
AGENDA

Public Arts Advisory Board Regular Meeting

5:30 PM; August 28, 2024

City Hall Conference Room

- I. CALL TO ORDER AND DECLARE A QUORUM
- II. PUBLIC COMMENT
- III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:
 - A. Approve the Minutes from the Public Arts Advisory Board meeting from July 24, 2024 (Ruby Fisher)
 - B. Receive the report from account 100-440-359 and account 100-592-813
- IV. NEW BUSINESS:
 - A. Receive and take possible action on Good Life's Public Art Project in Murphy Park (Ruby Fisher)
 - B. Receive and take possible action on Festoon Lighting Bids (Ruby Fisher)
- V. CONTINUING BUSINESS:
 - A. Receive Report from Portal Project Committee (Gail Samuels)
 - B. Receive Report from Music on Main Concert Committee (Richard Stone/Bryan Richie/Nathan Gray)
 - C. Receive report from Potter's Alley Mural Committee
 - D. Identify items for the September Meeting

VI. ADJOURN

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act, I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 5:00 pm on August 23, 2024 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

Ruby Fisher, Special Events Coordinator

Date

MINUTES

CITY OF TAYLOR, TEXAS

PUBLIC ARTS ADVISORY BOARD MEETING

City Hall Conference Room 400 Porter Street, Taylor, Texas 76574

July 24, 2024, 5:30 p.m.

MEMBERS PRESENT

Richard Stone
Gail Samuels
Bryan Richie
Judith Grissom

MEMBERS ABSENT

Monica Zavala
Nathan Gray

OTHERS PRESENT

Ruby Fisher, City Liaison
Cindy Chapter

I. CALL TO ORDER AND DECLARE A QUORUM

II. PUBLIC COMMENT

III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:

- A. Approve the Minutes from the Public Arts Advisory Board meeting from June 26, 2024
 - a. A motion was made to approve the minutes by Richard Stones, seconded by Judith Grissom, all in favor.
- B. Receive the report from account 100-440-359 and account 100-592-813
 - a. Moved to approve the reports as presented by Judith seconded by Gayle. The motion passed, with one member opposed - Richard Stone.

IV. NEW BUSINESS:

- A. Receive Cayla Cardiff's Resignation
 - a. A motion was made by Richard Stone to accept the resignation, the motion was seconded by Bryan Richie. It was supported unanimously.
- B. Receive report from Taylor Studio Chair Cindy Chapter
 - a. The report was received. First by Richard, Seconded by Gail. Unanimously supported
- C. Generate working groups/plan to achieve funded goals in Potter's Alley
 - a. A motion was made to establish a Potter's Alley Working Group headed by Bryan Richie by Richard Stone. Gail Samuels. Supported unanimously.

V. CONTINUING BUSINESS:

- A. Consider and take possible action in determining the policy to cancel Music on Main
 - a. Richard moved that the policy would be adopted, and Bryan Richie seconded. Support unanimously.
- B. Receive Report from Portal Project Committee (Gail Samuels)
 - a. There are multiple artists lined up, but folks are waiting until fall to do the art. The report was received. The report was marked as received.
- C. Receive Report from Music on Main Concert Committee (Richard Stone/Bryan Richie/Nathan Gray)
 - a. The report was received.
- D. Receive report from Potter's Alley Committee
 - a. A motion was made to table this report until the committee chair was present by Richard Stones, the mostion was seconded by Judith Grissom. It passed unanimously.
- E. Identify items for the August Meeting
 - a. Transfer of funding for Music on Main Financial
 - i. Include potter's alley project

- b. Discuss mediums for large murals/differing art projects throughout historic downtown (differing medias)

VI. ADJOURN – The meeting was adjourned at 6:29 Richard, Bryan, unanimous.

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act, I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 5:00 pm on April 26, 2024 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

Ruby Fisher, Special Events Coordinator

Date

FUND : 100-GENERAL FUND

PERIOD TO USE: Oct-2023 THRU Sep-2024

DEPT : 592 NON-DEPARTMENTAL

ACCOUNTS: 592-813 THRU 592-813

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====	AMOUNT=====	=====	BALANCE=====
------	------	--------	-----------	-------------	------------------	------	----------	------	-------	-------------	-------	--------------

592-813	CONTRIBUTION TO CIVIC PROGRAMS	
	B E G I N N I N G B A L A N C E	0.00

10/02/23	10/11	A82451	EFT: 007862	16081	PAAB PORTAL PROJECT HIKE	131769	A216051		42.72	42.72
10/03/23	10/18	A82858	CHK: 167827	16109	PA ADVISORY BOARD TSHIRT	243733	3217		440.22	482.94
10/05/23	10/11	A82452	EFT: 007862	16081	PAAB PORTAL PROJECT HIKE	131769	A216236		9.44	492.38
10/07/23	10/11	A82453	EFT: 007862	16081	POTTERS ALLEY SIGN MURAL	131769	A216339		104.24	596.62
10/13/23	10/18	A82788	EFT: 007889	16109	PORTAL PROJECT/PAINT	131769	A216684		23.39	620.01
10/15/23	10/18	A82848	CHK: 167823	16109	MOM AUDIO SERVICES	10.19	243608	202310175870	600.00	1,220.01
10/17/23	10/25	A83090	CHK: 167879	16162	MUSIC ON MAIN CONCERT	243713	202310255946		1,600.00	2,820.01
10/31/23	11/17	A84362	DFT: 000000	16152	PAAB AD FOR OCTOBER	060005	202311156150		16.99	2,837.00
11/02/23	11/08	A83859	CHK: 168020	16187	11.16.23 MUSIC ON MAIN P	243851	202311076066		250.00	3,087.00
11/02/23	11/15	A84138	EFT: 008016	16227	PORTAL PROJECT/PAINT, BR	131769	A217876		70.09	3,157.09
11/02/23	11/15	A84139	EFT: 008016	16227	PORTAL PROJECT/PAINT PAI	131769	A217877		3.14	3,160.23
11/06/23	11/08	A83850	CHK: 168006	16187	11/2023 MUSIC ON MAIN SO	243608	202311076065		600.00	3,760.23
11/06/23	11/08	A83731	CHK: 168019	16226	MOM-11/23-Headliner	243850	202311076058		1,500.00	5,260.23
11/30/23	12/18	A85528	DFT: 000000	16283	INSTAGRAM - MUSIC ON MAI	060005	202312016204		25.00	5,285.23
11/30/23	12/18	A85528	DFT: 000000	16283	INSTAGRAM MUSIC ON MAIN	060005	202312016205		15.00	5,300.23
11/30/23	12/18	A85528	DFT: 000000	16283	MUSIC ON MAIN	060005	202312126360		25.00	5,325.23
12/31/23	1/16	A86584	DFT: 000000	16392	PUBLIC ARTS ADS	060005	202401096556		11.00	5,336.23
4/03/24	4/03	A90033	CHK: 169148	16744	COMPLETE PA SERVICES,	243608	202404037126		750.00	6,086.23
4/16/24	4/17	A90496	CHK: 169250	16785	4.18.24 MUSIC ON MAIN	243953	202404157239		1,800.00	7,886.23
5/13/24	5/16	A91909	CHK: 169536	16838	5.16.24 MUSIC ON MAIN GI	243838	202405137402		500.00	8,386.23
5/13/24	5/16	A91913	CHK: 169544	16838	5.16.2024 MUSIC ON MAIN	243970	202405137405		300.00	8,686.23
5/13/24	5/16	A91779	CHK: 169533	16854	COMPLETE PA SERVICES,	243608	202405137401		750.00	9,436.23
5/16/24	5/16	A92032	VOID: 169533	16859	REVERSE VOIDED CHECK	243608	202405137401		750.00CR	8,686.23
5/16/24	5/16	A92033	VOID: 169536	16859	REVERSE VOIDED CHECK	243838	202405137402		500.00CR	8,186.23
5/16/24	5/16	A92034	VOID: 169544	16859	REVERSE VOIDED CHECK	243970	202405137405		300.00CR	7,886.23
6/05/24	7/10	A94255	CHK: 169973	16982	COMPLETE PA SERVICES,	243608	202407087915		375.00	8,261.23
6/10/24	6/13	A92986	CHK: 169747	16906	6.20.2024 MUSIC ON MAIN	243420	202406117679		750.00	9,011.23
6/10/24	6/13	A93054	CHK: 169750	16925	COMPLETE PA SERVICES,	243608	202406117680		750.00	9,761.23
6/26/24	6/26	A93513	VOID: 169750	16953	REVERSE VOIDED CHECK	243608	202406117680		750.00CR	9,011.23
7/03/24	7/03	A93990	CHK: 169922	16958	MUSIC ON MAIN	244017	INV-071324		37.50	9,048.73
=====				ACCOUNT TOTAL	DB:	11,348.73	CR:	2,300.00CR		

```
*-*-*-*-*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*
```

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	0.00
REPORTED ACTIVITY:	11,348.73	2,300.00CR
ENDING BALANCES:	11,348.73	2,300.00CR
TOTAL FUND ENDING BALANCE:	9,048.73	

SELECTION CRITERIA

FISCAL YEAR: Oct-2023 / Sep-2024
FUND: Include: 100
PERIOD TO USE: Oct-2023 THRU Sep-2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 592-813 THRU 592-813
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: NO
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

8-22-2024 3:14 PM				D E T A I L L I S T I N G				PAGE: 1	
FUND : 100-GENERAL FUND				PERIOD TO USE: Oct-2023 THRU Sep-2024					
DEPT : N/A				ACCOUNTS: 440-359 THRU 440-359					
POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====

440-359		MISCELLANEOUS DONATIONS							
		B E G I N N I N G B A L A N C E							0.00
11/06/23	11/17	B77136	Deposit 000000	06800 BS&W MOM SPONSORSHIP		JE# 029328		1,500.00CR	1,500.00CR
11/21/23	11/21	C77364	RCPT 01694991	34116 LANGFORD 2023 XMAS LUNCHEON				100.00CR	1,600.00CR
11/21/23	11/21	C77364	RCPT 01694991	34116 LANGFORD 2023 XMAS LUNCHEON				100.00CR	1,700.00CR
11/21/23	11/21	C77364	RCPT 01694992	34116 TRAC-N-TROL 2023 XMAS LUNCHEON				100.00CR	1,800.00CR
11/27/23	11/27	C77381	RCPT 01695840	34134 MOM- SPONSORSHIP- FIBER FIRST				2,500.00CR	4,300.00CR
11/28/23	11/28	C77420	RCPT 01696122	34139 RINGER WINDOWS				250.00CR	4,550.00CR
12/04/23	12/04	C77455	RCPT 01697633	34169 MOM SPONSORSHIP JULIE DOWNS				2,500.00CR	7,050.00CR
12/13/23	12/13	C77597	RCPT 01699444	34231 MOM-SPONSORSHIP 2ND& MAINLOFTS				500.00CR	7,550.00CR
12/13/23	1/18	B78235	Deposit 000000	06978 SECAI FIRE DEPARTMENT DONATION		JE# 029623		12,000.00CR	19,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG POLICE DONATION		JE# 029624		5,000.00CR	24,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG FIRE DONATION		JE# 029624		5,000.00CR	29,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG PARKS DONATION		JE# 029624		1,000.00CR	30,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG MOM DONATION		JE# 029624		1,000.00CR	31,550.00CR
1/22/24	1/22	C78293	RCPT 01707557	34433 MOM FAYKUS FINANCIAL 2024				2,500.00CR	34,050.00CR
2/16/24	2/16	C78763	RCPT 01713523	34617 MOM WASTE CONNECTIONS				2,500.00CR	36,550.00CR
2/20/24	2/20	C78788	RCPT 01714280	34636 MOM SPONSOR ANCIRA SALSA				1,500.00CR	38,050.00CR
3/12/24	3/12	C79021	RCPT 01719418	34788 EXXON DONATION FIRE DEPT				1,500.00CR	39,550.00CR
4/18/24	4/24	B79884	Deposit 000000	07258 FY24 SAMSUNG CIVIC DONATION		JE# 030101		150,000.00CR	189,550.00CR
5/22/24	5/22	C80459	RCPT 01735935	35337 MOM SPONSOR BOGLE 2024				5,000.00CR	194,550.00CR
8/06/24	8/06	C81740	RCPT 01753409	35874 NNO24 ALADDIN CARPET &				25.00CR	194,575.00CR
8/06/24	8/06	C81740	RCPT 01753412	35874 NNO24 BLUEBONNET TRAILS				250.00CR	194,825.00CR
8/06/24	8/06	C81740	RCPT 01753413	35874 NNO24 BURROWS CABINETS				250.00CR	195,075.00CR
8/06/24	8/06	C81740	RCPT 01753414	35874 NNO24 COVERT CHEV OF HUTTO				250.00CR	195,325.00CR
8/06/24	8/06	C81740	RCPT 01753416	35874 NNO24 FLOYDCO, INC				250.00CR	195,575.00CR
8/06/24	8/06	C81740	RCPT 01753417	35874 NNO24 KASPAR HOUSE				250.00CR	195,825.00CR
8/06/24	8/06	C81740	RCPT 01753418	35874 NNO24 MUELLER BBQ				500.00CR	196,325.00CR
8/06/24	8/06	C81740	RCPT 01753419	35874 NNO24 LUCKY DUCK CAFE				500.00CR	196,825.00CR
8/06/24	8/06	C81740	RCPT 01753420	35874 NNO24 RANDYS WRECKER				250.00CR	197,075.00CR
8/06/24	8/06	C81740	RCPT 01753421	35874 NNO24 RINGER WINDOWS				250.00CR	197,325.00CR
8/06/24	8/06	C81740	RCPT 01753422	35874 NNO24 CITIZENS NATIONAL				250.00CR	197,575.00CR
8/13/24	8/13	C81839	RCPT 01754948	35925 NNO24 DREAM DESIGNS				25.00CR	197,600.00CR
8/19/24	8/19	C81880	RCPT 01756220	35964 NNO24 DONATION				250.00CR	197,850.00CR
=====				ACCOUNT TOTAL	DB:	0.00	CR:	197,850.00CR	
~~*~*~*~*~*~*~*~*				000 ERRORS IN THIS REPORT!		*~*~*~*~*~*~*~*~*~*			
** REPORT TOTALS **				--- DEBITS ---		--- CREDITS ---			
BEGINNING BALANCES:				0.00		0.00			
REPORTED ACTIVITY:				0.00		197,850.00CR			
ENDING BALANCES:				0.00		197,850.00CR			
TOTAL FUND ENDING BALANCE:						197,850.00CR			

SELECTION CRITERIA

FISCAL YEAR: Oct-2023 / Sep-2024
FUND: Include: 100
PERIOD TO USE: Oct-2023 THRU Sep-2024
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 440-359 THRU 440-359
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: NO
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***



***Public Arts Advisory Board
Meeting
August 28, 2024
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: IV. A.

Agenda Title: Receive and take possible action on Good Life's Public Art Project in Murphy Park

Board Action to be taken: Receive presentation, take potential action

Department Submitted: Parks Department

Staff Contact: Ruby Fisher, Special Events Coordinator

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to present the new "Art in the Park" Project from Good Life, and get the boards determination on providing a recommendation

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Good Life has been supporting community improvement projects since 2012 – the non-profit organization has provided over \$300,00 to projects such as the Bull Branch Disc Golf Course and the Percussion Park in Murphy Park.

There has been an art installation on the chain link fence that the group installed as part of the "Art in the Park Project". The group is hoping to update the installation.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Aligns with PAAB vision. • Puts art in the public eye. • Refreshes and celebrates new pickleball court.	• May be a distraction to vehicular traffic on Lake Drive.

4. RECOMMENDATION

As this project aligns with the vision of the Public Arts Advisory Board and the public art guideline, staff supports providing a recommendation.

5. FUNDING SOURCE

Outside funding, the project is completely funded by Good Life.

6. TIMELINE

Installation will be made after Public Arts Advisory Board decision.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

Good Life Proposal

Public Art Guideline:

Art work must be all ages appropriate and family friendly. The following must be avoided: Obscenities, inappropriate nudity, sex or innuendo, depictions of drug and alcohol abuse, horror, racism, degradation of individuals or groups, violence, desecration of cultural symbols, blasphemy, profanity, sexism, and gang related art.

i

NOTE:

Do not delete a section. There should be 8. If there is no information to go into a section, type 'N/A'.

Do not change format, i.e. bolding, font size, indents, etc.

Do not use words like 'we' 'our' 'they'



THE GOOD LIFE

Launched in 2012, Good Life Taylor, Texas was the brainchild of a group of friends wanting to celebrate the precious things that make our community special — healthy, happy families.

Good Life Taylor, Texas raises money for specially selected community improvement projects. We believe in reinvesting funds raised back into the community. Since 2012, we have donated more than \$300,000. Previous recipients include the Taylor Animal Shelter, Taylor Public Library, Bull Branch Disc Golf Course, Murphy Park and Taylor Regional Park playgrounds.

Good Life Taylor, Texas is a registered 501 (c) 3 non-profit. Donations to our organization are tax-deductible.

ART IN THE PARK

Art In the Park is a community driven public arts project which was funded by a grant from the Livingston Foundation. Currently, we are hosting a banner exhibition of art work created by community members. Art work is submitted and selected works are printed on 3'x5' banners and displayed on the fence at the stadium fencing at Murphy Park.

CURRENT PROJECT

Installation of 80's themed stripe across south panel of Tennis/Pickle Ball courts in Murphy Park. Inspiration image is included.





***Public Arts Advisory Board
Meeting
August 28, 2024
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: IV. B.

Agenda Title: Receive and take possible action on Festoon Lighting Bid

Board Action to be taken: Receive presentation, take potential action

Department Submitted: Development Services

Staff Contact: Ruby Fisher, Special Events Coordinator

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to gain guidance from the advisory board on the bid for Festoon Lighting for Potter's Alley.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

A previous proposal was provided by Stence Electric in 2021 to gather funding to meet the needs of adding festoon lighting to Potter's Alley. As funding was provided in 2024, a new bid process must be completed.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
Aligns with PAAB vision.	

4. RECOMMENDATION

Staff recommends that the PAAB provides guidance as appropriate.

5. FUNDING SOURCE

ATB

6. TIMELINE

The bid will be opened for proposals on Thursday after the meeting.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

2024 Festoon Lighting Bid
2021 Festoon Lighting Proposal

i

NOTE:

Do not delete a section. There should be 8. If there is no information to go into a section, type 'N/A'.

Do not change format, i.e. bolding, font size, indents, etc.

Do not use words like 'we' 'our' 'they'



Please submit bids to the City of Taylor; Attn: Ruby Fisher – Special Events Coordinator; 400 Porter Street; Taylor, TX 76574 or via email to ruby.fisher@taylor.tx.gov by 5:00 pm on September 12, 2024. Questions may be directed to Ruby Fisher, Special Events Coordinator 512-309-6185.



1001 West 2nd
Taylor, Texas 76574
Tele: (512) 365-7785
bobby@stenceelectric.com
TECL – 17831

Date: 5/21/21

Proposal submitted to: City of Taylor
Job name: Potter Lane lights

Stence Electric to provide all material and labor to install festoon lighting down the Potters Lane Alley. We would install a service somewhere around the "T" of the alley. Possibly on the corner of Judy Blundell's building. But that would have to be okayed by her and the city. If a separate pole would be needed for the service, that would be an additional cost.

The festoon lights would zig zag through the alley from building to building to the East toward Main Street. The festoon light we are proposing are commercial grade. Again, the owners of those two building would have to approve of the installation. A 24 hour timer would be used to control the lights. The lights will be supported by a metal cable.

Excluding

- 1) Permit fee
- 2) Asking building owner to mount a electrical service on their building
- 3) Power company fee if any
- 4) If a stand alone pole would be required (Additional cost would be needed if pole is required)
- 5) Tax

We propose to complete in accordance with above specifications for the sum of: \$ 6,500.00

With payment as follows: Materials stored, work completed.

This proposal is subject to acceptance within 30 days.

Signature: _____

The above price, specifications, and conditions are accepted. Stence Electric is authorized to do work as specified. Payment will be made as outlined above

Accepted: _____ **Date:** _____

Regulated by The Department of Licensing and Regulation

P.O. Box 12157

Austin, Texas, 78711

1-800-803-9202 (512) 463-6599 website: www.tdlr.texas.gov/complaints