

AGENDA

CITY OF TAYLOR, TEXAS

MOODY MUSEUM ADVISORY BOARD MEETING

Dan Moody Museum, 114 W. 9th St. Taylor, Texas 76574

September 19, 2017 at 5:30 p.m.

CALL TO ORDER AND DECLARE A QUORUM

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with one single vote. The Chairman or a Board member may pull any item from the Consent Agenda in order to discuss and act upon it individually as part of the Regular agenda.)

1. Approve the Minutes from July 18, 2017

REGULAR AGENDA – REVIEW/DISCUSS AND/OR RECOMMEND:

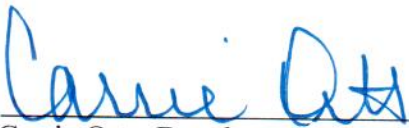
2. Discuss Veteran's Day Event
3. Discuss Preservation Needs Assessment
4. Report from the Friends of the Moody Museum – Joe Burgess
5. Discuss Travel Trunk
6. Update on Storage Building
7. Discuss Taylor History Room Exhibits
8. Discuss Family History Exhibit
9. Receive update on the Louis K. Ned Fund and the Nancy Moody bequest
10. Discuss Moody Bylaws
11. Identify items for the next agenda

ADJOURN

Next scheduled meeting date: Tuesday, November 21, 2017

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 5:30 pm on **September 15, 2017** and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

Posted By:


Carrie Orts, Development Services
Administrative Assistant

Date:

9.15.2017

The Moody Museum Advisory Board meets on the third Tuesday at 5:30 p.m. in January, March, May, July, September, and November. Special meetings are called as needed.

MINUTES

CITY OF TAYLOR, TEXAS
MOODY MUSEUM ADVISORY BOARD MEETING
Dan Moody Museum, 114 W. 9th Street, Taylor, Texas 76574
July 18, 2017 5:30 p.m.

MEMBERS PRESENT

Susan Komandosky
Samye Turner
Cissie Pierce
Paul Pennington
Gracie Yanez
Julia O'Bryan
Rebecca O'Bryan-Lieb

MEMBERS ABSENT

Kelly Eddleman
Joe Bartosh
Carol Preuss

OTHERS PRESENT

Ashley Lumpkin, Director Development Services
Carrie Orts, Administrative Assistant
Joe Burgess, Friends of the Moody Museum Chair

Call to order and declare a quorum

The meeting was called to order and quorum declared at 5:30 P.M.

Approve the minutes from May 16, 2017

Minutes from May 16, 2017 were approved as presented.

Pounding Follow-up

Board discussed pounding. Start advertising 1st of June next year, Explore purchasing "drop off" signs to leave with businesses next year. Remax received the award this year for the most pounds donated.

Discuss Veteran's Day Event

November 5, 2017 – 100 years since we fought France (Dan Moody was in that war), Need to find guest speaker.

Follow-up on Cleanup Day at the Moody

Good turnout of volunteers. English Ivy still needs to go on side of house. There is also still poison ivy.

Report from the Friends of the Moody Museum

Mr. Burgess gave report on the Friends of the Moody and stated that they have received one small grant. Mr. Burgess also gave a membership update.

Discuss Travel Trunk

Mrs. O'Bryan-Lieb & Ms. Julia O'Bryan gave update on Traveling Trunk stating that they started making it with Kindergarten and First Grade in mind. Mr. Pennington stated that making it for Fourth graders might have a better tie-in as they are already learning Texas History.

Update on Storage Building

Mrs. Komandosky gave update on storage building. Would the City consider tearing down the existing one? Would like to break ground by spring 2018.

Discuss Taylor History Room exhibits

Making new exhibit with new Moody items given to Museum.

Discuss Family History Exhibit

N/A

Discuss priorities for & receive update on the Louis K. Ned Fund & the Nancy Moody bequest

Update provided in packet.

Identify items for the next agenda

- Storage Building
- Discuss Veteran's Day Event
- Bring previous items forward

Adjourn

Meeting adjourned at 6:05 PM.

Carrie Orts
Development Services Administrative Assistant

Susan Komandosky
Chair, Moody Museum

- Sheet rock interior
- Electric
- Climate controlled
- No windows
- Sidewalk expansion
- City demo
- New concrete pad @ backdoor
- double doors
- van width for driveway for better access

Property Line

Existing curbing
(Remove 15" to widen drive entrance)

Existing drive alley

Drop off point for wheel chairs and/or walkers

4' x 5' concrete pad

Existing Sidewalk

3' path

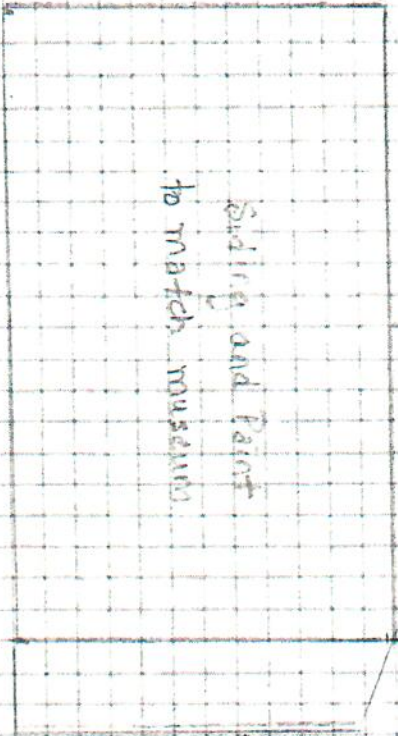
portal posts?

Double doors

- could be overhead door finished to look like dbl. doors
- could be sliding doors finished to look like dbl. doors

No windows.
Electric lights
Climate controlled

Interior finished with sheetrock



Sanding and Paint
to match museum.

← determine match
posts to
museums

W & J HOME REPAIR AND CONSTRUCTION

JORDAN TALLEY
137 Canyon Oak Loop Georgetown, Texas 78633

512-365-5793

Name:	Moody Museum City of Taylor	Date:	8-15-17
Address:	114 W. 9th St. Attn: Ricky Jones		
City, State, Zip:	Taylor, TX 76574	Phone:	844-9408

Sold By	Cash	C.O.D.	Charge	Return	Paid Out
QTY.	DESCRIPTION			PRICE	AMOUNT
	Build & Finish A 20x30 Building				
	Building integrity to match museum				
-	20x30 concrete 3/4 B engineered 4" 3/4 B.			9,560.	00
-	33x3 sidewalk, 5x6 Turned concrete			1,030	00
-	Frame walls 2x4, Set engineered gable Trusses				
	5/12 Pitch. Dark roof, and install GAF				
	Architecture grade Shake style composition Shingle				
	Build A 30'x3' Porch with colonial Turn Posts				
	colonial spindles with rails.				
	1x4 Board Board ceiling with wrapped Pine				
	Beams. Install 1x6 - 105 Yellow Pine Siding				
	1x6 Fencing, with B.C. Soffit, 1x4 Trim.				
	Install 60° Double 2 panel steel French				
	doors with Arch top glass inserts, Tan			18,790.	00
-	Insulate walls R13, Insulate ceiling R30			1,900.	00
-	Drywall walls 1/2", ceiling 5/8" Tape, Float, Texture			2,850.	00
-	Trim on Base, casing			650.	00
-	Paint exterior 2 colors to match museum				
	Primer, Peck			2,400.	00
	Paint interior all walls/ceiling/Trim			1,400.	00
— Payment DUE Upon Receipt —				TOTAL	38,980.00

RECEIVED BY



THANK YOU!

Moody - Louis K Ned Fund

Income

2010	Original donation amount		\$287,089.00
	Interest Earned	\$951.10	
	Total Revenues		\$288,040.10

Expenses

2012	Moody Repairs (partial - HOT paid rest)	\$29,213.40	Eulenfeld repairs
2013	Educational Program	\$1,500.00	Approved \$3,000 on 10-25-12
2013	HVAC Replacement	\$2,800.00	Emergency
2015	Dan Moody Movie	\$11,080.00	\$24,000 approved 12/12/13

Total Expenditures	\$44,593.40	
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Balance as of 08/31/2017	\$245,869.29	
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Nancy Moody Donation

Income		
2013	Original donation amount	\$50,000.00
	Interest Earned	\$20.13
	Total Revenues	\$50,020.13
Expenses		
		\$0.00
	Total Expenditures	\$0.00
	Balance as of 08/31/2017	\$50,498.48

MOODY MUSEUM ADVISORY BOARD

CONSTITUTION

ORGANIZATION AND LOCATION

Section 1.0. The Moody Museum is an agency or part of the City of Taylor with its principal offices in the City Hall in the City of Taylor, Williamson County, Texas.

Section 2.0 The museum is located at 114 West 9th Street, Taylor, Texas.

PURPOSE

Section 3.0. The purpose of this organization is to operate a museum primarily as a memorial to Governor Dan Moody who was born and reared in the home situated on the hereinafter described property and to provide educational opportunities for residents and other visitors alike to learn more about Taylor area history. The Moody Museum which continued to be Governor Dan Moody's home until after his term as Governor of the State of Texas had expired and to his parents, Dan'l Moody, who served as the first Mayor of the City of Taylor and Nancy Elizabeth Robertson Moody, who taught in the Taylor Public Schools, said Moody Home being located on Lot 2, Block 7 of Dickson's First Addition to the City of Taylor, Williamson County, Texas, which said property was so generously donated to the City of Taylor by the beloved Miss Mary Moody, sister of Governor Moody, and further to promote a program which will bring about a better understanding and appreciation by the community of its history, heritage, art and sciences. The primary purpose is best stated in the deed of conveyance dated December 23, 1975 from Mary Moody to the City of Taylor, which said deed was prepared by the Honorable Dan Moody Jr., prominent Austin attorney, and such deed which is recorded in Volume 624 Page 615 of the Deed Records of Williamson County, Texas, is incorporated herein by reference as fully as though copied herein in this place at length. It is understood that such property may be used for any other suitable public purposes not inconsistent with the primary purpose.

MANAGEMENT AND GOVERNANCE

Section 4.0 The management of the museum is vested by the City of Taylor in the Advisory Board hereinafter at times called "Board" consisting of 11 members to be appointed by the City Council of the City of Taylor.

Section 4.1 The Board shall assume the management of the museum subject to the direction of the City Council of the City of Taylor. It shall receive and act upon all committee reports and those of its officers. It shall determine the policies of the administration and operation of the museum subject again to the direction of the City Council of the City of Taylor.

Section 4.2 By acceptance of the deed of conveyance conveying the above described property to the City of Taylor, the City manifested its intent to provide for the maintenance of the improvements situated on said property and the grounds. It is their desire that interested organizations, groups and individuals will endow such museum by bequests, devises, gifts and donations and a suitable record shall be kept and maintained as to all donations, gifts, memorials in whatever form.

BOARD

Section 5.0 Except for the terms of the initial Board, a member's regular term shall be three years or until successor is duly appointed and qualified

Section 5.1 All full terms shall commence on January 1 and shall expire on the December 31 constituting the end of such full term. The terms of one-third of the members shall expire on December 31 of each year.

Section 5.2 The Board shall have the authority to set attendance requirements for board members. In the event of any vacancy on the Board, the City council of the City of Taylor shall appoint a successor for the unexpired term of such member creating the vacancy on the Board.

BY-LAWS

ARTICLE I

AUTHORITY OF THE BOARD

Section 1.0. The Board shall have regular meetings as determined by the Board. Special meetings may be called by the President or by any two voting Board members. The Board will comply with all requirements of the Texas Open Meetings Act.

Section 1.2. The meetings of the Board and all its Committees shall be conducted according to the latest revision of Roberts' Rules of Order, but it shall be necessary in any event for a quorum to be present for the Board or any of its committees to act. A quorum for any such meeting shall be a majority of Board members.

ARTICLE II

OFFICERS

Section 2.0 The Officers of the Board shall be a President, one or more Vice Presidents, a Secretary and a Treasurer, each of whom shall be elected for a term of one year or until a successor is duly qualified, the election of such officers to take place at the first meeting of the Board each year.

Section 2.1 No officer shall serve for more than two terms in office until at least one year shall have expired after his last term of office.

Section 2.2 The President shall appoint a nominating committee consisting of not less than three members. The committee shall report its recommendations for such to the Board. Additional nominations may be made by any member of the Board with the consent of the nominee. The officers shall be elected by majority vote of the Board present at its final meeting of the year and shall take office January 1 of the following year.

Section 2.3 The President shall preside at all meetings of the Board. The President shall appoint all Committees and shall be an ex-officio member of each Committee.

Section 2.4 The Vice President shall assume the duties of President in the absence of the President

Section 2.5 The Secretary shall keep a record of the proceedings of all meetings. The Secretary shall handle all correspondence of the Board.

Section 2.6 The Treasurer shall keep an accurate record of all monies received and disbursed by the Museum Board. The Treasurer shall deposit all monies received in one

or Board approved financial institutions located in the City of Taylor, to the credit of the Museum. The Treasurer shall use the available funds of the Museum to pay all of usual and customary expenses not paid by the City of Taylor. At each meeting the Treasurer shall submit a written financial report. It is not necessary that the Treasurer be bonded.

Section 2.7 A vacancy of any office shall be filled for the remainder of its current term by the Board at a duly convened meeting.

ARTICLE III

COMMITTEES

Section 3.0. The Board has the authority to appoint committees and define their responsibilities. The Committees shall keep regular minutes of their proceedings and report the same to the Board at quarterly meetings.

Section 3.1. The Chairman of each committee shall be a member of the Board

ARTICLE IV

AUDIT

The Board may provide for an annual audit of the books and records of the Museum, but it shall not be necessary that such audit be conducted by a Certified Public Accountant unless specified by the City of Taylor.

ARTICLE V

AMENDMENTS

Section 5.0. Alterations, amendments or repeals of this Constitution and By-Laws may be made by a majority of the Members of the Board entitled to vote at any meeting if the notice thereof contains a statement of the proposed alteration, amendment or repeal.

Section 5.1. All alterations, amendments or repeals of this Constitution and By-Laws shall be subject to approval of the City Council of the City of Taylor.

ARTICLE VI

EX-OFFICIO MEMBERS AND MEMBERS EMERITUS

The Board shall include three non-voting ex-officio members: the President of the Friends of the Moody Museum, the Director of Community Development for the City of Taylor and the Curator of the Moody Museum should such a position ever be filled.

The status of Board Member Emeritus may be given to any board member who is unable to attend meetings regularly, but who does not choose to resign from the Board. This status will be granted upon a vote of approval by a majority of the members. Any member holding emeritus status may continue to attend meetings whenever possible, but the Board will recommend to the City Council of the City of Taylor that the regular board position of the member emeritus be filled with another qualified candidate for full board membership.

ARTICLE VII

REPORTS AND RECORDS

Section 7.0 An Annual Report of the Moody Museum shall be presented to the City Council.

Section 7.1 Storage of all Board records shall be maintained permanently in the care of the City of Taylor records manager.



***City Council Meeting
April 14, 2005
Agenda Item Transmittal***

Agenda Item #: 5

Agenda Title: Review and Consider Revised Constitution and Bylaws for the Moody Museum Advisory Board

Council Action to be taken: Approve, Deny, or Table

Initiating Department: Community Development

Staff Contact: Bob van Til, AICP
Director of Community Development
512-352-5990 x 16
bob.vantil@ci.taylor.tx.us

1. INTRODUCTION/PURPOSE

The purpose of this item is to review and act on the revised constitution and bylaws of the Moody Museum Advisory Board.

2. DESCRIPTION/ JUSTIFICATION

a) Background

The current constitution and bylaws were written in the mid 1970's and in some instances do not reflect the actual design of the Board today. Since 2003, a sub-committee of the Board worked to revise the document and have created the attached document for Council's consideration. The sub-committee consisted of Susan Komandosky, Clair Maxwell, and Susan Brock

b) Issues and Analysis

Major differences between the original document and the proposed document are:

1. Separates the constitution from the bylaws
2. Reduced the Board from 12 to 11 members
3. Clarifies that the Board is advisory to the City Council
4. Creates ex-officio and emeritus members
5. Creates the requirement of an annual report

3. FINANCIAL/BUDGET

None

4. TIMELINE CONSIDERATIONS

None

5. RECOMMENDATION

The Moody Museum Advisory Board recommended that the Council approve the revised Constitution and Bylaws during their last meeting on March 1, 2005.

6. REFERENCE FILES

[Proposed Constitution and Bylaws](#)

The City Council of the City of Taylor met on April 14, 2005, at City Hall, 400 Porter St., Taylor, Texas. In the absence of Mayor Hill, Mayor Pro Tem McDonald declared a quorum and opened the meeting at 6:00 p.m. with the following present:

Mayor Pro Tem John McDonald
Council member Bernabe Gonzales
Council member Tim Mikeska
Council member Ella Jez

City Manager Frank Salvato
City Clerk Susan Brock
City Attorney, Ted Hejl

INVOCATION

Chief Jeff Straub led the meeting with a prayer.

CITIZENS COMMUNICATION

No citizens came forward during this time.

CONSENT AGENDA

Minutes from March 17, March 22, April 5, and April 6, 2005
Ordinance 2005-4 Zimmerhanzel zoning request
Ordinance 2005-5 Fee Ordinance Amendment

Council member Jez requested that minutes from the March 22 meeting be removed from the consent agenda so that corrections could be made. Council member Mikeska made a motion to approve the consent agenda for all items except the March 22 minutes. Council member Gonzales seconded the motion. VOTE: Four voted AYE. Motion passed.

Council member Jez asked that the words "crime statistics" be inserted into the discussion for the agenda item on the Racial Profiling Report. Council member Jez made a motion to approve the Minutes from March 22 with corrections as indicated and Council member Mikeska seconded the motion. VOTE: Four voted AYE. Motion passed.

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER/ACTION:

PROCLAMATION FOR APRIL AS FAIR HOUSING MONTH.

Mayor Pro Tem McDonald read and presented a proclamation declaring April 2005 as Fair Housing Month.

CONSIDER MOODY MUSEUM CONSTITUTION AND BYLAWS.

Bob VanTil, Director of Community Development, provided background information on the Board's efforts to update their constitution and bylaws. He introduced Ms. Susan Komandosky, President of the Moody Museum Advisory Board to provide more details. Ms. Komandosky outlined the major changes to the document and how they would help update the document. A major change cited is in the establishment of an Emeritus status for long time board members who are no longer active but wish to remain involved in the support of the museum's efforts.

Council member Jez made a motion to approve the Moody Museum revised Constitution and Bylaws as presented and the motion was seconded by Council member Mikeska. VOTE: Four voted AYE. Motion Passed.

CONSIDER REQUEST FROM FARMER'S MARKET FOR STREET CLOSURE

Mr. Leroy Paul presented a request from the Taylor Farmer's Market for permission to close 5th street between North Main and Porter every Monday and Wednesday from 3:30 to 6:30 pm beginning May 2 and going all summer until fall. This is an annual event and allows local vendors to sell their produce and attracts people to the downtown area during the weekdays.

Council member Mikeska made a motion to approve the request and Council member Gonzales seconded the motion. VOTE: Four voted AYE. Motion passed.

INTRODUCE ORDINANCE 2005-6 BUDGET AMENDMENT FOR THE 2004-05 FISCAL YEAR.

Ms. Jon-Etta Ross, Finance Director, presented the background information on this amendment to the budget and asked the City Attorney to read the caption of Ordinance 2005-6.

ORDINANCE NO. 2005-6

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS AMENDING ORDINANCE NO. 2004-12 ADOPTED ON SEPTEMBER 1, 2004, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2004 AND ENDING SEPTEMBER 30, 2005; BY AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING EXPENSES AND CAPITAL OUTLAY AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY.

The amendment includes a request by Police Chief Jeff Straub to consider a new compensation package for police officers. He cited a lack of qualified applicants to fill the vacant positions and supports the proposed plans as a possible solution to the problem of retention. Mr. Cunningham, Assistant City Manager, presented a Police Officer Compensation Study and a list of possible compensation plans that could provide an increase in both salary and benefits to officers based on their years of service.

Additional items included in the amendment were highlighted and staff responded to questions regarding the figures presented. With no further discussion, Mayor Pro Tem McDonald declared the Ordinance officially introduced.

CONSIDER AGREEMENT WITH YMCA FOR MANAGEMENT OF THE CITY'S SWIMMING POOLS.

Mr. VanTil presented a request to consider the annual contract with the YMCA of Greater Williamson County to manage the city pools at Murphy Park and Robinson Park. This year's contract is similar to the previous years but includes the pool being open on July 4 which falls on a Monday and is a day normally closed for cleaning.

Council member Mikeska complimented the YMCA for providing good management of the pools and lifeguard staff and made a motion to approve both contracts as presented for at total cost of \$61,286.07. Council member Gonzales seconded the motion. Council member Jez recused herself from the vote on this issue due to her current appointment with the YMCA Board. VOTE: Three voted AYE. One ABSTAINED. Motion passed.

CONSIDER CHANGES IN FAÇADE GRANT POLICIES.

Mr. VanTil presented a request from the Design Committee of the Main Street Advisory Board to approve changes to the Main Street Façade Grant policies. The revisions include a change in application procedures, meeting times, and the inclusion of the exterior of the building as well as the façade. Council member Mikeska made a motion to accept the changes as presented and Council member Jez seconded the motion. VOTE: Four voted AYE. Motion passed.

CONSIDER DESIGNATION OF STREETS FOR ANNUAL STREET MAINTENANCE PROGRAM AND AUTHORIZATION TO GO OUT TO BID.

Bill Brown, Director of Public Works, presented the annual street maintenance program for review by the Council. Mr. Brown pointed out that the streets on this list represent those that have structural integrity and have a high potential to be restored in a cost effective manner. Mayor Pro Tem McDonald asked about the Sloan Street project funded by a bond election in 1997. Mr. Salvato stated that the Sloan Street project was part of a *street rehabilitation* project and therefore not addressed in this *street maintenance* proposal. The funds for street rehabilitation are separate from the annual maintenance program and are currently being applied to the Davis and North Drive rehabilitation projects.

Council member Mikeska made a motion to approve the Annual Street Maintenance Program as presented for a total cost not to exceed \$505,334 and Council member Jez seconded the motion. VOTE: Four voted AYE. Motion passed.

CONSIDER AWARDING OR REJECTING BIDS FOR THE PURCHASE OF FOUR PICK-UP TRUCKS.

Lisa Thompson, Department of Purchasing, presented information on bids received on the purchase of four pick up trucks for the public works department. Four bids were received from outside vendors and staff also obtained pricing from two cooperative purchasing programs, the Texas Building and Procurement Commission (TBPC) and the Houston Galveston Area Council (HGAC). There were no bids from local vendors. All outside vendor bids exceeded the approved budget amount. The total price for the four pick up trucks from the TBPC is \$75,571.

Council member Mikeska made a motion to reject all bids and to purchase the vehicles from the TBPC for \$75,571 and Council member Gonzales seconded the motion. VOTE: Four voted AYE. Motion passed.

ADJOURN

With no further business, the council meeting was adjourned at 7:35p.m.

Donald R. Hill, Mayor

ATTEST:

Susan Brock, City Clerk