

AGENDA
CITY OF TAYLOR, TEXAS
HISTORIC PRESERVATION COMMISSION MEETING
TAYLOR CITY HALL COUNCIL CHAMBERS, 400 PORTER STREET
APRIL 1, 2026, 6:00 PM

I. CALL TO ORDER AND DECLARE A QUORUM

II. CITIZEN COMMUNICATION

(The Historic Preservation Commission welcomes public comments on items not listed on the agenda. However, the Commission cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

III. CONSENT AGENDA

1. Review and Approve the minutes of the March 4, 2026 regular meeting.

IV. REGULAR AGENDA - NEW BUSINESS

2. Discuss and consider action on the appointment of the Chair position for the Historic Preservation Commission.
3. Discuss and consider action on the appointment of the Vice Chair position for the Historic Preservation Commission.

V. REGULAR AGENDA - CONTINUING BUSINESS

4. Presentation and discussion from Freese & Nichols
5. Review and consider action work plan.

VI. ADJOURN

I certify that the notice of this meeting was posted in the Taylor City Hall Lobby continuously for three business days before the scheduled date of said meeting.

Posted by: Niecy Baum Date: 3/25/2026

MINUTES
CITY OF TAYLOR, TEXAS
HISTORIC PRESERVATION COMMISSION MEETING
TAYLOR CITY HALL LARGE CONFERENCE ROOM, 400 PORTER STREET
MARCH 4, 2026, 6:00 PM

Attendance: John Hawkins, Kay Peebles, Frances Sorrow, Lea Bowman, Lotte Vehko

Staff: Niecy Baum, Daniel Seguin

Guests: Heather Long, Councilman

Public: Robert Brace

- I. Called to order and declare a quorum.
 1. A quorum was established, and the meeting was called to order at 6:00 PM.
- II. Citizen Communication
 1. The public present was Bruce Brace. He introduced himself as a historic restoration builder. The Commission suggested possibly gathering information on companies that do historic preservation and restoration for citizens to have options. Would be for information purposes, not endorsement.
- III. Consent Agenda
 1. Frances Sorrow motioned, and Lea Borrows seconded the approval of the Minutes from the February 4, 2026, meeting. The motion passed unanimously.
- IV. Regular agenda - new business
 1. Introduction of new commission members.
 - i. Information given to new members about being sworn in. Need to contact Lucy Aldrich, City Clerk, to be sworn in. (Both members have been sworn in by the City Clerk by March 10).
 - ii. New members introduced themselves.
 - iii. Existing Commissioners did a brief introduction
 2. Kay Peebles motioned, and Lea Bowman seconded to table the appointment of the Chair position until the new members had been sworn in and allowed to vote. Motion passed unanimously.
 3. Kay Peebles motioned, and Lea Bowman seconded to table the appointment of the Vice-Chair position until the new members had been sworn in and allowed to vote. Motion passed unanimously.
- V. Regular Agenda - Continuing Business
 1. Presentation and discussion from Freese & Nichols
 - i. Tabled – Consultant not able to attend- will be at the next meeting
 4. Motion made by Frances Sorrow and seconded by Lea Bowman to recommend approval of the Master Professional Services Agreement Task Authorization for the Taylor Historic District Support, with the callout that the plan includes mailed material and/or door hangers, based on feedback that some citizens do not use social media or review websites for information. Motion passed unanimously.

- a. Note: Follow up access to the database used previously to enter the Historic Building Survey information.
- b. Request for resources to take new pictures of buildings to update files

7. The Vacant Building Ordinance, which has been passed by the City Council, was reviewed. Implementation plans were shared and supported by the Commission.

Noted; Kay Peebles will not be at the April 1st meeting. Franses Sorrow will not be at the April 1st meeting due to a religious obligation; it is an excused absence.

VI. VI. Meeting Adjourned at 6:59 PM

Niecy Baum – Downtown Director



**City Council Meeting
April 1, 2026
Transmittal Letter**

STRATEGIC PILLAR

Agenda Item Number: 2.

Agenda Title: Discuss and consider action on the appointment of the Chair position for the Historic Preservation Commission.

Council Action to be Taken: Consider action on appointment of Chair position.

Department Submitted:

Staff Contact:

1. PURPOSE / DESCRIPTION

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

3. PROS and CONS	
<u>PROS</u>	<u>CONS</u>
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4. RECOMMENDATION

5. FUNDING SOURCE

6. TIMELINE

7. OTHER OPTIONS

8. ATTACHMENTS

None



**City Council Meeting
April 1, 2026
Transmittal Letter**

STRATEGIC PILLAR

Agenda Item Number: 3.

Agenda Title: Discuss and consider action on the appointment of the Vice Chair position for the Historic Preservation Commission.

Council Action to be Taken: Consider action on the appointment of Vice-Chair position,

Department Submitted:

Staff Contact:

1. PURPOSE / DESCRIPTION

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

3. PROS and CONS	
<u>PROS</u>	<u>CONS</u>
•	•

4. RECOMMENDATION

5. FUNDING SOURCE

6. TIMELINE

7. OTHER OPTIONS

8. ATTACHMENTS

None



**City Council Meeting
April 1, 2026
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STRATEGIC PILLAR

Agenda Item Number: 4.
Agenda Title: Presentation and discussion from Freese & Nichols
Council Action to be Taken: Review presentation
Department Submitted:
Staff Contact:

1. PURPOSE / DESCRIPTION

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

3. PROS and CONS	
<u>PROS</u>	<u>CONS</u>
•	•

4. RECOMMENDATION

5. FUNDING SOURCE

6. TIMELINE

7. OTHER OPTIONS

8. ATTACHMENTS

None



**City Council Meeting
April 1, 2026
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STRATEGIC PILLAR

Agenda Item Number: 5.
Agenda Title: Review and consider action work plan.
Council Action to be Taken:
Department Submitted:
Staff Contact:

1. PURPOSE / DESCRIPTION

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

3. PROS and CONS	
<u>PROS</u>	<u>CONS</u>
•	•

4. RECOMMENDATION

5. FUNDING SOURCE

6. TIMELINE

7. OTHER OPTIONS

8. ATTACHMENTS

None