
MINUTES

Public Arts Advisory Board Regular Meeting

5:00 PM; Wednesday, February 22, 2023

City Hall Conference Room

MEMBERS PRESENT: Janetta McCoy, Nathan Gray, Casey Anderson, Cayla Cardiff, Bryan Richie, and Chairman Richard Stone

MEMBERS ABSENT: Carlos Menchaca

STAFF PRESENT: Jan Harris, Main Street Manager

GUESTS PRESENT: None

I. CALL TO ORDER AND DECLARE A QUORUM – Chairman Stone called the meeting to order at 5 pm and noted that a quorum was present.

II. PUBLIC COMMENT – No public comments.

III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:

A. Approve the Minutes from the Public Arts Advisory Board meeting from January 25, 2023 –

Chairman Stone called for a motion to approve the minutes as presented.

MOTION: To approve the minutes as presented. N GRAY / C ANDERSON / UNANIMOUS

B. Receive and approve the financial report for February 2023 – Jan Harris reviewed the financial report with the board noting that there has been neither withdrawals nor deposits made since the last meeting. The board currently has \$956.03 in the Public Arts regular budget line and \$7,045.00 available in earmarked funds for Music on Main.

MOTION: To receive the financial report as presented: J MCCOY / N GRAY / UNANIMOUS

IV. NEW BUSINESS:

A. Request by Angel Z (Jose Zepeda?) to add his “74” mural back to those in Potters Alley – Jan Harris presented a request by Jose Zepeda to paint a mini mural that had been a part of the original murals in Potters Alley.

MOTION: To allow Jose Zepeda to add his “74” mural to Potters Alley with the following requirements: (1) that the design be similar to what was originally there and (2) that his mural be kept between the lines indicated at the bottom of the wall. B RICHIE / C ANDERSON / UNANIMOUS.

ACTION: Jan will inform Mr Zepeda of this decision.

V. CONTINUING BUSINESS:

A. Portal Project:

- 1. Receive report detailing progress made with the painting of the portals** – Cayla Cardiff reported that Diana Goetting knew of several students who were willing to paint portals. She was trying to get them to complete the forms and submit them.

B. Music on Main Concert Series

- 1. Receive the most recent Committee report** – Janetta informed the board that she was no longer the chair of the Music on Main Committee but that Brian Richie and Nathan Gray were Co-Chairs. Nathan reported that everything was on track for the spring season. Alex Aldrich is helping to develop a sorted email list to directly contact people who would attend and then submit photos taken at the concerts. He reported that Joe Posada might come in October to play. Bryan will create videos to promote the events on Instagram and will also develop a carousel of at least 8 photos to upload there.

ACTION ITEM: Jan reminded Brian and Nathan that she needed W-2 forms from any artists playing at the concerts. None had been submitted to date.
Jan also reported that she had sent out audio system bid sheets to Lance Stacey, Michael Craig, and Ron Marx. Brian asked her to send one to Boss Radio (Buddy).

2. **Receive updated report on fundraising for the 2023 season** – Richard Stone made the following updates: Samsung will not contribute this year but he has had a few other agree to contribute. He says Durcon will be involved, Public Sketch will donate \$500, Bogle Winery needs a 2022 tax letter for their donation last year and an invoice for this year's donation for \$5,000. He also said that HEB has a petty cash budget to do community outreach.

Richard reported that he needs donations in \$1,000 increments and not less than that.

ACTION: Nathan offered to reach out to A+ Credit Union.

3. **Discussion and possible action on Greater Taylor Foundation's offer to act as a go-between for 501(C)(3) funding** – Richard Stone reported that there is no new information but that the GTF is willing to help.

MOTION: To receive the Music on Main reports as presented. N GRAY / J MCCOY / UNANIMOUS

C. **Potter's Alley Mural Project:**

1. **Updated proposals from the THS art class proposal for Potters Alley** – Nathan Gray reported that he'd reached out to the student group but that he recommends that the board adopt a clean sans serif font and turn the verbiage on its side.

Jan informed the board that a sign permit would have to be applied for and approved by the City before the sign could be installed.

MOTION: To authorize Nathan and Casey to move forward with the entryway signage for Potters Alley. B RICHIE / C CARDIFF / UNANIMOUS

D. **Receive and consider further action on the "Call to Artists" template for future public arts projects** – Nathan Gray reviewed the example he'd created for a future Call to Artists with the board.

ACTION: Nathan was asked to place an "EXAMPLE" watermark on the document and then send it to Jan.

The board also discussed using the contract between the City and Adam Davenport for the Fred Kerley mural as a template for future paid professional projects.

MOTION: To accept the Call to Artists template pending adding the "EXAMPLE" watermark. J MCCOY / B RICHIE / UNANIMOUS

E. **Items for the February 22nd meeting agenda** – None were suggested. It was noted that both Casey Anderson and Richard Stone will be absent from the March 29th meeting.

VI. **ADJOURN** – The meeting was adjourned at 5.49 pm.

Respectfully submitted,


Jan Harris

Main Street Manager