

## AGENDA

CITY OF TAYLOR, TEXAS  
**CITY COUNCIL MEETING**  
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

JANUARY 12, 2023, 6:00 P.M.

### CALL TO ORDER AND DECLARE A QUORUM

### INVOCATION / MOMENT OF REFLECTION

### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS/RECOGNITIONS

1. Dr. Martin Luther King Jr. Day proclamation.

### CITIZENS COMMUNICATION

*(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)*

### CONSENT AGENDA

*(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)*

2. Approve minutes from the December 8, 2022 regular City Council meeting. (Dianna McLean)
3. Concur with preliminary financials for November 2022. (Jeff Wood)
4. Consider Ordinance 2023-01 regarding an amendment to the Transportation Master Plan of the Envision Taylor Comprehensive Plan. (Tom Yantis)
5. Consider Resolution R23-01 approving the City Investment Policy and Investment Strategy. (Jeff Wood)
6. Consider approving a Cooperative Purchasing Interlocal Agreement with Baytown. (Jeff Wood)
7. Consider approving Resolution R23-02 awarding bid for the construction of HOME program houses. (Tom Yantis)
8. Consider approving purchase of a Dodge Charger replacement #303 (Police Department), a Herbicide Spray Truck addition (Streets & Grounds), a 1-ton Truck addition (Streets & Grounds for MDUS), a 1 ton Truck addition (Streets & Grounds for TUF), a 1 ton Truck replacement #615 (Utility Maintenance), a ¾ ton Truck replacement #561 (Streets & Grounds), a ¾ ton Truck replacement #269 (Building Maintenance), a ½ ton Truck replacement #616 (Utility Admin), and a ½ ton Truck 4x4 addition (Airport). (Nicole Oman)
9. Consider approving delivery charge for Gradall XL3100 V 4x4. (Nicole Oman)

### PUBLIC HEARINGS / ORDINANCES

10. Consider introducing Ordinance 2023-02 amending Chapter 19 "Offenses - Miscellaneous" to include regulations on camping in public areas and a policy for trespass warnings on city property. (Brian LaBorde)
11. Consider introducing Ordinance 2023-03 granting Universal Natural Gas, LLC non-exclusive franchise agreement with the City of Taylor. (Brian LaBorde/Mark Schroeder)
12. Hold a public hearing and consider introducing Ordinance 2023-04, PZ-2022-1593, regarding a request for a specific use permit to allow a liquor store on approximately 1.698 acres of land, addressed as 3311 West Second Street, more particularly described by Williamson Central

Appraisal District Parcel R432726, part of and out of the H.G. Johnson Survey, Abstract No. 348, Taylor, Williamson County, Texas. (Tom Yantis)

**REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION**

13. Receive a presentation from Lionheart Places and provide direction regarding an update to the Comprehensive Plan Restricted Growth Sector and related elements. (Tom Yantis)
14. Present recommendation from the Impact Fee Advisory Committee for updated water and sewer impact fees and authorize publication of notice of a public hearing. (Tom Yantis)
15. Consider Fourth Amendment to the Waste Connections contract, extending the contract date to 2028 and implementing new rates. (Jim Gray)
16. Receive the Water Distribution Emergency report and consider staff recommendations. (Jim Gray)

The City Council may take action on any executive session item listed on this agenda after they reconvene into regular session.

**Executive Session I.** The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. Potential ESD expansion into City of Taylor Extra Territorial Jurisdiction

**Executive Session II.** The Taylor City Council will conduct a closed executive meeting under Section 551.074 of the Texas Government Code regarding a personnel matter.

- a. City Manager Evaluation

17. Reconvene into open session and take any action.

**ADJOURN**

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on January 9, 2023 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Dianna McLean Date 1-9-2023  
Dianna McLean, City Clerk





***City Council Meeting  
January 12, 2023  
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

**Agenda Item #:** 1  
**Agenda Title:** **Martin Luther King, Jr. Day  
Proclamation**

**Council Action to be taken:** Read proclamation

**Department Submitted:** City Management

**Staff Contact:** Dianna McLean, City Clerk

**1. PURPOSE/DESCRIPTION**

This proclamation is to recognize Monday, January 12<sup>th</sup> as MLK Day.

**2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN**

City Council recognizes Martin Luther King Jr. Day every year.

**3. STAFF ANALYSIS (How and Why)**

N/A

**4. RECOMMENDATION**

Read proclamation and present it to MLK Jr. Committee Chairman.

**5. FUNDING SOURCE**

N/A

**6. TIMELINE**

N/A

**7. OTHER OPTIONS (In order of preference)**

N/A

**8. ATTACHMENTS**

1a. [Proclamation](#)

# **Proclamation**

## **Martin Luther King, Jr. Day**

**WHEREAS**, Martin Luther King, Jr. devoted his life to the advancement of civil rights and public service; and

**WHEREAS**, Dr. King recognized that greatness can be achieved through the service of his or her fellow man; and

**WHEREAS**, during his lifetime, Dr. King encouraged all Americans to serve their neighbors and work to better their communities; and

**WHEREAS**, the citizens of Taylor, Texas honor Dr. King's legacy with a day of remembrance in January that focuses on bringing people together to fulfill Dr. King's dream.

**NOW, THEREFORE**, the City Council of the City of Taylor, does hereby proclaim

**Monday, January 16, 2023**  
**"Dr. Martin Luther King, Jr. Day"**

PROCLAIMED this the 12th day of January, 2023.

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Brandt Rydell, Mayor  
City of Taylor





## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

**Agenda Item #:** 2

**Agenda Title:** Approve minutes from the December 8, 2022 regular Council meeting.

**Council Action to be taken:** Approve by consent or approve with corrections if needed

**Department Submitted:** City Clerk

**Staff Contact:** Dianna McLean

### 1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

### 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

### 3. PROS and CONS

| <u>PROS</u>                                       | <u>CONS</u>                                       |
|---------------------------------------------------|---------------------------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> | <ul style="list-style-type: none"><li>•</li></ul> |

### 4. RECOMMENDATION

Approve as submitted or amend with changes noted.

### 5. FUNDING SOURCE

N/A

|                    |
|--------------------|
| <b>6. TIMELINE</b> |
|--------------------|

N/A

|                                                  |
|--------------------------------------------------|
| <b>7. OTHER OPTIONS (In order of preference)</b> |
|--------------------------------------------------|

N/A

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

2a. [December 8, 2022 minutes](#)

**City of Taylor**  
**Regular City Council Meeting**  
**Taylor City Hall, Council Chambers, 400 Porter Street**  
**December 8, 2022 at 6:00 p.m.**

Mayor Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro-Tem Gerald Anderson  
Council Member Robert Garcia  
Council Member Mitch Drummond  
Council Member Dwayne Ariola  
Mayor Brandt Rydell

Brian LaBorde, City Manager  
Jeff Jenkins, Deputy City Manager  
Mark Schroeder, Assistant City Attorney  
Dianna McLean, City Clerk

**INVOCATION / MOMENT OF REFLECTION**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS/RECOGNITIONS**

**1. Receive donation from the Taylor International BBQ Cookoff.**

Tim Mikeska - Taylor International BBQ cookoff committee presented a donation of \$500 dollars toward improvements at Murphy Park.

Mayor Rydell announced that agenda item 13 will be postponed pending further review.

**CITIZENS COMMUNICATION**

Jason Danek, 1651 CR 374 – concerned about his property (in ETJ) being in a planned restricted growth area.

Kevin Stuart, 511 Washburn St. – disappointed in city staff's lack of reaction to his inquiries.

Jeannetta McCoy, 600 Lizzie – appreciates Council's work and dedication and is concerned about citizens disrespecting Council.

Albert Liles, 1800 Mallard St. – disappointed with the way the City handled the Christmas parade.

Diana Dietz, 540 CR421 – gave her 3-minutes to Mr. Liles. Mr. Liles requested TAMA remain in control of parade.

Shane Allen, 707 Lizzie – recited Bible scriptures and described what Christians believe.

Regina Baker – thanked the Council for their assistance in creating a parade she could participate in and recognizing them.

Craig Eulenfeld, 1618 Laurel St. – TAMA not trying to discriminate against people, only their leud behavior.

Robin Barnett, 1150 CR347 – Drag Queens don't belong in Christmas parade.

Wilford Arce II, 4200 Glacier Point Cove – Council has civic duty to include everyone but make the parade about Christmas.

Mary Castle, 1005 Congress Ave. – explained what Government Relations for Texas Values does.

Jeff Ripple, 1517 McLain – encouraged Council to reconsider their parade rules.

Tammy Cheatum, 317 Yemen – all have a right to be included and applauds Council for putting item 13 on the agenda for discussion.

Terry Pierce, 1016 W. 7<sup>th</sup> – supports the purposed co-sponsor guidelines.

**CONSENT AGENDA**

2. **Approve minutes from the November 10, 2022 regular Council meeting.**
3. **Concur with preliminary financials for October 2022.**
4. **Consider Ordinance 2022-44, Fiscal Year 2022 4th Quarter Budget Amendment.**
5. **Consider approving a task order with HDR for the update of the Engineering Manual.**
6. **Consider selecting Langford Community Management Services for administration and planning services to complete a grant application through the Resilient Communities Program from the Texas General Land Office.**
7. **Consider approving purchase of Fire Squad Truck (Fire Department); Gradall XL3100 V 4x4 w/ Bucket (Streets); Freightliner M2-106 Dump Truck 12 yd (Streets); Case SR240B Skid Steer (Parks & Recreation); Freightliner M2-106 Dump Truck 8 yd (Utility Maint.); Case 589NEP Backhoe (WWTP); Chevrolet Tahoe 9C1 PPV (Police).**
8. **Consideration of proposal from HDR Engineering for the Airport Lift Station Improvements.**
9. **Consideration of proposal for HDR Engineering for the FM 619 Waterline Relocation**

Councilmember Ariola requested item 8 be pulled for separate consideration.

*Motion was made by Councilmember Garcia to approve consent agenda items 2,3,4,5,6,7, & 9 as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.*

**8. Consideration of proposal from HDR Engineering for the Airport Lift Station Improvements.**

Councilmember Ariola asked why the rush to spend money on something that's going to be obsolete within a few years if going to expand into larger area. Jacob Walker explained rainwater flows into wet well. This fixes that problem and doubles the LUE's.

*Motion was made by Councilmember Garcia to approve consent agenda item #8 as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried 4 to 1 with Councilmember Ariola opposing.*

**PUBLIC HEARING/ORDINANCES**

**10. Hold a public hearing and introduce Ordinance 2023-01 regarding an amendment to the Transportation Master Plan of the Envision Taylor Comprehensive Plan.**

Tom Yantis, Development Services Director – This ordinance will enable the development of roadways appropriate to fulfill the Comprehensive goals for this area which is designated for Intended Growth and achieve proper connectivity and enhanced infrastructure to accommodate potential industrial type traffic proposed for the area. The Planning & Zoning Commission unanimously approved request.

Mayor Rydell opened the public hearing at 7:02PM. With no one appearing the public hearing was closed at 7:02PM.

The City Attorney read the caption of the ordinance.

**ORDINANCE NO. 2023-01**

**AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING  
THE COMPREHENSIVE PLAN TO AMEND THE TRANSPORTATION  
MASTER PLAN THOROUGHFARE CLASSIFICATION TO**



**DESIGNATE SOUTHPARK BOULEVARD AS A COMMUNITY BOULEVARD, INDUSTRIAL DRIVE AS A NEIGHBORHOOD AVENUE, AND REMOVE A SECTION DESIGNATED AS NEIGHBORHOOD AVENUE ALONG DOGWOOD CIRCLE WEST OF THE INTERSECTION OF DOGWOOD CIRCLE AND INDUSTRIAL DRIVE, GENERALLY LOCATED AT 1903 INDUSTRIAL DRIVE, CONSISTING OF EXISTING AND PROPOSED ROADWAYS IN AND ADJACENT TO TAYLOR SOUTHPARK SUBDIVISION ONE, TAYLOR, WILLIAMSON COUNTY, TEXAS, PROVIDING FOR THE AMENDMENT OF THE PLAN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE;**

First reading of ordinance. No action was taken.

**REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION**

**11. Presentation and discussion regarding Lake Drive traffic & speed study.**

Citizen communication: Kathe Forrest, 2600 Donna Dr. – concerned about speeding in Taylor and gave Council some ideas to stop speeding.

Jacob Walker, HDR Engineering – gave a presentation of summary results of intersection traffic studies and speed studies along West Lake Drive as well as to discuss general speed control strategies. The studies collected traffic counts and analyzed the geometric and safety aspects of the three intersections.

*Motion was made by Councilmember Garcia to receive the Lake Drive traffic and speed study update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.*

**12. Consider awarding contract for Heritage Square Splash Pad repairs.**

Tyler Bybee, P&R Director – Due to the outer panels on the east and west sides of the pad settling causing the water to bypass the drains to the seat wall. Kraftsman proposed two options, repair the existing leaks, provide new surfacing and add perimeter drain around the pad, or full replacement of the pad.

*Motion was made by Councilmember Garcia to approve Option 2 and approve the quote from Kraftsman Commercial Playgrounds for full replacement of the Splash Pad and authorize the City Manager to execute all necessary documents. Motion was seconded by Councilmember Drummond. Motion carried unanimously.*

**13. Approve guidelines for public events seeking co-sponsorship status with the City.**

Item pulled pending further review.

Council took a break at 7:46PM.

Reconvened at 7:52PM.

**14. Receive an update from Simplecity Design on the Development Ordinances project.**

Tom Yantis, Development Services Director – Introduced Matt Lewis and Meredith Johnson with Simplecity Design who gave a presentation on the status of the development ordinances project. Council is in agreement with the direction they are going in and should get first look at revised ordinances within next few months.

*Motion was made by Councilmember Garcia to receive the Simplecity Design update on the Development Ordinances project as presented.. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.*

**15. Consider pavement striping options for 2nd, 4<sup>th</sup> and Mallard, and updates to the downtown improvements.**

Jacob Walker and Leslie Pollock, HDR Engineering – gave a presentation on striping options for 2<sup>nd</sup>, 4<sup>th</sup>, and Mallard as part of the street maintenance projects, as well as a brief update on the downtown improvement projects.

*Motion was made by Councilmember Garcia to approve Option 2 for Mallard Ln. , 2<sup>nd</sup> St., and 4<sup>th</sup> St. restriping with additional safety measures and receive the downtown projects update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.*

**16. Receive update on City's preparedness for a winter storm event.**

Daniel Baum, Fire Chief – gave a presentation providing Council with an update on the City's preparedness for a potential winter storm event.

*Motion was made by Councilmember Garcia to receive the City's winter storm event preparedness update as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.*

Mayor Rydell read the executive session items, announced that Executive Session III will be postponed, and adjourned into closed session at 9:11PM.

**Executive Session I.** The Taylor City Council will conduct a closed executive meeting under Section 551.087 of the Texas Government Code regarding economic development negotiations and considering financial or other incentives to a business prospect that the City seeks to have locate in or near the City of Taylor.

- a. Project Ujj

**Executive Session II.** The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. Justice Center update
- b. City of Taylor v. Groba Cause No. 15-0119-C26

**Executive Session III.** The Taylor City Council will conduct a closed executive meeting under Section 551.074 of the Texas Government Code regarding a personnel matter.

- a. City Manager Evaluation

**17. Reconvene into open session and take any action.**

Mayor Rydell reconvened into open session at 10:29PM.

**ADJOURN**

With no further business Mayor Rydell declared the meeting adjourned at 10:30p.m.

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Brandt Rydell, Mayor

ATTEST:

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Dianna McLean, City Clerk



***City Council Meeting  
January 12, 2023  
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☐ Quality of Life

☒ Economic Vitality

**Agenda Item #:** 3  
**Agenda Title:** Concur with Preliminary Financials for November 2022

**Council Action to be taken:** Approve by Consent

**Department Submitted:** Finance Department

**Staff Contact:** Jeffrey Wood, Chief Financial Officer

**1. PURPOSE/DESCRIPTION**

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. This report is intended to satisfy the Charter requirement.

**2. STAFF ANALYSIS/BACKGROUND / PRIOR COUNCIL ACTIONS**

Council has approved previous monthly financial reports by consent.

The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of November 30, 2022:

**General Fund:**

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development.

- Revenues in the General Fund are up by \$1,415,153 or 73% over last year's fiscal year-to-date. The majority of revenue collected in November was received through property tax and sales tax. Revenues YTD are 13% of the budgeted amount.
- Property tax collections amount to \$634,454 through November. The amount collected represents approximately 7% of budgeted property tax revenues. The timing of individual tax payments can vary year-over-year so comparisons to previous years should keep such fluctuations in mind.

- The City's portion of the sales tax collections is \$1,699,063 through November, up by \$910,998 or 116% when compared to this same time last year. The payment received in November represents sales that occurred in September. November revenues ended up higher than the previous year but less than budgeted.
- Expenditures in the General Fund are down by \$29,479 or 1% compared to last year's expenses fiscal year-to-date. Expenditures of 11% of budget are at a normal amount.
- It should be noted when reviewing the level of revenues over expenditures that the vast majority of budgeted revenues are received in the first half of the year, while expenditures are dispersed more evenly throughout the year. It is common to show a significant budget surplus at mid-year that will regularly decrease over the last six months.

### **Special Revenue Funds:**

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds.

- The TIF Fund receives the annual transfer from the City and the County for the captured taxes collected in the district around April of each year. The only revenue reported for November was interest earned. The expenditures budgeted for this fiscal year are related to the debt service payments, fire suppression grants and façade grants.
- Hotel Occupancy Tax collections from the lodging providers are recorded monthly, but the 380 Agreement payment is distributed quarterly. The timing of the 380 Agreement payment can skew the monthly report and result in the fund being reflected in a more positive position than is actually the case.

Hotel Occupancy Tax collections are reported at \$56,590 fiscal year-to-date, of which \$34,938 was collected in November. November's collection was \$11,427 more than November 2021, and fiscal year-to-date HOT collections are \$13,169 (30%) more than FY 2021-22.

Expenditures consist of a pass through to the Chamber, but will also include expenditures for our marketing agreement, 380 Agreement, and a transfer to the Main Street Fund to be used for advertising.

- Main Street revenues reported during the year are from sales and other fund-raising activities. Expenditures are for rental assistance, advertising, city sponsored events and façade grants.
- Municipal Court Special Revenues total \$1,670 which is 13% of budget. Expenditures from this fund are for security work and technology at the Municipal Court.
- Library Donation Fund reflects revenues generated from interest income and donations.

- Transportation User Fee (TUF) Fund – User fees collected in November are reported at \$70,845. Expenditures are associated with wage and benefit costs, engineering costs, equipment costs and the cost of materials for street maintenance.
- Municipal Drainage Utility System (MDUS) Fund – Drainage fees collected in November are reported at \$43,599. Expenditures are related to wage and benefit costs, engineering costs, and equipment costs.

### **Enterprise Funds:**

The City maintains several Enterprise funds, which are used to account for operations that are more reflective of business-type activities. All activities associated with providing such services are accounted for in these funds. Enterprise funds are primarily funded by user charges and fees.

#### **Sanitation Fund**

- Revenues from franchise fees and user charges for services are reported at \$367,340. The City contracts its solid waste collection service and expenditures represent the payment to the City's solid waste provider. Year-to-date cost for solid waste collection services is \$314,379.

#### **Utility Fund**

- Revenues through November totaled \$2,136,769, which includes \$2,106,460 in charges for service. User charges are up \$894,515 compared to the same period last year. Expenditures fiscal year-to-date total \$926,530 compared to \$857,394 a year ago. Year-to-year comparisons in the Utility Fund reflect differences in billing and usage, and such differences can be caused by several factors that can vary throughout the year. This should be kept in mind when comparing individual time periods.
- The Utility Fund is operating at an acceptable level when compared to budgeted amounts for this period of the fiscal year.

#### **Airport Fund**

- Revenues consist of airport hangar rental, sale of fuel and interest income. Hangar rental is reported at \$46,758 and revenues from fuel sales are \$47,439.
- The Airport Fund is operating within budget with expenditures exceeding revenues by \$1,797.

#### **Cemetery Fund**

- Revenues are reported at \$44,579 and are 16% of budgeted amounts. Revenues are dependent on the number of lots sold and graves dug, and both of these sources can be variable.



- Expenditures of \$26,741 represent 6% of budgeted amounts.
- Revenues exceed expenditures by \$17,837.

#### **Other Funds:**

- Roadway Impact Fund – There was \$0 in revenues collected in November. There are no budgeted expenditures in this fund for FY 2023.
- Utility Impact Fund – There was \$0 in revenues collected in November. Expenditures are budgeted for improvements to the sewer lift station located near the airport.

#### **Internal Service Funds:**

Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for the maintenance and purchase of equipment.

- The Fleet Operating Fund charges rental fees and replacement fees to the various City departments and these fees are used to off-set the expenditures for repairs and maintenance to the City's vehicles. This same concept is applied to the Fleet Replacement Fund for the purpose of purchasing vehicles.
- Expenditures in the Fleet Operating Fund are operating as anticipated.
- The Fleet Replacement Fund reflects expenditures that includes capital lease payments for purchases are made either monthly, quarterly or annually throughout the year. Expenditures also reflect cash purchases for equipment and vehicles made on behalf of the other funds.

#### **Monthly Investment Report**

- Included this month is the Monthly Investment Report from our investment consultant and covers the period of November 1 – November 31. This report reflects the coordinated efforts of City staff and Meeder (Patterson & Associates) to manage the City funds that are not immediately needed for operational purposes. The report shows the average yield obtained on the City's funds was 3.43% during the reporting period.

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                                                                                                            | <u>CONS</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <ul style="list-style-type: none"><li>• Monthly financial reports provide Council with a snapshot of each fund along with a summary of the financial activity that occurred during the month.</li><li>• Updated financial information can assist Council with their decision-making process.</li></ul> |             |

### 4. RECOMMENDATION

Concur with the preliminary monthly financial report by consent

### 5. FUNDING SOURCE

N/A

### 6. TIMELINE

Immediate consideration

### 7. OTHER OPTIONS (In order of preference)

N/A

### 8. ATTACHMENTS

3a. [Monthly Financial Report for November 2022:](#)

- **Attachment A:** Preliminary summaries of the total amounts of revenues and expenditures year-to-date.
- **Attachment B:** Preliminary financial summaries for the governmental and proprietary funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenues and expenditures categories.
- **Attachment C:** Checks issued during the month.
- **Attachment D:** Balance sheets for each of the governmental and proprietary funds.
- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Monthly Investment Report Issued by Meeder (Patterson & Associates.)



**Monthly Finance Report as of :**  
**November 2022**

City of Taylor  
400 Porter Street  
Taylor, TX 76574

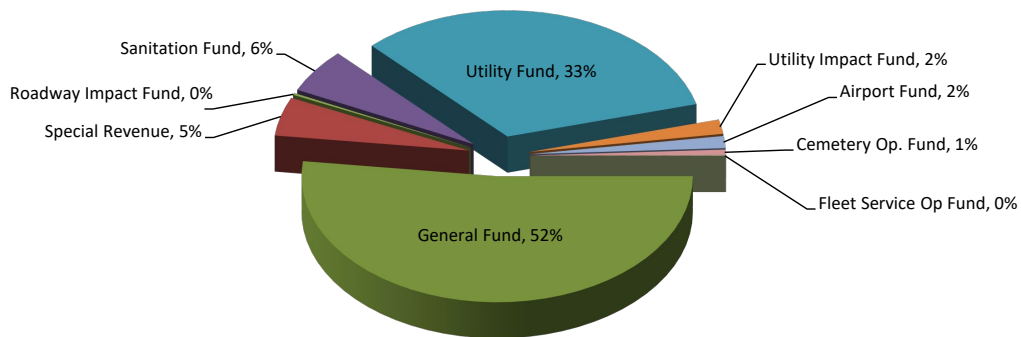
# **Attachment A**

## **Financial Summary**

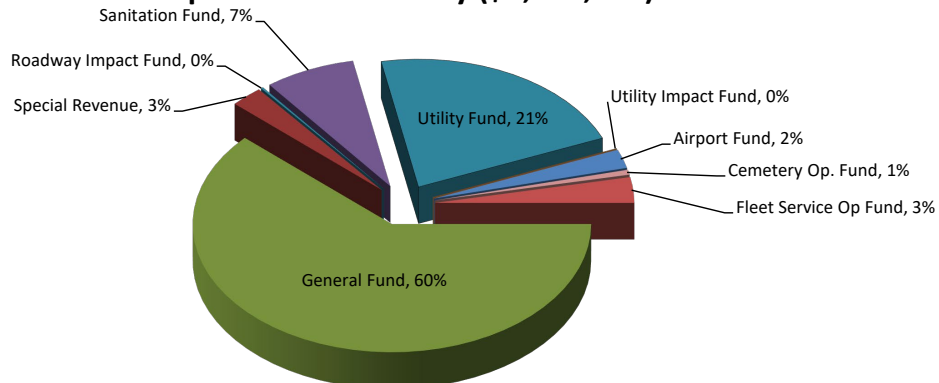
**Summary Revenue/Expenditures**  
Preliminary Year-to-Date as of November 30, 2022

|                                     | Revenue              |                     |             | Expenditures         |                     |             | Surplus/Deficit     |
|-------------------------------------|----------------------|---------------------|-------------|----------------------|---------------------|-------------|---------------------|
|                                     | Annual Budget        | Actual Y-T-D        | % of Budget | Annual Budget        | Actual Y-T-D        | % of Budget |                     |
| <b>General Fund</b>                 | \$ 25,314,882        | \$ 3,353,032        | 13%         | \$ 25,069,466        | \$ 2,629,596        | 10%         | \$ 723,436          |
| <b>Special Revenue Funds</b>        |                      |                     |             |                      |                     |             |                     |
| - Tax Increment Fund (TIF) #2       | \$ 219,000           | \$ -                | 0%          | \$ 217,000           | \$ -                | 0%          | \$ -                |
| - Tax Increment Fund (TIF) #1       | 625,500              | \$ 1,304            | 0%          | 439,382              | \$ -                | 0%          | 1,304               |
| - Hotel/Motel Tax                   | 245,000              | \$ 56,590           | 23%         | 243,250              | \$ 58,433           | 24%         | (1,842)             |
| - Main St. Revenue                  | 156,825              | \$ 29,154           | 19%         | 156,825              | \$ 12,272           | 8%          | 16,882              |
| - Municipal Court Sec/Tech          | 12,550               | \$ 1,670            | 13%         | 9,642                | \$ 2,427            | 25%         | (757)               |
| - Library Grants/Donations          | 600                  | \$ 1,525            | 254%        | -                    | \$ -                | 0%          | 1,525               |
| - Transportation Fund (TUF)         | 850,500              | \$ 141,885          | 17%         | 847,351              | \$ 1,582            | 0%          | 140,303             |
| - MDUS                              | 523,500              | \$ 87,600           | 17%         | 517,575              | \$ 37,802           | 7%          | 49,797              |
| <b>Special Rev Funds Total</b>      | <b>\$ 2,633,475</b>  | <b>\$ 319,728</b>   | <b>12%</b>  | <b>\$ 2,431,025</b>  | <b>\$ 112,516</b>   | <b>5%</b>   | <b>\$ 207,212</b>   |
| <b>Enterprise Funds</b>             |                      |                     |             |                      |                     |             |                     |
| - Sanitation Fund                   | \$ 2,055,000         | \$ 367,340          | 18%         | \$ 2,045,200         | \$ 314,379          | 15%         | \$ 52,960           |
| - Utility Fund                      | 13,113,500           | \$ 2,136,769        | 16%         | 13,075,927           | \$ 926,530          | 7%          | 1,210,239           |
| - Airport Fund                      | 605,200              | \$ 99,672           | 16%         | 604,462              | \$ 101,469          | 17%         | (1,797)             |
| - Cemetery Op. Fund                 | 273,500              | \$ 44,579           | 16%         | 432,250              | \$ 26,741           | 6%          | 17,837              |
| <b>Roadway Impact Fund</b>          | <b>\$ 80,000</b>     | <b>\$ 15,690</b>    | <b>20%</b>  | <b>\$ -</b>          | <b>\$ 8,114</b>     | <b>0%</b>   | <b>\$ 7,576</b>     |
| <b>Utility Impact Fund</b>          | <b>\$ 475,000</b>    | <b>\$ 119,145</b>   | <b>25%</b>  | <b>\$ 245,000</b>    | <b>\$ -</b>         | <b>0%</b>   | <b>\$ 119,145</b>   |
| <b>Fleet Service Operating Fund</b> | <b>\$ 910,784</b>    | <b>\$ 4,191</b>     | <b>0%</b>   | <b>\$ 817,099</b>    | <b>\$ 137,707</b>   | <b>17%</b>  | <b>\$ (133,516)</b> |
| <b>Fleet Replacement Fund</b>       | <b>\$ 367,917</b>    | <b>\$ 4,776</b>     | <b>1%</b>   | <b>\$ 307,917</b>    | <b>\$ 91,956</b>    | <b>30%</b>  | <b>\$ (87,180)</b>  |
| <b>Total</b>                        | <b>\$ 45,829,258</b> | <b>\$ 6,464,921</b> | <b>14%</b>  | <b>\$ 45,028,346</b> | <b>\$ 4,349,008</b> | <b>10%</b>  | <b>\$ 2,115,913</b> |

**Total Revenue Summary (\$6,464,921)**



**Total Expenditure Summary (\$4,349,008)**



# **Attachment B**

## **Financial Statements by Fund**

**General Fund**

**Tax Increment Financing Funds**

**Hotel Occupancy Tax Fund**

**Main Street Fund**

**Municipal Court Special Fee Fund**

**Library Grant/Donations Fund**

**Roadway Impact Fee Fund**

**Transportation User Fee Fund**

**Municipal Drainage Utility System Fund**

**Sanitation Fund**

**Public Utilities Fund**

**Utility Impact Fund**

**Airport Fund**

**Cemetery Operating Fund**

**Fleet Services Operating Fund**

**Fleet Replacement Fund**

C I T Y O F T A Y L O R  
FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2022

100-GENERAL FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-------------------------------|--------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>        |              |                  |                   |                 |                |                  |                   |
| 310-TAXES                     |              | 21,144,000.00    | 1,504,314.48      | 2,615,461.34    | 12.37          | 0.00             | 18,528,538.66     |
| 320-PERMITS AND LICENSES      |              | 932,800.00       | 330,103.67        | 491,918.57      | 52.74          | 0.00             | 440,881.43        |
| 330-INTERGOVERNMENTAL REV     |              | 367,500.00       | 33,508.80         | 33,508.80       | 9.12           | 0.00             | 333,991.20        |
| 340-CHARGES FOR SERVICES      |              | 527,300.00       | 18,713.93         | 89,744.75       | 17.02          | 0.00             | 437,555.25        |
| 410-FINES AND FORFEITURES     |              | 184,500.00       | 11,866.86         | 19,322.06       | 10.47          | 0.00             | 165,177.94        |
| 420-ASSESSMENTS               |              | 15,000.00        | 850.00            | 2,017.82        | 13.45          | 0.00             | 12,982.18         |
| 430-USE OF MONEY AND PROP     |              | 128,000.00       | 44,830.85         | 66,494.64       | 51.95          | 0.00             | 61,505.36         |
| 440-DONATIONS FROM PRIVAT     |              | 13,500.00        | ( 84,339.83)      | ( 84,614.83)    | 626.78-        | 0.00             | 98,114.83         |
| 450-INTERFUND OPERATING T     |              | 2,002,282.00     | 114,126.79        | 119,179.02      | 5.95           | 0.00             | 1,883,102.98      |
| 460-PROCEEDS GEN FIXED AS     |              | 0.00             | 0.00              | 0.00            | 0.00           | 0.00             | 0.00              |
| 470-PROCEEDS GEN LONG TER     |              | 0.00             | 0.00              | 0.00            | 0.00           | 0.00             | 0.00              |
| *** TOTAL REVENUES ***        |              | 25,314,882.00    | 1,973,975.55      | 3,353,032.17    | 13.25          | 0.00             | 21,961,849.83     |
| <u>EXPENDITURE SUMMARY</u>    |              |                  |                   |                 |                |                  |                   |
| 500-CITY COUNCIL              |              | 315,995.00       | 5,435.02          | 19,667.35       | 59.62          | 168,742.00       | 127,585.65        |
| 501-CITY MANAGEMENT           |              | 628,308.00       | 44,392.62         | 90,638.77       | 14.97          | 3,450.00         | 534,219.23        |
| 503-PUBLIC INFORMATION        |              | 209,170.00       | 13,735.16         | 30,723.11       | 43.80          | 60,895.95        | 117,550.94        |
| 504-HUMAN RESOURCES           |              | 301,350.00       | 23,174.91         | 52,798.51       | 18.24          | 2,176.00         | 246,375.49        |
| 505-CITY CLERK                |              | 196,351.00       | 13,255.19         | 26,154.43       | 16.24          | 5,730.32         | 164,466.25        |
| 512-FINANCIAL SERVICES        |              | 866,870.00       | 59,525.29         | 165,883.75      | 25.89          | 58,540.00        | 642,446.25        |
| 516-MUNICIPAL COURT           |              | 412,885.00       | 19,762.59         | 53,695.70       | 25.73          | 52,533.84        | 306,655.46        |
| 522-DEVELOPMENT SERVICES      |              | 2,042,002.00     | 126,815.71        | 209,650.56      | 46.20          | 733,847.93       | 1,098,503.51      |
| 524-MAIN STREET PROGRAM       |              | 112,128.00       | 8,759.24          | 15,836.52       | 14.12          | 0.00             | 96,291.48         |
| 527-MOODY MUSEUM              |              | 10,050.00        | 440.86            | 882.75          | 8.78           | 0.00             | 9,167.25          |
| 532-PUBLIC LIBRARY            |              | 610,002.00       | 51,518.79         | 89,528.75       | 15.00          | 1,995.87         | 518,477.38        |
| 542-FIRE SUPPRESSION/EMER     |              | 3,906,516.00     | 256,344.95        | 503,492.74      | 13.25          | 14,242.68        | 3,388,780.58      |
| 552-POLICE FIELD SERVICES     |              | 4,954,527.00     | 343,772.24        | 715,322.95      | 18.30          | 191,313.63       | 4,047,890.42      |
| 558-ANIMAL CONTROL SECTIO     |              | 298,300.00       | 17,835.44         | 37,560.02       | 29.78          | 51,272.61        | 209,467.37        |
| 563-STREET & GROUND MAIN      |              | 3,364,767.00     | 117,499.42        | 278,161.78      | 16.62          | 281,126.49       | 2,805,478.73      |
| 565-PARKS & RECREATION        |              | 1,654,304.00     | 52,723.66         | 101,974.98      | 7.22           | 17,446.50        | 1,534,882.52      |
| 566-INTERNAL SVCS/BLDG        |              | 1,097,160.00     | 39,922.38         | 79,557.50       | 11.45          | 46,114.89        | 971,487.61        |
| 573-ENGINEERING & INSPECT     |              | 350,000.00       | 4,437.95          | 4,437.95        | 4.35           | 10,802.05        | 334,760.00        |
| 575-INTERNAL SVC/IT DEPT      |              | 240,386.00       | 18,591.55         | 51,876.16       | 89.13          | 162,377.10       | 26,132.74         |
| 592-NON-DEPARTMENTAL          |              | 3,498,395.00     | 44,851.16         | 101,751.75      | 17.99          | 527,708.62       | 2,868,934.63      |
| *** TOTAL EXPENDITURES ***    |              | 25,069,466.00    | 1,262,794.13      | 2,629,596.03    | 20.02          | 2,390,316.48     | 20,049,553.49     |
| *** TOTAL PROFIT / (LOSS) *** |              | 245,416.00       | 711,181.42        | 723,436.14      | 679.21-        | ( 2,390,316.48)  | 1,912,296.34      |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

118-TIF #2  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME                 | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------|------------------------------|-------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>     |                              |                   |                   |                 |                |                  |                   |
| 310-TAXES                  |                              | <u>219,000.00</u> | <u>0.00</u>       | <u>0.00</u>     | <u>0.00</u>    | <u>0.00</u>      | <u>219,000.00</u> |
| ***                        | TOTAL REVENUES    ***        | 219,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 219,000.00        |
|                            |                              | =====             | =====             | =====           | =====          | =====            | =====             |
| <u>EXPENDITURE SUMMARY</u> |                              |                   |                   |                 |                |                  |                   |
| 520-TIF EXPENSES           |                              | <u>217,000.00</u> | <u>0.00</u>       | <u>0.00</u>     | <u>0.00</u>    | <u>0.00</u>      | <u>217,000.00</u> |
| ***                        | TOTAL EXPENDITURES ***       | 217,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 217,000.00        |
|                            |                              | =====             | =====             | =====           | =====          | =====            | =====             |
| ***                        | TOTAL PROFIT / (LOSS)    *** | 2,000.00          | 0.00              | 0.00            | 0.00           | 0.00             | 2,000.00          |
|                            |                              | =====             | =====             | =====           | =====          | =====            | =====             |



C I T Y O F T A Y L O R  
FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2022

119-TIF (TAX INCREMENT FUND)  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL   | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-------------------|-------------------|----------------|------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                   |                   |                |                  |                     |
| 310-TAXES                     |              | 425,000.00          | 0.00              | 0.00              | 0.00           | 0.00             | 425,000.00          |
| 330-INTERGOVERNMENTAL REV     |              | 200,000.00          | 0.00              | 0.00              | 0.00           | 0.00             | 200,000.00          |
| 430-USE OF MONEY AND PROP     |              | <u>500.00</u>       | <u>709.83</u>     | <u>1,304.23</u>   | <u>260.85</u>  | <u>0.00</u>      | <u>( 804.23)</u>    |
| *** TOTAL REVENUES ***        |              | 625,500.00<br>===== | 709.83<br>=====   | 1,304.23<br>===== | 0.21<br>=====  | 0.00<br>=====    | 624,195.77<br>===== |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                   |                   |                |                  |                     |
| 520-TIF EXPENSES              |              | <u>439,382.00</u>   | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>    | <u>0.00</u>      | <u>439,382.00</u>   |
| *** TOTAL EXPENDITURES ***    |              | 439,382.00<br>===== | 0.00<br>=====     | 0.00<br>=====     | 0.00<br>=====  | 0.00<br>=====    | 439,382.00<br>===== |
| *** TOTAL PROFIT / (LOSS) *** |              | 186,118.00<br>===== | 709.83<br>=====   | 1,304.23<br>===== | 0.70<br>=====  | 0.00<br>=====    | 184,813.77<br>===== |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

120-HOTEL/MOTEL FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-------------------------------|--------------|-------------------|-------------------|------------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>        |              |                   |                   |                  |                |                  |                   |
| 310-TAXES                     |              | 245,000.00        | 34,938.17         | 56,590.38        | 23.10          | 0.00             | 188,409.62        |
| 420-ASSESSMENTS               |              | 0.00              | 0.00              | 0.00             | 0.00           | 0.00             | 0.00              |
| 430-USE OF MONEY AND PROP     |              | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>       |
| *** TOTAL REVENUES ***        |              | 245,000.00        | 34,938.17         | 56,590.38        | 23.10          | 0.00             | 188,409.62        |
|                               |              | =====             | =====             | =====            | =====          | =====            | =====             |
| <u>EXPENDITURE SUMMARY</u>    |              |                   |                   |                  |                |                  |                   |
| 612-HOTEL/MOTEL TAX           |              | <u>243,250.00</u> | <u>58,432.79</u>  | <u>58,432.79</u> | <u>33.89</u>   | <u>24,000.00</u> | <u>160,817.21</u> |
| *** TOTAL EXPENDITURES ***    |              | 243,250.00        | 58,432.79         | 58,432.79        | 33.89          | 24,000.00        | 160,817.21        |
|                               |              | =====             | =====             | =====            | =====          | =====            | =====             |
| *** TOTAL PROFIT / (LOSS) *** |              | 1,750.00          | ( 23,494.62)      | ( 1,842.41)      | 476.71-        | ( 24,000.00)     | 27,592.41         |
|                               |              | =====             | =====             | =====            | =====          | =====            | =====             |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

123-MAIN STREET REVENUE FUND  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME                 | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD   | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------|------------------------------|-------------------|---------------------|------------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>     |                              |                   |                     |                  |                |                  |                   |
| 330-                       | INTERGOVERNMENTAL REV        | 60,625.00         | 0.00                | 0.00             | 0.00           | 0.00             | 60,625.00         |
| 430-                       | USE OF MONEY AND PROP        | 0.00              | 0.00                | 0.00             | 0.00           | 0.00             | 0.00              |
| 440-                       | DONATIONS FROM PRIVAT        | 46,600.00         | 12,155.00           | 29,154.00        | 62.56          | 0.00             | 17,446.00         |
| 450-                       | INTERFUND OPERATING T        | <u>49,600.00</u>  | <u>0.00</u>         | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>      | <u>49,600.00</u>  |
| ***                        | TOTAL REVENUES    ***        | 156,825.00        | 12,155.00           | 29,154.00        | 18.59          | 0.00             | 127,671.00        |
|                            |                              | =====             | =====               | =====            | =====          | =====            | =====             |
| <u>EXPENDITURE SUMMARY</u> |                              |                   |                     |                  |                |                  |                   |
| 615-                       | CONTRIBUTE TO CIVIC P        | <u>156,825.00</u> | <u>(    607.66)</u> | <u>12,271.80</u> | <u>20.11</u>   | <u>19,260.00</u> | <u>125,293.20</u> |
| ***                        | TOTAL EXPENDITURES ***       | 156,825.00        | (    607.66)        | 12,271.80        | 20.11          | 19,260.00        | 125,293.20        |
|                            |                              | =====             | =====               | =====            | =====          | =====            | =====             |
| ***                        | TOTAL PROFIT / (LOSS)    *** | 0.00              | 12,762.66           | 16,882.20        | 0.00           | (    19,260.00)  | 2,377.80          |
|                            |                              | =====             | =====               | =====            | =====          | =====            | =====             |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

125-MUNICIPAL CRT SPECIAL FEE  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-------------------------------|--------------|------------------|-------------------|------------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>        |              |                  |                   |                  |                |                  |                   |
| 410-FINES AND FORFEITURES     |              | 12,550.00        | 954.73            | 1,669.60         | 13.30          | 0.00             | 10,880.40         |
| 450-INTERFUND OPERATING T     |              | <u>0.00</u>      | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>       |
| *** TOTAL REVENUES ***        |              | <u>12,550.00</u> | <u>954.73</u>     | <u>1,669.60</u>  | <u>13.30</u>   | <u>0.00</u>      | <u>10,880.40</u>  |
| <u>EXPENDITURE SUMMARY</u>    |              |                  |                   |                  |                |                  |                   |
| 625-MUNICIPAL COURT BLDG      |              | 9,642.00         | 0.00              | 0.00             | 0.00           | 0.00             | 9,642.00          |
| 626-MUNICIPAL CRT TECHNO      |              | 0.00             | 0.00              | 2,426.60         | 0.00           | 0.00             | ( 2,426.60)       |
| 627-MUN COURT JUDICIAL        |              | <u>0.00</u>      | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>       |
| *** TOTAL EXPENDITURES ***    |              | <u>9,642.00</u>  | <u>0.00</u>       | <u>2,426.60</u>  | <u>25.17</u>   | <u>0.00</u>      | <u>7,215.40</u>   |
| *** TOTAL PROFIT / (LOSS) *** |              | <u>2,908.00</u>  | <u>954.73</u>     | <u>( 757.00)</u> | <u>26.03-</u>  | <u>0.00</u>      | <u>3,665.00</u>   |

C I T Y O F T A Y L O R  
FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2022

129-LIBRARY GRANT/DONATION  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME              | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------|---------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>     |                           |                  |                   |                 |                |                  |                   |
| 330-                       | INTERGOVERNMENTAL REV     | 0.00             | 0.00              | 0.00            | 0.00           | 0.00             | 0.00              |
| 430-                       | USE OF MONEY AND PROP     | 400.00           | 835.01            | 1,524.96        | 381.24         | 0.00             | ( 1,124.96)       |
| 440-                       | DONATIONS FROM PRIVAT     | <u>200.00</u>    | <u>0.00</u>       | <u>0.00</u>     | <u>0.00</u>    | <u>0.00</u>      | <u>200.00</u>     |
| ***                        | TOTAL REVENUES ***        | 600.00           | 835.01            | 1,524.96        | 254.16         | 0.00             | ( 924.96)         |
|                            |                           | =====            | =====             | =====           | =====          | =====            | =====             |
| <u>EXPENDITURE SUMMARY</u> |                           |                  |                   |                 |                |                  |                   |
| 624-                       | LIBRARY                   | <u>0.00</u>      | <u>0.00</u>       | <u>0.00</u>     | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>       |
| ***                        | TOTAL EXPENDITURES ***    | 0.00             | 0.00              | 0.00            | 0.00           | 0.00             | 0.00              |
|                            |                           | =====            | =====             | =====           | =====          | =====            | =====             |
| ***                        | TOTAL PROFIT / (LOSS) *** | 600.00           | 835.01            | 1,524.96        | 254.16         | 0.00             | ( 924.96)         |
|                            |                           | =====            | =====             | =====           | =====          | =====            | =====             |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

200-ROADWAY IMPACT FEE FUND  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME                 | ANNUAL<br>BUDGET | CURRENT<br>PERIOD  | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB.    | BUDGET<br>BALANCE   |
|----------------------------|------------------------------|------------------|--------------------|------------------|----------------|---------------------|---------------------|
| <u>REVENUE SUMMARY</u>     |                              |                  |                    |                  |                |                     |                     |
| 420-ASSESSMENTS            |                              | <u>80,000.00</u> | <u>0.00</u>        | <u>15,690.00</u> | <u>19.61</u>   | <u>0.00</u>         | <u>64,310.00</u>    |
| ***                        | TOTAL REVENUES    ***        | <u>80,000.00</u> | <u>0.00</u>        | <u>15,690.00</u> | <u>19.61</u>   | <u>0.00</u>         | <u>64,310.00</u>    |
|                            |                              | =====            | =====              | =====            | =====          | =====               | =====               |
| <u>EXPENDITURE SUMMARY</u> |                              |                  |                    |                  |                |                     |                     |
| 631-ROADWAY IMPACT FEE     |                              | <u>0.00</u>      | <u>8,114.08</u>    | <u>8,114.08</u>  | <u>0.00</u>    | <u>12,420.24</u>    | <u>( 20,534.32)</u> |
| ***                        | TOTAL EXPENDITURES ***       | <u>0.00</u>      | <u>8,114.08</u>    | <u>8,114.08</u>  | <u>0.00</u>    | <u>12,420.24</u>    | <u>( 20,534.32)</u> |
|                            |                              | =====            | =====              | =====            | =====          | =====               | =====               |
| ***                        | TOTAL PROFIT / (LOSS)    *** | <u>80,000.00</u> | <u>( 8,114.08)</u> | <u>7,575.92</u>  | <u>6.06-</u>   | <u>( 12,420.24)</u> | <u>84,844.32</u>    |
|                            |                              | =====            | =====              | =====            | =====          | =====               | =====               |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

210-TRANSPORTATION FUND  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME                 | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB.  | BUDGET<br>BALANCE |
|----------------------------|------------------------------|-------------------|-------------------|-----------------|----------------|-------------------|-------------------|
| <u>REVENUE SUMMARY</u>     |                              |                   |                   |                 |                |                   |                   |
| 340-                       | CHARGES FOR SERVICES         | 850,000.00        | 70,844.54         | 141,884.99      | 16.69          | 0.00              | 708,115.01        |
| 430-                       | USE OF MONEY AND PROP        | 500.00            | 0.00              | 0.00            | 0.00           | 0.00              | 500.00            |
| 450-                       | INTERFUND OPERATING T        | 0.00              | 0.00              | 0.00            | 0.00           | 0.00              | 0.00              |
| 470-                       | PROCEEDS GEN LONG TER        | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>     | <u>0.00</u>    | <u>0.00</u>       | <u>0.00</u>       |
| ***                        | TOTAL REVENUES    ***        | 850,500.00        | 70,844.54         | 141,884.99      | 16.68          | 0.00              | 708,615.01        |
|                            |                              | =====             | =====             | =====           | =====          | =====             | =====             |
| <u>EXPENDITURE SUMMARY</u> |                              |                   |                   |                 |                |                   |                   |
| 632-                       | TRANSPORTATION               | <u>847,351.00</u> | <u>1,582.22</u>   | <u>1,582.22</u> | <u>49.80</u>   | <u>420,400.00</u> | <u>425,368.78</u> |
| ***                        | TOTAL EXPENDITURES ***       | 847,351.00        | 1,582.22          | 1,582.22        | 49.80          | 420,400.00        | 425,368.78        |
|                            |                              | =====             | =====             | =====           | =====          | =====             | =====             |
| ***                        | TOTAL PROFIT / (LOSS)    *** | 3,149.00          | 69,262.32         | 140,302.77      | 894.80-        | ( 420,400.00)     | 283,246.23        |
|                            |                              | =====             | =====             | =====           | =====          | =====             | =====             |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

300-MUNICIPAL DRAINAGE UTILIT  
FINANCIAL SUMMARY

| ACCT #                     | ACCOUNT NAME                 | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE      |
|----------------------------|------------------------------|-------------------|-------------------|------------------|----------------|------------------|------------------------|
| <u>REVENUE SUMMARY</u>     |                              |                   |                   |                  |                |                  |                        |
| 330-                       | INTERGOVERNMENTAL REV        | 0.00              | 0.00              | 0.00             | 0.00           | 0.00             | 0.00                   |
| 340-                       | CHARGES FOR SERVICES         | 523,500.00        | 43,599.26         | 87,599.57        | 16.73          | 0.00             | 435,900.43             |
| 430-                       | USE OF MONEY AND PROP        | 0.00              | 0.00              | 0.00             | 0.00           | 0.00             | 0.00                   |
| 460-                       | PROCEEDS GEN FIXED AS        | 0.00              | 0.00              | 0.00             | 0.00           | 0.00             | 0.00                   |
| 470-                       | PROCEEDS GEN LONG TER        | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>            |
| ***                        | TOTAL REVENUES    ***        | <u>523,500.00</u> | <u>43,599.26</u>  | <u>87,599.57</u> | <u>16.73</u>   | <u>0.00</u>      | <u>435,900.43</u>      |
| <u>EXPENDITURE SUMMARY</u> |                              |                   |                   |                  |                |                  |                        |
| 750-                       | MUNICIPAL DRAINAGE           | <u>517,575.00</u> | <u>35,470.43</u>  | <u>37,802.43</u> | <u>7.30</u>    | <u>0.00</u>      | <u>479,772.57</u>      |
| ***                        | TOTAL EXPENDITURES ***       | <u>517,575.00</u> | <u>35,470.43</u>  | <u>37,802.43</u> | <u>7.30</u>    | <u>0.00</u>      | <u>479,772.57</u>      |
| ***                        | TOTAL PROFIT / (LOSS)    *** | <u>5,925.00</u>   | <u>8,128.83</u>   | <u>49,797.14</u> | <u>840.46</u>  | <u>0.00</u>      | <u>(    43,872.14)</u> |



C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

320-SANITATION FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL   | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-------------------|-------------------|----------------|------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                   |                   |                |                  |                     |
| 310-TAXES                     |              | 180,000.00          | 40,163.91         | 54,898.85         | 30.50          | 0.00             | 125,101.15          |
| 340-CHARGES FOR SERVICES      |              | <u>1,875,000.00</u> | <u>158,856.08</u> | <u>312,440.83</u> | <u>16.66</u>   | <u>0.00</u>      | <u>1,562,559.17</u> |
| *** TOTAL REVENUES ***        |              | <u>2,055,000.00</u> | <u>199,019.99</u> | <u>367,339.68</u> | <u>17.88</u>   | <u>0.00</u>      | <u>1,687,660.32</u> |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                   |                   |                |                  |                     |
| 721-SANITATION/GARBAGE        |              | <u>2,045,200.00</u> | <u>157,242.41</u> | <u>314,379.35</u> | <u>15.37</u>   | <u>0.00</u>      | <u>1,730,820.65</u> |
| *** TOTAL EXPENDITURES ***    |              | <u>2,045,200.00</u> | <u>157,242.41</u> | <u>314,379.35</u> | <u>15.37</u>   | <u>0.00</u>      | <u>1,730,820.65</u> |
| *** TOTAL PROFIT / (LOSS) *** |              | <u>9,800.00</u>     | <u>41,777.58</u>  | <u>52,960.33</u>  | <u>540.41</u>  | <u>0.00</u>      | <u>( 43,160.33)</u> |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

340-PUBLIC UTILITIES FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL   | % OF<br>BUDGET | Y-T-D<br>ENCUMB.  | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-------------------|-------------------|----------------|-------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                   |                   |                |                   |                     |
| 320-PERMITS AND LICENSES      |              | 500.00              | 0.00              | 0.00              | 0.00           | 0.00              | 500.00              |
| 330-INTERGOVERNMENTAL REV     |              | 0.00                | 0.00              | 0.00              | 0.00           | 0.00              | 0.00                |
| 340-CHARGES FOR SERVICES      |              | 12,905,500.00       | 1,116,894.07      | 2,106,460.45      | 16.32          | 0.00              | 10,799,039.55       |
| 420-ASSESSMENTS               |              | 107,000.00          | 0.00              | 8,433.18          | 7.88           | 0.00              | 98,566.82           |
| 430-USE OF MONEY AND PROP     |              | 98,500.00           | 10,940.31         | 20,899.39         | 21.22          | 0.00              | 77,600.61           |
| 450-INTERFUND OPERATING T     |              | 0.00                | 0.00              | 0.00              | 0.00           | 0.00              | 0.00                |
| 460-PROCEEDS GEN FIXED AS     |              | 2,000.00            | 89.64             | 975.91            | 48.80          | 0.00              | 1,024.09            |
| 470-PROCEEDS GEN LONG TER     |              | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>    | <u>0.00</u>       | <u>0.00</u>         |
| *** TOTAL REVENUES ***        |              | 13,113,500.00       | 1,127,924.02      | 2,136,768.93      | 16.29          | 0.00              | 10,976,731.07       |
|                               |              | =====               | =====             | =====             | =====          | =====             | =====               |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                   |                   |                |                   |                     |
| 701-UTILITIES ADMINISTRAT     |              | 523,888.00          | 37,176.36         | 97,986.50         | 30.53          | 61,965.72         | 363,935.78          |
| 706-WASTEWATER TREATMENT      |              | 956,667.00          | 89,055.32         | 140,162.61        | 18.14          | 33,387.09         | 783,117.30          |
| 708-UTILITY DISTRIBUTION/     |              | 2,326,316.00        | 104,395.94        | 207,011.29        | 16.90          | 186,190.70        | 1,933,114.01        |
| 709-UTILITIES NON-DEPARTM     |              | <u>9,269,056.00</u> | <u>236,610.17</u> | <u>481,369.24</u> | <u>6.30</u>    | <u>102,624.50</u> | <u>8,685,062.26</u> |
| *** TOTAL EXPENDITURES ***    |              | 13,075,927.00       | 467,237.79        | 926,529.64        | 10.02          | 384,168.01        | 11,765,229.35       |
|                               |              | =====               | =====             | =====             | =====          | =====             | =====               |
| *** TOTAL PROFIT / (LOSS) *** |              | 37,573.00           | 660,686.23        | 1,210,239.29      | 198.58         | ( 384,168.01)     | ( 788,498.28)       |
|                               |              | =====               | =====             | =====             | =====          | =====             | =====               |

C I T Y O F T A Y L O R  
FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2022

345-UTILITY IMPACT FEE FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL     | % OF<br>BUDGET | Y-T-D<br>ENCUMB.      | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-------------------|---------------------|----------------|-----------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                   |                     |                |                       |                     |
| 340-CHARGES FOR SERVICES      |              | 475,000.00          | 0.00              | 117,000.00          | 24.63          | 0.00                  | 358,000.00          |
| 420-ASSESSMENTS               |              | 0.00                | 0.00              | 0.00                | 0.00           | 0.00                  | 0.00                |
| 430-USE OF MONEY AND PROP     |              | <u>0.00</u>         | <u>0.00</u>       | <u>2,145.00</u>     | <u>0.00</u>    | <u>0.00</u>           | <u>( 2,145.00)</u>  |
| *** TOTAL REVENUES ***        |              | 475,000.00<br>===== | 0.00<br>=====     | 119,145.00<br>===== | 25.08<br>===== | 0.00<br>=====         | 355,855.00<br>===== |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                   |                     |                |                       |                     |
| 592-NON-DEPARTMENTAL          |              | <u>245,000.00</u>   | <u>0.00</u>       | <u>0.00</u>         | <u>8.71</u>    | <u>21,349.00</u>      | <u>223,651.00</u>   |
| *** TOTAL EXPENDITURES ***    |              | 245,000.00<br>===== | 0.00<br>=====     | 0.00<br>=====       | 8.71<br>=====  | 21,349.00<br>=====    | 223,651.00<br>===== |
| *** TOTAL PROFIT / (LOSS) *** |              | 230,000.00<br>===== | 0.00<br>=====     | 119,145.00<br>===== | 42.52<br>===== | ( 21,349.00)<br>===== | 132,204.00<br>===== |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

350-AIRPORT FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD     | Y-T-D<br>ACTUAL      | % OF<br>BUDGET | Y-T-D<br>ENCUMB.       | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-----------------------|----------------------|----------------|------------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                       |                      |                |                        |                     |
| 320-PERMITS AND LICENSES      |              | 0.00                | 0.00                  | 0.00                 | 0.00           | 0.00                   | 0.00                |
| 330-INTERGOVERNMENTAL REV     |              | 10,000.00           | 0.00                  | 0.00                 | 0.00           | 0.00                   | 10,000.00           |
| 340-CHARGES FOR SERVICES      |              | 594,000.00          | 43,414.39             | 94,507.12            | 15.91          | 0.00                   | 499,492.88          |
| 420-ASSESSMENTS               |              | 0.00                | 0.00                  | 0.00                 | 0.00           | 0.00                   | 0.00                |
| 430-USE OF MONEY AND PROP     |              | 1,200.00            | 2,810.92              | 5,164.77             | 430.40         | 0.00                   | ( 3,964.77)         |
| 440-DONATIONS FROM PRIVAT     |              | 0.00                | 0.00                  | 0.00                 | 0.00           | 0.00                   | 0.00                |
| 450-INTERFUND OPERATING T     |              | <u>0.00</u>         | <u>0.00</u>           | <u>0.00</u>          | <u>0.00</u>    | <u>0.00</u>            | <u>0.00</u>         |
| *** TOTAL REVENUES ***        |              | 605,200.00<br>===== | 46,225.31<br>=====    | 99,671.89<br>=====   | 16.47<br>===== | 0.00<br>=====          | 505,528.11<br>===== |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                       |                      |                |                        |                     |
| 732-AIRPORT OPERATIONS DE     |              | <u>604,462.00</u>   | <u>62,876.25</u>      | <u>101,469.00</u>    | <u>45.80</u>   | <u>175,369.14</u>      | <u>327,623.86</u>   |
| *** TOTAL EXPENDITURES ***    |              | 604,462.00<br>===== | 62,876.25<br>=====    | 101,469.00<br>=====  | 45.80<br>===== | 175,369.14<br>=====    | 327,623.86<br>===== |
| *** TOTAL PROFIT / (LOSS) *** |              | 738.00<br>=====     | ( 16,650.94)<br>===== | ( 1,797.11)<br>===== | 6.27-<br>===== | ( 175,369.14)<br>===== | 177,904.25<br>===== |

C I T Y O F T A Y L O R  
FINANCIAL STATEMENT  
AS OF: NOVEMBER 30TH, 2022

370-CEMETERY OPERATING FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET     | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB.    | BUDGET<br>BALANCE   |
|-------------------------------|--------------|----------------------|-------------------|------------------|----------------|---------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                      |                   |                  |                |                     |                     |
| 330-INTERGOVERNMENTAL REV     |              | 0.00                 | 0.00              | 0.00             | 0.00           | 0.00                | 0.00                |
| 340-CHARGES FOR SERVICES      |              | 181,500.00           | 16,875.00         | 23,881.00        | 13.16          | 0.00                | 157,619.00          |
| 420-ASSESSMENTS               |              | 0.00                 | 0.00              | 0.00             | 0.00           | 0.00                | 0.00                |
| 430-USE OF MONEY AND PROP     |              | 1,500.00             | 128.00            | 1,229.00         | 81.93          | 0.00                | 271.00              |
| 440-DONATIONS FROM PRIVAT     |              | 0.00                 | 0.00              | 0.00             | 0.00           | 0.00                | 0.00                |
| 450-INTERFUND OPERATING T     |              | 5,500.00             | 0.00              | 0.00             | 0.00           | 0.00                | 5,500.00            |
| 460-PROCEEDS GEN FIXED AS     |              | <u>85,000.00</u>     | <u>6,525.00</u>   | <u>19,468.80</u> | <u>22.90</u>   | <u>0.00</u>         | <u>65,531.20</u>    |
| *** TOTAL REVENUES ***        |              | <u>273,500.00</u>    | <u>23,528.00</u>  | <u>44,578.80</u> | <u>16.30</u>   | <u>0.00</u>         | <u>228,921.20</u>   |
| <u>EXPENDITURE SUMMARY</u>    |              |                      |                   |                  |                |                     |                     |
| 761-CEMETERY OPERATING DE     |              | <u>432,250.00</u>    | <u>15,500.97</u>  | <u>26,741.44</u> | <u>26.94</u>   | <u>89,710.00</u>    | <u>315,798.56</u>   |
| *** TOTAL EXPENDITURES ***    |              | <u>432,250.00</u>    | <u>15,500.97</u>  | <u>26,741.44</u> | <u>26.94</u>   | <u>89,710.00</u>    | <u>315,798.56</u>   |
| *** TOTAL PROFIT / (LOSS) *** |              | <u>( 158,750.00)</u> | <u>8,027.03</u>   | <u>17,837.36</u> | <u>45.27</u>   | <u>( 89,710.00)</u> | <u>( 86,877.36)</u> |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

382-FLEET SERVICES OPERATING  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL   | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-------------------------------|--------------|-------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>REVENUE SUMMARY</u>        |              |                   |                   |                   |                |                  |                   |
| 340-CHARGES FOR SERVICES      |              | 910,784.00        | 0.00              | 0.00              | 0.00           | 0.00             | 910,784.00        |
| 420-ASSESSMENTS               |              | 0.00              | 4,102.00          | 4,102.00          | 0.00           | 0.00             | ( 4,102.00)       |
| 430-USE OF MONEY AND PROP     |              | 0.00              | 89.25             | 89.25             | 0.00           | 0.00             | ( 89.25)          |
| 450-INTERFUND OPERATING T     |              | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>       | <u>0.00</u>    | <u>0.00</u>      | <u>0.00</u>       |
| *** TOTAL REVENUES ***        |              | 910,784.00        | 4,191.25          | 4,191.25          | 0.46           | 0.00             | 906,592.75        |
|                               |              | =====             | =====             | =====             | =====          | =====            | =====             |
| <u>EXPENDITURE SUMMARY</u>    |              |                   |                   |                   |                |                  |                   |
| 517-FLEET SERVICES            |              | <u>817,099.00</u> | <u>57,231.18</u>  | <u>137,706.94</u> | <u>16.85</u>   | <u>0.00</u>      | <u>679,392.06</u> |
| *** TOTAL EXPENDITURES ***    |              | 817,099.00        | 57,231.18         | 137,706.94        | 16.85          | 0.00             | 679,392.06        |
|                               |              | =====             | =====             | =====             | =====          | =====            | =====             |
| *** TOTAL PROFIT / (LOSS) *** |              | 93,685.00         | ( 53,039.93)      | ( 133,515.69)     | 142.52-        | 0.00             | 227,200.69        |
|                               |              | =====             | =====             | =====             | =====          | =====            | =====             |

C I T Y   O F   T A Y L O R  
FINANCIAL STATEMENT  
AS OF:    NOVEMBER 30TH, 2022

384-FLEET REPLACEMENT FUND  
FINANCIAL SUMMARY

| ACCT #                        | ACCOUNT NAME | ANNUAL<br>BUDGET    | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL       | % OF<br>BUDGET   | Y-T-D<br>ENCUMB.      | BUDGET<br>BALANCE   |
|-------------------------------|--------------|---------------------|-------------------|-----------------------|------------------|-----------------------|---------------------|
| <u>REVENUE SUMMARY</u>        |              |                     |                   |                       |                  |                       |                     |
| 330-INTERGOVERNMENTAL REV     |              | 0.00                | 0.00              | 0.00                  | 0.00             | 0.00                  | 0.00                |
| 340-CHARGES FOR SERVICES      |              | 367,917.00          | 0.00              | 0.00                  | 0.00             | 0.00                  | 367,917.00          |
| 420-ASSESSMENTS               |              | 0.00                | 0.00              | 0.00                  | 0.00             | 0.00                  | 0.00                |
| 430-USE OF MONEY AND PROP     |              | 0.00                | 643.49            | 1,175.24              | 0.00             | 0.00                  | ( 1,175.24)         |
| 450-INTERFUND OPERATING T     |              | 0.00                | 0.00              | 0.00                  | 0.00             | 0.00                  | 0.00                |
| 460-PROCEEDS GEN FIXED AS     |              | 0.00                | 3,600.50          | 3,600.50              | 0.00             | 0.00                  | ( 3,600.50)         |
| 470-PROCEEDS GEN LONG TER     |              | <u>0.00</u>         | <u>0.00</u>       | <u>0.00</u>           | <u>0.00</u>      | <u>0.00</u>           | <u>0.00</u>         |
| *** TOTAL REVENUES ***        |              | 367,917.00<br>===== | 4,243.99<br>===== | 4,775.74<br>=====     | 1.30<br>=====    | 0.00<br>=====         | 363,141.26<br>===== |
| <u>EXPENDITURE SUMMARY</u>    |              |                     |                   |                       |                  |                       |                     |
| 518-EQUIPMENT REPLACEMENT     |              | <u>307,917.00</u>   | <u>3,111.71</u>   | <u>91,955.87</u>      | <u>43.71</u>     | <u>42,640.00</u>      | <u>173,321.13</u>   |
| *** TOTAL EXPENDITURES ***    |              | 307,917.00<br>===== | 3,111.71<br>===== | 91,955.87<br>=====    | 43.71<br>=====   | 42,640.00<br>=====    | 173,321.13<br>===== |
| *** TOTAL PROFIT / (LOSS) *** |              | 60,000.00<br>=====  | 1,132.28<br>===== | ( 87,180.13)<br>===== | 216.37-<br>===== | ( 42,640.00)<br>===== | 189,820.13<br>===== |

# **Attachment C**

## **Council Report**

**Checks Posted in November 2022**



| DEPARTMENT       | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT     |
|------------------|--------------|----------------------------------------|----------------------------|------------|
| NON-DEPARTMENTAL | GENERAL FUND | AFLAC                                  | AFLAC NOV 2022 INVOICE     | 1,626.24   |
|                  |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 2,468.10   |
|                  |              | MISCELLANEOUS JENNIFER HARRIS          | JENNIFER HARRIS:DEPOSIT RE | 200.00     |
|                  |              | JULIE RYDELL                           | JULIE RYDELL:DEPOSIT REFUN | 125.00     |
|                  |              | MONICA RIVERA                          | MONICA RIVERA:DEPOSIT REFU | 105.00     |
|                  |              | LISA JONSE                             | LISA JONSE:DEPOSIT REFUND  | 200.00     |
|                  |              | NICOLE BERAN                           | NICOLE BERAN:DEPOSIT REFUN | 200.00     |
|                  |              | McCREARY, VESELKA, BRAGG & ALLEN PC    | CC FEES-OCTOBER 2022       | 477.30     |
|                  |              | NATIONWIDE RETIREMENT SOLUTIONS        | 457B DEF COMP PLAN         | 2,481.00   |
|                  |              |                                        | 457B DEF COMP PLAN ROTH    | 135.00     |
|                  |              |                                        | 457B DEF COMP PLAN         | 2,481.00   |
|                  |              |                                        | 457B DEF COMP PLAN ROTH    | 135.00     |
|                  |              |                                        | 457B DEF COMP PLAN         | 2,681.00   |
|                  |              |                                        | 457B DEF COMP PLAN ROTH    | 135.00     |
|                  |              | PRE-PAID LEGAL SERVICES, INC. DBA LEGA | PRE-PAID LEGAL OCT.2022    | 114.65     |
|                  |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 18,108.12  |
|                  |              |                                        | WHAT RETIREES PAY          | 1,513.74   |
|                  |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 52,822.06  |
|                  |              |                                        | OCTOBER 2022 CONTRIBUTIONS | 4,030.76   |
|                  |              | UNITED WAY FOR GREATER AUSTIN          | UNITED WAY CONTRIBUTIONS   | 5.00       |
|                  |              |                                        | UNITED WAY CONTRIBUTIONS   | 5.00       |
|                  |              | UNUM LIFE INS CO OF AMERI              | UNUM LIFE INS. PAYABLE     | 986.48     |
|                  |              | WEX HEALTH, INC. DBA: WEX              | 38705 FSA                  | 965.93     |
|                  |              |                                        | 38705 FSA                  | 965.93     |
|                  |              | TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI | ACCT #2091015 TAYLOR FF AS | 558.00     |
|                  |              |                                        | ACCT #2091015 TAYLOR FF AS | 558.00     |
|                  |              | LONE STAR CIRCLE OF CARE; REF MAMMA JA | REFUND DEPOSIT PAV & AMPHI | 800.00     |
|                  |              | INTERNATIONAL CITY MANAGEMENT ASSOC RE | PLAN ID 307325-CONTRIBUTOR | 1,655.69   |
|                  |              |                                        | PLAN ID 307325-ROTH        | 545.00     |
|                  |              |                                        | PLAN ID 307325-CONTRIBUTOR | 1,655.69   |
|                  |              |                                        | PLAN ID 307325-ROTH        | 545.00     |
|                  |              | LIBERTY NATIONAL LIFE INSURANCE        | GLOBE LIFE OCT. 2022       | 651.28     |
|                  |              |                                        | GLOBE LIFE NOV. 2022       | 651.28     |
|                  |              |                                        | TOTAL:                     | 100,587.25 |
| CITY COUNCIL     | GENERAL FUND | CIVIC PLUS                             | MUNICODE ELECTRONIC PAGES  | 318.00     |
|                  |              |                                        | MUNICODE ADMIN SUPPORT FEE | 350.00     |
|                  |              | LLOYD GOSSELINK ROCHELLE & TOWNSEND, P | ONCOR FRANCHISE AGMT       | 729.00     |
|                  |              |                                        | ATMOS FRANCHISE AGMT       | 529.00     |
|                  |              | RYDELL, BRANDT                         | TML CONFERENCE             | 145.00     |
|                  |              |                                        | TML CONFERENCE             | 105.20     |
|                  |              | UNITED SENIORS OF TAYLOR               | FY 22/23 ANNUAL CONTRIBUT  | 3,000.00   |
|                  |              | VERIZON WIRELESS                       | CELL PHONE                 | 175.95     |
|                  |              |                                        | TOTAL:                     | 5,352.15   |
| CITY MANAGEMENT  | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 69.93      |
|                  |              | MISCELLANEOUS TAYLOR COLUMBUS CLUB     | TAYLOR COLUMBUS CLUB:EMP A | 250.00     |
|                  |              | LINCOLN                                | LTD 2022 INV.              | 78.00      |
|                  |              |                                        | DEPT ADJUSTMENT            | 0.78       |
|                  |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 1,892.97   |
|                  |              | TAYLOR SPORTING GOODS                  | JACOB'S SHIRT/LOGO         | 10.00      |
|                  |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 4,480.77   |
|                  |              | VERIZON WIRELESS                       | CELL PHONE                 | 144.78     |
|                  |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | 16.62      |
|                  |              |                                        | TOTAL:                     | 6,943.85   |

| DEPARTMENT         | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT       |
|--------------------|--------------|----------------------------------------|----------------------------|--------------|
| PUBLIC INFORMATION | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 23.31        |
|                    |              | LINCOLN                                | LTD 2022 INV.              | 15.62        |
|                    |              |                                        | DEPT ADJUSTMENT            | 0.76         |
|                    |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 630.99       |
|                    |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 599.46       |
|                    |              | TIME WARNER CABLE DBA SPECTRUM         | FIBER PEG CHANNEL          | 675.98       |
|                    |              | VERIZON WIRELESS                       | CELL PHONE                 | 70.38        |
|                    |              | OSBORNE, STACEY FORD                   | PIO SERVICES FY2022/2023   | 6,624.00     |
|                    |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                    |              |                                        | TOTAL:                     | 8,657.11     |
| HUMAN RESOURCES    | GENERAL FUND | AMAZON.COM SALES, INC DBA: AMAZON.COM  | EMPLOYEE APPRECIATION GIFT | 49.98        |
|                    |              |                                        | EMPL APPRECIATION ITEMS    | 1,598.00     |
|                    |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 46.62        |
|                    |              | LINCOLN                                | LTD 2022 INV.              | 41.02        |
|                    |              |                                        | DEPT ADJUSTMENT            | 6.16         |
|                    |              | LANGUAGE TESTING INTERNATIONAL         | ANA BRUGGER/SPANISH TEST   | 63.00        |
|                    |              | MICHAEL C. PESCHEL                     | EMPLOYEE APPRECIATION MUSI | 550.00       |
|                    |              | ODP BUSINESS SOLUTIONS, LLC            | CITY AWARD PLAQUES         | 81.54        |
|                    |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 630.99       |
|                    |              | TAYLOR OFFICE PRODUCTS INC             | EMPLOYEE APPREC AWARDS     | 1,057.20     |
|                    |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 1,598.87     |
|                    |              | TEXAS POLICE ASSOCIATION               | CIVIL SERVICE POLICE TRAIN | 200.00       |
|                    |              | VERIZON WIRELESS                       | CELL PHONE                 | 48.26        |
|                    |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                    |              |                                        | TOTAL:                     | 5,988.25     |
| CITY CLERK         | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 46.62        |
|                    |              | LINCOLN                                | LTD 2022 INV.              | 32.68        |
|                    |              |                                        | DEPT ADJUSTMENT            | 12.48        |
|                    |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 1,261.98     |
|                    |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 1,189.37     |
|                    |              | VERIZON WIRELESS                       | CELL PHONE                 | 35.19        |
|                    |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                    |              |                                        | TOTAL:                     | 2,594.93     |
| FINANCIAL SERVICES | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 163.17       |
|                    |              | HILLTOP HOLDINGS INC. DBA:HILLTOP SECU | ARBITRAGE FYE 09/202       | 7,450.00     |
|                    |              | LINCOLN                                | LTD 2022 INV.              | 108.43       |
|                    |              |                                        | DEPT ADJUSTMENT            | 11.10        |
|                    |              | ODP BUSINESS SOLUTIONS, LLC            | S. SCHMIDT/DESKPAD CALEND  | 8.79         |
|                    |              |                                        | A. VERRANEULT/WALL CALEND  | 15.99        |
|                    |              | PNC BANK NATIONAL ASSOCIATION          | J. WOOD/TML HOTEL CREDIT   | 445.00-      |
|                    |              | SHI GOVERNMENT SOLUTIONS               | J. WOOD/ADOBE VOLUME LICEN | 17.56        |
|                    |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 2,523.96     |
|                    |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 4,926.11     |
|                    |              | VERIZON WIRELESS                       | CELL PHONE                 | 83.45        |
|                    |              | TEXAS PUBLIC PURCHASING ASSOCIATION    | S. SCHMIDT/MEMBERSHIP RENE | 75.00        |
|                    |              | DAHILL DBA: XEROX BUSINESS SOLUTIONS S | XPHASER 4622               | 46.95        |
|                    |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                    |              |                                        | TOTAL:                     | 15,002.12    |
| MUNICIPAL COURT    | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 69.93        |
|                    |              | BRINKS, INC.                           | BRINKS MONTHLY SERVICES    | 668.04       |
|                    |              | TYLER TECHNOLOGIES, INC                | COURT ONLINE               | 100.00       |
|                    |              | LINCOLN                                | LTD 2022 INV.              | 33.67        |

| DEPARTMENT             | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT       |
|------------------------|--------------|----------------------------------------|----------------------------|--------------|
|                        |              |                                        | DEPT ADJUSTMENT            | 5.20         |
|                        |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 136.38       |
|                        |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 1,892.97     |
|                        |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 1,283.85     |
|                        |              | ATMOS ENERGY                           | NATURAL GAS-109 W 5TH ST   | 70.14        |
|                        |              | VERIZON WIRELESS                       | CELL PHONE                 | 70.38        |
|                        |              |                                        | CELL PHONE                 | <u>0.00</u>  |
|                        |              |                                        | TOTAL:                     | 4,330.56     |
| DEVELOPMENT SERVICES   | GENERAL FUND | ARRESOLE, ALLEN DBA: ALLEN LAWN CARE   | 313 SYMES/ABATEMENT        | 472.50       |
|                        |              |                                        | 1518 MCLAIN ST/ABATEMENT   | 405.00       |
|                        |              | AMAZON.COM SALES, INC DBA: AMAZON.COM  | OFFICE SUPPLIES/COFFEE, PE | 449.38       |
|                        |              |                                        | COFFEE CREAMER             | 11.99        |
|                        |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 233.10       |
|                        |              |                                        | ADD SHELLY SHELTON/COBRA   | 46.62        |
|                        |              | LEONARD, JENNY REBECCA DBA: LIONHEART  | TASK 8 COMP PLAN UPDATE 2  | 7,138.00     |
|                        |              | LINCOLN                                | LTD 2022 INV.              | 151.71       |
|                        |              |                                        | DEPT ADJUSTMENT            | 7.47         |
|                        |              |                                        | TERM SHELLY SHELTON        | 38.66-       |
|                        |              | WATKINS, MICHAEL DEAN DBA:             | TAYLOR HEIGHTS PZ20221544  | 39,146.43    |
|                        |              |                                        | PD PZ-2022-1560 MSR II PD  | 8,968.64     |
|                        |              | ODP BUSINESS SOLUTIONS, LLC            | CLIPS, PADS, PENS, HIGHLIG | 236.75       |
|                        |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 5,047.92     |
|                        |              |                                        | ADD RETIREE SHELLY SHELTON | 787.23       |
|                        |              |                                        | TERM SHELLY SHELTON        | 630.99-      |
|                        |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 7,155.54     |
|                        |              | VERIZON WIRELESS                       | CELL PHONE                 | 320.73       |
|                        |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                        |              |                                        | TOTAL:                     | 69,925.97    |
| MAIN STREET PROGRAM 00 | GENERAL FUND | AMAZON.COM SALES, INC DBA: AMAZON.COM  | WALL CALENDAR & MOUSE      | 46.97        |
|                        |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 23.31        |
|                        |              | LINCOLN                                | LTD 2022 INV.              | 17.45        |
|                        |              |                                        | DEPT ADJUSTMENT            | 0.92         |
|                        |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 630.99       |
|                        |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 669.28       |
|                        |              | UNUM LIFE INS CO OF AMERI              | ADD JAN HARRIS             | 16.96        |
|                        |              | VERIZON WIRELESS                       | CELL PHONE                 | 48.26        |
|                        |              | HARRIS, JAN                            | TEXAS DOWNTOWN CONFERENCE  | 51.77        |
|                        |              | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u> |
|                        |              |                                        | TOTAL:                     | 1,522.52     |
| CD-MOODY MUSEUM        | GENERAL FUND | ADT SECURITY SERVICES INC              | ADT MOODY SEC 12/1/22-2/28 | 165.25       |
|                        |              |                                        | ADT MOODY SEC 12/2/22-1/1/ | 66.52        |
|                        |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 136.82       |
|                        |              | ATMOS ENERGY                           | NATURAL GAS-114 W 9TH ST   | <u>72.27</u> |
|                        |              |                                        | TOTAL:                     | 440.86       |
| PUBLIC LIBRARY         | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 116.55       |
|                        |              | BLACKSTONE AUDIO, INC. DBA: BLACKSTONE | AUDIO BOOKS                | 74.98        |
|                        |              | DEMCO, INC.                            | JACKET COVERS & BOOK TAPE  | 743.05       |
|                        |              | INGRAM BOOK COMPANY                    | LIBRARY BOOKS              | 205.25       |
|                        |              |                                        | LIBRARY BOOKS              | 11.14        |
|                        |              |                                        | LIBRARY BOOKS              | 45.88        |
|                        |              |                                        | BOOKS                      | 2,552.32     |
|                        |              |                                        | BOOKS                      | 32.84        |

| DEPARTMENT      | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT    |
|-----------------|--------------|----------------------------------------|----------------------------|-----------|
|                 |              |                                        | BOOKS                      | 274.59    |
|                 |              |                                        | LIBRARY BOOKS              | 6.91      |
|                 |              |                                        | BOOKS                      | 27.06     |
|                 |              |                                        | BOOKS                      | 2,312.15  |
|                 |              |                                        | BOOKS                      | 117.22    |
|                 |              |                                        | BOOKS                      | 23.04     |
|                 |              |                                        | BOOKS                      | 267.80    |
|                 |              | LINCOLN                                | LTD 2022 INV.              | 83.35     |
|                 |              |                                        | DEPT ADJUSTMENT            | 32.26     |
|                 |              | ODP BUSINESS SOLUTIONS, LLC            | TONER                      | 615.20    |
|                 |              |                                        | TAPE & PAPER               | 86.62     |
|                 |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 1,047.93  |
|                 |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 2,523.96  |
|                 |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 3,394.66  |
|                 |              | DURON, HANNAH                          | REIMBURSE RAFFLE GLASS JAR | 15.94     |
|                 |              |                                        | REIMBURSE CHILDREN'S PARTY | 16.86     |
|                 |              | ATMOS ENERGY                           | NATURAL GAS-801 VANCE ST   | 70.14     |
|                 |              | VERIZON WIRELESS                       | CELL PHONE                 | 35.19     |
|                 |              | DAHILL DBA: XEROX BUSINESS SOLUTIONS S | LIBRARY MAINTENANCE FEE    | 41.25     |
|                 |              | CHARTER COMMUNICATIONS HOLDINGS, LLC D | LIBRARY INTERNET           | 990.00    |
|                 |              | OVERDRIVE, INC                         | FUTURE CONTENT PURCHASES/  | 2,000.00  |
|                 |              |                                        | MAINTENANCE FEE            | 1,000.00  |
|                 |              |                                        | TOTAL:                     | 18,764.14 |
| FIRE DEPARTMENT | GENERAL FUND | AMAZON.COM SALES, INC DBA: AMAZON.COM  | LAPTOP MOUSE               | 31.44     |
|                 |              |                                        | KNEE PADS                  | 51.28     |
|                 |              |                                        | RAISE LOCKERS STAT 2/SCREW | 61.53     |
|                 |              |                                        | CELL PHONE CASE            | 35.96     |
|                 |              |                                        | PAPER CLIPS & DIPLOMA HOLD | 26.82     |
|                 |              |                                        | STAINLESS POLISH           | 18.49     |
|                 |              |                                        | OVEN IGNITER               | 124.95    |
|                 |              |                                        | COMMAND TRAILER/CABLE PROT | 27.71     |
|                 |              |                                        | COMMAND TRAILER/CABLE PROT | 129.22    |
|                 |              |                                        | SAFETY GLASSES             | 41.96     |
|                 |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 536.13    |
|                 |              | AUGUST INDUSTRIES INC.                 | ANNUAL SERVICE & QUARTER T | 603.00    |
|                 |              | CASCO INDUSTRIES INC.                  | SHIELDS/PATCH/HELMET       | 526.83    |
|                 |              | KNOX ASSOCIATES, INC                   | KNOX BOX                   | 1,014.00  |
|                 |              | LINCOLN                                | LTD 2022 INV.              | 367.82    |
|                 |              |                                        | DEPT ADJUSTMENT            | 91.91     |
|                 |              | LOCALITY MEDIA, INC.                   | ANNUAL RENEWAL             | 15,990.00 |
|                 |              | PNC BANK NATIONAL ASSOCIATION          | GENUINE PARTS SALES TAX CR | 1.80-     |
|                 |              |                                        | FIRE PROTECTION SALES TAX  | 5.61-     |
|                 |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 666.72    |
|                 |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 14,512.77 |
|                 |              | TAYLOR OFFICE PRODUCTS INC             | BUSINESS CARDS - ENGELKE   | 119.00    |
|                 |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 25,546.27 |
|                 |              | TIME WARNER CABLE DBA SPECTRUM         | INTERNET                   | 369.66    |
|                 |              | ATMOS ENERGY                           | NATURAL GAS-705 CARLOS PAR | 94.58     |
|                 |              |                                        | NATURAL GAS-200 WASHBURN S | 109.43    |
|                 |              | UNUM LIFE INS CO OF AMERI              | ADD CODY KRAEMER           | 15.47     |
|                 |              | VERIZON WIRELESS                       | CELL PHONES                | 241.32    |
|                 |              |                                        | DATA CARDS                 | 569.93    |
|                 |              | MCCOY'S BUILDING SUPPLY                | DRYER CORD                 | 24.62     |
|                 |              | HAYDAY, INC DBA: CTWP                  | FD MONTHLY COPIER AGREEMEN | 60.76     |
|                 |              | AT&T U-VERSE                           | FD INTERNET/CABLE          | 152.77    |

| DEPARTMENT             | FUND         | VENDOR NAME                            | DESCRIPTION                | AMOUNT          |
|------------------------|--------------|----------------------------------------|----------------------------|-----------------|
|                        |              | FIRE & POLICE SELECTION INC.           | PHYSICAL ABILITY TEST FD   | 7,000.00        |
|                        |              | SIDDONS MARTIN EMERGENCY GROUP LLC     | LIGHTS                     | 1,640.66        |
|                        |              | 1 STOP ELECTRONICS CENTER, INC.        | STATION#1 WASHER           | 1,538.99        |
|                        |              |                                        | STATION#1 DRYER            | <u>1,288.99</u> |
|                        |              |                                        | TOTAL:                     | 73,623.58       |
| POLICE DEPARTMENT      | GENERAL FUND | AT&T                                   | POLICE INTERNET            | 1,629.30        |
|                        |              | AMAZON.COM SALES, INC DBA: AMAZON.COM  | CREAMER, PHONE CORDS, CUPS | 288.72          |
|                        |              | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 862.47          |
|                        |              | TEXAS DEPARTMENT OF INFORMATION RESOUR | FY23 DISPATCH CIRCUIT      | 413.28          |
|                        |              | G T DISTRIBUTORS, INC                  | GLOCK, BLUE GUN FIRARM SIM | 453.99          |
|                        |              |                                        | FY23 UNIFORMS              | 497.66          |
|                        |              |                                        | 2021/2022 AMMO PURCHASE    | 2,541.25        |
|                        |              |                                        | FY23 UNIFORMS              | 84.99           |
|                        |              | LINCOLN                                | LTD 2022 INV.              | 680.54          |
|                        |              |                                        | DEPT ADJUSTMENT            | 165.54          |
|                        |              | ODP BUSINESS SOLUTIONS, LLC            | PENCILS, DIVIDERS, HIGHLIG | 57.52           |
|                        |              |                                        | BINDERS                    | 30.14           |
|                        |              |                                        | PAPER TRIMMER              | 54.99           |
|                        |              |                                        | TONER FOR PATROL           | 87.39           |
|                        |              | THE PITNEY BOWES BANK INC. DBA: PURCHA | VOCA - POSTAGE REFILL      | 270.99          |
|                        |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 782.28          |
|                        |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 22,715.64       |
|                        |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 30,975.29       |
|                        |              | TIME WARNER CABLE DBA SPECTRUM         | PD INTERNET/CABLE NOV 2022 | 343.45          |
|                        |              | UNUM LIFE INS CO OF AMERI              | ADD WILFREDO ARCE/2 MOS    | 6.06            |
|                        |              |                                        | ADD JOHN HAMBY             | 29.80           |
|                        |              |                                        | ADD LESHA WHITLOW          | 28.34           |
|                        |              | VERIZON WIRELESS                       | CELL PHONES                | 652.20          |
|                        |              |                                        | CELL PHONES - VOCA COORDIN | 40.22           |
|                        |              |                                        | CELL PHONES - VOCA VOLUNTE | 40.22           |
|                        |              |                                        | MIFI-VOCA COORDINATOR      | 37.99           |
|                        |              |                                        | DATA CARDS                 | 607.90          |
|                        |              | ON TECH, LLC DBA: IT VOICE             | FY23 IT SUPPORT ANNUAL     | 7,605.52        |
|                        |              | INTERNATIONAL ASSOCIATION OF CHIEFS OF | IACP.NET RENEWAL 1/1-12/31 | 875.00          |
|                        |              | AXON ENTERPRISE INC.                   | BWC CONTRACT FY 23         | 347.80          |
|                        |              | AVAYA FINANCIAL SERVICES               | POLICE - SOFTWARE          | 355.49          |
|                        |              | KONICA MINOLTA PREMIER FINANCE         | FY23 COPIER LEASE          | <u>267.44</u>   |
|                        |              |                                        | TOTAL:                     | 73,829.41       |
| ANIMAL CONTROL         | GENERAL FUND | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 23.31           |
|                        |              | EVINS TEMPORARIES, INC.                | F23 ACO KENNEL TECHS       | 1,887.60        |
|                        |              |                                        | F23 ACO KENNEL TECHS       | 858.00          |
|                        |              | LINCOLN                                | LTD 2022 INV.              | 23.52           |
|                        |              |                                        | DEPT ADJUSTMENT            | 3.38            |
|                        |              | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 313.63          |
|                        |              | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 630.99          |
|                        |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 1,027.77        |
|                        |              | TRACTOR SUPPLY COMPANY                 | ACO/TARP, ROLL, GREENFLEXZ | 52.33           |
|                        |              |                                        | ACO/CLEANING SUPPLIES,SQUE | 34.99           |
|                        |              | VERIZON WIRELESS                       | CELL PHONE                 | 118.64          |
|                        |              | SATELLITE SHELTERS, INC.               | ACO TEMP BLDG RENTAL       | <u>1,390.00</u> |
|                        |              |                                        | TOTAL:                     | 6,364.16        |
| STREETS & GROUND MAINT | GENERAL FUND | AMAZON.COM SALES, INC DBA: AMAZON.COM  | ST,GR/TOMMY Y. COMPUTER DE | 53.67           |
|                        |              |                                        | ST,GR/MANILLA FOLDERS & CU | 39.83           |

| DEPARTMENT         | FUND         | VENDOR NAME                                   | DESCRIPTION                | AMOUNT    |
|--------------------|--------------|-----------------------------------------------|----------------------------|-----------|
|                    |              |                                               | ST,GR/HI-VIS HOODIES       | 33.38     |
|                    |              |                                               | ST,GR/HI-VIS HOODIES       | 647.68    |
|                    |              |                                               | EXTERNAL FLOPPY DISK READE | 30.58     |
|                    |              | AETNA LIFE INSURANCE COMPANY                  | AETNA DENTAL OCT. INVOICE  | 442.89    |
|                    |              |                                               | ADD RANDALL SCHOPPE        | 58.23     |
|                    |              |                                               | ADD NICK SHIPLEY           | 23.31     |
|                    |              | COUFAL-PRATER EQUIP LLC DBA UNITED AG         | ST,GR/(1) 63.3CCBACKPACKBL | 336.00    |
|                    |              |                                               | ST,GR/(2) 63.3CCBACKPACKBL | 671.99    |
|                    |              |                                               | PORTABLE GAS AIR COMPRESS  | 1,102.00  |
|                    |              | HUNTER CONCRETE PUMPING, INC.                 | CEMETERY                   | 1,154.00  |
|                    |              | HEART OF TEXAS LANDSCAPE & IRRIGATION         | FY23 MOWING/PARK/FACILITY  | 20,089.54 |
|                    |              |                                               | FY23 MOWING/PARK/FACILITY  | 3,296.00  |
|                    |              | PROGRESSIVE WASTE SOLUTIONS DBA WC OF LINCOLN | (3) 40 YD, (1) 20 YD       | 1,385.71  |
|                    |              |                                               | LTD 2022 INV.              | 246.09    |
|                    |              |                                               | DEPT ADJUSTMENT            | 38.88     |
|                    |              | MOSS & MOSS INC. #4000                        | ST,GR/(3) LOCKS/CHAIN-CTY  | 53.94     |
|                    |              |                                               | ST,GR/CABLE TIES-VET DAY F | 6.29      |
|                    |              |                                               | ST,GR/HTG SQ-CHRISTMAS LIG | 179.94    |
|                    |              |                                               | ST,GR/(2) LOCKS- MSG BOARD | 30.58     |
|                    |              |                                               | ST,GR/GLOVES               | 5.38      |
|                    |              |                                               | ST,GR/LIGHTING AT HTG. SQU | 4.02      |
|                    |              | ODP BUSINESS SOLUTIONS, LLC                   | ST,GR/STYROFOAM CUPS       | 75.76     |
|                    |              | RELIANT ENERGY SOLUTIONS                      | MONTHLY ELECTRIC BILL      | 4,559.27  |
|                    |              | SCOTT & WHITE HEALTHCARE                      | S&W INVOICE 2022           | 8,833.86  |
|                    |              | TAYLOR SPORTING GOODS                         | HOODIES EMBROIDERY         | 190.00    |
|                    |              | TEXAS MUNICIPAL RETIREMENT SYSTEMS            | OCTOBER 2022 CONTRIBUTIONS | 9,247.70  |
|                    |              | TIME WARNER CABLE DBA SPECTRUM                | INTERNET                   | 229.16    |
|                    |              | TRACTOR SUPPLY COMPANY                        | ST,GR/J. SCHUTZ - WORK BOO | 144.99    |
|                    |              |                                               | ST,GR/J. GENSLER BOOTS     | 99.99     |
|                    |              |                                               | ST,GR/(3)TRLR LOCKS-CTY BA | 119.97    |
|                    |              |                                               | ST,GR/GLOVES               | 19.98     |
|                    |              | ATMOS ENERGY                                  | NATURAL GAS-1424 N MAIN ST | 79.70     |
|                    |              | UNITED RENTALS (NORTH AMERICA), INC.          | WATER TRUCK RENTAL 3 MO    | 2,508.06  |
|                    |              | UNUM LIFE INS CO OF AMERI                     | ADD RANDALL SCHOPPE        | 1.06      |
|                    |              |                                               | ADD NICHOLAS SHIPLEY       | 2.22      |
|                    |              | VERIZON WIRELESS                              | CELL PHONE                 | 298.61    |
|                    |              |                                               | GATEWAY SIGN               | 37.99     |
|                    |              | WILLIAMSON COUNTY DEMO FUND                   | B. BACHMEYER/PESTICIDE CEU | 60.00     |
|                    |              |                                               | A. BEALS/PESTICIDE CEU'S   | 60.00     |
|                    |              |                                               | R. MARTINEZ/PESTICIDE CEU' | 60.00     |
|                    |              | PRO-CHEM, INC.                                | ST,GR/NITRILE TEXT. GLOVES | 146.78    |
|                    |              | HAYDAY, INC DBA: CTWP                         | ST,GR/COPIER LEASE AGREEME | 61.61     |
|                    |              | YELLOWSTONE LANDSCAPE CENTRAL, INC.           | FY 23 ROW MOWING           | 3,931.80  |
|                    |              | CINTAS CORPORATION #86                        | ST,GR/UNIFORM RENTAL       | 232.92    |
|                    |              |                                               | ST,GR/UNIFORM RENTAL       | 232.92    |
|                    |              |                                               | ST,GR/UNIFORM RENTAL       | 232.92    |
|                    |              |                                               | ST,GR/UNIFORM RENTAL       | 232.92    |
|                    |              |                                               | WORK BOOTS/BOOT TRUCK      | 2,530.00  |
|                    |              | AVAYA FINANCIAL SERVICES                      | CAMERA SYSTEM              | 167.59    |
|                    |              | COMMUNITY COFFEE COMPANY LLC                  | 1424 N MAIN/COFFEE SERVICE | 141.45    |
|                    |              | SANCHEZ, JAMIE DBA: JAY'S TREE SERVICE        | 609 W RIO GRANDE/TREE REMO | 450.00    |
|                    |              |                                               | TOTAL:                     | 64,919.16 |
| PARKS & RECREATION | GENERAL FUND | AMAZON.COM SALES, INC DBA: AMAZON.COM         | OFFICE CHAIR               | 69.89     |
|                    |              |                                               | ENVELOPES & LAMINATING SHE | 25.81     |
|                    |              |                                               | AIR FRESHENERS             | 14.24     |

| DEPARTMENT                          | FUND | VENDOR NAME                            | DESCRIPTION                | AMOUNT    |
|-------------------------------------|------|----------------------------------------|----------------------------|-----------|
|                                     |      |                                        | TRPSC OFFICE/USA FLAG & PO | 69.55     |
|                                     |      |                                        | CELL PHONE CASE/BETSY SCHU | 17.98     |
|                                     |      |                                        | TRPSC/SAFETY VESTS         | 136.24    |
|                                     |      |                                        | TRPSC/COFFEE SUPPLIES      | 154.93    |
|                                     |      | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 139.86    |
|                                     |      |                                        | ADD BETSY SCHULTZ          | 23.31     |
|                                     |      | CONSTRUCTION RENT-A-FENCE INC          | CHRISTMAS TREE FENCE RENTA | 600.00    |
|                                     |      | PEREZ, EDDIE DBA EDDIE'S AUTO DETAIL E | #734 & #733 TRUCK DETAILIN | 490.00    |
|                                     |      | LANDMARK NURSERIES, INC.               | ARBOR DAY TREES            | 2,793.75  |
|                                     |      | LINCOLN                                | LTD 2022 INV.              | 100.23    |
|                                     |      |                                        | DEPT ADJUSTMENT            | 33.69     |
|                                     |      |                                        | TERM CASEY CUNNINGHAM      | 35.06-    |
|                                     |      | MATERA PAPER CO INC                    | PEARLUX SOAP,PINESOL,JUMBO | 141.26    |
|                                     |      | MOSS & MOSS INC. #4000                 | CABLETIES FOR CHRISTMAS LI | 12.59     |
|                                     |      | MOSS & MOSS INC. #5000                 | CABLE TIES                 | 18.87     |
|                                     |      |                                        | PAINT & PICK STICK         | 39.58     |
|                                     |      |                                        | BRUSH & GLOVES             | 4.33      |
|                                     |      |                                        | PRUNER, LOPPER, SHEAR      | 161.04    |
|                                     |      |                                        | HAND PUMP/HOSE             | 88.18     |
|                                     |      | PROGRESSIVE COMMERCIAL AQUATIC, INC.   | WINTERIZE ROBINSON SPLASHP | 390.00    |
|                                     |      | PNC BANK NATIONAL ASSOCIATION          | TML HOTEL CREDIT           | 82.74-    |
|                                     |      | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 2,909.15  |
|                                     |      | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 3,785.94  |
|                                     |      | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 3,075.13  |
|                                     |      | TIME WARNER CABLE DBA SPECTRUM         | DICKEY GIVENS INTERNET     | 89.99     |
|                                     |      |                                        | FIELD HOUSE INTERNET       | 110.08    |
|                                     |      | TRACTOR SUPPLY COMPANY                 | WHEEL TIRE FOR SPORTS EQT  | 69.98     |
|                                     |      |                                        | TRPSC/TARP & ROPE          | 45.98     |
|                                     |      | ATMOS ENERGY                           | NATURAL GAS-1418 DAVIS ST  | 79.38     |
|                                     |      | UNUM LIFE INS CO OF AMERI              | ADD LISA BUZAN / 2 MOS     | 36.68     |
|                                     |      |                                        | TERM CASEY CUNNINGHAM      | 119.20-   |
|                                     |      | VERIZON WIRELESS                       | CELL PHONE                 | 215.16    |
|                                     |      |                                        | IPAD                       | 37.99     |
|                                     |      | WAL-MART COMMUNITY/GEMB                | SPORTS EQT CONTAINERS      | 70.92     |
|                                     |      |                                        | SUPPLIES                   | 57.00     |
|                                     |      | TEXAS RECREATION & PARK SOCIETY        | TRAPS MEMBERSHIP/TYLER BYB | 100.00    |
|                                     |      | CINTAS CORPORATION #86                 | TRPSC/UNIFORMS             | 7.74      |
|                                     |      |                                        | TRPSC/UNIFORMS             | 7.74      |
|                                     |      |                                        | TRPSC/UNIFORMS             | 7.74      |
|                                     |      |                                        | WORK BOOTS/BOOT TRUCK      | 690.00    |
|                                     |      | RYAN SANDERS SPORTS SERVICES, LLC      | INFIELD CONDITIONER        | 536.00    |
|                                     |      | JACKSON, DON DBA: JACKSON FENCING & WE | MEMORIAL FIELD FENCE REPR  | 1,850.00  |
|                                     |      | AVAYA FINANCIAL SERVICES               | TRPSC/PHONE SYSTEM         | 121.60    |
|                                     |      |                                        | CAMERA SYSTEM              | 167.58    |
|                                     |      | R & G WINDOW CLEANING, LLC             | JANITORIAL AT DICKEY - LB  | 217.00    |
|                                     |      | NORTHWEST CASCADE INC DBA HONEY BUCKET | ANNUAL PORTAPOTTY MEMORI   | 145.00    |
|                                     |      | MARX, RONALD W.                        | PA & STAGE LIGHTS          | 1,000.00  |
|                                     |      |                                        | TOTAL:                     | 20,722.11 |
| INTERNAL SERVICES/BLDG GENERAL FUND |      | AMAZON.COM SALES, INC DBA: AMAZON.COM  | CREAMER                    | 46.38     |
|                                     |      |                                        | CREDIT SAFETY HOODIE       | 76.51-    |
|                                     |      |                                        | SPIC N SPAN                | 48.98     |
|                                     |      |                                        | CITY HALL/COFFEE SUPPLIES  | 134.76    |
|                                     |      | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 93.24     |
|                                     |      | JIM McNABB INC DBA: ART OFFICE SIGNS   | DS/PLANNER MANAGER SIGN    | 40.00     |
|                                     |      | D.A. WARDEN COMPANY, INC.              | A/C FILTERS                | 862.64    |

| DEPARTMENT | FUND | VENDOR NAME                            | DESCRIPTION                | AMOUNT   |
|------------|------|----------------------------------------|----------------------------|----------|
|            |      |                                        | AIR FILTERS                | 535.32   |
|            |      | CL&MA JANITORIAL SERVICES LLC          | FY23 JANITORIAL SRVCS      | 1,890.00 |
|            |      | EAGLE FLAG PRODUCTS, INC.              | USA FLAG 8' X 12'          | 212.70   |
|            |      | GULF COAST PAPER CO. INC.              | GLASS CLEANER              | 29.82    |
|            |      |                                        | ANGEL SOFT, ROLL TISSUE, L | 266.70   |
|            |      |                                        | ROLL TOWELS, CLEANER, LINE | 169.62   |
|            |      | HOME DEPOT CREDIT SERVICES             | CITY HALL/ 3' X 5' MATS    | 87.88    |
|            |      |                                        | STOCK TAPE MEASURE         | 14.97    |
|            |      |                                        | FIRE ANT TREATMENT         | 20.91    |
|            |      |                                        | DRILL KIT                  | 99.00    |
|            |      |                                        | PLYWOOD, PINE, HARD BOARD  | 209.38   |
|            |      | KOETTER FIRE PROTECTION OF AUSTIN, LLC | LIBRARY/HEAD DETECTOR      | 645.00   |
|            |      | LINCOLN                                | LTD 2022 INV.              | 61.57    |
|            |      |                                        | DEPT ADJUSTMENT            | 11.20    |
|            |      | MATERA PAPER CO INC                    | WYPALL TOWELS & TOILET PAP | 160.29   |
|            |      | MOSS & MOSS INC. #6000                 | PD/FLUSH LEVER             | 8.99     |
|            |      |                                        | CH/SCREEN MOULDING & PAINT | 49.46    |
|            |      |                                        | PD/NYLON ROPE              | 15.29    |
|            |      |                                        | FIRE ANT TREATMENT         | 17.96    |
|            |      |                                        | MAINTENANCE OFFICE/BULB    | 6.74     |
|            |      | RELIANT ENERGY SOLUTIONS               | MONTHLY ELECTRIC BILL      | 964.57   |
|            |      | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 2,523.96 |
|            |      | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 2,324.32 |
|            |      | ATMOS ENERGY                           | NATURAL GAS-400 PORTER ST  | 81.82    |
|            |      | VERIZON WIRELESS                       | CELL PHONE                 | 105.57   |
|            |      | VIC'S HEAT & AIR                       | PUMP STATION A/C AIR HANDL | 555.00   |
|            |      |                                        | FIRE STATION SRVC A/C SYST | 185.00   |
|            |      |                                        | ANIMAL SHELTER FILTERS     | 110.00   |
|            |      |                                        | CH REPLACE BLOWER MOTOR    | 1,160.00 |
|            |      | SPARKLETTES & SIERRA SPRINGS           | COOLER RENTAL              | 10.50    |
|            |      | ALL STARR TERMITE & PEST CONTROL DBA:  | POLICE DEPT/SPRAY FOR FLEA | 300.00   |
|            |      |                                        | FY23 ANNUAL PEST CONTROL   | 1,079.00 |
|            |      | CINTAS CORPORATION #86                 | ST,GR/MATS                 | 13.02    |
|            |      |                                        | LIBRARY MATS               | 14.87    |
|            |      |                                        | CITY HALL MATS             | 32.28    |
|            |      |                                        | FIRE #1 MATS               | 9.13     |
|            |      |                                        | FIRE #2 MATS               | 6.92     |
|            |      |                                        | UTILITY MAINT/MATS         | 17.22    |
|            |      |                                        | ST,GR/MATS                 | 13.02    |
|            |      |                                        | FIRE #1 MATS               | 6.63     |
|            |      |                                        | FIRE #2 MATS               | 5.00     |
|            |      |                                        | UTILITY MAINTENANCE/MATS   | 17.22    |
|            |      |                                        | ST,GR/MATS                 | 13.02    |
|            |      |                                        | LIBRARY MATS               | 9.88     |
|            |      |                                        | CITY HALL MATS             | 11.57    |
|            |      |                                        | FIRE #1 MATS               | 6.63     |
|            |      |                                        | FIRE #2 MATS               | 5.00     |
|            |      |                                        | UTILITY MAINTENANCE/MATS   | 17.22    |
|            |      |                                        | ST,GR/MATS                 | 13.02    |
|            |      |                                        | MUNICIPAL COURT MATS       | 10.06    |
|            |      |                                        | LIBRARY MATS               | 9.88     |
|            |      |                                        | FIRE #2 MATS               | 12.52    |
|            |      |                                        | CITY HALL MATS             | 11.57    |
|            |      |                                        | FIRE #1 MATS               | 14.73    |
|            |      |                                        | UTILITY MAINTENANCE/MATS   | 17.22    |
|            |      |                                        | ST,GR/MATS                 | 13.02    |



| DEPARTMENT             | FUND               | VENDOR NAME                            | DESCRIPTION                | AMOUNT           |
|------------------------|--------------------|----------------------------------------|----------------------------|------------------|
|                        |                    |                                        | LIBRARY MATS               | 14.87            |
|                        |                    |                                        | FIRE #1 MATS               | 9.13             |
|                        |                    |                                        | FIRE #2 MATS               | 6.92             |
|                        |                    |                                        | CITY HALL MATS             | 11.57            |
|                        |                    | OMAN, NICOLE                           | RISK MANAGEMENT CONFERENCE | 247.40           |
|                        |                    |                                        | RISK MANAGEMENT CONFERENCE | 110.00           |
|                        |                    | QUADIENT LEASING USA, INC.             | CITY HALL POSTAGE LEASE    | 669.75           |
|                        |                    | OLTMAN, JASON & JENNA DBA: TAYLOR FIRE | FIRE EXTENGUISHES INSPECT  | 1,018.50         |
|                        |                    |                                        | FIRE EXTINGUISHER MAINTENA | 833.50           |
|                        |                    | SHARCO TECHNOLOGIES, INC.              | LOBBY EXT/INSTALLED EXT 22 | 249.00           |
|                        |                    | AVAYA FINANCIAL SERVICES               | CAMERA SYSTEM              | 167.58           |
|                        |                    | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u>     |
|                        |                    |                                        | TOTAL:                     | 18,717.51        |
| ENGINEERING & INSPECTI | GENERAL FUND       | HDR ENGINEERING INC                    | ENG/CONSULTANT FOR         | <u>4,437.95</u>  |
|                        |                    |                                        | TOTAL:                     | 4,437.95         |
| INTERNAL SVC/ I T DEPT | GENERAL FUND       | AT&T                                   | CITY HALL INTERNET         | 1,629.30         |
|                        |                    | TIME WARNER CABLE DBA SPECTRUM         | CABLE                      | 73.45            |
|                        |                    | AVAYA FINANCIAL SERVICES               | CITY WIDE PHONE/LEAS       | <u>2,344.50</u>  |
|                        |                    |                                        | TOTAL:                     | 4,047.25         |
| NON-DEPARTMENTAL       | GENERAL FUND       | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 23.31            |
|                        |                    | CAPITAL AREA COUNCIL OF GOVERNMENTS DB | FY23 AIR QUALITY MONITOR   | 1,522.00         |
|                        |                    | SCOTT & WHITE HEALTHCARE               | RETIRES                    | 4,043.73         |
|                        |                    | STACY, LANCE DBA: LANCE STACY PRO SOUN | SOUND SRVS MUSIC ON MAIN   | 500.00           |
|                        |                    |                                        | SOUND SRVS MUSIC ON MAIN   | 600.00           |
|                        |                    | TAYLOR PRIDE                           | POTTERS ALLY PROJ/MURAL #4 | 200.00           |
|                        |                    | SEIGMUND, CODY                         | POTTERS ALLEY PROJ/MURAL # | 200.00           |
|                        |                    | MAMA K & THE SHADES, LLC DBA: HONEY MA | 11/17 PERFORMING MUSIC ON  | 1,500.00         |
|                        |                    | SALDANA, ABEL                          | POTTERS ALLY PROJ/MURAL #2 | <u>200.00</u>    |
|                        |                    |                                        | TOTAL:                     | 8,789.04         |
| HOTEL/MOTEL TAX        | HOTEL/MOTEL FUND   | SADYA CAPITAL LLC                      | PAYMENT #13; YR4Q1         | <u>49,048.72</u> |
|                        |                    |                                        | TOTAL:                     | 49,048.72        |
| CONTRIBUTE CIVIC PROGR | MAIN STREET REVENU | DENENA, CORY B                         | 11.12.22 FARMERS MARKET MU | 100.00           |
|                        |                    | PNC BANK NATIONAL ASSOCIATION          | VISTAPRINT SALES TAX CREDI | 17.90-           |
|                        |                    |                                        | BANNERSONTHECHEAP.COM TAX  | 21.50-           |
|                        |                    |                                        | BANNERSONTHECHEAP.COM TAX  | 4.46-            |
|                        |                    | DEVFOUNDRIES, LLC                      | 10.22&11.19 FARMER MARKET  | 150.00           |
|                        |                    | CWMRY BOYD II LLC                      | HAYLEY'S GRAINS (12 OF 12) | 160.57           |
|                        |                    | VOUTAS, KRISTINA MARIA                 | 11.19.2022 FARMERS MARKET  | <u>92.14</u>     |
|                        |                    |                                        | TOTAL:                     | 458.85           |
| CAPITAL PROJECTS       | GENERAL CAPITAL IM | PROGRESSIVE COMMERCIAL AQUATIC, INC.   | POOL FACILITY AUDIT        | 16,112.50        |
|                        |                    | RABA KISTNER, INC.                     | GEO ENG/STUDY MURPHY POOL  | <u>8,200.00</u>  |
|                        |                    |                                        | TOTAL:                     | 24,312.50        |
| 2019 GO BONDS PROJECTS | GENERAL CAPITAL IM | ROSS MOLINA OLIVEROS, P.C.             | CRABBOLL LEGAL SRVS        | 397.90           |
|                        |                    |                                        | SCOTT FAMILY LEG SRV       | <u>278.80</u>    |
|                        |                    |                                        | TOTAL:                     | 676.70           |
| ROADWAY IMPACT FEES    | ROADWAY IMPACT FEE | LEONARD, JENNY REBECCA DBA: LIONHEART  | IMPACT FEE/COMP PLAN/TRAN  | <u>8,114.08</u>  |
|                        |                    |                                        | TOTAL:                     | 8,114.08         |

| DEPARTMENT             | FUND                                                     | VENDOR NAME                            | DESCRIPTION                | AMOUNT          |
|------------------------|----------------------------------------------------------|----------------------------------------|----------------------------|-----------------|
| MUNICIPAL DRAINAGE     | MUNICIPAL DRAINAGE                                       | FORTERRA, INC. DBA: FORTERRA PIPE & PR | ST,GR/CEM DRAINAGE PROJ GR | 869.00          |
|                        |                                                          | MOSS & MOSS INC. #4000                 | ST,GR/CEM DRAIN BOX-HOOKS, | 26.98           |
|                        |                                                          | MCCOY'S BUILDING SUPPLY                | CEM/DRAINAGE BOX INSTALL   | 87.66           |
|                        |                                                          |                                        | EXTENSION CORD             | 84.70           |
|                        |                                                          |                                        | CUTTING WHEEL              | 8.81            |
|                        |                                                          |                                        | CEM/DRAINAGE BOX INSTALL   | 417.63          |
|                        |                                                          |                                        | TRIPLE EXPAND FOAM         | 22.02           |
|                        |                                                          |                                        | CEM/DRAINAGE BOX INSTALL   | 417.63          |
|                        |                                                          |                                        | CEM/DRAINAGE BOX INSTALL   | 87.66           |
|                        |                                                          |                                        | ST,GR/CEM DRAIN BOX INSTAL | 15.59           |
|                        |                                                          |                                        | CEMETERY DRAINAGE BOX-CONC | <u>253.81</u>   |
|                        |                                                          |                                        | TOTAL:                     | 1,456.23        |
| NON-DEPARTMENTAL       | SANITATION FUND                                          | TEXAS COMPTROLLER OF PUBLIC ACCOUNTS   | SALES&USE TAX ENDING 10/31 | <u>8,459.99</u> |
|                        |                                                          |                                        | TOTAL:                     | 8,459.99        |
| NON-DEPARTMENTAL       | PUBLIC UTILITIES F AFLAC                                 |                                        | AFLAC NOV 2022 INVOICE     | 218.48          |
|                        |                                                          | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 174.60          |
|                        |                                                          | NATIONWIDE RETIREMENT SOLUTIONS        | 457B DEF COMP PLAN         | 60.00           |
|                        |                                                          |                                        | 457B DEF COMP PLAN         | 60.00           |
|                        |                                                          |                                        | 457B DEF COMP PLAN         | 60.00           |
|                        |                                                          | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 1,247.42        |
|                        |                                                          | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 7,248.41        |
|                        |                                                          | UNUM LIFE INS CO OF AMERI              | UNUM LIFE INS. PAYABLE     | 84.57           |
|                        |                                                          | INTERNATIONAL CITY MANAGEMENT ASSOC RE | PLAN ID 307325-CONTRIBUTOR | 25.00           |
|                        |                                                          |                                        | PLAN ID 307325-CONTRIBUTOR | <u>25.00</u>    |
|                        |                                                          |                                        | TOTAL:                     | 9,203.48        |
| UTILITIES ADMINISTRATI | PUBLIC UTILITIES F AETNA LIFE INSURANCE COMPANY          |                                        | AETNA DENTAL OCT. INVOICE  | 139.86          |
|                        |                                                          |                                        | ADD CLARISSA CHUNG         | 23.31           |
|                        |                                                          | BRINKS, INC.                           | BRINKS MONTHLY SERVICES    | 1,208.15        |
|                        |                                                          | TYLER TECHNOLOGIES, INC                | WEBSITE MAINTENANCE        | 50.00           |
|                        |                                                          |                                        | UTILITY BILLING ONLICE     | 220.00          |
|                        |                                                          | LINCOLN                                | LTD 2022 INV.              | 68.92           |
|                        |                                                          |                                        | DEPT ADJUSTMENT            | 22.07           |
|                        |                                                          | McCREARY, VESELKA, BRAGG & ALLEN PC    | BAD DEBT FEES-C. JEFFERSON | 11.07           |
|                        |                                                          |                                        | BAD DEBT FEES-LOGAN GORDAN | 17.67           |
|                        |                                                          | ODP BUSINESS SOLUTIONS, LLC            | CLARISA'S INK              | 233.78          |
|                        |                                                          |                                        | LABEL TAPE                 | 19.76           |
|                        |                                                          |                                        | PAPER & SHARPIES           | 82.10           |
|                        |                                                          |                                        | INK                        | 176.62          |
|                        |                                                          |                                        | PENS                       | 12.49           |
|                        |                                                          |                                        | PENS, EXPAND FOLDERS, TAPE | 50.03           |
|                        |                                                          | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 3,785.94        |
|                        |                                                          | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 2,532.20        |
|                        |                                                          | VERIZON WIRELESS                       | CELL PHONE                 | 118.64          |
|                        |                                                          |                                        | AIRCARD                    | 113.97          |
|                        |                                                          | CINTAS CORPORATION #86                 | WORK BOOTS/BOOT TRUCK      | 400.00          |
|                        |                                                          | COMMUNITY COFFEE COMPANY LLC           | COFFEE & SUPPLIES          | <u>16.61</u>    |
|                        |                                                          |                                        | TOTAL:                     | 9,303.19        |
| WASTEWATER TREATMENT   | PUBLIC UTILITIES F AMAZON.COM SALES, INC DBA: AMAZON.COM |                                        | OFFICE CHAIR               | 50.94           |
|                        |                                                          |                                        | OFFICE CHAIRS              | 664.92          |
|                        |                                                          |                                        | FILE CABINET & FOLDER BOXE | 223.70          |
|                        |                                                          | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 116.55          |
|                        |                                                          | AQUA-TECH LABORATORIES, INC.           | LAB SERVICES               | 840.00          |

| DEPARTMENT             | FUND               | VENDOR NAME                               | DESCRIPTION                | AMOUNT    |
|------------------------|--------------------|-------------------------------------------|----------------------------|-----------|
|                        |                    |                                           | LAB SERVICES               | 285.00    |
|                        |                    | PROGRESSIVE WASTE SOLUTIONS DBA WC OF     | (11) 20 YD SLUDGES         | 5,335.55  |
|                        |                    | TRAC-N-TROL, INC.                         | LIFTSTATION REPAIR         | 1,463.80  |
|                        |                    | LINCOLN                                   | LTD 2022 INV.              | 65.50     |
|                        |                    |                                           | DEPT ADJUSTMENT            | 6.54      |
|                        |                    | RELIANT ENERGY SOLUTIONS                  | MONTHLY ELECTRIC BILL      | 12,692.38 |
|                        |                    | RISE SKYBEAM/JAB BROADBAND INC.           | WWTP INTERNET              | 127.78    |
|                        |                    | SCOTT & WHITE HEALTHCARE                  | S&W INVOICE 2022           | 3,154.95  |
|                        |                    | STENCE ELECTRIC                           | WWTP/BREAKERS TRIPPING @ M | 197.44    |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS        | OCTOBER 2022 CONTRIBUTIONS | 2,920.60  |
|                        |                    | TEXAS COMMISSION ON ENVIRONMENTAL QUAL    | WWTP PERMIT FEE FY23       | 25,164.93 |
|                        |                    | TRACTOR SUPPLY COMPANY                    | PUMP LEVER                 | 59.99     |
|                        |                    |                                           | WRENCHES, SCREW DRIVERS, D | 986.72    |
|                        |                    | VERIZON WIRELESS                          | CELL PHONE                 | 131.71    |
|                        |                    | USA BLUEBOOK; INC. DBA                    | CHART PAPER                | 384.14    |
|                        |                    |                                           | HACH M COLI-BLUE BROTH     | 582.70    |
|                        |                    |                                           | CIRCULAR CHARTS            | 163.29    |
|                        |                    |                                           | CIRCULAR CHARTS            | 67.61     |
|                        |                    | CINTAS CORPORATION #86                    | WASTEWATER/BOOTS           | 800.00    |
|                        |                    | SCRUGGS DISTRIBUTION LLC DBA: THE SCRUGGS | 2 ACTUATORS W/INSTALL      | 267.00    |
|                        |                    |                                           | 2 ACTUATORS W/INSTALL      | 537.00    |
|                        |                    |                                           | 2 ACTUATORS W/INSTALL      | 400.00    |
|                        |                    |                                           | 2 ACTUATORS W/INSTALL      | 400.00    |
|                        |                    |                                           | TOTAL:                     | 58,090.74 |
| DISTRIBUTION/COLLECTIO | PUBLIC UTILITIES F | AETNA LIFE INSURANCE COMPANY              | AETNA DENTAL OCT. INVOICE  | 303.03    |
|                        |                    | NCH CORPORATION DBA                       | WYPALLS                    | 173.91    |
|                        |                    | DEPT OF STATE HEALTH SERVICES DBA LAB     | WATER TESTING              | 320.88    |
|                        |                    | GRAINGER, W. W. INC.                      | SAW BLADES                 | 597.68    |
|                        |                    | LINCOLN                                   | LTD 2022 INV.              | 162.93    |
|                        |                    |                                           | DEPT ADJUSTMENT            | 38.70     |
|                        |                    | MOSS & MOSS INC. #3000                    | DUCT TAPE                  | 6.56      |
|                        |                    |                                           | ADAPTERS & COUPLINGS       | 23.75     |
|                        |                    |                                           | RAKE                       | 35.99     |
|                        |                    |                                           | PIPE INSULATION & DUCT TAP | 52.60     |
|                        |                    |                                           | PIPE & PASTE               | 24.28     |
|                        |                    |                                           | PIPE, TEES, BLADES, ADAPTE | 44.49     |
|                        |                    | ODP BUSINESS SOLUTIONS, LLC               | PAPER, DUSTER, MARKERS     | 108.62    |
|                        |                    |                                           | TOILET TISSUE              | 58.04     |
|                        |                    |                                           | CALENDARS                  | 71.97     |
|                        |                    |                                           | CALENDARS                  | 27.82     |
|                        |                    | RELIANT ENERGY SOLUTIONS                  | MONTHLY ELECTRIC BILL      | 4,317.68  |
|                        |                    | SCOTT & WHITE HEALTHCARE                  | S&W INVOICE 2022           | 9,464.85  |
|                        |                    | STENCE ELECTRIC                           | N PUMP STATION/CHECK HEATE | 300.00    |
|                        |                    | TAYLOR SPORTING GOODS                     | HOODIES EMBROIDERY (11)    | 110.00    |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS        | OCTOBER 2022 CONTRIBUTIONS | 7,925.70  |
|                        |                    | TECHLINE PIPE, L.P                        | 4" CLAY BOOTS              | 78.58     |
|                        |                    |                                           | 6" RUBBER BOOTS            | 20.00     |
|                        |                    |                                           | WELL COVERS                | 285.70    |
|                        |                    |                                           | PIPE, ADAPTERS, BUSHING    | 874.46    |
|                        |                    |                                           | 6" CLAMPS                  | 440.34    |
|                        |                    |                                           | PIPE                       | 169.00    |
|                        |                    | TRACTOR SUPPLY COMPANY                    | FLASHLIGHT                 | 44.99     |
|                        |                    | VERIZON WIRELESS                          | CELL PHONE                 | 359.94    |
|                        |                    |                                           | IPADS                      | 60.99     |
|                        |                    | WIN-911 SOFTWARE                          | ANNUAL SCADA MONITORING    | 800.00    |

| DEPARTMENT             | FUND               | VENDOR NAME                        | DESCRIPTION                | AMOUNT            |
|------------------------|--------------------|------------------------------------|----------------------------|-------------------|
|                        |                    | USA BLUEBOOK; INC. DBA             | FREE AMMONIA CHEM KEYS     | 149.39            |
|                        |                    |                                    | SAFETY FENCE               | 224.85            |
|                        |                    | MCCOY'S BUILDING SUPPLY            | T - POSTS                  | 29.80             |
|                        |                    | HAYDAY, INC DBA: CTWP              | COPIER RENTAL SERVICE      | 269.07            |
|                        |                    | CINTAS CORPORATION #86             | UNIFORM RENTAL-UTILITY MAI | 216.38            |
|                        |                    |                                    | UNIFORM RENTAL-UTILITY MAI | 216.38            |
|                        |                    |                                    | UNIFORM RENTAL-UTILITY MAI | 216.38            |
|                        |                    |                                    | UNIFORM RENTAL-UTILITY MAI | 216.38            |
|                        |                    |                                    | DISTRIBUTION/BOOTS         | 2,020.00          |
|                        |                    | ALTERMAN, INC.                     | REINSTALLED SOFTWARE SCADA | 855.00            |
|                        |                    | COMMUNITY COFFEE COMPANY LLC       | 1201 N MAIN ST/COFFEE SERV | 145.95            |
|                        |                    | BECKER, ISAIAH                     | COVERALLS REIMBURSEMENT    | <u>98.99</u>      |
|                        |                    |                                    | TOTAL:                     | 31,962.05         |
| UTILITIES NONDEPARTMEN | PUBLIC UTILITIES F | BRAZOS RIVER AUTHORITY             | EWC WTP/O&M 5601           | <u>225,159.38</u> |
|                        |                    |                                    | TOTAL:                     | 225,159.38        |
| NON-DEPARTMENTAL       | AIRPORT FUND       | TEXAS MUNICIPAL RETIREMENT SYSTEMS | OCTOBER 2022 CONTRIBUTIONS | 439.13            |
|                        |                    | WEX HEALTH, INC. DBA: WEX          | 38705 FSA                  | 0.04              |
|                        |                    |                                    | 38705 FSA                  | <u>0.04</u>       |
|                        |                    |                                    | TOTAL:                     | 439.21            |
| AIRPORT OPERATIONS DEP | AIRPORT FUND       | AETNA LIFE INSURANCE COMPANY       | AETNA DENTAL OCT. INVOICE  | 23.31             |
|                        |                    | LINCOLN                            | LTD 2022 INV.              | 17.51             |
|                        |                    |                                    | DEPT ADJUSTMENT            | 5.56              |
|                        |                    | MOSS & MOSS INC. #6000             | HANGER C-1/REPAIR DOOR LOC | 33.29             |
|                        |                    |                                    | SUMP PUMP/SPARE KEYS       | 3.98              |
|                        |                    |                                    | C-6/BULB FOR HANGAR        | 26.99             |
|                        |                    | NANCY RUTH BARRON                  | HGR C1/REKEY MASTER KEY    | 254.95            |
|                        |                    | RELIANT ENERGY SOLUTIONS           | MONTHLY ELECTRIC BILL      | 624.18            |
|                        |                    | RISE SKYBEAM/JAB BROADBAND INC.    | AIRPORT INTERNET           | 127.78            |
|                        |                    | SCOTT & WHITE HEALTHCARE           | S&W INVOICE 2022           | 630.99            |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS | OCTOBER 2022 CONTRIBUTIONS | 810.51            |
|                        |                    | VERIZON WIRELESS                   | CELL PHONE                 | 35.19             |
|                        |                    | CINTAS CORPORATION #86             | WORK BOOTS/BOOT TRUCK      | 190.00            |
|                        |                    | SHARCO TECHNOLOGIES, INC.          | AIRPORT/LABOR REPAIR       | 180.00            |
|                        |                    | VALDES, RENE DBA: R&Y GARAGE DOORS | HANGAR F-1/REPAIR DOOR CAB | 461.95            |
|                        |                    | EXCELL ENVIRONMENTAL INC           | TROUBLESHOOT FUEL ISLAND   | 231.40            |
|                        |                    |                                    | BOTTOM SWEEP AVGAS TANK    | <u>2,400.00</u>   |
|                        |                    |                                    | TOTAL:                     | 6,057.59          |
| NON-DEPARTMENTAL       | CEMETERY OPERATING | AETNA LIFE INSURANCE COMPANY       | AETNA DENTAL OCT. INVOICE  | 31.87             |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS | OCTOBER 2022 CONTRIBUTIONS | <u>576.08</u>     |
|                        |                    |                                    | TOTAL:                     | 607.95            |
| CEMETERY OPERATING DEP | CEMETERY OPERATING | AETNA LIFE INSURANCE COMPANY       | AETNA DENTAL OCT. INVOICE  | 46.62             |
|                        |                    | LINCOLN                            | LTD 2022 INV.              | 26.88             |
|                        |                    |                                    | DEPT ADJUSTMENT            | 1.58              |
|                        |                    | RELIANT ENERGY SOLUTIONS           | MONTHLY ELECTRIC BILL      | 29.93             |
|                        |                    | SCOTT & WHITE HEALTHCARE           | S&W INVOICE 2022           | 1,261.98          |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS | OCTOBER 2022 CONTRIBUTIONS | 1,063.26          |
|                        |                    | VERIZON WIRELESS                   | CELL PHONE                 | 48.26             |
|                        |                    |                                    | AIRCARD                    | 37.99             |
|                        |                    | WILLIAMSON COUNTY                  | FILE 6 CEMETERY DEEDS      | 156.00            |
|                        |                    | CINTAS CORPORATION #86             | WORK BOOTS/BOOT TRUCK      | 400.00            |
|                        |                    | KNIPPA, DANIEL                     | FY23 GRAVE DIGGING SERV.   | 3,250.00          |

| DEPARTMENT             | FUND               | VENDOR NAME                            | DESCRIPTION                | AMOUNT   |
|------------------------|--------------------|----------------------------------------|----------------------------|----------|
| TOTAL:                 |                    |                                        |                            | 6,322.50 |
| NON-DEPARTMENTAL       | FLEET SERVICES OPE | AFLAC                                  | AFLAC NOV 2022 INVOICE     | 124.47   |
|                        |                    | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 67.37    |
|                        |                    | NATIONWIDE RETIREMENT SOLUTIONS        | 457B DEF COMP PLAN         | 35.00    |
|                        |                    |                                        | 457B DEF COMP PLAN         | 35.00    |
|                        |                    |                                        | 457B DEF COMP PLAN         | 35.00    |
|                        |                    | PRE-PAID LEGAL SERVICES, INC. DBA LEGA | PRE-PAID LEGAL OCT.2022    | 33.90    |
|                        |                    | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 290.59   |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 754.79   |
|                        |                    | UNUM LIFE INS CO OF AMERI              | UNUM LIFE INS. PAYABLE     | 56.45    |
| TOTAL:                 |                    |                                        |                            | 1,432.57 |
| FLEET SERVICES SECTION | FLEET SERVICES OPE | ARNOLD OIL COMPANY OF AUSTIN, LP DBA A | #305 DEXTRON VI ATF        | 28.53    |
|                        |                    |                                        | STANADYNE                  | 131.40   |
|                        |                    |                                        | #733 & #734 FLOOR LINERS   | 295.02   |
|                        |                    |                                        | #309 FILTER & OIL          | 71.47    |
|                        |                    |                                        | #309 AIR FILTER            | 26.89    |
|                        |                    |                                        | STREET DEPT/4 CYCLE GAS    | 90.00    |
|                        |                    |                                        | WATER DEPT PREMIX          | 90.00    |
|                        |                    |                                        | SHOP VALVE & VALVE LAPPER  | 10.71    |
|                        |                    |                                        | #345 OIL, AIR & OIL FILTER | 98.36    |
|                        |                    |                                        | #531 DEF OIL               | 16.99    |
|                        |                    |                                        | #514 BREAKAWAY BATTERY     | 25.39    |
|                        |                    |                                        | #629 FILTER, ELEMENT & OIL | 81.67    |
|                        |                    |                                        | #569 OIL, ELEMENT & FILTER | 116.61   |
|                        |                    |                                        | T1 PREMIX                  | 78.54    |
|                        |                    |                                        | E2 BATTERIES               | 765.30   |
|                        |                    | AETNA LIFE INSURANCE COMPANY           | AETNA DENTAL OCT. INVOICE  | 46.62    |
|                        |                    | COUFAL-PRATER EQUIP LLC DBA UNITED AG  | SHOP/COUPLERS & FLEXZILLA  | 71.49    |
|                        |                    | GEORGETOWN OUTDOOR POWER, INC.         | TRPSC/BILLY GOAT PARTS ELE | 11.32    |
|                        |                    | HENNA CHEVROLET INC                    | #305 SEAL KIT              | 29.06    |
|                        |                    |                                        | #619 PAD KIT               | 233.87   |
|                        |                    |                                        | #615 CABLES                | 73.21    |
|                        |                    |                                        | #730 BLADE                 | 48.98    |
|                        |                    | INTERSTATE BATT. N AUSTIN              | #571 BATTERY               | 150.32   |
|                        |                    |                                        | #340 BATTERY               | 162.60   |
|                        |                    | LINCOLN                                | DEPT ADJUSTMENT            | 35.71    |
|                        |                    |                                        | DEPT ADJUSTMENT            | 6.90     |
|                        |                    | MOSS & MOSS INC. #8000                 | AA BATTERIES               | 4.49     |
|                        |                    |                                        | MISC HARDWARE              | 1.59     |
|                        |                    |                                        | SHOP/SOAP & DEODORIZER     | 9.43     |
|                        |                    |                                        | COFFEE FILTERS             | 2.49     |
|                        |                    |                                        | FIRE U1 FILTER             | 15.31    |
|                        |                    |                                        | #106 CAR CHARGER           | 10.79    |
|                        |                    | SHARE CORPORATION                      | EVAPO KLEEN V-20 GA        | 1,126.66 |
|                        |                    | SCOTT & WHITE HEALTHCARE               | S&W INVOICE 2022           | 1,261.98 |
|                        |                    | EWALD KUBOTA INC                       | 509 BELTS NUTS WASHERS BUS | 274.03   |
|                        |                    | TONY MORGAN DBA:                       | #621 FIX FLAT              | 115.00   |
|                        |                    | TML INTERGOVERNMENTAL                  | FY23 AUTO LIABILITY/PHY DA | 709.00   |
|                        |                    | TEXAS MUNICIPAL RETIREMENT SYSTEMS     | OCTOBER 2022 CONTRIBUTIONS | 1,393.12 |
|                        |                    | VERIZON WIRELESS                       | CELL PHONE                 | 83.45    |
|                        |                    |                                        | MIFI                       | 37.99    |
|                        |                    | KINLOCH EQUIPMENT & SUPPLY, INC.       | #626 PIPE W/CRWN           | 378.85   |
|                        |                    | CINTAS CORPORATION #86                 | FLEET/UNIFORM RENTAL       | 12.51    |
|                        |                    |                                        | FLEET/UNIFORM RENTAL       | 12.51    |

| DEPARTMENT            | FUND               | VENDOR NAME                            | DESCRIPTION                | AMOUNT           |
|-----------------------|--------------------|----------------------------------------|----------------------------|------------------|
|                       |                    |                                        | FLEET/UNIFORM RENTAL       | 12.51            |
|                       |                    |                                        | FLEET/UNIFORM RENTAL       | 12.51            |
|                       |                    | SIDDONS MARTIN EMERGENCY GROUP LLC     | FIRE T1 AIR FILTERS & VALV | 503.01           |
|                       |                    | CINTAS CORP DBA FIRST AID & SAFETY     | FLEET/MEDICAL CABINET      | 52.46            |
|                       |                    | FLEETCOR TECHNOLOGIES, INC.LLC DBA FUE | FUEL                       | 9,882.89         |
|                       |                    | SOUTHERN TIRE MART                     | #628 TIRES (4)             | 503.84           |
|                       |                    |                                        | #627 TIRE (1)              | 125.96           |
|                       |                    |                                        | #619 TIRES                 | 767.46           |
|                       |                    |                                        | #35 TIRES (2)              | <u>2,478.00</u>  |
|                       |                    |                                        | TOTAL:                     | 22,584.80        |
| FLEET REPLACEMENT     | FLEET REPLACEMENT  | JOHN DEERE FINANCIAL F.S.B.DBA DEERE C | (2) GATOR LEASES           | 542.28           |
|                       |                    | WELLS FARGO FINANCIAL LEASING          | PAY #59 CONTRACT 603017497 | 948.57           |
|                       |                    |                                        | PAY #59 CONTRACT 603017497 | 5.15             |
|                       |                    |                                        | KUBOTA D902 TRACTOR LEASE  | <u>1,615.71</u>  |
|                       |                    |                                        | TOTAL:                     | 3,111.71         |
| TAX SUPPORTED         | 2022 BOND          | WAYNE GING PLUMBING, LLC               | ANIMALSHELTER DISCON PORT  | 203.50           |
|                       |                    |                                        | ANIMAL SHELTER REPR WATER  | 220.00           |
|                       |                    | CDW LLC DBA: CDW GOVERNMENT            | PANASONIC TOUGHBOOK        | 3,104.25         |
|                       |                    | SATELLITE SHELTERS, INC.               | ACO TEMP BLDG RENTAL       | <u>1,390.00</u>  |
|                       |                    |                                        | TOTAL:                     | 4,917.75         |
| UTILITY               | 2022 BOND          | HOT INSPECTION SERVICES, INC.          | WWTP TRAIN 2 REHAB         | <u>12,000.00</u> |
|                       |                    |                                        | TOTAL:                     | 12,000.00        |
| UTILITY INFRASTRUCTUR | SAMSUNG INFRASTRUC | RABA KISTNER, INC.                     | SAMSUNG FM973 W & WW       | 862.40           |
|                       |                    | CSA CONSTRUCTION, INC.                 | NORTH PUMP STA. IMPROV     | 137,883.95       |
|                       |                    | ROSS MOLINA OLIVEROS, P.C.             | PROPHET CAPITAL DOMAIN     | <u>4,377.25</u>  |
|                       |                    |                                        | TOTAL:                     | 143,123.60       |
| DEVELOPMENT SERVS     | SAMSUNG DRRA ESCRO | LANGUAGE TESTING INTERNATIONAL         | ANA B. SPANISH TEST        | 63.00            |
|                       |                    | VERIZON WIRELESS                       | CELL PHONE                 | 48.26            |
|                       |                    | AT&T CORP                              | SAS CITY JOB TRAILER INTER | <u>80.00</u>     |
|                       |                    |                                        | TOTAL:                     | 191.26           |
| NON-DEPARTMENTAL      | POOLED CASH        | PNC BANK NATIONAL ASSOCIATION          | 10/1/22-10/31/22 TRANSACTI | <u>33,977.34</u> |
|                       |                    |                                        | TOTAL:                     | 33,977.34        |

| DEPARTMENT              | FUND                      | VENDOR NAME | DESCRIPTION | AMOUNT       |
|-------------------------|---------------------------|-------------|-------------|--------------|
| ===== FUND TOTALS ===== |                           |             |             |              |
| 100                     | GENERAL FUND              |             |             | 515,559.88   |
| 120                     | HOTEL/MOTEL FUND          |             |             | 49,048.72    |
| 123                     | MAIN STREET REVENUE FUND  |             |             | 458.85       |
| 162                     | GENERAL CAPITAL IMPROVEME |             |             | 24,989.20    |
| 200                     | ROADWAY IMPACT FEE FUND   |             |             | 8,114.08     |
| 300                     | MUNICIPAL DRAINAGE UTILIT |             |             | 1,456.23     |
| 320                     | SANITATION FUND           |             |             | 8,459.99     |
| 340                     | PUBLIC UTILITIES FUND     |             |             | 333,718.84   |
| 350                     | AIRPORT FUND              |             |             | 6,496.80     |
| 370                     | CEMETERY OPERATING FUND   |             |             | 6,930.45     |
| 382                     | FLEET SERVICES OPERATING  |             |             | 24,017.37    |
| 384                     | FLEET REPLACEMENT FUND    |             |             | 3,111.71     |
| 500                     | 2022 BOND                 |             |             | 16,917.75    |
| 501                     | SAMSUNG INFRASTRUCTURE    |             |             | 143,123.60   |
| 502                     | SAMSUNG DRRA ESCROW       |             |             | 191.26       |
| 950                     | POOLED CASH               |             |             | 33,977.34    |
| -----                   |                           |             |             |              |
| GRAND TOTAL:            |                           |             |             | 1,176,572.07 |
| -----                   |                           |             |             |              |

# **Attachment D**

## **Balance Sheets by Funds**

**General Fund**  
**Tax Increment Financing Funds**  
**Hotel Occupancy Tax Fund**  
**Main Street Fund**  
**Municipal Court Special Fee Fund**  
**Library Grant/Donations Fund**  
**Roadway Impact Fee Fund**  
**Transportation User Fee Fund**  
**Municipal Drainage Utility System Fund**  
**Sanitation Fund**  
**Public Utilities Fund**  
**Utility Impact Fee Fund**  
**Airport Fund**  
**Cemetery Fund**  
**Fleet Services Operating Fund**  
**Fleet Replacement Fund**



100-GENERAL FUND

| ACCOUNT #    | ACCOUNT DESCRIPTION            | BALANCE               |
|--------------|--------------------------------|-----------------------|
| <hr/>        |                                |                       |
| ASSETS       |                                |                       |
| =====        |                                |                       |
| 100-100-100  | PETTY CASH                     | 1,050.00              |
| 100-100-102  | CLAIM ON POOLED CASH           | ( 8,408,589.51)       |
| 100-100-103  | SECURITY INVESTMENTS           | 8,394,191.99          |
| 100-100-104  | SAFEKEEPING CHECKING ACCT      | 991,127.42            |
| 100-100-105  | MONEY MARKET @CNB #4260618     | 12,233.44             |
| 100-100-106  | VALERO DONATION FUNDS TEXPOOL  | 0.00                  |
| 100-100-107  | GEN OPERATING TXCLASS 0008     | 3,358,974.82          |
| 100-100-108  | NED TRUST( MOODY)TEXSTAR       | 203,136.87            |
| 100-100-109  | PRINCOR GEN FUND 6FR-139362    | 0.00                  |
| 100-100-110  | TEXPOOL 2465300006 POOLED CASH | 4,748,547.86          |
| 100-100-111  | TXU DESIGNATED CNB 2067064     | 0.00                  |
| 100-100-113  | TEXPOOL 2465300015 N MOODY     | 21,607.95             |
| 100-100-115  | TIF TEXPOOL 2465300004         | 0.00                  |
| 100-100-160  | GENERAL FUND 4258372           | 0.00                  |
| 100-120-100  | PROPERTY TAXES RECEIVABLE      | 192,708.17            |
| 100-120-102  | TEXSTAR 000 2295               | 0.00                  |
| 100-120-103  | MISC. ACCOUNTS RECEIVABLE      | 54,053.44             |
| 100-120-110  | ALLOWANCE UNCOLLECTED TAXES    | 0.00                  |
| 100-120-120  | SALES TAXES RECEIVABLE         | 788,064.95            |
| 100-120-130  | ACCTS RECEIVABLE GARBAGE       | 0.00                  |
| 100-120-131  | ALLOWANCE - GARBAGE            | 0.00                  |
| 100-120-132  | P.I.L.O.T. RECEIVABLE          | 0.00                  |
| 100-120-140  | GRANTS RECEIVABLE              | 0.00                  |
| 100-120-141  | FRANCHISE TAX RECEIVABLE       | 0.00                  |
| 100-120-230  | DUE FROM OFFICERS FOR WEAPONS  | 0.00                  |
| 100-120-240  | DUE FROM TAXES                 | 0.00                  |
| 100-120-250  | DUE FROM FUND 350 FOR LOAN     | 0.00                  |
| 100-120-251  | DUE FROM FUND 350              | 0.00                  |
| 100-120-252  | DUE FROM CIP FUND              | 5,325.00              |
| 100-120-255  | DUE FROM OTHER FUNDS           | 162,531.92            |
| 100-120-300  | DUE FROM FUND 160              | 0.00                  |
| 100-120-301  | DUE FROM FUND 360              | 0.00                  |
| 100-120-302  | TEDC REIMBURSE FOR MAIN ST     | 0.00                  |
| 100-150-100  | OTHER ASSETS (AUDITOR'S ENTRY) | 0.00                  |
| 100-170-100  | CURRENT YR RES FOR ENCUMBRANCE | ( 3,030,562.14)       |
| 100-170-101  | PRIOR YR RES FOR ENCUMBRANCE   | 619,867.19            |
| 100-170-103  | PRE-PAY HEALTH INSURANCE       | 0.00                  |
| 100-180-101  | DUE FROM SOURCES-GRANT REVENUE | 0.00                  |
| 100-190-100  | I.B.M. PURCHASE FUNDS          | 0.00                  |
| 100-190-102  | DEFERRED CHGS-BOND ISSUE COST  | <u>0.00</u>           |
|              |                                | <u>8,114,269.37</u>   |
| TOTAL ASSETS |                                | 8,114,269.37<br>===== |

100-GENERAL FUND

| ACCOUNT #   | ACCOUNT DESCRIPTION            | BALANCE         |
|-------------|--------------------------------|-----------------|
| <hr/>       |                                |                 |
| LIABILITIES |                                |                 |
| =====       |                                |                 |
| 100-200-100 | ACCRUED PAYBLES                | 0.00            |
| 100-200-102 | ACCRUED PAYROLL GENERAL        | 0.00            |
| 100-200-110 | ENCUMBERED PAYABLE GEN.        | ( 3,030,562.14) |
| 100-200-111 | PRIOR YEAR ENCUMBRANCE         | 619,867.19      |
| 100-200-200 | FICA & MEDICARE PAYABLE        | ( 130.98)       |
| 100-200-201 | FEDERAL WITHHOLDING PAYABLE    | 0.00            |
| 100-200-202 | TMRS PAYABLE                   | 50,068.14       |
| 100-200-203 | DEFERRED COMP PAYABLE          | 1,385.88        |
| 100-200-204 | CIVIL SERVICE-SICK LEAVE       | 0.00            |
| 100-200-205 | TEDC SALES TAX PAYABLE         | 0.00            |
| 100-200-209 | CHILD SUPPORT PAYABLE          | 0.00            |
| 100-200-210 | CHILD SUPPORT PAYABLE          | ( 747.71)       |
| 100-200-211 | GARNISHMENTS PAYABLE           | 2,427.69        |
| 100-200-212 | UNUM LIFE INS PAYABLE          | ( 486.96)       |
| 100-200-213 | DENTAL PAYABLE                 | ( 4,454.43)     |
| 100-200-214 | AFLAC PAYABLE                  | 3,937.61        |
| 100-200-215 | CLOTHES RENTAL PAYABLE         | 0.00            |
| 100-200-216 | CINCINNATI LIFE PAYABLE        | 5,406.75        |
| 100-200-218 | BLUE CHOICE PAYABLE            | 27.62           |
| 100-200-219 | SCOTT & WHITE HEALTH PAYABLE   | 18,800.75       |
| 100-200-220 | S&W PAYABLE 2001-2011          | ( 9,793.98)     |
| 100-200-221 | FLEXIBLE SPENDING (FSA) PAYABL | ( 2,797.22)     |
| 100-200-222 | PRE-PAID LEGAL PAYABLE         | ( 3,249.60)     |
| 100-200-223 | GUARDIAN DENTAL                | 0.00            |
| 100-200-224 | NATL FAMILY CARE PAYABLE       | 0.00            |
| 100-200-225 | FIDELITY & GUARANTY LIFE PAY   | 0.00            |
| 100-200-226 | TRANSPORT LIFE PAYABLE         | 0.00            |
| 100-200-227 | UNITED INSURANCE PAYABLE       | 0.00            |
| 100-200-228 | MISC DEDUCTIONS PAYABLE        | 0.00            |
| 100-200-229 | MET LIFE DENTAL PAYABLE        | ( 551.91)       |
| 100-200-230 | UNITED WAY PAYABLE             | 0.00            |
| 100-200-231 | MEMBERSHIP/DUES PAYABLE        | 200.00          |
| 100-200-232 | COURT BOND REFUND PAYABLE      | ( 709.80)       |
| 100-200-233 | OTHER A/P PENDING (AUDITOR)    | ( 52,259.66)    |
| 100-200-234 | GLOBE LIFE PAYABLE             | ( 54.24)        |
| 100-200-235 | VISION PLAN PAYABLE            | 477.51          |
| 100-200-300 | RETAINAGE PAYABLE              | 0.00            |
| 100-200-301 | COURT COLLECTIONS              | 3,886.74        |
| 100-200-400 | DUE TO PAYROLL                 | 0.00            |
| 100-200-401 | WAGES PAYABLE                  | 0.00            |
| 100-200-410 | DUE TO AIRPORT FUND            | 0.00            |
| 100-200-500 | ACCOUNTS PAYABLE PENDING       | 261,479.00      |
| 100-200-501 | DUE TO MUNICIPAL RET. FUND     | 0.00            |
| 100-200-502 | DUE TO STATE/COURT FEES        | 26,598.62       |
| 100-200-503 | DUE TO COMPT. SALES TAX        | 0.00            |
| 100-200-504 | DUE TO TEDC-MONTHLY SALES TAX  | 9,195.98        |
| 100-200-505 | DUE TO OMNIBASE SERVICES INC   | ( 598.46)       |
| 100-200-506 | DUE TO TISD-PRESERVATION AWARD | 0.00            |
| 100-200-507 | DUE TO S&W/COBRA FROM OTHERS   | ( 5,337.85)     |

100-GENERAL FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE                 |
|------------------------------------------|--------------------------------|-------------------------|
| 100-200-508                              | DUE TO TISD:HOUSING AUTH PILOT | 0.00                    |
| 100-200-509                              | DUE TO TMRS FROM TEDC          | 79.59                   |
| 100-210-111                              | DUE TO I&S (TAX COLLECTIONS)   | 141,802.54              |
| 100-210-112                              | DUE TO POLICE PROGRAM ACCOUNT  | 0.00                    |
| 100-210-150                              | DUE TO FUTURE LAND PURCHASES   | 0.00                    |
| 100-210-170                              | DUE TO RESTRICTED ASSETS       | 0.00                    |
| 100-210-180                              | DUE TO FLOOD CONTROL           | 0.00                    |
| 100-210-190                              | DUE TO PAL CASH                | 0.00                    |
| 100-210-191                              | DUE TO OTHERS FROM EVIDENCE    | 0.00                    |
| 100-220-100                              | TAX DISTRIBUTION               | ( 38,659.27)            |
| 100-230-100                              | LOAN AT CNB                    | 0.00                    |
| 100-230-101                              | '95 TAX ANTICIPATION LOAN      | 0.00                    |
| 100-230-102                              | POLICE PHONE LEASE             | 0.00                    |
| 100-240-100                              | DEFERRED TAX REVENUE           | 192,708.17              |
| 100-240-101                              | UNCLAIMED FUNDS                | 14,999.34               |
| 100-240-102                              | DEFERRED REV-BOND PREMIUM      | 0.00                    |
| 100-240-103                              | DEFERRED REVENUE               | 0.00                    |
| 100-240-104                              | REFUNDABLE FACILITY DEPOSITS   | 5,650.00                |
| 100-241-110                              | PREPAYMNT PERMT M2E3LLC 100YRS | 2,478.19                |
| 100-241-111                              | RESERVE CHRISTMAS DONATIONS    | 4.66                    |
| 100-241-113                              | ESCROW-BONDS POSTED-DEFENDENTS | <u>2,867.45</u>         |
| TOTAL LIABILITIES                        |                                | ( <u>1,786,044.79</u> ) |
| EQUITY                                   |                                |                         |
| =====                                    |                                |                         |
| 100-260-112                              | ESCROW:DRAINAGE/OTHER PROJECTS | 0.00                    |
| 100-260-114                              | ESCROW:FUTURE PARK LAND        | 0.00                    |
| 100-260-115                              | ESCROW:TEDC FOR LAND PURCHASE  | 0.00                    |
| 100-260-116                              | ESCROW - TREE REPLACEMENT PARK | 0.00                    |
| 100-260-117                              | ESCROW-WEATHERIZATION PROGRAM  | 0.00                    |
| 100-260-118                              | ESCROW-MOODY MUSEUM            | 0.00                    |
| 100-260-120                              | RESERVE-PAVING ESCROW          | 0.00                    |
| 100-260-121                              | RESERVE FOR CAPITAL OUTLAY     | 0.00                    |
| 100-265-100                              | RESTRICTED PORTION FUND BA     | 0.00                    |
| 100-270-100                              | FUND BALANCE                   | 7,554,682.57            |
| 100-280-100                              | ASSIGNED FUND BALANCE          | <u>32,396.29</u>        |
| TOTAL BEGINNING EQUITY                   |                                | 7,587,078.86            |
| TOTAL REVENUE                            |                                | 3,353,032.17            |
| TOTAL EXPENSES                           |                                | <u>2,629,457.43</u>     |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 723,574.74              |
| (WILL CLOSE TO FUND BAL.)                |                                | 1,589,660.56            |
| TOTAL EQUITY & FUND BALANCE              |                                | <u>9,900,314.16</u>     |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                | 8,114,269.37            |
|                                          |                                | =====                   |

118-TIF #2

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE     |             |
|------------------------------------------|--------------------------------|-------------|-------------|
| ASSETS                                   |                                |             |             |
| =====                                    |                                |             |             |
| 118-100-102                              | CLAIM ON POOLED CASH           | 0.00        |             |
| 118-100-103                              | SECURITY INVESTMENTS           | 0.00        |             |
| 118-100-104                              | SAFEKEEPING CHECKING ACCT      | 0.00        |             |
| 118-120-103                              | MISC ACCOUNTS RECEIVABLE       | 0.00        |             |
| 118-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | 0.00        |             |
| 118-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>0.00</u> |             |
|                                          |                                |             | <u>0.00</u> |
| TOTAL ASSETS                             |                                |             | 0.00        |
|                                          |                                |             | =====       |
| LIABILITIES                              |                                |             |             |
| =====                                    |                                |             |             |
| 118-200-110                              | CURRENT YEAR ENCUMBRANCE       | 0.00        |             |
| 118-200-111                              | PRIOR YEAR ENCUMBRANCE         | 0.00        |             |
| 118-200-300                              | RETAINAGE PAYABLE              | 0.00        |             |
| 118-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>0.00</u> |             |
|                                          | TOTAL LIABILITIES              |             | <u>0.00</u> |
| EQUITY                                   |                                |             |             |
| =====                                    |                                |             |             |
| 118-270-100                              | FUND BALANCE                   | <u>0.00</u> |             |
|                                          | TOTAL BEGINNING EQUITY         | 0.00        |             |
| TOTAL REVENUE                            |                                | 0.00        |             |
| TOTAL EXPENSES                           |                                | <u>0.00</u> |             |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 0.00        |             |
| TOTAL EQUITY & FUND BALANCE              |                                |             | <u>0.00</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |             | 0.00        |
|                                          |                                |             | =====       |

119-TIF (TAX INCREMENT FUND)

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE           |                   |
|------------------------------------------|--------------------------------|-------------------|-------------------|
| <hr/>                                    |                                |                   |                   |
| ASSETS                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 119-100-102                              | CLAIM ON POOLED CASH           | 29,929.10         |                   |
| 119-100-103                              | SECURITY INVESTMENTS           | 0.00              |                   |
| 119-100-104                              | SAFEKEEPING CHECKING ACCT      | 0.00              |                   |
| 119-100-115                              | TEXPOOL 246530004 TIF PROP TAX | 239,882.36        |                   |
| 119-120-103                              | MISC ACCOUNTS RECEIVABLE       | 0.00              |                   |
| 119-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | 0.00              |                   |
| 119-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>0.00</u>       |                   |
|                                          |                                |                   | <u>269,811.46</u> |
| TOTAL ASSETS                             |                                |                   | 269,811.46        |
|                                          |                                |                   | =====             |
| LIABILITIES                              |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 119-200-110                              | CURRENT YEAR ENCUMBRANCE       | 0.00              |                   |
| 119-200-111                              | PRIOR YEAR ENCUMBRANCE         | 0.00              |                   |
| 119-200-300                              | RETAINAGE PAYABLE              | 0.00              |                   |
| 119-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>0.00</u>       |                   |
|                                          | TOTAL LIABILITIES              |                   | <u>0.00</u>       |
| EQUITY                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 119-270-100                              | FUND BALANCE                   | <u>231,923.99</u> |                   |
|                                          | TOTAL BEGINNING EQUITY         | 231,923.99        |                   |
| TOTAL REVENUE                            |                                | 1,304.23          |                   |
| TOTAL EXPENSES                           |                                | <u>0.00</u>       |                   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 1,304.23          |                   |
| (WILL CLOSE TO FUND BAL.)                |                                | 36,583.24         |                   |
| TOTAL EQUITY & FUND BALANCE              |                                |                   | <u>269,811.46</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                   | 269,811.46        |
|                                          |                                |                   | =====             |

120-HOTEL/MOTEL FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE          |                      |
|------------------------------------------|--------------------------------|------------------|----------------------|
| <hr/>                                    |                                |                  |                      |
| ASSETS                                   |                                |                  |                      |
| =====                                    |                                |                  |                      |
| 120-100-102                              | CLAIM ON POOLED CASH           | 121,293.08       |                      |
| 120-120-103                              | MISC ACCOUNTS RECEIVABLE       | 0.00             |                      |
| 120-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 24,000.00)     |                      |
| 120-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>0.00</u>      |                      |
|                                          |                                |                  | <u>97,293.08</u>     |
| TOTAL ASSETS                             |                                |                  | 97,293.08            |
|                                          |                                |                  | =====                |
| LIABILITIES                              |                                |                  |                      |
| =====                                    |                                |                  |                      |
| 120-200-110                              | CURRENT YEAR ENCUMBRANCE       | ( 24,000.00)     |                      |
| 120-200-111                              | PRIOR YEAR ENCUMBRANCE         | 0.00             |                      |
| 120-200-500                              | ACCOUNTS PAYABLE PENDING       | 9,384.07         |                      |
| 120-200-505                              | DUE TO SAYDA 380 AGREEMENT     | <u>0.00</u>      |                      |
| TOTAL LIABILITIES                        |                                |                  | ( <u>14,615.93</u> ) |
| EQUITY                                   |                                |                  |                      |
| =====                                    |                                |                  |                      |
| 120-270-100                              | FUND BALANCE                   | <u>44,069.83</u> |                      |
| TOTAL BEGINNING EQUITY                   |                                | 44,069.83        |                      |
| TOTAL REVENUE                            |                                | 56,590.38        |                      |
| TOTAL EXPENSES                           |                                | <u>58,432.79</u> |                      |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | ( 1,842.41)      |                      |
| (WILL CLOSE TO FUND BAL.)                |                                | 69,681.59        |                      |
| TOTAL EQUITY & FUND BALANCE              |                                |                  | <u>111,909.01</u>    |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                  | 97,293.08            |
|                                          |                                |                  | =====                |

123-MAIN STREET REVENUE FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE          |                     |
|------------------------------------------|--------------------------------|------------------|---------------------|
| ASSETS                                   |                                |                  |                     |
| =====                                    |                                |                  |                     |
| 123-100-102                              | CLAIM ON POOLED CASH           | 135,376.68       |                     |
| 123-120-103                              | MISC ACCOUNTS RECEIVABLES      | 0.00             |                     |
| 123-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 31,170.00)     |                     |
| 123-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>11,910.00</u> |                     |
|                                          |                                |                  | <u>116,116.68</u>   |
| TOTAL ASSETS                             |                                |                  | 116,116.68          |
|                                          |                                |                  | =====               |
| LIABILITIES                              |                                |                  |                     |
| =====                                    |                                |                  |                     |
| 123-200-110                              | CURRENT YEAR ENCUMBRANCE       | ( 31,170.00)     |                     |
| 123-200-111                              | PRIOR YEAR ENCUMBRANCE         | 11,910.00        |                     |
| 123-200-500                              | ACCOUNTS PAYABLE PENDING       | ( 135.73)        |                     |
| 123-240-100                              | PRE-REGISTER FESTIVAL/CARSHOW  | <u>12,665.00</u> |                     |
| TOTAL LIABILITIES                        |                                |                  | ( <u>6,730.73</u> ) |
| EQUITY                                   |                                |                  |                     |
| =====                                    |                                |                  |                     |
| 123-270-100                              | FUND BALANCE                   | <u>89,736.18</u> |                     |
| TOTAL BEGINNING EQUITY                   |                                | 89,736.18        |                     |
| TOTAL REVENUE                            |                                | 29,154.00        |                     |
| TOTAL EXPENSES                           |                                | <u>12,271.80</u> |                     |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 16,882.20        |                     |
| (WILL CLOSE TO FUND BAL.)                |                                | 16,229.03        |                     |
| TOTAL EQUITY & FUND BALANCE              |                                |                  | <u>122,847.41</u>   |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                  | 116,116.68          |
|                                          |                                |                  | =====               |

125-MUNICIPAL CRT SPECIAL FEE

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE          |                  |
|------------------------------------------|--------------------------------|------------------|------------------|
| <hr/>                                    |                                |                  |                  |
| ASSETS                                   |                                |                  |                  |
| =====                                    |                                |                  |                  |
| 125-100-102                              | CLAIM ON POOLED CASH           | 98,208.05        |                  |
| 125-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 16,595.00)     |                  |
| 125-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>16,595.00</u> |                  |
|                                          |                                |                  | <u>98,208.05</u> |
| TOTAL ASSETS                             |                                |                  | 98,208.05        |
|                                          |                                |                  | =====            |
| LIABILITIES                              |                                |                  |                  |
| =====                                    |                                |                  |                  |
| 125-200-110                              | CURRENT YEAR ENCUMBRANCE       | ( 16,595.00)     |                  |
| 125-200-111                              | PRIOR YEAR ENCUMBRANCE         | 16,595.00        |                  |
| 125-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>0.00</u>      |                  |
|                                          | TOTAL LIABILITIES              |                  | <u>0.00</u>      |
| EQUITY                                   |                                |                  |                  |
| =====                                    |                                |                  |                  |
| 125-270-100                              | FUND BALANCE                   | <u>90,583.15</u> |                  |
|                                          | TOTAL BEGINNING EQUITY         | 90,583.15        |                  |
| TOTAL REVENUE                            |                                | 1,669.60         |                  |
| TOTAL EXPENSES                           |                                | <u>2,426.60</u>  |                  |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | ( 757.00)        |                  |
| (WILL CLOSE TO FUND BAL.)                |                                | 8,381.90         |                  |
| TOTAL EQUITY & FUND BALANCE              |                                |                  | <u>98,208.05</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                  | 98,208.05        |
|                                          |                                |                  | =====            |



129-LIBRARY GRANT/DONATION

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE           |                   |
|------------------------------------------|--------------------------------|-------------------|-------------------|
| <hr/>                                    |                                |                   |                   |
| ASSETS                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 129-100-102                              | CLAIM ON POOLED CASH           | 45,395.39         |                   |
| 129-100-103                              | TEXSTAR: NOBLE TRUST - 3444    | 935.77            |                   |
| 129-100-108                              | NED TRUST (LIBRARY) TEXSTAR    | 285,371.98        |                   |
| 129-100-115                              | NOBLE TRUST: ACCT 2063352      | 0.00              |                   |
| 129-120-103                              | MISC ACCTS RECEIVABLE          | 0.00              |                   |
| 129-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 1,436.37)       |                   |
| 129-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>1,436.37</u>   |                   |
|                                          |                                |                   | <u>331,703.14</u> |
| TOTAL ASSETS                             |                                |                   | 331,703.14        |
|                                          |                                |                   | =====             |
| LIABILITIES                              |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 129-200-110                              | CURRENT YEAR ENCUMBRANCE       | ( 1,436.37)       |                   |
| 129-200-111                              | PRIOR YEAR ENCUMBRANCE         | 1,436.37          |                   |
| 129-200-233                              | OTHER A/P PENDING (AUDITOR)    | ( 10,945.00)      |                   |
| 129-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>10,945.00</u>  |                   |
|                                          | TOTAL LIABILITIES              |                   | <u>0.00</u>       |
| EQUITY                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 129-270-100                              | FUND BALANCE                   | <u>324,276.31</u> |                   |
|                                          | TOTAL BEGINNING EQUITY         | 324,276.31        |                   |
| TOTAL REVENUE                            |                                | 1,524.96          |                   |
| TOTAL EXPENSES                           |                                | <u>0.00</u>       |                   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 1,524.96          |                   |
| (WILL CLOSE TO FUND BAL.)                |                                | 5,901.87          |                   |
| TOTAL EQUITY & FUND BALANCE              |                                |                   | <u>331,703.14</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                   | 331,703.14        |
|                                          |                                |                   | =====             |

200-ROADWAY IMPACT FEE FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE           |                   |
|------------------------------------------|--------------------------------|-------------------|-------------------|
| <hr/>                                    |                                |                   |                   |
| ASSETS                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 200-100-102                              | CLAIM ON POOLED CASH           | 506,366.53        |                   |
| 200-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 97,999.32)      |                   |
| 200-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>85,579.08</u>  |                   |
|                                          |                                |                   | <u>493,946.29</u> |
| TOTAL ASSETS                             |                                |                   | 493,946.29        |
|                                          |                                |                   | =====             |
| LIABILITIES                              |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 200-200-110                              | CURRENT YR ENCUMBRANCES        | ( 97,999.32)      |                   |
| 200-200-111                              | PRIOR YR ENCUMBRANCES          | 85,579.08         |                   |
| 200-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>11,464.22</u>  |                   |
|                                          | TOTAL LIABILITIES              |                   | ( <u>956.02</u> ) |
| EQUITY                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 200-270-100                              | FUND BALANCE                   | <u>391,048.39</u> |                   |
|                                          | TOTAL BEGINNING EQUITY         | 391,048.39        |                   |
| TOTAL REVENUE                            |                                | 15,690.00         |                   |
| TOTAL EXPENSES                           |                                | <u>8,114.08</u>   |                   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 7,575.92          |                   |
| (WILL CLOSE TO FUND BAL.)                |                                | 96,278.00         |                   |
| TOTAL EQUITY & FUND BALANCE              |                                |                   | <u>494,902.31</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                   | 493,946.29        |
|                                          |                                |                   | =====             |

210-TRANSPORTATION FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE             |                       |
|------------------------------------------|--------------------------------|---------------------|-----------------------|
| ASSETS                                   |                                |                     |                       |
| =====                                    |                                |                     |                       |
| 210-100-101                              | 2019 CO BOND FUNDS TEXSTAR     | 0.00                |                       |
| 210-100-102                              | CLAIM ON POOLED CASH           | 1,542,744.75        |                       |
| 210-100-103                              | SECURITY INVESTMENTS           | 0.00                |                       |
| 210-100-104                              | SAFEKEEPING CHECKING ACCT      | 0.00                |                       |
| 210-120-130                              | ACCTS RECEIVABLE TRANSPORTATIO | 51,479.37           |                       |
| 210-120-131                              | ALLOWANCE-TRANSPORTATION       | ( 16,792.72)        |                       |
| 210-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 427,076.71)       |                       |
| 210-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>6,676.71</u>     |                       |
|                                          |                                |                     | <u>1,157,031.40</u>   |
| TOTAL ASSETS                             |                                |                     | 1,157,031.40          |
|                                          |                                |                     | =====                 |
| LIABILITIES                              |                                |                     |                       |
| =====                                    |                                |                     |                       |
| 210-200-100                              | ACCRUED PAYABLES               | 0.00                |                       |
| 210-200-110                              | CURRENT YR ENCUMBRANCES        | ( 427,076.71)       |                       |
| 210-200-111                              | PRIOR YR ENCUMBRANCES          | 6,676.71            |                       |
| 210-200-200                              | FICA & MEDICARE PAYABLE        | 0.00                |                       |
| 210-200-201                              | FEDERAL WITHHOLDING PAYABLE    | 0.00                |                       |
| 210-200-202                              | TMRS PAYABLE                   | 0.00                |                       |
| 210-200-209                              | CHILD SUPPORT PAYABLE          | 0.00                |                       |
| 210-200-212                              | UNUM LIFE INS PAYABLE          | 0.00                |                       |
| 210-200-213                              | DENTAL PAYABLE                 | 0.00                |                       |
| 210-200-219                              | SCOTT & WHITE HEALTH PAYABLE   | 0.00                |                       |
| 210-200-221                              | FLEXIBLE SPENDING (FSA) PAYABL | 0.00                |                       |
| 210-200-235                              | VISION PLAN PAYABLE            | 0.00                |                       |
| 210-200-500                              | ACCOUNTS PAYABLE PENDING       | 0.00                |                       |
| 210-240-101                              | UNCLAIMED FUNDS                | <u>0.00</u>         |                       |
| TOTAL LIABILITIES                        |                                |                     | ( <u>420,400.00</u> ) |
| EQUITY                                   |                                |                     |                       |
| =====                                    |                                |                     |                       |
| 210-270-100                              | FUND BALANCE                   | <u>1,411,137.82</u> |                       |
| TOTAL BEGINNING EQUITY                   |                                | 1,411,137.82        |                       |
| TOTAL REVENUE                            |                                | 141,884.99          |                       |
| TOTAL EXPENSES                           |                                | <u>1,582.22</u>     |                       |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 140,302.77          |                       |
| (WILL CLOSE TO FUND BAL.)                |                                | 25,990.81           |                       |
| TOTAL EQUITY & FUND BALANCE              |                                |                     | <u>1,577,431.40</u>   |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                     | 1,157,031.40          |
|                                          |                                |                     | =====                 |

300-MUNICIPAL DRAINAGE UTILIT

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE           |                   |
|------------------------------------------|--------------------------------|-------------------|-------------------|
| ASSETS                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 300-100-102                              | CLAIM ON POOLED CASH           | 280,935.00        |                   |
| 300-120-100                              | DRAINAGE RECEIVABLE            | 34,343.16         |                   |
| 300-120-130                              | ALLOWANCE FOR DOUBTFUL ACCTS   | ( 15,047.88)      |                   |
| 300-160-206                              | FIXED ASSET-WORK IN PROGRESS   | 0.00              |                   |
| 300-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | 0.00              |                   |
| 300-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | 0.00              |                   |
| 300-190-103                              | ACCUMULATED DEPRECIATION       | <u>0.00</u>       |                   |
|                                          |                                |                   | <u>300,230.28</u> |
| TOTAL ASSETS                             |                                |                   | 300,230.28        |
|                                          |                                |                   | =====             |
| LIABILITIES                              |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 300-200-104                              | ACCRUED INTEREST PAYABLE       | 0.00              |                   |
| 300-200-110                              | CURRENT YEAR ENCUMBRANCES      | 0.00              |                   |
| 300-200-111                              | PRIOR YEAR ENCUMBRANCES        | 0.00              |                   |
| 300-200-200                              | FICA & MEDICARE PAYABLE        | 0.00              |                   |
| 300-200-201                              | FEDERAL WITHHOLDING PAYABLE    | 0.00              |                   |
| 300-200-202                              | TMRS PAYABLE                   | 0.00              |                   |
| 300-200-203                              | DEFERRED COMP PAYABLE          | 0.00              |                   |
| 300-200-209                              | CHILD SUPPORT PAYABLE          | 0.00              |                   |
| 300-200-212                              | UNUM LIFE INS PAYABLE          | 0.00              |                   |
| 300-200-233                              | OTHER A/P PENDING (AUDITOR)    | 0.00              |                   |
| 300-200-240                              | BOND PAYABLE - CURRENT         | 0.00              |                   |
| 300-200-300                              | RETAINAGE PAYABLE              | 0.00              |                   |
| 300-200-500                              | ACCOUNTS PAYABLE PENDING       | <u>0.00</u>       |                   |
| TOTAL LIABILITIES                        |                                |                   | <u>0.00</u>       |
| EQUITY                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 300-250-100                              | CONTRIBUTED CAPITAL-DRAINAGE   | 0.00              |                   |
| 300-270-100                              | FUND BALANCE                   | <u>257,824.07</u> |                   |
| TOTAL BEGINNING EQUITY                   |                                | 257,824.07        |                   |
| TOTAL REVENUE                            |                                | 87,599.57         |                   |
| TOTAL EXPENSES                           |                                | <u>37,802.43</u>  |                   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 49,797.14         |                   |
| (WILL CLOSE TO FUND BAL.)                |                                | ( 7,390.93)       |                   |
| TOTAL EQUITY & FUND BALANCE              |                                |                   | <u>300,230.28</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                   | 300,230.28        |
|                                          |                                |                   | =====             |

320-SANITATION FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE           |                   |
|------------------------------------------|--------------------------------|-------------------|-------------------|
| <hr/>                                    |                                |                   |                   |
| ASSETS                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 320-100-102                              | CLAIM ON POOLED CASH           | 426,380.26        |                   |
| 320-120-103                              | MISC ACCOUNTS RECEIVABLE       | 0.00              |                   |
| 320-120-130                              | ACCTS RECEIVABLE GARBAGE       | 109,355.00        |                   |
| 320-120-131                              | ALLOWANCE-GARBAGE              | ( 10,592.12)      |                   |
| 320-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | 0.00              |                   |
| 320-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | <u>0.00</u>       |                   |
|                                          |                                |                   | <u>525,143.14</u> |
| TOTAL ASSETS                             |                                |                   | 525,143.14        |
|                                          |                                |                   | =====             |
| LIABILITIES                              |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 320-200-100                              | ACCRUED PAYABLES               | 0.00              |                   |
| 320-200-110                              | CURRENT YR ENCUMBRANCES        | 0.00              |                   |
| 320-200-111                              | PRIOR YR ENCUMBRANCES          | 0.00              |                   |
| 320-200-500                              | ACCOUNTS PAYABLE PENDING       | 157,256.20        |                   |
| 320-200-503                              | DUE TO STATE COMPT SALES TAX   | 15,676.87         |                   |
| 320-240-101                              | UNCLAIMED FUNDS                | <u>0.00</u>       |                   |
| TOTAL LIABILITIES                        |                                |                   | <u>172,933.07</u> |
| EQUITY                                   |                                |                   |                   |
| =====                                    |                                |                   |                   |
| 320-270-100                              | FUND BALANCE                   | <u>415,538.62</u> |                   |
| TOTAL BEGINNING EQUITY                   |                                | 415,538.62        |                   |
| TOTAL REVENUE                            |                                | 367,339.68        |                   |
| TOTAL EXPENSES                           |                                | <u>314,379.35</u> |                   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 52,960.33         |                   |
| (WILL CLOSE TO FUND BAL.)                |                                | ( 116,288.88)     |                   |
| TOTAL EQUITY & FUND BALANCE              |                                |                   | <u>352,210.07</u> |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                |                   | 525,143.14        |
|                                          |                                |                   | =====             |

340-PUBLIC UTILITIES FUND

| ACCOUNT #   | ACCOUNT DESCRIPTION            | BALANCE      |
|-------------|--------------------------------|--------------|
| <hr/>       |                                |              |
| ASSETS      |                                |              |
| =====       |                                |              |
| 340-100-100 | PETTY CASH                     | 1,350.00     |
| 340-100-101 | 2019 CO BOND FUNDS TEXSTAR     | 90,271.52    |
| 340-100-102 | CLAIM ON POOLED CASH           | 3,660,801.48 |
| 340-100-103 | SECURITY INVESTMENTS           | 0.00         |
| 340-100-104 | SAFEKEEPING CHECKING ACCT      | 0.00         |
| 340-100-105 | FROST SAFEKEEPING #1004078     | 0.00         |
| 340-100-106 | TEXPOOL 78404; 2465300002      | 0.00         |
| 340-100-107 | TEXPOOL 2465300012 TOWER RENT  | 202,473.57   |
| 340-100-108 | CHASE GLOBAL #10203188.1       | 0.00         |
| 340-100-109 | TEXPOOL 78404; 2465300008      | 0.00         |
| 340-100-110 | TEXPOOL 2465300001 UTILITY FD  | 51,140.35    |
| 340-100-111 | TEXSTAR 2010-340 (WATER)       | 0.00         |
| 340-100-112 | TEXSTAR 2007-340               | 0.00         |
| 340-100-113 | TEXSTAR 2006-000               | 0.00         |
| 340-100-114 | PRINCOR: WATER/WASTEWATER      | 0.00         |
| 340-100-115 | TEXSTAR 2010-340 (WASTEWATER)  | 0.00         |
| 340-100-116 | UTILITY OPERATING-TXCLASS 0007 | 1,036,778.20 |
| 340-100-117 | TEXPOOL 2465300010-2008 CO     | 0.00         |
| 340-100-118 | TEXPOOL RATE STABILIZATION 18  | 160,367.85   |
| 340-100-119 | TEXPOOL CAPITAL OUTLAY-ASSETS  | 316,269.62   |
| 340-100-120 | TEXPOOL WORKING CAPITAL-CIP    | 467,434.02   |
| 340-100-121 | TEXPOOL 2017 WWTP IMPROVMNTS   | 0.00         |
| 340-120-100 | ACCOUNTS RECEIVABLE            | 623,989.24   |
| 340-120-101 | CURRENT REFUND PAYABLE         | 15,165.35    |
| 340-120-102 | UNAPPLIED CREDITS (            | 76,680.84)   |
| 340-120-103 | MISC. ACCOUNTS RECEIVABLE      | 63,729.51    |
| 340-120-104 | AR - AUDIT ACCRUALS            | 0.00         |
| 340-120-130 | ALLOWANCE-ACCTS. RECEIVABLE (  | 60,629.81)   |
| 340-140-100 | INVENTORY                      | 99,887.93    |
| 340-150-100 | BOND ISSUANCE COSTS            | 0.00         |
| 340-150-105 | DEFERRED AMT ON REFUNDING      | 1,826.49     |
| 340-160-100 | LAND                           | 457,201.00   |
| 340-160-115 | WATER UTILITY RELATED - LAND   | 0.00         |
| 340-160-117 | SEWER UTILITY RELATED - LAND   | 0.00         |
| 340-160-200 | BUILDINGS                      | 6,363,714.34 |
| 340-160-201 | DISPOSAL PLANT                 | 0.00         |
| 340-160-205 | FIXED ASSETS                   | 0.00         |
| 340-160-206 | FIXED ASSETS: WORK IN PROGRESS | 5,045,421.33 |
| 340-160-210 | OFFICE EQUIP.-WATER OPERATIONS | 0.00         |
| 340-160-211 | OFFICE EQUIP.-SEWER OPERATIONS | 0.00         |
| 340-160-212 | WATER WELLS                    | 0.00         |
| 340-160-213 | WATER TREATMENT PLANT          | 0.00         |
| 340-160-214 | WATER ELEV STORAGE STRUCTURES  | 0.00         |
| 340-160-215 | WATER GROUND STORAGE STRUCTURE | 0.00         |
| 340-160-216 | WATER DISTRIBUTION SYSTEM      | 0.00         |
| 340-160-217 | WATER SERVICE CONNECT          | 0.00         |
| 340-160-218 | GENERAL PURPOSE BUILDING       | 0.00         |
| 340-160-220 | PLANTS AND WELLS               | 0.00         |
| 340-160-223 | SEWER TREATMENT PLANT          | 0.00         |

340-PUBLIC UTILITIES FUND

| ACCOUNT #    | ACCOUNT DESCRIPTION            | BALANCE              |
|--------------|--------------------------------|----------------------|
| 340-160-224  | SEWER LIFT STATION&APPURTENANT | 0.00                 |
| 340-160-225  | PLANT DISTRIBUTION/COLLECTION  | 49,768,167.71        |
| 340-160-226  | SEWER COLLECTION SYSTEM        | 0.00                 |
| 340-160-227  | SANITARY SERVICE               | 0.00                 |
| 340-160-228  | GENERAL PURPOSE BUILDING       | 0.00                 |
| 340-160-230  | MAINS & LATERALS-WATER OPER.   | 0.00                 |
| 340-160-231  | MAINS & MATERIALS-SEWER OPER.  | 0.00                 |
| 340-160-235  | EQUIPMENT                      | 1,286,648.05         |
| 340-160-240  | SERVICE CONNECT.-WATER OPER    | 0.00                 |
| 340-160-241  | SANITARY SERV.-SEWER OPER      | 0.00                 |
| 340-160-250  | METERS & METER BOXES           | 0.00                 |
| 340-160-300  | OPERATING EQUIP.-WATER OPER.   | 0.00                 |
| 340-160-301  | OPERATING EQUIP.-SEWER OPER.   | 0.00                 |
| 340-160-310  | OTHER ASSETS-WATER OPERATIONS  | 0.00                 |
| 340-160-311  | OTHER ASSETS-SEWER OPERATIONS  | 0.00                 |
| 340-160-312  | VEHICLES                       | 0.00                 |
| 340-160-313  | OFFICE EQUIPMENT               | 0.00                 |
| 340-160-315  | FIELD EQUIPMENT                | 0.00                 |
| 340-160-316  | HEAVY EQUIPMENT                | 0.00                 |
| 340-170-100  | CURRENT YR RES FOR ENCUMBRANCE | ( 612,906.11)        |
| 340-170-101  | PRIOR YR RES FOR ENCUMBRANCE   | 230,032.09           |
| 340-170-103  | PRE-PAY HEALTH INSURANCE       | 0.00                 |
| 340-180-100  | PRE-PAID BRAZOS RIVER          | 0.00                 |
| 340-180-101  | PRE-PAID EXPENSES              | 0.00                 |
| 340-190-100  | DISCOUNT 1993 REFUNDING        | 0.00                 |
| 340-190-101  | DISCOUNT 93 CO                 | 0.00                 |
| 340-190-102  | DEFERRED LOSS 93 REFUNDING     | 0.00                 |
| 340-190-103  | ACCUMULATED DEPRECIATION       | ( 26,363,395.26)     |
|              |                                | <u>42,829,057.63</u> |
| TOTAL ASSETS |                                | 42,829,057.63        |

|             |                             |               |
|-------------|-----------------------------|---------------|
| LIABILITIES |                             | =====         |
| 340-200-100 | ACCRUED PAYABLES            | 0.00          |
| 340-200-102 | ACCRUED PAYROLL             | 0.00          |
| 340-200-103 | ACCRUED VACATION            | 0.00          |
| 340-200-104 | ACCRUED INTEREST PAYABLE    | 112,619.99    |
| 340-200-110 | CURRENT YEAR ENCUMBRANCES   | ( 612,906.11) |
| 340-200-111 | PRIOR YEAR ENCUMBRANCE      | 230,032.09    |
| 340-200-200 | FICA AND MEDICARE PAYABLE   | ( 526.13)     |
| 340-200-201 | FEDERAL WITHHOLDING PAYABLE | ( 1,073.32)   |
| 340-200-202 | TMRS PAYABLE                | 7,395.14      |
| 340-200-203 | DEFERRED COMP PAYABLE       | 134.73        |
| 340-200-204 | DEFERRED CHARGES            | 0.00          |
| 340-200-205 | Pension Liability           | 522,568.72    |
| 340-200-208 | ACCRUED VACATION            | 29,840.24     |
| 340-200-209 | CHILD SUPPORT PAYABLE       | 0.00          |
| 340-200-210 | CHILD SUPPORT PAYABLE       | 0.00          |
| 340-200-211 | NEW OPED-SDBF LIABILITY     | 76,594.60     |
| 340-200-212 | UNUM LIFE INS PAYABLE       | 348.61        |

340-PUBLIC UTILITIES FUND

| ACCOUNT #   | ACCOUNT DESCRIPTION             | BALANCE       |
|-------------|---------------------------------|---------------|
| 340-200-213 | DENTAL PAYABLE                  | ( 38.33)      |
| 340-200-214 | AFLAC PAYABLE                   | 598.69        |
| 340-200-215 | CLOTHES RENTAL PAYABLE          | 0.00          |
| 340-200-216 | CINCINNATI LIFE PAYABLE         | 390.42        |
| 340-200-218 | BLUE CHOICE PAYABLE             | 175.48        |
| 340-200-219 | SCOTT & WHITE HEALTH PAYABLE    | ( 3,749.01)   |
| 340-200-221 | FLEXIBLE SPENDING (FSA) PAYABLE | 0.00          |
| 340-200-222 | PRE-PAID LEGAL PAYABLE          | ( 212.30)     |
| 340-200-223 | GUARDIAN DENTAL                 | 0.00          |
| 340-200-228 | MISC. DEDUCTIONS PAYABLE        | 0.00          |
| 340-200-229 | MET LIFE DENTAL PAYABLE         | ( 135.78)     |
| 340-200-230 | UNITED WAY PAYABLE              | ( 1.00)       |
| 340-200-233 | OTHER A/P PENDING (AUDITOR)     | ( 15,805.47)  |
| 340-200-235 | VISION PLAN PAYABLE             | 31.32         |
| 340-200-240 | BONDS PAYABLE-CURRENT           | 0.00          |
| 340-200-300 | RETAINAGE PAYABLE               | 55,679.00     |
| 340-200-401 | WAGES PAYABLE                   | 0.00          |
| 340-200-500 | ACCOUNTS PAYABLE PENDING        | 307,081.28    |
| 340-200-999 | UNRECONCILED DIFFERENCES        | 0.00          |
| 340-210-100 | UNAMORT. BOND DISCOUNT          | 0.00          |
| 340-210-101 | BOND PREMIUMS                   | 1,935,628.48  |
| 340-210-102 | DEFERRED AMT ON REFUNDING       | ( 454,977.25) |
| 340-210-110 | DEFERRED OUTFLOW RESOURCES TMRS | ( 118,189.39) |
| 340-210-111 | SDBF-DEF OUTFLOW OF RE CONTR    | ( 1,614.12)   |
| 340-210-113 | SDBF DEF INFLOW ACT EX VS ASS   | 7,976.62      |
| 340-210-114 | SDBF DEF OUTFLOW CHNG ASSUMPT   | ( 14,875.88)  |
| 340-210-115 | DEFERRED OUTFLOW INVST TMRS     | 109,181.04    |
| 340-210-118 | DEFERRED INFLOW-ACTUAL VS ASSM  | 19,472.60     |
| 340-210-119 | DEFERRED OUTFLOW-CHNG IN ASSUM  | ( 14,014.74)  |
| 340-230-101 | 89 CERTIFICATE OF OBLIGATION    | 0.00          |
| 340-230-102 | 90 CERTIFICATE OF OBLIGATION    | 0.00          |
| 340-230-103 | 93 CERTIFICATE OF OBLIGATION    | 0.00          |
| 340-230-104 | 93 REFUNDING BONDS              | 0.00          |
| 340-230-105 | 94 CERTIFICATE OF OBLIGATION    | 0.00          |
| 340-230-106 | 96 CERTIFICATE OF OBLIGATION    | 0.00          |
| 340-230-107 | 97 2.95M REVENUE BONDS          | 0.00          |
| 340-230-108 | CAPITAL LEASE TRUCK             | 0.00          |
| 340-230-109 | CAPITAL LEASE BANC ONE NEMI     | 0.00          |
| 340-230-110 | CAPITAL LEASE BACKHOE           | 0.00          |
| 340-230-111 | 8.745M CO SERIES 2010 (6.11M)   | 0.00          |
| 340-230-112 | 3.5 M CO SERIES 2000            | 0.00          |
| 340-230-113 | CAPITAL LEASE-GOV CAP 1         | 0.00          |
| 340-230-114 | 4.5M CO SERIES 2003 (65%)       | 0.00          |
| 340-230-115 | 4.2M COMB CO 2006 (4M)          | 2,940,000.00  |
| 340-230-116 | 10M COMB SERIES 2007 (7M)       | 4,520,000.00  |
| 340-230-117 | 9.615M COMB SERIES 08 (6.615M)  | 0.00          |
| 340-230-118 | 8.995 GO REFUNDING 2009         | 0.00          |
| 340-230-119 | 2.625 GO REF 2010               | 0.00          |
| 340-230-120 | 5.450M GO REF 2012 (1.460M)     | 0.00          |
| 340-230-121 | 4.595M 2015 GO REF (1.695M)     | 1,140,000.00  |
| 340-230-122 | 8.010M 2016 GO REF (5.065M)     | 5,065,000.00  |



340-PUBLIC UTILITIES FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE              |
|------------------------------------------|--------------------------------|----------------------|
| 340-230-123                              | 5.34M COMB SERIES 2017(2.250M) | 2,235,000.00         |
| 340-230-124                              | 3.02M GO REF 2017 (1.585M)     | 1,295,000.00         |
| 340-230-125                              | 12.590 M 2019 COs (4.425M)     | 4,260,000.00         |
| 340-230-126                              | 4.035M 2021 GO Ref             | 375,000.00           |
| 340-230-127                              | 22.91M 2022 CO (10.575M)       | 10,575,000.00        |
| 340-240-100                              | METER DEPOSITS                 | 548,007.00           |
| 340-240-101                              | UNCLAIMED FUNDS                | 5,611.58             |
| 340-240-102                              | DEFERRED REVENUE - CONST COSTS | 0.00                 |
| 340-240-120                              | ALLOWANCE FOR BAD DEBT         | <u>0.00</u>          |
| TOTAL LIABILITIES                        |                                | <u>35,136,248.80</u> |
| EQUITY                                   |                                |                      |
| =====                                    |                                |                      |
| 340-250-100                              | CONTRIBUTED CAPITAL-WATER OPER | 454,779.30           |
| 340-250-101                              | CONTRIBUTED CAPITAL SEWER OPER | 60,475.00            |
| 340-260-111                              | RESERVE-WAL-MART LINE EXTEND   | 0.00                 |
| 340-270-100                              | FUND BALANCE                   | <u>6,001,150.58</u>  |
| TOTAL BEGINNING EQUITY                   |                                | 6,516,404.88         |
| TOTAL REVENUE                            |                                | 2,136,768.93         |
| TOTAL EXPENSES                           |                                | <u>926,529.64</u>    |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | 1,210,239.29         |
| (WILL CLOSE TO FUND BAL.)                |                                | ( 33,835.34)         |
| TOTAL EQUITY & FUND BALANCE              |                                | <u>7,692,808.83</u>  |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                | 42,829,057.63        |
|                                          |                                | =====                |

345-UTILITY IMPACT FEE FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION                    | BALANCE             |                      |
|------------------------------------------|----------------------------------------|---------------------|----------------------|
| <hr/>                                    |                                        |                     |                      |
| ASSETS                                   |                                        |                     |                      |
| =====                                    |                                        |                     |                      |
| 345-100-102                              | CLAIM ON POOLED CASH                   | 3,137,754.49        |                      |
| 345-100-103                              | SECURITY INVESTMENTS                   | 0.00                |                      |
| 345-100-104                              | SAFEKEEPING CHECKING ACCT              | 0.00                |                      |
| 345-160-206                              | WORK IN PROGRESS                       | 0.00                |                      |
| 345-160-225                              | PLANT DISTRIBUTION                     | 104,188.68          |                      |
| 345-170-100                              | CURRENT YR RES FOR ENCUMBRANCE         | ( 139,045.00)       |                      |
| 345-170-101                              | PRIOR YR RES FOR ENCUMBRANCE           | <u>117,696.00</u>   |                      |
|                                          |                                        |                     | <u>3,220,594.17</u>  |
| TOTAL ASSETS                             |                                        |                     | 3,220,594.17         |
|                                          |                                        |                     | =====                |
| LIABILITIES                              |                                        |                     |                      |
| =====                                    |                                        |                     |                      |
| 345-200-110                              | CURRENT YEAR ENCUMBRANCE               | ( 139,045.00)       |                      |
| 345-200-111                              | PRIOR YEAR ENCUMBRANCE                 | 117,696.00          |                      |
| 345-200-233                              | OTHER A/P PENDING (AUDITOR)            | 0.00                |                      |
| 345-200-500                              | ACCOUNTS PAYABLE PENDING               | <u>0.00</u>         |                      |
|                                          | TOTAL LIABILITIES                      |                     | ( <u>21,349.00</u> ) |
| EQUITY                                   |                                        |                     |                      |
| =====                                    |                                        |                     |                      |
| 345-270-100                              | FUND BALANCE                           | <u>2,468,139.25</u> |                      |
|                                          | TOTAL BEGINNING EQUITY                 | 2,468,139.25        |                      |
| TOTAL REVENUE                            |                                        | 119,145.00          |                      |
| TOTAL EXPENSES                           |                                        | <u>0.00</u>         |                      |
|                                          | TOTAL INCREASE/(DECREASE) IN FUND BAL. | 119,145.00          |                      |
|                                          | (WILL CLOSE TO FUND BAL.)              | 654,658.92          |                      |
| TOTAL EQUITY & FUND BALANCE              |                                        |                     | <u>3,241,943.17</u>  |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                        |                     | 3,220,594.17         |
|                                          |                                        |                     | =====                |

350-AIRPORT FUND

| ACCOUNT #    | ACCOUNT DESCRIPTION            | BALANCE             |
|--------------|--------------------------------|---------------------|
| ASSETS       |                                |                     |
| =====        |                                |                     |
| 350-100-102  | CLAIM ON POOLED CASH           | 154,064.19          |
| 350-100-103  | SECURITY INVESTMENTS           | 0.00                |
| 350-100-104  | SAFEKEEPING CHECKING ACCT      | 0.00                |
| 350-100-105  | 2002 ESCROW 10202245.1         | 0.00                |
| 350-100-106  | TEXPOOL 2017 AIRPORT CONST     | 949,913.04          |
| 350-120-100  | AIRPORT RECEIVABLES            | 8,066.86            |
| 350-120-101  | REFUND CHECKS PAYABLE          | 0.00                |
| 350-120-103  | MISC. ACCOUNTS RECEIVABLE      | 0.00                |
| 350-120-140  | GRANTS RECEIVABLE              | 0.00                |
| 350-120-250  | DUE FROM OTHER FUNDS (AUDITOR) | 0.00                |
| 350-150-100  | BOND ISSUANCE COSTS            | 0.00                |
| 350-150-105  | DEFERRED AMT ON REFUNDING      | 962.23              |
| 350-160-100  | LAND                           | 859,833.00          |
| 350-160-135  | AIRPORT - LAND                 | 0.00                |
| 350-160-200  | T-HANGERS (BUILDINGS)          | 4,344,298.10        |
| 350-160-206  | FIXED ASSETS:WORK IN PROGRESS  | 12,880.00           |
| 350-160-210  | EQUIPMENT                      | 107,159.00          |
| 350-160-231  | BUILDINGS                      | 0.00                |
| 350-160-234  | HANGARS                        | 0.00                |
| 350-160-235  | PAVED SURFACES                 | 0.00                |
| 350-160-237  | LIGHTS TOWERS                  | 0.00                |
| 350-160-238  | FUEL TANKS                     | 0.00                |
| 350-160-300  | RUNWAY                         | 2,238,415.96        |
| 350-160-331  | VEHICLES                       | 0.00                |
| 350-160-333  | OFFICE EQUIPMENT               | 0.00                |
| 350-160-335  | FIELD EQUIPMENT                | 0.00                |
| 350-170-100  | CURRENT YR RES FOR ENCUMBRANCE | ( 175,369.14)       |
| 350-170-101  | PRIOR YR RES FOR ENCUMBRANCE   | 0.00                |
| 350-170-103  | PRE-PAY HEALTH INSURANCE       | 0.00                |
| 350-190-103  | ACCUMULATED DEPRECIATION       | ( 2,044,935.10)     |
|              |                                | <u>6,455,288.14</u> |
| TOTAL ASSETS |                                | 6,455,288.14        |
|              |                                | =====               |
| LIABILITIES  |                                |                     |
| =====        |                                |                     |
| 350-200-100  | ACCRUED ACCOUNTS PAYABLE       | 0.00                |
| 350-200-110  | CURRENT YEAR ENCUMBRANCE       | ( 175,369.14)       |
| 350-200-111  | PRIOR YEAR ENCUMBRANCE         | 0.00                |
| 350-200-200  | FICA AND MEDICARE PAYABLE      | 0.00                |
| 350-200-201  | FEDERAL WITHHOLDING PAYABLE    | 0.00                |
| 350-200-202  | TMRS PAYABLE                   | 506.41              |
| 350-200-203  | DEFERRED COMP PAYABLE          | 0.00                |
| 350-200-209  | CHILD SUPPORT PAYABLE          | 0.00                |
| 350-200-210  | NET PENSION LIABILITY          | 19,087.94           |
| 350-200-211  | NEW OPED-SDBF LIABILITY        | 2,797.78            |
| 350-200-212  | UNUM LIFE INS PAYABLE          | 0.00                |
| 350-200-213  | DENTAL PAYABLE                 | 42.71               |
| 350-200-214  | AFLAC PAYABLE                  | 0.00                |

350-AIRPORT FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE             |
|------------------------------------------|--------------------------------|---------------------|
| 350-200-215                              | CLOTHES RENTAL PAYABLE         | 0.00                |
| 350-200-216                              | CINCINNATI LIFE PAYABLE        | 0.00                |
| 350-200-219                              | SCOTT & WHITE PAYABLE          | ( 13.58)            |
| 350-200-221                              | FLEXIBLE SPENDING(FSA) PAYABLE | 47.22               |
| 350-200-222                              | PRE-PAID LEGAL                 | 0.00                |
| 350-200-223                              | GUARDIAN DENTAL                | 0.00                |
| 350-200-228                              | MISC. DEDUCTIONS PAYABLE       | 0.00                |
| 350-200-230                              | UNITED WAY PAYABLE             | 0.00                |
| 350-200-233                              | OTHER A/P PENDING (AUDITOR)    | ( 617.76)           |
| 350-200-235                              | VISION PLAN PAYABLE            | 4.37                |
| 350-200-240                              | BONDS PAYABLE-CURRENT          | 0.00                |
| 350-200-401                              | WAGES PAYABLE                  | 0.00                |
| 350-200-500                              | ACCOUNTS PAYABLE PENDING       | 69,005.42           |
| 350-200-501                              | DUE TO FUND 100 (LOAN ADVANCE) | 0.00                |
| 350-200-502                              | DUE TO FUND 100                | 0.00                |
| 350-200-505                              | DUE TO OTHER FUNDS             | 0.00                |
| 350-200-999                              | UNRECONCILED DIFFERENCE        | ( 271.67)           |
| 350-210-100                              | UNAMORT. BOND DISCOUNT         | 1,147.89            |
| 350-210-101                              | BOND PREMIUMS                  | 19,363.76           |
| 350-210-110                              | DEFERRED OUTFLOW TMRS CONT     | ( 4,317.12)         |
| 350-210-111                              | SDBF DEF OUTFLOW RE CONTRIB    | ( 58.96)            |
| 350-210-113                              | SDBF DEF INFLOW ACT EXP VS ASS | 291.36              |
| 350-210-114                              | SDBF DEF OUTFLOW CHNG ASSUMPT  | ( 543.37)           |
| 350-210-115                              | DEFERRED OUTFLOW INVST TMRS    | 3,988.07            |
| 350-210-118                              | DEFERRED INFLOW ACT VS ASSMPT  | 711.28              |
| 350-210-119                              | DEFERRED OUTFLOW CNGS IN ASSUM | ( 511.92)           |
| 350-230-101                              | LONG TERM DEBT                 | 0.00                |
| 350-230-102                              | BOND PAYABLE-\$290K REF 2010   | ( 15,000.00)        |
| 350-230-103                              | 5.34M COMB SERIES 2017(1.445M) | 1,350,000.00        |
| 350-240-101                              | ACCRUED INTEREST PAYABLE       | <u>6,051.25</u>     |
| TOTAL LIABILITIES                        |                                | <u>1,276,341.94</u> |
| EQUITY                                   |                                |                     |
| =====                                    |                                |                     |
| 350-250-100                              | CONTRIBUTED CAPITAL GRANT      | 4,274,320.92        |
| 350-250-101                              | CONTRIBUTED CAPITAL CITY       | 75,265.82           |
| 350-280-100                              | RETAINED EARNINGS              | 398,184.86          |
| 350-281-100                              | PRIOR PERIOD ADJUSTMENTS       | <u>442,482.09</u>   |
| TOTAL BEGINNING EQUITY                   |                                | 5,190,253.69        |
|                                          |                                |                     |
| TOTAL REVENUE                            |                                | 99,671.89           |
| TOTAL EXPENSES                           |                                | <u>101,469.00</u>   |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | ( 1,797.11)         |
| (WILL CLOSE TO FUND BAL.)                |                                | ( 9,510.38)         |
|                                          |                                |                     |
| TOTAL EQUITY & FUND BALANCE              |                                | <u>5,178,946.20</u> |
|                                          |                                |                     |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                | 6,455,288.14        |
| =====                                    |                                |                     |

370-CEMETERY OPERATING FUND

| ACCOUNT #    | ACCOUNT DESCRIPTION            | BALANCE           |
|--------------|--------------------------------|-------------------|
| ASSETS       |                                |                   |
| =====        |                                |                   |
| 370-100-102  | CLAIM ON POOLED CASH           | 177,709.93        |
| 370-100-103  | SECURITY INVESTMENTS           | 54,000.00         |
| 370-100-104  | SAFEKEEPING CHECKING ACCCT     | 0.00              |
| 370-100-112  | TEXSTAR: 2288-000              | 0.00              |
| 370-120-103  | MISC ACCOUNTS RECEIVABLES      | 0.00              |
| 370-160-145  | LAND                           | 0.00              |
| 370-160-206  | FIXED ASSETS-WORK IN PROGRESS  | 10,032.80         |
| 370-160-225  | INFRASTRUCTURE                 | 0.00              |
| 370-160-241  | BUILDINGS                      | 0.00              |
| 370-160-243  | PAVED SURFACES                 | 0.00              |
| 370-160-341  | VEHICLES                       | 0.00              |
| 370-160-343  | OFFICE EQUIPMENT               | 0.00              |
| 370-170-100  | CURRENT YR RES FOR ENCUMBRANCE | ( 90,669.83)      |
| 370-170-101  | PRIOR YR RES FOR ENCUMBRANCE   | 959.83            |
| 370-170-103  | PRE-PAY HEALTH INSURANCE       | 0.00              |
| 370-190-103  | ACCUMULATED DEPRECIATION       | ( 3,511.48)       |
|              |                                | <u>148,521.25</u> |
| TOTAL ASSETS |                                | 148,521.25        |

|             |                                |              |
|-------------|--------------------------------|--------------|
| LIABILITIES |                                |              |
| =====       |                                |              |
| 370-200-110 | CURRENT YR ENCUMBRANCE         | ( 90,669.83) |
| 370-200-111 | PRIOR YEAR ENCUMBRANCE         | 959.83       |
| 370-200-200 | FICA & MEDICARE PAYABLE        | 0.00         |
| 370-200-201 | FEDERAL WITHHOLDING PAYABLE    | 0.00         |
| 370-200-202 | TMRS PAYABLE                   | 588.29       |
| 370-200-210 | NET PENSION LIABILITY          | 27,917.95    |
| 370-200-211 | NEW OPEB-SDBF LIABILITY        | 4,092.03     |
| 370-200-213 | ASSURANT DENTAL PAYABLE        | 14.14        |
| 370-200-214 | AFLAC PAYABLE                  | 0.00         |
| 370-200-218 | BLUE CHOICE PAYABLE            | 0.00         |
| 370-200-219 | SCOTT & WHITE HEALTH PAYABLE   | 283.28       |
| 370-200-221 | FLEXIBLE SPENDING(FSA) PAYABLE | 0.00         |
| 370-200-222 | PRE-PAID LEGAL                 | 0.00         |
| 370-200-228 | MISC DEDUCTIONS PAYABLE        | 0.00         |
| 370-200-229 | MET LIFE DENTAL PAYABLE        | 0.00         |
| 370-200-233 | OTHER A/P PENDING (AUDITOR)    | ( 1,342.29)  |
| 370-200-235 | VISION PLAN PAYABLE            | 7.04         |
| 370-200-401 | WAGES PAYABLE                  | 0.00         |
| 370-200-500 | ACCOUNTS PAYABLE PENDING       | 1,353.38     |
| 370-210-100 | DUE TO CEMETERY LAND PURCHASE  | 0.00         |
| 370-210-110 | DEFERRED OUTFLOW CONT TMRS     | ( 6,314.20)  |
| 370-210-111 | SDBF DEF OUTFLOW RES CONTRIB   | ( 86.23)     |
| 370-210-113 | SDBF DEF INFLOW ACT EX VS ASSU | 426.15       |
| 370-210-114 | SDBF DEF OUTFLOW CHNG ASSUMPT  | ( 794.74)    |
| 370-210-115 | DEFERRED OUTFLOW INVST TMRS    | 5,832.94     |
| 370-210-118 | DEFERRED INFLOW ACTUAL VS ASSM | 1,040.31     |
| 370-210-119 | DEFERRED OUTFLOW-CHG ASSUMP    | ( 748.73)    |

370-CEMETERY OPERATING FUND

| ACCOUNT #         | ACCOUNT DESCRIPTION                      | BALANCE              |
|-------------------|------------------------------------------|----------------------|
| TOTAL LIABILITIES |                                          | ( <u>57,440.68</u> ) |
| EQUITY            |                                          |                      |
| =====             |                                          |                      |
| 370-270-100       | FUND BALANCE                             | <u>179,380.74</u>    |
|                   | TOTAL BEGINNING EQUITY                   | 179,380.74           |
|                   | TOTAL REVENUE                            | 44,578.80            |
|                   | TOTAL EXPENSES                           | <u>26,741.44</u>     |
|                   | TOTAL INCREASE/(DECREASE) IN FUND BAL.   | 17,837.36            |
|                   | (WILL CLOSE TO FUND BAL.)                | 8,743.83             |
|                   | TOTAL EQUITY & FUND BALANCE              | <u>205,961.93</u>    |
|                   | TOTAL LIABILITIES, EQUITY & FUND BALANCE | 148,521.25           |
|                   |                                          | =====                |

382-FLEET SERVICES OPERATING

| ACCOUNT #    | ACCOUNT DESCRIPTION             | BALANCE               |
|--------------|---------------------------------|-----------------------|
| <hr/>        |                                 |                       |
| ASSETS       |                                 |                       |
| =====        |                                 |                       |
| 382-100-102  | CLAIM ON POOLED CASH            | ( 126,629.78)         |
| 382-100-103  | SECURITY INVESTMENTS            | 0.00                  |
| 382-100-104  | SAFEKEEPING CHECKING ACCT       | 0.00                  |
| 382-120-250  | DUE FROM OTHER FUNDS            | 0.00                  |
| 382-160-206  | ESCROW FOR EQUIPMENT PURCHASES  | 0.00                  |
| 382-160-301  | VEHICLES                        | 0.00                  |
| 382-160-303  | OFFICE EQUIPMENT                | 0.00                  |
| 382-160-305  | FIELD EQUIPMENT                 | 0.00                  |
| 382-160-306  | HEAVY EQUIPMENT                 | 0.00                  |
| 382-160-320  | EQUIPMENT                       | 0.00                  |
| 382-170-100  | CURRENT YR RES FOR ENCUMBRANCE  | ( 74,881.95)          |
| 382-170-101  | PRIOR YR RES FOR ENCUMBRANCE    | 74,881.95             |
| 382-170-103  | PRE-PAY HEALTH INSURANCE        | 0.00                  |
| 382-190-103  | ACCUMULATED DEPRECIATION        | <u>0.00</u>           |
|              |                                 | ( <u>126,629.78</u> ) |
|              |                                 |                       |
| TOTAL ASSETS |                                 | ( 126,629.78)         |
| =====        |                                 |                       |
| LIABILITIES  |                                 |                       |
| =====        |                                 |                       |
| 382-200-110  | CURRENT YEAR ENCUMBRANCE        | ( 74,881.95)          |
| 382-200-111  | PRIOR YEAR ENCUMBRANCE          | 74,881.95             |
| 382-200-200  | FICA AND MEDICARE PAYABLE       | 0.00                  |
| 382-200-201  | FEDERAL WITHHOLDING PAYABLE     | 0.00                  |
| 382-200-202  | TMRS PAYABLE                    | 767.37                |
| 382-200-203  | DEFERRED COMP PAYABLE           | 0.00                  |
| 382-200-208  | ACCRUED VACATION                | 4,944.81              |
| 382-200-210  | NET PENSION LIABILITY           | 64,032.96             |
| 382-200-211  | NEW OPEB-SDBF LIABILITY         | 9,385.52              |
| 382-200-212  | UNUM LIFE INSURANCE PAYABLE     | ( 280.12)             |
| 382-200-213  | DENTAL PAYABLE                  | ( 5.99)               |
| 382-200-214  | AFLAC PAYABLE                   | 222.08                |
| 382-200-215  | CLOTHES RENTAL PAYABLE          | 0.00                  |
| 382-200-216  | CINCINNATI LIFE PAYABLE         | 261.10                |
| 382-200-218  | BLUE CHOICE PAYABLE             | 0.00                  |
| 382-200-219  | SCOTT & WHITE HEALTH PAYABLE    | 201.83                |
| 382-200-221  | FLEXIBLE SPENDING (FSA) PAYABLE | 0.00                  |
| 382-200-222  | PRE-PAID LEGAL PAYABLE          | ( 388.90)             |
| 382-200-228  | MISC DEDUCTIONS PAYABLE         | 0.00                  |
| 382-200-229  | MET LIFE DENTAL PAYABLE         | 0.00                  |
| 382-200-233  | OTHER A/P PENDING (AUDITOR)     | ( 2,723.96)           |
| 382-200-235  | VISION PLAN PAYABLE             | 6.22                  |
| 382-200-401  | WAGES PAYABLE                   | 0.00                  |
| 382-200-500  | ACCOUNTS PAYABLE PENDING        | 29,879.62             |
| 382-210-110  | DEFERRED OUTFLOW CONTB TMRS     | ( 14,482.34)          |
| 382-210-111  | SDBF DEF OUTFLOW RES CONTRI     | ( 197.79)             |
| 382-210-113  | SDBF DEF INFLOW ACT EXP VS ASS  | 977.41                |
| 382-210-114  | SDBF DEF OUTFLOW CHNG ASSUMPT   | ( 1,822.82)           |
| 382-210-115  | DEFERRED OUTFLOW INVST TMRS     | 13,378.50             |

382-FLEET SERVICES OPERATING

| ACCOUNT #                                | ACCOUNT DESCRIPTION             | BALANCE               |
|------------------------------------------|---------------------------------|-----------------------|
| 382-210-118                              | DEFERRED INFLOW ACTUAL VS ASSM  | 2,386.07              |
| 382-210-119                              | DEFERRED OUTFLOW-CHNG IN ASSUMP | ( 1,717.30)           |
| 382-240-101                              | UNCLAIMED FUNDS                 | <u>78.32</u>          |
|                                          | TOTAL LIABILITIES               | <u>104,902.59</u>     |
| EQUITY                                   |                                 |                       |
| =====                                    |                                 |                       |
| 382-260-121                              | RESERVE:FUTURE EQUIP PURCHASES  | 0.00                  |
| 382-270-100                              | FUND BALANCE                    | ( <u>82,880.37</u> )  |
|                                          | TOTAL BEGINNING EQUITY          | ( 82,880.37)          |
| TOTAL REVENUE                            |                                 | 4,191.25              |
| TOTAL EXPENSES                           |                                 | <u>137,706.94</u>     |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                 | ( 133,515.69)         |
| (WILL CLOSE TO FUND BAL.)                |                                 | ( 15,136.31)          |
| TOTAL EQUITY & FUND BALANCE              |                                 | ( <u>231,532.37</u> ) |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                 | ( 126,629.78)         |
|                                          |                                 | =====                 |



384-FLEET REPLACEMENT FUND

| ACCOUNT #                                | ACCOUNT DESCRIPTION            | BALANCE             |
|------------------------------------------|--------------------------------|---------------------|
| ASSETS                                   |                                |                     |
| =====                                    |                                |                     |
| 384-100-102                              | CLAIM ON POOLED CASH           | 211,710.83          |
| 384-100-104                              | CAPITAL EQUIP ACCT 2139517     | 0.00                |
| 384-100-105                              | SIGNATURE BANK EQUIP (ESCROW)  | 0.00                |
| 384-100-106                              | FROST LEASING ESCROW 010597724 | 0.00                |
| 384-100-107                              | UMB BANK CLAYTON HOLDINGS      | 0.00                |
| 384-100-108                              | 2018 FLEET/EQUIP TEXSTAR 20180 | 220,635.50          |
| 384-100-109                              | GOVERNMENT CAPITAL CORP        | ( 406,722.00)       |
| 384-100-110                              | US BANCORP GOVERNMENT LEAS     | ( 64,091.90)        |
| 384-100-111                              | US BANCORP GOV ESCROW          | 64,700.00           |
| 384-120-103                              | MISC ACCOUNTS RECEIVABLES      | 0.00                |
| 384-140-100                              | PREPAID CAP LEASE              | 0.00                |
| 384-150-100                              | BOND ISSUANCE COSTS            | 0.00                |
| 384-160-206                              | FIXED ASSETS-WORK IN PROGRESS  | 0.00                |
| 384-160-320                              | MACHINERY & EQUIPMENT          | 8,182,004.66        |
| 384-170-100                              | CURRENT YR RES FOR ENCUMBRANCE | ( 3,811,290.83)     |
| 384-170-101                              | PRIOR YR RES FOR ENCUMBRANCE   | 3,823,054.83        |
| 384-190-103                              | ACCUMULATED DEPRECIATION       | ( 5,328,840.84)     |
|                                          |                                | <u>2,891,160.25</u> |
| TOTAL ASSETS                             |                                | 2,891,160.25        |
|                                          |                                | =====               |
| LIABILITIES                              |                                |                     |
| =====                                    |                                |                     |
| 384-200-104                              | ACCRUED INTEREST PAYALBE       | 0.00                |
| 384-200-110                              | CURRENT YEAR ENCUMBRANCE       | ( 3,756,886.83)     |
| 384-200-111                              | PRIOR YEAR ENCUMBRANCE         | 3,768,650.83        |
| 384-200-500                              | ACCOUNTS PAYABLE PENDING       | 0.00                |
| 384-200-505                              | DUE TO OTHER FUNDS             | 0.00                |
| 384-210-101                              | UNAMORT BOND PREMIUM           | 39,502.49           |
| 384-230-103                              | 5.44M COMB SERIES 2015(2.66M)  | 1,525,000.00        |
| 384-230-115                              | CAPITAL LEASE PAYABLE-CURRENT  | 0.00                |
| 384-230-120                              | CAP LEASE PAYABLE-NONCURRENT   | 1,067,939.87        |
| 384-230-125                              | NOTES PAYABLE                  | 72,991.73           |
| 384-240-101                              | ACCRUED INTEREST PAYABLE       | <u>26,977.11</u>    |
| TOTAL LIABILITIES                        |                                | <u>2,744,175.20</u> |
| EQUITY                                   |                                |                     |
| =====                                    |                                |                     |
| 384-270-100                              | FUND BALANCE                   | ( 59,545.34)        |
| TOTAL BEGINNING EQUITY                   |                                | ( 59,545.34)        |
| TOTAL REVENUE                            |                                | 4,775.74            |
| TOTAL EXPENSES                           |                                | <u>91,955.87</u>    |
| TOTAL INCREASE/(DECREASE) IN FUND BAL.   |                                | ( 87,180.13)        |
| (WILL CLOSE TO FUND BAL.)                |                                | 293,710.52          |
| TOTAL EQUITY & FUND BALANCE              |                                | <u>146,985.05</u>   |
| TOTAL LIABILITIES, EQUITY & FUND BALANCE |                                | 2,891,160.25        |
|                                          |                                | =====               |

**Attachment E**  
**Sales Tax Tracking Report**

### Sales Tax Tracking (Total Amount) FY 2022-23

|          | 2019-20      | 2020-21      | 2021-22      | 2022-23      | 2022-23<br>Estimated<br>Amount | \$ Difference<br>from Actual<br>to Est. Amt | % from<br>Actual | \$ Difference<br>from Prior Year<br>Amount | % from Pr.<br>Yr. Actual |
|----------|--------------|--------------|--------------|--------------|--------------------------------|---------------------------------------------|------------------|--------------------------------------------|--------------------------|
|          | Actual       | Actual       | Actual       | Actual       |                                |                                             |                  |                                            |                          |
| October  | \$ 389,538   | 393,127      | 468,966      | 1,023,003    | 1,184,875                      | (161,872)                                   | -13.7%           | 554,037                                    | 118.1%                   |
| November | 422,737      | 482,805      | 581,787      | 1,242,415    | 1,309,542                      | (67,127)                                    | -5.1%            | 660,627                                    | 113.6%                   |
| December | 390,346      | 404,316      | 475,711      |              | 1,192,328                      |                                             |                  |                                            | 0.0%                     |
| January  | 356,902      | 403,476      | 421,763      |              | 1,132,715                      |                                             |                  |                                            | 0.0%                     |
| February | 507,733      | 552,026      | 678,554      |              | 1,361,219                      |                                             |                  |                                            | 0.0%                     |
| March    | 347,808      | 393,003      | 503,163      |              | 1,222,662                      |                                             |                  |                                            | 0.0%                     |
| April    | 332,858      | 391,521      | 453,235      |              | 1,167,492                      |                                             |                  |                                            | 0.0%                     |
| May      | 457,487      | 577,092      | 710,906      |              | 1,369,343                      |                                             |                  |                                            | 0.0%                     |
| June     | 403,305      | 493,430      | 612,055      |              | 1,342,988                      |                                             |                  |                                            | 0.0%                     |
| July     | 423,927      | 442,382      | 849,121      |              | 1,271,236                      |                                             |                  |                                            | 0.0%                     |
| August   | 514,060      | 549,608      | 703,460      |              | 1,333,490                      |                                             |                  |                                            | 0.0%                     |
| Sept.    | 513,651      | 667,394      | 867,785      |              | 1,271,969                      |                                             |                  |                                            | 0.0%                     |
|          | \$ 5,060,353 | \$ 5,750,182 | \$ 7,326,507 | \$ 2,265,418 | \$ 15,159,859                  |                                             |                  | \$ 1,214,664                               |                          |

### Sales Tax Tracking (Taylor EDC Portion) FY 2022-23

|          | 2019-20<br>Actual | 2020-21<br>Actual | 2021-22<br>Actual | 2022-23<br>Actual |
|----------|-------------------|-------------------|-------------------|-------------------|
| October  | \$ 97,385         | \$ 98,282         | \$ 117,242        | \$ 255,751        |
| November | \$ 105,684        | \$ 120,701        | \$ 145,447        | \$ 310,604        |
| December | \$ 97,587         | \$ 101,079        | \$ 118,928        | \$ -              |
| January  | \$ 89,225         | \$ 100,869        | \$ 105,441        | \$ -              |
| February | \$ 126,933        | \$ 138,007        | \$ 169,639        | \$ -              |
| March    | \$ 86,952         | \$ 98,251         | \$ 125,791        | \$ -              |
| April    | \$ 83,214         | \$ 97,880         | \$ 113,309        | \$ -              |
| May      | \$ 114,372        | \$ 144,273        | \$ 177,727        | \$ -              |
| June     | \$ 100,826        | \$ 123,358        | \$ 153,014        | \$ -              |
| July     | \$ 105,982        | \$ 110,595        | \$ 212,280        | \$ -              |
| August   | \$ 128,515        | \$ 137,402        | \$ 175,865        | \$ -              |
| Sept.    | \$ 128,413        | \$ 166,849        | \$ 216,946        | \$ -              |
|          | 1,265,088         | 1,437,546         | 1,831,627         | 566,354           |

### Sales Tax Tracking (City's Portion) FY 2022-23

|          | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2022-23<br>Estimated Op<br>Amount | \$ Difference<br>from Actual<br>to Est. Amt | % from<br>Actual | \$ Difference<br>from Prior Year<br>Amount | % from Pr.<br>Yr. Actual |
|----------|---------|---------|---------|---------|-----------------------------------|---------------------------------------------|------------------|--------------------------------------------|--------------------------|
|          | Actual  | Actual  | Actual  | Actual  |                                   |                                             |                  |                                            |                          |
| October  | 292,154 | 294,845 | 351,725 | 767,252 | 888,656                           | (121,404)                                   | -13.7%           | 415,528                                    | 118.1%                   |
| November | 317,053 | 362,104 | 436,341 | 931,811 | 982,157                           | (50,346)                                    | -5.1%            | 495,470                                    | 113.6%                   |
| December | 292,760 | 303,237 | 356,784 | -       | 894,246                           |                                             |                  |                                            | 0.0%                     |
| January  | 267,676 | 302,607 | 316,322 | -       | 849,536                           |                                             |                  |                                            | 0.0%                     |
| February | 380,800 | 414,020 | 508,916 | -       | 1,020,915                         |                                             |                  |                                            | 0.0%                     |
| March    | 260,856 | 294,752 | 377,372 | -       | 916,996                           |                                             |                  |                                            | 0.0%                     |
| April    | 249,643 | 293,641 | 339,926 | -       | 875,619                           |                                             |                  |                                            | 0.0%                     |
| May      | 343,115 | 432,819 | 533,180 | -       | 1,027,008                         |                                             |                  |                                            | 0.0%                     |
| June     | 302,478 | 370,073 | 459,041 | -       | 1,007,241                         |                                             |                  |                                            | 0.0%                     |
| July     | 317,946 | 331,786 | 636,841 | -       | 953,427                           |                                             |                  |                                            | 0.0%                     |
| August   | 385,545 | 412,206 | 527,595 | -       | 1,000,117                         |                                             |                  |                                            | 0.0%                     |
| Sept.    | 385,238 | 500,546 | 650,839 | -       | 953,977                           |                                             |                  |                                            | 0.0%                     |

### Cumulative Year -to- Date (City's Portion) FY 2022-23

|                                     | 2019-20   | 2020-21   | 2021-22   | 2022-23   | 2022-23<br>Estimated Op<br>Amount | \$ Difference<br>from Actual<br>to Est. Amt | % from<br>Actual | \$ Difference<br>from Prior Year<br>Amount | % from Pr.<br>Yr. Actual |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------------------------------|---------------------------------------------|------------------|--------------------------------------------|--------------------------|
|                                     | Actual    | Actual    | Actual    | Actual    |                                   |                                             |                  |                                            |                          |
| October                             | 292,154   | 294,845   | 351,725   | 767,252   | 888,656                           | (121,404)                                   | -13.7%           | 415,528                                    | 118.1%                   |
| November                            | 609,207   | 656,949   | 788,065   | 1,699,063 | 1,870,813                         | (171,749)                                   | -9.2%            | 910,998                                    | 115.6%                   |
| December                            | 901,967   | 960,186   | 1,144,849 | -         | 2,765,059                         |                                             |                  |                                            | 0.0%                     |
| January                             | 1,169,643 | 1,262,794 | 1,461,171 | -         | 3,614,595                         |                                             |                  |                                            | 0.0%                     |
| February                            | 1,550,443 | 1,676,813 | 1,970,087 | -         | 4,635,510                         |                                             |                  |                                            | 0.0%                     |
| March                               | 1,811,298 | 1,971,566 | 2,347,459 | -         | 5,552,506                         |                                             |                  |                                            | 0.0%                     |
| April                               | 2,060,942 | 2,265,207 | 2,687,385 | -         | 6,428,125                         |                                             |                  |                                            | 0.0%                     |
| May                                 | 2,404,057 | 2,698,026 | 3,220,565 | -         | 7,455,132                         |                                             |                  |                                            | 0.0%                     |
| June                                | 2,706,535 | 3,068,099 | 3,679,606 | -         | 8,462,373                         |                                             |                  |                                            | 0.0%                     |
| July                                | 3,024,481 | 3,399,885 | 4,316,447 | -         | 9,415,800                         |                                             |                  |                                            | 0.0%                     |
| August                              | 3,410,026 | 3,812,091 | 4,844,041 | -         | 10,415,917                        |                                             |                  |                                            | 0.0%                     |
| Sept.                               | 3,795,265 | 4,312,637 | 5,494,880 | -         | 11,369,894                        |                                             |                  |                                            | 0.0%                     |
| % Y-T-D Increase<br>over prior year | 12.3%     | 13.6%     | 27.4%     |           |                                   |                                             |                  |                                            |                          |

**Attachment F**  
**Monthly Investment Report**



MONTHLY INVESTMENT REPORT

# City of Taylor

NOVEMBER 30, 2022



**MEEDER**

PUBLIC FUNDS  
PATTERSON GROUP

# Peeling the Inflation Onion

NY Federal President Williams has compared the fight against inflation to ‘peeling an onion’ with three distinct layers to be overcome. Williams sees the outer layer of globally traded commodities lumber, steel, grains and oil which surged in prices with supply chain problems and Russia’s actions in Ukraine. These are the easiest to overcome as economies normalize and supply chains normalize.

The middle layer is made up of finished products, especially durable goods like appliances, cars and furniture that also felt the supply chain pressure and contributed to outsized domestic price increases. These take considerably longer to peel back.

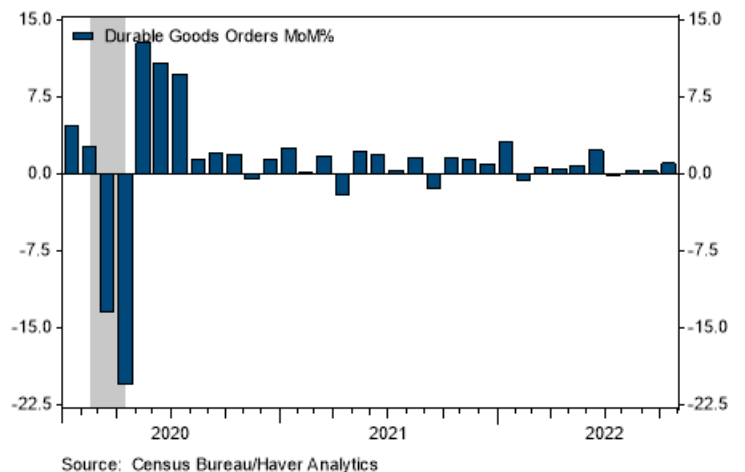
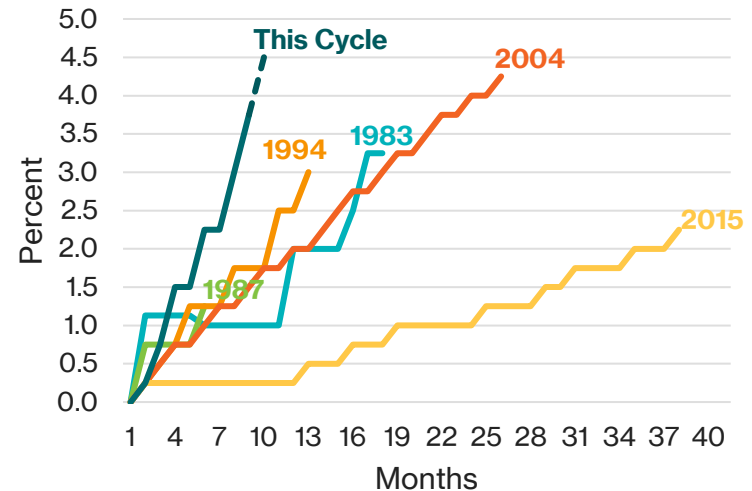
The final inner layer he notes is the most challenging: underlying inflation reflecting the balance between supply and demand of the economy and the labor market. This may require years.

Differences of opinion at the Fed as to where we are on the onion is expected to slow the series of massive 0.75% hikes we saw in 2022. The market expects only a 0.50% hike December 14<sup>th</sup> and while Fed officials may be increasingly willing to reduce the size of rates hikes sooner than later, the growing consensus at the Fed is for an ongoing and enhanced need for higher rates beyond earlier expectations. In other words, the pathway to the terminal level may be less abrupt, but the terminal level itself may be more elevated. Estimates now range between 4.4% and 4.9%.

It was just November 2021 when the Chairman said it was “time to retire the term *transitory*.” Clearly, he meant it and they continue on their effort to destroy demand.

The October inflation reports which showed rates off recent highs were a welcome step in the right direction towards reinstating price stability.

## Fastest Rate Hiking Cycle



Source: Census Bureau/Haver Analytics

# A Fragile Balance

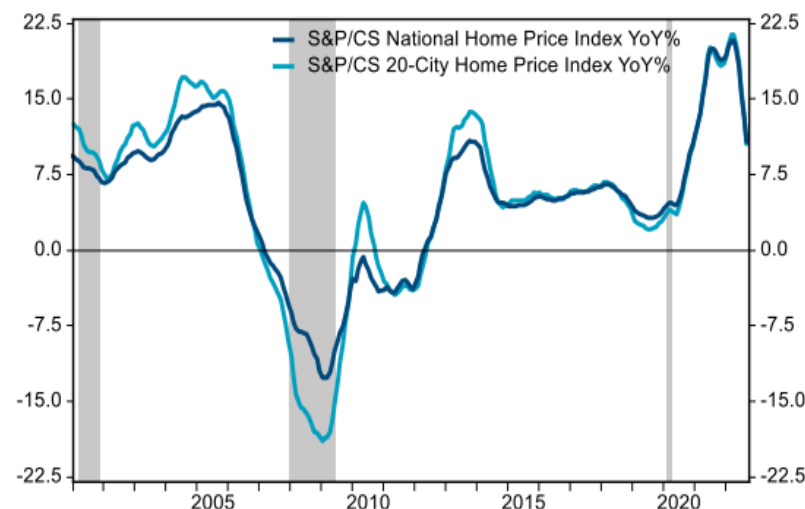
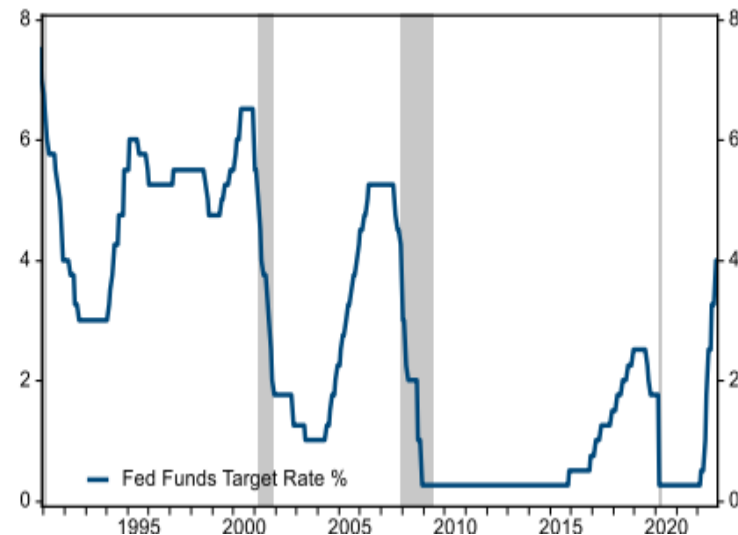
Although the markets are growing more confident that the Fed may be able to pull off a *soft landing* there is still a fragile balance between the large number of variables and forces influencing global economies as well as the US.

The consumer made a strong (non-expected) push on Black Friday deals. They appear to have a bit more momentum heading into the key holiday spending season with sales beating expectations. This consumer activity is a welcome reprieve for retailers, but at 1.9% this is a marked decline from an average 8.6% pace last year. Troublingly, the consumer continues to drawdown on savings and ramp up debt particularly on credit cards to make the holidays jolly.

Of course, from the Fed's perspective, a bounce in consumer spending, against the backdrop of still elevated inflation, reinforces the need for the Fed to continue to raise rates higher in order to reinstate price stability. Remember, the intent of the Fed is to intentionally lower demand and increase the unemployment rate as the economy slows in order to lower price pressures.

Two international players also figure into the balancing act. Oil dropped on indications of increased OPEC production, but it was quickly negated by the Saudis repudiation of any output increase. In China, the world's 2<sup>nd</sup> largest economy, is facing increasing protests from the population against zero-covid tolerance. If the government pushes back with shut-downs the supply chain will begin to tangle again. If not, increasing China demand may also increase commodity prices.

Of course, Russia and North Korea remain as additional balancing questions. Lots to look at on this economic see-saw.



Source: Standard & Poor's/Haver Analytics

# Expectations Drive Rates

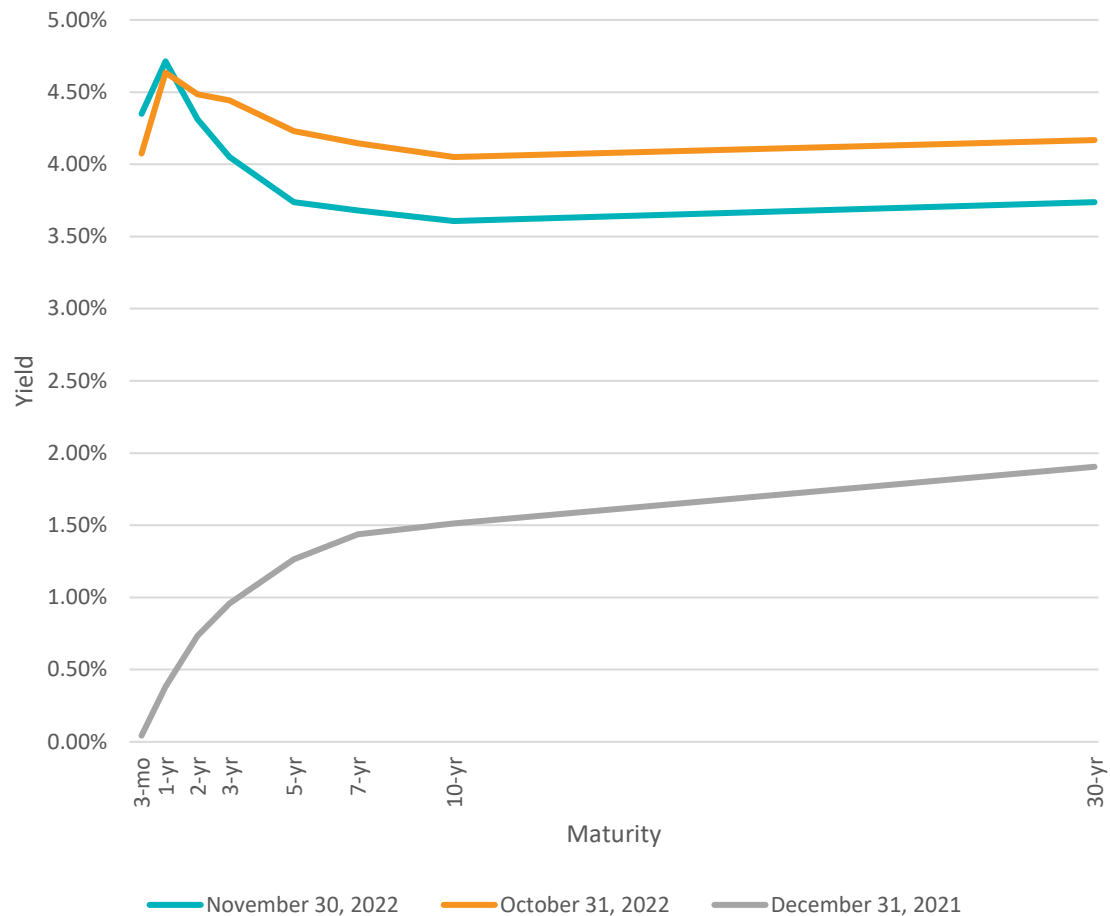
The Fed may moderate from the 0.75% hike and give us only a 0.50% hike in December.

The Fed fully concedes that higher rates will slow growth but is willing to take these actions to tame inflation through lessening demand.

The expected increase in GDP has changed the recession discussion somewhat with the market even beginning to think a soft landing possible.

There are signs of slightly slowing inflation such as lower rents and a reduced need for workers. The continuously changing environment has even the Fed debating how much more tightening is needed.

U.S. Treasury Yield Curve





# Your Portfolio

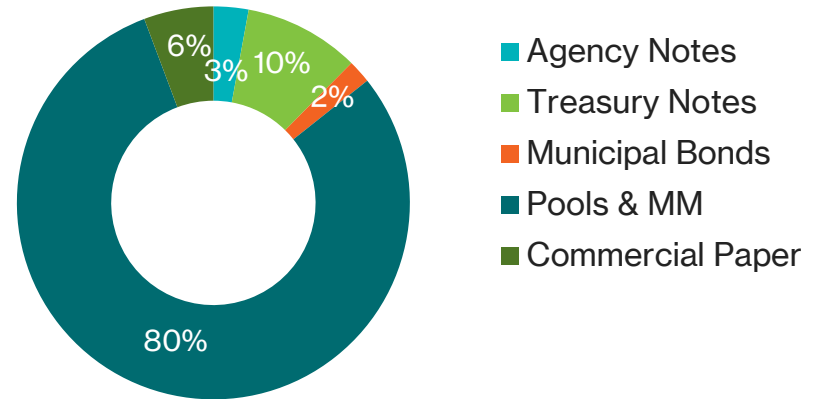
As of November 30, 2022

## Your Portfolio Statistics

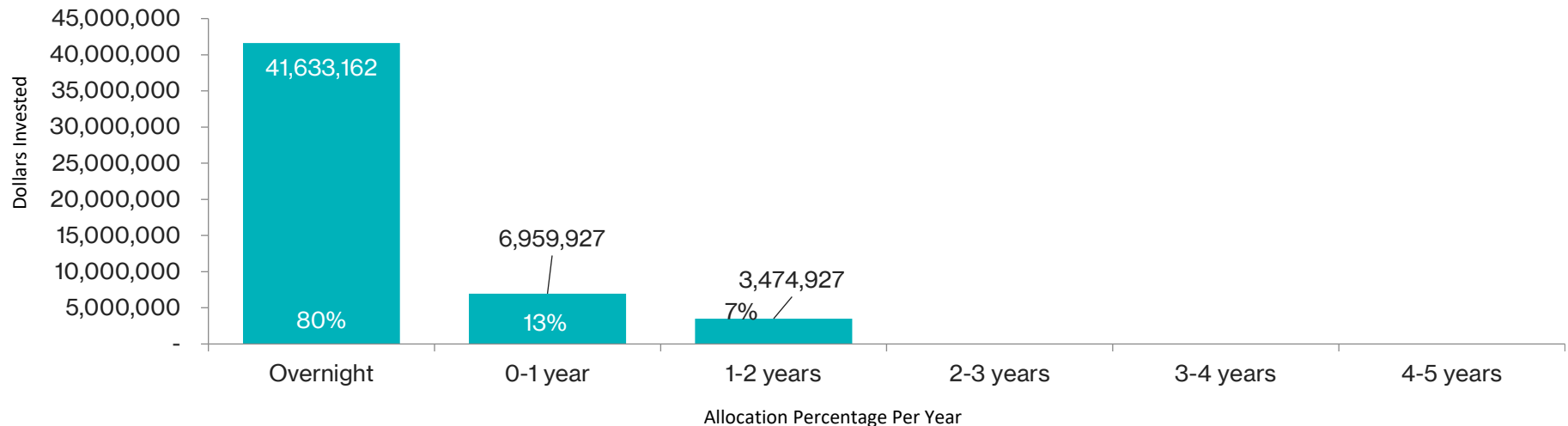
Weighted Average Maturity 0.15 years

Weighted Average Yield (All Funds) 3.43%

## Your Asset Allocation



## Your Maturity Distribution



**City of Taylor, Texas  
Portfolio Management  
Portfolio Summary  
November 30, 2022**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

| <b>Investments</b>                 | <b>Par<br/>Value</b> | <b>Market<br/>Value</b> | <b>Book<br/>Value</b> | <b>% of<br/>Portfolio</b> | <b>Term</b> | <b>Days to<br/>Maturity</b> | <b>YTM<br/>365 Equiv.</b> |
|------------------------------------|----------------------|-------------------------|-----------------------|---------------------------|-------------|-----------------------------|---------------------------|
| Commercial Paper Disc. -Amortizing | 3,000,000.00         | 2,970,448.00            | 2,979,135.00          | 5.72                      | 238         | 79                          | 3.218                     |
| Federal Agency Coupon Securities   | 1,500,000.00         | 1,394,437.13            | 1,500,000.00          | 2.88                      | 1,095       | 616                         | 0.467                     |
| Treasury Coupon Securities         | 5,000,000.00         | 4,859,795.00            | 4,955,719.40          | 9.52                      | 554         | 323                         | 2.034                     |
| Municipal Bonds                    | 1,000,000.00         | 986,030.00              | 1,000,000.00          | 1.92                      | 913         | 121                         | 0.480                     |
| Texpool                            | 7,718,171.94         | 7,718,171.94            | 7,718,171.94          | 14.82                     | 1           | 1                           | 3.611                     |
| TexStar                            | 3,060,948.62         | 3,060,948.62            | 3,060,948.62          | 5.88                      | 1           | 1                           | 3.559                     |
| Texas Class                        | 30,841,807.63        | 30,841,807.63           | 30,841,807.63         | 59.23                     | 1           | 1                           | 3.855                     |
| Money Market                       | 12,233.44            | 12,233.44               | 12,233.44             | 0.02                      | 1           | 1                           | 0.010                     |
|                                    | <b>52,133,161.63</b> | <b>51,843,871.76</b>    | <b>52,068,016.03</b>  | <b>100.00%</b>            | <b>116</b>  | <b>56</b>                   | <b>3.428</b>              |
| <b>Investments</b>                 |                      |                         |                       |                           |             |                             |                           |

| <b>Total Earnings</b> | <b>November 30 Month Ending</b> | <b>Fiscal Year To Date</b> |
|-----------------------|---------------------------------|----------------------------|
| Current Year          | 143,849.64                      | 267,684.34                 |

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic represenataions of the portfolio to provide full disclosure to the governing body.

\_\_\_\_\_  
 Jeffrey Wood, Finance Director

**City of Taylor, Texas  
 Summary by Type  
 November 30, 2022  
 Grouped by Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

| Security Type                               | Number of<br>Investments | Par<br>Value         | Book Value           | % of<br>Portfolio | Average<br>YTM 365 | Average Days<br>to Maturity |
|---------------------------------------------|--------------------------|----------------------|----------------------|-------------------|--------------------|-----------------------------|
| <b>Fund: 2019 Bond Fund</b>                 |                          |                      |                      |                   |                    |                             |
| TexStar                                     | 1                        | 1,122,772.48         | 1,122,772.48         | 2.16              | 3.559              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>1,122,772.48</b>  | <b>1,122,772.48</b>  | <b>2.16</b>       | <b>3.559</b>       | <b>1</b>                    |
| <b>Fund: 2022 Debt Non-Tax Supported</b>    |                          |                      |                      |                   |                    |                             |
| Texas Class                                 | 1                        | 9,785,810.01         | 9,785,810.01         | 18.79             | 3.855              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>9,785,810.01</b>  | <b>9,785,810.01</b>  | <b>18.79</b>      | <b>3.855</b>       | <b>1</b>                    |
| <b>Fund: 2022 Debt Tax Supported</b>        |                          |                      |                      |                   |                    |                             |
| Texas Class                                 | 1                        | 11,348,618.25        | 11,348,618.25        | 21.80             | 3.855              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>11,348,618.25</b> | <b>11,348,618.25</b> | <b>21.80</b>      | <b>3.855</b>       | <b>1</b>                    |
| <b>Fund: 2022 Tax Supported Limited Tax</b> |                          |                      |                      |                   |                    |                             |
| Texas Class                                 | 1                        | 5,310,746.86         | 5,310,746.86         | 10.20             | 3.855              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>5,310,746.86</b>  | <b>5,310,746.86</b>  | <b>10.20</b>      | <b>3.855</b>       | <b>1</b>                    |
| <b>Fund: Airport Fund</b>                   |                          |                      |                      |                   |                    |                             |
| Texpool                                     | 1                        | 949,913.04           | 949,913.04           | 1.82              | 3.611              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>949,913.04</b>    | <b>949,913.04</b>    | <b>1.82</b>       | <b>3.611</b>       | <b>1</b>                    |
| <b>Fund: Cemetery Permanent Fund</b>        |                          |                      |                      |                   |                    |                             |
| Federal Agency Coupon Securities            | 1                        | 1,000,000.00         | 1,000,000.00         | 1.92              | 0.500              | 636                         |
| Texas Class                                 | 1                        | 879.49               | 879.49               | 0.00              | 3.855              | 1                           |
| Texpool                                     | 1                        | 365.50               | 365.50               | 0.00              | 3.611              | 1                           |
| TexStar                                     | 1                        | 57,133.87            | 57,133.87            | 0.11              | 3.559              | 1                           |
| <b>Subtotal</b>                             | <b>4</b>                 | <b>1,058,378.86</b>  | <b>1,058,378.86</b>  | <b>2.03</b>       | <b>0.669</b>       | <b>601</b>                  |
| <b>Fund: Fleet Replacement Fund</b>         |                          |                      |                      |                   |                    |                             |
| TexStar                                     | 1                        | 220,635.50           | 220,635.50           | 0.42              | 3.559              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>220,635.50</b>    | <b>220,635.50</b>    | <b>0.42</b>       | <b>3.559</b>       | <b>1</b>                    |

City of Taylor, Texas  
Summary by Type  
November 30, 2022  
Grouped by Fund

| Security Type                               | Number of<br>Investments | Par<br>Value         | Book Value           | % of<br>Portfolio | Average<br>YTM 365 | Average Days<br>to Maturity |
|---------------------------------------------|--------------------------|----------------------|----------------------|-------------------|--------------------|-----------------------------|
| <b>Fund: General Fund</b>                   |                          |                      |                      |                   |                    |                             |
| Money Market                                | 1                        | 12,233.44            | 12,233.44            | 0.02              | 0.010              | 1                           |
| Federal Agency Coupon Securities            | 1                        | 500,000.00           | 500,000.00           | 0.96              | 0.400              | 575                         |
| Municipal Bonds                             | 1                        | 1,000,000.00         | 1,000,000.00         | 1.92              | 0.480              | 121                         |
| Treasury Coupon Securities                  | 5                        | 5,000,000.00         | 4,955,719.40         | 9.52              | 2.034              | 323                         |
| Texas Class                                 | 1                        | 3,358,974.82         | 3,358,974.82         | 6.45              | 3.855              | 1                           |
| Texpool                                     | 1                        | 5,330,325.63         | 5,330,325.63         | 10.24             | 3.611              | 1                           |
| TexStar                                     | 1                        | 1,660,406.77         | 1,660,406.77         | 3.19              | 3.559              | 1                           |
| Commercial Paper Disc. -Amortizing          | 3                        | 3,000,000.00         | 2,979,135.00         | 5.72              | 3.218              | 79                          |
| <b>Subtotal</b>                             | <b>14</b>                | <b>19,861,940.66</b> | <b>19,796,795.06</b> | <b>38.02</b>      | <b>2.953</b>       | <b>114</b>                  |
| <b>Fund: General Capital Fund</b>           |                          |                      |                      |                   |                    |                             |
| TexStar                                     | 1                        | 0.00                 | 0.00                 | 0.00              | 0.000              | 0                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>0.00</b>          | <b>0.00</b>          | <b>0.00</b>       | <b>0.000</b>       | <b>0</b>                    |
| <b>Fund: Special Rev-Tax Increment Fund</b> |                          |                      |                      |                   |                    |                             |
| Texpool                                     | 1                        | 239,882.36           | 239,882.36           | 0.46              | 3.611              | 1                           |
| <b>Subtotal</b>                             | <b>1</b>                 | <b>239,882.36</b>    | <b>239,882.36</b>    | <b>0.46</b>       | <b>3.611</b>       | <b>1</b>                    |
| <b>Fund: Utility Fund</b>                   |                          |                      |                      |                   |                    |                             |
| Texas Class                                 | 1                        | 1,036,778.20         | 1,036,778.20         | 1.99              | 3.855              | 1                           |
| Texpool                                     | 1                        | 1,197,685.41         | 1,197,685.41         | 2.30              | 3.611              | 1                           |
| <b>Subtotal</b>                             | <b>2</b>                 | <b>2,234,463.61</b>  | <b>2,234,463.61</b>  | <b>4.29</b>       | <b>3.724</b>       | <b>1</b>                    |
| <b>Total and Average</b>                    | <b>28</b>                | <b>52,133,161.63</b> | <b>52,068,016.03</b> | <b>100.00</b>     | <b>3.428</b>       | <b>56</b>                   |



**City of Taylor, Texas**  
**Fund 19BOND - 2019 Bond Fund**  
**Investments by Fund**  
**November 30, 2022**

Patterson & Associates  
901 S. MoPac  
Suite 195  
Austin, TX 78746  
-

| CUSIP                         | Investment # | Issuer  | Purchase<br>Date | Book Value   | Par Value    | Market Value | Current<br>Rate | YTM<br>360 | YTM<br>365 | Maturity Days To<br>Date Maturity |
|-------------------------------|--------------|---------|------------------|--------------|--------------|--------------|-----------------|------------|------------|-----------------------------------|
| <b>TexStar</b>                |              |         |                  |              |              |              |                 |            |            |                                   |
| 20190                         | 10044        | TexStar | 04/24/2019       | 1,122,772.48 | 1,122,772.48 | 1,122,772.48 | 3.559           | 3.510      | 3.558      | 1                                 |
| Subtotal and Average          |              |         |                  | 1,122,772.48 | 1,122,772.48 | 1,122,772.48 |                 | 3.510      | 3.559      | 1                                 |
| Total Investments and Average |              |         |                  | 1,122,772.48 | 1,122,772.48 | 1,122,772.48 |                 | 3.510      | 3.559      | 1                                 |

**Fund 22DNTS - 2022 Debt Non-Tax Supported  
Investments by Fund  
November 30, 2022**

Page 2

| CUSIP                                | Investment # | Issuer      | Purchase<br>Date | Book Value          | Par Value           | Market Value        | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|-------------|------------------|---------------------|---------------------|---------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texas Class</b>                   |              |             |                  |                     |                     |                     |                 |              |              |                                   |
| 70010                                | 10063        | Texas Class | 03/29/2022       | 9,785,810.01        | 9,785,810.01        | 9,785,810.01        | 3.855           | 3.801        | 3.854        | 1                                 |
| <b>Subtotal and Average</b>          |              |             |                  | <b>9,785,810.01</b> | <b>9,785,810.01</b> | <b>9,785,810.01</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |             |                  | <b>9,785,810.01</b> | <b>9,785,810.01</b> | <b>9,785,810.01</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |

**Fund 22DTS - 2022 Debt Tax Supported  
Investments by Fund  
November 30, 2022**

Page 3

| CUSIP                                | Investment # | Issuer      | Purchase<br>Date | Book Value           | Par Value            | Market Value         | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|-------------|------------------|----------------------|----------------------|----------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texas Class</b>                   |              |             |                  |                      |                      |                      |                 |              |              |                                   |
| 70009                                | 10062        | Texas Class | 03/29/2022       | 11,348,618.25        | 11,348,618.25        | 11,348,618.25        | 3.855           | 3.801        | 3.854        | 1                                 |
| <b>Subtotal and Average</b>          |              |             |                  | <b>11,348,618.25</b> | <b>11,348,618.25</b> | <b>11,348,618.25</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |             |                  | <b>11,348,618.25</b> | <b>11,348,618.25</b> | <b>11,348,618.25</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |

**Fund 22TAX - 2022 Tax Supported Limited Tax  
Investments by Fund  
November 30, 2022**

Page 4

| CUSIP                                | Investment # | Issuer      | Purchase<br>Date | Book Value          | Par Value           | Market Value        | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|-------------|------------------|---------------------|---------------------|---------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texas Class</b>                   |              |             |                  |                     |                     |                     |                 |              |              |                                   |
| 70011                                | 10069        | Texas Class | 09/01/2022       | 5,310,746.86        | 5,310,746.86        | 5,310,746.86        | 3.855           | 3.801        | 3.854        | 1                                 |
| <b>Subtotal and Average</b>          |              |             |                  | <b>5,310,746.86</b> | <b>5,310,746.86</b> | <b>5,310,746.86</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |             |                  | <b>5,310,746.86</b> | <b>5,310,746.86</b> | <b>5,310,746.86</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |



**Fund AIR - Airport Fund  
Investments by Fund  
November 30, 2022**

Page 5

| CUSIP                                | Investment # | Issuer  | Purchase<br>Date | Book Value        | Par Value         | Market Value      | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|---------|------------------|-------------------|-------------------|-------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texpool</b>                       |              |         |                  |                   |                   |                   |                 |              |              |                                   |
| 300019                               | 10007        | Texpool | 11/01/2017       | 949,913.04        | 949,913.04        | 949,913.04        | 3.611           | 3.561        | 3.611        | 1                                 |
| <b>Subtotal and Average</b>          |              |         |                  | <b>949,913.04</b> | <b>949,913.04</b> | <b>949,913.04</b> |                 | <b>3.562</b> | <b>3.611</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |         |                  | <b>949,913.04</b> | <b>949,913.04</b> | <b>949,913.04</b> |                 | <b>3.562</b> | <b>3.611</b> | <b>1</b>                          |

**Fund CEM - Cemetery Permanent Fund**  
**Investments by Fund**  
**November 30, 2022**

Page 6

| CUSIP                                   | Investment # | Issuer         | Purchase Date | Book Value          | Par Value           | Market Value      | Current Rate | YTM 360      | YTM 365      | Maturity Days To Date Maturity |
|-----------------------------------------|--------------|----------------|---------------|---------------------|---------------------|-------------------|--------------|--------------|--------------|--------------------------------|
| <b>Federal Agency Coupon Securities</b> |              |                |               |                     |                     |                   |              |              |              |                                |
| 3130ANNS5                               | 10058        | FHLB Call Note | 08/30/2021    | 1,000,000.00        | 1,000,000.00        | 928,220.72        | 0.500        | 0.493        | 0.500        | 08/28/2024 636                 |
| <b>Subtotal and Average</b>             |              |                |               | <b>1,000,000.00</b> | <b>1,000,000.00</b> | <b>928,220.72</b> |              | <b>0.493</b> | <b>0.500</b> | <b>636</b>                     |
| <b>Texpool</b>                          |              |                |               |                     |                     |                   |              |              |              |                                |
| 300007                                  | 10008        | Texpool        | 11/01/2017    | 365.50              | 365.50              | 365.50            | 3.611        | 3.561        | 3.611        | 1                              |
| <b>Subtotal and Average</b>             |              |                |               | <b>365.50</b>       | <b>365.50</b>       | <b>365.50</b>     |              | <b>3.562</b> | <b>3.611</b> | <b>1</b>                       |
| <b>TexStar</b>                          |              |                |               |                     |                     |                   |              |              |              |                                |
| 22880                                   | 10003        | TexStar        | 11/01/2017    | 57,133.87           | 57,133.87           | 57,133.87         | 3.559        | 3.510        | 3.558        | 1                              |
| <b>Subtotal and Average</b>             |              |                |               | <b>57,133.87</b>    | <b>57,133.87</b>    | <b>57,133.87</b>  |              | <b>3.510</b> | <b>3.559</b> | <b>1</b>                       |
| <b>Texas Class</b>                      |              |                |               |                     |                     |                   |              |              |              |                                |
| 70006                                   | 10001        | Texas Class    | 11/01/2017    | 879.49              | 879.49              | 879.49            | 3.855        | 3.801        | 3.854        | 1                              |
| <b>Subtotal and Average</b>             |              |                |               | <b>879.49</b>       | <b>879.49</b>       | <b>879.49</b>     |              | <b>3.802</b> | <b>3.855</b> | <b>1</b>                       |
| <b>Total Investments and Average</b>    |              |                |               | <b>1,058,378.86</b> | <b>1,058,378.86</b> | <b>986,599.58</b> |              | <b>0.660</b> | <b>0.669</b> | <b>600</b>                     |

**Fund FLEET - Fleet Replacement Fund**  
**Investments by Fund**  
**November 30, 2022**

Page 7

| CUSIP                                | Investment # | Issuer  | Purchase<br>Date | Book Value        | Par Value         | Market Value      | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|---------|------------------|-------------------|-------------------|-------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>TexStar</b>                       |              |         |                  |                   |                   |                   |                 |              |              |                                   |
| 20180                                | 10030        | TexStar | 08/08/2018       | 220,635.50        | 220,635.50        | 220,635.50        | 3.559           | 3.510        | 3.558        | 1                                 |
| <b>Subtotal and Average</b>          |              |         |                  | <b>220,635.50</b> | <b>220,635.50</b> | <b>220,635.50</b> |                 | <b>3.510</b> | <b>3.559</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |         |                  | <b>220,635.50</b> | <b>220,635.50</b> | <b>220,635.50</b> |                 | <b>3.510</b> | <b>3.559</b> | <b>1</b>                          |

**Fund GEN - General Fund  
Investments by Fund  
November 30, 2022**

Page 8

| CUSIP                                     | Investment # | Issuer                       | Purchase Date | Book Value          | Par Value           | Market Value        | Current Rate | YTM 360      | YTM 365      | Maturity Date | Days To Maturity |
|-------------------------------------------|--------------|------------------------------|---------------|---------------------|---------------------|---------------------|--------------|--------------|--------------|---------------|------------------|
| <b>Commercial Paper Disc. -Amortizing</b> |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 22533UPH0                                 | 10067        | Credit Agricole CP           | 07/18/2022    | 992,503.33          | 1,000,000.00        | 990,089.00          |              | 3.597        | 3.647        | 02/17/2023    | 78               |
| 80285QNW6                                 | 10065        | Santander UK CP              | 05/10/2022    | 996,366.67          | 1,000,000.00        | 992,712.00          |              | 2.247        | 2.278        | 01/30/2023    | 60               |
| 8923A1QA2                                 | 10068        | Toyota Credit Puerto Rico CP | 07/18/2022    | 990,265.00          | 1,000,000.00        | 987,647.00          |              | 3.681        | 3.732        | 03/10/2023    | 99               |
| <b>Subtotal and Average</b>               |              |                              |               | <b>2,979,135.00</b> | <b>3,000,000.00</b> | <b>2,970,448.00</b> |              | <b>3.174</b> | <b>3.218</b> |               | <b>78</b>        |
| <b>Federal Agency Coupon Securities</b>   |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 3130AMT85                                 | 10056        | FHLB Call Note               | 06/28/2021    | 500,000.00          | 500,000.00          | 466,216.41          | 0.400        | 0.394        | 0.400        | 06/28/2024    | 575              |
| <b>Subtotal and Average</b>               |              |                              |               | <b>500,000.00</b>   | <b>500,000.00</b>   | <b>466,216.41</b>   |              | <b>0.395</b> | <b>0.400</b> |               | <b>575</b>       |
| <b>Treasury Coupon Securities</b>         |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 91282CCK5                                 | 10059        | T Note                       | 03/18/2022    | 991,792.96          | 1,000,000.00        | 973,438.00          | 0.125        | 1.540        | 1.561        | 06/30/2023    | 211              |
| 912828ZD5                                 | 10060        | T Note                       | 03/18/2022    | 997,733.08          | 1,000,000.00        | 988,622.00          | 0.500        | 1.285        | 1.303        | 03/15/2023    | 104              |
| 912828XT2                                 | 10061        | T Note                       | 03/28/2022    | 996,613.51          | 1,000,000.00        | 962,344.00          | 2.000        | 2.201        | 2.232        | 05/31/2024    | 547              |
| 91282CCD1                                 | 10064        | T Note                       | 04/18/2022    | 991,266.08          | 1,000,000.00        | 977,891.00          | 0.125        | 1.886        | 1.913        | 05/31/2023    | 181              |
| 9128286Z8                                 | 10066        | T Note                       | 06/21/2022    | 978,313.77          | 1,000,000.00        | 957,500.00          | 1.750        | 3.135        | 3.178        | 06/30/2024    | 577              |
| <b>Subtotal and Average</b>               |              |                              |               | <b>4,955,719.40</b> | <b>5,000,000.00</b> | <b>4,859,795.00</b> |              | <b>2.006</b> | <b>2.034</b> |               | <b>323</b>       |
| <b>Municipal Bonds</b>                    |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 59333NN90                                 | 10053        | Maimi-Dade County FL         | 09/30/2020    | 1,000,000.00        | 1,000,000.00        | 986,030.00          | 0.375        | 0.473        | 0.480        | 04/01/2023    | 121              |
| <b>Subtotal and Average</b>               |              |                              |               | <b>1,000,000.00</b> | <b>1,000,000.00</b> | <b>986,030.00</b>   |              | <b>0.473</b> | <b>0.480</b> |               | <b>121</b>       |
| <b>Texpool</b>                            |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 300003                                    | 10004        | Texpool                      | 11/01/2017    | 5,330,325.63        | 5,330,325.63        | 5,330,325.63        | 3.611        | 3.561        | 3.611        |               | 1                |
| <b>Subtotal and Average</b>               |              |                              |               | <b>5,330,325.63</b> | <b>5,330,325.63</b> | <b>5,330,325.63</b> |              | <b>3.562</b> | <b>3.611</b> |               | <b>1</b>         |
| <b>TexStar</b>                            |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 34440                                     | 10002        | TexStar                      | 11/01/2017    | 1,660,406.77        | 1,660,406.77        | 1,660,406.77        | 3.559        | 3.510        | 3.558        |               | 1                |
| <b>Subtotal and Average</b>               |              |                              |               | <b>1,660,406.77</b> | <b>1,660,406.77</b> | <b>1,660,406.77</b> |              | <b>3.510</b> | <b>3.559</b> |               | <b>1</b>         |
| <b>Texas Class</b>                        |              |                              |               |                     |                     |                     |              |              |              |               |                  |
| 70008                                     | 10048        | Texas Class                  | 01/22/2020    | 3,358,974.82        | 3,358,974.82        | 3,358,974.82        | 3.855        | 3.801        | 3.854        |               | 1                |
| <b>Subtotal and Average</b>               |              |                              |               | <b>3,358,974.82</b> | <b>3,358,974.82</b> | <b>3,358,974.82</b> |              | <b>3.802</b> | <b>3.855</b> |               | <b>1</b>         |

**Fund GEN - General Fund  
Investments by Fund  
November 30, 2022**

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| CUSIP                                | Investment # | Issuer                        | Purchase<br>Date | Book Value           | Par Value            | Market Value         | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|-------------------------------|------------------|----------------------|----------------------|----------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Money Market</b>                  |              |                               |                  |                      |                      |                      |                 |              |              |                                   |
| 60618                                | 10000        | Citizens Nat'l Bank MM-Public | 11/01/2017       | 12,233.44            | 12,233.44            | 12,233.44            | 0.010           | 0.009        | 0.010        | 1                                 |
| <b>Subtotal and Average</b>          |              |                               |                  | <b>12,233.44</b>     | <b>12,233.44</b>     | <b>12,233.44</b>     |                 | <b>0.010</b> | <b>0.010</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |                               |                  | <b>19,796,795.06</b> | <b>19,861,940.66</b> | <b>19,644,430.07</b> |                 | <b>2.912</b> | <b>2.953</b> | <b>113</b>                        |

**Fund GENCAP - General Capital Fund**  
**Investments by Fund**  
**November 30, 2022**

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| CUSIP                                | Investment # | Issuer  | Purchase<br>Date | Book Value  | Par Value   | Market Value | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|---------|------------------|-------------|-------------|--------------|-----------------|--------------|--------------|-----------------------------------|
| <b>TexStar</b>                       |              |         |                  |             |             |              |                 |              |              |                                   |
| 20181                                | 10029        | TexStar | 08/08/2018       | 0.00        | 0.00        | 0.00         |                 |              |              | 1                                 |
| <b>Subtotal and Average</b>          |              |         |                  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>  |                 | <b>0.000</b> | <b>0.000</b> | <b>0</b>                          |
| <b>Total Investments and Average</b> |              |         |                  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>  |                 | <b>0.000</b> | <b>0.000</b> | <b>0</b>                          |

**Fund SPECREV - Special Rev-Tax Increment Fund**  
**Investments by Fund**  
**November 30, 2022**

Page 11

| CUSIP                                | Investment # | Issuer  | Purchase<br>Date | Book Value        | Par Value         | Market Value      | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|---------|------------------|-------------------|-------------------|-------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texpool</b>                       |              |         |                  |                   |                   |                   |                 |              |              |                                   |
| 300004                               | 10005        | Texpool | 11/01/2017       | 239,882.36        | 239,882.36        | 239,882.36        | 3.611           | 3.561        | 3.611        | 1                                 |
| <b>Subtotal and Average</b>          |              |         |                  | <b>239,882.36</b> | <b>239,882.36</b> | <b>239,882.36</b> |                 | <b>3.562</b> | <b>3.611</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |         |                  | <b>239,882.36</b> | <b>239,882.36</b> | <b>239,882.36</b> |                 | <b>3.562</b> | <b>3.611</b> | <b>1</b>                          |

**Fund UTIL - Utility Fund  
Investments by Fund  
November 30, 2022**

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| CUSIP                                | Investment # | Issuer      | Purchase<br>Date | Book Value          | Par Value           | Market Value        | Current<br>Rate | YTM<br>360   | YTM<br>365   | Maturity Days To<br>Date Maturity |
|--------------------------------------|--------------|-------------|------------------|---------------------|---------------------|---------------------|-----------------|--------------|--------------|-----------------------------------|
| <b>Texpool</b>                       |              |             |                  |                     |                     |                     |                 |              |              |                                   |
| 300001                               | 10006        | Texpool     | 11/01/2017       | 1,197,685.41        | 1,197,685.41        | 1,197,685.41        | 3.611           | 3.561        | 3.611        | 1                                 |
| <b>Subtotal and Average</b>          |              |             |                  | <b>1,197,685.41</b> | <b>1,197,685.41</b> | <b>1,197,685.41</b> |                 | <b>3.562</b> | <b>3.611</b> | <b>1</b>                          |
| <b>Texas Class</b>                   |              |             |                  |                     |                     |                     |                 |              |              |                                   |
| 70007                                | 10047        | Texas Class | 01/22/2020       | 1,036,778.20        | 1,036,778.20        | 1,036,778.20        | 3.855           | 3.801        | 3.854        | 1                                 |
| <b>Subtotal and Average</b>          |              |             |                  | <b>1,036,778.20</b> | <b>1,036,778.20</b> | <b>1,036,778.20</b> |                 | <b>3.802</b> | <b>3.855</b> | <b>1</b>                          |
| <b>Total Investments and Average</b> |              |             |                  | <b>2,234,463.61</b> | <b>2,234,463.61</b> | <b>2,234,463.61</b> |                 | <b>3.673</b> | <b>3.724</b> | <b>1</b>                          |



**City of Taylor, Texas**  
**Cash Reconciliation Report**  
**For the Period November 1, 2022 - November 30, 2022**  
**Grouped by Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

| Trans.<br>Date      | Investment # | Fund | Trans.<br>Type | Security ID | Par<br>Value | Security Description             | Maturity<br>Date | Purchases   | Interest         | Redemptions | Cash             |
|---------------------|--------------|------|----------------|-------------|--------------|----------------------------------|------------------|-------------|------------------|-------------|------------------|
| <b>General Fund</b> |              |      |                |             |              |                                  |                  |             |                  |             |                  |
| 11/30/2022          | 10061        | GEN  | Interest       | 912828XT2   | 1,000,000.00 | TNOTE 1.0M 2.00% Mat. 05/31/2024 | 05/31/2024       | 0.00        | 10,000.00        | 0.00        | 10,000.00        |
| 11/30/2022          | 10064        | GEN  | Interest       | 91282CCD1   | 1,000,000.00 | TNOTE 1.0M 0.13% Mat. 05/31/2023 | 05/31/2023       | 0.00        | 625.00           | 0.00        | 625.00           |
| <b>Subtotal</b>     |              |      |                |             |              |                                  |                  | <b>0.00</b> | <b>10,625.00</b> | <b>0.00</b> | <b>10,625.00</b> |
| <b>Total</b>        |              |      |                |             |              |                                  |                  | <b>0.00</b> | <b>10,625.00</b> | <b>0.00</b> | <b>10,625.00</b> |

**City of Taylor, Texas**  
**Interest Earnings**  
**Sorted by Fund - Fund**  
**November 1, 2022 - November 30, 2022**  
**Yield on Average Book Value**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

|                                      |              |        |               |                  |                      |                    |               |              | Adjusted Interest Earnings |                 |                         |                            |
|--------------------------------------|--------------|--------|---------------|------------------|----------------------|--------------------|---------------|--------------|----------------------------|-----------------|-------------------------|----------------------------|
| CUSIP                                | Investment # | Fund   | Security Type | Ending Par Value | Beginning Book Value | Average Book Value | Maturity Date | Current Rate | Annualized Yield           | Interest Earned | Amortization/ Accretion | Adjusted Interest Earnings |
| Fund: 2019 Bond Fund                 |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 20190                                | 10044        | 19BOND | RR2           | 1,122,772.48     | 1,119,497.93         | 1,119,607.08       |               | 3.559        | 3.558                      | 3,274.55        | 0.00                    | 3,274.55                   |
|                                      |              |        | Subtotal      | 1,122,772.48     | 1,119,497.93         | 1,119,607.08       |               |              | 3.558                      | 3,274.55        | 0.00                    | 3,274.55                   |
| Fund: 2022 Debt Non-Tax Supported    |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 70010                                | 10063        | 22DNTS | RR3           | 9,785,810.01     | 9,916,346.84         | 9,841,895.03       |               | 3.855        | 3.861                      | 31,233.74       | 0.00                    | 31,233.74                  |
|                                      |              |        | Subtotal      | 9,785,810.01     | 9,916,346.84         | 9,841,895.03       |               |              | 3.861                      | 31,233.74       | 0.00                    | 31,233.74                  |
| Fund: 2022 Debt Tax Supported        |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 70009                                | 10062        | 22DTS  | RR3           | 11,348,618.25    | 11,347,879.24        | 11,330,299.56      |               | 3.855        | 3.860                      | 35,947.63       | 0.00                    | 35,947.63                  |
|                                      |              |        | Subtotal      | 11,348,618.25    | 11,347,879.24        | 11,330,299.56      |               |              | 3.860                      | 35,947.63       | 0.00                    | 35,947.63                  |
| Fund: 2022 Tax Supported Limited Tax |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 70011                                | 10069        | 22TAX  | RR3           | 5,310,746.86     | 5,293,949.92         | 5,294,509.82       |               | 3.855        | 3.860                      | 16,796.94       | 0.00                    | 16,796.94                  |
|                                      |              |        | Subtotal      | 5,310,746.86     | 5,293,949.92         | 5,294,509.82       |               |              | 3.860                      | 16,796.94       | 0.00                    | 16,796.94                  |
| Fund: Airport Fund                   |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 300019                               | 10007        | AIR    | RRP           | 949,913.04       | 947,102.12           | 947,195.82         |               | 3.611        | 3.611                      | 2,810.92        | 0.00                    | 2,810.92                   |
|                                      |              |        | Subtotal      | 949,913.04       | 947,102.12           | 947,195.82         |               |              | 3.611                      | 2,810.92        | 0.00                    | 2,810.92                   |
| Fund: Cemetery Permanent Fund        |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 300007                               | 10008        | CEM    | RRP           | 365.50           | 364.33               | 364.37             |               | 3.611        | 3.907                      | 1.17            | 0.00                    | 1.17                       |
| 70006                                | 10001        | CEM    | RR3           | 879.49           | 876.71               | 876.80             |               | 3.855        | 3.858                      | 2.78            | 0.00                    | 2.78                       |
| 22880                                | 10003        | CEM    | RR2           | 57,133.87        | 56,967.24            | 56,972.79          |               | 3.559        | 3.558                      | 166.63          | 0.00                    | 166.63                     |
| 3130ANNS5                            | 10058        | CEM    | FAC           | 1,000,000.00     | 1,000,000.00         | 1,000,000.00       | 08/28/2024    | 0.500        | 0.507                      | 416.67          | 0.00                    | 416.67                     |
|                                      |              |        | Subtotal      | 1,058,378.86     | 1,058,208.28         | 1,058,213.97       |               |              | 0.675                      | 587.25          | 0.00                    | 587.25                     |
| Fund: Fleet Replacement Fund         |              |        |               |                  |                      |                    |               |              |                            |                 |                         |                            |
| 20180                                | 10030        | FLEET  | RR2           | 220,635.50       | 219,992.01           | 220,013.46         |               | 3.559        | 3.558                      | 643.49          | 0.00                    | 643.49                     |

City of Taylor, Texas  
Interest Earnings  
November 1, 2022 - November 30, 2022

|                                      |              |         |               |                  |                      |                    |               |              |                  | Adjusted Interest Earnings |                         |                            |
|--------------------------------------|--------------|---------|---------------|------------------|----------------------|--------------------|---------------|--------------|------------------|----------------------------|-------------------------|----------------------------|
| CUSIP                                | Investment # | Fund    | Security Type | Ending Par Value | Beginning Book Value | Average Book Value | Maturity Date | Current Rate | Annualized Yield | Interest Earned            | Amortization/ Accretion | Adjusted Interest Earnings |
| Subtotal                             |              |         |               | 220,635.50       | 219,992.01           | 220,013.46         |               |              | 3.558            | 643.49                     | 0.00                    | 643.49                     |
| Fund: General Fund                   |              |         |               |                  |                      |                    |               |              |                  |                            |                         |                            |
| 912828XT2                            | 10061        | GEN     | TRC           | 1,000,000.00     | 996,427.77           | 996,523.74         | 05/31/2024    | 2.000        | 2.229            | 1,639.65                   | 185.74                  | 1,825.39                   |
| 91282CCK5                            | 10059        | GEN     | TRC           | 1,000,000.00     | 990,626.08           | 991,228.97         | 06/30/2023    | 0.125        | 1.557            | 101.90                     | 1,166.88                | 1,268.78                   |
| 91282CCD1                            | 10064        | GEN     | TRC           | 1,000,000.00     | 989,818.47           | 990,566.41         | 05/31/2023    | 0.125        | 1.904            | 102.47                     | 1,447.61                | 1,550.08                   |
| 9128286Z8                            | 10066        | GEN     | TRC           | 1,000,000.00     | 977,186.23           | 977,768.79         | 06/30/2024    | 1.750        | 3.178            | 1,426.63                   | 1,127.54                | 2,554.17                   |
| 912828ZD5                            | 10060        | GEN     | TRC           | 1,000,000.00     | 997,079.16           | 997,417.02         | 03/15/2023    | 0.500        | 1.303            | 414.37                     | 653.92                  | 1,068.29                   |
| 300003                               | 10004        | GEN     | RRP           | 5,330,325.63     | 3,345,648.16         | 4,415,394.28       |               | 3.611        | 3.627            | 13,163.10                  | 0.00                    | 13,163.10                  |
| 70008                                | 10048        | GEN     | RR3           | 3,358,974.82     | 3,348,351.00         | 3,348,705.13       |               | 3.855        | 3.860            | 10,623.82                  | 0.00                    | 10,623.82                  |
| 60618                                | 10000        | GEN     | RR4           | 12,233.44        | 12,233.34            | 12,233.34          |               | 0.010        | 0.010            | 0.10                       | 0.00                    | 0.10                       |
| 34440                                | 10002        | GEN     | RR2           | 1,660,406.77     | 1,655,564.23         | 1,655,725.65       |               | 3.559        | 3.558            | 4,842.54                   | 0.00                    | 4,842.54                   |
| 3130AMT85                            | 10056        | GEN     | FAC           | 500,000.00       | 500,000.00           | 500,000.00         | 06/28/2024    | 0.400        | 0.406            | 166.67                     | 0.00                    | 166.67                     |
| 59333NN90                            | 10053        | GEN     | MC1           | 1,000,000.00     | 1,000,000.00         | 1,000,000.00       | 04/01/2023    | 0.375        | 0.376            | 309.06                     | 0.00                    | 309.06                     |
| 80285QNW6                            | 10065        | GEN     | ACP           | 1,000,000.00     | 994,550.00           | 995,488.61         | 01/30/2023    |              | 2.220            | 0.00                       | 1,816.67                | 1,816.67                   |
| 22533UPH0                            | 10067        | GEN     | ACP           | 1,000,000.00     | 989,620.00           | 991,109.72         | 02/17/2023    |              | 3.540            | 0.00                       | 2,883.33                | 2,883.33                   |
| 8923A1QA2                            | 10068        | GEN     | ACP           | 1,000,000.00     | 987,315.00           | 988,839.17         | 03/10/2023    |              | 3.630            | 0.00                       | 2,950.00                | 2,950.00                   |
| Subtotal                             |              |         |               | 19,861,940.66    | 17,784,419.44        | 18,861,000.82      |               |              | 2.904            | 32,790.31                  | 12,231.69               | 45,022.00                  |
| Fund: Special Rev-Tax Increment Fund |              |         |               |                  |                      |                    |               |              |                  |                            |                         |                            |
| 300004                               | 10005        | SPECREV | RRP           | 239,882.36       | 239,172.53           | 239,196.19         |               | 3.611        | 3.611            | 709.83                     | 0.00                    | 709.83                     |
| Subtotal                             |              |         |               | 239,882.36       | 239,172.53           | 239,196.19         |               |              | 3.611            | 709.83                     | 0.00                    | 709.83                     |
| Fund: Utility Fund                   |              |         |               |                  |                      |                    |               |              |                  |                            |                         |                            |
| 300001                               | 10006        | UTIL    | RRP           | 1,197,685.41     | 1,194,141.29         | 1,194,259.43       |               | 3.611        | 3.611            | 3,544.12                   | 0.00                    | 3,544.12                   |
| 70007                                | 10047        | UTIL    | RR3           | 1,036,778.20     | 1,033,499.03         | 1,033,608.34       |               | 3.855        | 3.860            | 3,279.17                   | 0.00                    | 3,279.17                   |
| Subtotal                             |              |         |               | 2,234,463.61     | 2,227,640.32         | 2,227,867.76       |               |              | 3.726            | 6,823.29                   | 0.00                    | 6,823.29                   |
| Total                                |              |         |               | 52,133,161.63    | 50,154,208.63        | 51,139,799.51      |               |              | 3.422            | 131,617.95                 | 12,231.69               | 143,849.64                 |

**City of Taylor, Texas**  
**Amortization Schedule**  
**November 1, 2022 - November 30, 2022**  
**Sorted By Fund - Fund**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

| Investment #                          |      | Maturity Date            | Beginning Par Value   |                     |                              |                     | Amounts Amortized                |                              |                                  |                                       |
|---------------------------------------|------|--------------------------|-----------------------|---------------------|------------------------------|---------------------|----------------------------------|------------------------------|----------------------------------|---------------------------------------|
| Issuer                                | Fund | Amort. Date              | Current Rate          | Purchase Principal  | Original Premium or Discount | Ending Book Value   | And Unamortized As of 11/01/2022 | Amount Amortized This Period | Amt Amortized Through 11/30/2022 | Amount Unamortized Through 11/30/2022 |
| <b>General Fund</b>                   |      |                          |                       |                     |                              |                     |                                  |                              |                                  |                                       |
| 10067<br>Credit Agricole CP           | GEN  | 02/17/2023               | 1,000,000.00          | 979,432.22          | -20,567.78                   | 992,503.33          | 10,187.78<br>-10,380.00          | 2,883.33                     | 13,071.11                        | -7,496.67                             |
| 10053<br>Maimi-Dade County FL         | GEN  | 04/01/2023<br>10/01/2021 | 1,000,000.00<br>0.375 | 997,390.00          | -2,610.00                    | 1,000,000.00        | 2,610.00<br>0.00                 | 0.00                         | 2,610.00                         | 0.00                                  |
| 10065<br>Santander UK CP              | GEN  | 01/30/2023               | 1,000,000.00          | 983,952.78          | -16,047.22                   | 996,366.67          | 10,597.22<br>-5,450.00           | 1,816.67                     | 12,413.89                        | -3,633.33                             |
| 10059<br>T Note                       | GEN  | 06/30/2023               | 1,000,000.00<br>0.125 | 981,757.81          | -18,242.19                   | 991,792.96          | 8,868.27<br>-9,373.92            | 1,166.88                     | 10,035.15                        | -8,207.04                             |
| 10060<br>T Note                       | GEN  | 03/15/2023               | 1,000,000.00<br>0.500 | 992,109.38          | -7,890.62                    | 997,733.08          | 4,969.78<br>-2,920.84            | 653.92                       | 5,623.70                         | -2,266.92                             |
| 10061<br>T Note                       | GEN  | 05/31/2024               | 1,000,000.00<br>2.000 | 995,078.13          | -4,921.87                    | 996,613.51          | 1,349.64<br>-3,572.23            | 185.74                       | 1,535.38                         | -3,386.49                             |
| 10064<br>T Note                       | GEN  | 05/31/2023               | 1,000,000.00<br>0.125 | 980,312.50          | -19,687.50                   | 991,266.08          | 9,505.97<br>-10,181.53           | 1,447.61                     | 10,953.58                        | -8,733.92                             |
| 10066<br>T Note                       | GEN  | 06/30/2024               | 1,000,000.00<br>1.750 | 972,187.50          | -27,812.50                   | 978,313.77          | 4,998.73<br>-22,813.77           | 1,127.54                     | 6,126.27                         | -21,686.23                            |
| 10068<br>Toyota Credit Puerto Rico CP | GEN  | 03/10/2023               | 1,000,000.00          | 976,891.67          | -23,108.33                   | 990,265.00          | 10,423.33<br>-12,685.00          | 2,950.00                     | 13,373.33                        | -9,735.00                             |
| <b>Subtotal</b>                       |      |                          |                       | <b>8,859,111.99</b> | <b>-140,888.01</b>           | <b>8,934,854.40</b> | <b>63,510.72<br/>-77,377.29</b>  | <b>12,231.69</b>             | <b>75,742.41</b>                 | <b>-65,145.60</b>                     |
| <b>Total</b>                          |      |                          |                       | <b>8,859,111.99</b> | <b>-140,888.01</b>           | <b>8,934,854.40</b> | <b>63,510.72<br/>-77,377.29</b>  | <b>12,231.69</b>             | <b>75,742.41</b>                 | <b>-65,145.60</b>                     |

**City of Taylor, Texas**  
**Projected Cashflow Report**  
**Sorted by Monthly**  
**For the Period December 1, 2022 - June 30, 2023**

Patterson & Associates  
 901 S. MoPac  
 Suite 195  
 Austin, TX 78746  
 -

| Projected<br>Trans. Date       | Investment # | Fund | Security ID | Transaction<br>Type | Issuer                       | Par Value           | Original Cost       | Principal           | Interest         | Total               |
|--------------------------------|--------------|------|-------------|---------------------|------------------------------|---------------------|---------------------|---------------------|------------------|---------------------|
| <b>December 2022</b>           |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 12/28/2022                     | 10056        | GEN  | 3130AMT85   | Interest            | FHLB Call Note               | 0.00                | 0.00                | 0.00                | 1,000.00         | 1,000.00            |
| 12/28/2022                     | 10056        | GEN  | 3130AMT85   | Call                | FHLB Call Note               | 500,000.00          | 500,000.00          | 500,000.00          | 0.00             | 500,000.00          |
| 12/31/2022                     | 10059        | GEN  | 91282CCK5   | Interest            | T Note                       | 0.00                | 0.00                | 0.00                | 625.00           | 625.00              |
| 12/31/2022                     | 10066        | GEN  | 9128286Z8   | Interest            | T Note                       | 0.00                | 0.00                | 0.00                | 8,750.00         | 8,750.00            |
| <b>Total for December 2022</b> |              |      |             |                     |                              | <b>500,000.00</b>   | <b>500,000.00</b>   | <b>500,000.00</b>   | <b>10,375.00</b> | <b>510,375.00</b>   |
| <b>January 2023</b>            |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 01/30/2023                     | 10065        | GEN  | 80285QNW6   | Maturity            | Santander UK CP              | 1,000,000.00        | 983,952.78          | 1,000,000.00        | 0.00             | 1,000,000.00        |
| <b>Total for January 2023</b>  |              |      |             |                     |                              | <b>1,000,000.00</b> | <b>983,952.78</b>   | <b>1,000,000.00</b> | <b>0.00</b>      | <b>1,000,000.00</b> |
| <b>February 2023</b>           |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 02/17/2023                     | 10067        | GEN  | 22533UPH0   | Maturity            | Credit Agricole CP           | 1,000,000.00        | 979,432.22          | 1,000,000.00        | 0.00             | 1,000,000.00        |
| 02/28/2023                     | 10058        | CEM  | 3130ANNS5   | Interest            | FHLB Call Note               | 0.00                | 0.00                | 0.00                | 2,500.00         | 2,500.00            |
| 02/28/2023                     | 10058        | CEM  | 3130ANNS5   | Call                | FHLB Call Note               | 1,000,000.00        | 1,000,000.00        | 1,000,000.00        | 0.00             | 1,000,000.00        |
| <b>Total for February 2023</b> |              |      |             |                     |                              | <b>2,000,000.00</b> | <b>1,979,432.22</b> | <b>2,000,000.00</b> | <b>2,500.00</b>  | <b>2,002,500.00</b> |
| <b>March 2023</b>              |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 03/10/2023                     | 10068        | GEN  | 8923A1QA2   | Maturity            | Toyota Credit Puerto Rico CP | 1,000,000.00        | 976,891.67          | 1,000,000.00        | 0.00             | 1,000,000.00        |
| 03/15/2023                     | 10060        | GEN  | 912828ZD5   | Maturity            | T Note                       | 1,000,000.00        | 992,109.38          | 1,000,000.00        | 2,500.00         | 1,002,500.00        |
| <b>Total for March 2023</b>    |              |      |             |                     |                              | <b>2,000,000.00</b> | <b>1,969,001.05</b> | <b>2,000,000.00</b> | <b>2,500.00</b>  | <b>2,002,500.00</b> |
| <b>April 2023</b>              |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 04/01/2023                     | 10053        | GEN  | 59333NN90   | Maturity            | Maimi-Dade County FL         | 1,000,000.00        | 997,390.00          | 1,000,000.00        | 1,875.00         | 1,001,875.00        |
| <b>Total for April 2023</b>    |              |      |             |                     |                              | <b>1,000,000.00</b> | <b>997,390.00</b>   | <b>1,000,000.00</b> | <b>1,875.00</b>  | <b>1,001,875.00</b> |
| <b>May 2023</b>                |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 05/31/2023                     | 10061        | GEN  | 912828XT2   | Interest            | T Note                       | 0.00                | 0.00                | 0.00                | 10,000.00        | 10,000.00           |
| 05/31/2023                     | 10064        | GEN  | 91282CCD1   | Maturity            | T Note                       | 1,000,000.00        | 980,312.50          | 1,000,000.00        | 625.00           | 1,000,625.00        |
| <b>Total for May 2023</b>      |              |      |             |                     |                              | <b>1,000,000.00</b> | <b>980,312.50</b>   | <b>1,000,000.00</b> | <b>10,625.00</b> | <b>1,010,625.00</b> |
| <b>June 2023</b>               |              |      |             |                     |                              |                     |                     |                     |                  |                     |
| 06/28/2023                     | 10056        | GEN  | 3130AMT85   | Interest            | FHLB Call Note               | 0.00                | 0.00                | 0.00                | 1,000.00         | 1,000.00            |
| 06/30/2023                     | 10059        | GEN  | 91282CCK5   | Maturity            | T Note                       | 1,000,000.00        | 981,757.81          | 1,000,000.00        | 625.00           | 1,000,625.00        |

Portfolio TAYL  
 AP  
 PC (PRF\_PC) 7.2.0  
 Report Ver. 7.3.6.1

City of Taylor, Texas  
 Projected Cashflow Report  
 For the Period December 1, 2022 - June 30, 2023

| Projected<br>Trans. Date   | Investment # | Fund | Security ID | Transaction<br>Type | Issuer | Par Value           | Original Cost       | Principal           | Interest         | Total               |
|----------------------------|--------------|------|-------------|---------------------|--------|---------------------|---------------------|---------------------|------------------|---------------------|
| <b>June 2023</b>           |              |      |             |                     |        |                     |                     |                     |                  |                     |
| 06/30/2023                 | 10066        | GEN  | 9128286Z8   | Interest            | T Note | 0.00                | 0.00                | 0.00                | 8,750.00         | 8,750.00            |
| <b>Total for June 2023</b> |              |      |             |                     |        | <b>1,000,000.00</b> | <b>981,757.81</b>   | <b>1,000,000.00</b> | <b>10,375.00</b> | <b>1,010,375.00</b> |
| <b>GRAND TOTALS:</b>       |              |      |             |                     |        | <b>8,500,000.00</b> | <b>8,391,846.36</b> | <b>8,500,000.00</b> | <b>38,250.00</b> | <b>8,538,250.00</b> |

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**Meeder Public Funds  
Patterson Group**

Barton Oaks Plaza II  
901 S. MoPac Expy  
Suite 195  
Austin, Texas  
78746

800.817.2442



# ***City Council Meeting***

## ***January 12, 2023***

### ***Transmittal Letter***

**Agenda Item #:** 4

**Agenda Title:** Consider Ordinance 2023-01 regarding an amendment to the Transportation Master Plan of the Envision Taylor Comprehensive Plan.

#### STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

**Council Action to be taken:** Consider adopting Ordinance

**Department Submitted:** Development Services

**Staff Contact:** Tom Yantis, Assistant City Manager

#### **1. PURPOSE/DESCRIPTION**

The purpose of the amendment to the Transportation Master Plan will enable the development of roadways appropriate to fulfill the Comprehensive goals for this area which is designated for Intended Growth. The request meets the City's Transportation Policies including: T5) Improve access management policies along major corridors to encourage fiscally sustainable land use patterns; T7) Link investments in infrastructure to revenue generated from adjacent development, and T8) Street should be designated to prioritize economic productivity and placemaking while roads should be designed to prioritize vehicular throughput.

#### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

As part of the site development approval process, the applicant determined that their proposed site plan would be in conflict with the Transportation Master Plan. After meeting with staff and discussing their intent to construct multiple warehouse buildings on the site, staff recommended the applicant submit a request for a Comprehensive Plan – Transportation Master Plan amendment to achieve proper connectivity and enhanced infrastructure to accommodate potential industrial type traffic proposed for the area.

The applicant is now at the stage of development to request an amendment. The proposed amendment is to three thoroughfares. Staff determined that the proposed changes would cause additional impacts outside of the subject property and staff is currently preparing amendments to adjacent transportation plan designations that will be considered at a later date.

The Planning and Zoning Commission held a public hearing on November 8, 2022, and they unanimously recommended approval of the request to amend the Transportation Master Plan thoroughfare classification to designate the following:



- Southpark Boulevard as a Community Boulevard,
- Industrial Drive as a Neighborhood Avenue,
- Remove a section designated as Neighborhood Avenue along Dogwood Circle west of the intersection of Dogwood Circle and Industrial Drive.

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                                                                            | <u>CONS</u>                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Provides beneficial east/west crossing.</li> <li>• Removes the need to create a second railroad crossing.</li> <li>• Maintains the intent of the proposed alignments in the long-range Transportation Master Plan.</li> </ul> | <ul style="list-style-type: none"> <li>• Creates impacts to other alignments that will also need to be amended in the Transportation Master Plan.</li> </ul> |

### 4. RECOMMENDATION

The Planning and Zoning Commission held a public hearing on November 8, 2022, and voted 7-0 to unanimously recommend approval of the request to amend the Transportation Plan thoroughfare classification to designate Southpark Boulevard as a Community Boulevard, Industrial Drive as a Neighborhood Avenue, and remove a section designated as Neighborhood Avenue along Dogwood Circle west of the intersection of Dogwood Circle and Industrial Drive, generally located at 1903 Industrial Drive consisting of existing and proposed roadways in and adjacent to Taylor Southpark Subdivision Section One, Taylor, Williamson County, Texas.

### 5. FUNDING SOURCE

N/A

### 6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – November 8, 2022

City Council public hearing and ordinance introduction – December 8, 2022

City Council consideration of ordinance approval – January 12, 2023

### 7. OTHER OPTIONS (In order of preference)

N/A

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

- 4a. [Staff Report](#)
- 4b. [Letter of Intent from Applicant and Supporting Evidence](#)
- 4c. [Existing Transportation Master Plan map](#)
- 4d. [Proposed Transportation Master Plan map](#)
- 4e. [Notice Area Map](#)
- 4f. [Draft Ordinance \(2023-01\)](#)
  - 4f(1) [Exhibit A – Survey](#)
  - 4f(2) [Exhibit B – Proposed Transportation Master Plan map](#)
- 4g. [PowerPoint presentation](#)

**City of Taylor**  
**PZ-2022-1579**  
**Comprehensive Plan Amendment**  
**Transportation Master Plan**  
**Staff Report**

**Item Details**

|                           |                                                                                                                                                                                                                                                                                                                                  |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject Property:</b>  | Generally located at 1903 Industrial Drive                                                                                                                                                                                                                                                                                       |
| <b>Total Acreage:</b>     | Approximately 20.43 acres                                                                                                                                                                                                                                                                                                        |
| <b>Legal Description:</b> | Taylor Southpark Section 1, Lots 1-3 and 610 and AW0131 - Coursey, P. Survey                                                                                                                                                                                                                                                     |
| <b>Applicant:</b>         | Matthew Rector, Halff Associates, Inc.                                                                                                                                                                                                                                                                                           |
| <b>Property Owners:</b>   | Jinesh Ganadhi & Nikhil Shah, 95 Industrial LLC                                                                                                                                                                                                                                                                                  |
| <b>Request:</b>           | A request to amend the Transportation Master Plan thoroughfare classification to designate Southpark Boulevard as a Community Boulevard, Industrial Drive as a Neighborhood Avenue, and remove a section designated as Neighborhood Avenue along Dogwood Circle west of the intersection of Dogwood Circle and Industrial Drive. |
| <b>Case History:</b>      | This is the first hearing of this request.                                                                                                                                                                                                                                                                                       |

**Overview of Applicant's Request & Background**

The subject property located at 1903 Industrial Drive is predominantly vacant lots with the exception of street improvements along Southpark Boulevard, and Industrial Drive which were constructed when the subdivision was originally platted. The subject property is part of the Taylor Southpark Subdivision Section One. The applicant intends to use the property to construct multiple warehouse buildings.

The current Transportation Master Plan (TMP) as shown in the Envision Taylor Comprehensive Plan (Page 100) shows a proposed Neighborhood Avenue crossing the property east/west at the aligned with the existing Dogwood Circle platted right-of-way.

The applicant submitted a request to change the thoroughfare plan to correspond with their proposed design for traffic ingress/egress at the site. After working in consultation with the City, the applicant is proposing the following changes to the TMP:

1. Designate Southpark Boulevard as a Community Boulevard; there is not any designation at this time,
2. Designate Industrial Drive as a Neighborhood Avenue; there is not any designation at this time, and

3. Remove a section designated as Neighborhood Avenue along west of the intersection of Dogwood Circle and Industrial Drive. This portion of proposed roadway would require a secondary railroad crossing and is an undesirable crossing location.

Staff has determined that these proposed changes would cause additional impacts outside of the subject property and staff is currently preparing amendments to adjacent TMP designations which will be considered at a later date. Staff met with the applicant at the pre-application meeting on September 21, 2022. After review, staff recommended the applicant submit a request for a Comprehensive Plan – Transportation Master Plan amendment to achieve proper connectivity and enhanced infrastructure to accommodate potential industrial type traffic proposed in the area.

**Location:**

The subject property is south of the loop (US 79/Carlos G. Parker Blvd.), located east of S. Main Street (SH 95) and north of Southpark Boulevard.

**Physical and Natural Features:**

The subject property is vacant and devoid of dense vegetation. Only roadway improvements are apparent on the property along Southpark Boulevard, and Industrial Drive.

**Growth Sector Designations:**

The subject property is located within the Intended Growth Sector. The Intended Growth Sector consists of areas with access to existing or planned infrastructure systems and are on the periphery of existing developed areas. Growth policies encourage the development or redevelopment of these areas as compact residential and mixed-use development (p. 50, Envision Taylor Comprehensive Plan).

**Future Land Use and Zoning Designations:**

The subject property was assigned the land use designation Employment Center: Community from the adopted Envision Taylor Comprehensive Plan. Employment Centers are mixed-use areas centered around office or industrial uses that can support significant employment. The office and industrial uses help support local retail and restaurants and differ by the scale of the development and the employment area they draw from but not in the types of uses or the walkable nature (p. 75, Envision Taylor Comprehensive Plan).

The subject property is currently zoned M-1: Light Industrial. The M-1 zoning designation provides for light industrial or heavy commercial development within the city and also allows for a variety of uses (Sections 2.15 and 3.2, City of Taylor Zoning Ordinance). The surrounding properties outside of the bounds of the subject property are designated R-1: Single Family.

## **Transportation**

The roadways receiving designation or redesignation as a part of this request consist of the following existing rights-of-way:

- Southpark Boulevard (east/west) does not have a transportation plan designation and is currently providing access for an existing business to the south of the subject property. The roadway consists of a railroad crossing at the intersection of S. Main St. and spans approximately 750 feet. Staff and the applicant have proposed to designate this roadway as a Community Boulevard and identify connectivity beyond the subject property. The purpose of a Community Boulevard is to connect major areas of the city.

- Dogwood Circle (east/west) is currently designated as a Neighborhood Avenue and is shown to extend beyond the subject property and provide a secondary railroad crossing north of the existing Southpark Blvd. crossing. Staff and the applicant have determined that a secondary railroad crossing is not warranted, and this request would remove the section west of the intersection at Dogwood Circle and Industrial Drive.
- Industrial Drive (north/south) does not have a designation and solely facilitates traffic internal to the subdivision. Staff and the applicant have determined that designation as a Neighborhood Avenue will provide sufficient right-of-way for proposed industrial development and will provide a continuous connection of Neighborhood Avenue from Southpark Boulevard through the subdivision and extending to the east.

### **Utilities**

The subject property is located within the City's service area for water and wastewater, and there are existing water lines and wastewater lines along Southpark Boulevard and Industrial Drive.

### **Public Notification**

All property owners within a 200-foot radius of the subject property were notified of the proposed amendment request (9 notices), and a legal notice advertising the public hearing was placed in the Taylor Press on Sunday, October 30, 2022.

### **Staff Analysis & Recommendation**

The request for the subject property is an amendment to the Transportation Master Plan element of the Comprehensive Plan. This request is considered appropriate to fulfill the Comprehensive Plans goals for this area which is designated as an Intended Growth area.

Additionally, since the thoroughfare network in this portion of the city is not built out, there is opportunity to adjust the proposed network to better plan for and accommodate the needs of future growth. Designating Southpark Boulevard as a Community Boulevard would also support the existing business located to the south.

After review, staff recommends approval of the requested changes to the Thoroughfare Plan with the understanding that staff will need to review and consider additional adjustments to the TMP outside the subject property.

The request meets the following Transportation Policies:

- **T5** – Improve access management policies along major corridors to encourage fiscally sustainable land use patterns.
  - By removing a secondary railroad crossing at S. Main Street, by the way of Dogwood Circle, allows for centralized traffic along Southpark Boulevard and opens up the usability of land versus conversion to right-of-way. Allocations of Neighborhood Avenues (Dogwood Circle and Industrial Drive) will limit points of egress/ingress to the subject properties which will aid in limiting traffic congestion.
- **T7** – Link investments in infrastructure to revenue generated from adjacent development.

- Modifying the existing designations or lack thereof within the subject property enables the applicant to provide for an increase in industrial related traffic and proposes off-site connections to promote cross city connectivity.
- **T8** – Street should be designated to prioritize economic productivity and placemaking while roads should be designed to prioritize vehicular throughput.
  - As a basis for this request two of the major roadways (Industrial Dr. and Southpark Blvd.) lacked a proper designation that would enable priority of economic productivity versus roads that would likely not accommodate the type of development proposed and provide inadequate connectivity to facilitate an increase of economic growth to the area.

### **Planning and Zoning Commission Recommendation**

The Planning and Zoning Commission is charged with reviewing all requests for Comprehensive Plan Amendment – Transportation Master Plan designations and recommends to City Council either in favor of or opposition to each request. In determining a recommendation on a Comprehensive Plan Amendment – Transportation Master Plan designation request, the Planning and Zoning Commission members should consider the following factors:

**Will the proposed Transportation Master Plan amendment result in a thoroughfare classification that is more consistent with the text and policies of the Comprehensive Plan than the current designation of the property?**

- As an Intended Growth sector area, zoned M-1: Light Industrial and based on the proposed land use type for the property, the amendments to the thoroughfare classifications for the streets in question will be more consistent with the type of traffic likely to occur with these land uses.

**Would the proposed amendment result in a thoroughfare classification that is more compatible with the current and future thoroughfare classification of adjacent and nearby roadways?**

- Since this area is intended to grow and will likely see an increase in development, upgrading the proposed facilities (Southpark Blvd) to a Community Boulevard and Neighborhood Avenue (Industrial Drive) will better serve the purpose of connecting this area to other major areas of the city.

**Could the proposed amendment create or cause an increase in adverse impacts on the natural environment (water, green space/open space preservation, and air quality)?**

- The proposed amendment would not likely create or cause an increase in adverse impacts to the natural environment above or beyond the impacts assumed in the TMP.

**Attachments:**

1. Letter of Intent from Applicant and Supporting Evidence
2. Existing Transportation Master Plan map
3. Proposed Transportation Master Plan map
4. Notice Area Map
5. Draft Ordinance (2023-01)
  - a. Exhibit A – Survey
  - b. Exhibit B – Proposed Transportation Master Plan map



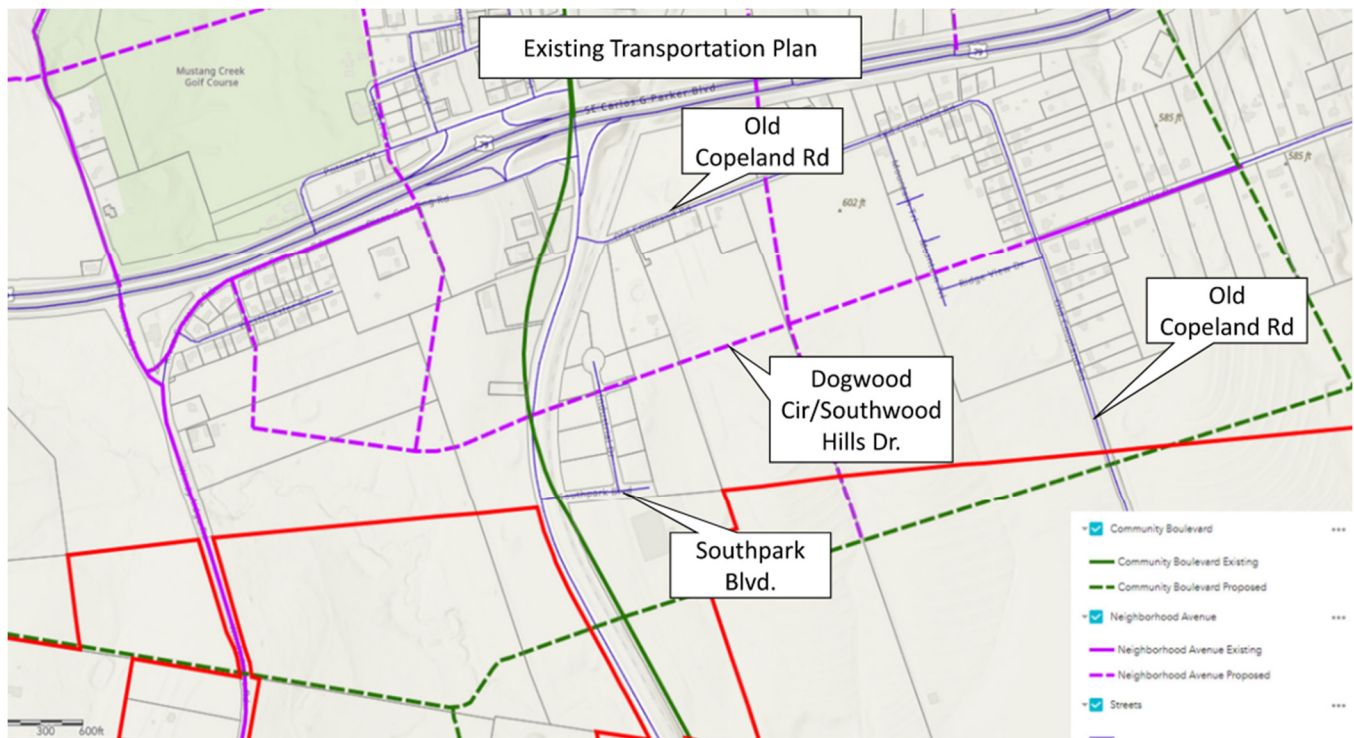
September 29, 2022

Development Services Department  
City of Taylor  
400 Porter Street  
Taylor, TX 76574

RE: Comprehensive Plan Amendment Request

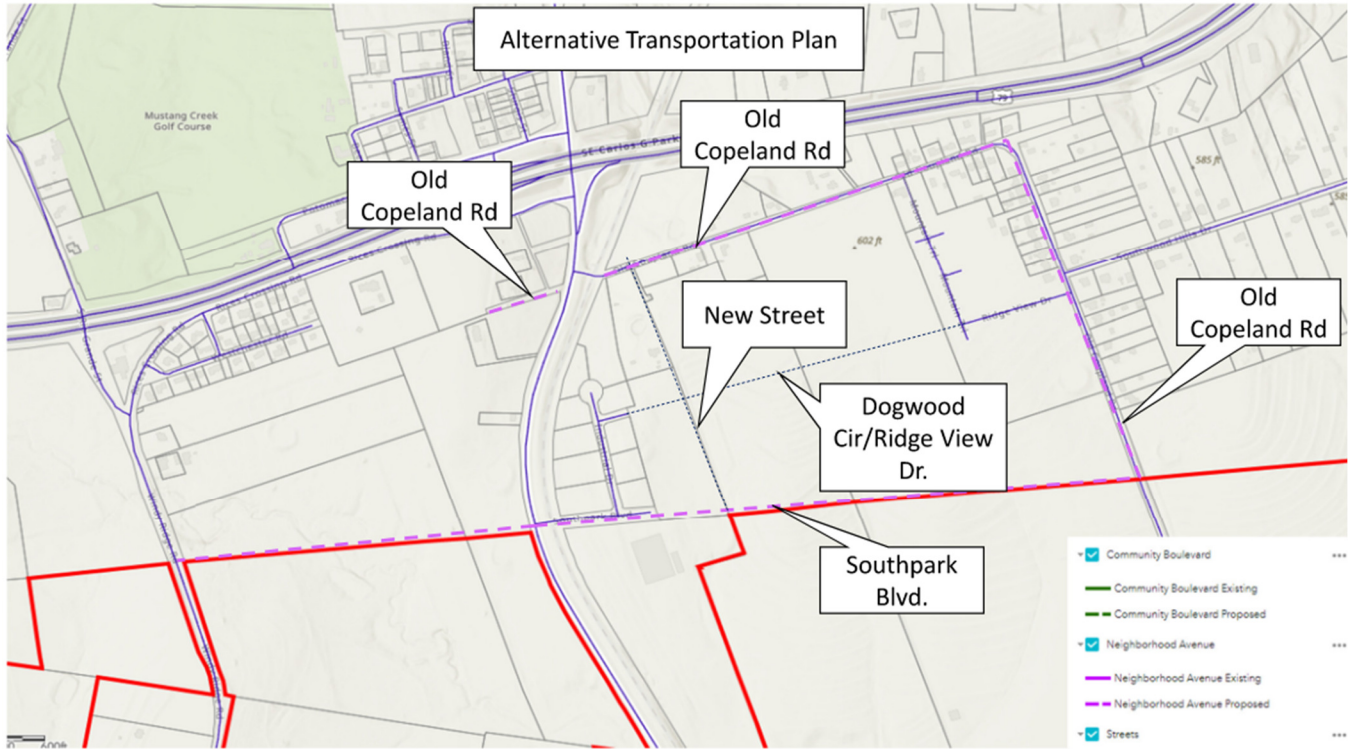
On behalf of 95 Industrial, LLC, our "Client", Halff is pleased to present the enclosed information in support of a City of Taylor Comprehensive Plan Amendment for the proposed development on Industrial Drive.

As discussed with City Staff on 9/21/2022 the currently adopted Transportation Plan that is incorporated as part of the Comprehensive Plan has some road layouts that do not fit the intent of this project, the current land use, or account for the various other items that would need to be coordinated such as railroad crossings. Here is a screen shot of the current plan.



On behalf of our client, we requested a meeting with city staff to try to create a revision to the transportation plan and therefore the comprehensive plans similar to the following.



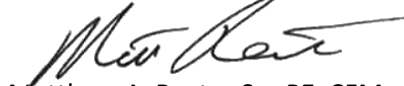


The meeting went well on 9/21/22 and city staff, the third-party engineer (HDR), and our clients all seemed to be in alignment.

In the interest of furthering this process we are submitting this application and this letter of intent to amend the Transportation Plan of the Comprehensive Plan and it is our understanding that the actual GIS files will be provided by HDR.

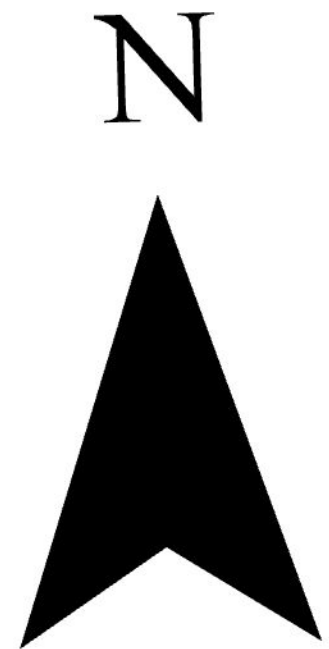
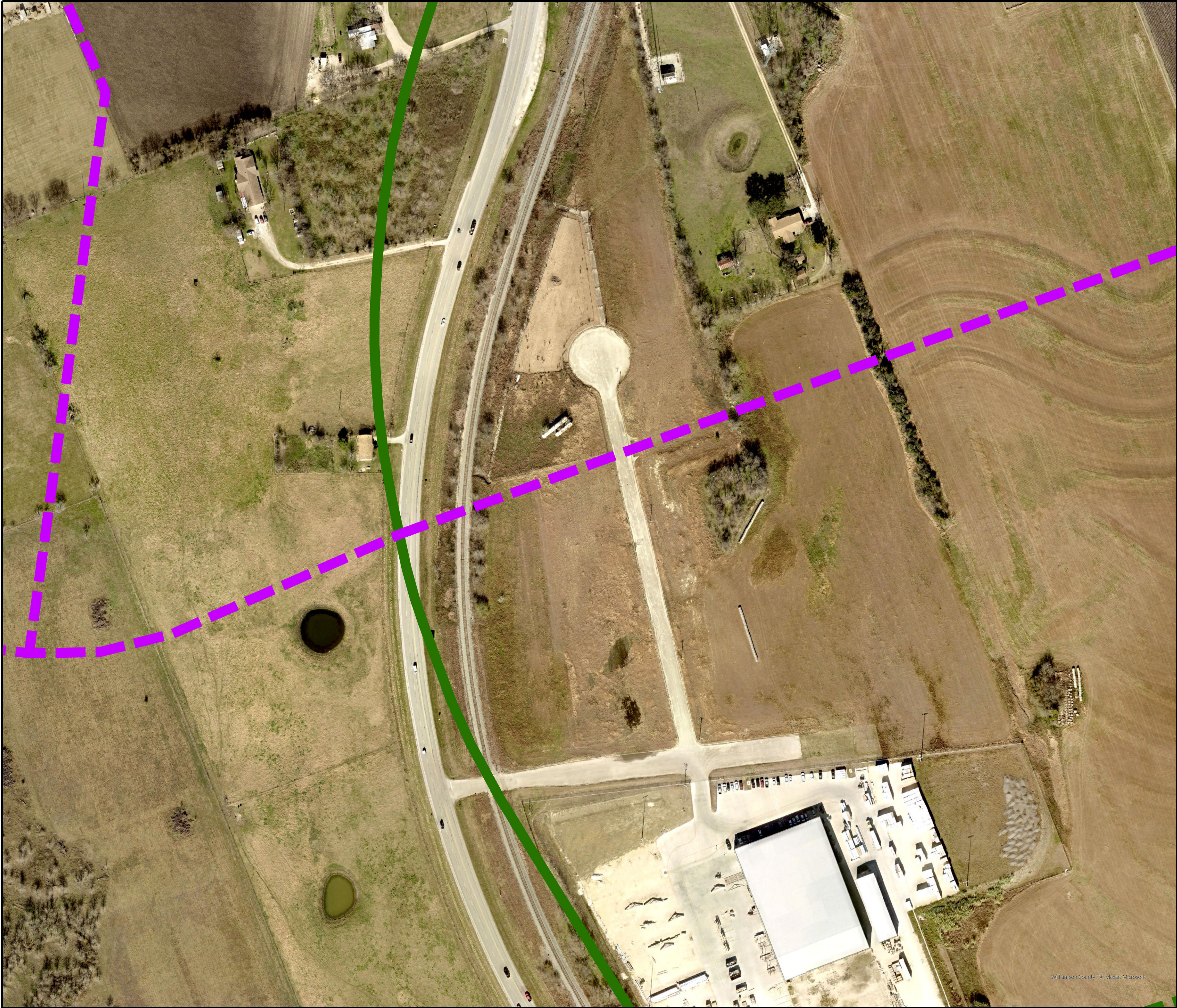
Sincerely,

Halff Associates, Inc.



Matthew A. Rector Sr., PE, CFM  
Senior Project Manager





# PZ-2022-1579

Taylor Industrial Park  
Comprehensive Plan Amendment  
Existing Thoroughfare Classifications

## Legend

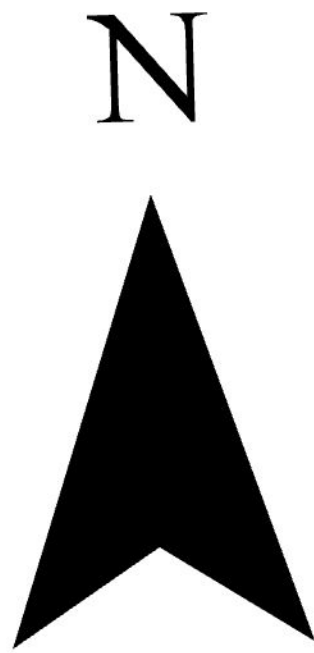
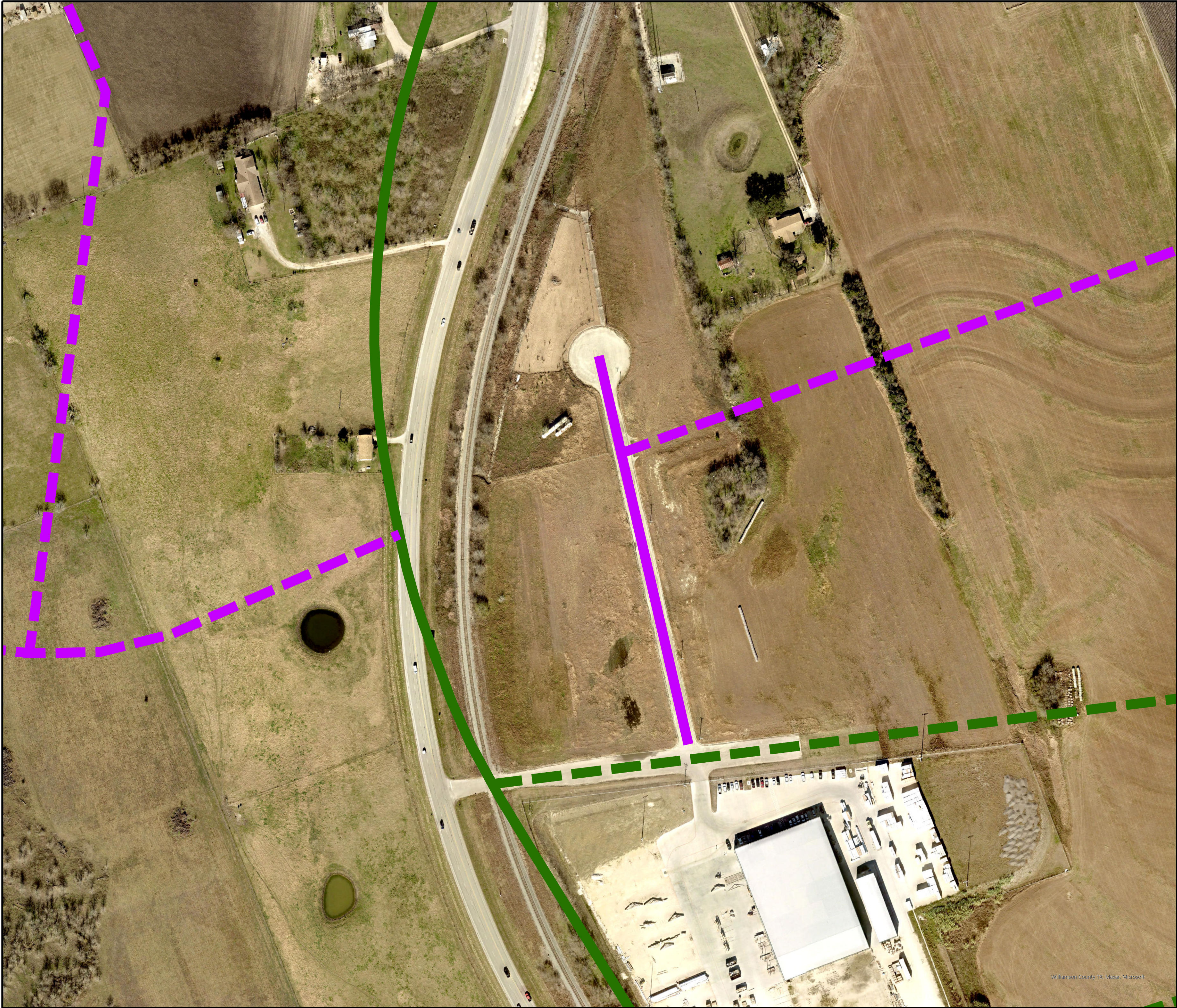
### 2022 Transportation Plan

Thoroughfare Classifications

- Community Boulevard Existing
- Community Boulevard Proposed
- Neighborhood Avenue Proposed







# PZ-2022-1579

Taylor Industrial Park  
Comprehensive Plan Amendment  
Proposed Thoroughfare Classifications

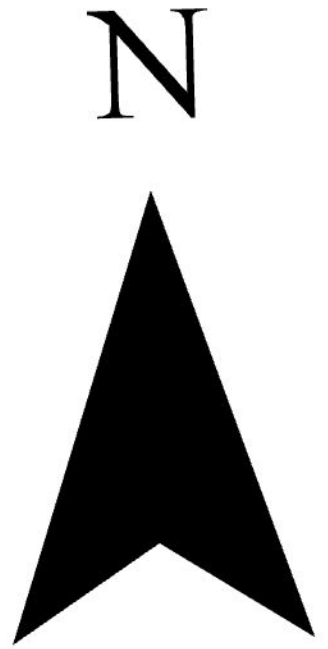
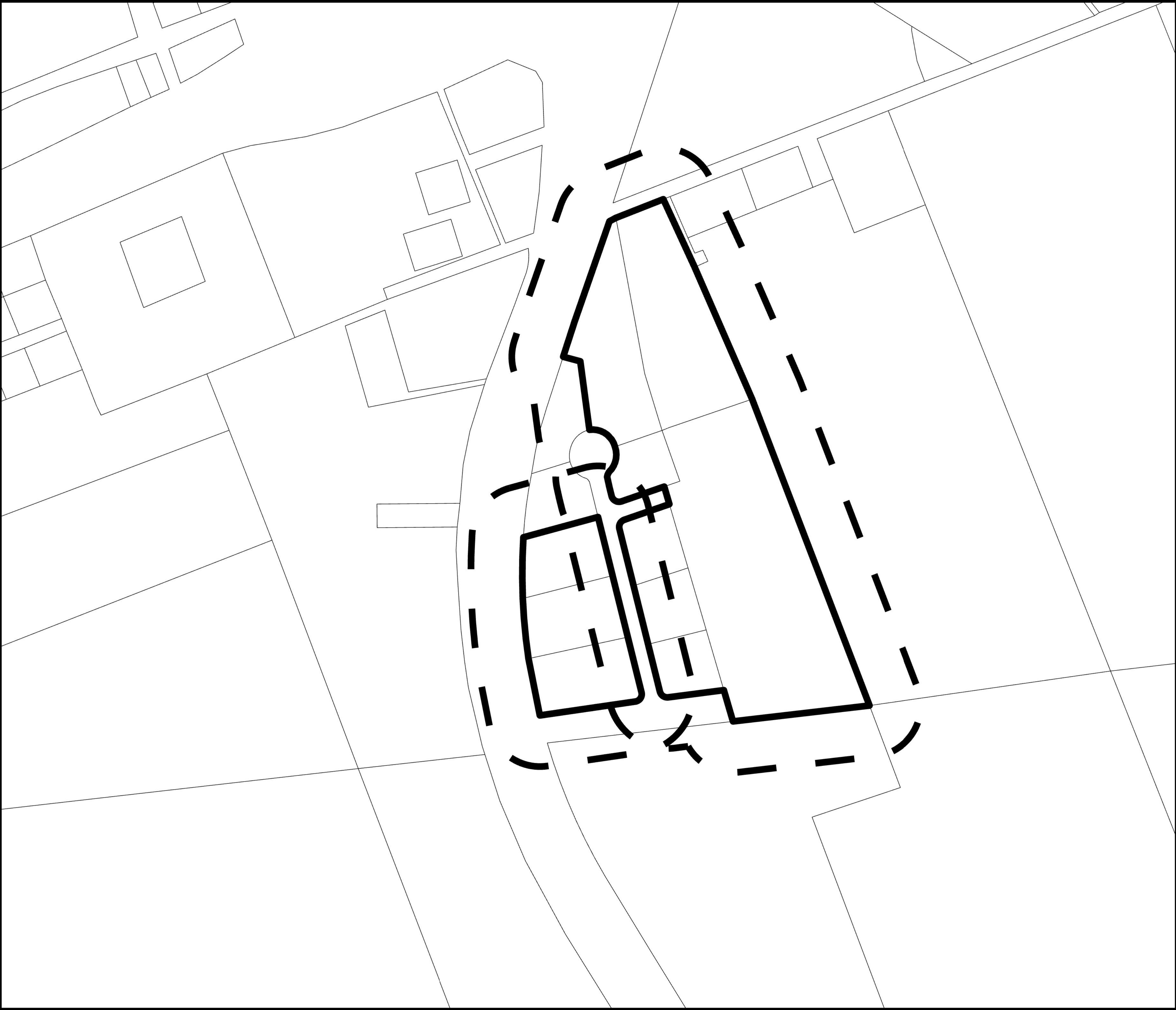
## Legend

Thoroughfare Classifications

- Community Boulevard Existing
- Community Boulevard Proposed
- Neighborhood Avenue Existing
- Neighborhood Avenue Proposed







**PZ-2022-1579**

**Taylor Industrial Park  
Comprehensive Plan Amendment  
Notice Area Map**

**Legend**

-  Parcels
-  Subject Property
-  200 ft. Buffer





## **ORDINANCE NO. 2023-01**

**AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING THE COMPREHENSIVE PLAN TO AMEND THE TRANSPORTATION MASTER PLAN THOROUGHFARE CLASSIFICATION TO DESIGNATE SOUTHPARK BOULEVARD AS A COMMUNITY BOULEVARD, INDUSTRIAL DRIVE AS A NEIGHBORHOOD AVENUE, AND REMOVE A SECTION DESIGNATED AS NEIGHBORHOOD AVENUE ALONG DOGWOOD CIRCLE WEST OF THE INTERSECTION OF DOGWOOD CIRCLE AND INDUSTRIAL DRIVE, GENERALLY LOCATED AT 1903 INDUSTRIAL DRIVE, CONSISTING OF EXISTING AND PROPOSED ROADWAYS IN AND ADJACENT TO TAYLOR SOUTHPARK SUBDIVISION ONE, TAYLOR, WILLIAMSON COUNTY, TEXAS, PROVIDING FOR THE AMENDMENT OF THE PLAN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE;**

**WHEREAS**, it is necessary and reasonable for the public health, safety, morals, and welfare of the City of Taylor, Texas, a Texas home rule municipality (herein the “City”), to provide for and maintain a comprehensive plan for the City in accordance with Chapters 211, 212 and 213 of the Texas Local Government Code; and

**WHEREAS**, the City Council finds that the amendment of the Comprehensive Plan herein promotes the public health, safety, morals, and welfare and provides for the orderly development of the City; and

**WHEREAS**, the Planning and Zoning Commission held a public hearing on November 8, 2022, reviewed the amendments, and recommended that the City Council adopt the amendments to the Comprehensive Plan; and

**WHEREAS**, the City Council held a public hearing on December 8, 2022, at which the public was given the opportunity to give testimony and present written evidence; and

**WHEREAS**, after review, inquiry, and the opportunity for citizen participation at one or more public hearings and review and recommendation by the Planning and Zoning Commission, the City Council approves the amendment to the Comprehensive Plan hereinafter set forth;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Property.** The property, depicted in **Exhibit “A”** attached hereto and incorporated by reference herein for all purposes (“Property”), that is the subject of the

Transportation Master Plan redesignation is generally located at 1903 Industrial Drive, consisting of existing and proposed roadways in and adjacent to Taylor Southpark Subdivision Section One, Taylor, Williamson County, Texas.

**Section 3. Transportation Master Plan.** The property's transportation master plan designations shall be changed to Community Boulevard along Southpark Boulevard, Neighborhood Avenue along Industrial Drive, and removing a section designated as Neighborhood Avenue along Dogwood Circle west of the intersection of Dogwood Circle and Industrial Drive. The changes are reflected in **Exhibit "B"** Proposed Transportation Master Plan attached hereto and incorporated by reference herein for all purposes.

**Section 4. Savings Clause.** All rights and remedies of the City of Taylor are expressly saved as to any and all violations of the provisions of any ordinances affecting zoning, platting, or the comprehensive plan within the City's jurisdiction which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

**Section 5. Severability Clause.** Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

**Section 6. Effective Date.** This Ordinance shall be in force and effect from and after its passage on the date shown below.

**Section 7. Open Meetings.** It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't. Code*.

**PASSED, APPROVED, AND ADOPTED on the \_\_\_\_ day of \_\_\_\_\_, 2023.**

---

Brandt Rydell, Mayor

ATTEST:

---

Dianna McLean, City Clerk

APPROVED AS TO FORM:

---

Ted W. Hejl,  
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-01, passed and approved by the City Council of the City of Taylor, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_ 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

---

Dianna McLean  
City Clerk



EXHIBIT A

RESTRICTIVE COVENANTS:

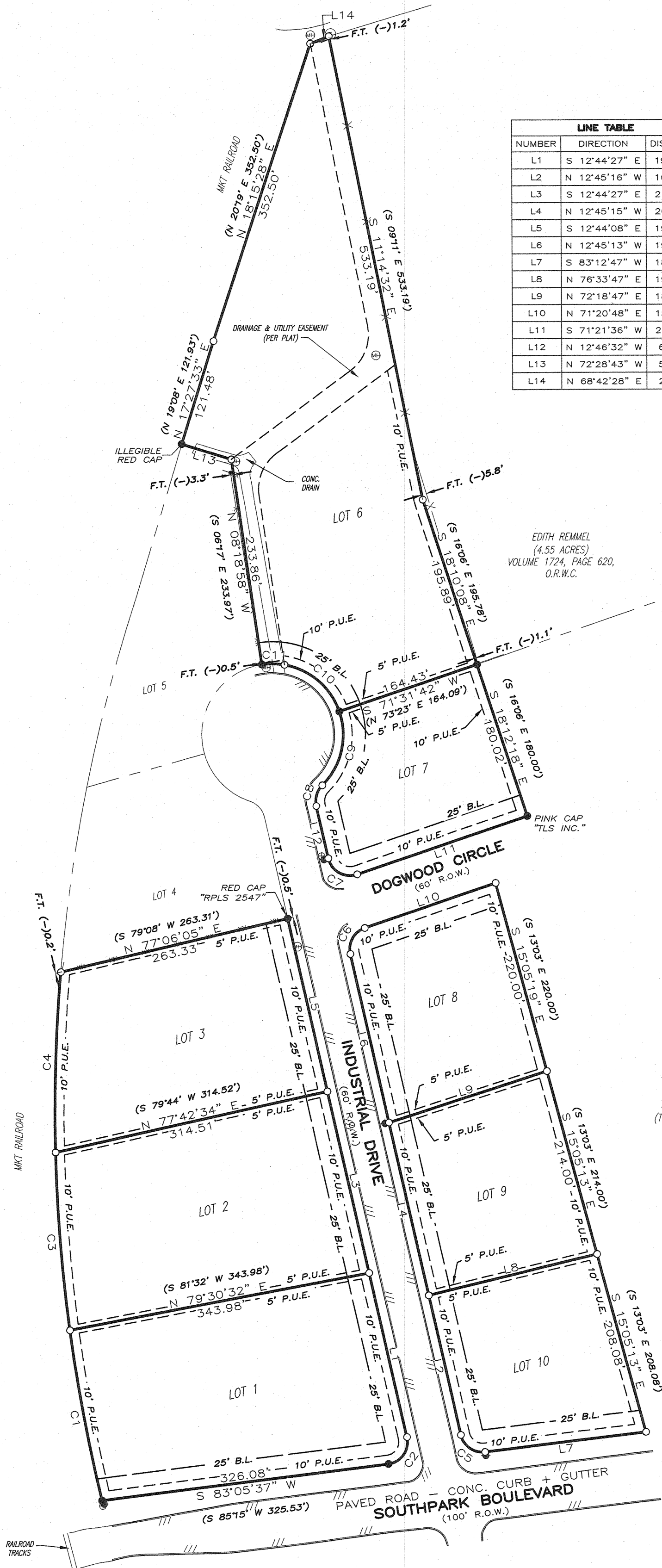
ONLY THOSE EASEMENTS AND THAT INFORMATION LISTED IN TITLE COMMITMENT OF NO. 1748802-RRK, EFFECTIVE DATE OF APRIL 3, 2018 AND RE-LISTED BELOW WERE CONSIDERED FOR THIS SURVEY:  
1.) THE FOLLOWING RESTRICTIVE COVENANTS OF RECORD: - CABINET G, SLIDE 168 (SUBJECT TO)  
10A) BUILDING SETBACK LINES - CABINET G, SLIDE 168 (SUBJECT TO)  
10B) 10 FEET IN WIDTH PUBLIC UTILITY EASEMENT ALONG ALL FRONT AND EXTERIOR LOT LINES - CABINET G, SLIDE 168 (SUBJECT TO)  
10C) 5 FEET IN WIDTH PUBLIC UTILITY EASEMENT ALONG ALL INTERIOR LOT LINES - CABINET G, SLIDE 168 (SUBJECT TO)  
10D) ANY AND ALL EASEMENTS, BUILDING LINES AND CONDITIONS, COVENANTS AND RESTRICTIONS - CABINET G, SLIDE 168 (SUBJECT TO)  
10E) ELECTRIC/TELEPHONE EASEMENT TO TEXAS POWER & LIGHT COMPANY - VOLUME 393, PAGE 249 (BLANKET TYPE)  
10F) ELECTRIC/TELEPHONE EASEMENT TO TEXAS POWER & LIGHT COMPANY - VOLUME 393, PAGE 250 (BLANKET TYPE)

| CURVE TABLE |           |          |         |         |               |
|-------------|-----------|----------|---------|---------|---------------|
| NUMBER      | DELTA     | RADIUS   | ARC     | CHORD   | DIRECTION     |
| C1          | 6°01'29"  | 1859.89' | 195.57' | 195.48' | N 10°26'50" W |
| C2          | 95°03'59" | 25.00'   | 41.48'  | 36.88'  | S 34°39'09" W |
| C3          | 6°12'00"  | 1859.89' | 201.26' | 201.16' | N 04°23'27" W |
| C4          | 6°16'00"  | 1859.89' | 203.42' | 203.32' | N 01°50'33" E |
| C5          | 84°00'39" | 25.00'   | 36.66'  | 33.46'  | N 54°46'13" W |
| C6          | 84°06'12" | 25.00'   | 36.70'  | 33.49'  | N 29°17'47" E |
| C7          | 95°54'24" | 25.00'   | 41.85'  | 37.13'  | N 60°43'32" W |
| C8          | 58°23'32" | 25.00'   | 25.48'  | 24.39'  | N 16°25'28" E |
| C9          | 64°31'14" | 80.00'   | 90.09'  | 85.40'  | N 13°07'56" E |
| C10         | 60°59'27" | 80.00'   | 85.16'  | 81.20'  | N 49°23'31" W |
| C11         | 18°17'33" | 80.00'   | 25.54'  | 25.43'  | N 89°02'10" W |

| RECORD CURVE TABLE |           |          |         |         |               |
|--------------------|-----------|----------|---------|---------|---------------|
| NUMBER             | DELTA     | RADIUS   | ARC     | CHORD   | DIRECTION     |
| C1                 | 6°00'00"  | 1859.89' | 194.77' | 194.68' | N 08°28'00" W |
| C2                 | 95°58'00" | 25.00'   | 41.87'  | 37.15'  | S 37°16'00" W |
| C3                 | 6°12'00"  | 1859.89' | 201.26' | 201.16' | N 02°22'00" W |
| C4                 | 6°16'00"  | 1859.89' | 203.42' | 203.32' | N 03°52'00" E |
| C5                 | 84°02'00" | 25.00'   | 36.67'  | 33.46'  | N 52°44'00" W |
| C6                 | 84°06'00" | 25.00'   | 36.70'  | 33.49'  | N 31°20'00" E |
| C7                 | 95°54'00" | 25.00'   | 41.84'  | 37.13'  | N 58°40'00" W |
| C8                 | 58°24'00" | 25.00'   | 25.48'  | 24.39'  | N 18°29'00" E |
| C9                 | 64°19'00" | 80.00'   | 89.80'  | 85.16'  | N 15°32'30" E |
| C10                | 61°28'00" | 80.00'   | 85.82'  | 81.77'  | N 47°21'00" W |
| C11                | 18°12'00" | 80.00'   | 25.41'  | 25.31'  | N 87°11'00" W |

| LINE TABLE |               |          | RECORD LINE TABLE |               |          |
|------------|---------------|----------|-------------------|---------------|----------|
| NUMBER     | DIRECTION     | DISTANCE | NUMBER            | DIRECTION     | DISTANCE |
| L1         | S 12°44'27" E | 190.00'  | L1                | S 10°43'00" E | 190.00'  |
| L2         | N 12°45'16" W | 161.71'  | L2                | N 10°43'00" W | 161.70'  |
| L3         | S 12°44'27" E | 210.06'  | L3                | S 10°43'00" E | 210.06'  |
| L4         | N 12°45'15" W | 200.01'  | L4                | N 10°43'00" W | 200.01'  |
| L5         | S 12°44'08" E | 199.97'  | L5                | S 10°43'00" E | 199.93'  |
| L6         | N 12°45'13" W | 195.01'  | L6                | N 10°43'00" W | 195.01'  |
| L7         | S 83°12'47" W | 182.81'  | L7                | S 85°15'00" W | 182.81'  |
| L8         | N 76°33'47" E | 195.76'  | L8                | N 78°36'00" E | 195.76'  |
| L9         | N 72°18'47" E | 187.73'  | L9                | N 74°21'00" E | 187.73'  |
| L10        | N 71°20'48" E | 156.47'  | L10               | N 73°23'00" E | 156.47'  |
| L11        | S 71°21'36" W | 203.36'  | L11               | S 73°23'00" W | 203.18'  |
| L12        | N 12°46'32" W | 60.69'   | L12               | N 10°43'00" W | 60.69'   |
| L13        | N 72°28'43" W | 58.76'   | L13               | S 70°52'00" E | 57.94'   |
| L14        | N 68°42'28" E | 22.51'   | L14               | N 70°46'00" E | 22.51'   |



9.46 ACRES  
TAYLOR SOUTHPARK  
(TRACT 1 53.53 ACRES)  
V.1565/P.944  
O.R.W.C.

Scale: 1" = 100'

BEARINGS CITED HEREON BASED ON TEXAS STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM 1983/93, TEXAS CENTRAL ZONE.

| LEGEND   |                                                       |
|----------|-------------------------------------------------------|
| ●        | 1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)          |
| ○        | 1/2" IRON ROD SET W/PLASTIC CAP STAMPED "T.L.S. INC." |
| ///      | PAVEMENT                                              |
| —        | FENCE POST                                            |
| -X-      | WIRE FENCE                                            |
| -XX-     | CHAIN LINK FENCE                                      |
| ●        | FIRE HYDRANT                                          |
| ●        | WATER VALVE                                           |
| ⊙        | MANHOLE                                               |
| ⊙        | TELEPHONE                                             |
| ( )      | RECORD INFORMATION                                    |
| R.O.W.   | RIGHT-OF-WAY                                          |
| O.R.W.C. | OFFICIAL RECORDS WILLIAMSON COUNTY, TEXAS             |

FENCE TIES (FT) WITH A PLUS (+) SIGN INDICATE FENCE INSIDE THE PROPERTY LINE.  
FENCE TIES (FT) WITH A MINUS (-) SIGN INDICATE FENCE OUTSIDE THE PROPERTY LINE.

CERTIFY TO: INDEPENDENCE TITLE / RSFC PARTNERSHIP / GF NO. 1748802-RRK

STATE OF TEXAS § KNOW ALL MEN BY THESE PRESENTS

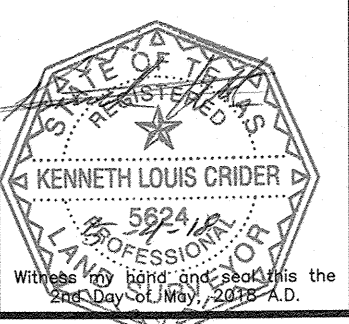
COUNTY OF WILLIAMSON §  
THAT SURVEYOR FOR TEXAS LAND SURVEYING, INC., HAVE THIS DATE CAUSED TO BE PERFORMED AN ON-THE-GROUND SURVEY UNDER MY SUPERVISION OF THE FOREGOING TRACT OF LAND AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THERE ARE NO DISCREPANCIES, CONFLICTS, SHORTAGES IN AREA, ENCROACHMENTS, VISIBLE UTILITY LINES OR ROADS IN PLACE, AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY, EXCEPT AS SHOWN HEREON.

**Texas Land Surveying, Inc.**

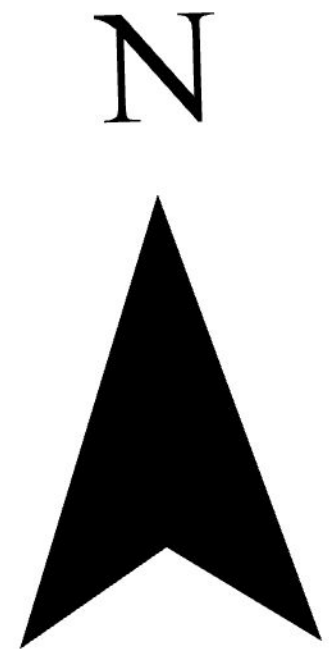
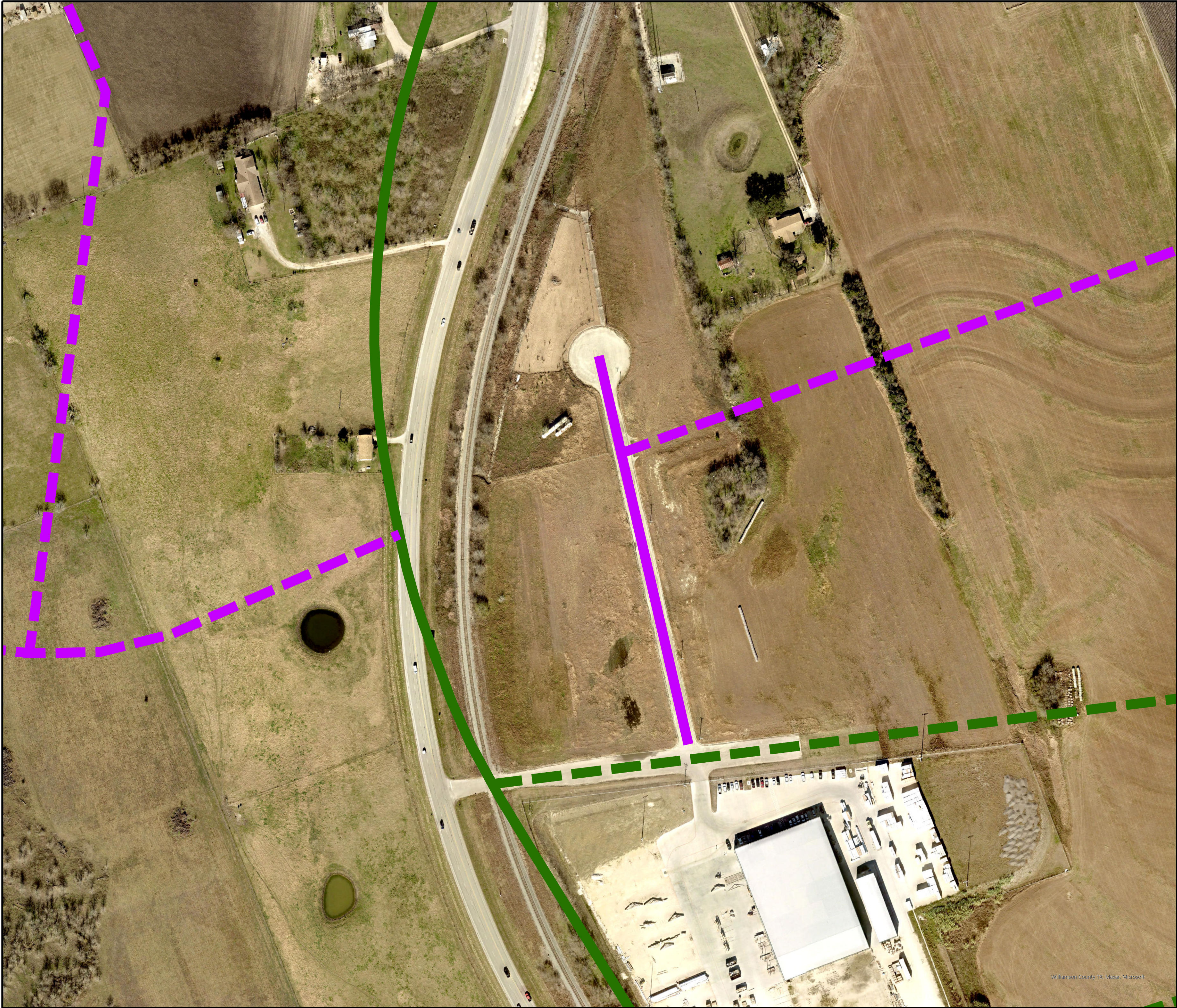
-A Land Surveying and Geoscience Firm-  
3613 Williams Drive, Suite 903 - Georgetown, Texas 78628  
(512) 930-1600/(512) 930-9389 fax www.texas-land-surveying.com  
TBPLS FIRM NO.10056200 GEOSCENCE FIRM NO.50538

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THIS AREA DOES NOT APPEAR TO BE IN SPECIAL FLOOD HAZARD AREAS PER FEMA'S FLOOD INSURANCE RATE MAP #48491C0545E, DATED SEPT. 26, 2008. THIS STATEMENT IS NOT MADE IN LIEU OF AN ELEVATION CERTIFICATE.







## PZ-2022-1579

**Taylor Industrial Park  
Comprehensive Plan Amendment  
Proposed Thoroughfare Classifications**

### Legend

Thoroughfare Classifications

- Community Boulevard Existing
- Community Boulevard Proposed
- Neighborhood Avenue Existing
- Neighborhood Avenue Proposed





# City of Taylor City Council

December 8, 2022



**PZ-2022-1579**

1903 Industrial Drive Transportation Plan Amendment



# Location Map

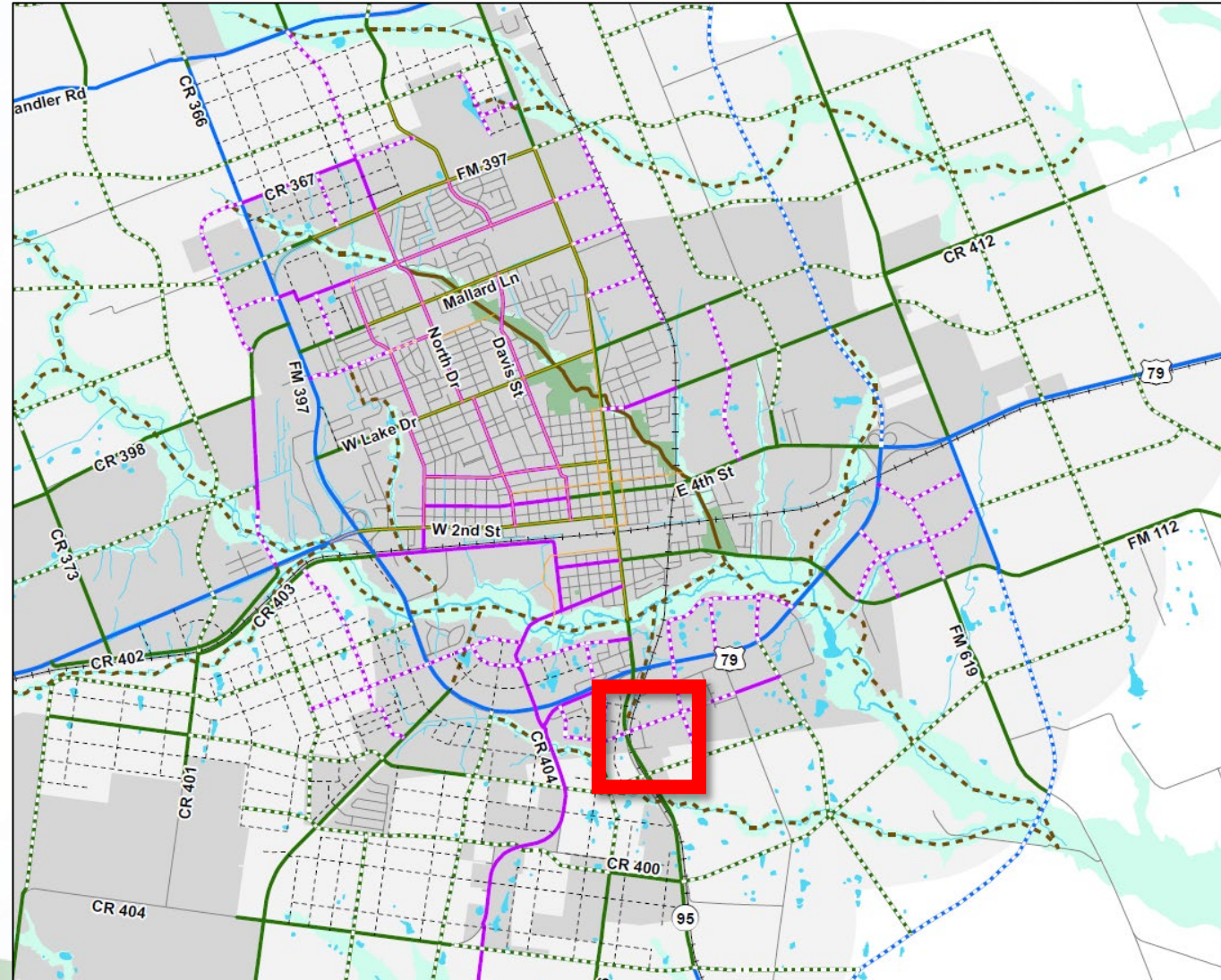


**Address:** 1903 Industrial Drive

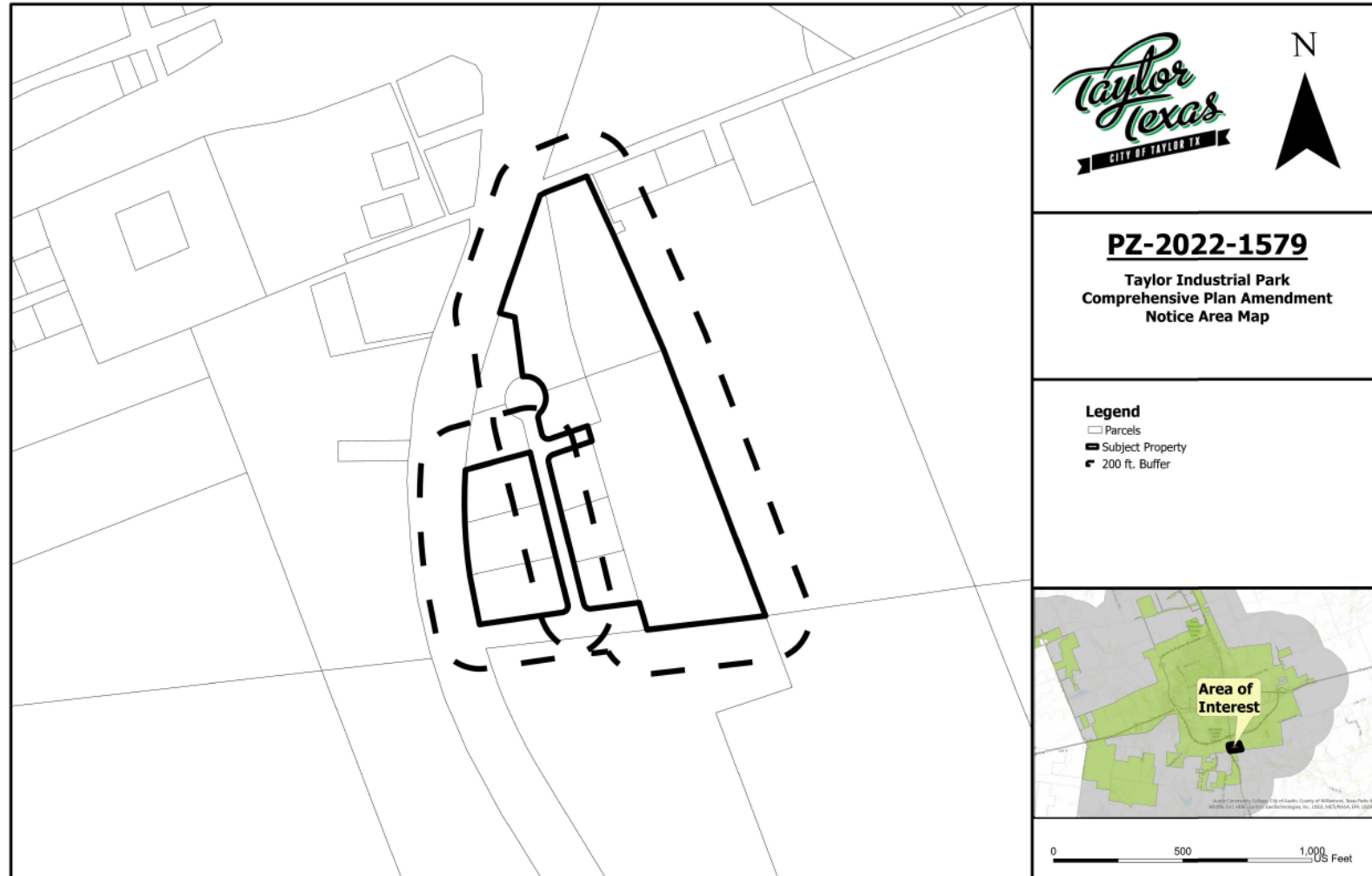
**Acreage:** ~20.43 acres



# Context Area Map



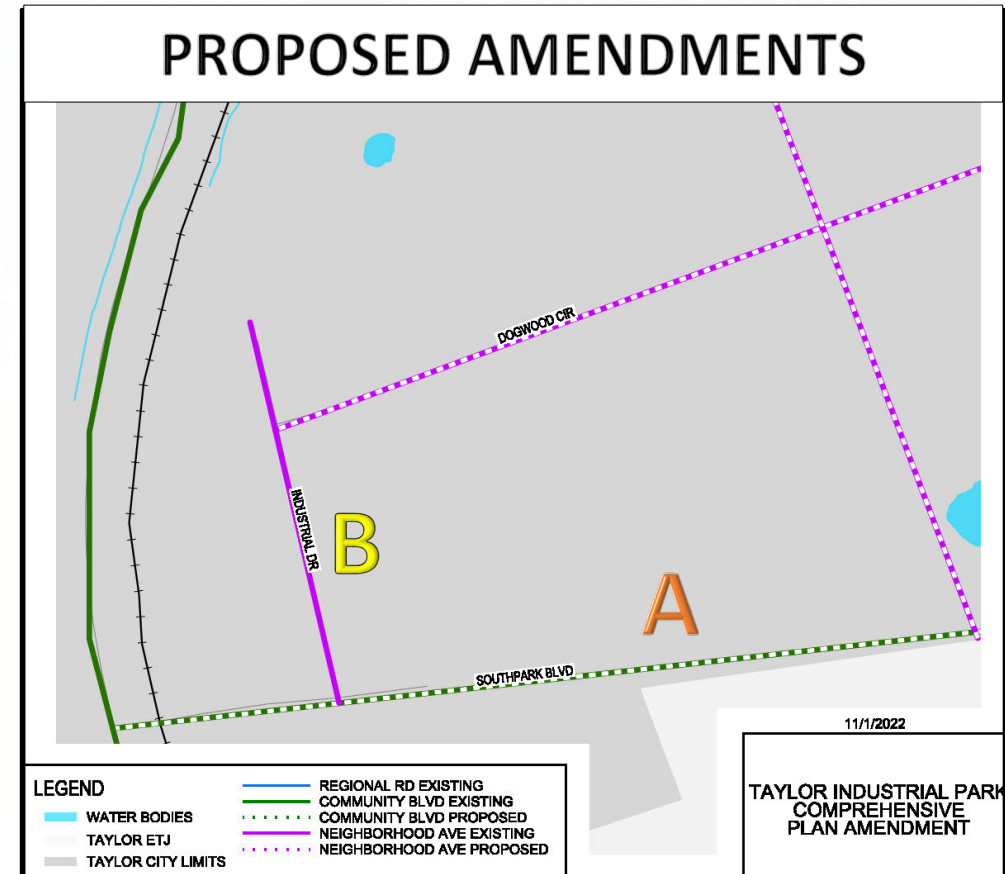
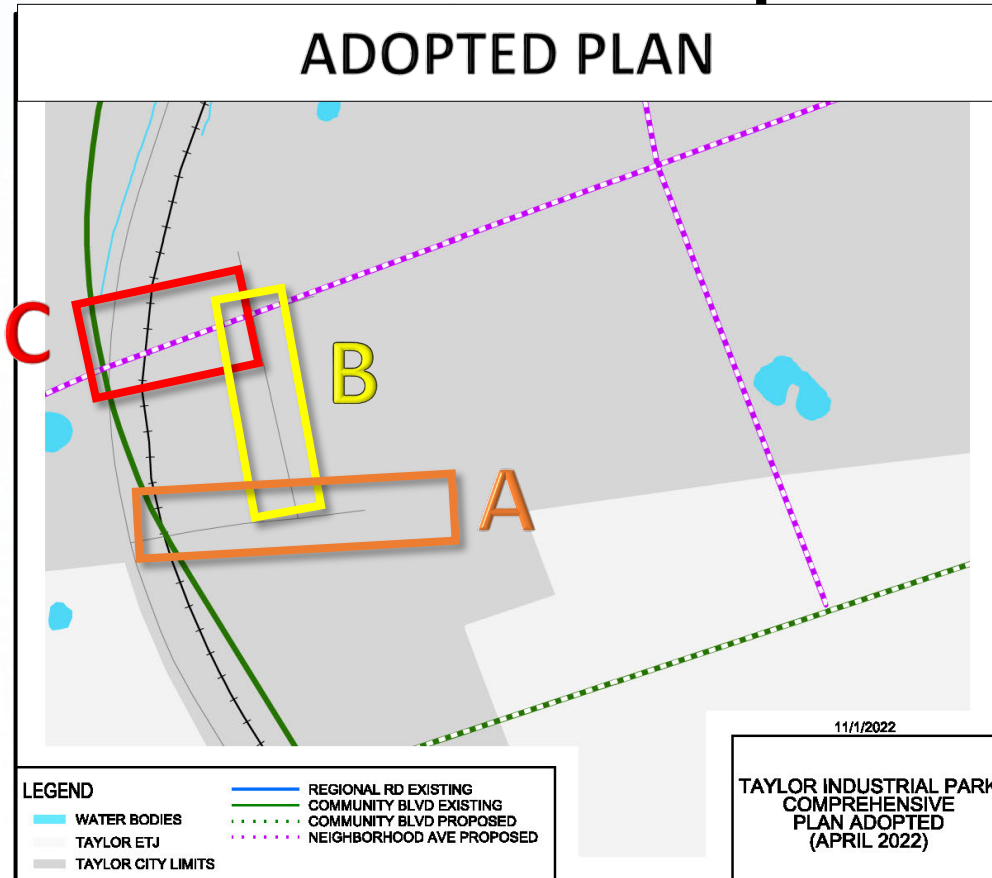
# Notice Area Map



- 9 notices were sent out to adjacent property owners within 200 ft. of the subject property and public entities.
- Staff received zero (0) responses from the notified parties.



# Proposed Amendments



- A:** designate Southpark Boulevard as a Community Boulevard
- B:** designate Industrial Drive as a Neighborhood Avenue
- C:** remove a section designated as Neighborhood Avenue along Dogwood Circle west of the intersection of Dogwood Circle and Industrial Drive

# P&Z Recommendation

On November 8, 2022, the Planning and Zoning Commission voted 7-0 to unanimously recommend approval of the proposed amendments to the Transportation Master Plan of the Comprehensive Plan.



## ***City Council Meeting January 12, 2023 Transmittal Letter***

### STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

**Agenda Item #:** 5  
**Agenda Title:** Consider approving Resolution R23-01 approving the City Investment Policy and Investment Strategy

**Council Action to be taken:** Approve Resolution R23-01

**Department Submitted:** Finance Department

**Staff Contact:** Jeffrey Wood, Chief Financial Officer

### **1. PURPOSE/DESCRIPTION**

The purpose of Resolution R23-01 is to have the Council review and approve the City's Investment Policy and Strategy.

### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

Chapter 2256 of the Government Code requires that Municipal Governments annually review and adopt an Investment Policy and Strategy.

The City's current Investment Policy and Strategy was initially presented to City Council by our investment advisor Linda Patterson and approved by Council on January 11, 2018 and amended to change the maximum maturity of commercial paper on January 9, 2020. The policy and strategy is reviewed and approved annually as part of the consent agenda, often with no changes.

At this time, staff and our investment advisor are recommending some changes to the Investment Policy and Strategy. These changes include:

- The maximum weighted average maturity of the portfolio has been extended from one year to two years.
- The maximum maturity of any security has been extended to five years; and shortened from ten years to five years in the Fiduciary funds.
- The six-month Treasury Bill has been removed as a portfolio benchmark
- The designated alternate investment officers have been updated
- The Standard of Care and Liability of the City Investment Officer has been clarified
- Miscellaneous minor wording changes
- Updated the list of broker/dealers in Attachment A

Approval of Resolution R23-01 will satisfy the annual review and approval requirements set forth in the Government Code.

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                                                                                                                                                         | <u>CONS</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <ul style="list-style-type: none"><li>• Policy clearly defines the investment and strategy guidelines in order to achieve the City's goals of safety, liquidity, diversification and yield</li><li>• This investment policy satisfies the statutory requirements of the Public Funds Investment Act (Chapter 2256, Texas Government Code)</li></ul> |             |

### 4. RECOMMENDATION

Staff has reviewed the current Investment Policy and Strategy and are recommending Council approve the policy with the changes indicated.

### 5. FUNDING SOURCE

N/A

### 6. TIMELINE

N/A

### 7. OTHER OPTIONS (In order of preference)

N/A

### 8. ATTACHMENTS

5a [Resolution R23-01](#)

5b [Investment Policy Redline Version](#)



## **RESOLUTION NO. R23-01**

### **A RESOLUTION REVIEWING AND ADOPTING REVISIONS TO THE INVESTMENT POLICY REGARDING FUNDS FOR THE CITY OF TAYLOR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with the Public Funds Investment Act, Chapter 2256, Texas Government Code, the City Council of the City of Taylor, Texas by resolution adopted an investment policy; and

**WHEREAS**, Section 2256.005, Tex. Gov't Code requires the City Council to review the investment policies and investment strategies not less than annually and to adopt a resolution stating the review has been completed and recording any changes made to either the investment policies or investment strategies.

**WHEREAS**, the previous Investment Policy and Strategy was last reviewed and approved by the City Council pursuant to Resolution R22-01 on January 13, 2022.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:**

**SECTION 1.0** That the City of Taylor Investment Policy and Strategy attached hereto as Exhibit "A" is hereby adopted and shall govern the investment policies and investment strategies for the City.

**SECTION 2.0** That the City Council has adopted the following changes in the Investment Policy:

- The maximum weighted average maturity of the portfolio has been extended from one year to two years.
- The maximum maturity of any security has been extended to five years; and shortened from ten years to five years in the Fiduciary funds.
- The six-month Treasury Bill has been removed as a portfolio benchmark
- The designated alternate investment officers have been updated
- The Standard of Care and Liability of the City Investment Officer has been clarified
- Miscellaneous minor wording changes

**SECTION 3.0** The Chief Financial Officer of the City is hereby authorized and directed to carry out the provisions of such Investment Policy as the Investment Officer.

**INTRODUCED, PASSED AND APPROVED** by the City Council on the 12<sup>th</sup> day of January, 2023.

---

Brandt Rydell, Mayor

ATTEST

---

Dianna McLean, City Clerk

(Resolution No. R23-01)

## R23-01 Exhibit A



### INVESTMENT POLICY AND STRATEGY

#### CITY OF TAYLOR TEXAS

January 12, 2023

#### I. PURPOSE

##### A. Purpose

This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code) and shall be reviewed and adopted by the City Council at least annually. This Policy sets forth the investment and strategy guidelines in order to achieve the City's goals of safety, liquidity, diversification and yield, and preserve the public trust. It sets forth policy and procedures to enhance opportunities for prudent investment.

It is the policy of the City that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which provides the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and City statutes. The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

##### B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Taylor at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan*. Any funds held in custody by the City of Taylor shall be administered in accordance with the provisions of these policies unless expressly prohibited by law. This Policy establishes guidelines for Council designated investment officers who invest City funds and establishes controls, reporting and review requirements. Bond funds (as defined by the Internal Revenue Service) shall be managed under this policy and in accordance with their governing resolution and all applicable State and Federal law.

#### II. INVESTMENT OBJECTIVES

##### A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

**B. Maintenance of Adequate Liquidity**

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification. A reasonable liquidity buffer for unanticipated expenses will be maintained.

**C. Diversification**

The policy of the City of Taylor will be to diversify its portfolio. This will be done to spread the risk of loss resulting from any concentration of assets in a specific maturity, a specific issuer or a specific market sector of investments. Investments of the City shall always be selected for stability of income and reasonable liquidity through active secondary markets.

**D. Yield**

Consistent with federal and state law, it will be the objective of the Investment Officer(s) to earn a reasonable market yield within the constraints of safety and liquidity. Benchmarks of the one-year Treasury Bills are established to measure risk and yield.

**E. Maturity**

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve the best available yield and interest while providing the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be five years and the maximum dollar weighted average maturity will be two years.

**1. Sale of Securities before Maturity**

The City Investment Officer(s) may sell securities before maturity if:

- a. market conditions present an opportunity for the City to benefit from sale;
- b. funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale;
- c. a security has lost its minimum required credit rating as an authorized investment.  
[Sec. 2256.02], or
- d. a brokered certificate of deposit security loses its FDIC insurance.

**F. Quality and Capability of Investment Management**

It is the City's policy to provide the training required by the Public Funds Investment Act, Sec. 2256.008 for the Investment Officer(s) through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's Investment Officer(s) in making investment decisions. The Council will approve the authorized training sources.

The City may contract with a non-discretionary, SEC registered investment adviser to assist in management of the portfolio(s) and such investment adviser may act as an Investment Officer of the City, if so designated.



### **III. INVESTMENT STRATEGY**

#### **A. General Strategies**

In conjunction with the annual policy review, the City Council shall review the investment strategy for each of the City's fund types. The investment strategy must describe the investment objectives for each fund type according to the following priorities:

1. investment suitability,
2. preservation and safety of principal,
3. liquidity,
4. marketability prior to maturity of each investment,
5. diversification, and
6. yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds except recognized long-term or reserve funds.

The City may commingle the funds from various portfolios for investment purposes. If commingled, the unique needs of all the funds will be considered and met. The total portfolio shall have a maximum weighted average maturity of two years and a maximum maturity of five years.

#### **B. Investment Strategies by Fund Type**

Investment strategies by general fund-type follow. Sub-portfolios are created which reflect these fund types.

##### **1. General Operating Funds**

General operating funds are controlled by monthly liability needs and require short-term liquidity to meet upcoming liabilities. Diversified investment maturities shall match anticipated monthly cash flow based on the anticipated needs of the City. Short-term investment pools, money market mutual funds or bank deposits shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments. A small liquidity buffer can be used to meet unanticipated needs. Marketable securities with active and efficient secondary markets and high credit quality are used in the event of an unanticipated cash requirement.

The dollar weighted average days to maturity for the operating fund portfolio shall equal to or less than two years and the maximum allowable maturity shall be five years. The Investment Officers will monitor and manage the average days to maturity.

##### **2. Bond Proceeds**

Bond proceeds used for construction programs have reasonably predictable draw down schedules, therefore investment maturities shall generally follow anticipated cash flow requirements. Because of the potential for variance from the anticipated draw down schedule and actual expenditures most investment securities shall have active and efficient secondary markets. Investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs or as a competitive yield alternative for short term fixed maturity investments. A singular 'flex' repurchase agreement may be utilized with disbursements allowed as necessary to satisfy any expenditure request.

Market conditions and the arbitrage regulations may influence choices for investments. Generally, the City will attempt to meet or exceed the applicable arbitrage yield for the bond issue. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the investments. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

### **3. Repair and Replacement Funds**

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement of the budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the investment strategy. Investment securities shall be diversified and sufficiently liquid to cover the unpredictability of emergency repairs.

### **4. Debt Service Funds**

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date. The predictability of each payment guides the investment.

### **5. Bond Reserve Funds**

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Maturities shall generally not exceed the call provisions of the bond issue to reduce the investment's market risk if the City calls the bonds with a need for the reserve fund to be liquidated. No investment maturity shall exceed five years or the final maturity of the bond issue.

Bond resolution constraints and insurance company restrictions create issue-specific considerations in addition to the Investment Policy. Specific maturity and average life limitations will guide investments.

### **6. Operating Reserve Funds**

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may adjust the strategy.

### **7. Fiduciary Funds**

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the City's programs. Since the purpose of these funds is for investment only, market conditions and risk/return analysis may adjust the strategy to the maximum maturity of five years.

#### **IV. AUTHORIZED INVESTMENTS**

##### **A. Authorized Investments**

City funds, governed by this Policy, shall be invested only in investments authorized by this Policy. Investments described below are authorized and further described by the Public Funds Investment Act (Chapter 2256, Texas Government Code). All securities shall be purchased on a competitive basis.

1. Obligations of the United States, its agencies and instrumentalities, excluding all mortgage-backed securities, with a stated final maturity not to exceed five years.
2. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
3. Obligations of any US states, agencies, counties, cities, and other political subdivisions of any state having been rated not less than "A" or equivalent by a nationally recognized investment rating firm and a maximum stated maturity of five years.
4. Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas, and secured in accordance with this Policy. The term includes direct security repurchase agreements and reverse repurchase agreements under a master repurchase agreement.
5. Fully insured or collateralized depository certificates of deposit issued by State and national banks domiciled in Texas and collateralized in accordance with this Policy and governed.
6. AAA-rated, SEC registered money market mutual funds in compliance with SEC Rule 2a-7 which strive to maintain a \$1 stable net asset value.
7. Local government investment pools which strive to maintain a \$1 net asset value as further defined in Section 2256.016 of the Texas Government Code.
8. A1/P1 or equivalent rated commercial paper with a stated maturity of 270 days or fewer from the date of purchase
9. FDIC insured brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer or Adviser must verify the FDIC status of the bank on [www.fdic.gov](http://www.fdic.gov) to assure that the bank is FDIC insured.
10. Fully insured or collateralized interest-bearing depository accounts in any bank doing business in Texas.

#### **V. INTERNAL CONTROLS**

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer, and financial institution with whom the City will transact, by collateralization as required by law; and through portfolio diversification by maturity and type.

**A. Delivery versus Payment (DVP)**

The purchase of all securities shall be executed "delivery versus payment" (DVP) through the City's depository or safekeeping agent. By so doing, City funds are not released until the City has received, through the safekeeping agent, the securities purchased. To perfect DVP, the city's depository or safekeeping agent as a broker/dealer.

**B. Loss of Required Credit Rating**

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio requiring ratings, based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer or Adviser shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within a reasonable time after the loss of the required rating. Liquidation shall be made on a prudent basis.

**C. Monitoring FDIC Insurance**

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

**D. Diversification by Investment Type**

The City's Portfolio shall be diversified to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer, or a specific class of investments. Investments of the City shall always be selected that provide for stability of income and reasonable liquidity.

Bond proceeds may be invested in a single flex repurchase agreement or SLUG if the Investment Officer determines that such an investment is reasonable or is necessary to comply with Federal arbitrage restrictions.

**E. Diversification by Investment Maturity**

To minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Portfolios will be laddered to address known monthly liabilities.

**F. Ensuring Liquidity**

Liquidity shall be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds, local government investment pools and interest-bearing bank accounts.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.



## **VI. COLLATERALIZATION**

Consistent with the requirements of State law, the City requires all time and demand deposits to be in Texas banks and to be federally insured or collateralized with eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and the custodian of pledged securities. The Agreement will be executed in compliance with FIRREA. The portion of the Agreement shall define the City's rights to the collateral in the event of default, bankruptcy, or regulatory closing and shall establish a perfected security interest in compliance with the FIRREA regulations:

1. Agreement must be in writing;
2. Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
3. Agreement must be approved by resolution of the Bank Board of Directors or the bank loan committee and a copy of the meeting minutes must be delivered to the City;
4. Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter party to a repurchase transaction is required to sign a copy of the Public Securities Association Master Repurchase Agreement as approved by the City. An executed copy of this Agreement must be on file before the City will enter into any transactions with a counter party. All Master Repurchase Agreements must be approved by the Administrative Policy Committee.

All securities pledged to the City for these deposits shall be held by an independent third-party institution outside the holding company of the pledging bank.

In order to anticipate market changes and provide a level of additional security for all funds, the market value of the collateral will be maintained at 102% of total principal and accrued interest. The depository will be responsible for monitoring and maintaining the collateral and margins daily. The custodian or pledging bank will provide monthly reports to the City detailing the collateral and including current market values.

### **A. Allowable Collateral**

Acceptable collateral for deposits and repurchase agreements shall include only:

1. obligations of the U.S. Government, its agencies and instrumentalities, including mortgage-backed securities and CMO passing the bank test,
2. US state and local obligations rated A or better,
3. Irrevocable letters of credit from FHLB Banks (for time and demand deposits only).

Preference will be given to pledged securities.

### **B. Collateral Levels**

#### **1. Time and Demand Deposits**

The market value of the principal portion of collateral pledged for time and demand deposits must, at all times, be equal to or greater than 102% of the total deposit, less the applicable level of FDIC insurance.

#### **2. Repurchase Agreements**

The market value of the principal portion of collateral owned under the repurchase agreement must, at all times, be equal to or greater than 102% of the total outstanding repurchase agreement amount.

### **C. Monitoring Collateral Adequacy**

#### **1. Time and Demand Deposits**

The City shall require monthly reports with market values of pledged securities from all financial institutions/custodians holding City time and demand deposits. . The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

#### **2. Repurchase Agreements**

Daily monitoring by the provider and Investment Officers of market values of all underlying securities purchased for City repurchase transactions is required.

### **D. Additional Collateral and Securities**

#### **1. Time and Demand Deposits**

If the collateral pledged falls below the total value of the deposit less FDIC insurance, the institution will take action or will be notified by the Investment Officers and be required to pledge additional securities no later than the end of the next succeeding business day.

#### **2. Repurchase Agreements**

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the provider will immediately provide additional securities.

### **E. Safekeeping of City Owned Securities**

#### **1. Safekeeping Agreement**

The City shall contract with its depository or another bank for the safekeeping of securities owned by the City.

#### **2. Safekeeping of Time and Demand Deposit Collateral**

All collateral securing time and demand deposits shall be held by a third-party banking institution acceptable to the City.

#### **3. Safekeeping of Repurchase Agreement Securities**

The securities purchased under repurchase agreements must be delivered to a third-party custodian approved by the City.

## **VII. INVESTMENT ADVISORS AND BROKER/DEALERS**

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be pro-actively managed to enhance interest income.

Non-discretionary Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same "Standard of Care." Investment broker/dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of brokers/dealers must be registered with the Texas State Securities Commission, the Securities Exchange Commission, and the Financial Industry Regulatory Association (FINRA) or their successors.

Selection of Investment Advisors and broker/dealers will be performed by the Investment Officer. The Investment Officer will establish criteria to evaluate Investment Advisors and broker/dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives

The City Council will adopt the list of authorized broker/dealers proposed by the Investment Officer at least annually. The list is attached as Attachment A to the Investment Policy.

Broker/dealers shall provide timely transaction confirmations and monthly portfolio reports. Investment Advisors shall provide complete monthly and quarterly reports. Both will receive a copy of the City Investment Policy whenever material changes are made.

Local government pools in which the City participates shall be presented a written copy of this Investment Policy. The pool shall execute a written instrument substantially to the effect that the pool has received and reviewed this Investment Policy and acknowledged that the pool has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City.

## **VIII. INVESTMENT OFFICERS RESPONSIBILITY AND CONTROLS**

### **A. Authority to Invest**

The Chief Financial Officer shall be designated by City Council resolution as the "Investment Officer" of the City. The Investment Officer is authorized to create investment accounts, deposit, withdraw, invest, transfer, execute documentation, and otherwise invest City funds according to this Policy. In his/her absence, the Deputy Chief Financial Officer and/or Senior Accountant may serve as Investment Officer and are subject to the same training requirements and must adhere to the requirements set forth in this Policy. The Investment Officer may invest through the non-discretionary Investment Adviser.

The Investment Officer shall attend at least one training session within twelve months of assuming these duties that addresses investment controls, security risks, strategy risk, market risks, and compliance with the Public Funds Investment Act.

### **B. Investment Officer Required Training**

All designated Investment Officers shall:

1. Attend ten (10) hours of training within 12 months after designation as Investment Officer from an independent source approved by the City Council. Instruction will include the Investment Officer's legal responsibilities; and
2. Attend eight (8) hours of investment training session not less than once in a two fiscal year period relating to investment responsibilities from an independent source approved by the City Council.

### **C. Standard of Care**

The standard of care shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable City and legal constraints. The Prudent Person Rule states:

Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
2. Whether the investment decision was consistent with the written investment policy of the City

### **D. Liability of City Investment Officer**

The City Investment Officer is not responsible for any loss of City funds through the failure or negligence of a depository. An Investment Officer who acts as a prudent person as defined in Section VIII. C, and in good faith and in accordance with the provisions of this Investment Policy shall not be personally liable for any loss of City funds. The Investment Officer is not released from responsibility for a loss resulting from the official misconduct or gross negligence of the Investment Officer, including misappropriation of funds.

### **E. Personnel Authorized to Transact Investment Transactions**

All investment transactions and directions concerning collateral levels and substitutions shall be made by the designated Investment Officer(s) and documented fully. Complete monthly reports shall be provided to the City Manager and City Council reporting all transactions.

### **F. Standards of Ethics**

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship as defined in the Public Funds Investment Act (2256.005(i)) with any entity seeking to sell investments to the City with which relationships exist within the second degree by affinity or consanguinity to the Investment Officer.

### **G. Establishment of Internal Controls**

The Chief Financial Officer will oversee the maintenance of a system of internal controls over the investment activities of the city in accordance with this Policy.



## **IX. REPORTING**

### **A. Monthly and Quarterly Reports**

Investment performance will be monitored and evaluated by the Investment Officer(s). The Investment Officer(s) will provide monthly and quarterly comprehensive reports in accordance with the Public Funds Investment Act. The Investment Officer(s) shall sign each quarterly report with a statement of compliance. At a minimum the investment reports shall:

1. Describe in detail all the investment positions of the City,
2. State the reporting period beginning market value; additions or changes to the market value during the period and ending market value for the period of each portfolio or sub-portfolio,
3. State the maturity date of each investment security,
4. State the fund for which each investment security was purchased, and
5. Detail earnings for the period and summarize allocations.

Market prices will be obtained from independent sources.

### **B. Annual Report and Audit**

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and Strategies.

## **X. REVIEW AND AMENDMENT**

The City of Taylor City Council shall review its investments policy and investment strategies on no less than an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The resolution adopting the Policy and Strategies of the City shall note all changes made to the Policy and Strategies.

**ATTACHMENT A**

**APPROVED BROKER/DEALER LIST**

**CITY OF TAYLOR**

**January 12, 2023**

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The following firms are in compliance with the City's Investment Policy requirements and are in good standing with the Securities and Exchange Commission and State of Texas.

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Academy Securities            | MarketAxess Corporation                   |
| Amherst Pierpont Securities   | Mizuho Securities                         |
| Bank of America/Merrill Lynch | Moreton Capital Markets                   |
| BMO Capital Markets           | Morgan Stanley                            |
| BNY Capital Markets           | Multi-Bank Securities                     |
| BOK Financial                 | Oppenheimer                               |
| Brean Capital                 | Piper Sandler & Co                        |
| Cantor Fitzgerald & Co.       | Raymond James                             |
| CastleOak Securities          | RBC Securities                            |
| D.A. Davidson                 | Rice Financial                            |
| FHN Financial                 | Robert W. Baird                           |
| FNC                           | Siebert Williams Shank                    |
| Goldman Sachs & Co.           | Stephens Inc                              |
| Great Pacific                 | Stifel Nicolaus                           |
| Hilltop Securities            | StoneX Group Inc.                         |
| Huntington Bank               | TD Securities                             |
| InspireX (formerly InCapital) | TRUIST Securities Inc (formally Suntrust) |
| Jefferies                     | UBS Financial                             |
| JPMorgan Securities           | UMB Financial Services                    |
| Keybank Capital Markets       | Wells Fargo                               |
| Loop Capital Markets          |                                           |

Note: Direct issuers of CP and CDs are considered to be approved counterparties if approved as an issuer.



## INVESTMENT POLICY AND STRATEGY

### CITY OF TAYLOR TEXAS

January 12, 2023

#### I. PURPOSE

##### A. Purpose

This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code) and shall be reviewed and adopted by the City Council at least annually. This Policy sets forth the investment and strategy guidelines in order to achieve the City's goals of safety, liquidity, diversification and yield, and preserve the public trust. It sets forth policy and procedures to enhance opportunities for prudent investment.

It is the policy of the City that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which provides the maximum security of principal through risk management and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state and City statutes. The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

##### B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Taylor at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan*. Any funds held in custody by the City of Taylor shall be administered in accordance with the provisions of these policies unless expressly prohibited by law. This Policy establishes guidelines for Council designated investment officers who invest City funds and establishes controls, reporting and review requirements. Bond funds (as defined by the Internal Revenue Service) shall be managed under this policy and in accordance with their governing resolution and all applicable State and Federal law.

#### II. INVESTMENT OBJECTIVES

##### A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

## **B. Maintenance of Adequate Liquidity**

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification. A reasonable liquidity buffer for unanticipated expenses will be maintained.

## **C. Diversification**

The policy of the City of Taylor will be to diversify its portfolio. This will be done to spread the risk of loss resulting from any concentration of assets in a specific maturity, a specific issuer or a specific market sector of investments. Investments of the City shall always be selected for stability of income and reasonable liquidity through active secondary markets.

## **D. Yield**

Consistent with federal and state law, it will be the objective of the Investment Officer(s) to earn a reasonable market yield within the constraints of safety and liquidity. Benchmarks of the ~~six-month and one-year Treasury Bills~~ are established to measure risk and yield. ~~The one-year Treasury Bill benchmark matches the maximum dollar weighted average of the portfolio which is set at one year.~~

## **E. Maturity**

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve the best available yield and interest while providing the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be ~~three~~ five years and the maximum dollar weighted average maturity will be ~~one~~ two years.

### **1. Sale of Securities before Maturity**

The City Investment Officer(s) may sell securities before maturity if:

- a. market conditions present an opportunity for the City to benefit from sale;
- b. funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale;
- c. a security has lost its minimum required credit rating as an authorized investment.  
[Sec. 2256.02], or
- d. a brokered certificate of deposit security loses its FDIC insurance.

## **F. Quality and Capability of Investment Management**

It is the City's policy to provide the training required by the Public Funds Investment Act, Sec. 2256.008 for the Investment Officer(s) through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's Investment Officer(s) in making investment decisions. The Council will approve the authorized training sources.

The City may contract with a non-discretionary, SEC registered investment adviser to assist in management of the portfolio(s) and such investment adviser may act as an Investment Officer of the City, if so designated.



### III. INVESTMENT STRATEGY

#### A. General Strategies

In conjunction with the annual policy review, the City Council shall review the investment strategy for each of the City's fund types. The investment strategy must describe the investment objectives for each fund type according to the following priorities:

1. investment suitability,
2. preservation and safety of principal,
3. liquidity,
4. marketability prior to maturity of each investment,
5. diversification, and
6. yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds except recognized long-term or reserve funds.

The City may commingle the funds from various portfolios for investment purposes. If commingled, the unique needs of all the funds will be considered and met. The total portfolio shall have a maximum weighted average maturity of ~~one~~ two years and a maximum maturity of ~~three~~ five years.

#### B. Investment Strategies by Fund Type

Investment strategies by general fund-type follow. Sub-portfolios are created which reflect these fund types.

##### 1. General Operating Funds

General operating funds are controlled by monthly liability needs and require short-term liquidity to meet upcoming liabilities. Diversified investment maturities shall match anticipated monthly cash flow based on the anticipated needs of the City. Short-term investment pools, money market mutual funds or bank deposits shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments. A small liquidity buffer can be used to meet unanticipated needs. Marketable securities with active and efficient secondary markets and high credit quality are used in the event of an unanticipated cash requirement.

The dollar weighted average days to maturity for the operating fund portfolio shall equal to or less than ~~one~~ two years and the maximum allowable maturity shall be ~~three~~ five years. The Investment Officers will monitor and manage the average days to maturity.

##### 2. Bond Proceeds

Bond proceeds used for construction programs have reasonably predictable draw down schedules, therefore investment maturities shall generally follow anticipated cash flow requirements. Because of the potential for variance from the anticipated draw down schedule and actual expenditures most investment securities shall have active and efficient secondary markets. Investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs or as a competitive yield alternative for short term fixed maturity investments. A singular 'flex' repurchase agreement may be utilized with disbursements allowed as necessary to satisfy any expenditure request.

Market conditions and the arbitrage regulations may influence choices for investments. Generally, the City will attempt to meet or exceed the applicable arbitrage yield for the bond issue. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the investments. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

### **3. Repair and Replacement Funds**

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement of the budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the investment strategy. Investment securities shall be diversified and sufficiently liquid to cover the unpredictability of emergency repairs.

### **4. Debt Service Funds**

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date. The predictability of each payment ~~reduces~~ guides the investment.

### **5. Bond Reserve Funds**

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Maturities shall generally not exceed the call provisions of the bond issue to reduce the investment's market risk if the City calls the bonds with a need for the reserve fund to be liquidated. No investment maturity shall exceed five years or the final maturity of the bond issue.

Bond resolution constraints and insurance company restrictions create issue-specific considerations in addition to the Investment Policy. Specific maturity and average life limitations will guide investments.

### **6. Operating Reserve Funds**

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may adjust the strategy.

### **7. Fiduciary Funds**

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the City's programs. Since the purpose of these funds is for investment only, market conditions and risk/return analysis may adjust the strategy to the maximum maturity of ~~ten~~ five years.

#### IV. AUTHORIZED INVESTMENTS

##### A. Authorized Investments

City funds, governed by this Policy, shall be invested only in investments authorized by this Policy. Investments described below are authorized and further described by the Public Funds Investment Act (Chapter 2256, Texas Government Code). All securities shall be purchased on a competitive basis.

1. Obligations of the United States, its agencies and instrumentalities, excluding all mortgage-backed securities, with a stated final maturity not to exceed ~~three~~ five years.
2. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
3. Obligations of any US states, agencies, counties, cities, and other political subdivisions of any state having been rated not less than "A" or equivalent by a nationally recognized investment rating firm and a maximum stated maturity of ~~three~~ five years.
4. Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas, and secured in accordance with this Policy. The term includes direct security repurchase agreements and reverse repurchase agreements under a master repurchase agreement.
5. Fully insured or collateralized depository certificates of deposit issued by State and national banks domiciled in Texas and collateralized in accordance with this Policy and governed.
6. AAA-rated, SEC registered money market mutual funds in compliance with SEC Rule 2a-7 which strive to maintain a \$1 stable net asset value.
7. Local government investment pools which strive to maintain a \$1 net asset value as further defined in Section 2256.016 of the Texas Government Code.
8. A1/P1 or equivalent rated commercial paper with a stated maturity of 270 days or fewer from the date of purchase
- ~~9. State and local government debt from any US state, rated A or better by a nationally recognized rating agency with a maximum maturity of three years to stated maturity. (Removed as duplicative with #3)~~
9. FDIC insured brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer or Adviser must verify the FDIC status of the bank on [www.fdic.gov](http://www.fdic.gov) to assure that the bank is FDIC insured.
10. Fully insured or collateralized interest-bearing depository accounts in any bank doing business in Texas.

#### V. INTERNAL CONTROLS

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer, and financial institution with whom the City will transact, by collateralization as required by law; and through portfolio diversification by maturity and type.

**A. Delivery versus Payment (DVP)**

The purchase of all securities shall be executed "delivery versus payment" (DVP) through the City's depository or safekeeping agent. By so doing, City funds are not released until the City has received, through the safekeeping agent, the securities purchased. To perfect DVP, the city's depository or safekeeping agent as a broker/dealer.

**B. Loss of Required Credit Rating**

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the credit rating on all authorized investments in the portfolio requiring ratings, based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer or Adviser shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within a reasonable time after the loss of the required rating. Liquidation shall be made on a prudent basis.

**C. Monitoring FDIC Insurance**

The Investment Officer or Investment Adviser shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

**D. Diversification by Investment Type**

The City's Portfolio shall be diversified to eliminate the risk of loss resulting from the concentration of assets in a specific maturity, a specific issuer, or a specific class of investments. Investments of the City shall always be selected that provide for stability of income and reasonable liquidity.

Bond proceeds may be invested in a single flex repurchase agreement or SLUG if the Investment Officer determines that such an investment is reasonable or is necessary to comply with Federal arbitrage restrictions.

**E. Diversification by Investment Maturity**

To minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Portfolios will be laddered to address known monthly liabilities.

**F. Ensuring Liquidity**

Liquidity shall be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds, local government investment pools and interest-bearing bank accounts.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.



## VI. COLLATERALIZATION

Consistent with the requirements of State law, the City requires all time and demand deposits to be in Texas banks and to be federally insured or collateralized with eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and the custodian of pledged securities. The Agreement will be executed in compliance with FIRREA. The portion of the Agreement shall define the City's rights to the collateral in the event of default, bankruptcy, or regulatory closing and shall establish a perfected security interest in compliance with the FIRREA regulations:

1. Agreement must be in writing;
2. Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
3. Agreement must be approved by resolution of the Bank Board of Directors or the bank loan committee and a copy of the meeting minutes must be delivered to the City;
4. Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter party to a repurchase transaction is required to sign a copy of the Public Securities Association Master Repurchase Agreement as approve by the City. An executed copy of this Agreement must be on file before the City will enter into any transactions with a counter party. All Master Repurchase Agreements must be approved by the Administrative Policy Committee.

All securities pledged to the City for these deposits shall be held by an independent third-party institution outside the holding company of the pledging bank.

In order to anticipate market changes and provide a level of additional security for all funds, the market value of the collateral will be maintained at 102% of total principal and accrued interest. The depository will be responsible for monitoring and maintaining the collateral and margins daily. The custodian or pledging bank will provide monthly reports to the City detailing the collateral and including current market values.

### A. Allowable Collateral

Acceptable collateral for deposits and repurchase agreements shall include only:

1. obligations of the U.S. Government, its agencies and instrumentalities, including mortgage-backed securities and CMO passing the bank test,
2. US state and local obligations rated A or better,
3. Irrevocable letters of credit from FHLB Banks (for time and demand deposits only).

Preference will be given to pledged securities.

### B. Collateral Levels

#### 1. Time and Demand Deposits

The market value of the principal portion of collateral pledged for time and demand deposits must, at all times, be equal to or greater than 102% of the total deposit, less the applicable level of FDIC insurance.

#### 2. Repurchase Agreements

The market value of the principal portion of collateral owned under the repurchase agreement must, at all times, be equal to or greater than 102% of the total outstanding repurchase

agreement amount.

**C. Monitoring Collateral Adequacy**

**1. Time and Demand Deposits**

The City shall require monthly reports with market values of pledged securities from all financial institutions/custodians holding City time and demand deposits. . The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

**2. Repurchase Agreements**

Daily monitoring by the provider and Investment Officers of market values of all underlying securities purchased for City repurchase transactions is required.

**D. Additional Collateral and Securities**

**1. Time and Demand Deposits**

If the collateral pledged falls below the total value of the deposit less FDIC insurance, the institution will take action or will be notified by the Investment Officers and be required to pledge additional securities no later than the end of the next succeeding business day.

**2. Repurchase Agreements**

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the provider will immediately provide additional securities.

**E. Safekeeping of City Owned Securities**

**1. Safekeeping Agreement**

The City shall contract with its depository or another bank for the safekeeping of securities owned by the City.

**2. Safekeeping of Time and Demand Deposit Collateral**

All collateral securing time and demand deposits shall be held by a third-party banking institution acceptable to the City.

**3. Safekeeping of Repurchase Agreement Securities**

The securities purchased under repurchase agreements must be delivered to a third-party custodian approved by the City.

**VII. INVESTMENT ADVISORS AND BROKER/DEALERS**

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be pro-actively managed to enhance interest income.

Non-discretionary Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same "Standard of Care." Investment broker/dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of brokers/dealers must be registered with the Texas State Securities Commission, the Securities Exchange Commission, and the Financial Industry Regulatory Association (FINRA) or their successors.

Selection of Investment Advisors and broker/dealers will be performed by the Investment Officer. The Investment Officer will establish criteria to evaluate Investment Advisors and broker/dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives

The City Council will adopt the list of authorized broker/dealers proposed by the Investment Officer at least annually. The list is attached as Attachment A to the Investment Policy.

Broker/dealers shall provide timely transaction confirmations and monthly portfolio reports. Investment Advisers shall provide complete monthly and quarterly reports. Both will receive a copy of the City Investment Policy whenever material changes are made.

Local government pools in which the City participates shall be presented a written copy of this Investment Policy. The pool shall execute a written instrument substantially to the effect that the pool has received and reviewed this Investment Policy and acknowledged that the pool has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City.

## **VIII. INVESTMENT OFFICERS RESPONSIBILITY AND CONTROLS**

### **A. Authority to Invest**

The ~~Director of Finance~~ Chief Financial Officer shall be designated by City Council resolution as the "Investment Officer" of the City. The Investment Officer is authorized to create investment accounts, deposit, withdraw, invest, transfer, execute documentation, and otherwise invest City funds according to this Policy. In his/her absence, the Deputy Chief Financial Officer and/or Senior Accountant, ~~Assistant City Manager and/or City Manager~~ may serve as Investment Officer ~~in his place~~ and are subject to the same training requirements and must adhere to the ~~policies~~ requirements set forth in this Policy. The Investment ~~Adviser~~ Officer may invest through the non-discretionary Investment Adviser.

The ~~Director of Finance as~~ Investment Officer shall attend at least one training session, within twelve months of assuming these duties, that addresses investment controls, security risks, strategy risk, market risks, and compliance with the Public Funds Investment Act.

### **B. Investment Officer Required Training**

All designated Investment Officers shall:

1. Attend ten (10) hours of training within 12 months after designation as Investment Officer from an independent source approved by the City Council. Instruction will include the Investment Officer's legal responsibilities; and
2. Attend eight (8) hours of investment training session not less than once in a two fiscal year period relating to investment responsibilities from an independent source approved by the City Council.

### ~~C.~~ **Prudent Investment Management**

~~The designated Investment Officer(s) shall perform their duties in accordance with the adopted Investment Policy and internal procedures. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.~~

### **D.C. Standard of Care**

The standard of care shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable City and legal constraints. The Prudent Person Rule states:

Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
2. Whether the investment decision was consistent with the written investment policy of the City

### **E.D. Liability of City Investment Officer**

The City Investment Officer is not responsible for any loss of City funds through the failure or negligence of a depository. An Investment Officer who acts as a prudent person as defined in Section VIII. C, and in good faith and in accordance with the provisions of this Investment Policy shall not be personally liable for any loss of City funds. ~~Sec. 113.005 Local Government Code does not release t~~The Investment Officer is not released from responsibility for a loss resulting from the official misconduct or gross negligence of the Investment Officer, including misappropriation of funds, ~~or from responsibility for funds until a depository is selected, and the funds are deposited.~~

### **F.E. Personnel Authorized to Transact Investment Transactions**

All investment transactions and directions concerning collateral levels and substitutions shall be made by the designated Investment Officer(s) and documented fully. Complete monthly reports shall be provided to the City Manager and City Council reporting all transactions.

### **G.F. Standards of Ethics**

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship as defined in the Public Funds Investment Act (2256.005(i)) with any entity seeking to sell investments to the City with which relationships exist within the second degree by affinity or consanguinity to the Investment Officer.

## **H.G. Establishment of Internal Controls**

The ~~Director of Finance~~ Chief Financial Officer will oversee the maintenance of a system of internal controls over the investment activities of the city in accordance with this Policy.

## **IX. REPORTING**

### **A. Monthly and Quarterly Reports**

Investment performance will be monitored and evaluated by the Investment Officer(s). The Investment Officer(s) will provide monthly and quarterly comprehensive reports in accordance with the Public Funds Investment Act. The Investment Officer(s) shall sign each quarterly report with a statement of compliance. At a minimum the investment reports shall:

1. Describe in detail all the investment positions of the City,
2. State the reporting period beginning market value; additions or changes to the market value during the period and ending market value for the period of each portfolio or sub-portfolio,
3. State the maturity date of each investment security,
4. State the fund for which each investment security was purchased, and
5. Detail earnings for the period and summarize allocations.

Market prices will be obtained from independent ~~prices~~ sources.

### **B. Annual Report and Audit**

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and Strategies.

## **X. REVIEW AND AMENDMENT**

The City of Taylor City Council shall review its investments policy and investment strategies on no less than an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The resolution adopting the Policy and Strategies of the City shall note all changes made to the Policy and Strategies.



**ATTACHMENT A**

**APPROVED BROKER/DEALER LIST**

**CITY OF TAYLOR**

**January 12, 2023**

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The following firms are in compliance with the City's Investment Policy requirements and are in good standing with the Securities and Exchange Commission and State of Texas.

|                               |                                           |
|-------------------------------|-------------------------------------------|
| Academy Securities            | MarketAxess Corporation                   |
| Amherst Pierpont Securities   | Mizuho Securities                         |
| Bank of America/Merrill Lynch | Moreton Capital Markets                   |
| BMO Capital Markets           | Morgan Stanley                            |
| BNY Capital Markets           | Multi-Bank Securities                     |
| BOK Financial                 | Oppenheimer                               |
| Brean Capital                 | Piper Sandler & Co                        |
| Cantor Fitzgerald & Co.       | Raymond James                             |
| CastleOak Securities          | RBC Securities                            |
| D.A. Davidson                 | Rice Financial                            |
| FHN Financial                 | Robert W. Baird                           |
| FNC                           | Siebert Williams Shank                    |
| Goldman Sachs & Co.           | Stephens Inc                              |
| Great Pacific                 | Stifel Nicolaus                           |
| Hilltop Securities            | StoneX Group Inc.                         |
| Huntington Bank               | TD Securities                             |
| InspireX (formerly InCapital) | TRUIST Securities Inc (formally Suntrust) |
| Jefferies                     | UBS Financial                             |
| JPMorgan Securities           | UMB Financial Services                    |
| Keybank Capital Markets       | Wells Fargo                               |
| Loop Capital Markets          |                                           |

Note: Direct issuers of CP and CDs are considered to be approved counterparties if approved as an issuer.



## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

**Agenda Item #:** 6  
**Agenda Title:** Consider Approving a Cooperative Purchasing Interlocal Agreement with Baytown

**Council Action to be taken:** Approve ILA

**Department Submitted:** Finance

**Staff Contact:** Jeffrey Wood, Chief Financial Officer

### 1. PURPOSE/DESCRIPTION

This agenda item is for an interlocal cooperative purchasing agreement with the City of Baytown.

### 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Cooperative purchasing agreements allow municipalities to take advantage of pricing, terms and conditions negotiated with individual vendors. Often, larger municipalities can negotiate more favorable pricing, terms and conditions for purchasing than what a smaller entity can obtain. By entering into an ILA with such a municipality, the City of Taylor will have access to the same pricing, terms and conditions for purchases from covered vendors. Both the City of Baytown and the City of Taylor use the vendor Data Prose for printing of utility bills. This ILA will allow the City of Taylor to obtain better pricing for this service than what we are currently receiving.

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                                                                                                                                                                  | <u>CONS</u>                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <ul style="list-style-type: none"><li>• Purchasing ILAs allow municipalities to share pricing, terms and conditions for purchasing</li><li>• The ILA with Baytown will allow us to obtain current services at a better price</li><li>• The ILA will also allow us to share pricing on any other common vendors if beneficial to the City of Taylor</li></ul> | <ul style="list-style-type: none"><li>•</li></ul> |

|                          |
|--------------------------|
| <b>4. RECOMMENDATION</b> |
|--------------------------|

Staff recommends that Council approve the Cooperative Purchasing ILA with Baytown.

|                          |
|--------------------------|
| <b>5. FUNDING SOURCE</b> |
|--------------------------|

N/A

|                    |
|--------------------|
| <b>6. TIMELINE</b> |
|--------------------|

N/A

|                                                  |
|--------------------------------------------------|
| <b>7. OTHER OPTIONS (In order of preference)</b> |
|--------------------------------------------------|

N/A

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

6a. [Cooperative Purchasing Interlocal Agreement](#)

## COOPERATIVE PURCHASING AGREEMENT

STATE OF TEXAS       §  
                                  §  
COUNTY OF HARRIS   §

This Cooperative Purchasing Agreement ("Agreement") is made and entered into as of the date written below between the City of Taylor ("Taylor") and the City of Baytown ("Baytown").

WHEREAS, both Taylor and Baytown have a need for a cooperative agreement to purchase like goods and services for the purpose of avoiding duplicate procurement efforts and obtaining the benefits of volume purchasing; and

WHEREAS, Taylor and Baytown are authorized by Section 271.102 of the Local Government Code to pursue mutually beneficial and cooperative purchasing programs;

NOW, THEREFORE, for and in consideration of the mutual obligations and benefits contained herein, Taylor and Baytown agree as follows:

Section 1.     The purpose of this Agreement is to provide Taylor and Baytown with additional purchasing options by satisfying the provisions of Section 271.102 of the Local Government Code.

Section 2.     The parties agree that each of the parties shall respectively designate a person to act under the direction of, and on behalf of, the designating party (the "Designated Representative").

Section 3.     At the request of the other party, a party that enters into a contract with a vendor for goods or services (the "First Purchasing Party") shall attempt to obtain the vendor's agreement to offer those goods and services to the other party (the "Second Purchasing Party") for the same price and on the same terms and conditions as have been offered to the First Purchasing Party. If the vendor so agrees, and if the Second Purchasing Party is agreeable to such terms and conditions, the Second Purchasing Party may enter into its own separate contract with the vendor for the purchase of such goods or services.

Section 4.     Unless otherwise agreed between the Designated Representatives, payments for a purchase made by the Second Purchasing Party shall be paid directly to the vendor and not to the First Purchasing Party. The Second Purchasing Party shall have the responsibility of determining whether the vendor has complied with any provisions in its contract with the vendor, including, but not limited to, those relating to the quality of items and terms of delivery, and shall be responsible for enforcement of its contract against the vendor, including all cost of enforcement.

Section 5.     Neither Taylor nor Baytown shall assume any responsibility or liability to pay for materials purchased or services performed for the benefit of the other party. All payments required to be made pursuant to any contract entered into with a vendor pursuant to this Agreement shall be made from current, available revenues. In obtaining services of a vendor under this

Agreement each party acknowledges that it has or will rely solely on its own inspections, investigations, research, and due diligence regarding the materials or services desired and not on any representations or warranties of the other party hereto.

Section 6. This Agreement will be subject to all applicable federal, state and local laws, ordinances, rules and regulations.

Section 7. This Agreement may be terminated by either party, without cause or penalty, upon not less than thirty (30) days' written notice to the other party.

Section 8. The parties acknowledge that each party and, if it so chooses, its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party must not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

Section 9. If any action, whether real or asserted, at law or in equity, arises on the basis of any provision of this Agreement, venue for such action shall lie in state courts located in Harris County, Texas, or the United States District Court for the Southern District of Texas – Houston Division. This Agreement shall be construed in accordance with the laws of the State of Texas.

Section 10. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, the parties shall endeavor to agree to a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

Section 11. Execution of this Agreement does not obligate Taylor or Baytown to make any purchase, to pay any membership fee or to otherwise or in any manner incur any cost or obligation.

Section 12. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

Section 13. The undersigned officers and/or agents are properly authorized to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary actions extending such authority have been duly passed and are now in full force and effect.

Section 14. All notices, requests, demands, and other communications which are required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given upon the delivery or receipt thereof, as the case may be, if delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, to the respective city representative set out below, or his/her designee.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.



**CITY OF TAYLOR**  
**400 Porter Street**  
**Taylor, TX 76574**

**CITY OF BAYTOWN**  
**2401 Market Street**  
**Baytown, TX 77520**

By: \_\_\_\_\_  
BRIAN LABORDE, City Manager

By: \_\_\_\_\_  
RICHARD L. DAVIS, City Manager

ATTEST:

ATTEST:

\_\_\_\_\_  
DIANNA MCLEAN, City Clerk

\_\_\_\_\_  
ANGELA JACKSON, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARK SCHROEDER, City Attorney

\_\_\_\_\_  
SCOTT LEMON, City Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

**Agenda Item #:** 7  
**Agenda Title:** Consider approving Resolution R23-02 awarding bid for the construction of HOME program houses.

**Council Action to be taken:** Approve resolution awarding bid

**Department Submitted:** Development Services

**Staff Contact:** Tom Yantis, Assistant City Manager

### 1. PURPOSE/DESCRIPTION

The Purpose of this item is to award bids to RM Quality Construction LLC (dba Randy Malouf Builder) to build four (4) homes with HOME grant funds that have already been secured.

The addresses are:

- 302 Edmond Street
- 802 Porter Street
- 1404 Burns Blvd.
- 307 W. Pecan Street

### 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City receives HOME funds through a contract with Texas Department of Housing and Community Affairs (TDHCA). This contract allows the City to participate in the HOME HRA Reservation Program.

The city retained Langford Community Management Services, Inc. to administer these contracts.

The City has participated in the HOME program since 2004 and has completed approximately 42 homes through this program.

The HOME Program provides funding of up to \$150,000 for the hard cost construction for each of the three-bedroom homes and \$123,000 for the two-bedroom house. In addition, this grant covers reasonable soft costs such as title work, recording fees, appraisals, surveys and Langford's 4% administration fee based off of the hard cost construction amount.

The City is able to assist Homeowners and Persons with Disabilities, whose household income does not exceed 80% of the Area Median Family Income (AMFI). The grants provide brand new construction, complying with energy efficient rules, current adopted construction codes along with modifications for accessibility, such as accessible bathrooms, no-step entries into the home and walkways leading from a parking pad to the front home entry.

A bid opening was held on December 13, 2022 at the City of Taylor City Hall. A total of one (1) construction company submitted a bid. This bid was from RM Quality Construction LLC dba Randy Malouf.

The low bidder for purposes of these HOME funded houses is awarded based upon responsive and responsible bidder offering the lowest base bid price. As a side note, Randy Malouf Builder was responsible for the construction of the last round of HOME houses built.

The following base bids were received:

- 302 Edmond Street. (Base Bid \$159,500.00)
- 802 Porter Street (Base Bid \$154,000.00)
- 1404 Burns Blvd. (Base Bid \$159,500.00)
- 307 W. Pecan Street (Base Bid \$128,000.00)

Three alternate bid items were listed per each of the above homes with all being the same with the following bid amounts:

|                                         |                                              |
|-----------------------------------------|----------------------------------------------|
| ALT 1 (add) - Gutters                   | \$3,500.00 (not recommended)                 |
| ALT 2 (add) Demolition                  | \$8,500.00 - \$14,000.00 (depending on site) |
| ALT 3 (add) Site Work (Prep/Grade/Fill) | \$3,250.00 - \$4,500.00 (depending on site)  |

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                     | <u>CONS</u>                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Provides new affordable homes to Taylor residents</li><li>• Removes substandard housing</li><li>• Increases the tax base</li><li>• Improves the neighborhoods</li></ul> | <ul style="list-style-type: none"><li>• N/A</li></ul> |

### 4. RECOMMENDATION

Staff recommends awarding the bid for the four homes to RM Quality Construction, dba Randy Malouf Builder, contingent upon award of funds from TDHCA in the following amount:

Total Base bid amounts of: \$601,000.00

|                              |              |
|------------------------------|--------------|
| Total ALT 2 – Demolition of: | \$39,950.00  |
| Total ALT 3 – Site Work of:  | \$16,750.00  |
| Total bid award of:          | \$657,700.00 |

## **5. FUNDING SOURCE**

The HOME grant covers \$150,000 of construction cost for the three-bedroom houses and \$123,000 for the two-bedroom house. The City's match requirement is 15% per house.

The total cost per house breakdown is as follows for the three-bedroom houses:

|                                             |           |
|---------------------------------------------|-----------|
| Total cost including alternates per house = | \$172,500 |
| HOME grant amount =                         | \$150,000 |
| Balance (covered by City's match) =         | \$22,500  |

The total cost breakdown is as follows for the two-bedroom houses:

|                                             |           |
|---------------------------------------------|-----------|
| Total cost including alternates per house = | \$141,450 |
| HOME grant amount =                         | \$123,000 |
| Balance (covered by City's match) =         | \$18,450  |

The City budgeted for four houses in the current fiscal year.

## **6. TIMELINE**

Home construction should be completed in late 2023.

## **7. OTHER OPTIONS (In order of preference)**

N/A

## **8. ATTACHMENTS**

- 7a. [Recommendation letter from Langford](#)
- 7b. [Resolution R23-02](#)
- 7c. [Bid tabulation](#)
- 7d. [Proposal from RM Quality Construction](#)



\*\*\* New address 9017 W. State HWY 29, Ste 206, Liberty Hill, Texas 78642

Cell: 512.696.4056 Office: 512.452.0432

[LCMSinc.com](http://LCMSinc.com) / [Facebook](#) / [LinkedIn](#) RMLO#1209925

12/13/2022

City of Taylor  
400 Porter Street  
Taylor, TX 76574

Subject: HOME Program Construction Award  
To: Taylor City Council

The following homes went out to bid and the bid opening was held on December 13 at 11:00 A.M. 2022.

1. 302 Edmond (3 bedroom home) Base bid from RM Quality Construction is \$159,500.00
2. 802 Porter (3 bedroom home) Base bid from RM Quality Construction is \$154,000.00.
3. 1404 Burns (3 bedroom home) Base bid from RM Quality Construction is \$159,500.00
4. 307 W. Pecan (2 bedroom home) Base bid from RM Quality Construction is \$128,000.00.

One (1) bid were received from RM Quality Construction, LLC (dba Randy Malouf Builder). RM Quality Construction is a builder that has built hundreds of our HOME Program houses and has also built HOME Program houses previously in the City of Taylor.

RM Quality Construction is the lowest most responsive base bid for these homes.

- In accordance with TDHCA rules, the city went out for bid on construction for the homes listed above. The ad ran two weeks in a row. A bid opening was scheduled for December 13, 2022 at 11:00 A.M. One (1) bid was received. Please find attached the bid tab sheet. RM Quality Constructions base bid for these homes came in at or under the amount that was available thru funds from TDHCA and City match money.



- Recommendation: Langford Community Management Services recommends that the City of Taylor award the construction contract for Four (4) homes listed above to RM Quality Construction, LLC dba Randy Malouf Builder. The bid package states that the award should go to the company who has the lowest responsive base bid. RM Quality Construction was the lowest responsive base bid for this project. RM Quality Construction has built many of our home program houses over the years and have the required Insurance necessary, photos of previous work, references and financial capabilities. Langford Community Management services have previously worked with RM Quality Construction and found their work to be done in a timely fashion and the complete build out was to everyone's satisfaction.

Please see the following attachments: 1. Resolution awarding construction bid to RM Quality Construction LLC dba Randy Malouf Builder. 2. Bid tab from bid opening and bid proposal from RM Quality Construction. The winning base bid is to RM Quality Construction LLC. with a total base bid \$601,000.00 for combined total of the 4 homes. The City will hire the contractor to do Demolition and site work on each property per the amount listed on the alternate sheets per each home.

Sincerely

KAREN WALKER,  
LANGFORD COMMUNITY MANAGEMENT SERVICES, TAYLOR HOME PROGRAM  
GRANT ADMINISTRATOR

## RESOLUTION R23-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING APPROVAL OF THE BUILDING CONTRACTOR AWARD FOR THE HOME PROGRAM THROUGH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS.**

WHEREAS, the City of Taylor advertised for bids in accordance with all state and federal procurement laws; and

WHEREAS, the bid opening for the HOME PROGRAM was held at 11:00 AM on December 13, 2022.

WHEREAS, Four (4) houses were included in the bid.

WHEREAS, ONE (1) bid was received by the city.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS;

- 1) The City of Taylor awards the construction to RM Quality Construction, LLC dba Randy Malouf Builder who submitted a base bid totaling \$601,000.00 for Three (3) bedroom 2 bath homes and One (1) Two Bedroom 1 bath home. For a total of 4 homes.
- 2) The City of Taylor will contribute, per their match requirements, a minimum total of \$22,500.00.00 per each 3-bedroom home and 18,450.00 for the 2-bedroom home. The City will hire RM Quality Construction to do the demolition and site work. The money listed on the alternate pages in the bid package for the Demolition and Site work will be used toward the match amount owed. The built-out garages are already in the schedule of bid. Any remaining match still owed will be paid to the contractor towards the schedule of bid.
- 5) The addresses of the homes assisted are as follows:
  - 302 Edmond. (Base Bid \$159,500.00)
  - 802 Porter (Base Bid \$154,000.00)
  - 1404 Burns (Base Bid is \$159,500.00)
  - 37 W. Pecan (Base bid is 128,000.00) This is the 2 bedroom 1 bath home.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Mayor

\_\_\_\_\_  
City Clerk

# City of La Feria - HOME Project - 1001442

**April 17, 2013, 2:00 P.M.**

[illegible]

**City of Taylor Bid Tab****1003191****Home Program****December 13, 2022 at 11:00 A.M.**

| BIDDER                                  | Base Bid with city doing demo and site preparation on all homes unless alternate is chosen |                      |                           |                        |  |
|-----------------------------------------|--------------------------------------------------------------------------------------------|----------------------|---------------------------|------------------------|--|
|                                         | 302 Edmond 3 bedroom                                                                       | 802 Porter 3 bedroom | 1404 Burns Blvd 3 bedroom | 307 W. Pecan 2 bedroom |  |
|                                         |                                                                                            |                      |                           |                        |  |
| Base Bid                                | \$159,500.00                                                                               | \$154,000.00         | \$159,500.00              | \$128,000.00           |  |
| ALT 1 (add) - Gutters                   | \$3,500.00                                                                                 | \$3,500.00           | \$3,500.00                | \$3,500.00             |  |
| ALT 2 (add) Demolition                  | \$8,500.00                                                                                 | \$14,000.00          | \$8,500.00                | \$8,950.00             |  |
| ALT 3 (add) Site Work (Prep/Grade/Fill) | \$4,500.00                                                                                 | \$4,500.00           | \$3,250.00                | \$4,500.00             |  |
|                                         |                                                                                            |                      |                           |                        |  |
|                                         |                                                                                            |                      |                           |                        |  |
| Total base bid for all 4 homes=         | 601,000.00                                                                                 |                      |                           |                        |  |
|                                         |                                                                                            |                      |                           |                        |  |

**Bid opening Attendees**

Certified by

Karen Walker

Karen Rego

Tom Yantis





CTX T1305

Part # 156297-43E-SHIMADZU-EKF108/23

1 YANTIS, ASSISTANT CITY DI  
AYLOR  
IR ST

REF: RANDY MALOUF  
DEPT:

MON - 12 DEC 4:30P  
STANDARD OVERNIGHT  
2 6172

**SMA**  
**76574**  
**TX-US AUS**



Contract # 1003191

|    |     |       |       |
|----|-----|-------|-------|
| RT | 538 | 6     | C     |
| FZ |     | 16:30 | 6172  |
|    |     |       | 12.12 |

City of Taylor  
Attn: Tom Plantis, Assistant City Director  
400 Porter Street  
Taylor, N 76574

RECEIVED  
DEC 12 2022  
1:09  
BR: Utilities Billing

City of Taylor Bid Tab

1003191

Home Program

December 13, 2022 at 11:00 A.M.

| BIDDER                                  | Base Bid with city doing demo and site preparation on all homes unless alternate is chosen |                      |                           |                        |  |
|-----------------------------------------|--------------------------------------------------------------------------------------------|----------------------|---------------------------|------------------------|--|
|                                         | 302 Edmond 3 bedroom                                                                       | 802 Porter 3 bedroom | 1404 Burns Blvd 3 bedroom | 307 W. Pecan 2 bedroom |  |
| Base Bid                                | 159,500                                                                                    | 154,000              | 159,500                   | 128,000                |  |
| ALT 1 (add) - Gutters                   | 3,500                                                                                      | 3,500                | 3,500                     | 3,500                  |  |
| ALT 2 (add) Demolition                  | 8,500                                                                                      | 14,000               | 7,500                     | 8,950                  |  |
| ALT 3 (add) Site Work (Prep/Grade/Fill) | 4,500                                                                                      | 4,500                | 3,250                     | 4,500                  |  |
|                                         |                                                                                            |                      |                           |                        |  |
|                                         |                                                                                            |                      |                           |                        |  |
| Total base bid for all 4 homes=         |                                                                                            |                      |                           |                        |  |
|                                         |                                                                                            |                      |                           |                        |  |
| Total for all Base bid                  |                                                                                            |                      |                           |                        |  |

**Bid opening Attendees**

Karen Rego

Tom Yantis

Certified by

Karen Walker

CITY OF TAYLOR  
ADVERTISEMENT AND INVITATION FOR BIDS

The City of TAYLOR will receive sealed bids for the reconstruction of Four (4) homes until 11:00 A.M. December 13, 2022 at City Hall, 400 Porter Street, Taylor, Texas 76574. The bids will be publicly opened and read aloud at 11:00 A.M. at the City Hall at the same address.

Bids are invited upon the several items and quantities of work as follows:

Construction of Three (3) three-bedroom homes and One (1) Two-bedroom home as described in the plans and specs to be built on separate lots within the City.

The City of TAYLOR encourages local purchasing of materials for construction of these projects.

Contract Documents, including drawings and technical specifications can be downloaded at <http://www.taylortx.gov/bids.aspx> Copies of the contract documents and instructions for bidding may also be obtained by emailing to [karen@lcmsinc.com](mailto:karen@lcmsinc.com).

The City of TAYLOR reserves the right to reject any or all bids or to waive any informality in the bidding.

Bids may be held by the City of TAYLOR for a period not to exceed ninety (90) days from the date of the opening of the Bids for the purpose of reviewing the bids and investigating the qualification of bidders, prior to awarding of the Contract.

Tom Yantis, City of Taylor, Assistant City Manager

Dates to publish: November 27 and December 4, 2022

**HOME PROGRAM**  
**HOUSING REHABILITATION/RECONSTRUCTION**  
**ASSISTANCE**

**CITY OF TAYLOR**  
**TDHCA Contract Number 1003191**

**BID FORMS**  
**&**  
**STATUTORY REQUIREMENTS**

**SEALED BID OPENING**  
**December 13, 2022 at 11:00 A.M.**  
**TAYLOR City Hall**

**ATTN: Tom Yantis, Assistant City Manager**  
**400 Porter Street**  
**TAYLOR, Texas**  
**512-352-5990**

**\*For Construction Questions contact Karen Walker 512-696-4056**



## **INSTRUCTION TO BIDDERS** **FOR DEMOLITION & CONSTRUCTION**

### **1. Use of Separate Bid Forms**

This bid package includes a complete set of bid and contract forms which are for the convenience of the bidders for their review and are not to be detached, completed or executed. Separate bid forms are provided for your use and submission of your bid.

### **2. Interpretations or Addenda**

No oral interpretations will be made to any bidder. Each request for an interpretation shall be made in writing to the locality or project administrator no less than seven (7) days prior to the bid opening. Each interpretation made will be in the form of an Addendum to the bid documents and will be distributed to all plan holders no less than five (5) days prior to the bid opening. All such addenda shall become part of the bid documents and all bidders shall be bound by such addenda.

### **3. Inspection of Site**

Each bidder is required to visit the sites of the proposed work and fully acquaint themselves with the existing site conditions. The bidder must include the cost to bring site to grade and provide a suitable surface/pad for construction as part of the base bid and shall in no way be relieved of any obligations under the execution of the contract due to their failure to examine the project site. The Contract Administrator shall have the right to reject any claim from bidder due to Bidders failure to inspect the site prior to the bid submission.

### **4. Alternate bid items**

Alternate bid items will be considered should there be a tie in regard to the Base Bid. Alternate bid item # 4 Demolition will be used as a tiebreaker

### **5. Bids**

a. All bids must be submitted on the forms provided and are subject to all requirements of the plans and specifications including the Contract Documents with attachments.

b. All bids must be regular in every respect and no interlineations, excisions, or special conditions may be made or included by the bidder.

c. Bid documents, including the bid for each address, and specified bid forms shall be sealed in an envelope and clearly labeled with the words "Bid Documents for the City of TAYLOR HRA HOME Program", name of bidder and the date and time of bid opening.

d. The locality may consider as irregular any bid on which there is an alteration of or departure from the bid form and, at its option, may reject any irregular bid.

e. If a contract is awarded, it will be awarded to a responsive bidder on the basis of the lowest responsible BASE bid for the total of all homes combined total. The contract will require the completion of the work in accordance with the contract documents.

### **6. Bid Modifications Prior to Bid Opening**

a. Any bidder may modify his/her bid by telegraphic communication at any time prior to the scheduled closing time for receipt of bids, provided such telegraphic communication is received by the locality prior to the closing time, and provided further, the locality is satisfied that a written confirmation of the telegraphic modification over the signature of the bidder was mailed prior to the closing time. The telegraphic communication should not reveal the bid price but should provide the addition, subtractions or other modifications so that the final prices or terms will not be known by the locality until the sealed bid is open. If written confirmation is not received within two (2) days from the closing time, no consideration will be given to the telegraphic modification.



b. Likewise, any bidder may modify a bid by submitting a supplemental bid in person prior to the scheduled closing time for receipt of bids. Such supplemental bid should mention only additions or subtractions to the original bid so as to not reveal the final prices or terms to the locality until the sealed bid is open.

#### **7. Statement of Bidders Qualifications**

Each bidder shall submit on the form furnished for that purpose a statement of the bidder's qualifications. The locality shall have the right to take such steps as it deems necessary to determine the ability of the bidder to perform his obligations under the contract, and the bidder shall furnish the locality all such information and data for this purpose as it may request. Contracts in hand with amounts and completion dates must be filled in. A Line of Credit or other Financial Statements must be listed showing financial capacity to support the construction of the houses in the bid. (TBD may be deemed as unresponsive). Bidder shall attach a list of at least 5 references including contact name, address and phone number for each with an additional 2 material supplier references with contact name, address and phone number. The locality reserves the right to reject any bid where an investigation of the available data does not satisfy the requirement that the bidder is qualified and capable to complete the terms of the contract.

#### **8. Contractor Bid Certification**

Bidder must submit a signed "Contractor Bid Certification" as part of the submitted bid documents. The form is furnished in this bid package.

#### **9. Section 3 Provisions**

Bidder must adopt and sign the Section 3 Plan and Certification as provided as part of the bid submission. The form is furnished in this bid package.

#### **10. Unit Price**

The unit price for each of the several items in the bid shall include its pro rata share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to this requirement may be rejected as informal. Special attention is drawn to this condition, as the unit prices will be used to determine the amount of any change orders resulting from an increase or decrease in quantities.

#### **11. Corrections:**

Erasures or other corrections in the bid must be initialed by the bidder.

#### **12. Time for Receiving Bids**

Bids received prior to the advertised hour of opening shall be kept securely sealed. The officer appointed to open the bids shall decide when the specified time has arrived and no bid received thereafter will be considered; except that when a bid arrives by mail after the time fixed for opening, but before the reading of all other bids is completed, and it is shown to the satisfaction of the locality that the late arrival of the bid was solely due to delay in the mail for which the bidder was not responsible, such bid will be received and considered.

#### **13. Opening of Bids**

The locality shall, at the time and place fixed for the opening of bids, open each bid and publicly read aloud, irrespective of any irregularities therein. Bidders and other interested individuals may be present.

#### **14. Withdrawal of Bids**

Bidder may withdraw the bid before the time fixed for the opening of bids, by communicating his purpose in writing to the locality. Upon receipt of such notice, the unopened bid will be returned to the bidder.

#### **15. Award of Contract/Rejection of Bids**

a. The contract will be awarded to the responsive, responsible Bidder submitting the lowest responsible BASE bid for all homes combined total. The contract will be awarded to the responsive, responsible Bidder submitting the lowest responsible BASE bid of all homes combined, with the tiebreaker being Alternate Item #4 Demolition. The bidder selected will be notified at the earliest possible date. The locality reserves the right to reject any or all bids and to waive any informality in bids received where such rejection or waiver is in its interest.

b. The locality reserves the right to consider as unqualified to do the work any bidder who does not habitually perform with his own forces the major portions of the work involved in construction of the improvements embraced in this contract.

c. Potential Disqualification Factors - The contract will be awarded to the most responsive and responsible bidder, not necessarily the lowest bidder. Criteria by which bids can be judged as non-responsive include:

- Unsatisfactory past performance of a particular Contractor on projects of similar scope and complexity.
- Whether the Bidder has one or more rehabilitation or reconstruction contracts in progress at the time of bidding. Contractors previously awarded HOME Program funds by other HOME administered projects will NOT BE ELIGIBLE for bidding unless the following requirements have been met: Maximum of \$1,000,000.00 in active contracts will be awarded to any one contractor (75% of homes in a given Program as identified by a single State contract number must have sheetrock, tape, float, and texture complete at time bids are due to be eligible for bidding above the one million dollar limit.).
- If the Bidder has altered the Proposal/Bid Form during preparation of bid which will change the conditions and/or scope of the work to be performed, any bid exemption, variation, adjustment, or modification without written approval by the Contract Administrator prior to bid submission will DISQUALIFY bidders.
- THE BID PACKAGE MUST BE SUBMITTED IN A SEALED ENVELOPE. Bids shall not be submitted in any manner whereby the amounts of bid or bids may be disclosed, examined, or read prior to the time of the bid opening.
- Submitted timeline must be within the time allotted by the Texas Department of Housing and Community Affairs Home Program per each house.

#### **16. Equal Employment Opportunity**

Attention is called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, creed, sex, or national origin.

#### **17. Bid Package** This bid package contains the following items:

- Bid Forms and Statutory Requirements
- Technical Construction Specifications including a copy of the Texas Minimum Construction Standards & Specifications
- Package of forms to be completed, signed, and returned as sealed bid
- New Energy Efficiency Rules
- 3 Bedroom 2 bath Floor Plan: Flooring, Exterior Elevation, Foundation Plans, Ceiling Joist and Framing, Floor and Roof Plan, Specification sheet, Detail and General notes, Ada Guidelines, Wall Floor Plan and Schedule, Electrical Plan, Building Wall and Section Details and Thermal Insulation. Plans may be mirrored once house location is finalized.
- 2 Bedroom 1 bath Floor Pan, Specification sheet, ADA Guidelines, Demolition pan, Slab Layout, First floor plan, Roof Plan, Exterior Elevation, Electrical and Lighting Plan. Plans may be mirrored once house location is finalized.
- Photos of existing homes to be torn down.

- Surveys are included for each home.
- Environmental clearance for 802 Porter (Noise Mitigation)

**18. Bid Forms & Related Documents**

Bid Forms must be submitted in a SEALED ENVELOPE. The general provisions of the Contract, including the GENERAL, SUPPLEMENTAL & SPECIAL CONDITIONS, apply to the work included in this Bid Form.

**DATE OF BID OPENING**

Sealed Bids will be received until December 13, 2022 at 11:00 A.M. at City Hall located at 400 Porter Street, Taylor, Texas then publicly opened and, if in proper order, read aloud. BIDS RECEIVED AFTER THE DEADLINE SHALL NOT BE ACCEPTED AND SHALL BE RETURNED UNOPENED, TO BIDDER.

## **GENERAL BIDDER REQUIREMENTS & INFORMATION**

### **1. Bid Price**

Bid for materials and labor costs for any demolition and disposal of existing structure(s) and any rehabilitation or reconstruction work must be in written form and must be submitted on grantee's bid solicitation request on the appropriate bid form per house. Bid prices must be maintained for a minimum of ninety (90) calendar days and during the contract construction period. Quoted prices shall be the delivered price at any work site and may not include separate packaging, handling, shipping and/or delivery charges.

The work to be bid shall consist of the demolition and disposal of existing structure(s) unless otherwise noted, shall include any required site fill/grade work as necessary to prepare a suitable surface/pad for construction, and shall include the rehabilitation or reconstruction of single-family dwellings. The bid must include all work necessary to meet all local building codes or the current International Residential Code for One and Two – Family Dwellings, the HUD Housing Quality Standards, International Residential Code (IRC) 2012 or City Code, Texas Minimum Construction Standards and Specifications, Construction Specification Manual, International Energy Conservation Code/ Energy Efficiency Rules, and the following specifications to make the units ready for occupancy.

### **2. Bidder Eligibility**

- A. Bids received after the deadline shall not be accepted and shall be returned unopened, to bidder.
- B. Bid packages, which are incomplete, lack required documentation, are not signed and dated, or are illegible will be considered non-responsive and will be rejected. Submissions must include all referenced attachments and required documents.
- C. Bidders must have at least five years' full-time experience in construction and rehabilitation of dwelling units. (Applicable experience must be documented on Attachment 1, Bidder's Experience.)
- D. Bidders must have the staff, equipment, financial and technical resources needed to effectively perform all required activities. Applicable information regarding this criterion shall be recorded on ATTACHMENT 2: STATEMENT OF BIDDER'S QUALIFICATIONS.
- E. Bidder must comply with all applicable federal, state and local laws and regulations, must have adequate general liability, Workman's Compensation, and vehicle insurance, and may not be on a local, state or federal Consolidated List of Debarred, Suspended and Ineligible Contractors and Grantees. Required documentation as outlined later in this document.
- F. Bidders must be able to complete the homes by no later than **August 15, 2023**.

### **3. Bidding Procedure**

- A. Bidders for housing rehabilitation projects must attend a walk-thru of the housing unit to be rehabilitated. For reconstruction projects, the bidder must make a site visit to each house to assess construction conditions.
- B. Bidders must bid all Rehabilitation houses or none; Bidder must bid all Reconstruction houses or none.
- C. Bids submitted must be honored for ninety (90) calendar days from bid-submission deadline date.
- D. Units selected for bidding shall be grouped separately by Reconstruction Projects and by Rehabilitation Projects.
- E. After bids are submitted, contractors or their representative shall not contact, call or discuss with proposed program beneficiaries any aspect of their bid or any other contractor's bid. Any Contractor violating this prohibition as solely determined by the Contract Administrator shall be prohibited from bidding on any other projects administered by the Contract Administrator for a period of 45 days.

#### **4. Bid and Contractor Selection**

- A. Bid award(s) will be made to the lowest and responsible BASE bid which is the combined total of all houses in bid package.
- B. Successful bidders will accept all or none of contracts awarded.
- C. Any Contractor refusing to accept contract award(s) may be prohibited by the Contract Administrator from bidding on future houses managed by Langford Community Management Services for a period of 45 days.
- D. A contract pursuant to this solicitation, if awarded, shall be based on evaluation of price, past performance and experience, financial and technical resources, and compliance with all legal and other bidder requirements.
- E. In case of tie bids, the most responsive bidder will be selected by the following:
  - a. Lowest total bid computed as the sum of the base bid plus Alternate Bid Item No.2 Demolition
  - b. Should a tie remain, the lowest total bid computed as the sum of the base bid plus Alternate Bid Items No. 2 and No. 3.
  - c. If a tie remains, the name of all tying bidders placed in container and the successful bidder will be drawn by Contract Administrator or a representative, with one other grantee staff as witness; the name drawn will be awarded the project.

#### **5. Bidder Protest Procedures**

Bidding procedures, bidder selection, and subsequent bidder protest or appeals will be conducted in accordance with applicable local, state and federal procurement regulations and protest procedures. Any protest of the proposed award of the bid to the bidder deemed the lowest responsible bidder must be submitted in writing to the City/County no later than ten (10) days from the award date/notice of rejection letter.

The initial protest must contain a complete statement of the basis for the protest. The protest must state the facts and refer to the specific portion of the document or the specific statute that forms the basis for the protest. The protest must include the name, address and telephone number of the person representing the protesting party.

A subcontractor of a party filing bid on this project may not submit a bid protest. A party may rely on the bid protest submitted by another bidder but must timely pursue its own protest.

The procedure and time limits set forth are mandatory and are the bidder's sole and exclusive remedy in the event of a bid protest. The bidder's failure to fully comply with these procedures shall constitute a waiver of any right to further pursue the bid protest.

City/County shall review all timely protests prior to awarding of a bid. City/County shall not be required to hold an administrative hearing to consider a timely protest but may do so at its option. At the time of the consideration of the award of the bid, the City/County shall also consider the merits of any timely protests. The City/County may either accept the protest and award the bid to the next lowest responsible bidder or reject the protest and award to the lowest responsible bidder. Nothing in this procedure shall be construed as a waiver of the City/County right to reject all bids.

#### **6. Insurance Requirements**

- A. Builder's Risk and Comprehensive general liability/minimum bodily injury combined single limit of \$500,000 (each occurrence) and property damage limits of \$500,000 (each occurrence) to include premises-operations, broad form property damage, personal injury, and contractual liability coverage.
- B. Automobile liability coverage for all owned, non-owned and hired vehicles with limits of bodily injury of \$250,000 for each person and \$500,000 (each occurrence) and property damage limits of \$250,000 (each occurrence).



- C Workers Compensation policy of a minimum of \$100,000 each accident must be submitted with bid. Bidder must provide coverage to subcontractors unless subcontractor has employees and provides a Certificate of Insurance.

**7. Payment and/or Performance Bond: If required by City or County.**

**8. Start Work Date**

Contractor shall begin substantial work on each project within Fifteen (15) calendar days from the date of the Notice to Proceed. Failure to start substantial work within the stated time period will result in the contract being terminated without any additional cause.

**9. Final Inspection Notification**

Contractor will provide a minimum of three (3) business day's notification to Contract Administrator of readiness for final inspection. This does not imply or require the Contract Administrator to conduct the final inspection on the third day, but only to coordinate and arrange a mutually satisfactory date and time for the final inspection.

**10. Non-Compliant Final Inspection Costs**

When a Contractor requests a Final Inspection, it is assumed that all work has been satisfactorily completed. If the Contract Administrator determines that a substantial amount of work remains to be completed and will require an additional Final Inspection, then the Contractor shall be responsible for all travel and personnel costs associated with each additional Final Inspection. These costs will be based upon a mileage fee of \$0.62 per mile, as well as a \$100 per hour Contract Administrator fee for time related to travel to and from the project site and any required overnight housing expenses. These fees will be prorated across all projects with the same contractor if also being inspected on an interim or final basis. If a Contractor is determined to owe these fees, the Contractor will not be eligible to bid any other projects managed by the Contract Administrator until these fees have been paid directly to the Contract Administrator.

**11. Interpretation**

The interpretation and implementation of these procedures and the related documents shall rest with and solely be the responsibility of the Contract Administrator. For the purpose of the project(s) described herein the Contract Administrator is Langford Community Management Services, Inc.

**SPECIAL EQUAL OPPORTUNITY PROVISIONS**

**A. Activities and Contracts Not Subject to Executive Order 11246, as Amended**

(Applicable to Federally assisted construction contracts and related subcontracts \$10,000 and Under) During the performance of this Contract, the Contractor agrees as follows:

- The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by Contracting Officer setting forth the provisions of this

non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

- Contractors shall incorporate foregoing requirements in all subcontracts.

**B. Section 503 Handicapped (if \$2,500 or Over) Affirmative Action for Handicapped Workers**

- The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Director, provided by or through the Contracting Officer. Such notices shall state the Contractor's obligation under the law to take affirmative action to employ and advance applicants for employment, and the rights of applicants and employees.
- The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
- The Contractor will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more, unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

**C. Section 402 Veterans of the Vietnam Era (if \$10,000 or Over) Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era**

- The Contractor will not discriminate against any employee or applicant for employment because he or she is a disabled veteran or veteran of the Vietnam era in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified disabled veterans and veterans of the Vietnam era without discrimination based upon their disability or veteran status in all employment practices such as the following:

Employment upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

- The Contractor agrees that all suitable employment openings of the Contractor which exist at the time of the execution of this Contract, including those not generated by this contract and including those occurring at an establishment of the Contractor other than the one wherein the Contract is being performed but excluding those of independently operated corporate affiliates, shall be listed at an appropriate local office of the State Employment Service System wherein the opening occurs. The Contractor further agrees to provide such reports to such local office regarding employment openings and hires as may be required.
- State and local government agencies holding Federal contracts of \$10,000 or more shall also list all their suitable openings with the appropriate office of the State Employment Service but are not required to provide those reports set forth in paragraphs (d) and (c).
- Listing of employment openings with the Employment Service System pursuant to this clause shall be made at least concurrently with the use of any other recruitment source or effort and shall involve the normal obligations which attach to the placing of a bona fide job order, including the acceptance of referrals of veterans and non-veterans. The listing of employment openings does not require the hiring of any particular job applicant or from any particular group of job applicants, and nothing herein is intended to relieve the Contractor from any requirements in Executive Orders or Regulations regarding nondiscrimination in employment.
- The reports required by paragraph (b) of this clause shall include, but not be limited to, periodic reports which shall be filed at least quarterly with the appropriate local office or, where the Contractor has more than one hiring location in a State, with the central office of that State employment service. Such reports shall indicate for each hiring location: (1) the number of individuals hired during the reporting period; (2) the number of non-disabled veterans of the Vietnam era hired; (3) the number of disabled veterans of the Vietnam era hired; and (4) the total number of disabled veterans hired. The reports should include covered veterans hired for on-the-job training under 38 U.S.C. 1787. The Contractor shall submit a report within 30 day after the end of each reporting period wherein any performance is made on this contract identifying data for each hiring location. The Contractor shall maintain at each hiring location copies of the reports submitted until the expiration of one year after final payment under the contract, during which time these reports and related documentation shall be made available, upon request, for examination by any authorized representatives of the Contracting Officer or of the Secretary of Labor. Documentation would include personnel records respecting job openings, recruitment and placement.
- Whenever the Contractor becomes contractually bound to the listing provisions of this clause, it shall advise the Employment Service System in each State where it has establishments of the name and location of each hiring location in the State. As long as the Contractor is contractually bound to these provisions and has so advised the State System, there is no need to advise the State system of subsequent contracts. The Contractor may advise the State system when it is no longer bound by this contract clause.
- This clause does not apply to the listing of employment openings that occur and are filled outside of the 50 States, the District of Columbia, Puerto Rico, Guam and the Virgin Islands.

- The provisions of paragraphs (b), (c), (d), and (e) of this clause do not apply to openings which the Contractor proposes to fill from within his own organization or to fill pursuant to a customary and traditional employer-union hiring arrangement. This exclusion does not apply to a particular opening once an employer decides to consider applicants outside of his own organization or employer-union arrangement for that opening.
- As used in this clause:
  - "All suitable employment openings" includes, but is not limited to; openings which occur in the following job categories: Production and non-production; plant and office; laborers and mechanics; supervisory and non-supervisory; technical; and executive, administrative, and professional openings are compensated on a salary basis of less than \$25,000 per year. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment. It does not include openings which the contractor proposes to fill from within his own organization or to fill pursuant to a customary and traditional employer-union hiring arrangement or openings in an educational institution which are restricted to students of that institution. Under the most compelling circumstances, an employment opening may not be suitable for listing, including such situations where the needs of the Government cannot reasonably be otherwise supplied, where listing would be contrary to national security, or where the requirement of listing would otherwise not be for the best interest of the Government.
  - "Appropriate office of the State Employment Service System" means the local office of the Federal-State National System of Public Employment offices with assigned responsibility for serving the area where the employment opening is to be filled, including the District of Columbia, Guam, Puerto Rico, and the Virgin Islands.
  - "Openings which the Contractor proposes to fill from within his own organization" means employment opening for which no consideration will be given to persons outside the Contractor's organization (including any affiliates, subsidiaries, and the parent companies) and includes any openings which the Contractor proposes to fill from regularly established "recall" lists.
  - "Opening which the Contractor proposes to fill pursuant to a customary and traditional employer-union hiring arrangement" means employment openings which the Contractor proposes to fill from union halls, which is part of the customary and traditional hiring relationship which exists between the Contractor and representatives of his employees.
- The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- In the event of the Contractor's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Director, provided by or through the Contracting Officer. Such notice shall state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled veterans and veterans of the Vietnam Era for employment, and the rights of applicants and employees.

- The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of the Vietnam Era Veterans Readjustment Assistance Act, and is committed to take affirmative action to employ and advance in employment qualified disabled veterans and veterans of the Vietnam Era.
- The Contractor will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations or orders of the Secretary issued pursuant to the Act, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

**D. Civil Rights Act of 1964**

- Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**E. Section 109 of the Housing and Community Development Act of 1974**

- No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

**E. "Section 3" Compliance in the Provision of Training, Employment, and Business Opportunities**

- The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
- The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued there under prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.



- The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135, and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

**SPECIAL CONDITIONS PERTAINING TO HAZARDS,  
SAFETY STANDARDS, AND ACCIDENT PREVENTION**

**A. Lead-Based Paint Hazards**

(Applicable to contracts for construction or rehabilitation of residential structures)

The construction or rehabilitation of residential structures is subject to the HUD Lead-Based Paint regulations, 24 CFR Part 35. The Contractor and Subcontractors shall comply with the provisions for the elimination of lead-based paint hazards under sub-part B of said regulations. The Owner will be responsible for the inspections and certifications required under Section 35.14(f) thereof.

**B. Use of Explosives**

When the use of explosives is necessary for the prosecution of the work, the Contractor shall observe all local, state and Federal laws in purchasing and handling explosives. The Contractor shall take all necessary precaution to protect completed work, neighboring property, water lines, or other underground structures. Where there is danger to structures or property from blasting, the charges shall be reduced, and the material shall be covered with suitable timber, steel or rope mats.

The Contractor shall notify all owners of public utility property of intention to use explosives at least eight hours before blasting is done, close to such property, any supervision or direction of use of explosives by the Engineer, does not in any way reduce the responsibility of the Contractor or his Surety for damages that may be caused by such use.

**C. Danger Signals and Safety Devices**

The Contractor shall take all necessary precautions to guard against damages to property and injury to persons. He shall put up and maintain in good condition, sufficient red or warning lights at night, suitable barricades and other devices necessary to protect the public. In case the Contractor fails or neglects to take such precautions, the Owner may have such lights and barricades installed and charge the cost of this work to the Contractor. Such action by the Owner does not relieve the Contractor of any liability incurred under these specifications or contract.

## PROPOSAL

DATE: 12.09.2022

### PROPOSAL OF:

RM Quality Construction, LLC

Hereinafter called "Bidder," "Contractor", a corporation, partnership, or individual 'doing business as'

Located in PO Box 813|Conroe, Texas 77305  
Address of Bidder

TO: The City of TAYLOR, who for purposes of the administration of the project(s) and as the agent for each HOMEOWNER, shall be referred to hereinafter and in the Specifications as "CITY."

**PROJECT FOR 4 HOMES:** Demolition and disposal / Site work shall be done by The City of Taylor for Match unless otherwise noted. The City may choose to hire the contractor for demolition, disposal/ site work. This project is for Three (3) new residential homes (3 Bedroom dwellings) and One (1) new residential home (2 Bedroom dwelling).

| <u>ADDRESS</u>      | <u>TYPE OF DWELLING</u>          |
|---------------------|----------------------------------|
| 302 Edmond Street   | 3 Bedroom-Handicapped Bathroom   |
| 802 Porter Street   | 3 Bedroom- Handicapped Bathroom. |
| 1404 Burns Blvd     | 3 Bedroom- Handicapped Bathroom  |
| 307 W. Pecan Street | 2 Bedroom- Handicapped Bathroom  |

The BIDDER in compliance with your Invitation for Bids for the above referenced project, having examined the site of the proposed work; being familiar with all the conditions surrounding the work, including the availability of materials and labor, hereby agrees to furnish all labor, materials, equipment, supplies, and expenses necessary to perform the work required by the project in accordance with the Contract documents, within the allotted time; for the prices stated below.

The BIDDER agrees that his Bid(s) shall be good and shall not be withdrawn for a period of ninety (90) calendar days after the opening thereof. Notice of intention to award contract shall be made within ninety (90) calendar days after the opening of Bids. The BIDDER shall make available all required documents prior to the execution of the Reconstruction Contracts.

ADDENDA: By submitting this proposal, the BIDDER acknowledges that he has received all Addenda issued. Bidder must acknowledge addenda; however, bidder is responsible for all addenda issued. I hereby acknowledge the receipt of the following addenda by number:

\_\_\_\_\_

BID ITEMS:

Show all amounts legibly in both WORDS AND FIGURES. In the event of discrepancy, the amount shown in words shall govern. Illegible figures and/or words shall be read and interpreted to the advantage of the City; shall not excuse the bid because of error or omission by the Bidder; or may be interpreted by the City as grounds for rejection of the bid or bids. Fill in all requested bid items. Contractor is to fill out one BID PROPOSAL and one ALTERNATE BID ITEMS form for each address listed above.

TIME OF COMPLETION:

The period for the time required for completion of work shall be ONE HUNDRED AND TWENTY (120) CALENDAR DAYS or as specified in the bid package for each housing unit started, commencing upon the effective start date indicated in the "Notice to Proceed."

BIDDERS GUARANTEE TO PURSUE THE WORK TO COMPLETION:

It is agreed, that the successful Bidder shall proceed promptly and in a diligent manner with the required work. If at any time the successful Bidder fails to respond to a call for work by the Contract Administrator and seven (7) or more calendar days elapse without response then Contract Administrator may declare the Contract as cancelled, being null and void, and City or Contract Administrator shall have no further responsibility to Bidder.

Any costs incurred by the City, caused by the necessity to re-advertise or solicit bids from others for completion of the work, may result in the withholding of funds due under the Contract in amounts sufficient for others to complete the work or incurred as a result of the increased costs resultant from cancellation or as may be incurred by legal process and relief. Venue shall reside in the County of the houses.

ACCEPTANCE & REJECTION OF BIDS:

The successful Bidder will be awarded a separate contract for each house; however, the City reserves the right to accept or reject in any order, any bid, individual bid items, alternates, or irregularities or variances from the bidding requirements. Award of contract shall be based on lowest and most responsible overall bid.

Within fifteen (15) working days after notification of contract award, successful bidder is required to supply to the Contract Administrator the following:

1. Provide a list of sub-contractors, name of contact person, phone numbers (office, fax, cellular), addresses, social security number or federal employer identification number.
2. Provide documentation of required liability and contractor's insurance.
3. Provide documentation of Worker's Compensation Insurance.
4. Provide documents of DBA or other requirements showing proof that the contractor is able to work in the county where the houses are located.
5. Payment and/or Performance Bond if required by City or County.
6. Submit to the City of Taylor the permit application unless otherwise instructed by the City of Taylor.

The undersigned bidder agrees to commence work within fifteen (15) days after the date of Notice to Proceed. The undersigned hereby declares that he has visited the sites and has carefully examined the contract documents relative to the work covered by the above bid.

Respectfully submitted, (seal if the bidder is a corporation)

BIDDER: Cody Johnson

SIGNED: 

ADDRESS: PO Box 813|Conroe, TX 77305

TITLE: Operations Director

TELEPHONE: 936.588.6331 FAX: 936.588.7644



## **ATTACHMENT 2: STATEMENT OF BIDDER'S QUALIFICATIONS**

All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information as desired.

Name of Bidder: RM Quality Construction, LLC Date Organized: 1983

Address: PO Box 813|Conroe, TX 77305 Date Incorporated 1983

Number of Years in contracting business under present name 39.

### **CONTRACTS ON HAND:**

| <u>Contract</u>           | <u>Amount \$</u> | <u>Completion Date</u> |
|---------------------------|------------------|------------------------|
| Texas General Land Office | \$40,000,000.00  | In Progress            |
| City of Lexington         | \$270,000.00     | In Progress            |
| City of Three Rivers      | \$270,000.00     | In Progress            |

Type of work performed by your company: Residential Construction

Have you ever failed to complete any work awarded to you? No

Have you ever defaulted on a contract? No

List the projects most recently completed by your firm (include project of similar importance):

| <u>Project</u>        | <u>Amount \$</u> | <u>Mo/Yr. Completed</u> |
|-----------------------|------------------|-------------------------|
| City of Weimar        | \$270,000.00     | 11/2022                 |
| City of Hallettsville | \$405,000.00     | 11/2022                 |
| City of Victoria      | \$540,000.00     | 10/2022                 |

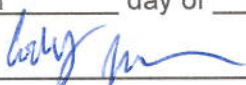
Major equipment available for **this** contract: N/A

Attach resume(s) for the principal member(s) of your organization, including the officers as well as the proposed superintendent for the project.

Attach proof of Line of Credit, Verification of Deposit or other Financial Documentation

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Contract Administrator and/or the City in verification of the recitals comprising this Statement of Bidder's Qualifications.

Executed this 9th day of December 2022.

By: (signature) 

Title: Operations Director

(Print name) Cody Johnson

**TEXAS MINIMUM CONSTRUCTION STANDARDS  
AND SPECIFICATIONS (TCMS)**

**BID CERTIFICATION FOR ALL HOME ASSISTED UNITS**

HOME Contract/RSP Number: 1003191

Contractor's Company Name: RM Quality Construction, LLC

Contractor's Name: Cody Johnson

Mailing Address: PO Box 813|Conroe, TX 77305

Contractor's Telephone: 936.588.6331

Contractor's Fax: 936.588.7644

Program Administrator's Name: CITY OF TAYLOR

1. I understand that I am bidding on a construction contract funded with federal dollars and administered by the Texas Department of Housing and Community Affairs (TDHCA). I understand that debarment by either the State of Texas or the federal government will make me ineligible.
2. I understand that all work must be completed in accordance with HOME Program requirements and, as applicable:
  - Texas Minimum Construction Standards (TMCS)
  - Texas Minimum Construction Specifications (TMC Specs)
  - International Residential Code (IRC) – new construction and reconstruction
  - All local building and Energy Efficiency codes, standards, specifications.
  - Home Plans and Specifications provided by the City or the Contract Administrator
3. I hereby certify that all work performed will meet or exceed applicable codes, standards, and specifications as they apply to the construction work for which I am bidding. I also understand that compliance with applicable minimum construction codes, standards, and specifications will be considered part of my contract in the event that my bid is accepted by the above-referenced Contract Administrator. I understand that failure to meet or exceed applicable codes, standards, and specifications may result in debarment from future federally funded construction contracts.
4. I understand that I must provide a one-year warranty on all work performed and that failure to complete warranty work in a timely manner may result in debarment from future federally funded construction contracts.
5. I understand that at least ten percent (10%) of project construction funds will be retained for thirty (30) days pending completion of the Final Inspection and Verification. Failure to complete punch list items or warranty work during this time will result in forfeiture of the 10% retainage.

  
\_\_\_\_\_  
Signature of Building Contractor

12.09.2022  
\_\_\_\_\_  
Date

## **BID SUMMARY SHEET FOR FIRST PROJECT**

The following is a summary of all bids submitted for homes to be assisted using funds provided by City of TAYLOR HOME Program:

| Address             | Homeowner Name         | Base Bid Amount of Each Home |
|---------------------|------------------------|------------------------------|
| 302 Edmond Street   | Helen Castro           | \$159,500.00                 |
| 802 Porter Street   | Charles and Lera Lamme | \$154,000.00                 |
| 1404 Burns Blvd     | Arlinda Hernandez      | \$159,500.00                 |
| 307 W. Pecan Street | Martina Aquilar        | \$128,000.00                 |

Total Amount bid for all homes \$ 601,000.00

Base bids listed above are good for a period of 90 days from date of submission.  
(Minimum 90 calendar days.)

  
\_\_\_\_\_  
Signature

Name and address phone number of Contractor submitting bid:

RM Quality Construction, LLC

PO Box 813

Conroe, TX 77305

Phone: 936.588.6331

Fax #: 936.588.7644

E-mail address rfq@rmqconst.com

**SCHEDULE OF WORK****BID PROPOSAL PER HOUSE – ADDRESS: 302 Edmond Street**

| <b>Item</b>                                                                                                                                                                | <b>Bid Amount – Written Amount</b>          | <b>Bid Amount – in \$</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------|
| Demolition/Disposal                                                                                                                                                        | N/A City will do demo as part of match      | \$ 0.00                   |
| Site (Prep/Grade/Fill)                                                                                                                                                     | N/A City will do site work as part of match | \$ 0.00                   |
| Foundation                                                                                                                                                                 | Twenty-One Thousand Dollars                 | \$ 21,000.00              |
| Framing                                                                                                                                                                    | Twenty-One Thousand Dollars                 | \$ 21,000.00              |
| Masonry/Siding Exterior                                                                                                                                                    | Ten Thousand Dollars                        | \$ 10,000.00              |
| Plumbing                                                                                                                                                                   | Ten Thousand Dollars                        | \$ 10,000.00              |
| Electrical                                                                                                                                                                 | Ten Thousand Dollars                        | \$ 10,000.00              |
| Doors and Windows                                                                                                                                                          | Seven Thousand Dollars                      | \$ 7,000.00               |
| Roofing                                                                                                                                                                    | Seven Thousand Dollars                      | \$ 7,000.00               |
| Finishes                                                                                                                                                                   | Four Thousand Dollars                       | \$ 4,000.00               |
| Fixtures                                                                                                                                                                   | Five Thousand Dollars                       | \$ 5,000.00               |
| HVAC                                                                                                                                                                       | Nine Thousand Dollars                       | \$ 9,000.00               |
| Appliances                                                                                                                                                                 | Four Thousand Dollars                       | \$ 4,000.00               |
| 1-inch Vinyl Mini Blinds (Venetian Blinds) to be installed in every window                                                                                                 | One Thousand Dollars                        | \$ 1,000.00               |
| Parking Slab- 4" thick by 12 Ft wide concrete parking slab. Max. 240 Sq. Ft. Slab to be within 5 feet of home.                                                             | Three Thousand Dollars                      | \$ 3,000.00               |
| <u>Driveway extensions to street – 4" thick by 12'wide concrete driveway from parking pad to the street up to 15 feet long. Provide approach and curb cut as required.</u> | Three Thousand Dollars                      | \$ 3,000.00               |
| Additional Sidewalk-From parking slab to no-step entry. 180 Sq. Ft. Max.                                                                                                   | One Thousand Dollars                        | \$ 1,000.00               |
| Handicapped Bathroom<br>Handicapped No- Step/Low-Step Shower<br>Furnish "no-step or Low-Step" shower with grab bars                                                        | Fifteen Thousand Dollars                    | \$ 15,000.00              |

|                                                                 |                                           |               |
|-----------------------------------------------------------------|-------------------------------------------|---------------|
| Sod 10 Foot Perimeter around house. Grass suitable for climate. | Three Thousand Dollars                    | \$ 3,000.00   |
| Built out Garage                                                | Twenty-Five Thousand Five Hundred Dollars | \$ 25,500.00  |
| <b>Total Base Bid</b>                                           | One Hundred Thirty Five Thousand Dollars  | \$ 159,500.00 |

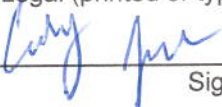
**NOTE: Selection of low bid will be determined by lowest responsible bid.**

I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the City and to complete all work in accordance with the terms, conditions, and requirements of the Contract Documents.

Seal if bid by Corp.

RESPECTFULLY SUBMITTED,

Cody Johnson  
Legal (printed or typed) name of Bidder

By  Operations Director  
Signature & Title



## ALTERNATE BID ITEMS PER HOUSE ADDRESS: 302 Edmond Street

| ALTERNATES                                                                                                                                                                                                                                                                                                         | ADD + OR<br>DEDUCT (-<br>AMNT.)                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <u>Alternate #1: ADD GUTTERS</u><br>Gutters and downspouts on both exterior sides. Downspouts Maximum 20' on center.<br>(Please note: TMCS requires these to be galvanized metal or aluminum and requires a<br>concrete splash block to be placed under each downspout.) Gutters to be installed per<br>city code. | <br>Cost <u>\$3,500.00</u>         |
| <u>Alternate #2: Demolition</u><br>The City of Taylor has a match that includes Demolition. The City may decide to hire<br>out the Demolition to fulfill the match amount.                                                                                                                                         | <br>Cost <u>\$8,500.00</u>         |
| <u>Alternate #3: Site Work (Prep/Grade/Fill)</u><br>The City of Taylor has a match that includes Site Work. The City may decide to hire out the<br>Site Work to fulfill the match amount.                                                                                                                          | <br>Cost <u>\$4,500.00</u><br>Cost |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                       |

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name & Signature: Cody Johnson  Date: 12.09.2022

**SCHEDULE OF WORK****BID PROPOSAL PER HOUSE – ADDRESS: 802 Porter Street****This home has Noise Mitigation. See environmental clearance form in attachment packet.**

| <b>Item</b>                                                                                                                                                                | <b>Bid Amount – Written Amount</b>          | <b>Bid Amount – in \$</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------|
| Demolition/Disposal                                                                                                                                                        | N/A City will do demo as part of match      | \$ 0.00                   |
| Site (Prep/Grade/Fill)                                                                                                                                                     | N/A City will do site work as part of match | \$ 0.00                   |
| Foundation                                                                                                                                                                 | Twenty Thousand Dollars                     | \$ 20,000.00              |
| Framing                                                                                                                                                                    | Twenty Thousand Dollars                     | \$ 20,000.00              |
| Masonry/Siding Exterior                                                                                                                                                    | Nine Thousand Dollars                       | \$ 9,000.00               |
| Plumbing                                                                                                                                                                   | Nine Thousand Dollars                       | \$ 9,000.00               |
| Electrical                                                                                                                                                                 | Nine Thousand Dollars                       | \$ 9,000.00               |
| Doors and Windows                                                                                                                                                          | Seven Thousand Dollars                      | \$ 7,000.00               |
| Roofing                                                                                                                                                                    | Seven Thousand Dollars                      | \$ 7,000.00               |
| Finishes                                                                                                                                                                   | Four Thousand Dollars                       | \$ 4,000.00               |
| Fixtures                                                                                                                                                                   | Five Thousand Dollars                       | \$ 5,000.00               |
| HVAC                                                                                                                                                                       | Eight Thousand Dollars                      | \$ 8,000.00               |
| Appliances                                                                                                                                                                 | Three Thousand Dollars                      | \$ 3,000.00               |
| 1-inch Vinyl Mini Blinds (Venetian Blinds) to be installed in every window                                                                                                 | One Thousand Dollars                        | \$ 1,000.00               |
| Parking Slab- 4" thick by 12 Ft wide concrete parking slab. Max. 240 Sq. Ft. Slab to be within 5 feet of home.                                                             | Three Thousand Dollars                      | \$ 3,000.00               |
| <u>Driveway extensions to street – 4" thick by 12'wide concrete driveway from parking pad to the street up to 15 feet long. Provide approach and curb cut as required.</u> | Three Thousand Dollars                      | \$ 3,000.00               |
| Additional Sidewalk-From parking slab to no-step entry. 180 Sq. Ft. Max.                                                                                                   | One Thousand Dollars                        | \$ 1,000.00               |

|                                                                                                                                      |                                           |               |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------|
| Handicapped Bathroom<br><i>Handicapped No- Step/Low-<br/>Step Shower<br/>Furnish "no-step or Low-Step"<br/>shower with grab bars</i> | Five Hundred Dollars                      | \$ 500.00     |
| Sod 10 Foot Perimeter<br>around house. Grass<br>suitable for climate.                                                                | Four Thousand Dollars                     | \$ 4,000.00   |
| Built out Garage                                                                                                                     | Twenty-Five Thousand Five Hundred Dollars | \$ 25,500.00  |
| Noise Mitigation                                                                                                                     | Fifteen Thousand Dollars                  | \$ 15,000.00  |
| <b>Total Base Bid</b>                                                                                                                | One Hundred Fifty Four Thousand Dollars   | \$ 154,000.00 |

**NOTE: Selection of low bid will be determined by lowest responsible bid.**

I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the City and to complete all work in accordance with the terms, conditions, and requirements of the Contract Documents.

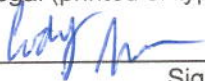
Seal if bid by Corp.

RESPECTFULLY SUBMITTED,

Cody Johnson

Legal (printed or typed) name of Bidder

By



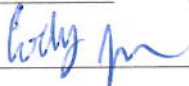
Operations Director

Signature & Title

## ALTERNATE BID ITEMS PER HOUSE ADDRESS: 802 Porter Street

| ALTERNATES                                                                                                                                                                                                                                                                                                         | ADD + OR<br>DEDUCT (-<br>AMNT.)                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Alternate #1: ADD GUTTERS</u><br>Gutters and downspouts on both exterior sides. Downspouts Maximum 20' on center.<br>(Please note: TMCS requires these to be galvanized metal or aluminum and requires a<br>concrete splash block to be placed under each downspout.) Gutters to be installed per<br>city code. | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$3,500.00</u>               |
| <u>Alternate #2: Demolition</u><br>The City of Taylor has a match that includes Demolition. The City may decide to hire<br>out the Demolition to fulfill the match amount.                                                                                                                                         | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$14,000.00</u>              |
| <u>Alternate #3: Site Work (Prep/Grade/Fill)</u><br>The City of Taylor has a match that includes Site Work. The City may decide to hire out the<br>Site Work to fulfill the match amount.                                                                                                                          | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$4,500.00</u><br>Cost _____ |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                            |

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name & Signature: Cody Johnson  Date: 12.09.2022

**SCHEDULE OF WORK****BID PROPOSAL PER HOUSE – ADDRESS: 1404 Burns Blvd**

| <b>Item</b>                                                                                                                                                                 | <b>Bid Amount – Written Amount</b>          | <b>Bid Amount – in \$</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------|
| Demolition/Disposal                                                                                                                                                         | N/A City will do demo as part of match      | \$ 0.00                   |
| Site (Prep/Grade/Fill)                                                                                                                                                      | N/A City will do site work as part of match | \$ 0.00                   |
| Foundation                                                                                                                                                                  | Twenty-One Thousand Dollars                 | \$ 21,000.00              |
| Framing                                                                                                                                                                     | Twenty-One Thousand Dollars                 | \$ 21,000.00              |
| Masonry/Siding Exterior                                                                                                                                                     | Ten Thousand Dollars                        | \$ 10,000.00              |
| Plumbing                                                                                                                                                                    | Ten Thousand Dollars                        | \$ 10,000.00              |
| Electrical                                                                                                                                                                  | Ten Thousand Dollars                        | \$ 10,000.00              |
| Doors and Windows                                                                                                                                                           | Seven Thousand Dollars                      | \$ 7,000.00               |
| Roofing                                                                                                                                                                     | Seven Thousand Dollars                      | \$ 7,000.00               |
| Finishes                                                                                                                                                                    | Four Thousand Dollars                       | \$ 4,000.00               |
| Fixtures                                                                                                                                                                    | Five Thousand Dollars                       | \$ 5,000.00               |
| HVAC                                                                                                                                                                        | Nine Thousand Dollars                       | \$ 9,000.00               |
| Appliances                                                                                                                                                                  | Four Thousand Dollars                       | \$ 4,000.00               |
| 1-inch Vinyl Mini Blinds (Venetian Blinds) to be installed in every window                                                                                                  | One Thousand Dollars                        | \$ 1,000.00               |
| Parking Slab- 4" thick by 12 Ft wide concrete parking slab. Max. 240 Sq. Ft. Slab to be within 5 feet of home.                                                              | Three Thousand Dollars                      | \$ 3,000.00               |
| <u>Driveway extensions to street – 4" thick by 12' wide concrete driveway from parking pad to the street up to 15 feet long. Provide approach and curb cut as required.</u> | Three Thousand Dollars                      | \$ 3,000.00               |
| Additional Sidewalk-From parking slab to no-step entry. 180 Sq. Ft. Max.                                                                                                    | One Thousand Dollars                        | \$ 1,000.00               |
| Handicapped Bathroom<br><i>Handicapped No- Step/Low-Step Shower</i><br><i>Furnish "no-step or Low-Step" shower with grab bars</i>                                           | Fifteen Thousand Dollars                    | \$ 15,000.00              |



|                                                                 |                                                      |               |
|-----------------------------------------------------------------|------------------------------------------------------|---------------|
| Sod 10 Foot Perimeter around house. Grass suitable for climate. | Three Thousand Dollars                               | \$ 3,000.00   |
| Built out Garage                                                | Twenty-Five Thousand Five Hundred Dollars            | \$ 25,500.00  |
| <b>Total Base Bid</b>                                           | One Hundred Fifty Nine Thousand Five Hundred Dollars | \$ 159,500.00 |

**NOTE: Selection of low bid will be determined by lowest responsible bid.**

I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the City and to complete all work in accordance with the terms, conditions, and requirements of the Contract Documents.

Seal if bid by Corp.

RESPECTFULLY SUBMITTED,

Cody Johnson

Legal (printed or typed) name of Bidder

By

 Operations Director

Signature & Title

## ALTERNATE BID ITEMS PER HOUSE ADDRESS: 1404 Burns Blvd

| ALTERNATES                                                                                                                                                                                                                                                                                                          | ADD + OR<br>DEDUCT (-<br>AMNT.)                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Alternate #1: ADD GUTTERS</u><br>Gutters and downspouts on both exterior sides. Downspouts Maximum 20' on center.<br><i>(Please note: TMCS requires these to be galvanized metal or aluminum and requires a concrete splash block to be placed under each downspout.)</i> Gutters to be installed per city code. | <div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; text-align: center; line-height: 40px;">+</div> Cost <u>\$3,500.00</u> |
| <u>Alternate #2: Demolition</u><br><br><i>The City of Taylor has a match that includes Demolition. The City may decide to hire out the Demolition to fulfill the match amount.</i>                                                                                                                                  | <div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; text-align: center; line-height: 40px;">+</div> Cost <u>\$7,500.00</u> |
| <u>Alternate #3: Site Work (Prep/Grade/Fill)</u><br><br><i>The City of Taylor has a match that includes Site Work. The City may decide to hire out the Site Work to fulfill the match amount.</i>                                                                                                                   | <div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto; text-align: center; line-height: 40px;">+</div> Cost <u>\$3,250.00</u> |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                        |

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name & Signature: Cody Johnson  Date: 12.09.2022

**SCHEDULE OF WORK****BID PROPOSAL PER HOUSE – ADDRESS: 307 W. Pecan Street****This is the 2 Bedroom 1 Bath Home No Garage**

| <b>Item</b>                                                                                                                                                                | <b>Bid Amount – Written Amount</b>          | <b>Bid Amount – in \$</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------|
| Demolition/Disposal                                                                                                                                                        | N/A City will do demo as part of match      | \$ 0.00                   |
| Site (Prep/Grade/Fill)                                                                                                                                                     | N/A City will do site work as part of match | \$ 0.00                   |
| Foundation                                                                                                                                                                 | Nineteen Thousand Dollars                   | \$ 19,000.00              |
| Framing                                                                                                                                                                    | Twenty Thousand Dollars                     | \$ 20,000.00              |
| Masonry/Siding Exterior                                                                                                                                                    | Nine Thousand Dollars                       | \$ 9,000.00               |
| Plumbing                                                                                                                                                                   | Ten Thousand Dollars                        | \$ 10,000.00              |
| Electrical                                                                                                                                                                 | Ten Thousand Dollars                        | \$ 10,000.00              |
| Doors and Windows                                                                                                                                                          | Six Thousand Dollars                        | \$ 6,000.00               |
| Roofing                                                                                                                                                                    | Seven Thousand Dollars                      | \$ 7,000.00               |
| Finishes                                                                                                                                                                   | Three Thousand Dollars                      | \$ 3,000.00               |
| Fixtures                                                                                                                                                                   | Five Thousand Dollars                       | \$ 5,000.00               |
| HVAC                                                                                                                                                                       | Seven Thousand Dollars                      | \$ 7,000.00               |
| Appliances                                                                                                                                                                 | Three Thousand Dollars                      | \$ 3,000.00               |
| 1-inch Vinyl Mini Blinds (Venetian Blinds) to be installed in every window                                                                                                 | One Thousand Dollars                        | \$ 1,000.00               |
| Parking Slab- 4" thick by 12 Ft wide concrete parking slab. Max. 240 Sq. Ft. Slab to be within 5 feet of home.                                                             | Four Thousand Dollars                       | \$ 4,000.00               |
| <u>Driveway extensions to street – 4" thick by 12'wide concrete driveway from parking pad to the street up to 15 feet long. Provide approach and curb cut as required.</u> | Four Thousand Dollars                       | \$ 4,000.00               |
| Additional Sidewalk-From parking slab to no-step entry. 180 Sq. Ft. Max.                                                                                                   | One Thousand Dollars                        | \$ 1,000.00               |

|                                                                                                         |                                           |               |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------|
| Handicapped Bathroom<br><i>Handicapped No-step Shower<br/>Furnish no-step shower with<br/>grab bars</i> | Fifteen Thousand Dollars                  | \$ 15,000.00  |
| Sod 10 Foot Perimeter<br>around house. Grass<br>suitable for climate.                                   | Four Thousand Dollars                     | \$ 4,000.00   |
|                                                                                                         |                                           | \$            |
| <b>Total Base Bid</b>                                                                                   | One Hundred Twenty-Eight Thousand Dollars | \$ 128,000.00 |

**NOTE: Selection of low bid will be determined by lowest responsible bid.**

I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the City and to complete all work in accordance with the terms, conditions, and requirements of the Contract Documents.

Seal if bid by Corp.

RESPECTFULLY SUBMITTED,

Cody Johnson

Legal (printed or typed) name of Bidder

By  Operations Director  
Signature & Title

## ALTERNATE BID ITEMS PER HOUSE ADDRESS: 307 W. Pecan St

| ALTERNATES                                                                                                                                                                                                                                                                                                          | ADD + OR<br>DEDUCT (-<br>AMNT.)                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Alternate #1: ADD GUTTERS</u><br>Gutters and downspouts on both exterior sides. Downspouts Maximum 20' on center.<br><i>(Please note: TMCS requires these to be galvanized metal or aluminum and requires a concrete splash block to be placed under each downspout.)</i> Gutters to be installed per city code. | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$3,500.00</u> |
| <u>Alternate #2: Demolition</u><br><br><i>The City of Taylor has a match that includes Demolition. The City may decide to hire out the Demolition to fulfill the match amount.</i>                                                                                                                                  | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$8,950.00</u> |
| <u>Alternate #3: Site Work (Prep/Grade/Fill)</u><br><br><i>The City of Taylor has a match that includes Site Work. The City may decide to hire out the Site Work to fulfill the match amount.</i>                                                                                                                   | <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">+</div> Cost <u>\$4,500.00</u> |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                              |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                              |
|                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                              |

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Name & Signature: Cody Johnson  Date: 12.09.2022



## **Special Conditions** **CONSTRUCTION REQUIREMENTS,** **& PAYMENT PROCESS**

Langford Community Management Services will be providing administrative services to Grantees and household beneficiaries as part of housing rehabilitation and reconstruction of single-family homes under the Texas HOME Investment Partnerships Program (HOME) as administered by the Texas Department of Housing and Community Affairs (TDHCA). All rules, guidelines, and procedures presented in this document and all referenced documents will apply to the HOME Program. These Special Conditions have priority over all other conditions and requirements of the Contract Documents.

1. Demolition and Disposal: \*\*\*\*(The City of Taylor Will be Responsible for the Demolition and Disposal. Should the City decide to hire out this process per the Alternate Bid From, the Contractor will follow all the same guidelines that apply).

Unless otherwise directed by the Administrator the Contractor shall provide for the demolition of any existing home as follows:

- a. Each site shall be cleaned to ground line.
- b. To the extent required by the new construction, any contaminated soil, foliage and associated roots, pipes, old concrete slabs and footings, and any other obstacles to new construction shall be removed.
- c. Contractor must dispose of all demolition debris and must use the City's refuse removal service for all roll-offs, dumpsters, and any other required waste disposal services.
- d. Demolition and disposal must be conducted in adherence with all applicable federal, state, and local laws and regulations. It is the Contractor's responsibility to be familiar with all such laws and regulations. Note that TDHCA regulations prohibit the moving of a housing unit to another location for use. All housing units (including manufactured homes) must be demolished and disposed of properly.
- e. A Separate line item price for 'Demolition and Disposal' shall be included with the base bid unless indicated "Not Applicable" on the Schedule of Work. (See Alternate Bid form)

2. Site Preparation, Grade, Fill: \*\*\*\*(The City of Taylor is responsible for Site Prep/Grade/Fill Should the City decide to hire out this process per the Alternate Bid From, the Contractor will follow all the same guidelines that apply.).

Unless otherwise directed by the Administrator the Contractor shall:

- a. Provide, deliver, distribute, and compact as necessary any soil or other fill material(s) that may be required to bring site to grade, replace any removed contaminated soil, ensure proper drainage away from foundation, and achieve a suitable surface for construction in adherence with any governing building codes. This requirement is in addition to any standard foundation and pad construction materials and procedures included in the base bid.

- b. A Separate line item price for 'Site Prep/Grade/Fill' shall be included with the base bid unless indicated "Not Applicable" on the Schedule of Work.

3. Materials

All work is to be New Construction composed of New Materials in accordance with the plans, specifications, and applicable building codes.

4. Homeowner Relationships and Preferences:

The Contractor must recognize the special needs and concerns of the low-income, elderly and disabled clients and must ensure that all clients are at all times treated respectfully and courteously. Contractor and/or staff must conduct themselves in a professional manner at all times. Contractor shall provide samples as required by the Contract Administrator for selection of materials as cited in the individual specifications and provide a reasonable amount of time for Homeowner to make selections.

5. Payment for Work:

These projects are constructed with federal funds administered by state agencies. Due to the reimbursement processes, fulfillment of payment requests may take as many as 30-45 days from the time such requests are submitted to the Contract Administrator and the City for processing and then forwarded to the State for distribution of funds.

6. Workers Compensation Insurance:

Workers Compensation Insurance is required on every person employed on the project(s), except as hereinafter indicated. Accident & Accidental Death Insurance policies issued by underwriters are not acceptable in lieu of Statutory Workers Compensation Policies. The Contractor is required to assure that each Subcontractor complies with the statutory requirements, failing thereof, shall assume all risks associated therewith.

Contractor may provide Workers Compensation Insurance covering all sub-contractors and their employees or may require that all sub-contractors provide their own Workers Compensation Insurance. In either case Contractor shall provide documentation showing that Workers' Compensation Insurance is in effect for the duration of the project to the Contract Administrator and to any agent of the State upon demand. In no instance shall examination, approval, or failure to examine or approve any associated documents relieve the Contractor (or employer as applicable) from Statutory requirements as defined by Texas Administrative Code Title 28 Section 110.110.

See attached "WORKERS' COMPENSATION INSURANCE COVERAGE" for specific statutory requirements

Proof and documentation of the above conditions must be made available for inspection, examination and review to the Contract Administrator or to any agent of the State upon demand. In no instance shall examination, approval, or failure to examine or approve any of the above conditions, relieve the Contractor (or employer as applicable) from Statutory requirements.

7. Change Orders:

Requests for "extras" or substitutions by change order may be considered, provided the request may be contractually justified and the quality of the finished product is not compromised. Prior to performing "extra" work, purchasing "extra" materials, or making any material substitutions or alterations to the home, the Contractor must have first submitted a change order request and

obtained WRITTEN APPROVAL from the Contract Administrator. Change Orders are NOT to be expected, except in instances requiring:

- Unforeseen site conditions discovered after demolition that necessitate additional site preparation, such as soil contaminated by sewage that may require additional site excavation and fill. The granting of a change order to address such an issue shall not relieve the contractor of their primary responsibility to provide, deliver, and distribute any soil or other fill material(s) as necessary to bring site to grade, ensure proper drainage, and achieve a buildable surface/pad for construction as described in paragraph 2. Any approval of a change order to address such circumstance shall be at the sole discretion of the contract administrator and must be agreed to at the time of preconstruction meeting, immediately after demolition of home, or immediately upon discovery of a problem.
- Installation of handicap accessibility improvements.
- Installation of septic systems.
- Approved time delays.

Any request for reimbursement of unforeseen "extra" expenses must include a pre-approved change order request. Change Order requests for unforeseen extra expenses must include a cost estimate of the requested "extra" expenses. Any request for reimbursement of "extra" expenses not accompanied by a pre-approved change order request shall be denied and City and Contract Administrator and Homeowner shall have no liability to the Contractor for such expenses.

8. Regulatory Agencies, etc.:

Contractor must comply with all rules, regulations, and fees of regulatory agencies and similar entities having authority over the various portions of the work. Included but not limited to: City Reviews, Permits and Building Codes; OSHA; TCEQ; EPA; ADA; elemental LEAD; Asbestos; Department of Health; etc.

9. Safety of the Workplace:

Safety is the sole responsibility of the Contractor. The Contractor is responsible for any job-related illness or injury to workers and shall indemnify and hold harmless the City, County and/or Non-Profit, its consultants, agents, the project staff, and the owner of home and their family in the event an on-the-job illness or injury occurs.

10. Texas Minimum Construction Specifications and Code:

The Texas Minimum Construction Specifications are included in the Contract Documents. Where there is a question as to its meaning or application, contact the Contract Administrator for clarification. The most current edition of the International One- & Two-Family Dwelling Code shall be an integral part of the Contract Documents for the project(s). Contractor is required to obtain a copy of this Code and become familiar with its contents. Copies can be obtained from various sources, including the Southern Building Code Congress International in Austin, Texas. The conditions included in the Contract Agreement shall be included in these Special Conditions as though reprinted in their entirety herewith.

11. Wage Rates:

Mandatory Prevailing Wage Rates are not applicable to these projects.

12. Accessibility Standards for Construction:

There are alternate bids/base bids for the construction of handicapped accessible shower units. On those projects where these alternate bids are accepted or included into the base bid, construction shall comply with the requirements of the "Fair Housing Accessibility Guidelines" as published in the Federal Register, Volume 56, No. 33, pages 9497 through 9514 (and included

in this Project Manual). Contractor shall be responsible for compliance with these rules. All houses at a minimum must meet IRC code 2306.514.

**13. Job Site:**

The Contractor shall use the site and its facilities only for the construction called for. The electrical, sanitary waste, water, and gas systems shall be used only for construction purposes and during the construction phase only. The Contractor shall obtain and display at the job site all permits and inspection tags as required by the City and/or County if required. Contractor shall not enter adjacent properties without prior permission of those property owners. Contractor shall be liable for making all arrangements for such entry and for repairing fences and any property damage caused by his operations. Contractor shall maintain the site free from waste materials, debris and rubbish. Contractor shall provide prompt, near-by access to portable bathroom facilities for their on-site construction team. For example, if multiple homes are being constructed within less than a 10-minute drive, there should be access to at least one portable bathroom facility. Contractor shall execute final cleaning including, but not limited to sweeping, dusting, windows and the like, prior to final inspection.

**14. Scheduling and Liquidated Damages:**

The Contractor agrees to commence, or cause to be commenced, the actual work described in the Schedule of Work and Timeline within fifteen (15) days of the notice to proceed or the Effective Date of this Contract, whichever is later. Liquidated damages of One Hundred Dollars (100.00) per day will be assessed to the Contractor for failure to begin within the terms of this agreement, subject to extensions for excusable delays requested through change order, or Contract is subject to termination. The Contractor agrees to complete, free of liens or rights of liens of contractors, mechanics, material men or laborers, all work listed above within one hundred and twenty (120) calendar days after the latter of: (a) date of the Notice to Proceed, or (b) the effective date of this Contract, subject to extensions approved by the Contract Administrator for the period of any excusable delays. Liquidated damages of One Hundred Dollars (100.00) per day will be assessed to the Contractor for failure to complete the project within the timeline specified subject to extensions and excusable delays. If all construction is started and completed on the project within the time frame described above, liquidated damages will not be assessed. Extensions for excusable delays must be requested and approved through change orders and, at the sole discretion of the contract administrator, may include delays caused by a utilities company's failure to disconnect, reconnect, or retire service as required, receipt of required inspections (not including any rework required as the result of a nonconformity to home specifications or applicable building codes discovered by inspectors), and delays caused by significant inclement weather conditions (Intermittent rain events shall be expected as a normal occurrence during the construction period and may not be deemed an excusable delay unless significant flooding or extended duration of the rain event is experienced).

**15. Workmanship and Warranty:**

All work shall be done with skilled craftsmen and accomplished with care. Contractor will provide a written warranty to the Homeowner warranting all work one-year on repairs and on all materials and workmanship. Contractor will use all new materials. Additional warranty period can be authorized by the Contract Administrator if determined necessary due to circumstances including but not limited to unconventional construction technique or unconventional material.

**16. Other Requirements and Interpretations:**

The Contractor must retain all work and cost records for a minimum period of five (5) years after payment has been made and all other pending matters are closed. This requirement is to

assure fair settlement of disputes or complaints that may arise, as well as to fulfill federal audit requirements. The rehabilitation and reconstruction work are federally funded. Any known or suspected incident of fraud or program abuse involving the Contractor, or the Contractors staff will be reported to the appropriate local, state or federal investigative body or official. All questions regarding the requirements set forth within all associated contract documents shall be directed to the Contract Administrator; the final interpretation of which shall rest with and be the sole responsibility of the Contract Administrator.

17. Section 3 Plan:

The Contractor shall comply with "SECTION 3" COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701 u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns that are located in, or owned in substantial part by persons residing in the area of the project. The parties to this contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 C. F. R. 135, and all applicable rules and orders of the Department issued there under p6orto the execution of this Contract. The parties to this Contract certify and agree that they are under no contractual or other disability that would prevent them from complying with these requirements. The Contractor will send to each labor organization or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his/her commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 C. F. R. Part -135. The contractor will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 C.F.R. Part 135 and will let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with requirements of the regulations. Compliance with the provisions of Section 3, the regulations set forth in 24 C. F. R. Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 C.F.R. Part 135.

18. Assignment:

Contractor shall not assign this Contract without the written authorization by the City and Contract Administrator.

19. Venue

Venue for any legal litigation shall reside in the County of the location of the project.

I HEREBY ACKNOWLEDGE HAVING READ AND CERTIFY THAT I UNDERSTAND AND FULLY ACCEPT ALL THE TERMS AND CONDITIONS WHICH ARE SET FORTH HEREIN



AND WHICH SHALL BE INCLUDED IN ANY CONTRACT DOCUMENT EXECUTED PURSUANT TO THIS SOLICITATION.

  
\_\_\_\_\_  
Respondent's Signature

12.09.2022  
\_\_\_\_\_  
Date

RM Quality Construction, LLC  
\_\_\_\_\_  
Name of Company

### **CHILD SUPPORT STATEMENT**

Under Section 231.006, Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid, or application is eligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.

List below the name and Social Security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25% of the business entity submitting the bid or application.

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 231.006, Family Code, specifies that a child support obligor who is more than 30 days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder or owner with an ownership interest of at least 25 percent is not eligible to receive payments from state funds under a contract to provide property, materials, or services, or receive a state-funded grant or loan.

A child support obligor or business entity ineligible to receive payments described above remains ineligible until all arrearage have been paid or the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency.

Except as provided by Section 231.302(d), Family Code, a Social Security number is confidential and may be disclosed only for the purpose of responding to a request for information from an agency operating under the provisions of Parts A and D of Title IV of the Federal Social Security Act (42 USC Section 601-617 and 651-669).

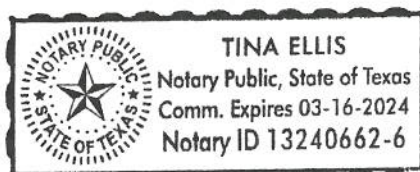
By: Cody Johnson 

Title: Operations Director

Subscribed and sworn to me this 9th day of December, 2022.

By:   
Notary Public

My Commission Expires: 03.16.2024



**STATE AND FEDERAL REQUIREMENTS AFFIDAVIT  
OF PRIME BIDDER**

**Cody Johnson**, being first duly sworn, deposes and says that:

1. He/She is Operations Director of RM Quality Construction, LLC, the Bidder that has submitted the attached Bid(s);
2. He/She is fully informed respecting the preparation and contents of the attached Bid(s) and of all pertinent circumstances respecting such Bid(s);
3. Bidder attests that he/she, the firm, or any current principal of their firm is not listed on any federal, state or local (i.e., GSA/HUD/GAO) list of debarred, suspended and ineligible contractors and grantees;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, is listed on any federal, state or local (i.e., GSA/HUD/GAO) list of debarred, suspended and ineligible contractors and grantees.
5. Bidder and any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, attests compliance with the U.S. Department of Labor, U.S. Fair Labor Standards Act, U. S. Occupation Safety Health Act (OSHA), U.S. Environmental Protection Agency, Texas Department of Housing and Community Affairs and that your firm meets and will enforce all federal and state equal employment, affirmative action and non-discrimination regulations.

By: Cody Johnson

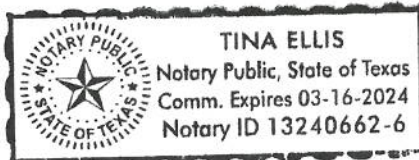
Title: Operations Director

Subscribed and sworn to me this 9th day of December, 20 22.

By: \_\_\_\_\_

Notary Public

My Commission Expires: 03.16.2024



## **BIDDER'S SECTION 3 PLAN**

In order to foster local economic development, neighborhood economic improvement and individual self-sufficiency, the following plan will be placed into action:

- Solicitations for subcontractor bids will be sent to a representative of the local Public Housing Authority.
- Any contractors hired to work on the HOME Investment Partnerships Program construction projects will recruit in the local low-income neighborhoods and public housing developments (this may be done via flyers, posting signs, placing ads, and/or contacting resident organizations, local community development organizations, or employment agencies to find potential new hires, as needed. Existing employees will not be terminated in order to hire Section 3 employees.
- Contractors will provide Contract Administrator with a list of Section 3 hires at the end of each project.

Cody Johnson                      Operations Director  
\_\_\_\_\_  
Name and Title of Signer (Type or Print)

\_\_\_\_\_  
Signature 

\_\_\_\_\_  
12.09.2022  
Date

**CONTRACTOR CERTIFICATIONS**  
**CERTIFICATION OF BIDDER REGARDING: SECTION 3**  
**AND SEGREGATED FACILITIES**

RM Quality Construction, LLC

Name of Contractor

City of Taylor TDHCA Contract Number 1003191

Project Name and Number

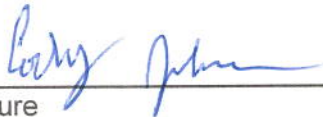
The undersigned hereby certifies that:

- (a) Section 3 provisions are included in the Contract.
- (b) A written Section 3 plan was prepared and submitted as part of the bid proceedings (if bid equals or exceeds \$10,000).
- (c) No segregated facilities will be maintained as required by Title VI of the Civil Rights Act of 1964.

Cody Johnson

Operations Director

Name and Title of Signer (Type or Print)

  
Signature

12.09.2022  
Date



## BIDDER'S EXPERIENCE

List below the names, addresses and phone numbers of five (5) references for which you (or your firm) have performed new home construction/ reconstruction/rehabilitation activities in the past three (3) years

### REFERENCES:

|    | Name/address<br>Phone Number<br>If HOME Program                | Describe Type of Work |
|----|----------------------------------------------------------------|-----------------------|
| 1. | GrantWorks - Donna Johnson<br>512.567.2910                     | Reconstruction        |
| 2. | Langford Community Management - Karen Rego<br>512.425.0432     | Reconstruction        |
| 3. | Texas General Land Office<br>Hurricane Harvey Recovery Program | Reconstruction        |
| 4. |                                                                |                       |
| 5. |                                                                |                       |

Each reference will be contacted and asked the following questions:

1. Specifically, what work was completed by this firm or individual?
2. Please rate the quality of work completed. Was the contractors work?  
☐ Very Good    ☐ Good    ☐ Fair    ☐ Poor
3. Did the contractor complete the work in a timely and efficient manner?
4. Was a twelve (12) month warranty provided for work? If so, were warranty items performed in a timely manner? Did conflicts occur?

Number of years your firm has performed: New home construction: \_\_\_\_\_ years  
Rehabilitation work: \_\_\_\_\_ years

A minimum of five (5) years' work experience each in new home construction and/or housing rehabilitation is required.

## **FINANCIAL & TECHNICAL RESOURCES**

### **A. FINANCIAL RESOURCES**

1. List five (5) trade references from which you or your firm has purchased materials within the last twelve (12) months. Relatives are not accepted so do not list relatives. Additional references can be listed to ensure that five (5) references can be contacted.

a. Has this firm been timely in meeting their financial obligations?

b. Would you characterize this firm as honest, fair and responsible?

c. Have you or would you extend credit to this individual/firm?

| <u>Reference</u> | <u>Name</u>             | <u>Address</u>         | <u>Phone</u> |
|------------------|-------------------------|------------------------|--------------|
| 1.               | McCoy's Building Supply | PO Box 1362 San Marcus | 512.395.6646 |
| 2.               | Acme Brick              | PO Box 425 Fort Worth  | 817.332.4101 |
| 3.               | L&W Supply              | PO Box 202753 Dallas   | 512.670.2774 |
| 4.               | Sherwin Williams        | 203 Longmire Conroe    | 936.756.8856 |
| 5.               | Ferguson Enterprises    | PO Box 847411 Dallas   | 281.350.3355 |

### **B. TECHNICAL RESOURCES**

1. Field Staff Experience: Who will supervise the work performed pursuant to this solicitation? Attach resume(s) showing relevant technical knowledge and expertise or all supervisors. (Resumes must be provided for any new supervisors when hired or assigned to work on the projects being bid.)

2. Trades: Do you have the following trades working for you or will you be subcontracting the work? (Use additional sheets as necessary.)

| <u>Trade</u>                | <u>Employee Name(s)</u> | <u>Subcontracted (Name)</u> | <u>Worker Comp Ins. Yes or No</u> |
|-----------------------------|-------------------------|-----------------------------|-----------------------------------|
| Foundation                  |                         | Arturo Limon                | Yes                               |
| Plumbing                    |                         | JLR Plumbing                | Yes                               |
| Electrical                  |                         | AAK Electric                | Yes                               |
| HVAC                        |                         | Rescue Air                  | Yes                               |
| Roofing                     |                         | Santa Clara Roofing         | Yes                               |
| Painting                    |                         | JVC Construction            | Yes                               |
| Sheet Rock                  |                         | Jesus Martinez              | Yes                               |
| Carpentry                   |                         | Stoneridge                  | Yes                               |
| Windows                     |                         | Stoneridge                  | Yes                               |
| Floor Covering              |                         | Zeferino Cortez             | Yes                               |
| *Lead-Based Paint Abatement |                         |                             |                                   |



## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

**Agenda Item #:** 8

**Agenda Title:** Consider approving purchase of  
Dodge Charger replacement #303 (Police Department)  
Herbicide Spray Truck addition (Streets & Grounds)  
1 ton Truck addition (Streets & Grounds for MDUS)  
1 ton Truck addition (Streets & Grounds for TUF)  
1 ton Truck replacement #615 (Utility Maintenance)  
¾ ton Truck replacement #561 (Streets & Grounds)  
¾ ton Truck replacement #269 (Building Maintenance)  
½ ton Truck replacement #616 (Utility Admin)  
½ ton Truck 4x4 addition (Airport)

**Council Action to be taken:** Approve purchase

**Department Submitted:** Internal Services

**Staff Contact:** Nicole Oman, Jim Gray, Commander Lagrone

### 1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to purchase 8 vehicles and 1 piece of Equipment for the City Fleet. The costs below are current estimates that we received. The equipment and vehicles will be purchased through various State Cooperative Boards or meet the requirements of our Purchasing Policy. We are seeing significant delays and shortages in equipment and vehicles along with price increases. These are being funded by the use tax as it becomes available, and the current estimates total \$498,390.00. We are seeking approval of expenditures up to \$522,900.00 to cover any cost increases that may change before we have the funding available.

|                                                                               |                     |
|-------------------------------------------------------------------------------|---------------------|
| <b>Dodge Charger replace #303<br/>(Police Department)</b>                     | <b>\$48,790.00</b>  |
| <b>Herbicide Spray Truck addition<br/>(Streets &amp; Grounds)</b>             | <b>\$131,239.00</b> |
| <b>1 Ton Truck 4 door addition</b>                                            | <b>\$51,235.00</b>  |
| <b>1 Ton Truck 4 door addition<br/>(Streets &amp; Grounds MDUS &amp; TUF)</b> | <b>\$51,235.00</b>  |
| <b>1 Ton Truck Single Cab replace #615<br/>(Utility Maintenance)</b>          | <b>\$47,235.00</b>  |
| <b>¾ Ton Truck Single Cab replace #561<br/>(Streets &amp; Grounds)</b>        | <b>\$46,190.00</b>  |

|                                                               |             |
|---------------------------------------------------------------|-------------|
| ¾ Ton Truck Single Cab replace #269<br>(Building Maintenance) | \$45,850.00 |
| ½ Ton Truck 4 Door replace #616<br>(Utility Admin)            | \$41,106.00 |
| ½ Ton Truck Single Cab 4x4 addition<br>(Airport)              | \$41,510.00 |

## 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

On September 8, 2022, Council approved the FY 2023 budget, Ordinance 2022-32 which included FY2023 Proposed Budget Capital Improvement Program for Fleet purchases. With the recent shortages that dealers are having we need to be ready to purchase right when funds become available and not have any delays. Seeking City Council approval now will benefit the City and not cause delays and missed opportunities for purchases that are needed for our City Fleet. With the ongoing supply chain issues there is a significant production shortage and quotes are changing daily. What is available one day may not be available the next. The make and model of the vehicles are subject to change depending on what is available at the time.

## 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <u>CONS</u> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <ul style="list-style-type: none"> <li>• This equipment will improve the quality and efficiency of service provided to the citizens.</li> <li>• Additional Equipment is needed for the growth of the city.</li> <li>• Replacing the older vehicles and equipment is needed to cut cost of the maintenance on them.</li> <li>• Replacement of Unit #303 Dodge Charger for Police Department.</li> <li>• Herbicide Spray Truck is an addition needed for the Streets Department and Right of Way management.</li> <li>• (2) 1 ton trucks for MDUS and TUF is needed for the Streets &amp; Grounds Department and is an addition to the fleet.</li> <li>• Replacement of Unit #615 1 ton truck for Utility Maintenance Department.</li> <li>• Replacement of Unit #561 ¾ ton single cab truck for Streets &amp; Grounds Department.</li> <li>• Replacement of Unit #269 ¾ ton single cab truck for Building Maintenance.</li> </ul> | N/A         |

|                                                                                                                                                                                        |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>• Replacement of Unit #616 ½ ton 4 door for Utility Admin</li> <li>• ½ ton single cab truck for Airport is an addition to the fleet.</li> </ul> |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

#### 4. RECOMMENDATION

Staff recommends approve purchase of these pieces of equipment and vehicles.

#### 5. FUNDING SOURCE

FY 23 General Fund - Use Tax

#### 6. TIMELINE

With the delays in production and supply shortages costs are increasing daily, and every dealer is experiencing limited availability. All these fleet purchases will be ordered when funds become available.

#### 7. OTHER OPTIONS (In order of preference)

Accept or reject any or all the recommendations.

#### 8. ATTACHMENTS

- 8a. [#269 Building Maintenance quote](#)
- 8b. [#303 Dodge Charger Quote](#)
- 8c. [#561 Streets & Grounds quote](#)
- 8d. [#615 Utility Maintenance quote](#)
- 8e. [#616 Utility Admin quote](#)
- 8f. [1-Ton Truck quote](#)
- 8g. [Airport Truck Addition quote](#)
- 8h. [Herbicide Truck](#)



**CALDWELL COUNTRY CHEVROLET**

800 HWY. 21 E. CALDWELL, TEXAS 77836

BUYBOARD 601-19

End User: CITY OF TAYLORCaldwell Rep: BEN LAUREANO QUOTE# BL22913Contact: NICOLE OMANPhone: 979-567-6155Phone/email: NICOLE.OMAN@TAYLORTX.GOVDate: Tuesday, November 29, 2022Product Description: CHEVROLET 2500email: ben@caldwellcountry.comA. Bid Series: 26A. Base Price: \$ **35,795.00**

## B. Published Options [Itemize each below]

| Code    | Options                       | Bid Price | Code | Options                                                                                                                                                                                                                                        | Bid Price |
|---------|-------------------------------|-----------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| CC20903 | 2023 SILVERADO 2500HD REGULAR | INCL      |      | REAR AXLE 3.73 RATIO                                                                                                                                                                                                                           | INCL      |
|         | 4X2 WT TRIM                   |           |      | REMOTE KEYLESS ENTRY                                                                                                                                                                                                                           | INCL      |
| 1WT     | WT EQUIPMENT GROUP            | INCL      |      | POWER WINDOW/LOCK                                                                                                                                                                                                                              | INCL      |
| ZLQ     | WT FLEET CONV. PACKAGE        | INCL      |      | CRUISE CONTROL                                                                                                                                                                                                                                 | INCL      |
| IOR     | CHEV. INFOTAINMENT 3 SYSTEM   | INCL      |      | FULL SIZE SPARE TIRE/WHEEL                                                                                                                                                                                                                     | INCL      |
| JL1     | TRAILER BRAKE CONTROLLER      | INCL      |      | 8FT KNAPEIDE MOD#696,<br>3 COMPARTMENTS PER SIDE,<br>STD. SHELVING/DIVIDERS, 49" WIDE FLOOR,<br>LED LIGHTS/REFLECTORS,<br>GB FABRICATED 78" TREADPLATE BUMPER<br>CLASS V REAR HITCH/RECIEVER W/ 7 & 4 PLUG<br>INSTALL REARVIEW CAMERA - LINE E |           |
| MYD     | TRANSMISSION, 6 SPEED AUTO    | INCL      |      |                                                                                                                                                                                                                                                |           |
| L8T     | ENGINE, 6.6L V8 GAS           | INCL      |      |                                                                                                                                                                                                                                                |           |
| ZW9     | BED DELETE                    | INCL      |      |                                                                                                                                                                                                                                                |           |
| 5N5     | REAR CAMERA KIT               | INCL      |      |                                                                                                                                                                                                                                                |           |
| ZHQ     | ALL SEASON TIRE, SPARE        | INCL      |      |                                                                                                                                                                                                                                                |           |

Total of B. Published Options:

## C. Unpublished Options [Itemize each below, not to exceed 25%]

| Disclaimer                                                                                                                                                                                                 | Unpublished Options                                  | Bid Price        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------|
| <b>**PRICES/QUOTES ARE VALID FOR THIRTY (30) DAYS DUE TO SUPPLY CHAIN CONSTRAINTS. REVERIFY PRICING BEFORE ISSUING A PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER A PURCHASE ORDER IS ISSUED**</b> | GAZ - SUMMIT WHITE / STOCK UNIT - PF333177 ON GROUND | COLOR / DELIVERY |

Total of C. Unpublished Options:

D. Registration, Inspection, Paperwork, Postage cost, Courthouse time, &amp; Runner time:

\$ -

E. UPFITTERS: GENERAL TRUCK BODY SO214762\$ **9,545.00**

F. Manufacturer Destination/Delivery:

G. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ -

H. Lot Insurance (for in-stock and/or equipped vehicles):

\$ -

I. Contract Price Adjustment:

\$ -

J. Additional Delivery Charge: 55 miles\$ **110.00**

K. Subtotal:

\$ **45,450.00**L. Quantity Ordered 1 x K =\$ **45,450.00**

M. Trade in:

N. BUYBOARD FEE PER PURCHASE ORDER

\$ **400.00**O. **TOTAL PURCHASE PRICE WITH BUYBOARD FEE (PRICES AND AVAILABILITY ARE SUBJECT TO CHANGE WITHOUT NOTICE)**\$ **45,850.00**



## PRODUCT PRICING SUMMARY

**TIPS USA 210907 Automobiles**

**VENDOR- DONALSON CDJR, 1305 Hwy 96 BYPASS , Silsbee TX 77656**

End User: TAYLOR PD

Prepared by: SETH GAMBLIN

Contact: \_\_\_\_\_

Phone: 512.436.1313

Email: \_\_\_\_\_

Email: SGAMBLIN.SILSBEEFLEET@GMA

Product Description: DODGE CHARGER POLICE

Date: November 8, 2022

A. Bid Item: \_\_\_\_\_

A. Base Price: \$ **30,173.00**

### B. Factory Options

| Code   | Description                       | Bid Price   | Code | Description        | Bid Price |
|--------|-----------------------------------|-------------|------|--------------------|-----------|
| LDDE48 | 2023 DODGE CHARGER POLICE         | \$ 6,903.91 |      |                    |           |
| EZH    | 5.7L V8 HEMI ENGINE RWD           | \$ -        |      |                    |           |
| LNH    | BLACK LEFT HAND SPOT LAMP         | \$ 235.00   | GXQ  | 4 KEY FOBS         | \$ 170.00 |
| LNH    | LED SPOT LAMPS                    | \$ 150.00   | CW6  | DEACTIVE REAR DOOR | \$ 85.00  |
| X5     | HD CLOTH BUCKET SEATS W VINYL REA | \$ 135.00   |      |                    |           |
| AWC    | FLEET SAETY GROUP                 | \$ 395.00   |      |                    |           |
|        | EXTERIOR MIRRORS W/ HEAT          | INC         |      |                    |           |
|        | BLIS                              | INC         |      |                    |           |

Total of B. Published Options: \$ **8,073.91**

Published Option Discount (5%) \$ **(58.50)**

### C. Unpublished Options

\$= 0.0 %

| Description | Bid Price | Options               | Bid Price |
|-------------|-----------|-----------------------|-----------|
|             |           | EXTERIOR COLOR- WHITE |           |
|             |           |                       |           |
|             |           |                       |           |
|             |           |                       |           |
|             |           |                       |           |
|             |           |                       |           |
|             |           |                       |           |
|             |           |                       |           |

Total of C. Unpublished Options: \$ **-**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ **250.00**

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ **-**

F. Contract Price Adjustment: \_\_\_\_\_

G. Additional Delivery Charge: 199 miles

\$ **348.25**

H. Subtotal:

\$ **38,786.66**

I. Quantity Ordered 1 x H =

\$ **38,786.66**

J. Trade in: \_\_\_\_\_

\$ **-**

K. \_\_\_\_\_

L. Total Purchase Price

\$ **38,786.66**



**DEFENDER SUPPLY™**

845 FM 407 W  
Argyle, TX 76226

|             |                            |
|-------------|----------------------------|
| Date        | 11/7/2022                  |
| Estimate #  | 35016                      |
| Estimate By | George Severe              |
|             | george@defendersupply.c... |
|             | 903-771-0845               |



| Bill To                                                   |
|-----------------------------------------------------------|
| Taylor TX PD<br>500 South Main Street<br>Taylor, TX 76574 |

| Customer Contact |                               |
|------------------|-------------------------------|
| Customer Phone   | 512-352-5551 ext 222          |
| Customer E-mail  | jeffery.lagrone@taylor.tx.gov |

**2022 Dodge Charger Pur...**

Thank you for your continued business!

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Qty | Price    | Total    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|----------|
| All Parts are for a Customer Supplied 2022 Dodge Charger Pursuit coming from Donaldson CDJR - Vin #<br><br>Customer Purchase Order # Received on in the amount of \$10,000.00 for the parts & upfit of (1) One Dodge Charger<br><br>Taylor TX PD - WO # - Work Order<br><br>Emergency Equipment is Purchased Through Defender Supply using The Tarrant County Cooperative Contract # 2019-181<br><br>Please built the same as WO # 23131<br><br>Defender Supply CHARGER Visor Light Package 1 - Full Function Dual Color LED Low Profile Visor Light Bar with Full Across Take Down, Progressing Flash Patterns with Slide Switch, Cruise, Low Power (R/W, B/W), 100 Watt Speaker and Bracket - Mounted Behind Grill, Core Controller, Sync Module, Expansion Module, OBDII Canport Harness and Main Harness. Includes Installation.<br><br>CONSOLE LAYOUT 25"<br><br>Radio<br>Core<br>5" Blank<br>5" Blank<br>4" Blank<br>.5" Blank<br>Cup Holder<br><br>Defender Supply CHARGER Console Package - Contoured Police Console With Dual Cup Holder, Arm Rest, 2 Mic Clips. Includes Installation. | 1   | 3,869.35 | 3,869.35 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |          | 831.90   |

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

**Vehicle & Emergency Equipment Total**

\*\* All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets - troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour \*\*

Signature



# DEFENDER SUPPLY™

845 FM 407 W  
Argyle, TX 76226

|             |                            |
|-------------|----------------------------|
| Date        | 11/7/2022                  |
| Estimate #  | 35016                      |
| Estimate By | George Severe              |
|             | george@defendersupply.c... |
|             | 903-771-0845               |



| Bill To                                                   |
|-----------------------------------------------------------|
| Taylor TX PD<br>500 South Main Street<br>Taylor, TX 76574 |

| Customer Contact |                               |
|------------------|-------------------------------|
| Customer Phone   | 512-352-5551 ext 222          |
| Customer E-mail  | jeffery.lagrone@taylor.tx.gov |

2022 Dodge Charger Pur... Thank you for your continued business!

| Description                                                                                                                                                                                                                                                                                    | Qty | Price    | Total    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|----------|
| Defender Supply CHARGER Grill Lighting Package -Includes 4 Tri Color Super LED Light Heads (R/B/W), Mounted in Grill. Progressing Flash Patterns with Slide Switch, Take Down and Cruise Functions Available (Core / Carbide Only). Includes Installation.                                     | 1   | 1,158.50 | 1,158.50 |
| Make & Model of Customer Supplied Police Radio - Motorola APX6500<br>Is Customer Supplied Police Radio a One or Two Piece Unit - One - Hot all the Time.<br>What is the Frequency of Customer Supplied Police Radio - 800MHz                                                                   |     |          |          |
| Defender Supply Two-Way (800) Radio Antenna and Coaxial Cable. Includes Installation.                                                                                                                                                                                                          | 1   | 182.00   | 182.00   |
| No Docking Station                                                                                                                                                                                                                                                                             |     |          |          |
| Defender Supply Charger Mirror Lighting Package 1 - Includes Two Tri-Color Super LED Light Heads Mounted Under Mirror (R/B/W) with 180° Light Spread and integrated Alley Function. Includes Installation.                                                                                     | 1   | 982.35   | 982.35   |
| Defender Supply CHARGER Rear Side Window Lighting Package - Includes Two Tri Color Super LED Light Heads (R/B/W) Mounted 1 on Each Rear Side Window. Progressing Flash Patterns with Slide Switch, Alley, Low Power and Cruise Functions Available (Core/Carbide Only). Includes Installation. | 1   | 508.00   | 508.00   |
| Defender Supply Tail Light Hide-Away Lighting Package -Includes 2, Dual Color Super LED Light Heads (1x R/W, 1x B/W) Inserted in the Reverse Section of the Tail Lights. Cruise, Low Power and White in Reverse Function Available (Configuration 2 Core/Carbide Only). Includes Installation. | 1   | 286.25   | 286.25   |

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

## Vehicle & Emergency Equipment Total

\*\* All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets - troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour \*\*

Signature





**845 FM 407 W**  
**Argyle, TX 76226**

|                    |                            |
|--------------------|----------------------------|
| <b>Date</b>        | 11/7/2022                  |
| <b>Estimate #</b>  | 35016                      |
| <b>Estimate By</b> | George Severe              |
|                    | george@defendersupply.c... |
|                    | 903-771-0845               |



| Bill To                                                   |
|-----------------------------------------------------------|
| Taylor TX PD<br>500 South Main Street<br>Taylor, TX 76574 |

|                         |                              |
|-------------------------|------------------------------|
| <b>Customer Contact</b> |                              |
| <b>Customer Phone</b>   | 512-352-5551 ext 222         |
| <b>Customer E-mail</b>  | jeffery.lagrone@taylorlx.gov |

| 2022 Dodge Charger Pur...                                                                                                                                                                                                                  |     | Thank you for you're continued business! |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------|----------|
| Description                                                                                                                                                                                                                                | Qty | Price                                    | Total    |
| Defender Supply CHARGER Traffic Advisor Package                                                                                                                                                                                            | 1   | 1,372.40                                 | 1,372.40 |
| - 1 Eight Dual Color Module Super LED Full Function Light Stick (R/A, B/A) with Progressing Flash Patterns with Slide Switch, Cruise, Low Power Functions Mounted on Rear Deck Behind Glass with Vehicle Specific Shroud and Brackets. ... |     |                                          |          |
| - 2, Dual Color Super LED Light Heads (R/B), Mounted Horizontally Under the Trunk on Each Corner, Rear Facing When Open. Includes Installation.                                                                                            |     |                                          |          |
| Defender Supply Rear Hatch Dome Light - Includes 2, 3' Round Red/White Dome Lights Mounted On Rear Hatch, 1 On Each Side, Switch, Defender Supply Dome Wire Harness. Includes Installation.                                                |     |                                          | 294.00   |
| Defender Supply Small-Size Rechargeable Metal Multi-Function LED Flashlight. -Mounted to the passenger side of the console.                                                                                                                | 1   | 270.25                                   | 270.25   |
| -Flashlight Switches Provide Momentary or Constant-On Functionality with User-Selectable High (425 Lumens), Medium (200 Lumens) or Low (100 Lumens)-Brightness Settings as well as a Disorienting Strobe.                                  |     |                                          |          |
| No Paint, Graphics or Partition                                                                                                                                                                                                            |     |                                          |          |
| Misc. Shop Supplies                                                                                                                                                                                                                        | 1   | 20.00                                    | 20.00    |
| Shipping of Above Emergency Parts for Upfit                                                                                                                                                                                                | 1   | 100.00                                   | 100.00   |
| Installation of Customer Supplied Equipment:                                                                                                                                                                                               | 1   | 125.00                                   | 125.00   |
| Customer Supplied Police Radio - Motorola APX6500 1-Piece                                                                                                                                                                                  |     |                                          |          |
| Customer to Pick Up Vehicle                                                                                                                                                                                                                |     |                                          |          |
|                                                                                                                                                                                                                                            |     | 0.00                                     | 0.00     |

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

**Vehicle & Emergency Equipment Total**

\*\* All customer supplied equipment is assumed to be either brand new in box or bench tested and fully functional with all necessary vehicle specific cables and brackets – troubleshooting and/or repairing inoperable or incomplete customer supplied equipment will be subject to our normal labor rate of \$125/hour \*\*

Signature





|                    |                            |
|--------------------|----------------------------|
| <b>Date</b>        | 11/7/2022                  |
| <b>Estimate #</b>  | 35016                      |
| <b>Estimate By</b> | George Severe              |
|                    | george@defendersupply.c... |
|                    | 903-771-0845               |



| Bill To                                                   |
|-----------------------------------------------------------|
| Taylor TX PD<br>500 South Main Street<br>Taylor, TX 76574 |

|                         |                               |
|-------------------------|-------------------------------|
| <b>Customer Contact</b> |                               |
| <b>Customer Phone</b>   | 512-352-5551 ext 222          |
| <b>Customer E-mail</b>  | jeffery.lagrone@taylor.tx.gov |

| 2022 Dodge Charger Pur... |     | Thank you for you're continued business! |       |
|---------------------------|-----|------------------------------------------|-------|
| Description               | Qty | Price                                    | Total |
|                           |     |                                          |       |

|                                                |                    |
|------------------------------------------------|--------------------|
| <b>Vehicle &amp; Emergency Equipment Total</b> | <b>\$10,000.00</b> |
|------------------------------------------------|--------------------|

Signature \_\_\_\_\_

Cc: Nicole Oman <nicole.oman@taylortx.gov>

Subject: F-250 - 3/4 Ton, Single Cab, Gas - 4x2 - Long wheel base

CAUTION: This email originated from outside of the City of Taylor. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nicole,

3. Below is the F-250 - 3/4 Ton, Single Cab, Gas - 4x2 - Long wheel base.

<https://shop.ford.com/configure/superduty/config/interior/Config%5B%7CFord%7CSuperDuty%7C2023%7C1%7C1.%7C...PZ1...CBC.XLL.REC.SRW.43C.66S.250.%5D>

4. Same as above. Single Cab – Box Utility / Service Body

Truck: \$46,190

Service Body: \$7500 - \$9500 (depending on what you want on it???)

Rough Total: \$53,690 - \$55,690

#### PRICING SUMMARY

|                                     |            |
|-------------------------------------|------------|
| BASE MSRP <sup>\$1</sup>            | \$43,970   |
| OPTIONS <sup>\$4</sup>              | + \$425    |
| ACCESSORIES <sup>\$8</sup>          | + \$0      |
| DESTINATION CHARGES <sup>\$17</sup> | + \$1,795  |
| TOTAL MSRP <sup>\$16</sup>          | = \$46,190 |
| ESTIMATED NET PRICE <sup>\$5</sup>  | = \$46,190 |

**Andy Smith**  
**Bluebonnet Commercial Truck Center**  
**Commercial Accounts Manager**  
[asmith@bbmotors.com](mailto:asmith@bbmotors.com)  
**Cell: 830.660.5416**  
**Office: 830.626.5477**

**Shawna McClain**  
**Bluebonnet Commercial Truck Center**  
**Assistant to Andy Smith**  
[smcclain@bbmotors.com](mailto:smcclain@bbmotors.com)  
**Office: 830.626.5477**



## Nicole Oman

**From:** Andy Smith <asmith@bbmotors.com>  
**Sent:** Tuesday, November 8, 2022 10:19 AM  
**To:** Andy Smith  
**Cc:** Nicole Oman  
**Subject:** F-350 - 1 Ton, 6.8 Gas - 4x2 - Long Wheel Base

**CAUTION:** This email originated from outside of the City of Taylor. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nicole,

5. Below is the build for the F-350 - 1 Ton, 6.8 Gas - 4x2 – Long Wheel Base.

<https://shop.ford.com/configure/superduty/config/interior/Config%5B%7CFord%7CSuperDuty%7C2023%7C1%7C1.%7C...PZ1...CBC.XLL.REC.SRW.43C.66S.350.%5D>

### PRICING SUMMARY

|                                    |            |
|------------------------------------|------------|
| BASE MSRP <sup>S1</sup>            | \$45,015   |
| OPTIONS <sup>S4</sup>              | + \$425    |
| ACCESSORIES <sup>S8</sup>          | + \$0      |
| DESTINATION CHARGES <sup>S17</sup> | + \$1,795  |
| TOTAL MSRP <sup>S16</sup>          | = \$47,235 |
| ESTIMATED NET PRICE <sup>S5</sup>  | = \$47,235 |

**Andy Smith**  
**Bluebonnet Commercial Truck Center**  
**Commercial Accounts Manager**  
[asmith@bbmotors.com](mailto:asmith@bbmotors.com)  
**Cell: 830.660.5416**  
**Office: 830.626.5477**

**Shawna McClain**  
**Bluebonnet Commercial Truck Center**  
**Assistant to Andy Smith**  
[smcclain@bbmotors.com](mailto:smcclain@bbmotors.com)  
**Office: 830.626.5477**







## PRODUCT PRICING SUMMARY

**TIPS USA 200206 TRANSPORTATION VEHICLES**  
**VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656**

End User: TAYLOR CITY OF

Prepared by: SETH GAMBLIN

Contact: \_\_\_\_\_

Phone: 512.436.1313

Email: \_\_\_\_\_

Email: [SGAMBLIN.SILSBEEFLEET@GMAIL.COM](mailto:SGAMBLIN.SILSBEEFLEET@GMAIL.COM)

Product Description: FORD F150 CREW CAB

Date: November 8, 2022

A. Bid Item: \_\_\_\_\_

A. Base Price: \$ **36,584.00**

### B. Factory Options

| Code | Description                            | Bid Price   | Code | Description             | Bid Price |
|------|----------------------------------------|-------------|------|-------------------------|-----------|
| W1C  | 2023 FORD F150 CREW CAB 4X2 5.5' 145 W | \$ 1,995.00 | 101A | XL EQUIPMENT GROUP      |           |
| 99P  | 2.7L V6 ECO BOOST                      | \$ 1,195.00 |      |                         |           |
| 44G  | 10 SPEED TRANS                         | \$ -        |      | POWER LOCKS AND WINDOWS |           |
| 18B  | BLACK PLATFORM RUNNING BOARDA          | \$ 250.00   |      | CRUISE                  |           |
| 53B  | CLASS IV TRAILER HITCH                 | \$ 205.00   |      | REVERSE SENSING         |           |
| 67T  | BRAKE CONTROLLER                       | \$ 275.00   |      |                         |           |
|      |                                        |             |      |                         |           |
|      |                                        |             |      |                         |           |

Total of B. Published Options: \$ **3,920.00**

Published Option Discount (5%) \$ **(96.25)**

### C. Unpublished Options [not to exceed 25%]

\$= 0.0 %

| Description | Bid Price | Options                    | Bid Price |
|-------------|-----------|----------------------------|-----------|
|             |           | EXTERIOR COLOR-WHITE       |           |
|             |           | INTERIOR: VINYL 40/ 20 /40 |           |
|             |           |                            |           |
|             |           |                            |           |
|             |           |                            |           |
|             |           |                            |           |
|             |           |                            |           |
|             |           |                            |           |

Total of C. Unpublished Options: \$ **-**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ **-**

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ **350.00**

F. Contract Price Adjustment: \_\_\_\_\_

G. Additional Delivery Charge: 199

\$ **348.25**

H. Subtotal:

\$ **41,106.00**

I. Quantity Ordered 1 x H =

\$ **41,106.00**

J. Trade in: \_\_\_\_\_

\$ **-**

K. \_\_\_\_\_

L. Total Purchase Price

\$ **41,106.00**

**Nicole Oman**

---

**From:** Andy Smith <asmith@bbmotors.com>  
**Sent:** Tuesday, November 8, 2022 10:50 AM  
**To:** Nicole Oman  
**Subject:** RE: F-350 Crew Cab (1 & 2)

**CAUTION:** This email originated from outside of the City of Taylor. Do not click links or open attachments unless you recognize the sender and know the content is safe.

### **PRICING SUMMARY**

---

|                                    |            |
|------------------------------------|------------|
| BASE MSRP <sup>S1</sup>            | \$49,015   |
| OPTIONS <sup>S4</sup>              | + \$425    |
| ACCESSORIES <sup>S8</sup>          | + \$0      |
| DESTINATION CHARGES <sup>S17</sup> | + \$1,795  |
| TOTAL MSRP <sup>S16</sup>          | = \$51,235 |
| ESTIMATED NET PRICE <sup>S5</sup>  | = \$51,235 |

**Andy Smith**  
**Bluebonnet Commercial Truck Center**  
**Commercial Accounts Manager**  
[asmith@bbmotors.com](mailto:asmith@bbmotors.com)  
**Cell: 830.660.5416**  
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**Shawna McClain**  
**Bluebonnet Commercial Truck Center**  
**Assistant to Andy Smith**  
[smcclain@bbmotors.com](mailto:smcclain@bbmotors.com)  
**Office: 830.626.5477**



---

**From:** Nicole Oman <nicole.oman@taylortx.gov>  
**Sent:** Tuesday, November 8, 2022 10:48 AM  
**To:** Andy Smith <asmith@bbmotors.com>  
**Subject:** RE: F-350 Crew Cab (1 & 2)

What is the approximate cost of these?





Prepared by: Andy Smith  
11/28/2022

Bluebonnet Ford | 351 Interstate Highway 35 South New Braunfels Texas | 781305086

## 2023 F-150 4x4 Regular Cab 8' box 141" WB XL (F1E)

Price Level: 325

### As Configured Vehicle

| Code                         | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | MSRP        |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>Base Vehicle</b>          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
| F1E                          | Base Vehicle Price (F1E)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$39,900.00 |
| <b>Packages</b>              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
| 101A                         | Equipment Group 101A Standard<br><i>Includes:</i><br>- Engine: 3.3L V6 PFDI<br>Includes auto start-stop technology and flex-fuel capability.<br>- Transmission: Electronic 10-Speed Automatic<br>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.<br>- 3.73 Axle Ratio<br>- GVWR: 6,325 lbs Payload Package<br>- Tires: 265/70R17 BSW A/T<br>- Wheels: 17" Silver Steel<br>- Radio: AM/FM Stereo w/4 Speakers<br>Includes auxiliary audio input jack.<br>- SYNC 4<br>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual. | -\$750.00   |
| <b>Powertrain</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
| 99B                          | Engine: 3.3L V6 PFDI<br><i>Includes auto start-stop technology and flex-fuel capability.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Included    |
| 44G                          | Transmission: Electronic 10-Speed Automatic<br><i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Included    |
| X26                          | 3.73 Axle Ratio                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Included    |
| STDGV                        | GVWR: 6,325 lbs Payload Package                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Included    |
| <b>Wheels &amp; Tires</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
| STDTR                        | Tires: 265/70R17 BSW A/T                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Included    |
| 64C                          | Wheels: 17" Silver Steel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Included    |
| <b>Seats &amp; Seat Trim</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |
| A                            | Vinyl 40/20/40 Front Seat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | N/C         |
| <b>Other Options</b>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Andy Smith

11/28/2022

Bluebonnet Ford | 351 Interstate Highway 35 South New Braunfels Texas | 781305086

**2023 F-150 4x4 Regular Cab 8' box 141" WB XL (F1E)**

Price Level: 325

**As Configured Vehicle (cont'd)**

| Code  | Description                                                                                                                                                                                                                                                                                                                                                               | MSRP     |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 141WB | 141" Wheelbase                                                                                                                                                                                                                                                                                                                                                            | STD      |
| PAINT | Monotone Paint Application                                                                                                                                                                                                                                                                                                                                                | STD      |
| STDRD | Radio: AM/FM Stereo w/4 Speakers<br><i>Includes auxiliary audio input jack.</i>                                                                                                                                                                                                                                                                                           | Included |
|       | <i>Includes:</i><br><i>- SYNC 4</i><br><i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.</i>                                                                                                     |          |
| 53B   | Class IV Trailer Hitch Receiver<br><i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7/4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (Includes BLIS w/trailer tow coverage where BLIS is available).</i> | \$315.00 |
| 18B   | Black Platform Running Boards                                                                                                                                                                                                                                                                                                                                             | \$250.00 |
| 153   | Front License Plate Bracket<br><i>Standard in states requiring 2 license plates, optional to all others.</i>                                                                                                                                                                                                                                                              | N/C      |

**Fleet Options**

|        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| WARANT | Fleet Customer Powertrain Limited<br>Warranty<br><br>Requires valid FIN code.<br><br><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i> | N/C |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|

**Emissions**

|     |                    |     |
|-----|--------------------|-----|
| 425 | 50 State Emissions | STD |
|-----|--------------------|-----|

**Exterior Color**

|       |              |     |
|-------|--------------|-----|
| YZ_01 | Oxford White | N/C |
|-------|--------------|-----|

**Interior Color**

|       |                                                          |     |
|-------|----------------------------------------------------------|-----|
| AS_02 | Black w/Medium Dark Slate w/Vinyl<br>40/20/40 Front Seat | N/C |
|-------|----------------------------------------------------------|-----|

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Andy Smith

11/28/2022

Bluebonnet Ford | 351 Interstate Highway 35 South New Braunfels Texas | 781305086

2023 F-150 4x4 Regular Cab 8' box 141" WB XL (F1E)

Price Level: 325

## As Configured Vehicle (cont'd)

| Code               | Description | MSRP        |
|--------------------|-------------|-------------|
| SUBTOTAL           |             | \$39,715.00 |
| Destination Charge |             | \$1,795.00  |
| TOTAL              |             | \$41,510.00 |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





## PRODUCT PRICING SUMMARY

**TIPS USA 210907 AUTOMOBILES**

**VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656**

End User: TAYLOR CITY OF

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Product Description: FORD F450 REG CAB CHASSIS

Prepared by: SETH GAMBLIN

Phone: 512.436.1313

Email: SGAMBLIN.SILSBEEFLEET@GMAIL.COM

Date: December 15, 2022

A. Base Price: \$ **46,631.00**

A. Bid Item: \_\_\_\_\_

### B. Factory Options

| Code | Description                  | Bid Price   | Code | Description        | Bid Price |
|------|------------------------------|-------------|------|--------------------|-----------|
| F4G  | 2023 F450 4X2 SD REGULAR CAB | \$ 2,975.00 | 650A | ORDER CODE XL      |           |
| 99N  | 7.3L V8 GAS                  | \$ -        |      | DRW 193 WB 108" CA |           |
| 44G  | 10 SPEED TRANS               | \$ -        | X48  | 4.88 AXLE RATIO    |           |
| 52B  | TRAILER BRAKE CONTROLLER     | INC         |      | GVWR 16,500LBS     |           |
| 872  | REAR VIEW CAMERA PREP        | \$ 415.00   |      |                    |           |
| 512  | SPARE TIRE, WHEEL & JACK     | \$ 350.00   |      |                    |           |
| 18B  | PLATFOEM RUNNING BOARDS      | \$ 320.00   |      |                    |           |
|      |                              |             |      |                    |           |

Total of B. Published Options: \$ **4,060.00**

Published Option Discount (5%) \$ **(54.25)**

### C. Unpublished Options

\$= 0.5 %

| Description          | Bid Price | Options                           | Bid Price |
|----------------------|-----------|-----------------------------------|-----------|
| TINT ALL 4 MAX LEGAL | \$ 275.00 | EXTERIOR COLOR- WHITE Z1          |           |
|                      |           | INTERIOR COLOR- AS VINYL 40/20/40 |           |
|                      |           |                                   |           |
|                      |           |                                   |           |
|                      |           |                                   |           |
|                      |           |                                   |           |
|                      |           |                                   |           |
|                      |           |                                   |           |
|                      |           |                                   |           |

Total of C. Unpublished Options: \$ **275.00**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ -

E. Lot Insurance (for in-stock and/or equipped vehicles):

\$ -

F. Contract Price Adjustment:

G. Additional Delivery Charge: 210

\$ **367.50**

H. Subtotal:

\$ **51,279.25**

I. Quantity Ordered 1 x H =

\$ **51,279.25**

J. Trade in:

\$ -

K.

L. Total Purchase Price

\$ **51,279.25**



Specialists in Liquid Handling Products  
P.O. Box 1307 Lake Wales, FL 33859-1307  
www.chemicalcontainers.com  
800-346-7867  
863-638-1407

## QUOTATION

**DATE:** December 2, 2022  
**ATTN:** Steven  
**TO:** City of Taylor  
**EMAIL:** [Steven.Heselmeyer@taylor.tx.gov](mailto:Steven.Heselmeyer@taylor.tx.gov)  
**PH:** (512)844-8724

**FROM:** Amber Baldi  
**Phone:** 863-638-1407  
**RE:** 525 Roadside Spray Truck

**Thank you for the opportunity to offer the following quotation:**

**Scope of Work**

CCI to be provided a Ford F-450 single cab and chassis or the equivalent with a 108" cab to axle to install aluminum bed and spray applicator components.

**Multipurpose Roadside Spray Truck Components**

**Bed:**

- All Welded Heavy-Duty Aluminum Flatbed, 8' X 12'
- Aluminum Expanded Metal Headboard
  - Follow Cab Contour, Only as Wide as the Cab
- Two 36" Aluminum Boxes Under Bed
- Fold-up Ladder
- LED Strobe Above Cab and Rear of Bed & Whelen Traffic Advisor Light Bar
  - Positioned to Not Flash In the Cab
- Storage Rack/Cubby Between cab and Tank for Gas Can, Cooler, 30 gal. drum, and Hand Wash Tank
- Reese Hitch in Rear Bumper
  - 2" Receiver, 21" Ground to Bottom of Receiver
- DEF fill
  - Position Fill Cap to Insure Good Fill Hose Angle to Tank.

**Tank:**

- 525 Gallon Polyethylene Horizontal Leg Tank
  - 49" Diameter x 71" Length
  - Graduations Towards Cab
  - Positive Drain Through Bed, for Cleaning Tank
  - Jet agitation
- Drivers side remote fill
  - Over the Top with Fixed Air Gap, Not Removable
  - 2" Female Cam Lock with Valve

**Pump and engine:**

- 8 HP Electric Start Honda with Remote Start in Cab
- Hypro Stainless Steel Centrifugal Pump with 12-Volt Clutch
  - Step-Up Pulley to Reduce Engine RPM
  - Steel Belt Guard





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## QUOTATION

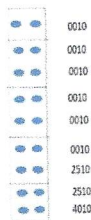
- Manual Agitation Valve at Pump
- Suction Filter with Drain, through Bed

### Handgun / Hose reel:

- Electric Rewind Hose Reel
- Swivel Lock with Position Lock
- Rewind Push Button on Hose Reel
- 300' Ag Spray Hose
- JD9 Handgun, Quick Coupler, Small Cut-Off Valve at Handgun

### Front Mounted Aluminum spray boom:

- Mounted through and Below Bumper
- Passenger Side Spray Head with Spring Breakaway
  - 38" from Bottom of Spray Head Shield to Ground
- Tow Hooks must be Accessible or Remounted to Front of Boom
- Roadside 5-section Stainless Steel Shielded Spray Head



- Check Valve Behind each Spray Tip
- 12-volt Actuator to Pitch Spray Head, Up and Down
- TeeJet 5-Valve Manifold with 430 Series Flow-Back Valves
  - Mount at Front of Truck on Spray Boom
  - Pressure Filter and Cut-off Valve at Valve Manifold
  - Tips Sized to Provide Spray Coverage from Curb and Gutter up to 30'.

### Rear Stainless Steel Deicing Boom:

- Mounted on Body Side of Rear Bumper of Truck.
- Three Lane Coverage with Tip Selection
  - 2 GPM Straight Stream Tip, Tri-Stream, and Fan Tip For Vehicle Path
  - Boombuster 437 Tips to Spray Lanes 2 & 3.
- TeeJet 3-Valve Manifold with 450 Series Valves
  - In Cab Operation

### Chemical Tanks and Pumps

- Three 7.5 Gallon Removable Chemical Tanks
- 2 Cab Controlled with Rate Automation Peristaltic Chemical Pumps.

### Controller and Switchbox:

- MidTech Tasc 6300 Rate Controller with GPS Speed Output, Injection Control, and Pressure Control.
  - 9-Boom Switchbox with Handgun
- In-Cab Switchbox to Control:
  - Engine Start and Pump Clutch
  - 12-volt Cylinders on Spray Heads (Tilt)



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## QUOTATION

- All Mounted on an Articulating Arm Assembly for Passenger or Driver Operation of Spray System.
- Spray System Set Up to be Utilized as an Injection Spray System or Tank Mix.

Total cost.....\$73,958.22

### Options

Delivery.....\$3,000.00

In Person Training 8-12 Hours.....\$3,500.00

Pick Up in Lake Wales, FL 33859

Training in Lake Wales Florida (our main location).....NO CHARGE

*Price Does Not Include Cab & Chassis or Tax if Applicable.*

**Listed prices are good for 60 Days, or through dates stated. Currently resin is a volatile commodity, prices are increasing on a monthly basis, Freight and Fuel prices are also unpredictable and subject to change based on the economy at time of shipping, listed delivery amounts are estimates.**

We appreciate the opportunity to submit this quote. Please contact me if you have any questions.

Thank you,

Amber Baldi  
Chemical Containers, Inc.  
413 ABC Rd.  
Lake Wales, FL 33859  
Cell 863-241-3952 / Office 800-346-7867 ext. 150



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863-638-1407

## QUOTATION

**DATE:** December 6, 2022

**ATTN:** Steven

**TO:** City of Taylor

**EMAIL:** [Steven.Heselmeyer@taylor.tx.gov](mailto:Steven.Heselmeyer@taylor.tx.gov)

**PH:** (512)844-8724

**FROM:** Amber Baldi

**Phone:** 863-638-1407

**RE:** 525 Roadside Spray Truck

**Thank you for the opportunity to offer the following quotation:**

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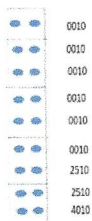
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  - Engine Start and Pump Clutch
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## QUOTATION

- All Mounted on an Articulating Arm Assembly for Passenger or Driver Operation of Spray System.
- Spray System Set Up to be Utilized as an Injection Spray System or Tank Mix.

**Total cost.....\$73,958.22**

### Options

**2023 Isuzu NPR-HD with 109" WheelBase.....\$67,000.00**  
**(2 currently available)**

**Delivery.....\$3,000.00**

**In Person Training 8-12 Hours.....\$3,500.00**

**Pick Up in Lake Wales, FL 33859**

**Training in Lake Wales Florida (our main location).....NO CHARGE**

*Price Does Not Include Cab & Chassis or Tax if Applicable.*

**Listed prices are good for 60 Days, or through dates stated. Currently resin is a volatile commodity, prices are increasing on a monthly basis, Freight and Fuel prices are also unpredictable and subject to change based on the economy at time of shipping, listed delivery amounts are estimates.**

We appreciate the opportunity to submit this quote. Please contact me if you have any questions.

Thank you,

Amber Baldi  
Chemical Containers, Inc.  
413 ABC Rd.  
Lake Wales, FL 33859  
Cell 863-241-3952 / Office 800-346-7867 ext. 150





## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

**Agenda Item #:** 9

**Agenda Title:** Consider approving delivery charge for Gradall  
XL3100 V 4x4

**Council Action to be taken:** Approve delivery charge of \$5,000.00 for Gradall XL3100

**Department Submitted:** Internal Services

**Staff Contact:** Nicole Oman, Internal Services Director  
Jim Gray, Public Works Director

### 1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to approve delivery charge for the Gradall XL3100 in the amount of \$5,000.00.

### 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

At the December 8, 2022, City Council meeting, Council approved the purchase of a Gradall XL3100 V 4x4 in the amount of \$465,440.51. On the quote it was noted that freight charges will be added to invoice at time of shipment. The estimated cost will likely run \$8,000.00 to \$9,000.00 and has been agreed that Waukesha-Pearce Ind will cover anything over \$5,000.00. This will make the new cost of the Gradall \$470,440.00.

### 3. PROS and CONS

| <u>PROS</u>                                                                                                                                                        | <u>CONS</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <ul style="list-style-type: none"><li>We will lock in the delivery price at \$5,000.00 and be able to proceed with PO for the Gradall including delivery</li></ul> | N/A         |

### 4. RECOMMENDATION

Approve delivery charge of \$5,000.00 for the Gradall XL3100 V 4x4

|                          |
|--------------------------|
| <b>5. FUNDING SOURCE</b> |
|--------------------------|

FY 23 General Fund - Use Tax

|                    |
|--------------------|
| <b>6. TIMELINE</b> |
|--------------------|

Immediate consideration is requested so that the Gradall XL3100 V 4x4 can be ordered and the lead time is around 6 months out.

|                                                  |
|--------------------------------------------------|
| <b>7. OTHER OPTIONS (In order of preference)</b> |
|--------------------------------------------------|

Reject delivery charge

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

N/A



***City Council Meeting  
January 12, 2023  
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

**Agenda Item #:** 10

**Agenda Title:** Consider introducing Ordinance 2023-02 amending Chapter 19 “Offenses – Miscellaneous” to include regulations on camping in public areas and a policy for trespass warnings on city property.

**Council Action to be taken:** Consider ordinance

**Department Submitted:** City Management

**Staff Contact:** Brian LaBorde, City Manager

**1. PURPOSE/DESCRIPTION**

The purpose of the proposed ordinance is to address a noticeable increase in encampments and loitering on public properties or within public facilities causing vandalism or destruction of public property.

**2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN**

The ordinance addresses the growing occurrences city employees are having to focus on with our displaced population in the city taking residence either within public facilities or on public grounds by way of make-shift shelters. Such occupancy has resulted in vandalism or destruction of public property.

**3. STAFF ANALYSIS (How and Why)**

This ordinance is a culmination of the work from Police, Parks and Recreation, and Library. Each department worked with the City Attorney to help prevent or mitigate past incidents occurring again. Currently, the city has no policy to address such instances. The proposed ordinance provides for a program to address offenses on public properties unlike private property. As you can see, any individual that receives a citation will have the opportunity to appeal within thirty (30) days to Municipal Court.

Staff reviewed other city policies from Round Rock, Weatherford, Georgetown and the like and selected areas that were germane to our community.

|                          |
|--------------------------|
| <b>4. RECOMMENDATION</b> |
|--------------------------|

First reading of ordinance. Staff recommends consideration of the ordinance.

|                          |
|--------------------------|
| <b>5. FUNDING SOURCE</b> |
|--------------------------|

N/A

|                    |
|--------------------|
| <b>6. TIMELINE</b> |
|--------------------|

N/A

|                                                  |
|--------------------------------------------------|
| <b>7. OTHER OPTIONS (In order of preference)</b> |
|--------------------------------------------------|

N/A

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

10a. [Draft Ordinance 2023-02](#)

10b. [Ordinance Exhibit A](#)

**ORDINANCE NO. 2023-02**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AMENDING CHAPTER 19 ENTITLED "OFFENSES - MISCELLANEOUS" OF THE CODE OF ORDINANCES OF THE CITY OF TAYLOR, TEXAS TO INCLUDE REGULATIONS FOR CAMPING IN PUBLIC AREAS AND A POLICY FOR TRESPASS WARNINGS ON CITY PROPERTY; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS; INCLUDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Taylor ("City Council") recognizes the importance of maintaining safe public areas for the general public to enjoy; and

**WHEREAS**, the City desires to provide the public and City staff at City Property, buildings and facilities, to the extent permitted by law, an environment free from unlawful and disruptive behavior and activities that interfere with City and public business and activities; and

**WHEREAS**, this trespass warning on city public property policy shall be posted on the City's website and shall remain on file with the City Secretary; and

**WHEREAS**, the City believes for public safety reasons it is in the best interest of the public and City staff, for the City to provide a trespass policy under the City Manager's authority to exclude unlawful and disruptive activities and persons from City Property, buildings and facilities while being within state and federal laws; and

**WHEREAS**, this policy does not prohibit a person from exercising his or her First Amendment rights at any public forums; and

**WHEREAS**, to the extent of any conflict between this policy and terms of another more specific City policy concerning a specific department, facility, or premises, the terms of the more specific policy shall control. To the extent of any irreconcilable conflict between this policy and the terms of an ordinance, the ordinance shall control; and

**WHEREAS**, the City also believes for public safety reasons it is in the best interest of the public for the City to regulate the practice of camping in public areas and provide guidance to law enforcement officials in the enforcement of the rules regarding camping in public areas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT;**

SECTION 1. The facts and recitations contained in the preamble of this ordinance are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.



SECTION 2. Chapter 19 of the Code of Ordinances of the City of Taylor, Texas is hereby amended to include the provisions as shown in EXHIBIT “A.”

SECTION 3. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect.

SECTION 4. If any provision of this ordinance or application thereof to any person or circumstance, shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION 5. The Mayor is hereby authorized to sign this ordinance and the City Secretary to attest. This Ordinance shall become effective and be in full force and effect in accordance with the provisions of the Charter of the City of Taylor.

PASSED, APPROVED, and ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Brandt Rydell, Mayor

**ATTEST:**

\_\_\_\_\_  
Dianna McLean, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ted W. Hejl, City Attorney

## **CERTIFICATE**

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-02, passed and approved by the City Council of the City of Taylor, Texas, on the \_\_\_\_ day of \_\_\_\_\_, 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office on this \_\_\_\_ day of \_\_\_\_\_, 2023.

---

Dianna McLean  
City Clerk

## **EXHIBIT “A”**

### **Article V. Criminal Trespass Warning**

#### **SECTION 19- - CRIMINAL TRESPASS**

##### **(a) Definitions**

1. “Trespass Warning” shall mean a verbal or written communication to a person that his or her presence or entry onto certain City Property is prohibited and the person must immediately leave such City Property. The Trespass Warning should address other items regarding this prohibition according to this policy.
2. “City Property” shall mean City-owned buildings and surrounding City-owned property, any City-leased buildings and surrounding leased property, any area over which the City has control, City park lands and other City-owned or operated recreational areas and facilities, City-owned parking garages, facilities and parking lots, right-of-ways, sidewalks, easements, trails, and all other City-owned lands unless the City Manager exempts a building or area from this policy in writing.
3. Authorized Employee means the City Manager and designees having authority to issue a Trespass Warning according to this policy.

##### **(b) Policy**

1. General - The City’s policy is to provide notice to people whose entry onto City Property, or continued presence on City Property, may be illegal, unreasonably disruptive or harmful to City Property or to conducting City business or to other persons’ use or enjoyment of approved activities on City Property and to provide persons receiving a Trespass Warning with the opportunity for a prompt administrative review of the terms of the Trespass Warning. A person arrested on City Property for a criminal offense may receive a Trespass Warning.
2. Addition - This policy is in addition to and does not bar or preclude Taylor Police Officers from performing their lawful duty to enforce any trespass laws or to issue a criminal trespass warning under other authority.
3. First Amendment Rights Acknowledged - The Authorized Employee shall have authority to consider and authorize a person subject to a Trespass Warning to enter City Property to exercise First Amendment rights if there is no other reasonable alternative location to exercise such rights or to conduct necessary City business.

##### **(c) Delegation of Authority**

1. Authorized Employees - Authorized Employees have authority to issue a Trespass Warning to any person whose conduct on City Property violates this policy or

constitutes a criminal offense. An Authorized Employee may also request a Taylor Police Officer to issue a written criminal trespass warning according to the Texas Penal Code to a person violating this policy if it is reasonably believed such conduct constitutes a criminal offense. Specifically, the City Manager delegates the non-exclusive authority to issue a Trespass Warning under this policy to the following Authorized Employees:

- a. All Deputy and Assistant City Managers;
  - b. All Council Appointed City Employees;
  - c. All Department Directors and Assistant Department Directors, but limited to buildings and lands within the control or area of responsibility of their respective departments; and
  - d. Any other City Departmental Management personnel responsible for managing, maintaining or staffing City Property, but limited to buildings and lands within the control or area of their responsibility.
2. Additional Authorized Employees - In addition to those listed above, the City Manager may delegate his or her non-exclusive authority to issue a Trespass Warning to any other City employee he or she deems appropriate in writing, given their general area of responsibility within the City.
  3. Expiration - A delegation of authority under this policy expires upon the reassignment, employment separation, termination, or retirement of the Authorized Employee, or upon revocation by the City Manager at any time for any reason.

(d) Trespass Warning Procedures

1. Verbal Warning - Unless a person's conduct violates section (d)(2) below, an Authorized Employee should, before issuing a written Trespass Warning to that person:
  - a. Verbally warn the person his or her conduct is in violation of law, City policy, rules or guidelines or interfering with another person's reasonable use and enjoyment of City Property,
  - b. Give the person a reasonable opportunity to cease violating the law, City policy, rules or guidelines or interfering with another person's reasonable use and enjoyment of City Property; and
  - c. Not issue a Trespass Warning to the person if the person promptly ceases the conduct at issue after receiving the verbal warning.
2. Written Trespass Warning after Verbal Warning - An Authorized Employee may authorize a peace officer to issue a criminal trespass warning to a person for conduct occurring on City Property that may be illegal, unreasonably disruptive, and harmful

to City Property or conducting City business, or interfering with another person's reasonable use or enjoyment of approved activities on City Property. The conduct includes, but is not limited to, conduct violating the following City ordinances, rules, policies or guidelines:

- a. Park and other curfew violations;
  - b. Park rules violations;
  - c. Library rules violations;
  - d. Failure to pay required fees for Facility use;
  - e. Facility use violations;
  - f. Noise ordinance violations;
  - g. Interfering with another person's reasonable use and enjoyment of approved activities on City Property; and
  - h. Any other City ordinance violation including, but not limited to, camping, solicitation, and glass containers ordinance violations.
3. Grounds for Issuing a Trespass Warning No Verbal Warning - An Authorized Employee may authorize a peace officer to issue a criminal trespass warning and may issue a Trespass Warning to a person without a verbal warning if the person has engaged in conduct that is unreasonably disruptive or harmful to City Property, to conducting City business, or to another's reasonable use and enjoyment of approved activities on City Property, and that may:
- a. Be a state or federal criminal offense or ordinance violation or is an attempt, solicitation or conspiracy to commit a state or federal criminal offense or ordinance violation, including urinating or defecating in public; or
  - b. Have resulted in injury to any person or damage to any property or threatens to cause an immediate breach of the peace.
4. Contents of a Trespass Warning - A verbal or written Trespass Warning should include the following items:
- a. Reasons for Exclusions. A statement of the reason the person is being notified or warned not to enter an area or to immediately depart from an area and explaining the conduct for the Trespass Warning.
  - b. Area of Exclusion. The Trespass Warning should describe the area or building, including the building name and address that the person shall not enter, so that



a reasonable person may understand the specific area to which the person may not return.

~~e. Duration of Exclusion. A Trespass Warning should be for a specific time period based on the seriousness of the conduct. The specific time period a person may not return will be established by the Authorized Employee based on relevant factors including:~~

- ~~• Conduct involving intentional damage to City Property;~~
- ~~• Conduct involving intentional injury or offensive contact with any person;~~
- ~~• Conduct that is disruptive or harmful to City business or another's reasonable use and enjoyment of approved activities on City Property; and~~
- ~~• Whether the person has previously engaged in similar conduct on City Property.~~

~~d.c.~~ Reentry Warning - The Trespass Warning shall include notice that reentry may result in an arrest while such warning is in effect.

~~e.d.~~ Notice of Administrative Review Process - A Trespass Warning will contain information that informs the person of the administrative review procedure.

~~f.c.~~ Police Department Records - A copy of the Trespass Warning shall be sent to the Taylor Police Department Communications office to be cords.

~~5.~~ Trespass Warning Duration Guidelines - A Trespass Warning shall be in effect from the issue date ~~u:~~

~~5.~~ ~~Up to 365 days from the date the warning was issued;~~ ~~or~~

~~a:~~

~~b. Up to two (2) years if the person has received a Trespass Warning in the previous two years.~~

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#### (e) Administrative Review of a Trespass Warning

##### 1. Request for Review

The person receiving the Trespass Warning may appeal all or any part of the Trespass Warning. A Criminal Trespass Warning Appeal Form will be made available at the Taylor Police Department. The request for review must be in writing and received by the Taylor Municipal Court Clerk's office no later than thirty (30) days after the Trespass Warning issue date.

If the person does not meet this thirty-day requirement, the Trespass Warning becomes final. Such a request for review does not stay or suspend the Trespass Warning. The person receiving the Trespass Warning must submit information and argument in writing to be considered. The burden of proof is on the person requesting the review.

2. Review Procedures - The City Manager or designee shall perform an informal review findings should generally be issued by written memo upon receipt of a timely request. The City Manager or designee conducting the informal review should decide the issues based on the known evidence. The City Manager or designee should make a written determination on the issues not later than five (5) days after receiving the review request. The City Manager may alter the response time if there is good cause. The written determination shall be promptly provided to the requestor at the provided address or made available in the Municipal Court Clerk's Office. The determination shall be to affirm, reverse or modify the Trespass Warning, and shall state the reasons for the determination. The decision of the City Manager or designee on a request for review is final. The City Manager or designee should consider all relevant information provided and should include the following:

- a. Whether the Trespass Warning was issued for a reason set out or otherwise consistent with this policy; and
- b. Whether the area and duration of the Trespass Warning are appropriate under the facts and circumstances.

3. City Manager Authority - The City Manager in his or her sole discretion may determine good cause exists to modify the administrative review processes described in this section, accommodate review more quickly, informally, later or to make any other modifications as he or she determines is appropriate keeping in mind the legal rights and concerns of all.
4. Good Faith, Substantial Compliance - This policy is intended to provide notice, standard procedures, proper management, authority delegation, and consistency in due process. Failure to meet one or more of the provisions of this policy does not invalidate a Trespass Warning issued in good faith and with substantial compliance with this policy.

(f) Violation of Warnings

1. Officers will arrest persons who are on City of Taylor city-owned, city acting as trustee to any foreclosures, and/or dedicated to the city any facilities, properties and/or appurtenances associated therewith in violation of a Warning.
2. The arresting officer should issue a new Warning to the violator.

3. If the Officer is uncertain whether a Warning is valid (i.e. because of age; or due to conflicting information), then the Officer should direct the violator to leave the property and prepare an offense report.
4. Confirmation of Trespassed status must be obtained prior to taking any enforcement action.

(g) Communications

1. Original Warnings will be filed along with a copy of the case report and photo in the Communications Center for 24-hour accessibility.
2. A record of the Warning will be noted within a City of Taylor database.

(h) Confirmation of trespassed status may only be given upon verification of a valid original warning.

1. If an arrest is made, a copy of the Warning may be sent to the jurisdiction holding such person(s) for confirmation. The original Warning will remain in the City's Communications Center.
2. Temporary lifts of trespass may be granted by the Taylor Police Department for specified periods of time to conduct a specified activity. The temporary lift notice will be included in the Warning file and the associated person will not be subject to arrest for trespass during this time.

## **Section 19-10 - Camping in Public Areas**

(a) Definitions:

*Camp* means to use an area for sleeping and/or living accommodation purposes including but not limited to the following:

- (1) Making preparations to construct a temporary shelter, such as the setting up of a tent, laying down of bedding, lying in or on a cot, sleeping bag, bedroll or other similar sleeping equipment, or the construction of a temporary shelter with other materials such as cardboard or newspapers;
- (2) Parking of a motor vehicle, motorhome, or trailer for the apparent purpose of overnight occupancy;
- (3) Storing or accumulating clothing, food, beverages or other personal belongings;
- (4) Doing any digging or earth breaking; or
- (5) Using any tent or temporary shelter.

*Public area* means an outdoor area to which the public has access and includes, but is not limited to streets, highways, parks, parking lots, alleyways, pedestrian ways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities and retail shopping establishments.

(b) Prohibitions.

- (1) Unless otherwise authorized by City prior to such activity, it shall be unlawful for any person to camp in a public area within the city limits of the City of Taylor, Texas.
- (2) The activities listed under the definition of "camp" shall constitute camping when it reasonably appears, in light of all the circumstances, that the person, in conducting these activities, is in fact using the area for living accommodation purposes regardless of the intent of the person or the nature of any other activities in which they may also be engaging. Camping does not include the act of merely falling asleep in a public area.
- (3) No personal belongings or any observed articles will be left behind or unattended, otherwise, such may be deemed trash and city shall have the option to dispose of immediately.

(c) Affirmative Defenses.

- (1) It is an affirmative defense to a violation of this article if the person was camping in an approved area designated by the city or on property for which the person has received prior permission by the owner or agent in charge of the property.
- (2) It is an affirmative defense to a violation of this section if the person:
  - a. Is traveling through the city in a motor vehicle;
  - b. Is on a trip which has a point of origin and a point of destination outside of Williamson County, Texas and contiguous counties;
  - c. Parks the motor vehicle at a location not greater than one-half mile off the most direct route of the trip;
  - d. Parks the motor vehicle for the purpose of resting or sleeping in the vehicle because further operation would endanger himself or others due to the need for sleep;
  - e. Sleeps or rests in the motor vehicle or in a trailer directly attached to the motor vehicle for a period not longer than four hours; and
  - f. Is not intoxicated.
- (d) The camping rules shall be subject to the City of Taylor trespass warrant ordinance within the premise or part thereof a public area. The trespass warrant policy shall be invoked if the following is determined by a sworn officer of the Taylor Police Department.







## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

**Agenda Item #:** 11

**Agenda Title:** **Consider introducing Ordinance 2023-03 granting Universal Natural Gas, LLC non-exclusive franchise agreement with the City of Taylor.**

**Council Action to be taken:** Consider ordinance

**Department Submitted:** City Management

**Staff Contact:** Brian LaBorde, City Manager

### **1. PURPOSE/DESCRIPTION**

Purpose of a Rights of way (ROW) rental fee or franchise fee are the rental costs paid by utilities that use the city's rights-of-way or other city property to transmit their services. Rights of way, just like other land interests, are valuable to a city and cannot be given away to private companies free of charge as required under Article III, Section 52 of the Texas Constitution.

Universal Natural Gas, LLC., (UNIGAS) is a regulated natural gas distribution entity on file with the Texas Railroad Commission. UNIGAS has been around since 1993 and operates all over the State of Texas primarily in areas outside of Houston, DFW, San Antonio, and Austin. Their goal is to provide safe, reliable, and economical natural gas services to residential and commercial customers (unigas-tx.com). Their initial development is to serve RCR Logistics Park but potentially grow their services within the City of Taylor.

### **2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN**

This is the first franchise agreement for this company with the City of Taylor. This franchise agreement (FA) mirrors that to a previous Council-approved FA at the September 8<sup>th</sup>, 2022 Council meeting with SiEnergy gas company serving Samsung.

### **3. STAFF ANALYSIS (How and Why)**

The fee is based off of gross receipts or gross revenue generated from the company, which more accurately reflects the value of the use of the right of way to the utility occupying it. The gross receipts methodology was codified by federal law for cable television providers, and by state law for gas, electric, and water utilities.

Section 182.025 (a) and (b) of the Texas Tax Code provide for cities that:

- (a) An incorporated city or town may make a reasonable lawful charge for the use of a city street, alley, or public way by a public utility in the course of its business.

With regard to the percentage to charge. Section 182.026(b)(2):

- (b) This subchapter does not...

- (2) impair or alter a provision of a contract, agreement, or franchise made between a city and a public utility company relating to a payment made to the city.

Therefore, a fee can be whatever the parties agree to in writing; however, cities look to best practices and comparison on what is a reasonable fee. Nonetheless, cities can choose to grant franchises as they see fit; however, gas companies do have a right to cross under city streets under the direction by the city as prescribed in Section 111 of the Texas Natural Resource Code and Sections 103 and 181 of the Texas Utilities Code.

Furthermore, the FA recognizes the newly adopted ROW management ordinance to follow permitting, design and constructing activity.

#### **4. RECOMMENDATION**

First reading of ordinance. Per common practice, Councils consider the FA first prior to execution by company.

#### **5. FUNDING SOURCE**

N/A

#### **6. TIMELINE**

N/A

#### **7. OTHER OPTIONS (In order of preference)**

N/A

#### **8. ATTACHMENTS**

11a. [Draft Ordinance 2023-03 with franchise agreement](#)

11b. [Exhibit A](#)

## **ORDINANCE NO. 2023-03**

**AN ORDINANCE GRANTING TO UNIVERSAL NATURAL GAS, LLC (d/b/a UNIVERSAL NATURAL GAS, INC.) AND ITS SUCCESSORS AND ASSIGNS, FOR A PERIOD OF TEN (10) YEARS FROM THE EFFECTIVE DATE OF THIS ORDINANCE, A NON-EXCLUSIVE FRANCHISE AND RIGHT TO ENTER THE PUBLIC RIGHTS-OF-WAY TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN A DISTRIBUTION SYSTEM WITHIN, ALONG, ACROSS, OVER AND UNDER THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF TAYLOR, TEXAS FOR THE TRANSPORTATION, DISTRIBUTION AND/OR SALE OF GAS TO CUSTOMERS AND THE PUBLIC GENERALLY IN THE CITY; DEFINING THE WORDS AND PHRASES THEREIN; PROVIDING FOR ASSIGNMENT, SALE OR LEASE OF THE FRANCHISE; PROVIDING FOR USE AND REPAIR OF THE PUBLIC RIGHTS-OF-WAY; PROVIDING FOR REGULATION OF SERVICE; ESTABLISHING DEPTH OF PIPELINES; ESTABLISHING RIGHTS AND DUTIES IN THE MOVEMENT AND ALTERATION OF PIPELINES; PROVIDING FOR INDEMNIFICATION OF THE CITY OF TAYLOR; PROVIDING FOR INSPECTION OF GRANTEE'S RECORDS; REQUIRING GRANTEE TO PAY A FRANCHISE FEE; PROVIDING FOR CONDITIONS OF THE FRANCHISE; PROVIDING FOR CONSTRUCTION OF THIS ORDINANCE UPON THE INVALIDITY OF ANY PART THEREOF; PROVIDING FOR ACCEPTANCE OF THIS FRANCHISE BY GRANTEE AND BOTH AN EFFECTIVE AND AN OPERATIVE DATE THEREOF; REPEALING ALL OTHER ORDINANCES DIRECTLY IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION AND PRESCRIBING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:**

### **SECTION 1. DEFINITIONS**

As used in this Ordinance, the following words and phrases shall have the following meanings:

- A. "Affiliate" means any person or entity that directly or indirectly owns or controls, that is directly or indirectly owned or controlled by, or that is under common ownership or control with Grantee.
- B. "City" means the City of Taylor, in Williamson County, Texas, a municipal corporation, hereinafter also referred to as "Grantor".
- C. "City Secretary" means the City Secretary of the City or other such officer of the City designated to serve as the filing officer for official documents and records of the City.
- D. "City Council" means the City Council of the City as the governing body of the City.
- E. "City Engineer" means the City Engineer of the City, the Public Works Director of the City, or such other officer of the City designated to approve engineering plans and designs for construction within Public Rights-of-Way.

- F. “City Manager” means the City Manager of the City, the City Administrator of the City, or such other chief administrative officer of the City designated to hear appeals from the decisions of other City officers.
- G. “Customer” means any individual person, corporation, company, partnership, firm, unincorporated association, trust, municipality, or public or private entity located within the municipal corporate limits of the City and serviced by the Grantee through any use of the Public Rights-of-Way.
- H. “Franchise Fee” or “Franchise Fees” shall mean the sum of fees to be paid to the City by Grantee under Section 11 of this Ordinance.
- I. “Franchise Agreement” refers to this Ordinance.
- J. “Gas Sales” means the sale of natural gas to Grantee’s Customers located within the corporate limits of the City by use of the System.
- K. “Gas Transportation” means the transportation of Transport Gas for redelivery to Customers with re-delivery points located within the corporate limits of the City.
- L. “Grantee” shall mean UNIVERSAL NATURAL GAS, LLC, a Texas limited liability company, and its successors and assigns.
- M. “Gross Receipts from Gas Sales” or “Gross Receipts” shall mean the operating revenue for the sale of gas after the Effective Date to the Grantee’s customers within the corporate boundaries of the City pursuant to the accounting principles established by the Federal Energy Regulatory Commission, including specifically Accounts 480, 481 and 482, as amended, except as modified herein, including:
- (1) all revenues derived or received, directly or indirectly, by the Grantee from the operation of the System within the corporate limits of the City;
  - (2) all revenues derived or received by the Grantee from the transportation of gas through the System within the City to customers located within the City (excluding gas transported to another gas utility in the City for resale to its customers within the City);
  - (3) the purchase price or, if the purchase price is not disclosed to the Grantee by the Transport Customer, the value of gas transported by Grantee for Transport Customers through the System within the City (“Third Party Sales”) (excluding the value of any gas transported to another gas utility in the City for resale to its customers within the City). Grantee shall request that each Transport Customer of the Grantee disclose to the Company the purchase price of said gas. Should the Transport Customer fail or refuse to disclose such purchase price to Grantee, the value of such gas shall be established by utilizing 110% of the Houston Ship Channel index of prices for large package of gas as published each month in “Inside FERC’s Gas Market Report” under “Delivered Spot-Gas Prices” (or a successor publication or another publication agreed upon by City and Grantee) as reasonably near the time as the transportation service is performed;

- (4) franchise fees paid pursuant to Section 11 of this Ordinance, contributions in aid of construction (“CIAC”), revenues from non-utility and non-regulated services or products, revenues billed but not ultimately collected or received by Company, and the following “miscellaneous charges”:
- (a) charges to connect, disconnect, or reconnect gas within the City;
  - (b) charges to handle returned checks from consumers within the City; and
  - (c) gross receipts fees.
- N. “Gross Receipts from Gas Sales” or “Gross Receipts” shall not include:
- (1) the revenue of any Person other than Grantee including, without limitation, any Affiliate of Grantee;
  - (2) sales taxes;
  - (3) interest or investment income earned by Grantee; and
  - (4) all monies received from the lease or sale of real or personal property, provided, however, that this exclusion does not apply to the lease of facilities within the City’s right-of-way.
- O. “Person” means an individual, corporation, general or limited partnership, limited liability company, trust, association, or other business or legal entity.
- P. “Public Right(s)-of-Way” means the present and future streets, medians, avenues, boulevards, parkways, roads, lanes, alleys, bridges, sidewalks, easements, highways, public utility easements, viaducts, bridges across water ways, and other public places within the municipal corporate limits of the City, whether dedicated or not, that are owned or controlled by the City and are available for Grantee’s use.
- Q. “System” means Grantee’s system of mains, pipelines, conduits, valves, feeders, regulator stations, laterals, service lines, measuring devices, and all other necessary plants, attachments, land, structures, facilities and appurtenances for the purpose of selling, storing, supplying, conveying, transmitting, distributing, and/or transporting natural gas and any gas, including the equivalent substitutes, for all other lawful purposes in, through, upon, under, and along the present and future streets, avenues, alleys, bridges, sidewalks, easements, highways, and any other public place within the municipal corporate limits of the City.
- R. “Transport Gas” means gas owned or controlled by a user or its designee (i.e., gas that is purchased or otherwise acquired by a user from someone other than Grantee) and delivered by such user or its designee to Grantee at a point on Grantee’s System, such point of delivery to be defined by Grantee, and carried, delivered or transported through Grantee’s System at a point of redelivery within the municipal corporate limits of the City by Grantee to the user for a fee.



## SECTION 2. GRANT OF FRANCHISE

- A. Subject to the terms and conditions of this Ordinance, the Grantor hereby grants to Grantee, its successors and assigns and Affiliates, for the term of ten (10) years from the Effective Date of this Ordinance, the right to enter upon the Public Rights-of-Way to construct, install, extend, remove, replace, abandon, operate and maintain a System along, across, over and under the Public Rights-of-Way for the privilege of transporting, distributing and/or selling gas to Customers and the public generally within the municipal corporate limits of the City, and including any territory that the City may hereafter annex, acquire, purchase; and to distribute, sell, store, supply, transport, carry and/or convey natural gas and any gas through Grantee's System in the City to other cities, towns, communities and areas outside the City and to inhabitants thereof, for the full term of this Ordinance.
- B. The Ordinance shall have the effect of and shall be a contract between Grantor and Grantee and shall be the measure of the rights and liabilities of Grantor as well as Grantee.
- C. The Franchise granted by this Ordinance shall in no way affect or impair the present or future rights, obligations, or remedies of the City or Grantee under the Texas Gas Utility Regulatory Act, as amended. This is a non-exclusive franchise.
- D. All of the regulations and activities required by this Ordinance are hereby declared to be governmental and for the health, safety, and welfare of the general public.

## SECTION 3. FRANCHISE ASSIGNMENT, SALE OR LEASE

Grantee is expressly given the power and privilege to sell, transfer or assign the franchise granted hereby, or any part of this franchise, to any person, entity or corporation, but Grantee and such buyer, transferee or assignee shall first notify Grantor of: the name of the buyer, transferee or assignee; the type of service(s) intended to be provided through the facilities of such buyer, transferee or assignee; and the name, mailing address, and telephone number of a contact person associated with such buyer, transferee or assignee. Notice shall be sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to the city contact information provided in Section 23 of this agreement.

## SECTION 4. USE AND REPAIR OF THE PUBLIC RIGHTS-OF-WAY; PERMIT PROCESS

- A. Grantee and its contractors shall give Grantor reasonable notice of the dates, location and nature of all work to be performed on its System within the Public Rights-of-Way.
- B. Grantee's System shall be of sound material and good quality, and shall be laid so that it will not interfere with the artificial drainage of the City or its underground fixtures, or with navigation in or the natural drainage of any stream. Grantee's System shall be erected, placed, extended, repaired, laid or otherwise installed, operated and maintained in such a manner as will, consistent with reasonable necessity, cause the least interference with other existing public uses of the Public Rights-of-Way, including but not limited to existing sewer, water, pipes, electricity, telephone wires, public or private drains, and any other facilities within the City and also including those utilities granted by franchise or permit

by the City. Within the Public Rights-of-Way, the location and route of the System shall be subject to the reasonable and proper regulation, direction and control of the City or the City official to whom such duties have been delegated. In order to initiate any work on existing Grantee facilities or the System within the Public Rights-of-Way, Grantee must obtain a permit under the procedure enumerated in the City's Right-of-Way Management Ordinance.

- C. This Ordinance shall constitute a permit for Grantee to park vehicles in the Public Rights-of-Way when necessary for the installation, replacement, abandonment, operation or maintenance of Grantee's System.
- D. No permit shall be required to initiate emergency repairs, including repairing gas leaks or as may be required by the rules and regulations of the Railroad Commission of Texas and the Texas One-Call Statute (Texas Utilities Code, Chapter 251, and any successor statutes). Grantee shall give the City telephone and e-mail notice of the initiation of emergency repairs as soon as practicable under the circumstances, but no later than 24 hours after initiation of such work, and shall seek a permit pursuant to the City's Right-of-Way Management Ordinance following completion of the work. If in conducting such emergency repair work there is anticipated or actual blockage of traffic lanes on any major thoroughfares or in public school zones that will be longer than 15 minutes, Grantee shall give the City telephone and email notice immediately upon initiation of such work.
- E. After completion of any work in the Public Rights-of-Way, Grantee shall, with due diligence and dispatch, comply with the City's Right-of-Way Management Ordinance and all other City ordinances governing time periods and standards relating to performing work in the Public Rights-of-Way to place the Public Rights-of-Way in a condition in compliance with the Grantor's reasonable standards and specifications. No Public Right-of-Way shall be encumbered for a longer period than shall be necessary to execute the work.
- F. Grantee shall keep current and up-to-date maps showing the physical location of Grantee's System and make the maps available for inspection by the Grantor at no cost during normal work hours.

## SECTION 5. REGULATION OF SERVICE

The System of Grantee shall at all times be installed, operated and maintained in accordance with accepted good practice, and in accordance with all State, Federal and City regulations, and in such condition as will enable the Grantee to furnish adequate and continuous service as required by the orders, rules and regulations of the Railroad Commission of Texas or other regulatory authority having jurisdiction. The requirements set forth in this Section shall not relieve Grantee of any other obligations set forth herein.

## SECTION 6. DEPTH OF PIPELINES

After the Effective Date of this franchise, Grantee's main or lateral lines installed or replaced in Public Rights-of-Way shall be installed or replaced at depths which comply with all applicable state and federal rules, regulations and company policies establishing minimum safety standards

for the design, construction, maintenance and operation of pipelines. Depth shall be measured from the lower of existing grade or proposed future grade as set forth on plans or other specifications existing at the time such lines are installed or replaced.

#### SECTION 7. DUTY TO MOVE OR ALTER LINES

- A. Grantor reserves the right to lay or permit to be laid cables, electric conduits, water, sewer, gas or other pipelines and to do or permit to be done any underground work deemed necessary and proper by the Grantor, along, across, over or under the Public Rights-of-Way. In permitting such work to be done, the Grantor shall be liable to the Grantee for any damage to Grantee's pipelines and facilities caused by Grantor or its agents' or contractors' negligence.
- B. Grantee shall, upon the written request of Grantor, relocate, or modify its System's facilities within Public Rights-of-Way at Grantee's own expense, exclusive of any facilities within the System installed for service directly to the City, whenever such relocation or modification shall be reasonably necessary to accommodate a street widening or traffic lane adjustment project or any other public works project by the City affecting the Public Right-of-Way in which the Facilities are located, including water, sewer, drainage and change of grade projects by City.
- C. When Grantee is required by Grantor to remove or relocate its mains, laterals, and other facilities to accommodate construction of streets and alleys by the Grantor, and Grantee is eligible under federal, state, county, local or other programs for reimbursement of costs and expenses incurred by Grantee as a result of such removal or relocation, and such reimbursement is required to be handled through Grantor, then Grantee's costs and expenses shall be included in any application by Grantor for reimbursement, if Grantee provides the Grantor its appropriate cost and expense documentation prior to the filing of the application. Grantor shall provide reasonable notice to Grantee of the deadline for Grantee to submit documentation of the costs and expenses of such relocation to Grantor.
- D. When Grantee is required to remove or relocate its mains, laterals or other facilities to accommodate construction of streets or alleys by the Grantor without reimbursement, Grantee shall have the right to seek a surcharge to recover relocation costs pursuant to Section 104.112 of the Texas Utilities Code or any other applicable law or regulations.

#### SECTION 8. IF GRANTOR SHALL REQUIRE THE GRANTEE TO ADAPT OR CONFORM ITS SYSTEM OR IN ANY WAY TO ALTER, RELOCATE OR CHANGE ITS PROPERTY TO ENABLE ANY OTHER PERSON, FIRM, CORPORATION OR ENTITY (WHETHER PUBLIC OR PRIVATE), OTHER THAN THE GRANTOR, TO USE THE PUBLIC RIGHTS-OF-WAY, THE GRANTEE SHALL BE REIMBURSED BY THE PERSON, FIRM CORPORATION OR ENTITY DESIRING OR OCCASIONING SUCH CHANGE FOR ANY AND ALL LOSS, COST OR EXPENSE OCCASIONED THEREBY. INDEMNIFICATION

Grantee and its successors and assigns shall indemnify, save, defend, protect and hold City and its agents, successors, assigns, legal representatives, employees, contractors, elected and non-elected

officials and officers harmless from and against any and all claims, damages, losses, liabilities, demands, costs, causes of action, settlements, awards, penalties, fees assessments, fines, charges, demands, liens, punitive damages, attorney fees and judgments of every kind or character, known or unknown, fixed or contingent (collectively "Claims") arising out of the acts or omissions of the Grantee, its servants, agents, employees, contractors, subcontractors, licensees, or any other person or entity in connection with the Grantee and the operation of this Franchise Agreement, including without limitation any claims arising from tort, personal injury, death, property damage or nuisance, provided however, that in the event of such claim or claims being prosecuted against the City, Grantee shall have the right to defend against the same, and to settle or discharge same in such manner as it may see fit, and the City shall give prompt written notice to Grantee of the presentation or prosecution of such claims. The indemnity provided for in this paragraph shall not apply to any Claims or liability resulting from the acts, omissions, or negligence of the City, its agents, legal representatives, employees, contractors, elected and non-elected officials and officers or any other person or entity in connection with the City.

#### SECTION 9. GRANTEE'S RATES, RULES AND REGULATIONS

The Grantee shall have the right to make and enforce such reasonable rules and regulations as it may deem necessary for the extension of its facilities, the sale of its gas and the conduct of its business, provided that such rules and regulations shall neither be in conflict with the laws of the State of Texas, with the orders, rules or regulations of the Railroad Commission of Texas or other regulatory authority having jurisdiction, nor with the ordinances, and regulations of the Grantor insofar as they are consistent with the jurisdiction of the Railroad Commission of Texas or such other regulatory authority. Grantee shall supply natural gas and provide regulated services at the rates and under the terms and conditions specified by such rules, any tariffs filed with the Railroad Commission of Texas, available on the Railroad Commission of Texas's website, and attached to this Franchise Agreement as Exhibit A.

#### SECTION 10. INSPECTION OF RECORDS

Grantee shall permit Grantor or its agents to inspect, examine and audit, during regular business hours, the books, papers and records kept by Grantee in the ordinary course of business and pertaining to the natural gas business carried on by it in the City, such as plats, maps and atlases identifying Grantee's pipelines in the City, and the books and records necessary to verify the franchise fee payment provided for in Section 11 hereof. Notwithstanding the obligation herein, Grantee shall have the right to the reasonable protection of proprietary information and to provide redacted documents or require Grantor or its agents to enter into such agreements pertaining to confidentiality as may reasonably protect the proprietary information of Grantee but which do not unreasonably frustrate the purposes of this Section.

#### SECTION 11. CONSIDERATION FOR FRANCHISE: FRANCHISE FEE

A. As full consideration for the rights and privileges conferred by this Ordinance, Grantee agrees to pay Grantor as follows:

[1] Grantee shall collect the Franchise Fee from its Customers and shall pay Grantor a Franchise Fee the sum of which is equal to Five Percent (5%) of the Gross Receipts

received by Grantee, per billing period, from the transportation and sale of natural gas for consumption within the municipal corporate limits of the City. The Franchise Fee shall include only Gross Receipts from Gas Sales to Customers located in the City; Gross Receipts from Gas Transportation to Transport Gas Customers with re-delivery points located in the City. All sums due from Grantee shall be in lieu of all other franchise fees, licenses, or occupational taxes, which may be levied or attempted to be levied on Grantee by the City.

- [2] Grantee shall pay such Franchise Fee collected from its Customers to the Grantor under the terms of this Ordinance, based upon meters read on or after the Effective Date of this Ordinance. During the term of this Ordinance, Grantee shall collect from its Customers and pay the City on a quarterly basis, on or before the forty-fifth (45<sup>th</sup>) day following the end of each calendar quarter. Grantee shall include with the Franchise Fee payment a statement showing its collections of Gross Receipts from Gas Sales and Gross Receipts from Gas Transportation in the City, including the calculation of the Franchise Fee for the subject time period. Collection and payment of Franchise Fee shall be final as to both parties unless questioned by written notice provided by one party to the other within one year after payment thereof has been made.
- [3] Any payments that are received after 5:00 P.M. on the due date constitute late payments. Late payments shall accrue interest from such due date until payment is received by the Grantor. Interest shall be calculated in accordance with the interest rate for customer deposits established in accordance with Texas Utilities Code Section 183.003 for the time period involved.
- [4] All fees associated with obtaining a permit shall be dictated by the City's Right-of-Way Management Ordinance. The Franchise Fee shall be in lieu of and accepted as payment of all of Grantee's obligations to pay all other franchise fees, licenses, easement or occupation taxes, levies, exactions, rentals, street-cut fees, inspection fees, right of way inspection fees, franchise fees, easement taxes, or charges of any kind whatsoever which may be levied or attempted to be levied in general by the City for the use of City's Public Rights-of-Way and other rights-of-way, with the sole exception of sales taxes, ad valorem taxes and special assessments which are made without reference to or dependence upon Grantee's franchise or occupancy of the streets and public right of way, e.g., special assessment paving liens.
- [5] Grantor may conduct an audit or other inquiry or may pursue a cause of action in relation to the payment of the franchise fee only if such audit, inquiry, or pursuit of a cause of action concerns a payment made less than three (3) years before the commencement of such audit, inquiry, or pursuit of a cause of action ("Audit Period"). Each party shall bear its own costs of any such audit or inquiry. Upon receipt of a written request from the Grantor, all books and records related to Grantee's operations under this Ordinance shall be made available for inspection and copying no later than thirty (30) days from receipt of such request. If an audit determines underpayments or overpayments occurred during the Audit Period, Grantee shall pay such underpayments and may deduct such overpayments from



the succeeding Franchise Fee payment with interest until paid in full at a rate equal to the return on equity granted to Grantee in its most recent proceeding setting rates applicable to customers within the corporate limits of the City.

- B. The rights, privileges, and franchises granted by this Ordinance are not to be considered exclusive, and City hereby expressly reserves the right to grant, at any time as it may see fit, like privileges, rights, and franchises to any other person or corporation for the purpose of furnishing gas in the City.
- C. Unless expressly set forth herein, or otherwise provided by law, by accepting this Ordinance, Grantee does not agree to be responsible for the payment of franchise fees other than as expressly set forth herein, or for the payment of franchise fees owed to the City by any other entity, corporation or firm.

## SECTION 12. CONDITIONS OF FRANCHISE

This contract, franchise, grant and privilege is granted and accepted under and subject to all applicable laws and under and subject to all of the orders, rules, regulations, and ordinances of Grantor now or hereafter adopted by governmental bodies now or hereafter having jurisdiction.

To the extent that all or any other existing ordinance shall conflict with any provision of this Ordinance, this Ordinance shall prevail upon passage, adoption and acceptance of this Ordinance.

In addition to all other rights, powers and remedies retained by the Grantee and Grantor under this Franchise Agreement or otherwise, in the event a dispute arises regarding the obligations under this Franchise Agreement, the Grantor shall give written notice specifying the nature of the dispute to the Grantee. The Grantee shall have 30 (thirty) days from receipt of such notice to remedy the dispute. If the cure cannot reasonably be completed within such 30-day period, commercially reasonable best efforts to complete such cure shall be used. In the event a remedy does not occur, the Grantor shall give 20 days' written notice of intent to pursue additional judicial and/or legal remedies to the Grantee, including but not limited to injunctions to prevent breaches of this Franchise Agreement and to enforce specifically the terms and provisions of this Franchise Agreement, or termination of this Franchise Agreement. Any termination under this provision shall be by ordinance adopted by City Council. Actions taken by Grantee in order to comply with then-current laws and regulations shall not be considered grounds for a dispute hereunder. Nothing herein shall be construed to limit Grantee's or Grantor's right to seek judicial determination of a breach of this Franchise Agreement.

## SECTION 13. INVALIDITY OF ORDINANCE

If any clause, sentence, or section of this Ordinance shall be held to be invalid, it shall not affect the remaining portions of this Ordinance, which shall remain valid and effective as if such invalid provision did not exist, although the parties shall be entitled to a judicial interpretation or construction of this Ordinance to address the validation of such provision by minimal amendment thereof. Further, should any governmental body now or hereafter having jurisdiction determine that Grantee shall not be permitted to collect in whole or in part the compensation due Grantor by others for Transport Gas as set forth in Paragraph (2) of Subsection A of Section 11 of this Ordinance, Grantee shall thereafter have no obligation to make such payment to Grantor and

Paragraph (2) of Subsection A of Section 11 shall be of no force and effect with regard to the sale of Transport Gas.

#### SECTION 14. EFFECTIVE DATE

This ordinance shall take effect and be in full force immediately upon the date of its final passage (“Effective Date”).

#### SECTION 15. NOTICE OF ORDINANCE

Full text of Ordinance shall be published once, within fifteen (15) days following the first reading, in a newspaper of general circulation in the City, and the expense of such publication shall be borne by the Grantee.

#### SECTION 16. ACCEPTANCE BY GRANTEE

Grantee shall have thirty days from the execution of this Ordinance within which to file in the office of the City Secretary its consent to and written acceptance of the provisions and conditions of this Franchise Agreement.

#### SECTION 17. REPEALER

Each and every other ordinance or part thereof which is directly in conflict with any provision herein as to the grant of a franchise for natural gas services and the regulation thereof is hereby repealed.

#### SECTION 18. SEVERABILITY

That it is hereby declared that the sections, articles, subsections, paragraphs, sentences, clauses, and phrases of this ordinance are severable and if any phrase, clause, sentence, paragraph, subsection, article, or section of this ordinance shall be declared void, ineffective, or unconstitutional by a valid judgment or final decree of a court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, subsections, articles, or sections of this ordinance since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective, or unconstitutional phrase, clause, sentence, paragraph, subsection, article, or section.

#### SECTION 19. NO WAIVER OF POWER.

In granting this Franchise, the City does not waive its regulatory powers, nor any rights under the Constitution and laws, present and future, of the State of Texas, nor any of its rights under future ordinances which are not in conflict herewith. The enumeration of special duties required of the Grantee shall not be construed as a limitation of the powers and duties conferred upon the City by the Constitution or laws of the State of Texas, or any present or future ordinances; and the Grantee shall perform all duties required by of it, by any valid ordinances not in conflict herewith adopted by the City, and by the laws of the State of Texas.

## SECTION 20. CITY RESERVES POWER

The City retains exclusive control over its streets, including (without enumerating all of its powers and without limiting its other powers) the power to lay out, establish, open, alter, widen, lower, elevate, extend, grade, abandon, discontinue, abolish, close, sell, pave, supervise, maintain and improve all of its streets and to construct, maintain and repair sewer pipes, water mains, drainage systems and other public works within its streets. In the exercise of such powers, the City may, whenever it deems it to be necessary, require the Grantee to alter, lower, elevate, relocate, or remove its pipelines in any such street, as and when required by the City. Such alterations to the Grantee's System shall be made at Grantee's expense, subject to the Grantee's right to recover such costs from the ratepayers within the City pursuant to Section 104.112 of the Texas Utilities Code.

## SECTION 21. VENUE

This Franchise Agreement is performable in Williamson County, Texas and in the event of a dispute between such parties hereto, by agreement of such parties, venue shall be established in Williamson County, Texas.

## SECTION 22. ANNEXATIONS

Grantor shall promptly notify Grantee in writing of areas newly annexed into or de-annexed from the corporate limits of Grantor, and Grantee shall update its records for the purpose of payment of franchise fees as soon as reasonably practicable after receiving such notice. Upon receipt of notice of annexation from the City, Grantee shall have one hundred eighty (180) days to begin collecting and paying the Franchise Fee for any revenues received from Grantee's customers residing in the newly annexed territories.

## SECTION 23. RENEWAL OF FRANCHISE; NOTICE

Upon expiration of the initial ten (10) year term of this Franchise Agreement, unless one of the parties provides written notice of termination to the other party hereto, this Franchise Agreement shall be automatically renewed for up to two (2) successive terms, with each renewal term lasting for two (2) years. Either party may provide written notice of termination to the other party prior to the expiration of a renewal term.

Notices to Grantee shall be sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to:

Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.)  
Attn: General Counsel  
9950 Woodloch Forest Drive, 22<sup>nd</sup> Floor  
The Woodlands, TX 77380

Notices to the City shall be sent by registered or certified mail, return receipt requested, postage prepaid, and addressed to:

City of Taylor

Attn: City Manager  
400 Porter Street  
Taylor, TX 76574

With a copy to:

Mark Schroeder  
Hejl & Schroder, P.C.  
311 Talbot Street  
Taylor, TX 76574

Any party may change the address to which notices and other communications hereunder are to be delivered by giving notice to the other party in the manner described herein.

#### SECTION 24. PROOF OF LIABILITY TO PERFORM UNDER THIS FRANCHISE

At the City's request, the Grantee will provide a copy of its Annual Report to the City Manager each year as proof of its financial ability to perform the duties required by this franchise.

#### SECTION 25. INSURANCE

During the term hereof, the Grantee shall maintain one or more policies of general liability insurance having policy limits of not less than \$5,000,000.00 per occurrence. At the City's request, the Grantee will provide a certificate of insurance evidencing such coverage.

#### SECTION 25. IMPACT OF OTHER MUNICIPAL FRANCHISE AGREEMENTS.

A. This section applies only if, after the Effective Date of this Franchise Agreement, Grantee enters into a new municipal franchise agreement or renews an existing municipal franchise agreement with another municipality that provides for a different method of calculation of franchise fees for use of the Public Rights-of-Way, which, if applied to the City, would result in a greater amount of franchise fees owed the City than under this Franchise Agreement. In the event of an occurrence as described in this section, City shall have the option to:

[1] Have Grantee select, within 30 days of the City's request, any or all portions of the Franchise Agreement with the other municipality or comparable provisions that, at Grantee's sole discretion, must be considered in conjunction with the different method of the calculation of franchise fees included in that other franchise agreement; and

[2] Modify this Franchise Agreement to include both the different method of calculation of franchise fee found in the franchise agreement with the other municipality and all of the other provisions identified by Grantee pursuant to subsection 25.A.1. above. In no event shall City be able to modify this Franchise Agreement to include the different method of calculation of franchise fee found in the franchise agreement with the other municipality without this Franchise Agreement also being modified to include all of the other provisions identified by Grantee pursuant to subsection 25.A.1.

B. City may not exercise the option provided in subsection 25.A.1. if any of the provisions that would be included in this Franchise Agreement are, in Grantee's sole opinion, inconsistent with or in any manner contrary to any then-current rule, regulation, ordinance, law, Code, or City Charter. In the event of a regulatory disallowance of the increase in franchise fees paid pursuant to City's exercise of its option pursuant to this section, then at any time after the regulatory authority's entry of an order disallowing recovery of the additional franchise fee expense in rates, Grantee shall have the right to cancel the modification of this Franchise Agreement made pursuant to this section, and the terms of the Franchise Agreement shall immediately revert to those in place prior to City's exercise of its option under this section.

C. Notwithstanding any other provision of this franchise, should the City exercise the option provided in subsection 25.A.1., and then adopt any rule, regulation, ordinance, law, Code, or Charter that, in Grantee's sole opinion, is inconsistent with or in any manner contrary to the provisions included in this Franchise Agreement pursuant to subsection 25.A.1., then Grantee shall have the right to cancel all of the modifications to this Franchise Agreement made pursuant to subsection 25.A.1., and, effective as of the date of the City's adoption of the inconsistent provision, the terms of the Franchise Agreement shall revert to those in place prior to the City's exercise of its option under subsection 25.A.1. The provisions of this section shall apply only to the amount of the franchise fee to be paid and do not apply to other franchise fee payment provisions, such as the timing of such payments.

#### SECTION 26. COMPLIANCE WITH CHARTER AND ORDINANCES.

Grantee's operations and activities within the Public Rights-of-Way in the City shall be subject to all City ordinances, including the City's Right-of-Way Management Ordinance, and the City's Charter, unless otherwise in conflict with any federal or state laws or this Franchise Agreement. Grantor shall endeavor to provide Grantee with reasonable notice and opportunity to review and comment upon any new or revised City laws that impact Grantee's use of the Public Rights-of-Way, but the failure to do so shall not affect the applicability of such laws to Grantee. Nothing herein shall be deemed a waiver, release or relinquishment of any right by either party to contest, appeal, or file suit with respect to any action or decision of the other party.



**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF  
TAYLOR, TEXAS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Brandt Rydell, MAYOR

ATTEST:

\_\_\_\_\_  
Dianna McLean, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ted Hejl, City Attorney

The above and forgoing Franchise Ordinance and the grants, franchise, powers, rights and privileges thereto were accepted by Grantee this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

UNIVERSAL NATURAL GAS, LLC

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_ §

COUNTY OF \_\_\_\_\_ §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_, \_\_\_\_\_ of UNIVERSAL NATURAL GAS, LLC, and who represents he has been given authority to sign this Agreement by and on behalf of said entity.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

**UNIVERSAL NATURAL GAS, LLC D/B/A UNIVERSAL NATURAL GAS, INC.**  
**RESIDENTIAL SERVICE**  
**RATE SCHEDULE RES**

**AVAILABILITY**

This schedule is available to residential consumers receiving natural gas service from UNIGAS (hereinafter called "Company").

**APPLICATION OF SCHEDULE**

The Company will provide distribution service for the delivery of gas supply through the Company's facilities to eligible residential customers residing in single family or multi-unit residential dwellings in which each unit requires a separate connection and meter. Gas supplied hereunder is for the individual use of the Consumer at one point of delivery and shall not be resold or shared with others. If the Consumer has a written contract with Company, the terms and provisions of such contract shall be controlling.

**BASE MONTHLY RATE**

For bills rendered on and after the effective date of this rate schedule, the monthly billing period rate for each customer receiving service under this rate schedule shall be the sum of the following:

|                          |                |
|--------------------------|----------------|
| Monthly Customer Charge: | \$25.43        |
| Base Charge:             | \$18.00        |
| Interim Rate Adjustment: | \$7.43*        |
| All Gas Consumed at:     | \$3.14 per Mcf |

**OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule COG.

Taxes: Plus applicable taxes and fees related to above in accordance with the provisions of Rate Schedule TAXES.

Pipeline Safety Inspection Fee: The billing shall reflect adjustments in accordance with provisions of the Pipeline Safety Inspection Fee, Rate Schedule PSFUG.

Weather Normalization Adjustment: The billing shall reflect adjustments in accordance with the provisions of the Weather Normalization Adjustment Clause, Rate Schedule WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Miscellaneous Service Charges: The billing shall reflect adjustments in accordance with provisions of the Miscellaneous Service Charges, Rate Schedule M.

**UNIVERSAL NATURAL GAS, LLC D/B/A UNIVERSAL NATURAL GAS, INC.**  
**COMMERCIAL SERVICE**  
**RATE SCHEDULE COMM**

**AVAILABILITY**

This schedule is available to commercial and other non-residential (hereinafter called “Commercial”) customers receiving natural gas service from UNIGAS (hereinafter called "Company").

**APPLICATION OF SCHEDULE**

The Company will provide distribution service for the delivery of gas supply through the Company's facilities to eligible Commercial customers in which each unit requires a separate connection and meter. Gas supplied hereunder is for the individual use of the Customer at one point of delivery and shall not be resold or shared with others. If the Customer has a written contract with Company, the terms and provisions of such contract shall be controlling.

**BASE MONTHLY RATE**

For bills rendered on and after the effective date of this rate schedule, the monthly billing period rate for each customer receiving service under this rate schedule shall be the sum of the following:

| <b><u>UNIGAS – COMMERCIAL TARIFF MATRIX</u></b>       |                                                |                                          |                                                                                                |                         |
|-------------------------------------------------------|------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------|
| <b><u>COMMERCIAL<br/>CUSTOMER<br/>DESCRIPTION</u></b> | <b><u>MONTHLY CONSUMPTION<br/>CRITERIA</u></b> |                                          | <b><u>BASE COMMERCIAL TARIFF<br/>RATES</u></b>                                                 |                         |
|                                                       | <b><u>Equal to or<br/>Greater Than:</u></b>    | <b><u>Less Than or<br/>Equal to:</u></b> | <b><u>Monthly Meter<br/>Charge</u></b>                                                         | <b><u>Commodity</u></b> |
| Small<br>Commercial                                   | 0.0 Mcf/Mth.                                   | 150.0 Mcf/Mth.                           | \$45.00/Mth. (Base) +<br>\$27.11/Mth. (Interim<br>Rate Adj.)* =<br><br>\$72.11/Mth. (Total)    | \$2.91/Mcf              |
| Large<br>Commercial                                   | 150.1 Mcf/Mth.                                 | N/A                                      | \$175.00/Mth. (Base) +<br>\$495.07/Mth. (Interim<br>Rate Adj.)* =<br><br>\$670.07/Mth. (Total) | \$2.91/Mcf              |



## **OTHER ADJUSTMENTS**

Cost of Gas Component: The basic rates for cost of service set forth above shall be increased by the amount of the Cost of Gas Component for the billing month computed in accordance with the provisions of Rate Schedule COG.

Pipeline Safety Inspection Fee: The billing shall reflect adjustments in accordance with provisions of the Pipeline Safety Inspection Fee, Rate Schedule PSFUG.

Taxes: Plus applicable taxes and fees related to above in accordance with the provisions of Rate Schedule TAXES.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Miscellaneous Service Charges: The billing shall reflect adjustments in accordance with provisions of the Miscellaneous Service Charges, Rate Schedule M.



# ***City Council Meeting***

## ***January 12, 2023***

### ***Transmittal Letter***

#### STRATEGIC PILLAR

☐ Streets/Infrastructure

☐ Quality of Life

☒ Economic Vitality

**Agenda Item #:** 12

**Agenda Title:** Hold a public hearing and consider introducing Ordinance 2023-04, PZ-2022-1593, regarding a request for a specific use permit to allow a liquor store on approximately 1.698 acres of land, addressed as 3311 West Second Street, more particularly described by Williamson Central Appraisal District Parcel R432726, part of and out of the H.G. Johnson Survey, Abstract No. 348, Taylor, Williamson County, Texas.

**Council Action to be taken:** Hold Public Hearing and Introduce Ordinance

**Department Submitted:** Development Services

**Staff Contact:** Tom Yantis, Assistant City Manager

#### **1. PURPOSE/DESCRIPTION**

The applicant intends to operate a liquor store in an existing building located at 3311 W. 2<sup>nd</sup> Street in an area currently zoned B-1. In order for the applicant to operate a liquor store on the subject property, a specific use permit is necessary to meet the requirements from the City's Zoning Ordinance; specifically, Chapter 3, Section 3.2, Table 3.7, where 'S' indicates approval via a Specific Use Permit. The proposed use of this building is compatible with the designation of this property as Area of Minimal Change in a Controlled Growth Sector as identified in the Envision Taylor Comprehensive Plan.

#### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

The subject property is located in the western part of Taylor along US 79/W. 2<sup>nd</sup> Street. The subject property is located between Lorax Lane and Hermann Sons Road (CR 402), west of Carlos G. Parker Blvd. The applicant intends to finish out approximately 2,000 square feet of an existing structure on the subject property to accommodate a liquor store. The subject property was previously occupied by several bar and grill establishments in the past, all of which have ceased operation.

The Planning and Zoning Commission held a public hearing on December 13, 2022, and unanimously recommended approval of the request for a specific use permit to operate a liquor store at the subject property.

After the P&Z meeting on December 13, staff were approached by a member of the public that did not provide a written public comment or arrive in time to make a verbal statement during the public hearing. The individual informed staff that they were currently in the process of opening a church in the building directly next to the subject property at 3307 W. 2<sup>nd</sup> St.

The application for the specific use permit for the liquor store was filed on November 15, 2022. The application for the adjacent property (3307 W. 2<sup>nd</sup> St.) to obtain their Certificate of Occupancy for the church was filed on November 16, 2022 but had not been issued as of the date of the public hearing for the specific use permit.

A reconnaissance of the subject property and that of the adjacent property was not indicative of any ongoing operations. Externally each of the sites only display For Sale and/or For Lease signage. Upon investigation it was found that a certificate of occupancy had not been issued for the building at 3307 W. 2<sup>nd</sup> St. since prior to 2018. At the time of writing this report, no certificate of occupancy has been issued for a church at 3307 W 2<sup>nd</sup> St. An update will be provided on the status of the certificate of occupancy request for the church at the City Council meeting.

If a church were legally occupying the space at 3307 W. 2<sup>nd</sup> Street, the City of Taylor Code of Ordinance, Chapter Three, Alcoholic Beverages states the following, “the sale within the corporate limits of the city, of any alcoholic beverage by any dealer where the place of business of any such dealer is within 300 feet of any church, if the church is not located in the Central Business District, or a public school or a public hospital shall be unlawful. No distance requirements from a church in the Central Business District are imposed for the sale of alcoholic beverages from the place of business by any dealer.”

### **3. PROS and CONS**

| <u>PROS</u>                                                                                                                          | <u>CONS</u>                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Utilization of an existing building.</li><li>• Promoting business within the City.</li></ul> | <ul style="list-style-type: none"><li>• Removed from populated part of the City of Taylor – vehicular travel required.</li></ul> |

### **4. RECOMMENDATION**

The Planning and Zoning Commission unanimously recommended approval of the proposed specific use permit at their December 13, 2022 meeting.

### **5. FUNDING SOURCE**

N/A

## **6. TIMELINE**

Planning and Zoning Commission public hearing and recommendation – December 13, 2022

City Council public hearing and ordinance introduction – January 12, 2023

City Council consideration of ordinance approval – January 26, 2023

## **7. OTHER OPTIONS (In order of preference)**

N/A

## **8. ATTACHMENTS**

- 12a. [Staff Report](#)
- 12b. [Letter of Intent](#)
- 12c. [Location/Zoning Map](#)
- 12d. [Notice Area Map](#)
- 12e. [Letters received](#)
- 12f. [Ordinance](#)
  - 12f(a). [Exhibit A Survey](#)
  - 12f(b). [Exhibit B Zoning Map](#)
- 12g. [PowerPoint presentation](#)

**City of Taylor**  
**PZ-2022-1593**  
**Specific Use Permit**  
**Staff Report**

**Item Details**

|                           |                                                                                                                       |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Subject Property:</b>  | 3311 W. 2nd St.                                                                                                       |
| <b>Total Acreage:</b>     | Approximately 1.6 acres                                                                                               |
| <b>Legal Description:</b> | 1.698 acres of land part of and out of the H.G. Johnson Survey, Abstract No. 348                                      |
| <b>Applicant(s):</b>      | Zachary Alexander, Zach of All Trades Contractors, LLC                                                                |
| <b>Property Owner(s):</b> | Robert Marks and Ebrahim Manoochehri, Manar Investments, LLC                                                          |
| <b>Request:</b>           | A request to obtain a Specific Use Permit to accommodate a liquor store on a commercial property currently zoned B-1. |
| <b>Case History:</b>      | This is the first hearing of this request.                                                                            |

**Overview of Applicant's Request & Background**

The subject property is located in the western part of Taylor along US 79/W 2<sup>nd</sup> Street. The building is currently vacant. The applicant intends to finish out approximately 2,000 square feet of an existing structure on the subject property to accommodate a liquor store. This commercial property is currently zoned B-1. Table 3.7 of the Taylor Code in Appendix B – Zoning Ordinance indicates that a liquor store in this zoning requires a Specific Use Permit (SUP) to be approved to allow this use. Previously, the building on the subject property housed businesses including Taz's Backyard Saloon, Taylor Sports Bar, and Duck Pond Bar and Grill.

**Location:**

The subject property is located between Lorax Lane and Hermann Sons Road (CR 402), west of Carlos G. Parker Blvd. in Taylor. It is on the south side of US-79 / W. 2<sup>nd</sup> Street.

**Physical and Natural Features:**

The subject property is partially developed. There is a building on-site with a paved parking lot. There is an existing wooden fence on the property enclosing the undeveloped land on the site.

**Growth Sector Designations:**

The subject property is located within the Controlled Growth Sector. The Controlled Growth Sector consists of areas that can support limited development based on proximity to an existing or planned thoroughfare or utility infrastructure (Envision Taylor Comprehensive Plan Pg. 82).



### **Future Land Use and Zoning Designations:**

The subject property was assigned the land use designation Area of Minimal Change from the Envision Taylor Comprehensive Plan (Pg. 65). These areas are not intended to accommodate future growth and redevelopment and should generally remain unchanged during the time frame of the Envision Taylor Comprehensive Plan.

The subject property is currently zoned B-1 Local Business. The B-1 district provides for adequate high-density commercial development within the City, while maintaining consistency and continuity within the community. The surrounding properties are zoned as the following:

| <b>Direction</b> | <b>Zoning District</b>                                               | <b>Future Land Use</b> | <b>Existing Land Use</b>                                                      |
|------------------|----------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------|
| <b>North</b>     | BP-2 Business Park 2<br>M-1 Light Industrial<br>B-2 General Business | Area of Minimal Change | Clark Charter Business,<br>Vacant Lot(s),<br>Various Commercial<br>Businesses |
| <b>South</b>     | M-1 Light Industrial                                                 | Area of Minimal Change | State of Texas Maintenance<br>Facility                                        |
| <b>East</b>      | B-1 Local Business                                                   | Area of Minimal Change | Commercial Business                                                           |
| <b>West</b>      | B-1 Local Business                                                   | Area of Minimal Change | Undeveloped/Vacant                                                            |

### **Transportation**

The property is bounded by US-79 to the north and a dirt road to the west. US-79 is identified as a Regional Road in the Envision Taylor Transportation Master Plan which is designed to move vehicles between the City of Taylor and other communities (Pg 106).

### **Utilities**

The subject property is located within the City's service area for water and wastewater. There is an existing 16-inch water line along US-79. There are currently no wastewater lines extending to the subject property. The subject property will likely need to be serviced by on-site septic if it is not currently.

### **Public Notification**

As required by the Local Government Code and the City of Taylor Code of Ordinances, all property owners within a 200-foot radius of the subject property were notified of the variance request (8 notices), and a legal notice advertising the public hearing was placed in the Taylor Press on Sunday, November 27, 2022.

### **Staff Analysis**

The request from the applicant is to establish a business in an existing building to accommodate a liquor store at 3311 W. 2<sup>nd</sup> Street. This location has historically been utilized for related businesses. The intended repurposing of this building aims to utilize existing facilities in an area identified for minimal change in the Comprehensive Plan. The subject property was previously occupied by several bar and grill establishments. In comparison, the nature of the proposed request is a less intense commercial endeavor as the traffic the proposed liquor store will produce will be that of patrons that will make a transaction and leave relatively quickly as opposed to a bar and grill setting where patrons stay longer to drink and dine. The proposed specific use permit is consistent

with the intent of the land use policies on the Comprehensive Plan to focus on bringing businesses to Taylor and utilizing existing buildings and infrastructure.

After review, staff recommends approval of the request for a specific use permit to allow a liquor store located at 3311 W. 2<sup>nd</sup> Street.

### **Planning and Zoning Commission**

The Planning and Zoning Commission is charged with reviewing all requests for specific use permits and recommends to City Council either in favor of or opposition to each request.

In determining a recommendation on a specific use permit request, the Planning and Zoning Commission members consider the following factors:

- **Is the Specific Use Permit consistent with the Comprehensive Plan?**

The application for a specific use permit request is consistent with the Comprehensive Plan. The property is within the area of minimal change. The specific use permit would allow a new business to inhabit an existing structure and bring business to the City of Taylor.

- **Is the Specific Use Permit compatible with the surrounding area?**

The subject property is in a sparsely built area along a major regional roadway. The businesses surrounding the property range in use from workshops to warehouses, so a liquor store would likely not be incompatible.

- **Does the Specific Use Permit promote public health, safety, or general welfare?**

Staff analysis determined that a specific use permit for this property will promote the general welfare of the community by promoting local business within the city.

- **Is adequate infrastructure available or planned to meet the needs of the proposed land use?**

Based on the current understanding of the infrastructure in place which includes access to city water access, an assumed septic system (which may need to be evaluated for capacity) and an existing parking lot, the subject property has adequate existing infrastructure and at this time no utility extensions are proposed to meet the capacity needed for the proposed business.

- **Do current conditions indicate that a specific use permit is necessary?**

In order for the applicant to operate a liquor store on the subject property, it was determined that a specific use permit would be necessary to meet the requirements from the City's Zoning Ordinance; specifically, Chapter 3, Section 3.2, Table 3.7, where 'S' indicates approval via a Specific Use Permit.

### **Attachments:**

1. Letter of Intent
2. Zoning Map
3. Notice Area Map
4. Citizen Responses
5. Ordinance
  - a. Exhibit A Survey
  - b. Exhibit B Zoning Map

TWIMC,

We are requesting a Specific Use Permit (SUP) for 3311 W 2nd St, Taylor, TX. Legal Description: AW0348 JOHNSON, H.G. SUR., ACRES 1.6. It is the intent of the owners to finish out 2000 sf of this property to accommodate a liquor store: Ricardo Vides of Davenport Liquor. The commercial property is currently zoned as B1 and requires this exception.

Regards,



Zachary Alexander

Managing Member

Zach of All Trades Contractors, LLC

C: 512-497-2929

O: 512-698-0768

E: [zach@zoatc.com](mailto:zach@zoatc.com)

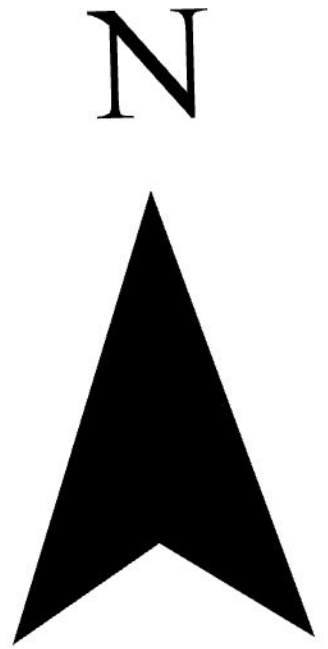
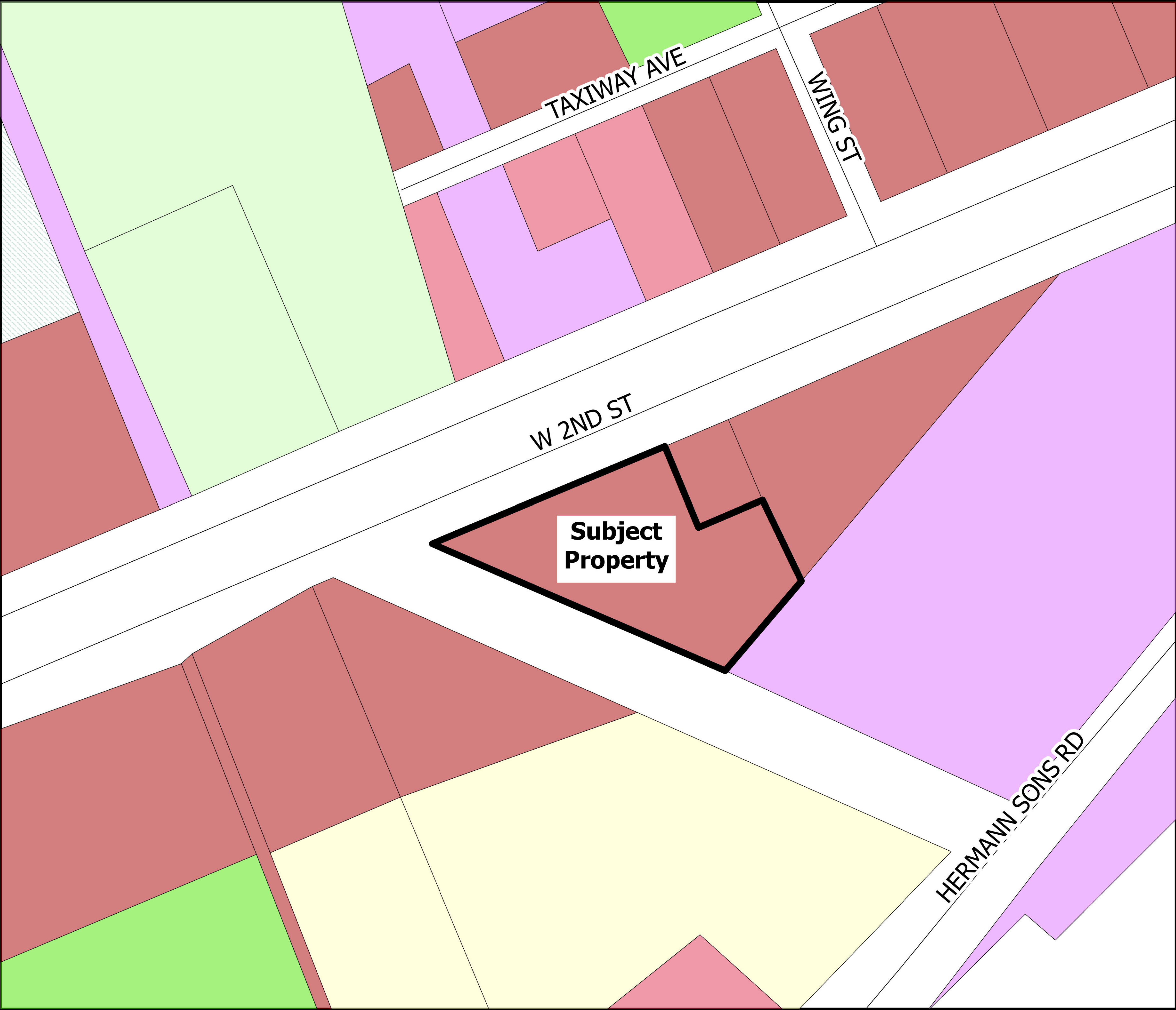
11801 Domain Blvd Suite 300

Austin, TX 78758



**ZACH OF ALL TRADES**  
— CONTRACTORS —



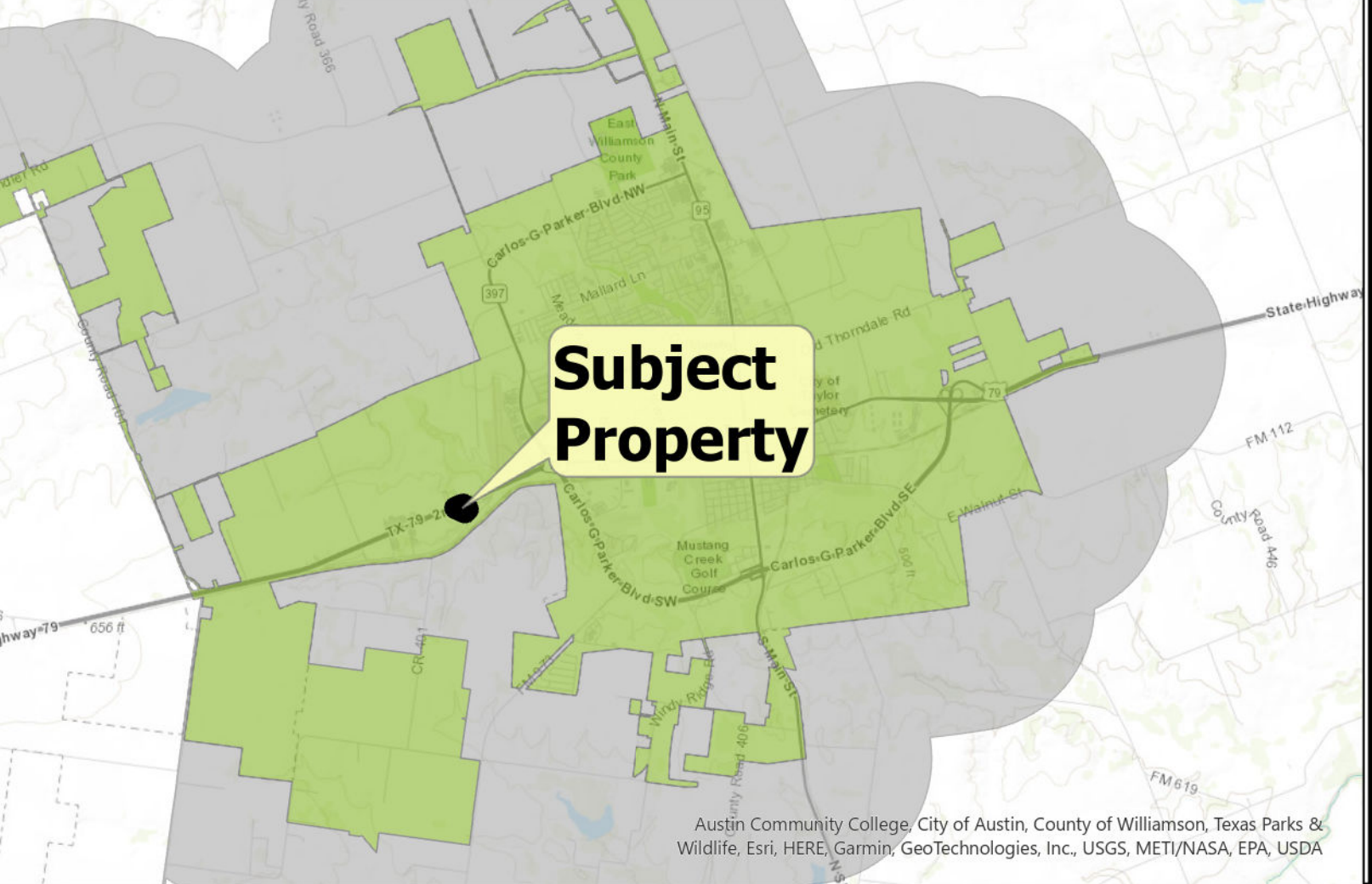


**PZ-2022-1593**

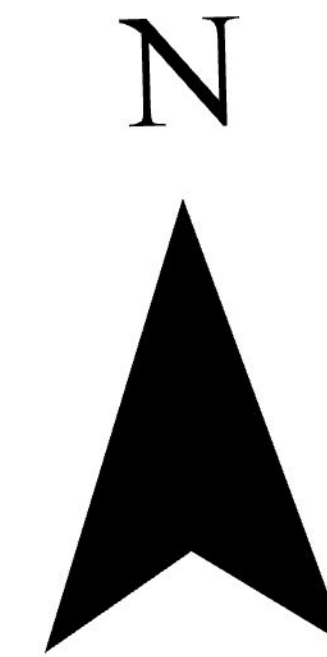
**Davenport Liquor SUP  
Location Map  
Approximately 1.698 Acres**

**Legend**

- Subject Property
- Parcels
- Streets
- ZONING**
- B-1
- B-2
- BP-2 Business Park 2
- M-1 Light Industrial
- M-H Manufactured Housing
- R-1 Single Family
- R/A Rural Agriculture





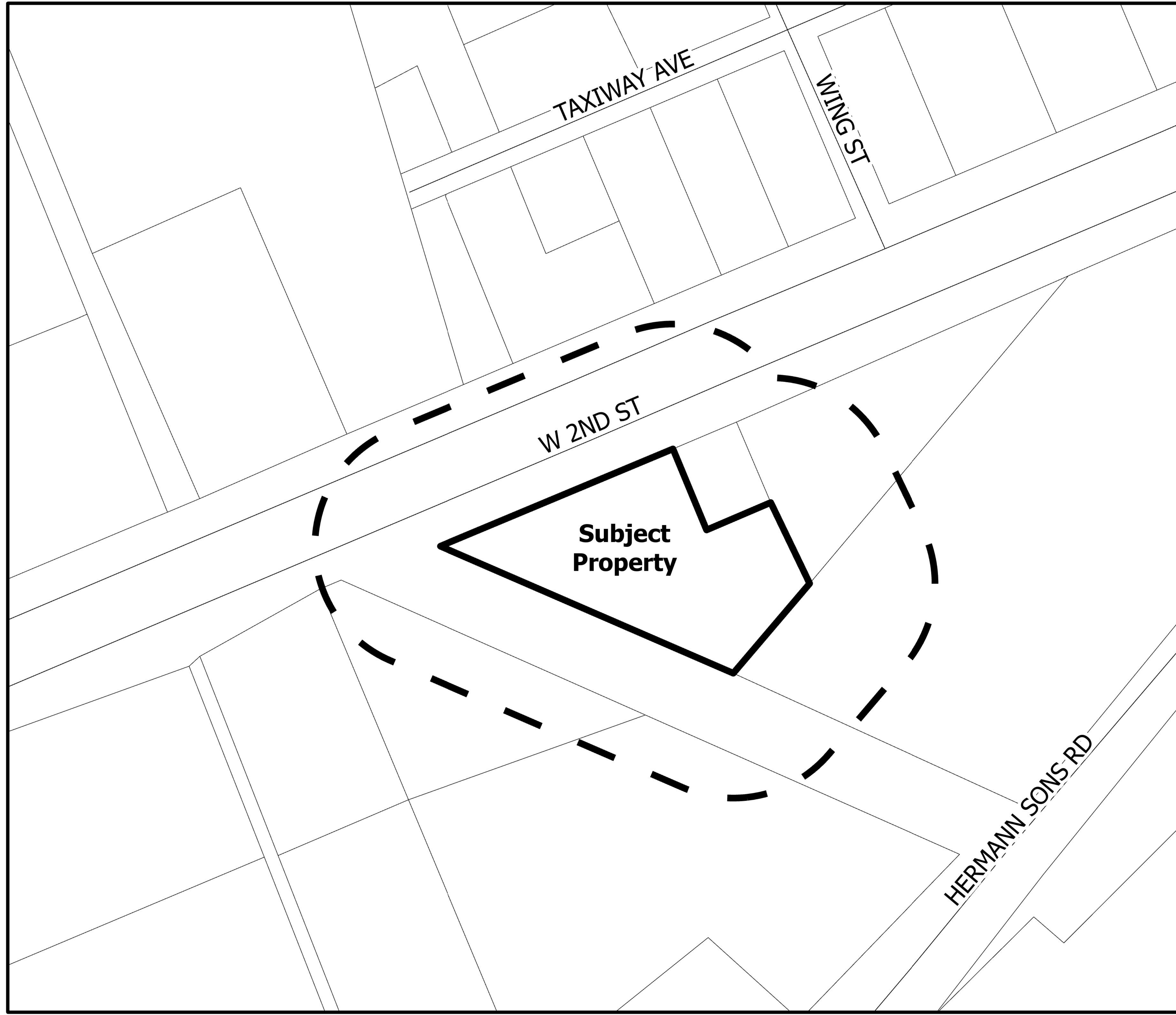
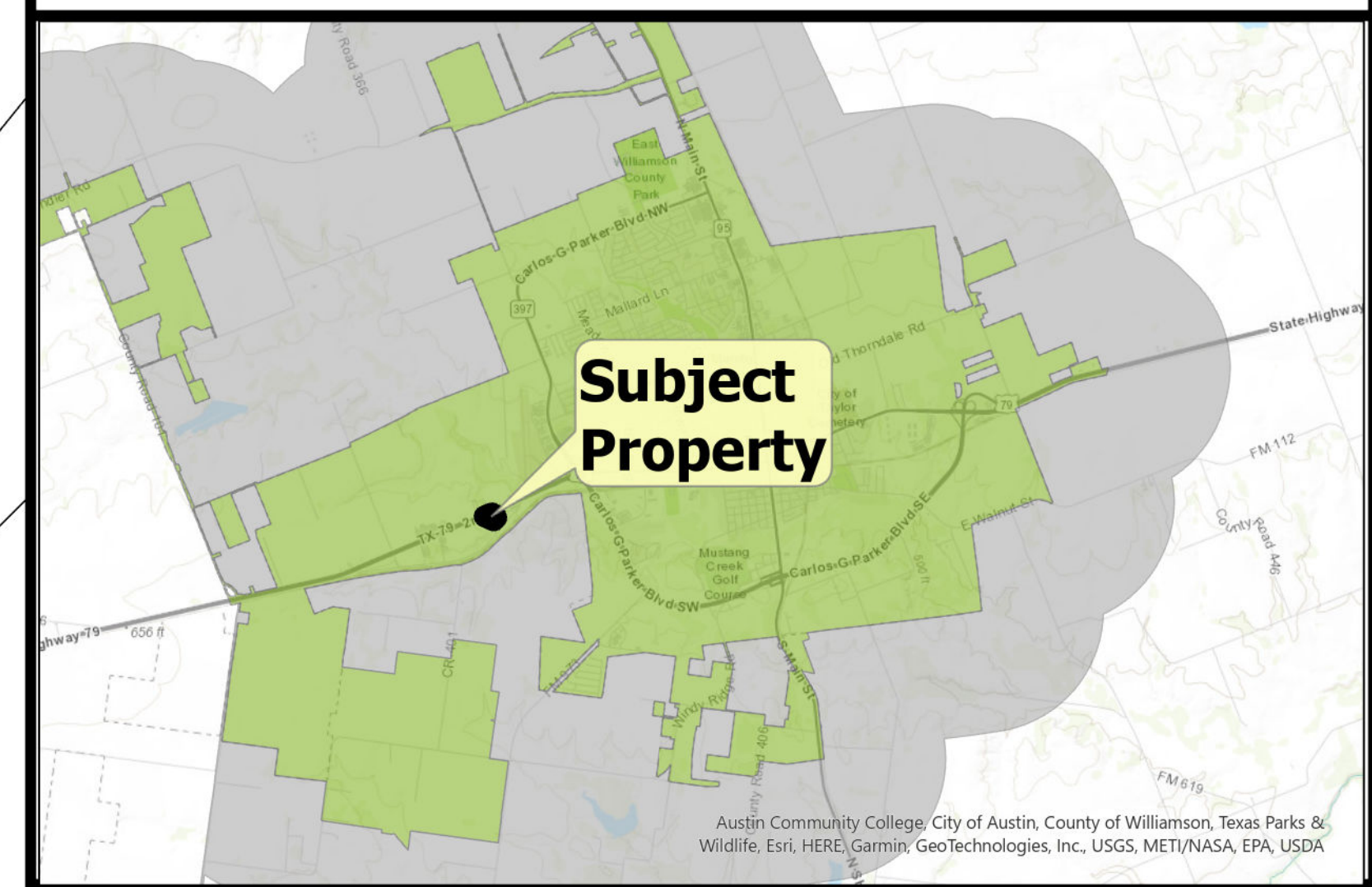


## PZ-2022-1593

Davenport Liquor SUP  
Notice Area Map  
Approximately 1.698 Acres

### Legend

- Subject Property
- 200 ft. Buffer
- Parcels
- Streets





# SHILOH OUTREACH MINISTRIES, INT'L



(WONDERS' CHAPEL)

3307 W 2<sup>nd</sup> ST STE 1/A Taylor Texas 76574

Cell #: 737-781-2609

Email: [shilohoutreachministriesintl@gmail.com](mailto:shilohoutreachministriesintl@gmail.com)

## Appeal to STOP Liquor Store Permit

*Dear City of Taylor Planning and Zoning Commission,*

*We recently received a notice to appear for public hearing for case PZ-2022-1593. We would like to Appeal to STOP Granting the Liquor Store License for following reasons*

- 1. The Church is already being operated in our property which is their next door*
- 2. Liquor store our next door will have opposing effect on us*

*This is the Permit our Church permit info: Taylor has completed the necessary review of your project and has issued a permit for project number 2022-11718.*

*We pray that the city grant our request. May God bless the entire City.*

*Sincerely yours,*

*Michael S. Logan*

*Pastor*

## **Appeal to STOP Liquor Store Permit**

**From,**

Just Home LLC

3307 W 2<sup>nd</sup> St, Taylor,

TX 76574

12/21/2022

Dear City of Taylor Planning and Zoning Commission,

We recently received a notice to appear for public hearing for case **PZ-2022-1593**. I came 5 mins late on Dec 13th, but the hearing was just over by the time I reached. We would like to Appeal to STOP Granting the Liquor Store License for following reasons

1. Church is already being operated in our property which is their next door
2. Liquor store our next door will have adverse effect on us

I thank you for your consideration and look forward to hearing from you.

Sincerely yours,

Indira Sammeta  
Just Home LLC

## **ORDINANCE NO. 2023-04**

**AN ORDINANCE APPROVING A SPECIFIC USE PERMIT FOR A LIQUOR STORE GENERALLY LOCATED AT 3311 W. SECOND STREET, LEGALLY DESCRIBED AS 1.698 ACRES OF LAND PART OF AND OUT OF THE H.G. JOHNSON SURVEY, ABSTRACT NO. 348, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE SPECIFIC USE PERMIT APPROVED HEREIN; PROVIDING A SAVINGS CLAUSE.**

**WHEREAS**, the Taylor City Council, after proper notice, conducted a public hearing on January 12, 2023, to consider the request made by Zachary Alexander, Zach of All Trades, LLC, Applicant and Robert Marks, Owner of the property, respectively, which property is shown in Exhibit “A” attached hereto and incorporated by reference herein for all purposes (“Property”), to request a Specific Use Permit for a Liquor Store, which is a use required to obtain Specific Use Permit to grant approval within the Local Business District (B-1); and

**WHEREAS**, the Planning and Zoning Commission, after proper notice, conducted a public hearing on December 13, 2022, to consider the request for a Specific Use Permit, and recommended approval of the request to the City Council; and

**WHEREAS**, the City Council, after the public hearing, approves the request for the Property Specific Use Permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT:**

**SECTION 1.** The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

**SECTION 2.** The Property is approved for a Specific Use Permit for a Liquor Store use.

**SECTION 3.** The Official Zoning map of the City of Taylor, Texas, is changed to show the Specific Use Permit for the Property as shown in Exhibit “B” attached hereto and incorporated herein for all purposes.

**SECTION 4.** All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

**SECTION 5.** Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

**SECTION 6.** In accordance with Article VIII of the City Charter, Ordinance 2023-04 was introduced before the Taylor City Council on the 12<sup>th</sup> day of January, 2023.

**PASSED, APPROVED, and ADOPTED on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.**

\_\_\_\_\_  
Brandt Rydell, Mayor

ATTEST:

\_\_\_\_\_  
Dianna McLean, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ted Hejl,  
City Attorney

**CERTIFICATE**

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-04, passed and approved by the City Council of the City of Taylor, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_ 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Dianna McLean,  
City Clerk

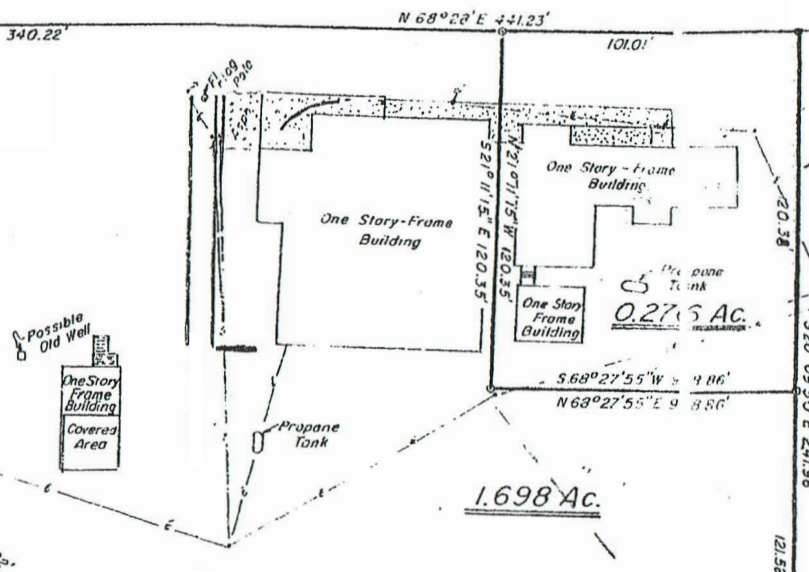
**EXHIBIT A**  
**(Legal Description)**



U. S. Highway No. 79

North

Scale 1" = 40'

H. G. JOHNSON SURVEY  
ABST. NO. 348Cook Bastrop Investments  
1,333 Ac.  
Doc. No. 9862325Sidney Pierce Post Number 4476,  
Veterans of Foreign Wars of the United States3.95 Ac.  
5.78/114State of Texas  
(Highway Department)  
10.143 Ac  
368/354PLAT OF SURVEY  
PART OF THE V.F.W. PROPERTY  
SITUATED IN THE H.G. JOHNSON  
SURVEY, ABSTRACT NO. 348,  
CITY OF TAYLOR, WILLIAMSON  
COUNTY, TEXAS.

DECEMBER, 2002 JOB NO. 950

R. T. MAGNESS, JR.  
ENGINEER-SURVEYOR  
P.O. BOX 381  
TAYLOR, TEXAS  
76574

GOOD STATEMENT, I HAVE EXAMINED THE FEDERAL INSURANCE ADMINISTRATION'S  
FLOOD HAZARD MAP FOR WILLIAMSON COUNTY, TEXAS, COMMUNITY NO. 48491C  
EFFECTIVE DATE OF SEPT. 27, 1991 AND THAT MAP INDICATES THAT THIS PROPERTY  
IS NOT WITHIN ZONE A (SPECIAL FLOOD HAZARD AREA) AS SHOWN ON PANEL 0262C  
THIS MAP  
WARNING: IF THIS SITE IS NOT WITHIN AN IDENTIFIED SPECIAL FLOOD HAZARD AREA, THIS  
GOOD STATEMENT DOES NOT IMPLY THAT THE PROPERTY AND/OR THE STRUCTURE THEREON  
WILL BE FREE FROM FLOODING OR FLOOD DAMAGE. ON RARE OCCASIONS, GREATER FLOODS  
CAN AND WILL OCCUR AND FLOOD HEIGHTS MAY BE INCREASED BY MAN-MADE OR NATURAL  
USES. THIS FLOOD STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF THE  
SURVEYOR

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WILLIAMSON §

R. T. Magness, Jr., Registered Professional Land Surveyor, do hereby certify  
that the plat shown hereon accurately represents the property as determined by  
a on-the-ground survey made under my direction and supervision during the  
month of December, 2002, of the property legally described hereon and  
correct, and there are no apparent discrepancies, conflicts, shortages in area,  
boundary line conflicts, encroachments, overlapping of improvements, visible  
irregular lines or roads in place, except as shown hereon, and said property has  
access to and from a dedicated roadway, except as shown hereon.

I CERTIFY WHICH, WITNESS my hand and seal at Taylor, Williamson County, Texas  
on the 16th day of December, A.D. 2002.

R. T. Magness, Jr.  
Registered Professional Land Surveyor, No. 1433  
State of Texas



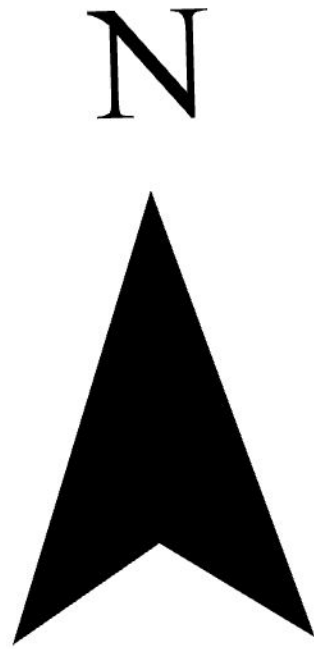
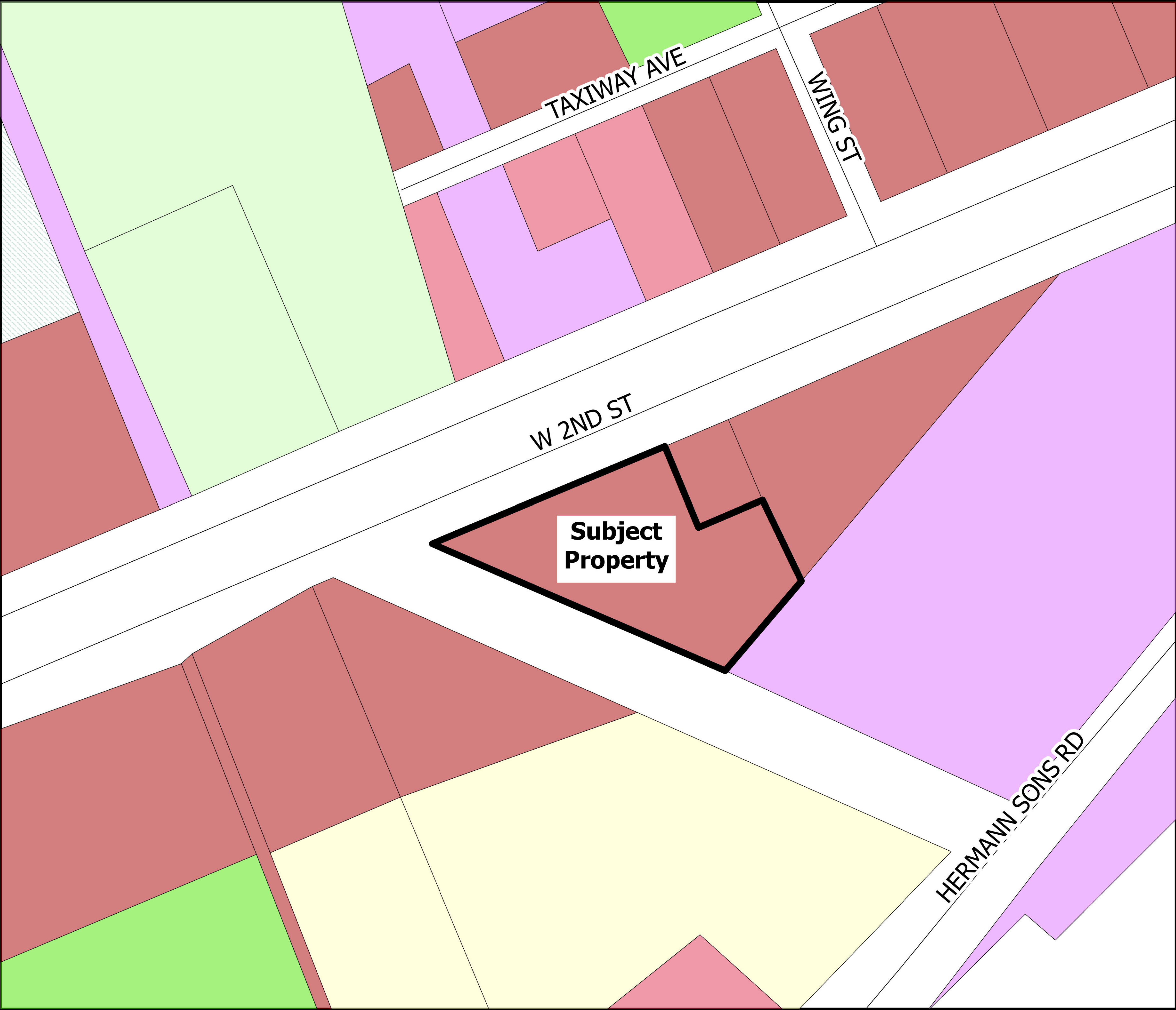


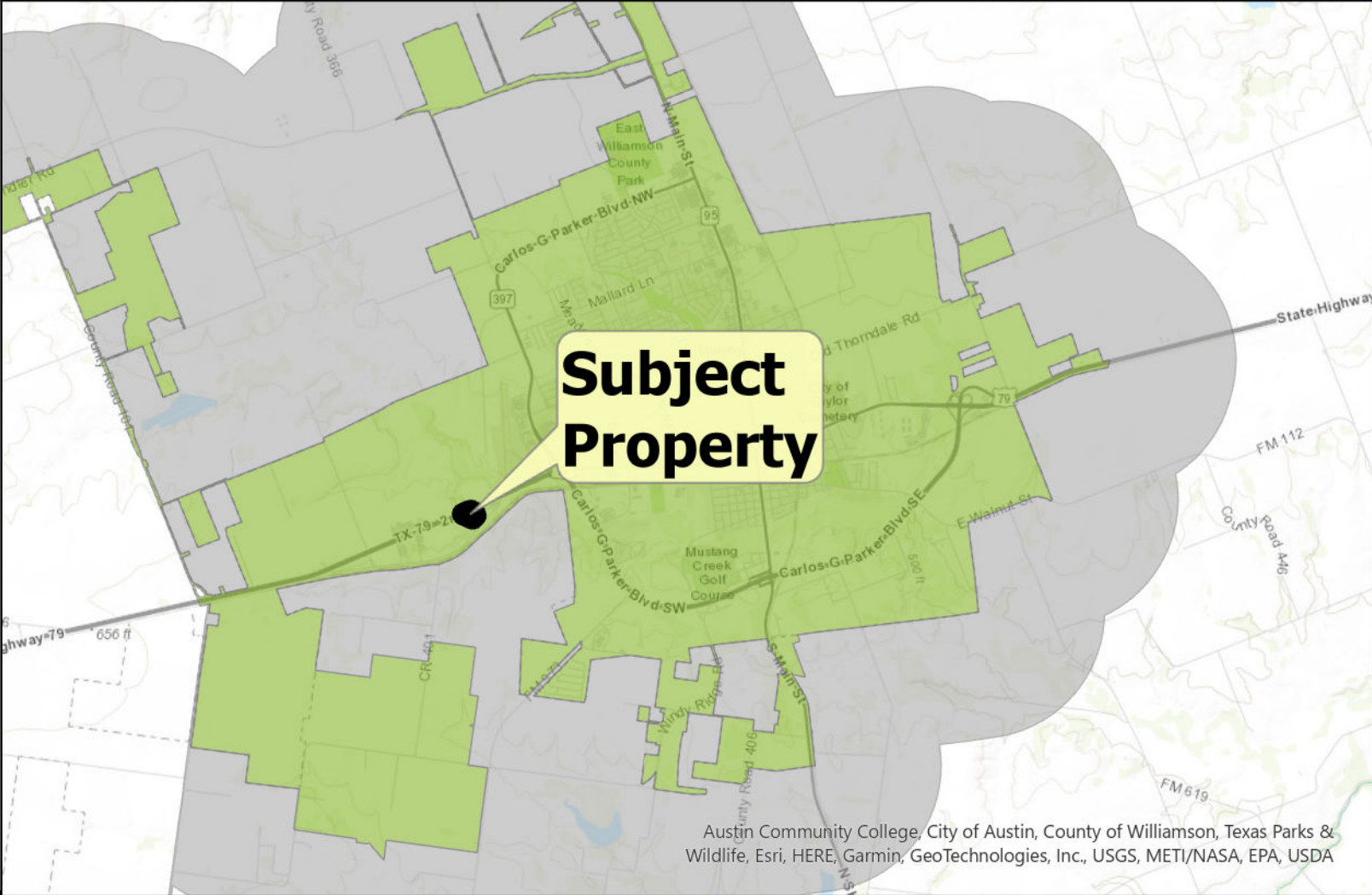
EXHIBIT B

**PZ-2022-1593**

**Davenport Liquor SUP  
Location Map  
Approximately 1.698 Acres**

**Legend**

- |                  |                          |
|------------------|--------------------------|
| Subject Property | BP-2 Business Park 2     |
| Parcels          | M-1 Light Industrial     |
| Streets          | M-H Manufactured Housing |
| <b>ZONING</b>    | R-1 Single Family        |
| B-1              | R/A Rural Agriculture    |
| B-2              |                          |





# City of Taylor City Council

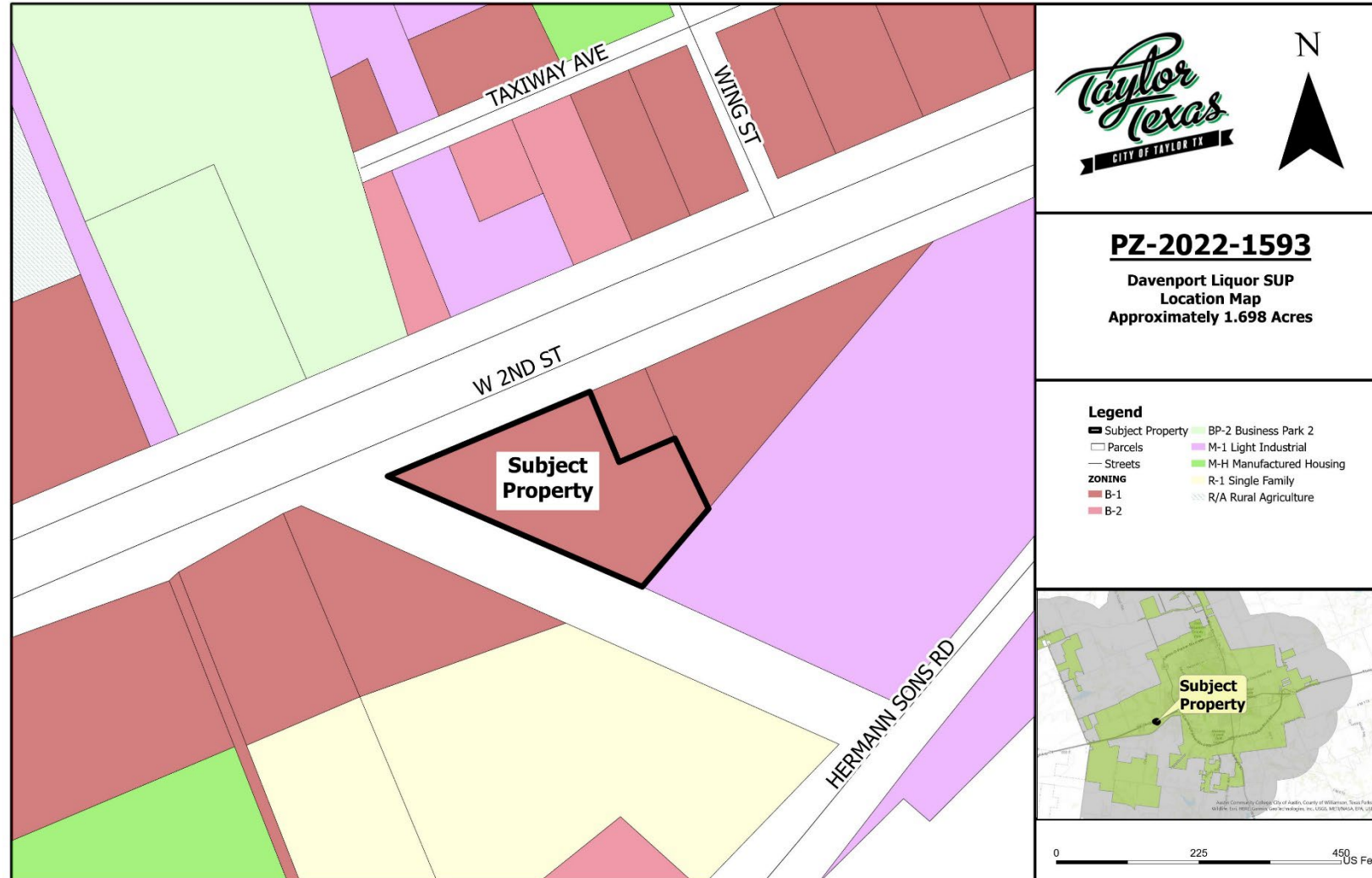
January 12, 2023



# **PZ-2022-1593**

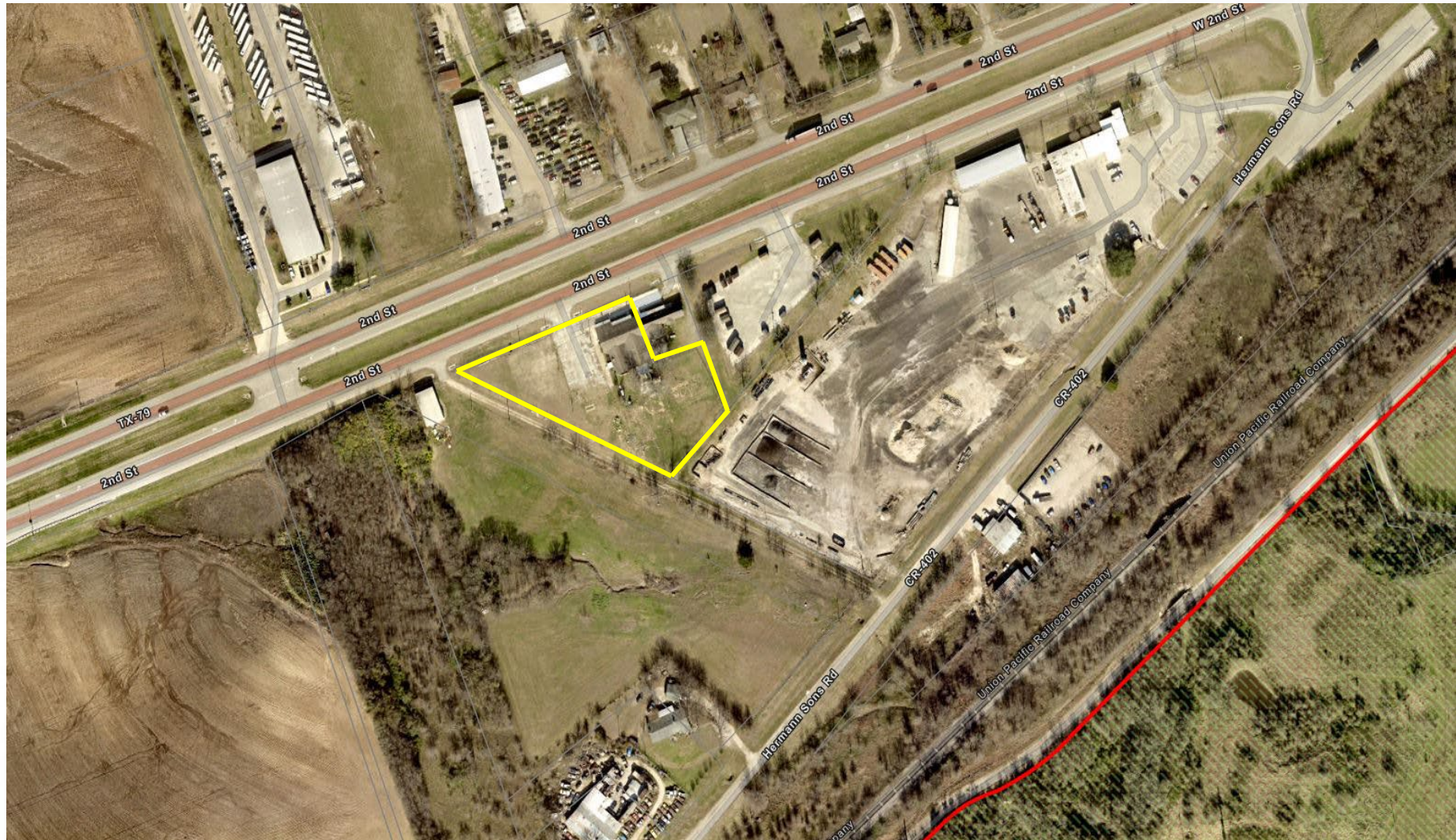
## **Davenport Liquor – Specific Use Permit (SUP)**

# Context Area Map





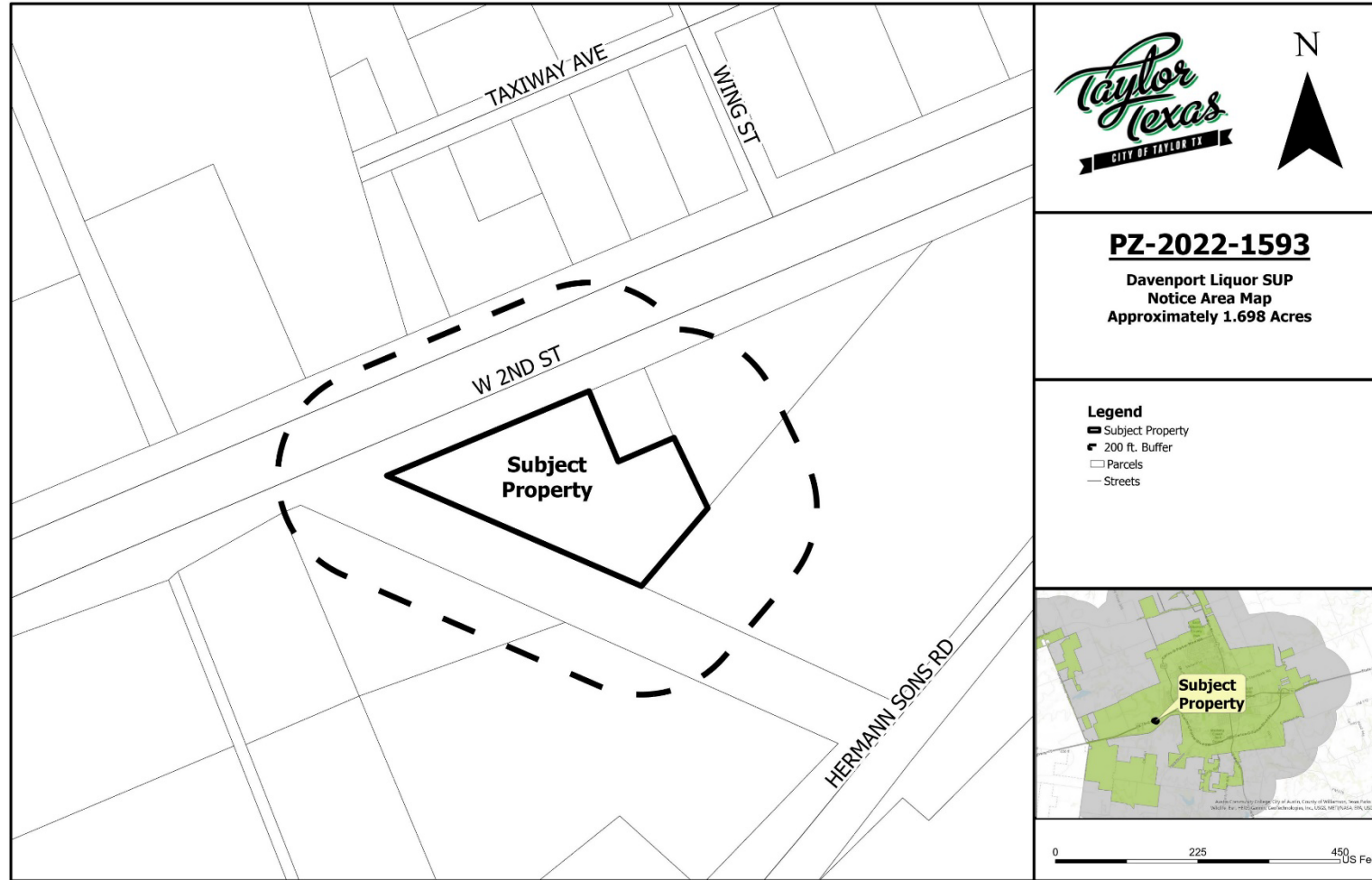
# Location Map



**Address:** 3311 W. 2<sup>nd</sup> Street  
**Acreage:** ~1.698 acres



# Notice Area Map



- 8 notices were sent out to adjacent property owners within 200 ft. of the subject property and public entities.
- To date, staff has received two (2) objection responses.

# P&Z Recommendation

On December 13, 2022, the Planning and Zoning Commission voted 5-0 to unanimously recommend approval of the proposed Specific Use Permit to operate a Liquor Store in a B-1 (Local Business) Zoning District.



## ***City Council Meeting January 12, 2023 Transmittal Letter***

### STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

**Agenda Item #:** 13

**Agenda Title:** **Receive a presentation from Lionheart Places and provide direction regarding an update to the Comprehensive Plan Restricted Growth Sector and related elements.**

**Council Action to be taken:** Receive presentation and provide direction to staff

**Department Submitted:** Development Services

**Staff Contact:** Tom Yantis, Assistant City Manager

### **1. PURPOSE/DESCRIPTION**

This agenda item provides for City Council to provide direction to staff regarding a potential update to the Growth Sectors and Future Land Use plans related to the Restricted Growth Sector and related elements of the comprehensive plan.

### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

City Council adopted the Envision Taylor Comprehensive Plan on November 18, 2021 and adopted an amendment to the plan on May 12, 2022.

Council held a joint meeting with the Economic Development Corporation on June 27, 2022 to discuss utility availability along the US 79 west corridor and the Growth Sector and Land Use designations in this corridor.

On August 25, 2022 Council requested that Rebecca Leonard with Lionheart Places, the City's lead consultant on the Envision Taylor comprehensive plan, provide insight on possible revisions to the Growth Sector and Future Land Use plans. Council directed staff to engage Lionheart to conduct a process of public engagement and prepare a recommendation to Council based on that engagement process.

Lionheart conducted meetings with the Comprehensive Plan Advisory Committee, focus groups and the general public to receive input on possible revisions to the comprehensive plan.

This meeting will allow Lionheart to present the findings from this public engagement process and recommendations for revisions to the comprehensive plan and receive direction from Council as to how to proceed.

### 3. PROS and CONS

| <u>PROS</u>                                           | <u>CONS</u>                                           |
|-------------------------------------------------------|-------------------------------------------------------|
| <ul style="list-style-type: none"><li>• N/A</li></ul> | <ul style="list-style-type: none"><li>• N/A</li></ul> |

### 4. RECOMMENDATION

Receive report from Lionheart and provide direction on next steps.

### 5. FUNDING SOURCE

Lionheart's contract is being funded in the Development Services budget.

### 6. TIMELINE

Envision Taylor comprehensive plan was adopted November 18, 2021  
Amendment adopted May 12, 2022  
Council directed staff to engage Lionheart on August 25, 2022  
Lionheart and city staff conducted meetings in September, October, November, and December 2022

### 7. OTHER OPTIONS (In order of preference)

N/A

### 8. ATTACHMENTS

13a. [Presentation and recommendations from Lionheart](#)



# TAYLOR COMPREHENSIVE PLAN UPDATE CITY COUNCIL WORK SESSION

January 12, 2023



# PURPOSE

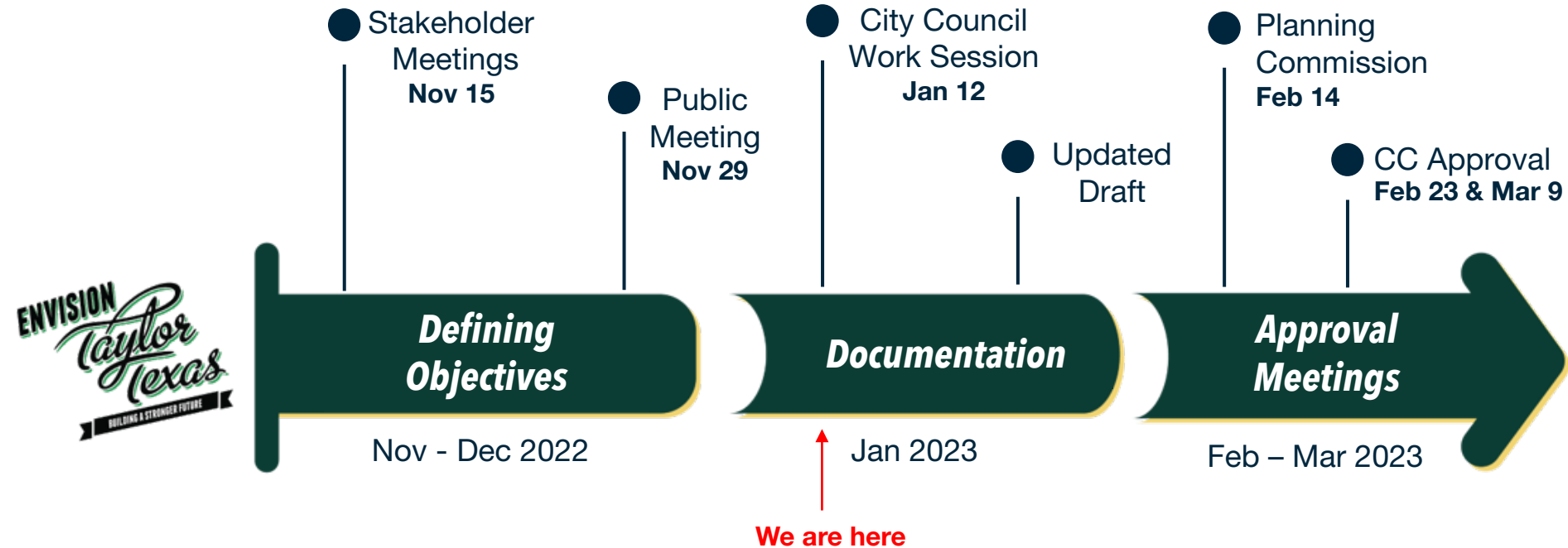
Purpose of the update:

- To clarify the growth policies at the edges of the developed area of the City of Taylor.
- To explore what is and isn't working with the Restricted Growth Sector.

Purpose of tonight's meeting:

- Share input we gathered from working groups and public meeting.
- To explore the proposed strategies for updating the Comprehensive Plan.

# SCHEDULE



# BACKGROUND | COMPREHENSIVE PLAN TIMELINE

The City of Taylor adopted the *Envision Taylor Comprehensive Plan* on

**November 18, 2021**

The City of Taylor approved an update to the *Envision Taylor Comprehensive Plan* following the announcement of the Samsung facility on

**May 12, 2022**

## **Restricted Growth Sector**

Since the announcement of the Samsung facility, there has been an increased amount of development pressure in the Restricted Growth Sector. Due to this pressure, there are outstanding questions about if and how the Restricted Growth Sector should be interpreted, updated, and implemented.

# BACKGROUND | BIG IDEAS



## Community Character

Maintain Taylor's small-town atmosphere.



## Diverse Housing

Ensure that housing accommodates all ages, abilities, household types, and income.



## Inclusive Growth

Be intentional and thoughtful about ensuring that all people and communities' benefit from growth.



## Fiscal Sustainability and Infrastructure

Make smart investments that maximize use of existing infrastructure and provide sufficient resources for long term maintenance, repairs, and replacement.



## Economic Resilience

Support and promote unique, local businesses.



# POLICY STATEMENTS

LU9



Fiscal Sustainability  
and Infrastructure

Promote development patterns that *maximize the use of existing infrastructure and land* before expanding infrastructure to underdeveloped areas.

LU10



Fiscal Sustainability  
and Infrastructure

Development and infrastructure decisions and regulations should *result in an increase in population density and revenue per acre*.

T2

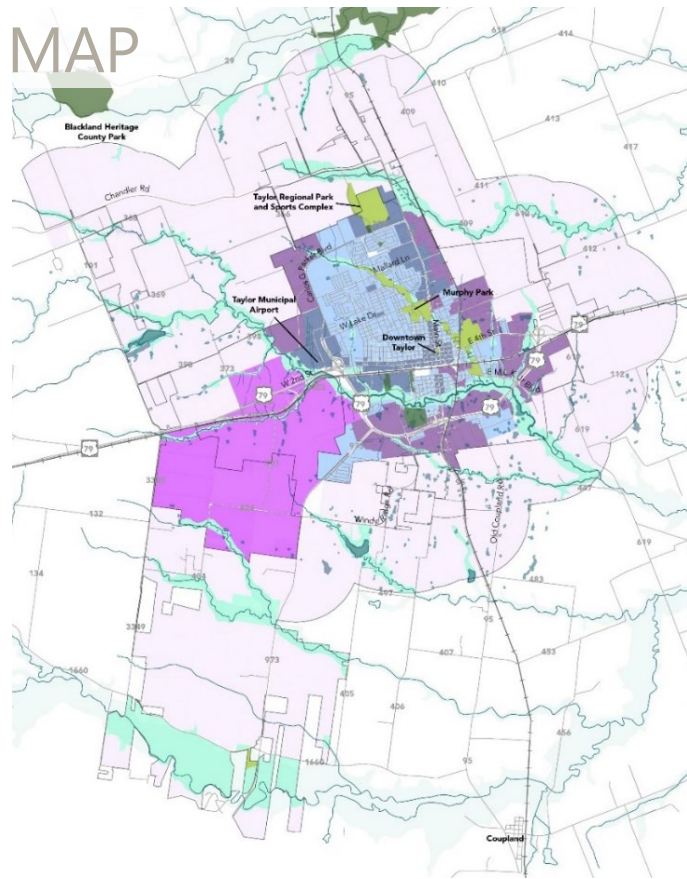


Inclusive Growth

Investments in streets and other infrastructure should be *prioritized for maintenance or replacement in existing neighborhoods* before extensions to new areas.

# BACKGROUND | GROWTH SECTOR MAP

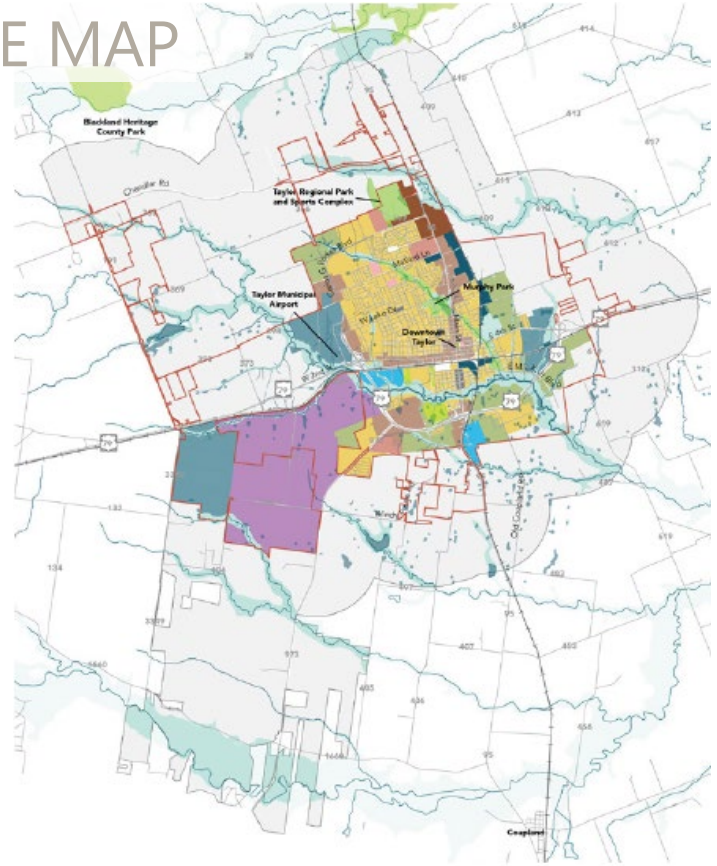
“The Growth Sectors Map identifies the areas within Taylor and its ETJ where development and redevelopment are intended, where they should be controlled, and areas where they should be restricted. Envision Taylor’s Growth Sectors Map focuses growth into areas where infrastructure is already available or adjacent. The Growth Sectors Map forms the framework for the Future Land Use Map.”



# BACKGROUND | FUTURE LAND USE MAP

“While the Growth Sectors Map identifies where development and redevelopment should be focused the Future Land Use Map guides how that development or redevelopment should look and function.

The Future Land Use Map is an important policy tool that is used to guide future growth in the City of Taylor. The map forms the basis for future regulatory decisions like new and updated development standards or future zoning changes. The Future Land Use Map should be aligned with the Big Ideas and policies of this Comprehensive Plan.”



# GROWTH PRESSURE

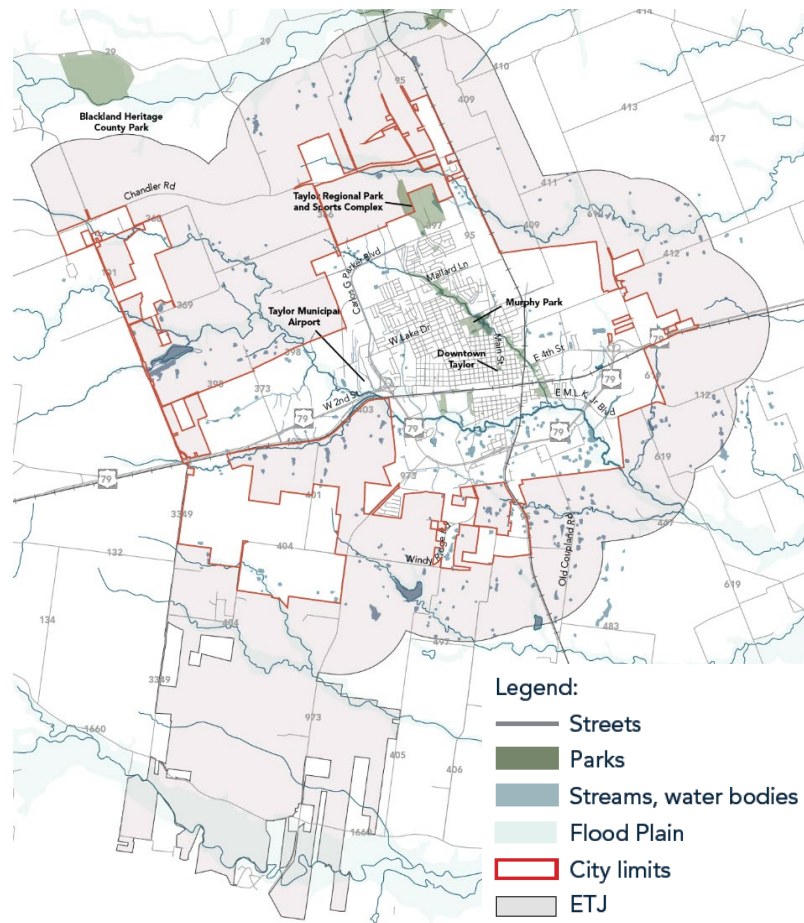
# EXTRATERRITORIAL JURISDICTION (ETJ)

Taylor's extraterritorial jurisdiction extends 1-mile past the City Limits and includes properties that have executed voluntary ETJ agreements with the City to the south.

The Texas Local Government Code provides cities the authority to protect and effectively manage growth patterns within the ETJ.

Planning for the ETJ is included as part of the Comprehensive Plan.

The City does not have land use authority in the ETJ (Zoning) but does have subdivision authority to manage growth patterns.





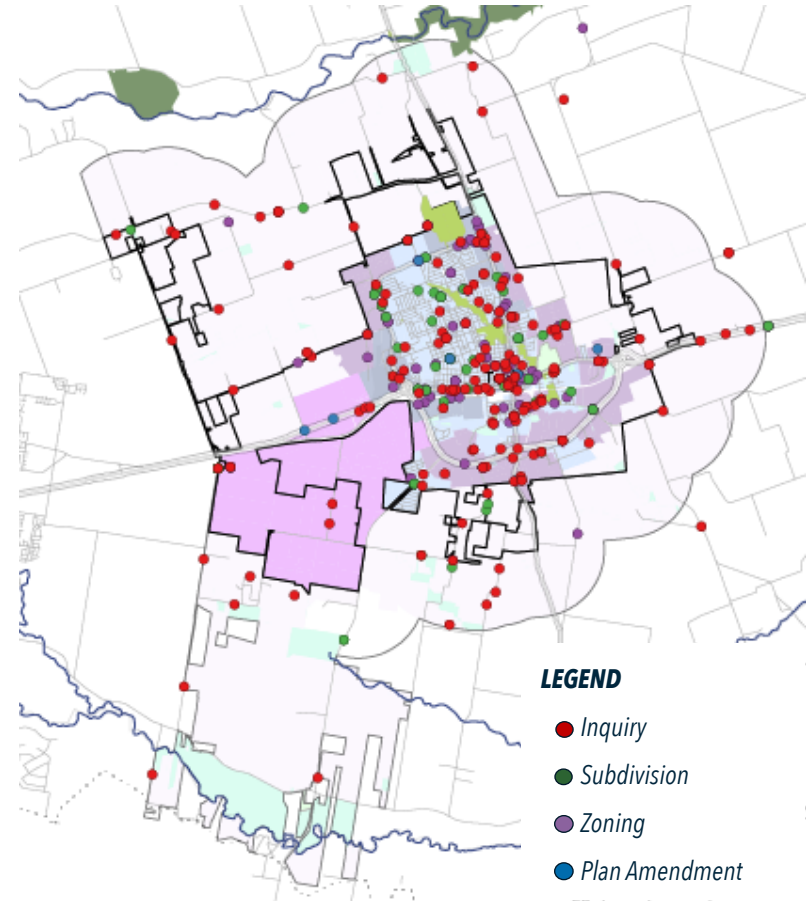
# PLANNING PROJECTS

## 2018 - 2022

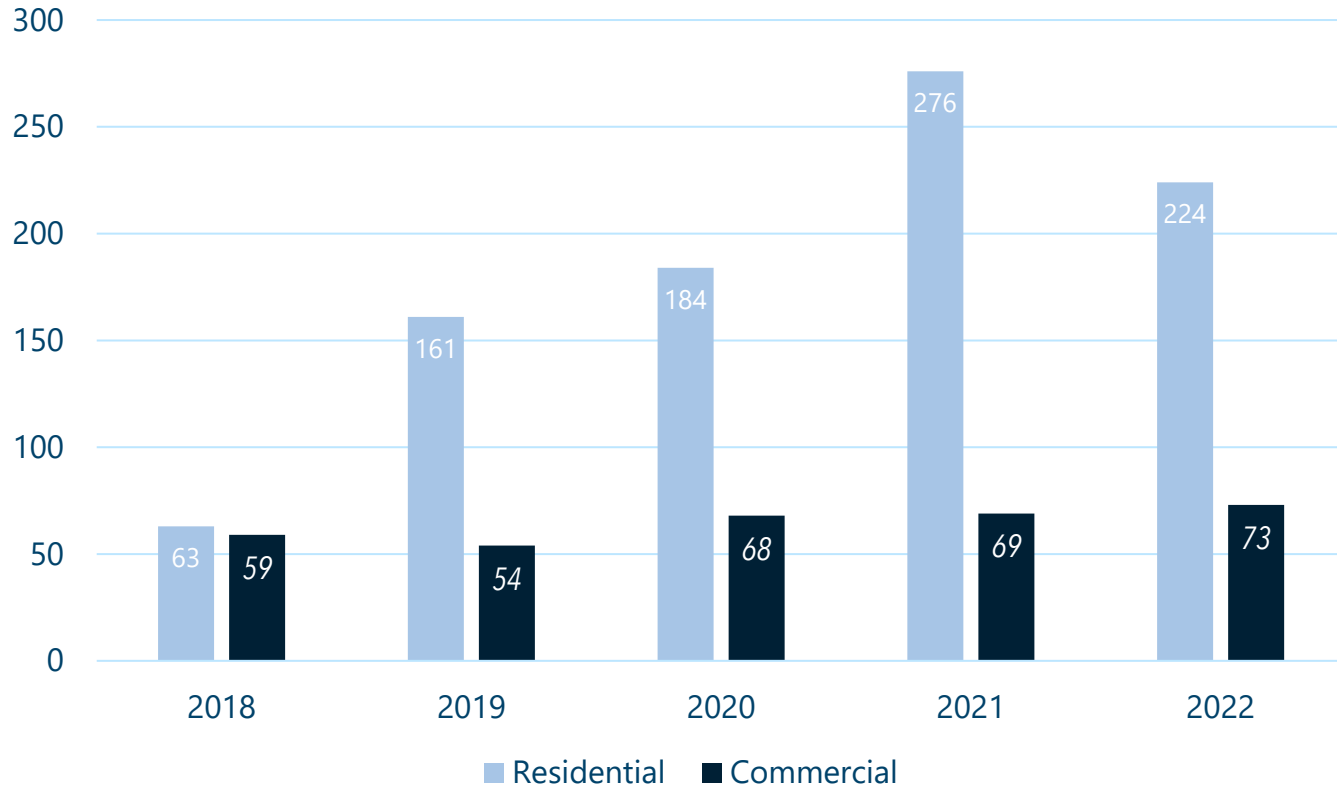
Typically, the first step in the development process is an inquiry with staff. The City of Taylor tracks the general locations for project inquiries.

About 22.5% of all inquiries were for projects in the Restricted Growth Sector.

- The number of inquiries in the Restricted Growth Sector has increased by 62.5% in 2022, with 24 out of 39 inquiries occurring in 2022.
- Only 4 zoning cases and 6 subdivisions have taken place within the Restricted Growth Sector since 2018



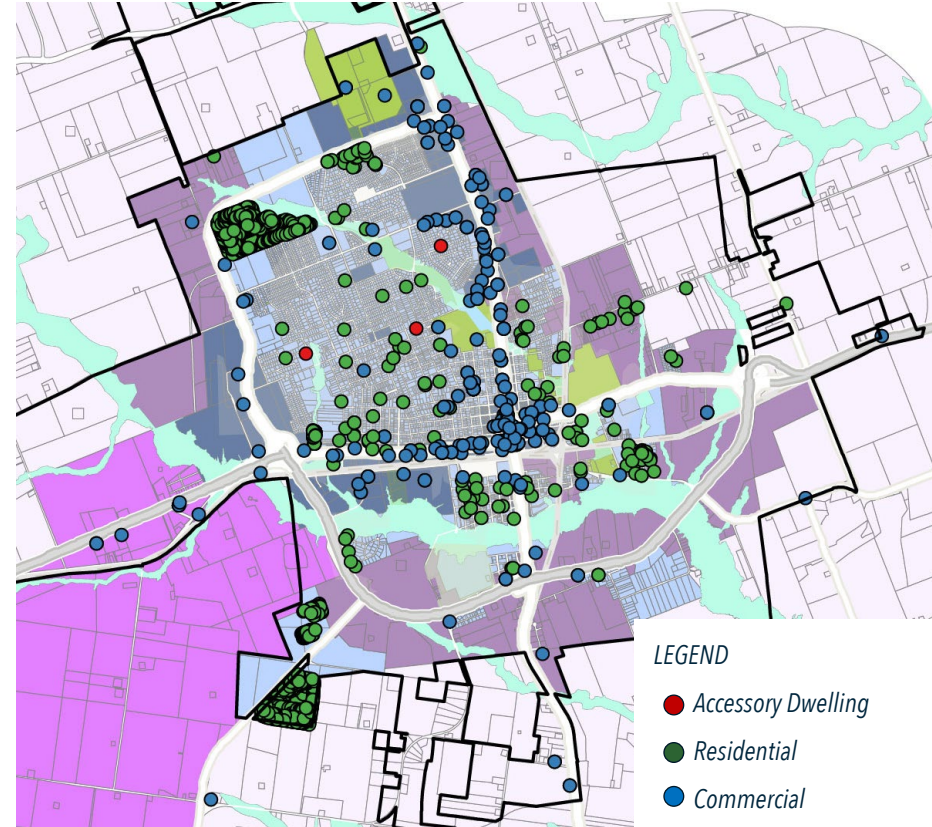
## Number of Permits 2018 – 2022



# PERMIT DATA: 2018 – 2022

The City issues building permits within city limits – very few are within the areas within the Restricted Growth Sector

- 300 of 1234 permits (24%) were approved in 2022 following the adoption of the Comprehensive Plan



# STAKEHOLDER ENGAGEMENT

# PURPOSE & KEY QUESTIONS

To understand if there needs to be a change in the Growth Sector Map

1. What is and isn't working with the Restricted Growth Sector?
2. What development pressure is Taylor facing since the comp plan was adopted?



# OUTREACH

**Oct. 3** - Comprehensive Plan Committee

**Nov. 15** - Focus Groups  
(Economic Development and Landowners)

**Nov. 29** – Public Meeting

**Dec. 12** – Comprehensive Plan Committee



# KEY TAKEAWAYS | 11/15 FOCUS GROUPS

## Clarify the Restricted Growth Sector

- Change the name of the “Restricted” Growth Sector to a more descriptive term.
- Adjust the Controlled Growth Sector to include Tier I and II in order to differentiate between places with potential for infrastructure.
- Utilize the Tier I and Tier II to identify employment opportunities.

## Modify the Boundaries

- Include areas further north and west in the updated Controlled Growth Sector.
- Include areas along the western portion of the US-79 corridor.
- Add areas to the Controlled Growth Sector where the city of Taylor wants to encourage employment/industrial growth.

## Update Implementation Strategies

- Create clearer guidelines for developing within the Restricted Growth Sector.
- Provide tools and resources to document how well a development will pay itself over time and use this as part of the decision-making process.

# KEY TAKEAWAYS | 11/29 PUBLIC MEETING

## Change the Name of the Restricted Growth Sector

- Rename so there is less negative connotation
- Describe the significant infrastructure barriers to development in this area
- More clearly describe that this is the area for future development after the projected growth within the plan has been achieved

## Modify the Boundaries

- Include key areas within the Restricted Growth Sector in a new sector called Controlled Growth Tier II. These are areas within the existing city limits or prime targets for future industrial development due to their proximity to major transportation infrastructure and potential expansions of the City's sewer system.

## Update Implementation Strategies

- Modify the Restricted Growth Sector implementation strategy #5 to change the description of “discouraging growth” to “managing growth”
- Include in implementation strategy #2 the creation of a guide or policy for the creation of special districts including MUDs

# RECOMMENDATIONS

# RECOMMENDATIONS

1. Refine the Growth Sectors Map and Descriptions.
2. Update Future Land Use Map.
3. Modify Implementation Strategy #5.
4. Create a new Strategy for Special Utility and Financing Districts in the ETJ.
5. Describe the Update Process.
6. Consistency Updates.



# 1. REFINE GROWTH SECTORS MAP AND DESCRIPTIONS

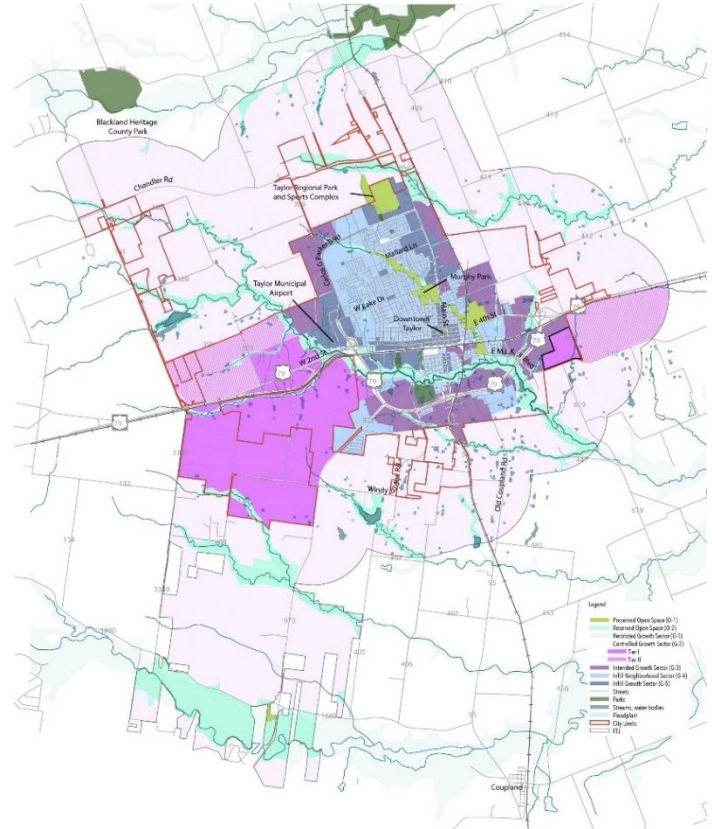
1

Rename the **Restricted Growth Sector** to ***Future Growth Sector*** – defined as areas with “Significant Barriers to Development” and “Minimal Existing Infrastructure”

2

Refine the **Controlled Growth Sector** based on access to infrastructure:

- **Controlled Growth Sector Tier I** – Areas where infrastructure expansion is planned but not complete or is limited in capacity.
- **Controlled Growth Sector Tier II** – Areas with incomplete infrastructure and where expansion is not yet planned.



# 1. REFINE GROWTH SECTORS MAP AND DESCRIPTIONS



## INTENDED GROWTH SECTOR (G-3)

The Intended Growth Sector consists of areas with access to existing or planned transportation/infrastructure and are on the periphery of existing developed areas. These are primarily vacant, underutilized, or poorly developed commercial areas adjacent to existing centers and service areas. Growth policies should **encourage the development or redevelopment** of these areas as compact residential and mixed-use development.



## CONTROLLED GROWTH SECTOR TIER I & II (G-2)

The **Controlled Growth Sector Tier I** consists of areas with incomplete infrastructure. Planning for new infrastructure in these areas is anticipated during the time frame of this plan.

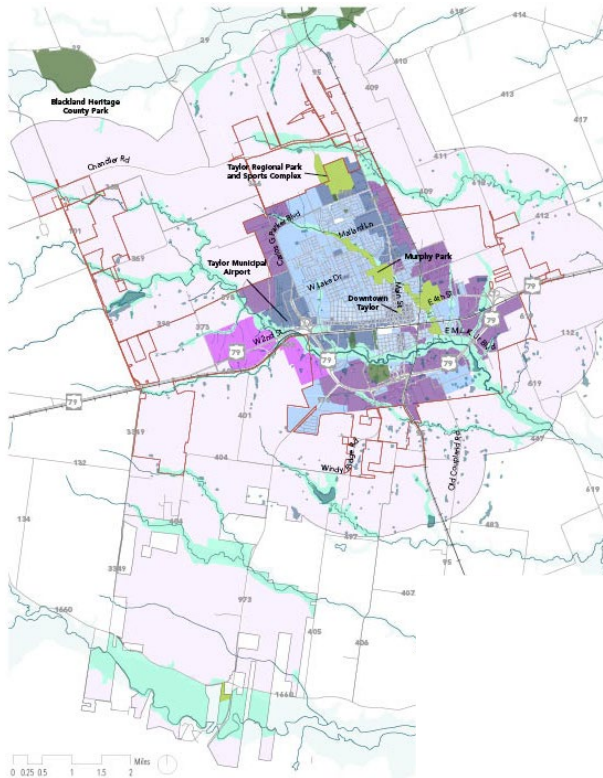
The **Controlled Growth Sector Tier II** consists of areas where infrastructure is planned but not yet installed or areas where existing infrastructure lacks capacity and needs to be upgraded prior to expansion.



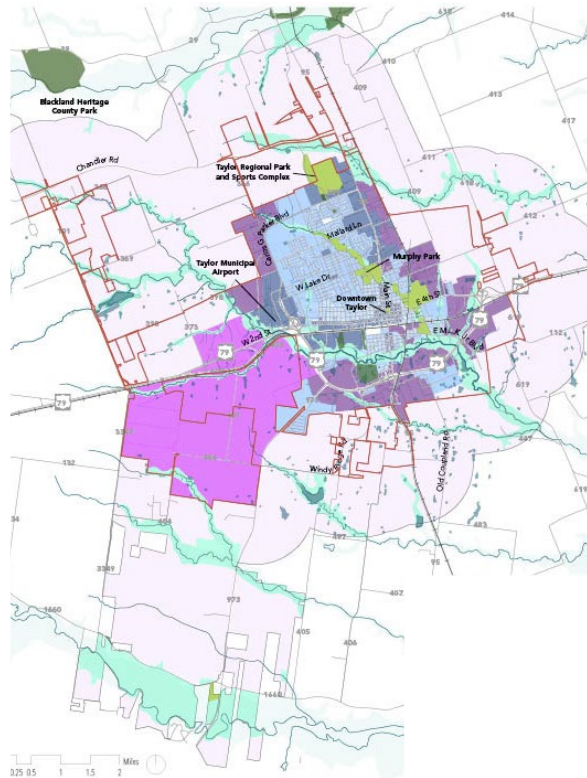
## FUTURE GROWTH SECTOR (G-1)

The Future Growth Sector consists of areas that have value as open space or agricultural land and where there are significant barriers to development. This includes large lot homesteads and farmland with limited infrastructure availability. Expansion into this area is **not anticipated** during the time frame of this plan.

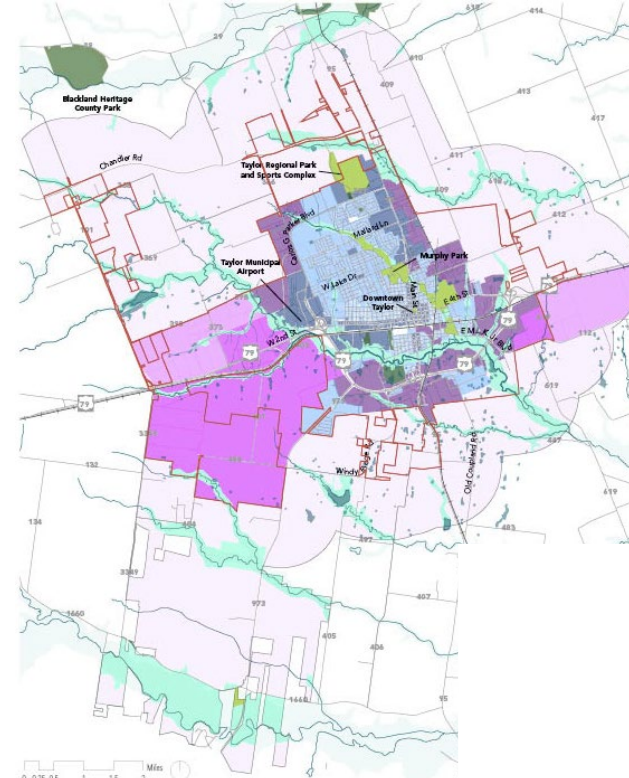
# ORIGINAL



# UPDATE #1



# UPDATE #2



Preserved  
Open (O-1)

Reserved  
Open (O-1)

Future  
Growth  
(G-1)

Controlled  
Growth Tier I  
(G-2.1)

Controlled  
Growth Tier II  
(G-2.2)

Intended  
Growth  
(G-3)

Infill  
Neighborhood  
(G-4)

Infill  
Growth  
(G-5)

|  | Sector                                                                       | Original | Update #1  | Update #2  |
|--|------------------------------------------------------------------------------|----------|------------|------------|
|  | <b>Preserved Open Space (0-1)</b>                                            | 1%       | 1%         | 1%         |
|  | <b>Reserved Open Space (0-2)</b>                                             | 10%      | 10%        | 10%        |
|  | <b>Future Growth Sector (G-1)</b> <i>(Formerly Restricted Growth Sector)</i> | 75%      | <b>68%</b> | <b>64%</b> |
|  | <b>Controlled Growth (G2.2) Sector Tier II</b>                               | 1%       | <b>8%</b>  | <b>8%</b>  |
|  | <b>Controlled Growth (G2.1) Sector Tier I</b>                                | --       | --         | <b>4%</b>  |
|  | <b>Intended Growth Sector</b>                                                | 5%       | 5%         | 5%         |
|  | <b>Infill Neighborhood</b>                                                   | 5%       | 5%         | 5%         |
|  | <b>Infill Growth Sector</b>                                                  | 10%      | 10%        | 10%        |





## 2. UPDATE FUTURE LAND USE MAP

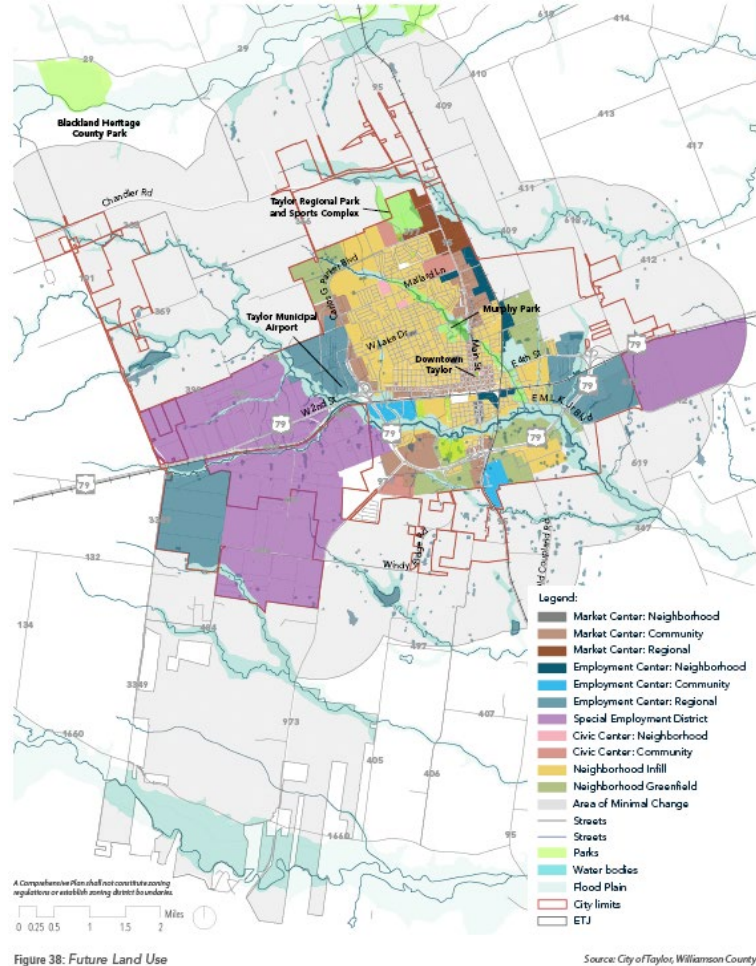
The Future Land Use Map provides direction on the preferred land uses within growth sectors.

### 1 Areas added to Controlled Growth Sector Tier II expanded an adjacent Regional Employment Center Category.

Employment Centers allow some percentage of all land uses with a concentration on employment.

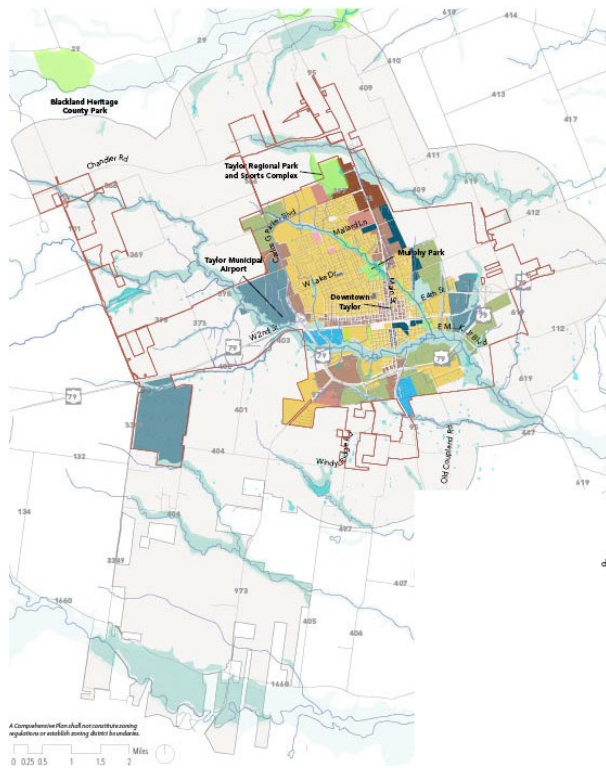
### 2 Areas added to Controlled Growth Sector Tier I become Special Employment Districts.

Special Employment Districts are not intended to be compatible with low density residential.

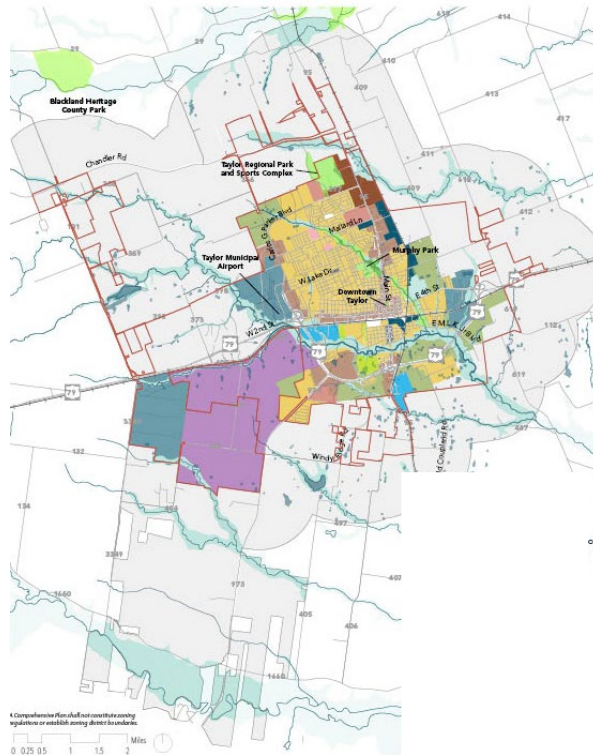




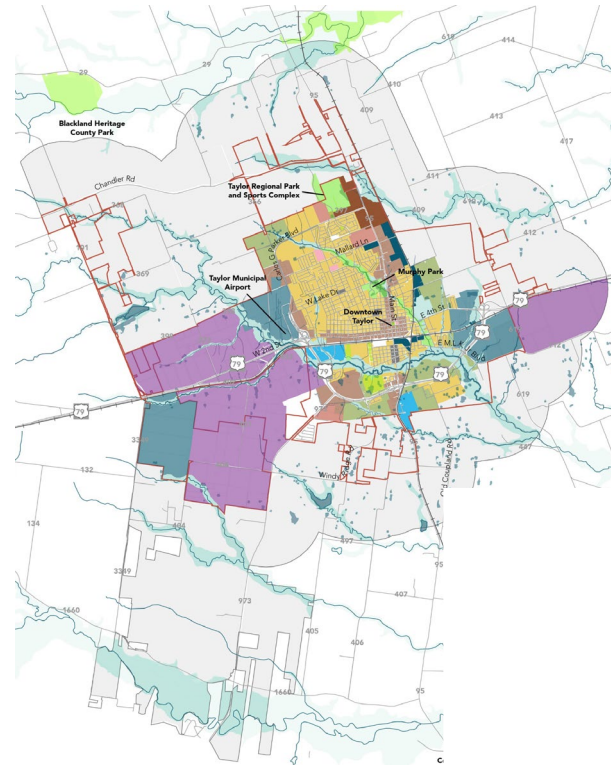
# ORIGINAL



# UPDATE #1



# UPDATE #2



Neighborhood  
Infill

Neighborhood  
Greenfield

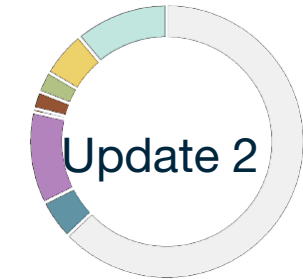
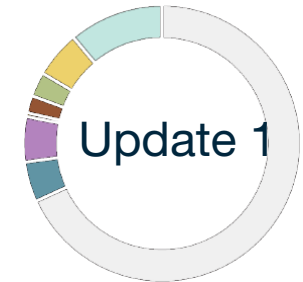
Market  
Centers

Civic  
Centers

Special  
Employment  
District

Employment  
Centers

|                                                                                  | Land Use Category           | Original | Update #1 | Update #2 |
|----------------------------------------------------------------------------------|-----------------------------|----------|-----------|-----------|
|  | Neighborhood Infill         | 5%       | 5%        | 5%        |
|  | Neighborhood Greenfield     | 3%       | 3%        | 3%        |
|  | Market Centers              | 2%       | 2%        | 2%        |
|  | Civic Centers               | 1%       | 1%        | 1%        |
|  | Special Employment District | 0%       | 5%        | 11%       |
|  | Employment Centers          | 5%       | 5%        | 5%        |
|  | Area of Minimal Change      | 73%      | 68%       | 63%       |
|  | Open Space                  | 11%      | 11%       | 11%       |



### 3. MODIFY IMPLEMENTATION STRATEGY #5

Modify Strategy #5: “Implement policies to discourage strategically manage any extension of street or utility infrastructure and development in Controlled and Future Growth Sectors”

#### Actions

- Adopt policies for the preservation of agricultural land.
- Adopt policies criteria and standards related to development requests in *controlled and future growth sectors*.
- Update development standards to enforce the growth sectors map.

#### Funding Tools

- Land preservation grants
- Strong MUD policies and ordinances

#### Partnerships

- Trust for public lands or other organizations that implement conservation easements

## 4. SPECIAL UTILITY AND FINANCING DISTRICT POLICIES

Add an implementation strategy #18 to address Special Utility and Financing Districts relative to new development and utility expansion in the ETJ.

“Implement policies, criteria, and standards to provide direction on the establishment of Special Utility and Financing Districts such as Municipal Utility Districts (MUDs), Public Improvement Districts (PIDs), and other infrastructure financing tools related to development in the ETJ.”

### Actions

- Establish an Ordinance to ensure that adequate fees are collected for City administration and oversight of established districts.
- Establish policies, standards, and criteria that limit the ultimate number of discharge permits and encourage regionalization of future wastewater treatments systems.
- Establish policies, standards, and criteria that encourage complete communities including the provision of daily services and values high enough to support the costs associated with long term maintenance of streets, utilities, parks, and emergency services.

## 5. DOCUMENT THE UPDATE PROCESS

Add a new section to the document that describes this update process and the thoughts and considerations that went into it including:

- Stakeholder Meetings
  - Focus Groups
  - Public Meeting
- Changes to Growth Sectors Map and Descriptions
- Updated Future Land Use Maps
- Updated Implementation Strategy 5
- New Implementation Strategy 18



## 6. CONSISTENCY UPDATE

Update the language throughout the document to incorporate **Controlled Tier I & II and Future Growth Sector** throughout the document:

- Update all maps and legends.
- Include new acreages for growth sectors.
- Change the name of Restricted Growth Sector to Future Growth Sector.

# RECOMMENDATIONS

1. Refine the Growth Sectors Map and Descriptions.
2. Update Future Land Use Map.
3. Modify Implementation Strategy #5.
4. Create a new Strategy for Special Utility and Financing Districts in the ETJ.
5. Describe the Update Process.
6. Consistency Updates.

# NEXT STEPS

- 1/27 Public Draft for review on City Website
- 2/14: Updated Comprehensive Plan to Planning Commission
- 2/23: Updated Comprehensive Plan to City Council First Reading
- 3/9: Updated Comprehensive Plan to City Council Second Reading





## ***City Council Meeting January 12, 2023 Transmittal Letter***

### STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

**Agenda Item #:** 14

**Agenda Title:** **Present recommendation from the Impact Fee Advisory Committee for updated water and sewer impact fees and authorize publication of notice of a public hearing.**

**Council Action to be taken:** Authorize publication of public hearing date

**Department Submitted:** Development Services

**Staff Contact:** Tom Yantis, Assistant City Manager and Grady Reed, HDR

### **1. PURPOSE/DESCRIPTION**

The City is in the process of updating its water, sewer and transportation impact fees. Council appointed a capital improvements advisory committee on August 25, 2022 to review and advise the City Council on the proposed capital improvements to be funded by the impact fees. The committee has completed its review of the water and sewer impact fees and has recommended that City Council begin the adoption process of the updated fees.

### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

Council approved a contract with Lionheart Places to update the City's comprehensive plan and the water, sewer, and transportation impact fees. Lionheart selected HDR as their sub-consultant to prepare the impact fee updates.

Following the completion of the Envision Taylor comprehensive plan which includes the Future Land Use plan, HDR began updating the City's water, sewer and transportation master plans and recommended capital improvements necessary to support the projected growth and land use assumptions in the comprehensive plan.

The adoption and update of impact fees is governed by Texas Local Government Code Chapter 395. This statute requires the City Council to appoint a capital improvements advisory committee. The statute allows the City to use the Planning and Zoning Commission as the advisory committee. If the impact fees will apply in the ETJ, which they will, the committee must also include a representative from the ETJ.



City Council appointed the Planning and Zoning Commission as the capital improvements advisory committee and added Ed Komandosky as the ETJ representative.

The committee met in September, October, and November to review the proposed capital improvement plans and the associated impact fees. The committee is scheduled to meet on January 10, 2023 to recommend approval of the water and sewer capital improvements plan and impact fees and to begin the formal adoption process of the updated fees.

Council is required to publish notice of the public hearing on the adoption of the updated fees 30 days prior to the public hearing date. Staff is recommending that Council authorize the publication of the public hearing and conduct the public hearing on February 23, 2023.

### **3. PROS and CONS**

| <u>PROS</u>                                                          | <u>CONS</u>                                         |
|----------------------------------------------------------------------|-----------------------------------------------------|
| <ul style="list-style-type: none"><li>Required by statute.</li></ul> | <ul style="list-style-type: none"><li>N/A</li></ul> |

### **4. RECOMMENDATION**

Receive the presentation from HDR including the recommendation from the Impact Fee Advisory Committee and authorize staff to publish notice of the public hearing.

### **5. FUNDING SOURCE**

The impact fee update consulting services is funded by the impact fee funds.

### **6. TIMELINE**

Envision Taylor comprehensive plan was adopted November 18, 2021  
Amendment adopted May 12, 2022  
HDR completed water, sewer, and transportation master plan drafts summer 2022  
Council appointed the Impact Fee Advisory Committee on August 25, 2022  
The Impact Fee Advisory Committee met September, October and November 2022 and January 2023  
City Council to authorize publication of public hearing on the adoption of the water and sewer impact fees January 12, 2023  
Public hearing on adoption of water and sewer impact fees proposed for February 23, 2023

### **7. OTHER OPTIONS (In order of preference)**

N/A

### **8. ATTACHMENTS**

14a. [Presentation from HDR regarding impact fees](#)



# **2022 UPDATE OF WATER & WASTEWATER IMPACT FEES**

Taylor City Council

City of Taylor

January 12, 2023



# PURPOSE OF THIS AGENDA ITEM

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- Provide brief background of water/wastewater impact fee update.
- Recommend a public hearing date.

# IMPACT FEE COMMITTEE CHARGE

---

- Verify:

- The land use basis for the CIP
- That the CIP has been reasonably defined.
- That the maximum impact fee has been reasonably calculated.
- The resultant maximum fee is \$X.

# COMMITTEE ACTIONS

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- October 11 – Presentation of Land Use and capital improvement plan to Advisory Committee
- November 8 – Presentation of draft impact fee report to Advisory Committee and Committee provides comments to HDR
- January 10 – Committee approved the impact fee report



# COUNCIL ACTIONS

---

- January 12 – Present Committee recommendations to Council and recommend publication of public hearing
- February 23 – Public Hearing on Impact Fee and Council Action
  - Update maximum impact fee calculations are \$2,919/LUE for water and \$2,799/LUE for wastewater.
  - After the public hearing, Council can amend the fee up to these maximum amounts.
  - Impact fees could be charged to any new customer receiving service from the City with the City Limits or City's ETJ.



## ***City Council Meeting January 12, 2023 Transmittal Letter***

### STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

**Agenda Item #:** 15  
**Agenda Title:** Consider Fourth Amendment to the Waste Connections contract, extending the contract date to 2028 and implementing new rates.

**Council Action to be taken:** Accept or Reject the Waste Connections Extension

**Department Submitted:** Public Works

**Staff Contact:** Jim Gray, Public Works Director

### **1. PURPOSE/DESCRIPTION**

Review the new Waste Connections Extension for approval by Council.

### **2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS**

The new Waste Connections Extension will be a five-year contract with a five-year extension after that if the parties agree to the 2<sup>nd</sup> extension. This extension will include new commercial and industrial recycling opportunities. These programs will be optional for the customers not required like we have for our residential program. The extension will allow commercial/industrial customers to use other vendors if Waste Connections is unable to service a particular waste stream they have on site.

The Committee reviewed our new rates compared to surrounding communities and has recommended accepting the Waste Connections proposal. They are providing more or comparable services for the residential rates charged the City of Taylor than the area communities we compared them to.

The Waste Connections contract allows the City to consider price adjustments over the life of the extensions, but we are not obligated to accept any changes without Council approval.

### **3. PROS and CONS**

| <u>PROS</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>CONS</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• We are pleased with the service record for Waste Connections and the 400,000 interactions with our citizens.</li> <li>• This contract recognizes Waste Connection as the sole provider of solid waste collections in the City.</li> <li>• The contract provides for residential, commercial and industrial municipal solid waste collection.</li> <li>• The contract approves once a week residential municipal solid waste and up to five yards per home of bulky waste.</li> <li>• The contract continues our residential once every two weeks recycling collection.</li> <li>• The contract provides for 4 and 6 yard container collection. It also provides roll off service for the community.</li> <li>• The contract allows for new commercial/industrial recycling options and allows users to work with other vendors for specific recycling streams if Waste Connections is unable to provide that service.</li> <li>• For the ability to be our sole provider the City includes our franchise fee and tax rate into the Waste Collection bill.</li> </ul> | <ul style="list-style-type: none"> <li>• The company has come to Council over the years when industry costs have changed. The City has accepted the reasonable claims in the past and increased cost. The City has also considered these requests in the past and rejected them.</li> <li>• With the amount of interactions with community, Waste Connections does occasionally have missed pick-ups on individual routes. The company has been doing a better job of notifying the City so we can alert the residents. Then making sure the routes are collected.</li> </ul> |

#### 4. RECOMMENDATION

Staff recommends Council accept the 2023-28 Waste Connections Extensions.

#### 5. FUNDING SOURCE

Fees collected and paid through the general/enterprise fund budget.

#### 6. TIMELINE

The contract will start February 1, 2023 and go through January 31, 2028. After January 31, we will begin a 5-year extension if both parties agree to extend. Either party can withdraw from the 5-year extension with 180 days notice.

|                                                  |
|--------------------------------------------------|
| <b>7. OTHER OPTIONS (In order of preference)</b> |
|--------------------------------------------------|

Reject any or all of the program

|                       |
|-----------------------|
| <b>8. ATTACHMENTS</b> |
|-----------------------|

- 15a. [PowerPoint presentation](#)
- 15b. [Contract](#)
- 15c. [2022 Waste Connections Evaluation Recommendation](#)

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# New Waste Connections 2023 - 2028 amendment









- 
- ▶ Waste Connection Currently Performs:
    - ▶ Residential Waste and Recycling.
    - ▶ Business/Industrial Dumpsters.
    - ▶ 20 - 40 cubic yard open dumpsters.
  - ▶ With this 2023 - 2028 amendment, business/industrial recycling will be included.

#### FOURTH AMENDMENT TO SOLID WASTE COLLECTION AND DISPOSAL AGREEMENT

This Fourth Amendment to that certain Solid Waste Collection and Disposal Agreement (the "Fourth Amendment") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, (the "Fourth Amendment Effective Date"), by and between **THE CITY OF TAYLOR, TEXAS** ("City") and **WASTE CONNECTIONS LONE STAR, INC., f/k/a Progressive Waste Solutions of TX, Inc., f/k/a IESI TX Corp.** ("Contractor"). City and Contractor shall be sometimes referred to collectively as the "Parties."

#### RECITALS:

**WHEREAS**, the City and Contractor entered into that Solid Waste Collection and Disposal Agreement dated December 18, 2002, but made effective as of February 1, 2003, as amended by those certain addenda dated October 1, 2006, August 1, 2009 and December 14, 2017 (collectively, the "Agreement");

**WHEREAS**, the Parties desire to amend the Agreement as further described herein.

#### AGREEMENT:

**NOW, THEREFORE**, and in consideration of these premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledge, the parties agree as follows:

1. Term. Upon the Fourth Amendment Effective Date of this Fourth Amendment, the Section 4.1 of the Agreement is hereby modified to reflect that the term of the Agreement, previously expiring on January 31, 2023, is extended for a five (5) year term beginning February 1, 2023 and expiring on January 31, 2028.

2. Extension. Section 4.2 of the Agreement is hereby modified to reflect that, if neither party expresses to the other, in writing, of intent to not renew the Agreement, 180 days prior to the potential expiration date of January 31, 2028, the Agreement will automatically extend for a period of five years, expiring on January 31, 2033. The parties may agree, by mutual agreement, to extend the Agreement, or to modify the terms of the Agreement, for any period of time and at any time.

3. Residential Rates. Effective as of October 1, 2022, the residential rates set forth in the Agreement shall be deleted and replaced with the following:

| <b>Residential Services</b>          | <b>October 1, 2022 – January 31, 2023</b> | <b>October 1, 2023 – September 30, 2024</b> | <b>October 1, 2024 – the remainder of the Term</b> |
|--------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|
| <b>Trash 95 Gallon Cart (Weekly)</b> | \$10.80                                   | \$11.27                                     | \$11.73                                            |
| <b>Each Additional Trash Cart</b>    | \$4.18                                    | \$4.37                                      | \$4.54                                             |
| <b>Recycle 95 Gallon Cart (EOW)</b>  | \$5.33                                    | \$5.55                                      | \$5.77                                             |

4. **Commercial & Roll-Off Rates.** Effective as of October 1, 2022, the commercial and roll-off rates set forth in the Agreement shall be deleted and replaced with the following:

**Commercial Customers**

| <b>Trash Service</b>  | <b>1x</b> | <b>2x</b> | <b>3x</b> | <b>4x</b> | <b>5x</b> |
|-----------------------|-----------|-----------|-----------|-----------|-----------|
| <b>95 Gallon Cart</b> | \$20.21   | \$28.95   | \$35.28   | \$44.12   | \$54.69   |
| <b>2 Yds</b>          | \$55.99   | \$92.71   | \$114.74  |           |           |
| <b>3 Yds</b>          | \$73.28   | \$127.47  | \$181.53  | \$213.58  | \$264.79  |
| <b>4 yds</b>          | \$92.71   | \$162.21  | \$234.69  | \$282.43  | \$366.80  |
| <b>6 yds</b>          | \$115.87  | \$191.27  | \$283.91  | \$319.51  | \$390.12  |
| <b>8 yds</b>          | \$141.00  | \$233.67  | \$328.31  | \$404.22  | \$510.11  |
| <b>10 yds</b>         | \$171.88  | \$270.39  | \$374.66  | \$484.73  | \$639.25  |

| <b>Recycle Service</b> | <b>1x</b> | <b>2x</b> | <b>3x</b> |
|------------------------|-----------|-----------|-----------|
| <b>95 Gallon Cart</b>  | \$18.19   | \$26.06   | \$31.75   |
| <b>2 Yds</b>           | \$50.39   | \$83.44   | \$103.27  |
| <b>3 Yds</b>           | \$65.95   | \$114.72  | \$163.38  |
| <b>4 yds</b>           | \$83.44   | \$145.99  | \$211.22  |
| <b>6 yds</b>           | \$104.28  | \$172.14  | \$255.52  |
| <b>8 yds</b>           | \$126.90  | \$210.30  | \$295.48  |
| <b>10 yds</b>          | \$154.69  | \$243.35  | \$337.19  |

**Roll Off Customers**

| <b>Roll Off Services</b> | <b>Delivery</b> | <b>Rental<br/>(per day)</b> | <b>Rate per<br/>Haul</b> |
|--------------------------|-----------------|-----------------------------|--------------------------|
| <b>20 Yd</b>             | \$134.98        | \$2.09                      | \$415.33                 |
| <b>30 Yd</b>             | \$134.98        | \$2.09                      | \$498.38                 |
| <b>40 Yd</b>             | \$134.98        | \$2.09                      | \$581.44                 |

5. **Service Provided.** As of the Fourth Amendment Effective Date, the following shall be added as Section 4 of Section 5.1.2 of the Agreement:

“4. Contractor shall provide and have the exclusive right to provide recycling and solid waste collection for commercial customers and construction and demolition waste collection within the city limits of the City. If Contractor cannot provide one or more certain recycling or solid waste stream disposal services for a commercial customer, then the commercial customer may make request in writing to City and Contractor for permission to contract with a third-party contractor for the service(s) Contractor cannot provide. If the City and Contractor agree to permit the commercial customer to use a third-party contractor to provide the service, the third-party contractor must enter into a separate franchise agreement with the City. The commercial customer must still use Contractor for all other services which Contractor can provide.



6. Reaffirmation. The Parties hereby reaffirm their agreement with all the terms and provisions of the Agreement as amended by this Fourth Amendment.

7. Entire Agreement. The Agreement and this Fourth Amendment represents the entire agreement among the Parties with respect to the matters that are the subject hereof

8. Counterparts; Facsimile Signatures. This Fourth Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which shall collectively constitute one and the same instrument representing this Fourth Amendment between the parties hereto, and it shall not be necessary for the proof of this Fourth Amendment that any party produce or account for more than one such counterpart. Facsimile signatures shall be given the same force and effect as original signatures and shall be treated for all purposes and intents as original signatures.

IN WITNESS WHEREOF, the undersigned have executed this Fourth Amendment as of the Fourth Amendment Effective Date.

WASTE CONNECTIONS LONE STAR, INC.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

CITY OF TAYLOR

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM AND CONTENT:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## **2022 WASTE CONNECTIONS RECOMMENDATION**

The Waste Connections contract will either need to be extended or cancelled and rebid with the current contract expiration date of January 31, 2023. The committee chosen for this evaluation was Jim Gray, Director of Public Works, Sabrina Schmidt, Purchasing Agent, and Nicole Luna, Utility Billing Manager. The contract has been evaluated and the new proposal looked at by the committee.

The committee first looked at our existing service from Waste Connections. The committee found they were responsive for the most part. We have had some issues that we feel they can work on to improve customer service. These mainly were dealing with timely response to calls from our Utility Billing group. Discussion that followed led us to believe that these incidences were not significant enough to change vendors.

The committee then looked at services provided by Waste Connections. These include once a week collection of residential solid waste in 96-gallon containers at the curb. They also pick up 5 cubic yards of bulky and/or yard waste at the curb once a week. Limbs need to be cut to 5 feet long and tied in bundles for this collection. Additionally, they have walkup collection for residents with proper doctor documentation.

Waste Connections also picks up a 96-gallon cart of residential recyclables every other week. They also provide front load and commercial roll off collection in the City.

Waste Connections has donated funds back to the City. This year they donated \$10,000 to the Percussion Playground and each year they provide 9 trucks and 18 men for 8 hours to our Citywide Clean Up Program. We estimate this donation to be above \$10,000.

The Committee looked at 6 communities in our region- Round Rock, Pflugerville, Hutto, Lakeway, Manor, and Elgin. Our proposed fee with Waste Connections would be less than 5 of these communities. We would be within .60 cents of the other.

With the new proposal, Waste Connections has offered a new service for commercial recycling at a reduced fee from regular commercial service. The City requested this earlier and Waste Connections has brought a plan forward.

With the information presented above the Committee recommends extending our contract with Waste Connections.



## *City Council Meeting January 12, 2023 Transmittal Letter*

### STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

**Agenda Item #:** 16

**Agenda Title:** Receive the Water Distribution Emergency report and consider staff recommendations.

**Council Action to be taken:** Accept the report and staffing recommendations

**Department Submitted:** Public Works

**Staff Contact:** Jim Gray, Public Works Director

### 1. PURPOSE/DESCRIPTION

Review the water distribution events of 12/22-27/2022.

### 2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Water Distribution group was challenged with two major incidents over the five-day period from 12/22 to 12/27 2022. We worked a load imbalance at the North Pump Station from the 22<sup>nd</sup> to the 25<sup>th</sup> and the main line blow out and smaller leaks from the 24<sup>th</sup> through the 27<sup>th</sup>. These incidents and 31 smaller water leaks occurred over the Christmas Holiday causing issues finding contractor help and being able to acquire parts in a timely manner. The situation put the city in a position where our crews were overworked even bringing help in from other divisions of Public Works. The two major events identified additional crewmembers needed by Division during these events and the 31 small leaks showed the limitations Division wide.

We experienced almost identical problems with the Winter Storm Uri event. During the five-day event the Water Distribution worked approximately 451 overtime hours and missed the Holiday with their family. The Street and Grounds Division worked another 63 hours of overtime during this time period for 514 hours of overtime. I probably worked another 40-45 hours during this time. We have had some water distribution employees who state they have worked through the last three Christmas's.

After reviewing the incidents with Sam Thomas our Water and Wastewater Superintendent and Edward Avalos his number two employee we are recommending the following changes to the division.

The Water Distribution needs to add three positions and upgrade one. The new positions would be for a crew leader with a strong SCADA background to relieve Sam. Two new Maintenance Worker positions to give the crew leader 1 we added in last year's budget a

full crew. We also need to reclassify a crew leader 1 position to a crew leader 2 position so we can split those duties.

Due to the heavy work load the crew has experienced in the last several years our current crew leader 2 has requested to move to the Grounds Division which will require a reclassification in that division from a ground's equipment operator 1 to Grounds Crew Leader 2.

We believe these changes will help us alleviate the strain on our employees that these last incidents identified.

To make these additions and reclassifications we will need to raise the Water Distribution personnel budget approximately \$197,869.79. We will need to add approximately \$22,459.90 to our Grounds Division to reclassify the Grounds Operator position to a crew leader 2 position.

In addition to the manpower issues, we had to bring in additional contractors and equipment to work on the 12-inch main break that was too deep for our crews to work. The Contractor and rental equipment for the repair was approximately \$36,477.39.

We also identified the need for a large trench box which would cost approximately \$18,000.00, SCADA upgrades for the Water Distribution Division \$2,000 and a new valve for the 12-inch line to close off the creek crossing section at the Public Works Street Driveway, approximately \$20,000.00. These improvements would cost approximately \$40,000 in total.

The 12-inch main line that blew out is the same line we have had issues with on Main Street along 4<sup>th</sup> and 5<sup>th</sup> Streets. The pipe degradation is almost identical. This line is over fifty years old. We have some portions of this line in the current CIP for repair, but the entire line is in similar condition.

We will also be looking at a retainer or contract to keep an electrician available to the city as well as a pipe crew to help with these larger projects.

### **3. PROS and CONS**

| <u>PROS</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <u>CONS</u>                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• The changes would allow the Water Distribution to spread duties over several positions which will decrease our Superintendent and Crew Leader 2 hours.</li><li>• Decrease the burn out employees face in emergency incidents.</li><li>• Give the city additional equipment to handle more deeper breaks with the proper safety equipment. The new trench box is an upgrade over our existing hydraulic shoring.</li></ul> | <ul style="list-style-type: none"><li>• The city has lost employees in the past from stress associated with working extremely long hours. We would have lost a six-year employee this year had we not been able to move him to another position in the city.</li><li>• The Superintendent was required to work over 125 hours during the regular work week and the additional overtime during this event.</li></ul> |

|                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Improving our SCADA system will help us monitor and operate the system with the employee's phones.</li> <li>• The new equipment and manpower will make our distribution division a safer place to work.</li> <li>• The new manpower will help keep up with our aging infrastructure.</li> </ul> | <ul style="list-style-type: none"> <li>• The city infrastructure continues to age, and more repairs are required yearly.</li> </ul> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|

#### **4. RECOMMENDATION**

Staff recommends Council accept the report. We also recommend adding the equipment and making the additional manpower reclassifications and adding the three new positions.

#### **5. FUNDING SOURCE**

We will add approximately \$197,869.79 dollars in reclassification and new employees in the Utility Department. We will add approximately \$40,000.00 to our equipment in the Utility Department. We will need to add approximately \$22,459.90 to the General Fund Grounds division, personnel reclassification.

The funds for the current year for both the Utility and General funds will be handled by transfers within the existing Utility and Street and Grounds budgets. Next year the increase will add approximately 1.5% to our Utility budget.

#### **6. TIMELINE**

Staff recommends making these changes expeditiously.

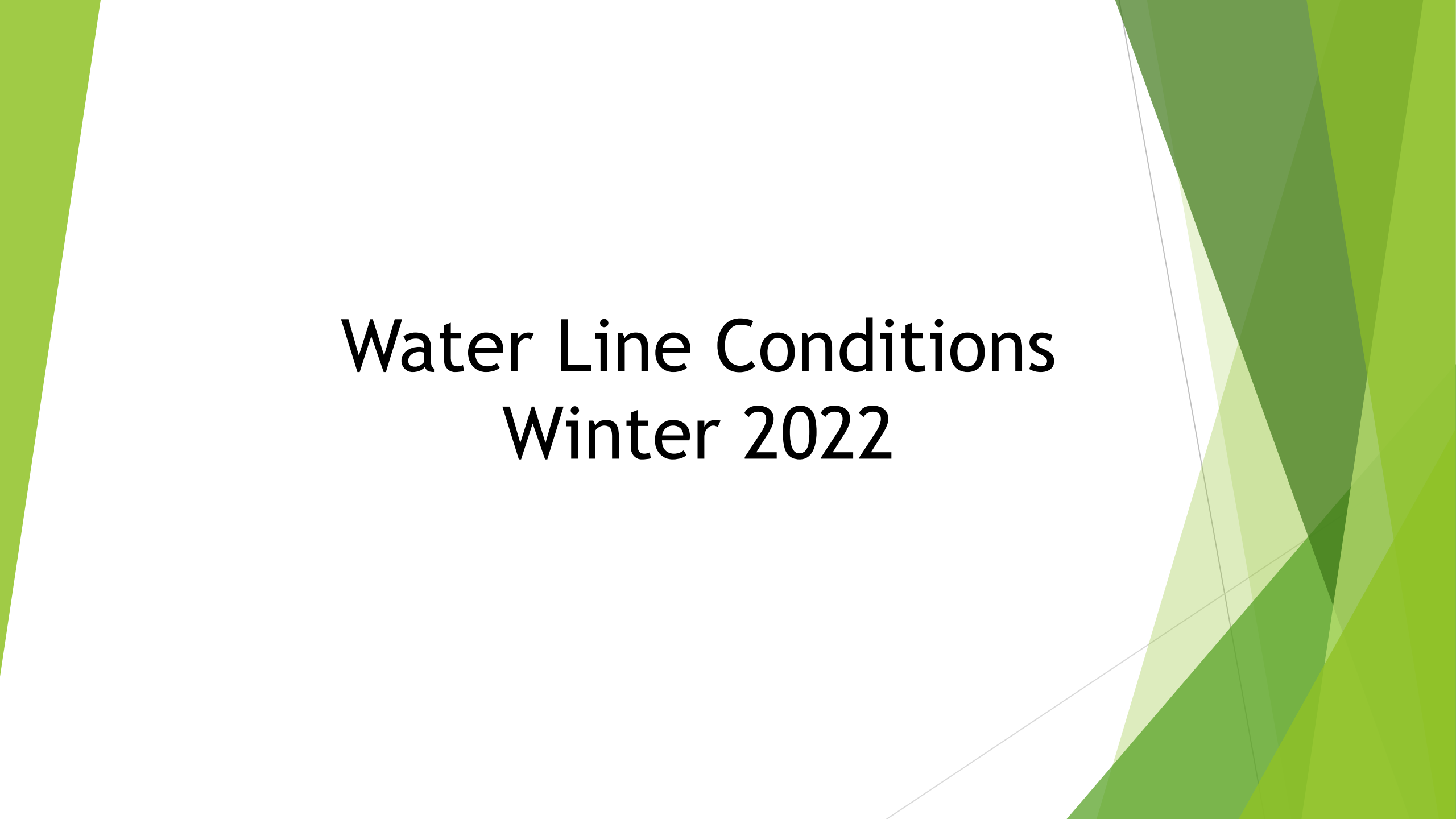
#### **7. OTHER OPTIONS (In order of preference)**

Reject any or all of the recommendations.

#### **8. ATTACHMENTS**

- 16a. [PowerPoint](#)
- 16b. [Contractor Invoices](#)
- 16c. [Old and new Public Works Organizational Charts](#)

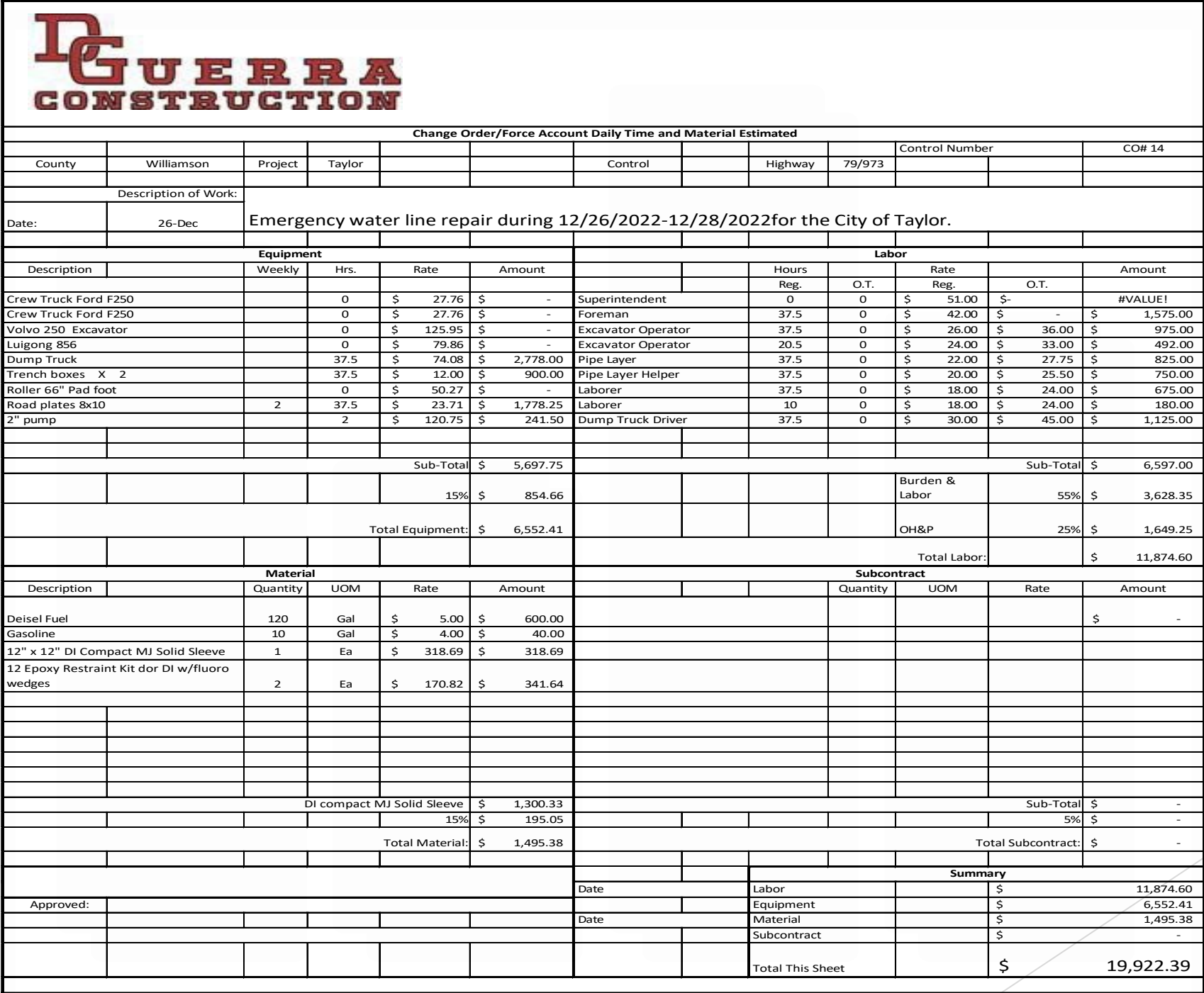


The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern, layered effect. The shapes are positioned on the left and right sides of the slide, framing the central text.

# Water Line Conditions Winter 2022

- 12" Main line
- Same Condition as 4<sup>th</sup> and 5<sup>th</sup> Streets
- Over 50 years old
- Some portions of line in CIP







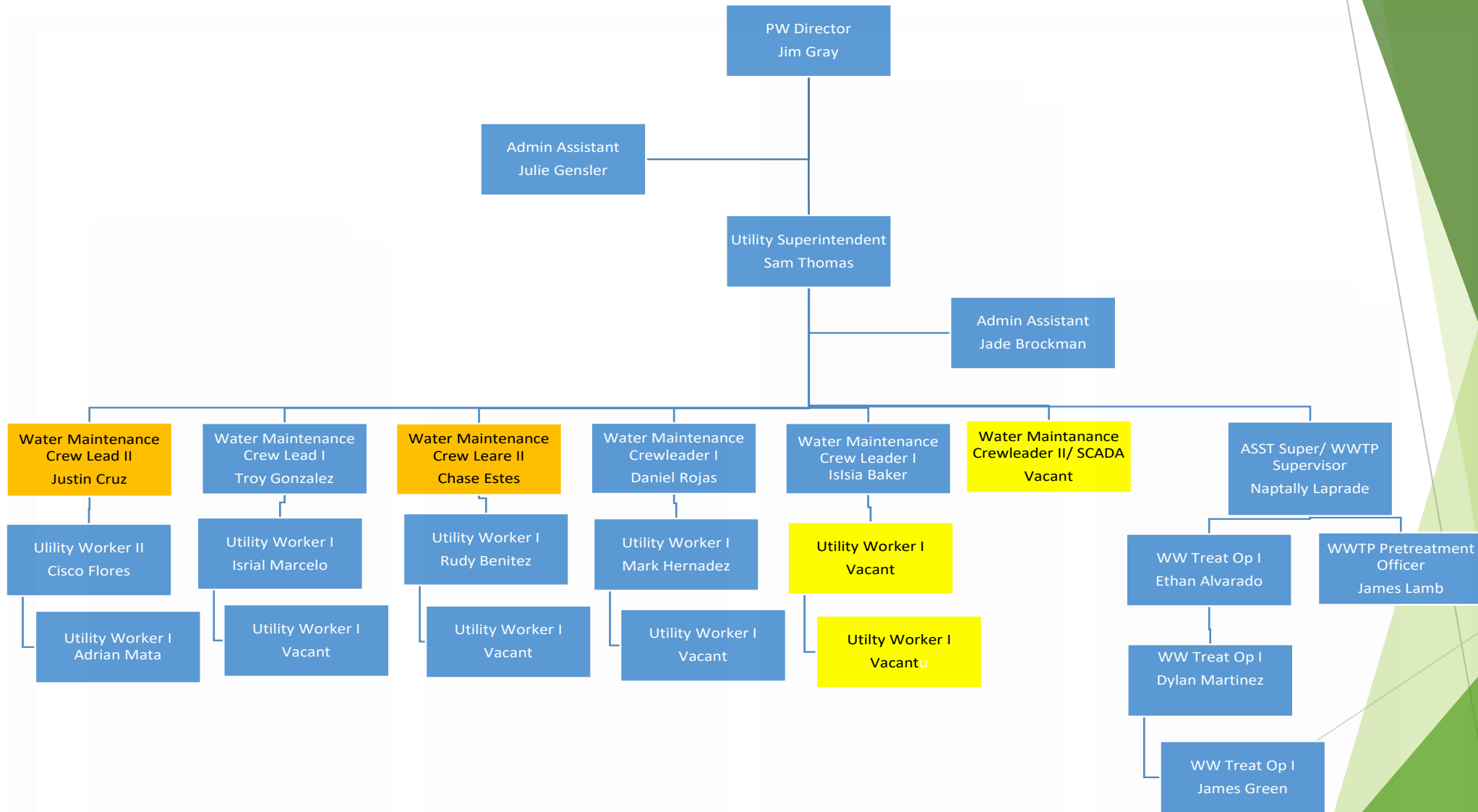


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- QUALITY WORKMANSHIP • 30 YEARS EXPERIENCE •
- BONDED & INSURED • REFERRALS • FREE ESTIMATES •

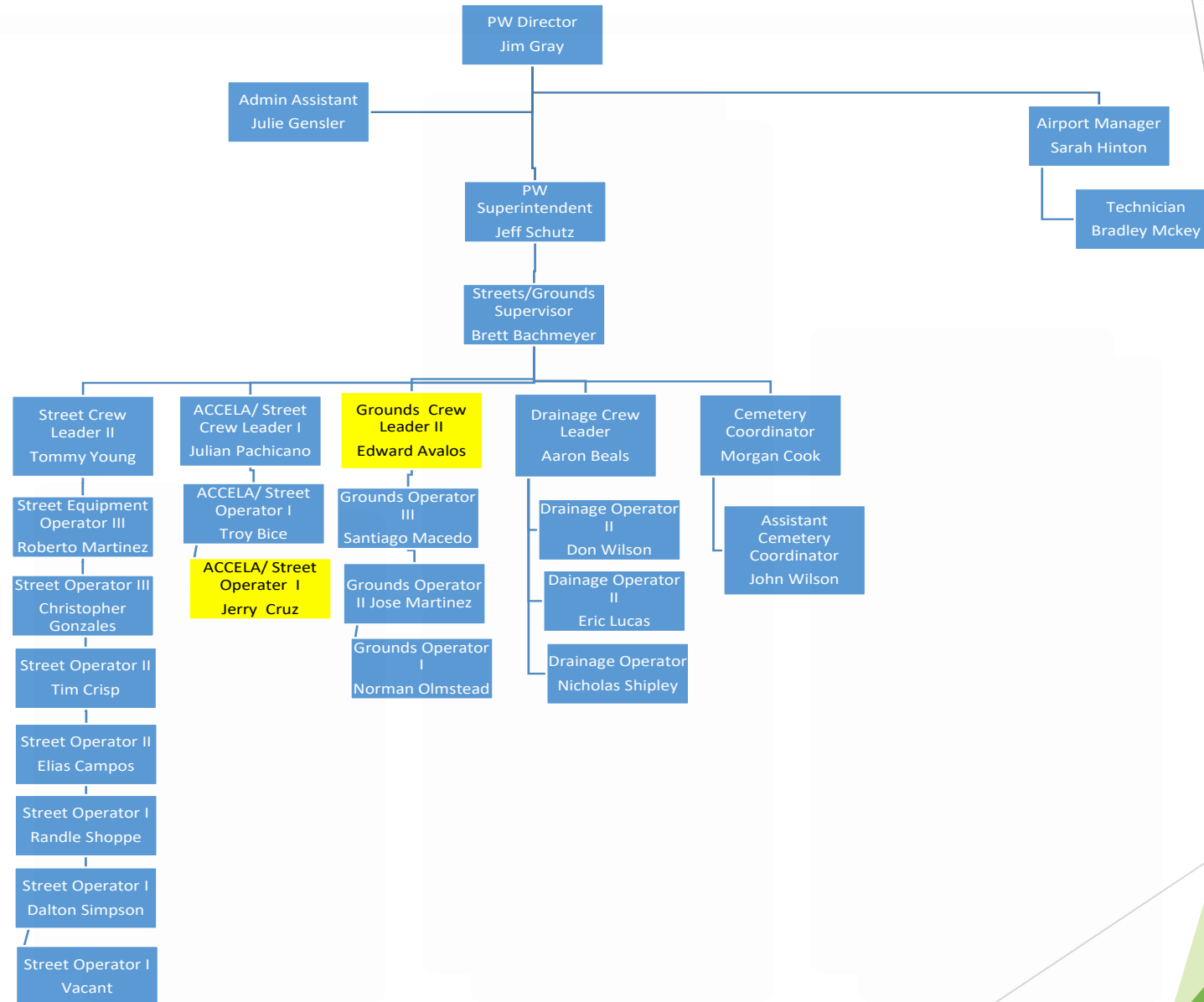
| NAME             |                                                                                                                                                                               | DATE     |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| ADDRESS          |                                                                                                                                                                               |          |
| CITY, STATE, ZIP |                                                                                                                                                                               |          |
| QUANTITY         | DESCRIPTION                                                                                                                                                                   | PRICE    |
| 1                | Excavator John Deere 3030<br>Track hoe, with 3 yrd Bucket<br>and 1 yrd Bucket with operator,<br>to Excavate 20 ft x 10 ft to<br>locate Broken. Ho Line,<br>3 1/2 hours. Total | = 10,875 |
| -                | Hauling in and out.                                                                                                                                                           | 2850     |
| -                | 2 1/8 yrd loads of 3" x 5"<br>Cobble Rock,<br>Emergency Trench,<br>Sewer + Cleaning Machine                                                                                   | 1625     |
| Total            |                                                                                                                                                                               | = 16,180 |

# PW Water Division Org Chart FY 2022 - 2023





# PW Streets & Grounds Org Chart FY 2022 - 2023



## 2023 Water Utility CIP

| Utility Maintenance / Distribution          |                                              |              |              |            |
|---------------------------------------------|----------------------------------------------|--------------|--------------|------------|
| Generator for North Pump Station<br>150,000 | 2022 CO Bond                                 | \$           | \$ 150,000   | \$ -       |
| Highland Drive Water Main                   | CDBG Grant                                   | 960,000      | 960,000      | -          |
| E MLK Jr 8-in Waterline Replacement         | 2022 CO Bond                                 | 307,500      | 307,500      | -          |
| N Main St Waterline Replacement             | 2022 CO Bond                                 | 430,500      | 430,500      | -          |
| Bull Branch Interceptor near MLK Jr         | 2022 CO Bond                                 | 709,000      | 709,000      | -          |
| Bull Branch Interceptor under Railroad      | 2022 CO Bond                                 | 549,000      | 549,000      | -          |
| Bull Branch Interceptor near Burkett St     | 2022 CO Bond                                 | 963,000      | 963,000      | -          |
| Bull Branch Interceptor near MLK Jr         | 2022 CO Bond                                 | 1,037,000    | 1,037,000    | -          |
| Bull Branch Utility Study                   | 2018 CO Bond                                 | 125,000      | 125,000      | -          |
| Airport Wastewater Lift Station             | Utility Impact Fees                          | 225,000      | -            | 225,000    |
|                                             | Utility Maintenance / Distribution Subtotal: | \$ 5,456,000 | \$ 5,231,000 | \$ 225,000 |



Done

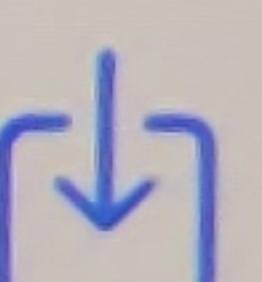


• Residential & Commercial Building • Custom Homes • Storage Buildings •  
• Restorations • Remodeling • Additions • Verandas • Decks • Painting •  
• Concrete Work • Carports • Patios • Gravel Driveways • Lot Clearings •

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|                  |                                                                                                                                                                            |                       |          |          |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------|----------|
| NAME             |                                                                                                                                                                            | City of Taylor.       | DATE     | 12-27-22 |
| ADDRESS          |                                                                                                                                                                            | Water Break City yard | 12-30-22 |          |
| CITY, STATE, ZIP |                                                                                                                                                                            | Taylor, TX 76574      |          |          |
| QUANTITY         | DESCRIPTION                                                                                                                                                                |                       | PRICE    |          |
| 1                | Excavator John Deere 3030<br>Track hoe, With 3 yrd Bucket<br>and 1 yrd Bucket with operator,<br>To Excavate 20 plus foot to<br>locate Broken. H2O Line,<br>34 hours. Total |                       | =        | 10,875   |
| -                | Hauling In and out.                                                                                                                                                        |                       |          | 2850     |
| -                | 2 1/8 yrd loads of 3" x 5"<br>Cobble Rock,<br>Emergency Time,<br>fuel + cleaning machine                                                                                   |                       |          | 1625     |
|                  |                                                                                                                                                                            |                       |          | 830      |
|                  | Total                                                                                                                                                                      |                       | =        | 16,180   |

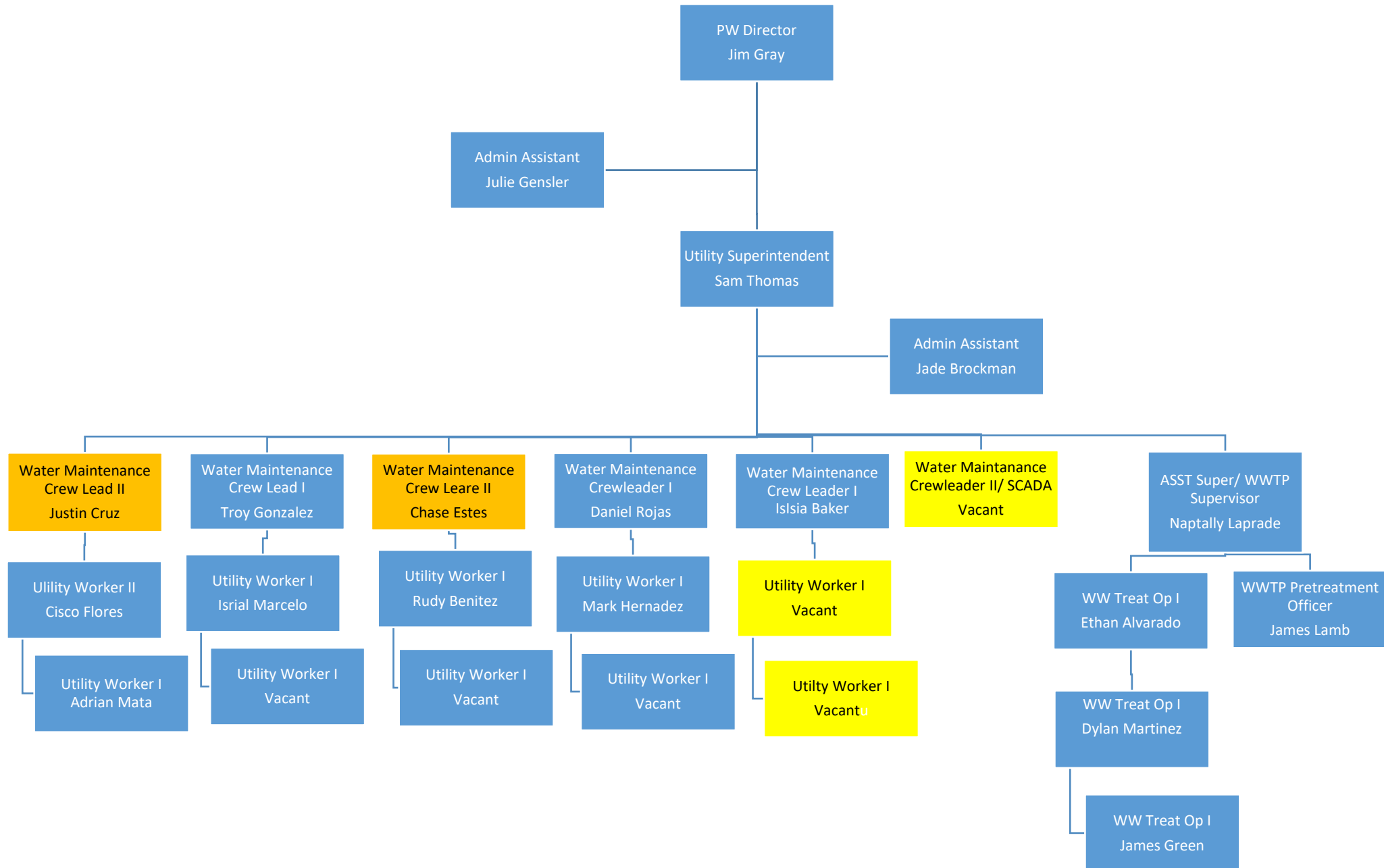






| Change Order/Force Account Daily Time and Material Estimated |            |                                                                                 |           |             |                    |                    |      |          |             |                |             |
|--------------------------------------------------------------|------------|---------------------------------------------------------------------------------|-----------|-------------|--------------------|--------------------|------|----------|-------------|----------------|-------------|
| County                                                       | Williamson | Project                                                                         | Taylor    |             |                    | Control            |      | Highway  | 79/973      | Control Number | CO# 14      |
| Description of Work:                                         |            | Emergency water line repair during 12/26/2022-12/28/2022for the City of Taylor. |           |             |                    |                    |      |          |             |                |             |
| Date:                                                        | 26-Dec     |                                                                                 |           |             |                    |                    |      |          |             |                |             |
| <b>Equipment</b>                                             |            |                                                                                 |           |             |                    | <b>Labor</b>       |      |          |             |                |             |
| Description                                                  | Weekly     | Hrs.                                                                            | Rate      | Amount      |                    | Hours              | Rate |          | Amount      |                |             |
|                                                              |            |                                                                                 |           |             |                    | Reg.               | O.T. | Reg.     | O.T.        |                |             |
| Crew Truck Ford F250                                         |            | 0                                                                               | \$ 27.76  | \$ -        | Superintendent     | 0                  | 0    | \$ 51.00 | \$-         | #VALUE!        |             |
| Crew Truck Ford F250                                         |            | 0                                                                               | \$ 27.76  | \$ -        | Foreman            | 37.5               | 0    | \$ 42.00 | \$ -        | \$ 1,575.00    |             |
| Volvo 250 Excavator                                          |            | 0                                                                               | \$ 125.95 | \$ -        | Excavator Operator | 37.5               | 0    | \$ 26.00 | \$ 36.00    | \$ 975.00      |             |
| Luigong 856                                                  |            | 0                                                                               | \$ 79.86  | \$ -        | Excavator Operator | 20.5               | 0    | \$ 24.00 | \$ 33.00    | \$ 492.00      |             |
| Dump Truck                                                   |            | 37.5                                                                            | \$ 74.08  | \$ 2,778.00 | Pipe Layer         | 37.5               | 0    | \$ 22.00 | \$ 27.75    | \$ 825.00      |             |
| Trench boxes X 2                                             |            | 37.5                                                                            | \$ 12.00  | \$ 900.00   | Pipe Layer Helper  | 37.5               | 0    | \$ 20.00 | \$ 25.50    | \$ 750.00      |             |
| Roller 66" Pad foot                                          |            | 0                                                                               | \$ 50.27  | \$ -        | Laborer            | 37.5               | 0    | \$ 18.00 | \$ 24.00    | \$ 675.00      |             |
| Road plates 8x10                                             | 2          | 37.5                                                                            | \$ 23.71  | \$ 1,778.25 | Laborer            | 10                 | 0    | \$ 18.00 | \$ 24.00    | \$ 180.00      |             |
| 2" pump                                                      |            | 2                                                                               | \$ 120.75 | \$ 241.50   | Dump Truck Driver  | 37.5               | 0    | \$ 30.00 | \$ 45.00    | \$ 1,125.00    |             |
| Sub-Total                                                    |            |                                                                                 |           | \$ 5,697.75 | Sub-Total          |                    |      |          | \$ 6,597.00 |                |             |
|                                                              |            |                                                                                 |           | 15%         | \$ 854.66          | Burden & Labor     |      |          |             | 55%            | \$ 3,628.35 |
| Total Equipment:                                             |            |                                                                                 |           | \$ 6,552.41 | OH&P               |                    |      |          | 25%         | \$ 1,649.25    |             |
|                                                              |            |                                                                                 |           |             | Total Labor:       |                    |      |          |             | \$ 11,874.60   |             |
| <b>Material</b>                                              |            |                                                                                 |           |             |                    | <b>Subcontract</b> |      |          |             |                |             |
| Description                                                  | Quantity   | UOM                                                                             | Rate      | Amount      |                    | Quantity           | UOM  | Rate     | Amount      |                |             |
| Deisel Fuel                                                  | 120        | Gal                                                                             | \$ 5.00   | \$ 600.00   |                    |                    |      |          |             | \$ -           |             |
| Gasoline                                                     | 10         | Gal                                                                             | \$ 4.00   | \$ 40.00    |                    |                    |      |          |             |                |             |
| 12" x 12" DI Compact MJ Solid Sleeve                         | 1          | Ea                                                                              | \$ 318.69 | \$ 318.69   |                    |                    |      |          |             |                |             |
| 12 Epoxy Restraint Kit dor DI w/fluoro wedges                | 2          | Ea                                                                              | \$ 170.82 | \$ 341.64   |                    |                    |      |          |             |                |             |
| DI compact MJ Solid Sleeve                                   |            |                                                                                 |           | \$ 1,300.33 | Sub-Total          |                    |      |          | \$ -        |                |             |
|                                                              |            |                                                                                 |           | 15%         | \$ 195.05          | 5%                 |      |          |             | \$ -           |             |
| Total Material:                                              |            |                                                                                 |           | \$ 1,495.38 | Total Subcontract: |                    |      |          | \$ -        |                |             |
|                                                              |            |                                                                                 |           |             |                    | <b>Summary</b>     |      |          |             |                |             |
| Date                                                         |            |                                                                                 |           |             |                    | Labor              |      |          |             | \$ 11,874.60   |             |
| Approved:                                                    |            |                                                                                 |           |             |                    | Equipment          |      |          |             | \$ 6,552.41    |             |
|                                                              |            |                                                                                 |           |             |                    | Material           |      |          |             | \$ 1,495.38    |             |
|                                                              |            |                                                                                 |           |             |                    | Subcontract        |      |          |             | \$ -           |             |
|                                                              |            |                                                                                 |           |             |                    | Total This Sheet   |      |          |             | \$ 19,922.39   |             |

# Public Works Organization Chart 2020





## Public Works Organization Chart FY 2022 – 2023

