

MEETING MINUTES

MAIN STREET ADVISORY BOARD CITY OF TAYLOR, TEXAS JULY 15, 2020 5:30 P.M.

MEMBERS PRESENT: Scott Dean, Chairman; Steve Truex, Erwin Stauffer, and Stacey Smith

MEMBERS ABSENT: Michael Van Jones, Sharla Gola, and Shannon Grace

STAFF PRESENT: Tom Yantis, Assistant City Manager and Jan Harris, Main Street Manager

OTHERS PRESENT: None

I. CALL TO ORDER AND DECLARE A QUORUM: Chairman Scott Dean called the April meeting of the Main Street Advisory Board to order at 5:46 pm and noted that a quorum was present. All members were present via the Zoom meeting format.

II. CITIZENS COMMUNICATION: There was no communication from the citizenry.

III. CONSENT AGENDA

- 1. REVIEW AND APPROVE MINUTES FOR THE JUNE 17, 2020 MEETING.**
- 2. RECEIVE THE JUNE 2020 MAIN STREET PROGRAM FINANCIAL REPORTS.**
Jan reported that only routine and ongoing expenses had been paid out from the General Fund budget. She reported that \$1,990 has been collected in fees from the Farmers' Market so far to date. **MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED: E. STAUFFER/ S. SMITH/Approved**

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER/ACTION:

III. MAIN STREET MANAGER'S REPORT AND UPDATE: In the Main Street Manager's Activity Report, Jan reported on the meetings she'd attended via Zoom and Teams during May. She reported in the Available Property Report that all of the units in the 2nd & Main Street Lofts are rented. Jan noted that Tony Gomes has the space at 109 W 3rd St for lease and that the restaurant space at 221 N Main was available for lease. Other available space includes 206 N Main owned by Patrick Quinn which formerly housed World Finance. She reviewed the attendance roster for the board's meetings noting the following: Scott Dean: 6 mtgs/1 absence; Stacey Smith: 6 mtgs/1 absence; Sharla Gola: 6 mtgs/2 absences; Shannon Grace: 6 mtgs/3 absences; Steve Truex: 6 mtgs/0 absences; Erwin Stauffer: 6 mtgs/0 absences; Bobby Seiferman: 1 mtg (resigned)/0 absences; and Michael Van Jones: 3 mtgs/3 absences. **NO ACTION WAS REQUIRED BY THE BOARD.**

IV. UPDATE ON TAYLOR HERITAGE SQUARE FARMERS MARKET, A MAIN STREET PROJECT – 2020 SEASON: Jan reported that the Market continues to grow. Currently there are 12 Full Season Voting Members (up 3 from last month) and 14

Weekly Members (up 2 from June's report). She reported that masks are required at the Market both for vendor and attendees. She placed signage regarding the requirement in English and Spanish up at the Market and had disposable masks available for customers who forgot their masks at home. **NO ACTION WAS REQUIRED BY THE BOARD.**

- V. UPDATE ON COVID-19, ITS IMPACT UPON SMALL BUSINESSES, AND ASSISTANCE OPPORTUNITIES:** Jan reported that the following special events had been cancelled due to the COVID pandemic: July 4th Parade & Car Show (Scott Dean reported that the Legion was planning to hold the Beer Run and shoot the fireworks later in the year and would be announcing that date at a future time.); The Main Street Car Show, the Summer Movie Series; and the Neighborhood Clean-Up. **NO ACTION WAS REQUIRED BY THE BOARD.**

VI. DISCUSS ITEMS FOR THE UPCOMING AGENDA:

1. Information on the Sign Ordinance and proposed signage guidelines for the Main Street Program District.
2. Possible façade grant request for 417 W 4th St.
3. Update on COVID-19, its impact upon small businesses, and assistance opportunities.

- IX. ADJOURN:** With no further items to be discussed, Chairman Scott called for a motion to adjourn the meeting at 6:03 pm. **MOTION: S. SMITH/E. STAUFFER/UNANIMOUS**

NEXT MEETING DATE: Wednesday, August 19, 2020 at 5:30 pm

Respectfully submitted,



Jan Harris

Main Street Manager