

**MAIN STREET ADVISORY BOARD
BOARD MINUTES
November 16, 2016**

The Main Street Advisory Board met on Wednesday, November 16, 2016, at City Hall, 400 Porter St., Taylor, Texas.

The following board members were present:

Bobby Seiferman
Christina Kane-Gibson
Jan Konarik
Deborah Parker
Sharla Gola
Shannon Grace
Erwin Stauffer
Carol Bachmeyer
Melody Huber

Also present:

Deby Lannen, Main Street Manager

The following board members were absent:

Megan Randig
Stephen Truex

A quorum was declared and the meeting was called to order at 4:30 p.m. by Bobby Seiferman.

There was no public comment.

The following Consent Agenda items were presented to the Board:

Consent Agenda Item No. 1

The minutes from the October 19, 2016 meeting were presented to the Board. The following topics were discussed:

Sharla Gola questioned legality of the approval of Magpie's rental assistance application based on responses to email correspondence. Deby Lannen indicated the approval of the application was in accordance with prior Board discussion and action. Deby Lannen did agree to talk to City Manager Isaac Turner regarding the legality and will contact Magpie's if the application needs to be put on future MSAB agenda.

Sharla Gola questioned the fact six members were shown in the action for Regular Agenda Item No. 1, but seven members were present for the meeting. Stephen Truex arrived to the meeting after this action item was presented. The October 19th minutes will be amended to reflect that Stephen Truex arrived mid-meeting.

The Board discussed a revision to the October 19th minutes under Regular Agenda Item No. 1 regarding procedure for reviewing rental assistance applications. The end of the last sentence will be changed from "will review and consider" to "will recommend action".

Sharla Gola questioned potential waiving of sign permit fee as shown in Regular Agenda Item No. 1 regarding the sign in front of Sweet & Southern Finds. Deby Lannen notified the Board that the sign fee was waived by the City.

Deby Lannen made a motion to accept the minutes with the changes discussed. Carol Bachmeyer seconded the motion. Motion passed unanimously.

Consent Agenda Item No. 2

The financial were presented to the Board. No action taken.

The Board discussed the Regular Agenda items as follows:

Item No. 1

Discussion was held regarding the Sign Ordinance being updated by the Economic Restructuring Committee. Recommendations for changes were presented to the Board. Board suggested variance fee language be clarified. No action taken.

Item No. 2

Deby Lannen discussed the 10 Criteria Report that she is working on. Board members completed Criteria No. 5.

Item No. 3 and Item No. 4

Deby Lannen presented the Main Street Manager's Report and Updates. The car show was a huge success with 309 vehicles registered and approximately 40 vehicles unregistered. Changes for next year include expanding the parking area with a different traffic plan and not having a street dance. The Spooktacular was an overall success. New businesses have recently held ribbon cuttings. Upcoming events include Wine Swirl on December 1 and Christmas Bazaar on December 3.

MSAB pins with member's names will be ordered.

Item No. 5

The Flag Program has \$1,500 in committed and paid funds and \$500 in committed but waiting on payment funds. The Board discussed installing the flags as soon as the Christmas decorations are removed from Heritage Square.

Item No. 6

Discussion was held to nominate and appoint 2017 officers during the December MSAB meeting, then taking office in January.

Item No. 7

Upcoming agenda items are to include:

May is Preservation month - Deby Lannen would like to plan activities
MSAB Christmas Party

There being no further business, Erwin Stauffer made a motion to adjourn the meeting. Motion was seconded by Carol Bachmeyer. Motion passed unanimously. Meeting adjourned at 5:45 p.m.

Respectfully submitted,
Melody Huber
Main Street Advisory Board
Secretary