
MEETING MINUTES

**Public Arts Advisory Board Regular Meeting
5:00 PM; Wednesday, October 26, 2022
City Hall Conference Room**

MEMBERS PRESENT: Casey Anderson, Nathan Gray, Chairman Richard Stone, Janetta McCoy, Cayla Cardiff, Bryan Richie, and Carlos Menchaca

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Jan Harris, Main Street Manager

I. CALL TO ORDER AND DECLARE A QUORUM: Chairman Stone called the meeting to order at 5.06 pm and noted a quorum was present.

II. PUBLIC COMMENT: There were no public comments.

III. REVIEW / DISCUSS AND CONSIDER ACTION ON THE FOLLOWING:

A. Approve the Minutes from the Public Arts Advisory Board meeting from September 28, 2022: MOTION: To approve the meeting minutes as presented. **C. CARDIFF/B. RICHIE/UNANIMOUS**

B. Receive and approve the financial report for October 2022: As requested by Chairman Stone, Jan had divided the budget into 2 separate sub-budgets – one for the Music on Main Concert Series and the other for all other projects. The Other Projects budget is funded by the \$10,000 from the City for the fiscal year. The Music on Main Budget is funded through donations.

Jan explained that the Music on Main funds from the last fiscal year have been moved over into the PAAB operating budget line item and until more donated funds are received, there are no reserved funds in the Miscellaneous Donations line of the general fund.

Jan reported the following expenditures/encumbrances for October in the Other Projects Budget: the Nosferatu film with Central TX Philharmonic - \$3,115.00 (encumbered); Portal Project: flyers - \$102.00 (encumbered); PAAB Listening Sessions: supplies - \$51.54 (expended); Potters Alley Repaint Project: artists fees - \$1,200.00 (encumbered). The total expended funds were \$51.54 with \$4,417.00 in encumbered funds. The amount of funds remaining in the Other Projects budget is \$5,531.46

Jan then reported on the Music on Main Budget noting the following expenditures to date: Facebook advertisements - \$45.00 and sponsor stage banners - \$351.90 for a total of \$396.90. Encumbered funds included Oct MoM sound - \$1,100; Czech Music Masters - \$500.00; Taylor Czech Chorus - \$350.00; Taylor Press advertisements for October - \$420.50; Taylor Press advertisements for November - \$979.50; November MoM sound - \$1,100.00; Honey Made - \$1,500.00 for a total of \$5,950.00 in encumbered funds. At the start of the fiscal year, there had been a balance of \$8,190.00 and the expended/encumbered funds brings that balance down to \$1,849.10.

Discussion: The Chairman and the board were upset with the City for having charged the film/live music production to the PAAB budget. The board expressed regret that the event had been held. The consensus was that the film/concert was a great idea as long as the PAAB did not have to pay for it because they received neither benefit nor profit from the concert. Both Richard and Nathan suggested that they appear on the December 10th Council Agenda to complain.

MOTION: To receive the financial report with the objections noted during discussion. **N. GRAY/C. CARDIFF/ UNANIMOUS.**

IV. NEW BUSINESS:

- A. Discuss the allocation of the FY 22-23 budget:** Richard made the following suggestions for the FY 23 budget:
Mural Grants: \$2,000
Potters Alley: \$2,000 for a bigger project on the south wall of the alley
\$_____ for an entryway project on the north wall to direct visitors to the murals.
Music on Main: to be self-funded through donations. Richard will pursue membership drives: \$50/year one is a Friend of the Arts and receives a sticker
Richard will draw up a budget to present at the next meeting.
- B. Discuss what is next in Potters Alley:** He asked for proposals to be presented at a future meeting. If it becomes a THS art project, he suggested that the board pay for materials and make a donation to the art department. Richard proposed a MSAB/PAAB joint project to obtain funds from the MSAB budget. It was suggested to turn the alley into a space for events like a pocket park.
Richard will meet with the new priest at St. Mary's regarding murals on that wall.
- C. Developing an SOP for Calls for Artists for the PAAB:** TABLED: Casey will have a report at a future meeting.
- D. Discuss the method of the selection of board members and the communication process surrounding this process:** The board was not happy with the onboarding process for new board members. It was said that no notice was received from the City Clerk (this was corrected by staff who noted that she is copied on the emails from the Clerk to new appointees.) The board was also upset that they did not have a voice in the appointment process (the policy of the City is for the Council to make appointments from the list of applicants received). Board members felt this policy was not fair as the Council does not know what the PAAB needs in terms of board members.
The board asked that staff produce an onboarding packet for new PAAB members.
The board asked that all applications for the PAAB be forwarded to Richard.
- E. Rescheduling or cancelling the November 23rd PAAB meeting:** The November meeting will be held on November 30th at 5 pm.

V. CONTINUING BUSINESS:

- A. Public Art Master Plan – P.A. Listening Sessions**
1. **Receive preliminary results from Public Arts Survey:** Richard Stone – no report
2. **Receive report from the October 15th Listening Session:** Committee – no report
- B. Portal Project:**
1. **Receive report detailing progress made with the painting of the portal:** Jan reported that the flyers were being shipped. No other report was made.
- C. Music on Main Concert Series update:**
1. **Receive report on October 20th Concert, the October 27th Music on Main presentation of Nosferatu with the Central TX Philharmonic Orchestra and any updates on planning for the upcoming concerts:** Janetta reported that Red Cap Cigar Lounge wanted to sell cigars at the concerts. It was decided that attendees would need to self-police should the cigar smoke become an issue. She also reported that JD Ginns suggested a real October fest weekend of events next year.
- D. Potter's Alley Mural Project:**
1. **Receive progress report for the repainting of the murals:** Richard reported that 6 murals have been painted and that the 7th hasn't started yet.
- E. Birdsong Art Exhibit Update:**
1. **Receive any updates:** The board was encouraged to be present on Friday, October 28th at 5 pm at Atelier 95 for the opening to present the cash prizes to the winners.
- F. City of Taylor Water Tower Mural Project:**
1. **Receive update:** The board was not happy with how this project has gone. Richard

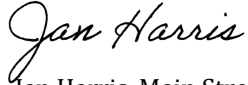
said he had expressed his opinion sharply to the Council. He felt the PAAB was frozen out of the process.

- I. **Items for the November 23rd (Now Nov. 30th) meeting agenda:** The following items will be added to the November 30th agenda:

Final FY 23 Budget
Artist proposal for Potters Alley entryway
Presentation of the MoM 2023 season
Fundraising Report

VI. ADJOURN: The meeting was adjourned at 6 pm. N. GRAY/J. McCOY/UNANIMOUS

Respectfully submitted,

A handwritten signature in cursive script that reads "Jan Harris".

Jan Harris, Main Street Manager