

AGENDA
MAIN STREET ADVISORY BOARD
6:00 pm – April 20, 2023
Taylor City Hall Conference Room

Main Street is a grassroots effort of Economic Development through Historic Preservation.

The Main Street Movement is based on the 4 Point Process:

1. ORGANIZATION - Bringing together your stakeholders (property & business owners, residents, employees, schools, government, organizations, etc.) to work toward a goal of a revitalized OT.
2. DESIGN - Improving the curb appeal of downtown and creating a safe, welcoming, and inviting environment both in the overall district and in the individual stores.
3. PROMOTION - Telling your downtown's story. So much more than special events - it is marketing to your residents, workers, visitors, and shoppers.
4. ECONOMIC VITALITY - Supporting your existing business mix while actively recruiting new businesses to bolster your Downtown business stock.

I. CALL TO ORDER AND DECLARE A QUORUM

II. CITIZEN COMMUNICATION

(The Main Street Advisory Board welcomes public comment on items not listed on the agenda. However, the Board cannot respond until the item is posted on a future agenda. All public comments are limited to 3 minutes.)

III. CONSENT AGENDA:

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with a single vote. The Chairman or a Board member may pull any item from the Consent Agenda to discuss and act upon it individually as part of the Regular Agenda.)

A. Review and approve minutes from the MSAB regular meeting held on March 15, 2023 - Chairman Moss

B. Review and receive the financial reports from April 2023 - Jan Harris

IV. REGULAR AGENDA-New Business:

A. TRAINING MOMENT: Main Street America

B. FIG Application – Roof repair/replacement at 203 W 4th St.

V. REGULAR AGENDA - Continuing Business:

A. Main Street Manager's reports - Jan Harris:
Manager's activity report
Main Street business & property report
Report on the Easter Egg Hunt
Update on large banner project
Downtown Parking Striping Project

B. Discuss and approve the revisions to the Façade Improvement Grant – Doug Moss

C. Parking Committee – Jan Harris

D. Receive report from April 12th Breakfast Bites meeting - Jan Harris

E. Receive report on Second Saturday Shop & Stroll – Jan Harris

F. Receive update on Blackland Prairie Day:

1. Draft Budget
2. Sponsorship Update – Doug Moss and Ruth Rivera
3. Antique Tractor Update – Jeff Snyder and Erv Stauffer
4. Entertainment Update – Jan Harris
5. Logistics Update – Jan Harris
 - Audio Services
 - Porta-Potties
 - Radios
6. Kid's Games – Ruth Rivera and Jan Harris
7. Vendor Update – Jan Harris
8. Logo Update – Jan Harris

G. Membershipware project update - Update on database and video/photography – Jan Harris

H. Discuss items for upcoming agendas.

VI. ADJOURN

NEXT MEETING DATE: MAY 17, 2023

Posted by: Jan Harris
Main Street Manager

Date: April 12, 2023

I certify that the notice of this meeting was posted in the Taylor City Hall Lobby continuously for 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

III-A

Review and approve minutes from the MSAB regular meeting held on March 15, 2023

**MINUTES
MAIN STREET ADVISORY BOARD
5:30 pm – March 15, 2023
Taylor City Hall Conference Room**

MEMBERS PRESENT: Erwin Stauffer, Curie Humphreys, Jeff Snyder, and Chairman Doug Moss

MEMBERS ABSENT: Ashley Doss, John McRae, and Ruth Rivera

GUESTS PRESENT: Chuck Farr

STAFF PRESENT: Jan Harris, Main Street Manager

I. CALL TO ORDER AND DECLARE A QUORUM - The meeting was called to order by Chairman Moss at 7.03 pm who declared a quorum to be present.

II. CITIZEN COMMUNICATION – There was no citizen communication.

III. CONSENT AGENDA:

A. Review and approve minutes from the MSAB regular meeting held on February 13, 2023 –
MOTION: To approve the minutes as presented. E STAUFFER/C HUMPHREYS/UNANIMOUS

B. Review and receive the financial reports from March 2023 -
MOTION: To receive the financial reports as presented. D MOSS/J SNYDER/UNANIMOUS

IV. REGULAR AGENDA-New Business:

A. TRAINING MOMENT: Main Street America – Due to the lateness of the meeting's start, this will be put off until a future meeting.
ACTION: Jan will send the link to the video out to the board.

B. Parking Improvements in the Downtown District

- 1. Discuss ways to promote and advertise the new parking locations and increased number of spaces** – Jan presented several options for the board to review to promote the new parking configuration.
- 2. Discuss how best to work with businesses requiring increased "office staff" parking in the downtown** – Jan presented examples from other Main Street Cities who are dealing with this same issue.
- 3. Establish a committee to spearhead a Downtown Parking Initiative for business owners/employees and visitors** – Doug appointed the following board members to serve on the Parking Committee: Curie Humphreys, Chair; Erwin Stauffer, and Ashley Doss.
ACTION: This committee will meet and present their ideas for the board's approval.

C. Volunteers needed to assist with Easter Egg Hunt – Saturday, April 8th between 8:00 am and 11:00 am – Duties: help put up stakes and hang plastic roping for the 3 area; tap Easter signage into the ground for display; throw out Easter Eggs; help clean up afterward – Jan informed the board that she would need volunteers to help with the April 8th Easter Egg Hunt.
ACTION: The following board members volunteered to assist: Doug Moss, Jeff Snyder, and Curie Humphreys.

D. Discuss results from the Joint City Council-TIF Board meeting:

- 1. New Special Events employee** – Doug informed the board that the Special Events Coordinator position has been approved. Jan reported that she is rewriting the job description to fit with the way the City presents available positions.
- 2. Economic Development Incentives for businesses**
Façade Improvement Grant limit increases – Doug reported that the TIF #1 Board would vote in April to raise the FIG reimbursement limit.
ACTION: Doug asked Jan to add the Secretary of the Interior's 10 Standards to the packet.
ACTION: The board was asked to carefully review the FIG packet as they would vote on it at the April meeting and then it would be presented to City Council for final approval.
Development Incentive Packages – these will be drafted in the future.

- E. Discuss recommendations for banner design of cobra head banners for entryways into the downtown – Jan presented several ideas for the Board to choose from.
ACTION: Doug appointed Ashley Doss and Curie Humphreys to work with Jan on the design and select one on behalf of the board.

V. **REGULAR AGENDA - Continuing Business:**

A. **Main Street Manager's reports:**

Manager's activity report: Jan reviewed the report with the Board noting that Special Events activities were increasing dramatically.

Main Street business & property report: Jan presented the report to the board noting that two new properties have been listed for sale: The Howard Theater for \$795,000 and the T Ford Enterprises Building (113-115 E 3rd St) for an undisclosed price.

- B. **Report on the request from the February meeting to enquire about the cleaning of downtown alleys in the CBD** – Jan reported that the City did not have the manpower to clean the alleys in downtown. Alleys in the older residential areas were the responsibility of the adjacent property owners so this same responsibility could be taken up by the commercial property owners for the downtown alleys.
ACTION: No additional action was required.

- C. **Receive report from March 8th Breakfast Bites meeting** - Jan reported that Alan Green, Engineer with HDR was the program and discussed the upcoming striping project. A couple of business/property owners complained about the layout or the width of the new spaces, but the plan had been reviewed numerous times prior to the striping. The new spaces are 8.5' wide and standard is between 8' & 9.' Doug noted that he'd been in San Antonio and measured spaces throughout the area and they were all 8.5'.

- D. **Receive report on Second Saturday Shop & Stroll** – Jan reported that the project was continuing to grow in popularity both for businesses and shoppers.

E. **Receive report on Blackland Prairie Day:**

1. **Draft Budget** – Jan presented a preliminary budget to the board for review.
2. **Sponsorship Update** – Doug reported that he had sent out an initial email to those on the sponsorship list. He and Ruth will begin following up on the list in a couple of days.
3. **Antique Tractor Update** – Erv reported that the tractor restoration group in Granger would not have any tractors ready in time for BPD. He was reaching out to the tractor club in Temple. He wondered if the tractor owners would expect us to pay their transportation costs (no, this is “bragging opportunity” for the owners of these classic vehicles and we will not pay for them to come.) Jeff reported that he has several contacts he is working with to bring tractors on that day. Erv also is in communication with the Texas Farm Bureau who in conjunction with the Texas Ag. Program has a kid's display about farming. He was concerned about its size but Jan assured him that if she knew in advance how big the setup was, she could find a spot for it.
4. **Entertainment Update** – Jan reported that the following groups would perform: Czech Music Masters, Ballet Folklorico, Blue Vibe, The Jerrells, and Black Bird Sing. She also reported that Ryan Dale Davenport would perform the National Anthem.
5. **Logistics Update** – Jan made the following report
Audio Services – Boss Radio was selected for audio services.
Porta-Potties – Provided by Honey Bucket
Radios - Jan is working with MCA to provide radio coverage.
6. **Kid's Games** – Ruth Rivera has been reaching out to various church groups to provide games for the children. Jan had received a bid for 14 small animals (not barnyard animals) from Tiny Tails for \$2500 and she felt that was too expensive for what we were to receive. The board agreed.
7. **Vendor Update** – Vendors were coming in. Jan reported that she had 3 information booths, 7 arts/crafts, & 4 food vendors to date.
8. **Logo Update** – Jan was waiting for a draft from Nic Ramos.

NEEDED: a committee to develop T-shirt design/color

- F. **Update on Downtown Improvements** - Jan reported that the striping would start on March 20th.

- G. **Membershipware project update** - Update on database and video/photography – Jan received updated

training and has several files ready to upload.

- H. **Discuss items for upcoming agendas** – Jan suggested that the board or schedule a different time to go on a walkabout in the district. Doug suggested that we try to go see a similar city such as Lockhart, Brenham, or Georgetown.

VI. ADJOURN –

MOTION: To adjourn the meeting at 8.35 pm. C HUMPHRIES/E STAUFFER/UNANIMOUS.

Respectfully submitted,

Jan Harris, Main Street Manager

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

III-B

Review and receive the financial reports from April 2023

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

PAG 1

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>EXPENDITURE SUMMARY</u>							
524-MAIN STREET PROGRAM		<u>112,128.00</u>	<u>1,064.84</u>	<u>52,782.07</u>	<u>47.07</u>	<u>0.00</u>	<u>59,345.93</u>
*** TOTAL EXPENDITURES ***		<u>112,128.00</u>	<u>1,064.84</u>	<u>52,782.07</u>	<u>47.07</u>	<u>0.00</u>	<u>59,345.93</u>
*** TOTAL PROFIT / (LOSS) ***		<u>(112,128.00)</u>	<u>(1,064.84)</u>	<u>(52,782.07)</u>	<u>47.07</u>	<u>0.00</u>	<u>(59,345.93)</u>

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

100-GENERAL FUND
REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
524-111	REGULAR FULL TIME	69,225.00	0.00	33,743.89	48.75	0.00	35,481.11
524-115	LONGEVITY PAY	144.00	0.00	144.00	100.00	0.00	0.00
* SUB-CATEGORY TOTAL *		69,369.00	0.00	33,887.89	48.85	0.00	35,481.11
<u>PAID BENEFITS</u>							
524-120	UNUM LIFE	190.00	0.00	114.16	60.08	0.00	75.84
524-121	FICA SOCIAL SECURITY	5,400.00	0.00	2,521.00	46.69	0.00	2,879.00
524-122	WORKERS COMPENSATION	160.00	0.00	125.30	78.31	0.00	34.70
524-123	STATE UNEMPLOYMENT TAXES	162.00	0.00	9.00	5.56	0.00	153.00
524-124	RETIREMENT- TMRS	9,030.00	1,018.77	4,410.55	48.84	0.00	4,619.45
524-126	HEALTH INSURANCE	7,575.00	0.00	4,416.93	58.31	0.00	3,158.07
524-127	DENTAL INSURANCE	300.00	0.00	163.17	54.39	0.00	136.83
524-128	LONG TERM DISABILITY	205.00	0.00	122.15	59.59	0.00	82.85
524-129	VISION INSURANCE	50.00	0.00	23.76	47.52	0.00	26.24
* SUB-CATEGORY TOTAL *		23,072.00	1,018.77	11,906.02	51.60	0.00	11,165.98
<u>ALLOWANCES/REIMBURSEMENTS</u>							
524-135	BUSINESS MEALS	1,000.00	0.00	434.79	43.48	0.00	565.21
* SUB-CATEGORY TOTAL *		1,000.00	0.00	434.79	43.48	0.00	565.21
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
524-141	WORKSHOP TRAINING	1,250.00	0.00	0.00	0.00	0.00	1,250.00
524-142	PROFESSIONAL CONFERENCES	1,600.00	0.00	450.00	28.13	0.00	1,150.00
524-143	MEMBERSHIPS AND DUES	1,325.00	0.00	1,260.00	95.09	0.00	65.00
524-144	SUBSCRIPTIONS AND BOOKS	2,074.00	0.00	2,057.54	99.21	0.00	16.46
524-146	TRAINING- TRANSPORTATION	1,100.00	0.00	0.00	0.00	0.00	1,100.00
524-147	TRAINING- LODGING	2,050.00	0.00	548.55	26.76	0.00	1,501.45
524-148	TRAINING- MEALS	850.00	0.00	106.96	12.58	0.00	743.04
* SUB-CATEGORY TOTAL *		10,249.00	0.00	4,423.05	43.16	0.00	5,825.95
** CATEGORY TOTAL **		103,690.00	1,018.77	50,651.75	48.85	0.00	53,038.25

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>200-OPERATIONAL SUPPLIES</u>							
OFFICE SUPPLIES							
524-211	GENERAL OFFICE SUPPLIES	1,030.00	0.00	665.76	64.64	0.00	364.24
524-214	COMPUTER SUPPLIES	300.00	0.00	305.52	101.84	0.00	(5.52)
524-215	POSTAGE	100.00	0.00	3.42	3.42	0.00	96.58
	* SUB-CATEGORY TOTAL *	1,430.00	0.00	974.70	68.16	0.00	455.30
<u>PROGRAM/SPECIAL EVENTS</u>							
524-235	PROMOTIONAL SUPPLIES	2,163.00	0.00	0.00	0.00	0.00	2,163.00
	* SUB-CATEGORY TOTAL *	2,163.00	0.00	0.00	0.00	0.00	2,163.00
<u>OPERATIONAL EQUIPMENT (ADMIN)</u>							
** CATEGORY TOTAL **		3,593.00	0.00	974.70	27.13	0.00	2,618.30
<u>300-FACILITIES OPERATIONS/MAIN</u>							
UTILITIES							
524-323	TRUNK TELEPHONE SYSTEM	10.00	0.00	0.00	0.00	0.00	10.00
524-324	CELL PHONES	600.00	0.00	241.23	40.21	0.00	358.77
	* SUB-CATEGORY TOTAL *	610.00	0.00	241.23	39.55	0.00	368.77
** CATEGORY TOTAL **		610.00	0.00	241.23	39.55	0.00	368.77
<u>400-EQUIPMENT OPERATIONS/MAINT</u>							

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>OFFICE EQUIPMENT</u>							
524-462	OFFICE EQUIPMENT MAINT/REPAIR	1,030.00	46.07	838.65	81.42	0.00	191.35
	* SUB-CATEGORY TOTAL *	1,030.00	46.07	838.65	81.42	0.00	191.35
** CATEGORY TOTAL **		1,030.00	46.07	838.65	81.42	0.00	191.35
 <u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
524-512	ENGINEERING SERVICES	1,425.00	0.00	0.00	0.00	0.00	1,425.00
524-519	OTHER PROFESSIONAL SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
	* SUB-CATEGORY TOTAL *	2,025.00	0.00	0.00	0.00	0.00	2,025.00
 <u>FEES FOR SERVICES</u>							
 <u>CONTRACT SERVICES</u>							
524-532	SOFTWARE MAINT/LICENSING	980.00	0.00	75.74	7.73	0.00	904.26
524-539	OTHER CONTRACT SERVICES	200.00	0.00	0.00	0.00	0.00	200.00
	* SUB-CATEGORY TOTAL *	1,180.00	0.00	75.74	6.42	0.00	1,104.26
** CATEGORY TOTAL **		3,205.00	0.00	75.74	2.36	0.00	3,129.26
 <u>700-CAPITAL OUTLAY</u>							
 <u>OFFICE FURNITURE/EQUIPMENT</u>							

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
*** DEPARTMENT TOTAL ***		112,128.00	1,064.84	52,782.07	47.07	0.00	59,345.93
*** TOTAL EXPENSES ***		112,128.00	1,064.84	52,782.07	47.07	0.00	59,345.93
*** TOTAL PROFIT / (LOSS) ***		(112,128.00)	(1,064.84)	(52,782.07)	47.07	0.00	(59,345.93)

*** END OF REPORT ***

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

PAG 1

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-INTERGOVERNMENTAL REV		60,625.00	0.00	0.00	0.00	0.00	60,625.00
440-DONATIONS FROM PRIVAT		46,600.00	1,200.00	36,874.00	79.13	0.00	9,726.00
450-INTERFUND OPERATING T		49,600.00	12,400.00	37,200.00	75.00	0.00	12,400.00
*** TOTAL REVENUES ***		<u>156,825.00</u>	<u>13,600.00</u>	<u>74,074.00</u>	<u>47.23</u>	<u>0.00</u>	<u>82,751.00</u>
<u>EXPENDITURE SUMMARY</u>							
615-CONTRIBUTE TO CIVIC P		<u>156,825.00</u>	<u>0.00</u>	<u>54,708.09</u>	<u>47.55</u>	<u>19,865.00</u>	<u>82,251.91</u>
*** TOTAL EXPENDITURES ***		<u>156,825.00</u>	<u>0.00</u>	<u>54,708.09</u>	<u>47.55</u>	<u>19,865.00</u>	<u>82,251.91</u>
*** TOTAL PROFIT / (LOSS) ***		<u>0.00</u>	<u>13,600.00</u>	<u>19,365.91</u>	<u>0.00</u>	<u>(19,865.00)</u>	<u>499.09</u>

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

123-MAIN STREET REVENUE FUND
REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>330-INTERGOVERNMENTAL REVENUES</u>							
330-235	GENERAL CONTRIBUTIONS	60,625.00	0.00	0.00	0.00	0.00	60,625.00
** REVENUE CATEGORY TOTAL **		60,625.00	0.00	0.00	0.00	0.00	60,625.00
<u>430-USE OF MONEY AND PROPERTY</u>							
<u>440-DONATIONS FROM PRIVATE SOU</u>							
440-352	FARMERS' MARKET RENTAL FEES	7,000.00	0.00	2,963.00	42.33	0.00	4,037.00
440-353	MAIN STREET CAR SHOW	22,000.00	0.00	28,786.00	130.85	0.00	(6,786.00)
440-356	CHRISTMAS BAZAAR	1,600.00	0.00	0.00	0.00	0.00	1,600.00
440-358	TAYLOR BLACKLAND PRAIRIE DAYS	16,000.00	1,200.00	5,125.00	32.03	0.00	10,875.00
** REVENUE CATEGORY TOTAL **		46,600.00	1,200.00	36,874.00	79.13	0.00	9,726.00
<u>450-INTERFUND OPERATING TRANSF</u>							
450-361	TRANSFER FROM TIF	30,000.00	7,500.00	22,500.00	75.00	0.00	7,500.00
450-362	TRANSFER FROM H.O.T.	5,000.00	1,250.00	3,750.00	75.00	0.00	1,250.00
450-365	TRANSFER FROM GENERAL FUND	14,600.00	3,650.00	10,950.00	75.00	0.00	3,650.00
** REVENUE CATEGORY TOTAL **		49,600.00	12,400.00	37,200.00	75.00	0.00	12,400.00
*** TOTAL REVENUES ***		156,825.00	13,600.00	74,074.00	47.23	0.00	82,751.00

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
<u>200-OPERATIONAL SUPPLIES</u>							
<u>PROGRAM/SPECIAL EVENTS</u>							
615-231	TAYLOR PRIDE	14,500.00	0.00	0.00	0.00	0.00	14,500.00
615-232	FARMERS' MARKET	2,000.00	0.00	1,342.67	67.13	0.00	657.33
615-233	CITY SPONSORED EVENTS	5,225.00	0.00	1,396.70	26.73	0.00	3,828.30
615-235	MAIN ST CAR SHOW	25,000.00	0.00	33,941.40	206.17	17,600.00	(26,541.40)
615-236	TAYLOR BLACKLAND PRAIRIE DAYS	25,000.00	0.00	0.00	5.06	1,265.00	23,735.00
615-237	WINE SWIRL	5,000.00	0.00	0.00	0.00	0.00	5,000.00
615-238	CHRISTMAS BAZAAR	1,000.00	0.00	0.00	0.00	0.00	1,000.00
615-239	SPOOKTACULAR	1,500.00	0.00	1,139.79	75.99	0.00	360.21
* SUB-CATEGORY TOTAL *		79,225.00	0.00	37,820.56	71.55	18,865.00	22,539.44
<u>PUBLIC SAFETY SUPPLIES</u>							
615-240	CITY PARADES	25,000.00	0.00	0.00	0.00	0.00	25,000.00
* SUB-CATEGORY TOTAL *		25,000.00	0.00	0.00	0.00	0.00	25,000.00
<u>SPECIALTY SUPPLIES</u>							
615-259	MISC. SUPPLIES	3,000.00	0.00	0.00	33.33	1,000.00	2,000.00
* SUB-CATEGORY TOTAL *		3,000.00	0.00	0.00	33.33	1,000.00	2,000.00
** CATEGORY TOTAL **		107,225.00	0.00	37,820.56	53.80	19,865.00	49,539.44

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

PAG 4

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>500-CONTRACT SERVICES AND FEES</u>							
<u>PROFESSIONAL SERVICES</u>							
<u>FEES FOR SERVICES</u>							
615-528	ADVERTISING	5,000.00	0.00	197.91	3.96	0.00	4,802.09
* SUB-CATEGORY TOTAL *		5,000.00	0.00	197.91	3.96	0.00	4,802.09
** CATEGORY TOTAL **		5,000.00	0.00	197.91	3.96	0.00	4,802.09
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
615-811	RENTAL ASSISTANCE	14,600.00	0.00	802.12	5.49	0.00	13,797.88
615-813	FACADE GRANT	30,000.00	0.00	15,887.50	52.96	0.00	14,112.50
* SUB-CATEGORY TOTAL *		44,600.00	0.00	16,689.62	37.42	0.00	27,910.38
** CATEGORY TOTAL **		44,600.00	0.00	16,689.62	37.42	0.00	27,910.38
***	DEPARTMENT TOTAL	156,825.00	0.00	54,708.09	47.55	19,865.00	82,251.91
***	TOTAL EXPENSES	156,825.00	0.00	54,708.09	47.55	19,865.00	82,251.91

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: APRIL 30TH, 2023

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
***	TOTAL PROFIT / (LOSS) ***	0.00	13,600.00	19,365.91	0.00	(19,865.00)	499.09

*** END OF REPORT ***

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

IV-A

TRAINING MOMENT: Main Street America

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

IV-B

FIG Application – Roof repair/replacement at 203 W 4th St.

TAYLOR MAIN STREET
Façade Improvement Grant (FIG) Program Application

Please return completed the application with necessary attachments and signatures to the Main Street Office in Taylor City Hall. If you have any application questions, please contact the Main Street Manager at 512-352-3463.

Applicant Name	Date
Larry + Rhonda Reid	3-15-2023
Business Name	
Seed To Soul Food	
Mailing Address	
300 County Rd. 327 Golthwaite, TX 76844	
Contact Phone	Email Address
512-801-8274	rgreid12865@yahoo.com
Building Owner (if different from applicant)	
Historical/Current Building Name	
Project Site/Address	
203 W. 4th St. Taylor, TX 76574	

Type of Work: (check all that apply)

☐ Paint Only

☐ Masonry Cleaning/Paint Removal

☐ Facade & Building Renovation

☐ Awning/Canopy

☐ Uncovering/Replacing Windows

☒ Other: Roof Replacement

Details of planned improvements relating to grant request (attach additional information if necessary).

Please see attached proposal

How will this project benefit Downtown?

Bring building up to quality with no leaking roof into existing business

Project Categories	Estimated Costs	Grant Requested
Facade/Building Rehab		
Awning/Canopy		
Masonry Clean/Paint Removal		
Paint		
Uncovering/Replacing Windows		
Other: Roof Replacement	\$17,103.50	\$5,000.00
Totals		

TOTAL COST OF PROPOSED PROJECT

\$ 17,103.50

TOTAL GRANT REQUEST
(May not exceed 50% of TOTAL COST up to \$5,000)

\$ 5,000.00

List Contractors' Itemized Proposals and Total Amounts (please attach original proposals):

1. A+B Sheet Metal + Roofing of Taylor

2. _____

Attach all required color samples of paint, awning/canopy, sign design, etc., as well as photographs of building's exterior facade, roof and foundation.

 Rhonda M. Reid
Applicant's Signature

3-15-2023
Date

OFFICE USE ONLY:

Date completed packet was received: _____

DOWNTOWN REINVESTMENT GRANT AGREEMENT FORM

Please complete and return with the Façade Improvement Grant Application to the Main Street Office in City Hall; 400 Porter Street. If you have any questions, please contact the Main Street Manager at 512-352-3463.

Please place your initials where indicated so show you have read, understand, and agree to each statement.

I have met with the Main Street Manager, and I have read and fully understand the Façade Improvement Grant procedures established by the Taylor Main Street Advisory Board. _____

I intend to use this grant program for renovation projects to advance the efforts of revitalization and historic preservation of Taylor's historic downtown. ✓

I have not received, nor will I receive insurance monies for this revitalization project.

I (or my Contractor) will apply for and receive all applicable permits for this project. ✓

I understand that if I am awarded a Façade Improvement Grant by the City of Taylor, any deviation from the approved project may result in the partial or total withdrawal of the grant. (If I am awarded a reinvestment grant for façade or awning work and the façade or awning is altered for any reason within **one (1) year** from construction, I may be required to reimburse the City of Taylor immediately for the full amount of the grant.) ✓

Seed To Soul Food

Business/Organization Name (please write legibly)

Rhonda M. Reid

Applicant's Signature

Rhonda Reid

Printed Name

3-15-23

Date

Same

Building Owner's Signature
(if different from applicant)

Printed Name

Date

This section is to be completed by Taylor Main Street staff:

Date considered by MS Mgr.

Recommendation

Staff Signature

Date considered by Main Street
Advisory Board

Recommendation

Chairman Signature



Façade Improvement Grant Applicant Checklist

Date _____

Name of Applicant _____

_____ Application Received

_____ Meeting – overview of process _____ (date)

_____ Grant is not retroactive; must be approved prior to start of work

_____ Applicant is current on all taxes, utilities, and fees

_____ Permission from Property Owner, if needed _____ Yes _____ No

_____ TMS Guidelines (if applicable) _____ (date emailed)

_____ Submit overview of work/façade renderings to Main Street Office

_____ Submit Itemized Bids for work/who is conducting the work

_____ Permits pulled (provide verification to the Main Street Office)

_____ Additional applications as needed

_____ Improvements must be maintained for a minimum of one year

_____ Final meeting/MOU/approval to begin after all conditions are met

_____ Closeout statement signed by both parties _____ (date)

If you have any questions, please do not hesitate to contact Jan Harris at 512-352-3463 or via email at Jan.Harris@TaylorTX.gov. We look forward to working with you!

confirm that the work was done in accordance with the terms of the grant.

4. Within 60 days of the completion of the project, the Applicant shall submit to Taylor Main Street proof of payment for all expenses related to the project, both labor and materials, for which it is seeking reimbursement. Such proof of payment may include copies of paid invoices, lien waivers, cancelled checks, etc.
5. Upon receipt of proof of payment and verification that the work was completed in accordance with the terms of the grant, a check shall be issued to the Applicant for the amount awarded.

I/We affirm to have read this Application Parameters, Process and Procedures document and understand its content.

NAME(S): _____

SIGNED: _____ DATE: _____



A & B SHEET METAL AND ROOFING OF TAYLOR, INC.

Family owned and operated since 1978

4804 W Second St (Hwy 79 W) ♦ P.O. Box 105 ♦ Taylor, TX 76574
512.352.7870



March 17, 2023

PROPOSAL

Larry & Rhonda Reid
300 CR 327
Goldthwaite, TX 76844

Phone: 512-632-5491
Phone:
Email: rgreid12865@yahoo.com

Proposal For: Commercial re-roof at 203 W Fourth St, Taylor, TX 76574

REID, LARRY & RHONDA

We propose to:

Option 1, Commercial TPO flat roof replacement

- A. Furnish and install ½" primed DensDeck® over existing roof
- B. Furnish and install White 60 mil TPO single-ply roofing, totally adhered over new DensDeck®
- C. Furnish and install White 60 mil TPO single-ply roofing, totally adhered over parapet walls
- D. Furnish and install all appropriate trim and flashings

Cost: \$15,800.00

Tax: \$1,303.50

TOTAL: \$17,103.50 + Permit Costs

NOTE: Due to the volatility of the global materials market, prices are subject to change without notice and installation may be delayed.

Additional Charges as appropriate:

- * RE-ROOFS: Due to environmental & safety considerations, bee removal is customer's responsibility; if found, work cannot continue until resolved.
- * SATELLITES: Re-installation is customer's responsibility.
- * CREDIT CARD PAYMENTS: Visa and MasterCard only. We charge a 3% customer service fee to take payments over the phone.

Weather permitting, we usually can start the job within four to six weeks of receiving your signed contract. All roofing debris related to our job will be disposed of properly. For your protection, we carry Worker's Compensation and General Liability insurance. We warranty leaks due to workmanship for 3 years. If you have any questions, please feel free to call. Thanks for giving us the opportunity to bid your project!

Respectfully submitted,

W. Craig Albert, President

A & B SHEET METAL AND ROOFING OF TAYLOR, INC.

CA/dlv

ACCEPTANCE: Before we can schedule a job we need a signed proposal. Please return by mail, fax or email.

I ACCEPT THE ABOVE PROPOSAL, OPTION(s) I, FOR A TOTAL COST OF \$ \$17,103.50 PLUS ANY ADDITIONAL CHARGES, i.e., ROTTEN LUMBER REPLACEMENT, EXTRA WORK REQUESTED, ETC., TO BE PAID AT P. O. BOX 105, TAYLOR, TX 76574, AS FOLLOWS: ½ OF PROPOSED AMOUNT WHEN MATERIAL IS ORDERED OR DELIVERED, REMAINING BALANCE UPON OUR COMPLETION OF OUR WORK. IF JOB COMPLETION IS DELAYED DUE TO OTHER CONTRACTORS (MASONRY, PLUMBING, ETC.) THEN ENTIRE REMAINING BALANCE IS DUE LESS \$500.00.

ACCEPTED BY: _____

DATE: _____

REMIT TO:

Invoice

A&B SHEET METAL AND ROOFING OF TAYLOR, INC.

P.O. BOX 105

TAYLOR, TX 76574 • 512-352-7870

Date	Invoice #
3/17/2023	2023389

Bill To
LARRY & RHONDA REID 300 CR 327 GOLDTHWAITE, TX 76844

Job Address
203 W FOURTH ST TAYLOR, TX 76574

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	UPON RECEIPT		3/17/2023			
Quantity	Item Code	Description			Price Each	Amount
1	CDEPOSIT	Deposit on commercial roof as per Proposal,, materials have been delivered to our shop			7,900.00	7,900.00T
		Sales Tax			8.25%	651.75
Thank you for your business!					Total	\$8,551.75
					We do not have charge accounts. All invoices are due upon receipt. Please pay promptly.	







From: [A&B](#)
To: [Jan Harris](#)
Cc: ["Rhonda"](#)
Subject: TPO roof picture
Date: Tuesday, March 21, 2023 1:56:08 PM

CAUTION: This email originated from outside of the City of Taylor. Do not click links or open attachments unless you recognize the sender and know the content is safe.



TPO Roofing

Thermoplastic polyolefin is probably the most affordable membrane option, and it is a green option, which means it is better for the environment than other options.

TPO roof membranes can last up to 20 years. Generally, this type of roof is applied by adhering or mechanically attaching the materials. You can leave this membrane exposed for its entire life.

These roofing systems are environmentally friendly, as well as resistant to chemical, ultraviolet, and ozone exposure.

Diana Voytek
Administrative Assistant

A&B Sheet Metal and Roofing of Taylor, Inc.
4804 W Second St, PO Box 105

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-A

Main Street Manager's reports - Jan Harris:

1. Manager's activity report

**Main Street Monthly Report
for March 2023 through April 12, 2023**

Downtown Property & Business Report:

Property:

- Number of properties listed for sale: 9
 - Commercial Square Footage: /SF
 - Industrial Square Footage: 45,384/SF
- Number of properties listed for lease: 10 (+ 1 apartment)
 - Commercial Square Footage: 34,136/SF
 - Average Price/SF: \$1.57/SF
 - Build to Suit Rental Space on a Vacant Lot: 6600/SF
 - Residential Square Footage: 2900/SF
- Leased properties during reporting period: 2
 - Square footage of lease properties: 7,290/SF
 - Property uses - professional office, showroom, bar/restaurant

Businesses:

- New businesses in development: 7
 - Square footage: 17,327/SF
 - Property uses - bakery (1); restaurants (4); Offices/Showrooms (2)
- New businesses opened during reporting period: 0
 - Square footage:
 - Property uses –
- Businesses Relocating: 0
 - Square footage:
 - Property uses:
- Businesses Closed: 0
 - Square Footage:
 - Property uses -

Community Outreach / Meetings Attended:

- Main Street Advisory Board meeting – 3/15
- TIF #1 Board Meeting – 3/15
- Public Arts Advisory Board meeting – cancelled – lack of a quorum
- Breakfast Bites Meeting – 3/8; 4/12
- Heritage Square Farmers Market Committee – 4/10
- TAB Meeting – 3/28
- Met with Engineers re: DT Banners for cobra head poles – 3/3
- Joint CC-TIF Board meeting – 3/8
- Spoke at LEAD Taylor and led a DT walking tour – 3/16
- Interviewed on the Taylor Press Podcast – 4/10

Local Business / Owner Visits:

- Met with Alex Whittaker and Jay McNab re: 1st Street construction project – 3/22
- TIF Economic Development Committee meeting re: 319-321 N Main St – 3/28

Event Planning:

- Planning meeting for Easter Egg Hunt – 3/7
- Blackland Prairie Day planning meetings – 3/2; 3/22
- Taylor Pride Day planning meeting – 3/29

Special Events:

- Every Saturday – check on Farmers Market
- 2nd Saturday Shop & Stroll – 10 am – 4 pm – 3/11; 4/8
- Easter Egg Hunt – 4/8
- Reviewed latest draft of CoT Special Events Ordinance – 3/24; 3/30

Special Events Permits Issued or Pending:

- Bird Parade – Murphy Park – 4/1
- Easter Egg Hunt – Heritage Square – 4/10
- Luminaries in the Square – Heritage Square – 4/14
- Break the Silence Walk – Murphy Park – 4/15
- Music on Main Concert – Heritage Square – 4/20
- St. Mary of the Assumption's Spring Gala – 4/22
- Cinderella's Closet A Magical Spring Affaire – 4/22-4/23
- National Day of Prayer – Heritage Square – 5/4
- Blackland Prairie Day – Heritage Square – 5/6
- Our Lady of Guadalupe Religions Educ. Spring Event – 5/7
- Music on Main Concert – Heritage Square – 5/18

Film Friendly Taylor –Film Events in Taylor:

- None during the reporting period

Professional Development:

- Leadership Meeting – 3/6; 4/3
- Met with Finance Asst. Director – 3/2
- Records retention Training – 3/14
- Development Services Dept half day training – 3/29
- Member of interview team to hire D. Charbonneau's replacement in Manor – 4/4; 4/11
- TX Main Street Network Virtual Spring Meeting – 4/6

Other Duties:

- Development Team Meetings – Every Monday at 9am
- Updating Directory Map for downtown business directories
- Updating Taylor property database on DowntownTX.org – ongoing
- Fielding telephone, email and in-person enquiries; providing technical assistance as needed
- Updating available property database
- Updating incoming/outgoing business database

Upcoming Projects:

- Digital map & Main Street business directory project underway
- Breakfast Bites monthly downtown business meetings (2nd Wednesday of each month)

Upcoming Calendar of Events:

- Every Saturday 10am-2pm – Taylor Farmers Market – Heritage Square Pavilion
- March 11th – 10am – 4 pm - 2nd Saturday Shop & Stroll – Downtown
- April 1 – Bird Parade – Murphy Park
- April 8th – Easter Egg Hunt – Heritage Square
- April 8th – 2nd Saturday Shop & Stroll
- April 14th – Luminaries on the Square – Heritage Square
- April 15th – Break the Silence Walk/Run – Murphy Park
- April 20th – Music on Main Concert – Heritage Square
- April 22nd – St Mary's Spring Gala – St Mary's School Gym
- April 22nd & 23rd - Cinderella's Closed – A Magical Spring Affaire – Murphy Park
- May 4th – National Day of Prayer – Farmers Pavilion – Heritage Square
- May 6th – Blackland Prairie Day – Heritage Square

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-A.2

Main Street Manager's reports - Jan Harris:

2. Main Street business & property report

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT

JANUARY 2023

PROPERTY FOR SALE:	ADDRESS:	OWNER/REALTOR	CONTACT INFO	F ²	PRICE	STATUS
Xchange Nightlife bldg	115 W 2nd St	Ian Reddy/Alyson McGee; JB Goodwin Realtors	512-900-2460	3714 SF	\$1,375,000 \$433/SF	
Fmr Vol Fire Equiptment Storage	301 W 2nd St	Erwin Teggemann/Keller Williams Realty	5125-868-1771	22,284 SF	\$759,000 \$34/SF	
old Taylor Bedding Co.	417 W. 2nd St	Taylor Second LLC/Ryan Perry; Asterra Properties	512-694-5426	Bldg: 23,100SF; land: 103,398SF	serious enquiries only	
Howard Theater	308 N Main St	Steve Turner-Turner Properties	512-930-2800	7515 SF	\$795,000	
fmr 46 & 2 Apothecary	313 N Main St	Ian Reddy/JB Goodwin Properties	512-502-7715	3278SF	\$875,000 \$267/SF	
T Ford Enterprises Building	113-115 E. 3rd St	Tommy M ford/Joe Williams Redevelopment	512-901-9833	6435 SF		
Urban Threads bldg	117 E. 3rd St	Cliff Samuels/Brasfield Realty	512-947-5713	2464 SF	\$900,000 \$365/SF	
Eanes/Prewett Building	119 E 3rd St	Richard Torres/Kelly Loessin	512-426-2721	9916 SF	unpriced	
Vacant Commercial Lot	503 S Main St	Montecillo Bros. Properties LLC/Alice Duffy - KW Commercial Lake travis	512-263-9090	5227 SF	\$90,000	

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT

JANUARY 2023

PROPERTY FOR LEASE:	ADDRESS	OWNER/REALTOR	CONTACT INFO	F ²	PRICE	
Xchange Nightlife bldg	115 W 2nd St	Ian Reddy/Alyson McGee; JB Goodwin Realtors	512-900-2460	3714 SF	\$1.55/SF \$5750/MO	
Two building to be constructed for tenant finish out	104 N Main St	Public Sketch/Julie Downs	(512) 365-8563	6600SF	\$30.SF.Y \$2.50/SF/MO	will build 2-800-SF buildings to suit
Howard Theater	308 N Main St	Steve Turner-Turner Properties	512-930-2800	7515 SF	\$12/PSF/YR	\$1/SF/MO
fmr 46 & 2 Apothecary	313 N Main St	Ian Reddy/JB Goodwin Properties	512-502-7715	3278SF	NNN - \$3800/mo	\$1.16/SF
Former Squirts	405 S Main St	Johan Borge/Realty Assoc.	713-464-7656	5227 SF	\$3,500/MO	
	407 S Main St	Johan Borge/Realty Assoc.	713-464-7656	1500/SF	\$2/SF/MO \$3000/mo	
	409 S Main ST	Johan Borge/Realty Assoc.	713-464-7656	2000/SF	\$1.60/SF/MO \$3,200/MO	
	700 N Main St	Daniel Reuter	512-991-2849	7202 SF	\$3.49/SF/MO	

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

Fmr. Amy's Attic	717 N Main St	John Jones	512-461-5743	2750SF	\$2000/month - includes empty lot to the south for parking	\$0.73/SF
fmr Downtown Social	119-B E 3rd	Richard Torres	209-605-4155	950/SF	call for pricing	
upstairs apartment	103 W 4th St	Monica Luxon	monica@luxonrealtyservices.com	2900/SF	reduced to \$2495/mo + \$173/mo preventative maint. Fee	was \$2900/mo
SOLD PROPERTIES	ADDRESS	PURCHASER	CONTACT INFO	PROPOSED USE	SALES PRICE	
NONE						
LEASED PROPERTIES	ADDRESS	TENANT	CONTACT INFO	PROPOSED USE	LEASE \$	
fmr Cherrytree	104 E 2nd St			2000/SF	\$27/SF/YR = \$2.25/SF/mo = \$4,500/MO	
former Rhinestone Cowgirl location	113 W 4th St	Mary Mariano-The Builder Gallery	marym.vkdesigns@gmail.com	display showroom/offices	\$818.00/mo	1176 SF

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT

JANUARY 2023

former Rhinestone Cowgirl location	115 W 4th St	Royal Pore - Top Hat Chimney Sweeps	royal@tophatchimney.com	office/display showroom-subleasing from M Mariano	\$482.00/mo	264 SF
former TBC location	201 N Main St	William Hogan - Second Street Station	whogan@austin.rr.com	restaurant//bar		3850/ sf
PROPOSED NEW CONSTRUCTION/MAJOR RENOVIATION	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE		
Two building to be constructed for tenant finish out	104 N Main St	Public Sketch	(512) 365-8563	offices, bars, restaurants	\$30.SF.Y \$2.50/SF/MO	will build 2-800-SF buildings to suit
NEW CONSTRUCTION/MAJOR RENOVIATION PROJECTS	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE		
Talbot Commons Pocket Hotel	114 W 6th St	Public Sketch	Julie Downs 512-365-8653	pocket hotel in a mixed use development		
NEW BUSINESS COMING ON LINE	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE	# EMPLOYEES GAINED	

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

Mixtape Restaurant	108 E 2nd St	Ryan Dale Davenport	512-269-3136	Restaurant	TBD	2100/SF + patio Has CO
Flake Bakery & Larder	103 W 5th St		512-643-5989	bakery	TBD	1350 SF - No CO as of 4/12/23
El Cantoncito Salvadoran Restaurant	105 E 3rd St	Cliff Olle/Property Owner		full service restaurant	TBD	3360/SF Has CO
La More Mexican Restaurant	405 S Main St	Yenifer Coto Redriguez & Mariela Carreto Martinez		full service restaurant	TBD	5227/SF Has CO
The Builder Gallery	113 W 4th St	Mary Mariano-The Builder Gallery	marym.vkdesigns@gmail.com	showroom and offices	TBD	1176/SF Has CO
Top Hat Chimney Sweeps	115 W 4th St	Royal Pore - Top Hat Chimney Sweeps	royal@tophatchimney.com	offices	TBD	264/SF Has CO
Second Street Station	201 N Main St	William Hogan - Second Street Station	whogan@austin.rr.com	bar-restaurant	TBD	3850/SF Has CO
NEW BUSINESSES OPEN	ADDRESS	OWNER	CONTACT INFO	PROPOSED USE	# EMPLOYEES GAINED	
NONE						

TAYLOR MAIN STREET PROPERTY BUSINESS REPORT
JANUARY 2023

BUSINESS CLOSING	ADDRESS	OWNER	CONTACT INFO	FORMER USE	# EMPLOYEES LOST	
NONE						
BUSINESS EXPANDING	ADDRESS	OWNER	CONTACT INFO		GAINED OR	
NONE					0	
BUSINESS RELOCATING	NEW ADDRESS	OWNER	CONTACT INFO	OLD ADDRESS	# EMPLOYEES GAINED OR LOST	
Edward Jones Investments	104 E 2nd St	Mark Thompson	512-352-5225	107 W 4th St	0	
BUSINESS BEING SOLD	ADDRESS	NEW OWNER	CONTACT INFO	OLD OWNER	# EMPLOYEES GAINED OR LOST	
NONE						

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-A.3

Main Street Manager's reports - Jan Harris:

3. Report on the Easter Egg Hunt

REPORT ON APRIL 8, 2022 EASTER EGG HUNT – Jan Harris

The Egg Hunt was held on Saturday, April 10th.

Partners for this year's event were Heritage Bank (brought a number of printed bags for children and 1,000 stuffed eggs plus 8 volunteers) and Linea de Vida Church (brought a number of games for children to play at the event after the egg hunt).

Main Street Volunteers were Jeff, Doug, and Ruth. Two P&R employees were present as well.

Expenditures:

10,000 plastic eggs stuffed with either candy or toys - \$1,300.00

Canva signs for age groups - \$168.00

Advertising for event (Taylor Press) - \$708.75

Advertising for event (Facebook) - \$TBD

Michael Craig Sound - \$300.00

Portable Toilets - \$795.00

Taylor PD Coverage - \$360.00

\$3,631.75 (plus FB Adverts) = +/- \$3,731.75

The attendance seemed to be down from 2022 but the weather was iffy that morning. Bottom line, the children had a lot of fun; the Easter Bunny was great for photos (kudos to Frontier Bank for bringing a chair and background for the pictures); the volunteers made set up and take down a breeze; Linea de Vida was a big hit with the games and facepainting. This is an easy homerun as far as events go – the target market is our local children and because of Linea de Vida, the attendance was very diverse which made it especially successful.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-A.4

Main Street Manager's reports - Jan Harris:

4. Update on large banner project



This is an original un-published drawing created by Southwest Monument & Sign, unless otherwise indicated. It is submitted for your personal use in regards to the project being considered. You are not to show these drawings to anyone outside your organization, nor can you use, reproduce, copy or otherwise exhibit them in any fashion not directly related to the project being planned and produced by Southwest Monument & Sign.



2008 Windy Terrace
Cedar Park, TX 78613
Phone/Fax: 866-331-1522
www.swmsigns.com

Client Name: Fazzzone Construction
Project Name: City of Taylor Heritage Downtown
Revision Date: 4/6/23
Specifications/Conditions: To Provide, Deliver and Install
To Provide, Deliver and Install
Qty 55) Light Pole Banners Dbl Sided
28" x 60" Double Sided Banners with
Mounting Brackets and Arms

☐ **Approved**

PROOF READING: I have verified the layout, spelling and content are correct. SWM is not responsible errors, including but limited to spelling, grammar, and/or punctuation as proper names and design intent vary. I understand that ANY errors found are my financial responsibility from this point forward.

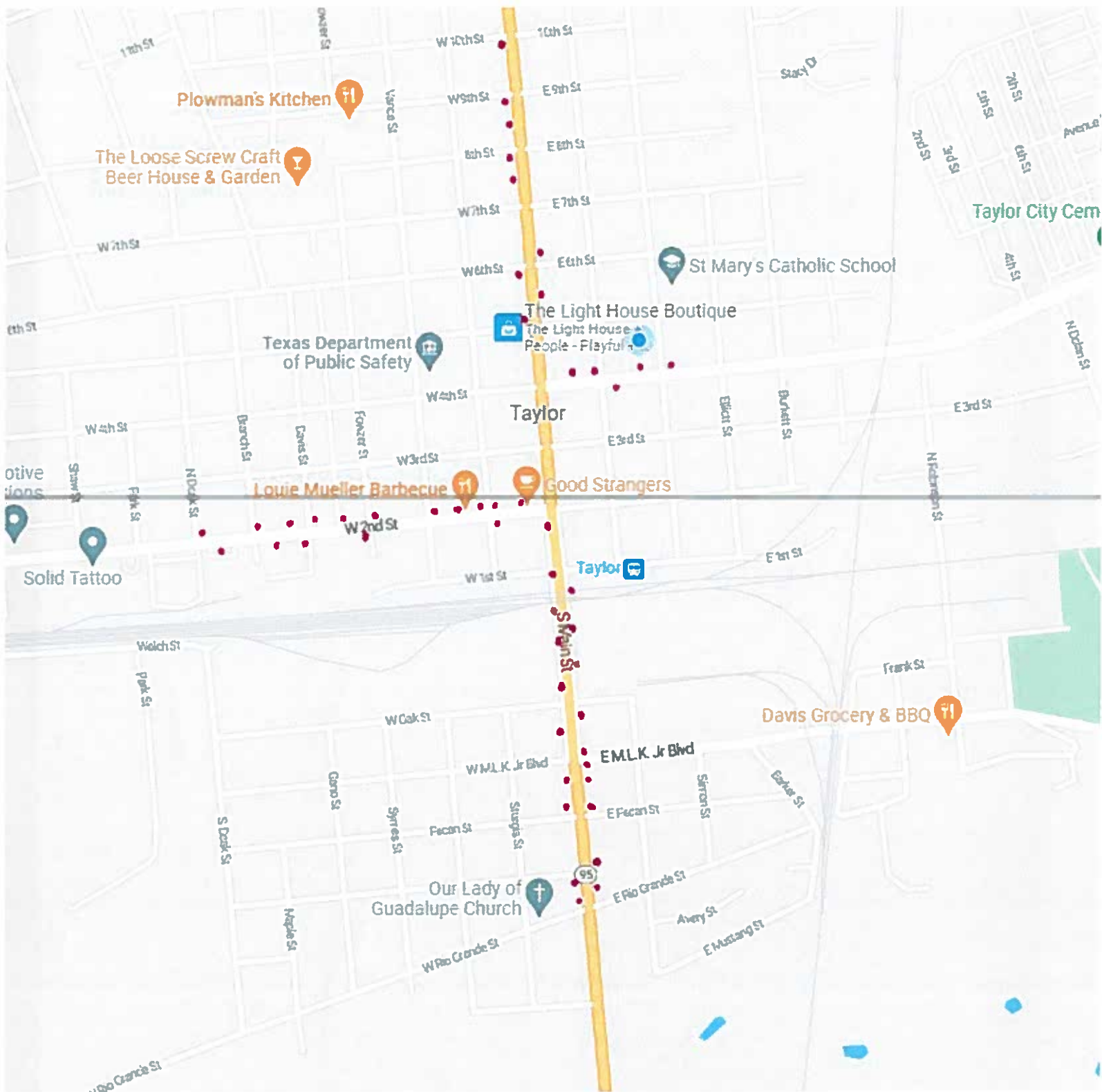
Signature: _____

Date: _____

To Resubmit - Please decline to sign and state in notes corrections needed.

LAYOUT OF LARGE LIGHTPOLE BANNERS IN DOWNTOWN

● = light pole with banner



TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-A.5

Main Street Manager's reports - Jan Harris:

5. Downtown Parking Striping Project

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-B

Discuss and approve the revisions to the Façade Improvement Grant

TAYLOR MAIN STREET
Façade Improvement Grant (FIG) Program Application

Please return completed the application with necessary attachments and signatures to the Main Street Office in Taylor City Hall. If you have any application or design questions, please contact the Main Street Manager at 512-352-3463.

Applicant Name	Date
Business Name	
Mailing Address	
Contact Phone	Email Address
Building Owner	
Contact Phone	Email Address
Project Site/Address	

SCOPE OF WORK (see required attachments):

- | | |
|--|----------|
| 1. Clean and/or repair brick | \$ _____ |
| 2. Sand and paint weathered boards | \$ _____ |
| 3. Repair/replace storefront window and/or door system | \$ _____ |
| 4. Repair/replace upper floor windows | \$ _____ |
| 5. Repair/replace transom windows | \$ _____ |
| 6. Repair/replace awnings or canopy | \$ _____ |
| 7. Paint stucco, wood or painted masonry | \$ _____ |
| 8. Repair roof, parapet, and /or flashing | \$ _____ |
| 9. Other: _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

TOTAL ESTIMATED COSTS: \$ _____

Details of planned improvements relating to grant request (attach additional information if necessary).

REQUIRED ATTACHMENTS:

- ____ 1. Color photographs, showing the entire façade(s) where work will take place
- ____ 2. A detailed narrative describing the scope of work for each enumerated section on the application sheet. This brief narrative should describe accurately how the proposed work is to be conducted and the materials to be used.
- ____ 3. Detailed drawings showing the proposed work to be done.
- ____ 4. If adding or changing materials, include a sample of the product to be used.
- ____ 5. Signed and ITEMIZED estimate(s) on company letterhead from contractor(s) covering ALL proposed work. All construction bids/estimates must be current and must be dated no earlier than thirty (30) days prior to the Application request.

*** If you are unable to provide any of the items listed above, you must submit a written explanation as to why this information is unavailable. ***

TOTAL COST OF PROPOSED PROJECT: \$ _____

TOTAL GRANT REQUEST
(May not exceed 50% of TOTAL COST up to \$10,000) \$ _____

List Contractor Proposals and Total Amounts (please attach original proposals):

1. _____
2. _____
3. _____

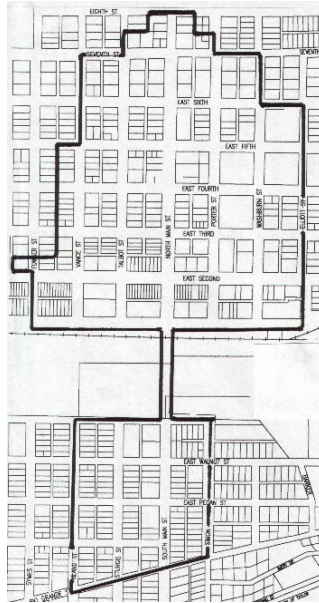
TAYLOR MAIN STREET FAÇADE IMPROVEMENT GRANT:

Application Requirements:

1. Submit completed application PRIOR to starting your project. Incomplete applications will not be considered.
2. Include a written description of the work to be completed and a cost estimate.
3. Include detailed drawings showing the proposed work.
4. Submit color photographs of the building façade(s) to be improved.
5. Applications will be reviewed and acted upon by the Taylor Main Street Advisory Board and the Main Street Manager. For additional information, contact the Taylor Main Street office at 512-352-3463 or jan.harris@taylortx.gov.
6. An applicant who submits and Application declined for a grant by the Main Street Advisory Board (MSAB) shall not be eligible to re-submit a grant Application for six (6) months from the date the prior application was declined by the MSAB, or in a case reviewed by the Taylor City Council, from the date the Taylor City Council declined the Application.

Façade Improvement Grant Guidelines:

1. Projects must be located in the Taylor Downtown Improvement District.



2. Applicants must be current in their payment of city utilities and local property taxes (city, county, and TISD).
3. Reimbursement will be made after the completion of the work specified in the application and upon evidence of paid receipts.
4. Legal disclaimer: The City of Taylor accepts no liability for the quality or future maintenance of the project work.
5. The Applicant is required to obtain all City permits and City approval is required for the construction if a grant is awarded.
6. Contractors must be licensed and registered with the City of Taylor.

7. All Façade Improvement Grant applications will be reviewed using the Secretary of the Interior's 10 Standards for Rehabilitation (see Appendix A) to ensure that rehabilitations are consistent with the historic character of the structure or the district in which it is located. These Standards are used to evaluate whether the historic character of a building is preserved in the process of rehabilitation.
8. Applicants receiving approval by the Main Street Advisory Board (MSAB) shall commence construction described within the Application within sixty (60) days from the date the grant is awarded by the MSAB, or in a case reviewed by the City Council, from the date the awarded is granted by the Taylor City Council. All Applicants must complete the construction described within the Application within one (1) year from the date the grant is approved by the MSAB or the Taylor City Council when reviewed by the Taylor City Council. If the Applicant is unable to commence construction within sixty (60) days from the date the grant is approved or complete construction within one (1) year from the date the award approval is granted, the Applicant can submit a written extension for the commencement date, or the completion date PROVIDED the request is made prior to the sixty (60) day or one (1) year time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may be granted for good cause determined solely by the MSAB.
9. The Applicant, by submission of this Application, represents the construction described within the Application shall be used in a building which is in compliance with the codes and ordinances pertaining to the construction.
10. No Applicant shall be entitled to receive grant approval if requested within three (3) years from the date a previous grant was awarded either by the Taylor Main Street Advisory Board or the Taylor City Council.
11. An Applicant ~~must~~ **is strongly advised to** attend the Main Street Advisory Board meetings which consider the Application or when requested to do so by the MSAB. Failure to attend a Main Street Advisory Board meeting ~~when required shall be cause for rejection of the Application~~ **may result in the grant application being tabled until a later meeting if the board has questions regarding the information included in the grant request.**
12. Any application rejected by the Main Street Advisory Board shall be entitled to review by the Taylor City Council. The Applicant shall submit a written request for review to the City Manager no later than ten (10) from the date the Application was denied by the MSAB. The request for review by the Taylor City Council shall state reasons why the Applicant believes the Application was improperly refused by the MSAB and the reasons why the Applicant believes the Application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the MSAB. The Chairman shall, within ten (10) days of the receipt of the Applicant's written request from the City Manager, furnish to the City Manager the MSAB reasons for refusing the Application and shall state reasons why the Application should not be approved by the Taylor City Council. Review by the Taylor City Council will be scheduled within the time restraints and business issues of the Taylor City Council, but in no event later than sixty (60) days from the date of the written request for review is received by the City Manager. The City Council shall review the Application and consider the action taken by the MSAB regarding the Application. The Taylor City Council shall not be required to reverse the MSAB unless the Taylor City Council determines the MSAB did not act in substantial compliance with the Application request.

OWNER APPROVAL FOR TENANT APPLICANT:

I, (please print clearly) _____, owner of the building at _____, give my consent to the applicant to go forward with the façade work on the building as outlined in the Scope of Work section of this application.

Signature: _____ Date: _____

Please send completed application packets to:

Taylor Main Street
400 Porter Street
Taylor, Texas 76574
512-352-3463
jan.harris@taylortx.gov

Complete Façade Grant Application packets must be received by the Main Street Manager no later than the first (1st) Friday of the month for the Main Street Advisory Board to consider it at their regularly scheduled meeting on the third (3rd) Wednesday of the month.

Please initial below to attest that you have read and understand the following:

_____ I have met with the Main Street Manager, and I have read and fully understand the Façade Improvement Grant procedures established by the Taylor Main Street Advisory Board. I intend to use this grant program for a renovation project to advance the efforts of revitalization and historic preservation of Taylor's historic downtown.

_____ I attest that I have not received, nor will I receive insurance monies for this revitalization project.

_____ I understand that if I am awarded a Façade Improvement Grant by the Taylor Main Street Board and/or the City of Taylor, any deviation from the approved project may result in the partial or total withdrawal of the grant. (If I am awarded a reinvestment grant for façade work and the facade is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Taylor immediately for the full amount of the grant.)

I hereby certify that I have been informed and understand the regulations regarding this program. I also certify that to the best of my knowledge all data in this application is true and correct.

Applicant's Signature

Date

(For official use only)

Date FIG Packet was received: _____

Is the FIG

Packet complete: YES NO

Date FIG Packet was considered by the MSAB: _____

Results of MSAB's consideration: _____

Main Street Manager's Signature: _____ Date: _____

MSAB Chairman's Signature: _____ Date: _____

APPENDIX A: The Secretary of the Interior's 10 Standards for Rehabilitation

SECRETARY OF INTERIOR'S STANDARDS FOR REHABILITATION OF HISTORIC STRUCTURES

REHABILITATION IS DEFINED as the act or process of making possible a compatible use for a property through repair, alterations and additions while preserving those portions or features which convey its historical, cultural or architectural values.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations or related new construction will not destroy historic materials, features and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in a such manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-C

Parking Committee

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-D

Receive report from April 12th Breakfast Bites meeting

REPORT ON APRIL 12, 2023 BREAKFAST BITES MEETING – Jan Harris

19 Attendees at this meeting
4 of which were property owners.

2 MSAB members attended: Curie Humphreys and Jeff Snyder
MSAB Volunteer Chuck Farr was also in attendance.

TOPIC: Marketing and Promotion on Social Media
SPEAKERS: Jesse Ancira, III (Trey) and Curie Humphreys

Trey's remarks were primarily addressed toward 2nd Saturdays Shop & Stroll, but he pivoted into ways small businesses could keep their businesses in the forefront of shoppers minds with tips such as adding short videos of your store, you preparing for an event in the store, shoppers, etc.

Curie dove deeper into the ways businesses can reach out to customers by collecting personal information such as email addresses and telephone numbers, and Instagram handles for shoppers and then reaching out to them when items they like are in stock.

Key takeaways were that business owners need to monitor their social media feed to see how their posts are doing and if things are dropping down, to mix it up with different tactics such as short videos, etc.

Some businesses are hiring younger temporary staff to handle their online marketing.

There is interest in a morning workshop where Trey and Curie could drill down deeper with attendees for more information. This would be held on a Wednesday other than Breakfast Bites.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-E

Receive report on Second Saturday Shop & Stroll

REPORT ON APRIL 8, 2023 2ND SATURDAY SHOP & STROLL – Jan Harris

The weather was colder and damp during the event, but people still came out.

There were several Easter bags provided by Heritage Bank that were seen after the Egg Hunt downtown indicating that attendees stayed downtown to shop in the stores.

One business forgot that it was 2nd Saturday but was reminded when a customer came in asking about the drawings. Shows that the event is gaining traction in shoppers' minds.

Another business took a moment to make a video of their store's basket winner which was posted on social media.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.1

Receive update on Blackland Prairie Day:

1. Draft Budget

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
1	INCOME:									
2	DATE	COMPANY	CONTACT	PURPOSE / LEVEL	AMOUNT	PAID Y/N	BALANCE	LOGO SUBMITTED?		
3										
4	3/28/2023	CWMRY Boyd II	Judy Blundell		\$100	Y	\$100.00	YES		
5	3/23/2023	Dovetail Wealth Management	Louis Hughes	Bronze	\$250.00	Y	\$250.00	YES		
6	4/3/2023	Citizens National Bank	Debroah Parker	Bronze	\$250.00	Y	\$250.00	YES		
7	3/17/2023	Tierra Grande Real Estate	Jullie Downs	Silver	\$500.00	Y	\$500.00	YES		
8	4/5/2023	FlorVino Winery	Manny Ortiz	Bronze	\$250.00	Y	\$250.00	NO		
9	4/13/2023	Public Sketch	Doug Moss	Gold	\$1,500.00	Y	\$1,500.00	YES		
10	Declined	Eagle Bank	Robert Randig							
11	Declined	Brasfield Real Estate	Donna Brasfield							
12	declined	Cottage & Key Real Estate	Melissa Olson							
13										
14		SPONSOR INCOME:					\$2,850.00			
15										
16		VENDOR INCOME:					\$3,225.00	w/\$200 outstanding		
17										
18	TOTAL INCOME:							\$6,075.00		
19										
20										
21										
22										

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
23										
24										
25										
26										
27	MAIN STREET EXPENDITURES									
28	DATE	COMPANY	CONTACT	PURPOSE	AMOUNT	W9	PO	PAID	COMMENTS	
29		Honey Buckets	Caryn Dobbs-Smith	Porta Loos	\$1,265.00	YES	YES		6 reg, 3 H/C; 4 H/W stations	
30		Mobile Comm. America	Manny Artega	Radios	\$200.00	YES	N/A			
31		T-Shirts							120 - general public & 60 staff/volunteers	
32		Czech Music Masters	Dennis Svatek	Entertainment - Music	\$500.00	YES	N/A			
33		Ballet Folklorico	Johnathan Guzman	Entertainment - Music	\$400.00	YES	N/A			
34		Blue Vibe	Bob Kalka	Entertainment - Music	\$500.00	YES	N/A			
35		Black Bird Sing	Robert Salinas	Entertainment - Music	\$500.00	YES	N/A			
36		The Jerrells	Jeremy Slemenda	Entertainment - Music	\$500.00	NO	N/A			
37		National Anthem	Ryan Dale	Entertainment-Music	\$0.00	N/A	N/A			
38		Emcee	Martha Bowles	Entertainment-Music	\$200.00					
39		Audio Services	Boss Radio - Buddy Hatcher	Audio Service	\$1,935.00	NO	YES			
40		Banners on the Cheap		Event Banners for Welcome Signs	\$133.50	N/A	N/A	Yes		

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
41				Directory & Entertainment Signs						
42		Banners on the Cheap		Sponsor Banners						
43		Petting Zoo		Kid's Area	\$1,750.00	NO	NO			
44				sandwiches for vols/staff						
45				breakfast tacos for vols/staff						
46		CoT - PIO	Kendra Dubee	Promo - Facebook	\$200.00					
47		Taylor Press	Jason H	Adverts – Taylor Press						
48										
49										
50										
51				EXPENDITURES:						
52										
53	CITY OF TAYLOR EXPENDITURES									
54		CoT – PW	Brett Bachmayer	Cones						
55		CoT – PW	Brett	Barricades						
56		CoT -TKO	Brett	Signs						
57		CoT – PW	Brett	2 Message Boards						
58		CoT – PW	Jim Gray	OT for personnel						
59		CoT – PW	Brett	Equipment						
60		Taylor PD	CDR Lagrone	TPD Coverage						

2023 BLACKLAND PRAIRIE DAY
INCOME EXPENDITURES

	A	B	C	D	E	F	G	H	I	J
61				EXPENDITURES:						
62										
63										
64				TOTAL EXPENDITURES						

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.2

Receive update on Blackland Prairie Day:

2. Sponsorship Update – Doug Moss and Ruth Rivera

**COMPARISON OF BPD SPONSORSHIPS
2022 VS 2023**

	A	B	C	D
1	COMPANY	CONTACT	2022 sponsorship	2023 sponsorship
2				
3	CWMRY Boyd II	Judy Blundell	\$250	\$100
4	Dovetail Wealth Management	Louis Hughes	\$250	\$250.00
5	Citizens National Bank	Debroah Parker	\$500	\$250.00
6	Tierra Grande Real Estate	Jullie Downs	\$500	\$500.00
7	FlorVino Winery	Manny Ortiz		\$250.00
8	Public Sketch	Doug Moss	\$1,500	\$1,500.00
9	Eagle Bank	Robert Randig	\$300	\$0.00
10	Brasfield Real Estate	Donna Brasfield		\$0.00
11	Cottage & Key Real Estate	Melissa Olson	\$1,500	\$0.00
12	Direct Auto Insurance	Lisa Balcazar	\$250	
13	Taylor Auto Credit	Keith Hagler	\$250	
14	The Real Estate Social	Syrisa Dominguez	\$250	
15	Wilco GOP	Steve Armbruster	\$250	
16	Baylor Scott & White	Franny Patek	\$500	
17	Brookshire Insurance	Tim Kriegel	\$500	
18	HJD Homes	David Downs	\$500	
19	Jeff's Resurrections	Jeff Snyder	\$500	
20	Re/Max Associates Group	Debbie Kovar	\$500	
21	City National Bank	Trish Littlejohn	\$1,000	
22	HEB		\$750	
23	Drip Coffee	John Murrah	\$1,500	
24				
25	TOTALS:		\$11,550	\$2,850

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F

Receive update on Blackland Prairie Day:

3. Antique Tractor Update – Jeff Snyder and Erv Stauffer



2023 BLACKLAND PRAIRIE DAY TRACTOR / FARM VEHICLE REGISTRATION

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: (_____) _____ EMAIL: _____

How did you hear about this event? _____

Which tractor/farm vehicle club do you belong to? _____

TRACTOR / FARM VEHICLE INFORMATION

MAKE _____ MODEL: _____

YEAR: _____ COLOR: _____

HOLD HARMLESS AGREEMENT: In consideration of the acceptance of the right to participate, by execution of this entry form. I hereby release and discharge City of Taylor and the Blackland Prairie Day festival, and all other sponsors and/or affiliates of the City of Taylor and their officers, employees, directors, agents and representatives and anyone else connected with the management, promotion or presentation of City of Taylor's Blackland Prairie Day festival from any and all known or unknown damages, injuries or losses, judgments and /or claims from any cause that may be suffered by any entrant, participant to his or her person or property. Further, each entrant expressly agrees to indemnify all the foregoing entities, firms, persons and bodies from any and all liability occasioning, occurring or resulting from the conduct of any entrant, participant or spectators assisting or cooperating with entrant under the direction or control of entrant. Further, I agree that any photos or videos of myself or my property as a result of this event may be used promotionally or for sale.

AGREED TO AND SIGNED BY: _____

Date

Printed Name

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.4

Receive update on Blackland Prairie Day:

4. Entertainment Update – Jan Harris

BLACKLAND PRAIRIE DAY | 2023

STAGE

MC :		Martha \$200
10:00 - 10:05	5 min	National Anthem : Ryan Dale
10:05 - 10:50	45 min	Ballet Folklorico \$400
10:50 - 11:05	15 min	change over
11:05 - 12:05	60 min	Czech Band \$500
12:05 - 12:20	15 min	change over
12:20 - 1:20	60 min	Black Bird Sing \$500
1:20 - 1:40	20 min	change over
1:40 - 2:40	60 min	The Jerrells/ The Merles \$500
2:40 - 3:00	20 min	change over
3:00 - 4:00	60 min	Blue Vibe \$500

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.5

Receive update on Blackland Prairie Day:

5. Logistics Update – Jan Harris
Audio Services
Porta-Potties
Radios

No changes from the March meeting.

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.6

Receive update on Blackland Prairie Day:

6. Kid's Games – Ruth Rivera and Jan Harris

GAMES/ACTIVITIES FOR CHILDREN
BPD 2023

Baylor Scott & White Health	Franny Patek	Kid's Activities	info on BSW svcs in Taylor & OPERATION BOARD GAME FOR KIDS
Williamson Co 175th Birthday	Connie Odom	Kid's Activities	History panels asking kids how they will make history
Modern Woodmen of America	Albert Gutierrez	Kid's Activities	Raffle & CornHole Game
Fry's Family Farm		Kid's Activities	farm animal petting zoo

From: [Douglas Fry](#)
To: [Jan Harris](#)
Subject: Information
Date: Thursday, March 16, 2023 1:54:03 PM

CAUTION: This email originated from outside of the City of Taylor. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

It was a true pleasure speaking with you on the phone today! Your description of the burgers made my mouth water...Following is pricing:

We will need shade. If you do not have shade, you may set up tents. We have tent rentals for \$75.00. If we are setting up on the concrete or asphalt, there will be an additional charge of \$45 for tarp and hay.

The petting zoo for 6 hours (10:00 am to 4:00 pm) would be \$1750.00.

We provide an assortment of sheep, goats, pigs, rabbits, chickens and ducks and guarantee 20-25 animals in the pen.

As an added option to the petting zoo, we have a calf, a donkey and a small pony! For \$25.00 extra, we will bring your choice of one. For \$45.00 extra, we will bring your choice of two. And for \$65.00 extra, we will bring all three!

Thank you so much!
Carol

Be safe and have a totally awesome day!

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.7

Receive update on Blackland Prairie Day:

7. Vendor Update – Jan Harris

**COMPARISON BY YEAR OF BPD VENDORS
2022 - 2023**

	A	B	C	D	E
1	TYPE	VENDOR NAME	CONTACT	2022	2023
2	Info	Ace Dental of Texas	Ember Vega	YES	
3	Info	American Legion Post 39	Scott Dean	YES	
4	Info	Baylor Scott & White Health	Franny Patek	YES	
5	Info	Be the Match	Melinda Dixon	NO	YES
6	Info	Brookshire Insurance	Tim Kriegel	YES	
7	Info	CARTS	Dana Platt	YES	
8	Info	Cornerstone Realty	Angelina Shelton	YES	
9	Info	Cottage & Key	Melissa Olson	YES	
10	Info	Crossroads Assembly of God	Shane Allen	YES	
11	Info	Direct Auto Insurance	Lisa Balcazar	YES	
12	Info	Hippo Vacations by Dream Vacations	Stephanie Herod	YES	
13	Info	JPK Rentals, LLC	Tamara Alcoser	YES	
14	Info	Koinonia Classical Christian School	EJ Ripple	YES	YES
15	Info	Patrick McGuinness for State Rep	Patrick McGuinness	YES	
16	Info	Reelect D Ariola	Stacy Stork	NO	YES
17	Info	Renewal by Andersen	Itzel Garcia	NO	YES
18	Info	Sherwood Forest Faire/Sherwood Forest Summer Camp	Garret McGee	YES	
19	Info	Stan Werner for District 1 City Cuncil	Stan Werner	YES	
20	Info	Taylor Educ Enrich Fdn	Anita Volek	YES	
21	Info	Envision Taylor & Taylor Made Toolbox Code Update	Amanda Popkin	YES	
22	Info	TX State Uni, St David's Sch of Nursing	Amanda Huang	YES	
23	Info	TX State Uni, St David's Sch of Nursing	Kim Belchik	YES	
24	Info	Three Points Financial Coaching	Brad Ormesher	NO	YES
25	Info	Weber Chiropractic	Dr. Justin Garcia	YES	
26	Info	WellMed Medical Management	Luz Lopez-Guerrero	YES	
27	Info	Wilco & Cities Health District	Rousner Ermonfils	YES	
28	info	Wilco Dem Party	Kim Gilby; Jose Orta	YES	
29	Info	Wilco GOP	Steve Armbruster	YES	YES
30	Arts/Crafts	Anasa by Design Boutique	Anasa Foster Brooks	YES	
31	Arts/Crafts	Art Off Center	Melanie Shaw	YES	
32	Arts/Crafts	Askey Fixes & Creations	Aaron & Megan Askey	YES	
33	Arts/Crafts	Azteca Pets	Itzel Rincon	YES	
34	Arts/Crafts	Bags & Bling	Fonda Moses	YES	
35	Arts/Crafts	Blackland Quilt Guild	Barbara Aviles	NO	YES

**COMPARISON BY YEAR OF BPD VENDORS
2022 - 2023**

	A	B	C	D	E
36	Arts/Crafts	Breezy Blonde	Cari Farris	YES	
37	Arts/Crafts	C & K's Keepsakes	Keith Blanchard	NO	YES
		Curly Sue's			
38	Arts/Crafts	Closet/SillySockStore.com	Cheryl Wilson	YES	
39	Arts/Crafts	DC Knives	Daniel Coy	YES	
40	Arts/Crafts	Wren & Mule	Deanna Churchill	YES	YES
41	Arts/Crafts	Dietra Crenshaw	Dietra Crenshaw	YES	
42	Arts/Crafts	Drink Comfy Tees	Conor Stuart	NO	YES
43	Arts/Crafts	Drip Coffee	John & McKenzie Murray	YES	
44	Arts/Crafts	Drip n Rip Vapes	Mike Hobbie	YES	
45	Arts/Crafts	EZ-Corer	Wylde Barrows	NO	YES
46	Arts/Crafts	Fazey Dazey Designs	Faye Schaefer	YES	
47	Arts/Crafts	Graphismo	Nick Ramos	YES	
48	Arts/Crafts	Head2Heels Boutique	Michelle Scott	NO	YES
49	Arts/Crafts	J Bird Designs	Janet Coursey	YES	
50	Arts/Crafts	Kris' Artworks	Kristina Dean	YES	
51	Arts/Crafts	Malley's Boards	Stephen Malley	NO	YES
		Maria's Western Wear & Sports			
52	Arts/Crafts	Souvenirs	Sam & Maria Rizo	YES	
53	Arts/Crafts	Miss Craftique Designs	Melissa Esquivel	YES	
54	Arts/Crafts	Nature Jewelry	Adriana Kelly	YES	
55	Arts/Crafts	Pack 167 - Cub Scouts	Marie Gregory	YES	
56	Arts/Crafts	Piper & Paul Grooming	Stacey Sellers	YES	YES
57	Arts/Crafts	Poo-Puppies	Lara Shobe	YES	
58	Arts/Crafts	Procraftination	Kim Whitman	YES	
		Rebel Princess Treasures - Bella			
59	Arts/Crafts	Fizz	Loris Jones	YES	YES
60	Arts/Crafts	Rock MY World Jewelers	Wayne Hook	YES	
61	Arts/Crafts	Rustic Pearl Boutique	Apryll Priest	YES	YES
62	Arts/Crafts	Rustic Wood Works & More	Joe De la Rosa	YES	YES
63	Arts/Crafts	Say A Little Prayer	Mary Ann Reed	YES	
64	Arts/Crafts	Shop Soulful Jay	Suzanne Jaroch	YES	
65	Arts/Crafts	Sooo Cute Wreaths & Décor	Ange Wilkins	YES	
66	Arts/Crafts	Tango Charlie Boutique	McKenzie Brown	NO	YES
67	Arts/Crafts	Taylor Soap Bar	Channing Kingery-Boles	YES	
68	Arts/Crafts	Texan by Design	Eric Bynum		
69	Arts/Crafts	Texas Pecan Cake Shop	Will McCoy	YES	
70	Arts/Crafts	Tie Dye Bo	James "Bo" Slone		
71	Arts/Crafts	The Pearl Gypsy	Christy Cross	NO	YES
72	Arts/Crafts	The Hot Wheel Guy	James Gram	YES	
73	Arts/Crafts	Treviso Leather Co	Treviso Leather	YES	YES
74	Arts/Crafts	Turkey Creek Designs	Peggy Moerbe	YES	
75	Arts/Crafts	Wellness League	Brittney Schwarz	YES	
76	FOOD	Bacio Kettle Corn	Gina Brown	YES	
77	FOOD	Carla's Baskets & More	Carla Carter	YES	YES
78	FOOD	Fitzpatrick BBQ Catering	David Fitzpatrick	YES	YES

**COMPARISON BY YEAR OF BPD VENDORS
2022 - 2023**

	A	B	C	D	E
79	FOOD	Kona Ice	Justin Huskisson	YES	YES
80	FOOD	OJ's Red Hot BBQ	Oran Johnson	YES	
81	FOOD	The Grind & Drip Coffee co	Genevieve Sconci	YES	
		The Original Taste of the			
82	FOOD	Caribbean	Luella Mercer	YES	
83	FOOD	Waggin Dogz	John Sconci III	YES	
84	FOOD	Women of Faith	Vette Otuagoma	YES	YES
85	FOOD	Brown Sugar Bake-Away	Evette Rose-Harvin	YES	
86	FOOD	Texas Beer Company	Megan Klein	YES	YES
87	FOOD	Garage Oil Spirits	Ron Stone	NO	YES
88	FOOD	FlorVino Winery	Manny Ortiz	NO	YES
89			# OF VENDORS	86	27

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-F.8

Receive update on Blackland Prairie Day:

8. Logo Update – Jan Harris



BLACK LAND

→ PRAIRIE DAY →
MAIN STREET
TAYLOR, TX

MAY 6, 2023 ★ 10AM-4PM

★ LIVE MUSIC ★
BLUE VIBE

BLACK DIRT SONG
THE JERRELLS

CZECH MELODY

★★★★★ MASTERS
BALLET
FOLKLORICO

TRACTORS

PETTING ZOO
FAMILY FUN
HERITAGE BEER & WINE
FOOD
SHOPS
ARTS & CRAFTS



» PRAIRIE DAY «
MAIN STREET
TAYLOR, TX
MAY 6, 2023 ★ 10AM-4PM



TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-G

Membershipware project update - Update on database and video/photography

TAYLOR MAIN STREET ADVISORY BOARD

AGENDA ITEM COVER SHEET

April 19, 2023

V-H

Discuss items for upcoming agendas