

AGENDA
CITY OF TAYLOR, TEXAS
PARKS & RECREATION BOARD MEETING
DICKEY-GIVENS COMMUNITY CENTER, 1015 EAST MLK JR. BLVD, TAYLOR
TEXAS, 76574
AUGUST 21, 2024, 6:00 PM

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

REGULAR AGENDA

1. Review and Approve the minutes of the July 17, 2024, regular meeting.
2. Directors Report: Maintenance items, Facility and Rental Metrics, Construction Project update
Tyler Bybee
3. Programs and Events Update *Betsy Schultz*
4. Receive Report from the Taylor Center for Assistance and Navigation on mobile shower
proposal *Tyler Bybee*
5. Review and take possible action concerning the 2024 Bond recommendation rankings *Tyler Bybee*
6. Boy and Girl Scout Building Agreements *Tyler Bybee*
7. Identify items for next meeting
8. Next meeting date: September 18th, 2024

ADJOURN

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of the meeting was posted in the Taylor City Hall Lobby before 6:00 pm on 8/16/24 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

“The Parks and Recreation Advisory Board is dedicated to the enrichment of our community through the efficient use of our Parks and Recreation resources.”

Posted by: _____ Date: _____

Lisa Buzan, Administrative Assistant8-16-2024

“The Parks and Recreation Advisory Board is dedicated to the enrichment of our community through the efficient use of our Parks and Recreation resources.”



City Council Meeting August 21, 2024 Transmittal Letter

STRATEGIC PILLAR

Quality of Life

Agenda Item Number: 2.

Agenda Title: Directors Report: Maintenance items, Facility and Rental Metrics, Construction Project update

Council Action to be Taken: Receive Report

Department Submitted: P&R

Staff Contact: Tyler Bybee, P&R Director

1. PURPOSE / DESCRIPTION

Receive report

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Directors report gives a monthly snapshot of the maintenance items done in the prior month, including rental and facility metrics(attached) and provides Capital Improvement Item updates.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
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4. RECOMMENDATION

NA

5. FUNDING SOURCE

NA

6. TIMELINE

NA

7. OTHER OPTIONS

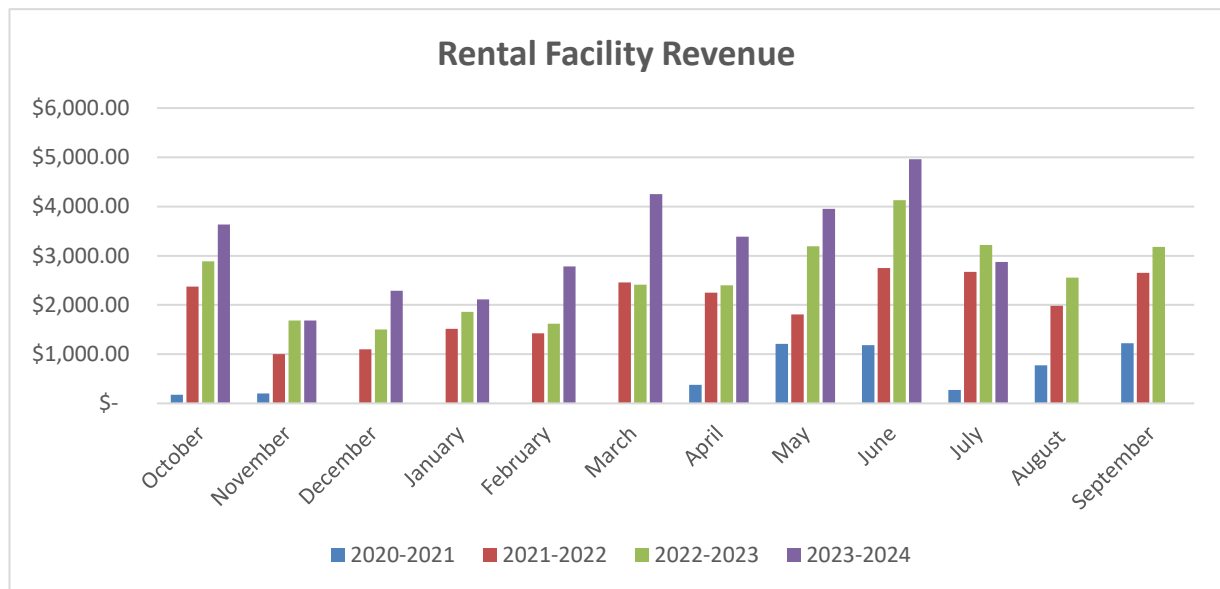
NA

8. ATTACHMENTS

1. P&R July 2024 - Pavilions & Pool Metrics
2. P&R July 2024 - Taylor Regional Park

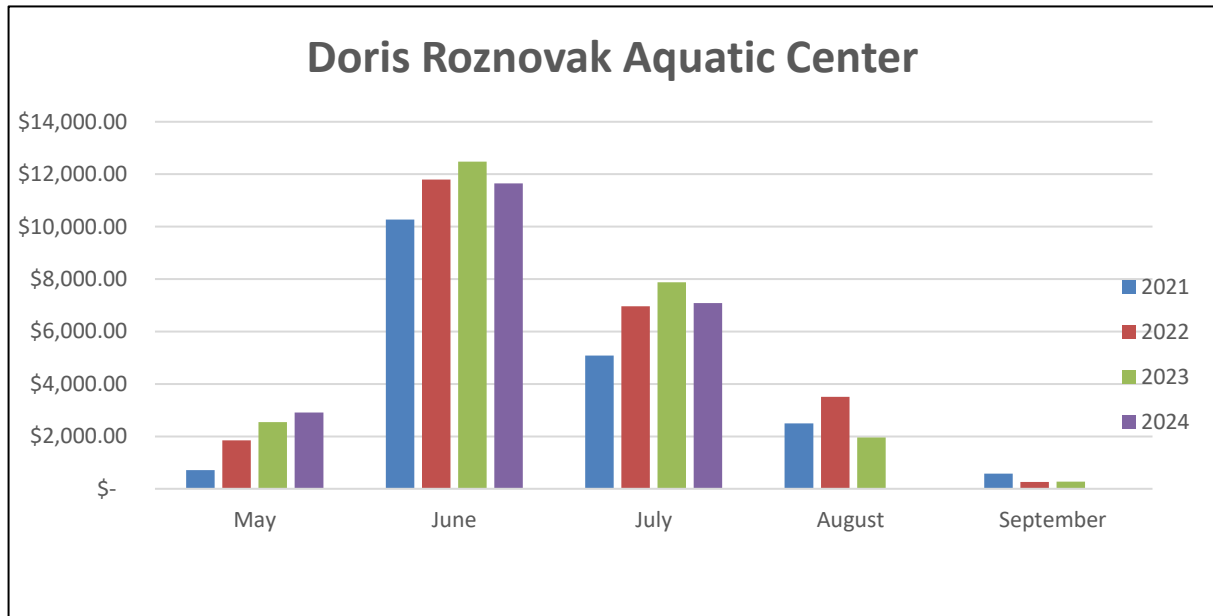
Jul-24 <u>Rental Facilities</u>		
Location	Rentals	Totals:
Murphy Pavilion	2	\$ 335.00
Bull Branch Pavilion	0	\$ -
TRPSC Pavilion	0	\$ -
Robinson Pavilion	4	\$ 140.00
Robinson Ballfield	11	\$ 275.00
Dickey Givens Center	16	\$ 2,120.00
Total:	33	\$2,870.00

Month	2020-2021	2021-2022	2022-2023	2023-2024	To Date
October	\$ 175.00	\$ 2,375.00	\$ 2,885.00	\$ 3,635.00	\$ 3,635.00
November	\$ 200.00	\$ 1,000.00	\$ 1,685.00	\$ 1,685.00	\$ 5,320.00
December	\$ -	\$ 1,100.00	\$ 1,500.00	\$ 2,290.00	\$ 7,610.00
January	\$ -	\$ 1,515.00	\$ 1,860.00	\$ 2,115.00	\$ 9,725.00
February	\$ -	\$ 1,425.00	\$ 1,620.00	\$ 2,780.00	\$ 12,505.00
March	\$ -	\$ 2,460.00	\$ 2,410.00	\$ 4,250.00	\$ 16,755.00
April	\$ 375.00	\$ 2,250.00	\$ 2,400.00	\$ 3,390.00	\$ 20,145.00
May	\$ 1,212.00	\$ 1,805.00	\$ 3,190.00	\$ 3,950.00	\$ 24,095.00
June	\$ 1,180.00	\$ 2,750.00	\$ 4,125.00	\$ 4,960.00	\$ 29,055.00
July	\$ 275.00	\$ 2,670.00	\$ 3,220.00	\$ 2,870.00	\$ 31,925.00
August	\$ 775.00	\$ 1,980.00	\$ 2,555.00		
September	\$ 1,225.00	\$ 2,650.00	\$ 3,180.00		
Total:	\$ 5,417.00	\$ 23,980.00	\$ 30,630.00	\$ 31,925.00	\$ 31,925.00
Covid-19 Impact					



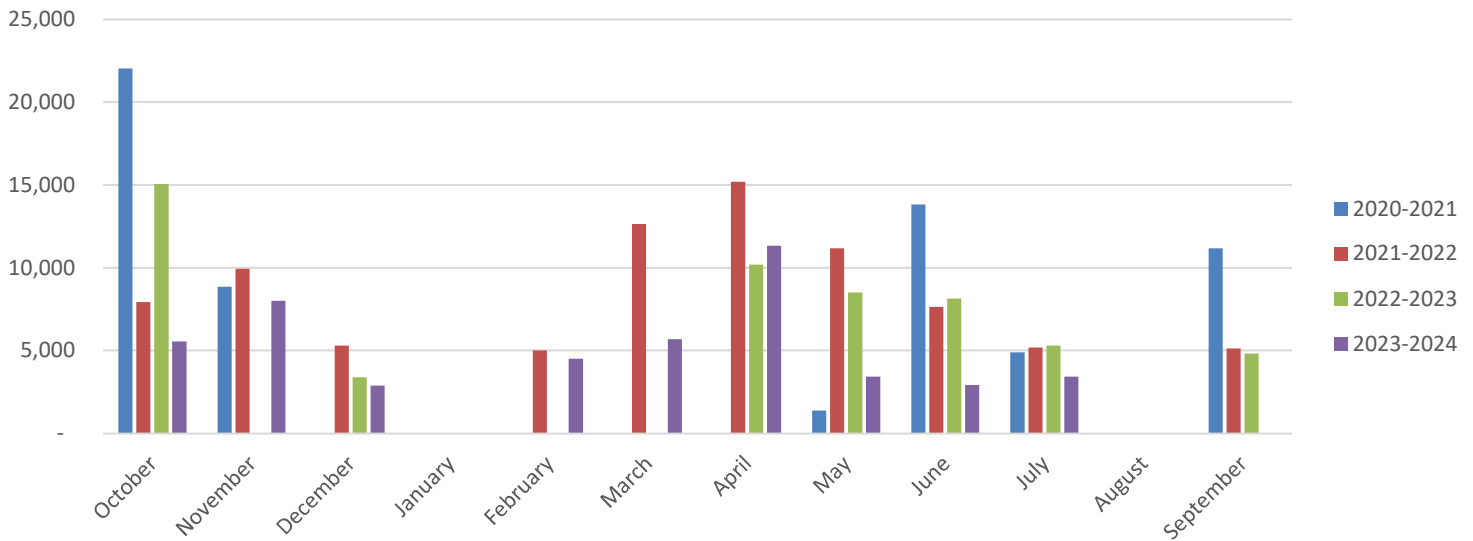
Doris Roznovak Aquatic Center Revenue 2024

	2021	2022	2023	2024	To Date
May	\$ 717.00	\$ 1,845.15	\$ 2,541.00	\$ 2,905.00	\$ 2,905.00
June	\$ 10,271.12	\$ 11,799.96	\$ 12,481.00	\$ 11,650.00	\$ 14,555.00
July	\$ 5,083.42	\$ 6,966.10	\$ 7,877.00	\$ 7,088.00	\$ 21,643.00
August	\$ 2,498.55	\$ 3,507.05	\$ 1,964.00		\$ -
September	\$ 577.00	\$ 264.90	\$ 276.00		\$ -
Total:	\$ 19,147.09	\$ 24,383.16	\$ 25,139.00	\$ 21,643.00	\$ 21,643.00

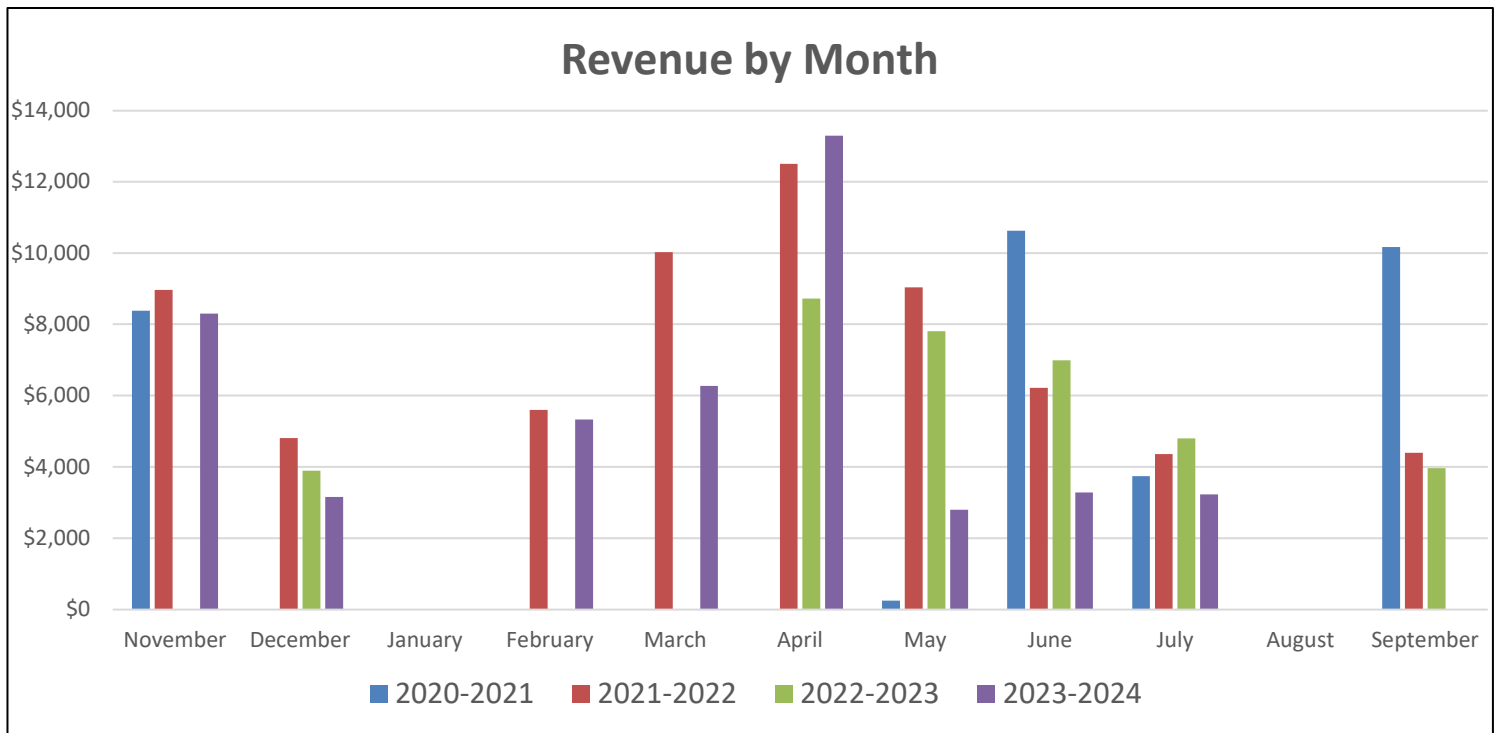


TRP Attendance					
Month	2020-2021	2021-2022	2022-2023	2023-2024	FY to Date
October	22,032	7,920	15,048	5,544	5,544
November	8,856	9,936	-	7,992	13,536
December	-	5,292	3,388	2,880	16,416
January	-	-	-	-	16,416
February	-	5,004	-	4,500	20,916
March	-	12,636	-	5,676	26,592
April	-	15,192	10,188	11,316	37,908
May	1,368	11,160	8,496	3,420	41,328
June	13,820	7,632	8,136	2,928	44,256
July	4,896	5,184	5,292	3,420	47,676
August	-	-	-	-	-
September	11,160	5,122	4,812	-	-
TOTAL:	62,132	85,078	55,360	47,676	47,676
COVID-19 Impact					

Taylor Regional Park Attendance



TRP Revenue					
Month	2020-2021	2021-2022	2022-2023	2023-2024	FY To Date
October	\$19,894	\$6,372	\$12,649	\$5,263	\$5,263
November	\$8,377	\$8,967	\$0	\$8,296	\$13,559
December	\$0	\$4,810	\$3,888	\$3,156	\$16,715
January	\$0	\$0	\$0	\$0	\$16,715
February	\$0	\$5,600	\$0	\$5,328	\$22,043
March	\$0	\$10,023	\$0	\$6,272	\$28,315
April	\$0	\$12,502	\$8,718	\$13,287	\$41,602
May	\$250	\$9,038	\$7,805	\$2,797	\$44,399
June	\$10,628	\$6,217	\$6,992	\$3,280	\$47,679
July	\$3,740	\$4,360	\$4,798	\$3,232	\$50,911
August	\$0	\$0	\$0		
September	\$10,172	\$4,392	\$3,963		
TOTAL:	\$ 53,060	\$ 72,281	\$ 48,813	\$ 50,911	\$ 50,911
COVID-19 Impact					





City Council Meeting August 21, 2024 Transmittal Letter

STRATEGIC PILLAR

Quality of Life

Agenda Item Number: 3.
Agenda Title: Programs and Events Update
Council Action to be Taken:
Department Submitted:
Staff Contact: Betsy Schultz, P&R Superintendent

1. PURPOSE / DESCRIPTION

Review and preview programming and events

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Review last month's programming:

- National Ice Cream Day
- National Watermelon Day
- Meet The Teacher Nights at Pasemann & Main Street Elementaries
- Playground Play Days at Bull Branch Playground

Preview upcoming programming:

- Back To School Bash
- September through December fitness schedule
- Senior Activities
- Kid Fish preview

3. PROS and CONS

PROS

CONS

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4. RECOMMENDATION

5. FUNDING SOURCE

6. TIMELINE

7. OTHER OPTIONS

8. ATTACHMENTS

None



City Council Meeting August 21, 2024 Transmittal Letter

STRATEGIC PILLAR

Quality of Life

Agenda Item Number: 4.

Agenda Title: Receive Report from the Taylor Center for Assistance and Navigation on mobile shower proposal

Council Action to be Taken: Recieve report and provide direction on possible next steps or recommendation to Council.

Department Submitted: P&R

Staff Contact: Tyler Bybee, P&R Director

1. PURPOSE / DESCRIPTION

This item is to receive a report and request a recommendation from the Parks and Recreation Board on the Taylor Center for Assistance and Navigation(TCAN)on a mobile shower proposal. A representative from TCAN will be present at the meeting to give the report and provide details.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

TCAN has approached the City about the possibly of using City Park land to set up a temporary shower trailer to assist in possible disaster situations and more regularly provide those without an accessible shower the opportunity to use the showers. TCAN owns a shower trailer that has two shower stalls and also washer and dryers. TCAN is proposing using the area around the softball restrooms on Frank Street in Robinson Park on a weekly or Biweekly basis to offer this service to the community. This would be done on a weekday in the 10am-2pm range. TCAN volunteers would staff the trailer and be onsite for the duration of the mobile shower availability. The shower trailer would not be stored on City property and would be removed at the end of the time allotted. The City would provide access to water and power at the restroom facilities. The parks department is aware of people regularly using the parks restrooms to clean themselves. This creates an issue as it uses a large amount of handsoap and the restroom facilities are not conducive for bathing, showering. This summer Parks staff have observed people using the splash pads to clean themselves. This is obviously not the purpose of the splash pads and is not a practice that is allowed. This area of the Park is not heavily frequented during the proposed times. Pending Parks board recommendation an Memo of Understanding could be prepared to present to City Council.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Provides a service to those in need of the service • Could improve the problem of people using parks restrooms to bath • The area of the park requested is mostly used during the evening and this would have a low impact of services and operations	• Some coordination with Parks staff required • Some concern with drawing an increased number of unhoused persons to the park.

4. RECOMMENDATION

Parks staff has no objection to the proposal and does not see a negative impact associated with the program. Possible trial run would be recommended.

5. FUNDING SOURCE

Non- Profit

6. TIMELINE

NA

7. OTHER OPTIONS

City has no other site locations for this program at this time.

8. ATTACHMENTS

1. TaylorCAN + City Parks Proposal, PowerPoint presentation

TaylorCAN + City Parks & Recreation

Proposal For Collaboration

Wednesday, 8/21/24

Background on TaylorCAN

(Taylor Center for Assistance and Navigation)

- **TaylorCAN** was created by a group of local volunteers who saw the need to create a central point of contact for the unhoused and the resources looking to assist them.
- We focus on **emergency shelter during extreme weather events**, but also support fighting food insecurity, clothing drives, and initiatives by WilCo Homeless Coalition such as the annual Place In Time count.

TCAN By The Numbers

39 People Temporarily Housed
(both unhoused and people who lost power)

During February 2024 Cold Weather Events

The TaylorCAN Trailer



The TaylorCAN Trailer



The TaylorCAN Trailer

Capabilities:

- Two (2) totally enclosed and private bathrooms:
 - Shower
 - Toilet
 - Sink
- Laundry Washer/Dryer Units

The TaylorCAN Trailer

Support Needed:

- Standard outlet power
- Water supply from standard hose bib
- A physical location to stage the trailer

Proposed Location

Proposed Times:

- Twice a month
- Probably Wednesdays
- 10 am - 2 pm
- Supervised by TCAN
Volunteers at All Times



Thank You!

Questions?



City Council Meeting August 21, 2024 Transmittal Letter

STRATEGIC PILLAR

Quality of Life

Agenda Item Number: 5.

Agenda Title: Review and take possible action concerning the 2024 Bond recommendation rankings

Council Action to be Taken: Receive updates and take action on approval of the vote on Parks Bond

Department Submitted: Parks and Recreation

Staff Contact: Tyler Bybee, P&R Director

1. PURPOSE / DESCRIPTION

Receive and update on the results of the 2024 Parks bond project rankings

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

A variety of projects were included in the 2025 Parks bond package. Only one project has been completed- The Heritage Square Splash Pad renovation. In anticipation for the Doris Roznovak Aquatics Center bid, staff asked the Parks board to ranking the projects from most crucial to least with 1 being the most important. The attached slide show reflects the ranking. These rankings will be crucial as the pool bid comes in and possible additional funding sources could be needed.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Ranking of projects gives direction to the City Council if possible projects would need to be delayed to help with pool construction	• All identified projects are needed and a delay could increase cost

4. RECOMMENDATION

Receive Update

5. FUNDING SOURCE

2024 Certificate of Obligation Bonds

6. TIMELINE

NA

7. OTHER OPTIONS

NA

8. ATTACHMENTS

1. 24' Parks Bond Projects -Splash

PARKS- 2024 BOND PROJECTS

Implementation of Parks Master Plan

Bull Branch Pavilion Replacement	\$137,500	Parks Board Rank #1
Bull Branch Ballfield/Park and Rotary Restroom Update	\$60,500	#2
LED Light Upgrade at Bull Branch, Rotary Softball	\$602,400	#3
Synthetic Turf Two Infields in TRP	\$369,600	#4
Robinson Park Drive and Parking Lot	\$602,400	#5
Bull Branch, Mallard and Rotary Concourse and Shade	\$385,000	#6
Robinson Park Drive and Parking Lot	\$192,000	#7
Murphy/Rotary Drive Improvements and Parking	\$935,000	#8
Heritage Square Splash Pad- Completed- \$680,425		
Subtotal	\$2,790,000	
Design/Project Management 15%	\$510,000	

BULL BRANCH PAVILION REPLACEMENT

- Replacement of the pavilion within Bull Branch Park
- Existing pavilion is rundown and sagging



BULL BRANCH BALLFIELD/PARK AND ROTARY RESTROOM UPDATE

- Renovation of existing facilities to include new partitons, plumbing fixtures, lighting and other cosmetic enhancements



BULL BRANCH, MALLARD, ROTARY IMPROVEMENTS (CONCOURSE, SHADE STRUCTURES, BLEACHERS)

- Replace and add shade structures to Rotary, Mallard and Bull Branch Ballfields
- Add concrete concourses and new aluminum bleachers at these fields



BULL BRANCH FISHING PIER IMPROVEMENTS

- Inspection has shown the pier is structurally sound, the improvements will be to replank and install new hand/guard rails



LED LIGHT UPGRADE AT BULL BRANCH, ROTARY SOFTBALL

- Replace existing lighting elements with more efficient LED lights
- Reduces energy consumption and maintenance costs
- Robinson Park LED upgrade has been a huge success



Existing lighting at Bull Branch Fields

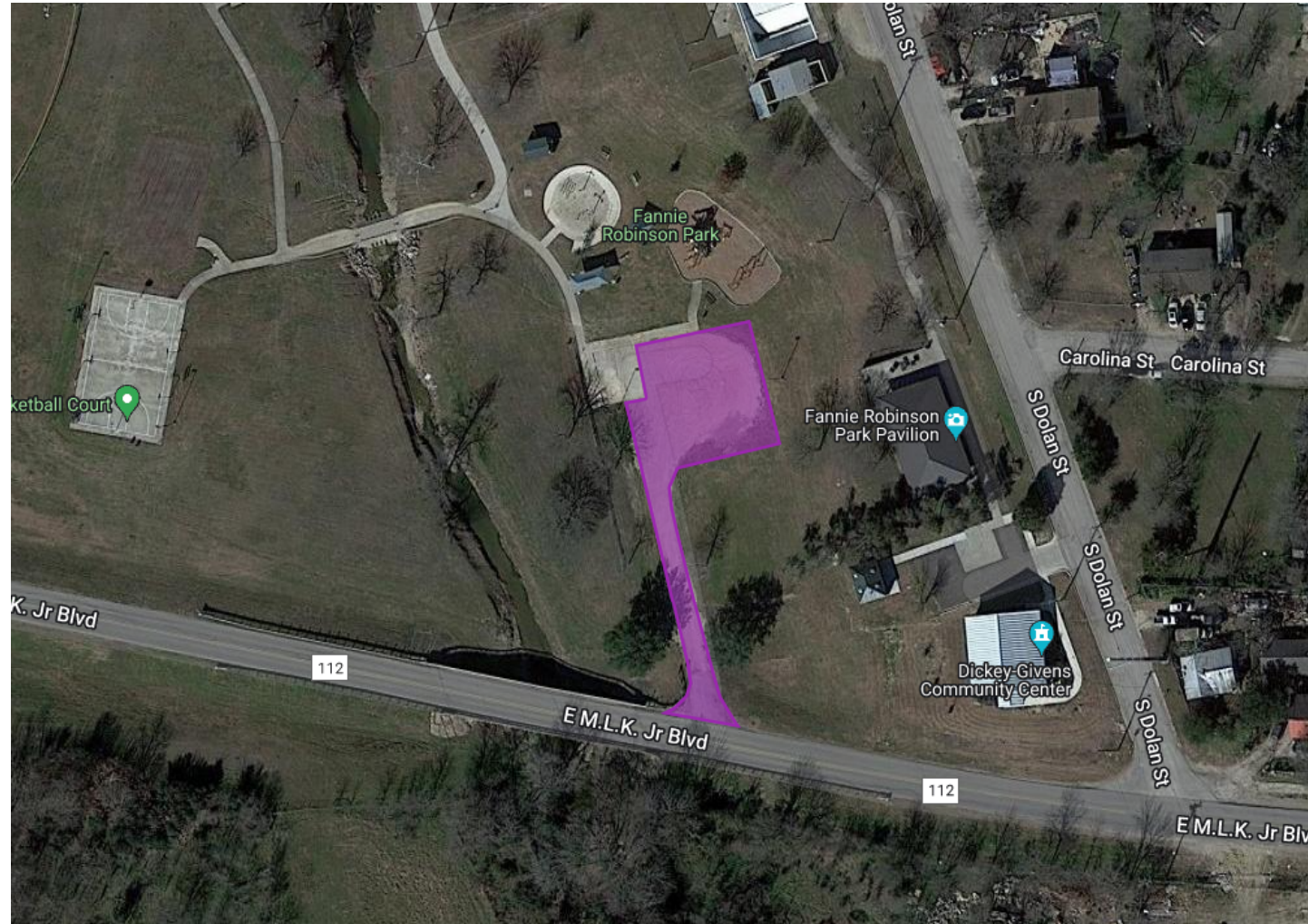
HERITAGE SPLASH PAD RENOVATION

- Splash pad reconstruction is currently under design
- Construction to begin early January 2024
- Anticipated re-opening date May 2024



ROBINSON PARK DRIVE AND PARKING LOT

- Proposed paving of existing gravel parking lot
- Will connect to proposed sidewalk and switchback up the hill to the pavilion/community center under the MLK Sidewalk project
- Increases accessibility to the park and park amenities



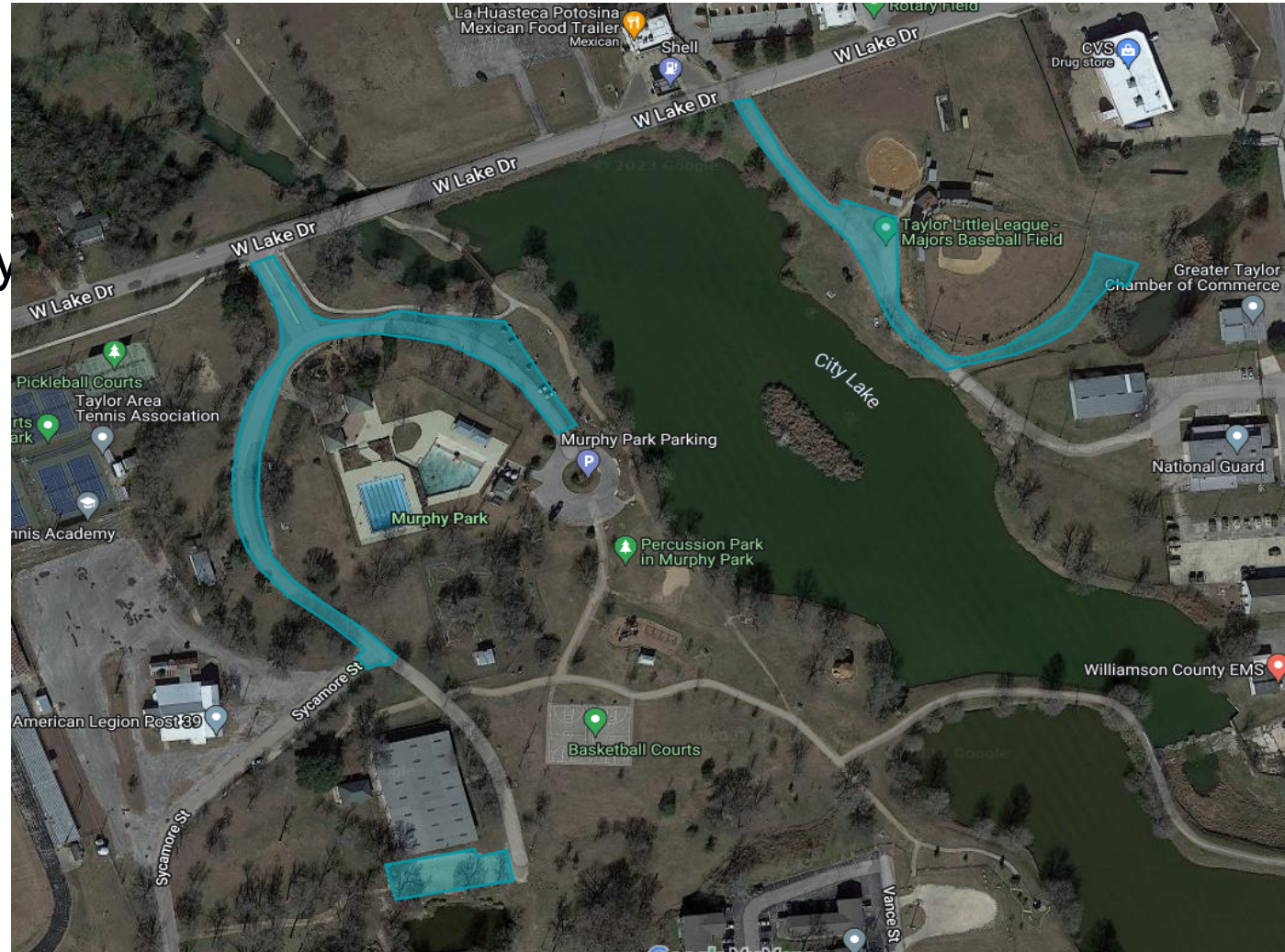
SYNTHETIC TURF IN 2 INFIELDS WITHIN TRP

- Turf to be added to the two championship level fields at TRP
- Turfing two infields will reduce maintenance cost and time following rain events



MURPHY/ROTARY DRIVE IMPROVEMENTS & PARKING

- Reconstruction of the streets within Murphy Park
- Reconfiguration and optimization of parking facilities in the park, especially during events and games
- Gates and bollards proposed to increase site security during off hours





City Council Meeting August 21, 2024 Transmittal Letter

STRATEGIC PILLAR

Quality of Life

Agenda Item Number: 6.
Agenda Title: Boy and Girl Scout Building Agreements
Council Action to be Taken: None, this is for information only.
Department Submitted: Parks and Recreation
Staff Contact: Tyler Bybee, P&R Director

1. PURPOSE / DESCRIPTION

The Parks & Recreation Advisory Board requested this item be on the agenda at the August meeting.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Staff were asked to bring back information to the Board on the Boy Scouts & Girl Scouts buildings in Murphy Park. After researching records, staff was able to find the two attached documents.

Boy Scouts

The document found minutes from the City Council in May 1930 receiving a request from the Rotary Club for a small tract of land in City Park (now known as Murphy Park) to erect a clubhouse for the Rotary Boy Scouts. A motion was made to allow the Rotary Boy Scouts to erect a clubhouse under the same conditions as a tract leased to the American Legion.

Girl Scouts

The document found for the Girl Scouts is similar in nature. In August 1956, a resolution was made authorizing the Taylor Girl Scouts to use a tract of land located in Murphy Park adjacent to the Boy Scouts hut.

In both agreements, it appears that should the scouting activities cease, the tract of land would be conveyed back to the City.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
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4. RECOMMENDATION

NA

5. FUNDING SOURCE

NA

6. TIMELINE

NA

7. OTHER OPTIONS

NA

8. ATTACHMENTS

None