

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

JUNE 14, 2018, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATION

1. Proclamation Declaring Taylor a Hidden Heroes City (Mayor)
2. Recognition of Apostolic Pentecostal Fellowship of Churches Annual Convention

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

3. Consider approving First Amendment to the Interlocal Agreement for Automatic Aid Assistance for Fire Department Services between the City of Taylor, Texas and the Williamson County Emergency Services District No. 3. (Chief Ekiss)
4. Consider Extending Auditing Service For ONE (1) Year with Brooks Watson & Company (Rosemarie Dennis)
5. Approve minutes for May 24, 2018 and June 7, 2018. (City Clerk)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

6. Review, discuss and take any action on Ordinance 2018-09 amending Ordinance No. 01-03-94 regarding Open Containers in the City of Taylor, Texas (Ted Hejl and Mike Elabarger)
7. Receive update on Robinson Park pools and consider repairs. (Jeffery Jenkins)
8. Review Bid Packet for street maintenance (Jim Gray / Jacob Walker)
9. Discussion and Possible Action on Adjusting Cemetery Fees (Jim Gray)
10. Continue budget discussion on Capital Improvement Programs (CIP), Part 2. (Rosemarie Dennis)
11. Present to City Council the Proposed (working) FY 2018/2019 Budget. (Rosemarie Dennis)
12. Consideration and Possible Action on Funding and Extension for HDR General Services Contract (Kelly Kaatz / Jim Gray)
13. Consideration and Possible Action on SCADA Bid Award for the Waste Water Treatment Plant (Kelly Kaatz / Jim Gray)
14. Update on Mills Street and Cecelia Street Emergency Drainage Repairs (Jim Gray)

EXECUTIVE SESSION

15. **Executive Session I.** The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.
- a) Proposed wholesale water service agreement with the City of Thrall
 - b) Proposed Service Area exchange agreement with the City of Thrall
 - c) Cause No. 12-0200-C26 in the Williamson County District Court (City of Thrall vs Noack WSC).

Executive Session II. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

Discuss Annexation Development Agreement.

Executive Session III. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

Reconvene into Regular Session and Consider actions from Executive Session. (Mayor)

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on June 11, 2018 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Drainna Barker Date 6-11-18
City Clerk



City Council Meeting *June 14, 2018*

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 1

Agenda Title: Proclamation, Hidden Heroes

Council Action to be taken: None

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

To designate the City of Taylor as a Hidden Heroes City.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Do not recognize the honor.

8. ATTACHMENTS

1a [Proclamation](#)

Proclamation

Hidden Heroes City

June 14, 2018

WHEREAS, the series of wars and conflicts in which our nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends, caring for those wounded, ill or injured who have served our nation, as documented by the 2014 RAND study commissioned by the Elizabeth Dole Foundation; and

WHEREAS, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement; and

WHEREAS, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers, and do not identify themselves as such; and

WHEREAS, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and

WHEREAS, the City of Taylor desires to recognize and support those who are serving in these vital roles in our own community; and

WHEREAS, the City of Taylor intends to plan an annual observance in May for Military Appreciation Month and Month of the Military Caregiver, to honor and recognize the community's military and veteran caregivers in partnership with the Elizabeth Dole Foundation's national Hidden Heroes campaign.

NOW, THEREFORE, as Mayor of the City of Taylor, I hereby proclaim and designate the City of Taylor as a Hidden Heroes City.

Proclaimed this 14th day of June, 2018.

Brandt Rydell, Mayor



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 2

Agenda Title: Apostolic Pentecostal Fellowship of Churches
Annual Convention

Council Action to be taken: None

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

To recognize the honor the Apostolic Pentecostal Fellowship of Churches has been shown in hosting the Annual Convention

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Do not recognize the honor.

8. ATTACHMENTS

2a [Recognition](#)

In Special Recognition of
The Apostolic Pentecostal Fellowship of Churches
June 21 - 23, 2018

WHEREAS, the Apostolic Pentecostal Fellowship of Churches was founded in 2000 and is celebrating their 18th Annual Convention; and

WHEREAS, the Apostolic Pentecostal Fellowship of Churches' primary focus is to bring people to Christ through the principles of the Apostle doctrine; and

WHEREAS, Texas is one of only five states in which the Church is located; and

WHEREAS, the Apostolic Pentecostal Fellowship of Churches has determined that the Anointed Temple of Taylor, pastored by Bishop Willie McNeal, is a congregation of loving, community service oriented church members worthy of hosting the annual event.

NOW, THEREFORE, on this 14th day of June, I, Mayor Brandt Rydell, would like to officially recognize the Apostolic Pentecostal Fellowship of Churches for their tireless contributions to humanity and for giving the Anointed Temple of Taylor the honor of hosting the 18th Annual Apostolic Pentecostal Fellowship of Churches convention.

In special recognition, signed this 14th day of June, 2018.

Brandt Rydell, Mayor



City Council Meeting June 14, 2018

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 3

Agenda Title: First Amendment to the Interlocal Agreement for Automatic Aid Assistance for Fire Department Services between the City of Taylor, Texas and the Williamson County ESD #3 (Hutto)

Council Action to be taken: Approve amendment as presented

Department Submitted: Fire Department

Staff Contact: Chief Pat Ekiss

1. PURPOSE/DESCRIPTION

The Council is ask to consider an amendment to an agreement that has been in place since November 9, 2010 with the City of Hutto Fire Department. The amendment includes necessary and recommended wording that allows us to become eligible for reimbursement from the State and FEMA for large scale/prolonged events where automatic or mutual aid is given or received.

2. STAFF ANALYSIS (Why and How)

Staff and legal counsel have reviewed the requests for amendment and find it to be consistent with best practices, industry norms and the Texas Department of Emergency Management (TDEM) recommendations. Because this is to be considered a housekeeping issue, the item has been placed on the consent agenda for action.

3. RECOMMENDATION

Staff recommends Council approve the Amendment as submitted.

4. FUNDING SOURCE

There is no fiscal impact or cost associated with approval of the amendment.

5. TIMELINE

Document to be executed by Williamson County ESD #3 upon receipt.

6. PRIOR COUNCIL ACTIONS TAKEN

Council approved an Interlocal Agreement with the City of Hutto (Williamson County ESD#3) Fire Department in November of 2010. This agreement has proven to be a valuable asset to both the City of Taylor and the City of Hutto. The original agreement automatically renews annually.

7. OTHER OPTIONS (In order of preference)

8. ATTACHMENTS

- 3a [First Amendment to Interlocal Agreement](#)
- 3b [Interlocal Agreement executed 11/09/2010](#)

**FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR
AUTOMATIC AID ASSISTANCE FOR FIRE DEPARTMENT SERVICES
BETWEEN THE CITY OF TAYLOR, TEXAS AND
THE WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #3**

THIS FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR AUTOMATIC ASSISTANCE FOR FIRE DEPARTMENT SERVICES ("*First Amendment*") is made to be effective as of _____, 2018, by and between the City of Taylor, Texas, a home-rule municipal corporation of the State of Texas ("*Taylor*") and Williamson County Emergency Services District No. 3, a political subdivision of the State of Texas ("*WCESD #3*"). Taylor and WCESD #3 are sometimes referred to in this First Amendment individually as a "*Party*" and collectively as the "*Parties*."

RECITALS

- A. Taylor and WCESD #3 have entered into that certain "Interlocal Agreement for Automatic Aid for Fire Department Services" effective October 28, 2010 (the "Agreement") regarding the provision of automatic aid assistance for fire department services between the Parties.
- B. Taylor and WCESD #3 desire to amend the Agreement as set forth below.

AGREEMENT

In consideration of the mutual covenants and agreements contained herein and in the Agreement, Taylor and WCESD #3 agree as follows:

- 1. Section 2.G. of the Agreement is amended to read as follows:

Except as otherwise specifically agreed to by both Parties for particular incidents, neither Party shall be reimbursed by the other Party for any costs incurred in responding to an emergency in the AAC in the first 12 hours. Any response in excess of 12 hours shall be declared mutual aid and shall follow the requirements outlined in Chapter 418 of the Texas Government Code when providing mutual aid to other governmental agencies for fire departments.

- 2. Defined Terms. All terms defined in the Agreement and delineated in this First Amendment by initial capital letters have the same meanings herein as are ascribed to such terms in the Agreement, except to the extent that the meaning of any such term is specifically modified by the provisions hereof. In addition, other terms not defined in the Agreement but defined in this First Amendment will, when delineated with initial capital letters, have the meanings ascribed thereto in this First Amendment. Terms and phrases which are not delineated by initial capital letters shall have the meanings commonly ascribed thereto.

3. Effect of Amendment. Except as specifically amended by the provisions hereof, the terms and provisions stated in the Agreement continue to govern the rights and obligations of the parties thereunder, and all provisions and covenants of the Agreement, as amended hereby, remain in full force and effect. The terms and provisions of the Agreement, as amended by this First Amendment, are hereby ratified and confirmed, and this First Amendment and the Agreement shall be construed as one instrument. In that regard, this First Amendment and the Agreement, including all exhibits to such documents, constitute the entire agreement between the parties relative to the subject matter hereof and supersede all prior and contemporaneous agreements and understandings of the parties in connection therewith. In the event of any inconsistency, the terms and provisions of this First Amendment control over and modify the terms and provisions of the Agreement.
4. Execution. To facilitate execution, this instrument may be executed in any number of counterparts as may be convenient or necessary, and it is not necessary that the signatures of all Parties be contained in any one counterpart hereof. Additionally, the Parties covenant and agree that, for purposes of facilitating the execution of this instrument: (i) the signature pages taken from separate individually executed counterparts of this instrument may be combined to form multiple fully executed counterparts; and (ii) a facsimile signature will be deemed to be an original signature for all purposes. All executed counterparts of this instrument will be deemed to be originals, but all such counterparts, when taken together, constitute one and the same agreement.
5. Effective Date. Executed to be effective as of the date set forth above.

EXECUTED by Taylor and WCESD #3 on the counterpart signature pages attached to this Agreement.

(Remainder of page intentionally blank)

APPROVED by the City Council, City of Taylor, Texas, in its meeting held on the _____ day of _____, 2018, and executed by its authorized representative.

CITY OF TAYLOR, TEXAS

Brandt Rydell, Mayor

Date Signed: _____

FOR CITY, ATTEST:

Dianna Barker, City Clerk

FOR CITY, APPROVED AS TO FORM:

Mark Schroeder, City Attorney

APPROVED by the Williamson County Emergency Services District No. 3 Board of Commissioners in its meeting held on the ____ day of _____, 2018, and executed by its authorized representative.

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Bill Brown, President
Board of Commissioners

Date Signed: _____

FOR WCESD#3, ATTEST:

Dan Hejl, Secretary
Board of Commissioners

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

§
§
§

KNOW ALL BY THESE PRESENTS:

INTERLOCAL AGREEMENT FOR AUTOMATIC AID ASSISTANCE
FOR FIRE DEPARTMENT SERVICES BETWEEN
THE CITY OF TAYLOR, TEXAS AND
THE WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #3

This Interlocal Agreement ("Agreement") is made and entered into by and between the CITY OF TAYLOR, TEXAS ("Taylor"), a home-rule municipal corporation of the State of Texas, and the WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #3, ("WCESD #3") a political sub-division of the State of Texas. Taylor and WCESD #3 are herein referred to as the "Parties."

WHEREAS, Texas Government Code, Chapter 791, Texas Interlocal Cooperation Act, Sections 791.003(3)(B), and 791.003(4)(A) allow local governments, including special districts, to contract with one another to perform governmental functions and services, including fire protection; and

WHEREAS, Taylor and WCESD #3 mutually desire to be subject to the provisions of the cited Interlocal Cooperation Act, specifically with reference to Section 791.006(a), 791.006(a-1), 791.006(d), 791.011(a), 791.011(c)(2), 791.011(d), 791.011(e), and 791.011(f); and

WHEREAS, Taylor's fire department responds to all calls for assistance within the area shown on "Exhibit A" to this Agreement, said "Exhibit A" being attached hereto and incorporated herein by reference for all purposes; and

WHEREAS, the WCESD #3 fire department (d.b.a. Hutto Fire Rescue) responds to all calls for assistance within the area of Williamson County shown on "Exhibit B" to this Agreement, said "Exhibit B" being attached hereto and incorporated herein by reference for all purposes; and

WHEREAS, the area shown on "Exhibit C" is the area where the Parties intend to cooperate with each other in accordance with the terms of this Agreement in order to allow for better and more efficient service regarding response to structure fires; and

WHEREAS, it is the desire of Taylor and WCESD #3 to join in this Agreement to coordinate dispatching and response to emergencies requiring a response from the Parties' respective fire departments in the area shown on "Exhibit C"; and

WHEREAS, the joint operation of stated services would be mutually beneficial and not detrimental to Taylor; and

WHEREAS, the joint operation of stated services would be mutually beneficial and not detrimental to WCESD #3; and

WHEREAS, the Parties intend that the automatic aid described in this Agreement requires the response of equipment to the area for structure fires. The Parties understand and agree that, although automatic aid does not ensure that a Party's community will receive the exact same amount of assistance as it gives, it does mean that the Parties will provide some assistance outside their jurisdictional boundaries and that the level of service delivered will be comparable to the level of service in the other areas served by the Parties; and

WHEREAS, it is further the determination of each of the Parties hereto that the decision to enter into this Agreement constitutes a fundamental policy of the Parties hereto which is automatic in nature, and includes the determination of the proper use of resources available with respect to the providing of fire protection services and the utilization of existing resources of each of the Parties hereto, including the use of equipment and personnel.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. Description of the Automatic Aid Coverage. The area that is the subject of this Agreement is the area shown on "Exhibit C" and referred to herein as the "Automatic Aid Coverage (AAC)." "Exhibit C" is attached hereto and incorporated herein by reference for all purposes.
2. Protocol for Responding to Calls for Fire Services in the AAC. The Parties agree that within the AAC the following standard service criteria shall be the primary response system protocol for assistance in responding to calls for service that are within the standard scope of services provided by the fire departments of the Parties:
 - A. The Parties agree that when a call for assistance occurring within the AAC is received from the respective Dispatch/Communication Center, each Party will dispatch the response following the dispatching sequences identified, agreed to, and loaded on each Parties Computer Aided Dispatch system and specifically identified to respond under this Agreement. If resources are not available to respond to the call, then the Party who cannot respond shall have the duty to immediately notify the other Party.
 - B. The Parties will each use an incident management system that follows the National Incident Management System (NIMS), and Minimum Company Standards (basic evolutions used in the fire service), for efficient management of the emergency and for the safety of firefighters through the use of standard terminology, reporting relationships, and support structures.

- C. The Parties will each use a personnel accountability system that is in accordance with the National Fire Protection Association (NFPA) requirements. Failure to implement and utilize a working accountability system in accordance with NFPA in either Party's jurisdiction shall be cause for immediate release of AAC fire companies with notification of such actions made directly to the Fire Chiefs.
 - D. Each Party shall each retain ownership of any equipment or property it brings to the performance of this Agreement, and each Party shall retain ultimate control of its employees.
 - E. The Parties agree that the "time of dispatch" shall be the point in time at which the Dispatch/Communication Center has notified a station (or a responding unit if out of station) of the call through the station alert system, pager, radio, phone, or MDT/MCT.
 - F. The Parties agree that "response time" shall be measured from the time of dispatch to time of arrival-on-scene.
 - G. Except as otherwise specifically agreed to by both Parties for particular incidents, neither Party shall be reimbursed by the other Party for any costs incurred in responding to an emergency in the AAC. In the event of declared disasters, participants may apply for reimbursement from county, state, and federal agencies.
3. Effect of this Agreement on the Williamson County Fire Chiefs Association Mutual Aid Fire Protection Agreement. Calls for service outside the boundaries of the AAC will be considered calls for mutual aid under the separate Williamson County Fire Chiefs Association Mutual Aid Fire Protection Agreement between the Parties, under which Williamson County Fire Chiefs Association Mutual Aid Fire Protection Agreement a response to a request for aid is at the sole discretion of the Party in whose jurisdiction the response is required. To the extent there is a conflict between this Agreement and the Williamson County Fire Chiefs Association Mutual Aid Fire Protection Agreement to which both Parties are subject, the provisions of the Williamson County Fire Chiefs Association Mutual Aid Fire Protection Agreement shall be subordinate to this Agreement in the AAC. In addition, nothing in this Agreement shall limit the ability of either Party from agreeing to participate in more specific contracts or services, mutual assistance or automatic response, nor shall this Agreement prohibit any Party from providing emergency assistance to another jurisdiction which is not a participant in the Agreement.
4. Compatibility of Equipment. To ensure compatibility of equipment, the Parties shall work together to develop and maintain a mutually agreed-upon inventory of equipment based upon minimum NFPA standards and ISO standards. The Parties agree that engines and ladders shall have a constant staffing level of at least three (3) trained personnel at all times. Auxiliary vehicles, such as brush trucks and tenders, shall be staffed with at least two (2) trained personnel.

5. Joint Training. The Parties shall work together to identify opportunities to participate in joint training, including entry-level training, mini-academies, refresher training and systems training. Joint training exercises may be conducted as needed. The training exercises will be coordinated and observed by the respective training staffs of the Parties for the purpose of maintaining coordination in firefighting procedures, dispatching, and communications. The following topics will be addressed within twelve (12) months of the approval of this Agreement:
 - A. Apparatus and equipment familiarization
 - B. Incident Command System of each Party
 - C. Communications protocols
 - D. Fire hydrant procedures
 - E. Other topics as needed
6. Cooperative Procedures and Protocols. The Parties shall work together to develop mutually acceptable cooperative procedures and protocols, consistent with the terms of this Agreement, and with the NFPA and Insurance Service Office (ISO) recommendations. Such protocols shall include provisions for standardized response criteria, and may also include protocols regarding communications coordination, training, health and safety, fire prevention, public education, fire investigations, and other activities that will enhance the ability of the Parties' fire departments to fulfill their missions.
7. Incident Reporting. Each department will be responsible for obtaining needed information to complete fire reports for incidents within its respective jurisdiction. Assisting fire departments will cooperate with jurisdictional departments to provide necessary information. The following guidelines will be followed for emergency incident reporting:
 - A. An NFIRS report will be completed for each incident by each Party providing response to the incident scene.
 - B. The Party that receives AAC will complete a NFIRS report and show "Mutual Aid Received."
 - C. The Party giving AAC must complete the necessary portion of the NFIRS report and show "Mutual Aid Given."
8. Liability. Pursuant to Section 791.006(a) of the Texas Government Code, the Party that would have been responsible for furnishing services in the absence of this Agreement is responsible for any civil liability that arises from the furnishing of those services.

9. No Third Party Beneficiaries. No term or provision of this Agreement is intended to, or shall, create any rights in any person, firm, corporation, or other entity not a party hereto, and no such person or entity shall have any cause of action hereunder, except as specifically set forth herein.
10. Term. This Agreement shall commence upon signing by the Parties and shall continue in force until Nov. 30, 2011, and shall automatically renew annually on Dec. 1 of each following year unless either party desiring not to renew this Agreement furnishes written notice to the other party of its desire not to renew this Agreement sixty (60) days prior to RENEWAL DATE.
11. Termination. Notwithstanding anything stated herein to the contrary, either Party may terminate this Agreement without cause by giving ninety (90) days written notice to the other Party. This Agreement may not be modified, or amended without the agreement of both Parties.
12. No Other Relationship. No term or provision in this Agreement is intended to create a partnership, joint venture, or agency arrangement between and of the Parties.
13. Current Revenues. Pursuant to Section 791.011(d)(3) of the Texas Government Code, each Party performing services or furnishing aid pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.
14. No Waiver of Defenses. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its officers, employees, and agents as a result of the execution of this Agreement and the performance of the covenants contained within.
15. Five Year Review. This Agreement shall be reviewed by all Parties every five (5) years or as deemed necessary.
16. Amendment. This Agreement may be amended only by the mutual written consent of the Parties.
17. Governing Law and Venue. The Parties agree that this Agreement and all disputes arising thereunder shall be governed by the laws of the State of Texas, and that exclusive venue for any action arising under this Agreement shall be in Williamson County, Texas.
18. Notices. All notices, demands and requests, including invoices which may be given or which are required to be given by either Party to the other, and any exercise of a right of termination provided by this Agreement, shall be in writing and shall be deemed effective when: (i) personally delivered to the intended recipient; (ii) three (3) days after being sent, by certified or registered mail, return receipt requested, addressed to the intended recipient at the address specified below; (iii) delivered in person to the address set forth below for the Party to whom the notice was given; (iv) deposited into the custody of a recognized overnight delivery service such as Federal Express Corporation, Emery, or

Lone Star Overnight, addressed to such recipient at the address specified below; or (v) sent by facsimile, telegram or telex, provided that receipt for such facsimile, telegram or telex is verified by the sender and followed by a notice sent in accordance with one of the other provisions set forth above. For purposes of this section, addresses for all notices are as follows (unless changed by similar notice in writing given by the particular entity whose address is to be changed):

City of Taylor

Attn: City Manager
Address: 400 Porter Street
Taylor, Texas 76574
Phone: (512) 352-3676
Fax: (512) 352-8255

Williamson County Emergency Services District No. 3

Attn: Fire Chief
PO Box 175
Hutto, Texas 78634
Phone: (512) 759-2616
Fax: (512) 846-1946

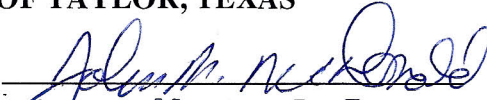
19. Default. Notwithstanding any other provisions of this Agreement to the contrary, no failure, delay or default in performance of any obligation hereunder shall constitute an event of default or a breach of this Agreement if such failure to perform, delay or default arises out of causes beyond the control and without the fault or negligence of the Party otherwise chargeable with failure, delay or default; including but not limited to acts of God, acts of public enemy, civil war, insurrection, riots, fires, floods, explosion, theft, earthquakes, natural disasters or other casualties, strikes or other labor troubles, which in any way restrict the performance under this Agreement by the Parties.
20. Entire Agreement. This Agreement constitutes the entire agreement of the Parties regarding the subject matter contained herein. The Parties may not modify or amend this Agreement, except by written agreement approved by the governing bodies of each Party and duly executed by both Parties.
21. Approval. This Agreement has been duly and properly approved by each Party's governing body and constitutes a binding obligation on each Party.
22. Assignment. Except as otherwise provided in this Agreement, a Party may not assign this Agreement or subcontract the performance of services without first obtaining the written consent of the other Party.
23. Non-Appropriation and Fiscal Funding. The obligations of the Parties under this Agreement do not constitute a general obligation or indebtedness of either Party for which such Party is obligated to levy, pledge, or collect any form of taxation, and such obligations may be terminated at the end of a Party's fiscal year if the governing body of

such Party does not appropriate sufficient funds to continue the services provided under this Agreement.

24. Non-Waiver. A Party's failure or delay to exercise a right or remedy does not constitute a waiver of the right or remedy. An exercise of a right or remedy under this Agreement does not preclude the exercise of another right or remedy. Rights and remedies under this Agreement are cumulative and are not exclusive of other rights or remedies provided by law.
25. Paragraph Headings. The various paragraph headings are inserted for convenience of reference only, and shall not affect the meaning or interpretation of this Agreement or any section thereof.
26. Dispute Resolution. If a dispute arises under this Agreement, the Parties agree to first try to resolve the dispute by referring same to the City Manager of Taylor and to the Fire Chief of the WCESD #3. Taylor and WCESD #3 hereby expressly agree that no claims or disputes between the Parties arising out of or relating to this Agreement or a breach thereof shall be decided by any arbitration proceeding, including without limitation, any proceeding under the Federal Arbitration Act (9 USC Section 1-14) or any applicable state arbitration statute.
27. Severability. The Parties agree that in the event any provision of this Agreement is declared invalid by a court of competent jurisdiction that part of the Agreement is severable and the decree shall not affect the remainder of the Agreement. The remainder of the Agreement shall be and continue in full force and effect.
28. Open Meetings Act. The Parties hereby represent and affirm that this Agreement was adopted in an open meeting held in compliance with the Texas Open Meetings Act (Tex. Gov. Code, Ch. 551), as amended.
29. Counterparts. This Agreement may be executed in multiple counterparts which, when taken together, shall be considered as one original.
30. Effective Date. This Agreement is made to be effective on the latest date accompanying the signatures below.

APPROVED by the City Council, City of Taylor, Texas, in its meeting held on the 21st day of October, 2010, and executed by its authorized representative.

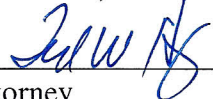
CITY OF TAYLOR, TEXAS

By: 
John McDonald, Mayor Pro Tem
Date Signed: 11/9/10

ATTEST:

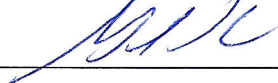

Susan Brock, City Clerk

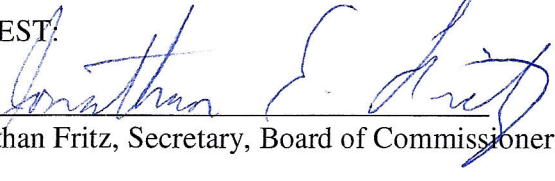
FOR CITY OF TAYLOR, APPROVED AS TO FORM:


Ted Hejl, City Attorney

APPROVED by the Williamson County Emergency Services District #3 Board of Commissioners in its meeting held on the 28th day of October, 2010, and executed by its authorized representative.

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT No. 3

By: 
Glenn Trubee, President, Board of Commissioners
Date Signed: 

ATTEST:

Jonathan Fritz, Secretary, Board of Commissioners

FOR WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT No. 3, APPROVED AS TO FORM:


Ken Campbell, Attorney



City Council Meeting June 14, 2018

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 4

Agenda Title: Consider Extending Auditing Services for one (1) year with Brooks Watson & Company.

Council Action to be taken: Approve by consent

Department Submitted: Finance

Staff Contact: Rosemarie Dennis

1. PURPOSE/DESCRIPTION

This agenda item is to request approval to extending auditing service for one (1) year with our current auditors, Brooks Watson & Company.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

Brooks Watson & Company has served as the City's financial auditors for the past five years, beginning with the 2013-14 fiscal year audit. They were selected through the Request for Proposal (RFP) process based on their experience and priced.

Staff has been pleased with the work that that Brooks Watson & Company (Mike Brooks) and their staff has done for the City. The audits had been very thorough in evaluation of internal controls and met all the benchmarks and timelines on issuing reports. The firm also provided the City with exceptional guidance on implementation of new governmental accounting standards requirements and keep us apprised of new announcement issued by the Government Accounting Standards Board (GASB).

The City has paid Brooks Watson & Company (aka BrooksCardiel) over the last five years a total of \$159,305 for auditing services. The average cost is approximately \$31,860 annually. This amount is less than what the City has paid for to a previous auditing firm from 2006 - 2012, which averaged approximately \$41,800 annually.

Staff is recommending approval to extend auditing services for one (1) year with Brooks Watson & Company. This firm has a solid understanding of the scope of the project, and has extensive auditing experience in municipal governments.

3. FUNDING SOURCE

An amount of \$32,500 is currently included in the FY 2018-19 budget for auditing services.

4. TIMELINE CONSIDERATIONS

Immediate consideration is being request so that Mr. Brooks can finalized getting the City on his auditing schedule.

5. OTHER OPTIONS (In order of preference)

At this time, there are no alternative options proposed. To change auditors, the City will need to issue a Request for Proposal (RFP) for financial reporting and auditing services. However, given the time requirements to issue an RFP, evaluate the proposals, and bring a professional service engagement letter before City Council for approval, staff believe that we may not get many responses for auditing services. Most auditing firms already have their timeline of events scheduled for the next upcoming audit period and most firms begin their preliminary field work in July.

Staff will complete an RFP documents for audit services in anticipation of securing a financial audit firm in time for the next Fiscal Year 2018-19 audit. RFP's will be sent out in sometime in the early spring of next year.

6. ATTACHMENTS

4a [Audit Engagement Letter](#)



May 11, 2018

City of Taylor, Texas
400 Porter Street
Taylor, Texas 76574

The following represents our understanding of the services we will provide the City of Taylor, Texas.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Taylor, Texas, as of September 30, 2018, and for the year then ended and the related notes to the financial statements, which collectively comprise the City of Taylor, Texas's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension information, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary Comparison Information
- 3) Pension and OPEB schedules

Supplementary information other than RSI will accompany the City of Taylor, Texas's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Individual nonmajor fund financial statements and schedules
- 2) Combining statements

Also, the document we submit to you will include the following other additional information that will not be subject to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory section
- 2) Statistical section

The Objective of an Audit

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

General Audit Procedures

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the

financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Internal Control Audit Procedures

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Compliance with Laws and Regulations

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Taylor, Texas's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and

3. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
4. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
5. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
6. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We will assist the City with the preparation of the comprehensive annual financial report, which is considered to be a nonattest service. With respect to this and any other nonattest services we perform, the City of Taylor, Texas's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Reporting

We will issue a written report upon completion of our audit of the City of Taylor, Texas's basic financial statements. Our report will be addressed to the governing body of the City of Taylor, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests	September	October
Observe physical inventories (if necessary)		n/a
Mail confirmations	October 1st	October 1st
Perform year-end audit procedures	November	November
Issue audit report		February

Mike Brooks is the engagement partner for the audit services specified in this letter. His responsibilities include supervising BrooksWatson & Co., PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for the financial statement audits are all inclusive as follows:

Fiscal Year	Financial Statement Audit
2018	\$32,500

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City of Taylor, Texas's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

The invoice shall be rendered monthly based upon actual hours billed during the invoice period. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. In addition, we will work with you to identify any federal awards that might meet the criteria for an (OMB) Circular A-133 audit.

Other Matters

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of BrooksWatson & Co., PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to certain regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of BrooksWatson & Co., PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



BrooksWatson & Co.
14950 Heathrow Forest Pkwy | Ste 530
Houston, TX 77032

RESPONSE:

This letter correctly sets forth our understanding.

The City of Taylor, Texas

Acknowledged and agreed on behalf of the City of Taylor, Texas by:

Management

Name: _____

Title: _____

Date: _____

Mayor or Council Representative

Name: _____

Title: _____

Date: _____



City Council Meeting June 14, 2018

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 5
Agenda Title: Approve minutes for May 24, 2018 and June 7, 2018

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Approve as submitted or amend with changes noted.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

5a [May 24, 2018](#)

5b [June 7, 2018](#)

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
May 24, 2018 at 6:00 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Council Member Dwayne Ariola
Council Member Robert Garcia
Council Member Mitch Drummond
Mayor Pro Tem Christine Lopez

Isaac Turner, City Manager
Jeff Jenkins, Assistant City Manager
Mark Schroeder, Assist City Attorney
Dianna Barker, City Clerk

INVOCATION - Chief Ekiss gave the invocation.

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Recognition: L.E.A.D. Taylor Graduates.
Lisa Thompson gave brief overview of the LEAD Taylor program. Mayor Rydell presented each graduate with a certificate. The next L.E.A.D. program starts September 2018.
2. Proclamation: Tax Assistance Volunteers.
Councilmember Garcia presented the proclamation to a group from the Tax Assistance Volunteers.
3. Proclamation: National Public Works Week, May 20-26, 2018.
Mayor Pro-Tem Lopez presented the proclamation to the Public Works staff.

CITIZENS COMMUNICATION

Jessie Ramos, 601 W. MLK – expressed concern about pot holes and speeding on MLK and requested the Council look into the problem.

Lois Duncan, 114 W. 9th St. – invited the Council and all present to Moody Museum on June 2nd at 10am for opening of a new exhibit in museum.

CONSENT AGENDA

4. Approve Ordinance 2018-04 to Abandon a portion of a 15' Drainage and Utility Easement, created via the Hills of Mustang Creek Subdivision Plat, Document 2001033980, that lies within 1804 Tanner Loop.
5. Concur with preliminary financials for April, 2018.
6. Approve minutes for May 10 and May 15, 2018.

Motion was made by Mayor Pro-Tem Lopez to approve the consent agenda items as presented. Motion was seconded by Council Member Drummond. Motion carried unanimously.

PUBLIC HEARING/ORDINANCES

7. Conduct Public Hearing and consider taking action on the Multi-Jurisdictional Hazard Mitigation Action Plan.

Staff comments:

Fire Chief Ekiss asked the Council to consider taking action to approve the plan as submitted to the Texas Department of Emergency Management (TDEM) for review and approval. The plan identifies and gives historical data of losses the city has or may endure.

Mayor Rydell opened the Public Hearing at 6:34p.m. to receive comments from citizens concerning the recently published draft of the Hazard Mitigation Action Plan.

With no one appearing, the public hearing was closed.

Motion was made by Council Member Garcia to approve the Multi-Jurisdictional Hazard Mitigation Action Plan as presented. Motion was seconded by Council Member Ariola. Motion carried unanimously.

8. Review and Consider an amendment to Ordinance No. 01-03-94 regarding Open Containers in the City of Taylor, Texas

Mr. Turner gave a brief history of the request from Texas Beer Company to amend the current ordinance. The amendment ordinance is strictly dealing with open containers, not an entertainment district at this time.

Staff comments:

Mike Elabarger stated that this amendment addresses a recent request by business owners within the Central Business District area to make it legal and allow purchasers of alcoholic beverages to leave the buildings of those establishments with the beverage and consume the beverage within defined areas immediately adjacent the establishment that are technically within the public streets and right-of-ways.

Mayor Rydell allowed those who signed up to speak address the Council:

Michael Prillaman, 1502 Sherry Dr. – believes proposed amendment is reasonable, fair and enforceable; however, feels Council needs to address a few more points in the amendment.

Judy Blundell, 112 W. End St. – asked Council to consider identifying an appropriate area for establishing an arts district and establish regulations enabling Taylor to encourage development in the downtown area. Ms. Blundell spoke in favor of the amendment.

Cliff Olle, 607 W. 7th – No comment.

JD Gins, 1417 Howard St. - spoke in favor of the amendment.

Jicela Gonzalez, Taylor Station – concerned about liability if accident happens on the street regarding this proposal.

The Council discussed the elements of the proposed ordinance. Some of the discussions points were using plastic or glass containers, logos on the containers, those businesses who use bottle or cans, and who bears the liability after closing time of the business.

Mr. Turner recommended the staff take tonight's feedback from the Council, bring back a new version of the draft ordinance after further discussions with Texas Alcoholic Beverage

Commission (TABC) and Texas Department of Transportation (TxDOT), then introduce the revised ordinance at a special called meeting between now and June 14th with adoption at the June 14th regular Council meeting.

Council took a break at 7:35.

Council reconvened at 7:45.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

9. Receive monthly update on current Capital Improvement Projects and the Engineering Professional Services agreement.

Staff comments:

Kelly Kaatz with HDR provided updates on ongoing and upcoming capital improvement projects. After discussion of Heritage Park update the Council came to a consensus to have HDR put together additional expense for heavy concrete and an agreement with Mr. Humphreys regarding entry signs and statuary and bring back to the Council at the next meeting. Other projects discussed were Skate Park, South Park Industrial, Givens Community Center, Wastewater Treatment Plant, Street Maintenance Plan, Fourth Street Pavement, Gateway Signage Project.

Motion was made by Council Member Ariola to accept the update on current Capital Improvement Projects and the Engineering Professional Services agreement as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

10. Consider approving professional landscaping design proposal for Skate Park.

Staff comments:

Kelly Kaatz with HDR stated representatives from the City, HDR, Project LOOP, Project BLADE met with Word+Carr Design on May 9 to discuss the status of the skate park and to request a proposal from Word+Carr to develop a landscape design plan to complete the Skate Park. This is the next step that is needed to produce a set of construction plans for outstanding items in order to bring the Skate Park to completion and in compliance with grant requirements as soon as possible. Staff recommends approval of the Word+Carr Design proposal and authorization of the City Manager to enter into a contract with Word+Carr Design to perform the work.

Motion was made by Council Member Ariola to approve the professional landscaping design proposal with the understanding that there will be further negotiations with Word+Carr on the terms. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

11. Consider and take action with respect to Resolution R18-05 authorizing proceeding with issuance of Certificates of Obligations and further directing the publication of notice of intention to issue City of Taylor Texas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2018.

Staff comments:

Rosemarie Dennis stated this Resolution gives official notice of the City's intent to issue Certificates of Obligation not to exceed \$5,600,000 and allow the city to begin the issuance process. This issuance will include the cost of the Capital Equipment for Police and Fire.

Jennifer Ritter, the City's Financial Advisor, gave Council a brief overview of the logistics of the bond issuance. Chief Fluck expressed a critical need to replace the police mobile in-car radios and CAD and RMS software upgrade. The manufacturer of the current radios will stop supporting the radios at the end of year. Chief Ekiss expressed a need to purchase new dual-band radios and the purchase of a pumper truck. Chief Ekiss suggested the city sell the 1993 unit and maintain the 1996 unit. Staff recommends approval of Resolution R18-05 authorizing the issuance of Certification of Obligations.

Motion was made by Mayor Pro-Tem Lopez to approve Resolution No. R18-05 as presented. Motion was seconded by Council Member Garcia. Motion carried unanimously.

12. Receive update on creation of Infill/Entertainment District.

Staff comments:

Matthew Lewis with Simple City Design gave a presentation to the Council on standards for creating an Infill/Entertainment District and provided an update on the contracted work. The consultant has completed Task 1.1, and is ready to begin working on Task 1.2, the actual draft of an Ordinance. Council Member Garcia suggested exploring an ACES district (Arts, Culture, Entertainment, and Shopping). Mayor Pro-Tem Lopez suggested pulling the south part of Main Street into this district. Council Member Drummond suggested limiting the number of bars in the district.

Mayor Rydell allowed those who signed up to speak address the Council:

Jicela Gonzalez, Taylor Station – asked Council how the city intends to support all the current businesses in the district, not just a few.

Joe Burgess, 1801 Oak Lawn – encouraged the Council to add 'the Arts' to the district and generally spoke in favor of the district.

JD Gins, 1417 Howard Street – spoke in favor of the district.

Motion was made by Mayor Pro-Tem Lopez to accept the update on the creation of an Infill/Entertainment District as presented. Motion was seconded by Council Member Drummond. Motion carried unanimously.

13. Receive update on Robinson Park pools and consider repairs.

Staff comments:

Jeffery Jenkins briefly went over the repairs needed at the park and stated the city has received cost estimates to do repairs at Robinson Park swimming pools. The contractor is estimating on the low end \$30,000 in repairs and he believes the repairs could be upward to \$50,000. Staff is to wait for the Health District report on their inspection and bring this item back at the June 14th meeting.

14. Consider approving amendment to the Library Circulation Policy.

Staff comments:

Karen Ellis stated the Library Advisory Board met on April 10th and May 8th to review the Library Circulation policy and the Board approved the proposed changes and revisions to the policy. Staff recommends City Council approve the proposed changes as attached (up circulation number from 10 to 15, \$2 for replacement library card instead of \$1, added clarification on loan restrictions) and that changes be approved prior to the start of the Summer Reading Program, June 4, 2018.

Motion was made by Council Member Garcia to approve the amendment to the Library Circulation policy as presented. Motion was seconded by Council Member Ariola. Motion carried unanimously.

EXECUTIVE SESSION

The Council adjourned to go into Executive Session at 10:20p.m.

15. **Executive Session I.** The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a) Proposed wholesale water service agreement with the City of Thrall

b) Proposed Service Area exchange agreement with the City of Thrall

c) Cause No. 12-0200-C26 in the Williamson County District Court (City of Thrall vs Noack WSC).

The City Council reconvened into regular session at 10:37p.m. No action was taken.

ADJOURN

With no further action Mayor Rydell declared the meeting adjourned at 10:37 p.m.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

City of Taylor
Special Called City Council Meeting Minutes
Taylor City Hall, Council Chambers, 400 Porter Street
June 7, 2018 at 6:00 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Council Member Dwayne Ariola
Council Member Robert Garcia
Council Member Mitch Drummond
Mayor Pro Tem Christine Lopez

Isaac Turner, City Manager
Jeff Jenkins, Assistant City Manager
Mark Schroeder, Assist City Attorney
Dianna Barker, City Clerk

INVOCATION - Commander Branson gave the invocation.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING/ORDINANCES

1. Review an amendment to Ordinance No. 01-03-94 regarding Open Containers in the City of Taylor, Texas.

Mark Schroeder present the draft ordinance with changes that were discussed from the May 24th council meeting. Sec 2 (d), regarding any alcoholic beverage purchased from the business for consumption in the outdoor business area is to be contained within a plastic container labeled with the business name was deleted in its entirety and miscellaneous typographical errors were fixed. The registration process is still being drafted. Both TABC and TxDOT have been consulted about the proposed ordinance.

Citizen comments:

Michael Prillaman, 1502 Sherry Dr. – spoke in favor of the ordinance and supports it but has concerns about owners being held responsible to provide proof that drinks being consumed on their property was sold by that business, amendment does not address boundaries in central business district, and is concerned about potential random litter.

Ian Davis, 819 Talbot – wanted to say thank you for considering this amendment.

Mark Schroeder read the caption of the ordinance thereby introducing it to the council.

With no further action Mayor Rydell declared the meeting adjourned at 6:16 p.m.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☐ Streets/Infrastructure

☐ Quality of Life

☒ Economic Vitality

Agenda Item #: 6

Agenda Title: Approve Ordinance 2018-09 amending Ordinance No. 01-03-94 regarding Open Containers in the City of Taylor, Texas

Council Action to be taken: Approve an Ordinance Amendment

Department Submitted: City Attorney/Development Services

Staff Contact: Ted Hejl / Michael Elabarger

1. PURPOSE/DESCRIPTION

To approve an Ordinance to regulate and allow limited possession and consumption of alcohol beverages, by patrons/customers of businesses operating with Texas Alcohol Beverage Commission (TABC) permits, within certain defined areas of the public right-of-ways adjacent to those businesses, within the geographic area of the Central Business District as defined by an associated map/boundary limits.

2. STAFF ANALYSIS (Why and How)

This amendment will address a recent request by business owners within the Central Business District area, to make it legal and allow purchasers of alcohol beverages to leave the buildings/properties of those establishments with the beverage and consume the beverage within defined areas immediately adjacent the establishment that are technically within the public streets and right-of-ways, which is commonly right outside the street-facing wall of many older existing buildings in the District. Right-of-ways consist of/contain the vehicular travel lanes as well as the curbs, ramps, and sidewalks that comprise the pedestrian realm of the street system; the sidewalks/non-vehicular areas are often of sufficient width to accommodate public gathering as well as the free flow of pedestrians as well as compliance with Americans with Disabilities Act (ADA) space requirements.

3. RECOMMENDATION

Approve the proposed Ordinance.

4. FUNDING SOURCE

None.

5. TIMELINE

To be determined based on the direction of Council.

6. PRIOR COUNCIL ACTIONS TAKEN

Ordinance 2018-09, Public Hearing and First Reading, June 7, 2018

Ordinance 01-03-94, adopted March 22, 1994.

7. OTHER OPTIONS (In order of preference)
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Advise staff of other considerations for addressing the topic of possession of open containers and consumption of alcohol beverages within public streets/right-of-ways in the Central Business District.

8. ATTACHMENTS

6a [Proposed Ordinance 2018-09](#)

ORDINANCE NO. 2018-09

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING ORDINANCE NO. 01-03-94 REGARDING CONSUMPTION AND POSSESSION OF ALCOHOLIC BEVERAGES IN THE CENTRAL BUSINESS DISTRICT; PROVIDING A PENALTY CLAUSE; AND PROVIDING A SEVERABILITY CLAUSE.

WHEREAS, the City of Taylor, Texas, adopted Ordinance No. 01-03-94, which was previously amended, regarding consumption and possession of an open container and consumption of alcoholic beverages in the Central Business District; and

WHEREAS, it is the desire of the City to allow possession of open containers or the consumption of alcoholic beverages in the Central Business District under the provisions set forth in this Ordinance; and

WHEREAS, the City deems it to be reasonable to allow possession and consumption of alcoholic beverages in the Central Business District only upon compliance with the conditions set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. No alcoholic beverage or open container, as defined by the Texas Alcoholic Beverage Commission (“TABC”) and Ordinance 01-03-94, shall be allowed on any public street or right of way in the Central Business District, except as may be permitted under the following conditions:

- A. When an alcoholic beverage is sold to the public by a business licensed by the TABC authorizing the public sale of such alcoholic beverage (“Business”); and

- B. When a patron of the Business purchases an alcoholic beverage from the Business; and
- C. When the Business allows a Business patron to consume the alcoholic beverage purchased from the Business in an open container in an outdoor area located in a public right of way used under the direct control and supervision of the Business (“Outdoor Business Area”); and
- D. When the consumption of any alcoholic beverage in the Outdoor Business Area does not violate any other ordinance or law; and
- E. When the Outdoor Business Area is immediately adjacent to and contiguous to the Business building from which the alcoholic beverage was sold by the Business; and
- F. When the Business has identified, located and registered the Outdoor Business Area with the City prior to allowing any possession or consumption of alcoholic beverages in the Outdoor Business Area.

Nothing herein is intended to abrogate or supersede any law regarding alcoholic beverages including, without limitation, the TABC, which shall be a requirement of the Business under this Ordinance.

SECTION 3. All provisions of Ordinance No. 01-03-94, as previously amended, shall remain in effect and Ordinance No. 01-03-94 is amended only as stated herein.

SECTION 4. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense, except where a different penalty has been established by State law for such offense in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation is continued shall be deemed to constitute a separate offense.

SECTION 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be judged invalid or held unconstitutional, the same shall not affect

the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional

SECTION 6. In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the 7TH day of June, 2018.

PASSED, APPROVED and ADOPTED on this the _____ day of _____, 2018.

Brandt Rydell,
Mayor of the City of Taylor, Texas

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Dianna Barker, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. _____, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2018, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2018.

Dianna Barker,
City Clerk



City Council Meeting June 14, 2018

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 7

Agenda Title: Receive update on Robinson Park pools and consider repairs

Council Action to be taken: Discuss options and consider approving repairs

Department Submitted: City Management

Staff Contact: Assistant City Manager, Jeff Jenkins

1. PURPOSE/DESCRIPTION

The city has received cost estimates and an assessment to do repairs at Robinson Park swimming pools and due to the cost, City Council needs to be updated and consider repair options in order to direct staff on how we would like to proceed with Robinson Pool.

2. STAFF ANALYSIS (Why and How)

During the May 24, 2018 Council meeting, City Council directed city staff to obtain an assessment from the Williamson County and Cities Health District (WCCHD) staff. This assessment will help in determining whether repairs should be made to the 63 year old swimming pool.

WCCHD conducted an assessment of the pool, which is attached to this agenda item. Staff is currently discussing with Commercial Swim to obtain an updated repair proposal based upon the items found by WCCHD. The current rules the pool falls under are for pools prior to 1999 and this gives the pool greater flexibility to meet the rules. Altogether the assessment identified all the items they found that may need further review or to add to the Commercial Swim estimate. After reviewing the list, most of the items are similar to the Commercial Swim proposal with the costly repairs being the leaks, grates and drain modifications. Here is a list of the items identified in the WCCHD letter:

- Leaks at the pool need repair
- Fence compliance pre-1999 being 6 feet or greater in height
- Ensure fence and gate has no openings where four inch sphere can pass
- Main drains- main drains must be separated by three feet or install Vac. Alert system
- Grates over the drain anti vortex design

- Depth markers appear compliant- distance less than 25 linear feet
- Phone capable of calling 911 with sign “in case of Emergency dial 911”
- Stripe that is four inches wide and visible between five foot and deeper water
- Two life poles Shepherd’s hook at least 12 feet in length
- Buoy, ropes and holder US Coast Guard approved
- Single backboard with 3 tie down straps
- First aid kit in weather resistant case
- Turnover rate in pre-1999 (time in hours required to pump the full pool volume through the filter) must be 8 hours or less
- Each filter must have an approved pressure gauge and flow meter
- All piping must be labeled and have water flow directional arrow
- Proper lighting- need to upgrade light to 1220 watts
- Any electrical outlets in enclosure must be GFCI Ground Fault Circuit Interrupter
- Switches located within pool edge within 10 feet must be GFCI
- Pool must be provided a backflow preventer on the pool side of the city water meter
- Disposal of pool filter backwash wastewater needs more research

Note I also included the draft letter with comments in red from our contractor Commercial Swim. The total cost they are estimating with the additional items, not noted in their previous estimate, would cost \$760. The \$1,750-\$3,500 for main drain issues was included in their previous quote. Only other items being researched would be the lighting, backflow preventer and disposal of backwash.

Additional County thoughts-

They indicated this was their preliminary assessment of Robinson Pool and this could change in the future. This assessment would not guarantee they would not find additional items to modify in the future.

- Commercial Swim is estimating on the low end \$30,000 in repairs and he believes the repairs could be upward to \$50,000. Pool is not recommended to open unless these repairs are complete. The major component to repair involves the leaks to the pool, which has caused the pool to drop an estimated one-two feet a day. The estimate is included in the packet from Commercial Swim. General fund reserves would have to be utilized for this project as the Parks miscellaneous repairs/maintenance could not absorb this project without adjustment.

Additionally here are some other factors to consider-

- Based on the WCCHD assessment the pool can likely be repaired to meet the pre 1999 standards from State law. In 2019, Robinson pool will be twenty years past the last updated standards, which provides overall better conditions, greater accessibility and safer conditions.
- There is uncertainty concerning how long repairs may last and whether we may identify additional issues when doing repairs or while in operation. The pool has surpassed its life cycle and we will likely face more repairs to keep it going in the future.
- In the draft CIP, the pool is recommended for replacement with a cost of \$3,746,000.

- The Strategic Facilities Plan detailed the pool and rated it in poor condition. The overall recommendation was for the pool and related structure should be demolished. The splash pad was noted as an option to meet the summer water play needs at Robinson Park. New restrooms could be built near the splash pad.

3. RECOMMENDATION

Staff recommends reviewing the options and determining course of action. The overall usage during the past summers has been less than 50 users a week all summer, as the pool has been open fifteen hours a week.

4. FUNDING SOURCE

These items would need to be funded through General Fund reserves.

5. TIMELINE

Estimated minimum cost ranges \$35,000-\$55,000 plus to get the pool running.

If we want to proceed with the repairs, Commercial Swim has indicated this would take 4 weeks, depending on weather condition, therefore the pool might open mid to late July. The pool season would be end before Labor Day.

6. PRIOR COUNCIL ACTION TAKEN

May 24, 2018- Council directed staff to obtain an assessment of the pool from Williamson County.

7. OTHER OPTIONS (In order of preference)

1. Close pool.
2. Have additional assessments conducted by Engineers and contractors.

8. ATTACHMENTS

7a [Commercial Swim estimate for repairs](#)

7b [Williamson County Cities Health District Assessment Letter](#)

7c [Williamson County Cities Health District Assessment Letter Draft with comments in red from Commercial Swim](#)



To Whom It May Concern:

RE: Robinson Park Pool Code Violations and Items in need of repair

Leak Detection – Completed

- Attempt to find leak in pool plumbing using sonic detection, pressure test, and/or dye testing
- Pool is currently losing a quarter of its volume in 24 to 48 hours
- Leak detection may only find the line that is leaking but not the physical leak itself
- The leak detection does not include the possible repair in the plumbing or shell of the pool
- Estimated cost for leak detection - \$500.00

Repair of leaking items in pool –

- Found at least 5 leaks in pool shell
 - Leaks were found in joints, on walls, and on the steps going into the pool on shallow end – Estimated cost to repair:
 - Step removal - \$1000.00
 - Leak repair - \$4000.00
 - Step rebuild to code - \$5500.00
 - Strip paint to seal cracks and joints - \$2500.00 to \$5000.00
 - Complete resealing of joint compound around pool - \$3500.00
 - Re-paint pool - \$2500.00

Repair of motor and equipment –

- The motors are seized and need to be replaced. They would not start when power was applied.
 - Estimated cost to repair - \$1250.00

Repair freeze damage on plumbing

- Remove existing damage plumbing
- Repair with new SCH40 plumbing
- Estimated cost to repair - \$225.00

Ladder Repair

- Remove existing damage ladder
- Repair concrete in area to prevent sharp edges
- Core new holes for new ladder
- Replace with new ladder
- Estimated cost for ladder repair - \$750.00

Repair Vac-Alerts on pool pumps

- Remove existing Vac-Alerts
- Install new Vac-Alerts to comply with Texas Health Code and VGB
- Estimated cost - \$1750.00



VGB Compliance with concern to single main drain in pool

- Current main drains are not compliant with current TDH code
- New main drains must be more than 3 but less than 20 feet apart from drain edge to drain edge
- Estimated cost to repair drain and bring into current Texas State Code - \$3,500.00

It is the opinion of Commercial Swim that this pool remained closed until all of these items are brought up to current state code. The current condition of the pool should be deemed unsafe for patron usage as the lack of code compliance is an extreme liability. Williamson County has realized the lack of code compliant commercial pools in the area and it is starting to issue permits and actively inspecting pools searching for violators and requiring them to fix the items or pay fines.

If the City of Taylor has any other questions about these issues, please feel free to call or email us at any time. Thank you,
Mike Vaughn – Commercial Swim

WCCHD Board of Health:

Marlene McMichael, Chair, Williamson County
Edward Strout, Cedar Park
Mary Faith Sterk, Georgetown
Dr. Luis Egelsee, Leander/Liberty Hill
Joanne Land, Williamson County
Selicia Sanchez-Adame, Round Rock
Carol Bachmayer, Taylor
Ehab Kavar, Hutto

John H. Teel, MS, RS, WCCHD Executive
Director



June 4, 2018

City of Taylor
400 Porter Street
Taylor, TX 76574
Attn: Jeffrey Jenkins
Assistant City Manager

RE: Health District Assessment of Municipal Pool at Fannie Robinson Park

Dear Mr. Jenkins:

At the request of the City of Taylor, officials with the Williamson County and Cities Health District (WCCHD) inspected the public swimming pool at Fannie Robinson Park, located at 260 S. Dolan Street, on May 31, 2018. The objective of this inspection (the pool was closed, and the water had been drained) was to assess the current status of compliance of this city-owned swimming pool with the pool rules adopted by the Texas Department of State Health Services (DSHS). These pool rules are found at 25 Texas Administrative Code, Section 265. As a backdrop to this communication, the Health District is aware of the following:

- **This pool has developed five or more leaks, and during the 2017 swim season, was losing as much as one to two feet of water daily**
- **Current estimates to repair the known leaks range from \$30,000 to \$50,000, and will require several weeks to complete**
- **The City of Taylor has recently constructed a water feature next to the Robinson Park pool, known as a splash pad, for use by Taylor citizens in this neighborhood**

The inspection conducted on May 31, 2018 was performed by:

- **John H. Teel, M.S., R.S. – Executive Director**
- **Kay Kelley, R.S. – Interim Director of Environmental Health**
- **Jody Sanmuen, R.S. – Registered Sanitarian**

The team from WCCHD inspected the swimming pool, and observed the physical plant (pumps, filters, chlorination systems, etc.), as well as the sanitary facilities at this location. It is important to note that, since this swimming pool was constructed in 1955, the pool is

referred to as a “Pre-1999” public pool. As such, many of the regulatory requirements in 25 TAC 265 do not apply. The Health District made field notes and took photos of key aspects of the inspection. On June 1, 2018 the three public health officials noted above performed a preliminary audit of conditions at Robinson Park pool against regulations for Class B swimming pools found in DSHS’s Pool Rules. A summary of actions and tasks needed to ensure full compliance with state pool rules, and a list of conditions needing further compliance status assessment, is shown below:

1. Measure the height of the chain link fence surrounding the pool, to ensure that, at all points, it is six feet or greater in height. It appears that this fence is in compliance with respect to height, and pre-1999 Class B pools are allowed to have chain link fabric fences;
2. Ensure that the fence and gate system (when gates are closed and locked) has no openings through which a four-inch sphere can pass;
3. Main drains – The current suction opening at the main drain has two separate grates. To comply with state pool rules, each suction opening must be separated by a minimum of three feet. This main drain system does not appear to have three feet of separation. An exception to having to retrofit this concrete pool with new main drains (3 or more feet apart) is to have a functional AVS (atmospheric vent system) or a functional safety vacuum release device (SVRD) installed in the pump room. These devices cause the powerful suction from the pool pump to cease, allowing any swimmer entrapped on a suction opening to free himself/herself.
4. The grates over the main drain(s) must be compliant with federal Virginia Graham Baker regulations (anti-vortex design).
5. The depth markers around the perimeter of the pool appear to be compliant. You are encouraged to measure their height (must be minimum of 4 inches in height), and ensure that depth markers are provided at every interval where the depth has changed by two feet. Also ensure that the distance between depth markers is less than 25 linear feet;
6. Emergency Phone: During our inspection, we did not enter the pool office. This pool must be equipped with a land line phone capable of dialing “911.” If the phone is not visible to swimmers, there must be a sign visible to swimmers that shows the location of the phone. At the phone, you must have a sign that reads “In Case of Emergency Dial 911;”
7. Ensure that, painted on the pool floor at the breakpoint between the five foot depth and deeper water, there is a stripe that is four inches wide, and readily visible (and when pool is filled, re-install float line at this break point);
8. When in operation, you will need a minimum of two life poles (Shepherd’s crooks) at least 12 feet in length made of a non-conducting material;
9. You must have a ring buoy that is US Coast Guard-approved, 15 to 24 inches in diameter, attached to a throwing rope that is ¼ inch to 3/8 inch in diameter, with a length of 2/3 the maximum width of the pool;

10. You must provide a single backboard with 3 tie down straps which is equipped with a head immobilizer;
11. You must provide a first aid kit housed in a durable, weather resistant case;
12. The turnover rate for this pre-1999 pool (the time in hours required to pump the full pool volume through the filters) must be 8 hours or less;
13. Each filter system must have an approved pressure gauge and an approved flow meter;
14. All piping in the pump room must be labeled and have a water flow directional arrow;
15. You currently use an overhead "street light" for illumination (and you are never open after dark). This light must provide sufficient intensity to clearly show all deck areas, and clearly show the bottom of the pool at all locations;
16. The inspection team did not see electrical outlets inside the pool enclosure; however, all outlets inside the pool enclosure must be equipped with a Ground Fault Circuit Interrupter (GFCI)
17. All electrical switches located within 10 feet of the pool edge must be equipped with a GFCI;
18. This pool needs to be provided with an approved backflow preventer on the pool side of the city water meter, or at another approved location after the water meter. The inspection team did not determine whether such a plumbing device was already in place;
19. Wastewater disposal – The Taylor City Engineer or Public Works Director should research whether it is lawful to discharge pool filter backwash wastewater to the stream flowing through Robinson Park. Currently, both the swimming pool backwash, and the new splash pad backwash discharge their gray water (sewage that is not from a commode or urinal) to the stream flowing through this park. TCEQ storm water regulations should be checked to ensure that the current backwash disposal method is compliant.
20. The swimming pool potable water fill spout must be covered with a soft, pliable material to minimize injury to persons who may strike this object.
21. The plumbing associated with backwashing each filter must be installed in a manner that prevents backflow or back siphonage (we did not closely inspect this portion of the plumbing).
22. The "No Diving" symbols need repainted or replaced, and must include the international symbol for No Diving.
23. The men's and women's dressing room/restrooms will require thorough cleaning, and both commodes will need to be functional.
24. The City of Taylor should request an inspection by the electrical power provider servicing the Robinson Pool. The pool rules require that overhead electric distribution (or transmission) conductors be separated from the nearest edge of a swimming pool

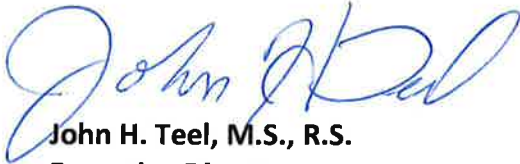
deck by 20 feet. Our visual estimates do not indicate a potential violation of this section; however, the electrical provider could confirm those actual distances.

It should be noted that the inspection on May 31, 2018 was not exhaustive. For example, WCCHD did not assess whether the Americans with Disabilities Act or the Texas Architectural Barriers Act applied to doors, floors, sanitary facilities, etc. related to this swimming pool. For these reasons, the Health District's analysis of compliance for the pool at Fannie Robinson park should be considered preliminary.

WCCHD will be glad to meet with City of Taylor officials to discuss the details of this communication. We wish you all the best as you ascertain whether it is prudent to make these repairs and improvements to a 63-year old municipal swimming pool (versus removing this pool, and using municipal capital funding techniques to design and construct a new city pool at this location).

If you need additional information, please call me at 512 248-3202, or Kay Kelley at 512 248-3270.

Sincerely,

A handwritten signature in blue ink, appearing to read "John H. Teel".

John H. Teel, M.S., R.S.
Executive Director

Attached Images



Arrows point to locations of pool leaks near entry steps



Photo of Main Drain grate covers



Image of discharge of backwash flow from new splash pad



Image of discharge pipe from swimming pool backwash

June 4, 2018

City of Taylor

400 Porter Street

Taylor, TX 76574

Attn: Jeffrey Jenkins

Assistant City Manager

RE: Health District Assessment of Municipal Pool at Fannie Robinson Park

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As a backdrop to this communication, the Health District is aware of the following:

- **This pool has developed five or more leaks, and during the 2017 swim season, was losing as much as one to two feet of water daily**
- **Current estimates to repair the known leaks range from \$30,000 to \$50,000, and will require several weeks to complete**
- **The City of Taylor has recently constructed a water feature next to the Robinson Park pool, known as a splash pad, for use by Taylor citizens in this neighborhood**

The inspection conducted on May 31, 2018 was performed by:

- **John H. Teel, M.S., R.S. – Executive Director**

- Kay Kelley, R.S. – Interim Director of Environmental Health
- Jody Sanmuen, R.S. – Registered Sanitarian

The team from WCCHD inspected the swimming pool, and observed the physical plant (pumps, filters, chlorination systems, etc.), as well as the sanitary facilities at this location. It is important to note that, since this swimming pool was constructed in 1955, the pool is referred to as a “Pre-1999” public pool. As such, many of the regulatory requirements in 25 TAC 265 do not apply. The Health District made field notes and took photos of key aspects of the inspection. On June 1, 2018 the three public health officials noted above performed a preliminary audit of conditions at Robinson Park pool against regulations for Class B swimming pools found in DSHS’s Pool Rules. A summary of actions and tasks needed to ensure full compliance with state pool rules, and a list of conditions needing further compliance status assessment, is shown below:

1. Measure the height of the chain link fence surrounding the pool, to ensure that, at all points, it is six feet or greater in height. It appears that this fence is in compliance with respect to height, and pre-1999 Class B pools are allowed to have chain link fabric fences;
 - a. **This one needs the height of the fence to be at least 6’ tall cointuosly around the whole pool**
 - b. **I can come measure, but we have not looked at this parameter**
2. Ensure that the fence and gate system (when gates are closed and locked) has no openings through which a four-inch sphere can pass;
3. Main drains – The current suction opening at the main drain has two separate grates. To comply with state pool rules, each suction opening must be separated by a minimum of three feet. This main drain system does not appear to have three feet of separation. An exception to having to retrofit this concrete pool with new main drains (3 or more feet apart) is to have a functional AVS (atmospheric vent system) or a functional safety vacuum release device (SVRD) installed in the pump room. These devices cause the powerful suction from the pool pump to cease, allowing any swimmer entrapped on a suction opening to free himself/herself.
 - a. **Current main drains are not compliant . the estimated costs to repair this violation was \$1,750.00**
4. The grates over the main drain(s) must be compliant with federal Virginia Graham Baker regulations (anti-vortex design).
 - a. **This is part of the above repair. No additional costs**
5. The depth markers around the perimeter of the pool appear to be compliant. You are encouraged to measure their height (must be minimum of 4 inches in height), and ensure that depth markers are provided at every

interval where the depth has changed by two feet. Also ensure that the distance between depth markers is less than 25 linear feet;

a. **This was not previously noted as a violation**

6. Emergency Phone: During our inspection, we did not enter the pool office. This pool must be equipped with a land line phone capable of dialing "911." If the phone is not visible to swimmers, there must be a sign visible to swimmers that shows the location of the phone. At the phone, you must have a sign that reads "In Case of Emergency Dial 911;"

a. **Standard item. Cost of the sign is \$15.00**

7. Ensure that, painted on the pool floor at the breakpoint between the five foot depth and deeper water, there is a stripe that is four inches wide, and readily visible;

a. **Line is currently there and visible.**

8. When in operation, you will need a minimum of two life poles (Shepherd's crooks) at least 12 feet in length made of a non-conducting material;

a. **Costs of replacement poles and hooks \$256.32**

9. You must have a ring buoy that is US Coast Guard-approved, 15 to 24 inches in diameter, attached to a throwing rope that is 1/4 inch to 3/8 inch in diameter, with a length of 2/3 the maximum width of the pool;

a. **Cost of new buoy, rope and holder \$198.54**

10. You must provide a single backboard with 3 tie down straps which is equipped with a head immobilizer;

a. **Cost of spine board and straps \$255.96**

11. You must provide a first aid kit housed in a durable, weather resistant case;

12. The turnover rate for this pre-1999 pool (the time in hours required to pump the full pool volume through the filters) must be 8 hours or less;

a. **this is compliant**

13. Each filter system must have an approved pressure gauge and an approved flow meter;

14. All piping in the pump room must be labeled and have a water flow directional arrow;

a. **costs of labeling - \$35.00**

15. You currently use an overhead "street light" for illumination (and you are never open after dark). This light must provide sufficient intensity to clearly show all deck areas, and clearly show the bottom of the pool at all locations;

a. **lighting based on .5 watt per square foot of pool. 1220 Watts of lighting would be required. Do you know current wattage of existing light?**

16. The inspection team did not see electrical outlets inside the pool enclosure; however, all outlets inside the pool enclosure must be equipped with a Ground Fault Circuit Interrupter (GFCI)
17. All electrical switches located within 10 feet of the pool edge must be equipped with a GFCI;
18. This pool needs to be provided with an approved backflow preventer on the pool side of the city water meter, or at another approved location after the water meter. The inspection team did not determine whether such a plumbing device was already in place;
 - a. **we are able to install 3/4inch back flow preventer if not installed, city may be able to get provided by public works.**
19. Wastewater disposal – The Taylor City Engineer or Public Works Director should research whether it is lawful to discharge pool filter backwash wastewater to the stream flowing through Robinson Park. Currently, both the swimming pool backwash, and the new splash pad backwash discharge their gray water (sewage that is not from a commode or urinal) to the stream flowing through this park. TCEQ storm water regulations should be checked to ensure that the current backwash disposal method is compliant.
 - a. **This is compliant based on chlorine levels in water that are being discharged**

It should be noted that the inspection on May 31, 2018 was not exhaustive; therefore, this analysis of compliance for the pool at Fannie Robinson park should be considered preliminary.

WCCHD will be glad to meet with City of Taylor officials to discuss the details of this communication. We wish you all the best as you ascertain whether it is prudent to make these repairs and improvements to a 63-year old municipal swimming pool (versus removing this pool, and using municipal capital funding techniques to design and construct a new city pool at this location).

If you need additional information, please call Kay Kelley at 512 248-3270.

Sincerely,

John H. Teel, M.S., R.S.

Executive Director



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 8

Agenda Title: Consideration and Possible Action on 2018 Street Maintenance Program (Jim Gray)

Council Action to be taken: Presentation of 2018 Street Maintenance Program

Department Submitted: Public Works

Staff Contact: Jim Gray, Public Works Director
Kelly Kaatz, P.E., HDR Engineering, Inc.

1. PURPOSE/DESCRIPTION

This item is related to the annual maintenance program for identified city streets.

2. STAFF ANALYSIS (Why and How)

The 2018 Street Maintenance Program bid documents were originally prepared by Sledge Engineering. The project was in draft format when reassigned to HDR. HDR has reviewed the methodologies used to rank streets, reevaluated street scores through site visits, identified maintenance strategies, and redeveloped the bid package with current specifications and front end contract documents. The resultant package is ready to solicit bids.

Streets have been identified for maintenance using visual inspection and prioritization based on distress as well as maintenance need. All identified streets were classified either by having structural failures or functional failures. Maintenance is not to be performed on streets with structural failures unless said failures are localized and limited to two occurrences along a given segment. Maintenance is to include crack sealing, chip seals, and mill and overlays of identified streets. Crack sealing will be performed “in house” by the City of Taylor Public Works staff using a separate budget.

See table below for the 2018 Street Maintenance Program selected streets as well as the estimated allocation between Council Districts. The remainder of the \$350,000 budget is the estimated cost for contractor mobilization and traffic control. The program is estimated to maintain 2.9 miles of streets.

2018 Street Maintenance Program – Selected Streets

Rank	Street Name	From	To	Length (ft)	Width (ft)	District	Price	PCI	Proposed Treatment	
									Chip Seal	Overlay
1	Cecelia	Thompson	Howard	360	25	4	\$ 7,725.00	25		X
1	Cecelia	Kimbro	Thompson	356	25	4	\$ 7,636.50	58		X
2	3rd	Main	Talbot	360	22	2	\$ 6,822.00	35		X
2	3rd	Talbot	Vance	350	22	2	\$ 6,945.50	43		X
3	Simon	MLK	Pecan	328	30	1	\$ 8,460.50	39		X
4	Robinson	Frank	MLK	319	30	1	\$ 8,275.50	45		X
5	Grace St	Cul-De-Sac	Blackland	347	32	3	\$ 3,821.80	68	X	
6	Jason	Boyer Dr.	Kent	2332	30	3	\$ 20,524.00	71		X
7	7th	Fowzer	Davis	540	40	2	\$ 19,486.00	42	X	
7	7th	Vance	Fowzer	350	40	2	\$ 13,740.00	44	X	
7	7th	Talbot	Vance	350	40	2	\$ 12,840.00	46	X	
7	7th	Main	Talbot	370	40	2	\$ 13,858.00	48	X	
8	Pecan	Booth	Main	360	30	1	\$ 9,330.00	45		X
8	Pecan	Simon	Booth	367	30	1	\$ 9,505.50	47		X
9	Drake	Holly	Mildred	316	30	4	\$ 8,190.50	48		X
10	Fisher	Stasny	North	626	30	4	\$ 16,027.00	48		X
11	Robin	Hidden Meadow	Boyer Dr.	1107	30	3	\$ 9,052.00	72		X
12	Greenlawn	Mallard	Oaklawn	1165	30	3	\$ 31,273.00	72		X
13	Porter	3rd	4th	360	50	1	\$ 15,575.00	47		X
13	Porter	2nd	3rd	360	50	1	\$ 15,525.00	48		X
14	Possum	Cottonbowl	Mallard	597	30	4	\$ 17,839.00	53	X	
15	Bull Run	Mallard	Cottonbowl	606	30	4	\$ 9,708.00	56	X	
16	Meadow Ln.	Mallard	Muscovy	1185	55	3	\$ 16,698.00	90	X	
17	Laurel	Lake	Maresh	461	20	1	\$ 7,871.50	48		X
18	Grace Ln	Old Granger	Cul-De-Sac	380	18	4	\$ 1,834.00	67	X	
19	Kimbro	Lake	Speegle	357	25	4	\$ 8,767.00	58		X
20	Talley	MLK	Pecan	296	30	1	\$ 7,664.50	71		X
21	Holly Springs	Dahlberg	Velma	360	30	1 & 4	\$ 2,898.00	72	X	

Estimated Allocation between Council Districts

District	Estimated Allocation	Length of Chip Seal	Length of Overlay
1	\$ 83,656.50	180 ft	2,851 ft
2	\$ 73,691.50	1,610 ft	710 ft
3	\$ 81,368.80	1,532 ft	4,604 ft
4	\$ 79,176.00	1,763 ft	2,015 ft
Total:	\$ 317,892.80	5,085 ft	10,180 ft
		0.96 mi	1.93 mi

3. RECOMMENDATION

Recommend approval of 2018 Street Maintenance Program and proceed to solicit bids from contractors to perform recommended maintenance work.

4. FUNDING SOURCE

Funding for the Street Maintenance Program is through the TUF Fund. The TUF generates approximately \$770,000 per year. As we presented in the CIP discussion this program will use \$250,000 per year on Street Maintenance with the City contracting out \$200,000 for Seal Coat or Mill and Overlay and using \$50,000 for the street and grounds crew to make repairs we can make. This year's program uses an additional amount of \$200,000 from last year's funding that was not used. The total funds for this year's program for maintenance will be \$350,000 contract and \$50,000 to the Street crew.

5. TIMELINE

Two to Four weeks for Council approval of the documents. We will need about 45 more days to bid and award the contract.

6. PRIOR COUNCIL ACTIONS TAKEN

Request to review the bid documents.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

8a [2018 Street Maintenance Program presentation](#)



2018 Street Maintenance Program

Council Date: 6/14/2018

Topics

- Program Overview
- Recommended Maintenance Types
- 2018 Selected Streets
- 2018 Program Budget
- Summary



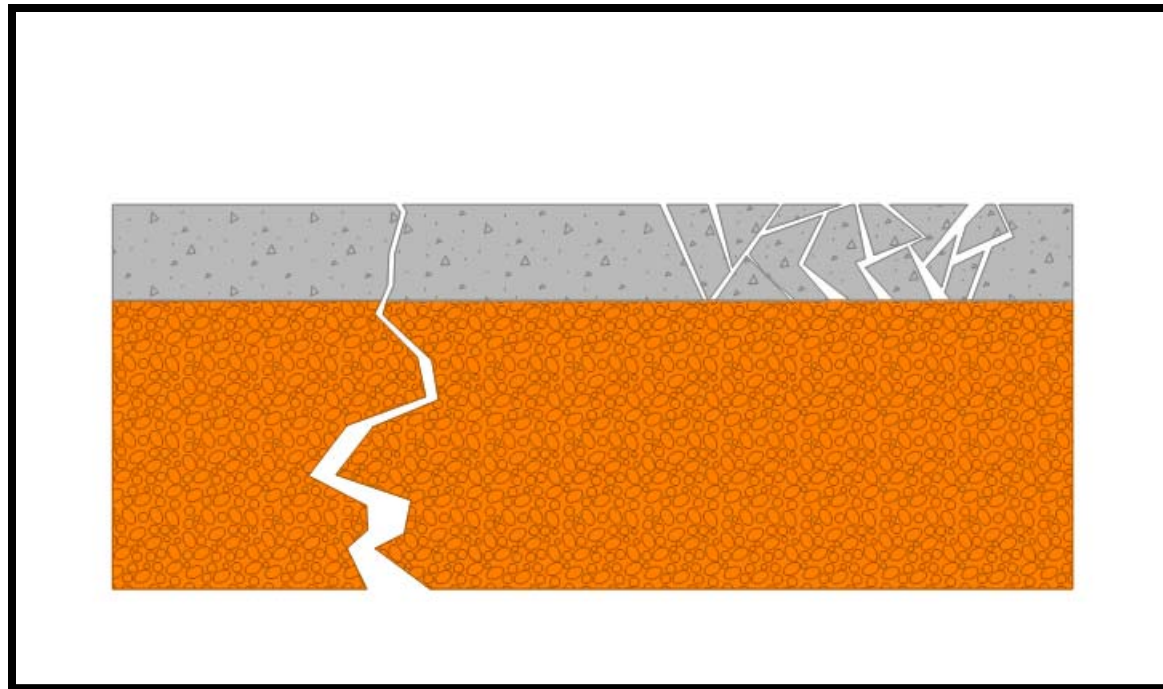


Program Overview

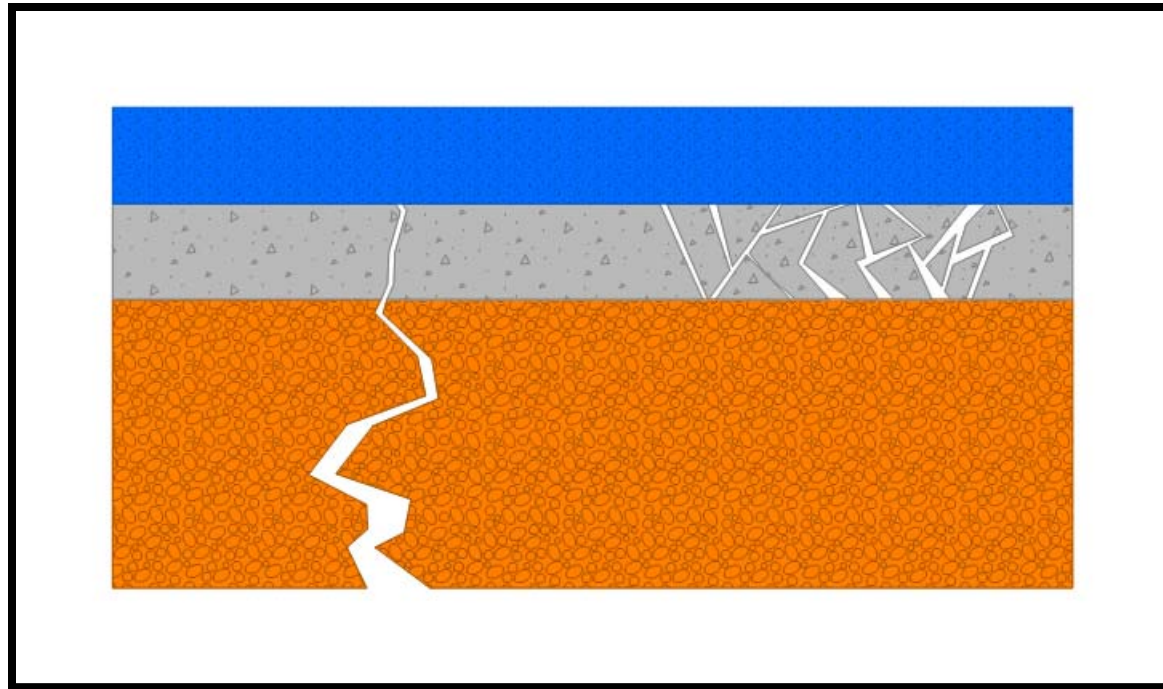
Program Purpose:

- Extend the life of existing pavement via surface treatments in order to prevent costly full depth repairs.
- Program addresses functional failures only.
- Program only repairs isolated structural failures (one bump or dip).
- The program does not:
 - Flatten out frequent bumps and dips.
 - Repair curb (outside of isolated failure).
 - Repair base or subgrade

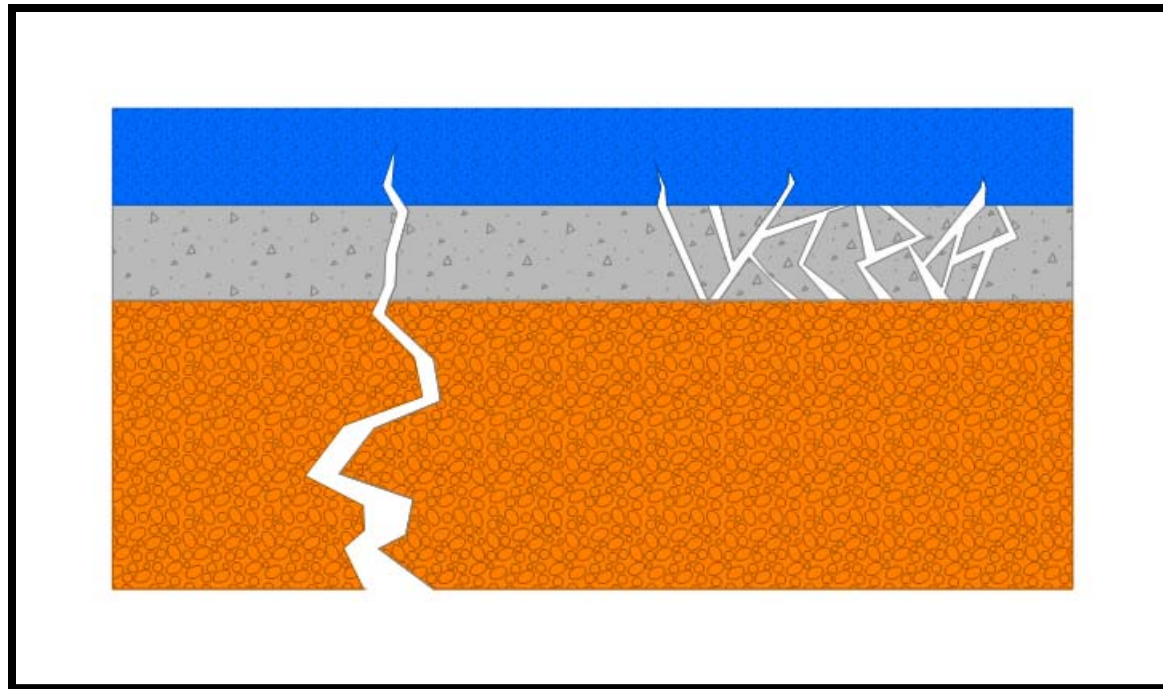
What's the difference between a Functional and Structural failure and why does it matter?



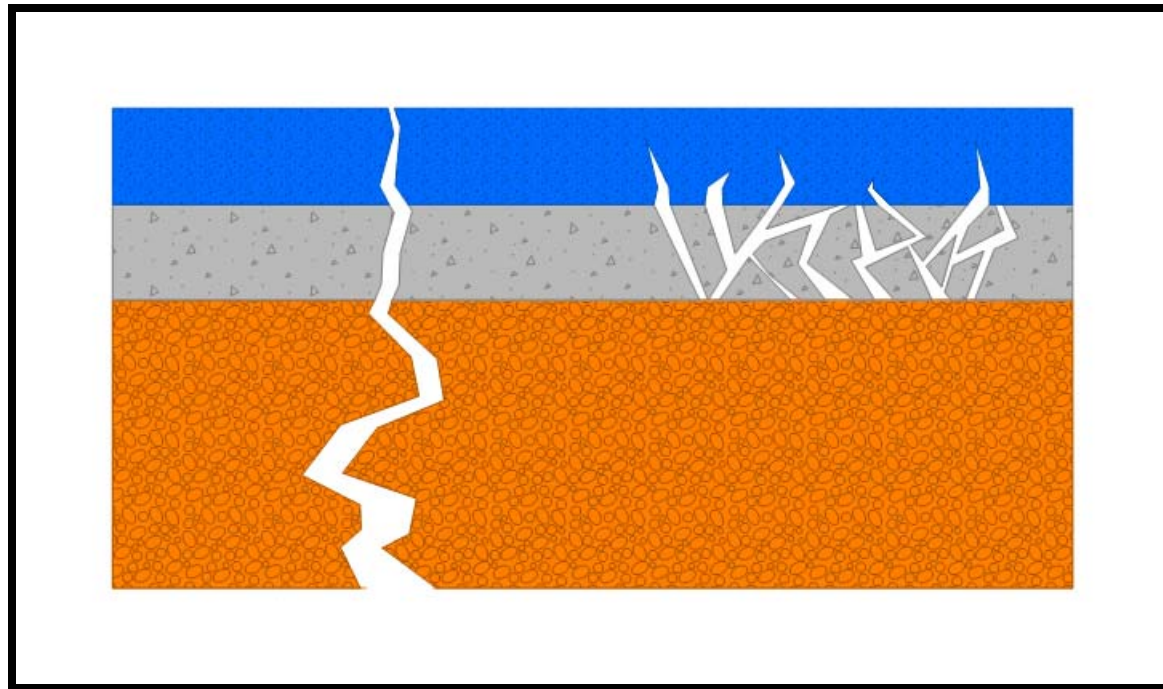
What's the difference between a Functional and Structural failure and why does it matter?



What's the difference between a Functional and Structural failure and why does it matter?



What's the difference between a Functional and Structural failure and why does it matter?



2015 Surface Treatment on Functional Failure



2015 Surface Treatment on Structural Failure





Recommended Maintenance Types

Crack Seal

- Prevents water infiltration
- To be done “in house” by the City of Taylor Public Works Department
- Separate Budget
- Monitor to detect structural failure



Chip Seal

- Asphalt sprayed onto existing surface
- Rock placed evenly over asphalt
- Newly paved surface rolled to help embed aggregate



Chip Seal

- We propose a small aggregate chip seal
- Extends existing asphalt life by:
 - Sealing out moisture
 - Preventing age cracking
- Will darken over first year and will look like asphalt



~25¢ per sf

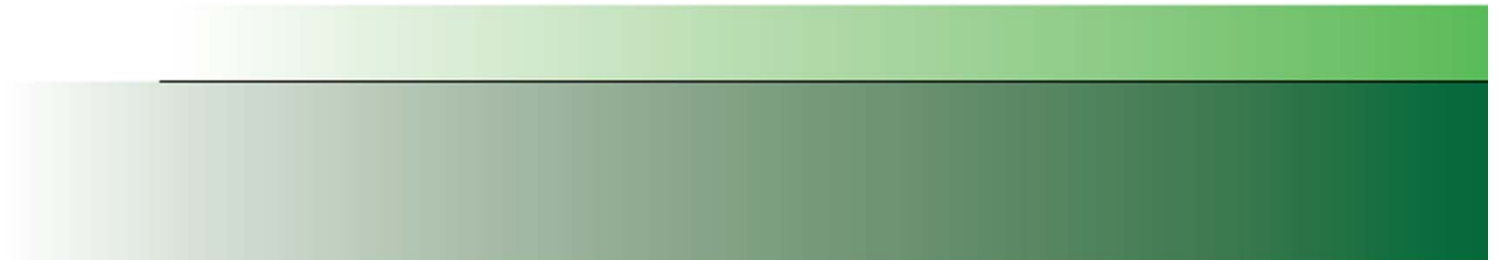
Chip Seal: Benefits and Issues

- Benefits

- Extends existing asphalt life 5-10 years
- 1/3 the price of mill and overlay
- Self healing for hairline cracks
- Provides increased skid resistance

- Issues

- Oil on Cars
- Noise pollution
- Loose aggregate
- Rough Ride



Chip Seal

- Most issues that people are familiar with are from highway chip seals with larger aggregate
- There are ways to mitigate each issue



Issue: Oil on Cars

- Mitigation
 - We propose a quick set asphalt, surface will be drivable within 30 minutes
 - Make contractor responsible for cleaning splashes



Issue: Noise Pollution

- Mitigation
 - Smaller aggregate will be used which will make chip seals quieter
 - Grade 4
 - 3/8" Aggregate
 - Grade 5
 - 1/4" Aggregate
 - Grade 6
 - 3/16" Aggregate



Issue: Loose Aggregate

- Mitigation
 - Vacuum broom immediately following construction and a second time one week afterwards
 - Aggregate more likely to loosen at higher speeds (>35mph)
 - Proposed streets are low speed



Issue: Rough Ride

- Mitigation
 - Smaller aggregate will be used to provide a smoother surface
 - Overtime this smaller aggregate will embed into asphalt further smoothing out the surface



Chip Seal: Local Use

- Used on neighborhood streets by:
 - City of Austin
 - Williamson County
 - Travis County



Owen Tech Blvd. Maintained
by Travis County

Mill & Overlay

- Old asphalt with extensive cracking will be milled out and replaced
- Millings will be stockpiled and used to reduce cost of reconstruction program
- Only proposed on streets with high probability of seeing full 10-20 year life



~84¢ per sf

Patching

- Repair isolated base failure with asphalt
- Will be covered by either chip seal or overlay
- Only used for small percent of street area, otherwise not cost effective



~\$2.09 per sf

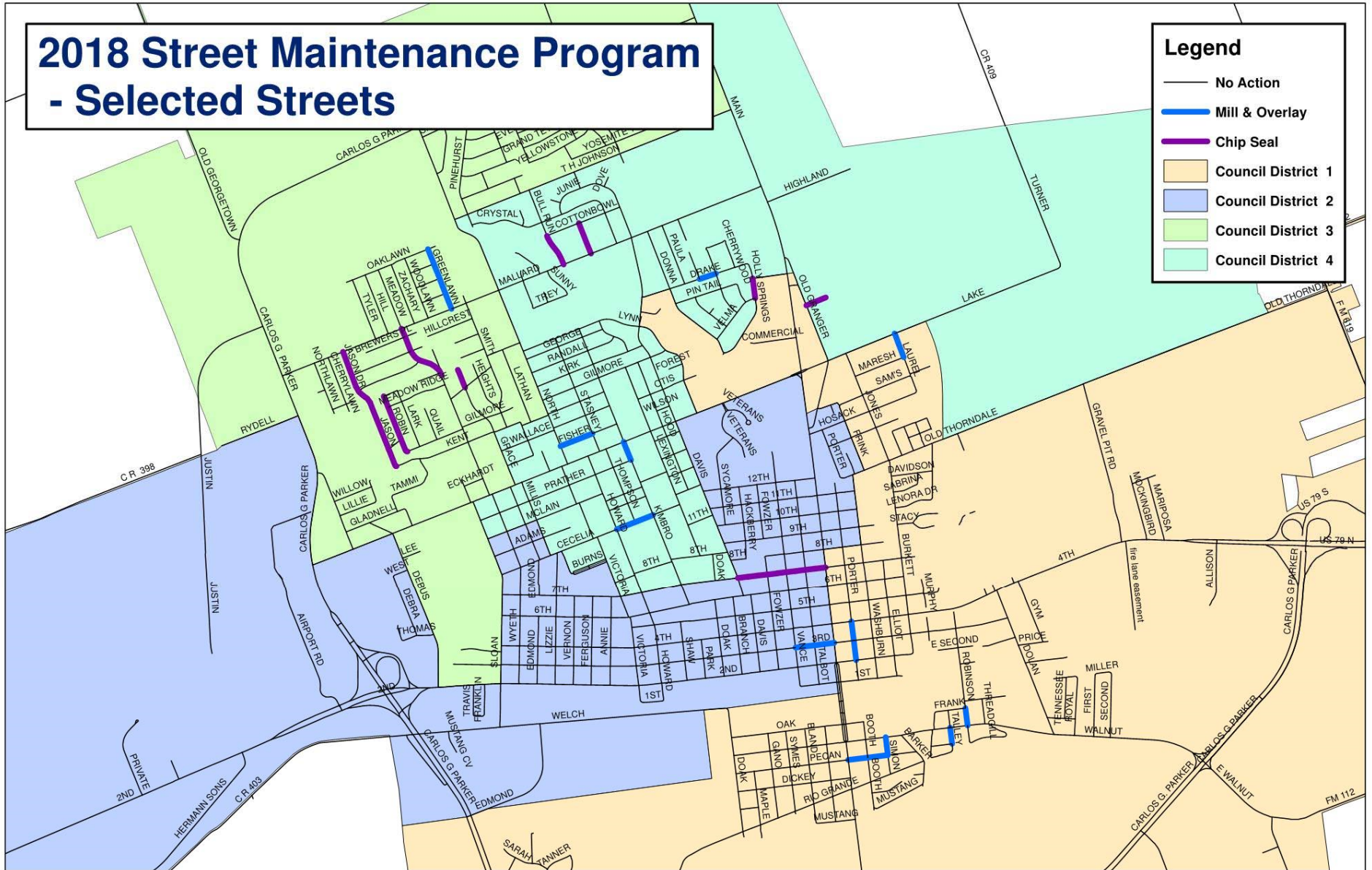


2018 Selected Streets

2018 Street Maintenance Program - Selected Streets

Legend

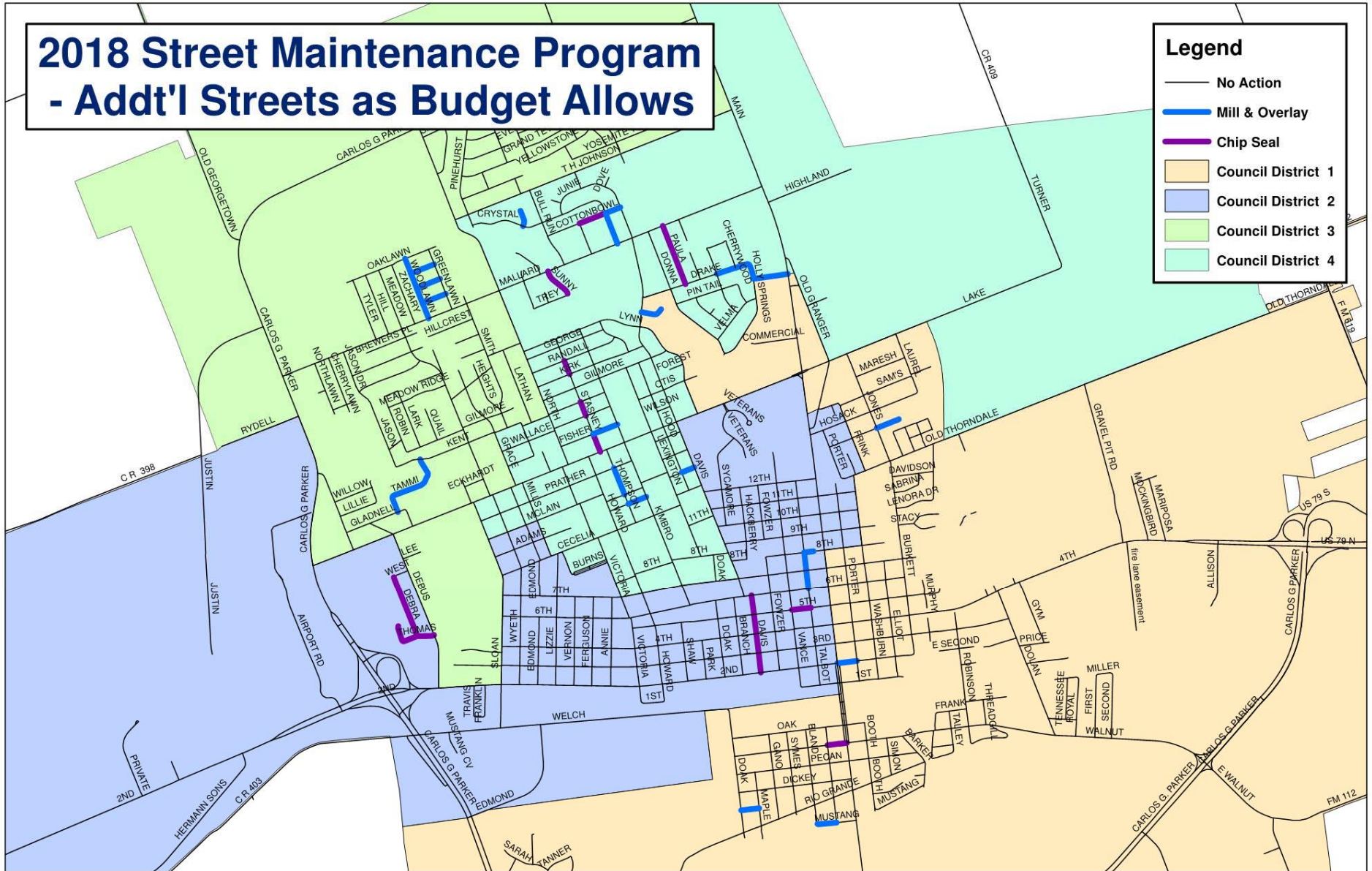
- No Action
- Mill & Overlay
- Chip Seal
- Council District 1
- Council District 2
- Council District 3
- Council District 4



2018 Street Maintenance Program - Addt'l Streets as Budget Allows

Legend

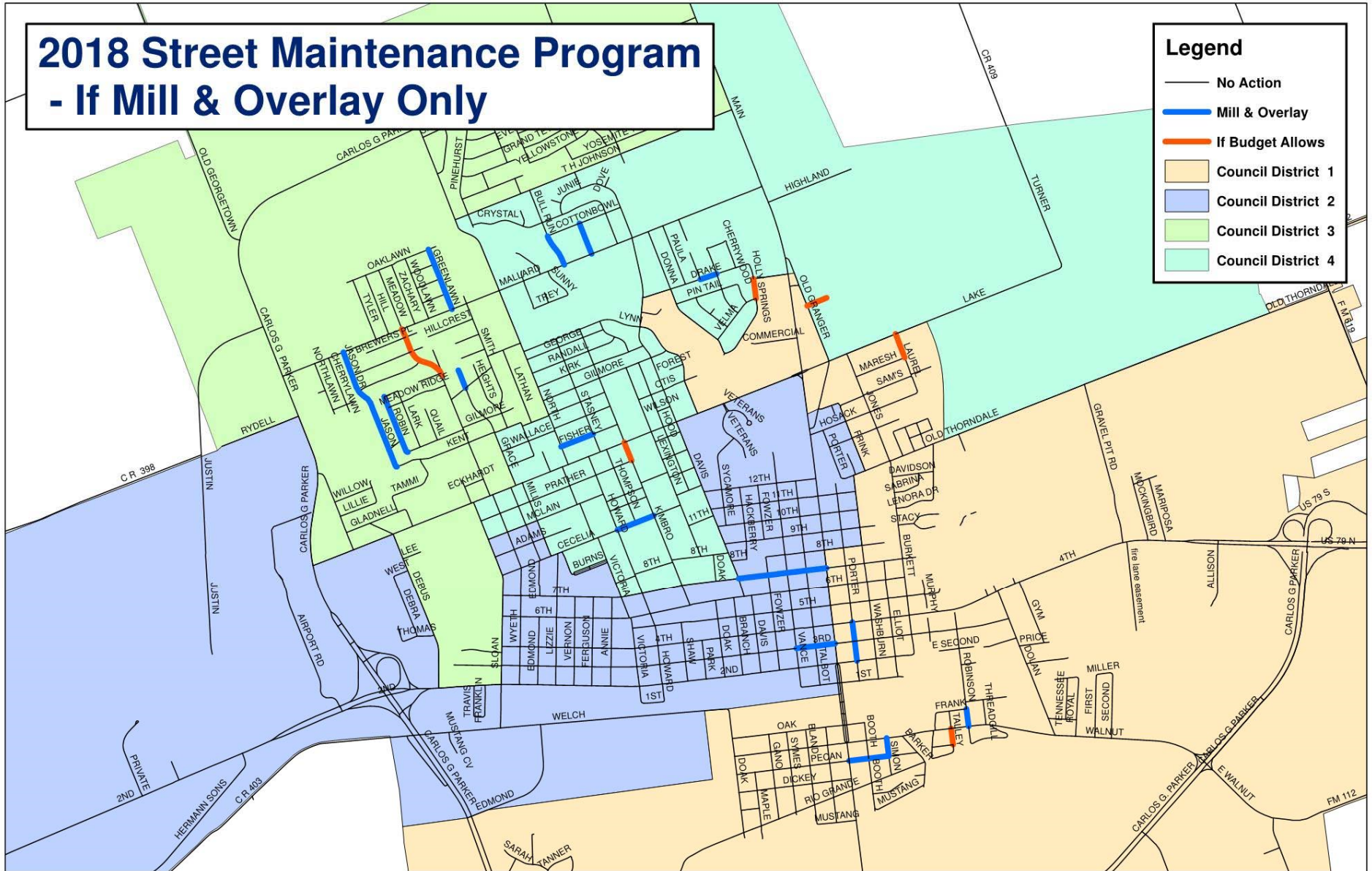
- No Action
- Mill & Overlay
- Chip Seal
- Council District 1
- Council District 2
- Council District 3
- Council District 4



2018 Street Maintenance Program - If Mill & Overlay Only

Legend

- No Action
- Mill & Overlay
- If Budget Allows
- Council District 1
- Council District 2
- Council District 3
- Council District 4





2018 Program Budget

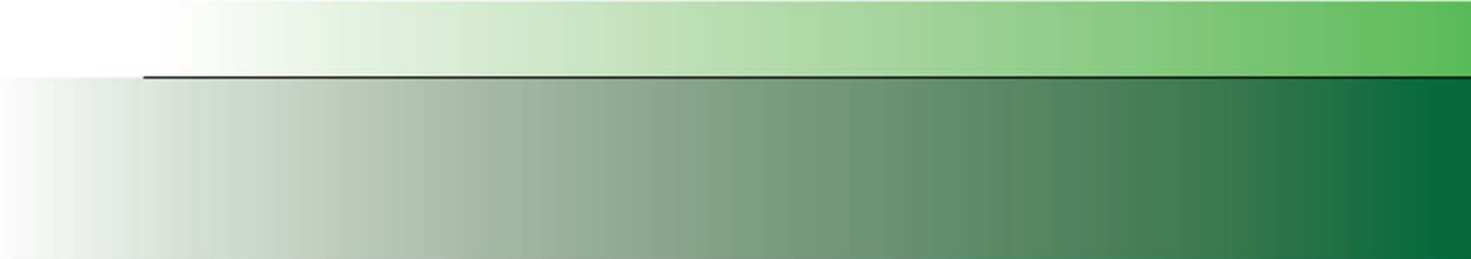


\$350,000 Budget

- Estimated 2.9 miles of streets:
 - 1.0 miles of Chip Seal
 - 1.9 miles of Mill & Overlay
- Estimated Breakdown:

District	Estimated Allocation	Length of Chip Seal	Length of Overlay
1	\$ 83,656.50	180 ft	2,851 ft
2	\$ 73,691.50	1,610 ft	710 ft
3	\$ 81,368.80	1,532 ft	4,604 ft
4	\$ 79,176.00	1,763 ft	2,015 ft

Summary

- Street Maintenance Program addresses functional (surface) issues only
 - Four treatment types:
 - Crack Seal (in house)
 - Chip Seal (contracted out)
 - Mill & Overlay (contracted out)
 - Patching (contracted out)
 - The 2018 budget of \$350,000 is expected to cover approximately 2.9 miles of streets
- 



City Council Meeting ***June 14, 2018***

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 9

Agenda Title: Consideration and discussion regarding amending the Cemetery Fees

Council Action to be taken: Discussion and consider the Cemetery Committee rate recommendations.

Department Submitted: Public Works

Staff Contact: Jim Gray, Director

1. PURPOSE/DESCRIPTION

The Staff has held numerous meetings with representatives from the local Funeral homes regarding recommendations to existing rate structures in Taylor. The Cemetery does not cover costs and new rates are required if the City wishes the Cemetery to cover expenses.

2. STAFF ANALYSIS (Why and How)

The Cemetery has not covered the cost of operations for several years. Last year the cost difference was \$59,460 for operational costs of the Cemetery only. The Cemetery has never included the cost of personnel from the Street and Grounds Department or the Water Department who also work in the Cemetery. While the Water Department cost is fairly small the Street and Grounds personnel spend over \$90,000 in the Cemetery yearly.

The Cemetery staff consists of the Cemetery Coordinator and one equipment operator. Years ago the Cemetery had four fulltime grounds personnel. These positions were released during the budget downturns. It takes an additional 3-6 staffers to keep up with the mowing and weed eating. These costs are not included in the costs of the operational budget.

The rate increases would only cover the losses in the operational budget. The full cost of operating the Cemetery is not covered nor is adding a yearly amount to the perpetual fund as many Cemeteries do. The Committee did recommend adding a 3-5% yearly increase to try to help catch up.

With the significant losses at the Cemetery, staff would like Council to consider beginning the rate increases as soon as possible.

3. RECOMMENDATION

Staff recommends fully implementing the new rates proposed by the Committee and further consideration of a 3-5% increase or more to fully fund the Cemetery. Staff also recommends Council consider adding to the perpetual fund on a yearly basis. The perpetual fund currently added \$12,000 per year in interest payments to the Cemetery Operations.

4. FUNDING SOURCE

Funding Year 1:

The Cemetery would generate approximately \$21,700 if 70 spaces were sold. This would be seven less than sold in 2017. The city would generate \$58,000 if 100 burials were made; 8 less than last year. Total funds generated from the new rates would be \$79,800 with numbers projected above.

Year 2

If rates were raised another 5% in year 2 the city would generate an additional \$3,990. Staff recommends relooking at the rates again in two years.

5. TIMELINE

The fund may not break even but staff recommends biannual reviews to keep the loss at acceptable levels.

6. PRIOR COUNCIL ACTION TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Continue to operate the Cemetery at significant losses.

8. ATTACHMENTS

9a Rate Data and Rate Comparisons

Rate Analysis

Comparison of Fees for Municipal Cemeteries in the Region ¹						
	Taylor Proposed	Taylor Current		Bastrop	Lockhart	San Marcos Rockdale
Regular Space ²	\$1,035	\$725		\$1,000 Non-\$1,500	\$500 Non-\$1,200	\$1,500 \$1,600
Open/Close ³	\$1,180	\$600		\$750 \$850	\$750 \$850	\$775 \$925 \$750 \$850
Fees ⁴	\$25	\$25		\$30	\$26	\$76 *
Total Paid to City	\$2,240	\$1325		\$2,380	\$2,076	\$2,351 \$2,450
Notes: ¹ Austin not included. ² For a regular adult space, resident rate ³ Families would still have to pay for open/close. Service not offered by city according to website ⁴ Includes deeds and maintenance fees Recommendation: 3-5% each year for 4yrs (This does not include perpetual care)						

Cemetery Rate Data

► Cemetery Rate Shortfall:

Fiscal Year	Budget Shortage	Unaccounted Expense	Total Combined loss
14/15	\$11,127.88	\$56,336.42*	\$67,464.30
15/16	\$19,781.31	\$56,336.42*	\$76,117.73
16/17	\$59,460.00	\$107,457.00	\$166,917.00

Projected Revenue VS Expenses

Fiscal Year		Unaccounted Expense	Total Combined loss
2017/18	Expense \$185,402.00		
	Revenue \$140,402.00		
	Short Fall \$45,000.00	\$107,457.00	\$152,457.00

Projected Impact of New Rates

Fiscal Year		Budgeted Expense	Unaccounted Expense	Total Combined loss
2018/19	Budgeted Revenue \$140,402.00			
	Proposed Rate Increase \$79,800.00			
	Total Projected Revenue \$220,220.00	\$185,402.00	\$107,457.00	\$72,639.00



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 10

Agenda Title: Continue budget discussion on the Capital Improvement Programs (CIP), Part 2.

Council Action to be taken: Consideration and Possible Action

Department Submitted: Finance

Staff Contact: Isaac D. Turner, Assistant City Manager
Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to continue the discussion from the May 10th City Council meeting on the Capital Improvement Program.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

At the May 10th City Council meeting, staff presented and discuss the projects that were on the priority one list. Tonight is to continue that discussion and get direction from City Council on what projects to select for consideration to be bonded. Staff has identify some possible bond funding options for council to consider in terms of dollars to be spend.

Attached documents include a draft of the five-year Capital Improvement Plan, the Priority No. 1 List from the Strategic Facility Plan and possible debt scenarios options for funding projects which will have no impact on the City's tax rate. The debt would be funded through user fees including water and sewer charges, drainage and transportation user fees.

Since the implementation of the five-year Capital Improvement Plan staff regularly reviews the adopted plan. Updates are based upon changing priorities and infrastructures needs that have arisen over the past year.

3. FUNDING SOURCE

To be determined.

4. TIMELINE CONSIDERATIONS

Based on priority need.

5. OTHER OPTIONS (In order of preference)

N/A

6. ATTACHMENTS

- 10a. [Five Year Capital Improvement Plan Draft](#)
- 10b. [Priority #1 List of Projects from the Strategic Facilities Plan](#)
- 10c. [Debt Issuance Scenarios](#)
- 10d. [CIP Power Point Presentation](#)

District #	Project Type/ Title	Funding Sources	Project Type	Total Project Cost	Grants / Others	FY15-16 Actual	FY16-17 Actual	FY17-18 Projected	Remaining Balance
						City Expenditures			
DOWNTOWN									
1	Heritage Square Design[Landscape Design] - Phase 1	TIF	Capital	\$ 44,935		\$ 4,958	\$ 21,857	\$ 18,120	\$ -
1	Heritage Square Improvements (Amphitheater, Restrooms, Splash Pad) Phase 2	TIF/TP&W/CO Bonds	Capital	\$ 3,896,803	\$ 420,000			\$ 3,476,803	\$ -
Total Downtown:				\$ 3,941,738	\$ 420,000	\$ 4,958	\$ 21,857	\$ 3,494,923	\$ -
PARKS & RECREATION									
1	Robinson Park (Spray ground Phase I & Ballfield Upgrades)	TP&W /General Fund	Capital	\$ 250,000	\$ 125,000		\$ 45,860	\$ 79,140	\$ -
1	Givens/Taylor Community Center	CDBG/General Fund	Capital	\$ 160,000	\$ 150,000		\$ 5,530	\$ 4,470	\$ -
1,2,4	Murphy/Bull Branch 9-Hole Disc Golf	Private Donations	Capital	\$ 12,000	\$ 12,000			\$ -	\$ -
1	Skate Park	TP&W/GF/LOOP Project/Union Pacific	Capital	\$ 676,720	\$ 507,045		\$ 34,797	\$ 134,878	\$ -
Total Parks & Recreation:				\$ 1,098,720	\$ 794,045	\$ -	\$ 86,187	\$ 218,488	\$ -
CITY FACILITIES									
All	Performance Contract-(Lighting & HVAC)	C.O. (Debt)/General Fund	Capital	\$ 1,224,880			\$ 1,223,471	\$ 1,409	\$ -
1	Cemetery Road Improvements	Cemetery Fund	Capital	\$ 187,338			\$ 10,375	\$ 176,963	\$ -
Total City Facilities:				\$ 1,412,218	\$ -	\$ -	\$ 1,233,846	\$ 178,372	\$ -
PLANNING									
All	UTSA Growth/Area Planning	General Fund	Professional Svc.	\$ 15,000				\$ 15,000	\$ -
All	Hazard Mitigation Plan (Thrall/ LBC WCID)	FEMA/General Fund	Professional Svc.	\$ 66,000	\$ 49,500		\$ 13,649	\$ 2,851	\$ -
Total Planning:				\$ 81,000	\$ 49,500	\$ -	\$ 13,649	\$ 17,851	\$ -
STREETS & SIDEWALKS									
2	2014-2015 CDBG (4th from Howard St. to Sloan St.)	CDBG/ TUF/Utility	Capital	\$ 1,556,446	\$ 700,000	\$ 63,370	\$ 786,076	\$ 7,000	\$ -
Total Streets & Sidewalks:				\$ 1,556,446	\$ 700,000	\$ 63,370	\$ 786,076	\$ 7,000	\$ -

City of Taylor - Capital Improvement Projects (CIP) - COMPLETED by FY 17-18 (Pg. 2/2)

District #	Project Type/ Title	Funding Sources	Project Type	Total Project Cost	Grants / Others	FY15-16 Actual	FY16-17 Actual	FY17-18 Projected	Remaining Balance
						City Expenditures			
DRAINAGE									
1,3,4	Halff/Design for 8 MDUS Projects	MDUS	Professional Svc.	\$ 62,876			\$ 50,405	\$ 12,471	\$ -
4	800 Kirk Street MDUS	MDUS	Capital	\$ 48,901				\$ 48,901	\$ -
4	Paula/ Medical Pkwy MDUS	MDUS	Capital	\$ 63,707				\$ 63,707	\$ -
1	Laurel/Sams MDUS Project	MDUS	Capital	\$ 138,017				\$ 138,017	\$ -
	Halff -Engineering for 2015 May Flood Projects*	MDUS	Professional Svc.	\$ 42,500		\$ 42,500			\$ -
4	2709 Kelly Drive	MDUS	Capital	\$ 27,627				\$ 27,627	\$ -
4	1609 /1611 Castlewood Ct.	MDUS	Capital	\$ 46,925				\$ 46,925	\$ -
4	1806 N. Lynn St.	MDUS	Capital	\$ 55,922				\$ 55,922	\$ -
1	Booth/Oak (Walnut)	MDUS	Capital	\$ 103,484				\$ 103,484	\$ -
3	Oaklawn @ Bull Br. Trib. (Greenlawn)	MDUS	Capital	\$ 96,175				\$ 96,175	\$ -
Total Drainage:				\$ 686,134.00	\$ -	\$ 42,500	\$ 50,405	\$ 593,229	\$ -

<u>AIRPORT</u>									
2	Hangar Fire Suppression	Airport	Capital	\$ 46,531				\$ 46,531	\$ -
2	Airport Apron Desig & Terminal Env.	TxDOT/C.O Bonds #1	Capital	\$ 105,000	\$ 94,500			\$ 10,500	\$ -
2	Airport Terminal Building Design	TxDOT/C.O Bonds #1	Capital	\$ 75,000	\$ 37,500			\$ 37,500	\$ -
2	Airport AWOS	TxDOT/C.O Bonds #1	Capital	\$ 178,693	\$ 134,020			\$ 44,673	\$ -
2	Airport T Hangars & Pvmt Rehab 2015	TxDOT/ C.O Bonds #1	Capital	\$ 2,732,929	\$ 2,263,137	\$ 291,820	\$ 177,972		\$ -
Total Airport:				\$ 3,138,153	\$ 2,529,157	\$ 291,820	\$ 177,972	\$ 139,204	\$ -

<u>WATER / WASTEWATER</u>									
1	WWTP Condition Assessment - Sledge	Utility	Professional	\$ 25,000		\$ 25,000			\$ -
All	TxDOT Main St. Trail/Fire Hydrant	Utility	Capitial	\$ 38,760			\$ 38,760		\$ -
2	12th Street/95 HWY.	Utility	Capital	\$ 450,363		\$ 34,100	\$ 416,263		\$ -
1	Southwood Hills/Mallard Water Towers	Utility	Capital	\$ 285,289		\$ 27,000	\$ 258,289		\$ -
1	WWTP 2017 (Emergency Repairs)	Utility/CO Bonds	Capital	\$ 2,250,000			\$ 1,333,921	\$ 916,079	\$ -
2	Edmond St. (2nd to 6th St.) [Utilities]	Utility	Capital						
Total Water/Wastewater:				\$ 3,049,412	\$ -	\$ 86,100	\$ 2,047,233	\$ 916,079	\$ -

<u>MULTI-FUND PROJECTS</u>									
2	Edmond St. (2nd to 6th St.) [Streets]	TUF	Capital	\$ 1,134,634			\$ 58,630	\$ 337,982	\$ 396,612
2	Edmond St. (2nd to 6th St.) [Drainage]	MDUS	Capital	\$ -			\$ 72,031	\$ 414,186	\$ 486,217
2	Edmond St. (2nd to 6th St.) [Utilities]	Utility	Capital	\$ -			\$ 36,853	\$ 214,952	\$ 251,805
Total Multi-Fund Projects:				\$ 1,134,634	\$ -	\$ -	\$ 167,514	\$ 967,120	\$ -

	Total Project Cost	Grants / Others	FY15-16 Actual	FY16-17 Actual	FY17-18 Projected	Remaining Balance
			City Expenditures			
COMPLETED PROJECTS TOTAL:	\$ 16,098,455	\$ 4,492,702	\$ 488,748	\$ 4,584,739	\$ 6,532,266	\$ -

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23

District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation					Fiscal Year Estimate					Unallocated Cost Estimate
					Grants	Bonds (Debt)	General Fund	TIF	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
DOWNTOWN															
1,2,3	Gateway, Wayfinding Projects*	TIF	Capital	\$ 350,000				\$ 350,000		\$ 305,038					\$ -
1,2	Downtown Streets	C.O. (Debt)	Capital	\$ 1,500,000		\$ 1,500,000				\$ 1,500,000					\$ -
1,2	Downtown -Parking Lots	Unfunded	Capital	?											
			Total Downtown:	\$ 1,850,000	\$ -	\$ 1,500,000	\$ -	\$ 350,000	\$ -	\$ 1,805,038	\$ -	\$ -	\$ -	\$ -	\$ -

PARKS & RECREATION															
1	Robinson Park Swimming Pool (New)	Unfunded	Capital	\$ 3,746,000											\$ 3,746,000
2	Rotary Ballfields Concrete Plaza-Murphy	Unfunded	Capital	\$ 53,000											\$ 53,000
3	TRP & SC Batting Cages (10 lanes) Phase II	Unfunded/Grant	Capital	\$ 701,000						\$ 140,200	\$ 140,200	\$ 140,200	\$ 140,200	\$ 140,200	\$ -
1	Givens/Taylor Community Center **	CDBG/General Fund	Capital	\$ 160,000	\$ 150,000		\$ 10,000			\$ 4,470					\$ -
3	Soccer Fields Expansion & Doak St. Improvements	TP&W/General Fund	Capital	\$ 700,000	\$ 200,000		\$ 500,000					\$ 500,000			\$ -
2	Murphy Park Swimming Pool (Renovations)	Unfunded	Capital	\$ 433,000											\$ 433,000
Total Parks & Recreation:				\$ 5,793,000	\$ 350,000	\$ -	\$ 510,000	\$ -	\$ -	\$ 144,670	\$ 140,200	\$ 640,200	\$ 140,200	\$ 140,200	\$ 4,232,000

CITY FACILITIES															
1	Justice Center (Police/Municipal Court)	C.O. (Debt)	Capital	\$ 11,212,000		\$ 11,212,000						\$ 2,000,000	\$ 9,212,000		\$ -
1	Fire Stations Improvements	C.O. (Debt)	Capital	\$ 529,000		\$ 529,000									\$ 529,000
2	Airport - New Terminal/Auto Access	TxDOT Grant/Airport Fund	Capital	\$ 300,000	\$ 240,000				\$ 60,000						\$ 60,000
N/A	Radio's & Components (Fire & Police)	Unfunded	Capital	\$ 1,209,462											\$ 1,209,462
1	Animal Shelter	Unfunded/General Fund	Capital	\$ 250,000											\$ 250,000
Total City Facilities:				\$ 13,500,462	\$ 240,000	\$ 11,741,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 2,000,000	\$ 9,212,000	\$ -	\$ 2,048,462

Priority	PLANNING														
1	All	Ordinance Update's (Landscaping, Zoning, Masonry)	General Fund	Professional	\$ 40,000		\$ 40,000				\$ 40,000				\$ -
2	All	Parks Master Plan	General Fund	Professional Svc.	\$ 115,000		\$ 115,000					\$ 115,000			\$ -
3	All	Comprehensive Plan (Thoroughfare & Land Use)	Unfunded	Professional Svc.	\$ 225,000									\$ 225,000	\$ -
4	All	Corridor Plan Study	Unfunded	Professional	\$ 150,000								\$ 150,000		\$ -
5	1,2	Historic District	Unfunded	Professional	?										
Total Planning:				\$ 530,000	\$ -	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ 40,000	\$ 115,000	\$ 150,000	\$ 225,000	\$ -

TOTAL GENERAL FUND:	Total Cost Estimate	Fund Allocation					Fiscal Year Estimate					Unallocated Cost Estimate
		Grants	Bonds (Debt)	General Fund	TIF	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
	\$ 21,673,462	\$ 590,000	\$ 13,241,000	\$ 665,000	\$ 350,000	\$ 60,000	\$ 1,949,708	\$ 180,200	\$ 2,755,200	\$ 9,502,200	\$ 365,200	\$ 6,280,462

NOTES:
* Gateway, Wayfinding Projects \$44,962 spent in FY15-17
** Givens/Taylor Community Center \$5,530 spent in FY17-18

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23									Transportation User Fee (TUF)					
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation				Fiscal Year Estimate					Unallocated Cost Estimate
					Grants	Bonds (Debt)	TUF	Utility	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
STREETS & SIDEWALKS														
2	2016-17 CDBG (3rd from Vance St. to Howard St.) *	CDBG/ TUF/Utility	Capital	\$ 990,392	\$ 450,000		\$ 350,000	\$ 190,392			\$ 540,392			\$ -
All	Annual Street Maintenance **	TUF	Capital	\$ 1,400,000			\$ 1,400,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
All	Street Reconstruction 2017 (Pay-As-You-Go?) **	TUF	Capital	\$ 2,700,000			\$ 2,700,000		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -
2	CR 101 Widening ***	Wilco Bond/C.O. Bonds	Capital	\$ 13,000,000	\$ 11,700,000				\$ 1,300,000					\$ -
3	CR366 Street Project ***	Wilco Bond/C.O. Bonds	Capital	\$ 2,000,000	\$ 1,800,000							\$ 200,000		\$ -
All	Sidewalk Master Plan	TUF	Capital	\$ 50,000			\$ 60,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Total Streets & Sidewalks:				\$ 20,140,392	\$ 13,950,000	\$ -	\$ 4,510,000	\$ 190,392	\$ 2,060,000	\$ 760,000	\$ 1,300,392	\$ 960,000	\$ 760,000	\$ -

NOTES:

- *Community Development Block Grant (CDBG) - \$450,000.
- ** Annual Street Maintenance (\$150,000) & Street Reconstruction (\$200,000) in FY 17-18 budget.
- *** CR 101 (\$11,700,00) & CR 366 (\$1,800,000) are funded through Williamson County.

Potential Bond Issuance of \$3,940,000
Annual repayment of \$300,000 over 20 years.

City of Taylor - Capital Improvement Projects (CIP) - <u>SCHEDULED</u> through FY 22-23										Utility Fund								
District #		Project Type/ Title		Funding Sources		Project Type		Total Cost Estimate	Fund Allocation			Fiscal Year Estimate					Unallocated Cost Estimate	
									Grants	Bonds (Debt)	Utility	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23		
Priority	Water / Wastewater (Utility)																	
1	All	W-Leak Detection Study		Utility		Capital		\$ 100,000				\$ 100,000						\$ -
1	All	W-Leak Detection - point repairs and line replacements		Utility		Capital		\$ 900,000				\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
2	All	WWTP-Replace Treatment Unit 2		Unfunded *		Capital		\$ 7,000,000					\$ 300,000	\$ 250,000	\$ 6,450,000			\$ -
3	All	W/WW -Trouble Areas (as of Summer 2017)		Unfunded		Capital		\$ 550,000				\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
4	All	Fire Hydrant Replacement Program		Utility		Capital		\$ 300,000			\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
5	All	W/WW -GIS Upgrade		Unfunded		Capital		\$ 100,000				\$ 50,000						\$ 50,000
6	All	WW-Lift Station Portable Generator		Unfunded		Capital		\$ 100,000					\$ 100,000					\$ -
7	All	W/WW & I & I Master Plan		Utility		Professional		\$ 190,000			\$ 190,000						\$ 190,000	\$ -
8	All	Performance Contract-AMI		Unfunded		Capital		\$ 4,000,000									\$ 4,000,000	\$ -
						Total Water/Wastewater:	\$ 13,240,000	\$ -	\$ -	\$ 490,000	\$ 450,000	\$ 750,000	\$ 600,000	\$ 6,800,000	\$ 4,540,000	\$ 50,000		

NOTES:

* Possible TWDB Loan

Potential Bond Issuance of \$4,450,000.
Annual payment of \$300,000 over 25 years.

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23								Airport Fund						
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation			Fiscal Year Estimate					Unallocated Cost Estimate	
					Grants	Bonds (Debt)	Airport	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23		
Airport														
2	New Airport Terminal Construction	TxDOT Grant, C.O Bonds #1	Capital	\$ 690,000	\$ 345,000	\$ 345,000		\$ 345,000					\$ -	
2	Engineering /Design Old Apron Rehab	TxDOT Grant, C.O Bonds #1	Capital	\$ 100,000	\$ 90,000	\$ 10,000			\$ 10,000				\$ -	
2	Reconstruct Apron & Shade Hangars	TxDOT Grant, C.O Bonds #1	Capital	\$ 1,582,024	\$ 1,343,821	\$ 238,203				\$ 238,203			\$ -	
2	Fuel Farm & Apron +Electrical Vault	TxDOT Grant, C.O Bonds #1	Capital	\$ 1,692,673	\$ 1,489,798	\$ 202,875					\$ 202,875		\$ -	
2	Project Management & Contingency *	TxDOT Grant, C.O Bonds #1	Prof./Other	\$ 230,431									\$ 227,431	
				Total Airport:	\$ 4,295,128	\$ 3,268,619	\$ 796,078	\$ -	\$ 345,000	\$ 10,000	\$ 238,203	\$ 202,875	\$ -	\$ 227,431

NOTES:

* Project Management & Contingency \$3,000 spent in FY15-17

City of Taylor - Capital Improvement Projects (CIP) - SCHEDULED through FY 22-23									MDUS Fund					
District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fund Allocation				Fiscal Year Estimate					Unallocated Cost Estimate
					Grants	Bonds (Debt)	TUF	MDUS	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
DRAINAGE														
	MDUS Drainage Projects (\$1 increase option)	MDUS Fund	Capital	\$ 750,000				\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
	Halff Engineering Projects To Be Determined*	MDUS Fund	Capital	?										
	FEMA - Floodplain Study	Unfunded	Professional Svc.	\$ 225,900										\$ 225,900
			Total Drainage:	\$ 975,900	\$ -	\$ -	\$ -	\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 225,900

NOTES:

* Halff Engineering Firm preparing project recommendations for council consideration.

Potential Bond Issuance of \$2,230,000

Annual payment of \$150,000 over 25 years.

Projects Planned from FY 18-19 - FY 21-22	
Fund Type	Total Cost Estimate
Total Parks & Recreation	\$ 5,793,000
Total City Facilities	\$ 13,500,462
Total Planning	\$ 530,000
Total Downtown	\$ 1,850,000
Total Streets & Sidewalks	\$ 20,140,392
Total Drainage	\$ 975,900
Total Airport	\$ 4,295,128
Total Water/Wastewater	\$ 13,240,000
GRAND TOTAL	\$ 60,324,882

City of Taylor - Capital Improvement Projects (CIP) - Sledge Engineering Recommended Projects

District #	Project Type/ Title	Funding Sources	Project Type	Total Cost Estimate	Fiscal Year Estimate					Unallocated Cost Estimate
					FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
DRAINAGE										
2	Drain-Edmond / Mills - Phase 2	Unfunded	Capital	\$ 407,550					\$ 140,000	\$ 267,550
1,2,4	Drain-Donna Channel	Unfunded	Capital	\$ 1,760,000				\$ 286,000		\$ 1,474,000
			Total Drainage:	\$ 2,167,550	\$ -	\$ -	\$ -	\$ 286,000	\$ 140,000	\$ 1,741,550

PARKS & RECREATION										
1	Parks-Robinson Park Priority 1 - Group 2	Unfunded	Capital	\$ 140,000	\$ 407,550					\$ (267,550)
2	Parks-Murphy Park (Other from Group 2)	Unfunded	Capital	\$ 286,000				\$ 160,000	\$ 1,600,000	\$ (1,474,000)
Total Parks & Recreation:				\$ 426,000	\$ 407,550	\$ -	\$ -	\$ 160,000	\$ 1,600,000	\$ (1,741,550)

STREETS & SIDEWALKS										
All	SW-Reconstruct Existing Sidewalk	Unfunded	Capital	\$ 400,000		\$ 75,000	\$ 75,000	75000	\$ 75,000	\$ 100,000
All	Street-Corrective Maintenance-Excellent	Unfunded	Capital	\$ 2,000,000	\$ 400,000	\$ 400,000	\$ 400,000	400000	\$ 400,000	\$ -
All	Street-Corrective Maintenance-Good	Unfunded	Capital	\$ 2,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -
All	Street-Corrective Maintenance-Fair	Unfunded	Capital	\$ 2,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -
All	Street-Poor Street Reconstruction	Unfunded	Capital	\$ 8,000,000	\$ 2,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -
All	SW-Sidewalk Master Plan	Unfunded	Professional	\$ 40,000	\$ 40,000					\$ -
Total Streets & Sidewalks:				\$ 14,440,000	\$ 3,240,000	\$ 2,775,000	\$ 2,775,000	\$ 2,775,000	\$ 2,775,000	\$ 100,000

Priority	UTILITY									
1	All	WW-Replace all lines smaller than 6"	Unfunded	Capital	\$ 330,000				\$ 330,000	\$ -
2	All	W-20" line along Old Granger Road (for Ford PS and Murphy EST)	Unfunded	Capital	\$ 821,000					\$ 821,000
3	2	WW-Eliminate Airport LS - Mustang Creek Interceptor Extension	Unfunded	Capital	\$ 1,500,000					\$ 1,500,000
4	1,2	WW-SSES - Mustang Creek Basin	Unfunded	Capital	\$ 400,000		\$ 200,000	\$ 200,000		\$ -
5	3,4	WW-SSES - Bull Branch Basin	Unfunded	Capital	\$ 400,000				\$ 200,000	\$ 200,000
6	All	WWTP-Electrical Upgrades	Unfunded *	Capital	\$ 2,129,000		\$ 129,000	\$ 2,000,000		\$ -
6	All	WWTP-Replace Influent Pumps w/ VFDs	Unfunded	Capital	\$ 455,000					\$ 455,000
6	All	WWTP-Replace Bubble Diffusers Basin 1	Unfunded	Capital	\$ 195,000					\$ 195,000
6	All	WWTP-Convert Aeration to DO Paced	Unfunded	Capital	\$ 429,000					\$ 429,000
7	1	W & WW -Animal Shelter (W &WW Lines)	Unfunded	Capital	\$ 300,000					\$ 300,000
Total Utility:				\$ 6,959,000	\$ -	\$ 329,000	\$ 2,200,000	\$ 200,000	\$ 530,000	\$ 3,700,000

	Total Cost Estimate	Fiscal Year Estimate					Unallocated Cost Estimate
		FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
TOTAL:	\$ 23,992,550	\$ 3,647,550	\$ 3,104,000	\$ 4,975,000	\$ 3,421,000	\$ 5,045,000	\$ 3,800,000

NOTES:

* Possible TWDB Loan

**City of Taylor – 2017 Strategic Facility Plan
Priority #1**

Department	Item	Priority 1	Total
Street	2015 CDBG 4th Street (Remaining)	\$ 400,000	\$ 35,417,215
	2017 CDBG 3rd Street	\$ 900,000	
	Edmond Street (Remaining)	\$ 200,000	
	Annual Street Maintenance (City Staff)	\$ 950,000	
	Corrective Maintenance-Excellent	\$ 4,151,745	
	Corrective Maintenance-Good	\$ 5,931,065	
	Corrective Maintenance-Fair	\$ 4,884,405	
	Poor Street Reconstruction	\$ 18,000,000	
Sidewalk	Reconstruct Existing Sidewalk	\$ 600,000	\$ 640,000
	Sidewalk Master Plan	\$ 40,000	
Airport	Airport AWOS	\$ 190,000	\$ 6,902,905
	Terminal Apron and Connector Taxiways	\$ 3,274,670	
	Fuel Farm	\$ 700,000	
	New Terminal	\$ 690,000	
	Design and construct new terminal auto access (at same time as new fuel farm and preferably at same time and coordinated with new terminal apron)	\$ 300,000	
	Reconstruct Apron & Shade	\$ 1,543,025	
	Project Management and Contingency	\$ 205,210	
Drainage	Edmond and Mills Street	\$ 957,000	\$ 4,154,675
	Donna Channel*	\$ 1,760,000	
	2709 Kelly Drive	\$ 11,000	
	1609/1611 Castlewood Ct.	\$ 52,000	
	Paula Lane/Medical Parkway*	\$ 33,000	
	Laurel/Sams Street	\$ 170,000	
	800 Kirk Street	\$ 38,500	
	1st Ave/Royal St/Walnut*	\$ 360,000	
	1806 N Lynn Street	\$ 53,000	
	Booth/Oak (Walnut)*	\$ 55,000	
	Reece residence on 2nd Street*	\$ 160,000	
	Oaklawn @ Bull Br Trib (Greenlawn)*	\$ 66,000	
	Brookwood Circle (706, 708, 710)	\$ 189,000	
	Turkey Creek	\$ 250,175	
Water	Fire Hydrant Replacement	\$ 500,000	\$ 9,361,000
	Fire Hydrant Proposed with Lines	\$ 790,000	
	Tank Maintenance Projects	\$ 400,000	
	GIS Upgrade - Water	\$ 50,000	
	SCADA Upgrades (Monitor)	\$ 200,000	
	Leak Detection Study	\$ 100,000	
	Leak Detection - point repairs and line replacements	\$ 900,000	
	CCN Water Amendment	\$ 150,000	
	Trouble Areas (as of Summer 2017)	\$ 800,000	
	Upgrade meter read to fixed based	\$ 750,000	
	Justin Lane water main (20")	\$ 1,000,000	
	20" line along Old Granger Road (for Ford PS and Murphy EST)	\$ 821,000	
	16" to supply water to Southwood Hills EST	\$ 2,900,000	

**City of Taylor – 2017 Strategic Facility Plan
Priority #1**

Department	Item	Priority 1	Total
Wastewater	Replace all lines smaller than 6"	\$ 330,000	\$ 5,030,000
	SSES - Mustang Creek Basin	\$ 400,000	
	SSES - Bull Branch Basin	\$ 400,000	
	GIS Upgrade - Wastewater	\$ 50,000	
	Lift Station Portable Generator	\$ 100,000	
	CCN Wastewater Amendment	\$ 100,000	
	Trouble Areas (Summer 2017)	\$ 150,000	
	Eliminate Airport Lift Station - Mustang Creek Interceptor Extension	\$ 1,500,000	
	Bull Branch Interceptors Replace	\$ 2,000,000	
WWTP-2	Refurbish Influent Gates (2 EA) - Add 1 motor operated	\$ 32,500	\$ 9,224,000
	Replace Influent Pumps (3 EA 60 Hp) with VFDs (5 EA)	\$ 455,000	
	Repaint and Upgrade Clarifier 2 Sludge Rake & Full Radius Skimmer	\$ 340,000	
	Replace Treatment Unit 2	\$ 5,000,000	
	Replace Bubble Diffusers in Aeration Basin 1	\$ 195,000	
	Convert Aeration Basin to DO Pace Air	\$ 429,000	
	Repaint Sludge Thickener Clarifier Mechanism	\$ 130,000	
	Recondition Belt Presses	\$ 130,000	
	Replace Wet and Dry Well Vents	\$ 39,000	
	Repair Sidewalks	\$ 78,000	
	Regrade Areas Next to Units	\$ 104,000	
	Add Motor Operated Gate with Keypad	\$ 130,000	
	Regrade Low Areas Near Fence	\$ 32,500	
	Electrical Upgrades for Current Projects	\$ 2,129,000	
Parks	Murphy Park	\$ 664,000	\$ 5,236,000
	Robinson Park	\$ 411,000	
	Taylor Regional Park Sports Complex	\$ 179,000	
	Bull Branch Park	\$ 441,000	
	Doak Street Ball Fields	\$ 179,000	
	Gano Street Basketball Court	\$ 9,000	
	Jason Street Playground	\$ 11,000	
	Hike and Bike Trail	\$ 233,000	
	West End Park	\$ 9,000	
	Gateway and Downtown Signage	\$ 100,000	
	Heritage Park	\$ 3,000,000	
Department	City Hall	\$ 5,263,000	\$ 27,631,000
	Municipal Court	\$ 36,000	
	Fire Department	\$ 529,000	
	Police Department	\$ 11,212,000	
	Animal Control	\$ 250,000	
	Cemetery	\$ 693,000	
	Library	\$ 39,000	
	Public Works	\$ 9,609,000	
Total		\$ 103,596,795	\$ 103,596,795

Preliminary

City of Taylor, Texas

\$4,450,000 Combination Tax & Revenue Certificates of Obligation, Series 2018

preliminary as of February 9, 2018

***Utility debt supported with \$300,000 annual contribution (25 yr repay)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2018	-	-	-	-
09/30/2019	90,000.00	4.250%	213,290.97	303,290.97
09/30/2020	115,000.00	4.250%	185,300.00	300,300.00
09/30/2021	120,000.00	4.250%	180,412.50	300,412.50
09/30/2022	125,000.00	4.250%	175,312.50	300,312.50
09/30/2023	130,000.00	4.250%	170,000.00	300,000.00
09/30/2024	135,000.00	4.250%	164,475.00	299,475.00
09/30/2025	140,000.00	4.250%	158,737.50	298,737.50
09/30/2026	150,000.00	4.250%	152,787.50	302,787.50
09/30/2027	155,000.00	4.250%	146,412.50	301,412.50
09/30/2028	160,000.00	4.250%	139,825.00	299,825.00
09/30/2029	170,000.00	4.250%	133,025.00	303,025.00
09/30/2030	175,000.00	4.250%	125,800.00	300,800.00
09/30/2031	185,000.00	4.250%	118,362.50	303,362.50
09/30/2032	190,000.00	4.250%	110,500.00	300,500.00
09/30/2033	200,000.00	4.250%	102,425.00	302,425.00
09/30/2034	205,000.00	4.250%	93,925.00	298,925.00
09/30/2035	215,000.00	4.250%	85,212.50	300,212.50
09/30/2036	225,000.00	4.250%	76,075.00	301,075.00
09/30/2037	235,000.00	4.250%	66,512.50	301,512.50
09/30/2038	245,000.00	4.250%	56,525.00	301,525.00
09/30/2039	255,000.00	4.250%	46,112.50	301,112.50
09/30/2040	265,000.00	4.250%	35,275.00	300,275.00
09/30/2041	275,000.00	4.250%	24,012.50	299,012.50
09/30/2042	290,000.00	4.250%	12,325.00	302,325.00
Total	\$4,450,000.00	-	\$2,772,640.97	\$7,222,640.97

Yield Statistics

Bond Year Dollars	\$65,238.61
Average Life	14.660 Years
Average Coupon	4.250000%
Net Interest Cost (NIC)	4.250000%
True Interest Cost (TIC)	4.2493187%
Bond Yield for Arbitrage Purposes	4.2493187%
All Inclusive Cost (AIC)	4.2493187%

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Net Interest Cost	4.250000%
Weighted Average Maturity	14.660 Years

18 CO - \$300K Utility - 2 | SINGLE PURPOSE | 2/9/2018 | 3:16 PM

Preliminary

City of Taylor, Texas

\$2,230,000 Combination Tax & Revenue Certificates of Obligation, Series 2018

preliminary as of February 9, 2018

***Drainage debt supported with \$150,000 annual contribution (25 yr repay)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2018	-	-	-	-
09/30/2019	45,000.00	4.250%	106,885.14	151,885.14
09/30/2020	60,000.00	4.250%	92,862.50	152,862.50
09/30/2021	60,000.00	4.250%	90,312.50	150,312.50
09/30/2022	65,000.00	4.250%	87,762.50	152,762.50
09/30/2023	65,000.00	4.250%	85,000.00	150,000.00
09/30/2024	70,000.00	4.250%	82,237.50	152,237.50
09/30/2025	70,000.00	4.250%	79,262.50	149,262.50
09/30/2026	75,000.00	4.250%	76,287.50	151,287.50
09/30/2027	75,000.00	4.250%	73,100.00	148,100.00
09/30/2028	80,000.00	4.250%	69,912.50	149,912.50
09/30/2029	85,000.00	4.250%	66,512.50	151,512.50
09/30/2030	90,000.00	4.250%	62,900.00	152,900.00
09/30/2031	90,000.00	4.250%	59,075.00	149,075.00
09/30/2032	95,000.00	4.250%	55,250.00	150,250.00
09/30/2033	100,000.00	4.250%	51,212.50	151,212.50
09/30/2034	105,000.00	4.250%	46,962.50	151,962.50
09/30/2035	110,000.00	4.250%	42,500.00	152,500.00
09/30/2036	110,000.00	4.250%	37,825.00	147,825.00
09/30/2037	115,000.00	4.250%	33,150.00	148,150.00
09/30/2038	120,000.00	4.250%	28,262.50	148,262.50
09/30/2039	125,000.00	4.250%	23,162.50	148,162.50
09/30/2040	135,000.00	4.250%	17,850.00	152,850.00
09/30/2041	140,000.00	4.250%	12,112.50	152,112.50
09/30/2042	145,000.00	4.250%	6,162.50	151,162.50
Total	\$2,230,000.00	-	\$1,386,560.14	\$3,616,560.14

Yield Statistics

Bond Year Dollars	\$32,624.94
Average Life	14.630 Years
Average Coupon	4.2500000%
Net Interest Cost (NIC)	4.2500000%
True Interest Cost (TIC)	4.2493174%
Bond Yield for Arbitrage Purposes	4.2493174%
All Inclusive Cost (AIC)	4.2493174%

IRS Form 8038

Net Interest Cost	4.2500000%
Weighted Average Maturity	14.630 Years

18 CO - \$150K MDUS - 25 y | SINGLE PURPOSE | 2/ 9/2018 | 3:17 PM

Preliminary

City of Taylor, Texas

\$3,940,000 Combination Tax & Revenue Certificates of Obligation, Series 2018

preliminary as of March 20, 2018

***Street debt supported with \$300,000 annual contribution (20 yr repay)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2018	-	-	-	-
09/30/2019	125,000.00	4.000%	177,737.78	302,737.78
09/30/2020	150,000.00	4.000%	152,600.00	302,600.00
09/30/2021	155,000.00	4.000%	146,600.00	301,600.00
09/30/2022	160,000.00	4.000%	140,400.00	300,400.00
09/30/2023	165,000.00	4.000%	134,000.00	299,000.00
09/30/2024	175,000.00	4.000%	127,400.00	302,400.00
09/30/2025	180,000.00	4.000%	120,400.00	300,400.00
09/30/2026	190,000.00	4.000%	113,200.00	303,200.00
09/30/2027	195,000.00	4.000%	105,600.00	300,600.00
09/30/2028	205,000.00	4.000%	97,800.00	302,800.00
09/30/2029	210,000.00	4.000%	89,600.00	299,600.00
09/30/2030	220,000.00	4.000%	81,200.00	301,200.00
09/30/2031	230,000.00	4.000%	72,400.00	302,400.00
09/30/2032	240,000.00	4.000%	63,200.00	303,200.00
09/30/2033	245,000.00	4.000%	53,600.00	298,600.00
09/30/2034	255,000.00	4.000%	43,800.00	298,800.00
09/30/2035	270,000.00	4.000%	33,600.00	303,600.00
09/30/2036	280,000.00	4.000%	22,800.00	302,800.00
09/30/2037	290,000.00	4.000%	11,600.00	301,600.00
Total	\$3,940,000.00	-	\$1,787,537.78	\$5,727,537.78

Yield Statistics

Bond Year Dollars	\$44,688.44
Average Life	11.342 Years
Average Coupon	4.0000000%
Net Interest Cost (NIC)	4.0000000%
True Interest Cost (TIC)	3.9992822%
Bond Yield for Arbitrage Purposes	3.9992822%
All Inclusive Cost (AIC)	3.9992822%

IRS Form 8038

Net Interest Cost	4.0000000%
Weighted Average Maturity	11.342 Years



Capital Improvement Projects

June 14, 2018

Downtown

- Gateway, Wayfinding Projects - \$350,000
- Downtown Streets - \$1,500,000
- Downtown Parking Lots - TBD

Parks & Recreation

- Robinson Park Swimming Pool – \$3,746,000
- Rotary Ballfields Concrete Plaza – \$53,000
- Givens Community Center – \$160,000
- Soccer Fields Expansion & Doak
St. Improvements – \$700,000
- Murphy Park Swimming Pool - \$433,000

City Facilities

- Justice Center (Police/Mun. Court) – \$11,212,000
- Fire Stations Improvements – \$529,000
- Airport (New Terminal/Auto Access) – \$300,000
- Animal Shelter - \$250,000

Planning

- Ordinance Updates (Landscaping, Zoning, Masonry) – \$40,000
- Parks Master Plan – \$115,000
- Comprehensive Plan – \$225,000
- Corridor Plan Study – \$150,000
- Historic District - TBD

Streets & Sidewalks

• 2016-17 CDBG (3 rd from Vance to Howard) –	\$990,392
• Annual Street Maintenance –	\$1,400,000
• Street Reconstruction –	\$2,700,000
• *CR 101 Widening –	\$13,000,000
• *CR 366 Street Project –	\$2,000,000
• Sidewalk Master Plan –	\$50,000

* CR Projects are funded by the county. City only responsible for 10% of the cost for each project.

Water/Wastewater (Utility) – 1/2

- W – Leak Detection Study – \$100,000
- W – Leak Detection – Repairs & Replacements – \$900,000
- WWTP – Replace Treatment Unit 2 – \$7,000,000
- W/WW – Trouble Areas – \$550,000
- Fire Hydrants Replacement Program – \$300,000
- W/WW – GIS Upgrade – \$100,000

Water/Wastewater (Utility) – 2/2

- WW-Lift Station Portable Generator – \$100,000
- W/WW-Inflow & Infiltration Master Plan – \$190,000
- Performance Contract – AMI – \$4,000,000

Airport

- New Airport Terminal Construction – \$690,000
- Eng./Design Old Apron Rehab – \$100,000
- Reconstruct Apron & Shade Hangars – \$1,582,024
- Fuel Farm & Apron + Electrical Vault – \$1,692,673
- Project Management & Contingency – \$230,431

Drainage

- MDUS Drainage Projects – \$750,000
- Halff Engineering Projects – TBD

Questions



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 11

Agenda Title: Present to City Council the Proposed FY2018/2019 Budget.

Council Action to be taken: No action is required

Department Submitted: City Management, Finance

Staff Contact: Isaac D. Turner, City Manager
Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is present to City Council the Proposed FY2018-19 Budget document prior to the first Budget Workshop meeting.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

Presenting the budget document will allow City Council time to review the budget and formulate their questions for staff on the budget for the upcoming budget workshop.

No recommendations are made at this time. The budget workbook is for discussion at the budget workshop meeting on June 21st.

3. FUNDING SOURCE

N/A

4. TIMELINE CONSIDERATIONS

N/A

5. OTHER OPTIONS (In order of preference)

N/A

6. ATTACHMENTS

11a. Proposed FY 2018-19 Budget document, to be distributed at council meeting.



City Council Meeting ***June 14, 2018***

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 12

Agenda Title: Consideration and Possible Action on Funding and Extension for HDR General Services Contract (Jim Gray)

Council Action to be taken: Approval of City Manager to amend contract with HDR Engineering, Inc. to increase maximum authorization to \$160,000 for services through July 31, 2018.

Department Submitted: Public Works

Staff Contact: Jim Gray, Public Works Director
Kelly Kaatz, P.E., HDR Engineering, Inc.

1. PURPOSE/DESCRIPTION

This item is related to City Engineering services and Professional Engineering and Architecture services for current and future Capital Improvement Projects.

2. STAFF ANALYSIS (Why and How)

HDR Engineering, Inc. was initially contracted for City Engineering services for an amount not to exceed \$40,000 on April 18, 2018. The initial contract period is April 18th through June 18th. HDR has served as the City Engineer for a number of development reviews and also has been assigned a number of individual Capital Improvement Projects at various stages of completion. HDR actual costs through May 28, 2018 associated with various assignments are as follows:

• General City Engineering Services	\$16,358.76
• Heritage Park	\$7,235.00
• Skate Park	\$4,640.19
• South Park Industrial Water & Wastewater Project	\$15,023.65
• Givens Community Center	\$4,218.63
• Street Maintenance / Reconstruction Plan	\$27,321.97
• Gateway Signage	\$1,340.40
• Mustang Creek Wastewater Treatment Plant	\$1,217.75

- Mustang Creek Wastewater Treatment Plant SCADA \$3,154.32
- Geographic Information Services \$2,290.98
- Total \$82,801.65

3. RECOMMENDATION

Recommend approval and authorization of the City Manager to amend the existing contract with HDR Engineering, Inc. for an amount not to exceed \$160,000 for services through July 31, 2018.

4. FUNDING SOURCE

Engineering Services Provided	Amount	Funding Source	GL Acct.
General City Engineering Services	\$ 16,358.76	General Fund	100-573-512
Geographic Information Service	\$ 2,290.98	General Fund	100-573-512
Heritage Park	\$ 7,235.00	General Fund	100-565-512
Skate Park	\$ 4,640.19	General Fund	100-565-512
Givens Community Center	\$ 4,218.63	General Fund	100-565-512
GENERAL FUND	\$ 34,743.56		
Street Maintenance/Reconstruction Plan	\$ 27,321.97	TUF	210-632-513
TRANSPORTATION USER FEE (TUF)	\$ 27,321.97		
Gateway Signage	\$ 1,340.40	TIF Fund	119-520-512
TAX INCREMENT FINANCING (TIF)	\$ 1,340.40		
Mustang Creek Wastewater Treatment Plant	\$ 1,217.75	Utility Fund	340-708-512
Mustang Creek Wastewater Treatment Plant SCADA	\$ 3,154.32	Utility Fund	340-708-512
South Park Industrial Water & Wastewater Project	\$ 15,023.65	Utility Fund	340-708-512
UTILITY FUND	\$ 19,395.72		
TOTAL ACROSS ALL FUNDS	\$ 82,801.65		

FUND	Projected Ending Fund Balance FY2017-18	HDR Engineering Cost	Revised Projected Ending Fund Balance FY2017-18
General Fund	\$ 3,494,755	\$ 34,744	\$ 3,460,011
Transportation User Fee	\$ 650,043	\$ 27,322	\$ 622,721
Tax Increment Financing (TIF)	\$ 778,326	\$ 1,341	\$ 776,985
Utility Fund	\$ 1,666,460	\$ 19,396	\$ 1,647,064
TOTAL		\$ 82,802	

*Note- If approved HDR cost will be included in the Amended FY2017-18 budget

5. TIMELINE

Professional Engineering services through July 31, 2018.

6. PRIOR COUNCIL ACTIONS TAKEN

City Council received an update on April 26, 2018 regarding procuring Engineering and Landscape Architecture services.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

N/A



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 13

Agenda Title: Consideration and Possible Action on SCADA Bid Award for the Waste Water Treatment Plant (Jim Gray)

Council Action to be taken: Approval of award to Trac-n-Troll and authorization for City Manager to enter into a contract.

Department Submitted: Public Works

Staff Contact: Jim Gray, Public Works Director
Kelly Kaatz, P.E., HDR Engineering, Inc.

1. PURPOSE/DESCRIPTION

This item is related to the completion of the Mustang Creek WWTP Project

2. STAFF ANALYSIS (Why and How)

The WWTP SCADA Replacement Project bid documents were originally prepared by Sledge Engineering. The project was bidded. Bids were received on March 27, 2018. Sledge Engineering prepared a bid tabulation and composite scoring summary. HDR was assigned the project and reviewed the composite scoring summary and concurred that the top 2 ranked firms were CompUSA and Trac-n-Trol. Interviews were scheduled with representatives from these two firm and conducted on May 16. The results of the interview were scored and the top ranked firm was Trac-n-Trol, Inc. for both the composite score summary and the interview scoring. While Trac-n-Trol, Inc.'s bid price was higher than CompUSA, it is recommended that Trac-n-Trol, Inc.'s proposal represents the best value and meets the City's objectives.

3. RECOMMENDATION

Recommend approval of award of the Mustang Creek WWTP SCADA Replacement Project to Trac-n-Trol, Inc. and authorization of the City Manager to enter into a contract with Trac-n-Trol, Inc. to perform the work.

4. FUNDING SOURCE

The SCADA Bid award will be funded by the emergency repairs bond fund in the amount of 2.25 million dollars. The remaining balance is \$513,687.69 as of 6/6/18. This contract will use approximately \$200,000 with a contingency and additional funds for Lap Tops, software and a backup system. The SCADA bid award is \$150,000. The contingency would be \$15,000 and an additional \$35,000 would be set aside for lap tops, software and a backup system.

5. TIMELINE

The Contractor is ready to start after the notice to proceed. Contract completion is scheduled for 180 days.

6. PRIOR COUNCIL ACTIONS TAKEN

Approved \$2.25 million for the WWTP emergency repairs.

7. OTHER OPTIONS (In order of preference)

Leave existing SCADA in place.

8. ATTACHMENTS

Recommendation to Award Letter from HDR with supporting documents



City Council Meeting June 14, 2018

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 14

Agenda Title: Update on Mills Street and Cecelia Street Emergency Repairs

Council Action to be taken: N/A

Department Submitted: Public Works

Staff Contact: Jim Gray, Director

1. PURPOSE/DESCRIPTION

Update on the Mills/Cecelia emergency repair drainage project. City staff was made aware of a failed storm drain within the Right of Way of Mills and Cecelia Street in late April. A clay storm drain pipe has completely failed. This runoff is eroding the base material of the adjacent roadway and initiating the creation of sink holes. Emergency repair of the storm drain is needed in order to mitigate further undermining of the roadway for safety issues.

2. STAFF ANALYSIS (Why and How)

Currently the City is under contract with Smith Contracting for construction of eight (8) Municipal Drainage Utility System (MDUS) locations. For addressing of the emergency issue and efficiency in reconstruction efforts, City staff approached Smith Contracting for incorporation of a change order to the ongoing MDUS projects allowing incorporation of the Mills/Cecelia repair. Additionally, City staff approached Halff Associates Inc, the civil engineering design consultant for the MDUS, and requested a site visit and Supplemental Design proposal for design repair of the failed storm drain. Halff Associates provided the requested supplement for the necessary design services and upon execution by City Management on April 30th, began the associated design work.

Upon completion of necessary survey and subsurface utility exploration, construction documents were prepared and issued to Smith Contracting on May 22, 2018. Contractor pricing and negotiations with Halff and City staff occurred on May 31, 2018 and a contractor/engineer signed Change Order was delivered to the City for execution on June 4th.

The amount of the proposed construction change order #4 is \$95,194.25. With the incorporation of change order #4 to the active MDUS contract, the resulting total

construction contract is \$597,001.65. Approximately 48 additional days has been added to the MDUS contract duration for reconstruction of the Mills/Cecelia failed storm drain.

3. RECOMMENDATION

Accept the Mills/Cecelia emergency repair update.

4. FUNDING SOURCE

To be funded through the MDUS Fund by cash or bond.

Smith Contracting Change Order #4:

Mills/Cecelia Storm Drain Reconstruction	\$95,194.25
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Contingency:	\$10,000.00
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Halff Associates Design Supplement:

Mills/Cecelia Storm Drain Reconstruction	\$14,435.00
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Mills/Cecelia Emergency Repair Total:	\$119,629.25
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5. TIMELINE

Additional construction duration to the current contract is 48 calendar days. The revised substantial completion date for the MDUS contract is now July 2, 2018.

6. PRIOR COUNCIL ACTION TAKEN

Council previously approved the execution of the MDUS construction agreement with Smith Contracting on Jan 25, 2018.

7. ATTACHMENTS



City Council Meeting ***June 14, 2018***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 15

Agenda Title: Executive Session

Council Action to be taken: Consult with City Attorney

Department Submitted: City Administration

Staff Contact: Isaac Turner, City Manager

1. PURPOSE/DESCRIPTION

This Executive Session is called to consult with the City Attorney.

2. STAFF ANALYSIS (Why and How)

The Taylor City Council will conduct a closed meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

15a. Executive Session Certified Agenda