

AGENDA

CITY OF TAYLOR, TEXAS CITY COUNCIL MEETING CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

JULY 23, 2020, 6:00 P.M.

In order to assist in maintaining the health of Council Members, staff and the public, this meeting will be conducted by *video conference*.

You may view this meeting as it's happening through the City's website at <http://www.ci.taylor.tx.us/660/Taylor-Videos>

For citizen comments, please contact the City Clerk's office at Dianna.barker@taylortx.gov prior to 5:30p.m. Thursday, July 23rd.

The agenda packet is available at <http://www.ci.taylor.tx.us/calendar>

CALL TO ORDER AND DECLARE A QUORUM

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS & COMMISSION PRESENTATION

1. Moody Museum Board update.

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

2. Approve minutes from the July 9, 2020 regular City Council meeting and the July 16, 2020 special called Council meeting. (Dianna Barker)
3. Consider Resolution R20-20 approving a Memorandum of (MOU) between the Taylor Independent School District and the Taylor Police Department concerning the School Resource Officer positions. (Chief Fluck)
4. Consider approving a memorandum of agreement between the City and WBW Development Group, LLC – Series 040 regarding the timing of construction of park and trail improvements in the Grove at Bull Creek subdivision. (Tom Yantis)

PUBLIC HEARINGS / ORDINANCES

5. Introduce Ordinance 2020-12, third quarter budget amendment for FY2019/2020. (Jeff Wood)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

6. Receive update from Place Designers on the Valero quality of life projects. (Larry Foos)
7. Consider approval of Parks Master Plan outreach strategy. (Larry Foos)

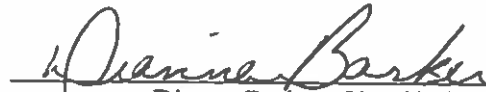
ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section

551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on July 20, 2020 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By:


Dianna Barker, City Clerk

Date

7-20-2020



City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 1
Agenda Title: Moody Museum Advisory Board Update

Council Action to be taken: None – Informational Only

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

Upon request by the City Council, Moody Museum Advisory Board Chair Susan Komandosky will provide the City Council a brief update on the board's responsibilities and activities.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Council directed Boards and Commissions Chairman to update the Council annually on their accomplishments and goals.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

N/A

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

1a. Presentation

Moody Museum Advisory Board

July 23, 2020



Our Mission

- The mission of the 11-member Moody Museum Board is to act as an advisory board for the City in museum matters and to promote the museum as one of Taylor's "treasures."
- The board meets every other month or more often if needed.



2018

- The Board's main focus in 2018 was getting an appropriate archival storage facility built on the museum property so that items belonging to the museum could be consolidated in one place.
- Board members began working on inventory and digitization of important photographs and documents stored in the museum.
- The Board also determined that at some point in the near future the City will need to hire at least a part-time museum curator. The number of groups requesting tours and the work to be done is more than can be handled by volunteers alone.



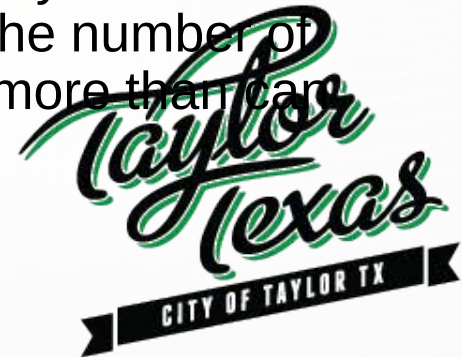
2019

- Board members worked with the City staff to move archival items into the newly constructed storage facility.
- The Board continued to work on inventory and digitization of important documents.
- The Board hopes to work with the University of North Texas to digitize some of the museum's documents to be included in UNT's Portal to Texas History.
- The Board is working with the Friends of the Moody Museum to raise the necessary funds to erect a life-size statue of Gov. Dan Moody on the museum grounds.



2020

- The Board and City staff moved archival items into the new storage building. The documents stored at the Library still need to be moved.
- The Board, with the financial support of the Friends, has hired someone on a temporary basis to work on inventory at the museum. This work is ongoing even though we have been shut down since March due to the COVID-19 outbreak.
- The Board, with the financial support of the Friends, was able to preserve a collection of railroad memorabilia from Taylor Station.
- The Board has acquired a new podium built by a member of the Friends.
- The Board recommends that in the near future the City hire at least a part-time museum curator. In a normal year the number of groups requesting tours and the work to be done is more than can be handled by volunteers.



Moody Museum

Questions?





City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 2

Agenda Title: Approve minutes from the July 9, 2020 regular Council meeting and July 16, 2020 special called Council meeting.

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
•	•

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

2a. July 9, 2020 minutes

2b. July 16, 2020 minutes

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
July 9, 2020 at 6:00 p.m. via Video Conference

In order to assist in maintaining the health of Council Members, staff and the public during COVID-19 pandemic, this meeting was held by video conference.

Present in City Hall: No one.

Council Members attending via video: Mayor Brandt Rydell
Mayor Pro-Tem Dwayne Ariola
Council Member Robert Garcia
Council Member Mitch Drummond
Council Member Gerald Anderson

Others attending: Mark Schroeder, Assistant City Attorney
Brian LaBorde, City Manager
Jeff Jenkins, Deputy City Manager
Dianna Barker, City Clerk

Mayor Brandt Rydell took a roll call, declared a quorum and called the meeting to order at 6:00 p.m.

CITIZENS COMMUNICATION

None

CONSENT AGENDA

1. **Approve minutes from the June 25, 2020 Council Meeting.**
2. **Concur with preliminary financials for May 2020.**
3. **Confirm City Manager's re-appointment of Sacheen Yates to the Civil Service Commission.**

Mayor Pro-Tem Ariola requested to pull item #2 for separate consideration.

Motion was made by Councilmember Drummond to approve consent agenda items 1 and 3 as presented. Motion was seconded by Mayor Pro-Tem Ariola. Motion carried unanimously via roll call vote.

2. **Concur with preliminary financials for May 2020.**

Mayor Pro-Tem Ariola noted the positive revenues and reemphasized to staff to continue to maintain city equipment.

Motion was made by Mayor Pro-Tem Ariola to approve consent agenda item 2 as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously via roll call vote.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

4. **Update on 2019/2020 Street Level Up Program.**

Jim Gray, Public Works Director – gave a presentation showing streets that have already been started and streets yet to begin. Public Works would like to postpone on leveling up Kirk,

Gilmore, and Otis, and add portions of Porter St., Granger Rd. and East Rio Grande. No decision on the requested change was made.

Motion was made by Councilmember Garcia to receive the Street Level Up update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously via roll call vote.

5. Receive update on CDBG-MIT application and consider approval of scoring committee recommendation to award Grant Administration services for the CDBG-MIT application to the Texas General Land Office.

Jeff Jenkins, Deputy City Manager –This grant would help with mitigation projects such as flood risks in Taylor. A grant administrator is required to apply for this grant. Only received one bid from Langford Community Management Services.

Motion was made by Councilmember Garcia to approve the scoring committee's recommendation and award the Grant Administration Program services to Langford Management Services. Motion was seconded by Mayor Pro-Tem Ariola. Motion carried unanimously via roll call vote.

Mayor Rydell read the Executive Session items and Council adjourned into Executive Session at 6:25pm.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.072 of the Texas Government Code, to conduct deliberations regarding the purchase, exchange, lease, or value of real property.

- a. Justice Center

Executive Session II. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. RCR Agreement

Executive Session III. The Taylor City Council will conduct a closed executive meeting under Section 551.074 of the Texas Government Code regarding a personnel matter.

- a. City Manager evaluation

City Council reconvened into regular session at 7:55pm. No action taken.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 7:56p.m.

ATTEST:

Brandt Rydell, Mayor

Dianna Barker, City Clerk

City of Taylor
Special Called City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
July 16, 2020 at 6:00 p.m. via Video Conferencing

Present in City Hall: No one.

Council Members attending via video: Mayor Brandt Rydell
Mayor Pro-Tem Dwayne Ariola
Council Member Robert Garcia
Council Member Mitch Drummond
Council Member Gerald Anderson

Others attending via video: Brian LaBorde, City Manager
Jeff Jenkins, Deputy City Manager
Dianna Barker, City Clerk

Mayor Rydell declared a quorum by roll call and called the meeting to order at 6:00 p.m.

CITIZENS COMMUNICATION - Citizens who wished to address the Council were given instructions prior to the meeting on how to join the meeting or leave their comments/questions with the City Clerk. None at this time.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

1. Receive presentation and provide direction regarding the maintenance of landscaping in public rights-of-way.

Tom Yantis, Development Services Director – gave a presentation regarding the maintenance of landscaping in public rights-of-way (ROW). Mr. Yantis requested City Council to provide some direction and prioritization regarding the maintenance of landscaping and trees within the rights-of-way within the City.

Mayor Rydell allowed citizen comments:

Nancie Hernandez, 3401 Crystal Cr. – After rains, trash collects in drainage area next to house. Ms. Hernandez requested help to dig out that area to make water flow better so as not to leave pockets of stagnant water.

Staff asked Council for guidance on these areas:

Regarding mowing of ROW –

- a) Is the current ordinance requirement that private property owners are responsible for the maintenance of the parkway portion of the rights-of-way still acceptable and applicable? *Yes, but educate property owners on definition of ROW vs easements.*
- b) Are there certain rights-of-way that the City should maintain instead of the private property owners? *No.*

Regarding tree maintenance in ROW –

Council requested Tree Advisory Board review this issue and bring it back to Council.

Regarding alley maintenance –

Should the city have more responsibility in maintaining alleys due to many alleys not being maintained?

Council recommended staff develop an inventory and condition assessment of all alleys and map those alleys. Also, determine which alley ways should/could be abandoned.

Motion was made by Mayor Pro-Tem Ariola to receive the presentation as presented. Motion was seconded by Councilmember Garcia. Motion carried unanimously via roll call vote.

2. Discussion and possible direction to staff regarding carports within the required front setback in residential neighborhoods.

Councilmember Anderson – complaints of carports in the front setback have been voiced and a request for discussion has been made to allow carports to be placed in the front setback.

Council requested P&Z Commission consider this issue and bring a recommendation back to Council. Council requested while working on this issue, suspend enforcement on illegal carports unless it's a safety issue.

Motion was made by Mayor Pro-Tem Ariola to have the Planning and Zoning Commission review the current carport requirements and the requirements used by other communities and bring a recommendation back to Council. Motion was seconded by Councilmember Anderson. Motion carried unanimously via roll call vote.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 7:53p.m.

ATTEST:

Dianna Barker, City Clerk

Brandt Rydell, Mayor



City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 3

Agenda Title: **Consider Resolution R20-20 approving a Memorandum of (MOU) between the Taylor Independent School District and the Taylor Police Department Concerning the School Resource Officer positions.**

Council Action to be taken: Approve Resolution

Department Submitted: Police

Staff Contact: Henry Fluck, Chief of Police

1. PURPOSE/DESCRIPTION

The Memorandum of Understanding (MOU) between the Taylor Independent School District and the Taylor Police Department for the School Resource Officer (SRO) position needs renewed. The content of the MOU is the same as the MOU approved by City Council on July 25, 2019.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

On August 5, 1999, the City of Taylor Board of Commissioners approved the first MOU. On July 12, 2018, the City Council approved the MOU for school year 2018-2019. On July 25, 2019, the City Council approved the MOU for the school year 2019-2020.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• 2 SRO Police Officer Positions are primarily funded by the Taylor ISD. • Enhance partnerships between the City of Taylor and the Taylor ISD. • Establish positive relationships between Taylor Police Officers and Taylor Youth. • Prompt Police response to school criminal activity or other critical incidents. • Enhanced safety in the schools. • Taylor Police SROs instruct “Civilian Interaction with the Police” to 9th Grade Students at Taylor HS and Legacy Early College HS.	• The City of Taylor funds 25% of two SRO Police Officer Positions. • If the assigned SRO is off (sick, training, etc.), then the Police Department must fill the position with Patrol Officers or Criminal Investigation Detectives for that day(s).

4. RECOMMENDATION

Approve Resolution

5. FUNDING SOURCE

75% funded by Taylor ISD

25% funded by the City of Taylor Police Department 100-552-111 to 129.

6. TIMELINE

The SROs are to be available to start the 2020-2021 school year.

7. OTHER OPTIONS (In order of preference)

Not approve the Resolution and not have Taylor ISD primarily fund the SRO position.

8. ATTACHMENTS

3a. Resolution R20-20

3b. School Resource Officer MOU 2020-2021

3c. Taylor ISD School Calendar 2020-2021

RESOLUTION R20-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, AUTHORIZING THE CHIEF OF POLICE TO SIGN A MEMORANDUM OF UNDERSTANDING FOR THE SCHOOL RESOURCE OFFICER POSITION WITH THE TAYLOR INDEPENDENT SCHOOL DISTRICT.

WHEREAS, the Taylor City Council finds it in the best interest of the citizens of Taylor that the Police Department enter in an agreement and have a Memorandum of Understanding with the Taylor Independent School District for the positions of the School Resource Officer to deliver direct police services to the students, staff and faculty of the Taylor Independent School District for the year 2020-2021; and

WHEREAS, the Taylor City Council designates, Henry Fluck, Chief of Police, as the authorized official to sign the Memorandum of Understanding on behalf of the City of Taylor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT: the Taylor City Council approves that the Chief of Police sign the Memorandum of Understanding between the Taylor Police Department and the Taylor Independent School District for the position of the School Resource Officer.

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Passed and approved this 23th day of July, 2020.

Brandt Rydell., Mayor

ATTEST:

Dianna Barker, City Clerk

**SCHOOL RESOURCE OFFICER
MEMORANDUM OF UNDERSTANDING
2020-21**

1. PARTIES

- 1.1. This agreement is entered into between the City of Taylor, Texas, hereinafter referred to as the "City", the Taylor Police Department, hereinafter referred to as the "Police Department" and the Taylor Independent School District, hereinafter referred to as the "District".

2. PURPOSE OF AGREEMENT

- 2.1. The purpose of this agreement is for the Police Department to assign uniformed police officers and marked patrol cars to the schools outlined on Attachment A, for the School Resource Officer Program per the terms of this agreement.
- 2.2. The School Resource Officers, hereinafter referred to as "SRO", will work with the school administrator(s) to provide alcohol and drug education, gang resistance education, maintain a peaceful campus environment, and take appropriate action regarding illegal activity occurring on campus or at school related functions.

3. TERMS OF THE AGREEMENT

- 3.1. This Agreement shall be effective on the 20th day of August 2020, and shall be in effect for a period of one year.
 - 3.1a As needed, one or more SROs will be available a week prior to the first day of school (8/10/20) for Taylor ISD staff training.
- 3.2. The Police Department shall provide SRO's to provide service to the designated campuses on each day that school is in regular session. The District will provide the Police Department with a school calendar for the upcoming school year on or before July 1st of each year.
- 3.3. During days that schools are not in session, a SRO is subject to other assignments as determined by the Police Department.
- 3.4. The agreement shall be reviewed annually prior to renewal
- 3.5. All police reports, citations, and other written documents generated by the SRO are the property of the City and will be maintained by the Police Department.

4. OBLIGATIONS OF PARTIES

- 4.1 The City, including the SROs, shall have the status of an independent contractor for the purposes of this Agreement. A SRO assigned to the District is an employee of the City and shall not be considered an employee of the District. As such, the SRO shall be subject to Police Department control, supervision, policies, procedures and General Orders.
- 4.2 Compensation and fringe benefits shall be paid directly by the City and shall be in accordance with the Police Department's policies as established for its employees. The City shall maintain appropriate Worker's Compensation and Unemployment Insurance coverage for each SRO in accordance with coverage maintained for all other police officers employed by the City.

- 4.3 The Police Department will provide the SRO with uniforms and equipment in accordance with Police Department policy.
- 4.4 The District will provide the SRO with a portable two-way radio or program an existing radio to enable the SRO to communicate directly with the campus administrator(s).
- 4.5 The Police Department will provide the SRO with all training necessary for the acquisition and maintenance of state licensing and certification requirements for police officers.
- 4.6 The SRO is subject to current procedures in effect for City police officers, including attendance at all mandated training and testing to maintain state peace officer licensing and certification. This training and certification takes place throughout the year and may necessitate the temporary absence of the SRO from his/her assigned campus.
- 4.7 When a SRO is temporarily absent from his/her assigned campus for training or other reasons on a day that the school is in session, the Police Department will make reasonable efforts to provide a police presence for that campus by assigning other SROs or police officers to spend a portion of the school day on the affected campus. When a police officer is needed on campus at times when the SRO or other officer is not on campus, school personnel should call police dispatch at 512-352-5551 (non-emergency) or dial 9-1-1 in case of emergency.
- 4.8 The District will provide the SRO with access to an office that affords security and privacy and such equipment as is necessary at the assigned school. This equipment should include, but is not limited to, a telephone, fax, copier, filing space capable of being secured and access to a computer and/or secretarial assistance.

5. SCHOOL RESOURCE OFFICER SELECTION, TRANSFER AND REMOVAL

- 5.1 The SRO Program Selection Panel will be comprised of Police Department representatives as determined by the Chief of Police and the District Administration. The Chief of Police or his appointed designee will make the final decision on all appointments and assignments related to the SRO program.
- 5.2 If the District is dissatisfied with the performance of an SRO, the District will notify the SRO program supervisor who will attempt to resolve the issue to the satisfaction of both the District and the Police Department. If the SRO program supervisor cannot resolve the issue, he/she will refer the issue with a recommended course of action to the Chief of Police.
- 5.3 The Police Department may take appropriate corrective or disciplinary action regarding any allegation of misconduct on the part of an SRO in accordance with Police Department policy and civil service guidelines.
- 5.4 The Department is responsible for providing annual performance evaluations to each SRO, and input from school personnel will be solicited.
- 5.5 The Chief of Police and/or his appointed designee may dismiss or reassign a SRO based on Departmental guidelines and/or General Orders and when it is in the best interest of the City and/or District.
- 5.6 In the event of a resignation, retirement, dismissal or reassignment of a SRO, or in the case of long-term absences by a SRO, the Police Department will provide a temporary replacement for the SRO within thirty (30) school days of receiving notice of such absence, dismissal, resignation or reassignment. Long term absences without

replacement coverage for a period of ten or more days will result in financial credit being given to the District proportionately for that time based on salary and benefits. As soon as practicable, the Selection Panel shall convene and recommend a permanent replacement for the SRO position.

6. SCHOOL RESOURCE OFFICER RESPONSIBILITIES

- 6.1 The SRO will work in concert with the school principal(s), or the school designate, meeting with the principal(s) on a periodic basis.
- 6.2 The SRO will check in and out with designated school staff upon arriving or departing from campus unless circumstances prevent the SRO from doing so.
- 6.3 The SRO may provide a program of educational leadership by acting as a guest speaker in addressing tobacco, alcohol, and other drug issues, and in addressing violence diffusion, violence prevention, and safety issues in the school community.
- 6.4 The SRO will act as a communication liaison with law enforcement agencies, and provide basic information concerning students on the campus served by the officer.
- 6.5 The SRO may present programs to parents on issues related to tobacco, alcohol, and other drugs, violence prevention and safety.
- 6.6 The SRO may provide informational programs for District staff on issues related to alcohol and other drugs and the law, violence, gangs, safety and security.
- 6.7 The SRO will gather information regarding potential problems such as criminal activity, gang activity and student unrest, and attempts to identify particular individuals who may be a substantial or material disruptive influence to the school and/or students.
- 6.8 The SRO will assist District staff in maintaining order on school property.
- 6.9 The SRO will take appropriate law enforcement action, consistent with a police officer's duty. As soon as practicable, the SRO shall make the principal of the school aware of such action. At the principal's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SRO may do so under the authority of law. Whenever practicable, the SRO will advise the principal before requesting additional police assistance on campus.
- 6.10 The SRO will refer students and/or their families to the appropriate agencies for assistance when need is determined.
- 6.11 The SRO shall not act as a school disciplinarian. However, if the principal believes an incident involves a violation of the law, the principal may contact the SRO and the SRO will then determine whether law enforcement action is appropriate.
- 6.12 The SRO may perform other duties as may be mutually agreed upon in writing by the Police Department and the District.
- 6.13 Provided further that nothing required herein is intended to or will constitute a relationship or duty for the assigned police officer or the City beyond the general duties that exist for law enforcement officers within the state.

7. COST SHARING

- 7.1 The District agrees to reimburse the City for seventy five percent of the annual salaries, fringe benefits and travel expenses.

- 7.2 The District shall pay all expenses related to off-duty security performed by District personnel including those off-duty securities performed by SROs and other Taylor Police Officers.
- 7.3 With the knowledge and consent of the District, the City may apply for a funding grant to offset the cost of the SRO Program or a portion thereof. In the event the City applies for and receives a grant, the District agrees to fund one-half of the City's required funding match. Once grant funding ceases, the District agrees to cost sharing as stipulated in paragraph 7.1 above.
- 7.4 The City and District will share the cost of training for the SROs as stipulated in paragraph 4.6 above.
- 7.5 The City shall invoice the District quarterly in equal installments.
- 7.6 In the event the City does not receive payment within thirty days of the due date, the City is authorized to terminate this agreement without further notice
- 7.7 The City will own the Patrol Vehicle(s) and it will not be the property of the District nor will the District have special right of access to it.
- 7.8 The City will pay for all repairs, upkeep and other costs for the life of the Patrol Vehicle(s).

8. TIME AND PLACE OF PERFORMANCE

- 8.1 The Police Department will assure that the SROs will report to the campus of their assigned school each day that school is in session during the regular school year.
 - 8.1a Follow up home visits when needed as a result of school related student problems.
 - 8.1b School related off-campus activities when the principal requests officer participation and approved by the Police Department.
 - 8.1c Response to off-campus, but school related criminal activity.
 - 8.1d Response to emergency law enforcement activities or court appearances.
 - 8.1e Transport of persons arrested on campus to a detention or holding facility.
 - 8.1f Other official business approved by the SROs supervisor.
- 8.2 Regular working hours may be adjusted on a situational basis with the consent of the SRO's supervisor. These adjustments should be approved prior to their being required and should be to cover scheduled school related activity requiring the presence of a law enforcement officer.
- 8.3 The District will provide the SRO's with access to an office that allows for security and privacy. The office must include, but is not limited to, a telephone, desk, chair, office supplies, filing cabinet which can be properly locked and secured and a computer.

9. TERMINATION AND DEFAULT

- 9.1 Prior to the expiration of the Term, either Party is authorized to terminate this Agreement without cause by giving the other party at least thirty (30) days advance written notice of its intention to do so, specifying therein the effective date of such termination.
- 9.2 Except as outlined in paragraph 7.6 above, if either party breaches this agreement and/or its obligations hereunder, the no-breaching party shall give written notice thereof and the breaching party shall have 30 days to cure the alleged breach. In the

event the breach is not cured within the 30 days, the non-breaching party may terminate this Agreement with or without notice.

- 9.3 In the event this Agreement is terminated for any reason before the expiration of the term, the City shall prepare a final account, as of the effective date of the termination, if the District's share of the SRO Program.

10. NOTICE

- 10.1 Any notice permitted or required to be given to the City, hereunder, may be given by registered or certified United States Postal Mail, postage prepaid, return receipt requested, and addressed to:

Chief of Police
Taylor Police Department
500 S. Main Street
Taylor, TX, 76574

- 10.2 Any notice permitted or required to be given to the City, hereunder, may be given by registered or certified United States Postal Mail, postage prepaid, return receipt requested, and addressed to:

Superintendent
Taylor Independent School District
3101 N. Main Street, Suite 104
Taylor, TX 76574

- 10.3 Notice shall be deemed given upon deposit of the notice in the United States Postal Main as aforesaid.

- 10.4 Either Party may designate a different address by giving at least ten (10) days written notice in the manner provided above.

11. MISCELLANEOUS

- 11.1 The terms and provisions of this agreement constitute the entire Agreement between the City, the Police Department and the District, and no modification of this agreement is effective unless in writing and executed by all parties.

- 11.2 Nothing herein shall be construed as a waiver of any defense or immunity that any part is entitled by statute or common law.

SIGNED in duplicate originals this _____ day of _____ 20____

Taylor Independent School District

City of Taylor

Superintendent of Schools

Police Chief

TAYLOR ISD

2020-2021 School Calendar

July 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	M	Tu	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Su	M	Tu	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	School Closed/Staff & Student Holiday		Professional Development/Student Holiday
	Teacher Work Day/Student Holiday	{ }	Semester
()	Six Week Grading Period (Secondary)	()	Nine Week Grading Period (Elementary)
	Early Release		# of days in First Semester – 78 # of days in Second Semester – 93



City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 4

Agenda Title: **Consider approving a memorandum of agreement between the City and WBW Development Group, LLC – Series 040 regarding the timing of construction of park and trail improvements in the Grove at Bull Creek subdivision.**

Council Action to be taken: Approve memorandum of agreement

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agreement authorizes the developer of the Grove at Bull Creek to postpone the construction of parkland improvements until after the acceptance of the subdivision public improvements and recordation of the final plat for the subdivision.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

This agreement allows the developer to construct the parkland and trail improvements within the Grove at Bull Creek subdivision after the acceptance of the subdivision public improvements and recordation of the final plat. The agreement requires the developer to post a performance bond for the improvements and grants the developer up to six months after the acceptance of the public improvements to complete the park improvements.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Allows the developer to time the park improvements with the construction of model homes. • Guarantees the construction through the posting of a performance bond. • Helps ensure the improvements are not damaged while other subdivision infrastructure improvements are under construction.	• There could be some home sales prior to the park improvements being completed.

4. RECOMMENDATION

Staff recommends authorizing the City Manager to execute the memorandum of agreement.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

4a. Memorandum of Agreement

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT (“MOA”) is made this ____ day of July 2020 by and between **The City of Taylor** (the “City”) and **WBW Development Group, LLC – Series 040** (“Developer”).

WHEREAS, Developer has completed construction of the first phase of The Grove at Bull Creek subdivision, except for those certain Common Area Improvements described in this agreement, pursuant to Ordinance 2018-10;

WHEREAS, the Construction Plans approved by the City, and dated November 12, 2019 did not include the Park Improvements, which are contemplated to be completed under a separate set, or sets, of plans;

WHEREAS, Developer entered into that certain Real Estate Sale Contract with **Pulte Homes of Texas, L.P.**, dated and effective as of December 31, 2018 and that certain Contract of Sale with **Continental Homes of Texas, L.P.**, dated and effective as of June 11, 2019 (collectively, the “Buyer Contracts”), for the purchase of all of the residential building lots within the entire Grove at Bull Creek subdivision (the “Subdivision”) in Taylor, Texas;

WHEREAS, pursuant to the Buyer Contracts, Developer is obligated to complete certain Common Area Improvements including, but not limited to, the trails located within the Park Land Parcels, along with the playscape, gazebo/pavilion and other features contemplated within the Park Land Parcels subsequent to initial delivery of lots in the Subdivision; and,

WHEREAS, the Parties wish to memorialize these obligations and permit them to be completed after plat recordation and acceptance of the Subdivision by the City of Taylor, subject to the terms contained herein.

NOW, THEREFORE, in consideration of the mutual promises in the Contract, the Parties hereby state as follows:

1. Developer acknowledges its obligation to construct certain improvements within the open space amenity parcels, which are denoted as Lot 6 Block F, Lot 106 Block G and Lot 25 Block H of the Final Plat of The Grove at Bull Creek Phase I, and Lot 18 Block A and Lot 105 Block G of the Final Plat of The Grove at Bull Creek Phase II (the “Park Land Parcels”), including (specifically) the trails depicted in Exhibit C of Ordinance 2018-10 (collectively, the “Park Trails”).

2. Developer acknowledges its obligation pursuant to Paragraph N (2) of Ordinance 2018-10 to construct certain additional improvements within the Park Land Parcels (which, together with the Park Trails, are referred to as the “Park Improvements”).

3. The City shall permit the Park Improvements to be completed after acceptance of Phase I and Phase II, so long as they are adequately bonded with assurance of completion.

4. The Developer agrees to complete the Park Improvements no later than six months from the date the City Council accepts The Grove at Bull Creek Phase II infrastructure (the "Completion Deadline").

5. On _____, 2020 Developer posted a Subdivision Performance Bond, bond number _____, in the amount of \$____,____ with the City (the "Bond"), in connection with the recording of the Final Plat of The Grove at Bull Creek Phase I, which is acknowledged as sufficient to guaranty the completion of the Park Improvements.

6. In the event Developer fails to complete the Park Improvements by the Completion Deadline, the City shall be empowered and authorized to call the Bond to complete any portion of the Park Improvements that are not yet complete in addition to all of the remedies allowed to the City for the default.

7. Nothing in this MOA is intended to expand the obligations of Developer, or to relieve Developer of any obligations under the Ordinance or Construction Plans.

The parties have each executed this Memorandum of Agreement as of the date first above written.

CITY OF TAYLOR, TEXAS

By: _____

Its: _____

**WBW DEVELOPMENT GROUP,
LLC – SERIES 040**

By: _____

Its: _____



City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 5
Agenda Title: Consider introducing Ordinance 2020-12 Amending FY2020 Budget

Council Action to be taken: Introduce Ordinance 2020-12

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to introduce Ordinance 2020-12 to amend the FY2020 Budget.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

Council has taken action and approved budget amendments in prior fiscal years. The FY2020 budget was originally approved by Council on September 12, 2019. Ordinance 2020-02 was adopted by Council at the February 13, 2020 meeting amending the FY2020 budget with Q1 items.

3. STAFF ANALYSIS (How and Why)

The purpose of this budget amendment is to reallocate funds to specific accounts to properly account for the spending of those funds. This amendment adds funding to cover unplanned/emergency expenditures and the use of donated, grant, and bond funds. Financial activity during a fiscal year does not always match the anticipated revenues and expenditures approved during the budget development process, and amendments to individual accounts are needed to formally change the budgeted amounts of the affected accounts.

There are two attachments to this request:

- Exhibit A – This attachment is part of the ordinance and specifies the items to be amended by fund and category.
- Ordinance No. 2020-12 – This is the official document that formalizes the adoption of the changes contained in Exhibit A.

4. RECOMMENDATION

Staff recommends that Council introduce Ordinance 2020-12 to amend the FY2020 budget.

5. FUNDING SOURCE

Various funding sources as identified in Exhibit A.

6. TIMELINE

Immediate consideration is requested to allow for proper budget management

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

5a. Draft Ordinance 2020-12

5b. Exhibit A- FY2020 Budget Amendments Q3

5c. Budget Amendments PowerPoint Presentation

ORDINANCE NO. 2020-12

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2020-02 ADOPTED ON FEBRUARY 13, 2020, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AND OTHER CITY FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0: That the appropriations for the fiscal year beginning October 1, 2019 and ending September 30, 2020, for the support of the general government of the City of Taylor, Texas be amended for said term in accordance with the change in revenues and expenditures shown in the attached Exhibit A.

SECTION 2.0: That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to the City budget for the fiscal year October 1, 2019 and ending September 30, 2020.

SECTION 3.0: In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 23rd day of July, 2020.

PASSED, APPROVED, and ADOPTED this the ____ day of _____, 2020.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

Fund	Rev/Exp	Department	Line-Item	Summary	Budget	Amendment	Revised Budget			
100 - General	Revenue	430 - Use of Money and Property	336 - Use of Restricted Fund Balance	Police - V-Tex Logistics First Responder Grant (Revenue)	\$ -	\$ 10,000	\$ 10,000			
				Fire - V-Tex Logistics First Responder Grant (Revenue)	\$ -	\$ 12,000	\$ 12,000			
				2012 Bond Funds to Fund Parks Master Plan	\$ -	\$ 82,807	\$ 82,807			
				2013 Bond Funds to Fund 2nd Street Improvement Project	\$ -	\$ 7,238	\$ 7,238			
				336 - Use of Restricted Fund Balance Total	\$ -	\$ 112,045	\$ 112,045			
		440 - Donations From Private Sources	349 - Other Public Safety Donations	Flint Hills / Koch Mobile Donation - Used to Purchase Trailer for FD	\$ 5,000	\$ 98,000	\$ 103,000			
				349 - Other Public Safety Donations Total	\$ 5,000	\$ 98,000	\$ 103,000			
				Revenue Total				\$ 5,000	\$ 210,045	\$ 215,045
				Expenditure	527 - Moody Museum	539 - Other Contract Services	Cost of Service Increase	\$ 1,825	\$ 225	\$ 2,050
							539 - Other Contract Services Total	\$ 1,825	\$ 225	\$ 2,050
	542 - Fire	247 - Turnout Protective Gear	Fire - V-Tex Logistics First Responder Grant (Expenditure)		\$ 15,000	\$ 12,000	\$ 27,000			
			247 - Turnout Protective Gear Total		\$ 15,000	\$ 12,000	\$ 27,000			
		722 - Light Equipment	Purchase Trailer with Donated Funds		\$ -	\$ 97,946	\$ 97,946			
			722 - Light Equipment Total		\$ -	\$ 97,946	\$ 97,946			
	552 - Police	279 - Other Operational Equipment	Police - V-Tex Logistics First Responder Grant (Expenditure)		\$ -	\$ 10,000	\$ 10,000			
			279 - Other Operational Equipment Total		\$ -	\$ 10,000	\$ 10,000			
	565 - Parks & Recreation	539 - Other Contract Services	Parks Master Plan		\$ 123,708	\$ 82,807	\$ 206,515			
			539 - Other Contract Services Total		\$ 123,708	\$ 82,807	\$ 206,515			
	592 - Non-Dept.	542 - Misc Expense	2nd Street Improvement Project (2013 Bond Funds)	\$ -	\$ 7,238	\$ 7,238				
			542 - Misc Expense Total	\$ -	\$ 7,238	\$ 7,238				
Expenditure Total				\$ 140,533	\$ 210,216	\$ 350,749				
100 - General Total				\$ 145,533	\$ 420,261	\$ 565,794				

Fund	Rev/Exp	Department	Line-Item	Summary	Budget	Amendment	Revised Budget
119 - TIF	Expenditure	520 - TIF Expenses	819 - Other Contributions	Increasing Fire Suppression Grants for 2019 Project Funded in 2020	\$ 25,000	\$ 25,000	\$ 50,000
			819 - Other Contributions Total		\$ 25,000	\$ 25,000	\$ 50,000
			Expenditure Total		\$ 25,000	\$ 25,000	\$ 50,000
119 - TIF Total					\$ 25,000	\$ 25,000	\$ 50,000
300 - MDUS	Expenditure	750 - MDUS	539 - Other Contract Services	MDUS Portion of Concrete Bridge in Cemetery	\$ -	\$ 27,000	\$ 27,000
			539 - Other Contract Services Total		\$ -	\$ 27,000	\$ 27,000
			Expenditure Total		\$ -	\$ 27,000	\$ 27,000
300 - MDUS Total					\$ -	\$ 27,000	\$ 27,000
340 - Utility	Revenue	420 - Assessments	325 - Meter Fees	Water Meter Purchases for Avery Glenn (Revenue)	\$ 20,000	\$ 10,575	\$ 30,575
			325 - Meter Fees Total		\$ 20,000	\$ 10,575	\$ 30,575
			Revenue Total		\$ 20,000	\$ 10,575	\$ 30,575
	Expenditure	708 - Utility Distribution	275 - Water Meters	Water Meter Purchases for Avery Glenn (Expenditure)	\$ 63,215	\$ 10,575	\$ 73,790
			275 - Water Meters Total		\$ 63,215	\$ 10,575	\$ 73,790
			Expenditure Total		\$ 63,215	\$ 10,575	\$ 73,790
340 - Utility Total					\$ 83,215	\$ 21,150	\$ 104,365
384 - Fleet Repl.	Revenue	450 - Interfund Operating Transfers	370 - Interfund Transfer In	Revenue Increase for Fire Truck Expenditures	\$ -	\$ 773,446	\$ 773,446
			370 - Interfund Transfer In Total		\$ -	\$ 773,446	\$ 773,446
			Revenue Total		\$ -	\$ 773,446	\$ 773,446
	Expenditure	518 - Fleet Replacement	723 - Motor Vehicles	Fire Truck Equipment - 2018 Bonds	\$ 823,055	\$ 14,365	\$ 837,420
			723 - Motor Vehicles Total		\$ 823,055	\$ 14,365	\$ 837,420
			Expenditure Total		\$ 823,055	\$ 14,365	\$ 837,420
384 - Fleet Repl. Total					\$ 823,055	\$ 787,811	\$ 1,610,866
Grand Total					\$ 1,076,803	\$ 1,281,222	\$ 2,358,025



FY2020 Q3 Budget Amendments

FY 2019 - 20 Budget Amendments

Quarter 3 - April 1st, 2020 - June 30th, 2020

Fund	Rev/Exp	Department	Line-Item	Summary	Budget	Amendment	Revised Budget						
100 - General	Revenue	430 - Use of Money and Property	336 - Use of Restricted Fund Balance	Police - V-Tex Logistics First Responder Grant (Revenue)	\$	-	\$	10,000	\$	10,000			
				Fire - V-Tex Logistics First Responder Grant (Revenue)	\$	-	\$	12,000	\$	12,000			
				2012 Bond Funds to Fund Parks Master Plan	\$	-	\$	82,807	\$	82,807			
				2013 Bond Funds to Fund 2nd Street Improvement Project	\$	-	\$	7,238	\$	7,238			
				336 - Use of Restricted Fund Balance Total	\$	-	\$	112,045	\$	112,045			
			440 - Donations From Private Sources	349 - Other Public Safety Donations	Flint Hills / Koch Mobile Donation - Used to Purchase Trailer for FD	\$	5,000	\$	98,000	\$	103,000		
				349 - Other Public Safety Donations Total	\$	5,000	\$	98,000	\$	103,000			
			Expenditure	527 - Moody Museum	539 - Other Contract Services	Cost of Service Increase	\$	1,825	\$	225	\$	2,050	
						539 - Other Contract Services Total	\$	1,825	\$	225	\$	2,050	
					542 - Fire	247 - Turnout Protective Gear	Fire - V-Tex Logistics First Responder Grant (Expenditure)	\$	15,000	\$	12,000	\$	27,000
							247 - Turnout Protective Gear Total	\$	15,000	\$	12,000	\$	27,000
	722 - Light Equipment	Purchase Trailer with Donated Funds				\$	-	\$	97,946	\$	97,946		
		722 - Light Equipment Total				\$	-	\$	97,946	\$	97,946		
	552 - Police	279 - Other Operational Equipment			Police - V-Tex Logistics First Responder Grant (Expenditure)	\$	-	\$	10,000	\$	10,000		
					279 - Other Operational Equipment Total	\$	-	\$	10,000	\$	10,000		
	565 - Parks & Recreation	539 - Other Contract Services			Parks Master Plan	\$	123,708	\$	82,807	\$	206,515		
					539 - Other Contract Services Total	\$	123,708	\$	82,807	\$	206,515		
	592 - Non-Dept.	542 - Misc Expense			2nd Street Improvement Project (2013 Bond Funds)	\$	-	\$	7,238	\$	7,238		
					542 - Misc Expense Total	\$	-	\$	7,238	\$	7,238		
	Expenditure Total					\$	140,533	\$	210,216	\$	350,749		
	100 - General Total					\$	145,533	\$	420,261	\$	565,794		

100 Fund amendments are emergency/unbudgeted expenditures funded by excess budget revenues, fund balance, donations, or bond funds.

FY 2019 - 20 Budget Amendments

Quarter 3 - April 1st, 2020 - June 30th, 2020

Fund	Rev/Exp	Department	Line-Item	Summary	Budget	Amendment	Revised Budget
119 - TIF	Expenditure	520 - TIF Expenses	819 - Other Contributions	Increasing Fire Suppression Grants for 2019 Project Funded in 2020	\$ 25,000	\$ 25,000	\$ 50,000
			819 - Other Contributions Total		\$ 25,000	\$ 25,000	\$ 50,000
	Expenditure Total		\$ 25,000	\$ 25,000	\$ 50,000		
119 - TIF Total					\$ 25,000	\$ 25,000	\$ 50,000
300 - MDUS	Expenditure	750 - MDUS	539 - Other Contract Services	MDUS Portion of Concrete Bridge in Cemetery	\$ -	\$ 27,000	\$ 27,000
			539 - Other Contract Services Total		\$ -	\$ 27,000	\$ 27,000
	Expenditure Total		\$ -	\$ 27,000	\$ 27,000		
300 - MDUS Total					\$ -	\$ 27,000	\$ 27,000
340 - Utility	Revenue	420 - Assessments	325 - Meter Fees	Water Meter Purchases for Avery Glenn (Revenue)	\$ 20,000	\$ 10,575	\$ 30,575
			325 - Meter Fees Total		\$ 20,000	\$ 10,575	\$ 30,575
	Expenditure	708 - Utility Distribution	275 - Water Meters	Water Meter Purchases for Avery Glenn (Expenditure)	\$ 63,215	\$ 10,575	\$ 73,790
			275 - Water Meters Total		\$ 63,215	\$ 10,575	\$ 73,790
	Expenditure Total		\$ 63,215	\$ 10,575	\$ 73,790		
340 - Utility Total					\$ 83,215	\$ 21,150	\$ 104,365
384 - Fleet Repl.	Revenue	450 - Interfund Operating Transfers	370 - Interfund Transfer In	Revenue Increase for Fire Truck Expenditures	\$ -	\$ 773,446	\$ 773,446
			370 - Interfund Transfer In Total		\$ -	\$ 773,446	\$ 773,446
	Expenditure	518 - Fleet Replacement	723 - Motor Vehicles	Fire Truck Equipment - 2018 Bonds	\$ 823,055	\$ 14,365	\$ 837,420
			723 - Motor Vehicles Total		\$ 823,055	\$ 14,365	\$ 837,420
	Expenditure Total		\$ 823,055	\$ 14,365	\$ 837,420		
384 - Fleet Repl. Total					\$ 823,055	\$ 787,811	\$ 1,610,866
Grand Total					\$ 1,076,803	\$ 1,281,222	\$ 2,358,025

119 Fund amendment is an unbudgeted expense that is funded by fund balance surplus.

300 Fund amendment is an unbudgeted expense that is funded by budgeted fund surplus.

340 Fund amendments are to purchase water meters for the Avery Glenn subdivision. The City receives meter fee revenues to cover the cost of purchasing the meters.

384 Fund amendment is to add funds to cover expenditures that were originally planned for FY2019 but were not expended due to the extended delivery period of the fire truck.



City Council Meeting
July 23, 2020
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 6
Agenda Title: Receive Update on Valero quality of life projects and schedule from Place Designers.

Council Action to be taken: Receive presentation

Department Submitted: Parks and Recreation

Staff Contact: Larry Foos, Director of Parks and Recreation

1. PURPOSE/DESCRIPTION

The purpose of this item is to update the council on the Valero quality of life projects progress and to present a timeline to the council from Place Designers.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

In January, the City entered into contract with Place Designers to design the Robinson Park restroom and lighting components of the Valero Quality of Life Projects. Substantial progress has been made; however, due to COVID 19, identified cost issues, and the development of working solutions, the design and analysis has taken until now.

The desire is to receive input from Council on the current status of the project and the timeline to completion.

3. STAFF ANALYSIS (How and Why)

Staff has worked with Place Designers in the design process on the Robinson Park restroom and lighting components. Staff has assisted with input and design decisions through the design process.

4. RECOMMENDATION

Receive the project update and schedule from Place Designers

5. FUNDING SOURCE

\$500,000 Donated funds from Valero and \$30,000 from bond funds.

6. TIMELINE

August – Return to Council with final designs and cost estimates.

September – Begin bidding process.

October – Present to Council for Contract Award.

Specifics will be presented by Place Designers and will vary depending on the project.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

6a. PowerPoint presentation

VALERO “QUALITY OF LIFE” PROJECTS

Update



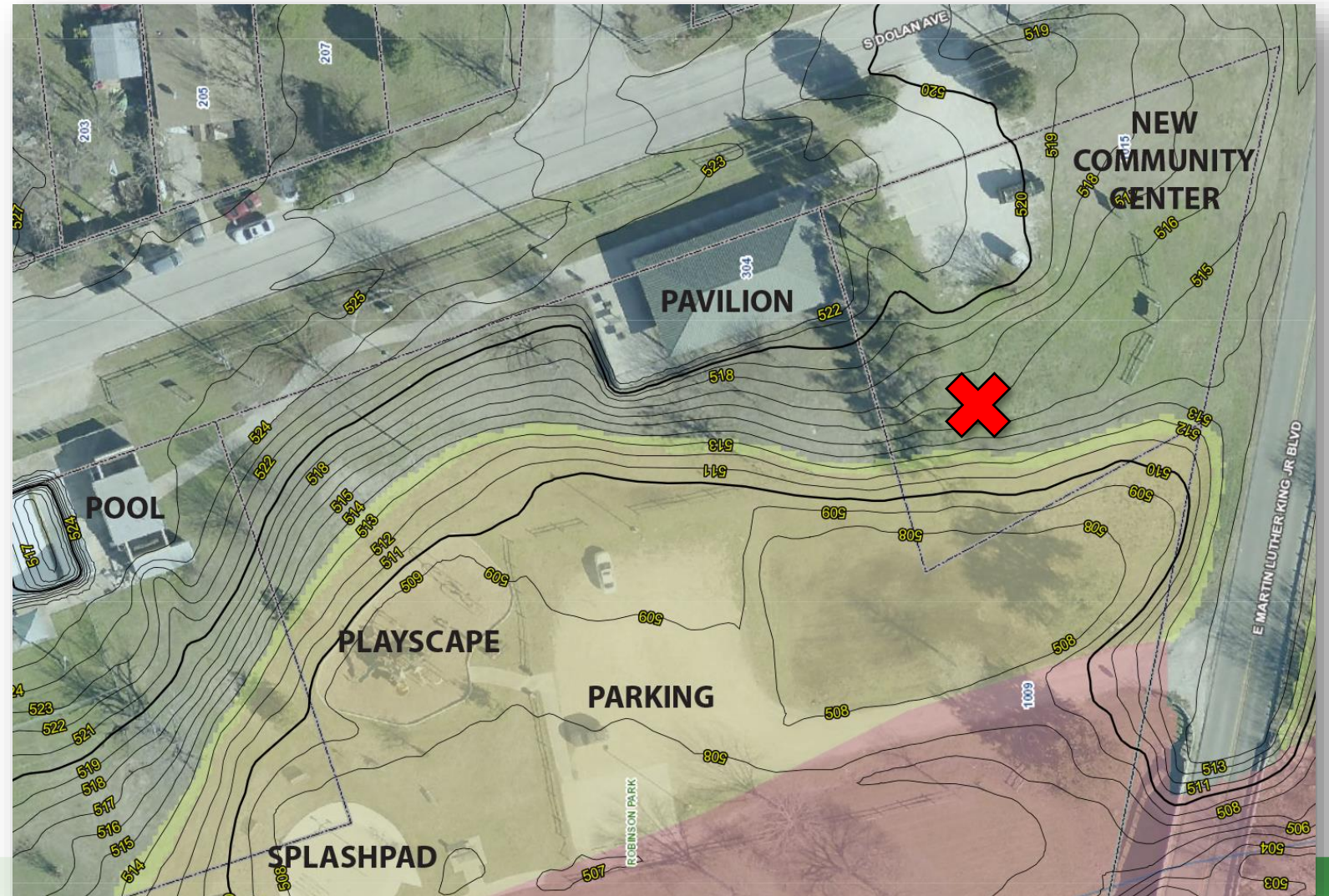
Project Update



- RESTROOM – ROBINSON PARK
- LIGHTING – SKATE PARK
- LIGHTING – BASKETBALL COURT ROBINSON PARK

Project Elements

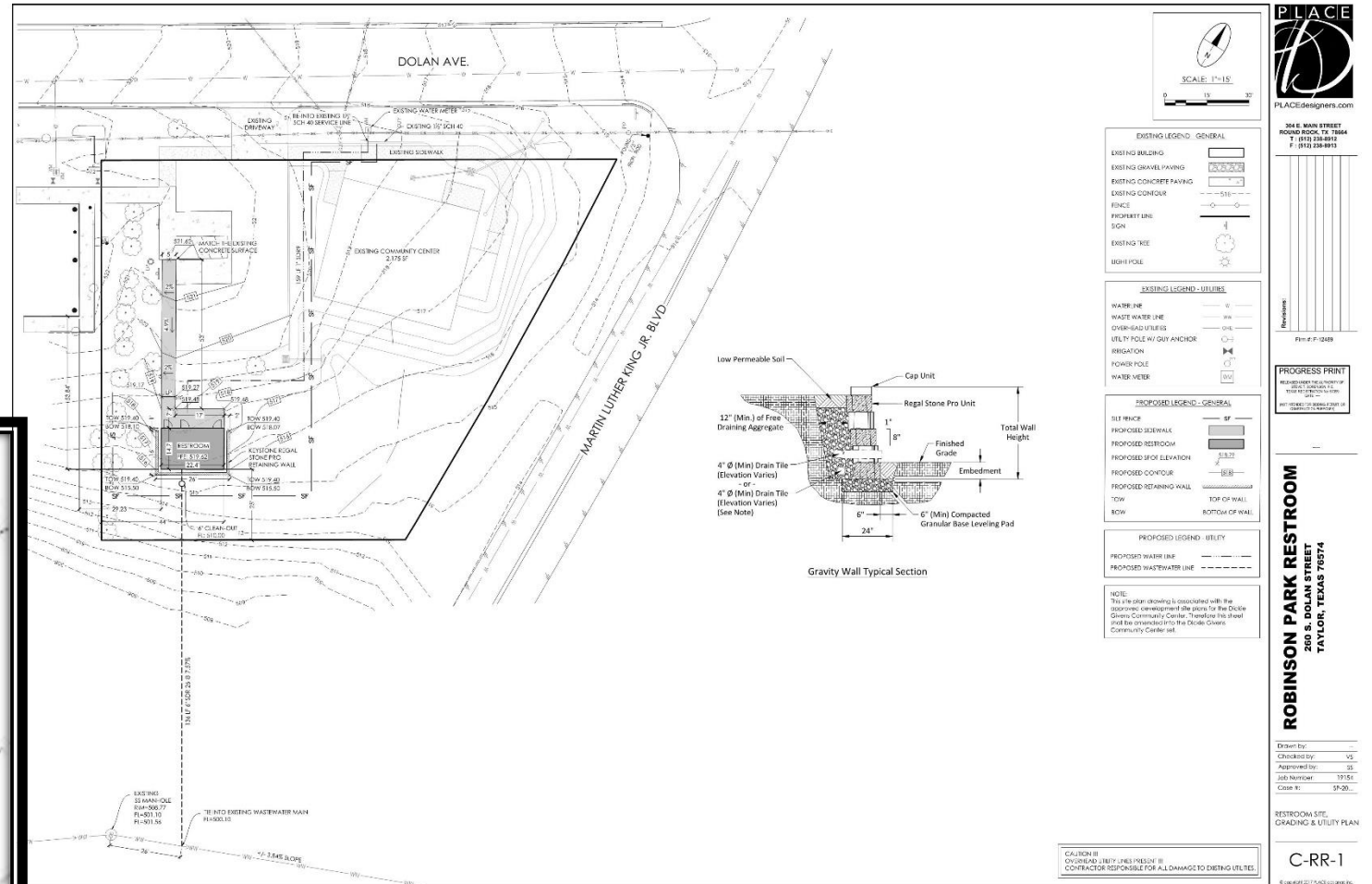
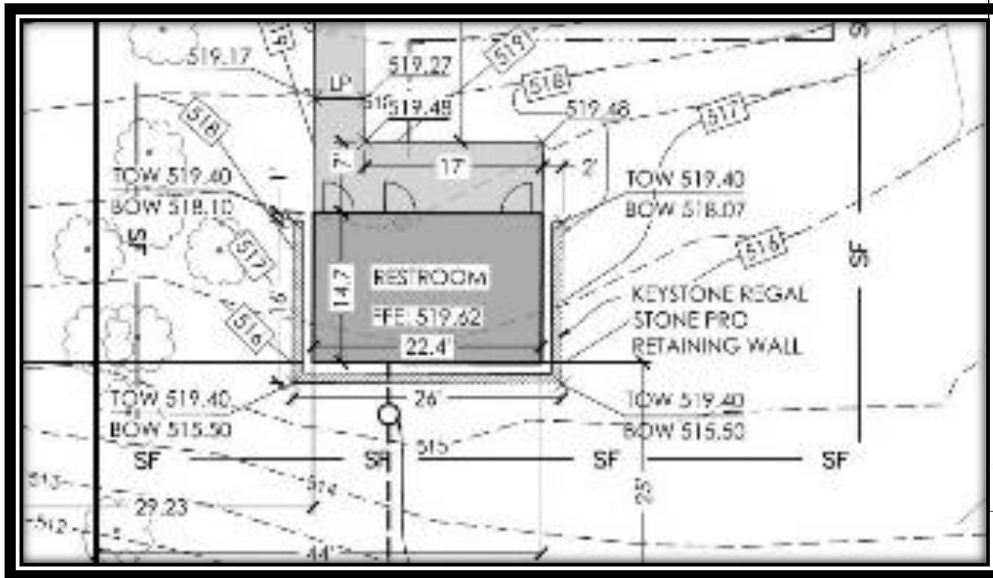
- Optimal Location for proximity to Pavilion, Parking, and Park Activities
- Pre-fabricated Restroom Facility



Restroom Site Location

Soil Conditions

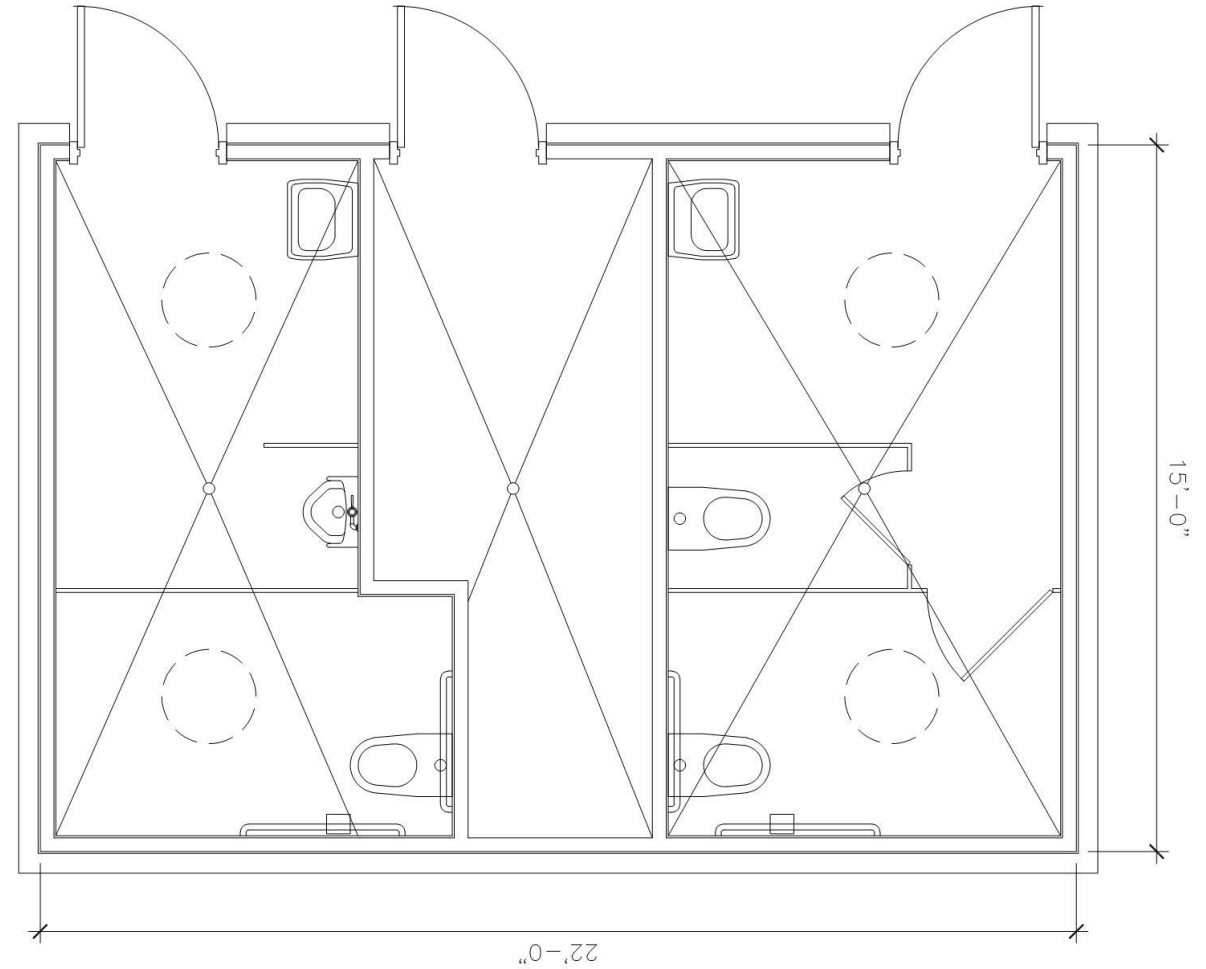
- Prefab Restroom required:
 - Retaining Wall
 - 10' of soil removal & compaction
 - Ultimately – high site costs



Restroom Site Plan

Change Approach

- Design a build-on-site restroom to:
 - Handle more soil movement
 - Allow foundation to serve as wall for grade changes
 - Ultimately require less site excavation costs
- Floorplan generally matches the pre-fab version.



Restroom Floorplan

Appearance

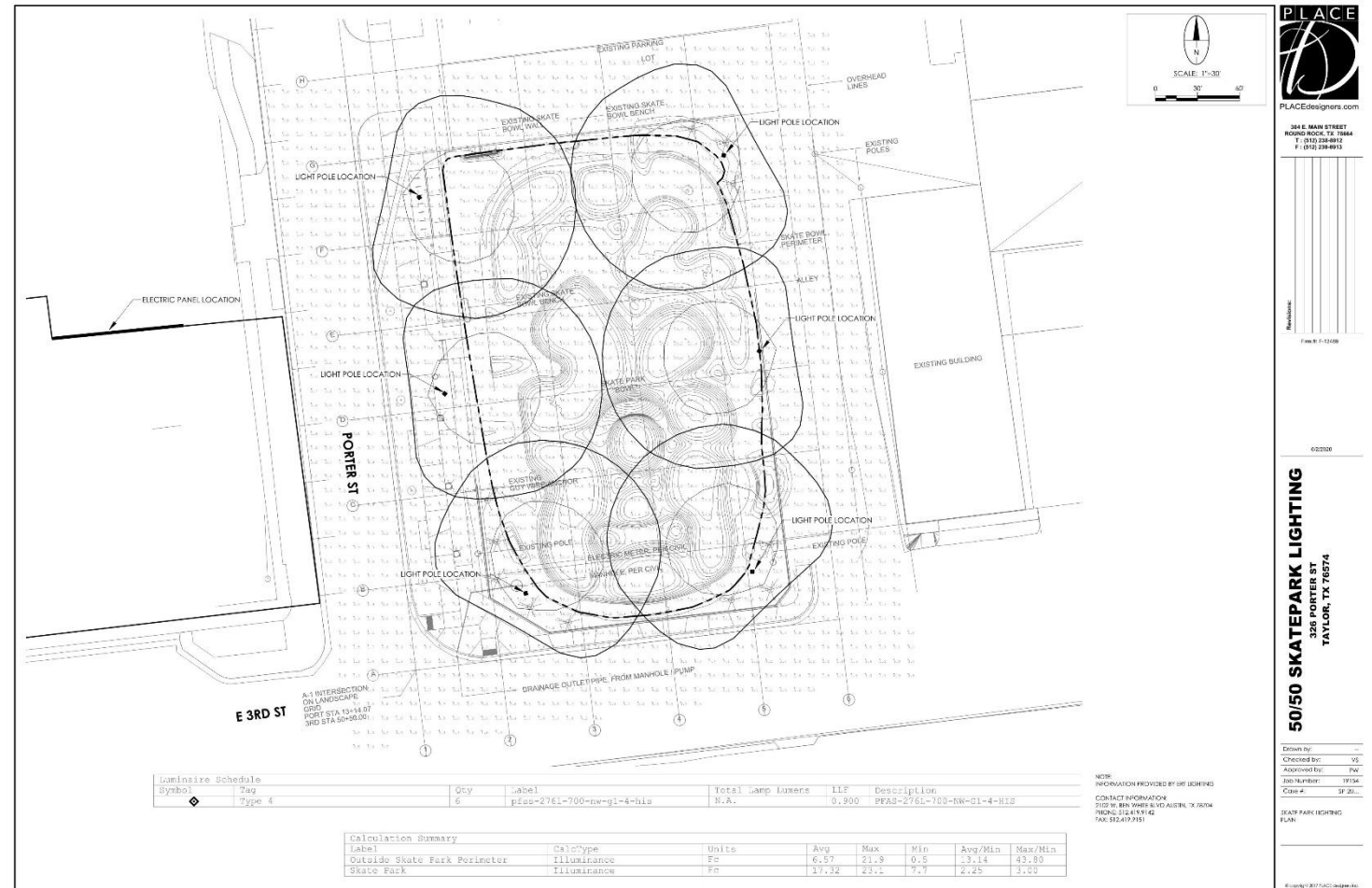
- New design can better match the pavilion style with elements of the Givens Center to tie the site together.



Restroom –
Concept Rendering

Lighting Design

- Utilized the B.L.A.D.E. Engineering Club's work led by Jonathan Rose to understand project goals.
- Analyzed and Designed a lighting layout that would achieve the light goals, have the least amount of impact on neighbors, and keep costs down.
- Met with Jonathan a few times for approval



Pierce Park Skate Park – Photometric Analysis

Lighting Design

- Utilized similar process and fixtures as Pierce Park
- No issue with neighbor impact due to location



Robinson Park Basketball Court – Photometric Analysis

Projects – Next Steps



- Restroom – Robinson Park
 - Final Design (Structural, Mep, & Architecture)
- Lighting – Skate Park
 - Electrical Design & Detail Plan
- Lighting – Basketball Court Robinson Park
 - Electrical Design & Detail Plan

Projects – Schedule



- August - Return to Council with final designs and cost estimates.
- September – Begin Bidding Process
- October – Present Selection to Council for Contract Award



City Council Meeting July 23, 2020 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 7

Agenda Title: **Parks Master Plan Outreach Strategy**

Council Action to be taken: Approve the strategy

Department Submitted: Parks and Communications Departments

Staff Contact: Larry Foos, Parks Director
Stacey Osborne, Public Information Officer

1. PURPOSE/DESCRIPTION

The purpose of this item is to present an outreach plan that will provide information to the community and also engage stakeholders and citizens and solicit their input so we can complete the parks master planning process.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

On October 24, 2019, the City Council approved a professional services agreement with Halff Associates for Taylor Community Parks Master Plans, O&M Plan and Parkland Dedication Assessment.

To date, Halff has gathered input from City Council members, city staff, parks board members, citizens and key stakeholders (December 10, 2019 and January 15, 2019), held two Public Open Houses on January 15 & 16, 2020 and provided a Master Plan update to the Parks Board on May 27, 2020.

On June 25, Halff presented a Master Plan update to the City Council.

3. STAFF ANALYSIS (How and Why)

At the June 25 city council meeting, Halff was asked to develop an outreach strategy to bring back to the City Council for approval.

4. RECOMMENDATION

Approve the Public Input Plan.

5. FUNDING SOURCE

Funding will be from the 2012 Certificate of Obligation Bond stipulated for Quality of Life projects. The fee for the project is \$82,080 plus \$2,000 for reimbursable expenses.

6. TIMELINE

The survey will be available for public input for 3 weeks. Once this is completed, the survey results and additional comments will be summarized by Halff and provided to the City for review and direction.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

7a. Public Input Plan



Taylor Parks Master Plan Public Input Plan (PIP)

July 15, 2020

Prepared by: Halff Associates + City of Taylor Parks & Recreation (PARD) + Public Information – Communications Department (PICD)

Purpose:

Due to the current public health crisis and inability to physically interact with the local community and stakeholders, we have been asked to provide an outreach plan to engage the community to complete this master plan process.

Plan:

- HALFF to prepare a digital document, similar to presentation content provide to City Council on June 25th, with embedded survey questions and comment sections. The document will include a purpose statement and directions for public input. The document will include: a general recap of the masterplan process, timeline to date and general public input results from the initial public meetings in January 2020. The document will then be organized per park as follows and then repeated for each subsequent park:
 - Results of public input received and recommended master plan elements.
 - Preliminary Master Plan & Lighting Improvements graphics.
 - Survey questions/comment section.The end of the document will provide next steps in the master plan process including: Presentation of Refined Park Master Plans to the public (based on comments/feedback), Presentation of Refined Plans to Parks Board and City Council for Adoption.
- HALFF to prepare a digital sign graphic for each preliminary park master plan with the City's weblink and QR code. These graphics will be used by the City for production of temporary signs to be placed at each park in high traffic/strategic locations directing people to review/comment on the preliminary master plans.

***NOTE:** All document and sign content/graphics will be reviewed by: City PARD, PICD and City Managers Office prior to release for public viewing and/or production.*

- HALFF to provide a weblink of the approved digital presentation to PICD for use in a city wide press release. The press release will include: the City's website, social media sites, PEG Channel, Community Connection Newsletter and Taylor Press. The press release will indicate that a hard copy of the presentation material and survey will be available at City Hall, the Parks/Public Works Department Office and the Farmers Market. PICD will also include with the press release a link to the recorded presentation of the June 25th City Council presentation.
- PICD will directly email weblink to individuals who attended Public Open House Meeting on January 15th and 16th and provided a valid email address.

Duration:

The press release content is recommended to be live for 3 calendar weeks. Once this duration has ended, survey results and additional comments will be summarized by HALFF and provide to the City for review and further direction.
