

AGENDA

CITY OF TAYLOR, TEXAS MAIN STREET ADVISORY BOARD

May 19, 2021

Time: May 19, 2021 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93635684575>

Meeting ID: 936 3568 4575

One tap mobile

+13462487799,,93635684575# US (Houston)

V. ADJOURN

Next Meeting Date: June 16, 2021

The Board may vote and/or act upon each of the items listed in this Agenda. The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of this meeting was posted in the Taylor City Hall Lobby continuously for 72 continuous hours before **May 19, 2021**. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

Posted By: Jan Harris Date: 5/13/2021
Jan Harris, Main Street Manager

Main Street Advisory Board

May 19, 2021

Agenda Item Cover Sheet I

Elect Chairman and Vice Chairman

MAIN STREET ADVISORY BOARD
OFFICER JOB DESCRIPTIONS

Chairperson:

- Attends all board meetings
- Oversees board and executive committee meetings
- Serves as ex-officio member of all committees
- Works in partnership with the Main Street Manager to make sure board resolutions are carried out
- Calls special meetings if necessary
- Assists MS Manager in preparing agenda for board meetings
- Assists MS Manager in conducting new board member orientation
- Acts as an alternate spokesperson for the organization
- Periodically consults with board members on their roles and helps them assess their performance
- Represents the board by presenting the annual report to the City Council

Vice Chairperson:

- Attends all board meetings
- Serves on the executive committee
- Assists Main Street Manager in preparing agenda for board meetings
- Assumes responsibilities of the chair in the absence of the board chair and vice chair
- Carries out special assignments as requested by the board chair
- Understands the responsibilities of the board chair and be able to perform these duties in the chair's absence
- Participates as a vital part of the board leadership

Main Street Advisory Board

May 19, 2021

Agenda Item Cover Sheet III.1

Review and Approve March Meeting Minutes

Main Street Advisory Board

May 19, 2021

Agenda Item Cover Sheet III.2

Receive April Financial Reports

