

**MINUTES
CITY OF TAYLOR
PARKS AND RECREATION ADVISORY COMMITTEE
Wednesday, October 18, 2023
260 S Dolan St
Taylor, Texas 76574
6:00 P.M.**

PRESENT

Stacy Olsen
Larry Cmerek
Patrick Tate
Luke Thompson

ABSENT

Jennifer Jewett
David Campise

OTHERS PRESENT

Tyler Bybee, P&R Director
Betsy Schultz, Superintendent
Lisa Buzan, Admin Assist
Curtis Fields, Crew Leader
Ian Davis, Rec Coordinator

The meeting was called to order by Stacy Olsen at 6:05 pm and declared a quorum.

Invocation – None

The Pledge of Allegiance was recited by All.

Citizens Communications

None

Approve minutes from meeting on September 20, 2023

Motion: Patrick Tate motioned to accept the minutes as presented.

Second: Stacy Olsen

Vote: All voted aye.

Minutes are approved as presented.

Directors Report

Parks and Recreation Director Mr. Tyler Bybee presented the Directors Report & slideshow.

No action taken on this item.

- Irene Michna & Casey Mummert have resigned from the board. We will ask Dianna if anyone has applied.
- **Maintenance Highlights**
 - We've been really busy with a lot of planning.
 - Good crew right now.
 - Rentals down overall.
 - Prepped lumber to replace handrails for Clean up at Bull Branch Park
 - Removed small dead tree from Skate Park
 - Troubleshooting of irrigation issues at TRP
 - Creation of maintenance asset tracking system
 - We have an overall 76 shade sails at TRP. Replacing 3 sails & 3 dugout tops.
 - Replacement toilet paper dispensers installed in Heritage Square Park
 - Spreading of topsoil on field at TRP to help with cracking.
 - Vendors selected for floor resealing and painting at Dickey-Givens Center
 - Wrapped trees around Murphy Park
- **Projects Update**
 - Bull Branch asphalt trail / replace bridge.
 - Donna Channel Trail will go to bid.
 - Ballfield dirt replacement to begin next week.

- Approval to go out for RFQ for Wellness /Rec Center. Feasibility & use assessment was approved by City Council.
- Heritage Splash Pad – Construction on schedule to begin in January.
- Engineered plans for 3 additional Pickleball Courts
- Memorial Track Geotechnical samples taken.

Programs & Events

Recreation Coordinator Ian Davis presented as follows:

- Last Month's Events
 - Ongoing – Adult Fitness
 - 9/21 – Music on Main
 - 9/22 – Homecoming Mum Making
 - 10/3 – Youth Pickleball
 - 10/4 – Homecoming Parade
 - 10/11 – Bull Branch Cleanup
 - 10/12 – Pumpkin Decorating
 - 10/14 – Good Life 5K & Kids Race
 - 10/17 – Fence Art at Murphy
- Upcoming Events
 - 10/19 – Music on Main
 - 10/21 – Animal Shelter Opening
 - 10/22 – Robinson Park Cleanup
 - 10/28 – Main Street Car Show
 - 11/4 – Murphy Centennial
 - 11/7 – Youth Pickleball
 - 11/13 – Youth Tennis
 - 11/9 – Adult Coed Softball
 - 11/11 – Arbor Day Tree Planting
 - 11/17 – Taylor Stargazing Party
 - 12/2 – Christmas Tree Lighting
 - 12/4 – Youth Basketball

Pool Design

- 6 design firm submissions for pool design RFQ on Oct 5
- A review team has been created.
- 3 design firms have been selected for in person interviews on Oct 26
- All firms have proposed a timeline that has a September 2024 start date with May 2025 opening.

Murphy Centennial Celebration

- Presentation & picture at Noon.
- Irene Michna to speak about the park.

December Board Meeting

Motion: Larry Cmerek made a motion to not meet in December

Second: Patrick Tate

Vote: All voted aye.

Minutes are approved as presented.

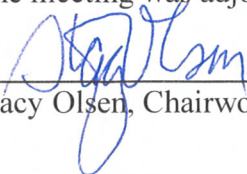
Identify Items for Next Meeting & Upcoming Year

- Site visit for board to meet
- Pool Design meeting
- Tree Lighting Events

Next meeting date:

Next meeting is scheduled for Wednesday, October 18, 2023, at 260 S Dolan St @6pm.

The meeting was adjourned at 7:20 p.m.



Stacy Olsen, Chairwoman



David Campise, Vice Chairman

City of Taylor Parks and Recreation

Parks and Recreation Advisory Board Meeting
October 18, 2023



Regular Agenda

1. Approve minutes from the September 20, 2023 meeting
2. Director's Report

Maintenance Highlights

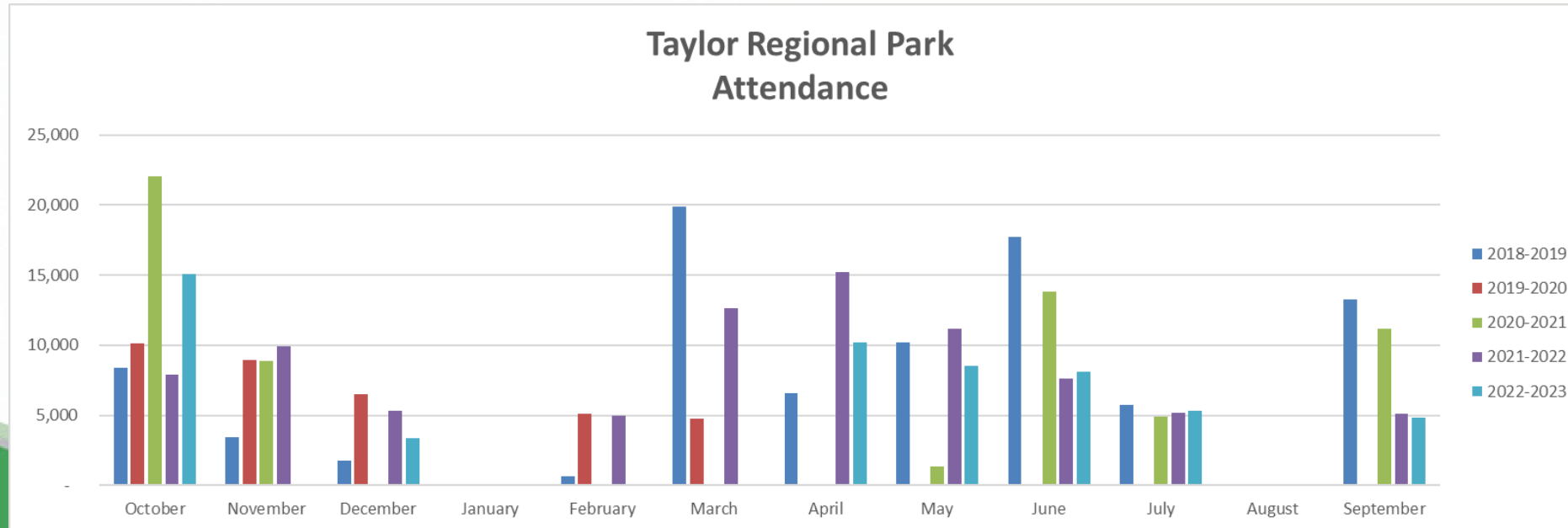
- Prepped lumber for handrails at Bull Branch Park
- Removed dead tree from Skate Park
- Troubleshooting of irrigation issues at TRP
- Creation of maintenance asset tracking system
- Replacement toilet paper dispensers installed in Heritage Square Park
- Spreading of topsoil on field at TRP to help with cracking
- Vendors selected for floor resealing and painting at Dickey-Givens Center
- Wrapped trees around Murphy Park



TRP Attendance						
Month	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	To Date
October	8,424	10,152	22,032	7,920	15,048	15,048
November	3,420	8,924	8,856	9,936	-	-
December	1,800	6,516	-	5,292	3,388	18,436
January	-	-	-	-	-	-
February	648	5,112	-	5,004	-	-
March	19,908	4,752	-	12,636	-	-
April	6,552	-	-	15,192	10,188	28,624
May	10,224	-	1,368	11,160	8,496	37,120
June	17,748	-	13,820	7,632	8,136	45,256
July	5,760	-	4,896	5,184	5,292	50,548
August	-	-	-	-	-	-
September	13,248	-	11,160	5,122	4,812	55,360
TOTAL:	87,732	35,456	62,132	85,078	55,360	55,360
COVID-19 Impact						

Notes:

- Fields are closed for rest and repair in January & August.
- November – rained each weekend
- February & March - impacted by ice storm damage to backstop netting



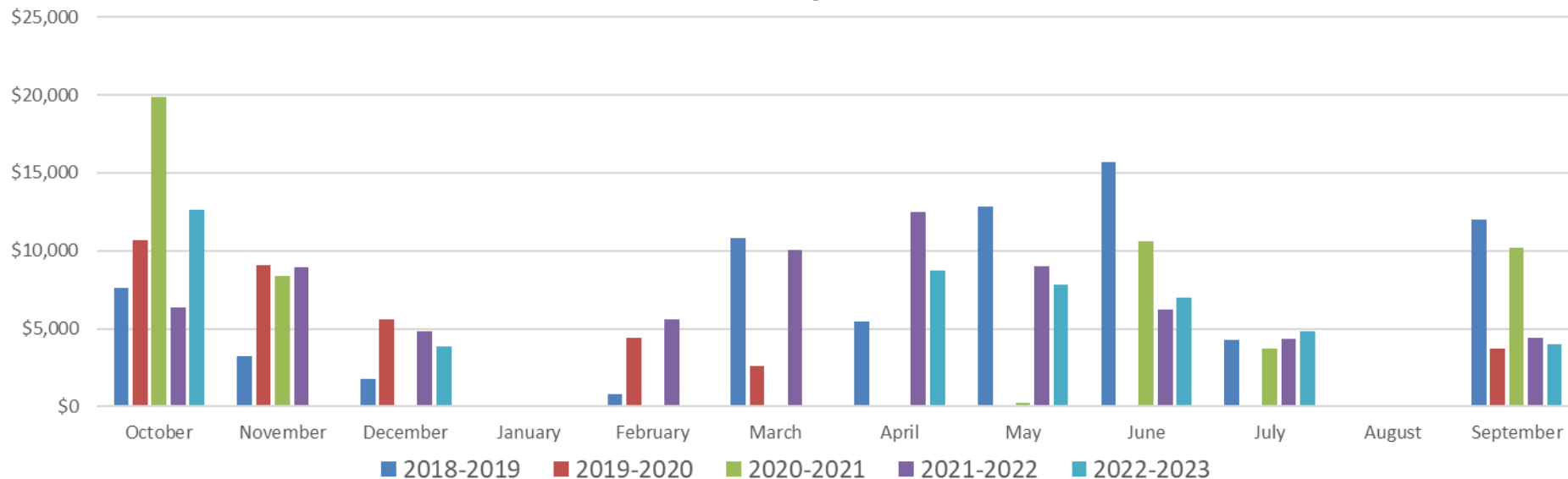
TRP Revenue

Month	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	To Date
October	\$7,646	\$10,666	\$19,894	\$6,372	\$12,649	\$12,649
November	\$3,224	\$9,086	\$8,377	\$8,967	\$0	\$12,649
December	\$1,780	\$5,584	\$0	\$4,810	\$3,888	\$16,537
January	\$0	\$0	\$0	\$0	\$0	\$16,537
February	\$802	\$4,437	\$0	\$5,600	\$0	\$16,537
March	\$10,834	\$2,588	\$0	\$10,023	\$0	\$16,537
April	\$5,466	\$0	\$0	\$12,502	\$8,718	\$25,255
May	\$12,866	\$0	\$250	\$9,038	\$7,805	\$33,061
June	\$15,686	\$0	\$10,628	\$6,217	\$6,992	\$40,053
July	\$4,240	\$0	\$3,740	\$4,360	\$4,798	\$44,850
August	\$0	\$0	\$0	\$0	\$0	\$44,850
September	\$11,981	\$3,746	\$10,172	\$4,392	\$3,963	\$48,813
TOTAL:	\$ 83,124	\$ 36,107	\$ 53,060	\$ 72,281	\$ 48,813	\$ 48,813
COVID-19 Impact						

Note:

Taylor Regional Park is closed in January & August to allow for the fields to rest and repair

Revenue by Month

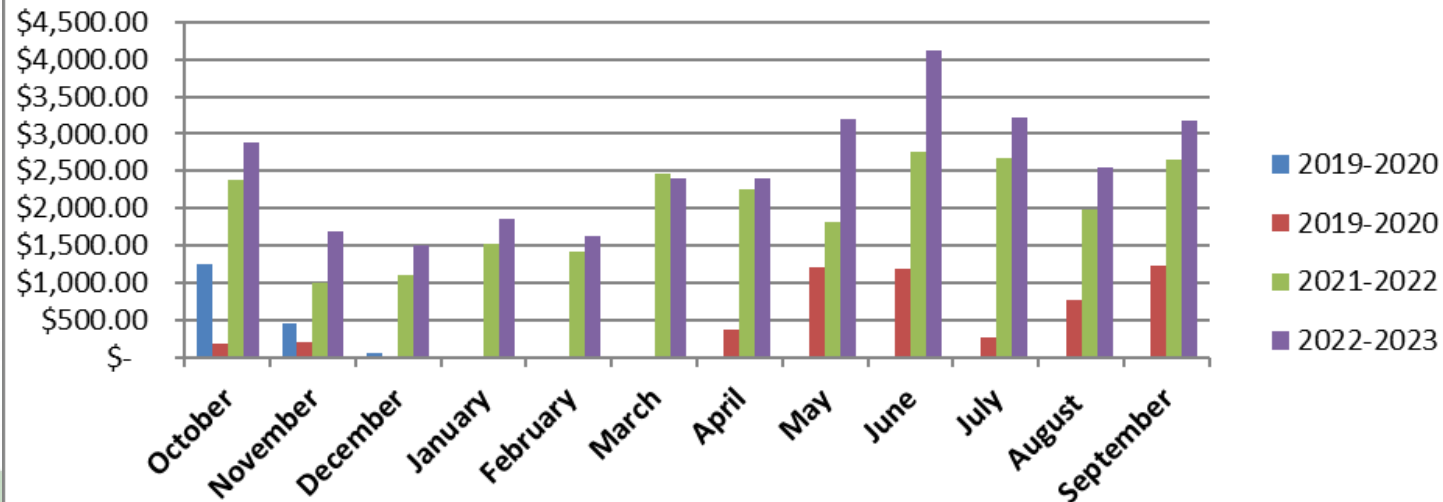


Sep-23 Rental Facilities

Location	Rentals				Totals:
Murphy Pavilion	2				\$ 300.00
Bull Branch Pavilion	1				\$ 35.00
Lou Bell Harris Pavilion	0				\$ -
TRPSC Pavilion	0				\$ -
Robinson Pavilion	8				\$ 280.00
Robinson Ball field	12				\$ 365.00
Dickey Givens Center	14				\$ 2,200.00
Total:	37				\$3,180.00

Month	2019-2020	2020-2021	2021-2022	2022-2023	To Date
October	\$ 1,250.98	\$ 175.00	\$ 2,375.00	\$ 2,885.00	\$ 2,885.00
November	\$ 453.00	\$ 200.00	\$ 1,000.00	\$ 1,685.00	\$ 4,570.00
December	\$ 50.00	\$ -	\$ 1,100.00	\$ 1,500.00	\$ 6,070.00
January	\$ 25.00	\$ -	\$ 1,515.00	\$ 1,860.00	\$ 7,930.00
February	\$ 25.00	\$ -	\$ 1,425.00	\$ 1,620.00	\$ 9,550.00
March	\$ 25.00	\$ -	\$ 2,460.00	\$ 2,410.00	\$ 11,960.00
April	\$ -	\$ 375.00	\$ 2,250.00	\$ 2,400.00	\$ 14,360.00
May	\$ -	\$ 1,212.00	\$ 1,805.00	\$ 3,190.00	\$ 17,550.00
June	\$ -	\$ 1,180.00	\$ 2,750.00	\$ 4,125.00	\$ 21,675.00
July	\$ -	\$ 275.00	\$ 2,670.00	\$ 3,220.00	\$ 24,895.00
August	\$ -	\$ 775.00	\$ 1,980.00	\$ 2,555.00	\$ 27,450.00
September	\$ -	\$ 1,225.00	\$ 2,650.00	\$ 3,180.00	\$ 30,630.00
Total:	\$ 1,828.98	\$ 5,417.00	\$ 23,980.00	\$ 30,630.00	\$ 30,630.00
Covid-19 Impact					

Rental Facility Revenue

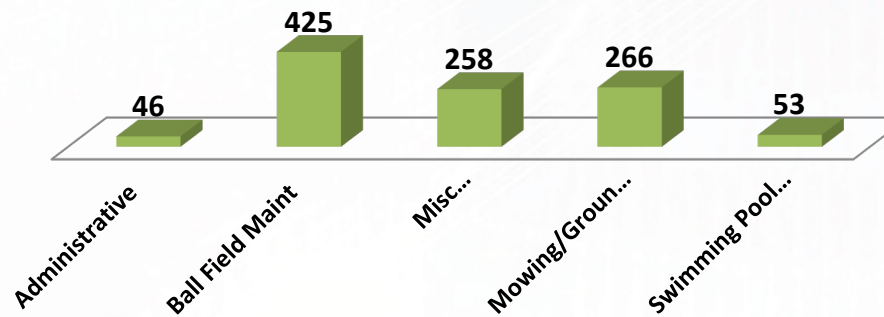


Work Data	
Total Hours Entered	1048
Task/Category	
Administrative	46
Ball Field Maint	425
Misc Cleaning/Repair	258
Mowing/Ground Maint	266
Swimming Pool Maint	53
Park/Location	
Murphy	165
Bull Branch	60
Robinson	160
Regional	455
Doak Fields	19
Heritage Park	56
Pierce Park	33
Other (PW, In-town, City Hall)	100
Total Hours Worked	1054.35
Hours Entered vs. Worked	6.35
Percentage of Hours Accounted	99%

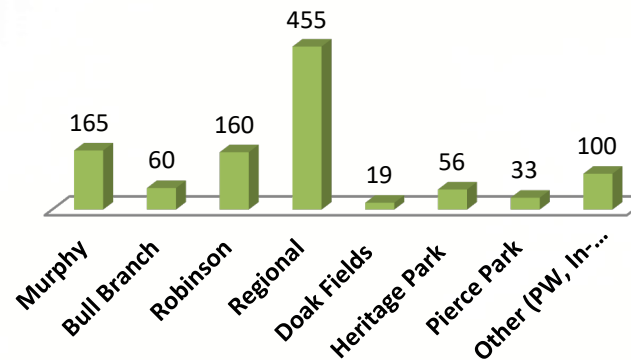
Note:

Work data is separated by tasks and location.

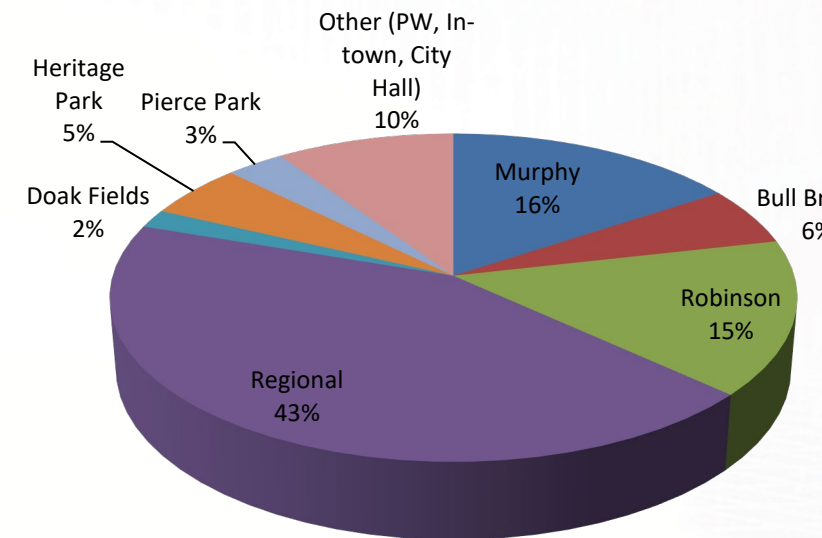
Hours Spent Per Task



Hour Spent By Park



% Of Hours By Park



Project Updates

- Bull Branch Asphalt Trail Replacement
 - Plans nearing completion
 - Project to be bid in January, along with Donna Channel Drainage improvements. Channel work to happen first
 - Replacing asphalt trail with 8ft wide concrete trail
 - Includes 12ft wide bridge replacement
 - Still awaiting final word on South Taylor Trail project grant





BIG R
BRIDGE

Project Updates

- Ballfield Dirt Replacement at 10 TRP fields, Rotary, Mallard, Bull Branch and Robinson Park to begin next week
- Approval to go out for a RFQ for a Wellness/Recreation Center feasibility and use assessment approved by Council. Plan is to issue that by the end of the month.
- Heritage Splash Pad- Construction on schedule to begin in January once Tree comes down
- Pickleball Court additions- working with court company on engineered plans. On track to begin work in early spring.
- Memorial Track- Geotechnical borings done.



Agenda Item 3: Program Summary

Last Month:

- Ongoing – Adult Fitness
- 9/21 – Music on Main
- 9/22 – Homecoming Mum Making
- 10/3 – Youth Pickleball
- 10/4 – Homecoming Parade
- 10/11 – Bull Branch Cleanup
- 10/12 – Pumpkin Carving
- 10/14 – Good Life 5K & Kids Race
- 10/17 – Fence Art at Murphy

Upcoming:

- 10/19 – Music on Main
- 10/21 – Animal Shelter Opening
- 10/22 – Robinson Park Cleanup
- 10/28 – Main Street Car Show
- 11/4 – Murphy Centennial
- 11/7 – Youth Pickleball
- 11/13 – Youth Tennis
- 11/9 – Adult Coed Softball
- 11/11 – Arbor Day
- 11/17 – Stargazing
- 12/2 – Christmas Tree Lighting
- 12/4 – Youth Basketball

5K TRAININGS

with Coach
Sharon Boon



Trainings on Tuesdays & Thursdays at
6:30 PM at Memorial Field. \$5 per class.



Upcoming Taylor 5Ks:

- 10/14 - Good Life
- 11/4 - Veterans' Beer Run
- 1/21 - Run for the Roses



Thursday Fitness Classes



2:00 PM - Tai Chi (free)

6:30 PM - Pilates (\$5)

6:30 PM - 5K Training (\$5)

Taylor Parks & Rec
1412 Davis St.



Register Online or Pay in Person



ZUMBA CLASS

Making exercise fun!

Mondays
at 6 PM



\$5 Per Class

Parks & Rec
1412 Davis St.

DRUM FIT CLASSES

With Carmela Martinez



Twice Per Week:

- Tuesdays at 6 PM
- Saturdays at 10 AM



Parks & Recreation:

- 1412 Davis St.
- \$5 Per Class



Making
Exercise
Fun!

Senior Fit Fridays at 11 AM



Yoga Class

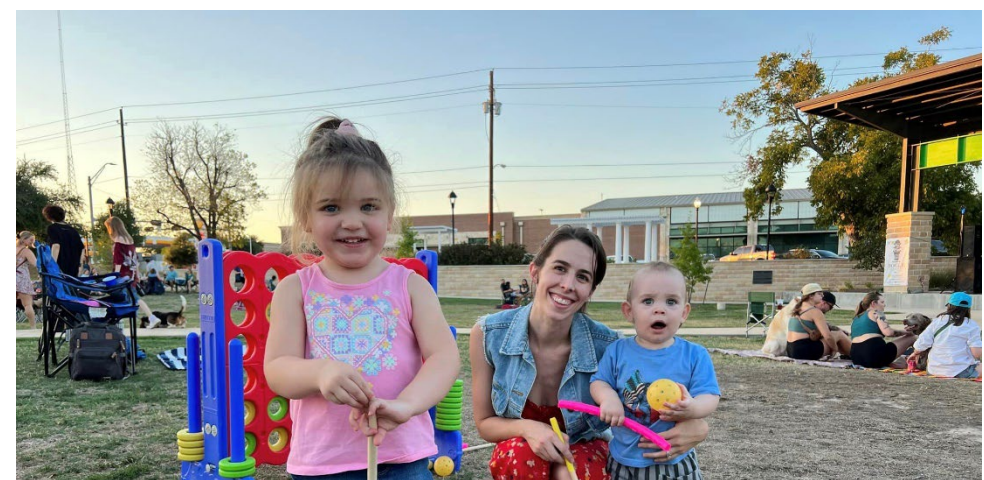
Wednesdays at 6:30 PM

with Addie Finch



Parks & Recreation
1412 Davis St.
\$5 Per Class



















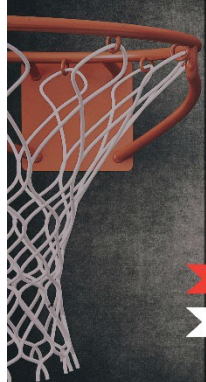
More Upcoming Programs

Taylor Stargazing Party



Friday, November 17 at 7 PM
TRP North Soccer Field

TAYLOR YOUTH BASKETBALL



PARKS & RECREATION




Games on Saturdays **Cost: \$95**

Key Dates:

- Nov 17 - Registration Deadline
- Dec 4 - Practices Begin
- Feb 3 - Last Game

Questions? Email rlopez@iim-flt.com

Robinson Park Cleanup



Sunday, October 22nd at 1 PM

Adult Coed Softball
Free Pickup Games at Robinson Park
Thursdays at 6 PM from Nov. 9 - Dec. 14



Sign up today!



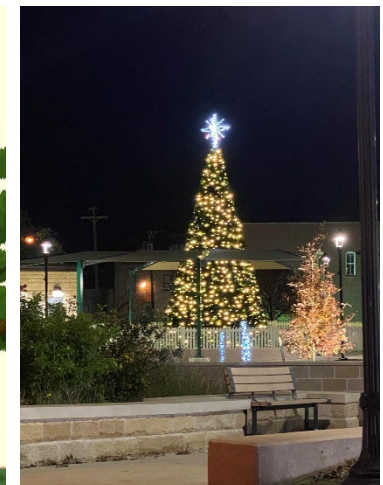
ARBOR DAY



November 11 at 9 AM

PARKS & RECREATION


Doak Park, 200 N Doak



Agenda Item 4

4. Pool Design – Request for Qualifications initial results
 - 6 design firms submitted proposals to our Request for Qualifications on October 5th.
 - A review team has been created consisting of Parks Director and Superintendent, Deputy City Manager, City Engineer and Associate City Engineer.
 - 3 firms have been selected for in person interviews to be held on October 26th.
 - All firms have proposed a timeline that has Sept 24' as the construction start date, with a May 25' opening.

Agenda Item 5

5. Murphy Park Centennial Celebration

Upcoming Event Priority: 11/4 Murphy Park Centennial

10 AM

- Adult Zumba Class
- Kids' Bounce House
- Cornhole & Games
- Breakfast Tacos For Sale
- Merch from Good Life

11 AM

- Kids' 100 Yard Dash & Tumbling
- BBQ for Sale
- Live Music with Montana Lane

12 PM

- Mayor's Welcome Speech
- Group Picture
- Birthday Cake
- Door prizes
- History from Taylor Conservation and Heritage Society

1 PM

- Veterans' 5K Beer Run



Regular Agenda Continued

6. December meeting discussion and action

7. Identify items for next meeting.

8. Next meeting date: November 15, 2023

9. Adjourn.