
AGENDA

Public Arts Advisory Board Regular Meeting

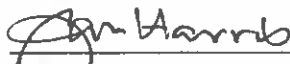
5:30 pm; Wednesday, January 24, 2024

City Hall Conference Room

- I. CALL TO ORDER AND DECLARE A QUORUM (Bryan Richie)
- II. PUBLIC COMMENT
- III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:
 - A. Approve the Minutes from the Public Arts Advisory Board meeting from December 19, 2023 (Bryan Richie)
 - B. Receive and approve the financial report for January 2023 (Jan Harris)
- IV. NEW BUSINESS:
 - A. Possible mural for 113 W. 2nd St (Shannon Bagent)
 - B. Discussion of items suggested by Cayla Cardiff:
 - 1. artistic Christmas displays in Heritage Square
 - 2. banners
 - 3. pop-up art show
 - 4. painting murals on City-owned buildings
- V. CONTINUING BUSINESS:
 - A. Portal Project:
 - 1. Receive report detailing progress made with the painting of the portals (Gail Samuels)
 - 2. Report on progress made with the Call for Artists for the Dr. Dickey-themed portals (Nathan Gray)
 - B. Music on Main Concert Series
 - 1. Receive the most recent Committee report (Bryan Richie/Nathan Gray)
 - 2. Receive the most recent Sponsorship report (Richard Stone)
 - C. Potter's Alley Mural Project:
 - 1. Potters Alley Mural Re-Do (Jam Wall Project). (Bryan Richie)
 - D. Items for the January meeting agenda.

VI. ADJOURN

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 5:00 pm on December 13, 2023 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.


Jan Harris, Main Street Manager


Date

MEETING MINUTES

Public Arts Advisory Board Regular Meeting

5:30 pm; Wednesday, December 19, 2023

City Hall Conference Room

MEMBERS PRESENT: Casey Anderson, Cayla Cardiff, Richard Stone, Jude Grissom, and Chairman Bryan Richie

MEMBERS ABSENT: Gail Samuels and Nathan Gray

STAFF PRESENT: Jan Harris, Main Street Manager

- I. CALL TO ORDER AND DECLARE A QUORUM: The December 19, 2023 meeting of the Public Arts Advisory Board was called to order at 5.34 pm by Chairman Richie who noted that a quorum was present.
- II. PUBLIC COMMENT: No public comments.
- III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:
 - A. Approve the Minutes from the Public Arts Advisory Board meeting from November 29, 2023:
MOTION: To approve the November 29, 2023 minutes as presented. C ANDERSON / C CARDIFF / UNANIMOUS
 - B. Receive and approve the financial report for December 2023: MOTION: To receive the financial report from Jan Harris as presented. C CARDIFF / R STONE / UNANIMOUS
- IV. NEW BUSINESS:
 - A. Potters Alley mural re-do: Chairman Richie reported that Ricardo Zuniga, owner of 211 N Main (with the north wall of Potters Alley) will not have the wall repointed to repair mortar damage. Therefore, he recommended that the board proceed with repainting the wall as is. The Board wanted to maintain the wings as is or have the artist repaint them in place as they are important to the community and an attraction for photographers. Chairman Richie reported that R Zuniga wants a graffiti-style wall – he likes the entry sign.
SUGGESTION: C Anderson suggested a Graffiti Event to bring in local graffiti artists. The board would have to set up parameters for the artists to avoid offensive content. The artists would be asked to sign an agreement to participate. The timeline from Announcement to Launch: 2 months to plan the event and three additional months to obtain artists and be prepared to paint. The board discussed paying the artists, but no monetary figure was suggested.
ACTION ITEM: Meet with Jennifer Lopez who can contact R Zuniga for a better idea of what he'd like on his wall.
ACTION ITEM: Pull in Ruby Fisher, Special Events Coordinator for the event.
 - B. Call for Artists – Potters Alley murals: this item was tabled until the Jam Wall Event could be planned.
- V. CONTINUING BUSINESS:
 - A. Portal Project:
 1. Receive report detailing progress made with the painting of the portals: No report.
 2. Report on progress made with the Call for Artists for the Dr. Dickey-themed portals: No report.
 - B. Music on Main Concert Series
 1. Receive the most recent Committee report: Richie reported that the 2024 season will emphasize Tejano music. The following musicians/bands are either on board or being contacted: YaYo, Bidi Bida Binda (a Selena tribute band), May's concert will feature Country & Western, June's concert will be jazz, and October will feature Folksy/Indie.
MOTION: B. Richie's report was received as information. B RICHIE / C ANDERSON / UNANIMOUS
 2. Receive the most recent Sponsorship report: R. Stone reported that Jesse Ancira would like a genuine Tejano band to play and that he and his son Trey can review these bands. R STONE is looking to maintain the correct mixture of sponsors to support the concerts from year to year.

MOTION: The report was received as information. C CARDIFF / C ANDERSON / UNANIMOUS

C. Items for the January meeting agenda:

1. Shannon Bagent, owner of 113 W 2nd Street would like to meet with the board to discuss a proposed mural on the east side of her building.
2. Discuss items shared in C Cardiff's email: artistic Christmas displays in Heritage Square; Banners; Pop-Up art shows; and Painting City-owned buildings

VI. ADJOURN: MOTION: to adjourn the meeting at 6.20 pm. C CARDIFF / J GRISSOM / UNANIMOUS

Respectfully submitted,

Jan Harris, Main Street Manager

1-19-2024 12:28 PM
FUND : 100-GENERAL FUND
DEPT : N/A

DETAIL LISTING

PAGE: 1
TRANSACTION DATE: 10/01/2023 THRU 9/30/2024
ACCOUNTS: 440-359 THRU 440-359

FY23-24 Donations

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE=====

440-359 MISCELLANEOUS DONATIONS
B E G I N N I N G B A L A N C E 0.00

11/06/23	11/17	B77136	Deposit 000000	06800 BS&W MOM SPONSORSHIP	JE# 029328	1,500.00CR	1,500.00CR
11/21/23	11/21	C77364	RCPT 01694991	34116 LANGFORD 2023 XMAS LUNCHEON		100.00CR	1,600.00CR
11/21/23	11/21	C77364	RCPT 01694991	34116 LANGFORD 2023 XMAS LUNCHEON		100.00CR	1,700.00CR
11/21/23	11/21	C77364	RCPT 01694992	34116 TRAC-N-TROL 2023 XMAS LUNCHEON		100.00CR	1,800.00CR
11/27/23	11/27	C77381	RCPT 01695840	34134 MOM- SPONSORSHIP- FIBER FIRST		2,500.00CR	4,300.00CR
11/28/23	11/28	C77420	RCPT 01696122	34139 RINGER WINDOWS		250.00CR	4,550.00CR
=====				NOVEMBER ACTIVITY DB:	0.00 CR:	4,550.00CR	4,550.00CR
12/04/23	12/04	C77455	RCPT 01697633	34169 MOM SPONSORSHIP JULIE DOWNS		2,500.00CR	7,050.00CR
12/13/23	12/13	C77597	RCPT 01699444	34231 MOM-SPONSORSHIP 2ND& MAINLOFTS		500.00CR	7,550.00CR
12/13/23	1/18	B78235	Deposit 000000	06978 SECAI FIRE DEPARTMENT DONATION	JE# 029623	12,000.00CR	19,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG POLICE DONATION	JE# 029624	5,000.00CR	24,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG FIRE DONATION	JE# 029624	5,000.00CR	29,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG PARKS DONATION	JE# 029624	1,000.00CR	30,550.00CR
12/29/23	1/18	B78236	Deposit 000000	06979 SAMSUNG MOM DONATION	JE# 029624	1,000.00CR	31,550.00CR
=====				DECEMBER ACTIVITY DB:	0.00 CR:	27,000.00CR	27,000.00CR
=====				ACCOUNT TOTAL DB:	0.00 CR:	31,550.00CR	

\$8,000.00

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		0.00		0.00
REPORTED ACTIVITY:		0.00		31,550.00CR
ENDING BALANCES:		0.00		31,550.00CR
TOTAL FUND ENDING BALANCE:				31,550.00CR

1-19-2024 12:30 PM
FUND : 100-GENERAL FUND
DEPT : 592 NON-DEPARTMENTAL
POST DATE TRAN # REFERENCE

DETAIL LISTING

PAGE: 1
PERIOD TO USE: Oct-2023 THRU Sep-2024
ACCOUNTS: 592-813 THRU 592-813

Expenditures
FY 23-24

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/PO/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====

592-813	CONTRIBUTION TO CIVIC PROGRAMS									
B E G I N N I N G B A L A N C E										0.00
10/02/23	10/11	A82451	EFT: 007862	16081	PAAB PORTAL PROJECT HIKE	131769			42.72	42.72
10/03/23	10/18	A82858	CHK: 167827	16109	PA ADVISORY BOARD TSHIRT	243733		/PO#	440.22	482.94
10/05/23	10/11	A82452	EFT: 007862	16081	PAAB PORTAL PROJECT HIKE	131769		/PO#	9.44	492.38
10/07/23	10/11	A82453	EFT: 007862	16081	POTTERS ALLEY SIGN MURAL	131769		/PO#	104.24	596.62
10/13/23	10/18	A82788	EFT: 007889	16109	PORTAL PROJECT/PAINT	131769		/PO#	23.39	620.01
10/15/23	10/18	A82848	CHK: 167823	16109	MOM AUDIO SERVICES 10.19	243608		/PO#	600.00	1,220.01
10/17/23	10/25	A83090	CHK: 167879	16162	MUSIC ON MAIN CONCERT	243713		/PO#	1,600.00	2,820.01
10/31/23	11/17	A84362	DFT: 000000	16152	PAAB AD FOR OCTOBER	060005		/PO# 043009	16.99	2,837.00
=====										
					FACEBOOK INC	202311156150		/PO#	0.00	2,837.00
					OCTOBER ACTIVITY DB:	2,837.00		CR:		
11/02/23	11/08	A83859	CHK: 168020	16187	11.16.23 MUSIC ON MAIN P	243851		/PO#	250.00	3,087.00
11/02/23	11/15	A84138	EFT: 008016	16227	PORTAL PROJECT/PAINT, BR	131769		/PO#	70.09	3,157.09
11/02/23	11/15	A84139	EFT: 008016	16227	PORTAL PROJECT/PAINT PAI	131769		/PO#	3.14	3,160.23
11/06/23	11/08	A83850	CHK: 168006	16187	11/2023 MUSIC ON MAIN SO	243608		/PO#	600.00	3,760.23
11/06/23	11/08	A83731	CHK: 168019	16226	MOM-11/23-Headliner	243850		/PO#	1,500.00	5,260.23
11/30/23	12/18	A85528	DFT: 000000	16283	INSTAGRAM - MUSIC ON MAI	060005		/PO# 043088	25.00	5,285.23
11/30/23	12/18	A85528	DFT: 000000	16283	INSTAGRAM MUSIC ON MAIN	060005		/PO#	15.00	5,300.23
11/30/23	12/18	A85528	DFT: 000000	16283	MUSIC ON MAIN	060005		/PO#	25.00	5,325.23
=====										
					FACEBOOK INC	202312126360		/PO#	0.00	2,488.23
					NOVEMBER ACTIVITY DB:	2,488.23		CR:		
12/31/23	1/16	A86584	DFT: 000000	16392	PUBLIC ARTS ADS	060005		/PO#	11.00	5,336.23
=====										
					FACEBOOK INC	202401096556		/PO#	0.00	11.00
					DECEMBER ACTIVITY DB:	11.00		CR:		
=====										
					ACCOUNT TOTAL DB:	5,336.23		CR:	0.00	

5,336.23

City's policy regarding the expenditure of money from the General Fund and donated funds

At the last board meeting, Richard asked me to have the remainder of donated funds in FY23 moved over to FY24. I spoke with the Finance Director, Jeff Wood, to ensure that my reply is correct.

CREDITS:

The City of Taylor puts \$10,000 into 100.592.813 (Contributions to Civic Programs) for public art expenditures. It is not the PAAB's money – it is always the City's funds.

In FY 23-24, donations to Music on Main totaled \$11,600 and these funds are deposited into 100.44.359 (Miscellaneous Donations).

Therefore, there was \$21,600 available for the City to spend on Public Art in FY 22-23

DEBITS:

In FY 22-23, the Public Arts Advisory Board spent a total of \$17,953.02 of the City's funds on public art activities including Music on Main.

To drill down to Music on Main expenditures, in FY 22-23, \$13,584.00 was spent on the concerts. Donated funds are always used first and that leaves a deficit of **\$1,984.00** if one is relying only on donated funds for the concerts. ($11,600 - 13,584 = 1,984$).

Unfortunately, there are no unspent donated funds to roll over to FY 24.