

AGENDA

CITY OF TAYLOR, TEXAS CITY COUNCIL MEETING CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

AUGUST 22, 2019, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Proclamation naming September as National Library Card Sign-up Month.

BOARDS & COMMISSION PRESENTATION

2. Update from the Tree Advisory Board. (Brian Lawrence)

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table. Public comments are limited to 3 minutes.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

3. Approve minutes from August 8, 2019. (Dianna Barker)
4. Consider Ordinance 2019-21 increasing the over 65 property tax exemption. (Jeff Wood)
5. Consider Ordinance 2019-25 amending the FY2018-2019 Budget. (Jeff Wood)
6. Consider approving purchase of one Police Chevrolet Tahoe patrol unit. (Lisa Thompson)

PUBLIC HEARINGS / ORDINANCES

7. Consider introducing Ordinance 2019-22, adopting the annual budget for FY 2019/2020. (Brian LaBorde/Jeff Wood)
8. Conduct Public Hearing regarding fixing and levying ad valorem tax rate for tax year 2019/2020. (Jeff Wood)
9. Consider introducing Ordinance 2019-23, fixing and levying ad valorem tax rate for tax year 2019/2020. (Jeff Wood)
10. Conduct the Public Hearing on a request to change the current zoning for a parcel of land, consisting of approximately 58.31 acres, addressed as 530 FM 973, located across from Taylor High School, from Single-Family Residential Zoning District (R-1) to Local Commercial Zoning District (B-1) and Single-Family Zoning District with a Residential Planned Development Overlay (R-1/RPD). (Tom Yantis)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. Receive update on Conflict of Interest. (Ross Fisher/Mark Schroeder)

The City Council may take action on any executive session item listed on this agenda after they reconvene into regular session.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

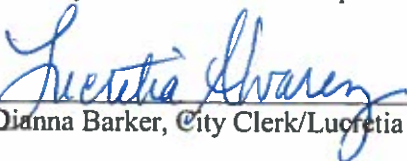
- a. Heritage Square
- b. Windy Ridge

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on August 19, 2019 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By:


Dianna Barker, City Clerk/Lucretia Alvarez, Administrative Assistant

Date

8-19-19



City Council Meeting August 22, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 1
Agenda Title: September National Library Card Sign-up Month

Council Action to be taken: Read Proclamation

Department Submitted: Library

Staff Contact: Karen Ellis, Library Director

1. PURPOSE/DESCRIPTION

This proclamation recognizes the importance of public libraries and their impact on the communities they serve, and to encourage community members to sign up for a library card.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

National Library Month occurs each September and has regularly been recognized by Taylor City Council to encourage citizens to use their public library. Taylor Public Library joins libraries across the country in this effort.

3. STAFF ANALYSIS (How and Why)

The Taylor Public Library serves all citizens and students in Taylor, as well as members of surrounding communities in east Williamson County. To date, the library has **13,038** registered patrons. Over the last 12 months, those library card holders have seen a savings of **\$860,552.00**.

4. RECOMMENDATION

N/A

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

1a. [Proclamation](#)

Proclamation

Library Card Sign Up Month

September 2019

Whereas, September is National Library Card Sign-up Month

Whereas, a library card is the most important school supply of all;

Whereas, signing up for a Taylor Public Library card is the first step towards academic achievement and lifelong learning;

Whereas, libraries play an important role in the education and development of children;

Whereas, library programs serve students of all ages, from early literacy to college research;

Whereas, librarians lead the way in creating inclusive spaces and developing diverse collections for children and people of all backgrounds to connect and learn together;

Whereas, libraries bridge the digital divide by providing a full range of information and services to children and adult learners;

Whereas, libraries continue to transform and expand their services in ways that meet the needs of the communities they serve,

Whereas, libraries open a world of infinite possibilities through resources and services to help people pursue their passions and give students the tools to succeed in school and beyond;

Now, therefore, as Mayor of the City of Taylor, I do hereby proclaim September as Library Card Sign-up Month in the City of Taylor and encourage everyone to sign up for their own library card at the Taylor Public Library today.

Proclaimed this 22nd day of August, 2019.

Brandt Rydell, Mayor



City Council Meeting August 22, 2019

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 2

Agenda Title: **Tree Advisory Board Update**

Council Action to be taken: None – Informational Only

Department Submitted: Parks and Recreation

Staff Contact: Larry Foos, Director of Parks and Recreation

1. PURPOSE/DESCRIPTION

Upon request by the City Council, Brian Lawrence, the Vice-Chairperson of the Tree Advisory Board will provide a brief update on the board's activities. Mr. Lawrence will utilize the attached PowerPoint slides to briefly discuss recent activities and accomplishments, and some future plans of the board.

2. STAFF ANALYSIS (Why and How)

Mr. Lawrence was appointed to the Tree Advisory Board in 2012, was a certified arborist for about 10 years. He has a Bachelor of Science in Forestry with an emphasis in Urban Forestry from Stephen F. Austin State University.

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

The Tree Advisory Board was established in 2012 by City Ordinance 2012-20, with the ordinance stating..."the City Council of the City of Taylor, Texas, recognizes that trees generally protect and enhance the quality of life and general welfare of the town". The board members are well-versed in all manners of tree species and tree care and are dedicated to the cause of establishing practices governing the planting and care of trees on public property.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

2a [Tree Advisory Board PowerPoint](#)

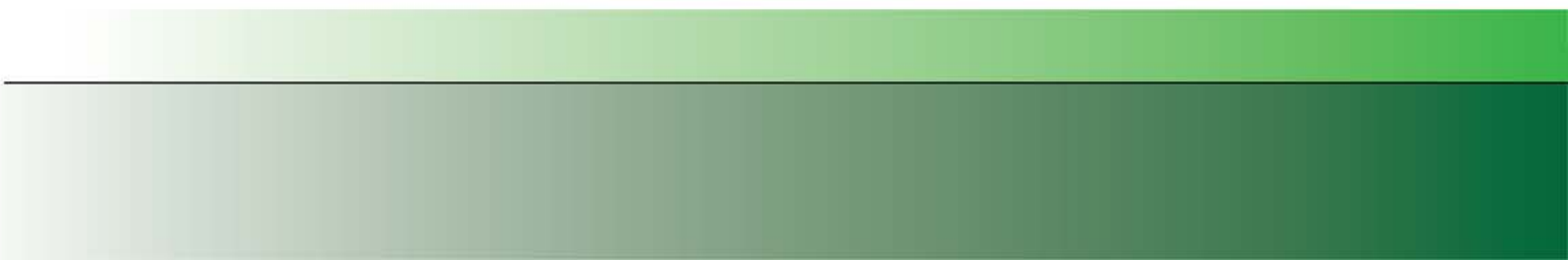


City of Taylor Parks and Recreation

Tree Advisory Board
Brian Lawrence, Vice-Chairman

Tree Advisory Board

“To enhance the quality of life and the present and future health, safety, and welfare of all citizens, to enhance property values, and to ensure proper planting and care of trees on public property, the City Council herein delegates the authority and responsibility for managing public trees, creates a Tree Advisory Board, establishes practices governing the planting and care of trees on public property, and makes provision for the emergency removal of trees on private property under certain conditions.

A decorative horizontal bar at the bottom of the slide, featuring a green-to-dark-green gradient.

Tree Advisory Board

Arbor Day Planting at Murphy Park



Tree Advisory Board

- The Board consists of 5 members
- Meets a minimum of 4 times per year
- Coordinates and promotes Arbor Day Activities
- Supports public awareness and education programs relating to trees
- Assists with the annual renewal of the Tree City USA designation

Tree Advisory Board

Recent Activities

- November 9 picked for 2019 tree planting day
- Taylor Regional Park picked for 2019 planting site
- Tree species recommendation for Heritage Square
- 2018 - Planted 20 trees in Murphy Park
- 2017- Planted 10 trees along Murphy Park Lake
- 2016 – Planted 21 trees at Doak Ballfields

Tree Advisory Board

Future Plans

- Assist with tree selection on city projects.
- Start a tree awareness campaign and a volunteer outreach program.
- Expand volunteer tree plantings to other parks.
- Review tree ordinance and make recommendation to City Council.

QUESTIONS?



***City Council Meeting
August 22, 2019
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 3
Agenda Title: Approve minutes from the August 8, 2019 regular Council meeting.

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Approve as submitted or amend with changes noted.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

3a. [August 8, 2019 minutes](#)

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
August 8, 2019 at 6:00 p.m.

Mayor Pro-Tem Dwayne Ariola declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Council Member Gerald Anderson
Council Member Robert Garcia
Council Member Mitch Drummond

Brian LaBorde, City Manager
Mark Schroeder, Assistant City Attorney
Dianna Barker, City Clerk

Absent: Mayor Brandt Rydell

INVOCATION – Father Alberto gave the invocation.

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. **Taylor Chamber of Commerce Four Star Accreditation**

Mayor Pro-Tem Ariola read the proclamation and presented it to Tia Stone, Chamber of Commerce President.

CITIZENS COMMUNICATION

Darrell Mayberry, 1114 Burkett St. – concerned about excess people living in the house next door and not enough parking for that many; tenants blocking his house with their cars; wants City to put up no parking sign at his property.

BOARDS & COMMISSION PRESENTATION

2. **Update from Public Arts Advisory Board.**

Richard Stone gave a brief presentation on their Vision Statement and the principals that statement reflects, the first steps the Board has taken since being formed and their proposed FY 2020 projects to include their Coming Out Party, a process to legitimize the art wall in Potters Alley and the process for art wall at Pierce Park.

Motion was made by Councilmember Drummond to receive the Public Arts Advisory Board presentation as presented. Motion was made by Councilmember Anderson. Motion carried 4 to 0.

CONSENT AGENDA

3. **Approve minutes from July 25, 2019 regular Council meeting and August 1, 2019 special called budget workshop.**
4. **Concur with preliminary financials for June 2019**

Motion was made by Councilmember Garcia to approve the consent agenda items as presented. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

PUBLIC HEARING/ORDINANCES

5. Consider introducing Ordinance 2019-21 increasing the over 65 property tax exemption.

Jeff Wood, Finance Director - This ordinance will increase the Over 65 ad valorem property tax exemption to \$25,000 from the current amount of \$17,500. Council directed staff to draft this ordinance at the August 1, 2019 budget workshop meeting.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2019-21

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS; PROVIDING FOR AN ANNUAL EXEMPTION FROM AD VALOREM TAXATION IN THE AMOUNT OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR PERSONS WHO ARE SIXTY-FIVE (65) YEARS OF AGE OR OLDER BEGINNING IN TAX YEAR 2019; AND HAVING A REPEALER CLAUSE; AND HAVING A SEVERABILITY CLAUSE

No action was taken. Ordinance introduced.

6. Consider introducing Ordinance 2019-25 amending the FY2018-2019 Budget.

Jeff Wood, Finance Director - The purpose of this budget amendment is to have the budget reflect the actual financial activity that has occurred during the first three quarters of FY2018-19. Mr. Wood briefly went over the items to be amended and the reason for the amendment.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2019-25

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2018-11 ADOPTED ON SEPTEMBER 13, 2018, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

No action was taken. Ordinance introduced.

7. Hold Public Hearing and Consider Resolution R19-21 in support of the application for a Safe Routes to School Grant.

Jim Gray, Public Works Director, introduced Cindy Metro with Langford Community Services who gave a brief presentation on the Safe Routes to School grant. Resolution R19-21 will approve the submission of the TxDOT Safe Routes to School application for new sidewalks on Mallard Lane. Mayor Pro-Tem Ariola requested staff make sure residents along that area will be informed of the project.

Mayor Pro-Tem Ariola opened the public hearing at 6:26pm. With no one appearing, the public hearing was closed at 6:26pm.

Motion was made by Councilmember Garcia to approve Resolution R19-21 as presented. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

8. Receive and accept the quarterly investment report by Patterson & Associates.

Jeff Wood introduced David Meserve of Patterson & Associates who presented an economic update and the City investment holdings for the third quarter which covers a period from April 1st through June 30th. The City's portfolio book value as of June 30, 2019 is \$37,476,638.

Motion was made by Councilmember Garcia to accept the quarterly investment report as presented. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

9. Receive Taylor Chamber of Commerce Quarterly Report for April-June, 2019.

Tia Stone, Chamber of Commerce President presented a Report of Activities and Budget for the Chamber of Commerce as it pertains to the administration of the Hotel Occupancy Tax grant contract as required by Section 3.3 of the Agreement between the City of Taylor and the Taylor Chamber of Commerce. This report covers April-June 2019.

Motion was made by Councilmember Anderson to accept the Chamber of Commerce quarterly report as presented. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

10. Discuss and establish upper limit of the ad valorem tax rate, take a record vote, and set dates for the public hearings.

Jeff Wood - The purpose is to provide Council information on the effective and rollback tax rate and have Council establish an upper limit of the ad valorem tax rate. The three tax rates that are calculated by Williamson County Tax Assessor's office (effective, rollback and debt tax rate) are:

- Effective Tax Rate: \$0.742109/\$100
- Rollback Tax Rate: \$0.809469/\$100
- Debt Tax Rate: \$0.197664/\$100

The proposed tax rate is \$0.809469/\$100. Brian LaBorde explained the reason for proposing the rollback rate is due to SB 2, Tax Reform and Transparency Act of 2019, and the effect it creates by limiting the city's ability to increase their capacity for future operation and maintenance for planning purposes such as capital projects. The reform, which takes effect next fiscal year, reduces the tax cap from the current 8% to 3.5%.

The two proposed public hearing dates are August 22nd and September 5th. Council is scheduled to set the tax rate on September 12th.

Motion was made by Councilmember Garcia to establish the upper limit of the Ad Valorem tax rate at \$0.809469 and to set the public hearings on the tax rate and budget on August 22, 2019 and September 5, 2019, both at 6pm in the Council Chambers at City Hall. Motion was seconded by Councilmember Drummond.

Dianna Barker called for a record vote by asking each Council Member how they vote.

Mitch Drummond voted yes.

Dwayne Ariola voted no.

Robert Garcia voted yes.

Gerald Anderson voted yes.

(Mayor Rydell was not present)

Motion carried 3 to 1 with Mayor Pro-Tem voting no.

11. Consider mid-year Appointments to various Boards & Commissions.

Dianna Barker stated that these are the mid-year appointments that need to be made to fill vacant seats of various Boards and Commissions. There are 5 Boards that need appointments.

Library Board

Current Member	Reason for Appointment	Applicants	New Member
Lois Duncan	Resigned	Tiffany Price, Nora Roy, Brandi Lujano, B.J. Burrows, Diana Rucker, Dr. Carol Portillo	B.J. Burrows

Motion was made by Councilmember Drummond to appoint B.J. Burrow to the Library Board. Motion was seconded by Councilmember Anderson. Motion carried 4 to 0.

Main Street Board

Current Member	Reason for Appointment	Applicants	New Member
Megan Randig	Resigned	Richard Stone, Stacey Smith, Ryan Siba	Stacey Smith

Motion was made by Councilmember Drummond to appoint Stacey Smith to the Main Street Board. Motion was seconded by Councilmember Garcia. Motion carried 4 to 0.

Moody Museum Board

Current Member	Reason for Appointment	Applicants	New Member
Rebecca O'Bryan-Lieb	Resigned	Matthew Plowman, Tammy Sharp, Travis Summerlin, Terry Pierce	Matthew Plowman
Julia O'Bryan	Resigned		Terry Pierce

Motion was made by Councilmember Anderson to appoint Matthew Plowman to the Moody Museum Board. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

Motion was made by Councilmember Garcia to appoint Terry Pierce to the Moody Museum Board. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

Tree Advisory Board

Current Member	Reason for Appointment	Applicants	New Member
Christi Stromberg	Resigned	Tiffany Price	Tiffany Price
Vacant	New seat in 2014		

Motion was made by Councilmember Anderson to appoint Tiffany Price to the Tree Advisory Board. Motion was seconded by Councilmember Drummond. Motion carried 4 to 0.

Zoning Board of Adjustment (ZBA)

Current Member	Reason for Appointment	Applicants	New Member
Gayle Collins	Not willing to be reappointed	April Young	April Young
Alternate			
Alternate			

Motion was made by Councilmember Garcia to appoint April Young to the Zoning Board of Adjustment. Motion was seconded by Councilmember Anderson. Motion carried 4 to 0.

ADJOURN

With no further action Mayor Pro-Tem Ariola declared the meeting adjourned at 6:54p.m.

Dwayne Ariola, Mayor Pro-Tem

ATTEST:

Dianna Barker, City Clerk



***City Council Meeting
August 22, 2019
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 4
Agenda Title: **Consider Ordinance 2019-21 Increasing the Over 65 Property Tax Exemption**

Council Action to be taken: Adopt Ordinance 2019-21

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

This ordinance will increase the Over 65 ad valorem property tax exemption to \$25,000 from the current amount of \$17,500

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

The City of Taylor approved an exemption from ad valorem taxes for persons who are sixty-five (65) years of age or older for the first \$17,500 of property value in 2002, which amended previous Council action taken in 1974.

Council introduced Ordinance 2019-21 at the City Council meeting on August 8, 2019

3. STAFF ANALYSIS (How and Why)

Council has discussed the possibility of increasing the Over 65 Exemption to reflect the effect of inflation on the existing exemption amount.

4. RECOMMENDATION

It is recommended that Council adopt Ordinance 2019-21 to increase the Over 65 Exemption. The exemption amount was last increased in 2002 and inflation has eroded the value of the amount approved. Increasing the exemption will assist property owners who are age 65 and older by reducing the amount of property tax owed.

Increasing the exemption amount will have a financial impact on City revenues, as this increase is projected to reduce revenues by approximately \$77,000 in FY2019-20. The reduction in tax revenues for debt service caused by increasing this exemption will likely result in the need to increase the debt service rate.

5. FUNDING SOURCE

N/A

6. TIMELINE

Immediate consideration is required as there is a limited period for approval of this ordinance in order for the change to be in effect for the 2019-20 tax year.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

4a. [Draft Ordinance 2019-21](#)

ORDINANCE NO. 2019-21

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS; PROVIDING FOR AN ANNUAL EXEMPTION FROM AD VALOREM TAXATION IN THE AMOUNT OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR PERSONS WHO ARE SIXTY-FIVE (65) YEARS OF AGE OR OLDER BEGINNING IN TAX YEAR 2019; AND HAVING A REPEALER CLAUSE; AND HAVING A SEVERABILITY CLAUSE;

WHEREAS, the Texas Constitution and the Texas Property Tax Code allow cities to grant annual exemptions from the appraised value of residential homesteads for persons of age 65 years or older; and

WHEREAS, the City Council desires to grant an exemption from ad valorem taxation allowed for residential homesteads of persons sixty-five (65) years of age or older from ad valorem taxation beginning in tax year 2019 in the amount of Twenty-Five Thousand Dollars (\$25,000.00).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. Pursuant to Texas Constitution and the Texas Property Tax Code, Twenty-Five Thousand Dollars (\$25,000.00) of the appraised value of the residence homestead of a person sixty-five (65) years of age or older shall be exempt from ad valorem taxation beginning with tax year 2019 and continuing thereafter provided such person qualifies for and makes application for such exemption to the Williamson County Appraisal District.

SECTION 3. That all provisions of any Ordinance and any other provisions in conflict with the provisions of this Ordinance be and the same are hereby repealed and all the provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. That should any word, sentence, paragraph, subdivision, clause, phrase a section of this Ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance which shall remain in full force and effect.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2019-21 was introduced before the Taylor City Council on the 8th day of August, 2019.

PASSED, APPROVED, and ADOPTED on this ____ day of _____, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna Barker, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2019-21, passed and approved by the City Council of the City of Taylor, Texas, on the ____ day of _____, 2019, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office on this ____ day of _____, 2019.

Dianna Barker
City Clerk



City Council Meeting August 22, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 5
Agenda Title: **Consider Ordinance 2019-25 Amending the FY2018-19 Budget**

Council Action to be taken: Adopt Ordinance 2019-25

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to adopt Ordinance 2019-25 to amend the FY2018-19 Budget.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

Council has taken action and approved budget amendments in prior fiscal years. Council introduced Ordinance 2019-25 at the City Council meeting on August 8, 2019.

3. STAFF ANALYSIS (How and Why)

The purpose of this budget amendment is to have the budget reflect the actual financial activity that has occurred during the first three quarters of FY2018-19. Quarterly budget amendments allow the individual accounts to be updated to reflect additional unbudgeted revenues received or approved unbudgeted expenditures. Regularly updated account budgets will assist staff with budgetary control and facilitate proper purchase order processing.

There are two attachments to this request:

- Exhibit A – This attachment is part of the ordinance and specifies the items to be amended by fund and category and includes an explanation for the amendment.
- Ordinance No. 2019-25 – This is the official document that formalizes the adoption of the changes contained in Exhibit A.

4. RECOMMENDATION

Staff recommends that Council adopt Ordinance 2019-25 so that the budget can reflect the actual financial activity that has occurred during the first three quarters of FY2018-19.

5. FUNDING SOURCE

Sources of funding for any additional expenditures are grants, donations, revenue surpluses and/or reserves.

6. TIMELINE

Immediate consideration is requested so that the FY2018-19 budget amendments can be implemented.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

5a. [Ordinance 2019-25](#)

5b. [Exhibit A](#)- Budget Amendment #1

ORDINANCE NO. 2019-25

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2018-11 ADOPTED ON SEPTEMBER 13, 2018, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0: That the appropriations for the fiscal year beginning October 1, 2018 and ending September 30, 2019, for the support of the general government of the City of Taylor, Texas be amended for said term in accordance with the change in revenues and expenditures shown in the attached Exhibit A.

SECTION 2.0: That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to the City budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

SECTION 3.0: In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 8th day of August, 2019.

PASSED, APPROVED, and ADOPTED

Brandt Rydell, Mayor
City of Taylor, Texas

ATTEST:

Dianna Barker, City Clerk

Exhibit "A" FY 18-19 BUDGET AMENDMENT #1

Ordinance 2019-25

Adopted Budget	Amendment #1		Difference Add/(Subtract)
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100 - General Fund

Revenue

440-349	Other Public Safety Donations	\$	-	\$	103,635	\$	103,635
	Koch Public Safety Donation and Private Donation for TNR Live Traps						
450-373	Transfer From Cemetery Fund	\$	-	\$	25,000	\$	25,000
	Revenue transfer from Cemetery Fund						

Revenue Sub-Total:	\$	-	\$	128,635		\$	128,635
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Expenditure

Fire Dept.

542-247	Turnout Protective Gear	\$	13,000	\$	26,587	\$	13,587
	Koch Funds - 5 sets of bunker gear						
542-252	Medical Supplies	\$	3,500	\$	5,313	\$	1,813
	Koch Funds - Supplies for EMS Cart						
542-268	Appliance	\$	5,000	\$	13,804	\$	8,804
	Koch Funds - Bunker gear dryer						
542-523	Outside Printing	\$	1,500	\$	1,732	\$	232
	Koch Funds - EMS Cart Graphics						
542-719	Other Capital Outlay	\$	-	\$	1,495	\$	1,495
	Koch Funds - Cot for EMS Cart						
542-722	Light Equipment	\$	-	\$	21,326	\$	21,326
	Koch Funds - EMS Cart						

Police Dept.

552-279	Other Operational Equipment	\$	-	\$	15,542	\$	15,542
	Koch Funds - Individual First Aid Kits (IFAK), Lidar Radars, Stop Sticks, Thermal Monocular						
552-723	Motor Vehicles	\$	-	\$	26,893	\$	26,893
	Koch Funds - Polaris Ranger (ATV)						
552-242	Fire Arms Supplies	\$	6,800	\$	19,000	\$	12,200
	Koch Funds - Patrol Rifles						
552-256	Minor Tools/Instruments	\$	2,880	\$	6,080	\$	3,200
	Purchase two pepperball launchers using seized funds						

Animal Control

558-256	Minor Tools/Instruments	\$	450	\$	1,450	\$	1,000
	Private Donation - TNR Live Traps						

Exhibit "A" FY 18-19 BUDGET AMENDMENT #1

Ordinance 2019-25

Adopted Budget	Amendment #1		Difference Add/(Subtract)
----------------	--------------	--	------------------------------

Non-Dept.

592-519	Other Professional Services Council-approved W/WW plans and GIS Services (Manhole Survey and GIS operating costs)	\$	-	\$	58,911	\$	58,911
592-719	Other Capital Outlay Council Chamber renovations allocated in FY 17-18 budget but not expended until FY 18-19. Funding available from PEG Fees in committed GF Fund Balance	\$	-	\$	86,395	\$	86,395

Expenditure Sub-Total:	\$	33,130	\$	284,528		\$	251,398
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Net Increase in Expenditures:		\$	122,763
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125 - Municipal Court Special Revenue Fund

Expenditure

Building Security

625-279	Other Equipment Required replacement of security cameras at Municipal Court	\$	-	\$	8,348	\$	8,348
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Technology

626-269	Other Office Equipment Required Municipal Court printer replacement	\$	-	\$	7,766	\$	7,766
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Expenditure Sub-Total:	\$	-	\$	16,114		\$	16,114
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Net Increase in Expenditures:		\$	16,114
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129 - Library Grant/Donation Fund

Expenditure

624-215	Postage Increase expenditure to utilize 2016 Interlibrary Loan Reimbursement Grant	\$	-	\$	1,131	\$	1,131
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Expenditure Sub-Total:	\$	-	\$	1,131		\$	1,131
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Net Increase in Expenditures:		\$	1,131
--------------------------------------	--	----	-------

Exhibit "A" FY 18-19 BUDGET AMENDMENT #1

Ordinance 2019-25

Adopted Budget	Amendment #1		Difference Add/(Subtract)
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210 - Transportation User Fee (TUF)

Expenditure

632-541	Annual Street Maintenance Council-approved additional funds to cover FY 18-19 street maintenance projects (Carry-over from FY 17-18).	\$	250,000	\$	350,000	\$	100,000
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Expenditure Sub-Total:	\$	250,000	\$	350,000		\$	100,000
------------------------	----	---------	----	---------	--	----	---------

Net Increase in Expenditures:		\$	100,000
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340 - Utility Fund

Expenditure

Maintenance

708-539	Other Contract Services Sewer line clean and video	\$	17,028	\$	59,378	\$	42,350
---------	--	----	--------	----	--------	----	--------

708-722	Light Equipment Closner light equipment	\$	-	\$	25,452	\$	25,452
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Non-Dept.

709-519	Other Professional Services Council-approved W/WW plans and GIS Services (Manhole Survey and GIS operating costs)	\$	-	\$	365,511	\$	365,511
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709-836	Reserve For Working Capital Department transfer to cover Sewer line clean, video, and Closner light equipment	\$	225,000	\$	157,198	\$	(67,802)
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Expenditure Sub-Total:	\$	242,028	\$	607,539		\$	365,511
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Net Increase in Expenditures:		\$	365,511
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Sub-Total Budget Amendments - REVENUE:		\$	128,635
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Sub-Total Budget Amendments - EXPENDITURES:		\$	734,154
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Total Net Increase in Expenditures:		\$	605,519
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***City Council Meeting
August 22, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 6

Agenda Title: **Consider approving the purchase of one Police Chevrolet Tahoe patrol unit.**

Council Action to be taken: Approve purchase of one Police Chevrolet Tahoe.

Department Submitted: Internal Services

Staff Contact: Lisa K. Thompson, Director of Internal Services

1. PURPOSE/DESCRIPTION

The purpose of this item is to seek Council approval to purchase one fully-equipped Police Chevrolet Tahoe through the Tarrant County Cooperative Contract #2016-006. This is a continuation of the City of Taylor's vehicle replacement program.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

The purchase of one police unit was approved during the 2018-19 budget process. The financing was approved with Frost Bank by Council on May 9, 2019.

3. STAFF ANALYSIS (How and Why)

N/A

4. RECOMMENDATION

Staff recommends approval of the purchase.

5. FUNDING SOURCE

Appropriation has been included in the current budget in the Fleet Replacement Fund. There will be no additional financial impact on the current budget.

6. TIMELINE

Staff seeks immediate consideration to ensure the Chevrolet Tahoe police unit is ordered by August 31, 2019.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

6a. [Police Vehicle quote](#)



DEFENDER SUPPLY

845 West FM 407
Argyle, TX 76226

Date	8/1/2019
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Taylor PD Commander J. Lagrone 500 South Main Street Taylor, TX 76574 512-352-5551

Customer Contact	Jeffrey Ladrone
Customer Phone	512-352-5551 ext ...
Customer E-mail	citymayor@taylorte...
Estimate #	24695

2020 Chevrolet Tahoe RWD 9C1

Vehicle Base Color - White

Description	Location	Qty.	Cost	Total
2020 Chevrolet Tahoe RWD 9C1 Police Pursuit Vehicle with EcoTec3 5.3-liter, Dual Batteries, Heavy Duty Locking Differential, OnStar with Bluetooth Connectivity, Vinyl Rear Seat & Front Recovery Tow Hooks. (No Spotlight) (Purchased Through Holiday Chevrolet on the Tarrant County Cooperative Contract # 2016-006).	Vehicle Description	1	32,308.97	32,308.97
Add these Options - GAZ - White Units AMF - 6 Remotes 5HP - 6 Keys				
Vin #'s				
GM Order #'s				
Customer PO #				
Make Payment to Holiday Chevrolet DBA Johnson - Grayson Automotive				
Vehicle titles should be in the name & address of: City of Taylor 500 S Main Street Taylor, TX 76574				
Purchased Through Holiday Chevrolet Using The Tarrant County Cooperative Contract				
2 Year State Inspection Certificate		1	7.00	7.00
Unity driver side halogen spotlight, shaft, handle and mount for a 2015+ Tahoe (LED replacement bulb sold separately) - (for Silverado 2500 and above please include part #)		1	233.30	233.30
Whelen LED 8 Degree Spotlight Replacement		1	110.00	110.00
Defender Supply Custom Contoured Console for 2015+ Chevy Tahoe 9C1. Includes 19" inches of Mounting Space, Dual Cup Holder, Arm Rest, (2) Mic Clips & Factory USB/12Volt Audio Relocation Plug.		1	385.38	385.38
Gamber-Johnson Faceplate for a Whelen Cencom		1	2.63	2.63
Gamber Johnson 1/2" Blank filler panel for EPIC console box		1	2.63	2.63
Gamber Johnson 1" filler panel for EPIC console box		1	2.63	2.63

Vehicle and Emergency Equipment Total

Quantity Ordered

1

Total Vehicle Order Cost

\$54,812.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.



DEFENDER SUPPLY

845 West FM 407
Argyle, TX 76226

Date	8/1/2019
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Taylor PD Commander J. Lagrone 500 South Main Street Taylor, TX 76574 512-352-5551

Customer Contact	Jeffrey Ladrone
Customer Phone	512-352-5551 ext ...
Customer E-mail	citymayor@taylorte...
Estimate #	24695

2020 Chevrolet Tahoe RWD 9C1

Vehicle Base Color - White

Description	Location	Qty.	Cost	Total
Gamber Johnson 2" filler panel for EPIC console box		2	3.15	6.30
3 Additional 12Volt DC Heavy Duty Electrical Power Socket w/moisture cover Mounted on Right Side of Console		3	3.85	11.55
Compartment Light, Split Red/White (1) Mounted in Cabin Ceiling Mount & (2) on Rear Tailgate with 3-Way Switches		3	47.52	142.56
Streamlight SL-20L LED Flashlight Mounted on Side of Console		1	93.66	93.66
Whelen Alpha™ Siren Series Separate Siren Driver		1	133.40	133.40
Make & Model of Customer Supplied Police Radio - Motorola APX6500 Is Customer Supplied Police Radio a One or Two Piece Unit - One - Hot all the Time. What is the Frequency of Customer Supplied Police Radio - 800MHZ				
Make & Model of Customer Supplied Laptop - Dell Latitude 7212 Rugged Extreme Does the of Customer Supplied Laptop have Docking Capabilities - ?? Is the of Customer Supplied Laptop a No RF, Single RF or Dual RF - ?? Does the of Customer Supplied Laptop have a built-in power supply - No If not do you have the power supply or do you need to purchase one - ??				
Two Way 800 MHZ Radio Antenna & Coax Cable - Mounted on Roof		1	32.66	32.66
Whelen Legacy 54" Light Bar Package with Siren, Siren Speaker, Speaker Bracket & Strap Kits. Light Bar includes Take Downs, Alleys and R/W/B/W Front Configuration with Red/Amber/Blue/Amber Rear Configuration with Sirens Mounted on Push Bumper.		1	2,960.00	2,960.00
RAD = Activates the radio over the public announcement speaker HF = when activated allows the pushing of the horn to function the air horn, and when the lights are activated cycles the siren pattern WAIL = siren pattern YELP = siren pattern PIER = siren pattern MAN = cycles the wail pattern one time				

Vehicle and Emergency Equipment Total

Quantity Ordered

1

Total Vehicle Order Cost

\$54,812.00

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Argyle, TX 76226

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Estimate By	George Severe george@defendersupply.com (903) 564-5641



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Taylor PD Commander J. Lagrone 500 South Main Street Taylor, TX 76574 512-352-5551

Customer Contact	Jeffrey Ladrone
Customer Phone	512-352-5551 ext ...
Customer E-mail	citymayor@taylorte...
Estimate #	24695

2020 Chevrolet Tahoe RWD 9C1

Vehicle Base Color - White

Description	Location	Qty.	Cost	Total
HORN = function the air horn				
ARROW BAR = One click left directions, two clicks right directions, three clicks center outward				
FLASH = Rear Flashing Yellow Lights Only				
REAR FLASH = All emergency lights to the rear only activated				
FRONT FLASH = All emergency lights to the front only activated no wig wags or white lights				
LOW = lowers the intensity of the lights				
CRUISE = Entire Light Bar Lit all the way around				
LEFT ALLEY = activates the left alley function on the overhead bar				
TAKE DOWN = activates the entire front light bar as white (take down in middle)				
RIGHT ALLEY = activates the right alley function on the overhead bar				
REAR LT BAR = activates the rear light bar only				
UNLOCK – unlocks the rifle and shotgun - (Do not Mark)				
Level 1 – all rear lights activated				
Level 2 – all lights activated to include HG2 but no white lights				
Level 3 – all lights activated to include white lights, wig wags etc				
When the vehicle is in park is it possible that the siren cuts off				
Whelen Tahoe Headlight / Taillight Flasher for 2015 Chevrolet Tahoe 9C1.		1	63.63	63.63
Go Industries Push Bumper for the 2015+ Tahoe		1	275.00	275.00
2 Whelen M4 Lightheads (1 Red, 1 Blue) Mounted on Brush Guard with Bracket		1	242.00	242.00
Whelen ION Series LED, Red/Blue Split Head with Universal Clip Mounts - Mounted on Sides of Push Bumper		2	112.015	224.03

Vehicle and Emergency Equipment Total

Quantity Ordered

1

Total Vehicle Order Cost

\$54,812.00

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Argyle, TX 76226

Date	8/1/2019
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Taylor PD Commander J. Lagrone 500 South Main Street Taylor, TX 76574 512-352-5551

Customer Contact	Jeffrey Ladrone
Customer Phone	512-352-5551 ext ...
Customer E-mail	citymayor@taylorte...
Estimate #	24695

2020 Chevrolet Tahoe RWD 9C1

Vehicle Base Color - White

Description	Location	Qty.	Cost	Total
Whelen ION LED IONK1B with Swivel Bracket in Black - Mounted on Sides of Push Bumper		2	18.71	37.42
SoundOff nLINE 72" Running Light w/Bracket Mount, Split Color - Red/Blue LEDs for Running Board Mount		2	350.00	700.00
Whelen TAD8RB Traffic Advisor & Mounting Bracket - RAAAAAAB Mounted in Rear Window - Wire Rear Light Stick to Turn Off when Rear Tailgate or Rear Glass is Opened		1	442.20	442.20
Whelen ION (1) Red & (1) ION Blue Mounted on Rear License Plate Bracket at Rear License Plate		1	175.93	175.93
Whelen Dual Avenger II Solo Combination Linear/TIR Super-LED® Series in Red/Blue - Mounted in Rear Side Glass		2	225.005	450.01
Whelen 360 Degree LED Side Emitter Light Head - Red - Mounted in Reverse Lights - Driver Side		1	80.01	80.01
Whelen 360 Degree LED Side Emitter Light Head - Blue - Mounted in Reverse Lights - Passenger Side		1	80.01	80.01
Pro-Gard Recessed Prisoner Partition w/Center Slider - Includes Recessed Panel & Lower Kick Panels for 2015+ Chevrolet Tahoe 9C1				574.55
Dual Weapon Lock, T-Rail, with Timer & Key - Partition Mount		1	280.78	280.78
Setina T-Rail Universal Lock, EoTech Bracket		1	18.50	18.50
Charcoal Grey ABS, Standard Transport Seat (straight back) w/ 7 Ga. Steel Screen Window Cargo Barrier & Seat Mount Kit (2015+ Tahoe)		1	670.12	670.12
One pair of steel window barriers for 2015+ Tahoe (for use with O.E.M. door panels only)		1	149.82	149.82
L-3 FlashbackHD System - In-Car High-Definition Camera & Video equipped with 720p30 HD resolution, a 60 degree field of view, fixed focal length, a 10x optical zoom, and can be rotated 360 degrees for multiple viewing angles. Capability to store video in HD or D1 to keep file sizes down and reduce the size of servers needed to store video with Secure Digital Capacity (SDHC) Card Storage. White Permanent Mount Roof Antenna		1	5,054.06	5,054.06
L3 Mobile Vision Camera Kit, Rear Seat Infrared with 14 ft Extension Cable. No Integrated Microphone used for Rear Window applications. Backup Battery and crash sensor kit for use in Flashback DVRs		1	325.00	325.00
		1	300.00	300.00

Vehicle and Emergency Equipment Total

Quantity Ordered

1

Total Vehicle Order Cost

\$54,812.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.



DEFENDER SUPPLY

845 West FM 407
Argyle, TX 76226

Date	8/1/2019
Estimate By	George Severe george@defendersupply.com (903) 564-5641



Bill To
Taylor PD Commander J. Lagrone 500 South Main Street Taylor, TX 76574 512-352-5551

Customer Contact	Jeffrey Ladrone
Customer Phone	512-352-5551 ext ...
Customer E-mail	citymayor@taylorte...
Estimate #	24695

2020 Chevrolet Tahoe RWD 9C1

Vehicle Base Color - White

Description	Location	Qty.	Cost	Total
L3 Mobile Vision Grill Light # L3-MVD-FB-GRL-LT		1	99.95	99.95
L3 Mobile Vision Vehicle Viewer # L3-MVD-FB3-V-V		1	275.00	275.00
L3 Mobile Vision Radar Option, Python/Hand Held, Radar Interface, Flashback, Python and Hand Held		1	198.00	198.00
MPH Industries BEE III Fixed Ka-Band Compact Speed Radar Package - Package includes:		1	2,198.90	2,198.90
• MPH Industries Bee III Stationary Radar • Front & Rear Antennas • Mounting Brackets • Connection Cables • Ergonomic Wireless Remote Control • Tuning Forks • Operators Manual				
Custom Reflective Vehicle Graphic Kit on White 2015+ Chevrolet Tahoe 9C1 from Grafix Shoppe - Estimate # 07035 - Unit Numbers # 343, 344 & 345		1	695.01	695.01
Installation of Graphics		1	125.00	125.00
Defender Supply wiring harness, Top Hat Timer and Blue Sea power distribution block				434.40
Dealer Prep		1	130.00	130.00
Misc. Shop Supplies		1	30.00	30.00
Shipping of Above Emergency Parts for Upfit		1	150.00	150.00
Installation of Above Emergency Equipment and Customer Supplied Police Radio, Police Radio Speaker and Radio Wiring Harness.		39	100.00	3,900.00
Customer to Pick Up Vehicle				

Vehicle and Emergency Equipment Total \$54,812.00

Quantity Ordered 1

Total Vehicle Order Cost \$54,812.00

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

SIGNATURE _____



***City Council Meeting
August 22, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 7

Agenda Title: **Consider Introducing Ordinance 2019-22 Adopting the Annual Budget for the Fiscal Year 2019-20.**

Council Action to be taken: Introduce Ordinance 2019-22 Adopting the 2019-20 Annual Budget

Initiating Department: Finance Department

Staff Contact: Brian LaBorde, City Manager
Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The City has conducted meetings to discuss the proposed budget on June 20th, June 27th, and August 1st and will hold a public hearing on September 5, 2019. Tonight staff recommends that Council introduce Ordinance 2019-22, an ordinance to adopt the FY2019-20 budget.

The City Manager will be making a presentation regarding the proposed budget prior to the introduction of the ordinance.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

Council and staff have worked together to develop the FY2019-20 budget. The formal approval of the budget is accomplished by the adoption of an ordinance.

Staff recommends that Ordinance 2019-22 be introduced.

3. FUNDING SOURCE

Various funding sources as detailed in the FY2019-20.

4. TIMELINE CONSIDERATIONS

This is for the introduction of the ordinance only; no other action or vote will be taken on this item until September 12, 2019.

5. OTHER OPTIONS (In order of preference)
--

N/A

6. ATTACHMENTS

- 7a. [Ordinance 2019-22](#)
- 7b. [FY2019-20 Proposed Annual Budget](#)
- 7c. [FY2019-20 Budget CM Presentation](#) (PowerPoint)

ORDINANCE NO. 2019-22

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, a public hearing on such budget was held on September 5, 2019, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held prior to the final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby in all things approved and adopted and it shall be effective as of October 1, 2019.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2019-22 was introduced before the City Council on August 22, 2019.

PASSED, APPROVED, and ADOPTED on the _____ day of September, 2019.

Brandt Rydell, Mayor
Taylor City Council

ATTEST:

Dianna Barker, City Clerk

City of Taylor



PROPOSED BUDGET FISCAL YEAR 2019-2020

City of Taylor, Texas | 400 Porter Street | Taylor, Texas 76574

(P) 512-352-3675 | www.taylortx.gov



PROPOSED ANNUAL BUDGET FOR

October 1, 2019 – September 30, 2020

As filed with the City Clerk on August 7, 2019

This budget will raise more total property taxes than last year's budget by \$903,706, which is a 10.56% increase, and of that amount \$153,674 is tax revenue to be raised from new property added to the tax roll this year.

Property Tax Rates

	<u>FY2018-19</u>	<u>FY2019-20</u>
Proposed Tax Rate	0.788000	0.809469
Effective Tax Rate	0.752537	0.741841
Rollback Tax Rate	0.809087	0.809215

The total amount of debt obligation secured by property taxes for the City of Taylor is \$22,560,000.

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Budget Message

August 22, 2019

Honorable Mayor and Councilmembers,

I formally introduce the City of Taylor's proposed budget for the Fiscal Year 2019-20. As with years past, this budget is a collaborative effort to advance the city's strategic pillars of Streets/Infrastructure, Quality of Life, and Economic Vitality.

The City of Taylor is preparing for growth. As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand drove up housing prices in 2019 and resulted in the City of Taylor experiencing one of the highest increases in property values in Williamson County. Overall, property values increased by \$131.16 million, of which \$113.03 million was an increase in the value of existing properties.

FY 2018-2019 Review



Heritage Square Splash Pad

To meet the demand for affordable housing, the City of Taylor has seen new construction projects come to fruition and have had interest expressed in additional projects. These newly constructed housing units will result in a growing population. Although such growth will correspond with higher tax collections, it will also result in additional demands on the city services provided.

The City of Taylor is preparing for growth by examining its infrastructure. In 2019, the City began a water and wastewater study to examine our flow capacity and identify areas within the City's existing infrastructure that could limit our growth potential. Once these areas of flow reductions and restrictions are identified, funding strategies will be developed to address the deficiencies and allow sufficient water and wastewater facilities to exist that will meet the demand of future growth.

In addition to the newly constructed housing units and utility studies, the City of Taylor also accomplished several other major objectives in-line with the city's strategic pillars during the current 2018-2019 fiscal year:

FY 2019-20 Proposed Budget

Pillar No. 1: Quality of Life

- Developed and implemented Development Services Action Plan to improve customer service;
- Completed significant projects within the city's parks including the completion of the Heritage Square improvements, Robinson Park splash pad, and infrastructure and landscaping elements of the Pierce Skate Park;
- Held city events such as the annual Car Show, Blackland Prairie Days, 4th of July Fireworks display, and Movies in the Park, among others;
- Completed safety and maintenance repairs to Murphy Park Pool;
- Created a crosswalk to promote safety and interaction between Heritage Square and Pierce Skate Park.



Park Crosswalk

Pillar No. 2: Economic Vitality



Plowman's Kitchen

- Implemented 5th year of 5-year Utility rate study for financial stability and longevity;
- Completed 380 Agreement updates for the new Holiday Inn and Hart Components commercial businesses;
- Grand opening of the Holiday Inn hotel located near the Taylor Regional Parks & Sports Complex to promote local commerce during high-activity spring and summer months;
- Facilitated the repurposing of the Old Taylor High School to include new local businesses and hospitality components such as Plowman's Kitchen and annex apartments, respectively;
- Significant progress of new housing developments at Avery Glenn [279 Lots] and The Grove [379 Lots];
- Successfully negotiated with RCR Rail in the initial development stages of a major industrial park.



Holiday Inn

FY 2019-20 Proposed Budget

Pillar No. 3: Mobility & Infrastructure

- Completed the 2019 Bond Issuance for major streets, drainage, utilities, and general fund projects;
- Completed drainage and street projects identified by 3rd party engineering firms;
- Implemented new Wastewater Treatment Plant Supervisory Control and Data Acquisition (SCADA) system;
- Conducted Water and Wastewater Master Plan components and Geographic Information System (GIS) upgrades;
- Awarded bid for Gateway signage project.



New WWTP SCADA System



2019 Street Maintenance Project

As a result of Council's guidance and initiatives, city staff achieved significant progress towards the improvement of the quality of life for current Taylor citizens while preparing for the growth and service demands addressed in the following fiscal year 2019-2020 budget proposal.

FY 2019-2020 Summary

The 2019-20 Budget that I now present to Council recognizes that future growth needs to be planned for, but also recognizes that the City of Taylor has current demands on its resources that must be addressed. Through conservative budgeting approaches and reallocating the limited resources to best address the most critical of these current demands, I feel the budget presented enhances the Council's strategic pillars, addresses the need to retain the City's staff, and fiscally aligns our departments to prepare for the coming growth.

The 2019-20 Budget is supported in part by property tax revenues. I am recommending that Council set the tax rate at the Rollback Rate. The demands on services has far exceeded the funding available in past years, and maximizing tax revenues is important in providing the funding needed to help meet the current demands. In addition, future tax revenue increases will be limited by the new tax reform law recently approved by the State Legislators and such future increases will be based on the taxes collected in 2019-20. Using the rollback rate for FY2019-20 will maximize the available tax revenues in future years.

FY 2019-20 Proposed Budget

The FY2019-20 Combined Budget proposes total revenues of \$31,802,346 with total expenditures of \$31,600,907. The General Fund budget for FY2019-20 is \$14,830,304, a 9.05% increase over the FY2018-19 adopted General Fund budget. The City's proposed General Fund revenues equal the operating expenditures within the budget.

This year there was a higher than normal amount of property value under protest and the budget assumes that eighty percent of the remaining protested value will be retained. It is not anticipated that adjustments will be made to the budget due to property value still under protest.

The five year Capital Improvement Plan (CIP) will be addressed at a later date as part of a holistic, long-term planning agenda. Funding sources and debt issuance schedules will be developed, with a final CIP budget presented to Council after Council has given direction to staff on the priority of projects to include in the CIP.

The budget document includes the General Fund; the City's primary enterprise funds- Utility, Airport, Cemetery and Sanitation Funds; the Special Revenue Funds; the Debt Service Funds; and the Impact Fee Funds.

Budget Highlights:

- The funding to update the Comprehensive Plan. This plan will assist city leaders in making future growth-related land use and zoning decisions.
- The funding to complete the majority of the Master Drainage Plan, with the remainder of the plan to be completed in FY 2020-21.
- The addition of three full-time staff positions to the Streets & Grounds department. The additional staff will assist in meeting the street maintenance goals of the City.
- The addition of two full-time positions to the Parks & Recreation department. The additional staff will assist in meeting the park maintenance goals of the City.
- The replacement of two part-time positions with one full-time Animal Control Officer. This position will assist in providing additional public animal control as well as animal care in the shelter.
- The reclassification of the full-time temporary position in the Public Information Office to a full-time employee. This will assist in retaining current staff and provide consistency in the information disseminated to the public.
- Provide much needed technology upgrades including the replacement of one of our two servers, the upgrade of the Microsoft Office software whose cost will be partially offset by the elimination of the Enterprise Server license fee, and portable computers for field work in the Development Services department.

FY 2019-20 Proposed Budget

- A 3.0% salary and wage increase for all eligible employees. This will assist in maintaining the City's competitive position in the area labor market and is part of a strategy to reduce the turnover rate.
- Maintain the current level of employee benefits while adding an Employee Assistance Program. We were able to negotiate a rate pass (no increase) for our health care plan.
- The budget includes funding for the TMRS conversion to a 2:1 match with a thirty percent COLA. This conversion is important for staff retention and recruitment as noted on employee surveys.
- Funding secured by the FY2018-19 debt issuance will provide much needed street, drainage and utility work. In addition, it will allow for the land acquisition and design work for the proposed Justice Center.
- The funding to complete the Impact Fee Study on the Utility and Road Impact Fees. The study is due for an update and is a requirement for charging the fee.
- The initial five-year implementation of the Water and Sewer Stabilization Program is complete and the 2019-20 Budget does not contain a rate increase for the utility systems.
- A third year of grant funding for one full-time Victims Assistance position to continue victim services in the Taylor community.
- Provide funding for equipment replacement including the purchase of a compact grader for the streets department.
- Funding for Public Arts
- Funding for four HOME Program houses
- An increase in the Over 65 exemption to \$25,000

FY2019-20 Overview

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. Revenues are budgeted at \$14,830,304 with the primary revenues sources as follows:

FY 2019-20 Proposed Budget

- ❖ Ad Valorem Taxes – Property tax collections are budgeted at \$7,142,000, an increase of \$679,271 from FY 2018-19. The 2019 certified taxable value per the Williamson County Tax Appraisal District is \$1,209,480,876, with \$21,040,427 in value still under protest. Tax revenues in the General Fund are based on the assumption that eighty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 49% of total revenue for governmental activities.
- ❖ Sales Tax revenue is budgeted at \$3,395,000, which is an increase from the current budget of \$167,000 (5.2%). Sales tax revenues for 2018-19 have been higher than budgeted, and it is estimated that actual collections for the fiscal year will be approximately \$3,320,000. Sale tax revenues in the proposed 2019-20 budget are \$75,000, or 2.4% greater than these estimated actual collections for the current fiscal year.
- ❖ Franchise Taxes, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 6.1% of General Fund revenues. This is the City's third largest revenue source and increases by approximately \$46,675 in the proposed budget.
- ❖ Permits and licenses are budgeted at \$333,308, as new development and construction are driving the 13% anticipated increase in budgeted revenues compared to the 2018-19 budgeted amount.
- ❖ Budgeted transfers in from other funds covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$1,959,200 is an increase of \$350,000 from the current fiscal year. This increase is the result of a proposed franchise fee charged to the Utility Fund.

General Fund expenditures are budgeted at \$14,830,304; this is an increase of \$1,230,565 or 9.05% from the current year adopted budget. The major changes in expenditures are as follows:

- ❖ Additional staffing for the Streets & Grounds and Parks & Recreation departments of \$225,100.
- ❖ Full-time Animal Control Officer that replaces two part-time positions for a net increase of \$7,317
- ❖ TMRS conversion to a 2:1 match with a 30% COLA. This conversion will increase our projected TMRS costs by approximately \$63,000
- ❖ A 3.0% salary & wage increase for employees for a budgeted cost of \$215,000. This includes the Federal Insurance Contributions Act (FICA) and Texas Municipal Retirement System (TMRS) cost increases related to the salary and wage adjustment.
- ❖ Technology upgrades of \$72,600

FY 2019-20 Proposed Budget

- ❖ The HOME Program to rehabilitate existing homes for lower income individuals is funded in part by grants. However, the Council has approved additional improvements and other costs for each home. The budget anticipates four HOME Projects and includes the Council approved costs associated with these four projects of \$84,000.
- ❖ Engineering costs have been increased significantly to reflect the current use of outsourced engineering work. The General Fund share of these engineering costs is \$150,000.
- ❖ New Equipment Replacement leasing payments are budgeted at 64,000

Special Revenue Funds

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds. The special revenues funds consist of the following:

- ❖ ***Tax Increment Fund*** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are budgeted at \$274,348, which is derived from city property tax, interest income and the captured taxes from Williamson County. Expenditures are budgeted as a \$10,000 transfer to the Main Street Fund for façade grants to businesses in the TIF district; \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$339,500 for annual debt service payments. Expenditures are anticipated to exceed revenues by \$100,000 and will be covered by the use of TIF Fund reserves.
- ❖ ***Hotel/Motel Fund*** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the addition of the new Holiday Inn Express. Revenues are budgeted at \$70,000 and reflect the negotiated tax incentive for the new facility and the anticipated reduction in collections from the existing facilities. Expenditures are budgeted at \$70,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; \$15,000 to the Taylor Marketing Partnership; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.
- ❖ ***Main Street Revenue Fund*** - The purpose of this fund is to provide incentives for downtown businesses to improve the building façades and promote downtown development. This fund accounts for the donations and proceeds from fundraisers and the expenditures associated with such fundraisers. Revenues are budgeted at \$53,600 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$29,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. Expenditures for the fund are budgeted at \$47,500.
- ❖ ***Municipal Court Special Fee Fund*** - These funds are collected through the municipal court system and are restricted for building security and technology. Budgeted revenues are 20,464, which is a decrease of \$13,580 and continues the trend of decreasing revenues. Expenditures are budgeted at \$38,553 for security services performed by the police

FY 2019-20 Proposed Budget

department and the purchase of document scanning software and equipment. This fund has sufficient fund balance to cover the budgeted deficit.

- ❖ ***Library Grant/Donation Fund*** - The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. Revenues are budgeted at \$5,650, which includes \$4,500 for interest income earned. No expenditures are budgeted.

Municipal Drainage Utility System (MDUS) Fund

MDUS Fund revenues are budgeted at \$500,760 for FY2019-20, in line with the current fiscal year. Expenditures total \$461,227, and are also in line with the current fiscal year. The budget includes an \$180,000 transfer to the General Fund to cover administrative costs and \$280,577 to cover debt payments. The current revenues in the MDUS fund do not support any additional activity in the fund.

Roadway Impact Fund

Revenues are budgeted at \$36,480, which is generated by anticipated new development. Expenditures are budgeted at \$30,000 for the Impact Fee Rate Study.

Utility Fund

Utility fund revenues are budgeted at \$9,860,700. The FY2019-20 budget does not include a rate increase in the water and sewer rates.

- ❖ Water income is budgeted at \$4,463,500, which is the same as the current fiscal year. Water revenues in the current fiscal year to date are lower than budgeted, but should increase during the hotter summer months. Without a planned rate increase and the lower than normal revenues in the current fiscal year, the budget reflects the assumption that we will see little to no revenue growth in the next fiscal year from current fiscal year budgeted amounts.
- ❖ Sewer income is budgeted at \$4,400,000, which is down \$83,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January and February. Commercial customer sewer charges are based on their water consumption.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$450,000. There is no change from the current fiscal year.

Expenditures for FY2019-20 are budgeted at \$9,752,944 and is an increase of \$774,594 (8.63%) from the current fiscal year budget. The areas of major increases are as follows:

- ❖ A 3.0% salary and wage increase for employee for a budgeted cost of \$29,600. This includes the FICA and TMRS cost increases related to the salary and wage adjustment.

FY 2019-20 Proposed Budget

- ❖ TMRS conversion to a 2:1 match with a 30% COLA. This conversion will increase are projected TMRS costs by approximately \$9,400
- ❖ The Operational supply category is budgeted at \$2,022,400. The major expense in this category is the purchase of treated water from the Brazos River Authority (BRA), which is budgeted at \$1,680,000. Every June the monthly charge is reviewed and, if we have exceeded the floor amount established in the contract, an excess water charge is assessed. In addition, the contract with BRA includes a 5% rate increase every five years. The next contractual rate increase is in August of 2019, and this increase is included in the budgeted expenditures. Other operational supplies included in this category are office and construction supplies, specialty supplies and operational equipment.
- ❖ Debt service payments are budgeted at \$2,620,416 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is an increase of \$350,000 from the current fiscal year budget due to a proposed franchise fee in lieu to the recommended administrative fee increase that was part of the last rate study.

Projected revenues over expenditures in the Utility Fund are \$107,756.

Airport Fund

Airport Fund revenues are budgeted at \$429,500, a decrease of \$68,326. The budgeted decrease reflects an adjustment for fuel sales to correlate with actual sales.

The FY2019-20 budgeted expenses total \$427,328, a decrease of \$55,249 from the current year budget. The majority of the decrease is seen in fuel purchases.

Cemetery Operating Fund

Revenues in the Cemetery Fund are budgeted at \$212,300, a decrease of \$7,920. The decrease in revenues correlates to actual historical experience. Expenditures are budgeted at \$212,167, an increase of \$5,721. The majority of the increase in expenditures is due to the equipment replacement cost and the 3.0% salary and wage increase.

Sanitation Fund

Revenues in the Sanitation Fund are budgeted at \$1,800,000 for FY 2019-20 and expenses are budgeted at \$1,768,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

A recycling program was implemented in FY2017-18. The City opted to subsidize the cost for one-year, which expired in February 2019. Citizens now incur the full cost for recycling of \$3.25 per month.

FY 2019-20 Proposed Budget

Transportation Fund (TUF)

Revenues are budgeted at \$796,198 and expenditures at \$783,442. Included in the budget is \$300,000 for annual street maintenance, \$120,000 for materials, \$40,000 for engineering work, \$30,000 for street condition assessment, and \$293,442 for debt service payments.

Debt Service Funds

These funds are for resources used to service the principal and interest on long-term debt obligations, and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$2,685,742, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$339,500 for debt assigned to that fund. Expenditures total \$2,664,242, which includes bond payments and bank/paying agent fees.

In the Utility I&S Fund, revenues are budgeted at \$2,620,416, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,620,416 to cover the principal and interest payments on existing debt.

In the Airport I&S Fund, revenues are budgeted at \$108,700, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$108,700 for the principal and interest payments on the existing debt.

In the MDUS I&S Fund, revenues are budgeted at \$280,577, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$280,577 to cover the principal and interest payments on existing debt.

In the TUF I&S Fund, revenues are budgeted at \$293,442, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$293,442 to cover the principal and interest payments on the existing debt.

The bond rating for the city from Standard and Poor's is AA-.

Internal Service Fund

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

- ❖ In the Fleet Service Fund for the FY2019-20 budget, revenues are budgeted at \$694,668, with expenditures at \$694,668.
- ❖ This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.
- ❖ In the Fleet Replacement Fund, revenues are budgeted at \$538,922, which come from the various funds at a pro-rated amount based on the value of the equipment and

FY 2019-20 Proposed Budget

vehicles purchased in the respective departments. Expenditures are budgeted at \$538,922, which covers the capital lease/purchase payments for the equipment that has been purchased. Included in this budget is financing for \$293,000 in vehicle and equipment purchases for the FY2019-20, with annual payments projected to be approximately \$64,000.

The financing of capital equipment is as follows:

a) Police- 1 vehicle	\$ 30,000
b) Streets/Grounds- Grader	\$120,000
c) Utility Maintenance- Boss Pipe Hunter	\$ 60,000
d) Streets/Grounds- Tractor	\$ 30,000
e) Wastewater- Pickup Truck	\$ 27,000
f) Fleet Management- Pickup Truck	<u>\$ 26,000</u>
Total	\$293,000

Summary

Combined revenues for FY2019-20 for all funds total \$31,802,346 and expenditures total \$31,600,907. Although the demands on the City resources continue to exceed the available funding, this budget uses the available funds to optimize the services provided to our citizens and support the growth and development that is on-going in the City of Taylor.

Final adoption of the budget and tax rate is scheduled on September 12, 2019.

Respectfully submitted,

Brian LaBorde

City Manager

FY2019-20 BUDGET AND TAX CALENDAR

Date	Schedule Events
26-Feb	Budget kick-off meeting with departments
28-Feb	City Council Meeting -Review and Discuss Budget Calendar and Guidelines
5-Mar	Meet and Discuss Five Year CIP with department heads
1-Apr	Departments submit initial projection of FY 2018-19 and submit FY2019-20 base budget requests to the Finance. This includes adjustments to base.
Apr 22-26	Finance Department review of Departmental Budget Requests and updates, changes, or revisions to the 5 year CIP w/Directors
24-Apr	Preliminary Property Tax Appraisal from WCAD
May 6-10	First Round of Budget Reviews with City Manager and department heads
23-May	Review and discuss the FY 2019-20 Budget and the Capital Improvement Plan with City Council
27-May	Department submit to Finance budget narrative and performance measures
May	Appraiser sends notices of estimated appraised value
30-May	Preliminary budget due to City Manager
27-Jun	Budget Workshop I
Jul 23-27	* Receive Certified Tax Roll from WCAD
1-Aug (Thursday) special mtg	Budget / CIP Workshop II
4-Aug	* Publication of effective and rollback tax rates, statements and schedules; submission to governing body from the Williamson County Tax Assessor/Collector
8-Aug	Budget Workshop III and Establish Upper Tax Rate Limit; if proposed rate exceeds rollback rate or effective rate (whichever is lower), take record vote and schedule Public Hearing
11-Aug	Publish Notice of Public Hearing for the FY 19-20 Tax Rate in the Newspaper (published at least seven days before public hearing)
18-Aug	Publish Notice of Public Hearing for the FY 19-20 Budget in the Newspaper
22-Aug	1st Public Hearing on the FY 19-20 Tax Rate
5-Sept (Thursday) special mtg	1st Public Hearing on the FY 19-20 Budget 2nd Public Hearing on the FY 19-20 Tax Rate
12-Sep	Meeting to adopt FY 19-20 Budget & Tax Rate
26-Sep	Meeting to adopt FY 19-20 Fee Schedule
Sept 16-19	* City Manager budget meeting with employees
*subject to change	

CITY OF TAYLOR

COMBINED BUDGET SUMMARY

The Combined Budget Summary contains projected balances at the beginning of the year, additions as a result of revenue collected during the fiscal year, subtractions for budgeted expenditures during the year and budgeted balances at the conclusion of the fiscal year for operating, debt service, special revenue and fiduciary funds.

FUNDS	Projected Beginning Fund Balance 10/01/2019	Proposed Budget- Revenues and Financial Resources 2019-20	Proposed Budget- Expenditures 2019-20	Revenues over/ (under) Expenditures	Projected Budgeted Ending Fund Balance 9/30/2020
Governmental Funds:					
General Fund	\$ 3,419,021	\$ 14,830,304	\$ 14,830,304	\$ -	\$ 3,419,021
Special Revenue Funds:					
TIF Fund	\$ 487,958	\$ 274,348	\$ 374,500	\$ (100,152)	\$ 387,806
Hotel-Motel Tax Fund	\$ 97,082	\$ 70,000	\$ 70,000	\$ -	\$ 97,082
Main Street Revenue Fund	\$ 73,786	\$ 53,600	\$ 47,500	\$ 6,100	\$ 79,886
Municipal Court Revenue Funds	\$ 107,751	\$ 20,464	\$ 38,553	\$ (18,089)	\$ 89,662
Library Grant/Donation Fund	\$ 331,423	\$ 5,650	\$ -	\$ 5,650	\$ 337,073
Municipal Utility Drainage Fund	\$ 74,487	\$ 500,760	\$ 461,227	\$ 39,533	\$ 114,020
Special Revenue Funds Subtotal	\$ 1,172,487	\$ 924,822	\$ 991,780	\$ (66,958)	\$ 1,105,529
Roadway Impact Fund	\$ 226,510	\$ 36,480	\$ 30,000	\$ 6,480	\$ 232,990
Governmental Funds Subtotal	\$ 4,818,018	\$ 15,791,606	\$ 15,852,084	\$ (60,478)	\$ 4,757,540
Proprietary Funds:					
Utility Fund	\$ 2,436,773	\$ 9,860,700	\$ 9,752,944	\$ 107,756	\$ 2,544,529
Utility Impact Fund	\$ 1,323,944	\$ 205,000	\$ 125,000	\$ 80,000	\$ 1,403,944
Airport	\$ 1,060,988	\$ 429,500	\$ 427,328	\$ 2,172	\$ 1,063,160
Cemetery Fund	\$ (31,548)	\$ 212,300	\$ 212,167	\$ 133	\$ (31,415)
Sanitation Fund	\$ 265,917	\$ 1,800,000	\$ 1,768,700	\$ 31,300	\$ 297,217
Transportation Fund (TUF)	\$ 502,678	\$ 796,198	\$ 783,442	\$ 12,756	\$ 515,434
Proprietary Funds Subtotal	\$ 5,558,752	\$ 13,303,698	\$ 13,069,581	\$ 234,117	\$ 5,792,869
Fiduciary Funds					
Cemetery Permanent Fund	663,110	21,300	15,000	6,300	\$ 669,410
Fiduciary Funds Subtotal	\$ 663,110	\$ 21,300	\$ 15,000	\$ 6,300	\$ 669,410
Debt Service I&S Fund					
General Government I&S Funds	\$ 557,132	\$ 2,685,742	\$ 2,664,242	\$ 21,500	\$ 578,632
	\$ 557,132	\$ 2,685,742	\$ 2,664,242	\$ 21,500	\$ 578,632
Total Combined Summary	\$ 11,597,012	\$ 31,802,346	\$ 31,600,907	\$ 201,439	\$ 11,798,451
<i>* Note- Other debt service funds and internal service funds expenditures are included in the above funds. This is noted as to not overstate the total combined summary.</i>					
Other Debt Service I&S Funds					
Utility I&S Fund	\$ -	\$ 2,620,416	\$ 2,620,416	\$ -	\$ -
Airport I&S Fund	\$ -	\$ 108,700	\$ 108,700	\$ -	\$ -
MDUS I&S Fund	\$ -	\$ 280,577	\$ 280,577	\$ -	\$ -
TUF I&S Fund	\$ -	\$ 293,442	\$ 293,442	\$ -	\$ -
Debt Service Funds Subtotal	\$ -	\$ 3,303,135	\$ 3,303,135	\$ -	\$ -
Internal Service Funds					
Fleet Operating Fund	\$ -	\$ 694,668	\$ 694,668	\$ -	\$ -
Fleet Replacement Fund	\$ -	\$ 538,922	\$ 538,922	\$ -	\$ -
Internal Service Funds Subtotal	\$ -	\$ 1,233,590	\$ 1,233,590	\$ -	\$ -
Total	\$ -	\$ 4,536,725	\$ 4,536,725	\$ -	\$ -

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - FUNDED ITEMS

100 - General Fund

<u>100 - General Fund</u>	<u>Description</u>	<u>Expenditure</u>
100-310-111 (Revenue)	Over 65 Property Tax Exemption Increase (\$17,500 to \$25,000)	\$ 58,000
100-5**-1**	Conversion from [1.5 : 1] to [2 : 1] TMRS Contribution Rate	\$ 63,000
100-5**-1**	3% Pay Increase - Salary & Benefits	\$ 215,000
		\$ 336,000
<u>501-City Manager</u>	<u>Description</u>	<u>Expenditure</u>
100-501-261	Clerk King File Cabinet	\$ 4,500
100-501-219	City Council Strategic Retreat	\$ 5,000
100-501-219	Department Director Strategic Retreat	\$ 5,000
		\$ 14,500
<u>504-HR</u>	<u>Description</u>	<u>Expenditure</u>
100-504-519	Employee Assistance Program	\$ 3,400
		\$ 3,400
<u>512-Finance</u>	<u>Description</u>	<u>Expenditure</u>
100-512-261	Director - Office Furniture	\$ 1,500
100-512-144	GFOA CPFO Materials and Testing	\$ 1,600
		\$ 3,100
<u>516-Municipal Courts</u>	<u>Description</u>	<u>Expenditure</u>
100-516-141	INCODE - Remote Training	\$ 3,120
		\$ 3,120
<u>522-Development Svc.</u>	<u>Description</u>	<u>Expenditure</u>
100-522-539	Comprehensive Plan Update Consultant (Partial Funding)	\$ 100,000
		\$ 100,000
<u>524-Main Street</u>	<u>Description</u>	<u>Expenditure</u>
100-524-235	Downtown Shop Small Shop Local Promotion	\$ 1,500
		\$ 1,500
<u>532 - Public Library</u>	<u>Description</u>	<u>Expenditure</u>
100-532-713	Copier/Printer	\$ 6,704
100-532-711	Library Furniture - Option 2 w/ Option 1 Tables	\$ 17,250
		\$ 23,954

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - FUNDED ITEMS

<u>552-Police</u>	Description	Expenditure
100-552-269	Secure Police ID Card Maker	\$ 3,695
100-552-819	WILCO Children's Advocacy Center - Additional Contribution	\$ 3,000
100-552-269	High Volume Copy Machine/Scanner/Fax	\$ 3,444
100-552-144	Lexus Nexus Legal Updates	\$ 400
100-552-144	IACP.Net	\$ 1,625
		\$ 12,164
 <u>558-Animal Control</u>	 Description	 Expenditure
100-558-1**	Convert PT ACO and PT Kennel Tech to (1) FT ACO Position (Net Cost)	\$ 7,317
		\$ 7,317
 <u>563-Streets/Grounds</u>	 Description	 Expenditure
100-563-1**	3 FT Employees - Equipment Op 1 - Turn-Key (Accela)	\$ 137,193
		\$ 137,193
 <u>565-Parks</u>	 Description	 Expenditure
100-565-1**	2 FT Employees - Field Technician - Turn-Key	\$ 87,924
100-565-271	John Deere Field Groomer / Bunker Rake	\$ 14,500
100-565-271	Power Broom	\$ 5,106
		\$ 107,530
 <u>575 - IT</u>	 Description	 Expenditure
100-575-267	(1) PowerEdge R640 Server	\$ 18,803
100-575-539	Microsoft Office 365 Business	\$ 16,000
		\$ 34,803
 <u>592 - Non-Dept.</u>	 Description	 Expenditure
100-592-532	Back-Up Disaster Recovery - IT Systems - City Hall & Library	\$ 23,951
100-592-539	Municipal Drainage Utility System (MDUS) Study	\$ 175,000
	* Total MDUS Study Cost: \$250,000	\$ 198,951
	** Remaining Cost of MDUS Study [\$75,000] will be allocated in the FY 20-21 Budget	

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - FUNDED ITEMS**125 - Municipal Court Special Fee**

<u>625 - Security</u>	Description	Expenditure
125-625-217	Security Technology	\$ 500
		\$ 500

<u>626 - Technology</u>	Description	Expenditure
125-626-267	Zoom Software	\$ 149
125-626-267	Zoom Software - (Computer & iPad)	\$ 2,200
125-626-532	Tyler Software and Related Services - Initial Cost	\$ 18,002
125-626-714	Tyler Software and Related Services - Scanners (4)	\$ 5,320
		\$ 25,671

200 - Roadway Impact Fee

<u>631 - Roadway Impact</u>	Description	Expenditure
200-631-539	Roadway Impact Fee Study	\$ 30,000
		\$ 30,000

340 - Utility Fund

<u>340 - Utility Fund</u>	Description	Expenditure
340-70*-1**	Conversion from [1.5 : 1] to [2 : 1] TMRS Contribution Rate	\$ 9,400
340-70*-1**	3% Pay Increase - Salary & Benefits	\$ 29,600
		\$ 39,000

345 - Utility Impact Fee

<u>592 - Non - Dept.</u>	Description	Expenditure
345-592-539	Utility Impact Fee Study	\$ 25,000
345-592-539	Land Use Study	\$ 100,000
		\$ 125,000

350 - Airport

<u>350 - Airport</u>	Description	Expenditure
350-732-1**	Conversion from [1.5 : 1] to [2 : 1] TMRS Contribution Rate	\$ 600
350-732-1**	3% Pay Increase - Salary & Benefits	\$ 2,000
		\$ 2,600

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - FUNDED ITEMS**370 - Cemetery**

<u>370 - Cemetery</u>	Description	Expenditure
370-761-1**	Conversion from [1.5 : 1] to [2 : 1] TMRS Contribution Rate	\$ 700
370-761-1**	3% Pay Increase - Salary & Benefits	\$ 2,500
		\$ 3,200

382 - Internal Service-Fleet Operation Services

<u>382-Fleet Services</u>	Description	Expenditure
382-517-1**	Conversion from [1.5 : 1] to [2 : 1] TMRS Contribution Rate	\$ 1,100
382-517-1**	3% Pay Increase - Salary & Benefits	\$ 4,100
		\$ 5,200

Summary

<u>Fund Allocation</u>	Expenditure
100 - General Fund	\$ 983,532
125 - Municipal Court Special Fee	\$ 26,171
200 - Roadway Impact Fee	\$ 30,000
340 - Utility Fund	\$ 39,000
345 - Utility Impact Fee	\$ 125,000
350 - Airport	\$ 2,600
370 - Cemetery	\$ 3,200
382 - Fleet Operations	\$ 5,200
Total	\$ 1,214,703

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - UNFUNDED ITEMS**100 - General Fund**

<u>501-City Manager</u>	Description	Expenditure
	Administrative Assistant - City Hall (Increase hours from 25-29)	\$ 5,519
		\$ 5,519
<u>504-HR</u>	Description	Expenditure
	Retiree Vision and Dental Coverage	\$ 1,550
	EEOC Compliance Training	\$ 2,500
	Customer Service Training	\$ 6,000
	DOT Drug Testing Compliance	\$ 1,000
		\$ 11,050
<u>512-Finance</u>	Description	Expenditure
	One New Office Space Adjacent to Finance Director	\$ 17,000
	Purchasing Specialist / Accountant (Turn-Key)	\$ 88,090
		\$ 105,090
<u>516-Municipal Courts</u>	Description	Expenditure
	LT Systems, Inc	\$ 25,400
	Reclassification of Deputy Municipal Court Clerk to Warrant Clerk	\$ 7,535
	Copier/Printer	\$ 3,000
	Additional Deputy Municipal Court Clerk (Salary & Benefits)	\$ 44,560
	Warrant Officer/Bailiff (Turn-Key)	\$ 116,095
	Tyler Software and Related Services - Reoccurring Cost	\$ 2,281
	Office Furniture	\$ 4,000
		\$ 202,871
<u>522-Development Svc.</u>	Description	Expenditure
	Remodel of Development Services Offices	\$ 50,000
		\$ 50,000
<u>524-Main Street</u>	Description	Expenditure
	Adobe InDesign	\$ 1,600
		\$ 1,600

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - UNFUNDED ITEMS

<u>527-Moody Museum</u>	Description	Expenditure
	Part-Time Curator - 24 hrs/wk at \$12/hr	\$ 13,248
		\$ 13,248
<u>532 - Public Library</u>	Description	Expenditure
	Library Furniture - Option 1	\$ 20,753
	Library Furniture - Option 3	\$ 12,419
	Regular PT - 29 hrs/wk	\$ 19,176
		\$ 52,348
<u>542-Fire</u>	Description	Expenditure
	(3) Firefighters with Benefits	\$ 182,952
	(1) Training Officer/Captain	\$ 79,000
	Staff Vehicle	\$ 57,000
		\$ 318,952
<u>552-Police</u>	Description	Expenditure
	Staffing - 4 Additional Patrol Officers and 2 Additional Patrol Vehicles	\$ 433,702
	Training Officers/Civilians	\$ 8,374
	Conferences Officers/Civilians	\$ 9,272
		\$ 451,348
<u>558-Animal Control</u>	Description	Expenditure
	Promotional Items	\$ 2,500
		\$ 2,500
<u>563-Streets/Grounds</u>	Description	Expenditure
	APWA Accreditation	\$ 20,000
	3 PW Employee Upgrades	\$ 15,370
	Street Repair Materials	\$ 12,762
	2 Year PW Academy for PW Superintendent	\$ 994
	PW Front Gate Automated	\$ 15,758
		\$ 64,884

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - UNFUNDED ITEMS

<u>565-Parks</u>	Description	Expenditure
	Tennis Court Bench	\$ 1,000
	Park Benches	\$ 4,000
	Memorial Field House	\$ 15,000
	PT Recreation Supervisor (20 Hrs/Wk)	\$ 17,309
	National Recreation and Parks Association Conference (Director)	\$ 2,710
	Paint Mixer	\$ 2,000
	Zero-Turn Mower	\$ 8,500
	Playground Inspector Training/Testing	\$ 200
	Chain Link Fencing for BBQ Pits in Murpy Park	\$ 10,650
	Lighting for Pickleball Courts	\$ 3,000
	Skatepark Lighting	\$ 50,000
	TRPSC Parking Lot Striping	\$ 160,000
		\$ 274,369

<u>566-Bldg. Maint.</u>	Description	Expenditure
	City Hall Flooring - Hallways	\$ 5,000
	Increase PT Building Maintenance Tech to FT - Turn-Key	\$ 9,388
	ACO - Remove and Install Kennel Insulation.	\$ 2,000
	Fire Station 2 - Shed	\$ 2,000
	Public Works - Flooring/Painting/Bathroom Repairs	\$ 8,000
		\$ 26,388

<u>575 - IT</u>	Description	Expenditure
	(1) PowerEdge R640 Server	\$ 18,803
	Total Managed Services	\$ 48,800
		\$ 67,603

210 - Transportation User Fee (TUF)

<u>210-TUF</u>	Description	Expenditure
	Reclaimer (Mixer)	\$ 255,000
	Steel Wheel Roller	\$ 125,000
	Water Truck	\$ 60,000
	Pneumatic Roller	\$ 100,000
	Hot Mix Lay Down Machine	\$ 200,000
	Dedicated Street Crew (3 FT)	\$ 174,230
	Increase in Street Materials	\$ 300,000
		\$ 1,214,230

PROPOSED FY 19-20 ADJUSTMENT TO BASE (ATB) - UNFUNDED ITEMS**340 - Utility Fund****706 - WWTP****Description****Expenditure**

Channel A Bank 1 - 30 UV Bulb Replacements

\$ 11,700

\$ 11,700**350 - Airport****350 - Airport****Description****Expenditure**

AWOS Preventative Maintenance & NADIN Costs

\$ 6,000

Zero-Turn Radius (STR) Mower

\$ 5,000

\$ 11,000**370 - Cemetery****370 - Cemetery****Description****Expenditure**

Portable Office Building Rental

\$ 14,400

Street Repair Material

\$ 10,000

Uniform Purchases

\$ 500

Office Furniture

\$ 1,000

\$ 25,900**382 - Internal Service-Fleet Operation Services****382-Fleet Services****Description****Expenditure**

Diagnostic Equipment

\$ 15,000

Hunter Tire Mount

\$ 8,000

Hunter Tire Balancer

\$ 8,000

\$ 31,000**Summary**

	<u>Fund Allocation</u>	<u>Expenditure</u>
100 - General Fund	\$	1,647,770
210 - TUF	\$	1,214,230
340 - Utility Fund	\$	11,700
350 - Airport	\$	11,000
370 - Cemetery	\$	25,900
382 - Fleet Operations	\$	31,000
Total	\$	<u>2,941,600</u>

Contribution to Civic Programs

Fund: General 100

Dept: City Council 500-813 (\$35,765)

Dept: Police 552-819 (\$18,000)

Contributions to Civic Programs		<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>
1	Literacy Council Williamson County	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
2	Wm./Burnet Counties Opportunities Program	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
3	Combined Community Action	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
4	Williamson Childrens' Advocacy Center	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 18,000
5	CAMPO Work Program	\$ 1,300	\$ 1,300	\$ 1,265	\$ 1,265	\$ 1,265	\$ 1,265	\$ 1,265	\$ 1,265	\$ 1,265
6	Hope Alliance (Wm. Co. Crisis Center)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
7	United Seniors of Taylor	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
8	Mission of Mercy			\$ 2,500						
9	The Shepherd's Heart			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Contributions		\$ 42,800	\$ 42,800	\$ 53,265	\$ 50,765	\$ 50,765	\$ 50,765	\$ 50,765	\$ 50,765	\$ 53,765

New Request for Contributions:

Interagency Support Council of Eastern Williamson County	<u>Req. Amt</u>
	\$ 10,000



P.O. Box 5 Taylor, TX 76574
www.interagencyeast.org
512-352-9898

Mr. Jeffery Jenkins, Interim City Manager, City of Taylor 400 Porter Street
Taylor, TX 76574

Board of Directors:

President: Ebby Green,
Taylor Housing Authority

Vice President: Bebe
Johnson, Georgetown
Project, The Nest

Secretary: Susan Brock,
Citizen of Taylor

Treasurer: Jina Self,
Taylor ISD

Immediate Past President:
Jeff Ripple, Christ
Fellowship Church

Jason Hennington,
Taylor Daily Press

Meredith Jones,
Blue Bonnet Trails

Bookkeeper:
Arlene Daigle

January 28, 2019

Dear Mr. Jenkins,

As the Executive Director of the Interagency Support Council of Eastern Williamson County, Inc. I am requesting your consideration of financial support in the upcoming budget year. Interagency is a non-profit that serves the Taylor community by providing students and families access to mental health services that might not otherwise be available to them.

Interagency was a critical partner and assisted with the development of the Health and Human Services chapter of The City of Taylor's Comprehensive Plan. Interagency conducted a community wide survey, which indicated mental health services were lacking in the area. By 2007, Interagency received out first school-based mental health grant. Over the past eleven years, the need for services has expanded to include Granger, Bartlett, Jarrell, Thrall and Coupland school districts. In the school year ending 2018, 735 students received individual therapy, 32 families were in family therapy and 19 students received psychiatric care.

We work closely with City of Taylor Student Resource Officer Bodiford and with Victim Assistance Advocate Ms. Moreno. We believe that our on campus services save the community thousands of dollars every year as we respond to crises and redirect student behavior so that students can re-enter the classroom rather than enter juvenile, police or emergency services. With our numbers soaring every year, we are seeking additional funding to continue to cover the cost of services.

Please consider this letter a request for \$10,000 to assist Interagency in providing these valuable services in the community that will free up your emergency personnel. Your assistance is greatly appreciated. Please feel free to call or email should you have any questions or need any further information.

Sincerely,

Trish van Til, Executive Director- interagencyeast@yahoo.com

Cc: Mayor Rydell, Interim City Manager, Ms. Rosemarie Dennis, Finance

		18-19	19-20			18-19	19-20
Department	Position	FTE	FTE	Department	Position	FTE	FTE
City Management	City Manager	1.0	1.0	Airport	Airport Manager	1.00	1.00
	Asst City Manager	1.0	1.0		Airport Maintenance Tech - PT	0.50	0.50
	Executive Assistant	1.0	1.0		Total	1.50	1.50
	Admin Assistant - PT	0.5	0.5	Cemetery	Cemetery Coordinator	1.0	1.0
	City Clerk	1.0	1.0		Cemetery Equipment Operator II	1.0	1.0
	Total	4.5	4.5		Total	2.0	2.0
Public Information	Communication Manager	1.0	1.0	Street/Grounds Division	Public Works Director	1.0	1.0
	Total	1.0	1.0		* Grds/Parks Maint Superintendent [1 Frozen]	0.0	0.0
Human Resources	HR Director/Civil Service	1.0	1.0		Public Works Superintendent	1.0	1.0
	Administrative Assistant	1.0	1.0		Street/Grounds Supervisor	1.0	1.0
	Total	2.0	2.0		Administrative Assistant	1.0	1.0
Finance	Director of Finance	1.0	1.0		* Crew Leader II [1 Frozen]	0.0	0.0
	Accountant	1.0	1.0	Crew Leader I	1.0	2.0	
	Budget/Finance Analyst	1.0	1.0	Equipment Oper III [2 Frozen]	1.0	2.0	
	Payroll Specialist	1.0	1.0	Equipment Operator II [1 Frozen]	2.0	0.0	
	Accounts Payable Clerk	1.0	1.0	* Equipment Operator I [1 Frozen]	5.0	8.0	
	Total	5.0	5.0	Total	13.0	16.0	
	Municipal Court	Clerk of the Court of Record	1.0	1.0	Parks Recreation Division	Parks & Recreation Director	1.0
Senior Deputy Court Clerk		1.0	1.0	Parks & Recreation Superintendent		1.0	1.0
Deputy Court Clerk		2.0	2.0	Community Act. Coord. [1 Frozen] - PT		0.0	0.0
Municipal Judge - PT		0.5	0.5	Athletic Field Tech		4.0	5.0
Total		4.5	4.5	Crew Leader I		0.0	1.0
Development Services	Director of Development Services	1.0	1.0	Bldg. Maint Division	Total	6.0	8.0
	Code Enforcement Officer	2.0	2.0		Director of Internal Services	1.0	1.0
	Senior Planner	1.0	1.0		Bldg Maint Superint.	1.0	1.0
	Planning Technician	1.0	1.0		Custodian	1.0	1.0
	Asst. Director of Dev. Services	1.0	1.0		Custodian - PT	0.75	0.75
	Administrative Assistant	1.0	1.0		Bldg Maint Tech - PT	0.25	0.25
	Permit Technician	1.0	1.0	Total	4.00	4.00	
	Total	8.00	8.00	Engineering/Inspection	Public Works Inspector [1 Frozen]	0.0	0.0
Main Street Program	Main Street Manager	1.0	1.0		Senior Engineer	1.0	0.0
	Total	1.0	1.0	Total	1.0	0.0	
Public Library	Library Director	1.0	1.0	Information Tech	Inform. Tech. Specialist	1.0	1.0
	Library Assistant	2.0	2.0		Total	1.0	1.0
	Technology Librarian	1.0	1.0	Public Utilities Administration	Utility Billing Manager	1.0	1.0
	Library Aide	3.5	3.5		Service Technician	2.0	2.0
	Library Aide (Seasonal)	0.50	0.50		Utility Clerk	3.0	3.0
Total	8.00	8.00	Total	6.0	6.0		
Fire	Fire Chief	1.0	1.0	Wastewater Treatment Plant	Plant Supervisor	1.0	0.0
	Asst Fire Chief /Fire Marshall	1.0	1.0		WWP Operator I	3.0	3.0
	Fire Lieutenant	6.0	6.0		Total	4.0	3.0
	Driver/Operator	5.0	6.0	Utility Maint	Utility Superintendent	1.0	1.0
	** Firefighter/EMT	10.0	9.0		Asst Utility Superintendent	0.0	1.0
	Admin Assistant	1.0	1.0		Administrative Assistant	1.0	1.0
Total	24.0	24.0	Crew Leader II		1.0	1.0	
Police	Police Chief	1.0	1.0		Crew Leader I	4.0	4.0
	Police Commander	2.0	2.0	Utility Maint Worker I	6.0	6.0	
	Patrol Sergeant	5.0	5.0	Utility Maint Worker II	1.0	1.0	
	Patrol Corporal	4.0	4.0	Total	14.0	15.0	
	Police Officer	15.0	16.0	Fleet Services	Fleet Services Manager	1.0	1.0
	Traffic Unit Officers (2)	2.0	2.0		Mechanic	1.0	1.0
	Communications Supervisor	1.0	1.0		Total	2.0	2.0
	Comm. Officer [1 Frozen]	6.0	6.0		Grand Total	154.5	159.5
	Support Services Admin.	1.0	1.0				
	Victims Advocate Asst.	1.0	1.0				
	Records Supervisor	1.0	1.0				
	Records Clerk	0.0	0.0				
	Total	39.0	40.0				
	Animal Control	Animal Control Supervisor	1.0	1.0		* (9) Frozen positions	
Animal Control Officer		0.5	1.0	** (3) Positions were eliminated			
Kennel Tech		1.5	1.0				
Total		3.00	3.00				

Chief Appraiser:

Alvin Lankford

Williamson Central Appraisal District



CERTIFIED 2019 VALUES

I, Alvin Lankford, Chief Appraiser of the Williamson Central Appraisal District, hereby certify that the 2019 value for the following jurisdiction is:

Board of Directors

Chairman: Charles Chadwell

Vice-Chairman: Harry Gibbs

Secretary: Donald L. Hisle

Board Member: Rufus Honeycutt

Board Member: Jon Jewett

Board Member: Larry Gaddes

Approved Appraisal Roll		City of Taylor	Property Under Protest	
No. of Accounts	MarketValue	CTA	No. of Accounts	Market Values
7,100	\$1,433,698,234	Real Property	79	\$19,400,873
469	\$140,693,938	Personal Property	281	\$18,714,617
7,569	\$1,574,392,172	Total	360	\$38,115,490
Exemptions				
No. of Accounts	Exemption Amount		No. of Accounts	Exemption Amount
284	\$63,277,692	AgMkt	3	\$264,893
		Mineral		
		Auto		
		HS Homestead Local		
		HS HomesteadState		
1,252	\$21,781,159	O65 Local	7	\$122,500
		O65 State		
		DP Local		
		DP State		
1	\$4,602	PRO(prorated)		
135	\$1,367,500	DV (disable vet)	2	\$24,000
46	\$9,296,747	DV (disable vet100%)		
		AB		
5	\$8,046,613	FP	1	\$351,157
4	\$948	HB366	27	\$6,912
5	\$530,081	PC		
		VEH		
3	\$115,750	SOL		
		CHDO04		
1	\$20,000	MUV	1	\$5,309
		WSA		
1	\$53,893	SPecAuto	11	\$1,848,961
		HT		
		FRSS		
		CDV		
5	\$700,521	DVXSS		
		DVXMAS		
1,654	\$30,540,808	HomeStead Cap Adjustment	14	\$384,874
	\$1,209,485,876	Net taxable (Before Freeze)		\$35,067,379
		Taxpayer's Estimate of Value (under review):		\$21,040,427

Printed on 7/17/2019 by Chief Appraiser

Chief Appraiser:

Alvin Lankford

Williamson Central Appraisal District



Board of Directors

Chairman: Charles Chadwell

Vice-Chairman: Harry Gibbs

Secretary: Donald L. Hisle

Board Member: Rufus Honeycutt

Board Member: Jon Jewett

Board Member: Larry Gaddes

CERTIFICATION OF 2019 APPRAISED VALUES

I, Alvin Lankford, Chief Appraiser of the Williamson Central Appraisal District, hereby certify that the 2019 value for the following jurisdiction is:

Taxing Unit CTA - City of Taylor

	(Line 1)	2018 Total Taxable value	\$1,139,632,965
Taxable Value	(Line 2)	2018 Tax Ceilings	\$0
	(Line 18)	2019 Tax Ceilings	\$0
	(Line 3)	Preliminary 2018 adjusted taxable value	\$1,139,632,965
	(Line 4)	2018 Total Adopted Tax Rate	0.788000
(Line 8)			
2018 taxable value lost because property first qualified for an exemption on 2019.	(8A)	Absolute Exemption	\$158,249
	(8B)	Partial Exemptions	\$1,441,497
	(8C)	Value Loss	\$1,599,746
(Line 9)			
2018 Taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2019.	(9A)	2018 Market Value	\$2,169,058
	(9B)	2019 Productivity or special appraisal value	\$34,124
	(9C)	Value Loss	\$2,134,934
(Line 16)			
Total 2019 Taxable value on the 2019 certified appraisal roll today.	(16A)	Certified Values	\$1,210,181,397
	(17A)	2019 Taxable Value of Properties Under Protest	\$21,040,427
Total 2019 Taxable value of properties in territory annexed after Jan.1, 2018.	(20)		\$1,327,552.00
2018 Taxable Values Lost Because Court Appeals of ARB Decisions reduced 2018 Appraised Value (As of 7/12/2019)		Original 2018 ARB Values	\$0
		2018 Values Resulting from Final Court Decisions	\$0
		2018 Value Loss	\$0

A1 state code				Homestead		
No. Properties	Value	Average	No. Properties	Value	Average	
2018 Market Value	5051	\$749,821,191.00	3413	\$571,239,988.00	\$571,239,988.00	
2018 Taxable Value	5051	\$682,656,783.00	3413	\$501,372,352.00	\$501,372,352.00	
2019 Market Value	5123	\$811,542,384.00	3451	\$613,888,068.00	\$177,887.01	
2019 Taxable Value	5122	\$749,607,767.00	3451	\$548,363,736.00	\$158,946.01	

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*(Cooresponds to line of Effective Tax Rate Report)

2018 Tax Rates and Exemptions by Jurisdictions

Jurisdictions		Rate	Homestead Mandatory	Homestead Local Option	65 & Over Mandatory	65 & Over Local Option	Disability Mandatory	Disability Local Option	Disabled Veterans*
County									
GWI	Williamson County (Local Opt Frz)**	0.419029				25,000		15,000	Yes
RFM	Williamson County FM/Rd (Local Opt Frz)**	0.040000	3,000						Yes
Cities									
CAU	Austin	0.440300		5,000/10%		88,000		88,000	Yes
CCP	Cedar Park (Local Opt Frz)**	0.449000		5,000/1%		30,000		20,000	Yes
CCO	Coupland	0.250000							Yes
CFL	Florence (Local Opt Frz)**	0.643509				3,000			Yes
CGT	Georgetown (Local Opt Frz)**	0.420000		5000/1%		12,000		40,000	Yes
CGR	Granger	0.678557							Yes
CHU	Hutto	0.515171							Yes
CJA	Jarrell (Local Opt Frz)**	0.419500							Yes
CLE	Leander (Local Opt Frz)**	0.551867				10,000		10,000	Yes
CLH	Liberty Hill (Local Opt Frz)**	0.500000				3,000		3,000	Yes
CPF	Pflugerville	0.497600				35,000		35,000	Yes
CRR	Round Rock	0.420000				22,000		3,000	Yes
CTA	Taylor	0.788000				17,500			Yes
CTH	Thrall	0.643336							Yes
CWE	Weir	0.223293				5,000			Yes
Schools									
SCO	Coupland	1.040050	25,000		10,000		10,000		Yes
SFL	Florence	1.360000	25,000		10,000		10,000		Yes
SGT	Georgetown	1.409000	25,000		10,000	3,000	10,000		Yes
SGR	Granger	1.105000	25,000		10,000		10,000		Yes
SHU	Hutto	1.600000	25,000		10,000		10,000		Yes
SJA	Jarrell	1.492500	25,000		10,000		10,000		Yes
SLE	Leander	1.510000	25,000		10,000		10,000		Yes
SLH	Liberty Hill	1.540000	25,000		10,000	3,000	10,000		Yes
SPF	Pflugerville	1.520000	25,000		10,000	9,100	10,000		Yes
SRR	Round Rock	1.304800	25,000		10,000		10,000	3,000	Yes
STA	Taylor	1.570000	25,000		10,000		10,000		Yes
STH	Thrall	1.389000	25,000		10,000		10,000		Yes
MUDS									
M10	Block House	0.781000		5,000/2%		15,000		15,000	Yes
M12	Brushy Creek	0.460000				5,000		5,000	Yes
DBC	Brushy Creek MUD Defined Area	0.175000							Yes
M16	Meadows of Chandler Creek	0.370000				5,000		5,000	Yes
M18	Fern Bluff	0.420000				15,000		15,000	Yes
M46	Highlands at Mayfield Ranch	0.950000							Yes
M65	Lakeside #2-A	0.970000							Yes
M47	Lakeside #3	0.840000							Yes
M61	Leander #1	1.000000							Yes
M62	Leander #2	1.000000							Yes
M64	Leander TODD #1	0.350000							Yes
M15	North Austin #1	0.283000				10,000		10,000	Yes
M77	North San Gabriel #2	0.400000							Yes
M60	Palmera Ridge	0.400000							Yes
M38	Paloma Lakes #1	0.650000							Yes
M39	Paloma Lakes #2	0.850000							Yes
M41	Parkside at Mayfield Ranch	0.617700							Yes
M25	Ranch at Cypress Creek #1	0.342500				15,000		15,000	Yes
M53	Siena #1	0.850000							Yes
M54	Siena #2	0.950000							Yes
M34	Sonterra	0.947500							Yes
M69	SE Williamson County MUD #1	0.540000							Yes

M35	Stonewall Ranch	0.900000							Yes
M21	Vista Oaks	0.330000							Yes
M33	Walsh Ranch	0.620000							Yes
M58	Watch Hill	0.650000							Yes
M27	Wells Branch	0.373000		5,000/20%					Yes
M48	West Williamson County #1	0.900000							Yes
M70	West Williamson County #2	0.950000							Yes
M23	Williamson County #10	0.550000							Yes
M24	Williamson County #11	0.600000							Yes
M28	Williamson County #12	0.850000							Yes
M29	Williamson County #13	0.850000							Yes
M42	Williamson County #15	0.870000							Yes
M40	Williamson County #19	0.850000							Yes
M51	Williamson County #19A	0.850000							Yes
M45	Williamson County #22	0.950000							Yes
M67	Williamson County #23	0.950000							Yes
M55	Williamson County #25	0.920000							Yes
M57	Williamson County #26	0.900000							Yes
M66	Williamson County #28	0.650000							Yes
M71	Williamson County #30	0.950000							Yes
M72	Williamson County #31	0.850000							Yes
M73	Williamson County #32	0.850000							Yes
M74	Williamson County #34	0.666000							Yes
M52	Williamson/Liberty Hill	0.950000							Yes
M17	Williamson/Travis #1	0.407900				3,000		3,000	Yes
Emergency Service Districts (ESD's)									
F90	Williamson County ESD #1-Jollyville VFD	0.100000							Yes
F91	Williamson County ESD #2-Sam Bass VFD	0.100000							Yes
F00	Williamson County ESD #3-Hutto	0.096374							Yes
F01	Williamson County ESD #4-Liberty Hill	0.098250							Yes
F02	Williamson County ESD #5-Jarrell	0.100000							Yes
F03	Williamson County ESD #6-Weir	0.094663							Yes
F07	Williamson County ESD #7-Florence	0.094257							Yes
F08	Williamson County ESD #8-Georgetown	0.100000							Yes
F09	Williamson County ESD #9-Round Rock	0.100000							Yes
F10	Williamson County ESD #10-Coupland	0.100000							Yes
F11	Williamson County ESD #11-Cedar Park	0.100000							Yes
F12	Williamson County ESD #12-Cedar Park	0.100000							Yes
Special Districts									
I00	Williamson County WSID #3	0.723000							Yes
J01	Austin Community College	0.104800		5,000/1%		160,000		160,000	Yes
J02	EWC Higher Ed Center	0.045340							Yes
L01	Anderson Mill Limited District	0.117083		5,000/20%		10,000		10,000	Yes
P00	Georgetown Village PID	0.140000							Yes
R02	Avery Ranch Road District	0.081000							Yes
R08	Northwoods Road District	0.284600							Yes
R07	Pearson Place Rd District	0.120000							Yes
W01	Donahoe Creek	0.020000				5,000			Yes
W09	Upper Brushy Creek WCID	0.020000		5,000/1%		20,000		20,000	Yes
P01	Cimarron Hills PID ***	0.000000							
P05	Oak Creek PID ***	0.000000							
P06	Lake Parke PID ***	0.000000							
P07	Deerbrooke PID ***	0.000000							
P08	Crystal Springs PID ***	0.000000							

*Disabled Veteran Exemption is Variable

DV1 (10%-29%) = \$5,000 DV2 (30%-49%) = \$7,500 DV3 (50%-69%) = \$10,000 DV4 (70%-100%) = \$12,000

**This taxing entity has adopted a local option freeze ceiling. Except in certain circumstances, taxes paid to this entity in the year you qualify for an Over-65 or Disabled Person exemption freeze and will not increase. Please contact the tax office directly at proptax@wilco.org for more information.

***Public Improvement District is an assessment set by the district.

Assessment Roll Grand Totals Report

WCAD

Tax Year: 2019 As of: Preliminary Table Generated: 4/6/2019 7:50:58 AM

CTA - City of Taylor

Number of Properties: 7945

Land Totals

Land - Homesite	(+)	\$161,082,650		
Land - Non Homesite	(+)	\$148,815,108		
Land - Ag Market	(+)	\$59,366,931		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$369,264,689	(+)	\$369,264,689

Improvement Totals

Improvements - Homesite	(+)	\$683,659,572		
Improvements - Non Homesite	(+)	\$418,900,570		
Total Improvements	(=)	\$1,102,560,142	(+)	\$1,102,560,142

Other Totals

Personal Property (766)		\$154,766,157	(+)	\$154,766,157
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value			(=)	\$1,626,590,988
Total Market Value 100%			(=)	\$1,626,860,355
Total Homestead Cap Adjustment (1716)				(-) \$31,685,973
Total Exempt Property (354)				(-) \$230,955,950

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$59,366,931		
Ag Use (268)	(-)	\$1,399,395		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$57,967,536	(-)	\$57,967,536
Total Assessed			(=)	\$1,305,981,529

Exemptions

(HS Assd 562,607,217)

(HS) Homestead Local (3359)	(+)	\$0		
(HS) Homestead State (3359)	(+)	\$0		
(O65) Over 65 Local (1256)	(+)	\$21,513,649		
(O65) Over 65 State (1256)	(+)	\$0		
(DP) Disabled Persons Local (164)	(+)	\$0		
(DP) Disabled Persons State (164)	(+)	\$0		
(DV) Disabled Vet (129)	(+)	\$1,309,000		
(DVX/MAS) Disabled Vet 100% (44)	(+)	\$8,569,157		
(PRO) Prorated Exempt Property (1)	(+)	\$4,602		
(PC) Pollution Control (5)	(+)	\$530,056		
(BI) Builders Inventory (18)	(+)	\$378,581		
(SOL) Solar (3)	(+)	\$115,750		
(FP) Freeport (1)	(+)	\$1,379,339		
(AUTO) Lease Vehicles Ex (1)	(+)	\$34,371		
(HB366) House Bill 366 (27)	(+)	\$7,160		
(MUV) Bus/Pers Mix Use Vehicle Ex-HB 1022 (2)	(+)	\$35,309		
Total Exemptions	(=)	\$33,876,974	(-)	\$33,876,974
Net Taxable (Before Freeze)			(=)	\$1,272,104,555

Assessment Roll Grand Totals Report

WCAD

Tax Year: 2018 As of: Supplement 9

CTA - City of Taylor (ARB Approved Totals)

Number of Properties: 7862

Land Totals

Land - Homesite	(+)	\$134,173,295		
Land - Non Homesite	(+)	\$127,288,061		
Land - Ag Market	(+)	\$54,897,070		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$316,358,426	(+)	\$316,358,426

Improvement Totals

Improvements - Homesite	(+)	\$640,556,288		
Improvements - Non Homesite	(+)	\$390,438,886		
Total Improvements	(=)	\$1,030,995,174	(+)	\$1,030,995,174

Other Totals

Personal Property (726)		\$154,533,845	(+)	\$154,533,845
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value			(=)	\$1,501,887,445
Total Market Value 100%			(=)	\$1,502,122,461
Total Homestead Cap Adjustment (2099)			(-)	\$37,202,773
Total Exempt Property (353)			(-)	\$225,031,413

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$54,897,070		
Ag Use (259)	(-)	\$1,982,286		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$52,914,784	(-)	\$52,914,784
Total Assessed			(=)	\$1,186,738,475

Exemptions

(HS Assd 527,325,840)

(HS) Homestead Local (3395)	(+)	\$0		
(HS) Homestead State (3395)	(+)	\$0		
(O65) Over 65 Local (1268)	(+)	\$21,683,907		
(O65) Over 65 State (1268)	(+)	\$0		
(DP) Disabled Persons Local (171)	(+)	\$0		
(DP) Disabled Persons State (171)	(+)	\$0		
(DV) Disabled Vet (138)	(+)	\$1,411,500		
(DVX/MAS) Disabled Vet 100% (44)	(+)	\$7,842,824		
(PRO) Prorated Exempt Property (7)	(+)	\$2,255,707		
(PC) Pollution Control (5)	(+)	\$530,056		
(BI) Builders Inventory (54)	(+)	\$858,118		
(SOL) Solar (3)	(+)	\$115,750		
(FP) Freeport (6)	(+)	\$8,465,826		
(AUTO) Lease Vehicles Ex (16)	(+)	\$3,197,013		
(HB366) House Bill 366 (14)	(+)	\$4,049		
(MUV) Bus/Pers Mix Use Vehicle Ex-HB 1022 (2)	(+)	\$36,890		
Total Exemptions	(=)	\$46,401,640	(-)	\$46,401,640
Net Taxable (Before Freeze)			(=)	\$1,140,336,835

Assessment Roll Grand Totals Report

WCAD

Tax Year: 2018 As of: Supplement 9

CTA - City of Taylor (Under ARB Review Totals)

Number of Properties: 23

Land Totals

Land - Homesite	(+)	\$0		
Land - Non Homesite	(+)	\$0		
Land - Ag Market	(+)	\$0		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$0	(+)	\$0

Improvement Totals

Improvements - Homesite	(+)	\$0		
Improvements - Non Homesite	(+)	\$0		
Total Improvements	(=)	\$0	(+)	\$0

Other Totals

Personal Property (23)		\$153,328	(+)	\$153,328
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value			(=)	\$153,328
Total Market Value 100%			(=)	\$153,328
Total Homestead Cap Adjustment (0)				(-) \$0
Total Exempt Property (0)				(-) \$0

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$0		
Ag Use (0)	(-)	\$0		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$0		(-) \$0
Total Assessed				(=) \$153,328

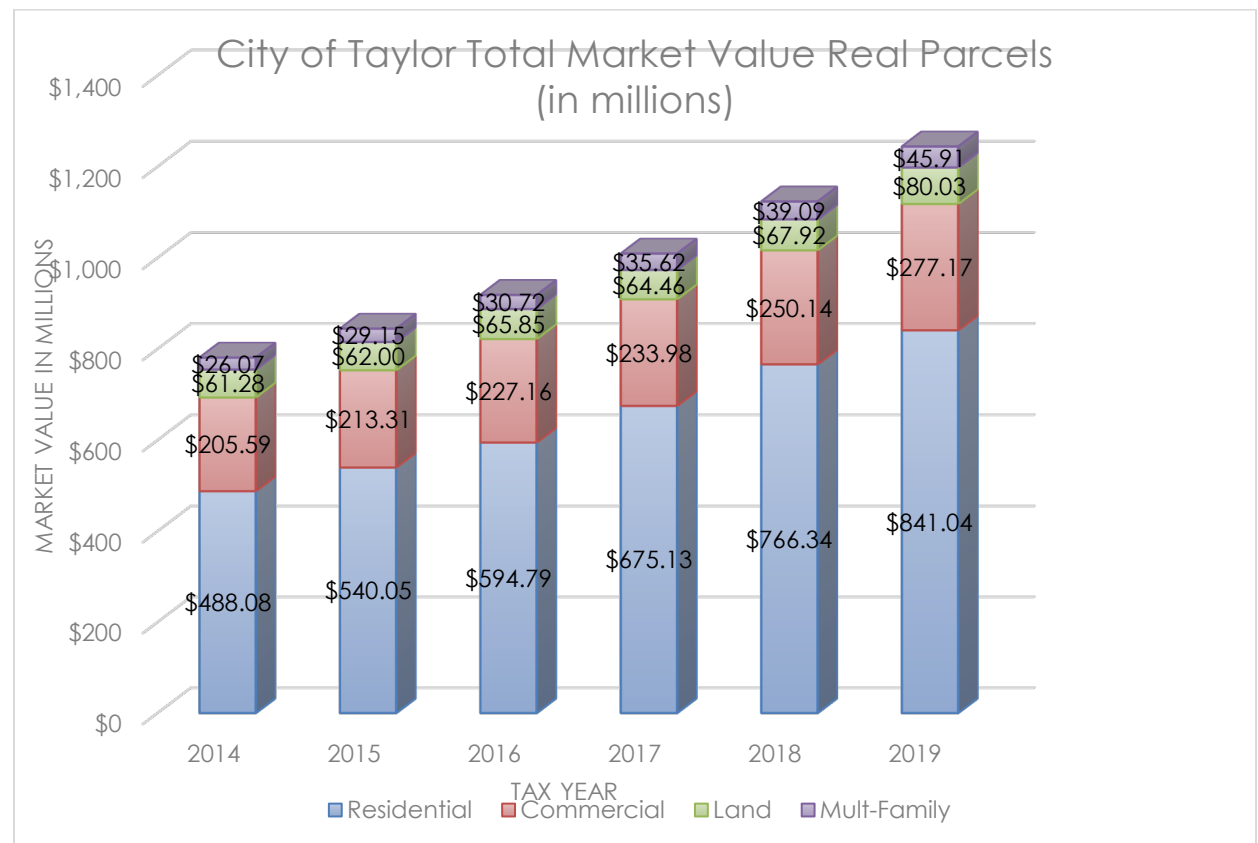
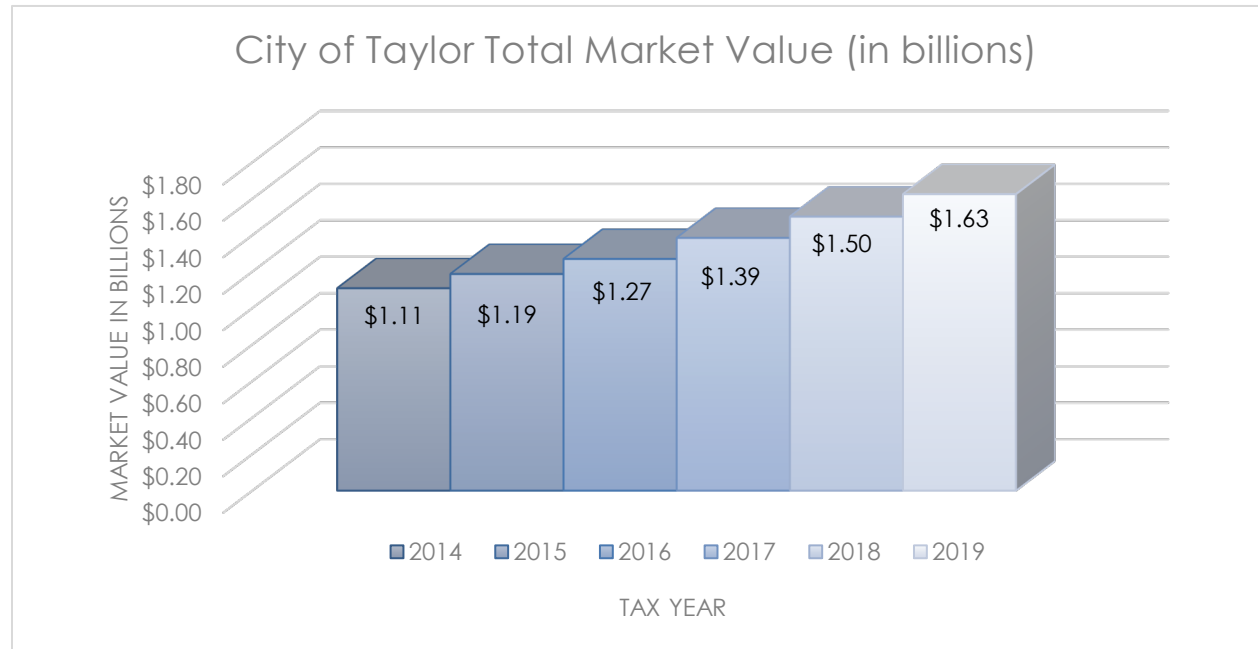
Exemptions

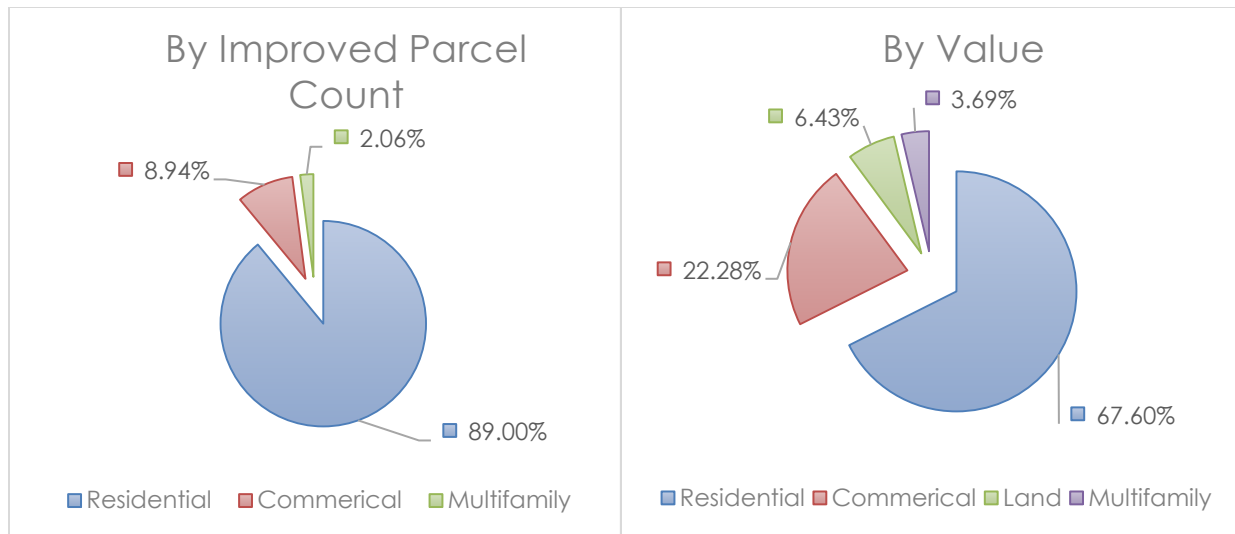
(HS Assd 0)

(HB366) House Bill 366 (10)	(+)	\$2,876		
Total Exemptions	(=)	\$2,876		(-) \$2,876
Net Taxable (Before Freeze)				(=) \$150,452

CITY OF TAYLOR 2019 APPRAISAL DATA

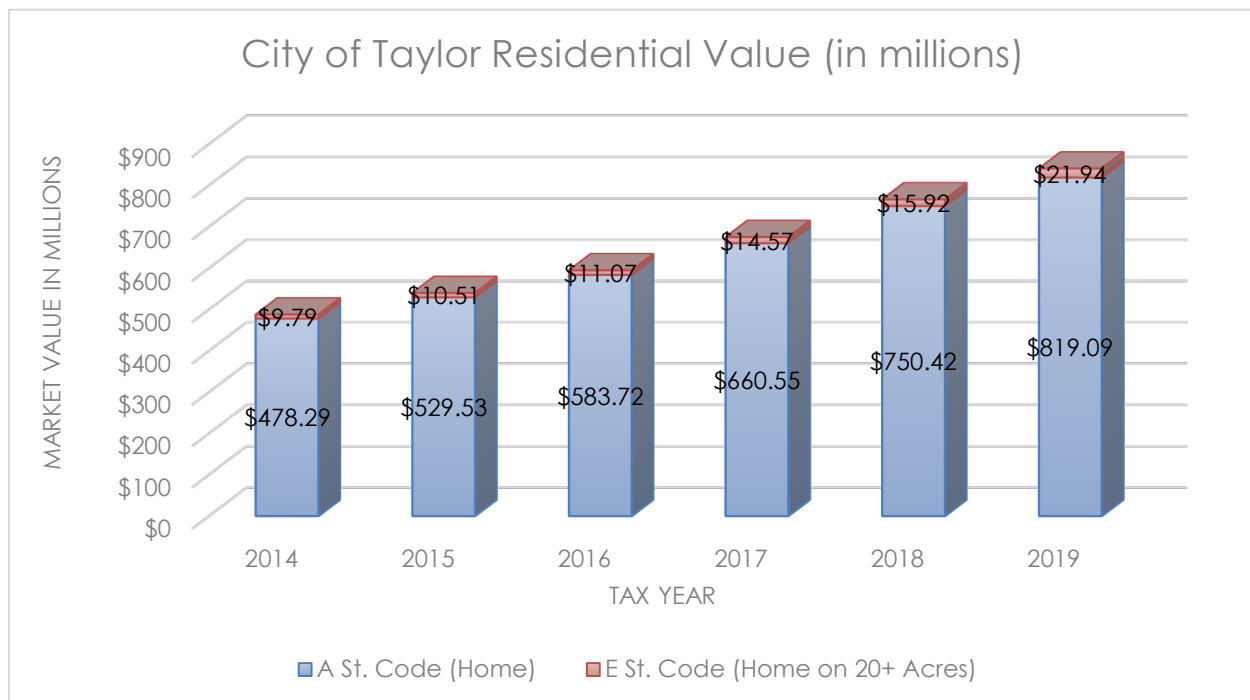
TOTAL ROLL VALUE HISTORY AND CURRENT BREAKDOWN



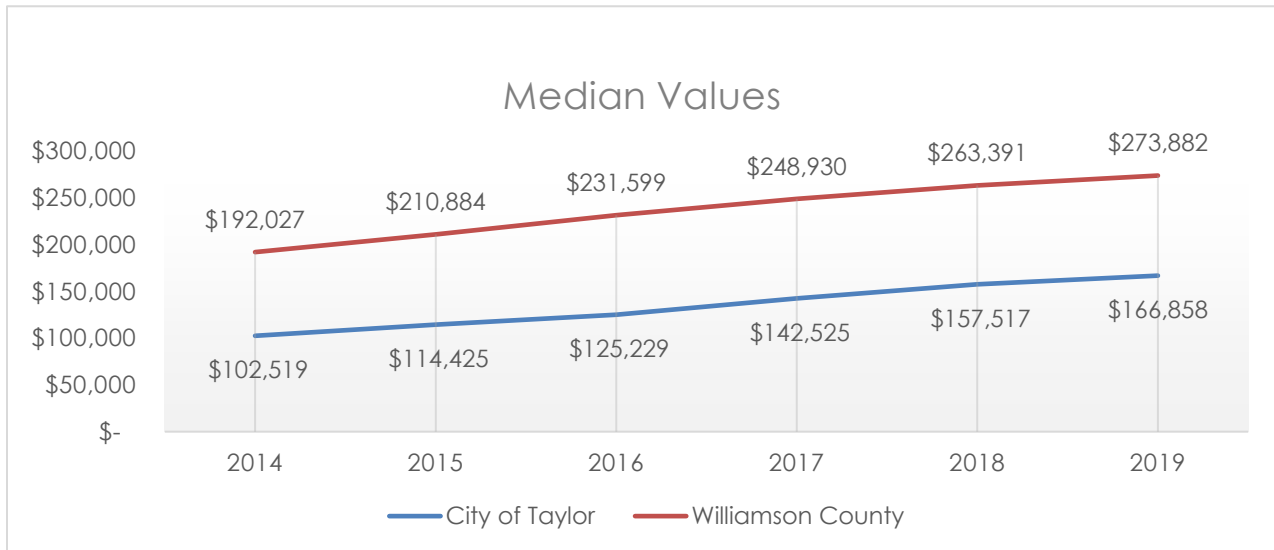


RESIDENTIAL VALUE & BREAKDOWN

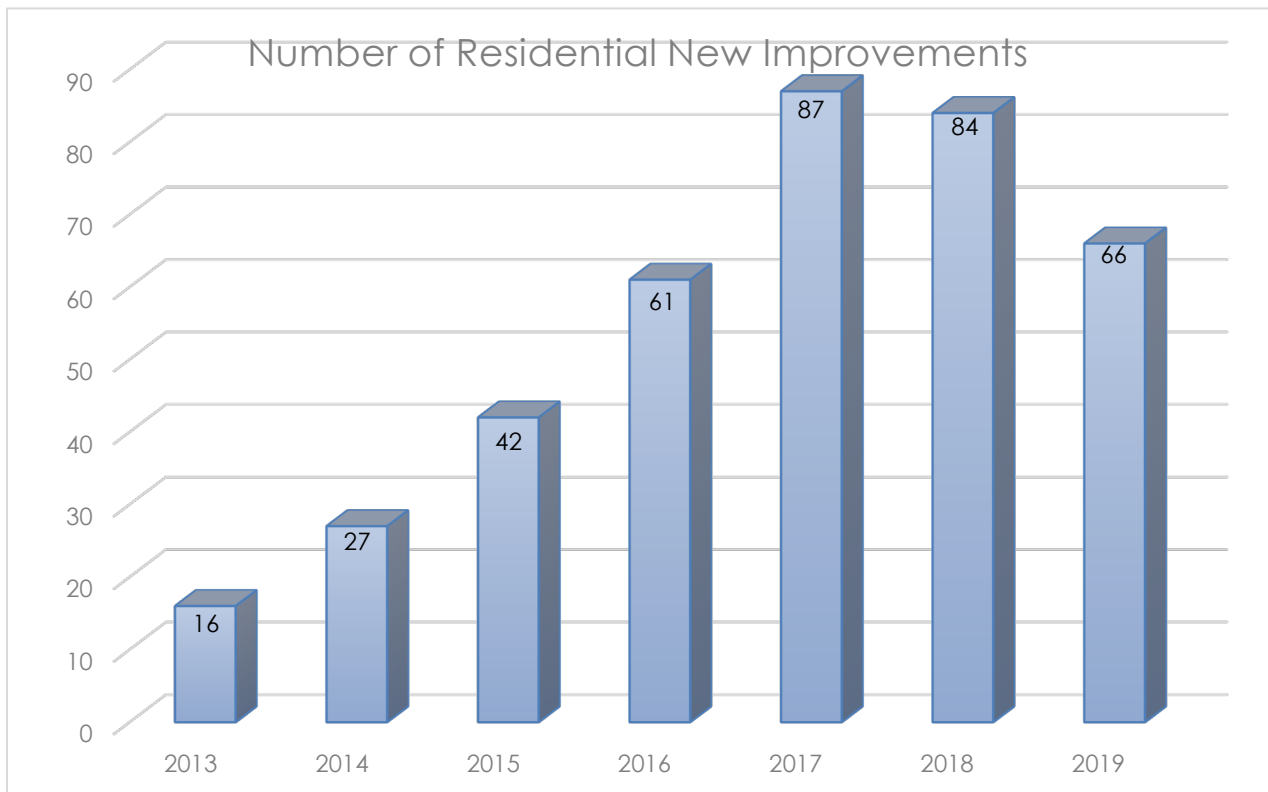
CITY OF TAYLOR RESIDENTIAL VALUE HISTORY



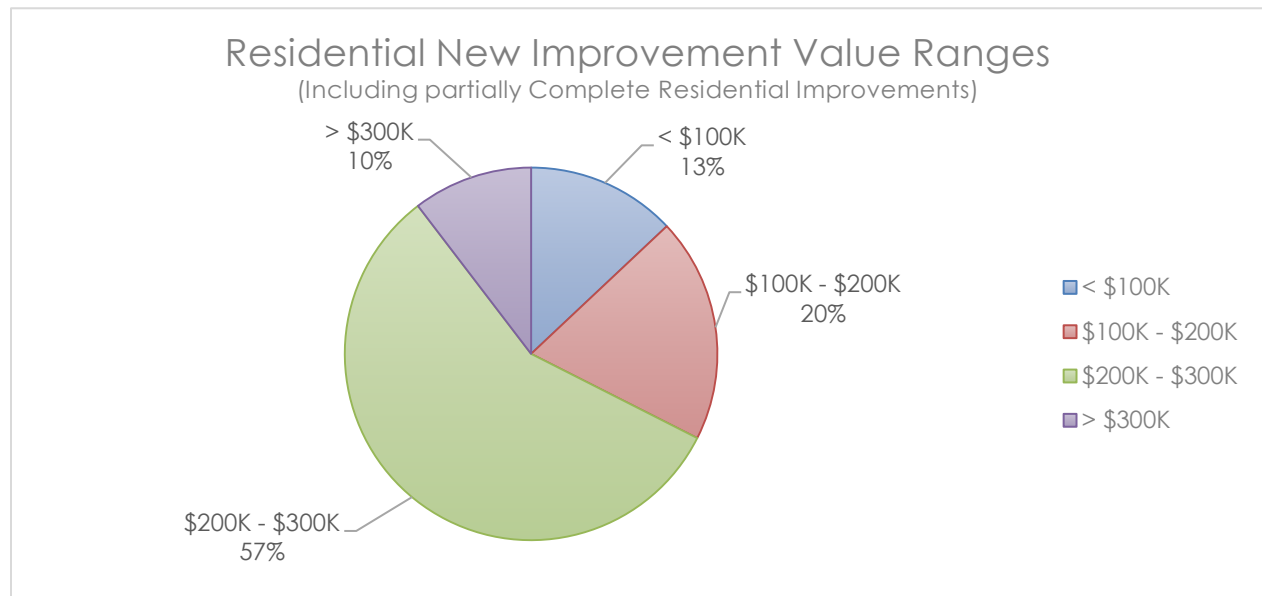
CITY OF TAYLOR RESIDENTIAL MEDIAN VALUE HISTORY



CITY OF TAYLOR RESIDENTIAL NEW IMPROVEMENTS HISTORY

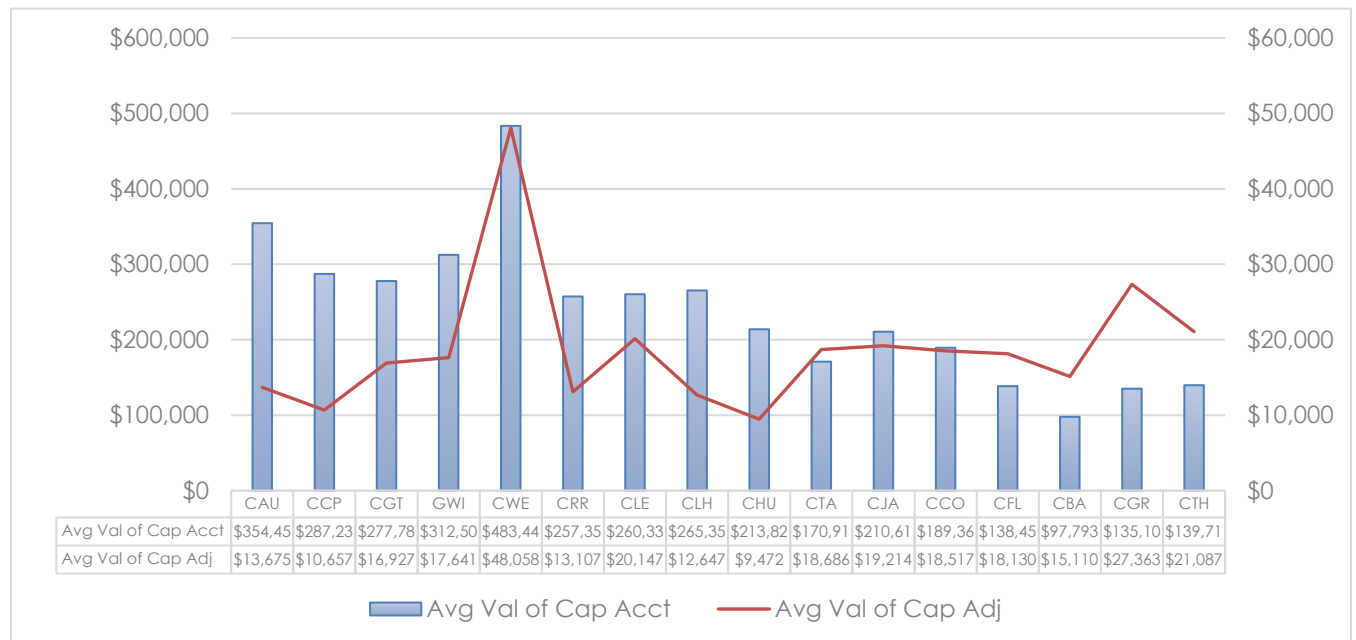


CITY OF TAYLOR RESIDENTIAL NEW IMPROVEMENTS BY VALUE

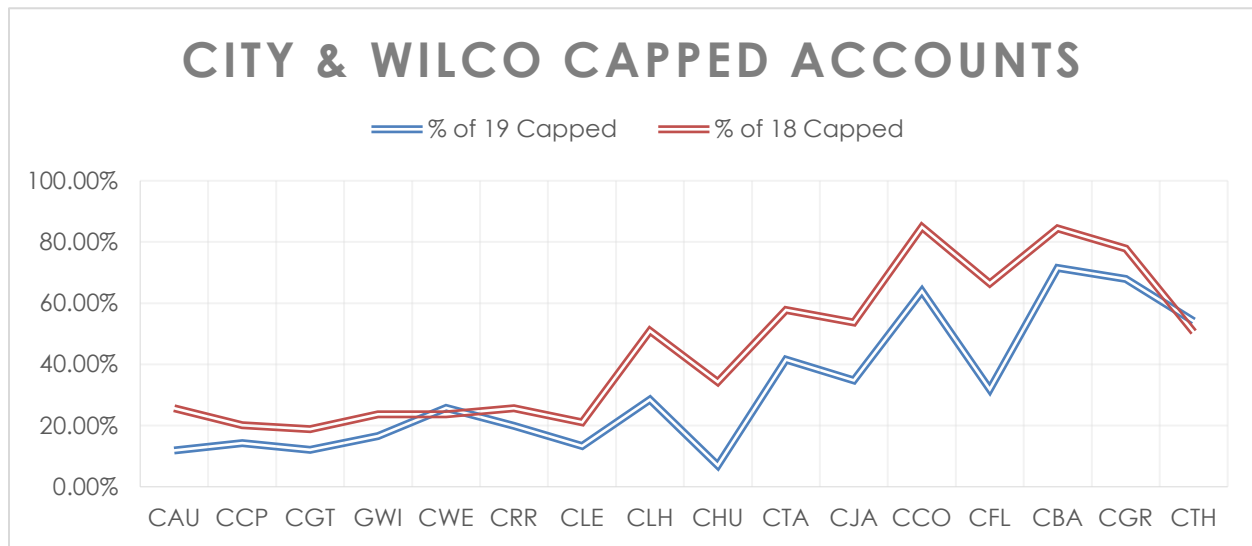


HOMESTEAD CAP STATISTICS

AVERAGE VALUE OF CAPPED ACCOUNT & CAPPED AMOUNT CITY

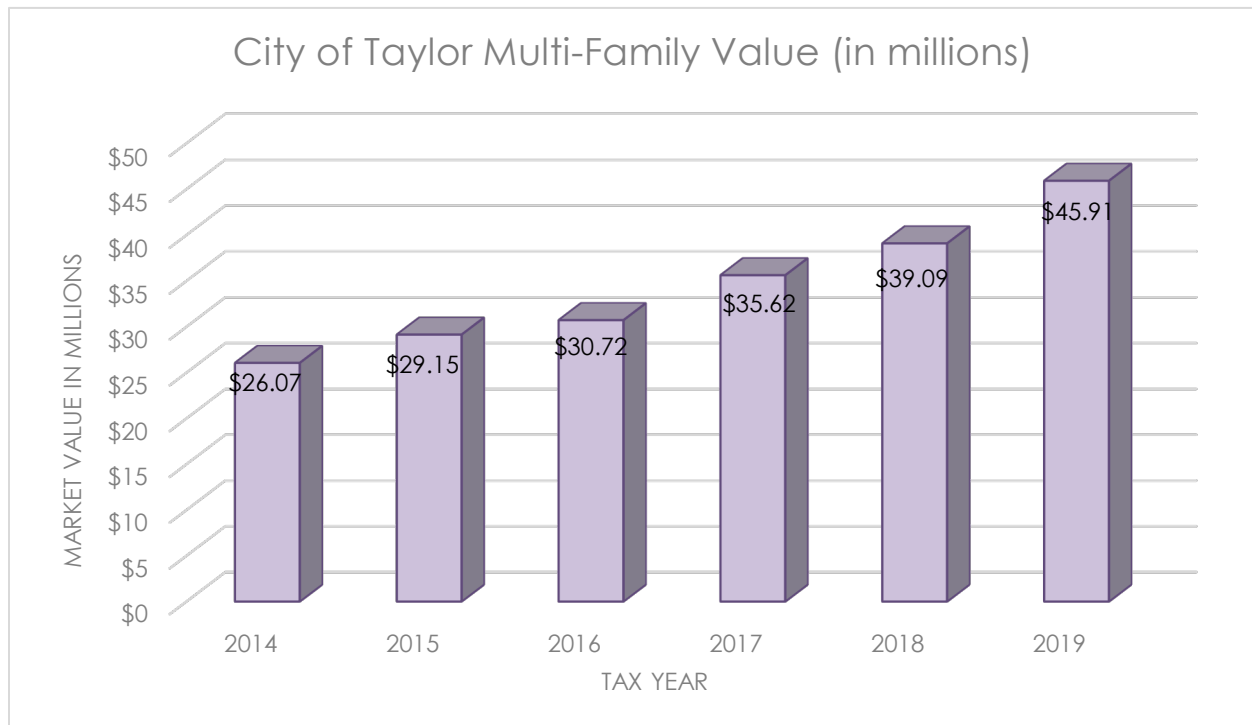


CITY OF TAYLOR % CAPPED ACCOUNTS 2018 VS 2019

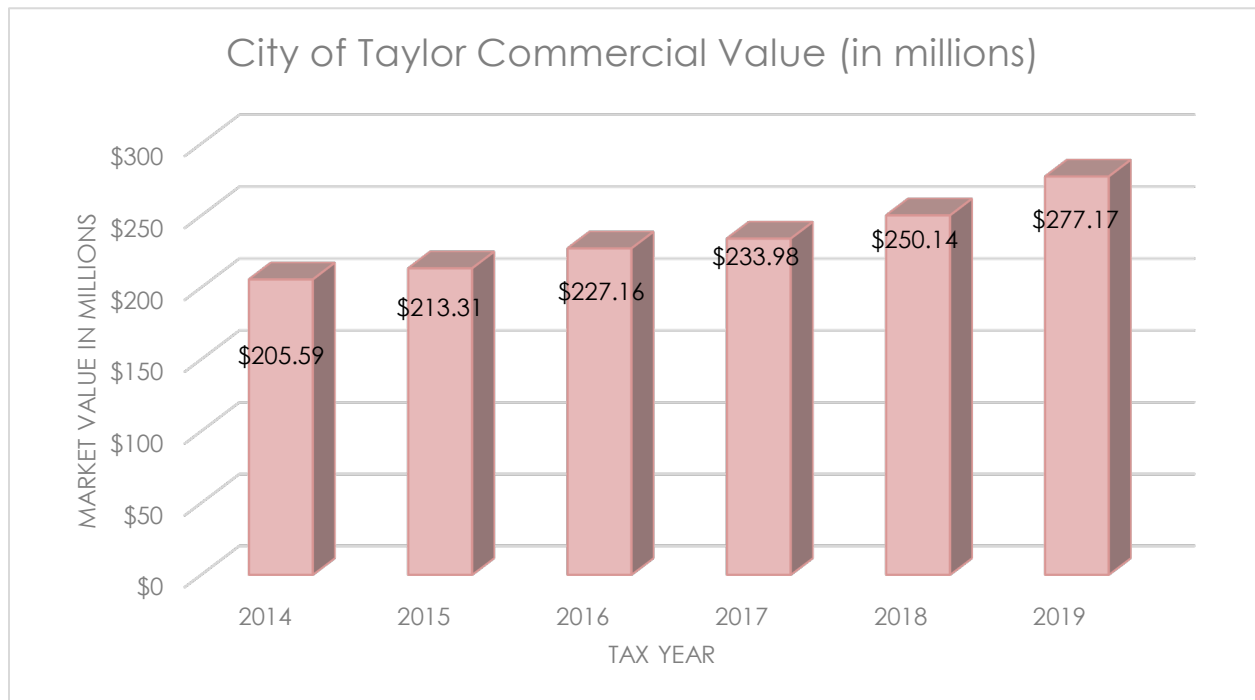


COMMERCIAL AND MULTI-FAMILY VALUE & BREAKDOWN

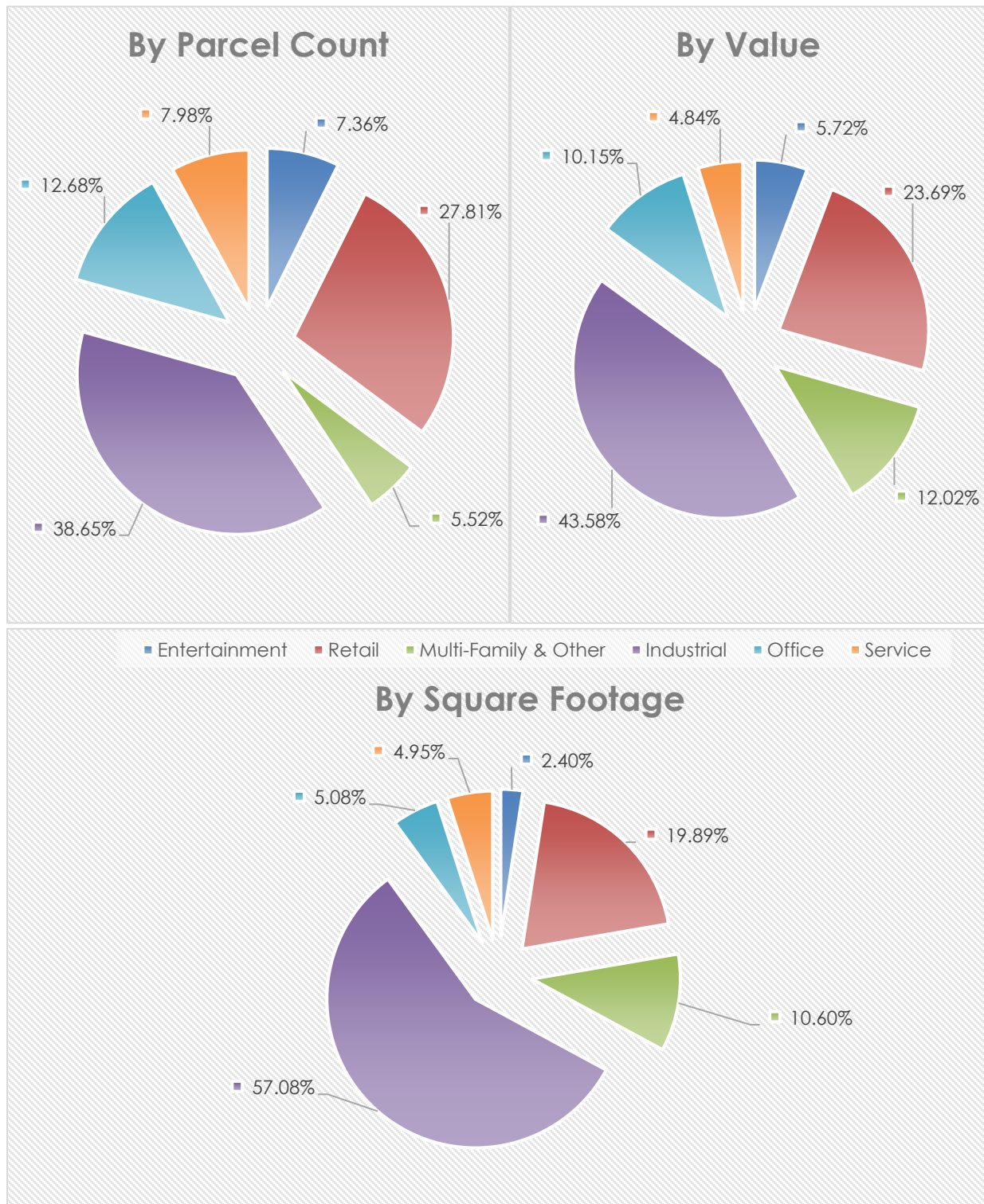
CITY OF TAYLOR MULTI-FAMILY VALUE



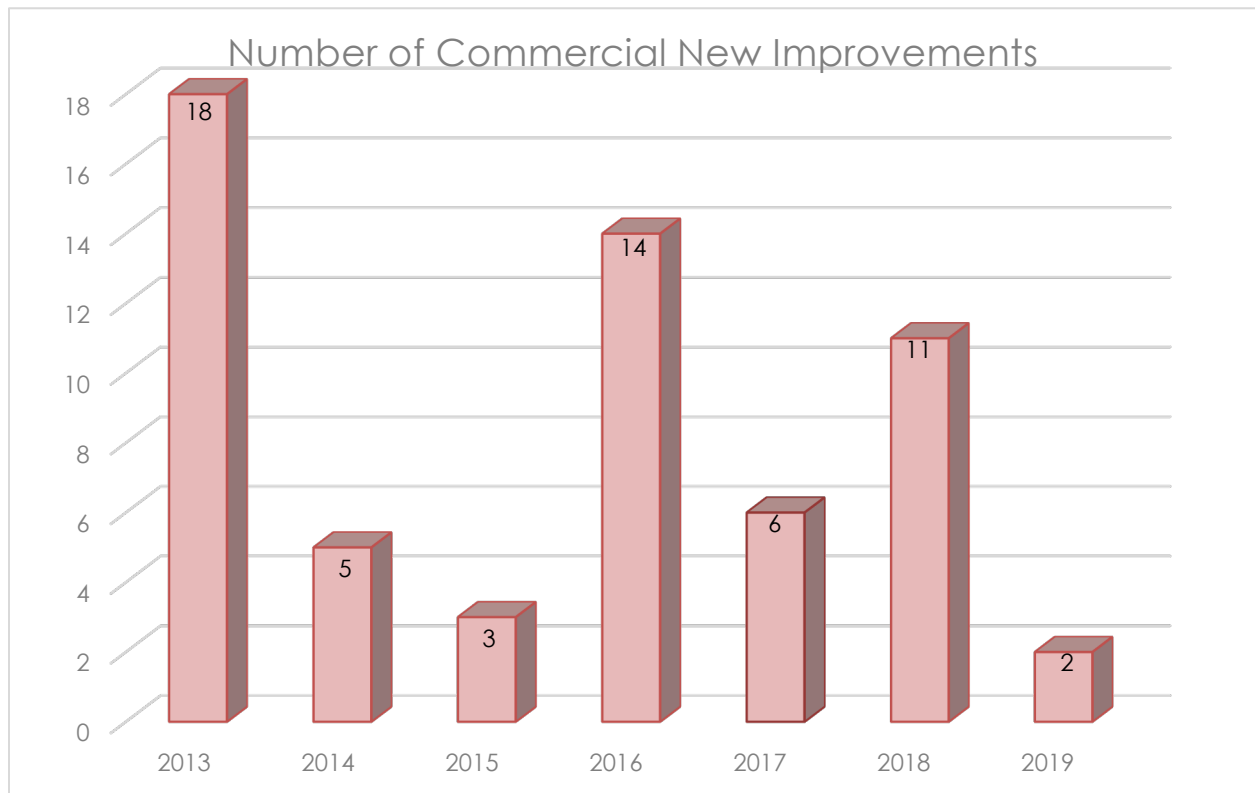
CITY OF TAYLOR COMMERCIAL VALUE



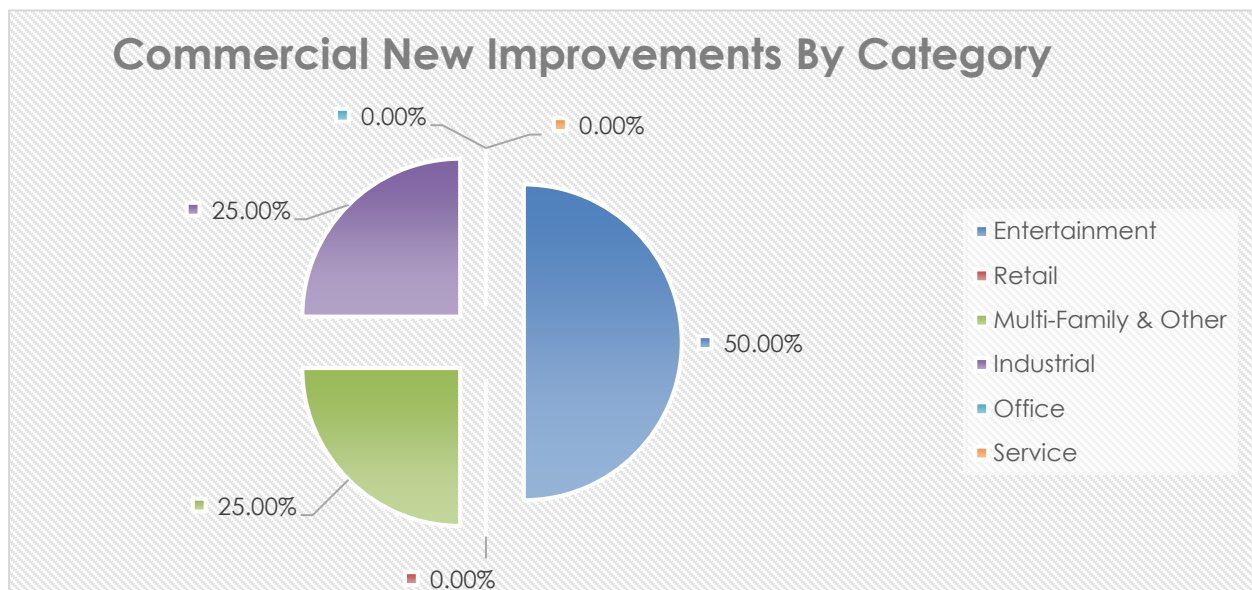
CITY OF TAYLOR COMMERCIAL BY CATEGORY



CITY OF TAYLOR COMMERCIAL & MULTI-FAMILY NEW IMPROVEMENTS HISTORY

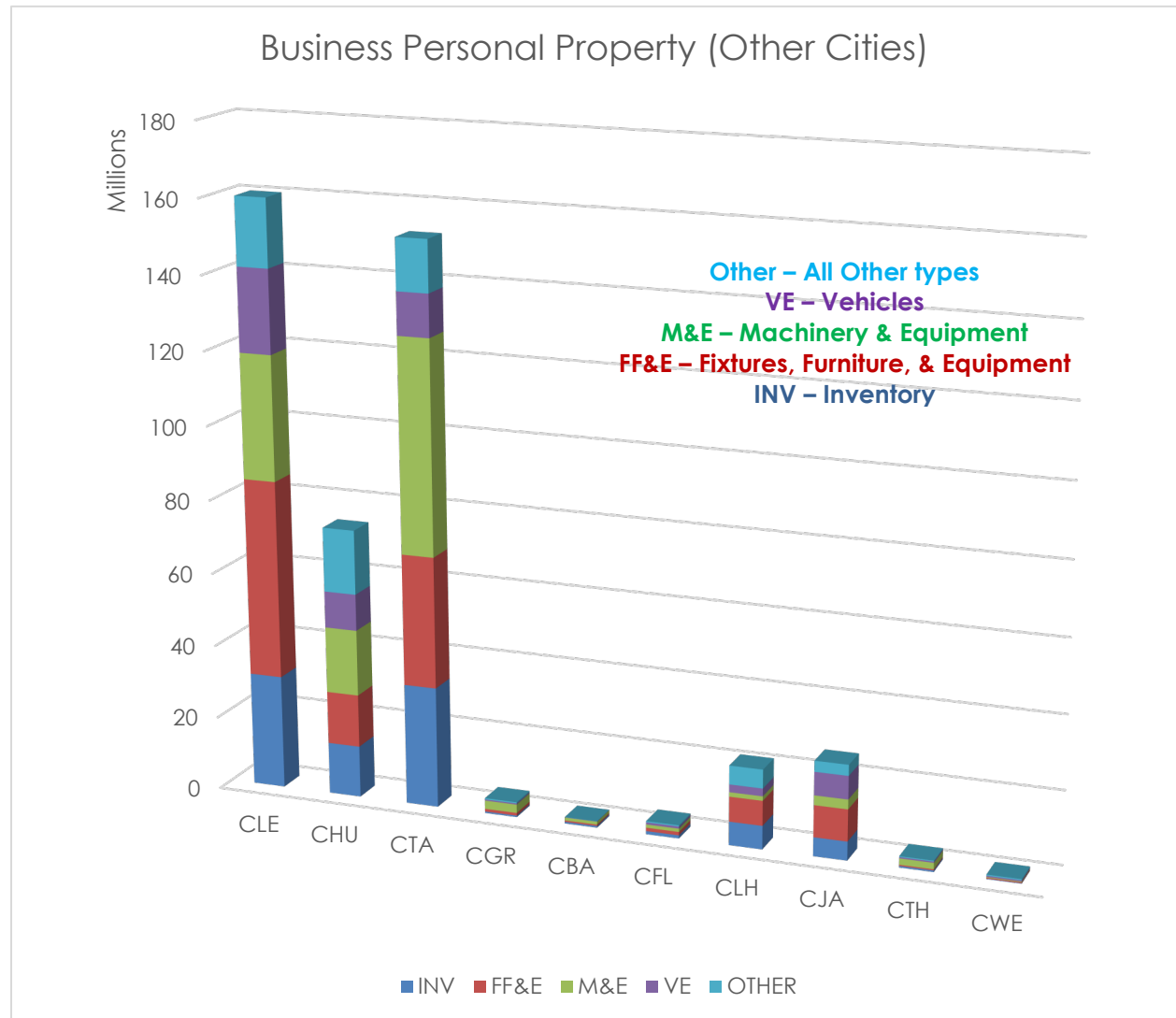


CITY OF TAYLOR COMMERCIAL & MULTI-FAMILY NEW IMPROVEMENTS BY CATEGORY

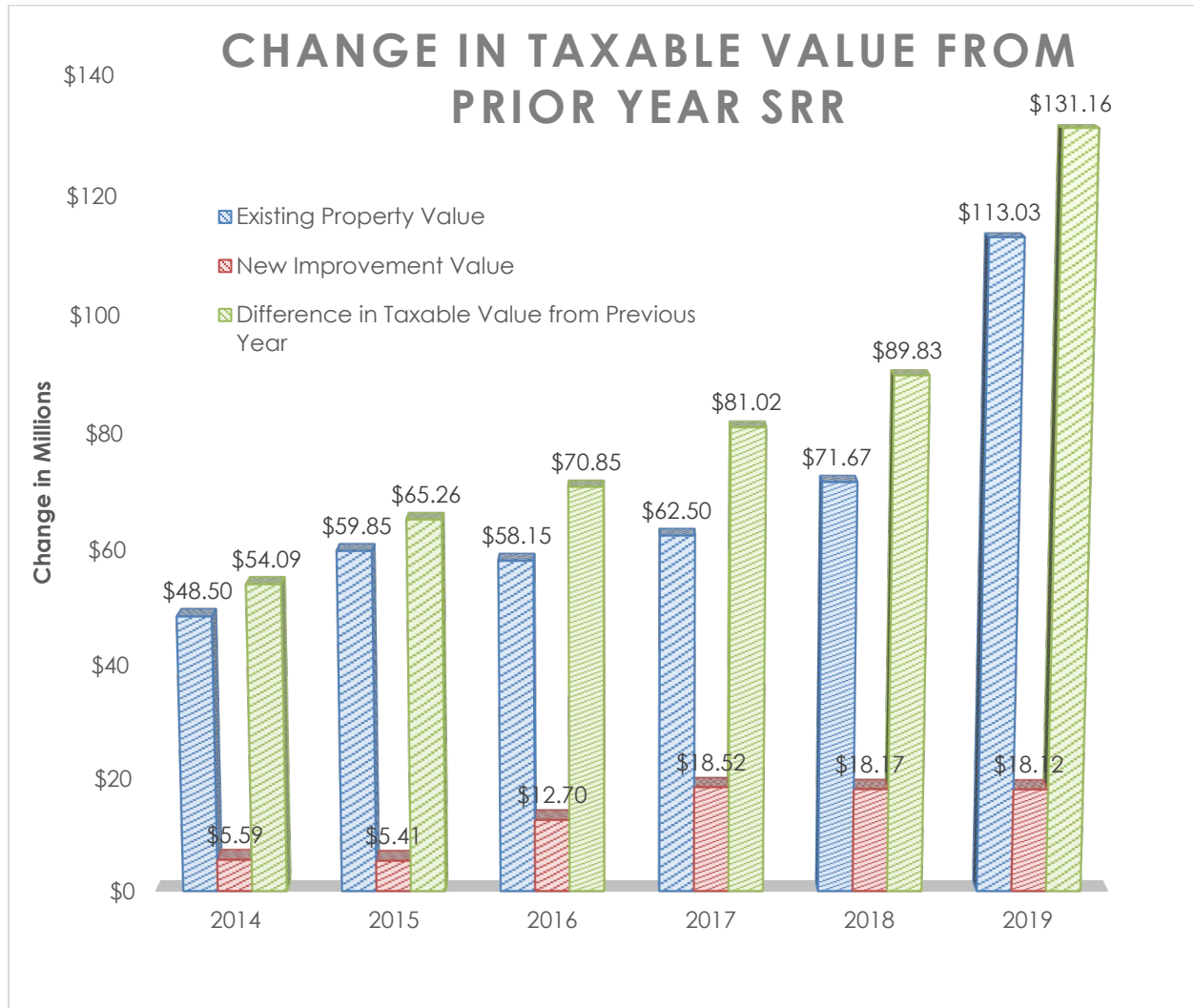


BUSINESS PERSONAL PROPERTY VALUE & BREAKDOWN

BUSINESS PERSONAL PROPERTY VALUE BY CATEGORY (OTHER CITIES)



CHANGE IN TOTAL TAXABLE VALUE



General Fund

GENERAL FUND
REVENUES/EXPENDITURES SUMMARY

		2017-2018	-----	2018-19	-----	BASE + ADJ to BASE	VARIANCE	
		ACTUAL	BUDGET	8-31-19	PROJ. FYE	BUDGET 2019-20	\$\$\$	%
REVENUES								
TOTAL 310	-TAXES	10,326,340	10,669,969	10,051,631	10,947,015	11,559,963	889,994	8.3%
TOTAL 320	-PERMITS AND LICENSES	280,039	292,544	340,848	392,644	333,308	40,764	13.9%
TOTAL 330	-INTERGOVERNMENTAL REV.	173,519	145,041	110,676	141,582	126,148	(18,893)	-13.0%
TOTAL 340	-CHARGES FOR SERVICES	279,208	288,340	228,054	309,090	291,840	3,500	1.2%
TOTAL 410	-FINES AND FORFEITURES	349,049	394,200	263,958	316,800	304,400	(89,800)	-22.8%
TOTAL 420	-ASSESSMENTS	34,619	25,500	10,311	11,000	10,500	(15,000)	-58.8%
TOTAL 430	-USE OF MONEY AND PROPERTY	231,348	170,945	241,030	265,945	235,945	65,000	38.0%
TOTAL 440	-DONATIONS/PRIVATE SOURCES	518,750	4,000	116,909	117,200	9,000	5,000	125.0%
TOTAL 450	-INTERFUND OPERATING TRF.	1,609,200	1,609,200	1,225,650	1,627,950	1,959,200	350,000	21.7%
TOTAL 460	-PROCEEDS GEN FIXED ASSETS	2,425	0	275	275	0	0	0.0%
TOTAL REVENUES		13,804,496	13,599,739	12,589,343	14,129,501	14,830,304	1,230,565	9.0%

		2017-2018 ACTUAL	----- BUDGET	2018-19 8-31-19	----- PROJ. FYE	BASE + ADJ to BASE BUDGET 2019-20	VARIANCE	
							\$\$\$	%
DEPARTMENTAL EXPENDITURES								
TOTAL 500-	CITY COUNCIL	141,469	144,079	117,303	151,849	164,688	20,609	14.3%
TOTAL 501-	CITY MANAGEMENT	593,974	613,060	605,339	609,633	672,574	59,514	9.7%
TOTAL 503-	PUBLIC INFORMATION	136,960	147,735	111,258	122,329	170,963	23,228	15.7%
TOTAL 504-	HUMAN RESOURCES	205,651	260,963	181,272	235,888	241,256	(19,707)	-7.6%
TOTAL 512-	FINANCIAL SERVICES	548,696	649,454	501,455	669,599	572,467	(76,987)	-11.9%
TOTAL 516-	MUNICIPAL COURT	381,057	380,822	318,812	373,212	407,379	26,557	7.0%
TOTAL 522-	DEVELOPMENT SERVICES	730,122	885,362	656,814	701,160	1,043,847	158,485	17.9%
TOTAL 524-	MAIN STREET PROGRAM	99,714	92,992	95,535	98,814	113,681	20,689	22.2%
TOTAL 527-	MOODY MUSEUM	5,712	8,014	6,307	8,524	7,952	(62)	-0.8%
TOTAL 532-	PUBLIC LIBRARY	457,484	516,059	384,116	515,565	503,138	(12,921)	-2.5%
TOTAL 542-	FIRE SUPPRESSION/EMERG	2,517,979	2,575,246	2,289,219	2,658,256	2,617,355	42,109	1.6%
TOTAL 552-	POLICE FIELD SERVICES	3,616,392	3,734,810	3,273,858	3,816,699	3,912,922	178,112	4.8%
TOTAL 558-	ANIMAL CONTROL	198,810	210,165	172,991	214,037	224,561	14,396	6.8%
TOTAL 563-	STREET & GROUND MAIN	1,315,094	1,491,818	1,305,914	1,438,684	1,674,223	182,405	12.2%
TOTAL 565-	PARKS & RECREATION	845,055	867,532	637,214	871,156	1,023,713	156,181	18.0%
TOTAL 566-	INTERNAL SVCS/BLDG	535,774	472,760	467,621	511,121	501,225	28,465	6.0%
TOTAL 573-	ENGINEERING & INSPECT	90,774	125,283	197,659	155,966	150,750	25,467	20.3%
TOTAL 575-	INTERNAL SVC/IT DEPT	168,196	159,315	144,411	164,420	218,882	59,567	37.4%
TOTAL 592-	NON-DEPARTMENTAL	358,409	264,270	283,622	346,581	608,728	344,458	130.3%
TOTAL EXPENDITURES		12,947,321	13,599,739	11,750,720	13,663,493	14,830,304	1,230,565	9.0%

REVENUE OVER /(UNDER) EXPENDITURES	857,175	0	838,622	466,008	0
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100-GENERAL FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
310-TAXES							
100-310-111 CURRENT PROPERTY TAXES	5,565,274	6,071,622	6,462,729	6,571,283	6,600,000	7,142,000	679,271
100-310-112 DELINQUENT PROPERTY TAXES	50,842	47,430	52,000	69,738	72,000	52,000	0
100-310-113 PROPERTY TAX-PENALTY&INTER	47,066	41,410	40,000	35,061	40,000	40,000	0
100-310-121 CITY SALES TAX	2,989,454	3,244,108	3,227,952	2,764,844	3,320,000	3,395,000	167,048
100-310-131 TELEPHONE	50,106	54,560	52,780	35,570	51,000	54,000	1,220
100-310-132 ATMOS GAS FRANCHISE	110,925	128,923	106,575	107,807	125,000	130,000	23,425
100-310-133 MIXED BEVERAGE DRINKS	12,567	20,631	12,180	12,293	20,000	20,000	7,820
100-310-134 ELECTRIC	506,429	522,289	513,590	344,362	520,000	527,800	14,210
100-310-135 CABLE	153,039	164,368	169,028	86,865	169,000	169,028	0
100-310-136 SOLID WASTE COLLECTION	0	0	0	0	0	0	0
100-310-137 PEG FEES	24,382	30,865	33,000	23,793	30,000	30,000	(3,000)
100-310-141 OCCUPANCY TAX/SKILL GAMES	105	135	135	15	15	135	0
100-310-142 OCCUP. TAX/MOBILE HOMES	0	0	0	0	0	0	0
TOTAL 310-TAXES	9,510,188	10,326,340	10,669,969	10,051,631	10,947,015	11,559,963	889,994
320-PERMITS AND LICENSES							
100-320-151 PLAT/ZONING PERMITS	31,750	22,262	35,525	8,652	25,000	25,000	(10,525)
100-320-152 BUILDING PERMIT	219,481	184,571	182,700	235,199	255,000	225,000	42,300
100-320-153 ELECTRICAL PERMITS	22,057	17,947	20,300	35,746	40,000	25,000	4,700
100-320-154 PLUMBING PERMIT FEES	15,737	11,865	12,180	13,978	16,000	15,000	2,820
100-320-155 GAS PERMIT FEES	480	40	508	320	508	508	0
100-320-156 MECHANICAL PERMIT FEES	13,826	12,298	13,195	24,321	28,000	13,195	0
100-320-158 MANUFACTURED HOMES PERMIT	711	0	0	0	0	0	0
100-320-159 PERMITS BY GRANT	0	0	0	0	0	0	0
100-320-161 TECHNOLOGY FEE	7,330	6,942	7,105	5,813	7,105	7,105	0
100-320-162 BEER/WINE SALES LICENSES	3,890	6,410	7,531	4,485	7,531	9,000	1,469
100-320-163 DOG TAG/LICENSE	435	220	305	360	305	305	0
100-320-164 MISC LICENSES/PERMITS	16,027	17,485	13,195	11,974	13,195	13,195	0
TOTAL 320-PERMITS AND LICENSES	331,723	280,039	292,544	340,848	392,644	333,308	40,764
330-INTERGOVERNMENTAL REVENUES							
100-330-216 FEMA REIMBURSEMENT	15,966	0	0	0	0	0	0
100-330-218 USDA-RC&D REIMBURSEMENT	0	0	0	0	0	0	0
100-330-219 OTHER FEDERAL GRANTS	2,834	0	0	0	0	0	0
100-330-221 OFFICER STANDARDS & EDUCAT	2,211	2,192	2,192	2,626	2,626	2,192	0
100-330-229 OTHER STATE GRANTS	2,983	99,128	72,613	52,544	65,000	50,000	(22,613)
100-330-230 CONTRIBUTIONS FROM DEV/ACQ	0	0	0	0	0	0	0
100-330-232 CAPITAL AREA PLANNING CO(C	0	1,500	1,500	0	1,500	1,500	0
100-330-234 TEDC CONTRIBUTIONS	0	0	0	0	0	0	0
100-330-235 TISD-POLICE OFFICER REIMBU	47,313	50,664	47,380	40,641	47,380	47,380	0
100-330-237 COUNTY/LOCAL GRANTS	0	0	0	0	0	0	0
100-330-238 LOCAL REIMBURSEMENTS/REFUN	2,156	1,650	3,000	770	1,500	1,500	(1,500)
100-330-239 OTHER LOCAL CONTRIBUTIONS	18,403	18,356	18,356	9,518	19,000	19,000	644
100-330-241 PILOT-PAYMENT IN LIEU OF T	0	29	0	4,576	4,576	4,576	4,576
TOTAL 330-INTERGOVERNMENTAL REVENUES	91,867	173,519	145,041	110,676	141,582	126,148	(18,893)

100-GENERAL FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
340-CHARGES FOR SERVICES							
100-340-258 DOG POUND FEES	8,169	13,235	10,000	14,179	15,000	10,000	0
100-340-261 POOL ADMISSION	25,809	24,271	30,000	21,684	25,000	30,000	0
100-340-263 TRPSC BANNER DISPLAY	1,200	0	0	25	50	0	0
100-340-264 PAVILLION/AUDITORIUM RENTA	6,791	6,541	6,000	4,816	8,500	6,500	500
100-340-265 LIBRARY SERVICES	10,395	9,123	9,000	7,708	9,000	9,000	0
100-340-266 PLAN REVIEW FEES	43,655	38,795	42,000	53,388	60,000	45,000	3,000
100-340-267 ENGINEERING/INSPECTION FEE	61,172	23,600	25,000	17,350	25,000	25,000	0
100-340-268 LIBRARY MEETING RM. RENTA	900	500	800	950	1,000	800	0
100-340-269 PARK FEES	68,452	92,142	75,000	56,419	75,000	75,000	0
100-340-270 LEAGUE FEES	10,851	15,013	15,000	8,232	15,000	15,000	0
100-340-289 CREDIT CARD PROCESSING FEE	6,027	9,444	11,000	7,283	11,000	11,000	0
100-340-291 FIRE INSPECTION FEES	7,123	8,528	8,500	5,408	8,500	8,500	0
100-340-292 FIRE RESPONDER EMS FEES	18,544	16,060	19,000	8,962	19,000	19,000	0
100-340-293 LIEN FEES	672	662	500	490	500	500	0
100-340-295 POLICE SERVICES	42,108	21,294	36,540	21,161	36,540	36,540	0
TOTAL 340-CHARGES FOR SERVICES	311,867	279,208	288,340	228,054	309,090	291,840	3,500
410-FINES AND FORFEITURES							
100-410-305 TRUANCY FEE	0	0	0	0	0	0	0
100-410-306 COURT ADMINISTRATION FEE	19,453	39,761	27,000	39,970	43,000	27,000	0
100-410-307 DEF. DRIVING APP. FEE	4,457	8,966	8,000	6,059	8,000	8,000	0
100-410-308 DISMISSAL FEE	830	1,740	1,200	1,060	1,200	1,200	0
100-410-309 JUDICIAL FEE-CITY	0	0	0	0	0	0	0
100-410-310 OMNIBASE LOCAL FEE	1,713	2,028	2,100	1,747	2,100	2,100	0
100-410-311 MUNICIPAL COURT FINES	192,229	227,529	300,000	164,822	205,000	210,000	(90,000)
100-410-312 CHILD SAFETY FEES	1,380	1,744	1,600	1,670	2,000	1,800	200
100-410-313 TRAFFIC COURT FEES	3,564	6,649	7,000	4,308	7,000	7,000	0
100-410-314 WARRANT FEES	17,513	24,078	20,000	19,536	20,000	20,000	0
100-410-315 NOTICE/ARREST FEES	8,869	14,318	13,000	9,538	13,000	13,000	0
100-410-317 COURT TIME PAYMENT FEE	7,872	9,353	8,300	8,239	8,300	8,300	0
100-410-318 LIBRARY FINES	5,559	6,320	6,000	5,850	6,000	6,000	0
100-410-319 SEIZURE/FORFEITURES	0	6,563	0	1,160	1,200	0	0
100-410-320 OTHER COURT FEES	0	0	0	0	0	0	0
TOTAL 410-FINES AND FORFEITURES	263,439	349,049	394,200	263,958	316,800	304,400	(89,800)
420-ASSESSMENTS							
100-420-323 FEE IN LIEU OF SIDEWALKS	0	0	0	0	0	0	0
100-420-324 WEATHERIZATION	1,554	1,204	1,500	1,517	1,600	1,500	0
100-420-325 PAVING LIEN DEPOSITS	0	0	0	262	300	0	0
100-420-326 OTHER SPECIAL ASSESSMENTS	0	400	0	76	100	0	0
100-420-327 LOT CLEAN UP ASSESSMENTS	9,241	16,737	9,000	6,265	9,000	9,000	0
100-420-328 FUTURE PARKS	10,768	15,188	15,000	0	0	0	(15,000)
100-420-329 PAYMENT OF CLAIMS	1,305	1,090	0	2,192	0	0	0
TOTAL 420-ASSESSMENTS	22,868	34,619	25,500	10,311	11,000	10,500	(15,000)

100-GENERAL FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>430-USE OF MONEY AND PROPERTY</u>							
100-430-331 INTEREST INCOME	66,302	135,162	90,000	166,101	175,000	150,000	60,000
100-430-333 RENTAL INCOME (LEASES)	25,946	26,932	25,945	27,643	25,945	25,945	0
100-430-334 COLLECTIONS/GENERAL REVENUE	40,057	35,568	30,000	32,632	40,000	35,000	5,000
100-430-335 REIMBURSEMENTS/REPAYMENTS	29,869	40,837	25,000	14,655	25,000	25,000	0
100-430-336 USE OF RESTRICTED FUND BAL	307,620	0	0	0	0	0	0
100-430-337 UNREALIZED GAIN/LOSS INVE	(23,860)	(7,152)	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	445,934	231,348	170,945	241,030	265,945	235,945	65,000
<u>440-DONATIONS FROM PRIVATE SOU</u>							
100-440-346 POLICE EQUIPMENT DONATIONS	0	1,200	0	0	0	0	0
100-440-349 OTHER PUBLIC SAFETY DONATI	9,160	6,990	0	110,724	111,000	5,000	5,000
100-440-353 DONATIONS PARKS AND LIBRAR	0	1,600	0	0	0	0	0
100-440-354 TREE REPLACEMENT DONATIONS	0	0	0	0	0	0	0
100-440-355 LOUIS NED BEQUEST	0	0	0	0	0	0	0
100-440-359 MISCELLANEOUS DONATIONS	3,615	508,960	4,000	6,185	6,200	4,000	0
TOTAL 440-DONATIONS FROM PRIVATE SOU	12,775	518,750	4,000	116,909	117,200	9,000	5,000
<u>450-INTERFUND OPERATING TRANSF</u>							
100-450-365 FROM PROCEEDS OF SALE PARK	0	0	0	0	0	0	0
100-450-367 TRANSFER FROM MDUS	180,000	180,000	180,000	135,000	180,000	180,000	0
100-450-369 TRANSFER FROM SANITATION F	164,200	164,200	164,200	123,150	164,200	164,200	0
100-450-370 TRANSFER IN	9,302	0	0	0	0	0	0
100-450-371 TRANSFER FROM UTILITY FUND	1,250,000	1,250,000	1,250,000	937,500	1,250,000	1,600,000	350,000
100-450-372 TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	11,250	15,000	15,000	0
100-450-373 TRANSFER FROM CEMETERY FUN	0	0	0	18,750	18,750	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	1,618,502	1,609,200	1,609,200	1,225,650	1,627,950	1,959,200	350,000
<u>460-PROCEEDS GEN FIXED ASSETS</u>							
100-460-374 SALE OF SURPLUS EQUIPMENT	0	0	0	0	0	0	0
100-460-375 SALE OF LAND	0	0	0	0	0	0	0
100-460-379 SALE OF MISC. ASSETS	2,481	2,425	0	275	275	0	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	2,481	2,425	0	275	275	0	0
<u>470-PROCEEDS GEN LONG TERM LIA</u>							
100-470-391 BOND PREMIUM	0	0	0	0	0	0	0
100-470-392 CAPITAL LEASES	0	0	0	0	0	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	0	0	0	0	0	0
TOTAL REVENUES	12,611,643	13,804,496	13,599,739	12,589,343	14,129,501	14,830,304	1,230,565

CITY COUNCIL

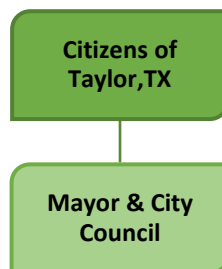
Department Description

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro Tem to serve a one year term.

City Council Organization Chart



Mission Statement

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council identified three pillars for strategic growth: Quality of Life, Economic Vitality, and Mobility & Infrastructure. Within these areas for growth and improvement are focal points in the following areas: Neighborhoods/Diversity & Population Size, Community Engagement, Public Safety, Customer Service, Infrastructure/Transportation/City Facilities, Arts, Economic Vitality/Financial Health, and Parks, Trails, & Open Spaces.

FY 2018-19 Goals & Objectives

- Increase staffing and improve maintenance measures for city parks.
- Continue street maintenance and improvements.
- City-wide facility improvements including preliminary planning for new Justice Center housing the Police and Municipal Court services.

FY 2018-19 Accomplishments

- Added 28 new staff members, 1 of which was hired for city parks.
- Narrowed down possible locations for new Justice Center to 3 preferred sites.
- Completed Skate Park, minus one sign.
- Completed Heritage Square Park.
- Completed 4th Street Pedestrian improvements.
- Continued to ensure financial stability of the city by maintaining AA- bond rating.
- Accepted 75% of \$182,952 Department of Homeland Security SAFER grant to hire 3 firefighters to meet National Fire Protection Association standards.
- Created new Public Arts Advisory Board for the implementation of the Public Arts program.

FY 2019-20 Goals & Objectives

- Complete new animal shelter.
- Continue street maintenance and improvements.
- Complete new Givens Community Center project.
- Continue construction on Gateway sign.

PERFORMANCE MEASURES	FY 17-18 ACTUAL	FY 18-19 PROJECTED	FY 19-20 TARGET
OUTPUTS:			
Ordinances introduced	28	25	25
Proclamations presented	20	20	20
Council Meetings posted	27	25	25
Boards and Commissions reviewed	13	13	13
EFFECTIVENESS:			
Board appointments made	40	40	40
EFFICIENCIES:			
% Ordinances introduced and approved	95%	98%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%

100-GENERAL FUND
500-CITY COUNCIL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-500-117 TEMPORARY/SEASONAL	1,200	1,552	1,500	750	1,500	1,500	0
TOTAL WAGES & SALARIES	1,200	1,552	1,500	750	1,500	1,500	0
PAID BENEFITS							
100-500-121 FICA SOCIAL SECURITY	92	57	0	113	120	0	0
100-500-122 WORKERS COMPENSATION	1,091	1,089	1,056	1,388	1,089	1,100	44
TOTAL PAID BENEFITS	1,183	1,146	1,056	1,500	1,209	1,100	44
ALLOWANCES/REIMBURSEMENTS							
100-500-131 UNIFORMS	0	0	0	70	0	105	105
100-500-133 BUSINESS TRANSPORTATION	0	0	0	16	0	0	0
100-500-134 BUSINESS LODGING	0	0	0	0	0	0	0
100-500-135 BUSINESS MEALS	13	0	0	0	0	900	900
TOTAL ALLOWANCES/REIMBURSEMENT	13	0	0	86	0	1,005	1,005
TRAINING/PROFESSIONAL DEVELOPM							
100-500-141 WORKSHOP TRAINING	100	283	450	45	200	500	50
100-500-142 PROFESSIONAL CONFERENCE	1,515	1,194	1,480	2,530	100	1,350	(130)
100-500-143 MEMBERSHIPS & DUES	5,276	3,525	5,650	5,361	5,650	5,750	100
100-500-144 BOOKS & SUBSCRIPTIONS	9,313	7,962	11,958	8,370	11,458	11,458	(500)
100-500-146 TRANSPORTATION	0	499	800	708	800	800	0
100-500-147 LODGING	0	1,485	2,700	836	2,500	2,500	(200)
100-500-148 MEALS	283	377	300	313	450	500	200
TOTAL TRAINING/PROFESSIONAL DE	16,487	15,325	23,338	18,163	21,158	22,858	(480)
TOTAL 100-EMPLOYEE SERVICES	18,883	18,023	25,894	20,500	23,867	26,463	569
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-500-211 GENERAL OFFICE SUPPLIES	607	1,034	700	508	700	730	30
100-500-214 COMPUTER SUPPLIES	0	0	0	0	0	0	0
100-500-215 POSTAGE	0	0	50	0	0	0	(50)
100-500-219 MISC OCCASION	0	0	0	0	0	300	300
TOTAL OFFICE SUPPLIES	607	1,034	750	508	700	1,030	280

100-GENERAL FUND
500-CITY COUNCIL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>PROGRAM/SPECIAL EVENTS</u>							
100-500-231 ELECTIONS	10,075	3,604	15,000	7,165	7,000	15,000	0
100-500-232 FOOD/MEALS	189	618	440	621	600	0	(440)
100-500-233 CITY SPONSORED EVENTS	<u>1,633</u>	<u>1,151</u>	<u>1,850</u>	<u>2,433</u>	<u>2,400</u>	<u>2,250</u>	<u>400</u>
TOTAL PROGRAM/SPECIAL EVENTS	11,897	5,373	17,290	10,220	10,000	17,250	(40)
<u>SPECIALTY SUPPLIES</u>							
100-500-259 MISC SUPPLIES	524	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	524	0	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-500-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-500-267 COMPUTERS	6,547	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	<u>6,547</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 200-OPERATIONAL SUPPLIES	19,575	6,406	18,040	10,727	10,700	18,280	240
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
100-500-324 CELL PHONES	2,100	2,631	2,880	2,021	2,880	2,880	0
100-500-326 WIRELESS DATA SERVICES	836	0	0	0	0	0	0
TOTAL UTILITIES	<u>2,936</u>	<u>2,631</u>	<u>2,880</u>	<u>2,021</u>	<u>2,880</u>	<u>2,880</u>	<u>0</u>
TOTAL 300-FACILITIES OPERATION	2,936	2,631	2,880	2,021	2,880	2,880	0
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
100-500-511 LEGAL SERVICES	67,060	88,735	60,000	61,519	77,000	80,000	20,000
100-500-519 OTHER PROFESSIONAL SERV	1,080	0	200	6	200	0	(200)
TOTAL PROFESSIONAL SERVICES	68,140	88,735	60,200	61,525	77,200	80,000	19,800
<u>FEES FOR SERVICES</u>							
100-500-521 COUNTY RECORDING FEES	0	350	500	232	500	500	0
100-500-523 OUTSIDE PRINTING	20	137	0	118	137	0	0
100-500-528 ADVERTISING	1,021	923	800	915	800	800	0
TOTAL FEES FOR SERVICES	<u>1,041</u>	<u>1,410</u>	<u>1,300</u>	<u>1,265</u>	<u>1,437</u>	<u>1,300</u>	<u>0</u>
TOTAL 500-CONTRACT SERVICES AN	69,181	90,144	61,500	62,790	78,637	81,300	19,800

100-GENERAL FUND
500-CITY COUNCIL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
CONTRIBUTIONS/TRANSFERS							
100-500-813 CONTRIBUTIONS TO CIVIC	26,265	24,265	35,765	21,265	35,765	35,765	0
TOTAL CONTRIBUTIONS/TRANSFERS	26,265	24,265	35,765	21,265	35,765	35,765	0
TOTAL 800-CONTRIBUTIONS & CONT	26,265	24,265	35,765	21,265	35,765	35,765	0
TOTAL 500-CITY COUNCIL	136,840	141,469	144,079	117,303	151,849	164,688	20,609
	=====	=====	=====	=====	=====	=====	=====

CITY MANAGEMENT DEPARTMENT

Department Description

The **City Manager** provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to Citizen requests are handled efficiently.
- Improve customer service

The **Deputy City Manager & Assistant City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

The **Executive Assistant to the City Manager** provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential and administrative support to the City Manager and Assistant City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints and resolves problems.
- Serves as Deputy City Clerk in the absence of the City Clerk.

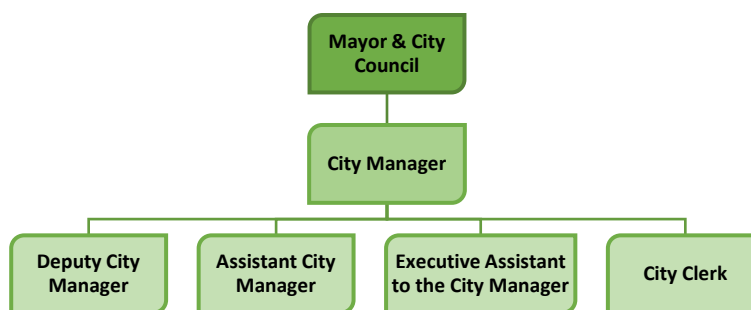
The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

- Attends Council meetings.
- Prepares Council agendas, and minutes of all Council meetings.
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances and other legal documents as needed.
- Attend City Council meetings as needed.

City Management Organizational Chart



Mission Statement

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service.

FY 2018-2019 Goals and Objectives

- Establish the development of new residential subdivisions
- Implement Gateway and Downtown signage program
- Complete quality of life: Heritage Square Park, Skate Park and Givens Community Center
- Develop funding options to fund CIP improvements
- Update monthly reports to include more performance measurements
- Review and propose updates to Impact Fee Schedule
- Provide regular construction project updates
- Implement budgeted pay adjustments
- Coordinate the appointment process for City Boards and Commissions.
- Codify all City Ordinances.
- Increase transparency by providing regular updates and access to public documents on the City's website.

FY 2018-2019 Accomplishments

- Implemented 5th year of 5-Year utilities rate study, to stabilize utility fund
- Completed 380 agreement updates for Holiday Inn and Hart Component
- New Holiday Inn opened in Taylor
- Completed bond issuance and project selection for 2019 Infrastructure Bond for streets, drainage, utilities and general fund projects
- Substantially completed Robinson Park Grant, Heritage Square and Pierce Park Skate Park
- Facilitated and funded the Water and Wastewater Master Plans and GIS system upgrade
- Review of Development Services completed along with action plan being implemented to improve customer service and performance
- Funded 2.5% pay adjustment and adjusted employee salaries closer to market rates/experience
- Awarded bid for Gateway signage
- Facilitated new housing development Avery Glen building
- Successfully negotiated with RCR first stages of development of a major industrial park
- Updated the CIP for the coming year
- New WWTP SCADA system was completed
- Completed 9 MDUS projects and 2019 Street Maintenance Project
- Developed and implemented Records Retention Program/training.
- Conduct Boards & Commission member training.
- Implement electronic storage program in City Clerk's office of government documents instead of filing paper versions.
- Create and maintain Logs for various documents.
- Conduct new Council Member training.

FY 2019-2020 Goals & Objectives

- Complete update of Comprehensive Plan
- Review and update CIP for next five years
- Develop funding options for the next phase of the CIP
- Update Impact fees
- Update Personnel Policies and Handbook
- Implement budgeted adjustments and proposed TMRS conversion to 2:1 match
- Upgrade technology to improve efficiency and protect against loss of data
- Provide additional communication through social media, video and other formats to better inform residents
- Continue develop partnership opportunities with key strategic partners
- Complete major portions of Master Drainage Plan
- Review funding strategies for overall operations due to impact of SB2
- Bring files in compliance with records retention schedules.
- Continue work on streamlining open records process.
- Continue work on streamlining Boards and Commission appointment process and training.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Assistant	1	1	1
City Clerk	1	1	1
Administrative Assistant	0	.5	.5
Total:	4	4.5	4.5

PERFORMANCE MEASURES	FY 17-18 ACTUAL	FY 18-19 PROJECTED	FY 19-20 TARGET
OUTPUTS:			
Ordinances introduced	28	25	25
Proclamations presented	20	20	20
Council Meetings posted	27	25	25
Boards and Commissions reviewed	13	13	13
EFFECTIVENESS:			
Board appointments made	40	40	40
EFFICIENCIES:			
% Ordinances introduced and approved	95%	98%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%

100-GENERAL FUND
501-CITY MANAGEMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
100-501-111 REGULAR FULL TIME	347,917	361,726	393,415	381,115	360,107	435,069	41,654
100-501-114 OVERTIME	0	0	1,000	121	130	0	(1,000)
100-501-115 LONGEVITY PAY	1,008	1,104	1,296	528	1,104	528	(768)
100-501-116 REGULAR PART TIME	0	11,037	20,833	18,470	21,000	21,628	795
100-501-117 TEMPORARY/SEASONAL	7,170	0	0	0	0	0	0
100-501-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-501-119 CERTIFICATION PAY	0	120	0	400	300	480	480
TOTAL WAGES & SALARIES	356,096	373,988	416,544	400,634	382,641	457,705	41,161
<u>PAID BENEFITS</u>							
100-501-120 UNUM LIFE	0	890	871	669	890	1,000	129
100-501-121 FICA SOCIAL SECURITY	25,870	25,714	32,599	30,305	25,715	35,080	2,481
100-501-122 WORKERS COMPENSATION	897	939	919	1,208	940	1,051	132
100-501-123 STATE UNEMPLOYMENT TAXE	60	981	810	54	890	810	0
100-501-124 RETIREMENT TMRS	42,504	43,434	49,115	48,244	43,434	58,159	9,044
100-501-125 CITY PAID 457 PLAN	2,548	2,596	2,596	1,098	2,596	3,400	804
100-501-126 HEALTH INSURANCE	34,636	33,835	37,110	37,264	33,836	47,310	10,200
100-501-127 DENTAL INSURANCE	1,428	1,704	1,660	1,465	1,705	1,241	(419)
100-501-128 LONG TERM DISABILITY	1,051	1,016	1,084	771	1,017	1,341	257
100-501-129 VISION INSURANCE	0	229	212	187	229	267	55
TOTAL PAID BENEFITS	108,992	111,337	126,976	121,266	111,252	149,659	22,683
<u>ALLOWANCES/REIMBURSEMENTS</u>							
100-501-131 UNIFORMS (BUY)	0	70	200	350	220	200	0
100-501-133 BUSINESS TRANSPORTATION	8	1,141	542	691	1,141	0	(542)
100-501-134 BUSINESS LODGING	0	0	0	1,800	1,800	0	0
100-501-135 BUSINESS- MEALS	1,517	1,893	2,000	2,382	2,000	2,000	0
TOTAL ALLOWANCES/REIMBURSEMENT	1,525	3,104	2,742	5,223	5,161	2,200	(542)
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
100-501-141 WORKSHOP TRAINING	648	0	650	310	0	1,260	610
100-501-142 PROFESSIONAL CONFERENCE	1,435	5,039	2,422	2,971	5,040	8,084	5,662
100-501-143 MEMBERSHIPS AND DUES	2,915	2,699	2,400	3,116	3,100	4,660	2,260
100-501-144 SUBSCRIPTIONS AND BOOKS	1,353	360	750	0	360	100	(650)
100-501-145 TUITION	0	0	0	0	0	0	0
100-501-146 TRAINING- TRANSPORTATIO	345	2,266	1,158	1,288	1,889	2,600	1,442
100-501-147 TRAINING- LODGING	1,110	5,893	3,500	5,430	5,894	5,500	2,000
100-501-148 TRAINING- MEALS	444	1,533	745	388	1,069	960	215
TOTAL TRAINING/PROFESSIONAL DE	8,249	17,791	11,625	13,503	17,352	23,164	11,539
TOTAL 100-EMPLOYEE SERVICES	474,862	506,219	557,887	540,625	516,406	632,728	74,841

100-GENERAL FUND
501-CITY MANAGEMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-501-211 GENERAL OFFICE SUPPLIES	3,922	4,737	2,957	2,561	4,719	2,572	(385)
100-501-214 COMPUTER SUPPLIES	122	0	0	740	800	1,428	1,428
100-501-215 POSTAGE	497	703	700	906	800	700	0
100-501-219 MISC. OCCASION	0	77	300	19	78	10,000	9,700
TOTAL OFFICE SUPPLIES	4,540	5,517	3,957	4,225	6,397	14,700	10,743
<u>PROGRAM/SPECIAL EVENTS</u>							
100-501-231 ELECTIONS	0	0	0	0	0	0	0
100-501-232 FOOD/MEALS	4,415	7,338	7,500	8,182	7,500	7,500	0
100-501-233 CITY SPONSORED EVENTS	546	455	500	700	700	500	0
100-501-235 PROMOTIONAL SUPPLIES	1,669	1,151	3,095	3,094	1,152	3,000	(95)
100-501-236 MISC OCCASIONS	4,556	1,915	3,900	3,257	2,000	2,000	(1,900)
TOTAL PROGRAM/SPECIAL EVENTS	11,186	10,859	14,995	15,233	11,352	13,000	(1,995)
<u>SPECIALTY SUPPLIES</u>							
100-501-259 MISC. SUPPLIES	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	0	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-501-261 OFFICE FURNITURE	0	0	753	753	760	4,500	3,747
100-501-264 COMPUTER ACCESSORIES	488	165	0	568	600	0	0
100-501-267 COMPUTERS	2,619	1,500	1,500	3,618	3,700	0	(1,500)
100-501-269 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	3,107	1,665	2,253	4,939	5,060	4,500	2,247
TOTAL 200-OPERATIONAL SUPPLIES	18,833	18,042	21,205	24,397	22,809	32,200	10,995
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
100-501-323 TRUNK TELEPHONE SYSTEM	113	82	150	0	82	150	0
100-501-324 CELL PHONES	1,864	3,749	2,040	1,818	3,750	2,040	0
100-501-326 WIRELESS DATA SERVICES	1,332	993	1,368	384	1,368	456	(912)
TOTAL UTILITIES	3,309	4,824	3,558	2,203	5,200	2,646	(912)
TOTAL 300-FACILITIES OPERATION	3,309	4,824	3,558	2,203	5,200	2,646	(912)
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							

100-GENERAL FUND

501-CITY MANAGEMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>OFFICE EQUIPMENT</u>								
100-501-461 OFFICE EQUIPMENT RENTAL	0	0	0	0		0	0	0
100-501-462 EQUIPMENT REPAIRS/MAINT	1,647	1,830	1,075	1,683		1,831	1,500	425
TOTAL OFFICE EQUIPMENT	1,647	1,830	1,075	1,683		1,831	1,500	425
TOTAL 400-EQUIPMENT OPERATIONS	1,647	1,830	1,075	1,683		1,831	1,500	425
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-501-511 LEGAL SERVICES	0	0	0	0		0	0	0
100-501-519 OTHER PROFESSIONAL SERV	38,169	50,829	25,940	25,756		50,505	3,000	(22,940)
TOTAL PROFESSIONAL SERVICES	38,169	50,829	25,940	25,756		50,505	3,000	(22,940)
<u>FEES FOR SERVICES</u>								
100-501-521 COUNTY RECORDING FEES	0	0	0	0		0	0	0
100-501-522 INSURANCE AND BONDS	0	0	0	0		0	0	0
100-501-523 OUTSIDE PRINTING	36	162	500	376		300	0	(500)
100-501-528 ADVERTISING	620	0	700	626		500	500	(200)
100-501-529 ELECTION JUDGE/JURY SER	0	0	0	0		0	0	0
TOTAL FEES FOR SERVICES	656	162	1,200	1,002		800	500	(700)
<u>CONTRACT SERVICES</u>								
100-501-532 SOFTWARE MAINT/LICENSE	0	6	195	65		20	0	(195)
100-501-539 OTHER CONTRACT SERVICES	7,667	12,062	2,000	9,608		12,062	0	(2,000)
TOTAL CONTRACT SERVICES	7,667	12,068	2,195	9,673		12,082	0	(2,195)
TOTAL 500-CONTRACT SERVICES AN	46,491	63,059	29,335	36,431		63,387	3,500	(25,835)
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
100-501-711 OFFICE FURNITURE	0	0	0	0		0	0	0
100-501-714 COMPUTER EQUIPMENT	0	0	0	0		0	0	0
100-501-719 OTHER CAPITAL OUTLAY	0	0	0	0		0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0		0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0		0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>								

100-GENERAL FUND
501-CITY MANAGEMENT
DEPARTMENT EXPENSES

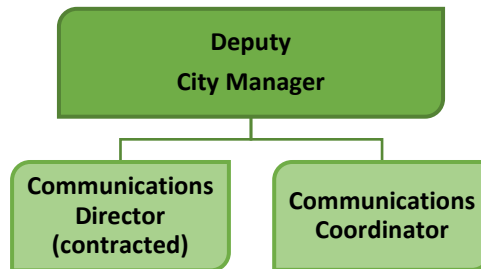
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
CONTRIBUTIONS/TRANSFERS							
100-501-813 CONTRIBUTIONS TO CIVIC	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0
TOTAL 501-CITY MANAGEMENT	545,143	593,974	613,060	605,339	609,633	672,574	59,514

CITY COMMUNICATIONS DEPARTMENT

Department Description

The Communications Department coordinates all communications efforts on behalf of the City. This includes media relations and events; fostering civic involvement and heightening awareness for City activities, services and programs; and coordinating activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The Communications Staff should be FEMA-certified and both members of the department are part of the city's Emergency Management Team. The Communications Director will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

Department Organizational Chart



Mission Statement

The mission of the Communications Department is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor; and 2) To promote and maintain a favorable public image through marketing and public relations activities.

[Continue to Next Page]

FY 2018-19 Goals and Objectives

- Continue to provide quality public communications to citizens of Taylor, using all communications channels: news releases, monthly print newsletter, social media announcements, and local cable access channel.
- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the “wins” for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on both Facebook, Twitter and Instagram pages.
- Train new employees on use of the city’s website and how to update pages.
- Support administration and uses of cable public access channel. Be proficient in populating this channel. Add additional public meetings to online video streaming with Swagit, as needed. Implement live streaming where possible.
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets.
- Focus on higher visibility for the City of Taylor in Austin-based media outlets.
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all departments.
- Continue to manage the Taylor Marketing Partnership’s arrangement with Arsenal.
- Re-establish Taylor’s involvement with the Texas Association of Convention and Visitors Bureaus via TMP.

FY 2018-19 Progress and Accomplishments

- Restructured the Communications Department to include a contracted Communications Director and an on-site Communications Coordinator
- Maintained the city’s social media presence via Facebook, Twitter, Instagram, and YouTube
- Maintained the city’s monthly newsletter, *Community Connection*
- Managed the city’s website and mobile application; managed the TV channel
- Created marketing collateral to highlight City initiatives including: Community Cleanup, Parks and Recreation activities, Main Street activities, and multiple Mayor/City Manager presentations.
- Produced quick, short videos for use on website and social media.
- Created “Knowledge is Power” campaign to boost resident subscriptions to our Notify Me feature to keep up with any emergencies/events in the city
- Train new employees on use of the city’s website and how to update pages.
- Provided guidance and insight on social media and general communications policies for the City
- Managed crisis communications as needed; also assisted the Police Department with managing media relations during high-profile arrests and incidents
- Maintained positive relations with the local and regional media
- Created and distributed the 2018 annual report

FY 2019-20 Goals and Objectives

- Continue to provide quality public communications to citizens of Taylor, using all communications channels: news releases, monthly print newsletter, social media announcements, and local cable access channel.
- Provide support to the Mayor and City Council members as they communicate with the media and the public by interfacing with the media and providing speaking points as needed
- Continue to support the City of Taylor Police Department with media relations
- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the “wins” for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on Facebook, Twitter, and Instagram pages.
- Support administration and uses of cable public access channel. Be proficient in populating this channel.
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets.
- Focus on higher visibility for the City of Taylor in Austin-based media outlets.
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all departments.
- Continue to manage the Taylor Marketing Partnership’s arrangement with Arsenal and the City of Taylor Chamber of Commerce.
- Finalize social media policy for the City

Position Control-Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Communications Coordinator	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 17-18 ACTUAL	FY 18-19 PROJECTED	FY 19-20 TARGET
OUTPUTS			
News releases:			
Now includes City News on website	82	110	110*
<i>Community Connections</i> monthly newsletter	12	12	12
Facebook posts	468	530	540
Channel 10 Council downloads			
(<i>Blackboard Connect</i>) Now <i>CodeRED</i> calls (emergencies)	0	0	0
EFFICIENCIES			
Cost of newsletters (6,300 @.17)	\$15,000	\$15,000	\$15,000
# Inserts (6,300/mo)	75,600	75,600	75,600
EFFECTIVENESS			
# Twitter followers (City only)	1,307	1,400	1,500
# Tweets (City and Visit Taylor Made Texas)	375	500	500
# Website visits	220,000	350,000	480,000
# Page views	450,000	650,000	850,000

100-GENERAL FUND
503-PUBLIC INFORMATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-503-111 REGULAR FULL TIME	47,192	51,393	68,289	0	0	43,000	(25,289)
100-503-114 OVERTIME	0	0	0	0	0	0	0
100-503-115 LONGEVITY PAY	0	0	48	0	0	0	(48)
100-503-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-503-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	47,192	51,393	68,337	0	0	43,000	(25,337)
PAID BENEFITS							
100-503-120 UNUM LIFE	0	119	161	0	0	100	(61)
100-503-121 FICA SOCIAL SECURITY	3,454	3,913	5,228	0	0	3,299	(1,929)
100-503-122 WORKERS COMPENSATION	135	169	157	206	170	155	(2)
100-503-123 STATE UNEMPLOY. TAXES	85	162	162	0	0	162	0
100-503-124 RETIREMENT-TMRS	5,729	6,238	8,275	0	0	5,470	(2,805)
100-503-126 HEALTH INSURANCE	3,750	5,242	7,381	0	0	7,381	0
100-503-127 DENTAL INSURANCE	118	221	309	0	0	310	1
100-503-128 LONG TERM DISABILITY	156	133	201	0	0	129	(72)
100-503-129 VISION INSURANCE	0	32	43	0	0	48	5
TOTAL PAID BENEFITS	13,428	16,230	21,917	206	170	17,054	(4,863)
ALLOWANCES/REIMBURSEMENTS							
100-503-133 BUSINESS TRANSPORTATION	0	0	0	0	0	500	500
100-503-135 BUSINESS MEALS	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	0	0	0	0	0	500	500
TRAINING/PROFESSIONAL DEVELOPM							
100-503-141 WORKSHOP TRAINING	0	0	0	0	0	0	0
100-503-142 PROFESSIONAL CONFERENCE	310	360	360	0	0	0	(360)
100-503-143 MEMBERSHIPS AND DUES	85	310	385	85	310	340	(45)
100-503-144 SUBSCRIPTION/ BOOKS	528	482	446	146	482	300	(146)
100-503-146 TRAINING - TRANSPORTATI	95	187	150	0	187	0	(150)
100-503-147 TRAINING - LODGING	0	0	0	0	0	0	0
100-503-148 TRAINING - MEALS	15	46	100	0	46	0	(100)
TOTAL TRAINING/PROFESSIONAL DE	1,033	1,384	1,441	231	1,025	640	(801)
TOTAL 100-EMPLOYEE SERVICES	61,653	69,007	91,695	437	1,195	61,194	(30,501)
200-OPERATIONAL SUPPLIES							

100-GENERAL FUND

503-PUBLIC INFORMATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
OFFICE SUPPLIES							
100-503-211 GENERAL OFFICE SUPPLIES	1,267	450	780	717	449	780	0
100-503-213 PHOTOGRAPHIC SUPPLIES	741	180	200	0	180	250	50
100-503-214 COMPUTER SUPPLIES	235	0	0	0	0	0	0
100-503-215 POSTAGE	214	204	420	13	205	1,000	580
TOTAL OFFICE SUPPLIES	2,457	834	1,400	730	834	2,030	630
PROGRAM/SPECIAL EVENTS							
100-503-232 FOOD/MEALS	221	19	0	0	19	0	0
100-503-233 CITY SPONSORED EVENTS	1,706	1,429	1,250	482	1,255	2,450	1,200
100-503-235 PROMOTIONAL SUPPLIES	0	0	0	0	0	0	0
100-503-236 MISC OCCASION	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	1,926	1,448	1,250	482	1,274	2,450	1,200
OPERATIONAL EQUIPMENT (ADMIN)							
100-503-261 OFFICE FURNITURE	395	0	0	0	0	0	0
100-503-263 PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0	0	0
100-503-266 GENERAL ELECTRONIC EQUIPMENT	0	0	0	0	0	0	0
100-503-267 COMPUTERS	1,703	0	0	1,364	1,400	0	0
TOTAL OPERATIONAL EQUIPMENT (ADMIN)	2,098	0	0	1,364	1,400	0	0
TOTAL 200-OPERATIONAL SUPPLIES	6,482	2,282	2,650	2,576	3,508	4,480	1,830
300-FACILITIES OPERATIONS/MAIN							
UTILITIES							
100-503-323 TELEPHONE	9	2	0	0	2	10	10
100-503-324 CELL PHONE	583	470	600	619	600	1,200	600
TOTAL UTILITIES	592	472	600	619	602	1,210	610
TOTAL 300-FACILITIES OPERATION	592	472	600	619	602	1,210	610
400-EQUIPMENT OPERATIONS/MAINT							
FIXED EQUIPMENT MAINTENANCE							
100-503-431 OFFICE EQUIP MAINT/REPAIR	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENANCE	0	0	0	0	0	0	0
TOTAL 400-EQUIPMENT OPERATIONS	0	0	0	0	0	0	0
500-CONTRACT SERVICES AND FEES							

100-GENERAL FUND
503-PUBLIC INFORMATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>PROFESSIONAL SERVICES</u>								
100-503-511 LEGAL SERVICES	0	0	0	0		0	0	0
100-503-519 OTHER PROFESSIONAL SERV	0	0	0	15,470		8,000	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	15,470		8,000	0	0
<u>FEES FOR SERVICES</u>								
100-503-523 OUTSIDE PRINTING	15,740	6,516	14,250	5,169		6,517	19,500	5,250
100-503-527 DELIVERY, COURIER SERVI	0	0	0	64		100	0	0
100-503-528 ADVERTISING	2,829	1,004	4,000	1,300		1,500	4,000	0
TOTAL FEES FOR SERVICES	18,568	7,521	18,250	6,533		8,117	23,500	5,250
<u>CONTRACT SERVICES</u>								
100-503-532 SOFTWARE MAINT. & LICENS	644	907	600	25		907	2,639	2,039
100-503-539 OTHER CONTRACT SERVICES	47,980	56,771	33,940	85,598		100,000	77,940	44,000
TOTAL CONTRACT SERVICES	48,623	57,677	34,540	85,623		100,907	80,579	46,039
TOTAL 500-CONTRACT SERVICES AN	67,192	65,198	52,790	107,626		117,024	104,079	51,289
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
100-503-712 COMMUNICATION EQUIPMENT	0	0	0	0		0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0		0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0		0	0	0
TOTAL 503-PUBLIC INFORMATION	135,918	136,960	147,735	111,258		122,329	170,963	23,228

DEPARTMENT OF HUMAN RESOURCES

Department Description

The department is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Administrative Assistant) and reports to the City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:

Human Resources

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

Civil Service

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.

Human Resources Department Organizational Chart



Mission Statement

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.

FY 2018-19 Goals and Objectives

- Attract, retain, and develop a diverse, well-qualified and productive workforce.
- Implement pay strategies in support of employee recruitment and retention.
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors.
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission.

FY 2018-19 Accomplishments

- Administered medical, retirement and other benefits contracts and coordinated benefits enrollment for all new employees and for qualifying life events.
- Managed recruiting, hiring and onboarding for all new employees, including executive recruitments for key positions.
- Conducted entrance and promotional exams for civil service police and fire positions.
- Supported employee development and training, including online and classroom training.
- Support positive employee relations through a recognition, two way communications, performance management and evaluation and advised and consulted with supervisors regarding performance and conduct issues.
- Completed 2019 Compensation Study. Implemented On Call Pay program and Tuition Reimbursement program.
- Provided Wellness Program including flu shots and hosted a Health Fair for City employees.

FY 2019-20 Goals and Objectives

- Attract, retain, and develop a diverse, well-qualified and productive workforce.
- Review and present pay strategies to Council to consider alternative approaches in support of employee recruitment and retention.
- Review and revise Personnel Policies
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors.
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Director of Human Resources/Civil Service	1	1	1
Administrative Assistant	1	1	1
Total:	2	2	2

Performance Standards

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY2018-19 PROJECTED	FY 2019-20 TARGET
OUTPUTS:			
# of full-time budgeted positions	147	147	151
# of part-time employees	5	5	4
# of Worker's Comp claims filed with TML	18	15	15
# of Job Applicants hired	32	31	32
EFFECTIVENESS:			
Employee Turnover Rate (Voluntary)	22%	18%	18%
EFFICIENCIES:			
Average recruitment process time (calendar days)	107	100	<100

100-GENERAL FUND
504-HUMAN RESOURCES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-504-111 REGULAR FULL-TIME	104,888	109,547	120,000	99,969	109,084	124,078	4,078
100-504-114 OVERTIME	416	37	290	0	38	0	(290)
100-504-115 LONGEVITY PAY	480	576	672	672	680	768	96
100-504-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-504-118 INSURANCE ALLOWANCE	1,200	1,200	1,200	1,015	1,200	1,200	0
100-504-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	106,984	111,361	122,162	101,656	111,002	126,046	3,884
PAID BENEFITS							
100-504-120 UNUM LIFE	0	284	264	245	285	293	29
100-504-121 FICA SOCIAL SECURITY	7,829	7,889	9,345	7,865	7,889	9,579	234
100-504-122 WORKERS COMPENSATION	268	282	261	343	282	284	23
100-504-123 STATE UNEMPLOYMENT TAX	18	324	324	18	324	324	0
100-504-124 RETIREMENT-TMRS	13,026	13,490	14,794	12,381	13,491	15,880	1,086
100-504-126 HEALTH INSURANCE	6,429	6,989	7,381	6,766	6,989	7,381	0
100-504-127 DENTAL INSURANCE	509	641	618	517	641	620	2
100-504-128 LONG TERM DISABILITY	342	328	329	299	328	372	43
100-504-129 VISION INSURANCE	0	101	86	72	101	95	9
TOTAL PAID BENEFITS	28,421	30,327	33,402	28,506	30,330	34,828	1,426
ALLOWANCES/REIMBURSEMENTS							
100-504-131 UNIFORMS (BUY)	0	0	0	0	0	120	120
100-504-135 BUSINESS MEALS	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	0	0	0	0	0	120	120
TRAINING/PROFESSIONAL DEVELOPM							
100-504-141 WORKSHOPS/TRAINING	1,540	1,608	1,650	1,547	1,608	1,650	0
100-504-142 PROFESSIONAL CONFERENCE	8	0	0	0	0	0	0
100-504-143 MEMBERSHIPS AND DUES	350	265	350	265	265	350	0
100-504-144 SUBSCRIPTION/REFERENCE	99	198	2,825	99	198	200	(2,625)
100-504-145 TUITION	0	0	20,000	5,595	4,000	14,000	(6,000)
100-504-146 TRAINING-TRANSPORTATION	173	241	210	0	241	150	(60)
100-504-147 TRAINING-LODGING	0	117	0	0	117	0	0
100-504-148 TRAINING-MEALS	24	26	45	0	26	45	0
TOTAL TRAINING/PROFESSIONAL DE	2,194	2,455	25,080	7,506	6,455	16,395	(8,685)
TOTAL 100-EMPLOYEE SERVICES	137,599	144,142	180,644	137,668	147,787	177,389	(3,255)
200-OPERATIONAL SUPPLIES							

100-GENERAL FUND

504-HUMAN RESOURCES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
OFFICE SUPPLIES							
100-504-211 GENERAL OFFICE SUPPLIES	2,081	1,885	3,300	2,595	1,878	3,300	0
100-504-214 COMPUTER SUPPLIES	55	0	0	0	3,300	0	0
100-504-215 POSTAGE	252	221	400	170	222	300	(100)
TOTAL OFFICE SUPPLIES	2,388	2,106	3,700	2,766	5,400	3,600	(100)

PROGRAM/SPECIAL EVENTS

100-504-232 FOOD/MEALS	20	0	0	0	0	0	0
100-504-233 CITY SPONSORED EVENTS	0	0	0	0	0	700	700
100-504-235 PROMOTIONAL SUPPLIES	0	0	0	0	0	500	500
100-504-236 MISC. OCCASION	2,650	3,086	5,350	5,557	5,800	0	(5,350)
100-504-237 TRAINING SUPPLIES	270	72	0	0	72	300	300
TOTAL PROGRAM/SPECIAL EVENTS	2,940	3,158	5,350	5,557	5,872	1,500	(3,850)

PUBLIC SAFETY SUPPLIES

100-504-241 REFERENCE BOOKS	0	0	0	99	0	5,000	5,000
TOTAL PUBLIC SAFETY SUPPLIES	0	0	0	99	0	5,000	5,000

OPERATIONAL EQUIPMENT (ADMIN)

100-504-261 OFFICE FURNITURE	0	0	0	0	0	1,000	1,000
100-504-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-504-267 COMPUTERS	0	0	900	900	900	0	(900)
100-504-269 OTHER OFFICE EQUIPMENT	0	0	0	0	0	2,000	2,000
TOTAL OPERATIONAL EQUIPMENT (ADMIN)	0	0	900	900	900	3,000	2,100

TOTAL 200-OPERATIONAL SUPPLIES 5,328

300-FACILITIES OPERATIONS/MAINT

UTILITIES							
100-504-323 TRUNK TELEPHONE CHARGE	59	18	65	2	65	65	0
100-504-324 CELL PHONES	583	470	600	417	600	600	0
TOTAL UTILITIES	642	488	665	419	665	665	0

TOTAL 300-FACILITIES OPERATION 642

400-EQUIPMENT OPERATIONS/MAINT

OFFICE EQUIPMENT							
100-504-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-504-462 EQUIPMENT REPAIRS/MAINT	1,081	1,337	1,062	802	1,338	1,400	338
TOTAL OFFICE EQUIPMENT	1,081	1,337	1,062	802	1,338	1,400	338

TOTAL 400-EQUIPMENT OPERATIONS 1,081

TOTAL 400-EQUIPMENT OPERATIONS 1,400

100-GENERAL FUND
504-HUMAN RESOURCES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
100-504-511 LEGAL SERVICES	3,393	4,827	5,500	425	4,627	4,500	(1,000)
100-504-516 TRAINING SERVICES	278	2,699	0	4,361	450	4,000	4,000
100-504-519 OTHER PROFESSIONAL SERV	0	0	24,500	7,500	24,500	3,400	(21,100)
TOTAL PROFESSIONAL SERVICES	3,671	7,526	30,000	12,286	29,577	11,900	(18,100)
<u>FEES FOR SERVICES</u>							
100-504-523 OUTSIDE PRINTING	0	157	575	118	157	950	375
100-504-526 TESTING/CERTIFICATION	5,825	10,015	7,220	4,114	8,491	10,000	2,780
100-504-528 ADVERTISING	2,576	2,047	2,700	1,060	1,447	3,000	300
TOTAL FEES FOR SERVICES	8,402	12,219	10,495	5,293	10,095	13,950	3,455
<u>CONTRACT SERVICES</u>							
100-504-532 SOFTWARE MAINT/LICENSE	6,281	4,153	4,092	4,248	4,153	4,192	100
100-504-539 OTHER CONTRACT SERVICES	49,737	30,522	24,055	11,234	30,101	18,660	(5,395)
TOTAL CONTRACT SERVICES	56,018	34,675	28,147	15,482	34,254	22,852	(5,295)
TOTAL 500-CONTRACT SERVICES AN	68,090	54,420	68,642	33,061	73,926	48,702	(19,940)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-504-718 BOOKS	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 504-HUMAN RESOURCES	212,740	205,651	260,963	181,272	235,888	241,256	(19,707)
	=====	=====	=====	=====	=====	=====	=====

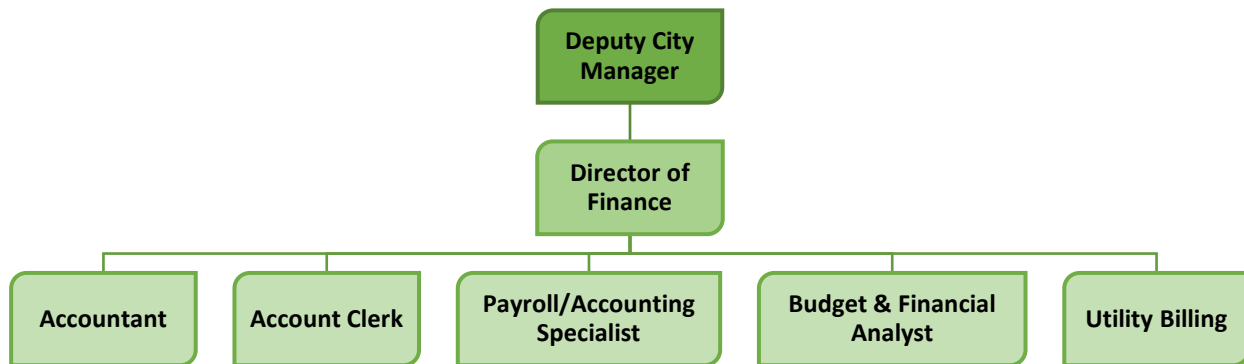
FINANCE DEPARTMENT

Department Description

The Finance Department is responsible for managing the City's financial resources and provides support services to all departments. The Finance Department is also responsible for administering a cash management and investment program to ensure that City funds earn a reasonable rate of return within the constraints of safety, liquidity and the preservation of capital. Other duties of the department include accounts payable, payroll, procurement, debt management, and utility billing.

The Finance Department is responsible for providing appropriate, essential, and timely financial reports. In addition, the department assists the City Manager and various departments by providing direction in preparing the annual operating budget. The department accounts for all City funds and provide accountability for the financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB) standards; annual audit and comprehensive financial report; fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.

Finance Department Organizational Chart



Mission Statement

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources; to provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

Progress on FY 2018-19 Objectives

- Continued to implement internal auditing procedures.
- On-going cross-training in the areas of payroll, accounts payable and utility billing.
- Continued to complete and implement a formal debt management policy.
- Continued to review and update departmental policies and procedures

FY 2018-19 Accomplishments

- Finance department completed the annual Comprehensive Annual Financial Report for fiscal year ending September 30, 2018.
- City budget was adhered too and budget adjustments and amendments were submitted as needed.
- Completed financing for the Series 2019 Certificate of Obligation for water and wastewater projects, street and drainage projects, land acquisition and design for the new Hall of Justice, and improvements to the animal shelter.
- Completed financing through a capital lease purchase agreement for vehicles and equipment in the Police, Streets & Grounds, and Building Maintenance departments.

FY 2019-20 Goals and Objectives

- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY2019-20.
- To earn the GFOA Distinguish Budget Award.
- To set up new and existing vendors with EFT payment.
- Review and update current policies and procedures.
- Adhere to all necessary financial reporting and audit requirements.
- Provide support and consult with city departments and management for excellent financial management.
- Enhanced internal controls within the department.
- Fully integrate new personnel into the department
- Provide enhanced training to current departmental staff

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Director of Finance	1	1	1
Accountant	1	1	1
Payroll/Account Specialist	1	1	1
Budget & Financial Analyst	1	1	1
Account Clerk	1	1	1
Total:	5	5	5

Performance Standards

Because the finance department provides support to all of the City of Taylor's departments, we are dedicated to promoting the City's Mission Statement by being fiscally responsible, continuously focusing on the City Council's strategic goals, keeping our productivity levels high, and ensuring Taylor's citizens receive excellent customer service based on integrity and accountability. The Finance Department continues to compile reports in a format that effectively, accurately, and efficiently communicates financial data to the City Council and citizens of Taylor.

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	5	5	5
# of part-time employees	0	0	0
OUTPUTS:			
W-2 statements issued	177	183	Varies
Payroll direct deposits processed	4,894	4,975	Varies
Purchase orders issued	477	447	Varies
Accounts Payable checks issued	4,368	3,290	Varies
# Budget Amendments	2	2	4
Comprehensive Annual Report	1	1	1
EFFECTIVENESS:			
% W-2 issued on time	100%	100%	100%
% Payroll direct deposits on time	100%	100%	100%
GFOA CAFR Award	Yes	Yes	Pending
Bond Rating	AA-	AA-	AA-
EFFICIENCIES:			
% Payroll direct deposits	100%	100%	100%
# Payroll cycles	26	26	26
Total value of A/P checks	15,627,352	24,283,873	Varies
#ACH/EFT/Draft for A/P payments	450	1,557	Varies

100-GENERAL FUND
512-FINANCIAL SERVICES
DEPARTMENT EXPENSES

(----- 2018-2019 -----) (----- 2019-2020 -----)

2016-2017 2017-2018 CURRENT YEAR-TO-DATE PROJECTED WORKING

ACTUAL ACTUAL BUDGET ACTUAL YEAR END BUDGET VARIANCE

100-EMPLOYEE SERVICESWAGES & SALARIES

100-512-111 REGULAR FULL TIME	228,226	259,726	292,435	250,690	292,435	294,577	2,142
100-512-114 OVERTIME	213	0	0	0	0	0	0
100-512-115 LONGEVITY PAY	2,112	2,112	2,208	2,304	2,400	2,352	144
100-512-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-512-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-512-118 INSURANCE ALLOWANCE	1,292	969	1,200	1,661	1,300	1,200	0
100-512-119 CERTIFICATION PAY	0	0	0	120	100	0	0
TOTAL WAGES & SALARIES	231,843	262,807	295,843	254,776	296,235	298,129	2,286

PAID BENEFITS

100-512-120 UNUM LIFE	0	667	689	572	668	700	11
100-512-121 FICA SOCIAL SECURITY	16,918	17,965	22,632	19,874	17,966	22,885	253
100-512-122 WORKERS COMPENSATION	583	608	677	890	700	670	(7)
100-512-123 STATE UNEMPLOYMENT TAXE	100	885	810	201	863	810	0
100-512-124 RETIREMENT- TMRS	28,258	31,818	35,827	31,000	31,818	36,973	1,146
100-512-126 HEALTH INSURANCE	20,360	25,826	29,526	25,835	25,827	33,216	3,690
100-512-127 DENTAL INSURANCE	734	1,567	1,237	1,076	1,567	1,551	314
100-512-128 LONG TERM DISABILITY	720	786	857	709	787	884	27
100-512-129 VISION INSURANCE	0	169	173	158	170	238	65
TOTAL PAID BENEFITS	67,672	80,292	92,428	80,314	80,366	97,927	5,499

ALLOWANCES/REIMBURSEMENTS

100-512-131 UNIFORMS	11	0	0	0	0	0	0
100-512-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
100-512-135 BUSINESS- MEALS	0	0	0	10	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	11	0	0	10	0	0	0

TRAINING/PROFESSIONAL DEVELOPM

100-512-141 WORKSHOP TRAINING	673	418	100	0	418	0	(100)
100-512-142 PROFESSIONAL CONFERENCE	1,380	565	241	405	565	1,410	1,169
100-512-143 MEMBERSHIPS AND DUES	2,489	2,190	2,930	2,745	2,600	3,090	160
100-512-144 SUBSCRIPTIONS AND BOOKS	25	13	0	0	13	1,600	1,600
100-512-145 TUITION	0	0	0	0	0	0	0
100-512-146 TRAINING- TRANSPORTATIO	338	146	205	633	700	320	115
100-512-147 TRAINING- LODGING	590	0	215	322	350	500	285
100-512-148 TRAINING- MEALS	180	0	153	16	0	240	87
TOTAL TRAINING/PROFESSIONAL DE	5,674	3,331	3,844	4,121	4,646	7,160	3,316

TOTAL 100-EMPLOYEE SERVICES	305,200	346,430	392,115	339,220	381,247	403,216	11,101
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100-GENERAL FUND
512-FINANCIAL SERVICES
DEPARTMENT EXPENSES

2016-2017 ACTUAL 2017-2018 ACTUAL CURRENT BUDGET YEAR-TO-DATE ACTUAL PROJECTED YEAR END WORKING BUDGET VARIANCE

(----- 2018-2019 -----) (----- 2019-2020 -----)

200-OPERATIONAL SUPPLIESOFFICE SUPPLIES

100-512-211 GENERAL OFFICE SUPPLIES	1,969	2,475	2,390	1,963	2,452	2,450	60
100-512-214 COMPUTER SUPPLIES	1,251	1,000	1,225	1,163	1,200	1,100	(125)
100-512-215 POSTAGE	1,937	1,841	2,000	1,735	1,841	2,000	0
TOTAL OFFICE SUPPLIES	5,157	5,315	5,615	4,860	5,493	5,550	(65)

PROGRAM/SPECIAL EVENTS

100-512-232 FOOD/MEALS	0	28	0	237	250	0	0
100-512-236 MISC OCCASIONS	0	0	700	691	700	0	(700)
TOTAL PROGRAM/SPECIAL EVENTS	0	28	700	928	950	0	(700)

OPERATIONAL EQUIPMENT (ADMIN)

100-512-261 OFFICE FURNITURE	0	1,461	231	230	1,462	1,500	1,269
100-512-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-512-266 GENERAL ELECTRONIC EQUI	66	105	114	111	120	0	(114)
100-512-267 COMPUTERS	0	991	2,609	2,791	2,800	2,200	(409)
100-512-269 OTHER OFFICE EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (ADMIN)	66	2,558	2,954	3,133	4,382	3,700	746

TOTAL 200-OPERATIONAL SUPPLIES

5,223 7,901 9,269 8,921 10,825 9,250 (19)

300-FACILITIES OPERATIONS/MAINUTILITIES

100-512-323 TRUNK TELEPHONE SYSTEM	44	31	42	0	42	45	3
100-512-324 CELL PHONES	589	470	600	855	900	600	0
100-512-326 WIRELESS DATA SERVICES	444	352	456	224	456	0	(456)
TOTAL UTILITIES	1,077	854	1,098	1,078	1,398	645	(453)

TOTAL 300-FACILITIES OPERATION

1,077 854 1,098 1,078 1,398 645 (453)

400-EQUIPMENT OPERATIONS/MAINTOFFICE EQUIPMENT

100-512-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-512-462 OFFICE EQUIPMENT MAINT/	1,620	1,806	1,400	1,726	1,806	1,930	530
TOTAL OFFICE EQUIPMENT	1,620	1,806	1,400	1,726	1,806	1,930	530

TOTAL 400-EQUIPMENT OPERATIONS

1,620 1,806 1,400 1,726 1,806 1,930 530

100-GENERAL FUND
512-FINANCIAL SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
100-512-513 AUDIT SERVICES	35,300	35,625	32,500	24,375	35,625	33,500	1,000
100-512-519 OTHER PROFESSIONAL SERV	0	0	0	10,857	0	0	0
TOTAL PROFESSIONAL SERVICES	35,300	35,625	32,500	35,232	35,625	33,500	1,000
<u>FEES FOR SERVICES</u>							
100-512-522 INSURANCE AND BONDS	0	0	0	0	0	0	0
100-512-523 OUTSIDE PRINTING	959	531	2,900	2,538	2,600	2,125	(775)
100-512-527 DELIVERY, COURIER SERVIC	87	286	100	144	176	205	105
100-512-528 ADVERTISING	2,401	1,274	1,175	286	1,275	1,500	325
TOTAL FEES FOR SERVICES	3,448	2,091	4,175	2,968	4,051	3,830	(345)
<u>CONTRACT SERVICES</u>							
100-512-532 SOFTWARE MAINT/LICENSIN	24,149	22,868	24,093	23,575	24,000	25,332	1,239
100-512-533 CAD ENTITY FEE	51,858	52,489	52,919	39,931	52,489	54,329	1,410
100-512-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
100-512-537 BANK FINANCE CHARGES	204	296	705	55	297	355	(350)
100-512-538 COUNTY TAX COLLECTION F	1,944	2,053	2,080	2,049	2,053	2,080	0
100-512-539 OTHER CONTRACT SERVICES	17,487	30,762	35,300	35,316	28,508	38,000	2,700
TOTAL CONTRACT SERVICES	95,642	108,468	115,097	100,925	107,347	120,096	4,999
TOTAL 500-CONTRACT SERVICES AN	134,389	146,184	151,772	139,125	147,023	157,426	5,654
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-512-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-512-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
100-512-816 SALES TAX REBATE	63,642	31,997	0	0	32,500	0	0
100-512-817 PROPERTY TAX REBATE	15,113	13,523	93,800	11,385	94,800	0	(93,800)
100-512-819 OTHER CONTRIBUTIONS	75,000	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	153,755	45,521	93,800	11,385	127,300	0	(93,800)

100-GENERAL FUND
512-FINANCIAL SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>CONTINGENCY RESERVES/CLAIMS</u>							
100-512-832 PAYMENT OF CLAIMS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTINGENCY RESERVES/CLA	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 800-CONTRIBUTIONS & CONT	<u>153,755</u>	<u>45,521</u>	<u>93,800</u>	<u>11,385</u>	<u>127,300</u>	<u>0</u>	<u>(93,800)</u>
TOTAL 512-FINANCIAL SERVICES	<u>601,266</u>	<u>548,696</u>	<u>649,454</u>	<u>501,455</u>	<u>669,599</u>	<u>572,467</u>	<u>(76,987)</u>

MUNICIPAL COURT OF RECORD

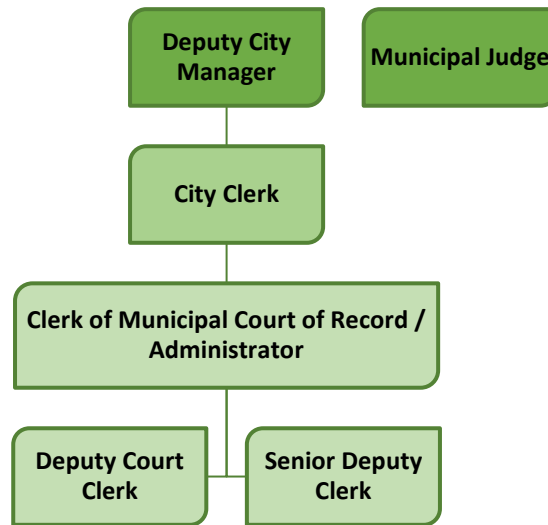
Department Description

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and provides all the processing of cases filed in the Court. The clerks' primary responsibility includes managing the cases and the required court procedures to ensure that defendants are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Sr. Municipal Court Clerk, Deputy Municipal Court Clerks and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

Municipal Court of Record Organization Chart



Mission Statement

The court's mission is to provide quality service in a professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is the court's goal to treat each person with dignity and respect in the most efficient manner.

FY 2018-19 Accomplishments

- Used Numbering System to manage defendants' appearances with the prosecutor and Judge—provides a means for defendants to understand and know how many defendants are in the queue and their position in the queue to see the prosecutor and/or judge.
- Reviewed, revised and developed additional forms for processing court orders and notices to defendants and attorneys to help ensure that defendant's have a better understanding about how to comply with court orders.
- Utilizing the defendants' locator system to find and communicate with defendants who fail to appear or comply with court orders.
- Created new macros to increase clerks' efficiency and ability to faster and more easily process court orders during court sessions.
- Changed and added case statuses to payment that can be made through the court website to make it easier for defendants to comply with court ordered payments.
- Created better communication with defendants and attorneys by obtaining and adding e-mail addresses to defendants and attorney profiles.
- Extended the warrant roundup again to two months to encouraged more defendants to dispose of their cases before their cases went to warrant.
- Developed better caseflow management methods for faster review of cases to ensure more timely and prompt notification to defendants who fail to comply with court orders.

- Reviewed and assessed each clerk's case load and training to ensure teamwork and collaboration of the daily workload.
- Reviewed and assessed court website to determine better and more efficient methods of providing defendants assistance; development is on-going.
- Obtained a bigger and better monitor to assist the prosecutor in reviewing police videos with defendants when conducting pre-trials.
- Continued in-house training on court processes for staff, prosecutor and judge.
- Maintained required continuing education hours for Clerk Certification.

FY 2019-20 Goals and Objectives:

- To review and maximize the use of available technology to make the court more efficient and effective in processing cases to bring about a more timely resolution.
- To complete a procedures manual of court processes and to cross-train all clerical staff.
- To develop the scripts for texting and e-mailing defendants and the administrative organizational management of processing those e-mails and texts.
- Continue to develop relationships with other courts and their police agencies in order to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county.
- Continuing to review court processes and cases to ensure proper and efficient processing and handling of defendants, including the following:
 - Update and Revise Court Fee Table in accordance with new legislation;
 - Revise and update Incode offense table and synchronizing with Brazos ticketwriters;
 - Better coordination with the collection agency in submitting cases and ensuring collection of fines;
 - Determine methods of the achieving in-house collections through texting and e-mailing.
- Develop a program for Municipal Courts' Week to showcase the role of the municipal court in city government (this will include hosting a mock trial with high school government classes participating in the trial);
- Develop educational community programs for traffic safety and apply for the Municipal Traffic Safety Awards through the Texas Municipal Courts Education Center
- Work with the judge to create additional standing orders so that the staff has the authority and clear direction on handling and processing defendant at the clerks' windows
- Continue to review and update the Municipal Court Website to provide easier means of paying fines and obtaining forms and information about court processes.
- Complete Phase II create a security committee required with new 2017 Legislative Update
- Improvements provide better safety for staff and defendants
- Develop procedures with the police department for processing defendants charged with family violence assault.

Position Control- Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Clerk of Court of Record	1	1	1
Senior Municipal Court Clerk	1	1	1
Deputy	2	2	2
Municipal Court of Record Judge	0.5	0.5	0.5
Total:	4.5	4.5	4.5

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	4	4	4
# of part-time employees	1	1	1
OUTPUTS:			
# of Warrants Issued	623	950	980
# of Warrants Cleared	798	800	850
# of Cases Filed	3,393	2,655	2,800
# of Cases Closed	3,766	3,000	3,200

100-GENERAL FUND
516-MUNICIPAL COURT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-516-111 REGULAR FULL TIME	136,365	175,957	181,246	136,920	175,036	170,152	(11,094)
100-516-114 OVERTIME	527	1,626	1,500	1,275	1,500	2,000	500
100-516-115 LONGEVITY PAY	912	1,008	1,200	912	1,008	1,872	672
100-516-116 REGULAR PART TIME	38,868	40,207	40,479	34,937	40,208	42,527	2,048
100-516-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-516-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-516-119 CERTIFICATION PAY	0	120	0	0	120	0	0
TOTAL WAGES & SALARIES	176,672	218,917	224,425	174,043	217,872	216,551	(7,874)
PAID BENEFITS							
100-516-120 UNUM LIFE	0	421	423	290	421	461	38
100-516-121 FICA SOCIAL SECURITY	13,096	15,613	17,378	13,568	15,614	16,462	(916)
100-516-122 WORKERS COMPENSATION	450	540	509	669	541	600	91
100-516-123 STATE EMPLOYMENT TAXES	36	817	810	55	818	810	0
100-516-124 RETIREMENT- TMRS	16,740	21,595	22,623	16,912	21,596	27,291	4,668
100-516-126 HEALTH INSURANCE	19,288	27,372	29,526	26,450	27,373	36,907	7,381
100-516-127 DENTAL INSURANCE	690	1,257	1,237	1,021	1,257	1,551	314
100-516-128 LONG TERM DISABILITY	430	521	523	386	522	634	111
100-516-129 VISION INSURANCE	0	184	173	133	184	238	65
TOTAL PAID BENEFITS	50,730	68,320	73,202	59,483	68,326	84,954	11,752
ALLOWANCES/REIMBURSEMENTS							
100-516-131 UNIFORMS	288	169	150	321	150	300	150
100-516-135 BUSINESS MEALS	204	319	250	235	250	350	100
TOTAL ALLOWANCES/REIMBURSEMENT	492	488	400	555	400	650	250
TRAINING/PROFESSIONAL DEVELOPM							
100-516-141 WORKSHOP/TRAINING	1,350	1,400	2,575	1,659	2,575	4,620	2,045
100-516-142 PROFESSIONAL CONFERENCE	160	480	480	300	480	540	60
100-516-143 MEMBERSHIPS AND DUES	260	650	560	535	560	695	135
100-516-144 SUBSCRIPTIONS AND BOOKS	36	292	250	73	250	250	0
100-516-146 TRAINING- TRANSPORTATIO	877	1,178	1,277	697	1,277	1,200	(77)
100-516-147 TRAINING- LODGING	535	1,208	1,800	1,234	1,800	1,400	(400)
100-516-148 TRAINING- MEALS	249	560	600	109	600	600	0
TOTAL TRAINING/PROFESSIONAL DE	3,466	5,768	7,542	4,607	7,542	9,305	1,763
TOTAL 100-EMPLOYEE SERVICES	231,360	293,493	305,569	238,689	294,140	311,460	5,891
200-OPERATIONAL SUPPLIES							

100-GENERAL FUND

516-MUNICIPAL COURT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>OFFICE SUPPLIES</u>							
100-516-211 GENERAL OFFICE SUPPLIES	6,422	6,632	4,500	5,360	5,000	2,000	(2,500)
100-516-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
100-516-214 COMPUTER SUPPLIES	0	0	0	0	0	3,100	3,100
100-516-215 POSTAGE	1,625	3,323	3,500	3,104	3,500	3,700	200
100-516-217 OFFICE SECURITY	697	731	695	570	695	700	5
TOTAL OFFICE SUPPLIES	8,744	10,686	8,695	9,034	9,195	9,500	805
<u>PROGRAM/SPECIAL EVENTS</u>							
100-516-232 FOOD/MEALS	0	0	0	0	0	0	0
100-516-233 CITY SPONSORED EVENTS	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	0	0	0	0	0	0	0
<u>SPECIALTY SUPPLIES</u>							
100-516-252 MEDICAL SUPPLIES	0	0	0	0	0	500	500
100-516-259 MISC. SUPPLIES	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	0	0	0	0	500	500
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-516-261 OFFICE FURNITURE	0	1,441	0	0	0	0	0
100-516-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-516-264 COMPUTER ACCESSORIES	0	1,960	0	0	0	0	0
100-516-266 GENERAL ELECTRONIC EQUI	0	0	0	0	0	0	0
100-516-267 COMPUTERS	0	0	1,800	1,783	1,800	1,100	(700)
100-516-269 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	3,401	1,800	1,783	1,800	1,100	(700)
TOTAL 200-OPERATIONAL SUPPLIES	8,744	14,087	10,495	10,817	10,995	11,100	605
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
100-516-321 LIGHT & POWER	1,865	1,840	1,614	1,391	1,614	1,808	194
100-516-322 NATURAL GAS, PROPANE	632	646	636	626	636	636	0
100-516-323 TRUNK TELEPHONE SYSTEM	318	2,234	2,125	1,894	2,125	2,125	0
100-516-324 CELL PHONES	583	470	600	667	700	700	100
100-516-326 DATA WIRELESS	444	352	456	323	456	456	0
TOTAL UTILITIES	3,841	5,543	5,431	4,900	5,531	5,725	294

100-GENERAL FUND

516-MUNICIPAL COURT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			
<u>JANITORIAL SUPPLIES/SERVICES</u>								
100-516-351 JANITORIAL SERVICE BY C	0	0	0	0	0	0	0	0
100-516-352 CLEANING SUPPLIES	0	0	0	0	0	0	0	0
100-516-353 CLEANING-PAPER PRODUCTS	0	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	0	0	0	0	0	0	0	0
TOTAL 300-FACILITIES OPERATION	3,841	5,543	5,431	4,900	5,531	5,725	294	
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>OFFICE EQUIPMENT</u>								
100-516-461 OFFICE EQUIPMENT RENTAL	251	631	631	526	631	650	19	
100-516-462 OFFICE EQUIP MAINT/REPA	1,243	469	1,015	829	1,015	1,000	(	15)
TOTAL OFFICE EQUIPMENT	1,494	1,099	1,646	1,355	1,646	1,650	4	
TOTAL 400-EQUIPMENT OPERATIONS	1,494	1,099	1,646	1,355	1,646	1,650	4	
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-516-511 LEGAL SERVICES	44,385	44,685	31,000	34,506	31,000	45,000	14,000	
100-516-518 WARRANTS	1,600	50	2,000	700	2,000	2,000	0	
TOTAL PROFESSIONAL SERVICES	45,985	44,735	33,000	35,206	33,000	47,000	14,000	
<u>FEES FOR SERVICES</u>								
100-516-523 OUTSIDE PRINTING	883	3,203	3,300	1,742	3,300	3,300	0	
100-516-526 TESTING/CERT. PERMITS	50	0	150	75	150	225	75	
100-516-528 ADVERTISING	0	0	0	0	0	1,200	1,200	
100-516-529 ELECTION JUDGE/JURY SER	0	0	200	324	350	200	0	
TOTAL FEES FOR SERVICES	933	3,203	3,650	2,141	3,800	4,925	1,275	
<u>CONTRACT SERVICES</u>								
100-516-532 SOFTWARE MAINT/LICENSIN	9,535	12,213	14,031	17,683	17,100	17,019	2,988	
100-516-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0	
100-516-537 BANK FEES	0	0	0	0	0	0	0	
100-516-539 OTHER CONTRACT SERVICES	10,455	6,683	7,000	8,022	7,000	8,500	1,500	
TOTAL CONTRACT SERVICES	19,989	18,896	21,031	25,704	24,100	25,519	4,488	
TOTAL 500-CONTRACT SERVICES AN	66,907	66,834	57,681	63,051	60,900	77,444	19,763	
<u>700-CAPITAL OUTLAY</u>								

100-GENERAL FUND
516-MUNICIPAL COURT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
OFFICE FURNITURE/EQUIPMENT							
100-516-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-516-712 COMMUNICATIONS EQUIPMEN	0	0	0	0	0	0	0
100-516-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 516-MUNICIPAL COURT	312,347	381,057	380,822	318,812	373,212	407,379	26,557
	=====	=====	=====	=====	=====	=====	=====

CURRENT YEAR NOTES:
Last purchase was in 2010. Current chairs are worn out,
staff sits 8 hours a day.

DEVELOPMENT SERVICES DEPARTMENT

Department Description

The Development Services Department oversees the City of Taylor's building and development processes, the enforcement of City codes and ordinances, the revitalization of downtown through the Main Street Program, and other programs that support economic and community development.

The department includes several divisions focused on specific functions including:

Administration

The Administration division provides support to the other divisions within the department, oversees the City's affordable housing programs and provides staff support to boards and commissions.

Building

The Building division is responsible for ensuring that buildings are safe by reviewing plans and inspecting construction for compliance with the adopted building codes.

Code Enforcement

The Code Enforcement division is responsible for ensuring the community is safe and attractive through the enforcement of the City's health and safety ordinances.

Main Street

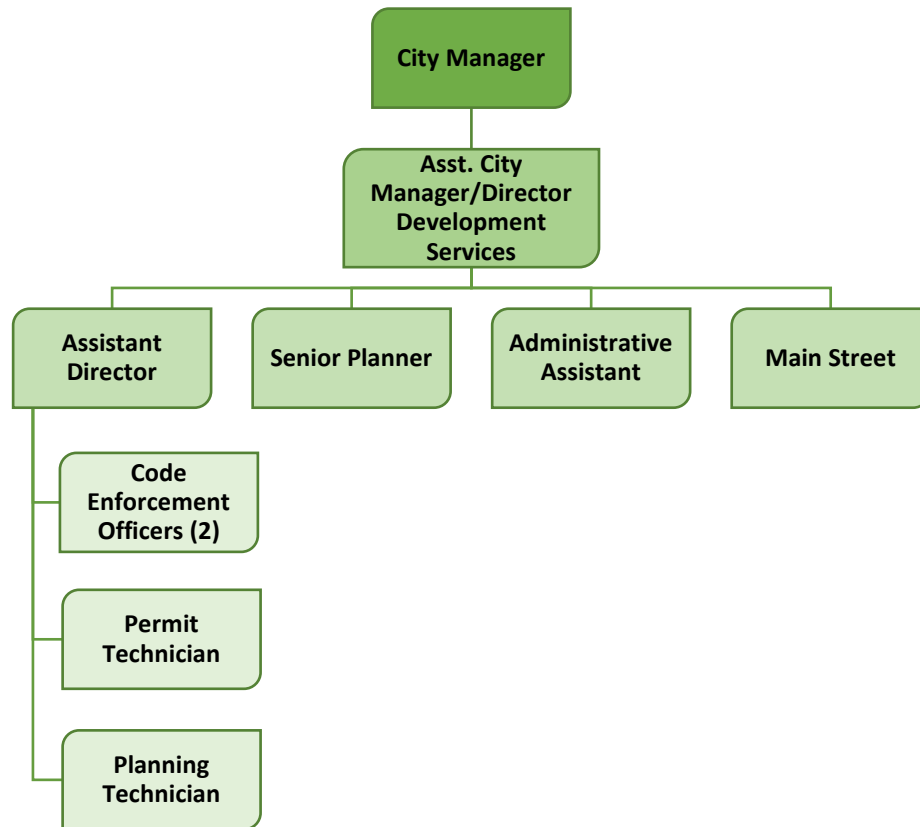
The Main Street division is responsible for the revitalization of downtown Taylor through historic preservation following the program administered at the state level by the Texas Main Street Program and at the national level by the National Main Street Center.

Planning

The Planning division is responsible for ensuring that development is consistent with the community's vision through the implementation of the City's development policies including the comprehensive plan, and the zoning and subdivision ordinances.

[Continue to Next Page]

Development Services Organizational Chart



Mission Statement

The mission of the Development Services Department is to provide timely quality services for our customers' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and consistent services that effectively serve the community's needs;
- Providing services to the citizens of Taylor through the consistent, courteous and professional enforcement of adopted codes and standards;
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.

FY 2018-19 Accomplishments (October 2018 – July 2019)

- Completed issuance of 111 permits for new single-family residences as of July 31, 2019
- 11 platting, 7 rezoning, 7 site development, 2 variance, and 7 annexation submittals have been received this fiscal year to date
- The current average value of new homes for Fiscal Year 2018-19 is \$262,503
- Commercial permits issued so far in Fiscal Year 2018-19 are valued at approximately \$10 million
- Completed and turned over keys to home owners for 4 new HOME program houses and began construction on 6 more
- Issued certificate of occupancy for Holiday Inn Express hotel
- Issued certificates of occupancy for 12 apartments, 1 restaurant and 1 bar at Old Taylor High School campus
- Issued permits for two downtown rehabilitation/adaptive reuse projects, 100 and 104 E. 2nd Street
- Completed the rezoning for the Grove at Bull Creek neighborhood which will include 361 single-family homes
- Completed the annexation of the 750 acre RCR Rail Park property
- Completed an updated inventory of all city-owned property and worked with Taylor Housing Authority and Habitat for Humanity to convey surplus lots for affordable housing
- Implemented new online GIS mapping tool
- Completely overhauled the Development Services pages on the City web site
- Addressed significant turnover in the department and hired staff for the following positions, Assistant Director, Main Street Manager, Code Enforcement Officer, Permit Technician, Planning Technician

FY 2019-20 Goals and Objectives

- Complete a major update to the Comprehensive Plan
- Continue to improve customer service by streamlining the application process, improving customer materials and consistently meeting plan review turnaround goals
- Take a more proactive approach to code enforcement issues including substandard buildings and properties.
- Continue to improve the department's website
- Implement process changes mandated by the passage of HB 3167
- Complete and turnover keys for 6 HOME program houses and begin construction on 4 more
- Significantly decrease staff turnover and ensure all staff receive required training and maintain professional certifications

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Director of Development Services	1	1	1
Assistant Director of Dev. Services	0	0	1
Building Inspector/Code Officer	2	2	2
Senior Planner	1	2	1
Deputy Building Official	0	0	0
Planning Technician	0	0	1
Building Official	1	1	0
Administrative Assistant	1	1	1
Permit/Administrative Clerk	1	1	1
Total:	7	8	8

Performance Standards

PERFORMANCE MEASURES	FY2017-18 ACTUAL	FY2018-19 PROJECTED	FY2019-20 TARGET
INPUTS:			
# of full-time employees	8	8	8
# of part-time employees	0	0	0
OUTPUTS:			
HOME program houses completed	6	4	6
Amy Young program projects completed	0	7	7
Platting applications	18	15	15
Zoning applications	6	8	7
Variance applications	6	2	4
Site plan applications	9	11	10
New single family residential permits issued	65	133	75
Number of commercial building permits issued	29	15	15
Total number of permits issued	669	732	650
Number of inspections performed	2907	2900	2500
Total value of new residential construction	\$17,335,321	\$35,000,000	\$20,000,000
Total value of new commercial construction	\$11,250,163	\$12,000,000	\$12,000,000
Code Enforcement Cases processed	432	550	550

100-GENERAL FUND
522-DEVELOPMENT SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-522-111 REGULAR FULL TIME	358,486	356,056	464,546	358,270	354,173	500,922	36,376
100-522-114 OVERTIME	914	482	970	251	482	960	(10)
100-522-115 LONGEVITY PAY	240	528	720	624	650	576	(144)
100-522-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-522-118 INSURANCE ALLOWANCE	2,400	1,661	1,200	1,015	1,662	0	(1,200)
100-522-119 CERTIFICATION PAY	0	100	0	200	150	0	0
TOTAL WAGES & SALARIES	362,040	358,827	467,436	360,361	357,117	502,458	35,022
PAID BENEFITS							
100-522-120 UNUM LIFE	0	907	946	825	908	1,145	199
100-522-121 FICA SOCIAL SECURITY	26,657	24,601	35,805	28,263	24,601	38,476	2,671
100-522-122 WORKERS COMPENSATION	924	1,292	1,352	1,777	1,350	1,508	156
100-522-123 STATE UNEMPLOYMENT TAX	411	1,340	1,296	247	1,134	1,296	0
100-522-124 RETIREMENT- TMRS	44,023	43,118	56,718	43,911	43,119	63,784	7,066
100-522-126 HEALTH INSURANCE	27,901	36,108	51,670	38,127	36,109	51,670	0
100-522-127 DENTAL INSURANCE	1,573	1,997	2,474	1,767	1,997	2,482	8
100-522-128 LONG TERM DISABILITY	1,169	1,018	1,356	1,021	1,018	1,503	147
100-522-129 VISION INSURANCE	0	292	346	238	292	377	31
TOTAL PAID BENEFITS	102,658	110,673	151,963	116,174	110,528	162,241	10,278
ALLOWANCES/REIMBURSEMENTS							
100-522-131 UNIFORMS (BUY)	401	155	450	650	650	790	340
100-522-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
100-522-134 BUSINESS-LODGING	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	401	155	450	650	650	790	340
TRAINING/PROFESSIONAL DEVELOPM							
100-522-141 WORKSHOP TRAINING	1,295	1,115	2,800	1,618	2,800	2,800	0
100-522-142 PROFESSIONAL CONFERENCE	1,395	1,805	2,650	1,190	800	4,400	1,750
100-522-143 MEMBERSHIPS AND DUES	1,023	2,000	4,740	1,982	3,500	4,565	(175)
100-522-144 SUBSCRIPTIONS AND BOOKS	385	1,163	1,600	216	1,000	1,600	0
100-522-145 TUITION	0	0	0	0	0	0	0
100-522-146 TRAINING- TRANSPORTATIO	97	319	1,000	1,096	1,500	1,300	300
100-522-147 TRAINING- LODGING	1,257	1,518	3,000	1,474	2,500	3,900	900
100-522-148 TRAINING- MEALS	188	504	610	190	500	875	265
TOTAL TRAINING/PROFESSIONAL DE	5,641	8,423	16,400	7,767	12,600	19,440	3,040
TOTAL 100-EMPLOYEE SERVICES	470,740	478,078	636,249	484,952	480,895	684,929	48,680

100-GENERAL FUND

522-DEVELOPMENT SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-522-211 GENERAL OFFICE SUPPLIES	1,864	3,160	3,000	2,207	3,000	3,000	0
100-522-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
100-522-214 COMPUTER SUPPLIES	2,189	3,237	3,700	2,029	3,700	3,700	0
100-522-215 POSTAGE	560	759	1,200	524	1,200	4,500	3,300
TOTAL OFFICE SUPPLIES	4,613	7,157	7,900	4,760	7,900	11,200	3,300
<u>PROGRAM/SPECIAL EVENTS</u>							
100-522-232 FOOD/MEALS	103	752	400	191	400	400	0
100-522-233 CITY SPONSORED EVENTS	2,394	2,421	2,000	713	3,000	2,000	0
100-522-236 MISC OCCASIONS	85	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	2,582	3,172	2,400	903	3,400	2,400	0
<u>SPECIALTY SUPPLIES</u>							
100-522-256 MINOR TOOLS/INSTRUMENTS	0	0	0	0	0	0	0
100-522-259 MISC SPECIALTY SUPPLIE	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	0	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-522-261 OFFICE FURNITURE	496	693	0	0	0	0	0
100-522-263 PHOTOGRAPHIC EQUIP	0	0	0	0	0	0	0
100-522-264 COMPUTER ACCESSORIES	186	1,305	0	0	0	0	0
100-522-267 COMPUTERS	0	3,245	900	798	798	6,900	6,000
100-522-269 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	683	5,243	900	798	798	6,900	6,000
TOTAL 200-OPERATIONAL SUPPLIES	7,877	15,572	11,200	6,461	12,098	20,500	9,300
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
100-522-323 TRUNK TELEPHONE SERVICE	83	31	135	0	0	135	0
100-522-324 CELL PHONES	2,663	2,522	3,600	2,795	3,600	3,600	0
100-522-326 WIRELESS DATA SERVICES	888	705	912	645	750	912	0
TOTAL UTILITIES	3,634	3,258	4,647	3,440	4,350	4,647	0
TOTAL 300-FACILITIES OPERATION	3,634	3,258	4,647	3,440	4,350	4,647	0
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							

100-GENERAL FUND
522-DEVELOPMENT SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>EQUIPMENT RENTAL</u>							
100-522-414 MOTOR VEHICLE RENTAL	6,638	13,000	13,800	11,500	13,800	13,550	(250)
100-522-419 REPLACEMENT FUND CONTRIB	32,415	11,284	10,417	7,812	10,417	15,813	5,396
TOTAL EQUIPMENT RENTAL	39,053	24,284	24,217	19,312	24,217	29,363	5,146
522-419 REPLACEMENT FUND CONTRIBUTION							
\$5,680 on-going \$4,735 is if we finance in FY2016-17							
<u>FUEL, OIL & LUBRICANTS</u>							
100-522-421 FUEL, OIL AND LUBRICANT	0	0	0	0	0	0	0
100-522-423 TIRES/BATTERIES/FILTERS	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0
<u>FIXED EQUIPMENT MAINTENANCE</u>							
100-522-434 ELECTRIC MOTOR MAINT/RE	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENANCE	0	0	0	0	0	0	0
<u>OFFICE EQUIPMENT</u>							
100-522-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-522-462 EQUIP REPAIRS/MAINT	1,050	1,034	900	1,141	1,100	1,150	250
TOTAL OFFICE EQUIPMENT	1,050	1,034	900	1,141	1,100	1,150	250
TOTAL 400-EQUIPMENT OPERATIONS	40,103	25,318	25,117	20,453	25,317	30,513	5,396
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
100-522-515 PERMITS BY GRANT	0	0	0	0	0	0	0
100-522-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>							
100-522-521 COUNTY RECORDING FEES	1,000	0	200	1,010	200	200	0
100-522-522 INSURANCE AND BONDS	0	0	0	0	0	0	0
100-522-523 OUTSIDE PRINTING	1,153	630	500	736	800	500	0
100-522-526 TESTING CERTIFICATIONS	0	0	0	0	0	0	0
100-522-527 DELIVERY, COURIER FEES	0	0	0	0	0	0	0
100-522-528 ADVERTISING	2,205	3,122	2,500	1,525	2,500	2,500	0
TOTAL FEES FOR SERVICES	4,358	3,751	3,200	3,271	3,500	3,200	0

100-GENERAL FUND

522-DEVELOPMENT SERVICES
DEPARTMENT EXPENSES

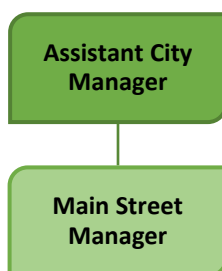
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRACT SERVICES</u>							
100-522-532 SOFTWARE MAINT/LICENSIN	23,046	22,433	34,949	16,755	25,000	30,058	(4,891)
100-522-539 OTHER CONTRACT SERVICES	118,587	174,242	170,000	121,481	150,000	270,000	100,000
TOTAL CONTRACT SERVICES	141,633	196,675	204,949	138,236	175,000	300,058	95,109
TOTAL 500-CONTRACT SERVICES AN	145,991	200,426	208,149	141,508	178,500	303,258	95,109
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-522-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-522-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-522-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
100-522-719 OTHER CAPITAL EQUIPMENT	0	7,470	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	7,470	0	0	0	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>							
100-522-723 MOTOR VEHICLES	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	7,470	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
100-522-819 OTHER CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	0
<u>CONTINGENCY RESERVES/CLAIMS</u>							
100-522-833 PAYMENT OF REFUND	0	0	0	0	0	0	0
TOTAL CONTINGENCY RESERVES/CLA	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0
TOTAL 522-DEVELOPMENT SERVICES	668,345	730,122	885,362	656,814	701,160	1,043,847	158,485

MAIN STREET

Department Description

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic restructuring. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

Main Street Organizational Chart



Mission Statement

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

FY 2018-19 Accomplishments

- Received National Main Street designation January 2019
- Recognition of the 20th Anniversary of the Taylor Main Street Program
- Organized successful Spooktacular, Main Street Car Show, Christmas Bazaar, Blackland Prairie Days, and Easter Egg Hunt at Murphy Park.
- Main Street Board through the Economic Restructuring Committee continues mentoring relationship with new downtown businesses that are a part of our Rental Assistance Program.
- Continue to assist downtown merchants with their planning of successful Third Thursday events to draw more visitors into our historic downtown and also their Spring, Fall, and Christmas events that showcase downtown.
- Assisted downtown merchants with planning of a successful Wine Swirl in the historic downtown area and several speciality shopping events to bring people downtown.
- Currently processed 40+ event permits for events being held in Taylor so that we can assure the safety and success of the event.
- Continued to assist location scouts and productions searching for movie/series/commercials filming sites. This led to several filming events in Taylor to include Bat Bridge Productions filming of "Fear the Walking Dead" and several commercials.

- Represented City of Taylor at community events to include Chamber events, Taylor Area Businesswomen, Taylor Marketing Team, etc.
- Assisted Arsenal with marketing items for Main Street Car Show, Wine Swirl, Blackland Prairie Days, and Shop Small Shop Local Campaign.

FY 2019-2020 Goals and Objectives

- Continue to recruit businesses to our historic downtown, focusing on restaurants.
- Update DowntownTX.org that has been implemented by Texas Historical Commission to include all properties in our downtown area. This site also includes all available properties, lease and purchase, for public use.
- Continue to organize and oversee successful events in our downtown area that draw larger crowds and showcase our town.
- Help organize and participate in regional meetings to include Main Street and Downtown Managers in the Central Texas area.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Main Street Manager	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
OUTPUTS:			
Downtown Private Sector Investment (Renovations/Repairs)	\$200,000	\$200,000	\$300,000
Downtown Private Sector Projects	2	2	2
Downtown Business Start, Expansions, Relocations	5	5	5
Downtown net gain in business starts, expansions, and relocations	5	5	5
Façade Grants Awarded	2	2	2
Value of Façade Grants	\$9,000	\$9,000	\$9,000
Sign Grants Awarded	3	2	2
Value of Sign Grants Awarded	\$1,500	\$1,000	\$1,000
Number of Paint Grants Awarded	2	2	2
Value of Paint Grants Awarded	\$1,000	\$1,000	\$1,000
Downtown Rental Assistance Applications Funded	4	4	4
Value of Downtown Rental Assistance Applications Funded	\$14,600	\$14,600	\$14,600
EFFECTIVENESS:			
Percent of grant applications funded	100%	100%	100%

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
100-524-111 REGULAR FULL TIME	46,673	48,597	57,249	53,524	48,394	57,680	431
100-524-114 OVERTIME	0	0	0	0	0	0	0
100-524-115 LONGEVITY PAY	336	384	384	432	500	0	(384)
100-524-118 INSURANCE ALLOWANCE	1,200	1,200	1,200	1,015	1,200	0	(1,200)
100-524-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	48,209	50,181	58,833	54,972	50,094	57,680	(1,153)
<u>PAID BENEFITS</u>							
100-524-120 UNUM LIFE	0	127	118	115	127	134	16
100-524-121 FICA SOCIAL SECURITY	3,687	3,687	4,501	4,342	3,688	4,426	(75)
100-524-122 WORKERS COMPENSATION	106	65	118	155	120	131	13
100-524-123 STATE UNEMPLOYMENT TAX	9	162	162	52	162	162	0
100-524-124 RETIREMENT- TMRS	5,866	6,069	7,126	6,685	6,069	7,337	211
100-524-126 HEALTH INSURANCE	0	0	0	0	0	0	0
100-524-127 DENTAL INSURANCE	0	0	0	207	200	310	310
100-524-128 LONG TERM DISABILITY	150	145	146	143	146	173	27
100-524-129 VISION INSURANCE	0	47	43	36	47	48	5
TOTAL PAID BENEFITS	9,818	10,302	12,214	11,734	10,559	12,721	507
<u>ALLOWANCES/REIMBURSEMENTS</u>							
100-524-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
100-524-135 BUSINESS- MEALS	24	66	0	90	100	1,100	1,100
TOTAL ALLOWANCES/REIMBURSEMENT	24	66	0	90	100	1,100	1,100
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
100-524-141 WORKSHOP TRAINING	0	0	0	0	0	0	0
100-524-142 PROFESSIONAL CONFERENCE	362	385	385	660	700	1,900	1,515
100-524-143 MEMBERSHIPS AND DUES	1,130	1,155	1,055	1,155	1,155	1,550	495
100-524-144 SUBSCRIPTIONS AND BOOKS	23	18	25	0	18	0	(25)
100-524-146 TRAINING- TRANSPORTATIO	365	764	500	99	765	1,000	500
100-524-147 TRAINING- LODGING	265	780	600	359	781	1,900	1,300
100-524-148 TRAINING- MEALS	85	45	100	15	45	850	750
TOTAL TRAINING/PROFESSIONAL DE	2,230	3,147	2,665	2,288	3,464	7,200	4,535
TOTAL 100-EMPLOYEE SERVICES	60,281	63,696	73,712	69,083	64,217	78,701	4,989
<u>200-OPERATIONAL SUPPLIES</u>							

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
OFFICE SUPPLIES							
100-524-211 GENERAL OFFICE SUPPLIES	915	721	800	833	800	1,000	200
100-524-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
100-524-214 COMPUTER SUPPLIES	0	0	0	0	0	450	450
100-524-215 POSTAGE	0	0	50	50	50	0	(50)
TOTAL OFFICE SUPPLIES	915	721	850	882	850	1,450	600
PROGRAM/SPECIAL EVENTS							
100-524-232 FOOD/MEALS	0	0	0	0	0	0	0
100-524-233 CITY SPONSORED EVENTS	16,038	25,582	14,000	21,196	25,267	25,500	11,500
100-524-234 FUND RAISING GOODS	0	0	0	0	0	0	0
100-524-235 MAIN ST. PROMO. SUPPLIE	167	165	500	4	165	2,000	1,500
TOTAL PROGRAM/SPECIAL EVENTS	16,205	25,747	14,500	21,200	25,432	27,500	13,000
OPERATIONAL EQUIPMENT (ADMIN)							
100-524-261 OFFICE FURNITURE	0	0	0	0	0	200	200
100-524-267 COMPUTERS	0	1,444	0	0	0	0	0
100-524-269 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	1,444	0	0	0	200	200
TOTAL 200-OPERATIONAL SUPPLIES	17,120	27,912	15,350	22,082	26,282	29,150	13,800
300-FACILITIES OPERATIONS/MAIN							
UTILITIES							
100-524-323 TRUNK TELEPHONE SYSTEM	16	15	30	0	30	30	0
100-524-324 CELL PHONES	583	470	600	567	600	600	0
TOTAL UTILITIES	598	486	630	567	630	630	0
TOTAL 300-FACILITIES OPERATION	598	486	630	567	630	630	0
400-EQUIPMENT OPERATIONS/MAINT							
OFFICE EQUIPMENT							
100-524-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-524-462 OFFICE EQUIP MAINT/REPA	872	1,011	800	754	1,011	1,000	200
TOTAL OFFICE EQUIPMENT	872	1,011	800	754	1,011	1,000	200
TOTAL 400-EQUIPMENT OPERATIONS	872	1,011	800	754	1,011	1,000	200
500-CONTRACT SERVICES AND FEES							

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>PROFESSIONAL SERVICES</u>							
100-524-512 ENGINEERING SERVICES	0	0	0	0	0	0	0
100-524-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>							
100-524-523 OUTSIDE PRINTING	0	137	0	188	200	0	0
100-524-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	137	0	188	200	0	0
<u>CONTRACT SERVICES</u>							
100-524-539 OTHER CONTRACT SERVICES	2,340	2,307	2,500	1,986	2,307	0	(2,500)
TOTAL CONTRACT SERVICES	2,340	2,307	2,500	1,986	2,307	0	(2,500)
TOTAL 500-CONTRACT SERVICES AN	2,340	2,444	2,500	2,174	2,507	0	(2,500)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-524-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
100-524-819 OTHER CONTRIBUTIONS	4,090	4,166	0	876	4,167	4,200	4,200
TOTAL CONTRIBUTIONS/TRANSFERS	4,090	4,166	0	876	4,167	4,200	4,200
TOTAL 800-CONTRIBUTIONS & CONT	4,090	4,166	0	876	4,167	4,200	4,200
TOTAL 524-MAIN STREET PROGRAM	85,301	99,714	92,992	95,535	98,814	113,681	20,689

100-GENERAL FUND
527-MOODY MUSEUM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			
<u>100-EMPLOYEE SERVICES</u>								
TRAINING/PROFESSIONAL DEVELOPM								
100-527-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0	0
100-527-146 TRAINING-TRANSPORTATION	0	0	0	0	0	0	0	0
100-527-147 TRAINING-LODGING	0	0	0	0	0	0	0	0
100-527-148 TRAINING-MEALS	0	0	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	0	0	0	0	0	0	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	0	0	0	0	0	0
<u>200-OPERATIONAL SUPPLIES</u>								
OFFICE SUPPLIES								
100-527-211 GENERAL OFFICE SUPPLIES	0	0	0	0	0	0	0	0
100-527-215 POSTAGE	0	0	0	0	0	0	0	0
100-527-217 OFFICE SECURITY	613	712	560	874	800	1,200	640	640
TOTAL OFFICE SUPPLIES	613	712	560	874	800	1,200	640	640
SPECIALTY SUPPLIES								
100-527-254 BOTANICAL/LANDSCAPE	23	0	100	147	200	500	400	400
100-527-259 MISC. SUPPLIES	0	0	300	79	300	300	0	0
TOTAL SPECIALTY SUPPLIES	23	0	400	225	500	800	400	400
OPERATIONAL EQUIPMENT (ADMIN)								
100-527-267 COMPUTERS	0	0	900	926	926	0	(900)	(900)
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	900	926	926	0	(900)	(900)
TOTAL 200-OPERATIONAL SUPPLIES	637	712	1,860	2,025	2,226	2,000	140	140
<u>300-FACILITIES OPERATIONS/MAIN</u>								
UTILITIES								
100-527-321 LIGHT & POWER	1,753	2,105	2,723	1,581	2,723	2,021	(702)	(702)
100-527-322 NATURAL GAS, PROPANE	639	576	650	492	650	650	0	0
100-527-326 WIRELESS DATA SERVICES	444	352	456	496	450	456	0	0
TOTAL UTILITIES	2,836	3,033	3,829	2,569	3,823	3,127	(702)	(702)

100-GENERAL FUND
527-MOODY MUSEUM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>FACILITY REPAIR/IMPROVEMENTS</u>								
100-527-341 ROOFING REPAIRS	0	0	0	0	0	0	0	0
100-527-342 ELECTRICAL REPAIRS	0	0	0	0	0	0	0	0
100-527-348 GROUNDS MAINTENANCE	0	0	0	0	0	0	0	0
100-527-349 MISC. REPAIRS/MAINT	200	740	1,000	238	1,000	1,000	1,000	0
TOTAL FACILITY REPAIR/IMPROVEM	200	740	1,000	238	1,000	1,000	1,000	0
<u>JANITORIAL SUPPLIES/SERVICES</u>								
100-527-351 JANITORIAL SERVICES-CON	0	0	0	0	0	0	0	0
100-527-352 CLEANING SUPPLIES	0	0	0	0	0	0	0	0
100-527-353 CLEANING-PAPER PRODUCTS	0	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	0	0	0	0	0	0	0	0
TOTAL 300-FACILITIES OPERATION	3,036	3,773	4,829	2,807	4,823	4,127	(702)	
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-527-512 ENGINEERING SERVICES	0	0	0	0	0	0	0	0
100-527-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>								
100-527-522 INSURANCE AND BONDS	0	0	0	0	0	0	0	0
100-527-528 ADVERTISING	0	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0	0
<u>CONTRACT SERVICES</u>								
100-527-539 OTHER CONTRACT SERVICES	1,250	1,226	1,325	1,475	1,475	1,825	500	
TOTAL CONTRACT SERVICES	1,250	1,226	1,325	1,475	1,475	1,825	500	
TOTAL 500-CONTRACT SERVICES AN	1,250	1,226	1,325	1,475	1,475	1,825	500	
TOTAL 527-MOODY MUSEUM	4,923	5,712	8,014	6,307	8,524	7,952	(62)	

TAYLOR PUBLIC LIBRARY

Department Description

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 53,013 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 12,065 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 11 laptop computers for programming and classes. The Library also has 20 iPad Pros as part of grant to provide afterschool coding programming along with a collection of robots.

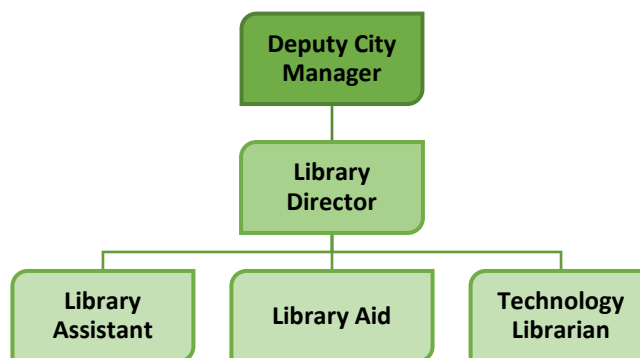
The Taylor Public Library works closely with area schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the nursing curriculum materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

Library Mission Statement

The mission of the Taylor Public Library is to promote a life long love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Approved by the Library Board, 2-18-97

Public Library Organizational Chart

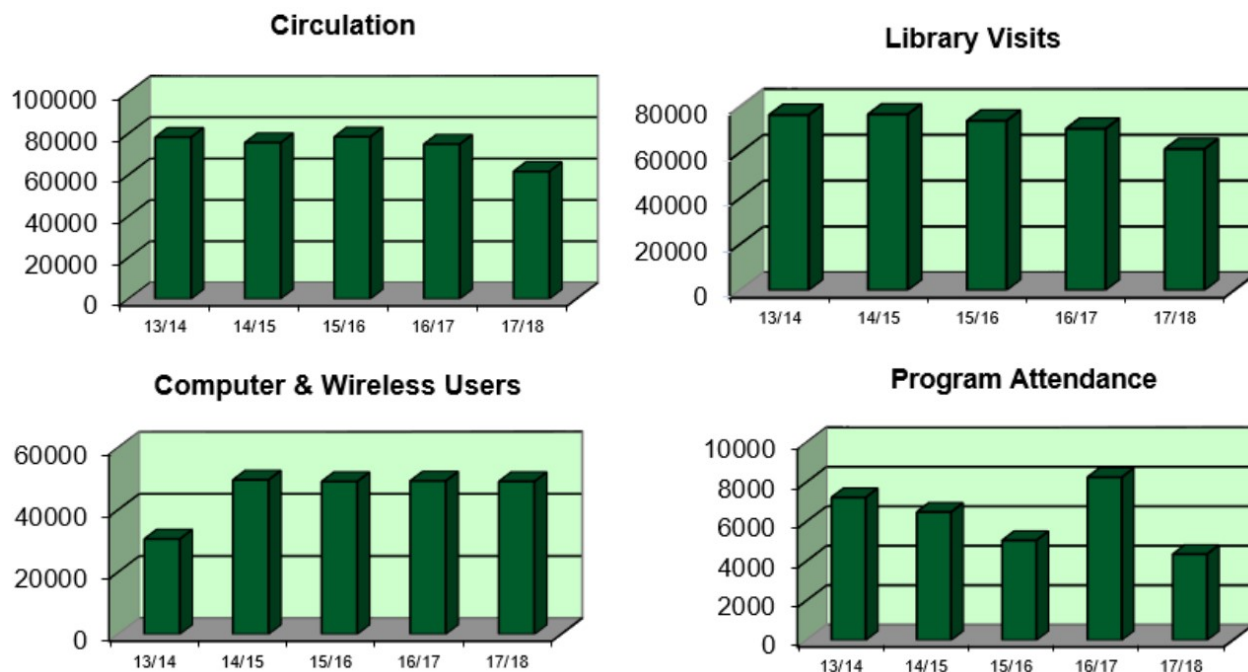


FY 2018-19 Accomplishments

- Personnel:
 - Hired new staff for the Technology Librarian and Permanent PT Library Aide
 - Library staff attendance of the Texas Library Association Exhibit Halls in Austin.
 - Mental Health First Aid training for all library staff
- Library Technology:
 - Replacement of public computers.
 - Addition of a print management for the public computers.
 - Public internet upgraded to high speed fiber optic via e-rate application.
- Collection Development:
 - Began a weeding project of adult books following national and Texas standards.
- Library Policies:
 - The Unattended Child Policy was updated and revised.
- Library Programming:
 - Special programs: the Polar Express Party, the Princess Party, Spring Break.
 - Summer Reading Program: new online reading incentive program and 50 different events & programs.
 - First annual Peeps Diorama contest was held in April, with many entries.
- Digitized Content:
 - Digitized historic yearbooks available online, finishing a yearlong project.
 - 1994-2018 Obituary Index updated and posted online.

FY 2019-20 Goals & Objectives

- Continue examination of collections to pull outdated and underutilized materials.
- Rearrange collections for better access and space to grow.
- Continue to examine library policies for needed revision or updates.
- Replace existing library photocopier.
- Replace selected lounge furniture.



<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Library Director	1	1	1
Library Assistant	2	2	2
Technology Librarian	1	1	1
Library Aide	3.5	3.5	3.5
Library Aide - Seasonal	0.5	0.5	0.5
Total:	8	8	8

PERFORMANCE MEASURES	FY 17-18 ACTUAL	FY 18-19 PROJECTED	FY 19-20 TARGET
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OUTPUTS			
Items Circulated	61,669	57,384	59,500
Items Added to Collection	3,201	3,478	3,525
Programs Provided, All	196	216	235
Interlibrary Loans Processed	335	390	365
New Library Cards Issued, All	667	1,318	1,350
Reference Requests	4,040	5,375	5,450
Library Wi-Fi Sessions	33,096	30,562	32,500

EFFICENCY			
Total Collections	57,410	57,500	57,850
Program Attendance	4,365	6,275	6,500
Library Visits	61,623	61,280	61,500
Hours Open	2,635	2,568	2,625
Registered Library Patrons	12,405	13,250	14,600

EFFECTIVENESS			
Items Per Capita (pop. 15,191)	3.2	3.7	3.8
Circulation Per Capita	3.5	3.7	3.9
Library Visits Per Capita	3.5	4.0	4.0
Registered Patrons Per Capita	0.7	0.8	0.9
Savings for Patrons	\$842,721	\$957,131	1,071,540

100-GENERAL FUND
532-PUBLIC LIBRARY
DEPARTMENT EXPENSES

(----- 2017-2018 2018-2019 -----) (----- 2019-2020 -----)

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
100-532-111 REGULAR FULL TIME	242,545	250,943	277,745	210,639	277,745	264,437	(13,308)
100-532-114 OVERTIME	0	20	0	0	0	0	0
100-532-115 LONGEVITY	2,544	2,688	3,024	984	3,024	1,392	(1,632)
100-532-116 REGULAR PART TIME	6,725	12,711	12,785	11,251	12,785	14,041	1,256
100-532-117 TEMPORARY/SEASONAL	1,044	1,953	1,800	1,168	1,800	1,752	(48)
100-532-118 INSURANCE ALLOWANCE	2,723	3,600	3,600	3,923	3,600	0	(3,600)
100-532-119 CERTIFICATION PAY	0	0	0	120	100	0	0
TOTAL WAGES & SALARIES	255,581	271,913	298,954	228,085	299,054	281,622	(17,332)
<u>PAID BENEFITS</u>							
100-532-120 UNUM LIFE	0	583	566	514	566	624	58
100-532-121 FICA SOCIAL SECURITY	19,429	19,797	22,867	18,368	22,867	21,466	(1,401)
100-532-122 WORKERS COMPENSATION	671	725	691	908	691	634	(57)
100-532-123 STATE UNEMPLOYMENT TAX	122	1,450	1,458	504	1,458	1,296	(162)
100-532-124 RETIREMENT- TMRS	30,137	33,234	35,986	27,587	35,986	35,364	(622)
100-532-126 HEALTH INSURANCE	28,932	26,790	36,907	20,347	36,907	22,144	(14,763)
100-532-127 DENTAL INSURANCE	1,661	1,501	1,855	776	1,855	1,241	(614)
100-532-128 LONG TERM DISABILITY	794	738	780	634	780	830	50
100-532-129 VISION INSURANCE	0	234	216	144	216	238	22
TOTAL PAID BENEFITS	81,745	85,051	101,326	69,782	101,326	83,837	(17,489)
<u>ALLOWANCES/REIMBURSEMENTS</u>							
100-532-131 UNIFORMS (BUY)	0	0	0	0	0	0	0
100-532-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
100-532-135 BUSINESS- MEALS	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	0	0	0	0	0	0	0
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
100-532-141 WORKSHOP TRAINING	54	0	0	0	0	0	0
100-532-142 PROFESSIONAL CONFERENCE	638	658	680	690	690	720	40
100-532-143 MEMBERSHIPS AND DUES	893	1,170	1,205	1,037	1,037	1,076	(129)
100-532-144 SUBSCRIPTIONS AND BOOKS	0	0	0	0	0	0	0
100-532-146 TRAINING- TRANSPORTATIO	308	202	407	28	407	200	(207)
100-532-147 TRAINING- LODGING	1,577	1,674	0	0	0	1,480	1,480
100-532-148 TRAINING- MEALS	128	180	88	22	88	280	192
TOTAL TRAINING/PROFESSIONAL DE	3,598	3,884	2,380	1,777	2,222	3,756	1,376
TOTAL 100-EMPLOYEE SERVICES	340,923	360,848	402,660	299,644	402,602	369,215	(33,445)

100-GENERAL FUND
532-PUBLIC LIBRARY
DEPARTMENT EXPENSES

(----- 2018-2019 -----) (----- 2019-2020 -----)

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-532-211 GENERAL OFFICE SUPPLIES	7,438	8,117	10,370	8,238	10,370	11,100	730
100-532-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
100-532-214 COMPUTER SUPPLIES	2,685	3,189	3,200	3,100	3,200	4,400	1,200
100-532-215 POSTAGE	1,177	873	1,800	2,112	1,800	2,000	200
100-532-217 OFFICE SECURITY	1,027	1,078	1,028	834	1,028	1,080	52
TOTAL OFFICE SUPPLIES	12,326	13,257	16,398	14,284	16,398	18,580	2,182
<u>PROGRAM/SPECIAL EVENTS</u>							
100-532-232 FOOD/MEALS	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	0	0	0	0	0	0	0
<u>PUBLIC SAFETY SUPPLIES</u>							
100-532-241 REFERENCE BOOKS/NEWSPAP	2,128	2,222	2,168	2,188	2,188	2,550	382
TOTAL PUBLIC SAFETY SUPPLIES	2,128	2,222	2,168	2,188	2,188	2,550	382
<u>SPECIALTY SUPPLIES</u>							
100-532-252 MEDICAL SUPPLIES	0	200	0	0	0	0	0
100-532-259 MISC. SUPPLIES	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	200	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-532-267 COMPUTERS	9,577	0	8,400	7,927	8,400	8,400	0
100-532-269 OTHER EQUIPMENT	0	0	800	699	699	0	(800)
TOTAL OPERATIONAL EQUIPMENT (AD	9,577	0	9,200	8,626	9,099	8,400	(800)
TOTAL 200-OPERATIONAL SUPPLIES	24,032	15,679	27,766	25,097	27,685	29,530	1,764
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
100-532-321 LIGHT & POWER	19,934	15,837	19,357	11,498	19,357	14,768	(4,589)
100-532-322 NATURAL GAS, PROPANE	916	1,225	1,800	1,125	1,800	1,800	0
100-532-323 TRUNK TELEPHONE SYSTEM	4,095	4,145	4,022	3,338	4,022	4,022	0
100-532-324 CELL PHONES	583	470	600	447	600	600	0
100-532-326 WIRELESS DATA SERVICES	0	0	90	0	95	0	(90)
TOTAL UTILITIES	25,527	21,678	25,869	16,409	25,874	21,190	(4,679)
TOTAL 300-FACILITIES OPERATION	25,527	21,678	25,869	16,409	25,874	21,190	(4,679)

100-GENERAL FUND
532-PUBLIC LIBRARY
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>FIXED EQUIPMENT MAINTENAN</u>								
100-532-431 OFFICE EQUIPMENT MAINT/	0	0	0	0		0	0	0
TOTAL FIXED EQUIPMENT MAINTENA	0	0	0	0		0	0	0
<u>OFFICE EQUIPMENT</u>								
100-532-461 OFFICE EQUIPMENT RENTAL	0	0	0	0		0	0	0
100-532-462 OFFICE EQUIPMENT MAINT/	798	1,110	950	622		800	1,000	50
TOTAL OFFICE EQUIPMENT	798	1,110	950	622		800	1,000	50
TOTAL 400-EQUIPMENT OPERATIONS	798	1,110	950	622		800	1,000	50
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-532-519 OTHER PROFESSIONAL SERV	0	0	0	0		0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0		0	0	0
<u>FEES FOR SERVICES</u>								
100-532-523 OUTSIDE PRINTING	0	273	0	237		250	0	0
100-532-525 COMP LICENSE / MAINTENA	0	0	0	0		0	0	0
TOTAL FEES FOR SERVICES	0	273	0	237		250	0	0
<u>CONTRACT SERVICES</u>								
100-532-532 SOFTWARE MAINT/LICENSIN	5,206	4,320	8,814	7,743		8,814	5,469	(3,345)
100-532-536 EXTENDED MAINTENANCE WA	1,800	1,890	1,990	1,990		1,990	2,000	10
100-532-539 OTHER CONTRACT SERVICES	12,205	5,259	3,750	2,118		3,750	3,910	160
TOTAL CONTRACT SERVICES	19,210	11,469	14,554	11,851		14,554	11,379	(3,175)
TOTAL 500-CONTRACT SERVICES AN	19,210	11,742	14,554	12,087		14,804	11,379	(3,175)
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
100-532-711 OFFICE FURNITURE	0	0	0	0		0	17,250	17,250
100-532-712 COMMUNICATIONS EQUIP.	0	0	0	0		0	0	0
100-532-713 DUPLICATION/PHOTOGRAPHI	0	0	0	0		0	6,704	6,704
100-532-714 COMPUTER EQUIPMENT	0	0	0	0		0	0	0
100-532-718 LIBRARY BOOKS	43,800	46,426	44,260	30,257		43,800	46,870	2,610
100-532-719 OTHER CAPITAL OUTLAY	0	0	0	0		0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	43,800	46,426	44,260	30,257		43,800	70,824	26,564

100-GENERAL FUND
532-PUBLIC LIBRARY
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
100-532-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	43,800	46,426	44,260	30,257	43,800	70,824	26,564
TOTAL 532-PUBLIC LIBRARY	454,290	457,484	516,059	384,116	515,565	503,138	(12,921)

FIRE DEPARTMENT

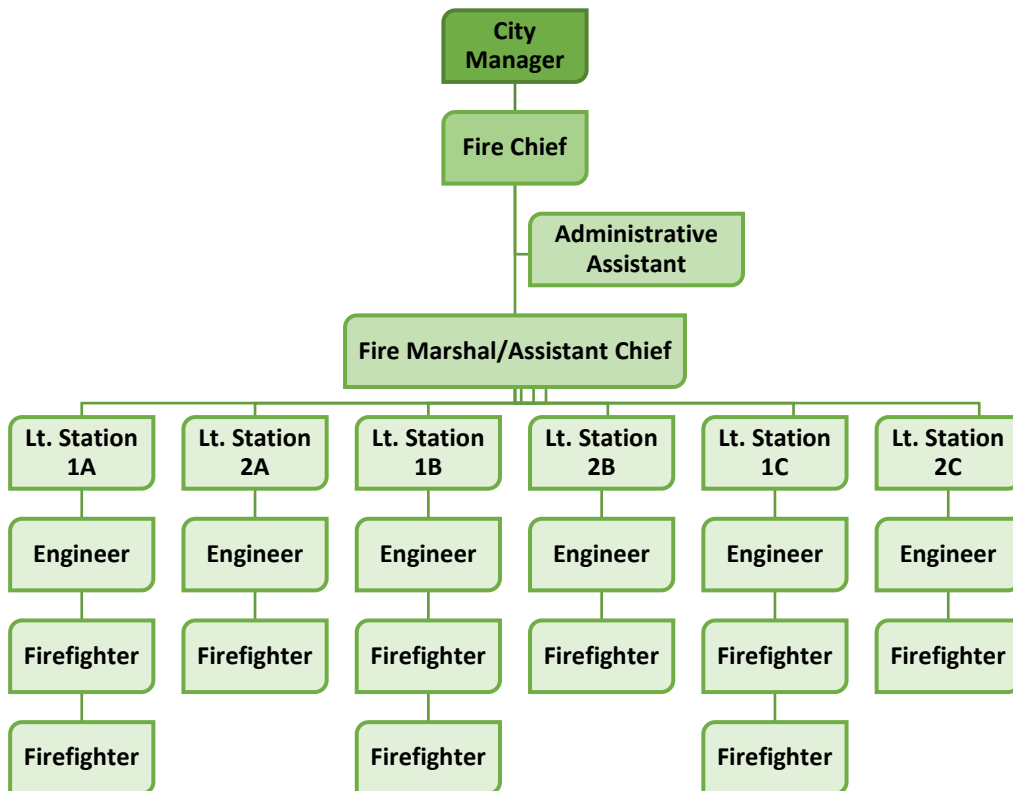
Department Description

The Taylor Fire Department provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Fire Chief, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The Fire Department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets and we firmly believe that training is a vital component of retaining valued members. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of State Health Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Organization ISO PPC ratings.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

Fire Department Organization Chart



Mission Statement

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

Vision Statement

To be the *best*, every day, in every situation, with compassion, pride and honor.

FY 2018-19 Accomplishments

- After a distinguished career as Fire Chief, Pat Ekiss retired and Daniel Baum was appointed as the new Fire Chief.
- Continued our efforts to build a cohesive and seamless working relationship with our Building Department partners to seek ways to improve relationships with area developers and to educate the consumer on rules and regulations concerning development within our city.
- Continued to maintain all necessary components of our Public Protection Class Rating (ISO) with a specific focus on continuing that effort towards further improvement to a rating of 2 (from the current 3) which would result in further reducing the annual insurance cost to every business and homeowner.
- Maintained our Fire Hydrant Maintenance Program by GPS location of all fire hydrants within our city boundaries. Continued annual flow testing, service, numbering and painting of each hydrant.
- Continued to improve the quality of our fleet by placing order for a new Engine 2 which has an anticipated delivery date of October 2019. This addition will greatly improve our fleet readiness and allow us to have both a reserve engine and a reserve ladder truck again, although they are both over twenty years old and not always dependable. We will need to consider replacement of both over the next few years.
- Aggressively continued our plans to upgrade all protective clothing and related wearable safety components to meet current state and national standards. All firefighters now issued two sets of bunker gear.
- 3 members attended the TEEX Leadership Development Symposium in Frisco, Texas. The 3-day seminar was offered free of charge.
- 3 members attended the LODD (Line of Duty Death) Conference held annually in Hurst.
- 1 Officer completed the 2-year Fire Chief's Academy in June while another Officer completed the first year of the program.
- All reserve Apparatus Operators completed 50 plus hours each of Blue Card Continuing Education training on-line and attended an extensive and rigorous 3 day testing process in-house in our training facility proctored by outside guest instructors which reduced overtime and travel.
- Educated over 2,000 day care age through 5th grade students in Home and Fire Safety.
- Added additional Standard Operating Guidelines and performance standards to the departments SOG's and Procedural Manuals.

- Offered EMS coverage to the Taylor ISD for all home games played.
- Conducted over 220 inspections and re-inspections in businesses throughout the city to ensure a safer environment for our citizens.
- Built upon our enhanced Customer Follow-up Program for those affected by disasters or tragic loss.
- We have continued our annual physician physicals program to a local company which performs them on-site, thus greatly eliminating travel and overtime costs. This brings us into complete compliance with national and state standards as well as NFPA recommendations. Our goal is to reduce on-the-job injuries and illness through health awareness and fitness.
- Our Honor Guard members continued to set the standards for others to follow and assisted with several firefighter and public official funerals throughout the state. We also developed and delivered the 7th Annual Taylor Honor Guard Academy offering the classes to over 60 students from fire departments across the State of Texas. This has been our largest turnout yet.
- The department logged more than 2400 hours of on-the-job and workshop related training hours this past year.
- Completed NFPA recommended day and night drills in Georgetown.
- Placed new mini-ambulance in service for special events.
- Adopted FEMA approved Hazard Mitigation Action Plan.
- Implemented drone program. Acquired unmanned aerial vehicle for fire scene and emergency management use.
- Completed TCFP driver/operator class for 8 members.
- Completed TCFP Basic Wildland certification class for 8 members.

Progress on FY 2018-19 Goals and Objectives

- Continued to seek ways to better serve our citizens and guests.
- Continued progress towards furthering replacement of aging front line fleet.
- Continued to seek ways to enhance our medical response program and first responder program to include serious involvement in the development and structure of the system. Seek ways of offering additional services to our citizens without raising taxes or charging fees for service. This will be an on-going process.
- Continued progress towards efforts to improve the city PPC rating from a 3 to a 2.
- Continued fire safety code inspections at businesses throughout the city.
- Furthered our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Enhanced exposure and utilization of our dedicated Honor Guard program and Honor Guard Academies.
- Reduced the number of on-the-job injuries within our department.
- Continued to grow and support the Volunteer Rehab Response Support Team.
- Encouraged levels of higher education and increased learning opportunities for our members.

FY 2019-20 Goals and Objectives

- Continue to seek ways to better serve our citizens and guests while attempting to reduce cost and lower response times.
- Continued progress towards furthering replacement of aging front line fleet by placing new Engine 2 into service.
- Work towards adopting updated version of International Fire Code to streamline development process and better position us for upgrading our PPC rating from a Class 3 to a Class 2.
- Continue fire safety code inspections at businesses throughout the city.
- Further our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Enhance exposure and utilization of our dedicated Honor Guard program and Honor Guard Academy.
- Reduce the number of on-the-job injuries within our department.
- Continue to grow and support the Volunteer Rehab Response Support Team.
- Continue to seek ways to increase the educational process on the threat of cancer in our profession. Seek ways to reduce the exposure and chance of acquiring this #1 killer and career-ending illness to firefighters.
- Continue to encourage levels of higher education and increased learning opportunities for our members.
- Certify additional drone pilots to increase resource availability.
- Review and update department policies and procedures.
- Implement on-line policy management system.

Position Control- Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Fire Lieutenant	6	6	6
Driver/Operator	6	6	6
Firefighter/EMT	9	9	9
Administrative Assistant	1	1	1
Total:	24	24	24

PERFORMANCE MEASURES	FY2017-18 ACTUAL	FY2018-19 PROJECTED	FY2019-20 TARGET
OUTPUTS			
# of Fire Related Responses	79	77	79
# of Emergency Medical Services (EMS)	1358	1450	1493
# of Other Response Calls	626	616	634
Total Request for Emergency Services	2063	2143	2206
RESOURCE UTILIZATION			
% of overlapping incidents (both stations committed)	24%	23%	25%
EFFECTIVENESS			
Average First Unit Response Time Within City Limits (min:sec)	5:29	5:54	5:30

100-GENERAL FUND

542-FIRE SUPPRESSION/EMER
DEPARTMENT EXPENSES

(----- 2018-2019 -----) (----- 2019-2020 -----)

2016-2017 2017-2018 2018-2019 2019-2020
ACTUAL ACTUAL YEAR-TO-DATE PROJECTED WORKING
BUDGET BUDGET YEAR END BUDGET VARIANCE100-EMPLOYEE SERVICESWAGES & SALARIES

100-542-111 REGULAR FULL TIME	1,183,703	1,249,970	1,172,927	1,328,290	1,378,611	50,321
100-542-112 MANDATORY OVERTIME	102,741	106,472	102,387	106,472	106,800	30,200
100-542-114 OVERTIME	103,190	95,404	51,505	95,404	88,700	0
100-542-115 LONGEVITY PAY	10,760	8,964	8,704	8,964	9,312	48
100-542-116 REGULAR PART TIME	0	0	0	0	0	0
100-542-117 TEMPORARY/SEASONAL	0	0	0	0	0	0
100-542-118 INSURANCE ALLOWANCE	3,784	2,400	2,861	2,400	2,400	0
100-542-119 CERTIFICATION PAY	0	660	690	660	660	660
TOTAL WAGES & SALARIES	1,404,178	1,463,870	1,339,074	1,542,190	1,586,483	81,229

PAID BENEFITS

100-542-120 UNUM LIFE	0	3,152	2,714	3,292	3,300	148
100-542-121 FICA SOCIAL SECURITY	102,832	102,338	102,797	102,338	106,492	(8,660)
100-542-122 WORKERS COMPENSATION	21,731	22,492	28,255	22,492	23,000	1,497
100-542-123 STATE UNEMPLOYMENT TAX	261	4,061	290	3,899	3,888	0
100-542-124 RETIREMENT- TMRS	170,923	176,974	162,759	182,288	182,288	0
100-542-126 HEALTH INSURANCE	129,105	153,403	145,732	162,392	176,300	13,908
100-542-127 DENTAL INSURANCE	5,275	7,205	5,953	7,205	7,135	23
100-542-128 LONG TERM DISABILITY	3,701	3,721	3,403	3,721	4,127	220
100-542-129 VISION INSURANCE	0	1,048	854	1,048	1,045	51
TOTAL PAID BENEFITS	433,828	474,533	452,757	488,675	507,575	7,187

ALLOWANCES/REIMBURSEMENTS

100-542-131 UNIFORMS(BUY)	14,092	14,761	13,368	15,527	15,500	(27)
100-542-133 BUSINESS- TRANSPORTATIO	8	171	731	350	350	0
100-542-135 BUSINESS- MEALS	609	500	430	700	700	0
TOTAL ALLOWANCES/REIMBURSEMENT	14,708	15,432	14,529	16,577	16,550	(27)

TRAINING/PROFESSIONAL DEVELOPM

100-542-141 WORKSHOP TRAINING	7,295	7,260	11,281	11,500	12,500	1,000
100-542-142 PROFESSIONAL CONFERENCE	884	219	150	1,100	1,159	59
100-542-143 MEMBERSHIPS AND DUES	955	960	1,147	1,150	1,944	794
100-542-144 SUBSCRIPTIONS AND BOOKS	252	332	685	800	3,035	2,235
100-542-145 TUITION	1,000	1,000	1,000	1,000	0	(1,000)
100-542-146 TRAINING- TRANSPORTATIO	402	183	499	800	800	0
100-542-147 TRAINING- LODGING	3,421	5,759	3,675	4,500	5,475	975
100-542-148 TRAINING- MEALS	1,191	1,458	835	1,700	1,700	0
TOTAL TRAINING/PROFESSIONAL DE	15,399	17,171	19,271	22,550	26,613	4,063
TOTAL 100-EMPLOYEE SERVICES	1,868,113	1,971,005	1,825,631	2,069,992	2,137,221	92,452

100-GENERAL FUND

542-FIRE SUPPRESSION/EMER
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			(-----)
<u>200-OPERATIONAL SUPPLIES</u>								
<u>OFFICE SUPPLIES</u>								
100-542-211 GENERAL OFFICE SUPPLIES	1,065	1,318	1,400	967		1,400	1,400	0
100-542-213 PHOTOGRAPHIC SUPPLIES	0	56	100	0		100	100	0
100-542-214 COMPUTER SUPPLIES	248	600	500	330		500	500	0
100-542-215 POSTAGE	195	121	300	94		300	300	0
100-542-217 OFFICE SECURITY	0	0	0	0		0	0	0
TOTAL OFFICE SUPPLIES	1,507	2,095	2,300	1,391		2,300	2,300	0
<u>CONSTRUCTION SUPPLIES</u>								
100-542-226 MISC HARDWARE	156	191	250	56		250	250	0
TOTAL CONSTRUCTION SUPPLIES	156	191	250	56		250	250	0
<u>PROGRAM/SPECIAL EVENTS</u>								
100-542-232 FOOD/MEALS	961	1,150	2,800	1,627		3,179	1,500	(1,300)
100-542-233 CITY SPONSORED EVENTS	249	40	500	0		500	500	0
TOTAL PROGRAM/SPECIAL EVENTS	1,209	1,190	3,300	1,627		3,679	2,000	(1,300)
<u>PUBLIC SAFETY SUPPLIES</u>								
100-542-247 TURNOUT PROTECTIVE GEAR	13,844	13,902	13,000	22,857		14,000	15,000	2,000
100-542-248 HOUSEHOLD SUPPLIES	286	288	300	46		300	300	0
100-542-249 FIRE PREVENTION SUPPLIE	1,671	3,427	1,750	1,310		1,750	1,750	0
TOTAL PUBLIC SAFETY SUPPLIES	15,801	17,617	15,050	24,213		16,050	17,050	2,000
<u>SPECIALTY SUPPLIES</u>								
100-542-252 MEDICAL SUPPLIES	2,214	2,323	3,500	4,729		3,500	3,500	0
100-542-253 CHEMICALS	2,948	3,243	3,500	2,613		3,500	3,500	0
100-542-255 RECREATION/SPORTS EQUIP	0	350	0	0		0	0	0
100-542-256 MINOR TOOLS/INSTRUMENTS	28,434	14,265	15,800	9,265		15,800	15,800	0
100-542-257 RECOGNITION/AWARD SUPPL	0	0	400	0		400	400	0
100-542-259 MISC. SUPPLIES	4,968	4,482	9,900	8,082		9,900	5,000	(4,900)
TOTAL SPECIALTY SUPPLIES	38,564	24,663	33,100	24,689		33,100	28,200	(4,900)
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
100-542-261 OFFICE FURNITURE	4,688	4,379	4,500	834		4,500	4,500	0
100-542-262 COMMUNICATION EQUIPMENT	3,992	3,839	4,000	2,414		4,000	4,000	0
100-542-263 PHOTOGRAPHIC EQUIPMENT	0	0	0	0		0	0	0
100-542-264 COMPUTER ACCESSORIES	93	141	250	0		250	250	0
100-542-265 INSTRUMENTS/APPARATUS	14,706	25,954	28,000	12,061		28,000	23,000	(5,000)
100-542-266 ELECTRONIC EQUIPMENT	0	0	0	0		0	0	0
100-542-267 COMPUTERS	12,778	2,400	2,800	2,800		2,800	3,300	500
100-542-268 APPLIANCES	6,019	9,204	5,000	12,462		5,000	5,000	0

100-GENERAL FUND

542-FIRE SUPPRESSION/EMER
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
100-542-269 OTHER OFFICE EQUIPMENT	0	0	9,044	8,954	8,954	0	(9,044)
TOTAL OPERATIONAL EQUIPMENT (AD	42,277	45,917	53,594	39,526	53,504	40,050	(13,544)
<u>OPERATIONAL EQUIPMENT (FIELD)</u>							
100-542-271 GROUNDS KEEPING EQUIP	29	630	750	476	750	750	0
TOTAL OPERATIONAL EQUIPMENT (FI	29	630	750	476	750	750	0
TOTAL 200-OPERATIONAL SUPPLIES	99,544	92,303	108,344	91,979	109,633	90,600	(17,744)
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>FACILITY RENTAL</u>							
100-542-311 LONG TERM LEASE	0	0	0	0	0	0	0
100-542-313 SHORT TERM RENTAL (BUILD	0	0	0	0	0	0	0
TOTAL FACILITY RENTAL	0	0	0	0	0	0	0
<u>UTILITIES</u>							
100-542-321 LIGHT & POWER	13,272	11,079	10,902	8,899	11,451	10,965	63
100-542-322 NATURAL GAS, PROPANE	2,261	2,109	2,970	1,588	2,653	2,970	0
100-542-323 TRUNK TELEPHONE SYSTEM	3,816	4,186	4,170	3,217	4,170	4,170	0
100-542-324 CELL PHONES	3,974	4,100	4,095	3,417	4,095	4,095	0
100-542-325 PAGERS	0	0	0	0	0	0	0
100-542-326 WIRELESS DATA SERVICES	6,280	5,631	6,384	6,591	6,384	6,384	0
TOTAL UTILITIES	29,602	27,105	28,521	23,712	28,753	28,584	63
<u>FACILITY REPAIR/IMPROVEMENTS</u>							
100-542-349 MISC REPAIRS/MAINT	912	1,000	1,000	0	1,000	1,000	0
TOTAL FACILITY REPAIR/IMPROVEM	912	1,000	1,000	0	1,000	1,000	0
<u>JANITORIAL SUPPLIES/SERVICES</u>							
100-542-352 CLEANING SUPPLIES	300	500	500	324	500	500	0
TOTAL JANITORIAL SUPPLIES/SERV	300	500	500	324	500	500	0
TOTAL 300-FACILITIES OPERATION	30,814	28,605	30,021	24,035	30,253	30,084	63
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							
<u>EQUIPMENT RENTAL</u>							
100-542-411 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-542-412 LIGHT EQUIPMENT RENTAL	2,000	2,000	2,100	1,750	1,826	2,000	(100)
100-542-414 MOTOR VEHICLE RENTAL	39,000	24,244	20,700	17,250	17,875	27,100	6,400
100-542-415 TRUCKS, HEAVY EQUIP RENT	115,000	123,000	142,833	119,020	142,833	155,814	12,981
100-542-419 REPLACEMENT FUND CONTRI	154,960	163,514	163,649	122,737	163,514	111,111	(52,538)
TOTAL EQUIPMENT RENTAL	310,960	312,758	329,282	260,757	326,048	296,025	(33,257)

100-GENERAL FUND

542-FIRE SUPPRESSION/EMER
DEPARTMENT EXPENSES

(----- 2018-2019 -----) (----- 2019-2020 -----)

2016-2017 2017-2018 CURRENT YEAR-TO-DATE PROJECTED WORKING
ACTUAL ACTUAL BUDGET YEAR END BUDGET VARIANCE

542-419 REPLACEMENT FUND CONTRIBUTOR YEAR NOTES:

\$139,957 on going
\$10,978 if financed in FY16-17

FUEL, OIL & LUBRICANTS
100-542-421 FUEL, OIL, LUBRICANTS 0 0 0 0 0 0
100-542-423 TIRES/BATTERIES/FILTERS 0 0 0 0 0 0
100-542-424 ELECTRICAL PARTS 0 0 0 0 0 0
100-542-425 BRAKE/SUSPENSION SYSTEM 0 0 0 0 0 0
100-542-426 HYDRAULIC SYSTEM PARTS 0 0 0 0 0 0
100-542-427 COOLING SYSTEM PARTS 0 0 0 0 0 0
100-542-428 TRANSMISSION/MOTOR PART 0 0 0 0 0 0
100-542-429 BODY SHOP PARTS 0 0 0 0 0 0
TOTAL FUEL, OIL & LUBRICANTS 0 0 0 0 0 0

FIXED EQUIPMENT MAINTENANCE

100-542-431 OFFICE EQUIPMENT REPAIR 0 0 0 0 0 0
100-542-432 MACHINE TOOLS MAINT/REP 927 700 1,225 1,225 1,375 150
100-542-434 ELECTRIC MOTOR MAINT/RE 0 0 0 0 0 0
100-542-436 OTHER EQUIP/MAINT REPAIR 0 700 1,225 1,225 1,375 150
TOTAL FIXED EQUIPMENT MAINTENANCE 927 700 1,225 1,225 1,375 150

FUEL, OIL, FILTERS, TIRES, ET

100-542-441 FUEL (GAS, DIESEL) 0 0 0 0 0 0
TOTAL FUEL, OIL, FILTERS, TIRES, E 0 0 0 0 0 0

OFFICE EQUIPMENT

100-542-461 OFFICE EQUIPMENT RENTAL 0 0 0 0 0 0
100-542-462 EQUIPMENT REPAIRS/MAINT 850 463 1,000 1,000 1,000 0
TOTAL OFFICE EQUIPMENT 850 463 1,000 1,000 1,000 0

TOTAL 400-EQUIPMENT OPERATIONS 312,738 313,921 331,507 262,325 328,273 298,400 (33,107)

500-CONTRACT SERVICES AND FEESPROFESSIONAL SERVICES

100-542-519 OTHER PROFESSIONAL SERV 0 0 0 7,900 8,000 0
TOTAL PROFESSIONAL SERVICES 0 0 0 7,900 8,000 0

FEES FOR SERVICES

100-542-523 OUTSIDE PRINTING 1,498 1,660 1,500 1,296 1,500 0
100-542-524 LAUNDRY AND CLEANING 0 0 0 0 0 0
100-542-525 SOFTWARE MAINTENANCE LI 0 0 0 0 0 0
100-542-526 TESTING/CERT. PERMITS 8,221 9,361 9,750 8,381 9,750 2,580

100-GENERAL FUND

542-FIRE SUPPRESSION/EMER
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-542-527 DELIVERY, COURIER SERVI	519	391	550	292	550	550	0
TOTAL FEES FOR SERVICES	10,238	11,412	11,800	9,969	11,800	14,380	2,580
<u>CONTRACT SERVICES</u>							
100-542-532 SOFTWARE MAINT/LICENSIN	5,029	6,422	6,700	5,359	6,700	6,700	0
100-542-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
100-542-539 OTHER CONTRACT SERVICES	31,211	41,722	42,105	39,151	59,105	39,970	(2,135)
TOTAL CONTRACT SERVICES	36,241	48,143	48,805	44,510	65,805	46,670	(2,135)
TOTAL 500-CONTRACT SERVICES AN	46,479	59,556	60,605	62,378	85,605	61,050	445
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-542-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-542-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-542-713 DUPLICATION/PHOTOGRAPHI	0	0	0	0	0	0	0
100-542-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
100-542-717 INSTRUMENTS/APPARATUS	0	40,089	0	0	0	0	0
100-542-719 OTHER CAPITAL OUTLAY	0	12,500	0	1,495	12,500	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	52,589	0	1,495	12,500	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>							
100-542-721 MACHINE TOLLS/APPARATUS	0	0	0	0	0	0	0
100-542-722 LIGHT EQUIPMENT	0	0	0	21,376	22,000	0	0
100-542-723 MOTOR VEHICLES	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	21,376	22,000	0	0
TOTAL 700-CAPITAL OUTLAY	0	52,589	0	22,871	34,500	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>INTERFUND CHARGES</u>							
100-542-820 CIVIL SL TRANSFER	0	0	0	0	0	0	0
TOTAL INTERFUND CHARGES	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0
TOTAL 542-FIRE SUPPRESSION/EMER	2,357,688	2,517,979	2,575,246	2,289,219	2,658,256	2,617,355	42,109

POLICE DEPARTMENT

Department Description

The Taylor Police Department is a progressive, values based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seek to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full service law enforcement agency with our own Communications/911 center.

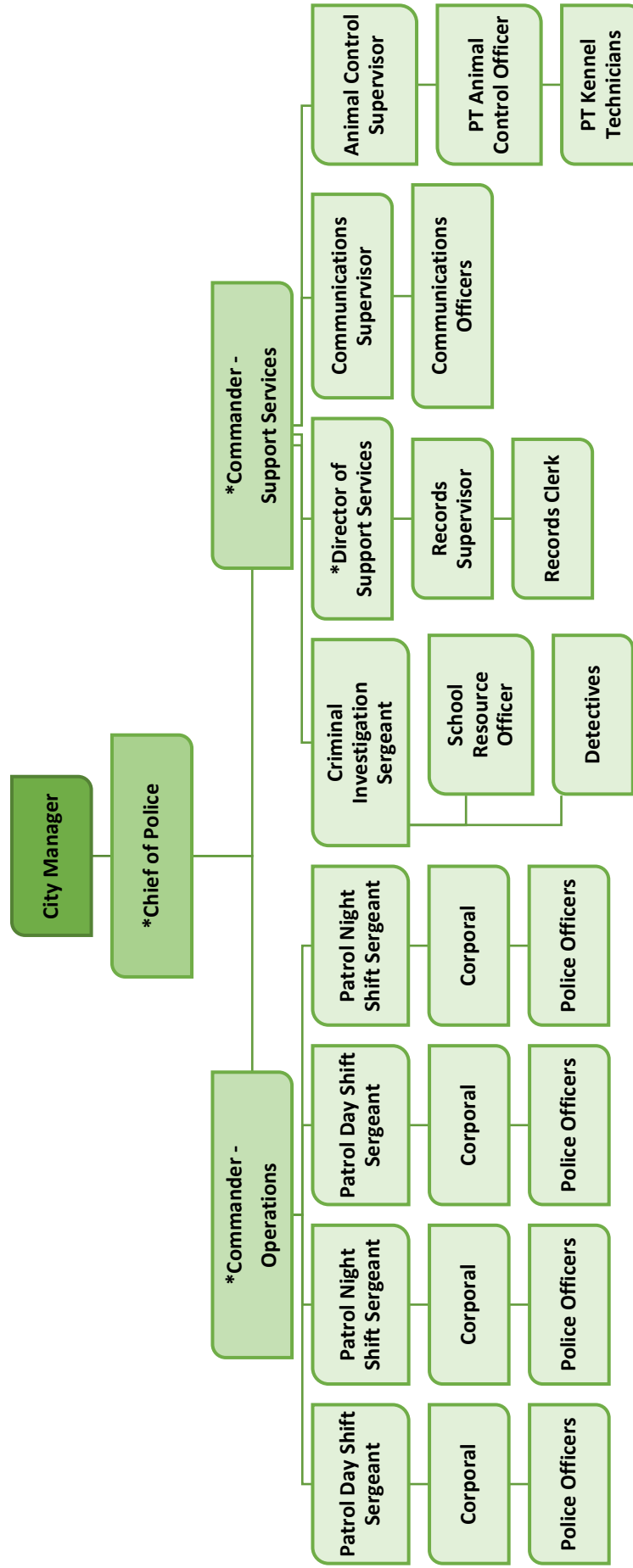
Taylor continues to maintain a low violent crime rate and the Taylor Police Department continues to achieve a high clearance rate of Part I Crimes. The department's command structure and organizational chart has been flattened by reducing the number of sworn classifications under the Police Chief from five to four; to include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 17 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 29 officers (76%) to patrol duties or traffic enforcement duties.

Last year in the approved budget the Police Department established a Traffic Enforcement Unit staffed with two additional Police Officer positions. In addition, in the proposed budget the Police Department has applied for a two year grant with the Governor's Office to continue with the Victims Services Coordinator position which would be 80% grant funded and 20% city funded.

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.

[Continue to Next Page]

Organizational Chart



* Denotes Command Staff

FY 2018-19 Goals and Objectives

- Begin the process of policy and procedure revision in an effort to meet Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Complete inventory of the Property Room and destruction of unneeded items.
- Replace our current Police Radio System (handhelds, dispatch consoles and in-car radios) which are coming to end of life.
- Replace our current software provider with an effective Records Management System (RMS) and Computer Aided Dispatch (CAD) that is National Incident Based Reporting System (NIBRS) compliant.
- Continue with the Victim Services Coordinator position to provide needed services to victims of crime and their families that would be 80% grant funded for two additional years from the Office of the Governor and 20% city funded.
- Continue to make improvements and upgrades to Animal Shelter.

FY 2018-19 Accomplishments

- The Police Department had a high clearance rate for Part I Crimes of 36%.
- The City of Taylor was a National Award Winner for National Night Out by placing 31st in the Nation and 6th in the State of Texas for cities with populations of 15,000 – 49,999. This is Taylor's 11th consecutive year as a National Award Winner.
- The Office of the Governor awarded the Taylor Police Department a 2-year continuation grant in the amount of \$145,644 allowing our Victim Services Coordinator position to continue through 2020.
- An additional Police Officer position was approved by Council, enabling Taylor Police Department to station a School Resource Officer in Taylor Middle School, in addition to the School Resource Officer currently stationed at Taylor High School.
- School Resource Officer Matt Bodiford instructed 9th grade students on proper interaction with law enforcement during traffic stops and other encounters.
- Provided Civilian Response to Active Shooter Training to members of Taylor Independent School District and community stakeholders.
- Officer Luera received the Hope Alliance Office of the Year Award for providing outstanding service to victims of crime.
- Sergeant Morehouse was recognized for his life-saving actions when dealing with a male subject who had taken Heroin and Xanax and was found not breathing and with no pulse. Sergeant Morehouse administered Narcan, an Opioid overdose-reversal drug, continued CPR, and was able to revive the subject.
- Council approved a \$1.2 million bond package, enabling Taylor Police Department to upgrade police and fire radios, as well as a Computer Aided Dispatch (CAD)/Records Management System (RMS) Project, enabling us to replace equipment nearing end of life.
- The Office of the Governor awarded the Taylor Police Department a grant in the amount of \$156,485 to assist with the purchase of the new Records Management System in order for the Department to achieve NIBRS (National Incident Based Reporting System) compliance.
- Staff met and worked with consultants on the Computer Aided Dispatch (CAD)/Records Management System (RMS) Project. Staff attended a CAD/RMS presentation and worked with the vendor/consultant to obtain project quotes, obtained the required hardware needed for the CAD/RMS project, and began initial phase of software implementation.

- Staff met and worked with consultants on the Radio Replacement Project, obtaining equipment quotes.
- The Taylor Police Department applied for the Bureau of Justice Bulletproof Vest Partnership Grant.
- The Police Department sworn and non-sworn employees attended a total of 1, 127 hours of training.
- The Taylor Police Department initiated a Department-wide Voluntary Fitness Incentive Program.
- Through the use of seized funds and donations, the Taylor Police Department was able to purchase (10) sets of Stop Stick Tire Deflation Devices, (20) AR-15 Patrol Rifles, (2) Hand-held LIDAR Radars, (30) TacMed LAPD Drop Leg First Aid Kits, (2) Pepperball Less/Lethal Guns, (1) FLIR Thermal Camera, and (1) Polaris ATV.
- Continued the process of policy and procedure revision in an effort to meet Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Continued inventory of the Property Room and destruction of unneeded items.

FY 2019-20 Goals and Objectives

- Add four new police officer positions, which adds one additional officer to each patrol shift.
- Continue the process of policy and procedure revision in an effort to meet Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Complete inventory of the Property Room and destruction of unneeded items.
- Complete the replacement of our current Police Radio System (handhelds, dispatch consoles and in-car radios).
- Complete the replacement of our new Records Management System (RMS) and Computer Aided Dispatch (CAD) that is National Incident Based Reporting System (NIBRS) compliant.
- Continue with our Victim Services Coordinator position to provide needed services to victims of crime and their families and apply for an additional 2-year continuance grant.
- Apply for the Edward Byrne Memorial Justice Assistance Grant (JAG) to enable our department to purchase License Plate Readers.
- Reclassify P/T Animal Control Officer and P/T Kennel Tech positions as Full-Time positions in an effort to make the positions more appealing and enable us to draw from a larger pool of experienced applicants and reduce turnover and long-term vacancies.
- Continue to make improvements and upgrades to Animal Shelter.

POLICE DEPARTMENT – LISTING OF AUTHORIZED POSITIONS

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Police Chief	1	1	1
Police Commander	2	2	2
Patrol Sergeant	5	5	5
Patrol Corporal	4	4	4
Patrol Officer	15	17	16
Traffic Unit Officers	2	2	2
Communication Supervisor	1	1	1
Communication Officer	6	6	6
Support Services Administrator	1	1	1
Records Supervisor	1	1	1
Victims Services Coordinator	1	1	1
Total:	39	39	40

ANIMAL CONTROL – LISTING OF AUTHORIZED POSITIONS

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Animal Control Supervisor	1	1	1
Animal Control Officer	0.5	0.5	1
Kennel Technicians	1.5	1.5	1
Total:	3	3	3

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
Offense Reports – Total	1,889	1,731	1,818
Arrests	613	531	558
Calls for Service	16,441	16,395	17,215
Traffic Stops	6,247	5,786	6,075
Citations	7,451	6,966	7,314
Accidents	425	470	494
Clearance Rate for Part I Offenses	36%	37%	40%
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	76% 4	73% 4	73% 4

**Fiscal Year Totals –Conflict with UCR totals based on calendar year*

100-GENERAL FUND
552-POLICE FIELD SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-552-111 REGULAR FULL TIME	1,836,261	2,073,630	2,194,285	1,830,146	2,201,309	2,302,425	108,140
100-552-113 REIMBURSED OVERTIME	38,554	18,483	36,540	28,858	36,540	36,540	0
100-552-114 OVERTIME	76,609	183,186	62,923	140,667	120,000	62,963	40
100-552-115 LONGEVITY PAY	12,480	15,876	14,592	12,528	14,892	13,872	(720)
100-552-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-552-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-552-118 INSURANCE ALLOWANCE	2,031	46	0	1,661	1,200	1,000	1,000
100-552-119 CERTIFICATION PAY	0	945	0	1,695	1,150	1,000	1,000
TOTAL WAGES & SALARIES	1,965,934	2,292,167	2,308,340	2,015,555	2,375,091	2,417,800	109,460
PAID BENEFITS							
100-552-120 UNUM LIFE	0	5,329	5,183	4,337	5,183	5,311	128
100-552-121 FICA SOCIAL SECURITY	146,398	161,964	173,884	155,186	173,884	177,713	3,829
100-552-122 WORKERS COMPENSATION	34,244	35,181	35,927	47,208	35,927	36,000	73
100-552-123 STATE UNEMPLOYMENT TAX	784	6,757	6,318	830	6,318	6,480	162
100-552-124 RETIREMENT- TMRS	241,409	278,101	275,264	244,962	275,264	294,615	19,351
100-552-126 HEALTH INSURANCE	223,484	258,492	287,876	255,591	287,876	302,638	14,762
100-552-127 DENTAL INSURANCE	9,428	12,168	12,059	9,909	12,056	12,408	349
100-552-128 LONG TERM DISABILITY	5,906	6,123	6,422	5,388	6,422	6,893	471
100-552-129 VISION INSURANCE	0	1,660	1,685	1,332	1,685	1,853	168
TOTAL PAID BENEFITS	661,653	765,775	804,618	724,744	804,615	843,911	39,293
ALLOWANCES/REIMBURSEMENTS							
100-552-131 UNIFORMS (BUY)	26,752	25,081	25,805	13,408	16,062	25,805	0
100-552-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
100-552-135 BUSINESS MEALS	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	26,752	25,081	25,805	13,408	16,062	25,805	0
TRAINING/PROFESSIONAL DEVELOPM							
100-552-141 WORKSHOP TRAINING	6,339	10,193	6,043	4,589	5,900	6,043	0
100-552-142 PROFESSIONAL CONFER.	270	205	6,677	1,945	4,352	5,927	(750)
100-552-143 MEMBERSHIPS/DUES	705	729	1,002	920	1,095	1,102	100
100-552-144 SUBSCRIPTIONS AND BOOKS	1,118	1,382	1,335	1,347	1,407	3,497	2,162
100-552-145 TUITION	350	0	0	0	0	0	0
100-552-146 TRAINING-TRANSPORTATION	0	519	2,328	652	1,057	1,287	(1,041)
100-552-147 TRAINING LODGING	488	3,178	8,810	3,356	8,220	8,160	(650)
100-552-148 TRAINING- MEALS	140	934	1,645	1,285	1,726	1,510	(135)
100-552-149 LEOSE-TRAINING	0	0	0	0	0	16,433	16,433
TOTAL TRAINING/PROFESSIONAL DE	9,409	17,141	27,840	14,094	23,757	43,959	16,119

100-GENERAL FUND

552-POLICE FIELD SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
ROLLOVER BALANCE FROM PERVIOUS YEARS \$11,157, PLUS PROJECTED 2018/2019 PAYMENT OF \$2,200 FROM TEXAS COMPTROLLER							
TOTAL 100-EMPLOYEE SERVICES	2,663,749	3,100,164	3,166,603	2,767,801	3,219,525	3,331,475	164,872

200-OPERATIONAL SUPPLIESOFFICE SUPPLIES

100-552-211 GENERAL OFFICE SUPPLIES	8,079	8,561	10,400	6,385	9,460	10,400	0
100-552-213 PHOTOGRAPHIC SUPPLIES	299	429	440	0	275	440	0
100-552-214 COMPUTER SUPPLIES	3,997	3,457	3,500	3,269	3,500	3,500	0
100-552-215 POSTAGE	1,029	609	1,475	452	967	1,000	(475)
TOTAL OFFICE SUPPLIES	13,403	13,057	15,815	10,106	14,202	15,340	(475)

PROGRAM/SPECIAL EVENTS

100-552-232 FOOD/MEALS	983	881	1,000	961	1,235	1,000	0
100-552-236 MISC OCCASIONS	1,885	2,159	3,000	1,319	3,000	2,000	(1,000)
100-552-237 TRAINING SUPPLIES	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	2,868	3,040	4,000	2,280	4,235	3,000	(1,000)

552-236 MISC OCCASIONS

CURRENT YEAR NOTES:
THIS FUND IS 100% FUNDED BY DONATIONSPUBLIC SAFETY SUPPLIES

100-552-242 FIRE ARMS SUPPLIES	6,737	6,772	6,800	18,999	20,000	6,800	0
100-552-243 INVESTIGATIVE SUPPLIES	2,536	2,316	2,500	2,538	2,427	2,500	0
100-552-248 PAL SUPPLIES	0	0	0	0	0	0	0
TOTAL PUBLIC SAFETY SUPPLIES	9,274	9,088	9,300	21,537	22,427	9,300	0

SPECIALTY SUPPLIES

100-552-256 MINOR TOOLS/INSTRUMENTS	2,766	2,720	5,280	4,234	4,882	5,280	0
100-552-259 MISC. SUPPLIES	2,018	1,898	2,100	1,742	2,094	2,100	0
TOTAL SPECIALTY SUPPLIES	4,785	4,618	7,380	5,977	6,976	7,380	0

OPERATIONAL EQUIPMENT (ADMIN)

100-552-261 OFFICE FURNITURE	1,203	3,525	3,790	1,881	3,767	3,790	0
100-552-262 COMMUNICATION EQUIPMEN	0	0	0	0	0	0	0
100-552-263 PHOTOGRAPHIC EQUIP	0	0	0	0	0	0	0
100-552-264 COMPUTER ACCESSORIES	515	649	1,150	968	1,000	1,150	0
100-552-265 INSTRUMENTS/APPARATUS	0	0	0	0	0	0	0
100-552-267 COMPUTERS	6,265	10,243	7,500	0	7,500	8,200	700
100-552-269 OTHER EQUIPMENT	622	2,810	1,070	109	640	8,209	7,139
TOTAL OPERATIONAL EQUIPMENT (AD	8,604	17,227	13,510	2,958	12,907	21,349	7,839

552-261 OFFICE FURNITURE

CURRENT YEAR NOTES:

100-GENERAL FUND

552-POLICE FIELD SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
APPROXIMATELY \$1500 IS REIMBURSED BY CAPCOG ANNUALLY							
<u>OPERATIONAL EQUIPMENT (FIELD)</u>							
100-552-278 ANIMAL CONTROL DEVICES	0	0	0	0	0	0	0
100-552-279 OTHER OPERATIONAL EQUIP	0	201	0	15,580	16,000	0	0
TOTAL OPERATIONAL EQUIPMENT (FI	0	201	0	15,580	16,000	0	0
TOTAL 200-OPERATIONAL SUPPLIES	38,934	47,231	50,005	58,438	76,747	56,369	6,364

300-FACILITIES OPERATIONS/MAINFACILITY RENTAL

100-552-311 LONG TERM LEASE	0	0	0	0	0	0	0
TOTAL FACILITY RENTAL	0	0	0	0	0	0	0

UTILITIES

100-552-321 LIGHT & POWER	12,654	10,761	12,315	8,491	12,315	10,240	(2,075)
100-552-323 TRUCK TELEPHONE SYSTEM	6,682	7,245	6,175	5,766	6,175	6,175	0
100-552-324 CELL PHONES	7,526	9,048	10,633	7,095	10,633	10,633	0
100-552-325 PAGERS	42	0	0	0	0	0	0
100-552-326 WIRELESS DATA SERVICES	5,965	6,208	5,928	5,179	5,928	5,928	0
TOTAL UTILITIES	32,870	33,262	35,051	26,531	35,051	32,976	(2,075)

FACILITY REPAIR/IMPROVEMENTS

100-552-344 PLUMBING REPAIRS	0	0	0	0	0	0	0
TOTAL FACILITY REPAIR/IMPROVEM	0	0	0	0	0	0	0

TOTAL 300-FACILITIES OPERATION	32,870	33,262	35,051	26,531	35,051	32,976	(2,075)
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400-EQUIPMENT OPERATIONS/MAINTEQUIPMENT RENTAL

100-552-414 MOTOR VEHICLE RENTAL	153,326	157,000	163,661	136,380	163,661	164,590	929
100-552-419 REPLACEMENT FUND CONTRI	122,392	134,476	148,049	111,037	148,049	115,600	(32,449)
TOTAL EQUIPMENT RENTAL	275,718	291,476	311,710	247,417	311,710	280,190	(31,520)

552-419 REPLACEMENT FUND CONTRIBUTCURRENT YEAR NOTES:

\$78,969 on going

\$19,372 if financed Fy16-17

100-GENERAL FUND

552-POLICE FIELD SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
FUEL, OIL & LUBRICANTS							
100-552-421 FUEL, OIL, LUBRICANTS	0	0	0	0	0	0	0
100-552-423 TIRES/BATTERIES/FILTERS	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0
FIXED EQUIPMENT MAINTENAN							
100-552-434 MOTOR VEHICLE REPAIR	0	0	0	0	0	0	0
100-552-436 OTHER EQUIPMENT MAINT/R	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENA	0	0	0	0	0	0	0
OFFICE EQUIPMENT							
100-552-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-552-462 OFFICE EQUIP. MAINT/REP	1,065	1,334	1,700	1,178	1,210	1,700	0
TOTAL OFFICE EQUIPMENT	1,065	1,334	1,700	1,178	1,210	1,700	0
TOTAL 400-EQUIPMENT OPERATIONS	276,783	292,810	313,410	248,594	312,920	281,890	(31,520)

500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

100-552-514 MEDICAL SERVICES	6,080	1,850	3,500	3,117	4,858	3,500	0
100-552-516 TRAINING SERVICES	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	6,080	1,850	3,500	3,117	4,858	3,500	0

552-514 MEDICAL SERVICES

CURRENT YEAR NOTES:
THE ATTORNEY GENERAL CRIME VICTIMS COMPENSATION FUND
REIMBURSES APPROXIMATELY 80% OF THIS LINE ITEM

FEES FOR SERVICES

100-552-523 OUTSIDE PRINTING	1,558	1,654	4,070	1,660	3,735	4,070	0
100-552-524 LAUNDRY AND CLEANING	0	0	0	0	0	0	0
100-552-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	1,558	1,654	4,070	1,660	3,735	4,070	0

CONTRACT SERVICES

100-552-532 SOFTWARE MAINT/LICENSE	1,719	14,376	23,501	18,438	25,410	24,304	803
100-552-539 OTHER CONTRACT SERVICES	95,230	99,654	123,670	107,385	123,453	160,338	36,668
TOTAL CONTRACT SERVICES	96,949	114,030	147,171	125,823	148,863	184,642	37,471

552-532

SOFTWARE MAINT/LICENSE

CURRENT YEAR NOTES:
PRICE INCREASE FOR HIGHER GROUND MAINTENANCE AGREEMENT DUE
TO NEW FACILITY FIBER LINES

100-GENERAL FUND

552-POLICE FIELD SERVICES
DEPARTMENT EXPENSES

		2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
552-539	OTHER CONTRACT SERVICES							
CURRENT YEAR NOTES: PRICE INCREASES FOR INTERNET SERVICE (APPROVED - NEW FIBER LINES), TSM CONSULTING TLETS SUPPORT, TCLEDD'S ANNUAL TRAINING LICENSE AGREEMENT, MOTOROLA SUPPORT AND MONTHLY IT SERVICE SUPPORT//ALSO ADDITION OF BEST PRACTICES AND TASER LEASE APPROVED BY COUNCIL								
	TOTAL 500-CONTRACT SERVICES AN	104,587	117,534	154,741	130,600	157,456	192,212	37,471
	<u>700-CAPITAL OUTLAY</u>							
OFFICE FURNITURE/EQUIPMENT								
	100-552-711 OFFICE FURNITURE	0	0	0	0	0	0	0
	100-552-712 COMMUNICATIONS EQUIPMEN	5,196	10,392	0	0	0	0	0
	100-552-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
	100-552-717 INSTRUMENTS/APPARATUS	0	0	0	0	0	0	0
	100-552-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0
	TOTAL OFFICE FURNITURE/EQUIPME	5,196	10,392	0	0	0	0	0
FIELD EQUIPMENT/VEHICLES								
	100-552-723 MOTOR VEHICLES	0	0	0	26,893	0	0	0
	100-552-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
	TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	26,893	0	0	0
	TOTAL 700-CAPITAL OUTLAY	5,196	10,392	0	26,893	0	0	0
	<u>800-CONTRIBUTIONS & CONTINGENC</u>							
CONTRIBUTIONS/TRANSFERS								
	100-552-819 OTHER CONTRIBUTIONS	15,000	15,000	15,000	15,000	15,000	18,000	3,000
	TOTAL CONTRIBUTIONS/TRANSFERS	15,000	15,000	15,000	15,000	15,000	18,000	3,000
INTERFUND CHARGES								
	100-552-820 CIVIL SL TRANSFER	0	0	0	0	0	0	0
	TOTAL INTERFUND CHARGES	0	0	0	0	0	0	0
	TOTAL 800-CONTRIBUTIONS & CONT	15,000	15,000	15,000	15,000	15,000	18,000	3,000
	TOTAL 552-POLICE FIELD SERVICES	3,137,119	3,616,392	3,734,810	3,273,858	3,816,699	3,912,922	178,112
CURRENT YEAR NOTES: PRICE INCREASE FOR AUSTIN AMERICAN STATESMAN AND TCLEDD'S SUBSCRIPTION								

100-GENERAL FUND
558-ANIMAL CONTROL SECTIO
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-558-111 REGULAR FULL TIME	64,070	72,129	75,691	64,094	75,691	108,762	33,071
100-558-114 OVERTIME	6,153	8,050	4,608	7,215	9,200	5,513	905
100-558-115 LONGEVITY PAY	126	24	96	96	96	192	96
100-558-116 REGULAR TIME-PART	27,308	13,242	20,222	0	0	0	(20,222)
100-558-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-558-118 INSURANCE ALLOWANCE	185	1,154	1,200	1,015	1,200	1,200	0
100-558-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	97,842	94,598	101,817	72,420	86,187	115,667	13,850
PAID BENEFITS							
100-558-120 UNUM LIFE	0	185	195	152	195	214	19
100-558-121 FICA SOCIAL SECURITY	7,160	6,952	8,452	5,824	8,452	8,360	(92)
100-558-122 WORKERS COMPENSATION	1,953	2,685	2,415	3,173	2,415	3,000	585
100-558-123 STATE UNEMPLOYMENT TAX	62	475	648	18	648	486	(162)
100-558-124 RETIREMENT- TMRS	8,458	17,919	9,950	8,801	9,950	13,859	3,909
100-558-126 HEALTH INSURANCE	10,222	8,775	7,381	6,766	7,381	14,763	7,382
100-558-127 DENTAL INSURANCE	405	320	309	259	309	620	311
100-558-128 LONG TERM DISABILITY	209	216	218	188	218	326	108
100-558-129 VISION INSURANCE	0	93	86	72	86	143	57
TOTAL PAID BENEFITS	28,469	37,621	29,654	25,254	29,654	41,771	12,117
ALLOWANCES/REIMBURSEMENTS							
100-558-131 UNIFORMS (BUY)	1,611	1,547	2,430	869	1,780	4,504	2,074
100-558-132 UNIFORM RENTAL	0	0	0	0	0	0	0
100-558-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	1,611	1,547	2,430	869	1,780	4,504	2,074
TRAINING/PROFESSIONAL DEVELOPM							
100-558-141 WORKSHOP TRAINING	425	275	2,375	50	550	2,375	0
100-558-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0
100-558-146 TRAINING- TRANSPORTATIO	0	0	216	0	100	216	0
100-558-147 TRAINING- LODGING	0	0	0	0	0	0	0
100-558-148 TRAINING- MEALS	0	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	425	275	2,591	50	650	2,591	0
TOTAL 100-EMPLOYEE SERVICES	128,347	134,041	136,492	98,593	118,271	164,533	28,041
200-OPERATIONAL SUPPLIES							

100-GENERAL FUND

558-ANIMAL CONTROL SECTIO
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>OFFICE SUPPLIES</u>							
100-558-211 OFFICE SUPPLIES	0	0	0	170	200	0	0
TOTAL OFFICE SUPPLIES	0	0	0	170	200	0	0
<u>CONSTRUCTION SUPPLIES</u>							
100-558-226 MISC. HARDWARE	0	0	0	0	0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	0	0	0	0	0
<u>SPECIALTY SUPPLIES</u>							
100-558-252 MEDICAL SUPPLIES	0	0	0	0	0	0	0
100-558-253 CHEMICALS	0	0	0	0	0	0	0
100-558-256 MINOR TOOLS/INSTRUMENTS	328	437	450	1,160	1,200	450	0
100-558-259 MISCELLANEOUS SUPPLIES	3,047	2,189	7,300	2,684	5,052	4,550	(2,750)
TOTAL SPECIALTY SUPPLIES	3,374	2,626	7,750	3,843	6,252	5,000	(2,750)
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-558-261 OFFICE FURNITURE	0	0	800	0	500	800	0
100-558-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-558-263 PHOTOGRAPHIC EQUIPMENT	0	0	480	0	0	480	0
100-558-268 APPLIANCES	0	0	350	0	0	350	0
100-558-269 OTHER OFFICE EQUIPMENT	513	6,509	1,000	200	750	1,000	0
TOTAL OPERATIONAL EQUIPMENT (AD	513	6,509	2,630	200	1,250	2,630	0
<u>OPERATIONAL EQUIPMENT (FIELD)</u>							
100-558-278 ANIMAL CONTROL DEVICES	314	730	750	208	625	750	0
TOTAL OPERATIONAL EQUIPMENT (FI	314	730	750	208	625	750	0
TOTAL 200-OPERATIONAL SUPPLIES	4,201	9,865	11,130	4,422	8,327	8,380	(2,750)
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>FACILITY RENTAL</u>							
100-558-313 SHORT TERM RENTAL	0	0	0	0	0	0	0
TOTAL FACILITY RENTAL	0	0	0	0	0	0	0
<u>UTILITIES</u>							
100-558-321 LIGHT & POWER	3,014	3,695	3,277	2,995	3,277	3,409	132
100-558-322 NATURAL GAS, PROPANE	0	0	0	0	0	0	0
100-558-323 TRUNK TELEPHONE SYSTEM	521	508	460	402	460	460	0
100-558-324 CELL PHONES	1,742	1,472	1,800	1,250	1,800	1,800	0
100-558-325 PAGERS	0	0	0	0	0	0	0
TOTAL UTILITIES	5,278	5,675	5,537	4,647	5,537	5,669	132

100-GENERAL FUND
558-ANIMAL CONTROL SECTIO
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- 2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	(----- 2019-2020 WORKING BUDGET	VARIANCE
<u>FACILITY REPAIR/IMPROVEMENTS</u>								
100-558-349 MISC REPAIRS/MAINTENANC	1,459	502	2,000	0	500	2,000	0	0
TOTAL FACILITY REPAIR/IMPROVEM	1,459	502	2,000	0	500	2,000	0	0
<u>JANITORIAL SUPPLIES/SERVICES</u>								
100-558-352 CLEANING SUPPLIES	3,031	2,765	3,500	2,913	5,000	3,500	0	0
100-558-353 CLEANING- PAPER PRODUCT	0	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	3,031	2,765	3,500	2,913	5,000	3,500	0	0
TOTAL 300-FACILITIES OPERATION	9,767	8,942	11,037	7,560	11,037	11,169	132	132
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>EQUIPMENT RENTAL</u>								
100-558-414 MOTOR VEHICLE RENTAL	6,638	10,000	13,800	11,500	13,800	13,550	(250)	(250)
100-558-419 REPLACEMENT FUND CONTRI	16,677	5,824	5,381	4,035	5,381	5,719	338	338
TOTAL EQUIPMENT RENTAL	23,315	15,824	19,181	15,535	19,181	19,269	88	88
<u>FUEL, OIL & LUBRICANTS</u>								
100-558-421 FUEL, OIL, LUBRICANTS	0	0	0	0	0	0	0	0
100-558-423 TIRES/BATTERIES/FILTERS	0	0	0	0	0	0	0	0
100-558-424 ELECTRICAL PARTS	0	0	0	0	0	0	0	0
100-558-428 TRANSMISSION & MOTOR PA	0	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0	0
TOTAL 400-EQUIPMENT OPERATIONS	23,315	15,824	19,181	15,535	19,181	19,269	88	88
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-558-514 MEDICAL SERVICES	0	0	0	0	0	0	0	0
100-558-515 VETERINARIAN SERVICES	16,758	17,332	18,000	13,479	18,360	18,000	0	0
100-558-519 OTHER PROFESSIONAL SERV	840	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	17,598	17,332	18,000	13,479	18,360	18,000	0	0
<u>FEES FOR SERVICES</u>								
100-558-524 LAUNDRY AND CLEANING	0	0	0	0	0	0	0	0
100-558-525 LANDFILL FEES	0	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0	0

100-GENERAL FUND
558-ANIMAL CONTROL SECTIO
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRACT SERVICES</u>							
100-558-532 SOFTWARE MAINT/LICENSIN	0	0	3,930	2,821	2,765	1,650	(2,280)
100-558-539 OTHER CONTRACT SERVICES	12,079	12,806	10,395	30,580	36,096	1,560	(8,835)
TOTAL CONTRACT SERVICES	12,079	12,806	14,325	33,402	38,861	3,210	(11,115)
TOTAL 500-CONTRACT SERVICES AN	29,676	30,137	32,325	46,881	57,221	21,210	(11,115)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
100-558-719 OTHER CAPITAL OUTLAY	15,000	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	15,000	0	0	0	0	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>							
100-558-723 MOTOR VEHICLES	0	0	0	0	0	0	0
100-558-724 HEAVY EQUIPMENT	0	0	0	0	0	0	0
100-558-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	15,000	0	0	0	0	0	0
TOTAL 558-ANIMAL CONTROL SECTIO	210,306	198,810	210,165	172,991	214,037	224,561	14,396

STREETS & GROUNDS

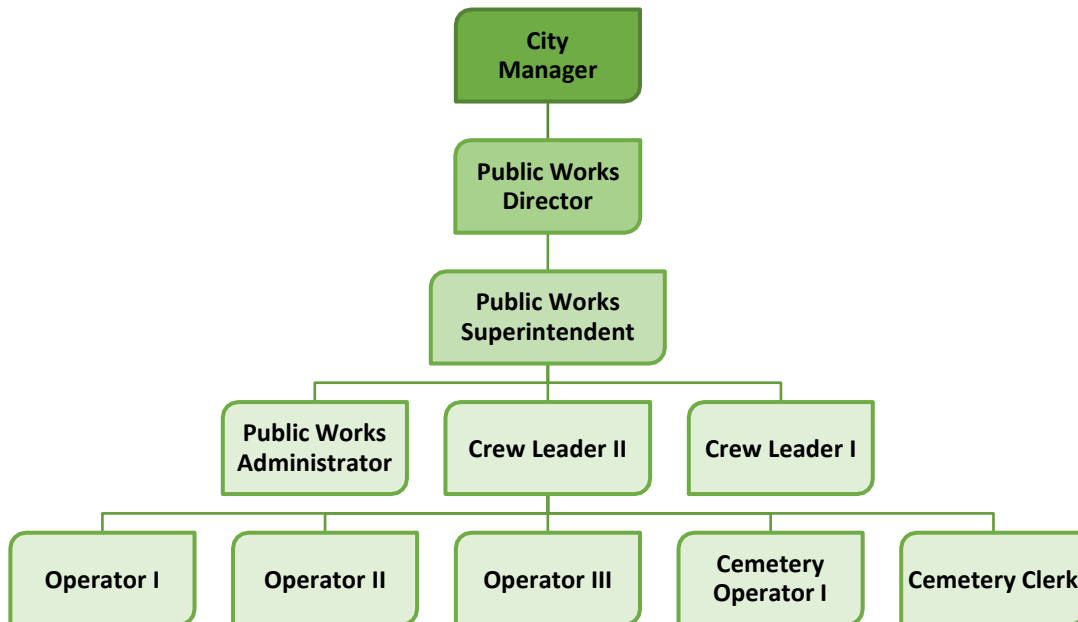
Department Description

The Street / Grounds Division is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties and the city cemetery.

The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

Streets & Grounds Organization Chart



Mission Statement

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

FY 2018-19 Goals and Objectives

- Provide prompt and courteous service to all citizens of Taylor.
- Protect the investment of the public streets through adequate repair and preventive maintenance.
- Continue with our crack seal program.
- Continue filling all Street/Grounds Maintenance Division positions fulfill demands and tasks necessary to provide and ensure safe traveling for the public.
- Continue training and safety programs needed to provide employees with the latest regulations and standards needed for their jobs.
- Continue to cross train employees in various aspects of job.
- Continue IWORQ data
- Improved Asphalt street work
- Improve City drainage

FY 2018-19 Accomplishments

- Coordinated and assisted the annual Spring and Fall Cleanup.
- Assisted with Spooktacular.
- Assisted with all Special Events: Blackland Prairie Days, Car Show, Halloween, Christmas lighting and banners.
- Continued with street repairs and drainage issues on several city streets and right of ways.
- Fix ongoing water issue along Mallard Drive.
- Developed an Accela trouble request program.
- Maintaining CDS licenses and certifications.
- Provide barricades & street closure for various events,.
- Sweeping program.
- Finished Avery Glen Phase I.
- Street work in Cemetery, building new roads
- Continued operator training program
- Continued PW Asphalt Program
- Improved the Crack Seal Program
- Inspection Program

FY 2019-20 Goals & Objectives

- Provide prompt and courteous service to all citizens of Taylor.
- Protect the investment of the public streets through adequate repair and preventive maintenance.
- Continue with our crack seal program.
- To continue acquiring Street/Grounds Maintenance Division positions so we can keep up with the demands and tasks necessary to provide and insure safe traveling for the public.
- Continue training and safety programs needed to provide employees with the latest regulations and standards need for their jobs.
- Continue to cross train employees in various aspects of job.
- Continue IWORQ data.
- Improved Asphalt street work.
- Improve City drainage.

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Public Works Director	1	1	1
Public Works Superintendent	1	1	1
Street/Grounds Supervisor	0	1	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	0
Crew Leader I	1	1	2
Heavy Equipment Operator II	2	1	1
Heavy Equipment Operator III	1	3	3
Equipment Operator I	5	3	6
Total:	14	13	16

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	14	13	16
# of TEMP employees	5	0	0
OUTPUTS:			
Patching	521 tons	1240 tons	1600 tons
Crack sealing	15 tons	17 tons	18 tons
Tac Oil	995gal	3690 gal	4000 gal
Sweeping Debris			No sweeping program
Park Acreage	243	243	243
Cemetery Acreage	127	127	127
Airport Acreage	185	185	185
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	122	122	122
Total Acreage Crew Cuts	682	439	439
EFFECTIVENESS:			
% Utility cuts repaired within 30 days	65%	95%	85%
% Sweeping completed on schedule	85%	85%	85%
% Park mowing with 25 days	90%	100%	100%
EFFICIENCIES:			
Street miles maintained per employee	28	27.2	17
Street miles maintained	112	136	136
Park acreage per employee	60.75	48.6	48.6

100-GENERAL FUND
563-STREET & GROUND MAIN
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-563-111 REGULAR FULL TIME	447,676	491,445	541,726	487,060	541,726	688,393	146,667
100-563-114 OVERTIME	13,947	15,213	16,991	32,026	25,000	19,774	2,783
100-563-115 LONGEVITY PAY	3,984	3,312	3,792	3,696	3,700	4,320	528
100-563-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-563-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-563-118 INSURANCE ALLOWANCE	1,569	969	1,200	1,569	970	1,200	0
100-563-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	467,177	510,939	563,709	524,351	571,396	713,687	149,978
PAID BENEFITS							
100-563-120 UNUM LIFE	0	1,266	1,327	1,158	1,266	1,464	137
100-563-121 FICA SOCIAL SECURITY	34,766	36,238	42,936	40,965	36,239	53,151	10,215
100-563-122 WORKERS COMPENSATION	24,459	24,895	23,016	30,243	24,896	25,210	2,194
100-563-123 STATE UNEMPLOYMENT TAX	443	2,160	117	226	2,107	2,592	2,475
100-563-124 RETIREMENT- TMRS	56,198	61,757	68,037	63,651	61,758	87,589	19,552
100-563-126 HEALTH INSURANCE	71,795	86,292	102,948	87,313	102,948	115,961	13,013
100-563-127 DENTAL INSURANCE	2,769	3,748	4,329	3,269	3,749	4,699	370
100-563-128 LONG TERM DISABILITY	1,381	1,503	1,447	1,421	1,503	2,060	613
100-563-129 VISION INSURANCE	0	551	602	486	551	752	150
TOTAL PAID BENEFITS	191,812	218,409	244,759	228,730	235,017	293,478	48,719
ALLOWANCES/REIMBURSEMENTS							
100-563-131 UNIFORMS (BUY)	4,643	4,046	4,938	4,138	4,938	7,564	2,626
100-563-132 UNIFORM RENTAL	3,492	3,587	7,892	6,497	5,000	8,736	844
TOTAL ALLOWANCES/REIMBURSEMENT	8,135	7,632	12,830	10,635	9,938	16,300	3,470
TRAINING/PROFESSIONAL DEVELOPM							
100-563-141 WORKSHOP TRAINING	115	790	700	698	778	778	78
100-563-142 PROFESSIONAL CONFERENCE	0	1,324	1,370	1,370	2,300	1,200	(170)
100-563-143 MEMBERSHIPS AND DUES	220	384	640	372	906	906	266
100-563-144 SUBSCRIPTIONS AND BOOKS	574	0	0	0	0	0	0
100-563-145 TUITION	0	0	0	0	0	0	0
100-563-146 TRAINING- TRANSPORTATIO	508	640	185	0	718	718	533
100-563-147 TRAINING- LODGE	287	1,712	1,630	1,324	1,800	800	(830)
100-563-148 TRAINING- MEALS	193	138	395	110	626	200	(626)
TOTAL TRAINING/PROFESSIONAL DE	1,898	4,987	4,920	3,874	7,128	4,602	(318)
TOTAL 100-EMPLOYEE SERVICES	669,021	741,969	826,218	767,591	823,479	1,028,067	201,849

100-GENERAL FUND
563-STREET & GROUND MAIN
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-563-211 GENERAL OFFICE SUPPLIES	3,539	4,035	3,920	3,415	3,420	(3,420	(500)
100-563-215 POSTAGE	13	11	50	0	50	0	0
100-563-217 OFFICE SECURITY	1,305	1,339	1,350	1,017	1,350	1,350	0
TOTAL OFFICE SUPPLIES	4,857	5,384	5,320	4,432	4,820	(4,820	(500)
<u>CONSTRUCTION SUPPLIES</u>							
100-563-221 STREET REPAIR MATERIALS	43,601	39,432	52,500	42,546	52,500	52,345	(155)
100-563-222 STRIPING AND STREET SIG	26,062	14,729	16,968	16,164	22,043	22,043	5,075
100-563-223 BUILDING MATERIALS	0	0	0	0	0	0	0
100-563-225 SAND AND GRAVEL	0	0	0	0	0	0	0
100-563-226 MISC. HARDWARE	395	85	500	222	500	500	0
TOTAL CONSTRUCTION SUPPLIES	70,059	54,246	69,968	58,933	75,043	74,888	4,920
<u>PROGRAM/SPECIAL EVENTS</u>							
100-563-232 FOOD/MEALS	2,062	1,441	2,300	1,595	2,250	2,100	(200)
TOTAL PROGRAM/SPECIAL EVENTS	2,062	1,441	2,300	1,595	2,250	2,100	(200)
<u>SPECIALTY SUPPLIES</u>							
100-563-252 MEDICAL SUPPLIES	797	880	1,280	1,067	1,000	1,000	(280)
100-563-253 CHEMICALS	2,099	1,437	2,800	2,340	3,200	3,201	401
100-563-254 BOTANICAL / LANDSCAPE	5,014	1,816	4,259	2,949	8,099	8,099	3,840
100-563-255 SPORTS EQUIPMENT	696	402	500	0	500	500	0
100-563-256 MINOR TOOLS/INSTRUMENTS	341	354	540	341	540	540	0
100-563-259 MISC. SUPPLIES	521	539	1,000	676	600	600	(400)
TOTAL SPECIALTY SUPPLIES	9,468	5,427	10,379	7,373	13,939	13,940	3,561
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-563-261 OFFICE FURNITURE	434	0	400	152	400	400	0
100-563-262 COMMUNICATION EQUIPMENT	0	0	5,004	0	5,004	0	(5,004)
100-563-263 PHOTOGRAPHIC EQUIPMENT	0	0	900	610	900	0	(900)
100-563-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-563-266 GENERAL ELECTRONIC EQUI	0	0	0	0	0	0	0
100-563-267 COMPUTERS	3,153	2,157	1,925	1,921	0	0	(1,925)
100-563-269 OTHER OFFICE EQUIPMENT	0	0	7,095	7,095	9,000	0	(7,095)
TOTAL OPERATIONAL EQUIPMENT (AD	3,587	2,157	15,324	9,779	15,304	400	(14,924)

100-GENERAL FUND
563-STREET & GROUND MAIN
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	2019-2020 WORKING BUDGET	(-----)	VARIANCE
<u>OPERATIONAL EQUIPMENT (FIELD)</u>								
100-563-271 GROUNDS KEEPING EQUIP	4,952	1,921	2,740	74	2,740	2,740	0	
100-563-272 STREET MAINTENANCE EQUIP	1,247	1,056	20,750	17,063	20,770	1,370	(19,380)	
100-563-279 OTHER OPERATIONAL EQUIP	2,815	1,150	4,905	97	4,905	3,904	(1,001)	
TOTAL OPERATIONAL EQUIPMENT (FI	9,014	4,127	28,395	17,234	28,415	8,014	(20,381)	
TOTAL 200-OPERATIONAL SUPPLIES	99,046	72,782	131,686	99,346	139,771	104,162	(27,524)	
<u>300-FACILITIES OPERATIONS/MAIN</u>								
<u>FACILITY RENTAL</u>								
100-563-311 LONG TERM LEASE	0	0	0	0	0	0	0	
100-563-312 ANNUAL LEASE	0	0	0	0	0	0	0	
100-563-313 SHORT TERM RENTAL	2,842	2,626	3,200	3,109	3,220	2,668	(532)	
TOTAL FACILITY RENTAL	2,842	2,626	3,200	3,109	3,220	2,668	(532)	
<u>UTILITIES</u>								
100-563-321 LIGHT & POWER	66,337	75,957	58,068	51,953	58,068	59,612	1,544	
100-563-322 NATURAL GAS, PROPANE	985	1,231	1,780	1,653	1,780	1,780	0	
100-563-323 TRUNK TELEPHONE SYSTEM	4,556	4,569	4,425	3,301	4,425	5,800	1,375	
100-563-324 CELL PHONE CHARGES	2,613	2,612	3,120	2,326	3,120	3,120	0	
100-563-325 PAGERS	0	0	0	0	0	0	0	
100-563-326 WIRELESS DATA	0	0	0	0	0	0	0	
TOTAL UTILITIES	74,491	84,369	67,393	59,234	67,393	70,312	2,919	
<u>FACILITY REPAIR/IMPROVEMENTS</u>								
100-563-349 MISC REPAIRS/MAINT	6,248	13,530	9,400	8,141	10,000	8,400	(1,000)	
TOTAL FACILITY REPAIR/IMPROVEM	6,248	13,530	9,400	8,141	10,000	8,400	(1,000)	
<u>JANITORIAL SUPPLIES/SERVICES</u>								
100-563-352 CLEANING SUPPLIES	729	479	1,400	932	800	800	(600)	
TOTAL JANITORIAL SUPPLIES/SERV	729	479	1,400	932	800	800	(600)	
TOTAL 300-FACILITIES OPERATION	84,311	101,003	81,393	71,416	81,413	82,180	787	
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>EQUIPMENT RENTAL</u>								
100-563-412 LIGHT EQUIPMENT RENTAL	25,000	25,000	25,000	20,830	25,000	25,000	0	
100-563-414 MOTOR VEHICLE RENTAL	73,323	70,000	61,100	50,920	70,000	69,750	8,650	
100-563-415 TRUCKS/HEAVY EQUIPMENT	42,000	48,000	45,000	37,500	48,000	35,968	(9,032)	
100-563-416 LT EQUIP RENTAL - EXT	10	0	0	0	0	22,500	22,500	
100-563-418 TRUCK/HEAVY EQUIP RENTA	0	0	0	0	0	3,120	3,120	

100-GENERAL FUND
563-STREET & GROUND MAIN
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 YEAR-TO-DATE ACTUAL	(----- 2019-2020 WORKING BUDGET	(----- VARIANCE
100-563-419 REPLACEMENT FUND CONTRI	104,442	118,062	106,530	100,372	(41,668)
TOTAL EQUIPMENT RENTAL	244,775	261,062	215,780	256,710	(16,430)

563-419 REPLACEMENT FUND CONTRIBUCURRENT YEAR NOTES:

\$96,375 on going
\$4,735 if financed FY16-17

FUEL, OIL & LUBRICANTS

100-563-421 FUEL,OIL,LUBRICANTS	0	0	0	0	0
100-563-423 TIRES/BATTERIES/FILTERS	0	0	0	0	0
100-563-424 ELECTRICAL PARTS	0	0	0	0	0
100-563-425 BRAKE/SUSPENSION SYSTEM	0	0	0	0	0
100-563-426 HYDRAULIC SYSTEM PARTS	0	0	0	0	0
100-563-427 COOLING SYSTEM PARTS	0	0	0	0	0
100-563-428 TRANSMISSION/MOTOR PART	0	0	0	0	0
100-563-429 BODY SHOP PARTS	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0

FIXED EQUIPMENT MAINTENAN

100-563-432 MACHINE TOOLS MAINT/REP	0	0	0	0	0
100-563-433 PUMPS, MAINT/REPAIR	0	0	0	0	0
100-563-434 ELECTRIC MOTOR MAINT/RE	0	0	0	0	0
100-563-435 ELECTRIC PANEL MAINT/RE	0	0	0	0	0
100-563-436 OTHER EQUIP MAINT/REPAI	0	0	0	0	0
100-563-439 OTHER EQUIPMENT MAINT/R	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENA	0	0	0	0	0

OFFICE EQUIPMENT

100-563-461 OFFICE EQUIPMENT RENTAL	68	0	0	0	0
100-563-462 OFFICE EQUIPMENT MAINT/	217	228	0	0	(330)
TOTAL OFFICE EQUIPMENT	285	228	0	0	(330)

TOTAL 400-EQUIPMENT OPERATIONS	245,060	261,290	215,780	256,710	(16,760)
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500-CONTRACT SERVICES AND FEESPROFESSIONAL SERVICES

100-563-512 ENGINEERING SERVICES	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0

FEES FOR SERVICES

100-563-523 OUTSIDE PRINTING	0	25	25	0	0
100-563-526 TESTING/CERT. PERMITS	279	75	1,267	1,267	0
100-563-528 ADVERTISING	0	105	0	0	0
TOTAL FEES FOR SERVICES	279	205	1,292	1,267	0

100-GENERAL FUND
563-STREET & GROUND MAIN
DEPARTMENT EXPENSES

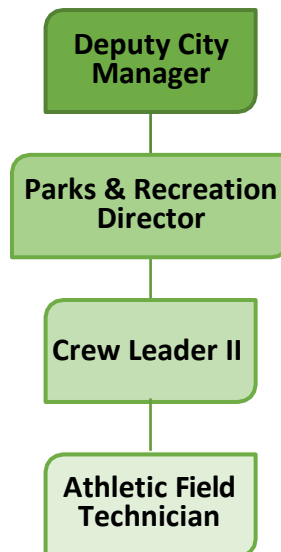
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
CONTRACT SERVICES							
100-563-531 TRASH COLLECTION SERVIC	17,346	6,621	17,941	3,465	17,941	17,941	0
100-563-532 SOFTWARE MAINT/LICENSE	4,411	3,195	5,657	4,636	5,657	5,656	(1)
100-563-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
100-563-539 OTHER CONTRACT SERVICES	121,253	128,030	154,186	143,430	107,840	178,240	24,054
TOTAL CONTRACT SERVICES	143,010	137,846	177,784	151,531	131,438	201,837	24,053
ANNUAL MAINTENANCE FEES							
100-563-541 ANNUAL STREET MAINTENAN	0	0	0	0	0	0	0
100-563-544 ANNUAL STREET REHABILIT	0	0	0	0	0	0	0
TOTAL ANNUAL MAINTENANCE FEES	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	143,289	138,051	179,051	151,781	132,730	203,104	24,053
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
100-563-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-563-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-563-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
FIELD EQUIPMENT/VEHICLES							
100-563-721 MACHINE TOOLS/APPARATUS	0	0	0	0	0	0	0
100-563-722 LIGHT EQUIPMENT	5,407	0	0	0	0	0	0
100-563-723 MOTOR VEHICLES	0	0	0	0	0	0	0
100-563-724 HEAVY EQUIPMENT	0	0	0	0	0	0	0
100-563-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	5,407	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	5,407	0	0	0	0	0	0
TOTAL 563-STREET & GROUND MAIN	1,246,135	1,315,094	1,491,818	1,305,914	1,438,684	1,674,223	182,405

PARKS AND RECREATION

Department Description

The Parks and Recreation Department is responsible for maintaining twenty athletic fields, three pools and a splash pad, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

Parks & Recreation Organization Chart



Mission Statement

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields, and facilitating quality special event programming and sports tournaments.

FY 2018-19 Goals and Objectives

- Increase maintenance standards for athletic fields.
- Continue work on the improvements identified at Taylor Regional Park and Doak Street Park.
- Review all joint use agreements with athletic facility user groups.
- Review existing Department fee schedule, benchmark similar fees in other parks and recreation agencies, and modify fee schedule where appropriate.
- Complete construction on the Skate Park and Heritage Square.

FY 2018-19 Accomplishments

- Attendance at the TRP figures continue to remain consistent with previous years with totals (including some) over 100,000.
- Good Life Taylor donated \$12,000.00 for the development of the 9 hole disc golf course.
- Added new LED energy efficient lighting to Murphy Park tennis courts.
- Resurfaced 2 tennis courts in Murphy Park.
- Taylor received a bid to host 18 U Triple Crown Sports Nationals for 2018. This event will draw teams from across the country.
- Completed construction of Robinson Park Splash Pad.
- Completed improvements to Robinson Park baseball field.
- Received Tree City USA designation.
- Added a scenic overlook to Robinson Park.
- Added seasonal, free YOGA in the Park exercise program.
- Added 2 week youth swim team at the Murphy Park Pool.
- Planted trees in Murphy Park for Arbor Day 2018.

FY 2019-20 Goals & Objectives

- Increase revenues at the TRP to over \$105,000.00.
- Work closely with local community groups to provide high quality recreational ballfields for the local youth leagues.
- Increase field maintenance procedures for all city athletic fields.
- Complete renovations to Robinson Park.
- Develop long term partnerships with local youth and athletic associations.
- Develop and improvement of youth and adult sports/recreation programming.
- Plant trees at the TRP for Arbor Day 2019.

Position Control-Listing of Authorized Positions

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Recreation Director	1	1	1
Recreation Superintendent	0	0	1
Crew Leader II	1	1	1
Athletic Field Technician	4	4	5
Total:	6	6	8

PERFORMANCE MEASURES	FY 17-18 ACTUAL	FY 18-19 PROJECTED	FY 19-20 TARGET
INPUTS:			
# of full-time employees	6	6	8
# of part-time employees	0	0	0
OUTPUTS			
Park Acres Maintained	65	240	240
Pools Maintained	3	2	2
Splashpads Maintained	0	1	2
Pavilions Maintained	4	4	4
Athletic Fields Maintained	20	20	20
8 Tennis Courts/3 pickleball Courts	10	11	11
Tournaments Held	33	51	55
Revenue Generated	\$ 75,000	\$ 103,769	105,000
Park Visitors	100,000	96,484	100,000
EFFICIENCIES			
Acres Maintained per employee	16	40	30
Fields Maintained per employee	5	5	3.5
Revenue Generated per tournament	\$ 2,273	\$ 3052	\$ 3,200
Visitors per tournament	3,000	2,838	3,000
Pool Revenue Generated	\$ 26,000	\$ 25,200	\$ 26,000
EFFECTIVENESS			
% field maintenance requests resolved in 30 days	100%	99%	99%
% of available weekends vs. # of tournaments held	94%	99%	99%
% of pool maintenance issues resolved within 7 days	100%	99%	99%

100-GENERAL FUND
565-PARKS & RECREATION
DEPARTMENT EXPENSES

(----- 2016-2017 2017-2018 2018-2019 -----) (----- 2019-2020 -----)

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	WORKING BUDGET	VARIANCE
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100-EMPLOYEE SERVICESWAGES & SALARIES

100-565-111 REGULAR FULL TIME	197,811	213,130	286,161	239,296	286,161	348,949	62,788
100-565-114 OVERTIME	19,755	23,654	19,500	20,030	19,500	25,190	5,690
100-565-115 LONGEVITY PAY	1,200	1,104	912	912	1,104	1,200	288
100-565-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-565-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-565-118 INSURANCE ALLOWANCE	46	1,200	1,200	462	1,200	0	(1,200)
100-565-119 CERTIFICATION PAY	0	20	0	0	20	0	0
TOTAL WAGES & SALARIES	218,812	239,108	307,773	260,699	307,985	375,339	67,566

PAID BENEFITS

100-565-120 UNUM LIFE	0	545	555	583	545	749	194
100-565-121 FICA SOCIAL SECURITY	15,686	16,224	22,270	20,021	16,224	26,866	4,596
100-565-122 WORKERS COMPENSATION	4,561	5,154	5,597	7,354	5,154	6,133	536
100-565-123 STATE UNEMPLOYMENT TAXE	55	1,254	54	166	1,137	1,296	1,242
100-565-124 RETIREMENT - TMRS	26,682	28,881	35,275	31,677	35,275	44,206	8,931
100-565-126 HEALTH INSURANCE	36,144	33,630	36,907	33,322	33,631	60,085	23,178
100-565-127 DENTAL INSURANCE	1,692	1,463	1,546	1,344	1,463	2,512	966
100-565-128 LONG TERM DISABILITY	635	621	759	717	621	1,047	288
100-565-129 VISION INSURANCE	0	209	259	194	209	375	116
TOTAL PAID BENEFITS	85,454	87,980	103,222	95,379	94,259	143,269	40,047

ALLOWANCES/REIMBURSEMENTS

100-565-131 UNIFORMS (BUY)	1,627	2,999	3,420	2,481	3,420	5,127	1,707
100-565-132 UNIFORMS (RENTAL)	1,750	1,637	2,000	1,123	2,000	2,000	0
TOTAL ALLOWANCES/REIMBURSEMENT	3,377	4,635	5,420	3,605	5,420	7,127	1,707

TRAINING/PROFESSIONAL DEVELOPM

100-565-141 WORKSHOP TRAINING	399	470	450	415	1,000	975	525
100-565-142 PROFESSIONAL CONFERENCE	0	0	0	0	265	265	265
100-565-143 MEMBERSHIP & DUES	510	375	630	435	630	635	5
100-565-144 BOOKS & SUBSCRIPTIONS	80	0	0	0	0	0	0
100-565-146 TRAINING - TRANSPORTATI	0	171	100	0	100	100	0
100-565-147 TRAINING - LODGING	0	215	900	598	900	900	0
100-565-148 TRAINING - MEALS	9	90	224	160	260	261	37
TOTAL TRAINING/PROFESSIONAL DE	998	1,320	2,304	1,608	3,155	3,136	832

TOTAL 100-EMPLOYEE SERVICES	308,641	333,043	418,719	361,290	410,819	528,871	110,152
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200-OPERATIONAL SUPPLIES

100-GENERAL FUND
565-PARKS & RECREATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			(-----)
<u>OFFICE SUPPLIES</u>								
100-565-211 GENERAL OFFICE SUPPLIES	1,465	1,263	1,600	803		1,600	1,600	0
100-565-215 POSTAGE	0	21	100	26		100	100	0
100-565-217 OFFICE SECURITY	1,996	2,371	2,000	1,205		2,000	2,000	0
TOTAL OFFICE SUPPLIES	3,462	3,654	3,700	2,035		3,700	3,700	0
<u>CONSTRUCTION SUPPLIES</u>								
100-565-222 STRIPING AND STREET SIG	4,958	3,377	6,000	2,924		6,000	6,000	0
100-565-225 SAND AND GRAVEL	11,567	4,305	15,000	3,895		12,000	12,000	(3,000)
100-565-226 MISC HARDWARE	439	483	500	204		500	500	0
TOTAL CONSTRUCTION SUPPLIES	16,964	8,164	21,500	7,023		18,500	18,500	(3,000)
<u>PROGRAM/SPECIAL EVENTS</u>								
100-565-232 FOOD/MEALS	3,347	714	500	363		500	500	0
100-565-233 CITY SPONSORED EVENTS	6,632	8,020	5,701	3,590		6,200	9,950	4,249
TOTAL PROGRAM/SPECIAL EVENTS	9,979	8,734	6,201	3,953		6,700	10,450	4,249
<u>SPECIALTY SUPPLIES</u>								
100-565-252 MEDICAL SUPPLIES	2,222	70	1,000	74		1,000	1,000	0
100-565-253 CHEMICALS	24,349	19,721	27,561	20,272		32,561	32,561	5,000
100-565-254 BOTANICAL/LANDSCAPE	2,057	2,255	3,324	3,325		5,824	5,824	2,500
100-565-255 RECREATION/SPORTS EQUIP	0	0	0	0		0	0	0
100-565-256 MINOR TOOLS/INSTRUMENTS	343	528	600	293		600	600	0
100-565-259 MISC SUPPLIES	2,486	2,327	3,030	1,369		3,030	3,030	0
TOTAL SPECIALTY SUPPLIES	31,457	24,901	35,515	25,332		43,015	43,015	7,500
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
100-565-261 OFFICE FURNITURE	1,038	189	200	0		200	200	0
100-565-262 COMMUNICATION EQUIPMENT	240	0	0	0		0	0	0
100-565-263 PHOTOGRAPHIC EQUIPMENT	0	0	0	0		0	0	0
100-565-264 COMPUTER ACCESSORIES	0	1,088	0	0		0	0	0
100-565-267 COMPUTERS	0	2,281	0	0		0	1,100	1,100
100-565-268 APPLIANCES	399	0	0	0		0	0	0
100-565-269 OTHER OFFICE EQUIPMENT	0	0	0	0		0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	1,676	3,558	200	0		200	1,300	1,100
<u>OPERATIONAL EQUIPMENT (FIELD)</u>								
100-565-271 GROUNDS KEEPING EQUIPME	1,996	189	6,099	4,887		5,099	24,705	18,606
100-565-277 SPORTS EQUIPMENT	12,367	6,956	9,140	6,819		9,140	9,140	0
100-565-279 OTHER OPERATIONAL EQUIP	789	4,135	2,000	1,655		2,000	2,000	0
TOTAL OPERATIONAL EQUIPMENT (FI	15,152	11,280	17,239	13,361		16,239	35,845	18,606
TOTAL 200-OPERATIONAL SUPPLIES	78,690	60,290	84,355	51,705		88,354	112,810	28,455

100-GENERAL FUND
565-PARKS & RECREATION
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES							
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>300-FACILITIES OPERATIONS/MAIN</u>							
FACILITY RENTAL							
100-565-311 LONG TERM RENT	1,224	1,224	1,428	918	1,428	1,428	0
TOTAL FACILITY RENTAL	1,224	1,224	1,428	918	1,428	1,428	0
UTILITIES							
100-565-321 LIGHT & POWER	44,706	45,446	59,053	40,461	46,756	46,746	(12,307)
100-565-322 NATURAL GAS, PROPANE	0	0	0	0	0	0	0
100-565-323 TRUNK TELEPHONE SYSTEM	0	562	750	376	750	750	0
100-565-324 CELL PHONES	2,240	2,231	2,310	1,940	2,310	2,400	90
100-565-325 PAGERS	0	0	0	0	0	0	0
100-565-326 WIRELESS DATA SERVICES	888	1,033	912	645	912	912	0
TOTAL UTILITIES	47,834	49,272	63,025	43,422	50,728	50,808	(12,217)
FACILITY REPAIR/IMPROVEMENTS							
100-565-349 MISC REPAIRS/MAINT	83,467	97,587	79,500	59,236	79,500	79,500	0
TOTAL FACILITY REPAIR/IMPROVEM	83,467	97,587	79,500	59,236	79,500	79,500	0
JANITORIAL SUPPLIES/SERVICES							
100-565-352 CLEANING SUPPLIES	7,449	7,461	8,000	5,451	8,000	8,000	0
TOTAL JANITORIAL SUPPLIES/SERV	7,449	7,461	8,000	5,451	8,000	8,000	0
TOTAL 300-FACILITIES OPERATION	139,973	155,543	151,953	109,026	139,656	139,736	(12,217)
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							
EQUIPMENT RENTAL							
100-565-412 LIGHT EQUIPMENT RENTAL	8,000	10,000	6,700	5,580	8,330	10,000	3,300
100-565-414 MOTOR VEHICLE RENTAL	13,415	15,000	20,700	17,250	14,583	22,325	1,625
100-565-419 REPLACEMENT FUND CONTRI	70,042	75,881	78,072	58,554	75,881	79,888	1,816
TOTAL EQUIPMENT RENTAL	91,457	100,881	105,472	81,384	98,794	112,213	6,741
565-419	REPLACEMENT FUND CONTRIBUTCURRENT YEAR NOTES: \$62,939 on-going \$7,103 if financed FY16-17 _						
TOTAL 400-EQUIPMENT OPERATIONS	91,457	100,881	105,472	81,384	98,794	112,213	6,741
<u>500-CONTRACT SERVICES AND FEES</u>							

100-GENERAL FUND

565-PARKS & RECREATION
DEPARTMENT EXPENSES

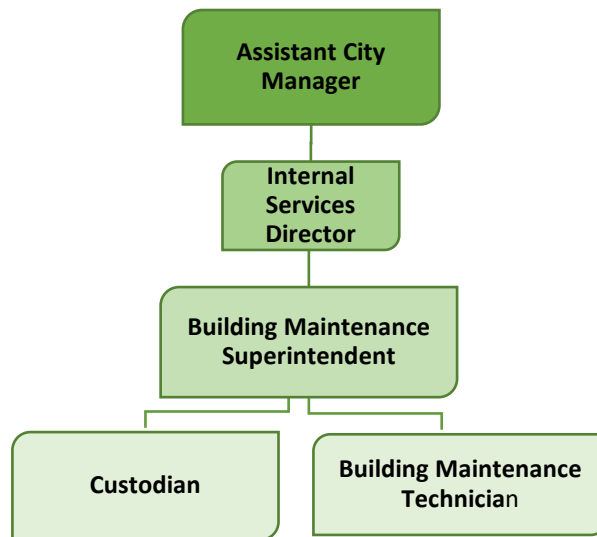
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>FEES FOR SERVICES</u>							
100-565-523 OUTSIDE PRINTING	2,482	556	2,000	363	2,000	2,000	0
100-565-526 TESTING/CERT. PERMITS	75	75	250	75	250	250	0
100-565-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	2,557	631	2,250	438	2,250	2,250	0
<u>CONTRACT SERVICES</u>							
100-565-532 SOFTWARE MAINT/LICENSE	4,794	6,250	4,125	2,000	4,125	4,125	0
100-565-539 OTHER CONTRACT SERVICES	169,972	182,108	100,658	31,371	127,158	123,708	23,050
TOTAL CONTRACT SERVICES	174,766	188,358	104,783	33,371	131,283	127,833	23,050
TOTAL 500-CONTRACT SERVICES AN	177,323	188,989	107,033	33,808	133,533	130,083	23,050
<u>700-CAPITAL OUTLAY</u>							
<u>FIELD EQUIPMENT/VEHICLES</u>							
100-565-725 OTHER EQUIPMENT	0	6,309	0	0	0	0	0
100-565-728 TECHNOLOGY EQUIP & SOFT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	6,309	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	6,309	0	0	0	0	0
TOTAL 565-PARKS & RECREATION	796,085	845,055	867,532	637,214	871,156	1,023,713	156,181

BUILDING MAINTENANCE

Department Description

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

Building Maintenance Organizational Chart



Mission Statement

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

FY 2018-19 Goals and Objectives

- Install new roof insulation in Fleet Shop.
- Replace hallway carpet at City Hall.
- Replace carpet and paint Council Chambers.
- Install more AED's in city buildings.
- Replace HVAC systems to increase energy efficiency in city buildings.
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards.
- Repaint offices at various locations.
- Continue to provide quality customer service.

FY 2018-19 Accomplishments

- Renovated Council Chamber by replacing carpet, ceiling tiles and painting walls.
- Installed new ceiling tiles in City Hall foyer.
- Upgraded the exit and emergency lights.
- Painted offices in City Hall.
- Repaired fascia on Victoria Fire Station.
- Replaced HVAC systems to improve efficiency.
- Repaired prolonged roof leaks in all city facilities.
- Maintained all City buildings with minimal downtime.

FY 2019-20 Goals & Objectives

- Replace carpet in Public Works offices.
- Install more AED's in city facilities.
- Replace HVAC systems to increase energy efficiency in city buildings.
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards.
- Repaint offices at various locations.
- Continue to provide quality customer service.

Personnel Summary			
Positions	FY 17-18	FY 18-19	FY 19-20
Internal Services Director	1	1	1
Building Maintenance Superintendent	1	1	1
Building Maintenance Technician	0.5	0.5	0.5
Custodian	1.5	1.5	1
Total:	4	4	3.5

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	3	3	3
# of part-time employees	2	2	1
OUTPUTS:			
# of Work Orders Completed	550	600	625
# of City Facilities Maintained	19	19	19
EFFECTIVENESS:			
% of Work Orders Completed within 2 working days	97%	97%	98%
EFFICIENCIES:			
Facility Maintenance Cost	\$ 140,000	\$ 140,000	\$ 100,000

100-GENERAL FUND
566-INTERNAL SVCS/BLDG
DEPARTMENT EXPENSES

(----- 2017-2018 2018-2019 -----) (----- 2019-2020 -----)

2016-2017
ACTUAL2017-2018
ACTUALCURRENT
BUDGETYEAR-TO-DATE
ACTUALPROJECTED
YEAR ENDWORKING
BUDGET

VARIANCE

100-EMPLOYEE SERVICESWAGES & SALARIES

100-566-111 REGULAR FULL TIME	145,261	149,947	166,719	141,250	166,719	171,444	4,725
100-566-114 OVERTIME	5,202	1,998	2,000	762	2,000	2,016	16
100-566-115 LONGEVITY PAY	2,184	2,112	2,292	2,160	2,112	2,386	94
100-566-116 REGULAR PART TIME	14,051	22,601	29,261	13,040	22,601	14,689	(14,572)
100-566-117 TEMPORARY/SEASONAL	8,109	4,884	0	0	0	0	0
100-566-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-566-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	174,808	181,542	200,272	157,212	193,432	190,535	(9,737)

PAID BENEFITS

100-566-120 UNUM LIFE	0	439	408	355	439	403	(5)
100-566-121 FICA SOCIAL SECURITY	12,910	13,019	15,321	12,789	13,020	14,463	(858)
100-566-122 WORKERS COMPENSATION	3,092	2,980	2,973	3,906	2,981	3,200	227
100-566-123 STATE UNEMPLOYMENT TAX	37	648	45	59	649	741	696
100-566-124 RETIREMENT- TMRS	20,114	23,958	24,254	19,909	23,959	23,228	(1,026)
100-566-126 HEALTH INSURANCE	24,646	27,955	29,526	23,374	27,955	26,573	(2,953)
100-566-127 DENTAL INSURANCE	1,013	1,281	1,237	879	1,282	1,117	(120)
100-566-128 LONG TERM DISABILITY	516	502	505	439	502	580	75
100-566-129 VISION INSURANCE	0	187	173	108	188	171	(2)
TOTAL PAID BENEFITS	62,327	70,970	74,442	61,818	70,975	70,476	(3,966)

ALLOWANCES/REIMBURSEMENTS

100-566-131 UNIFORMS (BUY)	489	862	1,125	367	1,125	1,000	(125)
100-566-132 UNIFORM RENTAL	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	489	862	1,125	367	1,125	1,000	(125)

TRAINING/PROFESSIONAL DEVELOPM

100-566-141 WORKSHOP TRAINING	0	0	0	0	0	0	0
100-566-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0
100-566-143 MEMBERSHIP & DUES	319	592	552	232	552	564	12
100-566-144 SUBSCRIPTIONS, BOOKS	0	0	0	0	0	0	0
100-566-145 TUITION	0	0	0	0	0	0	0
100-566-146 TRAINING- TRANSPORTATIO	0	0	0	0	0	0	0
100-566-147 TRAINING- LODGING	0	0	0	0	0	0	0
100-566-148 TRAINING- MEALS	7	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	326	592	552	232	552	564	12

TOTAL 100-EMPLOYEE SERVICES 237,949 253,965 276,391 219,628 266,084 262,575 (13,816)

100-GENERAL FUND
566-INTERNAL SVCS/BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-566-211 GENERAL OFFICE SUPPLIES	2,307	2,191	2,200	1,969	2,200	2,200	0
100-566-215 POSTAGE	0	0	15	1	15	15	0
100-566-217 OFFICE SECURITY	518	817	714	610	789	950	236
100-566-219 MISC. OCASSION	0	0	0	0	0	0	0
TOTAL OFFICE SUPPLIES	2,825	3,008	2,929	2,579	3,004	3,165	236
<u>CONSTRUCTION SUPPLIES</u>							
100-566-222 STRIPING AND STREET SIG	0	0	0	0	0	0	0
100-566-223 BUILDING MATERIALS	1,781	1,236	2,000	1,312	2,000	2,000	0
100-566-226 MISCELLANEOUS HARDWARE	1,989	1,543	2,000	1,792	2,000	2,000	0
TOTAL CONSTRUCTION SUPPLIES	3,771	2,779	4,000	3,104	4,000	4,000	0
<u>PROGRAM/SPECIAL EVENTS</u>							
100-566-232 FOOD/MEALS	17	3	100	0	100	100	0
TOTAL PROGRAM/SPECIAL EVENTS	17	3	100	0	100	100	0
<u>PUBLIC SAFETY SUPPLIES</u>							
100-566-249 FIRE PREVENTION SUPPLIE	2,300	2,300	2,500	2,285	2,500	2,500	0
TOTAL PUBLIC SAFETY SUPPLIES	2,300	2,300	2,500	2,285	2,500	2,500	0
<u>SPECIALTY SUPPLIES</u>							
100-566-252 MEDICAL SUPPLIES	1,270	1,245	3,900	2,379	3,900	2,000	(1,900)
100-566-253 CHEMICALS	497	16	600	196	600	600	0
100-566-256 MINOR TOOLS/INSTRUMENTS	1,412	893	1,500	1,173	1,500	1,500	0
100-566-259 MISC. SUPPLIES	9,613	8,821	9,500	9,444	9,500	9,500	0
TOTAL SPECIALTY SUPPLIES	12,792	10,975	15,500	13,192	15,500	13,600	(1,900)
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-566-261 OFFICE FURNITURE	0	6,906	1,223	2,517	2,518	0	(1,223)
100-566-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-566-267 COMPUTERS	0	1,651	1,500	1,500	1,500	0	(1,500)
TOTAL OPERATIONAL EQUIPMENT (AD	0	8,557	2,723	4,017	4,018	0	(2,723)
<u>OPERATIONAL EQUIPMENT (FIELD)</u>							
100-566-279 OTHER OPERATIONAL EQUIP	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (FI	0	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	21,705	27,622	27,752	25,177	29,122	23,365	(4,387)

100-GENERAL FUND
566-INTERNAL SVCS/BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>FACILITY RENTAL</u>							
100-566-311 LONG TERM LEASE	0	0	0	0	0	0	0
TOTAL FACILITY RENTAL	0	0	0	0	0	0	0
<u>UTILITIES</u>							
100-566-321 LIGHT & POWER	14,543	12,145	12,441	9,574	11,986	12,384	(57)
100-566-322 NATURAL GAS, PROPANE	1,249	1,588	1,900	1,250	1,900	1,900	0
100-566-323 TRUNK TELEPHONE SYSTEM	17,934	14,352	19,160	8,615	19,160	19,160	0
100-566-324 CELL PHONES	1,069	1,126	1,320	973	1,200	1,200	(120)
100-566-325 PAGERS	0	0	0	0	0	0	0
100-566-326 WIRELESS DATA SERVICES	881	785	912	540	912	912	0
TOTAL UTILITIES	35,677	29,995	35,733	20,954	35,158	35,556	(177)
<u>FACILITY REPAIR/IMPROVEMENTS</u>							
100-566-341 ROOFING REPAIRS	0	0	0	0	0	25,000	25,000
100-566-342 ELECTRICAL REPAIRS	0	0	0	0	0	8,000	8,000
100-566-343 HEATING/COOLING REPAIRS	0	0	0	0	0	8,000	8,000
100-566-344 PLUMBING REPAIRS	0	0	0	0	0	7,000	7,000
100-566-345 CARPENTRY, PAINTING	0	0	0	0	0	0	0
100-566-346 CONCRETE MASONARY	0	0	0	0	0	0	0
100-566-347 PUMP/ELECTRIC MOTOR REP	0	0	0	0	0	0	0
100-566-349 MISC. REPAIRS/MAINT	103,929	174,877	76,177	142,271	120,000	62,000	(14,177)
TOTAL FACILITY REPAIR/IMPROVEM	103,929	174,877	76,177	142,271	120,000	110,000	33,823
<u>JANITORIAL SUPPLIES/SERVICES</u>							
100-566-351 JANITORIAL SERVICES- CO	0	0	0	0	0	0	0
100-566-352 CLEANING SUPPLIES	12,093	11,235	11,000	9,959	11,000	11,000	0
100-566-353 CLEANING PAPER PRODUCTS	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	12,093	11,235	11,000	9,959	11,000	11,000	0
TOTAL 300-FACILITIES OPERATION	151,699	216,107	122,910	173,183	166,158	156,556	33,646
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							
<u>EQUIPMENT RENTAL</u>							
100-566-411 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-566-412 LIGHT EQUIPMENT RENTAL	0	0	0	0	0	0	0
100-566-414 MOTOR VEHICLE RENTAL	6,638	10,000	13,800	11,500	13,800	13,550	(250)
100-566-419 REPLACEMENT FUND CONTRI	0	5,131	11,013	8,260	11,013	8,185	(2,828)
TOTAL EQUIPMENT RENTAL	6,638	15,131	24,813	19,760	24,813	21,735	(3,078)

100-GENERAL FUND
566-INTERNAL SVCS/BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
FUEL, OIL & LUBRICANTS							
100-566-421 FUEL, OIL, LUBRICANTS	0	0	0	0	0	0	0
100-566-423 TIRES/BATTERIES/FILTERS	0	0	0	0	0	0	0
100-566-424 ELECTRICAL PARTS	0	0	0	0	0	0	0
100-566-425 BRAKE/SUSPENSION SYSTEM	0	0	0	0	0	0	0
100-566-426 HYDRAULIC SYSTEM PARTS	0	0	0	0	0	0	0
100-566-427 COOLING SYSTEM PARTS	0	0	0	0	0	0	0
100-566-428 TRANSMISSION/MOTOR PART	0	0	0	0	0	0	0
100-566-429 BODY SHOP PARTS	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0
FIXED EQUIPMENT MAINTENANCE							
100-566-432 MACHINE TOOLS MAINT/REP	0	0	0	0	0	0	0
100-566-434 ELECTRIC MOTOR MAINT/RE	0	0	0	0	0	0	0
100-566-439 OTHER EQUIP/MAINT REPAIR	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENANCE	0	0	0	0	0	0	0
OFFICE EQUIPMENT							
100-566-461 OFFICE EQUIPMENT RENTAL	2,326	2,793	2,394	1,995	2,394	2,394	0
100-566-462 OFFICE EQUIP. MAINT/REP	0	114	0	45	50	0	0
TOTAL OFFICE EQUIPMENT	2,326	2,907	2,394	2,040	2,444	2,394	0
TOTAL 400-EQUIPMENT OPERATIONS	8,964	18,038	27,207	21,800	27,257	24,129	(3,078)
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
100-566-523 OUTSIDE PRINTING	0	0	0	0	0	0	0
100-566-526 TESTING/CERTIFICATE PER	0	0	0	0	0	0	0
100-566-527 DELIVERY, COURIER SERVI	0	0	0	0	0	0	0
100-566-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0
CONTRACT SERVICES							
100-566-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
100-566-539 OTHER CONTRACT SERVICE	23,890	20,042	18,500	27,833	22,500	34,600	16,100
TOTAL CONTRACT SERVICES	23,890	20,042	18,500	27,833	22,500	34,600	16,100
566-539 OTHER CONTRACT SERVICE							
CURRENT YEAR NOTES: CURRENT CONTRACT FOR PEST CONTROL IS \$11,500 AND MAT SERVICE IS \$7,000.							
566-539 OTHER CONTRACT SERVICE							
NEXT YEAR NOTES: CURRENT CONTRACT FOR PEST CONTROL IS \$11,500 AND MAT SERVICE							

100-GENERAL FUND
566-INTERNAL SVCS/BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END -----)	2019-2020 WORKING BUDGET	VARIANCE
TOTAL 500-CONTRACT SERVICES AN	23,890	20,042	18,500	27,833	22,500	34,600	16,100
<u>700-CAPITAL OUTLAY</u>							
OFFICE FURNITURE/EQUIPMENT							
100-566-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-566-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
100-566-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
FIELD EQUIPMENT/VEHICLES							
100-566-721 MACHINE TOOLS/APPARATUS	0	0	0	0	0	0	0
100-566-722 LIGHT EQUIPMENT	0	0	0	0	0	0	0
100-566-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 566-INTERNAL SVCS/BLDG	444,207	535,774	472,760	467,621	511,121	501,225	28,465

IS \$7,000.

100-GENERAL FUND

573-ENGINEERING & INSPECT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
				(-----)	(-----)	(-----)	
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
100-573-111 REGULAR FULL TIME	0	0	56,100	0	0	0	(56,100)
100-573-114 OVERTIME	0	0	0	0	0	0	0
100-573-115 LONGEVITY PAY	0	0	0	0	0	0	0
100-573-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-573-117 TEMP/SEASONAL	0	0	0	0	0	0	0
100-573-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-573-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	0	0	56,100	0	0	0	(56,100)
<u>PAID BENEFITS</u>							
100-573-120 UNUM LIFE	0	0	0	0	0	0	0
100-573-121 FICA/SOCIAL SECURITY	0	0	4,286	0	0	0	(4,286)
100-573-122 WORKERS COMPENSATION	326	325	292	384	326	0	(292)
100-573-123 STATE UNEMPLOYMENT TAX	0	0	9	0	0	0	(9)
100-573-124 RETIREMENT-TMRS	0	0	6,794	0	0	0	(6,794)
100-573-126 HEALTH INSURANCE	0	0	4,019	0	0	0	(4,019)
100-573-127 DENTAL INSURANCE	0	0	155	0	0	0	(155)
100-573-128 LONG TERM DISABILITY	0	0	83	0	0	0	(83)
100-573-129 VISION INSURANCE	0	0	22	0	0	0	(22)
TOTAL PAID BENEFITS	326	325	15,660	384	326	0	(15,660)
<u>ALLOWANCES/REIMBURSEMENTS</u>							
100-573-131 UNIFORMS (BUY)	0	0	650	0	0	0	(650)
TOTAL ALLOWANCES/REIMBURSEMENT	0	0	650	0	0	0	(650)
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
100-573-141 WORKSHOPS/TRAINING	0	0	500	0	0	0	(500)
100-573-142 PROFESSIONAL CONFERENCE	0	0	700	0	0	0	(700)
100-573-143 MEMBERSHIPS AND DUES	0	0	200	0	0	0	(200)
100-573-144 SUBSCRIPTIONS/BOOKS	0	0	0	0	0	0	0
100-573-145 TUITION	0	0	0	0	0	0	0
100-573-146 TRAINING-TRANSPORTATION	0	0	1,000	0	0	0	(1,000)
100-573-147 TRAINING-LODGING	0	0	1,600	0	0	0	(1,600)
100-573-148 TRAINING-MEALS	0	0	600	0	0	0	(600)
TOTAL TRAINING/PROFESSIONAL DE	0	0	4,600	0	0	0	(4,600)
TOTAL 100-EMPLOYEE SERVICES	326	325	77,010	384	326	0	(77,010)

200-OPERATIONAL SUPPLIES

100-GENERAL FUND

573-ENGINEERING & INSPECT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
OFFICE SUPPLIES							
100-573-211 OFFICE SUPPLIES	0	0	500	0	0	0	(500)
100-573-212 ENG. COPIER/PLOTTER	0	0	0	0	0	0	0
100-573-213 PHOTO SUPPLIES	0	0	0	0	0	0	0
100-573-214 COMPUTER SUPPLIES	0	0	0	0	0	0	0
100-573-215 POSTAGE	0	0	200	0	0	0	(200)
TOTAL OFFICE SUPPLIES	0	0	700	0	0	0	(700)

SPECIALTY SUPPLIES

100-573-256 MINOR TOOLS	855	0	1,000	0	0	0	(1,000)
TOTAL SPECIALTY SUPPLIES	855	0	1,000	0	0	0	(1,000)

OPERATIONAL EQUIPMENT (ADMIN)

100-573-261 OFFICE FURNITURE	961	0	0	0	0	0	0
100-573-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-573-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-573-266 ELECTRONIC EQUIPMENT	0	0	0	0	0	0	0
100-573-267 COMPUTERS	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (ADMIN)	961	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	1,816	0	1,700	0	0	0	(1,700)

300-FACILITIES OPERATIONS/MAINT

FACILITY RENTAL

100-573-311 LONG TERM LEASE	0	0	0	0	0	0	0
100-573-312 ANNUAL LEASE	0	0	0	0	0	0	0
TOTAL FACILITY RENTAL	0	0	0	0	0	0	0

UTILITIES

100-573-321 LIGHT AND POWER	547	798	888	567	900	750	(138)
100-573-324 CELL PHONES	0	0	600	0	0	0	(600)
TOTAL UTILITIES	547	798	1,488	567	900	750	(738)

TOTAL 300-FACILITIES OPERATION

TOTAL 300-FACILITIES OPERATION	547	798	1,488	567	900	750	(738)
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400-EQUIPMENT OPERATIONS/MAINT

EQUIPMENT RENTAL

100-573-414 MOTOR VEHICLE RENTAL	6,638	6,500	0	0	0	0	0
100-573-419 REPLACE FUND CONTRIBUTI	8,067	5,135	4,735	3,551	4,740	0	(4,735)
TOTAL EQUIPMENT RENTAL	14,705	11,635	4,735	3,551	4,740	0	(4,735)

100-GENERAL FUND

573-ENGINEERING & INSPECT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					-----)			
<u>FUEL, OIL & LUBRICANTS</u>								
100-573-421 FUEL, OIL, LUBRICANTS	0	0	0	0		0	0	0
100-573-423 TIRES, BATTERIES	0	0	0	0		0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0		0	0	0
<u>OFFICE EQUIPMENT</u>								
100-573-462 OFFICE EQUIPMENT MAINT/	1,080	0	780	0		0	0	(780)
TOTAL OFFICE EQUIPMENT	1,080	0	780	0		0	0	(780)
TOTAL 400-EQUIPMENT OPERATIONS	15,785	11,635	5,515	3,551		4,740	0	(5,515)
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-573-512 ENGINEERING SERVICES	28,200	77,637	38,200	193,158		150,000	150,000	111,800
100-573-519 OTHER PROFESSIONAL SERV	0	0	0	0		0	0	0
TOTAL PROFESSIONAL SERVICES	28,200	77,637	38,200	193,158		150,000	150,000	111,800
<u>FEES FOR SERVICES</u>								
100-573-521 COUNTY RECORDING FEES	0	0	0	0		0	0	0
100-573-523 OUTSIDE PRINTING	0	0	0	0		0	0	0
100-573-526 TESTING CERTIFICATION/P	0	0	590	0		0	0	(590)
100-573-528 ADVERTISING	0	379	0	0		0	0	0
TOTAL FEES FOR SERVICES	0	379	590	0		0	0	(590)
<u>CONTRACT SERVICES</u>								
100-573-532 SOFTWARE MAINT./LICENSE	0	0	0	0		0	0	0
100-573-536 WARRANTY/SERVICE AGREEM	0	0	0	0		0	0	0
100-573-539 OTHER CONTRACT SERVICES	1,598	0	780	0		0	0	(780)
TOTAL CONTRACT SERVICES	1,598	0	780	0		0	0	(780)
TOTAL 500-CONTRACT SERVICES AN	29,798	78,016	39,570	193,158		150,000	150,000	110,430
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
100-573-711 OFFICE FURNITURE	0	0	0	0		0	0	0
100-573-712 COMMUNICATION EQUIPMENT	0	0	0	0		0	0	0
100-573-713 DUPLICATION EQUIPMENT	0	0	0	0		0	0	0
100-573-714 COMPUTER EQUIPMENT	0	0	0	0		0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0		0	0	0

100-GENERAL FUND

573-ENGINEERING & INSPECT
DEPARTMENT EXPENSES

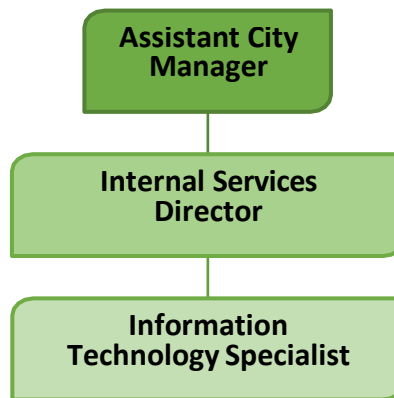
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
FIELD EQUIPMENT/VEHICLES							
100-573-722 LIGHT EQUIPMENT	0	0	0	0	0	0	0
100-573-724 TRUCKS/HEAVY EQUIPMENT	0	0	0	0	0	0	0
100-573-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 573-ENGINEERING & INSPECT	48,273	90,774	125,283	197,659	155,966	150,750	25,467
	=====	=====	=====	=====	=====	=====	=====

INFORMATION TECHNOLOGY

Department Description

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

Information Technology Organization Chart



Mission Statement

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

FY 2018-19 Goals and Objectives

- Upgrade internet services at the Library
- Continual replacement of computers and laptops.
- Continual upgrade of Windows 7 to Windows 10.
- Continual replacement of cell phones to the latest technology.
- Comply with all rules and laws dictating the storage and use of sensitive information.
- Provide professional level of support and training to technology users.
- Maintain a high level of customer satisfaction.
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure.

FY 2018-19 Accomplishments

- Upgraded City Hall and Municipal Court camera system.
- Upgraded internet services at WWTP, Airport and Moody Museum.
- Installed camera system at Heritage Square, Pierce Park and TRPSC.
- Upgraded management personnel to Surface Pro devices.
- Upgraded Windows 7 to Windows 10.
- Assisted Tax Assistance setup in City Hall and the Library.
- Upgraded cell phones to latest technology.
- Continued replacement of computers and laptops to the latest technology.

FY 2019-20 Goals and Objectives

- Upgrade internet services at the Library
- Continual replacement of computers and laptops.
- Continual upgrade of Windows 7 to Windows 10.
- Continual replacement of cell phones to the latest technology.
- Comply with all rules and laws dictating the storage and use of sensitive information.
- Provide professional level of support and training to technology users.
- Maintain a high level of customer satisfaction.
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure.

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Information Technology Specialist	1	1	1
Total:	1	1	1

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	1	1	1
# of part-time employees	0	0	0
OUTPUTS:			
# of Personal Computers and Laptops	145	145	145
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	500	500	525
EFFECTIVENESS:			
% of Support Calls Resolved within 24 hours	93%	94%	94%
EFFICIENCIES:			
Average Response Time for Service Requests	30	30	30

100-GENERAL FUND

575-INTERNAL SVC/IT DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
100-575-111 REGULAR FULL TIME	43,998	45,534	49,454	41,870	45,348	50,938	1,484
100-575-114 OVERTIME	81	83	150	108	150	180	30
100-575-115 LONGEVITY PAY	384	432	480	480	500	528	48
100-575-116 REGULAR PART TIME	0	0	0	0	0	0	0
100-575-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
100-575-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
100-575-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	44,463	46,049	50,084	42,458	45,998	51,646	1,562
PAID BENEFITS							
100-575-120 UNUM LIFE	0	119	111	101	120	120	9
100-575-121 FICA/SOCIAL SECURITY	3,085	2,902	3,831	2,930	2,903	3,949	118
100-575-122 WORKERS COMPENSATION	112	117	108	142	117	117	9
100-575-123 STATE UNEMPLOYMENT TAX	9	162	9	9	162	162	153
100-575-124 RETIREMENT-TMRS	5,646	5,569	6,065	5,160	5,570	6,546	481
100-575-126 HEALTH INSURANCE	6,429	6,989	7,378	6,766	6,989	7,381	3
100-575-127 DENTAL INSURANCE	270	320	309	259	321	310	1
100-575-128 LONG TERM DISABILITY	142	136	137	125	137	153	16
100-575-129 VISION INSURANCE	0	47	43	36	47	48	5
TOTAL PAID BENEFITS	15,694	16,361	17,991	15,527	16,366	18,786	795
ALLOWANCES/REIMBURSEMENTS							
100-575-131 UNIFORMS (BUY)	140	128	230	90	230	230	0
100-575-132 UNIFORM RENTAL	0	0	0	0	0	0	0
100-575-133 TRANSPORTATION	0	0	0	0	0	0	0
100-575-134 BUSINESS LODGING	0	0	0	0	0	0	0
100-575-135 BUSINESS MEALS	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	140	128	230	90	230	230	0
TRAINING/PROFESSIONAL DEVELOPM							
100-575-141 WORKSHOPS/TRAINING	0	0	0	0	0	0	0
100-575-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0
100-575-143 MEMBERSHIPS AND DUES	0	0	0	0	0	0	0
100-575-144 SUBSCRIPTIONS/BOOKS	0	0	0	0	0	0	0
100-575-146 TRAINING-TRANSPORTATION	0	0	0	0	0	0	0
100-575-147 TRAINING-LODGING	0	0	0	0	0	0	0
100-575-148 TRAINING-MEALS	0	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	0	0	0	0	0	0	0
TOTAL 100-EMPLOYEE SERVICES	60,297	62,538	68,305	58,074	62,594	70,662	2,357

100-GENERAL FUND

575-INTERNAL SVC/IT DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
100-575-211 OFFICE SUPPLIES	224	217	250	206	250	250	0
100-575-212 ENG. COPIER/PLOTTER	0	0	0	0	0	0	0
100-575-213 PHOTO SUPPLIES	0	0	0	0	0	0	0
100-575-214 COMPUTER SUPPLIES	0	0	0	0	0	0	0
TOTAL OFFICE SUPPLIES	224	217	250	206	250	250	0
SPECIALTY SUPPLIES							
100-575-256 MINOR TOOLS	148	137	150	92	150	150	0
100-575-259 MISC. SUPPLIES	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	148	137	150	92	150	150	0
OPERATIONAL EQUIPMENT (ADMIN)							
100-575-261 OFFICE FURNITURE	0	0	0	0	0	0	0
100-575-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-575-264 COMPUTER ACCESSORIES	483	492	500	487	500	500	0
100-575-266 ELECTRONIC EQUIPMENT	0	0	0	0	0	0	0
100-575-267 COMPUTERS	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	483	492	500	487	500	18,803	18,803
TOTAL 200-OPERATIONAL SUPPLIES	855	846	900	785	900	19,303	18,803
300-FACILITIES OPERATIONS/MAIN							
FACILITY RENTAL							
100-575-311 LONG TERM LEASE	0	0	0	0	0	0	0
100-575-312 ANNUAL LEASE	0	27,504	21,864	25,678	30,680	30,680	8,816
TOTAL FACILITY RENTAL	0	27,504	21,864	25,678	30,680	30,680	8,816
UTILITIES							
100-575-324 CELL PHONES	583	644	600	377	600	600	0
100-575-326 WIRELESS DATA SERVICES	412	382	456	290	456	456	0
TOTAL UTILITIES	995	1,027	1,056	666	1,056	1,056	0
TOTAL 300-FACILITIES OPERATION	995	28,531	22,920	26,345	31,736	31,736	8,816
400-EQUIPMENT OPERATIONS/MAINT							

100-GENERAL FUND

575-INTERNAL SVC/IT DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>EQUIPMENT RENTAL</u>								
100-575-414 MOTOR VEHICLE RENTAL	6,638	6,500	6,900	5,750	6,900	6,900	6,775	(125)
100-575-419 REPLACE FUND CONTRIBUTI	0	0	0	2,559	2,000	2,000	8,352	8,352
TOTAL EQUIPMENT RENTAL	6,638	6,500	6,900	8,309	8,900	8,900	15,127	8,227
<u>FUEL, OIL & LUBRICANTS</u>								
100-575-421 FUEL, OIL, LUBRICANTS	0	0	0	0	0	0	0	0
100-575-423 TIRES, BATTERIES	0	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0	0
<u>FIXED EQUIPMENT MAINTENAN</u>								
100-575-434 MOTOR VEHICLE REPAIR	0	0	0	0	0	0	0	0
100-575-436 OTHER REPAIR MAINTENANC	0	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENA	0	0	0	0	0	0	0	0
<u>OFFICE EQUIPMENT</u>								
100-575-461 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0	0
100-575-462 OFFICE EQUIPMENT REPAIR	0	0	0	0	0	0	0	0
TOTAL OFFICE EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL 400-EQUIPMENT OPERATIONS	6,638	6,500	6,900	8,309	8,900	8,900	15,127	8,227
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
100-575-512 ENGINEERING SERVICES	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>								
100-575-528 ADVERTISING	0	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0	0
<u>CONTRACT SERVICES</u>								
100-575-532 SOFTWARE MAINT./LICENSE	7,515	6,978	12,245	8,250	12,245	12,245	12,245	0
100-575-536 WARRANTY/SERVICE AGREEM	0	1,760	0	0	0	0	0	0
100-575-539 OTHER CONTRACT SERVICES	33,958	61,044	48,045	42,648	48,045	48,045	69,409	21,364
TOTAL CONTRACT SERVICES	41,473	69,781	60,290	50,898	60,290	60,290	81,654	21,364
575-539 OTHER CONTRACT SERVICES	NEXT YEAR NOTES:							
	INTERNET UPGRADE FROM 60MB TO 250MB APPROVED BY CITY MGMT							
TOTAL 500-CONTRACT SERVICES AN	41,473	69,781	60,290	50,898	60,290	60,290	81,654	21,364

100-GENERAL FUND

575-INTERNAL SVC/IT DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
100-575-711 OFFICE FURNITURE	0	0	0	0	0	0	0
100-575-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
100-575-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
FIELD EQUIPMENT/VEHICLES							
100-575-722 LIGHT EQUIPMENT	0	0	0	0	0	0	0
100-575-724 TRUCKS/HEAVY EQUIPMENT	0	0	0	0	0	0	0
100-575-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 575-INTERNAL SVC/IT DEPT	110,258	168,196	159,315	144,411	164,420	218,882	59,567

100-GENERAL FUND

592-NON-DEPARTMENTAL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
100-592-217 OFFICE SECURITY	0	0	0	0	0	0	0
TOTAL OFFICE SUPPLIES	0	0	0	0	0	0	0
<u>SPECIALTY SUPPLIES</u>							
100-592-256 MINOR TOOLS/INSTRUMENTS	0	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	0	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
100-592-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
100-592-267 COMPUTERS	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	0	0	0	0	0	0	0
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
100-592-511 LEGAL SERVICES	5,340	5,440	7,000	0	7,000	6,000	(1,000)
100-592-512 ENGINEERING SERVICES	0	0	0	0	0	0	0
100-592-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	5,340	5,440	7,000	0	7,000	6,000	(1,000)
<u>FEES FOR SERVICES</u>							
100-592-521 BANK CHARGES	0	0	0	0	0	0	0
100-592-522 INSURANCE AND BONDS	53,611	54,313	55,686	53,021	54,314	56,000	314
100-592-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	53,611	54,313	55,686	53,021	54,314	56,000	314
<u>CONTRACT SERVICES</u>							
100-592-531 TRASH COLLECTION SERVIC	0	0	0	0	0	0	0
100-592-532 SOFTWARE MAINT/LICENSE	0	0	0	0	0	23,951	23,951
100-592-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
100-592-537 BANK FINANCE CHARGES	0	0	0	0	0	0	0
100-592-539 OTHER CONTRACT SERVICES	110,884	141,223	51,933	74,174	139,833	233,000	181,067
TOTAL CONTRACT SERVICES	110,884	141,223	51,933	74,174	139,833	256,951	205,018

592-539 OTHER CONTRACT SERVICES CURRENT YEAR NOTES:
\$40,000 WCCHD Pmts
\$3,000 Air Quality Monitoring

100-GENERAL FUND

592-NON-DEPARTMENTAL
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
	\$9,000 CARTS						
	\$4,000 Mosquito Spraying						
	\$2,000 Hazard Mitigation						
ANNUAL MAINTENANCE FEES							
100-592-542 MISC EXPENSE	0	0	0	250	250	0	0
100-592-543 CREDIT CARD FEES	9,460	14,066	12,000	25,761	15,500	15,000	3,000
TOTAL ANNUAL MAINTENANCE FEES	9,460	14,066	12,000	26,010	15,750	15,000	3,000
TOTAL 500-CONTRACT SERVICES AN	179,295	215,043	126,619	153,205	216,897	333,951	207,332
600-DEPRECIATION/BAD DEBT EXPE							
BAD DEBT							
100-592-651 BAD DEBT	0	0	0	0	0	0	0
TOTAL BAD DEBT	0	0	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	0	0	0	0	0	0	0
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
100-592-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
100-592-719 OTHER CAPITAL OUTLAY	0	0	0	13,470	14,000	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	13,470	14,000	0	0
FIELD EQUIPMENT/VEHICLES							
100-592-728	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
CAPITAL IMPROVEMENTS/ACQUISITI							
100-592-741 PURCHASE LAND	6,000	0	0	0	0	0	0
100-592-745 CONTRIBUTIONS BY CONTRA	0	0	0	0	0	0	0
100-592-746 CONSTRUCTION IMP-GRANTS	0	0	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS/ACQ	6,000	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	6,000	0	0	13,470	14,000	0	0
800-CONTRIBUTIONS & CONTINGENC							

100-GENERAL FUND

592-NON-DEPARTMENTAL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRIBUTIONS/TRANSFERS</u>							
100-592-812 PASS THROUGH- AGENCY	549	31	0	0	31	0	0
100-592-813 CONTRIBUTION TO CIVIC P	0	0	0	0	0	0	0
100-592-814 TRANSFER TO CIP	0	0	0	0	0	40,000	40,000
100-592-815 INTERFUND TRANSFERS OUT	546,762	116,719	14,600	76,550	73,000	14,600	0
100-592-816 SALES TAX REBATE	0	0	0	0	0	20,000	20,000
100-592-817 PROPERTY TAX REBATE	0	0	0	0	0	94,800	94,800
100-592-819 OTHER CONTRIBUTIONS	51,211	18,964	0	34,758	35,000	94,000	94,000
TOTAL CONTRIBUTIONS/TRANSFERS	598,522	135,714	14,600	111,308	108,031	263,400	248,800
<u>CONTINGENCY RESERVES/CLAIMS</u>							
100-592-831 CONTINGENCY RESERVES	0	0	23,051	0	0	11,377	(11,674)
100-592-832 PAYMENT OF CLAIMS	0	0	0	0	0	0	0
100-592-833 PAYMENT OF REFUNDS/REIM	1,384	7,653	0	5,638	7,653	0	0
100-592-835 RESERVE FOR PERSONNEL	0	0	100,000	0	0	0	(100,000)
TOTAL CONTINGENCY RESERVES/CIA	1,384	7,653	123,051	5,638	7,653	11,377	(111,674)
TOTAL 800-CONTRIBUTIONS & CONT	599,905	143,367	137,651	116,946	115,684	274,777	137,126
<u>900-DEBT SERVICE</u>							
<u>SHORT TERM DEBT/CAPITAL LEASE</u>							
100-592-913 CAP.LEASE SHORT TERM-PR	0	0	0	0	0	0	0
100-592-914 CAP.LEASE SHORT TERM-IN	0	0	0	0	0	0	0
TOTAL SHORT TERM DEBT/CAPITAL	0	0	0	0	0	0	0
TOTAL 900-DEBT SERVICE	0	0	0	0	0	0	0
TOTAL 592-NON-DEPARTMENTAL	785,200	358,409	264,270	283,622	346,581	608,728	344,458
<u>TOTAL EXPENDITURES</u>							
	12,292,381	12,947,321	13,599,739	11,750,720	13,663,493	14,830,304	1,230,565
*** TOTAL PROFIT / (LOSS) ***	319,262	857,175	0	838,622	466,008	0	0

Special Revenue Funds

Tax Increment Financing (TIF) Fund

119-TIF (TAX INCREMENT FUND)
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
310-TAXES							
119-310-111 CURRENT PROPERTY TAX	164,229	176,962	195,108	149,619	149,619	168,348	(26,760)
TOTAL 310-TAXES	<u>164,229</u>	<u>176,962</u>	<u>195,108</u>	<u>149,619</u>	<u>149,619</u>	<u>168,348</u>	<u>(26,760)</u>
330-INTERGOVERNMENTAL REVENUES							
119-330-242 TIF-WILLIAMSON COUNTY	97,351	103,456	115,512	72,728	72,728	98,000	(17,512)
TOTAL 330-INTERGOVERNMENTAL REVENUES	<u>97,351</u>	<u>103,456</u>	<u>115,512</u>	<u>72,728</u>	<u>72,728</u>	<u>98,000</u>	<u>(17,512)</u>
430-USE OF MONEY AND PROPERTY							
119-430-331 INTEREST INCOME	4,334	10,311	7,000	15,147	18,000	8,000	1,000
TOTAL 430-USE OF MONEY AND PROPERTY	<u>4,334</u>	<u>10,311</u>	<u>7,000</u>	<u>15,147</u>	<u>18,000</u>	<u>8,000</u>	<u>1,000</u>
TOTAL REVENUES	<u>265,915</u>	<u>290,729</u>	<u>317,620</u>	<u>237,494</u>	<u>240,347</u>	<u>274,348</u>	<u>(43,272)</u>

119-TIF (TAX INCREMENT FUND)
520-TIF EXPENSES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
119-520-111 REGULAR FULL TIME	0	0	0	0	0	0	0
119-520-115 LONGEVITY PAY	0	0	0	0	0	0	0
119-520-118 INSURANCE ALLOWANACE	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	0	0	0	0	0	0	0
<u>PAID BENEFITS</u>							
119-520-121 FICA SOCIAL SECURITY	0	0	0	0	0	0	0
119-520-122 WORKERS COMPENSATION	0	0	0	0	0	0	0
119-520-124 RETIREMENT-TMRS	0	0	0	0	0	0	0
119-520-128 LONG TERM DISABILITY	0	0	0	0	0	0	0
TOTAL PAID BENEFITS	0	0	0	0	0	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	0	0	0	0	0
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
119-520-519 OTHER PROFESSIONAL SERV	54,568	(0)	305,038	34,074	50,000	0	(305,038)
TOTAL PROFESSIONAL SERVICES	54,568	(0)	305,038	34,074	50,000	0	(305,038)
<u>CONTRACT SERVICES</u>							
119-520-539 OTHER CONTRACT SERVICES	0	0	0	168	250,000	0	0
TOTAL CONTRACT SERVICES	0	0	0	168	250,000	0	0
TOTAL 500-CONTRACT SERVICES AN	54,568	(0)	305,038	34,242	300,000	0	(305,038)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
119-520-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							

119-TIF (TAX INCREMENT FUND)
520-TIF EXPENSES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRIBUTIONS/TRANSFERS</u>							
119-520-814 TRANSFER TO CIP	0	239,171	0	0	0	0	0
119-520-815 INTERFUND TRANSFER OUT	30,000	30,000	377,518	272,759	360,000	349,500	(28,018)
119-520-819 OTHER CONTRIBUTIONS	125,000	0	25,000	0	25,000	25,000	0
TOTAL CONTRIBUTIONS/TRANSFERS	155,000	269,171	402,518	272,759	385,000	374,500	(28,018)
TOTAL 800-CONTRIBUTIONS & CONT	155,000	269,171	402,518	272,759	385,000	374,500	(28,018)
TOTAL 520-TIF EXPENSES	209,568	269,171	707,556	307,001	685,000	374,500	(333,056)
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	209,568	269,171	707,556	307,001	685,000	374,500	(333,056)
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***	56,347	21,559	(389,936)	(69,506)	(444,653)	(100,152)	289,784
	=====	=====	=====	=====	=====	=====	=====

Special Revenue Funds

Hotel-Motel Occupancy Tax (HOT) Fund

120-HOTEL/MOTEL FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
310-TAXES							
120-310-143 HOTEL OCCUPANCY TAX	80,634	79,229	82,963	70,819	82,963	70,000	(12,963)
120-310-274 LATE PAYMENT PENALTY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 310-TAXES	80,634	79,229	82,963	70,819	82,963	70,000	(12,963)
420-ASSESSMENTS							
120-420-326 SPECIAL ASSESSMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 420-ASSESSMENTS	0	0	0	0	0	0	0
430-USE OF MONEY AND PROPERTY							
120-430-331 INTEREST FROM FUND BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
TOTAL REVENUES	80,634	79,229	82,963	70,819	82,963	70,000	(12,963)

120-HOTEL/MOTEL FUND

612-HOTEL/MOTEL TAX
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
120-612-511 LEGAL FEES	0	0	0	0	0	0	0
120-612-512 ENGINEERING	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>							
120-612-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0
<u>CONTRACT SERVICES</u>							
120-612-532 SOFTWARE/MAINT & LICENS	0	0	0	0	0	0	0
120-612-539 OTHER CONTRACT SERVICES	15,000	17,724	20,000	0	12,000	15,000	(5,000)
TOTAL CONTRACT SERVICES	15,000	17,724	20,000	0	12,000	15,000	(5,000)
TOTAL 500-CONTRACT SERVICES AN	15,000	17,724	20,000	0	12,000	15,000	(5,000)
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
120-612-812 PASS THROUGHS- AGENCY	50,000	50,000	50,000	46,994	50,000	50,000	0
120-612-815 INTERFUND TRANSFER OUT	5,000	5,000	5,000	3,750	5,000	5,000	0
TOTAL CONTRIBUTIONS/TRANSFERS	55,000	55,000	55,000	50,744	55,000	55,000	0
TOTAL 800-CONTRIBUTIONS & CONT	55,000	55,000	55,000	50,744	55,000	55,000	0
TOTAL 612-HOTEL/MOTEL TAX	70,000	72,724	75,000	50,744	67,000	70,000	(5,000)
<u>TOTAL EXPENDITURES</u>							
TOTAL EXPENDITURES	70,000	72,724	75,000	50,744	67,000	70,000	(5,000)
<u>*** TOTAL PROFIT / (LOSS) ***</u>							
*** TOTAL PROFIT / (LOSS) ***	10,634	6,505	7,963	20,075	15,963	0	(7,963)

Special Revenue Funds

Main Street Revenue Fund

123-MAIN STREET REVENUE FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
330-INTERGOVERNMENTAL REVENUES							
123-330-234 TEDC CONTRIBUTIONS	0	0	0	0	0	0	0
123-330-235 GENERAL CONTRIBUTIONS	0	0	0	0	0	0	0
123-330-236 OTHER CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0	0
430-USE OF MONEY AND PROPERTY							
123-430-331 INTEREST INCOME	0	0	0	0	0	0	0
123-430-335 REFUNDS AND REIMBURSEMENTS	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
440-DONATIONS FROM PRIVATE SOU							
123-440-355 HERITAGE SQ CHRISTMAS LIGH	11,561	0	0	0	0	0	0
123-440-357 SALES AND OTHER FUNDRAISIN	15,387	7,959	8,000	4,390	8,000	8,000	0
123-440-358 TAYLOR BLACKLAND PRAIRIE D	11,522	19,444	10,000	8,895	16,000	16,000	6,000
TOTAL 440-DONATIONS FROM PRIVATE SOU	38,470	27,403	18,000	13,285	24,000	24,000	6,000
450-INTERFUND OPERATING TRANSF							
123-450-361 TRANSFER FROM TIF	30,000	30,000	30,000	15,000	15,000	10,000	(20,000)
123-450-362 TRANSFER FROM H.O.T.	5,000	5,000	5,000	3,750	5,000	5,000	0
123-450-365 TRANSFER FROM GENERAL FUND	25,000	14,600	14,600	10,950	14,600	14,600	0
TOTAL 450-INTERFUND OPERATING TRANSF	60,000	49,600	49,600	29,700	34,600	29,600	(20,000)
TOTAL REVENUES	98,470	77,003	67,600	42,985	58,600	53,600	(14,000)

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
123-615-111 REGULAR FULL TIME	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	0	0	0	0	0	0	0
200-OPERATIONAL SUPPLIES							
PROGRAM/SPECIAL EVENTS							
123-615-233 CITY SPONSORED EVENTS	6,607	7,825	7,900	692	7,825	7,900	0
123-615-234 FUND RAISING GOODS	0	0	0	0	0	0	0
123-615-235 MAIN STREET PROMO SUPPL	0	0	0	0	0	0	0
123-615-236 TAYLOR BLACKLAND PRAIRI	14,172	9,970	10,000	10,175	11,000	10,000	0
TOTAL PROGRAM/SPECIAL EVENTS	20,780	17,795	17,900	10,868	18,825	17,900	0
SPECIALTY SUPPLIES							
123-615-259 CHRISTMAS LIGHTS SUPPLI	0	146	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	0	146	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	20,780	17,941	17,900	10,868	18,825	17,900	0
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
123-615-523 OUTSIDE PRINTING	0	0	0	0	0	0	0
123-615-528 ADVERTISING	1,388	5,011	5,000	533	5,000	5,000	0
TOTAL FEES FOR SERVICES	1,388	5,011	5,000	533	5,000	5,000	0
TOTAL 500-CONTRACT SERVICES AN	1,388	5,011	5,000	533	5,000	5,000	0
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
123-615-719 CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
800-CONTRIBUTIONS & CONTINGENC							

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
CONTRIBUTIONS/TRANSFERS							
123-615-811 RENTAL ASSISTANCE	28,114	14,561	14,600	8,690	14,561	14,600	0
123-615-813 FACADE GRANT	12,080	12,051	30,000	3,600	30,000	10,000	(20,000)
123-615-819 OTHER CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	40,194	26,611	44,600	12,290	44,561	24,600	(20,000)
TOTAL 800-CONTRIBUTIONS & CONT	40,194	26,611	44,600	12,290	44,561	24,600	(20,000)
TOTAL 615-CONTRIBUTE TO CIVIC PROGRA	62,362	49,564	67,500	23,690	68,386	47,500	(20,000)
TOTAL EXPENDITURES	62,362	49,564	67,500	23,690	68,386	47,500	(20,000)
*** TOTAL PROFIT / (LOSS) ***	36,108	27,439	100	19,295	9,786	6,100	6,000

Special Revenue Funds

Municipal Court Special Revenue Fund

125-MUNICIPAL CRT SPECIAL FEE
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
410-FINES AND FORFEITURES							
125-410-309 JUDICIAL FEE-CITY	1,981	2,825	2,964	2,074	2,964	2,964	0
125-410-412 BUILDING SECURITY FEES	6,003	9,178	13,320	6,130	7,500	7,500	(5,820)
125-410-413 TECHNOLOGY FEES	8,004	12,229	17,760	8,173	10,000	10,000	(7,760)
TOTAL 410-FINES AND FORFEITURES	15,987	24,231	34,044	16,377	20,464	20,464	(13,580)
450-INTERFUND OPERATING TRANSF							
125-450-370 TRANSFER IN	14,570	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	14,570	0	0	0	0	0	0
TOTAL REVENUES	30,557	24,231	34,044	16,377	20,464	20,464	(13,580)

125-MUNICIPAL CRT SPECIAL FEE
625-MUNICIPAL COURT BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			
<u>100-EMPLOYEE SERVICES</u>								
<u>WAGES & SALARIES</u>								
125-625-111 REGULAR FULL TIME	4,789	9,316	7,923	8,290		7,882	8,000	77
TOTAL WAGES & SALARIES	4,789	9,316	7,923	8,290		7,882	8,000	77
<u>PAID BENEFITS</u>								
125-625-121 FICA SOCIAL SECURITY	366	713	606	634		603	612	6
125-625-124 RETIREMENT - TMRS	591	1,128	960	1,005		955	970	10
TOTAL PAID BENEFITS	957	1,841	1,566	1,639		1,558	1,582	16
TOTAL 100-EMPLOYEE SERVICES	5,746	11,157	9,489	9,928		9,440	9,582	93
<u>200-OPERATIONAL SUPPLIES</u>								
<u>OFFICE SUPPLIES</u>								
125-625-217 OFFICE SECURITY	0	0	0	0		0	500	500
TOTAL OFFICE SUPPLIES	0	0	0	0		0	500	500
<u>CONSTRUCTION SUPPLIES</u>								
125-625-226 MISC HARDWARE	0	768	0	0		0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	768	0	0		0	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
125-625-264 COMPUTER ACCESSORIES	0	0	0	0		0	0	0
125-625-267 COMPUTERS	0	0	0	0		0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	0	0		0	0	0
<u>OPERATIONAL EQUIPMENT (FIELD)</u>								
125-625-279 OTHER OPERATIONAL EQUIP	0	2,607	0	8,348		8,500	0	0
TOTAL OPERATIONAL EQUIPMENT (FI	0	2,607	0	8,348		8,500	0	0
TOTAL 200-OPERATIONAL SUPPLIES	0	3,375	0	8,348		8,500	500	500
<u>300-FACILITIES OPERATIONS/MAIN</u>								
<u>UTILITIES</u>								
125-625-323 TRUNK TELEPHONE SYSTEM	0	0	0	0		0	0	0
TOTAL UTILITIES	0	0	0	0		0	0	0
TOTAL 300-FACILITIES OPERATION	0	0	0	0		0	0	0

125-MUNICIPAL CRT SPECIAL FEE
625-MUNICIPAL COURT BLDG
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----			
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>CONTRACT SERVICES</u>								
125-625-539 OTHER CONTRACT SERVICES	0	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	0	0	0	0	0	0	0	0
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
125-625-717 INSTRUMENTS/APPARATUS	0	0	0	0	0	0	0	0
125-625-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 625-MUNICIPAL COURT BLDG	5,746	14,532	9,489	18,276	17,940	10,082	593	

125-MUNICIPAL CRT SPECIAL FEE
626-MUNICIPAL CRT TECHNO
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----2018-2019 -----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>								
<u>TRAINING/PROFESSIONAL DEVELOPM</u>								
125-626-141 WORKSHOP/TRAINING	0	0	0	0	0	0	0	0
125-626-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0	0
125-626-146 TRAINING - TRANSPORTATI	0	0	0	0	0	0	0	0
125-626-147 TRAINING - LODGING	0	0	0	0	0	0	0	0
125-626-148 TRAINING - MEALS	0	0	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	0	0	0	0	0	0	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	0	0	0	0	0	0
<u>200-OPERATIONAL SUPPLIES</u>								
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
125-626-267 COMPUTERS	0	3,851	0	0	0	8,000	3,149	3,149
125-626-269 OTHER OFFICE EQUIPMENT	0	1,440	0	7,766	8,000	3,149	3,149	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	5,290	0	7,766	8,000	3,149	3,149	0
TOTAL 200-OPERATIONAL SUPPLIES	0	5,290	0	7,766	8,000	3,149	3,149	0
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>CONTRACT SERVICES</u>								
125-626-532 SOFTWARE MAINT/LICENSIN	4,500	4,725	2,007	0	2,007	20,002	17,995	0
125-626-539 OTHER CONTRACT SERVICES	0	0	0	0	0	20,002	17,995	0
TOTAL CONTRACT SERVICES	4,500	4,725	2,007	0	2,007	20,002	17,995	0
TOTAL 500-CONTRACT SERVICES AN	4,500	4,725	2,007	0	2,007	20,002	17,995	0
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
125-626-712 COMMUNICATION EQUIP	0	0	0	0	0	5,320	5,320	0
125-626-714 COMPUTER EQUIPMENT	0	0	0	0	0	5,320	5,320	0
125-626-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	5,320	5,320	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	5,320	5,320	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	5,320	5,320	0
TOTAL 626-MUNICIPAL CRT TECHNO	4,500	10,015	2,007	7,766	10,007	28,471	26,464	2,007

125-MUNICIPAL CRT SPECIAL FEE
627-MUN COURT JUDICIAL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
125-627-539 OTHER CONTRACT SERVICES	8,151	2,782	0	0	0	0	0
TOTAL CONTRACT SERVICES	8,151	2,782	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AND FEES	8,151	2,782	0	0	0	0	0
TOTAL 627-MUN COURT JUDICIAL	8,151	2,782	0	0	0	0	0
TOTAL EXPENDITURES	18,397	27,329	11,496	26,042	27,947	38,553	27,057
*** TOTAL PROFIT / (LOSS) ***	12,159	(3,098)	22,548	(9,666)	(7,483)	(18,089)	(40,637)

Special Revenue Funds

Library Grant/Donation Fund

129-LIBRARY GRANT/DONATION
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----			
<u>330-INTERGOVERNMENTAL REVENUES</u>								
129-330-227 GRANTS	3,479	0	0	0	0	0	0	0
129-330-229 OTHER STATE GRANTS	1,131	1,120	1,150	2,725	2,725	1,150	0	0
129-330-239 OTHER LOCAL GOV DONATIONS	0	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	4,610	1,120	1,150	2,725	2,725	1,150	0	0
<u>430-USE OF MONEY AND PROPERTY</u>								
129-430-331 INTEREST INCOME	2,083	4,345	4,240	4,896	5,000	4,500	260	260
129-430-334 COLLECTIONS/ GENERAL REVEN	200	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	2,283	4,345	4,240	4,896	5,000	4,500	260	260
<u>440-DONATIONS FROM PRIVATE SOU</u>								
129-440-354 NOBLE TRUST BEQUEST	0	0	0	0	0	0	0	0
129-440-355 LOUIS NED BEQUEST	0	0	0	0	0	0	0	0
129-440-359 MISCELLANEOUS DONATIONS	3,010	640	0	442	500	0	0	0
TOTAL 440-DONATIONS FROM PRIVATE SOU	3,010	640	0	442	500	0	0	0
<u>TOTAL REVENUES</u>	9,903	6,105	5,390	8,063	8,225	5,650	260	260

129-LIBRARY GRANT/DONATION
624-LIBRARY
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>								
TRAINING/PROFESSIONAL DEVELOPM								
129-624-144 BOOKS AND SUBSCRIPTIONS	0	0	0	0		0	0	0
TOTAL TRAINING/PROFESSIONAL DE	0	0	0	0		0	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	0	0		0	0	0
<u>200-OPERATIONAL SUPPLIES</u>								
OFFICE SUPPLIES								
129-624-211 GENERAL OFFICE SUPPLIES	0	0	0	0		0	0	0
129-624-215 POSTAGE	0	0	0	0		0	0	0
TOTAL OFFICE SUPPLIES	0	0	0	0		0	0	0
CONSTRUCTION SUPPLIES								
129-624-226 MISC HARDWARE	0	0	0	0		0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	0	0		0	0	0
SPECIALTY SUPPLIES								
129-624-259 MISC. SUPPLIES	1,920	0	0	0		0	0	0
TOTAL SPECIALTY SUPPLIES	1,920	0	0	0		0	0	0
OPERATIONAL EQUIPMENT (ADMIN)								
129-624-261 OFFICE FURNITURE	0	0	0	0		0	0	0
129-624-267 COMPUTERS	0	8,440	0	0		0	0	0
129-624-268 APPLIANCES	0	0	0	0		0	0	0
129-624-269 OTHER OFFICE EQUIPMENT	0	0	0	0		0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	8,440	0	0		0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	1,920	8,440	0	0		0	0	0
<u>300-FACILITIES OPERATIONS/MAIN</u>								
FACILITY REPAIR/IMPROVEMENTS								
129-624-349 MISC. REPAIRS/MAINT.	0	0	0	0		0	0	0
TOTAL FACILITY REPAIR/IMPROVEM	0	0	0	0		0	0	0
TOTAL 300-FACILITIES OPERATION	0	0	0	0		0	0	0

129-LIBRARY GRANT/DONATION

624-LIBRARY

DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
129-624-532 SOFTWARE MAINT/LICENSE	0	0	0	0	0	0	0
129-624-539 OTHER CONTRACT SERVICES	1,500	1,500	0	1,500	1,500	0	0
TOTAL CONTRACT SERVICES	1,500	1,500	0	1,500	1,500	0	0
TOTAL 500-CONTRACT SERVICES AN	1,500	1,500	0	1,500	1,500	0	0
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
129-624-711 FURNITURE	0	0	0	0	0	0	0
129-624-715 GRANT EQUIPMENT	0	0	0	0	0	0	0
129-624-718 LIBRARY BOOKS	8,513	9,273	0	4,427	4,553	0	0
TOTAL OFFICE FURNITURE/EQUIPME	8,513	9,273	0	4,427	4,553	0	0
TOTAL 700-CAPITAL OUTLAY	8,513	9,273	0	4,427	4,553	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
129-624-815 INTERFUND TRANSFERS OUT	9,302	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	9,302	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	9,302	0	0	0	0	0	0
TOTAL 624-LIBRARY	21,235	19,213	0	5,927	6,053	0	0
<u>TOTAL EXPENDITURES</u>							
	21,235	19,213	0	5,927	6,053	0	0
<u>*** TOTAL PROFIT / (LOSS) ***</u>							
	(11,332)	(13,108)	5,390	2,136	2,172	5,650	260

Special Revenue Fund

Municipal Drainage Utility System (MDUS) Fund

300-MUNICIPAL DRAINAGE UTILIT
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
330-INTERGOVERNMENTAL REVENUES							
300-330-219 OTHER FEDERAL GRANTS	0	0	0	0	0	0	0
300-330-229 OTHER STATE GRANTS	0	0	0	0	0	0	0
300-330-238 LOCAL REIMBURSEMENT/REFUND	0	0	0	0	0	0	0
300-330-239 OTHER LOCAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0	0
340-CHARGES FOR SERVICES							
300-340-260 DRAINAGE FEES	325,850	481,341	496,260	389,124	496,260	496,260	0
300-340-274 LATE PAYMENT FEE	3,666	4,824	4,825	4,861	5,000	4,500	(325)
300-340-289 CREDIT CARD PROCESSING FEE	0	0	0	0	0	0	0
TOTAL 340-CHARGES FOR SERVICES	329,516	486,165	501,085	393,985	501,260	500,760	(325)
430-USE OF MONEY AND PROPERTY							
300-430-331 INTEREST INCOME	0	0	0	0	0	0	0
300-430-334 MISCELLANEOUS REVENUE	0	0	0	0	0	0	0
300-430-335 REIMBURSEMENTS/REPAYMENTS	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
460-PROCEEDS GEN FIXED ASSETS							
300-460-365 FROM GENERAL FUND	0	0	0	0	0	0	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	0	0	0	0	0	0	0
470-PROCEEDS GEN LONG TERM LIA							
300-470-382 BOND PROCEEDS 2012	0	0	0	0	0	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	0	0	0	0	0	0
TOTAL REVENUES	329,516	486,165	501,085	393,985	501,260	500,760	(325)

300-MUNICIPAL DRAINAGE UTILIT
750-MUNICIPAL DRAINAGE
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- 2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
300-750-511 LEGAL SERVICES	0	0	0	0	0	0	0	0
300-750-512 ENGINEERING SERVICES	5,500	0	0	0	0	0	0	0
300-750-519 PROFESSIONAL SERVICES	0	0	0	600	0	0	0	0
TOTAL PROFESSIONAL SERVICES	5,500	0	0	600	0	0	0	0
<u>FEES FOR SERVICES</u>								
300-750-528 ADVERTISING	0	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0	0
<u>CONTRACT SERVICES</u>								
300-750-537 BANK FEES	358	358	358	0	358	358	350	(8)
300-750-539 OTHER CONTRACT SERVICES	0	1,766	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	358	2,124	358	0	358	358	350	(8)
<u>ANNUAL MAINTENANCE FEES</u>								
300-750-543 CREDIT CARD FEES	0	0	0	0	0	0	0	0
TOTAL ANNUAL MAINTENANCE FEES	0	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	5,858	2,124	358	600	358	358	350	(8)
<u>600-DEPRECIATION/BAD DEBT EXPE</u>								
<u>DEPRECIATION</u>								
300-750-601 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0
TOTAL DEPRECIATION	0	0	0	0	0	0	0	0
<u>BAD DEBT</u>								
300-750-651 BAD DEBT	231	299	425	290	400	300	(125)	
TOTAL BAD DEBT	231	299	425	290	400	300	(125)	
TOTAL 600-DEPRECIATION/BAD DEB	231	299	425	290	400	300	(125)	
<u>700-CAPITAL OUTLAY</u>								

300-MUNICIPAL DRAINAGE UTILIT
750-MUNICIPAL DRAINAGE
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----2018-2019 -----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>OFFICE FURNITURE/EQUIPMENT</u>								
300-750-719 OTHER CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>								
<u>CONTRIBUTIONS/TRANSFERS</u>								
300-750-814 TRANSFER CIP	0	616,409	150,000	0	150,000	0	(150,000)	
300-750-815 TRANSFER OUT	180,000	180,000	180,000	135,000	180,000	180,000		
TOTAL CONTRIBUTIONS/TRANSFERS	180,000	796,409	330,000	135,000	330,000	180,000	(150,000)	
TOTAL 800-CONTRIBUTIONS & CONT	180,000	796,409	330,000	135,000	330,000	180,000	(150,000)	
<u>900-DEBT SERVICE</u>								
<u>LONG TERM DEBT/CAPITAL LEASE</u>								
300-750-921 TRANSFER TO I & S PRINC	90,000	90,000	90,000	67,500	90,000	125,000	35,000	
300-750-922 TRANSFER TO I & S INTER	43,325	41,525	39,725	29,794	41,525	155,577	115,852	
TOTAL LONG TERM DEBT/CAPITAL L	133,325	131,525	129,725	97,294	131,525	280,577	150,852	
TOTAL 900-DEBT SERVICE	133,325	131,525	129,725	97,294	131,525	280,577	150,852	
TOTAL 750-MUNICIPAL DRAINAGE	319,414	930,358	460,508	233,184	462,283	461,227	719	
TOTAL EXPENDITURES	319,414	930,358	460,508	233,184	462,283	461,227	719	
*** TOTAL PROFIT / (LOSS) ***	10,102	(444,193)	40,577	160,801	38,977	39,533	(1,044)	

Debt Service Funds

140-I & S FOR G O BONDS
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
310-TAXES								
140-310-111 CURRENT PROPERTY TAXES	1,987,690	2,066,041	2,096,807	2,149,189		2,150,000	2,321,242	224,435
TOTAL 310-TAXES	1,987,690	2,066,041	2,096,807	2,149,189		2,150,000	2,321,242	224,435
430-USE OF MONEY AND PROPERTY								
140-430-331 INTEREST INCOME	8,614	25,170	25,000	29,615		33,000	25,000	0
140-430-335 REIMBURSEMENTS/REFUNDS	5,036	13,174	0	408		500	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	13,650	38,344	25,000	30,023		33,500	25,000	0
450-INTERFUND OPERATING TRANSF								
140-450-365 FROM GENERAL FUND	0	0	0	0		0	0	0
140-450-370 INTERFUND TRANSFER IN	0	0	347,518	273,445		347,518	339,500	(8,018)
TOTAL 450-INTERFUND OPERATING TRANSF	0	0	347,518	273,445		347,518	339,500	(8,018)
470-PROCEEDS GEN LONG TERM LIA								
140-470-381 9.615M CO SERIES 08 (2.945	0	0	0	0		0	0	0
140-470-382 4.595M GO REF SER 15 (1.69	0	0	0	0		0	0	0
140-470-383 3.02M GO REF 2017 (1.435M)	0	1,435,000	0	0		0	0	0
140-470-388 BOND PROCEEDS	0	0	0	0		0	0	0
140-470-391 BOND PREMIUMS	0	162,303	0	0		0	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	1,597,303	0	0		0	0	0

TOTAL REVENUES	2,001,340	3,701,687	2,469,325	2,452,658		2,531,018	2,685,742	216,417
	=====	=====	=====	=====		=====	=====	=====

140-I & S FOR G O BONDS
620-G O BONDS SINKING & INTERE
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----2018-2019 -----) PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
140-620-537 BANK/PAYING AGENT FEES	485	2,674	3,325	1,939	3,130	3,500	175
TOTAL CONTRACT SERVICES	485	2,674	3,325	1,939	3,130	3,500	175
TOTAL 500-CONTRACT SERVICES AN	485	2,674	3,325	1,939	3,130	3,500	175
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
140-620-815 INTERFUND TRANSFER OUT	0	7,447	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	7,447	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	7,447	0	0	0	0	0
<u>900-DEBT SERVICE</u>							
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
140-620-921 PRINCIPAL RETIREMENT	1,200,000	1,273,888	1,760,000	0	1,760,000	1,825,000	65,000
140-620-922 I & S INTEREST	687,029	645,175	778,842	391,827	778,842	835,742	56,900
TOTAL LONG TERM DEBT/CAPITAL L	1,887,029	1,919,062	2,538,842	391,827	2,538,842	2,660,742	121,900
TOTAL 900-DEBT SERVICE	1,887,029	1,919,062	2,538,842	391,827	2,538,842	2,660,742	121,900
TOTAL 620-G O BONDS SINKING & INTERE	1,887,513	1,929,182	2,542,167	393,765	2,541,972	2,664,242	122,075
<u>TOTAL EXPENDITURES</u>							
	1,887,513	1,929,182	2,542,167	393,765	2,541,972	2,664,242	122,075
*** TOTAL PROFIT / (LOSS) ***	113,827	1,772,505	(72,842)	2,058,892	(10,954)	21,500	94,342

143-MDUS I&S
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
430-USE OF MONEY AND PROPERTY							
143-430-331 INTEREST INCOME	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
450-INTERFUND OPERATING TRANSF							
143-450-370 INTERFUND TRANSFER IN	133,325	131,525	129,725	97,294	129,725	280,577	150,852
TOTAL 450-INTERFUND OPERATING TRANSF	133,325	131,525	129,725	97,294	129,725	280,577	150,852
TOTAL REVENUES	133,325	131,525	129,725	97,294	129,725	280,577	150,852

143-MDUS I&S

629-DRAINAGE I & S
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
143-629-537 BANK FEES	(5,111)	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	(5,111)	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES A(	5,111)	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
143-629-815 INTERFUND TRANSFER OUT	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0
<u>900-DEBT SERVICE</u>							
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
143-629-921 PRINCIPAL RETIREMENT	90,000	90,000	90,000	0	90,000	125,000	35,000
143-629-922 I & S INTEREST PAYMENT	43,325	41,525	39,725	19,863	41,525	155,577	115,852
TOTAL LONG TERM DEBT/CAPITAL L	133,325	131,525	129,725	19,863	131,525	280,577	150,852
TOTAL 900-DEBT SERVICE	133,325	131,525	129,725	19,863	131,525	280,577	150,852
TOTAL 629-DRAINAGE I & S	128,214	131,525	129,725	19,863	131,525	280,577	150,852
<u>TOTAL EXPENDITURES</u>							
TOTAL EXPENDITURES	128,214	131,525	129,725	19,863	131,525	280,577	150,852
*** TOTAL PROFIT / (LOSS) ***	5,111	0	0	77,431	(1,800)	0	0

144-I&S UTILITY CO'S & BONDS
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
430-USE OF MONEY AND PROPERTY							
144-430-331 INTEREST INCOME	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
450-INTERFUND OPERATING TRANSF							
144-450-368 FROM PUBLIC UTILITIES FUND	2,261,859	2,390,250	2,338,959	1,754,220	2,338,959	2,620,416	281,457
TOTAL 450-INTERFUND OPERATING TRANSF	2,261,859	2,390,250	2,338,959	1,754,220	2,338,959	2,620,416	281,457
TOTAL REVENUES	2,261,859	2,390,250	2,338,959	1,754,220	2,338,959	2,620,416	281,457

144-I&S UTILITY CO'S & BONDS
622-I & S PAYMENTS
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----2018-2019 -----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>CONTRACT SERVICES</u>								
144-622-537 BANK FINACE/PAYING AGEN	0	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	0	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>								
<u>CONTRIBUTIONS/TRANSFERS</u>								
144-622-815 INTERFUND TRANSFER OUT	0	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0	0
<u>900-DEBT SERVICE</u>								
<u>LONG TERM DEBT/CAPITAL LEASE</u>								
144-622-921 I & S PRINCIPAL	1,350,000	1,536,113	1,515,000	0	0	1,445,000	1,630,000	115,000
144-622-922 I & S INTEREST	911,859	854,137	823,959	411,980	411,980	858,350	990,416	166,457
TOTAL LONG TERM DEBT/CAPITAL L	2,261,859	2,390,250	2,338,959	411,980	411,980	2,303,350	2,620,416	281,457
TOTAL 900-DEBT SERVICE	2,261,859	2,390,250	2,338,959	411,980	411,980	2,303,350	2,620,416	281,457
TOTAL 622-I & S PAYMENTS	2,261,859	2,390,250	2,338,959	411,980	411,980	2,303,350	2,620,416	281,457
TOTAL EXPENDITURES	2,261,859	2,390,250	2,338,959	411,980	411,980	2,303,350	2,620,416	281,457
*** TOTAL PROFIT / (LOSS) ***	0	0	0	1,342,240	1,342,240	35,609	0	0

146-I & S FOR AIRPORT CO'S
REVENUES

CITY OF TAYLOR
WORKING BUDGET
AS OF: AUGUST 31ST, 2019

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
430-USE OF MONEY AND PROPERTY							
146-430-331 INTEREST ON FUND BALANCE	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	0	0	0	0
450-INTERFUND OPERATING TRANSF							
146-450-366 FROM AIRPORT OPERATING FUN	61,286	107,360	105,560	79,170	105,560	108,700	3,140
TOTAL 450-INTERFUND OPERATING TRANSF	61,286	107,360	105,560	79,170	105,560	108,700	3,140
TOTAL REVENUES	61,286	107,360	105,560	79,170	105,560	108,700	3,140

146-I & S FOR AIRPORT CO'S
628-AIRPORT CO'S - I & S ACCOU
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	(----- 2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
146-628-537 BANK/PAYING AGENT FEES	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	0	0	0	0	0	0	0
<u>900-DEBT SERVICE</u>							
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
146-628-921 I&S PRINCIPAL	30,000	60,000	60,000	0	60,000	65,000	5,000
146-628-922 I&S INTEREST	31,286	47,353	45,560	22,780	47,360	43,700	(1,860)
TOTAL LONG TERM DEBT/CAPITAL L	61,286	107,353	105,560	22,780	107,360	108,700	3,140
TOTAL 900-DEBT SERVICE	61,286	107,353	105,560	22,780	107,360	108,700	3,140
TOTAL 628-AIRPORT CO'S - I & S ACCOU	61,286	107,353	105,560	22,780	107,360	108,700	3,140
<u>TOTAL EXPENDITURES</u>	61,286	107,353	105,560	22,780	107,360	108,700	3,140
*** TOTAL PROFIT / (LOSS) ***	1	7	0	56,390	(1,800)	0	0

147-TUF(STREETS) I&S FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
450-INTERFUND OPERATING TRANSF							
147-450-371 INTERFUND TRANSFER IN	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>293,442</u>	<u>293,442</u>
TOTAL 450-INTERFUND OPERATING TRANSF	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>293,442</u>	<u>293,442</u>
TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>293,442</u>	<u>293,442</u>

147-TUF(STREETS) I&S FUND
627-I&S BOND PAYMENTS
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----			
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>CONTRACT SERVICES</u>								
147-627-537 BANK/PAYING AGENT FEES	0	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	0	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>								
<u>CONTRIBUTIONS/TRANSFERS</u>								
147-627-815 TRANSFER OUT	0	0	0	0	0	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0	0
<u>900-DEBT SERVICE</u>								
<u>LONG TERM DEBT/CAPITAL LEASE</u>								
147-627-921 I & S PRINCIPAL	0	0	0	0	0	0	85,000	85,000
147-627-922 I & S INTEREST	0	0	0	0	0	0	208,442	208,442
TOTAL LONG TERM DEBT/CAPITAL L	0	0	0	0	0	0	293,442	293,442
TOTAL 900-DEBT SERVICE	0	0	0	0	0	0	293,442	293,442
TOTAL 627-I&S BOND PAYMENTS	0	0	0	0	0	0	293,442	293,442
TOTAL EXPENDITURES	0	0	0	0	0	0	293,442	293,442
*** TOTAL PROFIT / (LOSS) ***	0	0	0	0	0	0	0	0

Roadway Impact Fee Fund

200-ROADWAY IMPACT FEE FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
	52,501	30,669	36,480	39,162	40,000	36,480	0
	<u>52,501</u>	<u>30,669</u>	<u>36,480</u>	<u>39,162</u>	<u>40,000</u>	<u>36,480</u>	<u>0</u>
	=====	=====	=====	=====	=====	=====	=====
	52,501	30,669	36,480	39,162	40,000	36,480	0
	=====	=====	=====	=====	=====	=====	=====

420-ASSESSMENTS
200-420-328 ROADWAY IMPACT FEES
TOTAL 420-ASSESSMENTS

TOTAL REVENUES

200-ROADWAY IMPACT FEE FUND
631-ROADWAY IMPACT FEE
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----2018-2019 -----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
200-631-512 ENGINEERING	0	0	0	0	0	0	0	0
200-631-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>								
200-631-528 ADVERTISING	0	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	0	0	0	0	0	0	0
<u>CONTRACT SERVICES</u>								
200-631-539 OTHER CONTRACT SERVICES	0	0	0	0	0	0	30,000	30,000
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	30,000	30,000
TOTAL 500-CONTRACT SERVICES AN	0	0	0	0	0	0	30,000	30,000
<u>700-CAPITAL OUTLAY</u>								
<u>CAPITAL IMPROVEMENTS/ACQUISITI</u>								
200-631-742 CONSTRUCTION	0	0	0	0	0	0	0	0
200-631-746 CONSTRUCTION IMPROVE-GR	0	0	0	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS/ACQ	0	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 631-ROADWAY IMPACT FEE	0	0	0	0	0	0	30,000	30,000
TOTAL EXPENDITURES	0	0	0	0	0	0	30,000	30,000
*** TOTAL PROFIT / (LOSS) ***	52,501	30,669	36,480	39,162	40,000	6,480	(30,000)	

Utility Fund

340-PUBLIC UTILITIES FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
320-PERMITS AND LICENSES							
340-320-157 HAULED WASTE PERMIT	325		1,200	700	1,200	1,200	0
TOTAL 320-PERMITS AND LICENSES	325	650	1,200	700	1,200	1,200	0
330-INTERGOVERNMENTAL REVENUES							
340-330-216 FEMA REIMBURSEMENT	0	0	0	0	0	0	0
340-330-229 CDBG GRANTS	0	0	0	0	0	0	0
340-330-230 CONTRIBUTIONS FROM DEVELOP	0	0	0	0	0	0	0
340-330-234 TEDC CONTRIBUTIONS	0	0	0	0	0	0	0
340-330-238 LOCAL REIMBURSE/CONTRIBUTI	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0	0
340-CHARGES FOR SERVICES							
340-340-271 WATER SERVICE CHARGES	4,009,956	4,380,225	4,463,414	3,351,943	4,400,000	4,463,500	86
340-340-272 CONNECT FEES	16,750	19,450	17,000	14,650	17,000	17,000	0
340-340-273 TRANSFER FEES	1,180	1,780	1,500	1,380	1,500	1,500	0
340-340-274 LATE PAYMENT FEES	180,523	174,642	165,000	157,662	180,000	175,000	10,000
340-340-275 SEWER SERVICE CHARGES	3,893,124	4,365,618	4,483,340	3,512,242	4,325,000	4,400,000	(83,340)
340-340-276 WHOLESALE WATER CHARGES	567,713	525,831	450,000	393,886	450,000	450,000	0
340-340-277 ADMIN FEE	101,854	50,313	50,000	42,350	50,000	52,000	2,000
340-340-279 BULK SEWER DISPOSAL FEE	38,595	38,230	40,740	40,740	40,000	38,000	10,000
340-340-280 MISC. WATER SERVICE FEES	25,587	25,972	25,960	23,870	25,960	26,000	40
340-340-289 CREDIT CARD PROCESSING FEE	52,785	59,214	53,000	56,697	65,000	60,000	7,000
TOTAL 340-CHARGES FOR SERVICES	8,888,068	9,641,274	9,737,214	7,595,420	9,554,460	9,683,000	(54,214)
420-ASSESSMENTS							
340-420-321 WATER TAP FEES	7,528	11,344	17,632	17,816	22,000	17,000	(632)
340-420-322 SEWER TAP FEES	4,709	7,496	14,928	15,857	20,000	15,000	72
340-420-325 METER FEES	21,423	17,033	15,000	25,704	35,000	20,000	5,000
340-420-326 OTHER SPECIAL ASSESSMENTS	0	0	0	0	0	0	0
340-420-327 CONTRIBUTIONS FROM DEVELOP	0	0	0	0	0	0	0
340-420-329 PAYMENT OF CLAIMS	0	0	0	0	0	0	0
TOTAL 420-ASSESSMENTS	33,660	35,873	47,560	59,377	77,000	52,000	4,440
430-USE OF MONEY AND PROPERTY							
340-430-331 OPERATING FUND INTEREST	19,145	32,845	30,000	68,135	75,000	40,000	10,000
340-430-333 RENTAL INCOME (LEASES)	65,680	82,793	66,293	60,693	80,000	80,000	13,707
340-430-334 MISCELLANEOUS REVENUE	2,590	998	1,500	1,006	1,500	1,500	0
340-430-335 REIMBURSEMENTS	1,966	2,440	2,000	1,811	2,000	2,000	0
340-430-336 PARTICIPATION FEE	0	0	0	0	0	0	0
340-430-337 UNREALIZED GAIN/LOSS INVES	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	89,380	119,076	99,793	131,645	158,500	123,500	23,707

340-PUBLIC UTILITIES FUND
REVENUES

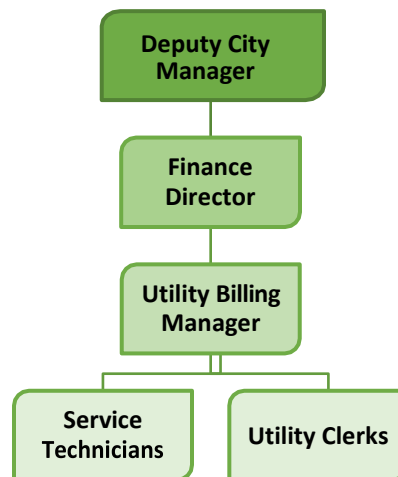
	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
450-INTERFUND OPERATING TRANSF							
340-450-365 INTERFUND TRANSFER IN	0	232,432	0	3,965	4,000	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	0	232,432	0	3,965	4,000	0	0
460-PROCEEDS GEN FIXED ASSETS							
340-460-372 PROCEEDS OF CERT. SALE	0	0	0	0	0	0	0
340-460-374 SALES OF SURPLUS PROPERTY	0	0	0	0	0	0	0
340-460-376 BULK WATER SALES	713	1,539	1,000	1,306	1,300	1,000	0
340-460-379 SALE OF MISC. ASSETS	0	0	0	0	0	0	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	713	1,539	1,000	1,306	1,300	1,000	0
470-PROCEEDS GEN LONG TERM LIA							
340-470-389 CO BOND PROCEEDS	0	0	0	0	0	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	0	0	0	0	0	0
TOTAL REVENUES	9,012,146	10,030,842	9,886,767	7,792,413	9,796,460	9,860,700	(26,067)

UTILITIES - ADMINISTRATION

Department Description

The City of Taylor Utility Administration Department manages financial operations and billing services. The Utility Administration department consists of a Utility Billing Manager, three (3) Utility Clerks, and two (2) Service Technicians.

Utilities – Administration Organization Chart



Mission Statement

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

FY 2018-19 Goals and Objectives

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner.
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs.
- Continue to educate our staff through schools and other training opportunities.
- Implement meter replacement schedule for commercial meters throughout the district.
- Implement meter replacement schedule for residential meters throughout the district.
- Continue research for ABM for AMI system update.
- Continue Bad Debt file audit.
- Continue Customer Account file audit.
- Promote paperless e-bill option to customers in order to reduce the amount of paper bills mailed each month.
- Research E-check capabilities on payment website.
- Research adding check by phone option for clerks.
- Install automated pay-by-phone system.
- Research ability to draft credit card accounts.
- Work on sending unclaimed refunds to the state.
- Update new customer information and collaborate with other City departments to create a “Welcome Packet” for new residents.
- Update division job descriptions.
- Policy and procedures update.
- Research options to assist those who are on a fixed income and have difficulty paying their utility bills.

FY 2018-19 Accomplishments

- Created an information brochure for new customers on how to read and understand the utility bill.
- Changed the water and sewer portion of the utility bill to show how we calculate water and sewer charges.
- Added informational page on the UB web page to show and explain the new billing format.
- Began accepting IVR (pay by phone) credit card payments.
- Installed and began using chip card readers.
- Continuous updating of Utility Billing policies and procedures to become more efficient.
- Implemented the new Incode autopay option through the payment website.
- Increased collection of old bad debt balances from returning customers.
- Continuous education of customers to help them understand our billing, policies and procedures, and changes to services.
- Implemented the last rate increase as recommended in a rate study by Black & Veatch. This was the final increase in the 5 year plan.
- Assisted Siemens in providing billing and meter data for future AMI system. This project has been put on hold.

FY 2019-20 Goals & Objective

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner.
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs.
- Continue to educate our staff through schools and other training opportunities.
- Implement meter replacement schedule for commercial meters throughout the district.
- Implement meter replacement schedule for residential meters throughout the district.
- Continue research for ABM for AMI system update.
- Continue Bad Debt file audit.
- Continue Customer Account file audit.
- Promote paperless e-bill option to customers in order to reduce the amount of paper bills mailed each month.
- Research E-check capabilities on payment website.
- Work on sending unclaimed refunds to the state.
- Update new customer information and collaborate with other City departments to create a “Welcome Packet” for new residents.
- Update division job descriptions.
- Policy and procedures update.
- Research options to assist those who are on a fixed income and have difficulty paying their utility bills.

Position Control-Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Utility Billing Manager	1	1	1
Service Technician	2	2	2
Senior Utility Clerk	1	0	0
Utility Clerk	2	3	3
Total:	6	6	6

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
OUTPUTS			
Average # Accounts Billed Per Month	6,353	6,670	Varies
Average # Late Notices Per Month	1,426	1,497	Varies
Avg # Accounts Subject to Cut Off Per Month	393	412	Varies
Average # New Connections Per Month	124	130	Varies
Average # Finaled Accounts Per Month	43	45	Varies
Average # Transfers Per Month	5	6	Varies
EFFICIENCIES			
Average # Meters Read Per Month	6,353	6,670	Varies
# Completed Service Orders	4,843	5,085	Varies
# Payments Taken	63,878	67,072	Varies
# Bank Drafts	7,933	8,329	Varies
# Web Payments	10,575	11,103	Varies
EFFECTIVENESS			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	9.63%	9.63%	7%
% of Web Payment Customers	12.84%	12.84%	13%

340-PUBLIC UTILITIES FUND
701-UTILITIES ADMINISTRAT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
				(-----)	(-----)	(-----)	
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
340-701-111 REGULAR FULL TIME	187,645	218,989	231,176	183,383	209,062	227,444	(3,732)
340-701-114 OVERTIME	2,460	2,442	2,730	3,122	2,730	2,730	0
340-701-115 LONGEVITY PAY	1,680	1,152	1,440	1,392	1,440	1,680	240
340-701-116 REGULAR PART TIME	0	0	0	0	0	0	0
340-701-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
340-701-118 INSURANCE ALLOWANCE	785	877	1,200	0	877	0	(1,200)
340-701-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	192,569	223,460	236,546	187,897	214,109	231,854	(4,692)
<u>PAID BENEFITS</u>							
340-701-120 UNUM LIFE	0	552	516	436	552	540	24
340-701-121 FICA SOCIAL SECURITY	13,859	14,788	17,534	13,898	17,534	17,580	46
340-701-122 WORKERS COMPENSATION	2,080	2,128	2,056	2,702	2,128	2,200	144
340-701-123 STATE UNEMPLOYMENT TAXE	55	979	972	54	979	972	0
340-701-124 RETIREMENT TMRS	17,851	32,012	27,758	22,035	27,758	29,145	1,387
340-701-126 HEALTH INSURANCE	32,147	36,108	44,289	37,853	44,289	44,289	0
340-701-127 DENTAL INSURANCE	1,351	1,652	1,855	1,409	1,855	1,861	6
340-701-128 LONG TERM DISABILITY	629	620	635	534	621	682	47
340-701-129 VISION INSURANCE	0	241	216	205	242	285	69
TOTAL PAID BENEFITS	67,973	89,081	95,831	79,126	95,958	97,554	1,723
<u>ALLOWANCES/REIMBURSEMENTS</u>							
340-701-131 UNIFORMS (BUY)	886	765	1,200	1,177	1,200	1,700	500
340-701-132 UNIFORM RENTAL	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	886	765	1,200	1,177	1,200	1,700	500
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
340-701-141 WORKSHOP TRAINING	570	1,136	684	0	684	684	0
340-701-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0
340-701-143 MEMBERSHIPS AND DUES	280	0	150	75	150	150	0
340-701-144 SUBSCRIPTION AND BOOKS	0	0	0	0	0	0	0
340-701-145 TUITION	0	0	0	0	0	0	0
340-701-146 TRAINING-TRANSPORTATION	190	188	270	0	270	270	0
340-701-147 TRAINING LODGING	506	398	0	0	0	0	0
340-701-148 TRAINING- MEALS	164	140	66	0	66	66	0
TOTAL TRAINING/PROFESSIONAL DE	1,710	1,861	1,170	75	1,170	1,170	0
TOTAL 100-EMPLOYEE SERVICES	263,138	315,167	334,747	268,275	312,437	332,278	(2,469)

340-PUBLIC UTILITIES FUND
701-UTILITIES ADMINISTRAT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	2019-2020 WORKING BUDGET	-----)
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
340-701-211 GENERAL OFFICE SUPPLIES	3,140	3,751	3,100	3,640	3,500	3,100	0
340-701-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
340-701-214 COMPUTER SUPPLIES	0	65	1,500	0	1,500	1,500	0
340-701-215 POSTAGE	36,799	38,850	37,800	27,381	38,800	38,800	1,000
340-701-217 OFFICE SECURITY	0	0	0	0	0	0	0
TOTAL OFFICE SUPPLIES	39,939	42,666	42,400	31,021	43,800	43,400	1,000
<u>CONSTRUCTION SUPPLIES</u>							
340-701-226 MISC HARDWARE	0	0	0	0	0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	0	0	0	0	0
<u>PROGRAM/SPECIAL EVENTS</u>							
340-701-232 FOOD/MEALS	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	0	0	0	0	0	0	0
<u>SPECIALTY SUPPLIES</u>							
340-701-252 MEDICAL SUPPLIES	0	0	0	0	0	0	0
340-701-256 MINOR TOOLS	162	326	270	120	270	270	0
340-701-258 TREATED WATER	0	0	0	0	0	0	0
340-701-259 MISC. SUPPLIES	4,391	1,015	1,300	234	1,300	1,300	0
TOTAL SPECIALTY SUPPLIES	4,553	1,341	1,570	354	1,570	1,570	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
340-701-261 OFFICE FURNITURE	0	0	0	0	0	0	0
340-701-264 COMPUTER ACCESSORIES	0	1,960	0	0	0	0	0
340-701-267 COMPUTERS	0	0	2,700	2,588	0	8,600	5,900
340-701-269 OTHER OFFICE EQUIPMENT	45	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	45	1,960	2,700	2,588	0	8,600	5,900
TOTAL 200-OPERATIONAL SUPPLIES	44,537	45,967	46,670	33,963	45,370	53,570	6,900
<u>300-FACILITIES OPERATIONS/MAIN</u>							
<u>UTILITIES</u>							
340-701-321 LIGHT & POWER	1,800	993	1,508	0	1,543	0	(1,508)
340-701-322 NATURAL GAS, PROPANE	0	0	0	0	0	0	0
340-701-323 TRUNK TELEPHONE	113	33	125	0	125	125	0
340-701-324 CELL PHONES	1,742	1,411	1,800	1,250	1,800	1,800	0
340-701-325 PAGERS	0	0	0	0	0	0	0
340-701-326 WIRELESS DATA SERVICES	676	352	456	323	456	456	0
TOTAL UTILITIES	4,331	2,790	3,889	1,572	3,924	2,381	(1,508)

340-PUBLIC UTILITIES FUND
701-UTILITIES ADMINISTRAT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>JANITORIAL SUPPLIES/SERVICES</u>							
340-701-352 CLEANING SUPPLIES	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	0	0	0	0	0	0	0
TOTAL 300-FACILITIES OPERATION	4,331	2,790	3,889	1,572	3,924	2,381	(1,508)
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							
<u>EQUIPMENT RENTAL</u>							
340-701-411 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
340-701-414 MOTOR VEHICLE RENTAL	13,277	13,000	13,800	11,500	11,913	13,550	(250)
340-701-419 REPLACEMENT FUND CONTRI	9,015	9,763	9,015	6,761	9,763	16,089	7,074
TOTAL EQUIPMENT RENTAL	22,292	22,763	22,815	18,261	21,676	29,639	6,824
<u>FUEL, OIL & LUBRICANTS</u>							
340-701-421 FUEL, OIL, AND LUBRICAN	0	0	0	0	0	0	0
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	0	0
<u>OFFICE EQUIPMENT</u>							
340-701-462 OFFICE EQUIPMENT MAINT/	805	357	775	26	357	0	(775)
TOTAL OFFICE EQUIPMENT	805	357	775	26	357	0	(775)
TOTAL 400-EQUIPMENT OPERATIONS	23,097	23,120	23,590	18,287	22,033	29,639	6,049
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
340-701-512 ENGINEERING SERVICES	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0
<u>FEES FOR SERVICES</u>							
340-701-523 OUTSIDE PRINTING	829	749	1,025	574	565	565	(460)
340-701-526 TESTING CERTIFICATION	0	222	307	0	307	307	0
340-701-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	829	971	1,332	574	872	872	(460)
<u>CONTRACT SERVICES</u>							
340-701-532 SOFTWARE MAINT/LICENSE	36,237	39,479	51,570	41,811	51,570	39,993	(11,577)
340-701-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
340-701-537 BANK FEES	0	0	0	0	0	0	0
340-701-539 OTHER CONTRACT SERVICES	30,504	24,526	21,900	20,181	21,900	21,900	0
TOTAL CONTRACT SERVICES	66,741	64,006	73,470	61,992	73,470	61,893	(11,577)
TOTAL 500-CONTRACT SERVICES AN	67,571	64,977	74,802	62,566	74,342	62,765	(12,037)

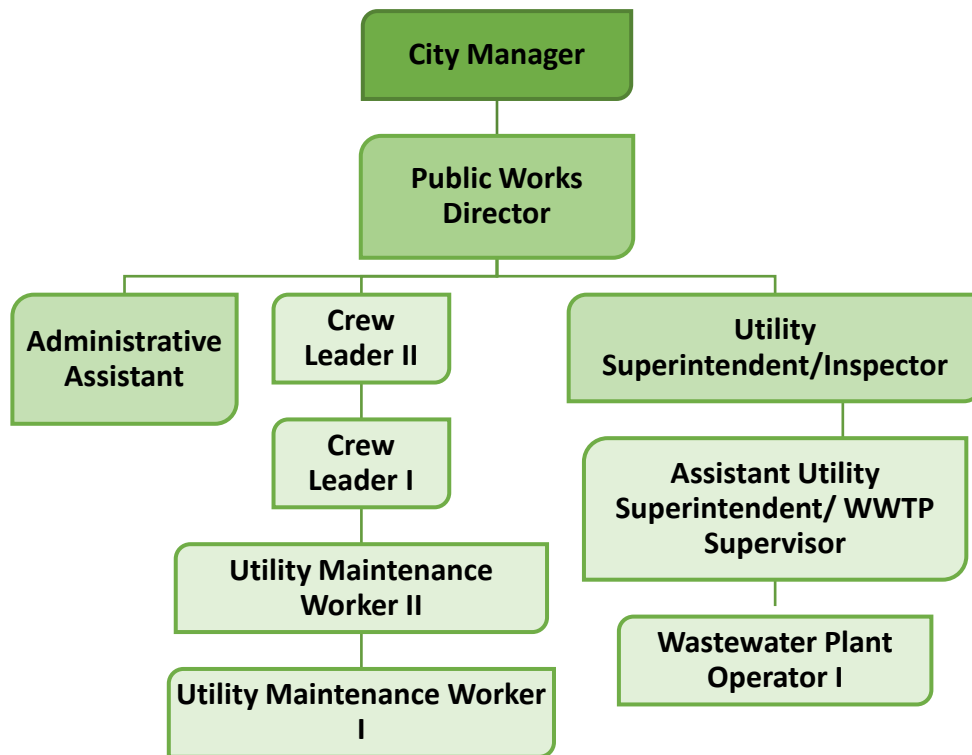
340-PUBLIC UTILITIES FUND
701-UTILITIES ADMINISTRAT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----			
<u>600-DEPRECIATION/BAD DEBT EXPE</u>								
<u>DEPRECIATION</u>								
340-701-601 DEPRECIATION FIXED ASSE	1,267,553	1,263,765		0		0	0	0
TOTAL DEPRECIATION	1,267,553	1,263,765		0		0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	1,267,553	1,263,765	0	0	0	0	0	0
<u>700-CAPITAL OUTLAY</u>								
<u>OFFICE FURNITURE/EQUIPMENT</u>								
340-701-714 COMPUTER EQUIPMENT	0	0		0		0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0		0		0	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>								
340-701-723 MOTOR VEHICLES	0	0	0	0	0	0	0	0
340-701-725 OTHER EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0	0
TOTAL 701-UTILITIES ADMINISTRAT	1,670,225	1,715,785	483,698	384,663	458,106	480,633	(3,065)	

Public Utilities-System Maintenance & Waste Water Treatment Plant

Department Description:

The Utility Maintenance Department manages all of the City of Taylor's water and wastewater infrastructure, which includes 127.99 miles of water mains, 92 miles of sanitary sewer mains, and 6000 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.



Mission Statement:

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction, and ensuring all EPA and TCEQ compliance standards are met.

FY 2018/2019 Accomplishments:

- Kept manhole inspection program current.
- Met all requirements stated in the purchase water permit.
- Even with employee turnover, we have re-filled all positions.
- Located over a 100 different locations for utilities
- Kept up meter program
- Resolved customer complaints in a timely manner
- Fixed over 230 water leaks
- Continued doing road cutting for street dept. to fix our utility cuts
- Finished Rehab project on Southwood Hills Tower
- Installed new sewer line at Jeff's Resurrections

Progress on FY 2018/2019 Goals and Objectives:

- Sent key personnel to classes to maintain licensing.
- Helped other departments as needed.
- Have pamphlets at Utility Billing for utility awareness.
- Water/Wastewater complaints have been handled in a timely and orderly fashion.
- Working on Consumer Confidence Report (CCR) for 2017
- Continued to update our Utility mapping
- Remained EPA and TCEQ Compliant
- Continue Progress with Iworqs
- Getting Monthly Reports dialed in and turned in on time

FY 2019/2020 Goals and Objectives:

- Maintain a high standard of customer service
- Utilize the city's resources in a efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employees have access to schools for continued education
- Update our utility mapping
- Keep Iworqs and monthly reports up to date and turned in on time
- Finish SOP (Standard Operating Procedures) for the WWTP

<u>Personnel Summary - WWTP</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Wastewater Plant Supervisor	1	1	0
WWTP Operator II	0	0	0
WWTP Operator I	3	3	3
Pretreatment Coordinator/WWTP Operator	0	0	0
Total:	3	4	3

<u>Personnel Summary – Utility Maintenance</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Utility Superintendent	1	1	1
Assistant Utility Superintendent	0	0	1
Administrative Assistant	1	1	1
Crew Leader II	1	1	1
Crew Leader	4	4	4
Utility Maint. Worker I	6	6	6
Utility Maint. Worker II	1	1	1
Total:	14	14	15

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY2019-20 TARGET
OUTPUTS:			
Water Leaks	466	280	315
Sewer Stops	344	240	275
Water Taps	20	24	25
Sewer Taps	21	12	25
Fire Hydrant Repair/Replace	40	13	10
Water Valves Repair/Replace	17	3	8
Sewer Main/Service Replaced	56	27	20
Camera Jobs	30	26	30
City Side Cleanouts	31	13	25
Line Locates	287	243	250
EFFECTIVENESS:			
Maintenance Costs for Pumps and Motors	11,638.00	16,500.00	17,300.00
Maintenance Costs for Storage Tanks	5000	5000	5000
EFFICIENCIES:			
# of Bacteriological Water Sample Positives	0	2	0

340-PUBLIC UTILITIES FUND
706-WASTEWATER TREATMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
340-706-111 REGULAR FULL TIME	85,960	135,364	165,755	93,778	165,755	114,578	(51,177)
340-706-114 OVERTIME	27,313	28,056	30,401	12,035	30,401	30,000	(401)
340-706-115 LONGEVITY PAY	768	336	240	240	336	384	144
340-706-116 REGULAR PART TIME	0	0	0	0	0	0	0
340-706-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
340-706-118 INSURANCE ALLOWANCE	1,200	554	0	0	554	0	0
340-706-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	115,241	164,310	196,396	106,052	197,046	144,962	(51,434)
<u>PAID BENEFITS</u>							
340-706-120 UNUM LIFE	0	349	370	251	349	271	(99)
340-706-121 FICA SOCIAL SECURITY	8,727	12,078	15,023	8,792	15,023	8,821	(6,202)
340-706-122 WORKERS COMPENSATION	2,252	2,324	3,169	4,164	3,169	2,500	(669)
340-706-123 STATE UNEMPLOYMENT TAX	18	821	648	27	754	486	(162)
340-706-124 RETIREMENT- TMRS	10,680	25,113	23,784	12,884	20,341	14,623	(9,161)
340-706-126 HEALTH INSURANCE	14,466	22,713	29,526	20,914	22,714	22,144	(7,382)
340-706-127 DENTAL INSURANCE	608	1,051	1,237	827	1,052	931	(306)
340-706-128 LONG TERM DISABILITY	265	402	483	310	402	344	(139)
340-706-129 VISION INSURANCE	0	134	173	108	134	143	(30)
TOTAL PAID BENEFITS	37,016	64,985	74,413	48,277	63,938	50,263	(24,150)
<u>ALLOWANCES/REIMBURSEMENTS</u>							
340-706-131 UNIFORMS (BUY)	1,177	1,594	1,700	1,369	1,700	1,800	100
340-706-132 UNIFORM RENTAL	1,169	1,957	1,648	2,653	2,880	3,792	2,144
340-706-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	2,345	3,551	3,348	4,022	4,580	5,592	2,244
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
340-706-141 WORKSHOP TRAINING	1,490	1,935	2,695	1,445	2,695	2,870	175
340-706-143 MEMBERSHIP AND DUES	225	150	300	300	300	300	0
340-706-144 SUBSCRIPTIONS AND BOOKS	0	0	0	0	0	0	0
340-706-145 TUITION	0	0	0	0	0	0	0
340-706-146 TRAINING- TRANSPORTATIO	0	0	0	0	1,750	0	0
340-706-147 TRAINING- LODGING	394	1,428	1,750	596	2,100	2,100	350
340-706-148 TRAINING- MEALS	252	530	735	405	750	735	0
TOTAL TRAINING/PROFESSIONAL DE	2,361	4,043	5,480	2,746	7,595	6,005	525
TOTAL 100-EMPLOYEE SERVICES	156,963	236,888	279,637	161,098	273,159	206,822	(72,815)

340-PUBLIC UTILITIES FUND
706-WASTEWATER TREATMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
340-706-211 GENERAL OFFICE SUPPLIES	0	630	1,000	712	750	300	(700)
340-706-214 COMPUTER SUPPLIES	0	0	0	0	0	0	0
TOTAL OFFICE SUPPLIES	0	630	1,000	712	750	300	(700)
<u>CONSTRUCTION SUPPLIES</u>							
340-706-226 MISC. HARDWARE	981	809	1,000	729	1,000	1,000	0
340-706-227 ELECTRICAL, PLUMBING SU	5,972	5,121	5,000	3,214	5,000	5,000	0
340-706-228 MACHINE FABRICATED PART	23	420	800	194	800	800	0
TOTAL CONSTRUCTION SUPPLIES	6,975	6,351	6,800	4,136	6,800	6,800	0
<u>PROGRAM/SPECIAL EVENTS</u>							
340-706-232 FOOD/MEALS	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	0	0	0	0	0	0	0
<u>SPECIALTY SUPPLIES</u>							
340-706-251 LABORATORY SUPPLIES	6,873	7,150	7,299	6,006	7,299	16,370	9,071
340-706-252 MEDICAL SUPPLIES	0	0	200	95	200	200	0
340-706-253 CHEMICALS	11,525	11,538	12,440	9,428	12,440	14,840	2,400
340-706-254 BOTANICAL/LANDSCAPE	60	408	500	301	500	500	0
340-706-256 MINOR TOOLS/INSTRUMENTS	483	767	590	327	590	590	0
TOTAL SPECIALTY SUPPLIES	18,941	19,863	21,029	16,156	21,029	32,500	11,471
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
340-706-261 OFFICE FURNITURE	0	0	0	0	0	0	0
340-706-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
340-706-265 INSTRUMENTS/APPARATUS	0	0	0	0	0	0	0
340-706-267 COMPUTERS	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	0	0	0	0	0
<u>OPERATIONAL EQUIPMENT (FIELD)</u>							
340-706-271 GROUNDS KEEPING EQUIPME	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (FI	0	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	25,916	26,844	28,829	21,004	28,579	39,600	10,771
<u>300-FACILITIES OPERATIONS/MAIN</u>							

340-PUBLIC UTILITIES FUND
706-WASTEWATER TREATMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
(----- 2018-2019 -----) (----- 2019-2020 -----)							
<u>UTILITIES</u>							
340-706-321 LIGHT & POWER	192,056	190,592	135,414	152,921	166,517	173,360	37,946
340-706-323 TRUNK TELEPHONE SYSTEM	762	782	750	663	750	750	0
340-706-324 CELL PHONES	1,171	941	1,200	833	1,200	1,200	0
340-706-325 PAGERS	0	0	0	0	0	0	0
TOTAL UTILITIES	193,989	192,315	137,364	154,418	168,467	175,310	37,946
<u>FACILITY REPAIR/IMPROVEMENTS</u>							
340-706-342 ELECTRICAL REPAIRS	4,487	3,845	4,000	3,187	4,000	4,000	0
340-706-343 HEATING/COOLING REPAIRS	0	0	1,000	652	1,000	1,000	0
340-706-344 PLUMBING REPAIRS	100	310	350	79	350	350	0
340-706-346 CONCRETE MASONARY	0	0	0	0	0	0	0
340-706-347 PUMP & ELECTRIC MOTOR R	0	5,397	0	0	0	0	0
340-706-349 MISC. REPAIRS/MAINT	11,275	10,256	11,000	3,037	11,000	11,000	0
TOTAL FACILITY REPAIR/IMPROVEM	15,863	19,808	16,350	6,955	16,350	16,350	0
TOTAL 300-FACILITIES OPERATION	209,852	212,123	153,714	161,372	184,817	191,660	37,946
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							
<u>EQUIPMENT RENTAL</u>							
340-706-411 OFFICE EQUIPMENT RENTAL	0	0	0	0	0	0	0
340-706-412 LIGHT EQUIPMENT RENTAL	2,000	2,000	2,100	1,750	1,826	2,000	(100)
340-706-414 MOTOR VEHICLE RENTAL	20,054	22,810	13,800	11,500	13,800	13,550	(250)
340-706-415 TRUCKS, HEAVY EQUIPMENT	4,000	4,000	2,100	1,750	2,100	4,000	1,900
340-706-416 LIGHT EQUIP RENTAL-EXTE	0	0	0	0	0	0	0
340-706-419 REPLACEMENT FUND CONTRI	4,736	5,135	4,736	3,552	4,736	16,381	11,645
TOTAL EQUIPMENT RENTAL	30,790	33,945	22,736	18,552	22,462	35,931	13,195
<u>FUEL, OIL & LUBRICANTS</u>							
340-706-421 FUEL, OIL AND LUBRICANT	0	0	0	0	0	1,000	1,000
TOTAL FUEL, OIL & LUBRICANTS	0	0	0	0	0	1,000	1,000
<u>FIXED EQUIPMENT MAINTENAN</u>							
340-706-431 OFFICE EQUIPMENT MAINT&	0	0	0	0	0	0	0
340-706-432 MACHINE TOOLS MAINT/REP	0	1,846	3,000	1,227	3,000	3,000	0
340-706-433 LIGHT EQUIPMENT MAINT &	0	0	0	0	0	0	0
340-706-435 TRUCK & HEAVY EQUIPMENT	0	0	0	0	0	0	0
340-706-436 OTHER EQUIP MAINT/REPAI	0	0	0	0	0	0	0
340-706-437 PUMPS, MAINTENANCE/REPA	2,469	5,224	15,222	3,193	7,000	7,000	(8,222)
340-706-438 ELECTRIC MOTOR MAINT/RE	3,094	4,819	5,000	4,590	5,000	5,000	0
340-706-439 OTHER EQUIPMENT MAINT/R	5,822	6,267	6,000	5,741	6,000	6,000	0
TOTAL FIXED EQUIPMENT MAINTENA	11,385	18,155	29,222	14,751	21,000	21,000	(8,222)

340-PUBLIC UTILITIES FUND
706-WASTEWATER TREATMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>FUEL,OIL,FILTERS,TIRES,ET</u>							
340-706-445 FUEL,OIL & LUBRICANTS	338	0	2,000	0	2,000	2,000	0
TOTAL FUEL,OIL,FILTERS,TIRES,E	338	0	2,000	0	2,000	2,000	0
<u>OFFICE EQUIPMENT</u>							
340-706-462 OFFICE EQUIPMENT MAINT/	0	0	0	0	0	0	0
TOTAL OFFICE EQUIPMENT	0	0	0	0	0	0	0
TOTAL 400-EQUIPMENT OPERATIONS	42,513	52,100	53,958	33,303	45,462	59,931	5,973
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
340-706-512 ENGINEERING SERVICES	300	13,256	0	16,016	20,000	75,000	75,000
340-706-514 MEDICAL SERVICES	0	0	0	0	0	0	0
340-706-519 PROFESSIONAL SERVICES	0	27,189	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	300	40,444	0	16,016	20,000	75,000	75,000
<u>FEES FOR SERVICES</u>							
340-706-523 OUTSIDE PRINTING	672	0	0	0	0	700	700
340-706-525 LANDFILL FEES	24,047	48,506	26,000	34,924	26,000	40,000	14,000
340-706-526 TESTING/CERT. PERMITS	42,821	47,599	49,960	44,958	49,960	49,960	0
340-706-528 ADVERTISING	0	188	0	0	0	0	0
TOTAL FEES FOR SERVICES	67,540	96,292	75,960	79,882	75,960	90,660	14,700
<u>CONTRACT SERVICES</u>							
340-706-532 SOFTWARE MAINT/LICENSIN	0	4,120	3,000	2,095	3,000	3,000	0
340-706-535 COMPUTER MAINT/SERVICE	0	0	0	0	0	0	0
340-706-539 OTHER CONTRACT SERVICES	9,639	1,845	3,600	1,931	3,600	7,600	4,000
TOTAL CONTRACT SERVICES	9,639	5,965	6,600	4,026	6,600	10,600	4,000
TOTAL 500-CONTRACT SERVICES AN	77,479	142,701	82,560	99,924	102,560	176,260	93,700
<u>600-DEPRECIATION/BAD DEBT EXPE</u>							
<u>DEPRECIATION</u>							
340-706-601 DEPRECIATION FIXED ASSE	0	0	0	0	0	0	0
TOTAL DEPRECIATION	0	0	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	0	0	0	0	0	0	0

340-PUBLIC UTILITIES FUND
706-WASTEWATER TREATMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
340-706-711 OFFICE FURNITURE	0	0	0	0	0	0	0
340-706-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
340-706-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
340-706-717 INSTRUMENTS/APPARATUS	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>							
340-706-721 MACHINE TOOLS/APPARATUS	0	0	0	0	0	0	0
340-706-722 LIGHT EQUIPMENT	0	0	0	0	0	0	0
340-706-723 MOTOR VEHICLES	0	0	0	0	0	0	0
340-706-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 706-WASTEWATER TREATMENT	512,724	670,656	598,698	476,701	634,577	674,273	75,575

340-PUBLIC UTILITIES FUND
708-UTILITY DISTRIBUTION/
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
340-708-111 REGULAR FULL TIME	468,456	532,835	611,857	495,736	611,857	640,184	28,327
340-708-114 OVERTIME	48,726	54,248	58,830	85,795	65,000	60,000	1,170
340-708-115 LONGEVITY PAY	5,520	5,040	5,808	5,040	5,100	5,328	(480)
340-708-116 REGULAR PART TIME	0	0	0	0	0	0	0
340-708-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
340-708-118 INSURANCE ALLOWANCE	415	1,200	1,200	692	1,200	0	(1,200)
340-708-119 CERTIFICATION PAY	0	0	0	300	150	0	0
TOTAL WAGES & SALARIES	523,117	593,322	677,695	587,563	683,307	705,512	27,817
<u>PAID BENEFITS</u>							
340-708-120 UNUM LIFE	0	1,392	1,421	1,130	1,393	1,446	25
340-708-121 FICA SOCIAL SECURITY	37,383	41,287	51,586	44,974	51,586	49,433	(2,153)
340-708-122 WORKERS COMPENSATION	12,228	12,299	12,184	16,010	12,299	13,000	816
340-708-123 STATE UNEMPLOYMENT TAXE	216	2,284	2,430	191	2,285	2,430	0
340-708-124 RETIREMENT- TMRS	48,452	88,934	81,669	71,435	81,669	81,950	281
340-708-126 HEALTH INSURANCE	77,689	89,134	99,977	84,604	89,134	110,722	10,745
340-708-127 DENTAL INSURANCE	2,929	4,086	4,484	3,490	4,086	4,653	169
340-708-128 LONG TERM DISABILITY	1,516	1,611	1,712	1,398	1,611	1,921	209
340-708-129 VISION INSURANCE	0	640	626	483	641	707	81
TOTAL PAID BENEFITS	180,412	241,667	256,089	223,714	244,704	266,262	10,173
<u>ALLOWANCES/REIMBURSEMENTS</u>							
340-708-131 UNIFORMS (BUY)	3,369	3,246	5,256	5,212	5,200	4,606	(650)
340-708-132 UNIFORM RENTAL	4,003	5,108	6,874	6,371	5,000	6,900	26
340-708-133 BUSINESS- TRANSPORTATIO	0	0	0	0	0	0	0
TOTAL ALLOWANCES/REIMBURSEMENT	7,372	8,354	12,130	11,583	10,200	11,506	(624)
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
340-708-141 WORKSHOP TRAINING	3,275	2,785	5,635	3,235	5,635	6,150	515
340-708-142 PROFESSIONAL CONFERENCE	0	0	0	0	0	0	0
340-708-143 MEMBERSHIPS AND DUES	825	975	900	1,016	900	750	(150)
340-708-144 SUBSCRIPTION AND BOOKS	0	0	0	0	0	0	0
340-708-145 TUITION	0	0	0	0	0	0	0
340-708-146 TRAINING- TRANSPORTATIO	0	0	0	0	0	0	0
340-708-147 TRAINING- LODGING	1,752	762	2,750	2,623	2,750	4,500	1,750
340-708-148 TRAINING- MEALS	896	330	1,050	690	1,050	1,575	525
TOTAL TRAINING/PROFESSIONAL DE	6,749	4,852	10,335	7,563	10,335	12,975	2,640
TOTAL 100-EMPLOYEE SERVICES	717,651	848,196	956,249	830,424	948,546	996,255	40,006

340-PUBLIC UTILITIES FUND
708-UTILITY DISTRIBUTION/
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
340-708-211 GENERAL OFFICE SUPPLIES	800	968	1,050	1,038	1,050	1,050	0
340-708-213 PHOTOGRAPHIC SUPPLIES	0	0	0	0	0	0	0
340-708-214 COMPUTER SUPPLIES	195	332	350	311	350	350	0
340-708-215 POSTAGE	10	0	1,200	274	1,300	1,500	300
340-708-217 OFFICE SECURITY	0	969	1,000	1,000	1,000	1,000	0
TOTAL OFFICE SUPPLIES	1,005	2,269	3,600	2,622	3,700	3,900	300
<u>CONSTRUCTION SUPPLIES</u>							
340-708-221 STREET REPAIR MATERIALS	15,944	5,166	36,000	9,456	36,000	36,000	0
340-708-222 STRIPING AND STREET SIG	0	0	0	0	0	0	0
340-708-223 BUILDING MATERIALS	337	318	600	479	600	2,000	1,400
340-708-224 CLAMPS	7,540	5,680	10,000	5,562	7,500	8,500	(1,500)
340-708-225 SAND AND GRAVEL	23,305	18,573	25,000	22,613	24,000	25,000	0
340-708-226 MISC. HARDWARE	37,755	48,637	46,480	41,574	50,000	50,000	3,520
340-708-227 ELECTRICAL, PLUMBING SU	161	0	400	314	400	400	0
340-708-228 MACHINE FABRICATED PART	329	158	500	0	350	350	(150)
TOTAL CONSTRUCTION SUPPLIES	85,371	78,532	118,980	79,999	118,850	122,250	3,270
<u>PROGRAM/SPECIAL EVENTS</u>							
340-708-232 FOOD/MEALS	1,217	451	800	157	800	1,050	250
340-708-236 MISC OCCASIONS	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	1,217	451	800	157	800	1,050	250
<u>SPECIALTY SUPPLIES</u>							
340-708-252 MEDICAL SUPPLIES	540	641	650	591	700	700	50
340-708-253 CHEMICALS	20,207	20,759	20,500	18,011	18,000	20,500	0
340-708-254 BOTANICAL LANDSCAPE	239	643	500	191	500	500	0
340-708-256 MINOR TOOLS/INSTRUMENTS	7,413	7,221	10,765	7,987	7,765	7,765	(3,000)
340-708-259 MISCELLANEOUS SUPPLIES	27,044	0	0	0	0	0	0
TOTAL SPECIALTY SUPPLIES	55,442	29,263	32,415	26,780	26,965	29,465	(2,950)
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
340-708-261 OFFICE FURNITURE	0	0	0	0	0	0	0
340-708-262 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
340-708-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
340-708-265 INSTRUMENTS/APPARATUS	526	610	1,250	0	1,250	1,250	0
340-708-266 GENERAL ELECTRONIC EQUI	0	0	0	0	0	0	0
340-708-267 COMPUTERS	0	0	2,800	2,588	0	2,200	(600)
340-708-268 APPLIANCES	0	748	0	0	748	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	526	1,358	4,050	2,588	1,998	3,450	(600)

340-PUBLIC UTILITIES FUND
708-UTILITY DISTRIBUTION/
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	2019-2020 PROJECTED YEAR END	(-----)	2019-2020 WORKING BUDGET	(-----)	VARIANCE
<u>OPERATIONAL EQUIPMENT (FIELD)</u>										
340-708-273 FIRE HYDRANTS	8,650	7,353	12,950	4,219		12,000		13,200		250
340-708-274 WATER VALVES	3,166	7,001	7,200	1,270		7,200		7,200		0
340-708-275 WATER METERS	43,466	51,793	48,935	49,761		48,935		63,215		14,280
340-708-279 OTHER OPERATING EQUIP.	0	0	0	0		0		3,700		3,700
TOTAL OPERATIONAL EQUIPMENT (FI	55,282	66,147	69,085	55,250		68,135		87,315		18,230
TOTAL 200-OPERATIONAL SUPPLIES	198,844	178,021	228,930	167,395		220,448		247,430		18,500
<u>300-FACILITIES OPERATIONS/MAIN</u>										
<u>UTILITIES</u>										
340-708-321 LIGHT & POWER	31,368	34,908	21,256	30,410		30,000		36,457		15,201
340-708-322 NATURAL GAS, PROPANE	1,166	1,137	1,681	1,523		1,681		1,500		(181)
340-708-323 TRUNK TELEPHONE SYSTEM	2,307	2,411	1,937	2,113		1,937		2,500		563
340-708-324 CELL PHONES	3,980	3,977	4,500	2,934		4,500		4,500		0
340-708-325 PAGERS	170	113	180	0		180		0		(180)
340-708-326 WIRELESS DATA SERVICES	1,320	1,083	1,368	943		1,368		912		(456)
TOTAL UTILITIES	40,310	43,628	30,922	37,923		39,666		45,869		14,947
<u>FACILITY REPAIR/IMPROVEMENTS</u>										
340-708-341 ROOFING REPAIRS	0	0	0	0		0		0		0
340-708-342 ELECTRICAL REPAIRS	1,234	1,178	1,500	678		1,500		1,500		0
340-708-343 HEATING/COOLING REPAIRS	741	0	500	0		1,000		1,000		500
340-708-344 PLUMBING REPAIRS	15	0	500	350		500		500		0
340-708-346 CONCRETE MASONARY	0	0	0	0		0		0		0
340-708-347 PUMP & ELECTRIC MOTOR R	0	0	0	0		0		0		0
340-708-349 MISC. REPAIRS/MAINT	802	5,412	1,000	804		1,000		1,000		0
TOTAL FACILITY REPAIR/IMPROVEM	2,791	6,590	3,500	1,832		4,000		4,000		500
<u>JANITORIAL SUPPLIES/SERVICES</u>										
340-708-352 CLEANING SUPPLIES	193	54	400	140		400		250		(150)
TOTAL JANITORIAL SUPPLIES/SERV	193	54	400	140		400		250		(150)
TOTAL 300-FACILITIES OPERATION	43,294	50,272	34,822	39,895		44,066		50,119		15,297
<u>400-EQUIPMENT OPERATIONS/MAINT</u>										
<u>EQUIPMENT RENTAL</u>										
340-708-411 OFFICE EQUIPMENT RENTAL	0	0	0	0		0		0		0
340-708-412 LIGHT EQUIPMENT RENTAL	3,000	2,000	2,100	1,750		2,100		2,000		(100)
340-708-414 MOTOR VEHICLE RENTAL	59,085	62,468	52,500	43,750		52,500		46,752		5,748)
340-708-415 TRUCKS, HEAVY EQUIPMENT	35,000	35,000	32,000	26,660		32,000		37,294		5,294
340-708-416 LIGHT EQUIP RENTAL-EXTE	500	0	1,700	0		1,700		0		(1,700)

340-PUBLIC UTILITIES FUND
708-UTILITY DISTRIBUTION/
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
340-708-418 TRUCKS, HEAVY EQUIP RENT	0	0	1,500	0	1,500	0	(1,500)
340-708-419 REPLACEMENT FUND CONTRI	19,524	375,319	56,524	42,393	56,524	32,471	(24,053)
TOTAL EQUIPMENT RENTAL	117,109	474,787	146,324	114,553	146,324	118,517	(27,807)

708-419 REPLACEMENT FUND CONTRIBUT

YEAR NOTES:
\$12,421 on going
\$7,103 if financed FY16-17

FUEL, OIL & LUBRICANTS

340-708-421 FUEL, OIL AND LUBRICANT	0	17	600	0	300	300	(300)
TOTAL FUEL, OIL & LUBRICANTS	0	17	600	0	300	300	(300)

FIXED EQUIPMENT MAINTENAN

340-708-432 MACHINE TOOLS MAINT/REP	0	0	0	0	0	0	0
340-708-433 LIGHT EQUIPMENT MAINT&R	0	497	2,000	1,760	1,000	1,000	(1,000)
340-708-435 TRUCK & HEAVY EQUIPMENT	0	0	0	0	0	0	0
340-708-436 OTHER EQUIPMENT MAINT/R	0	0	0	0	0	0	0
340-708-437 PUMPS, MAINTENANCE REPA	1,824	2,700	2,800	1,595	2,000	2,000	(800)
340-708-438 ELECTRIC MOTOR REPAIR	1,886	0	2,500	2,449	2,500	2,500	0
340-708-439 OTHER EQUIPMENT MAINT/R	2,737	2,917	2,000	1,679	2,000	2,000	0
TOTAL FIXED EQUIPMENT MAINTENA	6,447	6,114	9,300	7,483	7,500	7,500	(1,800)

OFFICE EQUIPMENT

340-708-462 OTHER EQUIP. MAINT/REPA	95	1	250	0	250	250	0
TOTAL OFFICE EQUIPMENT	95	1	250	0	250	250	0

TOTAL 400-EQUIPMENT OPERATIONS 123,651 480,918 156,474 122,036 154,374 126,567 (29,907)

500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

340-708-512 ENGINEERING SERVICES	25,850	57,340	28,200	58,961	60,000	75,000	46,800
340-708-514 MEDICAL SERVICES	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	25,850	57,340	28,200	58,961	60,000	75,000	46,800

FEES FOR SERVICES

340-708-523 OUTSIDE PRINTING	3,420	3,982	4,000	4,023	4,000	4,000	0
340-708-526 TESTING/CERT. PERMITS	23,499	29,490	27,644	27,393	27,644	35,369	7,725
TOTAL FEES FOR SERVICES	26,919	33,473	31,644	31,416	31,644	39,369	7,725

340-PUBLIC UTILITIES FUND
708-UTILITY DISTRIBUTION/
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
CONTRACT SERVICES							
340-708-532 SOFTWARE MAINT/LICENSE	5,250	10,174	11,500	4,495	11,500	11,500	0
340-708-535 COMPUTER MAINT/SERVICE	0	0	0	0	0	0	0
340-708-539 OTHER CONTRACT SERVICES	11,999	12,090	17,028	10,892	17,028	17,028	0
TOTAL CONTRACT SERVICES	17,249	22,264	28,528	15,387	28,528	28,528	0
TOTAL 500-CONTRACT SERVICES AN	70,018	113,077	88,372	105,764	120,172	142,897	54,525
600-DEPRECIATION/BAD DEBT EXPE							
DEPRECIATION							
340-708-601 DEPRECIATION- FIXED ASS	0	0	0	0	0	0	0
TOTAL DEPRECIATION	0	0	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	0	0	0	0	0	0	0
700-CAPITAL OUTLAY							
OFFICE FURNITURE/EQUIPMENT							
340-708-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
340-708-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0
FIELD EQUIPMENT/VEHICLES							
340-708-721 MACHINE TOOLS/APPARATUS	0	0	0	0	0	0	0
340-708-722 LIGHT EQUIPMENT	0	0	0	25,452	0	0	0
340-708-723 MOTOR VEHICLES	0	0	0	0	0	0	0
340-708-724 HEAVY EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	25,452	0	0	0
INFRASTRUCTURE HARDWARE							
340-708-732 WATER MAINS/SEWER LINES	0	0	0	0	0	0	0
340-708-734 FIRE HYDRANTS	0	0	0	0	0	0	0
340-708-735 WATER METERS	0	0	0	0	0	0	0
340-708-736 VALVES, CLAMPS, DRESSER	0	0	0	0	0	0	0
TOTAL INFRASTRUCTURE HARDWARE	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	25,452	0	0	0
TOTAL 708-UTILITY DISTRIBUTION/	1,153,457	1,670,485	1,464,847	1,290,966	1,487,606	1,563,268	98,421

340-PUBLIC UTILITIES FUND
709-UTILITIES NON-DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					-----)			
<u>100-EMPLOYEE SERVICES</u>								
<u>PAID BENEFITS</u>								
340-709-126 HEALTH INSURANCE	0	0	0	0		0	0	0
340-709-127 VACATION EXPENSE (USE IN	0	0	0	0		0	0	0
TOTAL PAID BENEFITS	0	0	0	0		0	0	0
TOTAL 100-EMPLOYEE SERVICES	0	0	0	0		0	0	0
<u>200-OPERATIONAL SUPPLIES</u>								
<u>CONSTRUCTION SUPPLIES</u>								
340-709-226 UNAMORT. BOND DISCOUNT	0	0	0	0		0	0	0
340-709-227 AMORT. DEFERRED REFUNDI	0	0	0	0		0	0	0
340-709-228 AMORTIZED BOND DISCOUNT	0	0	0	0		0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	0	0		0	0	0
<u>SPECIALTY SUPPLIES</u>								
340-709-258 TREATED WATER	1,598,523	1,598,523	1,665,143	1,332,103		1,598,524	1,680,000	14,857
TOTAL SPECIALTY SUPPLIES	1,598,523	1,598,523	1,665,143	1,332,103		1,598,524	1,680,000	14,857
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
340-709-264 COMPUTER ACCESSORIES	0	0	0	0		0	0	0
340-709-267 COMPUTERS	0	0	0	0		0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	0	0		0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	1,598,523	1,598,523	1,665,143	1,332,103		1,598,524	1,680,000	14,857
<u>300-FACILITIES OPERATIONS/MAIN</u>								
<u>FACILITY RENTAL</u>								
340-709-312 ANNUAL LEASE	0	0	1,764	0		0	1,764	0
TOTAL FACILITY RENTAL	0	0	1,764	0		0	1,764	0
<u>UTILITIES</u>								
340-709-321 LIGHT & POWER	0	0	0	0		0	0	0
340-709-322 NATURAL GAS, PROPANE	0	0	0	0		0	0	0
340-709-323 TRUNK TELEPHONE SYSTEM	0	0	0	0		0	0	0
TOTAL UTILITIES	0	0	0	0		0	0	0
TOTAL 300-FACILITIES OPERATION	0	0	1,764	0		0	1,764	0

340-PUBLIC UTILITIES FUND
709-UTILITIES NON-DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
340-709-511 LEGAL SERVICES	14,900	27,963	10,000	12,496	25,274	12,000	2,000
340-709-512 ENGINEERING SERVICES	0	0	0	54,294	12,000	0	0
340-709-519 OTHER PROFESSIONAL SERV	0	0	0	40,212	0	0	0
TOTAL PROFESSIONAL SERVICES	14,900	27,963	10,000	107,002	37,274	12,000	2,000
<u>FEES FOR SERVICES</u>							
340-709-521 COUNTY RECORDING FEES	0	0	0	0	0	0	0
340-709-522 INSURANCE AND BONDS	30,507	27,497	27,500	28,281	27,497	27,500	0
340-709-523 OUTSIDE PRINTING	0	0	0	0	0	0	0
340-709-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	30,507	27,497	27,500	28,281	27,497	27,500	0
<u>CONTRACT SERVICES</u>							
340-709-532 SOFTWARE MAINT/LICENSE	0	0	0	0	0	0	0
340-709-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
340-709-537 BANK FINANCE CHARGES	2,203	2,571	1,910	1,819	2,571	2,000	90
340-709-539 OTHER CONTRACT SERVICES	0	0	0	136	200	147,500	147,500
TOTAL CONTRACT SERVICES	2,203	2,571	1,910	1,955	2,771	149,500	147,590
<u>ANNUAL MAINTENANCE FEES</u>							
340-709-543 CREDIT CARD FEES	38,261	46,438	42,900	40,047	46,439	45,000	2,100
TOTAL ANNUAL MAINTENANCE FEES	38,261	46,438	42,900	40,047	46,439	45,000	2,100
TOTAL 500-CONTRACT SERVICES AN	85,871	104,468	82,310	177,285	113,981	234,000	151,690
<u>600-DEPRECIATION/BAD DEBT EXPE</u>							
<u>DEPRECIATION</u>							
340-709-601 DEPRECIATION FIXED ASSE	0	0	0	0	0	0	0
TOTAL DEPRECIATION	0	0	0	0	0	0	0
<u>BAD DEBT</u>							
340-709-651 BAD DEBT	44,728	31,649	37,500	22,444	29,283	37,500	0
TOTAL BAD DEBT	44,728	31,649	37,500	22,444	29,283	37,500	0
TOTAL 600-DEPRECIATION/BAD DEB	44,728	31,649	37,500	22,444	29,283	37,500	0
<u>700-CAPITAL OUTLAY</u>							

340-PUBLIC UTILITIES FUND
709-UTILITIES NON-DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----			(-----)
<u>OFFICE FURNITURE/EQUIPMENT</u>								
340-709-719 OTHER CAPITAL OUTLAY	0	0	33,700	0	33,700	144,900	111,200	
TOTAL OFFICE FURNITURE/EQUIPME	0	0	33,700	0	33,700	144,900	111,200	
<u>FIELD EQUIPMENT/VEHICLES</u>								
340-709-725 OTHER EQUIPMENT	0	0	100,000	0	0	0	(100,000)	
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	100,000	0	0	0	(100,000)	
<u>CAPITAL IMPROVEMENTS/ACQUISITI</u>								
340-709-741 PURCHASE LAND	0	0	0	0	0	0	0	
340-709-743 PAYMENT FOR EASEMENTS	0	0	0	0	0	0	0	
TOTAL CAPITAL IMPROVEMENTS/ACQ	0	0	0	0	0	0	0	
TOTAL 700-CAPITAL OUTLAY	0	0	133,700	0	33,700	144,900	11,200	
<u>800-CONTRIBUTIONS & CONTINGENC</u>								
<u>CONTRIBUTIONS/TRANSFERS</u>								
340-709-814 TRANSFER TO CIP	49,442	195,641	450,000	0	450,000	350,000	(100,000)	
340-709-815 INTERFUND TRANSFERS OUT	1,250,000	1,250,000	1,250,000	937,500	1,250,000	1,600,000	350,000	
TOTAL CONTRIBUTIONS/TRANSFERS	1,299,442	1,445,641	1,700,000	937,500	1,700,000	1,950,000	250,000	
<u>INTERFUND CHARGES</u>								
340-709-821 FINANCIAL/ADMIN SERVICE	0	0	0	0	0	0	0	
TOTAL INTERFUND CHARGES	0	0	0	0	0	0	0	
<u>CONTINGENCY RESERVES/CLAIMS</u>								
340-709-831 CONTINGENCY RESERVES	0	0	0	0	0	0	0	
340-709-832 PAYMENT OF CLAIMS	0	0	0	0	0	0	0	
340-709-833 PAYMENT OF REFUNDS	0	0	0	5,790	1,600	0	0	
340-709-835 RESERVE FOR PERSONNEL	0	0	14,953	0	0	1,190	(13,763)	
340-709-836 RESERVE FOR WORKING CAP	0	0	216,778	0	225,000	225,000	8,222	
340-709-837 RESERVE FOR RATE STABIL	0	0	240,000	0	240,000	140,000	(100,000)	
TOTAL CONTINGENCY RESERVES/CLA	0	0	471,731	5,790	466,600	366,190	(105,541)	
TOTAL 800-CONTRIBUTIONS & CONT	1,299,442	1,445,641	2,171,731	943,290	2,166,600	2,316,190	144,459	
<u>900-DEBT SERVICE</u>								

340-PUBLIC UTILITIES FUND
709-UTILITIES NON-DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
SHORT TERM DEBT/CAPITAL LEASE							
340-709-912 INTEREST (SHORT TERM) (	6,778)	0	0	0	0	0	0
340-709-913 CAPITAL LEASE SHORT TER	0	0	0	0	0	0	0
TOTAL SHORT TERM DEBT/CAPITAL(	6,778)	0	0	0	0	0	0
LONG TERM DEBT/CAPITAL LEASE							
340-709-921 TRANSFER TO I&S PRINCIP	0	91,113	1,515,000	1,136,250	1,515,000	1,630,000	115,000
340-709-922 TRANSFER TO I&S INTERES	911,859	854,137	823,959	617,970	823,959	990,416	166,457
340-709-925 WTTB	0	0	0	0	0	0	0
TOTAL LONG TERM DEBT/CAPITAL L	911,859	945,250	2,338,959	1,754,220	2,338,959	2,620,416	281,457
TOTAL 900-DEBT SERVICE	905,081	945,250	2,338,959	1,754,220	2,338,959	2,620,416	281,457
TOTAL 709-UTILITIES NON-DEPARTM	3,933,645	4,125,532	6,431,107	4,229,341	6,281,047	7,034,770	603,663
TOTAL EXPENDITURES							
	7,270,051	8,182,457	8,978,350	6,381,672	8,861,336	9,752,944	774,594
*** TOTAL PROFIT / (LOSS) ***							
	1,742,095	1,848,385	908,417	1,410,741	935,124	107,756	(800,661)

Proprietary Funds

Transportation User Fee (TUF)
Fund

210-TRANSPORTATION FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
340-CHARGES FOR SERVICES							
210-340-274 LATE PAYMENT FEE	0	0	0	0	0	0	0
210-340-289 CREDIT CARD PROCESSING FEE	0	0	0	0	0	0	0
210-340-296 TRANSPORTATION USER FEE	782,779	781,636	793,698	632,447	793,698	793,698	0
TOTAL 340-CHARGES FOR SERVICES	782,779	781,636	793,698	632,447	793,698	793,698	0
430-USE OF MONEY AND PROPERTY							
210-430-331 INTEREST INCOME	0	0	0	19,271	21,000	2,500	2,500
TOTAL 430-USE OF MONEY AND PROPERTY	0	0	0	19,271	21,000	2,500	2,500
470-PROCEEDS GEN LONG TERM LIA							
210-470-383 12.590M 2019 COS (3.985M)	0	0	0	3,985,000	3,985,000	0	0
210-470-391 BOND PREMIUM	0	0	0	386,084	386,084	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	0	0	4,371,084	4,371,084	0	0
TOTAL REVENUES	782,779	781,636	793,698	5,022,802	5,185,782	796,198	2,500

210-TRANSPORTATION FUND
632-TRANSPORTATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>CONSTRUCTION SUPPLIES</u>							
210-632-221 STREET REPAIR MATERIALS	0	0	50,000	30,559	15,000	120,000	70,000
210-632-222 STRIPING AND STREET SIG	0	0	0	0	0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	50,000	30,559	15,000	120,000	70,000
TOTAL 200-OPERATIONAL SUPPLIES	0	0	50,000	30,559	15,000	120,000	70,000
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
210-632-512 ENGINEERING SERVICES	0	60,096	0	24,554	40,000	40,000	40,000
210-632-519 OTHER PROFESSIONAL SERV	0	30,250	0	0	0	30,000	30,000
TOTAL PROFESSIONAL SERVICES	0	90,346	0	24,554	40,000	70,000	70,000
<u>FEES FOR SERVICES</u>							
210-632-528 ADVERTISING	0	225	0	0	0	0	0
TOTAL FEES FOR SERVICES	0	225	0	0	0	0	0
<u>CONTRACT SERVICES</u>							
210-632-532 SOFTWARE MAINT/LICENSIN	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	0	0	0	0	0	0	0
<u>ANNUAL MAINTENANCE FEES</u>							
210-632-541 ANNUAL STREET MAINTENAN	11,767	0	200,000	366,073	400,000	300,000	100,000
210-632-543 CREDIT CARD FEES	0	0	0	0	0	0	0
TOTAL ANNUAL MAINTENANCE FEES	11,767	0	200,000	366,073	400,000	300,000	100,000
TOTAL 500-CONTRACT SERVICES AN	11,767	90,571	200,000	390,627	440,000	370,000	170,000
<u>600-DEPRECIATION/BAD DEBT EXPE</u>							
<u>BAD DEBT</u>							
210-632-651 BAD DEBT	433	378	0	2,107	500	0	0
TOTAL BAD DEBT	433	378	0	2,107	500	0	0
TOTAL 600-DEPRECIATION/BAD DEB	433	378	0	2,107	500	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							

210-TRANSPORTATION FUND
632-TRANSPORTATION
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRIBUTIONS/TRANSFERS</u>							
210-632-814 TRANSFER TO CIP	98,091	715,091	510,000	55,131	510,000	0	(510,000)
210-632-815 TRANSFER OUT	0	0	0	1,040	1,100	293,442	293,442
TOTAL CONTRIBUTIONS/TRANSFERS	<u>98,091</u>	<u>715,091</u>	<u>510,000</u>	<u>56,171</u>	<u>511,100</u>	<u>293,442</u>	<u>(216,558)</u>
TOTAL 800-CONTRIBUTIONS & CONT	98,091	715,091	510,000	56,171	511,100	293,442	(216,558)
<u>900-DEBT SERVICE</u>							
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
210-632-925 BOND ISSUANCE COSTS	0	0	0	60,044	61,000	0	0
TOTAL LONG TERM DEBT/CAPITAL L	<u>0</u>	<u>0</u>	<u>0</u>	<u>60,044</u>	<u>61,000</u>	<u>0</u>	<u>0</u>
TOTAL 900-DEBT SERVICE	0	0	0	60,044	61,000	0	0
TOTAL 632-TRANSPORTATION	<u>110,291</u>	<u>806,040</u>	<u>760,000</u>	<u>539,507</u>	<u>1,027,600</u>	<u>783,442</u>	<u>23,442</u>
TOTAL EXPENDITURES	<u>110,291</u>	<u>806,040</u>	<u>760,000</u>	<u>539,507</u>	<u>1,027,600</u>	<u>783,442</u>	<u>23,442</u>
*** TOTAL PROFIT / (LOSS) ***	<u>672,488</u>	<u>(24,404)</u>	<u>33,698</u>	<u>4,483,295</u>	<u>4,158,182</u>	<u>12,756</u>	<u>(20,942)</u>

Proprietary Funds

Sanitation Fund

320-SANITATION FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
310-TAXES							
320-310-136 SOLID WASTE COLLECTIONS	260,699	269,067	220,040	109,937	220,040	250,000	29,960
TOTAL 310-TAXES	260,699	269,067	220,040	109,937	220,040	250,000	29,960
340-CHARGES FOR SERVICES							
320-340-251 REFUSE COLLECTION CHARGES	1,376,684	1,343,610	1,392,000	1,166,838	1,392,000	1,392,000	0
320-340-252 RECYCLING CHARGES	0	96,780	157,884	150,383	157,884	158,000	116
320-340-274 LATE PAYMENT FEE	0	0	0	0	0	0	0
320-340-289 CREDIT CARD PROCESSING FEE	0	0	0	0	0	0	0
TOTAL 340-CHARGES FOR SERVICES	1,376,684	1,440,390	1,549,884	1,317,221	1,549,884	1,550,000	116
TOTAL REVENUES	1,637,383	1,709,456	1,769,924	1,427,158	1,769,924	1,800,000	30,076

320-SANITATION FUND
721-SANITATION/GARBAGE
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
500-CONTRACT SERVICES AND FEES							
CONTRACT SERVICES							
320-721-531 TRASH COLLECTION SERVIC	1,378,240	1,500,104	1,587,330	1,201,179	1,587,330	1,599,000	11,670
TOTAL CONTRACT SERVICES	1,378,240	1,500,104	1,587,330	1,201,179	1,587,330	1,599,000	11,670
ANNUAL MAINTENANCE FEES							
320-721-543 CREDIT CARD FEES	0	0	0	0	0	0	0
TOTAL ANNUAL MAINTENANCE FEES	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	1,378,240	1,500,104	1,587,330	1,201,179	1,587,330	1,599,000	11,670
600-DEPRECIATION/BAD DEBT EXPE							
BAD DEBT							
320-721-651 BAD DEBT	4,984	4,660	5,500	3,201	5,000	5,500	0
TOTAL BAD DEBT	4,984	4,660	5,500	3,201	5,000	5,500	0
TOTAL 600-DEPRECIATION/BAD DEB	4,984	4,660	5,500	3,201	5,000	5,500	0
800-CONTRIBUTIONS & CONTINGENC							
CONTRIBUTIONS/TRANSFERS							
320-721-815 TRANSFER OUT	164,200	164,200	164,200	123,150	164,200	164,200	0
TOTAL CONTRIBUTIONS/TRANSFERS	164,200	164,200	164,200	123,150	164,200	164,200	0
TOTAL 800-CONTRIBUTIONS & CONT	164,200	164,200	164,200	123,150	164,200	164,200	0
TOTAL 721-SANITATION/GARBAGE	1,547,423	1,668,964	1,757,030	1,327,529	1,756,530	1,768,700	11,670
TOTAL EXPENDITURES	1,547,423	1,668,964	1,757,030	1,327,529	1,756,530	1,768,700	11,670
*** TOTAL PROFIT / (LOSS) ***	89,960	40,492	12,894	99,629	13,394	31,300	18,406

Proprietary Funds

Utility Impact Fee Fund

345-UTILITY IMPACT FEE FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
340-CHARGES FOR SERVICES							
345-340-323 WATER CAP. IMPACT FEE	142,637	95,726	122,340	144,331	190,000	125,000	2,660
345-340-324 SEWER CAP. IMPACT FEE	102,533	63,317	78,300	100,174	125,000	80,000	1,700
TOTAL 340-CHARGES FOR SERVICES	245,170	159,043	200,640	244,505	315,000	205,000	4,360
TOTAL REVENUES	245,170	159,043	200,640	244,505	315,000	205,000	4,360

345-UTILITY IMPACT FEE FUND
592-NON-DEPARTMENTAL
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 YEAR-TO-DATE BUDGET	(----- 2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>					
<u>PROFESSIONAL SERVICES</u>					
345-592-512 ENGINEERING	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0
<u>CONTRACT SERVICES</u>					
345-592-539 OTHER CONTRACT SERVICES	0	0	0	125,000	125,000
TOTAL CONTRACT SERVICES	0	0	0	125,000	125,000
TOTAL 500-CONTRACT SERVICES AN	0	0	0	125,000	125,000
<u>700-CAPITAL OUTLAY</u>					
<u>CAPITAL IMPROVEMENTS/ACQUISITI</u>					
345-592-746 CONSTRUCTION IMPROVE-GR	0	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS/ACQ	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>					
<u>CONTRIBUTIONS/TRANSFERS</u>					
345-592-815 INTERFUND TRNSF OUT	0	19,769	0	0	0
TOTAL CONTRIBUTIONS/TRANSFERS	0	19,769	0	0	0
<u>CONTINGENCY RESERVES/CLAIMS</u>					
345-592-833 PAYMENT OF REFUNDS	0	0	1,500	0	0
TOTAL CONTINGENCY RESERVES/CLA	0	0	1,500	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	19,769	1,500	0	0
TOTAL 592-NON-DEPARTMENTAL	0	19,769	1,500	125,000	125,000
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0	19,769	1,500	125,000	125,000
	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***	245,170	139,274	243,005	80,000	(120,640)
	=====	=====	=====	=====	=====

Proprietary Funds

Airport Fund

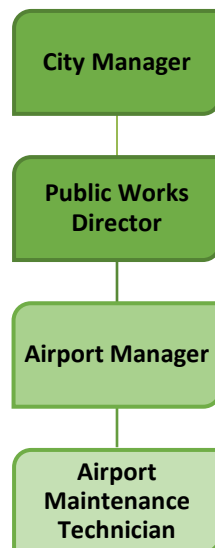
TAYLOR MUNICIPAL AIRPORT

Department Description

The Taylor Municipal Airport is designated as a Community Service, General Aviation airport, serving eastern Williamson County. According to the 2010 Texas Airport System Plan (TASP), General Aviation airports make up nearly eighty-five percent of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly ninety-two percent of the aviation facilities in Texas. A 2017 Texas Department of Transportation (TXDoT) study showed that Aviation is an important contributor to the local, state and national economies, providing over ninety-four billion dollars of economic activity to the State of Texas. As one of only 106 Community Service airports state-wide, the Taylor Municipal Airport is an important factor to the local economy, providing over six million dollars of economic impact, according to the recent TXDoT study.

The Taylor Municipal Airport Office is responsible for the safe and efficient operation of the airport and associated facilities. The staff's primary responsibilities include: monitoring the inventory and sales of aviation fuel; ensuring that all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing ground to air radio communication advisories to aircraft operating at Taylor, upon request; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; interacting with TXDoT Aviation planners and staff to ensure the future needs of the airport and the community are met; and to serve as an informal "ambassador" for the City of Taylor to transient aircrews and their clients while flying through Taylor. The airport staff consists of one full-time Manager and one part-time Operations Technician/Building Maintenance Assistant.

Municipal Airport Organization Chart



Mission Statement

To be the preferred general aviation destination in Central Texas by providing effective, efficient and courteous products and services to the aviation community.

FY 2018-19 Accomplishments

- Installed a security camera system and also added additional door locks on hangar door to enhance airport security.
- Participated in the annual TXDoT Routine Airport Maintenance Program (RAMP).
- Coordinated and implemented a five-year Capital Improvement Project (CIP) program with TXDoT Aviation for future airport improvements.
- Maintained 100% occupancy of all hangar space.
- Received site approval and FCC frequency allocations for a \$200,000 TXDoT project for the design and construction of a new Automated Weather Observing System (AWOS), which will enhance flight safety at the airport.
- Award of a \$100,000 design project for a new aircraft parking apron, which will be utilized for future expansion of additional airport facilities.

FY 2019-2020 Goals and Objectives

- Continue execution of projects within the existing TXDoT CIP program.
- Continue participation in the TXDoT RAMP.
- Host a traditional “Fly-In”, possibly in conjunction with other City-sponsored events.
- Successful project completion and FAA acceptance of the new AWOS.

Position Control- Listing of Authorized Position

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Airport Manager	1	1	1
Airport Maintenance Technician	0.5	0.5	0.5
Total:	1.5	1.5	1.5

350-AIRPORT FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>330-INTERGOVERNMENTAL REVENUES</u>							
350-330-229 OTHER STATE GRANTS/REIMBUR	3,086	2,646	4,000	10,419	10,500	4,000	0
350-330-234 TEDC CONTRIBUTIONS	0	0	0	0	0	0	0
350-330-239 OTHER LOCAL CONTRIBUTIONS	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	3,086	2,646	4,000	10,419	10,500	4,000	0
<u>340-CHARGES FOR SERVICES</u>							
350-340-281 T-HANGER RENT	162,017	198,060	213,500	187,048	215,000	220,000	6,500
350-340-282 F. B. OPERATOR HANGER RENT	0	0	0	0	0	0	0
350-340-283 GROUND LEASES	2,280	2,280	2,326	1,053	2,300	2,300	(26)
350-340-284 SALE OF AV GAS	150,906	155,920	190,000	116,448	140,000	150,000	(40,000)
350-340-285 SALE OF JET A FUEL	36,209	33,519	75,000	27,638	37,000	37,500	(37,500)
350-340-374 LATE PAYMENT FEES	552	853	0	794	800	700	700
TOTAL 340-CHARGES FOR SERVICES	351,964	390,631	480,826	332,981	395,100	410,500	(70,326)
<u>420-ASSESSMENTS</u>							
350-420-329 PAYMENT OF CLAIMS	0	0	0	2,296	2,296	0	0
TOTAL 420-ASSESSMENTS	0	0	0	2,296	2,296	0	0
<u>430-USE OF MONEY AND PROPERTY</u>							
350-430-331 INTEREST INCOME	5,651	15,354	13,000	17,769	19,000	15,000	2,000
350-430-334 MISCELLANEOUS REVENUE	0	0	0	0	0	0	0
350-430-335 REIMBURSEMENTS/REFUNDS	0	20,356	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	5,651	35,710	13,000	17,769	19,000	15,000	2,000
<u>440-DONATIONS FROM PRIVATE SOU</u>							
350-440-356 SALES AND OTHER FUND RAISE	0	0	0	0	0	0	0
TOTAL 440-DONATIONS FROM PRIVATE SOU	0	0	0	0	0	0	0
<u>450-INTERFUND OPERATING TRANSF</u>							
350-450-370 INTERFUND TRANSFER IN	0	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	0	0	0	0	0	0	0
TOTAL REVENUES	360,702	428,987	497,826	363,465	426,896	429,500	(68,326)

350-AIRPORT FUND
732-AIRPORT OPERATIONS DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
350-732-111 REGULAR FULL TIME	28,839	45,783	50,628	41,999	44,799	51,124	496
350-732-114 OVERTIME	189	152	400	0	200	400	0
350-732-115 LONGEVITY PAY	192	360	432	432	360	494	62
350-732-116 REGULAR PART TIME	0	11,874	12,894	10,833	11,875	9,847	(3,047)
350-732-117 TEMPORARY/SEASONAL	10,373	0	0	0	0	0	0
350-732-118 INSURANCE ALLOWANCE	1,200	1,200	1,200	1,015	1,200	0	(1,200)
350-732-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	40,792	59,370	65,554	54,279	58,434	61,865	(3,689)
<u>PAID BENEFITS</u>							
350-732-120 UNUM LIFE	0	116	118	100	117	120	2
350-732-121 FICA SOCIAL SECURITY	3,127	4,252	5,010	4,320	4,253	4,710	(300)
350-732-122 WORKERS COMPENSATION	90	100	418	549	500	140	(278)
350-732-123 STATE UNEMPLOYMENT TAXE	94	324	243	18	324	231	(12)
350-732-124 RETIREMENT-TMRS	2,863	10,592	7,939	6,594	9,623	7,059	(880)
350-732-126 HEALTH INSURANCE	0	0	0	0	0	2,953	2,953
350-732-127 DENTAL INSURANCE	0	354	309	259	354	434	125
350-732-128 LONG TERM DISABILITY	94	136	146	124	137	165	19
350-732-129 VISION INSURANCE	0	47	43	36	47	67	24
TOTAL PAID BENEFITS	6,268	15,922	14,226	12,000	15,355	15,879	1,653
<u>ALLOWANCES/REIMBURSEMENTS</u>							
350-732-131 UNIFORMS (BUY)	0	210	300	120	300	300	0
TOTAL ALLOWANCES/REIMBURSEMENT	0	210	300	120	300	300	0
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
350-732-142 PROFESSIONAL CONFERENCE	250	0	260	0	0	260	0
350-732-144 SUBSCRIPTION/BOOKS	79	129	200	159	200	200	0
350-732-146 TRAINING - TRANSPORTATI	83	0	100	0	0	100	0
350-732-147 TRAINING-LODGING	0	0	100	0	0	100	0
350-732-148 TRAINING- MEALS	0	0	0	0	0	0	0
TOTAL TRAINING/PROFESSIONAL DE	412	129	660	159	200	660	0
TOTAL 100-EMPLOYEE SERVICES	47,472	75,630	80,740	66,558	74,289	78,704	(2,036)

200-OPERATIONAL SUPPLIES

350-AIRPORT FUND
732-AIRPORT OPERATIONS DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	2019-2020 WORKING BUDGET	(-----)	VARIANCE
<u>OFFICE SUPPLIES</u>								
350-732-211 GENERAL OFFICE SUPPLIES	406	478	700	318	700	700	0	0
350-732-214 COMPUTER SUPPLIES	0	261	300	5	150	300	0	0
350-732-215 POSTAGE	29	0	100	13	0	100	0	0
350-732-217 OFFICE SECURITY	0	187	2,300	2,416	3,050	2,300	0	0
TOTAL OFFICE SUPPLIES	435	926	3,400	2,752	3,900	3,400	0	0
<u>CONSTRUCTION SUPPLIES</u>								
350-732-226 MISC.HARDWARE	0	0	0	0	0	0	0	0
TOTAL CONSTRUCTION SUPPLIES	0	0	0	0	0	0	0	0
<u>PROGRAM/SPECIAL EVENTS</u>								
350-732-232 FOOD/MEALS	0	0	0	0	0	0	0	0
350-732-233 CITY SPONSORED EVENTS	0	0	1,000	0	0	700	(300)	300
TOTAL PROGRAM/SPECIAL EVENTS	0	0	1,000	0	0	700	(300)	300
<u>SPECIALTY SUPPLIES</u>								
350-732-256 MINOR TOOLS/INSTRUMENTS	0	0	200	0	200	200	0	0
TOTAL SPECIALTY SUPPLIES	0	0	200	0	200	200	0	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
350-732-261 OFFICE FURNITURE	0	0	150	0	150	0	(150)	150
350-732-264 COMPUTER ACCESSORIES	0	0	500	0	200	0	(500)	500
350-732-267 COMPUTERS	0	628	0	0	0	650	650	650
350-732-269 OTHER OFFICE EQUIPMENT	75	648	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	75	1,276	650	0	350	650	0	0
<u>OPERATIONAL EQUIPMENT (FIELD)</u>								
350-732-271 GROUNDS KEEPING EQUIPME	52	0	300	0	100	0	(300)	300
TOTAL OPERATIONAL EQUIPMENT (FI	52	0	300	0	100	0	(300)	300
TOTAL 200-OPERATIONAL SUPPLIES	562	2,202	5,550	2,752	4,550	4,950	(600)	600
<u>300-FACILITIES OPERATIONS/MAIN</u>								
<u>UTILITIES</u>								
350-732-321 LIGHT & POWER	6,297	7,320	6,134	5,641	6,250	6,795	661	661
350-732-323 TRUNK TELEPHONE SYSTEM	831	844	850	1,205	850	850	0	0
350-732-324 CELL PHONES	1,165	941	1,200	753	1,200	1,200	0	0
350-732-325 PAGERS	0	0	0	0	0	0	0	0
TOTAL UTILITIES	8,293	9,105	8,184	7,599	8,300	8,845	661	661

350-AIRPORT FUND
732-AIRPORT OPERATIONS DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			(-----)
<u>FACILITY REPAIR/IMPROVEMENTS</u>								
350-732-341 ROOFING REPAIRS	0	0	0	0	0	0	0	0
350-732-342 ELECTRICAL REPAIRS	0	0	0	0	0	0	0	0
350-732-343 HEATING/COOLING REPAIRS	0	0	0	0	0	0	0	0
350-732-344 PLUMBING REPAIRS	0	0	0	0	0	0	0	0
350-732-345 CARPENTRY/PAINTING	60	0	0	0	0	0	0	0
350-732-346 CONCRETE MASONARY	0	0	0	0	0	0	0	0
350-732-349 MISC. REPAIRS/MAINT	5,305	7,284	8,650	8,921	8,650	10,650	2,000	2,000
TOTAL FACILITY REPAIR/IMPROVEM	5,365	7,284	8,650	8,921	8,650	10,650	2,000	2,000
<u>JANITORIAL SUPPLIES/SERVICES</u>								
350-732-352 CLEANING SUPPLIES	50	72	100	8	100	100	0	0
350-732-353 CLEANING- PAPER PRODUCT	79	82	100	84	100	100	0	0
TOTAL JANITORIAL SUPPLIES/SERV	129	154	200	92	200	200	0	0
TOTAL 300-FACILITIES OPERATION	13,787	16,543	17,034	16,612	17,150	19,695	2,661	2,661
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>EQUIPMENT RENTAL</u>								
350-732-414 MOTOR VEHICLE RENTAL	6,638	6,500	6,900	5,750	5,951	6,775	(125)	(125)
350-732-419 REPLACEMENT FUND CONTRI	5,570	6,032	5,570	4,178	5,570	10,094	4,524	4,524
TOTAL EQUIPMENT RENTAL	12,208	12,532	12,470	9,928	11,521	16,869	4,399	4,399
<u>FUEL, OIL & LUBRICANTS</u>								
350-732-421 OIL, FUEL, LUBRICANTS	0	0	0	0	0	0	0	0
350-732-422 AV GAS FUEL PURCHASES	158,896	140,039	177,700	117,417	177,700	145,000	(32,700)	(32,700)
350-732-423 JET A FUEL PURCHASES	22,241	28,093	43,175	21,892	43,175	26,500	(16,675)	(16,675)
TOTAL FUEL, OIL & LUBRICANTS	181,138	168,132	220,875	139,309	220,875	171,500	(49,375)	(49,375)
<u>FIXED EQUIPMENT MAINTENAN</u>								
350-732-436 OTHER EQUIP/MAINT.(MACH	0	0	0	0	0	0	0	0
TOTAL FIXED EQUIPMENT MAINTENA	0	0	0	0	0	0	0	0
TOTAL 400-EQUIPMENT OPERATIONS	193,346	180,664	233,345	149,237	232,396	188,369	(44,976)	(44,976)
<u>500-CONTRACT SERVICES AND FEES</u>								
<u>PROFESSIONAL SERVICES</u>								
350-732-512 ENGINEERING SERVICES	0	0	0	0	0	0	0	0
350-732-519 OTHER PROFESSIONAL SERV	0	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0

350-AIRPORT FUND
732-AIRPORT OPERATIONS DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>FEES FOR SERVICES</u>							
350-732-522 INSURANCE AND BONDS	6,339	6,346	6,528	6,395	6,528	6,500	(28)
350-732-526 TESTING/CERT. PERMITS	294	194	400	200	400	400	0
350-732-528 ADVERTISING	0	335	260	0	260	260	0
TOTAL FEES FOR SERVICES	6,633	6,876	7,188	6,595	7,188	7,160	(28)
<u>CONTRACT SERVICES</u>							
350-732-532 SOFTWARE MAINT/LICENSIN	1,675	3,062	2,650	1,675	2,650	2,650	0
350-732-536 EXTENDED MAINTENANCE WA	0	0	0	0	0	0	0
350-732-537 BANK FINANCE CHARGES	204	204	0	0	0	0	0
350-732-539 OTHER CONTRACT SERVICES	1,029	1,129	1,800	914	1,800	2,100	300
TOTAL CONTRACT SERVICES	2,908	4,394	4,450	2,589	4,450	4,750	300
<u>ANNUAL MAINTENANCE FEES</u>							
350-732-543 CREDIT CARD PROCESSING	0	0	0	0	0	0	0
TOTAL ANNUAL MAINTENANCE FEES	0	0	0	0	0	0	0
TOTAL 500-CONTRACT SERVICES AN	9,541	11,270	11,638	9,185	11,638	11,910	272
<u>600-DEPRECIATION/BAD DEBT EXPE</u>							
<u>DEPRECIATION</u>							
350-732-601 DEPRECIATION- FIXED ASS	90,150	89,197	0	0	0	0	0
TOTAL DEPRECIATION	90,150	89,197	0	0	0	0	0
<u>BAD DEBT</u>							
350-732-651 BAD DEBT	(243)	298	300	0	300	0	(300)
TOTAL BAD DEBT	(243)	298	300	0	300	0	(300)
TOTAL 600-DEPRECIATION/BAD DEB	89,907	89,495	300	0	300	0	(300)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
350-732-712 COMMUNICATION EQUIPMENT	0	0	0	0	0	0	0
350-732-714 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	0	0	0	0

350-AIRPORT FUND
732-AIRPORT OPERATIONS DEPARTM
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>FIELD EQUIPMENT/VEHICLES</u>							
350-732-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
350-732-815 INTERFUND TRANSFERS OUT	15,000	15,000	15,000	11,250	15,000	15,000	0
TOTAL CONTRIBUTIONS/TRANSFERS	15,000	15,000	15,000	11,250	15,000	15,000	0
<u>INTERFUND CHARGES</u>							
350-732-821 FINANCIAL/ADMIN SERVICE	0	0	0	0	0	0	0
TOTAL INTERFUND CHARGES	0	0	0	0	0	0	0
<u>CONTINGENCY RESERVES/CLAIMS</u>							
350-732-831 CONTINGENCY RESERVES	0	0	0	0	0	0	0
350-732-833 REFUNDS - HANGER DEPOS	0	0	0	0	0	0	0
350-732-835 RESERVE FOR PERSONNEL	0	0	710	0	710	0	(710)
TOTAL CONTINGENCY RESERVES/CIA	0	0	710	0	710	0	(710)
TOTAL 800-CONTRIBUTIONS & CONT	15,000	15,000	15,710	11,250	15,710	15,000	(710)
<u>900-DEBT SERVICE</u>							
<u>SPECIFIC DEBT</u>							
350-732-901 REPAY LOAN FROM GENERAL	0	0	12,700	0	12,700	0	(12,700)
350-732-902 INTEREST EXPENSE	2,987	(2,636)	0	0	0	0	0
TOTAL SPECIFIC DEBT	2,987	(2,636)	12,700	0	12,700	0	(12,700)
<u>SHORT TERM DEBT/CAPITAL LEASE</u>							
350-732-911 PRINCIPAL - SHORT TERM	0	0	0	0	0	0	0
TOTAL SHORT TERM DEBT/CAPITAL	0	0	0	0	0	0	0
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
350-732-921 TRANSFER TO I&S PRINCIP	0	0	60,000	45,000	60,000	65,000	5,000
350-732-922 TRANSFER TO I&S INTERES	31,286	47,360	45,560	34,170	45,500	43,700	(1,860)
350-732-925 BOND ISSUANCE COSTS	31,538	0	0	0	0	0	0
TOTAL LONG TERM DEBT/CAPITAL L	62,824	47,360	105,560	79,170	105,500	108,700	3,140
TOTAL 900-DEBT SERVICE	65,811	44,724	118,260	79,170	118,200	108,700	(9,560)
TOTAL 732-AIRPORT OPERATIONS DEPARTM	435,426	435,529	482,577	334,764	474,233	427,328	(55,249)

Proprietary Funds

Cemetery Fund

CITY CEMETERY

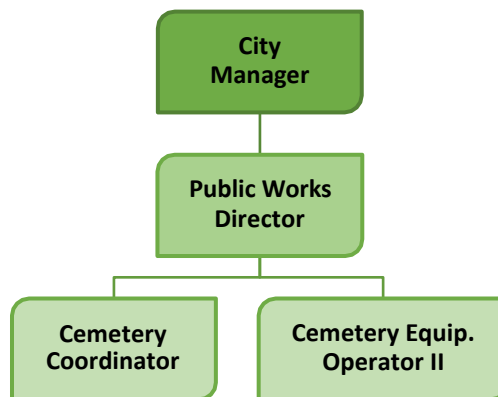
Department Description

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The City of Taylor Cemetery occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a Director, a cemetery coordinator and one maintenance worker. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the interment, scheduling and assisting internments, receiving money, keeping records of purchases and internments, processing reports, surveying graves for headstone settings, and assisting families with new and existing plots, budgeting procedure techniques.

City Cemetery Organization Chart



Mission Statement:

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

FY 2018-19 Accomplishments:

- Located and worked on leaks in the cemetery and roads to be serviced for public use.
- Enforcement of the rules and regulations in the cemetery.
- Improvement in the roads.

FY 2019-20 Goals & Objectives

- To continue the removal and/or replacement of the old water lines in the cemetery
- Continue to provide services for families to improve overall customer service
- Enforcement of the rules and regulations in the cemetery
- Improvement in the roads
- The primary objective for the Taylor City Cemetery Office is to serve the public and be professional and courteous at all times.
- Evaluate headstone leveling programs

<u>Personnel Summary</u>			
Positions	FY 17-18	FY 18-19	FY 19-20
Cemetery Clerk	1	1	1
Cemetery Worker	1	1	1
Total:	2	2	2

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
OUTPUTS:			
Spaces Sold	146	70	80
Internments/Disinternments	127	103	113
Survey's Completed	76	65	70
Acres Maintained	114	114	114
EFFECTIVENESS:			
Maintenance Yearly	24	24	24

370-CEMETERY OPERATING FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
330-INTERGOVERNMENTAL REVENUES							
370-330-216 FEMA REIMBURSEMENT	0	0	0	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0	0
340-CHARGES FOR SERVICES							
370-340-286 GRAVE DIGGING SERVICES	65,550	76,625	106,200	88,980	106,200	105,000	(1,200)
370-340-287 GRAVESITE MARKING/LOCATING	2,305	12,040	2,068	820	2,068	2,000	(68)
370-340-288 MONUMENT LEVELING FEE	0	0	0	0	0	0	0
370-340-289 CREDIT CARD PROCESSING FEE	0	0	0	0	0	0	0
TOTAL 340-CHARGES FOR SERVICES	67,855	88,665	108,268	89,800	108,268	107,000	(1,268)
430-USE OF MONEY AND PROPERTY							
370-430-331 ACCRUED INTEREST EARNED	0	0	0	0	0	0	0
370-430-333 RENTAL INCOME (LEASES)	1,202	0	1,202	0	1,202	1,200	(2)
370-430-334 MISCELLANEOUS REVENUE	897	3,285	3,100	1,115	3,100	3,100	0
370-430-335 REIMBURSEMENTS/REPAYMENTS	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	2,099	3,285	4,302	1,115	4,302	4,300	(2)
440-DONATIONS FROM PRIVATE SOU							
370-440-359 CEMETERY MISC DONATIONS	200	0	0	0	0	0	0
TOTAL 440-DONATIONS FROM PRIVATE SOU	200	0	0	0	0	0	0
450-INTERFUND OPERATING TRANSF							
370-450-363 TRNSF IN FROM CEMETERY PER	24,284	25,627	14,500	9,455	14,500	15,000	500
370-450-370 INTERFUND TRANSFER IN	0	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	24,284	25,627	14,500	9,455	14,500	15,000	500
460-PROCEEDS GEN FIXED ASSETS							
370-460-372 CEMETERY LOT SALE-UNRESTRI	18,878	70,245	93,150	63,713	75,000	86,000	(7,150)
370-460-373 CEMETERY LOT SALE-EXTENDED	0	0	0	0	0	0	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	18,878	70,245	93,150	63,713	75,000	86,000	(7,150)
TOTAL REVENUES	113,316	187,822	220,220	164,083	202,070	212,300	(7,920)

370-CEMETERY OPERATING FUND
761-CEMETERY OPERATING DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
370-761-111 REGULAR FULL TIME	55,398	63,851	72,141	60,425	63,427	72,694	553
370-761-114 OVERTIME	1,980	2,413	1,500	1,405	1,500	1,500	0
370-761-115 LONGEVITY PAY`	192	288	384	288	288	384	0
370-761-116 REGULAR PART-TIME	0	0	0	0	0	0	0
370-761-117 TEMPORARY/SEASONAL	0	0	0	0	0	0	0
370-761-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
370-761-119 CERTIFICATION PAY	0	0	0	0	0	0	0
TOTAL WAGES & SALARIES	57,570	66,552	74,025	62,118	65,215	74,578	553
PAID BENEFITS							
370-761-120 UNUM LIFE	0	167	163	141	167	168	5
370-761-121 FICA SOCIAL SECURITY	4,417	4,868	5,517	5,041	4,868	5,607	90
370-761-122 WORKERS COMPENSATION	1,086	1,141	1,120	1,472	1,141	166	(954)
370-761-123 STATE UNEMPLOYMENT TAXE	18	324	324	18	324	324	0
370-761-124 RETIREMENT- TMRS	14,682	552	8,734	7,659	8,030	9,295	561
370-761-126 HEALTH INSURANCE	12,859	13,977	14,763	13,532	13,978	14,763	0
370-761-127 DENTAL INSURANCE	540	641	618	517	641	620	2
370-761-128 LONG TERM DISABILITY	178	190	200	176	191	218	18
370-761-129 VISION INSURANCE	0	94	86	72	94	95	9
TOTAL PAID BENEFITS	33,780	21,953	31,525	28,628	29,434	31,256	(269)
ALLOWANCES/REIMBURSEMENTS							
370-761-131 UNIFORMS	282	246	300	298	300	300	0
370-761-132 UNIFORM RENTAL	302	292	720	552	700	728	8
TOTAL ALLOWANCES/REIMBURSEMENT	585	537	1,020	851	1,000	1,028	8
TOTAL 100-EMPLOYEE SERVICES	91,935	89,043	106,570	91,597	95,649	106,862	292
200-OPERATIONAL SUPPLIES							
OFFICE SUPPLIES							
370-761-211 GENERAL OFFICE SUPPLIES	599	287	600	219	600	600	0
370-761-217 OFFICE SECURITY	728	768	760	601	760	760	0
TOTAL OFFICE SUPPLIES	1,327	1,055	1,360	819	1,360	1,360	0
CONSTRUCTION SUPPLIES							
370-761-225 SAND AND GRAVEL	989	400	800	0	800	800	0
TOTAL CONSTRUCTION SUPPLIES	989	400	800	0	800	800	0

370-CEMETERY OPERATING FUND
761-CEMETERY OPERATING DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
PROGRAM/SPECIAL EVENTS							
370-761-232 FOOD/MEALS	0	268	400	61	400	400	0
370-761-236 MISC OCCASION	0	0	0	0	0	0	0
TOTAL PROGRAM/SPECIAL EVENTS	0	268	400	61	400	400	0
SPECIALTY SUPPLIES							
370-761-252 MEDICAL SUPPLIES	0	0	0	0	0	0	0
370-761-253 CHEMICALS	350	95	1,460	1,162	1,460	500	(960)
370-761-256 MINOR TOOLS	21	50	250	193	250	250	0
TOTAL SPECIALTY SUPPLIES	370	145	1,710	1,355	1,710	750	(960)
OPERATIONAL EQUIPMENT (ADMIN)							
370-761-261 OFFICE FURNITURE	0	0	0	0	0	0	0
370-761-264 COMPUTER ACCESSORIES	0	0	0	0	0	0	0
370-761-267 COMPUTERS	0	0	600	468	600	0	(600)
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	600	468	600	0	(600)
OPERATIONAL EQUIPMENT (FIELD)							
370-761-271 GROUNDS MAINTENANCE EQU	264	275	500	688	700	500	0
370-761-272 MAINTENANCE EQUIPMENT	0	0	0	0	0	0	0
370-761-279 OTHER OPERATIONAL EQUIP	0	79	350	67	350	350	0
TOTAL OPERATIONAL EQUIPMENT (FI	264	354	850	755	1,050	850	0
TOTAL 200-OPERATIONAL SUPPLIES	2,951	2,222	5,720	3,458	5,920	4,160	(1,560)
300-FACILITIES OPERATIONS/MAIN							
UTILITIES							
370-761-321 LIGHT & POWER	535	881	951	577	781	708	(243)
370-761-322 NATURAL GAS, PROPANE	0	0	0	0	0	0	0
370-761-323 TRUNK TELEPHONE SYSTEM	839	828	750	463	750	750	0
370-761-324 CELL PHONES	583	570	600	641	600	600	0
370-761-325 PAGERS	0	0	0	0	0	0	0
370-761-326 WIRELESS DATA SERVICES	0	0	0	0	0	456	456
TOTAL UTILITIES	1,957	2,279	2,301	1,682	2,131	2,514	213
FACILITY REPAIR/IMPROVEMENTS							
370-761-349 MISC REPAIRS/MAINTENANC	762	132	180	88	500	500	320
TOTAL FACILITY REPAIR/IMPROVEM	762	132	180	88	500	500	320

370-CEMETERY OPERATING FUND
761-CEMETERY OPERATING DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
JANITORIAL SUPPLIES/SERVICES							
370-761-353 CLEANING - PAPER PRODUC	0	0	0	0	0	0	0
TOTAL JANITORIAL SUPPLIES/SERV	0	0	0	0	0	0	0
TOTAL 300-FACILITIES OPERATION	2,718	2,411	2,481	1,770	2,631	3,014	533
400-EQUIPMENT OPERATIONS/MAINT							
EQUIPMENT RENTAL							
370-761-412 LIGHT EQUIPMENT RENTAL	1,000	2,000	2,100	1,750	2,100	2,000	(100)
370-761-414 MOTOR VEHICLE RENTAL	6,500	6,470	6,900	5,750	6,900	6,775	(125)
370-761-419 REPLACEMENT FUND CONTRI	0	0	0	0	0	8,185	8,185
TOTAL EQUIPMENT RENTAL	7,500	8,470	9,000	7,500	9,000	16,960	7,960
TOTAL 400-EQUIPMENT OPERATIONS	7,500	8,470	9,000	7,500	9,000	16,960	7,960
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
370-761-521 COUNTY RECORDING FEES	567	1,239	1,050	966	1,050	1,050	0
370-761-522 INSURANCE AND BONDS	636	579	680	517	680	680	0
370-761-523 OUTSIDE PRINTING	0	165	200	44	200	200	0
370-761-528 ADVERTISING	0	0	0	0	0	0	0
TOTAL FEES FOR SERVICES	1,203	1,983	1,930	1,527	1,930	1,930	0
CONTRACT SERVICES							
370-761-532 SOFTWARE MAINT/LICENSIN	0	0	0	0	0	0	0
370-761-534 GRAVE DIGGING SERVICES	42,150	47,675	53,000	37,600	53,000	52,680	(320)
370-761-539 OTHER CONTRACT SERVICES	23,818	8,666	1,320	1,399	27,280	26,561	25,241
TOTAL CONTRACT SERVICES	65,968	56,341	54,320	38,999	80,280	79,241	24,921
TOTAL 500-CONTRACT SERVICES AN	67,171	58,324	56,250	40,526	82,210	81,171	24,921
600-DEPRECIATION/BAD DEBT EXPE							
DEPRECIATION							
370-761-601 DEPRECIATION - FIXED AS	502	502	0	0	0	0	0
TOTAL DEPRECIATION	502	502	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	502	502	0	0	0	0	0
800-CONTRIBUTIONS & CONTINGENC							

CITY OF TAYLOR
WORKING BUDGET
AS OF: AUGUST 31ST, 2019370-CEMETERY OPERATING FUND
761-CEMETERY OPERATING DEPT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTRIBUTIONS/TRANSFERS</u>							
370-761-815 TRANSFER OUT	0	0	25,000	18,750	12,500	0	(25,000)
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	25,000	18,750	12,500	0	(25,000)
<u>INTERFUND CHARGES</u>							
370-761-821 FINANCIAL/ADMIN SERVICE	0	0	0	0	0	0	0
370-761-823 GROUNDSKEEPING SERVICES	0	0	0	0	0	0	0
TOTAL INTERFUND CHARGES	0	0	0	0	0	0	0
<u>CONTINGENCY RESERVES/CLAIMS</u>							
370-761-831 CONTINGENCY RESERVES	0	0	443	0	0	0	(443)
370-761-835 RESERVE FOR PERSONNEL	0	0	982	0	0	0	(982)
TOTAL CONTINGENCY RESERVES/CIA	0	0	1,425	0	0	0	(1,425)
TOTAL 800-CONTRIBUTIONS & CONT	0	0	26,425	18,750	12,500	0	(26,425)
TOTAL 761-CEMETERY OPERATING DEPT	172,776	160,971	206,446	163,601	207,910	212,167	5,721
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	172,776	160,971	206,446	163,601	207,910	212,167	5,721
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***	(59,460)	26,851	13,774	482	(5,840)	133	(13,641)
	=====	=====	=====	=====	=====	=====	=====

Internal Service Funds

FLEET SERVICES

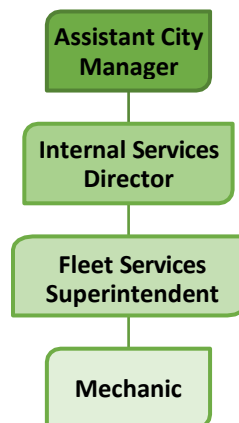
Department Description

The Fleet Services Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 168 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumpers and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

Fleet Services Organization Chart



Mission Statement

The Fleet Services Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

FY 2018-2019 Goals and Objectives

- Replace and equip new vehicles and equipment.
- Upgrade diagnostic equipment.
- Maintain compliance with federal and state mandates with regards to safety and environment.
- Continue technical training on the latest technology.
- Maintain ASE certifications of our technicians.
- Monitor expenditures and remain within + or – 5% of the budget allocation.
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets.
- Maintain a high level of customer satisfaction for repair and preventive maintenance services.
- Maintain a safe and efficient fleet for City operations.

FY 2018-19 Accomplishments

- Purchased trucks for Utility Maintenance, Streets/Grounds and Bldg. Mnt.
- Purchased one marked vehicle for the Police Department.
- Purchased one engine for the Fire Department.
- Passed ASE certifications for further education.
- Upgraded hydraulic press for safety and effective operations.
- Monitored and performed preventative maintenance on fleet vehicles and equipment.
- Decreased vehicle down time through efficient, cost-effective operations.

FY 2019-20 Goals & Objectives

- Replace and equip new vehicles and equipment.
- Upgrade diagnostic equipment.
- Maintain compliance with federal and state mandates with regards to safety and environment.
- Continue technical training on the latest technology.
- Maintain ASE certifications of our technicians.
- Monitor expenditures and remain within + or – 5% of the budget allocation.
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets.
- Maintain a high level of customer satisfaction for repair and preventive maintenance services.
- Maintain a safe and efficient fleet for City operations.

Personnel Summary			
Positions	FY 17-18	FY 18-19	FY 19-20
Fleet Services Superintendent	1	1	1
Mechanic	1	1	1
Total:	2	2	2

PERFORMANCE MEASURES	FY 2017-18 ACTUAL	FY 2018-19 PROJECTED	FY 2019-20 TARGET
INPUTS:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
OUTPUTS:			
# of Fleet Vehicles and Equipment	168	168	168
# of Work Orders Completed	900	800	775
EFFECTIVENESS:			
% Work Orders on Preventative Maintenance	25%	25%	25%
EFFICIENCIES:			
Fleet Maintenance Cost	\$ 260,000	\$ 190,000	\$ 180,000
Fuel Cost	\$ 138,000	\$ 160,000	\$ 150,000
Gallons	66,400	65,000	65,000

382-FLEET SERVICES OPERATING
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
340-CHARGES FOR SERVICES							
382-340-277 EQUIPMENT RENTAL FEE	654,808	676,492	670,394	558,640	670,394	694,668	24,274
382-340-278 EQUIPMENT REPLACEMENT FEE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 340-CHARGES FOR SERVICES	654,808	676,492	670,394	558,640	670,394	694,668	24,274
420-ASSESSMENTS							
382-420-329 PAYMENT OF CLAIMS	2,536	4,805	0	2,074	1,557	0	0
TOTAL 420-ASSESSMENTS	<u>2,536</u>	<u>4,805</u>	<u>0</u>	<u>2,074</u>	<u>1,557</u>	<u>0</u>	<u>0</u>
430-USE OF MONEY AND PROPERTY							
382-430-331 INTEREST EARNED	0	0	0	0	0	0	0
382-430-334 MISCELLANEOUS REVENUE	19	149	0	708	708	0	0
382-430-335 REIMBURSEMENT/REPAYMENT	<u>0</u>	<u>1,935</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 430-USE OF MONEY AND PROPERTY	19	2,084	0	708	708	0	0
450-INTERFUND OPERATING TRANSF							
382-450-365 TRANSFER IN FROM GENERAL F	0	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	657,362	683,381	670,394	561,422	672,659	694,668	24,274

382-FLEET SERVICES OPERATING
517-FLEET SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
382-517-111 REGULAR FULL-TIME	109,604	116,252	115,577	98,786	114,012	119,991	4,414
382-517-114 OVERTIME	1,836	679	2,000	1,125	2,000	1,992	(8)
382-517-115 LONGEVITY PAY	816	912	1,008	1,008	912	1,104	96
382-517-118 INSURANCE ALLOWANCE	0	0	0	0	0	0	0
382-517-119 CERTIFICATION PAY	0	100	0	0	100	0	0
TOTAL WAGES & SALARIES	112,256	117,944	118,585	100,918	117,024	123,087	4,502
PAID BENEFITS							
382-517-120 UNUM LIFE	0	293	271	234	293	279	8
382-517-121 FICA SOCIAL SECURITY	8,254	8,174	9,168	7,736	8,174	9,291	123
382-517-122 WORKERS COMPENSATION	2,489	2,613	2,413	3,171	2,613	275	(2,138)
382-517-123 STATE UNEMPLOYMENT TAXE	18	324	324	18	324	324	0
382-517-124 RETIREMENT-TMRS	17,828	10,337	14,513	12,270	14,053	15,403	890
382-517-126 HEALTH INSURANCE	12,859	13,977	14,763	13,532	13,978	14,763	0
382-517-127 DENTAL INSURANCE	540	641	618	517	641	620	2
382-517-128 LONG TERM DISABILITY	354	335	340	287	336	356	16
382-517-129 VISION INSURANCE	0	94	86	72	94	95	9
TOTAL PAID BENEFITS	42,342	36,787	42,496	37,837	40,506	41,406	(1,090)
ALLOWANCES/REIMBURSEMENTS							
382-517-131 UNIFORMS (BUY)	272	405	450	377	450	500	50
382-517-132 UNIFORM RENTAL	1,006	1,063	1,500	931	1,500	1,500	0
382-517-135 BUSINESS - MEALS	0	0	0	0	0	100	100
TOTAL ALLOWANCES/REIMBURSEMENT	1,278	1,468	1,950	1,309	1,950	2,100	150
TRAINING/PROFESSIONAL DEVELOPM							
382-517-141 WORKSHOP TRAINING	1,454	754	2,000	1,018	2,000	2,000	0
382-517-143 MEMBERSHIP AND DUES	220	226	226	232	232	232	6
382-517-144 SUBSCRIPTIONS, BOOKS	161	0	150	43	150	150	0
382-517-146 TRAINING-TRANSPORTATION	0	0	0	0	0	0	0
382-517-147 TRAINING-LODGING	0	0	0	0	0	0	0
382-517-148 TRAINING- MEALS	0	0	100	0	100	100	0
TOTAL TRAINING/PROFESSIONAL DE	1,835	980	2,476	1,293	2,482	2,482	6
TOTAL 100-EMPLOYEE SERVICES	157,711	157,179	165,507	141,357	161,962	169,075	3,568
200-OPERATIONAL SUPPLIES							

382-FLEET SERVICES OPERATING
517-FLEET SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>OFFICE SUPPLIES</u>								
382-517-211 GENERAL OFFICE SUPPLIES	339	306	350	317		350	350	0
TOTAL OFFICE SUPPLIES	339	306	350	317		350	350	0
<u>CONSTRUCTION SUPPLIES</u>								
382-517-226 MISC. HARDWARE	3,065	3,490	3,500	3,330		3,500	3,500	0
TOTAL CONSTRUCTION SUPPLIES	3,065	3,490	3,500	3,330		3,500	3,500	0
<u>PUBLIC SAFETY SUPPLIES</u>								
382-517-249 FIRE PREVENTION SUPPLIE	300	471	500	500		500	500	0
TOTAL PUBLIC SAFETY SUPPLIES	300	471	500	500		500	500	0
<u>SPECIALTY SUPPLIES</u>								
382-517-252 MEDICAL SUPPLIES	585	448	500	460		500	500	0
382-517-253 CHEMICALS	4,097	3,417	3,500	3,004		3,500	3,500	0
382-517-256 MINOR TOOLS/INSTRUMENTS	1,789	1,491	2,500	1,311		2,500	2,500	0
382-517-259 MISC. SUPPLIES	7,816	8,768	8,000	5,498		8,000	8,000	0
TOTAL SPECIALTY SUPPLIES	14,287	14,124	14,500	10,273		14,500	14,500	0
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>								
382-517-261 OFFICE FURNITURE	0	0	0	0		0	0	0
382-517-262 COMMUNICATION EQUIPMENT	0	0	0	0		0	0	0
382-517-264 COMPUTER ACCESSORIES	0	92	100	62		100	100	0
382-517-267 COMPUTERS	0	0	900	910		900	0	(900)
TOTAL OPERATIONAL EQUIPMENT (AD	0	92	1,000	973		1,000	100	(900)
<u>OPERATIONAL EQUIPMENT (FIELD)</u>								
382-517-279 OTHER OPERATIONAL EQUIP	599	5,470	0	0		0	0	0
TOTAL OPERATIONAL EQUIPMENT (FI	599	5,470	0	0		0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	18,590	23,953	19,850	15,392		19,850	18,950	(900)
<u>300-FACILITIES OPERATIONS/MAIN</u>								
<u>UTILITIES</u>								
382-517-323 TRUNK TELEPHONE SYSTEM	29	57	50	0		50	50	0
382-517-324 CELL PHONES	965	1,041	1,200	758		1,200	1,200	0
382-517-325 PAGERS	0	0	0	0		0	0	0
382-517-326 WIRELESS DATA SERVICES	406	352	456	290		456	456	0
TOTAL UTILITIES	1,400	1,450	1,706	1,048		1,706	1,706	0

382-FLEET SERVICES OPERATING
517-FLEET SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
					(-----)			
<u>FACILITY REPAIR/IMPROVEMENTS</u>								
382-517-341 REPAIRS TO BUILDING	0	0	0	0		0	0	0
TOTAL FACILITY REPAIR/IMPROVEM	0	0	0	0		0	0	0
TOTAL 300-FACILITIES OPERATION	1,400	1,450	1,706	1,048		1,706	1,706	0
<u>400-EQUIPMENT OPERATIONS/MAINT</u>								
<u>EQUIPMENT RENTAL</u>								
382-517-414 MOTOR VEHICLE RENTAL	0	0	0	0		0	0	0
382-517-415 TRUCKS,HEAVY EQUIP RENT	0	0	0	0		0	0	0
382-517-416 LIGHT EQUIP RENTAL-EXTE	3,837	3,540	4,000	3,548		4,000	4,000	0
382-517-418 TRUCKS,HEAVY, EQUIP REN	4,920	6,089	6,000	5,020		6,000	6,000	0
382-517-419 REPLACEMENT FUND CONTRI	0	0	0	0		0	10,662	10,662
TOTAL EQUIPMENT RENTAL	8,757	9,629	10,000	8,568		10,000	20,662	10,662
<u>FUEL, OIL & LUBRICANTS</u>								
382-517-421 FUEL LINE AND PUMP REPA	3,500	3,564	3,500	662		3,500	3,500	0
382-517-422 CARBURETOR REPAIRS	2,309	2,735	3,075	1,068		3,075	3,075	0
382-517-423 TRANSMISSION SYSTEM	12,226	9,053	13,000	4,940		13,000	13,000	0
382-517-424 BRAKE SYSTEM	15,664	18,275	16,000	15,254		16,000	16,000	0
382-517-425 SUSPENSION SYSTEM	14,129	14,561	15,000	10,512		15,000	15,000	0
382-517-426 HYDRAULIC SYSTEM	12,226	12,887	12,000	11,462		12,000	12,000	0
382-517-427 COOLING SYSTEM	5,342	6,729	5,000	5,350		5,000	5,000	0
382-517-428 ENGINE REPAIRS	39,286	35,569	35,000	30,760		35,000	35,000	0
382-517-429 BODY SHOP REPAIRS	23,906	30,507	22,000	20,052		22,000	22,000	0
TOTAL FUEL, OIL & LUBRICANTS	128,590	133,880	124,575	100,061		124,575	124,575	0
<u>FUEL,OIL,FILTERS,TIRES,ET</u>								
382-517-441 FUEL(GAS, DIESEL)	141,748	155,209	160,000	141,681		165,000	165,000	5,000
382-517-442 OIL,LUBRICANTS,OIL FILT	34,185	32,668	30,000	23,189		30,000	30,000	0
382-517-445 TIRES	38,556	36,445	33,000	25,672		33,000	33,000	0
382-517-446 BATTERIES	9,889	11,476	10,000	12,168		11,000	11,000	1,000
382-517-447 ELECTRICAL	25,083	20,001	20,000	10,799		20,000	20,000	0
382-517-448 EXHAUST SYSTEMS	1,701	1,805	3,000	1,574		3,000	3,000	0
382-517-449 MISCELLANEOUS PARTS	36,207	35,014	33,000	29,907		33,000	33,000	0
TOTAL FUEL,OIL,FILTERS,TIRES,E	287,369	292,618	289,000	244,990		295,000	295,000	6,000
TOTAL 400-EQUIPMENT OPERATIONS	424,716	436,127	423,575	353,619		429,575	440,237	16,662
<u>500-CONTRACT SERVICES AND FEES</u>								

382-FLEET SERVICES OPERATING
517-FLEET SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>FEES FOR SERVICES</u>							
382-517-522 INSURANCE AND BONDS	53,627	55,865	55,235	53,565	55,865	58,500	3,265
382-517-523 OUTSIDE PRINTING	0	137	137	118	137	137	0
382-517-526 TESTING/CERT. PERMITS	930	903	1,500	674	1,500	1,500	0
TOTAL FEES FOR SERVICES	54,557	56,904	56,872	54,358	57,502	60,137	3,265
<u>CONTRACT SERVICES</u>							
382-517-532 SOFTWARE LICENSE/MAINTENANCE	3,408	5,316	3,408	1,500	3,408	3,408	0
382-517-536 WARRANTY/SERVICE AGREEMENT	1,131	1,131	1,131	1,131	1,131	1,131	0
TOTAL CONTRACT SERVICES	4,539	6,447	4,539	2,631	4,539	4,539	0
TOTAL 500-CONTRACT SERVICES AND	59,096	63,351	61,411	56,989	62,041	64,676	3,265
<u>600-DEPRECIATION/BAD DEBT EXPENSE</u>							
<u>DEPRECIATION</u>							
382-517-601 DEPRECIATION-FIXED ASSETS	0	0	0	0	0	0	0
TOTAL DEPRECIATION	0	0	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEBT	0	0	0	0	0	0	0
<u>700-CAPITAL OUTLAY</u>							
<u>FIELD EQUIPMENT/VEHICLES</u>							
382-517-722 LIGHT EQUIPMENT	0	0	0	0	0	0	0
382-517-723 MOTOR VEHICLES	0	0	0	0	0	0	0
382-517-724 HEAVY EQUIPMENT	0	0	0	0	0	0	0
382-517-725 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	0	0	0	0	0	0	0
TOTAL 700-CAPITAL OUTLAY	0	0	0	0	0	0	0
<u>800-CONTRIBUTIONS & CONTINGENCIES</u>							
<u>CONTINGENCY RESERVES/CLAIMS</u>							
382-517-831 CONTINGENCY RESERVES	0	0	443	0	0	0	(443)
382-517-835 RESERVE FOR PERSONNEL	0	0	1,668	0	0	24	(1,644)
TOTAL CONTINGENCY RESERVES/CLAIMS	0	0	2,111	0	0	24	(2,087)
TOTAL 800-CONTRIBUTIONS & CONTINGENCIES	0	0	2,111	0	0	24	(2,087)
<u>900-DEBT SERVICE</u>							

382-FLEET SERVICES OPERATING
517-FLEET SERVICES
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	(----- VARIANCE
<u>SHORT TERM DEBT/CAPITAL LEASE</u>							
382-517-913 CAPITAL LEASE SHORT TER	0	0	0	0	0	0	0
TOTAL SHORT TERM DEBT/CAPITAL	0	0	0	0	0	0	0
TOTAL 900-DEBT SERVICE	0	0	0	0	0	0	0
TOTAL 517-FLEET SERVICES	661,512	682,060	674,160	568,405	675,134	694,668	20,508
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	661,512	682,060	674,160	568,405	675,134	694,668	20,508
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***	(4,150)	1,321	(3,766)	(6,984)	(2,475)	0	3,766
	=====	=====	=====	=====	=====	=====	=====

384-FLEET REPLACEMENT FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(-----)	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
330-INTERGOVERNMENTAL REVENUES								
384-330-229 OTHER STATE GRANTS	0	0	0	156,485	0	0	0	0
TOTAL 330-INTERGOVERNMENTAL REVENUES	0	0	0	156,485	0	0	0	0
340-CHARGES FOR SERVICES								
384-340-278 EQUIPMENT REPLACEMENT FEE	547,841	915,556	535,554	481,959	535,554	538,922	538,922	3,368
TOTAL 340-CHARGES FOR SERVICES	547,841	915,556	535,554	481,959	535,554	538,922	538,922	3,368
420-ASSESSMENTS								
384-420-329 PAYMENT OF CLAIMS	0	0	0	0	0	0	0	0
TOTAL 420-ASSESSMENTS	0	0	0	0	0	0	0	0
430-USE OF MONEY AND PROPERTY								
384-430-331 ACCRUED INTEREST EARNED	3	6,024	0	33,802	23,801	0	0	0
384-430-335 REIMBURSEMENTS/ REPAYMENTS	0	0	0	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	3	6,024	0	33,802	23,801	0	0	0
450-INTERFUND OPERATING TRANSF								
384-450-370 TRANSFER IN	0	6,655	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	0	6,655	0	0	0	0	0	0
460-PROCEEDS GEN FIXED ASSETS								
384-460-374 SALE OF SURPLUS EQUIPMENT	19,739	51,059	0	18,865	1,356	0	0	0
384-460-379 SALE OF MISC ASSETS	0	0	0	0	0	0	0	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	19,739	51,059	0	18,865	1,356	0	0	0
470-PROCEEDS GEN LONG TERM LIA								
384-470-382 CAPITAL EQUIP LOAN PROCEED	0	0	0	192,000	0	0	0	0
384-470-388 BOND PROCEEDS-SERIES 2018	0	0	0	0	0	0	0	0
384-470-392 BANK ESCROW	0	0	0	0	0	0	0	0
TOTAL 470-PROCEEDS GEN LONG TERM LIA	0	0	0	192,000	0	0	0	0
TOTAL REVENUES	567,583	979,293	535,554	883,110	560,711	538,922	538,922	3,368

384-FLEET REPLACEMENT FUND
518-EQUIPMENT REPLACEMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
384-518-263 PHOTOGRAPHIC EQUIPMENT	0	0	0	0	0	0	0
TOTAL OPERATIONAL EQUIPMENT (AD	0	0	0	0	0	0	0
TOTAL 200-OPERATIONAL SUPPLIES	0	0	0	0	0	0	0
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
384-518-519 OTHER PROFESSIONAL SERV	0	0	0	42,091	32,000	0	0
TOTAL PROFESSIONAL SERVICES	0	0	0	42,091	32,000	0	0
TOTAL 500-CONTRACT SERVICES AN	0	0	0	42,091	32,000	0	0
<u>600-DEPRECIATION/BAD DEBT EXPE</u>							
<u>DEPRECIATION</u>							
384-518-601 DEPRECIATION EXPENSE	499,108	573,528	0	0	0	0	0
TOTAL DEPRECIATION	499,108	573,528	0	0	0	0	0
TOTAL 600-DEPRECIATION/BAD DEB	499,108	573,528	0	0	0	0	0
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
384-518-712 COMMUNICATION EQUIPMENT	0	0	0	307,192	292,000	0	0
384-518-714 COMPUTERS	0	0	0	351,769	352,000	0	0
TOTAL OFFICE FURNITURE/EQUIPME	0	0	0	658,961	644,000	0	0
<u>FIELD EQUIPMENT/VEHICLES</u>							
384-518-722 LIGHT EQUIPMENT	(0)	0	0	0	0	0	0
384-518-723 MOTOR VEHICLES	14,974	4,926	37,000	412,474	374,000	63,974	26,974
384-518-724 HEAVY EQUIPMENT	0	321,185	0	0	0	0	0
384-518-725 OTHER EQUIPMENT	0	0	0	12,249	12,500	0	0
TOTAL FIELD EQUIPMENT/VEHICLES	14,974	326,111	37,000	424,722	386,500	63,974	26,974
TOTAL 700-CAPITAL OUTLAY	14,974	326,111	37,000	1,083,683	1,030,500	63,974	26,974
<u>800-CONTRIBUTIONS & CONTINGENC</u>							

384-FLEET REPLACEMENT FUND
518-EQUIPMENT REPLACEMENT
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>CONTINGENCY RESERVES/CLAIMS</u>							
384-518-832 PAYMENT OF CLAIMS	0	0	0	0	0	0	0
TOTAL CONTINGENCY RESERVES/CLAIMS	0	0	0	0	0	0	0
TOTAL 800-CONTRIBUTIONS & CONT	0	0	0	0	0	0	0
<u>900-DEBT SERVICE</u>							
<u>SHORT TERM DEBT/CAPITAL LEASE</u>							
384-518-910 NOTE PAYABLE INTEREST	5,111	12,176	0	132,652	367,216	0	0
384-518-911 CAP LEASE PRINCIPAL	0	0	342,531	39,084	62,252	399,003	56,472
384-518-912 CAP LEASE INTEREST PAYA	53,730	41,396	62,252	23,738	50,338	50,049	(12,203)
384-518-913 CAPITAL LEASE SHORT TERM	0	0	93,771	195,474	479,806	25,896	(67,875)
TOTAL SHORT TERM DEBT/CAPITAL	58,840	53,572	498,554	195,474	479,806	474,948	(23,606)
<u>LONG TERM DEBT/CAPITAL LEASE</u>							
384-518-922 LONG-TERM INTEREST	0	0	0	0	0	0	0
TOTAL LONG TERM DEBT/CAPITAL	0	0	0	0	0	0	0
TOTAL 900-DEBT SERVICE	58,840	53,572	498,554	195,474	479,806	474,948	(23,606)
TOTAL 518-EQUIPMENT REPLACEMENT	572,922	953,210	535,554	1,321,248	1,542,306	538,922	3,368
TOTAL EXPENDITURES	572,922	953,210	535,554	1,321,248	1,542,306	538,922	3,368
*** TOTAL PROFIT / (LOSS) ***	(5,340)	26,082	0	(438,138)	(981,595)	0	0

Fiduciary Funds

Cemetery Permanent Fund

410-CEMETERY PERMANENT FUND
REVENUES

	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	(----- PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
430-USE OF MONEY AND PROPERTY							
410-430-331 INTEREST INCOME	24,284	26,987	14,500	9,667	14,500	15,000	500
410-430-337 UNREALIZED GAIN/LOSS INVE	(35,019)	(557)	0	0	0	0	0
TOTAL 430-USE OF MONEY AND PROPERTY	(10,735)	26,430	14,500	9,667	14,500	15,000	500
450-INTERFUND OPERATING TRANSF							
410-450-363 TRNSF IN CEMETERY OPERATIN	0	0	0	0	0	0	0
TOTAL 450-INTERFUND OPERATING TRANSF	0	0	0	0	0	0	0
460-PROCEEDS GEN FIXED ASSETS							
410-460-371 CEMETERY LOT SALES -RESTRI	2,098	7,805	6,300	7,079	6,300	6,300	0
TOTAL 460-PROCEEDS GEN FIXED ASSETS	2,098	7,805	6,300	7,079	6,300	6,300	0
TOTAL REVENUES	(8,637)	34,235	20,800	16,746	20,800	21,300	500

410-CEMETERY PERMANENT FUND
812-CEMETERY CLEARING FUND DEP
DEPARTMENT EXPENSES

	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	2018-2019 YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	2019-2020 WORKING BUDGET	VARIANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>CONTRACT SERVICES</u>							
410-812-537 BANK FINANCE/SERVICE FE	10	75	0	0	75	0	0
410-812-539 OTHER CONTRACT SERVICES	0	0	0	0	0	0	0
TOTAL CONTRACT SERVICES	10	75	0	0	75	0	0
TOTAL 500-CONTRACT SERVICES AN	10	75	0	0	75	0	0
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
410-812-812 BANK FINANCE/SERVICE FE	0	0	14,500	0	0	0	(14,500)
410-812-813 TRNSF INT OUT TO CEM OP	24,284	25,627	0	9,455	12,000	15,000	15,000
TOTAL CONTRIBUTIONS/TRANSFERS	24,284	25,627	14,500	9,455	12,000	15,000	15,000
TOTAL 800-CONTRIBUTIONS & CONT	24,284	25,627	14,500	9,455	12,000	15,000	500
TOTAL 812-CEMETERY CLEARING FUND DEP	24,294	25,702	14,500	9,455	12,075	15,000	500
TOTAL EXPENDITURES	24,294	25,702	14,500	9,455	12,075	15,000	500
*** TOTAL PROFIT / (LOSS) ***	(32,932)	8,533	6,300	7,291	8,725	6,300	0

Vehicle Replacement Schedule

Vehicle ID			Mileage/Hrs			Replacement Cost						
#	Type	Year	Make/Model	Dept. Assign.	Date Acquired	Annual	mi/hrs	Current Mileage 3/1/19	Priority #1	Priority #2	Priority #3	Priority #4
328	CR	2011	FORD CROWN VICTORIA	PDFS	4/8/11	2,000	mi.	124,360	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
560	PU	2005	CHEVROLET 3/4 TON	PWS	9/20/05	4,000	mi.	67,149		27,000	\$ 27,000	\$ 27,000
538	GR	2004	VOLVO G80 COMPACT GRADER	PWS	11/19/03	50	hr.	1,059	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
554	GB	2006	GENIE BOOM S-45	PWS	2/21/13	50	hr.	290			\$ 65,000	\$ 65,000
526	MW	2013	KUBOTA ZD323-60 ZERO TURN	PWS	3/29/13	200	hr.	1,210		\$ 15,000	\$ 15,000	\$ 15,000
552	TC	2007	JOHN DEERE 5202 UTILITY TRACTOR	PWS	5/8/07	200	hr.	1,178	\$ 30,000	\$ 30,000	30,000	30,000
99	TL	1985	SUPREME FLAT BED TRAILER	PWS	1/1/15					13,000	13,000	13,000
	FL		CASE FORKLIFT	PWS			hr.					90,000
329	CR	2011	FORD CROWN VICTORIA	BLDG	4/8/11	1,000	mi.	151,677				\$ 26,000
General Fund Totals									\$ 180,000	\$ 235,000	\$ 300,000	\$ 416,000
610	PU	2009	CHEVROLET 1 TON	UM	5/1/09	12,000	mi.	115,093		\$ 38,000	\$ 38,000	\$ 38,000
63	JM	2000	BOSS PIPE HUNTER	UM	5/25/00	100	hr.	3,040	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
47	BH	2000	JOHN DEERE 410E	UM	6/10/00	50	hr.	88		\$ 105,000	\$ 105,000	\$ 105,000
604	PU	2002	CHEVROLET 1/2 TON	WWTP	1/6/02	7,000	mi.	172,905	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Utility Fund Totals									\$ 87,000	\$ 230,000	\$ 230,000	\$ 230,000
732	TC		KUBOTA TRACTOR	CEM			hr.				\$ 30,000	\$ 30,000
Cemetery Fund Totals									\$ -	\$ -	\$ 30,000	\$ 30,000
87	PU	1999	CHEVROLET S10 1/2 TON	FLEET	1/28/99	8,000	mi.	129,985	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
Fleet Svc. Fund Totals									\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
GRAND TOTALS									\$ 293,000	\$ 491,000	\$ 586,000	\$ 702,000

COMPUTER REPLACEMENT SCHEDULE - FY 19-20 BUDGET

Department	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
AIRPORT		\$ 1,100		\$ 1,100	\$ 1,600
BUILDING MNT.				\$ 1,100	\$ 1,600
CEMETERY		\$ 1,600			\$ 1,100
CITY MGMT.				\$ 1,600	\$ 3,200
COUNCIL			\$ 8,000		
DEV. SVCS.	\$ 6,900	\$ 2,700	\$ 1,600		\$ 3,800
FINANCE	\$ 2,200				
FIRE	\$ 3,300	\$ 2,700	\$ 2,200	\$ 2,200	\$ 2,200
FLEET		\$ 1,200			
FLEET SERVICES					
HR		\$ 1,600			
IT	\$ -		\$ 1,600		
LIBRARY	\$ 8,400	\$ 6,400	\$ 6,300	\$ 9,000	\$ 8,400
MAIN STREET					\$ 1,600
MOODY MUS					
MUN. COURT	\$ 1,100		\$ 1,600	\$ 1,100	
POLICE	\$ 8,200	\$ 5,400	\$ 5,400	\$ 3,600	\$ 900
PUBLIC INFO					\$ 1,600
PW ADMIN				\$ 1,600	
RECREATION	\$ 1,100		\$ 2,700		\$ 1,600
STREET		\$ 1,600		\$ 3,500	\$ 1,200
UTILITY		\$ 1,600			
UTILITY ADMIN	\$ 8,600	\$ 1,200		\$ 1,100	
UTILITY MNT	\$ 2,200		\$ 1,100	\$ 2,700	\$ 1,100
WWTP		\$ 1,100	\$ 1,100	\$ 1,100	
Grand Total	\$ 41,000	\$ 28,200	\$ 31,600	\$ 29,700	\$ 29,900

FY 19-20 Capital Improvement Projects (CIP)

GENERAL FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 (City Cost)</u>
Gateway, Wayfinding Projects	TIF	\$ 290,000	\$	145,000
Dickey-Givens Center	CDBG/ General Fund	\$ 525,000	\$ 375,000	150,000
Master Drainage Study	General Fund	\$ 250,000	\$	175,000
Animal Shelter	2019 Bond	\$ 250,000	\$	250,000
Total:	\$	1,315,000	\$ 375,000	\$ 720,000

STREETS & SIDEWALKS

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 (City Cost)</u>
3rd Street (Shaw to Davis)	CDBG/2019 Bond	\$ 1,576,250	\$ 490,000	1,086,250
N. Lynn Street (W. Lake to Gilmore)	2019 Bond	\$ 1,570,000	\$	1,570,000
W. Lake Drive (Carlos Parker to Old Georgetown)	2019 Bond	\$ 988,750	\$	988,750
Robinson Street (Dead End through Railroad)	2019 Bond	\$ 1,722,476	\$	1,722,476
Annual Street Maintenance	TUF	\$ 490,000	\$	490,000
CR 101 Widening	Wilco Bond/Bond	\$ 13,000,000	\$ 11,700,000	1,210,000
Total:	\$	19,347,476	\$ 12,190,000	\$ 7,067,476

UTILITY FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 (City Cost)</u>
WWTP - Replace Influent Pumps & Valves	2019 Bond	\$ 1,180,000	\$	1,180,000
W/WW -Trouble Areas and Point Repairs	2019 Bond	\$ 550,000	\$	550,000
Fire Hydrant Replacement Program	Utility	\$ 50,000	\$	50,000
WW-Lift Station Portable Generator	2019 Bond	\$ 100,000	\$	100,000
Total:	\$	1,880,000	\$ -	\$ 1,880,000

AIRPORT FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 (City Cost)</u>
Terminal Apron Construction	TxDOT Grant, C.O Bonds #1	\$ 1,600,000	\$ 1,440,000	160,000
Old Apron Rehab-Engineering/Design	TxDOT Grant, C.O Bonds #1	\$ 125,000	\$ 112,500	12,500
Total:	\$	1,725,000	\$ 1,552,500	\$ 172,500

DRAINAGE FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 (City Cost)</u>
Edmonds Phase 2 (6th St. to Cecilia)	2019 Bond	\$ 1,597,125	\$	798,563
Edmonds Phase 3 (Cecilia to McInain)	2019 Bond	\$ 1,626,250	\$	813,125
1st/Royal/Walnut	2019 Bond	\$ 458,600	\$	229,300
McInain (Contingent on Cost of Higher Priority Projects)	2019 Bond	\$ 245,000	\$	122,500
Total:	\$	3,926,975	\$ -	\$ 1,963,488



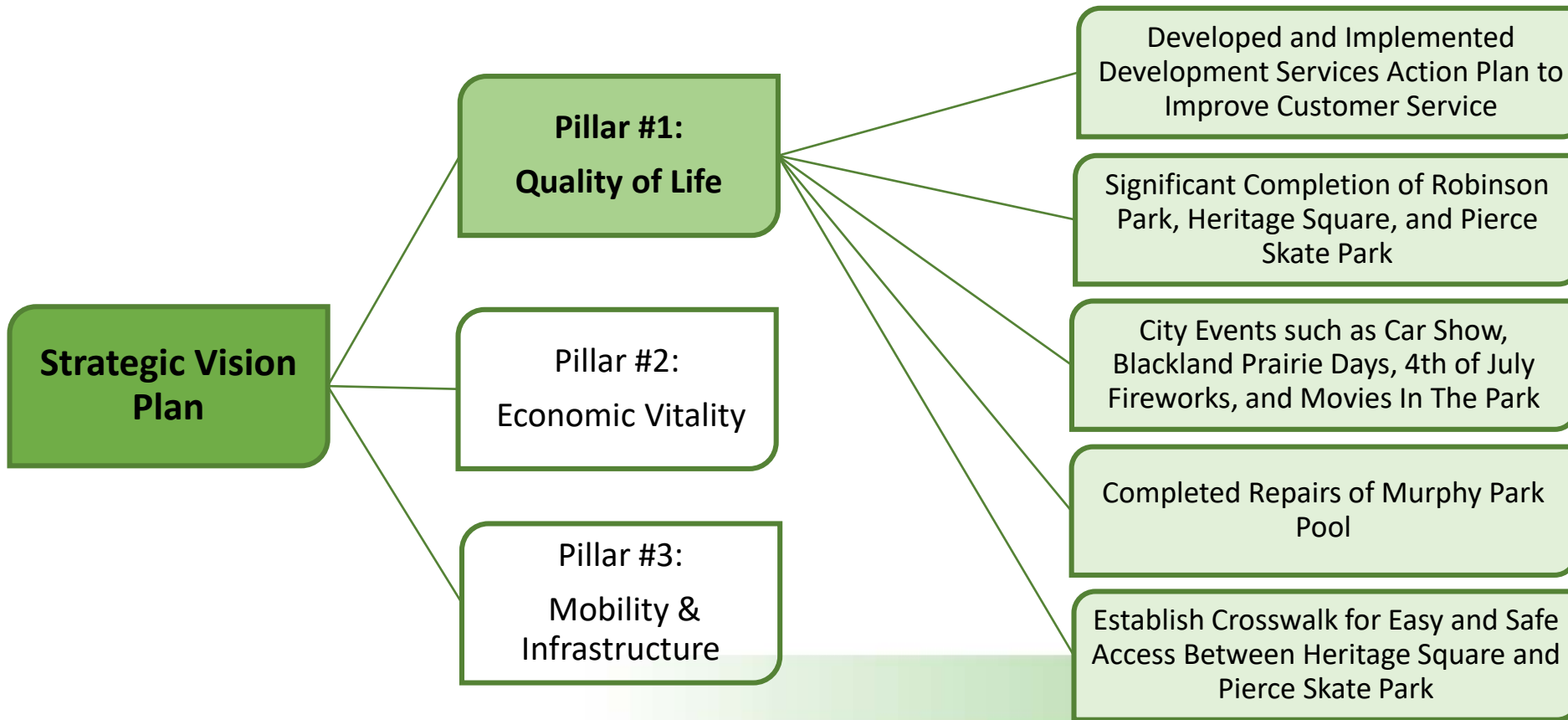
FISCAL YEAR 2018-19

Year-In-Review

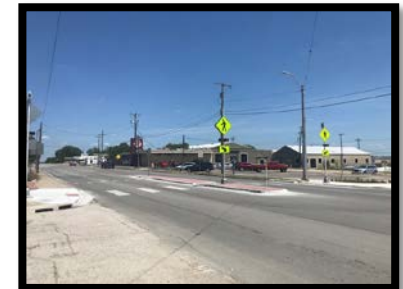
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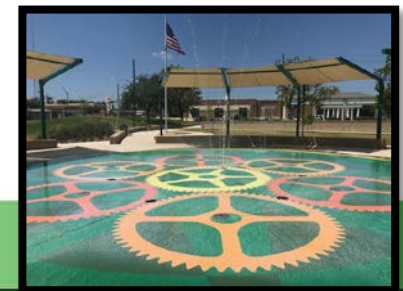
2018-19 Accomplishments



Pierce Skate Park

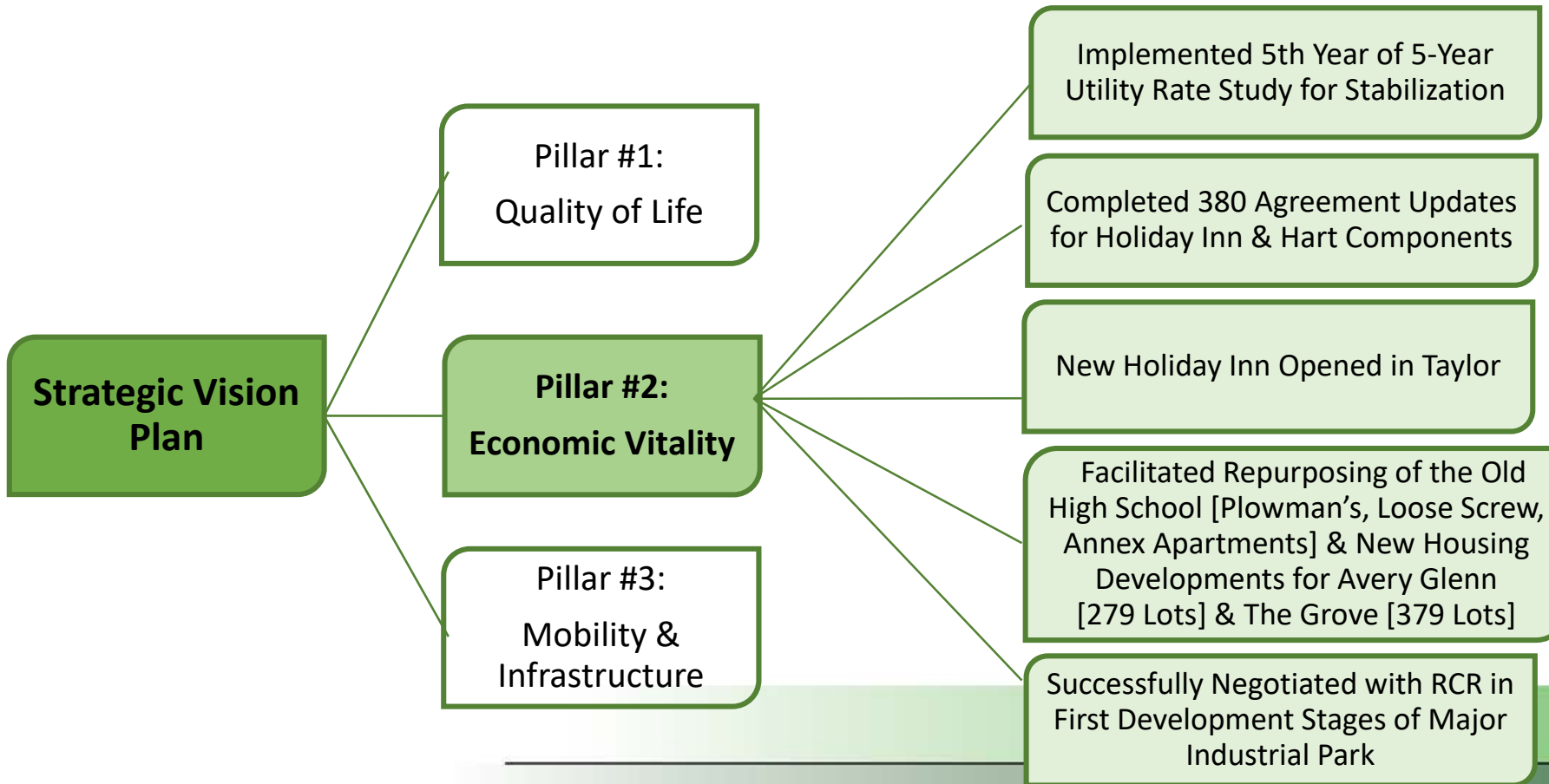


Park Crosswalk



Heritage Square Splash Pad

2018-19 Accomplishments



Holiday Inn

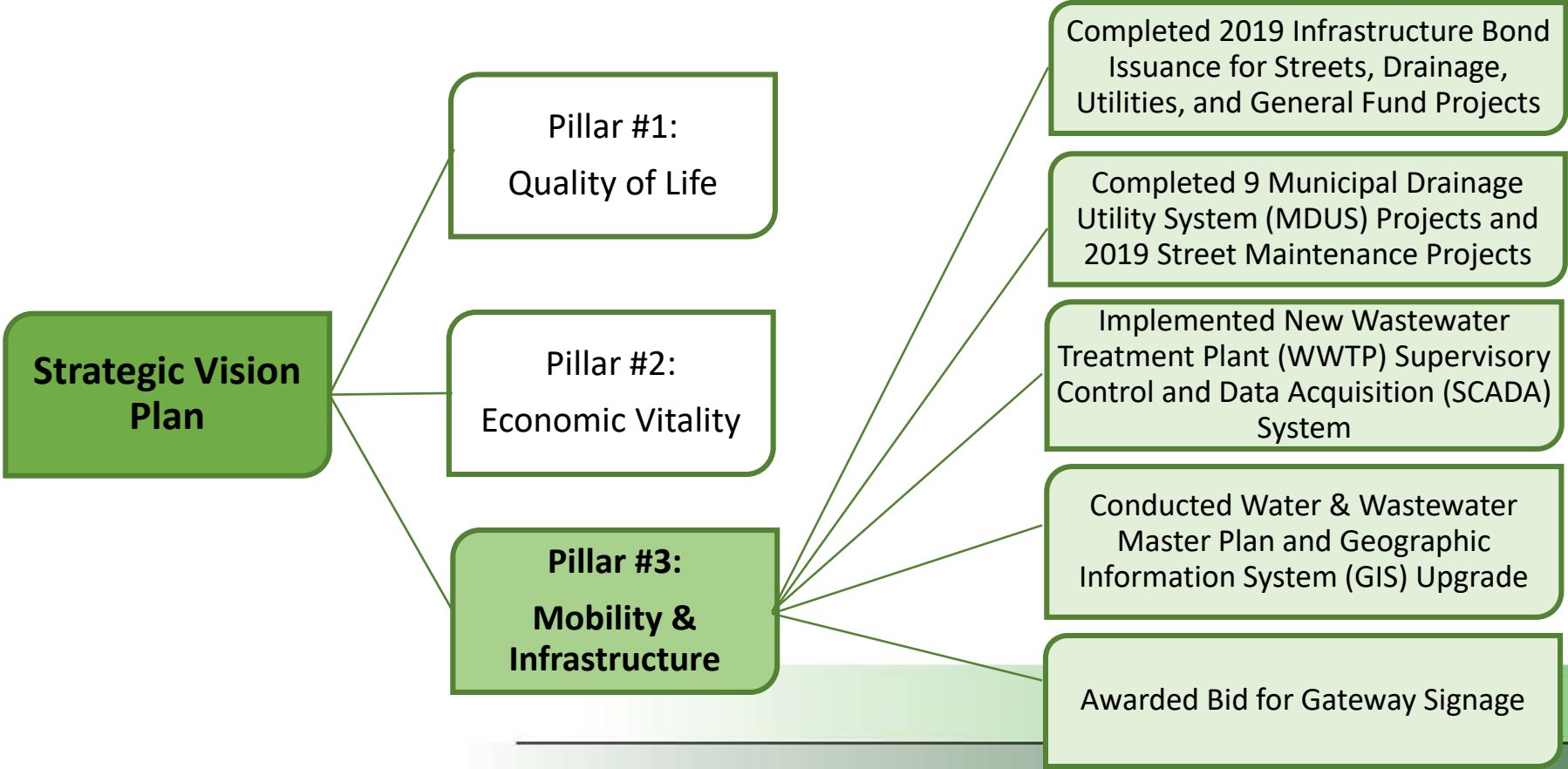


Plowman's Kitchen



Avery Glenn Subdivision

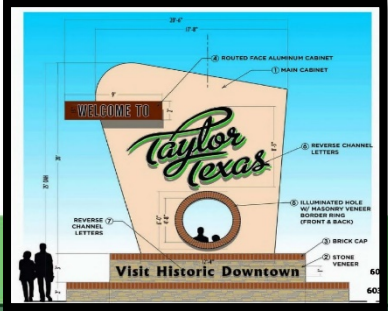
2018-19 Accomplishments



New WWTP SCADA System



2019 Street Maintenance Project



Gateway Sign Design

FISCAL YEAR 2019-20

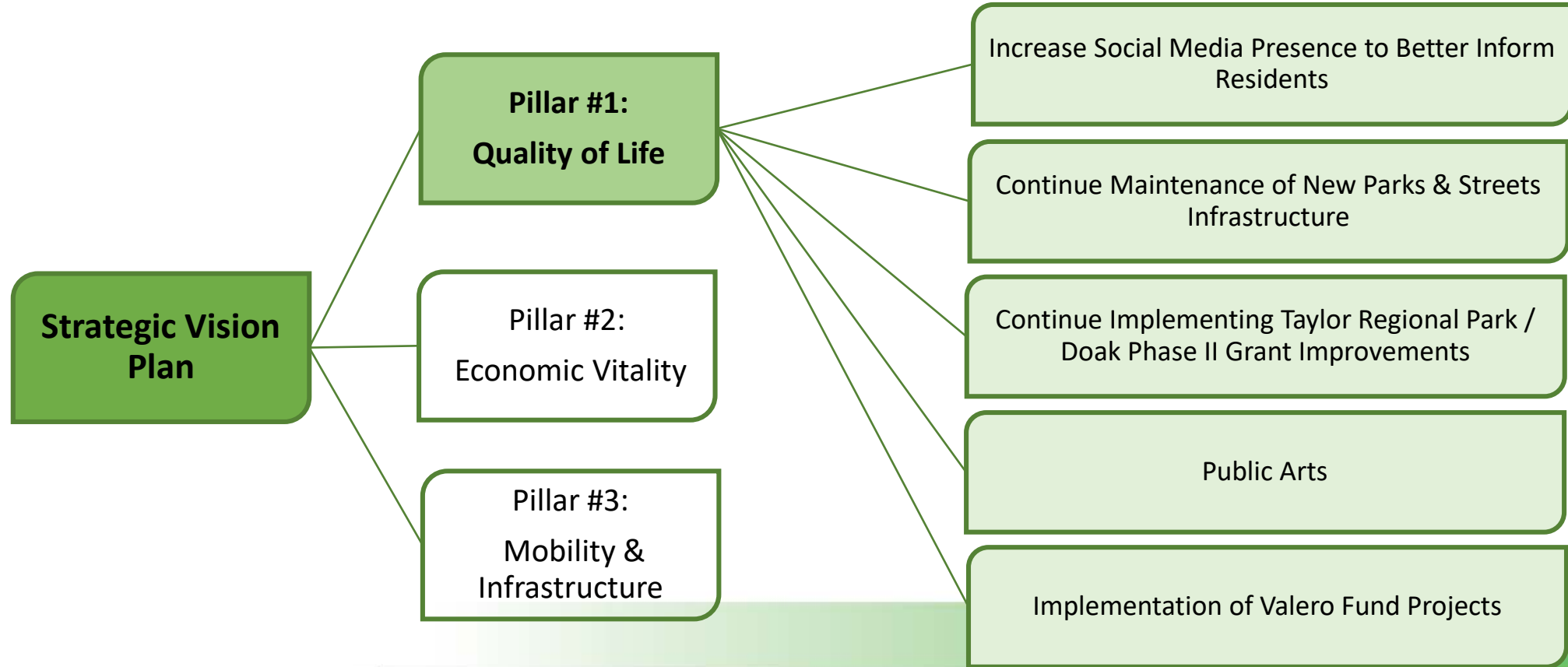
PREPARING FOR GROWTH



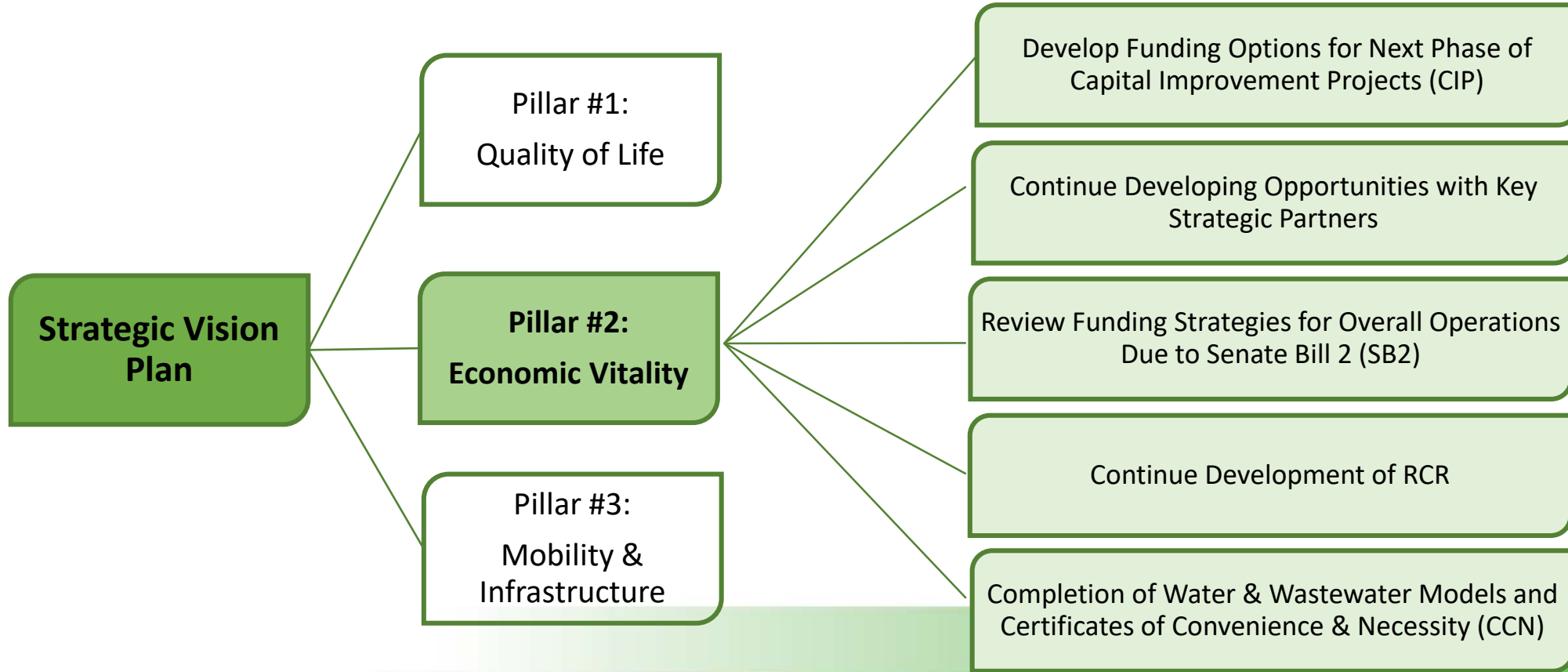
PREPARING FOR GROWTH: IT'S COMING

- **Demand for affordable housing:** Rising housing prices in Austin and surrounding area is increasing demand for affordable housing in Taylor
- **Demand on infrastructure:** Future growth will require sufficient infrastructure systems; such as water, sewer and streets
- **Demand on services:** Future growth will increase demand on city services including parks and recreation, development services and maintenance

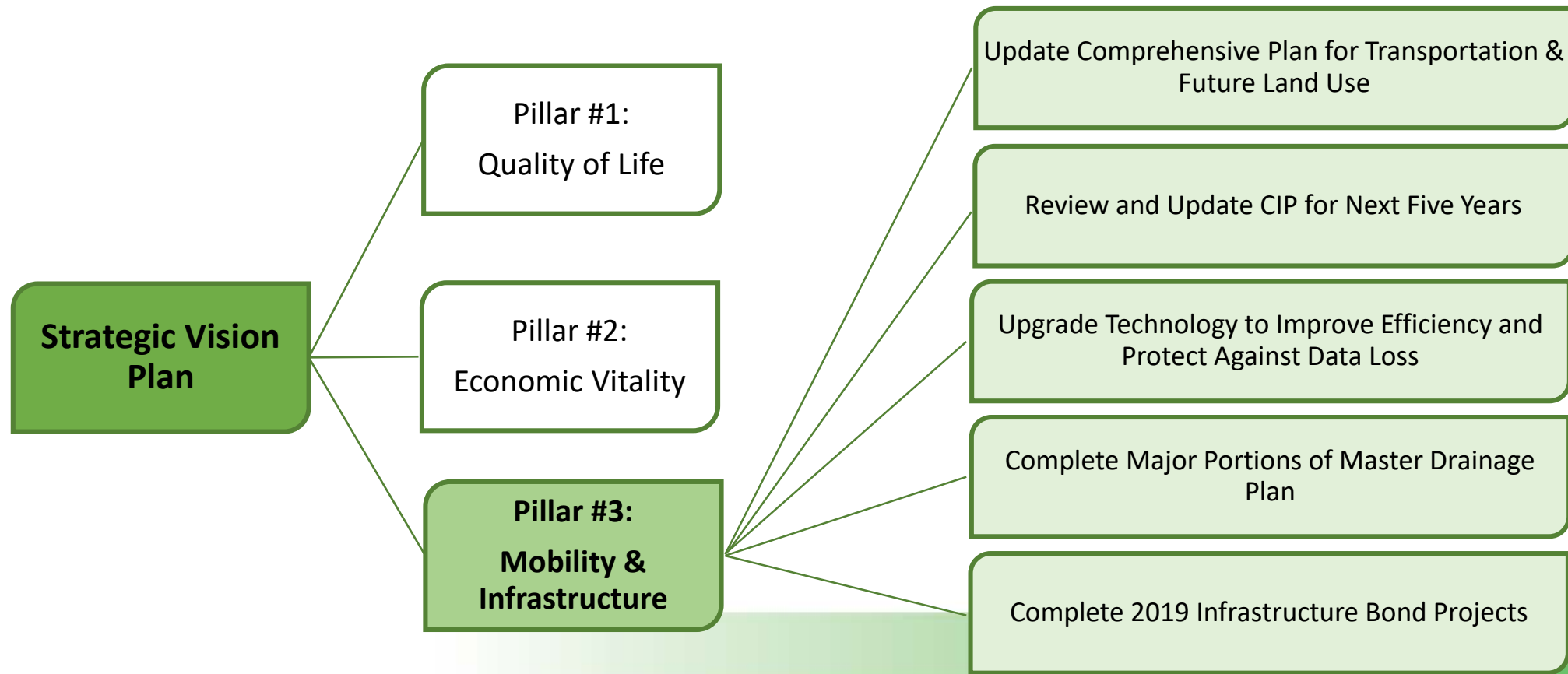
2019-20 Goals & Objectives



2019-20 Goals & Objectives



2019-20 Goals & Objectives



2019-20 Budget Highlights

- Funding for the Comprehensive Plan
- Funding for Drainage Master Plan
- Three additional staff for the Street Department. The additional staff will provide for general street repair and maintenance, including improved Accela response
- Two additional staff for the Parks and Rec Department to assist in maintenance of the parks

2019-20 Budget Highlights

- Funding for four HOME Program houses
- One full-time Animal Control Officer to replace two part-time positions to provide additional public animal control as well as animal care in the shelter
- Reclassification of the full-time temporary position in the Public Information Office with a full-time employee. This will assist in retaining current staff and provide consistency in the information disseminated to the public

2019-20 Budget Highlights

- Provide much needed technology upgrades to improve efficiency and protect against a loss of data:
 - ✓ Replacement of one of our two servers,
 - ✓ Upgrade of the Microsoft Office software, whose cost will be partially offset by the elimination of the Enterprise Server license fee
 - ✓ Portable computers for field work in the Development Services
 - ✓ A disaster recovery system.
- Increase the Over 65 Exemption to \$25,000

2019-20 Budget Highlights

- A 3.0% salary and wage increase for all eligible employees. This will assist in maintaining the City's competitive position in the area labor market and is part of a strategy to reduce the employee turnover rate
- Texas Municipal Retirement System (TMRS) conversion to 2:1 match with 30% Cost-Of-Living-Adjustment (COLA)
- Provide funding for equipment replacement including the purchase of a compact grader for the streets department
- Funding for Public Arts

2019 Tax Rates

• Effective Tax Rate*	\$0.741841
• Rollback Tax Rate*	\$0.809215
• 2018 Tax Rate	\$0.788000
• Budgeted Tax Rate	\$0.809215

*As calculated by the Williamson County Tax Assessor's Office
Rate is per \$100 Taxable Value

2019 Tax Rates

- Aug 8 – Approved Proposed Rate (upper limit) of \$0.809469
- Aug 9 – County Tax Assessor's office contacted city staff to inform them of an error in the calculation of the tax rates
- Error was caused by the failure to update the new value added that is part of the calculation
- As a result of the error, the effective and rollback rates are slightly lower than originally presented on August 8
 - Effective Rate: Original \$0.742109 Corrected \$0.741841
 - Rollback Rate: Original \$0.809469 Corrected \$0.809215
- The difference in tax revenue between the two rates is less than \$3,000
- Budget is unaffected by this change
- Council can adopt a rate lower than what was approved on August 8 – staff will recommend the corrected rollback rate be adopted to support the budget

Why Use The Rollback Rate?

TEXAS PROPERTY TAX REFORM AND TRANSPARENCY ACT OF 2019 – Senate Bill 2

- The Rollback tax rate will set the base for future years
- Future tax revenue increases will be limited by new legislation recently approved

SPENDING CAPACITY

- Budget prepares the City for rapid growth
- Maximizing tax revenues is important in providing the funding needed to meet the current demands
- Using the rollback rate will allow us to better address the goals and priorities of the Council

Tax Revenue Impact of SB 2 Over 10 Years

Maintenance & Operation (M&O) Rate Only

	Current Rate	Proposed Rate	Difference
2020	6,946,000	7,200,000	254,000
2021	7,189,110	7,452,000	262,890
2022	7,440,729	7,712,820	272,091
2023	7,701,154	7,982,769	281,614
2024	7,970,695	8,262,166	291,471
2025	8,249,669	8,551,341	301,672
2026	8,538,407	8,850,638	312,231
2027	8,837,252	9,160,411	323,159
2028	9,146,556	9,481,025	334,469
2029	9,466,685	9,812,861	346,176
10 YEAR TOTAL	81,486,257	84,466,031	2,979,774

Assumes 3.5% growth in tax revenues

	<u>Taylor</u>	<u>Hutto</u>	<u>Round Rock</u>	<u>Georgetown</u>	<u>Leander</u>
Taxable Value					
2019	1,209,480,876	2,058,903,982	13,894,945,962	8,691,478,656	4,880,576,017
2018	1,139,165,856	1,858,596,532	13,199,849,866	8,035,222,903	4,361,878,539
2017	1,049,258,292	1,650,803,334	12,130,102,464	7,313,302,722	3,654,787,415
2016	963,889,992	1,460,822,127	11,176,667,365	6,481,967,453	3,011,046,272
City Tax Rate					
2018	0.788000	0.515171	0.420000	0.420000	0.551867
2017	0.798000	0.515171	0.430000	0.420000	0.577867
2016	0.803893	0.520443	0.425000	0.424000	0.599000
2015	0.813893	0.528500	0.414700	0.434000	0.632920
Single Family Home Avg Taxable Value					
2019	146,351	216,888	274,638	277,840	273,379
2018	135,153	207,816	262,611	270,065	258,046
2017	121,455	192,464	251,583	261,807	241,596
2016	112,145	176,287	234,363	248,171	221,774
2015	102,419	158,960	216,203	230,511	199,614
City Tax on Avg Home					
2018	1,065	1,071	1,103	1,134	1,424
2017	969	992	1,082	1,100	1,396
2016	902	917	996	1,052	1,328
2015	834	840	897	1,000	1,263

TAX IMPACT ON AVERAGE RESIDENCE

- Median Home Value increased from \$157,517 to \$166,858 (+\$9,341)
- Cost of current city tax rate on existing homes due to value increase is approximately \$74.00 based on the median home price
- Additional city tax based on proposed tax rate is approximately \$35.00 per median home, or less than \$3.00 per month
- In Oct 1994, voters approved a ½ cent sales tax for property tax relief. This property tax reduction equals \$0.091681/\$100, or \$153 for the homeowner of an median valued home
 - The Rollback Rate would be \$0.900896/\$100 without the reduction due to sales tax
- Increase of the Over 65 Property Tax Exemption from \$17,500 to \$25,000 will save a senior resident owning a home of median value approximately \$61 this tax year

Combined Budget Summary

<u>FUNDS</u>	Projected Beginning Fund Balance <u>10/01/2019</u>	Proposed Budget- Revenues and Financial Resources <u>2019-20</u>	Proposed Budget- Expenditures <u>2019-20</u>	Revenues over/ (under) Expenditures	Projected Budgeted Ending Fund Balance <u>9/30/2020</u>
Governmental Funds:					
General Fund	\$ 3,419,021	\$ 14,830,304	\$ 14,830,304	\$ -	\$ 3,419,021
Special Revenue Funds:					
TIF Fund	\$ 487,958	\$ 274,348	\$ 374,500	\$ (100,152)	\$ 387,806
Hotel-Motel Tax Fund	\$ 97,082	\$ 70,000	\$ 70,000	\$ -	\$ 97,082
Main Street Revenue Fund	\$ 73,786	\$ 53,600	\$ 47,500	\$ 6,100	\$ 79,886
Municipal Court Revenue Funds	\$ 107,751	\$ 20,464	\$ 38,553	\$ (18,089)	\$ 89,662
Library Grant/Donation Fund	\$ 331,423	\$ 5,650	\$ -	\$ 5,650	\$ 337,073
Municipal Utility Drainage Fund	\$ 74,487	\$ 500,760	\$ 461,227	\$ 39,533	\$ 114,020
Special Revenue Funds Subtotal	\$ 1,172,487	\$ 924,822	\$ 991,780	\$ (66,958)	\$ 1,105,529
Roadway Impact Fund	\$ 226,510	\$ 36,480	\$ 30,000	\$ 6,480	\$ 232,990
Governmental Funds Subtotal	\$ 4,818,018	\$ 15,791,606	\$ 15,852,084	\$ (60,478)	\$ 4,757,540

Combined Budget Summary

<u>FUNDS</u>	Projected Beginning Fund Balance <u>10/01/2019</u>	Proposed Budget- Revenues and Financial Resources <u>2019-20</u>	Proposed Budget- Expenditures <u>2019-20</u>	Revenues over/ (under) Expenditures	Projected Budgeted Ending Fund Balance <u>9/30/2020</u>
Proprietary Funds:					
Utility Fund	\$ 2,436,773	\$ 9,860,700	\$ 9,752,944	\$ 107,756	\$ 2,544,529
Utility Impact Fund	\$ 1,323,944	\$ 205,000	\$ 125,000	\$ 80,000	\$ 1,403,944
Airport	\$ 1,060,988	\$ 429,500	\$ 427,328	\$ 2,172	\$ 1,063,160
Cemetery Fund	\$ (31,548)	\$ 212,300	\$ 212,167	\$ 133	\$ (31,415)
Sanitation Fund	\$ 265,917	\$ 1,800,000	\$ 1,768,700	\$ 31,300	\$ 297,217
Transportation Fund (TUF)	\$ 502,678	\$ 796,198	\$ 783,442	\$ 12,756	\$ 515,434
Proprietary Funds Subtotal	\$ 5,558,752	\$ 13,303,698	\$ 13,069,581	\$ 234,117	\$ 5,792,869
Fiduciary Funds					
Cemetery Permanent Fund	663,110	21,300	15,000	6,300	\$ 669,410
Fiduciary Funds Subtotal	\$ 663,110	\$ 21,300	\$ 15,000	\$ 6,300	\$ 669,410

Combined Budget Summary

<u>FUNDS</u>	Projected Beginning Fund Balance <u>10/01/2019</u>	Proposed Budget- Revenues and Financial Resources <u>2019-20</u>	Proposed Budget- Expenditures <u>2019-20</u>	Revenues over/ (under) Expenditures	Projected Budgeted Ending Fund Balance <u>9/30/2020</u>
Debt Service I&S Fund					
General Government I&S Funds	\$ 557,132	\$ 2,685,742	\$ 2,664,242	\$ 21,500	\$ 578,632
	\$ 557,132	\$ 2,685,742	\$ 2,664,242	\$ 21,500	\$ 578,632
Total Combined Summary	\$ 11,597,012	\$ 31,802,346	\$ 31,600,907	\$ 201,439	\$ 11,798,451

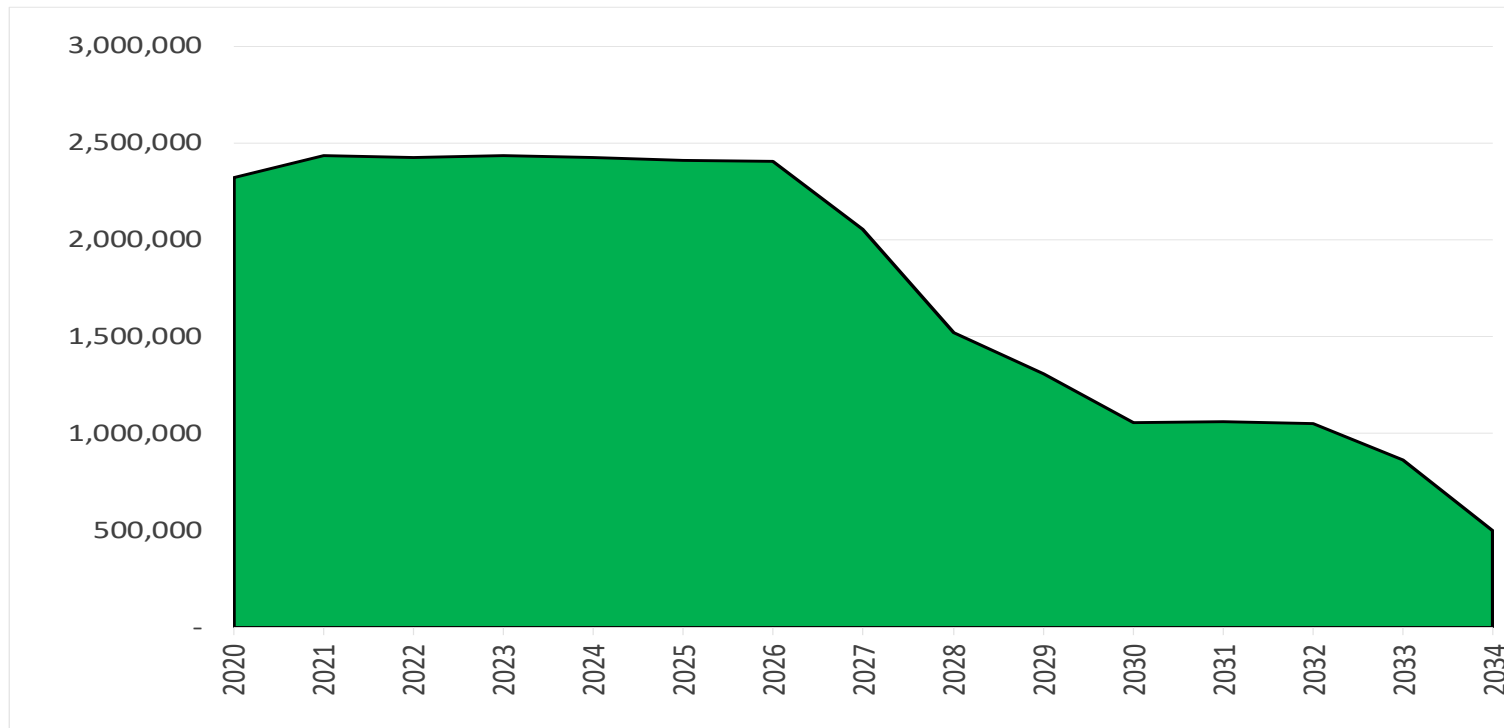
** Note- Other debt service funds and internal service funds expenditures are included in the above funds. This is noted as to not overstate the total combined summary.*

Other Debt Service I&S Funds

Utility I&S Fund	\$ -	\$ 2,620,416	\$ 2,620,416	\$ -	\$ -
Airport I&S Fund	\$ -	\$ 108,700	\$ 108,700	\$ -	\$ -
MDUS I&S Fund	\$ -	\$ 280,577	\$ 280,577	\$ -	\$ -
TUF I&S Fund	\$ -	\$ 293,442	\$ 293,442	\$ -	\$ -
Debt Service Funds Subtotal	\$ -	\$ 3,303,135	\$ 3,303,135	\$ -	\$ -

Taylor Outstanding Debt

- The City has prior outstanding bonds split between multiple purposes: tax-supported, water & sewer, airport, Tax Increment Financing (TIF), etc.
- The Interest & Sinking Fund tax rate (I&S) supports the bonds that are repaid from taxes
- The annual tax-supported bond payment in FY 2020 is \$2,321,242



Tax Rate Analysis

FYE 9/30	Assessed Valuation	Est. AV Growth	Existing Tax Debt	Total Tax Debt Service	Est. I&S Tax Rate
2019	\$ 1,118,679,288		\$ 2,141,803	\$ 2,141,803	\$ 0.1920
2020	\$1,202,126,925	7.46%	2,321,242	2,321,242	0.1976
2021	1,262,233,271	5.00%	2,436,300	2,436,300	0.1960
2022	1,325,344,934	5.00%	2,426,158	2,426,158	0.1858
2023	1,391,612,181	5.00%	2,433,161	2,433,161	0.1775
2024	1,461,192,790	5.00%	2,424,072	2,424,072	0.1684
2025	1,468,498,754	0.50%	2,407,797	2,407,797	0.1665
2026	1,475,841,248	0.50%	2,402,635	2,402,635	0.1653
2027	1,483,220,454	0.50%	2,055,267	2,055,267	0.1407
2028	1,490,636,556	0.50%	1,518,830	1,518,830	0.1034
2029	1,498,089,739	0.50%	1,309,995	1,309,995	0.0888
2030	1,505,580,188	0.50%	1,057,515	1,057,515	0.0713
2031	1,513,108,089	0.50%	1,058,490	1,058,490	0.0710
2032	1,520,673,629	0.50%	1,053,120	1,053,120	0.0703
2033	1,528,276,997	0.50%	861,600	861,600	0.0572
2034	1,535,918,382	0.50%	499,200	499,200	0.0330
2035	1,543,597,974	0.50%	-	-	-
2036	1,551,315,964	0.50%	-	-	-
2037	1,559,072,544	0.50%	-	-	-
2038	1,566,867,907	0.50%	-	-	-
2039	1,574,702,246	0.50%	-	-	-
2040	1,582,575,757	0.50%	-	-	-
2041	1,590,488,636	0.50%	-	-	-
2042	1,598,441,079	0.50%	-	-	-
2043	1,606,433,285	0.50%	-	-	-
2044	1,614,465,451	0.50%	-	-	-
			\$ 28,407,183	\$ 28,407,183	

Capital Improvement Projects

GENERAL FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
Gateway, Wayfinding Projects	TIF	\$ 290,000		\$ 145,000
Dickey-Givens Center	CDBG/ General Fund	\$ 525,000	\$ 375,000	\$ 150,000
Master Drainage Study	General Fund	\$ 250,000		\$ 175,000
Animal Shelter	2019 Bond	\$ 250,000		\$ 250,000
Total:		\$ 1,315,000	\$ 375,000	\$ 720,000

STREETS & SIDEWALKS

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
3rd Street (Shaw to Davis)	CDBG/2019 Bond	\$ 1,576,250	\$ 490,000	\$ 1,086,250
N. Lynn Street (W. Lake to Gilmore)	2019 Bond	\$ 1,570,000		\$ 1,570,000
W. Lake Drive (Carlos Parker to Old Georgetown)	2019 Bond	\$ 988,750		\$ 988,750
Robinson Street (Railroad to Dead End)	2019 Bond	\$ 1,722,476		\$ 1,722,476
Annual Street Maintenance	TUF	\$ 490,000		\$ 490,000
CR 101 Widening	Wilco Bond/City Bond	\$ 13,000,000	\$ 11,700,000	\$ 1,210,000
Total:		\$ 19,347,476	\$ 12,190,000	\$ 7,067,476

Capital Improvement Projects

UTILITY FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
WWTP - Replace Influent Pumps & Valves	2019 Bond	\$ 1,180,000		\$ 1,180,000
W/WW -Trouble Areas and Point Repairs	2019 Bond	\$ 550,000		\$ 550,000
Fire Hydrant Replacement Program	Utility	\$ 50,000		\$ 50,000
WW-Lift Station Portable Generator	2019 Bond	\$ 100,000		\$ 100,000

Total: \$ 1,880,000 \$ - \$ 1,880,000

AIRPORT FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
Terminal Apron Construction	TxDOT Grant, C.O Bonds #1	\$ 1,600,000	\$ 1,440,000	\$ 160,000
Old Apron Rehab-Engineering/Design	TxDOT Grant, C.O Bonds #1	\$ 125,000	\$ 112,500	\$ 12,500

Total: \$ 1,725,000 \$ 1,552,500 \$ 172,500

DRAINAGE FUND

<u>Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
Edmonds Phase 2 (6th St. to Ceclia)	2019 Bond	\$ 1,597,125		\$ 798,563
Edmonds Phase 3 (Cecilia to Mclain)	2019 Bond	\$ 1,626,250		\$ 813,125
1st/Royal/Walnut	2019 Bond	\$ 458,600		\$ 229,300
Mclain (Contingent on Cost of Higher Priority Projects)	2019 Bond	\$ 245,000		\$ 122,500

Total: \$ 3,926,975 \$ - \$ 1,963,488





City Council Meeting August 22, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 8

Agenda Title: **Conduct a Public Hearing Regarding Fixing and Levying the Ad Valorem Tax Rate for Fiscal Year 2019-20.**

Council Action to be taken: Conduct Public Hearing and Announce:

“The adoption of the tax rate will be voted on September 12, 2019, at 6:00 pm and the meeting will be held at 400 Porter Street, Taylor, Texas, in the City Council Chambers.”

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The proposed FY2019-20 budget includes a tax rate of \$0.809215 per \$100 valuation. This tax rate is higher than the effective tax rate and will produce more revenue in the budget, therefore the City is required to hold two public hearings. The first public hearing is August 22nd and the second public hearing is scheduled for September 5th.

Taxpayers have the opportunity to comment on the proposed increase at these public hearings.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

Discussions on the tax rate and budget were held at City Council meetings on June 20th, June 27th, and August 1st. The upper limit of the ad valorem tax rate was established at the August 8, 2019 City Council meeting and two public hearings on the tax rate were set.

The Notice of Proposed Tax Rate was published in the Taylor Press on August 11th and posted to the City’s website and cable channel, and included the information regarding the public hearings and the effective and rollback tax rates. At each hearing, the governing body must announce the date, time and place of the meeting at which it will vote on the tax rate.

3. STAFF ANALYSIS (How and Why)

After receiving the certified appraisal roll from the chief appraiser, the effective tax rate, rollback tax rate and debt tax rate was calculated. The table below indicates the tax rates for the current fiscal year and the calculated tax rates for FY 2019-20.

Property Tax Rates

	<u>FY2018-19</u>	<u>FY2019-20</u>
Proposed Tax Rate	0.788000	0.809469
Effective Tax Rate	0.752537	0.741841
Rollback Tax Rate	0.809087	0.809215
M&O Tax Rate	0.595998	0.611551
Debt Tax Rate	0.192002	0.197664

Recommended Tax Rate: \$0.809215 per \$100 valuation

This budget will raise more total property taxes than last year's budget by \$903,706 or (10.56%) and of that amount \$153,674 is tax revenue to be raised from new property added to the roll.

The \$903,706 in additional tax revenue consist of \$679,271 in maintenance & operations tax revenue and \$224,435 in debt tax revenue.

4. RECOMMENDATION

Staff recommends that the City Council conduct the Public Hearing as required by the truth in taxation statute.

Required Announcement at the closing of the Public Hearing:

"The adoption of the tax rate will be voted on September 12, 2019, at 6:00 pm and the meeting will be held at 400 Porter Street, Taylor, Texas, in the City Council Chambers."

5. FUNDING SOURCE

N/A

6. TIMELINE

The governing body must follow a strict timetable once it holds these public hearings. The meeting to vote on the tax rate must take place no less than three days and no more than 14 days after the second public hearing.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

8a. [Notice of Proposed Tax Rate](#)

8b. [Tax Rate Presentation](#)

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

City of Taylor

A tax rate of \$0.809469 per \$100 valuation has been proposed by the governing body of City of Taylor. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Taylor proposes to use revenue attributable to the tax rate increase for the purpose of growth in demand for services in transportation, recreation, housing rehabilitation and for comprehensive planning.

PROPOSED TAX RATE	\$0.809469 per \$100
PRECEDING YEAR'S TAX RATE	\$0.788000 per \$100
EFFECTIVE TAX RATE	\$0.741841 per \$100
ROLLBACK TAX RATE	\$0.809215 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Taylor from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Taylor may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Larry Gaddes, PCAC, CTA
Williamson County Tax Assessor Collector Tax Assessor-Collector
904 S. Main Street
512-943-1601
proptax@wilco.org
www.wilco.org

You are urged to attend and express your views at the following public hearings on proposed tax rate:

First Hearing: 08/22/2019 6:00 PM at 400 Porter Street, Taylor, TX 76574

Second Hearing: 09/05/2019 6:00 PM at 400 Porter Street, Taylor, TX 76574



TAX RATE FY2019-20

Tax Rate Definitions

Effective Tax Rate:

- The effective tax rate is a calculated rate that would provide the taxing unit (City of Taylor) with the same amount of revenue it received in the year before on properties taxed in both years. (No New Revenue Tax Rate)

Rollback Tax Rate:

- The rollback tax rate is a calculated maximum rate allowed by law without voter approval. (Voter Approval Rate)

2019 Tax Rates

- Effective Tax Rate: \$0.741841/\$100
- Rollback Tax Rate: \$0.809215/\$100
- Debt Tax Rate: \$0.197664/\$100

- 2018-19 Tax Rate: \$0.788000/\$100
- Budget Tax Rate: \$0.809215/\$100

*As calculated by the Williamson County Tax Assessor's Office

Truth in Taxation

- FY2019-20 Budget is calculated using the tax rate of \$0.809215/\$100.
- Truth-in-taxation requires taxing units to hold two public hearings if the tax rate is above the effective tax rate.
- A quorum of the governing body must be present at both hearings.
- At each hearing, the governing body must announce the date, time and place of the meeting at which it will vote to adopt the tax rate.

Property Tax Revenue

	Calculated		Using 98.5% Collection			M&O Revenues over the
	<u>Tax Rate</u>	<u>Total Tax Levy</u>	<u>Rate</u>	<u>M & O</u>	<u>I & S</u>	<u>Effective Rate</u>
Effective	0.741841	\$ 8,912,674	\$ 8,778,984	\$ 6,620,678	\$ 2,320,591	
Rollback	0.809215	\$ 9,722,123	\$ 9,576,291	\$ 7,237,125	\$ 2,320,591	\$ 616,448
Current	0.788000	\$ 9,467,240	\$ 9,325,231	\$ 6,986,066	\$ 2,320,591	\$ 365,388

\$1,201,426,404 in valuations is used to calculate generated revenues.

\$ 7,200,000 is the amount included in the General Fund for maintenance and operation.

\$ 2,321,230 is the amount needed for debt service (interest and sinking). Debt Rate is projected at .197664

\$ 118,341 is the amount that one-cent will produce in M&O property tax revenues



City Council Meeting August 22, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 9
Agenda Title: Consider introducing Ordinance 2019-23 fixing and levying Ad Valorem Tax for the 2019-20 tax year.

Council Action to be taken: Introduce Ordinance 2019-23 Fixing and Levying Ad Valorem Tax for the 2019-20 Tax Year.

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Director of Finance

1. PURPOSE/DESCRIPTION

The funding of the budget is accomplished by the approval of the tax rate that supports the budget, and such approval is done by adopting an ordinance. The introduction of the Ordinance will be announced, along with the date, time, and place of the meeting at which City Council will vote on the tax rate.

“The adoption of the tax rate will be voted on September 12, 2019, at 6:00 pm and the meeting will be held at 400 Porter Street, Taylor, Texas, in the City Council Chambers.”

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

Two public hearings have been scheduled to allow comments from citizens. The public hearings will be held on August 22 and September 5, 2019.

3. STAFF ANALYSIS (How and Why)

Discussions on the tax rate and budget were held at City Council meetings on June 20th, June 27th, and August 1st. The upper limit of the ad valorem tax rate was established at the August 8, 2019 City Council meeting. The next step in the process of setting the tax rate is the introduction of the ordinance.

4. RECOMMENDATION

Staff is recommending that Council introduce Ordinance 2019-23 Fixing and Levying Ad Valorem Tax for the 2019-20 tax year with a tax rate of \$0.809215.

5. FUNDING SOURCE

N/A

6. TIMELINE

Our budget process anticipates the Council introducing Ordinance 2019-23 at this meeting and taking final action to adopt said ordinance on September 12, 2019.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

9a. [Ordinance 2019-23](#)

ORDINANCE NO. 2019-23

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2019-20.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the fiscal year 2019-20 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.611551** cents on each One Hundred Dollars (\$100.00) valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY EIGHT PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$52.00

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the fiscal year 2019-20 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.197664** cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and Operation of the Municipal Government	\$0.611551
Interest and Sinking	\$0.197664
Total Tax per \$100.00 of valuation	\$0.809215

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2019-23 was introduced before the City Council on August 22, 2019.

PASSED, APPROVED, and ADOPTED on the _____ the day of September, 2019.

Brandt Rydell, Mayor
Taylor City Council

ATTEST:

Dianne Barker, City Clerk



City Council Meeting August 22, 2019 Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 10

Agenda Title: **Conduct the Public Hearing on a request to change the current zoning for a parcel of land, consisting of approximately 58.31 acres, addressed as 530 FM 973, located across from Taylor High School, from Single-Family Residential Zoning District (R-1) to Local Commercial Zoning District (B-1) and Single-Family Zoning District with a Residential Planned Development Overlay (R-1/RPD).**

Council Action to be taken: Conduct public hearing

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager/ Development Services Director

1. PURPOSE/DESCRIPTION

The purpose of the request for rezoning and overlay is to layout and develop the subject property for 230 to 239 lots of various sizes, comprised of single-family detached, twin homes, duplexes and townhomes and to provide approximately 10 acres of local commercial zoning. The single-family detached homes are the only land use permitted by-right. The other proposed land uses are not permitted by-right in the R-1 Zoning District. To develop as proposed a change in zoning that would permit multiple types of residential land uses is necessary, so the request is a change to R-1 with a Residential Planned Development Overlay (R-1/RPD). By implementing the overlay the developer can provide a variety of housing types.

A portion of the subject property is currently outside the city limits. The property owner has petitioned the City Council for annexation of that portion of the property. Staff is processing the annexation request and will include the public hearing and annexation ordinance introduction on the September 12, 2019 agenda. Therefore, the rezoning ordinance is not being introduced with this agenda item, but will be introduced at the same meeting as the annexation ordinance.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

On August 13, 2019, Planning and Zoning Commission held a public hearing regarding this rezoning request. The Planning and Zoning Commission unanimously recommended

approval of the request to rezone the subject property from R-1 to B-1 for approximately 10 acres along the frontage of FM 973 and R-1/RPD for the remaining acreage of approximately 40 acres.

3. STAFF ANALYSIS (How and Why)

The applicant is proposing to rezone the subject property and implement an overlay. The purpose of the rezoning to B-1 is to encourage commercial development in the southern part of Taylor where commercial activity is lacking. Additionally, the commercial development along FM 973 will provide a buffer for the residential development and may alleviate some of the noise, dust and nuisances created by traffic on this type of larger state road. The purpose of the Residential Planned Development Overlay is to tailor the residential development standards to the specific development and site. Tailoring the requirements will allow the development to provide a variety of lot sizes for the future development of more than one type of single-family residential development.

To consider the request it is necessary to refer to the Comprehensive Plan and Future Land Use Plan map (FLUP). As a component of the Comprehensive Plan, the FLUP provides the logic behind decisions about land use with regard to regulation i.e., zoning. This request to rezone the subject property to B-1 and R-1/RPD is substantially consistent with the FLUP as the designation for the subject property is Multi-Family and Single-Family and adjacent to an area designated for Commercial land uses.

4. RECOMMENDATION

Staff recommended approval of the proposed request to the Planning and Zoning Commission.

On August 13, the Planning and Zoning Commission held a public hearing and unanimously recommended approval.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – August 13, 2019
City Council public hearing– August 22, 2019
City Council introduce rezoning ordinance – September 12, 2019
City Council consider approval of rezoning ordinance – September 26, 2019

7. OTHER OPTIONS (In order of preference)

Council could deny or table the request.

8. ATTACHMENTS

- 10a. [Draft Ordinance 2019-27](#)
- 10b. [Ordinance Exhibit A](#) - Metes and Bounds, 10 acres
- 10c. [Ordinance Exhibit B](#) - Metes and Bounds, 48 acres
- 10d. [Ordinance Exhibit C](#) - Planned Development
- 10e. [P&Z Staff Report](#)
- 10f. [Presentation](#)

ORDINANCE NO. 2019-27

AN ORDINANCE CHANGING THE ZONING OF 58.31 ACRES OF LAND DESCRIBED IN THIS ORDINANCE FROM SINGLE-FAMILY ZONING DISTRICT (R-1) TO LOCAL COMMERCIAL ZONING DISTRICT (B-1) AND TO SINGLE-FAMILY ZONING DISTRICT WITH A RESIDENTIAL PLANNED DEVELOPMENT OVERLAY (R-1/RPD) WHICH 58.31 ACRES IS GENERALLY LOCATED AT 530 FM 973, IN TAYLOR, WILLIAMSON COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP OF TAYLOR, TEXAS TO SHOW THE ZONING CHANGES SET FORTH IN THIS ORDINANCE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on August 22, 2019, to consider the request made by Haynie Consulting. Inc./Tim Haynie as agent for _____(owner), which 58.31 acres is legally described in Exhibits A and B attached hereto and incorporated by reference herein for all purposes ("Property"); and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on August 13, 2019, to consider the zoning request, and recommended the zoning change to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Property zoning changes, as herein after set out.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The property described in Exhibit A, being 10.05 acres, is amended from Single-Family Zoning District (R-1) to Local Commercial Zoning District (B-1).

SECTION 3. The property described in Exhibit B, being 48.26 acres, is amended from Single-Family Zoning District (R-1) to Single-Family Zoning District with a Residential Planned Development Overlay (R-1/RPD).

SECTION 4. The Residential Planned Development hereby referred to as the Castlewood Residential Planned Development that shall be applied to and be required for the 48.26 acres shown in

Exhibit B is described in Exhibit C attached hereto and incorporated by reference herein.

SECTION 5. The Official Zoning Map of the City of Taylor is amended to show the zoning changes set forth in this Ordinance.

SECTION 6. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 7. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 8. In accordance with Article VIII of the City Charter, Ordinance 2019-27 was introduced before the Taylor City Council on the ____ day of _____, 2019.

PASSED, APPROVED, and ADOPTED on the ____ day of _____, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Diana Barker, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2019-27, passed and approved by the City Council of the City of Taylor, Texas, on the ____ day of _____, 2019, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office on this ____ day of _____, 2019.

Dianna Barker
City Clerk

EXHIBIT A

METES AND BOUNDS DESCRIPTION

BEING 10.05 ACRES (437,643 SQ. FT.) OF LAND OUT OF THE GEORGE M. REESE SURVEY, ABSTRACT NO. 533, WILLIAMSON COUNTY, TEXAS, AND BEING A PORTION OF THE REMAINDER OF FIRST TRACT, A CALLED 61.68 ACRE TRACT CONVEYED TO WESLEY MILLER AND WIFE, BILLIE GENE MILLER IN VOLUME 844, PAGE 794 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS (D.R.W.C.); (BEARINGS OF LINES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING A COMBINED SCALE FACTOR OF 0.99988809. SURFACE DISTANCE = GRID DISTANCE / 0.99988809. DISTANCES EXPRESSED IN U.S. SURVEY FEET). SAID 10.05 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2 inch iron rod with a cap stamped "BRYAN TECH" found at the intersection of the northerly right-of-way line of FM 973 (200 Ft. R.O.W.) with the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, Abstract No. 211, at the westernmost corner of Parcel 7, Part 1, conveyed to the State of Texas in Volume 1772, Page 762, D.R.W.C., and at the easternmost corner of Tract 2, (called 69.993 acres), conveyed to Ronald T. Randig in Document No. 2018026037, O.P.R.W.C. for the **POINT OF BEGINNING** of this tract;

THENCE, N 82°33'41" W, with the common line of said Tract 2, (called 69.993 acres), and said First Tract, (remainder of 61.68 acres), and along the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, a distance of 257.09 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found at a fallen concrete monument at the southwest corner of said First Tract, (remainder of 61.68 acres), for the southwest corner of this tract;

THENCE, N 21°35'30" W, with the common boundary lines of said First Tract (remainder of 61.68 acres), and said Tract 2, (called 69.993 acres), passing at a distance of 127.77 feet a destroyed concrete monument found at the northeast corner of said Tract 2 (called 69.993 acres), and the southeast corner of Tract Two (called 45 acres) conveyed to William Lynn Davis Jr. in Volume 1917, Page 490, D.R.W.C., a total distance of 294.76 feet to a calculated point for the northwest corner of this tract;

THENCE, over and across said First Tract (remainder of 61.68 acres), the following four (4) bearings and distances:

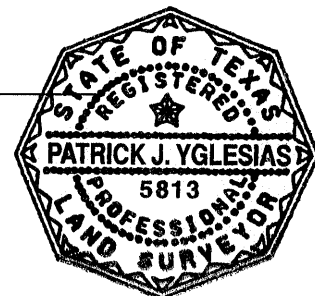
1. N 68°24'30" E, a distance of 184.96 feet to a calculated point at the beginning of a curve to the right;
2. An arc length of 166.56 feet with said curve to the right having a radius of 265.00 feet, a delta of 36°00'43" and a chord bearing and distance of N 86°24'52" E, 163.83 feet to a calculated point for an interior angle point;
3. N 44°26'59" E, a distance of 1,019.07 feet to a calculated point for the northernmost corner of this tract;
4. S 45°33'01" E, a distance of 290.00 feet to a calculated point in the northerly right-of-way of said FM 973 for the westernmost corner of this tract;

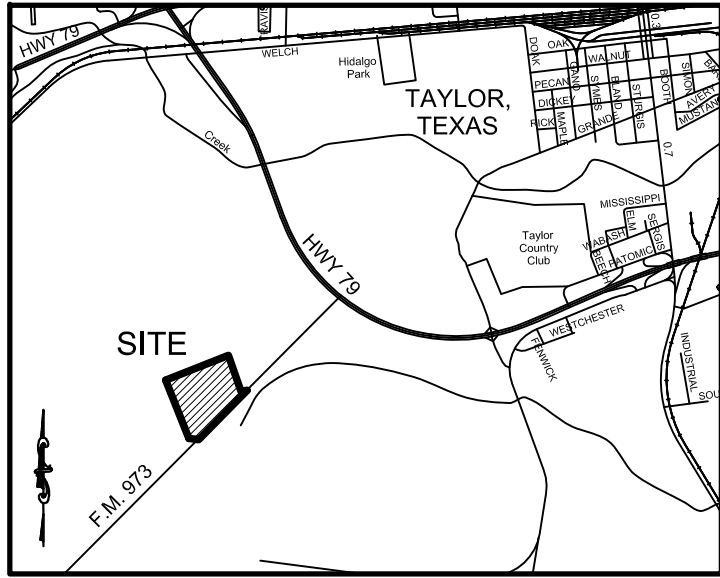
THENCE, S 44°26'59" W, with the northerly right-of-way of said FM 973, a distance of 1,274.85 feet to the **POINT OF BEGINNING**, and containing a calculated area of 10.05 acres (437,643 Sq. Ft.), of land.

THIS METES AND BOUNDS DESCRIPTION IS ACCOMPANIED BY A SKETCH ISSUED BY HAYNIE CONSULTING, INC. DATED JUNE 26, 2019.


Patrick J. Yglesias, R.P.L.S. No. 5813, State of Texas
Haynie Consulting, Inc. Engineers – Surveyors
1010 Provident Lane,
Round Rock, Texas 78664
TBPLS Firm No. 100250-00

06-26-19
Date



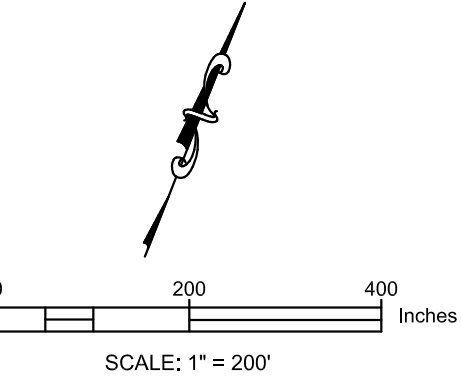
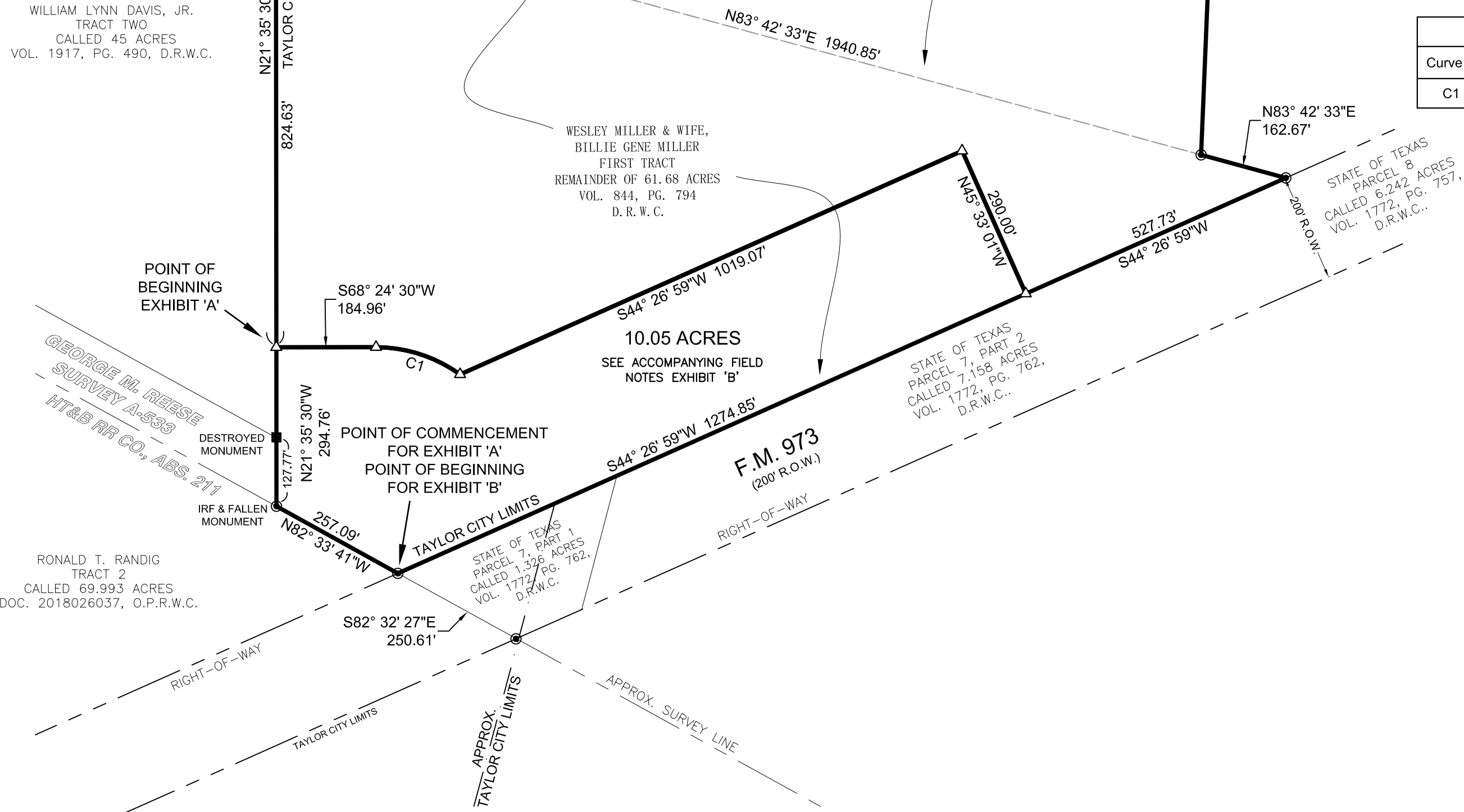


VICINITY MAP
NOT TO SCALE

SUBMITTAL DATE: JUNE 26, 2019

ADDRESS: 530 F.M. 973
TAYLOR, TEXAS

WILLIAM LYNN DAVIS, JR.
TRACT TWO
CALLED 45 ACRES
VOL. 1917, PG. 490, D.R.W.C.



LEGEND

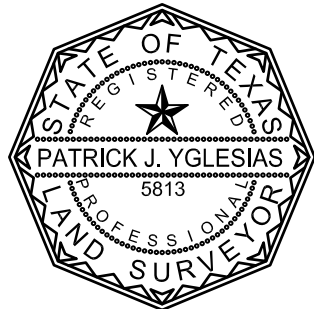
- 1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
- CONCRETE MARKER FOUND
- CALCULATED POINT
- RECORD INFORMATION
- O.P.R.W.C. OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY
- D.R.W.C. DEED RECORDS OF WILLIAMSON COUNTY

PROSPERITY LAND DEVELOPMENT, LLC
CALLED 38.979 ACRES
DOC. 2017032750, O.P.R.W.C.

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	166.56'	265.00'	36°00'43"	S86° 24' 52"W	163.83'

THIS DOCUMENT WAS PREPARED UNDER 22 TAC 663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

DATE OF EXHIBIT: JUNE 26 2019



Patrick J. Yglesias Jun 26, 2019

NOTES:

- COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING AN AVERAGE COMBINED SCALE FACTOR OF 0.99988809. SURFACE DISTANCE = GRID DISTANCE / 0.99988809.
- ELEVATIONS ARE BASED ON THE ORTHOMETRIC HEIGHT AS COMPUTED FROM GPS VECTORS, (NAVD88, GEOID12B).
- THIS SKETCH IS ACCOMPANIED BY NARRATIVE METES AND BOUNDS DESCRIPTIONS.

SKETCH OF
48.26 AND 10.05 ACRES
IN TAYLOR, WILLIAMSON COUNTY, TEXAS



HAYNIE CONSULTING, INC.
Civil Engineers and Land Surveyors
1010 Provident Lane
Round Rock, Texas 78664-3276
Ph: 512-837-2446 Fax: 512-837-9463
TBPE FIRM # F-002411, TBPLS FIRM # 100250-00

SHEET NO.

4 OF 4

DRAWN BY: PY & KS
CHECKED BY: BJ
PROJ. #: 803-18-02

EXHIBIT B

METES AND BOUNDS DESCRIPTION

BEING 48.26 ACRES (2,102,017 SQ. FT.) OF LAND OUT OF THE GEORGE M. REESE SURVEY, ABSTRACT NO. 533, WILLIAMSON COUNTY, TEXAS, AND BEING A PORTION OF THE REMAINDER OF FIRST TRACT, A CALLED 61.68 ACRE TRACT CONVEYED TO WESLEY MILLER AND WIFE, BILLIE GENE MILLER IN VOLUME 844, PAGE 794 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS (D.R.W.C.), ALSO BEING A PORTION OF THE REMAINDER OF TRACT ONE, A CALLED 55 ACRE TRACT CONVEYED TO WILLIAM LYNN DAVIS IN VOLUME 1917, PAGE 490, D.R.W.C.; (BEARINGS OF LINES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING A COMBINED SCALE FACTOR OF 0.99988809. SURFACE DISTANCE = GRID DISTANCE / 0.99988809. DISTANCES EXPRESSED IN U.S. SURVEY FEET). SAID 48.26 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2 inch iron rod with a cap stamped "BRYAN TECH" found at the intersection of the northerly right-of-way line of FM 973 (200 Ft. R.O.W.) with the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, Abstract No. 211 for the westernmost corner of Parcel 7, Part 1, conveyed to the State of Texas in Volume 1772, Page 762, D.R.W.C., and at the easternmost corner of Tract 2, (called 69.993 acres), conveyed to Ronald T. Randig in Document No. 2018026037, O.P.R.W.C.;

THENCE, N 82°33'41" W, with the common line of said Tract 2, (called 69.993 acres), and said First Tract, (remainder of 61.68 acres), and along the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, a distance of 257.09 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found at a fallen concrete monument at the southwest corner of said First Tract, (remainder of 61.68 acres);

THENCE, N 21°35'30" W, with the common boundary lines of said First Tract, (remainder of 61.68 acres), and said Tract 2 (called 69.993 acres), passing at a distance of 127.77 feet a destroyed concrete monument found at a northeast corner of said Tract 2, (called 69.993 acres), and the southeast corner of Tract Two, (called 45 acres), conveyed to William Lynn Davis, Jr. in Volume 1917, Page 490, D.R.W.C., a total distance of 294.76 feet to a calculated point for the southwest corner and **POINT OF BEGINNING** of this tract;

THENCE, N 21°35'30" W, continuing with the common boundary lines of said First Tract (remainder of 61.68 acres), and said Tract Two, (called 45 acres), passing at a distance of 824.63 feet a 1/2 inch iron rod found at the common westerly corner of said First Tract, (remainder of 61.68 acres), and said Tract One (called 55 acres), a total distance of 1,340.00 feet to a 6 inch steel pipe found in the west line of said Tract One, (called 55 acres), for the northwest corner of this tract;

THENCE, N 68°24'30" E, over and across said Tract One (called 55 acres), a distance of 1756.79 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found in the west line of a called 38.979 acre tract conveyed to Prosperity Land Development, LLC in Document No. 2017032750, O.P.R.W.C., being in the east line of said Tract One (called 55 acres) for the northeast corner of this tract;

THENCE, S 19°10'13" E, with the common boundary line of said Tract One, (called 55 acres), and said 38.979 acre tract, a distance of 985.49 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found in the north line of said First Tract (remainder of 61.68 acres), at the southeast corner of said Tract One, (called 55 acres), for an interior ell corner of this tract;

THENCE, N 83°42'33" E, with the common boundary line of said First Tract and said 38.979 acre tract, a distance of 162.67 feet to a 1/2 inch iron rod with a cap stamped "BRYAN TECH" found in the northerly right-of-way of said FM 973, at the northwest corner of Parcel 7, Part 2 conveyed to the State

of Texas in Volume 1772, Page 762, D.R.W.C., for a southerly corner of said 38.979 acre tract and the easternmost corner of this tract;

THENCE, S 44°26'59" W, with the northerly right-of-way of said FM 973, a distance of 527.73 feet to a calculated point for an exterior ell corner of this tract;

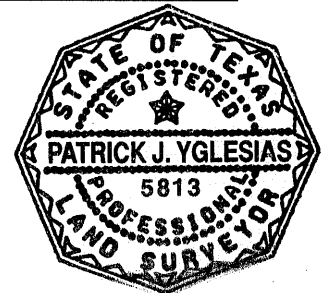
THENCE, over and across said First Tract (remainder of 61.68 acres), the following four (4) courses and distances:

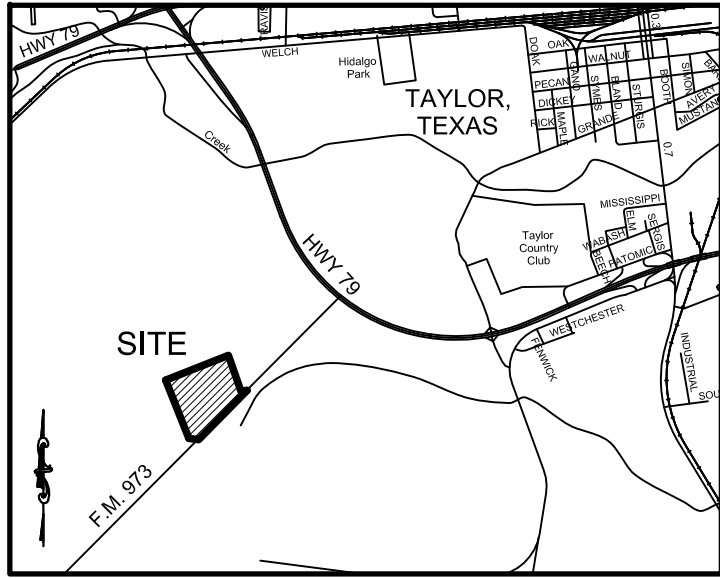
1. N 45°33'01" W, a distance of 290.00 feet to a calculated point for an interior ell corner of this tract;
2. S 44°26'59" W, a distance of 1,019.07 feet to a calculated point for the beginning of a non-tangent curve to the left;
3. An arc length of 166.56 feet with said non-tangent curve to the left having a radius of 265.00 feet, a delta of 36°00'43" and a chord bearing and distance of S 86°24'52" W, 163.83 feet to a calculated point for a point of tangency;
4. S 68°24'30" W, a distance of 184.96 feet to the **POINT OF BEGINNING** and containing a calculated area of 48.26 acres (2,102,017 Sq. Ft) of land.

THIS METES AND BOUNDS DESCRIPTION IS ACCOMPANIED BY A SKETCH ISSUED BY HAYNIE CONSULTING, INC. DATED JUNE 26, 2019.


Patrick J. Yglesias, R.P.L.S. No. 5813, State of Texas
Haynie Consulting, Inc. Engineers – Surveyors
1010 Provident Lane,
Round Rock, Texas 78664
TBPLS Firm No. 100250-00

06-26-19
Date



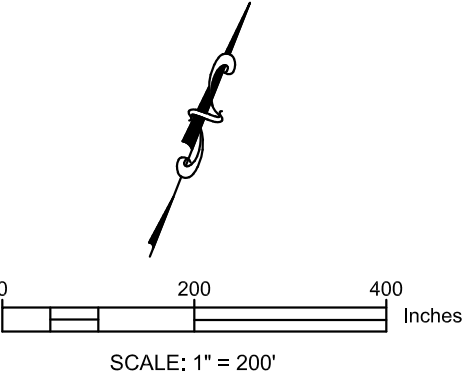
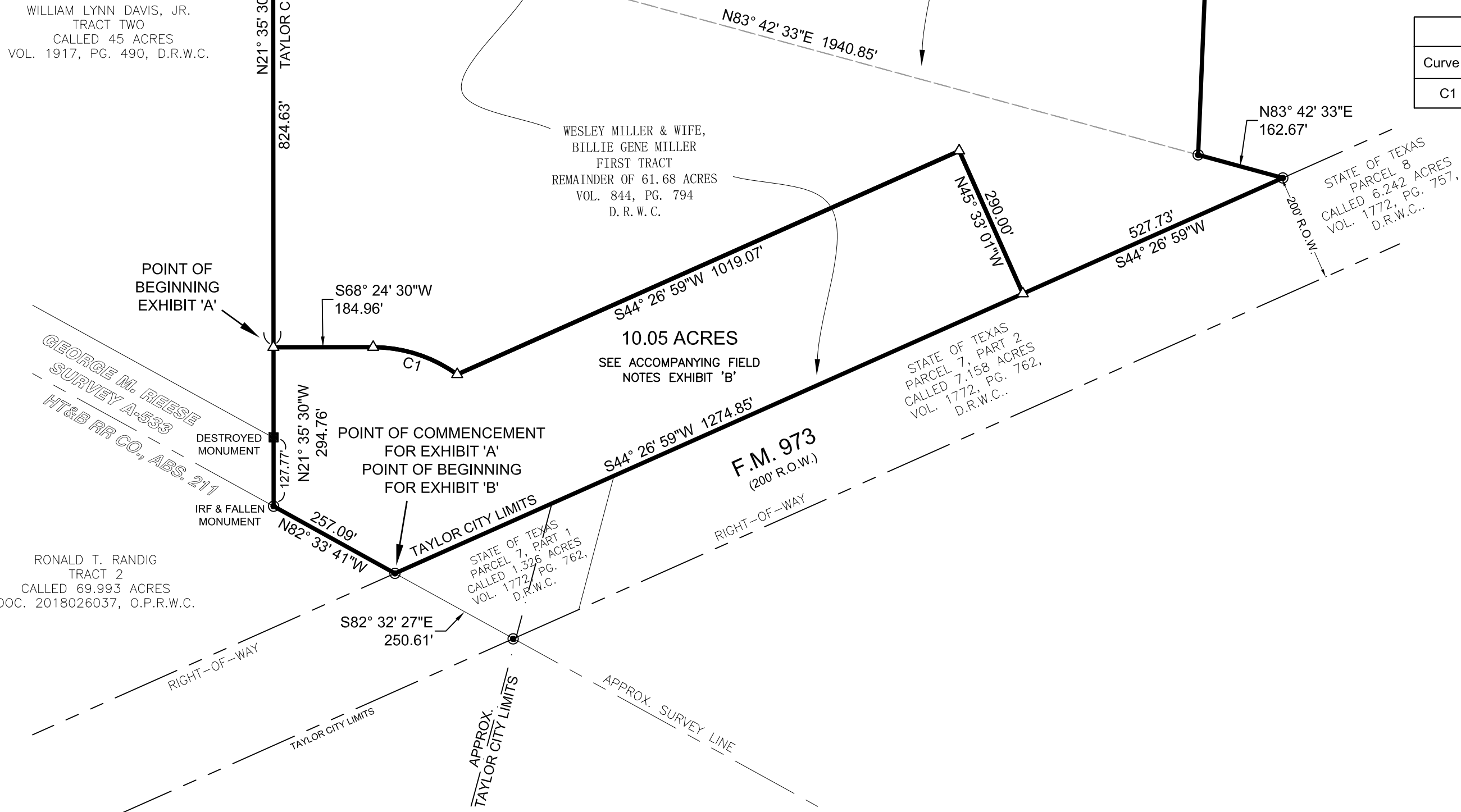


VICINITY MAP
NOT TO SCALE

SUBMITTAL DATE: JUNE 26, 2019

ADDRESS: 530 F.M. 973
TAYLOR, TEXAS

WILLIAM LYNN DAVIS, JR.
TRACT TWO
CALLED 45 ACRES
VOL. 1917, PG. 490, D.R.W.C.



LEGEND

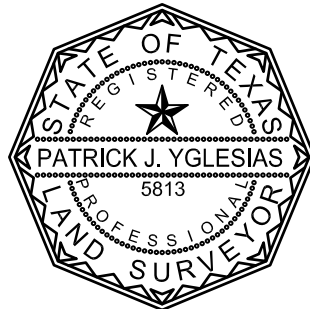
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PROSPERITY LAND DEVELOPMENT, LLC
CALLED 38.979 ACRES
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DATE OF EXHIBIT: JUNE 26 2019



Patrick J. Yglesias Jun 26, 2019

NOTES:

- COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING AN AVERAGE COMBINED SCALE FACTOR OF 0.99988809. SURFACE DISTANCE = GRID DISTANCE / 0.99988809.
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- THIS SKETCH IS ACCOMPANIED BY NARRATIVE METES AND BOUNDS DESCRIPTIONS.

SKETCH OF
48.26 AND 10.05 ACRES
IN TAYLOR, WILLIAMSON COUNTY, TEXAS



HAYNIE CONSULTING, INC.
Civil Engineers and Land Surveyors
1010 Provident Lane
Round Rock, Texas 78664-3276
Ph: 512-837-2446 Fax: 512-837-9463
TBPE FIRM # F-002411, TBPLS FIRM # 100250-00

SHEET NO.

4 OF 4

DRAWN BY: PY & KS
CHECKED BY: BJ
PROJ. #: 803-18-02

Exhibit C
**Castlewood
Residential Planned
Development**

PROPERTY

The subject property is located on the west side of FM 973 directly across from the Taylor High School and encompasses approximately 48.26-acres, as more particularly described in Exhibit A and Exhibit B and is currently addressed as 530 FM 973.

PURPOSE

The purpose of the request for rezoning is to layout and develop the subject property for 230 to 239 lots of various sizes comprised of single-family detached, twin homes, duplexes and townhomes; the single-family detached homes are the only land use permitted by-right. The other proposed land uses are not permitted by-right in the R-1 Zoning District. To develop as proposed a change in zoning that would permit multiple types of residential land uses is necessary, so the request is a change to R-1 with a Residential Planned Development Overlay (R-1/RPD). By implementing the overlay the developer can provide a variety of housing types.

SITE LAYOUT PLAN

A Site Layout Plan has been attached to this Development Plan as **Exhibit 2** to illustrate the land use and design intent for the property.

LAND USES

Primary Use. The primary use of the development shall be for single family residential housing, including single-family detached, twin homes, duplexes and townhomes housing, Single Family Residential District. The request for the R-1/RPD allows the developer and home builders to provide four distinct types of housing products for a broad variety of people at different stages of life or with different lifestyles. The number of lots varies 230 to 239 as duplexes are on one lot and twin homes are on two lots. Both duplexes and twin are single-family attached dwelling units that share a central wall. The difference is a duplex is constructed on one lot while a twin home is constructed on two lots e.g., each dwelling unit is on one lot.

ACCESSORY DWELLING UNITS:

Accessory dwellings may be above or attached to garages and may be standalone dwellings. Accessory dwelling units are permitted by right without applying for a specific use permit. Accessory dwelling units may be up to 30% of the size of the primary structure on the same lot or 600 square feet, whichever is greater so long as the maximum lot coverage regulation (65% to 85%) is met per the table in Design Standards Section.

DESIGN STANDARDS

The following architectural styles of homes; Craftsman; Farmhouse; Colonial; Cottage and Cape Cod are permitted by-right. The exterior cladding associated with the architectural style of the home must be used. Masonry is not required; however, if masonry is incorporated it may not be used as the primary cladding material on the front façade only. The materials used

for cladding must be consistent on each and every exterior wall, so the cladding is consistent and cohesive.

Dutch Colonial, Federal, French Provincial Georgian and Greek Revival style homes and other styles may be permitted with the approval the HOA and Director of Development Services.

DEVELOPMENT STANDARDS

Development Standards				
	Single-Family Standard Lots	Single-Family Small Lots	Twin-Home and Duplex Standard Lots	Townhomes Single-Family Attached Lots
Minimum Lot Width (feet)	50	44	35/70 ¹	25
Minimum Lot Depth (feet)	120 ²	120 ³	130	105
Minimum Lot Square Footage	6,000	5,400	8,400	2,625
Setbacks				
Front (feet)	20	20	20	7.5
Interior Side (feet)	5	5	0/5 ⁴	0
Street Side (feet)	10	10	10	10
Rear (feet)	10	10	10	0
Rear for Detached Garages (feet)	5	5	5	0
Maximum Height (feet) ⁵	35	35	35	35
Maximum Lot Coverage	65%	70%	65%	85%
Off-Street Parking Spaces ⁶	2	2	2	2

¹ 35-feet for Twin home (single-family attached) and 70-ft for duplexes.

² Lots adjacent to the R-1/RPD boundary require 130-ft depth.

³ Lots facing the central park may be 110-ft and may be a minimum of 4,950 square feet in size.

⁴ Setback is zero (0) feet for shared wall and 5-ft for dwelling exterior wall.

⁵ Two- and one-half stories and 27-ft for accessory structures.

⁶ Off street parking - each dwelling unit is required to have two off-street parking spots and a minimum of one (1) car garage, the second parking spot may be in the front setback driveway.

SIDEWALKS

Sidewalks (4-ft in width) shall be constructed on both sides of all public streets, which shall be installed on a lot-by-lot basis by the homebuilders, except adjacent to public areas, which will be part of the public improvements.

ALLEYS

Townhome - alleys are private (owned and maintained by the Townhome Owner's Association) and shall have a minimum 20-foot right-of-way width.

Single-Family (detached) - alleys are public and shall have a minimum 20-ft right-of-way width.

LANDSCAPE REQUIREMENTS.

All landscaping selections shall be from the preferred plant list in Article 28 Vegetation. All townhome landscaping shall be maintained by the Townhome Property Owners' Association, all other common area landscaping shall be maintained by the Homeowners' Association.

PARKLAND AND COMMON AMENITY AREA.

Parkland.

The parkland dedication requirements of Subdivision Ordinance Section 2.12 will be met by the dedication of a two Park sites of approximately 1.60-acres and 1.18-acres for a total of 2.78-acres, all of which is out of the floodplain and each is shown in **Exhibit 2**, see **Exhibits 4 & 5** for general Park Layouts. The 1.18-acre park not only serves as green recreational parkland but also provides connectivity to the FM 973, the commercial development, and provides a buffer between the residential and commercial.

	Number of Trees	Minimum Size	Minimum Height	Maximum Spacing
Single-Family Standard Lots	1 per dwelling unit ¹	2-inch caliper at 12-inches above grade	6-feet	
Single-Family Small Lots, Duplexes & Twin Homes	1 per dwelling unit	2-inch caliper at 12-inches above grade	6-feet	
Town Homes	1 per 2 dwelling units	2-inch caliper at 12-inches above grade	6-feet	
Parks		2-inch caliper at 12-inches above grade	6-feet	30-feet or 50-feet per Exhibits
Sign Location	2 per sign	2-inch caliper at 12-inches above grade	6-feet	
Detention Pond		2-inch caliper at 12-inches above grade	6-feet	50-feet

¹ Minimum number of trees is two for corner lots consisting of 60-feet wide or greater.

Common Amenity Areas.

The Common Amenity Area requirements will be met by integrating the following amenities on-site:

- A playground suitable for ages 5-12 within the 1.60-acre Park
- Park benches within each park (3 min. per park, 6-ft min. length, ground anchored)
- Pedestrian access:
 - 1.60-Acre Park to include 6-ft wide concrete sidewalk around the perimeter of the site.
 - 1.18-Acre Park to include a 4-ft wide concrete sidewalk along the north section adjacent to the street and a meandering 6-ft wide crushed granite path from the interior residential street to south 70-ft wide entry road to the subdivision

PROPERTY OWNERS' ASSOCIATION

A homeowners' association shall be created to own and maintain the parks, drainage lots, detention ponds, and residential sign/monument easements and enforce the design guidelines, and other Covenants, Conditions and Restrictions to be enacted.

LIST OF EXHIBITS.

Exhibit 1 - 48.26-Acre Legal Description of Site (metes-and-bounds)

Exhibit 2 - PD Development Plan/Site Layout Plan

Exhibit 3 - Examples Identifying General "Style" of Homes

Exhibit 4 - 1.60-Acre Park General Layout

Exhibit 5 - 1.18-Acre Park General Layout

48.26 Acre Description
803-18-02

Taylor, Williamson County, Texas

EXHIBIT 'A'
METES AND BOUNDS DESCRIPTION

BEING 48.26 ACRES (2,102,017 SQ. FT.) OF LAND OUT OF THE GEORGE M. REESE SURVEY, ABSTRACT NO. 533, WILLIAMSON COUNTY, TEXAS, AND BEING A PORTION OF THE REMAINDER OF FIRST TRACT, A CALLED 61.68 ACRE TRACT CONVEYED TO WESLEY MILLER AND WIFE, BILLIE GENE MILLER IN VOLUME 844, PAGE 794 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS (D.R.W.C.), ALSO BEING A PORTION OF THE REMAINDER OF TRACT ONE, A CALLED 55 ACRE TRACT CONVEYED TO WILLIAM LYNN DAVIS IN VOLUME 1917, PAGE 490, D.R.W.C.; (BEARINGS OF LINES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING A COMBINED SCALE FACTOR OF 0.99988809. SURFACE DISTANCE = GRID DISTANCE / 0.99988809. DISTANCES EXPRESSED IN U.S. SURVEY FEET). SAID 48.26 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2 inch iron rod with a cap stamped "BRYAN TECH" found at the intersection of the northerly right-of-way line of FM 973 (200 Ft. R.O.W.) with the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, Abstract No. 211 for the westernmost corner of Parcel 7, Part 1, conveyed to the State of Texas in Volume 1772, Page 762, D.R.W.C., and at the easternmost corner of Tract 2, (called 69.993 acres), conveyed to Ronald T. Randig in Document No. 2018026037, O.P.R.W.C.;

THENCE, N 82°33'41" W, with the common line of said Tract 2, (called 69.993 acres), and said First Tract, (remainder of 61.68 acres), and along the common survey line of said George M. Reese Survey and the HT&B R.R. Company Survey, a distance of 257.09 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found at a fallen concrete monument at the southwest corner of said First Tract, (remainder of 61.68 acres);

THENCE, N 21°35'30" W, with the common boundary lines of said First Tract, (remainder of 61.68 acres), and said Tract 2 (called 69.993 acres), passing at a distance of 127.77 feet a destroyed concrete monument found at a northeast corner of said Tract 2, (called 69.993 acres), and the southeast corner of Tract Two, (called 45 acres), conveyed to William Lynn Davis, Jr. in Volume 1917, Page 490, D.R.W.C., a total distance of 294.76 feet to a calculated point for the southwest corner and **POINT OF BEGINNING** of this tract;

THENCE, N 21°35'30" W, continuing with the common boundary lines of said First Tract (remainder of 61.68 acres), and said Tract Two, (called 45 acres), passing at a distance of 824.63 feet a 1/2 inch iron rod found at the common westerly corner of said First Tract, (remainder of 61.68 acres), and said Tract One (called 55 acres), a total distance of 1,340.00 feet to a 6 inch steel pipe found in the west line of said Tract One, (called 55 acres), for the northwest corner of this tract;

THENCE, N 68°24'30" E, over and across said Tract One (called 55 acres), a distance of 1756.79 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found in the west line of a called 38.979 acre tract conveyed to Prosperity Land Development, LLC in Document No. 2017032750, O.P.R.W.C., being in the east line of said Tract One (called 55 acres) for the northeast corner of this tract;

THENCE, S 19°10'13" E, with the common boundary line of said Tract One, (called 55 acres), and said 38.979 acre tract, a distance of 985.49 feet to a 1/2" iron rod with cap stamped "HAYNIE CONSULTING" found in the north line of said First Tract (remainder of 61.68 acres), at the southeast corner of said Tract One, (called 55 acres), for an interior ell corner of this tract;

THENCE, N 83°42'33" E, with the common boundary line of said First Tract and said 38.979 acre tract, a distance of 162.67 feet to a 1/2 inch iron rod with a cap stamped "BRYAN TECH" found in the northerly right-of-way of said FM 973, at the northwest corner of Parcel 7, Part 2 conveyed to the State

48.26 Acre Description
803-18-02

Taylor, Williamson County, Texas

of Texas in Volume 1772, Page 762, D.R.W.C., for a southerly corner of said 38.979 acre tract and the easternmost corner of this tract;

THENCE, S 44°26'59" W, with the northerly right-of-way of said FM 973, a distance of 527.73 feet to a calculated point for an exterior ell corner of this tract;

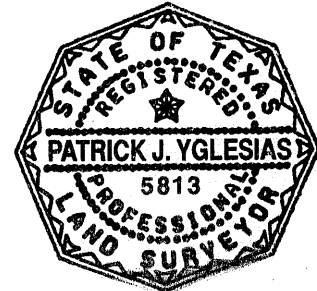
THENCE, over and across said First Tract (remainder of 61.68 acres), the following four (4) courses and distances:

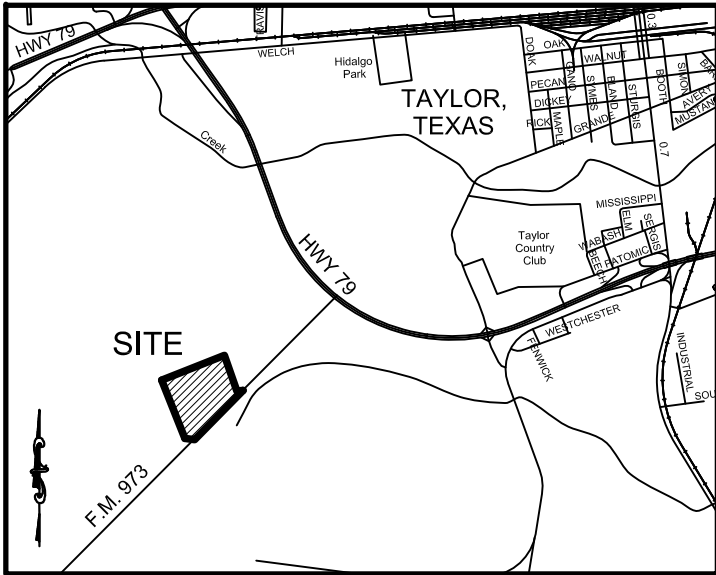
1. N 45°33'01" W, a distance of 290.00 feet to a calculated point for an interior ell corner of this tract;
2. S 44°26'59" W, a distance of 1,019.07 feet to a calculated point for the beginning of a non-tangent curve to the left;
3. An arc length of 166.56 feet with said non-tangent curve to the left having a radius of 265.00 feet, a delta of 36°00'43" and a chord bearing and distance of S 86°24'52" W, 163.83 feet to a calculated point for a point of tangency;
4. S 68°24'30" W, a distance of 184.96 feet to the **POINT OF BEGINNING** and containing a calculated area of 48.26 acres (2,102,017 Sq. Ft) of land.

THIS METES AND BOUNDS DESCRIPTION IS ACCOMPANIED BY A SKETCH ISSUED BY HAYNIE CONSULTING, INC. DATED JUNE 26, 2019.


Patrick J. Yglesias, R.P.L.S. No. 5813, State of Texas
Haynie Consulting, Inc. Engineers – Surveyors
1010 Provident Lane,
Round Rock, Texas 78664
TBPLS Firm No. 100250-00

06-26-19
Date





VICINITY MAP
NOT TO SCALE

SUBMITTAL DATE: JUNE 26, 2019

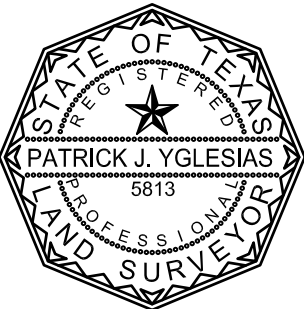
ADDRESS: 530 F.M. 973
TAYLOR, TEXAS

WILLIAM LYNN DAVIS, JR.
TRACT TWO
CALLED 45 ACRES
VOL. 1917, PG. 490, D.R.W.C.

RONALD T. RANDIG
TRACT 2
CALLED 69.993 ACRES
DOC. 2018026037, O.P.R.W.C.

THIS DOCUMENT WAS PREPARED UNDER 22 TAC 663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

DATE OF EXHIBIT: JUNE 26 2019



Patrick J. Yglesias Jun 26, 2019

NOTES:

1. COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983 (CENTRAL ZONE) AS COMPUTED FROM GPS VECTORS AND SCALED TO SURFACE USING AN AVERAGE COMBINED SCALE FACTOR OF 0.99988809.
SURFACE DISTANCE = GRID DISTANCE / 0.99988809.

2. ELEVATIONS ARE BASED ON THE ORTHOMETRIC HEIGHT AS COMPUTED FROM GPS VECTORS, (NAVD88, GEOID12B).

3. THIS SKETCH IS ACCOMPANIED BY NARRATIVE METES AND BOUNDS DESCRIPTIONS.

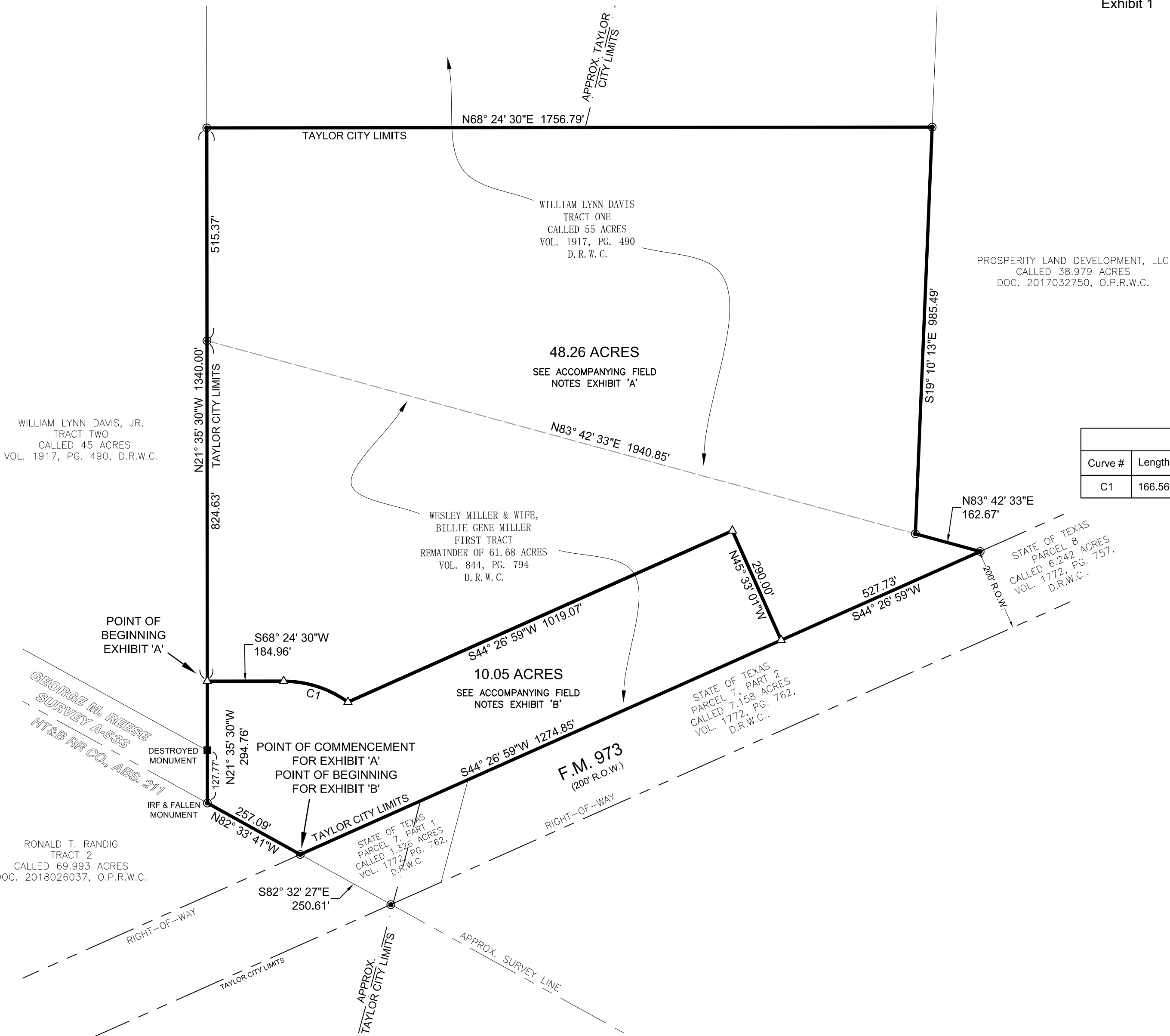
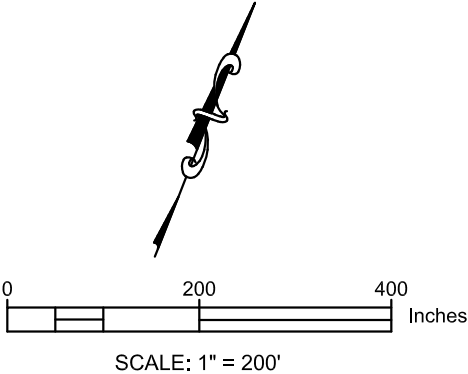


Exhibit 1



LEGEND

- 1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
- CONCRETE MARKER FOUND
- CALCULATED POINT
- RECORD INFORMATION
- O.P.R.W.C. OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY
- D.R.W.C. DEED RECORDS OF WILLIAMSON COUNTY

PROSPERITY LAND DEVELOPMENT, LLC
CALLED 38.979 ACRES
DOC. 2017032750, O.P.R.W.C.

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	166.56'	265.00'	36°00'43"	S86° 24' 52"W	163.83'

SKETCH OF
48.26 AND 10.05 ACRES
IN TAYLOR, WILLIAMSON COUNTY, TEXAS

HAYNIE CONSULTING, INC.
Civil Engineers and Land Surveyors
1010 Provident Lane
Round Rock, Texas 78664-3276
Ph: 512-837-2446 Fax: 512-837-9463
TBPE FIRM # F-002411, TBPLS FIRM # 100250-00

SHEET NO.

4 OF 4

DRAWN BY: PY & KS
CHECKED BY: BJ
PROJ. #: 803-18-02

CASTLEWOOD SUBDIVISION, TAYLOR, TX

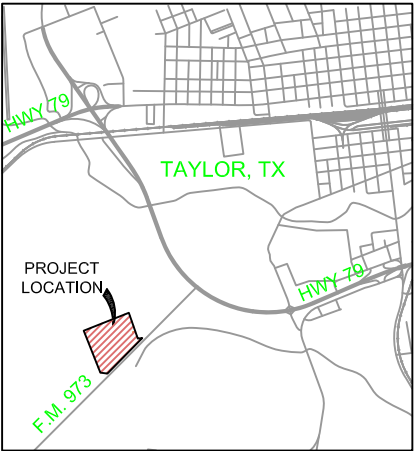
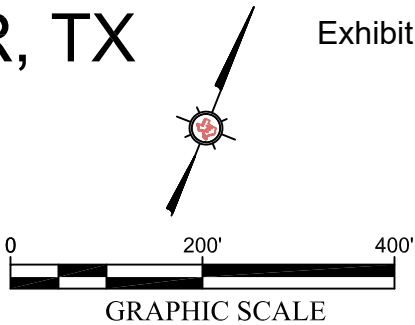
Exhibit 2

July 25, 2019

58.30 TOTAL ACRES

230 to 239 TOTAL RESIDENTIAL LOTS
(49.08 Acres)

TWO PARKLAND (2.78 ACRES)
ONE DETENTION (3.52 ACRES)



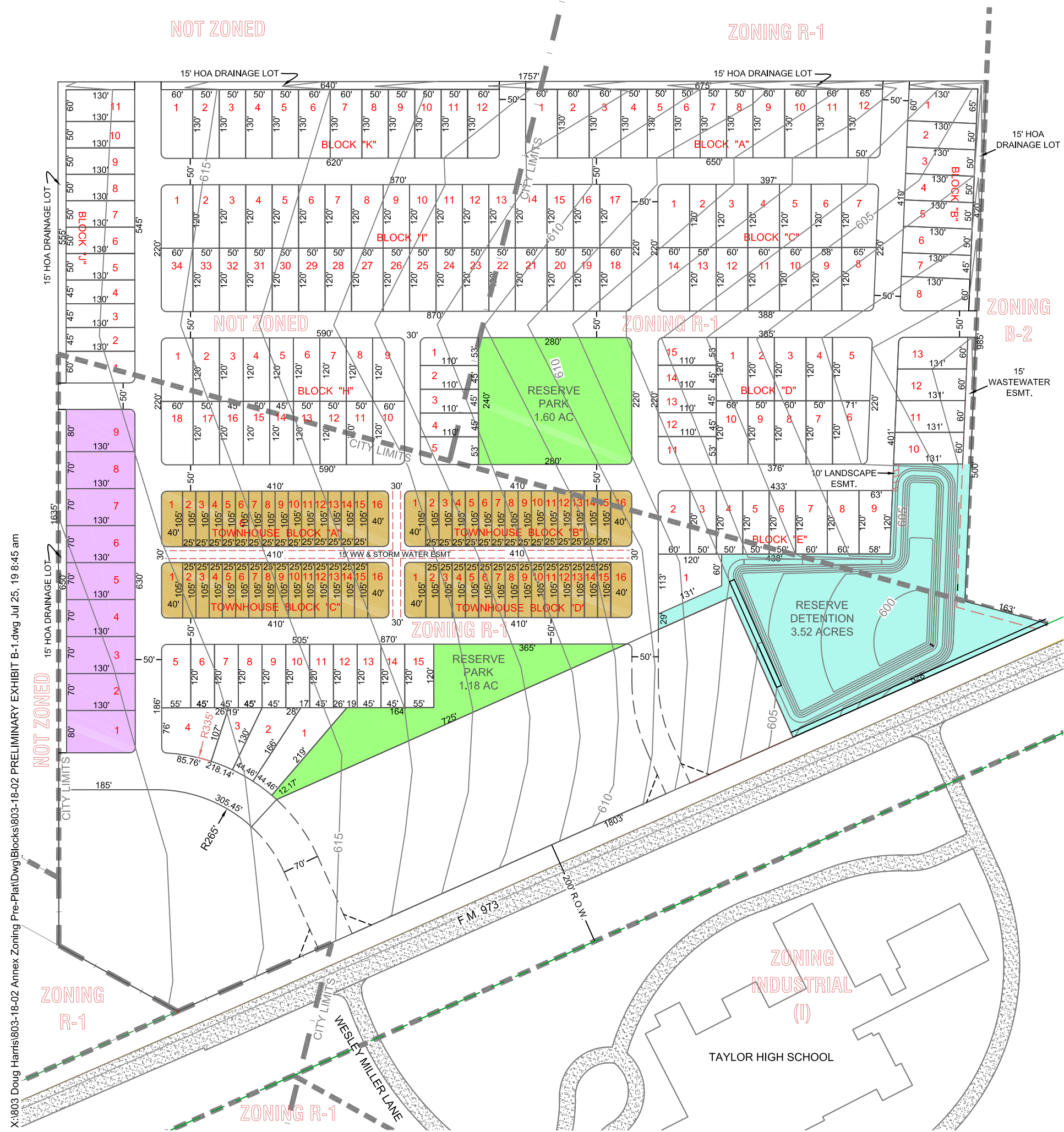
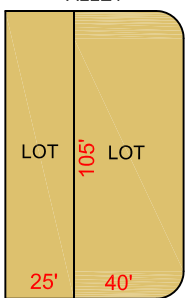
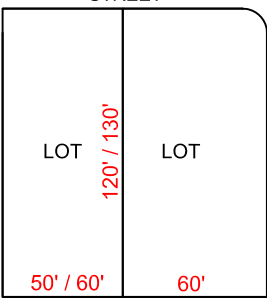
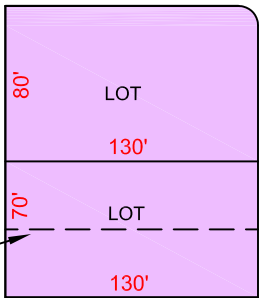
VICINITY MAP

TWIN-HOME
(TYPICAL)
9 to 18 LOTS

SINGLE-FAMILY
(TYPICAL)
157 LOTS

TOWNHOME
(TYPICAL)
64 LOTS

- NOTES:
1. HOA to maintain parks, detention pond, drainage lots and entry landscape easements.
 2. Contours are preliminary and subject to change.
 3. Twin-Home lots may be further divided in half should condo regime be desired. Thus, the 9 Twin-Home lots can become 18 condo lots.



X:\803 Doug Harris\803-18-02 Annex Zoning Pre-Plat\DWG\Blocks\803-18-02 PRELIMINARY EXHIBIT B-1.dwg Jul 25, 19 8:45 am

Exhibit 3



Cape Cod - Exhibit 3

Exhibit 3



Colonial - Exhibit 3

Exhibit 3



Cottage Style - Exhibit 3

Exhibit 3



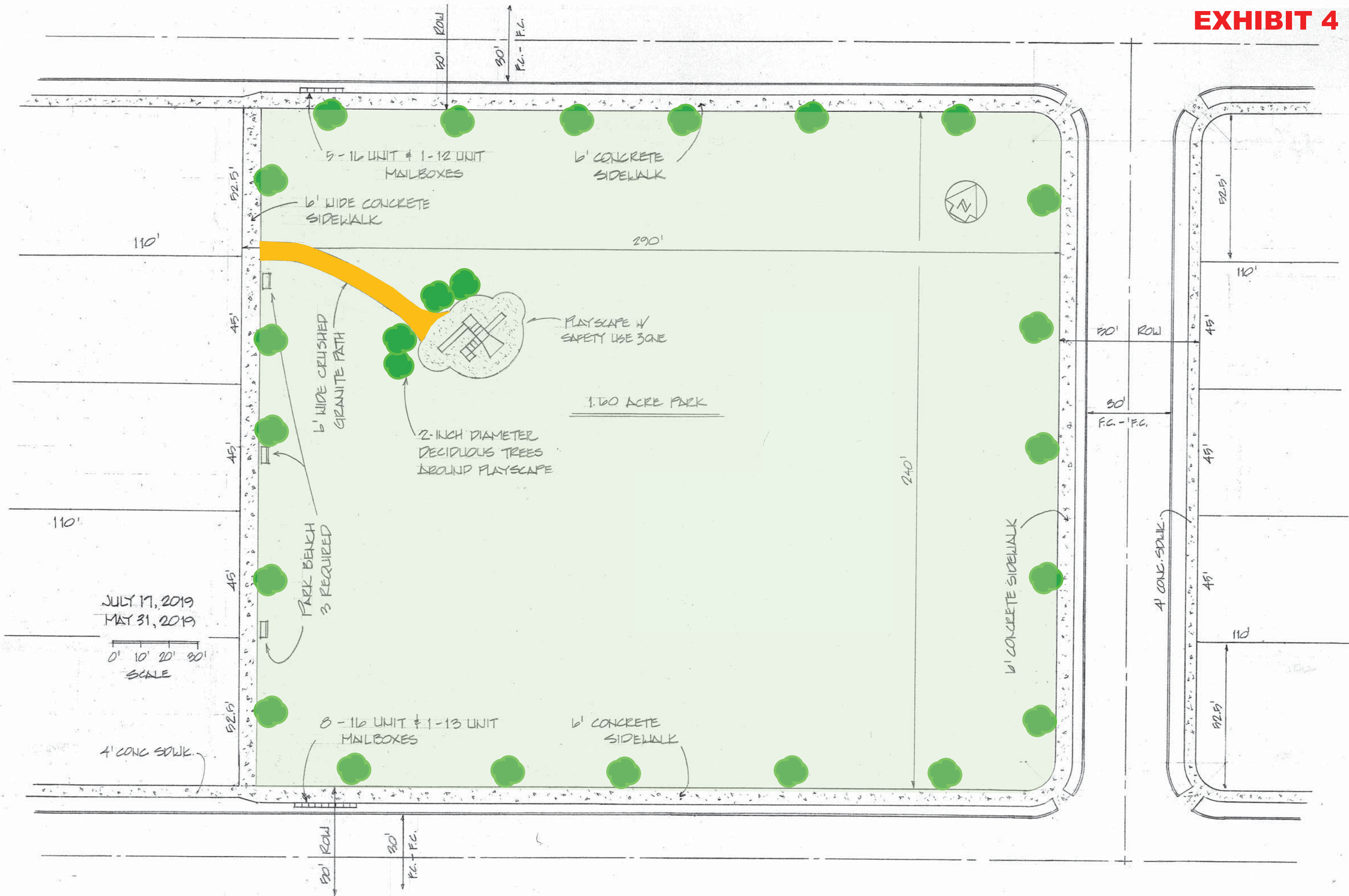
Exhibit 3



Farmhouse

- Dominant board and batten
- Trim work to accent fenestration
- Gabled roof forms
- Pattern and texture variations emphasize wainscots and textural articulation.





City of Taylor
PZ-2019-1130
Zoning Map Amendment
Staff Report

Requested Action: Zoning Map Amendment to the official zoning map to re-zone approximately 58.31 acres of Single-Family Residential Zoning District (R-1) to 10.05 acres of Local Commercial Zoning District (B-1) and 40.26 acres of Single-Family Residential Zoning District with a Residential Planned Development Overlay (R-1/RPD).

Applicant: Haynie Consulting, Inc./Tim Haynie, P.E.

Subject Property: Is approximately 58.31 acres, more particularly described by Williamson Central Appraisal District Parcels R019651, R331028 and R331029; part of and out of the George M. Reese Survey, Abstract No. 533, located across from Taylor High School on FM 973, Williamson County, Texas.

Parcel Information

Current Zoning: Single-Family Residential Zoning District (R-1) and Outside the City Limits

Current Use: Agricultural

Proposed Zoning: Local Commercial Zoning District (B-1) and Single-Family Residential Zoning District with a Residential Planned Development Overlay (R-1/RPD)

Future Land Use Plan: Multi-Family and Single-Family Land Uses

Adjacent Parcel Information

Direction	Land Use	Zoning
North	Vacant	B-2
South	Vacant	R-1/RPD
East	Taylor High School across FM 973 Right-of-way	Institutional
West	Agricultural	Outside the City Limits

Purpose:

The applicant is proposing to re-zone the subject property for future commercial and residential development. The subject property is a little over 58 acres of agricultural land, located across FM 973 from the Taylor High School. The developer is proposing commercial development along the FM 973 frontage of the subject property, on approximately 10.05 acres. The proposed land uses for the remainder of the tract, approximately 48.26 acres, are a variety of residential land uses. The residential land uses include single-family detached, twin homes (single-family attached), duplexes and townhomes. The developer plans to create approximately 230 to 239 lots for the residential development. The number of lots varies because duplexes are constructed on one lot and twin homes are constructed on two lots. Twin homes are on individually owned lots.

At this time, the subject property is mostly within the City limits; however, a small portion is outside the City limits so a petition for annexation of approximately 11.93 acres is running concurrently with the rezoning application. The zoned portion of the subject property tract is designated R-1. The current zoning of R-1 permits single-family residential land uses only. Commercial land uses are not permitted by-right in the R-1 zoning district. Additionally, twin homes, duplexes and townhomes are not permitted land uses. For the developer to move forward with his proposal (to develop commercial development along the frontage of FM 973 and residential development of the remaining 40 acres), the subject property would have to be rezoned to zoning districts that permit commercial land uses and different types of residential land uses.

Consequently, the developer is requesting to change the zoning district designation to B-1 along FM 973 as it would permit commercial land uses that would be compatible with and compliment the future development on the adjacent tract to the north, the future residential development on the same tract and the existing development in the surrounding area. The developer is requesting a Residential Planned Development Overlay (RPD) with R-1 base zoning for the remainder of the tract as this is the mechanism available in our Zoning Ordinance for tailoring land uses and development standards to a specific piece of property.

Staff Analysis:

As City Staff, we are charged with using the Comprehensive Plan as a guide to make recommendations to the Planning and Zoning Commission on proposed rezoning requests. In Chapter 4 – Land Use of the Comprehensive Plan, citizens identified some key issues. The key issues are a common thread throughout the Comprehensive Plan. Pertinent to the rezoning are the following issues:

Need for commercial and residential development in the south and west portion of the City - Recently, most of the growth has been on the north side of the City. However, as was discussed in the Town Meeting, there is increasing interest in new residential and commercial development in the southern portion of the City and along the Loop.

Desire for a variety of quality new homes - As Central Texas continues to experience phenomenal growth, Taylor is in the position to provide a variety of new and restored housing opportunities. Envision Central Texas, the regional planning effort, recommends additional higher density multifamily and infill projects to curb sprawl. These types of residences must be balanced with the increasing desire for single-family residential developments.

Desire for City to be more pedestrian friendly – “Walkability”, “connectivity”, and linkages are terms that denote the desire for all areas of a community to be accessible without the use of a car. When residents and visitors can walk, jog or ride a bike in a safe, comfortable and secure environment they will feel that they can travel conveniently from residence to places; work, school, recreation, and shopping.

Goals, objectives and actions to help address key issues were developed and incorporated into the Comprehensive Plan. Some of the relevant Comprehensive Plan goals, objectives and actions to consider for this re-zoning case include:

Land Use Goal: A variety of safe, attractive, accessible, high quality residential, commercial, industrial, and recreational land to meet the needs of Taylor's current and future population while preserving the historical structures and small town atmosphere of the City.

Objective L3: Provide viable retail, office and industrial areas that support opportunities for economic development.

Action L3.5: Locate large commercial and industrial activities along the more accessible roadways, ones that can handle truck traffic without negatively impacting adjacent residential land uses—the Loop, appropriate portions of Business 79, FM 397 FM 973.

Action L3.6: Guide new commercial development to clusters (shown on the Future land Use Plan instead of scattered and/or “strip” development).

Objective L1: Provide suitable areas for a variety of residential types and densities.

Action L1.1: Identify appropriate residential development areas on Future Land Use Plan (site suitability, access, utilities).

Action L1.3: Establish open space easements, linear parks, and trails in and around residential areas for accessibility and “walkability.” Require dedication or provision of land in the Subdivision Regulations platting process.

The Future Land Use Plan map identifies the subject property as an area for Multi-Family and Single-Family Residential land uses and adjacent to an area for Commercial land use. The graphic representation on the map is intended to help the Planning and Zoning Commission, City Council, and residents visualize the desired future land development pattern in the community. It is meant to guide us with regard to general land use patterns. It is not a rigid, parcel-specific mandate for how land shall be developed. When proposed development differs somewhat from the generalized land use pattern depicted for an area, it is the responsibility of the Planning and Zoning Commission, supported by City staff, to determine whether the development will otherwise be in keeping with the goals and objectives of the City's Comprehensive Plan, as well as the Land Use Policies.

The land use narratives associated with the land use classifications on the FLUP are consistent with development proposed by the applicant and support the request to rezone. See excerpt below:

Commercial (Red): Includes operations involving sales, repair and/or storage of goods, services and equipment. Examples of these include retail centers,

supermarkets, restaurants and entertainment facilities automobile repair, contractor sales and storage, home furnishings, showrooms, truck rentals and self-storage facilities. These uses are best located along major arterials in conjunction with other more intense uses such as industry.

Multi-Family Residential (Orange): Multi-family residential dwellings, typically identified as duplexes, triplexes, fourplexes, and apartments. Unlike the other residential categories, this classification generates sufficient traffic and utility impacts to be treated as nonresidential uses and is best located at the intersections of major arterials.

Single Family Residential (Yellow): Residential development, including conventional detached homes, as well as patio homes, zero lot-line homes and cluster units.

In addition to the Land Use Objectives, the Comprehensive Plan includes general Planning Principles and Policy Guides, which are used to make land use decisions and zoning regulations to ensure compatibility. Some of the relevant statements include:

In General

- *Neighboring land uses should not detract from the enjoyment or value of properties.*
- *Potential negative land use impacts (noise, odor, pollution, excessive light, traffic, etc.) should be considered and minimized.*
- *Transportation access and circulation should be provided for uses that generate large numbers of trips. Pedestrian and bicycle access should be addressed where appropriate.*
- *Compatibility with existing uses should be maintained. Well-planned, mixed uses that are compatible are to be encouraged.*
- *Adequate public infrastructure and facilities should be provided to support development, thereby encouraging prudent growth management.*

Retail/Office

- *Neighborhood retail and service uses should be located at intersections of arterial or collector streets or at the edge of neighborhood areas unless appropriately placed within a planned development.*
- *Retail development should be clustered throughout the City and convenient to residential areas.*
- *Buffers should separate retail/office uses and residential areas.*
- *Office and professional uses should be compatible with nearby residential areas and other uses through appropriate building height limitations and adequate buffering and landscaping that encourage pedestrian access.*
- *Low-intensity office and professional uses should provide a transition between more intense uses and residential areas.*

Commercial

- *Commercial areas should include a range of development types to serve regional as well as local needs, from large commercial developments to smaller, freestanding commercial sites.*
- *Commercial development should be concentrated in nodes at intersections and along major arterials and collectors that are designed and constructed to accommodate heavy traffic.*
- *Parcels should be large enough to accommodate commercial use.*
- *Commercial uses with more intensive operational or traffic service characteristics should be located away from most residential areas.*
- *Buffers should separate commercial uses from residential areas, especially where the commercial use involves visible storage or display of merchandise or materials.*
- *Landscaping should be included in all commercial development for screening as well as to provide visual continuity and compatibility with adjacent uses while encouraging pedestrian access or use.*

Residential

- *Residential and commercial areas may be adjacent if separated by a buffer.*
- *Houses should have direct access to residential streets but not to arterials or major collector streets.*
- *Houses should not be adjacent to major highways.*
- *Neighborhoods should be buffered from arterials or major collector streets.*
- *Residential developments should include adequate area for parks and recreation facilities, schools and churches, and other public facilities.*
- *Housing should be available for all income levels.*
- *There should be a variety of housing types on a variety of lot sizes in create complementary neighborhoods.*

Staff Recommendation

Staff recommends approval of the requested re-zonings as the requests are consistent with the overall intent of the FLUP. The FLUP showed the subject property designated for multi-family and single-family residential land uses and adjacent to an area designated for commercial land use and is the graphic presentation of the Goals, Objectives and Actions that were developed to overcome some of the key issues that were identified by the public in resident participation meetings during the preparation of the Comprehensive Plan. Additionally, this may be an opportunity to spur development in an area that has been underutilized in the past.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for re-zoning and making a recommendation to City Council either in favor of or in opposition to each request.

In determining a recommendation on a re-zoning request, the Planning and Zoning Commission should consider the following factors:

- **Is the re-zoning consistent with the Comprehensive Plan?**

The staff analysis indicates this request to re-zone a parcel of land, consisting of a little over 58 acres, to B-1 and R-1/RPD is consistent with the FLUP. To achieve the overall Land Use Goal (to have a) *variety of safe, attractive, accessible, high quality residential, commercial, industrial, and recreational land to meet the needs of Taylor's current and future population while preserving the historical structures and small town atmosphere of the City objectives were developed.* The requested re-zonings would make the necessary **Actions** to meet objectives possible.

Objective L3: *Provide viable retail, office and industrial areas that support opportunities for economic development. Action L3.5:* *Locate large commercial and industrial activities along the more accessible roadways, ones that can handle truck traffic without negatively impacting adjacent residential land uses—the Loop, appropriate portions of Business 79, FM 397 FM 973. Action L3.6:* *Guide new commercial development to clusters (shown on the Future land Use Plan instead of scattered and/or “strip” development).*

Objective L1: *Provide suitable areas for a variety of residential types and densities. Action L1.1:* *Identify appropriate residential development areas on Future Land Use Plan (site suitability, access, utilities). Action L1.3:* *Establish open space easements, linear parks, and trails in and around residential areas for accessibility and “walkability.” Require dedication or provision of land in the Subdivision Regulations platting process.*

- **Is the re-zoning compatible with the surrounding area?**

The staff analysis indicates this proposed re-zoning is compatible with the surrounding area. To the north, the property is zoned for commercial land uses. The proposed detention facility along with the proposed easement along the northern boundary of the subject property will help to provide a buffer if needed in the future. To the south, the property is zoned for residential development and used for agricultural purposes. To the east the subject property fronts on FM 973 right-of-way and is across from the Taylor High School. The proposed B-1 Zoning District is for the development of local commercial enterprises and will buffer the new residential from the arterial right-of-way. The west side of the subject property is next to vacant land and currently, outside the City limits.

- **Does the re-zoning promote the public health, safety, or general welfare?**

Staff analysis indicates the rezoning of the subject property will promote public health, safety and welfare. The purpose of the Planning Principles and Policy Guide in the Comprehensive Plan is to promote the health, safety and general

welfare by promoting safe, orderly and economically sustainable development. The applicable principles and policies have been incorporated into the layout of the development. Additionally, the re-zoning will provide access to new retail and residential choices.

- **Is adequate infrastructure available or planned to meet the needs of the proposed land use?**

The proposed development is next to FM 973, which is classified as a major arterial. For the commercial development aspect, fronting along an arterial is appropriate. FM 973 has capacity and connectivity as the loop is about one quarter of a mile away. There are utilities available to be extended to the property. The cost of extending infrastructure to the proposed site will be borne by the developer.

- **Do current conditions indicate that a re-zoning is necessary?**

At this time, Taylor is experiencing an uptick in growth and this proposed development is in an area where growth has been desired. However, the subject property's current zoning designation would not permit the proposed uses, which are consistent with the Comprehensive Plan. To move forward with the project a re-zoning to districts that permit the proposed uses--commercial uses and a variety of residential land uses--is necessary. This re-zoning provided an opportunity to fill a need for new types housing in Taylor. Additionally, the proposed project provides an opportunity to expand and diversify the City's tax base.

Attachments:

1. Residential Planned Development
2. Location Map
3. Future Land Use Plan Map
4. Current Zoning Map
5. Proposed Zoning Map
6. Proposed Ordinance 2019-19
7. Zoning Exhibit



Agenda Item 10

PZ-2019-1130 Castlewood Rezoning Request
Public Hearing

PZ-2019-1130

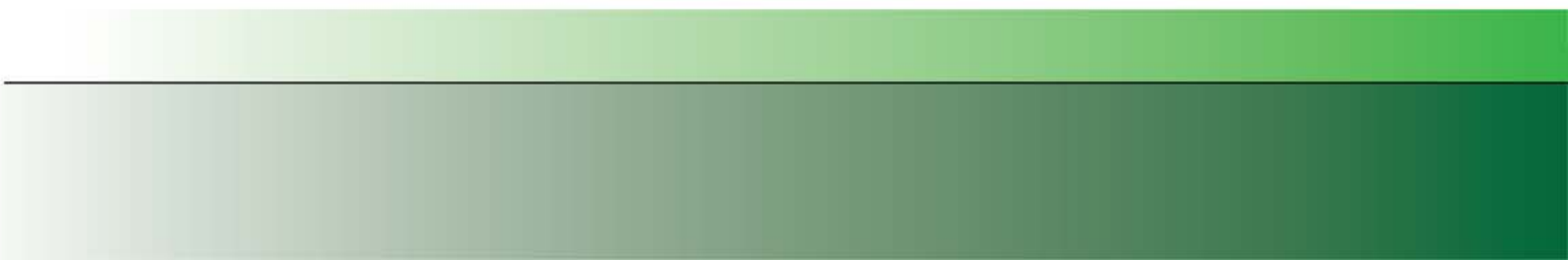
Rezoning

FROM:

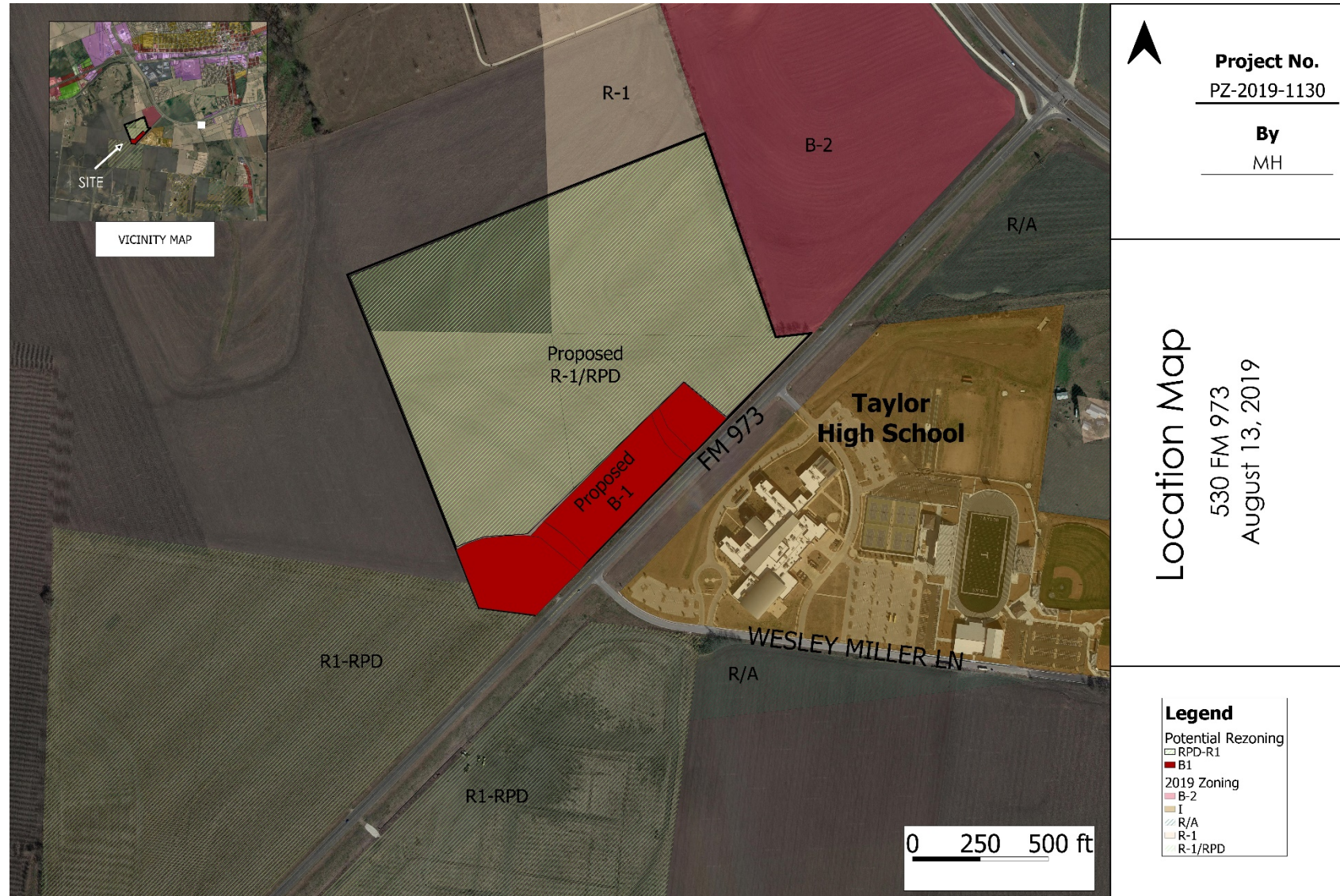
Single-Family Residential Zoning District (R-1)

TO:

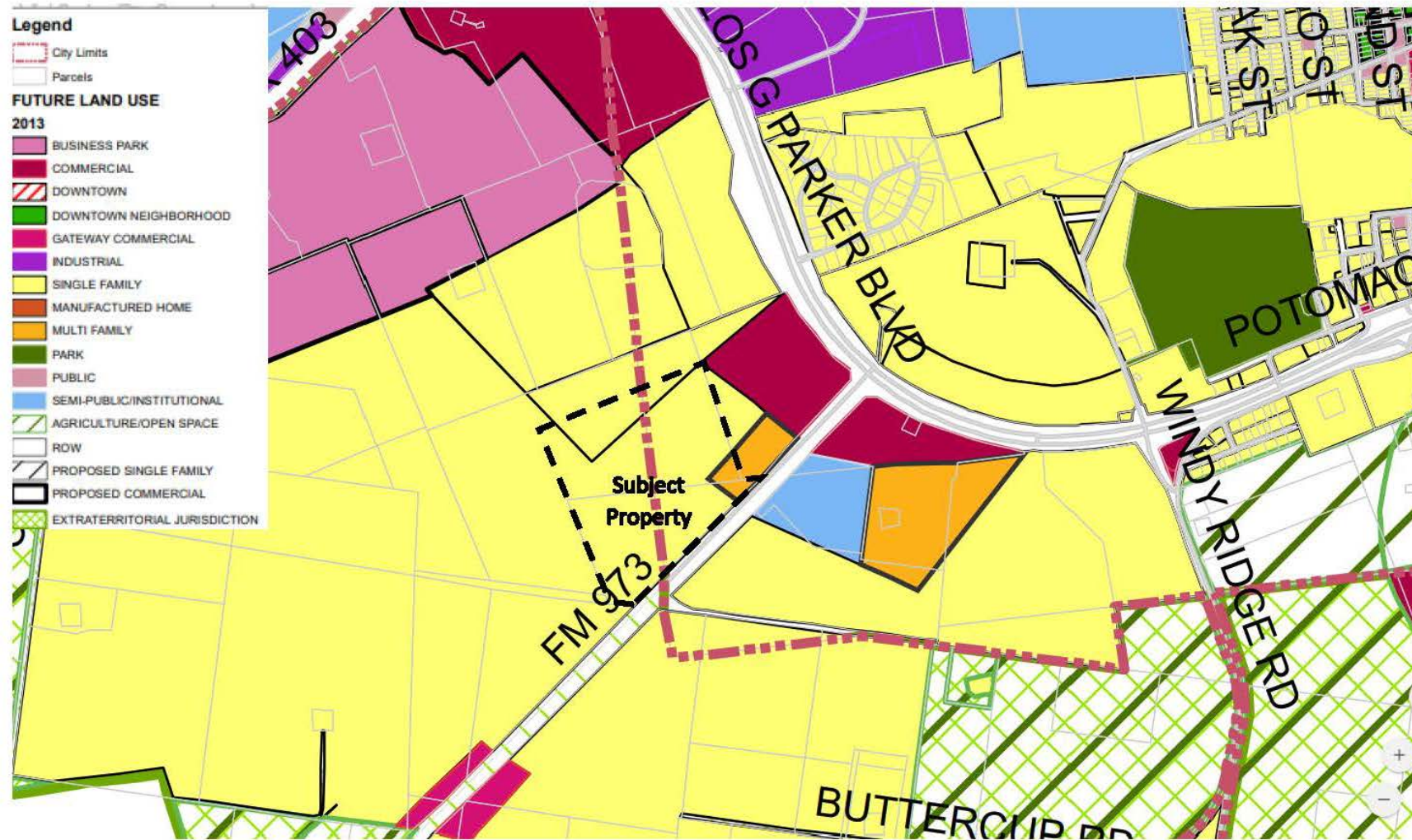
Approximately 10 acres of Local Commercial Zoning District (B-1) and
Approximately 48 acres of Single-Family Residential Zoning District with a
Residential Planned Development Overlay (R-1/RPD)

A decorative horizontal bar at the bottom of the slide, consisting of a light green gradient bar on top and a darker green gradient bar on the bottom, separated by a thin black line.

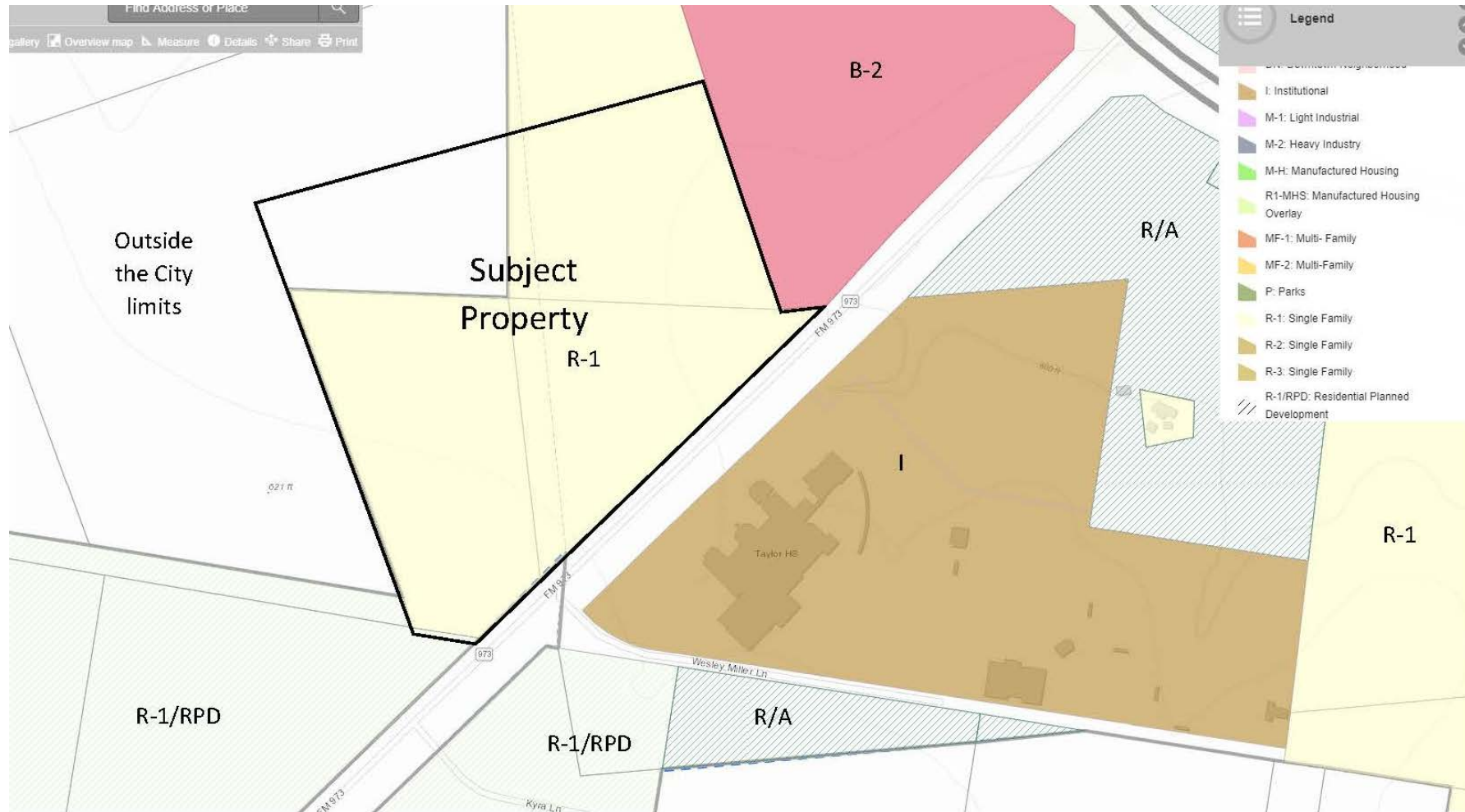
Location Map



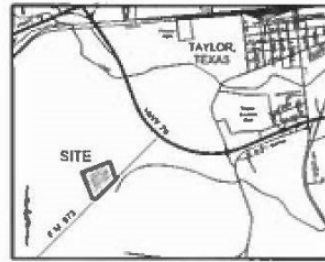
Future Land Use Map



Current Zoning Map



Proposed Zoning Map



VICINITY MAP
NOT TO SCALE

SUBMITTAL DATE: JUNE 26, 2019

ADDRESS: 530 F.M. 973
TAYLOR, TEXAS

WILLIAM LYNN DAVIS, JR.
TRACT TWO
CALLED 45 ACRES
VOL. 1917, PG. 490, D.R.W.C.

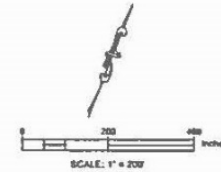
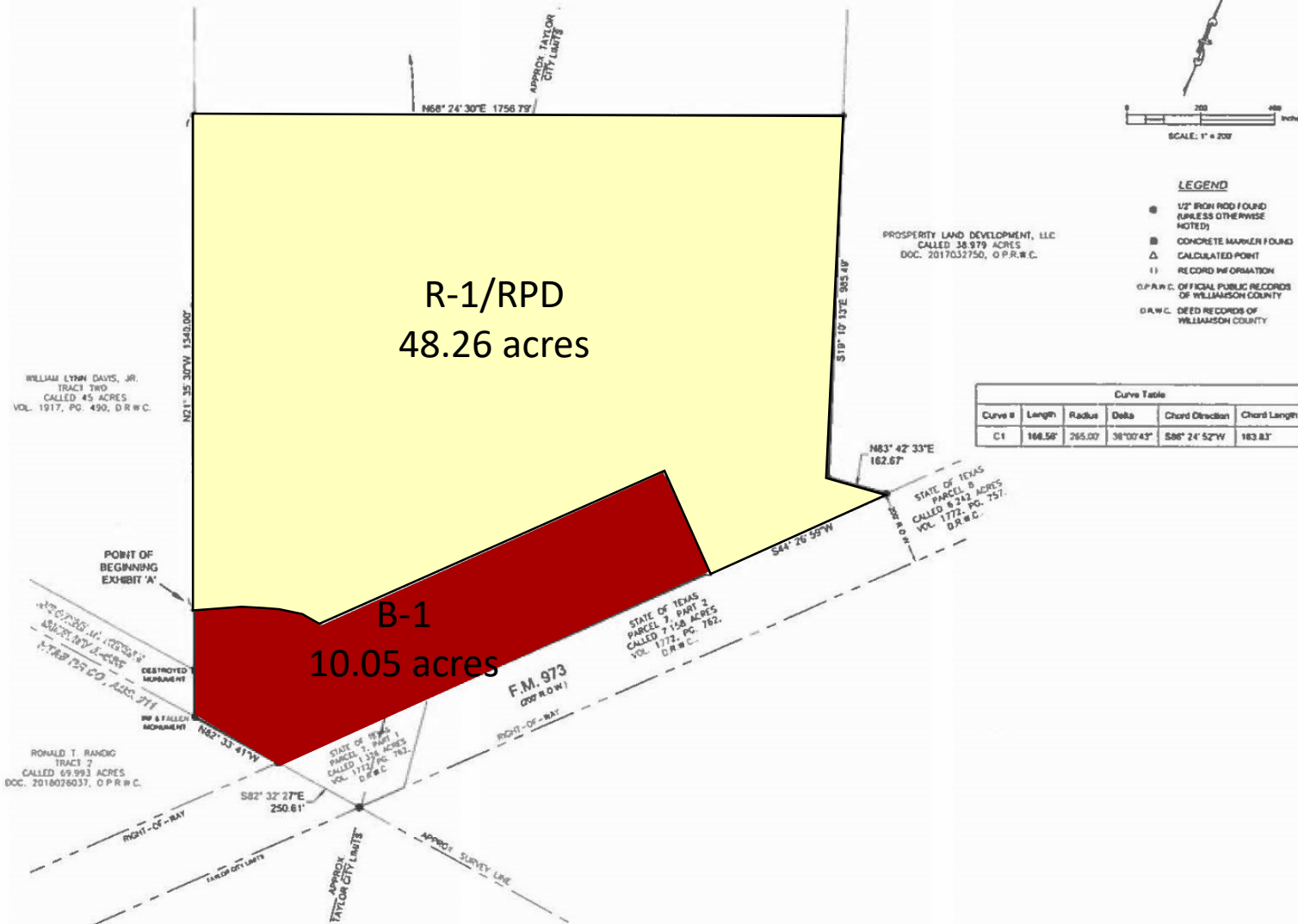
POINT OF BEGINNING EXHIBIT 'A'

DESTROYED MONUMENT

RONALD T. RANDIG
TRACT 2
CALLED 69.993 ACRES
DOC. 2018028037, O.P.R.W.C.

THIS DOCUMENT WAS PREPARED UNDER 22 TAC 083.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

DATE OF EXHIBIT: JUNE 26 2019

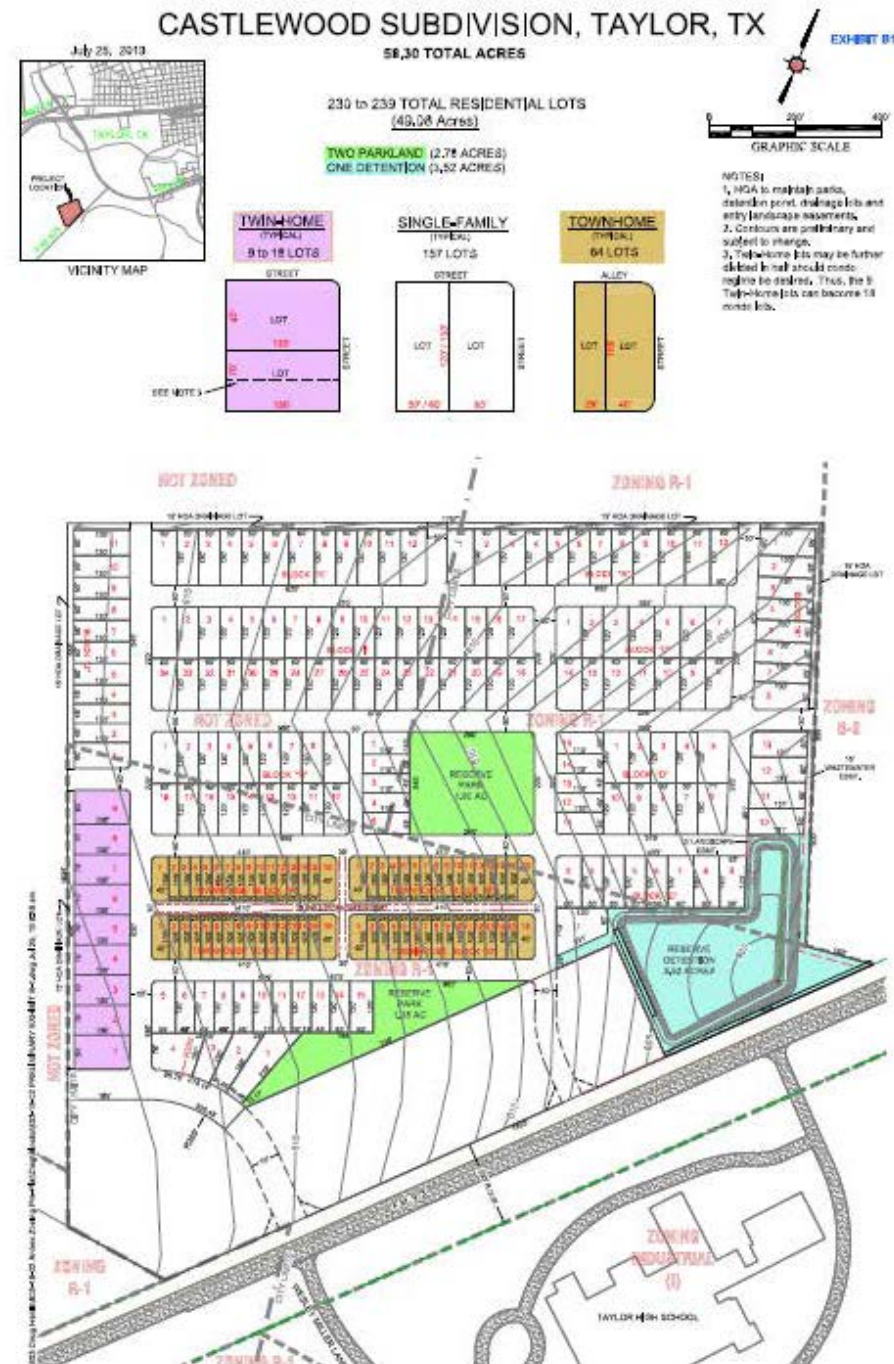


LEGEND

- 1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
- CONCRETE MARKER FOUND
- △ CALCULATED POINT
- (1) RECORD INFORMATION
- O.P.R.C. OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY
- D.R.W.C. DEED RECORDS OF WILLIAMSON COUNTY

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	166.58'	265.00'	38°00'43"	S86° 24' 52"W	163.83'

Proposed Planned Development Site Layout



Staff Analysis

- The re-zonings are consistent with Comprehensive Plan as a desire for more commercial development and more housing variety are needs identified in the plan.
- Infrastructure is available or will be extended by the developer.
- The requested B-1 zoning designation is appropriate along an arterial and it provides buffering for the proposed residential land uses.

Planning and Zoning Commission Recommendation

- At their August 13, 2019 meeting, the Planning and Zoning Commission unanimously recommended approval of the rezoning request.



***City Council Meeting
August 22, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 11

Agenda Title: Receive update on Conflict of Interest

Council Action to be taken: Receive update and report

Department Submitted: Legal Department

Staff Contact: Ross Fisher/Mark Schroeder

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to receive a report on conflict of interest concerns that Council requested at the May 9, 2019 City Council meeting.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

During the May 9, 2019 meeting, Council requested the City Attorney research and clarify council member involvement in non-profit organization events. City staff reviewed the request and asked Ross Fisher to review and research this item.

At the June 27, 2019 City Council meeting, Conflict of Interest was discussed in Executive Session.

3. STAFF ANALYSIS (How and Why)

Ross Fisher will be presenting his review and any recommendations contained in the report. Mr. Fisher is also in control of distributing the report out to Council.

4. RECOMMENDATION

N/A

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

N/A