

AGENDA
CITY OF TAYLOR, TEXAS
TAX INCREMENT FINANCING (TIF) #1 BOARD MEETING
TAYLOR CITY HALL
400 PORTER STREET
LARGE CONFERENCE ROOM
OCTOBER 16, 2024, 5:00 PM

I. CALL TO ORDER AND DECLARE A QUORUM

II. CITIZEN COMMUNICATION

III. CONSENT AGENDA

1. Approve the MSAB meeting minutes from September 18, 2024.
2. Receive the TIF #1 Financial Reports as information.

IV. REGULAR AGENDA - NEW BUSINESS

3. Review, discuss, and consider approving the Facade Improvement Grant presented by Ed Hile for his property located at 106 E. 2nd Street

V. REGULAR AGENDA - CONTINUING BUSINESS

4. Receive an update on the Downtown Bench and Trash Can Project

VI. ADJOURN

5. Items for upcoming agendas

The Board or Commission may vote and/or act upon each of the items listed on this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of the meeting was posted in the Taylor City Hall Lobby for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

Posted by: Jan Harris Date: _____
Jan Harris, Main Street Manager

MEETING MINUTES
CITY OF TAYLOR, TEXAS
TAX INCREMENT FINANCING (TIF) #1 BOARD MEETING
TAYLOR CITY HALL - LARGE CONFERENCE ROOM
SEPTEMBER 18, 2024, 5:00 PM

MEMBERS PRESENT:

Ed Komandosky
Jennifer Lopez

Doug Moss
Alyse Mervosh

Jeff Snyder
John McRae

MEMBERS ABSENT:

Curie Humphreys

Ruth Rivera

Jina Self

GUESTS PRESENT:

Rebecca Leonard (via Teams)

Andrew Lesmes (via Teams)

STAFF PRESENT:

Ruby Fisher, Special Events Coordinator
Jan Harris – Main Street Manager & Historic Preservation Officer

I. CALL TO ORDER AND DECLARE A QUORUM – The meeting was called to order by Chairperson Moss at 5:01 pm with a quorum present.

II. CITIZEN COMMUNICATION – There were no citizen comments made.

III. CONSENT AGENDA

- 1. Receive and consider approving the August 21, 2024 TIF #1 meeting minutes –**
MOTION: To approve the meeting minutes as presented. J SNYDER / A MERVOSH /
UNANIMOUSLY APPROVED

IV. REGULAR AGENDA - NEW BUSINESS

- V. Receive information regarding the purchase of additional trash cans downtown and to request Council approval to amend the TIF #1 FY 25 budget to cover the cost of the purchase** – Ms. Lopez is Chairperson of the Main Street Downtown Beautification Committee. She has been working diligently to price trash receptacles and benches downtown. **DISCUSSION:** Chairperson Moss asked whether the board wanted to wait until the DT Master Plan was updated (the final project is due to be presented in January 2025) or to proceed as Ms. Lopez requests and purchase the benches and trash receptacles now. A point in favor of acting now is that we have the downtown's two biggest events between now and early December had having more permanent trash cans and benches is beneficial. Another point in favor of early purchase is the concern that the prices will increase in the new year.

Bike racks were another type of street furniture was discussed as another item to add downtown.

It was discussed to attempt to purchase 11 trash receptacles for \$16,500; 13 benches for \$13,500; and 10 bike racks for \$10,000 – total \$40,000.

MOTION: A motion made by Jennifer Lopez to recommend to Council that they amend the TIF budget in the amount of \$40,000 for the purchase of benches, trash bins, and bike racks.

DISCUSSION: Ed Komandosky was hesitant because the updated DT plan had not been completed and he was unsure that such purchases might not be included in the plan. Chairman Moss asked Rebecca Leonard about this question and she responded that the Lionheart team are in

general agreement regarding the purchase of the street furnishings. J LOPEZ / J SNYDER /
UNANIMOUSLY APPROVED.

VI. REGULAR AGENDA - CONTINUING BUSINESS

- 2. Receive report on encumbered grant funds from FY 23-24** – Ms. Harris reported that she had encumbered the grant funds allocated to grants approved during this FY but not completed.

VII. ADJOURN – MOTION: To adjourn the September TIF board meeting at 5:50 pm

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jan Harris".

Jan Harris
Main Street Manager

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2024

119-TIF (TAX INCREMENT FUND)

FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY

310-TAXES	585,000.00	0.00	0.00	0.00	0.00	585,000.00
330-INTERGOVERNMENTAL REV	350,000.00	0.00	0.00	0.00	0.00	350,000.00
430-USE OF MONEY AND PROP	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
*** TOTAL REVENUES ***	945,000.00	0.00	0.00	0.00	0.00	945,000.00
	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

520-TIF EXPENSES	<u>831,372.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13.58</u>	<u>112,870.00</u>	<u>718,502.00</u>
*** TOTAL EXPENDITURES ***	831,372.00	0.00	0.00	13.58	112,870.00	718,502.00
	=====	=====	=====	=====	=====	=====

*** TOTAL PROFIT / (LOSS) ***	113,628.00	0.00	0.00	99.33-	(112,870.00)	226,498.00
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FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2024

119-TIF (TAX INCREMENT FUND)

REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>310-TAXES</u>							
310-111	CURRENT PROPERTY TAXES	<u>585,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>585,000.00</u>
** REVENUE CATEGORY TOTAL **		585,000.00	0.00	0.00	0.00	0.00	585,000.00
 <u>330-INTERGOVERNMENTAL REVENUES</u>							
330-242	TIF-WILLIAMSON COUNTY	<u>350,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350,000.00</u>
** REVENUE CATEGORY TOTAL **		350,000.00	0.00	0.00	0.00	0.00	350,000.00
 <u>430-USE OF MONEY AND PROPERTY</u>							
430-331	INTEREST INCOME	10,000.00	0.00	0.00	0.00	0.00	10,000.00
430-334	MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
** REVENUE CATEGORY TOTAL **		<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
 *** TOTAL REVENUES ***							
		945,000.00	0.00	0.00	0.00	0.00	945,000.00
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2024

119-TIF (TAX INCREMENT FUND)

520-TIF EXPENSES

DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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100-EMPLOYEE SERVICESWAGES & SALARIES

520-111	REGULAR FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
520-115	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00	0.00
520-118	INSURANCE ALLOWANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00

PAID BENEFITS

520-121	FICA SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
520-122	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
520-124	RETIREMENT-TMRS	0.00	0.00	0.00	0.00	0.00	0.00
520-128	LONG TERM DISABILITY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00

** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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500-CONTRACT SERVICES AND FEESPROFESSIONAL SERVICES

520-519	OTHER PROFESSIONAL SERVICES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
	* SUB-CATEGORY TOTAL *	5,000.00	0.00	0.00	0.00	0.00	5,000.00

CONTRACT SERVICES

520-539	OTHER CONTRACT SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00

ANNUAL MAINTENANCE FEES

FINANCIAL STATEMENT

AS OF: OCTOBER 31ST, 2024

119-TIF (TAX INCREMENT FUND)

520-TIF EXPENSES

DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **		5,000.00	0.00	0.00	0.00	0.00	5,000.00

700-CAPITAL OUTLAY

OFFICE FURNITURE/EQUIPMENT

520-719	OTHER CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL IMPROVEMENTS/ACQUISITI

520-742	CONSTRUCTION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00

800-CONTRIBUTIONS & CONTINGENC

CONTRIBUTIONS/TRANSFERS

520-814	TRANSFER TO CIP	0.00	0.00	0.00	0.00	0.00	0.00
520-815	INTERFUND TRANSFER OUT	526,372.00	0.00	0.00	0.00	0.00	526,372.00
520-819	OTHER CONTRIBUTIONS	<u>300,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37.62</u>	<u>112,870.00</u>	<u>187,130.00</u>
* SUB-CATEGORY TOTAL *		826,372.00	0.00	0.00	13.66	112,870.00	713,502.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
** CATEGORY TOTAL **		<u>826,372.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13.66</u>	<u>112,870.00</u>	<u>713,502.00</u>

*** DEPARTMENT TOTAL ***		831,372.00	0.00	0.00	13.58	112,870.00	718,502.00
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

119-TIF (TAX INCREMENT FUND)

FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY

310-TAXES	575,000.00	0.00	574,976.39	100.00	0.00	23.61
330-INTERGOVERNMENTAL REV	300,000.00	0.00	341,203.58	113.73	0.00	(41,203.58)
430-USE OF MONEY AND PROP	<u>5,000.00</u>	<u>0.00</u>	<u>49,113.01</u>	<u>982.26</u>	<u>0.00</u>	<u>(44,113.01)</u>
*** TOTAL REVENUES ***	880,000.00	0.00	965,292.98	109.69	0.00	(85,292.98)
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EXPENDITURE SUMMARY

520-TIF EXPENSES	<u>834,709.00</u>	<u>16,450.00</u>	<u>717,604.03</u>	<u>99.49</u>	<u>112,870.00</u>	<u>4,234.97</u>
*** TOTAL EXPENDITURES ***	834,709.00	16,450.00	717,604.03	99.49	112,870.00	4,234.97
	=====	=====	=====	=====	=====	=====

*** TOTAL PROFIT / (LOSS) ***	45,291.00	(16,450.00)	247,688.95	297.67	(112,870.00)	(89,527.95)
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FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

119-TIF (TAX INCREMENT FUND)

REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>310-TAXES</u>							
310-111	CURRENT PROPERTY TAXES	<u>575,000.00</u>	<u>0.00</u>	<u>574,976.39</u>	<u>100.00</u>	<u>0.00</u>	<u>23.61</u>
** REVENUE CATEGORY TOTAL **		575,000.00	0.00	574,976.39	100.00	0.00	23.61
 <u>330-INTERGOVERNMENTAL REVENUES</u>							
330-242	TIF-WILLIAMSON COUNTY	<u>300,000.00</u>	<u>0.00</u>	<u>341,203.58</u>	<u>113.73</u>	<u>0.00</u>	<u>(41,203.58)</u>
** REVENUE CATEGORY TOTAL **		300,000.00	0.00	341,203.58	113.73	0.00	(41,203.58)
 <u>430-USE OF MONEY AND PROPERTY</u>							
430-331	INTEREST INCOME	5,000.00	0.00	43,078.54	861.57	0.00	(38,078.54)
430-334	MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>6,034.47</u>	<u>0.00</u>	<u>0.00</u>	<u>(6,034.47)</u>
** REVENUE CATEGORY TOTAL **		<u>5,000.00</u>	<u>0.00</u>	<u>49,113.01</u>	<u>982.26</u>	<u>0.00</u>	<u>(44,113.01)</u>
 *** TOTAL REVENUES ***							
		880,000.00	0.00	965,292.98	109.69	0.00	(85,292.98)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

119-TIF (TAX INCREMENT FUND)

520-TIF EXPENSES

DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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100-EMPLOYEE SERVICESWAGES & SALARIES

520-111	REGULAR FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
520-115	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00	0.00
520-118	INSURANCE ALLOWANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00

PAID BENEFITS

520-121	FICA SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
520-122	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
520-124	RETIREMENT-TMRS	0.00	0.00	0.00	0.00	0.00	0.00
520-128	LONG TERM DISABILITY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00

** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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500-CONTRACT SERVICES AND FEESPROFESSIONAL SERVICES

520-519	OTHER PROFESSIONAL SERVICES	<u>20,702.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,702.00</u>
	* SUB-CATEGORY TOTAL *	20,702.00	0.00	0.00	0.00	0.00	20,702.00

CONTRACT SERVICES

520-539	OTHER CONTRACT SERVICES	<u>2,072.00</u>	<u>0.00</u>	<u>11,750.03</u>	<u>567.09</u>	<u>0.00</u>	<u>(9,678.03)</u>
	* SUB-CATEGORY TOTAL *	2,072.00	0.00	11,750.03	567.09	0.00	(9,678.03)

ANNUAL MAINTENANCE FEES

FINANCIAL STATEMENT

AS OF: SEPTEMBER 30TH, 2024

119-TIF (TAX INCREMENT FUND)

520-TIF EXPENSES

DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **		22,774.00	0.00	57,034.03	250.43	0.00	(34,260.03)

700-CAPITAL OUTLAY

OFFICE FURNITURE/EQUIPMENT

520-719	OTHER CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL IMPROVEMENTS/ACQUISITI

520-742	CONSTRUCTION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00

800-CONTRIBUTIONS & CONTINGENC

CONTRIBUTIONS/TRANSFERS

520-814	TRANSFER TO CIP	0.00	0.00	0.00	0.00	0.00	0.00
520-815	INTERFUND TRANSFER OUT	586,935.00	0.00	584,440.00	99.57	0.00	2,495.00
520-819	OTHER CONTRIBUTIONS	<u>225,000.00</u>	<u>16,450.00</u>	<u>76,130.00</u>	<u>84.00</u>	<u>112,870.00</u>	<u>36,000.00</u>
* SUB-CATEGORY TOTAL *		811,935.00	16,450.00	660,570.00	95.26	112,870.00	38,495.00
** CATEGORY TOTAL **		<u>811,935.00</u>	<u>16,450.00</u>	<u>660,570.00</u>	<u>95.26</u>	<u>112,870.00</u>	<u>38,495.00</u>

*** DEPARTMENT TOTAL ***		834,709.00	16,450.00	717,604.03	99.49	112,870.00	4,234.97
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PAST GRANTS.
2010 - FACADE
2014 - ROOF

Rec'd 9.26.24

Applicant Name:	Edward Hile	Date:	9-25-24
Business Name:	Vintage Affaire		
Mailing Address:	106 E 2nd Street Taylor, Tx 76574		
Phone:	713 560-6641	Email:	Ed.Hile@SWBell.net
Building Owner:	Edward Hile		
Contact Phone:	713 560 6641	Email:	Ed.Hile@SWBell.net
Project Site/Address:	106 E. 2nd Street Taylor, Tx 76574		

SCOPE OF WORK (see required attachments):

- | | |
|--|-----------------|
| 1. Clean and/or repair brick | \$ _____ |
| 2. Sand and paint weathered boards | \$ _____ |
| 3. Repair/replace storefront window and/or door system | \$ _____ |
| 4. Repair/replace upper floor windows | \$ _____ |
| 5. Repair/replace transom windows | \$ <u>8,570</u> |
| 6. Repair/replace awnings or canopy | \$ _____ |
| 7. Paint stucco, wood or previously painted masonry | \$ _____ |
| 8. Repair roof, parapet, and /or flashing | \$ _____ |
| 9. Other: <u>Paint, repair/replace wood storefront</u> | \$ <u>3,350</u> |
| 10. Other: _____ | \$ _____ |
| 11. Other: _____ | \$ _____ |

TOTAL ESTIMATED COSTS: \$ 11,920

DETAILS OF PLANNED IMPROVEMENTS RELATING TO GRANT REQUEST (attach additional information if necessary).

Replace four transom windows and repair
and paint wood work on storefront,
See scope of work for details

REQUIRED ATTACHMENTS:

- ✓ 1. Color photographs, showing the entire façade(s) where work will take place.
- ✓ 2. A detailed narrative describing the scope of work for each enumerated section listed on the application sheet. This brief narrative should describe accurately how the proposed work is to be conducted and the materials to be used.
- ✓ 3. Detailed drawings showing the proposed work to be done. Drawings must be drawn to scale.
- N/A 4. If adding or changing materials, include a sample of the product to be used.
- *** 5. Signed and ITEMIZED estimate(s) on company letterhead from contractor(s) covering ALL See Attachment proposed work. All construction bids/estimates must be current and must be dated no earlier than thirty (30) days prior to the Application request.

*** If you are unable to provide any of the items listed above, you must submit a written explanation as to why this information is unavailable. ***

TOTAL COST OF PROPOSED PROJECT: \$ 11,920

TOTAL GRANT REQUEST: \$ 5,960

(Maximum grant reimbursement is 50% of the total project no to exceed \$25,000 – for example: \$50,000 project = \$25,000 reimbursement grant; \$20,000 project = \$10,000 reimbursement grant; \$100,000 project = \$25,000 reimbursement grant)

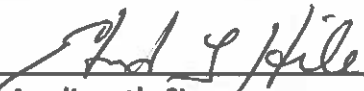
LIST CONTRACTOR PROPOSALS AND TOTAL AMOUNTS (please attach original proposals):

1. Red River Restorations \$6,020.00
2. Building owner will be acting AS general contractor
3. _____

Complete Façade Grant Application packets must be received by the Main Street Manager no later than the first (1st) Friday of the month for the Main Street Advisory Board to consider it at their regularly scheduled meeting on the third (3rd) Wednesday of the month.

Please initial below to attest that you have read and understand the following:

- ☒ I have met with the Main Street Manager to discuss my project. I have read and fully understand the Façade Improvement Grant procedures established by the Taylor Main Street Advisory Board. I intend to use this grant program for a renovation project to advance the efforts of revitalization and historic preservation of Taylor's historic downtown.
- ☒ I attest that I have not received, nor will I receive insurance monies for this revitalization project.
- ☒ I understand that if I am awarded a Façade Improvement Grant by the Taylor Main Street Advisory Board and/or the City of Taylor, any deviation from the approved project may result in the partial or total withdrawal of the grant. (If I am awarded a facade improvement grant for façade work and the facade is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Taylor immediately for the full amount of the grant.)
- ☒ I understand that no work can begin on a project seeking a Façade Improvement Grant before it is considered by the Main Street Advisory Board. If work begins before the Board can vote on the application, the project becomes ineligible for the reimbursement grant.
- ☒ I hereby certify that I have been informed and understand the regulations regarding this program. I also certify that to the best of my knowledge all data in this application is true and correct.


Applicant's Signature

9/25/24
Date

If the applicant is not the building owner, the following signed statement of approval must be provided by the building owner:

OWNER APPROVAL FOR TENANT APPLICANT:

I, (please print clearly) _____, owner of the building at _____, give my consent to the applicant to go forward with the façade work on the building as outlined in the Scope of Work section of this application.

Signature: _____ Date: _____

(For official use only)

Date FIG Packet was received: Sept 26, 2024

Is the FIG Packet complete: YES NO

Date FIG Packet was considered by the MSAB: Oct 16, 2024

Results of MSAB's consideration:

Main Street Manager's Signature: _____

Date: _____

MSAB Chairman's Signature: _____

Date: _____

Scope of Work:

Replace four fixed transoms (windows) above awing - \$8,570

- Replace four fixed transoms (windows), 9-lite with circle in the middle. Drawing attached. The windows will be manufactured by Red River Restorations in Coupland. Proposal attached, \$6,020.
- The center circle will be clear glass and the 8 side panels will be ribbed glass. We will try and use as much of the existing glass as possible; some ribbed glass panels are missing and will be sourced out of Houston. The glass will be installed by Charlie Cervenka Glass Co, on 4th Street. There is no proposal at this time because old windows will have to be removed and evaluated for what can be reused. Estimated for Grant is \$200 per window, \$800 total.
- Removal and installation of the windows will be done by Enrique Robles Construction (Taylor) on a time and material basis. There is no proposal at this time because old windows will have to be removed and evaluated to determine scope of his work. Estimated for Grant is 16 hours at \$100/hr., \$1,600 total.
- Paint and miscellaneous material for windows. The color will remain the same as it is now, dark green. There is no proposal at this time because old windows will have to be removed and evaluated to determine scope of work. Estimated for Grant is \$150.

Paint, Repair/Replace wood store front - \$3,350

- Removal and installation of decayed (bad) wood on the store front will be done by Enrique Robles Construction (Taylor) on a time and material basis. There is no proposal at this time because old wood will have to be removed and evaluated to determine scope of his work. Estimated for Grant is 20 hours at \$100/hr., \$2,000 total.
- Paint and miscellaneous material for store front. After the wood work is fixed the store front will be painted. The color will remain the same as it is now, dark green, red trim and black doors (one set of green doors will be painted black). There is no proposal at this time because work will have to be started and evaluated to determine scope of work. Estimated for Grant is \$850.
- Contingencies - Estimated for Grant is \$500.

***Signed and ITEMIZED estimates on company letterhead from contractors covering All proposed work.

- The building owner will be acting as the general contractor and except for the manufacturing of the four transoms by Red River Restorations, it is not practical to get itemized estimates from the subcontractors because the work will have to be started and evaluated to determine scope of work and get good cost estimates.



PROPOSAL

TO: **Ed Hile**
Ed Hile
106 East 2nd Street
Taylor, TX 76574

Project: Ed Hile New Transoms
Address: 106 E 2nd St
Taylor, TX 76574
Date: 9/17/2024

We propose to furnish all materials, equipment, and labor, subject to any exclusions listed below, required to complete the following:

Number of windows: 4 fixed transoms

New Window Fabrication Scope of Work: RRR is recommending awning style windows due to the location of the windows and the current issues with leaking.

- Style: (4) fixed transoms: 9-lite with circle in the middle. Drawing provided by client. Sash to accommodate 1/8" glass
- Fabricate using Red Grandis to drawing specifications from client within 1/8" margin of error
- Sash only, jambs are excluded.
- Sash will be picked up by client.
- Sash to be left "open" and unfinished
- Sash to be picked up by customer when ready.

*Sales tax applies to all new window units.

For custom fabrication jobs, 50% is due to get you in the queue and 50% due upon completion

Exclusions (but can be added):

- Jambs, Interior and exterior trim and brickmould
- Rebuilding of openings, sub-sills or structural framing
- Extraction and Installation
- Finishing with glazing, primer or paint. Includes fabrication only

1. Custom Sash/Window

\$5,600.00 *

Description of Services:

(4) custom, 9-lite transom sash to the specifications on the drawing provided by the

Red River Restorations · 116 Hoxie Street, PO box 584 · Coupland, TX 78615

customer \$1400 each.

Subtotal:	\$5,600.00
*7.5% Tax:	\$420.00
TOTAL:	\$6,020.00

Terms and Conditions

Standard Terms and Conditions:

- For custom fabrication jobs, 50% is due to get you in the queue and 50% due upon completion
- Any alterations or deviations from above specifications involving extra costs will be executed only upon written agreement.
- Unforeseen Repairs: Sight-unseen, necessary repairs or adjustments surrounding the window/door framing or outside the specified scope will be undertaken only at an extra cost at the RRR field rate of \$125/hour.
- Paint: includes using one paint color on interior and exterior of window sashes, jambs and sills. Two-toned sashes available for additional cost.
- Excludes rebuilding units or partial units of windows, transoms, doors, or jambs unless specified otherwise.
- Rental fees will apply to any Lifts/Booms/Scaffold needed for exterior access to all window parts depending on access required. Actual costs of rental equipment to be billed. If permits are required for sidewalk closure or street access this will require an additional fee that will be passed on to the client.
- Assumes weight chambers, ropes and weights are present for all functional windows- if not, this may require a change order.
- Assumes ease of access from parking to all window openings as well as free parking.
- Owner/GC is responsible to remove all items from the work area around each window (4' perimeter). This includes removing all blinds, shutters, and other window treatments. If not removed, RRR will remove at the field rate of \$125/hour. Presence of furniture, etc. in the work area indicates owner approval of the extra charge.
- Excludes work on Interior and Exterior Trim and Brickmould. In some cases, we are unable to guarantee trim will be salvageable for re-installation. When applicable, installation and fabrication of new trim to be billed at RRR Field Rate of \$125/per hour plus cost of materials.
- Excludes stucco, mortar, flashing, framing, drywall, masonry work, sub-sill, and other repairs on or around window and/or door openings unless specified otherwise. We focus on window/door units only.
- If removal of jambs is required, additional fees will apply.
- Excludes restoration or replacement of window screens unless otherwise noted. This can be added for an additional fee.
- Glass: Unknown broken glass will to be charged over and above the contract price unless noted in scope of work. A change order will be submitted to the owner for approval. Glass options vary in price.
- Re-installing hardware on doors and re-hanging doors will be charged at the RRR Field Rate of \$125/hour.
- Installing new window units will be charged at the RRR field rate of \$125/hour. Installation of restored windows is included.
- Excludes cost of new hardware and hardware installed. If applicable, this will be charged at RRR field rate of \$125/hour.

Red River Restorations · 116 Hoxie Street, PO box 584 · Coupland, TX 78615

-
- Excludes full hardware restoration, replating and replacement hardware (hinges, door pulls, bolts, lock sets, window latches, pulls, stays, etc.) Includes cleaning existing hardware and reusing on restored units only.
 - Excludes shop drawings, meetings and consulting. These services can be added at RRR Professional Services Rate at \$150/hour.
 - Payments are due 10 days from the date of invoice. Red River Restorations reserves the right to cease work if payment is not received according to the terms of the invoice. Client agrees to pay interest at the rate of 2% monthly on amounts outstanding 40 days after invoice date, except where and to the extent such percentage is prohibited by applicable law. Interest is payable monthly on any past due payment due under this agreement. Client agrees to pay any costs of collection, including attorney's fees.

Contractor: Kathryn Hindman
Red River Restorations

9/17/2024
Date

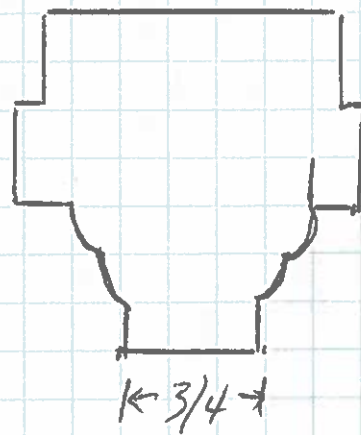
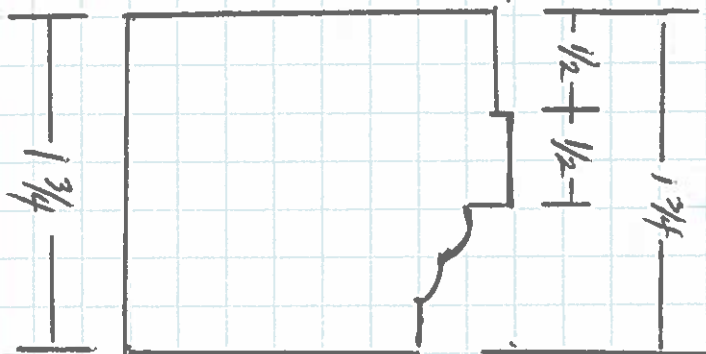
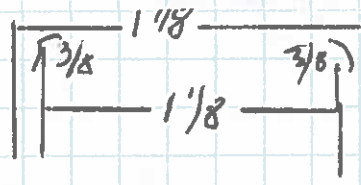
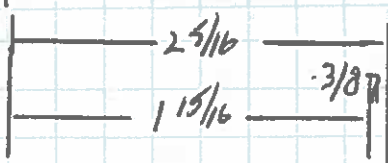
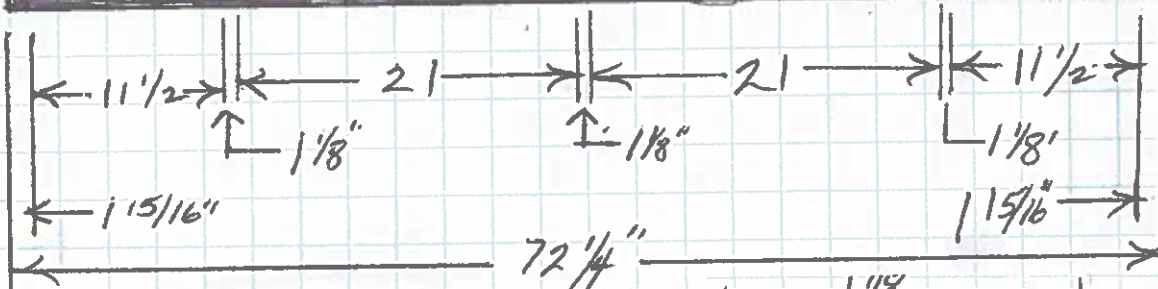
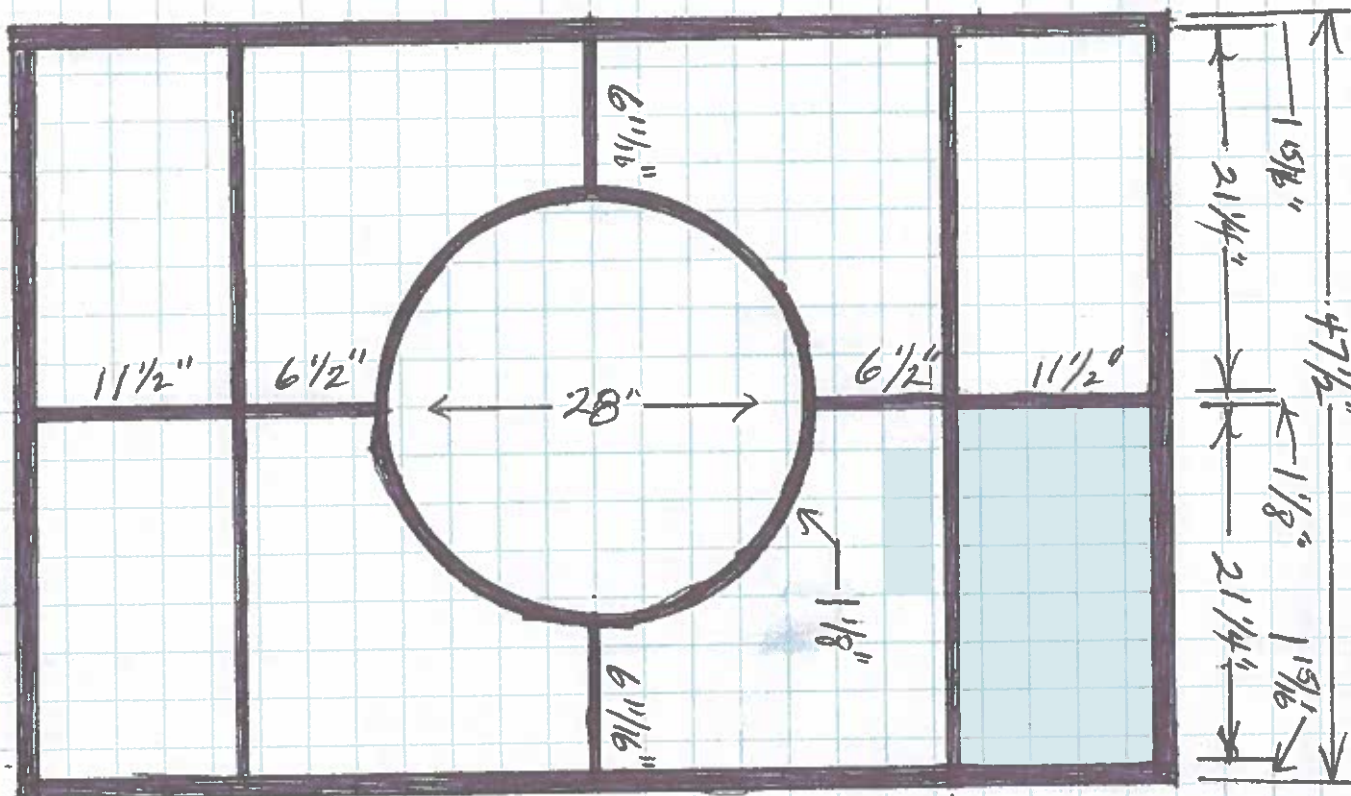
ACCEPTANCE OF PROPOSAL: The above prices, scope, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work specified.

Client:

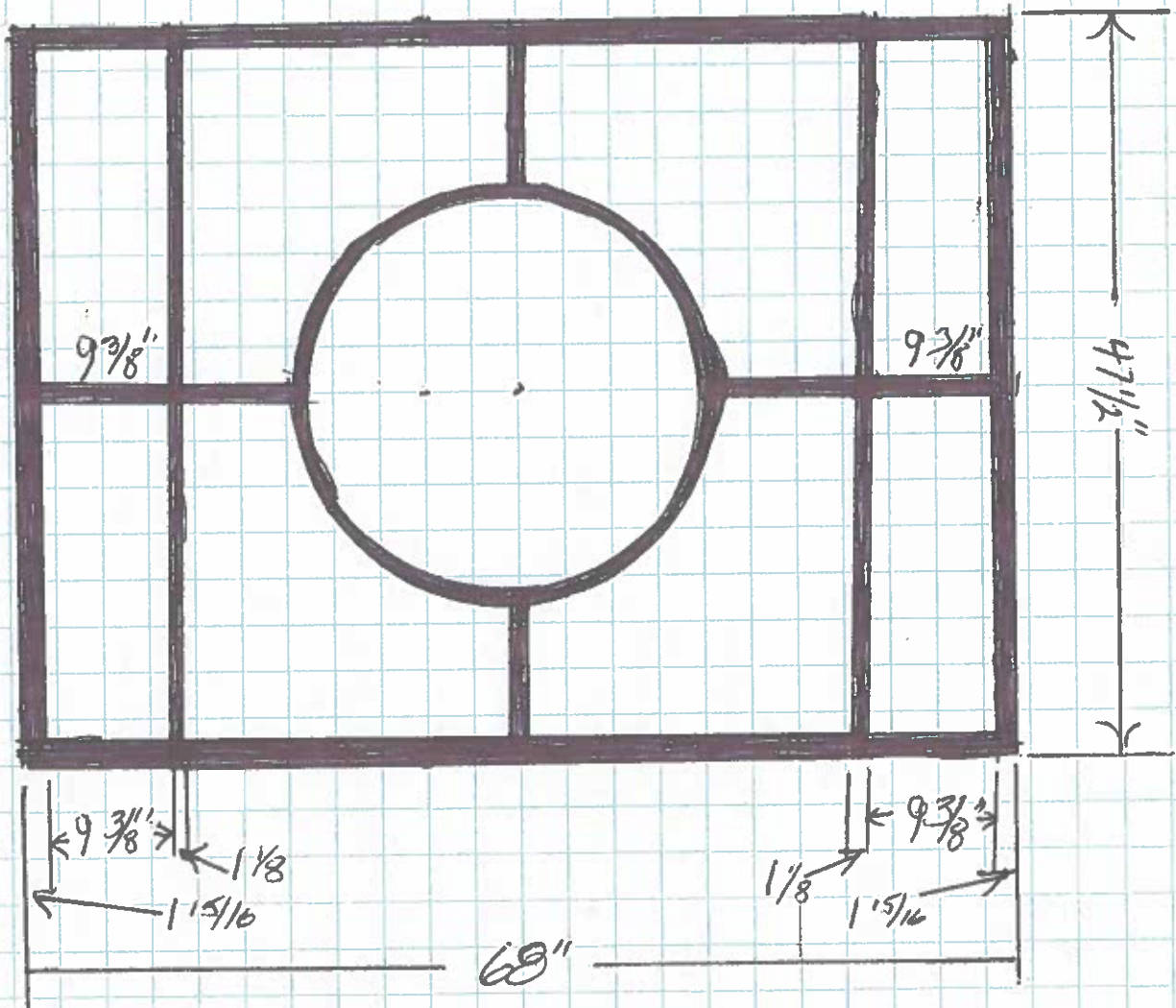
Ed Hille

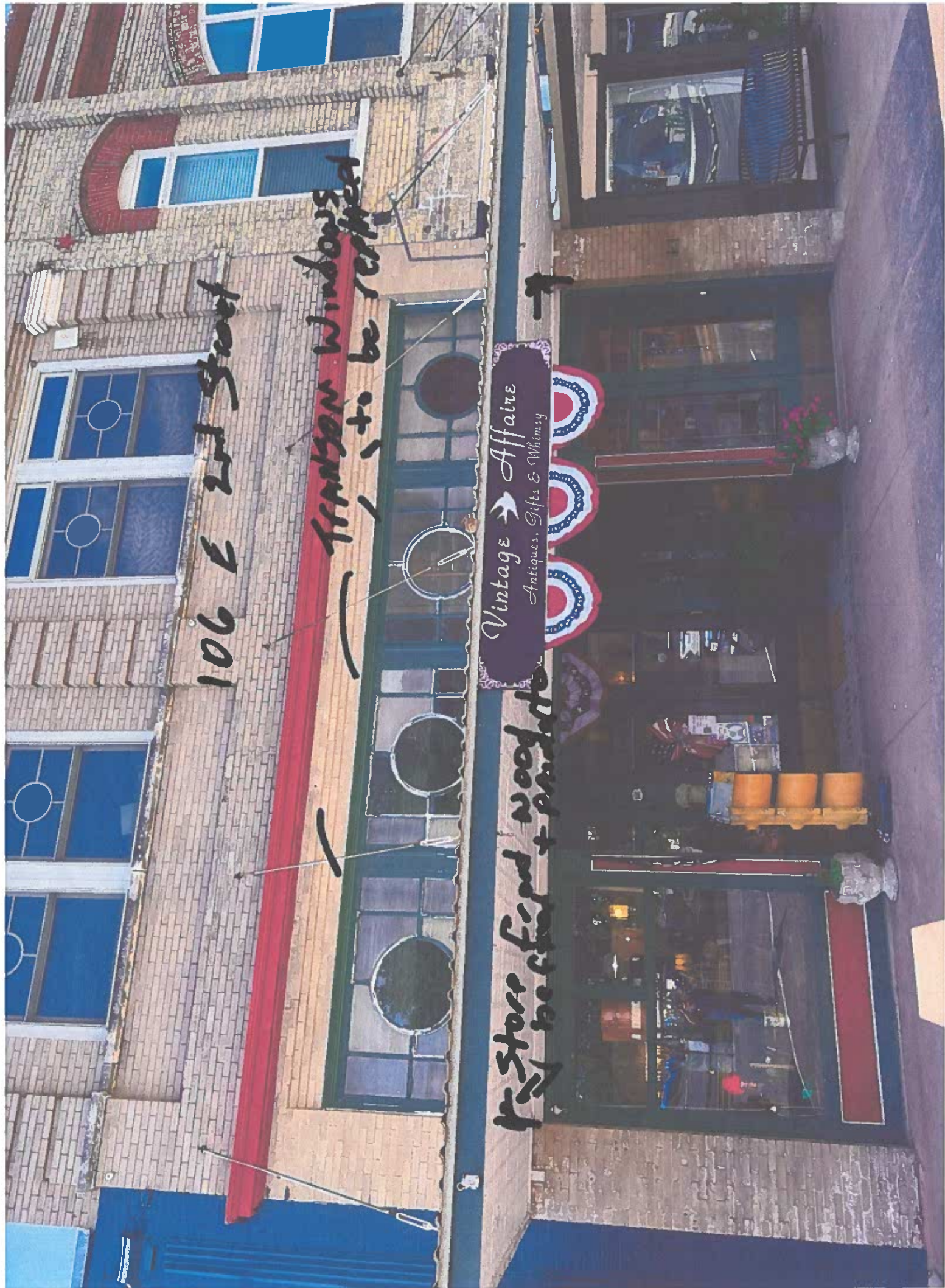
Date

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243





4 Trason Windows





Ribbed
glass

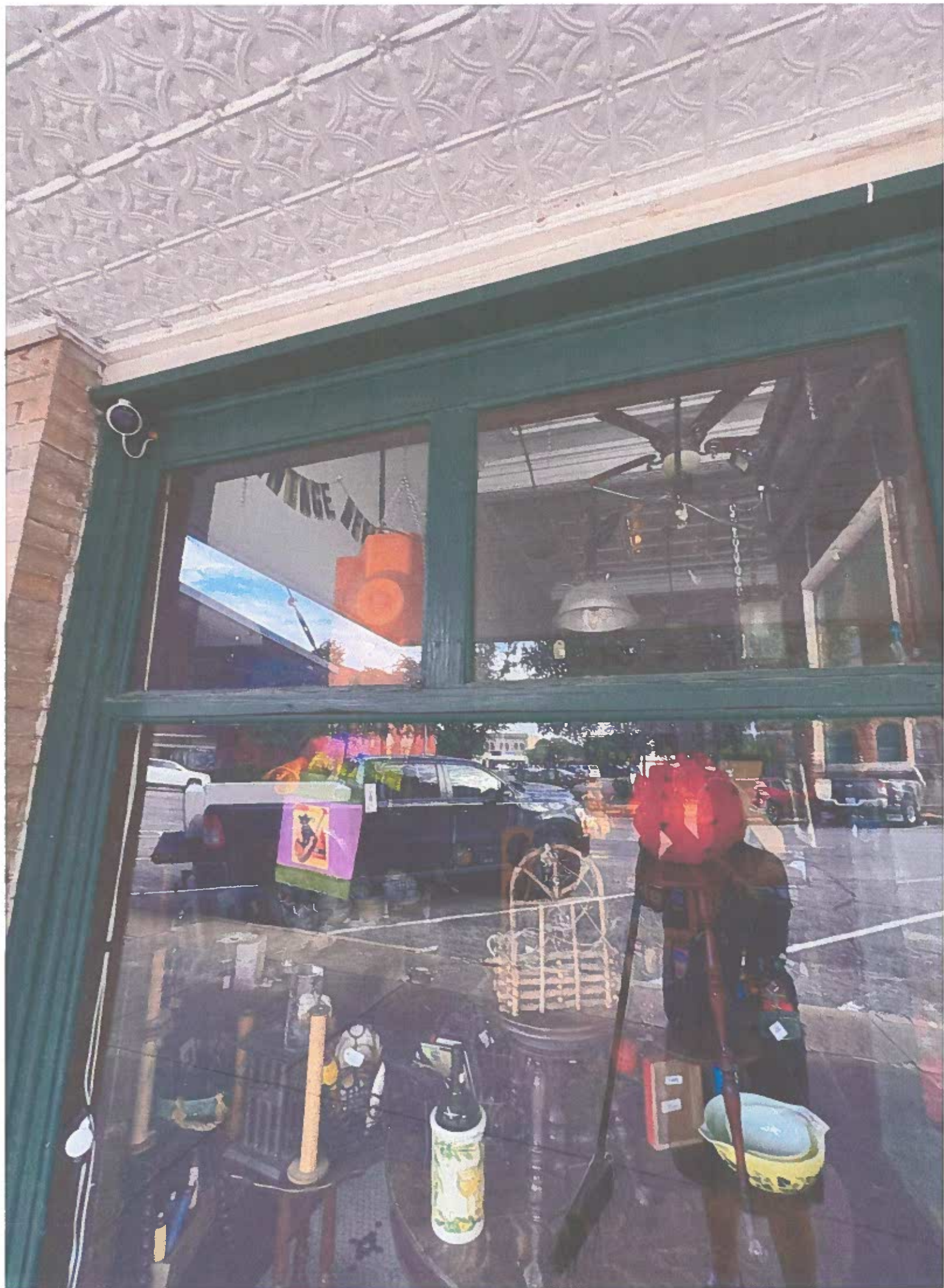






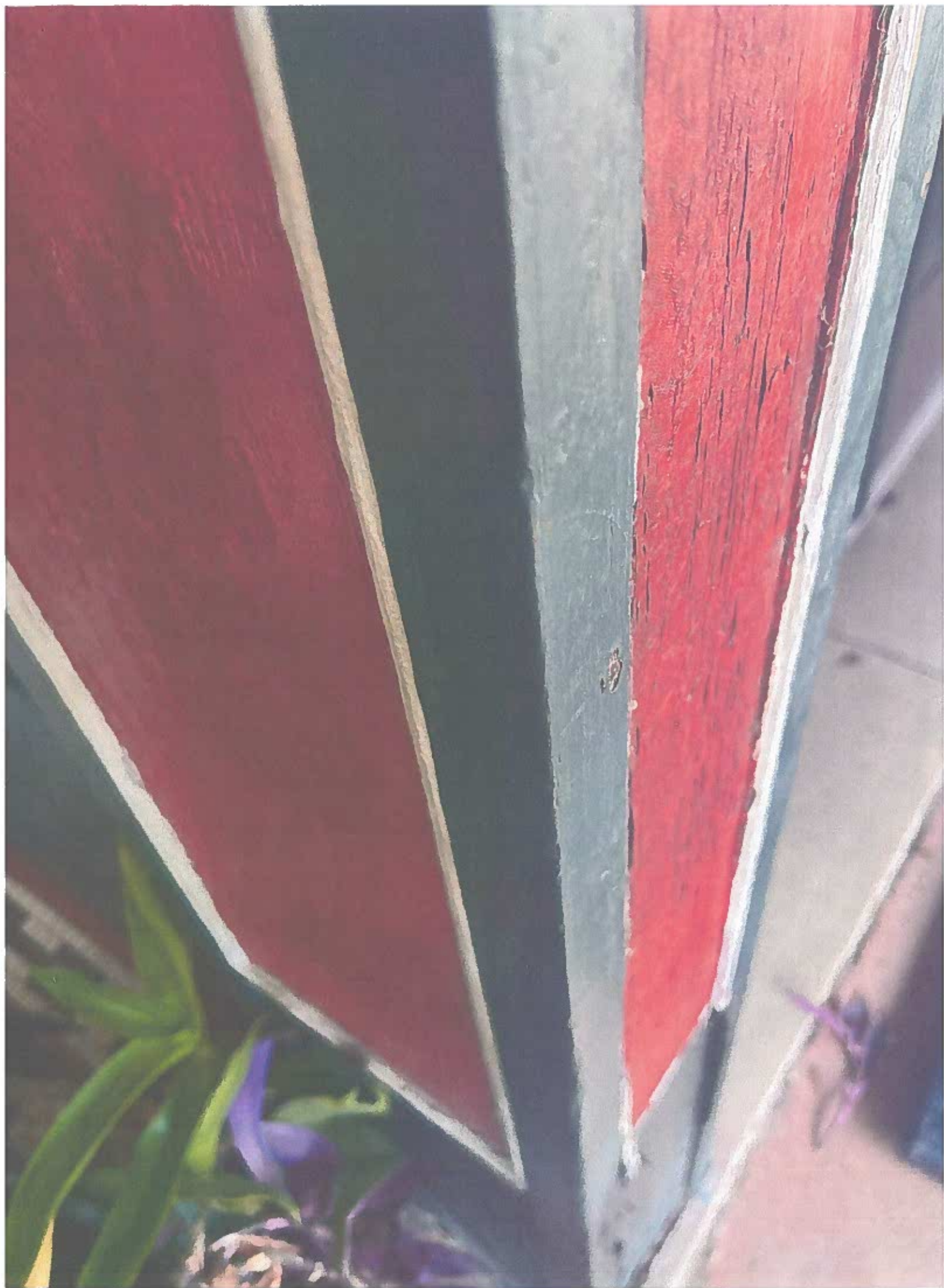


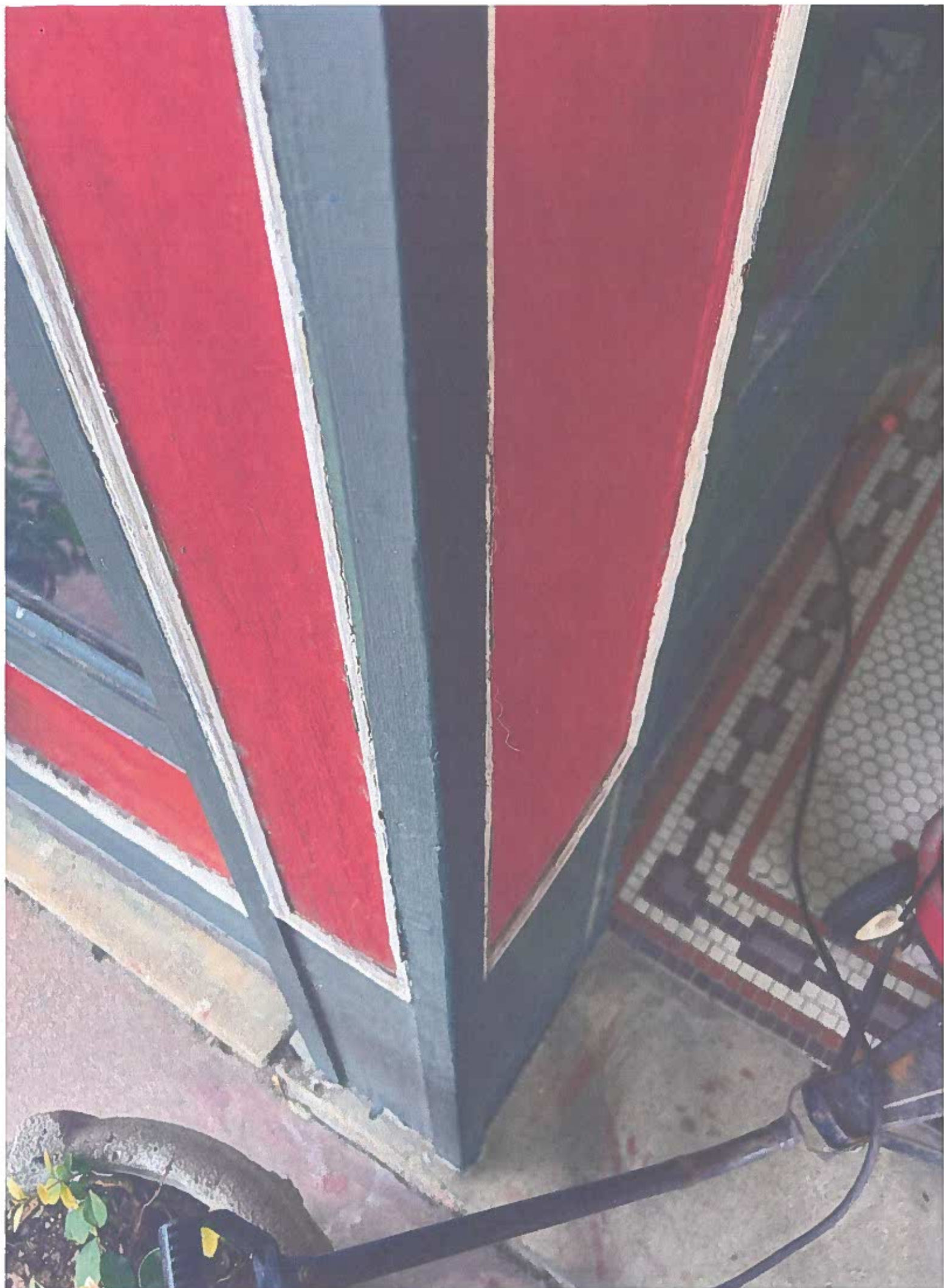
















AGENDA ITEM REPORT
October 16, 2024

DOWNTOWN BENCHES AND TRASH CANS

For the next 3 months, the City Council will only hold one meeting per month instead of the regular two meetings. This has resulted in a number of proposed agenda items for those three meetings. The request to amend the TIF budget will be considered by the Council on Thursday, November 14th.