

AGENDA
MAIN STREET ADVISORY BOARD
5:30 pm – March 15, 2023
Taylor City Hall Conference Room

Main Street is a grassroots effort of Economic Development through Historic Preservation.

The Main Street Movement is based on the 4 Point Process:

1. ORGANIZATION - Bringing together your stakeholders (property & business owners, residents, employees, schools, government, organizations, etc.) to work toward a goal of a revitalized OT.
2. DESIGN - Improving the curb appeal of downtown and creating a safe, welcoming, and inviting environment both in the overall district and in the individual stores.
3. PROMOTION - Telling your downtown's story. So much more than special events - it is marketing to your residents, workers, visitors, and shoppers.
4. ECONOMIC VITALITY - Supporting your existing business mix while actively recruiting new businesses to bolster your Downtown business stock.

I. CALL TO ORDER AND DECLARE A QUORUM

II. CITIZEN COMMUNICATION

(The Main Street Advisory Board welcomes public comment on items not listed on the agenda. However, the Board cannot respond until the item is posted on a future agenda. All public comments are limited to 3 minutes.)

III. CONSENT AGENDA:

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with a single vote. The Chairman or a Board member may pull any item from the Consent Agenda to discuss and act upon it individually as part of the Regular Agenda.)

- A. Review and approve minutes from the MSAB regular meeting held on February 13, 2023 – Chairman Moss
- B. Review and receive the financial reports from March 2023 - Jan Harris

IV. REGULAR AGENDA-New Business:

- A. TRAINING MOMENT: Main Street America
- B. Parking Improvements in the Downtown District
 1. Discuss ways to promote and advertise the new parking locations and increased number of spaces.
 2. Discuss how best to work with businesses requiring increased "office staff" parking in the downtown.
 3. Establish a committee to spearhead a Downtown Parking Initiative for business owners/employees and visitors – Doug Moss
- C. Volunteers needed to assist with Easter Egg Hunt – Saturday, April 6th between 8:00 am and 11:00 am – Duties: help put up stakes and hang plastic roping for the 3 area; tap Easter signage into the ground for display; throw out Easter Eggs; help clean up afterward.
- D. Discuss results from the Joint City Council-TIF Board meeting:
 1. New Special Events employee
 2. Economic Development Incentives for businesses
 - Façade Improvement Grant limit increases
 - Development Incentive Packages

- E. Discuss recommendations for banner design of cobra head banners for entryways into downtown.

V. REGULAR AGENDA - Continuing Business:

- A. Main Street Manager's reports - Jan Harris:
 - Manager's activity report
 - Main Street business & property report
- B. Report on the request from the February meeting to enquire about the cleaning of downtown alleys in the CBD – Jan Harris
- C. Receive report from March 8th Breakfast Bites meeting - Jan Harris
- D. Receive report on Second Saturday Shop & Stroll – Jan Harris
- E. Receive report on Blackland Prairie Day:
 - 1. Draft Budget
 - 2. Sponsorship Update – Doug Moss and Ruth Rivera
 - 3. Antique Tractor Update – Jeff Snyder and Erv Stauffer
 - 4. Entertainment Update – Jan Harris
 - 5. Logistics Update – Jan Harris
 - Audio Services
 - Porta-Potties
 - Radios
 - 6. Kid's Games – Ruth Rivera and Jan Harris
 - 7. Vendor Update – Jan Harris
 - 8. Logo Update – Jan Harris

NEEDED: a committee to develop T-shirt design/color

- F. Update on Downtown Improvements - Jan Harris
- G. Membershipware project update - Update on database and video/photography – Jan Harris
- H. Discuss items for upcoming agendas.

VI. ADJOURN

NEXT MEETING DATE: APRIL 19, 2023

Posted by:



Main Street Manager

Date:

3/10/23

I certify that the notice of this meeting was posted in the Taylor City Hall Lobby continuously for 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

III-A

Review and approve minutes from the MSAB regular meeting held on February 13, 2023

**MEETING MINUTES
MAIN STREET ADVISORY BOARD
5:30 pm – February 13, 2023
Taylor City Hall Conference Room**

MEMBERS PRESENT: Jeff Snyder, John McRae, Ruth Rivera, Erwin Stauffer, Curie Humphreys, and Chairman Doug Moss

MEMBERS ABSENT: Ashley Doss (excused)

GUESTS PRESENT: Chuck Farr

STAFF PRESENT: Jan Harris, Main Street Manager

I. CALL TO ORDER AND DECLARE A QUORUM – Doug Moss called the meeting to order at 5.33 pm and noted a quorum was present.

II. CITIZEN COMMUNICATION – There were no comments made.

III. CONSENT AGENDA:

A. Review and approve minutes from the MSAB regular meeting held on January 18, 2023 –

MOTION: To approve the minutes from January 18th as presented. E STAUFFER/R RIVERA/UNANIMOUS.

B. Review and receive the financial reports from February 2023 – Jan reviewed the February financial report with the board. She drew their attention to the following: item 123-440 353, the Main Street Car Show raised \$27,786.00 which was \$6,786 more than the City had projected. Currently none of those funds have been moved to offset the \$17,600 the event spent beyond City of Taylor costs in manpower overtime and equipment. Jan will make a budget adjustment to reallocate \$17,600 to 123-615-235. She noted that all of the rental assistance grants had been paid out. Jan reported that \$17,395 has been either issued or encumbered in Façade Improvement Grants or Sign Grants leaving an available balance of \$12,604.38 remaining in that budget line.
ACTION: The financial report was received as information by the board.

IV. REGULAR AGENDA-New Business:

A. Consider and take possible action authorizing staff to submit a budget adjustment to move the remaining funds from 440-353 (MSCS revenue) into 615-235 (MSCS expenditures). – At the beginning of FY 23, the Façade Grant budget line was \$30,000. As of February 15th, \$17,395.00 had been either incumbered or issued for 3 façade grants and two signage grants respectively. This left an available balance of \$12,604.38. Jan suggested that the board recommend that she issue a budget adjustment request to move the \$13,797.88 remaining in the Rental Assistance line over to façade grants to increase that budget line to \$26,402.26.
MOTION: To have staff submit a budget adjustment moving the funds in Rental Assistance over to Façade Grants. J SNYDER/R RIVERA/UNANIMOUS

B. Distribute the 2023 Taylor Main Street Advisory Board member commitment sheet for members' signatures – Chairman Doug gave the board a brief background on Main Street's impact and its importance in a community. He noted that we were a part of 90 Texas Main Street cities and over 1,400 Main Street communities in the US. All are governed by the National Main Street Center who sets standards for each participating community to reach in order to remain accredited. One of the key components of a successful Main Street is the

existence of active committees and subcommittees which assist the Manager in achieving the goals of the Work Plan. The program will not be as successful as it could be without each board member's active involvement and participation through committees and subcommittees. Jan then issued copies of the Board Member Commitment Sheet for 2023 for the members to sign and return.

V. REGULAR AGENDA - Continuing Business:

A. Main Street Manager's reports -

Manager's activity report - Jan reported that she had attended 18 meetings under community outreach, participated in 7 meetings with local business groups and individuals, participated in 4 professional development meetings in addition to her regular duties as Main Street Manager.

Main Street business & property report - Jan reported that there were 5 properties listed for sale and 10 for lease in the district. Two properties were leased during the past month bringing in a professional office/call center and a retail business.

B. Consider and take possible action on the revisions of the Façade Improvement Grant packet -

Jan presented the board with the latest revision to the Façade Improvement Grant. A few suggestions were made to the draft by board members.

MOTION: To accept the draft of the Façade Improvement Grant with changes. R RIVERA/J SNYDER/UNANIMOUS.

In addition, the board suggested that the reimbursement amount be raised from \$5,000 to \$25,000. Because the Façade Improvement Grant cannot be raised without the recommendation by the TIF Board and the approval of City Council, an additional motion was presented.

MOTION: To recommend that the Façade Reimbursement amount be raised to \$25,000 and for this request to be presented to the TIF board and the City Council for final approval. D MOSS/E STAUFFER/UNANIMOUS

C. Receive report from February 11th Breakfast Bites - Jan reported that while RSVP's were down, attendance was good with 22 downtown stakeholders attending the event. The March Breakfast Bites will feature Trey Ancira discussing marketing strategies and Curie Humphreys sharing tips on successful social media marketing. The March Breakfast Bites will be on March 8th.

ACTION: No action was required by the board.

D. Receive report on the February 4th Special Events Work Session and take possible action -

Jan reviewed the results of the board's work session and also reported that the same information has been well received by those stakeholders present at Breakfast Bites. Under the Blackland Prairie Day section, Jan had listed out the committees with those board members who had volunteered during the work session:

Big Vision Committee: Curie, Ashley – and John volunteered at the board meeting to also serve.

Promotion Committee: Channing Kinglerly-Boles and Trey Ancira

Logistics Committee: The following members volunteered at the meeting to serve: Jeff, John, and Ruth

Fundraising/Sponsorships Committee: Doug and Ruth

Tractor Show Committee: Jeff and Erwin volunteered at the meeting to also serve.

E. Receive report on Second Saturday Shop & Stroll – Jan reported on the reboot of 2nd Saturday Shop & Stroll will be held on February 11th. Taylor Sporting Goods will be the hub where balloons will be inflated and sparkly tassels put together for participating merchants. The 2nd Sat team have been pushing out promotions on social media and a great day is anticipated.

Ruth volunteered to help on Saturday morning.

ACTION: No action required.

- F. **Receive report on Blackland Prairie Days** – Jan made the following report of progress made in event preparation:

Sponsorship Packets – complete and sent to Doug and Ruth electronically last week

Entertainment – Jan spoke with Shannon Bagent to give her recommendations for music from R&B; Blues, Soul, & Funk; Tex Mex; and Country. Jan will also reach out to Ballet Folklorico and the Czech Music Masters.

Sound Services – Jan will send out invitations to bid to sound companies.

Vendors – Jan sought direction whether to keep the vendor selection open to both hand made and resale products as it has been in the past but work toward a makers market next year? – The board agreed with this plan of action. Jan also asked if the pricing should remain the same as last year (\$100/10x10; \$200/10x20; \$300/10x30; \$75/non-profits; DT brick and mortar businesses free. They also supported this staying the same for 2023. Jan will now complete the vendor application packet and send it out via email to past participants along with putting it on the website.

Footprint: She asked for input regarding the new proposed footprint – centering the event around Heritage Square, E 5th St and E 4th between Porter and Main.

- G. **Update on Downtown Improvements** - Jan reported that the installation of irrigation and new plantings should be finished in two weeks. Then the restriping will begin. The entire project should end in a couple of months.

ACTION: No action from the board.

- H. **Membershipware project update** - Update on database and video/photography – Jan reported that John has submitted lots of photographs to use on the site. She was going to have training by Membership Ware as some aspects of the site have been updated.

ACTION: No action from the board.

- I. **Discuss items for upcoming agendas** –

- Potters Alley - Can the city sweep/clean the alleys in the downtown core?
- Parking – expanding the footprint of parking in the downtown.

- VI. **ADJOURN** – The meeting was adjourned at 8 pm.

NEXT MEETING DATE: MARCH 15, 2023

Respectfully submitted by,
Jan Harris, Main Street Manager

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

III-B

Review and receive the financial reports from March 2023

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
<u>EXPENDITURE SUMMARY</u>							
524-MAIN STREET PROGRAM		112,128.00	3,471.60	44,162.93	39.39	0.00	67,965.07
*** TOTAL EXPENDITURES ***		112,128.00	3,471.60	44,162.93	39.39	0.00	67,965.07
*** TOTAL PROFIT / (LOSS) ***		(112,128.00)	(3,471.60)	(44,162.93)	39.39	0.00	(67,965.07)

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
524-111	REGULAR FULL TIME	69,225.00	2,597.54	28,548.80	41.24	0.00	40,676.20
524-115	LONGEVITY PAY	144.00	0.00	144.00	100.00	0.00	0.00
* SUB-CATEGORY TOTAL *		69,369.00	2,597.54	28,692.80	41.36	0.00	40,676.20
<u>PAID BENEFITS</u>							
524-120	UNUM LIFE	190.00	0.00	98.04	51.60	0.00	91.96
524-121	FICA SOCIAL SECURITY	5,400.00	193.17	2,134.62	39.53	0.00	3,265.38
524-122	WORKERS COMPENSATION	160.00	0.00	125.30	78.31	0.00	34.70
524-123	STATE UNEMPLOYMENT TAXES	162.00	0.00	9.00	5.56	0.00	153.00
524-124	RETIREMENT- THRS	9,030.00	679.18	3,391.78	37.56	0.00	5,638.22
524-126	HEALTH INSURANCE	7,575.00	0.00	3,785.94	49.98	0.00	3,789.06
524-127	DENTAL INSURANCE	300.00	0.00	116.55	38.85	0.00	183.45
524-128	LONG TERM DISABILITY	205.00	0.00	104.70	51.07	0.00	100.30
524-129	VISION INSURANCE	50.00	0.00	15.84	31.68	0.00	34.16
* SUB-CATEGORY TOTAL *		23,072.00	872.35	9,781.77	42.40	0.00	13,290.23
<u>ALLOWANCES/REIMBURSEMENTS</u>							
524-135	BUSINESS MEALS	1,000.00	0.00	282.24	28.22	0.00	717.76
* SUB-CATEGORY TOTAL *		1,000.00	0.00	282.24	28.22	0.00	717.76
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
524-141	WORKSHOP TRAINING	1,250.00	0.00	0.00	0.00	0.00	1,250.00
524-142	PROFESSIONAL CONFERENCES	1,600.00	0.00	450.00	28.13	0.00	1,150.00
524-143	MEMBERSHIPS AND DUES	1,325.00	0.00	1,260.00	95.09	0.00	65.00
524-144	SUBSCRIPTIONS AND BOOKS	2,074.00	0.00	1,199.13	57.82	0.00	874.87
524-146	TRAINING- TRANSPORTATION	1,100.00	0.00	0.00	0.00	0.00	1,100.00
524-147	TRAINING- LODGING	2,050.00	0.00	548.55	26.76	0.00	1,501.45
524-148	TRAINING- MEALS	850.00	0.00	106.96	12.58	0.00	743.04
* SUB-CATEGORY TOTAL *		10,249.00	0.00	3,564.64	34.78	0.00	6,684.36
** CATEGORY TOTAL **		103,690.00	3,469.89	42,321.45	40.82	0.00	61,368.55

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBS.	BUDGET BALANCE
<u>200-OPERATIONAL SUPPLIES</u>							
<u>OFFICE SUPPLIES</u>							
524-211	GENERAL OFFICE SUPPLIES	1,030.00	0.00	538.95	52.33	0.00	491.05
524-214	COMPUTER SUPPLIES	300.00	0.00	305.52	101.84	0.00	(5.52)
524-215	POSTAGE	100.00	1.71	3.42	3.42	0.00	96.58
* SUB-CATEGORY TOTAL *		1,430.00	1.71	847.89	59.29	0.00	582.11

PROGRAM/SPECIAL EVENTS

524-235	PROMOTIONAL SUPPLIES	2,163.00	0.00	0.00	0.00	0.00	2,163.00
* SUB-CATEGORY TOTAL *		2,163.00	0.00	0.00	0.00	0.00	2,163.00

OPERATIONAL EQUIPMENT (ADMIN)

** CATEGORY TOTAL **		3,593.00	1.71	847.89	23.60	0.00	2,745.11
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300-FACILITIES OPERATIONS/MAINUTILITIES

524-323	TRUNK TELEPHONE SYSTEM	10.00	0.00	0.00	0.00	0.00	10.00
524-324	CELL PHONES	600.00	0.00	192.98	32.16	0.00	407.02
* SUB-CATEGORY TOTAL *		610.00	0.00	192.98	31.64	0.00	417.02

** CATEGORY TOTAL **		610.00	0.00	192.98	31.64	0.00	417.02
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400-EQUIPMENT OPERATIONS/MAINT

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>OFFICE EQUIPMENT</u>							
524-462	OFFICE EQUIPMENT MAINT/REPAIR	1,030.00	0.00	746.51	72.48	0.00	283.49
	* SUB-CATEGORY TOTAL *	1,030.00	0.00	746.51	72.48	0.00	283.49
** CATEGORY TOTAL **		1,030.00	0.00	746.51	72.48	0.00	283.49

500-CONTRACT SERVICES AND FEES

<u>PROFESSIONAL SERVICES</u>							
524-512	ENGINEERING SERVICES	1,425.00	0.00	0.00	0.00	0.00	1,425.00
524-519	OTHER PROFESSIONAL SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
	* SUB-CATEGORY TOTAL *	2,025.00	0.00	0.00	0.00	0.00	2,025.00

FEES FOR SERVICES

<u>CONTRACT SERVICES</u>							
524-532	SOFTWARE MAINT/LICENSING	980.00	0.00	54.10	5.52	0.00	925.90
524-539	OTHER CONTRACT SERVICES	200.00	0.00	0.00	0.00	0.00	200.00
	* SUB-CATEGORY TOTAL *	1,180.00	0.00	54.10	4.58	0.00	1,125.90
** CATEGORY TOTAL **		3,205.00	0.00	54.10	1.69	0.00	3,150.90

700-CAPITAL OUTLAY

OFFICE FURNITURE/EQUIPMENT

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
*** DEPARTMENT TOTAL ***		112,128.00	3,471.60	44,162.93	39.39	0.00	67,965.07
*** TOTAL EXPENSES ***		112,128.00	3,471.60	44,162.93	39.39	0.00	67,965.07
*** TOTAL PROFIT / (LOSS) ***		(112,128.00)	(3,471.60)	(44,162.93)	39.39	0.00	(67,965.07)

*** END OF REPORT ***

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	60,625.00	0.00	0.00	0.00	0.00	60,625.00
440-	DONATIONS FROM PRIVAT	46,600.00	375.00	32,899.00	70.60	0.00	13,701.00
450-	INTERFUND OPERATING T	49,600.00	0.00	24,800.00	50.00	0.00	24,800.00
***	TOTAL REVENUES ***	156,825.00	375.00	57,699.00	36.79	0.00	99,126.00
<u>EXPENDITURE SUMMARY</u>							
615-	CONTRIBUTE TO CIVIC P	156,825.00	0.00	48,537.07	42.17	17,600.00	90,687.93
***	TOTAL EXPENDITURES ***	156,825.00	0.00	48,537.07	42.17	17,600.00	90,687.93
***	TOTAL PROFIT / (LOSS) ***	0.00	375.00	9,161.93	0.00	(17,600.00)	8,438.07

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

123-MAIN STREET REVENUE FUND
REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>330-INTERGOVERNMENTAL REVENUES</u>							
330-235	GENERAL CONTRIBUTIONS	60,625.00	0.00	0.00	0.00	0.00	60,625.00
** REVENUE CATEGORY TOTAL **		60,625.00	0.00	0.00	0.00	0.00	60,625.00
<u>430-USE OF MONEY AND PROPERTY</u>							
<u>440-DONATIONS FROM PRIVATE SOU</u>							
440-352	FARMERS' MARKET RENTAL FEES	7,000.00	0.00	2,963.00	42.33	0.00	4,037.00
440-353	MAIN STREET CAR SHOW	22,000.00	0.00	28,786.00	130.85	0.00	(6,786.00)
440-356	CHRISTMAS BAZAAR	1,600.00	0.00	0.00	0.00	0.00	1,600.00
440-358	TAYLOR BLACKLAND PRAIRIE DAYS	16,000.00	375.00	1,150.00	7.19	0.00	14,850.00
** REVENUE CATEGORY TOTAL **		46,600.00	375.00	32,899.00	70.60	0.00	13,701.00
<u>450-INTERFUND OPERATING TRANSF</u>							
450-361	TRANSFER FROM TIF	30,000.00	0.00	15,000.00	50.00	0.00	15,000.00
450-362	TRANSFER FROM H.O.T.	5,000.00	0.00	2,500.00	50.00	0.00	2,500.00
450-365	TRANSFER FROM GENERAL FUND	14,600.00	0.00	7,300.00	50.00	0.00	7,300.00
** REVENUE CATEGORY TOTAL **		49,600.00	0.00	24,800.00	50.00	0.00	24,800.00
*** TOTAL REVENUES ***		156,825.00	375.00	57,699.00	36.79	0.00	99,126.00

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
<u>200-OPERATIONAL SUPPLIES</u>							
<u>PROGRAM/SPECIAL EVENTS</u>							
615-231	TAYLOR PRIDE	14,500.00	0.00	0.00	0.00	0.00	14,500.00
615-232	FARMERS' MARKET	2,000.00	0.00	1,362.79	68.14	0.00	637.21
615-233	CITY SPONSORED EVENTS	5,225.00	0.00	1,185.00	22.68	0.00	4,040.00
615-235	MAIN ST CAR SHOW	25,000.00	0.00	33,941.40	206.17	17,600.00	(26,541.40)
615-236	TAYLOR BLACKLAND PRAIRIE DAYS	25,000.00	0.00	0.00	0.00	0.00	25,000.00
615-237	WINE SWIRL	5,000.00	0.00	0.00	0.00	0.00	5,000.00
615-238	CHRISTMAS BAZAAR	1,000.00	0.00	0.00	0.00	0.00	1,000.00
615-239	SPORTACULAR	1,500.00	0.00	1,139.79	75.99	0.00	360.21
* SUB-CATEGORY TOTAL *		79,225.00	0.00	37,628.98	69.71	17,600.00	23,996.02
<u>PUBLIC SAFETY SUPPLIES</u>							
615-240	CITY PARADES	25,000.00	0.00	0.00	0.00	0.00	25,000.00
* SUB-CATEGORY TOTAL *		25,000.00	0.00	0.00	0.00	0.00	25,000.00
<u>SPECIALTY SUPPLIES</u>							
615-259	MISC. SUPPLIES	3,000.00	0.00	0.00	0.00	0.00	3,000.00
* SUB-CATEGORY TOTAL *		3,000.00	0.00	0.00	0.00	0.00	3,000.00
** CATEGORY TOTAL **		107,225.00	0.00	37,628.98	51.51	17,600.00	51,996.02

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
<u>FEES FOR SERVICES</u>							
615-528	ADVERTISING	5,000.00	0.00	105.97	2.12	0.00	4,894.03
* SUB-CATEGORY TOTAL *		5,000.00	0.00	105.97	2.12	0.00	4,894.03
** CATEGORY TOTAL **		5,000.00	0.00	105.97	2.12	0.00	4,894.03
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
615-811	RENTAL ASSISTANCE	14,600.00	0.00	802.12	5.49	0.00	13,797.88
615-813	FACADE GRANT	30,000.00	0.00	10,000.00	33.33	0.00	20,000.00
* SUB-CATEGORY TOTAL *		44,600.00	0.00	10,802.12	24.22	0.00	33,797.88
** CATEGORY TOTAL **		44,600.00	0.00	10,802.12	24.22	0.00	33,797.88
*** DEPARTMENT TOTAL ***		156,825.00	0.00	48,537.07	42.17	17,600.00	90,687.93
*** TOTAL EXPENSES ***		156,825.00	0.00	48,537.07	42.17	17,600.00	90,687.93

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: MARCH 31ST, 2023123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
***	TOTAL PROFIT / (LOSS) ***	0.00	375.00	9,161.93	0.00	(17,600.00)	8,438.07

*** END OF REPORT ***

FY 22-23 FACADE SIGN GRANT RECORD

FACADE IMPROVEMENT GRANTS	APPLICANT	ADDRESS	PROJECT DESCRIPTION	TOTAL PRICE	DATE CONSIDERED	AWARD	DATE CK ISSUED	NOTES
	Cliff Olle	105 E 3rd St	Uncover and replace transom windows	\$10,643.38	11/16/2022	\$5,000.00		awaiting receipts
	Jason Simank	108 E 2nd St	replace wood siding in rear with glass; replace rear door and front doors	\$13,800	8/17/2022	\$5,000	2/9/2023	
	Monica Luxon	303 N Main St	repair rotten wood window sills & frames; replace broken glass; repaint the building	\$19,355.00	8/17/2022	\$5,000.00		
	John Jones	117 N Main St	repair stucco	\$16,234.35	1/18/2023	\$5,000		rec'd receipts 3/9/23
	Ryan Stiba	315 N Main St	repair cracked and broken stucco	\$38,950.00		\$5,000		rec'd 3/7/23 - advised him to engage a contractor familiar with water damage.
			Total Pvt Investment	\$98,982.73	Total Public Investment	\$25,000.00		

FY 22-23 FACADE SIGN GRANT RECORD

SIGN GRANTS	APPLICANT	ADDRESS	PROJECT DESCRIPTION	TOTAL PRICE	DATE CONSIDERED	AWARD	DATE CK ISSUED	NOTES
	Ryan Stiba Ryan Dale Davenport	315 N Main St	replace existing internally illuminated signs with like signs	\$11,839.00	1/18/2023	DENIED		Sign permit denied - signs not to be replaced
		108 E 2nd St	hand painted gold leaf sign	\$3,606.00	8/17/2022	\$1,500		sign not painted yet
	Monica Luxon	303 N Main St	hand painted wall sign	\$1,791.25	8/17/2023	\$895.62		rec'ts rec'd 3/10/23
			Total Pvt Investment	\$5,397.25		\$2,396		

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-A

TRAINING MOMENT: Main Street America

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-B-1

Parking Improvements in the Downtown District

Discuss ways to promote and advertise the new parking locations and increased number of spaces.

MEMORANDUM

TO: Main Street Advisory Board
FROM: Jan Harris, Main Street Manager
DATE: March 11, 2022
RE: Staff Report – Downtown Taylor Parking Restriping Project

BACKGROUND: It has been several years since the available public parking spaces in the downtown core were studied. In light of current and projected growth, a parking study has been undertaken and the results are shown on a series of maps. The proposed changes to downtown parking will cover north to south: 6th Street to 1st Street and east to west: Washburn Street to Vance Street.

DESIGNATED ON-STREET PARKING SPACES (proposed)

	EXISTING	PROPOSED	% TOTAL SPACES
HANDICAPPED	13	21 (gain of 8 spaces)	3.5%
PARALLEL	24	140 (gain of 116 spaces)	23.3%
ANGLED	221	441 (gain of 220 spaces)	73.3%
TOTAL	258	602 (overall gain of 344 spaces)	

DESIGNATED CITY HALL PARKING SPACES (proposed)

	EXISTING	PROPOSED	% TOTAL SPACES
HANDICAPPED	7	7 (no change in spaces)	5.9%
PARALLEL	0	0 (no change in spaces)	0.0%
ANGLED	94	114 (gain of 20 spaces)	94.2%
STRAIGHT	5	0 (loss of 5 spaces)	0.0%
TOTAL	106	121 (overall gain of 15 spaces)	

ACTION BY THE MSAB: City staff requests feedback from the Main Street Advisory Board regarding the study and the proposed changes to the parking layout in downtown Taylor

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-B-2

Parking Improvements in the Downtown District

Discuss how best to work with businesses requiring. increased “office staff” parking in the downtown.

IDEAS FOR PARKING COMMITTEE:

1. Please don't be a Shopper Stopper. The space where you have parked means sales for downtown businesses. When you prevent a customer from parking here, you and your neighboring businesses lose money. Keep your Downtown strong - PARK - where it makes cents! Concerned businesses of Taylor Main Street! Remember - we're in this together!

2. To all Downtown Businesses, SAVE SPACES FOR CUSTOMERS

Parking...it's a dirty little word.. Meters, no meters. Fewer tickets, more tickets. Parking is a controversial subject; finding consensus will take hard work and solutions even harder work. There are some things we can do RIGHT NOW, however, which make sense and do not cost a thing.

SAVE SPACES FOR CUSTOMERS

When anyone, anywhere talks about the difficulty of doing business downtown, what is the first limitation that immediately springs to mind? Parking. Then why is it that on any given day, the vehicles of business owners fill valuable parking spaces that should be open and available for customers?

We know. The spaces out front are convenient. THAT'S WHY WE WANT THEM FOR OUR CUSTOMERS!!!! Maybe your business doesn't depend on parking. BUT PERHAPS YOUR NEIGHBOR'S BUSINESS DOES. More than ever, a downtown business district needs to understand...WE ALL SINK OR SWIM TOGETHER.

MAIN STREET PARKING...THE MOST VALUABLE COMMODITY DOWNTOWN!

HOW DO YOU ASSESS THE VALUE OF A DOWNTOWN SPACE? A typical shopping purchase downtown can cost anywhere from \$10 to \$500 dollars and can take anywhere from 15 minutes to an hour and a half. Some spaces downtown serve businesses that set appointments. With appointments, people will drive until they find a spot. BUT FOR RETAIL AND FOOD ESTABLISHMENTS, THE LACK OF A SPACE CAN MEAN THE LOSS OF A CUSTOMER. The lifetime value of a customer is thousands of dollars.

THE VALUE OF A PARKING SPACE TO THE DOWNTOWN IS \$3,000 TO \$5,000 PER YEAR
Per Donovan Rypkema, Place Economics Inc.

We know life is hectic, but resist the temptation to swing into an on-street parking space for "just a few minutes" that turn into a half-day. Park farther away, give your heart a happy walk and help the downtown. It makes perfect sense!!

3. Mail this card to all merchants about once a year as a reminder and print it in newsletters or put it on small bright orange cards. Some of the more aggressive merchants will stick under the windshield wipers of neighbor violators:

Fellow Downtowner:

If you think a parking ticket is expensive, look what you're costing the rest of us:

If the average customer spends just \$25 while shopping in downtown Taylor and if this space was available for customer parking, and turned over four times in an eight-hour day, this parking space would generate

\$100 in sales per day. \$100 per day in sales, times the 300 days a year that the average

downtown business is open, equals \$30,000 in annual sales. AND THAT'S JUST ONE PARKING SPACE!!

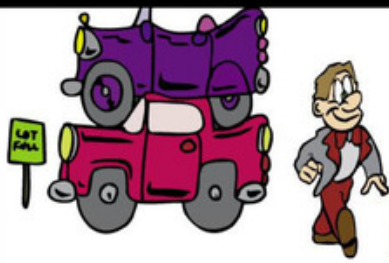
Please Park Responsibly. *All* of our Livelihoods Depend On It!

4. Approach for a difficult store owner: Take this approach: "Do you mean to tell me that your business is not worth walking to?" I measure my walk into my local Walmart and only to one portion of the store (not the wandering path we often take in such stores) at about 800 feet on a good day when I can get a parking stall close to the entrance. By the time I walk back out to my car, I will have put in about a quarter mile of walking, again on a good day with just a quick in and out. Any store on my Main Street is worth far more walking than Walmart.

4. Scenario: Some merchants allow employees to park in front of their store, which bothers the neighboring businesses. Possible Action steps.

- i. Analyze the situation - Has a meeting with merchants and/or any other type of communication on this previously been done? If not, you may find that just telling them that this situation exists and it is hurting everyone, including themselves, may help deal with the situation. If they are aware of how their behavior is impacting downtown and they have chosen to ignore it, then the way to deal with the issue is different – you might need to provide data on just how the situation is a problem. Maybe do a survey of the businesses who are complaining and collect some data/specifics on the negative impact they are seeing etc., the importance of the downtown community working together for the benefit of all etc.

Your parking situation comes down to an opportunity costs not simply how it inconveniences patrons. Perhaps, if merchants were aware of the lost potential retail revenue they would think differently about parking curbside. The two examples below discuss how much a parking space is worth.



Downtown Denton has a Parking Problem!

No surprise

Denton is fortunate enough to have unique shops, wonderful restaurants and fabulous antique stores so it's no surprise that even under the best circumstances, parking is always a little tight. When we begin to repave streets and reconstruct sidewalks, parking spots will become even more scarce.

Studies of downtown parking indicate that, as a whole, we have ample parking. The key lies in the way that we perceive and utilize our parking spaces. And that means, in part, we have to ask ourselves if we are part of the problem.

How much is a parking space worth?

A recent Texas Main Street study found that if a downtown customer parked for 30 minutes and spent only \$5, each parking space could generate \$20,800 a year in gross sales!

Perhaps your business does not rely on walk-in customers and therefore are not parking in your customers' space. So why do you maintain your office in the downtown area? It may be because you like the central location, being part of the downtown office network and close to your favorite lunch spot.

The ideal downtown business mix includes a variety of retail, restaurant, office, entertainment and residential uses. If we are unable to maintain the restaurant and retail trade, the professional office and service sectors will suffer as well. That can only lead to an overall decline in reinvestment. We are asking that all of you who work in downtown be aware and care about your downtown business community—your neighbors and friends.

If you or your employees are parking near your door, you are literally taking money out of someone's pocket. During the winter months no one wants to walk a block to their store or office and neither do your customers. Especially during the reconstruction, take a moment before you pull into that "convenient" parking spot and think about its real value. Then show you care about the downtown business community by parking in a little less convenient space.

The walk will do everyone a world of good!



PLEASE DO NOT PARK IN A CUSTOMER PARKING SPACE!

Please understand that the economic future of downtown Nacogdoches depends on the strength of its retailers and other businesses. And that translates into customers! No parking spots translates into no \$\$\$\$\$

If you are in business you know that.

It has been determined by shopping mall developers that EACH customer parking space represents \$30- \$50 an hour to a retailer. If you park in front of your store all day, you could be costing yourself \$400.

You are hurting your business, and all the other business and employees on the block.

There are many off-street parking lots close to all downtown businesses, and many of your stores have parking in the rear!!

Please park at one of them when you are at work. This way, when you come downtown to shop, there will be a parking space for you.



[date]

Parking in the Downtown

The City of Taylor Parking Restriping Project is now complete. We definitely want our locals and visitors to be able to get to the stores and restaurants they are coming to spend money in, so we all need to do our part in making parking available for them.

How much is a parking space worth?

A Taylor Main Street study found that if a downtown customer parked for 30 minutes and spent only \$5, each parking space could generate \$20,800 a year in gross sales! Between on-street parking and the City Hall public parking lot, there are 771 public parking spaces in downtown Taylor. That gives us the potential to generate \$16,036,800 in sales each year!

The ideal downtown business mix includes a variety of retail, restaurant, office, entertainment, and residential uses. Downtown Taylor is fortunate to have many unique shops, wonderful restaurants, and fabulous antique and craft stores to complement the office and professional businesses. If we are unable to maintain the restaurant and retail trade, the professional office and service sectors will suffer as well, leading to an overall decline in reinvestment.

We are asking all of you who work in downtown to be aware of and care about your downtown business community—your neighbors and friends. If you or your employees are parking near your door, or that of another business, you are literally taking money out of your and your neighbor's pockets.

Studies indicate that we have ample parking downtown. The key lies in how we perceive and utilize our parking spaces. Attached is a map of the downtown business district showing parking in the downtown district. Please take a moment to look at the map and locate parking spaces that are outside the prime downtown core but are still close to your business. Then ask your employees to choose those spaces instead of the prime spaces in the core. Everyone, especially our customers, will benefit if employers and employees start parking in the public parking areas.

I realize that in bad weather, no one wants to walk a block or two to their store or office, but more importantly, neither do your customers. Take a moment before you pull into that "convenient" parking spot and think about its real value. Then show you care about the downtown business community by parking in a little less convenient space. The walk will do everyone a world of good!

Thank you in advance for helping to make downtown Taylor a prosperous and customer friendly place!

Jan Harris
Taylor Main Street Manager



- Find out when we launch!
- Vision
- Templates / Guides
- News
- Press
- Walk Raleigh
- Share Your Project
- WYC Project Map

Walk [Your City]™

Building a movement to get more feet on the street™

Templates / Guides

Here are some of our help docs and source files for you to download and print or edit. All of our materials are distributed under a Creative Commons license.



Back Pocket Guide

This guide covers the basics and ideas that go into starting a campaign. Use it to help your campaign get going, or to encourage others to start their own.



GET IT



Sign Base

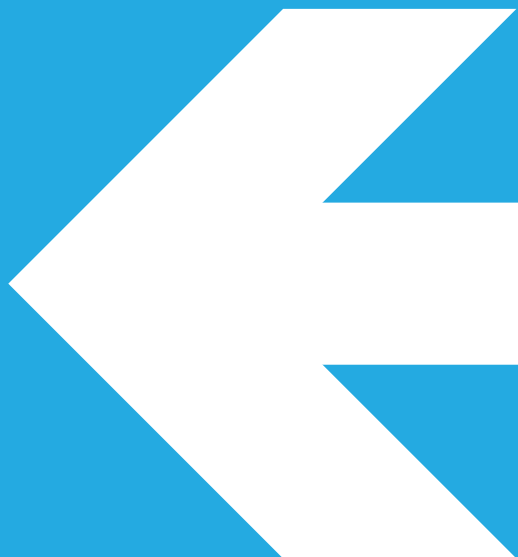
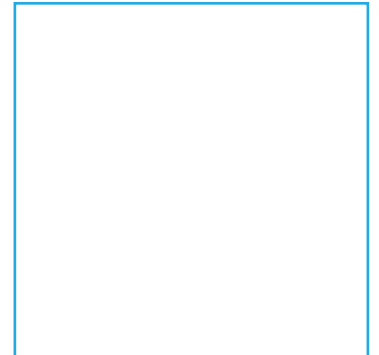
This editable PDF will allow you to make custom Walk [Your City] signs. Fonts and colors are detailed inside the file.



GET IT

IT'S A
__ MINUTE
WALK TO

it's not too far....



PLACING YOUR SIGNS

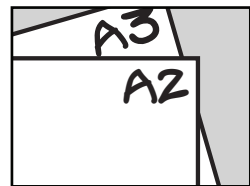
Putting a lot of signs up is more complicated than you'd think. Here's our system to help you get everything in place!



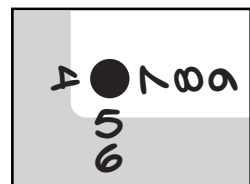
FIRST, write in an intersection's streets. If you have multiple intersections, give each a unique letter.

SIGN #	DESTINATION	TIME
1	The Capitol	11m
2	Pullen Park	5m
3	Seaboard Station	33m
4	Cameron Village	22m
5		
6		
7		
8		

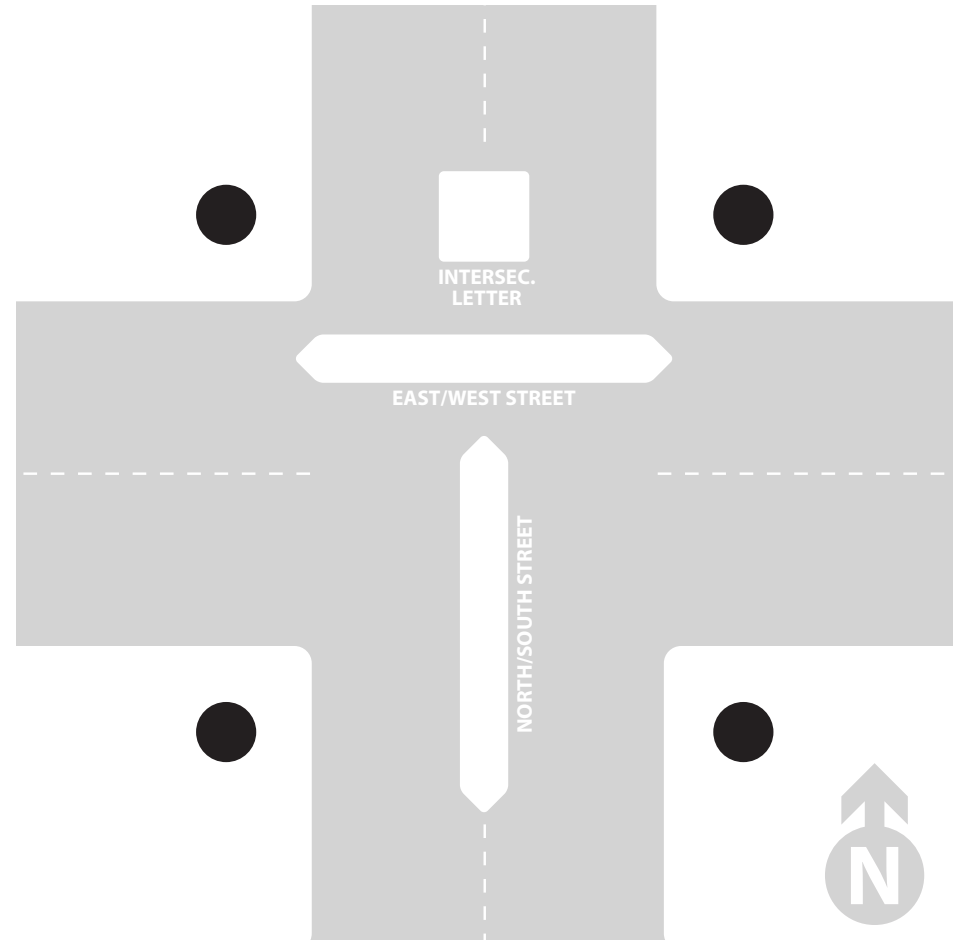
NEXT, fill in the destinations and times for each sign in the chart. Their order isn't important.



THEN, write the letter/number of each sign on the sign's back.



LAST, see each dot as a pole. Write each sign's number next to the pole marker on the side from which it should be seen.



SIGN #	DESTINATION	TIME
1		
2		
3		
4		
5		
6		
7		
8		

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-B-3

Parking Improvements in the Downtown District

Establish a committee to spearhead a Downtown Parking Initiative for business owners/employees and visitors

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-C

Volunteers needed to assist with Easter Egg Hunt

Saturday, April 6th between 8:00 am and 11:00 am

Duties:

- help put up stakes and hang plastic roping for the 3 areas;
- tap Easter signage into the ground for display;
- throw out Easter Eggs;
- help clean up afterward.



TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-D-1

Discuss results from the Joint City Council-TIF Board meeting:

New Special Events employee

Taylor Main Street
Special Event Coordinator
Job Description Summary

The job is a full-time position.

8 am to 5 pm - Monday through Friday except for special events – some nights and weekend work will be expected.

Job Duties:

- 1) Communicates with the public in person and by telephone and email regarding special events.
- 2) Must be proficient in Word and Excel computer programs.
- 3) Must be proficient in social media platforms including Facebook and Instagram.
- 4) Stays informed about downtown special events to answer questions.
- 5) Provides reports to the Main Street Manager regarding the various special events ongoing and planned for inclusion in MSAB meeting packets.
- 6) Assists with all special events, which may entail working additional hours on those weeks and may include working nights and weekends. Special events include:
 - a) Easter Egg Hunt
 - b) Blackland Prairie Day festival
 - c) Music on Main Concerts (usually 6 concerts a year)
 - d) Main Street Car Show
 - e) Spooktacular Scare on the Square
 - f) Christmas Fair on the Square
 - g) Second Saturdays
 - h) in other events as directed by the Main Street Manager.
- 7) Coordinates the permitting process for all other Special Events in the City by collaborating with the applicant to ensure all the required information is provided and then to further ensure that all pertinent Department Heads have reviewed, commented, and signed off on the application. Submits the packet to the City Manager for final approval.
- 8) Maintains the calendar for leasing the Pavilion and the Amphitheater in Heritage Square.
- 9) Works with applicants who wish to lease either the Pavilion and/or the Amphitheater to ensure their packets are complete so that they may be reviewed and approved.

- 10) Ensures that all rental fees and damage deposits for Heritage Square rentals are collected and that the deposits are refunded after the event concludes and no damage or extra expenses remain.
- 11) Coordinates and maintains the vendor applications for large city festivals including collecting and depositing all vendor fees as received.
- 12) Maintains records of vendors, entertainers, and logistical elements for the large City festivals.
- 13) Manages the Main Street office when Manager is absent. Updates the Main Street Manager on duties completed and pending.
- 14) Assists in other duties as directed by the Main Street Manager.

Attributes

- 1) Must have a high school diploma. Post-secondary educational experience preferred.
- 2) Must have a valid Texas driver's license and dependable transportation.
- 3) Must be able to lift 25 pounds
- 4) Must be able to communicate effectively by telephone, digitally, and in person.
- 5) Must demonstrate strong computer and internet skills across a variety of platforms.
- 6) Must present a professional impression.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-D-2

Discuss results from the Joint City Council-TIF Board meeting:

Economic Development Incentives for businesses:

Façade Improvement Grant limit increases

Development Incentive Packages

TAYLOR MAIN STREET
Façade Improvement Grant (FIG) Program Application

Please return completed the application with necessary attachments and signatures to the Main Street Office in Taylor City Hall. If you have any application or design questions, please contact the Main Street Manager at 512-352-3463.

Applicant Name	Date
Business Name	
Mailing Address	
Contact Phone	Email Address
Building Owner	
Contact Phone	Email Address
Project Site/Address	

SCOPE OF WORK (see required attachments):

- | | |
|--|----------|
| 1. Clean and/or repair brick | \$ _____ |
| 2. Sand and paint weathered boards | \$ _____ |
| 3. Repair/replace storefront window and/or door system | \$ _____ |
| 4. Repair/replace upper floor windows | \$ _____ |
| 5. Repair/replace transom windows | \$ _____ |
| 6. Repair/replace awnings or canopy | \$ _____ |
| 7. Paint stucco, wood or painted masonry | \$ _____ |
| 8. Repair roof, parapet, and /or flashing | \$ _____ |
| 9. Other: _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

TOTAL ESTIMATED COSTS: \$ _____

Details of planned improvements relating to grant request (attach additional information if necessary).

REQUIRED ATTACHMENTS:

- _____ 1. Color photographs, showing the entire façade(s) where work will take place
- _____ 2. A detailed narrative describing the scope of work for each enumerated section on the application sheet. This brief narrative should describe accurately how the proposed work is to be conducted and the materials to be used.
- _____ 3. If adding or changing materials, include a sample of the product to be used.
- _____ 4. Signed and ITEMIZED estimate(s) on company letterhead from contractor(s) covering ALL proposed work. All construction bids/estimates must be current and must be dated no earlier than thirty (30) days prior to the Application request.

*** If you are unable to provide any of the items listed above, you must submit a written explanation as to why this information is unavailable. ***

TOTAL COST OF PROPOSED PROJECT:	\$_____
TOTAL GRANT REQUEST (May not exceed 50% of TOTAL COST up to \$10,000)	\$_____

List Contractor Proposals and Total Amounts (please attach original proposals):

- 1. _____
- 2. _____
- 3. _____

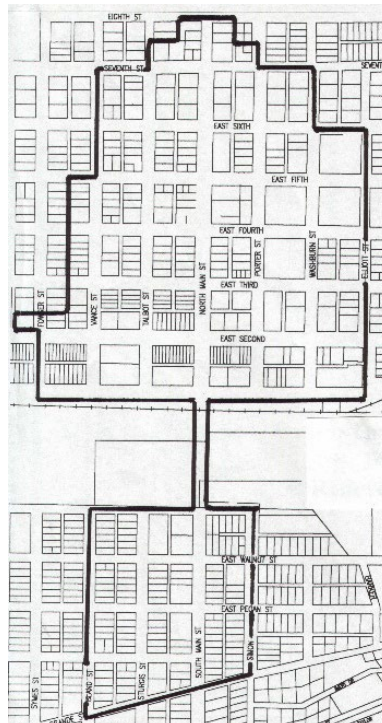
GUIDELINES:

Grant Application Guidelines:

1. Submit completed application PRIOR to starting your project. Incomplete applications will not be considered.
2. Include a written description of the work to be completed and a cost estimate.
3. Submit color photographs of the building façade(s) to be improved.
4. Applications will be reviewed and acted upon by the Taylor Main Street Advisory Board and the Main Street Manager. For additional information, contact the Taylor Main Street office at 512-352-3463 or jan.harris@taylortx.gov.
5. An applicant who submits and Application declined for a grant by the Main Street Advisory Board (MSAB) shall not be eligible to re-submit a grant Application for six (6) months from the date the prior application was declined by the MSAB, or in a case reviewed by the Taylor City Council, from the date the Taylor City Council declined the Application.

Façade Improvement Grant Guidelines:

1. Projects must be located in the Taylor Downtown Improvement District.



2. Applicants must be current in their payment of city utilities and local property taxes (city, county, and TISD).
3. Reimbursement will be made after the completion of the work specified in the application and upon evidence of paid receipts.
4. Legal disclaimer: The City of Taylor accepts no liability for the quality or future maintenance of the project work.
5. The Applicant is required to obtain all City permits and City approval is required for the construction if a grant is awarded.
6. Contractors must be licensed and registered with the City of Taylor.
7. Applicants receiving approval by the Main Street Advisory Board (MSAB) shall commence construction described within the Application within sixty (60) days from the date the grant is awarded by the MSAB, or in a case reviewed by the City Council, from the date the awarded is granted by the Taylor City Council. All Applicants must complete the construction described within the Application within one (1) year from the date the grant is approved by the MSAB or the Taylor City Council when reviewed by the Taylor City Council. If the Applicant is unable to commence construction within sixty (60) days from the date the grant is approved or complete construction within one (1) year from the date the award approval is granted, the Applicant can submit a written extension for the commencement date, or the completion date PROVIDED the request is made prior to the sixty (60) day or one (1) year time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may be granted for good cause determined solely by the MSAB.
8. The Applicant, by submission of this Application, represents the construction described within the Application shall be used in a building which is in compliance with the codes and ordinances pertaining to the construction.
9. No Applicant shall be entitled to receive grant approval if requested within three (3) years from the date a previous grant was awarded either by the Taylor Main Street Advisory Board or the Taylor City Council.
10. An Applicant must attend the Main Street Advisory Board meetings which consider the Application or when requested to do so by the MSAB. Failure to attend a Main Street Advisory Board meeting when required shall be cause for rejection of the Application.
11. Any application rejected by the Main Street Advisory Board shall be entitled to review by the Taylor City Council. The Applicant shall submit a written request for review to the City Manager no later than ten (10) from the date the Application was denied by the

MSAB. The request for review by the Taylor City Council what state reasons why the Applicant believes the Application was improperly refused by the MSAB and the reasons why the Applicant believes the Application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the MSAB. The Chairman shall, within ten (10) days of the receipt of the Applicant's written request from the City Manager, furnish to the City Manager the MSAB reasons for refusing the Application and shall state reasons why the Application should not be approved by the Taylor City Council. Review by the Taylor City Council will be scheduled within the time restraints and business issues of the Taylor City Council, but in no event later than sixty (60) days from the date of the written request for review is received by the City Manager. The City Council shall review the Application and consider the action taken by the MSAB regarding the Application. The Taylor City Council shall not be required to reverse the MSAB unless the Taylor City Council determines the MSAB did not act in substantial compliance with the Application request.

OWNER APPROVAL FOR TENANT APPLICANT:

I, (please print clearly) _____, owner of the building at _____, give my consent to the applicant to go forward with the façade work on the building as outlined in the Scope of Work section of this application.

Signature: _____ Date: _____

Please send completed application packets to:

Taylor Main Street
400 Porter Street
Taylor, Texas 76574
512-352-3463
jan.harris@taylortx.gov

Complete Façade Grant Application packets must be received by the Main Street Manager no later than the first (1st) Friday of the month for the Main Street Advisory Board to consider it at their regularly scheduled meeting on the third (3rd) Wednesday of the month.

Please initial below to attest that you have read and understand the following:

_____ I have met with the Main Street Manager, and I have read and fully understand the Façade Improvement Grant procedures established by the Taylor Main Street Advisory Board. I intend to use this grant program for a renovation project to advance the efforts of revitalization and historic preservation of Taylor's historic downtown.

_____ I attest that I have not received, nor will I receive insurance monies for this revitalization project.

_____ I understand that if I am awarded a Façade Improvement Grant by the Taylor Main Street Board and/or the City of Taylor, any deviation from the approved project may result in the partial or total withdrawal of the grant. (If I am awarded a reinvestment grant for façade work and the facade is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Taylor immediately for the full amount of the grant.)

I hereby certify that I have been informed and understand the regulations regarding this program. I also certify that to the best of my knowledge all data in this application is true and correct.

Applicant's Signature

Date

(For official use only)

Date FIG Packet was received: _____

Is the FIG Packet complete: YES NO

Date FIG Packet was considered by the MSAB: _____

Results of MSAB's consideration:

Main Street Manager's Signature: _____

Date: _____

MSAB Chairman's Signature: _____

Date: _____

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – New Business

IV-E

Discuss recommendations for banner design of cobra head banners for entryways into downtown.

The company contracted with the banner portion of the downtown wayfinding project initially wanted an outside company to design the banners they would then have printed elsewhere. No banner company could be found who would agree to this.

Staff and the MSAB have been asked to come up with a 2-3 draft design ideas for Council's approval. The approved concept would then be sent to the contracted company for them to develop a design for further approval.

APPROVED TYPEFACES

To ensure consistency, readability and a professional appearance, these fonts are to be used for City of Taylor printed or paper publications (such as reports, letters, pamphlets, forms, or advertisements) and web pages. As an integral part of Taylor's brand the following Franchise and Berthold Akzidenz Grotesk should be used. These fonts are Taylor's unique handwriting and add emphasis to the personality of this new identity. Please refer to the following samples for usage.

FRANCHISE

ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890

BERTHOLD AKZIDENZ GROTESK LIGHT
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK REGULAR
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK MEDIUM
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK BOLD
ABCDEFGHIJKLMNOPQRSTUVWXYZ Z
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK ITALIC
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK MEDIUM ITALIC
ABCDEFGHIJKLMNOPQRSTUVWXYZ Z
abcdefghijklmnopqrstuvwxyz
1234567890

BERTHOLD AKZIDENZ GROTESK BOLD ITALIC
ABCDEFGHIJKLMNOPQRSTUVWXYZ Z
abcdefghijklmnopqrstuvwxyz
1234567890

Headers

FRANCHISE

should be used for headers

Body Copy in Letterhead

Berthold Akzidenz Grotesk Regular 11 pt. is recommended (If Berthold Akzidenz is unavailable use Helvetica.

Secondary Typefaces

Secondary fonts are for use when more than one typeface is required for a design or publication.

Berthold Akzidenz Grotesk

is the suggested secondary typeface for use when more than one font is required.

Do Set Type

- In upper and lower case
- Left justified
- With plenty of surrounding white space

Do Not Set Type

- In all capitals, except for **FRANCHISE**
- That has been condensed or expanded
- In other typefaces

BANNER 1

**Welcome
to Historic
Downtown**

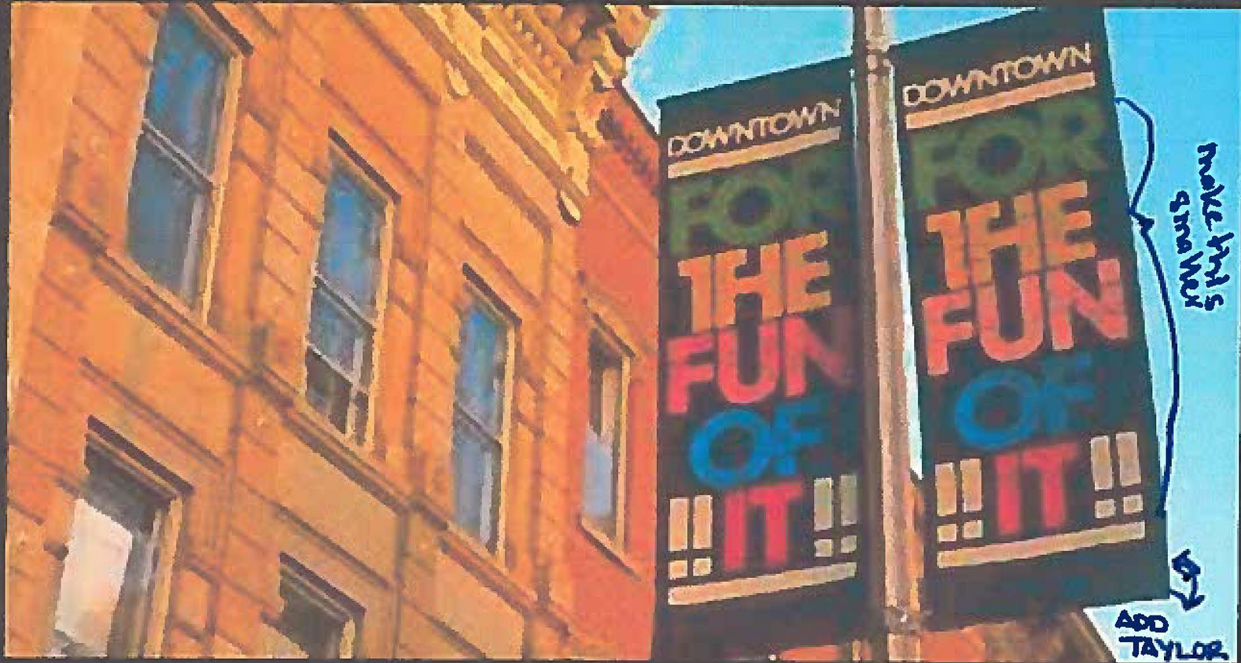


**We are "Taylor Made"
for
YOU!**

Top Font:
Franchise

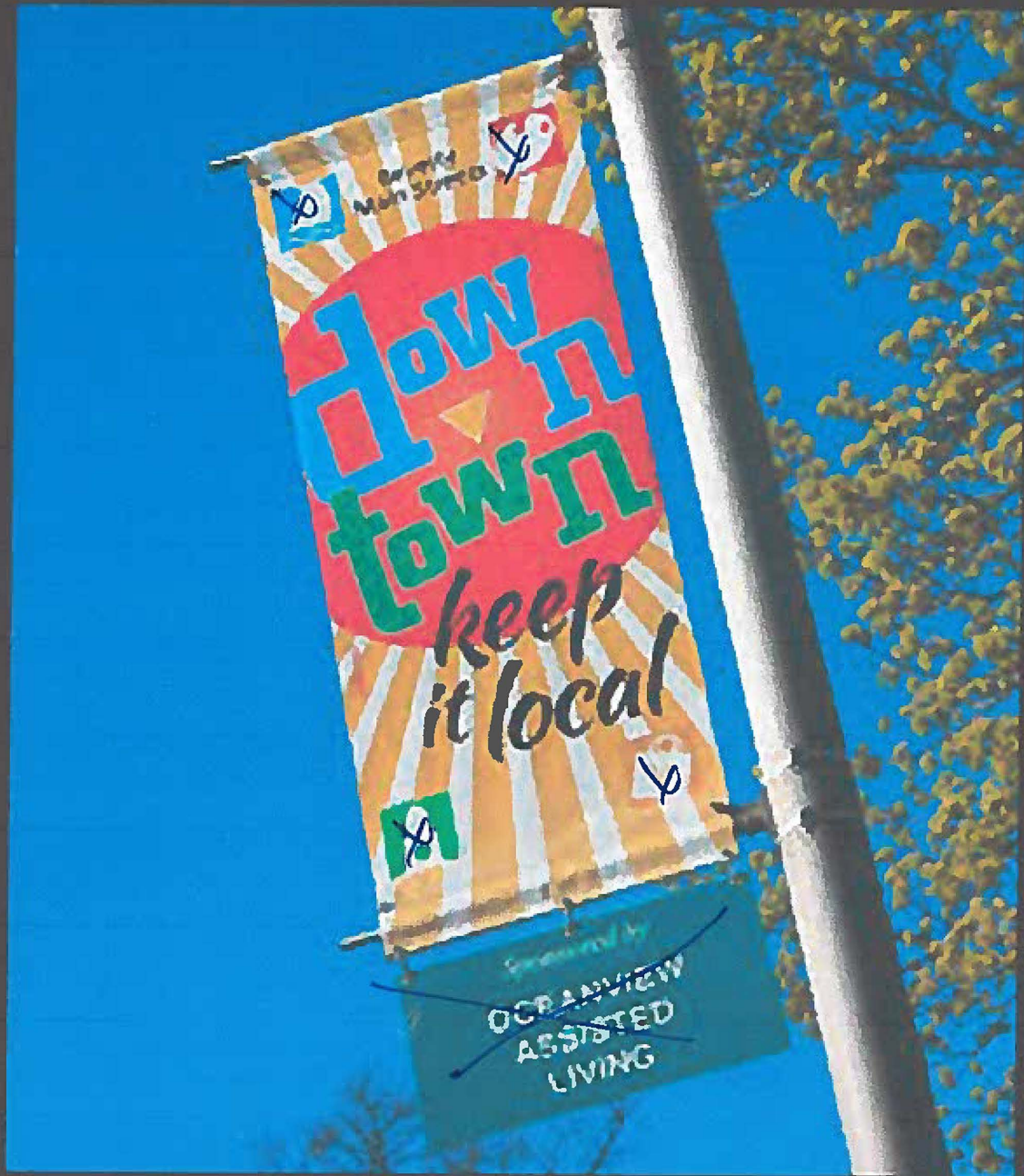
Add color
background?

2nd font:
Berthold
Akzidenz
Grotesk
Bold



BANNER 2

Font: Franchise
White background.



BANNER.3

Downtown Franchise

keep it local. Berthold
Akzidenz Grotesk
Bold Italic

Banner 4

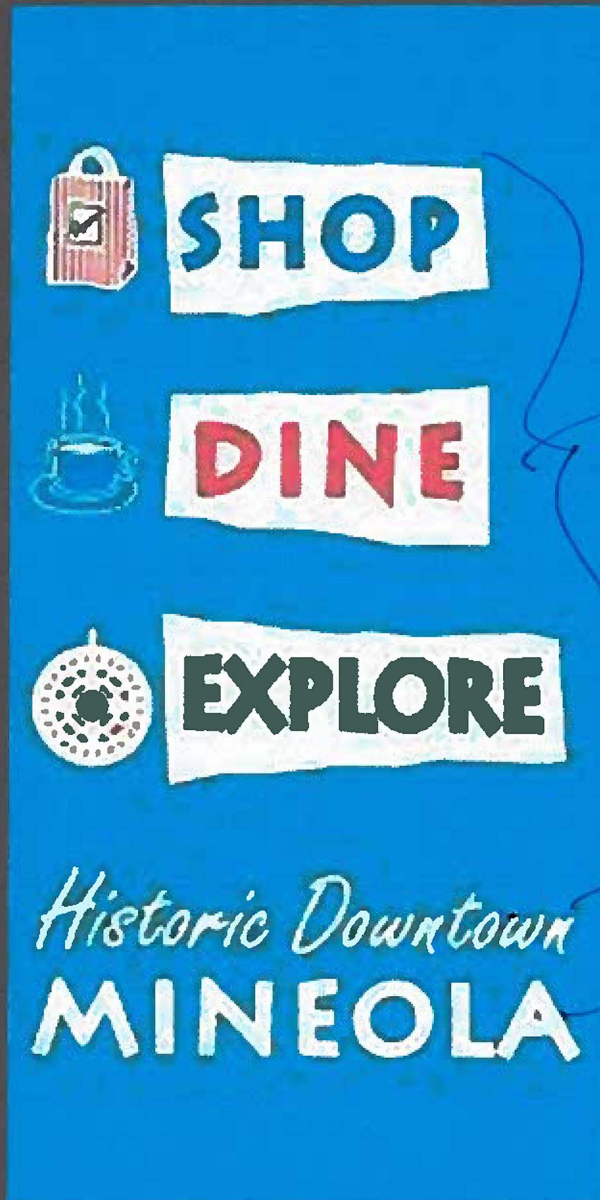
Fonts. Franchise.

Berthold Akzidenz
Grotesk Bold
Italic

Taylor.Tx logo



Banner 6



FRANCHISE

Berkhold Akzidenz
Grotsek Bold
Italic

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-A

Main Street Manager's reports:

Manager's activity report

Main Street business & property report

Main Street Monthly Report for February 2023 through March 9, 2023

Downtown Property & Business Report:

Property:

- Number of properties listed for sale: 8
 - Commercial Square Footage: 25,267/SF
 - Industrial Square Footage: 45,384/SF
- Number of properties listed for lease: 10 (+ 1 apartment)
 - Commercial Square Footage: 36,949/SF
 - Average Price/SF: \$1.57/SF
 - Build to Suit Rental Space on a Vacant Lot: 6600/SF
 - Residential Square Footage: 2900/SF
- Leased properties during reporting period: 1
 - Square footage of lease properties: 2,000/SF
 - Property uses - professional office

Businesses:

- New businesses in development: 4
 - Square footage: 9,466/SF
 - Property uses - bakery (1); restaurants (3)
- New businesses opened during reporting period: 0
 - Square footage:
 - Property uses –
- Businesses Relocating: 0
 - Square footage:
 - Property uses:
- Businesses Closed: 0
 - Square Footage:
 - Property uses -

Community Outreach / Meetings Attended:

- Main Street Advisory Board meeting – 2/13
- Public Arts Advisory Board meeting – 2/22
- Breakfast Bites Meeting – 2/8; 3/8
- Heritage Square Farmers Market Committee – 2/9
- TAB Meeting – 2/28
- Met with Engineers re: DT Banners for cobra head poles – 3/3
- Joint CC-TIF Board meeting – 3/8

Local Business / Owner Visits:

- Meeting with a Committee of DT Retailers to reestablish 2nd Saturday Shop & Stroll event – 2/3
- Met with Judy Blundell re: 2nd Saturdays Shop & Stroll – 2/7
- Met with property owner, architect, THC Tax Credit team, and THC-State Main Street Design Team re: 109-115 W 3rd St – 2/10; 2/14; 2/27
- Met with property owners, architect, & Planner re: 201 W 1st St – 2/28

Event Planning:

- MLK Committee Meeting – 2/21
- 2nd Saturday Planning Meeting – 2/23
- Mamma Jamma Meeting – 2/27
- Met with Blackland Quilters Guild re: Blackland Prairie Day – 2/28
- Met with Shannon Bagent re: audio services and band selection for Blackland Prairie Day – 3/2
- Met with partners re: Easter Egg Hunt – 3/7

Special Events:

- Every Saturday – check on Farmers Market
- March 11, 2023 – 2nd Saturday Shop & Stroll – 10 am – 4 pm

Film Friendly Taylor –Film Events in Taylor:

- None during the reporting period

Professional Development:

- Culture committee Meeting – 2/22
- Leadership Meeting – 2/6; 3/6
- Civility in the Workplace Training – 2/7
- TX Main Street Design Workshop-Elgin – 2/16
- Met with Finance Asst. Director – 3/2

Other Duties:

- Development Team Meetings – Every Monday at 9am
- Updating Directory Map for downtown business directories
- Updating Taylor property database on DowntownTX.org – ongoing
- Fielding telephone, email and in-person enquiries; providing technical assistance as needed
- Updating available property database
- Updating incoming/outgoing business database

Upcoming Projects:

- Digital map & Main Street business directory project underway
- Breakfast Bites monthly downtown business meetings (2nd Wednesday of each month)

Upcoming Calendar of Events:

- **Every Saturday 10am-2pm – Taylor Farmers Market – Heritage Square Pavilion**
- March 11th – 10am – 4 pm - 2nd Saturday Shop & Stroll – Downtown
- April 1 – Bird Parade – Murphy Park
- April 8th – Easter Egg Hunt – Heritage Square
- April 8th – 2nd Saturday Shop & Stroll
- April 15th – Break the Silence Walk/Run – Murphy Park
- April 20th – Music on Main Concert – Heritage Square
- April 22nd – St Mary's Spring Gala – St Mary's School Gym
- May 6th – Blackland Prairie Day – Heritage Square

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT

JANUARY 2023

PROPERTY FOR	ADDRESS:	OWNER/REALTOR	CONTACT INFO	F ²	PRICE	STATUS
Xchange Nightlife bldg	115 W 2nd St	Ian Reddy/Alyson McGee; JB Goodwin Realtors	512-900-2460	3714 SF	\$1,375,000 \$433/SF	
Fmr Vol Fire Equiptment Storage	301 W 2nd St	Erwin Teggemann/Keller Williams Realty	5125-868-1771	22,284 SF	\$759,000 \$34/SF	
old Taylor Bedding Co.	417 W. 2nd St	Taylor Second LLC/Ryan Perry; Asterra Properties	512-694-5426	Bldg: 23,100SF; land: 103,398SF	serious enquiries only	
Howard Theater	308 N Main St	Steve Turner-Turner Properties	512-930-2800	7515 SF		
fmr 46 & 2 Apothecary	313 N Main St	Ian Reddy/JB Goodwin Properties	512-502-7715	3278SF	\$875,000 \$267/SF	
T Ford Enterprises Building	113-115 E. 3rd St	Tommy M ford/Joe Williams Redevelopment	512-901-9833	6435 SF		
Urban Threads bldg	117 E. 3rd St	Cliff Samuels/Brasfield Realty	512-947-5713	2464 SF	\$900,000 \$365/SF	
Eanes/Prewett Building	119 E 3rd St	Richard Torres/Kelly Loessin	512-426-2721	9916 SF	unpriced	
PROPERTY FOR LEASE:	ADDRESS	OWNER/REALTOR	CONTACT INFO	F ²	PRICE	
Xchange Nightlife bldg	115 W 2nd St	Ian Reddy/Alyson McGee; JB Goodwin Realtors	512-900-2460	3714 SF	\$1.55/SF \$5750/MO	

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT

JANUARY 2023

PROPERTY FOR LEASE:	ADDRESS	OWNER/REALTOR	CONTACT INFO	F2	PRICE	
Vacant lot	104 N Main St	Public Sketch/Julie Downs	(512) 365-8563	6600SF	\$30.SF.Y \$2.50/SF/MO	will build 2-800-SF buildings to suit
Howard Theater	308 N Main St	Steve Turner-Turner Properties	512-930-2800	7515 SF	\$12/PSF/YR	\$1/SF/MO
fmr 46 & 2 Apothecary	313 N Main St	Ian Reddy/JB Goodwin Properties	512-502-7715	3278SF	NNN - \$3800/mo	\$1.16/SF
	407 S Main St	Johan Borge/Realty Assoc.	713-464-7656	1500/SF	\$2/SF/MO \$3000/mo	
	409 S Main ST	Johan Borge/Realty Assoc.	713-464-7656	2000/SF	\$1.60/SF/MO \$3,200/MO	
	700 N Main St	Daniel Reuter	512-991-2849	7202 SF	\$3.49/SF/MO	
Fmr. Amy's Attic	717 N Main St	John Jones	512-461-5743	2750SF	\$2000/month - includes empty lot to the south for parking	\$0.73/SF
fmr Downtown Social	119-B E 3rd	Richard Torres	209-605-4155	950/SF	call for pricing	

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

upstairs apartment	103 W 4th St	Monica Luxon	monica@luxonrealtyservices.com	2900/SF	\$2900/MO with \$173/MO preventative maintenance fee	
	113 W 4th St	Rick Pfeil		1440/SF	\$1/SF/MO	
SOLD PROPERTIES	ADDRESS	PURCHASER	CONTACT INFO	PROPOSED USE	SALES PRICE	
NONE						
LEASED PROPERTIES	ADDRESS	TENANT	CONTACT INFO	PROPOSED USE	LEASE \$	
fmr Cherrytree	104 E 2nd St	Ed Hile/Julie Downs		2000/SF	\$27/SF/YR = \$2.25/SF/mo = \$4,500/MO	
PROPOSED NEW CONSTRUCTION/MAJOR RENOVATION	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE		

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

None						
NEW CONSTRUCTION/MAJ OR RENOVATION PROJECTS	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE		
Talbot Commons Pocket Hotel	114 W 6th St	Public Sketch	Julie Downs 512- 365- 8653	pocket hotel in a mixed use development		
NEW BUSINESS COMING ON LINE	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE	# EMPLOYEES GAINED	
Mixtape Restaurant	108 E 2nd St	Ryan Dale Davenport	512-269-3136	Restaurant	TBD	Has CO
Flake Bakery & Larder	103 W 5th St		512-643-5989	bakery	TBD	no CO as of 2/6/23
El Cantoncito Salvadoran Restaurant	105 E 3rd St	Cliff Olle/Property Owner		full service restaurant	TBD	Has CO
La More Mexican Restaurant	405 S Main St	Yenifer Coto Redriguez & Mariela Carreto Martinez		full service restaurant	TBD	Has CO

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

NEW BUSINESSES OPEN	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE	# EMPLOYEES GAINED	
NONE						
BUSINESS CLOSING	ADDRESS	OWNER	CONTACT INFO	FORMER USE	# EMPLOYEES LOST	
NONE						
BUSINESS EXPANDING	ADDRESS	OWNER	CONTACT INFO		GAINED OR	
NONE					0	
BUSINESS RELOCATING	NEW ADDRESS	OWNER	CONTACT INFO	OLD ADDRESS	# EMPLOYEES GAINED OR LOST	
Edward Jones Investments	104 E 2nd St	Mark Thompson	512-352-5225	107 W 4th St	0	
BUSINESS BEING SOLD	ADDRESS	NEW OWNER	CONTACT INFO	OLD OWNER	# EMPLOYEES GAINED OR LOST	
NONE						

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-B

Report on the request from the February meeting to enquire about the cleaning of downtown
alleys in the CBD

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-C

Receive report from March 8th Breakfast Bites meeting

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-D

Receive report on Second Saturday Shop & Stroll

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-E

Receive report on Blackland Prairie Day:

1. Draft Budget - ATTACHED
2. Sponsorship Update – Doug Moss and Ruth Rivera
3. Antique Tractor Update – Jeff Snyder and Erv Stauffer
4. Entertainment Update – ATTACHED
5. Logistics Update – Jan Harris
 - Audio Services – ONLY 1 AVAILABLE RESPONDENT OF 3 BIDS
INVITATIONS SENT OUT – BOSS RADIO @ \$1,935.00
 - Porta-Potties – HONEY BUCKETS - 3 SETS ORDERED = 6 REG, 3
H/C & 3 H/W STATIONS @ \$1,265.00
 - Radios – WAITING ON RESPONSE
6. Kid's Games – Ruth Rivera and Jan Harris – PETTING ZOO – INVOICE
ATTACHED
7. Vendor Update – Jan Harris
8. Logo Update – Jan Harris

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
1	INCOME:									
2	DATE	COMPANY	CONTACT	PURPOSE / LEVEL	AMOUNT	PAID Y/N	BALANCE	LOGO SUBMITTED?		
3										
4										
5										
6		Direct Auto Insurance	Lisa Balcazar							
7		Dovetail Wealth Management	Louis Hughes							
8		Eagle Bank	Robert Randig							
9		McCrory Timmerman	Judy Blundell							
10		Taylor Auto Credit	Keith Hagler							
11		The Real Estate Social	Syrisa Dominguez							
12		Wilco GOP	Steve Armbruster							
13		Brookshire Insurance	Tim Kriegel							
14		Citizens National Bank	Debroah Parker							
15		HJD Homes	David Downs							
16		Jeff's Resurrections	Jeff Snyder							
17		Re/Max Associates Group	Debbie Kovar							
18		Tierra Grande Real Estate	Jullie Downs							

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
19		City National Bank	Trish Littlejohn							
20		HEB								
21		Taylor Press	Jason Harrington							
22										
23		Cottage & Key Real Estate	Melissa Olson							
24		Drip Coffee	John Murrah							
25		Public Sketch	Doug Moss							
26		TX Comfort Air	Mark Scarborough							
27										
28										
29										
30										
31		SPONSOR INCOME:								
32										
33		VENDOR INCOME:								
34										
35		TOTAL INCOME:								
36										
37										
38										
39										
40										
41										
42										
43										

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
44	MAIN STREET EXPENDITURES									
45	DATE	COMPANY	CONTACT	PURPOSE	AMOUNT	W9	PO	PAID	COMMENTS	
46		Honey Buckets	Caryn Dobbs-Smith	Porta Loos	\$1,265.00	YES	YES		6 reg; 3 H/C; 3 H/W stations	
47		Mobile Comm. America	Manny Artega	Radios						
48		T-Shirts							120 - general public & 60 staff/volunteers	
49		Czech Music Masters	Dennis Svatek	Entertainment - Music	\$500.00	YES	N/A			
50		Ballet Folklorico	Johnathan Guzman	Entertainment - Music	\$400.00	YES	N/A			
51		Blue Vibe	Bob Kalka	Entertainment - Music	\$500.00	YES	N/A			
52		Black Bird Sing	Robert Salinas	Entertainment - Music	\$500.00	YES	N/A			
53		The Jerrells	Jeremy Slemenda	Entertainment - Music	\$500.00	NO	N/A			
54		National Anthem	Ryan Dale	Entertainment-Music	\$0.00	N/A	N/A			
55		Emcee	Martha Bowles	Entertainment-Music	\$200.00					
56		Audio Services								
57		Banners on the Cheap		Event Banners for Welcome Signs	\$133.50	N/A	N/A	Yes		
58				Directory & Entertainment Signs						
59		Banners on the Cheap		Sponsor Banners						

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
60		Petting Zoo		Kid's Area						
61		Austin Moonwalk	Heather	Kid's Area						
62				sandwiches for vols/staff						
63				breakfast tacos for vols/staff						
64		CoT - PIO	Kendra Dubee	Promo - Facebook						
65		Taylor Press	Jason H	Adverts – Taylor Press						
66										
67										
68										
69				EXPENDITURES:						
70										
71	CITY OF TAYLOR EXPENDITURES									
72		CoT – PW	Brett Bachmayer	Cones						
73		CoT – PW	Brett	Barricades						
74		CoT -TKO	Brett	Signs						
75		CoT – PW	Brett	2 Message Boards						
76		CoT – PW	Jim Gray	OT for personnel						
77		CoT – PW	Brett	Equipment						
78		Taylor PD	CDR Lagrone	TPD Coverage						
79				EXPENDITURES:						
80										
81										

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
82				TOTAL EXPENDITURES						

MUSIC LINE UP FOR 2023 BLACKLAND PRAIRIE DAY

10.00 AM	National Anthem – Ryan Dale Davenport <i>No set change necessary.</i>
10.05 AM 10.50 AM	Ballet Folklorico – Traditional Mexican Dance - \$400.00 <i>15-minute set change</i>
11.05 AM 12.05 PM	Czech Music Masters – Czech Music - \$500.00 <i>15-minute set change</i>
12.20 PM 1.20 PM	Black Bird Sing – Tex-Mex - \$500.00 <i>15-minute set change</i>
1.45 PM 2.45 PM	The Jerrells – Country - \$500.00 15-minute set change
3.00 PM 4.00 PM	Blue Vibe – Blues, Soul, Funk - \$500.00



MUSIC SERVICES

BOSS RADIO, LLC
820 Shelby
STE 107
Austin, Texas
78745
United States

Prepared For
Jan Harris
City of Taylor
United States

Estimate Date
03/03/2023

Estimate Number
100602

Reference
5/6/23 400 Porter St.

Description	Rate	Qty	Line Total
EAW RS 153 Full Range Powered Speaker w stand	\$75.00 +Texas Sale Tax	1	\$75.00
EAW RS 153 Full Range Powered Speaker w stand	\$75.00 +Texas Sale Tax	1	\$75.00
EAW RS 115 subwoofer w/speaker pole	\$50.00 +Texas Sale Tax	1	\$50.00
EAW RS 115 subwoofer w/speaker pole	\$50.00 +Texas Sale Tax	1	\$50.00
EAW RS 123 Full Range Powered Speaker - monitor	\$65.00 +Texas Sale Tax	1	\$65.00
EAW RS 123 Full Range Powered Speaker - monitor	\$65.00 +Texas Sale Tax	1	\$65.00
EAW RS 123 Full Range Powered Speaker - monitor	\$65.00 +Texas Sale Tax	1	\$65.00
EAW RS 123 Full Range Powered Speaker - monitor	\$65.00 +Texas Sale Tax	1	\$65.00
Behringer X32 DIGITAL RACK MIXER rack mounted digital mixer w/ipad	\$150.00 +Texas Sale Tax	1	\$150.00
MIC STAND PACKAGE (6x) tall mic stands (4x) short mic stand	\$125.00 +Texas Sale Tax	1	\$125.00

Microphone Package (1x) Full Premium Drum Mic Package (2x) Sennheiser e906 microphone (4x) Shure SM57 instrument microphone (4x) Shure SM58 vocal microphone (4x) Direct Box	\$300.00	1	\$300.00
XLR CABLE PACK All Necessary XLR cables	\$125.00 +Texas Sale Tax	1	\$125.00
AC Package (2x) 75' ac extension chord (2x) 25' Multi outlet ac cable (4x) triple tap (5x) power strip (8x) 35' extension chord	\$150.00 +Texas Sale Tax	1	\$150.00
A1 Audio Engineer FOH Full Day	\$300.00	1	\$300.00
PREP FEE	\$75.00	1	\$75.00
Cartage Local Delivery/Pickup	\$200.00	1	\$200.00
Subtotal			1,935.00
Texas Sale Tax (8.25%)			87.45
Estimate Total (USD)			\$2,022.45

Terms

WE CHARGE FOR ALL TIME OUT, INCLUDING WEEKENDS AND HOLIDAYS. SAVE MONEY BY TIMELY RETURNING ALL RENTED ITEM(S).

DEPOSIT REFUND POLICY

100% - cancellation 30 days or more prior to show
75% - cancellation 21 days prior to show
50% - cancellation 14 days prior to show
25% - cancellation 7 days prior to show
0% - cancellation 72 hours or less prior to show

All charges due and coming due hereunder are subject to FINAL AUDIT by BOSS RADIO MUSIC SERVICES. a Texas limited liability corporation ("BRMS").

By signing below, you irrevocably and unconditionally authorize BRMS to charge all amounts due and coming due under this Rental Contract to any and all debit or credit card(s) you provide.

YOU ACKNOWLEDGE THAT YOU HAVE RECEIVED AND THOROUGHLY INSPECTED EACH OF THE RENTED ITEM(S), ALL OF WHICH ARE COMPLETE AND IN GOOD ORDER, CONDITION AND REPAIR, PROPERLY FUNCTIONING, AND OTHERWISE IN ALL WAYS ACCEPTABLE TO YOU.

This is a legally binding Contract. Important Terms and Conditions appear on the Reverse Side or Page 2 hereof. ANY DIFFERENT OR ADDITIONAL TERMS, WHETHER ORAL OR WRITTEN, ARE HEREBY OBJECTED TO, AND SHALL NOT BE ENFORCEABLE AGAINST BRMS UNLESS SEPARATELY APPROVED IN WRITING BY BRMS.

Waiver of Consumer Rights: You, the undersigned, hereby state and confirm as follows: "I waive my rights under the Deceptive Trade Practices-Consumer Protection Act, Section 17.41 et seq., Business & Commerce Code, a law that gives consumers special rights and protections. After consultation with an attorney of my own selection, I voluntarily consent to this waiver."

IMPORTANT. PLEASE READ CAREFULLY BEFORE SIGNING:

You, for yourself and for the "Customer / Lessee / Guarantor" acknowledge and agree that you have carefully reviewed, fully understand, and agree to all of the terms and conditions set forth on the front and reverse side (or Page 2) of this Contract, that you have received a complete and legible copy of this Contract, and that you PERSONALLY GUARANTEE the prompt payment and performance of all obligations of the Customer/Lessee arising hereunder

I certify that I have read and agree to all terms of this contract.

SIGNATURE

DATE

FOR WIRE TRANSFER:

Wire Transfer Account # 0901227548

Wire Transfer Routing # 314977405

Bank Name: University Federal Credit Union

Bank Address: 8308 N. Mopac Expressway Austin, TX 78759

Recipient Name: Boss Radio LLC

Recipient Address: 6400 FM 969 Austin, TX 78724

Bill To: City of Taylor
1424 N. Main Street
Taylor, Texas 76574

Remit to: Honey Bucket
P O Box 1250
San Marcos, Texas 78666

Invoice Date: 3/10/2023

Direct any Billing questions to 800-633-4509

ORDER DATE: 5/5/2023
RETURN DATE: 5/8/2023

Event: Blackland Prairie Day
Taylor, Texas

Order # 03102023
CUSTOMER#: 212633-19

<u>QUANTITY</u>	<u>UNIT TYPE</u>	<u>RENTAL RATE</u>	<u>TOTAL</u>
6	Event Units		Includes
3	ADA Units		Delivery
3	Hand Wash Stations		\$1265.00
		Sub Total	\$1265.00
		Tax	\$0.00
		Total Due	\$1265.00

This will serve as an invoice for the purpose of securing a PO# for the event.
The official invoice, created by Honey Bucket once the event is over, will be for your records and have the correct Invoice number. Thank you for your business!

*****If there is anything else that we can help you with please feel free to give us a call. *****

Customer is responsible for any damages that may occur while restroom is on location.

Tiny Tails to You, LLC
1207 Bentwood Rd
Austin, TX 78722 US
512-423-5577
info@tinytailstoyou.com
www.TinyTailstoYou.com



INVOICE

BILL TO

Jan Harris
City of Taylor
400 Porter St, Taylor, Texas,
76574

SHIP TO

Jan Harris
City of Taylor
400 Porter St, Taylor, Texas,
76574

INVOICE # 45409

DATE 02/22/2023

DUE DATE 02/22/2023

ACTIVITY	DESCRIPTION	QTY	AMOUNT
Animal Experience	Animal Experience (1 hour)	1	650.00T
Animal Experience	Additional 5 hours	1	1,800.00T

Hi Jan,

Thank you so much for your business!

Event Date: 2023-05-06

Our Start Time: 10:00 AM

Note: We arrive at least 15 minutes before our start time.

By booking with us you agree to our terms of service:

<https://www.tinytailstoyou.com/terms-and-conditions>

- Chelsea and Joe

Owners of Tiny Tails to You!

SUBTOTAL	2,450.00
TAX	0.00
TOTAL	2,450.00
BALANCE DUE	\$2,450.00

2 separate pens of 7
animals each.
bunny (2)
hedgehog
tortoise
bearded dragon
chicken
?



SATURDAY, MAY 6, 2023

10AM - 4PM IN DOWNTOWN TAYLOR

FOOD VENDORS

LIVE MUSIC & DANCE

KIDS ACTIVITIES

ARTS & CRAFTS

ANTIQUE TRACTOR SHOW

www.taylortx.gov



TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-F

Update on Downtown Improvements



Downtown Street Striping Project

The City of Taylor Downtown Street Restriping Project is scheduled to begin on March 20, 2023. The work is scheduled to be night work, starting at approximately 8:00 pm each night. The phasing of the project is outlined below. It is imperative that vehicles be removed from the street within the work areas listed below for each respective night. The phases of work and work limits each night are a current estimate by the contractor. In the event that the contractor does not complete a phase as described below and the schedule must be adjusted, the City of Taylor will make every effort to notify adjacent businesses and residents in a timely manner.

Monday, March 20th

City Hall

Washburn Street between 4th and 6th

5th Street between Main Street and Washburn Street

Tuesday, March 21st

1st Street between Porter Street and Main Street

2nd Street between Main Street and Washburn Street

3rd Street between Main Street and Washburn Street

Porter Street between 1st Street and 4th Street

Washburn Street between 1st Street and 4th Street

Wednesday, March 22nd

4th Street between Vance Street and Main Street

5th Street between Vance Street and Main Street

6th Street between Vance Street and Main Street

Talbot Street between 3rd Street and 6th Street

Vance Street between 3rd Street and 6th Street

Thursday, March 23rd

1st Street Between Talbot Street and Main Street

3rd Street between Vance Street and Main Street

Vance Street between 1st Street and 3rd Street

Talbot Street between 1st Street and 3rd Street



DOWNTOWN STREET STRIPING PROJECT

The City of Taylor Street Restriping Project is scheduled to begin on MONDAY, MARCH 20, 2023. The work is scheduled to be at night starting at approximately 8:00 pm each night.

NO PARKING ALLOWED ON THE STREETS WHERE PARKING RESTRIPING IS TAKING PLACE.

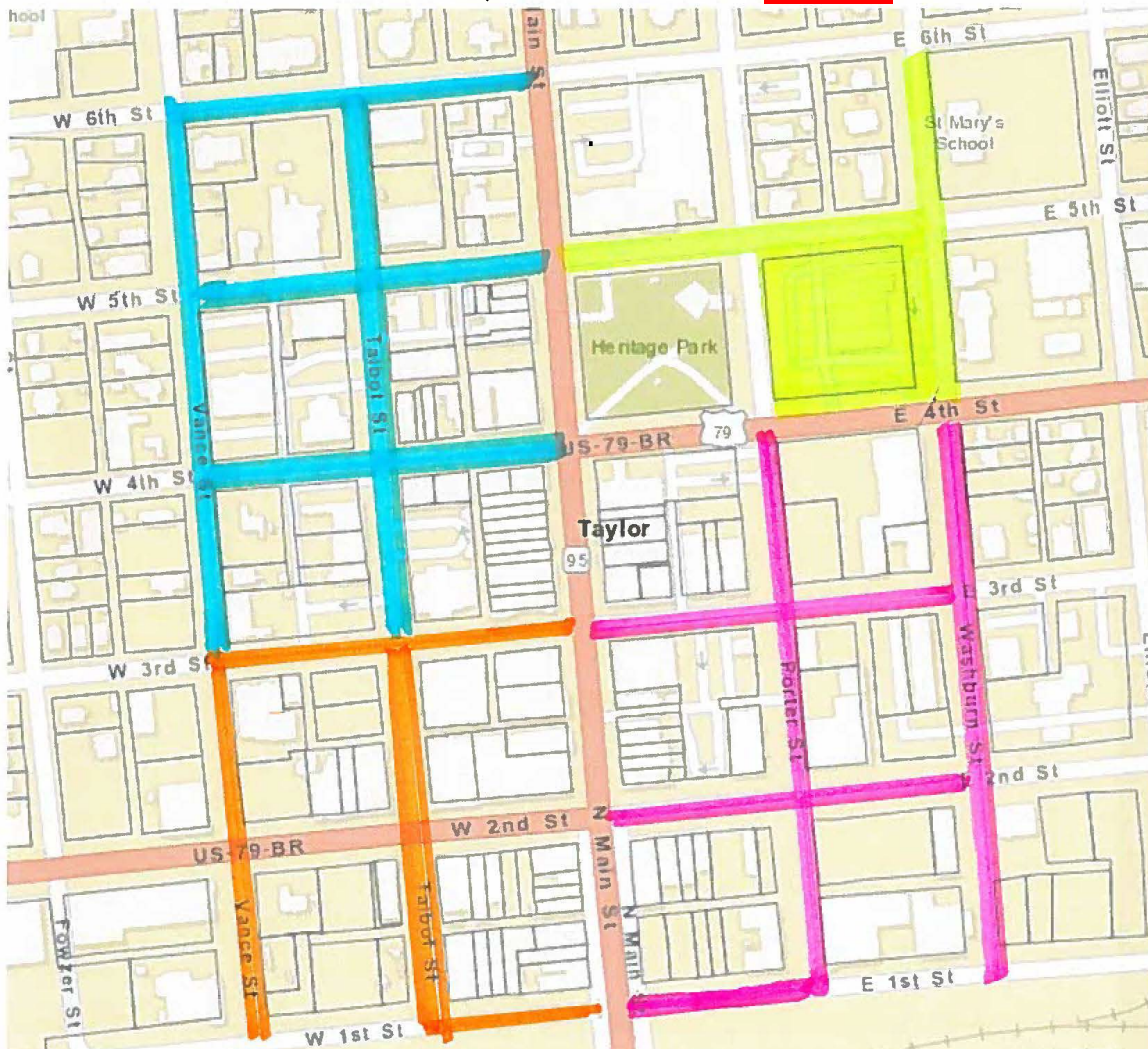
The Downtown Restriping Project will take 4 days to complete,

PHASE 1 = MONDAY, MARCH 20TH IS IN **YELLOW**.

PHASE 2 = TUESDAY, MARCH 21ST IS IN **PINK**

PHASE 3 = WEDNESDAY, MARCH 22ND IS IN **BLUE**.

PHASE 4 – THURSDAY, MARCH 23RD IS IN **ORANGE**.



PLEASE DO NOT PARK OVERNIGHT IN THE MARKED AREAS ON THE NIGHT RESTRIPING WILL TAKE PLACE! ALL VEHICLES MUST BE REMOVED BEFORE 8:00 PM. TOWING WILL BE ENFORCED.

In the event that the contractor does not complete a phase as listed above and the schedule must be adjusted, the City of Taylor will make every effort to notify adjacent businesses and residents in a timely manner.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-G

Membershipware project update - Update on database and video/photography

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

March 15, 2023

REGULAR AGENDA – Continuing Business

V-H

Discuss items for upcoming agendas