

AGENDA

Main Street Advisory Board

5:00 pm, March 20, 2019
City Hall, 400 Porter, Taylor TX

CALL TO ORDER AND DECLARE A QUORUM

PUBLIC COMMENT

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with one single vote. The Chairman or a Board member may pull any item from the Consent Agenda in order to discuss and act upon it individually as part of the Regular Agenda.)

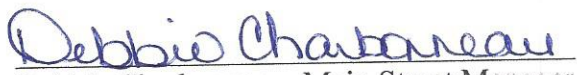
1. Approve the Minutes from the Main Street Advisory Board meeting for January 29, 2019.
2. Receive Financials for February 2019 for Main Street Program.

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER ACTION

3. Discuss and Consider Main Street Board Officers – Scott Dean
4. Main Street Manager Report and Updates – Debbie Charbonneau
5. Discuss and Consider Downtown Property Maintenance – Debbie Charbonneau
6. Discuss Possible Dates for Main Street Board Retreat – Debbie Charbonneau
7. Update on Changes to Membership Numbers on Boards and Commissions – Tom Yantis
8. Discuss Items for Upcoming Agendas – Scott Dean

ADJOURN

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on Thursday, March 14, 2019 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.


Debbie Charbonneau, Main Street Manager

AGENDA ITEM NUMBER #1

**MAIN STREET ADVISORY BOARD
BOARD MINUTES
January 29, 2019**

NOTE: There was no Main Street Advisory Board meeting in December, 2018.

The Main Street Advisory Board met on Tuesday, January 29, 2019 at City Hall, 400 Porter St., Taylor, Texas, following the Tax Increment Financing (TIF) Board meeting.

The following Board members were present:

Deborah Parker
Erwin Stauffer
Megan Randig
Steve Truex
Bobby Seiferman
Shannon Grace
Scott Dean
Sharla Gola
Melody Huber

Also present:

Debbie Charbonneau, Main Street Manager
Shala Raesz, owner of Turning Heads Salon and Boutique, LLC
Sara Fisher, owner of SRSly Chocolate

A quorum was declared and the meeting was called to order at 5.22 p.m. by Deborah Parker.

There was no public comment.

The following Consent Agenda items were presented to the Board:

Consent Agenda Item No. 1

The Board reviewed minutes from the November 28, 2018 meeting.

Consent Agenda Item No. 2

The financials for November and December, 2018 for the Main Street Program were presented to the Board.

Erwin Stauffer made a motion to accept the entire Consent Agenda minutes as presented.
Bobby Seiferman seconded the motion. Motion passed.

The Board discussed the Regular Agenda items as follows:

Item No. 3

Debbie provided the Main Street Manager's Report and Updates.

Item No. 4

The Board considered a Rental Assistance Application submitted by Turning Heads Salon and Boutique, LLC. Bobby Seiferman made a motion to approve the Application, and the motion was seconded by Scott Dean. Motion passed.

Item No. 5

The Board considered a Rental Assistance Application submitted by SRSLY Chocolate. The Application had been previously submitted and the applicant was allowed an opportunity to submit a business plan. Scott Dean made a motion to approve the Application, and the motion was seconded by Steve Truex. Motion passed.

A motion was made by Sharla Gola to revise the Rental Assistance Application by removing the blank for the Applicant to complete the amount of rental assistance requested. The rental assistance granted will be based on the rent shown in the lease agreement. Erwin Stauffer seconded the motion. Motion passed.

Item No. 6

Upcoming agenda will include:

. Flag Program for Heritage Square

Motion was made by Bobby Seiferman to adjourn the meeting. Motion was seconded by Erwin Stauffer. There being no further business, the meeting adjourned at 5:44 p.m.

Respectfully submitted,
Melody Huber
Main Street Advisory Board
Secretary

AGENDA ITEM NUMBER #2

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: FEBRUARY 28TH, 2019

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **		5,000.00	0.00	532.65	10.65	0.00	4,467.35
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
615-719	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
615-811	RENTAL ASSISTANCE	14,600.00	0.00	750.00	5.14	0.00	13,850.00
615-813	FACADE GRANT	30,000.00	0.00	3,600.00	12.00	0.00	26,400.00
615-819	OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *		44,600.00	0.00	4,350.00	9.75	0.00	40,250.00
** CATEGORY TOTAL **		44,600.00	0.00	4,350.00	9.75	0.00	40,250.00
*** DEPARTMENT TOTAL ***		67,500.00	0.00	4,882.65	7.23	0.00	62,617.35
*** TOTAL EXPENSES ***		67,500.00	0.00	4,882.65	7.23	0.00	62,617.35
*** TOTAL PROFIT / (LOSS) ***		100.00	425.00	13,207.30	207.30	0.00	(13,107.30)

*** END OF REPORT ***

3-12-2019 08:41 AM

CITY OF TAYLOR

FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2019

123-MAIN STREET REVENUE FUND
 615-CONTRIBUTE TO CIVIC PROGRA
 DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
615-111	REGULAR FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
	** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
<u>200-OPERATIONAL SUPPLIES</u>							
<u>PROGRAM/SPECIAL EVENTS</u>							
615-233	CITY SPONSORED EVENTS	7,900.00	0.00	0.00	0.00	0.00	7,900.00
615-234	FUND RAISING GOODS	0.00	0.00	0.00	0.00	0.00	0.00
615-235	MAIN STREET PROMO SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
615-236	TAYLOR BLACKLAND PRAIRIE DAYS	10,000.00	0.00	0.00	0.00	0.00	10,000.00
	* SUB-CATEGORY TOTAL *	17,900.00	0.00	0.00	0.00	0.00	17,900.00
<u>SPECIALTY SUPPLIES</u>							
615-259	CHRISTMAS LIGHTS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
	** CATEGORY TOTAL **	17,900.00	0.00	0.00	0.00	0.00	17,900.00
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>FEES FOR SERVICES</u>							
615-523	OUTSIDE PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
615-528	ADVERTISING	5,000.00	0.00	532.65	10.65	0.00	4,467.35
	* SUB-CATEGORY TOTAL *	5,000.00	0.00	532.65	10.65	0.00	4,467.35

3-12-2019 08:41 AM

CITY OF TAYLOR

FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2019

123-MAIN STREET REVENUE FUND
REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>330-INTERGOVERNMENTAL REVENUES</u>							
330-234	TEDC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-235	GENERAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-236	OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>430-USE OF MONEY AND PROPERTY</u>							
430-331	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
430-335	REFUNDS AND REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>440-DONATIONS FROM PRIVATE SOU</u>							
440-355	HERITAGE SQ CHRISTMAS LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00
440-357	SALES AND OTHER FUNDRAISINGS	8,000.00	125.00	4,164.95	52.06	0.00	3,835.05
440-358	TAYLOR BLACKLAND PRAIRIE DAYS	10,000.00	300.00	1,525.00	15.25	0.00	8,475.00
** REVENUE CATEGORY TOTAL **		18,000.00	425.00	5,689.95	31.61	0.00	12,310.05
<u>450-INTERFUND OPERATING TRANSF</u>							
450-361	TRANSFER FROM TIF	30,000.00	0.00	7,500.00	25.00	0.00	22,500.00
450-362	TRANSFER FROM H.O.T.	5,000.00	0.00	1,250.00	25.00	0.00	3,750.00
450-365	TRANSFER FROM GENERAL FUND	14,600.00	0.00	3,650.00	25.00	0.00	10,950.00
** REVENUE CATEGORY TOTAL **		49,600.00	0.00	12,400.00	25.00	0.00	37,200.00
*** TOTAL REVENUES ***		67,600.00	425.00	18,089.95	26.76	0.00	49,510.05

FINANCIAL STATEMENT

AS OF: FEBRUARY 28TH, 2019

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-	DONATIONS FROM PRIVAT	18,000.00	425.00	5,689.95	31.61	0.00	12,310.05
450-	INTERFUND OPERATING T	49,600.00	0.00	12,400.00	25.00	0.00	37,200.00
***	TOTAL REVENUES ***	67,600.00	425.00	18,089.95	26.76	0.00	49,510.05
<u>EXPENDITURE SUMMARY</u>							
615-	CONTRIBUTE TO CIVIC P	67,500.00	0.00	4,882.65	7.23	0.00	62,617.35
***	TOTAL EXPENDITURES ***	67,500.00	0.00	4,882.65	7.23	0.00	62,617.35
***	TOTAL PROFIT / (LOSS) ***	100.00	425.00	13,207.30	207.30	0.00	(13,107.30)

AGENDA ITEM NUMBER #5

JUNK AND DEBRIS



DILAPIDATED STRUCTURE AND PROPERTY MAINTENANCE



IMPROPER STORAGE



ALLEYWAY MAINTENANCE/HIGH WEEDS AND GRASS

