AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

JANUARY 10, 2019, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Martin Luther King, Jr. Day

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

BOARDS & COMMISSION PRESENTATION

2. Update from Main Street Board (Deborah Parker, Chairman)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

3. Approve minutes from December 13, 2018. (Dianna Barker)
4. Concur with preliminary financials for November 2018 (Rosemarie Dennis)
5. Consider approving Resolution R19-01 approving the city investment and strategic policy. (Rosemarie Dennis)
6. Consider Resolution No. R19-03, requesting grant money from TxDOT for the Airport Terminal Apron Design project. (David Cornelius)
7. Consider Resolution No. R19-04, requesting grant money from TxDOT for the Airport Terminal Apron Construction project. (David Cornelius)

PUBLIC HEARINGS / ORDINANCES

8. Consider introducing Ordinance 2019-01, Strength of Force Ordinance, to increase the staffing of the Police Department by one Police Officer position to serve as an additional School Resource Officer. (Chief Fluck)
9. Conduct Public Hearing and consider introducing Ordinance 2019-02 to rezone approximately 9.46 acres, part of and out of the Parthinia Coursey Survey, Abstract No. 131, generally located east of SH 95 at the end of Southpark Blvd, from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1). (Tom Yantis)
10. Consider introducing Ordinance 2019-03, amending Ordinance 2018-17, Fee Schedule, to include Multi-family recycling rates (Rosemarie Dennis/Jim Gray)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. Discuss debt issuance as it relates to projects and financing timetable. (Rosemarie Dennis/Jennifer Ritter)
12. Consider studies on Water Master plan, Wastewater Master plan and GIS Data organization and development (Jacob Walker, Jim Gray, Tom Yantis)
13. Consider board member qualification for the Public Arts Advisory Board. (Tom Yantis)
14. Consider appointments and re-appointments to various Boards & Commissions (Dianna Barker)
15. Consider creating a Charter Review Committee (Isaac Turner, Jeff Jenkins)
16. Receive and review staffing needs for Public Works (streets & grounds) and Parks & Recreation. (Jeff Jenkins/Jim Gray/Larry Foos)

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a. Windy Ridge

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on January 7, 2019 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Dianna Barker Date 1-7-19

Dianna Barker, City Clerk

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 1

Agenda Title: **Martin Luther King, Jr. Day**

Council Action to be taken: Read proclamation

Department Submitted: City Management

Staff Contact: Dianna Barker, City Clerk

1. PURPOSE/DESCRIPTION

This item presents a proclamation to recognize MLK Day Celebration for Monday, January 21, 2019. March (parade) begins at 9AM; program to follow at City Hall Auditorium.

2. STAFF ANALYSIS (How and Why)

N/A

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

1a Proclamation

Proclamation

Martin Luther King, Jr. Day

WHEREAS, Martin Luther King, Jr. devoted his life to the advancement of civil rights and public service; and

WHEREAS, Dr. King recognized that greatness can be achieved through the service of his or her fellow man; and

WHEREAS, during his lifetime, Dr. King encouraged all Americans to serve their neighbors and work to better their communities; and

WHEREAS, the citizens of Taylor, Texas honor Dr. King's legacy with a day of remembrance in January that focuses on bringing people together to fulfill Dr. King's dream.

NOW, THEREFORE, the City Council of the City of Taylor, does hereby proclaim

Monday, January 21, 2019
"Dr. Martin Luther King, Jr. Day"

PROCLAIMED this the 10th day of January, 2019.

____
Brandt Rydell, Mayor
City of Taylor

City Council Meeting
January 10, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 2

Agenda Title: **Main Street Advisory Board Update**

Council Action to be taken: Receive update

Department Submitted: Development Services – Main Street

Staff Contact: Debbie Charbonneau, Main Street Manager

1. PURPOSE/DESCRIPTION

Upon request by the City Council, Main Street Advisory Board Chair Deborah Parker will provide the City Council a brief update on the board's responsibilities and activities.

2. STAFF ANALYSIS (Why and How)

Ms. Parker was appointed to the Main Street Advisory Board in 2016 and was elected chair in 2018.

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

N/A

5. TIMELINE

The Main Street Advisory Board was created in 1998 by Ordinance 98-28.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

2a Main Street Advisory Board Presentation

MAIN STREET ADVISORY BOARD UPDATE

DEBORAH PARKER
CHAIRMAN

VISION STATEMENT

Establish a resilient downtown community in Taylor, diverse in experiences for local residents and visitors that includes retail, dining, parks and cultural history.

MISSION STATEMENT

To strengthen and continue business/historical preservation and culture in downtown Taylor by using the comprehensive approach of design, economic restructuring, organization and promotion.

NEW BUSINESSES/BUSINESS RELOCATIONS

Hawt Spot
SRSLY Chocolate
Sam’s Home Bakery
DRINK
Liberty’s Consigned Finds
Karch Music
Puppy Paws
Salon J
Mezoozah

RESTORATIONS/RENOVATIONS/CONSTRUCTIONS

110 N. Main and 100 E. 2nd St. -- 2nd & Main Lofts, LLC
120 W. 4th St. -- Mezoozah (IOOF Building)
104 E. 2nd St. -- Ed Hile

Heritage Square Park
Skate Park

FILMING PROJECTS – FILM FRIENDLY COMMUNITY

FEAR THE WALKING DEAD (Series)
DODGE RAM (Commercial)
PORTRAIT OF AN AIR FORCE HERO (Commercial)
HYDE (Independent Film)
SUMMER NIGHTS (Independent Film)
DISH NETWORK (Commercial)
OUTSIDE THE BOX (Independent Film)
NORDSTROM (Commercial)
EUROPEAN APP (Commercial)
SEVERAL MISCELLANEOUS FILMINGS DONE ON PRIVATE PROPERTY

RECOGNITIONS

Preservation Month Proclamation

Imagination Tour in conjunction with Texas Historical Commission

National Main Street Recognition

Texas Downtown Association finalist – McCrory Timmerman Project

Texas Treasure Business Award– Taylor Café/Vencil Mares

ANY QUESTIONS?

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 3

Agenda Title: **Approve minutes from December 13, 2018 Special Called meeting and December 13, 2018 Regular meeting**

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Approve as submitted or amend with changes noted.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

3a. December 13, 2018 Special Called meeting minutes
3b December 13, 2018 regular meeting minutes

City of Taylor

Special City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
December 13, 2018 at 5:30 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 5:30 p.m. with the following present:

Council Member Dwayne Ariola	Isaac Turner, City Manager
Council Member Robert Garcia	Jeff Jenkins, Assistant City Manager
Council Member Mitch Drummond	Ted Hejl, City Attorney
Mayor Pro Tem Christine Lopez	Dianna Barker, City Clerk

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

1. **Consider introducing Ordinance 2018-20, annexation of 86.806 acres of land, more or less, more fully described in a deed recorded under document number 2014073518 of the official records of Williamson County, generally located northwest of the intersection of Windy Ridge Rd. and East Buttercup Rd., Ordinance 2018-20.**
   Tom Yantis, Development Services Director, introduced the ordinance. Public hearings on this annexation were held on November 13th. The terms of a 2009 annexation agreement on this property have generated this annexation process.

   Mayor Rydell opened the floor to citizens who signed up to speak.

   Daniel Philhower, 2220 Windy Ridge Rd. – does not believe annexation is appropriate at this time. Mr. Philhower requested the Council step back and think about and discuss everything involved with this land and requested the Council remove this item from the consent agenda at the 6:00pm meeting and consider it separately.

   Courtney Mogonye-McWharter, Attorney for Windy Ridge – presented the Council with a copy of a letter she sent out earlier and a survey of the property. Ms. Mogonye-McWharter requested the Council pull this item off the 6:00 agenda. Ms. Mogoney-McWharter and the residents of Windy Ridge are opposing annexation in the process that's going forward right now and stated there is confusion on whether the southern half of the property is included in the development agreement.

   Rob Marek, 1900 Windy Ridge - Excited to build in Taylor but feels they are being steamed rolled. Mr. Marek requested the Council step back and review the entire annexation process.

   Mario Carlan, Windy Ridge - feels annexation is in too much of a hurry and feels ram-rodded.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2018-20

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS PROVIDING FOR THE ANNEXATION OF THE TRACT OF LAND HEREINAFTER MORE SPECIFICALLY DESCRIBED BY METES AND BOUNDS TO THE CITY OF TAYLOR, TEXAS FOR ALL MUNICIPAL PURPOSES; AND LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF TAYLOR, TEXAS; PROVIDING FOR AN ANNEXATION SERVICE PLAN AND THE EXTENSION OF THE CORPORATE LIMITS OF THE CITY OF TAYLOR, TEXAS, TO INCLUDE THE ANNEXED TRACT; PROVIDING FOR PARTIAL

INVALIDITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

No action was taken.

ADJOURN
With no further action Mayor Rydell declared the meeting adjourned at 5:49 p.m.

____
Brandt Rydell, Mayor

ATTEST:

____
Dianna Barker, City Clerk

City of Taylor

Regular City Council Meeting

Taylor City Hall, Council Chambers, 400 Porter Street

December 13, 2018 at 6:00 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Councilmember Dwayne Ariola	Isaac Turner, City Manager
Councilmember Robert Garcia	Jeff Jenkins, Assistant City Manager
Councilmember Mitch Drummond	Ted Hejl, City Attorney
Mayor Pro Tem Christine Lopez	Dianna Barker, City Clerk

INVOCATION – Father Alberto with Our Lady of Guadelupe Catholic Church gave the invocation.

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

Roy Miller, 2602 Northlawn Dr. - concerned about spending of city funds for certain items and does not feel that the items spending money on is fair to senior citizens.

Judy Blundell, 311 N. Main St. – Spoke in favor of the proposed Public Arts program and asked Council to consider appointing experienced advisory board members.

Joe Burgess, 1801 Oak Lawn Dr. – urge the Council to support the Public Arts ordinance and create a funding mechanism to encourage private investment.

Nancy Burgess, 1801 Oak Lawn Dr. – stated public arts is very important and asked the Council to encourage citizens to notice and respect the arts downtown.

Tia Stone, Chamber of Commerce president – read a letter from the Chamber to the City that requested to partner with the city to review candidates for the City Manager position.

Susan Komandosky, 2207 Gladnell St., Chairman of the Moody Museum Advisory Board – expressed concern that only one bid that exceeded the budgeted amount came in to build a storage building on the property and requested the Council help them figure out how to come up with the needed additional 10% of the money to build.

Jerome Bump, 600 W. 7th – lives in the old Doaks home and feels that the Doaks would not like the T. Don Hutto detention center in Taylor because of recent reports of human rights violations.

Kelley McRae Castelein, 422 Ferguson St. – very concerned about the T. Don Hutto detention facility and asked the Council to not contract with ICE after and when the Williamson County contract expires on January 1st. Ms. Castelein asked the Council to do everything they can do to shut down the facility.

Bethany Carson, Grassroots Leadership - spoke against the T. Don Hutto facility.

Estefani Garcia, prior detainee at T. Don Hutto. (spoke through an interpreter) – stated her human rights were violated while in the detention center and is seeking support to have other women released from the center. Ms. Garcia also asked for support from the community to stop the violation of human rights at T. Don Hutto.

Sofia Casini, Grassroots Leadership – stated that women at the T. Don Hutto facility would like to speak with the Mayor and/or city officials and urged the Council to do everything they can to help these women.

BOARDS & COMMISSION PRESENTATION

1. **Receive update from Library Board**
   Sharon Pick-Naiver, Chairman of the Library Board, gave a presentation on the makeup of the Board, their recent activities and their future goals. The Board has been reviewing the Library policy in order to make recommendations for revisions of the policy and is planning for Library lounge furniture replacement, ensuring the Library meets the Texas State Library standards of accreditation, and reviewing the Library technology trends.

Motion was made by Mayor Pro-Tem Lopez to approve the Library Board update as presented. Motion was seconded by Councilmember Garcia. Motion carried unanimously.

CONSENT AGENDA

2. **Concur with preliminary financials for October 2018**
3. **Consider approving Ordinance 2018-15 amending the budget for FY 2017/2018**
6. **Approve minutes for November 8, 2018 regular meeting and the November 13, 2018 special called meetings.**
7. **Consider approving Resolution R18-22, authorizing signatures on the City's investment and bank accounts.**
8. **Approve contract with Ford Audio-Video Systems, LLC for Council Chambers video system.**

Councilmember Garcia requested to pull items 4, 5 and 9 from consent agenda to discuss separately.

Motion was made by Mayor Pro-Tem Lopez to approve consent agenda items 2, 3, 6, 7, and 8 as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

4. **Consider approving Ordinance 2018-21 establishing a Public Arts Commission and Public Arts Fund.**
   Councilmember Garcia requested that a provision for setting aside maintenance funds for the arts program be stated in the ordinance.

Motion was made by Councilmember Garcia to approve Ordinance No. 2018-21 as presented with the addition of adding 'maintenance' to section 4. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

9. **Consider bid proposal for construction project at the Moody Museum property.**
   One bid proposal was submitted by Hlavinka Construction to build a climate controlled storage building on the Moody Museum property that is $5,000.00 over the budget of $50,000.00. Councilmember Garcia asked if any grants were sought for this project as they were for the Givens Center and if hotel occupancy funds could be used to assist with funding the building of a storage building at the museum. City Manager Isaac Turner stated that the museum has two dedicated sources (endowment funds) of funding that can more than pay for the project and that HOT funds cannot be legally used to fund a storage building on the property. One source of funding is in the amount of a little over $51,000.00 and the other in the amount of $240,000.00. To avoid the Museum having to dip into the second dedicated funding source for the additional needed $3,500.00 (roughly), the

Council considered taking the additional needed funds out of the anticipated preliminary surplus from the General Fund.

Motion was made by Councilmember Garcia to award the contract for the storage building project at the Moody Museum to Hlavinka Construction in the amount of $55,000.00 with the City contributing up to $3,584.44 towards that amount. Motion was seconded by Mayor Rydell. Motion carried unanimously.

5. **Consider adopting Ordinance 2018-20, annexation of 86.806 acres of land, more or less, more fully described in a deed recorded under document number 2014073518 of the official records of Williamson County, generally located northwest of the intersection of Windy Ridge Rd. and East Buttercup Rd., Ordinance 2018-20**
   Councilmember Garcia requested the Council go into executive session to consult with the City Attorney.

   Mayor Rydell allowed those who signed up to speak address the Council at this time.

   Daniel Philhower, 2220 Windy Ridge Rd. - asked the Council to take another look at the annexation process and timing and requested the Council discuss this in open session, not executive session.
   Courtney Mogonye-McWharter, Attorney for Windy Ridge residents - asked the Council to table this item tonight. Ms. Mogonye-McWharter informed that Council that she believes not all laws pertaining to this annexation have been followed.

The City Council adjourned to go into executive session at 7:17p.m.
The City Council reconvened into regular session at 7:55p.m.

Motion was made by Councilmember Drummond to adopt Ordinance No. 2018-20 as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

Mayor Rydell stated that at this time he will move Executive Session I that is on the agenda up and read the executive session preamble.

Councilmember Drummond provided a Conflict of Interest form to the City Clerk to recuse himself from the executive session.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.087 of the Texas Government Code in order to (1) discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.

a. Project 72800

The City Council adjourned to go into executive session at 7:57p.m.
The City Council reconvened into regular session at 8:21p.m. and Councilmember Drummond returned to the dais.
No action was taken.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

10. **Discuss Siemens Automatic Meter Reading (AMR) project. (Jim Gray/Deval Allums)**
Jim Gray, Public Works Director, stated this is the second phase of the AMR project and introduced Deval Allums with Siemens. Ms. Allums provided a presentation on how water meters work and what Siemens does to conduct the audit and the process of the project. AMR will allow for a more accurate water usage. Staff recommendation is to approve the Letter of Intent and select Siemens for this AMI Project (Phase II) to conduct the audit on the feasibility of an AMI meter reading system.

Motion was made by Councilmember Garcia to approve the letter of intent with Siemens to conduct an audit on the feasibility of an AMI meter reading system. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

11. **Receive update on rehabilitating the existing Animal Shelter to serve as a permanent shelter, and consider and take possible action on the various options to improve the Animal Shelter (Larry Connolly/Jacob Walker/Henry Fluck)**
Chief Fluck introduced Larry Connolly of Connolly Architects/Consultants. Mr. Connolly has conducted a feasibility study for a Long-Term remodel of the Taylor Animal Shelter facility and provided a presentation of four options for Council to consider, a new facility at a new location, a new facility at the existing location, long-term remodel at the current facility, utilize Williamson County Regional Animal Shelter and remodel existing facility and use it for a holding facility.

Mayor Rydell allowed citizens who signed up to speak to address the Council.

Heidi Price Williams, 1011 Kirk St., Taylor Cares representative - offered a proposal for the city to build a holistic life care center which would offer several types of services for people and animals as well as house an animal shelter.
Gerri Erickson, 1001 Vance St., Taylor Care representative – encouraged the Council to consider a holistic life care center for the care of Taylor's animals.

Police Chief Fluck gave a presentation on the animal shelter options for consideration and their operating and maintenance costs. The City Council showed an expression of leaning towards option 3, Long-term remodel. This will be brought up during the upcoming budget discussions.

Motion was made by Councilmember Garcia to receive the update as present and to keep the animal shelter in Taylor and to talk about preliminary discussions on long-term option #3. Motion was seconded by Councilmember Ariola. Motion carried unanimously.

The Council took a break at 9:50p.m.
The Council reconvened at 9:55p.m.

12. **Receive monthly update on current Capital Improvement Projects (CIP)**
Kelly Kaatz, HDR Engineering, gave an update on Heritage Park, Skate Park (Pierce Park), and Street Maintenance Plan. Heritage Park walk-thru for completion is scheduled for next week. Close-out of the project is schedule for January.

Motion was made by Councilmember Garcia to receive the update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

13. **Discuss and consider FY 2017-18 year end preliminary fund balance for the Major Funds.**
    Rosemarie Dennis, Finance Director, provided the Council with a presentation on an update of the 2017/2018 year end preliminary fund balances as of September 30, 2018.
    Staff recommended that the use of any fund balance wait until the annual audit is complete.

Motion was made by Councilmember Garcia to receive the update as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

14. **Consider award of Request for Qualification (RFQ) for the consultant of the Radio System, Computer Aided Dispatch (CAD), and Records Management System (RMS) (Henry Fluck/Pat Ekiss)**
    Five vendors submitted RFQs by the deadline. The Evaluation Team made up of the Finance Director, Fire Chief, Police Chief, and Beth Wilkes reached a clear consensus on the rankings of the five submittals and determined that Mission Critical Partners attained the highest ranking. The City Attorney recommended removing the indemnification section and remove the arbitration section. Mission Critical Partners has accepted the removal of these two sections. Staff recommended that City Council award and approve the contract for professional services to hire Mission Critical Partners as our Project Consultant for the amount of $86,686.00. David Jones with Mission Critical Partners was present for questions.

Motion was made by Councilmember Garcia to award the contract as amended by the City Attorney for professional services to Mission Critical Partners as Project Consultant in the amount of $86,686.00. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

15. **Consider approving funds for repairs of Murphy Park Pool**
    Jeff Jenkins, Assistant City Manager, stated Murphy pool is about 20 years old and is in need of repairs. The 2017 Strategic Facility Plan recommends replacing concrete flatwork around the pools, pool pump repairs and pool foundation and leveling repairs. Parks staff, public works, HDR and area pool experts have viewed the pool and recommend that the focus of repairs be on the pool deck areas to address the safety concerns and in repairing the pump house and mechanical issues. Mr. Jenkins detailed the scope of work for each repair and gave a total estimated cost for repairs of $194,657.92. Staff is asking Council for approval of $194,657.92 from left over bond money to make the needed repairs.

Motion was made by Councilmember Garcia to approve funding for improvements and upgrades at Murphy Park Pool as listed in the scope of work for each repair. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

16. **Consider appointment of Interim City Manager**
Mayor Rydell read the executive session meeting announcement and adjourned into executive session at 10:46p.m.

Executive Session II. The Taylor City Council will conduct a closed executive session under 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee, Interim City Manager.

The City Council reconvened into regular session at 10:55p.m.

Motion was made by Councilmember Ariola to appoint Jeff Jenkins as the Interim City Manager effective January 25, 2019 with a salary of $129,780.00, a vacation allowance of 120 hours per year, and a car allowance of $500.00 per month. Motion was seconded by Councilmember Garcia. Motion carried unanimously.

ADJOURN
With no further action Mayor Rydell declared the meeting adjourned at 10:56 p.m.

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Brandt Rydell, Mayor

ATTEST:

____
Dianna Barker, City Clerk

City Council Meeting
January 10, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 4

Agenda Title: **Concur with preliminary financials for November 2018**

Council Action to be taken: Approve by consent

Department Submitted: Finance Department

Staff Contact: Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. The referenced report is intended to satisfy the Charter requirement.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

The reporting period is as of November 2018. The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of November 30, 2018:

Just some brief comments on the status of the funds are provided is as follows:

General Fund:

Revenue			Expenditures			
Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
$ 13,599,739	$ 1,221,548	9%	$ 13,599,739	$ 2,085,110	15%	$ (863,562)

- November revenues are reported at $720,711 up by $89,969 or 14.2% over this same time last year. Year-to-date is up by $63,924 or 5.5%. Increases are seen in property tax, sales tax and interest income in the General Funds. Revenues will increase in the upcoming months when majority of the property tax is collected in December through March.

- Collections of ad valorem tax revenues are $440,112 up by $7,549 or 1.7% from the previous year. The primary reason for the increase is due to the increase seen in property values.

- Sales taxes came in at $313,092 for November, up from prior year by $37,187 or 13.5%. Year-to-date is up by $50,221 or 9.6% when compare to this same time last year. Cumulative is report to be at $576,035 for the City's portion of sales tax.

- Franchise tax collections for the month of November is $38,928 in the General Fund.

- Permits and Licenses, Charges for services and Court Fines are down by $30,226 or 24.1% from the previous year. Information on the number of permits issued can be found in the Development Services monthly reports.

- Expenditures year-to-date are reported at $2,085,110 which is at 16% of the General Funds budget. Overall, expenditures are on track and operating at an acceptable level. It is not unusual for the General Fund to be in the deficit for the first quarter of the new fiscal year. The General Fund does reflect deficit of $863,562 when compare to this same last year the deficit was report to be at $733,794. This deficit is anticipated, ad valorem taxes (property tax) will not be collected until December through February.

<u>Special Revenue Funds;</u>

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
Special Revenues							
- Tax Increment Fund (TIF)	$ 317,620	$ 6,073	2%	$ 707,556	$ -	0%	$ 6,073
- Hotel/Motel Tax	$ 82,963	$ 12,506	15%	$ 75,000	$ 9,379	13%	$ 3,127
- Main St. Revenue	$ 67,600	$ 333	0%	$ 67,500	$ -	0%	$ 333
- Municipal Court Sec/Tech	$ 34,044	$ 3,095	9%	$ 11,496	$ 8,348	73%	$ (5,253)
- Library Grants/Donations	$ 5,390	$ 2,693	50%	$ -	$ 4,275	-100%	$ (1,582)
Subtotal	$ 507,617	$ 24,700	5%	$ 861,552	$ 22,002	3%	$ 2,698

- The only activity report is earned interest income of $6,073 which TIF funds held in the Texpool account and can be found in the City's Investment Portfolio. No expenditure activity to report.

- Hotel occupancy tax collection is from the five lodging providers which is reported at $12,506. This is down by $2,679 or 17.6 over the prior year.

- Main Street revenues are reported year-to-date at $333 with November at $214. No expenditures report for this period.

- Municipal Court Special Revenues are slightly up from time same time last year by $386 or 14.2%. Expenditures are $8,348 for replacement of the courts security cameras which were no longer working and needed to be replaced. This was an unexpected expenditure.

- Library Donation Fund reflects revenues generated from a grant, interest income and donations for a combined total of $2,693. $4,275 were for the library books that were purchased.

Proprietary Funds:

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
Sanitation Fund	$ 1,769,924	$ 229,012	13%	$ 1,757,030	$ 263,798	15%	$ (34,786)
Utility Fund	$ 9,886,767	$ 1,298,013	13%	$ 8,978,350	$ 665,549	7%	$ 632,464
Airport Fund	$ 497,826	$ 66,749	13%	$ 482,577	$ 42,314	9%	$ 24,435
Cemetery Op. Fund	$ 220,220	$ 30,214	14%	$ 206,446	$ 28,409	14%	$ 1,805

Sanitation Fund-

- Revenues will lag one month behind due to billing in arrears by 30 days. Year-to date revenues are reported at $208,532 with franchise tax at $20,480. Expenditures represents a payment to the City's solid waste provider in the amount of $264,068 with a credit of $270 on collected bad debt.

Utility Fund-

- Water sales is the main source of revenue for this fund followed by sewer. This represents 93% of the total revenues collected year-to-date. Water sales revenue year-to-date is reported for November is at $342,369 with year-to-date at $623,799. Sewer for November at $367,468 and year-to-date reported at $584,315. All other revenue are reported at $67,900.
- Expenditures in the Utility Fund are report at $665,549. This includes departmental operational cost of $384,542; purchased of treated water from BRA represents $266,421 with other expenditures at $14,586.
- Overall the Utility Fund is operating as anticipated.

Airport Fund-

- Revenues consist of airport hangar rental, sale of fuel and interest income. Hangar rental is report to be at $36,727 which is up from this same time last year by $9,204 or 33.4%. This increase is due to the new hangers coming on line and the fee increase implemented in October. Revenues from fuel sales are $25,783, down from prior year by $17,778. Interest income earned from bond funds are $3,696 which is up from the prior year by $1,989

- Operating expenditures when compared to last year are slightly up by $933 or 2.2%. This is increase is seen in the employee services category due to salary increases.
- Revenues exceeds expenditures by $24,435.

<u>Cemetery Fund</u>-

- The Cemetery Fund is performing much better than it did last fiscal year. Fees were increased and there is more activity in funeral services. Revenues are report to be at $30,214, an increase of $12,489 or 70.4% over the prior year. Expenditures are higher than the prior year by $7,074 or 33.1%. Increases are seen in employee services due to salary increases and other contract services related to grave digging services. Revenues exceeds operational expenditures by $1,805.

<u>Other Funds:</u>

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
Roadway Impact Fund	$ 36,480	$ 1,440	4%	-	-	0%	$ 1,440
Transportation Fund	$ 793,698	$ 104,352	13%	760,000	654	0%	$ 103,698
MDUS	$ 501,085	$ 66,988	13%	$ 460,508	(10)	0%	$ 66,998
Utility Impact Fund	$ 200,640	$ 9,000	4%	-	-	0%	$ 9,000

- Roadway Impact Fund - Revenues collected year-to-date for roadway impact fees totaled $1,440 with November's collection at $480. No expenditures budgeted.

- Transportation Fund - For the month of November, the Transportation User Fee is reported at $65,745 with year-to-date at $104,352. Fees are collected one month in arrears. Expenditures are related to street maintenance.

- MDUS- The MDUS fee is also billed in arrears. What is reflected for revenues year-to-date is $66,988. Expenditures are associated with bad debt with reflects as a credit.

- Utility Impact Fund- Revenues represents $5,310 in water impact fee with sewer impact fee at $3,690. No expenditures are budgeted.

<u>Internal Service Funds:</u>

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
Fleet Service Operating Fund	$ 670,394	$ 111,728	17%	$ 674,160	$ 121,962	18%	$ (10,234)
Fleet Replacement Fund	$ 535,554	$ 113,139	21%	$ 535,554	59,178	11%	$ 53,961

- The Fleet Operating Fund and the Fleet Replacement Fund are all operated by various departments that are charged rental fees and replacement fees which are transferred to the funds to off- set the expenditures for repairs and maintenance to the City's vehicles.
- Fleet operating expenditure are down from the prior year by $9,049 or 6.9%. Majority of the decrease in expenditure are seen in the equipment maintenance and repair category.
- The same concept is applied to the Fleet Replacement Fund. The cost of the equipment that was purchased and or leased during the fiscal year are report in this fund.

3. FUNDING SOURCE

N/A

4. TIMELINE CONSIDERATIONS

Immediate consideration.

5. OTHER OPTIONS (In order of preference)

N/A

6. ATTACHMENTS

4a. Preliminary Financials as of November 2018:

- **Attachment A:** Preliminary summaries of the total amounts of revenues and expenditures as of the month of November 2018.

- **Attachment B:** Preliminary financials summaries of each on the operating funds and the special revenue funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenues and expenditures categories.

- **Attachment C:** Checks issued during the month of November.

- **Attachment D:** Balance sheets for each of the operating funds.

- **Attachment E:** Sales Tax Tracking Report.

- **Attachment F:** Current investments report year to date.

Monthly Finance Report as of :

November 2018

11/30/18

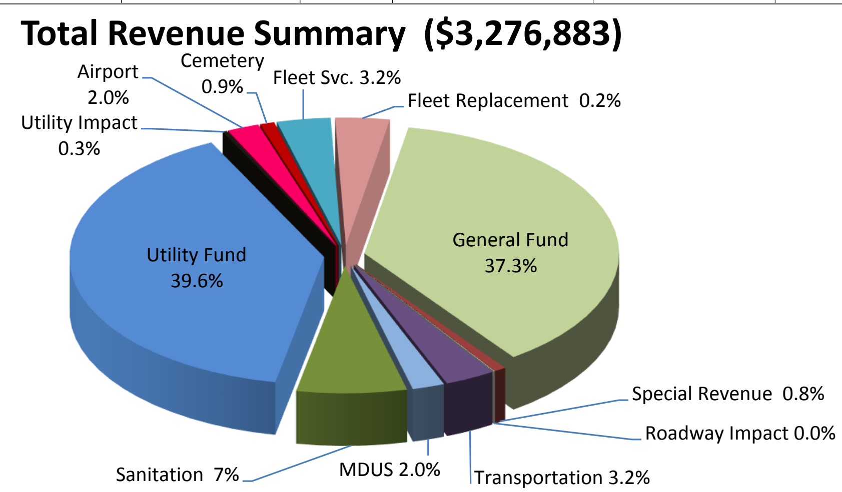
Attachment A

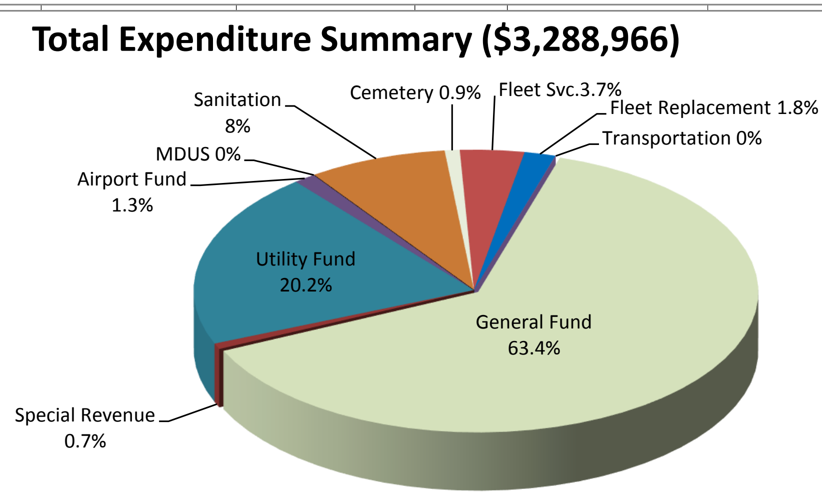
Financial Summary

Summary Revenue/Expenditures

Preliminary Year-to-Date as of November 30, 2018

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
General Fund	$ 13,599,739	$ 1,221,548	9%	$ 13,599,739	$ 2,085,110	15%	$ (863,562)
Special Revenues							
- Tax Increment Fund (TIF)	$ 317,620	$ 6,073	2%	$ 707,556	$ -	0%	$ 6,073
- Hotel/Motel Tax	$ 82,963	$ 12,506	15%	$ 75,000	$ 9,379	13%	$ 3,127
- Main St. Revenue	$ 67,600	$ 333	0%	$ 67,500	$ -	0%	$ 333
- Municipal Court Sec/Tech	$ 34,044	$ 3,095	9%	$ 11,496	$ 8,348	73%	$ (5,253)
- Library Grants/Donations	$ 5,390	$ 2,693	50%	$ -	$ 4,275	-100%	$ (1,582)
Subtotal	$ 507,617	$ 24,700	5%	$ 861,552	$ 22,002	3%	$ 2,698
Roadway Impact Fund	$ 36,480	$ 1,440	4%	-	-	0%	$ 1,440
Transportation Fund	$ 793,698	$ 104,352	13%	760,000	654	0%	$ 103,698
MDUS	$ 501,085	$ 66,988	13%	$ 460,508	(10)	0%	$ 66,998
Sanitation Fund	$ 1,769,924	$ 229,012	13%	$ 1,757,030	$ 263,798	15%	$ (34,786)
Utility Fund	$ 9,886,767	$ 1,298,013	13%	$ 8,978,350	$ 665,549	7%	$ 632,464
Utility Impact Fund	$ 200,640	$ 9,000	4%	-	-	0%	$ 9,000
Airport Fund	$ 497,826	$ 66,749	13%	$ 482,577	$ 42,314	9%	$ 24,435
Cemetery Op. Fund	$ 220,220	$ 30,214	14%	$ 206,446	$ 28,409	14%	$ 1,805
Fleet Service Operating Fund	$ 670,394	$ 111,728	17%	$ 674,160	$ 121,962	18%	$ (10,234)
Fleet Replacement Fund	$ 535,554	$ 113,139	21%	$ 535,554	59,178	11%	$ 53,961
Total	**$ 29,219,944**	**$ 3,276,883**	**11%**	**$ 28,315,916**	**$ 3,288,966**	**12%**	**$ (12,083)**





11/30/18

Attachment B

Financial Summaries by Fund

General Fund
Special Revenue Funds

- Tax Increment Fund (TIF)
- Hotel Motel Tax
- Texas Capital Fund
- Main Street Revenue Fund
- Municipal Court Fees Fund
- Library Grant/Donations

Roadway Impact Fund
Transportation Fund
Municipal Utility Drainage Fund
Sanitation Fund
Utility Fund
Utility Impact Fund
Airport Fund
Cemetery Operating Fund
Fleet Services Operating Fund
Fleet Replacement Fund

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

100-GENERAL FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	10,669,969.00	720,711.46	1,069,347.02	10.02	0.00	9,600,621.98
320-PERMITS AND LICENSES	292,544.00	17,863.90	33,330.07	11.39	0.00	259,213.93
330-INTERGOVERNMENTAL REV	145,041.00	0.00	1.35	0.00	0.00	145,039.65
340-CHARGES FOR SERVICES	288,340.00	7,231.50	21,743.95	7.54	0.00	266,596.05
410-FINES AND FORFEITURES	394,200.00	19,466.17	39,820.46	10.10	0.00	354,379.54
420-ASSESSMENTS	25,500.00	313.96	572.79	2.25	0.00	24,927.21
430-USE OF MONEY AND PROP	170,945.00	9,125.39	52,014.50	30.43	0.00	118,930.50
440-DONATIONS FROM PRIVAT	4,000.00	1,988.00	4,718.00	117.95	0.00	(718.00)
450-INTERFUND OPERATING T	1,609,200.00	0.00	0.00	0.00	0.00	1,609,200.00
460-PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	13,599,739.00	776,700.38	1,221,548.14	8.98	0.00	12,378,190.86
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EXPENDITURE SUMMARY						
500-CITY COUNCIL	144,079.00	30,370.32	42,471.50	29.48	0.00	101,607.50
501-CITY MANAGEMENT	613,060.00	43,131.03	89,681.68	14.87	1,471.65	521,906.67
503-PUBLIC INFORMATION	147,735.00	5,835.88	17,183.05	11.63	0.00	130,551.95
504-HUMAN RESOURCES	260,963.00	18,393.20	34,105.75	13.07	0.00	226,857.25
512-FINANCIAL SERVICES	649,454.00	54,722.53	99,854.06	15.38	0.00	549,599.94
516-MUNICIPAL COURT	380,822.00	22,839.31	63,845.12	17.31	2,077.64	314,899.24
522-DEVELOPMENT SERVICES	885,362.00	54,038.28	116,260.27	13.13	0.00	769,101.73
524-MAIN STREET PROGRAM	92,992.00	11,025.05	28,842.73	31.02	0.00	64,149.27
527-MOODY MUSEUM	8,014.00	205.74	390.04	4.87	0.00	7,623.96
532-PUBLIC LIBRARY	516,059.00	31,388.47	62,756.57	13.75	8,204.09	445,098.34
542-FIRE SUPPRESSION/EMER	2,575,246.00	195,812.34	392,906.32	15.47	5,510.00	2,176,829.68
552-POLICE FIELD SERVICES	3,734,810.00	281,790.73	599,146.21	16.08	1,280.57	3,134,383.22
558-ANIMAL CONTROL SECTIO	210,165.00	13,808.87	33,847.64	16.11	0.00	176,317.36
563-STREET & GROUND MAIN	1,491,818.00	115,855.73	235,931.79	15.82	0.00	1,255,886.21
565-PARKS & RECREATION	867,532.00	60,199.16	111,913.39	17.16	36,974.57	718,644.04
566-INTERNAL SVCS/BLDG	472,760.00	25,378.66	63,172.43	14.48	5,271.12	404,316.45
573-ENGINEERING & INSPECT	125,283.00	815.34	947.27	0.76	0.00	124,335.73
575-INTERNAL SVC/IT DEPT	159,315.00	12,586.28	25,545.12	16.03	0.00	133,769.88
592-NON-DEPARTMENTAL	264,270.00	25,358.89	66,309.23	26.51	3,760.00	194,200.77
*** TOTAL EXPENDITURES ***	13,599,739.00	1,003,555.81	2,085,110.17	15.81	64,549.64	11,450,079.19
	==============	==============	==============	======	==============	==============
*** TOTAL PROFIT / (LOSS) ***	0.00	(226,855.43)	(863,562.03)	0.00	(64,549.64)	928,111.67
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FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

119-TIF (TAX INCREMENT FUND)

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	195,108.00	0.00	0.00	0.00	0.00	195,108.00
330-INTERGOVERNMENTAL REV	115,512.00	0.00	0.00	0.00	0.00	115,512.00
430-USE OF MONEY AND PROP	7,000.00	5,249.75	6,073.12	86.76	0.00	926.88
*** TOTAL REVENUES ***	317,620.00	5,249.75	6,073.12	1.91	0.00	311,546.88
EXPENDITURE SUMMARY						
520-TIF EXPENSES	707,556.00	0.00	0.00	0.00	0.00	707,556.00
*** TOTAL EXPENDITURES ***	707,556.00	0.00	0.00	0.00	0.00	707,556.00
*** TOTAL PROFIT / (LOSS) ***	(389,936.00)	5,249.75	6,073.12	1.56-	0.00	(396,009.12)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

120-HOTEL/MOTEL FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	82,963.00	6,639.76	12,506.00	15.07	0.00	70,457.00
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	82,963.00	6,639.76	12,506.00	15.07	0.00	70,457.00
EXPENDITURE SUMMARY						
612-HOTEL/MOTEL TAX	75,000.00	9,379.50	9,379.50	12.51	0.00	65,620.50
*** TOTAL EXPENDITURES ***	75,000.00	9,379.50	9,379.50	12.51	0.00	65,620.50
*** TOTAL PROFIT / (LOSS) ***	7,963.00	(2,739.74)	3,126.50	39.26	0.00	4,836.50

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

123-MAIN STREET REVENUE FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-DONATIONS FROM PRIVAT	18,000.00	746.99	865.97	4.81	0.00	17,134.03
450-INTERFUND OPERATING T	49,600.00	(532.65)	(532.65)	1.07-	0.00	50,132.65
*** TOTAL REVENUES ***	67,600.00	214.34	333.32	0.49	0.00	67,266.68
	==============	==============	==============	======	==============	==============
EXPENDITURE SUMMARY						
615-CONTRIBUTE TO CIVIC P	67,500.00	0.00	0.00	0.00	0.00	67,500.00
*** TOTAL EXPENDITURES ***	67,500.00	0.00	0.00	0.00	0.00	67,500.00
	==============	==============	==============	======	==============	==============
*** TOTAL PROFIT / (LOSS) ***	100.00	214.34	333.32	333.32	0.00	(233.32)
	==============	==============	==============	======	==============	==============

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

125-MUNICIPAL CRT SPECIAL FEE

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
410-FINES AND FORFEITURES	34,044.00	1,581.10	3,094.72	9.09	0.00	30,949.28
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	34,044.00	1,581.10	3,094.72	9.09	0.00	30,949.28
EXPENDITURE SUMMARY						
625-MUNICIPAL COURT BLDG	9,489.00	8,348.00	8,348.00	87.98	0.00	1,141.00
626-MUNICIPAL CRT TECHNO	2,007.00	0.00	0.00	0.00	0.00	2,007.00
627-MUN COURT JUDICIAL	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	11,496.00	8,348.00	8,348.00	72.62	0.00	3,148.00
*** TOTAL PROFIT / (LOSS) ***	22,548.00	(6,766.90)	(5,253.28)	23.30-	0.00	27,801.28

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

129-LIBRARY GRANT/DONATION

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	1,150.00	1,539.59	1,539.59	133.88	0.00	(389.59)
430-USE OF MONEY AND PROP	4,240.00	505.56	1,017.59	24.00	0.00	3,222.41
440-DONATIONS FROM PRIVAT	0.00	24.00	136.00	0.00	0.00	(136.00)
*** TOTAL REVENUES ***	5,390.00	2,069.15	2,693.18	49.97	0.00	2,696.82
EXPENDITURE SUMMARY						
624-LIBRARY	0.00	0.00	4,274.69	0.00	0.00	(4,274.69)
*** TOTAL EXPENDITURES ***	0.00	0.00	4,274.69	0.00	0.00	(4,274.69)
*** TOTAL PROFIT / (LOSS) ***	5,390.00	2,069.15	(1,581.51)	29.34-	0.00	6,971.51

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

200-ROADWAY IMPACT FEE FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
420-ASSESSMENTS	36,480.00	480.00	1,440.00	3.95	0.00	35,040.00
*** TOTAL REVENUES ***	36,480.00	480.00	1,440.00	3.95	0.00	35,040.00
EXPENDITURE SUMMARY						
631-ROADWAY IMPACT FEE	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL PROFIT / (LOSS) ***	36,480.00	480.00	1,440.00	3.95	0.00	35,040.00

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

210-TRANSPORTATION FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	793,698.00	65,744.84	104,352.26	13.15	0.00	689,345.74
*** TOTAL REVENUES ***	793,698.00	65,744.84	104,352.26	13.15	0.00	689,345.74
EXPENDITURE SUMMARY						
632-TRANSPORTATION	760,000.00	680.00	654.35	0.09	0.00	759,345.65
*** TOTAL EXPENDITURES ***	760,000.00	680.00	654.35	0.09	0.00	759,345.65
*** TOTAL PROFIT / (LOSS) ***	33,698.00	65,064.84	103,697.91	307.73	0.00	(69,999.91)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

300-MUNICIPAL DRAINAGE UTILIT

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	501,085.00	40,808.76	66,988.33	13.37	0.00	434,096.67
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	501,085.00	40,808.76	66,988.33	13.37	0.00	434,096.67
EXPENDITURE SUMMARY						
750-MUNICIPAL DRAINAGE	460,508.00	0.00	(10.09)	0.00	0.00	460,518.09
*** TOTAL EXPENDITURES ***	460,508.00	0.00	(10.09)	0.00	0.00	460,518.09
*** TOTAL PROFIT / (LOSS) ***	40,577.00	40,808.76	66,998.42	165.11	0.00	(26,421.42)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

320-SANITATION FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	220,040.00	12,738.52	20,480.11	9.31	0.00	199,559.89
340-CHARGES FOR SERVICES	1,549,884.00	129,382.92	208,532.07	13.45	0.00	1,341,351.93
*** TOTAL REVENUES ***	1,769,924.00	142,121.44	229,012.18	12.94	0.00	1,540,911.82
EXPENDITURE SUMMARY						
721-SANITATION/GARBAGE	1,757,030.00	131,807.40	263,797.95	15.01	0.00	1,493,232.05
*** TOTAL EXPENDITURES ***	1,757,030.00	131,807.40	263,797.95	15.01	0.00	1,493,232.05
*** TOTAL PROFIT / (LOSS) ***	12,894.00	10,314.04	(34,785.77)	269.78-	0.00	47,679.77

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

340-PUBLIC UTILITIES FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
320-PERMITS AND LICENSES	1,200.00	100.00	100.00	8.33	0.00	1,100.00
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	9,737,214.00	741,957.44	1,275,613.35	13.10	0.00	8,461,600.65
420-ASSESSMENTS	47,560.00	2,193.00	6,795.00	14.29	0.00	40,765.00
430-USE OF MONEY AND PROP	99,793.00	7,550.53	15,303.67	15.34	0.00	84,489.33
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS	1,000.00	66.98	200.77	20.08	0.00	799.23
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	9,886,767.00	751,867.95	1,298,012.79	13.13	0.00	8,588,754.21
EXPENDITURE SUMMARY						
701-UTILITIES ADMINISTRAT	480,998.00	36,560.88	75,609.17	15.72	0.00	405,388.83
706-WASTEWATER TREATMENT	590,476.00	34,107.86	95,296.73	16.34	1,191.20	493,988.07
708-UTILITY DISTRIBUTION/	1,467,547.00	100,263.85	213,635.71	15.90	19,733.33	1,234,177.96
709-UTILITIES NON-DEPARTM	6,439,329.00	137,536.38	281,007.01	4.36	0.00	6,158,321.99
*** TOTAL EXPENDITURES ***	8,978,350.00	308,468.97	665,548.62	7.65	20,924.53	8,291,876.85
*** TOTAL PROFIT / (LOSS) ***	908,417.00	443,398.98	632,464.17	67.32	(20,924.53)	296,877.36

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

345-UTILITY IMPACT FEE FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	200,640.00	3,000.00	9,000.00	4.49	0.00	191,640.00
*** TOTAL REVENUES ***	200,640.00	3,000.00	9,000.00	4.49	0.00	191,640.00
EXPENDITURE SUMMARY						
592-NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL PROFIT / (LOSS) ***	200,640.00	3,000.00	9,000.00	4.49	0.00	191,640.00

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

350-AIRPORT FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	4,000.00	0.00	0.00	0.00	0.00	4,000.00
340-CHARGES FOR SERVICES	480,826.00	30,373.60	62,761.68	13.05	0.00	418,064.32
420-ASSESSMENTS	0.00	290.98	290.98	0.00	0.00	(290.98)
430-USE OF MONEY AND PROP	13,000.00	1,845.94	3,696.13	28.43	0.00	9,303.87
440-DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	497,826.00	32,510.52	66,748.79	13.41	0.00	431,077.21
EXPENDITURE SUMMARY						
732-AIRPORT OPERATIONS DE	482,577.00	8,713.42	42,313.90	8.77	0.00	440,263.10
*** TOTAL EXPENDITURES ***	482,577.00	8,713.42	42,313.90	8.77	0.00	440,263.10
*** TOTAL PROFIT / (LOSS) ***	15,249.00	23,797.10	24,434.89	160.24	0.00	(9,185.89)

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

370-CEMETERY OPERATING FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	108,268.00	6,060.00	10,540.00	9.74	0.00	97,728.00
430-USE OF MONEY AND PROP	4,302.00	105.00	230.00	5.35	0.00	4,072.00
440-DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T	14,500.00	0.00	0.00	0.00	0.00	14,500.00
460-PROCEEDS GEN FIXED AS	93,150.00	6,543.00	19,444.50	20.87	0.00	73,705.50
*** TOTAL REVENUES ***	220,220.00	12,708.00	30,214.50	13.72	0.00	190,005.50
EXPENDITURE SUMMARY						
761-CEMETERY OPERATING DE	206,446.00	11,430.55	28,409.03	13.76	0.00	178,036.97
*** TOTAL EXPENDITURES ***	206,446.00	11,430.55	28,409.03	13.76	0.00	178,036.97
*** TOTAL PROFIT / (LOSS) ***	13,774.00	1,277.45	1,805.47	13.11	0.00	11,968.53

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

382-FLEET SERVICES OPERATING

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	670,394.00	55,864.00	111,728.00	16.67	0.00	558,666.00
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	670,394.00	55,864.00	111,728.00	16.67	0.00	558,666.00
EXPENDITURE SUMMARY						
517-FlEET SERVICES	674,160.00	46,448.46	121,961.67	18.43	2,273.92	549,924.41
*** TOTAL EXPENDITURES ***	674,160.00	46,448.46	121,961.67	18.43	2,273.92	549,924.41
*** TOTAL PROFIT / (LOSS) ***	(3,766.00)	9,415.54	(10,233.67)	332.12	(2,273.92)	8,741.59

FINANCIAL STATEMENT

AS OF: NOVEMBER 30TH, 2018

384-FLEET REPLACEMENT FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	535,554.00	105,549.00	105,549.00	19.71	0.00	430,005.00
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	3,784.88	7,590.05	0.00	0.00	(7,590.05)
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	535,554.00	109,333.88	113,139.05	21.13	0.00	422,414.95
EXPENDITURE SUMMARY						
518-EQUIPMENT REPLACEMENT	535,554.00	21,797.68	59,178.05	14.59	18,982.52	457,393.43
*** TOTAL EXPENDITURES ***	535,554.00	21,797.68	59,178.05	14.59	18,982.52	457,393.43
*** TOTAL PROFIT / (LOSS) ***	0.00	87,536.20	53,961.00	0.00	(18,982.52)	(34,978.48)

11/30/18

Attachment C

COUNCIL REPORT

CHECKS POSTED IN NOVEMBER 2018

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC DEC. 2018 INVOICE	2,216.73
		AT&T	LOCAL REIMB/REFUND	0.00
		CINCINNATI LIFE INS. CO.	LIFE INSURANCE PREMIUMS	52.00
		CLIFFORD, PENNY CHRISTINE c/o TX CHILD	CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
		AUTOMATED COLLECTION SERVICES INC	SLAZENBY 522-51-5161	88.36
			SLAZENBY 522-51-5161	88.36
			SLAZENBY 522-51-5161	88.36
		RUIZ, PATRICIA %TX CHILD SUPPORT SDU	01-0456 R RUIZ JR CHILD SU	163.85
			01-0456 R RUIZ JR CHILD SU	163.85
			01-0456 R RUIZ JR CHILD SU	163.85
		HERRERA, EDITH D %ARIZONA SUPPORT PAYM	VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
		MISCELLANEOUS MELANIE RATHKE	MELANIE RATHKE:DEP RETURN	75.00
		LOPEZ, SHUREEM	01-0436 D AVILES CHILD SUP	40.15
			01-0436 D AVILES CHILD SUP	40.15
			01-0436 D AVILES CHILD SUP	40.15
		McCREARY, VESELKA, BRAGG & ALLEN PC	CC FEES, OCTOBER 2018	1,482.81
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	1,988.06
			NATIONWIDE CONTRIBUTIONS	1,988.06
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	265.15
			PRE-PAID LEGAL PREMIUMS	231.25
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	22,816.86
			FEDERAL WITHHOLDING	21,952.90
			FEDERAL WITHHOLDING	23,645.76
			FICA CONTRIBUTIONS AND MAT	15,814.59
			FICA CONTRIBUTIONS AND MAT	15,560.90
			FICA CONTRIBUTIONS AND MAT	16,103.73
			MEDICARE CONTRIB AND MATCH	3,698.60
			MEDICARE CONTRIB AND MATCH	3,639.26
			MEDICARE CONTRIB AND MATCH	3,766.27
		TAYLOR ECONOMIC DEV.CORP.	NOV 2018 SALES TAX	104,364.16
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TEDC TMRS CONT NOV 2018	3,060.80
			TMRS CONTRIBUTIONS	18,187.78
			TMRS CONTRIBUTIONS	18,072.61
		UNITED WAY OF WILLIAMSON COUNTY	UNITED WAY CONTRIBUTIONS	70.00
			UNITED WAY CONTRIBUTIONS	70.00
			UNITED WAY CONTRIBUTIONS	70.00
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	576.73
		U S DEPT OF EDUCATION	SLAZENBY 522-51-5161	132.54
			SLAZENBY 522-51-5161	132.54
			SLAZENBY 522-51-5161	132.54
		TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI	ACCT #2091015 TAYLOR FF AS	583.00
		KIRK, SARA DENISE	01-0282 SHANE NEWELL CHILD	138.46
			01-0282 SHANE NEWELL CHILD	138.46
			01-0282 SHANE NEWELL CHILD	138.46
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	2,561.72
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	219.60
			TOTAL:	286,296.39
CITY COUNCIL	GENERAL FUND	ARIOLA, DWAYNE	2018 TML ANNUAL CONFERENCE	175.49
			2018 TML ANNUAL CONFERENCE	65.12
		HEB CREDIT RECEIVABLES	COUNCIL SNACKS	8.75
		HOPE ALLIANCE	HOPE ALLIANCE FY18-19	10,000.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MUNICIPAL CODE CORP.	SUPPORT FEE	350.00
		RYDELL, BRANDT	TRAINING-TML CONFERENCE	175.48
		TAYLOR CHAMBER OF COMMERC	MEMBERSHIP DUE-CHRISTINE L	100.00
			MEMBERSHIP DUES-ROBERT GAR	100.00
			MEMBERSHIP DUES-BRANDT RYD	100.00
			MEMBERSHIP DUES-DWAYNE ARI	100.00
			MEMBERSHIP DUE-MITCHELL DR	100.00
		TAYLOR PRESS	ORDINANCE NOTICES	93.75
			LEGAL NOTICE	93.75
		VERIZON WIRELESS	CELL PHONE	171.04
		WAL-MART COMMUNITY/GEMB	COUNCIL MEETING SNACKS	24.86
		WILLIAMSON COUNTY CLERK	ORDINANCE RECORDING FEES	232.00
		GOLDEN CHICK	COUNCIL MEETING SNACKS	26.99
		SORTO'S GROUP LLC DBA MASFAJITAS	COUNCIL SNACKS	53.19
		SHEPHERD'S HEART FOOD PANTRY & CO MINI	SHEPHERD'S HEART FY18-19	10,000.00
		COURTYARD MARRIOTT	SPLIT - D. ARIOLA (12.55%)	90.93
			SPLIT - D. ARIOLA (12.55%)	633.42
			SPLIT - TML R. GARCIA (87.	633.42
			SPLIT - TML R. GARCIA (12.	90.93
		HEJL & SCHROEDER, P.C.	LEGAL SRVCS/MUNICIPAL COUR	6,580.80
		GARCIA, ROBERT	2018 TML ANNUAL CONFERENCE	175.49
			2018 TML ANNUAL CONFERENCE	195.94
			TOTAL:	30,371.35
CITY MANAGEMENT	GENERAL FUND	BARKER, DIANNA	TRAINING-SOUTH PADRE ISLAN	420.74
		CHEESECAKE FACTORY	TML CONFERENCE I. TURNER	38.87
		CITY OF AUSTIN PAY AND DISPLAY	PARKING AUSTIN MEETING CI	2.00
		HILTON GARDEN INN SOUTH PARDRE ISLAND	GRADUATE INSTITUTE	518.80
		HILTON FORT WORTH	SPLIT - TML I.TURNER MEALS	97.99
			SPLIT - TML I. TURNER PARK	130.88
			SPLIT - TML I.TURNER LODGI	1,724.68
		LITTLE RED WASP	TML LUNCH COUNCIL RYDELLGA	110.01
		LUCKY DUCK CAFE	D. DAWN TOWN HALL MEETING	24.55
		OFFICE DEPOT CORPORATION	PAPER-CITY MANAGER	56.98
			TONER FOR PRINTER-ROCIO	443.44
			OFFICE SUPPLIES, CALENDARS	215.01
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	948.64
			FICA CONTRIBUTIONS AND MAT	884.04
			FICA CONTRIBUTIONS AND MAT	906.16
			MEDICARE CONTRIB AND MATCH	221.86
			MEDICARE CONTRIB AND MATCH	206.75
			MEDICARE CONTRIB AND MATCH	211.92
		SAM'S CLUB DIRECT	EMPLOYEE APPRECIATION	170.58
		SPRINGHILL SUITES BY MARRIOTT FORT WOR	TML CONFERENCE	168.14
		TAYLOR CHAMBER OF COMMERC	MEMBERSHIP DUES	200.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,783.21
			TMRS CONTRIBUTIONS	1,769.92
		VERIZON WIRELESS	CELL PHONE	171.04
			IPADS	64.06
		EXPRESS PARKING GARAGE FORT WORTH CONV	TML PARKING GARAGE	18.00
			TML PARKING GARAGE	44.00
		BEST BUY	KEYBOARD & MOUSE	64.94
		EL CORRAL LOZANO	MAYOR AGENDA UPDATE	18.77
		OMNI HOTELS & RESORTS FORT WORTH	TML CONFERENCE	771.82
		IN-N-OUT BURGER	TML	6.44
		DAHILL	XER/XWC7845 MAINT	55.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			XER/XWC7845 COLOR COPIES O	375.88
		TURNER, ISAAC	TML ANNUAL CONFERENCE 2018	60.89
		SHRED-IT US JV LLC DBA SHRED-IT USA LL	SHREDDING SERVICES	324.54
		ICMA-RC PLAN SPONSOR SERVICES	PLAN 307325	99.83
			PLAN 307325	99.83
			PLAN 307325	99.83
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	138.78
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	17.64
		JENKINS, JEFFREY	2018 TML ANNUAL CONFERENCE	75.00-
			2018 TML ANNUAL CONFERENCE	175.49
		COMMUNITY COFFEE COMPANY LLC	Coffee	19.02
			Coffee	29.39
			TOTAL:	13,835.64
PUBLIC INFORMATION	GENERAL FUND	OFFICE DEPOT CORPORATION	PAPER-PUBLIC INFORMATION	1.10
		STRATEGIC GOVERNMENT RESOURCES	INTERIM PIO-STACEY OSBORNE	1,185.80
			PIO INTERIM-STACEY OSBORNE	1,185.80
			PIO INTERIM-STACEY OSBORNE	1,058.75
			PIO INTERIM-STACEY OSBORNE	423.50
			PIO INTERIM-STACEY OSBORNE	1,185.80
		VERIZON WIRELESS	CELL PHONE	42.76
		SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING NOVEMBER	695.00
		DAHILL	XER/XWC7845 COLOR COPIES O	0.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	5,826.89
HUMAN RESOURCES	GENERAL FUND	TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 HR	0.36
		DPS GEN SERVICES BUREAU	OCT. 2018 BCKGRD CHECK	2.00
		OFFICE DEPOT CORPORATION	PAPER-HUMAN RESOURCES	25.95
			PERSONNEL AND GREEN FOLDER	114.45
			CIVIL SVC FILE FOLDERS	65.99
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	275.20
			FICA CONTRIBUTIONS AND MAT	275.20
			FICA CONTRIBUTIONS AND MAT	285.33
			MEDICARE CONTRIB AND MATCH	64.36
			MEDICARE CONTRIB AND MATCH	64.36
			MEDICARE CONTRIB AND MATCH	66.73
		STRATEGIC GOVERNMENT RESOURCES	TRAINING-PERF MANAGEMENT	4,361.04
		TAYLOR PRESS	PT CUSTODIAN AD	17.60
		TAYLOR SPORTING GOODS	PLAQUE FOR RETIREMENT EVEN	90.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	559.11
			TMRS CONTRIBUTIONS	557.31
		VERIZON WIRELESS	CELL PHONE	42.76
		COMPLIANCE ASSOCIATES,LP	NOVEMBER PRE-EMP DRUG SCRE	325.00
		TEXAS A&M UNIVERSITY 02-467771 ATTN: D	PRE-EMP PHYS- FIRE - SELLE	540.00
		DAHILL	XER/XWC7845 MAINT	55.28
			XER/XWC7845 COLOR COPIES O	106.66
		BAYLOR SCOTT & WHITE HEALTH	PRE EMP PHYSICAL/HARGER	122.00
			PROMOTIONAL PHYSICAL/URBAN	107.00
		WAGE WORKS, INC. DBA CONEXIS	OCTOBER COBRA SERVICES	25.00
		BRANDY MILLER PHD PC	PRE-EMP PSYCH EXAMS -POLIC	600.00
			PRE-EMP PSYCH - FIRE-SELLE	200.00
		ROSS GANNAWAY, PLLC	LEGAL FEES THRU NOVEMBER '	125.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	7.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	9,180.97
FINANCIAL SERVICES	GENERAL FUND	GFOA	L. LAWLER GFOA MEMBERSHIP	190.00
		GFOAT	L. LAWLER GFOAT MEMBERSHIP	80.00
		TYLER TECHNOLOGIES, INC	ACCOUNTS PAYABLE MAINT.	2,579.86
			GENERAL LEDGER	3,698.37
			PAYROLL PERSONNEL	3,440.86
		OFFICE DEPOT CORPORATION	PAPER-FINANCE	50.97
		QUILL CORPORATION	2019 DESK PAD	14.01
			2019 CALENDARS	99.03
			HP 78A	82.25
			2019 DESK PAD	19.62
			P TOUCH TAPE	20.99
			HP950/951	174.99
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	676.55
			FICA CONTRIBUTIONS AND MAT	645.50
			FICA CONTRIBUTIONS AND MAT	695.62
			MEDICARE CONTRIB AND MATCH	158.23
			MEDICARE CONTRIB AND MATCH	150.97
			MEDICARE CONTRIB AND MATCH	162.69
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,302.45
			TMRS CONTRIBUTIONS	1,358.70
		VERIZON WIRELESS	CELL PHONE	42.76
			MODEM	32.03
		YP	YELLOW PAGES AD	25.00
		BROOKSWATSON & CO., PLLC	AUDIT SERVICES FY17-18	12,375.00
		DAHILL	XER/XWC7845 MAINT	55.28
			XER/XWC7845 COLOR COPIES O	419.98
			X-PHASER 4622	46.95
		GADDES, LARRY, WILLIAMSON CTY TAX ASSE	7879-PARCEL ENTITY FEE	2,048.54
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	10.80
		PATTERSON CAPITAL MANAGEMENT DBA PATTE	INVESTMENT SVCS-NOV	2,000.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	32,783.93
MUNICIPAL COURT	GENERAL FUND	AT&T	MUNICIPAL COURT	176.39
		BRINKS, INC.	OCT BRINKS	683.69
			OCT FSC	73.50
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 MUNICIPAL COU	6.05
		TYLER TECHNOLOGIES, INC	SECURE SIGNATURE	406.31
		OFFICE DEPOT CORPORATION	TRAY	49.99
			HIGHLIGHTERS	8.07
			TRAY	35.19
			INK CARTRIDGE KW/MR	154.34
		PETTY CASH	REPLENISH JURORS PETTY CAS	200.00
		QUILL CORPORATION	INK CARTRIDGE	223.50
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	122.65
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	404.32
			FICA CONTRIBUTIONS AND MAT	412.71
			FICA CONTRIBUTIONS AND MAT	419.46
			MEDICARE CONTRIB AND MATCH	94.55
			MEDICARE CONTRIB AND MATCH	96.52

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE CONTRIB AND MATCH	98.10
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	649.18
			TMRS CONTRIBUTIONS	630.75
		ATMOS ENERGY	ATMOS-109 W. FIFTH STREET	48.41
		VERIZON WIRELESS	CELL PHONE	42.76
			IPAD	32.03
		TEXAS MUNICIPAL COURTS EDUCATION CENTE	TRAINING	75.00
		NEOPOST USA INC	POSTAGE LEASE	52.55
		CINTAS CORP DBA FIRST AID & SAFETY	MEDICAL SUPPLIES	63.88
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
		HEJL & SCHROEDER, P.C.	LEGAL SRVCS/MUNICIPAL COUR	3,225.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	10.80
			TOTAL:	8,573.25
DEVELOPMENT SERVICES	GENERAL FUND	TYLER TECHNOLOGIES, INC	CALL CENTER	2,694.67
		LJ WORKS STATIONS	OFFICE SUPPLIES	80.00
		DATA DIRECT SYSTEMS INC	INK FOR FRONT PRINTER	240.00
		OFFICE DEPOT CORPORATION	PAPER-DEVELOPMENT SERVICES	30.52
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,052.80
			FICA CONTRIBUTIONS AND MAT	1,051.56
			FICA CONTRIBUTIONS AND MAT	1,100.23
			MEDICARE CONTRIB AND MATCH	246.23
			MEDICARE CONTRIB AND MATCH	245.93
			MEDICARE CONTRIB AND MATCH	257.31
		TAYLOR PRESS	P2 PUBLIC HEARING	66.55
			P2 PUBLIC HEARING	58.30
			ANNEXATION #1	325.00
			ANNEXATION #2	325.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,149.65
			TMRS CONTRIBUTIONS	2,148.99
		VERIZON WIRELESS	CELL PHONE	256.56
			IPAD	64.06
		HILTON GALVESTON ISLAND RESORT	PARKING AT THE HILTON	17.32-
			SHELLY SHELTON PARKING APA	49.80
			TOM YANTIS APA HOTEL	388.70
			MIKE ELABARGER APA HOTEL	542.80
			SHELLY SHELTON APA HOTEL	542.80
		AMAZON.COM	SHELLY SHELTON OFFICE SUPP	18.40
			OFFICE SUPPLIES	201.00
			OFFICE SUPPLIES	13.96
			OFFICE SUPPLIES	10.19
			OFFICE SUPPLIES	8.90
			OFFICE SUPPLIES	12.12
			OFFICE SUPPLIES	34.98
			OFFICE SUPPLIES	35.97
		DAHILL	XER/XWC7845 MAINT	55.28
			XER/XWC7845 COLOR COPIES O	244.63
		SOUTH CENTRAL PLANNING & DEV. COMMISSI	MPN OCT 2018	875.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	180.95
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	25.20
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	15,665.10
MAIN STREET PROGRAM 00	GENERAL FUND	FUN EXPRESS	HALLOWEEN CANDY	126.88
		HOLIDAY INN MARINA	TDA CONF FOR J.BLUDELL & M	269.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MISCELLANEOUS CENTRAL TEXAS PUBLISHI	CENTRAL TEXAS PUBLISHING:R	392.25
		KXAN	CAR SHOW ADVERTISING	1,250.00
		MICHAEL C. PESCHEL	MUSIC & PA FOR CHRISTMAS B	400.00
		OFFICE DEPOT CORPORATION	PAPER-MAIN STREET	17.05
			COPIER INK	96.84
			WRIST BANDS, WINE SWIRL	44.09
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	139.82
			FICA CONTRIBUTIONS AND MAT	139.82
			FICA CONTRIBUTIONS AND MAT	139.38
			MEDICARE CONTRIB AND MATCH	32.70
			MEDICARE CONTRIB AND MATCH	32.70
			MEDICARE CONTRIB AND MATCH	32.60
		TAYLOR PRESS	CAR SHOW ADS	370.00
			CAR SHOW ADS	370.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	273.10
			TMRS CONTRIBUTIONS	272.24
		VERIZON WIRELESS	CELL PHONE	42.76
		CHERRY TREE CREATIVE	PRIZE FOR CAR SHOW	35.56
			REPLACED FOR PRIZE STOLEN	30.90
		LARRY PEREZ SIGNS & GRAPHIX	BANNER FOR CAR SHOW	225.00
		AMAZON.COM	MAP TO SHOW WHERE ATTENDEE	44.90
		AMANDA'S HONEY POTS	WINE SWIRL POTTIE	500.00
			CHRISTMAS PARADE POTTIE	182.00
		DAHILL	XER/XWC7845 MAINT	55.28
			XER/XWC7845 COLOR COPIES O	135.92
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	3.60
		SAFE WAY RENTAL EQUIPMENT CO, INC.	TOWER LIGHT WINE SWIRL	66.12
		MCKAY, CHARLES ANDY	ENTER WINE SWIRL-"NOT PAST	360.00
		CYNTHIA'S MANHATTAN LIMOUSIN INC.	TRANSPORTATION WINE SWIRL	400.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	6,528.99
CD-MOODY MUSEUM	GENERAL FUND	RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	79.17
		ATMOS ENERGY	MOODY ATMOS	46.71
			MOODY-ATMOS	47.83
		VERIZON WIRELESS	MIFI	32.03
			TOTAL:	205.74
PUBLIC LIBRARY	GENERAL FUND	AT&T	LIBRARY	328.48
		BADGE-A-MINIT	ROSETTES BUTTONS STREAMERS	112.55
			SUPPLIES	399.95
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 LIBRARY	3.79
		INGRAM BOOK COMPANY	INGRAM BOOK COMPANY	10.41
			books	2,533.15
			books	76.81
		MISCELLANEOUS FRIENDS OF TPL	FRIENDS OF TPL:REIMBURSEME	5.41
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	Fire Monitoring	99.00
		MAGAZINE SUBSCRIPTIONS	MAGAZINE SUBSCRIPTIONS	1,350.33
		MIDWEST TAPE	MOVIE: GRAVITY	29.24
		NEWSPAPERS.COM	REFUND FOR SUBSCRIPTIONS	35.70-
			SUBSCRIPTION 1 YEAR	139.90
		OFFICE DEPOT CORPORATION	Office Supplies	161.87
			Office Supplies	33.04
			Office Supplies	5.65
			Office Supplies	7.91

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Office Supplies	54.49
			Printer Toner	346.77
		RECORDED BOOKS, INC.	RECORDED BOOKS, INC.	74.20
			RECORDED BOOKS, INC.	239.40
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	1,030.87
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	533.84
			FICA CONTRIBUTIONS AND MAT	533.84
			FICA CONTRIBUTIONS AND MAT	643.78
			MEDICARE CONTRIB AND MATCH	124.86
			MEDICARE CONTRIB AND MATCH	124.86
			MEDICARE CONTRIB AND MATCH	150.56
		TAYLOR OFFICE PRODUCTS INC	Office Supplies	285.80
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,046.42
			TMRS CONTRIBUTIONS	1,257.43
		ATMOS ENERGY	GAS	57.92
		VERIZON WIRELESS	CELL PHONE	42.76
		WAL-MART COMMUNITY/GEMB	Office Supplies	24.15
			Office Supplies	73.75
			WINTER SUPPLIES	19.29
		MOTION PICTURE LICENSING CORPORATION	Movie License	197.07
		ORIENTAL TRADING	SUPPLIES	126.81
		AMAZON.COM	SUPPLIES	249.86
		AT&T U-VERSE	INTERNET	55.46
		TRI-POINT REFRIGERATION, INC.	SERVICE FOR ICE MACHINE	392.55
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	14.40
			TOTAL:	13,040.48
FIRE DEPARTMENT	GENERAL FUND	ARNOLD OIL COMPANY OF AUSTIN, LP DBA A	SUPPLIES FOR LA FRANCE	10.52
		AT&T	CITY HALL (CIVIL DEF)	33.50
			VICTORIA STATION	121.39
			FIRE DEPT	163.47
		BIG B'S MEAT MARKET & GROCERY	APPRECIATION DINNER FOR RE	76.98
		D I RINSE UNRUST HOLDING CO INC	RESIN FOR SOFTNER	179.95
		CASCO INDUSTRIES INC.	PLAQUARD - SELLEARS	72.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 FIRE DEPT	3.41
		FED EX	SHIRTS SENT TO GALLS-SELLE	36.45
		FIRE PROTECTION PUBLICATIONS	DRIVER OPERATOR COURSE MAT	469.00
		GEAR CLEANING SOLUTIONS LLC	ADJ INV. AFTER INCORRECT C	246.66
			BUNKER GEAR REPAIRS	116.76
		GLOBALSTAR USA	SATELLITE PHONE	1,031.62
		GULF COAST PAPER CO. INC.	DMQ, TRUCK WASH	61.39
			CORRECT DMQ	31.08
			RETURN OF INCORRECT PRODUC	25.17-
		HEB CREDIT RECEIVABLES	APPRECIATION DINNER FOR RE	115.93
		HILTON GARDEN INN AT THE HURST CONFERE	LODD CONFERENCE - COPELAND	437.31
			LODD CONFERENCE - EKISS	437.31
			LODD CONFERENCE	437.31
		INTERNATIONAL ASSN OF FIRE CHIEFS	ANNUAL DUES - EKISS	214.00
		MY-LOR, INC	LOCKER PLATES - SELLEARS	12.79
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	739.49
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	3,350.36
			FICA CONTRIBUTIONS AND MAT	3,564.25
			FICA CONTRIBUTIONS AND MAT	3,484.01
			MEDICARE CONTRIB AND MATCH	783.55
			MEDICARE CONTRIB AND MATCH	833.58

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE CONTRIB AND MATCH	814.83
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	7,280.43
			TMRS CONTRIBUTIONS	6,805.06
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	326.50
		MOSS TRUE VALUE	BOLTS FOR OIL PAN ON LA FR	6.65
		ATMOS ENERGY	GAS	70.29
			GAS	59.62
		VERIZON WIRELESS	CELL PHONE	213.80
			MIFI/AIRCARDS	480.45
			AIRCARD	33.58
		WAL-MART COMMUNITY/GEMB	OIL FOR LAFRANCE TRUCK	29.28
			HALLOWEEN CANDY FOR STATIO	9.76
			LIGHBULBS (32.88%)	10.64
			STAINLESS STEEL SPRAY (24.	7.92
			KITCHEN SUPPLIES (42.65%)	13.80
			SPLIT - LAUNDRY DETERGENT	38.91
			SPLIT - BATTERIES FOR 6 MO	154.00
		WILLIAMSON COUNTY AUDITOR'S OFFICE	QUARTERLY PAYMENT RADIOS	2,958.90
		AMAZON.COM	EXTERNAL DVD DRIVE FOR LAP	24.94
			DRY ERASE BOARD ERASERS	6.99
			DRIVER OPERATOR COURSE MAT	67.61
			SCREEN PROTECTORS	5.89
		HAYDAY, INC DBA: CTWP	COPIER MONTHLY CONTRACT	37.06
		MUNICIPAL EMERGENCY SERVICES, INC	FIT TEST - SELLEARS	55.00
		SOUTHERN SAFETY SALES, INC	MEDICAL GLOVES	301.35
		AT&T U-VERSE	INTERNET, CABLE	149.93
		BEDRUG	FOR C2	53.00
		GALLS, LLC	BELT - KRAEMER	23.99
			BELT - EKISS	23.99
			CLASS A TIES	17.98
			NAMETAPES & RANK - SELLEAR	57.00
			BELT - SELLEARS	26.99
			NAMETAPES & RANK FOR ANNUA	152.00
			WINTER COAT - SELLEARS	388.98
		OPPOSUITS B.V.	CHRISTMAS SUITS	199.98
		SUNGARD PUBLIC SECTOR INC. DBA SUPERIO	ANNUAL FEE	64.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	568.70
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV2018 VISION INVOICE	79.20
			TOTAL:	38,657.90
POLICE DEPARTMENT	GENERAL FUND	AT&T	PHONE	373.45
			POLICE DEPT	175.74
			POLICE DEPT	0.00
			INTERNET	1,485.20
		COX TEXAS NEWSPAPERS, LP DBA:AUSTIN AM	26 WEEKS - AUSTIN AMERICAN	320.94
		BROOKHOLLOW CARDS	TPD CHRISTMAS CARDS	146.00
		CAPITAL AREA COUNCIL OF GOVERNMENTS	CANINE ENCOUNTERS #4065 -	72.00
		CULP, MIKE	HINGES FOR VINCENT CLIFFOR	18.69
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 POLICE	20.85
		G T DISTRIBUTORS, INC	MACE & HOLDER - CADET GORD	26.94
			DUTY GEAR - OFC HARGER	408.51
		LJ WORKS STATIONS	FILE CABINET AND CHAIR	66.95
		MILLER UNIFORM & EMBLEMS	UNIFORMS - CADET GORDON	108.45
			DUTY UNIFORMS - OFC HARGE	95.40
			DUTY UNIFORMS - OFC HARGE	54.00
			DUTY UNIFORMS - OFC HARGE	452.13

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DUTY UNIFORMS - OFC HARGE	115.90
		OSS ACADEMY	ARRESTSEARCH & SEIZURE ONL	50.00
		OMNI HOTELS & RESORTS CORPUS CHRISTI	TCOLE CONFERENCE - LAGRONE	527.64
		PITNEY BOWES GLOBAL FINANCIAL SERVICES	QTRLY POSTAGE MACHINE RENT	149.85
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	700.86
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	5,419.92
			FICA CONTRIBUTIONS AND MAT	5,304.49
			FICA CONTRIBUTIONS AND MAT	5,553.25
			MEDICARE CONTRIB AND MATCH	1,267.57
			MEDICARE CONTRIB AND MATCH	1,240.57
			MEDICARE CONTRIB AND MATCH	1,298.78
		TAYLOR PRESS	NOTICE RFQ CAD/RADIOS - TP	65.63
		TEXAS MUNICIPAL LEAGUE	POSITIVE INTERACT TRAINING	145.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	10,841.18
			TMRS CONTRIBUTIONS	10,846.74
		TIME WARNER CABLE DBA SPECTRUM	INTERNET SERVICE - DEC 201	335.95
		VERIZON WIRELESS	CELL PHONE	555.88
			AIRCARD	503.74
		WAL-MART COMMUNITY/GEMB	CADET UNIFORMS - SHIRTS/SH	51.41
			KLEENEX; SANITIZERS; PEROX	59.84
		WILKES, BETH	REIMBURSEMENT - EMBROIDERY	15.00
		DEAN THREADGILL DBA:	NNO AWARD ENTRY SHIPPING	68.80
		OLLE NETWORK TECH CONSULTANTS DBA ON	IT SUPPORT - NOVEMBER 2018	2,874.66
		TEXAS POLICE CHIEFS ASSOCIATION	(5) DISPATCH SELECTION TES	105.00
		BURRELL PRINTING COMPANY, INC	3,000 GENERIC BUSINESS CAR	105.00
		AMAZON.COM	FORKS SPOONS AND LABELS	130.82
			CALENDARS FOR THE DEPARTME	240.68
			ENVELOPES STORAGE BOXES &	200.09
			(2) USB DRIVES (4) CARD RE	89.94
			(6) CD/DVD STORAGE BOXES	80.46
			TONER (35%)	101.67
			COFFEE AND CREAMER (65%)	188.82
			(5) DESK CALENDARS	27.45
			INDEX TABS (50%)	34.65
			HEADPHONES (50%)	30.84
			TONER	160.67
		TRAVIS CTY DOMESTIC VIOLENCE & SEXUAL	SANE EXAM - 20180925015	633.00
		WILLIAMSON COUNTY	RADIO COMM SYSTEM - 1ST QT	5,072.40
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	1,008.15
			ADD GOMEZ-COBRA	76.24
			ADD GORDON, JEROME	25.85
			ADD HARGER, NATHAN	25.85
		AXON ENTERPRISE INC.	TASER 60 - YEAR 2 PAYMENT	3,120.00
		MOTOROLA SOLUTIONS INC.	MOTOROLA SUPPORT - NOV 201	781.29
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	AVAYA SOFTWARE	511.39
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	129.60
			ADD GORDON.J	3.60
			ADD HARGER, N.	3.60
		MORENO, PRISCILLA	VOCA MEETING DRINKS/SUPPLI	22.04
			TOTAL:	64,727.01
ANIMAL CONTROL	GENERAL FUND	AT&T	ANIMAL CONTROL	32.20
		ANIMAL CARE EQUIPMENT & SERVICES	(8) GALLONS KENNELSOL	266.46
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 ANIMAL CONTRO	3.14
		EVINS TEMPORARIES, INC.	TEMP KEN TECH WEEKEND 11/3	300.30
			TEMP TECH WEEKEND 11/10/18	291.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TEMP TECH WEEKEND 11-17-18	236.60
			TEMP TECH WEEKEND 11/24/18	323.05
		GRAEF VETERINARY HOSPITAL	VETERINARIAN SERVICES - OC	1,774.29
		MILLER UNIFORM & EMBLEMS	RAIN COAT - ACO PERIO	69.95
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	215.76
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	213.17
			FICA CONTRIBUTIONS AND MAT	203.34
			FICA CONTRIBUTIONS AND MAT	192.88
			MEDICARE CONTRIB AND MATCH	49.86
			MEDICARE CONTRIB AND MATCH	47.55
			MEDICARE CONTRIB AND MATCH	45.11
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	397.35
			TMRS CONTRIBUTIONS	376.73
		TRACTOR SUPPLY COMPANY	HEAT LAMP BULBS	21.96
		VERIZON WIRELESS	CELL PHONE	128.28
		WAL-MART COMMUNITY/GEMB	TARPS, EXTENSION CORDS, ZI	69.13
			ACO SHELTER CLEANING SUPPL	88.80
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	7.20
			TOTAL:	5,380.16
STREETS & GROUND MAINT	GENERAL FUND	AT&T	PUBLIC WORKS	326.16
		APWA CENTRAL TEXAS BRANCH	APWA QUARTERLY IN TEMPLE	30.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 STREETS/GROUN	6.02
		ERGON ASPHALT & EMULSIONS, INC	ST,GR/450 GAL CSS-1H EMUL	735.30
		HEART OF TEXAS LANDSCAPE & IRRIGATION	CITY/MOWING CONTRACT 81359	13,063.35
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF	ST,GR/120YD	230.98
		MOSS & MOSS INC. #4000	ST,GR/PINE CLEANER 102832	26.97
			ST,GR/CLEANING SUPPLIES 10	22.92
			ST,GR TAPE	7.19
			ST,GR CONCRETE	21.55
			ST,GR TAPE	7.19
			ST,GR/DUCT TAPE 128223	10.42
			ST,GR/STAPLES,STAPLER 1290	3.59
			ST,GR/STAPLER 129026	22.49
		OFFICE DEPOT CORPORATION	ST,GR/PRINT CARTRIDGE 4080	182.37
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	4,676.85
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,548.05
			FICA CONTRIBUTIONS AND MAT	1,330.94
			FICA CONTRIBUTIONS AND MAT	1,370.50
			MEDICARE CONTRIB AND MATCH	362.04
			MEDICARE CONTRIB AND MATCH	311.27
			MEDICARE CONTRIB AND MATCH	320.53
		TX TAG	#560 TOLL FEES	40.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,686.74
			TMRS CONTRIBUTIONS	2,676.89
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	221.12
		ATMOS ENERGY	1424 N MAIN/GAS USAGE 1102	116.88
		VERIZON WIRELESS	CELL PHONE	213.80
		WAL-MART COMMUNITY/GEMB	BREAKFAST MEETING/DRINKS	20.52
			CEMETERY PRINT , 1 YELLOW	33.97
			DWNTWN ST POLES/CHRIST DEC	81.34
			DWNTWN CHRIST LIGHTS/BULB	40.18
			DWNTWN CHRIST LIGHTS/BULBS	95.06
		WAYNE GING PLUMBING, LLC	BULL BRANCH TOLIET REPAIR	132.00
		WILLIAMSON COUNTY GRAIN	MOODY/ANT CONTROL 147115	13.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MCCOY'S BUILDING SUPPLY	ST,GR/STAKES 5365638	29.39
		CINTAS CORPORATION #86	ST,GR/UNIFORMS 603747	136.44
		CINTAS CORP DBA FIRST AID & SAFETY	1424 N. MAIN MED KIT REFIL	57.44
		SAFELANE TRAFFIC SUPPLY, LLC	TALBOT/2 FLASHING LIGHTS	3,390.00
			DAVIS ST/CURVE WARNING	1,734.50
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	336.05
		T7 ENTERPRISES, LLC DBA RELIABLE TIRE	ST,GR/TIRE REMOVAL 4823	245.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	46.80
		COMMUNITY COFFEE COMPANY LLC	1424 N MAIN/COFFEE SERVICE	73.20
			TOTAL:	37,037.00
PARKS & RECREATION	GENERAL FUND	AT&T	PARKS & REC	35.41
		R LOPEZ ENTERPRISES INC	MURPHY PARK/20 TREE HOLES	1,300.00
			MURPHY PK/ARBOR TREES IRRI	1,625.00
		GRAINGER, W. W. INC.	TRPSC/CABLE TIES 480363	162.84
		HEART OF TEXAS LANDSCAPE & IRRIGATION	LIBERTY GARDEN/IRRIGATION	644.50
		INTERSTATE BATT. N AUSTIN	TRPSC	80.00
		MOBILE MINI, INC	TRPSC/MOBILE LEASE 11/16-1	102.00
		MOSS & MOSS INC. #5000	TRPSC/LOCK,CHAIN 102264	6.65
			TRPSC/SPRAYER&GLASS CLEANE	19.48
			TRPSC/PIN 102346	5.66
			TRPSC/GAS CANS 102346	39.57
			TRPSC/KEYS 127587	3.50
			TRPSC/TAPE 128236	4.49
			TRPSC/INSULATION 12823	6.08
			TRPSC/CABLE TIES 128358	18.87
		NATELLA INVESTMENT CORE DBA:PRIME POOL	SPLASHPAD/WINTERIZATION	360.00
		NEWTON NURSERIES AUSTIN	SPLIT - TREES FOR MURPHY P	1,662.28
			SPLIT - TREES FOR MURPHY P	1,662.27
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,013.07
			MONTHLY ELECTRIC BILL	1,211.88
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	694.19
			FICA CONTRIBUTIONS AND MAT	701.98
			FICA CONTRIBUTIONS AND MAT	743.76
			MEDICARE CONTRIB AND MATCH	162.35
			MEDICARE CONTRIB AND MATCH	164.17
			MEDICARE CONTRIB AND MATCH	173.95
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,435.25
			TMRS CONTRIBUTIONS	1,452.74
		TRACTOR SUPPLY COMPANY	TRPSC/ANTIFREEZE 570209	17.94
		VERIZON WIRELESS	CELL PHONE	213.80
			IPAD	64.06
		WAL-MART COMMUNITY/GEMB	P&R/D WATER,BATTERIES,PLAT	25.96
			CANDIDATE BINDERS	10.02
			LIBERTY GARDEN/CHRIST DECO	31.12
		HUTTO DONUTS	ARBOR DAY BREAKFAST	21.00
		EWING IRRIGATION PRODUCTS	TRPSC/TURFACE 6503155	237.62
		MCCOY'S BUILDING SUPPLY	TRPSC/HARDWARE 5364836	6.77
			TRPSC/ANCHORS 5364952	31.10
			TRPSC/T SEAT,BULBS,SQ KEYS	51.32
		AMANDA'S HONEY POTS	ROBINSON PAV/PORTABLE11/9-	147.00
		CINTAS CORPORATION #86	TRPSC/UNIFORMS 676142	37.85
			TRPSC/UNIFORMS 286888	59.20
			FLEET/UNIFORMS 603551	36.22
		DAVIS GROCERY & BBQ	HOTEL OCCUPANCY MEETING LU	180.00
		VISTA PRINT	SPLIT - C.CUNNINGHAM BUSIN	36.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SPLIT -C.FIELDS BUSINESS C	36.00
			SPLIT -S. LAZENBY BUSINESS	24.00
			SPLIT -R.CARLTON BUSINESS	33.99
			SPLIT -B.SANDERS BUSINESS	24.00
			SPLIT -T.YANTIS BUSINESS C	24.00
			SPLIT -W.RUSSELL BUSINESS	24.00
			SPLIT -C.TAYLOR BUSINESS C	24.00
			SPLIT -E.ENGELKE BUSINESS	24.00
		COMMERCIAL SWIM MANAGEMENT, LLC	MURPHY PL/CHEMS,SERVICE	437.50
			MURPHY PL/MURIATIC ACID 23	191.95
			MURPHY POOL/VACUUM REPAIRS	831.44
			MURPHY POOL/CLEANER REPAIR	487.98
			MURPHY PL/CHEMS,SERVICE	990.00
			MURPHY PL/MURIATIC ACID 23	191.95
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	129.25
			ADD PAREDED, JACOB	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	18.00
			ADD PAREDES	3.60
			TOTAL:	21,220.43
INTERNAL SERVICES/BLDG	GENERAL FUND	4MDMEDICAL	AED PADS/BATTERY	462.75
		AT&T	PHONE	373.45
			CITY HALL	0.00
			CITY HALL FAX	487.46
		PATEL ASSOCIATES INC. DBA BATTERIES PL	BATTERY	5.00
		BETA TECHNOLOGY, INC	ELIMINATOR	264.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 CITY HALL FAX	0.03
		GULF COAST PAPER CO. INC.	1424 N MAIN/TOWELING,SOAP	91.34
			1424 N MAIN/TOWELING 15900	58.35
			TISSUE, BOWL CLEANER, LINE	197.59
		HEB CREDIT RECEIVABLES	CLOROX	17.92
		HOME DEPOT CREDIT SERVICES	CEMETERY BLINDS	6.75
			CEMETERY BLINDS	51.00
		JOSEPH DEAN GLOVER DBA:	PEST CONTROL	900.00
		MATERA PAPER CO INC	TOWELS, HAND SOAP, MOP	164.20
			TOWELS, HANDSOAP, MOP	242.51
			TOWELS, LINERS	349.24
		MOSS & MOSS INC. #6000	PD CAULK	5.20
			STEP LADDER	35.99
			LOCK SET	9.89
			CH/PW ICE MACHINE FILTER	9.89
			MOUSE KILLER	9.89
			FAUCET COVER, FIXTURE	28.77
			STATION #1 TAPE, TOWELS	15.80
			STATION #1 COVERS, SNAPS	17.56
			KEY	1.75
		OFFICE DEPOT CORPORATION	POWER SUPPLY	76.43
			PAPER-INTERNAL SERVICES	4.35
			SURGE, DESKPAD, ORGANIZER	42.05
		MIMMS, RONNIE A DBA ALL AREA OVERHEAD	POLICE PROGRAM REMOTES	208.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	792.20
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	457.26
			FICA CONTRIBUTIONS AND MAT	412.76
			FICA CONTRIBUTIONS AND MAT	451.44
			MEDICARE CONTRIB AND MATCH	106.94
			MEDICARE CONTRIB AND MATCH	96.53

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE CONTRIB AND MATCH	105.58
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	829.68
			TMRS CONTRIBUTIONS	881.77
		ATMOS ENERGY	NATURAL GAS-400 PORTER STR	76.49
		VERIZON WIRELESS	CELL PHONE	42.76
			MIFI	32.03
		WAL-MART COMMUNITY/GEMB	CLEANING SUPPLIES	74.66
			CLEANING SUPPLIES	13.12
			DECK MOPS	3.44
			CLEANING SUPPLIES	9.83
		ITUNES STORE	ICLOUD STORAGE	0.99
		AMAZON.COM	FLYPOD FLYTRAP	60.46
			BATTERY CHARGERS	133.90
			POINTER BATTERIES	6.99
		SPARKLETTS & SIERRA SPRINGS	COOLER RENTAL	7.00
		CINTAS CORPORATION #86	MATS	193.74
			MATS	157.02
			MATS	160.77
			MATS	143.39
			MATS	160.77
		DAHILL	XER/XWC7845 COLOR COPIES O	43.97
		NEOPOST USA INC	POSTAGE LEASE	199.47
		CINTAS CORP DBA FIRST AID & SAFETY	MEDICAL SUPPLIES	42.46
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
			TERM OLGUIN	25.85-
		SHARCO TECHNOLOGIES, INC.	LIBRARY-CHECKED PHONE SYST	175.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	10.80
			TERM OLGUIN, I	3.60-
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.39
			TOTAL:	10,116.86
ENGINEERING & INSPECTI	GENERAL FUND	RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	26.34
			TOTAL:	26.34
INTERNAL SVC/ I T DEPT	GENERAL FUND	AT&T	INTERNET	1,485.20
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	100.47
			FICA CONTRIBUTIONS AND MAT	100.47
			FICA CONTRIBUTIONS AND MAT	117.93
			MEDICARE CONTRIB AND MATCH	23.50
			MEDICARE CONTRIB AND MATCH	23.50
			MEDICARE CONTRIB AND MATCH	27.58
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	231.09
			TMRS CONTRIBUTIONS	230.34
		TIME WARNER CABLE DBA SPECTRUM	CABLE	67.61
		VERIZON WIRELESS	CELL PHONE	42.76
			MIFI	32.03
		OLLE NETWORK TECH CONSULTANTS DBA ON	IT CONSULTING	2,341.83
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	PHONE LEASE	2,500.37
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	3.60
			TOTAL:	7,354.13
NON-DEPARTMENTAL	GENERAL FUND	PROGRESSIVE WASTE SOLUTIONS DBA WC OF	HOME PROGRAM	2,001.60
		LANGFORD COMMUNITY MGMT	HAZARD MITIGATION	378.00
		MINZENMAYER EXCAVATING: DBA M & M BROT	HOME PROGRAM/DIRT HAULING	2,240.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WILLIAMSON COUNTY & CITIES HEALTH DIST	MOSQUITO SPRAYING IN AUGUS	3,924.00
		ASSOCIATED SUPPLY COMPANY, INC	HOME PROGRAM	4,054.93
			HOME PROGRAM	3,451.01
		SIEMENS INDUSTRY INC.	MEASUREMENT & VERIFICATION	7,210.00
			TOTAL:	23,259.54
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	TAYLOR CHAMBER OF COMMERC	HOTEL/MOTEL COLL FOR SEPT	4,399.68
			HOTEL/MOTEL COLL FOR OCT.	4,979.82
			TOTAL:	9,379.50
NON-DEPARTMENTAL	MAIN STREET REVENU	AUSTIN CHRONICLE CORPORATION	ADS FOR SCARECROW WALK SAL	532.65
			TOTAL:	532.65
MUN CRT BUILDING SECUR	MUNICIPAL CRT SPEC	SHARCO TECHNOLOGIES, INC.	MUNICIPAL COURT SURVEILLA	8,348.00
			TOTAL:	8,348.00
AMY YOUNG BARRIER REMO	GENERAL CAPITAL IM	VALDEZ REMODELING & WEATHERIZATION INC	212 SHAW STREET-AYBR	1,200.00
			110 E. RIO GRANDE STREET-A	995.00
			TOTAL:	2,195.00
CEMETERY ROADS	GENERAL CAPITAL IM	ASSOCIATED SUPPLY COMPANY, INC	GRADER RENTAL	5,197.50
			CEMETERY ROADS	5,197.50
			TOTAL:	10,395.00
HERITAGE/SKATE PARK	GENERAL CAPITAL IM	ALLIANCE ENGINEERING GROUP INC.	SKATE PARK	2,782.00
			TOTAL:	2,782.00
HERITAGE PARK IMPROVEM	GENERAL CAPITAL IM	GULF COAST PAPER CO. INC.	HERITAGE SQUARE SOAP DISPE	161.00
		VANDAL STOP PRODUCTS BY ATLAS AMERICAN	6 TOLIET PAPER DISPENSERS	1,734.00
		HUMPHREYS, BRENT DBA:SHARE CO	HERITAGE-DESIGN PHASE	5,115.39
		BAIRD/WILLIAMS CONSTRUCTION LTD	HERITAGE PARK PAY APP#9	332,221.65
			TOTAL:	339,232.04
SKATEPARK-LANDSCAPE &	GENERAL CAPITAL IM	GORRONDONA & ASSOCIATES, INC.	DESIGN SURVEY-4TH ST SKATE	7,611.00
			TOTAL:	7,611.00
TP&W ROBINSON PARK GRA	GENERAL CAPITAL IM	BINGHAM, NEAL LEE JR DBA:IMPERIAL REMO	(2) DUGOUT ROOFS ROBINSON	3,276.00
			TOTAL:	3,276.00
HOME PROGRAM-TDHCA	GENERAL CAPITAL IM	ABSOLUTE RESIDENTIAL APPRAISALS, INC.	721 STURGIS HOME PROGRAM	450.00
			TOTAL:	450.00
MDUS (8) PROJECT DESIG	MDUS IMPROVEMENT P	HALFF ASSOCIATES, INC.	MDUS (8) PROJECT	729.60
			TOTAL:	729.60
TRANSPORTATION	TRANSPORTATION FUN	ALLIANCE ENGINEERING GROUP INC.	SVCS. 10/26-11/25 2018	680.00
			TOTAL:	680.00
NON-DEPARTMENTAL	SANITATION FUND	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	SALES & USE TAX ENDING 10-	7,492.23
			SALES & USE TAX ENDING11-3	7,658.51
			TOTAL:	15,150.74
SANITATION/TRASH	SANITATION FUND	PROGRESSIVE WASTE SOLUTIONS DBA WC OF	RESIDENTAL SERVICES	65,289.06
			RESIDENTAL RECYCLE	16,991.00
			FRONT LOAD	43,256.96
			COMMERCIAL TOTERS	6,327.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	131,864.51
NON-DEPARTMENTAL	PUBLIC UTILITIES F	AFLAC	AFLAC DEC. 2018 INVOICE	298.98
		TRAC-N-TROL, INC.	WWTP-SCADA	570.00
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	60.00
			NATIONWIDE CONTRIBUTIONS	60.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	199.35
			PRE-PAID LEGAL PREMIUMS	183.40
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	2,836.41
			FEDERAL WITHHOLDING	2,626.39
			FEDERAL WITHHOLDING	2,886.78
			FICA CONTRIBUTIONS AND MAT	2,323.58
			FICA CONTRIBUTIONS AND MAT	2,236.24
			FICA CONTRIBUTIONS AND MAT	2,371.84
			MEDICARE CONTRIB AND MATCH	543.42
			MEDICARE CONTRIB AND MATCH	523.00
			MEDICARE CONTRIB AND MATCH	554.72
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,664.13
			TMRS CONTRIBUTIONS	2,677.90
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	121.85
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	526.98
		AUSTIN ENGINEERING COMPANY, INC.	WWTP 2017 PAY APP#12	138,240.60
			2017 WWTP	11,744.82
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	38.52
			TOTAL:	174,288.91
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F	BRINKS, INC.	OCT BRINKS	683.69
			OCT FSC	73.50
		DATAPROSE LLC	LATE BILLS	191.23
			REGULAR BILLS	961.11
			POSTAGE	2,971.08
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 UTILITIES	0.00
		DUNGAREES	JACKETS CARHART	114.98
		TYLER TECHNOLOGIES, INC	UTILITY CIS	5,648.38
		McCREARY, VESELKA, BRAGG & ALLEN PC	BD FEES-DOWTON,DUNN,MOLDEN	175.07
			BD FEES PEREZ,MORALES,MOLD	28.15
			BAD DEBT FEES- AMANDA FAR	41.87
			BAD DEBT FEES- J. PACHICA	44.93
			BAD DEBT FEES-JASON HUBBEL	6.38
			BAD DEBT FEES-KEVIN REESE	18.62
		MOSS & MOSS INC. #6000	CHAIN	26.99
		MOSS & MOSS INC. #8000	KEEP COPIED	3.50
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES	130.17
			PAPER-UTILITY BILLING	2.08
			OFFICE SUPPLIES	125.21
			OFFICE SUPPLIES	2.97
			OFFICE SUPPLIES	30.23
			OFFICE SUPPLIES	71.97
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	0.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	505.08
			FICA CONTRIBUTIONS AND MAT	511.78
			FICA CONTRIBUTIONS AND MAT	534.29
			MEDICARE CONTRIB AND MATCH	118.11
			MEDICARE CONTRIB AND MATCH	119.68
			MEDICARE CONTRIB AND MATCH	124.96
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,067.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TMRS CONTRIBUTIONS	1,043.60
		VERIZON WIRELESS	CELL PHONE	128.28
			CELL PHONE	32.03
		ARAMARK	UNIFORMS	145.89
			INIFORMS	185.89
		DENIM EXPRESS	WRANGLER JEANS	195.86
			WRANGLER JEANS	195.86
		DAHILL	XER/XWC7845 COLOR COPIES O	19.08
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	155.10
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	21.60
		COMMUNITY COFFEE COMPANY LLC	Coffee	18.99
			Coffee	29.37
			TOTAL:	16,504.96
WASTEWATER TREATMENT	PUBLIC UTILITIES F	AT&T	WASTE WATER	65.70
		AQUA-TECH LABORATORIES-AQ	OCT 2018 ANALYSIS	1,091.50
		ARCHER HEATING & AIR CONDITIONING,LLC	WINDOW UNIT REPAIR-CONTROL	651.72
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 WASTE WATER	0.19
		GRAINGER, W. W. INC.	SAMPLING BAGS	131.80
		HARBOR FREIGHT TOOLS	WELD HOSE AND WELD CARD	85.97
			OXYGEN PRESSURE REGULATOR	69.99
		HUTHER AND ASSOC., INC.	BIOMONITORING	475.00
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF	WWT/3 SLUDGE	1,455.15
		MOSS & MOSS INC. #3000	FUSES FOR SLUDGE PUMP	25.18
		NEWMAN REGENCY GROUP, INC.	ACTI CLEAN GEL	292.79
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	13,076.67
		RISE SKYBEAM/JAB BROADBAND INC.	INTERNET	85.29
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	330.42
			FICA CONTRIBUTIONS AND MAT	307.20
			FICA CONTRIBUTIONS AND MAT	307.79
			MEDICARE CONTRIB AND MATCH	77.28
			MEDICARE CONTRIB AND MATCH	71.85
			MEDICARE CONTRIB AND MATCH	71.98
		TEEX-TEXAS EMERGENCY SERVICES TRAINING	OPERATIONS OF ACTIVATED SL	325.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	602.37
			TMRS CONTRIBUTIONS	601.20
		VERIZON WIRELESS	CELL PHONE	85.52
		WAL-MART COMMUNITY/GEMB	WATER, SANITIZER	69.81
		USA BLUEBOOK; INC. DBA	PATH CAPS, SAMPLE CELLS	55.91
			CORE PRO 15' SAMPLER	149.46
		LAMB, JAMES	WATER UTILITY MGMT - MEALS	105.00
			BOOTS-REIMBURSEMENT	174.99
		QUALITY INN & SUITES	D.NEWMAN PUMP & METER MAIN	274.32
		CTRMA PROCESSING	#601 TOLL FEES	5.58
		CINTAS CORPORATION #86	UTIL UNIFORMS	22.92
			UTIL UNIFORMS	93.75
			UTIL UNIFORMS	55.49
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	103.40
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	10.80
			TOTAL:	21,408.99
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	AT&T	PUMP STATION	201.75
		ADT SECURITY SERVICES INC	NEW BATTERIES WIRELESS REP	41.30
		NCH CORPORATION DBA	2 TYVEK, 1 GLOVE	703.86
			10 GAL CHERRY MAT	531.43
		CITY OF ROUND ROCK	OCT 2018 BAC-T	400.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 UTILITIES	2.16
		HOME DEPOT CREDIT SERVICES	KEYLESS DOOR LOCK	139.64
		MOSS & MOSS INC. #3000	BATTERIES	13.49
			MISC HARDWARE	11.92
			TUBING CUTTER, PLIER	32.38
			PIPE INSULATION, DUCT TAPE	26.04
			COUPLING, PIPE	21.19
			TAPE RULE	15.29
			SILL COCK, PLUG	10.96
		OFFICE DEPOT CORPORATION	COPY PAPER, PENS, PADS, CA	140.98
			HIGHLIGHTERS	2.69
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,477.38
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,488.08
			FICA CONTRIBUTIONS AND MAT	1,417.26
			FICA CONTRIBUTIONS AND MAT	1,529.76
			MEDICARE CONTRIB AND MATCH	348.03
			MEDICARE CONTRIB AND MATCH	331.47
			MEDICARE CONTRIB AND MATCH	357.78
		STENCE ELECTRIC	AIRPORT LIFT STATION REPAI	522.20
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,939.15
			TMRS CONTRIBUTIONS	2,987.96
		TECHLINE PIPE, L.P	4X16 CLAMPS	154.80
		TX COMMISSION ON ENVIRONMENTAL QUALITY	2019 WATER SYSTEM FEE	14,910.70
		TRACTOR SUPPLY COMPANY	JUSTIN'S BOOTS	19.99
		ATMOS ENERGY	1200 N. MAIN ST.	70.85
		VERIZON WIRELESS	CELL PHONE	209.77
			MIFI	64.06
			IPAD	33.58
		OULAITY INN NEAR LAKE MARBLE FALLS	C.GUTIERREZ TRAINING MARBL	216.79
		TEXAS WATER UTILITIES ASSOCIATION	WATER & UTILITY MANAGEMENT	300.00
		PRO-CHEM, INC.	AREA LIGHT	248.74
			AREA LIGHT	248.74
		CINTAS CORPORATION #86	JACKET	67.94
			JACKET	75.94
			UTIL UNIFORMS	96.13
			UTIL UNIFORMS	131.70
			UTIL UNIFORMS	212.74
		CINTAS CORP DBA FIRST AID & SAFETY	MED KIT REFILL	83.84
		AIRGAS INC DBA AIRGAS USA, LLC	TORCH RENTAL	53.86
		ROTTHOFF, SEAN	WATER DISTRIBUTION-TWUA	105.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	336.05
			ADJ WALLA EMP/EMP	73.62
			ADJ WALLA EMP/EMP	2.62
			ADJ WALLA EMP/SPOUSE	3.58
			ADJ WALLA EMP/SPOUSE	100.77
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	43.20
		COMMUNITY COFFEE COMPANY LLC	COFFEE SERVICE	101.20
			TOTAL:	34,660.36
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F	BRAZOS RIVER AUTHORITY	EWC WTP O&M 310	133,210.29
		MCGINNIS, LOCHRIDGE & KILGORE, L.L.P	WATER SUPPLY CONTRACT	443.26
			TOTAL:	133,653.55
NON-DEPARTMENTAL	AIRPORT FUND	KSA ENGINEERS, INC.	AWOS PROJ. SERVICES 9/30-1	675.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	18.95
			PRE-PAID LEGAL PREMIUMS	18.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	239.09
			FEDERAL WITHHOLDING	239.09
			FEDERAL WITHHOLDING	245.76
			FICA CONTRIBUTIONS AND MAT	150.64
			FICA CONTRIBUTIONS AND MAT	150.64
			FICA CONTRIBUTIONS AND MAT	155.23
			MEDICARE CONTRIB AND MATCH	35.23
			MEDICARE CONTRIB AND MATCH	35.23
			MEDICARE CONTRIB AND MATCH	36.30
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	171.43
			TMRS CONTRIBUTIONS	175.25
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	35.38
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	3.24
			TOTAL:	2,385.41
AIRPORT OPERATIONS DEP	AIRPORT FUND	AT&T	AIRPORT	70.30
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 AIRPORT	1.81
		OFFICE DEPOT CORPORATION	MISC. SUPPLIES	50.32
		MIMMS, RONNIE A DBA ALL AREA OVERHEAD	DOOR REPAIR E5	195.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	449.17
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	150.64
			FICA CONTRIBUTIONS AND MAT	150.64
			FICA CONTRIBUTIONS AND MAT	155.23
			MEDICARE CONTRIB AND MATCH	35.23
			MEDICARE CONTRIB AND MATCH	35.23
			MEDICARE CONTRIB AND MATCH	36.30
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	296.56
			TMRS CONTRIBUTIONS	303.19
		VERIZON WIRELESS	CELL PHONE	85.52
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	CAMERAS/SECURITY	187.42
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	3.60
		COMMUNITY COFFEE COMPANY LLC	Coffee	32.00
			TOTAL:	2,264.01
NON-DEPARTMENTAL	CEMETERY OPERATING	CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	217.64
			FEDERAL WITHHOLDING	163.63
			FEDERAL WITHHOLDING	173.15
			FICA CONTRIBUTIONS AND MAT	201.23
			FICA CONTRIBUTIONS AND MAT	171.22
			FICA CONTRIBUTIONS AND MAT	176.52
			MEDICARE CONTRIB AND MATCH	47.06
			MEDICARE CONTRIB AND MATCH	40.04
			MEDICARE CONTRIB AND MATCH	41.28
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	193.32
			TMRS CONTRIBUTIONS	199.29
			TOTAL:	1,624.38
CEMETERY OPERATING DEP	CEMETERY OPERATING	AT&T	CEMETERY	42.94
		TEXAS DEPARTMENT OF INFORMATION RESOUR	OCTOBER 2018 CEMETERY	1.24
		OFFICE DEPOT CORPORATION	CEM/PRINT CARTRIDGES 40800	82.21
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	37.31
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	201.23
			FICA CONTRIBUTIONS AND MAT	171.22
			FICA CONTRIBUTIONS AND MAT	176.52
			MEDICARE CONTRIB AND MATCH	47.06

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE CONTRIB AND MATCH	40.04
			MEDICARE CONTRIB AND MATCH	41.28
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	334.44
			TMRS CONTRIBUTIONS	344.77
		VERIZON WIRELESS	CELL PHONE	42.76
		AT&T U-VERSE	INTERNET	45.00
		CINTAS CORPORATION #86	CEM/UNIFORMS 603747	13.64
		KNIPPA, DANIEL	CEM/NOV 3-10, 4 REG OPEN/C	1,700.00
			CEM/OCT 19-26 4 REG OPEN/C	1,700.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	7.20
			TOTAL:	5,080.56
NON-DEPARTMENTAL	FLEET SERVICES OPE	AFLAC	AFLAC DEC. 2018 INVOICE	152.07
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	35.00
			NATIONWIDE CONTRIBUTIONS	35.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	33.90
			PRE-PAID LEGAL PREMIUMS	33.90
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	464.70
			FEDERAL WITHHOLDING	389.27
			FEDERAL WITHHOLDING	423.02
			FICA CONTRIBUTIONS AND MAT	282.18
			FICA CONTRIBUTIONS AND MAT	257.63
			FICA CONTRIBUTIONS AND MAT	270.20
			MEDICARE CONTRIB AND MATCH	66.00
			MEDICARE CONTRIB AND MATCH	60.25
			MEDICARE CONTRIB AND MATCH	63.19
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	306.06
			TMRS CONTRIBUTIONS	305.06
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	49.60
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	74.76
			TOTAL:	3,301.79
FLEET SERVICES SECTION	FLEET SERVICES OPE	ARNOLD OIL COMPANY OF AUSTIN, LP DBA A	MALE PLUG	2.59
			SHOP MAT	87.39
			#337 BULB	13.23
			#335 OIL	37.92
			#538 TERMINAL	2.09
			#538 TERMINAL	13.76
			#538 OIL	36.27
			#538 OIL	36.27
			#620 HYDRAULIC OIL	52.50
			#29 ACTUATOR	77.37
			#539 OIL	47.25
			#341 BATTERY	119.70
			#621 COOLANT	5.42
			WATER PREMIX FUEL	58.50
			WINDSHIELD WASH	5.18
			#538 FIRE OIL	36.27
			#538 FIRE OIL	47.25
			TND 4 ANTIFREEZE	16.68
			#47 HYDRAULIC OIL	52.50
			POLICE OIL	18.96
			#611 BELT	19.13
			#25 SWITCH	3.73
			TND-4 ANTIFREEZE	16.68

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			#626 OIL	19.98
			TND-4 SPARK PLUG	30.23
			TND 4 ANTIFREEZE	8.34
			#335 BULB	13.23
			#19 IDLER PULLEY	17.78
		JIM McNABB INC DBA: ART OFFICE SIGNS	#270 DECALS	80.00
		CLARK TRAVEL	LEAD TAYLOR - PARK TOUR	106.25
		COUFAL-PRATER EQUIP LLC DBA UNITED AG	#552 REPAIRS	3,719.28
			#552 REPAIRS	3,719.28
			#620 WASHER,FUEL PUMP,SEAL	136.87
			#621 TENSIONER	137.48
			TRPSC KEY	21.16
			#621 SEAL KIT	42.44
			#621 FUEL PUMP	109.05
			#552 BRACKET PIVOT	203.38
			#47 FUEL PUMPS, SEAL KIT	136.87
			#47 V-BELT	61.51
		FREIGHTLINER OF AUSTIN	#544 MODULE SENDOR	176.26
			TND 4 RADIATOR SENSOR SEND	419.87
			TND WASHER	5.76
		GRAINGER, W. W. INC.	THERMOSTAT	31.69
		HENNA CHEVROLET INC	#338 CONNECTOR	81.60
			#341 RELAY	59.82
			#611 TENSIONER PULLEY BELT	167.94
			#571 BUMPER	791.81
			#19 HANDLE	43.24
		O'REILLY AUTOMOTIVE, INC.	SEALING WASHER	36.92
		INTERSTATE BATT. N AUSTIN	#538 BATTERY	129.24
			#543 BATTERY	137.91
			#47 BATTERY	129.24
			#621 BATTERY	129.24
			#96 BATTERY	123.75
		M & D DISTRIBUTORS	#52 FUEL FILTER	79.06
		MOSS & MOSS INC. #8000	BATTERIES	25.16
			BATTERIES	10.78
			#302 BATTERY	3.59
			DEODORIZER	8.98
			CLOROX	4.49
		MURPHY USA 7082	AUSTIN CIRCLE OF CARE & WE	34.92
		ROMCO EQUIPMENT CO INC	#538 REPAIRS	3,738.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	282.18
			FICA CONTRIBUTIONS AND MAT	257.63
			FICA CONTRIBUTIONS AND MAT	270.20
			MEDICARE CONTRIB AND MATCH	66.00
			MEDICARE CONTRIB AND MATCH	60.25
			MEDICARE CONTRIB AND MATCH	63.19
		TAYLOR AUTO ELECTRIC, INC	#611 STARTER	110.81
		TML INTERGOVERNMENTAL	18/19 AUTO LIAB	214.00
			18/19 AUTO PHYS	301.00
			18/19 MOBILE EQUIP	108.00
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	529.49
			TMRS CONTRIBUTIONS	527.75
		TRACTOR SUPPLY COMPANY	T-1 CABLE FERRULE	9.30
		UNDERGROUND INC	#607 IGNITION SWITCH	107.46
		VERIZON WIRELESS	CELL PHONE	85.52
			IPAD	32.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WALTON DISTRIBUTING COMPANY, INC	OIL	375.30
		WILLIAMSON COUNTY EQUIP.	POLE SAW CARBURETOR	49.14
			SAW LEVER	1.84
		CINTAS CORPORATION #86	FLEET/UNIFORMS 675982	18.36
			FLEET/UNIFORMS 989552	18.36
			FLEET/UNIFORMS 286844	18.36
			FLEET/UNIFORMS 955497	19.11
		RED WING SHOE STORE	HESELMEYER/PERRY BOOTS	292.48
		TAYLOR LUBE CENTER	#305 OIL CHANGE	107.97
		GADDES, LARRY, WILLIAMSON CTY TAX ASSE	CONVENIENCE FEE	0.47
			#270 REGISTRATION	21.75
			CONVENIENCE FEE	2.63
			R1 611610 543569503C2561 R	122.25
			#335 REGISTRATION	8.25
			CONVENIENCE FEE	0.18
		INLAND TRUCK PARTS COMPANY	#544 PIPE MASTER SHIFT	82.69
		SIDDONS MARTIN EMERGENCY GROUP LLC	E2 GAUGE	130.08
			E2 PRIMER UPGRADE	4,286.88
		AIRGAS INC DBA AIRGAS USA, LLC	OXYGEN	152.26
		FLEETCOR TECHNOLOGIES, INC.LLC DBA FUE	FUEL	6,466.38
			FUEL	3,990.70
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		T&W TIRE LLC	#305 TIRES	456.88
		SELECT BENEFITS GROUP INC. DBA DENTAL	NOV 2018 VISION INVOICE	7.20
			TOTAL:	35,445.07
FLEET REPLACEMENT	FLEET REPLACEMENT	CITIZENS NTL BANK-CAPITAL EQUIP ACCT	PAY NO 41 CAPITAL EQUIP	5,104.81
			PAY NO 41 CAPITAL EQUIP	224.44
		JOHN DEERE FINANCIAL F.S.B.DBA DEERE C	WDL SWEEPER LEASE	975.08
			JD GATORS LEASE	542.28
		WELLS FARGO FINANCIAL LEASING	PAY#12 MOWER,GROOMER,GRADE	835.34
			PAY#12 MOWER,GROOMER,GRADE	118.38
			(2) KUBOTA TRACTORS	1,615.71
		GOVDIRECT, INC	MCT FOR NEW E2	133.00
		MOTOROLA SOLUTIONS INC.	APX6500 MOBILE RADIOS	12,248.64
			TOTAL:	21,797.68
NON-DEPARTMENTAL	POOLED CASH	JPMORGAN CHASE BANK NA	OCT/NOV 2018 TRANSACTIONS	15,529.59
			OCT/NOV 2018 TRANSACTIONS	8,137.28
			TOTAL:	23,666.87

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT

=============== FUND TOTALS ================

100	GENERAL FUND	630,088.10
120	HOTEL/MOTEL FUND	9,379.50
123	MAIN STREET REVENUE FUND	532.65
125	MUNICIPAL CRT SPECIAL FEE	8,348.00
162	GENERAL CAPITAL IMPROVEME	365,941.04
164	MDUS IMPROVEMENT PROJECTS	729.60
210	TRANSPORTATION FUND	680.00
320	SANITATION FUND	147,015.25
340	PUBLIC UTILITIES FUND	380,516.77
350	AIRPORT FUND	4,649.42
370	CEMETERY OPERATING FUND	6,704.94
382	FLEET SERVICES OPERATING	38,746.86
384	FLEET REPLACEMENT FUND	21,797.68
950	POOLED CASH	23,666.87
	GRAND TOTAL:	1,638,796.68

TOTAL PAGES: 22

11/30/18

Attachment D

Operating Funds Balance Sheets

General Fund
Special Revenue Funds
Roadway Impact Fund
Transportation Fund
Municipal Utility Drainage Fund
Sanitation Fund
Utility Fund
Utility Impact Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
100-100-100	PETTY CASH	1,650.00		
100-100-102	CLAIM ON POOLED CASH	(3,040,739.81)		
100-100-103	FROST SAFEKEEPING 1004078	3,638,511.68		
100-100-104	FROST ACCT 0591800744	(40,086.99)		
100-100-105	MONEY MARKET @CNB #4260618	12,228.67		
100-100-106	VALERO DONATION FUNDS TEXPOOL	500,695.70		
100-100-108	NED TRUST(MOODY)TEXSTAR	250,803.35		
100-100-109	PRINCOR GEN FUND 6FR-139362	0.26		
100-100-110	TEXPOOL 2465300006 POOLED CASH	2,228,973.02		
100-100-113	TEXPOOL 2465300015 N MOODY	51,508.68		
100-120-100	PROPERTY TAXES RECEIVABLE	122,955.41		
100-120-103	MISC. ACCOUNTS RECEIVABLE	(1,231.76)		
100-120-110	ALLOWANCE UNCOLLECTED TAXES	0.00		
100-120-120	SALES TAXES RECEIVABLE	525,813.09		
100-120-130	ACCTS RECEIVABLE GARBAGE	0.00		
100-120-131	ALLOWANCE - GARBAGE	0.00		
100-120-140	GRANTS RECEIVABLE	14,559.80		
100-120-240	DUE FROM TAXES	0.00		
100-120-250	DUE FROM FUND 350 FOR LOAN	12,700.00		
100-120-251	DUE FROM FUND 350	0.00		
100-120-302	TEDC REIMBURSE FOR MAIN ST	0.00		
100-150-100	OTHER ASSETS (AUDITOR'S ENTRY)	0.00		
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(147,219.10)		
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	84,684.49		
100-180-101	DUE FROM SOURCES-GRANT REVENUE	0.00		
100-190-102	DEFERRED CHGS-BOND ISSUE COST	0.00		
			4,215,806.49	
	TOTAL ASSETS			4,215,806.49
				==============
LIABILITIES				
===========				
100-200-100	ACCRUED PAYBLES	0.00		
100-200-110	ENCUMBERED PAYABLE GEN.	(147,219.10)		
100-200-111	PRIOR YEAR ENCUMBRANCE	84,684.49		
100-200-200	FICA & MEDICARE PAYABLE	0.00		
100-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
100-200-202	TMRS PAYABLE	0.00		
100-200-203	DEFERRED COMP PAYABLE	1,385.88		
100-200-204	CIVIL SERVICE-SICK LEAVE	0.00		
100-200-205	TEDC SALES TAX PAYABLE	0.00		
100-200-210	CHILD SUPPORT PAYABLE	(92.31)		
100-200-211	GARNISHMENTS PAYABLE	0.00		
100-200-212	UNUM LIFE INS PAYABLE	(141.32)		
100-200-213	DENTAL PAYABLE	169.88		
100-200-214	AFLAC PAYABLE	3,129.75		
100-200-215	CLOTHES RENTAL PAYABLE	0.00		
100-200-216	CINCINNATI LIFE PAYABLE	28.71		
100-200-218	BLUE CHOICE PAYABLE	27.62		

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
100-200-219	SCOTT & WHITE HEALTH PAYABLE	18,482.65		
100-200-220	S&W PAYABLE 2001-2011	(9,793.98)		
100-200-222	PRE-PAID LEGAL PAYABLE	(199.60)		
100-200-228	MISC DEDUCTIONS PAYABLE	0.00		
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)		
100-200-230	UNITED WAY PAYABLE	0.00		
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00		
100-200-232	COURT BOND REFUND PAYABLE	297.10		
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)		
100-200-235	VISION PLAN PAYABLE	47.47		
100-200-300	RETAINAGE PAYABLE	(4,936.35)		
100-200-301	COURT COLLECTIONS	10,841.92		
100-200-401	WAGES PAYABLE	0.00		
100-200-500	DUE TO OTHER FUNDS	115,468.10		
100-200-502	DUE TO STATE/COURT FEES	42,440.72		
100-200-503	DUE TO COMPT. SALES TAX	0.00		
100-200-504	DUE TO TEDC-MONTHLY SALES TAX	0.00		
100-200-505	DUE TO OMNIBASE SERVICES INC	1,085.10		
100-200-507	DUE TO S&W/COBRA FROM OTHERS	1,106.34		
100-200-508	DUE TO TISD:HOUSING AUTH PILOT	0.00		
100-200-509	DUE TO TMRS FROM TEDC	(6,042.04)		
100-210-111	DUE TO I&S (TAX COLLECTIONS)	2,153.54		
100-220-100	TAX DISTRIBUTION	0.00		
100-240-100	DEFERRED TAX REVENUE	122,955.41		
100-240-101	UNCLAIMED FUNDS	12,115.79		
100-240-102	DEFERRED REV-BOND PREMIUM	0.00		
100-240-103	DEFERRED REVENUE	0.00		
	TOTAL LIABILITIES		195,384.20	
EQUITY				
======				
100-260-113	ESCROW-BONDS POSTED-DEFENDENTS	8,954.20		
100-265-100	RESTRICTED PORTION FUND BA	0.00		
100-270-100	FUND BALANCE	4,842,633.83		
100-280-100	ASSIGNED FUND BALANCE	32,396.29		
	TOTAL BEGINNING EQUITY	4,883,984.32		
	TOTAL REVENUE	1,221,548.14		
	TOTAL EXPENSES	2,085,110.17		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(863,562.03)		
	TOTAL EQUITY & FUND BALANCE		4,020,422.29	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			4,215,806.49
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
119-100-102	CLAIM ON POOLED CASH	(196,632.98)		
119-100-103	SECURITY INVESTMENTS-FROST BAN	495,722.22		
119-100-104	FROST ACCT 0591800744	8,707.22		
119-100-115	TEXPOOL 246530004 TIF PROP TAX	453,863.35		
119-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
119-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
119-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			761,659.81	
	TOTAL ASSETS			761,659.81
				==============
LIABILITIES				
===========				
119-200-110	CURRENT YEAR ENCUMBRANCE	0.00		
119-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
119-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
119-270-100	FUND BALANCE	755,586.69		
	TOTAL BEGINNING EQUITY	755,586.69		
	TOTAL REVENUE	6,073.12		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	6,073.12		
	TOTAL EQUITY & FUND BALANCE		761,659.81	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			761,659.81
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
120-100-102	CLAIM ON POOLED CASH	93,626.16		
120-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
120-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
120-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			93,626.16	
	TOTAL ASSETS			93,626.16
LIABILITIES				
120-200-110	CURRENT YEAR ENCUMBRANCE	0.00		
120-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
120-200-500	ACCOUNTS PAYABLE PENDING	9,379.50		
	TOTAL LIABILITIES		9,379.50	
EQUITY				
120-270-100	FUND BALANCE	81,120.16		
	TOTAL BEGINNING EQUITY	81,120.16		
	TOTAL REVENUE	12,506.00		
	TOTAL EXPENSES	9,379.50		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	3,126.50		
	TOTAL EQUITY & FUND BALANCE		84,246.66	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			93,626.16

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
123-100-102	CLAIM ON POOLED CASH	69,438.26		
123-120-103	MISC ACCOUNTS RECEIVABLES	0.00		
123-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
123-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			69,438.26	
	TOTAL ASSETS			69,438.26
				==============
LIABILITIES				
===========				
123-200-110	CURRENT YEAR ENCUMBRANCE	0.00		
123-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
123-200-500	ACCOUNTS PAYABLE PENDING	532.65		
123-240-100	PRE-REGISTRATION FOR FESTIVAL	0.00		
	TOTAL LIABILITIES		532.65	
EQUITY				
======				
123-270-100	FUND BALANCE	68,572.29		
	TOTAL BEGINNING EQUITY	68,572.29		
	TOTAL REVENUE	333.32		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	333.32		
	TOTAL EQUITY & FUND BALANCE		68,905.61	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			69,438.26
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
125-100-102	CLAIM ON POOLED CASH	109,981.33		
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,253.00)		
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,253.00		
			109,981.33	
	TOTAL ASSETS			109,981.33
				==============
LIABILITIES				
===========				
125-200-110	CURRENT YEAR ENCUMBRANCE	(1,253.00)		
125-200-111	PRIOR YEAR ENCUMBRANCE	1,253.00		
125-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
125-270-100	FUND BALANCE	115,234.61		
	TOTAL BEGINNING EQUITY	115,234.61		
	TOTAL REVENUE	3,094.72		
	TOTAL EXPENSES	8,348.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(5,253.28)		
	TOTAL EQUITY & FUND BALANCE		109,981.33	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			109,981.33
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
129-100-102	CLAIM ON POOLED CASH	51,386.63		
129-100-103	TEXSTAR: NOBLE TRUST - 3444	899.02		
129-100-108	NED TRUST (LIBRARY) TEXSTAR	277,009.13		
129-120-103	MISC ACCTS RECEIVABLE	0.00		
129-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,436.37)		
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,436.37		
			329,294.78	
	TOTAL ASSETS			329,294.78
				==============
LIABILITIES				
===========				
129-200-110	CURRENT YEAR ENCUMBRANCE	(1,436.37)		
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37		
129-200-233	OTHER A/P PENDING (AUDITOR)	(10,945.00)		
129-200-500	ACCOUNTS PAYABLE PENDING	10,945.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
129-270-100	FUND BALANCE	330,876.29		
	TOTAL BEGINNING EQUITY	330,876.29		
	TOTAL REVENUE	2,693.18		
	TOTAL EXPENSES	4,274.69		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(1,581.51)		
	TOTAL EQUITY & FUND BALANCE		329,294.78	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			329,294.78
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
200-100-102	CLAIM ON POOLED CASH	190,150.07		
			190,150.07	
	TOTAL ASSETS			190,150.07
				==============
LIABILITIES				
===========				
200-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
200-270-100	FUND BALANCE	188,710.07		
	TOTAL BEGINNING EQUITY	188,710.07		
	TOTAL REVENUE	1,440.00		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,440.00		
	TOTAL EQUITY & FUND BALANCE		190,150.07	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			190,150.07
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

210-TRANSPORTATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
210-100-102	CLAIM ON POOLED CASH	935,357.12		
210-120-130	ACCTS RECEIVABLE TRANSPORTATIO	32,527.11		
210-120-131	ALLOWANCE-TRANSPORTATION	0.00		
210-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
210-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			967,884.23	
	TOTAL ASSETS			967,884.23
				==============
LIABILITIES				
===========				
210-200-100	ACCRUED PAYABLES	0.00		
210-200-110	CURRENT YR ENCUMBRANCES	0.00		
210-200-111	PRIOR YR ENCUMBRANCES	0.00		
210-200-500	ACCOUNTS PAYABLE PENDING	680.00		
210-240-101	UNCLAIMED FUNDS	0.00		
	TOTAL LIABILITIES		680.00	
EQUITY				
======				
210-270-100	FUND BALANCE	863,506.32		
	TOTAL BEGINNING EQUITY	863,506.32		
	TOTAL REVENUE	104,352.26		
	TOTAL EXPENSES	654.35		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	103,697.91		
	TOTAL EQUITY & FUND BALANCE		967,204.23	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			967,884.23
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
300-100-102	CLAIM ON POOLED CASH	70,749.51		
300-120-100	DRAINAGE RECEIVABLE	21,196.94		
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(3,864.08)		
300-160-206	FIXED ASSET-WORK IN PROGRESS	0.00		
300-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
300-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
300-190-103	ACCUMULATED DEPRECIATION	0.00		
			88,082.37	
	TOTAL ASSETS			88,082.37
				==============
LIABILITIES				
===========				
300-200-104	ACCRUED INTEREST PAYABLE	0.00		
300-200-110	CURRENT YEAR ENCUMBRANCES	0.00		
300-200-111	PRIOR YEAR ENCIMBRANCES	0.00		
300-200-233	OTHER A/P PENDING (AUDITOR)	0.00		
300-200-240	BOND PAYABLE - CURRENT	0.00		
300-200-300	RETAINAGE PAYABLE	0.00		
300-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
300-250-100	CONTRIBUTED CAPITAL-DRAINAGE	0.00		
300-270-100	FUND BALANCE	21,083.95		
	TOTAL BEGINNING EQUITY	21,083.95		
	TOTAL REVENUE	66,988.33		
	TOTAL EXPENSES	(10.09)		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	66,998.42		
	TOTAL EQUITY & FUND BALANCE		88,082.37	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			88,082.37
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

320-SANITATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
320-100-102	CLAIM ON POOLED CASH	241,643.66		
320-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
320-120-130	ACCTS RECEIVABLE GARBAGE	64,834.97		
320-120-131	ALLOWANCE-GARBAGE	(2,691.04)		
320-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
320-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			303,787.59	
	TOTAL ASSETS			303,787.59
				==============
LIABILITIES				
===========				
320-200-100	ACCRUED PAYABLES	0.00		
320-200-110	CURRENT YR ENCUMBRANCES	0.00		
320-200-111	PRIOR YR ENCUMBRANCES	0.00		
320-200-500	ACCOUNTS PAYABLE PENDING	131,864.51		
320-200-503	DUE TO STATE COMPT SALES TAX	4,625.79		
320-240-101	UNCLAIMED FUNDS	0.00		
	TOTAL LIABILITIES		136,490.30	
EQUITY				
======				
320-270-100	FUND BALANCE	202,083.06		
	TOTAL BEGINNING EQUITY	202,083.06		
	TOTAL REVENUE	229,012.18		
	TOTAL EXPENSES	263,797.95		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(34,785.77)		
	TOTAL EQUITY & FUND BALANCE		167,297.29	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			303,787.59
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
340-100-100	PETTY CASH	1,350.00		
340-100-102	CLAIM ON POOLED CASH	783,863.60		
340-100-103	FROST SAFEKEEPING 1004078	495,107.78		
340-100-104	FROST ACCT 0591800744	4,892.22		
340-100-105	FROST SAFEKEEPING #1004078	0.00		
340-100-107	TEXPOOL 2465300012 TOWER RENT	340,664.39		
340-100-110	TEXPOOL 2465300001 UTILITY FD	55,735.35		
340-100-118	TEXPOOL RATE STABILIZATION 18	629,383.65		
340-100-119	TEXPOOL CAPITAL OUTLAY-ASSETS	303,405.84		
340-100-120	TEXPOOL WORKING CAPITAL-CIP	455,832.07		
340-100-121	TEXPOOL 2017 WWTP IMPROVMNTS	359,361.91		
340-120-100	ACCOUNTS RECEIVABLE	321,743.71		
340-120-101	CURRENT REFUND PAYABLE	7,463.60		
340-120-102	UNAPPLIED CREDITS	(44,034.35)		
340-120-103	MISC. ACCOUNTS RECEIVABLE	83,073.00		
340-120-104	AR - AUDIT ACCRUALS	0.00		
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE	(6,352.22)		
340-140-100	INVENTORY	139,947.93		
340-150-100	BOND ISSUANCE COSTS	0.00		
340-150-105	DEFERRED AMT ON REFUNDING	48,587.34		
340-160-100	LAND	457,201.00		
340-160-200	BUILDINGS	6,363,714.34		
340-160-206	FIXED ASSETS: WORK IN PROGRESS	2,331,131.30		
340-160-225	PLANT DISTRIBUTION/COLLECTION	46,802,682.50		
340-160-235	EQUIPMENT	771,246.39		
340-170-100	CURRENT YR RES FOR ENCUMBRANCE	(145,850.81)		
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	126,220.27		
340-190-103	ACCUMULATED DEPRECIATION	(21,523,388.45)		
			39,162,982.36	
	TOTAL ASSETS			39,162,982.36
				==============
LIABILITIES				
===========				
340-200-104	ACCRUED INTEREST PAYABLE	104,944.75		
340-200-110	CURRENT YEAR ENCUMBRANCES	(145,850.81)		
340-200-111	PRIOR YEAR ENCUMBRANCE	126,220.27		
340-200-200	FICA AND MEDICARE PAYABLE	(831.14)		
340-200-201	FEDERAL WITHHOLDING PAYABLE	(1,144.93)		
340-200-202	TMRS PAYABLE	0.00		
340-200-203	DEFERRED COMP PAYABLE	134.73		
340-200-204	DEFERRED CHARGES	0.00		
340-200-208	ACCRUED VACATION	19,912.33		
340-200-209	CHILD SUPPORT PAYABLE	0.00		
340-200-210	NET PENSION LIABILITY	712,073.84		
340-200-211	GARNISHMENTS PAYABLE	0.00		
340-200-212	UNUM LIFE INS PAYABLE	111.30		
340-200-213	DENTAL PAYABLE	37.57		
340-200-214	AFLAC PAYABLE	52.72		

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
340-200-215	CLOTHES RENTAL PAYABLE	0.00		
340-200-218	BLUE CHOICE PAYABLE	175.48		
340-200-219	SCOTT & WHITE HEALTH PAYABLE	(1,793.57)		
340-200-222	PRE-PAID LEGAL PAYABLE	(99.65)		
340-200-228	MISC. DEDUCTIONS PAYABLE	0.00		
340-200-229	MET LIFE DENTAL PAYABLE	(135.78)		
340-200-230	UNITED WAY PAYABLE	(1.00)		
340-200-233	OTHER A/P PENDING (AUDITOR)	(15,805.47)		
340-200-235	VISION PLAN PAYABLE	4.28		
340-200-240	BONDS PAYABLE-CURRENT	0.00		
340-200-300	RETAINAGE PAYABLE	0.00		
340-200-500	ACCOUNTS PAYABLE PENDING	158,519.91		
340-200-999	UNRECONCILED DIFFERENCES	0.00		
340-210-100	UNAMORT. BOND DISCOUNT	(6,401.70)		
340-210-101	BOND PREMIUMS	931,506.42		
340-210-102	DEFERRED AMT ON REFUNDING	(585,527.56)		
340-210-110	DEFERRED OUTFLOW RESORCES TMRS	(74,275.46)		
340-210-115	DEFERRED OUTFLOW INVST TMRS	(116,470.97)		
340-210-118	DEFERRED INFLOW-ACTUAL VS ASSM	48,109.61		
340-210-119	DEFERRED OUTFLOW-CHNG IN ASSUM	(4,017.51)		
340-230-109	CAPITAL LEASE BANC ONE NEMI	0.00		
340-230-111	8.745M CO SERIES 2010 (6.11M)	1,675,000.00		
340-230-114	4.5M CO SERIES 2003 (65%)	0.00		
340-230-115	4.2M COMB CO 2006 (4M)	4,000,000.00		
340-230-116	10M COMB SERIES 2007 (7M)	6,900,000.00		
340-230-117	9.615M COMB SERIES 08 (6.615M)	395,000.00		
340-230-118	8.995 GO REFUNDING 2009	765,000.00		
340-230-119	2.625 GO REF 2010	0.00		
340-230-120	5.450M GO REF 2012 (1.460M)	1,085,000.00		
340-230-121	4.595M 2015 GO REF (1.695M)	1,635,000.00		
340-230-122	8.010M 2016 GO REF (5.065M)	5,065,000.00		
340-230-123	5.34M COMB SERIES 2017(2.250M)	2,270,000.00		
340-240-100	METER DEPOSITS	433,147.89		
340-240-101	UNCLAIMED FUNDS	4,424.38		
340-240-120	ALLOWANCE FOR BAD DEBT	0.00		
	TOTAL LIABILITIES		25,377,019.93	
EQUITY				
======				
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30		
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00		
340-270-100	FUND BALANCE	12,638,243.96		
	TOTAL BEGINNING EQUITY	13,153,498.26		
	TOTAL REVENUE	1,298,012.79		
	TOTAL EXPENSES	665,548.62		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	632,464.17		
	TOTAL EQUITY & FUND BALANCE		13,785,962.43	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			39,162,982.36
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
345-100-102	CLAIM ON POOLED CASH	915,254.77		
345-160-206	WORK IN PROGRESS	0.00		
345-160-225	PLANT DISTRIBUTION	104,188.68		
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,411.60)		
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,411.60		
			1,019,443.45	
	TOTAL ASSETS			1,019,443.45
				==============
LIABILITIES				
===========				
345-200-110	CURRENT YEAR ENCUMBRANCE	(1,411.60)		
345-200-111	PRIOR YEAR ENCUMBRANCE	1,411.60		
345-200-233	OTHER A/P PENDING (AUDITOR)	0.00		
345-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
======				
345-270-100	FUND BALANCE	1,010,443.45		
	TOTAL BEGINNING EQUITY	1,010,443.45		
	TOTAL REVENUE	9,000.00		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	9,000.00		
	TOTAL EQUITY & FUND BALANCE		1,019,443.45	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,019,443.45
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
350-100-102	CLAIM ON POOLED CASH	147,529.08		
350-100-106	TEXPOOL 2017 AIRPORT CONST	1,013,995.86		
350-120-100	AIRPORT RECEIVABLES	5,728.74		
350-120-101	REFUND CHECKS PAYABLE	0.00		
350-120-103	MISC. ACCOUNTS RECEIVABLES	555.29		
350-120-140	GRANTS RECEIVABLE	0.00		
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	1,360.00		
350-150-100	BOND ISSUANCE COSTS	0.00		
350-150-105	DEFERRED AMT ON REFUNDING	4,802.71		
350-160-100	LAND	859,833.00		
350-160-200	T-HANGERS (BUILDINGS)	1,264,756.23		
350-160-206	FIXED ASSETS:WORK IN PROGRESS	588,950.28		
350-160-210	EQUIPMENT	121,904.00		
350-160-300	RUNWAY	2,238,415.96		
350-160-335	FIELD EQUIPMENT	0.00		
350-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
350-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
350-190-103	ACCUMULATED DEPRECIATION	(1,517,057.60)		
			4,730,773.55	
	TOTAL ASSETS			4,730,773.55
				==============
LIABILITIES				
===========				
350-200-100	ACCRUED ACCOUNTS PAYABLE	0.00		
350-200-110	CURRENT YEAR ENCUMBRANCE	0.00		
350-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
350-200-200	FICA AND MEDICARE PAYABLE	0.00		
350-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
350-200-202	TMRS PAYABLE	0.00		
350-200-210	NET PENSION LIABILITY	26,065.11		
350-200-213	DENTAL PAYABLE	42.00		
350-200-222	PRE-PAID LEGAL	0.00		
350-200-233	OTHER A/P PENDING (AUDITOR)	(617.76)		
350-200-235	VISION PLAN PAYABLE	0.81		
350-200-240	BONDS PAYABLE-CURRENT	0.00		
350-200-500	ACCOUNTS PAYABLE PENDING	875.48		
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	12,700.00		
350-200-502	DUE TO FUND 100	0.00		
350-200-505	DUE TO OTHER FUNDS	19,710.00		
350-200-999	UNRECONCILED DIFFERENCE	(271.67)		
350-210-100	UNAMORT. BOND DISCOUNT	5,736.11		
350-210-101	BOND PREMIUMS	25,320.60		
350-210-110	DEFERRED OUTFLOW TMRS CONT	(2,718.82)		
350-210-115	DEFERRED OUTLOW INVST TMRS	(4,263.36)		
350-210-118	DEFERRED INFLOW ACT VS ASSMPT	1,761.03		
350-210-119	DEFERRED OUTFLOW CNGS IN ASSUM	(147.06)		
350-230-101	LONG TERM DEBT	0.00		
350-230-102	BOND PAYABLE-$290K REF 2010	135,000.00		

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
350-230-103	5.34M COMB SERIES 2017(1.445M)	1,450,000.00		
350-240-101	ACCRUED INTEREST PAYABLE	6,051.25		
	TOTAL LIABILITIES		1,675,243.72	
EQUITY				
======				
350-250-100	CONTRIBUTED CAPITAL GRANT	2,011,189.92		
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82		
350-280-100	RETAINED EARNINGS	502,157.11		
350-281-100	PRIOR PERIOD ADJUSTMENTS	442,482.09		
	TOTAL BEGINNING EQUITY	3,031,094.94		
	TOTAL REVENUE	66,748.79		
	TOTAL EXPENSES	42,313.90		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	24,434.89		
	TOTAL EQUITY & FUND BALANCE		3,055,529.83	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			4,730,773.55
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
370-100-102	CLAIM ON POOLED CASH	218,207.84		
370-120-103	MISC ACCOUNTS RECEIVABLES	0.00		
370-160-206	FIXED ASSETS-WORK IN PROGRESS	10,032.80		
370-170-100	CURRENT YR RES FOR ENCUMBRANCE	(959.83)		
370-170-101	PRIOR YR RES FOR ENCUMBRANCE	959.83		
370-190-103	ACCUMULATED DEPRECIATION	(1,504.92)		
			226,735.72	
	TOTAL ASSETS			226,735.72
				==============
LIABILITIES				
===========				
370-200-110	CURRENT YR ENCUMBRANCE	(959.83)		
370-200-111	PRIOR YEAR ENCUMBRANCE	959.83		
370-200-200	FICA & MEDICARE PAYABLE	0.00		
370-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
370-200-202	TMRS PAYABLE	0.00		
370-200-210	NET PENSION LIABILITY	49,326.85		
370-200-211	GARNISHMENTS PAYABLE	0.00		
370-200-213	ASSURANT DENTAL PAYABLE	(22.51)		
370-200-219	SCOTT & WHITE HEALTH PAYABLE	0.00		
370-200-222	PRE-PAID LEGAL	0.00		
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)		
370-200-235	VISION PLAN PAYABLE	0.00		
370-200-500	ACCOUNTS PAYABLE PENDING	4,785.23		
370-210-100	DUE TO CEMETERY LAND PURCHASE	203,944.99		
370-210-110	DEFERRED OUTFLOW CONT TMRS	(5,145.22)		
370-210-115	DEFERRED OUTFLOW INVST TMRS	(8,068.19)		
370-210-118	DEFERRED INFLOW ACTUAL VS ASSM	3,332.65		
370-210-119	DEFERRED OUTFLOW-CHG ASSUMP	(278.30)		
	TOTAL LIABILITIES		246,533.21	
EQUITY				
======				
370-270-100	FUND BALANCE	(21,602.96)		
	TOTAL BEGINNING EQUITY	(21,602.96)		
	TOTAL REVENUE	30,214.50		
	TOTAL EXPENSES	28,409.03		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,805.47		
	TOTAL EQUITY & FUND BALANCE		(19,797.49)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			226,735.72
				==============

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
382-100-102	CLAIM ON POOLED CASH	(3,787.64)		
382-120-250	DUE TO OTHER FUNDS	8,213.00		
382-160-206	ESCROW FOR EQUIPMENT PURCHASES	0.00		
382-160-301	VEHICLES	0.00		
382-160-303	OFFICE EQUIPMENT	0.00		
382-160-305	FIELD EQUIPMENT	0.00		
382-160-306	HEAVY EQUIPMENT	0.00		
382-160-320	EQUIPMENT	0.00		
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(3,178.92)		
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	905.00		
382-190-103	ACCUMULATED DEPRECIATION	0.00		
			2,151.44	
	TOTAL ASSETS			2,151.44
				==============
LIABILITIES				
===========				
382-200-110	CURRENT YEAR ENCUMBRANCE	(3,178.92)		
382-200-111	PRIOR YEAR ENCUMBRANCE	905.00		
382-200-200	FICA AND MEDICARE PAYABLE	0.00		
382-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
382-200-202	TMRS PAYABLE	(0.01)		
382-200-203	DEFERRED COMP PAYABLE	0.00		
382-200-208	ACCRUED VACATION	2,985.27		
382-200-210	NET PENSION LIABILITY	96,216.72		
382-200-212	UNUM LIFE INSURANCE PAYABLE	12.61		
382-200-213	DENTAL PAYABLE	0.00		
382-200-214	AFLAC PAYABLE	88.70		
382-200-215	CLOTHES RENTAL PAYABLE	0.00		
382-200-218	BLUE CHOICE PAYABLE	0.00		
382-200-219	SCOTT & WHITE HEALTH PAYABLE	228.07		
382-200-222	PRE-PAID LEGAL PAYABLE	51.80		
382-200-229	MET LIFE DENTAL PAYABLE	0.00		
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)		
382-200-235	VISION PLAN PAYABLE	0.00		
382-200-500	ACCOUNTS PAYABLE PENDING	9,933.94		
382-210-110	DEFERRED OUTFLOW CONTB TMRS	(10,036.24)		
382-210-115	DEFERRED OUTFLOW INVST TMRS	(15,737.77)		
382-210-118	DEFERRED INFLOW ACTUAL VS ASSM	6,500.66		
382-210-119	DEFERRED OUTLOW-CHNG IN ASSUMP	(542.85)		
	TOTAL LIABILITIES		84,703.02	
EQUITY				
======				
382-260-121	RESERVE:FUTURE EQUIP PURCHASES	0.00		
382-270-100	FUND BALANCE	(72,317.91)		
	TOTAL BEGINNING EQUITY	(72,317.91)		
	TOTAL REVENUE	111,728.00		
	TOTAL EXPENSES	121,961.67		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(10,233.67)		
	TOTAL EQUITY & FUND BALANCE		(82,551.58)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,151.44

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2018

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
384-100-102	CLAIM ON POOLED CASH	(3,376.24)		
384-100-104	CAPITAL EQUIP ACCT 2139517	0.00		
384-100-105	SIGNATURE BANK EQUIP (ESCROW)	263,065.54		
384-100-108	2018 FLEET/EQUIP TEXSTAR 20180	2,080,339.63		
384-120-103	MISC ACCOUNTS RECEIVABLES	0.00		
384-140-100	PREPAID CAP LEASE	0.00		
384-160-320	MACHINERY & EQUIPMENT	4,482,230.26		
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,720,533.44)		
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	729,282.87		
384-190-103	ACCUMULATED DEPRECIATION	(2,427,305.18)		
			3,403,703.44	
	TOTAL ASSETS			3,403,703.44
				==============
LIABILITIES				
===========				
384-200-104	ACCRUED INTEREST PAYALBE	0.00		
384-200-110	CURRENT YEAR ENCUMBRANCE	(1,666,129.44)		
384-200-111	PRIOR YEAR ENCUMBRANCE	674,878.87		
384-200-500	ACCOUNTS PAYABLE PENDING	3,266.07		
384-200-505	DUE FROM OTHER FUNDS	9,573.00		
384-230-115	CAPITAL LEASE PAYABLE-CURRENT	0.00		
384-230-120	CAP LEASE PAYABLE-NONCURRENT	1,919,469.61		
384-230-125	NOTES PAYABLE	169,706.82		
384-240-101	ACCRUED INTEREST PAYABLE	28,773.79		
	TOTAL LIABILITIES		1,139,538.72	
EQUITY				
======				
384-270-100	FUND BALANCE	2,210,203.72		
	TOTAL BEGINNING EQUITY	2,210,203.72		
	TOTAL REVENUE	113,139.05		
	TOTAL EXPENSES	59,178.05		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	53,961.00		
	TOTAL EQUITY & FUND BALANCE		2,264,164.72	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,403,703.44
				==============

11/30/18

Attachment E

Sales Tax Tracking Report

City of Taylor

Sales Tax Tracking (City's Portion) - FY 2018-19

Monthly

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Estimate Amount	$ Difference from Actual to Est. Amt	% from Actual	2018-19 Actual	$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	193,841	219,175	240,266	249,908	255,225	7,717	2.9%	262,942	13,034	5.2%
November	256,386	253,276	280,703	275,905	284,182	28,910	9.2%	313,092	37,187	13.5%
December	217,843	227,515	227,092	247,094	250,756					
January	213,784	207,443	230,015	284,353	289,133					
February	301,341	291,338	299,656	315,901	321,628					
March	196,325	199,834	214,354	220,625	227,243					
April	217,847	207,483	206,267	210,365	212,926					
May	286,253	298,046	300,302	312,607	315,985					
June	236,146	224,574	241,680	239,902	243,349					
July	251,649	235,338	234,716	262,399	266,521					
August	299,127	295,019	255,613	303,974	309,343					
Sept.	239,549	234,255	233,209	247,969	251,658					
% Monthly Increase over prior year	8.8%	-2.2%	-0.4%		$ 3,227,952	$ 36,627			$ 50,221	

Cumulative Year -to- Date on Actual

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Estimate Amount	$ Difference from Actual to Est. Amt	% from Actual	2018-19 Actual	$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	$ 193,841	219,175	240,266	249,908	255,225	7,717	2.9%	262,942	13,034	5.2%
November	$ 450,227	472,451	520,969	525,813	539,408	36,627	6.4%	576,035	50,221	9.6%
December	$ 668,070	699,966	748,061	772,907	790,164					
January	$ 881,854	907,408	978,077	1,057,260	1,079,297					
February	$ 1,183,195	1,198,747	1,277,733	1,373,161	1,400,925					
March	$ 1,379,520	1,398,581	1,492,087	1,593,785	1,628,169					
April	$ 1,597,367	1,606,064	1,698,355	1,804,151	1,841,095					
May	$ 1,883,620	1,904,110	1,998,657	2,116,757	2,157,080					
June	$ 2,119,766	2,128,684	2,240,337	2,356,659	2,400,429					
July	$ 2,371,415	2,364,022	2,475,053	2,619,058	2,666,950					
August	$ 2,670,542	2,659,041	2,730,666	2,923,032	2,976,293					
Sept.	$ 2,910,092	2,893,297	2,963,875	3,171,002	3,227,952					
% Y-T-D Increase over prior year	7.1%	-0.6%	2.4%	6.5%						

11/30/18

Attachment F

Listing of Current Investments

Monthly Investment Report

November 30, 2018

PATTERSON & ASSOCIATES

INVESTMENT PROFESSIONALS

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The Fed Giveth and the Fed Taketh Away

The Federal Reserve is widely expected to raise rates again in December but the messages emanating from the Fed appear to foretell increased **patience** and a possible **pause** in 2019. A hike in December will be the tenth in the series but perceptions of the US economy have changed in the past month raising doubts of the dot plot's projection of 3 hikes in 2019. A change in January with press conferences after each meeting Powell will make the markets focus on ongoing data and not quarterly meetings.

Within the minutes this month the market keyed on a change of phrase showing a definite dovish *coo* from Powell. He was quoted 7 weeks ago saying that the funds rate was "far away" from the neutral rate. This month this changed to as "just below" the neutral rate. He could be preparing the market for a pause but we will have to see a skipped meeting or two for the market to confirm such a move.

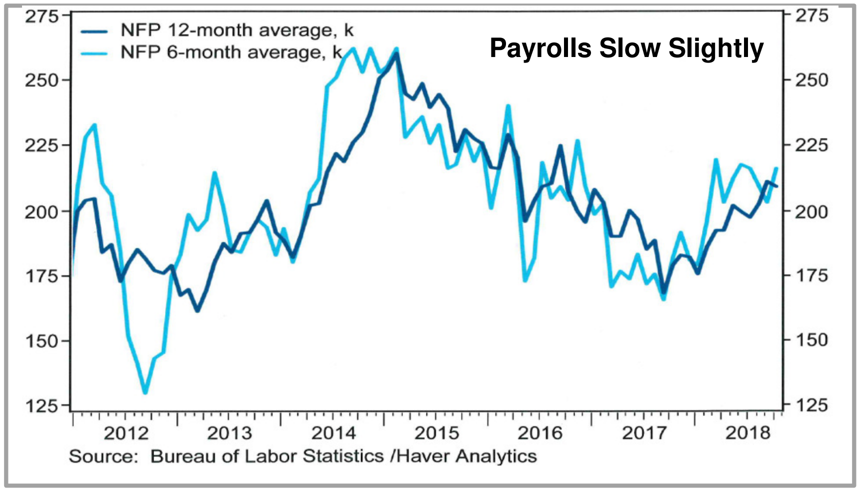
The economy has cooled slightly with the Fed's monetary tightening moves and with a **fading fiscal stimulus**. This recovery from the Great Recession has been the slowest in history and it isn't stopping but surely slowing. Housing has slowed, especially in the west, south and mid-west, with the increase in mortgage rates. Those rates have increased 20% in 2018. Contract signing is at its lowest point since January. A recent Fed report noted that the much maligned millenials are not so different but poorer at this point in their lives.

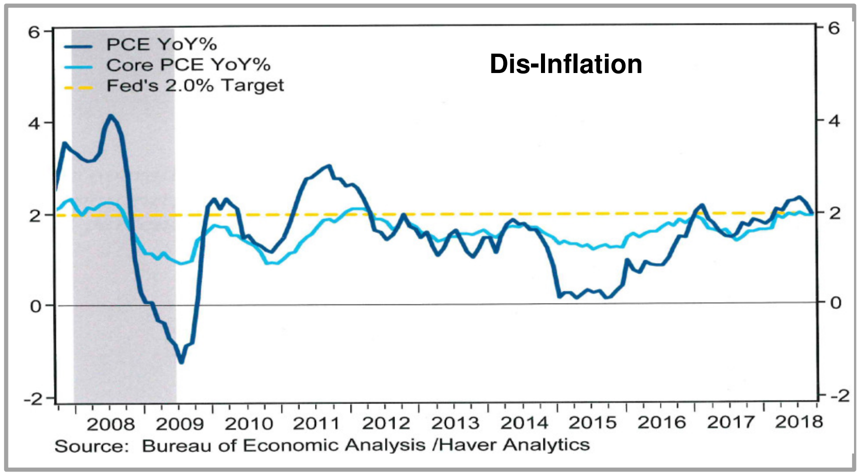
Inflation and housing are key factors now. Inflation has stubbornly remained under the Fed target and now inflation in Europe is decreasing as they end their bond buying campaigns. Oil slid to sub-$50 adding to dis-inflation. Supply issues and US sanctions on Iran have not

Job gains are growing only slightly although the unemployment rate has been through the Fed target since March. Job participation continues to lag. Recently blame has been laid on opiode use (20—25% according to the Brookings Institute), childcare costs (up 168% in past 25 years), an aging population, and increased disability status (now 20% of the work force.

Despite the slowing **consumer** spending remains amazingly robust.

Part of the cooling comes from a mid-term **election** which left us with a split Congress. The markets took this as a good sign counting on encroaching gridlock. Of course, gridlock, while it implies a level of certainty that massive legislation is unlikely to pass, it could also prove detrimental for the same reason. After all, the market has fared well in the past few years thanks in part to fiscal stimulus amid still-solid economic fundamentals. Major factors to watch here will be possible consensus infrastructure, increasing regulation and importantly deficits.





Wild Card International Red Flags

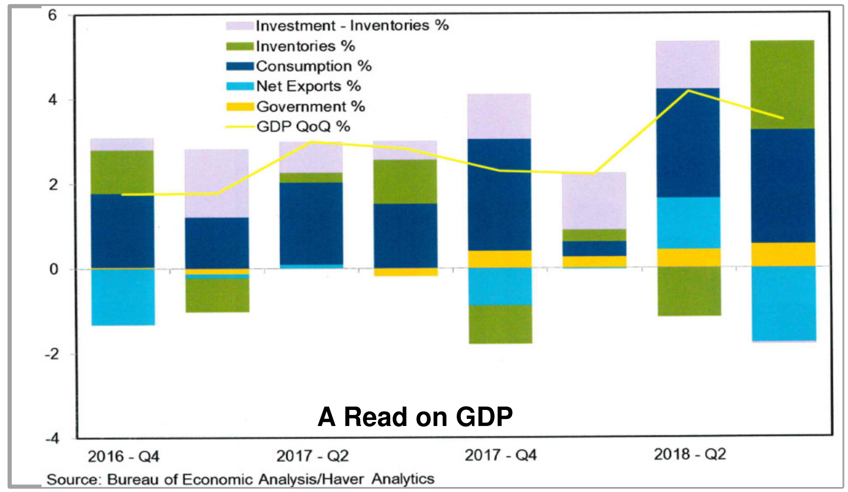
Trade issues continue to trouble all the markets. The US, Mexico and Canada signed a NAFTA 2.0 (USMCA) this month and while some tensions remain concerning specific conditions, this could augur a positive result for the December talks between Trump and Chairman Xi. Both the leaders represent now slightly weaker economies with China weakening probably further with an ongoing slowdown in credit growth.

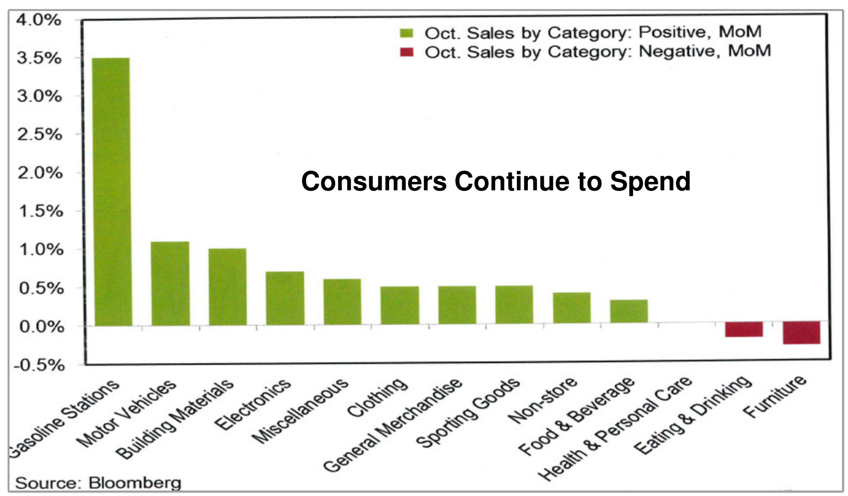
Clearly, countries and markets are learning that trade is not a simple one-on-one transaction. International supply chains make sourcing decisions and impacts murky let alone when applied to tariffs. Politics find their way into the talks also as seen with China focusing on Trump's support strongholds in the mid-west with farms and autos to weaken his position.

The **geopolitics** of international trade continues to be complicated by international politics and strong man posturing. Putin's Russian-Ukrainian conflict is escalating and putting a strain on Europe; Italy has only slightly bowed to the EU demand for a more responsible budget; the tumultuous reaction to Brexit's nearing deadlines hit economies directly. Add to that the Saudis inability to recover from the Khashoggi murder to address key questions on Yemen and oil supply. Actions by the US, Australian and Japan, among others, which are directly enforcing their Freedom of Navigation Rights around China's man-made islands has tensions and risks growing. These military actions could aide or hinder trade talks.

UK officials estimate an 11% negative impact from Brexit (if indeed the deal can be sealed). The pressure on the EU compounded by a economic slowing in Germany, which has been the engine of Europe, is great especially when added to Italian, Spanish and Greek weakness.

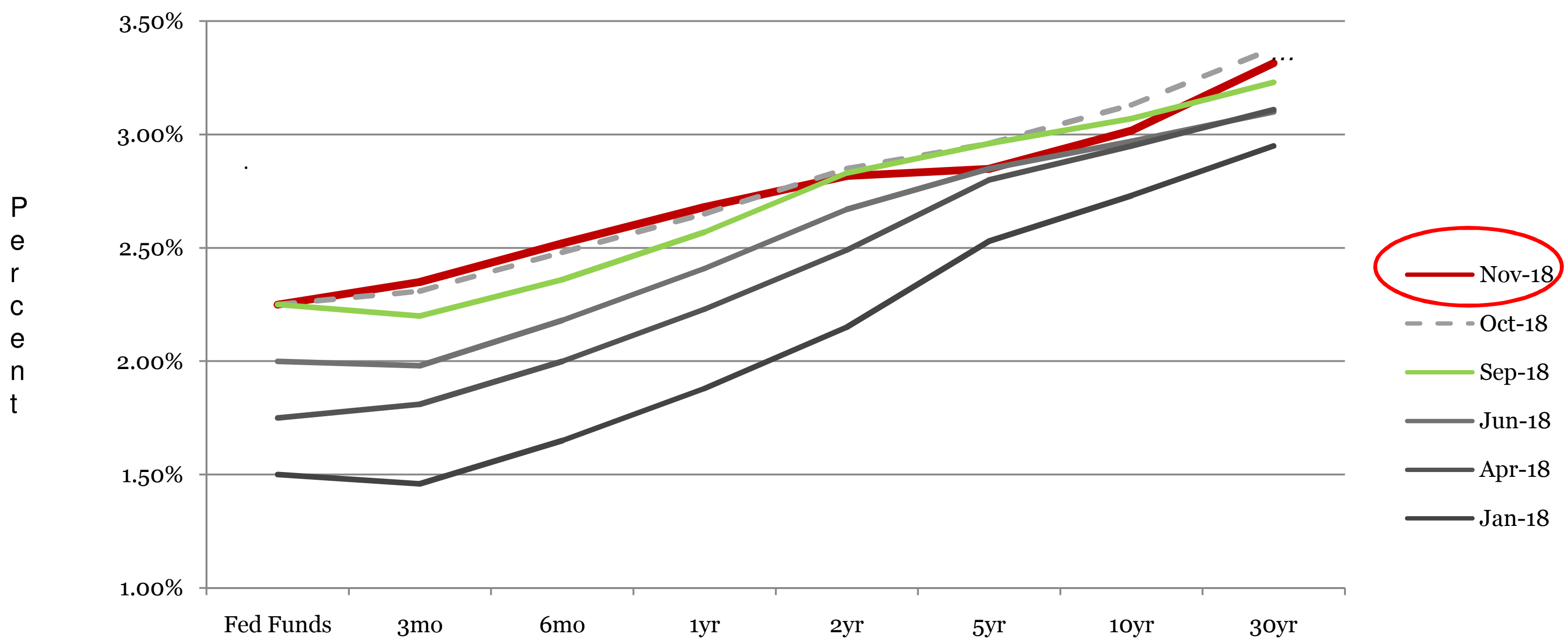
Trade wars are essentially an ***excise* tax** to consumers and producers and consumer feel it. Greenspan's recent new book (Capitalism in America) cites it as one of the 7 risks to the economy. The other risks he identifies are: deficits, soaring inflation, lower savings rates, decreased productivity, a bond market bubble, and undercapitalized banks. We will have to see which comes first if at all.





The Flattening Curve

- Fears of an inverted curve remain for as the Fed advances to hike the overnight rates the spreads on key curve points continue to narrow forecasting a flat to inverted curve.
- The basis point (bp) spread between the two and ten year has come in from 58 to 20 bps in the year and dipped further in November as the ten year broke the psychologically important support of 3%.
- The key to the curve continues to come from global forces and weakening economic situations globally.
- The 10-year U.S. Treasury clawed its way back over the 3% barrier by month-end settling but is far from its 3.23% high.
- A further hike in rates taking the Fed Funds rate to a top rate of 2.50% is anticipated by the 80% of the market for December. A view of hikes in 2019 are getting murkier.



End of Month Rates - Full Yield Curve – Fed Funds to 30yr

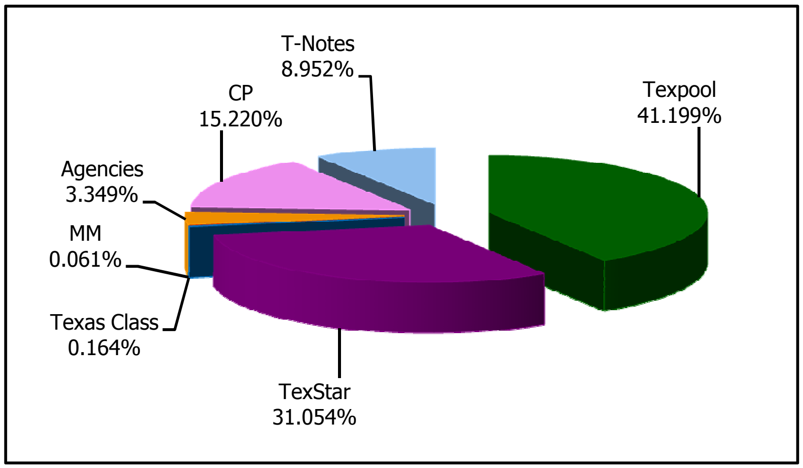
Your Portfolio

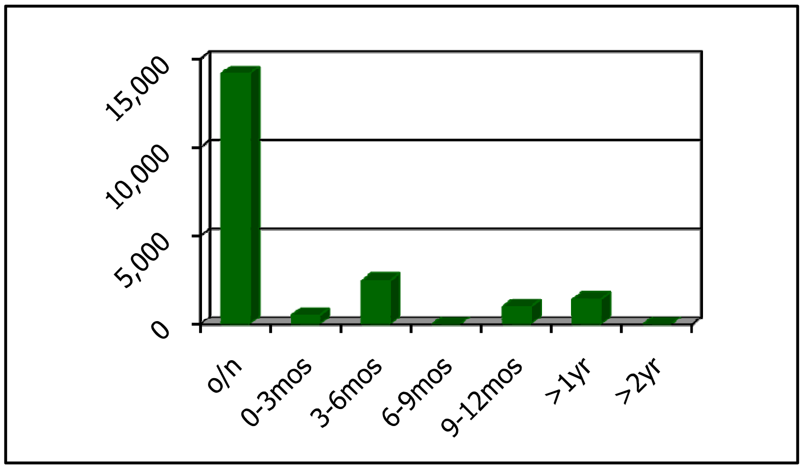
As of November 30, 2018

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.

- The graphs below show asset allocations by market sector and by maturity. They do reflect our anticipation of another rate increase in September – and perhaps one in December – which keeps the portfolios slightly shorter overall.

- The non-cash portion of your portfolio is yielding 2.77%.





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Patterson & Associates
901 S. MoPac
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Austin, TX 78746
-

City of Taylor, Texas
Portfolio Management
Portfolio Summary
November 30, 2018

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	3,000,000.00	2,972,411.24	2,972,411.24	15.22	163	119	2.787
Federal Agency Coupon Securities	655,000.00	654,381.68	653,824.46	3.35	546	521	2.889
Treasury Coupon Securities	1,775,000.00	1,747,109.30	1,747,910.09	8.95	441	378	2.698
Texpool	8,044,670.44	8,044,670.44	8,044,670.44	41.20	1	1	2.203
TexStar	6,063,502.94	6,063,502.94	6,063,502.94	31.05	1	1	2.218
Texas Class	31,768.82	31,768.82	31,768.82	0.16	1	1	2.420
Money Market	12,228.93	12,228.93	12,228.93	0.06	1	1	0.010
Investments	**19,582,171.13**	**19,526,073.35**	**19,526,316.92**	**100.00%**	**83**	**70**	**2.363**
Cash and Accrued Interest							
Accrued Interest at Purchase		1,336.80	1,336.80				
Subtotal		1,336.80	1,336.80				
Total Cash and Investments	**19,582,171.13**	**19,527,410.15**	**19,527,653.72**		**83**	**70**	**2.363**

Total Earnings	November 30 Month Ending	Fiscal Year To Date
Current Year	37,124.94	72,834.09

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the Citty's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic represenataions of the portfolio to provide full disclosure to the governing body.

Rosemarie Dennis, Finance Director

PATTERSON & ASSOCIATES
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City of Taylor, Texas
Summary by Type
November 30, 2018
Grouped by Fund

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Austin, TX 78746
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Security Type		Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Airport Fund							
Texpool		1	1,013,992.86	1,013,992.86	5.19	2.203	1
	Subtotal	**1**	**1,013,992.86**	**1,013,992.86**	**5.19**	**2.203**	**1**
Fund: Cemetery Permanent Fund							
Federal Agency Coupon Securities		1	375,000.00	374,326.98	1.92	2.889	521
Money Market		1	0.00	0.00	0.00	0.000	0
Treasury Coupon Securities		1	375,000.00	368,765.78	1.89	2.743	455
Texas Class		1	31,768.82	31,768.82	0.16	2.420	1
Texpool		1	1,615.36	1,615.36	0.01	2.203	1
TexStar		1	88,292.47	88,292.47	0.45	2.217	1
	Subtotal	**6**	**871,676.65**	**864,769.41**	**4.43**	**2.740**	**420**
Fund: Fleet Replacement Fund							
TexStar		1	2,080,339.63	2,080,339.63	10.65	2.218	1
	Subtotal	**1**	**2,080,339.63**	**2,080,339.63**	**10.65**	**2.218**	**1**
Fund: General Fund							
Commercial Paper Disc. -Amortizing		3	2,500,000.00	2,472,741.80	12.66	2.857	141
Federal Agency Coupon Securities		1	280,000.00	279,497.48	1.43	2.889	521
Money Market		2	12,228.93	12,228.93	0.06	0.010	1
Treasury Coupon Securities		2	1,400,000.00	1,379,144.31	7.06	2.686	357
Texpool		1	4,430,815.66	4,430,815.66	22.69	2.203	1
TexStar		1	3,492,587.98	3,492,587.98	17.89	2.218	1
	Subtotal	**10**	**12,115,632.57**	**12,067,016.16**	**61.79**	**2.410**	**82**
Fund: General Capital Fund							
TexStar		1	402,282.86	402,282.86	2.06	2.217	1
	Subtotal	**1**	**402,282.86**	**402,282.86**	**2.06**	**2.217**	**1**

City of Taylor, Texas
Summary by Type
November 30, 2018
Grouped by Fund

Security Type		Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Special Rev-Tax Increment Fund							
Texpool		1	453,863.35	453,863.35	2.32	2.203	1
	Subtotal	**1**	**453,863.35**	**453,863.35**	**2.32**	**2.203**	**1**
Fund: Utility Fund							
Commercial Paper Disc. -Amortizing		1	500,000.00	499,669.44	2.56	2.437	10
Texpool		1	2,144,383.21	2,144,383.21	10.98	2.203	1
	Subtotal	**2**	**2,644,383.21**	**2,644,052.65**	**13.54**	**2.247**	**3**
	Total and Average	**22**	**19,582,171.13**	**19,526,316.92**	**100.00**	**2.363**	**70**

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INVESTMENT PROFESSIONALS

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-

City of Taylor, Texas
Fund AIR - Airport Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Texpool											
300019	10007	Texpool	11/01/2017	1,013,992.86	1,013,992.86	1,013,992.86	2.203	2.172	2.203		1
			Subtotal and Average	**1,013,992.86**	**1,013,992.86**	**1,013,992.86**		**2.173**	**2.203**		**1**
			Total Investments and Average	**1,013,992.86**	**1,013,992.86**	**1,013,992.86**		**2.173**	**2.203**		**1**

Fund CEM - Cemetery Permanent Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3133EJQ51	10036	FFCB Note	11/06/2018	374,326.98	375,000.00	374,646.00	2.760	2.849	2.889	05/05/2020	521
			Subtotal and Average	**374,326.98**	**375,000.00**	**374,646.00**		**2.850**	**2.889**		**521**
Treasury Coupon Securities											
912828J50	10032	T Note	09/21/2018	368,765.78	375,000.00	368,554.50	1.375	2.705	2.743	02/29/2020	455
			Subtotal and Average	**368,765.78**	**375,000.00**	**368,554.50**		**2.706**	**2.743**		**455**
Texpool											
300007	10008	Texpool	11/01/2017	1,615.36	1,615.36	1,615.36	2.203	2.172	2.203		1
			Subtotal and Average	**1,615.36**	**1,615.36**	**1,615.36**		**2.173**	**2.203**		**1**
TexStar											
22880	10003	TexStar	11/01/2017	88,292.47	88,292.47	88,292.47	2.218	2.187	2.217		1
			Subtotal and Average	**88,292.47**	**88,292.47**	**88,292.47**		**2.187**	**2.218**		**1**
Texas Class											
70006	10001	Texas Class	11/01/2017	31,768.82	31,768.82	31,768.82	2.420	2.386	2.420		1
			Subtotal and Average	**31,768.82**	**31,768.82**	**31,768.82**		**2.387**	**2.420**		**1**
Money Market											
54941	10009	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.00	0.00	0.00					1
			Subtotal and Average	**0.00**	**0.00**	**0.00**		**0.000**	**0.000**		**0**
			Total Investments and Average	**864,769.41**	**871,676.65**	**864,877.15**		**2.702**	**2.740**		**419**

Fund FLEET - Fleet Replacement Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
TexStar											
20180	10030	TexStar	08/08/2018	2,080,339.63	2,080,339.63	2,080,339.63	2.218	2.187	2.217		1
			Subtotal and Average	**2,080,339.63**	**2,080,339.63**	**2,080,339.63**		**2.187**	**2.218**		**1**
			Total Investments and Average	**2,080,339.63**	**2,080,339.63**	**2,080,339.63**		**2.187**	**2.218**		**1**

Fund GEN - General Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
16536JRV1	10035	Chesham Finance CP	10/31/2018	988,452.50	1,000,000.00	988,452.50		2.829	2.868	04/29/2019	149
27873KRV6	10034	Ebury Finance CP	10/31/2018	988,452.50	1,000,000.00	988,452.50		2.829	2.868	04/29/2019	149
67983UQL0	10038	Old Line Funding CP	11/28/2018	495,836.80	500,000.00	495,836.80		2.773	2.812	03/20/2019	109
			Subtotal and Average	**2,472,741.80**	**2,500,000.00**	**2,472,741.80**		**2.818**	**2.857**		**140**
Federal Agency Coupon Securities											
3133EJQ51	10037	FFCB Note	11/06/2018	279,497.48	280,000.00	279,735.68	2.760	2.849	2.889	05/05/2020	521
			Subtotal and Average	**279,497.48**	**280,000.00**	**279,735.68**		**2.850**	**2.889**		**521**
Treasury Coupon Securities											
912828J50	10031	T Note	09/21/2018	393,350.17	400,000.00	393,124.80	1.375	2.705	2.743	02/29/2020	455
912828T59	10033	T Note	10/04/2018	985,794.14	1,000,000.00	985,430.00	1.000	2.627	2.663	10/15/2019	318
			Subtotal and Average	**1,379,144.31**	**1,400,000.00**	**1,378,554.80**		**2.650**	**2.686**		**357**
Texpool											
300003	10004	Texpool	11/01/2017	4,430,815.66	4,430,815.66	4,430,815.66	2.203	2.172	2.203		1
			Subtotal and Average	**4,430,815.66**	**4,430,815.66**	**4,430,815.66**		**2.173**	**2.203**		**1**
TexStar											
34440	10002	TexStar	11/01/2017	3,492,587.98	3,492,587.98	3,492,587.98	2.218	2.187	2.217		1
			Subtotal and Average	**3,492,587.98**	**3,492,587.98**	**3,492,587.98**		**2.187**	**2.218**		**1**
Money Market											
60618	10000	Citizens Nat'l Bank MM-Public	11/01/2017	12,228.67	12,228.67	12,228.67	0.010	0.009	0.010		1
54942	10010	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.26	0.26	0.26					1
			Subtotal and Average	**12,228.93**	**12,228.93**	**12,228.93**		**0.010**	**0.010**		**1**
			Total Investments and Average	**12,067,016.16**	**12,115,632.57**	**12,066,664.85**		**2.377**	**2.410**		**82**

Fund GENCAP - General Capital Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
TexStar											
20181	10029	TexStar	08/08/2018	402,282.86	402,282.86	402,282.86	2.218	2.187	2.217		1
			Subtotal and Average	**402,282.86**	**402,282.86**	**402,282.86**		**2.187**	**2.218**		**1**
			Total Investments and Average	**402,282.86**	**402,282.86**	**402,282.86**		**2.187**	**2.218**		**1**

Fund SPECREV - Special Rev-Tax Increment Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Texpool											
300004	10005	Texpool	11/01/2017	453,863.35	453,863.35	453,863.35	2.203	2.172	2.203		1
			Subtotal and Average	**453,863.35**	**453,863.35**	**453,863.35**		**2.173**	**2.203**		**1**
			Total Investments and Average	**453,863.35**	**453,863.35**	**453,863.35**		**2.173**	**2.203**		**1**

Fund UTIL - Utility Fund
Investments by Fund
November 30, 2018

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
0347M3MB7	10026	Anglesea Funding CP	07/16/2018	499,669.44	500,000.00	499,669.44		2.403	2.436	12/11/2018	10
			Subtotal and Average	**499,669.44**	**500,000.00**	**499,669.44**		**2.404**	**2.437**		**10**
Texpool											
300001	10006	Texpool	11/01/2017	2,144,383.21	2,144,383.21	2,144,383.21	2.203	2.172	2.203		1
			Subtotal and Average	**2,144,383.21**	**2,144,383.21**	**2,144,383.21**		**2.173**	**2.203**		**1**
			Total Investments and Average	**2,644,052.65**	**2,644,383.21**	**2,644,052.65**		**2.216**	**2.247**		**2**

PATTERSON & ASSOCIATES
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INVESTMENT PROFESSIONALS

City of Taylor, Texas
Cash Reconciliation Report
For the Period November 1, 2018 - November 30, 2018
Grouped by Fund

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Cemetery Permanent Fund											
11/02/2018	10014	CEM	Interest	317705AH4	375,000.00	FICO 0.4M 9.65% Mat. 11/02/2018	11/02/2018	0.00	18,093.75	0.00	18,093.75
11/02/2018	10014	CEM	Maturity	317705AH4	375,000.00	FICO 0.4M 9.65% Mat. 11/02/2018	11/02/2018	0.00	0.00	375,000.00	375,000.00
11/06/2018	10036	CEM	Purchase	3133EJQ51	375,000.00	FFCB 0.4M 2.76% Mat. 05/05/2020	05/05/2020	-374,294.25	-28.75	0.00	-374,323.00
							Subtotal	**-374,294.25**	**18,065.00**	**375,000.00**	**18,770.75**
General Fund											
11/02/2018	10015	GEN	Interest	317705AH4	155,000.00	FICO 0.2M 9.65% Mat. 11/02/2018	11/02/2018	0.00	7,478.75	0.00	7,478.75
11/02/2018	10015	GEN	Maturity	317705AH4	155,000.00	FICO 0.2M 9.65% Mat. 11/02/2018	11/02/2018	0.00	0.00	155,000.00	155,000.00
11/06/2018	10037	GEN	Purchase	3133EJQ51	280,000.00	FFCB 0.3M 2.76% Mat. 05/05/2020	05/05/2020	-279,473.04	-21.47	0.00	-279,494.51
11/28/2018	10038	GEN	Purchase	67983UQL0	500,000.00	OLDLIN 0.5M 0.00% Mat.	03/20/2019	-495,722.22	0.00	0.00	-495,722.22
							Subtotal	**-775,195.26**	**7,457.28**	**155,000.00**	**-612,737.98**
Special Rev-Tax Increment Fund											
11/27/2018	10025	SPECREV	Maturity	07644BLT7	500,000.00	BEDROW 0.5M 0.00% Mat.	11/27/2018	0.00	0.00	500,000.00	500,000.00
							Subtotal	**0.00**	**0.00**	**500,000.00**	**500,000.00**
							Total	**-1,149,489.51**	**25,522.28**	**1,030,000.00**	**-93,967.23**

PATTERSON & ASSOCIATES
INVESTMENT PROFESSIONALS

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

City of Taylor, Texas
Purchases Report
Sorted by Fund - Fund
November 1, 2018 - November 30, 2018

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Cemetery Permanent Fund													
3133EJQ51	10036	CEM	FAC	FFCB	375,000.00	11/06/2018	05/05 - 11/05	374,294.25	28.75	2.760	05/05/2020	2.889	374,326.98
				Subtotal	**375,000.00**			**374,294.25**	**28.75**				**374,326.98**
General Fund													
3133EJQ51	10037	GEN	FAC	FFCB	280,000.00	11/06/2018	05/05 - 11/05	279,473.04	21.47	2.760	05/05/2020	2.889	279,497.48
67983UQL0	10038	GEN	ACP	OLDLIN	500,000.00	11/28/2018	03/20 - At Maturity	495,722.22			03/20/2019	2.774	495,836.80
				Subtotal	**780,000.00**			**775,195.26**	**21.47**				**775,334.28**
				Total Purchases	**1,155,000.00**			**1,149,489.51**	**50.22**				**1,149,661.26**

PATTERSON & ASSOCIATES
INVESTMENT PROFESSIONALS

City of Taylor, Texas
Maturity Report
Sorted by Maturity Date
Amounts due during November 1, 2018 - November 30, 2018

Patterson & Associates
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-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
317705AH4	10014	CEM	FAC	FICO	375,000.00	11/02/2018	04/03/2017	9.650	375,000.00	18,093.75	393,093.75	18,093.75
317705AH4	10015	GEN	FAC	FICO	155,000.00	11/02/2018	04/03/2017	9.650	155,000.00	7,478.75	162,478.75	7,478.75
07644BLT7	10025	SPECREV	ACP	BEDROW	500,000.00	11/27/2018	07/16/2018		500,000.00	0.00	500,000.00	0.00
			Total Maturities		**1,030,000.00**				**1,030,000.00**	**25,572.50**	**1,055,572.50**	**25,572.50**

PATTERSON & ASSOCIATES
INVESTMENT PROFESSIONALS

City of Taylor, Texas
Interest Earnings
Sorted by Fund - Fund
November 1, 2018 - November 30, 2018
Yield on Beginning Book Value

Patterson & Associates
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Austin, TX 78746
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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings: Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Airport Fund												
300019	10007	AIR	RRP	1,013,992.86	1,018,003.45	1,013,992.86		2.203	2.203	1,842.94	0.00	1,842.94
			Subtotal	**1,013,992.86**	**1,018,003.45**	**1,013,992.86**			**2.203**	**1,842.94**	**0.00**	**1,842.94**
Fund: Cemetery Permanent Fund												
3133EJQ51	10036	CEM	FAC	375,000.00	0.00	374,326.98	05/05/2020	2.760	2.931	718.75	32.73	751.48
912828J50	10032	CEM	TRC	375,000.00	368,354.73	368,765.78	02/29/2020	1.375	2.769	427.32	411.05	838.37
300007	10008	CEM	RRP	1,615.36	1,612.36	1,615.36		2.203	2.264	3.00	0.00	3.00
70006	10001	CEM	RR3	31,768.82	31,705.59	31,768.82		2.420	2.426	63.23	0.00	63.23
22880	10003	CEM	RR2	88,292.47	88,131.84	88,292.47		2.218	2.218	160.63	0.00	160.63
317705AH4	10014	CEM	FAC	0.00	375,088.56	0.00	11/02/2018	9.650	1.164	100.52	-88.56	11.96
			Subtotal	**871,676.65**	**864,893.08**	**864,769.41**			**2.733**	**1,473.45**	**355.22**	**1,828.67**
Fund: Fleet Replacement Fund												
20180	10030	FLEET	RR2	2,080,339.63	2,076,554.75	2,080,339.63		2.218	2.218	3,784.88	0.00	3,784.88
			Subtotal	**2,080,339.63**	**2,076,554.75**	**2,080,339.63**			**2.218**	**3,784.88**	**0.00**	**3,784.88**
Fund: General Fund												
3133EJQ51	10037	GEN	FAC	280,000.00	0.00	279,497.48	05/05/2020	2.760	2.931	536.66	24.44	561.10
912828T59	10033	GEN	TRC	1,000,000.00	984,453.96	985,794.14	10/15/2019	1.000	2.675	824.18	1,340.18	2,164.36
912828J50	10031	GEN	TRC	400,000.00	392,911.72	393,350.17	02/29/2020	1.375	2.769	455.80	438.45	894.25
300003	10004	GEN	RRP	4,430,815.66	3,718,210.60	4,430,815.66		2.203	2.499	7,635.87	0.00	7,635.87
54942	10010	GEN	RR4	0.26	0.26	0.26				0.00	0.00	0.00
60618	10000	GEN	RR4	12,228.67	12,228.57	12,228.67		0.010	0.010	0.10	0.00	0.10
34440	10002	GEN	RR2	3,492,587.98	3,486,233.78	3,492,587.98		2.218	2.218	6,354.20	0.00	6,354.20
317705AH4	10015	GEN	FAC	0.00	155,036.65	0.00	11/02/2018	9.650	1.154	41.55	-36.65	4.90
27873KRV6	10034	GEN	ACP	1,000,000.00	986,127.50	988,452.50	04/29/2019		2.869	0.00	2,325.00	2,325.00
16536JRV1	10035	GEN	ACP	1,000,000.00	986,127.50	988,452.50	04/29/2019		2.869	0.00	2,325.00	2,325.00
67983UQL0	10038	GEN	ACP	500,000.00	0.00	495,836.80	03/20/2019		2.812	0.00	114.58	114.58

City of Taylor, Texas
Interest Earnings
November 1, 2018 - November 30, 2018

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings: Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Subtotal	**12,115,632.57**	**10,721,330.54**	**12,067,016.16**			**2.509**	**15,848.36**	**6,531.00**	**22,379.36**
Fund: General Capital Fund												
20181	10029	GENCAP	RR2	402,282.86	401,550.96	402,282.86		2.218	2.218	731.90	0.00	731.90
			Subtotal	**402,282.86**	**401,550.96**	**402,282.86**			**2.218**	**731.90**	**0.00**	**731.90**
Fund: Special Rev-Tax Increment Fund												
300004	10005	SPECREV	RRP	453,863.35	453,043.04	453,863.35		2.203	2.203	820.31	0.00	820.31
07644BLT7	10025	SPECREV	ACP	0.00	499,140.56	0.00	11/27/2018		2.417	0.00	859.44	859.44
			Subtotal	**453,863.35**	**952,183.60**	**453,863.35**			**2.308**	**820.31**	**859.44**	**1,679.75**
Fund: Utility Fund												
300001	10006	UTIL	RRP	2,144,383.21	2,204,592.60	2,144,383.21		2.203	2.144	3,885.78	0.00	3,885.78
0347M3MB7	10026	UTIL	ACP	500,000.00	498,677.78	499,669.44	12/11/2018		2.419	0.00	991.66	991.66
			Subtotal	**2,644,383.21**	**2,703,270.38**	**2,644,052.65**			**2.195**	**3,885.78**	**991.66**	**4,877.44**
			Total	**19,582,171.13**	**18,737,786.76**	**19,526,316.92**			**2.409**	**28,387.62**	**8,737.32**	**37,124.94**

PATTERSON & ASSOCIATES
INVESTMENT PROFESSIONALS

City of Taylor, Texas
Amortization Schedule
November 1, 2018 - November 30, 2018
Sorted By Fund - Fund

Patterson & Associates
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Suite 195
Austin, TX 78746
-

Investment # / Issuer	Fund	Maturity Date / Amort. Date	Beginning Par Value / Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 11/01/2018	Amount Amortized This Period	Amt Amortized Through 11/30/2018	Amount Unamortized Through 11/30/2018
Cemetery Permanent Fund										
10036 FFCB Note	CEM	05/05/2020	375,000.00 2.760	374,294.25	-705.75	374,326.98	0.00 -705.75	32.73	32.73	-673.02
10014 Financing Corp	CEM	11/02/2018	375,000.00 9.650	425,392.50	50,392.50	0.00	-50,303.94 88.56	-88.56	-50,392.50	0.00
10032 T Note	CEM	02/29/2020	375,000.00 1.375	367,792.97	-7,207.03	368,765.78	561.76 -6,645.27	411.05	972.81	-6,234.22
			Subtotal	**1,167,479.72**	**42,479.72**	**743,092.76**	**-49,742.18** **-7,262.46**	**355.22**	**-49,386.96**	**-6,907.24**
General Fund										
10035 Chesham Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	988,452.50	77.50 -13,872.50	2,325.00	2,402.50	-11,547.50
10034 Ebury Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	988,452.50	77.50 -13,872.50	2,325.00	2,402.50	-11,547.50
10037 FFCB Note	GEN	05/05/2020	280,000.00 2.760	279,473.04	-526.96	279,497.48	0.00 -526.96	24.44	24.44	-502.52
10015 Financing Corp	GEN	11/02/2018	155,000.00 9.650	175,855.25	20,855.25	0.00	-20,818.60 36.65	-36.65	-20,855.25	0.00
10038 Old Line Funding CP	GEN	03/20/2019	500,000.00	495,722.22	-4,277.78	495,836.80	0.00 -4,277.78	114.58	114.58	-4,163.20
10031 T Note	GEN	02/29/2020	400,000.00 1.375	392,312.50	-7,687.50	393,350.17	599.22 -7,088.28	438.45	1,037.67	-6,649.83
10033 T Note	GEN	10/15/2019	1,000,000.00 1.000	983,203.13	-16,796.87	985,794.14	1,250.83 -15,546.04	1,340.18	2,591.01	-14,205.86
			Subtotal	**4,298,666.14**	**-36,333.86**	**4,131,383.59**	**-18,813.55** **-55,147.41**	**6,531.00**	**-12,282.55**	**-48,616.41**
Special Rev-Tax Increment Fund										
10025 Bedford Row Funding CP	SPECREV	11/27/2018	500,000.00	495,570.56	-4,429.44	0.00	3,570.00 -859.44	859.44	4,429.44	0.00
			Subtotal	**495,570.56**	**-4,429.44**	**0.00**	**3,570.00** **-859.44**	**859.44**	**4,429.44**	**0.00**

Investment # / Issuer	Fund	Maturity Date / Amort. Date	Beginning Par Value / Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 11/01/2018	Amount Amortized This Period	Amt Amortized Through 11/30/2018	Amount Unamortized Through 11/30/2018
Utility Fund										
10026 Anglesea Funding CP	UTIL	12/11/2018	500,000.00	495,107.78	-4,892.22	499,669.44	3,570.00 -1,322.22	991.66	4,561.66	-330.56
			Subtotal	**495,107.78**	**-4,892.22**	**499,669.44**	**3,570.00** **-1,322.22**	**991.66**	**4,561.66**	**-330.56**
			Total	**6,456,824.20**	**-3,175.80**	**5,374,145.79**	**-61,415.73** **-64,591.53**	**8,737.32**	**-52,678.41**	**-55,854.21**

PATTERSON & ASSOCIATES
INVESTMENT PROFESSIONALS

City of Taylor, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period December 1, 2018 - June 30, 2019

Patterson & Associates
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Suite 195
Austin, TX 78746
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
December 2018										
12/11/2018	10026	UTIL	0347M3MB7	Maturity	Anglesea Funding CP	500,000.00	495,107.78	500,000.00	0.00	500,000.00
					Total for December 2018	**500,000.00**	**495,107.78**	**500,000.00**	**0.00**	**500,000.00**
February 2019										
02/28/2019	10031	GEN	912828J50	Interest	T Note	0.00	0.00	0.00	2,750.00	2,750.00
02/28/2019	10032	CEM	912828J50	Interest	T Note	0.00	0.00	0.00	2,578.13	2,578.13
					Total for February 2019	**0.00**	**0.00**	**0.00**	**5,328.13**	**5,328.13**
March 2019										
03/20/2019	10038	GEN	67983UQL0	Maturity	Old Line Funding CP	500,000.00	495,722.22	500,000.00	0.00	500,000.00
					Total for March 2019	**500,000.00**	**495,722.22**	**500,000.00**	**0.00**	**500,000.00**
April 2019										
04/15/2019	10033	GEN	912828T59	Interest	T Note	0.00	0.00	0.00	5,000.00	5,000.00
04/29/2019	10034	GEN	27873KRV6	Maturity	Ebury Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
04/29/2019	10035	GEN	16536JRV1	Maturity	Chesham Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
					Total for April 2019	**2,000,000.00**	**1,972,100.00**	**2,000,000.00**	**5,000.00**	**2,005,000.00**
May 2019										
05/05/2019	10036	CEM	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	5,175.00	5,175.00
05/05/2019	10037	GEN	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	3,864.00	3,864.00
					Total for May 2019	**0.00**	**0.00**	**0.00**	**9,039.00**	**9,039.00**
					GRAND TOTALS:	**3,000,000.00**	**2,962,930.00**	**3,000,000.00**	**19,367.13**	**3,019,367.13**

Portfolio TAYL
AP

STRATEGIC PILLAR
☐ Streets/Infrastructure
☐ Quality of Life
☒ Economic Vitality

City Council Meeting
January 10, 2019

Agenda Item #: 5

Agenda Title: **Consider approving Resolution R19-01 approving the City Investment and Strategic Policy.**

Council Action to be taken: Approve by consent Resolution R 19-01

Department Submitted: Finance Department

Staff Contact: Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

The purpose of Resolution R19-01 is to have the Council approve renewing the City's Investment Policy and Strategy with no modification/changes to the policy.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

Chapter 2256 of the Government Code requires that Municipal Governments adopt an Investment Policy which is required to be reviewed and adopted annually.

The City's current Investment Policy was presented to City Council on January 11, 2018 by our investment advisor Linda Patterson. At this time no changes or modification are being recommended.

Approval of Resolution 19-01 will renew the City's existing Investment Policy and meet the requirements set forth in the Government Code.

3. FUNDING SOURCE

N/A

4. TIMELINE CONSIDERATIONS

Staff recommends approving Resolution R19-01 which adopts the City of Taylor's Investment Policy.

5. OTHER OPTIONS (In order of preference)

N/A

6. ATTACHMENTS

5a. Resolution R19-01
5b. City of Taylor's Investment Policy and Strategy.

RESOLUTION NO. R19-01

A RESOLUTION REVIEWING AND ADOPTING REVISIONS TO THE INVESTMENT POLICY REGARDING FUNDS FOR THE CITY OF TAYLOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Public Funds Investment Act, Chapter 2256, Texas Government Code, the City Council of the City of Taylor, Texas by resolution adopted an investment policy; and

WHEREAS, Section 2256.005, Tex. Gov't Code requires the City Council to review the investment policies and investment strategies not less than annually and to adopt a resolution stating the review has been completed and recording any changes made to either the investment policies or investment strategies.

WHEREAS, the previous Annual Investment Policy was last reviewed and approved by the City Council pursuant to Resolution 18-03 on January 11, 2018.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the City of Taylor Investment Policy and Strategy attached hereto as Exhibit "A" be and the same is hereby adopted and shall govern the investment policies and investment strategies for the City.

SECTION 2.0 The Director of Finance as Chief Financial Officer of the City is hereby authorized and directed to carry out the provisions of such Investment Policy as the Investment Officer.

INTRODUCED, PASSED AND APPROVED by the City Council that the Investment Policy and Strategy be received with no changes to the policy on the 10th day of January, 2019.

____
Brandt Rydell, Mayor

ATTEST

____
Dianna Barker, City Clerk

“EXHIBIT A”

INVESTMENT POLICY AND STRATEGY

CITY OF TAYLOR TEXAS

January 10, 2019

I. PURPOSE

A. Purpose

This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code) and shall be reviewed and adopted by the City Council at least annually. This Policy sets forth the investment and strategy guidelines in order to achieve the City’s goals of safety, liquidity, diversification and yield, and preserve the public trust. It sets forth policy and procedures to enhance opportunities for prudent investment.

It is the policy of the City that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which provides the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and City statutes. The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Taylor at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan.* Any funds held in custody by the City of Taylor shall be administered in accordance with the provisions of these policies unless expressly prohibited by law. This Policy establishes guidelines for Council designated investment officers who invest City funds and establishes controls, reporting and review requirements. Bond funds (as defined by the Internal Revenue Service) shall be managed under this policy and in accordance with their governing resolution and all applicable State and Federal law.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification. A reasonable liquidity buffer for unanticipated expenses will be maintained.

A. Diversification

The policy of the City of Taylor will be to diversify its portfolio. This will be done to spread the risk of loss resulting from any concentration of assets in a specific maturity, a specific issuer or a specific market sector of investments. Investments of the City shall always be selected for stability of income and reasonable liquidity through active secondary markets.

B. Yield

Consistent with federal and state law, it will be the objective of the Investment Officer(s) to earn a reasonable market yield within the constraints of safety and liquidity. Benchmarks of the six-month and one-year Treasury Bills are established to measure risk and yield. The one-year Treasury Bill benchmark matches the maximum dollar weighted average of the portfolio which is set at one year.

C. Maturity

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve the best available yield and interest while providing the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be three years and the maximum dollar weighted average maturity will be one year.

D. Sale of Securities before Maturity

The City Investment Officer(s) may sell securities before maturity if:

- market conditions present an opportunity for the City to benefit from sale;
- funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale;
- a security has lost its minimum required credit rating as an authorized investment. [Sec. 2256.02], or
- a brokered certificate of deposit security loses it FDIC insurance.

E. Quality and Capability of Investment Management

It is the City's policy to provide the training required by the Public Funds Investment Act, Sec. 2256.008 for the Investment Officer(s) through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's Investment Officer(s) in making investment decisions. The Council will approve the authorized training sources.

The City may contract with a non-discretionary, SEC registered investment adviser to assist in management of the portfolio(s) and act as an Investment Officer of the City.

III. INVESTMENT STRATEGY

A. General Strategies

In conjunction with the annual policy review, the City Council shall review the investment strategy for each of the City's fund types. The investment strategy must describe the investment objectives for each fund type according to the following priorities:

- investment suitability,
- preservation and safety of principal,
- liquidity,
- marketability prior to maturity of each investment,
- diversification, and
- yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds except recognized long-term or reserve funds..

The City may commingle the funds from various portfolios for investment purposes. If commingled the unique needs of all the funds will be considered and met. The total portfolio shall have a maximum weighted average maturity of one year and a maximum maturity of three years.

B. Investment Strategies by Fund Type

Investment strategies by general fund-type follow. Sub-portfolios are created which reflect these fund types.

1. General Operating Funds

General operating funds are controlled by monthly liability needs and require short-term liquidity to meet upcoming liabilities. Diversified investment maturities shall match anticipated monthly cash flow based on the anticipated needs of the City. Short-term investment pools, money market mutual funds or bank deposits shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments. A small liquidity buffer can be used to meet unanticipated needs. Marketable securities with active and efficient secondary markets and high credit quality are used in the event of an unanticipated cash requirement.

The dollar weighted average days to maturity for the operating fund portfolio shall equal to or less than one year and the maximum allowable maturity shall be three years. The Investment Officers will monitor and manage the average days to maturity.

2. Bond Proceeds

Bond proceeds used for construction programs have reasonably predictable draw down schedules, therefore investment maturities shall generally follow anticipated cash flow requirements. Because of the potential for variance from the anticipated draw down schedule and actual expenditures most investment securities shall have active and efficient secondary markets. Investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs or as a competitive yield alternative for short term fixed maturity investments. A singular 'flex' repurchase agreement may be utilized with disbursements allowed as necessary to satisfy any expenditure request.

Market conditions and the arbitrage regulations may influence choices for investments. Generally the City will attempt to meet or exceed the applicable arbitrage yield for the bond issue. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the investments. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

3. Repair and Replacement Funds

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement of the budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the investment strategy. Investment securities shall be diversified and sufficiently liquid to cover the unpredictability of emergency repairs.

4. Debt Service Funds

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date. The predictability of each payment reduces guides the investment.

5. Bond Reserve Funds

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Maturities shall generally not exceed the call provisions of the bond issue to reduce the investment's market risk if the City calls the bonds with a need for the reserve fund to be liquidated. No investment maturity shall exceed the final maturity of the bond issue.

Bond resolution constraints and insurance company restrictions create issue-specific considerations in addition to the Investment Policy. Specific maturity and average life limitations will guide investments.

6. Operating Reserve Funds

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may adjust the strategy.

7. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the City's programs. Since the purpose of these funds is for investment only, market conditions and risk/return analysis may adjust the strategy to the maximum maturity of ten years.

IV. AUTHORIZED INVESTMENTS

A. Authorized Investments

City funds, governed by this Policy, shall be invested only in investments authorized by this Policy. Investments described below are authorized and further described by the Public Funds Investment Act (Chapter 2256, Texas Government Code). All securities shall be purchased on a competitive basis.

1. Obligations of the United States, its agencies and instrumentalities, excluding all mortgage backed securities with a stated final maturity not to exceed three years.

2. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.

3. Obligations of any US states, agencies, counties, cities, and other political subdivisions of any state having been rated not less than "A" or equivalent by a nationally recognized investment rating firm and a maximum stated maturity of three years. .

4. Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas, and secured in accordance with this Policy, The term includes direct security repurchase agreements and reverse repurchase agreements under a master repurchase agreement.

5. Fully insured or collateralized depository certificates of deposit issued by State and national banks domiciled in Texas and collateralized in accordance with this Policy and governed .

6. AAA-rated, SEC registered money market mutual funds in compliance with SEC Rule 2a-7 which strive to maintain a $1 stable net asset value.

7. Local government investment pools which strive to maintain a $1 net asset value as further defined in Section 2256.016 of the Texas Government Code.

8. A1/P1 or equivalent rated commercial paper with a stated maturity of 180 days or fewer from the date of purchase

9. State and local government debt from any US state, rated A or better by a nationally recognized rating agency with a maximum maturity of three years to stated maturity.

10. FDIC insured *brokered* certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer or Adviser must verify the FDIC status of the bank on www.fdic.gov to assure that the bank is FDIC insured.

11. Fully insured or collateralized Interest bearing depository accounts in any bank doing business in Texas.

V. Internal Controls

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer and financial institution with whom the City will transact, by collateralization as required by law; and through portfolio diversification by maturity and type.

1. Delivery versus Payment (DVP)

The purchase of all securities shall be executed "delivery versus payment" (DVP) through the City's depository or safekeeping agent. By so doing, City funds are not released until the City has received, through the safekeeping agent, the securities purchased. To perfect DVP, the city's depository or safekeeping agent as a broker/dealer.

2. Loss of Required Credit Rating

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio requiring ratings, based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer or Adviser shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within a reasonable time after the loss of the required rating. Liquidation shall be made on a prudent basis.

3. Monitoring FDIC Insurance

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

4. Diversification by Investment Type

The City's Portfolio shall be diversified to eliminate the risk of loss resulting from concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected that provide for stability of income and reasonable liquidity.

Bond proceeds may be invested in a single flex repurchase agreement or SLUG if the Investment Officer determines that such an investment is reasonable or is necessary to comply with Federal arbitrage restrictions .

5. Diversification by Investment Maturity

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Portfolios will be laddered to address known monthly liabilities.

6. Ensuring Liquidity

Liquidity shall be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds, local government investment pools and interest bearing bank accounts.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.

VI. Collateralization

Consistent with the requirements of State law, the City requires all time and demand deposits to be i Texas banks and to be federally insured or collateralized with eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and the custodian of pledged securities. The Agreement will be executed in compliance with FIRREA[1]. The portion of the Agreement shall define the City's rights to the collateral in the event of default, bankruptcy, or regulatory closing and shall establish a perfected security interest in compliance with the FIRREA regulations:

- Agreement must be in writing;
- Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- Agreement must be approved by resolution of the Bank Board of Directors or the bank loan committee and a copy of the meeting minutes must be delivered to the City;
- Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter party to a repurchase transaction is required to sign a copy of the Public Securities Association Master Repurchase Agreement as approve by the City. An executed copy of this Agreement must be on file before the City will enter into any transactions with a counter party. All Master Repurchase Agreements must be approved by the Administrative Policy Committee.

All securities pledged to the City for these deposits shall be held by an independent third party institution outside the holding company of the pledging bank.

In order to anticipate market changes and provide a level of additional security for all funds, the market value of the collateral will be maintained at 102% of total principal and accrued interest. The depository will be responsible for monitoring and maintaining the collateral and margins daily. The custodian or pledging bank will provide monthly reports to the City detailing the collateral and including current market values.

a. Allowable Collateral

Acceptable collateral for deposits and repurchase agreements shall include only:

- obligations of the U.S. Government, its agencies and instrumentalities, including mortgage backed securities and CMO passing the bank test,
- US state and local obligations rated A or better, and
- letters of credit from FHLB Banks (for time and demand deposits only).

Preference will be given to pledged securities.

b. Collateral Levels

(1) Time and Demand Deposits

The market value of the principal portion of collateral pledged for time and demand deposits must, at all times, be equal to or greater than 102% of the total deposit , less the applicable level of FDIC insurance.

[1] Federal Insitutions Resource, Recovery and Enforcement Act which guides the actions of the FDIC in bank closures.

(2) Repurchase Agreements

The market value of the principal portion of collateral owned under the repurchase agreement must, at all times, be equal to or greater than 102% of the total outstanding repurchase agreement amount.

c. Monitoring Collateral Adequacy

(1) TIme and Demand Deposits

The City shall require monthly reports with market values of pledged securities from all financial institutions/custodians holding City time and demand deposits. . The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

(2) Repurchase Agreements

Daily monitoring by the provider and Investment Officers of market values of all underlying securities purchased for City repurchase transactions is required.

d. Additional Collateral and Securities

(1) Time and Demand Desposits

If the collateral pledged falls below the total value of the deposit less FDIC insurance, the institution will take action or will be notified by the Investment Officers and be required to pledge additional securities no later than the end of the next succeeding business day.

(2) Repurchase Agreements

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the provider will immediately provide additional securities.

7. Safekeeping of City Owned Securities

a. Safekeeping Agreement

The City shall contract with its depository or another bank for the safekeeping of securities owned by the City .

b. Safekeeping of Time and Demand Deposit Collateral

All collateral securing time and demand deposits shall be held by a third party banking institution acceptable to the City.

c. Safekeeping of Repurchase Agreement Securities

The securities purchased under repurchase agreements must be delivered to a third party custodian approved by the City.

VII. Investment Advisors and Broker/Dealers

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be pro-actively managed to enhance interest income.

Non-discretionary Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same "Standard of Care." Investment broker/dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of brokers/dealers must be registered with the Texas State Securities Commission, the Securities Exchange Commission, and the Financial Industry Regulatory Association (FINRA) or their successors.

Selection of Investment Advisors and broker/dealers will be performed by the Investment Officer. The Investment Officer will establish criteria to evaluate Investment Advisors and broker/dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives

The City Council will adopt the list of authorized broker/dealers proposed by the Investment Officer at least annually. The list is attached as Attachment A to the Investment Policy.

Broker/dealers shall provide timely transaction confirmations and monthly portfolio reports. Investment Advisers shall provide complete monthly and quarterly reports. Both will receive a copy of the City Investment Policy whenever material changes are made.

Local government pools in which the City participates shall be presented a written copy of this Investment Policy. The pool shall execute a written instrument substantially to the effect that the pool has received and reviewed this Investment Policy, and acknowledged that the pool has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City.

VIII. Investment Officers Responsibility and Controls

1. Authority to Invest

The Director of Finance shall be designated by City Council resolution as the "Investment Officer" of the City. The Investment Officer is authorized to create investment accounts, deposit, withdraw , invest, transfer, execute documentation, and otherwise invest City funds according to this Policy. The Investment Adviser may invest through the non-discretionary Investment Adviser. In his/her absence, the Accountant, Assistant City Manager and/or City Manager may serve as Investment Officer in his place and are subject to the same training requirements and must adhere to the policies set forth in this Policy.

The Director of Finance as Investment Officer shall attend at least one training session, within twelve months of assuming these duties, that addresses investment controls, security risks, strategy risk, market risks, and compliance with the Public Funds Investment Act.

2. Investment Officer Required Training

All designated Investment Officers shall:

a. attend ten (10) hours of training within 12 months after designation as Investment Officer,, from an independent source approved by the City Council. Instruction will include the Investment Officer's legal responsibilities; and

b. attend eight (8) hours of investment training session not less than once in a two fiscal year period relating to investment responsibilities from an independent source approved by the City Council.

3. Prudent Investment Management

The designated Investment Officer(s) shall perform their duties in accordance with the adopted Investment Policy and internal procedures. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

4. Standard of Care

The standard of care shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable City and legal constraints. The Prudent Person Rule states:

"Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

5. Liability of City Investment Officer

The City Investment Officer is not responsible for any loss of City funds through the failure or negligence of a depository. Sec. 113.005 Local Government Code does not release the Investment Officer from responsibility for a loss resulting from the official misconduct or negligence of the Investment Officer, including misappropriation of funds, or from responsibility for funds until a depository is selected and the funds are deposited.

6. Personnel Authorized to Transact Investment Transactions

All investment transactions and directions concerning collateral levels and substitutions shall be made by the designated Investment Officer(s) and documented fully. Complete monthly reports shall be provided the City Manager and City Council reporting all transactions.

7. Standards of Ethics

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship as defined in the Public Funds Investment Act (2256.005(i)) with any entity seeking to sell investments to the City with which relationships exist within the second degree by affinity or consanguinity to the Investment Officer.

8. Establishment of Internal Controls

The Director of Finance will oversee the maintenance of a system of internal controls over the investment activities of the city in accordance with this Policy.

IX. Reporting

Monthly and Quarterly Reports

Investment performance will be monitored and evaluated by the Investment Officer(s). The Investment Officer(s) will provide monthly and quarterly comprehensive reports in accordance with the Public Funds Investment Act. The Investment Officer(s) shall sign each quarterly report with a statement of compliance. At a minimum the investment reports shall:

1. Describe in detail all the investment positions of the City,
2. State the reporting period beginning market value; additions or changes to the market value during the period and ending market value for the period of each portfolio or sub-portfolio,
3. State the maturity date of each investment security,
4. State the fund for which each investment security was purchased, and
5. Detail earnings for the period and summarize allocations.

Market prices will be obtained from independent prices.

Annual Report and Audit

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and strategies.

X. REVIEW AND AMENDMENT

The City of Taylor City Council shall review its investments policy and investment strategies on no less than an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The resolution adopting the Policy and Strategies of the City shall note all changes made to the Policy and Strategies.

ATTACHMENT A

APPROVED BROKER/DEALER LIST

CITY OF TAYLOR

January 10, 2019

The following firms are in compliance with the City's Investment Policy requirements and are in good standing with the Securities and Exchange Commission and State of Texas.

Bank of America/Merrill Lynch
Cantor Fitzgerald
Falcon Square
Int'l F.C. Stone
Morgan Stanley
Mizuho Securities
Mutual Securities
Piper Jaffray
Raymond James
RBC Capital Markets
Stifel Nicolaus
Vining Sparks
Wells Fargo
Williams Capital Group

These brokers meet City investment policy requirements and have been provided a copy of the City's investment policy which is re-sent to each broker/dealer whenever material changes are made to the policy.

City Council Meeting
January 10, 2019
Agenda Item Transmittal

STRATEGIC PILLAR

X Streets/Infrastructure

☐ Quality of Life

X Economic Vitality

Agenda Item #: **6**

Agenda Title: Consider Terminal Apron Design Grant Resolution

Council Action to be taken: Adopt Resolution

Initiating Department: **Airport**

Staff Contact: **David Cornelius**

1. INTRODUCTION/PURPOSE

The Resolution for the TERMINAL APRON DESIGN project is necessary for TxDOT Aviation Division to move forward with awarding grant money to Taylor Municipal Airport for the design and engineering work on a new Terminal Apron.

2. DESCRIPTION/ JUSTIFICATION

A new TERMINAL APRON is needed at the Airport to provide additional aircraft parking. The existing parking apron consistently stays over 50% filled which severely limits the ability to accommodate one or more large aircraft and is also in need of rehabilitation. The new Terminal Apron will provide additional aircraft parking and will provide the location for additional hangar development, a new terminal building/airport office and a fuel farm.

Passing the resolution is required by the TxDOT commission in order to approve grant funds and indicates to TxDOT Aviation that Taylor Municipal Airport has the necessary funds to allow the design and engineering work for the Terminal Apron. This project is one of the Airport items included in the current City of Taylor CIP schedule.

3. FINANCIAL/BUDGET

The estimated cost of the project is $100,000, with 90% of the project funded by TxDOT Aviation grant funds and the remaining 10% ($10,000) of the project funded by previously issued Airport bond funds.

4. TIMELINE CONSIDERATIONS

Passing this resolution tonight allows TxDOT Aviation to take the TERMINAL APRON DESIGN project to the February 2019 commission for grant funding approval. Delays on passing the resolution will likely result in having to wait for the next commission.

5. RECOMMENDATION

Staff recommends passing the Resolution for TERMINAL APRON DESIGN Grant.

6. REFERENCE FILES

6a. Resolution R19-03
6b. TxDOT Terminal Apron Design Project Sheet and Concept Drawing

RESOLUTION R19-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING THE REQUEST FOR FINANCIAL ASSISTANCE (GRANT FUNDS) FROM TEXAS DEPARTMENT OF TRANSPORTATION AVIATION DIVISION FOR THE DESIGN AND ENGINEERING WORK ON A NEW TERMINAL APRON AT THE TAYLOR MUNICIPAL AIRPORT.

WHEREAS, the CITY OF TAYLOR intends to make certain improvements to the TAYLOR MUNICIPAL AIRPORT; and

WHEREAS, the general description of the project is described as: Terminal Apron Design; and

WHEREAS, the CITY OF TAYLOR intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, total project cost are estimated to be $100,000, and the CITY OF TAYLOR will be responsible for 10% of the total project costs, which are estimated to be $10,000 in local funds; and

WHEREAS, the CITY OF TAYLOR names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

NOW, THEREFORE, BE IT RESOLVED, that the CITY OF TAYLOR hereby directs the CITY MANAGER to execute on behalf of the CITY OF TAYLOR, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the TAYLOR MUNICIPAL AIRPORT.

Passed and approved this 10th day of January, 2019.

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Brandt Rydell, Mayor

ATTEST:

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Dianna Barker, City Clerk

AVIATION CAPITAL IMPROVEMENT PROGRAM

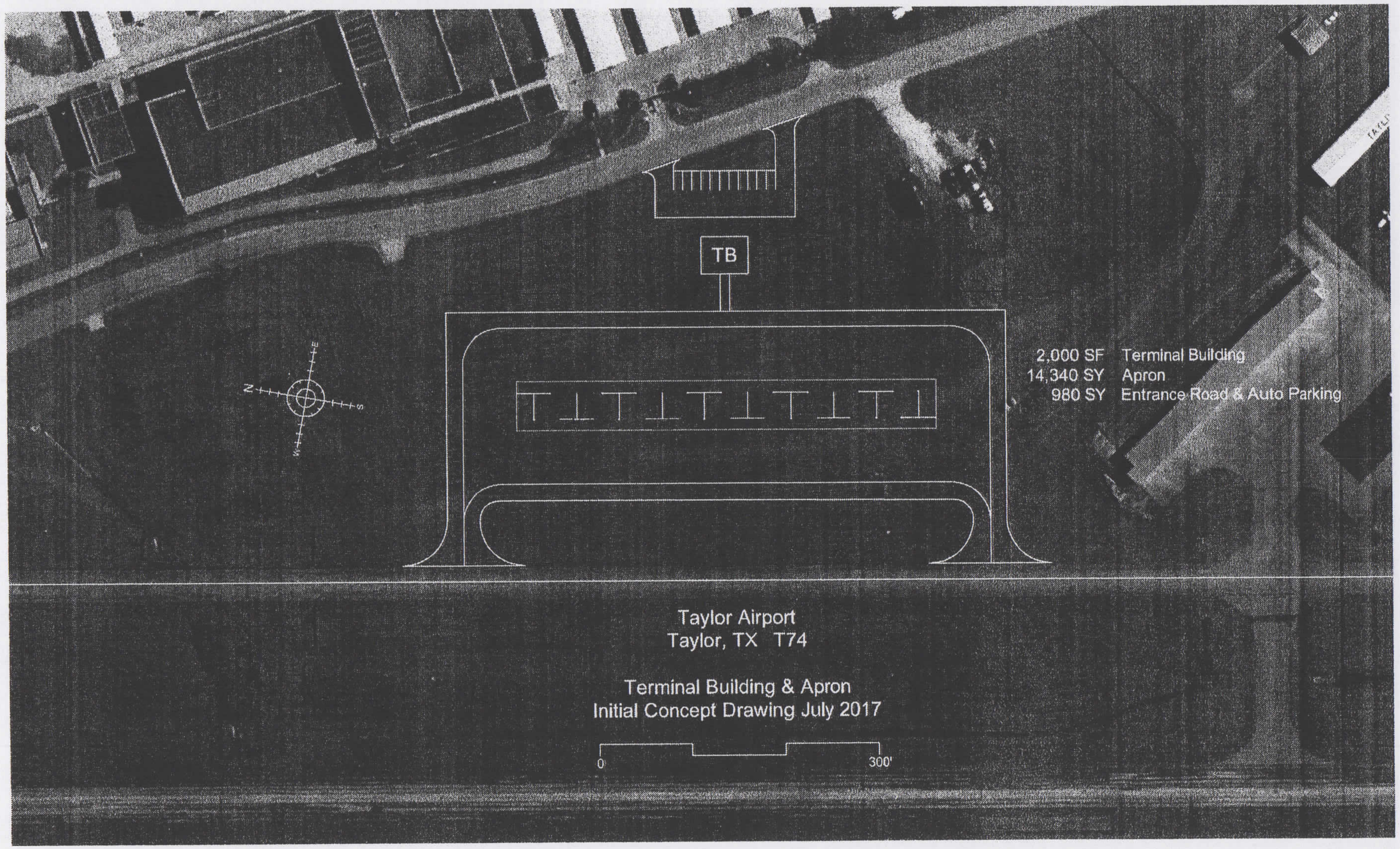
Locations, Projects, and Costs

Texas Department of Transportation -- Aviation Division

November 09, 2018

FEDERAL & STATE FY 2019 *Federal FY 2019 (October 2018 September 2019)/State FY 2019 (September 2018 August 2019)*

City & Airport	Project Status & Description	Project Costs: Total	Federal	State	Local
TAYLOR *TAYLOR MUNI*	***Project Status:*** *PENDING* Engineering/design new terminal apron/ relocate beacon/electrical vault/bury overhead electrical lines	100,000	90,000	0	10,000
	Project Totals:	**$ 100,000**	**$ 90,000**	**$ 0**	**$ 10,000**


TB
2,000 SF Terminal Building
14,340 SY Apron
980 SY Entrance Road & Auto Parking
N
S
E
W
Taylor Airport
Taylor, TX T74
Terminal Building & Apron
Initial Concept Drawing July 2017
0
300'

City Council Meeting
January 10, 2019
Agenda Item Transmittal

STRATEGIC PILLAR

X Streets/Infrastructure

☐ Quality of Life

X Economic Vitality

Agenda Item #: **7**

Agenda Title: Consider Terminal Apron Construction Grant Resolution

Council Action to be taken: Adopt Resolution

Initiating Department: **Airport**

Staff Contact: **David Cornelius**

1. INTRODUCTION/PURPOSE

The Resolution for the TERMINAL APRON CONSTRUCTION project is necessary for TxDOT Aviation Division to move forward with awarding grant money to Taylor Municipal Airport for the design and engineering work on a new Terminal Apron.

2. DESCRIPTION/ JUSTIFICATION

A new TERMINAL APRON is needed at the Airport to provide additional aircraft parking. The existing parking apron consistently stays over 50% filled which severely limits the ability to accommodate one or more large aircraft and is also in need of rehabilitation. The new Terminal Apron will provide additional aircraft parking and will provide the location for additional hangar development, a new terminal building/airport office and a fuel farm.

Passing the resolution is required by the TxDOT commission in order to approve grant funds and indicates to TxDOT Aviation that Taylor Municipal Airport has the necessary funds to allow the design and engineering work for the Terminal Apron. This project is one of the Airport items included in the current City of Taylor CIP schedule.

3. FINANCIAL/BUDGET

The estimated cost of the project is $1,600,000, with 90% of the project funded by TxDOT Aviation grant funds and the remaining 10% ($160,000) of the project funded by previously issued Airport bond funds.

4. TIMELINE CONSIDERATIONS

Passing this resolution tonight allows TxDOT Aviation to take the TERMINAL APRON DESIGN project to the February 2019 commission for grant funding approval. Delays on passing the resolution will likely result in having to wait for the next commission.

5. RECOMMENDATION

Staff recommends passing the Resolution for TERMINAL APRON CONSTRUCTION Grant.

6. REFERENCE FILES

7a. Resolution R19-04
7b. TxDOT Terminal Apron Construction Project Sheet

RESOLUTION R19-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING THE REQUEST FOR FINANCIAL ASSISTANCE (GRANT FUNDS) FROM TEXAS DEPARTMENT OF TRANSPORTATION AVIATION DIVISION FOR THE CONSTRUCTION WORK ON A NEW TERMINAL APRON AT THE TAYLOR MUNICIPAL AIRPORT.

WHEREAS, the CITY OF TAYLOR intends to make certain improvements to the TAYLOR MUNICIPAL AIRPORT; and

WHEREAS, the general description of the project is described as: Terminal Apron Construction; and

WHEREAS, the CITY OF TAYLOR intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, total project cost are estimated to be $1,600,000, and the CITY OF TAYLOR will be responsible for 10% of the total project costs, which are estimated to be $160,000 in local funds; and

WHEREAS, the CITY OF TAYLOR names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

NOW, THEREFORE, BE IT RESOLVED, that the CITY OF TAYLOR hereby directs the CITY MANAGER to execute on behalf of the CITY OF TAYLOR, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the TAYLOR MUNICIPAL AIRPORT.

Passed and approved this 10th day of January, 2019.

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Brandt Rydell, Mayor

ATTEST:

____

Dianna Barker, City Clerk

AVIATION CAPITAL IMPROVEMENT PROGRAM

Texas Department of Transportation -- Aviation Division

Locations, Projects, and Costs

November 09, 2018

FEDERAL & STATE FY 2020

Federal FY 2020 (October 2019 September 2020)/State FY 2020 (September 2019 - August 2020)

City & Airport	Project Status & Description	Project Costs: Total	Federal	State	Local
TAYLOR	***Project Status:***				
TAYLOR MUNI	*PENDING*				
	Contingencies, admin. fees, RPR, etc.	240,000	216,000	0	24,000
	Construct terminal apron/relocate beacon & electrical vault/bury overhead electrical lines	1,360,000	1,224,000	0	136,000
	Project Totals:	**$ 1,600,000**	**$ 1,440,000**	**$ 0**	**$ 160,000**

City Council Meeting
January10, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

X Quality of Life

☐ Economic Vitality

Agenda Item #: 8

Agenda Title: **Consider Introducing Ordinance 2019-01, Strength of Force Ordinance, to Increase the Staffing of the Police Department by One Police Officer Position to Serve as an Additional School Resource Officer.**

Council Action to be taken: Approve Ordinance

Department Submitted: Police

Staff Contact: Henry Fluck, Chief of Police

1. PURPOSE/DESCRIPTION

The Police Department is requesting to increase the staffing by one Police Officer position to serve as an additional School Resource Officer (SRO) to be assigned to Taylor Middle School.

2. STAFF ANALYSIS (Why and How)

The Taylor ISD Superintendant has requested that the Taylor Police Department assign an additional SRO to be assigned to the Taylor Middle School to begin in August of 2019. To accomplish this, the Taylor Police Department would need to hire one additional Police Officer and add one additional Police Officer position to our authorized staffing level. Police officers are hired based on a Police Entrance Exam Eligibility List in accordance with Local Government Code Civil Service Chapter 143.

Currently the Taylor Police Department has one SRO assigned to the Taylor High School. The Memorandum of Understanding (MOU) between the Taylor Independent School District and the Taylor Police Department for the School Resource Officer (SRO) positions was approved by City Council on July 12, 2018. Some of the key features of the MOU are that the SRO position is primarily funded by the Taylor ISD and they agree to reimburse the City for 75% of the annual salary and fringe benefits, to correspond with when school is in session. During the days that schools are not in session, the SRO is subject to duties and assignments as determined by the Police Department. Taylor ISD will pay all expenses for off-duty security assignments performed by the SRO and other Taylor Police Officers.

If approved by City Council, the Police Department would be hiring an unlicensed Police Recruit who would need to be trained in an area Police Academy which consists of a 5-6 month Basic Peace Officer Course and upon graduation would then be a licensed peace officer. We are requesting to hire the Police Recruit in February to attend a Police Academy that has a tentative starting date in the month of March with a projected graduation date in August or September of 2019.

3. RECOMMENDATION

Approve the Strength of Force Ordinance.

4. FUNDING SOURCE

City of Taylor FY 2018-2019	
Salary and Benefits (3/4/19 to 9/30/18)	$33,313
New Officer Expenses- Academy, Gear, Uniforms	$ 6,580
SRO Training	$ 495
Total Year 1 City of Taylor	$40,388
Total Year 1 Taylor ISD	$ 8,865
City of Taylor FY 2019-2020	
Salary and Benefits (25%)	$16,626
Total Year 2 City of Taylor	$16,626
Total Year 2 Taylor ISD Salary and Benefits (75%)	$49,878

5. TIMELINE

Tentative Hiring Date is February 18, 2019. Tentative start of Academy Class is March 4, 2019. Starting date for the SRO at Taylor ISD is August 5, 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

On July 12, 2018, City Council approved the Memorandum of Understanding (MOU) between the Taylor Independent School District and the Taylor Police Department concerning the SRO positions. This issue was briefly discussed at the joint meeting with TISD on October 16, 2018.

7. OTHER OPTIONS (In order of preference)

Not approve the Strength of Force Ordinance for an additional Police Officer position to serve as a School Resource Officer.

8. ATTACHMENTS

8a. Strength of Force Ordinance
8b. School Resource Officer Projected 2 Year Expenses
8c. New Officer Personnel Costs
8d Taylor ISD SRO MOU

ORDINANCE NO. 2019-01

AN ORDINANCE INCREASING THE NUMBER OF POSITIONS IN THE POLICE DEPARTMENT RANK; PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Taylor, Texas has adopted Local Government Code Chapter 143, Municipal Civil Service for the City of Taylor Police Department and Fire Department; and

WHEREAS, Local Government Code Chapter 143, Municipal Civil Service, §143.021 provides that the municipal governing body shall establish police officer and firefighter classifications, as well as the number of positions in each classification; and

WHEREAS, on April 30, 2013; the Taylor Civil Service Commission approved the rank structure of the Taylor Police Department as follows: Police Chief, Police Commander, Police Sergeant, Police Corporal, and Police Officer; and

WHEREAS, the Police Department has entered into an agreement with the Taylor Independent School District to increase the number of School Resource Officers from 1 to 2 officers to begin duties in August 2019, and has requested additional police resources to cover all campuses; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT:

I.

Prior to the effective date of this ordinance, the following classifications and number of positions in each classification in the Police Department existed:

Police Chief	1
Police Commander	2
Police Sergeant	5
Police Corporal	4
Police Officer	17
Total	29

II.

As of the effective date of this ordinance, the following classifications and number of positions in each classification in the Police Department shall exist, and no others:

Police Chief	1
Police Commander	2

Police Sergeant	5
Police Corporal	4
Police Officer	18
Total	30

III.

This Ordinance shall operate to repeal all ordinances which are inconsistent or in conflict with the provisions of this Ordinance.

IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

V.

This Ordinance does not demonstrate, nor is it any evidence of any intent to form a contract, unilateral or otherwise, with any civil service employee. This ordinance is enacted to comply with Chapter 143, Texas Local Government Code, specifically §143.021, and for no other purpose. The City Council expressly disavows any intent to form any sort of contract by adoption of this Ordinance.

VI.

This Ordinance shall become effective and shall be in full force and effect on January 24, 2019, after passage and adoption by the City Council of the City of Taylor, Texas, and upon approval thereof by the Mayor of the City of Taylor, Texas.

PASSED AND ADOPTED by the City Council of the City of Taylor, Texas on this the 24th day of January, 2019.

APPROVED:

____

Brandt Rydell, Mayor

ATTEST:

____

Dianna Barker, City Clerk

TAYLOR POLICE DEPARTMENT
ADDITIONAL SCHOOL RESOURCE OFFICER - TISD
PROJECTED 2 YEAR EXPENSES

2018/2019 EXPENSES				
YEAR 1 - HIRE DATE 02-18-19, MARCH ACADEMY, BEGIN TISD 08-05-19				
BASED ON COT FISCAL YEAR - OCT 2018 TO SEPT 2019				
SRO ANNUAL SALARY AND BENEFITS			$	66,503.51
SALARY & BENEFITS/2080 HOURS PER YEAR		***RATE PER HOUR***	***$***	***31.97***
# Hours TPD/Academy (24 weeks-960 hours)	*COT*	*100%*	*$*	*30,691.20*
Estimated hire date of 02-18-19, Academy begin date 03-04-19				
# Hours TISD SRO (8 weeks, 1 day - 328 hours)	*TISD*	*75%*	*$*	*7,864.62*
Begin TISD 08-05-19	*COT*	*25%*	*$*	*2,621.54*
NEW OFFICER EXPENSES - ACADEMY/GEAR/UNIFORMS	*COT*	*100%*	*$*	*6,580.02*
NEW OFFICER SRO TRAINING	*COT*	*100%*	*$*	*495.00*
NEW OFFICER SRO TRAINING HOTEL	*TISD*	*100%*	*$*	*1,000.00*
	YEAR 1 TOTAL - CITY OF TAYLOR		*$*	*40,387.76*
	YEAR 1 TOTAL - TISD		*$*	*8,864.62*
	YEAR 1 TOTAL EXPENSES		***$***	***49,252.38***
2019/2020 EXPENSES				
SRO ANNUAL SALARY AND BENEFITS			$	66,503.51
	TISD	*75%*	*$*	*49,877.63*
	COT	*25%*	*$*	*16,625.88*
	YEAR 2 TOTAL EXPENSES		***$***	***66,503.51***

PROJECT TOTALS			
	YEAR 1	**YEAR 2**	**TOTAL**
CITY OF TAYLOR	*$ 40,387.76*	*$ 16,625.88*	***$ 57,013.64***
TAYLOR INDEPENDENT SCHOOL DISTRICT	*$ 8,864.62*	*$ 49,877.63*	***$ 58,742.25***
	$ 49,252.38	***$ 66,503.51***	

NEW OFFICER, CADET AND PROBATIONARY OFFICER PAY SCALE

Personnel Costs - FY 2018-19

POSITION | PAY | BENEFITS (City contribution)

Position Title	Pay Grade	Hourly	Annual Pay	Health Insurance	Dental	Vision	Basic Life	Long Term Disability	TMRS Retirement	Medicare	Social Security	Total Pay & Benefits
Police Officer	PO Step 1	$ 23.49	$ 48,855.04	$ 7,381.32	$ 310.20	$ 43.20	$ 108.55	$ 146.57	$ 5,921.23	$ 708.40	$ 3,029.01	$ 66,503.51

Explanation of Benefits Rates

SALARY TOTAL	$ 48,855.04
BENEFITS TOTAL	$ 17,648.47
TOTAL PAY AND BENEFITS	$ 66,503.51

Employer Contribution

Health Insurance-Employee Only	$615.11 per month or $7,381.32/ year
Dental Insurance	$ 25.85 per month or $310.20/ year
Vision Insurance	$3.60 per month or $43.20 / year
Basic Life / Unum	Total Cost is $15,305 year for all employees
Long Term Disability Insurance	Cost is 30 cents per 100 of annual salary.
TMRS Retirement	Cost is 12.12% of employee’s salary
Medicare and Social Security	Cost is 7.65% of employee’s salary (1.45% Medicare and 6.20% Social Security)

SCHOOL RESOURCE OFFICER
MEMORANDUM OF UNDERSTANDING
2018-19

1. **PARTIES**
   1.1. This agreement is entered into between the City of Taylor, Texas, hereinafter referred to as the "City", the Taylor Police Department, hereinafter referred to as the "Police Department" and the Taylor Independent School District, hereinafter referred to as the "District".

2. **PURPOSE OF AGREEMENT**
   2.1. The purpose of this agreement is for the Police Department to assign uniformed police officers and marked patrol cars to the schools outlined on Attachment A, for the School Resource Officer Program per the terms of this agreement.
   2.2. The School Resource Officers, hereinafter referred to as "SRO", will work with the school administrator(s) to provide alcohol and drug education, gang resistance education, maintain a peaceful campus environment, and take appropriate action regarding illegal activity occurring on campus or at school related functions.

3. **TERMS OF THE AGREEMENT**
   3.1. This Agreement shall be effective on the 20th day of August 2018, and shall be in effect for a period of one year.
      3.1a As needed, one or more SROs will be available a week prior to the first day of school (8/20/18) for Taylor ISD staff training.
   3.2. The Police Department shall provide SRO's to provide service to the designated campuses on each day that school is in regular session. The District will provide the Police Department with a school calendar for the upcoming school year on or before July 1st of each year.
   3.3. During days that schools are not in session, a SRO is subject to other assignments as determined by the Police Department.
   3.4. The agreement shall be reviewed annually prior to renewal
   3.5. All police reports, citations, and other written documents generated by the SRO are the property of the City and will be maintained by the Police Department.

4. **OBLIGATIONS OF PARTIES**
   4.1 The City, including the SROs, shall have the status of an independent contractor for the purposes of this Agreement. A SRO assigned to the District is an employee of the City and shall not be considered an employee of the District. As such, the SRO shall be subject to Police Department control, supervision, policies, procedures and General Orders.
   4.2 Compensation and fringe benefits shall be paid directly by the City and shall be in accordance with the Police Department's policies as established for its employees. The City shall maintain appropriate Worker's Compensation and Unemployment Insurance coverage for each SRO in accordance with coverage maintained for all other police officers employed by the City.

4.3 The Police Department will provide the SRO with uniforms and equipment in accordance with Police Department policy.

4.4 The District will provide the SRO with a portable two-way radio or program an existing radio to enable the SRO to communicate directly with the campus administrator(s).

4.5 The Police Department will provide the SRO with all training necessary for the acquisition and maintenance of state licensing and certification requirements for police officers.

4.6 The SRO is subject to current procedures in effect for City police officers, including attendance at all mandated training and testing to maintain state peace officer licensing and certification. This training and certification takes place throughout the year and may necessitate the temporary absence of the SRO from his/her assigned campus.

4.7 When a SRO is temporarily absent from his/her assigned campus for training or other reasons on a day that the school is in session, the Police Department will make reasonable efforts to provide a police presence for that campus by assigning other SROs or police officers to spend a portion of the school day on the affected campus. When a police officer is needed on campus at times when the SRO or other officer is not on campus, school personnel should call police dispatch at 512-352-5551 (non-emergency) or dial 9-1-1 in case of emergency.

4.8 The District will provide the SRO with access to an office that affords security and privacy and such equipment as is necessary at the assigned school. This equipment should include, but is not limited to, a telephone, fax, copier, filing space capable of being secured and access to a computer and/or secretarial assistance.

5. SCHOOL RESOURCE OFFICER SELECTION, TRANSFER AND REMOVAL

5.1 The SRO Program Selection Panel will be comprised of Police Department representatives as determined by the Chief of Police and the District Administration. The Chief of Police or his appointed designee will make the final decision on all appointments and assignments related to the SRO program.

5.2 If the District is dissatisfied with the performance of an SRO, the District will notify the SRO program supervisor who will attempt to resolve the issue to the satisfaction of both the District and the Police Department. If the SRO program supervisor cannot resolve the issue, he/she will refer the issue with a recommended course of action to the Chief of Police.

5.3 The Police Department may take appropriate corrective or disciplinary action regarding any allegation of misconduct on the part of an SRO in accordance with Police Department policy and civil service guidelines.

5.4 The Department is responsible for providing annual performance evaluations to each SRO, and input from school personnel will be solicited.

5.5 The Chief of Police and/or his appointed designee may dismiss or reassign a SRO based on Departmental guidelines and/or General Orders and when it is in the best interest of the City and/or District.

5.6 In the event of a resignation, retirement, dismissal or reassignment of a SRO, or in the case of long-term absences by a SRO, the Police Department will provide a temporary replacement for the SRO within thirty (30) school days of receiving notice of such absence, dismissal, resignation or reassignment. Long term absences without replacement coverage for a period of ten or more days will result in financial credit being given to the District proportionately for that time based on salary and benefits. As soon as practicable, the Selection Panel shall convene and recommend a permanent replacement for the SRO position.

6. **SCHOOL RESOURCE OFFICER RESPONSIBILITIES**

6.1 The SRO will work in concert with the school principal(s), or the school designate, meeting with the principal(s) on a periodic basis.

6.2 The SRO will check in and out with designated school staff upon arriving or departing from campus unless circumstances prevent the SRO from doing so.

6.3 The SRO may provide a program of educational leadership by acting as a guest speaker in addressing tobacco, alcohol, and other drug issues, and in addressing violence diffusion, violence prevention, and safety issues in the school community.

6.4 The SRO will act as a communication liaison with law enforcement agencies, and provide basic information concerning students on the campus served b the officer.

6.5 The SRO may present programs to parents on issues related to tobacco, alcohol, and other drugs, violence prevention and safety.

6.6 Then SRO may provide informational programs for District staff on issues related to alcohol and other drugs and the law, violence, gangs, safety and security.

6.7 The SRO will gather information regarding potential problems such as criminal activity, gang activity and student unrest, and attempts to identify particular individuals who may be a substantial or material disruptive influence to the school and/or students.

6.8 The SRO will assist District staff in maintaining order on school property

6.9 The SRO will take appropriate law enforcement action, consistent with a police officer's duty. As soon as practicable, the SRO shall make the principal of the school aware of such action. At the principal's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SRO may do so under the authority of law. Whenever practicable, the SRO will advise the principal before requesting additional police assistance on campus.

6.10 The SRO will refer students and/or their families to the appropriate agencies for assistance when need is determined.

6.11 The SRO shall not act as a school disciplinarian. However, if the principal believes an incident involves a violation of the law, the principal may contact the SRO and the SRO will then determine whether law enforcement action is appropriate.

6.12 The SRO may perform other duties as may be mutually agreed upon in writing by the Police Department and the District.

6.13 Provided further that nothing required herein is intended to or will constitute a relationship or duty for the assigned police officer or the City beyond the general duties that exist for law enforcement officers within the state.

7. **COST SHARING**

7.1 The District agrees to reimburse the City for seventy five percent of the annual salaries, fringe benefits and travel expenses.

7.2 The District shall pay all expenses related to off-duty security performed by District personnel including those off-duty securities performed by SROs and other Taylor Police Officers.

7.3 With the knowledge and consent of the District, the City may apply for a funding grant to offset the cost of the SRO Program or a portion thereof. In the event the City applies for and receives a grant, the District agrees to fund one-half of the City's required funding match. Once grant funding ceases, the District agrees to cost sharing as stipulated in paragraph 7.1 above.

7.4 The City and District will share the cost of training for the SROs as stipulated in paragraph 4.6 above.

7.5 The City shall invoice the District quarterly in equal installments.

7.6 In the event the City does not receive payment within thirty days of the due date, the City is authorized to terminate this agreement without further notice

7.7 The City will own the Patrol Vehicle(s) and it will not be the property of the District nor will the District have special right of access to it.

7.8 The City will pay for all repairs, upkeep and other costs for the life of the Patrol Vehicle(s).

8. TIME AND PLACE OF PERFORMANCE

8.1 The Police Department will assure that the SROs will report to the campus of their assigned school each day that school is in session during the regular school year.

8.1a Follow up home visits when needed as a result of school related student problems.

8.1b School related off-campus activities when the principal requests officer participation and approved by the Police Department.

8.1c Response to off-campus, but school related criminal activity.

8.1d Response to emergency law enforcement activities or court appearances.

8.1e Transport of persons arrested on campus to a detention or holding facility.

8.1f Other official business approved by the SROs supervisor.

8.2 Regular working hours may be adjusted on a situational basis with the consent of the SRO's supervisor. These adjustments should be approved prior to their being required and should be to cover scheduled school related activity requiring the presence of a law enforcement officer.

8.3 The District will provide the SRO's with access to an office that allows for security and privacy. The office must include, but is not limited to, a telephone, desk, chair, office supplies, filing cabinet which can be properly locked and secured and a computer.

9. TERMINATION AND DEFAULT

9.1 Prior to the expiration of the Term, either Party is authorized to terminate this Agreement without cause by giving the other party at least thirty (30) days advance written notice of its intention to do so, specifying therein the effective date of such termination.

9.2 Except as outlined in paragraph 7.6 above, if either party breaches this agreement and/or its obligations hereunder, the no-breaching party shall give written notice thereof and the breaching party shall have 30 days to cure the alleged breach. In the event the breach is not cured within the 30 days, the non-breaching party may terminate this Agreement with or without notice.

9.3 In the event this Agreement is terminated for any reason before the expiration of the term, the City shall prepare a final account, as of the effective date of the termination, if the District's share of the SRO Program.

10. NOTICE

10.1 Any notice permitted or required to be given to the City, hereunder, may be given by registered or certified United States Postal Mail, postage prepaid, return receipt requested, and addressed to:

Chief of Police
Taylor Police Department
500 S. Main Street
Taylor, TX, 76574

10.2 Any notice permitted or required to be given to the City, hereunder, may be given by registered or certified United States Postal Mail, postage prepaid, return receipt requested, and addressed to:

Superintendent
Taylor Independent School District
3101 N. Main Street, Suite 104
Taylor, TX 76574

10.3 Notice shall be deemed given upon deposit of the notice in the United States Postal Main as aforesaid.

10.4 Either Party may designate a different address by giving at least ten (10) days written notice in the manner provided above.

11. MISCELLANEOUS

11.1 The terms and provisions of this agreement constitute the entire Agreement between the City, the Police Department and the District, and no modification of this agreement is effective unless in writing and executed by all parties.

11.2 Nothing herein shall be construed as a waiver of any defense or immunity that any part is entitled by statute or common law.

SIGNED in duplicate originals this 18th day of June 2018

Taylor Independent School District

Superintendent of Schools

City of Taylor

Henry Fluck

Police Chief

TAYLOR ISD

2018-2019 School Calendar

July 2018

Su	M	Tu	W	Th	F	S
1	2	3	4		6	7
8	9	10	11	12	13	14
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29	30	31				

August 2018

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September 2018

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October 2018

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November 2018

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December 2018

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January 2019

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February 2019

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March 2019

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April 2019

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May 2019

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June 2019

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School Closed/Staff & Student Holiday
September 3 – Labor Day
October 8 – Columbus Day
November 19-23 – Thanksgiving Break
December 24-January 4 – Winter Break
January 21 – MLK Day
March 11-15 – Spring Break
April 19 – Easter Break
May 27 – Memorial Day

Professional Development/Student Holiday
August 7-15
October 15
February 18

Teacher Work Day/Student Holiday
August 16 & 17
January 8
May 31

Bad Weather Day
April 22
May 20

Early Release
December 21
May 30

{} **Semester**
# of days in First Semester – 82
# of days in Second Semester – 91

Teacher Comp Day/Staff & Student Holiday
January 7

( ) **Six Week Grading Period (Secondary)**

( ) **Nine Week Grading Period (Elementary)**

Board Approved February 19, 2018

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 9

Agenda Title: **Conduct Public Hearing and consider introducing an Ordinance 2019-02 to rezone approximately 9.46 acres, part of and out of the Parthinia Coursey Survey, Abstract No. 131, generally located east of SH 95 at the end of Southpark Blvd, from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1).**

Council Action to be taken: Hold Public Hearing and introduce Ordinance 2019-02

Department Submitted: Development Services

Staff Contact: Tom Yantis, Development Services Director

1. PURPOSE/DESCRIPTION

The proposal is to rezone approximately 9.46 acres, part of and out of the Parthinia Coursey Survey, Abstract No. 131, generally located east of SH 95 at the end of Southpark Blvd, from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1).

2. STAFF ANALYSIS (How and Why)

The applicant is proposing to rezone the subject property, which is vacant and undeveloped, for future light industrial development. In 1985, the property adjacent to the subject tract on the west was platted as Taylor Southpark Section One and infrastructure was built for industrial development. In spite of being primed for industrial development, Southpark has sat vacant and underutilized since the subdivision and construction of streets, water, sewer, etc.

The applicant owns both the Taylor Southpark Section One property and the subject property and plans to sell for development both the Southpark Section One property and the subject property for light industrial uses. The proposed light industrial development requires a rezoning to the M-1 Zoning District.

3. RECOMMENDATION

Hold Public Hearing and introduce Ordinance 2019-02.

The Planning and Zoning Commission will hold a public hearing and make a recommendation on this re-zoning at their January 8, 2019 meeting. Their recommendation will be available at the Council meeting.

4. FUNDING SOURCE

N/A

5. TIMELINE

Consider Ordinance approval at the January 24, 2019 meeting.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Council could deny or table the request.

8. ATTACHMENTS

9a Ordinance
9aa Ordinance Exhibit A, Deed & Legal description
9b Staff Report
9c Zoning Map
9d Future Land Use Plan Map
9e Presentation

ORDINANCE NO. 2019-02

AN ORDINANCE CHANGING THE ZONING OF PROPERTY DESCRIBED AS APPROXIMATELY 9.46 ACRES, PART OF AND OUT OF P. COURSEY SURVEY, ABSTRACT NO. 131, GENERALLY LOCATED EAST OF SH 95 AT THE END OF SOUTHPARK BLVD., TAYLOR, WILLIAMSON COUNTY, TEXAS, AND LEGALLY DESCRIBED IN THIS ORDINANCE FROM SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT (R-1) TO LIGHT INDUSTRIAL ZONING DISTRICT (M-1); AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE ZONING CHANGE ADOPTED HEREIN; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on January, 10, 2019, to consider the request made by the City of Taylor, which property is legally described in Exhibit "A" attached hereto and incorporated by reference herein for all purposes ("Property"), to change the zoning for the Property from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1); and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on January 8, 2019, to consider the zoning request, and recommended the zoning change to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Property zoning change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The Property is changed from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1).

SECTION 3. The Official Zoning map of the City of Taylor, Texas, is changed to show the Property zoning district changed from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1).

SECTION 4. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 6. In accordance with Article VIII of the City Charter, Ordinance 2019-02 was introduced before the Taylor City Council on the 10th day of January, 2019.

PASSED, APPROVED, and ADOPTED on the ______ day of ____________, 2019.

____
Brandt Rydell, Mayor

ATTEST:

____
Dianna Barker, City Clerk

APPROVED AS TO FORM:

____
Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna Barker, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2019-02, passed and approved by the City Council of the City of Taylor, Texas, on the ______ day of _________________, 2019, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _________ day of _____________, 2019.

____
Dianna Barker
City Clerk

EXHIBIT A

VOL 1115 PAGE 548

Frank J. Winkler, Jr., et al — TO WARRANTY DEED 44357 — A.V. Holden and Ray E. Jones

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

WHEREAS, the guardianship of Vanessa Blythe Eulenfeld, a Minor, is now pending under Cause No. 8,064, in the County Court of Williamson County, Texas, and the minor in said guardianship owns an undivided 1/14th interest in the hereinafter-described property, and

WHEREAS, Bobby C. Eulenfeld, Guardian, is the duly appointed, qualified and acting Guardian of said minor, and Guardian applied to the County Court for an Order to Sell the property on November 7, 1984, and

WHEREAS, the County Court of Williamson County, Texas, entered an Order on November 20, 1984, directing the sale of the property, and pursuant to said Order, the Guardian entered into a Contract of Sale of the property to A.V. Holden, Trustee and/or assigns, Purchaser, dated August 23, 1984, and

WHEREAS, said Guardian filed his Report of Sale with said Court on November 26, 1984, after which the sale was, in all respects, confirmed by a Decree of the Court entered on the 4th day of December, 1984, and

WHEREAS, the said Bobby C. Eulenfeld, acting as Guardian of the Person and Estate of Vanessa Blythe Eulenfeld, a Minor, together with the other owners of undivided interests in said real estate, have sold said real estate to the said A.V. Holden, Trustee, and/or assigns, for a total consideration of TWO HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 84/100

Williamson County, Texas; ANGELEE GOLA (also known as Angeline Gola), of Williamson County, Texas; MARTHA JAECKS, of Williamson County, Texas; BILLY TURNER, JR., of Williamson County, Texas; SUSAN R. TURNER, a single woman, of Travis County, Texas; Billy Turner, Sr., of Williamson County, Texas; VALERIE BETH EULENFELD SCOFIELD, of Travis County, Texas; PATRICIA SCHLICKEISEN, of Bastrop County, Texas, none of us being joined herein by our respective spouse for the reason that the hereinafter described property forms no part of any property used, claimed or occupied by us, or any of us, as our homestead and constitutes our sole and separate property, on which no improvements have been made from community funds; and BOBBY C. EULENFELD, Guardian of the Person and Estate of Vanessa Blythe Eulenfeld, a Minor, of Williamson County, Texas, for and in consideration of the sum of TWO HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 84/100 ($256,288.84) DOLLARS, to us paid and secured to be paid by A.V. Holden and Ray E. Jones, as follows: By the execution and delivery, by Grantees herein, of their one (1) certain promissory note of even date herewith in the principal sum of TWO HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 84/100 ($256,288.84) DOLLARS, due and payable to the order of the First-Taylor National Bank, Taylor, Texas, at the Offices of said Bank in the City of Taylor, in Williamson County, Texas, at the time and in the manner and bearing interest, all as set out in said note, and containing the usual and customary fees and clauses;

HAVE GRANTED, SOLD AND CONVEYED, and by these presents DO GRANT, SELL AND CONVEY, unto the said A.V. Holden, of R.F.D. #1, All that certain tract or parcel of land, lying and being situated in Williamson County, Texas, a part of the Parthenia Coursey Survey, A-131, and embracing a tract described as 46 acres, a tract described as 9.86 acres, and a tract described as 0.64 acre in a Deed of Gift from Bertha Winkler to Angelee Cola, et al, dated December 24, 1975, and of record in Volume 624, Page 484, of the Deed Records of Williamson County, Texas, and being more fully described by metes and bounds as follows:

BEGINNING at a ½-inch steel pin set for the Southeast corner of the said 46-acre tract for the lower Southeast corner hereof;

THENCE with the South line of the said 46-acre tract North 74 deg. 33' West, 569.44 feet to a ½-inch steel pin set in the East right-of-way line of the M.K.T. Railroad for the Southwest corner hereof;

THENCE with the said R.O.W. North 28 deg. 06' West, 974.18 feet and North 26 deg. 55' West, 301.40 feet to the beginning of a curve to the right;

THENCE along the said curve with a radius of 1959.89 feet, an angle of 49 deg. 58', the chord of which bears North 03 deg. 07' West, 1571.07 feet, a length of 1621.98 feet to the end of said curve;

THENCE continuing with the said Railroad R.O.W. North 20 deg. 41' East, 301.40 feet and North 21 deg. 52' East, 352.50 feet to a ½-inch steel pin set in the South line of Old Coupland Road for the Northwest corner of the said 0.64-acre tract and the Northwest corner of the herein-described tract;

THENCE with the South line of Old Coupland Road North 72 deg. 19' East, 22.51 feet to a ½-inch steel pin for the Northeast corner of the said 0.64-acre tract and the upper Northeast corner hereof;

THENCE with the East line of the 0.64-acre tract South 07 deg. 38' East, 533.19 feet to a ½-inch steel pin found at an angle point, and South 14 deg. 33' East, 195.78 feet to a ½-inch steel pin at the Northwest corner of the said 9.86-acre tract for a re-entrant corner hereof;

THENCE with the North line of the 9.86-acre tract North 74 deg. 56' East, 312.50 feet to a ½-inch steel pin set for the Northeast corner of the 9.86-acre tract;

THENCE with the East line of the 9.86-acre tract South 17 deg. 12' East, 1375.00 feet to a ½-inch steel pin set for the Southeast corner of the 9.86-acre tract;

THENCE with the South line of the 9.86-acre tract South 74 deg. 56' West, 312.32 feet to a ½-inch steel pin set for the Southwest corner of the 9.86-acre tract in the East line of the said 46-acre tract for a re-entrant corner hereof;

THENCE with the East line of the 46-acre tract South 17 deg. 12' East, 1500.15 feet to the point of beginning and containing 53.53 acres; prepared from a survey completed in September, 1984, and certified to be true and correct, by Wayne Woelfel, Registered Public Surveyor #1930, W.O. #548, SUBJECT to all valid easements of record pertaining to said property, and MORE PARTICULARLY SUBJECT TO THE FOLLOWING:

its successors and assigns, an undivided one-half (1/2) of all the oil, gas and other minerals in and under and that may be produced from said above described lands; there being expressly reserved to Grantor the right of ingress and egress to and from said lands for the purpose of developing same for oil, gas and other minerals".

AND IN ADDITION, there is RESERVED unto the Grantors herein, their heirs and assigns, in accordance with each of their proportionate interests, AN UNDIVIDED ONE-FOURTH (1/4) INTEREST in and to all of the oil, gas and other minerals, in and on and under the above-described 46-acre tract of land; it being the intention of Grantors herein to sell and convey AN UNDIVIDED ONE-FOURTH (1/4) INTEREST in the mineral estate, including lignite, of the above-described 46-acre tract of land.

THERE IS FURTHER RESERVED unto the Grantors herein, their heirs and assigns, in accordance with each of their proportionate interests, an UNDIVIDED ONE-HALF (1/2) INTEREST in and to all of the oil, gas and other minerals, in and on and under the above-described 9.86-acre and 0.64-acre tracts of land; it being the intention of Grantors herein to sell and convey an UNDIVIDED ONE-HALF (1/2) INTEREST in the mineral estate, including lignite, of the above-described 9.86-acre and 0.64-acre tracts of land.

SUBJECT TO THE MINERAL RESERVATION in the above-described deed from Taylor Oil & Gas to F.J. Winkler, Grantors herein do grant, sell, convey, transfer and assign to the Grantees herein, A.V. Holden and Ray E. Jones, their heirs and assigns, the exclusive right, power and authority to execute and deliver oil, gas and mining leases covering and binding the entire mineral estate in all or any segregated part of the tracts of land above described, without the necessity of the joinder of Grantors herein, their rights and assigns.

IT IS UNDERSTOOD AND AGREED by the parties hereto that in the exercise of the power and authority to execute and deliver oil, gas and mining leases, the Grantees herein, A.V. Holden and Ray E. Jones, their heirs and assigns, shall have the sole and exclusive discretion, to be reasonably exercised in good faith, as to the price of bonus to be paid for an oil, gas and mining lease, the primary term, the conditions, covenants and other provisions to be contained therein.

IT IS FURTHER AGREED AND UNDERSTOOD that as to the above-described 46-acre tract, Grantors herein, their heirs and assigns shall be entitled to receive one-fourth (1/4) and Grantees herein, A.V. Holden and Ray E. Jones, their heirs, and assigns, shall be entitled to receive one-fourth (1/4) and as to the above-described 9.86-acre and 0.64-acre tracts of land, Grantors herein, their heirs and assigns shall be entitled to receive one-half (1/2) and Grantees herein, A.V. Holden and Ray E. Jones, their heirs and assigns shall be entitled to receive one-half (1/2) of all bonus delay rentals, royalties, production payments, overriding anywise belonging unto the said A.V. Holden and Ray E. Jones, their heirs and assigns, forever, SUBJECT TO THE ABOVE MINERAL AND ROYALTY RESERVATIONS;

And we do hereby bind ourselves, our heirs, executors, and administrators, to WARRANT AND FOREVER DEFEND, all and singular the said premises unto the said A.V. Holden and Ray E. Jones, their heirs and assigns, against every person whomsoever lawfully claiming, or to claim the same, or any part thereof, SUBJECT TO THE ABOVE MINERAL AND ROYALTY RESERVATIONS;

But it is expressly agreed and stipulated that the Vendor's Lien, as well as the superior title in and to the above-described premises, is retained against the above-described property, premises and improvements until the above-described note and all interest thereon are fully paid according to the face and tenor, effect and reading thereof, when this deed shall become absolute.

FOR AND IN CONSIDERATION of the sum of TWO HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED EIGHTY-EIGHT AND 84/100 ($256,288.84) DOLLARS, to us paid by FIRST-TAYLOR NATIONAL BANK, TAYLOR, TEXAS, the receipt of which is hereby acknowledged, we have caused the note aforesaid to be made payable to FIRST-TAYLOR NATIONAL BANK, TAYLOR, TEXAS, said Bank having advanced and paid to us for the use and benefit of the Grantees herein, said sum as the purchase money for the above-described premises, and the Vendor's Lien and Superior Title, and all right, title, interest and equity in this deed securing the payment of said note, is here now transferred to the said FIRST-TAYLOR NATIONAL BANK, TAYLOR, TEXAS, to secure the payment of said note and all said note and receive a release therefor. This transfer, however, is WITHOUT RECOURSE on us.

WITNESS OUR HANDS this, the 10th day of December, 1984.

Frank J. Winkler, Jr.

Frank J. Winkler, Jr.

Angeles Gala

Angeles Gola

Martha Jaecks

Martha Jaecks

Billy Turner Jr.

Billy Turner, Jr.

Susan R. Turner

Susan R. Turner

Billy Turner Sr.

Billy Turner, Sr.

Valerie Beth Eulenfeld Scofield

Valerie Beth Eulenfeld Scofield

Patricia Schlickeisen

Patricia Schlickeisen

Bobby C. Eulenfeld

Bobby C. Eulenfeld
Guardian of the Person and Estate of Vanessa Blythe Eulenfeld, a Minor

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 14th day of December, 1984, by FRANK J. WINKLER, JR., (also known as Frank Winkler, Jr.).

NOTARY PUBLIC STATE OF TEXAS

Hertha Tschoerner
Notary Public in and for
The State of Texas

Printed Name Hertha Tschoerner
My Commission Expires Apr. 30, 1985

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 18th day of December, 1984, by ANGELEE GOLA, (also known as Angeline Gola), wife of Fred Gola.

NOTARY PUBLIC STATE OF TEXAS

Edwina Butt
Notary Public in and for
The State of Texas
Printed Name Edwina Butts

My Commission Expires 1-14-86

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 18th day of December, 1984, by MARTHA JAECKS, wife of Eugene Jaecks.

NOTARY PUBLIC STATE OF TEXAS

Edwina Butt
Notary Public in and for
The State of Texas

Printed Name Edwina Butts
My Commission Expires 1-14-86

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

VOL 1115 PAGE 555

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 17th day of December, 1984, by SUSAN R. TURNER, a single woman.

Hertha Tschoerner
Notary Public in and for
The State of Texas

NOTARY PUBLIC STATE OF TEXAS

Printed Name Hertha Tschoerner
My Commission Expires Apr. 30, 1985

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 14th day of December, 1984, by BILLY TURNER, SR.

Hertha Tschoerner
Notary Public in and for
The State of Texas

NOTARY PUBLIC STATE OF TEXAS

Printed Name Hertha Tschoerner
My Commission Expires Apr. 30, 1985

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 17th day of December, 1984, by VALERIE BETH EULENFELD SCOFIELD, wife of Craig Scofield.

Hertha Tschoerner
Notary Public in and for
The State of Texas

NOTARY PUBLIC STATE OF TEXAS

Printed Name Hertha Tschoerner
My Commission Expires Apr. 30, 1985

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS INSTRUMENT was acknowledged before me, on the 17th day of

VOL 1115 PAGE 556

THE STATE OF TEXAS §
§
COUNTY OF ~~WILLIAMSON~~ §

THIS INSTRUMENT was acknowledged before me, on the 17th day of December, 1984, by BOBBY C. EULENFELD, Guardian of the Person and Estate of Vanessa Blythe Eulenfeld, a Minor.

NOTARY PUBLIC STATE OF TEXAS

Hertha Tschoerner
Notary Public in and for
The State of Texas

Printed Name Hertha Tschoerner
My Commission Expires Apr. 30, 1985

FILED FOR RECORD

STATE OF TEXAS COUNTY OF WILLIAMSON
I hereby certify that this instrument was FILED on the date and at the time stamped hereon by me; and was duly RECORDED, in the Volume and Page of the named RECORDS of Williamson County, Texas, as stamped hereon by me, on

DEC 20 1984

James N. Boydstun
COUNTY CLERK
WILLIAMSON COUNTY, TEXAS

EXHIBIT "A"

FIELD NOTES
JOB NO. 17374
DATE: MARCH 29, 2018
PAGE 1 OF 2 Field Notes to accompany exhibit

9.46 ACRES

Being 9.46 acres of land, more or less, out of the Parthinia Coursey Survey, Abstract No. 131, Williamson County, Texas, and being a portion of those certain tract(s) of land conveyed to Taylor South Park by deed recorded in Volume 1565, Page 944, Official Records of Williamson County, Texas, as surveyed on the ground by Texas Land Surveying, Inc. on March 26th, 2018, and further described by metes and bounds as follows:

BEGINNING at a 1/2" iron rod with pink cap stamped "TLS INC." set in the west line of that tract conveyed to James Longbottom and Syrisse Seale Longbottom by deed recorded in Doc. No. 2006000440, Official Public Records, Williamson County, Texas, marking the southeast corner of that 4.55 acres tract conveyed to Edith Remmel by deed recorded in Volume 1724, Page 620, of said Official Records, for the northeast corner of this tract;

THENCE **S 20°47'38" E, 1081.08 feet,** to a 1/2" iron rod with pink cap stamped "TLS INC." found in the west line of said Longbottom tract, marking the northeast corner of that 27.98 acres tract conveyed to Hart Components, LLC by deed recorded in Doc. No. 2017106520, of said Official Public Records, for the southeast corner of this tract;

THENCE **S 83°13'05" W, 468.74 feet,** to a 1/2" iron rod with pink cap stamped "TLS INC." found in the north line of said Hart Components, LLC tract, marking the southeast corner of Southpark Boulevard and the southeast corner of the Taylor Southpark Section One, a subdivision recorded in Cabinet G, Slide 168, of Plat Records, Williamson County, Texas, for the southwest corner of this tract;

THENCE with the east line of Taylor Southpark Section One, the following three (3) courses, for the west line of this tract:

1. **N 15°05'16" W, 803.29 feet,** to a 1/2" iron rod with pink cap stamped "TLS INC." set;
2. **N 71°23'23" E, 54.40 feet,** to a 1/2" iron rod with pink cap stamped "TLS INC." set;
3. **N 18°10'02" W, 180.17 feet,** to a 1/2" iron rod with no cap found, marking the southwest corner of said Remmel tract, for the northwest corner of this tract;

THENCE **N 70°58'28" E, 312.45 feet,** with the common line of said Remmel tract and this tract, to the point of beginning;

All Bearings cited hereon based on Grid North Texas State Plane Coordinate System (Central Zone) NAD83(93).

This survey may be in violation of State of Texas Local Government Code Chapter 232, County Regulation of Subdivisions. Texas Land Surveying, Inc. assumes NO liability of any kind for any misuse (illegal use) of this survey.

3-30-18

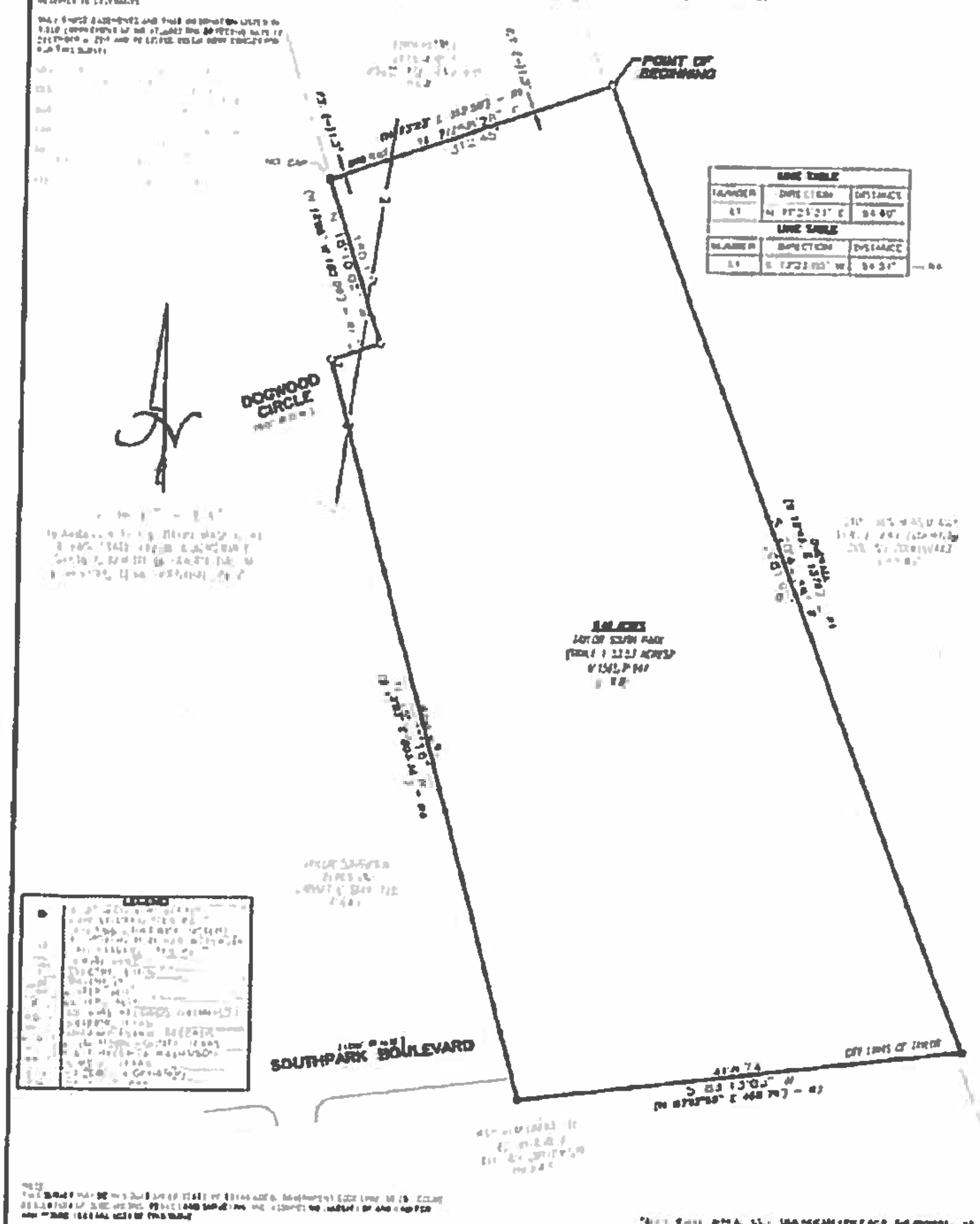
Kenneth Louis Crider, R.P.L.S. No. 5624
Texas Land Surveying, Inc.
3613 Williams Drive, Suite 903
Georgetown, Texas 78628

STATE OF TEXAS
REGISTERED
KENNETH LOUIS CRIDER
5624
PROFESSIONAL
LAND SURVEYOR

Texas Land Surveying, Inc.
3613 Williams Drive, Suite 903 – Georgetown, Texas 78628
(512) 930-1600 www.texas-ls.com
TBPLS FIRM No. 10056200

BEING 9.46 ACRES OF LAND, MORE OR LESS, OUT OF THE PARTHENIA COURSEY SURVEY, ABSTRACT NO. 131, WILLIAMSON COUNTY, TEXAS, AND BEING A PORTION OF THOSE CERTAIN TRACT(S) OF LAND CONVEYED TO TAYLOR SOUTH PARK BY DEED RECORDED IN VOLUME 1565, PAGE 944, OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS, ATTACHED

JOB NO. 18.74	
DRAWN: DC	



RECORD INFORMATION (R1)
PER V. 1565/P. 944
RECORD INFORMATION (R2)
PER V. 1675/P. 816
RECORD INFORMATION (R3)
PER #2017106528
RECORD INFORMATION (R4)

PAGE 2 OF 2

Texas Land Surveying, Inc.

3613 Williams Drive, Suite 901 — Georgetown, Texas 78628
(512) 930-1600/(512) 930-9389 fax
TBPLS FIRM NO 10056200

Exhibit A

City of Taylor
Located at the end of Southpark Blvd
Zoning Map Amendment
Report

Requested Action: Zoning Map Amendment to the official zoning map to rezone approximately 9.46 acres from Single-Family Zoning District (R-1) to Light Industrial (M-1)

Applicant: Taylor Southpark/A.V. Holden

Subject Property: Is approximately 9.46 acres, more particularly described by Williamson Central Appraisal District Parcel R019079; part of and out of P. Coursey Survey, Abstract No. 131, located east of SH 95 at the end of Southpark Blvd, Williamson County, Texas.

Parcel Information
Current Zoning: Single-Family Residential (R-1)
Current Use: Vacant
Proposed Zoning: Light Industrial (M-1)
Future Land Use Plan: Low-Medium Density Residential – adjacent to Business Park

Adjacent Parcel Information
North: Single-family residential, R-1
South: Vacant, Outside the City Limits (OTC)
East: Vacant, R-1
West: Vacant, M-1

Purpose:
The applicant is proposing to rezone the subject property, which is vacant and undeveloped, for future light industrial development. In 1985, the property adjacent to the subject tract on the west was platted as Taylor Southpark Section One and infrastructure was built for industrial development. In spite of being primed for industrial development, Southpark has sat vacant and underutilized since the subdivision and construction of streets, water, sewer, etc.

The applicant owns most Taylor Southpark Section One property and the subject property and plans to sell for development both the Southpark Section One property and the subject property for light industrial uses. Currently, the subject is under contract for purchase. For the proposed light industrial development to move forward a rezoning to the M-1 Zoning District designation would be necessary.

Staff Analysis:

As City Staff we are charged with using the Comprehensive Plan as a guide to make recommendations to the Planning and Zoning Commission on proposed re-zoning requests.

The Comprehensive Plan includes Land Use Goals and Objectives along with associated actions to achieve those objectives. Some of the relevant Comprehensive Plan goals, objectives and actions to consider for this rezoning case include:

Land Use Goal: A variety of safe, attractive, accessible, high quality residential, commercial, industrial, and recreational land to meet the needs of Taylor's current and future population while preserving the historical structures and small town atmosphere of the City.

Objective L3*: Provide viable retail, office and industrial areas that support opportunities for economic development.*

> ***Action L3.1:*** *Designate areas that can support industrial development in the Future Land Use Plan and zoning map that require transportation access, adequate utilities, and protection of residential areas.*
> ***Action L3.2:*** *Concentrate industrial activities along the railroad corridor.*
> ***Action L3.5:*** *Locate large commercial and industrial activities along the more accessible roadways, ones that can handle truck traffic without negatively impacting adjacent residential land uses—the Loop, appropriate portions of Business 79, FM 397 FM 973.*

In addition to the Land Use Objectives, the Comprehensive Plan includes general Planning Principles and Policy Guides. Some of the relevant statements include:

- *Neighboring land uses should not detract from the enjoyment or value of properties.*
- *Potential negative land use impacts (noise, odor, pollution, excessive light, traffic, etc.) should be considered and minimized.*
- *Transportation access and circulation should be provided for uses that generate large numbers of trips. Pedestrian and bicycle access should be addressed where appropriate.*
- *Compatibility with existing uses should be maintained. Well-planned, mixed uses that are compatible are to be encouraged.*
- *Adequate public infrastructure and facilities should be provided to support development, thereby encouraging prudent growth management.*
- *Industrial development should have direct access to truck routes, hazardous material routes and railroads.*
- *Industrial uses should be targeted in selected industrial development areas.*
- *Industrial development should have good access to primary streets and major highways.*
- *Industrial development should be separated from other uses by buffers.*
- *Industrial development should not be directly adjacent to residential areas.*
- *Landscaping should be included in all industrial development for screening as well as to provide visual continuity and compatibility with adjacent uses.*

The Future Land Use Plan map identifies the subject property as an area for Single-Family residential; however, the property immediately to the west is designated as Business Park. The graphic representation on the map is intended to help the Planning and Zoning Commission, City Council, and residents visualize the desired future land development pattern in the community. It is not a rigid, parcel-specific mandate for how land shall be developed. When proposed development differs somewhat from the generalized land use pattern depicted for an area, it is the responsibility of the Planning and Zoning Commission, supported by City staff, to determine whether the development will otherwise be in keeping with the goals and objectives of the City's Comprehensive Plan, as well as the Land Use Policies. Te Future Land Use map is not a zoning map, for areas in holding for development adjacent to highways and rail service Light Industrial Zoning District designation is appropriate zoning.

Staff Recommendation

Staff recommends approval of the requested re-zoning.

There is adequate public infrastructure that was constructed previously for Taylor Southpark Section One subdivision. This is an infill development project that has good access to SH 95. Infill development meets a primary tenet of economic development and planning best practices by encouraging development in close proximity to existing infrastructure. As a City it's crucial to steer growth to areas where there are adequate public facilities in order to capitalize upon existing resources. This re-zoning is also an example of clustering like uses that require the same type of public facilities to manage existing resources and use them as efficiently as possible.

This proposed rezoning is consistent with the intent of the Future Land Use Plan as the land in the area is delineated as that reserved for Business Park land uses along SH 95 and single-family residential land uses to the east. The Business Park land use designation promotes a campus setting with office buildings, light/high technology manufacturing and includes land uses that support those activities.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for re-zoning and making a recommendation to City Council either in favor or in opposition to each request.

In determining a recommendation on a re-zoning request, the Planning and Zoning Commission should consider the following factors:

- **Is the rezoning consistent with the Comprehensive Plan?**

  This request for re-zoning is consistent with the Comprehensive Plan. As mentioned previously in the staff analysis, this re-zoning request promotes economic development, which is an objective in the Comprehensive Plan. Re-zoning the subject property to M-1 to accommodate light industrial development would be consistent with ***Action L3.1*** *Designate areas that can support industrial development in the Future Land Use Plan and zoning map that require transportation access, adequate utilities, and protection of residential areas.* Additionally, steering development to this area accomplishes ***Action L3.2****: Concentrate industrial activities along the railroad corridor and* ***Action L3.5:*** *Locate large commercial and industrial activities along the more accessible roadways, ones that can handle truck traffic without negatively impacting adjacent residential land uses—the Loop, appropriate portions of Business 79, FM 397 FM 973.*

  The re-zoning would further the goals in the Comprehensive Plan and is in line with best practices and policies mentioned previously in this report.

- **Is the rezoning compatible with the surrounding area?**

  Overall this proposed rezoning is compatible with the surrounding area. As far as land uses go most of the surrounding area is vacant land (except for a couple abandoned tanks). As stated previously the land in Southpark, including the property to the west is ready and waiting for development and to the south the land is to be developed by Hart Industries. The only parcel with structures is a single-family residential use to the north, which is also zoned for single-family residential uses. T the east the Property is vacant and zoned for single-family residential but appears to be used for agricultural purposes. There are existing safeguards to mitigate different land uses, e.g., screening requirements and Performance Standards.

- **Does the re-zoning promote the public health, safety, or general welfare?**

  The purpose of the Planning Principles and Policy Guides and the Code is to promote the health, safety and general welfare by promoting safe, orderly and economical sustainable development. The purpose of the Planning Principles and Policy Guide and the Code will be met as the proposed development will comply with all ordinances ensuring that concerns with regard to public health, safety and general welfare are addressed. For example, any use that is not residential is required to screen when adjacent to residential land uses and zoning districts. There are other regulations in our Code such as Performance Standards to minimize any adverse effects on adjacent properties. Re-zoning the subject property for light industrial land uses would steer the proposed development along with other similar land uses toward the area in Taylor that has prepped and lauded as an industrial area for years. Siting industrial uses on the periphery rather than in the Central Business District, areas designed to attract tourists and adjacent to our neighborhoods promotes the health, safety and welfare of Taylor. Additionally, as mentioned previously, this is infill development that will promote sustainable economic development by adding to the City's tax base and possibly employing Taylor residents.

- **Is adequate infrastructure available or planned to meet the needs of the proposed land use?**

  There is adequate infrastructure for this proposed development. The infrastructure has been available for years and this development may help to prompt other development in the area so the City will be able to reap the rewards of the initial investment. The re-zoning would be the culmination of the plan that started in the 1980's to attract industrial development the subject property area. As stated in the Comprehensive Plan, *We would like to be a community that is prepared for and amenable to new development while recognizing the fundamental importance of its established neighborhoods, corridors, and historic areas. This development fulfills that vision by locating where the City established a development pattern for the efficient use of land, infrastructure, and fiscal resources.*

- **Do current conditions indicate that a rezoning is necessary?**

  As the additional acreage is needed for this proposed project the rezoning is necessary for the project to come to fruition. More importantly, the general area of the subject property has all the infrastructure necessary, including being on the appropriate road classification for the transportation needs associated with industrial development so the time is right with all of the growth the Austin area and the State of Texas a closer look at completing the preparation of this area for development by amending the Future Land Use Plan or appropriate re-zoning depending on the outcome of findings. This would help to meet the above Land Use Goal. As the Future Land Use Plan is the City's general guide for managing growth it assists the City with developing policies and regulations for when and where Taylor should develop in the future. The Comprehensive Plan and Future Land

Use Plan provide the legal basis for the development ordinances—the major tools available for implementing the City's plan and achieving an efficient and desirable land use pattern.

Attachments:

1. Proposed Ordinance 2019-
2. Zoning Map
3. Future Land Use Plan Map

Rezoning from R-1 to M-1
Approximately 9.46 acres

Exhibit D

Future Land Use Plan

Exhibit E

City of Taylor
City Council
January 10, 2019

Re-zoning Request
PZ-2018-1113
Ordinance 2019-02

9.46 acres, more or less, more particularly described by Williamson Central Appraisal District Parcel R019079; part of and out of the Parthinia Coursey Survey, Abstract No. 131, generally located east of SH 95 at the end of Southpark Blvd

Owner: Taylor Southpark

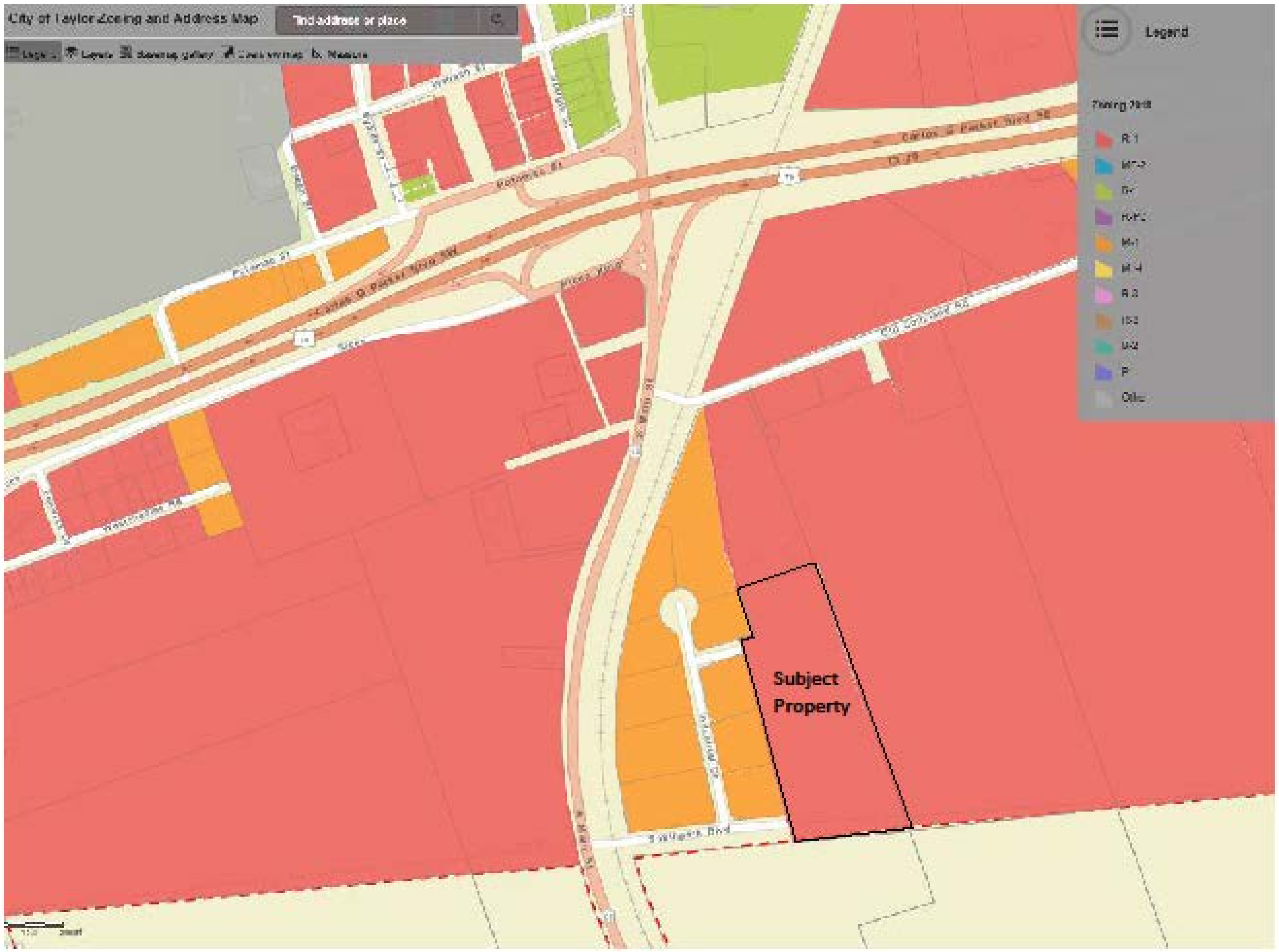
Request – to re-zone the subject property

FROM: Single-Family Residential Zoning District (R-1)

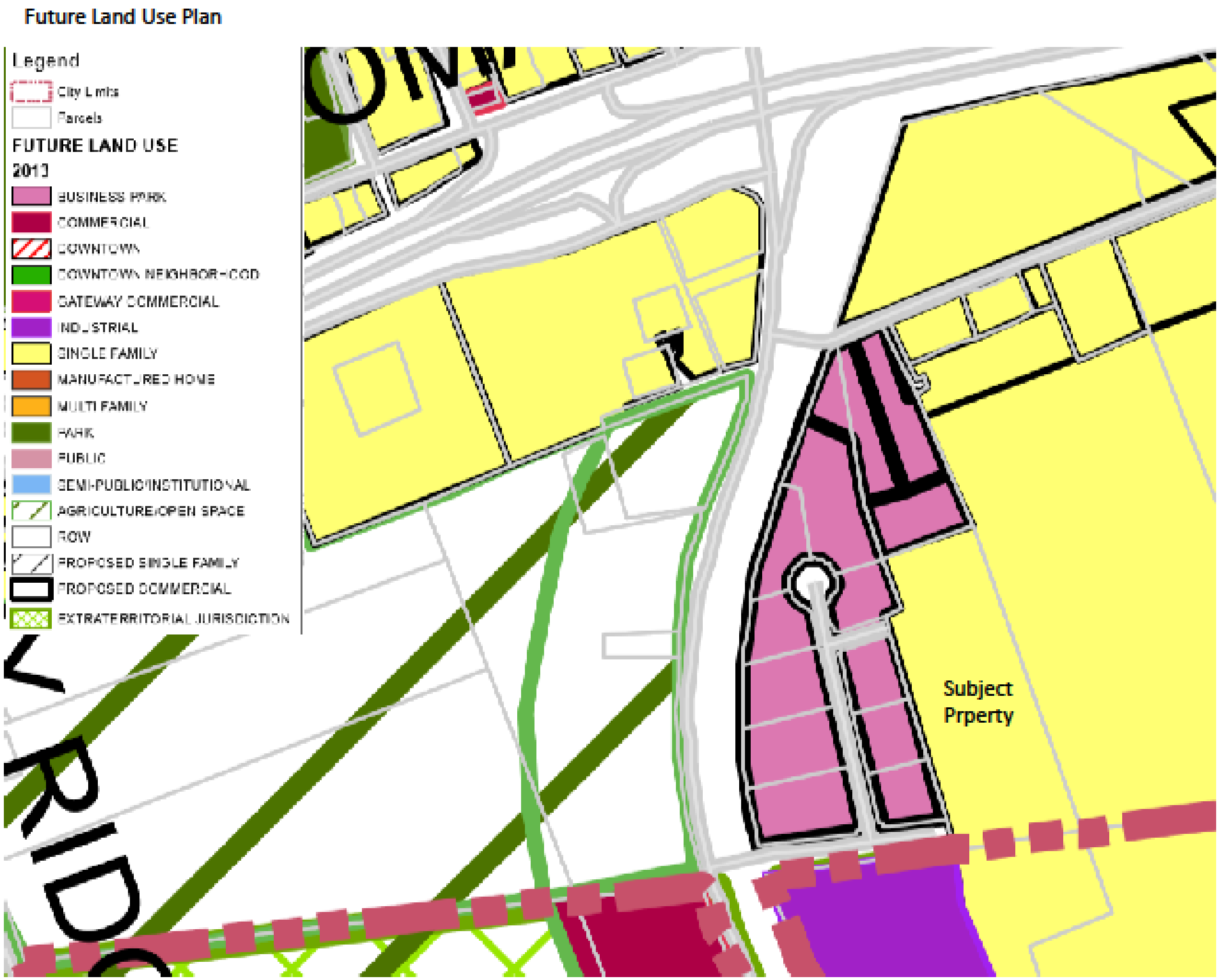
TO: Light Industrial Zoning District (M-1)

Subject Property

Rezoning from R-1 to M-1
Approximately 9.46 acres



Future Land Use Map



Analysis

- **The re-zoning is consistent with Future land Use map**
- **M-1 Light Industrial zoning surrounding area**
- **Infill development = economic development**

Recommendation

Planning and Zoning Commission recommendation will be available at the meeting.

City Council Meeting
January 10, 2019
Agenda Item Transmittal

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #:	10
Agenda Title:	**Consider introducing Ordinance 2019-03 to include the recycling fee for multi-family users**
Council Action to be taken:	Receive Ordinance 2019-03
Department Submitted:	Finance Department
Staff Contact:	Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

This agenda item is to introduce Ordinance 2019-03 to amend the current fee schedule for the FY2018-19 to include the recycling fee for multi-family recycling program.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

The information below summarizes the changes in the fee schedule for FY2018-19. The changes appears on page 13 under the section of Solid Waste Collection of Exhibit A of the fee schedule. All other fees will remain unchanged.

The Multi-Family Recycling Program was brought before City Council on September 13, 2018 by Jim Gray, Public Works Director and Steve Shannon of Waste Connections The Council approved the Multi-Family Recycling Program along with the single multi-family fee at $7.00 and a multiple family fee at $16.00 as presented by Mr. Gray.

Letters are to be sent out this month to the targeted apartment complex to advise them that residential recycling collection is now available for their housing units. Interested parties who wish to add this service are to contact the Utility Billing Department. The Multi-Family Recycling Program is a voluntary program.

With regards to the current curbside recycling program for a single resident, City Council approved the program cost of $3.25 per resident for the curbside recycling service. Council agreed to subsidize the recycling program for the first year by paying $0.75 per resident which means residents will be billed $2.50 for the first year only. The year is coming to a close and staff will bring back to City Council the fee schedule to make the changes to increase the fee to $3.25 for this program.

3. RECOMMENDATION

Staff recommends that Ordinance 2019-03 be introduced.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

The City Council approve the Multi-Family Recycling Program on September 13, 2018.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

10a. Ordinance 2019-03
10b. Exhibit A – FY2018-19 Fee Schedule

ORDINANCE NO. 2019-03

AN ORDINANCE AMENDING ORDINANCE NO. 2018-17 ADOPTED ON OCTOBER 25, 2018 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A fee schedule.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2018-17.

SECTION 3.0 All other provisions of Ordinance No. 2018-17 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 10th day of January, 2019.

SECTION 5.0 This Ordinance shall be in full force and effect immediately upon passage.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-03 was introduced before the Taylor City Council on the 10th day of January, 2019.

PASSED, APPROVED, and **ADOPTED** on the _____ day of January 2019.

____
Brandt Rydell, Mayor

ATTEST:

____
Dianna Barker, City Clerk

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

AIRPORT

Hanger and Tie Down Rental		**Monthly Fee**	
Hangar A	10 Units	**$ 216**	
Hangar B	6 Units	**$ 145**	
Hangar C	12 Units	**$ 304**	
Hangar D	12 Units	**$ 304**	
Hangar E	8 Units	**$ 304**	
E-1 & E-7	2 Units	**$ 368**	
E-6 & E-12	2 Units	**$ 410**	
Hangar F	11 Units	**$ 319**	
Tie Downs	27	**$ 43**	
Over Night Tie Downs	8	$ 6.00	per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%	
Long Term ground lease for hangar construction		as negotiated	
Fuel Sales			
AV Gas LL100		as determined by City Manager	
Jet A		as determined by City Manager	

ANIMAL CONTROL

Animal Adoption	$ 80.00	
Annual animal registration		
If registration is done by veterinarian , the veterinarian retains $1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.		
Dog/Cat - Altered (Spayed or neutered) proof is required	$ 5.00	Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	$ 15.00	Per tag
Boarding Fees (on or off-site)	$ 15.00	Per day
Owner Surrender		
Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	$ 30.00	Per occurrence
Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	$ 80.00	Per occurrence
Litters (under 10 weeks of age)	$ 60.00	
Pick-up:		
Deceased Animal	$ 35.00	Per occurrence
Deceased Animal - After Hours	$ 50.00	Per occurrence
Impound fee		
Live Animal	$ 35.00	Per occurrence
Live Animal - After Hours	$ 50.00	Per occurrence
Rabies quarantine:		
10 days boarding fee + impound fee + registration fee (if necessary)		
Rabies vaccination	$ 25.00	Per year
Specialized Food	$ 10.00	Minimum
Return Charges:		
Loose animals that are picked up	$ 35.00	Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	$ 55.00	
Loose animals that are picked up(3rd occurrence per annum)	$ 75.00	
Loose livestock that are picked up	$ 65.00	Per occurrence

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

CEMETERY

Grave Digging Fees				
Normal Size	Weekdays 9am - 4pm	$	1,180.00	
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	$	1,280.00	
Infant or Ashes	Weekdays 9am - 4pm	$	600.00	
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	$	700.00	
Oversize	Weekdays 9am - 4pm	$	1,400.00	
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	$	1,500.00	
Disinterment	Weekdays 9am - 4pm	$	1,700.00	
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	$	1,950.00	
Sale of Cemetery Spaces				
Adult		$	1,035.00	+$25 deed filing fee for each sale
Infant/Child or Ashes		$	517.00	+$25 deed filing fee for each sale
Other Fees				
Location & marking of gravestone		$	20.00	
Transfer of lots/spaces by grantee		$	30.00	
Temporary grave markers		$	20.00	

FIRE DEPARTMENT

Following fees to be paid in advance by licensed party who holds permit:

Fire Department Permits/Fees			
Site and subdivision plans	$	100.00	
False Alarm (after 3rd Alarm)	$	50.00	per occurrence
Special Events (includes plans review and inspection) See also Planning & Development fees	$	100.00	
Controlled burn in city limits - Approved	$	50.00	
Controlled burn in city limits - Unapproved	$	300.00	fine
Fire reports	$	3.00	
Inspections			
CSI Inspection	$	40.00	
Annual safety inspection - commercial buildings:	No charge		
Re-inspection fee - after second inspection	$	50.00	
Fire final	$	100.00	
Assisted living institutions	$	50.00	
Day care centers (providing care for less than 10)	$	50.00	
Day care centers (providing care for 11 or more)	$	50.00	
Nursing homes	$	100.00	
Hospital	$	100.00	
Foster/adoption home	$	25.00	
Test/Acceptance Test/ Plans Review			
Fuel distribution tank and pipe installation (plans review and testing)	$	150.00	
Hydrant flow test	$	100.00	
Suppression System Plans Review	$	300.00	per each system
Suppression System Test	$	50.00	
Suppression System Test/Acceptance Per Floor Test <200(>200 $.50 per device)	$	100.00	
Suppression System Fire Pump Test/Acceptance test	$	25.00	
Fire Alarm System Plan Review	$	100.00	
Fire Alarm System /test/acceptance test	$	75.00	
Carnival Inspection	$	100.00	
Interior Seasonal Event	$	100.00	
Kitchen vent hood suppression system plan review	$	100.00	
Kitchen vent hood suppression system / Test/acceptance test	$	50.00	
LP tank storage installation (plans review and testing)	$	150.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	$	50.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	$	100.00	

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Fines for Negligent or Irresponsible Actions

1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.

2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be accessed.

3 Fines for such acts shall be assessed as follows:

Misadventure and/or Deliberate Risk taking (each incident) $200 minimum plus Municipal Court Costs, if any.

Failure to respond to Lawful Warning or Order (each occurrence) $200 minimum plus Municipal Court Costs, if any.

Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, lost of income, and any further compensation that may be necessary.

Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)

4 Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)-$300 plus Municipal Court Costs, if any.

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.
Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus			
Aerial Apparatus	$	600.00	per truck, per hour
Brush Truck	$	325.00	per truck, per hour
Chief Vehicle	$	150.00	per hour
Class A Pumper	$	450.00	per truck, per hour
Command Unit	$	150.00	per hour
Heavy Rescue Truck (staffed with 2 personnel)	$	500.00	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	$	150.00	per truck, per hour
Rehab (staffed with 1 personnel)	$	75.00	per hour
Tanker Apparatus	$	350.00	per truck, per hour
Personnel			
Fire Inspectors	$	35.00	per hour
Fire Investigators	$	75.00	per hour
Firefighter	$	35.00	per hour
Haz-Mat Awareness	$	25.00	per hour
Haz-Mat Operation	$	35.00	per hour
Haz-Mat Tech	$	40.00	per hour
Incident Commander	$	75.00	per hour
Swift Water Team	$	200.00	per hour
Haz-Mat			
Absorbent	$	17.00	per bag
Barricade Tape	$	20.00	per roll
Broom	$	20.00	each
Disposable Coveralls	$	20.00	each
Disposable Goggles	$	10.00	pair
Drum Liners	$	8.00	each
Latex Gloves	$	5.00	pair
Lite-Dri	$	20.00	per 50lb bag
Plug and Patch Kit	$	30.00	each
Poly Sheeting	$	50.00	per roll
Shovel	$	50.00	each
Top-Sol	$	30.00	per bag
Protective Equipment Replacement			
Bunker Coat	$	800.00	each
Bunker Pants	$	800.00	each
FF Boots	$	275.00	pair
FF Gloves	$	65.00	pair
Helmet	$	275.00	each
Nomex Hood	$	25.00	each

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Firefighting Agents			
AFFF Foam	$	22.00	per gallon
Class A Foam	$	17.00	per gallon
Light Water	$	20.00	per gallon
Micro-Blaze	$	30.00	per gallon
Emergency Medical Service			
AED (use of FD Automatic External Defibrillator)	$	200.00	each use
AED Pads	$	25.00	each use
Biohazard	$	10.00	per incident
CPR	$	150.00	each patient
Dispatch Fee	$	80.00	per incident
Flat Rate	$	300.00	per incident
Spinal Immobilization	$	200.00	each patient
Firefighting Equipment Replacement			
A-Frame Combo Ladder	$	414.00	each
Attic Folding Ladder 10'	$	255.00	each
Attic Folding Ladder 8'	$	230.00	each
Deluge Monitor w/o pie & tips	$	2,080.00	each
Extension Ladder 24'	$	525.00	each
Extension Ladder 35'	$	925.00	each
Foam Aerator Tube	$	396.00	each
Fog Nozzle 1.0"	$	510.00	each
Fog Nozzle 1.5-1.75"	$	625.00	each
Fog Nozzle 2.5"	$	680.00	each
Fog Nozzle 2.5" Master	$	825.00	each
Fog Nozzle 2.5" Play pipe	$	1,095.00	each
Hose 1.0"	$	75.00	each 50'
Hose 1.0" booster	$	125.00	each 50'
Hose 1.75"	$	115.00	each 50'
Hose 2.5"	$	145.00	each 50'
Hose 3.0"	$	225.00	each 50'
Hose 5.0"	$	685.00	each 100'
Motorola Portable Radio 800 MHz	$	3,500.00	each
Motorola Portable Radio VHF	$	1,000.00	each
PASS Alarm	$	200.00	each
Roof Ladder 12'	$	275.00	each
Roof Ladder 14'	$	335.00	each
SCBA Air Mask	$	240.00	each
SCBA Air Mask complete	$	2,300.00	each
SCBA Spare Cylinders	$	570.00	each
Stacked Tips w/Shaper	$	566.00	each
Rescue Equipment Used			
Acetylene Cutting Kit	$	185.00	per hour
Air Bags	$	275.00	per hour
Air Impact Tools	$	85.00	per hour
Ajax Cutting Tool	$	35.00	per hour
Milwaukee Saws-All	$	65.00	per hour
Oxygen with Mask	$	90.00	per hour
Porta Power	$	85.00	per hour
Rescue Tools: Spreaders, Cutters, Rams	$	300.00	per hour
Fire Equipment Used			
ABC Extinguisher	$	45.00	each
Axe(s)	$	12.00	per hour
Barricade/Scene Tape	$	20.00	
Bolt Cutters (HD)	$	12.00	per hour
Cellular Phone w/long dist. Chg.	$	25.00	
Chain Saw	$	40.00	per hour
CO2 Extinguisher	$	45.00	each
Explosive Meter	$	180.00	
Gas Plug/Gasoline Plug Kit	$	45.00	
Generator	$	45.00	per hour

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

Hall Runner	$	15.00	each
Halligan Tool	$	12.00	per hour
Hand Lights	$	15.00	each
K-Tool	$	20.00	
PPV Fans	$	50.00	per hour
Purple K Extinguisher	$	75.00	each
Rescue (K-12) Saw	$	40.00	per hour
Rolls of Plastic	$	30.00	each
Salvage Covers	$	25.00	each
Scene Lights	$	32.00	per hour
Tank, Portable/Fold-a-Tank	$	150.00	
Water Extinguisher	$	15.00	each
Windshield Tool	$	10.00	

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15

Motor Vehicle Incidents

Level 1- $ 435.00

Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2- $ 495.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3- Car Fire $ 605.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 4- $ 1,800.00

Includes Level 1& 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.

Level 5- $ 2,200.00

Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).

Level 6-

Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Hazmat

Level 1- $ 700.00

Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.

Level 2- $ 2,500.00

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3- $ 5,900.00

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - ***each additional hour @ $300.00/Hazmat team.***

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

Pipeline Incidents/Power Line Incidents

(Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines)

Level 1- $ 400.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2- $ 1,000.00

Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- ***Itemized Claim Charges***

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team- $ 275.00 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

Assignment- $ 400.00 per hour, per engine

$ 500.00 per hour, per truck

Includes: Scene Safety, Investigation, Fire/Hazard Control

Water Incidents

Level 1- $400 + $50/hr, per rescue person

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2- $800 + $50/hr, per rescue person

Intermediate Response : includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Level 3- $2,000+$50 per hour, per rescue person + $100 per hour per Hazmat team member

Advanced Response: includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: $400 for the first response vehicle + $50/hr per rescue person. Additional rates of $400/hr per response vehicle and $50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

Chief Response:	$	250.00	per hour

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	$	400.00	per hour
Truck	$	500.00	per hour
Miscellaneous equipment	$	300.00	per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates(an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES

Library Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	$	200.00	
Individuals/Non Profit	$	50.00	first two hours
Individuals/Non Profit - Additional Hours	$	25.00	each additional hour
Business/Commercial	$	100.00	first two hours
Business/Commercial - Additional Hours	$	50.00	each additional hour
Meeting Room Kitchen	$	25.00	per meeting
Library Fees			
Library card - Non-resident Individual	$	10.00	per year
Library card - Non-resident Family	$	25.00	per year
Library card - Resident	no charge		
Library card - replacement (1st replacement)	$	1.00	
Library card - subsequent replacement cards	$	5.00	
Copies - Black & White	$	0.10	per impression
Overdue book	$	0.10	per day; $5 maximum
Lost or damaged book	Cost to replace/repair		
Processing fee for lost or damaged book(s)	$	5.00	per book, non-refundable
PayPal online processing fee	$	1.00	

MISCELLANEOUS FEES AND PERMITS

Taxicab			
Vehicle permit fee	$	150.00	per vehicle
Taxicab driver's permit	$	25.00	per year
Horse drawn carriage permit	$	25.00	6 months
Street Closures			
Special Events (non-parade, non-filming)	$	75.00	
Parade	$	75.00	
Processing Fee for Credit Card Payments made in-house or online	$	3.00	
Film Production Fees			
Activity:	Cost per Calendar Day		
Film Application Fee	$	25.00	
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	$	500.00	
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	$	250.00	
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	$	50.00	
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	$	25.00	
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	$	50.00	
Filming	$	250.00	=+min of one police officer & vehicle at rates specified under police Dept. Fees

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

PARKS AND RECREATION

Public Facility Rental			
Murphy Park: Upper Pavilion Rental	$	150.00	per day + $100 refundable deposit
Lower Pavilion Rental	$	130.00	per day + $75 refundable deposit
Robinson Park: Pavilion	$	25.00	per day
Bull Branch Park: Pavilion	$	25.00	per day
Taylor Regional Park: Pavilion	$	25.00	per day
Public Property			
Long term rental of space on public property for commercial purposes	As Negotiated		
Recreation Fees			
Swimming Pool Admission: (Robinson Park & Murphy Park)			
Children (3 and under)	Free		
Children (4 to 12 years old)	$	2.00	
Adults (13 to 59 years old)	$	3.00	
Seniors (60 and over)	$	2.00	
Family Passes - 30 admissions	$	45.00	
Family Passes - 60 admissions	$	90.00	

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City $5.00 for each swim lesson participant

General Use of Athletic Fields:			
Taylor Regional Park & Sports Complex			
Deposit	$	100.00	
Hourly Use	$	25.00	per hour, per field
Hourly Use with lights	$	45.00	per hour, per field
Practice: per field, per month (2/week@2hrs each)	$	200.00	
Gate fee	$	10.00	per participating team
Robinson Park			
Deposit (weekend rental)	$	100.00	
Maintenance to field outside regular operating hours	$	34.00	per/hr @ request of the renter
Rental Fee w/no lights	$	25.00	per/day
Rental Fee with lights	$	45.00	per/day
Recovery fee (ALL City fields) - All sports included	$	5.00	per person/per season
Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)			
Deposit	$	250.00	Include concession, if applicable
Field attendants (minimum of 2 attendants)	$	17.00	per attendant, per hour
Lights	$	50.00	per field
Rentals	$	100.00	per field, per day
Field Re-drag/Re-chalk	$	25.00	per field, per drag/chalk
Football and Soccer Fields			
Field Rental	$	150.00	per field, per day
Lights	$	50.00	per field
Concession Stand (Taylor Regional Park & Sport Complex)			
Concession Rentals Pay 10% of gross receipts			
Deposit	$	250.00	
Beverage Use			
(Cost per bottle calculated by dividing current case price by the number of bottles per case)			
Vendors (Must obtain permission prior to event)			
With Electricity	$	35.00	per day
No electricity	$	25.00	per day

"EXHIBIT A"
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PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

Building Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Weatherization Fees:	$0.005/SF

New Single Family Residential and Residential Additions

BUILDING PERMIT FEE	$0.25/square foot
ELECTRICAL PERMIT	$0.25/square foot
PLUMBING PERMIT	$0.25/square foot
MECHANICAL PERMIT	$0.25/square foot
PLAN REVIEW FEE	$0.15/square foot
TECHNOLOGY FEE	$25.00

New Commercial and Commercial Additions

BUILDING PERMIT FEE	$0.25/square foot
ELECTRICAL PERMIT	$0.25/square foot
PLUMBING PERMIT	$0.25/square foot
MECHANICAL PERMIT	$0.25/square foot
PLAN REVIEW FEE	$0.15/square foot
TECHNOLOGY FEE	$50.00

New Commercial - SHELL ONLY

BUILDING PERMIT FEE	$0.15/square foot
ELECTRICAL PERMIT	$0.15/square foot
PLUMBING PERMIT	$0.15/square foot
MECHANICAL PERMIT	$0.15/square foot
PLAN REVIEW FEE	$0.15/square foot
TECHNOLOGY FEE	$25.00

Commercial/Tenant Finish Out

BUILDING PERMIT FEE	$0.20/square foot
ELECTRICAL PERMIT	$0.20/square foot
PLUMBING PERMIT	$0.20/square foot
MECHANICAL PERMIT	$0.20/square foot
PLAN REVIEW FEE	$0.15/square foot
TECHNOLOGY FEE	$15.00

Residential Remodel (Single Family, Duplexes, Triplexes)	$50.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	$130.00	Per Unit
Commercial Remodeling	$50.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a $15 technology fee		
Porch or deck addition - Covered and uncovered	$ 40.00	
Foundation leveling & repair permit	$ 40.00	+$0.10/SF
All above permits are also subject to a $7 technology fee		
Inspection/Re-Inspection Fee	$ 50.00	Per inspection
Inspections after normal hours (building inspections)	$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

Electrical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

	Flat Fee	
Residential Remodeling (Single Family,Duplexes,Triplexes)	$ 40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	$ 40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a $7 technology fee		
"T" Pole	$ 40.00	
Meter Loop	$ 40.00	
Re-inspection fee (building inspections)	$ 50.00	Per inspection
Inspections after normal hours (building inspections)	$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

"EXHIBIT A"
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Gas Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

	Flat Fee	
Residential Remodeling (Single Family,Duplexes,Triplexes)	$ 40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	$ 40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	$ 100.00	Per Unit
All above permits are also subject to a $7 technology fee		
Yard Line Repair - Residential gas	$ 40.00	
Gas meter release	$ 40.00	
Re-inspection fee (building inspections)	$ 50.00	Per inspection
Inspections after normal hours (building inspections)	$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

Mechanical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

	Flat Fee	
Residential Remodeling (Single Family,Duplexes,Triplexes)	$ 40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	$ 40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a $7 technology fee		
HVAC Change out	$ 40.00	
HVAC Change out > 2,000 CFM	$ 65.00	
HVAC Electric hook-up	$ 40.00	
Re-inspection fee (building inspections)	$ 50.00	Per inspection
Inspections after normal hours (building inspections)	$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

Plumbing Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

	Flat Fee	
Residential Remodeling (Single Family,Duplexes,Triplexes)	$ 40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	$ 100.00	Per Unit
Commercial Remodeling	$ 40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a $7 technology fee		
Lawn sprinkler system	$ 40.00	
Yard Line repair - Residential Water	$ 40.00	
Yard Line repair - Residential Sewer	$ 40.00	
Well permit (non-potable for irrigation)	$ 40.00	Mostly to ensure there is not backflow into the potable water system
Re-inspection fee (building inspections)	$ 50.00	Per inspection
Inspections after normal hours (building inspections)	$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

Miscellaneous Permits & Fees

	Flat Fee	
Accessory structure: less than or equal to 199SF	$40.00	
Accessory structure: greater than or equal to 200SF	$0.20/sf, minimum of $40.00 + inspection fee	
Certificate of Occupancy Inspection (CSI) Commercial Inspection is performed if the structure's water account is switched from one business/tenant to another. Including zoning verification, among other items	$ 80.00	
Certificate of Occupancy Inspection (CSI) Residential Inspection is performed if the residence was vacant for 6 months or more	$ 80.00	
Demolition Permit	$ 25.00	
Driveway/ ROW permit — No charge if associated with residential or commercial site plan approval; 2 public utility	$ 40.00	
Engineering Inspections	3%	of cost of public improvement
Engineering Inspections-Plan review	1%	of cost of public improvement
Fence - Residential and Commercial	$ 35.00	
Manufacture Home Park-additions or alterations to spaces	$ 25.00	per space
Manufacture Home Park - Original permit application	$ 400.00	
Manufacture Home Park License (annual fee)	$ 250.00	=<10 spaces
Manufacture Home Park License (annual fee)	$ 500.00	>10 spaces
Moving Permit - From out of town	$ 130.00	+$35 Escort Fee
Moving Permit - Local	$ 65.00	+$35 Escort Fee
Pool (Above ground)	$ 50.00	+one-time electrical, plumbing, etc..inspection fees
Pool (In ground)	$ 100.00	+one-time electrical, plumbing, etc..inspection fees
Right of way permit	$ 40.00	
Tent - Revivals, etc.. Need site plan	$ 35.00	

"EXHIBIT A"
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Sign Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Banner	$	25.00	

Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.

New Sign or to reface a sign	$	40.00	+ $1.60/SF
	+ $7 technology fee		
Temporary Use Directional Sign	$	25.00	Per Calendar year per Real Estate Agency + $5 for each additional sign.

Only allowed to be displayed from Noon to 5PM on Sundays. Can be displayed in the ROW as an off-site sign. See sign ordinance for additional requirements.

Temporary Use Directional Sign Redemption Fee	$	25.00	For the first sign + $5 each additional sign. To retrieve sign if its picked up after the weekend.

Site Plan Review Fees - Planning Department

New Apartment & Apartment Addition	$	200.00	+ $20 technology fee
New Commercial & Commercial Additions	$	200.00	+ $20 technology fee
Commercial Shell	$	200.00	+ $20 technology fee

Site Plan Review Fees - Fire Department

New Apartment & Apartment Addition	$	100.00
New Commercial & Commercial Additions	$	100.00
Commercial Shell	$	100.00

Subdivision Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Administratively Approved Plat	$	350.00	+$25 per lot
Amended Plat	$	350.00	
Development Concept Plan	$	-	
Plat Filing Fee	Whatever the County Charges, will do this electronically.		
Plat Variance	$	150.00	
Replats	$	330.00	+$25 per lot
Subdivision Plat - Final	$	300.00	+$30 per lot
Subdivision Plat-Preliminary	$	550.00	+$35 per lot

All above applications are also subject to a $20 technology fee

Zoning Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Special Use Permit (SUP)	$	250.00
Rezoning Request		$250
Planned Developments	$	500.00
Zoning Variance	$	150.00
Zoning Notices	$1/ mailed notice	

All above applications are also subject to a $20 technology fee

Roadway Impact Fees

FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	$	480.32
Residential Multi-Family (0.61 LUE Equivalency)	$	293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	$	830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	$	485.12
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	$	1,152.77
Schools (0.09 LUE Equivalency/Student)	$	43.23

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014

FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014

EFFECTIVE FEE			
SERVICE AREA ONE (1)	$	480	PER L.U.E.
SERVICE AREA TWO (2)	$	318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	$	10.00	per Sq Ft

Right-of-way License

Original License	$	350.00

"EXHIBIT A"
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Impact Fees (For projects platted between 1/10/02 and 4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	$923	$272	$ 1,195
Simple	3/4"	1.50	$1,384	$409	$ 1,793
Simple	1"	2.50	$2,307	$681	$ 2,989
Simple	1-1/2"	5.00	$4,615	$1,362	$ 5,977
Simple	2"	8.00	$7,384	$2,179	$ 9,563
Compound	2"	8.00	$7,384	$2,179	$ 9,563
Turbine	2"	10.00	$9,230	$2,724	$ 11,954
Compound	3"	16.00	$14,768	$4,359	$ 19,127
Turbine	3"	24.00	$22,151	$6,538	$ 28,690
Compound	4"	25.00	$23,074	$6,811	$ 29,885
Turbine	4"	42.00	$38,765	$11,442	$ 50,207
Compound	6"	50.00	$46,149	$13,622	$ 59,770
Turbine	6"	92.00	$84,914	$25,064	$ 109,977
Compound	8"	80.00	$73,838	$21,795	$ 95,633
Turbine	8"	160.00	$147,676	$43,589	$ 191,265
Compound	10"	115.00	$106,142	$31,330	$ 137,472
Turbine	10"	250.00	$230,744	$68,108	$ 298,852
Compound	12"	330.00	$304,582	$89,903	$ 394,484

Impact Fees (For projects platted after (4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	$943	$531	$ 1,474
Simple	3/4"	1.50	$1,415	$796	$ 2,211
Simple	1"	2.50	$2,359	$1,327	$ 3,686
Simple	1-1/2"	5.00	$4,717	$2,654	$ 7,371
Simple	2"	8.00	$7,548	$4,246	$ 11,794
Compound	2"	8.00	$7,548	$4,246	$ 11,794
Turbine	2"	10.00	$9,435	$5,308	$ 14,743
Compound	3"	16.00	$15,096	$8,493	$ 23,589
Turbine	3"	24.00	$22,644	$12,739	$ 35,383
Compound	4"	25.00	$23,587	$13,270	$ 36,857
Turbine	4"	42.00	$39,627	$22,294	$ 61,921
Compound	6"	50.00	$47,175	$26,540	$ 73,715
Turbine	6"	92.00	$86,801	$48,834	$ 135,635
Compound	8"	80.00	$75,479	$42,464	$ 117,943
Turbine	8"	160.00	$150,958	$84,928	$ 235,886
Compound	10"	115.00	$108,501	$61,042	$ 169,543
Turbine	10"	250.00	$235,873	$132,700	$ 368,573
Compound	12"	330.00	$311,352	$175,164	$ 486,516

"EXHIBIT A"
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Impact Fees (For projects platted after (1/26/12)

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee		Total Fee
Simple	5/8" x 3/4"	1.00	$1,770	$1,230	$	3,000
Simple	3/4"	1.50	$2,655	$1,845	$	4,500
Simple	1"	2.50	$4,425	$3,075	$	7,500
Simple	1-1/2"	5.00	$8,850	$6,150	$	15,000
Simple	2"	8.00	$14,160	$9,840	$	24,000
Compound	2"	8.00	$14,160	$9,840	$	24,000
Turbine	2"	10.00	$17,700	$12,300	$	30,000
Compound	3"	16.00	$28,320	$19,680	$	48,000
Turbine	3"	24.00	$42,480	$29,520	$	72,000
Compound	4"	25.00	$44,250	$30,750	$	75,000
Turbine	4"	42.00	$74,340	$51,660	$	126,000
Compound	6"	50.00	$88,500	$61,500	$	150,000
Turbine	6"	92.00	$162,840	$113,160	$	276,000
Compound	8"	80.00	$141,600	$98,400	$	240,000
Turbine	8"	160.00	$283,200	$196,800	$	480,000
Compound	10"	115.00	$203,550	$141,450	$	345,000
Turbine	10"	250.00	$442,500	$307,500	$	750,000
Compound	12"	330.00	$584,100	$405,900	$	990,000

POLICE DEPARTMENT

Accident Report	$	6.00	Per report
CD of Report	$	5.00	Per CD
Alarm panel monitoring subscription	$	24.00	Per month
Applicant Fingerprinting Cards	$	2.50	Per card
Dispatching fee for other jurisdiction - By contract as negotiated by City Manager and approved by City Council			
Fingerprinting Service	$	10.00	Per set
Parade Permit	$	25.00	
Police Report	$	0.25	Per page
Police unit (vehicle)	$	25.00	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	$	42.00	Per hour

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

Residential

Fees calculated at **Base Fee/month** + **Franchise Fee (10%)** + **Sales Tax(8.25%)**

Container Size:			
Single 96 gallon cart	$	12.04	Base Fee/month
Each additional cart	$	3.91	Base Fee/month
Curbside Recycling (pickup every other week):			
Single 96 gallon cart	$	2.50	Base Fee/month
Each additional cart	$	2.50	Base Fee/month
Multi-Family Resident 96 gallon cart - Single User	$	7.00	Base Fee/month
Multi-Family Resident 96 gallon cart- Multiple Users	$	16.00	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in additional to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

Commercial

Fees calculated at **Base Fee/month** + **Franchise Fee (10%)** + **Sales Tax (8.25%)**

Container Size:			
96 Gallon Cart (additional pick up is $25):			
One X Per week pick up	$	18.91	Base Fee/month
Two X s Per week pick up	$	27.08	Base Fee/month
Three X s Per week pick up	$	33.00	Base Fee/month
Four X s Per week pick up	$	41.27	Base Fee/month
Five X s Per week pick up	$	51.15	Base Fee/month
2 Cubic Yards (additional pick up is $25):			
One X Per week pick up	$	52.37	Base Fee/month
Two X s Per week pick up	$	86.71	Base Fee/month
Three X s Per week pick up	$	107.32	Base Fee/month

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3 Cubic Yards (additional pick up is $35):			
One X Per week pick up	$	68.54	Base Fee/month
Two X s Per week pick up	$	119.23	Base Fee/month
Three X s Per week pick up	$	169.79	Base Fee/month
Four X s Per week pick up	$	199.77	Base Fee/month
Five X s Per week pick up	$	247.66	Base Fee/month
4 Cubic Yards (additional pick up is $45):			
One X Per week pick up	$	86.71	Base Fee/month
Two X s Per week pick up	$	151.72	Base Fee/month
Three X s Per week pick up	$	219.51	Base Fee/month
Four X s Per week pick up	$	264.16	Base Fee/month
Five X s Per week pick up	$	343.08	Base Fee/month
6 Cubic Yards (additional pick up is $55):			
One X Per week pick up	$	108.38	Base Fee/month
Two X s Per week pick up	$	178.90	Base Fee/month
Three X s Per week pick up	$	265.54	Base Fee/month
Four X s Per week pick up	$	298.84	Base Fee/month
Five X s Per week pick up	$	364.88	Base Fee/month
8 Cubic Yards (additional pick up is $65):			
One X Per week pick up	$	131.88	Base Fee/month
Two X s Per week pick up	$	218.56	Base Fee/month
Three X s Per week pick up	$	307.07	Base Fee/month
Four X s Per week pick up	$	378.08	Base Fee/month
Five X s Per week pick up	$	477.12	Base Fee/month
10 Cubic Yards (additional pick up is $75):			
One X Per week pick up	$	160.76	Base Fee/month
Two X s Per week pick up	$	252.90	Base Fee/month
Three X s Per week pick up	$	350.43	Base Fee/month
Four X s Per week pick up	$	453.38	Base Fee/month
Five X s Per week pick up	$	597.90	Base Fee/month
Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)			
Delivery Charge:			
Delivery Charge is calculated at **Fee per delivery** + **Franchise Fee (10%)** + **Sales Tax (8.25%)**			
20 yd Roll-Off	$	126.25	Fee per delivery
30 yd Roll-Off	$	126.25	Fee per delivery
40 yd Roll-Off	$	126.25	Fee per delivery
Daily rental:			
Daily Rental is calculated at **Rate/day** + **Franchise Fee (10%)** + **Sales Tax (8.25%)**			
20 yd Roll-Off	$	1.95	Rate/day
30 yd Roll-Off	$	1.95	Rate/day
40 yd Roll-Off	$	1.95	Rate/day
Haul cost:			
Haul Cost is calculated at **Cost per haul** + **Franchise fee (10%)** + **Sales Tax (8.25%)**			
20 yd Roll-Off	$	388.46	Cost per haul
30 yd Roll-Off	$	466.14	Cost per haul
40 yd Roll-Off	$	543.83	Cost per haul
One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards			
Delivery Charge	$	72.58	Fee/delivery
Daily Rental	$	4.35	Rate/day
Haul cost	$	72.58	Cost per haul

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Industrial Solid Waste Collection Services - collected by service provider

<u>Spring and Fall cleanup</u>		
Per Standard pick-up truck load	$ 10.00	
Trailer (16' to 18')	$ 20.00	
<u>Assessments</u>		
Lot clean up	Actual cost + 10% admin fee	
Paving assessment	n/a	
<u>Lien Fees</u>		
Filing of Lien with Williamson County	Per current County rate	
Release of Lien with Williamson County	Per current County rate	
<u>Waste Hauling</u>		
Liquid waste hauler discharge permit	$ 100.00	each year (1) vehicle
	$ 25.00	each additional vehicle
Discharge fee	$ 0.05	(or $50.00 per 1,000 gals.) per gallon (based on the size of tanker).

City of Taylor – Fee Schedule for City Services 2017-18

Transportation User Fee

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	$25.00
Tier II	9.00-13.65	$33.00
Tier III	13.66-27.30	$50.00
Tier IV	27.31-53.99	$67.00
Tier V	54.00-102.00	$84.00
Tier VI	102.01+	$133.00
Residential		
Single Family	flat rate	$8.00
Multi-Family	flat rate	$8.00

*All churches will be placed in Tier I

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	$ 100.00
3/4"	<10,000	$ 120.00
1"	<10,000	$ 130.00
1½"	<15,000	$ 175.00
2"	<15,000	$ 225.00
3"	<15,000	$ 275.00
4"	<25,000	$ 425.00
6"	<25,000	$ 625.00
8"	<50,000	$ 1,025.00
10"	<75,000	$ 1,525.00
12"	<150,000	$ 2,525.00

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	$100 +(((# units -1) x 0.7)x$100)
3/4"	<10,000	$120 +(((# units -1) x 0.7)x$100)
1"	<10,000	$130 +(((# units -1) x 0.7)x$100)
1½"	<15,000	$175+(((# units -1) x 0.7)x$100)
2"	<15,000	$225 +(((# units -1) x 0.7)x$100)
3"	<15,000	$275 +(((# units -1) x 0.7)x$100)
4"	<25,000	$425+(((# units -1) x 0.7)x$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Tap Fees

Water Taps		
1"	$ 1,048.00	per tap
1½"	$ 1,480.00	per tap
2"	$ 1,668.00	per tap
Sewer Taps		
2"	$ 800.00	per tap
4"	$ 929.00	per tap
6"	$ 993.00	per tap

Backflow Prevention

Initial Permit	$ 25.00

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Water Rates

Rates for all single family, commercial, industrial and irrigation accounts per connection.

Total monthly charges inlcude the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus **$6.93** per 1,000 gallons.

Base Rate

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	$ 32.25
1"	$ 53.87
1½"	$ 80.61
2"	$ 129.02
3"	$ 258.05
4"	$ 403.19
6"	$ 807.34
Living Unit Equivalent (LUE)	$ 13.17 for each LUE

Residential:

Block 1	per kgals.	(0-2,000 gallons)	$ 3.28
Block 2	per kgals.	(2001-5,000 gallons)	$ 3.61
Block 3	per kgals.	(5,001-9,000 gallons)	$ 3.92
Block 4	per kgals.	(above-9,000 gallons)	$ 4.58

Non-Residential:

Block 1	per kgals.	(0-15,000 gallons)	$ 4.43
Block 2	per kgals.	(15,001-45,000 gallons)	$ 4.87
Block 3	per kgals.	(45,001-120,000 gallons)	$ 5.31
Block 4	per kgals.	(above-120,000 gallons)	$ 5.75

Irrigation:

All usage	$ 6.93 per 1,000 gallons

<u>Bulk Water Rate</u> $ 6.17 per 1,000 gallons

Sewer Rates

Rates for all Single Family Dwelling accounts per connection.

Total "charge" includes monthly minimum **plus $6.91-**per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	$ 28.84
1"	$ 28.84
1½"	$ 28.84
2"	$ 28.84
3"	$ 28.84
4"	$ 28.84
6"	$ 28.84

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum plus **$6.91**- per 1,000 gallons.

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	$ 28.84
1"	$ 28.84
1½"	$ 28.84
2"	$ 28.84
3"	$ 28.84
4"	$ 28.84
6"	$ 28.84

"EXHIBIT A"

City of Taylor - Fee Schedule for City Services 2018-19

Additional Utility Service Fees:

Administrative/Processing Fee	$	25.00	
After Hours Connection Fee	$	50.00	
Connect Fees	$	25.00	
Fire Hydrant Meter-Base Fee (no consumption included)	$	100.00	
Fire Hydrant Meter-Deposit	$	600.00	
Late Fee (Applied to balance of account if not paid by due date indicated on bill)		10%	
Lock Fee	$	25.00	
Meter Fees	$	200.00	
Meter Flow Test-In-House	$	40.00	
Plugged/Pulled Meter Fee	$	75.00	
Reconnect Fee	$	25.00	
Reread Fees	$	20.00	
Return Check & NSF Electronic Draft Fees	$	30.00	
Return Trip Fee	$	20.00	
Third Party Meter Flow Test-Commercial	$	175.00	
Third Party Meter Flow Test-Residential	$	95.00	
Transfer Fee	$	20.00	
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	$	75.00	

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)	Monthly Rate		
Residential (includes multi-family) = 1 ERU/Unit	$	3.00	Per ERU
Non-residential= $3.00 per 2,500 sq ft of impervious area	$	3.00	minimum fee

City Council Meeting
January 10, 2019

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 11

Agenda Title: **Discuss debt issuance as it relates to projects and financing timetable.**

Council Action to be taken: No action required.

Department Submitted: Finance

Staff Contact: Rosemarie Dennis, Finance Director
Jennifer Ritter, Financial Advisor

1. PURPOSE/DESCRIPTION

The purpose of this item is to provide Council with information as we proceed with the debt issuance for the different funds related projects.

2. STAFF ANALYSIS (Why and How)

At the July 12th (2018) City Council meeting staff ask for direction from the City Council on capital project selection and their respective funding mechanisms, specifically "pay-as-you-go" or bond issuance for specific projects. Council directed staff to proceed with bond issuance to fund Utility, TUF, and MDUS projects. This also includes issuing some tax supported debt that would not have an impact on the City's debt service fund.

Tonight staff would like to update the Council on the next steps as we move forward with debt issuance. Jennifer Ritter, the City's financial advisor will present tonight the different debt issuance and the impact as it relates to each fund. The total debt issuance to be discussed is $12,295,000.

Staff is currently working with HDR and Halff & Associates to identify the specific projects for each of the debt issuance. A list of projects will be brought before City Council at a later date for discussion and consideration.

3. RECOMMENDATION

No recommendation at this time.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

At the July 12th City Council meeting, council directed staff to issue debt rather than pay as you go for the Utility Fund, TUF, MDUS and Tax Supported debt with no impact to the interest and sinking in debt service fund

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

11a. Powerpoint Presentation by Jennifer Douglas
11b. Debt Issuance Schedules

Debt Issuance Process

January 10, 2019

Preliminary Analysis

provided by Specialized Public Finance Inc.

Ten-Year History of The Bond Buyer's 20 Bond G.O. Index

GO BBI Statistics	Date	Value
Current	12/13/18	4.18
Min	7/7/16	2.80
Average		4.02
Max	12/18/08	5.46
52 wk MAVG		3.94
% of time > Current		36.59%

Total Sources & Uses

City of Taylor, Texas

$12,925,000 Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Total Est. Project Funds of $13,120,000

Total Issue Sources And Uses

Dated 04/24/2019 | Delivered 04/24/2019

	Tax-Supported (10yr)	Utility Fund - $300K annl payment (25yr)	Streets (TUF) - $300k annl payment (20yr)	Drainage (MDUS) - $150K annl payment (25yr)	Streets (TUF) - $150K 10yr
Sources Of Funds					
Par Amount of Bonds	$1,885,000.00	$4,660,000.00	$4,075,000.00	$2,305,000.00	$12,925,000.00
Reoffering Premium	207,795.35	141,428.55	172,890.30	69,978.30	592,092.50
Original Issue Discount (OID)	-	(53,460.40)	(41,416.15)	(26,536.30)	(121,412.85)
Total Sources	**$2,092,795.35**	**$4,747,968.15**	**$4,206,474.15**	**$2,348,442.00**	**$13,395,679.65**
Uses Of Funds					
Total Underwriter's Discount (1.250%)	23,562.50	58,250.00	50,937.50	28,812.50	161,562.50
Costs of Issuance	16,407.16	40,560.93	35,469.05	20,062.86	112,500.00
Deposit to Project Construction Fund	2,050,000.00	4,650,000.00	4,120,000.00	2,300,000.00	13,120,000.00
Deposit to Debt Service Fund (Rounding)	2,825.69	(842.78)	67.60	(433.36)	1,617.15
Total Uses	**$2,092,795.35**	**$4,747,968.15**	**$4,206,474.15**	**$2,348,442.00**	**$13,395,679.65**

Utility Fund Portion

Utility Portion (25 Years at $300k/year) / Funds $4,650,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	55,000.00	4.000%	242,170.87	297,170.87
09/30/2021	115,000.00	5.000%	182,898.76	297,898.76
09/30/2022	120,000.00	5.000%	177,148.76	297,148.76
09/30/2023	125,000.00	5.000%	171,148.76	296,148.76
09/30/2024	130,000.00	5.000%	164,898.76	294,898.76
09/30/2025	140,000.00	5.000%	158,398.76	298,398.76
09/30/2026	145,000.00	5.000%	151,398.76	296,398.76
09/30/2027	155,000.00	5.000%	144,148.76	299,148.76
09/30/2028	160,000.00	5.000%	136,398.76	296,398.76
09/30/2029	170,000.00	3.000%	128,398.76	298,398.76
09/30/2030	175,000.00	3.000%	123,298.76	298,298.76
09/30/2031	180,000.00	3.125%	118,048.76	298,048.76
09/30/2032	185,000.00	3.250%	112,423.76	297,423.76
09/30/2033	190,000.00	3.250%	106,411.26	296,411.26
09/30/2034	195,000.00	3.375%	100,236.26	295,236.26
09/30/2035	205,000.00	3.500%	93,655.00	298,655.00
09/30/2036	210,000.00	3.625%	86,480.00	296,480.00
09/30/2037	220,000.00	3.650%	78,867.50	298,867.50
09/30/2038	225,000.00	3.750%	70,837.50	295,837.50
09/30/2039	235,000.00	4.000%	62,400.00	297,400.00
09/30/2040	245,000.00	4.000%	53,000.00	298,000.00
09/30/2041	255,000.00	4.000%	43,200.00	298,200.00
09/30/2042	265,000.00	4.000%	33,000.00	298,000.00
09/30/2043	275,000.00	4.000%	22,400.00	297,400.00
09/30/2044	285,000.00	4.000%	11,400.00	296,400.00
Total	**$4,660,000.00**	-	**$2,772,668.51**	**$7,432,668.51**

TUF Fund Portion

Transportation User Fee - Streets (20 Years at $300k/yr) / Funds $4,120,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	85,000.00	4.000%	211,284.39	296,284.39
09/30/2021	140,000.00	5.000%	158,091.26	298,091.26
09/30/2022	145,000.00	5.000%	151,091.26	296,091.26
09/30/2023	155,000.00	5.000%	143,841.26	298,841.26
09/30/2024	160,000.00	5.000%	136,091.26	296,091.26
09/30/2025	170,000.00	5.000%	128,091.26	298,091.26
09/30/2026	180,000.00	5.000%	119,591.26	299,591.26
09/30/2027	185,000.00	5.000%	110,591.26	295,591.26
09/30/2028	195,000.00	5.000%	101,341.26	296,341.26
09/30/2029	205,000.00	3.000%	91,591.26	296,591.26
09/30/2030	210,000.00	3.000%	85,441.26	295,441.26
09/30/2031	220,000.00	3.125%	79,141.26	299,141.26
09/30/2032	225,000.00	3.250%	72,266.26	297,266.26
09/30/2033	230,000.00	3.250%	64,953.76	294,953.76
09/30/2034	240,000.00	3.375%	57,478.76	297,478.76
09/30/2035	250,000.00	3.500%	49,378.76	299,378.76
09/30/2036	255,000.00	3.625%	40,628.76	295,628.76
09/30/2037	265,000.00	3.650%	31,385.00	296,385.00
09/30/2038	275,000.00	3.750%	21,712.50	296,712.50
09/30/2039	285,000.00	4.000%	11,400.00	296,400.00
Total	**$4,075,000.00**	**-**	**$1,865,392.05**	**$5,940,392.05**

MDUS Fund Portion

Municipal Drainage Utility Sys (25 Years at $150k Per Year) / Funds $2,300,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	25,000.00	4.000%	119,756.66	144,756.66
09/30/2021	55,000.00	5.000%	90,533.76	145,533.76
09/30/2022	60,000.00	5.000%	87,783.76	147,783.76
09/30/2023	65,000.00	5.000%	84,783.76	149,783.76
09/30/2024	65,000.00	5.000%	81,533.76	146,533.76
09/30/2025	70,000.00	5.000%	78,283.76	148,283.76
09/30/2026	70,000.00	5.000%	74,783.76	144,783.76
09/30/2027	75,000.00	5.000%	71,283.76	146,283.76
09/30/2028	80,000.00	5.000%	67,533.76	147,533.76
09/30/2029	85,000.00	3.000%	63,533.76	148,533.76
09/30/2030	85,000.00	3.000%	60,983.76	145,983.76
09/30/2031	90,000.00	3.125%	58,433.76	148,433.76
09/30/2032	90,000.00	3.250%	55,621.26	145,621.26
09/30/2033	95,000.00	3.250%	52,696.26	147,696.26
09/30/2034	100,000.00	3.375%	49,608.76	149,608.76
09/30/2035	100,000.00	3.500%	46,233.76	146,233.76
09/30/2036	105,000.00	3.625%	42,733.76	147,733.76
09/30/2037	110,000.00	3.650%	38,927.50	148,927.50
09/30/2038	115,000.00	3.750%	34,912.50	149,912.50
09/30/2039	115,000.00	4.000%	30,600.00	145,600.00
09/30/2040	120,000.00	4.000%	26,000.00	146,000.00
09/30/2041	125,000.00	4.000%	21,200.00	146,200.00
09/30/2042	130,000.00	4.000%	16,200.00	146,200.00
09/30/2043	135,000.00	4.000%	11,000.00	146,000.00
09/30/2044	140,000.00	4.000%	5,600.00	145,600.00
Total	**$2,305,000.00**	-	**$1,370,561.82**	**$3,675,561.82**

General Fund Portion

Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Tax Supported Portion (10 Years) / Funds $2,050,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	15,000.00	4.000%	116,572.50	131,572.50
09/30/2021	160,000.00	5.000%	88,500.00	248,500.00
09/30/2022	180,000.00	5.000%	80,500.00	260,500.00
09/30/2023	190,000.00	5.000%	71,500.00	261,500.00
09/30/2024	195,000.00	5.000%	62,000.00	257,000.00
09/30/2025	205,000.00	5.000%	52,250.00	257,250.00
09/30/2026	220,000.00	5.000%	42,000.00	262,000.00
09/30/2027	230,000.00	5.000%	31,000.00	261,000.00
09/30/2028	240,000.00	5.000%	19,500.00	259,500.00
09/30/2029	250,000.00	3.000%	7,500.00	257,500.00
Total	**$1,885,000.00**	**-**	**$571,322.50**	**$2,456,322.50**

General Fund Portion

No Tax Impact Scenario - Funds $2,050,000 Through Projected Reoffering Premium

FYE 9/30	Assessed Valuation	Est. AV Growth	Existing Tax Debt	$1,885,000 Series 2019 (Tax Portion) Dated: 4/24/19 Principal	Interest	Rate: 2.94% Total	Total Tax Debt Service	Est. I&S Tax Rate
2019	**$1,144,337,340**		$ 2,141,803	$ -	$ -	$ -	$ 2,141,803	$ 0.1920
2020	1,235,884,327	8.00%	2,189,318	15,000	116,573	131,573	2,320,891	0.1916
2021	1,297,678,544	5.00%	2,190,575	160,000	88,500	248,500	2,439,075	0.1918
2022	1,362,562,471	5.00%	2,182,033	180,000	80,500	260,500	2,442,533	0.1829
2023	1,430,690,594	5.00%	2,187,536	190,000	71,500	261,500	2,449,036	0.1747
2024	1,502,225,124	5.00%	2,177,447	195,000	62,000	257,000	2,434,447	0.1654
2025	1,509,736,250	0.50%	2,161,397	205,000	52,250	257,250	2,418,647	0.1635
2026	1,517,284,931	0.50%	2,155,985	220,000	42,000	262,000	2,417,985	0.1626
2027	1,524,871,356	0.50%	1,808,867	230,000	31,000	261,000	2,069,867	0.1385
2028	1,532,495,712	0.50%	1,273,180	240,000	19,500	259,500	1,532,680	0.1021
2029	1,540,158,191	0.50%	1,065,595	250,000	7,500	257,500	1,323,095	0.0877
2030	1,547,858,982	0.50%	1,057,515	-	-	-	1,057,515	0.0697
2031	1,555,598,277	0.50%	1,058,490	-	-	-	1,058,490	0.0694
2032	1,563,376,268	0.50%	1,053,120	-	-	-	1,053,120	0.0687
2033	1,571,193,149	0.50%	861,600	-	-	-	861,600	0.0560
2034	1,579,049,115	0.50%	499,200	-	-	-	499,200	0.0323
2035	1,586,944,361	0.50%	-	-	-	-	-	-
2036	1,594,879,083	0.50%	-	-	-	-	-	-
2037	1,602,853,478	0.50%	-	-	-	-	-	-
2038	1,610,867,745	0.50%	-	-	-	-	-	-
2039	1,618,922,084	0.50%	-	-	-	-	-	-
2040	1,627,016,695	0.50%	-	-	-	-	-	-
2041	1,635,151,778	0.50%	-	-	-	-	-	-
2042	1,643,327,537	0.50%	-	-	-	-	-	-
2043	1,651,544,175	0.50%	-	-	-	-	-	-
2044	1,659,801,895	0.50%	-	-	-	-	-	-
			$ 26,063,660	$ 1,885,000	$ 571,323	$ 2,456,323	$ 28,519,982	

Assumptions:

All financing assumptions are as of January 3, 2019 for purposes of illustration only. Preliminary, subject to change.

Est. tax collections rate: 98.00%

Est. AV Grow th through 2024 provided by City. Assumed at 0.50% thereafter for purposes of conservatism.

Timetable

Thursday, January 10, 2018

- Council discussion on project funding and financing timetable.

Thursday, January 24, 2019

- City Council adopts a resolution directing publication of notice of the City's intention to Certificates of Obligation (COs).
- City Council authorizes financial advisor to prepare offering documents for COs.

Sunday, February 3, 2019

- First publication of notice of the City's intention to issue COs.

Sunday, February 10, 2019

- Second publication of notice of the City's intention to issue COs.

Thursday, February 28, 2019

- Council approves Fiscal Year 2018 Audited Financial Statements.

Timetable continued

Week of March 4, 2019

• Rating agency calls with City Staff.

Tuesday, March 19, 2019

• Ratings are received.

Thursday, March 21, 2019

• Preliminary Official Statement and Notice of Sale are electronically distributed by Financial Advisor.

Thursday, March 28, 2019

• COs are priced by financial advisor through competitive sale.

• Award. COs are awarded by City Council to winning underwriter(s).

Wednesday, April 24, 2019

• Closing. COs are delivered and proceeds received.

City of Taylor, Texas

$12,925,000 Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Total Est. Project Funds of $13,120,000

Total Issue Sources And Uses

Dated 04/24/2019 | Delivered 04/24/2019

	Tax-Supported (10yr)	Utility Fund - $300K annl payment (25yr)	Streets (TUF) - $300k annl payment (20yr)	Drainage (MDUS) - $150K annl payment (25yr)	Streets (TUF) - $150K 10yr
Sources Of Funds					
Par Amount of Bonds	$1,885,000.00	$4,660,000.00	$4,075,000.00	$2,305,000.00	$12,925,000.00
Reoffering Premium	207,795.35	141,428.55	172,890.30	69,978.30	592,092.50
Original Issue Discount (OID)	-	(53,460.40)	(41,416.15)	(26,536.30)	(121,412.85)
Total Sources	**$2,092,795.35**	**$4,747,968.15**	**$4,206,474.15**	**$2,348,442.00**	**$13,395,679.65**
Uses Of Funds					
Total Underwriter's Discount (1.250%)	23,562.50	58,250.00	50,937.50	28,812.50	161,562.50
Costs of Issuance	16,407.16	40,560.93	35,469.05	20,062.86	112,500.00
Deposit to Project Construction Fund	2,050,000.00	4,650,000.00	4,120,000.00	2,300,000.00	13,120,000.00
Deposit to Debt Service Fund (Rounding)	2,825.69	(842.78)	67.60	(433.36)	1,617.15
Total Uses	**$2,092,795.35**	**$4,747,968.15**	**$4,206,474.15**	**$2,348,442.00**	**$13,395,679.65**

City of Taylor, Texas

$12,925,000 Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Total Est. Project Funds of $13,120,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	180,000.00	4.000%	689,784.42	869,784.42
09/30/2021	470,000.00	5.000%	520,023.78	990,023.78
09/30/2022	505,000.00	5.000%	496,523.78	1,001,523.78
09/30/2023	535,000.00	5.000%	471,273.78	1,006,273.78
09/30/2024	550,000.00	5.000%	444,523.78	994,523.78
09/30/2025	585,000.00	5.000%	417,023.78	1,002,023.78
09/30/2026	615,000.00	5.000%	387,773.78	1,002,773.78
09/30/2027	645,000.00	5.000%	357,023.78	1,002,023.78
09/30/2028	675,000.00	5.000%	324,773.78	999,773.78
09/30/2029	710,000.00	3.000%	291,023.78	1,001,023.78
09/30/2030	470,000.00	3.000%	269,723.78	739,723.78
09/30/2031	490,000.00	3.125%	255,623.78	745,623.78
09/30/2032	500,000.00	3.250%	240,311.28	740,311.28
09/30/2033	515,000.00	3.250%	224,061.28	739,061.28
09/30/2034	535,000.00	3.375%	207,323.78	742,323.78
09/30/2035	555,000.00	3.500%	189,267.52	744,267.52
09/30/2036	570,000.00	3.625%	169,842.52	739,842.52
09/30/2037	595,000.00	3.650%	149,180.00	744,180.00
09/30/2038	615,000.00	3.750%	127,462.50	742,462.50
09/30/2039	635,000.00	4.000%	104,400.00	739,400.00
09/30/2040	365,000.00	4.000%	79,000.00	444,000.00
09/30/2041	380,000.00	4.000%	64,400.00	444,400.00
09/30/2042	395,000.00	4.000%	49,200.00	444,200.00
09/30/2043	410,000.00	4.000%	33,400.00	443,400.00
09/30/2044	425,000.00	4.000%	17,000.00	442,000.00
Total	**$12,925,000.00**	**-**	**$6,579,944.88**	**$19,504,944.88**

Yield Statistics

Bond Year Dollars	$169,685.21
Average Life	13.128 Years
Average Coupon	3.8777363%
Net Interest Cost (NIC)	3.6955653%
True Interest Cost (TIC)	3.6509516%
Bond Yield for Arbitrage Purposes	3.5267832%
All Inclusive Cost (AIC)	3.7387475%

IRS Form 8038

Net Interest Cost	3.5620576%
Weighted Average Maturity	12.803 Years

City of Taylor, Texas

Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Tax Supported Portion (10 Years) / Funds $2,050,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	15,000.00	4.000%	116,572.50	131,572.50
09/30/2021	160,000.00	5.000%	88,500.00	248,500.00
09/30/2022	180,000.00	5.000%	80,500.00	260,500.00
09/30/2023	190,000.00	5.000%	71,500.00	261,500.00
09/30/2024	195,000.00	5.000%	62,000.00	257,000.00
09/30/2025	205,000.00	5.000%	52,250.00	257,250.00
09/30/2026	220,000.00	5.000%	42,000.00	262,000.00
09/30/2027	230,000.00	5.000%	31,000.00	261,000.00
09/30/2028	240,000.00	5.000%	19,500.00	259,500.00
09/30/2029	250,000.00	3.000%	7,500.00	257,500.00
Total	**$1,885,000.00**	**-**	**$571,322.50**	**$2,456,322.50**

Yield Statistics

Bond Year Dollars	$12,461.21
Average Life	6.611 Years
Average Coupon	4.5848082%
Net Interest Cost (NIC)	3.1063573%
True Interest Cost (TIC)	2.9374609%
Bond Yield for Arbitrage Purposes	3.5267832%
All Inclusive Cost (AIC)	3.0777128%

IRS Form 8038

Net Interest Cost	2.6243005%
Weighted Average Maturity	6.619 Years

City of Taylor, Texas

Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Utility Portion (25 Years at $300k/year) / Funds $4,650,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	55,000.00	4.000%	242,170.87	297,170.87
09/30/2021	115,000.00	5.000%	182,898.76	297,898.76
09/30/2022	120,000.00	5.000%	177,148.76	297,148.76
09/30/2023	125,000.00	5.000%	171,148.76	296,148.76
09/30/2024	130,000.00	5.000%	164,898.76	294,898.76
09/30/2025	140,000.00	5.000%	158,398.76	298,398.76
09/30/2026	145,000.00	5.000%	151,398.76	296,398.76
09/30/2027	155,000.00	5.000%	144,148.76	299,148.76
09/30/2028	160,000.00	5.000%	136,398.76	296,398.76
09/30/2029	170,000.00	3.000%	128,398.76	298,398.76
09/30/2030	175,000.00	3.000%	123,298.76	298,298.76
09/30/2031	180,000.00	3.125%	118,048.76	298,048.76
09/30/2032	185,000.00	3.250%	112,423.76	297,423.76
09/30/2033	190,000.00	3.250%	106,411.26	296,411.26
09/30/2034	195,000.00	3.375%	100,236.26	295,236.26
09/30/2035	205,000.00	3.500%	93,655.00	298,655.00
09/30/2036	210,000.00	3.625%	86,480.00	296,480.00
09/30/2037	220,000.00	3.650%	78,867.50	298,867.50
09/30/2038	225,000.00	3.750%	70,837.50	295,837.50
09/30/2039	235,000.00	4.000%	62,400.00	297,400.00
09/30/2040	245,000.00	4.000%	53,000.00	298,000.00
09/30/2041	255,000.00	4.000%	43,200.00	298,200.00
09/30/2042	265,000.00	4.000%	33,000.00	298,000.00
09/30/2043	275,000.00	4.000%	22,400.00	297,400.00
09/30/2044	285,000.00	4.000%	11,400.00	296,400.00
Total	**$4,660,000.00**	**-**	**$2,772,668.51**	**$7,432,668.51**

Yield Statistics

Bond Year Dollars	$71,901.83
Average Life	15.430 Years
Average Coupon	3.8561861%
Net Interest Cost (NIC)	3.8148545%
True Interest Cost (TIC)	3.8011580%
Bond Yield for Arbitrage Purposes	3.5267832%
All Inclusive Cost (AIC)	3.8799338%

IRS Form 8038

Net Interest Cost	3.7364181%
Weighted Average Maturity	15.133 Years

City of Taylor, Texas

Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Transportation User Fee - Streets (20 Years at $300k/yr) / Funds $4,120,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	85,000.00	4.000%	211,284.39	296,284.39
09/30/2021	140,000.00	5.000%	158,091.26	298,091.26
09/30/2022	145,000.00	5.000%	151,091.26	296,091.26
09/30/2023	155,000.00	5.000%	143,841.26	298,841.26
09/30/2024	160,000.00	5.000%	136,091.26	296,091.26
09/30/2025	170,000.00	5.000%	128,091.26	298,091.26
09/30/2026	180,000.00	5.000%	119,591.26	299,591.26
09/30/2027	185,000.00	5.000%	110,591.26	295,591.26
09/30/2028	195,000.00	5.000%	101,341.26	296,341.26
09/30/2029	205,000.00	3.000%	91,591.26	296,591.26
09/30/2030	210,000.00	3.000%	85,441.26	295,441.26
09/30/2031	220,000.00	3.125%	79,141.26	299,141.26
09/30/2032	225,000.00	3.250%	72,266.26	297,266.26
09/30/2033	230,000.00	3.250%	64,953.76	294,953.76
09/30/2034	240,000.00	3.375%	57,478.76	297,478.76
09/30/2035	250,000.00	3.500%	49,378.76	299,378.76
09/30/2036	255,000.00	3.625%	40,628.76	295,628.76
09/30/2037	265,000.00	3.650%	31,385.00	296,385.00
09/30/2038	275,000.00	3.750%	21,712.50	296,712.50
09/30/2039	285,000.00	4.000%	11,400.00	296,400.00
Total	**$4,075,000.00**	**-**	**$1,865,392.05**	**$5,940,392.05**

Yield Statistics

Bond Year Dollars	$49,766.46
Average Life	12.213 Years
Average Coupon	3.7482917%
Net Interest Cost (NIC)	3.5864626%
True Interest Cost (TIC)	3.5586883%
Bond Yield for Arbitrage Purposes	3.5267832%
All Inclusive Cost (AIC)	3.6502911%

IRS Form 8038

Net Interest Cost	3.4488376%
Weighted Average Maturity	11.952 Years

City of Taylor, Texas

Combination Tax & Revenue Certificates of Obligation, Series 2019

Assumes 4/24/19 Delivery and "AA-" Rates as of 1/3/19 + 0.35%

Municipal Drainage Utility Sys (25 Years at $150k Per Year) / Funds $2,300,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2019	-	-	-	-
09/30/2020	25,000.00	4.000%	119,756.66	144,756.66
09/30/2021	55,000.00	5.000%	90,533.76	145,533.76
09/30/2022	60,000.00	5.000%	87,783.76	147,783.76
09/30/2023	65,000.00	5.000%	84,783.76	149,783.76
09/30/2024	65,000.00	5.000%	81,533.76	146,533.76
09/30/2025	70,000.00	5.000%	78,283.76	148,283.76
09/30/2026	70,000.00	5.000%	74,783.76	144,783.76
09/30/2027	75,000.00	5.000%	71,283.76	146,283.76
09/30/2028	80,000.00	5.000%	67,533.76	147,533.76
09/30/2029	85,000.00	3.000%	63,533.76	148,533.76
09/30/2030	85,000.00	3.000%	60,983.76	145,983.76
09/30/2031	90,000.00	3.125%	58,433.76	148,433.76
09/30/2032	90,000.00	3.250%	55,621.26	145,621.26
09/30/2033	95,000.00	3.250%	52,696.26	147,696.26
09/30/2034	100,000.00	3.375%	49,608.76	149,608.76
09/30/2035	100,000.00	3.500%	46,233.76	146,233.76
09/30/2036	105,000.00	3.625%	42,733.76	147,733.76
09/30/2037	110,000.00	3.650%	38,927.50	148,927.50
09/30/2038	115,000.00	3.750%	34,912.50	149,912.50
09/30/2039	115,000.00	4.000%	30,600.00	145,600.00
09/30/2040	120,000.00	4.000%	26,000.00	146,000.00
09/30/2041	125,000.00	4.000%	21,200.00	146,200.00
09/30/2042	130,000.00	4.000%	16,200.00	146,200.00
09/30/2043	135,000.00	4.000%	11,000.00	146,000.00
09/30/2044	140,000.00	4.000%	5,600.00	145,600.00
Total	**$2,305,000.00**	**-**	**$1,370,561.82**	**$3,675,561.82**

Yield Statistics

Bond Year Dollars	$35,555.71
Average Life	15.425 Years
Average Coupon	3.8546886%
Net Interest Cost (NIC)	3.8135433%
True Interest Cost (TIC)	3.8000019%
Bond Yield for Arbitrage Purposes	3.5267832%
All Inclusive Cost (AIC)	3.8787687%

IRS Form 8038

Net Interest Cost	3.7352698%
Weighted Average Maturity	15.129 Years

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 12

Agenda Title: **Consideration and Possible Action on Authorizing Professional Engineering Services for Water and Wastewater Master Plans, and GIS Services to HDR Engineering, Inc. (Jim Gray/ Tom Yantis/ Kelly Kaatz/ Jacob Walker)**

Council Action to be taken: Consideration and Possible Action on Authorizing Professional Engineering Services for Water and Wastewater Master Plans, and GIS Services to HDR Engineering, Inc.

Department Submitted: Public Works and Development Services

Staff Contact: Jim Gray, Director of Public Works
Tom Yantis, Director of Development Services
Kelly Kaatz, HDR Engineering, Inc.
Jacob Walker, HDR Engineering, Inc.

1. PURPOSE/DESCRIPTION

This item refers to three proposals from HDR that were requested by City staff to develop models of City water and wastewater systems and develop/update/maintain a GIS database for the City of Taylor.

2. STAFF ANALYSIS (How and Why)

<u>Water and Wastewater Master Plans:</u>

According to the 2017 Strategic Facility Plan, the "City of Taylor Water and Wastewater System Master Plan" was completed in 2001. This plan was the basis of many major improvements to the water distribution system over the last 18 years, but it has not been updated since that time.

The City has seen and is seeing increasing interest and construction from the development community, and accurate knowledge of the capacities and functionality of the water and wastewater systems are integral to be able to grow the City while maintaining excellent service to all citizens. These master plans will include living models of each system that can continually be updated to reflect changes in the City or anticipated growth. These master plans and models will serve as valuable tools to determine priority projects and identify specific requirements for utilities associated with new development.

HDR will develop a hydraulic model of the City's water and wastewater system and utilize it to assess the performance of the current system and model future growth scenarios. Alternatives analysis will be performed to alleviate system deficiencies in the current system as well as at 5-year, 10-year and 20-year planning horizons to develop a prioritized capital improvements plan (CIP)

GIS:

The City of Taylor wishes to develop and maintain a GIS database structure that will be organized, maintained regularly, and be easily disseminated for utilization by City staff and the citizens of the City of Taylor. Currently the City's GIS data is unorganized with numerous instances of duplication. As such, City staff are unsure of which datasets are current and are unable to produce updated maps for staff and public requests. The City has been utilizing HDR's GIS team on an on-call basis to create specific maps and exhibits as needs arise. HDR acquired the existing GIS data in May 2018.

The primary objectives of this GIS proposal are to develop a GIS database for the City that will contain relevant GIS data needed by City Staff, create a standard set of map border templates, update the current map documents, update the current PDFs, develop an ESRI ArcGIS online website, and maintain/update the GIS database weekly.

3. RECOMMENDATION

Recommend approval of the three proposals from HDR Engineering, Inc. for the Wastewater Master Plan, Water Master Plan, and GIS Services and authorization of the City Manager to enter into a contract with HDR Engineering, Inc. to perform the work.

4. FUNDING SOURCE

Project	**Funding Souce**		
	Utility Fund	**General Fund**	**Total Est. Cost**
Wastewater Master Plan - HDR	$ 142,100	$ -	**$ 142,100**
Water Mast Plan - HDR	$ 129,500	$ -	**$ 129,500**
GIS Services - HDR	$ 52,661	$ 52,661	**$ 105,322**
WW Manhole Survey	$ 35,000	$ -	**$ 35,000**
Direct Expense to Operate GIS	$ 6,250	$ 6,250	**$ 12,500**
	$ 365,511	**$ 58,911**	**$ 424,422**

In the Utility Fund, there is Working Capital Funds that was been set aside in the amount of $455,832. Also in the current budget there is $225,000 budgeted for Working Capital Reserves. The funding for the General Fund portion will be funded from reserves.

5. TIMELINE

Wastewater Master Plan: Approximately 10 months from NTP
Water Master Plan: Approximately 10 months from NTP
GIS Services: Approximately 8 months from NTP for updates & on-going maintenance throughout the year

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Reject any or all of the proposals for professional services associated with the Water Master Plan, Wastewater Master Plan, and/or GIS Services.

The staff priorities of the studies are as follows:

1. Wastewater Master Plan
2. Water Master Plan
3. GIS

8. ATTACHMENTS

12a – Wastewater Master Plan proposal from HDR
12b – Water Master Plan proposal from HDR
12c – GIS Services proposal from HDR

TASK ORDER No. 2

This Task Order pertains to an Agreement by and between the City of Taylor, Texas, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated April 17, 2018, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 2

PROJECT NAME: Wastewater Master Plan

PART 1.0 PROJECT DESCRIPTION:

HDR will develop a hydraulic model of the City's wastewater system and utilize it to assess the performance of the current system and model future growth scenarios. Alternatives analysis will be performed to alleviate system deficiencies in the current system as well as at 5-year, 10-year and 20-year planning horizons to develop a prioritized capital improvements plan (CIP).

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Task 1 – Data Review and Model Selection

HDR will review the City's wastewater system GIS data, collection system infrastructure (i.e. lift stations, pipes and manholes), system operational data, and any previous planning documents (if available) to develop a wastewater collection system hydraulic model. HDR will perform a comparison of modeling software to select the most appropriate for the City's needs.

Two workshops with City staff are anticipated:

1. A kickoff meeting to discuss tasks, schedule and data needs. HDR will provide a list of data needs.
2. A data collection workshop to gather requested data and interview operations staff on the system and any known issues. Major anticipated data needs are listed in the assumptions for each task. Additional data requests may include, but not be limited to:
    a. Previous wastewater system studies (impact fees, sanitary sewer evaluation surveys, inflow reduction evaluations)
    b. Record drawings of wastewater pipes or lift stations
    c. City planning documents

<u>Assumptions:</u>

The City will provide the following data/information:

- GIS data for wastewater infrastructure:
  - Contour elevations
  - Existing sanitary sewer lines and force mains (diameter, length, approximate installation date, material)
  - Lift stations (wet well dimensions, pump curves, pump operational levels)
- Manhole invert elevation data along major trunk lines for modeling will be coordinated with the GIS data collection, being performed under a separate task order
- The modeled network will consist of pipes eight inches in diameter and larger
- Lift station data for lift stations with receiving gravity mains at least eight inches in diameter (pump curves, pump on/off trigger levels and wet well dimension drawings)
- Available historical flow monitoring data

<u>Deliverables:</u>

- Kickoff meeting notes, in PDF format
- List of data needs, in email format

Task 2 – Current Base Flow Allocation and Model Development

Sanitary sewer loading will be estimated from parcel data, land use data, billing records, and typical per capita sanitary sewer flows and entered into manholes in the model network. Average dry weather flow diurnal patterns will be estimated based on industry standards for residential, commercial and industrial land uses.

<u>Assumptions:</u>

- The City will provide water billing records with street addresses for meters.
- The City will provide locations of overflow or flooding observed during storm events.

Task 3 – Model Validation

HDR will allocate wet weather peaking factors throughout the system based on historical wet weather peak flows received at the wastewater treatment plant, population densities of various sub-basins, and City staff knowledge of the system. A detailed model calibration using flow monitoring will not be performed. HDR will validate the model results through field visits to observe the depth of flow in specific manholes, as well as utilize lift station pump capacities, run times and WWTP influent flow data to validate model flows. Workshops with operations staff on any known issues in the system will provide additional validation of model results.

<u>Assumptions:</u>

- One workshop will be held with the City to review existing condition model results.
- Flow monitoring will not be conducted.

Task 4 – Anticipated Future Wastewater Flow Allocation and System Assessment

HDR will work with the City to predict future populations and future land use data for a 5-year, 10-year, and 20-year planning horizon. HDR will extend the future condition model limits to incorporate future developments for each planning horizon based on information from the City. Based on this criteria, HDR will review the portions of the existing system that appear to become deficient in the current system and each of the future planning horizons. Deficiencies may include sewer or manhole surcharging, low velocities and sanitary sewer overflows.

Assumptions:

- City will provide GIS or PDF maps for future land use.
- City will provide future population projections.

Task 5 – Alternatives Analysis, CIP Development and Master Plan Technical Memorandum

HDR will model alternatives to alleviate system deficiencies in the existing system and each of the future planning horizons, and recommend specific collection system improvements. HDR will work with the City to define an acceptable level of service (or assessment criteria) that will define how much, if any, surcharging the City is willing to accept before initiating a capital project. The level of service will consider the following factors:

- Hydraulic capacity of sewers, lift stations, and force mains
- Inflow and infiltration
- Low velocity areas
- Surcharge and flooding
- Hydraulic bottlenecks

Once the preferred alternatives are selected, they will be prioritized based on a series of criteria and weighting factors selected with input from the City. The prioritized list of projects will be used to develop a capital improvements projects plan for the City. HDR will prepare graphics to summarize the collection system modeling results and recommendations for capital improvements. Estimated capital costs and a schedule of improvements will be included.

Assumptions:

One workshop with the City will be held to finalize the selected alternatives for each of the system deficiencies discovered during modeling. The workshop will also include a determination of criteria and weighting factors that will be used to assign a score to each selected alternative, in order to prioritize the Capital Improvements Program.

Deliverables

Draft and final technical memorandum outlining model development, validation and system assessment for the current system and each planning horizon. The technical memorandum will include the recommended prioritized CIP program. The draft technical memorandum for City review will be provided in electronic PDF format. Five hard copies and electronic PDF of the final technical memorandum will be provided.

PART 3.0 OWNER's RESPONSIBILITIES:

OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

PART 4.0 PERIODS OF SERVICE:

ENGINEER is authorized to begin rendering services as of the date of Notice to Proceed (NTP). ENGINEER shall complete its obligations within a reasonable time per the following schedule:

Task 1. Data Review and Model Selection	30 days from NTP
Task 2. Current Base Flow Allocation and Model Development	60 days after completion of GIS data collection (completed via a separate task order)
Task 3. Model Validation	30 days after completion of Task 2
Task 4. Anticipated Future Wastewater Flow Allocation and System assessment	60 days after completion of Task 3
Task 5. Alternatives Analysis and CIP Development	60 days after completion of Task 4

If, through no fault of ENGINEER, such periods of time or dates are changed, or the orderly and continuous progress of ENGINEER's services is impaired, or ENGINEER's services are delayed or suspended, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

If OWNER authorizes changes in the scope, extent, or character of the Project, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

PART 5.0 ENGINEER'S FEE:

OWNER shall pay ENGINEER for the services set forth in Part 2.0 on a lump sum basis in the amounts as shown as follows.

Task 1. Data Review and Model Selection	$25,400
Task 2. Current Base Flow Allocation and Model Development	$16,300
Task 3. Model Validation	$21,200
Task 4. Anticipated Future Wastewater Flow Allocation and System assessment	$20,100
Task 5. Alternatives Analysis and CIP Development	$59,100
Total Professional Services	**$142,100**

1. The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

2. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the percentage of the total services actually completed during the billing period.

PART 6.0 OTHER: None.

This Task Order is executed this __________ day of ________________, 2018.

CITY OF TAYLOR		HDR ENGINEERING, INC.	
"OWNER"		"ENGINEER"	
BY:	______________	BY:	______________
NAME:	Isaac D. Turner	NAME:	Mark Borenstein, P.E.
TITLE:	City Manager	TITLE:	Vice President
ADDRESS:	400 Porter St. Taylor, TX 76574	ADDRESS:	4401 West Gate Blvd, Suite 400 Austin, TX 78745

TASK ORDER No. 3

This Task Order pertains to an Agreement by and between the City of Taylor, Texas, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated April 17, 2018, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 3

PROJECT NAME: Water Master Plan

PART 1.0 PROJECT DESCRIPTION:

HDR will develop a hydraulic model of the City’s water distribution system and utilize it to assess the performance of the current system and model future growth scenarios. Alternatives analysis will be performed to alleviate system deficiencies in the current system as well as at 5-year, 10-year and 20-year planning horizons to develop a prioritized capital improvements plan (CIP).

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Task 1 – Data Review and Model Selection

HDR will review the City’s water system GIS data, distribution system infrastructure features, system operational data, and any previous planning documents (if available) to develop a water distribution system hydraulic model. HDR will perform a comparison of modeling software to select the most appropriate for the City’s needs. Major anticipated data needs are listed in the assumptions for each task. Additional data requests may include, but not be limited to:

- Previous water system studies (such as impact fees)
- Record drawings of water pipes, pump stations and storage tanks
- City planning documents

Two workshops with City staff are anticipated:
1. A kickoff meeting to discuss tasks, schedule and data needs. HDR will provide a list of data needs.
2. A data collection workshop to gather requested data and interview operations staff on the system and any known issues.

<u>Assumptions:</u>
The City will provide the following data/information:
- GIS databases for water infrastructure. The data for modeling will be coordinated with the GIS data collection, being performed under a separate task order

    - Contour elevations
    - Existing water system pipes (diameter, length, approximate installation date, material)
    - Pump stations
    - Storage tanks
- Pump curves
- Storage tank record drawings
- Water meter consumption data or customer billing records with addresses in electronic format
- SCADA data detailing pump station flow rates and tank water levels (if available)
- Previous hydrant test data (if available)
- Land use development maps and types of developments

<u>Deliverables:</u>
- Kickoff meeting notes, in PDF format
- List of data needs, in email format

Task 2 – Current Demand Allocation and Model Development

HDR will develop a steady-state current average day and maximum day demand model. This task involves:

1) Spatially allocating water meter billing data and demand allocation to hydraulic model
2) Steady-state hydraulic model development using data gathered in Task 1
    a. HDR will address GIS connectivity errors identified by the model, with input and confirmation from the City.
3) Model validation using fire hydrant testing data available from the City

<u>Assumptions:</u>
- One workshop will be held with the City to review existing condition model results.
- A 24-hour extended period simulation (EPS) model will only be developed if hourly SCADA data for pump stations and elevated tanks is available.

Task 3 – Anticipated Future Demand Allocation and System Assessment

HDR will project future demands with input from the City, and allocate these to the hydraulic model using future land use GIS maps. A steady-state model representing future average day and maximum day demand model will be developed and analyzed to identify system deficiencies in the existing system. Deficiencies may include areas of high or low pressure, high or low velocities, and/or inability to provide adequate fire flow or storage.

<u>Assumptions:</u>
- City will provide GIS or PDF maps that indicate types of developments, their locations, and size.
- City will provide future population projections.

Task 4 – Alternatives Analysis, CIP Development and Master Plan Technical Memorandum

HDR will work with the City to predict future populations and future land use data for a 5-year, 10-year and 20-year planning horizon. HDR will extend the future condition model limits to incorporate future developments for each planning horizon based on information from the City. Based on this criteria, HDR will review the portions of the existing system that appear to be deficient, and those that become deficient in each of the future planning horizons.

HDR will conduct model simulations for: (i) peak hour water demand and (ii) maximum day water demand with fire flow conditions, for both current and future demands. An alternatives analysis will be conducted to determine system infrastructure improvements required to maintain the desired level of service based on the following factors:

- Pressure
- Fire flow
- Storage
- Currently available and potential supplies
- Redundancy/reliability

Once the alternatives are selected, they will be prioritized based on a series of criteria and weighting factors selected with input from the City. The prioritized list of projects will be used to develop a capital improvements projects plan for the City. HDR will prepare graphics to summarize the collection system modeling results and recommendations for capital improvements. Estimated capital costs and a schedule of improvements will be included.

<u>Assumptions</u>:
- Water quality/water age, energy use, and operational optimization will not be evaluated at this time but can be considered as optional services if desired by the City.
- One workshop with the City will be held to finalize the selected alternatives for system deficiencies discovered during modeling. The workshop will also include a determination of criteria and weighting factors that will be used to assign a score to each selected alternative, to prioritize the Capital Improvements Program.

<u>Deliverables</u>
Draft and final technical memorandum outlining model development, validation and system assessment for the current system and each planning horizon. The technical memorandum will include the recommended prioritized CIP program. The draft technical memorandum for City review will be provided in electronic PDF format. Five hard copies and electronic PDF of the final technical memorandum will be provided.

PART 3.0 OWNER's RESPONSIBILITIES:

OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

PART 4.0 PERIODS OF SERVICE:

ENGINEER is authorized to begin rendering services as of the date of Notice to Proceed (NTP). ENGINEER shall complete its obligations within a reasonable time per the following schedule:

Task 1. Data Review and Model Selection	30 days from NTP
Task 2. Current Demand Allocation and Model Development	60 days after completion GIS data collection (completed via a separate task order)
Task 3. Anticipated Future Demand Allocation and System Assessment	60 days after completion of Task 2
Task 4. Alternatives Analysis and CIP Development	60 days after completion of Task 3

If, through no fault of ENGINEER, such periods of time or dates are changed, or the orderly and continuous progress of ENGINEER's services is impaired, or ENGINEER's services are delayed or suspended, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

If OWNER authorizes changes in the scope, extent, or character of the Project, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

PART 5.0 ENGINEER'S FEE:

OWNER shall pay ENGINEER for the services set forth in Part 2.0 on a lump sum basis in the amounts as shown as follows.

Task 1. Data Review and Model Selection	$24,400
Task 2. Current Base Flow Allocation and Model Development	$26,800
Task 3. Anticipated Future Demand Allocation and System Assessment	$23,100
Task 4. Alternatives Analysis, CIP Development and Master Plan Technical Memorandum	$55,200
Total Professional Services	**$129,500**

1. The Lump Sum includes compensation for ENGINEER's services and services of ENGINEER's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

2. The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the percentage of the total services actually completed during the billing period.

PART 6.0 OTHER: None.

This Task Order is executed this __________ day of ________________, 2018.

CITY OF TAYLOR		HDR ENGINEERING, INC.	
"OWNER"		"ENGINEER"	
BY:		BY:	
NAME:	Isaac D. Turner	NAME:	Mark Borenstein, P.E.
TITLE:	City Manager	TITLE:	Vice President
ADDRESS:	400 Porter St. Taylor, TX 76574	ADDRESS:	4401 West Gate Blvd, Suite 400 Austin, TX 78745

TASK ORDER No. 4

This Task Order pertains to an Agreement by and between the City of Taylor, Texas, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated April 17, 2018, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

Task Order Number: 4

Project Name: GIS Data Organization and Development

Part 1.0 Project Description

HDR Engineering, Inc. (HDR) will perform the professional services described in this scope of work including the delivery of an Esri Geodatabase (GDB) containing:

- Relevant GIS data (29 data sets agreed to in the meeting with City staff on July 25th, 2018) for the City of Taylor,
- Map border templates, and
- Updated 2017 and 2018 map documents and pdfs.
- Updated datasets for the water distribution system (water lines, towers and tanks, valves, PRV, Flush valves and fire hydrants), wastewater collection system (wastewater lines, pumps, treatment plant location, and clean outs, excluding the manhole layer), road maintenance /street conditions, City ETJ and City limits, Council Districts, Land Use and Zoning data layers.

The original data was acquired from the City in May 2018.

All Geospatial work is anticipated to be completed in Esri ArcGIS Desktop 10.5.1.

Part 2.0 Scope of Service to be performed by the Engineer on the Project

Background

The City of Taylor wishes to develop and maintain a GIS database structure that will be organized, maintained regularly, and be easily disseminated for utilization by City staff and the citizens of the City of Taylor. Currently the City's GIS data is unorganized with numerous instances of duplication. As such City staff are unsure of which datasets are current and are unable to produce updated maps for staff and public requests.

Basic Services

The objective of this project is to develop a GDB for the City of Taylor that will:

- Contain relevant GIS data needed by City Staff,
- Create a standard set of map border templates (8.5" x 11", 11" x 17", 22" x 34" and 34" x 44"),

- Update their current map documents from 2017 and 2018 with standard map border templates,
- Update their current 'PDFs' to conform to the new map templates, and
- Develop an Esri ArcGIS online website.

These objectives will be met through the following tasks:

Task 1 –Develop GIS foundation for City GIS data and processes.

HDR will review and organize the City's current GIS data into an Esri Geodatabase. HDR will:

- Develop a standard Data/Folder structure and GDB.
- Identify GIS priorities/needs with City Staff.
- Migrate/Acquire priority datasets (29) into the GDB. The datasets will not be verified for accuracy or completeness. A full list of the 29 datasets is listed in the attached Excel file - "City of Taylor GIS Map Data Listing. xlsx".
- Develop standard map border templates. These templates will include map elements such as City logos and disclaimer, scale bar, north arrow, inset map, legend, and title block

<u>Assumptions</u>

- The data sets acquired from the city and from work done by the Texas State IGI for the City of Taylor will be part of this task.

<u>Deliverables</u>

- Organized folder structure and GDB with 29 priority datasets as agreed to in the meeting with City staff on July 25th, 2018

Task 2 - Migrate/Update current Esri map documents

HDR will update up to a total of sixty-five (65) map documents (mxds), created in 2017 and May 2018. These maps will be updated with the map border templates developed in Task 4. A full list of the 65 mxds to be updated is listed in the attached Excel file - "City of Taylor GIS Map Data Listing. xlsx".

<u>Deliverables</u>

- Updated 2017 & 2018 map documents (mxds) linked to the updated GDB.

Task 3 – Recreate current pdfs

HDR will recreate up to sixty-six (66), created in 2017 and May 2018 using the new map border templates. A full list of the 66 pdfs to be recreated is listed in the attached Excel file - "City of Taylor GIS Map Data Listing. xlsx".

<u>Deliverables</u>

- Updated 2017 & 2018 PDFs

Task 4 – Develop/Update City's ArcGIS Online (AGOL) webmap

HDR will update the City's current AGOL webmap. Additional webmaps can be created as needed by the city.

Assumptions

This task assumes that the City's ArcGIS Online license and City server/Esri Cloud space will be used to host the AGOL webmap.

Deliverable

Esri Online webmaps accessible by City staff.

Task 5 – Meetings and project management

HDR staff will attend a total of three meetings to present results and meet with City staff are anticipated over the course of the project.

Task 6 – Ongoing training/support

HDR staff will provide ongoing support/training for the City up to 8 hours per week for 12 months.

Task 7 – Update the Water distribution system, Wastewater collection system and Road maintenance

HDR will update the data layers associated with the City of Taylor's water distribution system, Wastewater collection system and road maintenance /street conditions. These data sets will include:

- Water Distribution System - water lines, towers and tanks, valves, PRV, Flush valves and fire hydrants.
- Wastewater Collection System - wastewater lines, pumps, treatment plant location, and clean outs. Wastewater manholes will need to be surveyed as a separate task. The estimated cost to survey the manhole data – size, type, install data, inflow and out flow pipe diameters and invert elevation, ground elevation and geographic location is estimated at $100 per manhole.
- Road maintenance /street conditions.

Assumptions

HDR will meet with City staff to identify a list of attributes to be updated prior to starting this task. City Staff will be available to work in conjunction with HDR staff, in order to utilize their knowledge about the City's utility systems.

Deliverable

A feature data set for the Water Distribution System and Wastewater Collection System where the layers associated with each system are connected as part of an overall network. An updated layer of the roads with maintenance and street conditions.

Task 8 – Update Jurisdictional datasets

HDR will update and verify boundaries for the following data layers:

- City Limits
- ETJ
- ISD
- Council Districts
- Zoning
- Land Use
- ESD

PART 3.0 OWNER's RESPONSIBILITIES:

OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

PART 4.0 PERIODS OF SERVICE:

ENGINEER is authorized to begin rendering services as of the date of Notice to Proceed (NTP). ENGINEER shall complete its obligations within a reasonable time per the following schedule:

Project Schedule

The following table shows an estimated schedule for completion of the project.

Task	Task Description	Time line
1	Develop Data/Folder Structure, Identify GIS priorities/need with City Staff, Migrate/Acquire priority datasets into the City's Geodatabase (GDB), and Migrate/Acquire priority datasets into the City's Geodatabase (GDB) and develop map templates.\ See "City of Taylor GIS Map Data Listing.xlsx"	10 days from NTP
2	Migrate/Update 2017 and 2018 map documents	30 days following completion of Task 1
3	Recreate 2017 and 2018 pdfs using the new map templates	20 days following completion of Task 2
4	Develop/Update City’s ArcGIS online website	15 days following completion of Task 3
5	Monthly meeting with City Staff - 3 total	Ongoing through the project
6	Ongoing training	Ongoing through the year
7-1	Update Water Distribution System (water lines, towers and tanks, valves, PRV, Flush valves and fire hydrants)	30 days following completion of Task 4
7-2	Update Wastewater Distribution System (wastewater lines, pumps, treatment plant location, and clean outs, excluding the manhole layer)	20 days following completion of Task 7-1
7-3	Update Road Maintenance data layer	15 days following completion of Task 7-2
8	Update Jurisdictional data layers	10 days following completion of Task 7-3
9	Manhole survey	45 Days from NTP

If, through no fault of ENGINEER, such periods of time or dates are changed, or the orderly and continuous progress of ENGINEER’s services is impaired, or ENGINEER’s services are delayed or suspended, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

If OWNER authorizes changes in the scope, extent, or character of the Project, then the time for completion of ENGINEER's services, and the amounts of ENGINEER's compensation, shall be adjusted equitably.

PART 5.0 ENGINEER'S FEE:

OWNER shall pay ENGINEER for the services set forth in Part 2.0 on a lump sum basis in the amounts as shown as follows.

Compensation

The following table summarizes the fees estimated for the above tasks. Compensation will be on a lump sum basis in the amounts shown in the following table with the exception of Task 6 (Ongoing training/support) which will be billed monthly for the hours worked on the project. This table includes estimated other expenses associated with this project that are not part of HDR's proposed services. These are estimates of costs to Taylor associated with the project but outside of HDR's scope of work.

Task	Task Description	Fee
1	Develop Data/Folder Structure, Identify GIS priorities/need with City Staff, and Migrate/Acquire priority datasets into the City's Geodatabase (GDB). See "City of Taylor GIS Map Data Listing.xlsx", and develop map templates See "City of Taylor GIS Map Data Listing.xlsx"	**$ 3,513**
2	Migrate 2017 and 2018 map documents. Basemaps will be updated with new map templates and pathed to the City's GDB See "City of Taylor GIS Map Data Listing.xlsx"	**$ 14,607**
3	Recreate 2017 & 2018 pdfs	**$ 8,971**
4	Develop ArcGIS Online website and update City's website with updated maps/links.	**$ 7,628**
5	3 Meetings with City Staff. 1 per month	**$ 2,769**
6	Specific ongoing training/support by HDR - 8 hours per week for 12 months	**$ 29,500**
7	Update Datasets - Water/Wastewater/Road Maintenance	**$ 35,740**
8	Update Jurisdictional datasets (City Limits/ETJ/ISD/Council District/Zoning/Land Use/ESD)	**$ 2,594**
	GIS Service Fee	**$ 105,322**

	Estimated Other Expenses for the City of Taylor	
10	Manhole survey (350 of 1,154 manholes @ $100 per manhole) to be contracted directly by the City	$ 35,000
11	GIS Specific Hardware - Laptop/Desktop/Monitor	$ 2,500
12	Esri Desktop Work group - 5 basic desktop licenses and ArcGIS Online 2 ArcGIS Level 2 users and 8 Level 1 users	$ 10,000
	Total Estimated Other Expenses for the City of Taylor	**$ 47,500**

PART 6.0 Additional Services

Upon request of the City of Taylor, HDR will perform additional GIS services not currently defined in this scope of work.

This Task Order is executed this __________ day of ________________, 2018.

CITY OF TAYLOR		HDR ENGINEERING, INC.	
"OWNER"		"ENGINEER"	
BY:		BY:	
NAME:	Isaac D. Turner	NAME:	Mark Borenstein, P.E.
TITLE:	City Manager	TITLE:	Vice President
ADDRESS:	400 Porter St.	ADDRESS:	4401 West Gate Blvd, Suite 400
	Taylor, TX 76574		Austin, TX 78745

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 13

Agenda Title: **Consider board member qualifications for the Public Arts Advisory Board.**

Council Action to be taken: Consider establishing board member qualifications

Department Submitted: **Development Services**

Staff Contact: Tom Yantis, Development Services Director

1. PURPOSE/DESCRIPTION

On December 13, 2018 the City Council adopted Ordinance 2018-21 which established the Public Arts Advisory Board. This agenda item is intended to allow the Council to establish qualifications for the board and to direct staff to begin the recruitment process for board members.

2. STAFF ANALYSIS (How and Why)

The Public Arts Ordinance states that the board shall be composed of seven members with qualifications established by Council.

3. RECOMMENDATION

Staff recommends that the Council consider including members with a diverse background in the arts. Representatives would include those with expertise in the following forms of art:

- visual arts (i.e. drawing, painting, sculpture, photography, etc.);
- performing arts (i.e. dance, music, theater, etc.); and
- literary arts (i.e. poetry, short stories, novels, play writing, etc.).

Other important skills for the board may include:

- grant writing;
- arts education; and
- marketing.

The Council may also want to consider including a student member who is actively studying or pursuing the arts.

4. FUNDING SOURCE

N/A

5. TIMELINE

Once the Council identifies the desired qualifications for board members, staff will advertise the openings on the board and receive applications to present to the Council for possible appointment to the board.

6. PRIOR COUNCIL ACTIONS TAKEN

Council adopted the Public Arts ordinance on December 13, 2018.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

13a Examples of board member qualifications from other Texas cities

Example qualifications for Public Arts Advisory Board from other Texas cities

Cedar Park

(c) It is the public policy of the City that the board shall reflect the composition of the community and be balanced according to expertise, interest and geography. Board appointments shall be made without regard to race, sex, religion or national origin.

Allen

(c) *Qualifications.* Committee members shall be a qualified voter of the City of Allen

Frisco

Each board member shall be a qualified voter of Frisco and shall not be employees of Frisco. Each board member shall have any other qualification(s) as the city council deems necessary and appropriate.

Leander

The commission shall whenever possible be composed of one or more of the following members:

(1) One (1) city council member (ex-officio, non-voting member);
(2) One (1) member/instructor of an active local arts nonprofit organization/corporation or a commercial art dealer;
(3) Two (2) art instructors within a local LISD middle/high school; an accredited private school or an art instructor with a local college/university such as Austin Community College or Art Institute;
(4) Two (2) active professional artists; and
(5) Two (2) citizens, supportive of, educated in, and/or active in the field of public art or community affairs.

Georgetown:

Members should represent a broad spectrum of citizens including artists and those with a background in the arts, arts organizations and businesses, education, structural and landscape architecture. All Members shall reside in the corporate City limits or extra-territorial jurisdiction of the City. If possible, one member shall be an authorized representative of the Georgetown Independent School District and one member shall be an authorized representative of Southwestern University.

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 14

Agenda Title: **Consider appointments and re-appointments to various Boards & Commissions**

Council Action to be taken: Appoint/re-appoint to Boards & Commissions

Department Submitted: City Management

Staff Contact: Dianna Barker, City Clerk

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to appoint or re-appoint members to various Boards & Comissions. This is done annually in January.

2. STAFF ANALYSIS (How and Why)

The majority of terms for boards and commission members expire in January. The City Council must appoint or re-appoint members to those expired or vacated seats. There are currently 26 seats expiring and 10 seats that have been vacated and need to be filled. On November 8th the Council received a binder indicating the seats on each board that need to be filled and applications from those citizens interested in filling those seats. Updated attendance sheets were handed out at the December 13th meeting.

3. RECOMMENDATION

Staff recommends appointing or re-appointing members to the expiring and/or vacated seats on the various boards as listed in the binders previously delivered and the Organizational Chart for Boards attached.

4. FUNDING SOURCE

N/A

5. TIMELINE

- Appointments made in January
- Letter of appointment/re-appointment sent out immediately after appointments made

- Tentative date for Boards & Commission orientation is March 21, 2019

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

14a Organizational Chart for Boards & Commissions

January 10, 2019

City of Taylor Organizational Chart

City Council- Boards and Commissions

Yellow = Term Expired 26

Red = Vacancy 9

CITY COUNCIL

Brandt Rydell, Mayor
Christine Lopez, Mayor Pro Tem
Robert Garcia
Mitch Drummond
Dwayne Ariola

AIRPORT BOARD

Catherine Rochez
Thomas Mowdy
Terry Blodgett
Efrain Lopez
Brian Decker
Jeffrey Heyman
James Coggeshall

TEDC

D. Scott Green
Joe Burgess
Kelly Cmerek
Dwayne Ariola
Clark Jackson

TREE ADVISORY BOARD

Christi Stromberg
Brian Lawrence
Nathan Abbott
Bonnie Sladek
Erin Butler
Nancci Phillips-Burgess
Vacancy

CIVIL SERVICE*

Mary Chapa
Clarence Tolliver
Sacheen Yates

*(City Mgr appts)

LIBRARY

Vickie Thornton
Evelyn Flowers-Cook
Trisha Randig
Lois Duncan
Sharon Pick Naivar
Sheon Corley
Ebby Green

MAIN ST ADVISORY

Erwin Stauffer
Megan Randig
Bobby Seiferman
Shannon Grace
Carol Bachmayer
Sharla Gola
Stephen Truex
Melody Huber
Deborah Parker
Scott Dean
Christopher Espinoza

MOODY MUSEUM

Susan Komandosky, Chairman
Cissie Pierce
Paul Pennington
Julia O'Bryan
Gracie Yanez
Samye Turner
Leslie Hill
Carol Preuss
Rebecca O'Bryan-Lieb
Joe Bartosh
Eloise Brackenridge

ANIMAL CONTROL APPEALS BOARD

Arlan Graef, DVM
Melanie Rathke
Christine Sumpter-Hegar
Joseph Branson
Diana Voytek
Thomas Rohlack
Sandra Perio
Patrice Dempsey
Nicole Melton

BUILDING & STDS

Steve Smith
Cornelius Ray Henry
Roy Rogers
Arnold Cuba

PARKS & RECREATION

Gary Gola
Larry Cmerek
Stacy Olsen
Ginger Schneider
Kathleen Eason
Andrew Gonzales
Jennifer Jewett
Lonnie Zycha
Irene Michna
David Campise
Student Rep
Justin Adams

PLANNING & ZONING

Don McAlister, Chairman
Faith Gardner
Rick Selin
Donna Frazier
Annette Maruska
Michael Alpin
Leland Stevens
Mike Eaton
Betty Day

ZONING BOARD OF ADJUSTMENTS

Gayle Collins, Chairman
Nancy Talley
Craig Eulenfeld
Suzanne Bice
David Paul
Michael Prillaman
Vacancy
Vacancy

City Council Meeting
January 10, 2019
Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 15

Agenda Title: **Consider creating a Charter Review Committee**

Council Action to be taken: Discuss and possible action to create committee

Department Submitted: City Management

Staff Contact: Isaac Turner, City Manager
Jeff Jenkins, Assistant City Manager

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to consider creating a Charter Review Committee (CRC) to review the current city charter and recommend changes to put before the City of Taylor registered voters.

2. STAFF ANALYSIS (Why and How)

A Council member has requested that a Charter Review Committee be appointed to review the current city charter and make recommendations for amendments.

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

Uniform elections cost between $3,000 and $10,000. Funds to conduct a special election in November could be budgeted in the FY 2019/2020 budget.

5. TIMELINE

In order to have any Charter amendments on the May 4th ballot, the Resolution calling for the May election must reflect a desire to have Charter amendments on the ballot and said resolution must be adopted by City Council between January 21, 2019 and February 15, 2019.

The next uniform Election Day is November 5, 2019. A Resolution calling for a special November election must be adopted by City Council no later than August 19, 2019 (no later than the 78^{th} day before election).

6. PRIOR COUNCIL ACTIONS TAKEN

The last Charter review committee was appointed in 2012 with a committee of 11 people that were appointed by City Council. No election was held resulting from the recommendations made by the CRC.

7. OTHER OPTIONS (In order of preference)

Do not appoint a Charter review committee.

8. ATTACHMENTS

15a 2012 CRC members
15b 2012 Final Report from CRC

CHARTER REVIEW COMMITTEE
2012

Mr. Marcus Reese (1-DH) (2)
1006 West Second Street
Taylor, Texas 76574
512.365.1723

Ms. Coreen Tanksley (1-DH) (1)
500 Mockingbird Lane
Taylor, Texas 76574
512.942.9420

Mr. Clarence Slaughter (1-DH) (1)
110 East Rio Grande Street
Taylor, Texas 76574
512.217.6896

Ms. Shannon Sinegal (2–CG) (2)
P.O. Box 171
109 Travis Street
Taylor, Texas 76574
337.255.6711

Mr. David Gonzales (2-CG) (1)
504 Porter Street
Taylor, Texas 76574
512.560.6614

Mr. Ed Komandosky (3-JM) (3)
2207 Gladnell Street
Taylor, Texas 76574
512.365.7396

Mr. Leland Enochs (3-JM) (3)
1907 Meadow Ridge Drive
Taylor, Texas 76574
512.352.5076

Mr. Joe Naizer (3–BR) (3)
701 Sloan Street
Taylor, Texas 76574
512.352.3352

Mr. Tony Van Boekhout (3–BR) (3)
1506 Sherry Drive
Taylor, Texas 76574

Charter Review Committee Report - 8/14/12

Honorable Mayor, City Council Members, Senior Staff,

This is the final report of the 2012 Taylor Charter Review Committee.

Process

The City Council appointed 13 members to the review committee, one member resigned following the organizational meeting and another resigned after attending two meetings. Every meeting was composed of a super majority and those who were absent had valid excuses. There were four committee meetings in addition to the organizational meeting.

Staff provided benchmark city charters as reference material. The benchmark cities were: Georgetown, Temple, Cedar Park, Hutto, Belton, Harker Heights, Leander, Brenham, and Round Rock.

Assistant City Manager Jeff Straub and City Attorney Ted Hejl attended each meeting providing background information and insight into each topic discussed. Senior staff presented each issue to the committee delineating the issue, background information, and a Taylor staff recommendation. The committee subsequently discussed each issue, asking questions of both staff and committee members. ALL committee members were engaged and each member of the committee was asked for comments on every issue. Discussion was completely open and enthusiastic with each member displaying a dedication, understanding, and attention to the entire Taylor community.

At the first committee meeting, a concern was voiced about the expediency of the proceedings and the deadline imposed by the City Council. The feeling was the committee was being rushed in order to meet the deadline for calling a charter election in November. One Nay vote on the final amendments was due to the Council's deadline and the feeling of lack of time for due diligence.

Once each issue had been thoroughly discussed, a committee vote was taken on each issue. Decisions were based upon a plurality vote as had been specified at the committee organizational meeting. Minutes, taken at each meeting, were subsequently distributed and reviewed by the entire committee.

"Housing keeping", items which violate state law or are inconsistent, were considered first. Potential charter amendments, identified by the Taylor City Council, were discussed next. Finally, charter items which had been sent to City staff by Taylor citizens and items brought up by committee members were discussed and acted upon.

Recommended Taylor City Charter Amendments

1 **Majority Vote**. Sec. 4.1 specifies council members will be elected by plurality vote which violates the Texas Constitution Article 11, Sec.11 (b) <u>IF</u> the term exceeds 2 years. Committee recommendation to change to majority vote was unanimous.

2 Vacancies. Sec. 4.4 is consistent with the State Constitution requiring vacancies to be filed BY ELECTION within 120 days and NOT filled by appointment. Examples of vacancies due to illness, accident, death, etc. were discussed. The committee recommended no action as the charter already dictates how to fill vacancies but requests the City Council adhere to the charter in filing any vacancy by an election within 120 days, per state law.

3 Election date. Sec. 6.1 states council's elections to be held on the first Saturday in May which could violate the state's uniform election date in May. There was neither clear mandate nor will to add clarifying language to the charter.

4 Municipal court. Article 16, Sec. 16.1 establishes a Municipal Court. In 2011 the City Council converted the Taylor Municipal Court to a court of record. Consensus opinion was to leave the charter language unchanged enabling the Council the flexibility to change the court of record back to a Municipal Court WITHOUT a charter election.

5 **City Manager authority**. Article 9, Sec. 9.1 generally states employees of the city shall be employed by the city manager subject to approval of the City Council. This provision violates the basic principal of the council/manager form of government. No employment has ever been "challenged" by a City Council member. Therefore, removal of this provision is recommended by a unanimous vote of the committee.

6 Direct election of Mayor. Temple was the only "benchmarked" city which, up until very recently, elected their mayor solely by the city council members. Much discussion centered on the expanded 'powers' bestowed upon a mayor elected by the citizenry. There was absolutely no support for expanding the 'power' of Taylor's mayor. There was some concern a mayor elected at-large would exclude minorities. The majority, by a 6-5 vote, decided to leave the election of Taylor's mayor in the power of the City Council especially if the 'powers' of the mayor position are not expanded.

7 Term limits. None of the benchmark cities specify term limits for council members. Discussion centered on the knowledge base and importance of experienced council members as well as the smaller talent pool in Taylor due to smaller population. There was no initiative to recommend term limits for Taylor City Council members.

8 **Residency requirement**. The committee unanimously determined anyone filing for or holding the position of Taylor City Council member must continuously reside in the district for at least 12 months prior to the first filing date and must continuously reside within that same district.

9 **Hold no other office**. The committee was adamant anyone holding a position on the Taylor City Council must NOT hold or file for another public office. The duties and time requirements for City Council are great and it was felt City business should receive the complete attention of those elected to the City Council. Concerns of perceived or real conflict of interest were also expressed. For example, a current Taylor City Council member may not file for a position on the TISD board without first resigning from the City Council. A minority opinion was expressed this requirement would preclude a qualified person from holding an appointed county or state position. This recommendation is presented to the City Council with a 10-1 vote in favor.

10 **City employment prohibition**. During conflict of interest discussions, it was unanimously determined the City charter should be amended to prohibit any employment by the City of Taylor of a City Council member or, for two (2) years following the Council member's last official meeting.

11 **City council member removal**. Taylor has an Ethics ordinance and a Council relations policy. However, neither provides an enforcement or removal procedure for violations. Legal opinion is firm: voters cannot be disenfranchised. All benchmarked cities have some process in place to remove a council member. In depth discussion presented the reasons for forced removal when necessary. Conservative, measured, steps were developed to ensure no one's rights would be violated, the process would be public, and consist of three defined steps. Violations of the Ethics ordinance or violations of the proposed City council member charter amendment would first be presented to the accused council member by a formal notice at least ten (10) days prior to a formal action. At least three (3) council members are required to

initiate the notice process. The facts in the removal proceeding must be presented in a public meeting where the council member accused is allowed to offer rebuttal remarks. Removal must be approved by the vote of four (4) council members. Deliberation of this recommendation was lengthy. All eleven (11) members voted in favor of the final ballot language.

12 **Street maintenance utility**. Staff presented reasons for the enormous task of maintenance and rebuilding Taylor's streets. References to the Street Inventory document, current City budget, and required revenue fairly quickly illustrated the magnitude of the tasks faced by the City Council. However, the committee asked the focus be solely on streets and NOT on a larger utility authority as it was felt additional utilities' focus could confuse the voters and raise concern about future Council actions. There was a minority opinion expressed this authority should have a ten-year life span. The committee unanimously agreed to allow the City Council to seek voter authorization to initiate a revenue stream DEDICATED TO ONLY THE STREET MAINTENANCE component. The committee was likewise unanimous that any funds raised should NOT be directed to reconstruction or rehabilitation of any streets in the Street Inventory identified as having already failed. To do so would undermine the faith and confidence of both this committee and the voters. Once the amendment language was finalized, and subsequent vote of the committee was taken. The proposed ballot language passed the committee with 9 Aye, 2 Nay. One nay vote expressed concern whether or not the voters could be properly informed if an election were held in November.

13 Initiative/referendum. Citizen input and one committee member recommended Taylor adopt initiative/referendum power on <u>ALL City Council actions</u> not just ordinances. All benchmark cities have higher voter percentage requirements to initiate this process and greatly restrict which council actions are subject to initiative. Discussion centered on the difference between representative and direct city government. Sentiment was expressed the City Council is doing a good job and does not need additional oversight. Initiative has not worked in California. Motion to leave the Taylor charter as is passed 8-1.

14 Expand City Council to seven. Discussed expanding the council with the addition of two (2) additional at-large positions. City attorney expressed great angst due to the Department of Justice power over the City as a result of the minority lawsuit in the '80s and reluctance Justice would accept such a change. Smaller talent pool and difficulty is securing qualified candidates was also discussed. Vote to expand the City Council failed 4-5.

15 Limit City Council 'powers'. Minority opinion expressed desire to limit the budgetary and other powers of the City Council, restricting even those bestowed on Home Rule cities by the state. Representative vs. direct democracy government arguments presented. Position received very limited support and no vote was taken.

16 Quorum. Discussion surrounded definition of 'quorum' and Robert's Rule of Order especially in the event more than one council member recuses themselves. Example was given of same situation caused by illness or accident. Motion was presented to require at least three (3) council members be present and voting in order for any City business to be conducted. Killeen was presented as example where, due to recall, a quorum was no longer possible and virtually all city business came to a halt. Motion failed 4-5.

17 Budget. A minority opinion was presented requesting the City budget should not be altered or amended during the year as priorities and requirements changed. No support. Motion died for lack of a second.

18 Taxation. Limit on tax increases and tax rate. Some cities have charter ceilings on the tax rate; however, the ceilings are many times the existing tax rate so as to be meaningless. Other restrictions and limitations already in state law. Limited discussion as there was no committee support for this proposal.

19 Ethics. Discussion centered on additions of specific ethics criteria into the charter. Example of the YMCA board/Taylor Rec center vote was cited. City Ethics ordinance already clearly specifies ethics requirements/limitations. No support to propose additional restrictions; in fact, a minority opinion was presented the current ethics ordinance is too restrictive.

Summary

The committee demonstrated exceptional harmony, enthusiasm, dedication, understanding, and attention to entire Taylor community. Everyone participated in the discussions and I believe all members have a sense of ownership in the process and final results. I believe the entire process was open and all viewpoints, even those controversial, were presented and discussed in a professional manner.

Proposed amendments #1-4, and #6 passed the committee with 10 Aye and 1 Nay vote. Proposed amendment #5 passed 11 Aye, -0- Nay and #7 passed 9 Aye, 2 Nay.

I believe the 2012 Taylor review committee has exceeded all the goals established by the City Council. I am very proud to have been selected to chair and represent this committee of dedicated, hardworking, citizens. I believe the committee's work is complete. Your work and that of the City staff now begins.

On behalf of the entire 2012 Taylor review committee, I respectfully ask the Taylor City Council to accept our report

Respectfully submitted,

John M. McDonald – Charter Review Committee Chair

City Council Meeting
January 10, 2019

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 16

Agenda Title: **Receive and review staffing needs for Public Works (streets & grounds) and Parks & Recreation**

Council Action to be taken: Consider staffing needs of the two Departments

Department Submitted: Public Works and Parks & Recreation

Staff Contact: Jeff Jenkins, Assistant City Manger
Jim Gray, PW Director
Larry Foos, Parks Director

1. PURPOSE/DESCRIPTION

The Departments have been asked to evaluate staffing needs to provide a higher level of service then the departments can provide the current staffing numbers. Both the Public Works Department and the Parks Department have looked at the current capabilities and the numbers that would be needed to meet all expectations from the Public. While the numbers are being presented to fully handle the expectations, the Departments understand the budget constraints associated with the addition of personnel. The priority areas have been looked at and what can be done with fewer new employees can be discussed.

2. STAFF ANALYSIS (Why and How)

The Public Works Department projects a need for 9 new employees to fully meet all expectations. It is thought that 7 employees would be optimal at this time. Realizing budget constraints at this time we are requesting three employees 3 for the Street Division. The two areas we continue to receive calls on are the number of pothole and general condition of the City streets and the presentation of the cemetery. If we fill the positions in the Cemetery the grounds crew will have more time to attend to other duties that we have had requests for. These include additional mowing of the ROW's, creek channels, and drainage areas. The personnel in Streets would restart our sweeper/herbicide program, work with level ups and potholes, additional crack sealing, and additional drainage work.

The total cost for the optimal seven employees and the equipment they would need would be $301,944. Additionally we have looked have additional maintenance dollars for the Department we would add $81,000 for maintenance per year. These numbers could move down if large trail and park road improvements were not done each year. The total employees and maintenance would be $382,944.

While the Department realizes the need for all 7 employees a more realistic request is for 3 street positions.

The Parks and Recreation Department (PARD) projects a need for 8 new employees to fully address the current maintenance responsibilities and also to properly maintain the new additions to the park system. Staff feels that we are not properly addressing maintenance responsibilities at an acceptable standard. Current staffing levels are 1 Crew Leader and 3 Athletic Field Technicians. The addition of the new splash pad, Heritage Square, Skate Park and the disc golf course will also add to the maintenance responsibilities. Staff is requesting 2 new athletic field techs, additional equipment and maintenance funding.

The total cost for the 2 new staff members with benefits is $84,003, equipment - $42,420, and $37,000 for increases in contract services, irrigation repair, chemicals, programming and operational equipment. Total cost - $162,423.

3. RECOMMENDATION

The Public Works Department recommendation is to fund three streets positions in the coming budget. These positions would not need any new equipment. The cost for three new street personnel would be $88,982. The total cost with personnel and maintenance would be $169,982. The maintenance cost could be lowered depending on the trail and road costs budgeted.

The PARD recommendation is to fund 2 parks maintenance positions, additional equipment and increases to the maintenance budget. The cost for these additions is $162,423.

4. FUNDING SOURCE

The cost of the street and parks positions and maintenance would be funded from the General Fund in the 2019-20 budget.

5. TIMELINE

The positions and maintenance would start October 1st in 2019 if approved in the budget.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Council could consider funding some positions with funds this year.

8. ATTACHMENTS

16a Public Works and Parks summary sheets
16b Presentation

Summary Sheet on Additional Maintenance for Parks, TRP, Aquatics and New

If additional resources provided, these are the areas we would improve:

Parks:

- Tree Trimming
- Bed Maintenance
- Pavilions
- Ball Fields

TRP:

- Mowing
- Irrigation repair
- Tree Trimming
- Ball Fields

Aquatics:

- Testing Chemicals
- Repair work / preventive maintenance

New:

- Skate Park
- Disc golf
- Heritage Square
- New Grant amenities (TRP & Doak)

Additional Maintenance Parks

- Photo shows trees where additional preventive and ongoing tree trimming could be completed.

- Photo shows ball field where additional preventive and ongoing maintenance could be completed.

Additional Maintenance TRP

- Photo show special ball field maintenance where additional preventive and ongoing maintenance could be completed.

- Photo show irrigation repair where additional preventive and ongoing maintenance could be completed.

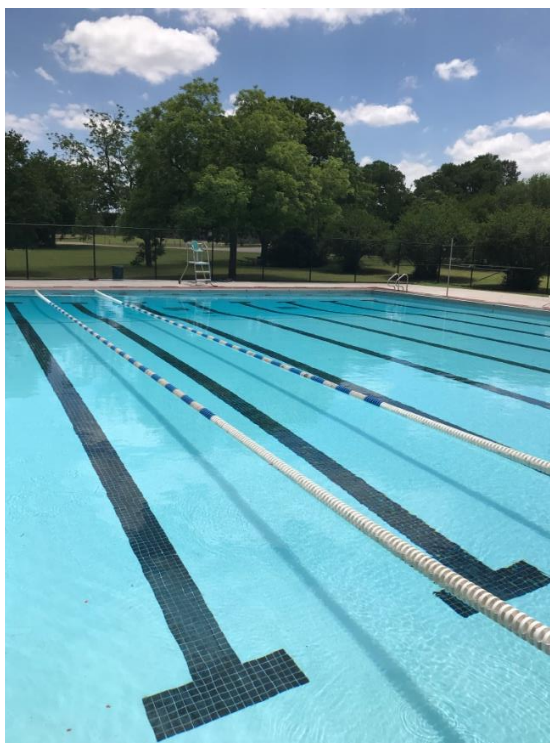
Additional
Maintenance New

- Photo shows new splash pad at Heritage square that will require new maintenance.

- Photo shows new 9 hole disc golf course that will require new maintenance.

Additional Maintenance
Aquatics

- Photo shows splash pad where additional preventive and ongoing maintenance could be completed.



- Photo shows Murphy pool where additional preventive and ongoing maintenance could be completed.

Parks and Recreation Data Guide

The Parks and Recreation Department (PARD) has put together information detailing how our maintenance hours are currently performed based on our current staffing of 1 field supervisor and 3 athletic field techs. Additionally, we have projected the amount of hours we should be performing these maintenance tasks, the variance between the two totals and the percent increase needed to get to our projected numbers.

The Summary Sheet page will show the total number of hours we feel we should be ideally devoting to our tasks and the number of personnel needed to perform these work hours.

Parks
Currently, annually in our parks, staff devotes 2678 hours to park pavilions, park cleaning and repairs, mowing, ball field maintenance and herbicide treatment. We feel we could be spending more time cleaning pavilions and restrooms, tree care, attention to irrigation systems and more attention to landscaped beds.

Taylor Regional Park (TRP)
The bulk of our work time is spent at TRP working on prepping fields, cleaning and repairs, mowing and herbicide treatment. Staff also works around 30 weekend tournaments each year. We project that we are 2080.25 work hours short of where we should be. Staff could easily spend another 40 hours per week doing additional cleaning and trash pick-up, field care, attention to concession stands/restrooms and facility repairs.

Aquatics
With the addition of the Robinson Park Splash Pad, Heritage Square Splash Pad and an aging system in Murphy Park staff will need to spend additional hours making sure all systems are chemically safe and operating properly. Last year we spent over 460 hours on aquatic tasks and we are projecting an additional 498.75 hours needed for proper maintenance and attention to all systems.

New Responsibilities
Our new areas of responsibilities will include the Skate Park, Heritage Square, Disc Golf and eventually the TRP/Doak Grant additions. These new areas will require cleaning, trash pick-up, weed-eating and repairs. We estimate an additional 1740 hours of tasks over the course of a year.

The Summary Sheet shows 14,231 hours needed to complete all Parks activities. Based on this number of hours, the department should have 7.85 staff members to complete all tasks. We are requesting 3 additional athletic field techs and either a fulltime Community Activity Coordinator or a ½ time Recreation Assistant to provide more recreation programming for the citizens. The programming personnel would allow for more programming possibilities and assistance with TRP activities as well.

SUMMARY SHEET

	Total Hours	Work hours	Proj. Personnel	Actual Personnel	Needed Personnel
Park Hours	3,390.00	1,812.00	1.87		
TRP Hours	8,141.00	1,812.00	4.49		
Aquatics Hours	960.00	1,812.00	0.53		
New Hours	1,740.00	1,812.00	0.96		
TOTAL	**14231.00**	**7248.00**	**7.85**	**4.00**	**4.00**

REQUESTED PERSONNEL:		**Total Pay & Benefits**	
Parks & Rec. Personnel			
Athletic Field Tech	3	$42,001.54	$126,004.62
Community Activity Coordinator	1	$45,304.00	$45,304.00
Recreation Assistant	0.5	$17,309.00	$17,309.00
TOTAL			**$188,617.62**

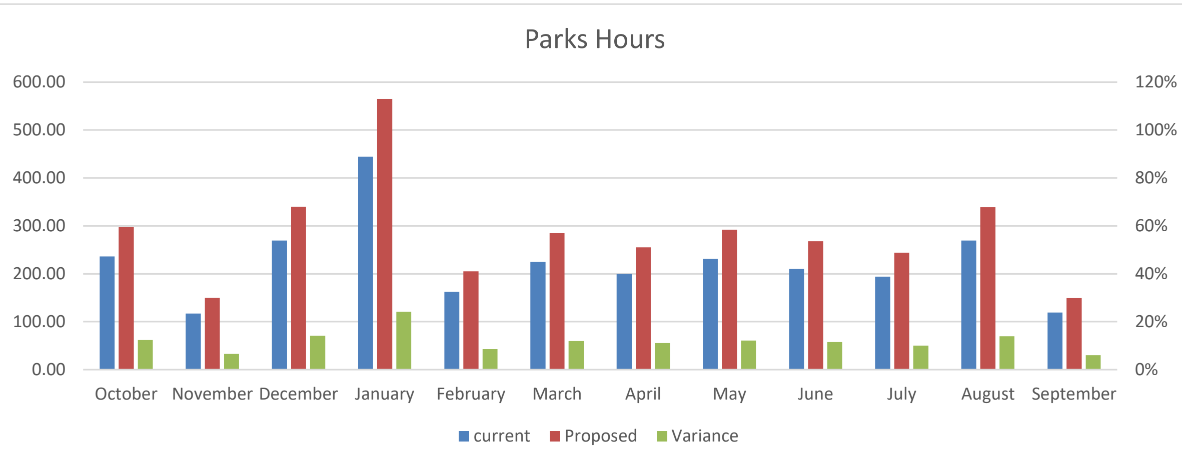
EQUIPMENT			
Zero-Turn Lawn Mowers	1	$14,000.00	$14,000.00
Weed Eaters	2	$250.00	$500.00
Uniforms	4	$50.00	$200.00
Blower	2	$360.00	$720.00
Truck	1	$26,000.00	$26,000.00
TOTAL			**$41,420.00**

Repair Costs			
Contract services			$10,000.00
Irrigation Repair/ Replace			$10,000.00
Chemicals			$8,000.00
City Sponsored Events			$4,000.00
Operational Equipment			$5,000.00
TOTAL			**$37,000.00**
GRAND TOTAL			**$267,037.62**

One staff with 12 holidays, 4 sick days, 72 Hours Vacation, 52 Admin Hours and 2 personal days = 1812

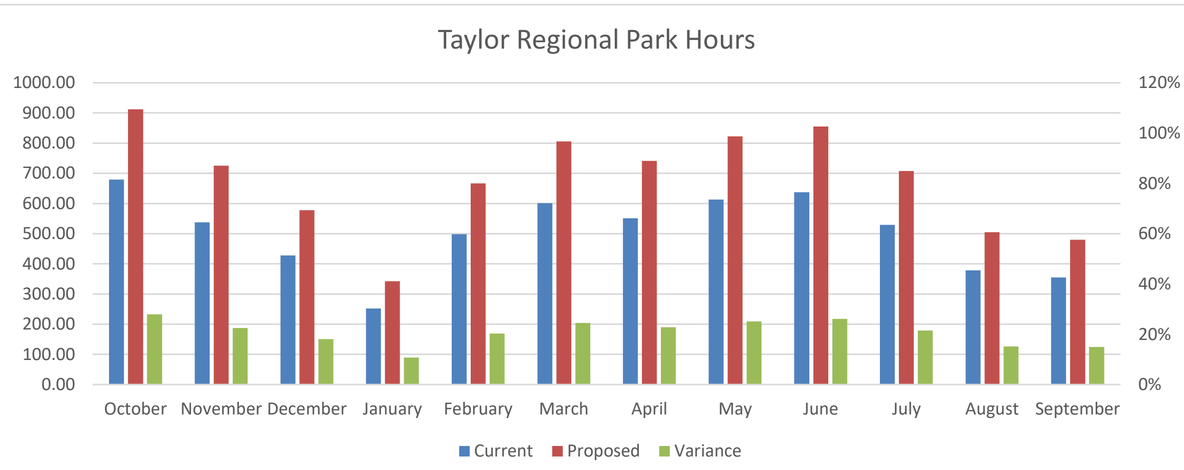
Parks

Month	Current	Proposed	Variance	Percent
October	236.00	298.00	62.00	26%
November	117.00	150.00	33.00	28%
December	269.25	340.00	70.75	26%
January	444.25	565.00	120.75	27%
February	162.25	205.00	42.75	26%
March	225.25	285.00	59.75	27%
April	199.75	255.00	55.25	28%
May	231.25	292.00	60.75	26%
June	210.50	268.00	57.50	27%
July	194.00	244.00	50.00	26%
August	269.50	339.00	69.50	26%
September	119.00	149.00	30.00	25%
TOTAL	**2678.00**	**3390.00**	712.00	27%



Parks	**Per Year**	**Per Month**
Pavilions	1,800.00	150.00
Park Cleaning & Repairs	690.00	57.50
Mow Grass	500.00	42.00
Ball Field Maint.	250.00	21.00
Herbicide Treatment	150.00	12.50

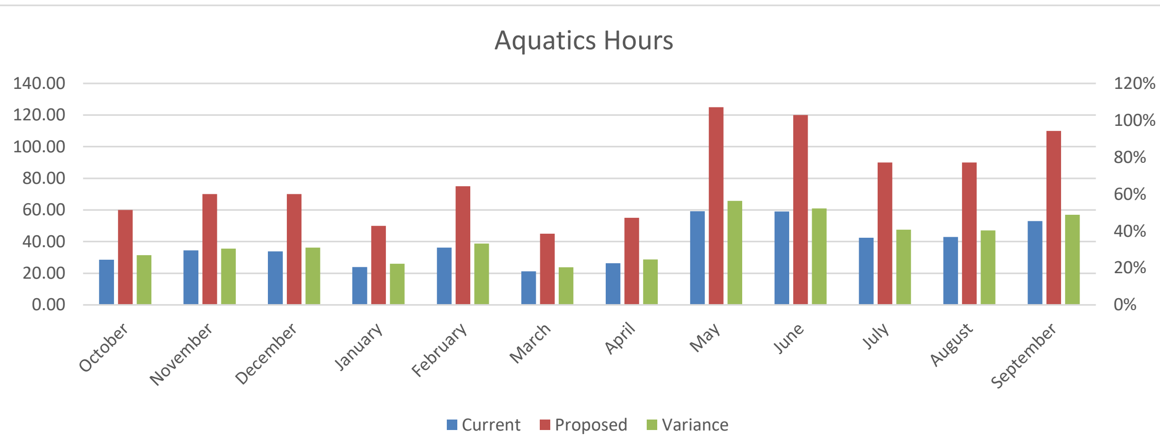
		TRP		
Month	**Current**	**Proposed**	**Variance**	**Percent**
October	679.25	912.00	232.75	34%
November	537.75	725.00	187.25	35%
December	427.75	578.00	150.25	35%
January	252.25	342.00	89.75	36%
February	498.25	667.00	168.75	34%
March	601.50	806.00	204.50	34%
April	550.75	741.00	190.25	35%
May	613.00	822.00	209.00	34%
June	637.50	855.00	217.50	34%
July	529.00	708.00	179.00	34%
August	378.50	505.00	126.50	33%
September	355.25	480.00	124.75	35%
TOTAL	**6,060.75**	**8,141.00**	2,080.25	34%



TRP	Per Year	Per Month
Tournaments / Practices / Games	2,600.00	217.00
Ball Field Prep / Paint Fields	2,750.00	229.00
Park Cleaning & Repairs	1,561.00	130.00
Mow Grass / Sports Turf	1,080.00	90.00
Herbicide Treatment	150.00	12.50

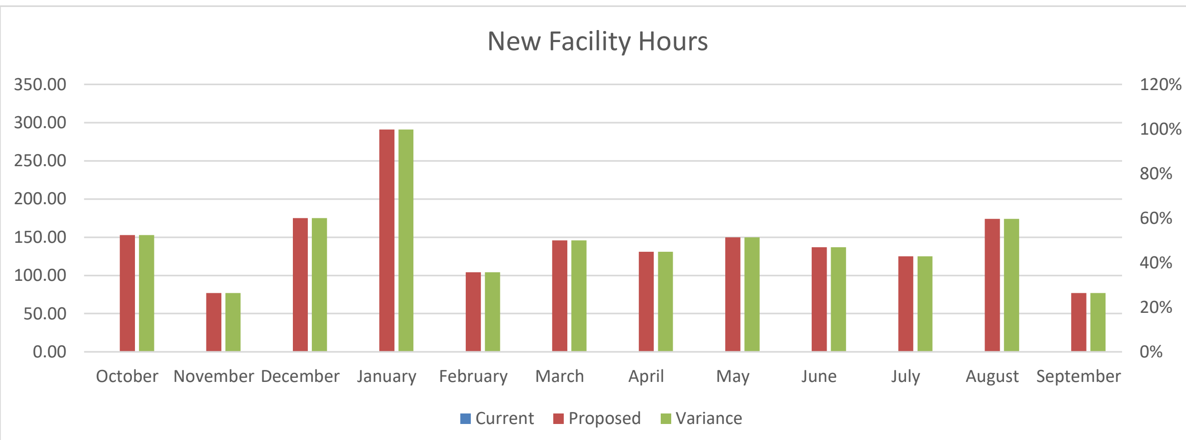
Aquatics

Month	Current	Proposed	Variance	Percent
October	28.50	60.00	31.50	111%
November	34.50	70.00	35.50	103%
December	33.75	70.00	36.25	107%
January	24.00	50.00	26.00	108%
February	36.25	75.00	38.75	107%
March	21.25	45.00	23.75	112%
April	26.25	55.00	28.75	110%
May	59.25	125.00	65.75	111%
June	59.00	120.00	61.00	103%
July	42.50	90.00	47.50	112%
August	43.00	90.00	47.00	109%
September	53.00	110.00	57.00	108%
TOTAL	**461.25**	**960.00**	498.75	105%



Aquatics	Per Year	Per Month
Test / Add Chemical	240.00	20.00
Clean / Maintenance	720.00	60.00

		New		
Month	**Current**	**Proposed**	**Variance**	**Percent**
October	0.00	153.00	153.00	100%
November	0.00	77.00	77.00	100%
December	0.00	175.00	175.00	100%
January	0.00	291.00	291.00	100%
February	0.00	104.00	104.00	100%
March	0.00	146.00	146.00	100%
April	0.00	131.00	131.00	100%
May	0.00	150.00	150.00	100%
June	0.00	137.00	137.00	100%
July	0.00	125.00	125.00	100%
August	0.00	174.00	174.00	100%
September	0.00	77.00	77.00	100%
TOTAL	**0.00**	**1740.00**	1740.00	100%



New Areas

Skate Park

Heritage Square

Disc Golf

TRP/Doak Grant Additions

Summary Sheet on Additional Maintenance for Streets, Grounds and Cemetery

Streets:

- Street Herbicide program/Sweeping program full time – One fulltime person would be alternating months with the Street sweeping Program and the Herbicide Program, wind permitting (cannot spray over 15 mph). From research it has shown that it takes one month to cover every street the city is responsible for. This program would help with the reclaiming of our streets from overgrown vegetation and dirt and trash deposits from weather and flooding.
- Crack Seal - Would allow for a continuous crack Seal crew on the second and fourth weeks of the month, to be able to address the asphalt crack in a timely manner to prevent any further water damage and the cracks turning into potholes.
- Place New Asphalt – Would allow the city to save money by utilizing our personnel that have been properly trained to rebuild sub grade and place asphalt as needed.
- Street Patching – Would allow for a continuous patching crew on the first and third weeks of the month, to be able to address the potholes in a timely manner.
- Drainage work – This would allow out crews to improve the existing drainage around the city to improve the water flow/shed capabilities of our neighborhoods.

Grounds

- Mowing – Keep the City well-manicured with a constant cycle of mowing the Right of Ways, Trustee Properties, Creek channels, drainage ditches, Air Port and Trash. These regularly scheduled activities are pushed back when we send these personnel out to the cemetery when it is high.

Cemetery

- Regular Mowing and Weed eating around headstones to ensure a well-manicured look
- Head Stone Repair – As time allows.
- Herbicide Program - One Person Spraying herbicide one day every other week as the wind allows.
- Pesticide program - One Person Spraying Pesticide one day every other week as the wind allows.

Photos of Additional Maintenance Focus Areas

Utilizing a continuous sweeping program we would be able to improve aesthetics of our streets, along with improving drainage.

Rebuild and reshape gravel roads and roads with subbase failures.

Place more new asphalt for overlays or new roads.

Improve our crack seal and patching programs to reduce water damage to cracked and potholed asphalt roads.

Streets, Grounds, and Cemetery Data Guide

The Public Works Department has put together a document showing the hours needed to accomplish the various maintenance activities that have been requested to make the City look the best it can.

The requests include mowing and weed eating at the cemetery more often, mowing creeks and ROW's, spraying for weeds on the streets, sweeping the streets, pot hole repairs, crack sealing, and sweeping water from low areas along our curb lines.

The staff has developed a four page document outlining the personnel and equipment needs to meet these requests. While the total dollars to meet the needs are probably too large to undertake at this time the information gathered gives us a look at the resources required to meet the requests that we have been asked to identify.

Page 1 Summary Sheet

Page 1 tells us the total hours we need to spend on various tasks to meet the standards of a complete Public Works program for the City. These hours would allow us to keep up with mowing throughout the cemetery and the City. They would also restart our herbicide and street sweeping programs. These hours do not replace our contract mowing currently underway. The hours are in addition to the existing contract.

Page 1 further shows us the additional equipment needed to mow and weed eat at the cemetery with the new personnel. While the equipment costs are not significant the personnel costs are. The Department shows 9 new personnel are needed to meet all objectives. We think we can meet the intent of the requests with 7 new personnel. The request would be for 4 new personnel at the cemetery and three new personnel for streets. The cost for the seven personnel would be $273,339.00.

We have also shown maintenance cost to upgrade our streets and parks. Some of these funds are already identified in our budget such as the $50,000 for the Seal Coat/ Level-up funds. Some are newly developed such as the Parks Road and Trail Improvements $70,000. Smaller items such as bench and irrigation repair as well as minor bathroom upkeep from vandalism is included.

Pages 2-4 show us the main tasks by division and the hours associated with these tasks. We show our current hours, our proposed hours to meet expectations, and the difference between the two.

Page 2 shows the hours needed at the cemetery. We show an increase of over 6,000 hours with the new personnel. The hours previously used on the cemetery by existing grounds personnel will increase our grounds production shown on page 3.

Page 3 shows an increase of 4,000 hours in the grounds division. We pick these hours up from the new personnel at the cemetery. The grounds division can increase the number of times we are on ROW's, Creeks, Trustee lots, and the airport. These hours are not from new personnel in the division but the moving these people from the work in the cemetery.

Page 4 shows the Street division adding nearly 12,000 to complete all street activities. The 12,000 hours would include 5 new street personnel. We think we can handle the majority of the street requests with 3 new personnel.

The priority places we see personnel making differences are the cemetery, street herbicide and sweeping program. The current hours spent at the cemetery draw away from both the grounds and street division manpower and eliminates our ability to complete all the divisions work tasks.

SUMMARY SHEET

IDEA PERSONNEL	Total Hours	Work hours	Proj. Personnel	Exsiting Personnel	Needed Personnel
Street Hours	16064.00	1812	8.87	5.00	3.87
Grounds Hours	10,040.00	1812	5.54	5.00	0.54
Cemetery Hours	9,920.00	1812	5.47	1.00	4.47
TOTAL	**36024.00**	**1812**	**19.88**	**11.00**	**8.88**

REQUESTED PERSONNEL:			
Cemetery Personnel			
Equipment Operator I	2	$21.39	$88,982.40
Equipment Operator II	2	$22.92	$95,374.20
Street Personnel	3	$21.92	$88,982.40
TOTAL			**$273,339.00**

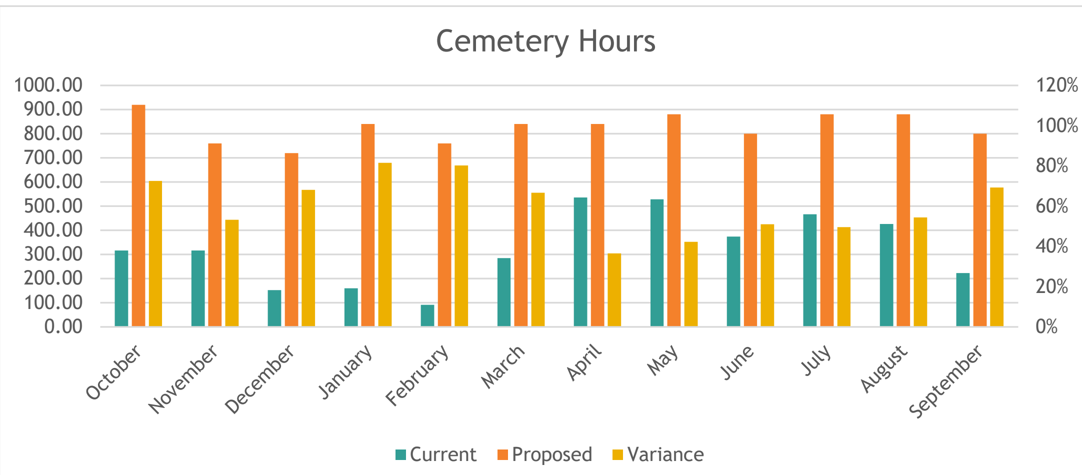
EXTRA EQUIPMENT			
Zero-Turn Lawn Mowers	2	$14,000.00	$28,000.00
Weed Eaters	2	$250.00	$500.00
Uniforms	7	$15.00	$105.00
TOTAL			**$28,605.00**

Repair Costs	
Park Roads Improvement	$20,000.00
Park Trail Improvement	$50,000.00
Bench Repair/Replace	$5,000.00
Irrigation Repair/ Replace	$5,000.00
Toilet paper/ Soap Dispenser Replace	$1,000.00
TOTAL	**$81,000.00**
GRAND TOTAL	**$382,944.00**

one man with 12 holidays, 4 sick days, 72 Hours Vacation, 52 Admin Hours and 2 personal days = 1812

Cemetery Hours

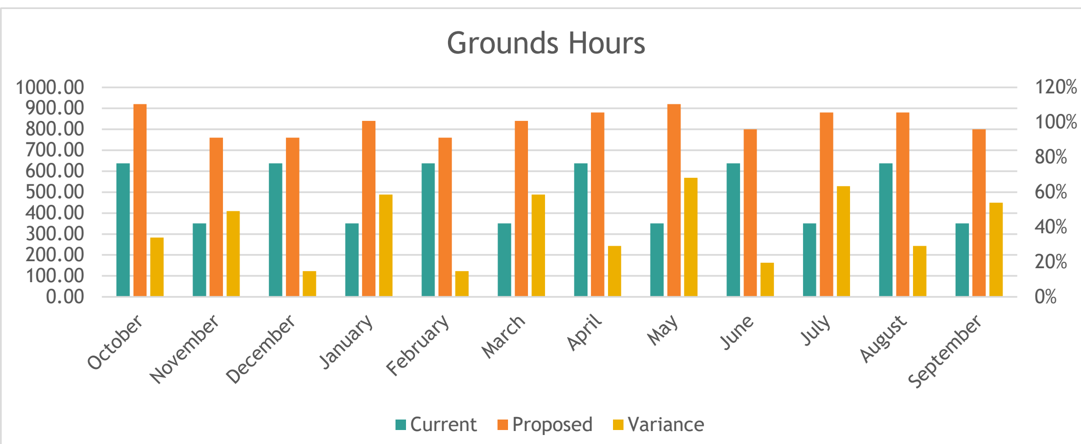
Month	Current	Proposed	Variance	Percentage
October	316.00	920.00	604.00	66%
November	316.00	760.00	444.00	58%
December	152.50	720.00	567.50	79%
January	160.00	840.00	680.00	81%
February	91.00	760.00	669.00	92%
March	284.50	840.00	555.50	66%
April	536.00	840.00	304.00	36%
May	528.00	880.00	352.00	40%
June	374.50	800.00	425.50	53%
July	467.00	880.00	413.00	47%
August	426.50	880.00	453.50	52%
September	223.00	800.00	577.00	72%
TOTAL	**3,875.00**	**9,920.00**	**6,045.00**	**61%**



Cemetery	Per Year	Per Month
Setting Headstones	1,568.00	784.00
Mowing Grass	7,968.00	796.80
Pest Control	192.00	32.00
Weed Control	192.00	32.00

Grounds Hours

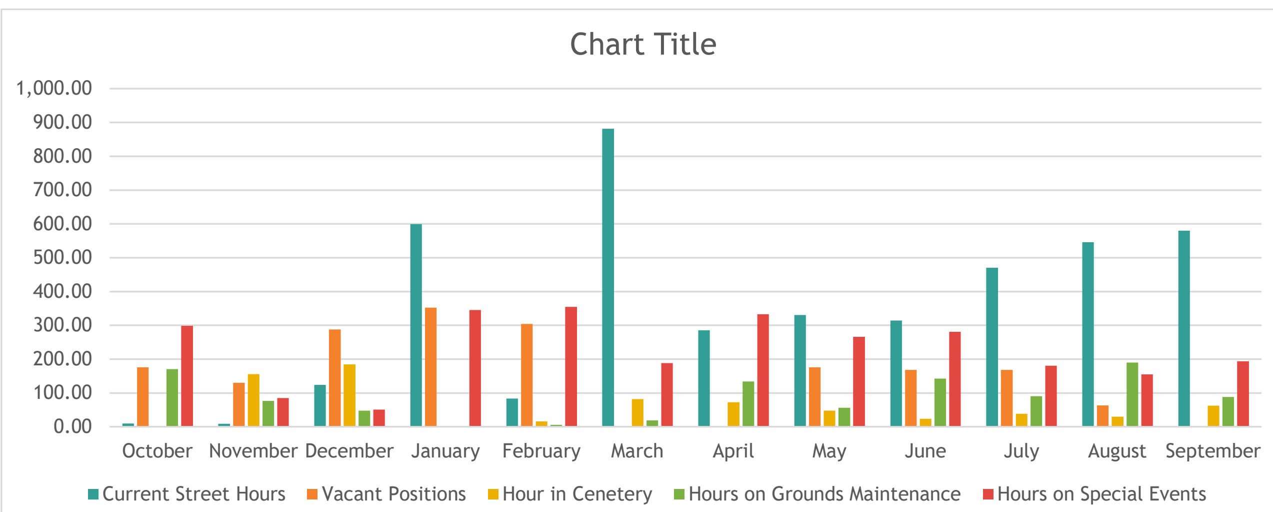
Month	Current	Proposed	Variance	Percentage
October	637.00	920.00	283.00	44%
November	351.00	760.00	409.00	54%
December	637.00	760.00	123.00	16%
January	351.00	840.00	489.00	58%
February	637.00	760.00	123.00	16%
March	351.00	840.00	489.00	58%
April	637.00	880.00	243.00	28%
May	351.00	920.00	569.00	62%
June	637.00	800.00	163.00	20%
July	351.00	880.00	529.00	60%
August	637.00	880.00	243.00	28%
September	351.00	800.00	449.00	56%
TOTAL	**5,928.00**	**10,040.00**	4,112.00	41%



GROUNDS	Per Year	Per Month
ROW Mowing	4,168.00	694.67
Trustee Property Mowing	1,048.00	174.67
Creek/Drainage Channel	1,456.00	242.67
Airport	1,656.00	276.00
Trash Run	1,712.00	285.33

Street Hours

Month	Current Streets Hours	Vacant Positions	Spent in Cemetery	Spent on Ground Maintenance	Spent on Special Events
October	9.50	176.00	0.00	170.50	298.25
November	9.00	130.00	156.00	76.00	85.00
December	124.00	288.00	184.55	47.50	51.00
January	599.50	352.00	0.00	0.00	345.50
February	83.00	304.00	16.00	6.00	354.50
March	881.50	0.00	82.00	18.50	188.00
April	285.50	0.00	72.50	133.50	332.50
May	330.50	176.00	48.00	56.00	266.00
June	314.00	168.00	23.50	142.50	280.50
July	470.50	168.00	38.50	90.00	180.50
August	546.00	63.00	30.00	190.00	154.50
September	580.00	0.00	62.50	88.00	194.00
TOTAL	**4233.00**	**1825.00**	**713.55**	**1018.50**	**2730.25**



STREETS	Per Year	Per Month
Herbicide Program	1000.00	166.67
Street Sweeping Program	1008.00	168.00
Crack Seal	2752.00	229.00
Patching	2816.00	235.00
Drainage Work	3104.00	259.00
Street Repair	3104.00	259.00

Staffing issues for Street, Grounds, Cemetery and Parks

SUMMARY SHEET

	Total Hours	Work hours	Proj. Personnel	Actual Personnel	Needed Personnel
Park Hours	3,390.00	1,812.00	1.87		
TRP Hours	8,141.00	1,812.00	4.49		
Aquatics Hours	960.00	1,812.00	0.53		
New Hours	1,740.00	1,812.00	0.96		
TOTAL	**14231.00**	**7248.00**	**7.85**	**4.00**	**4.00**

REQUESTED PERSONNEL: -	-	**Total Pay & Benefits**	-
Parks & Rec. Personnel			
Athletic Field Tech	3	$42,001.54	$126,004.62
Community Activity Coordinator	1	$45,304.00	$45,304.00
Recreation Assistant	0.5	$17,309.00	$17,309.00
TOTAL			**$188,617.62**

EQUIPMENT			
Zero-Turn Lawn Mowers	1	$14,000.00	$14,000.00
Weed Eaters	2	$250.00	$500.00
Uniforms	4	$50.00	$200.00
Blower	2	$360.00	$720.00
Truck	1	$26,000.00	$26,000.00
TOTAL			**$41,420.00**

Repair Costs	
Contract services	$10,000.00
Irrigation Repair/ Replace	$10,000.00
Chemicals	$8,000.00
City Sponsored Events	$4,000.00
Operational Equipment	$5,000.00
TOTAL	**$37,000.00**
GRAND TOTAL	**$267,037.62**

one man with 12 holidays, 4 sick days, 72 Hours Vacation, 52 Admin Hours and 2 personal days = 1812

- **Parks and Recreation Data Guide**
- The Parks and Recreation Department (PARD) has put together information detailing how our
- maintenance hours are currently performed based on our current staffing of 1 field supervisor and 3
- athletic field techs. Additionally, we have projected the amount of hours we should be performing these
- maintenance tasks, the variance between the two totals and the percent increase needed to get to our
- projected numbers.
- The Summary Sheet page will show the total number of hours we feel we should be ideally devoting to
- our tasks and the number of personnel needed to perform these work hours.
- **Parks**
- Currently, annually in our parks, staff devotes 2678 hours to park pavilions, park cleaning and repairs,
- mowing, ball field maintenance and herbicide treatment. We feel we could be spending more time
- cleaning pavilions and restrooms, tree care, attention to irrigation systems and more attention to
- landscaped beds.
- **Taylor Regional Park (TRP)**
- The bulk of our work time is spent at TRP working on prepping fields, cleaning and repairs, mowing and
- herbicide treatment. Staff also works around 30 weekend tournaments each year. We project that we
- are 2080.25 work hours short of where we should be. Staff could easily spend another 40 hours per
- week doing additional cleaning and trash pick-up, field care, attention to concession stands/restrooms
- and facility repairs.

- **Aquatics**
- With the addition of the Robinson Park Splash Pad, Heritage Square Splash Pad and an aging system in
- Murphy Park staff will need to spend additional hours making sure all systems are chemically safe and
- operating properly. Last year we spent over 460 hours on aquatic tasks and we are projecting an
- additional 498.75 hours needed for proper maintenance and attention to all systems.
- **New Responsibilities**
- Our new areas of responsibilities will include the Skate Park, Heritage Square, Disc Golf and eventually
- the TRP/Doak Grant additions. These new areas will require cleaning, trash pick-up, weed-eating and
- repairs. We estimate an additional 1740 hours of tasks over the course of a year.
- The Summary Sheet shows 14,231 hours needed to complete all Parks activities. Based on this number
- of hours, the department should have 7.85 staff members to complete all tasks. We are requesting 3
- additional athletic field techs and either a fulltime Community Activity Coordinator or a ½ time
- Recreation Assistant to provide more recreation programming for the citizens. The programming
- personnel would allow for more programming possibilities and assistance with TRP activities as well.

SUMMARY SHEET

IDEA PERSONNEL	Total Hours	Work hours	Proj. Personnel	Exsiting Personnel	Needed Personnel
Street Hours	16064.00	1812	8.87	5.00	3.87
Grounds Hours	10,040.00	1812	5.54	5.00	0.54
Cemetery Hours	9,920.00	1812	5.47	1.00	4.47
TOTAL	36024.00	1812	19.88	11.00	8.88

REQUESTED PERSONNEL:			
Cemetery Personnel			
Equipment Operator I	2	$21.39	$88,982.40
Equipment Operator II	2	$22.92	$95,374.20
Street Personnel	3	$21.92	$88,982.40
TOTAL			$273,339.00

EXTRA EQUIPMENT			
Zero-Turn Lawn Mowers	2	$14,000.00	$28,000.00
Weed Eaters	2	$250.00	$500.00
Uniforms	7	$15.00	$105.00
TOTAL			$28,605.00

Repair Costs	
Park Roads Improvement	$20,000.00
Park Trail Improvement	$50,000.00
Bench Repair/Replace	$5,000.00
Irrigation Repair/ Replace	$5,000.00
Toilet paper/ Soap Dispenser Replace	$1,000.00
TOTAL	$81,000.00
GRAND TOTAL	$382,944.00

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Summary Sheet on Additional Maintenance for Streets, Grounds and Cemetery

Streets:

- Street Herbicide program/Sweeping program full time – One fulltime person would be alternating months with the Street sweeping Program and the Herbicide Program, wind permitting (cannot spray over 15 mph). From research it has shown that it takes one month to cover every street the city is responsible for. This program would help with the reclaiming of our streets from overgrown vegetation and dirt and trash deposits from weather and flooding.
- Crack Seal - Would allow for a continuous crack Seal crew on the second and fourth weeks of the month, to be able to address the asphalt crack in a timely manner to prevent any further water damage and the cracks turning into potholes.
- Place New Asphalt – Would allow the city to save money by utilizing our personnel that have been properly trained to rebuild sub grade and place asphalt as needed.
- Street Patching – Would allow for a continuous patching crew on the first and third weeks of the month, to be able to address the potholes in a timely manner.
- Drainage work – This would allow out crews to improve the existing drainage around the city to improve the water flow/shed capabilities of our neighborhoods.

- Grounds:
- ¤ Mowing - Keep the City well-manicured with a constant cycle of mowing the Right of
- Ways, Trustee Properties, Creek channels, drainage ditches, Air Port and Trash. These
- regularly scheduled activities are pushed back when we send these personnel out to the
- cemetery when it is high.
- Cemetery:
- ¤ Regular Mowing and Weed eating around headstones to ensure a well-manicured look
- ¤ Head Stone Repair - As time allows.
- ¤ Herbicide Program - One Person Spraying herbicide one day every other week as the
- wind allows.
- ¤ Pesticide program - One Person Spraying Pesticide one day every other week as the
- wind allows.

Street Hours

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