

AGENDA

CITY OF TAYLOR, TEXAS CITY COUNCIL MEETING CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

MAY 13, 2021, 6:00 P.M.

In order to assist in maintaining the health of Council Members, staff and the public, this meeting will be conducted by *video conference*.

You may view this meeting as it is happening through the City's website at <http://www.ci.taylor.tx.us/660/Taylor-Videos>

For citizen comments, please contact the City Clerk's office at Dianna.barker@taylor.tx.us prior to 5:30p.m. Thursday, May 13th.

The agenda packet is available at <http://www.ci.taylor.tx.us/calendar>

CALL TO ORDER AND DECLARE A QUORUM

PROCLAMATIONS

1. Public Works Week proclamation, May 16-22

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

2. Approve minutes from the April 22, 2021 regular City Council meeting. (Dianna Barker)
3. Concur with preliminary financials for March 2021. (Jeff Wood)
4. Consider Ordinance 2021-09 amending the FY2021 budget. (Jeff Wood)
5. Consider Ordinance 2021-10 changing the current zoning for a parcel of land, consisting of approximately 6.31 acres, addressed as 4002 N. Main St., from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2). (Tom Yantis)
6. Ratify emergency cost estimates for city remodeling due to Winter Storm Uri. (Lisa Thompson)
7. Consider Resolution R21-19, Agreement with Texas Department of Transportation for the Ist/Royal Local On-System Improvement Project. (Jim Gray)

PUBLIC HEARING/ORDINANCES

8. Introduce Ordinance 2021-13 amending the City of Taylor Code of Ordinances Chapter 25 - Streets and Sidewalks, Article VI. - Temporary Parklets Program to make the parklet program permanent. (Tom Yantis)

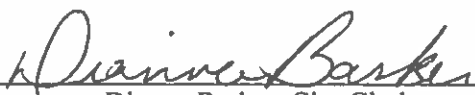
REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

9. Consider Waste Connections 2021 Rate Adjustment. (Jeff Wood/John Harris)
10. Receive presentation from Oncor on actions related to the February 2021 winter storm event. (Chief Baum/Armando Perez)
11. Receive presentation from the Brazos River Authority on actions related to the February 2021 winter storm event. (Chief Baum/Brad Burnett)

12. Receive presentation of After-Action review of the City's response to the February 2021 winter storm event. (Chief Baum)
13. Consider amending contract with Smith Contracting through Change Order to the 2019 Infrastructure Bond Street Reconstruction Project to increase project allowance by \$150,000.00 from surplus bond funds. (Jacob Walker)
14. Discuss and consider changes to the City of Taylor phased in reopening plan. (Tyler Bybee/Karen Ellis)
15. Consider approving an Interlocal Agreement with Williamson County to relocate City of Taylor water lines located off CR 366. (Jeff Jenkins)
16. Consider an agreement with HDR for design work to relocate City of Taylor water lines located off CR 366. (Jeff Jenkins)
17. Discuss and consider changing the name of the Murphy Park Aquatic Center to Doris Roznovak Aquatic Center. (Jeff Jenkins)
18. Consider approving Resolution R21-18 authorizing staff to submit a Texas HOME Investment Partnerships Program application to the Texas Department of Housing and Community Affairs and designated an authorized representative. (Tom Yantis)

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on May 10, 2021 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

Posted By:  Date 5-10-2021
Dianna Barker, City Clerk



City Council Meeting May 13, 2021 Transmittal Letter

Agenda Item #: 1
Agenda Title: Public Works Week, May 16 - 22, 2021
Council Action to be taken: Read proclamation
Department submitted: Public Works
Staff Contact: Jim Gray, Director

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

1. PURPOSE/DESCRIPTION

To recognize the importance of public works in the daily operation of a City.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Taylor Public Works Department oversees the City's Water and Wastewater Distribution and Collection Systems as well as the City's Wastewater Treatment Plant. They also take care of the City Cemetery, Airport and Parks. Also, the Public Works crews are responsible for the Streets and Grounds within the City. These crews take care of the daily infrastructure needs of the City. Since 1960, American Public Works Association (APWA) has sponsored National Public Works Week to educate the public on the importance of public works to their daily lives: planning, building, managing, and operating at the heart of their local communities to improve everyday quality of life.

"Stronger Together" is the theme for the 2021 National Public Works Week to highlight the impact the many areas of public works have on our everyday life. From providing clean water to fixing roads or planning for emergency strategies to meet natural or manmade disasters, public works services determine a city's quality of life. This proclamation invites the public to celebrate the dedication and valuable services provided by our public works department.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Present proclamation to staff members of the Public Works Department.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

1a. [Proclamation](#)

1b. [Picture](#)

Proclamation

Public Works Week

May 16-22, 2021

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of City of Taylor; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, parks, airport and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in City of Taylor to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW, THEREFORE, BE IT RESOLVED, that I, Brandt Rydell, do hereby designate the week of May 16-22, 2021 as

National Public Works Week

and urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Proclaimed this 13th day of May, 2021.

Brandt Rydell, Mayor





***City Council Meeting
May 13, 2021
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 2
Agenda Title: Approve minutes from the April 22, 2021 regular Council meeting

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
•	•

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

2a. [April 22, 2021 minutes](#)

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
April 22, 2021 at 6:00 p.m. via Video Conference

In order to assist in maintaining the health of Council Members, staff and the public during COVID-19 pandemic, this meeting was held by video conference.

Council Members attending via video: Mayor Brandt Rydell
Council Member Dwayne Ariola
Council Member Mitch Drummond
Mayor Pro-Tem Gerald Anderson
Council Member Robert Garcia

Others attending: Mark Schroeder, Assistant City Attorney
Brian LaBorde, City Manager
Jeff Jenkins, Deputy City Manager
Dianna Barker, City Clerk

Mayor Brandt Rydell conducted a roll call, declared a quorum and called the meeting to order at 6:00p.m.

PROCLAMATIONS

1. Children's Mental Health Week, May 2 – 8, 2021

Mayor Rydell read the proclamation. Susan Brock with the Interagency Support Council of Eastern Williamson County joined the meeting to accept the proclamation and explained the purpose of the organization.

CITIZENS COMMUNICATION

Kara Matthews – Wanted to know how the city plans to address climate change and reach net-zero emissions. Ms. Matthews feels this issue is very important and needs to be addressed.

BOARDS & COMMISSION PRESENTATION

2. Moody Museum Board update.

Susan Komandosky gave a report on the Moody Museum Board which included past activities and future plans.

Motion was made by Councilmember Garcia to receive the Moody Museum Board update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously via roll call vote.

Jeff Jenkins, Deputy City Manager, introduced Tyler Bybee, the new Parks & Recreation Director.

CONSENT AGENDA

Councilmember Garcia requested items #4 and #5 be pulled for separate consideration.

3. Approve minutes from the April 8, 2021 regular Council meeting.

Motion was made by Councilmember Garcia to approve Consent Agenda item #3 as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously via roll call vote.

4. **Approve Resolution R21-16 regarding temporary street closures for Main Street activities and events in 2021 pending the lifting of crowd restrictions for special events due to COVID-19.**

Councilmember Garcia requested clarification that if the city is not in the correct COVID color phase, the Car Show would not happen. Tom Yantis confirmed that statement.

Motion was made by Councilmember Garcia to approve Consent Agenda item #4 as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously via roll call vote.

5. **Approve request from Main Street Advisory Board to have Texas Beer Company sell wine and beer and to allow consumption throughout the festival areas including Heritage Square for Main Street Car Show.**

Councilmember Garcia asked if other businesses could serve beer at the events or just Texas Beer Company. Tom Yantis stated that any businesses could sell beer at the events if they follow all the guidelines for selling alcohol at events.

Motion was made by Councilmember Drummond to approve the consent agenda item #5 as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried 4 to 1 via roll call vote with Councilmember Garcia abstaining.

PUBLIC HEARINGS / ORDINANCES

6. **Introduce Ordinance 2021-09 amending the FY2021 budget.**

Jeff Wood, Finance Director – explained the purpose of this budget amendment is to have the budget reflect the actual financial activity that has occurred during FY21 and provided an Exhibit that specifies the items to be amended by fund and category.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2021-09

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2020-09 ADOPTED ON SEPTEMBER 10, 2020, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AND OTHER CITY FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

This was the first reading. No action was taken.

7. **Hold a public hearing and introduce Ordinance 2021-10 changing the current zoning for a parcel of land, consisting of approximately 6.31 acres, addressed as 4002 N. Main St., from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2).**

Tom Yantis, Development Services Director - The applicant is proposing to re-zone the subject property for future commercial development and is requesting a zoning change from Single-Family Residential Zoning District (R-1) to Local Business Zoning District (B-1) prior to the future sale and development of the property.

Mayor Rydell opened the public hearing at 6:41pm. With no one appearing the public hearings was closed at 6:41pm.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2021-10

AN ORDINANCE CHANGING THE ZONING OF PROPERTY DESCRIBED AS APPROXIMATELY 6.31 ACRES, ADDRESSED AS 4002 NORTH MAIN STREET, MORE PARTICULARLY DESCRIBED BY WILLIAMSON CENTRAL APPRAISAL DISTRICT PARCEL R362228; AND LEGALLY DESCRIBED IN THIS ORDINANCE AS LOT 2, BLOCK 2, THALER ADDITION, TAYLOR, WILLIAMSON COUNTY, TEXAS, FROM SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT (R-1) TO GENERAL BUSINESS ZONING DISTRICT (B-2); AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE ZONING CHANGE ADOPTED HEREIN; PROVIDING A SAVINGS CLAUSE.

This was the first reading. No action was taken.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

8. Consider extending the temporary parklets program.

Tom Yantis – Development Services Director - The temporary parklets program which is set to expire on June 1, 2021. A parklet is a portion of the City right-of-way, typically on-street parking spaces, that is allowed to be licensed for use by a business or property owner to create an outdoor area for patrons of the business and the general public. Staff requested direction from Council to extend the program and provide a defined end date or extend it permanently.

Motion was made by Councilmember Drummond to have staff draft an ordinance making the parklet program permanent. Motion was seconded by Councilmember Ariola. Motion carried unanimously via roll call vote.

9. Receive State of the Department report for City Clerk/Municipal Court.

Dianna Barker, City Clerk – gave a presentation on the status of the City Clerk's office and the Municipal Court which included responsibilities, strengths, weaknesses, and future endeavors.

Motion was made by Councilmember Garcia to receive the City Clerk and Municipal Court report as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously via roll call vote.

10. Receive State of the Department report for the Library.

Karen Ellis, Library Director - gave a presentation on the status of the Library which included strengths, weaknesses, and future opportunities.

Motion was made by Councilmember Garcia to receive the Library report as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously via roll call vote.

11. Receive State of the Department report for City of Taylor Utilities and Public Works.

Jacob Walker, HDR Engineering – gave a comprehensive update of the Utility System and Department, part of the Public Works Department for the City of Taylor, which included the Mustang Creek wastewater treatment plant and the Bull Branch sewer conveyance.

Motion was made by Councilmember Ariola to receive the Utilities and Public Works report as presented. Motion was seconded by Councilmember Garcia. Motion carried unanimously via roll call vote.

12. Consideration and Possible Action on Authorizing Professional Engineering Services for the Mustang Creek WWTP Aeration Improvements Project to HDR Engineering, Inc.

Jim Gray, Public Works Director – presented a proposal from HDR Engineering to develop Plans, Specifications, and Estimates (PS&E) for the improvements necessary to increase treatment capacity of the Mustang Creek Wastewater Treatment Plant. Estimated construction cost is \$3.1 million dollars. In order to support continued growth and development within the City of Taylor, staff believes these improvements should move ahead as quickly as possible.

Motion was made by Councilmember Ariola to approve the proposal from HDR Engineering for professional engineering services for the Mustang Creek Wastewater Treatment Plant Aeration Improvements Project as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously via roll call vote.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 9:42p.m.

ATTEST:

Brandt Rydell, Mayor

Dianna Barker, City Clerk



***City Council Meeting
May 13, 2021
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 3

Agenda Title: Concur with Preliminary Financials for March 2021

Council Action to be taken: Approve by Consent

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. This report is intended to satisfy the Charter requirement.

2. STAFF ANALYSIS/BACKGROUND / PRIOR COUNCIL ACTIONS

Council has approved previous monthly financial reports by consent.

The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of March 31, 2021:

General Fund:

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development.

- Revenues in the General Fund are up by \$948,894 or 8.49% over last year's fiscal year-to-date. The majority of revenue collected in March was received through property tax and sales tax. Revenues collected is reported at 80.3% of the budget.
- Property tax collections amount to \$7,423,039 through March. The amount collected represents approximately 99% of budgeted property tax revenues. The timing of individual tax payments can vary year-over-year so comparisons to previous years should keep such fluctuations in mind.

- The City's portion of the sales tax collections were \$1,971,566 through March, up by \$160,267 or 8.8% when compared to this same time last year. The payment received in March represents sales that occurred in January. March revenues ended up higher than the previous year and were significantly higher than budgeted.
- Expenditures in the General Fund are up by \$796,274 or 11.2% compared to last year's expenses fiscal year-to-date. Expenditures of 53.4% of budget are at an acceptable level year-to-date when compared to budgeted amounts.
- It should be noted when reviewing the level of revenues over expenditures that the vast majority of budgeted revenues are received in the first half of the year, while expenditures are dispersed more evenly throughout the year. It is common to show a significant budget surplus at mid-year that will regularly decrease over the last six months.

Special Revenue Funds:

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds.

- The TIF Fund receives the annual transfer in from the City and the County for the captured taxes collected in the district around April of each year. The City taxes received in March were \$248,147. The only other activity reported for revenue is earned interest income of \$184. The expenditures for this fiscal year are related to the gateway signage project, debt service payments, fire suppression grants and a transfer to the Main Street Fund for façade grants.
- Hotel Occupancy Tax collections from the six lodging providers are recorded monthly, but the 380 Agreement payment is distributed quarterly. The timing of the 380 Agreement payment can skew the monthly report and may result in the fund being reflected in a more positive position than is actually the case. Hotel Occupancy Tax collections are reported at \$71,727 fiscal year-to-date, of which \$14,537 was collected in March. March's collection was \$4,122 less than March 2020, and year-to-date HOT collections are \$32,549 (-31.2%) less than FY2020. The new hotel's market share accounts for approximately two-thirds of HOT collections. Although the new hotel has had a positive effect on total HOT collections since it opened, the recent data shows that its expanding market share is having a more negative impact on net HOT collections. HOT collections have also been impacted by COVID-19.

Expenditures consist of \$10,982 as a pass through to the Chamber, but will also include expenditures for our marketing partnership, 380 Agreement, and a transfer to the Main Street Fund to be used for advertising.

- Main Street revenues reported during the year are from sales and other fund-raising activities. Expenditures are for rental assistance, advertising, city sponsored events and façade grants.
- Municipal Court Special Revenues total \$5,651, which is 33.2% of budget. Expenditures of \$11,807 from this fund are for security work and technology at the Municipal Court, as well as some temporary staff.

- Library Donation Fund reflects revenues generated from interest income of \$92 and \$220 in donations. Year-to-date there has been \$ spent on books from this fund.
- Transportation User Fee (TUF) Fund – User fees collected in March are reported at \$68,221. Expenditures are associated with engineering cost, the cost of the work done for street maintenance and debt service payment transfers. Expenditures also reflect the use of debt proceeds that were received and recorded in previous fiscal years.
- Municipal Drainage Utility System (MDUS) Fund – Drainage fees collected in March are reported at \$42,860. Expenditures are related to the administrative fee transfer to the General Fund, engineering expenses, and debt service payment transfers. Expenditures may also reflect the use of debt proceeds that were received and recorded in previous fiscal years.

Enterprise Funds:

The City maintains several Enterprise funds, which are used to account for operations that are more reflective of business-type activities. All activities associated with providing such services are accounted for in these funds. Enterprise funds are primarily funded by user charges and fees.

Sanitation Fund

- Revenues from franchise fees and user charges for services in March are reported at \$153,561. The City contracts its solid waste collection service and expenditures represent the payment to the City's solid waste provider. March's cost for solid waste collection services is \$181,673.

Utility Fund

- Revenues through March totaled \$4,990,074, which includes \$4,889,961 in charges for service. User charges are up \$680,875 compared to the same period last year. Expenditures fiscal year-to-date total \$4,821,359 compared to \$5,001,774 a year ago. Year-to-year comparisons in the Utility Fund reflect differences in billing and usage, and such differences can be caused by several factors that can vary throughout the year. This should be kept in mind when comparing individual time periods.
- The Utility Fund is operating at an acceptable level when compared to budgeted amounts for this period of the fiscal year.

Airport Fund

- Revenues consist of airport hangar rental, sale of fuel and interest income. Hangar rental is reported at \$111,948 and revenues from fuel sales are \$79,024. Total revenues for the current fiscal year are down by \$15,595, or 7.6% compared to the previous year.
- The Airport Fund expenditures are in-line with budgeted amounts, but expenditures exceed revenues by \$14,699.

Cemetery Fund

- Revenues are reported at \$140,855 and are 78.7% of budgeted amounts. Revenues are dependent on the number of lots sold and graves dug, and both of these sources can be variable.
- Expenditures total \$125,823, which represents 59.4% of budgeted amounts.
- Revenues exceed expenditures by \$15,031.

Other Funds:

- Roadway Impact Fund – There was \$16,476 in revenues collected in March. Budgeted expenditures in this fund are related to the Comprehensive Plan update.
- Utility Impact Fund – There was \$105,000 in revenues collected in March. Expenditures are budgeted for the Comprehensive Plan update.

Internal Service Funds:

Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for the maintenance and purchase of equipment.

- The Fleet Operating Fund charges rental fees and replacement fees to the various City departments and these fees are used to off-set the expenditures for repairs and maintenance to the City's vehicles. This same concept is applied to the Fleet Replacement Fund for the purpose of purchasing vehicles.
- Expenditures in the Fleet Operating Fund are operating as anticipated.
- The Fleet Replacement Fund reflects expenditures that includes capital lease payments for purchases are made either monthly, quarterly or annually throughout the year. Expenditures also reflect cash purchases for equipment and vehicles made on behalf of the other funds.

Quarterly Investment Report

- Included this month is the Quarterly Investment Report from our investment consultant and covers the period of January 1 – March 31. This report reflects the

coordinated efforts of City staff and Patterson & Associates to manage the City funds that are not immediately needed for operational purposes

- The report shows the average yield obtained on the City's funds was .086% during the reporting period and compares favorably to the 6-month and 1-year Treasuries. The yield on our pooled investment accounts remained low over the quarter but saw some upward movement in yields towards the end of the quarter.
- The historically low rates we are currently experiencing in the market has made acceptable investment options limited. I am hesitant to investment money longer than a year given the current low rates and likelihood of rising rates in the near future. However, we continue to look for the best rates for short-term investments and commercial paper to provide the best portfolio returns given our need for safety and liquidity.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Monthly financial reports provide Council with a snapshot of each fund along with a summary of the financial activity that occurred during the month. • Updated financial information can assist Council with their decision-making process.	

4. RECOMMENDATION

Concur with the preliminary monthly financial report by consent

5. FUNDING SOURCE

N/A

6. TIMELINE

Immediate consideration

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

3a. [Monthly Financial Report for March 2021:](#)

- **Attachment A:** Preliminary summaries of the total amounts of revenues and expenditures year-to-date.
- **Attachment B:** Preliminary financial summaries for the governmental and proprietary funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenues and expenditures categories.
- **Attachment C:** Checks issued during the month.
- **Attachment D:** Balance sheets for each of the governmental and proprietary funds.
- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Quarterly Investment Report Issued by Patterson & Associates.



**Monthly Finance Report as of :
March 2021**

City of Taylor
400 Porter Street
Taylor, TX 76574

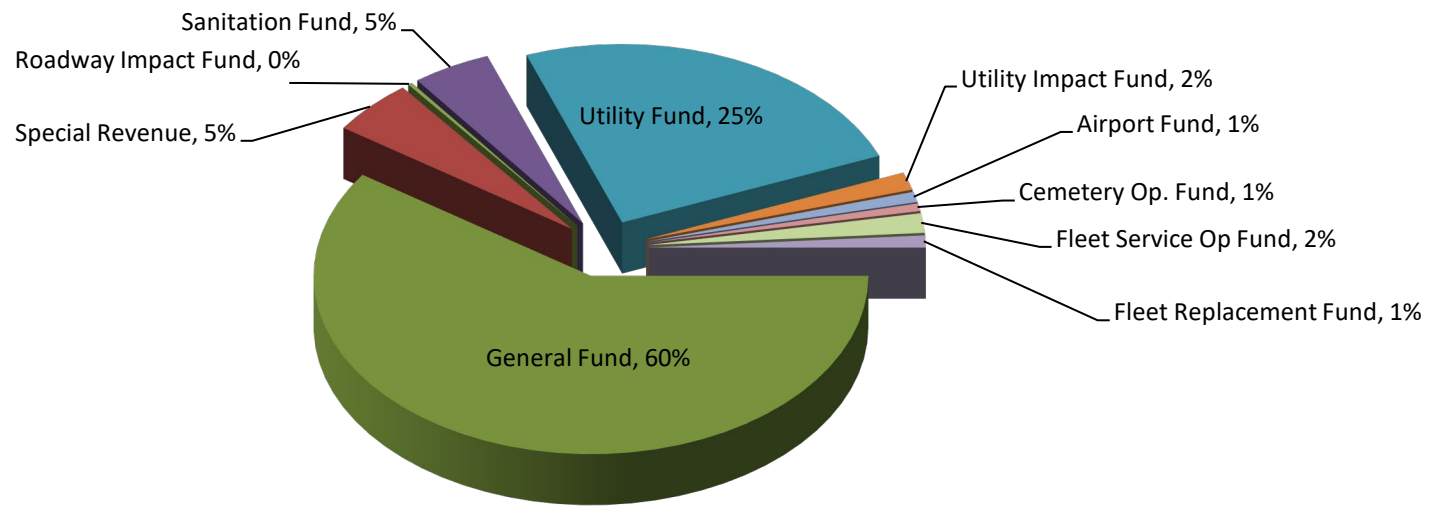
Attachment A

Financial Summary

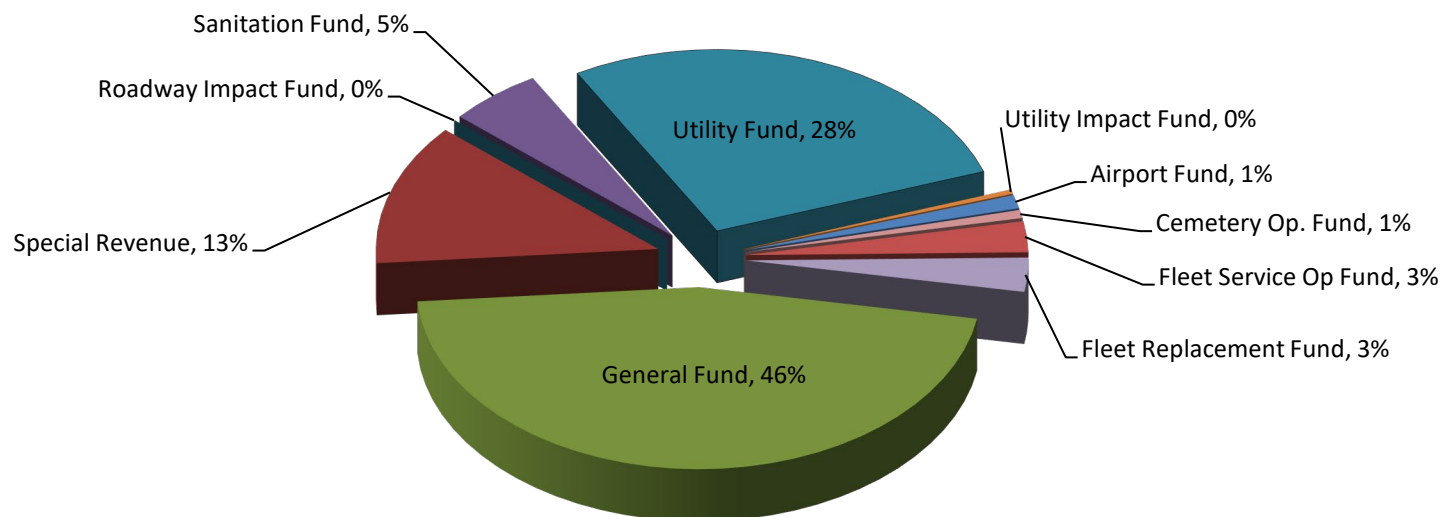
Summary Revenue/Expenditures
Preliminary Year-to-Date as of March 31, 2021

	Revenue			Expenditures			Surplus/Deficit
	Annual Budget	Actual Y-T-D	% of Budget	Annual Budget	Actual Y-T-D	% of Budget	
General Fund	\$ 15,106,982	\$ 12,127,056	80%	\$ 15,106,113	\$ 7,932,972	53%	\$ 4,194,084
Special Revenue Funds							
- Tax Increment Fund (TIF)	\$ 337,500	\$ 248,331	74%	\$ 411,132	\$ 373,894	91%	(125,562)
- Hotel/Motel Tax	\$ 205,000	\$ 71,727	35%	\$ 205,000	\$ 47,862	23%	23,865
- Main St. Revenue	\$ 107,100	\$ 23,271	22%	\$ 97,650	\$ 11,754	12%	11,517
- Municipal Court Sec/Tech	\$ 17,000	\$ 5,651	33%	\$ 10,212	\$ 11,807	116%	(6,156)
- Library Grants/Donations	\$ 5,300	\$ 312	6%	\$ 5,000	\$ 8,395	168%	(8,083)
- Transportation Fund (TUF)	\$ 793,000	\$ 408,685	52%	\$ 761,719	\$ 1,498,352	197%	(1,089,667)
- MDUS	\$ 501,000	\$ 253,772	51%	\$ 490,400	\$ 229,894	47%	23,878
Special Rev Funds Total	\$ 1,965,900	\$ 1,011,750	51%	\$ 1,981,113	\$ 2,181,958	110%	(1,170,208)
Enterprise Funds							
- Sanitation Fund	\$ 1,843,000	\$ 934,321	51%	\$ 1,821,700	\$ 923,800	51%	10,521
- Utility Fund	\$ 10,245,500	\$ 4,990,074	49%	\$ 10,000,242	\$ 4,821,359	48%	168,715
- Airport Fund	\$ 426,700	\$ 190,824	45%	\$ 426,342	\$ 205,522	48%	(14,699)
- Cemetery Op. Fund	\$ 179,000	\$ 140,855	79%	\$ 211,853	\$ 125,823	59%	15,031
Roadway Impact Fund	\$ 35,000	\$ 50,778	145%	30,000	-	0%	50,778
Utility Impact Fund	\$ 250,000	\$ 327,000	131%	125,000	67,047	0%	259,953
Fleet Service Operating Fund	\$ 701,808	\$ 359,159	51%	\$ 691,877	\$ 474,344	69%	(115,184)
Fleet Replacement Fund	\$ 416,355	\$ 222,377	53%	\$ 408,355	522,911	128%	(300,534)
Total	\$ 32,464,245	\$ 20,354,193	63%	\$ 32,054,714	\$ 17,255,736	54%	\$ 3,098,457

Total Revenue Summary (\$20,354,193)



Total Expenditure Summary (\$17,255,736)



Attachment B

Financial Statements by Fund

General Fund

Tax Increment Financing Fund

Hotel Occupancy Tax Fund

Main Street Fund

Municipal Court Special Fee Fund

Library Grant/Donations Fund

Roadway Impact Fee Fund

Transportation User Fee Fund

Municipal Drainage Utility System Fund

Sanitation Fund

Public Utilities Fund

Utility Impact Fund

Airport Fund

Cemetery Operating Fund

Fleet Services Operating Fund

Fleet Replacement Fund

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		11,612,000.00	270,586.56	9,668,327.77	83.26	0.00	1,943,672.23
320-PERMITS AND LICENSES		494,800.00	99,811.98	533,966.14	107.92	0.00	(39,166.14)
330-INTERGOVERNMENTAL REV		196,600.00	22.34	257,946.98	131.20	0.00	(61,346.98)
340-CHARGES FOR SERVICES		272,400.00	23,499.90	132,500.10	48.64	0.00	139,899.90
410-FINES AND FORFEITURES		266,500.00	18,747.95	68,334.12	25.64	0.00	198,165.88
420-ASSESSMENTS		13,000.00	8,785.49	110,572.98	850.56	0.00	(97,572.98)
430-USE OF MONEY AND PROP		231,000.00	243,498.76	346,672.33	150.07	0.00	(115,672.33)
440-DONATIONS FROM PRIVAT		12,500.00	455.00	3,849.30	30.79	0.00	8,650.70
450-INTERFUND OPERATING T		2,008,182.00	501,796.26	1,004,886.38	50.04	0.00	1,003,295.62
460-PROCEEDS GEN FIXED AS		0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		15,106,982.00	1,167,204.24	12,127,056.10	80.27	0.00	2,979,925.90
<u>EXPENDITURE SUMMARY</u>							
500-CITY COUNCIL		195,588.00	20,306.42	151,349.16	77.38	0.00	44,238.84
501-CITY MANAGEMENT		668,015.00	76,989.56	323,788.11	48.47	0.00	344,226.89
503-PUBLIC INFORMATION		196,018.00	13,315.48	97,544.44	49.76	0.00	98,473.56
504-HUMAN RESOURCES		236,632.00	24,111.83	134,744.13	56.94	0.00	101,887.87
505-CITY CLERK		0.00	0.00	0.00	0.00	0.00	0.00
512-FINANCIAL SERVICES		603,991.00	105,442.83	305,649.63	50.60	0.00	298,341.37
516-MUNICIPAL COURT		404,147.00	34,559.25	166,674.27	41.24	0.00	237,472.73
522-DEVELOPMENT SERVICES		1,037,671.00	85,963.75	533,855.07	53.01	16,234.60	487,581.33
524-MAIN STREET PROGRAM		112,655.00	12,182.59	46,422.49	41.21	0.00	66,232.51
527-MOODY MUSEUM		9,895.00	1,493.11	4,093.86	41.37	0.00	5,801.14
532-PUBLIC LIBRARY		476,966.00	52,443.02	221,835.11	50.69	19,944.01	235,186.88
542-FIRE SUPPRESSION/EMER		2,647,342.00	359,421.61	1,543,231.41	59.88	41,952.00	1,062,158.59
552-POLICE FIELD SERVICES		4,005,311.00	509,633.01	2,110,258.75	52.90	8,493.14	1,886,559.11
558-ANIMAL CONTROL SECTIO		224,561.00	31,688.44	116,835.50	52.03	0.00	107,725.50
563-STREET & GROUND MAIN		1,705,624.00	223,110.60	872,800.57	51.30	2,100.00	830,723.43
565-PARKS & RECREATION		1,041,308.00	83,595.84	428,220.78	42.37	12,961.18	600,126.04
566-INTERNAL SVCS/BLDG		497,746.00	47,700.22	246,908.14	50.17	2,830.00	248,007.86
573-ENGINEERING & INSPECT		150,000.00	51,001.92	98,087.46	65.39	0.00	51,912.54
575-INTERNAL SVC/IT DEPT		263,243.00	23,622.15	116,593.31	44.29	0.00	146,649.69
592-NON-DEPARTMENTAL		629,400.00	130,738.08	414,079.63	69.32	22,205.27	193,115.10
*** TOTAL EXPENDITURES ***		15,106,113.00	1,887,319.71	7,932,971.82	53.35	126,720.20	7,046,420.98
*** TOTAL PROFIT / (LOSS) ***		869.00	(720,115.47)	4,194,084.28	51.10	(126,720.20)	(4,066,495.08)

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

119-TIF (TAX INCREMENT FUND)
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		220,000.00	248,147.46	248,147.46	112.79	0.00	(28,147.46)
330-INTERGOVERNMENTAL REV		113,000.00	0.00	0.00	0.00	0.00	113,000.00
430-USE OF MONEY AND PROP		<u>4,500.00</u>	<u>4.11</u>	<u>183.95</u>	<u>4.09</u>	<u>0.00</u>	<u>4,316.05</u>
*** TOTAL REVENUES ***		<u>337,500.00</u>	<u>248,151.57</u>	<u>248,331.41</u>	<u>73.58</u>	<u>0.00</u>	<u>89,168.59</u>
<u>EXPENDITURE SUMMARY</u>							
520-TIF EXPENSES		<u>411,132.00</u>	<u>164,833.02</u>	<u>373,893.53</u>	<u>90.94</u>	<u>0.00</u>	<u>37,238.47</u>
*** TOTAL EXPENDITURES ***		<u>411,132.00</u>	<u>164,833.02</u>	<u>373,893.53</u>	<u>90.94</u>	<u>0.00</u>	<u>37,238.47</u>
*** TOTAL PROFIT / (LOSS) ***		<u>(73,632.00)</u>	<u>83,318.55</u>	<u>(125,562.12)</u>	<u>170.53</u>	<u>0.00</u>	<u>51,930.12</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

120-HOTEL/MOTEL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		205,000.00	14,536.98	71,727.47	34.99	0.00	133,272.53
420-ASSESSMENTS		0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		205,000.00	14,536.98	71,727.47	34.99	0.00	133,272.53
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
612-HOTEL/MOTEL TAX		205,000.00	3,181.16	47,862.37	23.35	0.00	157,137.63
*** TOTAL EXPENDITURES ***		205,000.00	3,181.16	47,862.37	23.35	0.00	157,137.63
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		0.00	11,355.82	23,865.10	0.00	0.00	(23,865.10)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	17,000.00	0.00	0.00	0.00	0.00	17,000.00
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-	DONATIONS FROM PRIVAT	50,500.00	535.00	3,471.00	6.87	0.00	47,029.00
450-	INTERFUND OPERATING T	<u>39,600.00</u>	<u>9,900.00</u>	<u>19,800.00</u>	<u>50.00</u>	<u>0.00</u>	<u>19,800.00</u>
***	TOTAL REVENUES ***	107,100.00	10,435.00	23,271.00	21.73	0.00	83,829.00
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
615-	CONTRIBUTE TO CIVIC P	<u>97,650.00</u>	<u>734.68</u>	<u>11,754.28</u>	<u>12.04</u>	<u>0.00</u>	<u>85,895.72</u>
***	TOTAL EXPENDITURES ***	97,650.00	734.68	11,754.28	12.04	0.00	85,895.72
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	9,450.00	9,700.32	11,516.72	121.87	0.00	(2,066.72)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

125-MUNICIPAL CRT SPECIAL FEE
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
410-FINES AND FORFEITURES		17,000.00	1,191.62	5,651.38	33.24	0.00	11,348.62
450-INTERFUND OPERATING T		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		<u>17,000.00</u>	<u>1,191.62</u>	<u>5,651.38</u>	<u>33.24</u>	<u>0.00</u>	<u>11,348.62</u>
<u>EXPENDITURE SUMMARY</u>							
625-MUNICIPAL COURT BLDG		10,212.00	0.00	240.33	2.35	0.00	9,971.67
626-MUNICIPAL CRT TECHNO		0.00	0.00	0.00	0.00	7,671.00	(7,671.00)
627-MUN COURT JUDICIAL		<u>0.00</u>	<u>2,520.00</u>	<u>11,566.80</u>	<u>0.00</u>	<u>0.00</u>	<u>(11,566.80)</u>
*** TOTAL EXPENDITURES ***		<u>10,212.00</u>	<u>2,520.00</u>	<u>11,807.13</u>	<u>190.74</u>	<u>7,671.00</u>	<u>(9,266.13)</u>
*** TOTAL PROFIT / (LOSS) ***		<u>6,788.00</u>	<u>(1,328.38)</u>	<u>(6,155.75)</u>	<u>203.69-</u>	<u>(7,671.00)</u>	<u>20,614.75</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

129-LIBRARY GRANT/DONATION
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330	INTERGOVERNMENTAL REV	1,000.00	0.00	0.00	0.00	0.00	1,000.00
430	USE OF MONEY AND PROP	4,000.00	5.15	92.10	2.30	0.00	3,907.90
440	DONATIONS FROM PRIVAT	<u>300.00</u>	<u>0.00</u>	<u>220.00</u>	<u>73.33</u>	<u>0.00</u>	<u>80.00</u>
***	TOTAL REVENUES ***	5,300.00	5.15	312.10	5.89	0.00	4,987.90
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
624	LIBRARY	<u>5,000.00</u>	<u>0.00</u>	<u>8,395.00</u>	<u>167.90</u>	<u>0.00</u>	<u>(3,395.00)</u>
***	TOTAL EXPENDITURES ***	5,000.00	0.00	8,395.00	167.90	0.00	(3,395.00)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	300.00	5.15	(8,082.90)	694.30-	0.00	8,382.90
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

200-ROADWAY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
420-ASSESSMENTS		<u>35,000.00</u>	<u>16,476.00</u>	<u>50,778.00</u>	<u>145.08</u>	<u>0.00</u>	<u>(15,778.00)</u>
*** TOTAL REVENUES ***		<u>35,000.00</u>	<u>16,476.00</u>	<u>50,778.00</u>	<u>145.08</u>	<u>0.00</u>	<u>(15,778.00)</u>
<u>EXPENDITURE SUMMARY</u>							
631-ROADWAY IMPACT FEE		<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.23</u>	<u>1,870.00</u>	<u>28,130.00</u>
*** TOTAL EXPENDITURES ***		<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.23</u>	<u>1,870.00</u>	<u>28,130.00</u>
*** TOTAL PROFIT / (LOSS) ***		<u>5,000.00</u>	<u>16,476.00</u>	<u>50,778.00</u>	<u>978.16</u>	<u>(1,870.00)</u>	<u>(43,908.00)</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

210-TRANSPORTATION FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	790,000.00	68,220.87	407,768.42	51.62	0.00	382,231.58
430-	USE OF MONEY AND PROP	3,000.00	38.02	916.43	30.55	0.00	2,083.57
470-	PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	793,000.00	68,258.89	408,684.85	51.54	0.00	384,315.15
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
632-	TRANSPORTATION	761,719.00	297,401.67	1,498,352.31	196.71	0.00	(736,633.31)
***	TOTAL EXPENDITURES ***	761,719.00	297,401.67	1,498,352.31	196.71	0.00	(736,633.31)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	31,281.00	(229,142.78)	(1,089,667.46)	483.48-	0.00	1,120,948.46
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

300-MUNICIPAL DRAINAGE UTILIT
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		501,000.00	42,860.26	253,771.67	50.65	0.00	247,228.33
430-USE OF MONEY AND PROP		0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS		0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		<u>501,000.00</u>	<u>42,860.26</u>	<u>253,771.67</u>	<u>50.65</u>	<u>0.00</u>	<u>247,228.33</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
750-MUNICIPAL DRAINAGE		<u>490,400.00</u>	<u>114,937.50</u>	<u>229,893.60</u>	<u>46.88</u>	<u>0.00</u>	<u>260,506.40</u>
*** TOTAL EXPENDITURES ***		<u>490,400.00</u>	<u>114,937.50</u>	<u>229,893.60</u>	<u>46.88</u>	<u>0.00</u>	<u>260,506.40</u>
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>10,600.00</u>	<u>(72,077.24)</u>	<u>23,878.07</u>	<u>225.26</u>	<u>0.00</u>	<u>(13,278.07)</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

320-SANITATION FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		200,000.00	13,796.79	98,206.38	49.10	0.00	101,793.62
340-CHARGES FOR SERVICES		<u>1,643,000.00</u>	<u>139,763.84</u>	<u>836,114.68</u>	<u>50.89</u>	<u>0.00</u>	<u>806,885.32</u>
*** TOTAL REVENUES ***		<u>1,843,000.00</u>	<u>153,560.63</u>	<u>934,321.06</u>	<u>50.70</u>	<u>0.00</u>	<u>908,678.94</u>
<u>EXPENDITURE SUMMARY</u>							
721-SANITATION/GARBAGE		<u>1,821,700.00</u>	<u>181,673.25</u>	<u>923,800.07</u>	<u>50.71</u>	<u>0.00</u>	<u>897,899.93</u>
*** TOTAL EXPENDITURES ***		<u>1,821,700.00</u>	<u>181,673.25</u>	<u>923,800.07</u>	<u>50.71</u>	<u>0.00</u>	<u>897,899.93</u>
*** TOTAL PROFIT / (LOSS) ***		<u>21,300.00</u>	<u>(28,112.62)</u>	<u>10,520.99</u>	<u>49.39</u>	<u>0.00</u>	<u>10,779.01</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

340-PUBLIC UTILITIES FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
320-PERMITS AND LICENSES		1,000.00	100.00	100.00	10.00	0.00	900.00
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		10,019,500.00	845,968.72	4,889,960.83	48.80	0.00	5,129,539.17
420-ASSESSMENTS		65,000.00	12,338.94	42,755.76	65.78	0.00	22,244.24
430-USE OF MONEY AND PROP		158,500.00	27,853.39	55,844.38	35.23	0.00	102,655.62
450-INTERFUND OPERATING T		0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS		1,500.00	240.63	1,412.94	94.20	0.00	87.06
470-PROCEEDS GEN LONG TER		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		<u>10,245,500.00</u>	<u>886,501.68</u>	<u>4,990,073.91</u>	<u>48.71</u>	<u>0.00</u>	<u>5,255,426.09</u>
<u>EXPENDITURE SUMMARY</u>							
701-UTILITIES ADMINISTRAT		447,735.00	59,795.18	243,858.42	54.46	0.00	203,876.58
706-WASTEWATER TREATMENT		694,335.00	114,939.45	439,218.15	67.45	29,102.08	226,014.77
708-UTILITY DISTRIBUTION/		1,684,396.00	322,224.64	962,490.22	63.70	110,443.72	611,462.06
709-UTILITIES NON-DEPARTM		<u>7,173,776.00</u>	<u>1,227,873.93</u>	<u>3,175,791.95</u>	<u>44.27</u>	<u>0.00</u>	<u>3,997,984.05</u>
*** TOTAL EXPENDITURES ***		<u>10,000,242.00</u>	<u>1,724,833.20</u>	<u>4,821,358.74</u>	<u>49.61</u>	<u>139,545.80</u>	<u>5,039,337.46</u>
*** TOTAL PROFIT / (LOSS) ***		<u>245,258.00</u>	<u>(838,331.52)</u>	<u>168,715.17</u>	<u>11.89</u>	<u>(139,545.80)</u>	<u>216,088.63</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

345-UTILITY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340	CHARGES FOR SERVICES	<u>250,000.00</u>	<u>105,000.00</u>	<u>327,000.00</u>	<u>130.80</u>	<u>0.00</u>	<u>(77,000.00)</u>
***	TOTAL REVENUES ***	<u>250,000.00</u>	<u>105,000.00</u>	<u>327,000.00</u>	<u>130.80</u>	<u>0.00</u>	<u>(77,000.00)</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
592	NON-DEPARTMENTAL	<u>125,000.00</u>	<u>67,046.80</u>	<u>67,046.80</u>	<u>135.97</u>	<u>102,918.00</u>	<u>(44,964.80)</u>
***	TOTAL EXPENDITURES ***	<u>125,000.00</u>	<u>67,046.80</u>	<u>67,046.80</u>	<u>135.97</u>	<u>102,918.00</u>	<u>(44,964.80)</u>
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	<u>125,000.00</u>	<u>37,953.20</u>	<u>259,953.20</u>	<u>125.63</u>	<u>(102,918.00)</u>	<u>(32,035.20)</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

350-AIRPORT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-INTERGOVERNMENTAL REV		4,000.00	0.00	(743.82)	18.60-	0.00	4,743.82
340-CHARGES FOR SERVICES		410,700.00	39,932.41	191,175.96	46.55	0.00	219,524.04
420-ASSESSMENTS		0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP		12,000.00	15.31	391.48	3.26	0.00	11,608.52
440-DONATIONS FROM PRIVAT		0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		<u>426,700.00</u>	<u>39,947.72</u>	<u>190,823.62</u>	<u>44.72</u>	<u>0.00</u>	<u>235,876.38</u>
<u>EXPENDITURE SUMMARY</u>							
732-AIRPORT OPERATIONS DE		<u>426,342.00</u>	<u>56,200.87</u>	<u>205,522.47</u>	<u>48.21</u>	<u>0.00</u>	<u>220,819.53</u>
*** TOTAL EXPENDITURES ***		<u>426,342.00</u>	<u>56,200.87</u>	<u>205,522.47</u>	<u>48.21</u>	<u>0.00</u>	<u>220,819.53</u>
*** TOTAL PROFIT / (LOSS) ***		<u>358.00</u>	<u>(16,253.15)</u>	<u>(14,698.85)</u>	<u>105.82-</u>	<u>0.00</u>	<u>15,056.85</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

370-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		96,000.00	23,004.00	76,000.00	79.17	0.00	20,000.00
420-ASSESSMENTS		0.00	0.00	15,643.58	0.00	0.00	(15,643.58)
430-USE OF MONEY AND PROP		1,000.00	100.00	649.00	64.90	0.00	351.00
440-DONATIONS FROM PRIVAT		0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T		12,000.00	167.38	380.53	3.17	0.00	11,619.47
460-PROCEEDS GEN FIXED AS		<u>70,000.00</u>	<u>11,840.40</u>	<u>48,181.50</u>	<u>68.83</u>	<u>0.00</u>	<u>21,818.50</u>
*** TOTAL REVENUES ***		<u>179,000.00</u>	<u>35,111.78</u>	<u>140,854.61</u>	<u>78.69</u>	<u>0.00</u>	<u>38,145.39</u>
<u>EXPENDITURE SUMMARY</u>							
761-CEMETERY OPERATING DE		<u>211,853.00</u>	<u>22,121.79</u>	<u>125,823.43</u>	<u>59.39</u>	<u>0.00</u>	<u>86,029.57</u>
*** TOTAL EXPENDITURES ***		<u>211,853.00</u>	<u>22,121.79</u>	<u>125,823.43</u>	<u>59.39</u>	<u>0.00</u>	<u>86,029.57</u>
*** TOTAL PROFIT / (LOSS) ***		<u>(32,853.00)</u>	<u>12,989.99</u>	<u>15,031.18</u>	<u>45.75-</u>	<u>0.00</u>	<u>(47,884.18)</u>

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

382-FLEET SERVICES OPERATING
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-CHARGES FOR SERVICES		698,808.00	174,240.00	348,480.00	49.87	0.00	350,328.00
420-ASSESSMENTS		3,000.00	0.00	10,572.75	352.43	0.00	(7,572.75)
430-USE OF MONEY AND PROP		0.00	0.00	106.70	0.00	0.00	(106.70)
450-INTERFUND OPERATING T		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		701,808.00	174,240.00	359,159.45	51.18	0.00	342,648.55
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
517-FLEET SERVICES		<u>691,877.00</u>	<u>138,094.31</u>	<u>474,343.55</u>	<u>68.56</u>	<u>0.00</u>	<u>217,533.45</u>
*** TOTAL EXPENDITURES ***		691,877.00	138,094.31	474,343.55	68.56	0.00	217,533.45
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		9,931.00	36,145.69	(115,184.10)	159.84-	0.00	125,115.10
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2021

384-FLEET REPLACEMENT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-	CHARGES FOR SERVICES	408,355.00	102,089.00	204,178.00	50.00	0.00	204,177.00
420-	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	5,000.00	4.03	124.75	2.50	0.00	4,875.25
450-	INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-	PROCEEDS GEN FIXED AS	3,000.00	10,331.25	18,073.75	602.46	0.00	(15,073.75)
470-	PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	416,355.00	112,424.28	222,376.50	53.41	0.00	193,978.50
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
518-	EQUIPMENT REPLACEMENT	408,355.00	4,086.79	522,910.86	146.95	77,169.75	(191,725.61)
***	TOTAL EXPENDITURES ***	408,355.00	4,086.79	522,910.86	146.95	77,169.75	(191,725.61)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	8,000.00	108,337.49	(300,534.36)	721.30-	(77,169.75)	385,704.11
		=====	=====	=====	=====	=====	=====

Attachment C

COUNCIL REPORT

CHECKS POSTED IN MARCH 2021

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC MARCH INVOICE	1,909.78
		CLIFFORD, PENNY CHRISTINE c/o TX CHILD	CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
		PO HOLDING LLC DBA/DISCOVERY BENEFITS	38705	353.31
			38705	353.31
			38705	353.31
		DEBORAH B LANGEHENNING	SHELTON CASE NO. 18-11452	936.46
			SHELTON CASE NO. 18-11452	936.46
			SHELTON CASE NO. 18-11452	936.46
		HERRERA, EDITH D %ARIZONA SUPPORT PAYM	VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
		LOPEZ, SHUREEM	01-0436 D AVILES CHILD SUP	26.31
			01-0436 D AVILES CHILD SUP	26.31
			01-0436 D AVILES CHILD SUP	26.31
		McCREARY, VESELKA, BRAGG & ALLEN PC	JANUARY 2021 CC FEES	781.29
			FEBRUARY 2021 CC FEES	513.97
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	2,356.25
			NATIONWIDE CONTRIBUTIONS	2,256.25
			NATIONWIDE CONTRIBUTIONS	2,256.25
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL FEB 2020	206.35
		SHOAF, DA'SHINIQUE SHI'JUAN	STEPHPHONE JONES	128.31
			STEPHPHONE JONES	128.31
			STEPHPHONE JONES	128.31
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	18,444.20
			HEALTH PREMIUMS	1,018.72
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	26,367.15
			FEDERAL WITHHOLDING	30,286.58
			FEDERAL WITHHOLDING	26,540.51
			FICA CONTRIBUTIONS AND MAT	17,792.84
			FICA CONTRIBUTIONS AND MAT	19,357.30
			FICA CONTRIBUTIONS AND MAT	17,871.32
			MEDICARE CONTRIB AND MATCH	4,161.23
			MEDICARE CONTRIB AND MATCH	4,527.13
			MEDICARE CONTRIB AND MATCH	4,179.58
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TEDC TMRS CONT MAR 2021	3,362.27
			TMRS CONTRIBUTIONS	20,791.11
			TMRS CONTRIBUTIONS	22,508.56
			TMRS CONTRIBUTIONS	20,869.68
		UNITED WAY OF WILLIAMSON COUNTY	UNITED WAY CONTRIBUTIONS	55.00
			UNITED WAY CONTRIBUTIONS	55.00
			UNITED WAY CONTRIBUTIONS	55.00
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	981.76
		TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI	ACCT #2091015 TAYLOR FF AS	439.00
			ACCT #2091015 TAYLOR FF AS	439.00
		KIRK, SARA DENISE	01-0282 SHANE NEWELL CHILD	168.46
			01-0282 SHANE NEWELL CHILD	138.46
			01-0282 SHANE NEWELL CHILD	168.46
		LOPEZ, NANCY C/O TX CHILD SUPPORT SDU	D1FM10000631	227.26
			D1FM10000631	227.26
			D1FM10000631	227.26
		ICMA-RC PLAN SPONSOR SERVICES	ICMA-RC CONTRIBUTIONS	1,152.69
			ICMA-RC CONTRIBUTIONS	1,047.69
			ICMA-RC CONTRIBUTIONS	1,047.69
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	2,599.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	263,192.82
CITY COUNCIL	GENERAL FUND	TAYLOR PRESS	ORDINANCE NO. 0-2020-04	73.50
			ORDINANCE NO. 0-2020-06	105.00
			ORDINANCE NO. 2020-18	74.80
		VERIZON WIRELESS	CELL PHONE	180.00
		WILLIAMSON COUNTY ELECTIONS DEPARTMENT	ELECTIONS	5,378.09
		UNIVERSE TECHNICAL TRANSLATION INC	SPANISH TRANSLATION	65.00
		ROBERT ANDREW SHARP III DBA: ANDY SHAR	WELCOME SIGN-COUNCIL PHOTO	200.00
		HEJL & SCHROEDER, P.C.	FEB 2021 LEGAL SERVICES	<u>13,189.64</u>
			TOTAL:	19,266.03
CITY MANAGEMENT	GENERAL FUND	1 800 FLOWERS.COM	FLWRS-J. STRAUB FUNERAL	116.89
		AUSTIN BUSINESS JOURNAL	WILCO GR SMMT-12.02.2020	50.00
		LINCOLN	LTD APRIL 2021 INV.	91.92
		MARIACHIS DE JALISCO #3	AGENDA UPDATE-GARCIA&LABOR	20.28
			GARCIA AGENDA UPDATE	30.27
		PLOWMAN'S KITCHEN	"LUNCH MTG- CM ARIOLA	50.02
			PARKS&REC DIR- INTERVIEW P	108.39
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,941.96
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,136.49
			FICA CONTRIBUTIONS AND MAT	1,136.49
			FICA CONTRIBUTIONS AND MAT	1,072.01
			MEDICARE CONTRIB AND MATCH	265.78
			MEDICARE CONTRIB AND MATCH	265.78
			MEDICARE CONTRIB AND MATCH	250.70
		SOCIETY FOR HUMAN RES MGMT (SHRM)	MEMBERSHIP-JENKINS 10.16.2	219.00
		TEXAS MUNICIPAL LEAGUE	ICMA LEGISLATIVE WRAP-UP-	175.00
			ICMA LEGISLATIVE WRAP-UP-	175.00
			ICMA WEBINAR 1 LEGISLATIVE	45.00
			ICMA WEBINAR 3 LEGISLATIVE	45.00
			ICMA WEBINAR 2 LEGISLATIVE	45.00
		TML INTERGOVERNMENTAL	TCMA MBSHP LABORDE 2021	525.00
			TCMA MBSHP- LABORDE 2021	525.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,537.26
			TMRS CONTRIBUTIONS	2,537.25
			TMRS CONTRIBUTIONS	2,397.27
		TEXAS COMMISSION ON ENVIRONMENTAL QUAL	TCEQ LICENSE- LABORDE	111.00
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	94.66
		VERIZON WIRELESS	CELL PHONE	180.00
		WAL-MART COMMUNITY/GEMB	OFFICE SUPP/EARPHONES/TABL	64.76
		TEXAS MUNICIPAL CLERKS ASSOCIATION, IN	ONLINE ELECTION LAW MANUAL	45.00
		EL CORRAL LOZANO	"POST AGENDA MTG-GARCIA	27.69
			ANDERSON AGENDA UPDATE	28.34
		PAYPAL.COM	TCMA REGION 7- JENKINS	25.00
		SORTO'S GROUP LLC DBA MASFAJITAS	AGENDA UPDATE	36.73
		LUCY'S KITCHEN #2	MAYOR AGENDA UPDATE	26.26
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	55.28
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>158.06</u>
			TOTAL:	18,615.54
PUBLIC INFORMATION	GENERAL FUND	LINCOLN	LTD APRIL 2021 INV.	13.55
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	129.67
			FICA CONTRIBUTIONS AND MAT	200.04
			FICA CONTRIBUTIONS AND MAT	129.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE CONTRIB AND MATCH	30.33
			MEDICARE CONTRIB AND MATCH	46.78
			MEDICARE CONTRIB AND MATCH	30.33
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	281.51
			TMRS CONTRIBUTIONS	434.29
			TMRS CONTRIBUTIONS	281.52
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	12.49
		VERIZON WIRELESS	CELL PHONE	90.00
		OSBORNE, STACEY FORD	MARCH 2021 PIO SERVICES	1,885.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>24.82</u>
			TOTAL:	4,205.11
HUMAN RESOURCES	GENERAL FUND	COX TEXAS NEWSPAPERS, LP DBA:AUSTIN AM	FIREFIGHTER AD 10.2.2020	154.80
			FIREFIGHTER AD 10.02.2020	154.80
		LINCOLN	LTD APRIL 2021 INV.	33.30
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	303.74
			FICA CONTRIBUTIONS AND MAT	302.34
			FICA CONTRIBUTIONS AND MAT	303.74
			MEDICARE CONTRIB AND MATCH	71.03
			MEDICARE CONTRIB AND MATCH	70.71
			MEDICARE CONTRIB AND MATCH	71.03
		TEXAS MUNICIPAL LEAGUE	CIVIL SERVICE WKSHP- L. GR	200.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	697.93
			TMRS CONTRIBUTIONS	697.93
			TMRS CONTRIBUTIONS	697.93
		UNDER ARMOUR	MASKS FOR ST. DEPT. 11.19.	40.00
			MASKS- STREET DEPT. 11.19.	40.00
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	30.43
		VERIZON WIRELESS	CELL PHONE	90.00
		WORKERS ASSISTANCE PROGRAM, INC.	WAP NOVEMBER 2020 INVOICE	267.27
			EAP FEBRUARY 2021 SERVICES	270.81
			MARCH 2021 EAP SERVICES	272.58
		LOGO TAGS	APPRECIATION PINS	397.00
		TEXAS RECREATION & PARK SOCIETY	PARKS & REC DIRECTOR ADVER	50.00
		HOWARD BRUCE URE	FIRE DRIVER EXAM PROCTOR	1,000.00
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	55.28
		GREATER AUSTIN ASIAN CHAMBER OF COMMER	JOB AD- HR DIR 10.12.20	25.00
			AD- HR DIR POSITION 10.12.	25.00
		BAYLOR SCOTT & WHITE HEALTH	PRE-EMP PHYSICAL ROEL ALAF	50.00
		ROSS GANNAWAY, PLLC	MARCH 2021 LEGAL SERVICES	125.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>49.64</u>
			TOTAL:	7,162.40
FINANCIAL SERVICES	GENERAL FUND	TYLER TECHNOLOGIES, INC	CASH COLLECT RECEIPT IMPOR	759.69
		LINCOLN	LTD APRIL 2021 INV.	84.29
			ADJ. J. RINGLING	0.74
		OFFICE DEPOT CORPORATION	1095 C FORMS	114.72
		RESENDEZ, JOSEPH ANGEL	J. RESENDEZ SERVICES	1,500.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,460.44
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	745.08
			FICA CONTRIBUTIONS AND MAT	751.03
			FICA CONTRIBUTIONS AND MAT	745.08
			MEDICARE CONTRIB AND MATCH	174.27
			MEDICARE CONTRIB AND MATCH	175.66
			MEDICARE CONTRIB AND MATCH	174.27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,757.38
			TMRS CONTRIBUTIONS	1,770.30
			TMRS CONTRIBUTIONS	1,757.38
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	76.73
			ADJUST J. RINGLING	0.44
		VERIZON WIRELESS	CELL PHONE	190.00
		WILLIAMSON CENTRAL APPRAISAL DISTRICT	Q2-2020/21 WCAD ENTITY FEE	15,335.75
		VISTA PRINT	BUS CARDS-S. RICHARDSON	40.91
		INTEGRITY CLIENT SERVICES LLC DBA:	ACTURIAL VALUATION GASB	4,500.00
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	55.28
			XPHASER 4622	46.95
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>124.10</u>
			TOTAL:	33,340.49
MUNICIPAL COURT	GENERAL FUND	JPMORGAN CHASE BANK NA	CREDIT FOR TMC SEMINAR	100.00-
			CREDIT FOR TMC SEMINAR	100.00-
		ENVELOPES.COM	ENVELOPES- BARKER	88.89
		TYLER TECHNOLOGIES, INC	COURT ONLINE	100.00
			COURT ONLINE	100.00
		LINCOLN	LTD APRIL 2021 INV.	35.77
			ADJ. A. CAVAZOS	0.32
		OFFICE DEPOT CORPORATION	TMC PENS, INDEX, SHARPEN	29.50
			TMC INK CARTRIDGE	282.61
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	93.15
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,845.33
			CHANGE EMP/CHILD. E. WALTO	898.39
			TERM EMP/FAMILY E. WALTON	1,442.39-
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	436.30
			FICA CONTRIBUTIONS AND MAT	526.36
			FICA CONTRIBUTIONS AND MAT	538.00
			MEDICARE CONTRIB AND MATCH	102.04
			MEDICARE CONTRIB AND MATCH	123.11
			MEDICARE CONTRIB AND MATCH	125.83
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	759.41
			TMRS CONTRIBUTIONS	901.04
			TMRS CONTRIBUTIONS	960.86
		TRANSUNION RISK AND ALTERNATIVE DATA S	TLO LOCATOR JAN 2021	118.00
			TLO LOCATOR FEB 2021	104.00
		ATMOS ENERGY	NATURAL GAS-109 W 5TH ST	180.93
		UNUM LIFE INS CO OF AMERI	TERM A. CAVAZOS	30.35-
			UNUM AD&D	28.73
			ADJUST A. CAVAZOS	0.46
		VERIZON WIRELESS	CELL PHONE	135.00
			IPAD	70.00
		WAL-MART COMMUNITY/GEMB	USB/HDMI CABLE 3.26.2020	49.76
		TEXAS MUNICIPAL COURTS EDUCATION CENTE	TMCEC SEMINAR-E WALTON	100.00
			TMCEC SEMINAR- K WILLIS	100.00
		QUADIENT LEASING USA, INC.	TMC POSTAGE LEASE	52.55
		CINTAS CORP DBA FIRST AID & SAFETY	109 W 5TH/MEDICAL SUPPLIES	66.11
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	74.46
		HEJL & SCHROEDER, P.C.	FEB 2021 MUNICIPAL CRT SER	<u>2,200.00</u>
			TOTAL:	9,554.17
DEVELOPMENT SERVICES	GENERAL FUND	JPMORGAN CHASE BANK NA	REFUND DOUBLE PAY LAMP&SCR	187.98-
		LINCOLN	LTD APRIL 2021 INV.	126.22
			ADD EMP. R. LEPE	9.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	4,305.77
			ADD EMP/ R.LEPE	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,213.70
			FICA CONTRIBUTIONS AND MAT	1,213.48
			FICA CONTRIBUTIONS AND MAT	1,211.22
			MEDICARE CONTRIB AND MATCH	283.83
			MEDICARE CONTRIB AND MATCH	283.78
			MEDICARE CONTRIB AND MATCH	283.25
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,716.22
			TMRS CONTRIBUTIONS	2,716.22
			TMRS CONTRIBUTIONS	2,710.84
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	109.91
		VERIZON WIRELESS	CELL PHONE	360.00
		AMERICAN PLANNING ASSOC.	S. SHELTON AICP,APA MBRSH	518.00
			YANTIS AICP/APA MBRSH	767.00
		PATRICIA NASH	PLANNER REFILL- SHELTON	18.40
		EVENTBRITE	ABATEMENT CODE WKSHP-ORTS&	100.00
		SECRETARY OF STATE DBA: TEXAS SECRETAR	SPRINGHILL SOS SEARCH	1.03
			SPRING HILL SOS SEARCH	1.03
			SEARCH 03.21.2020	3.08
			SEARCH-PREWITT FARMS 3.12.	1.03
			SEARCH-PREWITT FARMS 03.12	1.03
			SOS SEARCH	1.03
			HUGHS SEARCHES	4.11
		VISTA PRINT	BUSINESS CARDS-RUBY LEPE	40.91
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	55.28
		SOUTH CENTRAL PLANNING & DEV. COMMISSI	MPN MARCH 2021	875.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	198.56
			ADD NEW /R.LEPE	24.82
			TOTAL:	20,581.24
MAIN STREET PROGRAM 00 GENERAL FUND		EASY DNS TECHNOLOGIES INC	FARMERS MARKET DOMAIN	158.40
		LINCOLN	LTD APRIL 2021 INV.	15.97
		NATIONAL TRUST FOR HISTORIC PRESERVATI	2020 VIRT. CONF. 9.21.20	150.00
		OFFICE DEPOT CORPORATION	SURGE PROTECTOR- 10.14.20	14.30
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	152.78
			FICA CONTRIBUTIONS AND MAT	152.78
			FICA CONTRIBUTIONS AND MAT	152.78
			MEDICARE CONTRIB AND MATCH	35.73
			MEDICARE CONTRIB AND MATCH	35.73
			MEDICARE CONTRIB AND MATCH	35.73
		TEXAS DOWNTOWN ASSOCIATION	CONFERENCE- 01.25.21	20.00
			CONFERENCE- TRAN DATE 7.14	20.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	331.67
			TMRS CONTRIBUTIONS	331.67
			TMRS CONTRIBUTIONS	331.67
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	14.53
		VERIZON WIRELESS	CELL PHONE	45.00
		ADOBE SYSTEMS INC	ADOBE ACROPRO SUBS 01.16.2	16.23
			ADOBE ACROPRO SUBS	16.23
			ACROBAT PRO DC- 02.15.20	16.23
			ACROBAT PRO DC-03.16.20	16.23
			ACROBAT PRO DC 03.15.21	16.23
		CONSTANT CONTACT	SUBSCR. 9/30/20-10/30/20	193.63
		SURVEY MONKEY	ADV. ANNUAL PLAN 10/20-10/	409.34

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	55.28
		CUBESMART	STORAGE RENTAL 01.23.21	186.00
			STORAGE RENTAL 02.05.21	171.00
			STORAGE- TRAN DATE 12.07.2	171.00
		MOLESKINE	12 MONTH PLANNER 11.18.202	31.31
		NATIONAL MAIN STREET CENTER INC.	MAIN ST NOW-ONLINE CONF	99.00
		MAIN STREET AMERICA	MEMBERSHIP 2021 02.23.21	375.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>24.82</u>
			TOTAL:	4,411.38
CD-MOODY MUSEUM	GENERAL FUND	ADT SECURITY SERVICES INC	MOODY MUSEUM SECURITY SYST	59.76
			MOODY MUSEUM SECURITY SYST	63.06
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	381.95
		ATMOS ENERGY	NATURAL GAS-114 W 9TH ST	119.60
		AT&T U-VERSE	INTERNET-MOODY MUSEUM	65.34
			INTERNET-MOODY	<u>65.34</u>
			TOTAL:	755.05
PUBLIC LIBRARY	GENERAL FUND	ADT SECURITY SERVICES INC	LIBRARY SECURTIY ALARM	168.57
		AMERICAN LIBRARY ASSOC	PROF MBSHP- K. ELLIS	287.00
		BLACKSTONE AUDIO, INC. DBA: BLACKSTONE	AUDIO BOOKS	277.39
		DEMCO, INC.	LAMINATE & BOOK JACKET COV	426.72
		INGRAM BOOK COMPANY	Books	1,567.53
			Books	13.80
			Books	111.91
			Books	1,157.53
			Books	96.64
			Books	66.06
			Books	17.64
			Books	9.55
			Books	165.31
			Books	18.54
		MISCELLANEOUS HENRIETTA HYZAK	HENRIETTA HYZAK:RETURN BOO	15.00
		REBECCA W. LEE	REBECCA W. LEE:REFUND OTP-	10.00
		LINCOLN	LTD APRIL 2021 INV.	68.02
		MAGAZINE SUBSCRIPTIONS	MAGAZINE SUBSCRIPTION	1,444.19
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	568.70
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,075.55
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	624.38
			FICA CONTRIBUTIONS AND MAT	637.49
			FICA CONTRIBUTIONS AND MAT	621.90
			MEDICARE CONTRIB AND MATCH	146.02
			MEDICARE CONTRIB AND MATCH	149.08
			MEDICARE CONTRIB AND MATCH	145.43
		TEXAS MUNICIPAL LEAGUE	PROF MBSHP- K. ELLIS	50.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,437.19
			TMRS CONTRIBUTIONS	1,465.65
			TMRS CONTRIBUTIONS	1,431.80
		DURON, HANNAH	REIMB SPRING BREAK CRAFTS-	38.30
		ATMOS ENERGY	NATURAL GAS-801 VANCE ST	442.47
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	62.43
		VERIZON WIRELESS	CELL PHONE	45.00
		WAL-MART COMMUNITY/GEMB	LIBRARY OFFICE SUPPLIES	16.17
			WIGGLE EYES, BEADS, MAGNET	31.57
		ZAMARRON, LATOYA	REIMB SPRING BREAK CRAFT-S	7.60
		KRAMER, NORMA	REIMB SPRING BREAK CRAFTS	13.81

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			REIM SPRING BREAK CRAFT-PA	14.94
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	LIBRARY MAINTENANCE FEE	41.25
		CHARTER COMMUNICATIONS HOLDINGS, LLC D	LIBRARY INTERNET	268.00
		DE LA ROSA, MARY	REIMB LIBRARY CRAFT ACCESO	7.95
		BIBLIOTHECA, LLC	maintenance warranty	1,990.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	148.92
			TOTAL:	19,403.00
FIRE DEPARTMENT	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	ITEMS FOR FD ADMIN	49.61
			MOPHEADS FOR FD STATION	41.18
			MOP BUCKET - STA 1	48.49
			SENSOR ALARM FOR ADMIN & S	83.98
			STREAMLIGHT & BATTERY	138.03
			BATTERIES FOR SCBA	167.17
			MOP BUCKET - STA 1	47.59
			KEYTAGS	19.94
			BOOK FOR DRIVER PROMOTION	90.97
		METRO FIRE APPARATUS SPECIALISTS, INC	TIC LANYARD - STA 2	69.00
		BOUND TREE MEDICAL LLC	AED PADS & ABUTEROL	199.37
		FED EX	FD COURIER-GALLS	34.70
			FD COURIER-GALLS	20.70
		THE FIRE CENTER DBA: FUEGO INTERNATION	BUNKER GEAR CHANGE-POKORNY	285.00
		GONZALEZ TACOS	OFFICER MTG.	32.00
		INTERNATIONAL ASSN OF FIRE CHIEFS	MEMBERSHIP RENEWAL - COPEL	220.00
		LINCOLN	LTD APRIL 2021 INV.	370.17
			ADJ. FIRE DEPT.	58.82
		MOSS & MOSS INC. #3000	KEY BOX FOR NEW GYM	30.59
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	878.92
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	14,762.64
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	4,079.32
			FICA CONTRIBUTIONS AND MAT	4,745.70
			FICA CONTRIBUTIONS AND MAT	3,838.44
			MEDICARE CONTRIB AND MATCH	954.05
			MEDICARE CONTRIB AND MATCH	1,109.87
			MEDICARE CONTRIB AND MATCH	897.70
		TAYLOR BUTANE CO INC	PROPANE	28.80
			PROPANE	3.20
		TEXAS COMMISSION ON FIRE PROTECTION	DRIVER OPERATOR TRAIN CERT	85.00
			DRIVER/OPERATOR TEST- SELL	56.49
		TEXAS DEPT OF STATE HEALTH SERVICES	EMT RENEWAL-COPELAND	64.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	9,198.70
			TMRS CONTRIBUTIONS	10,645.44
			TMRS CONTRIBUTIONS	8,675.82
		TRACTOR SUPPLY COMPANY	BUCKETS FOR TIRE CHAINS	13.96
		TEXAS FIRE CHIEFS ASSOCIATION	CHIEF ACADEMY YEAR 2-SANDE	1,000.00
		ATMOS ENERGY	NATURAL GAS-200 WASHBURN S	392.69
			NATURAL GAS-705 CARLOS PAR	136.07
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	341.44
			DEPT.ADJ	59.40
		VERIZON WIRELESS	CELL PHONES	201.20
			DATA CARDS	607.98
		WAL-MART COMMUNITY/GEMB	PAPER TOWEL HOLDER-STA 2	13.97
			SUPPLIES	26.58
			PROPANE	29.84
			NOZZLE	9.44
			VELCRO-T4 HOSE 12.12.20	5.77

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			LAUNDRY DETERGENT	49.79
			R1 & KITCHEN SUPPLIES	46.26
			ASPIRIN FOR TRUCKS	4.96
			MOP HEAD- STA 2	5.48
			OFFICE SUPPLIES	25.15
			THUMB DRIVES	14.78
			HOUSEHOLD SUPP	13.38
		ZORO.COM	WATER EXTINGUISHER FOR E2	148.66
			GATE VALVE-Q1 HYDRANT BAG	206.93
		MCCOY'S BUILDING SUPPLY	GALVANIZED CAP	3.71
		MUNICIPAL EMERGENCY SERVICES, INC	VOICE AMP REPAIR	129.73
			FACE MASKS/VOICE AMPS	1,761.72
		AT&T U-VERSE	FD INTERNET/CABLE	152.28
		FIREPENNY	BUNKER BOOTS- ENGELKE	349.00
		WALGREENS	PICTURE PROCESSING	29.98
		GALLS PARENT HOLDINGS, LLC.	RANK TAPES - BROCK, POKORNY	71.60
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	595.48
		LA PRINCIERE BAKERY	OFFICER MTG 3/19/21	36.54
			TOTAL:	68,515.17
POLICE DEPARTMENT	GENERAL FUND	AT&T	TELEPHONE	617.81
		JIM McNABB INC DBA: ART OFFICE SIGNS	ARTWK FEES-POLICE PATCH-TR	50.00
		COX TEXAS NEWSPAPERS, LP DBA:AUSTIN AM	ESUBSCRIPTION JAN 2021	14.99
			ESUBS RENEWAL 01.27.21	14.99
		JPMORGAN CHASE BANK NA	REF WRONG PLANNER-SGT BRIS	55.95-
			REFUND DOUBLE PAY PD PRINT	199.89-
			REFUND DOUBLE PAY FOR TABL	70.00-
		CENTRAL TEXAS COLLEGE	DE HOYOS CJLE1018, CJLE102	165.00
			DE HOYOS COURSE CJLE1029	55.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DISPATCH RADIO CIRCUIT BAC	509.45
		EVAWI	VOCA-VIRTUAL CONF-HELD APR	595.00
		TYLER TECHNOLOGIES, INC		2,500.00
		LINCOLN	LTD APRIL21 INV/MINUS P.MO	577.88
			PRISCILLA MORENO VOCA GRAN	12.44
			ADJ. POLICE DEPT.	42.92
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES-CLIPS,PENS	416.11
			PD AA/AAA BATTERIES	100.94
			PAPER BOXES X4	139.96
			COFFEE CUPS	93.99
			PAPERCLIPS FOR DISPATCH	1.86
			PENS FOR DISPATCH	15.68
			CREAMER	16.15
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	1,147.76
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	23,374.05
			HEALTH PREM./VOCA-P.MORENO	615.11
			CHANGE EMP ONLY / P.MORENO	615.11
			TERM EMP/CHILD. P. MORENO	898.39-
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	5,798.65
			FICA CONTRIBUTIONS AND MAT	6,018.20
			FICA CONTRIBUTIONS AND MAT	6,079.90
			MEDICARE CONTRIB AND MATCH	1,356.13
			MEDICARE CONTRIB AND MATCH	1,407.53
			MEDICARE CONTRIB AND MATCH	1,421.92
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	13,174.00
			TMRS CONTRIBUTIONS	13,607.01
			TMRS CONTRIBUTIONS	13,784.56

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TIME WARNER CABLE DBA SPECTRUM	PD INTERNET MARCH 2021	343.46
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	519.96
			UNUM AD&D	11.13
			DEPT.ADJ	36.88
		VERIZON WIRELESS	CELL PHONES	482.88
			CELL PHONES - VOCA COORDIN	40.24
			CELL PHONES - VOCA VOLUNTE	40.24
			MIFI-VOCA COORDINATOR	37.99
			DATA CARDS	607.84
		WAL-MART COMMUNITY/GEMB	VOCA- SNACKS/WATER FOR VIC	53.18
		OLLE NETWORK TECH CONSULTANTS DBA ON T	MONTHLY IT SUPPORT- MARCH	7,182.00
			WORKSTATIONS SET UP X2	250.00
		INTERNATIONAL ASSOC. OF CHIEFS OF POLI	LAGRONE 2021 MBRSH	190.00
			FLUCK- DEPT MEMBERSHIP	20.00
		AMAZON.COM	NOTEPADS/HANGING FILES	40.00
			SGT BRISTER-YEARLY PLANNER	103.90
			VOCA- CYAN INK	25.78
			EVIDENCE DVDS&FLASHDRIVES	222.12
			COFFEE STRAWS	53.98
			MINI NOTEPADS- PATROL	23.38
			YEARLY PLANNER SGT. BRISTE	70.95
			PACKING TAPE- PD	40.65
			BATTERIES-PATROL FLASHLIGH	122.68
			BATTERY BACKUP-DISPATCH	58.32
			CR2032 BATTERIES	13.98
			KEY CABINET	24.99
			BOXES FOR EVIDENCE DISKS	99.96
		UNIVERSITY HOTEL	CMD STAFF LDSHP BRANSO12.0	525.20
		PAYPAL.COM	2021 IAP MBSHP- WHITLOW	50.00
		APPLE.COM/BILL	FLUCK- ICLOUD STORAGE FEB	0.99
			APPLE.COM/BILL	0.99
		T.A.P.E.I.T.	2021 MBSHP- PARISELLA	25.00
		CENTRALSQUARE TECHNOLOGIES, LLC. DBA:	CENTRALSQUARE YRL MAINTENA	19,577.06
		PROFLOWERS	PLANT-FUNERAL-FORMER STRAU	113.37
		DELL FINANCIAL SERVICES	PD DESKTOPS X5	4,331.80
		RIMAGE CORPORATION	RIBBON/TRNSFR TAPE/CLEAN S	710.37
		GALLS PARENT HOLDINGS, LLC.	KNIT SHIRT X2- LEWIS 07.11	160.48
		SF MOBILE-VISION, INC DBA COBAN TECHNO	INCAR VIDEO DEVICE SOFTWARE	2,550.00
			INCAR VIDEO SYSTEM WARRANT	598.00
			INCAR VIDEO WARRANTY	598.00
			INCAR VIDEO WARRANTY	897.00
		LAW ENFORCEMENT TARGETS, INC.	TARGET/BACKERS	412.16
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	918.01
			SUN LIFE DENTAL MARCH 2021	24.82
		SHARCO TECHNOLOGIES, INC.	XIMA/CHRONICAL 2021 RENEWA	2,888.00
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	AVAYA SOFTWARE	511.39
			TOTAL:	138,725.00
ANIMAL CONTROL	GENERAL FUND	EVINS TEMPORARIES, INC.	KENNEL TECH-SHELBY CARTER	742.00
			KENNEL TECH-SAYSHA RUTHERF	742.00
			KENNEL TECH-SHELBY CARTER	742.00
			KENNEL TECH-SAYSHA RUTHERF	593.60
			KENNEL TECH-SHELBY CARTER	723.45
			KENNEL TECH-SAYSHA RUTHERF	742.00
		GRAEF VETERINARY HOSPITAL	VETERINARIAN SRVS:1/18-3/1	1,265.22
		HUMANE EDUCATORS OF TX	ACO PERIO/DAVIS SAFETY TRN	300.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ACO PERIO-BLDG&MAN EFF TEA	200.00
		KRUSE, KELLY D DBA KRUSE ELECTRIC SER	COTAS LIGHTS/INSTALLATION	1,495.00
		LINCOLN	LTD APRIL 2021 INV.	20.52
		OFFICE DEPOT CORPORATION	ACO DAWN DISH SOAP	46.99
			PAPER, POST-IT, PAPER CLIPS,	141.83
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	431.95
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	199.13
			FICA CONTRIBUTIONS AND MAT	216.84
			FICA CONTRIBUTIONS AND MAT	210.18
			MEDICARE CONTRIB AND MATCH	46.57
			MEDICARE CONTRIB AND MATCH	50.71
			MEDICARE CONTRIB AND MATCH	49.16
		TAYLOR SPORTING GOODS	POLO SHIRTS ACO PERIO/DAVI	419.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	432.54
			TMRS CONTRIBUTIONS	471.00
			TMRS CONTRIBUTIONS	456.55
		TRACTOR SUPPLY COMPANY	DISPOSABLE NEEDLES	13.98
			DOG FOOD	13.08
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	18.84
		VERIZON WIRELESS	CELL PHONE	135.00
		WAL-MART COMMUNITY/GEMB	ACO CLEANING SUPPLIES-BLEA	100.89
			FLEA MEDS	370.76
		AMAZON.COM	RADIO CASES/TACTICAL BELTS	104.33
			ACO PERIO TACTICAL BOOTS X	277.18
			ACO DAVIS- TACTICAL BOOTS	277.18
			MICROCHIP FOR COTAS	92.00
			ACO DAVIS-INTERPER COMM SK	100.00
			ACO PRINTER INK	76.48
		AT&T U-VERSE	INTERNET-ACO	69.55
			INTERNET-ACO	69.55
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	24.82
			TOTAL:	13,096.99
STREETS & GROUND MAINT GENERAL FUND		ADT SECURITY SERVICES INC	1424 N MAIN/SEC 4/1-6/30/2	354.69
		CENTERLINE SUPPLY, INC	ST,GR/PERMA PATCH	850.00
			ST,GR/FLASH LIGHT	175.00
		ERGON ASPHALT & EMULSIONS, INC	ST,GR/SS-1 EMULSION OIL	1,097.77
		GULF COAST PAPER CO. INC.	ST,GR/16 OZ CUPS 202	47.95
		LINCOLN	LTD APRIL 2021 INV.	182.93
		MOSS & MOSS INC. #4000	ST,GR/MISC HARDWARE 201189	55.64
			ST,GR/TRASH GRABBERS 20198	35.98
			ST,GR/MISC HARDWARE 202450	13.14
			ST,GR/MISC HARDWARE 202495	21.90
			BURNS BLVD&VICTORIA/CURB R	25.74
			ST,GR/SIGNAGE INSTALL MISC	36.40
		OFFICE DEPOT CORPORATION	ST,GR/COPY PAPER, PADS	44.87
		PSI SERVICES LLC	R. MARTINEZ HERBICIDE TEST	64.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	4,927.43
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	8,611.54
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,747.91
			FICA CONTRIBUTIONS AND MAT	2,155.73
			FICA CONTRIBUTIONS AND MAT	1,742.14
			MEDICARE CONTRIB AND MATCH	408.79
			MEDICARE CONTRIB AND MATCH	504.17
			MEDICARE CONTRIB AND MATCH	407.45

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS CRUSHED STONE CO.	602 E RIO GRANDE/4 LDS-DIS	328.88
			602 E RIO GRANDE/2 LDS - D	175.61
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	3,856.76
			TMRS CONTRIBUTIONS	4,742.05
			TMRS CONTRIBUTIONS	3,844.19
		TRACTOR SUPPLY COMPANY	HIKE&BIKE TRAIL/GRASS SEED	79.98
		ATMOS ENERGY	1424 N MAIN/GAS USAGE 3299	407.97
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	167.81
		VERIZON WIRELESS	CELL PHONE	300.00
		RICHLAND RESEARCH DBA: PIONEER RESEARC	ST,GR/OIL POT OIL REMOVER	747.10
		HAYDAY, INC DBA: CTWP	ST,GR/COPIER MAINT AGREEME	69.78
		APPLE.COM/BILL	J GRAY- ICLOUD STORAGE	0.99
			ICLOUD STORAGE 2.24.20	0.99
			ICLOUD STORAGE GRAY 03.24.	0.99
			ICLOUD STG- GRAY 02.24.20	0.99
			ICLOUD STG- GRAY- 03.24.20	0.99
			ICLOUD STG-GRAY MARCH 2021	0.99
		CINTAS CORPORATION #86	ST,GR/UNIFORMS 646356	236.36
			ST,GR/UNIFORMS 309360	236.36
			ST,GR/UNIFORMS 871693	229.47
			ST.GR/UNIFORMS	229.47
		ARROW MAGNOLIA INTERNATIONAL, INC.	ST,GR/OIL POT OIL REMOVAL	1,233.99
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	372.30
		T7 ENTERPRISES, LLC DBA RELIABLE TIRE	1424 N MAIN/TIRE REMOVAL 1	541.00
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	CAMERA SYSTEM	167.59
		COMMUNITY COFFEE COMPANY LLC	1424 N MAIN/COFFEE SERVICE	61.60
			TOTAL:	41,545.38
PARKS & RECREATION	GENERAL FUND	ADT SECURITY SERVICES INC	MURPHY PL/SECURITY3/17-6/1	151.70
			TRPSC/SECURITY 3/17-6/16/2	140.37
			MURPHY POOL/SEC 4/14-6/13/	102.79
		BSN SPORTS	P&R/BASKETBALL NETS	147.40
		GULF COAST PAPER CO. INC.	PARKS/TRASH LINERS 2014706	90.68
			PARKS/BATH PINE CLEANER202	34.20
		LINCOLN	LTD APRIL 2021 INV.	66.97
			ADJ. C. CUNNINGHAM	5.86
			ADJ. C. FIELDS	10.44
		MATERA PAPER CO INC	TRPSC/CLEANING SUPPLIES	1,238.82
			DICKEY GIVENS/TOWELING, SOA	154.17
		MOBILE MINI, INC	TRPSC/MOBILE LEASE 3/5-4/3	102.00
		MOSS & MOSS INC. #5000	TRPSC/GLUE 15	4.04
			TRPSC/PAINT 15	9.88
			TRPSC/PAINT, BRUSH 157920	43.15
		NANCY RUTH BARRON	MEMORIAL F HOUSE, PAV PLUMB	108.00
		OFFICE DEPOT CORPORATION	P&R/FRAMES	7.96
		PLACE DESIGNERS, INC.	TAYLOR PARKS PROJECT:19154	664.73
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,712.51
			MONTHLY ELECTRIC BILL	775.91
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,690.66
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	669.31
			FICA CONTRIBUTIONS AND MAT	704.99
			FICA CONTRIBUTIONS AND MAT	669.88
			MEDICARE CONTRIB AND MATCH	156.54
			MEDICARE CONTRIB AND MATCH	164.89
			MEDICARE CONTRIB AND MATCH	156.67
		SAM'S CLUB DIRECT	PARKS & REC DIR- LUNCH MEE	157.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,520.88
			TMRS CONTRIBUTIONS	1,598.34
			TMRS CONTRIBUTIONS	1,522.13
		TRACTOR SUPPLY COMPANY	TRPSC/PITCHER,TIP 728440	15.98
		ATMOS ENERGY	1418 DAVIS/ACCT 1774 GAS U	93.50
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	61.74
			ADJUST C. FIELDS & CUNNING	15.00
		VERIZON WIRELESS	CELL PHONE	225.00
			IPAD	70.00
		WAL-MART COMMUNITY/GEMB	PARKS&REC DIR INTERVIEWS-	14.28
		MCCOY'S BUILDING SUPPLY	TRPSC/CORDLESS DRILL	195.99
		CINTAS CORPORATION #86	TRPSC/UNIFORMS 646424	28.68
			TRPSC/UNIFORMS 309431	28.68
		KRAFTSMAN LP.	HERITAGE SPAD/AIR RELIEF A	106.06
		THE GYM AT OLD TAYLOR HIGH LLC	PARKS&REC/DIRECTOR INTERVI	814.75
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	148.92
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	CAMERA SYSTEM	167.58
			TOTAL:	19,569.43
INTERNAL SERVICES/BLDG GENERAL FUND		AT&T	TELEPHONE	617.80
		ADT SECURITY SERVICES INC	CITY HALL ALARM SYSTEM	203.04
		AMAZON.COM SALES, INC DBA: AMAZON.COM	STAPLER, PRINTER INK, NOTE	87.59
			MOP BUCKETS	75.20
			BATTERIES	15.99
			COFFEE	19.99
		CL&MA JANITORIAL SERVICES LLC	MARCH JANITORIAL SERVICES	1,300.00
		GULF COAST PAPER CO. INC.	ST,GR/TOWELING 202	25.33
		HARBOR FREIGHT TOOLS	DUAL CUP SECTION LIFTERS	15.98
		HOME DEPOT CREDIT SERVICES	HACKSAW	41.95
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	STAT#1 REPLACE DETECTOR CO	240.00
			LIBRARY TROUBLESHOOT PANEL	360.00
		KRUSE, KELLY D DBA KRUSE ELECTRIC SER	STAT #1 REPAIR FLAGPOLE LI	154.50
			POLICE DEPT CHECK PLUG	75.00
			FIELD HOUSE INSTALL EXIT S	310.90
		LINCOLN	LTD APRIL 2021 INV.	44.14
		MATERA PAPER CO INC	GLOVES	26.16
		MOSS & MOSS INC. #6000	MOP HEAD FOR ROSA @ PW	15.28
			KEYS	15.28
			ADAPTER & GUIDE KIT	17.97
			SHOP FILTER DUST PAN	8.83
			TOOLS: BLADE DISPENSER	32.72
			FIRE ADMIN CAULK	12.57
			STATION#1 DRILL KIT	21.79
		MOSS & MOSS INC. #8000	KEYS	17.91
			MOLD CLEANER	16.17
		NANCY RUTH BARRON	ROBINSON RR INSTALL NEW LO	244.95
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	956.30
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,152.88
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	448.61
			FICA CONTRIBUTIONS AND MAT	488.06
			FICA CONTRIBUTIONS AND MAT	448.62
			MEDICARE CONTRIB AND MATCH	104.91
			MEDICARE CONTRIB AND MATCH	114.13
			MEDICARE CONTRIB AND MATCH	104.92
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,004.48
			TMRS CONTRIBUTIONS	1,090.07

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TMRS CONTRIBUTIONS	1,004.48
		TRACTOR SUPPLY COMPANY	BRADLEY MCKEE PANTS	59.98
		ATMOS ENERGY	NATURAL GAS-400 PORTER ST	288.68
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	40.41
		VERIZON WIRELESS	CELL PHONE	41.80
			MIFI	70.00
			GATEWAY SIGN	37.99
		WAL-MART COMMUNITY/GEMB	Office Supplies	12.51
		WAYNE GING PLUMBING, LLC	ACO REPLACED DRAIN LINE	699.80
			POLICE DEPT REPLACED HOSE	183.00
		SPARKLETTES & SIERRA SPRINGS	COOLER RENTAL	76.89
		ALL STARR TERMITE & PEST CONTROL DBA:	MARCH 2021 PEST CONTROL	904.00
		APPLE.COM/BILL	JONES- ICLOUD STORAGE FEB2	0.99
			icloud storage	0.99
		CINTAS CORPORATION #86	MATS	91.81
			MATS	129.79
			MATS	125.46
			MATS	77.90
			MATS	90.14
		LOCK SOLID TX	PD FRONT DOOR REPAIRS	180.00
			COMBINATION LOCK REPLACEME	610.00
		QUADIENT LEASING USA, INC.	CH POSTAGE LEASE	199.47
		CENTEX HOUSE LEVELING-AUSTIN, LLC	MOODY INSPECTION FOUNDATIO	600.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	86.87
		SHARCO TECHNOLOGIES, INC.	1201 N MAIN/SET UP VOICEMA	175.00
			FIRE ADMIN RUN CABLE	455.00
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	CAMERA SYSTEM	167.58
		R & G WINDOW CLEANING, LLC	CITY HALL CLEAN OUTSIDE WI	71.25
			LIBRARY CLEAN OUTSIDE WIND	332.50
			TOTAL:	17,744.31
ENGINEERING & INSPECTI	GENERAL FUND	HDR ENGINEERING INC	CITY ENG. SERVICES	9,776.48
			TXDOT SIGNAGE UPDATES	886.17
			B. BRANCH WW INTERCEPTOR S	7,618.04
			CR 366 WATERLINE RELOCATIO	7,920.53
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	261.27
			TOTAL:	26,462.49
INTERNAL SVC/ I T DEPT	GENERAL FUND	EASY DNS TECHNOLOGIES INC	Domain renewal	39.95
		LINCOLN	LTD APRIL 2021 INV.	13.12
		ONCOR ELECTRIC DELIVERY COMPANY	ONCOR ANNUAL POLE RENTAL	243.92
		RUSHWORKS	AMPLIFIER CABLE	327.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	107.77
			FICA CONTRIBUTIONS AND MAT	107.77
			FICA CONTRIBUTIONS AND MAT	107.77
			MEDICARE CONTRIB AND MATCH	25.21
			MEDICARE CONTRIB AND MATCH	25.20
			MEDICARE CONTRIB AND MATCH	25.20
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	272.50
			TMRS CONTRIBUTIONS	272.49
			TMRS CONTRIBUTIONS	272.49
		TIME WARNER CABLE DBA SPECTRUM	CABLE	75.04
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	12.04
		VERIZON WIRELESS	CELL PHONE	45.00
			MIFI	35.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		OLLE NETWORK TECH CONSULTANTS DBA ON T	IT CONSULTING BDR OFFICE 3	8,088.37
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	24.82
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	PHONE LEASE	<u>2,932.94</u>
			TOTAL:	13,668.71
NON-DEPARTMENTAL	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	W STORM/REPLACE LOST DOORS	10.95
			REMOTE USER DOCK & MOUSE	217.57
			FACE MASKS	16.95
		ALADDIN CARPET & INTERIOR	FIRE ADMIN FLOORING	4,575.00
		CITGO POWER FOOD MART	GAS- WINTER STORM	23.35
			EQUIP FUEL- WINTER STORM	52.31
			EQUIP FUEL- WINTER STORM	150.00
			EQUIP FUEL- WINTER STORM	150.00
			EQUIP FUEL- WINTER STORM	52.31
			EQUIP FUEL- WINTER STORM	150.00
			EQUIP FUEL- WINTER STORM	150.00
		CL&MA JANITORIAL SERVICES LLC	2X PER DAY CLEAN FOR COVID	695.00
			COVID DAY PORTER	2,576.00
		CHARLIE'S PAINTING CO.	WINTER STM/FIRE ADMIN PAIN	1,250.00
		EXXON/GECC	GAS/DIESEL/SUPP- STORM	53.00
			WATER- WINTER STORM	124.50
		GENERAL INSULATION COMPANY INC	WATER FOR STORM INCIDENT	756.00
		DOUBLE DAVE'S PIZZA	LUNCH FOR DEV SVCS-CLEAN U	38.15
		HEB CREDIT RECEIVABLES	GAS/SUPPLIES DURING STORM	25.63
			DIESEL- WINTER STORM	15.95
		HALFF ASSOCIATES, INC.	DRAINAGE MASTER PLAN	2,945.25
		HOLIDAY INN EXPRESS	2021 WINTER STORM LODGING-	96.05
			2021 WINTER STORM LODGING-	425.00
			2021 WINTER STORM LODGING-	425.00
			2021 WINTER STORM LODGING	510.00
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	CH REPLACE SPRINKLER HEAD	1,180.00
		MOSS & MOSS INC. #3000	SUPPLIES FOR WATER LEAK	32.44
		PROMAXIMA MANUFACTURING LLC	PWR SUPP DAMAGED- STORM	110.95
		SOUTHERN COMPUTER WAREHOUSE	SURFACE PRO/DOCK/KEYBOARD	1,949.28
		UNDERGROUND INC	#67 REPAIRED FROZEN PUMP	1,180.44
		UNITED RENTALS (NORTH AMERICA), INC.	WINTER STRM/WATER TRUCK RE	1,908.36
		WAL-MART COMMUNITY/GEMB	SURGE STRIPS-OFFICES-AUDIT	74.56
		WAYNE GING PLUMBING, LLC	TENNIS COURTS LEAK REPAIR	2,664.00
			STATION#2 REPLACE PUMP	1,040.00
			HERITAGE PK PUMP LEAK REPA	209.50
			MEMORIAL F HOUSE LEAK REPA	1,038.00
			MUN COURT AUGURED TOILET	308.00
			BB BF RESTROOMS LEAK REPAI	100.00
			MEM FIELD CONCESSION/LEAK	351.00
			ROTARY BF ICEMAKER LEAK RE	100.00
			PONY COLT RR/CON LINE REPA	768.10
			MURPHY PAVILLION LEAK REPA	1,620.05
			MURPHY POOL BROKEN LINE RE	838.00
			ROB PARK RR REPLACE HEATER	1,475.00
			TRPSC/REPLACE FAUCETS,LEAK	2,853.75
		WHITTLESEY LANDSCAPE SUPPLIES & RECY.	SAND STOCK FOR WINTER STOR	965.95
		ZOOM VIDEO COMMUNICATIONS, INC.	STAND BIZ ANNUAL- PRORATIO	2.92
			LICENSE RENEWAL	2,998.50
		OLLE NETWORK TECH CONSULTANTS DBA ON T	COVID-19/IT REMOTE	125.00
		WINDMILL MINI STORAGE	BOXES FOR CITY HALL LEAK	171.65
		OSBORNE, STACEY FORD	WINTER STORM HOURS	2,015.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			COVID-19 RELATED HOURS	455.00
		76 - FAST BREAK 14	DIESEL-WINTER STORM	22.70
			DIESEL- WINTER STORM	20.13
			DIESEL- WINTER STORM	22.83
		ROYS STATION	GAS-WINTER STORM	32.50
		SHELL V-POWER	DIESEL- WINTER STORM	0.48
			DIESEL- WINTER STORM	28.00
		LOWE'S HOME CENTERS INC	BLINDS BRKTS-FIRE MARSH OF	11.86
		DAVIS GROCERY & BBQ	EMPLOYEE MEAL-WINTER STORM	111.08
		TAYLOR MINI MART	FUEL- WINTER STORM	70.18
		TEXACO	FUEL- WINTER STORM	34.61
		L.J. POWER, INC.	W-STRM/1000KW GENERATOR RE	23,951.40
		SAMCO LEAK DETECTION SERVICES, INC.	WINTER STORM LEAK DETECTIO	18,900.00
		COPPERA, LLC	Airport/City Hall/Multiple	3,685.00
			REPAIR WATER LEAKS VARIOUS	820.00
		TRI-POINT REFRIGERATION, INC.	TRPSC ICE REPAIR/WINTER ST	1,846.74
		NORTHWEST CASCADE INC DBA HONEY BUCKET	W STORM/PORTABLE @ 1424 N	30.00
			WINTER STORM/WWTP PORTABLE	30.00
			W STORM/MAIN ST EVET CTR P	<u>80.00</u>
			TOTAL:	91,716.93
TIF EXPENDITURES	TIF (TAX INCREMENT HDR ENGINEERING INC		HDR/GATEWAY SIGNAGE	<u>1,270.69</u>
			TOTAL:	1,270.69
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	ARSENAL ADVERTISING LLC DBA: ARSENAL	TAYLOR MADE ADS FEB. 2021	<u>1,931.16</u>
			TOTAL:	1,931.16
CONTRIBUTE CIVIC PROGR MAIN STREET REVENUE	JIM McNABB INC DBA: ART OFFICE SIGNS	FARMERS MARKET BANNERS		396.00
	AMAZON.COM	(2) FITTED TABLECLOTHS02.0		30.28
	CODY RAY COTTON	MUSIC AT FARMER'S MARKET		<u>150.00</u>
		TOTAL:		576.28
MUNICIPAL COURT JUDICI MUNICIPAL CRT SPEC EVINS TEMPORARIES, INC.		TEMP CLERK SRVS/DIANNA SOS		504.00
		TEMP CRT CLERK/DIANNA SOSA		504.00
		TEMP COURT CLERK/DIANNA SO		504.00
		TEMP CRT CLERK/DIANNA SOSA		<u>470.40</u>
		TOTAL:		1,982.40
CDBG 3RD STREET	GENERAL CAPITAL IM ALTURA SOLUTIONS, LP	3RD ST TAS INSPECTION & RE		<u>775.00</u>
		TOTAL:		775.00
2013 BOND PROJECTS	GENERAL CAPITAL IM WILLIAMSON COUNTY AUDITOR'S OFFICE	PAY#5 CR 101 PROJECT		<u>58,891.85</u>
		TOTAL:		58,891.85
HOME PROGRAM-TDHCA	GENERAL CAPITAL IM LANGFORD COMMUNITY MGMT	HOME PROGRAM-106 1ST AVE		4,000.00
		HOME PROGRAM-104 1ST AVE		4,000.00
		HOME PROGRAM-109 S ROBINSO		4,000.00
		HOME PROGRAM-311 SAMS ST		<u>4,000.00</u>
		TOTAL:		16,000.00
2019 GO BONDS PROJECTS GENERAL CAPITAL IM HDR ENGINEERING INC		HDR/JUSTICE CENTER		<u>3,938.47</u>
		TOTAL:		3,938.47
MISC DRAINAGE PROJECTS MDUS IMPROVEMENT P HDR ENGINEERING INC		HDR 2019 INFRA. MDUS/STRAT		<u>467.82</u>
		TOTAL:		467.82

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
2019 MDUS BOND PROJECT	MDUS IMPROVEMENT P	HALFF ASSOCIATES, INC.	2019 MDUS BOND PROJECTS	<u>5,062.17</u>
			TOTAL:	5,062.17
TRANSPORTATION	TRANSPORTATION FUN	HDR ENGINEERING INC	HDR 2019 INFRA. TUF/STRATE	<u>808.05</u>
			TOTAL:	808.05
NON-DEPARTMENTAL	SANITATION FUND	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	SALES*USE TAX ENDING 02/28	<u>6,795.79</u>
			TOTAL:	6,795.79
NON-DEPARTMENTAL	PUBLIC UTILITIES F	AFLAC	AFLAC MARCH INVOICE	481.08
		HDR ENGINEERING INC	HDR 2019 INFRA. UTIL/STRAT	850.58
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	60.00
			NATIONWIDE CONTRIBUTIONS	60.00
			NATIONWIDE CONTRIBUTIONS	60.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL FEB 2020	25.90
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,617.16
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	3,356.13
			FEDERAL WITHHOLDING	7,276.02
			FEDERAL WITHHOLDING	3,337.18
			FICA CONTRIBUTIONS AND MAT	2,370.76
			FICA CONTRIBUTIONS AND MAT	4,015.39
			FICA CONTRIBUTIONS AND MAT	2,545.54
			MEDICARE CONTRIB AND MATCH	554.45
			MEDICARE CONTRIB AND MATCH	939.05
			MEDICARE CONTRIB AND MATCH	595.33
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,791.15
			TMRS CONTRIBUTIONS	4,647.98
			TMRS CONTRIBUTIONS	2,988.47
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	78.66
		MILLS, TERESA NICHOLE c/o TX CHILD SUP	01-346 EDWARD AVALOS, JR.	312.46
			01-346 EDWARD AVALOS, JR.	312.46
			01-346 EDWARD AVALOS, JR.	312.46
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	329.66
		JONES, STEPHANIE C/O TX CHILD SUPPORT	14-3717-F425 CRAIG NORMAN	36.46
			14-3717-F425 CRAIG NORMAN	36.46
			14-3717-F425 CRAIG NORMAN	<u>36.46</u>
			TOTAL:	41,027.25
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F	BRINKS, INC.	MARCH 2021 BRINKS	787.61
		HEB CREDIT RECEIVABLES	DRINKS FOR UTILITY BILLING	20.16
		TYLER TECHNOLOGIES, INC	UB CIS/CRM ANNUAL FEES	6,463.40
			WEBSITE MAINTENANCE	50.00
			UTILITY BILLING ONLINE	220.00
			WEBSITE MAINTENANCE	50.00
			UTILITY BILLING ONLINE	220.00
		LINCOLN	LTD APRIL 2021 INV.	57.39
			ADJ. B. HINES	4.78-
			ADJ. A. BELTRAN	7.96-
		McCREARY, VESELKA, BRAGG & ALLEN PC	BAD DEBT FEES-MARIA A. FLO	38.11
			BAD DEBT FEES-DANIELLE RED	29.42
			BAD DEBT FEES- TERRI A. ME	20.19
			BAD DEBT FEES- JORDAN TALL	18.16
		OFFICE DEPOT CORPORATION	UTILITY BILLING HP INK	268.77
			RED MOUSE PAD	18.99
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,690.66
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	474.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA CONTRIBUTIONS AND MAT	573.28
			FICA CONTRIBUTIONS AND MAT	615.80
			MEDICARE CONTRIB AND MATCH	110.99
			MEDICARE CONTRIB AND MATCH	134.06
			MEDICARE CONTRIB AND MATCH	144.02
		SUN COAST LEARNING SYSTEMS	B. HINES TRWA CERT. 10.28.	350.00
			B. HINES TRWA CERT 10.28.2	350.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,058.92
			TMRS CONTRIBUTIONS	1,273.23
			TMRS CONTRIBUTIONS	1,365.56
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	52.67
			ADUST BELTRAN & HINES	11.80-
		VERIZON WIRELESS	CELL PHONE	135.00
			AIRCARD	105.00
		WAL-MART COMMUNITY/GEMB	DRINKS FOR UTIL BILLING CL	19.84
			DRINKS FOR UTILITY BILLING	20.54
			DRINKS FOR UTILITY BILLING	21.40
			DRINKS- UTILITY BILLING	21.54
		SHY, CATHERINE	C. SHY SERVICES	367.50
			C. SHY SERVICES	120.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	124.10
			TOTAL:	19,366.32
WASTEWATER TREATMENT	PUBLIC UTILITIES F	HDR ENGINEERING INC	WWTP AERATION CAPACITY STU	5,192.95
			WWTP ENGINEERING SUPPORT S	24,343.41
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF LINCOLN	WWT/6 SLUDGE HAULS 1102564	2,910.30
			LTD APRIL 2021 INV.	31.38
		MOSS & MOSS INC. #3000	BELT PRESS REPAIR-SEALANT,	24.96
			BELT PRESS REPAIR-VALVE,UN	19.78
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	10,399.91
		RISE SKYBEAM/JAB BROADBAND INC.	WWTP INTERNET	117.13
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,845.33
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	379.09
			FICA CONTRIBUTIONS AND MAT	638.04
			FICA CONTRIBUTIONS AND MAT	350.91
			MEDICARE CONTRIB AND MATCH	88.66
			MEDICARE CONTRIB AND MATCH	149.22
			MEDICARE CONTRIB AND MATCH	82.07
		STENCE ELECTRIC	HEB LIFT STATION FLOATS RE	475.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	884.04
			TMRS CONTRIBUTIONS	1,446.21
			TMRS CONTRIBUTIONS	822.87
		TEXAS COMMISSION ON ENVIRONMENTAL QUAL	WW OPER LICENSE D. MARTINE	113.75
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	28.84
		VERIZON WIRELESS	CELL PHONE	100.00
		USA BLUEBOOK; INC. DBA	BUFFER, MEMBRANES, AMMONIA	644.15
			AMMONIA TESTS	75.65
			PH2 TESTER AND ELECTRODE	148.54
			ANTI FOAM CONCENTRATE	364.29
		ENVIRONMENTAL IMPROVEMENT	NEEDLE VALVE	907.68
		PRO-CHEM, INC.	CITRA SOLV, FREE ALL, ASSA	1,045.88
		POLYDYNE INC.	4 BARRELS OF POLYMER	2,610.00
			4 BARRELS OF POLYMER	2,610.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	74.46
			TOTAL:	58,924.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	NCH CORPORATION DBA	GRENADIER PLUS, STING X PR	933.71
		CITY OF ROUND ROCK	FEB 2021 BAC T'S	1,040.00
		GULF COAST PAPER CO. INC.	TISSUE	49.88
		CORE & MAIN LP	METERS	21,600.00
			FIRE HYDRANT METER LOCKS	300.00
			CLAMPS	981.12
		HDR ENGINEERING INC	CITY ENG. SERVICES	9,776.48
		HEART OF TEXAS LANDSCAPE & IRRIGATION	FIRE STAT 1 IRRIGATION REP	345.50
		JONAH WATER SPECIAL UTILITY DISTRICT	CCN:HOLIDAY INN	2,758.64
			CCN:EAGLE BANK	2,758.64
			CCN:313 CGPARKER	2,758.64
			CCN:315 CGPARKER	2,758.64
			CCN:317 CGPARKER	2,758.64
		KSA ENGINEERS, INC.	RISK AND RESILIENCY ANALY	170.00
		LINCOLN	LTD APRIL 2021 INV.	141.59
			ADJ. D. ROJAS	1.52
			TERM S. ROTHOFF	31.56-
		MOSS & MOSS INC. #3000	DUCT TAPE, TRASH BAGS	17.08
			SPRAYERS	113.34
			GAS CYLINDER	8.62
			KEYS	5.97
			BRACES, MISC HARDWARE	26.60
			PLIERS, MISC HARDWARE	50.47
		OFFICE DEPOT CORPORATION	STAPLER, LABELS, PENS	80.27
		POPE MATERIALS INC	FREIGHT 3/8" CRUSHED STONE	205.67
			FREIGHT FOR 3/8" CRUSHED S	410.26
			FREIGHT FOR 3/8" CRUSHED S	423.36
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	3,935.18
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	7,996.43
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,517.12
			FICA CONTRIBUTIONS AND MAT	2,804.07
			FICA CONTRIBUTIONS AND MAT	1,578.83
			MEDICARE CONTRIB AND MATCH	354.80
			MEDICARE CONTRIB AND MATCH	655.77
			MEDICARE CONTRIB AND MATCH	369.24
		TEEX-TEXAS EMERGENCY SERVICES TRAINING	WATER UTIL SAFETY- J CRUZ	440.00
			WATER UTIL SAFETY-D ROJAS	440.00
			R FAUL- WATER UTILITIES SA	440.00
			WATER UTIL MGMT TRNG-S THO	440.00
		TEXAS CRUSHED STONE CO.	3/8" CRUSHED STONE	298.58
			3/8" CRUSHED STONE	595.60
			3/8" CRUSHED STONE	614.61
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	3,424.03
			TMRS CONTRIBUTIONS	6,217.97
			TMRS CONTRIBUTIONS	3,558.00
		TECHLINE PIPE, L.P	4" PVC PIPE	46.50
			6" SEWER PIPE	150.36
			RUBBER GASKETS	37.80
			8" TAP	119.10
		ATMOS ENERGY	1200 N. MAIN ST.-NATURAL G	321.85
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	120.38
			ADJ D. ROJAS	3.18
		VERIZON WIRELESS	CELL PHONE	350.00
			IPADS	70.00
		WAL-MART COMMUNITY/GEMB	16G USB	9.88
		USA BLUEBOOK; INC. DBA	CHLORINE, MONOCHLORAMINE C	163.64

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PRO-CHEM, INC.	FREE ALL, GLOVES	737.91
		HAYDAY, INC DBA: CTWP	TASKALFA 3253CI MFP	260.40
		AT&T U-VERSE	INTERNET-UTILITY MAINTENAN	75.27
			INTERNET-UTILITY MAINTENAN	75.27
		HARRIS COUNTY TOLL ROAD AUTHORITY	#626 TOLL	6.50
		CINTAS CORPORATION #86	UNIFORM RENTAL-UTILITY MAI	182.19
			UNIFORM RENTAL-UTILITY MAI	182.19
			UNIFORM RENTAL-UTILITY MAI	189.14
			UNIFORM RENTAL-UTILITY MAI	176.56
		WALGREENS	91% ALCOHOL	15.96
		MCELROY METAL MILL INC. DBA: METAL MAR	PRIMED CEE	32.60
		LOPEZ, RAY DBA R&C ELECTRIC, LLC	PUMP STATION REPAIR	385.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	273.02
		ALTERMAN, INC.	FORD TANK INSTALL SUMP	2,327.99
		TEXAS STATE UNIVERSITY	PADDOCK- CLASS B WATER TES	50.00
			TCEQ ADMIN FEE- PADDOCK- C	50.00
		COMMUNITY COFFEE COMPANY LLC	1201 N MAIN ST/COFFEE SERV	<u>41.80</u>
			TOTAL:	92,577.80
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F BRAZOS RIVER AUTHORITY		EWC WTP/OP & MAINT 378	<u>166,512.86</u>
			TOTAL:	166,512.86
NON-DEPARTMENTAL	UTILITY IMPACT FEE LEONARD, JENNY REBECCA DBA: LIONHEART		IMPACT FEE STUDY	<u>22,082.00</u>
			TOTAL:	22,082.00
NON-DEPARTMENTAL	AIRPORT FUND	PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL FEB 2020	18.95
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	273.62
			FEDERAL WITHHOLDING	364.38
			FEDERAL WITHHOLDING	273.62
			FICA CONTRIBUTIONS AND MAT	167.89
			FICA CONTRIBUTIONS AND MAT	202.62
			FICA CONTRIBUTIONS AND MAT	167.89
			MEDICARE CONTRIB AND MATCH	39.27
			MEDICARE CONTRIB AND MATCH	47.38
			MEDICARE CONTRIB AND MATCH	39.27
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	190.87
			TMRS CONTRIBUTIONS	230.08
			TMRS CONTRIBUTIONS	190.87
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>33.96</u>
			TOTAL:	2,240.67
AIRPORT OPERATIONS DEP	AIRPORT FUND	AVFUEL CORP.	100LL AVIATION FUEL	11,221.31
		KRUSE, KELLY D DBA KRUSE ELECTRIC SER	AIRPORT RELOCATE LIGHT	115.00
		LINCOLN	LTD APRIL 2021 INV.	21.56
		MOSS & MOSS INC. #6000	AIRPORT PINS FOR HANGAR DO	2.55
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	666.10
		RISE SKYBEAM/JAB BROADBAND INC.	AIRPORT INTERNET	93.13
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	307.56
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	167.89
			FICA CONTRIBUTIONS AND MAT	202.62
			FICA CONTRIBUTIONS AND MAT	167.88
			MEDICARE CONTRIB AND MATCH	39.27
			MEDICARE CONTRIB AND MATCH	47.38
			MEDICARE CONTRIB AND MATCH	39.26
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	367.01
			TMRS CONTRIBUTIONS	442.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TMRS CONTRIBUTIONS	367.01
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	19.76
		VERIZON WIRELESS	CELL PHONE	45.00
		AIRNAV LLC	"FUEL PRICE POSTING UNTIL	82.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>37.23</u>
			TOTAL:	14,451.92
NON-DEPARTMENTAL	CEMETERY OPERATING	SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	283.28
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	154.43
			FEDERAL WITHHOLDING	191.23
			FEDERAL WITHHOLDING	161.84
			FICA CONTRIBUTIONS AND MAT	191.12
			FICA CONTRIBUTIONS AND MAT	211.56
			FICA CONTRIBUTIONS AND MAT	195.23
			MEDICARE CONTRIB AND MATCH	44.70
			MEDICARE CONTRIB AND MATCH	49.48
			MEDICARE CONTRIB AND MATCH	45.66
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	226.99
			TMRS CONTRIBUTIONS	250.07
			TMRS CONTRIBUTIONS	231.64
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>37.22</u>
			TOTAL:	2,274.45
CEMETERY OPERATING	DEP CEMETERY OPERATING	ADT SECURITY SERVICES INC	CEM/SECURITY 4/1-6/30/21	206.79
		LINCOLN	LTD APRIL 2021 INV.	21.01
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	100.86
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,230.22
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	191.12
			FICA CONTRIBUTIONS AND MAT	211.56
			FICA CONTRIBUTIONS AND MAT	195.23
			MEDICARE CONTRIB AND MATCH	44.70
			MEDICARE CONTRIB AND MATCH	49.48
			MEDICARE CONTRIB AND MATCH	45.66
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	436.47
			TMRS CONTRIBUTIONS	480.85
			TMRS CONTRIBUTIONS	445.40
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	19.53
		VERIZON WIRELESS	CELL PHONE	50.00
			AIRCARD	35.00
		APEX CONTINUING EDUCATION	J SMITH CEU FOR LICENSE12.	125.00
		AT&T U-VERSE	INTERNET-CEMETERY	55.00
		CINTAS CORPORATION #86	CEM/UNIFORMS 646356	10.35
			CEM/UNIFORMS 309360	10.35
			CEM/UNIFORMS 871693	9.98
			CEM/UNIFORMS	9.98
		KNIPPA, DANIEL	CEM/3 REG, 1 ASHES2/26-2/2	2,250.00
			CEM/4 REG 3/6-3/11/21 102	2,600.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	<u>49.64</u>
			TOTAL:	8,884.18
NON-DEPARTMENTAL	FLEET SERVICES OPE	AFLAC	AFLAC MARCH INVOICE	152.07
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	35.00
			NATIONWIDE CONTRIBUTIONS	35.00
			NATIONWIDE CONTRIBUTIONS	35.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL FEB 2020	33.90
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	283.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	449.53
			FEDERAL WITHHOLDING	476.71
			FEDERAL WITHHOLDING	433.70
			FICA CONTRIBUTIONS AND MAT	287.90
			FICA CONTRIBUTIONS AND MAT	296.14
			FICA CONTRIBUTIONS AND MAT	281.69
			MEDICARE CONTRIB AND MATCH	67.33
			MEDICARE CONTRIB AND MATCH	69.26
			MEDICARE CONTRIB AND MATCH	65.88
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	340.13
			TMRS CONTRIBUTIONS	349.43
			TMRS CONTRIBUTIONS	333.13
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	49.60
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	71.78
			TOTAL:	4,146.46
FLEET SERVICES SECTION		FLEET SERVICES OPE ARNOLD OIL COMPANY OF AUSTIN, LP DBA A	E2 DEF FLUID	49.95
			#344 OIL FILTER	47.17
			FUEL ADDITIVE	28.41
			#337 OIL FILTER	46.84
			T4 STEERING FLUID	15.98
			#556 BATTERY	79.76
			#337 BRAKE ROTOR	258.00
			#345 BULB	13.97
			CEMETERY PREEMIX FUEL	79.95
			POLICE DEPT BRAKE ROTORS	258.00
			#556 BATTERY	79.76
			FLEET WINDSHIELD WASH	5.58
			FIRE TIRE CHAINS	897.07
			#624 OIL FILTER	34.97
			FUEL	159.90
			WATER DEPT PREEMIX FUEL	19.99
			B2 HOSE ADAPTER	7.67
			B2 HOSE ADAPTER	2.70
			CONDITIONER, GLASS CLEANER	11.02
			RECEIVER TUBE	17.88
			TIRE REPAIR KIT	3.11
			GREASE GUN	33.23
			#511 OIL AIR FILTER	139.92
			#6.19 TURN SIGNAL LIGHT	9.16
			FLEET WINDHSEILED WASH	11.16
			DEXRON	31.38
			TURN SIGNAL LIGHT ASSEMBLY	10.79
			SHOP SIPHON PUMP	2.73
		COUFAL-PRATER EQUIP LLC DBA UNITED AG	553 REPAIRS	4,500.00
			553 REPAIRS	2,016.17
			553 REPAIRS	5,000.00
			553 REPAIRS	1,500.00
		COVERT COUNTRY OF HUTTO	B1 WEATHER MOULDIN	138.72
			#569 KIT	133.80
		HEB CREDIT RECEIVABLES	J GRAY- CITY PICKUP WASH	11.99
		HENNA CHEVROLET INC	#340 INJECTOR	40.54
			#340 INJECTOR	40.54
			#304 WIPER BLADES	22.55
		O'REILLY AUTOMOTIVE, INC.	#337 BRAKE PADS	179.80
		INTERSTATE BATT. N AUSTIN	#365 BATTERY	247.70

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			#304 BATTERY	111.25
		LINCOLN	LTD APRIL 2021 INV.	30.82
		MOSS & MOSS INC. #8000	BATTERY	5.84
			B2 PIPE PLUG	5.39
			NIPPLE	4.94
			COFFEE FILTER	2.29
			BATTERY & PADLOCK	9.25
			WALL CLOCK	10.79
		PROFESSIONAL TURF PRODUCTS, LP	#567 BLADE/FORK ASM	1,516.71
		QUIKTRIP	DIESEL - VEH #610 2/18/21	22.34
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,230.22
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	287.90
			FICA CONTRIBUTIONS AND MAT	296.14
			FICA CONTRIBUTIONS AND MAT	281.69
			MEDICARE CONTRIB AND MATCH	67.33
			MEDICARE CONTRIB AND MATCH	69.26
			MEDICARE CONTRIB AND MATCH	65.88
		T4 DISTRIBUTION, LLC.	BRAKE CLEANER	358.80
		TERRY'S BODY SHOP INC	#343 REPAIRS	10,479.15
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	654.01
			TMRS CONTRIBUTIONS	671.90
			TMRS CONTRIBUTIONS	640.55
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	28.38
		VERIZON WIRELESS	CELL PHONE	90.00
			MIFI	35.00
		WALTON DISTRIBUTING COMPANY, INC	FUEL CLEANER	382.80
		WILLIAMSON COUNTY EQUIP.	AIR FILTERS	49.80
			AIR FILTERS	72.04
		WELLS FARGO FINANCIAL LEASING	2020 PROP TAX KUBOTA TRACT	1,070.85
		AMERICAN WATERCARE INC	CART	113.61
		KINLOCH EQUIPMENT & SUPPLY, INC.	#626 WATER TANK	7,184.77
		CINTAS CORPORATION #86	FLEET/UNIFORMS 646382	27.08
			FLEET/UNIFORMS 309261	59.25
			FLEET/UNIFORMS 971664	12.02
			FLEET/UNIFORMS 625535	12.02
		EARL OWEN CO. DBA: EARL OWEN CO., INC.	#559 LIGHTBAR	310.00
			#629 LIGHTBAR	310.00
		TAYLOR LUBE CENTER	#615 OIL CHANGE	36.43
		SIDDONS MARTIN EMERGENCY GROUP LLC	T1 SWITCH ACUATOR	473.23
		CINTAS CORP DBA FIRST AID & SAFETY	1424 N MAIN/MEDICAL SUPPLI	125.07
		AIRGAS INC DBA AIRGAS USA, LLC	OXYGEN	146.63
		FLEETCOR TECHNOLOGIES, INC.LLC DBA FUE	FUEL	8,066.75
			FUEL	7,972.16
			FUEL	5,983.91
		TEXAS MUNICIPAL EQUIPMENT, LLC	JET MACHINE RENTAL	18,000.00
			SEWER HOSE	2,439.38
			#65 PM/PUMP REPAIR	2,981.52
			#65 PM/PUMP REPAIR	2,000.00
			#65 PM/PUMP REPAIR	8,000.00
			#65 PM/PUMP REPAIR	5,092.94
			#65 PM/PUMP REPAIR	3,000.00
		SUN LIFE ASSURANCE COMPANY	SUN LIFE DENTAL MARCH 2021	49.64
			TOTAL:	107,135.59
FLEET REPLACEMENT	FLEET REPLACEMENT	JOHN DEERE FINANCIAL F.S.B.DBA DEERE C	PAY #41 WDL SWPR 020-00597	904.75
			PAY #41 WDL SWPR 020-00597	70.33

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			JD GATR (2) LEASES	542.28
		WELLS FARGO FINANCIAL LEASING	PAY #39 CONTRACT 603-01749	898.63
			PAY #39 CONTRACT 603-01749	55.09
			(2) KUBOTA TRACTORS	<u>1,615.71</u>
			TOTAL:	4,086.79
NON-DEPARTMENTAL	POOLED CASH	JPMORGAN CHASE BANK NA	01/18/21-02/28/21 TRANSACT	10,721.39
			2/25/20-2/26/21 TRANSACTIO	2,381.17
			2/16/20-2/23/21 TRANSACTIO	<u>1,778.25</u>
			TOTAL:	14,880.81
===== FUND TOTALS =====				
	100	GENERAL FUND		831,531.64
	119	TIF (TAX INCREMENT FUND)		1,270.69
	120	HOTEL/MOTEL FUND		1,931.16
	123	MAIN STREET REVENUE FUND		576.28
	125	MUNICIPAL CRT SPECIAL FEE		1,982.40
	162	GENERAL CAPITAL IMPROVEME		79,605.32
	164	MDUS IMPROVEMENT PROJECTS		5,529.99
	210	TRANSPORTATION FUND		808.05
	320	SANITATION FUND		6,795.79
	340	PUBLIC UTILITIES FUND		378,408.73
	345	UTILITY IMPACT FEE FUND		22,082.00
	350	AIRPORT FUND		16,692.59
	370	CEMETERY OPERATING FUND		11,158.63
	382	FLEET SERVICES OPERATING		111,282.05
	384	FLEET REPLACEMENT FUND		4,086.79
	950	POOLED CASH		14,880.81

		GRAND TOTAL:		1,488,622.92

Attachment D

Balance Sheets by Funds

General Fund
Tax Increment Financing Fund
Hotel Occupancy Tax Fund
Main Street Fund
Municipal Court Special Fee Fund
Library Grant/Donations Fund
Roadway Impact Fee Fund
Transportation User Fee Fund
Municipal Drainage Utility System Fund
Sanitation Fund
Public Utilities Fund
Utility Impact Fee Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
100-100-100	PETTY CASH	1,650.00	
100-100-102	CLAIM ON POOLED CASH	(4,273,509.73)	
100-100-103	FROST SAFEKEEPING 1004078	2,495,140.00	
100-100-104	FROST ACCT 0591800744	15,034.91	
100-100-105	MONEY MARKET @CNB #4260618	12,231.45	
100-100-106	VALERO DONATION FUNDS TEXPOOL	479,428.38	
100-100-107	GEN OPERATING TXCLASS 0008	3,311,106.66	
100-100-108	NED TRUST(MOODY)TEXSTAR	200,737.80	
100-100-109	PRINCOR GEN FUND 6FR-139362	0.26	
100-100-110	TEXPOOL 2465300006 POOLED CASH	8,431,637.01	
100-100-113	TEXPOOL 2465300015 N MOODY	53,022.80	
100-120-100	PROPERTY TAXES RECEIVABLE	150,568.17	
100-120-103	MISC. ACCOUNTS RECEIVABLE	29,415.01	
100-120-110	ALLOWANCE UNCOLLECTED TAXES	0.00	
100-120-120	SALES TAXES RECEIVABLE	609,206.95	
100-120-130	ACCTS RECEIVABLE GARBAGE	0.00	
100-120-131	ALLOWANCE - GARBAGE	0.00	
100-120-140	GRANTS RECEIVABLE	0.00	
100-120-141	FRANCHISE TAX RECEIVABLE	35,281.54	
100-120-240	DUE FROM TAXES	0.00	
100-120-250	DUE FROM FUND 350 FOR LOAN	0.00	
100-120-251	DUE FROM FUND 350	0.00	
100-120-255	DUE FROM OTHER FUNDS	162,531.92	
100-120-302	TEDC REIMBURSE FOR MAIN ST	0.00	
100-150-100	OTHER ASSETS (AUDITOR'S ENTRY)	0.00	
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(475,244.24)	
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	342,883.07	
100-180-101	DUE FROM SOURCES-GRANT REVENUE	0.00	
100-190-102	DEFERRED CHGS-BOND ISSUE COST	<u>0.00</u>	
		<u>11,581,121.96</u>	
TOTAL ASSETS			11,581,121.96
=====			

LIABILITIES

=====			
100-200-100	ACCRUED PAYBLES	0.00	
100-200-110	ENCUMBERED PAYABLE GEN.	(475,244.24)	
100-200-111	PRIOR YEAR ENCUMBRANCE	342,883.07	
100-200-200	FICA & MEDICARE PAYABLE	140,071.20	
100-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
100-200-202	TMRS PAYABLE	0.00	
100-200-203	DEFERRED COMP PAYABLE	1,385.88	
100-200-204	CIVIL SERVICE-SICK LEAVE	0.00	
100-200-205	TEDC SALES TAX PAYABLE	0.00	
100-200-210	CHILD SUPPORT PAYABLE	(747.71)	
100-200-211	GARNISHMENTS PAYABLE	0.00	
100-200-212	UNUM LIFE INS PAYABLE	1,194.80	
100-200-213	DENTAL PAYABLE	(1,478.67)	
100-200-214	AFLAC PAYABLE	3,462.25	

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
100-200-215	CLOTHES RENTAL PAYABLE	0.00	
100-200-216	CINCINNATI LIFE PAYABLE	28.71	
100-200-218	BLUE CHOICE PAYABLE	27.62	
100-200-219	SCOTT & WHITE HEALTH PAYABLE	11,388.88	
100-200-220	S&W PAYABLE 2001-2011	(9,793.98)	
100-200-221	FLEXIBLE SPENDING (FSA) PAYABL	(2,750.00)	
100-200-222	PRE-PAID LEGAL PAYABLE	(1,323.50)	
100-200-228	MISC DEDUCTIONS PAYABLE	0.00	
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)	
100-200-230	UNITED WAY PAYABLE	0.00	
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00	
100-200-232	COURT BOND REFUND PAYABLE	(705.80)	
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)	
100-200-235	VISION PLAN PAYABLE	218.04	
100-200-300	RETAINAGE PAYABLE	(21,168.56)	
100-200-301	COURT COLLECTIONS	51,015.54	
100-200-401	WAGES PAYABLE	46,650.17	
100-200-500	DUE TO OTHER FUNDS	491,167.68	
100-200-502	DUE TO STATE/COURT FEES	34,745.21	
100-200-503	DUE TO COMPT. SALES TAX	0.00	
100-200-504	DUE TO TEDC-MONTHLY SALES TAX	98,250.80	
100-200-505	DUE TO OMNIBASE SERVICES INC	(284.99)	
100-200-507	DUE TO S&W/COBRA FROM OTHERS	(5,319.58)	
100-200-508	DUE TO TISD:HOUSING AUTH PILOT	0.00	
100-200-509	DUE TO TMRS FROM TEDC	(6,644.93)	
100-210-111	DUE TO I&S (TAX COLLECTIONS)	2,153.54	
100-210-191	DUE TO OTHERS FROM EVIDENCE	0.00	
100-220-100	TAX DISTRIBUTION	0.00	
100-240-100	DEFERRED TAX REVENUE	150,568.17	
100-240-101	UNCLAIMED FUNDS	14,999.34	
100-240-102	DEFERRED REV-BOND PREMIUM	0.00	
100-240-103	DEFERRED REVENUE	0.00	
	TOTAL LIABILITIES	<u>812,137.37</u>	
EQUITY			
=====			
100-260-110	PREPAYMNT PERMT M2E3LLC 100YRS	2,478.19	
100-260-111	RESERVE CHRISTMAS DONATIONS	0.00	
100-260-113	ESCROW-BONDS POSTED-DEFENDENTS	2,851.45	
100-265-100	RESTRICTED PORTION FUND BA	0.00	
100-270-100	FUND BALANCE	6,537,174.38	
100-280-100	ASSIGNED FUND BALANCE	<u>32,396.29</u>	
	TOTAL BEGINNING EQUITY	6,574,900.31	
TOTAL REVENUE		12,127,056.10	
TOTAL EXPENSES		<u>7,932,971.82</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		4,194,084.28	
TOTAL EQUITY & FUND BALANCE		<u>10,768,984.59</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE		11,581,121.96	
=====			

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
119-100-102	CLAIM ON POOLED CASH	(130,115.89)	
119-100-103	SECURITY INVESTMENTS-FROST BAN	0.00	
119-100-104	FROST ACCT 0591800744	0.00	
119-100-115	TEXPOOL 246530004 TIF PROP TAX	260,540.04	
119-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
119-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
119-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>130,424.15</u>
TOTAL ASSETS			130,424.15
			=====
LIABILITIES			
=====			
119-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
119-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
119-200-500	ACCOUNTS PAYABLE PENDING	<u>295.08</u>	
TOTAL LIABILITIES			<u>295.08</u>
EQUITY			
=====			
119-270-100	FUND BALANCE	<u>255,691.19</u>	
TOTAL BEGINNING EQUITY		255,691.19	
TOTAL REVENUE		248,331.41	
TOTAL EXPENSES		<u>373,893.53</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(125,562.12)	
TOTAL EQUITY & FUND BALANCE			<u>130,129.07</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			130,424.15
			=====

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
120-100-102	CLAIM ON POOLED CASH	94,728.27	
120-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
120-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
120-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>94,728.27</u>
TOTAL ASSETS			94,728.27
			=====
LIABILITIES			
=====			
120-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
120-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
120-200-500	ACCOUNTS PAYABLE PENDING	0.00	
120-200-505	DUE TO SAYDA 380 AGREEMENT	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
120-270-100	FUND BALANCE	<u>70,863.17</u>	
	TOTAL BEGINNING EQUITY	70,863.17	
TOTAL REVENUE		71,727.47	
TOTAL EXPENSES		<u>47,862.37</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	23,865.10	
TOTAL EQUITY & FUND BALANCE		<u>94,728.27</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			94,728.27
			=====

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
123-100-102	CLAIM ON POOLED CASH	72,691.42	
123-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
123-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,985.00)	
123-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,985.00</u>	
			<u>72,691.42</u>
TOTAL ASSETS			72,691.42
			=====
LIABILITIES			
=====			
123-200-110	CURRENT YEAR ENCUMBRANCE	(1,985.00)	
123-200-111	PRIOR YEAR ENCUMBRANCE	1,985.00	
123-200-500	ACCOUNTS PAYABLE PENDING	0.00	
123-240-100	PRE-REGISTER FESTIVAL/CARSHOW	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
123-270-100	FUND BALANCE	<u>61,174.70</u>	
	TOTAL BEGINNING EQUITY	61,174.70	
TOTAL REVENUE		23,271.00	
TOTAL EXPENSES		<u>11,754.28</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	11,516.72	
TOTAL EQUITY & FUND BALANCE			<u>72,691.42</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			72,691.42
			=====

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
125-100-102	CLAIM ON POOLED CASH	88,843.92	
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(16,595.00)	
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>8,924.00</u>	
			<u>81,172.92</u>
TOTAL ASSETS			81,172.92
			=====
LIABILITIES			
=====			
125-200-110	CURRENT YEAR ENCUMBRANCE	(16,595.00)	
125-200-111	PRIOR YEAR ENCUMBRANCE	8,924.00	
125-200-500	ACCOUNTS PAYABLE PENDING	<u>1,008.00</u>	
	TOTAL LIABILITIES		(<u>6,663.00</u>)
EQUITY			
=====			
125-270-100	FUND BALANCE	<u>93,991.67</u>	
	TOTAL BEGINNING EQUITY	93,991.67	
TOTAL REVENUE			5,651.38
TOTAL EXPENSES			<u>11,807.13</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.			(6,155.75)
TOTAL EQUITY & FUND BALANCE			<u>87,835.92</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			81,172.92
			=====

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
129-100-102	CLAIM ON POOLED CASH	41,359.46	
129-100-103	TEXSTAR: NOBLE TRUST - 3444	924.88	
129-100-108	NED TRUST (LIBRARY) TEXSTAR	282,002.64	
129-120-103	MISC ACCTS RECEIVABLE	0.00	
129-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,436.37)	
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,436.37</u>	
			<u>324,286.98</u>
TOTAL ASSETS			324,286.98
			=====
<u>LIABILITIES</u>			
=====			
129-200-110	CURRENT YEAR ENCUMBRANCE	(1,436.37)	
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37	
129-200-233	OTHER A/P PENDING (AUDITOR)	(10,945.00)	
129-200-500	ACCOUNTS PAYABLE PENDING	<u>10,945.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
=====			
129-270-100	FUND BALANCE	<u>332,369.88</u>	
TOTAL BEGINNING EQUITY		332,369.88	
TOTAL REVENUE		312.10	
TOTAL EXPENSES		<u>8,395.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(8,082.90)	
TOTAL EQUITY & FUND BALANCE			<u>324,286.98</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			324,286.98
			=====

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
200-100-102	CLAIM ON POOLED CASH	346,051.99	
200-170-100	CURRENT YR RES FOR ENCUMBRANCE	(31,870.00)	
200-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>30,000.00</u>	
			<u>344,181.99</u>
TOTAL ASSETS			344,181.99
			=====
LIABILITIES			
=====			
200-200-110	CURRENT YR ENCUMBRANCES	(31,870.00)	
200-200-111	PRIOR YR ENCUMBRANCES	30,000.00	
200-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			(<u>1,870.00</u>)
EQUITY			
=====			
200-270-100	FUND BALANCE	<u>295,273.99</u>	
TOTAL BEGINNING EQUITY		295,273.99	
TOTAL REVENUE		50,778.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		50,778.00	
TOTAL EQUITY & FUND BALANCE		<u>346,051.99</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			344,181.99
			=====

210-TRANSPORTATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
210-100-101	2019 CO BOND FUNDS TEXSTAR	1,863,093.98	
210-100-102	CLAIM ON POOLED CASH	1,217,423.88	
210-100-103	FROST SAFEKEEPING 1004078	0.00	
210-100-104	FROST ACCOUNT 591800744	0.00	
210-120-130	ACCTS RECEIVABLE TRANSPORTATIO	45,851.51	
210-120-131	ALLOWANCE-TRANSPORTATION	(9,675.27)	
210-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,806.80)	
210-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,806.80</u>	
			<u>3,116,694.10</u>
TOTAL ASSETS			3,116,694.10
			=====
LIABILITIES			
=====			
210-200-100	ACCRUED PAYABLES	0.00	
210-200-110	CURRENT YR ENCUMBRANCES	(1,806.80)	
210-200-111	PRIOR YR ENCUMBRANCES	1,806.80	
210-200-500	ACCOUNTS PAYABLE PENDING	13,102.29	
210-240-101	UNCLAIMED FUNDS	<u>0.00</u>	
	TOTAL LIABILITIES		<u>13,102.29</u>
EQUITY			
=====			
210-270-100	FUND BALANCE	<u>4,193,259.27</u>	
	TOTAL BEGINNING EQUITY	4,193,259.27	
TOTAL REVENUE		408,684.85	
TOTAL EXPENSES		<u>1,498,352.31</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(1,089,667.46)	
TOTAL EQUITY & FUND BALANCE		<u>3,103,591.81</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,116,694.10
			=====

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
300-100-102	CLAIM ON POOLED CASH	179,767.66	
300-120-100	DRAINAGE RECEIVABLE	31,920.07	
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(8,601.57)	
300-160-206	FIXED ASSET-WORK IN PROGRESS	0.00	
300-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
300-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
300-190-103	ACCUMULATED DEPRECIATION	<u>0.00</u>	
			<u>203,086.16</u>
TOTAL ASSETS			203,086.16
			=====
LIABILITIES			
=====			
300-200-104	ACCRUED INTEREST PAYABLE	0.00	
300-200-110	CURRENT YEAR ENCUMBRANCES	0.00	
300-200-111	PRIOR YEAR ENCUMBRANCES	0.00	
300-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
300-200-240	BOND PAYABLE - CURRENT	0.00	
300-200-300	RETAINAGE PAYABLE	0.00	
300-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
300-250-100	CONTRIBUTED CAPITAL-DRAINAGE	0.00	
300-270-100	FUND BALANCE	<u>179,208.09</u>	
	TOTAL BEGINNING EQUITY	179,208.09	
TOTAL REVENUE		253,771.67	
TOTAL EXPENSES		<u>229,893.60</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		23,878.07	
TOTAL EQUITY & FUND BALANCE			<u>203,086.16</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			203,086.16
			=====

320-SANITATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-100-102	CLAIM ON POOLED CASH	312,359.55	
320-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
320-120-130	ACCTS RECEIVABLE GARBAGE	85,307.32	
320-120-131	ALLOWANCE-GARBAGE	(2,691.04)	
320-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
320-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>394,975.83</u>
TOTAL ASSETS			394,975.83
			=====
LIABILITIES			
=====			
320-200-100	ACCRUED PAYABLES	0.00	
320-200-110	CURRENT YR ENCUMBRANCES	0.00	
320-200-111	PRIOR YR ENCUMBRANCES	0.00	
320-200-500	ACCOUNTS PAYABLE PENDING	140,759.69	
320-200-503	DUE TO STATE COMPT SALES TAX	16,814.89	
320-240-101	UNCLAIMED FUNDS	<u>0.00</u>	
	TOTAL LIABILITIES		<u>157,574.58</u>
EQUITY			
=====			
320-270-100	FUND BALANCE	<u>226,880.26</u>	
	TOTAL BEGINNING EQUITY	226,880.26	
TOTAL REVENUE		934,321.06	
TOTAL EXPENSES		<u>923,800.07</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		10,520.99	
TOTAL EQUITY & FUND BALANCE			<u>237,401.25</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			394,975.83
			=====

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
340-100-100	PETTY CASH	1,350.00
340-100-101	2019 CO BOND FUNDS TEXSTAR	3,900,977.46
340-100-102	CLAIM ON POOLED CASH	1,044,522.61
340-100-103	FROST SAFEKEEPING 1004078	0.00
340-100-104	FROST ACCT 0591800744	0.00
340-100-107	TEXPOOL 2465300012 TOWER RENT	522,469.08
340-100-110	TEXPOOL 2465300001 UTILITY FD	68,651.04
340-100-116	UTILITY OPERATING-TXCLASS 0007	1,022,002.63
340-100-118	TEXPOOL RATE STABILIZATION 18	647,883.98
340-100-119	TEXPOOL CAPITAL OUTLAY-ASSETS	312,324.20
340-100-120	TEXPOOL WORKING CAPITAL-CIP	461,602.97
340-100-121	TEXPOOL 2017 WWTP IMPROVMNTS	0.00
340-120-100	ACCOUNTS RECEIVABLE	462,915.43
340-120-101	CURRENT REFUND PAYABLE	10,293.15
340-120-102	UNAPPLIED CREDITS	(48,917.27)
340-120-103	MISC. ACCOUNTS RECEIVABLE	54,797.33
340-120-104	AR - AUDIT ACCRUALS	0.00
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE	(6,352.22)
340-140-100	INVENTORY	76,763.93
340-150-100	BOND ISSUANCE COSTS	0.00
340-150-105	DEFERRED AMT ON REFUNDING	16,195.80
340-160-100	LAND	457,201.00
340-160-200	BUILDINGS	6,363,714.34
340-160-206	FIXED ASSETS: WORK IN PROGRESS	1,107,745.46
340-160-225	PLANT DISTRIBUTION/COLLECTION	49,604,252.38
340-160-235	EQUIPMENT	740,246.88
340-170-100	CURRENT YR RES FOR ENCUMBRANCE	(384,391.54)
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	209,891.43
340-190-103	ACCUMULATED DEPRECIATION	(<u>23,922,103.85</u>)
		<u>42,724,036.22</u>
TOTAL ASSETS		42,724,036.22
		=====

LIABILITIES

=====		
340-200-104	ACCRUED INTEREST PAYABLE	133,158.75
340-200-110	CURRENT YEAR ENCUMBRANCES	(384,391.54)
340-200-111	PRIOR YEAR ENCUMBRANCE	209,891.43
340-200-200	FICA AND MEDICARE PAYABLE	18,866.84
340-200-201	FEDERAL WITHHOLDING PAYABLE	(1,144.93)
340-200-202	TMRS PAYABLE	0.00
340-200-203	DEFERRED COMP PAYABLE	134.73
340-200-204	DEFERRED CHARGES	0.00
340-200-208	ACCRUED VACATION	29,840.24
340-200-209	CHILD SUPPORT PAYABLE	0.00
340-200-210	NET PENSION LIABILITY	881,725.75
340-200-211	NEW OPED-SDBF LIABILITY	55,440.90
340-200-212	UNUM LIFE INS PAYABLE	186.95
340-200-213	DENTAL PAYABLE	277.98

BALANCE SHEET

AS OF: MARCH 31ST, 2021

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
340-200-214	AFLAC PAYABLE	512.93
340-200-215	CLOTHES RENTAL PAYABLE	0.00
340-200-218	BLUE CHOICE PAYABLE	175.48
340-200-219	SCOTT & WHITE HEALTH PAYABLE	(3,961.26)
340-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00
340-200-222	PRE-PAID LEGAL PAYABLE	(141.55)
340-200-228	MISC. DEDUCTIONS PAYABLE	0.00
340-200-229	MET LIFE DENTAL PAYABLE	(135.78)
340-200-230	UNITED WAY PAYABLE	(1.00)
340-200-233	OTHER A/P PENDING (AUDITOR)	(15,805.47)
340-200-235	VISION PLAN PAYABLE	27.47
340-200-240	BONDS PAYABLE-CURRENT	0.00
340-200-300	RETAINAGE PAYABLE	0.00
340-200-401	WAGES PAYABLE	13,148.57
340-200-500	ACCOUNTS PAYABLE PENDING	230,082.81
340-200-999	UNRECONCILED DIFFERENCES	0.00
340-210-100	UNAMORT. BOND DISCOUNT	(2,133.90)
340-210-101	BOND PREMIUMS	1,247,313.39
340-210-102	DEFERRED AMT ON REFUNDING	(575,726.28)
340-210-110	DEFERRED OUTFLOW RESORCES TMRS	(97,459.49)
340-210-111	SDBF-DEF OUTFLOW OF RE CONTR	(574.26)
340-210-113	SDBF DEF INFLOW ACT EX VS ASS	1,862.93
340-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	409.98
340-210-115	DEFERRED OUTFLOW INVST TMRS	(176,459.16)
340-210-118	DEFERRED INFLOW-ACTUAL VS ASSM	12,351.61
340-210-119	DEFERRED OUTFLOW-CHNG IN ASSUM	0.00
340-230-109	CAPITAL LEASE BANC ONE NEMI	0.00
340-230-111	8.745M CO SERIES 2010 (6.11M)	95,000.00
340-230-114	4.5M CO SERIES 2003 (65%)	0.00
340-230-115	4.2M COMB CO 2006 (4M)	3,600,000.00
340-230-116	10M COMB SERIES 2007 (7M)	5,780,000.00
340-230-117	9.615M COMB SERIES 08 (6.615M)	0.00
340-230-118	8.995 GO REFUNDING 2009	265,000.00
340-230-119	2.625 GO REF 2010	0.00
340-230-120	5.450M GO REF 2012 (1.460M)	740,000.00
340-230-121	4.595M 2015 GO REF (1.695M)	1,600,000.00
340-230-122	8.010M 2016 GO REF (5.065M)	5,065,000.00
340-230-123	5.34M COMB SERIES 2017(2.250M)	2,270,000.00
340-230-124	3.02M GO REF 2017 (1.585M)	1,360,000.00
340-230-125	12.590 M 2019 COs (4.425M)	4,425,000.00
340-240-100	METER DEPOSITS	493,490.00
340-240-101	UNCLAIMED FUNDS	5,530.17
340-240-120	ALLOWANCE FOR BAD DEBT	0.00
TOTAL LIABILITIES		<u>27,276,494.29</u>
EQUITY		
=====		
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00
340-270-100	FUND BALANCE	<u>14,763,572.46</u>
TOTAL BEGINNING EQUITY		15,278,826.76
TOTAL REVENUE		4,990,073.91

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
TOTAL EXPENSES		<u>4,821,358.74</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.		168,715.17
TOTAL EQUITY & FUND BALANCE		<u>15,447,541.93</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE		42,724,036.22
		=====

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
345-100-102	CLAIM ON POOLED CASH	1,079,307.37	
345-100-103	FROST SAFEKEEPING 1004078	1,000,000.00	
345-100-104	FROST ACCT 0591800744	0.00	
345-160-206	WORK IN PROGRESS	0.00	
345-160-225	PLANT DISTRIBUTION	104,188.68	
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(220,614.00)	
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>117,696.00</u>	
		<u>2,080,578.05</u>	
TOTAL ASSETS			2,080,578.05
			=====
LIABILITIES			
=====			
345-200-110	CURRENT YEAR ENCUMBRANCE	(220,614.00)	
345-200-111	PRIOR YEAR ENCUMBRANCE	117,696.00	
345-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
345-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			(<u>102,918.00</u>)
EQUITY			
=====			
345-270-100	FUND BALANCE	<u>1,923,542.85</u>	
TOTAL BEGINNING EQUITY		1,923,542.85	
TOTAL REVENUE		327,000.00	
TOTAL EXPENSES		<u>67,046.80</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		259,953.20	
TOTAL EQUITY & FUND BALANCE		<u>2,183,496.05</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,080,578.05
			=====

BALANCE SHEET

AS OF: MARCH 31ST, 2021

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
350-100-102	CLAIM ON POOLED CASH	85,054.23
350-100-106	TEXPOOL 2017 AIRPORT CONST	959,506.24
350-120-100	AIRPORT RECEIVABLES	8,982.29
350-120-101	REFUND CHECKS PAYABLE	0.00
350-120-103	MISC. ACCOUNTS RECEIVABLES	2,652.07
350-120-140	GRANTS RECEIVABLE	0.00
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	0.00
350-150-100	BOND ISSUANCE COSTS	0.00
350-150-105	DEFERRED AMT ON REFUNDING	2,882.71
350-160-100	LAND	859,833.00
350-160-200	T-HANGERS (BUILDINGS)	4,344,298.10
350-160-206	FIXED ASSETS:WORK IN PROGRESS	12,880.00
350-160-210	EQUIPMENT	107,159.00
350-160-300	RUNWAY	2,238,415.96
350-160-335	FIELD EQUIPMENT	0.00
350-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00
350-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00
350-190-103	ACCUMULATED DEPRECIATION	(1,717,549.44)
		<u>6,904,114.16</u>
TOTAL ASSETS		6,904,114.16
=====		
LIABILITIES		
=====		
350-200-100	ACCRUED ACCOUNTS PAYABLE	0.00
350-200-110	CURRENT YEAR ENCUMBRANCE	0.00
350-200-111	PRIOR YEAR ENCUMBRANCE	0.00
350-200-200	FICA AND MEDICARE PAYABLE	1,269.26
350-200-201	FEDERAL WITHHOLDING PAYABLE	0.00
350-200-202	TMRS PAYABLE	0.00
350-200-210	NET PENSION LIABILITY	32,206.92
350-200-211	NEW OPED-SDBF LIABILITY	2,025.10
350-200-213	DENTAL PAYABLE	59.69
350-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00
350-200-222	PRE-PAID LEGAL	18.95
350-200-233	OTHER A/P PENDING (AUDITOR)	(617.76)
350-200-235	VISION PLAN PAYABLE	6.15
350-200-240	BONDS PAYABLE-CURRENT	0.00
350-200-401	WAGES PAYABLE	984.42
350-200-500	ACCOUNTS PAYABLE PENDING	3,262.46
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	0.00
350-200-502	DUE TO FUND 100	0.00
350-200-505	DUE TO OTHER FUNDS	0.00
350-200-999	UNRECONCILED DIFFERENCE	(271.67)
350-210-100	UNAMORT. BOND DISCOUNT	3,442.11
350-210-101	BOND PREMIUMS	22,342.60
350-210-110	DEFERRED OUTFLOW TMRS CONT	(3,559.92)
350-210-111	SDBF DEF OUTFLOW RE CONTRIB	(20.99)
350-210-113	SDBF DEF INFLOW ACT EXP VS ASS	68.05

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
350-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	14.98	
350-210-115	DEFERRED OUTFLOW INVST TMRS	(6,445.54)	
350-210-118	DEFERRED INFLOW ACT VS ASSMPT	451.17	
350-210-119	DEFERRED OUTFLOW CNGS IN ASSUM	0.00	
350-230-101	LONG TERM DEBT	0.00	
350-230-102	BOND PAYABLE-\$290K REF 2010	15,000.00	
350-230-103	5.34M COMB SERIES 2017(1.445M)	1,450,000.00	
350-240-101	ACCRUED INTEREST PAYABLE	<u>6,051.25</u>	
	TOTAL LIABILITIES		<u>1,526,287.23</u>
EQUITY			
=====			
350-250-100	CONTRIBUTED CAPITAL GRANT	4,274,320.92	
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82	
350-280-100	RETAINED EARNINGS	600,456.95	
350-281-100	PRIOR PERIOD ADJUSTMENTS	<u>442,482.09</u>	
	TOTAL BEGINNING EQUITY	5,392,525.78	
	TOTAL REVENUE	190,823.62	
	TOTAL EXPENSES	<u>205,522.47</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(14,698.85)	
	TOTAL EQUITY & FUND BALANCE		<u>5,377,826.93</u>
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		6,904,114.16
=====			

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
370-100-102	CLAIM ON POOLED CASH	135,982.47	
370-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
370-160-206	FIXED ASSETS-WORK IN PROGRESS	10,032.80	
370-170-100	CURRENT YR RES FOR ENCUMBRANCE	(959.83)	
370-170-101	PRIOR YR RES FOR ENCUMBRANCE	959.83	
370-190-103	ACCUMULATED DEPRECIATION	(2,508.20)	
		<u>143,507.07</u>	
TOTAL ASSETS			143,507.07
			=====
LIABILITIES			
=====			
370-200-110	CURRENT YR ENCUMBRANCE	(959.83)	
370-200-111	PRIOR YEAR ENCUMBRANCE	959.83	
370-200-200	FICA & MEDICARE PAYABLE	1,557.52	
370-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
370-200-202	TMRS PAYABLE	0.00	
370-200-210	NET PENSION LIABILITY	47,105.73	
370-200-211	NEW OPEB-SDBF LIABILITY	2,961.90	
370-200-213	ASSURANT DENTAL PAYABLE	36.40	
370-200-219	SCOTT & WHITE HEALTH PAYABLE	424.92	
370-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00	
370-200-222	PRE-PAID LEGAL	0.00	
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)	
370-200-235	VISION PLAN PAYABLE	0.00	
370-200-401	WAGES PAYABLE	424.53	
370-200-500	ACCOUNTS PAYABLE PENDING	9,160.60	
370-210-100	DUE TO CEMETERY LAND PURCHASE	0.00	
370-210-110	DEFERRED OUTFLOW CONT TMRS	(5,206.72)	
370-210-111	SDBF DEF OUTFLOW RES CONTRIB	(30.68)	
370-210-113	SDBF DEF INFLOW ACT EX VS ASSU	99.53	
370-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	21.90	
370-210-115	DEFERRED OUTFLOW INVST TMRS	(9,427.24)	
370-210-118	DEFERRED INFLOW ACTUAL VS ASSM	659.88	
370-210-119	DEFERRED OUTFLOW-CHG ASSUMP	<u>0.00</u>	
TOTAL LIABILITIES			<u>46,445.98</u>
EQUITY			
=====			
370-270-100	FUND BALANCE	<u>82,029.91</u>	
TOTAL BEGINNING EQUITY			82,029.91
TOTAL REVENUE		140,854.61	
TOTAL EXPENSES		<u>125,823.43</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		15,031.18	
TOTAL EQUITY & FUND BALANCE			<u>97,061.09</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			143,507.07
			=====

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
382-100-102	CLAIM ON POOLED CASH	(21,150.46)	
382-120-250	DUE FROM OTHER FUNDS	0.00	
382-160-206	ESCROW FOR EQUIPMENT PURCHASES	0.00	
382-160-301	VEHICLES	0.00	
382-160-303	OFFICE EQUIPMENT	0.00	
382-160-305	FIELD EQUIPMENT	0.00	
382-160-306	HEAVY EQUIPMENT	0.00	
382-160-320	EQUIPMENT	0.00	
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(57,457.53)	
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	57,457.53	
382-190-103	ACCUMULATED DEPRECIATION	<u>0.00</u>	
		(<u>21,150.46</u>)	
TOTAL ASSETS		(21,150.46)	=====
LIABILITIES			
=====			
382-200-110	CURRENT YEAR ENCUMBRANCE	(57,457.53)	
382-200-111	PRIOR YEAR ENCUMBRANCE	57,457.53	
382-200-200	FICA AND MEDICARE PAYABLE	2,372.50	
382-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
382-200-202	TMRS PAYABLE	(0.01)	
382-200-203	DEFERRED COMP PAYABLE	0.00	
382-200-208	ACCRUED VACATION	4,944.81	
382-200-210	NET PENSION LIABILITY	108,042.26	
382-200-211	NEW OPEB-SDBF LIABILITY	6,793.45	
382-200-212	UNUM LIFE INSURANCE PAYABLE	37.31	
382-200-213	DENTAL PAYABLE	37.38	
382-200-214	AFLAC PAYABLE	165.00	
382-200-215	CLOTHES RENTAL PAYABLE	0.00	
382-200-218	BLUE CHOICE PAYABLE	0.00	
382-200-219	SCOTT & WHITE HEALTH PAYABLE	86.43	
382-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00	
382-200-222	PRE-PAID LEGAL PAYABLE	85.70	
382-200-229	MET LIFE DENTAL PAYABLE	0.00	
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)	
382-200-235	VISION PLAN PAYABLE	(3.56)	
382-200-401	WAGES PAYABLE	557.59	
382-200-500	ACCOUNTS PAYABLE PENDING	37,656.10	
382-210-110	DEFERRED OUTFLOW CONTB TMRS	(11,942.20)	
382-210-111	SDBF DEF OUTFLOW RES CONTRI	(70.35)	
382-210-113	SDBF DEF INFLOW ACT EXP VS ASS	228.27	
382-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	50.24	
382-210-115	DEFERRED OUTFLOW INVST TMRS	(21,622.42)	
382-210-118	DEFERRED INFLOW ACTUAL VS ASSM	1,513.50	
382-210-119	DEFERRED OUTLOW-CHNG IN ASSUMP	0.00	
382-240-101	UNCLAIMED FUNDS	<u>78.32</u>	
TOTAL LIABILITIES		<u>126,286.36</u>	

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
=====		
382-260-121	RESERVE:FUTURE EQUIP PURCHASES	0.00
382-270-100	FUND BALANCE	(<u>32,252.72</u>)
	TOTAL BEGINNING EQUITY	(32,252.72)
TOTAL REVENUE		359,159.45
TOTAL EXPENSES		<u>474,343.55</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(115,184.10)
TOTAL EQUITY & FUND BALANCE		(<u>147,436.82</u>)
TOTAL LIABILITIES, EQUITY & FUND BALANCE		(21,150.46)
=====		

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
384-100-102	CLAIM ON POOLED CASH	54,055.48	
384-100-104	CAPITAL EQUIP ACCT 2139517	0.00	
384-100-105	SIGNATURE BANK EQUIP (ESCROW)	0.00	
384-100-106	FROST LEASING ESCROW 010597724	0.00	
384-100-107	UMB BANK CLAYTON HOLDINGS	17,992.32	
384-100-108	2018 FLEET/EQUIP TEXSTAR 20180	218,030.70	
384-100-109	GOVERNMENT CAPITAL CORP	(406,722.00)	
384-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
384-140-100	PREPAID CAP LEASE	0.00	
384-150-100	BOND ISSUANCE COSTS	0.00	
384-160-206	FIXED ASSETS-WORK IN PROGRESS	107,814.38	
384-160-320	MACHINERY & EQUIPMENT	6,192,511.10	
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(3,727,849.33)	
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	3,705,083.58	
384-190-103	ACCUMULATED DEPRECIATION	(3,615,302.43)	
		<u>2,545,613.80</u>	
TOTAL ASSETS			2,545,613.80
			=====
LIABILITIES			
=====			
384-200-104	ACCRUED INTEREST PAYALBE	0.00	
384-200-110	CURRENT YEAR ENCUMBRANCE	(3,673,445.33)	
384-200-111	PRIOR YEAR ENCUMBRANCE	3,650,679.58	
384-200-500	ACCOUNTS PAYABLE PENDING	0.00	
384-200-505	DUE TO OTHER FUNDS	0.00	
384-210-101	UNAMORT BOND PREMIUM	48,530.83	
384-230-103	5.44M COMB SERIES 2015(2.66M)	1,910,000.00	
384-230-115	CAPITAL LEASE PAYABLE-CURRENT	0.00	
384-230-120	CAP LEASE PAYABLE-NONCURRENT	1,181,458.76	
384-230-125	NOTES PAYABLE	549,105.67	
384-240-101	ACCRUED INTEREST PAYABLE	<u>22,154.55</u>	
TOTAL LIABILITIES		<u>3,688,484.06</u>	
EQUITY			
=====			
384-270-100	FUND BALANCE	(842,335.90)	
TOTAL BEGINNING EQUITY		(842,335.90)	
TOTAL REVENUE		222,376.50	
TOTAL EXPENSES		<u>522,910.86</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(300,534.36)	
TOTAL EQUITY & FUND BALANCE		(1,142,870.26)	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,545,613.80
			=====

Attachment E
Sales Tax Tracking Report

Sales Tax Tracking (Total Amount) - FY 2020-21

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2020-21 Estimated Amount	\$ Difference from Actual to Est. Amt	% from Actual	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	320,355	333,211	350,589	\$ 389,538	393,127	331,108	62,019	18.7%	3,589	0.9%
November	374,270	367,873	416,457	422,737	482,805	338,190	144,615	42.8%	60,068	14.2%
December	302,790	329,458	376,081	390,346	404,316	312,277	92,039	29.5%	13,970	3.6%
January	306,687	379,137	328,713	356,902	403,476	285,521	117,955	41.3%	46,575	13.0%
February	399,542	421,201	414,617	507,733	552,026	469,653	82,373	17.5%	44,293	8.7%
March	285,806	294,166	334,744	347,808	393,003	278,246	114,757	41.2%	45,196	13.0%
April	275,023	280,487	338,154	332,858		282,929				
May	400,403	416,809	395,638	457,487		349,744				
June	322,240	319,869	352,018	403,305		311,184				
July	312,955	349,865	378,446	423,927		354,225				
August	340,817	405,299	411,815	514,060		488,357				
Sept.	310,945	330,626	410,378	408,382		387,962				
	\$ 3,951,833	\$ 4,228,002	\$ 4,507,651	\$ 4,955,083	\$ 2,628,754	\$ 4,303,935	\$ 613,759		\$ 213,690	

Sales Tax Tracking (Taylor EDC Portion) - FY 2020-21

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual
October	\$ 80,089	\$ 83,303	\$ 87,647	\$ 97,385	\$ 98,282
November	93,568	91,968	104,114	\$ 105,684	\$ 120,701
December	75,698	82,365	94,020	\$ 97,587	\$ 101,079
January	76,672	94,784	82,178	\$ 89,225	\$ 100,869
February	99,886	105,300	103,654	\$ 126,933	\$ 138,007
March	71,452	73,542	83,686	\$ 86,952	\$ 98,251
April	68,756	70,122	84,539	\$ 83,214	
May	100,101	104,202	98,910	\$ 114,372	
June	80,560	79,967	88,005	\$ 100,826	
July	78,239	87,466	94,611	\$ 105,982	
August	85,204	101,325	102,954	\$ 128,515	
Sept.	77,736	82,656	102,594	\$ 102,095	
	987,958	1,057,001	1,126,913	1,238,771	657,189

Sales Tax Tracking (City's Portion) - FY 2020-21

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2020-21 Estimated Amount	\$ Difference from Actual to Est. Amt	% from Actual	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	240,266	249,908	262,942	292,154	294,845	248,331	46,515	18.7%	2,692	0.9%
November	280,703	275,905	312,342	317,053	362,104	253,642	108,461	42.8%	45,051	14.2%
December	227,092	247,094	282,061	292,760	303,237	234,208	69,029	29.5%	10,477	3.6%
January	230,015	284,353	246,535	267,676	302,607	214,141	88,466	41.3%	34,931	13.0%
February	299,656	315,901	310,963	380,800	414,020	352,240	61,780	17.5%	33,220	8.7%
March	214,354	220,625	251,058	260,856	294,752	208,685	86,068	41.2%	33,897	13.0%
April	206,267	210,365	253,616	249,643		212,197				
May	300,302	312,607	296,729	343,115		262,308				
June	241,680	239,902	264,014	302,478		233,388				
July	234,716	262,399	283,834	317,946		265,669				
August	255,613	303,974	308,861	385,545		366,268				
Sept.	233,209	247,969	307,783	306,286		290,972				
% Monthly Increase over prior year										

Cumulative Year -to- Date FY2020-21

	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2020-21 Estimated Amount	\$ Difference from Actual to Est. Amt	% from Actual	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	240,266	249,908	262,942	292,154	294,845	248,331	46,515	18.7%	2,692	0.9%
November	520,969	525,813	575,285	609,207	656,949	501,973	154,976	30.9%	47,742	7.8%
December	748,061	772,907	857,345	901,967	960,186	736,181	224,005	30.4%	58,220	6.5%
January	978,077	1,057,260	1,103,880	1,169,643	1,262,794	950,322	312,472	32.9%	93,151	8.0%
February	1,277,733	1,373,161	1,414,843	1,550,443	1,676,813	1,302,562	374,251	28.7%	126,371	8.2%
March	1,492,087	1,593,785	1,665,901	1,811,298	1,971,566	1,511,246	460,319	30.5%	160,267	8.8%
April	1,698,355	1,804,151	1,919,517	2,060,942		1,723,443				
May	1,998,657	2,116,757	2,216,245	2,404,057		1,985,751				
June	2,240,337	2,356,659	2,480,259	2,706,535		2,219,139				
July	2,475,053	2,619,058	2,764,094	3,024,481		2,484,808				
August	2,730,666	2,923,032	3,072,955	3,410,026		2,851,076				
Sept.	2,963,875	3,171,002	3,380,738	3,716,313		3,142,048				
% Y-T-D Increase over prior year	-0.6%	7.0%	6.6%	9.9%						

Attachment F
Quarterly Investment Report



Quarterly Investment Report

March 31, 2021

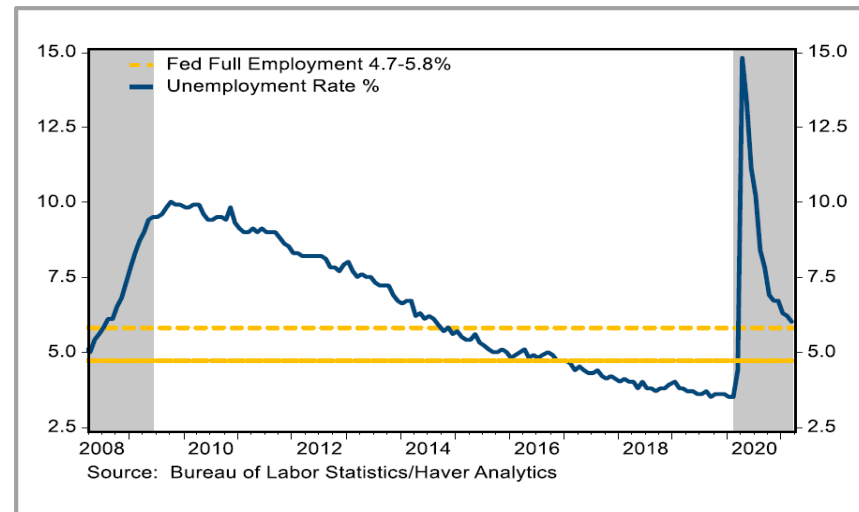
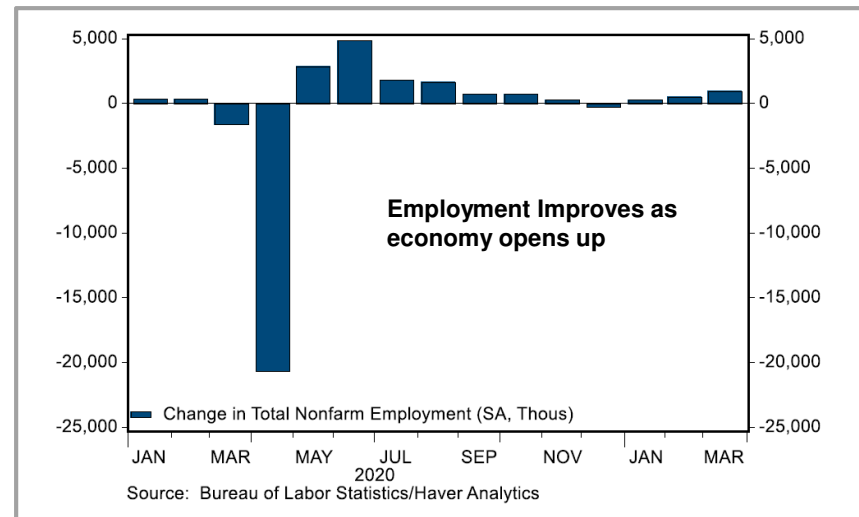
PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

What's Driving Rates? And Where?

- Payrolls in March surged with improvement in most industries – up 916,000 jobs and a lower rate (6%).
- The increase in payrolls is directly tied to vaccinations and a relaxing of regulations.
- Businesses are reopening and gaining momentum with eased restrictions. ISM Services index rose to its highest read since 1997. That means producers are optimistic of an ongoing recovery.
- A stimulus fueled consumer is out to spend those checks.
- Business are encouraged to hire as long as the view improves.
- Housing continues to boom although slowing slightly as inventories decrease.
- The economy is growing at its fastest pace since 1984, which led the IMF to predict it will surpass its pre-pandemic size. Thanks in large part to the \$1.9 trillion virus stimulus package.
- The warning remains the same from the Fed who says we are far from complete but they continue to provide extraordinary market support.
- The Fed is supporting the economy through continued buying of securities.
- This drives stock investors into new historic nose bleed heights – the S&P hits 4,000 for the first time.
- This does cause risks - more for stocks than bonds – as regulators target hedge funds (Archegos) and private funds.



Big, Bold and Expensive

The new administration is ready to launch its new package to “Build Back Better.” The estimated \$2 trillion plan will start with jobs and tackle infrastructure, climate and emissions. A package this size – from homes to high speed rail - could lift productivity and GDP with 69% spent in the first year. But it could squeeze out private and state/local investments also.

At least some in Congress have to be questioning whether this size of an additional stimulus is needed at this point right after passing \$2T, the impact of which has yet to be felt.

Additionally, some do question the sheer size with debt already at alarming levels. With the combined Trump/Biden \$5.7T in stimulus spending, the US debt to GDP ratio is already over 100%. With intra-governmental debt that rises it to 128%.

Sometimes more is just more.

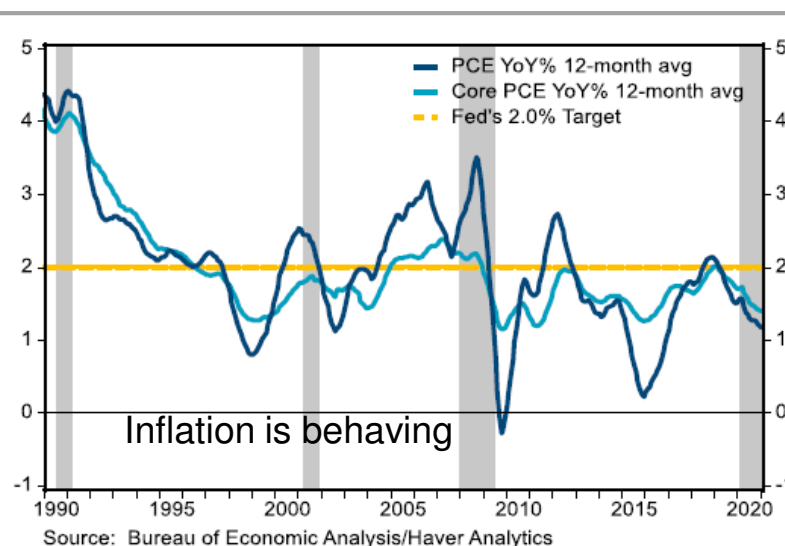
The Fed is remaining on hold despite their optimistic outlook which includes a 6.5% growth rate in 2021, a 2.4% inflation rate, and a decline in the unemployment rate to 4.5%. Chair Powell has indicated that future adjustments will be made on *realized* improvements *not anticipation* of that improvement. Not all Fed Presidents agree. Dallas Fed President Kaplan has forecast a rate hike next year in order to wean off the Fed’s extraordinary efforts in supporting the economy and the markets.

Meanwhile, of course, geopolitics continue apace. China has been flexing its muscles in military *exercises* surrounding Taiwan. Some of that bravado could come from their hesitancy to add to debt to fight the pandemic. They really want to be the world’s reserve currency.

The major moves in the stock market have helped to entice investors out of bonds rising longer rates, but risk can be dangerous as we saw with the Robinhood debacle and the Achegos *hedge fund implosion*.

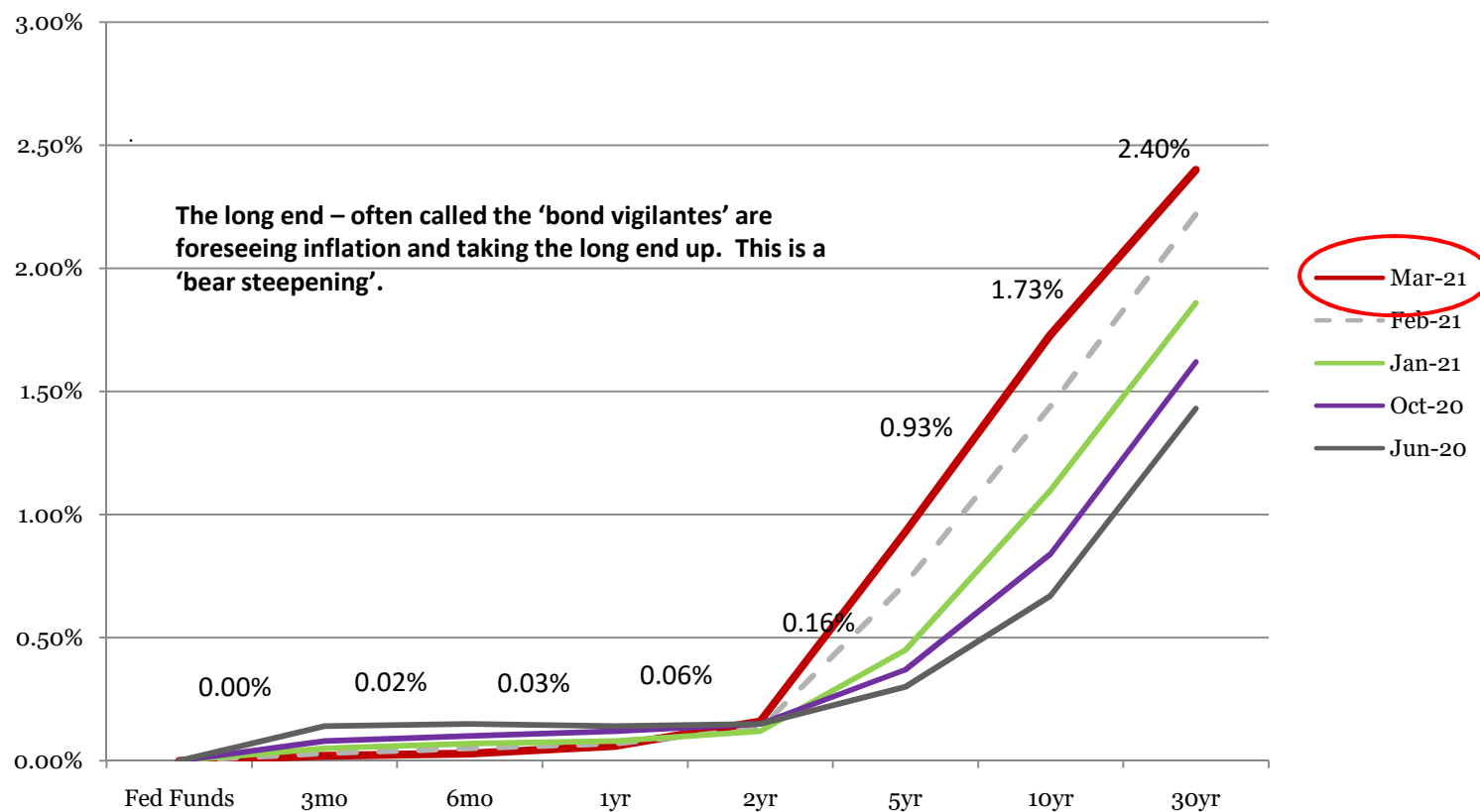
Makes you glad you are in the bond market even with low rates!

The Fed remains on hold...



A Different Look

- The curve is reacting to an improving economy and feeding off the stimulus trough that promises even more funds thrown into the economy.
- The bond market is foreseeing inflation.
- The market will fight the Fed and their asset purchases on the long end. Usually the market wins. The rates are going up.
- The various Covid vaccines have been a major boost to confidence. A more robust economic recovery may require several more months.
- The Fed has stated its intention to stay at 0.0% Fed Funds through 2023. Looks like the curve will do its job for it.



End of Month Rates - Full Yield Curve – Fed Funds to 30yr

City of Taylor, Texas

Quarterly Investment Report

January – March 2021

Portfolio Summary Management Report

This quarterly report is prepared in compliance with the Investment Policy and Strategy of the City and the Public Funds Investment Act (Chapter 2256., Texas Government Code).

<u>Portfolio as of December 31, 2020</u>		<u>Portfolio as of March 31, 2021</u>	
Beginning Book Value	\$ 32,947,960	Ending Book Value	\$ 35,931,577
Beginning Market Value	\$ 32,949,477	Ending Market Value	\$ 35,936,492
Unrealized Gain/Loss	\$ 1,517	Investment Income for the period	\$ 7,987
		Unrealized Gain/Loss	\$ 4,915
		Change in Unrealized Gain/Loss	\$ 3,398
WAM at Beginning Period Date ¹	52 days	WAM at Ending Period Date ¹	39 days
		Change in Market Value ²	\$ 2,987,015
Average Yield to Maturity for period		0.086%	
Average Yield 6 month Treasury Bill for period		0.070%	
Average Yield 1 year Treasury Note for period		0.080%	

Authorized by:

Jeffrey Wood, Finance Director
City of Taylor


Linda Patterson, President
Patterson & Associates

Lillie Lawler, Accountant
City of Taylor

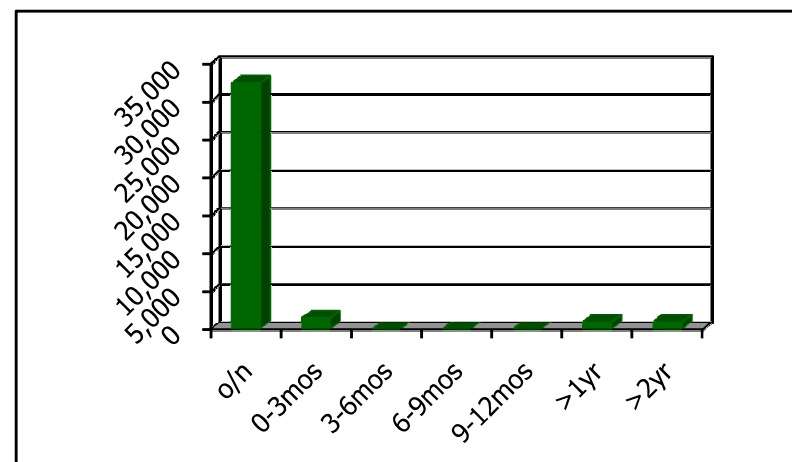
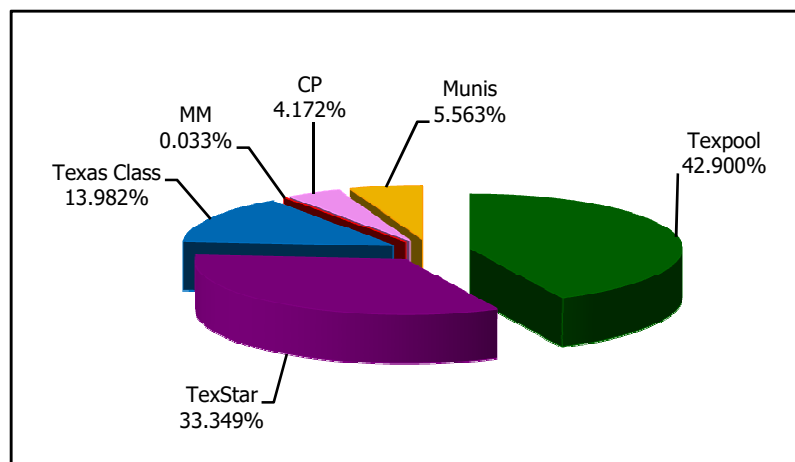
¹ WAM, represents weighted average maturity.

² *Change in Market Value* is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

Your Portfolio

As of March 31, 2021

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. These are unusual times and where extensions can be made it is important to make them to find any available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Liquidity has been reduced to little or no value but with a flat short curve it may be the only sector available out to twelve months without the use of CP. Our expectation is of continuing dismally low rates but we look for value in your authorized sectors to capture the yield available as markets change.
- The non-cash portion of your portfolio is yielding 0.39%.





**City of Taylor, Texas
Portfolio Management
Portfolio Summary
March 31, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	1,500,000.00	1,499,137.50	1,499,137.50	4.17	180	69	0.305
Municipal Bonds	2,000,000.00	2,003,610.00	1,998,695.00	5.56	807	639	0.454
Texpool	15,414,545.18	15,414,545.18	15,414,545.18	42.90	1	1	0.019
TexStar	11,983,183.94	11,983,183.94	11,983,183.94	33.35	1	1	0.022
Texas Class	5,023,783.51	5,023,783.51	5,023,783.51	13.98	1	1	0.105
Money Market	12,231.45	12,231.45	12,231.45	0.03	1	1	0.010
	35,933,744.08	35,936,491.58	35,931,576.58	100.00%	53	39	0.068

Investments							
Total Earnings	March 31	Month Ending	Fiscal Year To Date				
Current Year		2,206.89	18,482.97				

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Jeffrey Wood, Finance Director



City of Taylor, Texas
Summary by Type
March 31, 2021
Grouped by Fund

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: 2019 Bond Fund						
TexStar	1	9,181,641.08	9,181,641.08	25.55	0.022	1
Subtotal	1	9,181,641.08	9,181,641.08	25.55	0.022	1
Fund: Airport Fund						
Texpool	1	959,506.24	959,506.24	2.67	0.019	1
Subtotal	1	959,506.24	959,506.24	2.67	0.019	1
Fund: Cemetery Permanent Fund						
Texas Class	1	690,674.19	690,674.19	1.92	0.105	1
Texpool	1	58,357.16	58,357.16	0.16	0.019	1
TexStar	1	56,458.52	56,458.52	0.16	0.022	1
Subtotal	3	805,489.87	805,489.87	2.24	0.093	1
Fund: Fleet Replacement Fund						
TexStar	1	218,030.70	218,030.70	0.61	0.022	1
Subtotal	1	218,030.70	218,030.70	0.61	0.022	1
Fund: General Fund						
Commercial Paper Disc. -Amortizing	1	1,500,000.00	1,499,137.50	4.17	0.305	69
Money Market	1	12,231.45	12,231.45	0.03	0.010	1
Municipal Bonds	2	2,000,000.00	1,998,695.00	5.56	0.454	639
Texas Class	1	3,311,106.69	3,311,106.69	9.22	0.105	1
Texpool	1	12,123,210.47	12,123,210.47	33.74	0.019	1
TexStar	1	2,527,053.64	2,527,053.64	7.03	0.022	1
Subtotal	7	21,473,602.25	21,471,434.75	59.75	0.093	65
Fund: General Capital Fund						
TexStar	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: Special Rev-Tax Increment Fund						

City of Taylor, Texas
Summary by Type
March 31, 2021
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Special Rev-Tax Increment Fund						
Texpool	1	260,540.04	260,540.04	0.73	0.019	1
Subtotal	1	260,540.04	260,540.04	0.73	0.019	1
Fund: Utility Fund						
Texas Class	1	1,022,002.63	1,022,002.63	2.84	0.105	1
Texpool	1	2,012,931.27	2,012,931.27	5.60	0.019	1
Subtotal	2	3,034,933.90	3,034,933.90	8.44	0.048	1
Total and Average	17	35,933,744.08	35,931,576.58	100.00	0.068	39



City of Taylor, Texas
Fund 19BOND - 2019 Bond Fund
Investments by Fund
March 31, 2021

Patterson & Associates
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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20190	10044	TexStar	04/24/2019	9,181,641.08	9,181,641.08	9,181,641.08	0.022	0.021	0.021	1
Subtotal and Average				9,181,641.08	9,181,641.08	9,181,641.08		0.021	0.022	1
Total Investments and Average				9,181,641.08	9,181,641.08	9,181,641.08		0.021	0.022	1

Fund AIR - Airport Fund
Investments by Fund
March 31, 2021

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300019	10007	Texpool	11/01/2017	959,506.24	959,506.24	959,506.24	0.019	0.018	0.018	1
Subtotal and Average				959,506.24	959,506.24	959,506.24		0.018	0.019	1
Total Investments and Average				959,506.24	959,506.24	959,506.24		0.018	0.019	1

Fund CEM - Cemetery Permanent Fund
Investments by Fund
March 31, 2021

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300007	10008	Texpool	11/01/2017	58,357.16	58,357.16	58,357.16	0.019	0.018	0.018	1
Subtotal and Average				58,357.16	58,357.16	58,357.16		0.018	0.019	1
TexStar										
22880	10003	TexStar	11/01/2017	56,458.52	56,458.52	56,458.52	0.022	0.021	0.021	1
Subtotal and Average				56,458.52	56,458.52	56,458.52		0.021	0.022	1
Texas Class										
70006	10001	Texas Class	11/01/2017	690,674.19	690,674.19	690,674.19	0.105	0.103	0.105	1
Subtotal and Average				690,674.19	690,674.19	690,674.19		0.104	0.105	1
Total Investments and Average				805,489.87	805,489.87	805,489.87		0.092	0.093	1

Fund FLEET - Fleet Replacement Fund
Investments by Fund
March 31, 2021

Page 4

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20180	10030	TexStar	08/08/2018	218,030.70	218,030.70	218,030.70	0.022	0.021	0.021	1
Subtotal and Average				218,030.70	218,030.70	218,030.70		0.021	0.022	1
Total Investments and Average				218,030.70	218,030.70	218,030.70		0.021	0.022	1

Fund GEN - General Fund
Investments by Fund
March 31, 2021

Page 5

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
06742VR94	10055	Barclays Bank CP	12/11/2020	1,499,137.50	1,500,000.00	1,499,137.50		0.300	0.304	06/09/2021	69
Subtotal and Average				1,499,137.50	1,500,000.00	1,499,137.50		0.300	0.305		69
Municipal Bonds											
419792ZH2	10054	State of Hawaii	10/29/2020	1,000,000.00	1,000,000.00	1,003,380.00	0.429	0.422	0.428	10/01/2022	548
59333NN90	10053	Maimi-Dade County FL	09/30/2020	998,695.00	1,000,000.00	1,000,230.00	0.375	0.473	0.480	04/01/2023	730
Subtotal and Average				1,998,695.00	2,000,000.00	2,003,610.00		0.448	0.454		638
Texpool											
300003	10004	Texpool	11/01/2017	12,123,210.47	12,123,210.47	12,123,210.47	0.019	0.018	0.018		1
Subtotal and Average				12,123,210.47	12,123,210.47	12,123,210.47		0.018	0.019		1
TexStar											
34440	10002	TexStar	11/01/2017	2,527,053.64	2,527,053.64	2,527,053.64	0.022	0.021	0.021		1
Subtotal and Average				2,527,053.64	2,527,053.64	2,527,053.64		0.021	0.022		1
Texas Class											
70008	10048	Texas Class	01/22/2020	3,311,106.69	3,311,106.69	3,311,106.69	0.105	0.103	0.105		1
Subtotal and Average				3,311,106.69	3,311,106.69	3,311,106.69		0.104	0.105		1
Money Market											
60618	10000	Citizens Nat'l Bank MM-Public	11/01/2017	12,231.45	12,231.45	12,231.45	0.010	0.009	0.010		1
Subtotal and Average				12,231.45	12,231.45	12,231.45		0.010	0.010		1
Total Investments and Average				21,471,434.75	21,473,602.25	21,476,349.75		0.092	0.093		65

Fund GENCAP - General Capital Fund
Investments by Fund
March 31, 2021

Page 6

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20181	10029	TexStar	08/08/2018	0.00	0.00	0.00	2.307	2.275	2.306	1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

Fund SPECREV - Special Rev-Tax Increment Fund
Investments by Fund
March 31, 2021

Page 7

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300004	10005	Texpool	11/01/2017	260,540.04	260,540.04	260,540.04	0.019	0.018	0.018	1
Subtotal and Average				260,540.04	260,540.04	260,540.04		0.018	0.019	1
Total Investments and Average				260,540.04	260,540.04	260,540.04		0.018	0.019	1

Fund UTIL - Utility Fund
Investments by Fund
March 31, 2021

Page 8

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300001	10006	Texpool	11/01/2017	2,012,931.27	2,012,931.27	2,012,931.27	0.019	0.018	0.018	1
Subtotal and Average				2,012,931.27	2,012,931.27	2,012,931.27		0.018	0.019	1
Texas Class										
70007	10047	Texas Class	01/22/2020	1,022,002.63	1,022,002.63	1,022,002.63	0.105	0.103	0.105	1
Subtotal and Average				1,022,002.63	1,022,002.63	1,022,002.63		0.104	0.105	1
Total Investments and Average				3,034,933.90	3,034,933.90	3,034,933.90		0.047	0.048	1



City of Taylor, Texas
Interest Earnings
Sorted by Fund - Fund
January 1, 2021 - March 31, 2021
Yield on Average Book Value

Patterson & Associates
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										Adjusted Interest Earnings		
CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: 2019 Bond Fund												
20190	10044	19BOND	RR2	9,181,641.08	9,988,407.87	9,668,481.11		0.022	0.038	912.00	0.00	912.00
Subtotal				9,181,641.08	9,988,407.87	9,668,481.11			0.038	912.00	0.00	912.00
Fund: Airport Fund												
300019	10007	AIR	RRP	959,506.24	959,394.61	959,451.27		0.019	0.047	111.63	0.00	111.63
Subtotal				959,506.24	959,394.61	959,451.27			0.047	111.63	0.00	111.63
Fund: Cemetery Permanent Fund												
300007	10008	CEM	RRP	58,357.16	58,350.38	58,353.83		0.019	0.047	6.78	0.00	6.78
70006	10001	CEM	RR3	690,674.19	690,477.53	690,553.23		0.105	0.115	196.66	0.00	196.66
22880	10003	CEM	RR2	56,458.52	56,453.23	56,455.72		0.022	0.038	5.29	0.00	5.29
Subtotal				805,489.87	805,281.14	805,362.78			0.105	208.73	0.00	208.73
Fund: Fleet Replacement Fund												
20180	10030	FLEET	RR2	218,030.70	411,028.16	278,205.87		0.022	0.042	29.12	0.00	29.12
Subtotal				218,030.70	411,028.16	278,205.87			0.042	29.12	0.00	29.12
Fund: General Fund												
300003	10004	GEN	RRP	12,123,210.47	7,685,330.71	11,086,697.81		0.019	0.044	1,191.46	0.00	1,191.46
70008	10048	GEN	RR3	3,311,106.69	3,310,164.29	3,310,527.01		0.105	0.115	942.40	0.00	942.40
60618	10000	GEN	RR4	12,231.45	12,231.16	12,231.26		0.010	0.010	0.29	0.00	0.29
34440	10002	GEN	RR2	2,527,053.64	2,985,137.42	2,822,584.30		0.022	0.039	269.85	0.00	269.85
06742VR94	10055	GEN	ACP	1,500,000.00	1,498,012.50	1,498,581.25	06/09/2021		0.304	0.00	1,125.00	1,125.00
59333NN90	10053	GEN	MC1	1,000,000.00	998,053.20	998,377.66	04/01/2023	0.375	0.637	927.20	641.80	1,569.00
419792ZH2	10054	GEN	MC1	1,000,000.00	1,000,000.00	1,000,000.00	10/01/2022	0.429	0.435	1,072.50	0.00	1,072.50
Subtotal				21,473,602.25	17,488,929.28	20,728,999.30			0.121	4,403.70	1,766.80	6,170.50
Fund: Special Rev-Tax Increment Fund												
300004	10005	SPECREV	RRP	260,540.04	260,509.75	260,525.14		0.019	0.047	30.29	0.00	30.29
Subtotal				260,540.04	260,509.75	260,525.14			0.047	30.29	0.00	30.29

City of Taylor, Texas
Interest Earnings
January 1, 2021 - March 31, 2021

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Utility Fund												
300001	10006	UTIL	RRP	2,012,931.27	2,012,697.34	2,012,816.13		0.019	0.047	233.93	0.00	233.93
70007	10047	UTIL	RR3	1,022,002.63	1,021,711.85	1,021,823.78		0.105	0.115	290.78	0.00	290.78
			Subtotal	3,034,933.90	3,034,409.19	3,034,639.92			0.070	524.71	0.00	524.71
			Total	35,933,744.08	32,947,960.00	35,735,665.38			0.091	6,220.18	1,766.80	7,986.98



City of Taylor, Texas
Amortization Schedule
January 1, 2021 - March 31, 2021
Sorted By Fund - Fund

Patterson & Associates
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Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 01/01/2021	Amount Amortized This Period	Amt Amortized Through 03/31/2021	Amount Unamortized Through 03/31/2021
General Fund										
10055	GEN	06/09/2021	1,500,000.00	1,497,750.00	-2,250.00	1,499,137.50	262.50	1,125.00	1,387.50	-862.50
Barclays Bank CP							-1,987.50			
10053	GEN	04/01/2023	1,000,000.00	997,390.00	-2,610.00	998,695.00	663.20	641.80	1,305.00	-1,305.00
Maimi-Dade County FL							-1,946.80			
Subtotal				2,495,140.00	-4,860.00	2,497,832.50	925.70	1,766.80	2,692.50	-2,167.50
							-3,934.30			
Total				2,495,140.00	-4,860.00	2,497,832.50	925.70	1,766.80	2,692.50	-2,167.50
							-3,934.30			



City of Taylor, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period April 1, 2021 - October 31, 2021

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
April 2021										
04/01/2021	10053	GEN	59333NN90	Interest	Maimi-Dade County FL	0.00	0.00	0.00	1,885.25	1,885.25
Total for April 2021						0.00	0.00	0.00	1,885.25	1,885.25
June 2021										
06/09/2021	10055	GEN	06742VR94	Maturity	Barclays Bank CP	1,500,000.00	1,497,750.00	1,500,000.00	0.00	1,500,000.00
Total for June 2021						1,500,000.00	1,497,750.00	1,500,000.00	0.00	1,500,000.00
October 2021										
10/01/2021	10053	GEN	59333NN90	Interest	Maimi-Dade County FL	0.00	0.00	0.00	1,875.00	1,875.00
10/01/2021	10053	GEN	59333NN90	Call	Maimi-Dade County FL	1,000,000.00	997,390.00	1,000,000.00	0.00	1,000,000.00
10/01/2021	10054	GEN	419792ZH2	Interest	State of Hawaii	0.00	0.00	0.00	3,956.33	3,956.33
Total for October 2021						1,000,000.00	997,390.00	1,000,000.00	5,831.33	1,005,831.33
GRAND TOTALS:						2,500,000.00	2,495,140.00	2,500,000.00	7,716.58	2,507,716.58



City of Taylor, Texas
Texas Compliance Change in Val Report
Sorted by Fund
January 1, 2021 - March 31, 2021

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
Fund: 2019 Bond Fund									
10044	TXSTAR	19BOND	04/24/2019	912.00	9,988,407.87	912.00	807,678.79	-806,766.79	9,181,641.08
20190	9,181,641.08	0.021	/ /	912.00	9,988,407.87	912.00	807,678.79	-806,766.79	9,181,641.08
Sub Totals For: Fund: 2019 Bond Fund				912.00	9,988,407.87	912.00	807,678.79	-806,766.79	9,181,641.08
				912.00	9,988,407.87	912.00	807,678.79	-806,766.79	9,181,641.08
Fund: Airport Fund									
10007	TXPOOL	AIR	11/01/2017	111.63	959,394.61	111.63	0.00	111.63	959,506.24
300019	959,506.24	0.018	/ /	111.63	959,394.61	111.63	0.00	111.63	959,506.24
Sub Totals For: Fund: Airport Fund				111.63	959,394.61	111.63	0.00	111.63	959,506.24
				111.63	959,394.61	111.63	0.00	111.63	959,506.24
Fund: Cemetery Permanent F									
10001	TXCLSS	CEM	11/01/2017	196.66	690,477.53	196.66	0.00	196.66	690,674.19
70006	690,674.19	0.105	/ /	196.66	690,477.53	196.66	0.00	196.66	690,674.19
10003	TXSTAR	CEM	11/01/2017	5.29	56,453.23	5.29	0.00	5.29	56,458.52
22880	56,458.52	0.021	/ /	5.29	56,453.23	5.29	0.00	5.29	56,458.52
10008	TXPOOL	CEM	11/01/2017	6.78	58,350.38	6.78	0.00	6.78	58,357.16
300007	58,357.16	0.018	/ /	6.78	58,350.38	6.78	0.00	6.78	58,357.16
10009	FID	CEM	11/01/2017	0.00	0.00	0.00	0.00	0.00	0.00
54941	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00
Sub Totals For: Fund: Cemetery Permanent F				208.73	805,281.14	208.73	0.00	208.73	805,489.87
				208.73	805,281.14	208.73	0.00	208.73	805,489.87
Fund: Fleet Replacement Fu									
10030	TXSTAR	FLEET	08/08/2018	29.12	411,028.16	29.12	193,026.58	-192,997.46	218,030.70
20180	218,030.70	0.021	/ /	29.12	411,028.16	29.12	193,026.58	-192,997.46	218,030.70

City of Taylor, Texas
Texas Compliance Change in Val Report
January 1, 2021 - March 31, 2021

Page 2

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
Sub Totals For: Fund: Fleet Replacement Fu				29.12	411,028.16	29.12	193,026.58	-192,997.46	218,030.70
				29.12	411,028.16	29.12	193,026.58	-192,997.46	218,030.70
Fund: General Fund									
10000	CNB	GEN	11/01/2017	0.29	12,231.16	0.29	0.00	0.29	12,231.45
60618	12,231.45	0.010	/ /	0.29	12,231.16	0.29	0.00	0.29	12,231.45
10002	TXSTAR	GEN	11/01/2017	269.85	2,985,137.42	269.85	458,353.63	-458,083.78	2,527,053.64
34440	2,527,053.64	0.021	/ /	269.85	2,985,137.42	269.85	458,353.63	-458,083.78	2,527,053.64
10004	TXPOOL	GEN	11/01/2017	1,191.46	7,685,330.71	7,767,155.92	3,329,276.16	4,437,879.76	12,123,210.47
300003	12,123,210.47	0.018	/ /	1,191.46	7,685,330.71	7,767,155.92	3,329,276.16	4,437,879.76	12,123,210.47
10010	FID	GEN	11/01/2017	0.00	0.00	0.00	0.00	0.00	0.00
54942	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00
10040	CASH	GEN	01/02/2019	0.00	0.00	0.00	0.00	0.00	0.00
54942A	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00
10048	TXCLSS	GEN	01/22/2020	942.40	3,310,164.29	942.40	0.00	942.40	3,311,106.69
70008	3,311,106.69	0.105	/ /	942.40	3,310,164.29	942.40	0.00	942.40	3,311,106.69
10053	MIAMI	GEN	09/30/2020	927.20	998,053.20	0.00	0.00	641.80	998,695.00
59333NN90	1,000,000.00	0.480	04/01/2023	0.00	996,900.00	0.00	0.00	3,330.00	1,000,230.00
10054	HAWAII	GEN	10/29/2020	1,072.50	1,000,000.00	0.00	0.00	0.00	1,000,000.00
419792ZH2	1,000,000.00	0.428	10/01/2022	0.00	1,002,670.00	0.00	0.00	710.00	1,003,380.00
10055	BARCBK	GEN	12/11/2020	0.00	1,498,012.50	0.00	0.00	1,125.00	1,499,137.50
06742VR94	1,500,000.00	0.300	06/09/2021	0.00	1,498,012.50	0.00	0.00	1,125.00	1,499,137.50
Sub Totals For: Fund: General Fund				4,403.70	17,488,929.28	7,768,368.46	3,787,629.79	3,982,505.47	21,471,434.75
				2,404.00	17,490,446.08	7,768,368.46	3,787,629.79	3,985,903.67	21,476,349.75
Fund: General Capital Fund									
10029	TXSTAR	GENCAP	08/08/2018	0.00	0.00	0.00	0.00	0.00	0.00
20181	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00

Portfolio TAYL

TC (PRF_TC) 7.0
Report Ver. 7.3.6.1

City of Taylor, Texas
Texas Compliance Change in Val Report
January 1, 2021 - March 31, 2021

Page 3

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
Sub Totals For: Fund: General Capital Fund				0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
Fund: Special Rev-Tax Incr									
10005	TXPOOL	SPECREV	11/01/2017	30.29	260,509.75	30.29	0.00	30.29	260,540.04
300004	260,540.04	0.018	/ /	30.29	260,509.75	30.29	0.00	30.29	260,540.04
Sub Totals For: Fund: Special Rev-Tax Incr				30.29	260,509.75	30.29	0.00	30.29	260,540.04
				30.29	260,509.75	30.29	0.00	30.29	260,540.04
Fund: Utility Fund									
10006	TXPOOL	UTIL	11/01/2017	233.93	2,012,697.34	233.93	0.00	233.93	2,012,931.27
300001	2,012,931.27	0.018	/ /	233.93	2,012,697.34	233.93	0.00	233.93	2,012,931.27
10047	TXCLSS	UTIL	01/22/2020	290.78	1,021,711.85	290.78	0.00	290.78	1,022,002.63
70007	1,022,002.63	0.105	/ /	290.78	1,021,711.85	290.78	0.00	290.78	1,022,002.63
Sub Totals For: Fund: Utility Fund				524.71	3,034,409.19	524.71	0.00	524.71	3,034,933.90
				524.71	3,034,409.19	524.71	0.00	524.71	3,034,933.90
Report Grand Totals:				6,220.18	32,947,960.00	7,770,184.94	4,788,335.16	2,983,616.58	35,931,576.58
				4,220.48	32,949,476.80	7,770,184.94	4,788,335.16	2,987,014.78	35,936,491.58

Portfolio TAYL

TC (PRF_TC) 7.0
Report Ver. 7.3.6.1



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 4
Agenda Title: Consider Ordinance 2021-09 Amending the FY21 budget

Council Action to be taken: Consider Ordinance 2021-09

Department Submitted: Finance Department

Staff Contact: Jeff Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to consider Ordinance 2021-09 amending the FY21 Budget.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Council has taken action and approved budget amendments in prior fiscal years. The FY21 budget was originally adopted by Council on September 10, 2020. Ordinance 2021-09 was introduced on April 22, 2021.

The purpose of this budget amendment is to have the budget reflect the actual financial activity that has occurred during FY21, including the Council approved compensation increases that were effective November 1, 2020 and February 1, 2021. Financial activity during a fiscal year does not always match the anticipated revenues and expenditures approved during the budget development process, and amendments to individual accounts are needed to formally change the budgeted amounts of the affected accounts.

The two attachments to this request:

Exhibit A – This attachment is part of the ordinance and specifies the items to be amended by fund and category.

Ordinance No. 2021-09 – This is the official document that formalizes the adoption of the changes contained in Exhibit A.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Properly account for unplanned/emergency expenditures and the use of donated, grant, and bond funds. • Maintain efficient processing of purchase orders and accounts payable. • Adjust individual accounts to accurately reflect the fiscal year activity in the account.	• If unapproved, accounts will not accurately reflect the activity that has occurred in the account and some accounts would remain over expended.

4. RECOMMENDATION

Staff recommends that Council adopt Ordinance 2021-09 to amend the FY21 budget.

5. FUNDING SOURCE

Various funding sources as identified in Exhibit A.

6. TIMELINE

Immediate consideration is requested to allow for proper budget management.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

4a. [Draft Ordinance 2021-09](#)

4b. [Exhibit A – FY21 Budget Amendment #1](#)

ORDINANCE NO. 2021-09

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2020-09 ADOPTED ON SEPTEMBER 10, 2020, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AND OTHER CITY FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0: That the appropriations for the fiscal year beginning October 1, 2020 and ending September 30, 2021, for the support of the general government of the City of Taylor, Texas be amended for said term in accordance with the change in revenues and expenditures shown in the attached Exhibit A.

SECTION 2.0: That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to the City budget for the fiscal year October 1, 2020 and ending September 30, 2021.

SECTION 3.0: In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 22nd day of April, 2021.

PASSED, APPROVED, and ADOPTED this the ____ day of _____, 2021.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

Exhibit A FY21 Budget Amendment #1

Ordinance 2021-09

		Adopted Budget	Amendment Amount	Amended Budget
100 - General Fund				
Revenue				
310-121	City Sales Tax	\$ 3,140,000	\$ 321,885	\$ 3,461,885
330-237	County and Other Local Grants Exxon Good Neighbor Grant	\$ -	\$ 15,000	\$ 15,000
Total General Fund Revenue Adjustments		\$ 3,140,000	\$ 336,885	\$ 3,476,885
City Management				
501-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 631,715	\$ 10,937	\$ 642,652
501 - City Management Total		\$ 631,715	\$ 10,937	\$ 642,652
Public Information				
503-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 73,508	\$ 1,281	\$ 74,789
503- Public Information Total		\$ 73,508	\$ 1,281	\$ 74,789
Human Resources				
504-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 176,040	\$ 1,063	\$ 177,103
504-539	Other Contract Services Contracted search/placement fees for new HR director	\$ 21,235	\$ 12,363	\$ 33,598
504 - Human Resources Total		\$ 197,275	\$ 13,426	\$ 210,701
Finance				
512-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 436,706	\$ 6,314	\$ 443,020
512 - Finance Total		\$ 436,706	\$ 6,314	\$ 443,020
Municipal Court				
516-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 306,955	\$ 4,136	\$ 311,091
516 - Municipal Court Total		\$ 306,955	\$ 4,136	\$ 311,091
Development Services				
522-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 693,896	\$ 10,319	\$ 704,215
522 - Development Services Total		\$ 693,896	\$ 10,319	\$ 704,215
Main Street Program				
524-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 90,175	\$ 1,509	\$ 91,684
524 - Main Street Program Total		\$ 90,175	\$ 1,509	\$ 91,684

Exhibit A FY21 Budget Amendment #1

Ordinance 2021-09

		Adopted Budget	Amendment Amount	Amended Budget
<u>Public Library</u>				
532-100	Employee Services	\$ 373,354	\$ 6,818	\$ 380,172
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
532 - Public Library Total		\$ 373,354	\$ 6,818	\$ 380,172
<u>Fire Department</u>				
542-100	Employee Services	\$ 2,160,781	\$ 111,049	\$ 2,271,830
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
542-415	Trucks, Heavy Equipment Rental	\$ 158,700	\$ 48,000	\$ 206,700
	Ladder truck repair			
542-723	Motor Vehicles	\$ -	\$ 29,021	\$ 29,021
	Purchase of crew cab truck used to tow command trailer (\$15,000 Exxon Good Neighbor Grant will offset total cost to City to \$14,021)			
542 - Fire Department Total		\$ 2,319,481	\$ 188,070	\$ 2,507,551
<u>Police Department</u>				
552-100	Employee Services	\$ 3,431,324	\$ 112,103	\$ 3,543,427
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
552 - Police Department Total		\$ 3,431,324	\$ 112,103	\$ 3,543,427
<u>Animal Control</u>				
558-100	Employee Services	\$ 161,692	\$ 1,940	\$ 163,632
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
558 - Animal Control Total		\$ 161,692	\$ 1,940	\$ 163,632
<u>Streets & Grounds Mtce</u>				
563-100	Employee Services	\$ 1,012,260	\$ 17,145	\$ 1,029,405
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
563 Street & Grounds Mtce Total		\$ 1,012,260	\$ 17,145	\$ 1,029,405
<u>Parks & Recreation</u>				
565-100	Employee Services	\$ 525,979	\$ 5,474	\$ 531,453
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
565-277	Sports Equipment	\$ 9,140	\$ 8,543	\$ 17,683
	Cost of park benches and trash cans (cost will be covered by bond funds that carried over to FY21)			
565 - Parks & Recreation Total		\$ 535,119	\$ 14,017	\$ 549,136
<u>Internal Svcs/Building Mtce</u>				
566-100	Employee Services	\$ 258,607	\$ 4,173	\$ 262,780
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
566 Internal Svcs/Building Mtce Total		\$ 258,607	\$ 4,173	\$ 262,780

Exhibit A FY21 Budget Amendment #1

Ordinance 2021-09

		Adopted Budget	Amendment Amount	Amended Budget
Internal Svcs/IT Dept				
575-100	Employee Services	\$ 70,542	\$ 1,240	\$ 71,782
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
575 - Internal Svcs/IT Dept		\$ 70,542	\$ 1,240	\$ 71,782
Non-Departmental				
592-813	Contribution to Civic Program	\$ 10,000	\$ 3,500	\$ 13,500
	Public Arts Fund for 50/50 Art Wall Project (unexpended in FY20 due to COVID and carried over to FY21)			
592 - Non-Departmental Total		\$ 10,000	\$ 3,500	\$ 13,500
Total General Fund Expenditure Adjustments		\$ 10,602,609	\$ 396,928	\$ 10,999,537
119 - Tax Increment Fund				
TIF Expenditures				
520-819	Other Contributions	\$ 25,000	\$ 25,000	\$ 50,000
	Fire Suppression Funds (unexpended in FY20 and carried over to FY21)			
Total Tax Increment Fund Expenditure Adjustments		\$ 25,000	\$ 25,000	\$ 50,000
123 - Main Street Fund				
Contribute Civic Programs				
615-813	Façade Grant	\$ 20,000	\$ 5,000	\$ 25,000
	Facade Grant (unexpended in FY20 and carried over to FY21)			
Total Main Street Fund Expenditure Adjustments		\$ 20,000	\$ 5,000	\$ 25,000
125 - Municipal Court Special Revenue Fund				
Municipal Court Judicial				
627-539	Other Contract Services	\$ -	\$ 6,200	\$ 6,200
	Temporary services for scanning and filing court documents and other office duties			
Total Municipal Court Special Revenue Fund Expenditure Adjustments		\$ -	\$ 6,200	\$ 6,200
129 - Library Donation/Grant Fund				
Library				
624-267	Computers	\$ -	\$ 5,395	\$ 5,395
	Digital microfilm reader and related PC needed to operate equipment			
Total Library Donation/Grant Fund Expenditure Adjustments		\$ -	\$ 5,395	\$ 5,395
340 - Utility Fund				
Revenue				
420-325	Meter Fees	\$ 30,000	\$ 35,000	\$ 65,000
	Additional meter demand			
Total Utility Fund Revenue Adjustments		\$ 30,000	\$ 35,000	\$ 65,000

Exhibit A FY21 Budget Amendment #1

Ordinance 2021-09

		Adopted Budget	Amendment Amount	Amended Budget
Utilities Administration				
701-100	Employee Services	\$ 322,148	\$ 5,458	\$ 327,606
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
701 - Utilities Administration		\$ 322,148	\$ 5,458	\$ 327,606
Wastewater Treatment				
706-100	Employee Services	\$ 275,344	\$ 2,033	\$ 277,377
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
706 - Wastewater Treatment		\$ 275,344	\$ 2,033	\$ 277,377
Distribution/Collection				
708-100	Employee Services	\$ 989,323	\$ 12,786	\$ 1,002,109
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
708-275	Water Meters	\$ 63,215	\$ 56,250	\$ 119,465
	Meters needed for the Grove and Avery Glen projects (costs will be offset by meter fees received for the new installs)			
708 - Distributions/Collection		\$ 1,052,538	\$ 69,036	\$ 1,121,574
Total Utility Fund Expenditure Adjustments		\$ 1,650,030	\$ 76,527	\$ 1,726,557
350 - Airport Fund				
Airport Operations				
732-100	Employee Services	\$ 83,352	\$ 2,039	\$ 85,391
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
Total Airport Fund Expenditure Adjustments		\$ 83,352	\$ 2,039	\$ 85,391
370 - Cemetery Operating Fund				
Cemetery Operating Dept				
761-100	Employee Services	\$ 113,866	\$ 899	\$ 114,765
	Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)			
Total Cemetery Operating Fund Expenditure Adjustments		\$ 113,866	\$ 899	\$ 114,765
382 - Fleet Services Operating Fund				
Revenue				
420-329	Payment of Claims	\$ 3,000	\$ 12,698	\$ 15,698
	Insurance payments			
450-365	Transfer in from General Fund	\$ -	\$ 48,000	\$ 48,000
	Ladder truck repair			
Total Fleet Services Operating Fund Revenue Adjustments		\$ 3,000	\$ 60,698	\$ 63,698

Exhibit A FY21 Budget Amendment #1

Ordinance 2021-09

		Adopted Budget	Amendment Amount	Amended Budget
<u>Fleet Services</u>				
517-100	Employee Services Compensation increase adjustment (wages, FICA, TMRS, workers' compensation, and LTD)	\$ 167,639	\$ 2,964	\$ 170,603
517-429	Body Shop Repairs Cost of vehicle repairs (insurance claims that will be reimbursed)	\$ 22,000	\$ 12,698	\$ 34,698
517-449	Miscellaneous Parts Repair of truck ladder that failed annual inspection	\$ 33,000	\$ 48,000	\$ 81,000
Total Fleet Services Operating Fund Adjustments		\$ 222,639	\$ 63,662	\$ 286,301



City Council Meeting

May 13, 2021

Transmittal Letter

Agenda Item #: 5

Agenda Title: Consider Ordinance 2021-10 changing the current zoning for a parcel of land, consisting of approximately 6.31 acres, addressed as 4002 N. Main St., from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2).

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Council Action to be taken: Consider adoption of Ordinance

Department Submitted: Development Services

Staff Contact: Tom Yantis, AICP/Director of Development Services and Assistant City Manager

1. PURPOSE/DESCRIPTION

The applicant is proposing to re-zone the subject property for future commercial development. The subject property is approximately 6.31 acres, addressed at 4002 N. Main St. The current zoning of the subject property is Single-Family Residential Zoning District (R-1) which does not permit commercial land uses, by-right. Consequently, a new owner would need to request a change of zoning to a commercial district which does permit commercial development and land uses, by-right. Therefore, the applicant is requesting a zoning change from Single-Family Residential Zoning District (R-1) to Local Business Zoning District (B-1) prior to the future sale and development of the property.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Using the Comprehensive Plan as guide, a desire for creating opportunities for economic development in the City of Taylor were a common theme. In the Comprehensive Plan, a section called *Goals, Objectives and Actions* were developed. In reviewing the actions that will meet the objectives and goals to promote the Comprehensive Plan, the requested re-zoning to B-2 will ensure appropriate development and land use along with Main Street Corridor, which is a Major Arterial according to the Thoroughfare Plan. The change of zoning to the B-2 Zoning District will provide a viable location for commercial development and further economic development.

Currently, the Future Land Use Plan Map (FLUP) designation for the subject property is Commercial. The request to change 6.31 acres of the subject properties to B-2 is consistent with the FLUP.

On April 13, 2021, the Planning and Zoning Commission held a public hearing regarding this request. The Planning and Zoning Commission recommended approval of the request to rezone the subject property from R-1 to B-2 for approximately 6.31 acres.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Will encourage commercial development along an appropriate traffic corridor • Is currently near existing commercial and industrial development • Increase in tax base	•

4. RECOMMENDATION

On April 13, the Planning and Zoning Commission held a public hearing and unanimously recommended approval.

On April 22, City Council held a public hearing and introduced the Ordinance.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – April 13, 2021

P&Z unanimously recommended approval

City Council public hearing and ordinance introduction – April 22, 2021

City Council introduced the ordinance

City Council consideration of ordinance approval – May 13, 2021

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

5a. [Staff Report](#)

5b. [Current Zoning Map](#)

5c. [Future Land Use Plan Map](#)

5d. [Proposed Zoning Map](#)

5e. [Ordinance 2021-10 with Exhibit](#)

5f. [PowerPoint presentation](#)

City of Taylor
PZ-2020-1295
4002 N. Main St.
Zoning Map Amendment
Staff Report

Requested Action: Zoning Map Amendment to the official zoning map to re-zone approximately 6.31 acres of Single-Family Residential Zoning District (R-1) to 6.31 acres of General Business Zoning District (B-2).

Applicant: Julie Downs/RE/MAX Associates Group on behalf of the property owners.

Subject Property: Is approximately 6.31 acres, more particularly described by Williamson Central Appraisal District Parcel R362228; Thaler Addition, Lot Two, Block Two; located at 4002 North Main Street, Taylor, TX 76574.

Parcel Information

Current Zoning: Single-Family Residential District (R-1)

Current Use: Residential

Proposed Zoning: General Business Zoning District (B-2)

Future Land Use Plan: Commercial

Adjacent Parcel Information

Direction	Land Use	Zoning
North	Vacant land	General Business Zoning District (B-2)
South	Commercial	Single-Family Residential District (R-1) and General Business Zoning District (B-2)
East	Union Pacific Railroad and Agricultural Land	N/A (ETJ)
West	City of Taylor Right-of-Way (N. Main St.) and Vacant land	Local Business Zoning District (B-1)

Purpose:

The applicants are proposing to re-zone the subject property from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2). The property owners want to make the subject property more appealing to prospective buyers as they intend to sell the property. Additionally, the property owners state that the proposal is a more appropriate zoning district for the subject property as it's adjacent to a state highway would be commercial or industrial rather than single-family residential zoning district.

Staff Analysis:

As City Staff we are charged with using the Comprehensive Plan as a guide to make recommendations to the Planning and Zoning Commission on proposed re-zoning requests.

The Comprehensive Plan includes Land Use Goals and Objectives along with associated actions to achieve those objectives. Some of the relevant Comprehensive Plan goals, objectives and actions to consider for this re-zoning case include:

Land Use Goal: A variety of safe, attractive, accessible, high quality residential, commercial, industrial, and recreational land to meet the needs of Taylor's current and future population while preserving the historical structures and small town atmosphere of the City.

Objective L3: *Provide viable retail, office and industrial areas that support opportunities for economic development.*

Action L3.5: *Locate large commercial and industrial activities along the more accessible roadways, ones that can handle truck traffic without negatively impacting adjacent residential land uses—the Loop, appropriate portions of Business 79, FM 397, and FM 973.*

Action L3.6: *Guide new commercial development to clusters (shown on the Future Land Use Plan instead of scattered and/or “strip” development).*

Action L3.9: *Review and monitor zoning and other development ordinances to achieve appropriate regulations and district designations to keep commercial areas viable, encourage redevelopment, and ensure quality new development.*

In addition, the City uses the Future Land Use Plan (FLUP) map as our guide for managing development. The City has zoned land within the City limits for the uses shown on the FLUP, as zoning is our primary land management tool. Overall, the FLUP map and the zoning map are consistent. As the subject property is designated for Commercial Land Uses in the future the request to change the zoning district from R-1 to B-2 is consistent with the FLUP.

Alongside the Land Use Objectives, the Comprehensive Plan includes general Planning Principles and Policy Guides, which are used to make land use decisions and zoning regulations. Some of the relevant statements include:

In General

- *Neighboring land uses should not detract from the enjoyment or value of properties.*
- *Potential negative land use impacts (noise, odor, pollution, excessive light, traffic, etc.) should be considered and minimized.*

- *Transportation access and circulation should be provided for uses that generate large numbers of trips. Pedestrian and bicycle access should be addressed where appropriate.*
- *Compatibility with existing uses should be maintained. Well-planned, mixed uses that are compatible are to be encouraged.*
- *Adequate public infrastructure and facilities should be provided to support development, thereby encouraging prudent growth management.*
- *Parking, both on and off street, should be located to provide accessibility in safe and attractive ways*

Commercial

- *Commercial areas should include a range of development types to serve regional as well as local needs, from large commercial developments to smaller, freestanding commercial sites.*
- *Commercial development should be concentrated in nodes at intersections and along major arterials and collectors that are designed and constructed to accommodate heavy traffic.*
- *Parcels should be large enough to accommodate commercial use.*
- *Commercial uses with more intensive operational or traffic service characteristics should be located away from most residential areas.*
- *Buffers should separate commercial uses from residential areas, especially where the commercial use involves visible storage or display of merchandise or materials.*
- *Landscaping should be included in all commercial development for screening as well as to provide visual continuity and compatibility with adjacent uses while encouraging pedestrian access or use.*

When considering both the City of Taylor's Comprehensive Plan and current zoning, this request is consistent with the Goals, Objectives and Actions identified in the Comprehensive Plan.

Staff Recommendation

Staff recommends approval of the requested re-zoning as the request is consistent with the Comprehensive Plan and the Future Land Use Plan.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for re-zoning and making a recommendation to City Council either in favor of or in opposition to each request.

In determining a recommendation on a re-zoning request, the Planning and Zoning Commission should consider the following factors:

- **Is the re-zoning consistent with the Comprehensive Plan?**

Staff analysis indicates this request to re-zone the parcel of land, consisting of 6.31 acres, from R-1 to B-2 is consistent with the Comprehensive Plan. As stated above in the analysis, the request to re-zone the subject property does promote **Objective 3; Action L3.5** (appropriate commercial activity along corridors with adequate infrastructure and accessibility), **Action L3.6** (guide new commercial development to clusters), and **Action L3.9** (review and monitor zoning and other development ordinances to achieve appropriate regulations). The applicant is not choosing to start a business in this location, but re-zoning the property will allow for commercial development to occur in the future.

- **Is the re-zoning compatible with the surrounding area?**

The staff analysis maintains that this proposed re-zoning is compatible with the surrounding area. Although the adjacent zoning varies from residential to industrial, the Future Land Use Plan indicates that this area will be a commercial corridor as more development occurs in time.

- **Does the re-zoning promote the public health, safety or general welfare?**

When the subject property is developed the public health, safety and welfare will be promoted as all the current regulations must be met through the various development processes e.g., the Building Permit Application process.

- **Is adequate infrastructure available or planned to meet the needs of the proposed land use?**

There is transportation infrastructure in the area to serve the proposed development if the zoning designation were to be changed. However, water and wastewater are currently not available in the area without extension. The cost of any extension of facilities for private development will be borne by the developer/property owner.

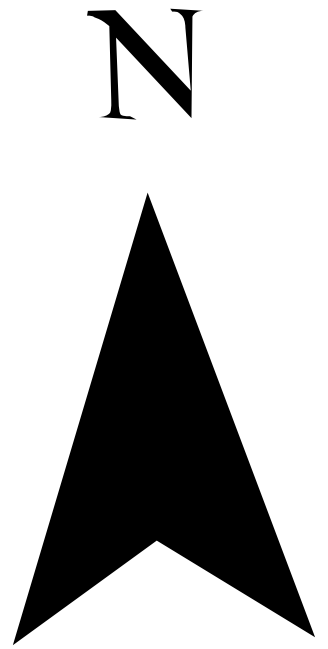
- **Do current conditions indicate that a re-zoning is necessary?**

Recently, there has been an up-tick in the amount of interest from the public in developing along North Main Street (State Highway 95). Interest in new development along North Main indicates that a change from a zoning district that only permits residential land uses by-right to a zoning district that permits a variety of land uses by-right would be more conducive to future development of the subject property.

According to the City of Taylor's Thoroughfare Plan, Main Street is a major arterial road. The subject property is sandwiched between a major arterial and the railroad tracks which is ideal for commercial and industrial development rather than residential development.

Attachments:

1. Location Map
2. Future Land Use Plan Map
3. Proposed Zoning Map



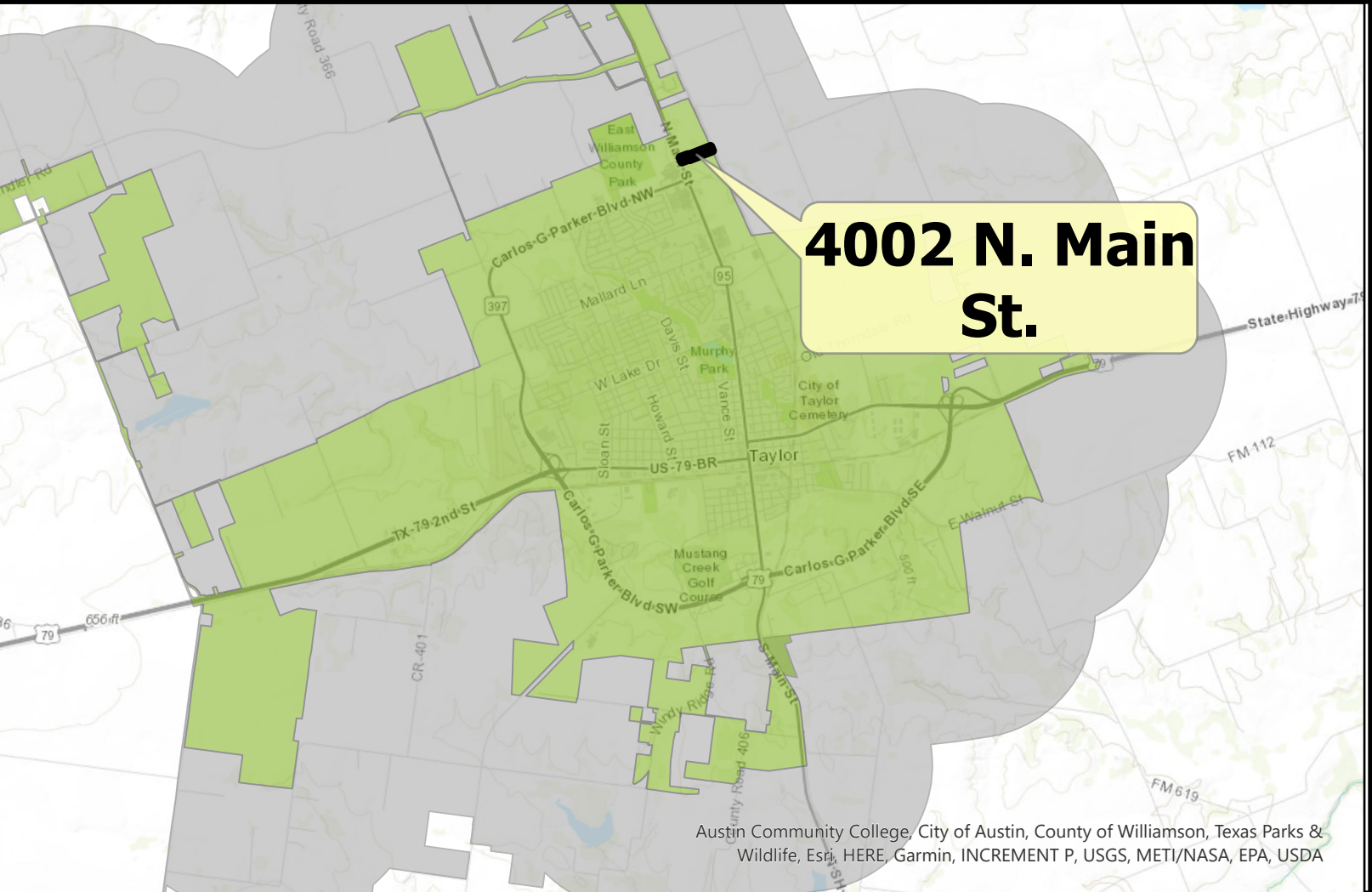
PZ-2021-1295

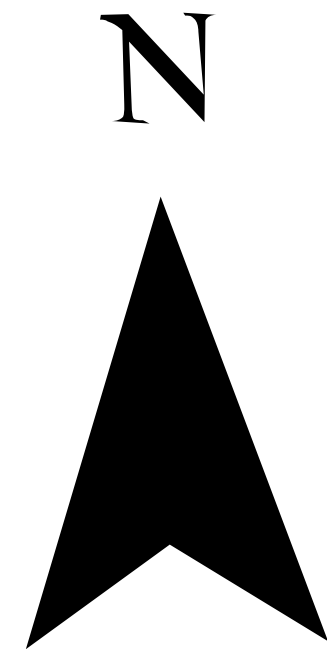
4002 N. Main St. Current Zoning

Approximately 6.31 Acres

Legend

- Streets
- ZONING
 - B-1
 - B-2
 - M-1 Light Industrial
 - R-1 Single Family
 - R/A Rural Agriculture
- ▭ Subject Property





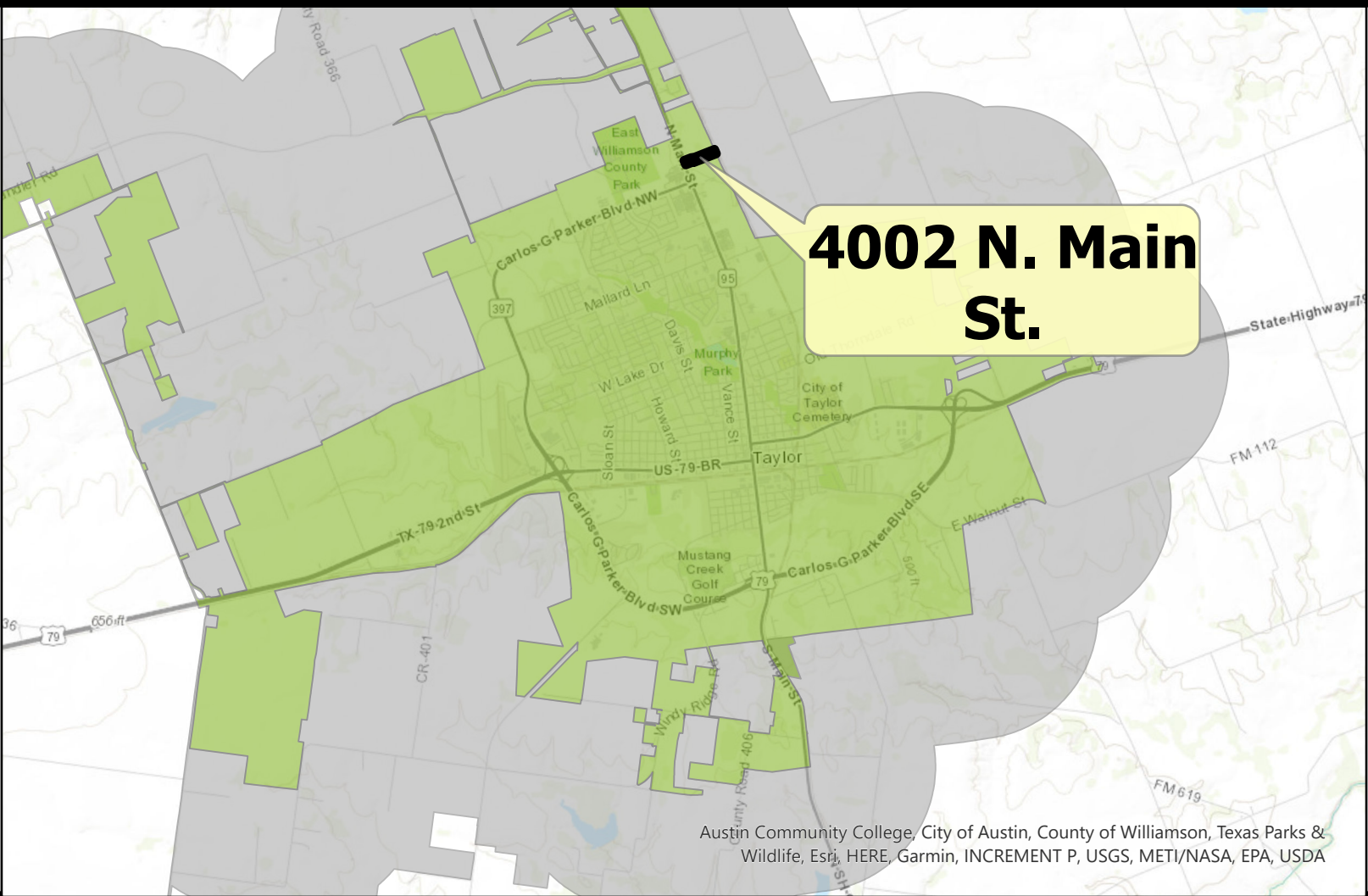
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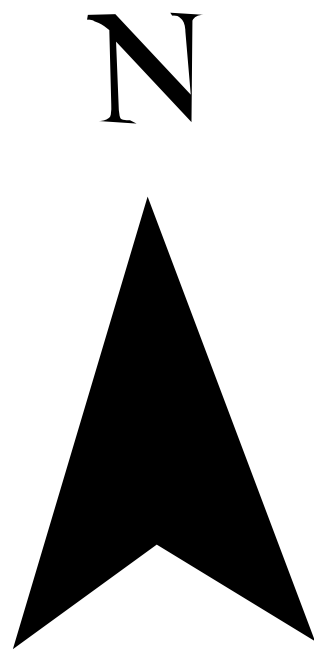
**4002 N. Main St. Future Land
Use Plan Map**

Approximately 6.31 Acres

Legend

- Streets
- 2013 Future Land Use
 - COMMERCIAL
 - AGRICULTURE/OPEN SPACE
- Subject Property





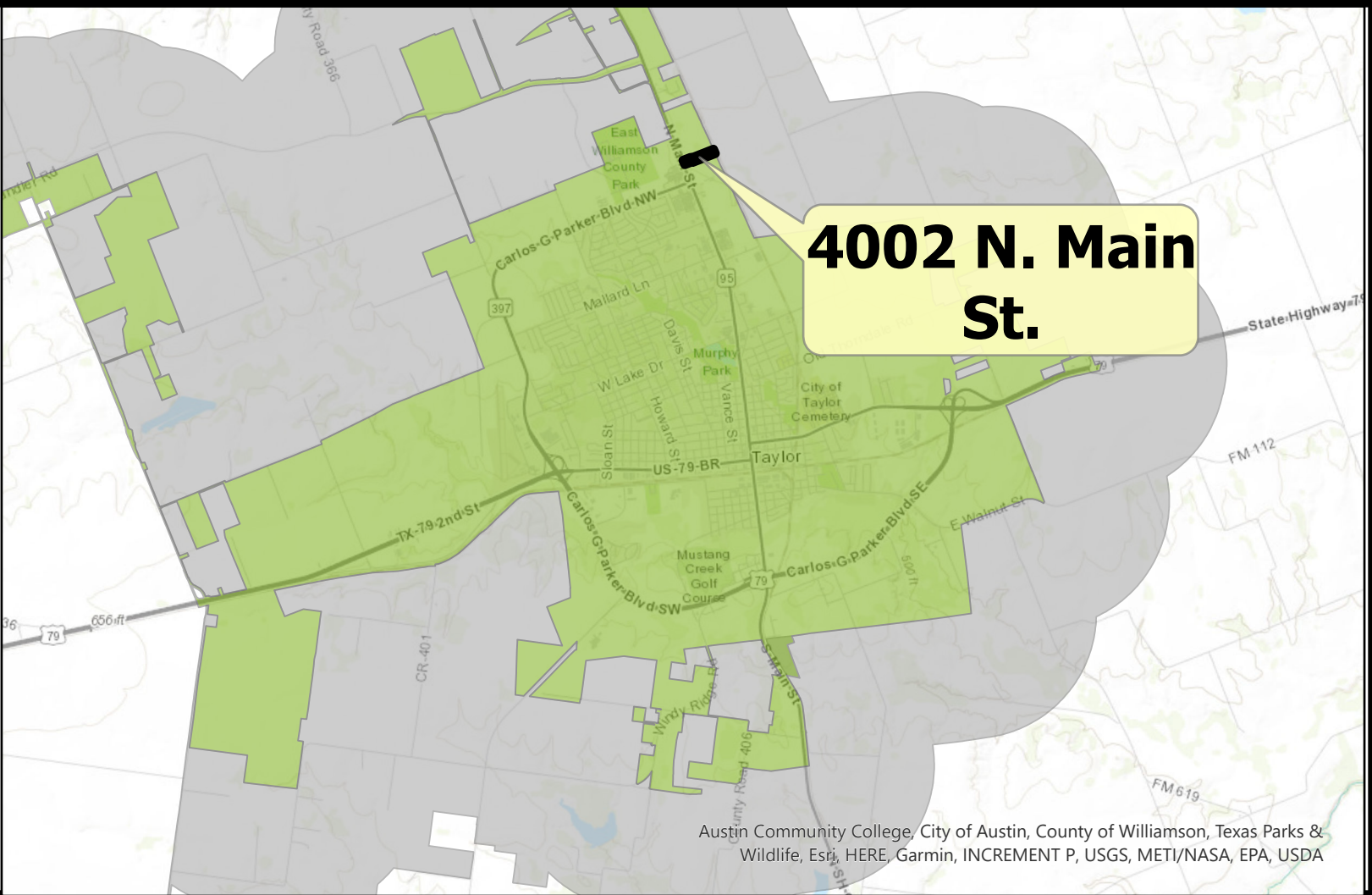
PZ-2020-1295

4002 N. Main St. Proposed Zoning

Approximately 6.31 Acres

Legend

- Streets
- ZONING
 - B-1
 - B-2
 - M-1 Light Industrial
 - R-1 Single Family
 - R/A Rural Agriculture
 - Proposed B-2 Zoning



ORDINANCE NO. 2021-10

AN ORDINANCE CHANGING THE ZONING OF PROPERTY DESCRIBED AS APPROXIMATELY 6.31 ACRES, ADDRESSED AS 4002 NORTH MAIN STREET, MORE PARTICULARLY DESCRIBED BY WILLIAMSON CENTRAL APPRAISAL DISTRICT PARCEL R362228; AND LEGALLY DESCRIBED IN THIS ORDINANCE AS LOT 2, BLOCK 2, THALER ADDITION, TAYLOR, WILLIAMSON COUNTY, TEXAS, FROM SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT (R-1) TO GENERAL BUSINESS ZONING DISTRICT (B-2); AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE ZONING CHANGE ADOPTED HEREIN; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on April 22, 2021, to consider the request made by the applicant, whose property is legally described in Exhibit “A” attached hereto and incorporated by reference herein for all purposes (“Property”), to change the zoning for the Property from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2); and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on April 13, 2021, to consider the zoning request, and recommended approval of the zoning change to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Property zoning change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The zoning district of the Property is changed from Single-Family Residential Zoning District (R-1) to General Business Zoning District (B-2) as shown in Exhibit “B” attached hereto and incorporated herein for all purposes.

SECTION 3. The Official Zoning map of the City of Taylor, Texas, is changed to show the Property zoning district changed from Single-Family Residential District (R-1) to General Business Zoning District (B-2).

SECTION 4. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance

as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 6. In accordance with Article VIII of the City Charter, Ordinance 2021-10 was introduced before the Taylor City Council on the _____ day of April 2021.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2021.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

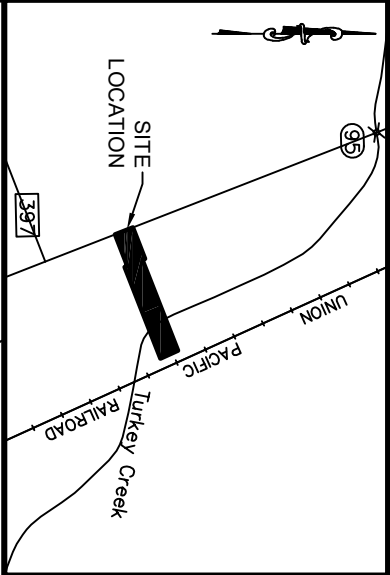
Mark Schroeder,
City Attorney

EXHIBIT A
(legal description)

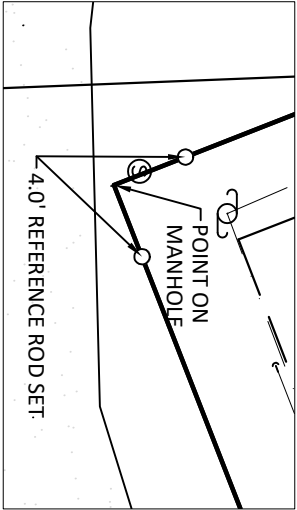
DRAFT

EXHIBIT B
(Map)

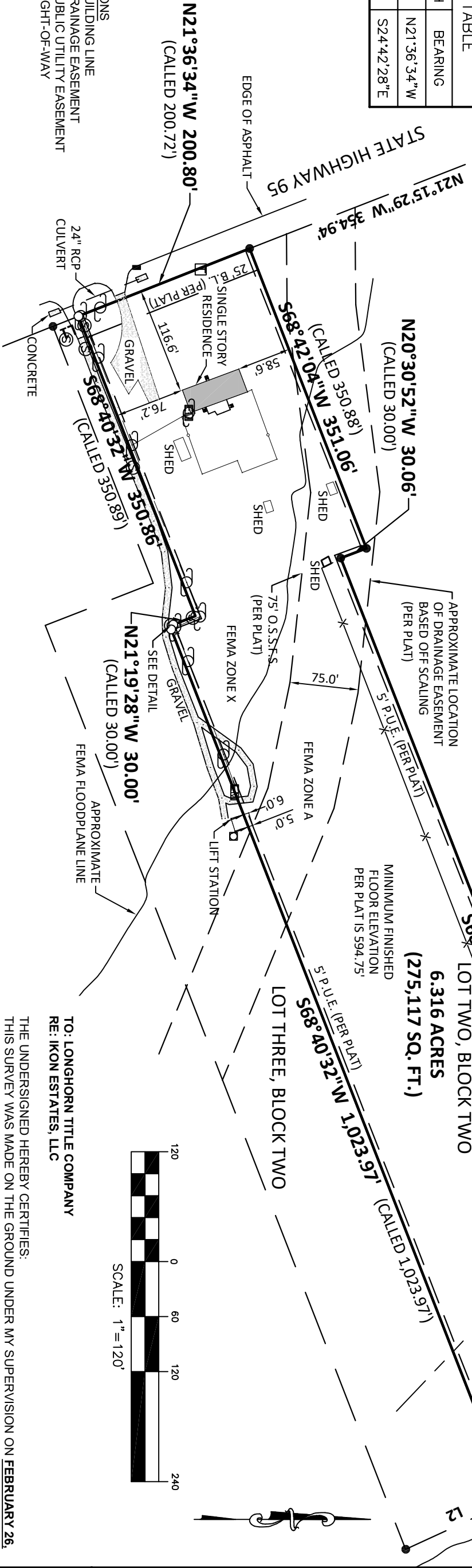
DRAFT



BEING LOT 2, BLOCK 2, OF THE THALER ADDITION, IN WILLIAMSON COUNTY, TEXAS, ACCORDING TO THE ESTABLISHED MAP OR PLAT RECORDED IN CABINET N, SLIDES 295-296 OF THE PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS.



LINE TABLE		
LINE	LENGTH	BEARING
L1	30.00	N21°36'34"W
L2	126.66	S24°42'28"E

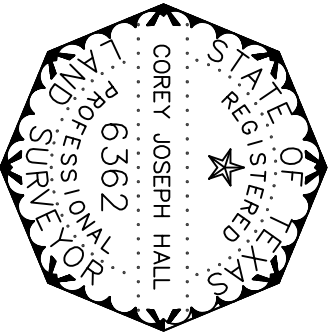


ABBREVIATIONS
B.L. = BUILDING LINE
D.E. = DRAINAGE EASEMENT
P.U.E. = PUBLIC UTILITY EASEMENT
R.O.W. = RIGHT-OF-WAY

NOTES:

- THIS SURVEY HAS BEEN PREPARED UTILIZING A COMMITMENT FOR TITLE INSURANCE PREPARED BY **LONGHORN TITLE COMPANY**, G.F. NO. **21060925**, EFFECTIVE DATE: **FEBRUARY 23, 2021**. PARTIES TO THIS TRANSACTION ARE RESPONSIBLE FOR VERIFICATION OF ALL EASEMENTS, COVENANTS AND CONDITIONS WHICH MAY AFFECT THIS TRACT BUT ARE NOT SHOWN HEREON.
- THIS TRACT IS SUBJECT TO EASEMENTS, COVENANTS, CONDITIONS, RESTRICTIONS AND RIGHT TO CREATE ADDITIONAL PUBLIC UTILITY EASEMENTS, IF ANY, ACROSS SUBJECT PROPERTY AS SHOWN IN CABINET N, SLIDES 295-296 PRWC; 288/436, 337/281, 308/445, 354/262, 564/83 DRWC.
- BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, CENTRAL ZONE (4203) NAD 83.

- LEGEND
- ▲ CALCULATED CORNER
 - 1/2 INCH IRON ROD FOUND
 - 5/8 INCH IRON ROD SET
 - ⊞ ELECTRIC METER
 - ⊞ GUY ANCHOR
 - ⊞ LIGHT STANDARD
 - ⊞ MANHOLE WASTEWATER
 - ⊞ MAILBOX
 - ⊞ POWER POLE
 - ⊞ PEDESTAL (TELEPHONE)
 - ⊞ BARBED WIRE FENCE
 - ⊞ CHAIN LINK FENCE
 - ⊞ OVERHEAD ELECTRIC



TO: LONGHORN TITLE COMPANY
RE: IKON ESTATES, LLC

THE UNDERSIGNED HEREBY CERTIFIES:

THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION ON **FEBRUARY 26, 2021**, AND IS A TRUE, CORRECT AND ACCURATE REPRESENTATION OF THE PROPERTY AS DETERMINED BY SURVEY. THE LINES AND DIMENSIONS OF SAID PROPERTY BEING AS INDICATED BY THE PLAT, THE SIZE, LOCATION AND TYPE OF BUILDINGS ARE AS SHOWN. ALL IMPROVEMENTS BEING WITHIN THE BOUNDARIES OF THE PROPERTY, AND SET BACK FROM THE PROPERTY LINES THE DISTANCES INDICATED. THERE ARE NO ENCROACHMENTS, CONFLICTS OR PROTRUSIONS, EXCEPT AS SHOWN HEREON, AND SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY.

ACCORDING TO THE FLOOD INSURANCE RATE MAP (FIRM) FOR WILLIAMSON COUNTY, TEXAS, COMMUNITY PANEL NUMBER **48491C0531F**, EFFECTIVE **DECEMBER 20, 2019**, THE SUBJECT TRACT IS LOCATED IN ZONE **"A"** & **"X"**, WHICH IN THIS CASE IS **PARTIALLY** LOCATED IN A SPECIAL FLOOD HAZARD AREA.

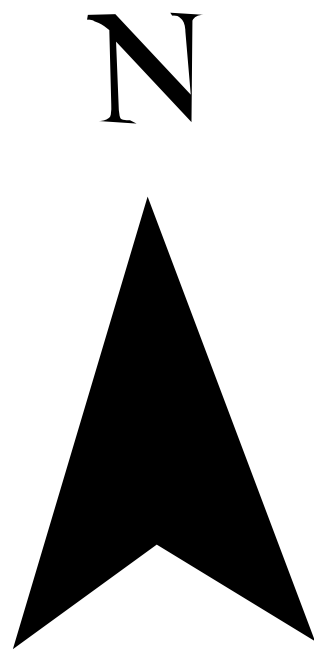
COREY JOSEPH HALL
REGISTERED PROFESSIONAL SURVEYOR
NO. 6362
STATE OF TEXAS

DRAWN BY: BRC	DATE: 2/26/2021
JOB NO.: 4067.001	SCALE: 1" = 120'
	SHEET 1 OF 1

LAND TITLE SURVEY
4002 N. MAIN ST.
TAYLOR, TEXAS 76574



26 WOODLAND LANE, ROUND ROCK, TEXAS 78664
TEL: (512) 360-0012 TBPELS REGISTRATION #10194591



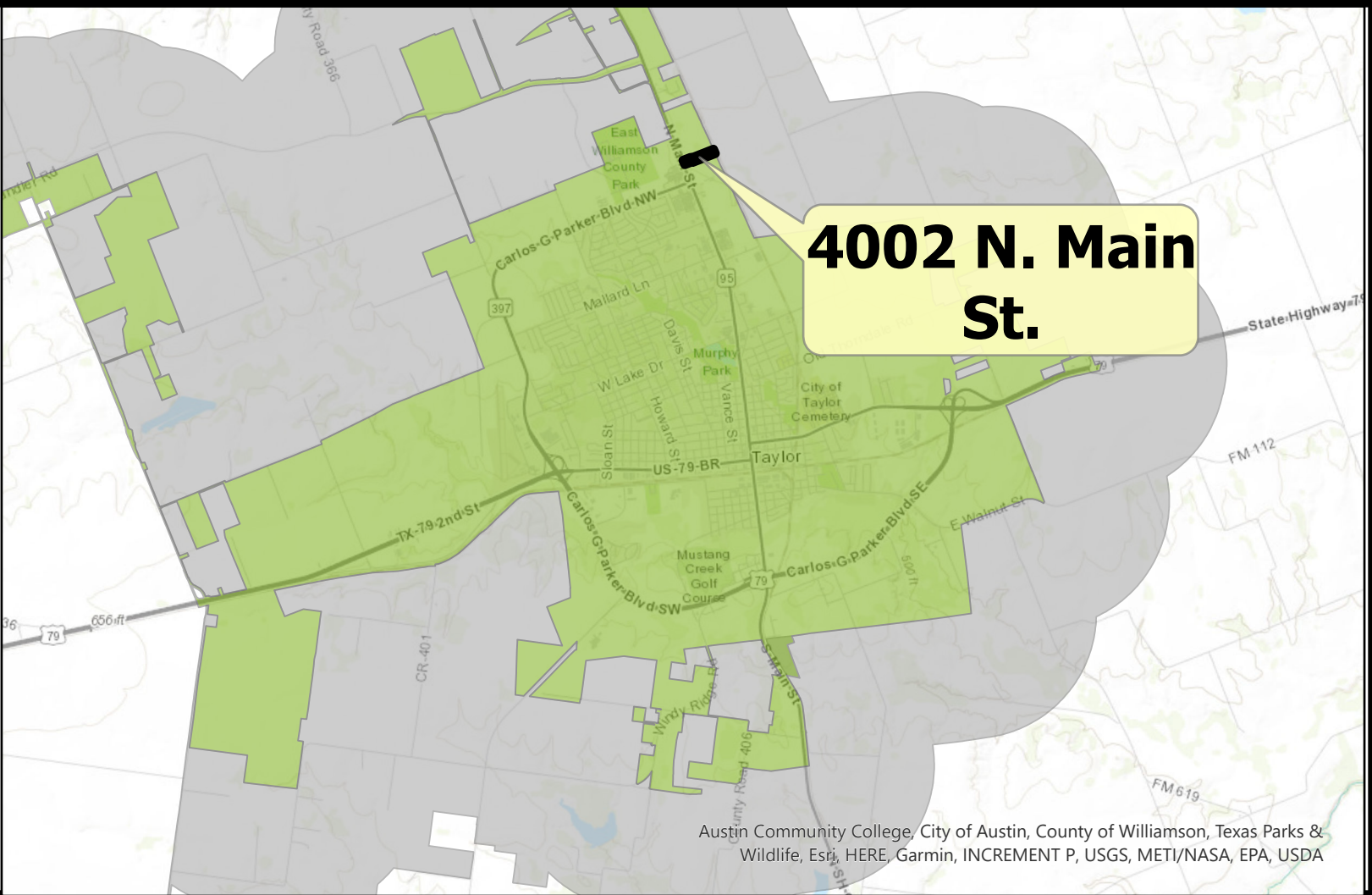
PZ-2020-1295

4002 N. Main St. Proposed Zoning

Approximately 6.31 Acres

Legend

- Streets
- ZONING
 - B-1
 - B-2
 - M-1 Light Industrial
 - R-1 Single Family
 - R/A Rural Agriculture
 - Proposed B-2 Zoning





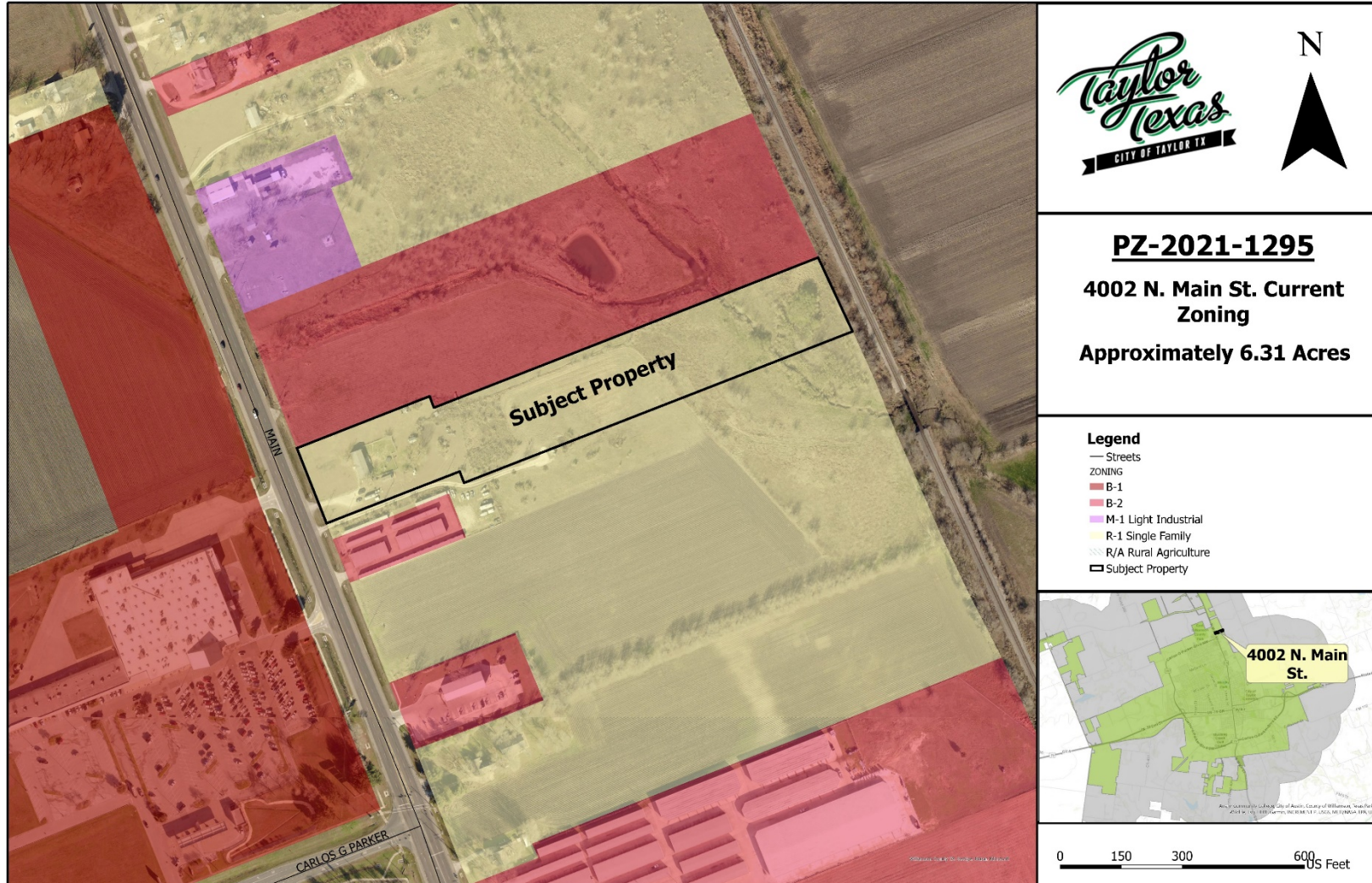
City of Taylor City Council

April 22, 2021

PZ-2021-1295

4002 N. Main St. Re-Zoning from Single-Family
Residential (R-1) to General Business (B-2)

Location Map



Future Land Use Plan Designation



Proposed Zoning



P&Z Recommendation

- The Planning and Zoning Commission recommended approval of the rezoning at their April 13, 2021 meeting.



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 6

Agenda Title: Ratify emergency cost estimates for city remodeling due to Winter Storm Uri

Council Action to be taken: Consider and approve proposals

Department Submitted: Internal Services

Staff Contact: Lisa K. Thompson, Internal Services Director

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to approve the remodeling of the City Hall and Memorial Field House.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

During the winter storm that occurred back in February, there were many city facilities that had burst pipes. Most of the repairs were minor except for City Hall and the Memorial Field House. The pipes that burst at the Memorial Field House and a blown-out fire sprinkler head at City Hall caused flooding at both locations. Several remediation companies were contacted and ServiceMaster was able to respond in a timely manner. The cost estimate to reconstruct the Memorial Field House is \$62,090.15 and City Hall is \$86,022.64. TML has approved the proposals to be covered by insurance and the city will be reimbursed for all expenses.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff is recommending Council approve the proposals.

5. FUNDING SOURCE

Texas Municipal League

6. TIMELINE

Construction should be completed in June.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

6a. [City Hall NT](#)

6b. [Field House NT](#)

Javier Perez

Javier Perez
173 Meadowood Ln.
Dale TX. 78616
512-634-6427

Insured: City of Taylor City Hall
Property: 400 Porter Street
Taylor , TX 76574

Home: (512) 844-5616
E-mail: Lisa.thompson@taylortx.gox

Claim Rep.: Jeff Wyble
Company: ServiceMaster Restoration by All Pro

Business: (512) 563-8221
E-mail: jeffw425@gmail.com

Estimator: Jeff Wyble
Company: ServiceMaster Restoration by All Pro

Business: (512) 563-8221
E-mail: jeffw425@gmail.com

Claim Number:

Policy Number:

Type of Loss: <NONE>

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 3/8/2021 10:46 AM

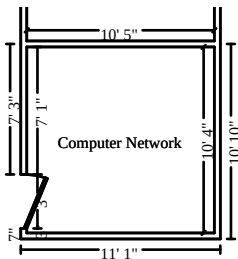
Price List: TXAU8X_MAR21
Restoration/Service/Remodel
Estimate: CITYOFTAYLOR-1-1

Javier Perez

Javier Perez
 173 Meadowood Ln.
 Dale TX. 78616
 512-634-6427

CITYOFTAYLOR-1-1**SKETCH1****Main Level****Main Level**

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
484. Haul debris - per pickup truck load - including dump fees	2.00 EA		132.86	0.00	0.00	53.14	318.86
Total: Main Level					0.00	53.14	318.86

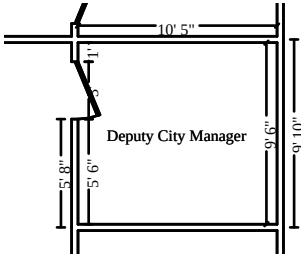
**Computer Network****Height: 7' 10"**

325.08 SF Walls	107.64 SF Ceiling
432.72 SF Walls & Ceiling	107.64 SF Floor
11.96 SY Flooring	41.50 LF Floor Perimeter
41.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
160. 5/8" drywall - hung, taped, floated, ready for paint	4.00 SF		0.00	2.67	0.00	2.14	12.82
162. Remove Wallpaper	144.39 SF		0.91	0.00	0.00	26.28	157.67
164. Texture drywall - smooth / skim coat	325.08 SF		0.00	1.49	0.00	96.88	581.25
166. Wallpaper	325.08 SF		0.00	2.38	0.00	154.74	928.43
167. Seal the surface area w/PVA primer - one coat	148.39 SF		0.00	0.56	0.00	16.62	99.72
169. Paint the surface area - two coats	148.39 SF		0.00	0.90	0.00	26.72	160.27
170. Mask and prep for paint - paper and tape (per LF)	41.50 LF		0.00	0.77	0.00	6.40	38.36
171. Mask more than the floor per square foot - plastic and tape - 4 mil	215.28 SF		0.00	0.23	0.00	9.90	59.41
172. Content Manipulation charge - per hour	3.00 HR		0.00	34.24	0.00	20.54	123.26
173. Final cleaning - construction - Commercial	107.64 SF		0.00	0.18	0.00	3.88	23.26
189. Batt insulation - 4" - R13 - unfaced batt	4.00 SF		0.00	0.64	0.00	0.52	3.08
Totals: Computer Network					0.00	364.62	2,187.53

Javier Perez

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Dale TX. 78616
512-634-6427

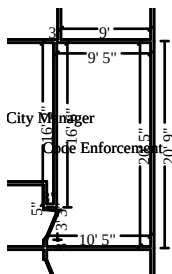


Deputy City Manager

Height: 8'

318.67 SF Walls	98.96 SF Ceiling
417.63 SF Walls & Ceiling	98.96 SF Floor
11.00 SY Flooring	39.83 LF Floor Perimeter
39.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
11. Interior door slab only - Detach	1.00 EA		0.00	5.61	0.00	1.12	6.73
176. 5/8" - drywall per LF - up to 2' tall	23.00 LF		0.00	11.04	0.00	50.78	304.70
178. Texture drywall - smooth / skim coat	318.67 SF		0.00	1.49	0.00	94.96	569.78
180. Seal the walls w/PVA primer - one coat	318.67 SF		0.00	0.56	0.00	35.70	214.16
181. Paint the walls - two coats	318.67 SF		0.00	0.90	0.00	57.36	344.16
183. Mask more than the floor per square foot - plastic and tape - 4 mil	197.92 SF		0.00	0.23	0.00	9.10	54.62
185. Final cleaning - construction - Commercial	98.96 SF		0.00	0.18	0.00	3.56	21.37
191. Batt insulation - 4" - R13 - unfaced batt	46.00 SF		0.00	0.64	0.00	5.88	35.32
452. Remove Wallpaper	239.00 SF		0.91	0.00	0.00	43.50	260.99
453. Wallpaper	318.67 SF		0.00	2.38	0.00	151.68	910.11
Totals: Deputy City Manager					0.00	453.64	2,721.94



Code Enforcement

Height: 8' 4"

513.89 SF Walls	196.17 SF Ceiling
710.06 SF Walls & Ceiling	196.17 SF Floor
21.80 SY Flooring	61.67 LF Floor Perimeter
61.67 LF Ceil. Perimeter	

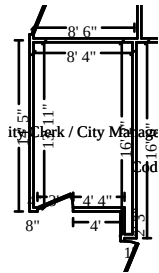
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
17. Interior door slab only -	1.00 EA		0.00	5.61	0.00	1.12	6.73
195. 5/8" - drywall per LF - up to 2' tall	61.67 LF		0.00	11.04	0.00	136.16	817.00
196. Texture drywall - smooth / skim coat	513.89 SF		0.00	1.49	0.00	153.14	918.84

Javier Perez

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 173 Meadowood Ln.
 Dale TX. 78616
 512-634-6427

CONTINUED - Hallway

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
224. Detach & Reset Casing - 2 1/4" stain grade	105.00 LF	1.66	0.00	0.00	0.00	34.86	209.16
226. Casing - 2 1/4" stain grade	42.00 LF		0.00	2.95	0.00	24.78	148.68
227. Stain & finish casing	42.00 LF		0.00	1.48	0.00	12.44	74.60
230. Remove Wallpaper	1,285.89 SF		0.91	0.00	0.00	234.04	1,404.20
457. Wallpaper	1,482.89 SF		0.00	2.38	0.00	705.86	4,235.14
458. Content Manipulation charge - per hour	2.00 HR		0.00	34.24	0.00	13.70	82.18
459. Trim board - 1" x 6" - installed (pine)	14.00 LF		0.00	4.54	0.00	12.72	76.28
460. Detach & Reset Corner trim	7.00 LF	1.50	0.00	0.00	0.00	2.10	12.60
461. Seal & paint trim - two coats	21.00 LF		0.00	1.36	0.00	5.72	34.28
462. Handrail - wall mounted - Detach & reset	12.90 LF		0.00	5.20	0.00	13.42	80.50
Totals: Hallway					0.00	2,201.30	13,207.61

**City Clerk / City Manager****Height: 8'**

392.00 SF Walls	117.47 SF Ceiling
509.47 SF Walls & Ceiling	117.47 SF Floor
13.05 SY Flooring	49.00 LF Floor Perimeter
49.00 LF Ceil. Perimeter	

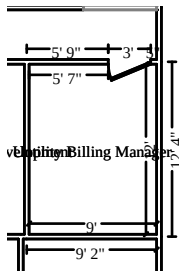
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
24. Interior door slab only - Detach	1.00 EA		0.00	5.61	0.00	1.12	6.73
232. 5/8" - drywall per LF - up to 2' tall	49.00 LF		0.00	11.04	0.00	108.20	649.16
233. Texture drywall - smooth / skim coat	392.00 SF		0.00	1.49	0.00	116.82	700.90
234. Seal the walls w/PVA primer - one coat	392.00 SF		0.00	0.56	0.00	43.90	263.42
235. Paint the walls - two coats	392.00 SF		0.00	0.90	0.00	70.56	423.36
236. Mask the floor per square foot - plastic and tape - 4 mil	117.47 SF		0.00	0.23	0.00	5.40	32.42
237. Final cleaning - construction - Commercial	117.47 SF		0.00	0.18	0.00	4.22	25.36
238. Detach & Reset Casing - 2 1/4" stain grade	14.00 LF	1.66	0.00	0.00	0.00	4.64	27.88

Javier Perez

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 173 Meadowood Ln.
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CONTINUED - City Clerk / City Manager

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
241. Remove Wallpaper	294.00 SF		0.91	0.00	0.00	53.50	321.04
463. Wallpaper	392.00 SF		0.00	2.38	0.00	186.60	1,119.56
Totals: City Clerk / City Manager					0.00	594.96	3,569.83

**Utility Billing Manager****Height: 7' 3"**

304.50 SF Walls	108.00 SF Ceiling
412.50 SF Walls & Ceiling	108.00 SF Floor
12.00 SY Flooring	42.00 LF Floor Perimeter
42.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
245. Interior door slab only -	1.00 EA		0.00	5.61	0.00	1.12	6.73
247. 5/8" - drywall per LF - up to 2' tall	18.00 LF		0.00	11.04	0.00	39.74	238.46
248. Texture drywall - smooth / skim coat	213.60 SF		0.00	1.49	0.00	63.66	381.92
249. Seal the surface area w/PVA primer - one coat	231.60 SF		0.00	0.56	0.00	25.94	155.64
250. Paint the surface area - two coats	213.60 SF		0.00	0.90	0.00	38.44	230.68
251. Mask more than the floor per square foot - plastic and tape - 4 mil	216.00 SF		0.00	0.23	0.00	9.94	59.62
252. Final cleaning - construction - Commercial	108.00 SF		0.00	0.18	0.00	3.88	23.32
464. Remove Wallpaper	177.60 SF		0.91	0.00	0.00	32.32	193.94
465. Wallpaper	213.60 SF		0.00	2.38	0.00	101.68	610.05
466. Content Manipulation charge - per hour	4.00 HR		0.00	34.24	0.00	27.40	164.36
Totals: Utility Billing Manager					0.00	344.12	2,064.72

Javier Perez

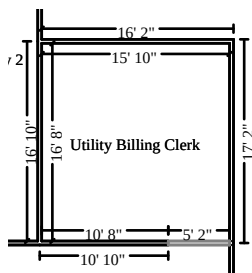
Javier Perez
 173 Meadowood Ln.
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**Administrative Asst. Development****Height: 7' 8"**

318.17 SF Walls
 423.17 SF Walls & Ceiling
 11.67 SY Flooring
 41.50 LF Ceil. Perimeter

105.00 SF Ceiling
 105.00 SF Floor
 41.50 LF Floor Perimeter

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
150. Interior door slab only	1.00 EA		0.00	5.61	0.00	1.12	6.73
258. 5/8" - drywall per LF - up to 2' tall	41.50 LF		0.00	11.04	0.00	91.64	549.80
259. Texture drywall - smooth / skim coat	318.17 SF		0.00	1.49	0.00	94.82	568.89
260. Seal the walls w/PVA primer - one coat	318.17 SF		0.00	0.56	0.00	35.64	213.82
261. Paint the walls - two coats	318.17 SF		0.00	0.90	0.00	57.28	343.63
262. Mask more than the floor per square foot - plastic and tape - 4 mil	210.00 SF		0.00	0.23	0.00	9.66	57.96
263. Final cleaning - construction - Commercial	105.00 SF		0.00	0.18	0.00	3.78	22.68
265. Batt insulation - 4" - R13 - unfaced batt	46.00 SF		0.00	0.64	0.00	5.88	35.32
268. Remove Wallpaper	235.17 SF		0.91	0.00	0.00	42.80	256.80
281. Casing - 2 1/4" stain grade	14.00 LF		0.00	2.95	0.00	8.26	49.56
282. Stain & finish casing	14.00 LF		0.00	1.48	0.00	4.14	24.86
467. Wallpaper	318.17 SF		0.00	2.38	0.00	151.44	908.68
Totals: Administrative Asst. Development					0.00	506.46	3,038.73

**Utility Billing Clerk****Height: 8'**

485.56 SF Walls
 749.44 SF Walls & Ceiling
 29.32 SY Flooring
 65.00 LF Ceil. Perimeter

263.89 SF Ceiling
 263.89 SF Floor
 59.83 LF Floor Perimeter

Missing Wall - Goes to Floor**5' 2" X 6' 8"****Opens into HALLWAY**

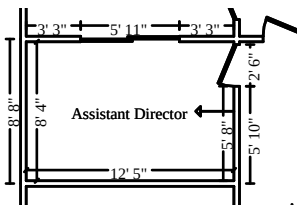
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
269. Interior door slab only	1.00 EA		0.00	5.61	0.00	1.12	6.73

Javier Perez

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CONTINUED - Utility Billing Clerk

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
271. 5/8" - drywall per LF - up to 2' tall	11.00 LF		0.00	11.04	0.00	24.28	145.72
272. Texture drywall - smooth / skim coat	86.40 SF		0.00	1.49	0.00	25.74	154.48
273. Seal the surface area w/PVA primer - one coat	86.40 SF		0.00	0.56	0.00	9.68	58.06
274. Paint the surface area - two coats	86.40 SF		0.00	0.90	0.00	15.56	93.32
275. Mask the surface area per square foot - plastic and tape - 4 mil	43.20 SF		0.00	0.23	0.00	1.98	11.92
276. Final cleaning - construction - Commercial	263.89 SF		0.00	0.18	0.00	9.50	57.00
278. Batt insulation - 4" - R13 - unfaced batt	21.60 SF		0.00	0.64	0.00	2.76	16.58
280. Remove Wallpaper	86.40 SF		0.91	0.00	0.00	15.72	94.34
283. Casing - 2 1/4" stain grade	14.00 LF		0.00	2.95	0.00	8.26	49.56
284. Stain & finish casing	14.00 LF		0.00	1.48	0.00	4.14	24.86
468. Wallpaper	86.40 SF		0.00	2.38	0.00	41.12	246.75
Totals: Utility Billing Clerk					0.00	159.86	959.32

**Assistant Director****Height: Sloped**

552.37 SF Walls	106.34 SF Ceiling
658.71 SF Walls & Ceiling	103.81 SF Floor
11.53 SY Flooring	41.58 LF Floor Perimeter
42.19 LF Ceil. Perimeter	

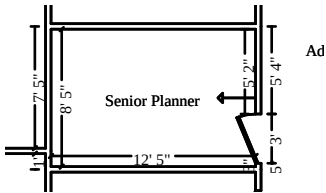
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
75. Interior door slab only	1.00 EA		0.00	5.61	0.00	1.12	6.73
300. 5/8" - drywall per LF - up to 2' tall	29.08 LF		0.00	11.04	0.00	64.20	385.24
301. Texture drywall - smooth / skim coat	552.37 SF		0.00	1.49	0.00	164.60	987.63
302. Seal the walls w/PVA primer - one coat	552.37 SF		0.00	0.56	0.00	61.86	371.19
303. Paint the walls - two coats	552.37 SF		0.00	0.90	0.00	99.42	596.55
304. Mask more than the floor per square foot - plastic and tape - 4 mil	210.16 SF		0.00	0.23	0.00	9.66	58.00
305. Final cleaning - construction - Commercial	103.81 SF		0.00	0.18	0.00	3.74	22.43

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CONTINUED - Assistant Director

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
307. Batt insulation - 4" - R13 - unfaced batt	58.16 SF		0.00	0.64	0.00	7.44	44.66
309. Remove Wallpaper	469.20 SF		0.91	0.00	0.00	85.40	512.37
310. Casing - 2 1/4" stain grade	14.00 LF		0.00	2.95	0.00	8.26	49.56
311. Stain & finish casing	14.00 LF		0.00	1.48	0.00	4.14	24.86
312. Detach & Reset Casing - 2 1/4" stain grade	40.00 LF	1.66	0.00	0.00	0.00	13.28	79.68
469. Wallpaper	552.37 SF		0.00	2.38	0.00	262.92	1,577.56
Totals: Assistant Director					0.00	786.04	4,716.46

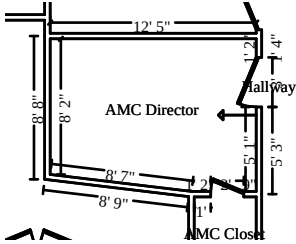
**Senior Planner****Height: Sloped**

494.78 SF Walls	104.35 SF Ceiling
599.13 SF Walls & Ceiling	104.33 SF Floor
11.59 SY Flooring	41.67 LF Floor Perimeter
41.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
64. Tear out and bag wet insulation - Category 3 water	59.40 SF		1.02	0.00	0.00	12.12	72.71
66. Interior door slab only -	1.00 EA		0.00	5.61	0.00	1.12	6.73
96. Cove base molding - rubber or vinyl, 4" high	41.67 LF		0.00	1.70	0.00	14.16	85.00
318. 5/8" - drywall per LF - up to 2' tall	41.67 LF		0.00	11.04	0.00	92.00	552.04
319. Texture drywall - smooth / skim coat	494.78 SF		0.00	1.49	0.00	147.44	884.66
320. Seal the walls w/PVA primer - one coat	494.78 SF		0.00	0.56	0.00	55.42	332.50
321. Paint the walls - two coats	494.78 SF		0.00	0.90	0.00	89.06	534.36
322. Mask more than the floor per square foot - plastic and tape - 4 mil	208.69 SF		0.00	0.23	0.00	9.60	57.60
323. Final cleaning - construction - Commercial	104.33 SF		0.00	0.18	0.00	3.76	22.54
470. Remove Wallpaper	411.45 SF		0.91	0.00	0.00	74.88	449.30
471. Wallpaper	494.78 SF		0.00	2.38	0.00	235.52	1,413.10
Totals: Senior Planner					0.00	735.08	4,410.54

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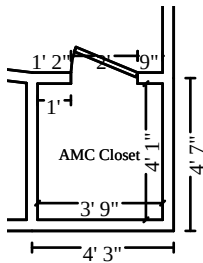


AMC Director

Height: Sloped

558.69 SF Walls	113.58 SF Ceiling
672.26 SF Walls & Ceiling	110.59 SF Floor
12.29 SY Flooring	42.41 LF Floor Perimeter
43.08 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
144. Interior door slab only - Detach	1.00 EA		0.00	5.61	0.00	1.12	6.73
336. Batt insulation - 4" - R13 - unfaced batt	84.82 SF		0.00	0.64	0.00	10.86	65.14
328. 5/8" - drywall per LF - up to 2' tall	42.41 LF		0.00	11.04	0.00	93.64	561.85
329. Texture drywall - smooth / skim coat	558.69 SF		0.00	1.49	0.00	166.50	998.95
330. Seal the walls w/PVA primer - one coat	558.69 SF		0.00	0.56	0.00	62.58	375.45
331. Paint the walls - two coats	558.69 SF		0.00	0.90	0.00	100.56	603.38
332. Mask more than the floor per square foot - plastic and tape - 4 mil	224.16 SF		0.00	0.23	0.00	10.32	61.88
333. Final cleaning - construction - Commercial	110.59 SF		0.00	0.18	0.00	3.98	23.89
472. Remove Wallpaper	473.87 SF		0.91	0.00	0.00	86.24	517.46
473. Wallpaper	558.69 SF		0.00	2.38	0.00	265.94	1,595.62
474. Content Manipulation charge - per hour	2.00 HR		0.00	34.24	0.00	13.70	82.18
Totals: AMC Director					0.00	815.44	4,892.53



AMC Closet

Height: 8'

125.33 SF Walls	15.31 SF Ceiling
140.65 SF Walls & Ceiling	15.31 SF Floor
1.70 SY Flooring	15.67 LF Floor Perimeter
15.67 LF Ceil. Perimeter	

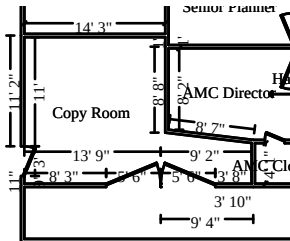
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
55. Tear out wet non-salv. gluedn. cpt, cut/bag - Cat 3 water	15.31 SF		1.30	0.00	0.00	3.98	23.88
57. Tear out and bag wet insulation - Category 3 water	10.00 SF		1.02	0.00	0.00	2.04	12.24

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CONTINUED - AMC Closet

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
338. Interior door slab only -	1.00 EA		0.00	5.61	0.00	1.12	6.73
340. 5/8" - drywall per LF - up to 2' tall	5.00 LF		0.00	11.04	0.00	11.04	66.24
341. Texture drywall - smooth / skim coat	125.33 SF		0.00	1.49	0.00	37.34	224.08
342. Seal the walls w/PVA primer - one coat	125.33 SF		0.00	0.56	0.00	14.04	84.22
343. Paint the walls - two coats	125.33 SF		0.00	0.90	0.00	22.56	135.36
344. Mask more than the floor per square foot - plastic and tape - 4 mil	30.63 SF		0.00	0.23	0.00	1.40	8.44
345. Final cleaning - construction - Commercial	15.31 SF		0.00	0.18	0.00	0.56	3.32
348. Batt insulation - 4" - R13 - unfaced batt	10.00 SF		0.00	0.64	0.00	1.28	7.68
475. Remove Wallpaper	94.00 SF		0.91	0.00	0.00	17.10	102.64
476. Wallpaper	125.33 SF		0.00	2.38	0.00	59.66	357.95
Totals: AMC Closet					0.00	172.12	1,032.78

**Copy Room****Height: 8'**

595.13 SF Walls	250.13 SF Ceiling
845.26 SF Walls & Ceiling	250.13 SF Floor
27.79 SY Flooring	74.39 LF Floor Perimeter
74.39 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
137. Remove Siding - plywood - fir face	18.00 SF		0.26	0.00	0.00	0.94	5.62
350. Interior door slab only -	1.00 EA		0.00	5.61	0.00	1.12	6.73
352. 5/8" - drywall per LF - up to 2' tall	10.80 LF		0.00	11.04	0.00	23.84	143.07
353. Texture drywall - smooth / skim coat	71.28 SF		0.00	1.49	0.00	21.24	127.45
354. Seal the surface area w/PVA primer - one coat	71.28 SF		0.00	0.56	0.00	7.98	47.90
355. Paint the surface area - two coats	71.28 SF		0.00	0.90	0.00	12.84	76.99
356. Mask more than the floor per square foot - plastic and tape - 4 mil	500.26 SF		0.00	0.23	0.00	23.02	138.08

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CONTINUED - Copy Room

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
357. Final cleaning - construction - Commercial	250.13 SF		0.00	0.18	0.00	9.00	54.02
360. Casing - 2 1/4" stain grade	21.00 LF		0.00	2.95	0.00	12.40	74.35
361. Stain & finish casing	21.00 LF		0.00	1.48	0.00	6.22	37.30
477. Remove Wallpaper	71.28 SF		0.91	0.00	0.00	12.98	77.84
478. Wallpaper	595.13 SF		0.00	2.38	0.00	283.28	1,699.69
Totals: Copy Room					0.00	414.86	2,489.04

**Hallway 2****Height: 8'**

870.00 SF Walls	350.81 SF Ceiling
1,220.81 SF Walls & Ceiling	350.81 SF Floor
38.98 SY Flooring	108.75 LF Floor Perimeter
108.75 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
78. Tear out wet drywall, cleanup, bag, per LF - to 2' - Cat 3	515.92 LF		4.58	0.00	0.00	472.58	2,835.49
362. Casing - 2 1/4" stain grade	14.00 LF		0.00	2.95	0.00	8.26	49.56
363. Stain & finish casing	14.00 LF		0.00	1.48	0.00	4.14	24.86
364. Interior door slab only	1.00 EA		0.00	5.61	0.00	1.12	6.73
366. 5/8" - drywall per LF - up to 2' tall	96.25 LF		0.00	11.04	0.00	212.52	1,275.12
367. Texture drywall - smooth / skim coat	870.00 SF		0.00	1.49	0.00	259.26	1,555.56
368. Seal the walls w/PVA primer - one coat	870.00 SF		0.00	0.56	0.00	97.44	584.64
369. Paint the walls - two coats	870.00 SF		0.00	0.90	0.00	156.60	939.60
370. Mask more than the floor per square foot - plastic and tape - 4 mil	701.62 SF		0.00	0.23	0.00	32.28	193.65
371. Final cleaning - construction - Commercial	350.81 SF		0.00	0.18	0.00	12.64	75.79
373. Batt insulation - 4" - R13 - unfaced batt	58.16 SF		0.00	0.64	0.00	7.44	44.66
375. Remove Wallpaper	652.50 SF		0.91	0.00	0.00	118.76	712.54
379. Carpenter - General Framers - per hour	6.00 HR		0.00	79.66	0.00	95.60	573.56

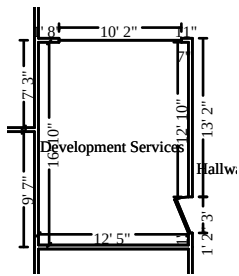
This is to reframe 17 LF. step

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CONTINUED - Hallway 2

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
482. Wallpaper	870.00 SF		0.00	2.38	0.00	414.12	2,484.72
483. Content Manipulation charge - per hour	4.00 HR		0.00	34.24	0.00	27.40	164.36
Totals: Hallway 2					0.00	1,920.16	11,520.84

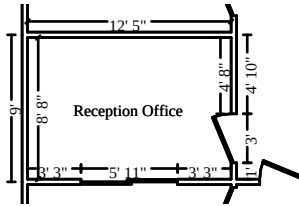
**Development Services****Height: 8'**

468.88 SF Walls	209.88 SF Ceiling
678.76 SF Walls & Ceiling	209.88 SF Floor
23.32 SY Flooring	58.61 LF Floor Perimeter
58.61 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
102. Interior door slab only	1.00 EA		0.00	5.61	0.00	1.12	6.73
381. 5/8" - drywall per LF - up to 2' tall	45.61 LF		0.00	11.04	0.00	100.70	604.23
382. Texture drywall - smooth / skim coat	468.88 SF		0.00	1.49	0.00	139.72	838.35
383. Seal the walls w/PVA primer - one coat	468.88 SF		0.00	0.56	0.00	52.52	315.09
384. Paint the walls - two coats	468.88 SF		0.00	0.90	0.00	84.40	506.39
385. Mask more than the floor per square foot - plastic and tape - 4 mil	419.76 SF		0.00	0.23	0.00	19.30	115.84
386. Final cleaning - construction - Commercial	209.88 SF		0.00	0.18	0.00	7.56	45.34
388. Batt insulation - 4" - R13 - unfaced batt	44.00 SF		0.00	0.64	0.00	5.64	33.80
390. Remove Wallpaper	351.66 SF		0.91	0.00	0.00	64.00	384.01
393. Detach & Reset Casing - 2 1/4" stain grade	7.00 LF	1.66	0.00	0.00	0.00	2.32	13.94
479. Wallpaper	468.88 SF		0.00	2.38	0.00	223.18	1,339.11
Totals: Development Services					0.00	700.46	4,202.83

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Reception Office

Height: 8'

337.99 SF Walls	107.97 SF Ceiling
445.96 SF Walls & Ceiling	107.97 SF Floor
12.00 SY Flooring	42.25 LF Floor Perimeter
42.25 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
394. Detach & Reset Casing - 2 1/4" stain grade	14.00 LF	1.66	0.00	0.00	0.00	4.64	27.88
397. 5/8" - drywall per LF - up to 2' tall	26.75 LF		0.00	11.04	0.00	59.06	354.38
398. Texture drywall - smooth / skim coat	337.99 SF		0.00	1.49	0.00	100.72	604.33
399. Seal the walls w/PVA primer - one coat	337.99 SF		0.00	0.56	0.00	37.86	227.13
400. Paint the walls - two coats	337.99 SF		0.00	0.90	0.00	60.84	365.03
401. Mask more than the floor per square foot - plastic and tape - 4 mil	215.93 SF		0.00	0.23	0.00	9.94	59.60
402. Final cleaning - construction - Commercial	107.97 SF		0.00	0.18	0.00	3.88	23.31
403. Glue down carpet - Premium grade	107.97 SF		0.00	4.19	0.00	90.48	542.87
404. Batt insulation - 4" - R13 - unfaced batt	17.00 SF		0.00	0.64	0.00	2.18	13.06
406. Remove Wallpaper	253.49 SF		0.91	0.00	0.00	46.14	276.82
407. Casing - 2 1/4" stain grade	14.00 LF		0.00	2.95	0.00	8.26	49.56
408. Stain & finish casing	14.00 LF		0.00	1.48	0.00	4.14	24.86
480. Wallpaper	337.99 SF		0.00	2.38	0.00	160.88	965.30

Totals: Reception Office

0.00 589.02 3,534.13



File Room

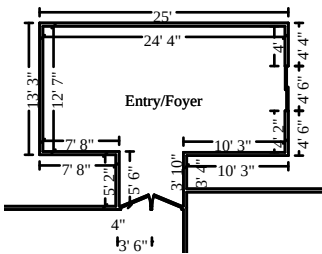
Height: 8'

782.00 SF Walls	492.56 SF Ceiling
1,274.56 SF Walls & Ceiling	492.56 SF Floor
54.73 SY Flooring	97.75 LF Floor Perimeter
97.75 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
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DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
130. Dehumidifier (per 24 hour period) - XLarge - No monitoring	3.00 EA		0.00	102.50	0.00	61.50	369.00
411. Detach & Reset Casing - 2 1/4" stain grade	28.00 LF	1.66	0.00	0.00	0.00	9.30	55.78
412. 5/8" - drywall per LF - up to 2' tall	65.75 LF		0.00	11.04	0.00	145.18	871.06
413. Texture drywall - smooth / skim coat	782.00 SF		0.00	1.49	0.00	233.04	1,398.22
414. Seal the walls w/PVA primer - one coat	782.00 SF		0.00	0.56	0.00	87.58	525.50
415. Paint the walls - two coats	782.00 SF		0.00	0.90	0.00	140.76	844.56
416. Mask more than the floor per square foot - plastic and tape - 4 mil	985.11 SF		0.00	0.23	0.00	45.32	271.90
417. Final cleaning - construction - Commercial	492.56 SF		0.00	0.18	0.00	17.74	106.40
419. Batt insulation - 4" - R13 - unfaced batt	46.00 SF		0.00	0.64	0.00	5.88	35.32
421. Remove Wallpaper	586.50 SF		0.91	0.00	0.00	106.74	640.46
422. Casing - 2 1/4" stain grade	21.00 LF		0.00	2.95	0.00	12.40	74.35
423. Stain & finish casing	21.00 LF		0.00	1.48	0.00	6.22	37.30
481. Wallpaper	782.00 SF		0.00	2.38	0.00	372.24	2,233.40
Totals: File Room					0.00	1,243.90	7,463.25



Height: 9' 9"

827.13	SF Walls	342.57	SF Ceiling
1,169.69	SF Walls & Ceiling	342.57	SF Floor
38.06	SY Flooring	84.83	LF Floor Perimeter
84.83	LF Ceil. Perimeter		

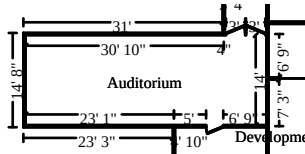
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
106. Tear out wet drywall, cleanup, bag - Cat 3	16.00 SF		1.22	0.00	0.00	3.90	23.42
112. Acoustic ceiling tile - High grade	130.56 SF		0.00	4.89	0.00	127.68	766.12
424. Casing - 2 1/4" stain grade	21.00 LF		0.00	2.95	0.00	12.40	74.35
425. Stain & finish casing	21.00 LF		0.00	1.48	0.00	6.22	37.30
427. Siding - plywood - fir face	18.00 SF		0.00	2.98	0.00	10.72	64.36

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CONTINUED - Entry/Foyer

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
429. 5/8" - drywall per LF - up to 2' tall	16.00 LF		0.00	11.04	0.00	35.32	211.96
430. Texture drywall - smooth / skim coat	827.13 SF		0.00	1.49	0.00	246.48	1,478.90
431. Seal the walls w/PVA primer - one coat	827.13 SF		0.00	0.56	0.00	92.64	555.83
432. Paint the walls - two coats	827.13 SF		0.00	0.90	0.00	148.88	893.30
433. Mask more than the floor per square foot - plastic and tape - 4 mil	685.13 SF		0.00	0.23	0.00	31.52	189.10
434. Final cleaning - construction - Commercial	342.57 SF		0.00	0.18	0.00	12.34	74.00
437. Batt insulation - 10" - R30 - unfaced batt	130.56 SF		0.00	1.19	0.00	31.08	186.45
Totals: Entry/Foyer					0.00	759.18	4,555.09

**Auditorium****Height: 7' 8"**

789.03 SF Walls	524.42 SF Ceiling
1,313.44 SF Walls & Ceiling	524.42 SF Floor
58.27 SY Flooring	102.92 LF Floor Perimeter
102.92 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
441. 5/8" - drywall per LF - up to 2' tall	15.00 LF		0.00	11.04	0.00	33.12	198.72
442. Texture drywall - smooth / skim coat	789.03 SF		0.00	1.49	0.00	235.14	1,410.79
443. Seal the walls w/PVA primer - one coat	789.03 SF		0.00	0.56	0.00	88.38	530.24
444. Paint the walls - two coats	789.03 SF		0.00	0.90	0.00	142.02	852.15
445. Mask more than the floor per square foot - plastic and tape - 4 mil	1,048.83 SF		0.00	0.23	0.00	48.24	289.47
446. Final cleaning - construction - Commercial	524.42 SF		0.00	0.18	0.00	18.88	113.28
449. Detach & Reset Casing - 2 1/4" stain grade	14.00 LF	2.32	0.00	0.00	0.00	6.50	38.98
451. Batt insulation - 4" - R13 - unfaced batt	30.00 SF		0.00	0.64	0.00	3.84	23.04
Totals: Auditorium					0.00	576.12	3,456.67

Javier Perez

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173 Meadowood Ln.
Dale TX. 78616
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Total: Main Level	0.00	14,245.76	85,474.38
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Total: SKETCH1	0.00	14,245.76	85,474.38
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Labor Minimums Applied

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
5. Vinyl floor covering labor minimum	1.00 EA		0.00	108.65	0.00	21.74	130.39
139. Siding labor minimum	1.00 EA		0.00	258.03	0.00	51.60	309.63
188. Carpet labor minimum	1.00 EA		0.00	90.20	0.00	18.04	108.24
Totals: Labor Minimums Applied					0.00	91.38	548.26
Line Item Totals: CITYOFTAYLOR-1-1					0.00	14,337.14	86,022.64

Grand Total Areas:

10,542.07 SF Walls	4,046.56 SF Ceiling	14,588.62 SF Walls and Ceiling
4,041.02 SF Floor	449.00 SY Flooring	1,230.66 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	1,242.27 LF Ceil. Perimeter
4,041.02 Floor Area	4,317.06 Total Area	10,542.07 Interior Wall Area
3,734.91 Exterior Wall Area	403.25 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

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Summary for Dwelling

Line Item Total	71,685.50
Overhead	7,168.57
Profit	7,168.57
Replacement Cost Value	\$86,022.64
Net Claim	\$86,022.64

Jeff Wyble

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Recap of Taxes, Overhead and Profit

	Overhead (10%)	Profit (10%)
Line Items	7,168.57	7,168.57
Total	7,168.57	7,168.57

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Recap by Room**Estimate: CITYOFTAYLOR-1-1****Area: SKETCH1**

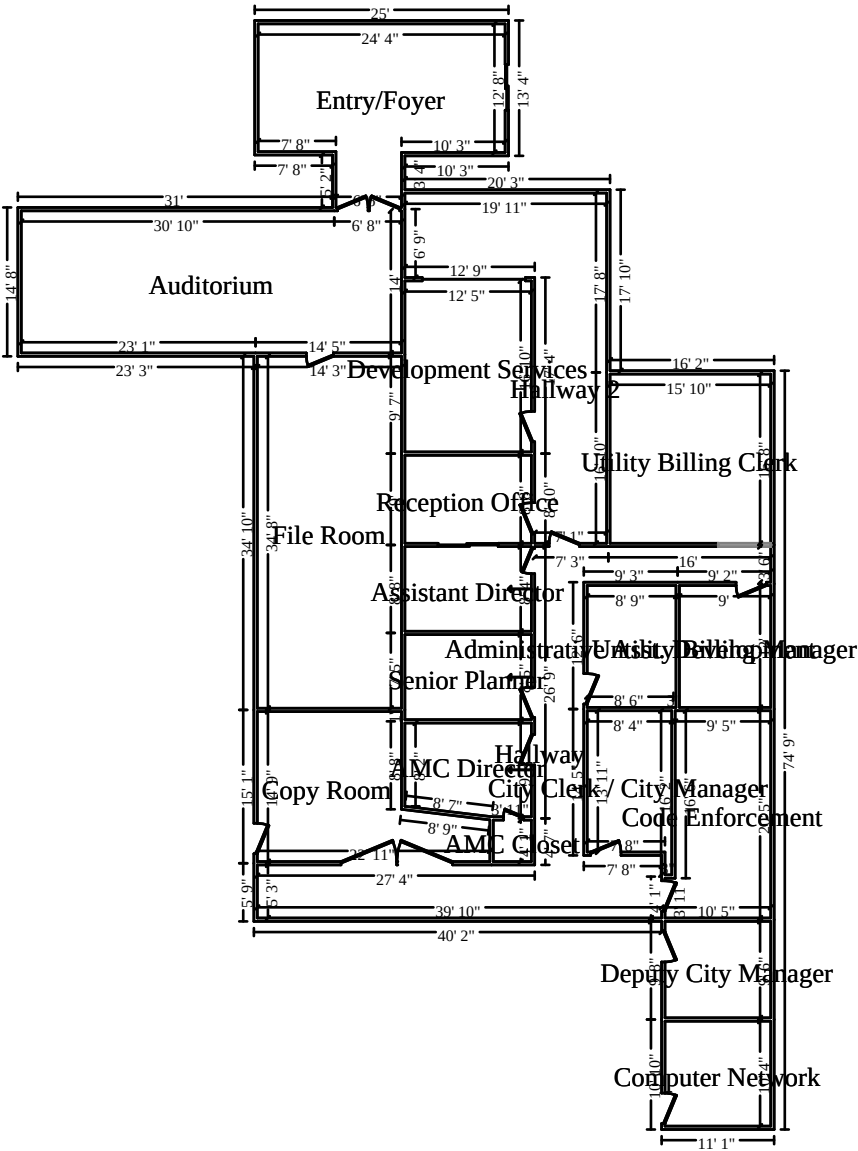
Area: Main Level	265.72	0.37%
Computer Network	1,822.91	2.54%
Deputy City Manager	2,268.30	3.16%
Code Enforcement	4,276.40	5.97%
Hallway	11,006.31	15.35%
City Clerk / City Manager	2,974.87	4.15%
Utility Billing Manager	1,720.60	2.40%
Administrative Asst. Development	2,532.27	3.53%
Utility Billing Clerk	799.46	1.12%
Assistant Director	3,930.42	5.48%
Senior Planner	3,675.46	5.13%
AMC Director	4,077.09	5.69%
AMC Closet	860.66	1.20%
Copy Room	2,074.18	2.89%
Hallway 2	9,600.68	13.39%
Development Services	3,502.37	4.89%
Reception Office	2,945.11	4.11%
File Room	6,219.35	8.68%
Entry/Foyer	3,795.91	5.30%
Auditorium	2,880.55	4.02%
Area Subtotal: Main Level	71,228.62	99.36%
Area Subtotal: SKETCH1	71,228.62	99.36%
Labor Minimums Applied	456.88	0.64%
Subtotal of Areas	71,685.50	100.00%
Total	71,685.50	100.00%

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Recap by Category

O&P Items	Total	%
ACOUSTICAL TREATMENTS	638.44	0.74%
CLEANING	727.39	0.85%
CONTENT MANIPULATION	582.08	0.68%
GENERAL DEMOLITION	8,400.95	9.77%
DRYWALL	21,872.63	25.43%
FLOOR COVERING - CARPET	542.59	0.63%
FLOOR COVERING - VINYL	179.49	0.21%
FINISH CARPENTRY / TRIMWORK	1,058.39	1.23%
FRAMING & ROUGH CARPENTRY	716.94	0.83%
INSULATION	492.68	0.57%
PAINTING	15,704.45	18.26%
SIDING	311.67	0.36%
WALLPAPER	20,077.37	23.34%
WATER EXTRACTION & REMEDIATION	380.43	0.44%
O&P Items Subtotal	71,685.50	83.33%
Overhead	7,168.57	8.33%
Profit	7,168.57	8.33%
Total	86,022.64	100.00%



Main Level

Javier Perez

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173 Meadowood Ln.
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512-634-6427

Insured: City of Taylor Field House WTR
Property: 1412 Davis Street
Taylor , TX

Home: (512) 352-2247
E-mail: lisa.thompson@taylortx.gov

Estimator: Jeff Wyble
Company: ServiceMaster Restoration by All Pro

Business: (512) 563-8221
E-mail: jeffw425@gmail.com

Claim Number:**Policy Number:****Type of Loss:**

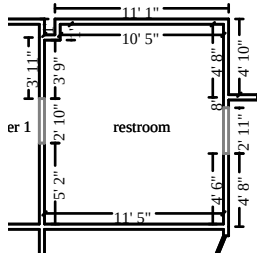
Date of Loss:
Date Inspected:

Date Received:
Date Entered: 4/7/2021 3:09 PM

Price List: TXAU8X_APR21
Restoration/Service/Remodel
Estimate: 2021-04-07-1508-1

Javier Perez

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173 Meadowood Ln.
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512-634-6427



restroom

Height: 8' 7"

376.53 SF Walls
521.08 SF Walls & Ceiling
16.06 SY Flooring
48.33 LF Ceil. Perimeter

144.55 SF Ceiling
144.55 SF Floor
42.58 LF Floor Perimeter

Missing Wall - Goes to Floor

2' 10" X 6' 8"

Opens into SHOWER_1

Missing Wall - Goes to Floor

2' 11" X 6' 8"

Opens into WEIGHT_ROOM

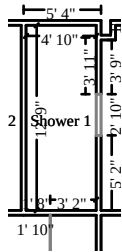
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
12. Fiberglass reinforced plastic (FRP) paneling w/trim	376.53 SF		0.00	6.26	0.00	471.42	2,828.50
19. Suspended ceiling tile - 2' x 2'	144.55 SF		0.00	2.30	0.00	66.50	398.97
25. Cove base molding - rubber or vinyl, 4" high	42.58 LF		0.00	1.69	0.00	14.40	86.36
103. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	154.83 SF		0.76	0.00	0.00	23.54	141.21
104. 5/8" drywall - hung, taped, floated, ready for paint	157.47 SF		0.00	2.68	0.00	84.40	506.42
108. 5/8" - drywall per LF - up to 2' tall	20.78 LF		0.00	11.06	0.00	45.96	275.79
106. 5/8" - drywall per LF - up to 4' tall	5.00 LF		0.00	15.71	0.00	15.72	94.27
109. Toilet - Detach & reset	3.00 EA		0.00	296.04	0.00	177.62	1,065.74
110. Sink - wall mounted - Detach & reset	2.00 EA		0.00	298.80	0.00	119.52	717.12
113. R&R Soap/hand sanitizer dispenser - wall mounted	1.00 EA		6.36	52.00	0.00	11.68	70.04
115. Detach & Reset Soap/hand sanitizer dispenser - wall mounted	1.00 EA	13.32	0.00	0.00	0.00	2.66	15.98
116. Remove Paper towel dispenser	1.00 EA		12.72	0.00	0.00	2.54	15.26
119. Install Paper towel dispenser	1.00 EA		0.00	18.28	0.00	3.66	21.94
120. Install Handicap grab bar - Detach & reset	2.00 EA		0.00	29.26	0.00	11.70	70.22
121. Toilet partition - Detach & reset	1.00 EA		0.00	245.37	0.00	49.08	294.45
111. Clean soap/hand sanitizer dispenser	1.00 EA		0.00	6.25	0.00	1.26	7.51
122. Remove Suspended ceiling tile - 2' x 2'	128.55 SF		0.18	0.00	0.00	4.62	27.76
123. Suspended ceiling grid - Reset/realign	144.55 SF		0.00	1.79	0.00	51.74	310.48
124. Batt insulation - 4" - R15 - paper / foil faced	125.35 SF		0.00	0.96	0.00	24.06	144.40
125. Mirror - Detach & reset	9.60 SF		0.00	5.39	0.00	10.34	62.08

Javier Perez

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 512-634-6427

CONTINUED - restroom

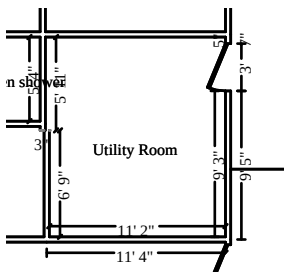
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
137. Final cleaning - construction - Commercial	144.55 SF		0.00	0.17	0.00	4.92	29.49
Totals: restroom					0.00	1,197.34	7,183.99

**Shower 1****Height: 8' 7"**

282.96 SF Walls	61.63 SF Ceiling
344.58 SF Walls & Ceiling	61.63 SF Floor
6.85 SY Flooring	32.33 LF Floor Perimeter
35.17 LF Ceil. Perimeter	

Missing Wall - Goes to Floor**2' 10" X 6' 8"****Opens into RESTROOM2**

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
46. Remove 1/2" Cement board	238.10 SF		0.70	0.00	0.00	33.34	200.01
128. Remove Ceramic/porcelain tile	238.10 SF		1.53	0.00	0.00	72.86	437.15
130. Remove 5/8" drywall - hung, taped, floated, ready for paint	238.10 SF		0.36	0.00	0.00	17.14	102.86
131. Ceramic/porcelain tile	282.96 SF		0.00	9.98	0.00	564.78	3,388.72
132. Tub/shower faucet (finish trim) - Detach & reset	6.00 EA		0.00	112.14	0.00	134.56	807.40
135. R&R Ceramic tile - surface bullnose - 2" x 6"	34.00 LF		1.79	6.12	0.00	53.80	322.74
This is for the entry opening.							
138. Final cleaning - construction - Commercial	61.63 SF		0.00	0.17	0.00	2.10	12.58
Totals: Shower 1					0.00	878.58	5,271.46

**Utility Room****Height: 8' 7"**

411.28 SF Walls	142.92 SF Ceiling
554.21 SF Walls & Ceiling	142.92 SF Floor
15.88 SY Flooring	47.92 LF Floor Perimeter
47.92 LF Ceil. Perimeter	

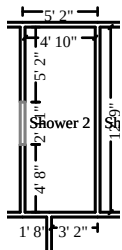
Missing Wall**0" X 8' 7"****Opens into WOMENS_ROOM**

Javier Perez

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 Dale TX. 78616
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CONTINUED - Utility Room

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
24. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	291.68 SF		0.76	0.00	0.00	44.34	266.02
26. Cove base molding - rubber or vinyl, 4" high	47.92 LF		0.00	1.69	0.00	16.20	97.18
139. Final cleaning - construction - Commercial	142.92 SF		0.00	0.17	0.00	4.86	29.16
141. 5/8" - drywall per LF - up to 2' tall	25.20 LF		0.00	11.06	0.00	55.74	334.45
142. 5/8" - drywall per LF - up to 4' tall	19.00 LF		0.00	15.71	0.00	59.70	358.19
143. Fiberglass reinforced plastic (FRP) paneling	411.28 SF		0.00	5.53	0.00	454.88	2,729.26
144. Detach & Reset Utility - Faucet	1.00 EA	146.65	0.00	0.00	0.00	29.34	175.99
145. Detach and reset water device above wash tub.	1.00 HR		0.00	137.02	0.00	27.40	164.42
146. Detach and reset Wall mounted water filter.	1.00 HR		0.00	137.02	0.00	27.40	164.42
147. R&R Suspended ceiling tile - 2' x 2'	142.92 SF		0.18	2.30	0.00	70.88	425.33
The tile are warped due to humidity.							
148. Detach and reset power box next to breaker panel.	1.00 HR		0.00	125.01	0.00	25.00	150.01
150. General Laborer - per hour DETACH & RESET mop / broom holder	0.50 HR		0.00	34.25	0.00	3.42	20.55
151. Content Manipulation charge - per hour	2.00 HR		0.00	34.25	0.00	13.70	82.20
Totals: Utility Room					0.00	832.86	4,997.18

**Shower 2****Height: 8' 7"**

282.40 SF Walls	61.63 SF Ceiling
344.03 SF Walls & Ceiling	61.63 SF Floor
6.85 SY Flooring	32.25 LF Floor Perimeter
35.17 LF Ceil. Perimeter	

Missing Wall - Goes to Floor**2' 11" X 6' 8"****Opens into RESTROOM_2**

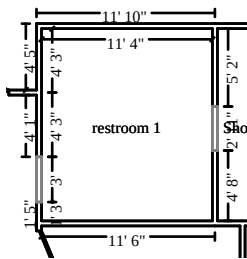
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
153. Remove 1/2" Cement board	208.80 SF		0.70	0.00	0.00	29.24	175.40
154. Remove Ceramic/porcelain tile	208.80 SF		1.53	0.00	0.00	63.90	383.36

Javier Perez

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CONTINUED - Shower 2

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
155. Remove 5/8" drywall - hung, taped, floated, ready for paint	208.80 SF		0.36	0.00	0.00	15.04	90.21
156. Ceramic/porcelain tile	282.40 SF		0.00	9.98	0.00	563.68	3,382.03
157. Tub/shower faucet (finish trim) - Detach & reset	6.00 EA		0.00	112.14	0.00	134.56	807.40
160. R&R Ceramic tile - surface bullnose - 2" x 6"	34.00 LF		1.79	6.12	0.00	53.80	322.74
This is for the entry opening.							
161. Final cleaning - construction - Commercial	61.63 SF		0.00	0.17	0.00	2.10	12.58
Totals: Shower 2					0.00	862.32	5,173.72

**restroom 1****Height: 8'**

345.89 SF Walls	144.50 SF Ceiling
490.39 SF Walls & Ceiling	144.50 SF Floor
16.06 SY Flooring	42.25 LF Floor Perimeter
48.17 LF Ceil. Perimeter	

Missing Wall - Goes to Floor**2' 11" X 6' 8"****Opens into SHOWER_2****Missing Wall - Goes to Floor****3' X 6' 8"****Opens into HOME_LOCKER_**

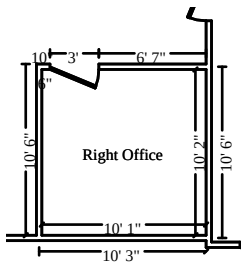
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
57. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	255.55 SF		0.76	0.00	0.00	38.84	233.06
61. Cove base molding - rubber or vinyl, 4" high	42.25 LF		0.00	1.69	0.00	14.28	85.68
248. Fiberglass reinforced plastic (FRP) paneling w/trim	345.89 SF		0.00	6.26	0.00	433.06	2,598.33
249. Suspended ceiling tile - 2' x 2'	144.50 SF		0.00	2.30	0.00	66.48	398.83
253. 5/8" - drywall per LF - up to 2' tall	42.25 LF		0.00	11.06	0.00	93.46	560.75
255. Toilet - Detach & reset	3.00 EA		0.00	296.04	0.00	177.62	1,065.74
256. Sink - wall mounted - Detach & reset	2.00 EA		0.00	298.80	0.00	119.52	717.12
258. Detach & Reset Soap/hand sanitizer dispenser - wall mounted	1.00 EA	13.32	0.00	0.00	0.00	2.66	15.98
259. Remove Paper towel dispenser	1.00 EA		12.72	0.00	0.00	2.54	15.26
260. Install Paper towel dispenser	1.00 EA		0.00	18.28	0.00	3.66	21.94

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CONTINUED - restroom 1

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
261. Install Handicap grab bar - Detach & reset	2.00 EA		0.00	29.26	0.00	11.70	70.22
262. Toilet partition - Detach & reset	1.00 EA		0.00	245.37	0.00	49.08	294.45
264. Remove Suspended ceiling tile - 2' x 2'	128.50 SF		0.18	0.00	0.00	4.62	27.75
266. Batt insulation - 4" - R15 - paper / foil faced	24.00 SF		0.00	0.96	0.00	4.60	27.64
267. Mirror - Detach & reset	9.60 SF		0.00	5.39	0.00	10.34	62.08
268. Final cleaning - construction - Commercial	144.50 SF		0.00	0.17	0.00	4.92	29.49
Totals: restroom 1					0.00	1,037.38	6,224.32

**Right Office****Height: 8' 7"**

347.84 SF Walls	102.64 SF Ceiling
450.49 SF Walls & Ceiling	102.64 SF Floor
11.40 SY Flooring	40.53 LF Floor Perimeter
40.53 LF Ceil. Perimeter	

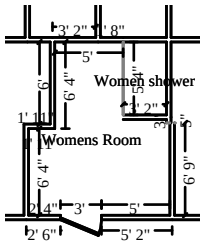
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
171. Casing - 2 1/4" MDF w/detail	17.00 LF		0.00	1.61	0.00	5.48	32.85
172. Seal & paint casing - two coats	17.00 LF		0.00	1.43	0.00	4.86	29.17
173. Seal more than the floor perimeter w/PVA primer - one coat	162.10 SF		0.00	0.56	0.00	18.16	108.94
174. Drywall Installer / Finisher - per hour	1.00 HR		0.00	99.51	0.00	19.90	119.41
This is to match and blend texture.							
30. Cove base molding - rubber or vinyl, 4" high	40.53 LF		0.00	1.69	0.00	13.70	82.20
167. 5/8" - drywall per LF - up to 4' tall	40.53 LF		0.00	15.71	0.00	127.34	764.07
168. Batt insulation - 4" - R15 - paper / foil faced	40.00 SF		0.00	0.96	0.00	7.68	46.08
175. Paint the walls - one coat	347.84 SF		0.00	0.62	0.00	43.14	258.80
176. Mask the floor per square foot - plastic and tape - 4 mil	102.64 SF		0.00	0.23	0.00	4.72	28.33
177. Mask and prep for paint - tape only (per LF)	40.53 LF		0.00	0.58	0.00	4.70	28.21

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CONTINUED - Right Office

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
178. Final cleaning - construction - Commercial	102.64 SF		0.00	0.17	0.00	3.50	20.95
180. Texture drywall - machine	162.10 SF		0.00	0.56	0.00	18.16	108.94
215. Remove Suspended ceiling tile - 2' x 2'	86.64 SF		0.18	0.00	0.00	3.12	18.72
Totals: Right Office					0.00	274.46	1,646.67

**Womens Room****Height: 8' 7"**

344.05 SF Walls	99.33 SF Ceiling
443.37 SF Walls & Ceiling	99.33 SF Floor
11.04 SY Flooring	40.08 LF Floor Perimeter
40.08 LF Ceil. Perimeter	

Missing Wall**5' 4" X 8' 7"****Opens into WOMEN_SHOWE2****Missing Wall****3" X 8' 7"****Opens into UTILITY_ROO2**

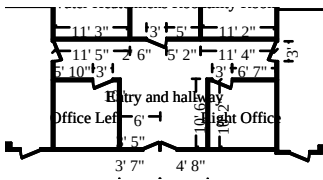
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
63. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	259.88 SF		0.76	0.00	0.00	39.50	237.01
66. Cove base molding - rubber or vinyl, 4" high	40.08 LF		0.00	1.69	0.00	13.54	81.28
67. Vanity with cultured marble or solid surface top	3.20 LF		0.00	221.66	0.00	141.86	851.17
68. Install P-trap assembly - Detach ONLY	1.00 EA		0.00	73.08	0.00	14.62	87.70
181. Fiberglass reinforced plastic (FRP) paneling w/trim	344.05 SF		0.00	6.26	0.00	430.76	2,584.51
183. Cove base molding - rubber or vinyl, 4" high	40.08 LF		0.00	1.69	0.00	13.54	81.28
186. 5/8" - drywall per LF - up to 2' tall	42.08 LF		0.00	11.06	0.00	93.08	558.48
188. Toilet - Detach & reset	3.00 EA		0.00	296.04	0.00	177.62	1,065.74
190. R&R Soap/hand sanitizer dispenser - wall mounted	1.00 EA		6.36	52.00	0.00	11.68	70.04
191. Detach & Reset Soap/hand sanitizer dispenser - wall mounted	1.00 EA	13.32	0.00	0.00	0.00	2.66	15.98
192. Remove Paper towel dispenser	1.00 EA		12.72	0.00	0.00	2.54	15.26
193. Install Paper towel dispenser	1.00 EA		0.00	18.28	0.00	3.66	21.94
194. Install Handicap grab bar - Detach & reset	2.00 EA		0.00	29.26	0.00	11.70	70.22

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CONTINUED - Womens Room

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
199. Batt insulation - 4" - R15 - paper / foil faced	80.17 SF		0.00	0.96	0.00	15.40	92.36
200. Mirror - Detach & reset	4.80 SF		0.00	5.39	0.00	5.18	31.05
201. Final cleaning - construction - Commercial	99.33 SF		0.00	0.17	0.00	3.38	20.27
203. R&R Plumbing fixture supply line	3.00 EA		4.24	22.59	0.00	16.10	96.59
204. Sink faucet - Bathroom	1.00 EA		0.00	228.29	0.00	45.66	273.95
205. Toilet paper holder - Detach & reset	1.00 EA		0.00	15.54	0.00	3.10	18.64
Totals: Womens Room					0.00	1,045.58	6,273.47

**Entry and hallway****Height: 8' 7"**

853.93 SF Walls	331.09 SF Ceiling
1,185.02 SF Walls & Ceiling	331.09 SF Floor
36.79 SY Flooring	99.49 LF Floor Perimeter
99.49 LF Ceil. Perimeter	

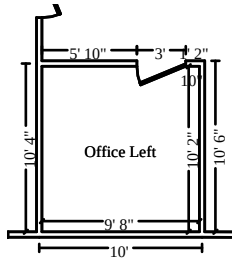
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
34. Cove base molding - rubber or vinyl, 4" high	99.49 LF		0.00	1.69	0.00	33.62	201.76
206. 5/8" - drywall per LF - up to 4' tall	99.49 LF		0.00	15.71	0.00	312.60	1,875.59
207. Batt insulation - 4" - R15 - paper / foil faced	13.20 SF		0.00	0.96	0.00	2.54	15.21
208. Seal more than the floor perimeter w/PVA primer - one coat	397.95 SF		0.00	0.56	0.00	44.58	267.43
209. Paint the walls - one coat	853.93 SF		0.00	0.62	0.00	105.88	635.32
210. Mask the floor per square foot - plastic and tape - 4 mil	331.09 SF		0.00	0.23	0.00	15.24	91.39
211. Mask and prep for paint - tape only (per LF)	99.49 LF		0.00	0.58	0.00	11.54	69.24
212. Drywall Installer / Finisher - per hour	2.00 HR		0.00	99.51	0.00	39.80	238.82
This is to blend and match texture.							
213. Final cleaning - construction - Commercial	331.09 SF		0.00	0.17	0.00	11.26	67.55
214. Texture drywall - machine	397.95 SF		0.00	0.56	0.00	44.58	267.43

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CONTINUED - Entry and hallway

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Totals: Entry and hallway					0.00	621.64	3,729.74

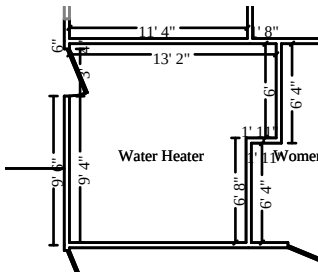
**Office Left****Height: 8' 7"**

340.47 SF Walls	98.28 SF Ceiling
438.75 SF Walls & Ceiling	98.28 SF Floor
10.92 SY Flooring	39.67 LF Floor Perimeter
39.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
216. Casing - 2 1/4" MDF w/detail	17.00 LF		0.00	1.61	0.00	5.48	32.85
217. Seal & paint casing - two coats	17.00 LF		0.00	1.43	0.00	4.86	29.17
218. Seal more than the floor perimeter w/PVA primer - one coat	158.67 SF		0.00	0.56	0.00	17.78	106.64
219. Drywall Installer / Finisher - per hour	1.00 HR		0.00	99.51	0.00	19.90	119.41
This is to match and blend texture.							
220. Cove base molding - rubber or vinyl, 4" high	39.67 LF		0.00	1.69	0.00	13.40	80.44
221. 5/8" - drywall per LF - up to 4' tall	39.67 LF		0.00	15.71	0.00	124.64	747.86
222. Batt insulation - 4" - R15 - paper / foil faced	40.00 SF		0.00	0.96	0.00	7.68	46.08
223. Paint the walls - one coat	340.47 SF		0.00	0.62	0.00	42.22	253.31
224. Mask the floor per square foot - plastic and tape - 4 mil	98.28 SF		0.00	0.23	0.00	4.52	27.12
225. Mask and prep for paint - tape only (per LF)	39.67 LF		0.00	0.58	0.00	4.60	27.61
226. Final cleaning - construction - Commercial	98.28 SF		0.00	0.17	0.00	3.34	20.05
227. Texture drywall - machine	158.67 SF		0.00	0.56	0.00	17.78	106.64
228. R&R Suspended ceiling tile - 2' x 2'	82.28 SF		0.18	2.30	0.00	40.80	244.85
229. Detach & Reset Window blind - aluminum - 1" - 7.1 to 14 SF	4.00 EA	29.94	0.00	0.00	0.00	23.96	143.72
Totals: Office Left					0.00	330.96	1,985.75

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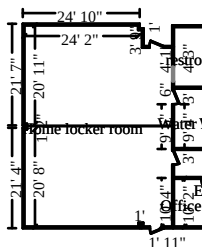


Water Heater

Height: 8' 7"

443.47 SF Walls	154.00 SF Ceiling
597.47 SF Walls & Ceiling	154.00 SF Floor
17.11 SY Flooring	51.67 LF Floor Perimeter
51.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
43. Cove base molding - rubber or vinyl, 4" high	51.67 LF		0.00	1.69	0.00	17.46	104.78
45. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	340.14 SF		0.76	0.00	0.00	51.70	310.21
231. Fiberglass reinforced plastic (FRP) paneling w/trim	443.47 SF		0.00	6.26	0.00	555.22	3,331.34
232. R&R Suspended ceiling tile - 2' x 2'	154.00 SF		0.18	2.30	0.00	76.38	458.30
233. Remove Fiberglass reinforced plastic (FRP) paneling w/trim	443.47 SF		0.76	0.00	0.00	67.40	404.44
235. 5/8" - drywall per LF - up to 2' tall	51.67 LF		0.00	11.06	0.00	114.30	685.77
236. Final cleaning - construction - Commercial	154.00 SF		0.00	0.17	0.00	5.24	31.42
Totals: Water Heater					0.00	887.70	5,326.26



Home locker room

Height: Peaked

1,420.22 SF Walls	1,346.77 SF Ceiling
2,767.00 SF Walls & Ceiling	1,310.23 SF Floor
145.58 SY Flooring	148.17 LF Floor Perimeter
153.60 LF Ceil. Perimeter	

Missing Wall - Goes to Floor

3' X 6' 8"

Opens into RESTROOM_2

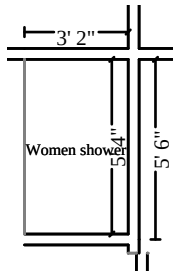
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
8. Cove base molding - rubber or vinyl, 4" high	148.17 LF		0.00	1.69	0.00	50.08	300.49
237. Batt insulation - 4" - R15 - paper / foil faced	482.27 SF		0.00	0.96	0.00	92.60	555.58
239. 5/8" - drywall per LF - up to 4' tall	148.17 LF		0.00	15.71	0.00	465.56	2,793.31
240. Seal the surface area w/PVA primer - one coat	592.68 SF		0.00	0.56	0.00	66.38	398.28

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CONTINUED - Home locker room

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
241. Paint the walls - one coat	1,420.22 SF		0.00	0.62	0.00	176.10	1,056.64
242. Mask more than the floor perimeter per square foot - plastic and tape - 4 mil	1,481.67 SF		0.00	0.23	0.00	68.16	408.94
243. Mask and prep for paint - tape only (per LF)	153.60 LF		0.00	0.58	0.00	17.82	106.91
244. Drywall Installer / Finisher - per hour This is to blend and match texture.	4.00 HR		0.00	99.51	0.00	79.60	477.64
245. Final cleaning - construction - Commercial	1,310.23 SF		0.00	0.17	0.00	44.54	267.28
246. Texture drywall - machine	592.67 SF		0.00	0.56	0.00	66.38	398.28
Totals: Home locker room					0.00	1,127.22	6,763.35

**Women shower****Height: 8' 7"**

100.14 SF Walls	16.89 SF Ceiling
117.03 SF Walls & Ceiling	16.89 SF Floor
1.88 SY Flooring	11.67 LF Floor Perimeter
11.67 LF Ceil. Perimeter	

Missing Wall**5' 4" X 8' 7"****Opens into WOMENS_ROOM**

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
270. Final cleaning - construction - Commercial	16.89 SF		0.00	0.17	0.00	0.58	3.45
Totals: Women shower					0.00	0.58	3.45
Total: Main Level					0.00	10,277.54	61,664.89

Labor Minimums Applied

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
114. Finish hardware labor minimum	1.00 EA		0.00	34.14	0.00	6.82	40.96
149. Electrical labor minimum	1.00 EA		0.00	187.52	0.00	37.50	225.02
170. Finish carpentry labor minimum	1.00 EA		0.00	126.82	0.00	25.36	152.18
230. Window treatment repair	1.00 EA		0.00	5.92	0.00	1.18	7.10
Totals: Labor Minimums Applied					0.00	70.86	425.26

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Line Item Totals: 2021-04-07-1508-1	0.00	10,348.40	62,090.15
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Grand Total Areas:

6,969.97	SF Walls	4,050.99	SF Ceiling	11,020.96	SF Walls and Ceiling
3,977.91	SF Floor	441.99	SY Flooring	776.85	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	805.04	LF Ceil. Perimeter
3,977.91	Floor Area	4,164.02	Total Area	6,969.97	Interior Wall Area
3,054.03	Exterior Wall Area	308.85	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

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Summary for Dwelling

Line Item Total	51,741.75
Overhead	5,174.20
Profit	5,174.20
Replacement Cost Value	\$62,090.15
Net Claim	\$62,090.15

Jeff Wyble

Javier Perez

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Recap of Taxes, Overhead and Profit

	Overhead (10%)	Profit (10%)
Line Items	5,174.20	5,174.20
Total	5,174.20	5,174.20

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Recap by Room

Estimate: 2021-04-07-1508-1

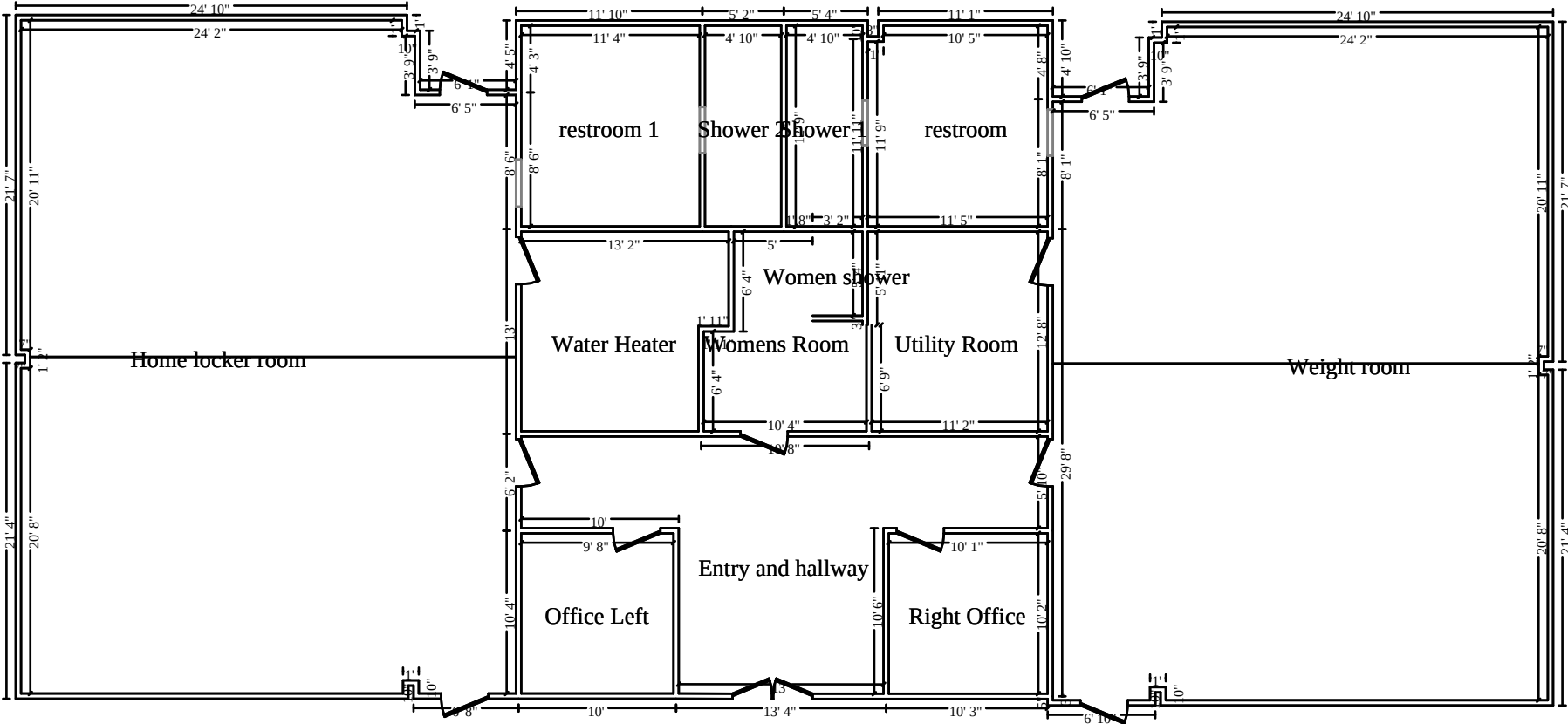
Area: Main Level	270.10	0.52%
Weight room	5,634.51	10.89%
restroom	5,986.65	11.57%
Shower 1	4,392.88	8.49%
Utility Room	4,164.32	8.05%
Shower 2	4,311.40	8.33%
restroom 1	5,186.94	10.02%
Right Office	1,372.21	2.65%
Womens Room	5,227.89	10.10%
Entry and hallway	3,108.10	6.01%
Office Left	1,654.79	3.20%
Water Heater	4,438.56	8.58%
Home locker room	5,636.13	10.89%
Women shower	2.87	0.01%
Area Subtotal: Main Level	51,387.35	99.32%
Labor Minimums Applied	354.40	0.68%
Subtotal of Areas	51,741.75	100.00%
Total	51,741.75	100.00%

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Recap by Category

O&P Items	Total	%
ACOUSTICAL TREATMENTS	1,795.72	2.89%
CABINETRY	709.31	1.14%
CLEANING	682.52	1.10%
CONTENT MANIPULATION	68.50	0.11%
GENERAL DEMOLITION	3,069.65	4.94%
DRYWALL	12,552.05	20.22%
ELECTRICAL	312.53	0.50%
FLOOR COVERING - VINYL	1,251.77	2.02%
FINISH CARPENTRY / TRIMWORK	181.56	0.29%
FINISH HARDWARE	193.64	0.31%
INSULATION	1,231.86	1.98%
LABOR ONLY	17.13	0.03%
MIRRORS & SHOWER DOORS	129.35	0.21%
PLUMBING	5,995.07	9.66%
PANELING & WOOD WALL FINISHES	11,726.60	18.89%
PAINTING	4,919.22	7.92%
TOILET & BATH ACCESSORIES	721.14	1.16%
TILE	6,058.45	9.76%
WINDOW TREATMENT	125.68	0.20%
O&P Items Subtotal	51,741.75	83.33%
Overhead	5,174.20	8.33%
Profit	5,174.20	8.33%
Total	62,090.15	100.00%



Main Level



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 7

Agenda Title: **Consider Resolution R21-19, Agreement with Texas Department of Transportation for the 1st/Royal Local On-System Improvement Project**

Council Action to be taken: Consider and Approve resolution

Department Submitted: Public Works

Staff Contact: Jim Gray – Public Works Director
Dan Franz, Halff Associates

1. PURPOSE/DESCRIPTION

As part of the 1st/Royal drainage improvement project, a proposed drainage culvert is specified for the crossing of east MLK Drive, which is within TxDOT right-of-way. As part of the permitting of the improvements, TxDOT is requiring execution of a LOSA for the improvements. The formal LOSA will be prepared by TxDOT and requires a City resolution as part of the overall agreement. Attached for your reference is the draft TxDOT prepared LOSA.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

An overall 1st/Royal project update was provided to City Council on April 8, 2021. The project design is completed with plans filed with the City for review and approval. The construction plans have also previously been submitted to TxDOT for review. As part of their review, execution of a LOSA agreement was required by TxDOT. The project will be locally funded and constructed by the City of Taylor. The LOSA agreement specifies jurisdictional roles and administrative measures require of the City for construction of the improvements. The City is required to pay an administrative fee to TxDOT based off a percentage of the construction within TxDOT right of way. The resultant fee is \$6,500 which will cover all TxDOT review and preparation of the LOSA and construction documents.

Staff is recommending Council approval of a resolution to enter into a LOSA agreement with TxDOT for processing of the 1st/Royal construction plans. The LOSA agreement is required for the overall project and overall reduction in the FEMA floodplain limits.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• The City is required to enter the LOSA to complete the drainage project. • The LOSA will provide for increased flow under the FM 112.	• If we do not commit to the LOSA and expand the drainage under the highway the 1st and Royal project could cause property damage.

4. RECOMMENDATION

Staff is recommending Council approval of a resolution to enter into a LOSA agreement with TxDOT for processing of the 1st/Royal construction plans.

5. FUNDING SOURCE

TxDOT administrative fee to be paid from the 1st/Royal construction bond funds.

6. TIMELINE

Construction anticipated to occur upon formal acquisition of all drainage easements, anticipated June 2021.

7. OTHER OPTIONS (In order of preference)

8. ATTACHMENTS

7a. [Draft TxDOT LOSA Agreement](#)

7b. [Resolution R21-19](#)

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT
For A
LOCAL ON-SYSTEM IMPROVEMENT PROJECT**

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the Texas Department of Transportation called the “State”, and the **City of Taylor**, acting by and through its duly authorized officials, called the “Local Government.” The State and Local Government shall be collectively referred to as “the parties” hereinafter.

WITNESSETH

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision; and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **115814**, authorizing the State to accept Local Government funded projects performed on the state highway system. The project covered by this Agreement includes only work within the state right of way as described in the Agreement, Article 2, Scope of Work (Project); and,

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated , which is attached to and made a part of this Agreement as Attachment A, Resolution, Ordinance, or Commissioners Court Order (Attachment A) for the improvement covered by this Agreement. A map showing the Project location appears in Attachment B, Project Location Map (Attachment B), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the completed Project is accepted by the State or unless terminated as provided below.

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1 st Ave.

2. Scope of Work

The Project consists of **design and construction of culvert and storm drainage on FM 112 from Royal Street to 1st Avenue, which includes adding box culvert barrel to the existing bridge-class culvert, clear drainage channel, and adding metal beam guard fence.**

3. Local Project Sources and Uses of Funds

- A. The total estimated cost of the Project is shown in Attachment C, Local On-System Improvement Project Budget (Attachment C), which is attached to and made a part of this Agreement. The estimated funds from the Local Government are shown in Attachment C. The State will pay for no Project costs performed by or managed by Local Government under this Agreement.
- B. Attachment C shows how necessary resources for completing the Project will be provided by major cost categories. These categories may include but are not limited to: (1) costs of real property (right of way); (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other Project costs.
- C. The Local Government shall be solely responsible for all of its costs associated with the Project provided for in this Agreement. The Local Government shall be responsible for cost overruns for the Project in excess of the estimated amount to be paid by the Local Government on Attachment C. The Local Government shall also be responsible for direct and indirect costs incurred by the State related to performance of this project if so indicated on Attachment C. If the State determines that the on-system improvements are of significant operational benefit to the State, the State may waive its direct or indirect costs. The State's waiver of its direct or indirect costs shall be indicated on Attachment C by showing the State as responsible for these costs. When the Local Government is responsible for the State's direct or indirect costs, the amount indicated on Attachment C is a fixed fee and not subject to adjustment except through the execution of an amendment to this Agreement.
- D. Prior to the performance of any engineering review work by the State, the Local Government shall pay to the State the amount of direct and indirect State costs specified in Attachment C.
- E. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Financial Management Division. The funds shall be deposited and managed by the State and are not refundable.
- F. The Local Government will begin construction on the Project **within 12 months** after execution of the Agreement.
- G. The Local Government will complete construction and receive the State's acceptance of the project **within 36 months** after the date the State authorizes in writing for the Local Government to commence construction of the Project.
- H. If the Local Government chooses not to or fails to complete the work once construction on the Project commences, the State may terminate this Agreement in accordance with paragraph 4.C. below. The State may address unfinished construction work as it

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

determines necessary to protect the interests of the State, which includes returning the Project area to its original condition or completing the work using State forces or contractors. The Local Government shall pay all costs incurred by the State under this provision.

4. Termination of this Agreement

This Agreement shall remain in effect until the Project is completed and accepted by the State, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The State terminates the Agreement in writing due to the Local Government's failure to comply with paragraphs 3.F or 3.G; or
- C. The Agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party.

5. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment. Amendments may not include the addition of State or Federal funds. If any funds other than Local Government funds are proposed, this Agreement must be terminated and a new agreement with appropriate terms and clauses executed in its place.

6. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any Agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

7. Architectural and Engineering Services

The Local Government has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable *State's Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. The Project design shall, at a minimum conform to applicable State manuals.

The State shall review the plans, specifications, and estimates provided by the Local Government upon completion or at any time deemed necessary by the State. Should the State determine that the complete plans, specifications, and estimates for the Project are not acceptable, the Local Government shall correct the design documents to the State's satisfaction. Should additional specifications or data be required by the State, the Local Government shall redesign the plans and specifications to the State's satisfaction. The costs for additional work on the plans, specifications, and estimates shall be borne by the Local Government.

8. Environmental Assessment and Mitigation

Development of a transportation project must comply with applicable environmental laws. The Local Government is responsible for:

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

- A. The identification and assessment of any environmental problems associated with the development of the Project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.
- C. Providing any public meetings or public hearings required for development of all required environmental documents and obtaining all required permits and approvals.
- D. The preparation of documents required for the environmental clearance of the Project.

Before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances and approvals have been obtained.

9. Right of Way and Real Property

The Local Government shall acquire all required right of way and necessary right of entry for performance of the Project in accordance with applicable requirements of the Texas Department of Transportation Right of Way Manual, State law, and Federal law governing the acquisition of real property including but not limited to Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C.A. Section 4601 et seq. Right of way acquired for improvements to the state highway system shall be acquired in the name of the State. Local Government shall provide right of entry to State personnel and its authorized representatives to areas off the state highway system throughout the duration of the Project for the State to perform inspection and oversight of the Project.

10. Utilities

The Local Government shall be responsible for the adjustment, removal, or relocation of utility facilities for the Project in accordance with applicable State and Federal laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures.

11. Compliance with Texas Accessibility Standards and ADA

Local Government shall ensure that the plans for and the construction of the Project are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

12. Construction Responsibilities

- A. The Local Government shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. Project plans and specifications for improvements on the state highway system must be approved by the State prior to advertising for construction. Upon selection of a contractor and prior to commencing construction

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

within the state highway system right of way, the Local Government shall request and obtain written authorization to commence construction of the Project from the State. The Local Government will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the construction is accomplished in accordance with the approved plans and specifications. All construction change orders impacting the proposed improvements, traffic control, environmental mitigation, or drainage on the state highway system require written pre-approval by the State prior to execution by the Local Government.

- B. Upon completion of the Project, the Local Government will issue and sign a "Notification of Completion" acknowledging the Project's construction completion. A copy will be provided to the State prior to State's final acceptance of the improvements.
- C. Prior to the State's acceptance of the improvements on the state highway system, Local Government shall furnish to the State written certification from a Texas Registered Professional Engineer that the Project was constructed in substantial compliance with the Project's plans, specifications, and quality assurance requirements.

13. Project Maintenance

After Local Government completion of the work and acceptance by the State, the State will be responsible for maintenance of the improvements within the state highway system right of way outside the boundaries of an incorporated city. This obligation may be fulfilled through other agreements signed by the State.

14. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government	State
City of Taylor City Manager 400 Porter Street Taylor, Texas 76574	Director of Contract Services Texas Department of Transportation 125 E. 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

15. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

16. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

17. Ownership of Documents

Upon completion or termination of this Agreement, copies of all documents and data prepared under this Agreement by the Local Government for improvements within the state highway system right of way shall be provided to the State prior to State acceptance of the Project without restriction or limitation on their further use. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any Project information required by the State in the format directed by the State.

18. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

19. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

20. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred and engineering inspection and testing services performed under this Agreement and shall make such materials available to the State and the Local Government or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of completion of work defined under this Agreement or until any impending litigation or claims are resolved. Additionally, the State and the Local Government and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

21. Insurance

Before beginning work on the state highway system, the Local Government and its contractor performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on state right of way. Self-insurance documentation acceptable to the State may be substituted for all or part of the coverage's required for the Local Government. This coverage shall be maintained until all work on the state right of way is complete. If coverage is not maintained, all work on state right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

CSJ #	0334-01-049
District #	14
Code Chart 64 #	41900
Project Name	FM 112 from Royal St. to 1st Ave.

22. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, the Local Government, for itself, its assignees, and successors in interest agree to comply with all applicable Federal and State nondiscrimination statutes and authorities.

23. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

Each party is signing this agreement on the date stated under that party's signature.

THE STATE OF TEXAS

THE LOCAL GOVERNMENT

Signature

Signature

Kenneth Stewart

Brian LaBorde

Typed or Printed Name

Typed or Printed Name

Director of Contract Services

City Manager

Typed or Printed Title

Typed or Printed Title

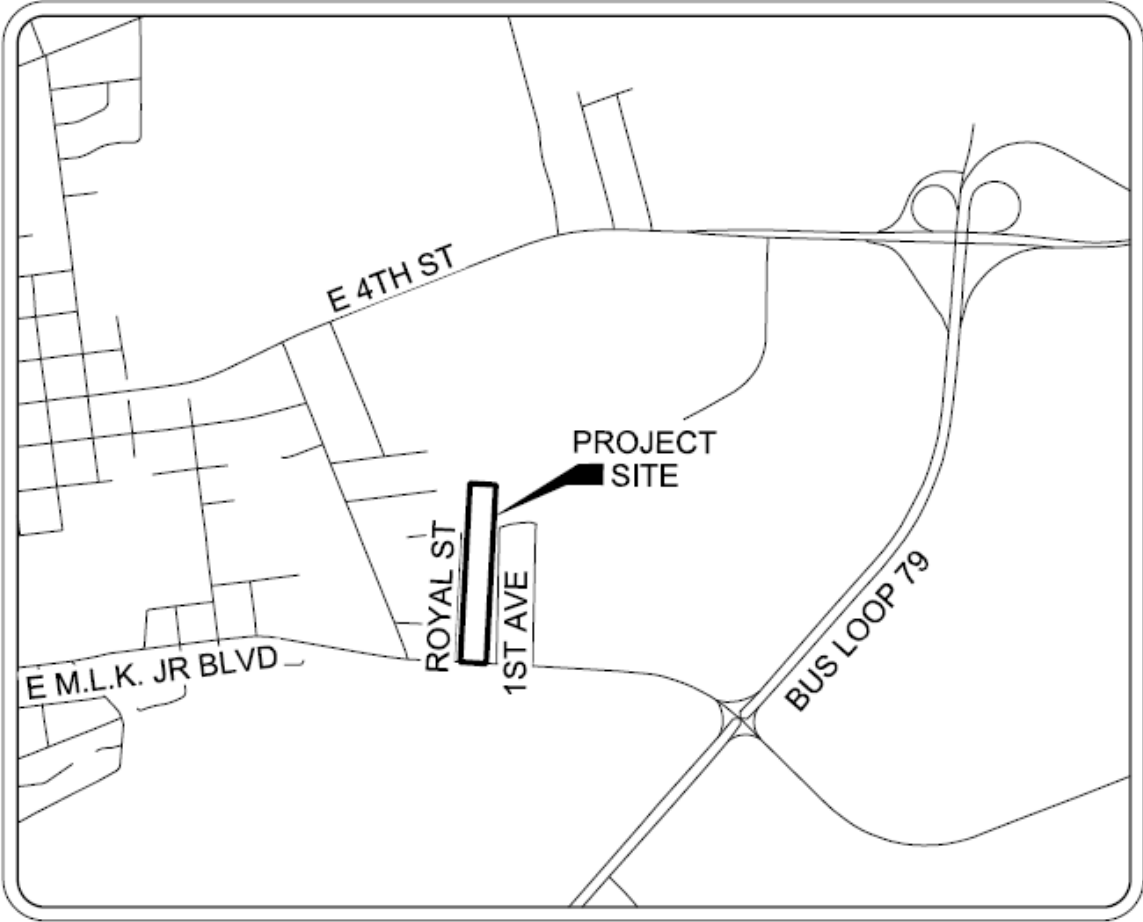
Date

Date

ATTACHMENT A
RESOLUTION, ORDINANCE, OR COMMISSIONERS COURT ORDER

{Insert Local Government Resolution, Ordinance, or Commissioners Court Order}

ATTACHMENT B
PROJECT LOCATION MAP



LOCATION MAP
NOT TO SCALE

ATTACHMENT C
LOCAL ON-SYSTEM IMPROVEMENT PROJECT BUDGET
(Locally Funded and Performed Project)

The Local Government is responsible for 100% of the costs allocated to it as described below, including overruns.

Description	Estimated Costs	Subtotals
PROJECT PHASES: Work performed by the Local Government or its Consultant or Contractor		
Environmental	\$6,200	
Right of Way	\$0	
Engineering	\$116,903	
Utility Work	\$0	
Construction	\$93,558	
Subtotal for Project Phases		\$216,661
DIRECT STATE COSTS:	Paid By: ☒ Local Government ☐ State	
Environmental	\$650	
Right of Way	\$162	
Engineering	\$975	
Utility Work	\$162	
Construction	\$4,550	
Subtotal for Direct State Costs		\$6,500
INDIRECT STATE COSTS:	Paid By: ☐ Local Government ☒ State	
Subtotal for Indirect State Costs		\$9,793
TOTAL ESTIMATED COST OF PROJECT		\$232,954

\$6,500	Fixed price amount of payment by the Local Government to the State for the State's direct and indirect costs as stated in Article 3, C and D of the Agreement.
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RESOLUTION R21-19

**RESOLUTION APPROVING THE CITY OF TAYLOR AND THE
STATE OF TEXAS LOCAL ON-SYSTEM IMPROVEMENT
PROJECT AGREEMENT AND AUTHORIZING THOSE
MATTERS PROPER AND NECESSARY THERETO.**

BE IT RESOLVED BY THE CITY OF TAYLOR:

WHEREAS, as part of the ongoing 1st and Royal drainage improvement project, a proposed culvert is specified for the crossing of east MLK Drive, which is in the Texas Department of Transportation Right of Way; and

WHEREAS, as part of the permitting process, the Texas Department of Transportation is requiring execution of a Local On-System Improvement Project Agreement by the City; and

WHEREAS, the City Council of the City of Taylor now desires enter into the proposed Local On-System Improvement Project Agreement with the State of Texas and approve and authorize all further necessary or ancillary actions to approve the LOSA;

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF TAYLOR, TEXAS:**

1. The City shall enter into the Local On-System Improvement Project Agreement with the State of Texas which is attached as Exhibit "A" to this Resolution.

2. Further Resolved, the City Manager is authorized and directed to execute all instruments necessary and ancillary to the Local On-System Improvement Project Agreement on behalf of the City and to do any and all things proper and necessary to carry out the intent of this Resolution.

PASSED AND APPROVED this ____ day of May, 2021.

Brandt Rydell
Mayor
City of Taylor, Texas

ATTEST:

Dianna Barker
City Clerk

APPROVED AS TO FORM:

Ted W. Hejl
City Attorney



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 8
Agenda Title: Consider introducing Ordinance 2021-13 making the temporary parklets program permanent

Council Action to be taken: Introduce ordinance

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item will allow the Council to make the temporary parklets program permanent.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

One June 11, 2020 City Council adopted an ordinance allowing parklets on a temporary basis as a means to provide additional outdoor areas for businesses to allow their patrons to achieve greater social distancing.

A parklet is a portion of the City right-of-way, typically on-street parking spaces, that is allowed to be licensed for use by a business or property owner to create an outdoor area for patrons of the business and the general public.

Council extended the parklet program in September 2020 and placed an expiration date of June 4, 2021 on the program.

So far, the City has not issued any parklet permits, but staff has spoken to several businesses and property owners who are interested in the program.

At the April 22, 2021 meeting, Council directed staff to prepare an ordinance making the parklet program permanent.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Provides additional outdoor seating and dining areas for local businesses • Provides additional areas for customers who must wait to enter businesses due to COVID-19 occupancy restrictions • Improves pedestrian amenities in downtown • Can serve to calm traffic due to increased pedestrian activity	• Could create additional trash and maintenance issues • Will reduce parking spaces where parklets are implemented • Will require additional staff time to administer the program • May create traffic conflicts until drivers are familiar with the program

4. RECOMMENDATION

Staff recommends introducing the ordinance.

5. FUNDING SOURCE

N/A

6. TIMELINE

Ordinance introduced – May 28, 2020

Ordinance approved – June 11, 2020

Parklet extended – September 2020

Council directed staff to prepare an ordinance making the program permanent – April 2021

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

8a. [Ordinance 2021-13](#)

8b. [Exhibit A](#)

ORDINANCE NO. 2021-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS AMENDING CHAPTER 25, ARTICLE VI – TEMPORARY PARKLETS PROGRAM OF THE CITY OF TAYLOR CODE OF ORDINANCES BY MAKING THE PROGRAM PERMANENT; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF ANY CONFLICTING PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

Whereas, on June 11, 2020, the City Council of the City of Taylor, Texas amended Chapter 25 of the Taylor Code of Ordinances by adding a new article 6 that established procedures and criteria for the granting of temporary, revocable, licenses for parklets as a means to reactivate downtown during the ongoing Covid-19 pandemic; and

Whereas, the new provisions contained in Article 6 expire on June 4, 2021, unless Council takes action to extend the termination date; and

Whereas, the City Council now desires to take action to extend the term of Article 6 of Chapter 25 of the Taylor Code of Ordinances to make the parklet program permanent.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. Article 6 of Chapter 25, Streets and Sidewalks, of the Taylor Code of Ordinances is hereby amended as shown in Exhibit "A" attached hereto and incorporated herein.

SAVINGS CLAUSE. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of this Ordinance to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Taylor, Texas, declares that it would have passed each and every part of this Ordinance notwithstanding the omission of any part declared to be invalid or unconstitutional.

All other ordinances, parts of ordinances or resolutions in conflict with this Ordinance are hereby repealed to the extent of any such conflict.

In accordance with Article VIII, Section I of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the 13th day of May, 2021.

PASSED, APPROVED, and ADOPTED on this _____ day of _____, 2021.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Mark Schroeder, City Attorney

EXHIBIT "A"
AMENDMENTS TO CITY OF TAYLOR CODE OF ORDINANCES
Chapter 25 - STREETS AND SIDEWALKS
ARTICLE VI. TEMPORARY PARKLETS PROGRAM

ARTICLE VI. ~~TEMPORARY~~ PARKLETS PROGRAM

Sec. 25-201. Definitions.

In this article:

Public right-of-way means the public streets, alleys and sidewalks over which the City of Taylor has authority.

Sidewalk means that portion of a public right-of-way, not including the street, which is paved for pedestrian traffic.

Street means that portion of a public right-of-way that includes the vehicular travel lanes and areas designated for on-street parking.

~~Temporary-p~~*arklet* means a small area of land within a public right-of-way temporarily dedicated for use by the public for commercial or non-commercial activities and purposes, together with improvements, such as lighting, signage, paving, benches, sculpture, landscaping, barricades and fencing, in furtherance of such purposes.

~~Temporary-p~~*arklet manual* means a manual approved by the city manager or the city manager's designee that establishes technical standards or specifications for authorized improvements and uses under this article that may be supplemented by other technical standards approved by the city manager or the city manager's designee.

Sec. 25-202. Authorized ~~temporary~~-parklet licenses.

- (a) The city manager or the city manager's designee may grant a special use license for a ~~temporary~~-parklet.
- (b) All other improvements in or uses of a public right-of-way not specified in this article may only be approved as specifically provided by other ordinances or by the city council, subject to applicable laws.
- (c) A special use license for a ~~temporary~~-parklet granted under this article is a revocable grant of a privilege and is not a property right, nor conveyance of an interest in real property.

Sec. 25-203. Requirements for ~~temporary~~-parklet licenses.

- (a) *Uses and improvements not allowed.* No ~~temporary~~-parklet license may be granted under this article for:
 - (1) Any building or structure requiring a building permit;
 - (2) Any improvement, facility or use, the installation or allowance of which would:
 - a. Result in a violation of the Americans with Disabilities Act or any other applicable local, state or federal health or safety law or regulation;
 - b. Unduly interfere with the free passage of vehicles on the street or of pedestrians on the sidewalk;
 - c. Create a traffic hazard; unduly interfere with the safe and efficient operation of a utility facility;
 - d. Create undue adverse impacts on adjacent property owners and businesses;
 - e. Block the sight visibility triangle at an intersection; or
 - f. Require the relocation of any utility or utility facility.

-
- (b) *General requirements for all ~~temporary~~ parklet licenses.* A license applicable to permitted uses and improvements allowed under this article, shall include, as applicable:
- (1) All requirements set forth in the City of Taylor Parklet Manual or other applicable technical standards and specifications with which the licensee must comply;
 - (2) Terms and restrictions necessary to protect public use of the public right-of-way or the facilities and access needs of a public or private utility provider;
 - (3) Specifications for required clearances between the improvements and utility facilities, whether above ground, underground or overhead, as prescribed by applicable building and health and safety codes, franchise agreements or state or federal laws;
 - (4) A requirement that the licensee pay the cost to relocate a utility facility or improvement in a public right-of-way in connection with the installation of the improvements, if consent is granted for such relocation;
 - (5) Authorization for the city or a utility provider to remove, without liability, all or part of the improvements if necessary to obtain access to an affected utility facility;
 - (6) Provisions approved by the city attorney that require the licensee to indemnify, defend, hold harmless and release the city, its officers, agents, and employees from any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation for injury or death of any person, or for damage to any property, arising out of or in connection with licensee's use of public right-of-way;
 - (7) A provision specifying that the initial term ~~or expiration date~~ of the license shall not exceed ~~June 4, 2021~~two (2) years with an option to renew.
 - (8) A provision for termination of the license for violation of its terms, subject to notice of the violation and an opportunity to cure the violation within five calendar days after receipt of the notice, except that violation of the expiration date shall be addressed immediately.;
 - (9) A provision for termination of the license by the city without recourse before the end of the license term when necessary to implement a capital improvements or utility project, to address threats to public health or safety, or to mitigate adverse impacts to adjacent property owners and businesses caused by the improvement or use for which the license is granted; and
 - (10) A provision providing for the prompt removal of all improvements or cessation of uses upon termination of the license at the licensee's expense, including the right of the city to remove improvements upon failure of the licensee to do so and to recover the city's cost for such removal.

Sec. 25-204. Requirements for ~~temporary~~ parklets.

~~Approval of temporary parklets by city manager.~~ The city manager or the city manager's designee may approve applications for ~~a temporary~~ parklets that meet the established criteria of this article, the City of Taylor Parklet Manual, which may be amended by the city manager from time to time, and any other required technical standards and specifications.

Sec. 25-205. Insurance.

- (a) *Insurance for temporary parklets.*

- (1) No special use license shall be granted for a ~~temporary~~ parklet or sidewalk café unless the licensee files with the city manager or city manager's designee a certificate of liability insurance or other proof of insurance in a form acceptable to the city's risk manager confirming that the applicant has procured the insurance required by this section. If the policy is not kept in full force and effect throughout the term of the license, the special use license shall automatically become void and the improvements must be removed at that time.
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- (2) The insurance policy shall be issued by an insurance company authorized to do business in the state. The policy shall provide in substance that the insurer will defend against all claims and lawsuits which arise and will pay any final judgment of a court of competent jurisdiction against the city, its officers, agents or employees. The insurance shall provide coverage in an amount of not less than \$1,000,000.00 for each single occurrence. The minimum amounts of insurance coverage may be increased by the city when it is in the best interest of the public. The policy of insurance shall name both the licensee and the city as insured parties to the full amount of the policy limits.

Sec. 25-206. Application and fee.

- (a) An application for a special use license for a ~~temporary~~ parklet under this article must be filed with the department designated by the city manager in the form approved by the city manager or the city manager's designee.
- (b) An application fee of \$50.00 plus the standard permit processing and technology fees established in the city's most current fee schedule shall be assessed to all applications.

Sec. 25-207. Mobile food vendors.

Notwithstanding Section 3.3.5 of the City of Taylor Zoning Ordinance, a mobile food vendor may apply for a permit to locate adjacent to a licensed parklet with the authorization of the parklet licensee and in compliance with the criteria for mobile food vendors in the City of Taylor Parklet Manual.



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 9
Agenda Title: Consider Waste Connections 2021 Rate Adjustment

Council Action to be taken: Consider Rate Adjustment Request

Department Submitted: Finance

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to review the requested 6.8% rate increase requested by Waste Connections and make a decision in regards to the request. John Harris of Waste Connections will present on this issue.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Waste Connections is requesting a rate increase for the sanitation service. They state that they have not had an increase in rates since February 2018 when the recycling service was added. They have provided the CPI for Garbage and Trash Collection as a basis for the amount of increase requested.

Per Section 14.1.2.2(b) of the Amended Agreement, Adjustments to Compensation; the Contractor may petition the City for an adjustment to its prices based on material changes to its cost of operations in providing the services.

Waste Connections cites “increased costs to dispose of municipal solid waste at local landfills, rising recycling commodity prices, intense market competition for skilled labor, and disruptions in supply chains caused by the global Covid-19 pandemic” as reasons for the request.

Under the terms of the Third Addendum to the Solid Wasted Collection and Disposal Agreement, Council may approve the increase as requested, approve a different amount of increase, or deny the request.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Waste Connections provides solid waste collection service for the City of Taylor. • Waste Connections has not requested a rate increase since February 2018 • Council can decide to grant the request, modify the request or deny the request	• Any increase in the cost of this service will be passed on to the sanitation customers

4. RECOMMENDATION

Staff recommends approval of the requested 6.8% increase effective October 1, 2021

5. FUNDING SOURCE

Sanitation Rates

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

- 9a. [Taylor Rate Adjustment Letter](#)
- 9b. [CPI Calculation](#)
- 9c. [Third Addendum of the Solid Waste Collection & Disposal Agreement](#)
- 9d. [Waste Connections PowerPoint Presentation](#)



April 21, 2021

City of Taylor
Attn: City Manager – Brian LaBorde
400 Porter Street
Taylor, TX 76574

Mr. LaBorde:

In conformance with the Residential Solid Waste and Recycling Service Contract, dated December 18, 2003, which was amended and extended most recently in February 2018, we petition to the City for a 6.8% upward rate adjustment to become effective June 1, 2021.

Per Section 14.1.2.2(b) Adjustments to Compensation, the Contractor may petition the City for an adjustment to its prices based on material changes to its cost of operations in providing the services. There has not been an adjustment to the rates for the services since the 2018 amendment, which added biweekly recycling services to the residents of Taylor. During the prevailing three years, we have experienced significant cost headwinds in the form of increased costs to dispose of municipal solid waste at local landfills, rising recycling commodity prices, intense market competition for skilled labor, and disruptions in supply chains caused by the global Covid-19 pandemic.

We suggest looking to the Bureau of Labor Statistics' Consumer Price Index, U.S. City Average = Garbage and Trash Collection. This index provides the national average pricing for services specific to our industry, essentially capturing the aforementioned challenges that we face as a local operator for the City of Taylor.

The calculations are provided to this letter in the form of an attachment.

We are proud to service the City of Taylor. If you have any questions or require further information, please let me know.

Sincerely,

John Harris
District Manager
Waste Connections
Austin, Texas

CITY OF TAYLOR 2021 RATE ADJUSTMENT

Consumer Price Index, U.S. City Average = Garbage and Trash Collection

Source: United States Bureau of Labor Statistics

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
January	446.23	453.35	475.69	491.00
February	447.70	454.92	477.47	494.43
March	446.99	455.23	478.57	495.29
April	447.13	458.72	479.45	494.43
May	447.27	462.89	480.87	494.95
June	448.05	465.04	480.98	496.68
July	448.33	465.58	482.14	498.56
August	448.72	470.46	483.99	500.88
September	449.01	471.03	484.35	501.76
October	452.20	472.54	486.13	503.32
November	453.82	486.65	486.49	504.97
December	453.60	485.94	486.71	508.19
Average	449.09	466.86	481.90	498.70

Percent Increase from 2018-2020	6.8%
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THIRD ADDENDUM TO CITY OF TAYLOR SOLID WASTE COLLECTION AND DISPOSAL AGREEMENT

This Addendum {the "Addendum") is entered into by and between the City of Taylor, Texas, a municipal corporation in Williamson County, Texas (the "City") and Progressive Waste Solutions of TX, Inc, formerly IESI TX Corporation, currently d/b/a WC of Texas, a Texas corporation ("Progressive"), (the "Contractor"); collectively the "Parties".

RECITALS:

WHEREAS, The City and the Contractor entered into a Contract for Solid Waste Collection and Disposal Services on, or about February 1, 2003, and such contract was amended effective October 1, 2006, (First Addendum) and on August 1, 2009, (Second Addendum), (collectively, the "Agreement"); and the City and the Contractor have engaged in good faith negotiations to execute this Third Addendum to the Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein the City and the Contractor hereby agree as follows:

1. Term. Section 4.1 of the Agreement is hereby modified to reflect that the term of the Agreement, previously expiring on January 31, 2018, is extended for a five (5) year term beginning on February 1, 2018 and expiring on January 31, 2023.
2. Extension. Section 4.2 of the Agreement is hereby modified to reflect that, if neither party expresses to the other, in writing, of intent to not renew the Agreement, 180 days prior to the potential expiration date of January 31, 2023, the Agreement will automatically extend for a period of five years, expiring on January 31, 2028. The parties may agree, by mutual agreement, to extend the Agreement, or to modify the terms of the Agreement, for any period of time and at any time.
3. Service Provided. Section 5.1.2 of the Agreement is hereby modified to reflect that the Contractor will provide, and have the exclusive right to provide collection of recyclable materials to each single-family residence in the City or in areas that may be annexed by the City during the term of this Agreement or any extensions thereof. Each single-family residence

will be provided a ninety-five (95) gallon recycling cart. The recycling collection program will include newspaper, newspaper inserts, corrugated cardboard, paper cartons, newspaper, magazines, school paper, office paper, catalogs, telephone books, soft bound books, junk mail, aluminum cans, steel and bi-metal cans, aseptic cartons (drink and juice boxes), plastic containers# 1, 2, 3, 4 ,5 6, 7, and glass bottles and jars. (The program does not include food waste, yard waste, brush, medical waste, hazardous waste, chemicals, Styrofoam, plastic bags, plastic film, shredded paper, Pyrex, window glass, mirrors or any glass other than glass food or beverage containers).

4. EXHIBIT A - RATES. (Attached) is hereby amended to reflect that the rate for weekly collection for a 95-gallon trash cart is \$11.84 per month and that the rate for every-other-week residential recycling collection service in a 95 gallon cart is \$3.25 per month. All rates are subject to adjustment, per the terms of the Agreement, on the anniversary date of the Agreement, beginning February 1, 2019, and on each anniversary date of the Agreement and any extensions thereof.
5. Amendment Deleting 14.1.2.2.a. Article 14.1.2, entitled "Adjustments to Compensation" written in the Addendum to City of Taylor Solid Waste Collection and Disposal Agreement, dated June 26, 2007, but effective October 1, 2006, and as referenced in the Recitals above as "First Addendum", is amended so that Article 14.1.2.2.a, which references fuel adjustment, is deleted.
6. Amendment to 14.1.2.2.b. Article 14.1.2, entitled "Adjustments to Compensation" written in the Addendum to City of Taylor Solid Waste Collection and Disposal Agreement, dated June 26, 2007, but effective October 1, 2006, and as referenced in the Recitals above as "First Addendum", is amended so that Article 14.1.2.2. b. is amended to read as follows:

14.1.2.2.b. No sooner than twelve (12) months from the date of the Third Addendum to City of Taylor Solid Waste Collection and Disposal Agreement, but at any time thereafter, Contractor may petition the City for an adjustment to its rates and prices on the basis of material changes in the Contractor's cost of operation with no more

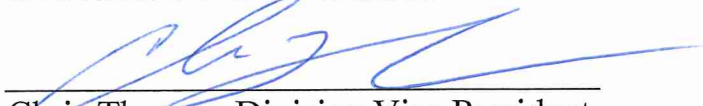
than one such request being made in any twelve (12) month period. The City may request, and the Contractor may provide the City with documents allowing the City to determine approval or disapproval of the petition which determination shall be within the sole authority of the City.

SAVINGS CLAUSE: Except as specifically modified by this Third Addendum, all terms and conditions of the Original Agreement and the First and Second Addendums, shall remain in full force and effect.

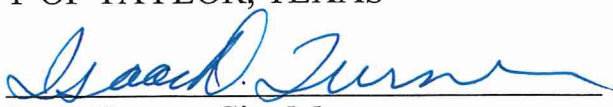
IN WITNESS WHEREOF, the Parties hereto have executed this Third Addendum on this 14th day of December 2017 to become effective as of February 1, 2018.

SIGNATURE PAGE TO FOLLOW

PROGRESSIVE WASTE SOLUTIONS OF
TX, INC D/B/A WC OF TEXAS

By: 
Chris Thomas, Division Vice President

CITY OF TAYLOR, TEXAS

By: 
Isaac Turner, City Manager

Attest:

By: *Susan Brock*
Susan Brock, City Secretary

Approved As To Form:

By: *Ted W. Hejl*
Ted W. Hejl, City Attorney



WASTE CONNECTIONS OF TEXAS
Connect with the Future®



PARTNERING WITH CITY OF TAYLOR
SOLID WASTE & RECYCLING
MAY 13, 2021



TAYLOR SOLID WASTE: BY THE NUMBERS

Residential Trash – 675 Tons

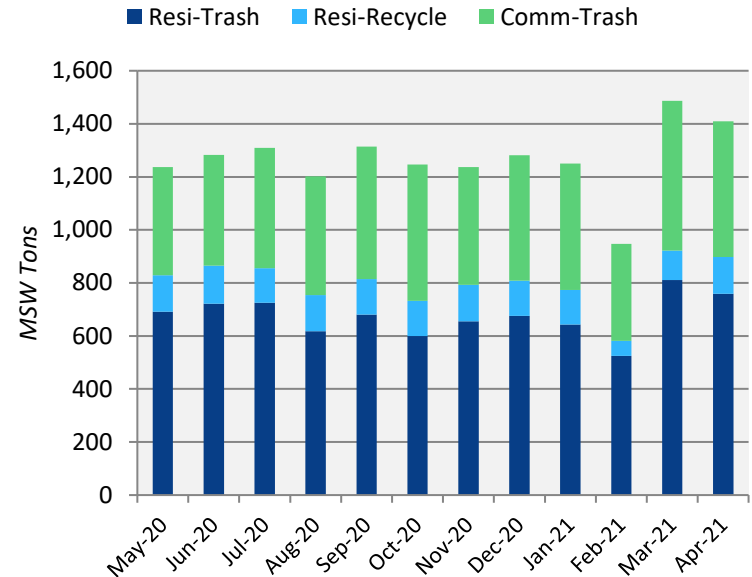
- 8,105 Annual Tons

Residential Recycling – 127 Tons

- 1,519 Annual Tons

Commercial Trash – 465 Tons

- 5,580 Annual Tons



Total > 15,000 Annual Tons





18+ YEARS OF PARTNERSHIP

- **Waste Connections Lone Star, Inc.**
 - *fka IESI TX, Progressive Waste Solutions*
- Started Service February 1, 2003
- Current Agreement Effective February 1, 2018
 - Residential Services:
 - Trash: Weekly 95-gallon Cart + 5 Cubic Yards
 - *Recycle: Biweekly 95-Gallon cart
 - Commercial & Roll Off Dumpster Services
 - Annual Cleanup Events: Twice Annually

*Residential recycling added in 2018, includes commercial multi-family properties



RATES AND RATE ADJUSTMENT DISCUSSION

Petition for 6.8% upward adjustment to rates is based change in industry-specific CPI* from 2018 to 2020.

Primary drivers for changes in our cost of ops:

- Recycle commodities market volatility
- Disposal cost increases at local landfills
- Increasingly competitive labor market
- Increase costs from suppliers relating to Covid-19 pandemic

Current Residential Service Rates

Trash (1x week)	\$ 11.84
Recycle (EOW)	\$ 3.25
Total	\$ 15.09

WCLSI Rate Adjustment Petition

6.80%

Adjusted Residential Service Rates

Trash (1x week)	\$ 12.65
Recycle (EOW)	\$ 3.47
Total	\$ 16.12

*Source: US Bureau of Labor Statistics, Consumer Price Index, U.S. City Average = Garbage and Trash Collection





City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 10

Agenda Title: Receive presentation from Oncor on actions related to the February 2021 winter storm event.

Council Action to be taken: Receive report and consider any recommended actions.

Department Submitted: Fire

Staff Contact: Daniel Baum, Fire Chief

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to provide Council with a report on the response efforts of Oncor to the winter storm event affecting the State of Texas in February 2021. Local impacts and response activities will be discussed as well as future mitigation efforts. Oncor will also discuss their program of trimming trees in the vicinity of power lines. Presentation will be made by Armando Perez of Oncor.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The State of Texas was impacted by a significant winter storm in February 2021 that had severe impacts on the City of Taylor. This included, but was not limited to, the loss of electricity and water service to the residents of Taylor. Oncor is the electricity transmission and distribution utility that serves the City of Taylor.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends receipt of report and consideration of potential recommended actions.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

10a. [Oncor presentation](#)

Short Supply & Winter Storm Event Outreach

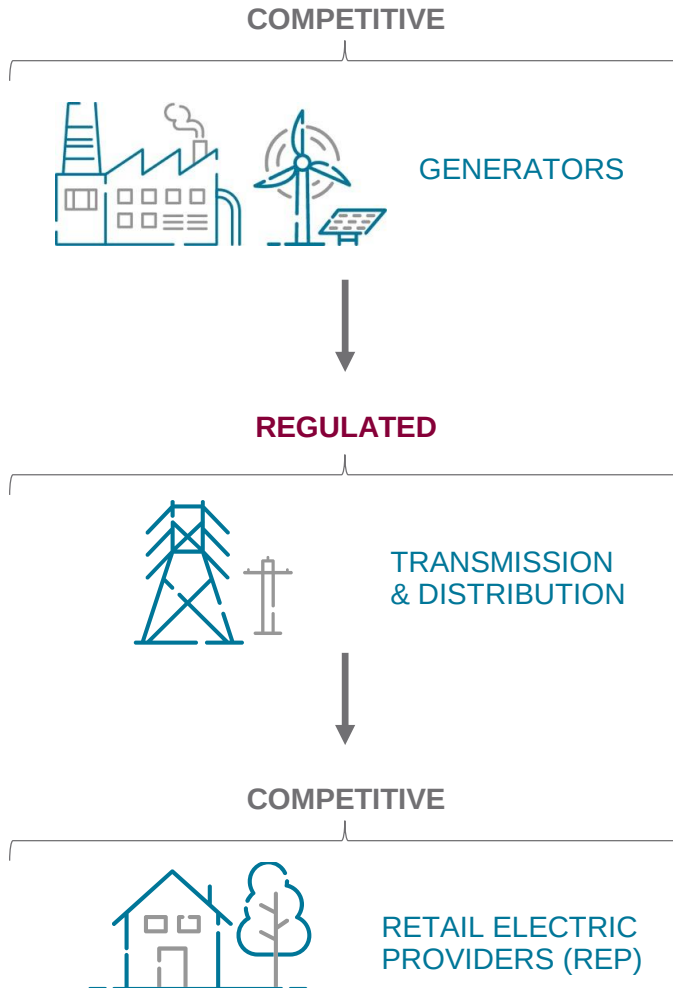
March 2021



Topics for Discussion

- Communication Process and Challenges
- Rotating Outages versus Controlled Outages
- Was the Process Equitable?
- Critical Load and Critical Care Customers
- Why Where Some Customers and Locations Not Impacted?
- Next Steps

ERCOT Market Structure



- Oncor is a regulated TDU in ERCOT.
- Delivers electricity to more than 10M Texans.
- Operates more than 139,000 miles of T&D lines.
- Employs more than 4,000 Texans in our service area.
- Service areas spans Permian Basin to Piney Woods, and Red River to Round Rock.

ERCOT Emergency Load Shed Event

Load in MWs

25000

20000

15000

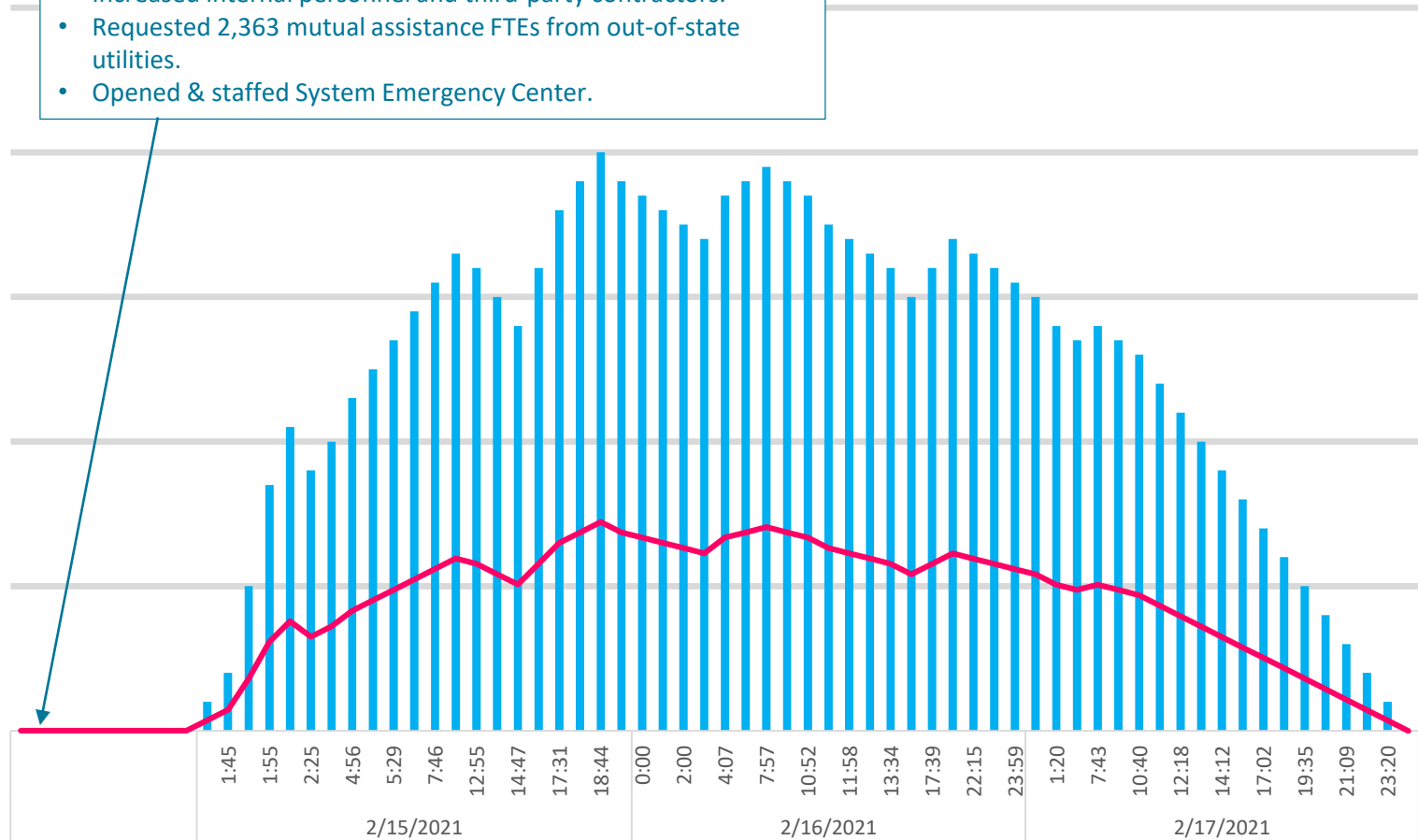
10000

5000

0

Oncor activities prior to the storm include:

- Pre-positioned personnel, equipment, and resources.
- Increased internal personnel and third-party contractors.
- Requested 2,363 mutual assistance FTEs from out-of-state utilities.
- Opened & staffed System Emergency Center.



■ ERCOT Total — Oncor Total

Oncor Emergency Response

- At the peak of the event, ERCOT directed TDUs to shed 20,000 MW of load to ensure grid stability, and Oncor implemented its response accordingly.
- Oncor was ultimately directed to shed more than 7,200 MW of load, which:
 - Was approximately 5 times as large as the last load-shedding event in 2011;
 - At its peak, impacted approximately 1.3M customers in Oncor's service area.
- Rapid response by Oncor and other TDUs ensured grid stability and avoided a potential blackout of the entire ERCOT system.
- The magnitude of load shed made it impossible to employ limited-duration rotating outages and reduce enough load to balance the system, leaving some Oncor customers without power for an extended time period.

Load Shedding – Customer Impacts

Without the ability to shed load, the grid potentially becomes imbalanced and can lead to a blackout.

OVERVIEW

- Necessary when electric supply (generation) cannot support the level of demand (load).
- Executed under the direction of grid operators like ERCOT.
- Employed by ERCOT & TDUs as an emergency response measure.
- Utilized to restore stability to the grid.
- Pre-planned manual process shared as equitably as possible in the communities we serve.

EMERGENCY

- The amount of load shed requested by ERCOT made it impossible to employ limited-duration rotating outages.
- Controlled outages were employed to provide stability to the grid and to maintain service to critical facilities like hospitals and 911 centers.
- Unfortunately, controlled outages left many of our customers without power for an extended period of time.
- Customers were also impacted by winter storm outages to equipment.

Items for further Review / Examination

- Industry's general approach to managing and responding to load shed events of this magnitude.
- Continued collaboration with gas industry regarding their electrical needs.
- Better understanding the priorities of our cities with regard to water systems and facilities.
- Developing analytics programs and processes that better help identify “other” outages occurring during load shed events.
- Better communication with customers as to new information received from ERCOT, timelines for restoration, and changing grid and operational conditions.
- Helping customers identify opportunities for reducing load during emergency events (e.g., downtown dimming).



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 11

Agenda Title: Receive presentation from the Brazos River Authority on actions related to the February 2021 winter storm event.

Council Action to be taken: Receive report and consider any recommended actions.

Department Submitted: Fire

Staff Contact: Daniel Baum, Fire Chief

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to provide Council with a report on the response efforts of the Brazos River Authority to the winter storm event affecting the State of Texas in February 2021. Local impacts and response activities will be discussed as well as future mitigation efforts. Presentation will be made by Brad Brunett of the Brazos River Authority.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The State of Texas was impacted by a significant winter storm in February 2021 that had severe impacts on the City of Taylor. This included, but was not limited to, the loss of electricity and water service to the residents of Taylor. The Brazos River Authority is the City's sole source of water.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends receipt of report and consideration of potential recommended actions.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

11a. [BRA PowerPoint](#)

11b. [BRA memo](#)



Taylor City Council

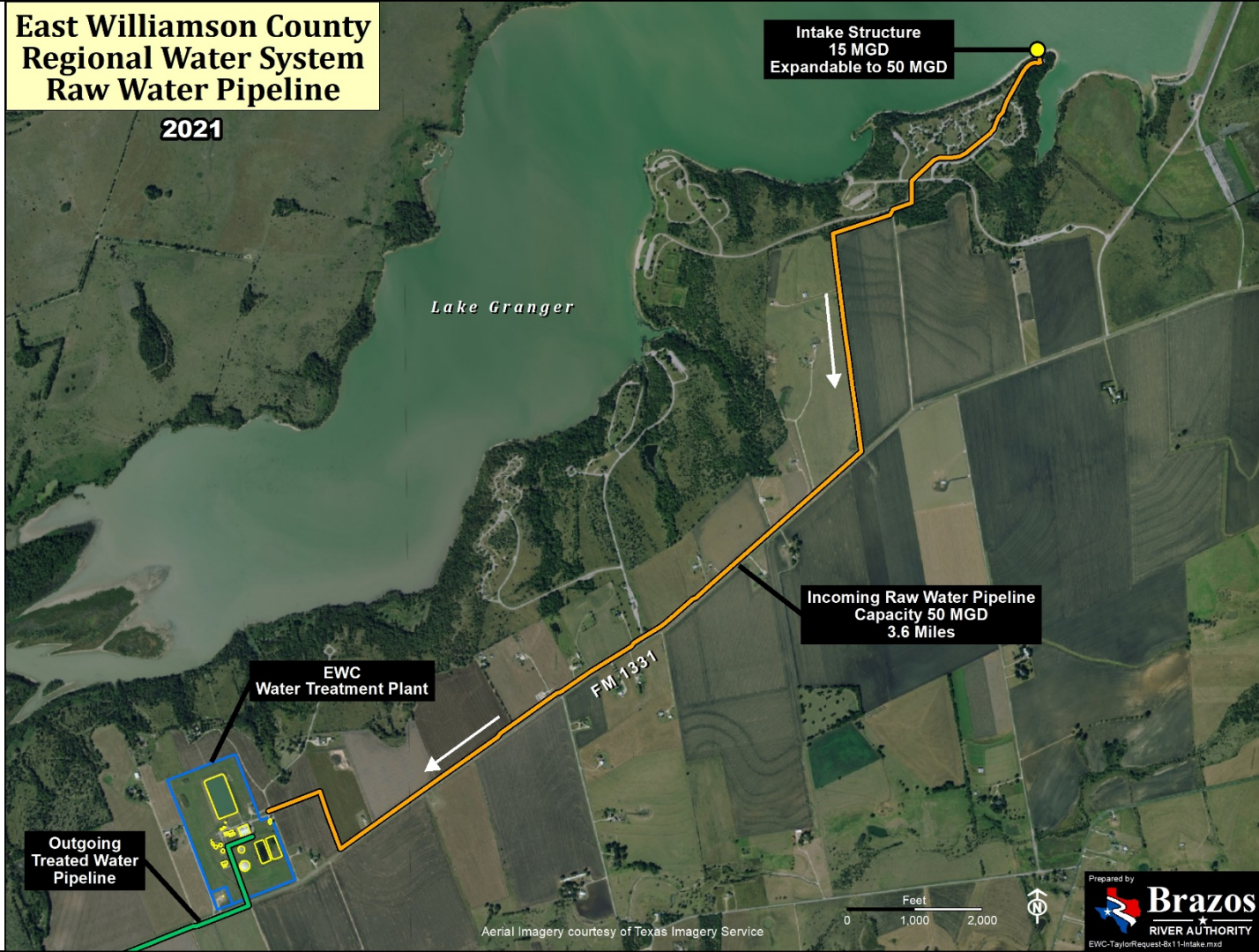
East Williamson County Regional Water System February 2021 Winter Storm

***Presented by
Brad Brunett
Central & Lower Basin Region Manager***

May 13, 2021

**East Williamson County
Regional Water System
Raw Water Pipeline**

2021



**Intake Structure
15 MGD
Expandable to 50 MGD**

Lake Granger

**Incoming Raw Water Pipeline
Capacity 50 MGD
3.6 Miles**

**EWC
Water Treatment Plant**

**Outgoing
Treated Water
Pipeline**

FM 1331

Aerial Imagery courtesy of Texas Imagery Service

East Williamson County 12.3 MGD Water Treatment Plant



East Williamson County
Regional Water System
Treated Water Pipeline



Lessons Learned and Follow-up Actions

- 1) Explore options for increasing back-up power/generation capability.
 - a. Evaluate back-up generation electrical requirements for the raw water pump station, the terminal storage pumps, the East and West treatment plants, and the high service pumps.
 - b. Explore options for providing greater power redundancy, such as acquiring or contracting for additional on-site generators, making arrangements for rental and deployment of back-up generators when needed, and/or installing dual feed main power.
 - c. Consider generator fuel management requirements.
 - d. Monitor legislative bills and initiatives that could affect future back-up power generation requirements.
- 2) Coordinate with Oncor and the PUC to ensure the EWCRWS is properly categorized as “critical infrastructure.”
- 3) Develop relationships and points of contact with Oncor officials for coordination prior to potential weather-related emergencies and during unexpected outages.
- 4) Add four wheel drive vehicles to the EWCRWS fleet and obtain tire chains to have on hand.
- 5) Acquire portable heating equipment to have on-hand for thawing or warming EWCRWS facilities.
- 6) Facilitate an EPA Community Based Water Resiliency Workshop involving BRA and its three EWCRWS customers.
- 7) Review and enhance emergency preparedness, action plans, and customer coordination.
- 8) Explore options for reimbursement of costs incurred at the EWCRWS as a result of winter storm Uri through FEMA or other applicable funding programs.
- 9) Upgrade metering equipment so that all flow volumes are recorded from midnight to midnight.
- 10) Consider customer flow management and delivery as part of upcoming EWCRWS expansion planning to address potential for one customer to affect another.



**Brazos
River
Authority**



MEMORANDUM

May 10, 2021

TO: The Record

FROM: Brad Brunett
Regional Manager, Central & Lower Basins

SUBJECT: February 2021 Winter Storm—East Williamson County Regional Water System

This memorandum documents the February 2021 winter storm event and its impacts on the Brazos River Authority's (BRA) East Williamson County Regional Water System (EWCRRWS).

The BRA EWCRRWS currently supplies treated surface water from Lake Granger to three wholesale customers: the City of Taylor (City), the Jonah Water Special Utility District (Jonah SUD), and the Lone Star Regional Water Authority (Lone Star). The EWCRRWS is the City's only supply. Jonah SUD and Lone Star both have their own groundwater supplies in addition to the EWCRRWS. The maximum capacity of the EWCRRWS treatment plant is currently 12.3 million gallons per day (mgd). Average daily water production from the facility in January 2021, just prior to the winter storm event, was approximately 4.6 mgd, with 2.3 mgd supplied to the City, 2.0 mgd supplied to Jonah SUD, and 0.3 mgd supplied to Lone Star. Diagrams showing the EWCRRWS are attached. One diagram depicts the deep water intake structure and raw water pipeline constructed by BRA. Another shows the expanded water treatment plant, including the terminal storage reservoir and recently completed groundwater well. The final diagram shows the treated water pipeline from the plant to customer take points.

Electric power is delivered to the EWCRRWS by Oncor. There is a 455 KW diesel generator that provides backup power to run one of the high service pumps, which deliver treated water from the clear well to the customers.

BRA began winterization activities at the EWCRRWS in the week leading up to the winter storm event and made plans to staff the facility around the clock beginning on Sunday, February 14. BRA's Chief Operator coordinated with the customers and provided his contact information on Sunday afternoon, February 14. Later that evening at approximately 10:00 p.m., power was lost. The Chief Operator informed the three customers, notified Oncor of the outage, and started the back-up generator.

Approximately 4 mgd of treated water was being supplied to the customers with the back-up generator in operation.

Oncor responded that power was expected to be restored at 3:30 a.m., Monday, February 15; however, this did not occur. At approximately 4:00 a.m., the back-up generator shut down. After refueling, attempts were made to restart the generator, but there was a problem with an oil sensor that was not functioning properly and causing the breaker to trip when the generator was placed under a load. BRA maintenance staff were unsuccessful in getting the generator to run properly and began efforts to secure an off-site generator. It was later discovered that the extreme cold had caused the oil sensor to malfunction. An off-site generator was located, but the driver attempting to deliver it on Monday, February 15, could not make it to the EWCRWS due to icy road conditions.

BRA's Chief Operator maintained regular text and phone communication with the customers informing them of conditions and actions being taken. At 5:55 a.m., Monday, February 15, Oncor reported that additional repairs were required, and power was now estimated to be restored at 7:00 a.m.; however, this did not materialize, and communications from Oncor began to decrease from this point forward through the day on Monday.

During the mid-afternoon hours of Monday, February 15, BRA began receiving phone calls from the City that it was out of water. This was unexpected given the City's storage, normal February water demand, and that it had only been about 18 hours since power was lost and 12 hours since the back-up generator failed. BRA staff began working to implement Stage 4 emergency conservation measures under its Drought Contingency Plan. Staff at the EWCRWS also located an Oncor field crew near the plant and asked for help in getting power restored. The Oncor crew responded to the plant and indicated that a repair was needed to a "jumper." They indicated that this could be accomplished relatively quickly, but the Oncor crew left the plant and was not heard from again. BRA EWCRWS staff later went out and tried to locate the Oncor crew again but were unsuccessful. Later in the evening on Monday, February 15, BRA management communicated with an Oncor Account Manager by email and telephone expressing the urgent/emergency nature of the situation. BRA Management also reached out to the local area legislative delegation for any assistance that it might be able to provide.

On Tuesday morning, February 16, BRA coordinated with its three customers to formally initiate Stage 4 emergency conservation measures under its Drought Contingency Plan. At this point, Lone Star was able to maintain its system with groundwater, and portions of Jonah SUD's system were also being supplied with groundwater. The EWCRWS was still off-line and without power, and the City was without water. The City coordinated a teleconference with Oncor officials and BRA staff, again expressing the urgent/emergency nature of the situation, including the fact that the local hospital was without water. The Oncor officials indicated that the EWCRWS may not have been properly categorized as "critical infrastructure" during the load shedding; however, no assurances were given with regard to when power might be restored. BRA staff began

coordinating with the City and Williamson County Emergency Management Officials regarding options for alternate emergency water supplies.

The off-site back-up generator that was unable to be delivered on Monday, due to icy road conditions, was ultimately delivered to the EWCRWS on Tuesday afternoon, February 16. BRA electricians and maintenance staff connected the generator to one of the high service pumps, and BRA began pumping treated water to the City at a flow rate of about 2.0 - 2.5 mgd at approximately 6:00 p.m. Jonah SUD agreed not to take water at this time, but there was some confusion with the status of their take point valve, and some of the water may have entered the Jonah SUD system before the valve was closed. Lone Star indicated that they could likely remain on groundwater until the EWCRWS and the City's system recovered. Roughly eight hours later at approximately 1:55 a.m., Wednesday, February 17, power was restored to the EWCRWS.

BRA crews worked through the night/early morning hours of February 17 thawing out EWCRWS plant components to get the treatment plant up and running again. Fires were built beneath key locations for thawing using old wooden pallets with tarps above to retain heat. Several Jonah SUD employees came to the plant to assist BRA staff. The plant began treating water at a rate of roughly 3.5 mgd by 2:30 a.m., Wednesday, February 17. Power was lost again for about an hour later in the morning, but was on permanently by 5:00 a.m.

During the day on Wednesday, February 17, BRA staff continued efforts to get the EWCRWS plant back to its full operational level. By noon, both the East and West sides of the plant were functional, but operations and maintenance staff continued to address problems that were limiting maximum treated water production, including damaged backwash valves, frozen pumps, frozen chlorine feed lines, and filter issues.

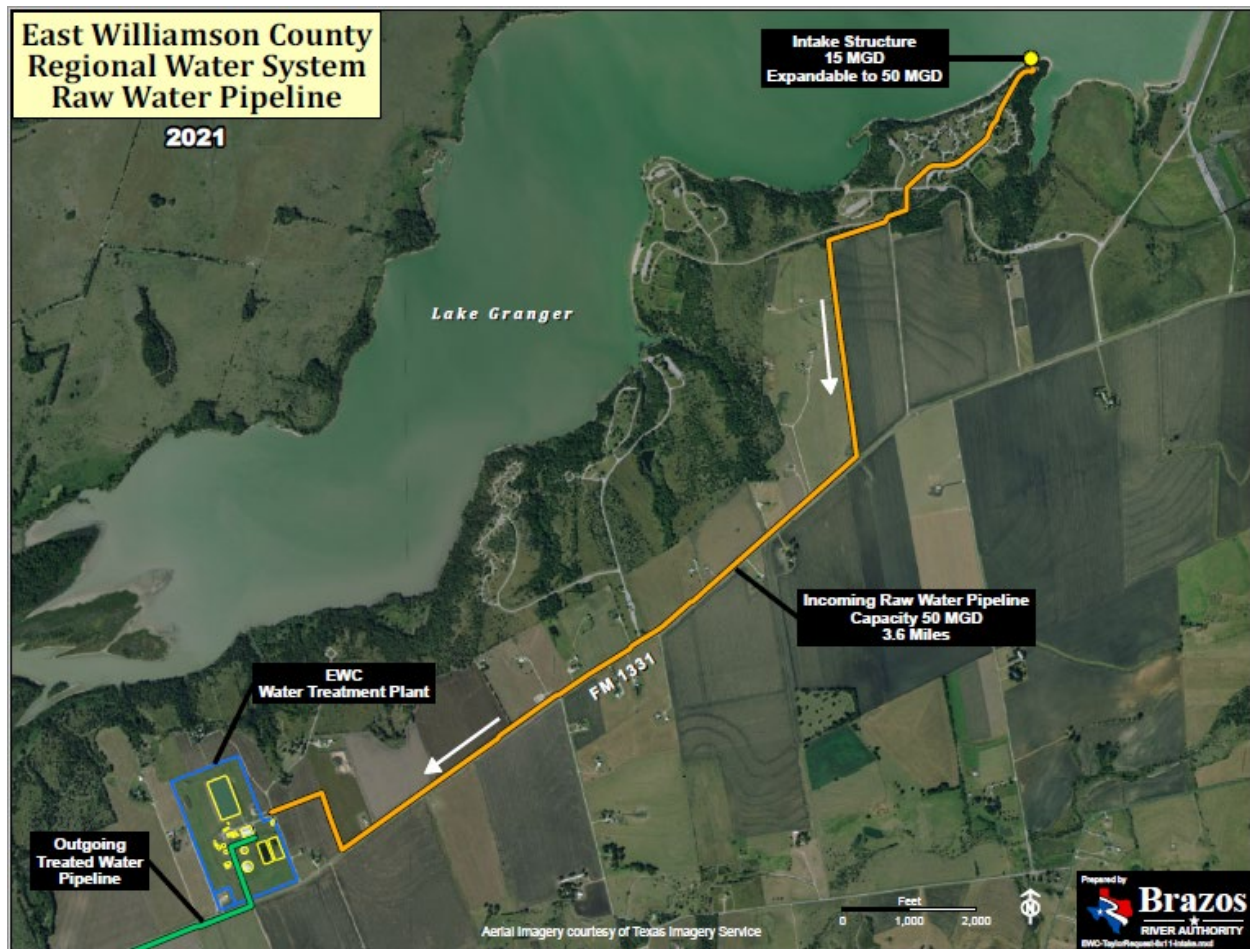
Over the next couple of days, BRA coordinated plant operations and flows with the City and Jonah SUD as their systems began to recover. However, recovery was slower than expected. Despite the fact that the EWCRWS was producing water at summer levels by Thursday, February 18, storage and pressures within the City's system were not seeing much progress. The City evaluated flows to its wastewater treatment plant and discovered that wastewater flows were three to four times higher than normal for this time of year, indicating that citizens were continuing to use significant volumes of water, despite the Stage 4 emergency conservation request. In response, the City's Mayor published a couple of videos on social media urging citizens to only use water for essential needs so that the system could recover. There were also water main breaks, and likely many smaller leaks within individual homes, that contributed to some degree to the slow recovery. On Friday, February 19, arrangements were made for the City to fill tanker trucks at the EWCRWS plant for distribution to citizens that were still without adequate water supply. Later that day and into the weekend, substantial progress began to occur within the City and Jonah SUD water systems. The EWCRWS produced over 8 mgd for four days straight from Friday, February 19, through Monday, February 22. For perspective, the highest daily flow rate ever recorded at the plant was approximately 9

mgd in August of 2020. On Tuesday, February 23, the BRA rescinded the Stage 4 emergency conservation notice.

The February 2021 winter storm event was unprecedented in Texas' history. Millions of people across the State were significantly impacted by the lack of electricity and water. While it is debatable as to the likelihood of another such storm in the future, potentially a worse storm, some other similar disaster, or what level of preparedness is enough, there are clearly lessons to be learned and improvements to be made as a result of this event. BRA staff have been assessing these lessons and potential improvements since the event. A meeting involving all three EWCRWS customers and the BRA was also held on March 24 to review and discuss the event.

Some "lessons learned" and follow-up action items for the EWCRWS include the following:

- 1) Explore options for increasing back-up power/generation capability.
 - a. Evaluate back-up generation electrical requirements for the raw water pump station, the terminal storage pumps, the East and West treatment plants, and the high service pumps.
 - b. Explore options for providing greater power redundancy, such as acquiring or contracting for additional on-site generators, making arrangements for rental and deployment of back-up generators when needed, and/or installing dual feed main power.
 - c. Consider generator fuel management requirements.
 - d. Monitor legislative bills and initiatives that could affect future back-up power generation requirements.
- 2) Coordinate with Oncor and the PUC to ensure the EWCRWS is properly categorized as "critical infrastructure."
- 3) Develop relationships and points of contact with Oncor officials for coordination prior to potential weather-related emergencies and during unexpected outages.
- 4) Add four wheel drive vehicles to the EWCRWS fleet and obtain tire chains to have on hand.
- 5) Acquire portable heating equipment to have on-hand for thawing or warming EWCRWS facilities.
- 6) Facilitate an EPA Community Based Water Resiliency Workshop involving BRA and its three EWCRWS customers.
- 7) Review and enhance emergency preparedness, action plans, and customer coordination.
- 8) Explore options for reimbursement of costs incurred at the EWCRWS as a result of winter storm Uri through FEMA or other applicable funding programs.
- 9) Upgrade metering equipment so that all flow volumes are recorded from midnight to midnight.
- 10) Consider customer flow management and delivery as part of upcoming EWCRWS expansion planning to address potential for one customer to affect another.









City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 12

Agenda Title: Receive presentation of After-Action Review of the City's response to the February 2021 winter storm event.

Council Action to be taken: Receive report and consider any recommended actions.

Department Submitted: Fire

Staff Contact: Daniel Baum, Fire Chief

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to provide Council with an after-action review on the City's response efforts to the winter storm event affecting the State of Texas in February 2021. Local impacts and response activities will be discussed as well as recommendations to prepare for future disaster events.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The State of Texas was impacted by a significant winter storm in February 2021 that had severe impacts on the City of Taylor. This included, but was not limited to, the loss of electricity and water service to the residents of Taylor.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends receipt of report and consideration of potential recommended actions.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

12a. [After-action review PowerPoint.](#)

12b. [After-action review document.](#)



Winter Storm February 2021

After-Action Review

May 13, 2021

Winter Storm February 2021

- Nearly the entire State of Texas has experienced numerous rounds of winter weather beginning February 11th.
- Experienced 8 consecutive days where temperatures remained below freezing.
- Experienced various forms of freezing precipitation to include snow and freezing rain. We received nearly 8 inches of snow.
- Experienced temperatures down to near zero degrees F.
- Storm has placed great strains on public infrastructure.

City Impacts

- Disruption of water supply due to loss of power at BRA water plant – City's sole source of water.
- Power outages – due to controlled outages by Oncor and damage to powerlines and other electricity transmission infrastructure.
- Dangerous travel conditions – made roads impassable for residents and impacted the supply chain preventing businesses from being able to restock (groceries, fuel, etc).

City Response

- Implemented Incident Command System and virtual Emergency Operations Center.
- Responded to all calls for service through the 911 system.
- Frequent updates through social media and video updates by Mayor.
- Ongoing coordination with BRA and Oncor to restore utility services.
- Established warming center in coordination with Taylor ISD.
- Established points of distribution for bottled and non-potable water.
- Assisted with shutting off water to homes and businesses with broken water lines.

After-Action Review

- An after-action review is a structured review or de-brief process for analyzing what happened, why it happened, and how it can be done better by the participants and those responsible for the project or event.
- The concept was originally developed by the US Army, but is now widely used in emergency services and the emergency management community.
- All city staff involved in the EOC participated in the AAR process.

After-Action Review

Assessed strengths and areas for improvement in the following areas:

- Pre-event activities
- Policy decisions
- Emergency Operations Center
- Operations during winter storm
- Utility outages
- Restoration of critical infrastructure, utilities, and transportation
- Water distribution

Recommendations

- Group produced a list of 27 recommendations.
- Some can be implemented quickly at little cost.
- Some are included as budget requests for next year.
- Some are longer term CIP items.

Key Recommendations

- Implement a secondary water supply for the City.
- Improve coordination with utility providers and government agencies that City relies on – Oncor, BRA, TxDOT.
- Additional generators for City facilities and critical infrastructure.
- Contracts for items not routinely needed or practical for City to maintain: fuel, food & water, lodging, temporary facilities, additional generators, etc.
- Additional four-wheel drive vehicles in fleet.
- Improvements to SCADA system and water meters.
- EOC improvements.

Summary

- Winter storm was a unique event that was several disasters in one.
- Winter weather alone would probably not have had a big impact.
- In a disaster situation, assistance from outside resources will not be immediately available. Must be self-reliant for at least 72 hours.
- May need to consider policy decisions that limit or expand City services during a disaster situation – sheltering, water distribution?
- This should be considered a living document.



Winter Storm 2021 After-Action Review

During the period of February 10 through February 18, 2021, nearly the entire State of Texas was affected by an unprecedented winter storm event. Across the State, record setting low temperatures and snowfall amounts were recorded. In the City of Taylor, we experienced eight consecutive days where temperatures remained below freezing, with temperatures down to near zero at times. We also saw an accumulation of snow between 6-8 inches.

It can be expected that a winter storm event of this magnitude would have impacts on the community. Snow and ice accumulations make travel difficult and prolonged periods of freezing weather can have an impact on homes, businesses, and water distribution infrastructure in the way of frozen and possible broken pipes. Winter weather is not necessarily uncommon in our area; however, when it does happen it is typically short lived. The City's Hazard Mitigation Plan identifies winter storm events as likely to occur; however, the impact is expected to be low. That last time there was recorded property damage due to winter weather in Williamson County was in 2007.

Williamson County experienced an earlier winter weather event on January 10, 2021, where we saw significant snow accumulation in Taylor, but that event was more typical for the area in that was short lived and had minimal impact on the community.

During the February winter storm event, the greatest impacts on the community were not due to the weather itself, but due to its impact on the utilities that serve the City of Taylor. The City of Taylor lost its water supply and much of the city lost electricity for several days. The lack of electricity and water pressure exacerbated property damage by creating conditions that allowed for pipes to freeze and break, a significant cause of property damage.

This after-action review will provide an overview on impacts to the community, describe strengths and areas of improvement for actions taken by the City, and provide recommendations to help mitigate similar events in the future. The recommendations were created by the collaborative efforts of the City's leadership team. More detailed reports on the water supply and electricity distribution issues will be provided by the Brazos River Authority and Oncor respectively.



Community Impacts

Transportation

For several days nearly all roads in Taylor were impassible without tire chains or four-wheel drive vehicles. This was due to both snow and ice accumulations. While TxDOT provided some sanding and snow removal on Highway 79 and Carlos G. Parker Boulevard, they only did limited sanding on Highway 95/Main Street. The City shut down the Highway 95 overpass over the railroad tracks downtown at TxDOT's request. The City's Public Works Department conducted daily sanding operations on Highway 95 and other thoroughfares, but focused only on areas around traffic lights and hills. The conditions of roadways kept most people at home. Local businesses were not able to restock, and gasoline and diesel fuel were in short supply due to shipping companies keeping their trucks off the road. These issues were not unique to Taylor and the logistics supply chain was not restored until roadways were cleared across the State.

Water Supply

On the evening of Sunday, February 14 the Brazos River Authority's East Williamson County Regional Water System (EWCRRWS), located at Granger Lake, lost power. The EWCRRWS is the city's sole source of water. While a backup generator maintained operations at the plant for some time, the generator subsequently failed and the city was out of water by Monday afternoon. By Thursday, the plant was fully restored, but the City's water system was slow to recharge. The City requested conservation efforts of residents to allow for the City's storage tanks refill and the pressure to rebuild in the system. Over the course of the weekend the water system made significant progress in recharging and by Monday, February 22, the City's water system was back to normal operations and the need for conservation measures ended. While water service was being restored, several water main breaks were discovered that needed emergency repairs. The City had to maintain a boil water notice for several days while awaiting testing by TCEQ.

Electricity Distribution

Much of the city experienced blackouts of various durations during the storm. While some areas of the city had limited power disruptions, other areas were without power for up to five days. There were two causes for this: the implementation of controlled blackouts, and damage to infrastructure. ERCOT ordered the transmission and delivery utilities — in our case Oncor — to shed load from the system. Due to the amount of load that needed to be shed, Oncor was not able to do rolling outages and instead used controlled outages causing some customers to be without electricity for an extended period of time. In addition to the controlled outages, many areas were without power due to transmission lines



and other infrastructure being damaged. In many cases the damage was not identified until after the controlled outages were suspended.

City Actions

Pre-Event Activities

Strengths:

Most senior staff have appropriate National Incident Management System training.
Frequent weather updates from National Weather Service disseminated to senior staff.
Senior staff had frequent virtual meetings.
Weather preparation, including wrapping pipes at some city facilities.
Generators maintained and fueled.
Police and Fire departments were equipped with tire chains for vehicles.
Fire Department increased staffing levels prior to event.
Police Department made lodging arrangements for personnel.
Public Works loaded sand truck.
Communications sent out to public three days before storm.

Areas for Improvement:

Need additional sand trucks.
EOC should have been activated earlier.
Public information should have included individual storm preparedness information.
Need contracts in place for fuel, generators, public works equipment, lodging, food, and water.
Need to meet with critical infrastructure partners: BRA, Oncor, Atmos, TxDOT, ISD, County.
Need housing plan to keep essential employees in City.
Develop partnerships to facilitate warming centers and sheltering for homeless and displaced residents.
Better weather preparations of City facilities.
Need baseline supplies for extended operations without resupply.
Need contact list for major local businesses and supply channels.

Policy Decisions

Strengths:

Disaster declaration made quickly.
Quick implementation of administrative leave pay code for employees.
Council was helpful in allowing decision to be made on the spot.
Policies and systems in place to manage disaster.



Leadership team worked well together and was able to rapidly address situation as it evolved.

Areas for Improvement:

All departments should have plans for long term events.

HR policies need to be clarified regarding administrative leave and personnel who cannot get to work.

Examine City's role in sheltering, water distribution, donation management.

Review any gaps in policy.

Review limiting and prioritization of emergency services when weather conditions are hazardous: i.e. welfare checks.

Emergency Operations Center

Strengths:

Decisions were made as issues arose and staff resolved most issues without roadblocks.

Remote access allowed us to quickly assemble.

Staff performed assignments as set forth by EOC coordinator.

ICS structure facilitated productive meetings.

Good teamwork for the event.

Managed crisis effectively.

Chain of command made it very easy to understand who would be approving messaging before it was sent out, and who needed to see it once it had been released.

Virtual EOC model worked well.

Areas for Improvement:

EOC should have been activated sooner.

Additional EOC / ICS training.

Construct an actual EOC facility with appropriate power and communication redundancies.

Connectivity challenges for people working in City and remotely.

Need better tools for information sharing and decision-making support – i.e. real-time GIS data.

Additional personnel should have access / ability to set up ZOOM meetings and social media postings.

Fine tune EOC plan and assigned duties for staff.

Operations During Winter Storm

Strengths:

Willingness of all employees to pitch in where needed.

Payroll was able to be processed despite storm challenges.

Public information campaign was successful.



Existing generators worked well.
Fire Department handled all incidents with four-wheel drive brush trucks in most cases.
Fire Department increased staffing ahead of storm.
Police department housed officers at Holiday Inn to keep staffing in town.
Fleet services provided tire chains for police and fire vehicles.
Police was able to dispatch by MCT when radio system went down.
Police dispatchers worked continuously for five days to maintain operations.
Animal control officer moved animals to City Hall to ensure they had a warm shelter.
Public Works personnel who lived in town were able to maintain sanding and water/wastewater operations.
WWTP and lift station operations were maintained.
WWTP functioned on generator alone for 70 hours.
Were able to procure needed items relatively quickly.
City employees engaged 24/7 to maintain City operations.
Warming station opened in partnership with ISD.

Areas for Improvement:

Need to develop alternatives when power or internet access is not available.
City fleet needs to be able to operate in severe weather - more 4-wheel drive vehicle and/or tire chains.
Shelter or warming center could have been enacted earlier.
PIO should have been enacted earlier.
Ensure essential staff have means to work remotely - computer, phone, internet access.
Need backup fuel supply.
Need food and housing options for employees.
Animal shelter improvements.
More pre-planning of public information strategy.
Many City staff worked days at a time without relief due to importance of mission and/or inability for relief employees to get to work.

Utility Outages

Strengths:

The ability to conduct Zoom meetings with stakeholders.
Utility billing assisted with water shutoffs.
Generator maintained WWTP operations and vac truck helped maintain lift stations.
Few water line breaks.
Able to maintain some lift stations with generators.
Generators maintained operations at Police and Fire Stations.
Warming station opened.
Not all areas of city impacted by power outages.
Utility companies were good about giving us information and helpful tips for residents.



Being able to work remotely helped maintain operations.

Areas for Improvement:

Understand each entity's capabilities and train over worst case scenarios.

Get with ONCOR to make sure critical infrastructure is coded at highest priority along with hospital and assisted living.

Additional backup generation needed for pump stations.

Improved SCADA needed for water system.

Identify ways to isolate critical facilities in town for continued/priority water (hospital, HEB, Walmart, etc.).

Stores had difficulty opening or staying open.

Third parties not as prepared for event and did not communicate well at beginning.

More generators needed at various locations.

Some critical private sector facilities were not as prepared for event.

Improved coordination with utility providers.

Need more locally relevant information from utility providers to provide to residents.

Need to better manage community expectations and communicate that the provision of some services are beyond the City's control – i.e. electricity, water, phone service.

Restoration of Critical Infrastructure, Utilities and Transportation

Strengths:

Responding with up-to-date information as issues improved or were corrected.

Sewer service was able to be maintained throughout event.

Hospital had power throughout, but no water.

Team worked diligently and thoroughly to restore services back to normal.

Quick response to emergency situations like assisting HEB with keeping their chiller in operation.

Training on water system valves.

EOC meetings ensured accurate and relevant information was disseminated to everyone.

Our notification systems, working relationship, and internal procedures for pushing out information were a huge asset.

Our Resources Page on the website turned out to be a great repository for information so people could refer to it without having to comb through our many updates on social media and on the website.

Areas for Improvement:

Have a better understanding of BRA and Oncor's capabilities and plan of actions.

Getting with BRA on redundancy at water plant.

Understand pressure flow with Jonah and Lone Star.



HDR will work on options on emergency water sources.
Insert valves at key spots in our distribution system to isolate.
Look at automatic meter infrastructure to shut off meters during emergencies.
Review SCADA to see if it can be weatherproofed.
Any redundancy needed at WWTP.
Have fuel tanker at site for emergency purposes.
Coordinate with TXDOT on which roads will get de-iced.
Look into seeing we can use chemical de-ice instead of sand.
Prioritize streets that get sanded from arterial, collector, to local.
Obtain additional sand or deicing materials prior to storm event.
Revise fleet purchasing plan to include 4WD for key vehicles.
Chains for vehicles during snow.
Coordination with BRA's emergency response study.
Not following NIMS structure and a few not following procedures for reporting issues.
Staffing levels made it difficult respond with some staff unable to rotate off.
Incomplete response at time from various third-party utilities.
There was sometimes mixed messaging from BRA and our internal team about the current status of things.
Need to prioritize keeping Hwy 95 open.

Water Distribution

Strengths:

Willingness of city staff to participate in the distribution.
Many volunteers from community.
Recognizable/known locations for water pickup.
Volunteers/staff were able to pass on other needed information (water fill via Texas Beer Company, etc.).
Team formulated a quick plan that made it happen with limited options available at the time.
Council members helped set up volunteer network that helped manage staffing of water distribution.
Had bulk water and bottled water options.

Areas for Improvement:

Obtain supplies quicker or have pre-staged / stockpiles supplies.
Create a visible sign-in station on site of distribution for volunteers to sign in and out, give contact information, etc.
Traffic flow — around fire station and the library. Need a designated individual to direct traffic at each distribution point. Too many U-turns, drivers going against traffic flow, etc.
Chairs for staff and volunteers and canopy if hot and sunny.



Finding water resources.

Getting water resource due to road conditions

Developing a contract with a provider to get priority amount of water during disaster.



Recommendations

Below is a list of recommendations based on lessons learned from the February 2021 winter storm event. These are not necessarily listed in order of priority.

1. Ensure all City employees have appropriate level of NIMS training (Fire/HR).

All City employees should have an understanding of NIMS and the incident command system appropriate to their level in the organization and job duties. All employees should have IS-700 and ICS-100 courses. All public safety and public works employees should have ICS-200. All department heads or personnel who may have a role in the EOC should have ICS-300 and ICS-400. All courses are free of charge, and many can be completed online. ICS-300 and ICS-400 are classes that must be attended in person.

2. Ensure each department has the resources needed to work remotely for an extended period of time (All Departments).

Most departments have already been working remotely for the past year due to COVID-19. Departments will assess their ability to work remotely and ensure appropriate staff have the IT resources needed to do so. Obviously, many jobs cannot be done remotely and must have the facilities to perform their jobs on-site.

3. Have snow chains available for all critical vehicles (Fleet).

Most Police and Fire Department vehicles already have snow chains. Fleet will identify what vehicles still need snow chains and will procure as needed.

4. Agreements and contracts in place for fuel, generators, fleet equipment, hotel rooms, shelter locations, potable water, volunteers, restoration companies, trade contractors, and temporary facilities (Public Works/Facilities/Fire).

Applicable departments will work to secure contracts for items that are not needed or practical to maintain and store on a routine basis but may be needed in a disaster situation. Fire Department will oversee that contracts are in place.

5. Analysis and upgrades to SCADA and water distribution/isolation components (Public Works/Engineering).

SCADA analysis is included in the proposed FY2022 utility budget.

6. Automatic water meters (Public Works/Engineering).

Automatic water meters are included in the 5-year CIP. This has been looked at in the past, however previously was not economically feasible as the limited amount of water loss did not justify the cost of new meters.



7. Add/upgrade generators at critical facilities (Facilities/Public Works/Engineering).

City engineer is gathering data to recommend appropriate generators for City facilities. Purchase and upgrades of some generators are proposed in the FY2022 utility budget.

8. Identify secondary source of water for city (Public Works/Engineering).

City is working with Manville Water Supply Corporation on an emergency interconnect. HDR will work on design and cost estimates. Funding is being proposed in the F2022 utility budget. City will also work with BRA on its long-term water supply. This will be a 5-year process.

9. Work with BRA to add resiliency/redundancy to their facility (Public Works/Engineering).

BRA will provide a presentation to City Council on May 13, 2021.

10. Better weatherproofing of City facilities (Facilities).

Facilities are being assessed and recommendations will be proposed in FY2022 budget.

11. Increase supply of sand for roads and possibility of sanding local streets (Public Works).

Public Works typically only sands intersections and areas identified as problem areas by the Police Department. Will look to procure chemical deicer for FY2022 budget year.

12. Work with TxDOT to emphasize priority on throughfares in Taylor (Public Works).

Public Works will be meeting with TxDOT to discuss priorities and better coordination.

13. Snow plowing capability (Public Works).

Public Works has limited capability for snow removal using loaders and maintainers. Plowing will leave large snow mounds around the City.

14. Add four-wheel drive vehicles to fleet (Fleet).

The Fire Department has four-wheel drive brush trucks that were used effectively during storm. Will consider adding four-wheel drive capabilities to staff and command vehicles in the future. Public Works is proposing two four-wheel drive vehicles in FY2022 budget.

15. Policy decisions on when to expand/reduce services during disaster situations (City Management/All Departments).

During disaster situations, City services may need to be limited or redirected due to hazardous conditions. For example, during the winter storm the Police Department took reports by phone and did not send an officer to low acuity incidents. The Fire Department responded to all incidents with brush trucks. These decisions will be considered on a case-by-case basis in consultation between staff and the Mayor.



16. Plan for bringing in essential personnel before/during/after event (All Departments).

Staff will look into bringing in staff prior to storm event and will work with local hotels for room and boarding.

17. Plan for using personnel in non-traditional roles (All Departments).

Staff may be used in other roles as needed in accordance with Emergency Management Coordinator and EOC team. For example, library personnel were utilized to assist with water distribution.

18. Better cost tracking (Finance).

Staff will research and recommend software for better financial tracking. Disaster budget tracking currently done on spreadsheets at a department level. Cost tracking is essential for potential reimbursement through public assistance and other State and Federal programs.

19. Look into essential service compensation during disaster events (HR/Finance).

Staff is researching inclement weather-related policies.

20. Find roles for Council during event (City Management).

City Manager will work with Council members on critical roles during a storm such as volunteering, social media, policy changes, etc.

21. Timing on when to enact disaster declaration (City Management/Fire).

City Manager will work with Mayor and Fire Department to determine need for disaster declaration. This will typically be in coordination with other jurisdictions.

22. Timing on when to open EOC and at what level/disaster (City Management/Fire).

City Manager will work Fire Department on a closer basis to look into soft openings of EOC. Also, work with other entities and their situational awareness.

23. Social media campaign should start earlier (City Management/PIO).

City Manager will work with PIO on information to disseminate, especially during early opening of EOC before full operations are scaled up.

24. Have food and lodging available for essential employees (HR).

Food and lodging needs to be available to essential employees who cannot be released from their duties and/or are not able to leave the city due to inclement weather or other hazards.



25. Portable radios in public works trucks (Public Works).

Public Works will work with the Police Department to improve radio communication capabilities.

26. Adequate facility for an Emergency Operations Center (Facilities/Engineering/Fire).

The City is in need of an adequate facility for an EOC. This facility needs to be hardened from the elements and have redundant power and communication capabilities. Current EOC is located at Fire Station #1 which is not ideal due to limited space and lack of infrastructure redundancies. Should consider inclusion of an EOC facility in new justice center.

27. Information sharing/collaboration platform for virtual EOC operations (Fire).

While a virtual EOC worked well during this event, it does have limitations. A software platform for sharing information, storing data, creating ICS forms, and updating GIS data in real time would make operations more efficient. This software platform has been proposed for the FY2022 budget.



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
☐ Quality of Life
☐ Economic Vitality

Agenda Item #: 13
Agenda Title: **Consider amending contract with Smith Contracting through Change Order to the 2019 Infrastructure Bond Street Reconstruction Project to increase project allowance by \$150,000.00 from surplus bond funds. (Jacob Walker)**

Council Action to be taken: Consider amending contract

Department Submitted: Public Works

Staff Contact: Jacob Walker, HDR
Jim Gray, Director of Public Works

1. PURPOSE/DESCRIPTION

This item refers to funding the remaining construction of the 2019 Infrastructure Bond Street Reconstruction project through change order to increase the allowance fund used to pay for remaining anticipated field changes and added scope items.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The two street reconstruction projects that were funded by the 2019 Infrastructure Bond were 3rd Street Reconstruction and the 2019 Infrastructure Bond Street Reconstruction Project. Both projects were awarded to Smith Contracting and have been managed simultaneously since July 2020. The projects consist of segments of 5 streets:

- 3rd Street from Shaw to Davis
- W Lake Drive from Carlos Parker to Old Georgetown
- N Lynn Street from Lake to Davis
- Robinson Street from northern limits to Frank
- Edmond/Mills/Cecelia from 7th to McLain

The total budget estimated for the combined projects before bidding was \$7,500,000.00. Bids were competitive and favorable to the City, so all alternate bids were accepted and the combined construction contract amount to Smith Contracting totaled \$6,667,769.45. The lower bid on the streets allowed the City to manage the overall infrastructure bond with a surplus of \$882,227.12. A large portion of this surplus (\$641,646.40) was used to accept the alternate bid items and additional scope for the necessary WWTP improvements last year. The City is still operating with \$240,580.72 in surplus bond funds for infrastructure. The only project without final costs is the 1st/Royal channel

improvements, and preliminary discussions with Smith Contracting are favorable that it will cost equal to or under original estimates from Halff Associates.

HDR included contingency allowances within both contracts to pay for unknown required field changes, any additional scope items, and mandated Union Pacific Railroad observation/monitoring requirements:

- 3rd Street: \$50,000.00
- Lake, Lynn, Robinson, Edmond-Mills - \$200,000.00

The 3rd Street Project was constructed under budget with \$38,882.98 in excess allowance funds. These funds were added to the allowance fund for the other 4 streets. The allowance fund for Lake/Lynn/Robinson/Edmond-Mills is near depletion and will require a change order to increase the allowance fund in order for the project to reach completion. As shown in the summary attached, there is currently \$2880.71 remaining in the allowance fund. Three primary elements have contributed to the allowance costs:

1. Unknown existing water/sewer conditions requiring additional work
2. Additional work items beyond the plans (additional driveways, increased pavement limits, increased water/sewer line limits, etc.)
3. Higher Union Pacific Railroad Requirement cost than estimated through RailPros

The HDR team and contractor have identified remaining known item costs and an estimate for potential unknown items based on the history of the other streets. Increasing the allowance by \$150,000 out of the \$240,580.72 should provide adequate funding to complete the projects based on all known information. Identified costs required to complete the project include:

- Paving the parking lot at the hike/bike trail off of Lynn Street (splitting costs 50/50 with Smith Contracting)
- Reconstructing a failed portion of Lake Drive pavement near the intersection with Lynn Street
- Sewer line addition for collapsing existing clay pipes at tie-in location
- Replacing existing brick manholes
- Increased costs from UPRR RailPros requirements

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• The \$150,000 change order represents ~2.5% of total construction costs. • Total Bond Budget will still have \$90,580.72 in surplus funds • Any left over allowance will be added to overall bond surplus	• Reduces surplus amount in overall Bond

4. RECOMMENDATION

Recommend amending contract with Smith Contracting through Change Order to the 2019 Infrastructure Bond Street Reconstruction Project to increase project allowance by \$150,000 from surplus bond funds.

5. FUNDING SOURCE

2019 Infrastructure Bond – surplus funds

6. TIMELINE

Substantial completion of final street is scheduled on September 21, 2021
(Edmond/Mills/Cecelia)

7. OTHER OPTIONS (In order of preference)
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1. Partially fund change order to increase allowance
2. Reject change order to increase allowance

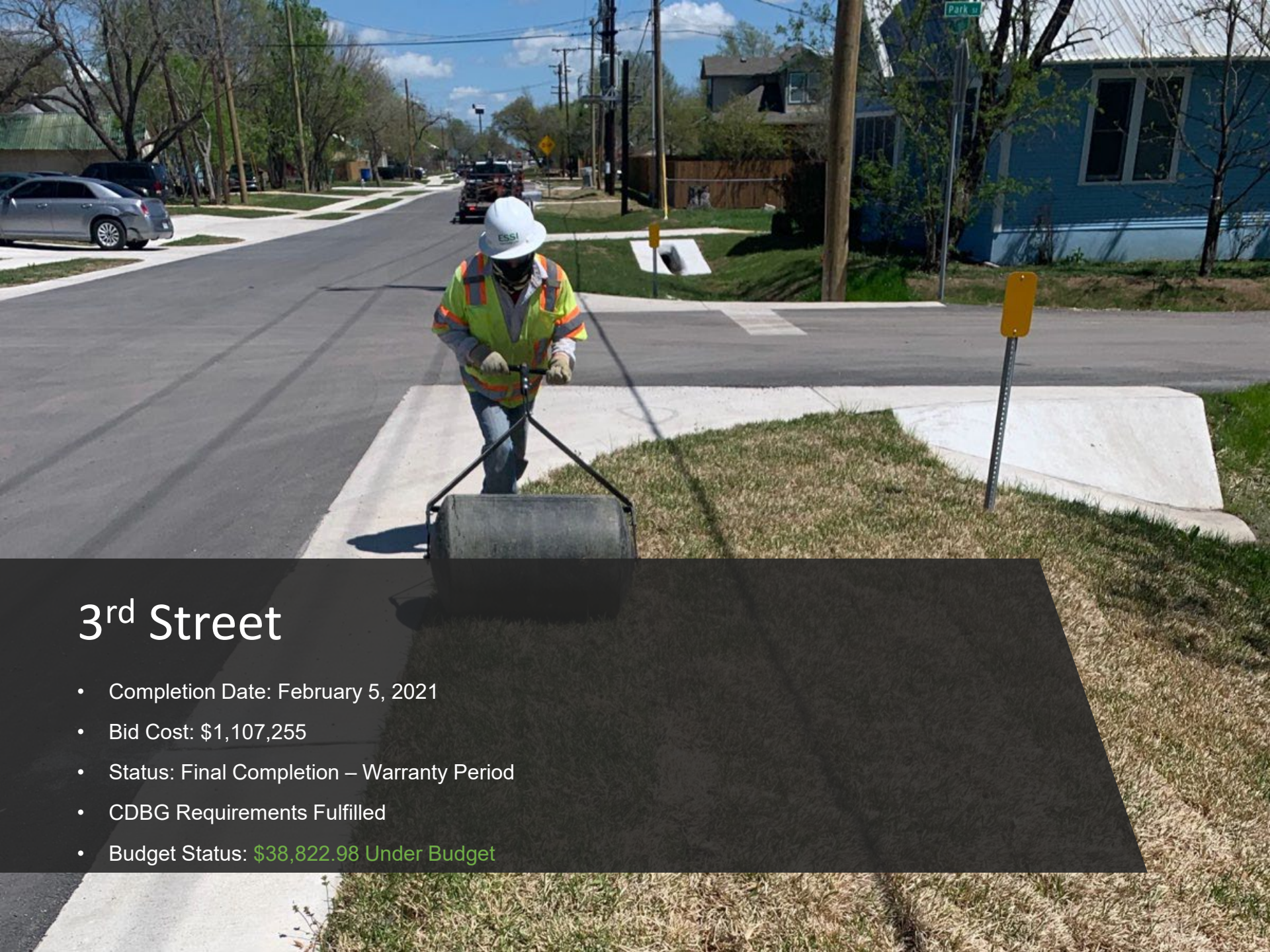
8. ATTACHMENTS

13a. [PowerPoint Presentation](#)

2019 Street Reconstruction: Project Update

Council Date: 5/13/2021





3rd Street

- Completion Date: February 5, 2021
- Bid Cost: \$1,107,255
- Status: Final Completion – Warranty Period
- CDBG Requirements Fulfilled
- Budget Status: **\$38,822.98 Under Budget**



West Lake Drive

- Completion Date: December 4, 2020
- Bid Cost: \$628,596
- Status: Final Completion – Warranty Period

30°34'27.801"N -97°26'21.306"W
80° E

2705 West Lake Drive
Taylor
Williamson County
Texas

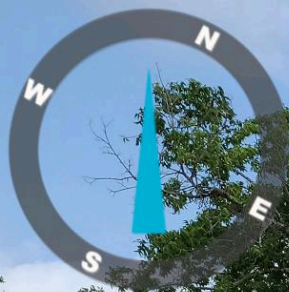
Network: May 5, 2021 4:27:05 PM CDT

Local: May 5, 2021 4:27:04 PM CDT

A photograph of a street construction site. In the foreground, a dark pickup truck and a maroon SUV are parked on the left. Several construction workers in yellow safety vests and hard hats are working on a concrete curb. A yellow generator is on the ground. In the background, there are trees, houses, and a white pickup truck. A semi-transparent dark grey box is overlaid on the bottom left of the image, containing text.

Lynn Street

- Estimated Completion Date: June 15, 2021
- Bid Cost: \$1,360,766.43
- Status: Final concrete work, Final Paving
- Additional Work Needed: Parking lot repaving, grading within park, pavement failure near Lynn & Lake intersection



Robinson Street

- Estimate Completion Date: August 3, 2021
- Bid Cost: \$1,402,769.97
- Status: Waterline complete; Completing Sewer Tie-Ins; Excavating for Subgrade
- Additional Work Needed: Sewer Improvements to Tally St.; Additional RailPros Costs for work within UPRR ROW

30°34'5.952"N -97°24'8.476"W
332° NW

123 North Robinson Street
Taylor
Ramson County
Texas

Network: Apr 28, 2021 10:24:12 AM CDT

Local: Apr 28, 2021 10:24:10 AM CDT



Edmond/Mills/Cecelia

- Estimated Completion Date: September 21, 2021
- Bid Cost: \$1,824,609.32
- Status: Sewer & Water Installation
- Additional Work Needed: Additional sewer line replacement work for failing clay pipe at connections

30°34'19.902"N - 97°25'36.038"W
198° S

1701 West 7th Street
Taylor
Williamson County
Texas

Network: Apr 5, 2021 4:55:03 PM CDT
Local: Apr 5, 2021 4:55:01 PM CDT

Overall Bond Budget Status

CITY OF TAYLOR - 2019 INFRASTRUCTURE BOND PROGRAM

PROJECT BUDGETS

Status as of 4/19/2021

PROJECT LIST	PROGRAM TOTALS			Total
	Construction	Design	CE&I	
STREETS (TUF)				
STREET RECONSTRUCTION PROJECT	\$ 5,560,514.45	\$ 983,042.91	\$ 496,802.87	\$ 7,040,360.23
N. LYNN STREET <i>(W. Lake to Davis)</i>				\$ -
W. LAKE DRIVE <i>(Carlos Parker to Old Georgetown)</i>				\$ -
ROBINSON STREET <i>(Dead End to Frank)</i>				\$ -
EDMOND PHASE 2 <i>(6th St. to Cecelia)</i>		\$ 398,485.00		\$ 398,485.00
3RD STREET PROJECT* <i>(Shaw to Davis)</i>	\$ 1,107,255.00			\$ 1,107,255.00
CDBG Funding	\$ (407,000.00)	\$ (82,203.00)		\$ (489,203.00)
DRAINAGE (MDUS)				
1ST/ROYAL/WALNUT**	\$ 343,950.00			\$ 343,950.00
UTILITIES				
Wastewater Treatment Plant - Replace Influent Pumps & Valv	\$ 1,586,440.00	\$ 272,600.00		\$ 1,859,040.00
W/WW Emergency Repair Project	\$ 408,025.65	\$ 62,300.00		\$ 470,325.65
Wastewater Lift Station Portable Generator	\$ 78,456.28	\$ 20,750.12		\$ 99,206.40
	\$ 8,677,641.38	\$ 1,654,975.03	\$ 496,802.87	\$ 10,829,419.28
Project Cost Totals				\$ 10,829,419.28
Bond Budget				\$ 11,070,000.00
Remaining Bond Budget				\$ 240,580.72

*Uses CDBG Funding for Street Construction

**Includes \$100,000 of property acquisition

Estimated Cost

Project Budget Status

PROJECT BUDGET
Status as of 05/06/2021

ITEM	COST	CALENDAR DAYS	DESCRIPTION
TOTAL BID PRICE	\$ 5,560,514.45	360	<i>Bid includes Allowance Fund</i>
2019 INFRASTRUCTURE BOND STREET RECONSTRUCTION ALLOWANCE BUDGET	\$ 200,000.00		<i>Allowance to be used for field changes and Union Pacific Railroad requirements</i>
Allowance Item 1	\$ (5,952.17)	2	<i>Water/Sewer additions on Robinson. Water and sewer service field updates on N. Lynn St.</i>
Allowance Item 2	\$ (7,248.99)	-	<i>Lime % increase on Lake Drive and 8" gate valve added on W. Lake Dr.</i>
Allowance Item 3	\$ (9.19)	-	<i>Rectifying the quantities for W. Lake Dr.</i>
Allowance Item 4	\$ (30,299.41)	6	<i>New Waterline relocation at Lake Dr. & Lynn. Restoration of hike & bike trail due to WWL realignment.</i>
Allowance Item 5	\$ (31,250.41)	8	<i>Waterline revisions on Robinson St. per unknown lines found in field</i>
Allowance Item 6	\$ (25,082.76)	40	<i>Sewer pipe size changes from 10" to 12", Sewer adjustments on Edmond/Mills.</i>
Allowance Item 7	\$ 38,822.98	-	<i>Allowance left over from 3rd Street added to this allowance.</i>
Allowance Item 8	\$ -	1	<i>Dickey-Givens Community Center Parking lot paving. From another budget.</i>
Allowance Item 9	\$ (41,548.42)	14	<i>Additional Sewer installation at Robinson / Frank to Tally</i>
RailPros Costs	\$ (94,550.93)	-	<i>Costs required by UPRR to monitor the water/sewer boring operations</i>
Total Allowance Costs to-Date	\$ (197,119.30)	71	<i>Allowance items have added 71 days to project (431 days total to-date)</i>
Remaining Allowance to-Date	\$ 2,880.70	n/a	
<i>Anticipated Allowance Item 10</i>	<i>\$ (65,000.00)</i>	<i>10</i>	<i>% lime increase, hike & bike parking lot repaving, and Lake Dr. pavement failure near Lynn Street.</i>
<i>Anticipated Allowance Item 12</i>	<i>\$ (30,000.00)</i>	<i>6</i>	<i>Sewer line additions for bad condition existing lines. Misc. revisions at Edmonds/Mills.</i>
<i>Anticipated Allowance Item 13</i>	<i>\$ (40,000.00)</i>	<i>10</i>	<i>% lime increase, additional RailPros survey and additional manholes on Robinson Street.</i>
Total Remaining Anticipated Allowance Items	\$ (135,000.00)	457	<i>\$135k change order would represent 2.4% of construction costs</i>
Recommend approving Change Order adding \$150,000 from bond surplus into Allowance Fund to complete street projects			

QUESTIONS?



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 14

Agenda Title: Discuss and consider changes to the City of Taylor phased in reopening plan

Council Action to be taken: Consider changes to the Phased in Reopening Plan

Department Submitted: Communications/Parks/Library

Staff Contact: Tyler Bybee, Parks and Recreation Director
Karen Ellis, Library Director

1. PURPOSE/DESCRIPTION

To discuss and consider changes to the City of Taylor's Phased in Reopening Plan. The recommended update would specifically be for the Taylor Regional Park Tournaments and the Taylor Public Library. Also, there will be a brief update on the next steps to come after this.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

In September 2020, the City of Taylor adopted a new phased-in plan for reopening the City, using mitigation guidance from the Williamson County and Cities Health District (WCCHD) regarding community spread of the COVID-19 virus. The color-coded plan has four phases, ranging in severity from Uncontrolled Community Spread (Red) to Minimal Community Spread (Green). Each phase lessens restrictions with respect to social gatherings, municipal building openings, public meetings, and indoor and outdoor events. The WCCHD is currently in the Orange phase. The plan was amended by Council in November 2020, February 2021 and March 2021. The March 2021 amendment opened all city facilities with exception of City Hall, Library, Dickey Givens Center and Taylor Regional Park Tournaments.

Currently, most of the outdoor park facilities are open in the Orange phase except for the Taylor Regional Park for tournaments, which is allowed in the Yellow phase. Staff is asking Council to provide direction on a possible modification to the phased reopening plan, specifically by allowing tournament play at Taylor Regional Park to resume in the Orange phase.

The Taylor Public Library currently remains closed to access to the public; however, the Library staff has been providing services with curbside pickup and printing pickup services. The Library would open in the phase in plan in the Yellow phase with modified

services. Modified services typically means reduced hours, some reduced services and limitations or no reservation of rooms.

Staff is asking Council to provide direction on a possible modification to the phased reopening plan, specifically by allowing the Library to open in the Orange phase with modified services. In the modified services, the Library would be open on Tuesday and Thursday from 10 am-6pm for grab and go program. On Monday and Wednesday the Library would provide service 10 am-3pm through the curbside program currently used. This modified service level would be subject to change, based on conditions, by the Library Director, and the modified service level would begin on May 24th.

Lastly, the City of Taylor will receive an update from the Williamson County City Health District at the second meeting in May. During this meeting we will need to additionally discuss other items in the phase in plan such as the reopening of City Hall, in person board meetings and other items in the plan.

3. PROS and CONS

<u>PROS: Parks</u> - Amending the plan will allow additional activity in the Orange Phase. Specifically, tournament play at Taylor Regional Park. <u>PROS: Library</u> - The public will be able to resume use of the library with some limitations--with the ability to select library materials, use public computers, photocopier/scanner, etc.	<u>CONS: Parks</u> - Possible increased community spread of the virus. <u>CONS: Library</u> - Modified opening may not meet all public expectations. - Should the spread of COVID-19 increase, the library would again close the doors to in-person services for the safety of citizens and staff
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4. RECOMMENDATION

Staff recommends a modification to the phased reopening plan, specifically resuming tournament play at Taylor Regional Park.

- For Parks, this would be effective on May 14th and will require tournaments to submit a safety plan.

Staff recommends a modification to the phased reopening plan by adding the Library to the Orange phase with open with modified services levels.

- For the Library, this will be effective May 24th.

5. FUNDING SOURCE

N/A

6. TIMELINE

Parks: May 14th. Library: May 24th .

7. OTHER OPTIONS (In order of preference)
--

Parks: Maintain current status and keep tournaments in the yellow phase.

Library: Maintain current status, closed for in-person services.

8. ATTACHMENTS

14a. [Power point presentation](#)

14b. [Reopening Criteria chart](#)

Changes to the City of Taylor Phased Reopening Plan

5/13/2021 City Council meeting



Changes to Phased Reopening Plan

Opening of Taylor Regional Park for Tournament Play

- Staff is asking Council to provide direction on possible modification to the phased reopening plan, specifically allowing tournament play at Taylor Regional Park to resume in the Orange phase.

Recommendation- Move Tournament Play at Taylor Regional Park into the Orange Phase on the phased reopening plan

Change would be effective May 14th



Facility Safety Plan/Measures

- We will encourage all user groups, participants, and visitors to follow the recommended health protocols outlined by State and Local health officials.
- Maintain at least six (6) feet of separation from other individuals that do not reside in the same household. If such distancing is not feasible, other measures such as face coverings, cough etiquette, cleanliness, and sanitation should be rigorously practiced.



Facility Safety Plan/Measures

- Sanitize all common areas before and after each round of games. (restrooms, hard surfaces)
- Hand sanitizer stations available through out complex.
- Social distancing signage and floor markers posted throughout complex.
- Require in depth safety plan from all tournament organizers.



Sample User Group Safety Plan

- **WALK-OFF SPORTS COVID-19 GUIDELINES**

- 1. ALL staff, fans, players, coaches, and other personnel are **REQUIRED TO WEAR A MASK** when entering or exiting the facilities, or when social distancing is not an option.
- 2. Masks can be removed when you find your seat, as long as you maintain social distancing from other people that are outside of your household.
- 3. Groups of 10 or larger will not be permitted at the park. We ask everyone to spread out (there is plenty of space at the parks down the foul lines).
- 4. Masks must be worn at all times when indoors at hitting facilities, bathrooms, or other areas that social distancing is not an option.
- 5. Do not engage with staff members without wearing a mask.
- 6. Parents need to stay in the vehicles until 15 minutes prior to their game time. (No watching the games before. We need to avoid large crowds).
- 7. Following games, we ask that fans and teams exit the park ASAP to limit the total number of people in the park at one time.
- 8. Absolutely no seeds or gum (COVID safety issue if not disposed of properly).
- 9. Teams must clean their dugout completely upon leaving. No one is to enter the dugout area until all people have left the dugout from the previous game.



Changes to the City of Taylor Phased Reopening Plan for municipal facilities and events-Taylor Public Library



Changes to Phased Reopening Plan

Opening of the Taylor Public Library for modified services

- Staff is asking Council to provide direction on possible modification to the phased reopening plan to allow the Taylor Public Library to open with modified services and schedule.
- Currently planned Modified Services-
 - Library open for Grab & Go: Tuesday and Thursdays, 10 am-6pm.
 - Curbside Pickup: Monday and Wednesdays, 10 am to 3 pm
 - Begin week of May 24th with modification on days and hours to change as determined by Library Director

Recommendation: library open (with modified services) to Orange Phase

Change would be effective May 24th



Survey of regional libraries:

Library Name	Doors Open for Services		Service Model In Use		Other Services			Events & Programs		COVID Requirements	
	Open	Closed	Grab & Go	Curbside	Computers	Just Print	Rooms	Virtual	In-Person	Masks	Distancing
Austin Public Library	Yes, 12 sites	Yes	Yes	Yes	No	NA	No	Yes	No	Yes	Yes
Bastrop Public Library	Yes	No	No	No	Yes	NA	Yes	Yes	Yes	No	Yes
Bee Cave Public Library	No	Yes	No	Yes	No	NA	No	Yes	No	Yes	Yes
Cedar Park Public Library	Yes	No	Yes	Yes	Yes	NA	No	Yes	No	Yes	NA
Elgin Public Library	No	Yes	No	Yes	No	Yes	No	Yes	No	NA	NA
Georgetown Public Library	Yes	No	Yes	Yes	Yes	NA	No	Yes	No	Yes	Yes
Leander Public Library	Yes	No	No	No	Yes	NA	Yes	Yes	No	NA	NA
Pflugerville Public Library	Yes	No	Yes	Yes	Yes	NA	NA	Yes	No	Yes	Yes
Round Rock Public Library	Yes	No	Yes	Yes	Yes	Yes	No	Yes	No	No	Yes
Wells Branch Public Library	No	Yes	No	Yes	Yes	Yes	No	Yes	No	Yes	Yes
Taylor Public Library	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	Yes

Facility Safety Plan/Measures

- Library staff and library visitors will be required to wear a facemask. A limited number of free facemasks will be made available for those without one.
- Visitors will have 30 minutes/day to use the facility or make an appointment to use the computers.
- Plexiglass partitions, floor markings & furniture placement used for social distancing.
- Hand sanitizer and facial tissue will be available.
- Staff and/or day porter will clean used surfaces as needed.
- During the Orange Phase, library occupancy limited to $\frac{1}{4}$ of 193: **48**
- During the Yellow Phase, library occupancy limited to $\frac{1}{2}$ of 193: **97**



Facility Safety Plan/Measures

- Library West Lawn may be used for library programming, following CDC guidelines and social distancing.
- Summer Reading Program performances & other programs will be virtual.
- SRP Reading registration & reading logs will be made available via a special webpage, not in person.
- Study rooms, Meeting Room, and Archives & Local History Room will be closed.
- Toys, games and puzzles will be unavailable.
- Returned library materials will be sanitized before reshelving.
- Class or daycare visits will be available by appointment only.
- Modifications & other changes to be determined by the Director.



Staff Recommendations

- For Parks: Recommending adding Taylor Regional Park to the Orange phase with approved safety plan and effective date May 14, 2021.
- For Taylor Public Library: Recommend adding the Library to the Orange phase with modified services effective on May 25, 2021.
- At May 27th meeting, update from the Williamson County City Health District will be provided.
- From this meeting on May 27th, further discussion on reopening of City Hall, Board meetings and any other facilities will occur.



GUIDANCE FOR PHASED REOPENING OF CITY OF TAYLOR FACILITIES AND EVENTS
AMENDED 3/18/2021

		GREEN Minimal Community Spread	YELLOW Moderate Community Spread	ORANGE High Community Spread	RED UNCONTROLLED Community Spread
GATING CRITERIA	Incidence Trend <u>AND</u>	Flat or decline over previous 14 days in yellow phase, with no rebound	Decline over previous 14 days in orange phase, with no rebound	Decline over previous 14 days in red phase, with no rebound	Incidence not declining over 14 days, or has rebounded while in orange phase
	Incidence Rate <u>AND</u>	Incidence during previous 14 days stays below 1.1 per 100,000	Incidence during previous 14 days stays below 7 per 100,000	Incidence during previous 14 days stays below 12.7 per 100,000	Incidence rate is above 12.7 per 100,000
	Positivity Rate	Testing positivity rate stays below 5% for previous 14 days	Testing positivity rate stays below 10% for previous 14 days	Testing positivity rate stays below 15% for previous 14 days	Testing positivity rate is above 15% during previous 14 days
OPENINGS AND SOCIAL GATHERINGS	OPENING OF MUNICIPAL BUILDINGS	Airport Pilot Lounge, City Hall, Fire Dept Adm Building, Police Station Lobby, Public Works Buildings, Cemetery Office, Library, Municipal Court , Animal Shelter and Moody Museum	Library (with modified services). Municipal Court at select hours or by appointment only.	Animal Shelter for reclaims and adoptions only, no owner surrenders. City Hall drive thru and curb-side pickup at Library only.	Animal Shelter for reclaims and adoptions only, no owner surrenders. City Hall drive thru and curb-side pickup at Library only.
	SOCIAL GATHERINGS IN PUBLIC SPACES (INDOOR AND OUTDOOR)	Gatherings permitted in public spaces.	Gatherings up to 50 people are permitted in public spaces. Any gatherings of more than 50 people will require a safety plan subject to approval by the city.	Gatherings up to 25 people are permitted in public spaces. Any gatherings of more than 25 people will require a safety plan subject to approval by the city.	No gatherings of more than 5 people will be allowed in public spaces.
	Non-city related events using city facilities and open spaces shall fall under this criteria				

GUIDANCE FOR PHASED REOPENING OF CITY OF TAYLOR FACILITIES AND EVENTS
AMENDED 3/18/2021

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	Positivity Rate	Testing positivity rate stays below 5% for previous 14 days	Testing positivity rate stays below 10% for previous 14 days	Testing positivity rate stays below 15% for previous 14 days	Testing positivity rate is above 15% during previous 14 days
SPECIAL EVENTS	LARGE GATHERINGS IN PUBLIC SPACES, CITY-SPONSORED OUTDOOR EVENTS (e.g., Spooktacular, Christmas Parade, MLK Event, Taylor Regional Park (TRP) tournament events, etc.), AND MEETINGS OF BOARDS, COMMISSIONS, OR CITY COUNCIL	In person meetings permitted for Boards, Commissions, and City Council.	Large gatherings and special events allowed at City facilities at the capacity indicated. Remote meetings only for Boards, Commissions, and City Council.	Large gatherings and special events allowed at City facilities at the capacity indicated, subject to approved safety plan and UIL rules where applicable. Remote meetings only for Boards, Commissions, and City Council.	No Large Gatherings or Special Events in public spaces. Remote meetings only Boards, Commissions, and City Council.
CITY PARKS	OPENING OF CITY PARK FACILITIES AND OPEN SPACES	Resume pre-COVID operations	Gatherings of up to 50 people are permitted in City Parks, but require personal mitigation measures. Gatherings of more than 50 people, including league sports, will require an approved safety plan.	Gatherings of up to 25 people are permitted in City Parks, but require personal mitigation measures. Gatherings of more than 25 people, including league sports, will require an approved safety plan.	Prohibit gatherings, require personal mitigation measures for individuals/families
		All park facilities and facility rentals are open, including Dickey-Givens Community Center.	OPEN Sports tournament events at TRP	OPEN All park facilities and facility rentals (excluding tournaments at TRP) that are usually open in the current season, including the Skate Park at Pierce Park. Splash pads and swimming pools open according to regular seasonal opening hours (see individual parks for current hours)	OPEN Hike and Bike Trail Farmer's Market at Heritage Square Open Spaces in Public Parks Tennis/Pickleball Courts (for practice, lessons, and general use only) Taylor Little League, Taylor Pony League, and Lonestar Soccer Leagues permitted to play (league play only) with an approved safety plan No other events or organized games with spectators or patrons in attendance Skate Park at Pierce Park is closed. Splash pads and swimming pools are closed.

GUIDANCE FOR PHASED REOPENING OF CITY OF TAYLOR FACILITIES AND EVENTS
AMENDED 3/18/2021

		GREEN Minimal Community Spread	YELLOW Moderate Community Spread	ORANGE High Community Spread	RED UNCONTROLLED Community Spread
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	Incidence Rate <u>AND</u>	Incidence during previous 14 days stays below 1.1 per 100,000	Incidence during previous 14 days stays below 7 per 100,000	Incidence during previous 14 days stays below 12.7 per 100,000	Incidence rate is above 12.7 per 100,000
	Positivity Rate	Testing positivity rate stays below 5% for previous 14 days	Testing positivity rate stays below 10% for previous 14 days	Testing positivity rate stays below 15% for previous 14 days	Testing positivity rate is above 15% during previous 14 days
PERSONAL MEASURES	MASK-WEARING	Always wear a mask when: - Around another person who may have been exposed or recently traveled to a high-risk area - Outside the home or your personal office	Always wear a mask when: - Around another person who is not a household contact - When outside the home or your personal office - Around vulnerable individuals	Always wear a mask when: - Around another person who is not a household contact - When outside the home or your personal office - Around vulnerable individuals	Always wear a mask when: - Around another person who is not a household contact - When outside the home or your personal office - Around vulnerable individuals
	PHYSICAL DISTANCING	Maintain a minimum distance of six feet	Maintain a minimum distance of six feet	Maintain a minimum distance of six feet; recommended minimum distance of ten feet when masks are not worn	Maintain a minimum distance of six feet; recommended minimum distance of ten feet when masks are not worn
	HAND HYGIENE	Wash hands regularly with warm water and soap for 20 seconds or more whenever using the bathroom, before and after eating, and before and after gatherings or public interaction	Wash hands regularly with warm water and soap for 20 seconds or more whenever using the bathroom, before and after eating, and before and after gatherings or public interaction	Wash hands regularly with warm water and soap for 20 seconds or more whenever using the bathroom, before and after eating, and before and after gatherings or public interaction	Wash hands regularly with warm water and soap for 20 seconds or more whenever using the bathroom, before and after eating, and before and after gatherings or public interaction

NOTES:

1. **Blackland Prairie Days scheduled for May 1, 2021, is canceled.**
2. The City will be the final judge of when city facilities will open, how long they will be delayed, and any modifications or exceptions to the guidelines listed here.
3. This Reopening Plan is for city-related facilities and events only. All non-city related facilities or events shall fall under the jurisdiction of applicable Governor Executive Orders.
4. To check which color phase the City is currently under, please visit: wcchd.org/covid-19.



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 15

Agenda Title: **Consider approving an Interlocal Agreement with Williamson County to relocate waterlines located off CR 366**

Council Action to be taken: Approve Interlocal Agreement with the County

Department Submitted: City Management/Public Works

Staff Contact: Jeff Jenkins, Deputy City Manager
Jacob Walker, City Engineer/HDR

1. PURPOSE/DESCRIPTION

The purpose of this item will be to consider approving an Interlocal Agreement with Williamson County relocate city waterlines located off CR 366.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Williamson County, in coordination with the Texas Department of Transportation (TxDOT), is implementing a road widening project for CR 366 and a portion of FM 397 (Carlos Parker Blvd.) on the west side of Taylor. Roadway plans have been developed by a Williamson County team that includes HNTB (Program Manager), Garver (Roadway Design) and Cobb Fendley (Utility Coordination). This project was requested by the City of Taylor back in 2013. The project will upgrade the existing two-lane roadway to a five-lane roadway with a continuous center turn lane and shoulders. The project received construction funding through the voter-approved 2019 Williamson County Road Bond.

The roadway improvements were identified to conflict with existing City of Taylor 12-inch and 24-inch waterlines that are within the rights-of-way. This project is to design relocations for the City for approximately 390 linear feet of 12-inch waterline and 2,835 linear feet of 24-inch waterline.

City staff negotiated with Williamson County on this Interlocal Agreement (ILA) because relocating these waterlines is a costly project. Altogether the County worked closely with the City to balance the financial concerns, while keeping the project moving forward. City staff did a good job obtaining additional help financially from the County, which typically moving waterlines is the responsibility of the waterline owner to pay for the cost to relocate. In the ILA agreement, the following key points are contained:

- County at its own expense will relocate and construct the city waterlines
- County will obtain any needed easements
- City capped to \$200k for the match for the overall project, which was previously approved as a pledge to match at \$428k by the City of Taylor in 2013
- The County agrees that the Relocation Project shall be undertaken so as to minimize any disruption of water service to existing customers of the City and will not result in the permanent loss of water service to any such customers
- City hereby agrees to permit the County to construct the County Project within the Taylor city limits, including the right to exercise the power of eminent domain, if needed, to acquire right-of-way related to the county project
- The City shall be solely responsible for all costs associated with the design plans and specifications (the “Plans”) for the Relocation project

On the financial end the City of Taylor will be responsible for the design portion of the project, which will run \$84,800 for the design work/bidding and \$30,300 for construction services as the need arises while the County is constructing the lines.

The cost savings for the City by doing this agreement is the following:

- \$228,594 match saving
- \$1.3 million based on the opinion of probably construction cost by HDR

On the next item on the agenda we will look to approve the design contract with HDR.

3. PROS and CONS

<u>PROS:</u>	<u>CONS:</u>
• Saves the city water funds to move these waterlines • Settles issue with match pledge by the city • Keeps project moving forward	• Out of pocket cost for design work

4. RECOMMENDATION

Staff recommends approving this Interlocal Agreement as presented and authorize the City Manager to execute this agreement.

5. FUNDING SOURCE

Water/Wastewater fund balance for the design work. Previous bond approved will cover the cost of the match for the project.

6. TIMELINE

Next step will be for the County to approve the ILA. Begin design work after processing ILA.

7. OTHER OPTIONS (In order of preference)

NA

8. ATTACHMENTS

- 15a. [Power point presentation](#)
- 15b. [City/County ILA](#)
- 15c. [Opinion of Probably Cost HDR](#)
- 15d. [Project maps](#)
- 15e. [Match pledge document from 2013](#)

Consider approving an Interlocal Agreement with Williamson County to relocate waterlines located off CR 366

5/13/2021 City Council meeting



Project background

- Williamson County, in coordination with the Texas Department of Transportation (TxDOT), is implementing a road widening project for CR 366 and a portion of FM 397 (Carlos Parker Blvd.) on the west side of Taylor. Project requested by Taylor in 2013.
- The roadway improvements were identified to conflict with existing City of Taylor 12-inch and 24-inch waterlines that are within the rights-of-way
- This waterline project is to design relocations for the City for approximately 390 linear feet of 12-inch waterline and 2,835 linear feet of 24-inch waterline
- City staff negotiated with Williamson County through this Interlocal Agreement (ILA) in order to move project forward and to help the city with the cost of relocating city waterlines



Interlocal Agreement

- County at its own expense will relocate and construct the city waterlines
- County will obtain any needed easements
- City capped to \$200k for the match for the overall project, which was previously approved as a pledge to match at \$428k by the City of Taylor in 2013
- The County agrees that the Relocation Project shall be undertaken so as to minimize any disruption of water service to existing customers of the City and will not result in the permanent loss of water service to any such customers
- City hereby agrees to permit the County to construct the County Project within the Taylor city limits, including the right to exercise the power of eminent domain, if needed, to acquire right-of-way related to the county project
- The City shall be solely responsible for all costs associated with the design plans and specifications (the “Plans”) for the relocation

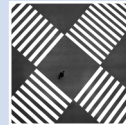


Cost and Savings

City Saving: \$228,00 for match pledge and up to \$1.3 million construction cost
Total estimated \$1,528,000

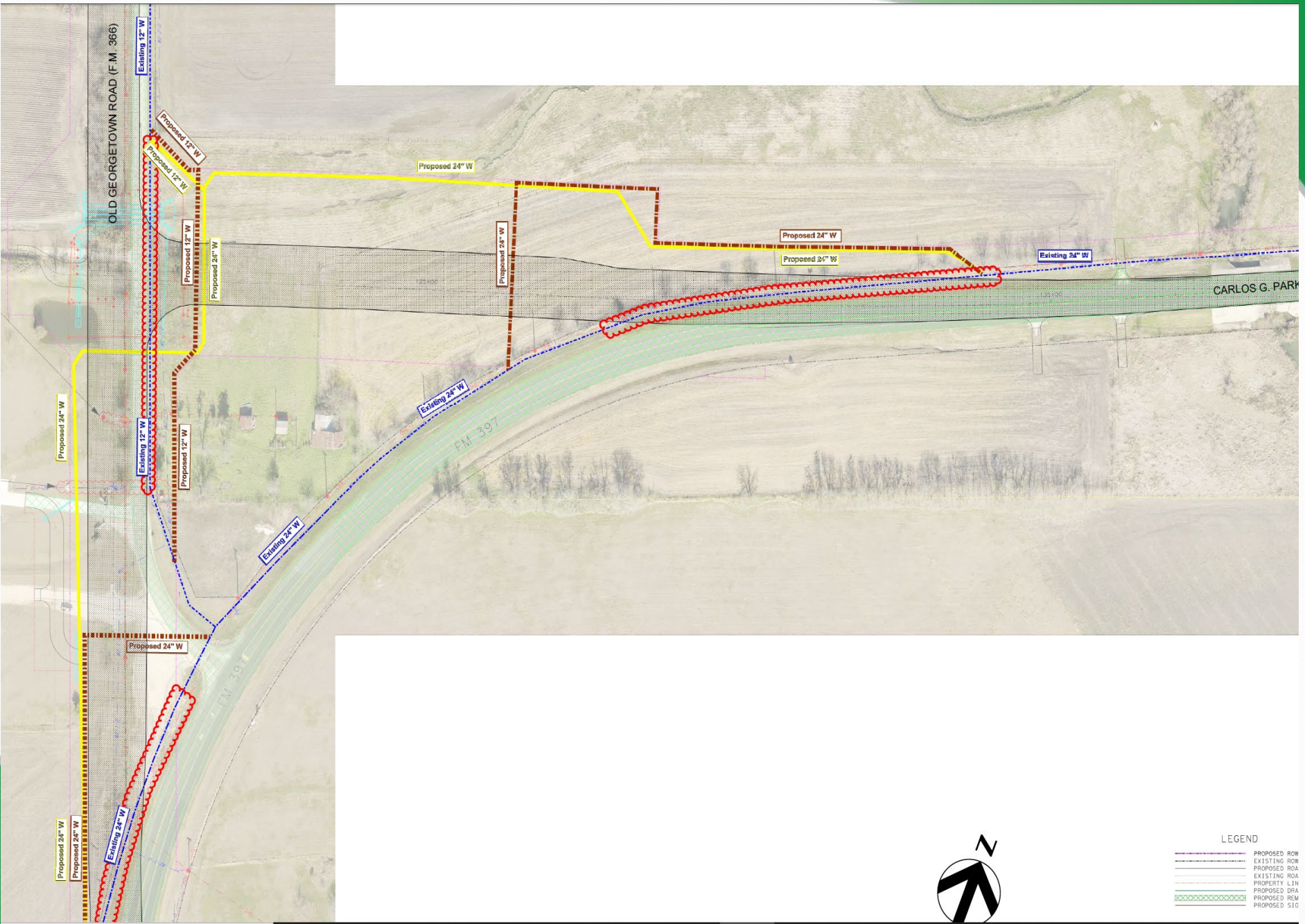


City Cost: \$84,800 for the work/bidding and up to \$30,300 for construction services as need arises during construction. Total \$115,100



County Cost: \$1.3 million based on Opinion of probable construction cost





OLD GEORGETOWN ROAD (F.M. 366)

CARLOS G. PARK

FM 397

FM 397



LEGEND

- PROPOSED ROW
- EXISTING ROW
- PROPOSED ROA
- EXISTING ROA
- PROPERTY LIN
- PROPOSED DRA
- PROPOSED REM
- PROPOSED SIG

Recommendation

- Approve Interlocal agreement



**INTERLOCAL AGREEMENT REGARDING
RELOCATION OF WATER SYSTEM IMPROVEMENTS
AND OPERATION AND MAINTENANCE**

(CR 366 PROJECT)

THE STATE OF TEXAS	§	
	§	KNOW ALL BY THESE PRESENTS:
COUNTY OF WILLIAMSON	§	

THIS INTERLOCAL AGREEMENT REGARDING RELOCATION OF WATER SYSTEM IMPROVEMENTS AND OPERATION AND MAINTENANCE AGREEMENT FOR CR 366 (“Agreement”) is entered into between the City of Taylor, Texas (the “**City**”) and Williamson County, a political subdivision of the State of Texas (the “**County**”). In this Agreement, the City and the County are sometimes individually referred to as “**a Party**” and collectively referred to as “**the Parties**”.

WHEREAS, the County is and has been in the process of realigning and improving a portion of CR 366 between Mallard Lane and Chandler Road (the “County Project”); and

WHEREAS, some of the proposed CR 366 roadway improvements include the widening of the right-of-way into areas in which the City’s water system improvements are located; and

WHEREAS, the parties have determined that, because of the County Project, the relocation of City water lines are necessary (the “Relocation Project”); and

WHEREAS, plans and specifications for the Relocation Project will be obtained and paid for by the City (the “Plans”); and

WHEREAS, this Agreement sets forth the terms and conditions pursuant to which the County shall relocate the City’s water system improvements in certain segments of the County Project. Further, this Agreement will provide for the operation and maintenance of that portion of CR 366 lying with the Taylor city limits.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

**I.
STATEMENT OF INTENT**

1.01 General. The purpose of this Agreement is to provide for the County’s relocation and construction of City waterline improvements caused by the County Project. Further, this Agreement provides the City to operate and maintain the County Project and the Relocation Project which lies within the Taylor city limits.

1.02 County Relocation of Waterlines. The County will, at its own expense, relocate the City water lines in accordance with the Plans.

1.03 County to Obtain Easements. The Relocation Project shall occur within the new right-of-way of CR 366. The County agrees to acquire at its own expense any necessary easements required for the relocation of City water lines outside of the new right-of-way.

1.04 County/City Obligations. The County shall be responsible for 100% percent all costs related to the construction of the Relocation Project. The City shall remit to the County \$200,000 after the Relocation Project is complete. Any funds being due to the County shall be paid within thirty (30) days thereafter be remitted to the County.

1.05 Continuation of Service. The County agrees that the Relocation Project shall be undertaken so as to minimize any disruption of water service to existing customers of the City and will not result in the permanent loss of water service to any such customers.

1.06 Authorization to Construct and Utilize Eminent Domain. In addition to the responsibilities regarding the Relocation Project as stated herein, the City hereby agrees to permit the County to construct the County Project within the Taylor city limits, including the right to exercise the power of eminent domain, if needed, to acquire right-of-way related to the county project.

II. CONSTRUCTION OF PROJECT

2.01 General. The Parties mutually acknowledge and agree that the County shall, at its own expense, construct all physical improvements that constitute the Project. The City shall be solely responsible for all costs associated with the design plans and specifications (the “Plans”) for the Relocation project.

2.02 Construction Plans. The City shall submit the Plans related to relocation of the water lines, and any changes or modifications thereto, to the County for review and approval prior to commencing construction.

2.03 Inspection. The City may inspect the physical improvements of the Relocation Project during construction. If the City’s inspectors determine that the construction by the County is not in accordance with the approved Plans and upon receipt of such notification from the City, the County shall cease construction until the deficiency can be identified and a corrective plan of construction implemented with the agreement of the City.

2.04 Permits. The City shall be responsible for obtaining permits required for the construction of the Relocation Project.

2.05 Maintenance after Construction. The City agrees to assume the operation and maintenance of the County Project and the Relocation Project after completion of construction.

2.06 Insurance, Bonds and Warranties. The County shall require the contractor for the Relocation Project to name the City as an additional insured on any policies related to the Project. The County shall require the contractor to provide performance bonds, payment bonds and maintenance bonds in favor of the City for the Relocation Project in amounts satisfactory to the City. The County shall transfer any warranties for the Relocation Project to the City upon final completion and acceptance of the Relocation Project.

III. DISPUTES

3.01 Material Breach; Notice and Opportunity to Cure.

(a) In the event that one Party believes that another Party has materially breached one of the provisions of this Agreement, the non-defaulting Party will make written demand to cure and give the defaulting Party up to 30 days to cure such material breach or, if the curative action cannot reasonably be completed within 30 days, the defaulting Party will commence the curative action within 30 days and thereafter diligently pursue the curative action to completion. Notwithstanding the foregoing, any matters specified in the default notice which may be cured solely by the payment of money must be cured within 10 days after receipt of the notice. This applicable time period must pass before the non-defaulting Party may initiate any remedies available to the non-defaulting party due to such breach.

(b) Any non-defaulting Party will mitigate direct or consequential damage arising from any breach or default to the extent reasonably possible under the circumstances.

(c) The Parties agree that they will negotiate in good faith to resolve any disputes and may engage in non-binding mediation, arbitration or other alternative dispute resolution methods as recommended by the laws of the State of Texas.

3.02 Equitable Relief. In recognition that failure in the performance of the Parties' respective obligations could not be adequately compensated in money damages alone, the Parties agrees that after providing notice and an opportunity to cure in accordance with Section 3.01 above, the Parties shall have the right to request any court, agency or other governmental authority of appropriate jurisdiction to grant any and all remedies which are appropriate to assure conformance to the provisions of this Agreement. The defaulting Party shall be liable to the other for all costs actually incurred in pursuing such remedies and for any penalties or fines as a result of the failure to comply with the terms including, without limitation, the right to obtain a writ of mandamus or an injunction requiring the governing body of the defaulting party to levy and collect rates and charges or other revenues sufficient to pay the amounts owed under this Agreement.

3.03 Agreement's Remedies Not Exclusive. The provisions of this Agreement providing remedies in the event of a Party's breach are not intended to be exclusive remedies. The Parties retain, except to the extent released or waived by the express terms of this Agreement, all rights at law and in equity to enforce the terms of this Agreement.

**IV.
GENERAL PROVISIONS**

4.01 Authority. This Agreement is made in part under the authority conferred in Chapter 791, *Texas Government Code*.

4.02 Severability. The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected and this Agreement will be construed as if the invalid portion had never been contained herein.

4.03 Payments from Current Revenues. Any payments required to be made by a Party under this Agreement will be paid from current revenues available to the Party for such purpose.

4.04 Cooperation. The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.

4.05 Entire Agreement. This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter and only relates to those portions of the County Project shown in the Project Plans.

4.06 Amendments. Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.

4.07 Applicable Law; Venue. This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Williamson County, Texas.

4.08 Notices. Any notices given under this Agreement will be effective if (i) forwarded to a Party by hand-delivery; (ii) transmitted to a Party by confirmed fax machine; or (iii) deposited with the U.S. Postal Service, postage prepaid, certified, to the address of the Party indicated below:

CITY:

COUNTY:

Williamson County
710 Main Street, Suite 101
Georgetown, Texas 78626
Attn: Judge Bill Gravell, Jr.
Telephone: (512) 943-1577

4.09 Counterparts; Effect of Partial Execution. This Agreement may be executed simultaneously in multiple counterparts, each of which will be deemed an original, but all of which will constitute the same instrument.

4.10 Authority. Each Party represents and warrants that it has the full right, power and authority to execute this Agreement.

ATTEST:

City Secretary

CITY OF TAYLOR, TEXAS:

By:_____

Printed Name:_____

Title: _____

Date: _____

ATTEST:

Nancy Rister, County Clerk

WILLIAMSON COUNTY:

By:_____

William Gravell, Jr., County Judge

Date: _____

Preliminary Opinion of Probable Construction Cost



Project **City of Taylor
CR 366 Water Line**

Estimated By **Sherif Mabrouk**

Project Number **10170040**

Checked By **John Marler**

Date **5/7/21**

Comment **City Alignment**

Project **12" and 24" Water Line Relocation**

Description	Quantity	Unit	Unit Price (\$/unit)	Total (\$)
Silt Fence	6,450	LF	\$ 2	\$ 12,900
Trench Excavation & Safety Protection	3,225	LF	\$ 2	\$ 6,450
12-IN PVC Waterline 0-10 ft Depth	390	LF	\$ 100	\$ 39,000
24-IN PVC Waterline 0-10 ft Depth	2,835	LF	\$ 200	\$ 567,000
42-IN Casing	420	LF	\$ 350	\$ 147,000
12" Gate Valve	2	EA	\$ 4,500	\$ 9,000
24" Gate Valve	2	EA	\$ 25,000	\$ 50,000
Air Release Valves	3	EA	\$ 5,000	\$ 15,000
Fire Hydrant Assemblies	8	EA	\$ 6,000	\$ 48,000
Connection to Existing Water Line	7	EA	\$ 5,000	\$ 35,000
Connection System Lateral Connections	2	EA	\$ 3,000	\$ 6,000
Abandon existing water line	1	LS	\$ 10,000	\$ 10,000
Remove existing water line	1,955	LF	\$ 20	\$ 39,100
Concrete Encasement under creek	8	CY	\$ 200	\$ 1,600
Disinfection and Testing	1	LS	\$ 10,000	\$ 10,000
Grass Seeding - Match Existing	3,583	SY	\$ 10	\$ 35,833
Direct Construction Cost	Subtotal			\$1,031,900
Miscellaneous Not Covered Elsewhere			15%	\$154,800
Opinion of Probable Total Construction Cost:				\$1,186,700
Engineering Services			LS	\$115,100
Opinion of Probable Total Project Cost:				\$1,301,800

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--	01/11/2021	ISSUED FOR REVIEW
ISSUE	DATE	DESCRIPTION

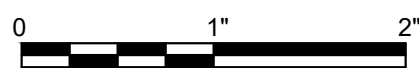
PROJECT MANAGER	S. E. MABROUK
DESIGNED BY:	S. E. MABROUK
DESIGNED BY:	--
DRAWN BY:	M. E. WAUER
CHECKED BY:	--
PROJECT DATE:	JANUARY 2021
PROJECT NUMBER	10111496

THIS DOCUMENT IS
RELEASED FOR THE
PURPOSE OF REVIEW
UNDER THE AUTHORITY OF
SHERIF E. MABROUK
TEXAS P.E. NO. 128396
DATE: JANUARY 11, 2021
IT IS NOT TO BE USED
FOR CONSTRUCTION OR
ANY OTHER PURPOSE



CITY OF TAYLOR, TEXAS
COUNTY ROAD 366 WIDENING
WATERLINE RELOCATION

CIVIL
COUNTY ROAD 366 WIDENING
UTILITY CONFLICT EXHIBIT

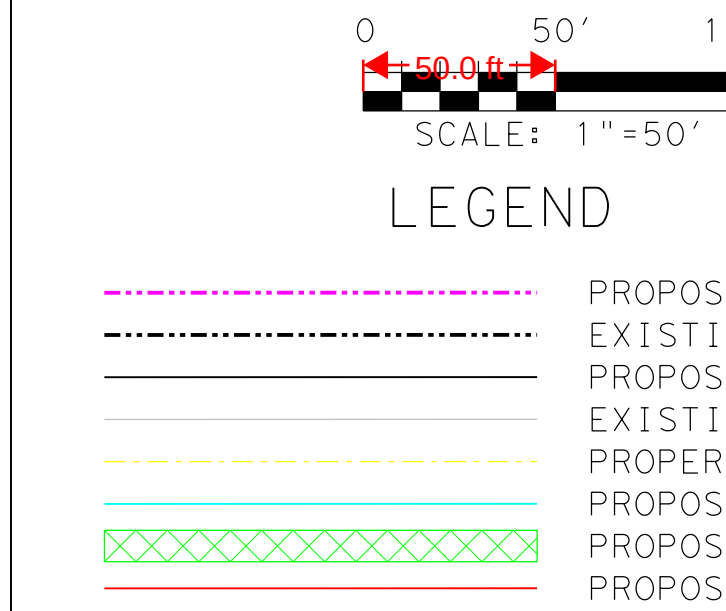
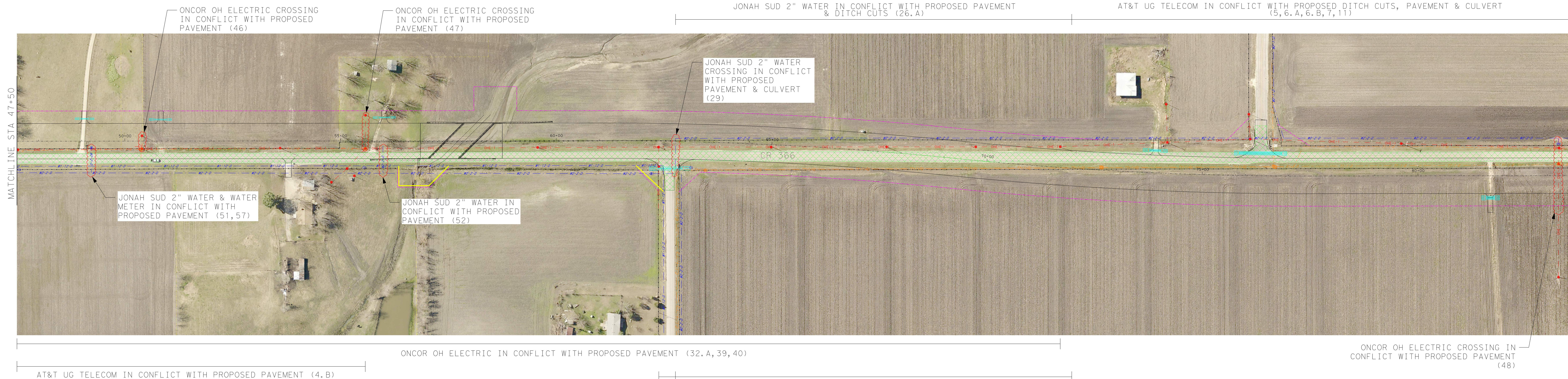


FILENAME | LAYOUT.dwg
SCALE | 1" = 100'

SHEET
LAYOUT

7/21/2020 3:03:46 PM G:\CPA\2014\0208801\Williamson\County\2013\Road\Bond\Design\CR 366 Widening\Chandler_Road to Carlos G. Parker Blvd\CR366\JC-SHEET-2.dgn

MATCHLINE STA 47+50



LVL 8	LVL C/D	OVERHEAD UTILITIES:
— OHE-1 —	— OHE-1 —	ONCOR
— OHE-1 —	— OHE-1 —	ONCOR/AT&T
— T1-1 —	— T1-1 —	TELECOMMUNICATION:
		AT&T
— W1-8 —	— W1-8 —	WATER:
— W1-12 —	— W1-12 —	CITY OF TAYLOR 8"
— W1-24 —	— W1-24 —	CITY OF TAYLOR 12"
— W2-1 —	— W2-1 —	CITY OF TAYLOR 24"
— W2-2 —	— W2-2 —	JONAH SUD 1.5"
— W2-24 —	— W2-24 —	JONAH SUD 2"
		JONAH SUD 24"
— W1-12 —	— W1-12 —	WASTEWATER:
— W1-15 —	— W1-15 —	CITY OF TAYLOR 12"
		CITY OF TAYLOR 15"
— G1-6 —	— G1-6 —	GAS:
		ATMOS 6"

QUALITY LEVELS
Quality Level "D" - Existing Records: Utilities are plotted from review of available records.
Quality Level "C" - Surface Visible Feature Survey: Quality Level "D" information from existing records is correlated with surveyed surface-visible features.
Quality Level "B" - Designate: Two-dimensional horizontal mapping. This information is obtained through the application and interpretation of appropriate non-destructive surface geophysical methods. Utility indications are referenced to appropriate survey control. Utility exhibits are for information only.



CobbFendley
Texas Registration No. 274
505 East Huntland Drive, Suite 100
Austin, Texas 78752
512.834.9798 | fax 512.832.7727 | www.cobbhendley.com

CR 366 WIDENING
90%
UTILITY CONFLICT EXHIBIT

DESIGN BY: SG	SCALE: HORIZONTAL: 1"=50'
DRAWN BY: SG	
CHECKED BY: DP	
APPROVED BY: SK	
PROJECT NO:	
DATE: 7/21/2020	SHEET: 2 OF 5

Williamson County Proposed Bond Project Request Information

Part A. General Project Information

Project Information - Please fill in the following information.

1	Project ID Number (County staff will assign your project a Bond project number)	
2	Primary Project Sponsor	City of Taylor
3	Secondary Project Sponsor (if applicable)	
4	Fiscal year being requested for	2014
5	Project Category - Select from list below	Transportation
6	Project Type - Select from list below	Roadway
7	Project Name	CR 366
8	Project Limits - Enter project limits running from north to south or west to east	
9	From - (western or northern most point)	Chandler Road
10	To - (eastern or southern most point)	Carlos G Parker Blvd
11	Project Length (in miles)	1.66
12	Work Description - provide a brief description of work being performed	
	Widening and improve existing road to 4 lane Arterial per LRTP 2035.	
13	Local Contribution - Please list type (services, ROW, etc.) & Amount	\$428,594 cost sharing
14	Other Possible Sources of Funds (i.e. grants from other entities)	
15	Amount of Funds Requested	\$3,857,344

Project Category

\$ Transportation

\$ Parkland

Project Type

\$ Roadway

\$ Transit

\$ Bicycle / Pedestrian / Equestrian

\$ Parkland Acquisition

\$ Parkland / Development / Improvements

16 **Ownership of Facility** - Who will be responsible for maintenance?

City of Taylor

17 **Estimated Annual Cost of Maintenance** - if owned by County?

n/a

18

Bicycle / Pedestrian Facility - indicate the type of facility that will be incorporated into your project.

n/a

19 **Project Justification** - Describe at a minimum, the transportation issue(s) the project will address, the proposed solution(s), the desired outcome, and how the project will help implement Williamson County's Multi-Corridor Transportation Plan.

This project is part of LLRTP 2035 to improve regional connectivity in the east side of the County. The project will improve traffic flow from Carlos G Parker Blvd to the growing Chandler Road corridor as a primary connector. The intersection at Carlos G Parker and CR366 would be improved as well. The project will also reduce the County's maintenance obligations by removing the road from County ownership.

20 **Parks** - List other similar public recreational facilities withing 10 miles of proposed facility:

21 **Project Map** - provide an electronic copy map of the project

22 **Project Priority** - Indicate the projects priority if submitting more than 1 project application for Transporation or Parks .

2

of

3

Part B. Project Schedule

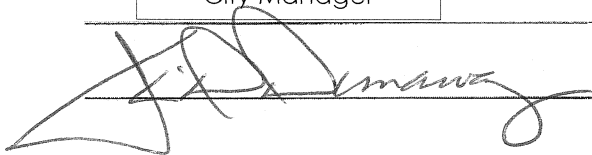
	Activity Description	Start Date M/M/Y	Finish Date M/M/Y	Time Frame (in months)
1	Receive County's funding notification letter	3/14/13		0
2	Obtain environmental clearances	12/1/13	5/1/14	6
3	Public meeting/hearing	2/1/14	5/1/14	3
4	Right-of-Way acquisition	4/1/14	9/1/14	5
5	Develop and submit plans specifications & estimates	5/1/14	12/1/14	7
6	Project implementation / construction	3/1/15	5/1/16	14

Part C. Local Cost Participation

Local cost participation is required and it is strongly encouraged. Projects will be evaluated in part by the percentage of local cost participation.

1	Total Cost	\$ 4,285,938
2	County Funds Requested	\$ 3,857,344
3	Local Cash Contribution	\$ 428,594
4	Other-match	\$ -
5	Total Amount of Funds Committed by Sponsor	\$ 3,857,344
6	Sponsor Cost Participation Percentage	10%
7	Have you received funds from Williamson County in the past?	yes
8	How much & when:	\$14M; 2010
9	What were those funds used for:	2nd Street Reconstruction

Part D. Applicant Contact Information

1	Project Category	0 Transportation
2	Project Type	0 Roadway
3	Project Name	0 CR101
4	Name	Casey Sledge, P.E.
5	Title	City Engineer
6	Sponsor	0 City of Taylor
7	Mailing Address	400 Porter St, Taylor, TX 76574
8	Phone	512-325-3675
9	Fax	
10	Signature	 Date 5/3/13
11	I certify that the information entered into this application is complete and accurate	
12	Name	Jim Dunaway
13	Title	City Manager
14	Signature	 Date 5/3/13



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 16

Agenda Title: **Consider an agreement with HDR for design work to relocation City of Taylor waterlines located off CR 366**

Council Action to be taken: Approve agreement with HDR

Department Submitted: City Management/Public Works

Staff Contact: Jeff Jenkins, Deputy City Manager
Jacob Walker, City Engineer/HDR

1. PURPOSE/DESCRIPTION

The purpose of this item will be to consider approving an agreement with HDR to design and bid the relocation of the city waterlines located off CR 366.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Williamson County, in coordination with the Texas Department of Transportation (TxDOT), is implementing a road widening project for CR 366 and a portion of FM 397 (Carlos Parker Blvd.) on the west side of Taylor. Roadway plans have been developed by a Williamson County team that includes HNTB (Program Manager), Garver (Roadway Design) and Cobb Fendley (Utility Coordination). This project was requested by the City of Taylor back in 2013. The project will upgrade the existing two-lane roadway to a five-lane roadway with a continuous center turn lane and shoulders. The project received construction funding through the voter-approved 2019 Williamson County Road Bond.

The roadway improvements were identified to conflict with existing City of Taylor 12-inch and 24-inch waterlines that are within the rights-of-way. This project is to design relocations for the City for approximately 390 linear feet of 12-inch waterline and 2,835 linear feet of 24-inch waterline.

On the financial end the City of Taylor will be responsible for the design portion of the project, which will run \$84,800 for the design work/bidding and \$30,300 for construction services as the need arises while the County is constructing the lines. Total price for this task order is \$115,100.

3. PROS and CONS

<u>PROS:</u> • Saves the city water funds to move these waterlines • Helps improve CR 366 and prevents waterline conflict issues	<u>CONS:</u> • Out of pocket cost for design work
---	--

4. RECOMMENDATION

Staff recommends approving this Agreement as presented and to authorize the City Manager to execute this agreement.

5. FUNDING SOURCE

Water/Wastewater fund balance for the design work.

6. TIMELINE

Next step will be for the County to approve the ILA. Begin design work after processing ILA.

7. OTHER OPTIONS (In order of preference)

NA

8. ATTACHMENTS

16a. [Task Order No. 14](#)

TASK ORDER No. 14

This Task Order pertains to an Agreement by and between the City of Taylor, Texas, (“The City”), and HDR Engineering, Inc. (“ENGINEER”), dated April 17, 2018, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 14

PROJECT NAME: County Road 366 Waterline Relocations

PART 1.0 PROJECT DESCRIPTION:

Williamson County (County), in coordination with the Texas Department of Transportation (TxDOT), is implementing a road widening project for CR 366 and a portion of FM 387 on the west side of Taylor. Roadway plans have been developed by a team that includes HNTB (Program Manager), Garver (Roadway Design) and Cobb Fendley (Utility Coordination). The roadway improvements were identified to conflict with existing City of Taylor 12-inch and 24-inch waterlines. The County and the City have established an Interlocal Agreement whereby the City will provide relocation plans to the County, and the County will construct the physical improvements for the road widening and waterline relocations. The project included in this Task Order is to design for the City relocations for approximately 390 linear feet of 12-inch waterline and 2,835 linear feet of 24-inch waterline (“Work”), and to provide Bidding and Construction Administration support to the County related to the waterline relocations. The waterline relocation design will be incorporated into the roadway widening bid documents for bidding and construction. The County will be responsible for Bidding and overall Construction Administration for the project as outlined in Tasks 4 and 5 of the Project Scope. Anticipated design duration and bidding and construction administration duration are listed under Part 4.0 of this document.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Task 1 – Project Management

Scope of Services:

- 1.1 Manage the HDR scope of work and coordinate with Cobb Fendley.
- 1.2 Prepare status reports and monthly invoices.
- 1.3 Participate in a kickoff meeting: ENGINEER will attend a project kick-off meeting with the City of Taylor, County and its representatives. ENGINEER attendees will include the Project Manager and Project Engineer. The meeting will define the stakeholders’ requirements for the project, design objectives, and identify available data and data needs.

Assumptions:

1. A preliminary proposed horizontal routing of the waterline relocations will be distributed by HDR at the kickoff meeting and will represent 10% design development.
2. Cobb Fendley will be the primary contact for coordination with the roadway design team.

Deliverables:

1. Kickoff meeting notes, in PDF format.
2. Redlined preliminary routing of waterline relocations, in PDF format.

Task 2 – Data Collection

Scope of Services:

- 2.1 Collect and review available data from Cobb Fendley to facilitate the design.
- 2.2 Submit a data request to Cobb Fendley if additional data is needed.
- 2.3 Anticipated data needed includes:
 1. Available record drawings, AutoCAD files, surface files, for the roadway improvements.
 2. Design topographic and right-of-way survey, geotechnical data (e.g., soil boring logs, excavation, trenching and backfill recommendations, and SUE/utility location information, including pothole excavations as requested to confirm location, elevation, diameter, and material.
 3. AutoCAD files with project title block, backgrounds.

Deliverables:

1. List of data needs, in email format.

Task 3 –Design of Waterlines

Scope of Services:

- 3.1 Prepare Drawings indicating the scope, extent, and character of the Work to be performed. A drawing set will be submitted to the City at the 60 percent design development in PDF format. Drawings are anticipated to include the following:
 1. General Notes (2 sheets)
 2. Overall Plan (1 sheet)
 3. 24" Waterline Relocation Plan and Profile (1"=50'H) (5 sheets)
 4. 12" Waterline Relocation Plan and Profile (1"= 50'H) (3 sheets)
 5. Civil and Mechanical Details (3 sheets)
 6. City of Taylor Standard Details (3 sheets)
- 3.2 Prepare technical specifications indicating the scope, extent and character of the Work to be performed and furnished by the Contractor. Technical specifications shall be City of Austin standard specifications and conform to the prior 17-division format of the Construction Specifications Institute (CSI). Additional HDR technical specifications will be added to supplement City of Austin Specifications as needed, to address requirements in the City of Taylor Engineering Manual. A table of contents for the City of Austin standard specifications, as well as a complete set of HDR technical specifications will be submitted to the City at the 60 percent design development level in PDF format.

- 3.3 Prepare and submit to the City an Opinion of Probable Construction Cost (OPCC) at 60 percent design development level. The OPCC will be in PDF format.
- 3.4 Conduct a project review meeting at the City after the 60 percent design submittal to receive City, and County comments. ENGINEER'S project manager and one other engineer will attend. The City will provide the plans to the County for review and approval.
- 3.5 Provide technical criteria and design data for the City's use in filing permit applications for approval by TxDOT and the County. Revise the drawings and specifications for permit approval. The City will file permit applications with data provided by ENGINEER.
- 3.6 Prepare and provide final 100% design drawings, technical specifications and OPCC to the City and the County for inclusion in the overall project set.
- 3.7 Conduct up to one design progress meeting with the City, the County and its representatives in addition to the 60 percent design review meeting. ENGINEER'S project manager and one other engineer will attend.

Assumptions:

1. The 60 percent level OPCC will be a Class 3 estimate and the 100 percent OPCC will be a Class 1 estimate, each with the associated level of expected accuracy as defined by the AACE Recommended Practice No. 18R (2016). ENGINEER's OPCCs are to be made on the basis of ENGINEER's experience, qualifications, and general familiarity with the construction industry. However, because ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from OPCCs prepared by ENGINEER. If the City requires greater assurance as to OPCC, then the City agrees to obtain an independent cost estimate.
2. No traffic control plan or erosion control plans will be required for this utility relocation set. Those plans will be developed by others.
3. HDR will not develop temporary water service and shutdown/improvements phasing plans.
4. The waterlines will be replaced with waterlines of the same size. No hydraulic modeling of the water distribution system will be provided as part of this task order.
5. The City will provide the plans to the County for review and approval.
6. The City, the County, and its representatives will review the design submittals and provide review comments to ENGINEER within 2 weeks of receipt.
7. All project meetings will be remote/virtual meetings.
8. The necessary survey, geotechnical investigations and utility coordination has been completed by others and will be made available to HDR for use in their design.
9. The County and its representatives will provide needed project data (reference Task 2) to HDR with the Notice to Proceed.
10. The City will perform pothole investigations to locate and identify the waterlines requested by ENGINEER and provide pothole investigation results and report to ENGINEER.
11. One (1) TxDOT and one (1) Williamson County utility installation permit will be required. HDR will provide drawings and technical specification to the City and Cobb Fendley. Cobb Fendley and the City will file permit applications.

12. No changes will be necessary to City of Taylor Standard Details. HDR details will be included to supplement City's details.
13. The waterline relocation design plans and technical specifications will be incorporated into the roadway widening bid documents by others.
14. HDR will not provide front-end specifications.

Deliverables:

1. PDF of final plans and technical specifications for inclusion in the bid documents.
2. PDF of the ENGINEER'S OPCC.
3. One hard copy of the drawings (half-size) and specifications for the City of Taylor.

Task 4 – Bidding Support

Scope of Services:

- 4.1 Prepare responses to bidders' questions and prepare one (1) waterline-related addendum to clarify, correct, or modify the bidding documents and submit to The City.
- 4.2 Provide information or assistance needed by the County or the City in the course of negotiations with prospective contractors.
- 4.3 Prepare conformed drawings and specifications for inclusion in the conformed documents for the Contractor's use.

Deliverables:

1. PDF of conformed drawings and specifications if necessary.

Assumptions:

1. The County and its representatives will manage the bidding process and issue all addenda and clarifications.
2. HDR will not attend the pre-bid conference.
3. HDR will provide bidding support only for the elements designed by HDR. HDR will not review bids or make a recommendation of award.

Task 5 – Services during Construction for the Water Line Relocations

Construction administration for the overall project will be performed by the County. ENGINEER will provide construction administration support for waterline relocation items only. All communication to and from the Contractor will be through the County or its representatives.

Scope of Services:

- 5.1 Participate in a 1-hour pre-construction conference prior to commencement of work at the project site. The conference will be held at the City of Taylor offices and will be attended by the ENGINEER's project manager and project engineer.
- 5.2 After Contractor's review and approval, the ENGINEER shall review and take appropriate action on the Contractor's waterline-related submittals, such as Shop Drawings, Product Data and samples, but only for conformance with the design concept of the project and compliance

with the information given in the Contract Documents. Such reviews shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. The review of a specific item shall not indicate review of an assembly of which the item is a component. Log, track, and distribute submittals to the appropriate ENGINEER project team members for review. Up to 15 shop drawing submittals/resubmittals and up to 2 O&M submittals are assumed.

- 5.3 Respond to Contractor's and the City's requests for information (RFIs). Up to 3 RFIs are assumed.
- 5.4 Assist with reviews of and recommendations for proposed waterline-related Change Orders. Up to 2 Change Orders are assumed.
- 5.5 Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.
- 5.6 Review waterline related special inspections reports and tests of the contractor's work as required by the Contract Documents and as may be deemed necessary. Review certificates of inspections, tests, and approvals.
- 5.7 The ENGINEER shall recommend to the City and County special inspections or testing to evaluate if materials, products, assemblages and equipment conform to the design concept and the Contract Documents.
- 5.8 Participate in up to 5 virtual 1-hour construction progress meetings. ENGINEER'S project manager or his designee will attend these meetings.
- 5.9 Make site visits (up to 2 anticipated) to observe the progress of contractor's executed work in relation to the ENGINEER's scope of design, and to determine, in general, if the work is proceeding in accordance with the Contract Documents, drawings and specifications.
- 5.10 Prepare written decisions on issues relating to the acceptability of the Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution of the contractor's work based on ENGINEER's observations as an experienced and qualified design professional. Payments to be by the County and its representatives.
- 5.11 Substantial Completion: Promptly after notice from the County or its representatives that Contractor considers the waterline Work ready for its intended use, in ENGINEER with the City and Contractor, will visit the Project to determine if the Work is substantially complete. If after considering any objections of the City, ENGINEER considers the Work substantially complete, ENGINEER shall notify the County and its representatives. If deficiencies in the Contractor's Work are observed, ENGINEER will prepare a list documenting observed deficiencies to County or its representatives.
- 5.12 Final Notice of Acceptability of the Work will be provided by Garver (roadway designer) after completion of roadway construction. Garver will verify that any outstanding items or deficiencies identified during substantial completion walk-through have been addressed properly.
- 5.13 Prepare Record Drawings for the waterline work based on the as-built information received from the contractor.

Assumptions:

1. The County or its representatives will be responsible for:
 - a. Construction management and contract administration.
 - b. On-site inspections of the construction work.
 - c. Materials testing per the requirements of the Contract Documents.
 - d. Quality Assurance reviews and testing of Contractor's work
 - e. Review and approval of pay applications.
 - f. Conducting pre-construction and construction progress meetings.
 - g. Setup and maintenance of a log of all submittals, RFIs, change orders, field orders, and other pertinent correspondence.
2. Meeting agendas and minutes will be prepared by others.
3. Contractor coordination will be conducted by others.
4. HDR will provide construction administration support only for the elements designed by HDR.
5. The construction duration for the waterline relocation will be up to approximately 6 calendar months.
6. The ENGINEER shall not be required to make exhaustive or continuous on-site inspections or observations to check the quality or quantity of the work, or to perform special inspections as defined in the applicable codes or required by the authorities having jurisdiction.
7. The ENGINEER shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the contractor or the safety precautions and programs incident to the work of the contractor. Accordingly, ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Contract Documents.
8. The ENGINEER shall not be responsible for the failure of the contractor to perform the construction work in accordance with the Contract Documents; however, the ENGINEER shall report to the City any deficiencies in the work observed by the ENGINEER.
9. Completion of record drawings will require up to 1 month following receipt of Contractor's construction progress markups and notes.
10. The ENGINEER will not:
 - a. Provide post-construction professional services.
 - b. Provide construction staking services.
 - c. Provide services of a Resident Project Representative (RPR).
 - d. Review a Shop Drawing or other Contractor submittal more than two times, as a result of repeated inadequate submissions by Contractor.
 - e. Provide services provided by the County or its representatives.

PART 3.0 OWNER'S RESPONSIBILITIES:

The City shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by the City to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

The City shall coordinate and, as necessary, attend meetings with the ENGINEER either by phone or in person during the design, bidding, and construction of the project.

PART 4.0 PERIODS OF SERVICE:

ENGINEER is authorized to begin rendering services as of the date of Notice to Proceed (NTP). ENGINEER shall complete its obligations within a reasonable time per the following target schedule:

Task	Target Completion Time (months from NTP)
Task 1. Project Management	11
Task 2. Data Collection	0.5
Task 3. Design of Waterlines	3
Task 4. Bidding Assistance	1
Task 5. Services During Construction	6

If, through no fault of ENGINEER, such periods of time or dates are changed, or the orderly and continuous progress of ENGINEER's services is impaired, or ENGINEER's services are delayed or suspended, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

If the City authorizes changes in the scope, extent, or character of the Project, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

PART 5.0 ENGINEER'S FEE:

The City shall pay ENGINEER for the services set forth in Part 2.0 on the payment basis in the amounts as shown as follows.

Base Scope of Work

Task 1. Project Management – Lump Sum	\$18,300
Task 2. Data Collection – Lump Sum	\$7,300
Task 3. Design – Lump Sum	\$52,500
Task 4. Bidding Assistance – Lump Sum	\$6,700
Total Professional Services for Design and Bidding (Lump Sum)	\$84,800
Task 5. Services During Construction – Time and Materials	\$30,300
Total Professional Construction Services (Time and Materials)	\$30,300

The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the percentage of the total services actually completed during the billing period.

The work included in Task 5 (Services during construction) will be performed on a time and materials basis not to exceed \$30,300, as indicated in the attached fee schedule.

Time and Materials shall mean an hourly rate times a multiplier to be paid as total compensation for each hour an employee works on the project, plus Reimbursable Expenses.

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for document reproduction, transportation travel, subconsultants, subcontractors, shipping and express, and other incurred expenses.

PART 6.0 OTHER: None.

This Task Order is executed this _____ day of _____, 2021.

CITY OF TAYLOR

“OWNER”

ENGINEER ENGINEERING, INC.

“ENGINEER”

BY: _____

NAME: Brian LaBorde

TITLE: City Manager

ADDRESS: 400 Porter St.

Taylor, TX 76574

BY: _____

NAME: Mark Borenstein, P.E.

TITLE: Vice President

ADDRESS: 4401 West Gate Blvd

Suite 400

Austin, TX 78745



City Council Meeting May 13, 2021 Transmittal Letter

Agenda Item #: 17
Agenda Title: Discuss and consider changing the name of the Murphy Park Aquatic Center to Doris Roznovak Aquatic Center

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

Council Action to be taken: Consider changing the name of the aquatic center

Department Submitted: City Management/Park

Staff Contact: Deputy City Manager Jeff Jenkins

1. PURPOSE/DESCRIPTION

To discuss and consider changing the name of the Murphy Park Aquatic Center to Doris Roznovak Aquatic Center.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

In April 2021, staff received a request to change the name of the city swimming pool to Doris Roznovak Aquatic Center. Doris Roznovak managed and worked at the Taylor swimming pool for 39 years and recently passed away.

- Ms. Roznovak was known in Taylor as “Mother of the Pool”.
 - was a Taylor High Graduate (1945),
 - worked a career with SW Bell and handled early 911 calls,
 - managed the Taylor pool for 39 years,
 - passed away in March 2021.

In 2009 the City adopted Resolution R09-5, naming of streets and city facilities. A naming committee was appointed, which reviewed each of these requests. In 2010, Resolution R10-6 was adopted rescinding R09-5 and all the responsibility for naming was sent to Planning and Zoning or City Council as deemed appropriate.

The request received by staff involves a Park facility, so Parks and Recreation Advisory Board conducted the first review. The Parks and Recreation Advisory Board passed this measure to change the name on a 4-0 vote with one member abstaining. The member that abstained felt Parks and Recreation Advisory Board should not be a deciding board on this item.

After the Parks Board meeting, I had the opportunity to briefly review three different policies from other communities as an example: Belton, Georgetown and Round Rock.

From these policies the City of Belton would allow this change as it would Ms. Roznovak is a noteworthy associated with the history of the pool and City of Taylor. The Georgetown and Round Rock policy may not allow a name change due to the following reason:

Renaming of City facilities, park lands, and public streets is strongly discouraged. Once public property is named after an individual, the name of the public property should not be changed unless there are compelling reasons presented for such change. Requests to change the name of public property will be subject to the most critical examination so as not to diminish the original justification for the existing name or discount the value of the prior contributors.

In Georgetown, anything name in memory for someone, has to occur 12 months after the person passed away.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
Recognizes and honors Doris Roznovak for her years of service to the City of Taylor.	- Occurs prior to update policy. - Additional cost

4. RECOMMENDATION

Staff recommends holding off on any additional name changes until a *City Facility/Streets naming* policy to provide direction for future naming requests can be drafted and approved.

Based on the feedback received from Parks and Recreation Advisory Board and others in the community, renaming the Murphy Park Aquatic Center to Doris Roznovak Aquatic Center the City could proceed with this one name change.

5. FUNDING SOURCE

General Fund

The cost for replacing the letter signage would be estimated at \$900 installed. A 24" x 24" bronze plaque would be \$2,863. Altogether, the anticipated cost is estimated to be \$4,000-\$4,500 for the name change.

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

- 17a. [Power point](#)
- 17b. [Letter of support from Joel Shelley Smith](#)
- 17c. [Letter of support from Dixie Rhoades](#)
- 17d. [Resolution 2009 City of Taylor naming policy](#)
- 17e. [Resolution 2010 City of Taylor rescinding R09-5](#)
- 17f. [Example Policy Georgetown](#)
- 17g. [Example Policy Round Rock](#)
- 17h. [Example Policy Belton](#)

Discuss and consider changing the name of the Murphy Park Aquatic Center to Doris Roznovak Aquatic Center

5/13/2021 City Council meeting



Request, Policy and Parks Advisory Board

Request Received and Policy

- Staff received request from residents to change name of the aquatic center
- Item was requested to be placed on City Council agenda
- Current Resolution to send any naming requests for street names or facility requests to Planning and Zoning or City Council as deemed appropriate
- As this involves Parks, before placing on agenda, request to have Parks and Recreation Advisory Board Review

Parks Advisory Board

- Parks Board reviewed this item at their April 21, 2021, meeting
- Parks Board approved with 4-0 vote with one member abstaining
- Staff obtain cost estimate- \$900 letter changes- \$2,900 Bronze Plaque



About Doris Roznovak

- Ms. Roznovak. Known in Taylor as “Mother of the Pool” as she ran the pool for about 40 years.
 - Taylor High Graduate 1945
 - Worked career SW Bell and handled early 911 calls
 - Managed pool for 39 years.
 - Passed away in March 2021



Staff Recommendation

- **Based on feedback received and from Parks and Recreation Advisory board, the City Council could rename aquatic center to Doris Roznovak Aquatic Center**
- **Create a new policy for naming streets, facilities and parks**
 - Attached are three sample policies: Belton, Georgetown and Round Rock
 - Renaming has a mixed interpretation in these three communities
 - Staff needs time to review and look over policies
- **Hold off on any additional requests until staff makes recommendation for new policy and Council adopts**



Joel Shelley Smith
7009 Golden Gate Dr. E.
Fort Worth, TX. 76132
817-680-5211

4/24/2021

Taylor City Council
400 Porter St.
Taylor, TX. 76574

Dear Members of the Taylor City Council,

It's come to my attention that you are considering naming the Taylor City Pool after Doris Roznovak. It's my honor to add my name to those enthusiastically in support of that proposal. It was my pleasure to work for Doris as a lifeguard during the summer of 1973. I witnessed first-hand the love and compassion she had for the children of Taylor. You can't fake genuine caring, and Doris was the real deal. She treated ALL children with the same motherly affection and concern. Doris is completely deserving of this honor. I anxiously await news of your decision.

Sincerely,



Joel Shelley Smith
757/767 Captain Delta Airlines, Retired



April 26, 2021

City Council
City of Taylor, Texas

Dear Councilmen:

I'm proud to write a letter recommending the Taylor City Swimming Pool be named for Me Maw Doris Roznovak.

To say that Me Maw Doris loved all children is an understatement. She was always interested in nurturing and helping children. She entertained youngsters in her private home when her own children were growing up. She was a top notch homeroom mom who made sure all the parties were extra special. After her children were grown, she started a day care in her home where she loved and cuddled the babies left in her care. She worked at several day cares in Taylor where she fostered friendships with her "babies" who grew up to remember Me Maw Doris as their special care giver. My granddarling, Tinsley Streit, was one of those little babies who attended the First Baptist Mother's Day Out program where Me Maw Doris held her in the rocking chair and took excellent care of her.

In the summer months she was the extraordinary manager at the Taylor City Pool where she encouraged and instructed youngsters and helped them overcome their fear of the water. Many Taylor children grew up spending many hours of each summer day at the City Pool where they felt safe because Me Maw Doris was in charge. They have fond memories of her smiling face and positive attitude.

She devoted 39 years as City Pool manager where she loved and nurtured all children who came to cool off during the hot summer days. It is so very appropriate the City Swimming Pool in Murphy Park be named for Doris Roznovak.

Your consideration is greatly appreciated.

Dixie S. Rhoades

Dixie Rhoades, Taylor Native
600 CR 483
Taylor, Texas 76574



RESOLUTION NO. R09-5

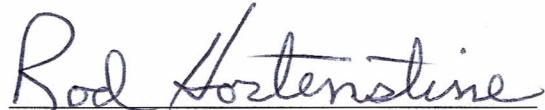
**A RESOLUTION OF THE CITY OF TAYLOR, TEXAS, FOR NAMING
AND RENAMING CITY STREETS AND FACILITIES**

WHEREAS, The city of Taylor on occasion has the opportunity to name and/or rename streets and facilities within the City of Taylor;

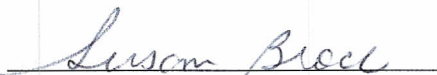
**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF TAYLOR:**

SECTION 1.0 The attached "Policy for Naming City Streets and Facilities" shall be used when the City is naming or renaming streets or facilities within the City Limits, with the exception of new subdivisions.

INTRODUCED, PASSED AND APPROVED by the City Council of the City of Taylor, Texas, on the 27th day of January, 2009.


Rod Hortenstine, Mayor

ATTEST:


Susan Brock, City Clerk

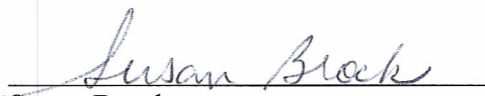
CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Resolution R09-5 passed and approved by the City Council of the City of Taylor, Texas, on the 27th day of January, 2009, and such Resolution was duly passed and approved at a meeting open to the public and notices of the meeting, giving the dates, place, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this 27th day of January, 2009.


Susan Brock
City Clerk

City of Taylor, Texas

Policy for Naming City Streets and City Facilities

I. PURPOSE

The purpose is to establish a systematic, fair, and consistent policy and process for naming and renaming public streets and public facilities. The policy provides for citizen input, recommendations from a diverse committee, and City Council approval to adopt all names, with the exception of subdivisions, which may be approved by the Taylor Planning and Zoning Commission.

II. INTENT

The success and vitality of the City depends on the contribution and support from citizens, volunteers, financial donors, community leaders and officials. Honorees may include individuals, groups, companies or corporations. The City welcomes the opportunity to honor those who have demonstrated outstanding service and have worked to enhance our community. A fair and impartial policy is necessary to assure that naming or dedicating a street or facility based on an individual, group or corporation is reserved for those most deserving and appropriate, and to recognize substantial gifts benefiting the City. Further, naming decisions should not be influenced by personal prejudice, favoritism, political pressure or temporary popularity.

III. COMMITTEE COMPOSITION AND APPOINTMENTS

The Street and Facility Naming Committee shall consist of seven members, one member of the Planning and Zoning Commission, one member of the City Council, and five members of the Development Review Committee. The Committee Members shall be appointed by the City Council with reappointments during January.

IV. OBJECTIVES

The naming process of public streets and facilities should:

1. Advance the reputation of the City, as well as increase the understanding and public support for its programs.
2. Ensure ready identification or geographical association by the public.
3. Encourage public participation in the naming, renaming and dedication of City streets and facilities.
4. Encourage naming of City streets and facilities in accordance with the geologic, geographical, cultural, historical, botanical, horticultural, scientific, or ecological features indigenous to the site and the community.

5. Encourage the dedication of lands, facilities, or donations by individuals and groups.

V. CRITERIA

A. GENERAL CRITERIA

The naming of public streets and public facilities may be based upon the following:

1. A significant monetary, grant, donation or bequest to the City toward the acquisition or development of a public street or public facility;
2. A substantial community service that has had a major impact or benefit to a large sector of the City from an individual who:
 - a. demonstrates dedication to service in ways that brings special credit to the City, or
 - b. volunteers and give extraordinary help to individuals, families, groups, or community services;
3. Naming a public street or facility after a living person or organization is not recommended. However, there are times when the community believes it to be the proper and necessary thing to do. The person should have made a major contribution to the City of Taylor in either deed or monetary contribution. The organization also should have made a major contribution to the City of Taylor in either deed or monetary contribution. Honoring a living individual or an organization, will be subject to the most careful examination.
 - a. Some criteria considerations could include, but not limited to:
 - i. A significant monetary contribution toward acquisition or development of a public street;
 - ii. When eighty percent (80%) or more of the value of the property is donated by the person or organization;
 - iii. When eighty (80%) or more of the cost of development is donated by the person or organization to the enhancement of the quality of life in the community;
 - iv. When a major contribution has been made by the person or organization to the enhancement of the quality of life in the community;
 - v. Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered along with the length of service by the individual.

- b. Implicit to the naming process is the intent of permanent recognition. Therefore, the process shall be careful and deliberate and, as much as possible, involve the evaluation criteria as follows:
 - i. Fine moral character;
 - ii. Demonstrated leadership qualities;
 - iii. Nature of the contributions compliment and support the mission of the City of Taylor;
 - iv. Substantial contribution, whether consisting of volunteer service, the provision of land or monetary donation.
 - v. Initiative and/or involvement relating to a specific program or project of exceptional merit, which has extensively and directly benefited the public.
- 4. If the public street or facility is to be named after an individual, it is recommended that it be after the person has been deceased for a minimum of two years. Some criteria considerations can include:
 - a. Same guidelines for living people or organization shall apply;
 - b. Proposed names commemorating a deceased person(s) shall be considered only if the living next of kin have approved the request; and
- 5. Honoring elected public officials who may be considered after the public service has concluded for a minimum of two years.
- 6. If the public street or facility is named for geographical, geologic, historical, botanical, horticultural, scientific, or ecological features indigenous to the site or to the immediate vicinity of the site, it is recommended that street or facility be named after City of Taylor historic sites, descriptive names, places or features (such as streets, schools, or natural resources). Names should be chosen after a feature that is associated with a real characteristic of the site and easy to remember. That feature should be relatively timeless so that the name does not diminish in appropriateness with time. Some criteria considerations can include:
 - a. Use of names should be controlled to avoid duplication confusion.
 - b. For street naming, if named after a geographic location, it should be associated with the street immediately adjacent to the location.

B. PUBLIC STREETS AND FACILITIES

This policy only applies to streets and facilities after they have been dedicated as public.

1. As a general policy, public streets and facilities shall be named in accordance with the general criteria outlined in Section IV, subsection A.
2. A public street shall not be renamed unless the owners of two-thirds of the linear feet of the abutting property agree to change the name of the street, unless the change is required for emergency provider's purposes. Individuals and groups submitting the request shall be required to provide a notarized list of the concurring property owners' agreement.
3. The name of a street that is located within a designated historical district shall not be changed unless there are compelling reasons for the change.

C. NEW SUBDIVISIONS

Streets located within new subdivisions shall be named subject to Sec. 2.8.11 of the Subdivision Ordinance.

V. PROCEDURES

A. SUBMISSIONS OF REQUESTS

Requests for the naming or the renaming of public streets or public facilities shall be submitted in writing to the Office of the City Manager. The person(s) submitting the request shall provide background information regarding the rationale behind the request, including biographical information if the proposal is to name the property for an individual. Any letters from appropriate organizations and individuals which provide evidence of substantial local support for the proposal shall be submitted at that time.

B. SUBMISSION TO COMMITTEE

The City Manager shall submit the request to a committee appointed by the City Council. Said committee shall research, review, and study the recommendations and all its supporting documentation. A Public Meeting will be conducted regarding the request and thereafter allow thirty (30) days after the Public Meeting for public comment.

C. SUBMISSION TO THE CITY COUNCIL

The committee shall submit its recommendation regarding the request to the City Council. The City Council will review the street naming and/or name change requests or naming of public facilities, and shall be the final authority for all such decisions.

RESOLUTION NO. R10-6

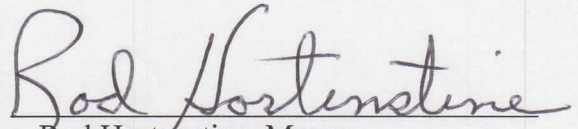
**A RESOLUTION OF THE CITY OF TAYLOR, TEXAS, RESCINDING
RESOLUTION R09-5 TO CREATE A NAMING AND RENAMING CITY
STREETS AND FACILITIES COMMITTEE**

WHEREAS, The City of Taylor aims to simplify the process of naming and/or renaming streets and facilities within the City of Taylor;

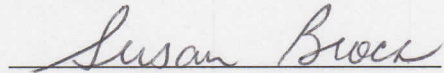
**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF TAYLOR:**

SECTION 1.0 Rescinds Resolution R09-5 and thereby disbands the Street and Facilities Naming Committee transferring all duties and responsibilities to the Planning and Zoning Commission or the City Council as deemed appropriate.

INTRODUCED, PASSED AND APPROVED by the City Council of the City of Taylor, Texas, on the 23rd day of March, 2010.


Rod Hortenstine, Mayor

ATTEST·


Susan Brock, City Clerk

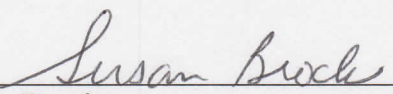
CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Resolution R10-6 passed and approved by the City Council of the City of Taylor, Texas, on the 23rd day of March, 2010, and such Resolution was duly passed and approved at a meeting open to the public and notices of the meeting, giving the dates, place, and subject matter thereof, were posted as prescribed by Government Code Section 551.043

Witness my hand and seal of office this 23rd day of March, 2010.



Susan Brock
City Clerk

RESOLUTION NO. 111406-2

**A Resolution of the City Council of the City of Georgetown, Texas
Establishing a Naming Policy for City Facilities, Public Park Lands,
and Public Streets, and Providing an Open Meetings Clause.**

WHEREAS, the City Council wishes to adopt a written policy for naming City Facilities, Public Park Lands and Public Streets for the City of Georgetown; and

WHEREAS, it is the policy of this Council and the City of Georgetown to establish a systematic, fair and consistent procedure for naming and renaming City Facilities, Public Park Lands and Public Streets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, TEXAS THAT:

That the attached City of Georgetown Policy for Naming City Facilities, Public Park Lands, and Public Streets, attached hereto as Exhibit "A" and incorporated herein, is hereby approved and adopted.

The City Council hereby finds and declares that written notice of the date, hour, place and subject at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

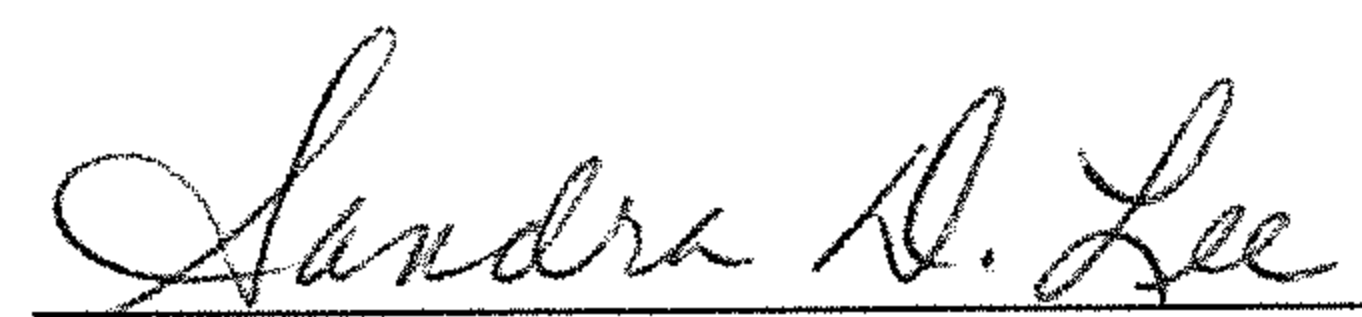
RESOLVED this 14th day of November, 2006.

APPROVED:



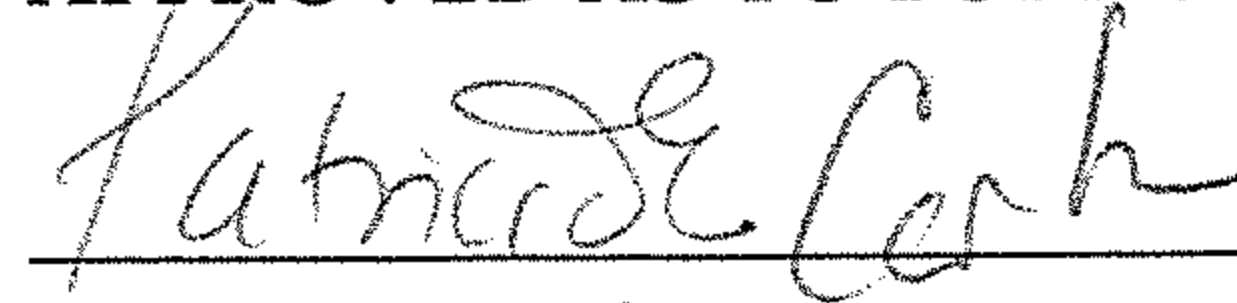
Gary Nelson
Mayor

ATTEST:



Sandra D. Lee
City Secretary

APPROVED AS TO FORM:



Patricia E. Carls
City Attorney



**CITY OF GEORGETOWN
POLICY FOR NAMING CITY FACILITIES,
PUBLIC PARK LANDS AND PUBLIC STREETS**

I. PURPOSE

The Purpose is to establish a systematic, fair, and consistent policy and process for naming and renaming City Facilities, Public Park Lands, and Public Streets. The policy provides for citizen input, recommendations from a diverse committee, and City Council approval to adopt all names.

II. INTENT

The success and vitality of the City depends on the contribution and support from citizens, volunteers, financial donors, community leaders and officials. Honorees may include individuals, groups, companies or corporations. The City welcomes the opportunity to honor those who have demonstrated outstanding service and have worked to enhance our community. A fair and impartial policy is necessary to assure that naming or dedicating a facility based on an individual, group or corporation is reserved for those most deserving and appropriate, and to recognize substantial gifts benefiting the City. Further, naming decisions should not be influenced by personal prejudice, favoritism, political pressure or temporary popularity.

III. OBJECTIVES

The naming process of City facilities, Public Park Lands, and Public Streets should:

1. Advance the reputation of the City, as well as increase the understanding and public support for its programs.
2. Ensure ready identification or geographical association by the public.
3. Encourage public participation in the naming, renaming and dedication of City facilities.

4. Encourage naming of City facilities in accordance with the geologic, geographical, cultural, historical, botanical, horticultural, scientific, or ecological features indigenous to the site and the community.
5. Encourage the dedication of lands, facilities, or donations by individuals and groups.

IV. CRITERIA

A. GENERAL CRITERIA

The naming of a City Facility, Public Park Land, or Public Streets, may be based upon the following:

1. A significant monetary, grant, donation or bequest to the City toward the acquisition or development of a public facility;
2. A substantial community service that has had a major impact or benefit to a large sector of the City from an individual who:
 - a. demonstrates dedication to service in ways that brings special credit to the City, or
 - b. volunteers and give extraordinary help to individuals, families, groups, or community services;
3. Naming a City Facility, Public Park Land, or a Public Street after a living person or organization is not recommended. However, there are times when the community believes it to be the proper and necessary thing to do. The person should have made a major contribution to the City of Georgetown in either deed or monetary contribution. The organization also should have made a major contribution to the City of Georgetown in either deed or monetary contribution. Honoring a living individual or an organization, will be subject to the most careful examination.
 - a. Some criteria considerations could include, but not limited to:
 - i. A significant monetary contribution toward acquisition or development of a public facility;
 - ii. When eighty percent (80%) or more of the value of the property is donated by the person or organization;

- iii. When eighty (80%) or more of the cost of development is donated by the person or organization to the enhancement of the quality of life in the community;
 - iv. When a major contribution has been made by the person or organization to the enhancement of the quality of life in the community;
 - v. Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered along with the length of service by the individual.
- b. Implicit to the naming process is the intent of permanent recognition. Therefore, the process shall be careful and deliberate and, as much as possible, involve the evaluation criteria as follows:
- i. Fine moral character;
 - ii. Demonstrated leadership qualities;
 - iii. Nature of the contributions compliment and support the mission of the City of Georgetown;
 - iv. Substantial contribution, whether consisting of volunteer service, the provision of land or monetary donation.
 - v. Initiative and/or involvement relating to a specific program or project of exceptional merit, which has extensively and directly benefited the public.
4. If the City Facility, Public Park Land, or Public Street is to be named after an individual, it is recommended that it be after the person has been deceased for a minimum of two years. Some criteria considerations can include:
- a. Same guidelines for living people or organization shall apply;
 - b. Proposed names commemorating a deceased person(s) shall be considered only if the living next of kin have approved the request; and
 - c. Naming a City Facility, Public Park Land, or Public Street in memory of a deceased person should not be considered until at least twelve (12) months after the date of the death of the person.

5. Honoring City officials, management, staff or appointed public officials who may be considered after the employment or public service has concluded for a minimum of two years.
6. If the City Facility, Public Park Land, or Public Street is named for geographical, geologic, historical, botanical, horticultural, scientific, or ecological features indigenous to the site or to the immediate vicinity of the site, it is recommended that City Facilities, Public Park Land, and Public Streets be named after City of Georgetown historic sites, descriptive names, places or features (such as streets, schools, or natural resources). Names should be chosen after a feature that is associated with a real characteristic of the site and easy to remember. That feature should be relatively timeless so that the name does not diminish in appropriateness with time. Some criteria considerations can include:
 - a. Use of road names should be controlled to avoid duplication confusion. If named after a street, it should be adjacent to the park or facility.
 - b. If named after a geographic location, it should either be associated with the City Facility, Public Park Land, or Public Street or immediately adjacent to the City Facility, Public Park Land, or Public Street.
 - c. If named after a subdivision, it should be the subdivision in which the City Facility, Public Park Land, or Public Street is located.

B. CITY FACILITIES

1. As a general policy, City Facilities shall be named in accordance with the general criteria outlined in Section IV, subsection A.
2. For a location, such as the name of the adjacent street or the related plat or subdivision.

C. PUBLIC STREETS

This policy only applies to streets after they have been dedicated as public.

1. As a general policy, Public Streets shall be named in accordance with the general criteria outlined in Section IV, subsection A.
2. A public street shall not be renamed unless the owners of two-thirds of the linear feet of the abutting property agree to change the name of the street. Individuals

and groups submitting the request shall be required to provide a notarized list of the concurring property owners' agreement.

3. The name of a street that is located within a designated historical district shall not be changed unless there are compelling reasons for the change.

D. PUBLIC PARK LANDS

1. As a general policy, Public Park Lands shall be named in accordance with the general criteria outlined in Section IV, subsection A.
2. Regional/City level parks may be named after a geographical designation, a predominant physical feature of the land, a historical name, organizations, or the name of an individual.
3. Community and neighborhood level parks should be named after the subdivision which dedicated the land, the name of the neighborhood, organizations, or the name of an individual.
4. The suffix "park" should be added to the name of the park.
5. Areas, facilities, and accessories such as playgrounds, pavilions or sport fields within a park can be named differently using the above stated criteria.

V. RENAMING OF CITY FACILITIES OR PUBLIC PARK LANDS

Renaming of a City Facility, Public Park Land, or a Public Street is strongly discouraged. The primary reason is to not diminish the original justification for the name or discount the value of the prior contributors. If a City Facility, Public Park Land, or Public Street is proposed to be renamed, it is recommended that only those City Facilities, Public Park Lands, or Public Streets named for geographic location, outstanding feature, or subdivision be considered for renaming. City Facilities, Public Park Land, or Public Streets named by deed restriction cannot be considered for renaming.

Once a City Facility, Public Park Land, or Public Street is named after an individual, the name of the public property should not be changed unless there are compelling reasons presented for the change. Requests to change a name should be subject to the most critical examination, so as not to diminish the original justification for the name or discount the value of the prior contributors.

VI. PLAQUES, MARKERS, MEMORIALS

Recognition shall include site signage, including a permanent plaque, sign, or marker. The decision concerning type, design and size of site signage shall rest with the City Manager, or his designee. All plaques, signs, or makers shall be in compliance with the City of Georgetown's current design regulations.

VII. CITY FACILITY, PUBLIC PARK LAND, OR PUBLIC STREET FEATURES

Important and substantial City Facility, Public Park Land, or Public Street features within a named area may be given a name other than the name of the principal area, using the same guidelines as used for naming areas.

VIII. PROCEDURES

A. SUBMISSIONS OF REQUESTS

Requests for the naming or the renaming of City Facilities, Public Park Lands, and Public Streets shall be submitted in writing to the Office of the City Manager. The person(s) submitting the request shall provide background information regarding the rationale behind the request, including biographical information if the proposal is to name the property for an individual. Any letters from appropriate organizations and individuals which provide evidence of substantial local support for the proposal shall be submitted at that time.

B. SUBMISSION TO COMMITTEE

The City Manager shall submit the request to a committee consisting of the City Manager, Assistant City Manager, the Assistant City Manager for Utility Operations, the Director of Community Services and two (2) appointed Councilmembers. Said committee shall research, review, and study the recommendations and all its supporting documentation. A Public Meeting will be conducted regarding the request and thereafter allow thirty (30) days after the Public Meeting for public comment.

C. SUBMISSION TO THE CITY COUNCIL

The committee shall submit its recommendation regarding the request to the City Council. The City Council will review all City Facility, Public Park Land, Public Street naming and/or name change requests, and shall be the final authority for all such decisions.

EXHIBIT "A"

CITY OF ROUND ROCK POLICY FOR NAMING AND RENAMING CITY FACILITIES, PARK LANDS, AND PUBLIC STREETS

I. PURPOSE

The purpose of this policy is to establish a systematic, fair, and consistent policy and process for naming and renaming City facilities, park lands, and public streets. This policy provides for citizen input, recommendations from a diverse committee, and City Council approval to adopt all names.

II. INTENT

The success and vitality of the City depends on the contributions and support from citizens, volunteers, financial donors, community leaders and officials. The City welcomes the opportunity to honor those who have demonstrated outstanding service and have worked to enhance the community. A fair and impartial policy is necessary to ensure that naming or renaming facilities, park lands, and public streets for an individual, group or corporation is reserved for those most deserving and appropriate, and to recognize substantial gifts benefitting the City. Further, the policy shall ensure that naming and renaming decisions are not influenced by personal prejudice, favoritism, political pressure or temporary popularity. Honorees may include individuals, groups, companies or corporations.

III. OBJECTIVES

The naming process for City facilities, park lands, and public streets should:

Advance the reputation of the City as well as increase understanding and public support for its programs;

Ensure ready identification or geographical association by the public;

Encourage public participation in the naming, renaming and dedication of City facilities, park lands, and public streets;

Encourage naming and renaming of City facilities, park lands, and public streets in accordance with the geographical, cultural, historical or ecological features indigenous to the site and the community; and

Encourage the dedication of lands, facilities, or donations by individual and groups.

IV. CRITERIA

A. GENERAL CRITERIA

The naming of City facilities, park lands, and public streets may be based upon consideration of the following:

1. A monetary grant, donation or bequest to the City;
2. A substantial community service that has had a major impact or benefit to a large sector of the City from an individual who has:

- a. demonstrated dedication to service in ways that bring special credit to the City, and/or
 - b. volunteered and given extraordinary help to individuals, families, groups or community services;
- 3. An *in memoriam* honor for a deceased individual;
- 4. The honoring of a living individual, which request will be subject to the most careful examination; or
- 5. The honoring of City elected officials, management, staff or appointed public officials, who may only be considered after their employment or public service has been concluded for a minimum of one year.

B. CITY FACILITIES

- 1. As a general policy, City facilities shall be named in accordance with geographical, historical or ecological features indigenous to the site or to the immediate vicinity of the site.
- 2. Requests to name City facilities for an individual or group are to be evaluated on the basis of the following:
 - a. whether the individual or group has made a significant monetary gift or significant land gift to the City; or
 - b. whether the individual or group has made a significant contribution to the community of Round Rock.

C. PUBLIC STREETS

- 1. The following applies when an individual or group other than the City staff or City Council submits a request to rename a public street.
 - a. The “General Criteria” set out herein in Section IV, Subsection A shall also apply to the naming or renaming of public streets.
 - b. A public street shall not be renamed unless the owners of two-thirds of the linear feet of the abutting properties agree to change the name of the street to the proposed name. Individuals and groups submitting the renaming request shall be required to provide a notarized list of the concurring property owners documenting their agreement.
 - c. The name of a street that is located within a designated historical district shall not be changed unless there are compelling reasons for such change.

2. The following applies when the City staff and/or City Council initiates a proposal to rename a public street.
 - a. The “General Criteria” set out herein in Section IV, Subsection A shall not apply.
 - b. Written notice of the proposed name change shall be mailed to the owners of the abutting properties according to the records of the Williamson Central Appraisal District. The notice shall state the proposed name change and allow the property owners 30 days from the date of the notice to submit comments to the City either for or against the name change.

D. PARK LANDS

1. Regional/City level parks may be named after a geographical designation, a predominant physical feature of the land, an historical name, an organization, or the name of an individual.
2. Community and neighborhood level parks should be named after the subdivision which dedicated the land, the name of the neighborhood, an organization, or the name of an individual.
3. The word “Park” should be added to the specific name of the park.
4. Areas, facilities, and accessories (such as playgrounds, pavilions or sports fields) within a park may be named differently, using the criteria delineated herein.

E. RENAMING OF CITY FACILITIES, PARK LANDS, AND PUBLIC STREETS

Renaming of City facilities, park lands, and public streets is strongly discouraged. Once public property is named after an individual, the name of the public property should not be changed unless there are compelling reasons presented for such change. Requests to change the name of public property will be subject to the most critical examination so as not to diminish the original justification for the existing name or discount the value of the prior contributors.

V. PROCEDURES

A. SUBMISSION OF REQUESTS

Requests for the naming or renaming of City facilities, park lands, and public streets shall be submitted in writing to the City Manager. The person(s) submitting such request shall provide written background information regarding the rationale supporting the request, including biographical information if the request is to name the property for an individual. Any letters from appropriate organizations and/or individuals which provide evidence of substantial local support for the request shall be submitted along with the request.

B. SUBMISSION TO COMMITTEE

The City Manager shall submit the request packet to a committee consisting of the City Manager and three council members appointed by the Mayor. The committee shall research, review and study the request and all supporting documentation and supplemental information. The City Manager shall consult with appropriate City staff, and shall bring to the committee any information from staff that will assist in the committee's review and consideration of the request.

C. SUBMISSION TO CITY COUNCIL

The committee shall submit its recommendation regarding the request to the City Council. The City Council shall make the final determination regarding the naming or renaming of City facilities, park lands, and public streets.

RESOLUTION NO. 2013-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, AMENDING RESOLUTION NO. 2012-18, ESTABLISHING A STREET RENAMING AND FACILITY NAMING POLICY.

WHEREAS, a Committee was selected by the City Council to develop a policy regarding the renaming of streets and the naming of facilities in the City of Belton to establish uniform criteria and procedures, applicable to all persons, groups, firms and agencies, for renaming a city street, or for naming a city facility; and

WHEREAS, it is in the City's best interest to coordinate designation of street names and addresses in order to avoid motorist confusion, facilitate emergency services, and help ensure prompt delivery of goods and services; and

WHEREAS, at times it is appropriate to honor people, places, or events having made a significant impact on the quality of life within the City, and/or events of significance to the City's development by use of an honorary street name designation; and

WHEREAS, the City Council has considered the matter and deems it in the public interest to authorize this action.

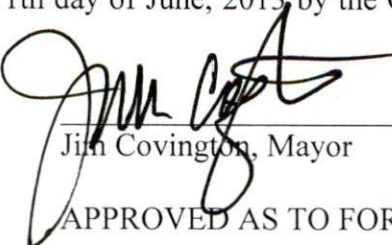
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

Part 1: That the revised guidelines indicated in the City of Belton Street Renaming, and Facility Naming Policy shall hereby be employed in the renaming of streets and the naming of city facilities.

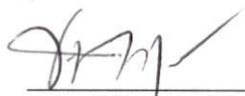
Part 2: That this resolution shall become effective immediately from and after its passage.

Part 3: It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act.

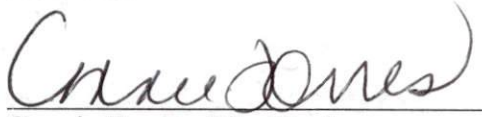
PASSED AND APPROVED this the 11th day of June, 2013, by the City Council of the City of Belton, Texas.


Jim Covington, Mayor

APPROVED AS TO FORM:


John Messer, City Attorney

ATTEST:


Connie Torres, City Clerk

City of Belton, Texas



Street Renaming and Facility Naming Policy

Revised June 11, 2013

I. PURPOSE

This policy is implemented to establish criteria and procedures, applicable to all persons, groups, firms and agencies, for the renaming of a City street, and for naming a City facility. Streets and facilities should generally be named after people, places and events having made a significant impact on the quality of life within the City, and/or events of significance to the City's development. Proposed names for a street renaming should generally meet one of the following criteria:

1. to commemorate noteworthy persons associated with the City of Belton;
2. to commemorate local history, places, events or culture;
3. to strengthen neighborhood identity;
4. to recognize native wildlife or natural features related to the City of Belton; or
5. to recognize persons, places, or events of state, national, or international significance.

Consideration should be given to names of local areas of historical significance. The following names shall not be used:

1. names of living persons for streets, other than a recognized national figure;
2. duplicative names of streets already existing within the City;
3. names which are, and could be considered discriminatory or derogatory, or that express a particular political affiliation; and
4. names that could be considered as advertising.

This policy does not affect the naming of new City streets through the subdivision platting process.

II. INTENT

The success and vitality of the City depends on the contribution and support from citizens, volunteers, financial donors, and community leaders. Individuals, groups, companies or corporations may be recognized. The City welcomes the opportunity to recognize those who have demonstrated outstanding service and have worked to enhance our community. A fair and impartial street renaming policy is necessary to assure that renaming a street in recognition of an individual, group or corporation is reserved for those most deserving. Further, renaming decisions should not be influenced by personal prejudice, favoritism, political pressure or temporary popularity. Naming a City facility should reflect similar objectives. The Planning Department will work with applicants to coordinate a request to rename a street or to name a City facility prior to Council consideration.

III. EXPENDITURES

The costs of making and installing all the necessary signage authorized by the Council shall be paid for by the applicants. The Director of Public Works shall compute the costs of making and installation of the signs or plaques, and provide the amount of the costs to the applicants. If the City Council approves the street renaming or facility naming the applicants shall pay the full amount of the costs to the City of Belton prior to the making of the new signs. Sign maintenance shall be the responsibility of the Public Works Department.

The fees and costs set forth above may be waived if the procedure is initiated by the City Council or if Council determines it appropriate.

IV. CRITERIA FOR CONSIDERATION

After receipt of a completed application for renaming of a street, the City Clerk shall distribute it to the following departments: Public Works, Planning, Information Technology (GIS), Fire, and Police for a review and recommendation to the City Manager's office. Criteria for evaluation of a street renaming shall include, but not be limited to:

1. Number of businesses/residents directly affected – consideration in this category would focus on the number of properties directly affected; the fewer properties the better.
2. Recognition of community diversity – consideration of this criterion would endorse evolving community diversity.
3. Recognition of historical significance – consideration of this criterion recognizes the historical significance of existing street names and the importance in recognizing the potential future historical importance to current events and developments.
4. Appropriateness given types of uses along subject street – consideration of this criterion would insure reasonable compatibility between land use and street name.
5. Impacts on emergency services – consideration of this criterion will ensure that replacement names for existing streets will not result in confusion related to efficient access for emergency purposes.
6. Precedent – consideration of this criterion will determine whether an action renaming a street might establish a desirable or undesirable precedent.
7. Continuity and stability – consideration of this criterion will evaluate the effect of a renaming request on the public's general connection with the existing name.

V. STANDARDS

- a. If a portion of a street is proposed to be renamed, the renamed portion shall begin and end at the intersections of major cross-streets.
- b. Abbreviations of words or names and initials will not be permitted (excluding suffixes).
- c. Single alphabetical characters will not be permitted.
- d. Duplicate street names, in sound or pronunciation within Belton/Belton Extra Territorial Jurisdiction (ETJ) will not be permitted.
- e. Street names will be easy to pronounce and easily recognizable in emergency situations.
- f. No street name shall contain more than twenty (20) characters.
- g. Names that may be offensive (slang, double meanings, etc.) will not be permitted.
- h. Vanity names will not be permitted.
- i. No street name shall contain the words North, South, East, West, or any combination thereof. Those directions are to be used only as a prefix.

- j. Street types should not be used as the street name. Example: Crossing Parkway. Crossing is a street type.
- k. Dual street naming is permitted.
- l. Road Naming Standards identified in the Central Texas Council of Government's (CTCOG) 9-1-1 Addressing Standards (Attachment A) shall be utilized to the maximum extent practical.

VI. APPLICATION PROCESS

- a. The procedure for requesting a facility naming or street renaming is initiated with an application (request) filed with the City Clerk.
- b. The application shall contain:
 - 1. For a proposed facility naming, the proposed new name; the name, address, and contact information of each person, group, agency, or entity requesting the facility naming; a statement of reasons supporting the facility naming; a map with the location; and a non-refundable application fee of seventy five dollars (\$75.00).
 - 2. For a proposed street renaming, the present official City name of the street; proposed new name or dual name; the name, address, and contact information of each person, group, agency, or entity requesting the street name change; a statement of reasons supporting the street renaming; a map with the location; and a non-refundable application fee of one hundred fifty dollars (\$150.00).
- c. An application and a petition response form shall be sent to all adjacent fronting property owners by the Planning Department by certified mail. Owners shall be determined by the Planning Department from the then current real property ad valorem tax roll. Property owners will have 30 days from the post marked date to return petitions to Belton City Hall. For City Council consideration, a minimum 70% of responding property owners must respond favorably to the proposed street name change.
- d. If less than 70% of property owners respond favorably to the proposed street name change, the Planning Department will advise the applicant the request will not be processed further. If 70% or more of adjacent fronting property owners respond favorably to the proposal, the item will be scheduled for City Council consideration.
- e. The City Manager shall schedule a City Council public hearing on all applications for street renaming which meet the requirements outlined in this policy. Written notice of a public hearing before the City Council shall be sent to all adjacent fronting property owners, as indicated on the then current real property ad valorem tax roll, on the street in question. Notice shall be sent at least ten (10) days prior to the meeting via first-class mail and shall contain the proposed street renaming and the date and time of the public hearing. In addition, notice for street renaming will be listed on the City's website at least ten (10) days prior to the public hearing at a City Council meeting. Notice shall also be published in the newspaper at least ten (10) days prior to the public hearing.
- f. A simple majority vote of the Councilmembers present is required to rename a City street. The City Council shall either approve or deny the application based upon the information presented at the public hearing. The decision of the City Council shall be considered final.
- g. Regarding the naming of a City facility, a public hearing is not required, nor is notification to surrounding property owners, nor a newspaper notice. A website listing of the proposed facility name shall be provided at least ten (10) days prior to the Council consideration.

VII. POST APPROVAL PROCEDURE

If the request for a street renaming is approved by the City Council, the City Clerk shall notify all City Department Heads of the renaming, authorize amending the official street maps maintained by the City of the renaming, and post notice of the change on the City's website. CTCOG, the Bell County Communications Center, and the U.S. Post Office shall also be notified by the City Clerk. It shall be the property owners' responsibility to notify their respective utility companies (other than the City), the Bell County Tax Appraisal District, their mortgage companies, social security administration, lien holders, and any other pertinent entities of the street renaming.

When a request for a street renaming or the naming of a City facility has been denied by the City Council, the same request may not be considered for a period of six (6) months from the date of the City Council action.



PLANNING DEPARTMENT STREET RENAMING APPLICATION

There is a 30 day review process for all street renaming requests

Name of Applicant _____

Phone: _____ Email: _____

Address: _____

Signature: _____

Date: _____

Current Street Name: _____

Proposed Street Name: _____

Location of Street: _____

Subdivision: _____ Blocks Included: _____

Zoning District: _____

Land uses located on the street: _____

Reasons supporting street renaming: _____

Application Requirements:

- ☐ A letter summarizing justification for the request
- ☐ Check for \$150 (non-refundable)
- ☐ Map showing location of street
- ☐ Favorable support from 70% of responding property owners fronting the street proposed for renaming
- ☐ Fee for signs – costs of making and installing all the necessary signage
- ☐ Property owners are responsible for notifying their tenants

FOR OFFICE USE ONLY

\$150 Non-refundable application fee paid ____ Yes ____ No

Estimate of cost and installation of signs: _____

Date submitted for Staff review: _____

Staff comments: _____

Date of City Council consideration: _____

____ Approved ____ Denied

PROPERTY OWNER RESPONSE

THIS PETITION CONCERNS A PROPOSAL TO RENAME THE STREET NAME OF

_____ TO _____

IN THE BLOCK RANGE FROM _____ TO _____

Print Name:

Street Address:

Telephone Number:

Mailing Address:

Legal Description, if available: Lot _____ Block _____ Addition _____

I, the undersigned Owner of this property set forth by name, hereby join in and request the petition to change the street name be (check one):

_____ Approved

_____ Disapproved

Signature:

Please submit your petition within 30 days of receipt.

NOTE: A minimum 70% of responding property owners indicating approval is required for City Council consideration of a street name change.



PLANNING DEPARTMENT CITY FACILITY NAMING APPLICATION

There is a 30 day review process for all facility naming requests

Name of Applicant _____

Phone: _____ Email: _____

Address: _____

Signature: _____

Date: _____

Current Facility Name: _____

Proposed Facility Name: _____

Reasons supporting facility name change: _____

Application Requirements:

- ☐ A letter summarizing justification for the request
- ☐ Check for \$75 (non-refundable)
- ☐ Map showing location of facility
- ☐ Fee for signage – costs of making and installing all the necessary signage

FOR OFFICE USE ONLY

\$75 Non-refundable application fee paid ____ Yes ____ No

Estimate of cost and installation of signage: _____

Date submitted for Staff review: _____

Staff comments: _____

Date of City Council Consideration: _____

____ Approved ____ Denied

CTCOG
P.O. Box 729
Belton, Texas 76513
254-770-2200 Voice
254-770-2399 FAX

Central Texas Council of Governments

9-1-1 Addressing Standards

*Accomplishing Together That Which We
Cannot Alone*

ATTACHMENT "A"

CTCOG 9-1-1 Rural Addressing Standards

The purpose of developing E 9-1-1 standards is to enable emergency service providers to quickly reach the location of a 9-1-1 call with the least amount of confusion. National Standards have been written for the enhanced 9-1-1 development. The commonly accepted standards for addressing, road naming, dispatch, etc. in use nationwide need to be evaluated by each local body performing the necessary work. Although most national standards may apply to our specific counties, it is necessary to configure the standards to meet the criteria of our specific area. Each county must adopt a rigorous set of standards.

Several decisions must be made such as: the geographical area to be included, the method of street naming and number assignment, and the extent of coordination with neighboring counties. The design of the E 9-1-1 Addressing system is something that should be thought about long before a GIS Contractor comes on board to begin an addressing effort.

Key individuals that may be included are: Postmasters, members of EMS, members of Fire Departments, members of Sheriff's Departments, member of tax departments, realtors, or utility company employees. These developments should be countywide based. It is imperative that a point of contact at the County level be available who can give impute to any unforeseen matters.

Road Naming Standards

It is much easier to complete a measured addressing project if road-naming activities are completed BEFORE house numbering is begun. The following are some Road Naming Standards that should be considered on the local level as to whether they meet your specific county needs.

- Roads should have unique names throughout an entire town, zip code and emergency service zone. Every distinct road should be a separate named road. This includes private roads.
- There should be no duplicate street names unless the boundaries of commonly used village names within the municipality can be specifically identified.
- A named road should be essentially continuous, without gaps.
- There should be no identical or similar sounding street names (e.g., Beach and Beech, Main and Maine, Flower and Flour, or even Beach and Peach)
- Avoid using directional or suffixes to distinguish separate, non-contiguous streets (e.g., Palm CT, Palm AVE, and Palm ST, N. Palm CT).
- Avoid special characters, such as hyphens, apostrophes, periods, or decimals, in street name and numbers.
- Streets within multi-structure complexes (e.g., business campus, multi-unit apartment complex) should be named and each structure should be individually addressed.
- Streets within mobile home parks should be named and each lot individually addressed.
- Road names should be assigned based on traffic patterns. Road networks are often like stream networks, with main stems of high traffic volume, and tributaries with less traffic volume should continue with the same name.
- The name of a road or street that has a historical reason for having its name should retain its name.
- The road with the most houses on it should retain its name, thus affecting the least amount of people.

- Road names should only change at substantial intersections or at town boundaries. Do not change road names on corners or in the middle of road section (it's confusing).
 - The street that has had the road name the longest should retain its name.
 - The name of the street that is used for the longest distance or is most likely to have the heavier traffic should retain its name.
 - When a road runs from one town to another it can change names at the town border.
 - There is no need for road names to correspond with official town highway numbers.
 - State and US highways should be assigned their highway names, with the format of the highway type ("US Route" or "NYS Route 97")
 - If a local name is already in use for a US or State Highway (e.g., Main ST), it can maintain the local name as it's official name. To avoid confusion, local names should only be assigned to US and State highways in towns where the highway appears to be and functions as a local road. Generally, the official highway name is preferred.
 - When neighboring towns agree to keep the same name of a road running between towns, the measuring and numbering should be consecutive.
 - Numbering along State Highways and US should follow the same rules for other named roads passing between towns. For long highways spanning many towns, it will not be practical to use sequential numbering for end to end. However, for a highway spanning just 2 or 3 towns the numbering will ideally be sequential for the full length of the highway to avoid any confusion between towns.
 - Many roads have alias names that they are known by. If desired, your GIS Contractor should be able to enter these aliases into the county's road dataset. However, every road must have a single, official name for Enhanced 9-1-1 purposes.
 - For roads that connect two other roads, but have a middle section that is little used or impassable (at least in winter) there are several options.
 - Driveways with 3 or more homes located off the same access drive should be given a Private Road name designation.
1. Assign a single name to the entire road and number the road sequentially starting at the more traveled end. This option is recommended when the middle section is passable and used most of the year.
 2. Assign different names to either end of the road and choose a point in the middle of the impassable section where the name changes. This option is appropriate only if the middle section is truly impassable. Each road's numbering would start from its intersecting road (where most or all traffic originates) and end at the middle point.
 3. Assign a single name to the road, but choose a point in the middle section where the road changes from "East" to "West" or from "North" to "South". For example, "East Burly Hill Road" and "West Burly Hill Road". These constitute two distinct numbering for each road would start at the intersecting road (where most or all traffic originates) and end at the middle point.
 4. Private Road naming must be chosen by either largest land owner along easement (driveway) or (and inside Bell County) a petition signed by the majority of owners located along easement (driveway). A Private Road name should be chosen by the owner/s that is not in use elsewhere in the county.
 5. Once a Private or County Road name has been assigned/chosen, a map requesting approval must be sent to the County Commissioner's Court and Judge. If located in Bell County notice must be sent to the County Engineer's Office as well for approval and sign placement and notification sent to the precinct Commissioner.

Adopting and Standardizing a System for Addressing

Municipalities planning to commence an enhanced 9-1-1 project should establish a single locatable addressing system that is adopted for all addressing purposes including emergency service provision, postal delivery, municipal record keeping, and utility service orders.

5.28' Address Increment

NENA Standards recommend that communities adopt a 5.28' increment. This increment would allow for 1,000 unique numbered addresses per 1-mile length of road (there are 5,280 feet in a mile). This increment makes it very easy for an emergency service provider in the event of an emergency to look at the address and quickly figure out how far down the road the house is located. For example, if an ambulance were dispatched to 500 Alpine Lane (using a 5.28' address increment) the emergency vehicle would know to travel exactly one half mile down Alpine Lane to locate number 500. Similarly, if an emergency service provider is dispatched to 957 Alpine Lane, they would immediately know that they must travel just under a mile and look on the left side of the street for the emergency address site number 957. Obviously, this kind of addressing increment can save a great deal of time during an emergency situation.

Another benefit of the 5.28' increment is that structures can be assigned an address every 10.5' on each side of the driveway. Very few driveways, even in congested areas are located that close together. This means that many addressees are developed, mainly for navigational purposes, but also for future development needs of a community. Therefore, it is very important to select a numbering increment that not only supports your current addressing needs, but the future development needs of your community. If the appropriate measured numbering system is selected; a community will never need to be re-addressed to accommodate future development.

52.8' & 50' Address Increments

Although not generally recommended by NENA, these address increments are occasionally chosen to meet the specific needs of a community. Communities should be careful to ensure that this numbering increment meets both their present needs AND the needs they anticipate for future sub-division and development AND the needs of timely emergency response. Oftentimes the logic for utilizing the larger 50' increments is in consideration of more rural areas, where, in theory, the amount of development is expected to be far less than the urban areas. Therefore, in these rural areas it is oftentimes considered overkill to generate so many numbers. Unfortunately, when this larger increment is chosen, the easy address-based navigation is diminished by a less than quick to figure out math equation. In other words, it is much simpler to figure out that a house addressed utilizing the 5.28' increment and given the address 500 Alpine Lane is approximately one half mile down the road. It is not so easy to apply the same logic to a house addressed utilizing the 50' increment. Communities should very carefully consider what is gained in response time (since that is the point of re-addressing) by choosing a 50' or greater increment.

Evens on the Right - Odds on the Left

All structures should be numbered with even numbers on the right and odd numbers on the left. This parity should be strictly followed to aid in the efficient response of emergency crews. This parity sometimes becomes confusing in the case of a Cul-Du-Sac, circular streets, trailer parks, etc. Be sure your GIS Consultant has an automated system of checking the parity of each mapped and addressed structure. Without a built-in and digitally automated means of performing QA/QC on the address parity, the address data is bound to end up with parity errors.

Addressing Standards

The following are recommendations to consider as county addressing standards. Each of these recommendations should be specifically looked at to see if they make sense in your county and if so, they should be implemented as part of your countywide addressing standards.

- Official street numbers should proceed from a logical point of origin and should be in proper numerical sequence in relation to other lots with frontage on the same street/road. It is recommended that a county adopt a standard numbering sequence that goes from East to West and South to North.
- Odd numbers should be assigned to left side of the street and even numbers should be assigned to the right side of the street.
- Address numbers should be assigned to all structures which are inhabited or which have or may have phone service (including telephone booths) and not to lots and parcels. Many lots have more than one structure and thus require more than one address.
- Corner lots should be assigned a number according to the frontage of the main entrance and/or where the driveway meets the road - **not** where the mailbox is located.
- The logical/grammatical order of address elements should follow USPS conventions: street number, pre-directional, primary street name, suffix, post-directional, and secondary number, if any (e.g., 100 W Main ST SE Apt 201).
- Multi-unit structures should be given one primary number (e.g., 101 Main ST or 103 Main ST) and apartments or suites should be given numbers or letters as secondary location indicators (e.g., 111 Main ST, APT A, or 111 Main ST, APT 101).
- Primary street numbers should not be longer than six characters.
- There should be **no** fractional addresses (e.g., 101 1/2 Main ST).
- Alphanumeric primary or secondary address numbers should not be used (e.g., EOI Main ST).
- Hyphenated primary or secondary address numbers should not be used (e.g. 41-65 Bell ST).
- Significant leading zeros in primary and secondary numbers should not be used (e.g., 0145 Main ST).
- One letter road names should not be used (e.g., B Street or Z Lane).
- Common practice is to number from east to west, and from south to north.
- Where one road starts and ends at points on a second road (creating a loop), the numbering along the two roads should be in the same direction.

Road Signs and Address Number Standards

Road Signs

Naming roads and mapping them is among the first steps in an addressing process. Placing road signs is one of the final tasks. To assist both emergency service personnel and the general public, signs must be visible and maintained. A frequent complaint about a road sign is that they are often hidden by tree branches. Annual trimming can eliminate this problem. *There are several varieties of signs that are suitable for public road use. The most common is the green background with reflective white lettering. However, regardless of color, the important issue is to ensure the letters are tall enough to be easily seen day or night.*

Sizes

Lettering on street name signs should be at least 4 inches high, supplementary letting to indicate the type of street (e.g., Street, Avenue, Road, etc.) or section of city (e.g., NW) may be in smaller lettering, at least 2 inches high.

For rural areas: Municipalities should use 9 inch high blade in lengths of 24, 30, 36, or 42 inches with 6 inch high letter for street names, 4 inches for other.

For urban areas: Municipalities should use 9 inch high blade in lengths of 24, 30, 36, or 42 inches with 4 inch high letter for street names, 3 inches for other.

Placement

In business districts and on principal arteries, Street Name signs should be placed at least on diagonally opposite corners so that they will be on the far right hand side of the intersection for traffic on the major street. They should be mounted with their faces parallel to the streets they name. In residential districts at least one Street Name sign should be mounted at each intersection. In rural districts signs should be placed to identify important roads not otherwise marked.

On intersection approaches a supplemental Street Name sign may be erected separately or below an intersection related warning sign. When combined with a yellow diamond sign, the color should be a black message on a yellow background. The preferred mounting method for street signs is post-top mounting brackets. Hardware for mounting signs to posts should be subsidiary to other items. The minimum vertical clearance should be 8 feet to the bottom of the sign for post-top mountings.

Materials

The most commonly used materials for blades is either extruded aluminum with a 0.25 inch flange thickness and 0.090 inch web (min.) or flat sheet aluminum with a minimum thickness of 0.125 inches. However, other materials can be used, if they achieve the same level of visibility.

Colors

The signs should have a reflectorized white or silver text (stick on reflective letters) on a reflectorized green background, the colors should conform with those found in standard color tolerance charts as approved by the U.S. Department of Transportation Federal Highway Administration.

Lettering

Letters and digits should conform to standard alphabets for highway signs printed by the federal highway administration. Conventional abbreviations are acceptable except for the street name itself. A symbol or letter designation may be included to identify the governmental jurisdiction. If used, the length of the designation should not exceed the height of the sign, and should be positioned to the left of the street name.

Displaying Address Numbers:

Structures in cities are much easier to mark than those in rural areas where the structures are often obscured by trees or are so far off the road as to not be visible. To ensure that all house numbers are visible, it may be necessary to make special provisions for posting numbers in rural areas. Listed below are recommended standards for displaying address numbers:

1. First preference should be to put a number on the front of every structure.
2. Mailboxes should be marked with the house number if the box is in front of and on the same side of the street as the house.
3. Where mailboxes are not in front of the house or structure to be marked, a number should be displayed on the structure, if it is visible from the road.
4. If the structure is not visible from the road and no mailbox is beside the driveway leading to the structure, a sign or number post should be erected to display the number. This sign or number post could display the number either vertically, from top to bottom, or horizontally.

5. In areas of snowfall, it is very important that the structure number be placed high enough that it will not be obstructed by snow during an average winter.

Notification for new roads:

Once a name, whether private or county, has been established and approved. All emergency responding agencies should be sent a map showing location information, road name or number and coordinating addresses (if assigned) with the date of notification placed in the ArcGIS map data. A copy of the notification letter should be kept as well. The Post Office and Telephone Company that services the new road should be notified of its location and address ranges in addition.

Be Open to Hire a GIS Consultant

It is imperative that before you write a request for proposals (RFP) or begin the process of hiring a GIS Consultant to perform Addressing and Data Development, that the county have all standards outlined. Without identifying on a local level, which standards the county has chosen, you cannot hope to hold a GIS Consultant to any consistent set of rules. Once done it is important to look for a GIS Consultant that has a proven track record of completing large scale E-911 data development projects in a timely manner. **Check all consultant references carefully!!**



City Council Meeting May 13, 2021 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 18

Agenda Title: **Consider approving Resolution R21-18 authorizing staff to submit a Texas HOME Investment Partnerships Program application to the Texas Department of Housing and Community Affairs and designated an authorized representative.**

Council Action to be taken: Approve resolution

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item provides authorization for staff to submit an application to TDHCA to continue the City's participation in the HOME Program. The City's current agreement with TDHCA is set to expire in June.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Council last authorized an application for HOME Program participation in January 2018 with Resolution R18-1. That participation agreement is set to expire in June. The attached resolution will allow the City to continue participation in the HOME Program and designates the Assistant City Manager as the authorized representative.

Under the current contract the City has completed 10 HOME program houses and anticipates 3 more being included before the contract expires in June. Following are the homes that have been completed under the current contract:

605 Bland St.	105 Franklin St.	721 Sturgis St.	405 Bland St.	118 2 nd Ave.
111 1 st Ave.	106 1 st Ave.	104 1 st Ave.	109 S. Robinson St.	311 Sams St.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Will allow the City to continue to participate in the HOME program to provide affordable housing to Taylor residents	• Match funding has increased due to the increase in the construction costs of new homes

4. RECOMMENDATION

Staff recommends approving the resolution.

5. FUNDING SOURCE

The HOME Program recently increased the maximum construction cost per house to \$135,000. The City is required to provide a 15% match or \$20,500 per house. Council has provided funding for the City's match in each fiscal year's budget. We have typically been budgeting for 4 houses per fiscal year. Council has also chosen to provide a 1-car garage for each house which has raised the City's total cost per house.

In addition to the matching funds, the City commits to keeping \$40,000 in unencumbered funds available to cover reimbursable costs throughout the term of the HOME contract. These funds are only used for cash flow purposes to pay HOME expenses that will ultimately be reimbursed to the City by the State.

6. TIMELINE

Once the Council passes the resolution staff will submit the application to TDHCA.

7. OTHER OPTIONS (In order of preference)

Council can choose not to participate in the HOME Program.

8. ATTACHMENTS

- 18a. [Resolution R21-18](#)
- 18b. [Affirmative Fair Housing Marketing Plan](#)
- 18c. [Waitlist Policy](#)

RESOLUTION NO. R21-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS HOME INVESTMENT PARTNERSHIPS PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR PARTICIPATION IN THE HOME PROGRAM HRA/PWD/DISASTER RESERVATION AGREEMENT; AND AUTHORIZING THE ASSISTANT CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE HOME PROGRAM RSP AGREEMENT.

WHEREAS, the City Council of the City of Taylor desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of Taylor to apply for participation in the HOME Program HRA RSP AGREEMENT;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS;

1. That a request to the Home Investment Partnerships Program for participation in the HOME Program HRA/PWD/DISASTER RSP AGREEMENT, is authorized to be filed on behalf of the City with the Texas Department of Housing and Community Affairs.
2. That the City directs and designates the Assistant City Manager, Tom Yantis, as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the HOME Program HRA RSP Agreement including execution of the City's HOME PROGRAM HRA RSP AGREEMENT.
3. That it be stated that the City of Taylor is committing to matching funds in the approximate amount of \$20,250.00 for a 3 bedroom home and \$22,500.00 for a 4 bedroom home (15% of hard cost construction with a 3 bedroom home maximum dollars at \$135,000 and a 4 bedroom home maximum dollars at 150,000). From time to time there may be mitigation requirements that would add \$15,000.00 to the total, per home activity, consisting of waived fees, in-kind services, and cash as a contribution toward the activities of this HOME project in the amount required in 10 TAC, Chapter 23 rules at the time an activity is made and approved in the system.
4. That it be stated that the City of Taylor is committing \$40,000 in unencumbered cash reserves, to the project to facilitate the administration of the program during the TDHCA disbursement process. These cash reserves are not to be permanently invested in the HOME project but are to be used for short term deficits that are reimbursed by HOME program funds.
5. That the City Council discussed and approved THE AFFIRMATIVE FAIR HOUSING MARKETING PLAN and WAITLIST POLICY as required for participation with the Texas Department of Housing and Community Affairs (TDHCA) Home HRA Reservation Program. This Affirmative Fair Housing Marketing Plan and Waitlist Policy shall be amended from time to time.

Passed and approved this 13th day of May, 2021.

CITY OF TAYLOR, TEXAS

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

City of Taylor

Affirmative Fair Housing Marketing Plan

I. Affirmative Fair Housing Marketing Plan in accordance with 10TAC 20.9

The City of Taylor and its representatives shall adopt the affirmative marketing procedures and requirements as specified in accordance with 10TAC 20.9

II. Policy on Nondiscrimination and Accessibility

With respect to the treatment of applicants, the City and its representatives will not discriminate against any individual or family because of race, color, national origin, religion, gender, disability, familial status or presence of children in a household.

III. Training

1. The City of Taylor and its representatives shall provide staff with all relevant regulations and Fair Housing provisions. All HOME Program staff shall be required to follow the procedures and policies adopted by The City of Taylor.
2. Training shall include reviewing marketing, outreach, data collection, reporting, and record keeping in order to make sure the Least likely to apply population is being reached effectively. The City of Taylor staff shall annually receive instruction regarding fair housing laws and the Development's Affirmative Marketing Plan.

IV. Marketing and Outreach

1. All advertising shall display the Equal Housing Opportunity logo or the phrase "Equal Housing Opportunity."
2. Special marketing outreach consideration will be given to the following underserved populations per TDHCA Region 7 findings of Least likely to apply populations:
 - a. White, Asian
 - b. Handicapped and Disabled Persons

3. Marketing shall include the use of newspapers of general circulation in The City of Taylor and the City of Taylor representatives will place notices in newspapers, specialized publications, and newsletters to reach potential residents. Applications, notices, and all publications will include a Fair Housing and Equal Opportunity Logo, and the Accessibility Logo. Community media advertisement of the projects will be through the following newspaper:

Taylor Press

4. The City of Taylor and or representatives will contact local civic and community organizations representative of the ethnic and cultural diversity of the area to inform them about the HOME program and how it may be able to assist homeowners in the community. Groups representing the handicapped and the elderly will also be contacted. Where necessary, The City of Taylor may publish its marketing materials in multiple languages in order to better reach potential applicants in the area with language limitations.

To further inform the groups least likely to apply for the available HOME Program housing, the following local organizations will be contacted with HOME Program housing information:

Name of Organization	Population Served
a. Taylor Chamber of Commerce	Handicapped, Disabled and Households with Children.
b. Taylor Public Library	Handicapped, Disabled and Households with Children.
c. Taylor Independent School District	Handicapped, Disabled and Households with Children

5. Other neighborhood-based, nonprofit housing agencies that maintain waiting lists or make referrals for below market rate housing will be contacted.

Agency Name	Address	Telephone #
a. Taylor Housing Authority	311 E. 7 th Street, Taylor, Texas 76574	(512) 352-3231

V. Race and Ethnic Data Collection and Reporting

1. Any family who asks shall receive a HOME application package containing all information and documents needed to apply for the HOME Program. The application is also offered in Spanish. The application contains a demographics and special needs page to be completed.

2. The City of Taylor HOME program Administrator will serve as coordinator for the marketing of the Taylor HOME Program as well as oversee the application process. Monthly reports to City Council which will include the number of applications received for The HOME program, the status of each application and which homes are moving forward and possible will be funded along with construction updates in regard to on-going HOME Program projects.

VI. Compliance Assessment

1. The City of Taylor will review the Affirmative Marketing Plan every three years or as needed per TDHCA requirements and update as needed to ensure compliance.
2. The City of Taylor will annually assess the success of affirmative marketing actions for The HOME Program. If the demographic data of the applicants and residents vary significantly from the jurisdiction's population data, advertising efforts and outreach will be targeted to underrepresented groups in an attempt to balance the applicants and residents with the demographics of the jurisdiction.

VII. Record Keeping

1. The City of Taylor shall establish and maintain an Affirmative Marketing file to hold advertisements, flyers, and other public information documents to demonstrate that the appropriate logo and language have been used. Additionally, the City of Taylor shall keep records of its activities in implementing the affirmative marketing plan, including other community outreach efforts and its annual analysis.
2. The City of Taylor shall keep up-to-date records based on census data, applications, and surveys about community residents, applicants, residents of the project, and records about application selections.
3. The City of Taylor shall provide HUD and HOME staff access to any pertinent books, documents, papers or other records of their HOME-assisted properties, as necessary, for determining compliance with civil rights and nondiscrimination requirements.

City of Taylor HOME Program Waitlist Policy

The City of Taylor will begin accepting homeowner applications for at least 30 days. Following a minimum of 30-days for application submission, a neutral random selection process will be used to prioritize the applications. The name of each applicant will be assigned a number and each number will be written on a slip of paper and placed in a container. The slips of paper will then be drawn, and this will be the order in which the applicants will be served. There will also be, from time to time, consideration for homeowners with the greatest need. If all applications received during the application period can be served and funding is available, applicants will then be served on a first-come first-serve basis.

HOME program requires that one in every four households be at or below 30% area median family income. If one of the first 4 homes does not fall under the 30% area median family income, the City will go down the list and the first qualified applicant with under 30% area median family income will move forward.