

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 11, 2016, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATION

1. Proclamation: Kindness with a smile: TISD Family Support Parent Summit. (Mayor)

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

2. Approve Resolution R16-03 authorizing submitting, and accepting if awarded, an application for a grant from the CAPCOG (Capital Area of Council of Governments) JAG (Justice Assistance Grant) Program. (Noel Bernal)
3. Approve Resolution R16-05 authorizing submitting, and accepting if awarded, an application for a grant from the CAPCOG Homeland Security Grant Program. (Noel Bernal)
4. Receive semiannual report from Taylor Marketing Partnership. (Holli Nelson)
5. Approve minutes for January 28, 2016. (Susan Brock)

PUBLIC HEARINGS/ORDINANCES

6. Approve Ordinance 2016-03 establishing a Transportation User Fee and rates, policies, and methodologies to implement the fee to be assessed against, and collected from, owners or occupants of benefitted property for the purpose of maintaining the street system of the City. (Isaac Turner)
7. Conduct a Public Hearing and consider introducing Ordinance 2016-01 requesting a Specific Use Permit for property located at 922 W. 2nd Street. (Ashley Lumpkin)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

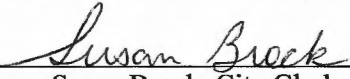
8. Discuss calendar and guidelines for the budget process for fiscal year 2016/2017. (Rosemarie Dennis)
9. Receive update on Animal Shelter facility and program. (Chief Fluck)
10. Receive update on hotel project. (Isaac Turner; Nimesh Patel)
11. Consider appointments and reappointments to city boards and commissions. (Susan Brock)
12. Consider proposed future agenda topics and items for discussion. (Mayor)

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076

(Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on February 8, 2016 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact Susan Brock, City Clerk, at least 24 hours prior to the meeting for special assistance.

Posted By:  Date 2/8/16
Susan Brock, City Clerk



***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 1

Agenda Title: Proclamation: Kindness with a smile: TISD Family Support Parent Summit.

Council Action to be taken: Mayor to present; Tisha Kolek will be accepting

Initiating Department: City Administration

Staff Contact: Susan Brock, City Clerk

1. INTRODUCTION/PURPOSE

John Matthews, Coordinator for Family Support Services at the TISD, has presented a request on behalf of the counseling staff to have the City present this proclamation to highlight the value of Kindness which will be featured at the Parent Summit on February 16th.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

1a. [Proclamation](#)

Proclamation

WHEREAS, National Random Acts of Kindness Week has been celebrated nationally the second week in February since 1995; and

WHEREAS, people are encouraged to practice random acts of kindness, in the spirit of compassion, kindness, and goodwill toward all persons; and

WHEREAS, kindness can be expressed as simply as a smile or a promise kept; and

WHEREAS, kindness is sincerity or leaving a note to your neighbor, sharing your time or offering forgiveness when most needed; and

WHEREAS, we call upon all citizens, parents, and children to make an effort to spread kindness to all who cross your path not just during this one week but every day and make a difference in someone's life.

NOW, THEREFORE, on this 11th day of February 2016 as Mayor of the City of Taylor I do hereby proclaim the week of February 7-13th, 2016 as

Kindness Awareness Week

Jesse Ancira, Jr., Mayor



City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 2
Agenda Title: Approve Resolution R16-03 authorizing submitting, and accepting if awarded, a grant application from the CAPCOG Justice Assistance Grant Program (JAG)

Council Action to be taken: Approval of Resolution and Application

Initiating Department: Administration

Staff Contact: Noel Bernal, Assistant City Manager

1. INTRODUCTION/PURPOSE

The City of Taylor will be submitting an application to the Capital Area Council of Governments (COG) and the Office of the Governor Criminal Justice Division Justice Assistance Grant Program (JAG) on February 26th, 2016. A Resolution must be approved by the governing body of the entity presenting this application.

2. DESCRIPTION/ JUSTIFICATION

The City of Taylor will apply for grant funds to purchase new radio equipment for the Police Department. The City's radio provider, Motorola, released an "Intent to Cancel" notification regarding end of life on the department's current equipment. Motorola is no longer manufacturing the City's radio equipment or replacement parts and has given an end date of service support. In order to remain compliant with the Statewide Communications Interoperability Plan, new radios must to be purchased.

3. FINANCIAL/BUDGET

The grant request amount is \$333,068.35 and does NOT require a City match.

4. TIMELINE CONSIDERATIONS

- Applicants will be required to make a brief presentation on their project on March 29th and 30th, 2016
- February 26, 2016 Criminal justice grant applications due to CJD via e-Grants
- March 2016 CJD forwards CJ Programs & JUV applications to CJAC

- March – April 2016 (dates TBD) -Two interview/scoring meetings hosted by CJAC
- April 2016 - Final Priority List presented to CAPCOG Executive Committee for Approval
- May 2016 – Regional project prioritization list from CAPCOG/CJAC due to CJD
- October 2015 – FY 2016 performance period begin
- Eligible projects may receive full or partial funding

5. RECOMMENDATION

City staff recommends that the City Council approve the grant Application and Resolution.

6. REFERENCE FILES

2a. [Resolution](#)

2b. [Application](#)

2c. List of submitted applications

CITY OF TAYLOR

RESOLUTION R16-03

WHEREAS, The **City of Taylor** finds it in the best interest of the citizens of Taylor that the Taylor Police Department Equipment Replacement Project be operated for the year of 2016-2017 and

WHEREAS, the **City of Taylor** agrees that in the event of loss or misuse of the Office of the Governor funds, the **City of Taylor** assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the **City of Taylor** designates the **City Manager** as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Council approves submission of the grant application for the Taylor Police Department Equipment Replacement Project to acquire Portable and Mobile P25 compliant Radios to the Office of the Governor, Criminal Justice Division, Edward Byrne Memorial Justice Assistance Grant Program (JAG) as the funding source.

Passed and approved this 11th day of February, 2016.

Jesse Ancira Jr., Mayor

Attest:

Susan Brock, City Clerk

Grant number: 3067501

Agency Name: City of Taylor Texas

Grant/App: 3067501 **Start Date:** 10/1/2016 **End Date:** 9/30/2017

Project Title: Taylor PD Technology Improvement Project

Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:

746002355

Application Eligibility Certify:

Created on:1/28/2016 2:23:08 PM By:Suellen Jordan

Profile Information

Applicant Agency Name: City of Taylor Texas

Project Title: Taylor PD Technology Improvement Project

Division or Unit to Administer the Project: Taylor Police Department

Address Line 1: 400 Porter Street

Address Line 2:

City/State/Zip: Taylor Texas 76574-3600

Start Date: 10/1/2016

End Date: 9/30/2017

Regional Council of Governments(COG) within the Project's Impact Area: Capital

Area Council of Governments

Headquarter County: Williamson

Counties within Project's Impact Area: Williamson

Grant Officials:

Authorized Official

User Name: Isaas D. Turner

Email: isaac.turner@taylortx.gov

Address 1: 400 Porter Street

Address 1:

City: Taylor, Texas 76574

Phone: 512-352-3675 **Other Phone:**

Fax: 512-352-8255

Title: Mr.

Salutation: Mr.

Position: Authorized Official

Project Director

User Name: Noel Bernal
Email: noel.bernal@taylortx.gov
Address 1: 400 Porter Street
Address 1:
City: Taylor, Texas 76574
Phone: 512-352-3675 **Other Phone:**
Fax: 512-352-8255
Title: Mr.
Salutation: Mr.
Position: Project Manager

Financial Official

User Name: Rosemarie Dennis
Email: Rosemarie.Dennis@taylortx.gov
Address 1: 400 Porter Street
Address 1:
City: Taylor, Texas 76574
Phone: 512-352-3675 **Other Phone:** 512-352-5997
Fax: 512-352-8483
Title: Ms.
Salutation: Ms.
Position: Finance Director

Grant Writer

User Name: Suellen Jordan
Email: suellen@lcmsinc.com
Address 1: 13740 Research Blvd
Address 1: Suite G1
City: Austin, Texas 78641
Phone: 512-452-0432 **Other Phone:**
Fax: 512-452-5380
Title: Ms.
Salutation: Ms.
Position: Project Manager

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 746002355
Data Universal Numbering System (DUNS): 033907163

Narrative Information

Introduction

Information related to this program is in the CJD funding announcement for the Justice Assistance Grant Program.

Section 1: Program-Specific Questions

A. Direct Grants from the Bureau of Justice Assistance (BJA)

Did your agency receive a JAG grant directly from BJA (not CJD) in the current or previous fiscal year?

☐ Yes

☒ No

If you selected **Yes** above, provide the amount you received in the current and previous fiscal year.

Current Fiscal Year Amount:

0

Previous Fiscal Year Amount:

0

If you selected **Yes** above, describe how those funds have been or will be used.

N/A

B. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

0

1) If three (3) years or fewer, provide a brief explanation of your sustainment plan, if it will be sustained; [if not to be sustained enter 'N/A']:

N/A

2) If more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible:

N/A

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

B. Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

C. Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

D. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the three previous years.

E. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2010 through 2014.

F. DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

G. Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

H. Immigration and Customs Enforcement Requests

If the applicant organization is a sheriff's department or the project is providing direct resources to or is being implemented by a sheriff's department, the following certification applies:

I certify that the applicant sheriff's department (department) participates fully, and will continue throughout the grant period to participate fully, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (DHS) to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I further certify that the department has no policy, procedure, or agreement that limits or restricts the department's full participation in all aspects of the programs and procedures utilized by DHS to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I agree that failure to comply with this certification will result in CJD terminating the grant and the department shall return all funds received to CJD. Additionally, I agree that the department will remain ineligible for future CJD funding until it can provide satisfactory evidence that the jurisdiction has been in compliance with this requirement for a period of at least one year.

I. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Kim Peterson

Enter the Address for the Civil Rights Liaison:

400 Porter Street Taylor Texas 76574 Williamson County

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

512-352-5993

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD Funding [Announcement](#) and CJD [Comprehensive Certification and Assurances](#) to be eligible for this program.

X I certify to all of the above requirements.

Project Abstract :

The City of Taylor will purchase new mobile, portable, and base station radios with accessories and software for the Police Department to replace their aging "end of life" equipment.

Problem Statement :

The City's radio supplier has given an "Intent to Cancel" notification regarding end of life on the Police Departments current radio equipment. The supplier will no longer manufacture the equipment or replacement parts for it. This notice will leave the equipment non-repairable, making it unreliable and obsolete.

Supporting Data :

The Taylor Police Department's Technological Improvement Project supports the priority Systems Improvement and the regional priority of Technological Improvement. Installing and integrating the radios , when combined with existing technology in the county, will result in more effective and accurate communications associated with law enforcement in Taylor. By replacing the outdated equipment, the department will work more efficiently, collect, record, and share accurate information within the department and with other Law Enforcement and First Responder entities, while maintaining fairness and equality to all. The Association of Public-Safety Communications Officials–International (APCO) Project 25 (P25) was established in 1989 to address the need for common digital public safety radio communications standards for First Responders. P25 has developed standards for digital radio communications for public safety agencies in North America so that they can communicate with other agencies and mutual aid response teams in emergencies. According to the Texas Homeland Security Strategic Plan 2015-2020 (HSSP) state priority is to ensure radio systems, owners, and users are in compliance with the Statewide Communication Interoperability Plan in order to strengthen the redundancy of state and regional systems through security and hardening and to ensure reliable voice and data communications during incidents. The purchase and installation of the new radios will keep the Police Department Compliant with these plans.

Project Approach & Activities:

The City of Taylor will purchase the new radio equipment for the Police Department. All members of the Police department will have access to the radios as required and needed and will use them to perform their duties as Law Enforcement Officers.

Capacity & Capabilities:

The Williamson County Communications System is currently in place and has the infrastructure to support this project. Radio maintenance and repair is a standard budgeted item for the City and expenses for the new equipment is not expected to exceed the budget.

Performance Management :

The Taylor Police departments goals are: 1-Purchase new equipment and have it installed within the allotted time period. 2 - Train department on use of the new equipment. 3 - update department guidelines for use of equipment. 4 - Fully implement use of equipment. The Police Department's objectives are to: ensure Law enforcement officers and citizens safety; provide reliable voice and data communications during emergency and non-emergency situations; maintain critical communications with regional operation centers; continue to remain a crucial part of the emergency response system; establish additional partnerships with other regional radio systems to enhance coverage for interoperability; and capture critical data from beginning to end of incident.

Data Management:

The Taylor Police Department currently has a reporting system in place to track call volumes and response times. After installing the new radios capturing data and reporting it will be more accurate and efficient.

Target Group :

This project will target the safety of the Taylor Police Department, it's officers and staff, the citizens and visitors of the community of the City of Taylor, Williamson County, Texas.

Evidence-Based Practices:

The purchase of these radios will keep the Taylor Police Department compliant with the Statewide Communication Interoperability Plan and the Texas Homeland Security Strategic Plan 2015-2020 (Goal 4 - Respond).

http://dps.texas.gov/director_staff/txHomelandSecStratPlan2015-2020.pdf

<http://dps.texas.gov/LawEnforcementSupport/communications/interop/txicc/scip.htm>

Project Activities Information

Section 1: Law Enforcement

How many commissioned peace officers are funded through the department or division (e.g., police department, sheriff's office, constable precinct) within your organization that will benefit from grant funds?

0

How many additional commissioned peace officers are funded by grant funds?

0

Section 2: Prosecution

How many prosecutors are funded through your agency's budget?

0

How many additional prosecutors are funded by grant funds?

0

Section 3: Asset Forfeitures

Provide the amount of asset forfeitures awarded to your agency in the most recently completed fiscal year.

Federal Forfeitures:

0

State Forfeitures:

0

Provide the balance of asset forfeitures on hand as of the date of this application.

Federal Forfeitures:

0

State Forfeitures:

0

Does this application include funding requests for items that are also eligible for funding with state or federal forfeitures funds?

☐ Yes

☒ No

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment	100.00	The equipment requested through this application will assist the officers in their duties at all times.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of staff with access to equipment purchased with grant funds.	33
Number of units purchased.	57

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of agencies that benefitted from equipment purchases.	1

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2015

Enter the End Date [mm/dd/yyyy]:

9/30/2016

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

680808

Enter the amount (\$) of State Grant Funds:

243563

Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit [mm/dd/yyyy]:

1/4/2016

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the [Certification Form](#) and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate

an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☒ Type I Entity
- ☐ Type II Entity
- ☐ Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
- ☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Section 9: FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes
☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☐ Yes
☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Homeland Security Information

Fiscal Capability Information

Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
- ☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement

of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
- ☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- ☐ Yes
- ☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:



Capital Area Council of Governments

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Criminal Justice Advisory Committee 2015 Membership Roster

Mr. Erwin Sladek, Jr., *Fayette County*, **Chair**

Commissioner Russell Graeter, *Burnet County*,
Vice-Chair

Mr. Adrian Moore, *City of Austin*

Ms. Darlene Lanham, *City of Austin*

Dr. Jerome Schmidt, *City of Austin*

Mr. Jerome Reese, *Bastrop County*

Officer Rusty Weirich, *Blanco County*

Captain Mike Lane, *Caldwell County*

Ms. Kharley Smith, *Hays County*

Mr. John Roppolo, *Hays County*

Ms. Donna Orsag, *Lee County*

Ms. Toni Anderson, *Llano County*

Commander James "Willie" Richards, *City of Round Rock*

Ms. Teresa Ross LeClercq, *Travis County*

Major William Poole, *Travis County*

Ms. Nancy Myers, *Travis County*

Mr. Dean Higginbotham, *Williamson County*

Ms. Kathy Pierce, *Williamson County*

Vacant, *Executive Committee Liaison*

Ms. Gloria Terry, *At-Large Representation*

Ms. Viveca Martinez, *At-Large Representation*



City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 3

Agenda Title: Approve Resolution R16-05 authorizing submitting, and accepting if awarded, a grant application from the CAPCOG Homeland Security Grant Program.

Council Action to be taken: Approve Resolution R16-05

Initiating Department: Administration

Staff Contact: Noel Bernal, Assistant City Manager

1. INTRODUCTION/PURPOSE

The City of Taylor will be submitting an application to the Capital Area Council of Governments (COG) Homeland Security Grant Program on February 29th, 2016. A Resolution must be approved by the governing body of the entity presenting this application.

2. DESCRIPTION/ JUSTIFICATION

The City of Taylor will apply for grant funds to purchase new radio equipment for both the Fire and Police Departments. The City's radio provider, Motorola, released an "Intent to Cancel" notification regarding end of life on the both departments current equipment. Motorola is no longer manufacturing the City's equipment or replacement parts and has given an end date of service support. In order to remain compliant with the Statewide Communications Interoperability Plan, new radios must to be purchased.

3. FINANCIAL/BUDGET

The grant request amount is \$559,740.45 and does NOT require a City match.

4. TIMELINE CONSIDERATIONS

- Applicants will be required to make a brief presentation on their project on March 3rd 2016 between 9:00am and 12:00pm.
- HSTF makes recommendation to CAPCOG Executive Committee March 3rd 2016
- CAPCOG Executive Committee Approves prioritized project list March 9th, 2016

- Office of the Governor sends potential projects to CAPCOG March 9th, 2016
- CAPCOG reconciles project list and priorities and sends final prioritized list to the Office of the Governor by March 31st, 2016
- Office of the Governor approves prioritize project list no later than August 1st, 2016
- Eligible projects may receive full or partial funding
- Grant period September 1st, 2016 through August 31, 2018

5. RECOMMENDATION

City staff recommends that the City Council approve the grant application Resolution.

6. REFERENCE FILES

- 3a. [Resolution R16-05](#)
- 3b. [Application](#)
- 3c. [CAPCOG FY 2016 Grant Process](#)
- 3d. List of submitted applications
- 3e. [Committee Roster](#)

CITY OF TAYLOR TEXAS

RESOLUTION R16-05

WHEREAS, The **City of Taylor** finds it in the best interest of the citizens of Taylor that the City of Taylor Texas Radio Project be operated for the year of 2016-2018 and

WHEREAS, the **City of Taylor** agrees that in the event of loss or misuse of the Office of the Governor funds, the **City of Taylor** assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the **City of Taylor** designates the **City Manager** as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Council approves submission of the grant application for the City of Taylor Radio Project to acquire Portable and Mobile P25 compliant Radios for both the Fire and Police Departments to the Office of the Governor, Homeland Security Grant Program (HSGP) as the funding source.

Passed and Approved this 11th day of February, 2016.

Jesse Ancira Jr., Mayor

Attest:

Susan Brock, City Clerk

Grant number: 3029901

**Capital Area Council of Governments
FY 2016 State Homeland Security Program
Regional Grant Process**

General Information

Texas uses a regional approach to the Homeland Security Grant Program (HSGP), providing an allocation through each Council of Governments (COG) for regional and local projects, subject to approval by the State. The allocation to the Capital Area Council of Governments includes amounts for the State Homeland Security Program (SHSP). Specific use of SHSP funds is approved by the CAPCOG Executive Committee and awarded by the state to the selected local and regional projects.

Program Requirements

The SHSP is a core assistance program that provides funds to build and/or maintain capabilities at the state and local levels and to implement the goals and objectives included in state homeland security strategies, initiatives in the State Preparedness Report (SPR) and goals in the Threat and Hazard Identification and Risk Assessment (THIRA). Activities implemented under the SHSP must support terrorism preparedness by building, enhancing, or sustaining/maintaining capabilities that relate to the prevention of, protection from, response to and recovery from terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use to qualify for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

Law Enforcement Activities: It is anticipated that the FY 2015 requirement that at least 25% of the regional allocation for SHSP programs must be spent on law enforcement activities will be continued in FY 2016.

The designated State Administrative Agency (SAA) for administering the Homeland Security Grant Program in Texas is the Office of the Governor (OOG).

Eligibility

State of Texas guidelines state that potential sub-recipients for FY 2016 SHSP grant funds are incorporated municipalities, counties, federally recognized Indian tribes, and the regional councils of governments (CAPCOG).

Any city, county, or federally recognized Indian tribe must have completed the following in order to be eligible for FY 2016 SHSP funds:

- Emergency Management Plan—the jurisdiction must have credit from the Texas Division of Emergency Management (TDEM) for an Emergency

Operations Plan at a minimum of the Intermediate level, and must complete the state-mandated certification form.

- National Incident Management System (NIMS) compliance—the jurisdiction must have adopted NIMS policies and have met NIMS requirements and must complete the state-mandated certification form.
- Texas Regional Response Network (TRRN)—the jurisdiction must be participating in the TRRN and have entered any deployable assets costing more than \$5,000 that were funded through the Homeland Security Grant Program and must complete the state-mandated certification form.
- A-133 Audit—any jurisdiction spending more than \$500,000 in federal or state grants during a fiscal year must have an outside audit conducted, and must complete the state-mandated certification form.
- Criminal History Reporting—As an agency of the state, the OOG, before allocating money to a county or city from any federal or state grant program for the enhancement of criminal justice programs, including Homeland Security grants, must certify that the county has taken or will take all action necessary to provide the Texas Department of Criminal Justice and the Department of Public Safety any criminal history records maintained by the county in the manner specified for purposes of those departments, and must complete the state-mandated certification form.
- SAM and FFATA—Each potential sub-recipient must have a DUNS number and be registered in the federal System for Award Management (SAM) and certify that it is in compliance with the Federal Funding Accountability and Transparency Act ("Transparency Act" or "FFATA") of 2006 and subsequent 2008 amendments, and must complete the state-mandated certification form.

Project Submission and Approval

Step 1: CAPCOG Executive Committee approves the *FY 2016 Homeland Security Program Regional Grant Process*

- Upon recommendation of the CAPCOG Homeland Security Task Force (HSTF), the CAPCOG Executive Committee will approve the *FY 2016 Homeland Security Grant Program Regional Grant Process*.
- This process merges the basic process used in previous years with new requirements resulting from the OOG's assumption of the SAA role for the federal Homeland Security Grant Program (HSGP).
- Date: September 9, 2015

Step 2: CAPCOG announces the approval of the *FY 2016 Homeland Security Program Regional Grant Process*

- Following Executive Committee approval of the *FY 2016 Homeland Security Program Regional Grant Process*, a copy of the process document will be posted on the CAPCOG web site and a link to the posting will be e-mailed to all counties and cities within the CAPCOG region.
- This notification is intended to:
 - Encourage participation in the overall process of determining priorities for SHSP-funded projects, including development of the THIRA, SPR and THSSP-IP, and revisions to the *CAPCOG Homeland Security Task Force Strategic Plan*;
 - Explain changes in the region's grant management process for FY 2016;
 - Identify requirements and deadlines for submission of applications for FY 2016 SHSP funding;
 - Invite interested jurisdictions to participate in the mandatory grant application workshop which is scheduled for Friday, December 11, 2015.
- Date: September 15, 2015

Step 3: CAPCOG completes the regional THIRA, SPR and THSSP-IP

- Threat and Hazard Identification and Risk Assessment (THIRA)

The THIRA follows a four-step process, as described in FEMA's *Comprehensive Preparedness Guide 201, Second Edition*:

1. Identify the Threats and Hazards of Concern. Based on a combination of past experience, forecasting, expert judgment, and other available resources, communities identify a list of the threats and hazards of primary concern to the community.
2. Give the Threats and Hazards Context. Communities describe the threats and hazards of concern, showing how they may affect the community.
3. Establish Capability Targets. Communities assess each threat and hazard in context to develop a specific capability target for each relevant core capability. The capability target defines success for the capability.
4. Apply the Results. Communities estimate the required resources per core capability to meet the capability targets.

The THIRA helps communities determine what they need to prepare for, what resources they require, and what their current gaps are. Communities can use this information to help them efficiently build and sustain preparedness capabilities.

- State Preparedness Report (SPR)

The SPR is a two-step process in which communities assess their current abilities to deliver the desired outcomes they established in Step 3 of the THIRA:

1. For each core capability, communities rate their ability to achieve the desired outcome in each of five elements: planning, organization, equipment, training, and exercises.
2. Communities provide context for their assessment by rating the priority they place on each core capability and describing their capability gaps and recent advances.

Together, the THIRA and SPR help communities determine what they need to prepare for, what resources they require, and what their current gaps are. Communities can use this information to help them efficiently build and sustain preparedness capabilities. These identified resource requirements will provide the basis for prioritizing projects for FY 2016 SHSP funding.

- Texas Homeland Security Strategic Plan-Implementation Plan (THSSP-IP)

The implementation plan further develops those capability targets and existing gaps into goals with measureable objectives that integrate the region's priorities with the state's priorities and ultimately synchronizes homeland security activities across the state. The document outlines how CAPCOG, its jurisdictions and agencies within CAPCOG, plan to implement the Texas Homeland Security Strategic Plan.

- Completion date: October 31, 2015 (THIRA, SPR); November 20, 2015 (THSSP-IP)

Step 4: CAPCOG updates the *CAPCOG Homeland Security Task Force Strategic Plan*

- Beginning with the FY 2016 grant year, the *CAPCOG Homeland Security Task Force Strategic Plan* will be updated to reflect the priorities identified in the THIRA, SPR and THSSP-IP, as well as the state's priorities as identified by the OOG.
- The following priorities were identified by the state for FY 2015 and are expected to remain in effect for FY 2016:
 - Fusion Center
 - Must address funding support for a recognized fusion center (please refer to <http://www.dhs.gov/fusion-center-locations-and-contact-information>).
 - Must directly align to and reference any capability gaps identified during the center's individual 2014 Fusion Center Assessment Report.
 - Facilitate the implementation of plans and procedures to work in conjunction with the Texas Joint Crime Information Center, and achieve and maintain baseline capabilities for Major Urban Area Fusion Centers.
 - Urban Areas Security Initiative jurisdictions that are no longer separately funded will be allowed to submit a request for the Regionally Recognized Fusion Center in their jurisdiction directly to the OOG.

- Intelligence and Information Sharing (Non-Fusion Center requests)
 - Projects that enable interdiction and disruption of terrorist activity through enhanced understanding and recognition of pre-operational activity and other crimes that may be precursors or indicators of terrorist activity.
 - Suspicious activity reporting.
- Interoperable Communications
 - For projects that build capabilities, prioritize those required to meet P-25 standards.
 - Sustaining existing capabilities (e.g. life cycle replacement of equipment).
- Sustaining Special Response Teams and First Responder Capabilities
 - CBRNE /WMD detection, HAZMAT response and decontamination, Urban Search and Rescue,
 - SWAT and other tactical teams.
 - First responder equipment sustainment needs, including PPE, WMD Pharmaceuticals, Calibration and maintenance for WMD-related detection and identification systems, and closely related investments to update or sustain current first responder equipment.
- State, Regional & Local Planning
 - Development of state and regional risk and preparedness assessments. Core capability development planning, to include typing and tracking of equipment and special response teams (the OOG will require reporting on equipment and special response teams for previous and future uses of homeland security funds).
 - Planning and execution of training and exercises focused on terrorism prevention, protection and response.
 - Multi-jurisdictional operational planning to include plans for regional operational coordination of terrorism prevention, protection, and response capabilities.
 - Maintaining or updating Emergency Operations Plans, consistent with guidance in CPG 101.v2 and the whole community approach to security and emergency management
 - Planning and implementation of initiatives (e.g. CERT team training) to enhance the Citizen Corps Program.
 - Public Warning Systems (note: public warning systems must be responsive to terrorism threats)
 - WebEOC and other situational awareness and decision support tools.
- In updating its section of the strategic plan, each of the HSTF committees will identify projects that may be accepted for HSGP funding. These projects will be linked to one or more of these priorities or the priorities established in the THIRA, SPR or THSSP-IP. Projects aligning with these priorities will be classified as Tier 1 throughout the rest of the process.
- In addition, each of the committees may identify regional priorities that are not linked to the above-listed priorities. Projects aligning with these priorities will be classified as Tier 2 throughout the rest of the process.

- Date of Executive Committee approval: December 9, 2015

Step 5: CAPCOG conducts FY 2016 SHSP workshop

- Attendance at this workshop is required for all applicants submitting projects to be prioritized for FY 2016 SHSP funding through CAPCOG. Projects submitted by applicants not represented at this workshop will be ranked as Tier 3 (See Step 8, below.).
- At this workshop, potential applicants will receive an explanation of:
 - who can apply and what activities are eligible under each funding opportunity;
 - requirements for problem statement with supporting data; goal statement; project activity explanations; current and target output and outcome measures; and, budget categories and line items;
 - applicable rules, regulations, eligibility requirements and certifications required for each funding opportunity;
 - state strategies or funding priorities identified by the OOG;
 - priorities identified in the COG's annual Implementation Plan for the Texas Homeland Security Strategic Plan, as applicable;
 - threats, hazards, and capability gaps identified through regional THIRA and SPR, and other assessments related to homeland security issues, as applicable;
 - local policies or procedures that affect CAPCOG's prioritization process;
 - process for creating, submitting, and certifying applications to the OOG; and
 - due dates for certification of funding opportunities by applicants.
- Includes the project period for each funding opportunity as stated in the Request for Applications (RFA) issued by the OOG.
- Includes any prohibitions stated in the RFA issued by the OOG.
- Date: December 11, 2015

Step 6: Applicants submit project applications to CAPCOG

- Project applications will be submitted to the CAPCOG using a Project Worksheet containing the same data fields as the eGrants web-based application—Use of this form is mandatory.
- CAPCOG staff will assist with submissions upon request
- Dates: December 11, 2015 through January 15, 2016

Step 7: CAPCOG enters project applications into eGrants

- CAPCOG staff will transfer information from the Project Worksheets submitted by jurisdictions into the eGrants web-based application.
- This data entry will not include CAPCOG prioritization

- Dates: December 11, 2015 through February 29, 2016

Step 8: HSTF Committees assign priorities to projects based upon tiers

- Each of the standing committees of the HSTF will meet to assign priorities to projects within their area of interest.
- CAPCOG Homeland Security staff will provide a list of project applications indicating which projects have been assigned to each committee.
 - Committee chairs may request that projects be reassigned to another committee.
 - Reassignment will require the concurrence of CAPCOG Homeland Security staff and the chairs of the committees involved committees.
- The committees will assign each project to one of the following tiers:
 - Tier 1: Projects on the committee's priority list in HSTF Strategic Plan (See Step 4.)
 - Tier 2: Projects within the scope of other projects permitted by the HSTF Strategic Plan (See Step 4.)
 - Tier 3: Projects that are not ranked because they do not fall within either Tier 1 or Tier 2 or because the applicant jurisdiction did not attend the mandatory FY 2016 SHSP project application workshop
- The priority rank will be reduced by one place for each project submitted by an applicant that is shown on the OOG's vendor hold list any time during the most recent two (2) years.
- Anticipated dates: January 18-February 11, 2016

Step 9. SDC and HSTF Committee chairs prioritize projects

- The CAPCOG HSTF Strategic Directions Committee will meet jointly with the chairs of the HSTF committees to prioritize projects for submission to the HSTF, to the CAPCOG Executive Committee and, ultimately to the OOG.
- Tier 1 projects from all committees will be prioritized first
 - Priorities will be based upon the most recent version of the region's *Capabilities-based/Risk-informed Funding Allocation* document
- Next, Tier 2 projects from all committees will be prioritized
 - Priorities will be based upon the most recent version of the region's *Capabilities-based/Risk-informed Funding Allocation* document
- Finally, participants will determine whether any Tier 2 projects need to be inserted into the Tier 1 priority list.
 - Reprioritization will be based upon whether or not the project has a significant potential benefit for the region
 - Reprioritization will be based upon the most recent version of the region's *Capabilities-based/Risk-informed Funding Allocation* document
- Anticipated date: February 15-24, 2016

Step 10: SDC and HSTF Committee chairs make recommendation to HSTF

- The SDC chair will present the recommendation of the joint SDC/HSTF Committee Chairs meeting to the HSTF for review.
- Date: March 3, 2016

Step 11: HSTF makes recommendation to CAPCOG Executive Committee

- The HSTF will review and revise the prioritized list and will, by a vote of its members, approve a recommendation to the CAPCOG Executive Committee.
- Date: March 3, 2016

Step 12: CAPCOG Executive Committee approves prioritized project list

- The CAPCOG Executive Committee will review and may revise the prioritized list and will, by a vote of its members, approve a recommendation to the OOG.
- Date: March 9, 2016

Step 13: Office of the Governor sends potential projects to CAPCOG

- Following an initial review, the OOG will forward the project applications to CAPCOG for final review and prioritization.
- Date: March 9, 2016

Step 14: CAPCOG reconciles project list and priorities and sends final prioritized list to the Office of the Governor

- Upon receipt of the list from the OOG of projects that have received preliminary approval, CAPCOG staff will verify project information, including recommended funding amount, assign priorities and return the final list to the OOG.
- Date: No later than March 31, 2016

Step 15: Office of the Governor approves prioritized project list

- The OOG will review and approve projects for funding.
- With the assistance of CAPCOG staff members, as determined by the OOG procedures, applicants with projects selected for funding will complete any required activities in eGrants.

- Based upon the project application, the OOG will designate a performance period for each project
- Anticipated date: No later than August 1, 2016

Performance Period and Closeout

Responsibilities. Sub-recipients of SHSP grant funds are responsible for meeting grant deadlines, ordering required equipment, reporting online or to data calls as required by the state, complying with audits, maintaining records, and all other sub-recipient requirements as specified in the agreement with the state. In addition to regional planning and grant administration duties as required by the state, CAPCOG staff members provide support to the sub-recipients to include informing them of state and federal guidance and deadlines, assisting with eligibility requirements, assisting with online reporting, providing liaison with the OOG, compiling information from or for data calls, supporting the HSTF and committees, and coordinating among projects and/or among jurisdictions involved in a project.

Reporting on Grant Progress. Sub-recipients will report on grant progress to the OOG and CAPCOG each quarter of the performance period (January, April, July, October).

Unused Funds. At any point during the performance period, the sub-recipient may request to use funds for another project. This may occur whether these funds remain from costs savings in an initial project or whether needs have changed and the initial project is unnecessary or of a lower priority. Using grant funds for another purpose other than the project initially awarded will require approval of the HSTF and the CAPCOG Executive Committee.

Sub-recipients will report on unused funds to CAPCOG six months prior to the close of the performance period. CAPCOG may request that funds that remain uncommitted or unobligated three months prior to the close of the performance period be released to CAPCOG for reallocation to other projects in the region.

If the amount of unused funds is less than \$1,000, CAPCOG's Director of Homeland Security is authorized to approve the proposed use of the funds. If the amount of unused funds is greater than or equal to \$1,000 but less than \$5,000, the HSTF is authorized to approve the proposed use of the funds. If the amount of unused funds is greater than or equal to \$5,000, the HSTF shall make a recommendation to the CAPCOG Executive Committee for approval of the proposed use of the funds.



Capital Area Council of Governments

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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

Homeland Security Task Force Committee (HSTF) 2015 Membership Roster

Jarred Thomas, *Williamson County*

Chairman

Martin Ritchey, *Caldwell County*

Vice Chairman

Commissioner Joe Don Dockery, *Burnet County*

Executive Committee Liaison

Doug Fowler, *Austin Fire Department*

Otis J. Latin, Sr., *City of Austin*

Lt. V. Nick Hernandez, *Austin Police Department*

Mike Elliott, *Austin-Travis County EMS*

Dr. Phillip Huang, *Austin/Travis County Health & Human Services*

Mike Fisher, *Bastrop County*

Commissioner Chris Liesmann, *Blanco County*

Jim Barho, *Burnet County*

Tom Bonn, *Caldwell County*

Russell Summers, *Capital Area School Safety Consortium*

Dave Reimer, *CATRAC*

Janet Carrigan, *Fayette County*

Kharley Smith, *Hays County*

Scott Kerwood, *Hutto Fire Rescue*

Delynn Peschke, *Lee County*

Mike Thuss, *Llano County*

Susana Duarte-Thorne, *LCRA*

Johnny Campbell, *Marble Falls Area EMS*

Mark Whitacre, *Marble Falls Police Department*

Dorothy Miller, *City of Round Rock*

Ken Bell, *City of San Marcos*

Jack Doebbler, *Texas Division of Emergency Management*

Stacy Moore-Guajardo, *Travis County*

Ryan Moeller, *Williamson County/Cities Health District*



***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 4
Agenda Title: Receive Semiannual Report from Taylor Marketing Partnership

Council Action to be taken: Accept Report
Initiating Department: Public Information Office
Staff Contact: Holli Nelson

1. INTRODUCTION/PURPOSE

Through the charter established by the TMP and approved by the executive board, members must report the status of the TMP goals and initiatives every six months to evaluate effectiveness and readjust tactics and procedures, if necessary.

2. DESCRIPTION/ JUSTIFICATION

The Taylor Marketing Partnership, made up of representatives from the City, Economic Development Corporation, Chamber of Commerce and ISD, is charged with ownership of the Taylor Made Texas brand. The goals of the TMP are to oversee the brand and implement strategies for brand awareness for the City as a whole.

3. FINANCIAL/BUDGET

N/A

4. TIMELINE CONSIDERATIONS

N/A

5. RECOMMENDATION

Approve as submitted or amend with changes noted

6. REFERENCE FILES

4a. [TMP Report Feb. 2016](#)



Taylor Marketing Partnership Semi-Annual Report

Goals –

- Launch the Taylor Made Texas brand online and through social media within the first 6 months of operation (March 2016) to highlight achievements of each of the partner entities and promote our vision.
 - *We have created and launched 3 social media pages for the TMT brand on Facebook, Instagram and Twitter. We are currently working on a process for content creation and distribution between the partners as well as a communications plan.*
- Market and promote 2 signature events in Taylor – Blackland Prairie Days and Main Street Car Show.
 - *TMP collaborated with the Main Street Car Show committee and provided funding for advertising (\$2,175) that reached over 107,000 households in the Hutto, Pflugerville and Round Rock area.*
 - *We will be working with the Main Street Promotions Committee on the marketing and advertising of the Blackland Prairie Days with the \$10,000 we have promised to fund towards the success of that event. Our first meeting was held on Feb. 3, 2016 and included the following parameters:*
 - *Logo design deadline and use – Must be submitted by 22 Feb. 2016*
 - *Poster design and printing*
 - *Advertising buying in specific markets*
 - *Must include select markets wanted to target*
 - *Social media ad buying*
 - *Money from TMP will not be used for a video production this year*
 - *Photography services*
- Develop a comprehensive social media following of 1000 on Facebook and 500 on Twitter within the first year that focuses on the positive aspects of Taylor's growth, economic development, school system, City achievements and main street businesses, among many other things.
 - *We have created and launched 3 social media pages for the TMT brand on Facebook, Instagram and Twitter. We are currently working on a process for content creation and distribution between the partners as well as a communications plan.*
- Tap into 5 key markets outside the local Austin area that promotes awareness and brand recognition of Taylor, Texas and Taylor Made Texas through advertising, signature events, and marketing efforts.



- Develop 2 tourism ad campaigns within the first year promoting the signature events in Taylor.
 - *The TMP has finalized edits on a tourism brochure that meets the needs of all partner entities while promoting the TMT brand. We are in collaboration with Arsenal to build a tourism website that is populated with the information from the brochure that will launch when we get our brochures printed. We are looking at a timeframe of late spring for the launch of these two branding pieces. From there, we will work on development of our tourism advertising campaign to tap into our 5 key markets outside of Taylor.*
- Additional successes since the launch of the TMT brand:
 - *Placement for two consecutive months in Texas Farm & Home magazine – Dec. 2015 & Jan. 2016 issues*
 - *Distribution of over 70,000 throughout Texas and the continental US as well as website traffic when their digital editions are posted online.*
 - *Featured 2, 12-16 page spreads covering the history as well as our shopping, dining and hotels*
 - *Purchased two ads for a total of \$1100 that focused on our December events in Downtown Taylor and the history of Taylor.*
 - *Completion of all updated marketing photography with Arsenal that captures the essence of Taylor*
 - *Launched the Taylor Made Texas video through social media and was lauded by the public for capturing what makes Taylor great*
 - *Video has reached over 20,000 online and has garnered 8,500 views since the original post in late January.*
 - *Trademarking of TMT brand in the works with Ted Hejl*
- Future Items for TMP in 2016
 - *Purchasing goodies/swag with the TMT brand on them for distribution at festivals, parades, City events, etc.*
 - *Developing an ambassador program for the TMT brand*
 - *Growing social media presence*
 - *Launching tourism ad campaigns*
 - *Developing a video on Why Taylor? Which highlights reasons to live, play and stay in Taylor Made Texas. Focus of the video is to denounce current perceptions and help drive development, both economically and residentially, as well as focus on the positive aspects of each partner entity.*
 - *Look into ways to promote our film history and drive tourism through that means*
 - *Collaborating to grow Main Street Car Show and Blackland Prairie Days*



Financials

- Expenses***

	<u>Oct 1, '15 - Feb 3, 16</u>
Arsenal Advertising, LLC	7,000.00
City of Taylor	2,175.00
SHI Government Solutions	201.10
Texas Farm & Home	1,100.00
TOTAL	<u>10,476.10</u>

- Balance Sheet***

ASSETS

Current Assets

Checking/Savings Citizens National Bank	<u>69,591.59</u>
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Total Checking/Savings	69,591.59
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Other Current Assets

Total Other Current Assets	<u>0.00</u>
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Total Current Assets	<u>69,591.59</u>
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TOTAL ASSETS	<u>69,591.59</u>
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LIABILITIES & EQUITY

Equity

Unrestricted Net Assets	80,067.69
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Net Income	<u>10,476.10</u>
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Total Equity	<u>69,591.59</u>
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TOTAL LIABILITIES & EQUITY	<u>69,591.59</u>
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- Proposed Future Expenses – Total \$52,000***
 - o Website design - \$8,000
 - o Why Taylor? Video - \$7000
 - o Ads (includes development and placement) - \$19000
 - o Brochure - \$8,000
 - o Blackland Prairie Days - \$10,000



***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 5
Agenda Title: Approve minutes for January 28, 2016.
Council Action: Approve by consent or approve with corrections
Initiating Department: City Management/City Clerk
Staff Contact: Susan Brock, City Clerk

1. INTRODUCTION/PURPOSE

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the “Minutes” of each City Council must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. DESCRIPTION/ JUSTIFICATION

N/A

3. FINANCIAL/BUDGET

N/A

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. REFERENCE FILES

5a. [Minutes January 28, 2016](#)

The City Council of the City of Taylor met on January 28, 2016, at City Hall, 400 Porter St., Taylor, Texas. Mayor Jesse Ancira declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro Tem Chris Gonzales
Council Member Scott Green
Council Member Don Hill
Council Member Brandt Rydell

Isaac Turner, City Manager
Noel Bernal, Assistant City Manager
Susan Brock, City Clerk
Ted Hejl, City Attorney

INVOCATION

Mr. Turner led the group in prayer.

PLEDGE OF ALLEGIANCE

PROCLAMATION/RECOGNITION

1. PROCLAMATION: FEBRUARY IS BLACK HISTORY MONTH.

Mayor Ancira invited Council Member Hill to accept the proclamation as a leader in the African American community and invited everyone to celebrate February as Black History Month.

CITIZENS COMMUNICATION

Mr. Gary Gola, 1806 Cypress Cove, presented a list of items contained in the proposed ordinance that may need further review and Mr. Chisum Pierce, 305 Washburn, spoke against the transportation user fee as a method to fund street repair and maintenance program.

CONSENT AGENDA

2. APPROVE RENEWAL OF LEASE AGREEMENT BETWEEN CITY AND LION'S CLUB OF TAYLOR FOR PARKLAND FOR MINIATURE GOLF COURSE.
3. APPROVE RESOLUTION R16-04 AUTHORIZING THE CHIEF OF POLICE TO SUBMIT A GRANT APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE ACCIDENT TASK MODULE OF THE ELECTRONIC TICKET WRITERS AND TO ACCEPT THE GRANT IF AWARDED.
4. CONCUR WITH PRELIMINARY FINANCIALS FOR DECEMBER 2015.
5. APPROVE MINUTES FOR JANUARY 14, 2015.

Council Member Hill moved to approve the consent agenda as presented and Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

6. DISCUSS AND CONSIDER INTRODUCING ORDINANCE 2016-03 ESTABLISHING A TRANSPORTATION USER FEE AND RATES, POLICIES, AND METHODOLOGIES TO IMPLEMENT THE FEE TO BE ASSESSED AGAINST, AND COLLECTED FROM, OWNERS OR OCCUPANTS OF BENEFITTED PROPERTY FOR THE PURPOSE OF MAINTAINING THE STREET SYSTEM OF THE CITY.

Mr. Turner provided an overview of the process undertaken to develop a method to fund a street reconstruction and maintenance program for the city street system. He noted that the document Mr. Gola was referring to was only a draft worksheet and was still undergoing modifications. Mr. Matthew Temple, 4402 Kings Canyon, expressed his support for a “pay as you go” funding method, giving the citizens an opportunity to vote on the TEDC sales tax, and the creation of a five-member appeals board. Mr. Tony Gomes, 219 N. Main Street, also expressed his support for an election on the street funding issue.

After further discussion, the ordinance was introduced with a residential fee to be set at \$8.00 and a five tiered rate structure (with additional modifications forthcoming prior to adoption on February 11) for commercial properties (\$25, \$33, \$50, \$67, and \$133), the creation of an appeals/review process, and a 3-year review of the fee by Council.

7. DISCUSS AND CONSIDER RECYCLING SERVICES AND EXTENDING CONTRACT WITH PROGRESSIVE WASTE SOLUTIONS FOR SOLID WASTE SERVICES.

Mr. Turner presented an overview of previous discussions on this issue and made a recommendation to Council to consider extending the current contract for an additional two years without recycling at this time. Mayor Pro Tem Gonzales asked Mr. Steve Shannon with Progressive Waste Solutions if a subscriber service could be considered at some time again in the future.

Ms. Tanya Clawson, 305 Farley, Hutto, spoke as a representative of Clawson Disposal, Inc., and encouraged Council to give them an opportunity to submit a proposal for solid waste and recycling services. She informed Council that Progressive Waste was in the process of a corporate sale. Mayor Ancira asked Mr. Shannon to respond to Ms. Clawson’s allegations and he assured them that neither the current contract nor their level of services would be negatively affected by any potential actions at the corporate level.

Council Member Rydell moved to extend the current contract for two years with a reduction of .20/per customer per month with no recycling at this time. Council Member Hill asked to amend the motion by adding a request that the .20 per account be deposited in a utility reserve account; amendment accepted and Council Member Green seconded the motion and amendment. VOTE: Five voted AYE. Motion passed.

8. RECEIVE PRESENTATION REGARDING CAPCOG CLEAN AIR COALITION.

Mr. Fred Blood, Air Quality Specialist with CAPCOG (Capital Area Council of Governments) presented an overview of the goals of the Clean Air Coalition and what its significance is to the City of Taylor. He encouraged council to become more involved by appointing an elected official and/or a staff person to one or more of their committees. Council Member Hill moved to accept the report as presented and Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

9. RECEIVE REPORT FOR JULY-DECEMBER, 2015 FROM THE TAYLOR CHAMBER OF COMMERCE.

Ms. Tia Stone, President of the Taylor Chamber of Commerce, presented a six-month report in lieu of the quarterly reports (July-September and October –December 2015) to Council as required by their agreement with the City. She distributed copies of maps, brochures and other items of interest they have on hand to provide to visitors.

Council Member Green moved to accept the report as presented and Council Member Hill seconded the motion. VOTE: Five voted AYE. Motion passed.

10. CONSIDER APPROVING LIBRARY POLICY REGARDING PUBLIC WI FI COMPUTER AND INTERNET USE.

Ms. Karen Ellis, Library Director, presented a request to approve a policy developed to address the public use of Wi-Fi while in the library.

Council Member Rydell moved to approve the policy as presented and Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

11. RECEIVE UPDATE ON RFP PROCESS REGARDING WEST END SCHOOL PROPERTY.

Ms. Ashley Lumpkin, Director of Planning and Development, presented an update on the disposition of the West End School. She provided a draft of a Request For Proposal packet ready for distribution if the Council would like to move forward with relinquishing this property. Council Member Hill moved to receive the report as presented and to approve moving forward with the RFP Process. Council Member Green seconded the motion. VOTE: Five voted AYE.

12. CONSIDER APPROVING RESOLUTION R16-02 CALLING AN ELECTION ON MAY 7, 2016 FOR THE PURPOSE OF ELECTING ONE COUNCIL MEMBER FROM DISTRICT 1 AND ONE COUNCIL MEMBER FROM DISTRICT 4.

Ms. Brock presented a request to council to approve a resolution calling an election in May for Council Member Districts 1 and 4. She stated that candidate applications will be accepted until 5 pm on Friday, February 19. Council Member Rydell moved to approve Resolution R16-02 as presented and Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

13. CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO CITY BOARDS AND COMMISSIONS.

Ms. Brock provided current rosters, attendance records, and applications for each council appointed board and/or commission. Due to the large amount of information related to this item, council asked for more time to review the packet materials.

However, after some discussion, Mayor Pro Tem Gonzales moved to reappoint Evelyn Flowers-Cook and Diann Fox to the Library Board, to reappoint Bonnie Sladek and Christi Stromberg to the Tree Advisory Board, and to reappoint Gayle Collins, Nancy Talley, and Erwin Stauffer to the Zoning Board of Adjustments. Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

Council Member Rydell moved to reappoint Kathleen Eason, Andrew Gonzales, Jennifer Jewitt and Lonnie Zycha to the Parks Board and Council Member Hill seconded the motion. VOTE: Five voted AYE. Council Member Green moved to appoint Mr. Timothy Tebeau as the Student Representative to the Parks and Recreation Advisory Board and Council Member Hill seconded the motion. VOTE: Five voted AYE. Motion passed.

All remaining appointments and/or reappointments will be brought back for further discussion and consideration at the February 28 2016 council meeting.

14. RECEIVE PRESENTATION AND DISCUSS DRAFT CAPITAL IMPROVEMENT PROGRAM.

Mr. Bernal provided a chart listing all capital improvement projects planned and currently under way. He stressed that this will be working document during the upcoming budget process and will help determine how the budget will be allocated.

Council Member Rydell moved to accept the report as presented and Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

15. PROPOSED FUTURE AGENDA TOPICS AND ITEMS FOR DISCUSSION.

Mayor Ancira asked council members for any items in need of further discussion. He discussed the possibility of an appointment to the CAPCOG Clean Air Coalition; an update on 7th street; update on the hotel project(s); Council Member Hill requested an opportunity to revisit the submission of a request for additional CDBG funds to address the Givens Community Center project he submitted last year; Council Member Rydell would like to bring the idea of expanding the TEDC back for further discussion.

(Mayor Ancira and council members retired to closed session at 8:00 pm.)

16. EXECUTIVE SESSION I. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.087 to discuss or deliberate regarding commercial and/or financial information on a business prospect that the City of Taylor, Texas, seeks to have locate, stay, or expand in or near the City of Taylor, Texas and with

which the City of Taylor, Texas, is conducting economic development negotiations and/or deliberate the offer of financial or other incentives to the business prospect.

- Project Pecan

17. EXECUTIVE SESSION II. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.072 to discuss or deliberate regarding the purchase, exchange, lease, or value of real property.

- Project Access

18. EXECUTIVE SESSION III. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Staffing organizational structure

19. CONSIDER ACTION FROM EITHER EXECUTIVE SESSION.

Mayor Ancira resumed the open meeting at 8:47 p.m. and stated that there was no action taken during any Executive Session.

ADJOURN

With no further action Mayor Ancira declared the meeting adjourned at 8:47 p.m.

Jesse Ancira, Jr. Mayor

ATTEST:

Susan Brock, City Clerk



City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 6

Agenda Title: Approve Ordinance 2016-03 establishing a Transportation User Fee and rates, policies, and methodologies to implement the fee to be assessed against, and collected from owners or occupants of benefitted properties for the purpose of maintaining the street system of the City.

Council Action to be taken: Approval of the Ordinance

Initiating Department: City Administration

Staff Contact: Isaac D. Turner, City Manager

1. INTRODUCTION/PURPOSE

For the past several months the Council has been discussing options for fixing and maintaining City of Taylor streets. The center piece of funding is the Transportation user fee (TUF). At the January 28th meeting Council approved the introduction of an Ordinance to establish the TUF, which is summarized below.

2. DESCRIPTION/ JUSTIFICATION

Transportation User Fee Funding Method:

“5 Tier” Monthly fees:

- All residential - \$8 per month.
- For non-residential, monthly tier amounts are \$25, \$33, \$50, \$67, \$133, respectively.

Annual total revenue projected is \$908,400.

Specific amounts for reconstruction and maintenance are yet to be determined.

3. BACKGROUND

57% of Taylor’s street rated “Poor”.

- 59.9 miles of Taylor’s 105 miles of streets are rated in poor condition.
- Estimated cost to repair Taylor “Poor” rated streets was \$30 to \$60 million.

- Preliminary goals was to reconstruct 10 to 15% of the “Poor” rated streets.
- Bonding - \$8 million worth of certificates of obligation (CO bond) to finance the repairs. Debt service amount estimate, \$680,000 annually, for 15-20 years, of the previous \$1.1 million fee total. (Approximately 61% for street reconstruction.)
- Pay-as-you go amounts for reconstruction and maintenance are to be determined

43% of Taylors Streets rated “Fair” or better

- Estimated cost to maintain streets currently rated “Fair” or better, \$950,000 annually.
- We have a couple of years before the full maintenance amount will be needed due to rehab work on several “Fair” rated streets being completed last year.

4. FINANCIAL/BUDGET

“5 Tier” Monthly fees:

- All residential - \$8 per month.
- For non-residential, monthly tier amounts are \$25, \$33, \$50, \$67, \$133, respectively.

Annual total revenue projected is \$908,400.

5. RECOMMENDATIONS

Approve Ordinance 2016-03 as presented.

Other funding recommendations which do not require action at the time:

- a) City Staff has committed to seeking to find resources to apply to a street maintenance program including but not limited to accumulative funding of \$30,000 to \$50,000 annually for the next three years. (Example \$30,000 - \$50,000 in year one, \$60,000 to \$100,000 in year two, and \$90,000 to \$150,000 in year three.)
- b) Other funding sources including, but not limited to, grants, prior street bond funds, and Utility Fund revenues will be utilized where appropriate to augment costs for street projects.
- c) Public Works Department is reviewing work assignments, equipment and staffing to determine if better use of contracts for right-of-way mowing will allow more resources to be devoted to streets.

- d) Consider reallocate of sales tax dollars to the Street Fund from TEDC – 1/8 cent reallocation to assist with funding streets repairs and maintenance equals approximately \$254,559.
- e) Consider reallocate of 1/8 cent of sales tax dollars dedicated to property tax reduction (approximately 11.19 cents or \$254,559) to assist with funding streets repairs and maintenance.
- f) A review of our entire street repair program be conducted in the third year of the program.
- g) Funding will include establishing a sidewalk maintenance program.
- h) Street reconstruction projects will be included in a CIP program which will be reviewed annually as part of the budget development process.

6. REFERENCE FILES

- 6a. [Ordinance 2016-03](#) with markup indicating initial changes
- 6b. [Ordinance with additional](#) sidewalk language added
- 6c. [Final clean copy of Ordinance](#) 2016-03 with all changes and attachments

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS (CITY), ESTABLISHING A TRANSPORTATION USER FEE IN ORDER TO PROVIDE A PROPERLY MAINTAINED ROAD SYSTEM; PROVIDING, SEVERABILITY AND REPEALER CLAUSES.

RECITALS:

WHEREAS, the Taylor City Council finds, determines and declares that in order to protect the citizenry from the deterioration of the quality and safety of the road system that they rely upon and use on a regular basis, it is necessary and in the best interest of the public health and safety to establish a transportation user fee in order to provide a properly maintained road system; and

WHEREAS, the Taylor City Council will establish transportation user fees, subject to the limitations of the state law, and the City shall provide efficient, reliable roads within the city limits on the payment of such fees; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. INCORPORATION OF RECITALS. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. DEFINITIONS.

A. City limits shall mean the city limits of the City of Taylor as they exist on the effective date of this Ordinance and as they may be amended from time to time.

B. Category or Categories means one (1) of twenty-two (22) categories recognized in the Trip Factor Index determined from the land uses of the nonresidential customers.

C. Tier means one (1) of five (5) tiers established per Trip Factor Index calculations and the monthly base rate established for each Tier.

D. Transportation user fee shall mean the fee that is established by this Ordinance which is assessed against, and collected from, owners, occupants of the property for the purpose of planning, constructing, operating,

monitoring and maintaining the transportation system of the City.

E. Transportation system or road system shall mean the structures, traffic controls, streets and other facilities in the public right-of-way, such as bridges, and alleys which are dedicated to the use of vehicular traffic, all of which are owned and/or controlled in whole by the City and which are dedicated to the transportation system service of the City, including provisions for additions, improvements and extensions to the system.

F. Trip Factor means a principle basis of service measurement, principally derived from the trip generation rates published by the Institute of Transportation Engineers Trip Generation Manual Edition 9.

G. Trip Factor Index means the table of applied land uses recognized by the City for purposes of implementing the transportation user fee.

H. Utility Customer ("customer") means the holder of a City utility account or the person who is responsible for the payment of charges of a Transportation User Fee.

SECTION 3. ESTABLISHMENT AND REVISION OF TRANSPORTATION USER FEE.

A. The City Council hereby establishes a transportation user fee to be paid by Taylor, Texas Utility Customers within the city limits of Taylor, Texas. Such fee shall be set in amounts which will provide sufficient funds to properly maintain the transportation system.

B. Collection of the fee against each developed property shall be made by a monthly charge to be added to the Taylor, Texas utility bill for such property.

C. The City Council has established a fee schedule based upon the cost of maintaining the transportation system shown in Exhibit "A" and attached hereto and incorporated by reference herein and may by separate resolution or ordinance establish and change the fee based upon changes in the cost of maintaining the transportation system.

SECTION 4. TRANSPORTATION FUND.

A. A separate fund shall be created effective June 1, 2016, known as the transportation fund. All fees collected by the City for the purpose of construction and maintenance of the transportation system shall be

deposited in the transportation fund. It shall not be necessary for the expenditures from the fund to specifically relate to any particular property from which the fees were collected.

B. An annual report of the fund and the transportation user fee program will be provided to the City Council.

SECTION 5. IMPOSITION OF FEE. There is hereby imposed upon Taylor, Texas Utility Customers within the city limits of The City of Taylor, Texas, a transportation user fee. This fee is deemed reasonable and necessary to pay for the operation, administration and maintenance of the transportation system.

SECTION 6. FINDINGS.

- A. The number of motor vehicle trips generated by a benefitted property may reasonably be used to estimate the prorated cost of the street system attributable to a benefitted property.
- B. The size and use of a property may reasonably be used to estimate the number of motor vehicles trips generated by the property.
- C. Based on the best available data, the method of imposing the transportation user fee reasonably prorates the cost of the transportation system among the benefitted properties.
- D. It is reasonable and equitable to impose a set monthly fee per each developed residential and nonresidential benefitted property in order to avoid a disproportionate burden on any residential or nonresidential benefitted property.
- E. If available, appraisal district property tax records may be relied on to determine the size of nonresidential benefitted property.
- F. It is reasonable and equitable to consider trip generation rates for nonresidential property from the Institute of Transportation Engineers in determining the trip factor used for benefitted properties.

SECTION 7. DETERMINATION OF FEE.

A. Collection of the fee for residential property shall be charged on the basis of a set fee per lot, unit, tract or parcel that is a Taylor, Texas Utilities customer within the city limits of the City of Taylor or person or entity responsible for the Transportation User Fee for such lot, unit, tract, or parcel.

B. Collection of the fee for nonresidential property that is a Taylor, Texas Utility Customer within the city limits of the City of Taylor shall be charged on the basis of using the monthly base trip rate in the City of Taylor Transportation User Fee Schedule as shown in Attachment A and based on land uses to establish categories of nonresidential customers. The trip factors listed in the trip factor index are derived from the Institute of Transportation Engineers Trip Generation Manual, 9th Edition and are the number of trips anticipated to and from a property per its land use and established units. For each nonresidential property, except lodging, schools, and outdoor recreation, the building area, in square foot, on the property will be multiplied by the appropriate trip factor from the trip factor index in Attachment A to arrive at a monthly base trip rate. Properties fitting in the lodging, school, and outdoor recreation categories will calculate the monthly base trip rate of the property by multiplying the appropriate trip factor by the quantity of the unit specified in the trip factor index. The monthly base trip rate value will determine which tier the nonresidential property is classified. The monthly fee for the nonresidential property is determined by its tier as shown in the transportation user fee schedule in Attachment A

SECTION 8. BILLING AND COLLECTION OF FEE. The fee shall be billed and collected with the monthly utility bill. All such bills shall be rendered monthly and shall be due upon receipt.

SECTION 9. RECOVERY OF UNPAID FEE. Any fee due hereunder which shall not be paid when due may be recovered in action at law by the City. In addition to any other remedies or penalties provided by this Ordinance or the Code of the City, failure of any user of the City utilities within the City to pay the fees promptly when due shall subject such user to the discontinuance of water services provided by the City.

SECTION 10. ADMINISTRATION; RULES AND REGULATIONS. The City Manager or designee shall be responsible for the administration of this Ordinance. The City Manager or designee shall be responsible for developing rules, regulations and procedures for the administration of fees and the consideration of petitions for modification and appeals pertaining to the fees charged hereunder; developing maintenance programs; and establishing transportation system criteria and standards for the operation and maintenance of the transportation system.

SECTION 11. DISPOSITION OF FEES AND CHARGES. The fee paid and collected by virtue of this Ordinance shall not be used for the general government proprietary purposes of the City, except to pay

for the equitable share of the cost of accounting, management and government thereof.

Other than as described above, the fees and charges shall be used solely to pay for the cost of operation, administration, planning, engineering, development of guidelines and controls, inspection, maintenance, repair, improvement, renewal, replacement and reconstruction of the transportation system and cost incidental thereto.

SECTION 12. EXEMPTION. Property owned by the City is hereby exempt from the provisions of this Ordinance.

SECTION 13. PERIODIC REVIEW OF RATES. The City Council will periodically review this Ordinance and the transportation user fee and shall be obligated to review them no later than in the first month following the third anniversary date of this Ordinance. Notwithstanding, the transportation user fees establish by this Ordinance will remain unchanged until the first month following the third anniversary date of this Ordinance.

SECTION 14. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 15. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. _____ was introduced before the Taylor City Council on the _28th ___ day of January __, 2016.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2016.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2016-03, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2016, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2016.

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS (CITY), ESTABLISHING A TRANSPORTATION USER FEE IN ORDER TO PROVIDE A PROPERLY MAINTAINED ROAD SYSTEM; PROVIDING, SEVERABILITY AND REPEALER CLAUSES.

RECITALS:

WHEREAS, the Taylor City Council finds, determines and declares that in order to protect the citizenry from the deterioration of the quality and safety of the road system that they rely upon and use on a regular basis, it is necessary and in the best interest of the public health and safety to establish a transportation user fee in order to provide a properly maintained road system; and

WHEREAS, the Taylor City Council will establish transportation user fees, subject to the limitations of the state law, and the City shall provide efficient, reliable roads within the city limits on the payment of such fees; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. INCORPORATION OF RECITALS. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. DEFINITIONS.

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B. Category or Categories means one (1) of twenty-two (22) categories recognized in the Trip Factor Index determined from the land uses of the nonresidential customers.

C. Tier means one (1) of five (5) tiers established per Trip Factor Index calculations and the monthly base rate established for each Tier.

D. Transportation user fee shall mean the fee that is established by this Ordinance which is assessed against, and collected from, owners, occupants of the property for the purpose of planning, constructing, operating,

monitoring and maintaining the transportation system of the City.

E. Transportation system or road system shall mean the structures, traffic controls, streets and other facilities in the public right-of-way, such as bridges, **sidewalks** and alleys which are dedicated to the use of vehicular traffic, all of which are owned and/or controlled in whole by the City and which are dedicated to the transportation system service of the City, including provisions for additions, improvements and extensions to the system.

F. Trip Factor means a principle basis of service measurement, principally derived from the trip generation rates published by the Institute of Transportation Engineers Trip Generation Manual Edition 9.

G. Trip Factor Index means the table of applied land uses recognized by the City for purposes of implementing the transportation user fee.

H. Utility Customer ("customer") means the holder of a City utility account or the person who is responsible for the payment of charges of a Transportation User Fee.

SECTION 3. ESTABLISHMENT AND REVISION OF TRANSPORTATION USER FEE.

A. The City Council hereby establishes a transportation user fee to be paid by Taylor, Texas Utility Customers within the city limits of Taylor, Texas. Such fee shall be set in amounts which will provide sufficient funds to properly maintain the transportation system.

B. Collection of the fee against each developed property shall be made by a monthly charge to be added to the Taylor, Texas utility bill for such property.

C. The City Council has established a fee schedule based upon the cost of maintaining the transportation system shown in Exhibit "A" and attached hereto and incorporated by reference herein and may by separate resolution or ordinance establish and change the fee based upon changes in the cost of maintaining the transportation system.

SECTION 4. TRANSPORTATION FUND.

A. A separate fund shall be created effective June 1, 2016, known as the transportation fund. All fees collected by the City for the purpose of construction and maintenance of the transportation system shall be

deposited in the transportation fund. It shall not be necessary for the expenditures from the fund to specifically relate to any particular property from which the fees were collected.

B. An annual report of the fund and the transportation user fee program will be provided to the City Council.

SECTION 5. IMPOSITION OF FEE. There is hereby imposed upon Taylor, Texas Utility Customers within the city limits of The City of Taylor, Texas, a transportation user fee. This fee is deemed reasonable and necessary to pay for the operation, administration and maintenance of the transportation system.

SECTION 6. FINDINGS.

- A. The number of motor vehicle trips generated by a benefitted property may reasonably be used to estimate the prorated cost of the street system attributable to a benefitted property.
- B. The size and use of a property may reasonably be used to estimate the number of motor vehicles trips generated by the property.
- C. Based on the best available data, the method of imposing the transportation user fee reasonably prorates the cost of the transportation system among the benefitted properties.
- D. It is reasonable and equitable to impose a set monthly fee per each developed residential and nonresidential benefitted property in order to avoid a disproportionate burden on any residential or nonresidential benefitted property.
- E. If available, appraisal district property tax records may be relied on to determine the size of nonresidential benefitted property.
- F. It is reasonable and equitable to consider trip generation rates for nonresidential property from the Institute of Transportation Engineers in determining the trip factor used for benefitted properties.

SECTION 7. DETERMINATION OF FEE.

A. Collection of the fee for residential property shall be charged on the basis of a set fee per lot, unit, tract or parcel that is a Taylor, Texas Utilities customer within the city limits of the City of Taylor or person or entity responsible for the Transportation User Fee for such lot, unit, tract, or parcel.

B. Collection of the fee for nonresidential property that is a Taylor, Texas Utility Customer within the city limits of the City of Taylor shall be charged on the basis of using the monthly base trip rate in the City of Taylor Transportation User Fee Schedule as shown in Attachment A and based on land uses to establish categories of nonresidential customers. The trip factors listed in the trip factor index are derived from the Institute of Transportation Engineers Trip Generation Manual, 9th Edition and are the number of trips anticipated to and from a property per its land use and established units. For each nonresidential property, except lodging, schools, and outdoor recreation, the building area, in square foot, on the property will be multiplied by the appropriate trip factor from the trip factor index in Attachment A to arrive at a monthly base trip rate. Properties fitting in the lodging, school, and outdoor recreation categories will calculate the monthly base trip rate of the property by multiplying the appropriate trip factor by the quantity of the unit specified in the trip factor index. The monthly base trip rate value will determine which tier the nonresidential property is classified. The monthly fee for the nonresidential property is determined by its tier as shown in the transportation user fee schedule in Attachment A

SECTION 8. BILLING AND COLLECTION OF FEE. The fee shall be billed and collected with the monthly utility bill. All such bills shall be rendered monthly and shall be due upon receipt.

SECTION 9. RECOVERY OF UNPAID FEE. Any fee due hereunder which shall not be paid when due may be recovered in action at law by the City. In addition to any other remedies or penalties provided by this Ordinance or the Code of the City, failure of any user of the City utilities within the City to pay the fees promptly when due shall subject such user to the discontinuance of water services provided by the City.

SECTION 10. ADMINISTRATION; RULES AND REGULATIONS. The City Manager or designee shall be responsible for the administration of this Ordinance. The City Manager or designee shall be responsible for developing rules, regulations and procedures for the administration of fees and the consideration of petitions for modification and appeals pertaining to the fees charged hereunder; developing maintenance programs; and establishing transportation system criteria and standards for the operation and maintenance of the transportation system.

SECTION 11. DISPOSITION OF FEES AND CHARGES. The fee paid and collected by virtue of this Ordinance shall not be used for the general government proprietary purposes of the City, except to pay

for the equitable share of the cost of accounting, management and government thereof.

Other than as described above, the fees and charges shall be used solely to pay for the cost of operation, administration, planning, engineering, development of guidelines and controls, inspection, maintenance, repair, improvement, renewal, replacement and reconstruction of the transportation system and cost incidental thereto.

SECTION 12. EXEMPTION. Property owned by the City is hereby exempt from the provisions of this Ordinance.

SECTION 13. PERIODIC REVIEW OF RATES. The City Council will periodically review this Ordinance and the transportation user fee and shall be obligated to review them no later than in the first month following the third anniversary date of this Ordinance. Notwithstanding, the transportation user fees established by this Ordinance will remain unchanged until the first month following the third anniversary date of this Ordinance.

SECTION 14. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 15. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2016-03 was introduced before the Taylor City Council on the 28th day of January, 2016.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2016.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2016-03, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2016, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2016.

Susan L. Brock
City Clerk

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS (CITY),
ESTABLISHING A TRANSPORTATION USER FEE IN ORDER TO
PROVIDE A PROPERLY MAINTAINED ROAD SYSTEM; PROVIDING,
SEVERABILITY AND REPEALER CLAUSES.

RECITALS:

WHEREAS, the Taylor City Council finds, determines and declares that in order to protect the citizenry from the deterioration of the quality and safety of the road system that they rely upon and use on a regular basis, it is necessary and in the best interest of the public health and safety to establish a transportation user fee in order to provide a properly maintained road system; and

WHEREAS, the Taylor City Council will establish transportation user fees, subject to the limitations of the state law, and the City shall provide efficient, reliable roads within the city limits on the payment of such fees; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. INCORPORATION OF RECITALS. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. DEFINITIONS.

A. City limits shall mean the city limits of the City of Taylor as they exist on the effective date of this Ordinance and as they may be amended from time to time.

B. Category or Categories means one (1) of twenty-two (22) categories recognized in the Trip Factor Index determined from the land uses of the nonresidential customers.

C. Tier means one (1) of five (5) tiers established per Trip Factor Index calculations and the monthly base rate established for each Tier.

D. Transportation user fee shall mean the fee that is established by this Ordinance which is assessed against, and collected from, owners, occupants of the property for the purpose of planning, constructing, operating,

monitoring and maintaining the transportation system of the City.

E. Transportation system or road system shall mean the structures, traffic controls, streets and other facilities in the public right-of-way, such as bridges, sidewalks and alleys which are dedicated to the use of vehicular traffic, all of which are owned and/or controlled in whole by the City and which are dedicated to the transportation system service of the City, including provisions for additions, improvements and extensions to the system.

F. Trip Factor means a principle basis of service measurement, principally derived from the trip generation rates published by the Institute of Transportation Engineers Trip Generation Manual Edition 9.

G. Trip Factor Index means the table of applied land uses recognized by the City for purposes of implementing the transportation user fee.

H. Utility Customer ("customer") means the holder of a City utility account or the person who is responsible for the payment of charges of a Transportation User Fee.

SECTION 3. ESTABLISHMENT AND REVISION OF TRANSPORTATION USER FEE.

A. The City Council hereby establishes a transportation user fee to be paid by Taylor, Texas Utility Customers within the city limits of Taylor, Texas. Such fee shall be set in amounts which will provide sufficient funds to properly maintain the transportation system.

B. Collection of the fee against each developed property shall be made by a monthly charge to be added to the Taylor, Texas utility bill for such property.

C. The City Council has established a fee schedule based upon the cost of maintaining the transportation system shown in Exhibit "A" and attached hereto and incorporated by reference herein and may by separate resolution or ordinance establish and change the fee based upon changes in the cost of maintaining the transportation system.

SECTION 4. TRANSPORTATION FUND.

A. A separate fund shall be created effective June 1, 2016, known as the transportation fund. All fees collected by the City for the purpose of construction and maintenance of the transportation system shall be

deposited in the transportation fund. It shall not be necessary for the expenditures from the fund to specifically relate to any particular property from which the fees were collected.

B. An annual report of the fund and the transportation user fee program will be provided to the City Council.

SECTION 5. IMPOSITION OF FEE. There is hereby imposed upon Taylor, Texas Utility Customers within the city limits of The City of Taylor, Texas, a transportation user fee. This fee is deemed reasonable and necessary to pay for the operation, administration and maintenance of the transportation system.

SECTION 6. FINDINGS.

- A. The number of motor vehicle trips generated by a benefitted property may reasonably be used to estimate the prorated cost of the street system attributable to a benefitted property.
- B. The size and use of a property may reasonably be used to estimate the number of motor vehicles trips generated by the property.
- C. Based on the best available data, the method of imposing the transportation user fee reasonably prorates the cost of the transportation system among the benefitted properties.
- D. It is reasonable and equitable to impose a set monthly fee per each developed residential and nonresidential benefitted property in order to avoid a disproportionate burden on any residential or nonresidential benefitted property.
- E. If available, appraisal district property tax records may be relied on to determine the size of nonresidential benefitted property.
- F. It is reasonable and equitable to consider trip generation rates for nonresidential property from the Institute of Transportation Engineers in determining the trip factor used for benefitted properties.

SECTION 7. DETERMINATION OF FEE.

A. Collection of the fee for residential property shall be charged on the basis of a set fee per lot, unit, tract or parcel that is a Taylor, Texas Utilities customer within the city limits of the City of Taylor or person or entity responsible for the Transportation User Fee for such lot, unit, tract, or parcel.

B. Collection of the fee for nonresidential property that is a Taylor, Texas Utility Customer within the city limits of the City of Taylor shall be charged on the basis of using the monthly base trip rate in the City of Taylor Transportation User Fee Schedule as shown in Attachment A and based on land uses to establish categories of nonresidential customers. The trip factors listed in the trip factor index are derived from the Institute of Transportation Engineers Trip Generation Manual, 9th Edition and are the number of trips anticipated to and from a property per its land use and established units. For each nonresidential property, except lodging, schools, and outdoor recreation, the building area, in square foot, on the property will be multiplied by the appropriate trip factor from the trip factor index in Attachment A to arrive at a monthly base trip rate. Properties fitting in the lodging, school, and outdoor recreation categories will calculate the monthly base trip rate of the property by multiplying the appropriate trip factor by the quantity of the unit specified in the trip factor index. The monthly base trip rate value will determine which tier the nonresidential property is classified. The monthly fee for the nonresidential property is determined by its tier as shown in the transportation user fee schedule in Attachment A

SECTION 8. BILLING AND COLLECTION OF FEE. The fee shall be billed and collected with the monthly utility bill. All such bills shall be rendered monthly and shall be due upon receipt.

SECTION 9. RECOVERY OF UNPAID FEE. Any fee due hereunder which shall not be paid when due may be recovered in action at law by the City. In addition to any other remedies or penalties provided by this Ordinance or the Code of the City, failure of any user of the City utilities within the City to pay the fees promptly when due shall subject such user to the discontinuance of water services provided by the City.

SECTION 10. ADMINISTRATION; RULES AND REGULATIONS. The City Manager or designee shall be responsible for the administration of this Ordinance. The City Manager or designee shall be responsible for developing rules, regulations and procedures for the administration of fees and the consideration of petitions for modification and appeals pertaining to the fees charged hereunder; developing maintenance programs; and establishing transportation system criteria and standards for the operation and maintenance of the transportation system.

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SECTION 12. EXEMPTION. Property owned by the City is hereby exempt from the provisions of this Ordinance.

SECTION 13. PERIODIC REVIEW OF RATES. The City Council will periodically review this Ordinance and the transportation user fee and shall be obligated to review them no later than in the first month following the third anniversary date of this Ordinance. Notwithstanding, the transportation user fees established by this Ordinance will remain unchanged until the first month following the third anniversary date of this Ordinance.

SECTION 14. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 15. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2016-03 was introduced before the Taylor City Council on the 28th day of January, 2016.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2016.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2016-03, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2016, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2016.

Susan L. Brock
City Clerk

ATTACHMENT A**TRIP FACTOR INDEX**

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental Store
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service Center
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

*All churches will be placed in Tier I



City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 7

Agenda Title: Conduct a Public Hearing and consider introducing Ordinance 2016-01 regarding a request for a Specific Use Permit for property located at 922 W. 2nd Street.

Council Action to be taken: Conduct a Public Hearing and consider introducing Ordinance 2016-01

Initiating Department: Development Services Department

Staff Contact: Ashley Lumpkin, AICP

1. INTRODUCTION/PURPOSE

The purpose of this item is to conduct a public hearing and consider introduction of the ordinance to grant Specific Use Approval.

PAI Automotive & Inspection is a repair shop located at 922 W. 2nd Street. The applicants, by right of the zoning ordinance, have been using their property for minor automotive repairs, as defined below. The applicant proposes to expand their scope of work to major automotive care defined by the Zoning Ordinance as:

"Automobile Repair, Major - General repair or reconditioning of engines, air-conditioning systems and transmissions for motor vehicles; wrecker service, collision repair services including body, frame or fender straightening or repair; customizing; painting; vehicle steam cleaning; undercoating and rustproofing; those uses listed under "Automobile Repair, Minor," and other similar uses." –Appendix B – 11.1

"Automobile Repair, Minor - Minor repair or replacement of parts, tires, tubes and batteries; diagnostic services; minor maintenance services such as grease, oil, spark plug and filter changing; tune-ups; emergency road service; replacement of starters, alternators, hoses and brake parts; automobile washing and polishing; performing state inspections and making minor repairs necessary to pass said inspection; normal servicing of air-conditioning systems; and other similar minor services for motor vehicles except heavy load vehicles, but not including any operation named under "Automobile Repair, Major;" or any other similar use. No

outside storage of vehicles or tools and no work on vehicles will be allowed within the B-1 Zoning District.” –Appendix B – 11.1

2. DESCRIPTION/ JUSTIFICATION

Location: 922 W. 2nd Street

Legal Description: Doak Addition, Block 19, Lots 8-9, approximately 0.32 acres

Existing Zoning: B-1 - Local Business District

Utilities: Existing City Utilities

Existing Use of Property: Minor Automobile Repair

Adjacent Zoning and Land Use:

North	B-1 Local Business	Commercial
South	M-1 Light Industrial	Industrial
East	B-1 Local Business	Commercial
West	B-1 Local Business	Commercial

The gross floor area is approximately 3,587 square feet, which includes the front waiting room. Hours of operation include: Monday-Friday 8-6, SAT 8-3, and closed on Sunday. Services include: Tune Ups, Brakes, Steering & Suspension, Engine & Transmission Repair, AC Services, Oil Changes, Inspections, and Diagnostics. The applicant is not proposing any improvements to the structure at this time.

3. FINANCIAL/BUDGET

Not applicable.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

The Planning and Zoning Commission held a public hearing and forwarded a favorable recommendation during their meeting on January 12, 2016. The vote was unanimous in favor of the favorable recommendation for approval of the Specific Use Permit with the omission of automotive and/or other vehicular painting.

Staff recommends Council conduct a public hearing and introduce Ordinance 2016-01 for the Specific Use Permit.

6. REFERENCE FILES

- 7a. [Ordinance 2016-01](#)
- 7b. [Aerial](#)
- 7c. [Property Photo](#)

ORDINANCE NO. 2016-01

AN ORDINANCE ALLOWING A SPECIFIC USE PERMIT FOR MAJOR AUTOMOTIVE REPAIR AS DEFINED IN THE TAYLOR ZONING ORDINANCE 2001-17 AS AMENDED, BUT EXCLUDING AUTOMOTIVE AND OTHER VEHICULAR PAINTING FROM THE SUP, ON PROPERTY HEREIN DESCRIBED; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, Elsie Pacheco as authorized Applicant requested a Specific Use Permit ("SUP") allowing major automotive car repair on real property described as Doak Addition, Block 19, Lots 8-9, being 0.32 acres ("Property"), having a physical address at 922 West Second Street, Taylor, Texas; and

WHEREAS, notices required by ordinance and law for a public hearing before the Taylor Planning and Zoning Commission ("P & Z") to determine if a SUP should be granted were properly published and given; and

Whereas, the P & Z conducted a public hearing January 12, 2016, to determine if the SUP should be granted; and

Whereas, the P & Z approved the Applicant's request for a SUP on the Property but excluded authority under the SUP to operate or conduct any automotive and vehicle painting on the Property and referred its recommendation for further required action to the Taylor City Council ("City Council"); and

Whereas, the City Council provided notices required by ordinance and law for a public hearing on the Applicant's SUP request and on the P & Z recommendation; and

Whereas, the City Council conducted a public hearing January 18, 2016, on the SUP request and the P & Z recommendation after which the City Council determined the SUP should be granted conditioned upon and subject to Owner's compliance to the following terms and conditions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT:

Section 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

Section 2. The SUP is conditionally granted allowing major automotive repair on the Property as allowed by the Zoning Ordinance but the SUP shall exclude and no authority is granted under this SUP allowing automotive or other vehicular painting on the Property and automotive and other vehicular painting is excluded from this SUP.

Section 3. This SUP is subject to the following terms and conditions which shall be conditions precedent and subsequent for the SUP to remain in effect without automatic revocation and shall be required for the SUP and for major auto repair, except automotive and or other vehicular painting, to remain on the Property:

1. The Applicant shall operate and perform major automotive repair allowed under the Zoning Ordinance, subject to the exclusion required herein, and must remain in compliance with all city, state, and federal laws, rules, and regulations applicable to Applicant, this SUP and the Property; and
2. The SUP is granted to Applicant only and shall not be assigned, transferred, or conveyed.

Section 4. This SUP shall terminate immediately upon the failure of Applicant to comply with the conditions required herein for continuation of the SUP or on the tenth (10th) anniversary date of adoption of this Ordinance, whichever occurs earlier.

Section 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the 11th day of February, 2016.

PASSED, APPROVED and ADOPTED on this the 25th day of February, 2016.

Jesse Ancira, Jr.
Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2016-01, passed and approved by the City Council of the City of Taylor, Texas, on the 25th day of February, 2016, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

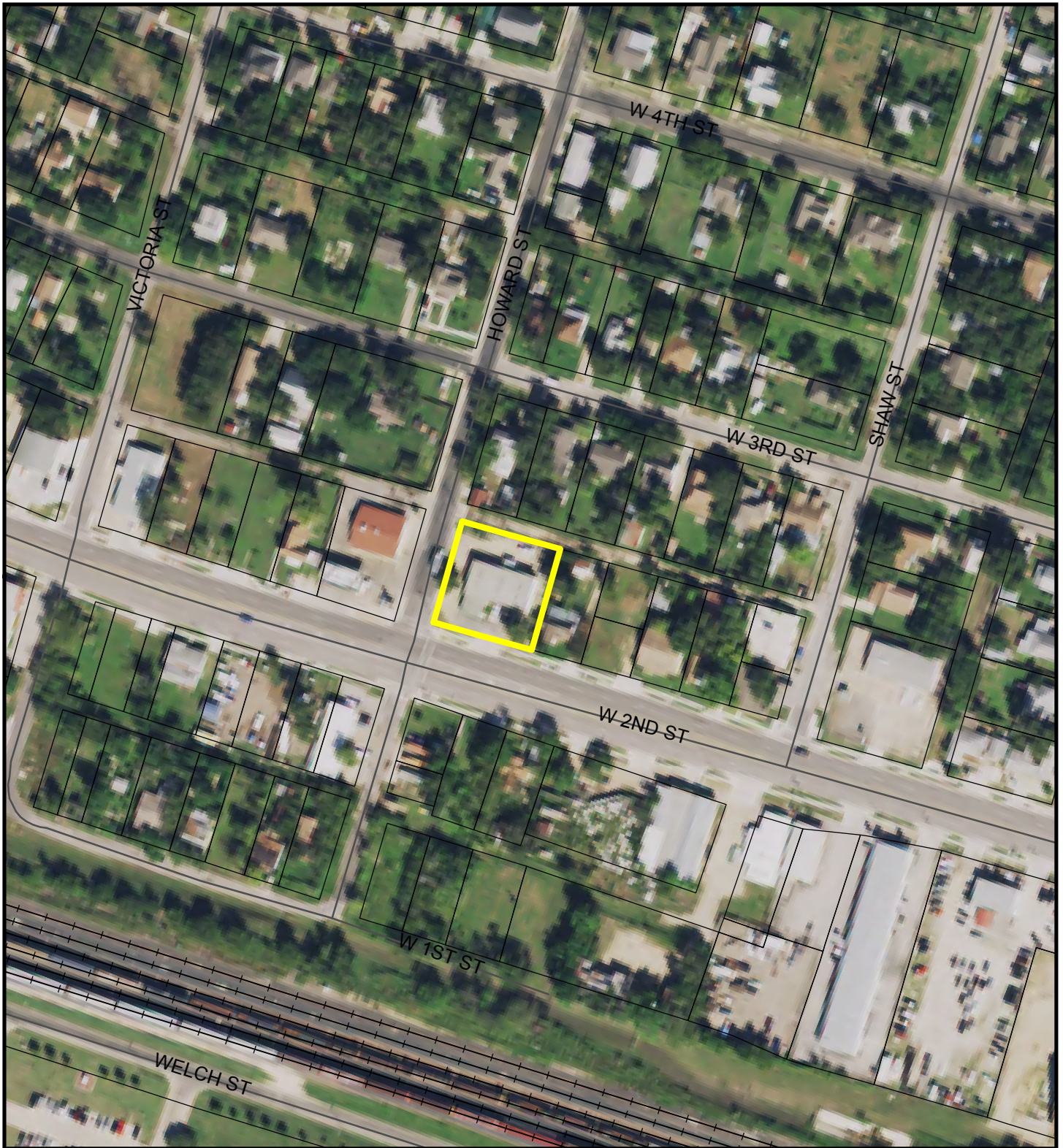
Witness my hand and seal of office this _____ day of February, 2016.

Susan Brock
City Clerk

EXHIBIT "A"

LEGAL DESCRIPTION

Lots Five (5), Six (6), Seven (7), Eight (8), Nine (9) and Ten (10), Block Two (2), City of Taylor, Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records of Williamson County, Texas.



SUP-1512-01
PAI Automotive
922 W. 2nd St.
12/28/2015

Legend

 922 W. 2nd Street





SE HABLA
ESPAÑOL

922

OIL CHANGES



City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 8

Agenda Title: Discuss calendar and guidelines for the budget process for FY2016-17.

Council Action to be taken: No action required.

Initiating Department: Finance Department, City Management

Staff Contact: Isaac D. Turner, City Management
Rosemarie Dennis, Finance

1. INTRODUCTION/PURPOSE

The purpose of this item is to present the budget calendar and guidelines that will provide a framework for developing the 2016-17 budget.

2. DESCRIPTION/ JUSTIFICATION

The budget development process is the formal process through which the City establishes priorities, goals and service levels for the upcoming fiscal year.

The City's annual operating budget is an essential component of the City's process for financial planning, management and control. The budgetary method of accounting is used for preparing the City's budget. The budget is a plan of revenue and expenditure activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City's goals and objectives.

During the budget development process, a baseline budget is prepared beginning with the current budget. Any increases in cost for budgeted items will be reviewed by department heads and adjusted accordingly. New expenditures, programs and capital expenditures will be considered "adjustments to base".

The budget guidelines below provides the framework for developing the 2016-17 budget:

- Proposed budget with no tax rate increase.
- Additional funding will be included in the "Adjustment to Base" column.
- Separate funds/divisions for street repairs and maintenance will be created. (should the TUF be approved)
- Fund balance to meet or exceed policy goals.
- Attempt to increase the amount in the General Fund Reserves. (to reverse the recent trend of using the General Fund reserves)
- Include recommendation for a 5-year CIP program.

- Pursue federal, state and private grants but will clearly communicate to strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Identify resources to apply to a street maintenance program including but not limited to accumulative funding of \$30,000 to \$50,000 annually for the next three years.
- Follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Present a balanced budget with current revenues plus available unreserved fund balances equal to or greater than current expenditures.

Priority consideration:

- 1) Funding Council Goals/Vision items
- 2) Cost savings or reductions
- 3) Increased efficiencies and productivity
- 4) Revenue enhancements
- 5) Include Compensation recommendations

3. TIMELINE CONSIDERATIONS

Three budget workshops are planned for June, July and August with the adoption of the budget in September.

4. RECOMMENDATION

Discuss proposed process and recommend adjustments as needed.

5. REFERENCE FILES

8a. [Budget and Tax Calendar](#)

FY2016-17 BUDGET AND TAX CALENDAR

Date	Schedule Events
11-Feb	City Council Meeting -Discuss Budget Guidelines and Calendar
February	Budget meeting with departments and budget packets issued
31-Mar	Completed FY2016-17 base & adjustments to base budget worksheets & input data in system
11-Apr	FY2016-17 Revenue-Projections (with Assumptions)
25-Apr	Completed FY2016-17 Department budget narratives/performance measures
29-Apr	Preliminary Property Tax Appraisal from WCAD
Apr-Jul	Formulate CIP Budget
May 9-13	First Round of Budget Reviews with City Manager and department heads
May	Appraiser sends notices of estimated appraised value
23-May	Preliminary budget due to City Manager
23-Jun	Budget Workshop I
14-Jul	Budget Workshop II
25-Jul	* Receive Certified Tax Roll from WCAD
3-Aug	* Publication of effective and rollback tax rates, statements and schedules; submission to governing body from the Williamson County Tax Assessor/Collector
11-Aug	Budget Workshop III and Discuss tax rate; if proposed rate will exceed the rollback rate of the effective tax rate (whichever is lower), take record vote and schedule Public Hearing
17-Aug	Publish Notice #1 of Public Hearing in the Newspaper (published at least seven days before public hearing)
24-Aug	Publish Notice #2 of Public Hearing in the Newspaper
25-Aug	1st Public Hearing on budget and tax rate
1-Sept (Thursday) special mtg	* 2nd Public Hearing on tax rate and budget (if needed - if we elect to go above the effective tax rate) (2nd public hearing may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date
8-Sep	Meeting to adopt budget, tax rate and fee schedule

*subject to change

** (2) City Manager Budget meetings with employees will be scheduled



***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 9

Agenda Title: Receive update on Animal Shelter facilities and programs.

Council Action to be taken: Accept the Animal Shelter Update as presented

Initiating Department: Police

Staff Contact: Henry Fluck, Chief of Police

1. INTRODUCTION/PURPOSE

The objective is to provide information to the City Council on recent updates and future plans for the Animal Shelter.

2. DESCRIPTION/ JUSTIFICATION

The Taylor Animal Shelter that is a “no kill” facility. The updates include recent improvements, staffing additions and replacements, improvements currently needing to be addressed, and projects to consider.

3. FINANCIAL/BUDGET

N/A

4. TIMELINE CONSIDERATIONS

Ongoing.

5. RECOMMENDATION

Accept the Animal Shelter Update

6. REFERENCE FILES

9a. [Animal Shelter Update PowerPoint](#) Presentation.

ANIMAL SHELTER UPDATE

02-11-16



“NO KILL” ANIMAL SHELTER

- In 2008, a commendable ethical decision was made to become a “No Kill” Shelter.
- Challenge- to have animals re-claimed, adopted, or rescued to avoid over-population and the warehousing of animals.
- The Animal Shelter has limited space and like other shelters in the area is often over-capacity.



IMPROVEMENTS COMPLETED IN 2015

1. New Office Building- purchased from donated funds.
2. Replaced Outdoor Kennels with Steel Modular Kennels
3. Emergency Repairs of Concrete Drainage
4. Replacement of Interior Fencing
5. Addition of Interior Safety Fencing
6. Dividers between Outdoor Kennels



IMPROVEMENTS COMPLETED IN 2015

7. Installed a Video Surveillance System.
8. New Flooring was Purchased and Installed in the Office Building.
9. An Enclosed Exercise Yard has been completed.
10. Storage Shelving has been made and installed in the Laundry Room.
11. Exterior Lighting has been Installed.
12. An Exterior Electrical Outlet was Installed.



NEW OFFICE BUILDING

Before



After



OUTDOOR KENNELS

Before



After



CONCRETE DRAINAGE REPAIR

Before



After



*Taylor
Texas*
CITY OF TAYLOR TX

INTERIOR FENCING REPLACEMENT

Before

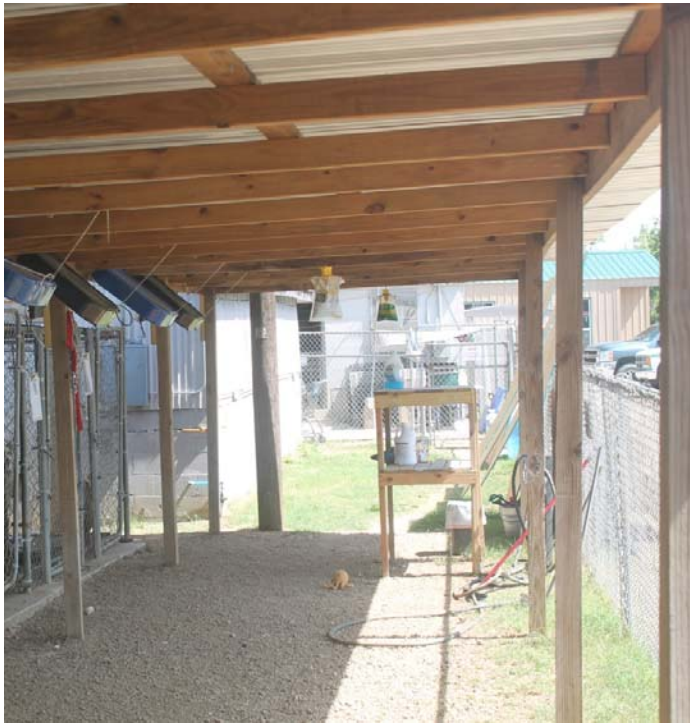


After



ADDITION OF INTERIOR SAFETY FENCE

Before



After



DIVIDERS BETWEEN OUTDOOR KENNELS

Before



After - Preview



*Taylor
Texas*
CITY OF TAYLOR TX

STAFF ADDITIONS/REPLACEMENTS

1. 2 Part-time Kennel Techs were hired on 9/8/15. Currently replacing one Kennel Tech who resigned on 1/19/16.
2. Replacing the Part-time Animal Control Officer who resigned on 10-2-15. A replacement was selected but she withdrew. The position is re-posted until filled.
3. Joseph Branson is the Support Services Commander who oversees Animal Control.



NEEDS TO ADDRESS

1. Replacing Interior Kennels- We have received 4 recent quotes (\$10,320- \$17,000) and the \$12,020 quote is the most effective in meeting our needs. No Funding Source has been identified.
2. Quarantine Enclosed Kennel- We are no longer an approved Quarantine Facility as per the Regional Veterinarian. AC Staff will review options and seek quotes. No Funding Source has been identified.



NEEDS TO ADDRESS

3. Partial Enclosure of Outdoor Kennels. This would be an improvement to tarps over the kennels for issues of inclement weather. AC Staff will make a proposal and seek quotes. No funding source has been identified.
4. The concrete needs to be sealed in the Outdoor Kennels as instructed by the Regional Veterinarian. AC Staff will make a proposal and seek quotes. No funding source has been identified



NEEDS TO ADDRESS

5. Signage.

- Directional Signs to Animal Shelter on E. 4th St.
- Hours of Adoption and Staff Contact Sign at the Animal Shelter Facility.



PROJECTS/OPPORTUNITIES

1. “Cattainer”

- Fundraising for the new cat building.
- Goal is obtaining \$15,000 in donations.
- Progress so far:
 - Good Life Taylor - \$4,800
 - Main Street Car Show- \$3,500
 - Total- \$8,300



CATTAINER

#CATTAINER

The Taylor Animal Shelter is one of the few "No-Kill" municipal shelters in the United States. Since 2008, the City of Taylor has maintained this status by returning or re-homing more than 90% of healthy, adoptable pets.

The Taylor Animal Shelter is managed by the Taylor Police Department and operates with two Animal Control Officers and a staff of volunteers.

The current shelter complex has an indoor dog kennel, outdoor dog runs, a cat building and an office building. The original two structures were built in 1955, with additional dog kennels added in 1994 and 2013. The office building was added in January 2015.



The shelter requires many facility improvements, but immediately needs new feline housing with storage.

Current Cat Building:

Built in 1955 - cinder block construction
Used for 53 years as the "gas chamber"
Became animal housing in 2008

Current Facility Issues:

Significant foundation and structural issues
Inadequate ventilation, insulation and climate control
High instances of feline respiratory illness
No animal exercise

The CATTAINER project will provide an economical, safe and attractive environment, suitable for a municipal facility.

The CATTAINER will also:

Expand housing capacity for cats
Include exercise space
Provide separate storage and an easy to clean space
Serve as a modular design for future development

Presented by:



designSTUDIOmodern



PROJECTS/OPPORTUNITIES

2. Humane Society Assistance

- Mayor Ancira referred us to the Texas State Director of the Humane Society who has offered assistance with:
 - Grant Funding to Purchase Kennels, or
 - Providing Donated New Kennels, or
 - Providing Lightly Used Kennels





City Staff is recommending that we continue to look for opportunities to improve our existing Animal Shelter.





***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 10
Agenda Title: Receive update on hotel project.
Council Action to be taken: Receive report.
Initiating Department: City Administration
Staff Contact: Isaac D. Turner, City Manager

1. INTRODUCTION/PURPOSE

Mr. Nimesh Patel will be presenting an update on a proposed hotel project.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

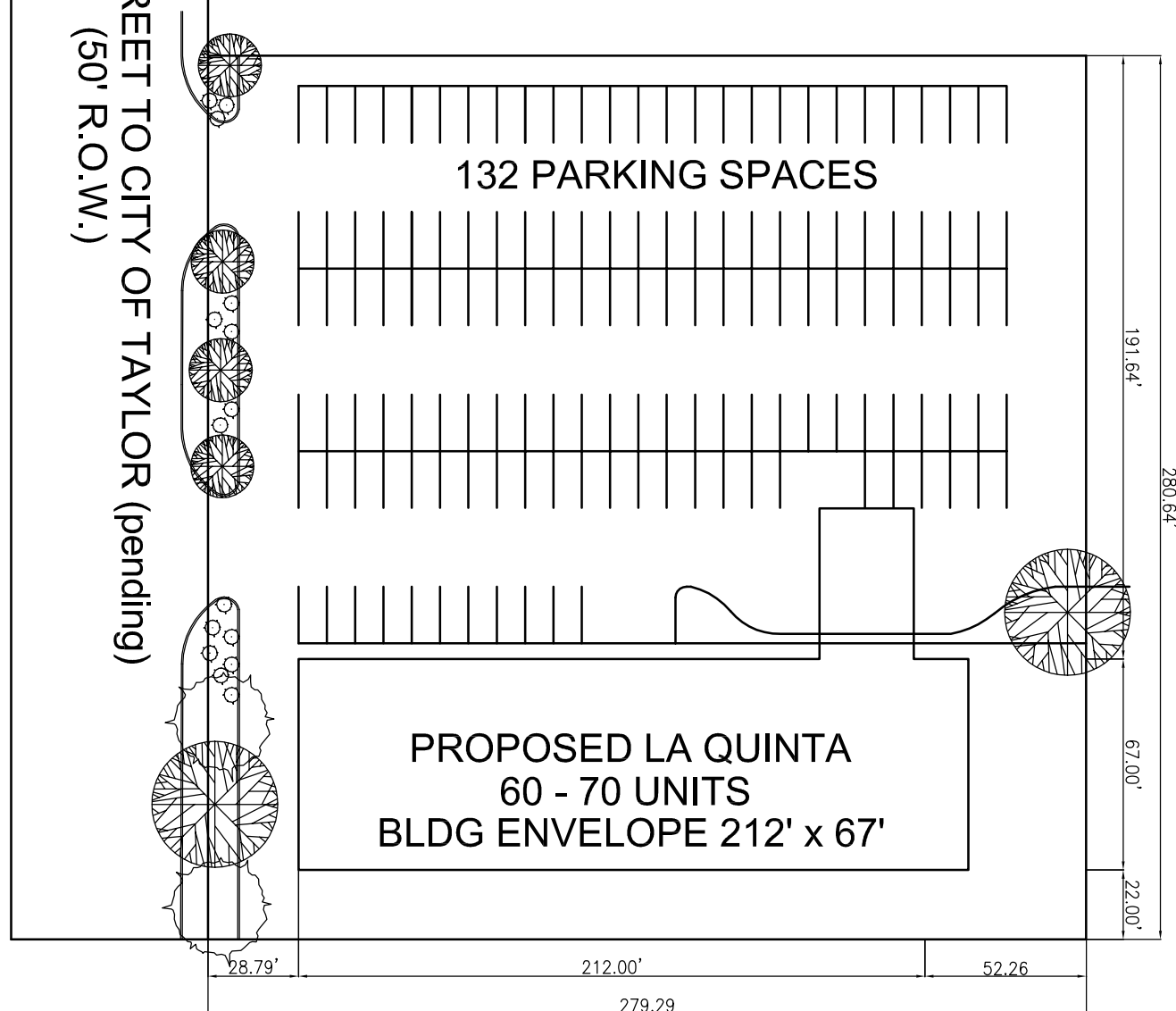
4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

10a. Presentation will be received at the meeting.

PROPOSED STREET TO CITY OF TAYLOR (pending)
(50' R.O.W.)





City Council Meeting February 11, 2016 Agenda Item Transmittal

Agenda Item #: 11

Agenda Title: Consider annual Board appointments and reappointments for city boards and commissions.

Council Action to be taken: Make appointments.

Initiating Department: City Administration

Staff Contact: Susan Brock, City Clerk
Deby Lannen, Main Street Director
Ashley Lumpkin, Development Services Director
Mike DeVito, Recreation Superintendent

1. INTRODUCTION/PURPOSE

On January 28, 2016 Council approved reappointments to the following boards: Library, Parks and Recreation, Tree Advisory and the Zoning Board of Adjustments.

Remaining appointments are needed for: Airport, Building and Stds, Main Street, Moody Museum, the TEDC and there is still one vacancy each on the Parks and Recreation Advisory Board and one on the Tree Advisory Board needing to be filled.

2. DESCRIPTION/ JUSTIFICATION

All members up for reappointment have their board meeting attendance records included in your packets.

3. RECOMMENDATION

Staff support personnel for each of these committees or boards is here if you have any questions about their recommendations.

Some boards met to review applications and have provided recommendations:

- a. [Chart](#) of All Current Board Appointments

b. Airport Board :

Reappointments: The Board recommends the reappointment of Dayton Dabbs and Thomas Mowdy.

Vacancies: Two vacancies 3 applicants: Marcus Goetting, Jeffrey Heyman, and Laurie Sivik. (Arnold Cuba listed Airport Board as his second choice with Building and Standards as his first choice.)

c. Building and Standards Commission

Reappointments: Mr. Roy Rogers and Mr. Cornelius Ray Henry are up for reappointment. (This Commission only meets as needed and has had no meetings; therefore there are no attendance records.)

Vacancies: Two vacancies and two applications: Arnold Cuba and Steve Smith.

d. Main Street Board/TIF Board:

Reappointments: Miguel Espitia

Vacancies: Four vacancies and 7 applications: Ashley Doss, Faith Gardner, Sharla Gola, Melody Huber, Deborah Parker, Erwin Stauffer and Wesley West.

e. Moody Museum Board:

Reappointment: Samye Turner would like to continue to serve.

Vacancies: One vacancy and two applications: Julia O'Bryan and Stacey Smith. The Board recommends the appointment of Ms. Julia O'Bryan to fill the one vacancy.

f. Parks and Recreation Advisory Board.

Reappointments and the Student appointment were made at the Jan. 28th meeting.

Vacancies: One vacancy 2 applications: Larry Cmerek, and Laurie Connally. The Board would like to recommend Ms. Connally to fill the vacancy.

g. Planning and Zoning Commission

Reappointments: Ms. Ashley Lumpkin supports the reappointment of Jim Killough and Leland Stevens. Karen Farley does not wish to be reappointed.

Vacancies: Two vacancies and five applications have been received: Deanne Anderson, Mike Eaton, Faith Gardner, Anne Jones-Ballard, and Robert Naivar.

h. Taylor Economic Development Commission

Reappointment: Scott Green (Council Member).

No vacancies. There are five applicants: Gary Gola, Ebby Green, John McDonald, Adam Mosier, and Jeffery Stone.

i. Tree Advisory Board

Reappointments: approved at your Jan 28th meeting.

Vacancies: Two vacancies and two applications: Nathan Abbott and I inadvertently omitted Ms. Laurie Connally from the first list of applicants. (She listed the Parks and Recreation Board as her first choice with the Tree Advisory Board as her second choice.)

SUMMARY OF ACTIONS STILL NEEDED:

AIRPORT ADVISORY BOARD

REAPPOINTMENTS	APPLICATIONS RECVD	2 VACANCIES
Dayton Dabbs	Marcus Goetting	
Thomas Mowdy	Jeffrey Heyman	
	Laurie Civik	
	Arnold Cuba (2 nd Choice)	

BUILDING AND STDS COMMISSION

REAPPOINTMENTS	APPLICATIONS RECVD	2 VACANCIES
Roy Rogers	Arnold Cuba	
Cornelius Ray Henry	Steve Smith	

MAIN STREET ADVISORY BOARD

REAPPOINTMENTS	APPLICATIONS RECVD	4 VACANCIES
Miguel Espitia	Ashley Doss	
	Faith Gardner	
	Sharla Gola	
	Melody Huber	
	Deborah Parker	
	Erwin Stauffer	
	Wesley West	

MOODY MUSEUM ADVISORY BOARD

REAPPOINTMENTS	APPLICATIONS RECVD	1 VACANCY
Samye Turner	Julia O'Bryan	
	Stacey Smith	

PARKS AND RECREATION

REAPPOINTMENTS	APPLICATIONS RECVD	1 VACANCY
	Larry Cmerek	
	Laurie Connally (1 st Choice)	

PLANNING AND ZONING COMMISSION

REAPPOINTMENTS	APPLICATIONS RECVD	2 VACANCIES
Jim Killough	Deanne Anderson	
Leland Stevens	Mike Eaton	
	Faith Gardner	
	Anne Jones-Ballard	
	Robert Naivar	

TEDC

REAPPOINTMENTS	APPLICATIONS RECVD	NO VACANCIES
Scott Green	Gary Gola	
	Ebby Green	
	John McDonald	
	Adam Mosier	
	Jeffery Stone	

TREE ADVISORY BOARD

REAPPOINTMENTS	APPLICATIONS RECVD	2 VACANCIES
	Nathan Abbott	
	Laurie Connally (2 nd Choice)	

December, 2015

City of Taylor Organizational Chart

City Council- Boards and Commissions

CITY COUNCIL

Jesse Ancira, Jr., Mayor
Chris Gonzales, Mayor Pro Tem
Don Hill
Brandt Rydell
Scott Green

AIRPORT BOARD

Cheryl Frederick
Thomas Mowdy
Terry Blodgett
Efrain Lopez
Dayton Dabbs

TEDC

D. Scott Green
Joe Burgess
Kelly Cmerek
Christine Lopez
Clark Jackson

TREE ADVISORY BOARD

Christi Stromberg
Brian Lawrence
Robert Lopez
Bonnie Sladek
Erin Butler

HOUSING AUTHORITY

Jacky Jones
Clark Jackson
Bernabe Gonzales
David Wofford
Roy Rangel

LIBRARY

Vickie Thornton
Evelyn Flowers-Cook
Trisha Randig
Diann Fox
Sharon Pick
John Kaatz
Lois Duncan

CPIC

Daniel Thomas
Daniel Philhower
Holly vanScoy
Joel O'Shoney
Rhonda Killough
Jennifer Rameriz
Jim Hejl
Ed Komandosky
John Matthews

MAIN ST ADVISORY

Tiffany Shadd
Megan Randig
Bobby Seiferman
Jan Konarik
Miguel Espitia, Jr.
Irene Michna
Stephen Truex

MOODY MUSEUM

Susan Komandosky, Chairman
Cissie Pierce
Shirley McCoy
Brooke Gaar-Bever
Gracie Yanez
Samye Turner
Kelly Eddleman
Carol Preuss
Rebecca O'Bryan-Lieb
Joe Bartosh

ZONING BOARD OF ADJUSTMENTS

Gayle Collins, Chairman
Nancy Talley
John Sanford
Michael Alpin
Erwin Stauffer

ANIMAL CONTROL APPEALS BOARD

Arlan Graef, DVM
Rhywnn Gaffney
Christine Sumpter-Hegar
Joseph Branson
Walter Maude

PARKS & RECREATION

Matthew Temple
Gary Gola
Ginger Schneider
Kathleen Eason
Andrew Gonzales
Jennifer Jewett
David Morris
Kenny Orts
Lonnie Zycha
Stayci Roznovak-Burris

PLANNING & ZONING

Don McAlister, Chairman
Jim Killough
Rick Selin
Donna Frazier
Annette Maruska
Todd Osborn
Leland Stevens

BUILDING & STDS

Roy Rogers
Cornelius Ray Henry
Craig Eulenfeld

Karen Farley
Donna Frazier
Thomas Martinez
Rick Selin

BOARD	MEMBER	APPOINTED	EXPIRES
Airport	Terry Blodgett	1-2014	1-2017
	Vacant	1-2015	1-2018
	Efrain Lopez	2014	1-2017
	Dayton Dabbs	1-2013	1-2016
	Cheryl Frederick	1-2012	1-2018
	Thomas C. Mowdy, Jr.	1-2013	1-2016
	Vacant	8-2014	1-2016

[illegible]



City of Taylor
Boards and Committee
Application

RECEIVED

MAR 30 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Arnold Cuba
Address (Residence and Mailing)
410 Sams St; PO Box 188
Taylor, Tx 76574
How long at this residence? 41 years
Phone (Home) -
Cell Phone 512-247-8019
Fax Company 512-365-8845
Email arcuba188@yahoo.com

Occupation General Manager
Employer Taylor Iron Machine Works
Address 208 Bland St; PO Box 188
Taylor, Tx. 76574
Work Phone 512-352-3646
Business owner? ☐ Yes ☒ No
Additional information? Company email metal@tayloriron.com

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : 1st Building & Standards Commission (2nd) Airport Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

School Board 12 years; Parks Board ~ 3 years;
United Way Committee, several years; chairman 1 year; Salvation
Army Board; Interagency Committee about 2 years.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Arnold Cuba

Date

3-30-15



City of Taylor
Boards and Committee
Application

RECEIVED

NOV 02 2015

PLEASE TYPE OR PRINT CLEARLY:

Name MARCUS GOETTING
Address (Residence and Mailing)
1003 SLOAN ST.
TAYLOR, TX 76574
How long at this residence? 13 YEARS
Phone (Home) N/A
Cell Phone 512-966-3294
Fax N/A
Email RIVETDRIVER@GMAIL.COM

Occupation AIRCRAFT BUILDER
Employer SELF
Address 1005 E. BUTTERCUP
TAYLOR, TX 76574
Work Phone 512-966-3294
Business owner? ☒ Yes ☐ No
Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : AIRPORT ADVISORY BOARD

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

BUILDING AIRCRAFT IN TAYLOR SINCE 1999
BEEN PART OF THE TAYLOR COMMUNITY
SINCE 2002

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

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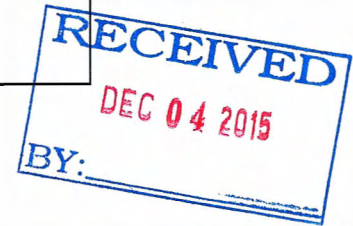
Signature

Date

10-24-2015



City of Taylor
Boards and Committee
Application



PLEASE TYPE OR PRINT CLEARLY:

Name JEFFREY HEYMAN

Address (Residence and Mailing)

1407 BURNS BLVD.
TAYLOR, TX 76574

How long at this residence? 1 YEAR+

Phone (Home)

Cell Phone (512) 657-6121

Fax

Email Jeffrey@knightware.com

Occupation COMMERCIAL PILOT

Employer SELF EMPLOYED

Address

Work Phone

Business owner? Yes No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) :

TAYLOR AIRPORT ADVISORY BOARD

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

LIFE LONG LOVE OF AVIATION

5 YEARS EXPERIENCE AS A FLIGHT INSTRUCTOR

7 YEARS RESTAURANT MANAGEMENT

10 YEARS IT/IS MANAGEMENT

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Date

11/25/2015

DESCRIPTION OF BOARDS AND COMMISSIONS

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules



City of Taylor
Boards and Committee
Application

RECEIVED

NOV 02 2015

BY: _____

PLEASE TYPE OR PRINT CLEARLY:

Name LAURIE J. SIVIK

Address (Residence and Mailing)

1804 CEDARLAWN ST.
TAYLOR, TX. 76574

How long at this residence? 1 yr., 6 mo's

Phone (Home) _____

Cell Phone 512-563-0902

Fax _____

Email LSivik@Ft.NewYorkLife.com

Occupation Financial Solutions Prof.

Employer NEW YORK LIFE

Address 6200 Bridge Point Pkwy
Bldg. IV, Ste. 300 Austin, TX 78730

Work Phone 512-563-0902

Business owner? ☒ Yes

☐ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : AIRPORT BOARD

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List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Compliance Mgmt., Project Mgmt., Related

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Laurie J. Sivik

Date

10/21/2015

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Building & Standards Commission (formerly Board of Adjustment & Appeals)	2	Roy Rogers, 404 Drake St. (H) 352-6874	2012; 2014	1-2016
	2	Cornelius Ray Henry 402 Bland St (H) 352-8816	2012; 2014	1-2016
	2	Craig Eulenfeld 1618 Laurel St. (H) 512-365-7174; (C) 512-801-2262 ceulenfeld@austin.rr.com		
	2	Vacant		
Moved out of city limits	2	Keith Hagler 1514 W. Lake Drive (O) 352-8518 (C) 914-3333	2-2013	1-2015



City of Taylor
Boards and Committee
Application

RECEIVED

MAR 30 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Arnold Cuba
Address (Residence and Mailing)
410 Sams St; PO Box 188
Taylor, Tx 76574
How long at this residence? 41 years
Phone (Home) -
Cell Phone 512-247-8019
Fax company 512-365-8845
Email arcuba188@yahoo.com

Occupation General Manager
Employer Taylor Iron-Machine Works
Address 208 Bland St; PO Box 188
Taylor, Tx. 76574
Work Phone 512-352-3646
Business owner? ☐ Yes ☒ No
Additional information? Company email metal@tayloriron.com

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School Board 12 years; Parks Board ~ 3 years;
United Way Committee, several years & chairman 1 year; Salvation
Army Board; Interagency Committee about 2 years.

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I hereby swear and affirm that the information provided above is true and correct

Signature

Arnold Cuba

Date

3-30-15



City of Taylor
Boards and Committee
Application

RECEIVED

JAN 15 2016

BY:

PLEASE TYPE OR PRINT CLEARLY:

Name Steve Smith.

Address (Residence and Mailing)

3406 FM 112
Taylor TX 76574

How long at this residence? 1 1/2 years

Phone (Home)

Cell Phone 512 956 0134

Fax

Email STEVE.SMITH76574@GMAIL.COM

Occupation Construction Operations Manager

Employer Austin Impressions

Address 7000 N. Mopac STE 200
Austin TX 78731

Work Phone 512 956 0134

Business owner? ☐ Yes ☒ No

Additional information? I OWNED

A Construction for 12 years.

Currently own a Training School

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Building & Standards Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Construction Operations Manager with experience
in Development, Residential and Commercial
Construction

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

[Signature]

Date

1/14/16

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
MAIN STREET ADVISORY BOARD	3	Jan Konarik (Vice Chair)	8-2007	1-2018
Relocated	3	Donald Williams	2-2013	1-2016
	3	Miguel Espitia, Jr. (Chair)	2-2013	1-2016
	3	Vacant	7-2012 (Filling unexpired term)	1-2018
	3	Irene Michna	1-2006	1-2018
	3	Megan Randig	2-2015	1-2018
	3	Vacant	2-2015	1-2018
	3	Stephen Truex	1-2014	1-2017
	3	Bobby Seiferman	1-2012	1-2018
	3	Tiffany Shadd (Secretary)	2-2015 (Filling unexpired term)	1-2017
Resigned 1/20/16	3	Nell Steger	3-2013	1-2016

MAIN STREET ADVISORY BOARD ATTENDANCE 2015

[illegible]



City of Taylor
Boards and Committee
Application

RECEIVED

DEC 17 2014

PLEASE TYPE OR PRINT CLEARLY:

Name <u>ASHLEY DOSS</u>	Occupation <u>MANAGING PARTNER</u>
Address (Residence and Mailing) <u>2106 Lathan Ln.</u> <u>Taylor, TX 76574</u>	Employer <u>FRILLS ON FOURTH</u> Address <u>201 W 4th ST.</u> <u>TAYLOR, TX 76574</u>
How long at this residence? <u>7 years</u>	Work Phone <u>(512) 352-5518</u>
Phone (Home) <u>(512) 497-2376</u>	Business owner? ☒ Yes ☐ No
Cell Phone <u>" "</u>	Additional information? _____
Fax _____	_____
Email <u>ashleydoss@frillsongfourth.com</u>	_____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Design - from interiors, community planning, commercial
to graphic design knowledge (research, planning, implementation)
marketing - design: social media

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Ashley Doss

Date

12/15/14



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Faith Gardner

Address (Residence and Mailing)

520 W Lake Dr, Taylor TX 76574

How long at this residence? 6 months

Phone (Home) _____

Cell Phone 619-313-3670

Fax _____

Email fanewkirk@yahoo.com

Occupation Executive Assistant

Employer Brookfield Residential

Address 11501 Alterra Parkway, Suite 100, Austin
TX 78758

Work Phone 512-498-3215

Business owner? ☐ Yes

☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board + Planning Commission
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

- Degree in Public Administration, emphasis in Planning
- worked as a Planner for a mid size city
- Passionate about my community
- Understanding of zoning and Business licenses

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Faith Gardner

Date

1/4/15

Susan Brock

From: Faith Gardner <Faith.Gardner@brookfieldrp.com>
Sent: Monday, January 04, 2016 4:43 PM
To: Susan Brock
Cc: Deby Lannen
Subject: Board and Commission Application
Attachments: 270296039-10666-16763-138-91.pdf; Faith Gardner Resume (1).docx

Good Afternoon Ms.

Good Afternoon Ms. Brock and Ms. Lannen,

Overall my work experience in the field of planning and development makes me an excellent candidate for the City of Taylor's Planning and Zoning Commission and the Main Street Advisory Board.

I have seven years real working experience in the planning and development field in a variety of capacities. I have a degree from San Diego State University in Public Administration with an emphasis in City Planning and a minor in Cultural Geography.

I spent two years with the City of Oceanside as a Planner where I processed Development Plans, plan review, Conditional Use Permits, Variances, Coastal Permits, Zoning Amendments, and Business Licenses. I managed the coordination of materials for the Planning Commission within the City of Oceanside.

My work experience has been focused on customer satisfaction, organization, project administration, and budgeting. I have a thorough understanding of the development process of the private and public sector industries.

I moved to Taylor, Texas in August 2015. My family had been searching for the perfect community to raise our son and purchase a home for two years. We drove through Taylor and instantly we fell in love with the downtown area and the surrounding neighborhood. I love the small town charm of Taylor, and I am passionate about the growth opportunities. Taylor is a community on the verge of major expansion and I want to be part of the guided efforts in preserving the history while allowing new responsible development.

Thank you for your consideration,
Faith

Faith A. Gardner
Executive Assistant

Direct 512.498.3215 Cell 619.313.3670 Fax 512.391.1333
11501 Alterra Parkway, Suite 100, Austin, Texas 78758
Please note our new address!
Email faith.gardner@brookfieldrp.com
www.brookfieldrp.com

Brookfield
Residential

This message, including any attachments, may be privileged and may contain confidential information intended only for the person(s) named above. If you are not the intended recipient or have received this message in error, please notify the sender immediately by reply email and permanently delete the original transmission from the sender, including any attachments, without making a copy. Thank you.

Faith Gardner

520 W Lake Dr, Taylor, TX 76574
619.313.3670, fanewkirk@yahoo.com

Overview

Highly motivated and results oriented professional with a verifiable record of accomplishment. Strengths include:

- Prolific in Research and Analysis Skills
- Experienced in Management Principles
- Acute Computer Literacy
- Exceptional Customer Service Standards
- Articulate Communication Skills
- Proficient in Meeting Deadlines
- Effective Team Player and empathetic
- Excellent in maintaining composure and meeting requirements of fast paced settings
- Clifton StrengthsFinder top 5 strengths: Input, Empathy, Intellection, Developer, & Connectedness

Professional Experience

Executive Assistant 2015 – Present

Brookfield Residential, Austin, TX

- Responsible for distributing, coding, tracking, and submitting marketing invoices to accounting.
- Provide general administrative support that includes scheduling meetings, making travel arrangements, copying, faxing, and filing.
- Carries out repetitive office procedures independently
- Screen telephone calls, greeting visitors, opening and distributing incoming correspondence; personally responding to requests for information concerning office procedures
- Responsible and accountable for exercising excellent judgment and initiative to determine the approach or action to take in non-routine situations
- Interpret and adapt guidelines, including unwritten policies, precedents, and practices, which are not always applicable to changing situations
- Responsible for anticipating and preparing required documents for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs VPs on matters to be considered
- Stay current with projects for both departments
- Maintain and distribute department communications, documentation and operating supplies

- Make arrangements for conferences and meetings and assemble established background materials
- Read and edit outgoing correspondence for VP's approval and alert writers to any conflict with the file or departure from policies or VP's viewpoints; give advice to resolve any such conflicts
- Summarize content of incoming materials, specially gathered information, or meetings to assist VPs
- Maintain and submit expense reports
- Schedule maintenance and order supplies for office equipment such as copiers, mailing, and or facsimile machines
- Organize and manage charitable events and team building events

Executive Assistant to VP, IS, CIO and New Business Development 2009 – 2014

Jenny Craig, Inc., Carlsbad, Ca

- Solely responsible for balancing, budgeting, coding, and accounting for the departments six million dollar budget.
- Track all consultant timesheets and invoices
- Provide general administrative support that includes scheduling meetings, making travel arrangements, copying, faxing, and filing.
- Carries out repetitive office procedures independently
- Screen telephone calls, greeting visitors, opening and distributing incoming correspondence; personally responding to requests for information concerning office procedures
- Responsible and accountable for exercising excellent judgment and initiative to determine the approach or action to take in non-routine situations
- Interpret and adapt guidelines, including unwritten policies, precedents, and practices, which are not always applicable to changing situations
- Responsible for anticipating and preparing required documents for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs both VPs on matters to be considered
- Stay current with projects for both departments
- Maintain and distribute department communications, documentation and operating supplies
- Make arrangements for conferences and meetings and assemble established background materials
- Read and edit outgoing correspondence for VP's approval and alert writers to any conflict with the file or departure from policies or VP's viewpoints; give advice to resolve any such conflicts
- Summarize content of incoming materials, specially gathered information, or meetings to assist VPs
- Maintain and submit expense reports through Concur
- Managed the departments audit internally and externally (Nestle & KPMG)

- Schedule maintenance and order supplies for office equipment such as copiers, mailing, and or facsimile machines

Planner I

2007-2009

City of Oceanside, Ca

- Project Manager for variety of projects throughout the City of Oceanside, to include, Sign Review, Conditional Use Permits, Variances, Development Plans, and Coastal Permits
- Gave Public Presentations to the Planning Commission
- Prepared Staff Reports and Planning Resolutions
- Reviewed and approved Substantial Conformities
- Provided excellent customer service to the public at the Planning Counter and reviewed many plans associated with development within the City of Oceanside
- Reviewed and approved Business Licenses
- Performed Plan Checks on new projects within the City daily
- Created an excellent working relationship with other divisions within the City such as the Building Department, Code Enforcement, Engineering Division, Water Utilities, and Fire
- Understand CEQA

Senior Customer Service Coordinator

2003-2007

KB Home, San Diego, Ca

- Calculated bonuses, assisted in employee reviews biannually, managed expensed accounts, tracked vacation and sick time of 20+ employees
- Processed all of the accounts payable and insurance documents for the Customer Service and Construction Departments
- Created, Approved, and Distributed of approximately 300 Purchase Orders to jobsite personnel weekly
- Monitored the Federal Trade Commission Regulations for homes and prepared Corporate reports
- Participated in the escrow closing procedures for over 1700 homes in the San Diego & Riverside Division
- Managed homeowner warranty claims and walk through inspection reports
- Paid utility company and municipality invoices in parallel with managing project budgets
- Provided exceptional Customer Service Satisfaction support to both new and existing homeowners
- Computed the Customer Service Satisfaction Index and quantified data for report to Division Management
- Performed yearly audit for the Customer Service Department to ensure Division accuracy and production
- Managed and maintained archived project files
- Ordered and provided office and safety to jobsite personnel

Store Manager**2002-2003***Love Sac, San Diego, Ca*

- Managed all employees at store location, including hiring and termination
- Controlled the inventory of over 300 items daily and shipped products to various locations nationwide
- Handled all customer concerns in a professional manner
- Maintained a clean and safe work environment for all employees
- Calculated and submitted all employee's timecards for payment and scheduled employee's hours

Education

Bachelor of Arts in Public Administration: Emphasis in City Planning 1998-2002

San Diego State University, San Diego, Ca

- Cultural Geography Minor
- GPA: 3.4
- College Thesis: The Economic and Psychological Affects of 9.11 on American Society
- Studied Smart Growth and Zoning
- Assess the Planning and Zoning of the Fenton Parkway in Mission Valley
- Volunteered for Political Campaigns in Spring 2000

Computer Skills

- IBM Literate, 10-Key, type 70 words/minute
- Microsoft Office: Word, Excel, Outlook, Access, PowerPoint, Visio
- Other Programs: IFPO, AS400/JDE, Quickbooks, MetroScan, GIS Viewer, Concur, Intelext



City of Taylor
Boards and Committee
Application

RECEIVED

AUG 04 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Sharla Gola

Address (Residence and Mailing)

1806 Cypress Cove

Taylor, TX 76574

How long at this residence? 27 yrs

Phone (Home) _____

Cell Phone 512-771-2412

Fax _____

Email Sharla@GolaRealtors.com

Occupation: Realtor

Employer Cornerstone Real Estate, Inc.

Address 105 W 4th, Taylor, TX 76574

Work Phone 512-365-9548

Business owner? ☒ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

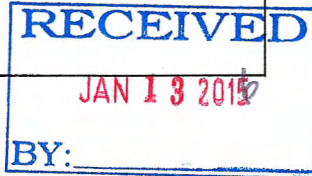
Signature

Date

7.28.15



City of Taylor
Boards and Committee
Application



PLEASE TYPE OR PRINT CLEARLY:

Name Melody Huber

Address (Residence and Mailing)
1610 County Road 439
Thorndale, TX 76577

How long at this residence? 19 years

Phone (Home) 512-898-2141

Cell Phone same

Fax _____

Email melody@hejllawfirm.com

Occupation legal assistant

Employer HEJL & SCHROEDER, P.C.

Address 311 Talbot Street
Taylor, TX 76574

Work Phone 512-365-6348

Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
please see attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Melody Huber

Date

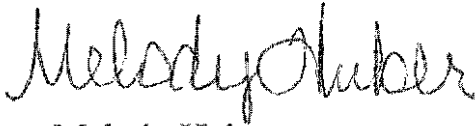
1/12/2016

Thank you for considering my application for an appointment to the Main Street Advisory Board.

Although I live in Thorndale, I currently work for HEJL & SCHROEDER, P.C. at 311 Talbot Street in Taylor.

Seeing positive changes and improvements in downtown Taylor is important to me and I would love to be a part of the Main Street Advisory Board.

I have served on several Chamber of Commerce committees in the past and enjoy volunteering my time to events that have a positive impact on the City of Taylor. I feel the events facilitated by the Main Street Advisory Board are ones that I could contribute to by way of ideas and planning for the events and then working the events.

A handwritten signature in cursive script that reads "Melody Huber". The signature is fluid and connected, with the first name "Melody" and the last name "Huber" clearly distinguishable.

Melody Huber



City of Taylor Boards and Committee Application

RECEIVED

JAN 07 2015

PLEASE TYPE OR PRINT CLEARLY:

Name	Deborah Parker
Address (Residence and Mailing)	
4403 Pinehurst Dr	
Taylor, Texas 76574	
How long at this residence?	14 years
Phone (Home)	
Cell Phone	512-966-5850
Fax	512-352-7171
Email	dparker@cnbanktexas.com

Occupation	Banking
Employer	Citizens National Bank
Address	316 North Main St
	Taylor, Texas 76574
Work Phone	512-352-4323
Business owner?	☐ Yes ☒ No
Additional information?	

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have served on several boards previously – Chamber Board, Lions Club Board, Scott & White Taylor Visitors Board. I am active in the community and wish to stay active in the community. I work at Citizens National Bank which is located on Main Street, so I am interested in what goes on downtown.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board,

Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

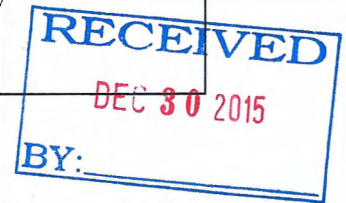
Susan Parker

Date

1/7/14



City of Taylor
Boards and Committee
Application



PLEASE TYPE OR PRINT CLEARLY:

Name Erwin M. Stauffer
Address (Residence and Mailing)
804 Kirk St.
Taylor, TX 76574
How long at this residence? 9 yrs.
Phone (Home) (512) 365-6453
Cell Phone (512) 818-6297
Fax _____
Email estauffer@austin.rr.com

Occupation Claims Adjuster
Employer Self
Address _____
Work Phone _____
Business owner? ☐ Yes ☐ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Member of Chamber
Native Taylors
Lions Club
Volunteer downtown festival

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Erwin M. Stauffer

Date

12/15/2015



City of Taylor Boards and Committee Application

RECEIVED

SEP 16 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Wesley West

Address (Residence and Mailing)

12750 FM 112

Thrall, Texas 76578

How long at this residence? 1 Year

Phone (Home) 512-771-8067

Cell Phone _____

Fax _____

Email:m wwest@wesleywestlaw.com

Occupation Attorney

Employer Texas Army National Guard

Address 2200 W. 35th Street
Austin, Texas 78763

Work Phone 512-782-6331

Business owner? ☒ Yes ☐ No

Additional information? _____

Wife, Kristy owns Chuck & Hoppy's
Marketplace at 200 W. 2nd

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Attorney for 10 years, commercial lending for 10 years, owned retail and commercial

sales businesses in Williamson County and Bastrop County, Treasurer for Thrall Athletic
Booster Club for two years

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature _____

Date _____

16 September 2015

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
MOODY MUSEUM BOARD	3	Susan Komandosky, Chair	12-2002	1-2017
	3	Cissie Pierce	12-1999	1-2018
	3	Vacant	1-2014	1-2017
	3	Brooke Gaar-Bever	2-2015	1-2018
	3	Gracie Yanez	12-2002	1-2018
	3	Kelly Eddleman	3-2010	1-2018
	3	Joe Bartosh	3-2013	1-2017
	3	Rebecca O'Bryan-Lieb	6-2013	1-2017
	3	Carol Preuss	1-2011	1-2017
	3	Samye Turner	7-2007	1-2016
	3	Shirley McCoy	5-2014	1-2017



City of Taylor Boards and Committee Application

RECEIVED

JUN 10 2015

PLEASE TYPE OR PRINT CLEARLY:

Name	Julia O'Bryan
Address (Residence and Mailing)	
1514 W Lake Dr	
How long at this residence?	1 yr
Phone (Home)	512-325-0170
Cell Phone	512-395-6231
Fax	
Email	juliaobryanlien@gmail.com

Occupation	Artist / Student
Employer	
Address	
Work Phone	
Business owner?	Yes ☐ No ☒
Additional information?	

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Moody Museum Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Youth Advisory Board (YAC) Dell Children's Medical Center 6 years

I would like to use my skills in art and design to promote the Moody Museum

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Julia O'Bryan

Date 10/10/15



City of Taylor
Boards and Committee
Application

RECEIVED

JAN 15 2016

PLEASE TYPE OR PRINT CLEARLY:

Name Stacey Smith
Address (Residence and Mailing)
3406 FM 112
Taylor TX 76574
How long at this residence? 1 1/2 yrs
Phone (Home) 512-569-8835
Cell Phone _____
Fax _____
Email staceyjill22@gmail.com

Occupation Owner
Employer Asgard National Training Group
Address Same as home
Work Phone 512 528-1799
Business owner? ☒ Yes ☐ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Moody Museum

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have volunteered for
many years for a variety of different
organizations: (PTO, MOMS Club International,
Taylor Chamber of Commerce)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

[Signature]

Date

1/14/16

BOARD	TERM (Yrs)/APPTD	MEMBER	APPOINTED	EXPIRES
PARKS & RECREATION	3	Ginger Schneider	2-2015	1-2018
	3	Kathleen Eason	3-2013	1-2016
	3	Andrew Gonzales	3-2013	1-2016
	3	Kenny Orts	2-2014	1-2017
Resigned	3	Larry Levy	2-2015	1-2018
	3	Matthew Temple	2-2014	1-2017
	3	Stayci Roznovak-Burris	3-2013	1-2018
	3	David Morris	2-2014	1-2017
	3	Lonnie Zycha	3-2013	1-2016
	3	Jennifer Jewitt	3-2013	1-2016
	3	Gary Gola	3-2013	1-2018
Student Representative	1	Vacant	9-2013	

[illegible]



City of Taylor
Boards and Committee
Application

RECEIVED

FEB 04 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Larry Cmerck

Address (Residence and Mailing)

1003 Randall St.

Taylor TX

How long at this residence? 35 yrs

Phone (Home) 512-365-7151

Cell Phone -

Fax -

Email cmerck@sbcglobal.net

Occupation Retired (ATT)

Employer ATT

Address _____

Work Phone -

Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

See attachment

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Date

02.03.2015

Knowledgeable with youth activities, fundraising, understanding financial policies (cost to gain), organizing and helping to put on events

Past volunteer and accomplishments pertaining to parks and recreation

Headed a joint project, between the Knights of Columbus and City of Taylor, to build 2 T-ball practice fields on K.C. property north of K.C. Hall, during Dan Mize's tenure.

Organized Soil Conservation to survey K.C. lot for leveling practice fields.

Ran 2-3 softball tournaments for Knights of Columbus fund raisers

Coached 6 year old T-ball thru 11 yr old little league baseball

Co-ran 3 men's softball tournaments

Played softball tournaments in Taylor and surrounding area

Ran Knights of Columbus free throw contest (national competition) 2 yrs during early 90s

Helped Kiwanis Youth Basketball, organized referees and score keepers, early 90s

Coached youth basketball

Refereed UIL high school basketball early 80s

Organized Taylors first youth soccer team, played in Round Rock league late 80s

Organized men's flag football team, played in Round Rock league

Ran TIF Day Tennis Tournament, 1yr, early 2000s

Gave tennis lessons at Murphy Park early 2000s

Played TIF tournament and area tennis tournaments

Built 2 mile running course at Thrall ISD, yr 2013

Coached junior high and high school cross country teams at Thrall ISD, 1 yr (2013-14)

Ran, still run, numerous 5 Ks in Taylor and surrounding area, 2010s



City of Taylor
Boards and Committee
Application

RECEIVED

JAN 15 2016

PLEASE TYPE OR PRINT CLEARLY:

Name Laurie Connally
Address (Residence and Mailing)
908 Gilmore St
Taylor, Tx 76574
How long at this residence? new
Phone (Home) na
Cell Phone 512-552-2946
Fax _____
Email laurie.connally@huttotx.gov

Occupation Parks & Rec Mgmt Assist
Employer City of Hutto
Address 306 E. Live Oak
Hutto, Tx
Work Phone 512-759-4000
Business owner? ☐ Yes ☐ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation ; Tree Advisory
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have a degree from Texas A&M
and 30+ years experience in the Parks and Recreation
Industry. I currently work for a City PAR department.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Laurie Y Connally

Date

Jan 15, 2016

Laurie Connolly Continued

I have a variety of skills and experiences in the parks and recreation industry and believe I am well qualified to bring new ideas to the group.

I recently purchased a home in Taylor and am extremely interested in the leisure services and opportunities for our citizens.

Additionally, I take minutes at the Hutto Parks Advisory Board, as a part of my regular job, and am familiar with the rules and regulations.

I hope you will give my application serious consideration and offer my thanks in advance.

Laurie J. Connolly



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Rev Kathleen Eason
Address (Residence and Mailing)
1401 Wallace St
Taylor Texas
How long at this residence? 4 yrs
Phone (Home) 512-365-2513
Cell Phone 512-468-9544
Fax 512-365-2513
Email kathleen.eason@shoglobal.net

Occupation Service Provider
Employer Alamo Consumer Direct
Address
Austin TX 7
Work Phone 512-
Business owner? ☐ Yes ☒ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Park & Recreation Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have coached, referee, love working with people and I have great Public Relations, want to make a difference in my community.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Kathleen Eason

Date

Nov. 18, 2015



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name ANDREW GONZALES
Address (Residence and Mailing)
1803 OAKLAWN DR
TAYLOR, TEXAS 76574
How long at this residence? 16 yrs
Phone (Home) 512-365-1813
Cell Phone 512-690-3331
Fax _____
Email duck-tejano@yahoo.com

Occupation unemployed / sub @ Hutto High
Employer _____
Address _____
Work Phone _____
Business owner? ☐ Yes ☐ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : _____

Please consider attending a committee meeting of interest to you prior to submitting your application.

Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

16 yrs on board

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Andrew Gonzales

Date

11-18-15



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	<u>Jennifer Jewett</u>
Address (Residence and Mailing)	<u>1808 Cypress Cove</u> <u>Taylor, TX 76574</u>
How long at this residence?	<u>20</u>
Phone (Home)	<u>512-352-8879</u>
Cell Phone	<u>512-762-4638</u>
Fax	
Email	<u>jewetts@sbcglobal.net</u>

Occupation	<u>Compliance Analyst</u>
Employer	<u>EXCOR</u>
Address	<u>2705 W. Lince Dr.</u> <u>Taylor, TX 76574</u>
Work Phone	<u>512-248-3188</u>
Business owner?	☐ Yes ☒ No
Additional information?	

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Rec Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Currently on Board

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Jennifer Jewett

Date

11-18-15



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name <u>Lonnie D. Zycha, sr.</u>	Occupation <u>Mill Work Sales Specialist</u>
Address (Residence and Mailing) <u>3110 Crystal Circle</u> <u>Taylor, Texas 76574</u>	Employer <u>Home Depot</u>
How long at this residence? <u>29 yrs</u>	Address <u>600 Hwy 79</u> <u>Hutto, TX 78634</u>
Phone (Home) <u>512 595 2032</u>	Work Phone <u>512 759 3688</u>
Cell Phone <u>512 595 2032</u>	Business owner? ☐ Yes ☒ No
Fax _____	Additional information? _____
Email <u>lonnie.zycha.sr@yut100.com</u>	_____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) :

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Community Volunteer, with Chamber of
Commerce, Lions Club, City of Taylor,
Dr. Sickey Museum, Kite Festival
* Parks are the most united family strength we have *

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Lonnie D. Zycha, sr.

Date

01/16/2016

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Planning & Zoning Commission	3	Donna Frazier	1/2014	1-2017
	3	Jim Killough	6-2013	1-2016
	3	Todd Osborn	1-2014	1-2017
	3	Don McAlister, Chairman	1-2012	1-2018
	3	Annette Maruska	7-2014	1-2018
	3	Rick Selin	10-2013	1-2018
	3	Vacant	7-2013 (Filled an unexpired term)	1-2016
	3	Karen Farley	2-2013	1-2016
	3	Leland Stevens	2-2013	1-2016



City of Taylor Boards and Committee Application

RECEIVED

JUL 09 2014

PLEASE TYPE OR PRINT CLEARLY:

Name Deanne Andersen

Address (Residence and Mailing)
518 West 2nd Street
Taylor, TX 76574

How long at this residence? 1.5 months

Phone (Home) ~~512-309-5629~~ 512-595-5050

Cell Phone 512-955-4360

Fax N/A

Email deanneanderson@hotmail.com

Occupation Owner/Manager -auto shop

Employer Andersen Automotive

Address 518 West 2nd Street
Taylor, TX 76574

Work Phone 512-309-5629

Business owner? ☒ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning and Zoning Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have served as board member for the Corpus Christi Area Chamber of Commerce, the Greater Houston Area Chamber Commerce. I have held board positions including president of the Booster Club, PTA, Fellowship of Christian Athletes, and many different boards for church.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Deanne Andersen Date _____



City of Taylor
Boards and Committee
Application

RECEIVED

JUL 24 2014

PLEASE TYPE OR PRINT CLEARLY:

Name Ann Jones-Ballard

Address (Residence and Mailing)

905 George

Taylor, TX

How long at this residence? 8 yr

Phone (Home) N/A

Cell Phone 512-426-9553

Fax

Email annjones-ballard@ATT.net

Occupation Retired

Ex Employer TxDOT

Address

Work Phone

Business owner? ☐ Yes ☒ No

Additional information? TxDOT CD worker +

Most I worked with are
no longer working. Jim Huse of R.R.
has moved to San Marcos.

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : P & Z Board

Please consider attending a committee meeting of interest to you prior to submitting your application.

Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Numerous years exp. in const offices. All types.

Fifteen years with TxDOT in Training statewide

+ Human Resources. Experience in remodeling

w/ my husband. Approx two years at B. Beck Public Works

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Ann Jones Ballard

Date

7/24/14



City of Taylor
Boards and Committee
Application

RECEIVED

JUL 08 2014

PLEASE TYPE OR PRINT CLEARLY:

Name MIKE EATON
Address (Residence and Mailing)
2200 MILKED DR.
TAYLOR TX. 76574
How long at this residence? 7 yrs.
Phone (Home) 512-365-1188
Cell Phone 512-801-5267
Fax _____
Email EATON.MIKE@ATT.NET

Occupation CONCRETE SALES
Employer TEX MIX CONCRETE
Address P.O. Box 830
LAKWDER TX. 78646-0830
Work Phone 512-759-1007
Business owner? ☐ Yes ☒ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : PLANNING & ZONING COMMISSION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

JOB SUPT. ON MULTIPLE COMMERCIAL PROJECTS (6 yrs.)
PROJECT MGR. FOR CORNERSTONE DEVELOPMENTS (4 yrs)
SELF-EMPLOYED CONCRETE CONTRACTOR (8 yrs.)
CONCRETE SALES (15 yrs.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Mike Eaton

Date

7-7-14



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Faith Gardner

Address (Residence and Mailing)

520 W Lake Dr, Taylor TX 76574

How long at this residence? 6 months

Phone (Home) _____

Cell Phone 619-313-3670

Fax _____

Email fanewkirk@yahoo.com

Occupation Executive Assistant

Employer Brookfield Residential

Address 11501 Alterra Parkway, Suite 100, Austin
TX 78758

Work Phone 512-498-3215

Business owner? ☐ Yes

☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board + Planning Commission
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

- Degree in Public Administration, emphasis in Planning
- worked as a Planner for a mid size city
- Passionate about my community
- Understanding of zoning and Business licenses

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Faith Gardner

Date

1/4/15

Susan Brock

From: Faith Gardner <Faith.Gardner@brookfieldrp.com>
Sent: Monday, January 04, 2016 4:43 PM
To: Susan Brock
Cc: Deby Lannen
Subject: Board and Commission Application
Attachments: 270296039-10666-16763-138-91.pdf; Faith Gardner Resume (1).docx

Good Afternoon Ms.

Good Afternoon Ms. Brock and Ms. Lannen,

Overall my work experience in the field of planning and development makes me an excellent candidate for the City of Taylor's Planning and Zoning Commission and the Main Street Advisory Board.

I have seven years real working experience in the planning and development field in a variety of capacities. I have a degree from San Diego State University in Public Administration with an emphasis in City Planning and a minor in Cultural Geography.

I spent two years with the City of Oceanside as a Planner where I processed Development Plans, plan review, Conditional Use Permits, Variances, Coastal Permits, Zoning Amendments, and Business Licenses. I managed the coordination of materials for the Planning Commission within the City of Oceanside.

My work experience has been focused on customer satisfaction, organization, project administration, and budgeting. I have a thorough understanding of the development process of the private and public sector industries.

I moved to Taylor, Texas in August 2015. My family had been searching for the perfect community to raise our son and purchase a home for two years. We drove through Taylor and instantly we fell in love with the downtown area and the surrounding neighborhood. I love the small town charm of Taylor, and I am passionate about the growth opportunities. Taylor is a community on the verge of major expansion and I want to be part of the guided efforts in preserving the history while allowing new responsible development.

Thank you for your consideration,
Faith

Faith A. Gardner
Executive Assistant

Direct 512.498.3215 Cell 619.313.3670 Fax 512.391.1333
11501 Alterra Parkway, Suite 100, Austin, Texas 78758
Please note our new address!
Email faith.gardner@brookfieldrp.com
www.brookfieldrp.com

Brookfield
Residential

This message, including any attachments, may be privileged and may contain confidential information intended only for the person(s) named above. If you are not the intended recipient or have received this message in error, please notify the sender immediately by reply email and permanently delete the original transmission from the sender, including any attachments, without making a copy. Thank you.

Faith Gardner

520 W Lake Dr, Taylor, TX 76574
619.313.3670, fanewkirk@yahoo.com

Overview

Highly motivated and results oriented professional with a verifiable record of accomplishment. Strengths include:

- Prolific in Research and Analysis Skills
- Experienced in Management Principles
- Acute Computer Literacy
- Exceptional Customer Service Standards
- Articulate Communication Skills
- Proficient in Meeting Deadlines
- Effective Team Player and empathetic
- Excellent in maintaining composure and meeting requirements of fast paced settings
- Clifton StrengthsFinder top 5 strengths: Input, Empathy, Intellection, Developer, & Connectedness

Professional Experience

Executive Assistant 2015 – Present

Brookfield Residential, Austin, TX

- Responsible for distributing, coding, tracking, and submitting marketing invoices to accounting.
- Provide general administrative support that includes scheduling meetings, making travel arrangements, copying, faxing, and filing.
- Carries out repetitive office procedures independently
- Screen telephone calls, greeting visitors, opening and distributing incoming correspondence; personally responding to requests for information concerning office procedures
- Responsible and accountable for exercising excellent judgment and initiative to determine the approach or action to take in non-routine situations
- Interpret and adapt guidelines, including unwritten policies, precedents, and practices, which are not always applicable to changing situations
- Responsible for anticipating and preparing required documents for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs VPs on matters to be considered
- Stay current with projects for both departments
- Maintain and distribute department communications, documentation and operating supplies

- Make arrangements for conferences and meetings and assemble established background materials
- Read and edit outgoing correspondence for VP's approval and alert writers to any conflict with the file or departure from policies or VP's viewpoints; give advice to resolve any such conflicts
- Summarize content of incoming materials, specially gathered information, or meetings to assist VPs
- Maintain and submit expense reports
- Schedule maintenance and order supplies for office equipment such as copiers, mailing, and or facsimile machines
- Organize and manage charitable events and team building events

Executive Assistant to VP, IS, CIO and New Business Development 2009 – 2014

Jenny Craig, Inc., Carlsbad, Ca

- Solely responsible for balancing, budgeting, coding, and accounting for the departments six million dollar budget.
- Track all consultant timesheets and invoices
- Provide general administrative support that includes scheduling meetings, making travel arrangements, copying, faxing, and filing.
- Carries out repetitive office procedures independently
- Screen telephone calls, greeting visitors, opening and distributing incoming correspondence; personally responding to requests for information concerning office procedures
- Responsible and accountable for exercising excellent judgment and initiative to determine the approach or action to take in non-routine situations
- Interpret and adapt guidelines, including unwritten policies, precedents, and practices, which are not always applicable to changing situations
- Responsible for anticipating and preparing required documents for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs both VPs on matters to be considered
- Stay current with projects for both departments
- Maintain and distribute department communications, documentation and operating supplies
- Make arrangements for conferences and meetings and assemble established background materials
- Read and edit outgoing correspondence for VP's approval and alert writers to any conflict with the file or departure from policies or VP's viewpoints; give advice to resolve any such conflicts
- Summarize content of incoming materials, specially gathered information, or meetings to assist VPs
- Maintain and submit expense reports through Concur
- Managed the departments audit internally and externally (Nestle & KPMG)

- Schedule maintenance and order supplies for office equipment such as copiers, mailing, and or facsimile machines

Planner I

2007-2009

City of Oceanside, Ca

- Project Manager for variety of projects throughout the City of Oceanside, to include, Sign Review, Conditional Use Permits, Variances, Development Plans, and Coastal Permits
- Gave Public Presentations to the Planning Commission
- Prepared Staff Reports and Planning Resolutions
- Reviewed and approved Substantial Conformities
- Provided excellent customer service to the public at the Planning Counter and reviewed many plans associated with development within the City of Oceanside
- Reviewed and approved Business Licenses
- Performed Plan Checks on new projects within the City daily
- Created an excellent working relationship with other divisions within the City such as the Building Department, Code Enforcement, Engineering Division, Water Utilities, and Fire
- Understand CEQA

Senior Customer Service Coordinator

2003-2007

KB Home, San Diego, Ca

- Calculated bonuses, assisted in employee reviews biannually, managed expensed accounts, tracked vacation and sick time of 20+ employees
- Processed all of the accounts payable and insurance documents for the Customer Service and Construction Departments
- Created, Approved, and Distributed of approximately 300 Purchase Orders to jobsite personnel weekly
- Monitored the Federal Trade Commission Regulations for homes and prepared Corporate reports
- Participated in the escrow closing procedures for over 1700 homes in the San Diego & Riverside Division
- Managed homeowner warranty claims and walk through inspection reports
- Paid utility company and municipality invoices in parallel with managing project budgets
- Provided exceptional Customer Service Satisfaction support to both new and existing homeowners
- Computed the Customer Service Satisfaction Index and quantified data for report to Division Management
- Performed yearly audit for the Customer Service Department to ensure Division accuracy and production
- Managed and maintained archived project files
- Ordered and provided office and safety to jobsite personnel

Store Manager**2002-2003***Love Sac, San Diego, Ca*

- Managed all employees at store location, including hiring and termination
- Controlled the inventory of over 300 items daily and shipped products to various locations nationwide
- Handled all customer concerns in a professional manner
- Maintained a clean and safe work environment for all employees
- Calculated and submitted all employee's timecards for payment and scheduled employee's hours

Education

Bachelor of Arts in Public Administration: Emphasis in City Planning 1998-2002

San Diego State University, San Diego, Ca

- Cultural Geography Minor
- GPA: 3.4
- College Thesis: The Economic and Psychological Affects of 9.11 on American Society
- Studied Smart Growth and Zoning
- Assess the Planning and Zoning of the Fenton Parkway in Mission Valley
- Volunteered for Political Campaigns in Spring 2000

Computer Skills

- IBM Literate, 10-Key, type 70 words/minute
- Microsoft Office: Word, Excel, Outlook, Access, PowerPoint, Visio
- Other Programs: IFPO, AS400/JDE, Quickbooks, MetroScan, GIS Viewer, Concur, Intelext



City of Taylor
Boards and Committees
Application

RECEIVED

NOV 24 2014

PLEASE TYPE OR PRINT CLEARLY:

Name ROBERT LOUIS (BOBBY) NAIVAR
Address (Residence and Mailing)
RES. 205 PINTAIL TAYLOR, TX
MAIL: PO BOX 531 TAYLOR, TX
How long at this residence? 3 YEARS
Phone (Home) _____
Cell Phone 512-657-0231
Fax _____
Email bnaivar58@hotmail.com

Occupation EXCAVATION - HEAVY EQUIP
Employer SELF EMPLOYED
Address PO BOX 531
1301 CR 452 TAYLOR, TX
Work Phone 512-657-0231
Business owner? ☒ Yes ☐ No
Additional information? I HAVE BEEN
IN BUSINESS FOR 30 YEARS

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : PLANNING & ZONING COMMISSION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I WAS BORN AND RAISED IN TAYLOR. I GRADUATED FROM
TEXAS A&M UNIVERSITY IN 1984 AND BEGAN MY EXCAVATION
BUSINESS SHORTLY THEREAFTER. I HAVE OPERATED A
SUCCESSFUL BUSINESS IN THE TAYLOR AREA FOR 30 YEARS.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Robert Louis (Bobby) Navar Date 11/20/2014

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
<u>Taylor Economic Development Corp (TEDC)</u>	3	Joe Burgess	6-2015 (Filled an unexpired term)	1-2017
	3	D. Scott Green	12-2013	1-2016
	3	Kelly Cmerek	12-2013	1-2017
	3	Christine Lopez	5-2003	1-2018
	3	Clark Jackson	1-2012	1-2018



City of Taylor Boards and Committee Application

RECEIVED

FEB 17 2015

PLEASE TYPE OR PRINT CLEARLY:

Name Gary Gola

Address (Residence and Mailing)

1806 Cypress Cove

Taylor, TX 76574

How long at this residence? 26 years

Phone (Home) _____

Cell Phone: 512.771.2413

Fax: 512.365.1576

Email: Gary@GolaRealtors.com

BY: _____

Occupation: Real Estate Broker

Employer: Self

Address: 105 W 4th, Taylor, TX 76574

Work Phone: 512.365.9548

Business owner? ☒ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Economic Development Corporation Board (TEDC)

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

See Attached Addendum

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Date: 02/17/2015

City of Taylor Boards and Committee Application Addendum for:

Gary Gola

Served on the Taylor Parks and Recreation Advisory Board from 2008 to present.

Retired from 26 years of service at the Texas Department of Insurance. At TDI I managed a staff of statisticians, research specialists, and insurance professionals that were responsible for managing three statistical agents located in Texas, New York, and Florida; additionally my staff managed a multi-state agency project along with a contractor located in Alabama and Utah that was responsible for automobile insurance verification activities. These functions and contractors involved annual budgets in excess of 5.5 million dollars. My work experience involved the collection of over a billion records of insurance related information each year. This work involved the analysis, reasonability testing, compilation, and reporting on this vast amount of information that then went into decision making for things like premium rates and market stability. I was also afforded the opportunity to be involved with the development, issuance, evaluation, and awarding of contracts through a variety of methods including RFIQ's, RFP's, and HUB sub-contracting. I was trained in project management by the Project Management Institute and in the development and use of Balanced Score Cards to help organizations meet their goals and stated mission.

Additionally, my wife and I have been the owners and operators of Cornerstone Real Estate, Inc. since 2003. We employ a staff of licensed agents that service a large portion of the central Texas market. We are both Taylor natives and have purposely chosen to stay in the Taylor area to raise our family and operate our business. Working in the real estate market has provided me with a unique insight into what it takes to make a community viable and attractive to both residents and investors. My hope is to make a difference in this town so that it is a place that both Taylor natives and newcomers will be proud to call home.

NOV/24/2014/MON 04:50 PM Taylor Housing Auth

FAX No. 512 365 5464

P. 002



City of Taylor

Boards and Committee Application

RECEIVED

NOV 25 2014

PLEASE TYPE OR PRINT CLEARLY:

Name Ebay Green

Address (Residence and Mailing)

100 Twin Springs Rd.
Georgetown, TX 78633

How long at this residence? 9 years

Phone (Home) _____

Cell Phone (512) 940-5069Fax (512) 365-5464Email egreen@taylorha.orgOccupation Executive DirectorEmployer Taylor Housing Auth.Address 311 E. 7thTaylor, TX 76574Work Phone (512) 352-3231 ext. 110Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : (1) Library (2) TEDC (3) Parks + Recreation
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have over 20 years experience working with public programs. I am a professional who works in Taylor, I have budgeting and accounting ^{experience} and I have a genuine interest in Taylor. I also hold a masters in ^{public administration}.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Ebay Green

Date

11/24/14

NOV/24/2014/MON 04:50 PM Taylor Housing Auth

FAX No. 512 365 5464

P. 001



Taylor Housing Authority
Where Housing Exceeds the Dream...

311~ C East 7th St., Taylor, Texas 76574
Telephone (512) 352-3231 ~ Fax (512) 352-5464

FAX COVER SHEET

COMPANY NAME: City of Taylor _____

ATTENTION: Susan Brock _____

FAX NUMBER: (512) 352-⁸⁴⁸³~~3675~~ _____

COMMENTS: Application for City Board. Have listed top three I am
interested in, but would be willing to consider others.

FROM: Ebby Green _____

DATE: 11/24/2014 _____

TIME: 10:30 a.m.

Total Pages 2 (including this cover page)

If you do not receive all of the pages please call: (512) 352-3231 Ext. 110

The information contained in this transmission is privileged and confidential and only intended for use of the addressee listed above. If you receive this fax transmission in error, please notify us immediately by telephone at the number above to arrange for destruction of the document(s).



City of Taylor Boards and Committee Application

RECEIVED

JAN 28 2015

PLEASE TYPE OR PRINT CLEARLY:

Name **John M. McDonald**

Address (Residence and Mailing)

2405 Meadow Ln

Taylor, Tx. 76574

How long at this residence? **20 years**

Phone (Home) **(512) 365-3528**

Cell Phone **(512) 569-6247**

Fax _____

Email John_M_McDonald@hotmail.com

Occupation **Senior Application Developer**

Employer **Computer Sciences Corp, Inc.**

Address **200 West Cesar Chavez Street
Austin, Tx. 78701**

Work Phone **(512) 365-3528**

Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : **Taylor Economic Development Corporation, TEDC**

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

9 years Taylor City Council (two-time Mayor Pro-Tem). 5 ½ years Planning and Zoning Commission.

40 years investment experience, following world, national, & local business news, trends, & developments. I understand a balance sheet and can evaluate an earnings report.

Based upon wire & business reports and my own investigative skills, I determined the Taylor area was a prime candidate for the Tesla Gigafactory 6 weeks before it was first discussed in council executive session.

I believe the TEDC should be aggressive and fiduciary as possible to bring viable, new businesses to Taylor. Taylor has much work to do and I believe I have the skill set to help make economic develop occur.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board,

Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature John M. McDonald

Date January 26, 2015



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	Adam Mosier
Address (Residence and Mailing)	
	3616 Far West Blvd #117-445
	Austin, TX 78731
How long at this residence?	3 yrs
Phone (Home)	512-309-5110
Cell Phone	
Fax	512-233-1087
Email	adam@hdiplastics.com

Occupation	Engineer
Employer	HDI Plastics Inc.
Address	601 W. 2nd St
	Taylor, TX 76574
Work Phone	512-309-5002
Business owner?	☐ Yes ☒ No
Additional information?	

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Owner / Operator of Businesses in Light Manufacturing - 23 years

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Adam Mosier

Date

11-7-14



City of Taylor

Boards and Committee

Application

RECEIVED

JUL 18 2014

PLEASE TYPE OR PRINT CLEARLY:

Name Jeffrey Stone

Address (Residence and Mailing)

1617 TAMM LANE

TAYLOR, TX 76574

How long at this residence? 24yr

Phone (Home) 512-352-7034

Cell Phone 512-970-6042

Fax _____

Email jstone40@austin.rr.com

Occupation Retired

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

6yr USN Submarine Reactor Plant ELECTRICAL OPERATOR, 15yr USNR Construction (Seabees)

8yr Former Real Estate BROKER, Former business OWNER & LANDLORD

23yr ELECTRIC GENERATION PLANT Sr. Environmental technician.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Jeffrey D. Stone

Date

7/14/2014

BOARD	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
<u>Taylor Economic Development Corp (TEDC)</u>	3	Joe Burgess	6-2015 (Filled an unexpired term)	1-2017
	3	D. Scott Green	12-2013	1-2016
	3	Kelly Cmerek	12-2013	1-2017
	3	Christine Lopez	5-2003	1-2018
	3	Clark Jackson	1-2012	1-2018

BOARD	TERM	MEMBER	APPOINTED	EXPIRES
Tree Advisory Board (est. 2012)		Vacant	10-2014 (filling an unexpired term)	1-2016
		Brian Lawrence	9-2012	1-2018
		Robert Lopez	9-2012	1-2018
		Bonnie Sladek	1-2014	1-2016
		Christi Stromberg	1-2014	1-2016
		Erin Butler	2-2015	1-2017
		Vacant (new position added in Nov. 2014)		1-2017

[illegible]



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Nathan B. Abbott

Address (Residence and Mailing)

2100 Donna Dr
Taylor, TX 76574

How long at this residence?

14 months

Phone (Home)

Cell Phone 512.795.9066

Fax

Email nathan@certifiedarbor.com

Occupation

Urban Forester

Employer

Certified Arbor Care Inc.

Address

P.O. Box 1868
Round Rock, TX 78680

Work Phone

512.671.8733

Business owner? Yes

No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) :

Tree City USA

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Bachelor of Science degree in Urban Forest Management

Certified Arborist

Skilled in street tree surveys

Knowledgeable in native trees

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Nathan B. AHA

Date

1-19-16

DESCRIPTION OF BOARDS AND COMMISSIONS

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Comprehensive Plan Implementation Committee has thirteen members appointed by Council to review the implementation status (Chapter 11) of the Taylor Comprehensive Plan twice a year.

Library Advisory Board meets the third Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum Advisory Board meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Laurie Connally
Address (Residence and Mailing)
908 Gilmore St
Taylor, Tx 76574
How long at this residence? new
Phone (Home) na
Cell Phone 512-552-2946
Fax _____
Email laurie.connally@huttotx.gov

Occupation Park & Rec Mgmt Assist
Employer City of Hutto
Address 306 E. Live Oak
Hutto, Tx
Work Phone 512-759-4000
Business owner? ☐ Yes ☐ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation ; Tree Advisory

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have a degree from Texas A&M
and 30+ years experience in the Parks and Recreation
Industry. I currently work for a City PAR department.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Laurie Y Connally

Date

Jan 15, 2016

Laurie Connolly Continued

I have a variety of skills and experiences in the parks and recreation industry and believe I am well qualified to bring new ideas to the group.

I recently purchased a home in Taylor and am extremely interested in the leisure services and opportunities for our citizens.

Additionally, I take minutes at the Hutto Parks Advisory Board, as a part of my regular job, and am familiar with the rules and regulations.

I hope you will give my application serious consideration and offer my thanks in advance.

Laurie J. Connolly



***City Council Meeting
February 11, 2016
Agenda Item Transmittal***

Agenda Item #: 12

Agenda Title: Consider proposed future agenda topics and any items for future discussion.

Council Action to be taken: Discuss possible future agenda items.

Initiating Department: City Council

Staff Contact: Mayor

1. INTRODUCTION/PURPOSE

Under this item, staff will be receiving input regarding future agenda items from you. This agenda item will be added as a routine matter on each of your upcoming agendas and will not be an action item unless specific items are listed for consideration. Staff will also be bringing potential agenda items before you at this time.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

12a. [Continuous list of items](#)

Topics still to be addressed:

Gonzales:

- a city facilities assessment – Proposal requested from TASB

Ancira:

- requested joint meetings or workshop with the TEDC, THA- TEDC is working to provide a tentative date; THA has been asked to provide a date.
- Discuss CARTS and AMTRAK project update – Pending – Work in progress.
- Corridor signage – In committee pending branding efforts. Branding company selected and branding about to be underway.
- Grants update: list of 380 economic development agreements
- Murphy Park safety issues

Green:

- Update on corridor signage: waiting for Main Street Board info
- Update on HT Fitness plans for expansion
- Water loss from old infrastructure
- 7th street update from Ted

Rydell:

- Developing historic preservation ordinances – In Progress – Main St Bd; Janetta McCoy
- More diversity for board volunteers (gathering info from other cities)
- Sidewalks maintenance and repair
- Expanding the TEDC Board from 5 to 7 members with 2 Council members

Hill:

- Ordinance review
- Increase involvement in CAPCOG
- CDBG funding for Givens Community Ctr