AGENDA

CITY OF TAYLOR, TEXAS

CITY COUNCIL MEETING

CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

JANUARY 24, 2013, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Approve minutes for January 10, 2013. (Susan Brock)
2. Approve Resolution R13-02 renewing Investment Policy. (Rosemarie Dennis)
3. Approve License Agreement L13-01 for property located at 1702 West Lake Drive. (John Elsden)
4. Approve Resolution R13-03 authorizing the recertification of a Texas Home Investment Partnerships Program Reservation System Participation Agreement to the Texas Department of Housing and Community Affairs (TDHCA) for participation in the HOME Program Reservation System. (Bob vanTil)
5. Concur with preliminary financials for December, 2012. (Rosemarie Dennis)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

6. Consider receiving Quarterly Report from the Taylor Chamber of Commerce. (Thomas Martinez)
7. Consider introducing Ordinance 2013-01 amending Ordinance 98-18 regarding the Parks and Recreation Advisory Board. (Jeff Straub)
8. Consider appointments to city boards and commissions. (Susan Brock)
9. Consider Resolution R13-01 calling an election on May 11, 2013 for the purpose of election one person from District 1 and one person from District 4. (Susan Brock)
   Considere la resolución R13-01 que llama para una elección el 11 de mayo de 2013 con el proposito de eligir dos como miembros del ayuntamiento municipal de tal ciudad, uno a ser electo por parte del distrito 1 y uno a ser electo por parte del distrito 4 .)(Susan Brock)
10. Receive monthly Capital Improvement Project reports for November and December, 2012. (Casey Sledge)
11. Receive presentation regarding the vision for West 2nd Street. (Bob vanTil)

EXECUTIVE SESSION

12. Executive Session. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.087 to discuss or deliberate regarding commercial and/or financial information on a business prospect that the City of Taylor, Texas, seeks to have locate, stay, or expand in or near the City of Taylor, Texas, and with which the City of Taylor, Texas, is conducting economic development negotiations and/or deliberate the offer of financial or other incentives to the business prospect.
    - Project Generator

13. Consider action from Executive Session.

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on January 21, 2013 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

In compliance with the ADA the City Hall and Council Chambers are wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact Susan Brock, City Clerk, at least 24 hours prior to the meeting for special assistance.

Posted By: Susan Brock Date 1/20/13

Susan Brock, City Clerk

City Council Meeting
January 24, 2012
Agenda Item Transmittal

Agenda Item #: **1**

Agenda Title: Approve minutes for January 10, 2013.

Council Action: Motion to approve or approve with corrections

Initiating Department: City Management/City Clerk

Staff Contact: **Susan Brock, City Clerk**

1. INTRODUCTION/PURPOSE

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the "Minutes" of each City Council must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. DESCRIPTION/ JUSTIFICATION

N/A

3. FINANCIAL/BUDGET

N/A

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. REFERENCE FILES

1a. Minutes, January 10, 2013.

The City Council of the City of Taylor met on January 10, 2013, at City Hall, 400 Porter St., Taylor, Texas. Mayor Donald Hill declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro Tem Chris Gonzales	City Manager, Jim Dunaway
Council Member Chris Osborn	Assistant City Manager, Jeff Straub
Council Member Brandt Rydell	City Attorney, Ted Hejl

Council Member Jesse Ancira (joined the meeting late)

INVOCATION
Mr. Straub led the group in prayer.

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION
Mr. Sean Stockard, President of the Taylor Economic Development Corporation introduced himself to the Council and public and asked to be allowed to present regular reports to the Council to maintain an open and active dialog on their activities. Ms. Nancy Tyson, 1220 West Lake Drive, addressed the Council as a private citizen expressing concern that an unnamed city employee may have violated the City Ethics Ordinance 99-17 through the use of city equipment for email correspondence.

CONSENT AGENDA

1. APPROVE MINUTES DECEMBER 11 AND DECEMBER 13, 2012.
2. APPROVE APPOINTMENT OF CHAIR TO THE TAX INCREMENT FINANCE ADVISORY BOARD.
3. CONCUR WITH PRELIMINARY FINANCIALS FOR OCTOBER AND NOVEMBER, 2012.
   Mayor Pro Tem Gonzales moved to approve the consent agenda as presented and Council Member Rydell seconded the motion. VOTE: Four voted AYE. Motion passed.

PROCLAMATIONS AND PUBLIC RECOGNITION

4. PROCLAMATION: MARTIN LUTHER KING, JR. DAY IS JANUARY 21, 2012.
   Mayor Hill presented a proclamation to Mr. Shorty Mitchell and a group of event supporters recognizing January 21 as MLK, Jr. Day.

5. RECOGNIZE FINANCE DEPARTMENT FOR RECEIVING A CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011.
   Mr. Dunaway recognized Ms. Dennis and her staff for receiving an award from the Government Finance Officers Association.

REGULAR AGENDA – REVIEW/DISCUSS & CONSIDER/ACTION:

6. CONSIDER AMENDING ORDINANCE 98-18 REGARDING THE PARKS AND RECREATION ADVISORY BOARD.

Mr. Straub presented a request to consider amending the current ordinance establishing the number of members on the board as well as defining their duties and responsibilities. Discussion included the residency requirement, specific sport representation, and the need to provide a mechanism for this and all boards to be able to communicate more effectively with the Council. The final consensus was to reduce the current number to 7 or 9 members, with 5 residents, 2 from the ETJ and the possibility of including two positions open to teen members with one year terms. Staff agreed to bring back an amended ordinance for their review.

7. CONSIDER AMENDING ORDINANCE 2002-43 REGARDING THE ALLOCATION OF PROCEEDS FROM THE SALE OF CEMETERY SPACES.

Mr. Dunaway presented a request to consider amending the current ordinance with respect to the reallocation of funds received from the sale of cemetery lots. He cited the need to add more revenue to the operations budget of the cemetery to pay for grounds maintenance. Currently the funds are allocated with 70% going to operations, 25% to the Permanent Fund and 5% to land acquisition. The change would increase the amount going to operations to 90% while reducing the Permanent Fund contribution to 10% and no additional monies dedicated to land acquisition. Mr. Dunaway believes the city has adequate land for future expansion at the current time. Council Member Osborn inquired about the possibility of selling the cemetery. At the end of the discussion, the general consensus was to move forward with the recommended changes as presented.

8. REVIEW AND DISCUSS POSSIBLE CHARTER AMENDMENTS FOR MAY 11, 2013 MUNICIPAL ELECTION.

Mr. Dunaway presented a review of the possible amendments to be included in an election. Citing the previous report from the Charter Review Committee he asked for direction on how to proceed. After much discussion, Council agreed to consider Propositions 1, 4, 6 and 7 as presented in the proposed Ordinance for a May election.

9. CONTINUE DISCUSSIONS ON THE CREATION OF A STREET UTILITY AND OTHER POSSIBILE FUNDING METHODS FOR THE STREET MAINTENANCE PROGRAM.

Mr. Dunaway opened the discussion on whether or not to move forward with the creation of a street maintenance utility. He reminded Council that if they agree on the program and if they want to present the issue to voters in an election than a decision must be made before the deadline to order an election at the end of February. Discussion included the need to establish a proposed rate and mechanism to calculate this rate. Staff agreed to bring back an analysis of the funding options including the possibility of asking voters to

redirect a portion of the sales tax currently being allocated to the Taylor Economic Development Corporation.

10. EXECUTIVE SESSION I. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.087 to discuss or deliberate regarding commercial and/or financial information on a business prospect that the City of Taylor, Texas, seeks to have locate, stay, or expand in or near the City of Taylor, Texas, and with which the City of Taylor, Texas, is
conducting economic development negotiations and/or deliberate the offer of financial or other incentives to the business prospect.

    - Moehnke Cabinets Project

11. EXECUTIVE SESSION II. The Taylor City Council will conduct a closed executive meeting under The Taylor City Council will hold a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Government Code, in accordance with the authority contained in Section 551.074 to discuss personnel matters which may include the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
    - City Manager, Jim Dunaway.

    Mayor Hill and council members retired to closed session at 8:28 pm.

12. CONSIDER ACTION FROM EITHER EXECUTIVE SESSION.
    Mayor Hill resumed the open meeting at 9:28 p.m. and stated that there was no action taken on any issue during either Executive Session.

ADJOURN

With no further business; Mayor Hill adjourned the meeting at 9:28 p.m.

_____
Don Hill, Mayor

ATTEST:

_____
Susan Brock, City Clerk

City Council Meeting
January24, 2013
Agenda Item Transmittal

Agenda Item #: **2**

Agenda Title: Consider Resolution R13-02 regarding renewal of investment policy.

Council Action to be taken: Approve renewing of the current Investment Policy

Initiating Department: Finance Department

Staff Contact: **Rosemarie Dennis, Finance Director**

1. INTRODUCTION/PURPOSE

The purpose of Resolution R13-02 is to have the Council approve renewing the City's Investment Policy.

2. DESCRIPTION/ JUSTIFICATION

Chapter 2256 of the Government Code requires that Municipal Governments adopt an Investment Policy and renew it annually. In fact this same requirement is included in Section V of the City's Investment Policy itself. The purpose of this Resolution is to have the Council renew the existing Investment Policy. Staff has reviewed our current investment policy and no changes are required or recommended at this time for the City's existing policy. The investment policy serves as a guideline as to how staff may invest city funds. The investment officers are up-to-date with their required investment training as required by the Public Funds Investment Act.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends approving the renewal of the City of Taylor's current Investment Policy.

6. REFERENCE FILES

2a. Investment Policy Resolution R13-02.
2b. Exhibit A Investment Policy.

RESOLUTION NO. R13-02

A RESOLUTION OF THE CITY OF TAYLOR, TEXAS, RENEW ITS INVESTMENT POLICY

WHEREAS, House Bill 2459 passed by the Seventy-Fourth Legislature requires that the City renew its Investment Policy on an annual basis.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 In order to comply with House Bill 2459 adopted by the Seventy-Fourth Legislature of the State of Texas, the City of Taylor does hereby renew its Investment Policy as set out and contained in the instrument bearing such title, a copy of which is attached as Exhibit A and was presented to and considered at the meeting at which this resolution is adopted.

SECTION 2.0 The Director of Finance as Chief Financial Officer of the City is hereby authorized and directed to carry out the provisions of such Investment Policy as the Investment Officer.

INTRODUCED, PASSED AND APPROVED by the City Council of the City of Taylor, Texas, on the 24^{h} day of January, 2013.

_____
Donald R. Hill, Mayor

ATTEST:

_____
Susan Brock, City Clerk

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Resolution No. R13-02 passed and approved by the City Council of the City of Taylor, Texas, on the 24th day of January 2013, and such Resolution was duly passed and approved at a meeting open to the public and notices of the meeting, giving the dates, place, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this 24th day of January 2013.

_____

Susan Brock
City Clerk

EXHIBIT A

INVESTMENT POLICY
THE CITY OF TAYLOR TEXAS

January 24, 2013

INVESTMENT POLICY OF THE CITY OF TAYLOR TEXAS

January 24, 2013

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INVESTMENT POLICY OF THE CITY OF TAYLOR TEXAS

January 24, 2013

I. PURPOSE

A. Formal Adoption

This investment policy, when reviewed and adopted by the City Council of Taylor, on January 24, 2013, will replace the adopted Investment Policy dated the 8th of December, 2011. This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code).

B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Taylor at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan.* Any funds held in custody by the City of Taylor shall be administered in accordance with the provisions of these policies unless expressly prohibited by law or unless it is in contravention of any depository contract between the City and depository bank. This Policy establishes guidelines for those who can invest City funds, for how City funds will be invested, and for when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing resolution and all applicable State and Federal law.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; and maintaining appropriate portfolio diversification.

C. Diversification

The policy of the City of Taylor, except when investing with the Depository Bank or Investment Pools will be to diversify its portfolio. This will be done to eliminate the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected that provide for stability of income and reasonable liquidity.

D. Yield

Consistent with federal and state law and the City's depository contract, it will be the objective of the Investment Officer to earn the maximum interest rate allowed within the constraints of safety and liquidity.

E. Maturity

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve the highest return of interest but at the same time provide for the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be ten years. [Sec. 2256.005 (b) (4) (B)]

F. Sale of Securities before Maturity

The City Investment Officer may sell securities before maturity if:

- market conditions present an opportunity for the City to benefit from sale;
- funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale; and
- a security has lost its minimum required rating as an authorized investment.

[Sec. 2256.02]

G. Quality and Capability of Investment Management

It is the City's policy to provide training required by the Public Funds Investment Act, Sec. 2256.008 and periodic training in investments for the Investment Officer through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's Investment Officer in making investment decisions.

III. INVESTMENT STRATEGY

A. General

In conjunction with the annual Policy review, the City Council shall review the investment strategy for each of the City's funds. The investment strategy must describe the investment objectives for each particular fund according to the following priorities:

- investment suitability,
- preservation and safety of principal,
- liquidity,
- marketability prior to maturity of each investment,
- diversification, and
- yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds.

B. Investment Guidelines by Fund Type

Investment guidelines by fund-type are as follows:

1. Current Operating Funds

Current operating funds require the greatest short-term liquidity of any of the fund types. Therefore, diversified investment maturities shall provide monthly cash flow based on the anticipated operating needs of the City. Short-term investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investment. Additionally, securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

According to City Policy, the weighted average days to maturity for the current operating fund portfolio shall be less than 200 days and the maximum allowable maturity shall be two years. The Investment Officers will monitor the average days to maturity level and make changes as appropriate.

2. Bond Proceeds

Bond proceeds used for construction programs have reasonably predictable draw down schedules. Therefore investment maturities shall generally follow the anticipated cash flow requirements. Because of the potential for variance from the anticipated draw down schedule and actual expenditures most investment securities shall have active and efficient secondary markets. Investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request, this investment structure is commonly referred to as a flexible repurchase agreement.

Market conditions and the arbitrage regulations may influence the attractiveness of locking in fixed rate investments for bond proceeds. Generally if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield can not be exceeded, then concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

3. Repair and Replacement Funds

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement according to any budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the maximum investment periods. Investment securities shall be diversified as to maturity and type with a portion of the securities highly marketable or liquid to cover the unpredictability of emergency repairs. The Investment Policy restricts the maximum maturity to three years and the maximum average life of the fund to one year.

4. Debt Service Funds

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date with the maturity of any investment security. The predictability of each payment reduces the need for security diversification, marketability and fund liquidity. Therefore, market conditions shall determine the attractiveness of the eligible investments.

5. Bond Reserve Funds

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of security diversification and maturity selection. Generally if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields. Maturities shall generally not exceed the call provisions of the bond issue to reduce the investment's market risk if the City's bonds are called and the reserve fund liquidated. No investment maturity shall exceed the final maturity of the bond issue.

Bond resolution constraints and insurance company restrictions create issue-specific considerations in addition to the Investment Policy. Annual mark-to-market requirements or specific maturity and average life limitations will influence the attractiveness of market risk and reduce the opportunity for maturity extension.

6. Operating Reserve Funds

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may adjust the strategy to the maximum maturity of ten years and the weighted average life of five years.

7. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the government’s own programs. Since the purpose of these funds is for investment purposes only, market conditions and risk/return analysis may adjust the strategy to the maximum maturity of ten years.

IV. INVESTMENT POLICIES

A. Eligible Investments

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible securities for the City. The purchase of specific issues may at times be restricted or prohibited by the Investment Officers. City funds governed by this Policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities, excluding principal-only and interest-only mortgage backed securities, collateralized mortgage obligations and real estate mortgage investment conduits.

2. Direct obligations of the State of Texas, or its agencies and instrumentalities.

3. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.

4. Obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less that "A" or its equivalent.

5. Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas, and secured by obligations described by 1-4, above which are eligible investments under the Public Funds Investment Act, pledged with a third party selected or approved by the City, and having a market value of not less than the principal amount of the funds disbursed. The term includes direct security repurchase agreements entered into by the City and reverse repurchase agreements only obtained in connection with investment by the City in an Eligible Investment Pool or Money Market Mutual Fund. A signed Master Repurchase Agreement as described in B.4 shall govern All City repurchase agreement transactions of this section.

6. Certificates of deposit issued by State and national banks and savings and loan associations domiciled in Texas that are:

a. Guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or, secured by obligations that are described by 1-4 above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities, but excluding those mortgage backed securities of the nature described in Section 2256.009(b) of the Texas Government Code, that have a market value of not less than the principal amount of the certificates or in any other manner and amount provided by law for deposits of the City;

b. Governed by a Depository Contract, as described in B.4 of this section, that complies with Federal and State regulation to properly secure a pledged security interest, and,

c. Solicited for bid verbally, in writing, electronically, or any combination of those methods.

7. Money market mutual funds regulated by the Securities & Exchange Commission, with a dollar weighted average portfolio maturity of 90 days or less; that fully invests dollar-for-dollar all City funds without sales commissions or loads; and, whose investment objectives include seeking to maintain a stable net asset value of $1 per share. The City may not invest funds under its control in an amount that exceeds 10% of the total assets of individual money market mutual fund or exceeds 80% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service in money market mutual

funds. Government Code 2256.014(c).

8. Eligible Investment Pools as defined in Section 2256.016 of the Texas Government Code provided that (a) investment in the particular pool has been authorized by the City Commission; (b) the pool shall have furnished the Investment Officers or other authorized representatives of the City an offering circular containing the information required by Section 2256.016(b) of the Government Code; (c) the pool shall furnish to the Investment Officers or other authorized representatives of the City Investment transaction confirmations with respect to all investments made with it; (d) the pool shall furnish to the Investment Officers or other authorized representatives of the City, monthly reports that contain the information required by Section 2256.016 (c) of the Government Code; (e) the pool shall be a public funds investment pool created to function as a Money Market mutual fund maintaining a $1 net asset value (f) the pool's assets shall consist exclusively of the obligations that are described by 1-7 above; (g) and whose investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy.

9. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A1-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under U. S. law or the law of any state. Gov't Code 2256.013

B. Protection of Principal

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer and financial institution with whom the City will transact, by collateralization as required by law; and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed "delivery versus payment" through the City's Safekeeping Agent. By so doing, City funds are not released until the City has received, through the Safekeeping Agent, the securities purchased.

1. Diversification by Investment Type

The City's Portfolio shall be diversified to eliminate the risk of loss resulting from one concentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected that provide for stability of income and reasonable liquidity.

The policy of the City of Taylor, except when investing with the Depository Bank, Investment Pools, U.S. Treasury Bills, Bonds and Notes or in U.S. Agencies, will be to diversify its portfolio when investing in the following:

- **a.** Certificates of Deposit of other banks, savings banks and state or federal credit unions domiciled in Texas;
- **b.** Repurchase Agreements;
- **c**. Commercial Paper; or
- **d**. Other investment instruments provided by law

Bond proceeds may be invested in a single security or investment if the Investment Officer determines that such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record keeping and calculation.

2. Diversification by Investment Maturity

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows:

a. Current Operating Funds

The weighted average days to maturity for the operating fund portfolio shall be less than 200 days and the maximum allowable maturity shall be two years.

b. Bond Proceeds

The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirement or the "temporary period," as defined by Federal tax law. During the temporary period bond proceeds may be invested at an unrestricted yield. After the expiration of the temporary period, bond proceeds subject to yield restriction shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with the applicable regulations.

c. Repair and Replacement Funds

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement according to the budgeted project schedule. The maximum maturity shall not exceed three years and the maximum average life of the fund shall not exceed one year.

d. Debt Service Funds

Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officers shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.

e. Bond Reserve Funds

Market conditions, Bond Resolution constraints and Arbitrage regulation compliance will be considered when formulating Reserve Fund strategy. Maturity limitation shall generally not exceed the call provisions of the Bond Resolution and shall not exceed the final maturity of the bond issue.

f. Operating Reserve Funds

The anticipated cash requirements of other City funds will govern the appropriate maturity mix. Appropriate portfolio strategy shall be determined based on market conditions, Policy compliance, City financial condition, and risk/return constraints. Maximum maturity shall not exceed ten years and each fund's weighted average life shall not exceed five years.

g. Fiduciary Funds

Since the purpose of these funds is for investment purposes only, market conditions and risk/return analysis may allow maximum maturity of ten years.

3. Ensuring Liquidity

Liquidity shall be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.

4. Collateralization

Consistent with the requirements of State law, the City requires all bank and savings and loan association deposits to be federally insured or collateralized with eligible securities. Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City and the City's safekeeping agent. The safekeeping portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- Agreement must be in writing;
- Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- Agreement must be approved by the Board of Directors or the loan committee of the Depository and a copy of the meeting minutes must be delivered to the City;
- Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter party to a repurchase transaction is required to sign a copy of the Public Securities Association Master Repurchase Agreement as approve by the City. An executed copy of this Agreement must be on file before the City will enter into any transactions with a counter party. All Master Repurchase Agreements must be approved by the Administrative Policy Committee.

a. Allowable Collateral

(1) Certificates of Deposit

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act, as amended and meet the constraints of this Policy.

(2) Repurchase Agreements

Securities underlying repurchase agreements are limited to U. S. Government,

Agencies and Instrumentalities obligations, which are eligible fore wire transfer (i.e., book entry) to the City's designated safekeeping agent through the Federal Reserve System and meet the constraints of this Policy.

b. Collateral Levels

(1) Certificates of Deposit

The market value of the principal portion of collateral pledged for certificates of deposit must at all times be equal to or greater than the par value of the certificate of deposit plus accrued interest, less the applicable level of FDIC insurance.

(2) Repurchase Agreements

A repurchase agreement's security value shall be the par value plus accrued interest, and the security's market value must be maintained at the following minimum levels:

Agreement Maturities Greater Than One Business Day

U. S. Treasury Securities 102%
U. S. Agency & Instrumentalities. 102%
Mortgage Backed Securities. 105%

Agreement Maturities of One Business Day

All Securities. 100%

c. Monitoring Collateral Adequacy

(1) Certificates of Deposit

The City shall require monthly reports with market values of pledged securities from all financial institutions with which the City has certificates of deposit. The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

(2) Repurchase Agreements

Weekly monitoring by the Investment Officers of market values of all underlying securities purchased for City repurchase transactions is required. More frequent monitoring may be necessary during periods of market volatility.

d. Additional Collateral and Securities

(1) Certificates of Deposit

If the collateral pledged for a certificate of deposit falls below the par value of the deposit, plus accrued interest less FDIC insurance, the institution issuing the CD's will be notified by the Investment Officers and will be required to pledge additional securities no later than the end of the next succeeding business day.

(2) Repurchase Agreements

If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Investment Officers will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is deemed to be immaterial, then the request is not necessary.

e. Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker, dealer or financial institution requesting substitution must contact the Investment Officers for approval and settlement. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required security level. The Investment Officers, or a designee, must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Officers may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

5. Safekeeping

a. Safekeeping Agreement

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as a part of its investment portfolio or as part of its depository and repurchase agreements.

b. Safekeeping of Certificate of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third party banking institution acceptable to and under contract with the City, or by the Federal Reserve Bank.

c. Safekeeping of Repurchase Agreement Securities

The securities purchased under repurchase agreements must be delivered to a third party custodian with whom the City has established a safekeeping agreement.

C. Investment Advisors and Broker/Dealers

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be actively managed to enhance overall interest income. Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same "Standard of Care." Investment Broker/Dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of Brokers/Dealers must be licensed and in good standing with the Texas Department of Securities, the Securities Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organization.

Selection of Investment Advisors and Broker/Dealers will be performed by the Investment Officer. The Investment Officer will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives

Selected Investment Advisors and Broker/Dealers shall provide timely transaction confirmations and monthly portfolio reports.

Broker/Dealers eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally the registered principal of the business organization seeking to transact investment business shall execute a written instrument substantially to the effect that the registered principal has:

- received and reviewed this Investment Policy, and
- acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City.

The City shall not enter into an investment transaction with a Broker/Dealer prior to receiving the written instrument described above.

D. Responsibility and Controls

1. Authority to Invest

The Director of Finance is the "Investment Officer" of the City. As Investment Officer he/she is authorized to deposit, withdraw (by check executed over two signatures as outlined in this Policy), invest, transfer, execute documentation, and otherwise manage City funds according to the rules governing the investment of City funds provided in this Policy. In his/her absence, the Accountant, Assistant City Manager and/or City Manager may serve as Investment Officer in his place and are subject to the same training requirements and must adhere to the policies set forth in this Policy Statement.

The Director of Finance as Investment Officer shall attend at least one training session, within twelve months of assuming these duties, that addresses investment controls, security risks, strategy risk, market risks, and compliance with the Public Funds Investment Act.

2. Investment Officer Required Training

The City’s Investment Officer shall:

a. attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in this policy and containing a least 10 hours of instruction relating to the Investment Officer’s responsibilities, within 12 months after taking office or assuming duties; and

b. attend an investment training session not less than once in a two-year period and receive not less than 10 hours of instruction relating to investment responsibilities from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government.

3. Prudent Investment Management

The designated Investment Officer shall perform their duties in accordance with the adopted Investment Policy and internal procedures. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

4. Standard of Care

The standard of care used by the City shall be the "prudent investor rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

5. Liability of City Investment Officer

The City Investment Officer is not responsible for any loss of City funds through the failure or negligence of a depository. Sec. 113.005 Local Government Code does not release the Investment Officer from responsibility for a loss resulting from the official misconduct or negligence of the Investment Officer, including misappropriation of funds, or from responsibility for funds until a depository is selected and the funds are deposited.

6. Personnel Authorized to Transact Fiscal Affairs

All vouchers, checks, drafts, certificates of deposit, orders for the release or exchange of securities held as collateral for City's funds on deposit with its depository banks and any other instruments necessary in the transaction of City's financial affairs shall bear the signature of any two of the following (except that at least one of the signatures must be that of either the City Manager or the Director of Finance):

a. Mayor
b. City Manager
c. Assistant City Manager
d. Director of Finance
e. Accountant

7. Standards of Ethics

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City.

8. Establishment of Internal Controls

The Director of Finance will oversee the maintenance of a system of internal controls over the investment activities of the city.

9. Reporting

a. Quarterly Report

Investment performance will be monitored and evaluated by the Investment Officer. The Investment Officer will provide either quarterly or at more frequent intervals a comprehensive report that shall be certified by the Investment Officer and submitted to the City Council along with a periodic Financial Report. The investment report shall:

1. Describe in detail the investment position of the City,

2. State the reporting period beginning market value; additions or changes to the market value during the period and ending market value for the period of each pooled fund group,

3. State the maturity date of each investment security,

4. State the fund for which each investment security was purchased, and

5. State the compliance of the investment portfolio with the City's Investment Policy and the Public Funds Investment Act.

b. Annual Report and Audit

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and strategies.

V. REVIEW AND AMENDMENT

The City of Taylor City Council shall review its investments policy and investment strategies on an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The Investment Policy, including a section on Investment Strategies shall be adopted annually by the City Council.

CITY OF TAYLOR INVESTMENT POLICY
Attachment "A"
Approved Broker/Dealer List
January, 2013

Duncan-Williams

Edward Jones

Morgan Keegan

JP Morgan Chase Securities

The brokers meet City investment policy requirements of:

1. Providing a signed certification that the entity has received and reviewed the City's investment policy; and
2. The firm is licensed and in good standing with the Securities and Exchange Commission.

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **3**

Agenda Title: Consider License Agreement L13-01 for 1702 West Lake Street between the City of Taylor and Noe and Delis Cruz.

Council Action to be taken: Approve by consent

Initiating Department: Planning and Development

Staff Contact: **John Elsden, City Planner**

1. INTRODUCTION/PURPOSE

Noe and Delis Cruz are in the process of buying the home. As part of the closing, both the seller (by phone) and the prospective owner (by email) have requested to continue this arrangement with a license agreement to the prospective owner.

The License Agreement is required whenever a property sells that currently has a License Agreement. The City approved a license agreement with Ms. Guerard at 1702 West Lake Street in 2004.

The reason for a License Agreement is to allow improvements on a property that may encroach onto City property to continue to exist, as long as there are no changes to the encroachment. The improvement that encroaches was usually constructed during a much earlier time when, for example, the City did not have a platting requirement in place. If the encroached is removed or is no longer present, the Agreement becomes null and void.

The garage extends into the city right of way (alley) approximately 17 feet. Mr. & Mrs. Cruz are purchasing the property from Mary Guerard.

2. DESCRIPTION/ JUSTIFICATION

a) Background

Location of the Property
1702 West Lake Street

Property Owner and Applicant
Mary Guerard selling to Noe and Delis Cruz.

Current Use of Property
Single family residential

b) Issues and Analysis
1702 West Lake Street is currently under contract to be sold by Mary Guerard to Noe and Delis Cruz. A License Agreement was approved by City Council with Ms. Guerard during 2004. The agreement states that it is granted to the licensee only, and licensee may not transfer or assign the license agreement without City approval. Thus, any new owners of the property must sign a new agreement with the City. If the garage is removed for whatever reason, the agreement becomes null and void.

Other Information:
Site Photo of garage at 1702 W Lake:

Survey

Portion of garage encroaching on alley

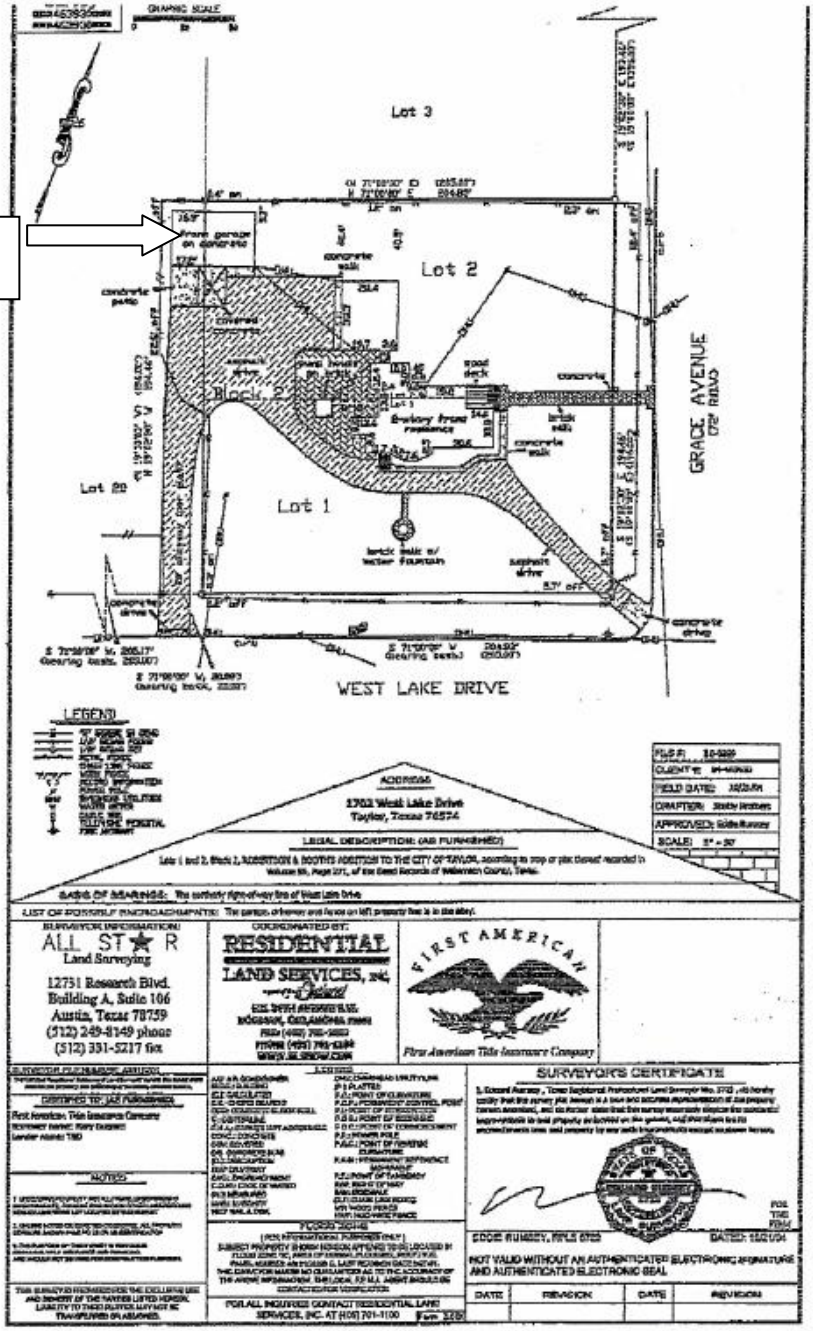
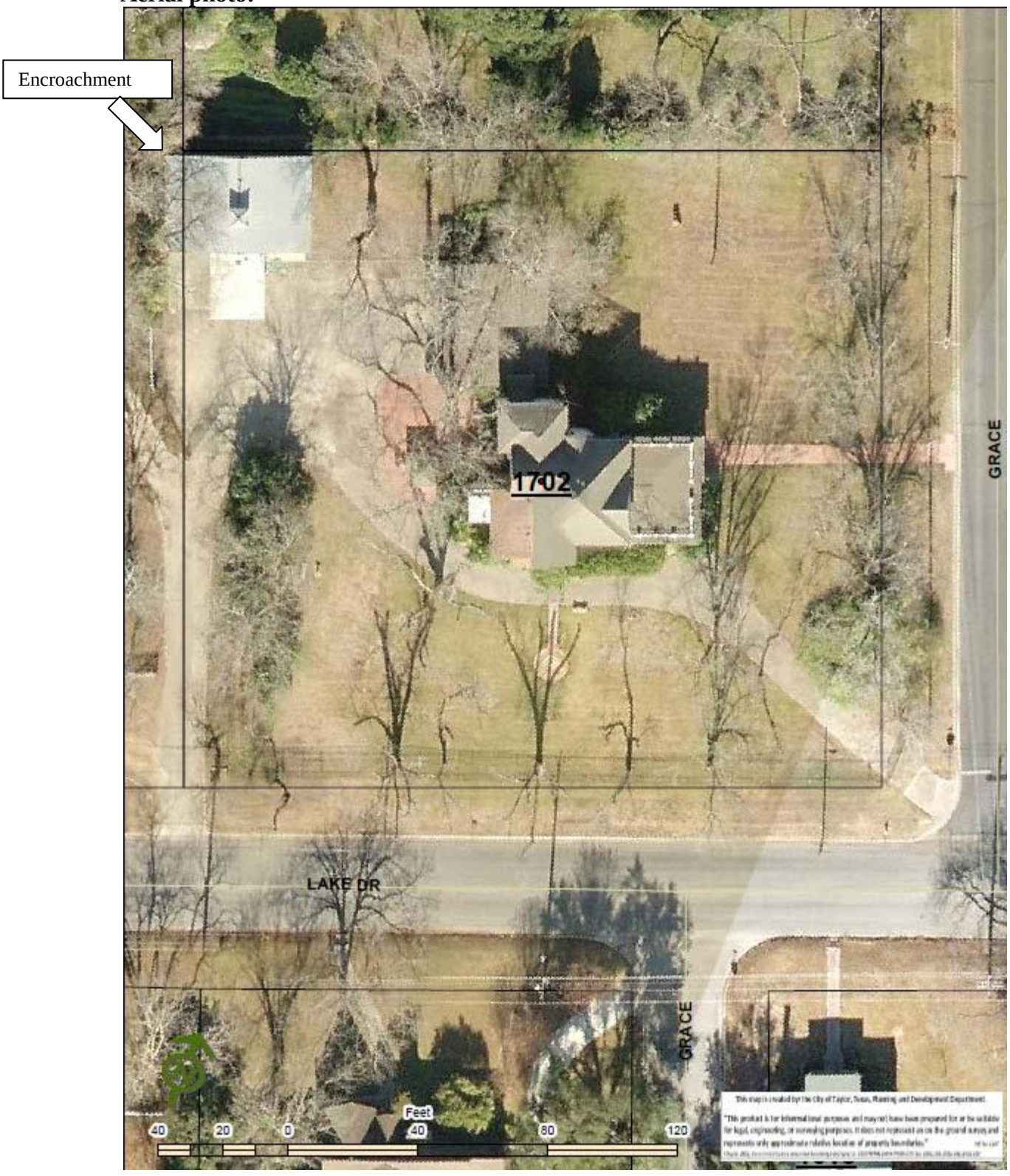


EXHIBIT A

Aerial photo:



3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends approval of this request.

6. REFERENCE FILES

3a. License Agreement L13-01
3b. Letter requesting License Agreement from new home purchasers
3c. Most recent agreement L04-2

LICENSE AGREEMENT NO. L-13-01

This Agreement is by and between the City of Taylor, Texas, a home rule city, whose address is 400 Porter Street, Taylor, Texas, 76574, hereinafter referred to as “Licensor” or “City”, and Noe and Delis Cruz hereinafter referred to as “Licensees”.

Licensees desire a written license agreement allowing Licensee’s encroachment upon a City public alley and Licensor has agreed to grant a license for Licensee’s encroachment.

The property licensed under this License Agreement is approximately 476 square feet located in the alley, being situated in the Robertson-Booth Addition, Block 2, Lot 1-2, a 20' alley located next to and west of Lot 1-2, Williamson County, Texas, more fully described on Exhibit “A” attached hereto and incorporated by reference herein (“License Tract”) upon which is located a portion of a garage owned by Licensee that encroaches on City property (“Improvement”). No City utilities exist within this alley.

Licensee requested authority to allow the Improvement to remain on the License Tract and the City agrees to allow the Improvement to remain on the License Tract, subject to the following terms and conditions:

1. Licensor grants Licensee a license for location of the Improvement depicted in Exhibit “A”;

2. This License Agreement does not constitute or represent an abandonment by Licensor of the License Tract nor does this License Agreement grant Licensee any further right or authority for use of the License Tract;

3. No further encroachments shall be placed on the License Tract;

4. Licensee shall comply with all laws, rules, ordinances and regulations pertaining to the License Tract and use of the License Tract;

5. Licensee stipulates and agrees this License Agreement does not represent nor assert claims of ownership or title to the License Tract by Licensee;

6. The license granted by this Agreement shall remain in effect until (i) the Improvement is removed from the License Tract for whatever cause or reason or (ii) until this License Agreement is revoked by and at the sole option of the City. Upon termination of this License Agreement by the City, Licensee shall be obligated to remove the Improvement from the License Tract;

7. This License Agreement is granted to the Licensee only, and Licensee may not transfer or assign this License Agreement;

8. Licensee shall indemnify, defend and hold Licensor harmless against all claims, demands, liabilities, suits or damages including, but not limited to, personal injuries and attorney's fees, arising from Licensee's use and benefit of this License Agreement; and

9. Licensee acknowledges and agrees Licensor shall have no obligation or duty to maintain or repair any property, including without limitation pipes or pipelines, located within the License Tract.

Venue, jurisdiction and performance for this License Agreement shall be in Williamson County, Texas.

If any article, paragraph, or part of a paragraph of this License Agreement is held to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force or effect of any other article, paragraph or part of a paragraph of this License Agreement which shall remain in full force and effect.

IN WITNESS WHEREOF, this License Agreement has been duly executed in multiple counterparts, each of which is to be deemed an original for all purposes by the parties hereto.

Dated this the _____ day of _____, 2013.

CITY OF TAYLOR, TEXAS

_____
BY: Donald Hill
ITS: Mayor

LICENSOR

ATTEST:

_____
Susan Brock
City Clerk

Noe Cruz

_____

Delis Cruz

_____

LICENSEES

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me on this the _____ day of _____, 2013, by Donald Hill, Mayor, of the City of Taylor, Texas, known to me to be the person whose name is subscribed to the foregoing instrument, and swore and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 2013.

_____
Notary Public, State of Texas

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me on this the _____ day of _____, 2013, by Noe and Delis Cruz, known to me to be the persons whose names are subscribed to the foregoing instrument, and swore and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the _____ day of _____, 2013.

_____
Notary Public, State of Texas

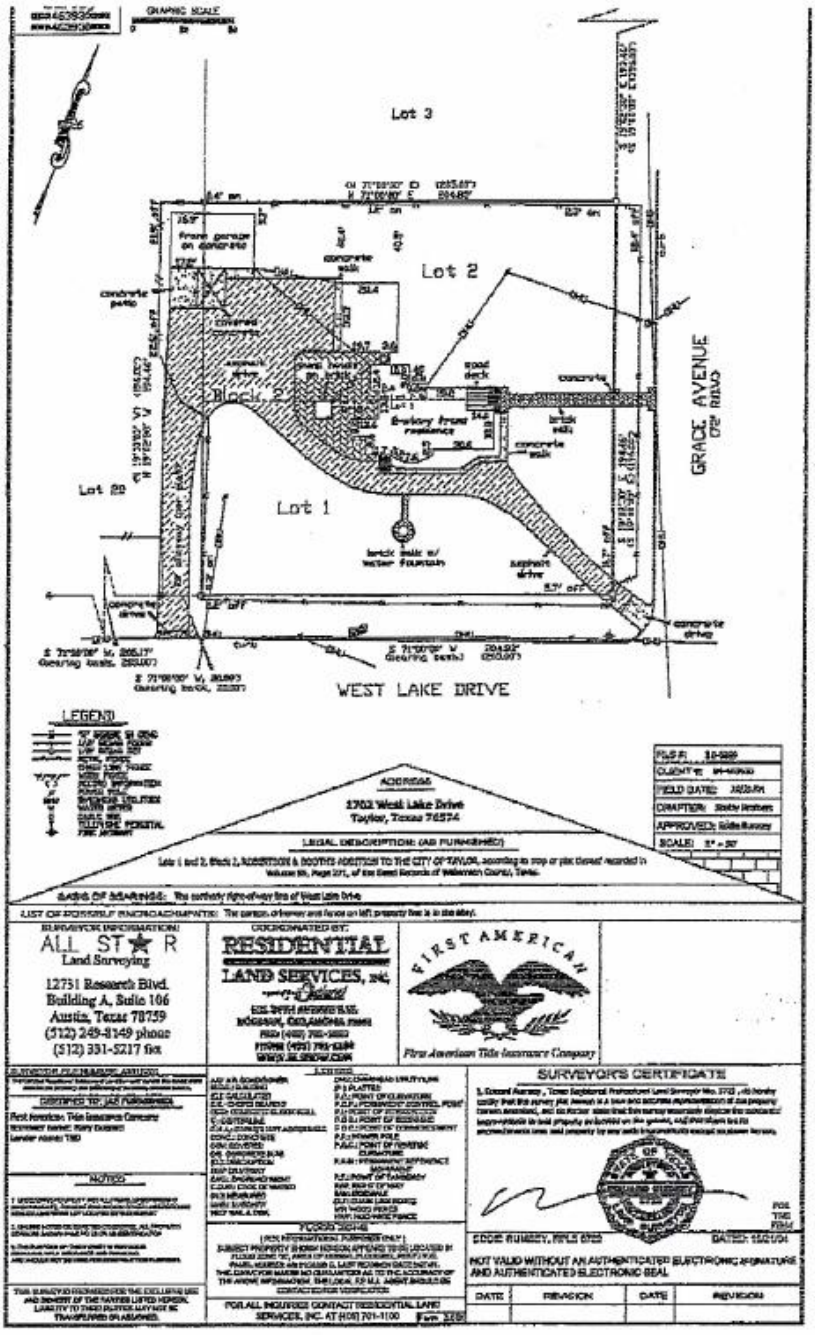

Lot 3
Lot 2
Lot 1
Lot 20
Block 2
GRACE AVENUE
WEST LAKE DRIVE
LEGEND
ADDRESS
1702 West Lake Drive
Taylor, Texas 76574
LEGAL DESCRIPTION: (AS FURNISHED)
SURVEYOR INFORMATION:
ALL STAR
Land Surveying
12751 Research Blvd.
Building A, Suite 106
Austin, Texas 78759
(512) 249-8149 phone
(512) 331-5217 fax
COORDINATED BY:
RESIDENTIAL
LAND SERVICES, INC.
FIRST AMERICAN
First American Title Insurance Company
SURVEYOR'S CERTIFICATE
FLOOD ZONE
NOTICE
DATE
REVISION
DATE
REVISION

EXHIBIT A

LICENSE AGREEMENT NO. L-04-12

This Agreement is by and between the City of Taylor, Texas, a home rule city, whose address is 400 Porter Street, Taylor, Texas, 76574, hereinafter referred to as "Licensor" or "City", and Mary ~~Guarard~~ Guerard, whose address is 1702 West Lake Drive, Taylor, Texas, 76574, hereinafter referred to as "Licensee". MG

Licensee desires a written license agreement allowing Licensee's encroachment upon a City public alley and Licensor has agreed to grant a license for Licensee's encroachment.

The property licensed under this License Agreement is approximately 17 feet designated in the plat attached hereto as Exhibit "A" and incorporated by reference herein ("License Tract") upon which is located a garage owned by Licensee that encroaches on City property ("Improvement").

Licensee requested authority to allow the Improvement to remain on the License Tract and the City agrees to allow the Improvement to remain on the License Tract, subject to the following terms and conditions:

1. Licensor grants Licensee a license for location of the Improvement depicted in Exhibit "A";

2. This License Agreement does not constitute or represent an abandonment by Licensor of the License Tract nor does this License Agreement grant Licensee any further right or authority for use of the License Tract;

3. No further encroachments shall be placed on the License Tract;

4. Licensee shall comply with all laws, rules, ordinances and regulations pertaining to the License Tract and use of the License Tract;

5. Licensee stipulates and agrees this License Agreement does not represent nor assert claims of ownership or title to the License Tract by Licensee;

6. The license granted by this Agreement shall remain in effect until (i) the Improvement is removed from the License Tract for whatever cause or reason or (ii) until this License Agreement is revoked by and at the sole option of the City. Upon termination of this License Agreement by the City, Licensee shall be obligated to remove the Improvement from the License Tract;

7. This License Agreement is granted to the Licensee only, and Licensee may not transfer or assign this License Agreement; and

8. Licensee shall indemnify, defend and hold Licensor harmless against all claims, demands, liabilities, suits or damages including, but not limited to, personal injuries and attorney's fees, arising from Licensee's use and benefit of this License Agreement.

Venue, jurisdiction and performance for this License Agreement shall be in Williamson County, Texas.

If any article, paragraph, or part of a paragraph of this License Agreement is held to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force or effect of any other article, paragraph or part of a paragraph of this License Agreement which shall remain in full force and effect.

IN WITNESS WHEREOF, this License Agreement has been duly executed in multiple counterparts, each of which is to be deemed an original for all purposes by the parties hereto.

Dated this the 9th day of December, 2004.

SUSAN L. BROCK
Notary Public, State of Texas
My Commission Expires
NOVEMBER 26, 2006

CITY OF TAYLOR, TEXAS

Donald R. Hill

BY: Donald R. Hill
ITS: Mayor

LICENSOR

ATTEST:

Susan Brock

Susan Brock
City Clerk

Mary Guerard

Mary ~~Guarard~~ Guerard
MG
LICENSEE

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me on this the 9th day of December, 2004, by Donald R. Hill, Mayor, of the City of Taylor, Texas, known to me to be the person whose name is subscribed to the foregoing instrument, and swore and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 9th day of December, 2004.

SUSAN L. BROCK
Notary Public, State of Texas
My Commission Expires
NOVEMBER 26, 2006

Susan L Brock
Notary Public, State of Texas

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me on this the _____ day of _____, 2004, by Mary Guarard.

_____
Notary Public, State of Texas

STATE OF CALIFORNIA)
) SS.
COUNTY OF Sonoma)

On 12-17-04 before me, Majcherek

a Notary Public in and for said County and State, personally appeared

Mary Guerard

~~personally~~ known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Majcherek
Signature of Notary

D. MAJCHEREK
COMM. 1295748
NOTARY PUBLIC CALIFORNIA
SONOMA COUNTY
My Comm. Expires Mar 1, 2005

EXTNOT1 –09/25/96bk

D. MAJCHEREK
COMM. 1295748
NOTARY PUBLIC CALIFORNIA
SONOMA COUNTY
My Comm. Expires Mar 1, 2005

STATE OF CALIFORNIA)
) SS.
COUNTY OF)

On before me,

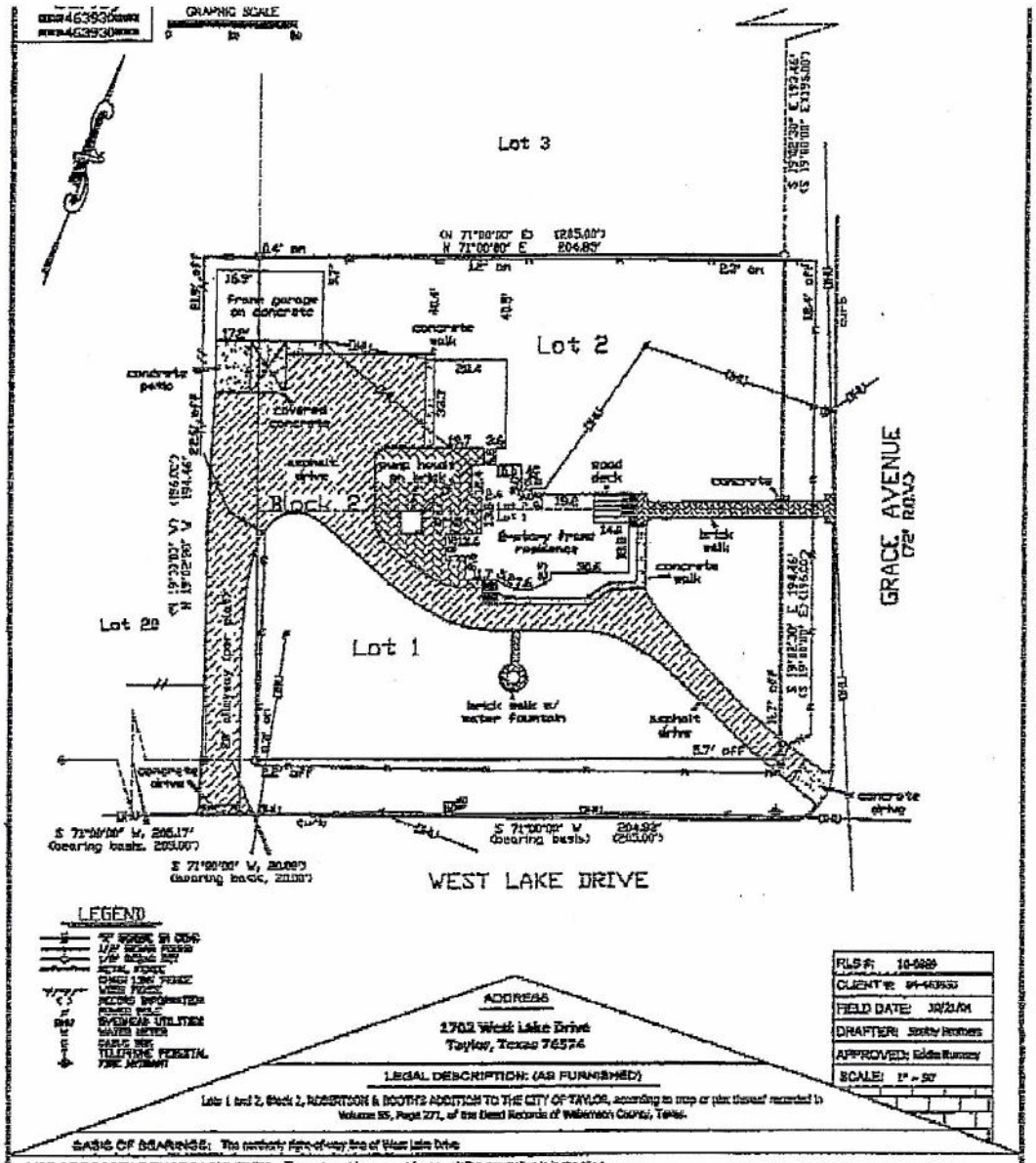
a Notary Public in and for said County and State, personally appeared

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary

EXTNOT1 –09/25/96bk



LEGEND

FILE #:	10-5989
CLIENT #:	04-443933
FIELD DATE:	10/21/04
DRAFTER:	Betty Holmes
APPROVED:	Eddie Rumsey
SCALE:	1" = 50'

ADDRESS
1702 West Lake Drive
Taylor, Texas 76574

LEGAL DESCRIPTION: (AS FURNISHED)
Lots 1 and 2, Block 2, ROBERTSON & BOOTH'S ADDITION TO THE CITY OF TAYLOR, according to map or plat thereof recorded in Volume 55, Page 271, of the Deed Records of Williamson County, Texas.

BASIS OF BEARINGS: The northerly right-of-way line of West Lake Drive

LIST OF POSSIBLE ENCROACHMENTS: The gutters, driveway and fence on left property line is in the alley.

SURVEYOR INFORMATION:
ALL STAR Land Surveying
12751 Research Blvd.
Building A, Suite 106
Austin, Texas 78759
(512) 249-8149 phone
(512) 331-5217 fax

COORDINATED BY:
RESIDENTIAL LAND SERVICES, INC.
(405) 701-1100

First American Title Insurance Company

SURVEYOR'S CERTIFICATE

EDDIE RUMSEY, RPLS 5722 — DATED: 10/21/04

NOT VALID WITHOUT AN AUTHENTICATED ELECTRONIC SIGNATURE AND AUTHENTICATED ELECTRONIC SEAL

CERTIFIED TO: JAS FUNDING

First American Title Insurance Company
Borrower Name: Mary Guzman
Lender Name: TBD

NOTES

FLOOD ZONE
(FOR INFORMATIONAL PURPOSES ONLY)
SUBJECT PROPERTY SHOWN HEREON APPEARS TO BE LOCATED IN FLOOD ZONE "X", AREA OF MINIMAL FLOODING, PER F.I.R.M. PANEL NUMBER AND MAP DATE.

FOR ALL INQUIRIES CONTACT RESIDENTIAL LAND SERVICES, INC. AT (405) 701-1100

DATE	REVISION	DATE	REVISION

Form 3.0R

THIS SURVEY IS PREPARED FOR THE EXCLUSIVE USE AND BENEFIT OF THE PARTIES LISTED HEREON. LIABILITY TO THIRD PARTIES MAY NOT BE TRANSFERRED OR ASSIGNED.

EXHIBIT A

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **4**

Agenda Title: Approve Resolution R13-03 authorizing the Recertification of a Texas Home Investment Partnerships Program Reservation System Participation Agreement to the Texas Department of Housing and Community Affairs (TDHCA) for participation in the Home Program Preservation System.

Council Action to be taken: Consider approval via consent agenda

Initiating Department: **Planning and Development**

Staff Contact: **Bob van Til**

1. INTRODUCTION/PURPOSE

The City entered the HOME Reservation system in the fall of 2010. This resolution continues our ability to participate in this program. State rules require that the agreement be renewed every two years.

2. DESCRIPTION/ JUSTIFICATION

The City has participated in the 'HOME' program since 2003. The City joined the 'reservation system' in 2010. The current contract expires in January 2013.

The City is also involved in a 'contract system' whereby the State accepts a formal application and makes an award for funding. No homes were submitted to this program yet because it has been challenged with funding limitations.

The 'reservation system' allows the City to accept applications, qualify them, and enter them into the State's housing system on an ongoing or revolving basis. We do not have to prepare and submit an application every couple of years, in other words.

Langford Community Management has been in the process of qualifying the next applicants and has run into significant title issues with some of the property owners. At this point, we are planning to move forward with at least three homes.

3. FINANCIAL/BUDGET

There are no additional financial commitments other than those originally committed to under the current agreement. These commitments include approximately $40,000 to $70,000 in cash and in-kind contributions as part of our local match for demolitions, dumpsters, and title searches, for instance.

4. TIMELINE CONSIDERATIONS

The current contract with the TDHCA expires in January.

5. RECOMMENDATION

Staff recommends that the Council approve R13-03 by consent.

6. REFERENCE FILES

4a. Resolution R13-03

RESOLUTION R13-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING THE RECERTIFICATION OF A TEXAS HOME INVESTMENT PARTNERSHIPS PROGRAM RESERVATION SYSTEM PARTICIPANT AGREEMENT TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR PARTICIPATION IN THE HOME PROGRAM RESERVATION SYSTEM; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE HOME PROGRAM RESERVATION SYSTEM.

WHEREAS, the City Council of the City of Taylor desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of Taylor to apply for participation in the HOME Program Reservation System;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS;

1. That a request to the Home Investment Partnerships Program for recertification for participation in the HOME Program Reservation System is authorized to be filed on behalf of the City with the Texas Department of Housing and Community Affairs.

2. That the City directs and designates the City Manager, Jim Dunaway, as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with the City's participation in the HOME Program, including execution of the City's HOME Reservation System Participant Agreement.

3. That it be stated that the City of Taylor is committing to matching funds consisting of waived fees, in-kind services, and cash as a contribution toward the activities of this HOME project in the amount required in 10 TAC, Chapter 53, Rules 53.26 and 53.30.

4. That is be stated that the City of Taylor is committing $80,000 in unencumbered cash reserves to the project to facilitate the administration of the program during the TDHCA disbursement process. These cash reserves are not to be permanently invested in the HOME project but are to be used for short term deficits at that are reimbursed by HOME program funds.

Passed and approved this ___ day of _____, 2013.

_____

Don Hill,
Mayor, City of Taylor

_____

Susan Brock, City Clerk

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **5**

Agenda Title: Concur with Preliminary Financials for December, 2012.

Council Action to be taken: Approve by Motion

Initiating Department: Finance Department

Staff Contact: **Rosemarie Dennis, Finance Director**

1. INTRODUCTION/PURPOSE

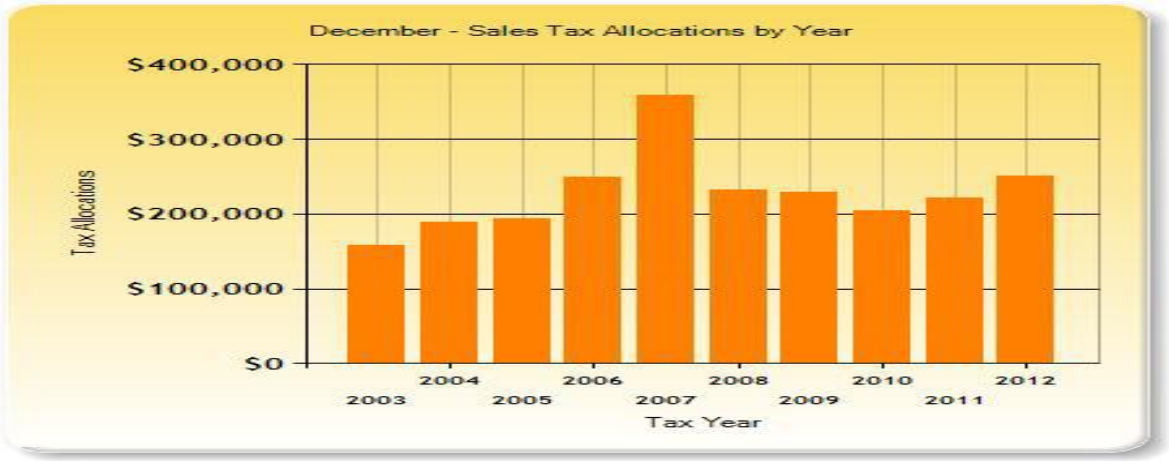
Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. The referenced report is intended to satisfy the Charter requirement.

2. MONTHLY FINANCIAL REPORT

The reporting period covered for is the month of December 2012. The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of December 31, 2012:

General Fund

- Year-to-date revenues total $3,164,089 up by $142,019 or 4.7% from this same time last year. Revenues represent 29% to total budget. Below summaries the major General Fund revenue sources.
- Total sales tax collections for the month of December were $250,488, an increase from this same time last year in collections by $29,277 or 13.2%. The graph below reflects a ten year history trend for the months of December for the City's **total** sales tax allocation. The City portion of sales tax allocation is $187,866 from the total collection. This is an increase of $21,948 when compared to December 2011. The city's portion totaled year-to-date is reported at $653,313 up by $94,372 or 16.9% when compared to prior year.

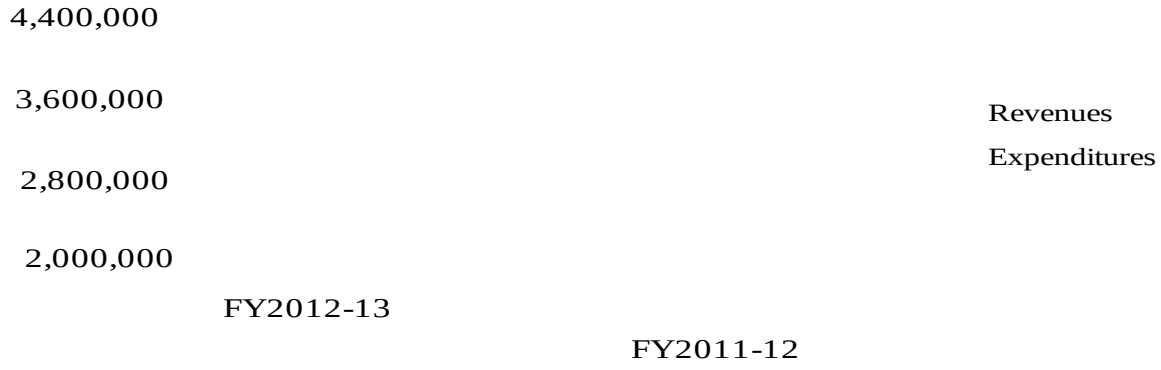


- Current Property Tax Collections for year-to-date total $1,831,608, an increase from this same time last year by $90,933 or 5.2%. Property tax revenue is at 42% collection to total budget.
- Delinquent Property Tax with Penalty and Interest at $27,727, a decrease from this same time last year by $7,719 or 21.83%.
- Franchise Tax collected year-to-date totaled $237,214. This is a decrease from prior year by $48,017 or 16.8%. The largest decrease is seen in electric franchise tax. In FY2011-12, the city received a one-time settlement amount that we did not receive in this year. Gas franchise tax also reflects a decrease from prior year.

Franchise Tax Collected		
Franchise Tax	**As of 12/31/12 FY2011-12**	**As of 12/31/13 FY2012-13**
Cable	$ 32,440	$ 32,928
Electric	$ 202,715	$ 148,670
Gas	$ 15,481	$ 13,619
Mixed Bev.	$ 533	$ 1,293
Solid Waste	$ 20,190	$ 24,839
Telephone	$ 13,782	$ 15,865
Skills Games	$ 90	$ -0-
Mobile Home	$ - 0-	$ -0-
	$ 285,231	**$ 237,214**
Increase over previous yr.		*- $48,017 or 16,8%*

- Permits and Licenses are reported year-to-date at $22,453 up by $4,454 or 24.7% compared to this same time last year. The City has issued two commercial construction permits and five residential construction permits during the first quarter. This category is at 25% to total budget.
- Charges for services are at $202,971 down by $38,895 or 16% from prior year. All line items in this category have seen a decrease in revenues for the first quarter when compared to the previous year.
- Municipal Court Fines and fees for the first quarter are reported at $54,090 down by $21,172 or 28.1% from this same time last year. When compared to first quarter last year: total filed violations were down by 3%; completed cases were down by 44%; and total warrants issued down by 43%.
- Interfund transfers for the first quarter are reported at $35,397. The Utility Fund transfers are down much later in the fiscal year.
- All other revenues totaled $90,120, an increase from prior year by $30,499 or 51.2%.
- Expenditures are at $2,534,384 which is 23% to total budget. This is an increase from the prior year by $192,766 or 8.2%. All departments are operating within acceptable levels.
- The General Fund reflects revenues over expenditures of $629,705. Overall the General Fund for the first quarter is performing as expected.

GENERAL FUND
(Oct- Dec)



Special Revenue Funds

- Tax Increment Fund- The only activity for this fund is interest income in the amount of $177.
- Hotel/Motel Fund-Revenues- Total revenues are reported at $17,326 which is 29% to total budget. This is an increase of $1,926 or 12.5% over the previous year. No expenditure activity reported year-to-date. The Chamber will receive a payment in January for the first quarter.
- Texas Capital Fund- This is a pass through fund account. TCAT pays the City and the City in turn pays the State. First quarter payments totaled $6,256.
- Main Street Fund- Revenues are at $2,956 which is at 19% to total budget. Revenues were generated from the History of Taylor book sales and the Christmas bizarre booth sales. Expenditures are reported at $1,600 which is 5% to total budget. The expenditures are for rental assistance to three businesses. Revenues over expenditures are at $1,356.
- Cemetery Land Purchase- Performing as expected. Revenue at $670 which is at 26% to total budget with no budgeted expenditures.
- Municipal Court Security/Technology- Shows expenditures over revenues by $145. Revenues are reported at $3,288 which is at 19% to total budget. The courts had experienced hardware issues with two computers which were replaced along with a receipt printer. The total the equipment totaled $3,433.
- Library Grant/Donations- Revenues are reported at $148 which is 1% of total budget. The Library received a grant for computer in the amount of $10,000. The grant proceeds will be received after the after the purchase of the computers. Council approved back in October the use of Louis Ned funds to purchase computers for the Library.

Roadway Impact Fund

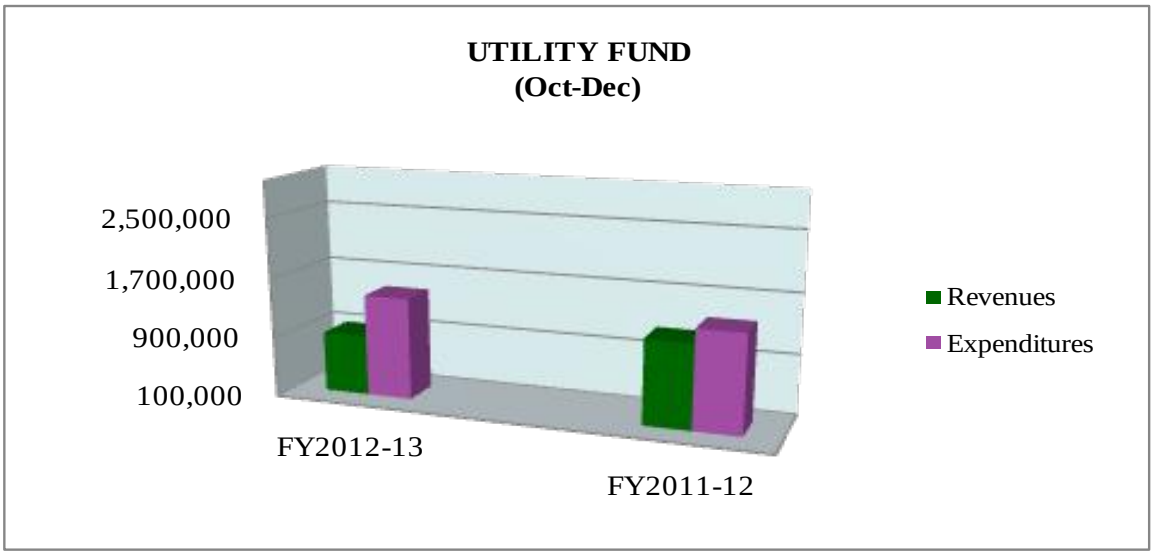
- Revenues year-to-date are at $2,816 with expenditures at $725. The expenditures are for the roadway impact study. Revenues over expenditures are reported at $2,091.

Municipal Drainage Utility Fund (MDUS)

- The MDUS Fund shows revenues at $41,702 year-to-date with expenditures at $51,992. The expenditures consist of transfers to the General Fund and for debt payments. Expenditures over revenues are reported at $10,290. Because of the accounting method used, do not be alarmed that expenditures exceed revenues in the first quarter. This fund is performing as expected.

Utility Fund

- The Utility Fund operating revenues are reported $910.349 year-to-date which is at 12% to total budgeted. When compared to last year we were at $1,222,087 down by $311,738 or 25.5%. Utilities (water, sewer, drainage and garbage) are billed in arrears and the accrual method is used at year end. Water sales for the first quarter are reported at $470,688 which is a decrease from the prior year by $149,065 or 24%. Water sales are down for the first quarter. Sewer came in at $314,729 which is also a decrease from prior year by $56,922 or 15.3%. Wholesale water is reported at $30,401 down by $50,331. Other charges for services are reported at $89,300 down by $7,488 or 7.7% from the prior. All other fees are at $5,230 down by $883 or 14.4%.
- Total year-to-date expenditures are at $1,465,543 which is at 20% to total budget. This is up when compared to this same time last year by $58,579 or 4.1%. All departments are operating within acceptable levels.
- The Utility Fund shows expenditures over revenues by $555,194. This fund is functioning slightly under than what is anticipated for the first quarter. Staff will continue to monitor this fund.



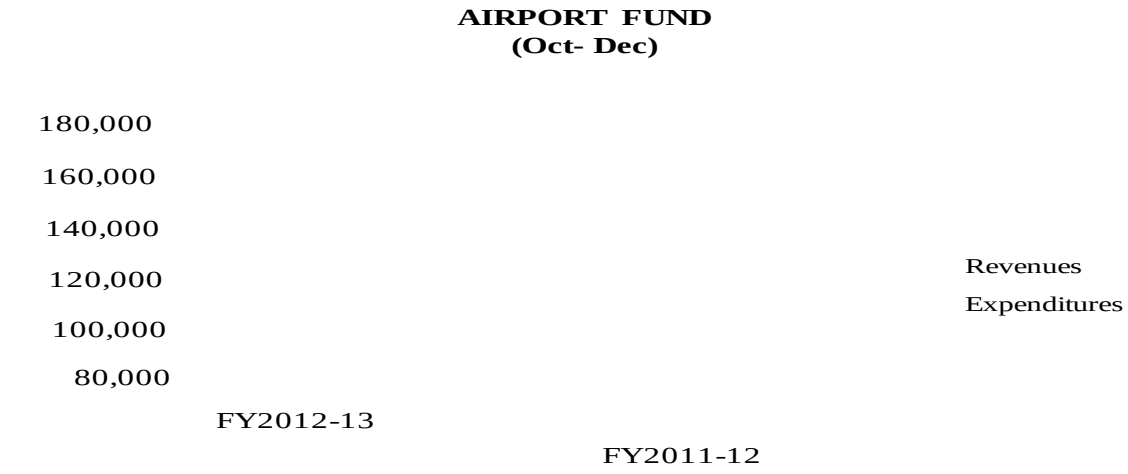
Utility Impact Fund

- Revenues year-to-date are at $4,738 which is at 23% to total budget. No expenditures are budgeted for this fund.

Airport Fund

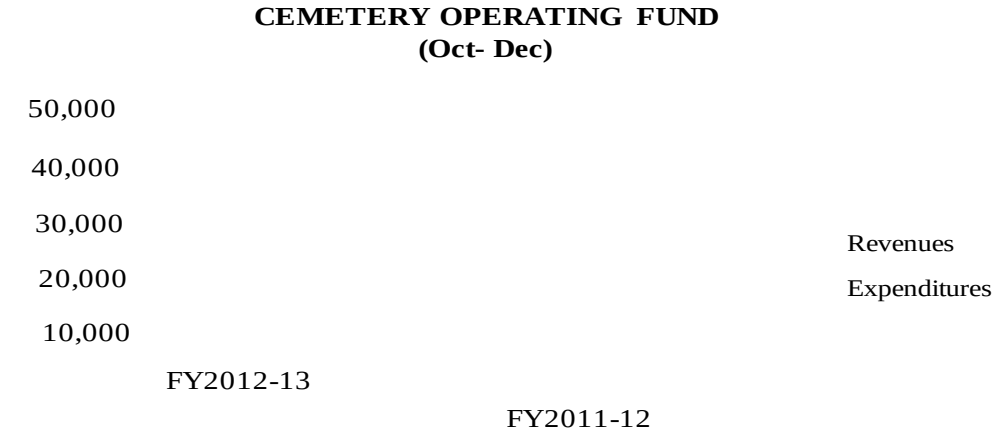
- The Airport Fund operating revenues year to date totaled $116,747, which is up from this same time last year by $9,882 or 9.2%. Hanger rental is at $39,376 slightly up by $985 from this same time last year. The fuel sales are reported at $77,263 up by $9,009 or 13.2% when compared to this same time last year. Revenues are at 25% to total budget for the first quarter.

- Operating expenditures totaled $143,747 up by $49,517 when compared to last year. Expenditure for fuel year-to-date came in at $105,909 up by $41,123 or 63.5% when compared to prior year. This increase in fuel cost is due to the purchase of more fuel than the previous year. The Airport Fund shows expenditures over revenues in the amount of $27,000 for the first quarter. The balance on the loan to the General Fund is $44,014 and is expected to be paid in full by October 2013.



Cemetery Operating Fund

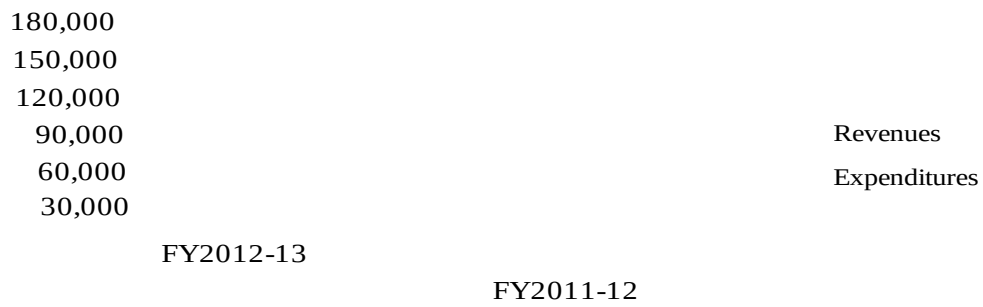
- The Cemetery Operating Fund shows expenditures over revenues by $8,687. Revenues are reported at $36,213 which is 21% to total budget. Charges for services are at $13,360, up by $2,470 or 22.7%. This includes grave digging services. The sale of cemetery lots is reported year-to-date at $9,383, which is also up by $2,921 or 45.2% over the previous year. In this year's budget an increase in transfers is budgeted from $22,000 to $50,000. This transfer will allow us to capture interest income that was not previous transferred in prior years. Expenditures totaled $44,900 which is up by $17,407 or 63.3% from the prior year. Employee services are up by $4,487 or 50.3%. This is due to the change from part-time to a full-time position in this fund. An increase is seen in contract services, up by $9,392 or 82.7% from the prior year. This includes grave digging services and contract labor. This fund was budgeted expenditures over revenues by $24,844.



Fleet Services Operating Fund

- The Fleet Service Operating Fund reflects expenditures over revenues in the amount of $11,303. This is an internal fund; different departments from various funds are charged a rental fee which is transferred to this fund to off- set the expenses for repairs and maintenance to the City's vehicles and equipment. The largest expense in this fund outside of salary and benefits are equipment operation and maintenance. In this category expenditures are at $128,077, up by $29,006 or 29.2% from the previous year. In this quarter, the city has completed its annual maintenance on City's fire trucks. This fund is operating at an acceptable level. This fund is monitored closely to ensure that the expenditures are offset with revenues.

FLEET SERVICES FUND
(Oct-Dec)



Fleet Replacement Fund

- The Fleet Replacement Fund is performing as anticipated and shows a deficit of $19,515. Revenues are from the General Fund in the form of equipment replacement fees. These fees are transferred on a quarterly basis to offset the capital lease payments in this fund. Expenditures year-to-date are at $47,122 which consists of the capital equipment payments. The brush truck payments are a one-time payment due annually in October. Whereas, the park equipment is paid on a monthly basis.

Investment Report

- The major increase that is reflected in the investment report is due to the collection of property tax revenue that is reported in the General Fund- Pooled Cash account that is with TexPool.

3. REFERENCE FILES

5a. Preliminary Financials for December, 2012:

- **Attachment A:** Preliminary summaries of the total amounts of revenue and expenditures as of the month of December 31, 2012.

- **Attachment B:** Preliminary financials summaries of each on the operating funds and the special revenue funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenue and expenditures categories.

- **Attachment C:** Checks issued during the month of December.

- **Attachment D:** Balance sheets for each of the operating funds.

- **Attachment E:** Sales Tax Tracking Report.

- **Attachment F:** Current investments year to date.

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **6**

Agenda Title: Consider accepting quarterly report from the Taylor Chamber of Commerce.

Council Action to be taken: Accept report as presented

Initiating Organization: Taylor Chamber of Commerce

Staff Contact: **Thomas Martinez, President**

1. INTRODUCTION/PURPOSE

The purpose of this agenda item is present to the City Council a Report of Activities and Budget for the Chamber of Commerce.

2. DESCRIPTION/ JUSTIFICATION

Section 3.3 of the Agreement between the City of Taylor and the Taylor Chamber of Commerce states in part, "The Chamber of Commerce shall prepare written reports for submission to the City Council on a quarterly basis, during the months of January, April, July, and October". The attached report is meant to fulfill this requirement.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

Last Report was presented to Council on October 25th and was for the period between July 1-September 30, 2012. This report will cover October 1-December 31, 2012

5. RECOMMENDATION

6. REFERENCE FILES

6a. Taylor Chamber of Commerce Report

Taylor Chamber of Commerce – Report to Taylor City Council

Presented Thur., Jan. 24th, 2012 - Report time span from Oct. thru Dec., 2012
Prepared by Thomas E. Martinez, President Taylor Chamber of Commerce

Agenda items:

1. **Deposits and Expenditures**
    a. Report for Oct. – Dec. of 2012, detailing deposits & expenditures (XL spreadsheet)
        i. 33% - Advertising
        ii. 12% - Promoting local events/businesses
        iii. 0% - "HOT" Funds Awards
        iv. 12 % - membership fees in organizations
        v. 43% - building & furniture

2. **Hotel/Motel Tax funds**
    a. Report on 2012 Hotel/Motel funds requests & payments (XL spreadsheet)

3. **Taylor Regional Park**
    a. Taylor Lodging Report for 4th Qtr. of 2012 (enclosed)
    b. TRP Impact on Local Businesses for 4th Qtr. of 2012 (enclosed)

4. **Additional Taylor Chamber reports & information**
    a. Participating in Festivals of Central Texas Brochure
    b. Participating in Texas BBQ Trail Brochure & Facebook page
    c. Starting Chamber of Commerce & Visitor Center Facebook page.
    d. Partnering in Taylor Marketing Team efforts, including Taylor Regional Park (TRP) marketing ideas.
        i. Short Codes for TRP use.
        ii. Large maps at TRP.
        iii. Printed maps for handing out to visitors and at lodgings.

Questions or comments

- Council questions or comments?

Thomas E. Martinez
President – Taylor Chamber of Commerce
1519 N. Main St.
Taylor, TX 76574
512.352.6364

Tourism Account - Deposits and Expenditures, Oct. - Dec. 2012

Oct. 1, 2012 to Dec. 31, 2012	Date	Deposit	Comments	Expenditure	Check #	Comments	Total
End of Sept. Balance	9/30						$17,788.96
Oct. - bank postings	10/9			$88.50	1205	Chamber web site updates - Sept. 2012	$17,700.46
	10/9			$369.55	1206	Repair exterior lighted sign	$17,330.91
	10/11			$95.00	1207	Replace exterior flag pole rope	$17,235.91
	10/16			$300.00	1208	Membership - Tx Assoc. of Conv. & Visitors	$16,935.91
	10/23			$497.72	1210	2012 Business Expo - Non-Taylor area ads	$16,438.19
	10/25	$2,705.69	70% check #625984				$19,143.88
Nov. - bank posting	11/2			$224.62	1211	AC Vent issue - pests	$18,919.26
	11/6			$1,254.97	1209	Remainder (50%) of VoIP Phone costs	$17,664.29
	11/16			$339.25	1212	Chamber web site updates - Oct. 2012	$17,325.04
Dec. - bank postings	12/6			$1,516.17	1213	2013 Festivals of Central TX Brochure	$15,808.87
	12/7			$388.61	1214	Holiday lights at Exterior of Chamber	$15,420.26
	12/10			$200.00	1217	Electrical repairs - plugs at exterior sign	$15,220.26
	12/11			$86.60	1216	Replace lettering on exterior doors	$15,133.66
	12/12			$228.00	1220	Membership - TX Hotel & Lodging Assoc.	$14,905.66
	12/19			$200.00	1218	Membership - TX Chamber of Commerce Executives	$14,705.66
	12/26			$300.00	1219	WILCO Growth Summitt tickets	$14,405.66

Totals		$2,705.69		$6,088.99		$14,405.66

2012 Requests and Payments for Hotel/Motel Tax funds

Organization Forms were mailed to (2012) - denotes 1st year included	Event	2012			
		Requested	Eligible	Granted Paid (BOLD)	% Paid
Taylor SPJST #29	Annual BBQ Cook off	$1,270.25	$1,250.00	**$1,250.00**	100%
Taylor Jaycees	Rattlesnake Sacking	n/a			
Taylor Jaycees	International BBQ Cook off	n/a			
Taylor Rodeo Association	Tractor Pull	$6,000.00	$4,596.00	**$2,298.00**	50%
Taylor Rodeo Association	Taylor Rodeo	$8,000.00	$6,057.80	**$3,028.90**	50%
Taylor Artist Guild	Various events	n/a			
Friends of Moody Museum	Tours of the Museum	n/a			
City of Taylor - Main Street Program	Zest Fest	$2,800.00	$2,800.00	**$2,000.00**	71%
City of Taylor - Main Street Program	Holiday Shopping - Downtown Merchants	$400.00	$0.00	**$0.00**	0%
City of Taylor - Main Street Program	Holiday Christmas Bazaar	$400.00	$0.00	**$0.00**	0%
Conservation & Heritage Society	Various Downtown Business District efforts	n/a			
LULAC Council #4721	Various events	n/a			
Folkloric Dance Collaborative	Various events	n/a			
Project Loop	Various events	n/a			
Blackshear O.L. Price Assoc. (2012)	Annual Homecoming Event	$1,200.00	$1,200.00	**$1,200.00**	100%
City of Taylor - Parks Dept. (2012)	Taylor Spring Bash Softball Tour. at TRP	$1,500.00	$1,500.00	**$1,500.00**	100%
Everything Sports, Amy Coulter (2012)	Taylor Regional Park events	n/a			
	TOTAL	$21,570.25	$17,403.80	**$11,276.90**	65%

Taylor Lodging Report (4th Qtr. 2012)

Best Western – Taylor Inn

2600 W. 2nd St., 512-352-5292, 40 rooms total available

2nd Qtr. 2012 TRP activity: 14 rooms on avg. (35% of capacity)

- Usually book for 2 nights but many turn into 1 night stays (Sat. night)

4th Qtr. 2012 TRP activity: 15-20 rooms on avg. (38-50% of capacity)

- Numbers above don't reflect fewer tournaments in August & December.

Country Garden Value Inn

2007 N. Main St., 25 rooms total available

Note – all reservations made through Taylor Village 2 as motel was converted to "weekly or monthly lease" facility in 4th Quarter of 2011. Not applicable for TRP activity rental.

Taylor Village 2

1907 N. Main St., 512-352-6676, 41 rooms total available

2nd Qtr. 2012 TRP activity: 10-11 rooms on avg. (25% of capacity)

4th Qtr. 2012 TRP activity: 10-11 rooms on avg. (25% of capacity)

Luxury Inn & Suites

2005 W. 2nd St., 512-352-8700, 36 rooms total available

2nd Qtr. 2012 TRP activity: 9 rooms on avg. (25% of capacity)

4th Qtr. 2012 TRP activity: 10-11 rooms on avg. (25% of capacity)

Taylor Bed & Breakfasts (no TRP activity to report)

Heart to Heart Bed & Breakfast, 829 McClure St.

Pecan Manor Bed & Breakfast, 819 Hackberry St.
Did have some inquiries and one booking that was later cancelled.

TRP Impact on Local Businesses

Question - % increase in business seen because of TRP on days of tournaments vs. non-tournament days.

Restaurants	2nd Qtr 2012 % increase	4th Qtr 2012 % increase
Chicken Express	5-10%	15% increase in Sales from 2011 to 2012 95% attributed to TRP
Sirloin Stockade	5%	6-8%
Mariachi's De Jalisco	15%	15-18%
Subway Sandwiches	20%+	25-30%
McDonald's	25-30% (Sat.) <10% (Sun.)	25-30% (Sat.) 15-20% (Sun.)
Pizza Hut	10%	5%
Ricoco's Latin Grill	<2%	<2%
Louie Mueller BBQ	<1%	<1%
Whataburger	11-22% (17% avg)	15-17%
Mr. Gattis	10-20%	10-15%

Other Retail	2nd Qtr 2012 % increase	4th Qtr 2012 % increase
Wal-Mart	5-10%	5-10%
HEB	<3%	3-3.5%
Bealls	25%	30%
Hibbett Sports	10%	10%
Walgreens	5-10%	5-10%
Frills	<5%	<3%
Taylor Sporting Goods	10%	10%

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **7**

Agenda Title: Consider introducing Ordinance 2-13-01 amending Ordinance 98-18 regarding the Parks and Recreation Advisory Board.

Council Action to be taken: Discuss and consider introducing Ordinance.

Initiating Department: City Administration

Staff Contact: **Jeff Straub, Assistant City Manager**

1. INTRODUCTION/PURPOSE

As per recent Council discussion, Mr. Hejl has drafted the attached ordinance for introduction.

2. DESCRIPTION/ JUSTIFICATION

This new ordinance accomplishes a few stated goals:

1) Changes the board's composition to 9 members (from 11), consisting of 5 adult members residing in the City Limits, 2 that may reside in the ETJ and 2 TISD students. The 7 adult members will serve 3 year terms at the pleasure of the Council and the students 1 year terms;

2) The mission of this Board is simplified to read as:

"...shall advise the City Council and Parks and Recreation Director on matters pertaining to the acquisition, development, sound management, maintenance and use of parks and recreation facilities owned or controlled by the City and as directed by the City Council."

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

At the Council's pleasure.

5. RECOMMENDATION

Staff recommends introduction and subsequent approval.

6. REFERENCE FILES

7a. Ordinance 2013-01 draft revised
7b. Ordinance 98-18 Establishing Parks and Recreation Board

ORDINANCE 2013-_____

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, ESTABLISHING A PARKS AND RECREATION ADVISORY BOARD; ESTABLISHING THE PURPOSE, COMPOSITION AND TERM OF THE BOARD; PROVIDING SAVINGS AND REPEALER CLAUSES.

PREAMBLE

WHEREAS, the City Council deems it to be in the best interest of the City that an advisory board be established to advise the City Council on matters pertaining to the City parks and recreational facilities as set forth in this Ordinance; and

WHEREAS, the City Council desires to establish a Parks and Recreation Advisory Board with the purpose, composition of members, and term hereinafter set forth.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The Parks and Recreation Advisory Board is created by this Ordinance.

SECTION 3. The Parks and Recreation Advisory Board ("Board") shall advise the City Council and Parks and Recreation Director on matters pertaining to the acquisition, development, sound management, maintenance and use of parks and recreation facilities owned or controlled by the City and as directed by the City Council.

SECTION 4. The Board shall consist of nine members of whom five shall be residents of the City, two shall be residents within the City extraterritorial jurisdiction, and two shall be junior or senior students in good standing attending Taylor High School or Legacy Early College High School and residing within the Taylor Independent School District. All members, except the student members, shall have attained the age of eighteen and the student members shall have attained the age of sixteen.

SECTION 5. The Board shall be appointed by the City Council. The Board members, except the Board student members, may service a three year term. The Board student members may serve a one year term. No student member may serve more than one term, and the remaining members may serve no more than two successive terms. Each member serves at the pleasure of the City Council and may be removed at the sole discretion of the City Council.

SECTION 6. The Board shall conduct its business according to the Open Meetings Act under the Texas Government Code. A quorum of members shall be required to conduct a meeting. Meetings shall be held no less than quarter annually and at the call of the City Council.

SECTION 7. If any paragraph, sentence, phrase or other portion of this Ordinance should be declared to be unconstitutional by a court of competent jurisdiction, the holding shall not affect the remainder of this Ordinance and all portions of the Ordinance not held to be invalid shall continue and remain in full force and effect.

SECTION 8. All provisions of any Ordinance of the City of Taylor, Texas, in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the _____ day of January, 2013.

PASSED, APPROVED and ADOPTED on this the _____ day of _____, 2013.

_____
Don Hill,
Mayor

ATTEST:

_____
Susan Brock, City Clerk

APPROVED AS TO FORM:

_____
Ted W. Hejl, City Attorney

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2013-_____ , passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2013, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this, the _____ day of _____, 2013.

_____
Susan Brock
City Clerk

COPY

ORDINANCE NO. 98-18

AN ORDINANCE CREATING A PARKS & RECREATION BOARD FOR THE CITY OF TAYLOR TO BE COMPOSED OF ELEVEN MEMBERS, SETTING THE TERMS OF SUCH BOARD AND DEFINING THE PURPOSE AND DUTIES OF SAME, REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH, SPECIFICALLY AMENDING ORDINANCE # 65.1, AND PROVIDING A SAVINGS CLAUSE.

BE IT ORDAINED BY THE CITY OF TAYLOR:

Section 1. There is hereby created and established by the City of Taylor an advisory board to be known as the "Parks & Recreation Board."

Section 2. Such Board shall consist of eleven members, all of whom shall be resident citizens of the City of Taylor.

Section 3. The members of the Parks & Recreation Board shall be appointed by the Board of Commissioners of the City of Taylor and the names of those appointed from time to time shall be reflected in the minutes of the Board at which said appointments were made.

Section 4. Of the first Parks & Recreation Board appointed, four members shall be appointed for a term of two years, four members shall be appointed for a term of three years, and the remaining three members shall be appointed for a term of four years. Thereafter, all appointments thereto shall be for a period or term of three years or until the successors are duly appointed.

Section 5. The Parks & Recreation Board shall elect from its membership annually a chairman, at least one vice-chairman, and a secretary whose duty it shall be to record the minutes of the meeting of said Board. The Parks & Recreation Board shall have the power to make rules, regulations and by-laws for its own government and same shall be subject to the approval of the Board of Commissioners. Such by-laws shall include, among other items, provisions for:

a) Regular and special meetings, open to the public.
b) Record of its proceedings to be opened for inspection by the public.
c) Reporting to the Board of Commissioners and the public, from time to time and annually; and
d) For the holding of public hearings, if necessary, on its recommendations.

In no instance shall the by-laws of the Parks & Recreation Board be in conflict with the Boards & Commissions Handbook adopted by the Board of Commissioners.

Section 6. The purpose and duties of the Parks & Recreation Board shall be to advise the Board of Commissioners of the City of Taylor on various matters pertaining to the good and betterment of the City in the areas of parks, leisure, and recreation. Without any manner intending to limit the foregoing, said Parks & Recreation Board shall have all powers provided by statute for a city parks board. Further, the Parks and Recreation Board shall have the power and it shall be its duty to make or cause to be made and recommend for adoption the following, to include, but not limited to:

a) To make studies and project plans for the improvements of the City of Taylor's park and recreation facilities with a view of its development and extensions, and to recommend to the City Commission all matters for the development and advancement of the city park and recreation facilities, layouts and appearance.

b) To act with and assist all other municipal and governmental agencies and especially the City commission in formulation and executing proper plans for park development.

c) To plan and recommend the location, plan and extent of parks, playgrounds, and other public ground and public park improvements.

d) To recommend to the City Commission for improving, developing, expanding and beautifying the parks, lakes, and public buildings in or adjacent to the City and to cooperate with the City Commission and other agencies of the City in devising, establishing, locating, improving, selecting, expanding and maintaining the public parks, playgrounds and lakes for public recreation.

e) To aid and assist the City Commission by recommending plans for the development of Civic Centers and exposition centers.

f) To aid and assist the City Staff by recommending recreation and leisure activities, including but not limited to, inception of programs, implementation, and determination of success of such programs.

Section 7. All ordinance or parts of ordinances in conflict herewith are hereby repealed to the extent that same are in conflict only and it is understood that the ordinance adopted on January 26, 1965 creating a Planning Commission is repealed only insofar as it applies to a Parks & Recreation Board but shall continue and remain in full force and effect as to the Planning Commission.

Section 8. If any section or provision or part thereof in this ordinance shall be judged invalid or unconstitutional by any court of competent jurisdiction, such adjudication shall not affect the validity of this ordinance as a whole or any section or provision thereof not adjudged invalid or unconstitutional.

INTRODUCED, PASSED, APPROVED and **ADOPTED** on first reading this the 23rd day of June, 1998.

Donald Hill
Donald Hill
Chairman, Board of Commissioners

ATTEST:
Barbara Belz
Barbara Belz, City Clerk

PASSED, APPROVED and **ADOPTED** on second reading this the 6th day of July 1998.

Donald Hill
Donald Hill
Chairman, Board of Commissioners

ATTEST:
Barbara Belz
Barbara Belz, City Clerk

28 **PASSED, APPROVED** and **ADOPTED** on third and final reading this the day of July 1998.

Donald Hill
Donald Hill
Chairman, Board of Commissioners

ATTEST:
Barbara Belz
Barbara Belz, City Clerk

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **8**

Agenda Title: Consider Board appointments for the all boards and commissions.

Council Action to be taken: Approve as presented or make new appointments.

Initiating Department: City Administration

Staff Contact: **Susan Brock, City Clerk**
Karen Ellis, Library Director
Deby Lannen, Main Street Director
John Elsden, City Planner
Bob vanTil, Director of Planning and Development
Esther Walton, Assistant to the City Manager
Mike Devito, Parks

1. INTRODUCTION/PURPOSE

Council policy dictates that all board appointments expire in January of each year. The recommendations presented to you are from the Boards themselves.

2. DESCRIPTION/ JUSTIFICATION

All members up for reappointment have their attendance records included in your packets.

In an effort to recruit more applicants we have been running an ad in the Taylor Daily Press, and also in the Community Connections newsletter. Application information is also available on the City's website.

3. RECOMMENDATION

Staff support personnel for each of these committees or boards is here if you have any questions about their recommendations.

If you choose, you may make a motion to approve all appointments as presented at one time or make the appointments individually if you have changes to the recommendations provided.

8a. Airport Board :

Reappoint Dayton Dabbs, Bert Brundage, and Thomas Mowdy, Jr..

8b. Building and Standards Commission

Reappoint Keith Hagler. This Commission only meets as needed and has had no meetings; therefore there are no attendance records.

8c. CPIC recommends:

Appoint H. Daniel Philower as Mayor Pro Tem'and reappoint David Scott Green, Joel O'Shoney, John Matthews, Karen Farley, and Thomas Martinez for three year terms to expire in January 2016.

8d. Library Board recommends:

Reappoint Evelyn Flowers Cook and Diann Fox.

8e. Main Street Board:

The Main Street Board requests additional time to seek new members to fill vacancies and is not recommending any appointments at this time.

8f. Moody Museum Board:

No recommendation was provided at the time this agenda was posted. Only member up for reappointment is Samye Turner and the Board requests additional time to continue to seek members to fill two vacancies.

8g. Parks and Recreation Board:

Depending on council action regarding the makeup of this board, recommendations for appointments and reappointments will made at the meeting.

8h. There is no direct recommendation from the Planning and Zoning Commission itself but the staff support for this committee Mr. Elsden is presenting a request to:

Reappoint Jonathan Kamenicky, Karen Farley and Leland Stevens.

8i. Taylor Economic Development Commission:

Nancy Tyson will not be seeking reappointment and the Board has expressed a request for additional time in seeking a new appointment.

8j. Zoning Board of Adjustment recommends:

Reappoint John Sanford and Michael Aplin.

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Airport	3	Tracy Qualls 2109 E. 4th St (H) 352-5447 (C)825-1878 Tqualls1@austin.rr.com	11-2010	1-2014
	3	Darrell Reiley 2313 Logan Drive Round Rock, TX 78664-7703 (H) 246-9900 (W)563-6000 darrellreiley@att.net	1-2012	1-2015
	3	Efrain Lopez 513 Susana Drive Georgetown, TX 78628 (O) 512-352-9000 (H) 512-836-2683 (C) 512-925-4114 eclopez@georgetowninstruments.com	1-2011	1-2014
	3	Dayton Dabbs 3107 Davis Street Taylor, TX 76574 (H) 512-750-0332 flyingaggie@gmail.com	10-2009	1-2013
	3	Bert Brundage 303 Cherrywood Circle (H) 365-8481 (O) 365-8984 (Fax) 365-8984	10-2009	1-2013
	3	Cheryl Frederick 1005 E. Buttercup Rd Taylor, TX 76574 (H) 352-2765 (C)512-415-5452 caf@us.ibm.com	1-2012	1-2015
	3	Thomas C. Mowdy, Jr. 1805 Carey Ave Taylor, TX 76574 (C)565-1035 N4729L@yahoo.com	8-2009	1-2013

	Sep-11		Oct-11		Nov-11		Dec-11		Jan-12		Feb-12		Mar-12		Apr-12		May-12		Jun-12		Jul-12		Aug-12		Sep-12		Oct
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P
Called Mtg?	No		1		No		No		No		No		No		1		1		1		No		No		1		1
Frederick															1		1			E					1		1
Lopez															1		1		1						1		1
Dabbs																x	1		1							x	1
Riley															1		1			x						x	1
Qualls																x		x		x					1		
Brundage																x		x		x						x	
Mowdy															1			x		E						x	1

	Oct-12		Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13			
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	T	%
Called Mtg?	1		1		-		-		-		-		-		-		-		-		-		-		2	
Frederick	1		1																						2	###
Lopez	1		1																						2	###
Dabbs	1		1																						2	###
Riley	1		1																						2	###
Qualls		x		x																					0	0%
Brundage		x	1																						1	###
Mowdy	1		1																						2	###

-12		
A	T	%
L	6	
	4	67%
	5	83%
	3	50%
	3	50%
	1	17%
x	0	0%
	2	33%

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Building & Standards Commission (formerly Board of Adjustment & Appeals)	2	Roy Rogers, 404 Drake St. (H) 352-6874	1-2012	1-2014
	2	Cornelius Ray Henry 402 Bland St (H) 352-8816	1-2012	1-2014
	2	Vacant		
	2	Vacant		
	2	Keith Hagler 1514 W. Lake Drive (O) 352-8518 (C) 914-3333	1-2011	1-2013

Comprehensive Plan Implementation Committee	MEMBER	APPOINTED	EXPIRES
Council Member District 1 **Don Hill**	Daniel Thomas 408 Mariposa Lane (H) 365-1350 (O) 239-5004 danieltfc@yahoo.com	7/11	1/14
Council Member District 2 **Chris Gonzales**	Johnny Leschber Taylor Office Products 119 W 3rd 352-5568 Khuber67@gmail.com	1/12 RESIGNED 11/12	1/15
Council Member District 3 **John McDonald**	David Scott Green 4001 Great Basin (H) 365-7892 (O) 512/413-1446 (Fax) 401-1333 Scott.green@oracle.com	3/11	1/13
Council Member District 4 **Chris Osborne**	Joel O'Shoney. Vice Chair 708 Vance 658-0743 oshoneyj@yahoo.com.	3/11	1/13
Council Member At Large **Jesse Ancira**	William Maxwell 1001 Fowzer (H) 365-2707 williamamaxwell@yahoo.com	1/12	1/15
At Large Members	Jennifer Ramirez WCCHD 100 W 3rd St Georgetown 78626 943-3640 jramirez@wcchd.org	1/12	1/15
	VACANT	1/12	1/15
	Jim Hejl 309 Cherrywood 365-6890 jhejl@austin.rr.com	1/12	1/15
	Ed Komandosky, Chair 2207 Gladnell 365-7396 ekomandosky@austin.rr.com	3/11	1/14
	John Matthews 2006 Robin 567-4385 jmatthews@taylor.isd.tenet.edu	3/11	1/13
	Karen Farley 4400 Timber Crest Dr 512-560-9802 – cell 512-309-4830 - home klbfarley@aol.com	3/11	1/13
	Donna Frazier 1704 Carey Ave © 965-0372 365-6154 donnafrazier1704@gmail.com	7/11	1/14
	Thomas Martinez 2804 Greenlawn St (C) 922-0605 352-6364 president@taylorchamber.org	7/11	1/13

COMPREHENSIVE PLAN IMPLEMENTATION COMMITTEE										
ATTENDANCE										
	APPOINTED OR RE APPOINTMENT DATE	8/21/2008	2/19/2009	2/25/2010	08-11-10 NO QUORUM	2/17/2011	9/29/2011	3/29/2012	11/1/2012	TOTAL MTGS.
JASON FORD	11-Mar	1	1	1		1	EA	1	Moved	5
KAREN FARLEY	11-Mar	EA	EA	EA	EA	EA	1	1	1	3
DONNA FRAZIER	11-Jul	EA	EA	EA	EA	EA	1	EA	EA	1
SCOTT GREEN	11-Mar	1	1	1	1	1	1	EA	1	7
JIM HEJL	11-Mar	1	1	1	EA	1	1	1	1	7
ED KOMANDOSKY	11-Mar	1	1	1	1	1	1	1	1	8
JOHNNY LESCHBER	11-Mar	EA	1	EA	EA	EA	EA	EA	Passed	1
THOMAS MARTINEZ	11-Jul	EA	EA	EA	EA	EA	EA	1	1	2
JOHN MATTHEWS	11-Mar	1	1	1	EA	1	EA	1	1	6
WILLIAM MAXWELL	11-Mar	1	EA	EA	EA	1	1	EA	EA	3
JOEL O'SHONEY	11-Mar	1	EA	1	EA	1	1	EA	1	5
JENNIFER RAMIREZ	11-Mar	EA	1	1	1	1	EA	1	1	6
DANIEL THOMAS	11-Jul	EA	EA	EA	EA	EA	1	EA	1	2

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name H. Daniel Philhower

Address (Residence and Mailing)

1407 Sherry Drive

Taylor, TX 76574

How long at this residence? 7 years in Taylor

Phone (Home) 512-352-6304

Cell Phone 512-203-1893

Fax

Email dphilhower@americancampus.com

Occupation: Property Accountant/Prop Tax Analyst

Employer: American Campus Communities

Address: 12700 Hill Country Boulevard, Suite T-200

City: Austin/Bee Cave, TX 78738

Work Phone 512-732-1000; ex: 2352

Business owner? ☒ Yes ☐ No

Additional information? I have a small side business "Philhower Financial" offering tax and consulting work for small businesses/persons in Taylor area.

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Being a small business owner and working for a large corporation, I see both sides of the "coin." Moving down from Montana and Alaska, my wife and I have lived in Taylor now for 7 years. My wife is a 4th grade teacher at TH Johnson and I work in Bee Cave/S. Austin for REIT specializing as a property tax analyst and property accounting. I'm 31 years old with two small children so I represent the young working families of Taylor and hope to get our town up to speed with other communities in Williamson county.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature H. Daniel Philhower Date 01/19/2012

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Library Board	3	Vickie Thornton, Pres. 2600 Holly Lane (H) 365-8018 rthornton@austin.rr.com	1-2012	1-2015
	3	Evelyn Flowers-Cook 916 Burkett St P.O. Box 241 (H) 365-8094 (O) 244-7966 (F) 244-9023 evelyn.flowerscook@ twc.state.tx.us	1-2010	1-2013
	3	John Kaatz 1500 Laurel St (H) 352-8689 (O) 464-4173 (C) 422-1524 jwkaatz@sbcglobal.net	1-2011	1-2014
	3	Diann Fox 2353 County Rd 374 (H) 365-1676 (O) 352-1701 (Fax) 365-9334 dfox@taylor.isd.tenet.edu	1-2010	1-2013
	3	Sharon Pick 301 Drake Lane (H) 352-3785 (C) 630-3693 spick@taylor.isd.tenet.edu	1-2012	1-2015
	3	Lois Duncan 4400 CR 450 Thrall, TX 76578 (H) 856-0248 (C) 371-0628 loisduncan@grandecom.net	6-2012	1-2015
	3	Trisha Randig 1000 CR 374 (H) 352-2365 (O) 918-5690	1-2011	1-2014

Library Advisory Board											
MEMBER NAME	1/12/2012	2/20/2012	5/15/2012	6/19/2012	8/21/2012	9/18/2012	11/20/2012		Mtgs attended		
Evelyn Flowers-Cook	EA	P	P	EA	P	EA	EA		3		
Diann Fox	P	P	P	P	EA	P	P		6		
Lois Duncan, appointed after 5/2012 meeting	NA	NA	NA	P	P	P	P		4		
John Kaatz	P	P	A	P	EA	P	P		5		
Sharon Pick	P	P	P	P	P	P	EA		6		
Trisha Randig	P	P	P	P	P	P	P		7		
Vickie Thornton (chair)	P	P	P	P	EA	P	EA		5		
EA = Excused Absence, per Chairman											
P = Present at meeting											
Please Note: No meetings in July or December. Meetings not called when there is nothing for discussion.											

City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name S. Evelyn Flowers-Cook

Address (Residence and Mailing)

916 Burkett St

P.O. Box 241

How long at this residence? 30 yrs

Phone (Home) 512 365-8094

Cell Phone

Fax

Email evelyn_flowerscook @yahoo.com

Occupation Mgr. - Quality Systems

Employer RCA UPB

Address 2701 Gattis School Rd

City Round Rock

Work Phone 512 244-1966

Business owner? ☐ Yes ☒ No

Additional information?

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) I have been on the board for over sixteen years learning the function & management of the library. I have a MS from Texas Woman's University.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature S. Evelyn Flowers-Cook Date January 10, 2013

City of Taylor
Boards and Committee Application

RECEIVED
NOV 26 2012

PLEASE TYPE OR PRINT CLEARLY:

Name Diann Fox

Address (Residence and Mailing)
2353 CR 374
Taylor, TX 76574

How long at this residence? 27 yrs.

Phone (Home) 512-365-1676

Cell Phone 512-496-1454

Fax —

Email dfox@taylorisd.org

Occupation High School librarian

Employer TISD

Address 602 W. 12th

City Taylor, TX

Work Phone 512-352-1701

Business owner? ☐ Yes ☒ No

Additional information?

A list of Boards and Commissions and their meeting dates and times is included on the back of this form. Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.ci.taylor.tx.us for a complete roster of committee appointees.

List the Board or Commission you are applying for: Library Advisory Board

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Knowledge and experience with libraries - 9 years on the Advisory Board.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Diann Fox Date 11/21/12

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
MAIN STREET ADVISORY BOARD	3	Jan Konarik 601 CR 475, Thrall 76578 (H) 856-2934; (C) 636-0302 jakonarik@yahoo.com	1-2012	1-2015
	3	Stacy Stork 2107 Lathan Lane (H) 595-5082 (C)361-633-1267 stacystork@aol.com	1-2012 (Filling unexpired term)	1-2013
	3	Wyndy Ellis 418 Vernon (H)309-4705 Wyndy3@gmail.com	1-2011 (Filling unexpired term)	1-2013
	3	Brent Humphreys 2015 W. Lake Drive (H) 352-6887 (C) 214-683-7763 bhphotos@swbell.net	7-2012 (Filling unexpired term)	1-2015
	3	Irene Michna 1301 Davis St. (H) 365-6056; (C) 680-8093 waltonIK@aol.com	1-2012	1-2015
	3	Dana Moehnke 1201 W. Lake Drive. (H) 352-6509 (c) 563-3246 Danamo3@yahoo.com	1-2012	1-2015
	3	Ed Hile 106 E. 2nd St (H) 777-3106 (C)713-560-6641 Ed.hile@swbell.net	1-2012	1-2015
	3	Eric Weiner 1015 Hackberry (H) 309-4159 (C) 512-948-8782 eric@wellempowered.org	10-2012 (Filling unexpired term)	1-2014
	3	Bobby Seiferman 3945 Lord Byron Circle Round Rock, TX 78664 (H)238-6506 (C)925-4048 bobby@taylordailypress.net	1-2012	1-2015
	3	Lisa Hudson 900 W. Lake Drive (c) 512-595-1278 Lisa.hudson2009@yahoo.com	1-2011	1-2014
	3	Mary Linda Hays 1117 Howard P.O.Box 272 (H) 365-8717; (C) 635-9558 frillsgifts@att.net	1-2010	1-2013

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
MOODY MUSEUM BOARD	3	Susan Komandosky, Chair 2207 Gladnell (H) 365-7396; (c)796-4401 mrsk@austin.rr.com	1-2011	1-2014
	3	Cissie Pierce, P O Box 592 (H) 862-4438 cissiepierce@msn.com	1-2012	1-2015
	3	Betty Jackson 1804 Lexington St. (H) 365-3574 (c) 922-9396 cnbjaxn@hotmail.com	1-2011	1-2014
	3	Claire Maxwell 1001 Fowzer (H) 365-2707 talbotstreetbb@yahoo.com	1-2012	1-2015
	3	Gracie Yanez 1709 McClain (H) 365-2799 (c)300-6545 gl.yanez@yahoo.com	1-2012	1-2015
	3	Kelly Eddleman 1007 Talbot (C)512-619-3579 kelly_eddleman@yahoo.com	1-2012	1-2015
	3	Janice Zachary 2111 Brewers Place (H)352-3252 (c)595-1126 zacharje@yahoo.com	10-2011 (to fill unexpired term)	1-2014
	3	Lori Niemtschk 508 Big Sur Trail (H) 512-309-4164 (c) 309-750-2720 whippoorwillstudio@gmail.com	10-2011 (to fill unexpired term)	1-2014
	3	Carol Preuss 1406 Gilmore. (C) 217-2100; (H) 365-2248 capreuss@austin.rr.com	1-2011	1-2014
	3	Samye Turner 1704 Mallard Lane (H)365-2148 (C) 365-0208 (O)365-2878 Samye115@aol.com	1-2010	1-2013
	3	Linda Looney 1630 Meadow Lane (H) 352-8123; (c)925-7918 Fahal42@hotmail.com	1-2011	1-2014

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
PARKS & RECREATION	3	Vacant	1-2011	1-2014
	3	Jason Richter 2701 North Drive (H) 365-9836 (O) 232-6541 Jrichter9836@sbcglobal.net	1-2012	1-2015
	3	Vacant	1-2012	1-2015
	3	John Inglis 1404 Sagewood (C) 508-3399 Ja2010@gmx.com	1-2012	1-2015
	3	Vacant	1-2012	1-2015
	3	Vacant	1-2011	1-2014
	3	Gary Gola 1806 Cypress Cove (H) 365-1051 (C) 771-2413 gary@golarealtors.com	1-2010	1-2013
	3	Jimmy Ellis 2204 Canvas Back Dr. (H) 352-2248 (O) 639-6299 jellis@wbco.net	1-2011	1-2014
	3	Vacant	1-2011	1-2014
	3	Gary Brock 810 W. Lake Dr. (O) 898-5138 (H) 365-8848 brock365@sbcglobal.net	1-2012	1-2015
	3	Vacant	1-2011	1-2014

City of Taylor
Boards and Committee Application

RECEIVED
OCT 24 2012

PLEASE TYPE OR PRINT CLEARLY:

Name Ms Adriana Rodriguez Weiner

Address (Residence and Mailing)

1015 Hackberry St

Taylor, TX 76574

How long at this residence? 4 months

Phone (Home) 512-309-4159

Cell Phone 512-948-8817

Fax _____

Email Adriana@wellempowered.org

Occupation Registered Nurse, MPH

Employer Self-employed

Address _____

City _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) I am on the Wilco Wellness Alliance and one of our primary objectives is improving the physical wellness of the community. In particular, one project that we are working on is creating walking paths and physical activities throughout Taylor.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Adriana Weiner

Date October 24, 2012

October 25, 2012

Dear Council Members,

I have served on the Parks and Recreation board for several years. Due to health reasons, I wasn't able to attend meetings as required and seeking your approval for reinstatement to my post. Earlier this year, I was diagnosed with prostate cancer and have since communicated with my doctor on a regular basis. Also in March, I started having problems with my foot which I was operated on in May. I did not get released to return to work until July. I would appreciate your consideration and look forward to serve on the board again. Thank you for your time.

Sincerely

Andrew Gonzales

City of Taylor
Boards and Committee Application

RECEIVED
NOV 02 2012

PLEASE TYPE OR PRINT CLEARLY:

Name: Andrew Gonzales

Address (Residence and Mailing): 1803 Oaklawn Drive, Taylor, Tx 76574

How long at this residence? 10 yrs

Phone (Home): 512-365-1813

Cell Phone: 512-690-3331

Fax: 512-485-6106

Email: duck_tejano@yahoo.com

Occupation: Mail Clerk

Employer: Time Warner Cable

Address: 12012 N. Mopac Expressway

City: Austin, Texas 78758

Work Phone: 512-485-6810

Business owner? ☐ Yes ☑ No

Additional information?

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature: Andrew Gonzales Date: 10-25-12

CITY OF TAYLOR

APPLICATION FOR CITY BOARDS/COMMISSIONS

The City Council invites interested citizens to serve on a city board or commission. This is an excellent opportunity to get involved and make a difference in your community.

PLEASE TYPE OR PRINT CLEARLY:

Name: Blake Schneider

Address (Residence and mailing) 2802 Don Hill Lane Taylor, Tx 76574

Phone: (Home) 512-567-5254 (Work) 352-3634

Fax: _____ E-Mail: blakeschneider1@yahoo.com

Board(s) or Commission you are applying for Parks and Recreation

List experience, training, skills or interests which you believe you could bring to this position. Also, list any other city boards or committees you have served on. (Other than the Comprehensive Plan Implementation Committee, a person may not be appointed by the City Council to serve on more than one board or commission simultaneously.) If more than one, please list in order of priority for which you wish to be considered.

BA in Exercise Sports Science, 5yrs Coaching for Taylor ISD, Decision-making, Consensus building, relationship building, & Communication skills

Applicants for Zoning Board of Adjustments, Planning and Zoning, Building and Standards Commission, and Parks and Recreation Boards MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. Change in residency status during term may result in termination of appointment. (Effective 12/16/2008) *(*The residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC.)*

I hereby swear or affirm that the information provided above is true and correct.

Signature Blake Schneider Date 11-14-11

Please complete and return to:

City Clerk, City of Taylor
400 Porter St.
Taylor, Texas 76574
(512) 352-3676 or (Fax) (512) 352-8255
susan.brock@taylortx.gov

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: JOSEPH MELLER

Address (Residence and Mailing)

812 RANDALL STREET

TAYLOR,TX

How long at this residence? 5 YRS 2 MTHS

Phone (Home) 512-694-6619

Cell Phone 512-694-6619

Fax

Email: JWMELLER@GMAIL.COM

Occupation FEDERAL EMPLOYEE

Employer: US GOV'T/TX ARMY NATIONAL GUARD

Address 408 ST STEPHENS SCHOOL RD

City AUSTIN, TX 78746

Work Phone 512-782-7245

Business owner? ☐ Yes X No

Additional information?

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : **Parks and Recreation Board**
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) **Have over 12 years of experience in the military to include a Combat Tour in Afghanistan. B.B.A in Marketing. Vast experience in leadership and planning both long term and short term.**

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING SIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature J Meller Date 19 JAN 2012

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name H. Daniel Philhower

Address (Residence and Mailing)

1407 Sherry Drive

Taylor, TX 76574

How long at this residence? 7 years in Taylor

Phone (Home) 512-352-6304

Cell Phone 512-203-1893

Fax

Email dphilhower@americancampus.com

Occupation: Property Accountant/Prop Tax Analyst

Employer: American Campus Communities

Address: 12700 Hill Country Boulevard, Suite T-200

City: Austin/Bee Cave, TX 78738

Work Phone 512-732-1000; ex: 2352

Business owner? ☒ Yes ☐ No

Additional information? I have a small side business "Philhower Financial" offering tax and consulting work for small businesses/persons in Taylor area.

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Being a small business owner and working for a large corporation, I see both sides of the "coin." Moving down from Montana and Alaska, my wife and I have lived in Taylor now for 7 years. My wife is a 4th grade teacher at TH Johnson and I work in Bee Cave/S. Austin for REIT specializing as a property tax analyst and property accounting. I'm 31 years old with two small children so I represent the young working families of Taylor and hope to get our town up to speed with other communities in Williamson county.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature H. Daniel Philhower Date 01/19/2012

City of Taylor
Boards and Committee Application

RECEIVED
NOV 09 2012

PLEASE TYPE OR PRINT CLEARLY:

Name Stayci Lynn Roznovak-Burris

Address (Residence and Mailing)
700 Drake Ln
Taylor Tx

How long at this residence? 2 yrs

Phone (Home) (512) 269-6080

Cell Phone (5121 269-6080

Fax

Email staycilburris@yahoo.com

Occupation Teacher / Coach

Employer St. Marys Catholic School

Address 520 Washburn

City Taylor, Tx 76574

Work Phone (512)

Business owner? ☐ Yes ☑ No

Additional information?

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : Parks & Rec board
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Have been teaching/coaching for 19 years. I have a strong interests in the Youth of Taylor. (see resume)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Stayci Burris Date Oct. 31-2012

Stayci Roznovak Burris

700 Drake Ln
Taylor, Texas 76574
512-269-6080
stayciburris@yahoo.com

Education

Concordia University, Masters Texas Educational Administration August, 2012
Texas Woman's University, Masters of Science Specialization in Adapted Physical Education, August, 2000.
Texas A&M University, BS Kinesiology, December, 1994.
Blinn College, A. A. Degree, December, 1989.
Taylor High School, High Diploma, 1987

Professional Interests

Curriculum and leadership
Physical Education Methods
Foundations of Education
Activities for Physically challenged individuals and Adaptive Aquatics
Curriculum and Child Development
Health and Wellness Programs

Professional Licenses

Provisional Lifetime Teaching Certificate, State of Texas All-level Physical Education
Provisional Lifetime Teaching Certificate, State of Texas Secondary Physical Education
Provisional Lifetime Teaching Certificate, State of Texas Secondary Health
Standard Teaching Self Contained (grade 1-8); State of Texas 2003-2009

Experience

Educational

St. Mary's Catholic School Science teacher and Athletic Coordinator
GISD Physical Education Teacher, Georgetown Texas, (2004-2007)
IISD Physical Education Teacher, Irving Texas, (1995-2004)
Northlake College testing center part-time
TISD Fifth Grade Teacher, Taylor Texas, (1994)

Other

Swim Instructor and Adaptive Aquatics program summers (1987-present)
Extended School Enrichment Program Instructor, GISD (2004-2007)
Camp Director, Camp Aggieland, Texas A&M University, (1993)
Camp Instructor Camp Adventure, Texas A&M University, summers (1992-1994)
Special Olympics Coach, Irving Texas, 1994-2004

Selected Skills

Developed lesson plans on a wide range of topics and varying levels of academic ability
Work with emotional and physically challenged students in total inclusion program
Developed Wellness Programs for John Haley and AS Johnston Elementary, Irving Texas
Conduct parent –teacher conference and serve on GISD Sail Team.
GISD Prevention Team and School Coordinator for staff wellness program

Awards

ICE AWARD Irving Celebration of Excellence 2004
Lifetime membership PTA

Presentations and Profession Service

TAHPERD summer conference Cravens, T., Foster, W., Hestwood, J., Roznovak, S. and Shelton, M. Ball Assessment
TAHPERD State Curriculum Framework 2007

		Date of Meeting		Date of Meeting		Date of Meeting		Date of Meeting				Date of Meeting		Date of Meeting		Date of Meeting		Date of Meeting		Date of Meeting		Date of Meeting		Date of Meeting	
		1/18/12		2/15/12		3/21/12		4/18/12		5/2/12 w'shop		5/16/12		6/20/12		7/18/12 quorum not m		8/15/12 quorum not met		9/19/12		10/17/12		11/21/12	
		yes	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***	***yes***	***no***
1	Candi Bolding	x		x		x			x	x		x			x		x		x		x				
2	Jason Ball	x		x		x		x		x			x		x		x		x	x					
3	Gary Brock	x		x		x		x		x		x		x		x			x	x					
4	Michael Brueckner	x		x		x			x		x	x		x			x		x		x				
6	Jimmy Ellis	x		x			x	x		x		x		x			x	x		x					
7	Bobby Frazier	x		x			x	x			x	x		x		x		x			x				
8	Gary Gola	x		x		x		x		x		x		x			x	x		x					
9	Andrew Gonzales	x			x		x		x	x			x		x		x	x			x				
10	John Inglis	x		x		x			x		x	x			x	x			x	x					
	Jason Richter			x		x		x		x		x		x		x			x	x					
11	Lucy Kerley			x		x		x			x	x			x	x			x		x				

		YES	***NO***	
	out of 10 meetings (including special workshop / ** 2 meetings cancelled due to quorum not met			
1	Candi Bolding	5	5	
2	Jason Ball	6	4	
3	Gary Brock	9	1	
4	Michael Brueckner	5	5	
5	Lucy Kerley	5	4	new member 2/15/12
6	Jimmy Ellis	8	2	
7	Bobby Frazier	7	3	
8	Gary Gola	9	1	
9	Andrew Gonzales	3	7	
10	John Inglis	6	4	
11	Jason Richter	8	1	new member 2/15/12

Date of Meeting

12/19/12

none

yes	***no***

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Planning & Zoning Commission	3	Donna Frazier 1704 Carey Ave (H) 365-6154 (C)965-0372 donnafrazier1704@gmail.com	1/2011	1-2014
	3	David Scott Green 4001 Great Basin (H) 365-7892 (O) 512/401-1415 (Fax) 401-1333 Scott.green@sun.com	1-2011	1-2014
	3	Todd Osborn 710 West 11th (H) 352-5992 (C)773-3871 ctoiii@hotmail.com	1-2011	1-2014
	3	Don McAlister, Chairman P O Box 526 2107 Mildred St. (H) 365-7068 (C) 917-7527 don.mcalister@austin.rr.com	1-2012	1-2015
	3	Gumie Gonzales 5432 FM 619 Taylor, TX 76574 (H) 365-1169 (C) 512-656-0789 Ggonzales43@yahoo.com	1-2012	1-2015
	3	Thomas Rohlack 1419 Thompson (H) 365-5891 (C) 419-5267 (O) 461-4331 **thomas.rohlack@urs.com**	1-2012	1-2015
	3	Jonathan Kamenicky 3004 Crystal Circle (H) 352-5121 (O)352-7641 3kamenicky@sbcglobal.net	1-2010	1-2013
	3	Karen Farley 4400 Timber Crest Dr 512-560-9802 – cell 512-309-4830 - home klbfarley@aol.com	7-2012 (Filled an unexpired term)	1-2013
	3	Leland Stevens P O Box 1038 (O) 352-6329 stevenscpa@sbcglobal.net	1-2010	1-2013

PLANNING AND ZONING																												
ATTENDANCE	1 means in attendance																From 1-08-08 to 11-13-2012											
	1/9/2007	2/13/2007	3/13/2007	4/10/2007	5/8/2007	6/12/2007	7/10/2007	8/14/2007	10/9/2007	11/13/2007	12/11/2007	12/18/2007	1/8/2008	1/17/2008	2/12/2008	3/11/2008	4/8/2008	5/13/2008	6/10/2008	7/8/2008	8/12/2008	9/9/2008	10/14/2008	11/11/2008	12/9/2008	1/13/2009	2/1
Scott Green	1	EA	1	1	1	EA	1	EA	1	1	1	1	1	1	1	1	1	1	1	EA	1	1	1	1	EA	1	1
Gumisindo Gonzales (2-14-12)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Jonathan Kamenicky	EA	EA	EA	EA	1	1	EA	1	1	1	EA	1	1	1	1	1	1	1	EA	1	EA	1	1	1	1	1	1
Donna Frazier (9-08-09)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Don Mc Alister	1	1	1	1	1	1	1	1	1	1	1		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Brandt Rydell	EA	EA	EA	EA	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	EA	1
Leland Stevens	1	1	1	1	1	1	1	1	EA	1	EA	1	1	1	1	EA	EA	1	1	1	1	1	EA	1	1	EA	1	
Thomas Rohlack (9-08-09)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Todd Osborn (4-8-08)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1	1	1	1	1	1	1	1	1	EA	
Karen Farley (08-14-2012)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1= Present																												
EA = Excused Absence																												
Date indicates 1st mtg																												
N/A - Not on Board																												

0/2009	3/10/2009	7/14/2009	8/11/2009	9/8/2009	10/13/2009	11/10/2009	12/8/2009	1/12/2010	3/9/2010	4/13/2010	5/11/2010	6/8/2010	7/13/2010	7/28/2010	8/23/2010	8/31/2010	9/14/2010	10/12/2010	1/11/2011	2/8/2011	3/8/2011	4/12/2011	6/14/2011	7/12/2011	8/9/2011	9/13/2011	10/20/2011	11/8/2011	12/13/2011	1/10/2012	2/14/2012	3/13/2012	4/10/2012	5/8
1	1	1	EA	1	1	1	1	1	EA	1	1	1	EA	1	1	EA	1	1	1	1	EA	1	EA	1	1	EA	1	EA	EA	EA	1	1	1	
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1	1	1	
EA	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		1	
N/A	N/A	N/A	1	1	1	EA	1	EA	1	1	1	1	EA	EA	1	EA	EA	EA	EA	1	1	EA	1	1	EA	1	1	1	1	EA	EA	1	EA	
1	1	1	1	1	1	1	1	1	1	EA	1	1	1	1	1	1	1	1	1	1	1	1	EA	1	1	1	1	1	1	1	1	1	1	
1	1	1	1	1	EA	1	EA	1	1	1	1	1	1	1	1	1	1	EA	1	1	1	1	1	EA	1	1	1	1	1	1	1	1	1	
EA	1	1	1	EA	1	1	EA	1	EA	1	1	1	1	EA	1	EA	EA	1	1	EA	EA	1	1	1	1	EA	1	1	1	1	EA	EA	1	
N/A	N/A	N/A	1	1	1	1	1	EA	1	1	1	1	1	1	1	1	1	1	1	EA	1	EA	1	1	1	1	1	1	1	1	1	EA	1	
1	1	EA	1	EA	1	1	1	1	1	1	1	1	1	EA	1	1	1	1	EA	EA	1	1	1	EA	1	1	1	EA	1	1	1	1	1	
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

/2012	6/12/2012	7/10/2012	8/14/2012	9/11/2012	10/9/2012	11/13/2012	TOTAL	
1	EA	EA	EA	1	1	21		
1	EA	1	1	1	1	9		
1	1	1	1	1	1	32		
EA	EA	1	EA	1	1	18		
EA	1	1	1	1	1	30		
						24		
1	1	1	1	1	1	23		
1	1	1	EA	1	1	28		
1	1	1	EA	1	1	27		
N/A	N/A	1	1	1	1	4		

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Taylor Economic Development Corp (TEDC)	3	Cordell Bennigson 9100 Westminster Glen Ave Austin 78730 512-294-2909 (C) 512-818-5400 cbennigson@durcon.com	2-2011	1-2014
	3	Nancy Fisher Tyson 1220 W. Lake Drive (H) 365-8434 nancytyson@ymail.com	5-2010	1-2013
	3	Kelly Cmerek 1406 Sagewood Dr Taylor 512-365-8450 (C)512468-4231 kelly.cmerek@bbvacompass.com	2-2011	1-2014
	3	Christine Lopez 2400 Cherrylawn Dr (C) 517-4857 (H) 365-1651 (Fax) 365-7984 cg4lopez@mindspring.com	1-2012	1-2015
	3	Clark Jackson 1804 Lexington (O) 352-5543 (H) 365-3574 (Fax) 352-7670 Clark.jackson@sbcglobal.net	1-2012	1-2015

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Zoning Board of Adjustment	2	Gayle Collins, Chairman 1114 Speegle (H) 352-7115 (C) 413-0256 kcollins5@austin.rr.com	1-2012	1-2014
	2	Brunner Grau 2103 Meadow Lane (H) 352-5938 (O) 451-7955 (C) 496-3689 brunnergrau@gmail.com	1-2012	1-2014
	2	John Sanford, Vice Chairman 800 Davis (H) 365-1000 pjsanford@earthlink.net	1-2011	1-2013
	2	Michael Aplin 4308 J.M. Cuba Dr. (H) 352-8885 (O) 239-1792 (C) 924-1138 maplin@tceq.state.tx.us	1-2011	1-2013
	2	Jim Killough 303 Velma (H) 352-8299 (C) 517-5518 Bido44@sbcglobal.net	1-2012	1-2014
Alternate	2	vacant		1-2013
Alternate	2	vacant		1-2013
Alternate	2	vacant		1-2012

ZONING BOARD OF ADJUSTMENT ATTENDENCE From 01/07/08 to 12/04/2012

	1/23/2006	2/7/2006	3/7/2006	4/4/2006	7/3/2006	9/5/2006	10/3/2006	11/7/2006	1/2/2007	2/6/2007	3/6/2007	4/3/2007	5/15/2007	7/3/2007	8/7/2007	10/2/2007	12/4/2007	12/18/2007	1/7/2008	2/5/2008	3/4
MIKE APLIN		1	1	1	1	1	1	1	1	1	1	1	1	1		1	1	1	1	1	EA
GAYLE COLLINS	1	1		1	1	1	1		1	1	1	1	1	1	1	1	1	1	1	1	1
BRUNNER GRAU	1	1	1	1	1	1	1	1	1	1		1	1	1	1	1	1	1	1	1	1
JIM KILLOUGH 3-7-06			1	1	1	1	1	1	1	1	1	1	1		1		1	1	1	1	1
JOHN SANFORD	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

1 MARKS ATTENDED

DATE = 1ST MEETING

EA = EXCUSED ABSENCE

LQ = NO MEETING HELD

DUE TO LACK OF QUORUM

From 01/07/08 to 12/04/2012

/2008	4/1/2008	5/6/2008	7/1/2008	7/15/2008	8/5/2008	9/2/2008	10/7/2008	11/6/2008	1/6/2009	2/3/2009	4/7/2009	5/5/2009	6/2/2009	7/7/2009	9/1/2009	10/6/2009	12/1/2009	1/5/2010	3/2/2010	6/1/2010	7/6/2010	9/7/2010	11/2/2010	2/1/2011	3/1/2011	3/29/2011	5/3/2011	6/7/2011	9/6/2011	11
1	1	LQ	1	LQ	LQ	1	1	1	1	1	EA	1	1	LQ	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	LQ	1	LQ	LQ	1	1	EA	1	1	1	1	1	LQ	1	1	1	EA	1	1	1	1	1	1	EA	EA	1	1	1	1
1	1	LQ	1	LQ	LQ	1	1	1	1	1	1	1	1	LQ	1	1	1	1	1	1	EA	1	1	1	1	1	1	1	1	1
1	1	LQ	EA	LQ	LQ	EA	1	1	1	1	EA	1	1	LQ	1	1	1	1	1	EA	1	1	1	1	1	1	EA	EA	EA	
1	1	LQ	1	LQ	LQ	1	1	1	1	1	1	1	1	LQ	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

1/2011	7/3/2012	11/6/2012	12/4/2012	TOTAL
EA	1	1	15	
1	EA	1	12	
1	1	1	15	
1	1	1	12	
1	1	1	16	

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **9**

Agenda Title: Consider approving Resolution R13-01 calling for an election for two Council Members, one from District 1 and one from District 4 on May 11, 2013, designating polling places and providing notice of the election.

Council Action to be taken: Approve Resolution R13-01

Initiating Department: City Administration

Staff Contact: **Susan Brock, City Clerk**

1. INTRODUCTION/PURPOSE

Council must call an election by ordinance or resolution. The terms for Districts 1 (Mayor Hill) and District 4 (Council Member Osborn) expire in May, 2013.

2. DESCRIPTION/ JUSTIFICATION

Pursuant to the provisions of Articles 701 and 704, Vernon's Annotated Texas statutes, as amended, the Texas Election Code, the City Charter and other related statutes the City Council of the City of Taylor, Texas, is authorized to call an election for the purpose of electing representatives of the City Council of the City of Taylor.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

Last recommended day to order an election is February 14, 2013 and the last statutory day is March 1, 2013. Candidate applications can be submitted between January 30 through March 1.

5. RECOMMENDATION

Approve Resolution R13-01.

6. REFERENCE FILES

9a. Resolution R13-01 English and Spanish

RESOLUTION NO. R13-01

A RESOLUTION CALLING AN ELECTION TO BE HELD IN THE CITY OF TAYLOR, TEXAS, ON SATURDAY, MAY 11, 2013, FOR THE PURPOSE OF ELECTING TWO PERSONS AS MEMBERS OF THE CITY COUNCIL OF SAID CITY, ONE TO BE ELECTED FROM DISTRICT 1 AND ONE TO BE ELECTED FROM DISTRICT 4; DESIGNATING THE POLLING PLACES AT WHICH VOTING SHALL TAKE PLACE; APPOINTING AN EARLY VOTING CLERK AND AN EARLY VOTING BALLOT BOARD; PROVIDING FOR NOTICE OF SAID ELECTION.

WHEREAS, pursuant to the provisions of Articles 701 and 704, Vernon's Annotated Texas statutes, as amended, the Texas Election Code, the City Charter and other related statutes the City Council of the City of Taylor, Texas is authorized to call an election in order to submit to the voters of District 1 and District 4 for the purpose of electing two persons, one as the District 1 member and one as the District 4 member of the City Council of the City of Taylor.

WHEREAS, it is hereby officially found and determined that the meeting at which this resolution is approved was open to the public and public notice of the time, place and purpose of the meeting was given, as required by Chapter 551, Government Code, as amended.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

1. An election is hereby ordered to be held in the City of Taylor, Texas, on Saturday, May 11, 2013, between the hours of 7:00 a.m. and 7:00 p.m., for the purpose of electing two persons as members of the City Council of the City of Taylor, one to be elected from District 1 and one to be elected from District 4. Person(s) filing as a candidate for such office(s) must be a resident of the election precinct for which the person files as a candidate. The person(s) elected shall be elected for a three (3) year term.

2. For the purpose of said election there shall be two election precincts more particularly described as District 1 and District 4 as set out on the map marked Exhibit "A" attached and made a part hereof for all purposes as fully as though copied herein at this place at length. Eligible voters shall vote in the election precinct in which they reside. The two polling places are as follows:

District 1	Taylor City Hall 400 Porter Street
District 4	Northside Elementary School 2500 North Drive

3**.** The Contracting Officer with the Williamson County Elections Division shall be responsible for the official ballots for said election to be prepared and printed in conformity with the Texas Election Code, adopted by the Legislature.

4**.** Early voting shall be conducted by personal appearance at the City of Taylor, City Hall Municipal Building, 400 Porter Street, Taylor, Texas during the period early voting is required or permitted by law, being April 29, 2013 through May 7, 2013 on each weekday. The hours designated for early voting by personal appearance shall be determined by the Contracting Officer. The polling places will also be open for voting by personal appearance on Saturday, May 11, 2013 from 7:00 a.m. to 7:00 p.m. The Contracting Officer shall serve as the early voting clerk.

5. All resident, qualified electors of Districts 1 and District 4 shall be entitled to vote at the election.

6. The City Clerk of the City of Taylor shall give notice of election in the manner required by the Charter of the City of Taylor and the Texas Election Code and shall further give notice by posting a copy of this resolution on the bulletin board in the City Hall in Taylor, Texas, at least twenty (20) days before the election date.

P**ASSED and APPROVED** by the City Council of the City of Taylor this the 24th day of January, 2013.

_____
Donald Hill, Mayor
Taylor City Council

ATTEST:

_____
Susan Brock, City Clerk

RESOLUCIÓN NÚM. R013-1

UNA RESOLUCIÓN CONVOCANDO UNA ELECCIÓN A CELEBRARSE EN LA CIUDAD DE TAYLOR, TEXAS, EL SÁBADO 11 DE MAYO DE 2013, CON EL PROPÓSITO DE ELEGIR A DOS PERSONAS COMO MIEMBROS DEL AYUNTAMIENTO MUNICIPAL DE TAL CIUDAD, UNO A SER ELEGIDO POR PARTE DEL DISTRITO 1 Y UNO A SER ELECTO POR PARTE DEL DISTRITO 4; DESIGNANDO LOS LUGARES DE VOTACIÓN DONDE SE LLEVARÁ A CABO LA VOTACION; NOMBRANDO A UN ADMINISTRADOR DE VOTACION TEMPRANA Y A UNA JUNTA DE VOTACIÓN TEMPRANA; Y CONTEMPLANDO LA NOTIFICACIÓN DE DICHA ELECCIÓN.

POR CUANTO, de acuerdo a lo estipulado en los Artículos 701 y 704 de Vernon's Annotated Texas Statutes (Estatutos Anotados de Vernon's), según enmendados, el Código Electoral de Texas, los Estatutos Municipales y otros estatutos relacionados, el Ayuntamiento Municipal de la Ciudad de Taylor, Texas, queda autorizado a convocar una elección para la consideración de los electores del Distrito 1 y el Distrito 4 con el propósito de elegir a dos personas, uno como miembro del Distrito 1 y la otra como miembro del Distrito 4 del Ayuntamiento Municipal de la Ciudad de Taylor.

POR CUANTO, se halla y determina oficialmente que la reunión en la cual esta resolución fue adoptada fue abierta al público, y que se dio aviso público de la fecha, lugar y propósito de la reunión, como se contempla en el Capítulo 551, Código del Gobierno, según enmendado.

POR TANTO, EL AYUNTAMIENTO MUNICIPAL DE LA CIUDAD DE TAYLOR RESUELVE LO SIGUIENTE:

1. Se ordena por este medio una elección a celebrarse en la Ciudad de Taylor, Texas, el sábado 11 de mayo de 2013, entre las horas de 7:00 a.m. y 7:00 p.m., con el propósito de elegir a dos personas como miembros del Ayuntamiento Municipal de la Ciudad de Taylor, una de las cuales será elegida del Distrito 1 y la otra será elegida del Distrito 4. La(s) persona(s) que se postulen como candidatos para dicho cargo o cargos deberán ser residentes del precinto electoral en el cual se postula(n) como candidato(s). La(s) persona(s) electas servirán en su capacidad por un período de tres (3) años.

2. Con motivo de esta elección habrá dos precintos electorales descritos particularmente como Distrito 1 y Distrito 4. Los electores elegibles votarán en el precinto electoral donde residen. Los dos lugares de votación son los siguientes:

Distrito 1	Taylor City Hall 400 Porter Street Taylor, Texas
Distrito 4	Northside Elementary School 2500 North Drive

Taylor, Texas

3. El Oficial Administrativo Municipal se encargará de que las papeletas oficiales para dicha elección sean preparadas e impresas conforme al Capítulo 52 del Código Electoral de Texas, adoptado por la sesión número sesenta y nueve de la Legislatura de Texas en 1985, y ahora incluido en la Sección 52.001, en secuencia, del Código Electoral, tomando en cuenta que tales papeletas serán impresas veinte (20) días o más del 8 de mayo de 2010.

4. El Administrador de Elecciones del Condado de Williamson será nombrado como Secretario de votación anticipada para la Ciudad de Taylor. El secretario será responsable de nombrar a los magistrados que presidirán en cada uno de dichos lugares de primera votación y de votación temporal y queda autorizado a designar a funcionarios electorales adicionales para ayudar en la realización de dichas elecciones.

La votación temprana será en persona en: City of Taylor, City Hall Municipal Building, 400 Porter Street, Taylor, Texas durante el período requerido o permitido para la votación temprana, siendo éste del 29 de abril de 2013 al 7 de mayo de 2013, cada día entre semana.

5. Todo votante residente y calificado para votar del Distrito 1 y el Distrito 4 tendrá derecho a votar en la elección.

6. El Oficial Administrativo de la Ciudad de Taylor dará aviso de esta elección en la manera requerida por el estatuto de la Ciudad de Taylor y el Código Electoral de Texas y dará aviso también colocando una copia de esta resolución en el tablero de anuncios en el Ayuntamiento Municipal de Taylor, Texas, por lo menos veinte (20) días antes de la fecha de la elección.

ADOPTADO y APROVADO por el Ayuntamiento Municipal de la Ciudad De Taylor este día 24 del mes de enero de 2013.

_____
Donald Hill, Alcalde
Ayuntamiento, Ciudad de Taylor

ATESTIGUA:

_____
Susan Brock, City Clerk

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **10**

Agenda Title: Receive Capital Improvement Project Report for November and December, 2012.

Council Action to be taken: Receive update.

Initiating Department: **City Council**

Staff Contact: **Casey Sledge, Consulting City Engineer**

1. INTRODUCTION/PURPOSE

Council has requested that a regular update on Capital Improvement Projects be conducted in the public forum of council meetings. These presentations will assist in our efforts to keep the council and public informed on the status of ongoing projects.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

10a CIP Report(s)

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **11**

Agenda Title: Receive presentation regarding the vision for W 2nd Street

Council Action to be taken: Provide feedback

Initiating Department: **Planning and Development**

Staff Contact: **Bob van Til,**
Director

1. INTRODUCTION/PURPOSE

The reconstruction of W 2nd Street is almost complete. In response to this, staff has looked at various options and strategies to continue the 'transformation' of the corridor.

The purpose of this item is to review the draft plan and provide suggestions and guidance to the staff.

2. DESCRIPTION/ JUSTIFICATION

Staff analyzed the existing conditions in the corridor and developed a 'Corridor Plan.' Several suggestions as to how the challenges and strategic objectives might be attained are presented in the attached draft document.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends that the Council review the draft Plan and prepare it for formal adoption at a future Council meeting date.

6. REFERENCE FILES

11a Draft 'W 2nd Street Corridor Plan.'

West 2nd Street Corridor Plan – Draft
January 23, 2013

Strategic Objectives:
- Compliment the road and drainage improvements being made to the thoroughfare
- Encourage beautification
- Enhance code enforcement (grass, trash, and debris)
- Encourage investment and development

Existing Concerns:
- Buildings needing repairs
- Limited space for parking
- Tall grass, Trash and Debris
- Undersized lots
- Platting and property ownership irregularities (overlapping property ownership lines)

Plan Recommendations
- For 12 months enhance focused code enforcement efforts along the corridor
- Enlist Keep Taylor Beautiful volunteers to visit with property owners about beatification and nuisance abatement solutions
- Allocate approximately $50,000 to assist with projects along the corridor; for example:
  - ✓ Painting,
  - ✓ Building rehabilitation,
  - ✓ Demolition,
  - ✓ Asbestos removal,
  - ✓ Sign repair or removal,
  - ✓ Trash removal and cutting grass, etc
- Prepare literature or brochures to relay the vision of the corridor (landscaping, type of signage)
- Examine the possibility of creating a Tax Increment Financing (TIF) District in partnership with the County to assist with the economic development of the corridor
- Develop a "W 2nd Corridor Economic Development Public Incentives Policy." Similar to the Downtown area where investment levels are lower in order to qualify for incentives.
  - ✓ For instance, the minimum capital investment is currently $500,000. Consider reducing this to $100,000 to qualify for incentives.
  - ✓ Also expand the target industry list to encourage more retail and professional services

Existing Conditions
Acres: Approximately 100 acres, excluding right of way
Length: Approximately 1.5 mile length

<u>Zoning (approximate acres):</u>

Local Business (B1):	44 acres
General Business (B2):	1.2 acres
Central Business (B3):	2 acres
Light Industrial (M1):	61 acres

<u>Land use:</u>

Agriculture:	24 acres
Commercial:	48 acres
Industrial:	12 acres
Public:	3 acres
Semi-public/Institutional:	2 acres
Single family:	23 acres
Vacant lots:	5 acres

Economic Development Incentives Available:
Neighborhood Empowerment Zone #2 Incentives: ½ reduction of development fees.
TIF #1 grants (in the downtown portion east of Shaw Street)
Tax Rebates: minimum investment is $500,000 to qualify for rebates.

Property and Business Personal Property Tax Values:

Improvements -	$19 million
Land -	$9.6 million
Sub-total -	$28.6 million
Business Personal Property	$5,100,000
Grant Total	$33,700,000

Projected 2012 projected property tax yield: $927,735

Existing Business/Industry Types:
Restaurants
Manufacturing (Burrows, Floyd's, HDI, etc)
Medical (chiropractic)
Services: Activity Center, financial planning, barbershops
Gas stations, car repair, body shops
Churches/places of worship
Hotel,
Retail,
Bus station

Residential structures: ~7
Non-residential structures: ~65

Square footage of non-residential structures: 580,200 SF

City Council Meeting
January 24, 2013
Agenda Item Transmittal

Agenda Item #: **12**

Agenda Title: Executive Session. (Economic Development)

Council Action to be taken: Adjourn into Closed session.

Initiating Department: City Administration

Staff Contact: **Jim D. Dunaway, City Manager**

1. INTRODUCTION/PURPOSE

2. DESCRIPTION/ JUSTIFICATION

The Taylor City Council will conduct a closed meeting under Section 551.087 of the Texas Government Code which allows such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

12a. Executive Session form

TAYLOR CITY COUNCIL
CERTIFIED AGENDA - EXECUTIVE SESSION

1. OPEN MEETING ANNOUNCEMENT

The City of Taylor City Council convened in Open Session, declared a quorum on January 24, 2013 and has posted an Official Agenda indicating the need for an Executive Session. The Council will now adjourn into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section:

☐	551.071	To consult with its attorney regarding a matter in which the duty of the attorney to the City conflicts with the Open Meetings Act.
☐	551.072	To conduct deliberations regarding the purchase, exchange, lease, or value of real property.
☐	551.074	Regarding personnel matters
☒	551.087	Regarding economic development negotiations and considering financial or other incentives to a business prospect that the City seeks to have locate in or near the City of Taylor.

Any action resulting from the Executive Session will be taken in Open Session immediately following the Executive Session.

2. BACK TO OPEN SESSION

The time is now _____ and we will reconvene into Open Session. No action or vote was taken on any matter discussed in Executive Session.

CERTIFICATION

I, Donald Hill, Mayor of the City of Taylor, do hereby certify that this Agenda of an Executive Session of the City Council is a true and correct record of the proceedings.

WITNESS my hand this the _____ day of _____, 2013.

_____
Donald Hill, Mayor