

**MINUTES
CITY OF TAYLOR
PARKS AND RECREATION ADVISORY COMMITTEE
Wednesday, April 17, 2024
1015 E Martin Luther King Jr Blvd
Taylor, Texas 76574
6:00 P.M.**

PRESENT

Stacy Olsen
Patrick Tate
Larry Cmerek
David Campise
Austin Brown
Bill Harrington

ABSENT

Jennifer Jewett
Luke Thompson

OTHERS PRESENT

Tyler Bybee, Director
Betsy Schultz, Superintendent
Lisa Buzan, Admin Assist
Curtis Fields, Field Tech Lead

The meeting was called to order by Stacy Olsen at 6:01 pm and declared a quorum.

Invocation – Patrick Tate

The Pledge of Allegiance was recited by All.

Citizens Communications

Jessi Cao spoke on behalf of the Swimming Pool.
Stayci Burris spoke on behalf of the Swimming Pool.
Ken Flippin spoke on behalf of the Swimming Pool and P&R Issues.
John Villareal spoke on behalf of the Adult Volleyball Program
Janetta McCoy spoke on behalf of the Swimming Pool.
Tim Mikeska spoke on behalf of the Swimming Pool.
Susan Brock spoke on behalf of the Swimming Pool.
Gary Brock spoke on behalf of the Swimming Pool.

Approve minutes from meeting on March 20, 2024

Motion: Austin Brown motioned to accept the minutes as presented.
Second: Patrick Tate
Vote: All voted aye.
Minutes are approved as presented.

New Board Member

Tyler Bybee introduced and welcomed our new board member, Bill Harrington.

Directors Report

Parks and Recreation Director, Tyler Bybee presented the Directors Report & slideshow.
No action taken on this item.

• **Maintenance Highlights**

- Painting at Murphy Pavilion is complete.
- Robinson Park Splash Pad painting is complete.
- Heritage Square Park Bathroom painting is complete.
- Painting on building doors is complete at Taylor Regional Park.
- Bull Branch concession building painting is complete.
- Striping the Mallard Basketball court is scheduled to be completed in May.
- Instrument Paddles were replaced at Percussion in Murphy Park.

- Repairs were made to the chain-link nets at Soccer Mini Pitch at Murphy Park.
- Flower Beds at the Dickey Givens Community Center were cleaned out.
- Removed Graffiti at Pierce Skate Park.
- All Parks & Recreation employees attended First Aid-CPR-AED Safety Training Course.
- Lighting was repaired in Bull Branch Concession Stand Building.
- Next Monday the Batting Cages at Rotary Field will be repaired.
- Improved dirt work has resulted in improved field conditions. Kudos to Athletic Field technicians.
- Two big tournaments in March at Taylor Regional Park.
- Rental Facilities Revenue exceeded expectations in March.
- **Projects Update**
 - Heritage Splash Pad concrete was poured this week. Projected early June opening.
 - Robinson Splash Pad is set to open May 1st.
 - The city pool at Murphy Park is set to open May 25th.
 - Three new Pickleball courts & Memorial Field Track replacement were approved by the City Council on April 11th.
 - Bull Branch asphalt trail (part of the Donna Channel Drainage Project) is being replaced with 8' concrete trail.
 - The Bull Branch Ribbon Cutting Ceremony was held this afternoon. It was a very nice event with a great turnout.
 - 10 new steel 32-gallon trash receptacles were purchased to replace old ones in the park.

Programs & Events

Parks and Recreation Superintendent, Betsy Schultz presented as follows:

- Nothing has changed with Programming.
- Boot Camp has been added on Saturday Mornings.
- Ongoing Events / Adult Fitness Schedule for March through May /
 - 1st Tuesdays at 6:30pm – Youth Pickleball on May 7
 - 3rd Mondays at 6:30pm – Youth Tennis on May 20
 - Mondays at 9:00am – Senior Croquet
 - Mondays at 6:00pm – Adult Zumba workout class
 - Tuesdays at 9:00am – Senior Pickleball
 - Tuesdays at 6:00 pm – Adult Pilates workout class
 - Wednesdays at 6:30pm – Adult Yoga workout class
 - Thursdays at 6:00pm – Adult Drum Fit workout class
 - Thursdays at 6:00 pm – Adult Coed Softball at Robinson Park Ballfield
 - Thursdays at 6:30 pm – Track 5K Training Memorial Field
 - Fridays at 11:00 am – Senior Fit workout class
 - Saturdays at 9:00 am – Adult Boot Camp at Memorial field
 - Sundays at 5:00 pm – Adult Coed Volleyball at Taylor Middle School Gym
- Past Month's Events
 - A successful Bike Rodeo was held at Naomi Pasemann Elementary School on March 23rd.
 - The first ever Memorial field Easter Egg Hunt was held on March 30th.
 - 2nd Annual Bird Parade in Murphy Park on April 6th.
 - Bull Branch Cleanup on April 7th.
- Upcoming Events / Summer Events / Adult Fitness Schedule for March through May
 - April 18 - Music on Main
 - EPCOR Earth Day Landscaping Event was held at Heritage Square Park. All beds will be mulched, and new flowers planted on April 20th.

- April 21st is Kite Day at Taylor Regional Park.
- May 4 – Taylor Fest at Heritage Square Park
- May 11 – Shred Fest Palooza at Skatepark.
- May 16 - Music on Main at Heritage Square Park.
- Summer Kick-Off & Free Swim at Murphy Pool and Games, Activities along with music with DJ at Murphy Pavilion.
- Will be adding back Water Aerobics.
- June 8 – Movie in the Park (Migration) at Heritage Square Park.
- June 15 – Juneteenth Festival
- June 20 – Music on Main
- June 26 – Murphy Park Cleanup (Interns from Samsung)

Egret Management Update

- Murphy Park is home to a large Egret rookery.
- Tourism from Birders.
- Management Plan – Permit last year & this year.
- Depredation for possible nest removal.

Wellness Center Feasibility Study Update

- Request for Qualifications issued February 11.
- Received 8 submissions.
- Submission – selected 3 of 8 firms to interview.
- Barker Rinker Seacat Architecture (BRS) was selected firm.
- Selection of BRS to be presented to City Council on April 25th for approval. Contract brought back to City Council at a future date.

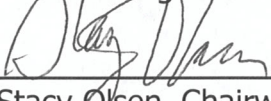
Identify Items for Next Meeting & Upcoming Year

- Duck Population.
- Murphy Park Amenities (whole park)

Next meeting date:

Next meeting is scheduled for Wednesday, May 15, 2024, at 1015 E MLK Jr Blvd @6pm.

The meeting was adjourned at 8:02 pm



Stacy Olsen, Chairwoman



David Campise, Vice Chairman

City of Taylor Parks and Recreation

Parks and Recreation Advisory Board Meeting
April 17, 2024



Regular Agenda

1. Welcome New Member
2. Approve minutes from the March 20, 2024 meeting
3. Director's Report

Maintenance Highlights

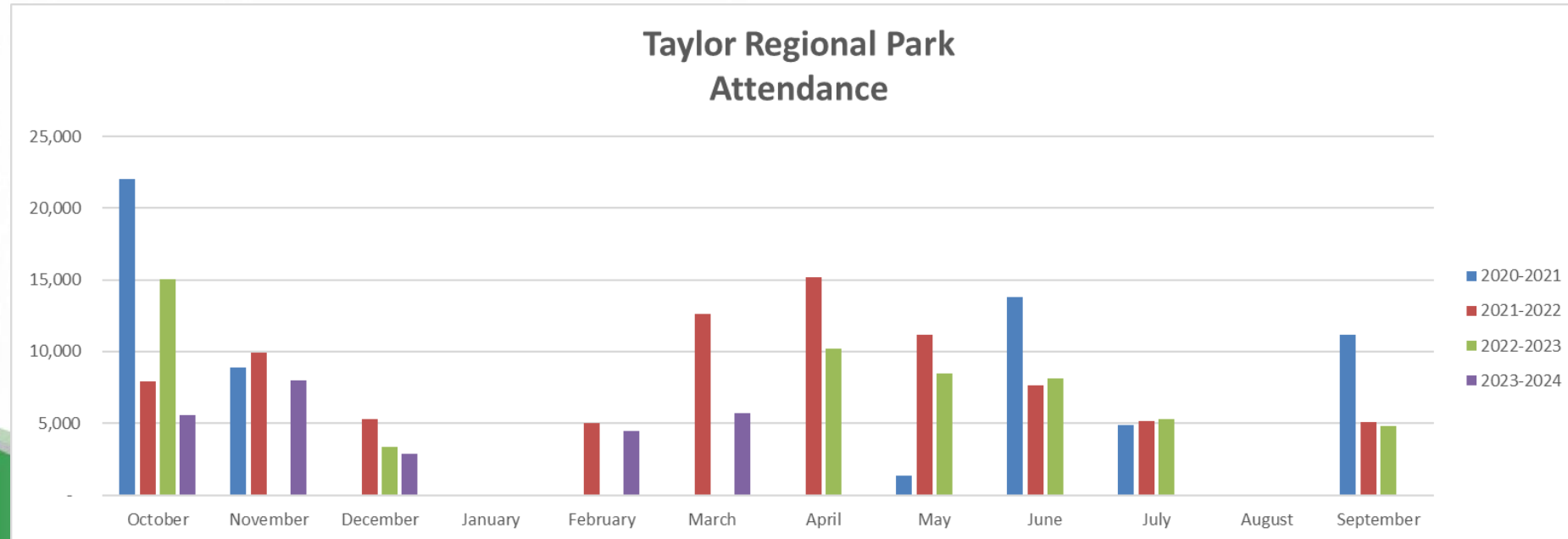
- Completed painting projects:
 - Murphy Park Pavilion
 - Robinson Park Splash Pad
 - Heritage Square Park bathrooms
 - Taylor Regional Park concession building doors
- Replaced paddle on Percussion Park instrument
- Repaired chain link nets on Mini Pitch soccer
- Cleaned Dickey-Givens Center flower beds
- Removed graffiti from Skate Park
- First Aid, CPR, & AED training
- Repaired lighting in Bull Branch concession stand building



TRP Attendance					
Month	2020-2021	2021-2022	2022-2023	2023-2024	FY to Date
October	22,032	7,920	15,048	5,544	5,544
November	8,856	9,936	-	7,992	13,536
December	-	5,292	3,388	2,880	16,416
January	-	-	-	-	16,416
February	-	5,004	-	4,500	20,916
March	-	12,636	-	5,676	26,592
April	-	15,192	10,188		
May	1,368	11,160	8,496		
June	13,820	7,632	8,136		
July	4,896	5,184	5,292		
August	-	-	-		
September	11,160	5,122	4,812		
TOTAL:	62,132	85,078	55,360	26,592	26,592
COVID-19 Impact					

March Tournaments:

- March 1 – 3
 - Taylor High School – 5 softball fields
 - Walk Off – 5 baseball fields
- March 9 – 10
 - Walk Off – 10 fields
- March 16 – 17 (rain out)
 - Dugout Softball - cancelled tournament
 - Walk Off – 5 baseball fields
- March 23 – 24
 - Gulf Coast Softball – 5 softball fields – one day tournament
 - Walk Off – 5 baseball fields (rain out)

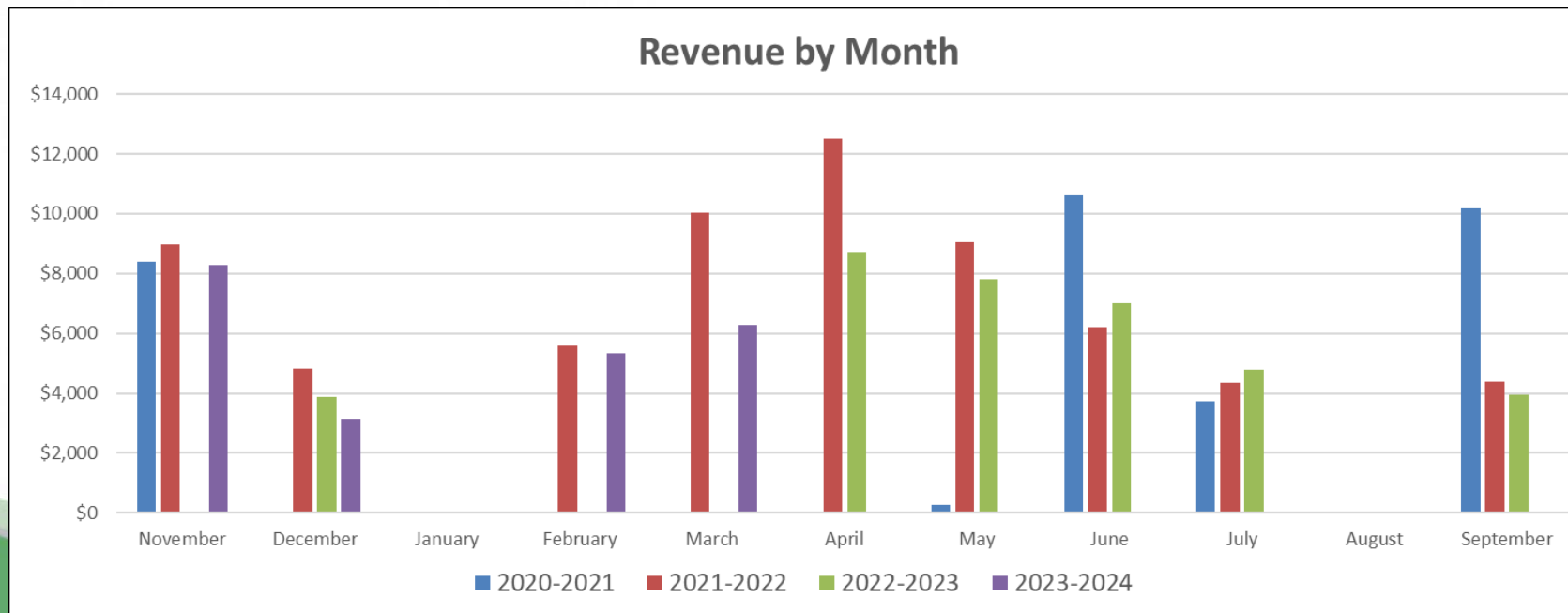


TRP Revenue

Month	2020-2021	2021-2022	2022-2023	2023-2024	FY To Date
October	\$19,894	\$6,372	\$12,649	\$5,263	\$5,263
November	\$8,377	\$8,967	\$0	\$8,296	\$13,559
December	\$0	\$4,810	\$3,888	\$3,156	\$16,715
January	\$0	\$0	\$0	\$0	\$16,715
February	\$0	\$5,600	\$0	\$5,328	\$22,043
March	\$0	\$10,023	\$0	\$6,272	\$28,315
April	\$0	\$12,502	\$8,718		
May	\$250	\$9,038	\$7,805		
June	\$10,628	\$6,217	\$6,992		
July	\$3,740	\$4,360	\$4,798		
August	\$0	\$0	\$0		
September	\$10,172	\$4,392	\$3,963		
TOTAL:	\$ 83,124	\$ 72,281	\$ 48,813	\$ 28,315	\$ 28,315
COVID-19 Impact					

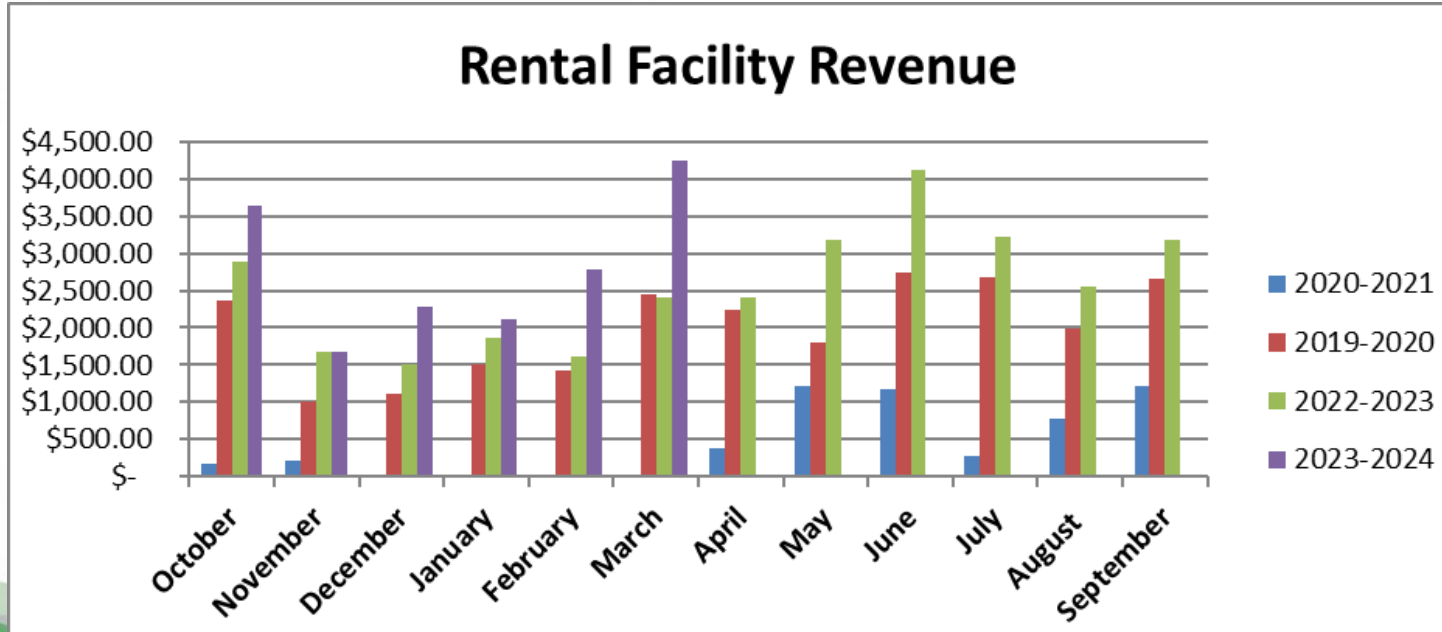
April Tournaments:

- April 6 - 7
 - Blaze – 10 fields
- April 13 - 14
 - Walk Off – 10 fields
- April 20 - 21
 - Maggie's Tournament- 5 softball fields
 - Walk Off – 5 baseball fields
- April 27 & 28
 - Firecrackers– 5 softball fields
 - Dugout Baseball– 5 baseball fields



Mar-24 <u>Rental Facilities</u>		
Location	Rentals	Totals:
Murphy Pavilion	6	\$ 860.00
Bull Branch Pavilion	1	\$ 35.00
TRPSC Pavilion	0	\$ -
Robinson Pavilion	5	\$ 140.00
Robinson Ballfield	21	\$ 905.00
Dickey Givens Center	17	\$ 2,310.00
Total:	50	\$4,250.00

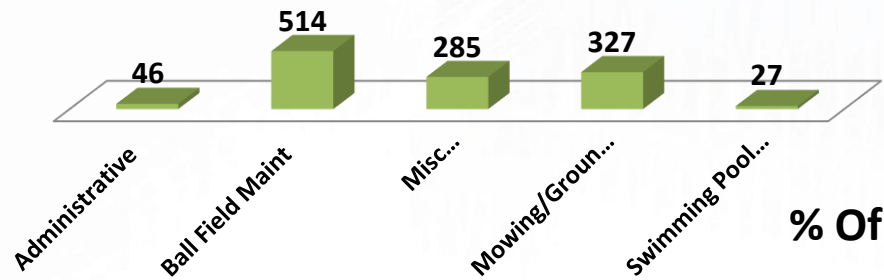
Month	2020-2021	2021-2022	2022-2023	2023-2024	To Date
October	\$ 175.00	\$ 2,375.00	\$ 2,885.00	\$ 3,635.00	\$ 3,635.00
November	\$ 200.00	\$ 1,000.00	\$ 1,685.00	\$ 1,685.00	\$ 5,320.00
December	\$ -	\$ 1,100.00	\$ 1,500.00	\$ 2,290.00	\$ 7,610.00
January	\$ -	\$ 1,515.00	\$ 1,860.00	\$ 2,115.00	\$ 9,725.00
February	\$ -	\$ 1,425.00	\$ 1,620.00	\$ 2,780.00	\$ 12,505.00
March	\$ -	\$ 2,460.00	\$ 2,410.00	\$ 4,250.00	\$ 16,755.00
April	\$ 375.00	\$ 2,250.00	\$ 2,400.00		
May	\$ 1,212.00	\$ 1,805.00	\$ 3,190.00		
June	\$ 1,180.00	\$ 2,750.00	\$ 4,125.00		
July	\$ 275.00	\$ 2,670.00	\$ 3,220.00		
August	\$ 775.00	\$ 1,980.00	\$ 2,555.00		
September	\$ 1,225.00	\$ 2,650.00	\$ 3,180.00		
Total:	\$ 5,417.00	\$ 23,980.00	\$ 30,630.00	\$ 16,755.00	\$ 16,755.00
Covid-19 Impact					



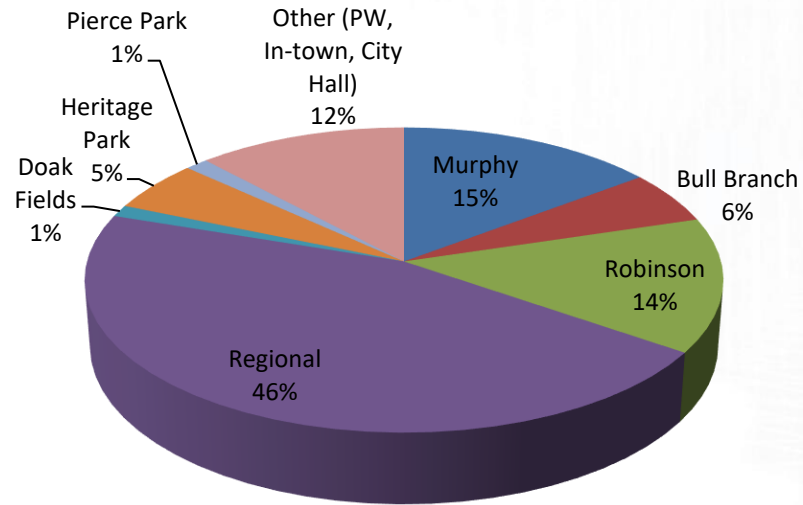
Work Data	
Total Hours Entered	1199
Task/Category	
Administrative	46
Ball Field Maint	514
Misc Cleaning/Repair	285
Mowing/Ground Maint	327
Swimming Pool Maint	27
Park/Location	
Murphy	179
Bull Branch	68
Robinson	173
Regional	553
Doak Fields	15
Heritage Park	66
Pierce Park	16
Other (PW, In-town, City Hall)	145
Total Hours Worked	1204
Hours Entered vs. Worked	5
Percentage of Hours Accounted	100%

Note:
Work data is separated by tasks and location.

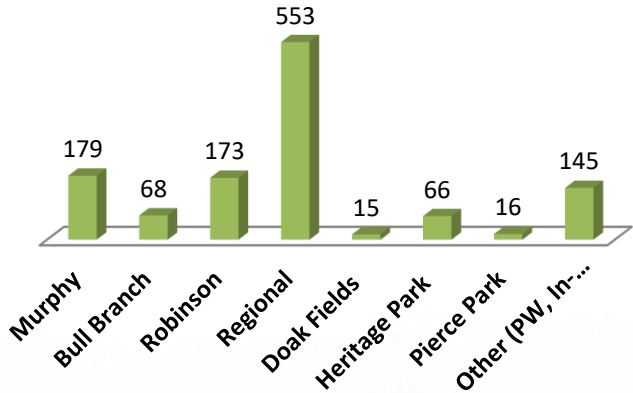
Hours Spent Per Task



% Of Hours By Park

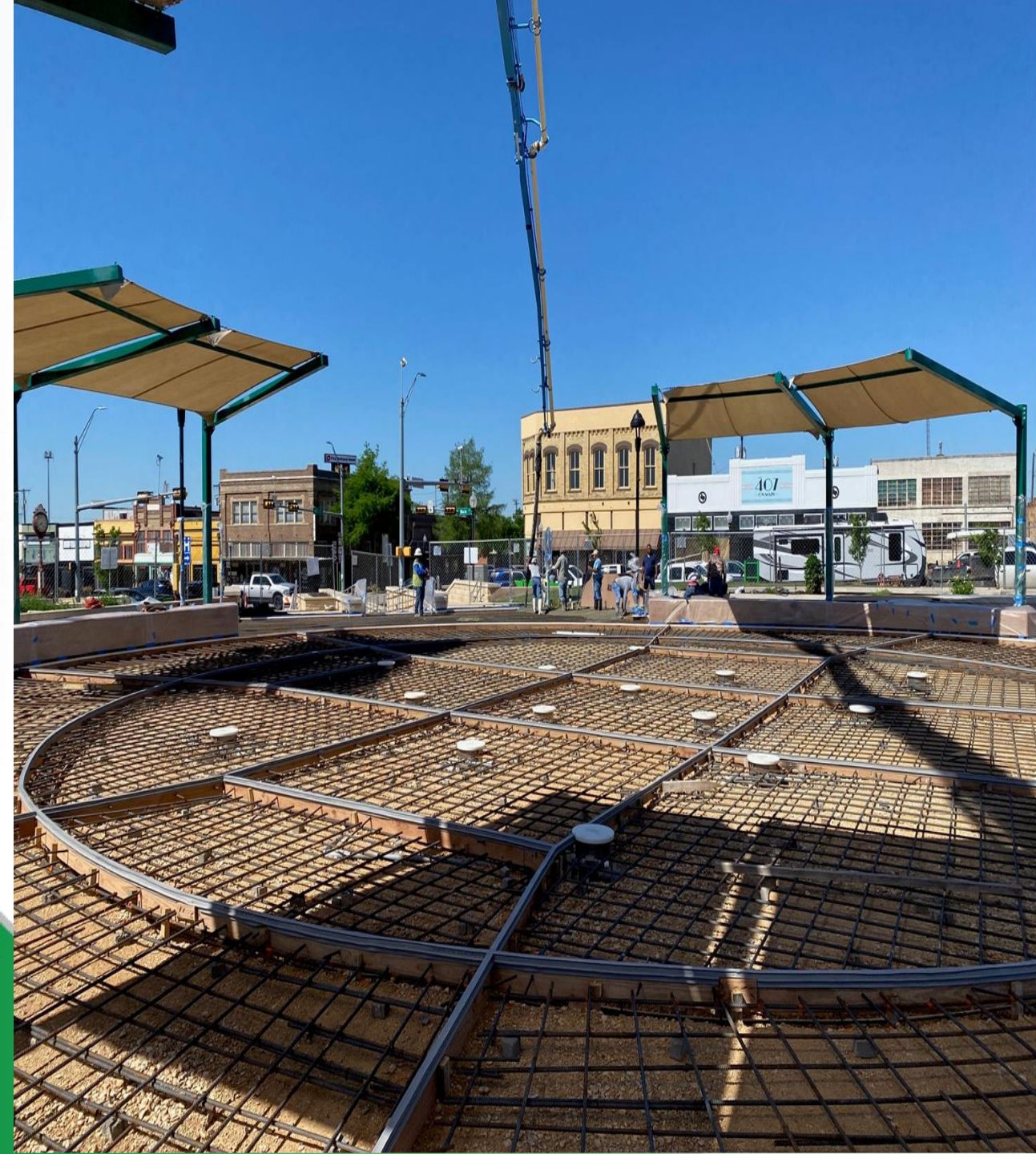


Hour Spent By Park



Other Updates

- Heritage Splash Pad- Concrete deck was poured this week. Construction is on schedule for early June opening. Site will be tightened up to seat wall over the next few weeks in prep for Taylor Fest
- Robinson Splash Pad- Set to open May 1st, working on controller issues
- Aquatic Center- scheduled to open May 25th.
- Pickleball Court Expansion and Track Replacement were both approved by Council on April 11th. Construction expected to begin in May. (6-8 weeks Pickleball) and (7-9 weeks Track)



Other Updates

- Bull Branch Asphalt Trail Replacement(Part of Donna Channel Drainage Project)





Bull Branch Trail Replacement

- Design to be 100% complete by May 13, 2024
- Bid advertisement is anticipated sometime this summer. Trail improvements are being bid with the Donna Channel projects, which is a Texas Water Development Board (TWDB) grant funded project. We have to get TWDB approval on the bid documents before we can bid. Thus, the uncertainty and potential delay in the bid advertisement.
- Construction phase – anticipate to start this coming fall. The trail and bridge will be built first, so we are anticipating completion 2-3 months after notice to proceed to the contractor

Agenda Item 4

4. Programs & Events Update

Past Month's Events

- Bike Rodeo: March 23



- Easter Egg Hunt: March 30



Past Month's Events

- Bird Parade: April 6



- Bull Branch Clean-Up: April 7



Upcoming Parks Events

April 20 – Earth Day Landscaping – Heritage Square

April 21 – Kite Day – Taylor Regional Park

May 31 – Summer Kickoff & Free Swim

June 8 – Movie in the Park

June 26 – Murphy Park Cleanup



Agenda Item 5

5. Egret Management Update

Agenda Item 6

6. Wellness Center Feasibility Study update
 - Request for Qualifications was issued on Feb. 11th and was open until March 4th.

Scope of RFQ

Research and Market Analysis:

1. Evaluate current recreational facilities and programming in and around the City of Taylor.
2. Evaluate community and residents needs and preferences relative to the programs and associated amenities of a possible Center.
3. Assess partnership opportunities, including identification of collaborative partners in the public, private and not-for-profit sectors, and how such partnerships and program synergies/coordination and asset sharing may impact the funding, spatial needs, and operations of a Center.

Scope of RFQ

Public Outreach & Community Engagement:

1. The selected consultant shall engage the community and conduct necessary research and analysis to identify and evaluate community need for a Center. Engagement to include, but not be limited to: review of Envision Taylor Comprehensive Plan and 2020 Parks Master Plan, interviews with key City Staff/Elected Officials, Parks and Recreation Advisory board members, Community Wellness representatives, Taylor Independent School District representatives, and other possible stakeholder groups.
2. Evaluate potential sites suitable for the construction of a new center to accommodate existing and future programs and services.

Scope of RFQ

3. Determine several concept options regarding facility and program scope, size, features and amenities. Estimate/range of the total project cost for each concept option to include hard and soft costs, financing, site preparation, demolition, etc.
4. Operations analysis for a Community Recreation Center including attendance projections by facility component, fee schedule, personnel staffing requirements and costs and revenue sources.
5. A final report presented to the Parks and Recreation Advisory Board and Taylor City Council.

Submissions

- We had 8 firms submit their qualifications
- There was a first-round review by Parks and Recreation Staff and City Management
- Three firms were interviewed in person
- Staff is recommending to award the RFQ to Barker Rinker Seacat Architecture (BRS)
- BRS specializing in Public Recreation Spaces

Regular Agenda Continued

7. Identify items for next meeting.
8. Next meeting date: May 15, 2024
9. Adjourn.