

AGENDA

CITY OF TAYLOR, TEXAS MAIN STREET ADVISORY BOARD Meeting held remotely by Zoom

Time: Jul 15, 2020 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/76610536670?pwd=TjhyQ3hDcS9xeHJtMzJjZFNhVHV3QT09>

Meeting ID: 766 1053 6670

Password: 3b4AMX

**July 15, 2020
5:30 P.M.**

CALL TO ORDER AND DECLARE A QUORUM

CITIZENS COMMUNICATION

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. The Chairman or a Board member may pull any item from the Consent Agenda in order to discuss and act upon it individually as part of the Regular agenda.)

1. Review and approve minutes for the June 17, 2020 meeting.
2. Receive the June 2020 Main Street Program financial reports.

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER/ACTION:

3. Main Street Manager's reports: Activity Report, Property Report, and Business Report- Jan Harris
4. Update on Taylor Heritage Square Farmers Market, a Main Street Project – Jan Harris
5. Update on COVID-19, its impact upon small businesses, and assistance opportunities - Jan Harris
6. Discuss items for the upcoming agenda.

ADJOURN

NEXT MEETING DATE: Wednesday, August 19, 2020 at 5:30 pm

The Board may vote and/or act upon each of the items listed in this Agenda. The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 5:00 P.M. on July 9, 2020 and remained posted for at least 72 continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

Posted By: Jan Harris
Jan Harris, CMSM; Main Street Manager

Date: July 9, 2020

Main Street Advisory Board
July 15, 2020

Agenda Item Cover Sheet

Agenda Item 1 –

- A. June 17, 2020 Meeting Minutes
- B. June 2020 Financial Reports

MEETING MINUTES

MAIN STREET ADVISORY BOARD CITY OF TAYLOR, TEXAS May 20, 2020 5:30 P.M.

MEMBERS PRESENT: Scott Dean, Chairman; Steve Truex, Erwin Stauffer, Stacey Smith, Sharla Gola, and Shannon Grace

MEMBERS ABSENT: Michael Van Jones

STAFF PRESENT: Jan Harris, Main Street Manager

OTHERS PRESENT: None

I. CALL TO ORDER AND DECLARE A QUORUM: Chairman Scott Dean called the April meeting of the Main Street Advisory Board to order at 5:30 pm and noted that a quorum was present. All members were present via the Zoom meeting format.

II. CITIZENS COMMUNICATION: There was no communication from the citizenry.

III. CONSENT AGENDA

1. **REVIEW AND APPROVE MINUTES FOR THE MAY 20, 2020 MEETING.**
2. **RECEIVE THE APRIL 2020 MAIN STREET PROGRAM FINANCIAL REPORTS.**
Jan reported that only routine and ongoing expenses had been paid out from the General Fund budget. She reported that the Rental Assistance program had paid out \$1118.92 in May with \$544.95 remaining. A check in the amount of \$3425 had been written for the façade grant awarded to Bo Brasfield for the canopy replacement at 202 N Main Street. She reported that \$6575 remains in that account. **MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED: E. STAUFFER/ S. TRUEX/Approved**

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER/ACTION:

III. MAIN STREET MANAGER’S REPORT AND UPDATE: In the Main Street Manager’s Activity Report, Jan reported on the meetings she’d attended via Zoom and Teams during May. She reported in the Available Property Report that all of the units in the 2nd & Main Street Lofts are rented. She also reported that 201-A W 4th St has rented as has 117-A North Main St. In the Downtown Business report, Jan reported that 2nd St Farm2Market was being replaced by HolaAloha at 118 W 2nd St and that Good Strangers Coffee Shop would replace Curbside Coffee at 114 W 2nd St. A new retail shop, Yipiokya, will replace Maloney & Starr Gallery at 117-A N Main St. Deb Cooper is opening her 3rd downtown retail location at 201-A W 4th St. This one will be called Fourth St. Mercantile. Jan also reported that Taylor received Accreditation for 2020 from the National Main Street Center. She also discussed absences with board members by requesting that they send an email to Chairman Scott and herself so that the roster may be

correctly marked for Council review. **NO ACTION WAS REQUIRED BY THE BOARD.**

IV. UPDATE ON TAYLOR HERITAGE SQUARE FARMERS MARKET, A MAIN STREET PROJECT – 2020 SEASON: Jan reported that the Market continues to grow. Currently there are 9 Full Season Voting Members and 12 Weekly Members. **NO ACTION WAS REQUIRED BY THE BOARD.**

V. UPDATE ON UPCOMING SPECIAL EVENTS: Jan provided the press release from the Mayor concerning the changes to the upcoming July 4th Parade scheduled to take place on Saturday, July 4th from 10 am until noon. It was also planned that the City's parks will be closed to the public for groups wanting to congregate to view the fireworks. Residents may still use the walkways in the parks for running and walking activities. **NO ACTION WAS REQUIRED BY THE BOARD.**

VI. UPDATE ON COVID-19, ITS IMPACT UPON SMALL BUSINESSES, AND ASSISTANCE OPPORTUNITIES: Jan reported that the All In Campaign had succeeded in its mission to raise \$100,000 for small business grants. The last of the available grant funds were issued with Round 5. A total of 51 small businesses received grants up to \$1,500. Of those businesses, 23 were eligible to request a second round of grant funding which was granted. Forty of the 51 businesses are located within the Main Street Program District. **NO ACTION WAS REQUIRED BY THE BOARD.**

VII. REPORT ON THE RENTAL ASSISTANCE PROGRAM: Jan had been asked to research the rental assistance program. She reported that 48 individual grants had been issued between FY 2012 and FY 2020. There were multiple grants issued to the same address for different small businesses: 4 different businesses at 200 W 2nd St, and 3 each at 220 E 4th, 423 N Main, and 120 W 2nd. There have been 2 grants awarded to 2 different businesses located at 401 N Main St. Of those businesses, 26 have closed their doors, 4 have relocated at least once but remain within the Main Street District and 1 has relocated outside the district. **THIS WAS RECEIVED AS INFORMATION BY THE BOARD.**

VIII. REPORT ON TOOLS TO HELP BUSINESSES REOPEN IN A SAFE MANNER: Jan provided the results of her research using the Texas Governor's Taskforce to Reopen Texas, the Michigan Main Street Program and the Texas Main Street Program – all of these publications had good ideas and suggestions – some were relatively easy and affordable while others were much more expensive for the average business owner to undertake. **THIS WAS RECEIVED AS INFORMATION BY THE BOARD.**

IX. DISCUSS ITEMS FOR THE UPCOMING AGENDA:

1. Update on COVID-19, its impact upon small businesses, and assistance opportunities.
2. Information on the Sign Ordinance and proposed signage guidelines for the Main Street Program District.
3. Possible façade grant request for 417 W 4th St.

IX. ADJOURN: With no further items to be discussed, Chairman Scott called for a motion to adjourn the meeting at 6:00 pm. **MOTION: S. TRUEX/S. GOLA/UNANIMOUS**

NEXT MEETING DATE: Wednesday, July 15, 2020 at 5:30 pm

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
***	TOTAL REVENUES ***	0.00	0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	524-MAIN STREET PROGRAM	113,681.00	7,199.19	62,481.74	54.96	0.00	51,199.26
***	TOTAL EXPENDITURES ***	113,681.00	7,199.19	62,481.74	54.96	0.00	51,199.26
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(113,681.00)	(7,199.19)	(62,481.74)	54.96	0.00	(51,199.26)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: JUNE 30TH, 2020

100-GENERAL FUND
 REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
***	TOTAL REVENUES ***	0.00	0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
524-111	REGULAR FULL TIME	57,680.00	4,769.24	40,846.23	70.82	0.00	16,833.77
524-114	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
524-115	LONGEVITY PAY	0.00	0.00	0.00	0.00	0.00	0.00
524-118	INSURANCE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
524-119	CERTIFICATION PAY	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	57,680.00	4,769.24	40,846.23	70.82	0.00	16,833.77
<u>PAID BENEFITS</u>							
524-120	UNUM LIFE	134.00	13.21	105.67	78.86	0.00	28.33
524-121	FICA SOCIAL SECURTY	4,426.00	366.04	3,018.94	68.21	0.00	1,407.06
524-122	WORKERS COMPENSATION	131.00	0.00	129.35	98.74	0.00	1.65
524-123	STATE UNEMPLOYMENT TAXES	162.00	0.00	152.37	94.06	0.00	9.63
524-124	RETIREMENT- TMRS	7,337.00	618.18	5,031.56	68.58	0.00	2,305.44
524-126	HEALTH INSURANCE	0.00	1,230.22	4,920.88	0.00	0.00	(4,920.88)
524-127	DENTAL INSURANCE	310.00	25.85	145.57	46.96	0.00	164.43
524-128	LONG TERM DISABILITY	173.00	31.00	124.00	71.68	0.00	49.00
524-129	VISION INSURANCE	48.00	3.96	31.68	66.00	0.00	16.32
	* SUB-CATEGORY TOTAL *	12,721.00	2,288.46	13,660.02	107.38	0.00	(939.02)
<u>ALLOWANCES/REIMBURSEMENTS</u>							
524-133	BUSINESS- TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
524-135	BUSINESS MEALS	1,100.00	0.00	157.59	14.33	0.00	942.41
	* SUB-CATEGORY TOTAL *	1,100.00	0.00	157.59	14.33	0.00	942.41
<u>TRAINING/PROFESSIONAL DEVELOPM</u>							
524-141	WORKSHOP TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
524-142	PROFESSIONAL CONFERENCES	1,900.00	0.00	633.36	33.33	0.00	1,266.64
524-143	MEMBERSHIPS AND DUES	1,550.00	0.00	1,543.00	99.55	0.00	7.00
524-144	SUBSCRIPTIONS AND BOOKS	0.00	0.00	0.00	0.00	0.00	0.00
524-146	TRAINING- TRANSPORTATION	1,000.00	0.00	257.80	25.78	0.00	742.20
524-147	TRAINING- LODGING	1,900.00	0.00	0.00	0.00	0.00	1,900.00
524-148	TRAINING- MEALS	850.00	0.00	87.62	10.31	0.00	762.38
	* SUB-CATEGORY TOTAL *	7,200.00	0.00	2,521.78	35.02	0.00	4,678.22

C I T Y O F T A Y L O R
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AS OF: JUNE 30TH, 2020

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **		78,701.00	7,057.70	57,185.62	72.66	0.00	21,515.38

200-OPERATIONAL SUPPLIES

OFFICE SUPPLIES

524-211	GENERAL OFFICE SUPPLIES	1,000.00	36.21	586.92	58.69	0.00	413.08
524-213	PHOTOGRAPHIC SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
524-214	COMPUTER SUPPLIES	450.00	0.00	114.33	25.41	0.00	335.67
524-215	POSTAGE	0.00	0.00	5.00	0.00	0.00	(5.00)
* SUB-CATEGORY TOTAL *		1,450.00	36.21	706.25	48.71	0.00	743.75

PROGRAM/SPECIAL EVENTS

524-232	FOOD/MEALS	0.00	0.00	0.00	0.00	0.00	0.00
524-233	CITY SPONSORED EVENTS	25,500.00	0.00	325.45	1.28	0.00	25,174.55
524-234	FUND RAISING GOODS	0.00	0.00	0.00	0.00	0.00	0.00
524-235	PROMOTIONAL SUPPLIES	2,000.00	0.00	400.00	20.00	0.00	1,600.00
* SUB-CATEGORY TOTAL *		27,500.00	0.00	725.45	2.64	0.00	26,774.55

OPERATIONAL EQUIPMENT (ADMIN)

524-261	OFFICE FURNITURE	200.00	0.00	0.00	0.00	0.00	200.00
524-267	COMPUTERS	0.00	0.00	0.00	0.00	0.00	0.00
524-269	OTHER OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *		200.00	0.00	0.00	0.00	0.00	200.00

** CATEGORY TOTAL **		29,150.00	36.21	1,431.70	4.91	0.00	27,718.30
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300-FACILITIES OPERATIONS/MAIN

UTILITIES

524-323	TRUNK TELEPHONE SYSTEM	30.00	0.00	0.00	0.00	0.00	30.00
524-324	CELL PHONES	600.00	50.00	447.00	74.50	0.00	153.00
* SUB-CATEGORY TOTAL *		630.00	50.00	447.00	70.95	0.00	183.00

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100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
** CATEGORY TOTAL **		630.00	50.00	447.00	70.95	0.00	183.00

400-EQUIPMENT OPERATIONS/MAINT

OFFICE EQUIPMENT

524-461	OFFICE EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
524-462	OFFICE EQUIPMENT MAINT/REPAIR	1,000.00	55.28	764.95	76.50	0.00	235.05
* SUB-CATEGORY TOTAL *		1,000.00	55.28	764.95	76.50	0.00	235.05
** CATEGORY TOTAL **		1,000.00	55.28	764.95	76.50	0.00	235.05

500-CONTRACT SERVICES AND FEES

PROFESSIONAL SERVICES

524-512	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
524-519	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00

FEES FOR SERVICES

524-523	OUTSIDE PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
524-528	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
* SUB-CATEGORY TOTAL *		0.00	0.00	0.00	0.00	0.00	0.00

CONTRACT SERVICES

524-539	OTHER CONTRACT SERVICES	0.00	0.00	2,652.47	0.00	0.00	(2,652.47)
* SUB-CATEGORY TOTAL *		0.00	0.00	2,652.47	0.00	0.00	(2,652.47)
** CATEGORY TOTAL **		0.00	0.00	2,652.47	0.00	0.00	(2,652.47)

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

100-GENERAL FUND
524-MAIN STREET PROGRAM
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
524-714	COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
	** CATEGORY TOTAL **	0.00	0.00	0.00	0.00	0.00	0.00
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
524-819	OTHER CONTRIBUTIONS	4,200.00	0.00	0.00	0.00	0.00	4,200.00
	* SUB-CATEGORY TOTAL *	4,200.00	0.00	0.00	0.00	0.00	4,200.00
	** CATEGORY TOTAL **	4,200.00	0.00	0.00	0.00	0.00	4,200.00
***	DEPARTMENT TOTAL ***	113,681.00	7,199.19	62,481.74	54.96	0.00	51,199.26
		=====	=====	=====	=====	=====	=====
***	TOTAL EXPENSES ***	113,681.00	7,199.19	62,481.74	54.96	0.00	51,199.26
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(113,681.00)	(7,199.19)	(62,481.74)	54.96	0.00	(51,199.26)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-	DONATIONS FROM PRIVAT	24,000.00	1,990.00	36,819.30	153.41	0.00	(12,819.30)
450-	INTERFUND OPERATING T	<u>29,600.00</u>	<u>0.00</u>	<u>22,200.00</u>	<u>75.00</u>	<u>0.00</u>	<u>7,400.00</u>
***	TOTAL REVENUES ***	53,600.00	1,990.00	59,019.30	110.11	0.00	(5,419.30)
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
615-	CONTRIBUTE TO CIVIC P	<u>47,500.00</u>	<u>896.50</u>	<u>57,276.02</u>	<u>120.58</u>	<u>0.00</u>	<u>(9,776.02)</u>
***	TOTAL EXPENDITURES ***	47,500.00	896.50	57,276.02	120.58	0.00	(9,776.02)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	6,100.00	1,093.50	1,743.28	28.58	0.00	4,356.72
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

123-MAIN STREET REVENUE FUND
REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>330-INTERGOVERNMENTAL REVENUES</u>							
330-234	TEDC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-235	GENERAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
330-236	OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>430-USE OF MONEY AND PROPERTY</u>							
430-331	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
430-335	REFUNDS AND REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>440-DONATIONS FROM PRIVATE SOU</u>							
440-352	FARMERS' MARKET RENTAL FEES	0.00	1,990.00	1,990.00	0.00	0.00	(1,990.00)
440-353	MAIN STREET CAR SHOW	0.00	0.00	28,535.00	0.00	0.00	(28,535.00)
440-354	WINE SWIRL	0.00	0.00	4,439.30	0.00	0.00	(4,439.30)
440-355	HERITAGE SQ CHRISTMAS LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00
440-356	CHRISTMAS BAZAAR	0.00	0.00	1,855.00	0.00	0.00	(1,855.00)
440-357	SALES AND OTHER FUNDRAISINGS	8,000.00	0.00	0.00	0.00	0.00	8,000.00
440-358	TAYLOR BLACKLAND PRAIRIE DAYS	16,000.00	0.00	0.00	0.00	0.00	16,000.00
440-359	SPOOKTACULAR	0.00	0.00	0.00	0.00	0.00	0.00
** REVENUE CATEGORY TOTAL **		24,000.00	1,990.00	36,819.30	153.41	0.00	(12,819.30)
<u>450-INTERFUND OPERATING TRANSF</u>							
450-361	TRANSFER FROM TIF	10,000.00	0.00	7,500.00	75.00	0.00	2,500.00
450-362	TRANSFER FROM H.O.T.	5,000.00	0.00	3,750.00	75.00	0.00	1,250.00
450-365	TRANSFER FROM GENERAL FUND	14,600.00	0.00	10,950.00	75.00	0.00	3,650.00
** REVENUE CATEGORY TOTAL **		29,600.00	0.00	22,200.00	75.00	0.00	7,400.00
*** TOTAL REVENUES ***		53,600.00	1,990.00	59,019.30	110.11	0.00	(5,419.30)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>100-EMPLOYEE SERVICES</u>							
<u>WAGES & SALARIES</u>							
615-111	REGULAR FULL TIME	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>200-OPERATIONAL SUPPLIES</u>							
<u>PROGRAM/SPECIAL EVENTS</u>							
615-232	FARMERS' MARKET	0.00	0.00	0.00	0.00	0.00	0.00
615-233	CITY SPONSORED EVENTS	7,900.00	0.00	0.00	0.00	0.00	7,900.00
615-234	FUND RAISING GOODS	0.00	0.00	0.00	0.00	0.00	0.00
615-235	MAIN ST CAR SHOW	0.00	0.00	28,515.21	0.00	0.00	(28,515.21)
615-236	TAYLOR BLACKLAND PRAIRIE DAYS	10,000.00	0.00	0.00	0.00	0.00	10,000.00
615-237	WINE SWIRL	0.00	0.00	4,473.39	0.00	0.00	(4,473.39)
615-238	CHRISTMAS BAZAAR	0.00	0.00	285.95	0.00	0.00	(285.95)
615-239	SPOOKTACULAR	0.00	0.00	467.90	0.00	0.00	(467.90)
	* SUB-CATEGORY TOTAL *	17,900.00	0.00	33,742.45	188.51	0.00	(15,842.45)
<u>SPECIALTY SUPPLIES</u>							
615-259	MISC. SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		17,900.00	0.00	33,742.45	188.51	0.00	(15,842.45)

500-CONTRACT SERVICES AND FEES

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>PROFESSIONAL SERVICES</u>							
615-519	OTHER PROFESSIONAL SERVICES	0.00	0.00	4,257.02	0.00	0.00	(4,257.02)
	* SUB-CATEGORY TOTAL *	0.00	0.00	4,257.02	0.00	0.00	(4,257.02)
<u>FEES FOR SERVICES</u>							
615-523	OUTSIDE PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
615-528	ADVERTISING	5,000.00	0.00	900.00	18.00	0.00	4,100.00
	* SUB-CATEGORY TOTAL *	5,000.00	0.00	900.00	18.00	0.00	4,100.00
** CATEGORY TOTAL **		5,000.00	0.00	5,157.02	103.14	0.00	(157.02)
<u>700-CAPITAL OUTLAY</u>							
<u>OFFICE FURNITURE/EQUIPMENT</u>							
615-719	OTHER CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	0.00	0.00	0.00	0.00	0.00	0.00
** CATEGORY TOTAL **		0.00	0.00	0.00	0.00	0.00	0.00
<u>800-CONTRIBUTIONS & CONTINGENC</u>							
<u>CONTRIBUTIONS/TRANSFERS</u>							
615-811	RENTAL ASSISTANCE	14,600.00	896.50	14,951.55	102.41	0.00	(351.55)
615-813	FACADE GRANT	10,000.00	0.00	3,425.00	34.25	0.00	6,575.00
615-819	OTHER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
	* SUB-CATEGORY TOTAL *	24,600.00	896.50	18,376.55	74.70	0.00	6,223.45
** CATEGORY TOTAL **		24,600.00	896.50	18,376.55	74.70	0.00	6,223.45
*** DEPARTMENT TOTAL ***		47,500.00	896.50	57,276.02	120.58	0.00	(9,776.02)
*** TOTAL EXPENSES ***		47,500.00	896.50	57,276.02	120.58	0.00	(9,776.02)

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JUNE 30TH, 2020

123-MAIN STREET REVENUE FUND
615-CONTRIBUTE TO CIVIC PROGRA
DEPARTMENT EXPENSES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
***	TOTAL PROFIT / (LOSS) ***	6,100.00 =====	1,093.50 =====	1,743.28 =====	28.58 =====	0.00 =====	4,356.72 =====

*** END OF REPORT ***

Main Street Advisory Board

July 15, 2020

Agenda Item Cover Sheet

Agenda Item 2 –

- A. Main Street Manager's Activity Report for June
- B. June Downtown Property Report
- C. June Downtown Business Report

Main Street Monthly Report – June 2020

Community Outreach:

- Community Foundation Meetings for SBSR Grant – 6/3, 6/5, 6/17
- Texas Main Street Managers' COVID Calls – 6/3, 6/10, 6/24
- Webinars – Restaurants in Recovery - 6/2; Governor's Small Business Webinar - 6/4
- Texas Downtown Association Education Committee Meeting – 6/9
- Dickey-Givens Meeting – 6/12
- Public Arts Advisory Board Meeting – 6/24
- Main Street Advisory Board Meeting – 6/17

Local Business / Owner Visits:

Event Planning:

- July 4th Meeting – 6/10
- Main Street Car Show Meetings – 6/8, 6/29

Other Duties:

- Development Team Meetings – Every Monday at 10am
- Development Team Check-In Meetings – Daily at 4 pm
- Updating Taylor property database on DowntownTX.org - ongoing
- Fielding telephone, email and in-person enquiries; providing technical assistance as needed
- Updating available property database
- Updating incoming/outgoing business database

Upcoming Projects:

TAYLOR MAIN STREET ADVISORY BOARD																	2020	
MEMBER NAME	1/15/2020	2/19/2020	2/25/2020	3/2/2020	3/18/2020	4/15/2020	5/27/2020	6/17/2020	7/15/2020	8/19/2020	9/16/2020	10/21/2020	11/18/2020	12/16/2020		TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Scott Dean, Chairman	P	**	P	**	**	P	P	P										
Stacey Smith	P	**	P	**	**	P	P	P										
Sharla Gola	P	**	A	**	**	A	P	P										
Shannon Grace	P	**	A	**	**	A	P	P										
Steve Truex	P	**	P	**	**	P	P	P										
Bobby Seiferman	P	Resigned																
Erwin Stauffer	A	**	P	**	**	P	P	P										
Michael Van Jones					**	A	A	A										
EA = Excused Absence, per Chairman				A = Absent, not excused							P = Present							
Please Note: ** = No Meeting Held																		
Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.																		

Taylor Downtown Property Inventory Report
June 2020

	A	B	C	D	E	F	G	H	I
1	PROPERTY ADDRESS	PROPERTY NAME	SALE OR LEASE	# SF	PRICE/SF	PRICE	CONTACT NAME	CONTACT NUMBER	CONTRACT PENDING
2									
3	201 W 4th Street	Fmr Frills/4th St Grind	sale	4420/SF	\$110/SF	\$485,000.00	Kelly Loessin	tel:+1 (830) 542-9353	
4	119-121 E 3rd Street	Ricocco's	sale	9916/SF	\$87.23/SF	\$865,000	Kelly Loessin	tel:+1 (830) 542-9353	
5	219-221 N Main St	Texas Historic Café Bldg	sale	16,138/SF	\$117.73/SF	\$1,900,000	Gregory Cooper	512-565-0499	
6	108-116 E 2nd St	Taylor Sta., Turning Heads Salon, & 3 lots	sale	4310/SF		\$850,000.00	Bo Brasfield	512-365-6500	
7									
8	120 W 2nd; 2nd fl; Premium Suite	McCrory Timmerman Bldg	lease	6700/SF	\$14.40/SF	\$8040/mo	Julie Downs	512-365-8563	
9	111 W 3rd St	Richter Furniture Bldg	lease	16,000/SF	TBD	TBD	Ryder Jeanes	512-441-8888	
10	211-B N Main St.	next to Hawt Spot	lease	1500/SF	\$8.52/SF	\$1,800	Julie Downs	512-365-8563	
11	206 N Main Street	fmr World Finance	lease	1750/SF	\$1.35/SF	\$1,300	Patrick Quinn	512-352-6345	
12	109 W 3rd St	fmr C VanderDys Edward Jones office	lease	980/SF	\$1.63.SF	\$1,600	Tony Gomes	512-784-8712	
13	221 N Main St	Texas Hist. Café Restaurant Space	lease	3200/SF	TBD	TBD	Tony Gomes	512-784-8712	

MAIN STREET TAYLOR DOWNTOWN BUSINESS REPORT

June 2020

	A	B	C	D	E	F
1	BUSINESS NAME	ADDRESS	OWNER/MANAGER	OUTGOING	INCOMING	TYPE OF BUSINESS
2						
3	2nd St. Farm2Market	118 W 2nd St		X		food
4	Curbside Coffee	114 W 2nd St		X		coffee shop
5	Maloney & Starr Gallery	117-A N Main St		X		art gallery
6	World Finance	206 N Main St		X		service
7						
8	Hola Aloha All Natural Treats	118 W 2nd St	Chelia Cardona		X	food
9	Good Strangers	114 W 2nd St	Sarah Fisher		X	coffee shop
10	Yipiokya	117-A N Main St	Julie Bennett		X	retail
11	4th St Merchantile	201-A W 4th St	Deb Cooper		X	retail

Main Street Advisory Board
July 15, 2020

Agenda Item Cover Sheet
Agenda Item 3 –
Farmers' Market Update

Taylor Farmers Market - Members 2020 Season

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Farmer	Cottage Food	Artisan	Name	Business	Fees Paid	Forms Completed	Status	Fees	Phone #	Email	Requires Power	Products
2				ANNUAL MEMBERS									
3	1			John & Molly Pantalone	Amber Oaks Ranch	\$0.00	Y	Voting Member	Paid	409-771-0786	amberoaksranch@outlook.com	Y	pastured eggs, pastured beef, pork, chicken and turkey (seasonal)
4	0.5	0.5		Natalie Weber	Babka Farms	\$175.00	Y	Voting Member	Paid	512-365-4319	Natalie Weber		goat's milk candies; soap
5	Q		0.5	Mike & Elizabeth Gerbert	Cottonwood Creek Pottery & Veggies		N	Voting Member	Paying	512-801-2747	tripletsgranny@icloud.com		functional stoneware pottery (april - october seasonal produce, cuttings, shrubs)
6	0.5	0.5		Steve Schiller	Coupland Honey Company	\$175.00	Y	Voting Member	Paid	512-801-2747	SandsFarms@eccwireless.net		Honey and Honey Related Products
7			1	Shirley Ryan	Most Unique Gifts Ever	\$175.00	N	Voting Member	Paid	512-584-6408	shirley.ryan@sbcglobal.net		book designs
8		1		William & LaRicher Parks	Nanny Goat Salsa	\$175.00	Y	Voting Member	Paid	512-517-2664	nannygoatsalsa@gmail.com		
9				Tricia Sowers	Sowers Sustainable Farms	\$175.00	Y	Voting Member	Paid	737-837-5802	sowersfarmsllc@gmail.com		seasonal produce; cut herbs & flowers
10		0.5	0.5	Christy Heyman	Taylor Soap Works	\$175	Y	Voting Member	Paid	512-633-8176	taylorsoapworks@gmail.com		handmade soaps
11			1	Susan Binkley	The Healing Arts Cart	\$175	Y	Voting Member		512-639-7689	susanb@healingartscart.com		massage chair and handmade items for sale
12	1			Debbie Parsley	Sweet Bee Flowery		Y	Voting Member	Paid	512-736-5910	debbieparsley@gmail.com		farm fresh cut flower bouquets
13		1		Erica Tecce	Erica's Healthy Pet	\$175	Y	Voting Member	Paid	512-410-9683	ericashealthypet@gmail.com		pet treats
14													
15				WEEKLY MEMBERS									
16	1			Herb & Diane Schwertner	Bell Farms		Y	Weekly Vendor		H-361-522-7604 D-361-522-7601	dianeschwertner@gmail.com		seasonal produce
17	0.5	0.5		Travis McPhaul & Rebekeh Alford	Bucking Goat Farm		Y	Weekly Vendor		512-577-2074	mcphaulw@gmail.com ; rebekeh@grance-linka.com		Seasonal
18	1				Butler Botanicals		N	Weekly Vendor			butlerbotanicals@yahoo.com		Kokedama plants
19	1				Fredericksburg Peaches		N	Weekly Vendor					fresh peaches
20	0.5	0.5		Ted Staub	Ghost Tree Farm		N	Weekly Vendor		512-632-9597	bmwted4fun@hotmail.com		seasonal produce and fermented products
21	1			Gary Lenzo	Vegetable Plants		N	Weekly Vendor		5125630480	lenzogary14@gmail.com		
22		1		Tracy McMullen	Schozis Cup & Cake		Y	Weekly Vendor		512-7503535	schotziscupcake@gmail.com		single serving iced cakes
23		1		Uve Wendel	Uve's Wunderbars		Y	Weekly Vendor		512-413-9110	uwendel@gmail.com		handmade health bars
24	1			Robert Hammack	Windy Ridge Farm		Y	Weekly Vendor		409-789-3796	robertmj@peoplepc.com		grass-fed beef
25				Larry Beran	Beran's Garden		Y	Weekly Vendor		512-694-2220	lwberan@yahoo.com		garden produce
26			1	Lorraine Rossmeyer				Weekly Vendor			rossmeyer24@yahoo.com		
27	0.5	0.5		Elizabeth Fritz	Lost Heifer Ranch		Y	Weekly Vendor		254-444-0220	elizabeth.fritz@hotmail.com		farm produce, baked goods, nursery products
28		1		Judy Tschoerner			Y	Weekly Vendor		512-750-8279	judy601@msn.com		baked goods
29			1	Han Le	Hanle's Clay Flowers		N	Weekly Vendor		714-467-5777	lemmyhan73@yahoo.com		flowers made from clays
30				PENDING MBRS									
31				Bonnie Moses							bonnie.r.moses@gmail.com		
32			1	Kenneth Flippin	Cosmic Crafts		N	pending			kflippin@gmail.com		handmade jewelry and stones for improving mood
33			1	Mary Velasquez	De Mujer		N	Inactive		512-775-8675	velasquez377@gmail.com		
34			1	Jim Fitz	Kustom Fitz		N	Inactive		512-202-6684	jimfitz1340@gmail.com		custom wood work creations
35	0.5	0.5		Krissy Voutas & Austin Moline	Market Garden 42		N	Inactive		954-478-0715	marketgarden42@gmail.com		seasonal vegetables, fruits, herbs, flavored salts/sugars and gluten free baked goods
36		1		DeyAnna	Sweet Dey Cakes		N	Inactive		512-786-1382	sweetdeycakes@gmail.com		
37			1	Madison Peoples	Top Lenots & Hedwrap Bows		N	Inactive		832-477-0085	maddypeoples@comcast.net		
38		1		David Pease	Woodhoek Wild		N	Inactive		512-468-5796	woodhoekwild@gvtc.com		soy soap and candles

Taylor Farmers Market
Weekly Numbers

	A	B	C	D	E	F	G	H
1	Market Date	# Vendors on Roster	Total # Vendors Present	# Submitted Data	# Farmer / Growers	# Cottage Food Vendors	# Artisans	# transactions
2	3/7/2020	18	9	9	3.5	2	3.5	112
3	3/14/2020	18	7	7	2	3	2	59
4	3/21/2020	18	4	4	2	2	0	97
5	3/28/2020	18	4	4	3	2	0	91
6		Avg.	Avg.	Avg.	Avg.	Avg.	Avg.	Total
7	March Totals	18	6	6	2.625	2.25	1.375	359
8	4/4/2020	20	7	7	4.5	2.5	0	89
9	4/11/2020	20	4	4	2	2	0	33
10	4/18/2020	20	5	5	3	2	0	108
11	4/25/2020	20	6	6	3	2.5	0.5	79
12		Avg.	Avg.	Avg.	Avg.	Avg.	Avg.	Total
13	April Totals	20	5.5	5.5	3.125	2.25	0.125	309
14	5/2/2020	20	9	9	4	3	1	148
15	5/9/2020	14	12	12	5	4	2	165
16	5/16/2020	22	10	10	5	3.5	1.5	211
17	5/23/2020	22	13	12	7	4	2	432
18	5/30/2020	23	14	13	7.5	4	2.5	350
19		Avg.	Avg.	Avg.	Avg.	Avg.	Avg.	Total
20	May Totals	19.5	10.75	8.5	5.25	3.625	1.625	772
21	6/6/2020	20	10	10	5	3	2	281
22	6/13/2020	20	16	15	9	5	3	357
23	6/20/2020	20	16	15	8.5	5	2.5	320
24	6/27/2020	22	13	10	8	4	1	266
25		Avg.	Avg.	Avg.	Avg.	Avg.	Avg.	Total
26	June Totals	20	10	8	5	3	2	173
27	7/4/2020	22						
28	7/11/2020							
29	7/18/2020							
30	7/25/2020							
31		Avg.	Avg.	Avg.	Avg.	Avg.	Avg.	Total
32	July Totals	20	10	8	5	3	2	173

Main Street Advisory Board

July 15, 2020

Agenda Item Cover Sheet

Agenda Item 4 –

Update on Impact of COVID-19 on DT Businesses

**ORDER BY THE MAYOR OF THE
CITY OF TAYLOR**

Whereas, the COVID-19 virus is contagious and spreads through person-to-person contact, especially in group settings; and

Whereas, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Abbott to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Texans; and

Whereas, on March 16, 2020, a Declaration of Local Disaster was issued to allow the City of Taylor to take measures to reduce the possibility of exposure to COVID-19 and promote the health and safety of Taylor residents; and

Whereas, on March 23, 2020, the declaration was ratified by the City Council of Taylor, Texas and continued until April 22, 2020; and

Whereas, on April 21, 2020, the declaration was continued by the City Council of the City of Taylor until May 31, 2020; and

Whereas, on May 20, 2020, the declaration was continued by the City Council of the City of Taylor until June 30, 2020; and

Whereas, on June 25, 2020, the declaration was continued by the City Council of the City of Taylor until termination of the State of Texas Declaration of Disaster; and

Whereas, on March 31, 2020, Governor Abbott issued Executive Order GA-14 ("Governor's Order GA-14'") relating to statewide continuity of essential services and activities during the COVID-19 disaster, which provides a uniform statewide approach to certain restrictions and permitted activities, and allows local jurisdictions to enforce the Executive Order as well as local restrictions that are consistent with the Governor's Order; and

Whereas, Governor Abbott has clarified that his plan to reopen the Texas economy includes maintaining the authority of local governments to require businesses to adopt and enforce health policies that include face covering requirements; and

Whereas, infected persons can transmit the COVID-19 virus to others before showing any symptoms, and widespread and consistent use of face coverings over the nose and mouth when in public is a

critical and necessary measure to help slow the spread of the virus while allowing local businesses to continue to reopen and help the Taylor economy recover; and

Whereas, the CDC has also issued recommendations and guidance that wearing a fabric face mask outside one's residence is recommended with certain specific exceptions; and

Whereas, in order to protect the public health and safety and reduce the substantial risk of harm to the public consistent with the Governor's guidance for businesses to adopt health and safety plans that include mandating face coverings, individuals within the City of Taylor should follow the Face Covering Requirements set out in Section 2 and Section 3 of this Order so long as this Order is in effect.

NOW THEREFORE, I, MAYOR OF THE CITY OF TAYLOR, PURSUANT TO THE AUTHORITY VESTED BY TEXAS GOVERNMENT CODE CHAPTER 418, HEREBY FIND AND ORDER:

Effective as of 11:59 p.m. on Monday, June 29, 2020 ("Effective Date"), and continuing through Friday, July 31, 2020, unless extended, modified or terminated early by City of Taylor Mayor Brandt Rydell or as otherwise indicated below:

Section 1 Public Health Emergency That this Order shall continue the local disaster declaration and public health emergency for the City of Taylor for the period specified in this Order of the Mayor of the City of Taylor and shall incorporate and adopt the most recent executive order GA-26 issued by Governor Greg Abbott on June 3, 2020, and any subsequent orders by the Governor relating to the expanded opening of Texas in response to the COVID-19 disaster

Section 2 Health and Safety Policy - Businesses and Commercial Entities From the date of this Order, all businesses (including not-for-profit entities) and commercial entities in the City of Taylor must develop and implement a health and safety policy ("**Health and Safety Policy**") The Health and Safety Policy must require, at a minimum, that all employees or visitors to the business' or commercial entity's premises or other facilities wear face coverings when in an area or performing an activity which will necessarily involve close contact or proximity to co-workers or the public where six feet of separation is not feasible The Health and Safety Policy required to be developed and implemented by this Order may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such as temperature checks or health screenings Businesses and commercial entities must post the Health and

Safety Policy required by this Order in a conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements. Failure to develop and implement the Health and Safety Policy required by this Order as of 11:59 pm, Tuesday, June 30, 2020, may result in a fine not to exceed \$200.00 for each violation.

A sample Health and Safety Policy and signage containing the minimum requirements of this order is attached as Exhibit A and may be used by a business or commercial entity as its own Health and Safety Policy, and it can include recommended requirements in the Governor's health minimum standard protocols applicable to each business type, and additional requirements as determined by each individual business.

Section 3. Face Coverings - General Public It is strongly recommended that all people 10 years or older wear a face covering over their nose and mouth when in a public place where it is difficult to keep six feet away from other people or working in areas that involve close proximity with other coworkers. The CDC advises face coverings for people 2 years or older. Face coverings may include homemade masks, scarfs, bandanas, or a handkerchief. City of Taylor residents should continue to maintain social distancing of at least six feet while outside their home.

Face coverings do not need to be worn in the following circumstances:

- When exercising outside or engaging in physical activity outside;
- While driving alone or with passengers who are part of the same household as the driver;
- When doing so poses a greater mental or physical health, safety, or security risk;
- While pumping gas or operating outdoor equipment;
- While in a building or activity that requires security surveillance or screening, for example, banks; or
- When consuming food or drink.

Consistent with Executive Order GA-26 issued by Governor Greg Abbott, no civil or criminal penalty will be imposed on individuals for failure to wear a face covering.

Please note that face coverings are a secondary strategy to other mitigation efforts. **Face coverings are not a replacement for social distancing, frequent handwashing, and self-isolation when sick.** All people should follow CDC

recommendations for how to wear and take off a mask Residents should keep up the following habits while in public:

- washing hands before you leave home and when you return;
- staying at least six feet away from others;
- avoiding touching nose or face;
- not using disposable masks more than three times; and
- washing reusable cloth masks regularly to prevent the spread of the virus

IT IS STRONGLY RECOMMENDED THAT YOU NOT OBTAIN OR WEAR MEDICAL MASKS OR N-95 RESPIRATORS AS THEY ARE A NEEDED RESOURCE FOR HEALTH CARE PROVIDERS AND FIRST RESPONDERS Our healthcare workers and first responders on the front-line combating COVID-19 must have priority access to medical masks or other personal protective equipment

Section 4 Severability. The sections, paragraphs, sentences, clauses and phrases of this Order are severable and if any phrase, clause, sentence, paragraph or section of this Order should be declared invalid by the final judgment or decree of any court or competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections that can be given effect without the invalid provision, and to this end, the provisions of this Order are severable.

Section 5 Interpretation and Additional Terms. To the greatest extent possible, this Order shall be interpreted as consistent with and supplemental to any executive order issued by the Texas Governor All provisions of the executive orders of the Texas Governor either existing or as, if and when issued, which are made applicable to all jurisdictions by law shall be automatically incorporated into and constitute terms of this Order, enforceable as if set forth herein without necessity for the issuance of any further orders

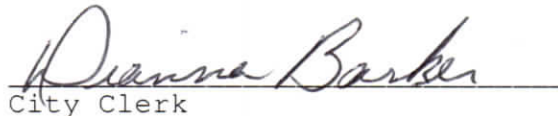
Section 6 Enforcement The peace officers, City of Taylor Code Department inspectors, and the Office of the Taylor Fire Marshal, are hereby authorized to enforce this order A violation of this Order is a violation of Taylor City Code Chapter 6 5

ORDERED this the 29th day of June, 2020, in the City of Taylor, Williamson County, Texas, in witness whereof I subscribe my name and cause to be affixed the of the City of Taylor



Brandt Rydell
Mayor, City of Taylor

Filed with me, the City Clerk of the City of Taylor, this 29th day of June, 2020, by Mayor Brandt Rydell, whose signature I hereby attest under my hand and the seal of the City of Taylor.



Dianne Barker
City Clerk



EXHIBIT A

SAMPLE HEALTH AND SAFETY POLICY AND SIGNAGE

COVID-19 HEALTH & SAFETY POLICY

POLICY. The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Because of the hidden nature of this threat, it is the policy of this business, as required by City Orders, to require the following:

1. **FACE COVERING REQUIRED IN ORDER TO ENTER PREMISES.**
All persons over the age of ten (10), including employees, customers, visitors, invitees, and contractors ("Patrons"), who enter this business **MUST** wear a face covering over their nose and mouth, such as a commercially made or homemade mask, scarf, bandana, or handkerchief. This requirement does not apply if covering the nose or mouth poses a greater mental or physical health, safety, or security risk to the Patron, such as anyone having trouble breathing due to a medical condition, or is unconscious, incapacitated, or otherwise unable to remove the cover without assistance.
2. **SOCIAL DISTANCING PROTOCOLS.** Even with the use of appropriate face coverings, individuals should maintain six (6) feet of social distancing from others outside their own household whenever possible.
 - a. Employees should not work within six (6) feet of one another, except to the extent necessary to provide services.
 - b. Patrons should maintain six (6) feet of separation from others outside their own household to the extent feasible when inside these premises and must do so while queuing or waiting.
3. **VIOLATIONS.** Patrons who do not wear a face covering will be asked to leave the premises and may not be provided goods or services until the face covering requirements of this policy and City and County Orders are followed.
4. **NOTICE AND SIGNAGE.** Notice of this Health and Safety Policy will be posted in a conspicuous location on these premises.

ALL CUSTOMERS WEAR FACE COVERINGS

PER TAYLOR CITY ORDER, ALL CUSTOMERS
MUST BE WEARING A FACE COVERING

MASKS SHOULD:

- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- be laundered or disposed of after use



Do your part to stop the spread of COVID-19 in Taylor!

Maintain a distance of 6-feet

Wear a mask

Wash your hands

Stay home if you are sick

Visit taylortx.gov for current health and safety information.



TODOS LOS CLIENTES DEBEN USAR CUBIERTAS PARA LA CARA

POR ORDEN DE LA CIUDAD DE TAYLOR, TODOS LOS CLIENTES DEBEN USAR UNA CUBIERTA PARA LA CARA

LAS CUBIERTAS DEBEN:

- ser cómodas pero quedar bien ajustadas a los lados de la cara
- asegurarse con tiras de amarre o elásticos alrededor de las orejas
- incluir múltiples capas de tela
- permitir respirar sin restricción
- ser lavables en la lavadora de ropa



¡HAGA SU PARTE PARA CONTENER COVID-19 EN TAYLOR!

Las cubiertas de tela para la cara no son un sustituto para las medidas de distanciamiento físico. Continúe guardando 6 pies de distancia cuando esté fuera de su casa.

Visite taylortx.gov por información actual.





GOVERNOR GREG ABBOTT

July 2, 2020

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK
JUL 02 2020

Secretary of State

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-29 relating to the use of face coverings during the
COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

POST OFFICE BOX 12428 AUSTIN, TEXAS 78711 512-463-2000 (VOICE) DIAL 7-1-1 FOR RELAY SERVICES

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
July 2, 2020

EXECUTIVE ORDER GA 29

Relating to the use of face coverings during the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services (DSHS), Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texans safe is for all people to consistently follow good hygiene and social-distancing practices; and

WHEREAS, due to recent substantial increases in COVID-19 positive cases, and increases in the COVID-19 positivity rate and hospitalizations resulting from COVID-19, further measures are needed to achieve the least restrictive means for reducing the growing spread of COVID-19, and to avoid a need for more extreme measures; and

WHEREAS, I have joined the medical experts in consistently encouraging people to use face coverings, and health authorities have repeatedly emphasized that wearing face coverings is one of the most important and effective tools for reducing the spread of COVID-19; and

WHEREAS, given the current status of COVID-19 in Texas, requiring the use of face coverings is a targeted response that can combat the threat to public health using the least restrictive means, and if people follow this requirement, more extreme measures may be avoided; and

WHEREAS, wearing a face covering is important not only to protect oneself, but also to avoid unknowingly harming fellow Texans, especially given that many people who go into public may have COVID-19 without knowing it because they have no symptoms; and

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WHEREAS, the “governor is responsible for meeting ... the dangers to the state and people presented by disasters” under Section 418.011 of the Texas Government Code, and the legislature has given the governor broad authority to fulfill that responsibility; and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by fine;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective at 12:01 p.m. on July 3, 2020:

Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household; provided, however, that this face-covering requirement does not apply to the following:

1. any person younger than 10 years of age;
2. any person with a medical condition or disability that prevents wearing a face covering;
3. any person while the person is consuming food or drink, or is seated at a restaurant to eat or drink;
4. any person while the person is (a) exercising outdoors or engaging in physical activity outdoors, and (b) maintaining a safe distance from other people not in the same household;
5. any person while the person is driving alone or with passengers who are part of the same household as the driver;
6. any person obtaining a service that requires temporary removal of the face covering for security surveillance, screening, or a need for specific access to the face, such as while visiting a bank or while obtaining a personal-care service involving the face, but only to the extent necessary for the temporary removal;
7. any person while the person is in a swimming pool, lake, or similar body of water;
8. any person who is voting, assisting a voter, serving as a poll watcher, or actively administering an election, but wearing a face covering is strongly encouraged;
9. any person who is actively providing or obtaining access to religious worship, but wearing a face covering is strongly encouraged;
10. any person while the person is giving a speech for a broadcast or to an audience; or
11. any person in a county (a) that meets the requisite criteria promulgated by

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the Texas Division of Emergency Management (TDEM) regarding minimal cases of COVID-19, and (b) whose county judge has affirmatively opted-out of this face-covering requirement by filing with TDEM the required face-covering attestation form—provided, however, that wearing a face covering is highly recommended, and every county is strongly encouraged to follow these face-covering standards.

Not excepted from this face-covering requirement is any person attending a protest or demonstration involving more than 10 people and who is not practicing safe social distancing of six feet from other people not in the same household.

TDEM shall maintain on its website a list of counties that are not subject to this face-covering requirement pursuant to paragraph number 11. The list can be found at: www.tdem.texas.gov/ga29.

Following a verbal or written warning for a first-time violator of this face-covering requirement, a person's second violation shall be punishable by a fine not to exceed \$250. Each subsequent violation shall be punishable by a fine not to exceed \$250 per violation.

Local law enforcement and other local officials, as appropriate, can and should enforce this executive order, Executive Order GA-28, and other effective executive orders, as well as local restrictions that are consistent with this executive order and other effective executive orders. But no law enforcement or other official may detain, arrest, or confine in jail any person for a violation of this executive order or for related non-violent, non-felony offenses that are predicated on a violation of this executive order; provided, however, that any official with authority to enforce this executive order may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.

This executive order hereby prohibits confinement in jail as a penalty for the violation of any face-covering order by any jurisdiction.

Executive Order GA-28 is hereby amended to delete from paragraph number 15 the phrase: “, but no jurisdiction can impose a civil or criminal penalty for failure to wear a face covering.”

The governor may by proclamation amend this executive order or add to the list of people to whom this face-covering requirement does not apply.

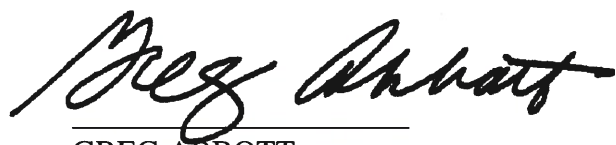
This executive order does not supersede Executive Orders GA-10, GA-13, GA-17, GA-19, GA-24, GA-25, GA-27, or GA-28 as amended. This executive order shall remain in effect and in full force until modified, amended, rescinded, or superseded by the governor.

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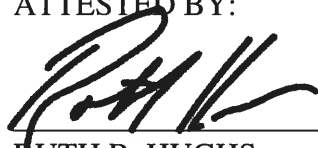


Given under my hand this the 2nd
day of July, 2020.



GREG ABBOTT
Governor

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

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SECRETARY OF STATE
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JUL 02 2020