AGENDA

Main Street Advisory Board
5:00 pm, February 20, 2019
City Hall, 400 Porter, Taylor TX

CALL TO ORDER AND DECLARE A QUORUM

PUBLIC COMMENT

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with one single vote. The Chairman or a Board member may pull any item from the Consent Agenda in order to discuss and act upon it individually as part of the Regular Agenda.)

1. Approve the minutes from the Main Street Advisory Board meeting for January 29, 2019.
2. Receive financials for January 2019 for Main Street Program.

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER ACTION

3. Main Street Manager Report and Updates – Debbie Charbonneau
4. Discuss and Consider Downtown Property Maintenance – Debbie Charbonneau
5. Discuss Possible Dates for Main Street Board Retreat – Debbie Charbonneau
6. Discuss Items for Upcoming Agendas – Deborah Parker

ADJOURN

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on Wednesday, February 13, 2019 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

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Debbie Charbonneau, Main Street Manager

AGENDA ITEM #2

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-DONATIONS FROM PRIVAT	18,000.00	1,175.00	5,264.95	29.25	0.00	12,735.05
450-INTERFUND OPERATING T	49,600.00	532.65	12,400.00	25.00	0.00	37,200.00
*** TOTAL REVENUES ***	67,600.00	1,707.65	17,664.95	26.13	0.00	49,935.05
EXPENDITURE SUMMARY						
615-CONTRIBUTE TO CIVIC P	67,500.00	1,282.65	4,882.65	7.23	0.00	62,617.35
*** TOTAL EXPENDITURES ***	67,500.00	1,282.65	4,882.65	7.23	0.00	62,617.35
*** TOTAL PROFIT / (LOSS) ***	100.00	425.00	12,782.30	782.30	0.00	(12,682.30)

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND

REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
330-INTERGOVERNMENTAL REVENUES							
330-234	TEDC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-235	GENERAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-236	OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
	** REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROPERTY							
430-331	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
430-335	REFUNDS AND REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
	** REVENUE CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
440-DONATIONS FROM PRIVATE SOU							
440-355	HERITAGE SQ CHRISTMAS LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00
440-357	SALES AND OTHER FUNDRAISINGS	8,000.00	0.00	4,039.95	50.50	0.00	3,960.05
440-358	TAYLOR BLACKLAND PRAIRIE DAYS	10,000.00	1,175.00	1,225.00	12.25	0.00	8,775.00
	** REVENUE CATEGORY TOTAL **	18,000.00	1,175.00	5,264.95	29.25	0.00	12,735.05
450-INTERFUND OPERATING TRANSF							
450-361	TRANSFER FROM TIF	30,000.00	0.00	7,500.00	25.00	0.00	22,500.00
450-362	TRANSFER FROM H.O.T.	5,000.00	532.65	1,250.00	25.00	0.00	3,750.00
450-365	TRANSFER FROM GENERAL FUND	14,600.00	0.00	3,650.00	25.00	0.00	10,950.00
	** REVENUE CATEGORY TOTAL **	49,600.00	532.65	12,400.00	25.00	0.00	37,200.00
***	TOTAL REVENUES ***	67,600.00	1,707.65	17,664.95	26.13	0.00	49,935.05

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND

615-CONTRIBUTE TO CIVIC PROGRA

DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
100-EMPLOYEE SERVICES							
WAGES & SALARIES							
615-111	REGULAR FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
	** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
200-OPERATIONAL SUPPLIES							
PROGRAM/SPECIAL EVENTS							
615-233	CITY SPONSORED EVENTS	7,900.00	0.00	0.00	0.00	0.00	7,900.00
615-234	FUND RAISING GOODS	0.00	0.00	0.00	0.00	0.00	0.00
615-235	MAIN STREET PROMO SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
615-236	TAYLOR BLACKLAND PRAIRIE DAYS	10,000.00	0.00	0.00	0.00	0.00	10,000.00
	* SUB-CATEGORY TOTAL *	17,900.00	0.00	0.00	0.00	0.00	17,900.00
SPECIALTY SUPPLIES							
615-259	CHRISTMAS LIGHTS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
	** CATEGORY TOTAL **	17,900.00	0.00	0.00	0.00	0.00	17,900.00
500-CONTRACT SERVICES AND FEES							
FEES FOR SERVICES							
615-523	OUTSIDE PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
615-528	ADVERTISING	5,000.00	532.65	532.65	10.65	0.00	4,467.35
	* SUB-CATEGORY TOTAL *	5,000.00	532.65	532.65	10.65	0.00	4,467.35

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND

615-CONTRIBUTE TO CIVIC PROGRA

DEPARTMENT EXPENSES

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **	5,000.00	532.65	532.65	10.65	0.00	4,467.35
700-CAPITAL OUTLAY						
OFFICE FURNITURE/EQUIPMENT						
615-719 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
800-CONTRIBUTIONS & CONTINGENC						
CONTRIBUTIONS/TRANSFERS						
615-811 RENTAL ASSISTANCE	14,600.00	750.00	750.00	5.14	0.00	13,850.00
615-813 FACADE GRANT	30,000.00	0.00	3,600.00	12.00	0.00	26,400.00
615-819 OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *	44,600.00	750.00	4,350.00	9.75	0.00	40,250.00
** CATEGORY TOTAL **	44,600.00	750.00	4,350.00	9.75	0.00	40,250.00
*** DEPARTMENT TOTAL ***	67,500.00	1,282.65	4,882.65	7.23	0.00	62,617.35
*** TOTAL EXPENSES ***	67,500.00	1,282.65	4,882.65	7.23	0.00	62,617.35
*** TOTAL PROFIT / (LOSS) ***	100.00	425.00	12,782.30	782.30	0.00	(12,682.30)

*** END OF REPORT ***

AGENDA ITEM #4


TO
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