

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 14, 2019, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

BOARDS & COMMISSION PRESENTATION

1. Update from Planning & Zoning Commission (Don McAlister)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

2. Approve minutes for January 24, 2019. (Dianna Barker)
3. TIF (Tax Increment Financing) Annual Report. (Tom Yantis)
4. Accept donation from Koch for Public Safety equipment and approve expenditures (Jeff Jenkins)

PUBLIC HEARINGS / ORDINANCES

5. Conduct public hearing and consider introducing Ordinance 2019-04 regarding the juvenile curfew for minors and consider re-adoption (Chief Fluck)
6. Consider introducing Ordinance 19-05 reauthorizing the Neighborhood Empowerment Zone #1 and Ordinance 19-06 reauthorizing the Neighborhood Empowerment Zone #2. (Tom Yantis)
7. Consider introducing Ordinance 19-07, reflecting new residential recycling fees (Rosemarie Dennis)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

8. Receive street and infrastructure bonded projects process (Jim Gray/Jacob Walker)
9. Receive monthly update on current Capital Improvement Projects (CIP). (Kelly Kaatz)
10. Receive update on the Givens Community Center (Kelly Kaatz)
11. Consider Architect selection for the Givens Community Center (Kelly Kaatz)
12. Receive quarterly investment report for October – December 2018. (Rosemarie Dennis/David Meserve)
13. Receive Taylor Chamber of Commerce Quarterly Report for July – September and October – December 2018. (Tia Stone)
14. Update on Development Services Department (Tom Yantis)
15. Consider changes to the Boards & Commission Handbook, member term limits and attendance. (Dianna Barker/Jeff Jenkins)

16. Consider Tax Increment Financing (TIF) Fund application from Edward Hile for a Fire Suppression and Alarm System at 104 E. 2nd Street. (Tom Yantis)

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. Windy Ridge

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on February 11, 2019 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Dianna Barker Date 2-11-19
Dianna Barker, City Clerk



***City Council Meeting
February 14, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 1
Agenda Title: **Planning & Zoning Commission (P&Z) Update**
Council Action to be taken: Receive update
Initiating Department: Development Services
Staff Contact: Tom Yantis, AICP, Director of Development Services

1. INTRODUCTION/PURPOSE

Upon request by the City Council, Don McAlister, the Chairperson of the Planning & Zoning Commission will provide a brief update on the board's activities. Mr. McAlister will utilize the attached PowerPoint slides to briefly discuss the Commission's granting authorities, past experiences, recent activities, and future suggestions for the board.

2. STAFF ANALYSIS (Why and How)

Mr. McAlister has served on the Planning & Zoning Commission since 2003 and has served as its chairman since 2005.

3. RECOMMENDATION

N/A

4. FUNDING SOURCES

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

1a [PowerPoint Presentation](#)



Planning & Zoning Commission

Update to City Council
February 14, 2019

Don McAlister, Chairman

The Planning & Zoning Commission's Authority

- State law – Chapter 211 Texas Local Government Code (LGC)
 - Home-rule cities shall appoint a zoning commission
 - Commission must prepare a report to Council on all zoning changes
 - Commission must hold a public hearing on all zoning changes
- State law – Chapter 212 Texas (LGC)
 - Planning Commission responsible for approval of plats

The Planning & Zoning Commission's Authority

- City of Taylor Code of Ordinances – Chapter 21, Articles II and III
 - Merged planning commission and zoning commission
 - No fewer than 9 members

“The purpose and duties of the planning commission shall be to advise and assist the city council on various matters pertaining to the good and betterment of the city. Without in any manner intending to limit the foregoing, the planning commission shall have all powers provided by statute for a city planning commission and further shall have the power and it shall be its duty to make or cause to be made and recommend for adoption a comprehensive city plan as a whole or in parts for the future development and redevelopment of the city and its environs which shall include, but shall not be limited to, the following:”

The Planning & Zoning Commission's Authority

- City of Taylor Zoning Ordinance – Chapter 8
 - Review, hold public hearing and make recommendation to Council on all zoning changes
 - Review, hold public hearing and make recommendation to Council on all specific use permits
- City of Taylor Subdivision Ordinance – Chapter 3
 - Review and approval of preliminary plats
 - Review and approval of final plats
 - Review and consideration of variances to Subdivision Ordinance

Planning & Zoning Commission Activity

- Meetings held

2014	2015	2016	2017	2018
7	4	9	13	10

- Cases processed

	Rezoning	SUPs	Prelim. Plat	Final Plat
2017	13	7	5	8
2018	6	1	2	9

Planning & Zoning Commission

- Future Recommendations
- Questions



***City Council Meeting
February 14, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 2

Agenda Title: Approve minutes from January 24, 2019 regular meeting

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Approve as submitted or amend with changes noted.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

2a. [January 24, 2019 minutes](#)

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
January 24, 2019 at 6:00 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro Tem Christine Lopez
Council Member Robert Garcia
Council Member Mitch Drummond

Isaac Turner, City Manager
Jeff Jenkins, Assistant City Manager
Ted Hejl, City Attorney
Dianna Barker, City Clerk

Absent: Council Member Dwayne Ariola

INVOCATION - Jim Newman gave the invocation.

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Isaac and Angela Turner
Mayor Rydell read and presented a proclamation to Isaac Turner thanking him for his service as City Manager to the City of Taylor. Mr. Turner retired after serving the city for four years.

CITIZENS COMMUNICATION

Connie Roalson, 4229 Clear Meadow Place, Round Rock – feels that the basic human need of touch is denied at the T. Don Hutto facility and feels that the women are treated with a lack of care and dignity.
Bethany Carson, 2501 Wickersham, Austin – stated residents of Taylor are counting on the city to find out what can be expected after January when the contract between T. Don Hutto and Williamson County expires and share that information with the community.

Sophia Casini, 2711 E. 22nd St., Austin – wants the city to find out what is happening with the T. Don Hutto facility after their contract with the County expires and to share that information with county and local residents.

Jim Newman, 1515 W. Lake Dr. – noticed more loose dogs around the neighborhood recently and feels it's becoming a severe problem. Mr. Newman feels Animal Control has patrolled the area less in the past year and feels the situation needs to be dealt with.

CONSENT AGENDA

2. **Approve minutes for January 10, 2019.**
3. **Concur with preliminary financials for December 2018.**
4. **Consider Ordinance 2019-01, Strength of Force Ordinance, to increase the staffing of the Police Department by one Police Officer position to serve as an additional School Resource Officer.**
5. **Consider Ordinance 2019-02 to rezone approximately 9.46 acres, part of and out of the Parthinia Coursey Survey, Abstract No. 131, generally located east of SH 95 at the end of**

Southpark Blvd, from Single-Family Residential Zoning District (R-1) to Light Industrial Zoning District (M-1).

6. **Consider Ordinance 2019-03, amending Ordinance 2018-01, Fee Schedule, to include Multi-family recycling rates.**
8. **Approve Resolution R19-08 appointing Tom Yantis, Director of Development Services, as Administrator of the HOME program.**
9. **Consider final acceptance of Subdivision Infrastructure from the Trinity Heights Subdivision.**

Mayor Rydell stated that items 7 and 10 were to be pulled for separate consideration.

Motion was made by Councilmember Garcia to approve consent agenda items 2, 3, 4, 5, 6, 8, and 9 as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

7. **Consider adopting Resolution R19-02 calling an election on May 4, 2019 to elect one Council Member from District 1 and one Council Member from District 4.**

City Clerk Dianna Barker explained this resolution is to call for a May general election. Williamson County has sent updated early voting hours and added Saturday, April 27th to the early voting schedule.

Motion was made by Mayor Pro-Tem Lopez to approve Resolution R19-02 as presented with the early voting time changes of April 22-27, 8AM to 6PM, and April 29th and 30th from 7AM to 7PM and adding Saturday, April 27th to the schedule. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

10. **Consider final acceptance of Subdivision Infrastructure from the Avery Glen Subdivision, Phase 1.**

Development Services Director Tom Yantis explained that the city's subdivision ordinance requires final acceptance of the infrastructure before the city accepts the infrastructure for maintenance and operation. The developer has provided the city with all required documents and Phase I has passed all of the city's inspections. Staff is asking City Council to authorize the City Manager to execute the Memorandum of Agreement regarding the outstanding construction of the trails and park improvements.

Motion was made by Councilmember Garcia to accept the subdivision infrastructure from the Avery Glen Subdivision, Phase 1, and to authorize the City Manager to execute the Memorandum of Agreement. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. **Consider and take action with respect to Resolution R19-05 authorizing proceeding with issuance of Certificates of Obligations and further directing the publication of notice of intention to issue City of Taylor Texas, Texas Combination Tax and Revenue Certificates of Obligation, Series 2019.**

Finance Director Rosemarie Dennis stated that this resolution gives official notice of the City's intent to issue Certificates of Obligation, not to exceed \$13,500,000, and allows staff to begin the process to issue debt for the Utility, MDUS, TUF Funds and General Fund. This

issuance will not impact to the tax rate to the citizens. A timetable of events for the issuance of the bonds was provided. Bart Fowler, the City's bond attorney, was present to answer any legal questions on the bond issuances.

Motion was made by Councilmember Garcia to approve Resolution R19-05 directing publication of notice of the City's intention to issue Certificate of Obligations and authorizing the financial advisor to prepare offering documents for the Certificate of Obligations. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

12. Discuss and consider re-authorizing Neighborhood Empowerment Zones

Development Services Director Tom Yantis stated the city has two empowerment zones and explained the purpose of the zones. The Tax Code stipulates that the zones, for the purposes of tax abatements, must be re-authorized every five years. The two Neighborhood Empowerment Zones are a tool that the City can use to encourage development and redevelopment within the zones. The ability of the City to offer fee waivers and tax abatements is an incentive for development within the zones. Staff recommends that the Council direct staff to prepare an ordinance re-authorizing the zones.

Motion was made by Mayor Pro-Tem Lopez to direct staff to prepare an ordinance re-authorizing the neighborhood empowerment zones. Motion was seconded by Councilmember Garcia. Motion carried unanimously.

Mayor Rydell read the executive session meeting announcement and adjourned into executive session at 6:47p.m.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. Windy Ridge

Executive Session II. The Taylor City Council will conduct a closed executive meeting under Section 551.087 of the Texas Government Code in order to (1) discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.

- a. Project 63350

The City Council reconvened into regular session at 7:44p.m.

No action was taken.

Regular City Council Meeting Minutes

January 24, 2019

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ADJOURN

With no further action Mayor Rydell declared the meeting adjourned at 7:45 p.m.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk



***City Council Meeting
February 14, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 3

Agenda Title: Receive 2018 annual report for the
Taylor Tax Increment Reinvestment Zone #1

Council Action to be taken: Receive report

Department Submitted: Development Services

Staff Contact: Tom Yantis, Director of Development Services

1. PURPOSE/DESCRIPTION

This item is intended for the Council to receive the annual report of the Taylor Tax Increment Reinvestment Zone #1 (TIRZ).

2. STAFF ANALYSIS (How and Why)

State law requires that the City submit an annual report of the TIRZ District's financial activities to the Comptroller's Office and the Attorney General's Office. Our practice is also to share the report with the County, since they are a funding-partner, the Chamber, Taylor EDC, the Taylor ISD, and the Taylor Daily Press.

3. RECOMMENDATION

Staff recommends that the Council receive the annual report.

4. FUNDING SOURCE

N/A

5. TIMELINE

The annual report was received by the Tax Increment Financing Board at their January 29, 2019 meeting.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

3a. [2018 TIRZ annual report](#)

Taylor Tax Increment Reinvestment Zone District #1

ANNUAL REPORT

For Fiscal Year Ending September 30, 2018

Prepared by:
Development Services Department
The City of Taylor, Texas
www.taylortx.gov
512-352-5990

Legislative Requirements.

Section 311.016 of the Texas Tax Code Requires that prior to the 150th day following the last day of the City's fiscal year, the City must prepare and submit a report on the status of the Zone to the chief executive officer of each taxing entity that levies taxes in the Zone.

Distribution.

In accordance with this section the report will be distributed to:

City Manager of the City of Taylor,
Superintendent of the Taylor Independent School District,
Williamson County Judge
Texas Attorney General's Office
Texas Comptroller's Office

Extra copies will be provided to:

Taylor Economic Development Corporation,
Chamber of Commerce,
Taylor Daily Press.

Finally, the report will also be posted on the City's website.

Local legislative History of the District.

The Taylor Tax Increment Reinvestment Zone (TIRZ) District #1 was created by Ordinance 2005-9 on June 28, 2005. The Interlocal Agreement with Williamson County was finalized by the County Commissioners on October 25, 2005. The base year for the TIRZ District is January 1, 2005.

Geography and Map of the zone.

The zone consists of 128 acres. It is generally located in Taylor's Downtown area. However, approximately 40 percent of the district is south of the Union Pacific Rail Road.

A map of the District is attached as exhibit "A".

Governance.

The Taylor TIRZ District #1 is governed by an Advisory Board and the City Council. The Advisory Board consists of the Main Street Advisory Board and an appointee from both the Taylor Independent School District and the County.

The TIRZ District #1 Advisory Board is responsible for reviewing information and providing recommendations to the City Council.

Financial Data.

Section 311.016 of the Texas Tax Code requires that the following information be provided to each taxing unit that collects taxes in the District:

1. The amount and source of revenues in the TIRZ fund. Please see Exhibit "B" for a breakdown of TIRZ revenues for this reporting period. The **FY 2018 TIRZ revenues** were:
\$290,729.44
2. **Total revenue** to the TIRZ fund #1 since its inception in 2005 is:

City and County	= \$1,692,135.53
Interest	= \$ 21,352.81
Total	= \$1,713,488.34

3. The amount and purpose of expenditures from the TIRZ Fund. Please see Exhibit "B" for a breakdown of expenditures for this reporting period. The **FY 2018 TIRZ expenditures** were:
\$269,170.61
4. **Total expenditures** since the inception of TIRZ Fund #1 is:
\$957,901.55
5. The amount of principal and interest due on outstanding bonded indebtedness. The Fund has no bonded indebtedness reported in FY 2018.
6. The tax increment base and current captured appraised value retained by the zone.

The tax increment base in January 1, 2005 was:	\$24,550,177.
The 2018 taxable value was:	\$46,725,895
The 2018 captured appraised value was:	\$22,175,718
7. The increase in taxable value between 2017 and 2018 was \$1,746,465.
8. The captured appraised value shared by the City and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the Tax Increment Financing Plan adopted by the City Council. No activity to report during this period.
9. The fund balance of the TIRZ fund as of September 30, 2018 was \$755,586.69

Questions regarding this report should be directed to:

Tom Yantis, AICP

Assistant City Manager / Director of Development Services

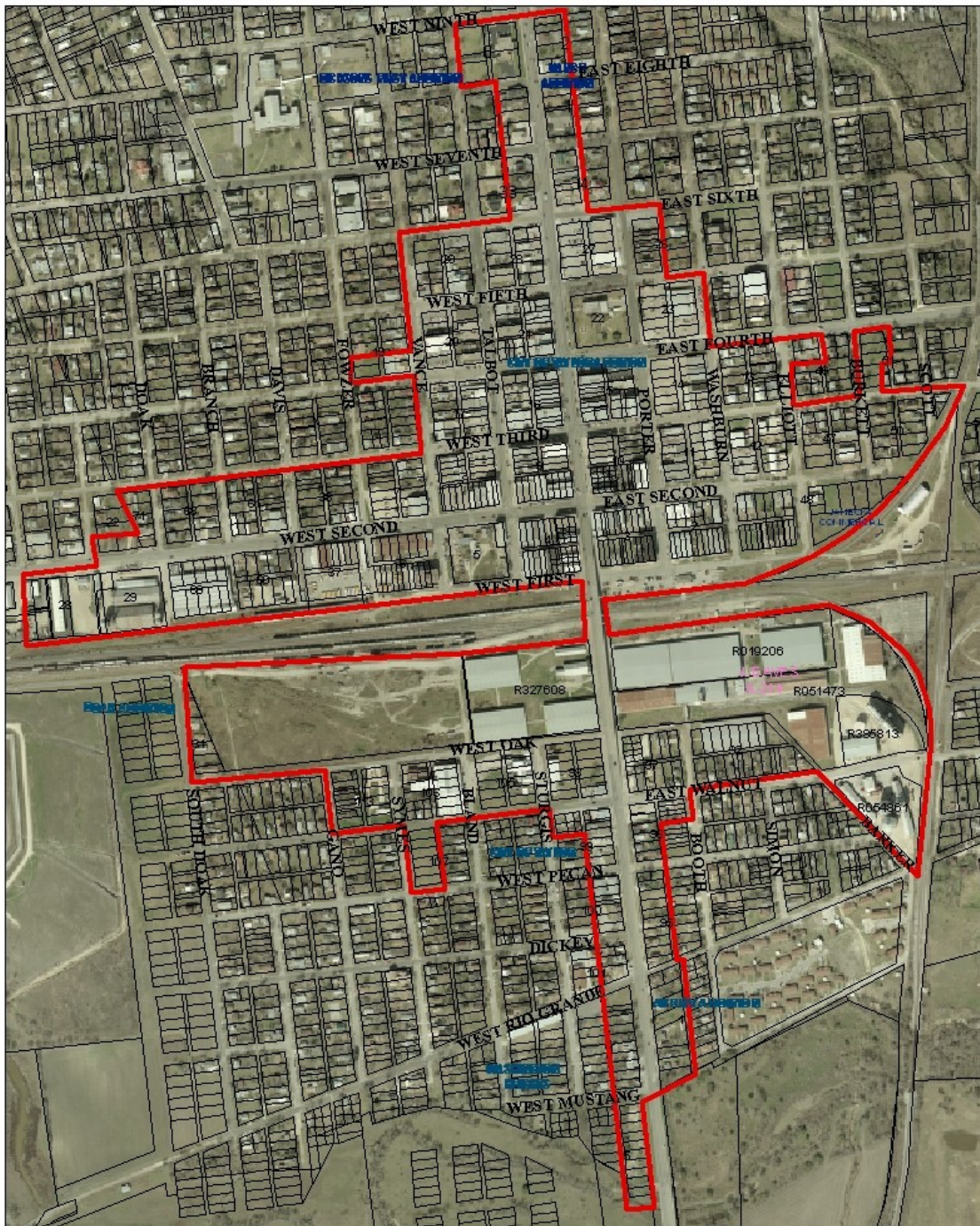
400 Porter Street

Taylor Texas 76574

tom.yantis@taylortx.gov

512-352-5990

Exhibit "A"



TAYLOR TIF ZONE # 1

Exhibit "B"

Taylor TIRZ Fund #1
2018 Financial Report: October 1, 2017--September 30, 2018

Beginning Fund Balance \$734,027.86

REVENUE

City TIRZ Payment \$176,962.23

County TIRZ Payment \$103,456.16

Interest \$ 10,311.05

Total Revenues \$290,729.44

Total Available Revenue \$1,024,757.30

Approved projects funded in fiscal year 2017-18:	
Downtown Plan Master Plan Implementation –SEC Planning (Gateway Signs/Heritage Park Signage)	\$69,170.61
Heritage Park (CIP)	\$170,000.00
Façade Grants (Transfer to Main Street Fund)	\$30,000.00
Total Expenditures	\$269,170.61
Ending Fund Balance	
	\$755,586.69
Encumbered funds:	
Downtown Master Plan Implementation – Gateway signage (FY 2019)	\$300,000.00
Heritage Park (FY 2019 – 2030)	\$4,088,428.00



City Council Meeting February 14, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 4

Agenda Title: **Accept donation from Koch and approve
expending funds for Public Safety needs**

Council Action to be taken: Accept donation and approve Public Safety expenditures

Department Submitted: **City Management**

Staff Contact: **Jeff Jenkins, Interim City Manager**

1. PURPOSE/DESCRIPTION

Koch is building a fuel distribution terminal similar to Valero on Chandler Road. During discussions in late 2018, Koch agreed to donate money to the City for public safety projects.

2. STAFF ANALYSIS (Why and How)

In later part of 2018, Koch agreed to donate \$102,635 toward a list of public safety needs for the City of Taylor. This was offered strictly as a donation and not for any services or considerations. Koch has done this in the past near locations where they have facilities. Currently, they are building a fuel distribution terminal off Chandler Road.

Koch was provided a list of items to help with public safety and they reviewed the list and agreed to donate funds for this purpose.

Attached is a list of expenditures in the Fire and Police Department that need your approval to expend the donated funds. Both departments would like to move quickly to use these funds for the purpose of the donation.

3. RECOMMENDATION

Accept donation from Koch in the amount of \$102,635 and approve expenditure in the same amount for various public safety needs as attached.

4. FUNDING SOURCE

Donation will fund the expenditures.

5. TIMELINE

Discussion about donation occurred in later part of 2018. The City received the check from Bill Oswald from Koch on January 22, 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

4a [List of projects Koch agreed to donate toward](#)

KOCH

Combined Public Safety

Projects for consideration

The equipment is listed in its priority order

Police Department

1. Polaris Ranger XP900EPS (ATV)	\$26,893
2. 2 Lidar (Radar) XLR-C	\$ 4,025
3. 30 Individual First Aid Kits	\$ 2,514
4. 1 Flir Handled Thermal Monocular	\$ 3,599
5. 20 Patrol Rifles Stag Model 1	\$12,200
6. 10 Stop Sticks (Spikes)	<u>\$ 5,404</u>
Subtotal	\$54,635

Fire Department

1. Special Event EMS Response Cart	\$27,400
2. Additional Bunker Gear for 5 Personnel	\$12,000
3. Bunker Gear Dryer	<u>\$ 8,600</u>
Subtotal	\$48,000

Grand Total \$102,635



City Council Meeting February 14, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 5

Agenda Title: **Conduct a Public Hearing and Introduce Ordinance 19-04 regarding Juvenile Curfew and Consider Re-adoption**

Council Action to be taken: **Conduct Public Hearing, Introduce and Discuss Ordinance**

Department Submitted: **Police**

Staff Contact: **Henry Fluck, Chief of Police**

1. PURPOSE/DESCRIPTION

Section 370.002 of the LOCAL GOVERNMENT CODE requires that after a city adopts a juvenile curfew ordinance, the city is to review and readopt the ordinance every three years. The statute requires the city to review the ordinance's effect on the community and on problems the ordinance was intended to remedy, conduct a public hearing on the need to continue the ordinance and then: abolish, continue, or modify the ordinance.

2. STAFF ANALYSIS (Why and How)

On Jan. 23, 1996, City Council passed, approved and adopted Ordinance 951128-02, establishing a curfew for minors. The ordinance prohibits a person under 17 years of age from remaining in a public place from Sundays-Thursdays 11:00pm-6:00am, Fridays and Saturdays Midnight to 6:00am, school days 9:30am –11:30am and 1:15pm until 3:15pm. Parents and businesses that encourage or permit violations of the ordinance can also be held accountable. There are specific defenses that allow for exceptions of the time prohibition.

It is the duty of the Police Department and our community to protect the safety of minor children. The nighttime Juvenile Curfew Ordinance empowers police to stop, investigate, detain and ultimately help ensure children are off the streets during curfew hours—those hours where there are few legitimate activities for them to engage in and they are more likely to become victims of crime or to commit crimes. In addition, the daytime Juvenile Curfew Ordinance authorizes police to assist with school attendance by providing a mechanism for further investigation when children are observed out in public and not in attendance at school during school hours.

The Juvenile Curfew Ordinance has been a valuable tool for the Police Department and it has served the community well in protecting juveniles.

3. RECOMMENDATION

Re-adopt and continue with the Juvenile Curfew Ordinance.

4. FUNDING SOURCE

N/A

5. TIMELINE

The statutory requirement of the three year review to abolish, continue, or modify the ordinance occurs in March of 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

City Council re-adopted and approved the Juvenile Curfew Ordinance on March 10, 2016.

7. OTHER OPTIONS (In order of preference)
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1. Modify the Juvenile Curfew Ordinance
2. Abolish the Juvenile Curfew Ordinance

8. ATTACHMENTS

- 5a [Juvenile Curfew Ordinance 2019](#)
- 5b [Curfew Violations Breakdown 2016-2018](#)
- 5c [Curfew Violation Citations 2016-2018](#)
- 5d [Curfew Violation Contacts 2016-2018](#)

ORDINANCE 2019-04

AN ORDINANCE ESTABLISHING A CURFEW FOR MINORS IN THE CITY OF TAYLOR; DEFINING OFFENSES FOR MINORS, PARENTS OF MINORS AND BUSINESS ESTABLISHMENTS VIOLATING THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$500.00 FOR VIOLATION HEREOF; PROVIDING FOR SEVERABILITY; REPEALING ALL CONFLICTING ORDINANCES TO THE EXTENT OF SUCH CONFLICT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Council has reviewed evidence presented by the city of Taylor Police Department and has determined that there is a compelling need to protect all persons and specifically those who are minors, under the age of seventeen in the City of Taylor, and

WHEREAS, The City Council believes that persons under the age of seventeen are particularly susceptible to unlawful and gang related activities and to be victims of older perpetrators of crime, and

WHEREAS, The City of Taylor has a compelling interest in providing for the protection of minors from each other and from other persons, the enforcement of parental control of and responsibility for their children, the protection of the general public, and the reduction of the incidence of juvenile involvement in criminal activities, and

WHEREAS, The City Council believes that a curfew for persons under seventeen years of age will be in the interest of the public health, safety, and general welfare, and will help to attain the foregoing objectives.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. In this section:

1. Curfew hours means:
 - a. 11:00 p.m. until 6:00 a.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday; and,
 - b. Midnight until 6:00 a.m. on any Friday and Saturday; and
 - c. 8:30 a.m. until 11:30 a.m. and 1:15 p.m., until 3:15 p.m. on any Monday, Tuesday, Wednesday, Thursday or Friday, during time school is in session
2. Direct Route means the shortest path of travel through a public place to reach a final destination without any detour or stop along the way.

3. Emergency means, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.
4. Establishment means any privately owned place of business operated for a profit to which the public is invited, including but not limited to retail stores, restaurants, and places of amusement or entertainment.
5. Juvenile Processing Office means a place designated by the Juvenile Board to which a minor in custody for a violation of this Ordinance will be taken to await pick up by parent or juvenile authorities.
6. Minor means any person under 17 years of age.
7. Operator means any person that owns, operates, manages, or is in control of any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.
8. Parent means a person who is:
 - a. A natural or adoptive parent of a minor;
 - b. A court-appointed guardian of a minor; or
 - c. At least 21 years of age and authorized by a parent or court-appointed guardian to have the care and custody of a minor.
9. Public Place means any place to which the public or a substantial group of the public has access and includes, but is not limited to streets, highways, alleys, sidewalks, playgrounds, parks, plazas, public buildings, and establishments. Public place does not include schools, however, during the curfew hours described in subsection 2(c) above.
10. Remain means to:
 - a. Linger or stay unnecessarily; or
 - b. Fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

SECTION 2: CURFEW OFFENSES

1. A minor commits an offense if the minor remains in any public place within the city during curfew hours.
2. A parent of a minor commits an offense if the parent knowingly permits, or by insufficient control allows, the minor to remain in any public place within the city during curfew hours.
3. An operator commits an offense if the operator's establishment has normal business hours during the curfew hours defined in Section 1, 2a, 2b and 2c and the operator fails to post a sign at each entrance to the establishment containing the following, or similar, language:

“Persons under 17 years of age are not to remain in this business during the following hours:

- a. 11:00 p.m. until 6:00 a.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday; and,
- b. Midnight until 6:00 a.m. on any Friday and Saturday; and,

- c. 8:30 a.m. until 11:30 a.m. and 1:15 p.m. until 3:15 p.m. on any Monday, Tuesday, Wednesday, Thursday, Friday, during time school is in session.”

Violations may be reported to the Taylor Police Department.

SECTION 3: DEFENSES

1. It is a defense to the prosecution under Section 2, that the minor was:
 - a. Accompanied by the minor’s parents;
 - b. On an errand that was reasonably necessary, in that an adult was unable or unavailable to perform the errand, the errand could not be postponed until after curfew hours, the errand was at the direction of the minor’s parent, and the minor was using a direct route;
 - c. In a motor vehicle involved in interstate travel;
 - d. Engaged in an employment activity, including but not limited to newspaper delivery, and was using a direct route;
 - e. Involved in an emergency;
 - f. On the sidewalk abutting the minor’s residence or abutting the residence of a next-door neighbor if the neighbor did not complain to a peace officer about the minor’s presence;
 - g. Attending an official school or religious activity or returning home by a direct route from an official school or religious activity;
 - h. Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly;
 - i. Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code; or
 - j. Carrying a valid college identification card identifying the minor as a college student.
2. It is a defense to prosecution under Section 2 with respect to the curfew hours described in Section 2.3 above that:
 - a. The minor was a high school graduate or has equivalent certification;
 - b. The minor was on an excused absence from his or her place of schooling; or
 - c. The minor’s school was not in session.

SECTION 4: ENFORCEMENT

1. A peace officer, upon finding a minor in violation of Section 2.1 will:
 - a. Ascertain the name and address of the minor;

- b. Have the authority to issue a citation to the minor; and
 - c. Order the minor to go promptly home by a direct route.
2. A peace officer, upon finding a minor in violation of Section 2.1, may take the minor into custody and deliver the minor to a juvenile processing office if reasonable.
3. The parents of a minor may be cited for violation of Section 2.2 upon the minor receiving a second citation for violation of Section 2.1.

SECTION 5: Referral to Juvenile Authorities

Any minor who violates Section 2.1 is subject to the penalty provided in Section 9 of this ordinance, and is also subject to referral to juvenile authorities under Title 3 of the Texas Family Code, as amended.

SECTION 6:

That if any word, phrase, clause, sentence, or paragraph of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions of this ordinance shall remain in effect as if the unconstitutional or invalid portion had not been adopted.

SECTION 7:

That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8:

That any person violating any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be subject to penalty of a fine not to exceed \$500.00.

SECTION 9:

That this ordinance shall be in effect thirty (30) days from and after its passage, and the caption hereof shall be published in a newspaper of general circulation in the area as required by the Charter of the City of Taylor.

SECTION 10:

In accordance with Article VIII, Section 1, of the City Charter, Ordinance 2019-04 was introduced before the Taylor City Council on the 14th day of February, 2019.

PASSED, APPROVED, AND ADOPTED this, the 28th day of February, 2019.

Brandt Rydell., Mayor

ATTEST:

Dianna Barker, City Clerk



TAYLOR POLICE DEPARTMENT
JUVENILE CURFEW VIOLATIONS 2016 - 2018

January 11, 2019

The following report is provided to give a breakdown of Curfew violations that have occurred from January 1, 2016 to December 31, 2018.

This report is categorized by year, disposition of call, and time the call occurred. It also provides the location of each stop within the city.

CITATIONS		<u>Number</u>	<u>Day</u>	<u>Night</u>
2016	Citations Issued	17	1	16
2017	Citations Issued	13	2	11
2018	Citations Issued	5	0	5
Total Citations Issued		35	3	32

WARNINGS		<u>Number</u>	<u>Day</u>	<u>Night</u>
2016	Warnings Issued	8	0	8
2017	Warnings Issued	1	0	1
2018	Warnings Issued	1	0	1
Total Warnings (Subjects were released to Adult)		10	0	10

Overall Total of Contacts with Juvenile Curfew Violators	<u>45</u>
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Curfew Violation Citations Issued spreadsheet attached – 1 page
Curfew Violation Contacts (Calls for Service) spreadsheet attached – 1 page

CURFEW VIOLATION CITATIONS ISSUED
JANUARY 1, 2016 THROUGH DECEMBER 31, 2018

YEAR	CASE NO.	CRIME	DATE REPORTED	DAY/NIGHT	TIME OCCURRED	CASE STATUS	LOCATION OF OFFENSE
2016	20160630098	Curfew Violation	7/1/2016	Night	12:23 AM	Citation Issued	400 Blk Burkett
2016	20160630098	Curfew Violation	7/1/2016	Night	12:23 AM	Citation Issued	400 Blk Burkett
2016	20160717018	Curfew Violation	7/17/2016	Night	4:01 AM	Citation Issued	500 Blk Mallard
2016	20160717018	Curfew Violation	7/17/2016	Night	4:01 AM	Citation Issued	500 Blk Mallard
2016	20160721010	Curfew Violation	7/21/2016	Night	3:31 AM	Citation Issued	1500 Blk W Lake Dr
2016	20160911006	Curfew Violation	9/11/2016	Night	1:47 AM	Citation Issued	Walmart 3701 N Main
2016	20161113011	Curfew Violation	11/13/2016	Night	2:34 AM	Citation Issued	Regency Inn 2007 N Main
2016	20160214009	Curfew Violation	2/14/2016	Night	2:30 AM	Citation Issued	Bel Air & Dellinger
2016	20160214009	Curfew Violation	2/14/2016	Night	2:30 AM	Citation Issued	Bel Air & Dellinger
2016	20160512009	Curfew Violation	5/12/2016	Night	4:25 AM	Citation Issued	Robinson Park 206 S Dolan
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20161101024	Curfew Violation	11/01/2016	Day	9:38 AM	Citation Issued	Carlos Parker Blvd/FM 973
2016	20161101080	Curfew Violation	11/01/2016	Night	11:36 PM	Citation Issued	Justin Lane/CR 398
2016	20161130081	Curfew Violation	12/26/2016	Night	1:47 AM	Citation Issued	900 Blk Burkett
2017	20170717080	Curfew Violation	7/18/2017	Night	12:04 AM	Citation Issued	7th & Kimbro
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170224035	Curfew Violation	02/24/2017	Day	8:37 AM	Citation Issued	900 Blk Dellinger
2017	20170224035	Curfew Violation	02/24/2017	Day	8:37 AM	Citation Issued	900 Blk Dellinger
2017	20171006006+	Curfew Violation	10/06/2017	Night	1:27 AM	Citation Issued	1800 Blk N Lynn
2017	20171031003	Curfew Violation	10/31/2017	Night	1:12 AM	Citation Issued	6th & Kimbro
2017	20171220091	Curfew Violation	12/20/2017	Night	11:03 PM	Citation Issued	Taylor Public Library 801 Vance
2018	20180101013	Curfew Violation	1/1/2018	Night	1:55 AM	Citation Issued	Taylor Regional Park 210 Carlos Parker Blvd NW
2018	20180122006	Curfew Violation	1/22/2018	Night	3:21 AM	Citation Issued	800 blk Randall
2018	20180414068	Curfew Violation	4/14/2018	Night	11:42 PM	Citation Issued	1300 Blk W 7th
2018	20181028004	Curfew Violation	10/28/2018	Night	1:19 AM	Citation Issued	2200 Blk Whistling Way
2018	20181122007+	Curfew Violation	11/22/2018	Night	2:02 AM	Citation Issued	1400 Blk McLain

CURFEW VIOLATION CONTACTS (CALLS FOR SERVICE)
JANUARY 1, 2016 THROUGH DECEMBER 31, 2018

CALL #	NATURE	DISPO OF CALL	DATE RECD	DAY/NIGHT	TIME RECD	LOCATION
20160106002	Agency Assist/Curfew Violation	Printed Warning	1/6/2016	Night	1:14 AM	400 Blk Burkett
20160214006	Suspicious Person/Curfew Violation	Printed Warning	2/14/2016	Night	1:58 AM	6th & Talbot
20160506002	Traffic Stop/Curfew Violation	Printed Warning	5/6/2016	Night	12:15 AM	Mallard & north
20160515004	Traffic Stop/Curfew Violation	Printed Warning	5/15/2016	Night	12:56 AM	5th & Talbot
20160630098	Shots Fired/Curfew Violation	Citations x 2	7/1/2016	Night	12:23 AM	400 Blk Burkett
20160702008	Traffic Stop/Curfew Violation	Printed Warning	7/2/2016	Night	1:29 AM	4th & Porter
20160717018	Traffic Stop/No Drivers License/Curfew Violation	Citations x 2	7/17/2016	Night	4:01 AM	500 Blk Mallard
20160721010	Traffic Stop/Minor in Possession Tobacco/Curfew Violation	Citation	7/21/2016	Night	3:31 AM	1500 Blk W Lake Dr
20160816001	Suspicious Circumstances/Curfew Violation	Printed Warning	8/16/2016	Night	12:32 AM	600 Blk Howard
20160911006	Theft/Curfew Violation	Citation	9/11/2016	Night	1:47 AM	Walmart 3701 N Main
20161113011	Agency Assist/Curfew Violation	Citation	11/13/2016	Night	2:34 AM	Regency Inn 2007 N Main
20160214009	Suspicious Circumstances/Curfew Violation	Citations x 2	2/14/2016	Night	2:30 AM	Bel Air & Dellinger
20160512009	Suspicious Vehicle/Curfew Violation	Citation	5/12/2016	Night	4:25 AM	Robinson Park 206 S Dolan
20160526002	Curfew Violation	Verbal Warning	05/26/2016	Night	1:16 AM	Murphy Park 1600 Veterans Dr
20160531004	Curfew Violation	Verbal Warning	05/31/2016	Night	1:30 AM	Murphy Park 1600 Veterans Dr
20160805010+	Curfew Violation	Citation x 4	08/05/2016	Night	12:52 AM	Advance Auto Parts 3508 N Main
20161101024	Curfew Violation	Citation	11/01/2016	Day	9:38 AM	Carlos Parker Blvd/FM 973
20161101080	Curfew Violation	Citation	11/01/2016	Night	11:36 PM	Justin Lane/CR 398
20161130081	Runaway/Curfew Violation	Citation	12/26/2016	Night	1:47 AM	900 Blk Burkett
20170717080	Curfew Violation	Citation	7/18/2017	Night	12:04 AM	7th & Kimbro
20171015002	Traffic Stop/Curfew Violation	Printed Warning	10/15/2016	Night	12:15 AM	Jones & E Lake
20171222011	Burglary of Vehicle/Curfew Violation	Citation x 3	12/22/2017	Night	3:18 AM	2100 Blk Bel Air
20170114005	Curfew Violation	Citation x 4	01/14/2017	Night	1:22 AM	4000 Blk Bill Pickett
20170207035	Curfew Violation	No Offense	02/07/2017	Day	12:11 PM	1200 Blk N Main
20170224035	Curfew Violation	Citations x 2	02/24/2017	Day	8:37 AM	900 Blk Dellinger
20171006006+	Curfew Violation	Citation	10/06/2017	Night	1:27 AM	1800 Blk N Lynn
20171031003	Curfew Violation	Citation	10/31/2017	Night	1:12 AM	6th & Kimbro
20171220091	Possession of Drug Paraphernalia/Curfew Violation	Citation	12/20/2017	Night	11:03 PM	Taylor Public Library 801 Vance
20180101013	Possession of Marijuana/Curfew Violation	Citation	1/1/2018	Night	1:55 AM	Taylor Regional Park 210 Carlos Parker Blvd NW
20180122006	Possession of Drug Paraphernalia/Curfew Violation	Citation	1/22/2018	Night	3:21 AM	800 blk Randall
20180414068	Suspicious Circumstances/Curfew Violation	Citation	4/14/2018	Night	11:42 PM	1300 Blk W 7th
20181028004	Suspicious Person/Curfew Violation	Citation	10/28/2018	Night	1:19 AM	2200 Blk Whistling Way
20180526008	Curfew Violation	Verbal Warning	05/26/2018	Night	1:27 AM	200 Blk W 2nd
20180820041	Curfew Violation	No Offense	08/20/2018	Day	11:08 AM	Lake & Sloan
20181021013	Curfew Violation	Unable to Location	10/21/2018	Night	3:20 AM	900 Blk Talbot
20181122007+	Curfew Violation	Citation	11/22/2018	Night	2:02 AM	1400 Blk McLain



City Council Meeting February 14, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 6

Agenda Title: Introduce ordinances 2019-05 and 2019-06 reauthorizing Neighborhood Empowerment Zones Nos. 1 and 2.

Council Action to be taken: Introduce ordinances

Department Submitted: Development Services

Staff Contact: Tom Yantis, Development Services Director

1. PURPOSE/DESCRIPTION

In 2003 the City created two Neighborhood Empowerment Zones under Chapter 378 of the Local Government Code. The purpose of these zones is to “enhance the creation of affordable housing, increase economic development in the zone as well as in the City, increase the quality of social services, education, and public safety provided to residents of the zone, the rehabilitation of affordable housing in the zone, that the creation of the zone benefits and is for the public purpose of increasing the public health, safety, and welfare of persons in the municipality.”

One of the provisions of the ordinance stipulates that the creation of the zone satisfies the requirements of Section 312.202 of the Tax Code. That section governs the ability of the City to offer property tax abatements within the zones. Part of that section of the Tax Code stipulates that the zones, for the purposes of tax abatements, must be re-authorized every five years.

2. STAFF ANALYSIS (How and Why)

The two Neighborhood Empowerment Zones are a tool that the City can use to encourage development and redevelopment within the zones. The ability of the City to offer fee waivers and tax abatements is an incentive for development within the zones. The incentives authorized within the zones include:

- The City will reduce by fifty (50%) percent zoning, platting, site plan review, building, plumbing, mechanical, electrical, and gas permits.
- The City will reduce by fifty (50%) percent water and waste water impact fees.
- The City may abate real property taxes in accordance with the City’s tax abatement Policies, as amended from time to time.

In order to continue to be able to offer tax abatements within the zones, the City must re-authorize the zones in compliance with Chapter 212 of the Tax Code.

To date, the City has not entered into property tax abatement agreements pursuant to the zones, but has offered the fee waivers to developers and property owners within the zones.

3. RECOMMENDATION

Staff recommends that the Council introduce the ordinances.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

The zones were originally created in 2003.

At their January 24, 2019 meeting, Council authorized staff to prepare the re-authorization ordinances.

7. OTHER OPTIONS (In order of preference)

The Council may choose not to introduce the ordinances.

8. ATTACHMENTS

6a [Ordinance 2019-05](#)

6b [Ordinance 2019-06](#)

ORDINANCE NO. 2019-05

AN ORDINANCE AMENDING ORDINANCE NO. 2003-24 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 1 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City of Taylor, Texas desires to amend Ordinance 2003-24 ("Ordinance") by renewing the Ordinance and Neighborhood Empowerment Zone #1 for five (5) years from the adoption date of this amending Ordinance; and

WHEREAS, the Texas Tax Code Section 312.303 permits terms of five (5) years which terms may be renewed for periods not to exceed five years; and

WHEREAS, the City desires renewal of the Ordinance and Neighborhood Empowerment Zone #1 to allow tax abatement pursuant to City Tax Abatement Agreements permitted by the Texas Local Government Code Chapter 378 and the Texas Tax Code Chapter 312, which tax abatements have not heretofore been allowed and which may hereinafter be allowed under the Ordinance; and

WHEREAS, the City deems it in the best interest that the Ordinance creating Neighborhood Empowerment Zone #1 be renewed and the City have power for tax abatement in the Zone.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The Ordinance and Neighborhood Empowerment Zone #1 is renewed for five (5) years from the adoption date of this amending Ordinance and upon adoption shall have all powers allowed under the Local Government Code and the Texas Tax Code.

SECTION 3. If any paragraph, sentence, phrase or other portion of this Ordinance should be declared to be unconstitutional by a court of competent jurisdiction, the

holding shall not affect the remainder of this Ordinance and all portions of the Ordinance not held to be invalid shall continue and remain in full force and effect.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-05 was introduced before the Taylor City Council on the 14th day of February 2019.

PASSED, APPROVED, and ADOPTED on the ____ day of February, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

ORDINANCE NO. 2019-06

AN ORDINANCE AMENDING ORDINANCE NO. 2003-25 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 2 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City of Taylor, Texas desires to amend Ordinance 2003-25 ("Ordinance") by renewing the Ordinance and Neighborhood Empowerment Zone #2 for five (5) years from the adoption date of this amending Ordinance; and

WHEREAS, the Texas Tax Code Section 312.303 permits terms of five (5) years which terms may be renewed for periods not to exceed five years; and

WHEREAS, the City desires renewal of the Ordinance and Neighborhood Empowerment Zone #2 to allow tax abatement pursuant to City Tax Abatement Agreements permitted by the Texas Local Government Code Chapter 378 and the Texas Tax Code Chapter 312, which tax abatements have not heretofore been allowed and which may hereinafter be allowed under the Ordinance; and

WHEREAS, the City deems it in the best interest that the Ordinance creating Neighborhood Empowerment Zone #2 be renewed and the City have power for tax abatement in the Zone.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The Ordinance and Neighborhood Empowerment Zone #2 is renewed for five (5) years from the adoption date of this amending Ordinance and upon adoption shall have all powers allowed under the Local Government Code and the Texas Tax Code.

SECTION 3. If any paragraph, sentence, phrase or other portion of this Ordinance should be declared to be unconstitutional by a court of competent jurisdiction, the

holding shall not affect the remainder of this Ordinance and all portions of the Ordinance not held to be invalid shall continue and remain in full force and effect.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-06 was introduced before the Taylor City Council on the 14th day of February 2019.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney



***City Council Meeting
February 14, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 7

Agenda Title: Consider introducing Ordinance 2019-07 reflecting the new residential recycling fee

Council Action to be taken: Receive Ordinance 2019-07

Department Submitted: Finance Department

Staff Contact: Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

This agenda item is to introduce Ordinance 2019-07 to amend the current fee schedule for the FY2018-19 to reflect the new residential recycling fee.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

The information below summarizes the changes in the fee schedule for FY2018-19. The changes appears on page 13 (highlighted) under the section of Solid Waste Collection of Exhibit A of the fee schedule. All other fees will remain unchanged.

City Council approved the residential curbside recycling program back in December of 2017. The start of the program for the first pick- up was on February 26, 2018. The cost for recycling appeared on the customer's utility bill in March of 2018. The increase resulting from this ordinance will appear on the customer's utility bill in March 2019.

The program initial cost was \$3.25 per month per resident. Council approved a one-time cost sharing program with the City paying \$.75 a month per resident. The resident cost to add recycling was \$2.50 for the first year of service and then increase to \$3.25 per month.

When this was first brought before City Council, the annual cost for the recycling program was \$207,207, based on 5,313 potential customers. The City would absorb for the first year approximately \$47,817 and collect from our customers \$159,390 in the first year at a cost of \$2.50 per resident.

3. RECOMMENDATION

Staff recommends that Ordinance 2019-07 be introduced.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

Council approved the recycling program for residents in December of 2017 and the multi-family recycling program in September of 2018.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

7a. [Ordinance 2019-07](#)

7b. [Exhibit A – FY2018-19 Fee Schedule](#)

ORDINANCE NO. 2019-07

**AN ORDINANCE AMENDING ORDINANCE NO. 2019-03 ADOPTED
ON JANUARY 28, 2019 BY CHANGING CERTAIN RATES AND
OTHER SERVICES PROVIDED BY THE CITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
TAYLOR:**

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A fee schedule.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2019-03.

SECTION 3.0 All other provisions of Ordinance No. 2019-03 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 14th day of February, 2019.

SECTION 5.0 This Ordinance shall be in full force and effect immediately upon passage.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-07 was introduced before the Taylor City Council on the 14th day of February, 2019.

PASSED, APPROVED, and ADOPTED on the ____ day of February 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

AIRPORT

		Monthly Fee
Hanger and Tie Down Rental		
Hangar A	10 Units	\$ 216
Hangar B	6 Units	\$ 145
Hangar C	12 Units	\$ 304
Hangar D	12 Units	\$ 304
Hangar E	8 Units	\$ 304
E-1 & E-7	2 Units	\$ 368
E-6 & E-12	2 Units	\$ 410
Hangar F	11 Units	\$ 319
Tie Downs	27	\$ 43
Over Night Tie Downs	8	\$ 6.00 per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%
Long Term ground lease for hangar construction		as negotiated
Fuel Sales		
AV Gas LL100		as determined by City Manager
Jet A		as determined by City Manager

ANIMAL CONTROL

Animal Adoption	\$ 80.00
Annual animal registration	
If registration is done by veterinarian, the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.	
Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5.00 Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15.00 Per tag
Boarding Fees (on or off-site)	\$ 15.00 Per day
Owner Surrender	
Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	\$ 30.00 Per occurrence
Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	\$ 80.00 Per occurrence
Litters (under 10 weeks of age)	\$ 60.00
Pick-up:	
Deceased Animal	\$ 35.00 Per occurrence
Deceased Animal - After Hours	\$ 50.00 Per occurrence
Impound fee	
Live Animal	\$ 35.00 Per occurrence
Live Animal - After Hours	\$ 50.00 Per occurrence
Rabies quarantine:	
10 days boarding fee + impound fee + registration fee (if necessary)	
Rabies vaccination	\$ 25.00 Per year
Specialized Food	\$ 10.00 Minimum
Return Charges:	
Loose animals that are picked up	\$ 35.00 Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	\$ 55.00
Loose animals that are picked up(3rd occurrence per annum)	\$ 75.00
Loose livestock that are picked up	\$ 65.00 Per occurrence

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

CEMETERY

Grave Digging Fees			
Normal Size	Weekdays 9am - 4pm	\$	1,180.00
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,280.00
Infant or Ashes	Weekdays 9am - 4pm	\$	600.00
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$	700.00
Oversize	Weekdays 9am - 4pm	\$	1,400.00
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,500.00
Disinterment	Weekdays 9am - 4pm	\$	1,700.00
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,950.00
Sale of Cemetery Spaces			
Adult		\$	1,035.00 +\$25 deed filing fee for each sale
Infant/Child or Ashes		\$	517.00 +\$25 deed filing fee for each sale
Other Fees			
Location & marking of gravestone		\$	20.00
Transfer of lots/spaces by grantee		\$	30.00
Temporary grave markers		\$	20.00

FIRE DEPARTMENT

Following fees to be paid in advance by licensed party who holds permit:

Fire Department Permits/Fees

Site and subdivision plans	\$	100.00	
False Alarm (after 3rd Alarm)	\$	50.00	per occurrence
Special Events (includes plans review and inspection) See also Planning & Development fees	\$	100.00	
Controlled burn in city limits - Approved	\$	50.00	
Controlled burn in city limits - Unapproved	\$	300.00	fine
Fire reports	\$	3.00	

Inspections

CSI Inspection	\$	40.00	
Annual safety inspection - commercial buildings:	No charge		
Re-inspection fee - after second inspection	\$	50.00	
Fire final	\$	100.00	
Assisted living institutions	\$	50.00	
Day care centers (providing care for less than 10)	\$	50.00	
Day care centers (providing care for 11 or more)	\$	50.00	
Nursing homes	\$	100.00	
Hospital	\$	100.00	
Foster/adoption home	\$	25.00	

Test/Acceptance Test/ Plans Review

Fuel distribution tank and pipe installation (plans review and testing)	\$	150.00	
Hydrant flow test	\$	100.00	
Suppression System Plans Review	\$	300.00	per each system
Suppression System Test	\$	50.00	
Suppression System Test/Acceptance Per Floor Test <200(>200 \$.50 per device)	\$	100.00	
Suppression System Fire Pump Test/Acceptance test	\$	25.00	
Fire Alarm System Plan Review	\$	100.00	
Fire Alarm System /test/acceptance test	\$	75.00	
Carnival Inspection	\$	100.00	
Interior Seasonal Event	\$	100.00	
Kitchen vent hood suppression system plan review	\$	100.00	
Kitchen vent hood suppression system / Test/acceptance test	\$	50.00	
LP tank storage installation (plans review and testing)	\$	150.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$	50.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	\$	100.00	

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be assessed.
- 3 Fines for such acts shall be assessed as follows:
 - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
 - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
 - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, lost of income, and any further compensation that may be necessary.
 - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
- 4 Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)-\$300 plus Municipal Court Costs, if any.

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.

Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus

Aerial Apparatus	\$	600.00	per truck, per hour
Brush Truck	\$	325.00	per truck, per hour
Chief Vehicle	\$	150.00	per hour
Class A Pumper	\$	450.00	per truck, per hour
Command Unit	\$	150.00	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$	500.00	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$	150.00	per truck, per hour
Rehab (staffed with 1 personnel)	\$	75.00	per hour
Tanker Apparatus	\$	350.00	per truck, per hour

Personnel

Fire Inspectors	\$	35.00	per hour
Fire Investigators	\$	75.00	per hour
Firefighter	\$	35.00	per hour
Haz-Mat Awareness	\$	25.00	per hour
Haz-Mat Operation	\$	35.00	per hour
Haz-Mat Tech	\$	40.00	per hour
Incident Commander	\$	75.00	per hour
Swift Water Team	\$	200.00	per hour

Haz-Mat

Absorbent	\$	17.00	per bag
Barricade Tape	\$	20.00	per roll
Broom	\$	20.00	each
Disposable Coveralls	\$	20.00	each
Disposable Goggles	\$	10.00	pair
Drum Liners	\$	8.00	each
Latex Gloves	\$	5.00	pair
Lite-Dri	\$	20.00	per 50lb bag
Plug and Patch Kit	\$	30.00	each
Poly Sheeting	\$	50.00	per roll
Shovel	\$	50.00	each
Top-Sol	\$	30.00	per bag

Protective Equipment Replacement

Bunker Coat	\$	800.00	each
Bunker Pants	\$	800.00	each
FF Boots	\$	275.00	pair
FF Gloves	\$	65.00	pair
Helmet	\$	275.00	each
Nomex Hood	\$	25.00	each

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Firefighting Agents		
AFFF Foam	\$	22.00 per gallon
Class A Foam	\$	17.00 per gallon
Light Water	\$	20.00 per gallon
Micro-Blaze	\$	30.00 per gallon
Emergency Medical Service		
AED (use of FD Automatic External Defibrillator)	\$	200.00 each use
AED Pads	\$	25.00 each use
Biohazard	\$	10.00 per incident
CPR	\$	150.00 each patient
Dispatch Fee	\$	80.00 per incident
Flat Rate	\$	300.00 per incident
Spinal Immobilization	\$	200.00 each patient
Firefighting Equipment Replacement		
A-Frame Combo Ladder	\$	414.00 each
Attic Folding Ladder 10'	\$	255.00 each
Attic Folding Ladder 8'	\$	230.00 each
Deluge Monitor w/o pie & tips	\$	2,080.00 each
Extension Ladder 24'	\$	525.00 each
Extension Ladder 35'	\$	925.00 each
Foam Aerator Tube	\$	396.00 each
Fog Nozzle 1.0"	\$	510.00 each
Fog Nozzle 1.5-1.75"	\$	625.00 each
Fog Nozzle 2.5"	\$	680.00 each
Fog Nozzle 2.5" Master	\$	825.00 each
Fog Nozzle 2.5" Play pipe	\$	1,095.00 each
Hose 1.0"	\$	75.00 each 50'
Hose 1.0" booster	\$	125.00 each 50'
Hose 1.75"	\$	115.00 each 50'
Hose 2.5"	\$	145.00 each 50'
Hose 3.0"	\$	225.00 each 50'
Hose 5.0"	\$	685.00 each 100'
Motorola Portable Radio 800 MHz	\$	3,500.00 each
Motorola Portable Radio VHF	\$	1,000.00 each
PASS Alarm	\$	200.00 each
Roof Ladder 12'	\$	275.00 each
Roof Ladder 14'	\$	335.00 each
SCBA Air Mask	\$	240.00 each
SCBA Air Mask complete	\$	2,300.00 each
SCBA Spare Cylinders	\$	570.00 each
Stacked Tips w/Shaper	\$	566.00 each
Rescue Equipment Used		
Acetylene Cutting Kit	\$	185.00 per hour
Air Bags	\$	275.00 per hour
Air Impact Tools	\$	85.00 per hour
Ajax Cutting Tool	\$	35.00 per hour
Milwaukee Saws-All	\$	65.00 per hour
Oxygen with Mask	\$	90.00 per hour
Porta Power	\$	85.00 per hour
Rescue Tools: Spreaders, Cutters, Rams	\$	300.00 per hour
Fire Equipment Used		
ABC Extinguisher	\$	45.00 each
Axe(s)	\$	12.00 per hour
Barricade/Scene Tape	\$	20.00
Bolt Cutters (HD)	\$	12.00 per hour
Cellular Phone w/long dist. Chg.	\$	25.00
Chain Saw	\$	40.00 per hour
CO2 Extinguisher	\$	45.00 each
Explosive Meter	\$	180.00
Gas Plug/Gasoline Plug Kit	\$	45.00
Generator	\$	45.00 per hour

"EXHIBIT A"
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Hall Runner	\$	15.00	each
Halligan Tool	\$	12.00	per hour
Hand Lights	\$	15.00	each
K-Tool	\$	20.00	
PPV Fans	\$	50.00	per hour
Purple K Extinguisher	\$	75.00	each
Rescue (K-12) Saw	\$	40.00	per hour
Rolls of Plastic	\$	30.00	each
Salvage Covers	\$	25.00	each
Scene Lights	\$	32.00	per hour
Tank, Portable/Fold-a-Tank	\$	150.00	
Water Extinguisher	\$	15.00	each
Windshield Tool	\$	10.00	

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15

Motor Vehicle Incidents

Level 1-	\$	435.00
Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.		
Level 2-	\$	495.00
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.		
Level 3- Car Fire	\$	605.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.		
Level 4-	\$	1,800.00
Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.		
Level 5-	\$	2,200.00
Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).		
Level 6-		
Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.		

Hazmat

Level 1-	\$	700.00
Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.		
Level 2-	\$	2,500.00
Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.		
Level 3-	\$	5,900.00
Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00/Hazmat team.		

"EXHIBIT A"**City of Taylor - Fee Schedule for City Services 2018-19****Pipeline Incidents/Power Line Incidents**

(Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines)

Level 1-	\$ 400.00
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Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2-	\$ 1,000.00
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Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- Itemized Claim Charges

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team-	\$ 275.00 per hour
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The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

Assignment-	\$ 400.00 per hour, per engine
	\$ 500.00 per hour, per truck

Includes: Scene Safety, Investigation, Fire/Hazard Control

Water Incidents

Level 1-	\$400 + \$50/hr, per rescue person
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Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2-	\$800 + \$50/hr, per rescue person
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Intermediate Response : includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Level 3-	\$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member
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Advanced Response: includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person. Additional rates of \$400/hr per response vehicle and \$50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Chief Response: \$ 250.00 per hour
This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	\$ 400.00 per hour
Truck	\$ 500.00 per hour
Miscellaneous equipment	\$ 300.00 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES**Library Meeting Room**

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200.00
Individuals/Non Profit	\$ 50.00 first two hours
Individuals/Non Profit - Additional Hours	\$ 25.00 each additional hour
Business/Commercial	\$ 100.00 first two hours
Business/Commercial - Additional Hours	\$ 50.00 each additional hour
Meeting Room Kitchen	\$ 25.00 per meeting

Library Fees

Library card - Non-resident Individual	\$ 10.00 per year
Library card - Non-resident Family	\$ 25.00 per year
Library card - Resident	no charge
Library card - replacement (1st replacement)	\$ 1.00
Library card - subsequent replacement cards	\$ 5.00
Copies - Black & White	\$ 0.10 per impression
Overdue book	\$ 0.10 per day; \$5 maximum
Lost or damaged book	Cost to replace/repair
Processing fee for lost or damaged book(s)	\$ 5.00 per book, non-refundable
PayPal online processing fee	\$ 1.00

MISCELLANEOUS FEES AND PERMITS**Taxicab**

Vehicle permit fee	\$ 150.00 per vehicle
Taxicab driver's permit	\$ 25.00 per year
Horse drawn carriage permit	\$ 25.00 6 months

Street Closures

Special Events (non-parade, non-filming)	\$ 75.00
Parade	\$ 75.00

Processing Fee for Credit Card Payments made in-house or online \$ 3.00

Film Production Fees**Activity:**

	Cost per Calendar Day
Film Application Fee	\$ 25.00
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500.00
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$ 250.00
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50.00
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25.00
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	\$ 50.00

Filming	\$ 250.00	=+min of one police officer & vehicle at rates specified under police Dept. Fees
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

PARKS AND RECREATION

Public Facility Rental		
Murphy Park: Upper Pavilion Rental	\$ 150.00	per day + \$100 refundable deposit
Lower Pavilion Rental	\$ 130.00	per day + \$75 refundable deposit
Robinson Park: Pavilion	\$ 25.00	per day
Bull Branch Park: Pavilion	\$ 25.00	per day
Taylor Regional Park: Pavilion	\$ 25.00	per day

Public Property	
Long term rental of space on public property for commercial purposes	As Negotiated

Recreation Fees

Swimming Pool Admission: (Robinson Park & Murphy Park)	
Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes - 30 admissions	\$ 45.00
Family Passes - 60 admissions	\$ 90.00

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

Taylor Regional Park & Sports Complex	
Deposit	\$ 100.00
Hourly Use	\$ 25.00 per hour, per field
Hourly Use with lights	\$ 45.00 per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$ 200.00
Gate fee	\$ 10.00 per participating team
Robinson Park	
Deposit (weekend rental)	\$ 100.00
Maintenance to field outside regular operating hours	\$ 34.00 per/hr @ request of the renter
Rental Fee w/no lights	\$ 25.00 per/day
Rental Fee with lights	\$ 45.00 per/day
Recovery fee (ALL City fields) - All sports included	\$ 5.00 per person/per season
Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)	
Deposit	\$ 250.00 Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$ 17.00 per attendant, per hour
Lights	\$ 50.00 per field
Rentals	\$ 100.00 per field, per day
Field Re-drag/Re-chalk	\$ 25.00 per field, per drag/chalk
Football and Soccer Fields	
Field Rental	\$ 150.00 per field, per day
Lights	\$ 50.00 per field
Concession Stand (Taylor Regional Park & Sport Complex)	
Concession Rentals Pay 10% of gross receipts	
Deposit	\$ 250.00
Beverage Use	
(Cost per bottle calculated by dividing current case price by the number of bottles per case)	
Vendors (Must obtain permission prior to event)	
With Electricity	\$ 35.00 per day
No electricity	\$ 25.00 per day

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

Building Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.
 Weatherization Fees:

\$0.005/SF

New Single Family Residential and Residential Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

New Commercial and Commercial Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$50.00

New Commercial - SHELL ONLY

BUILDING PERMIT FEE	\$0.15/square foot
ELECTRICAL PERMIT	\$0.15/square foot
PLUMBING PERMIT	\$0.15/square foot
MECHANICAL PERMIT	\$0.15/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

Commercial/Tenant Finish Out

BUILDING PERMIT FEE	\$0.20/square foot
ELECTRICAL PERMIT	\$0.20/square foot
PLUMBING PERMIT	\$0.20/square foot
MECHANICAL PERMIT	\$0.20/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$15.00

Residential Remodel (Single Family, Duplexes, Triplexes)	\$50.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	\$130.00	Per Unit
Commercial Remodeling	\$50.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$15 technology fee		
Porch or deck addition - Covered and uncovered	\$ 40.00	
Foundation leveling & repair permit	\$ 40.00	+\$0.10/SF
All above permits are also subject to a \$7 technology fee		

Inspection/Re-Inspection Fee	\$ 50.00	Per inspection
Inspections after normal hours (building inspections)	\$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

Electrical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family, Duplexes, Triplexes)	\$ 40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$ 40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee		
"T" Pole	\$ 40.00	
Meter Loop	\$ 40.00	
Re-inspection fee (building inspections)	\$ 50.00	Per inspection
Inspections after normal hours (building inspections)	\$ 100.00	per hour
Work without a permit - First Offense	Double the permit fee	
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court	

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Gas Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	\$	100.00	Per Unit
All above permits are also subject to a \$7 technology fee			
Yard Line Repair - Residential gas	\$	40.00	
Gas meter release	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Mechanical Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee			
HVAC Change out	\$	40.00	
HVAC Change out > 2,000 CFM	\$	65.00	
HVAC Electric hook-up	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Plumbing Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	\$	100.00	Per Unit
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee			
Lawn sprinkler system	\$	40.00	
Yard Line repair - Residential Water	\$	40.00	
Yard Line repair - Residential Sewer	\$	40.00	
Well permit (non-potable for irrigation)	\$	40.00	Mostly to ensure there is not backflow into the potable water system
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Miscellaneous Permits & Fees

Flat Fee

Accessory structure: less than or equal to 199SF

\$40.00

Accessory structure: greater than or equal to 200SF

\$0.20/sf, minimum of \$40.00 + inspection fee

Certificate of Occupancy Inspection (CSI) Commercial	\$	80.00	
Inspection is performed if the structure's water account is switched from one business/tenant to another. Including zoning verification, among other items			
Certificate of Occupancy Inspection (CSI) Residential	\$	80.00	
Inspection is performed if the residence was vacant for 6 months or more			
Demolition Permit	\$	25.00	
Driveway/ ROW permit	No charge if associated with residential or commercial site plan approval; 2 public utility		
Engineering Inspections	\$	40.00	
Engineering Inspections-Plan review	3% of cost of public improvement		
Fence - Residential and Commercial	1% of cost of public improvement		
Manufacture Home Park-additions or alterations to spaces	\$	35.00	
Manufacture Home Park - Original permit application	\$	25.00	per space
Manufacture Home Park License (annual fee)	\$	400.00	
Manufacture Home Park License (annual fee)	\$	250.00	=<10 spaces
Manufacture Home Park License (annual fee)	\$	500.00	>10 spaces
Moving Permit - From out of town	\$	130.00	+ \$35 Escort Fee
Moving Permit - Local	\$	65.00	+ \$35 Escort Fee
Pool (Above ground)	\$	50.00	+one-time electrical, plumbing, etc..inspection fees
Pool (In ground)	\$	100.00	+one-time electrical, plumbing, etc..inspection fees
Right of way permit	\$	40.00	
Tent - Revivals, etc.. Need site plan	\$	35.00	

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Sign Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Banner	\$	25.00	
Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.			
New Sign or to reface a sign	\$	40.00	+ \$1.60/SF + \$7 technology fee
Temporary Use Directional Sign	\$	25.00	Per Calendar year per Real Estate Agency + \$5 for each additional sign.
Only allowed to be displayed from Noon to 5PM on Sundays. Can be displayed in the ROW as an off-site sign. See sign ordinance for additional requirements.			
Temporary Use Directional Sign Redemption Fee	\$	25.00	For the first sign + \$5 each additional sign. To retrieve sign if its picked up after the weekend.

Site Plan Review Fees - Planning Department

New Apartment & Apartment Addition	\$	200.00	+ \$20 technology fee
New Commercial & Commercial Additions	\$	200.00	+ \$20 technology fee
Commercial Shell	\$	200.00	+ \$20 technology fee

Site Plan Review Fees - Fire Department

New Apartment & Apartment Addition	\$	100.00	
New Commercial & Commercial Additions	\$	100.00	
Commercial Shell	\$	100.00	

Subdivision Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Administratively Approved Plat	\$	350.00	+\$25 per lot
Amended Plat	\$	350.00	
Development Concept Plan	\$	-	
Plat Filing Fee	Whatever the County Charges, will do this electronically.		
Plat Variance	\$	150.00	
Replats	\$	330.00	+\$25 per lot
Subdivision Plat - Final	\$	300.00	+\$30 per lot
Subdivision Plat-Preliminary	\$	550.00	+\$35 per lot

All above applications are also subject to a \$20 technology fee

Zoning Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Special Use Permit (SUP)	\$	250.00	
Rezoning Request		\$250	
Planned Developments	\$	500.00	
Zoning Variance	\$	150.00	
Zoning Notices	\$1/ mailed notice		

All above applications are also subject to a \$20 technology fee

Roadway Impact Fees**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$	480.32	
Residential Multi-Family (0.61 LUE Equivalency)	\$	293.00	
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$	830.95	
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$	485.12	
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$	1,152.77	
Schools (0.09 LUE Equivalency/Student)	\$	43.23	

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014**

EFFECTIVE FEE			
SERVICE AREA ONE (1)	\$	480	PER L.U.E.
SERVICE AREA TWO (2)	\$	318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$	10.00	per Sq Ft
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Right-of-way License

Original License	\$	350.00	
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Impact Fees (For projects platted between 1/10/02 and 4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$923	\$272	\$ 1,195
Simple	3/4"	1.50	\$1,384	\$409	\$ 1,793
Simple	1"	2.50	\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5.00	\$4,615	\$1,362	\$ 5,977
Simple	2"	8.00	\$7,384	\$2,179	\$ 9,563
Compound	2"	8.00	\$7,384	\$2,179	\$ 9,563
Turbine	2"	10.00	\$9,230	\$2,724	\$ 11,954
Compound	3"	16.00	\$14,768	\$4,359	\$ 19,127
Turbine	3"	24.00	\$22,151	\$6,538	\$ 28,690
Compound	4"	25.00	\$23,074	\$6,811	\$ 29,885
Turbine	4"	42.00	\$38,765	\$11,442	\$ 50,207
Compound	6"	50.00	\$46,149	\$13,622	\$ 59,770
Turbine	6"	92.00	\$84,914	\$25,064	\$ 109,977
Compound	8"	80.00	\$73,838	\$21,795	\$ 95,633
Turbine	8"	160.00	\$147,676	\$43,589	\$ 191,265
Compound	10"	115.00	\$106,142	\$31,330	\$ 137,472
Turbine	10"	250.00	\$230,744	\$68,108	\$ 298,852
Compound	12"	330.00	\$304,582	\$89,903	\$ 394,484

Impact Fees (For projects platted after (4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$943	\$531	\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796	\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327	\$ 3,686
Simple	1-1/2"	5.00	\$4,717	\$2,654	\$ 7,371
Simple	2"	8.00	\$7,548	\$4,246	\$ 11,794
Compound	2"	8.00	\$7,548	\$4,246	\$ 11,794
Turbine	2"	10.00	\$9,435	\$5,308	\$ 14,743
Compound	3"	16.00	\$15,096	\$8,493	\$ 23,589
Turbine	3"	24.00	\$22,644	\$12,739	\$ 35,383
Compound	4"	25.00	\$23,587	\$13,270	\$ 36,857
Turbine	4"	42.00	\$39,627	\$22,294	\$ 61,921
Compound	6"	50.00	\$47,175	\$26,540	\$ 73,715
Turbine	6"	92.00	\$86,801	\$48,834	\$ 135,635
Compound	8"	80.00	\$75,479	\$42,464	\$ 117,943
Turbine	8"	160.00	\$150,958	\$84,928	\$ 235,886
Compound	10"	115.00	\$108,501	\$61,042	\$ 169,543
Turbine	10"	250.00	\$235,873	\$132,700	\$ 368,573
Compound	12"	330.00	\$311,352	\$175,164	\$ 486,516

"EXHIBIT A"**City of Taylor - Fee Schedule for City Services 2018-19****Impact Fees (For projects platted after (1/26/12))**

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5.00	\$8,850	\$6,150	\$ 15,000
Simple	2"	8.00	\$14,160	\$9,840	\$ 24,000
Compound	2"	8.00	\$14,160	\$9,840	\$ 24,000
Turbine	2"	10.00	\$17,700	\$12,300	\$ 30,000
Compound	3"	16.00	\$28,320	\$19,680	\$ 48,000
Turbine	3"	24.00	\$42,480	\$29,520	\$ 72,000
Compound	4"	25.00	\$44,250	\$30,750	\$ 75,000
Turbine	4"	42.00	\$74,340	\$51,660	\$ 126,000
Compound	6"	50.00	\$88,500	\$61,500	\$ 150,000
Turbine	6"	92.00	\$162,840	\$113,160	\$ 276,000
Compound	8"	80.00	\$141,600	\$98,400	\$ 240,000
Turbine	8"	160.00	\$283,200	\$196,800	\$ 480,000
Compound	10"	115.00	\$203,550	\$141,450	\$ 345,000
Turbine	10"	250.00	\$442,500	\$307,500	\$ 750,000
Compound	12"	330.00	\$584,100	\$405,900	\$ 990,000

POLICE DEPARTMENT

Accident Report	\$ 6.00	Per report
CD of Report	\$ 5.00	Per CD
Alarm panel monitoring subscription	\$ 24.00	Per month
Applicant Fingerprinting Cards	\$ 2.50	Per card
Dispatching fee for other jurisdiction - By contract as negotiated by City Manager and approved by City Council		
Fingerprinting Service	\$ 10.00	Per set
Parade Permit	\$ 25.00	
Police Report	\$ 0.25	Per page
Police unit (vehicle)	\$ 25.00	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	\$ 42.00	Per hour

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

ResidentialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)****Container Size:**

Single 96 gallon cart	\$ 12.04	Base Fee/month
Each additional cart	\$ 3.91	Base Fee/month

Curbside Recycling (pickup every other week):

Single 96 gallon cart	\$ 3.25	Base Fee/month
Each additional cart	\$ 3.25	Base Fee/month
Multi-Family Resident 96 gallon cart - Single User	\$ 7.00	Base Fee/month
Multi-Family Resident 96 gallon cart- Multiple Users	\$ 16.00	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in additional to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

CommercialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)****Container Size:****96 Gallon Cart (additional pick up is \$25):**

One X Per week pick up	\$ 18.91	Base Fee/month
Two X s Per week pick up	\$ 27.08	Base Fee/month
Three X s Per week pick up	\$ 33.00	Base Fee/month
Four X s Per week pick up	\$ 41.27	Base Fee/month
Five X s Per week pick up	\$ 51.15	Base Fee/month

2 Cubic Yards (additional pick up is \$25):

One X Per week pick up	\$ 52.37	Base Fee/month
Two X s Per week pick up	\$ 86.71	Base Fee/month
Three X s Per week pick up	\$ 107.32	Base Fee/month

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

3 Cubic Yards (additional pick up is \$35):		
One X Per week pick up	\$	68.54 Base Fee/month
Two X s Per week pick up	\$	119.23 Base Fee/month
Three X s Per week pick up	\$	169.79 Base Fee/month
Four X s Per week pick up	\$	199.77 Base Fee/month
Five X s Per week pick up	\$	247.66 Base Fee/month
4 Cubic Yards (additional pick up is \$45):		
One X Per week pick up	\$	86.71 Base Fee/month
Two X s Per week pick up	\$	151.72 Base Fee/month
Three X s Per week pick up	\$	219.51 Base Fee/month
Four X s Per week pick up	\$	264.16 Base Fee/month
Five X s Per week pick up	\$	343.08 Base Fee/month
6 Cubic Yards (additional pick up is \$55):		
One X Per week pick up	\$	108.38 Base Fee/month
Two X s Per week pick up	\$	178.90 Base Fee/month
Three X s Per week pick up	\$	265.54 Base Fee/month
Four X s Per week pick up	\$	298.84 Base Fee/month
Five X s Per week pick up	\$	364.88 Base Fee/month
8 Cubic Yards (additional pick up is \$65):		
One X Per week pick up	\$	131.88 Base Fee/month
Two X s Per week pick up	\$	218.56 Base Fee/month
Three X s Per week pick up	\$	307.07 Base Fee/month
Four X s Per week pick up	\$	378.08 Base Fee/month
Five X s Per week pick up	\$	477.12 Base Fee/month
10 Cubic Yards (additional pick up is \$75):		
One X Per week pick up	\$	160.76 Base Fee/month
Two X s Per week pick up	\$	252.90 Base Fee/month
Three X s Per week pick up	\$	350.43 Base Fee/month
Four X s Per week pick up	\$	453.38 Base Fee/month
Five X s Per week pick up	\$	597.90 Base Fee/month
<u>Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)</u>		
Delivery Charge:		
Delivery Charge is calculated at Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	126.25 Fee per delivery
30 yd Roll-Off	\$	126.25 Fee per delivery
40 yd Roll-Off	\$	126.25 Fee per delivery
Daily rental:		
Daily Rental is calculated at Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	1.95 Rate/day
30 yd Roll-Off	\$	1.95 Rate/day
40 yd Roll-Off	\$	1.95 Rate/day
Haul cost:		
Haul Cost is calculated at Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	388.46 Cost per haul
30 yd Roll-Off	\$	466.14 Cost per haul
40 yd Roll-Off	\$	543.83 Cost per haul
<u>One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards</u>		
Delivery Charge	\$	72.58 Fee/delivery
Daily Rental	\$	4.35 Rate/day
Haul cost	\$	72.58 Cost per haul

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$	10.00
Trailer (16' to 18')	\$	20.00

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

Waste Hauling

Liquid waste hauler discharge permit	\$	100.00	each year (1) vehicle
	\$	25.00	each additional vehicle
Discharge fee	\$	0.05	(or \$50.00 per 1,000 gals.) per gallon (based on the size of tanker).

City of Taylor – Fee Schedule for City Services 2017-18

Transportation User Fee

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

*All churches will be placed in Tier I

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 100.00
3/4"	<10,000	\$ 120.00
1"	<10,000	\$ 130.00
1½"	<15,000	\$ 175.00
2"	<15,000	\$ 225.00
3"	<15,000	\$ 275.00
4"	<25,000	\$ 425.00
6"	<25,000	\$ 625.00
8"	<50,000	\$ 1,025.00
10"	<75,000	\$ 1,525.00
12"	<150,000	\$ 2,525.00

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$100 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +(((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175+(((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$425+(((# units -1) x 0.7)x\$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Tap Fees

Water Taps		
1"	\$ 1,048.00	per tap
1½"	\$ 1,480.00	per tap
2"	\$ 1,668.00	per tap
Sewer Taps		
2"	\$ 800.00	per tap
4"	\$ 929.00	per tap
6"	\$ 993.00	per tap

Backflow Prevention

Initial Permit	\$ 25.00
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Water Rates**Rates for all single family, commercial, industrial and irrigation accounts per connection.**

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus **\$6.93** per 1,000 gallons.

Base Rate

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 32.25
1"	\$ 53.87
1½"	\$ 80.61
2"	\$ 129.02
3"	\$ 258.05
4"	\$ 403.19
6"	\$ 807.34
Living Unit Equivalent (LUE)	\$ 13.17 for each LUE

Residential:

Block 1	per kgals. (0-2,000 gallons)	\$ 3.28
Block 2	per kgals. (2001-5,000 gallons)	\$ 3.61
Block 3	per kgals. (5,001-9,000 gallons)	\$ 3.92
Block 4	per kgals. (above-9,000 gallons)	\$ 4.58

Non-Residential:

Block 1	per kgals. (0-15,000 gallons)	\$ 4.43
Block 2	per kgals. (15,001-45,000 gallons)	\$ 4.87
Block 3	per kgals. (45,001-120,000 gallons)	\$ 5.31
Block 4	per kgals. (above-120,000 gallons)	\$ 5.75

Irrigation:

All usage	\$ 6.93 per 1,000 gallons
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Bulk Water Rate

	\$ 6.17 per 1,000 gallons
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Sewer Rates**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum **plus \$6.91**-per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum plus **\$6.91**- per 1,000 gallons.

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Additional Utility Service Fees:

Administrative/Processing Fee	\$	25.00
After Hours Connection Fee	\$	50.00
Connect Fees	\$	25.00
Fire Hydrant Meter-Base Fee (no consumption included)	\$	100.00
Fire Hydrant Meter-Deposit	\$	600.00
Late Fee (Applied to balance of account if not paid by due date indicated on bill)		10%
Lock Fee	\$	25.00
Meter Fees	\$	200.00
Meter Flow Test-In-House	\$	40.00
Plugged/Pulled Meter Fee	\$	75.00
Reconnect Fee	\$	25.00
Reread Fees	\$	20.00
Return Check & NSF Electronic Draft Fees	\$	30.00
Return Trip Fee	\$	20.00
Third Party Meter Flow Test-Commercial	\$	175.00
Third Party Meter Flow Test-Residential	\$	95.00
Transfer Fee	\$	20.00
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$	75.00

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)	Monthly Rate
Residential (includes multi-family) = 1 ERU/Unit	\$ 3.00 Per ERU
Non-residential= \$3.00 per 2,500 sq ft of impervious area	\$ 3.00 minimum fee



City Council Meeting February 14, 2019

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 8

Agenda Title: **Receive Update on Street and
Infrastructure Bonded Projects Process**

Council Action to be taken: Receive Update

Department Submitted: Public Works

Staff Contact: Jim Gray, Public Works Director
Jacob Walker, P.E., HDR Engineering, Inc.

1. PURPOSE/DESCRIPTION

This item is related to the 2019 Infrastructure Bond, specifically identified needs for street reconstruction, drainage improvements, and utility improvements.

2. STAFF ANALYSIS (Why and How)

The 2019 Infrastructure Bond consists of budgets related to streets (TUF), drainage (MDUS), and utilities. While initially tasked with identifying and prioritizing street reconstruction projects, HDR has collaborated with Halff Associates for MDUS drainage projects and Public Works on known utility projects. HDR is also in the kick-off phase of water and wastewater modeling and master planning, so future utility priorities will be programmed.

Streets (TUF):

The 2019 Street Reconstruction Program was assigned to HDR in Fall 2018. The project utilized the most recent PCI scores, as collected by Sledge Engineering, to identify streets in need of a full rebuild. Streets were evaluated based on pavement condition, confirmed through site visits, functional classification and route efficiency. Higher route efficiency was given to streets serving multiple parcels and/or providing a continuous through route across an area of town. A total of 19 projects are ranked and qualify for council consideration and use of the 2019 Taylor Bond Program. HDR has initially prioritized 7 of the 19 projects analytically with the intent to further develop scope and estimates to fit within bond dollar allowances.

Streets identified for reconstruction were previously classified as having structural failures. Structural failures could not be addressed as part of the 2018 street maintenance program.

Streets experiencing a structural failure need to be fully excavated and replaced with suitable base materials and updated pavement design. In addition, other improvements to drainage and utilities can be made during street reconstruction. Streets with concurrent utility and drainage projects were also prioritized. Preliminary cost estimates were divided into roadway, drainage, and utility needs as to match appropriately with the bond program budgets.

See table below for the 2019 Street Reconstruction Program potential streets as well as the preliminary cost estimate. The total dollar amount of potential reconstruction projects exceeds the amount available to the City. Projects not addressed under this bond program will be prioritized for future budgets. HDR's prioritized projects for refined cost estimation and bond pursuit are the first 7 projects in bold.

Proj ID	Primary Street	From	To	Func. Class	Length (mi)	Total Project Cost	District
1	N LYNN ST	Lake Dr	Davis St	Local	0.39	\$ 1,616,899.65	District 4
2	W RIO GRANDE ST	Doak St	Main St	Collector	0.40	\$ 1,851,174.25	District 1
3	W LAKE DR	Carlos G Parker	Old Georgetown	Collector	0.15	\$ 618,097.03	District 3
4	WABASH ST	Beech St	Main St	Local	0.26	\$ 744,084.06	District 1
5	VICTORIA ST	2nd Street	7th Street	Local	0.32	\$ 1,144,456.71	District 2
6	3RD ST	Howard St	Davis St	Local	0.34	\$ 1,106,336.24	District 2
7	DRAKE LN	Davis St	Donna Dr	Local	0.10	\$ 401,909.78	District 4
8	EDMOND ST PH2	7th Street	Cecelia St	Local	0.12	\$ 1,229,000.00	District 2
9	EDMOND ST PH3	Grace St	McLain St	Local	0.17	\$ 1,295,700.00	District 2
10	W 7TH ST	Howard St	Kimbrow St	Collector	0.14	\$ 645,984.95	District 2
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18	E PECAN ST	Booth St	Barker St	Local	0.10	\$ 507,445.56	District 1
19	BURKETT ST	Stacy St	Old Thorndale	Local	0.22	\$ 662,412.92	District 1
Total:					4.93	\$ 19,880,998.60	

CDBG Funding Available

Drainage Improvement Project

Public Works Utility Project

Drainage (MDUS):

While street reconstruction prioritization required variable methodology to identify projects, the MDUS drainage projects have been developed through years of citizen feedback and prioritization by Halff Associates. Halff has developed a list of 35 projects requiring varying levels of improvement to implement each year as budget allows. With the 2019 Infrastructure Bond, Halff is identifying the most comprehensive projects as options and will partner with HDR to identify smaller projects alongside street reconstruction to maximize bond funds. Major identified MDUS projects for bond consideration are:

- Edmonds Phase 2 - \$1,229,000.00
- Edmonds Phase 3 - \$1,295,700.00
- Donna Channel Detention - \$1,929,000.00

As prioritization and study continues on the drainage portion of the bond, minor drainage projects are strategically being investigated for inclusion as costs allow. These smaller projects are:

- 1st/Royal/Walnut project
- The Reece Residence at 2nd Street(Potential package with 3rd Street)
- Sandy Lane @ Turkey Creek project

Utilities:

There are many utility (water, wastewater, and wastewater treatment plant) projects identified in the 2017 Strategic Facility Plan and CIP budgets that can be prioritized through the 2019 Infrastructure Bond. The development of water and wastewater models and master plans will solidify priority projects and identify new priority projects. Individual utility lines associated with street projects are identified and noted in the attachment. The utility priority projects are listed below, and the budgets will be refined within the bond allocation as individual project scopes are studied further. Summaries of these projects are:

Potential Utility Bond Projects	Estimate
Water System Leak Detection Study	\$100,000
Wastewater Inflow/Infiltration Study	\$190,000
Wastewater Sanitary Sewer Evaluation Survey	\$800,000
Point Repairs and Line Replacements	\$900,000
Water and Wastewater Lines Replaced in Roadway Reconstruction	\$1,200,000
Water and Wastewater Trouble Areas	\$550,000
Fire Hydrant Replacement Program	\$300,000
Wastewater Lift Station Portable Generator	\$100,000
Wastewater Treatment Plant - Replace Influent Pumps and Valves	\$1,180,000
Wastewater Treatment Plant - Upgrade Clarifier #3	\$383,000
Total Identified Potential Utility Bond Projects	\$5,703,000

3. RECOMMENDATION

Recommend council accept update and provide feedback to assist HDR and Halff select priority projects for refined scope development, engineering and design fee, and construction cost estimate. Prioritized projects will be recommended to council on March 14th, 2019.

4. FUNDING SOURCE

Funding for the Street Reconstruction Program is through 2019 Infrastructure Bond.

The current bond allocates \$4,120,000 for streets (TUF), \$2,300,000 for drainage (MDUS), \$4,650,000 for utilities, and \$2,050,000 tax supported funds. The total funds available total \$13,120,000 million. An additional \$489,000 is available through CDBG funding and is planned for 3rd Street reconstruction.

5. TIMELINE

Staff requests Council to provide feedback to assist staff identifying priority streets, drainage, and utility projects for the available bond funds over the next two weeks.

- March 14 – HDR & Halff will present recommended projects to City Council for bond issuance.
- April - May 2019- Staff will refine cost estimates and prepare engineering contracts for selected projects.
- June - December 2019- Design phase of selected projects
- January - February 2020 – Bid/Award phase of selected projects
- March – October 2020 – Construction phase of selected projects

6. PRIOR COUNCIL ACTIONS TAKEN

None

7. OTHER OPTIONS (In order of preference)

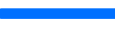
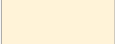
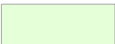
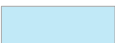
N/A

8. ATTACHMENTS

8a [2019 Infrastructure Bond presentation](#)

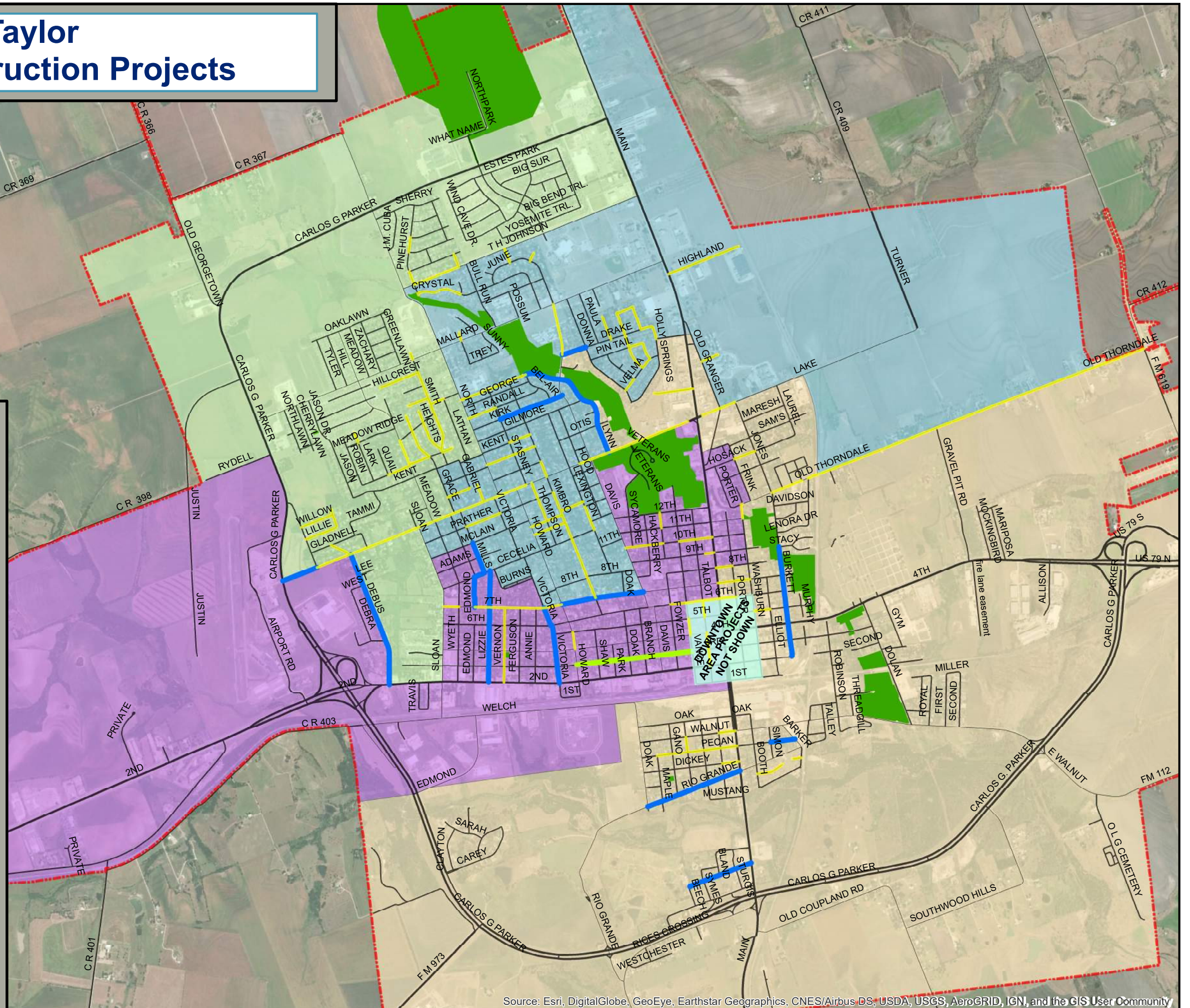
8b [2019 Street Reconstruction Project Map](#)

City of Taylor Potential Reconstruction Projects

-  Downtown Limits
-  City Limits
-  Potential Reconstruction Projects
-  Bond Funding Available
-  2014-15 Street Maintenance Projects
-  Parks
-  Council District 1
-  Council District 2
-  Council District 3
-  Council District 4

Note: Recommended Downtown Projects
Shown Separately

0 0.25 0.5 1 Miles





2019 Infrastructure Bond

Council Date: 2/14/2019

Topics

- Bond Funding Overview
 - Utility Bond Program
 - Drainage Program
 - Street Reconstruction Program
- 
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Bond Funding Overview

2019 Infrastructure Bond Budget of \$13.12 M

Streets (TUF) = \$4.12 M

Drainage (MDUS) = \$2.30 M

Utility Fund = \$4.65 M

Tax Supported Fund = \$2.05 M

-Justice Center land acquisition, architect, & Animal Shelter

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Utility Bond Program

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Potential Bond Issuance:

- Potential bond of \$4,650,000
 - Utilize for identified utility construction projects from:
 - 2017 Strategic Facility Plan
 - Listed CIP projects
 - Other need-based utility projects
- 
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Recommended Utility Projects:

- Water system leak detection study
 - Identify areas of water loss and repair locations
- Wastewater system inflow/infiltration (I/I) and sanitary sewer evaluation survey (SSES)
 - Identify lines with leaks and other issues
- Point repairs and line replacements
 - Repair or replace identified water and wastewater lines



Recommended Utility Projects:

- Water and wastewater lines replaced with roadway reconstruction projects
 - Water and wastewater trouble areas
 - Undersized lines, conflicts with other utilities, age, repeated leaks, etc.
 - As of summer 2017
- 
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Recommended Utility Projects:

- Water line trouble areas

Size (In)	Street	Location
2	9th	Fowzer and Davis
2	Edmond	2 nd and 6th
2	Franklin	2 nd and 1st
2	Hood	Brown and Lake
2	Lexington	Lake and Gilmore
2	Miller	All
2	Sams	Frink and Old Granger
2	Scott	All
2	Symes	Oak and Walnut
2	Travis	2 nd and 1st
4	WWTP	Private property
6	4th	Annie and Wyeth
6	Cecilia	Victoria and Sloan
6	Debus	2 nd and Lake

Size (In)	Street	Location
6	E. MLK	Threadgill and Dolan
6	Hosak	All
6	Kimbrow	7 th and Dillinger
6	Lexington	8 th and Huff
6	Old Granger Rd.	Main and Lake
6	Royal	MLK and Miller
8	Along Railroad	1 st and 4th
8	Beach	Potomac and Creek
8	Main	6 th and MLK
8	Old Coupland	S. Main to Water Tower
8	Robinson	3 rd and MLK
8	S. Main	All
12	12th	Main and Fowzer

Recommended Utility Projects:

- Wastewater line trouble areas (2017)

Size (In)	Street	Location	Comments
6"	1613 N. Lynn		Under driveway
6"	1613 N. Lynn	All areas in front and behind	Driveways
6"	Alley between Bind and Symes	Walnut and Pecan	
12"	Alley between Doak and Park	3 rd and 2nd	

Recommended Utility Projects:

- Fire hydrant replacement program

- Replace non-functional hydrants and install new hydrants where needed



- Wastewater lift station portable generator

- Used for backup power for stations with loss of power



Recommended Utility Projects:

- Wastewater treatment plant influent pumps and valves replacement
 - Restore isolation and pumping capabilities
- Wastewater treatment plant clarifier #3 upgrade
 - Replace launder, weir and baffle



Utility Bond Project Summary

Potential Utility Bond Projects	Estimate
Water System Leak Detection Study	\$100,000
Wastewater Inflow/Infiltration Study	\$190,000
Wastewater Sanitary Sewer Evaluation Survey	\$800,000
Point Repairs and Line Replacements	\$900,000
Water and Wastewater Lines Replaced in Roadway Reconstruction	\$1,200,000
Water and Wastewater Trouble Areas	\$550,000
Fire Hydrant Replacement Program	\$300,000
Wastewater Lift Station Portable Generator	\$100,000
Wastewater Treatment Plant - Replace Influent Pumps and Valves	\$1,180,000
Wastewater Treatment Plant - Upgrade Clarifier #3	\$383,000
Total Identified Potential Utility Bond Projects	\$5,703,000

Utility Bond Project Next Steps

- Receive feedback on priority projects and other identified need.
 - Provide recommended projects on March 14th for bond issuance and refinement of individual project scopes and estimates
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Drainage Bond Program

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Potential Bond Issuance:

- Potential bond of \$2,300,000 (MDUS)
 - Utilize for identified MDUS construction projects from:
 - Halff Associates MDUS drainage studies
- 
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Drainage (MDUS) Priorities

- Edmond Phase 2
 - Edmond Phase 3
 - Donna Detention & Channel
 - 1st/Royal/Walnut project
 - The Reece Residence at 2nd Street
(Potential package with 3rd Street Reconstruction)
 - Sandy Lane @ Turkey Creek project
- 
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Additional Drainage MDUS - 721 Davis Street

- Low spot on Davis Street
- No positive drainage on south side of Davis Street
- Pavement failure (Davis & 8th)
- Runoff overtops curb and eroding yard and back of curb of 721 Davis Street
- Currently under drainage analysis





2019 Street Reconstruction Program

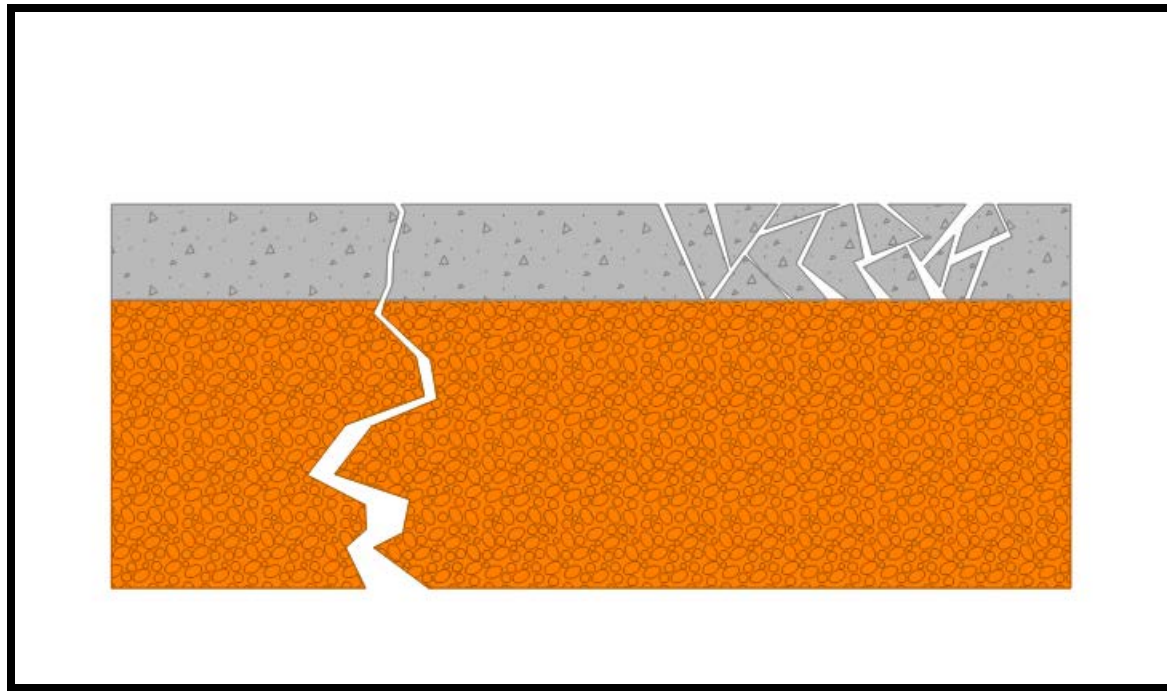
Topics

- Program Overview
 - Selection and Prioritization Process
 - Preliminary Cost Estimate Assumptions
 - Potential Street Reconstruction Projects
 - Summary & Next Steps
- 
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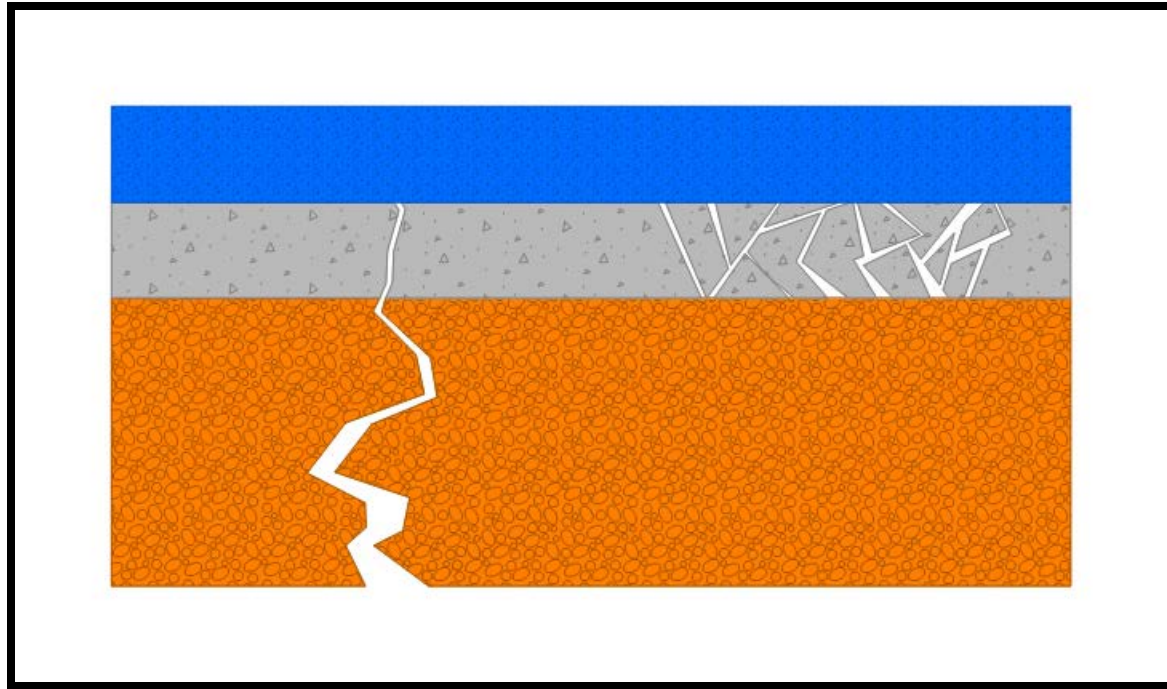
Program Overview:

- 2018 Maintenance Program
 - Extended the life of existing pavement with surface treatment of mill and overlay on 14 street segments
 - Addressed functional failures only
 - Completed November 30th, 2018
- 2019 Street Reconstruction Program
 - Addresses structural failures in pavement sections
 - 19 Streets Identified for Reconstruction
 - Includes Curb & Gutter, New Pavement & Subgrade, Drainage Improvements, Utility Improvements
 - Does Not Include Downtown Street Projects

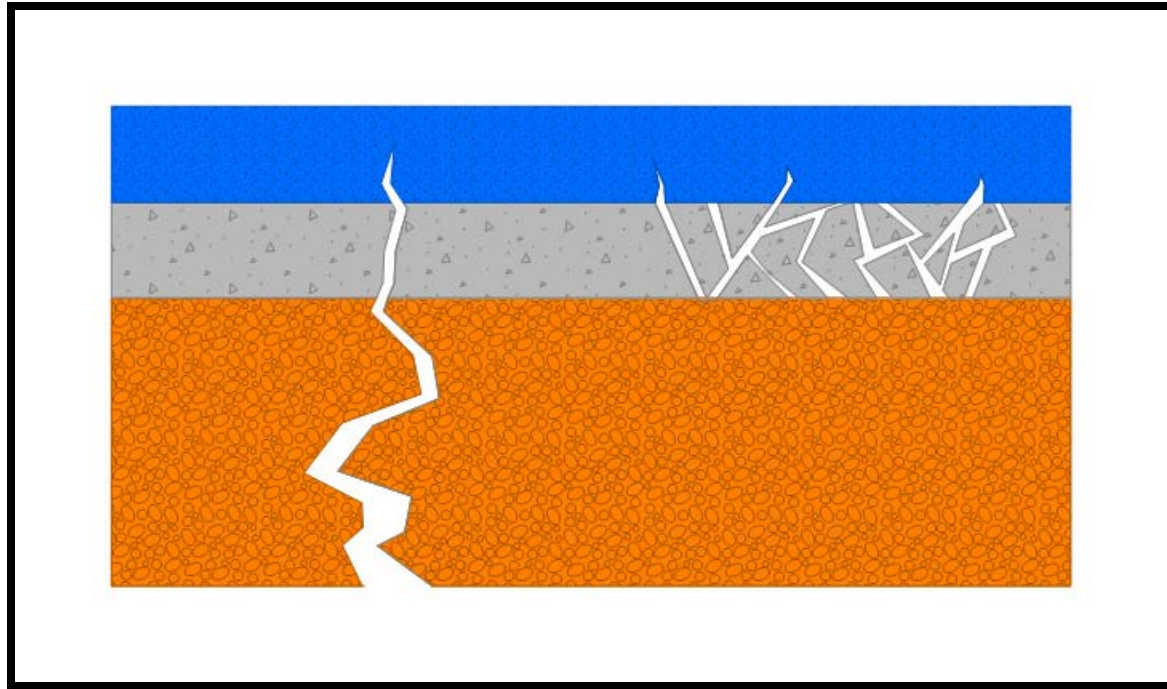
What's the difference between a Functional and Structural failure and why does it matter?



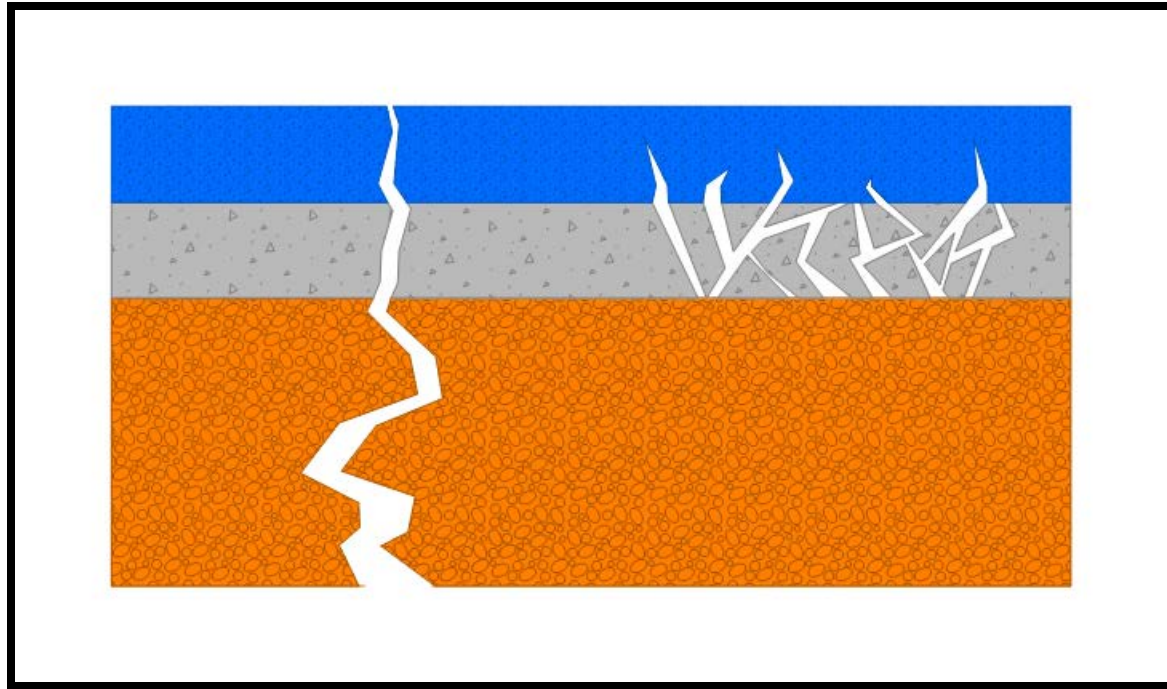
What's the difference between a Functional and Structural failure and why does it matter?



What's the difference between a Functional and Structural failure and why does it matter?



What's the difference between a Functional and Structural failure and why does it matter?



2015 Surface Treatment on Functional Failure



Jason Street

Existing Street with Structural Failure



Kirk Street



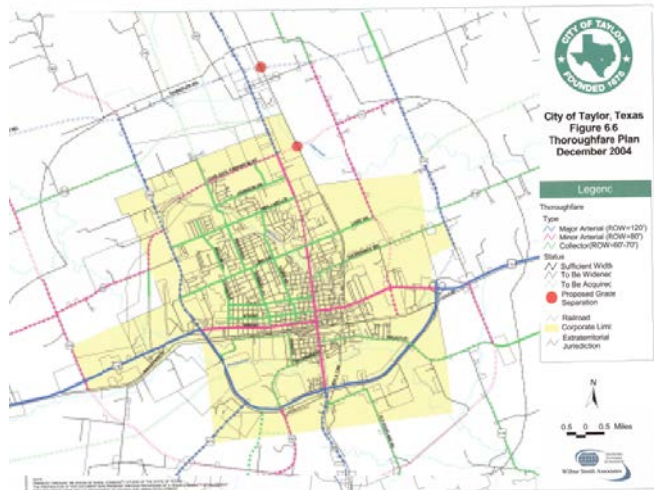
Selection & Prioritization Process

Selection & Prioritization

- The following criteria was used to select and prioritize Street Reconstruction Projects:
 - Functional Classification (Arterial, Collector, Local)
 - Street Connectivity
 - Number of Adjacent Parcels
 - Pavement Condition
 - Concurrent Project Opportunities
- 
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Functional Classification & Street Connectivity

- Streets identified as an Arterial or Collector were prioritized over Local Streets
- Prioritization of Multiple Local Streets
 - Provides access to arterials or collectors (e.g. Wabash St)
 - Provides access to more residential lots (e.g. Debus Dr)
 - Provides a feasible route alternative (e.g. Burkett St)
 - Provides access to a civic or commercial uses (e.g. Lynn St)



Pavement Condition

- Utilized Previously Recorded PCI Scores & Field Inspection
- Identified Streets with Structural Failures
 - Pavement Heaving
 - Significant Cracking (>1/2" Gap)
 - Pavement no Longer Drains Properly



3rd Street - Existing Pavement Condition

Pavement Heaving Near Cross Culvert on
Drake Lane (Below)



Pavement Surface Damage on
N. Lynn Street (Above)

Lizzie Street Pavement
Deterioration (Above)



Alligator Cracking and
Ponding on Debus
Drive (Left)
Longitudinal
Pavement Cracking
and Edge Rutting on
Lake Drive (Right)



Adjacent Projects

- Considered Adjacent Projects (e.g. Drainage Improvements, Utility Upgrades)
 - Opportunity to combine with other projects
 - Culvert Crossings
 - Underground Utilities
 - Compared Street Reconstruction Projects with MDUS Proposed Projects/Improvements
- 
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Preliminary Cost Estimate Assumptions

Project Cost Estimates

- A Preliminary Cost Estimate was developed for each Potential Street Reconstruction Project and considered the following:
 - Removal of Existing Pavement & Excavation
 - New Pavement (subgrade, base, asphalt)
 - New Curb & Gutter/Ribbon Curb (When Applicable)
 - Drainage as Lump Sum (% of Overall Project)
 - Utility Upgrades as Lump Sum (% of Overall Project)
 - *Concrete Sidewalks (Optional)*
- The Most Recent TxDOT Bid Items and Recently Completed Projects in Taylor were Referenced as a Basis for Cost Estimating

Curb & Gutter Alternatives

- Two Types of Curb are recommended for Reconstruction Projects

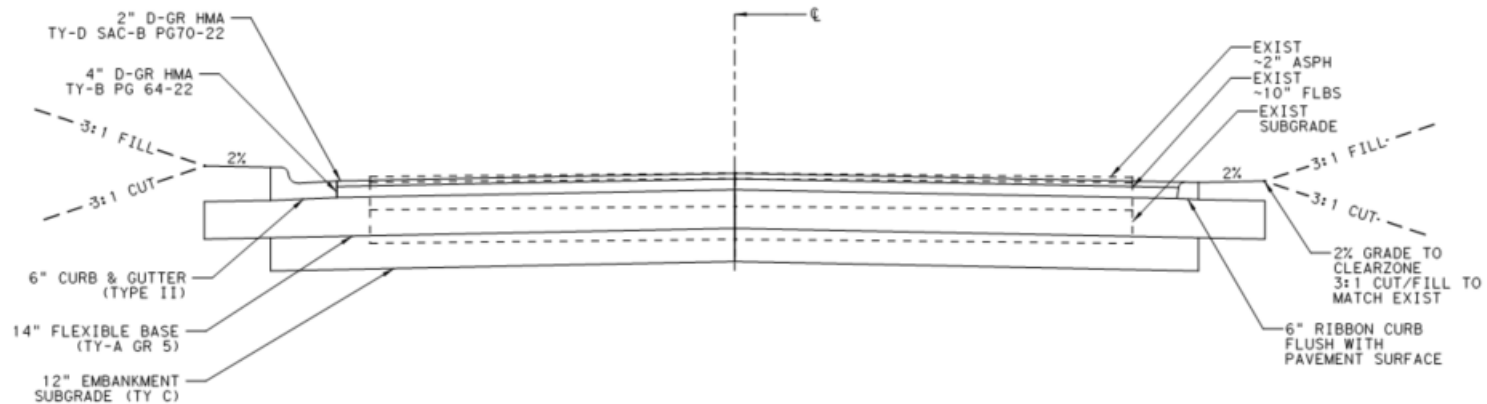


- Standard Curb & Gutter – proposed for closed drainage system (will require inlets, culverts, etc.)
- Ribbon Curb – proposed for sections with open ditches. Curb will be flush with pavement surface and constructed to provide further stabilization of pavement base (will require driveway culverts)



Proposed Pavement Design

- Assumed Pavement Design (32" Total Depth)
 - 2" Surface Course
 - 4" HMAC Course
 - 14" Flexible Base
 - 12" Subgrade Embankment



Reconstruction Opportunities

- Street Reconstruction provides the opportunity to make other improvements at a reduced cost.
 - Drainage Improvements
 - Utility Upgrades
 - Replace Open Ditches with Curb & Gutter
 - Add Concrete Sidewalks, ADA Facilities
 - Addition of C&G and Sidewalks will be evaluated for each project based on a cost-benefit analysis.
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Street Reconstruction Program Budget

Project Cost Summary

- Preliminary Cost Estimate of \$20.5 million
 - Roadway Cost = \$12 million
 - Drainage Cost = \$4 million
 - Utility Cost = \$3.5 million
 - *Optional Sidewalk Cost = ~\$1 million*
- City of Taylor Infrastructure Bond Budget of \$13.12 million
 - Streets (TUF) = \$4.12 million
 - Drainage (MDUS) = \$2.30 million
 - Utility Fund = \$4.65 million
- Tax Supported Fund = \$2.05 million

Project Cost Summary

	Potential Reconstruction Cost	Available City of Taylor Budget	Over/Under Budget Amount
Roadway ¹	\$ 12,000,000.00	\$ 4,120,000.00	\$ (7,880,000.00)
Drainage ²	\$ 4,000,000.00	\$ 2,300,000.00	\$ (1,700,000.00)
Utility ³	\$ 3,500,000.00	\$ 4,650,000.00	\$ 1,150,000.00
Sidewalks ⁴	\$ 1,000,000.00	\$ -	\$ -
Totals	\$ 20,500,000.00	\$ 11,070,000.00	\$ (8,430,000.00)

¹ Roadway Cost Estimate includes pavement removal, reconstruction, and curb & gutter or ribbon curb

² Drainage Cost Estimate assumes existing drainage is maintained (i.e. sections with curb & gutter maintain curb & gutter and sections with open ditches maintain open ditches. Changing from an open channel section to curb & gutter will increase cost

³ Utility Cost Estimate is based on known utilities in the area. Condition of or addition of unknown utilities could increase the cost estimate shown here

⁴ Sidewalks are considered optional



Street Reconstruction Projects

Potential Reconstruction Projects

Potential Reconstruction Projects

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Total:					4.93	\$ 19,880,998.60	

CDBG Funding Available

Drainage Improvement Project

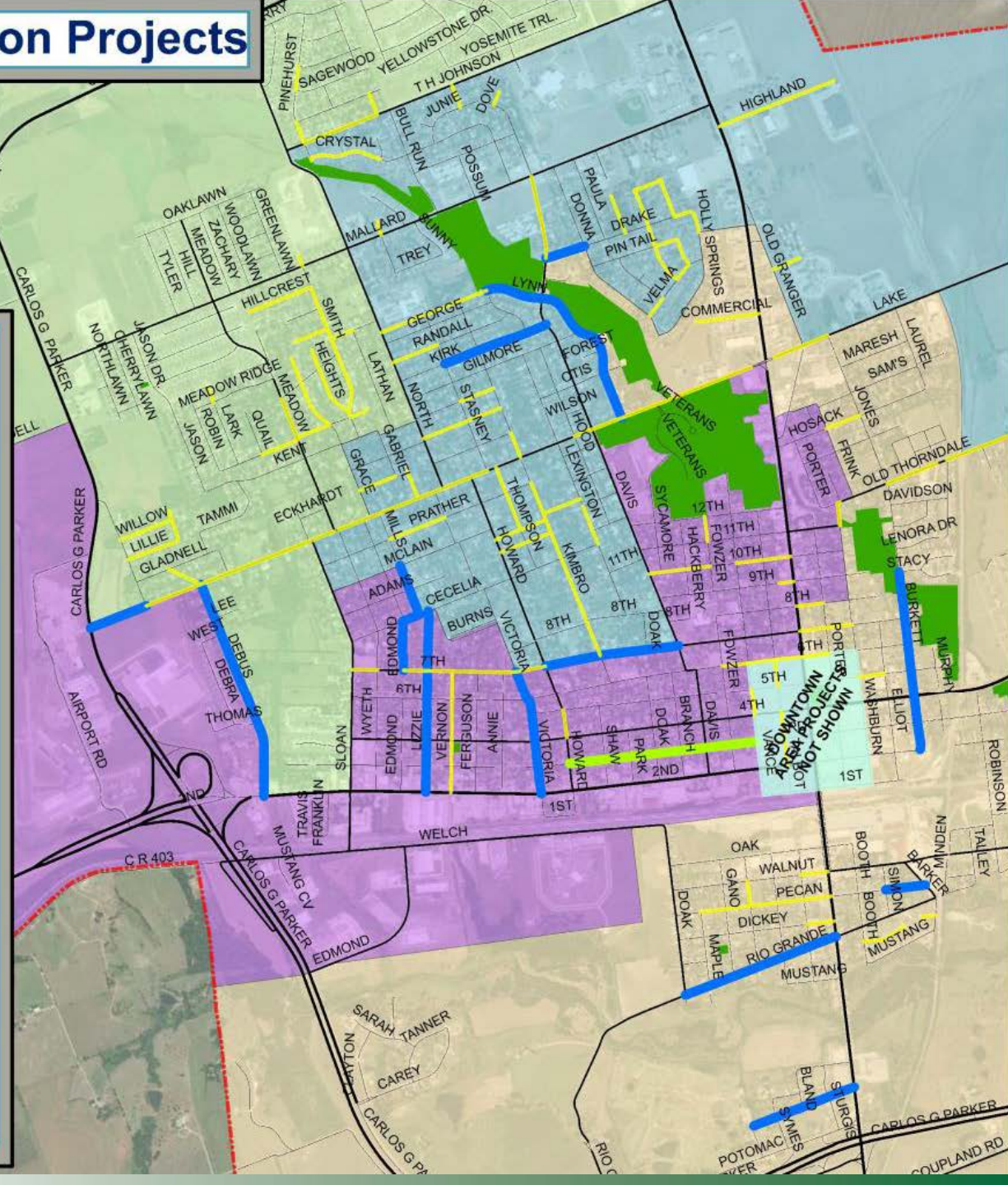
Public Works Utility Project

Potential Reconstruction Projects

- 2014-15 Street Maintenance Projects
- Downtown Limits
- City Limits
- Potential Reconstruction Projects
- Bond Funding Available
- Parks
- Council District 1
- Council District 2
- Council District 3
- Council District 4

Note: Recommended Downtown Projects Shown Separately

0 0.2 0.4 0.8
Miles



Refined Project Concept – 3rd Street



- Refined Concepts will be Developed for Selected Streets (Example Above)
- Concepts will include:
 - Refined Cost Estimate Block by Block
 - Preliminary Drainage Alternatives
 - Existing Utility Inventory
 - Driveway/Private Property Impacts
 - Potential Sidewalk/ADA Improvements



Summary & Next Steps

Summary & Next Steps

- Street Reconstruction Addresses Structural Pavement Failures
 - \$20.5 million identified of Potential Projects
 - \$4.12 million Bond funding
 - Next Steps:
 - Receive Feedback from City Council and Staff
 - Present Refined Project List to City Council on March 14 for approval.
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City Council Meeting February 14, 2019

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 9

Agenda Title: Receive an update on current Capital Improvement Projects

Council Action to be taken: Receive an update on Capital Improvement Projects.

Department Submitted: Administration

Staff Contact: Jeff Jenkins, City Manager
Kelly Kaatz, HDR
Jacob Walker, HDR

1. PURPOSE/DESCRIPTION

The item provides updates on ongoing major capital improvement projects.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Receive and discuss project update

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTION TAKEN

CIP Update received from HDR on December 5, 2018.

7. OTHER OPTIONS (In order of preference)

8. ATTACHMENTS

9a [CIP Update](#)

9b [PowerPoint presentation](#)



February 14, 2019

PROJECT UPDATES:

Heritage Square

- 1) The punch list walk-through for the project was performed on December 17 and the contractor has been working on completion of the punch list to bring the project to final completion.
- 2) The park was opened to the public on Monday, January 28.
- 3) Pay Application No. 10 was received from Baird/Williams and was processed for payment. Currently, there is \$332,663 remaining in the contract to be paid to BWC upon final completion (including retainage). Pay Application No. 11 was received from BWC and no action is being taken until additional progress is made on the punch list.
- 4) HDR requested a plan/schedule from BWC for completion of the remaining punch list items to achieve final completion.

Skate Park

- 1) Westar Construction has completed 90% of the sidewalk construction and all the retaining walls. The underground electrical conduit has been installed as well as most of the irrigation system. Westar has completed the railing installation on top of the retaining walls. The street light poles are installed and functional and the trees have been planted.
- 2) The skate park is scheduled to be open to the public for use on Saturday, February 9.
- 3) The shade structure has been problematic in terms of responsiveness from the original vendor. A new vendor was selected and is fabricating the structure for delivery within 2 weeks. Westar has placed the concrete drilled piers for the shade structure columns and will install the shade structure and complete the last section of concrete foundation once that occurs.
- 4) Landscaping is scheduled to be installed on March 1. It was delayed at the recommendation of the Landscape Architect.
- 5) Sign design for the Skate Park has been completed by Brent Humphreys and we are pursuing final quotes from the supplier.
- 6) 3rd Street Pavement – With the relocation of City water line, Atmos gas line, and Oncor underground electric power under 3rd Street, the pavement is in extremely poor condition and warrants a rebuild in this downtown area. HDR is preparing a plan for

this reconstruction and it is recommended to be completed as part of the plan for the downtown streets.

- 7) A plan was prepared for the pedestrian crossing across 4th Street to connect the two parks (Heritage Square and Skate Park). HDR is coordinating with Westar to negotiate pricing to install the crossing and we are planning to bring this to City Council on February 28. The proposed plan for the pedestrian crossing is a Rectangular Rapid Flashing Beacon.

Givens Community Center

- 1) Prepared a Request for Qualifications for an architect for design of the new building and have received three responsive SOQs. SOQs were evaluated and the recommendation for selection will be made at the February 14, 2019 City Council Meeting. The City has received \$300,000 in grant awards for the project which may be used to fund the design phase. The City has applied for a grant with the Meadows Foundation (\$150,000) and the Livingston Foundation (\$10,000) to complete the funding for the project.

Wastewater Treatment Plant Upgrades

- 1) The wastewater treatment plant clarifier upgrades are complete. Clarifier equipment has been received and installed.
- 2) The City awarded SCADA Replacement contract to Trac-n-Trol. Trac-n-Trol has completed the SCADA Replacement project and it is operational.

2018 Street Maintenance Plan

- 1) Bid awarded to Texas Materials. The re-surfacing work was completed the week of December 7 for all 14 street segments identified. A reconciliation summary of the budget vs costs is attached.
- 2) 2019 Street Maintenance Plan will now begin with identification of street segments

Gateway Signage

- 1) Property acquired on SH79 on west side of the City.
- 2) Design and property survey completed for the site.
- 3) Geotechnical investigation for the sign foundation design completed by Raba-Kistner Consultants, Inc.

- 4) SEC Planning is completing the final design of the sign and preparing construction plans for bid in early March.
- 5) HDR is coordinating with Oncor to bring power to the site and with City staff to have an irrigation meter set for the project.

3rd Street Improvements (CDBG Grant).

- 1) HDR is coordinating with Judy Langford on the grant requirements and implementation schedule. The estimated costs for 3rd Street Improvements exceed the grant funding available, so HDR is including 3rd Street with the overall Street Rebuild to identify project phasing limits and funding.

Amtrak Station Grant

- 1) Grant application was approved by City Council and submitted by Judy Langford. Awaiting decision on award.

Justice Center

- 1) HDR provided architectural planning services for planning/concepts and interviews. Planning sessions were conducted in September/October and an initial space plan was drafted. Initial cost estimates indicate that this space plan will exceed the City's proposed budget that was identified in the CIP. The next step will be to review the space plan with City staff and assess potential sites to aid in refining sitework costs and determine where revisions can be made to reduce the cost
- 2) HDR's real estate staff are engaging to identify potential sites, so that costs can be refined.

Murphy Park Pool

- 1) HDR assisted City Parks & Recreation staff in preparing bid documents for rehabilitation of Murphy Park Pool. The project includes replacing mastic on angle from the pool to the deck, grinding concrete joints to eliminate trip hazards, replacing failed sections of deck concrete, replacing the beach entry, and removing the surface and installing a new surface on the entire deck.
- 2) Bid opening is scheduled for 2/19/19. Completion of the work is scheduled for 5/24/19.
- 3) Cost for rehab of Murphy Park Pool may approach \$120,000.

Robinson Park Pool

- 1) The Summerfield Community Pool (KB Homes) constructed by Ocean Quest Pools was used as a benchmark for Robinson Park Pool.
- 2) New pool construction cost estimate (inclusive of building, fencing, parking, and landscape is approximately \$2.5M.
- 3) HDR will update this number as necessary for annual inflation through the budgeting process.

Downtown Streets Project

- 1) HDR presented an exhibit and cost estimate for necessary improvements to the street segments located in the downtown area at the 10/25 City Council meeting. Next steps are to discuss City priorities in the downtown area and identify street segments to move forward with to design and construction.
- 2) HDR will present recommended street segments in March to Council.

2018-2019 Road Reconstruction Project

- 1) HDR is identifying priority streets for rebuilding and have prepared a draft exhibit with street options for City staff. HDR is collaborating with Halff Associates and Public Works to identify Drainage & Utility projects that could combine with Roadway Reconstruction projects.
- 2) HDR will present recommended street segments in March to Council.

GIS Update

- 1) Project kick-off meeting was held on January 24th, 2019.
- 2) HDR is gathering basic maps and gathering information from existing datasets.
- 3) HDR would like to bring on Texas State University to assist with datasets that they previously worked on with the City.

Water & Wastewater Models & Master Plans

- 1) Project kick-off meeting is scheduled for 2/20/19.
- 2) GIS data will be basic platform for the model and plan effort.

1st Street Wood Restoration Project

- 1) HDR coordinated receipt of a proposal from WJE for a feasibility study. Proposed fee was \$27,000 and Jeff Jenkins sent it to Judy Langford to identify possible grant funding.

Development Reviews

- 1) Ongoing with a number of development reviews from weekly DRC meetings.
- 2) HDR is providing review comments on The Grove development.

CIP Update

Heritage Square













Heritage Square



Skate Park







4th Street Pedestrian Crossing



Wastewater Treatment Plant Upgrades



Taylor WWTP

	Time	Ack	Status	Area	Description
3	2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At MCC
3	2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At Pump
3	2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At MCC

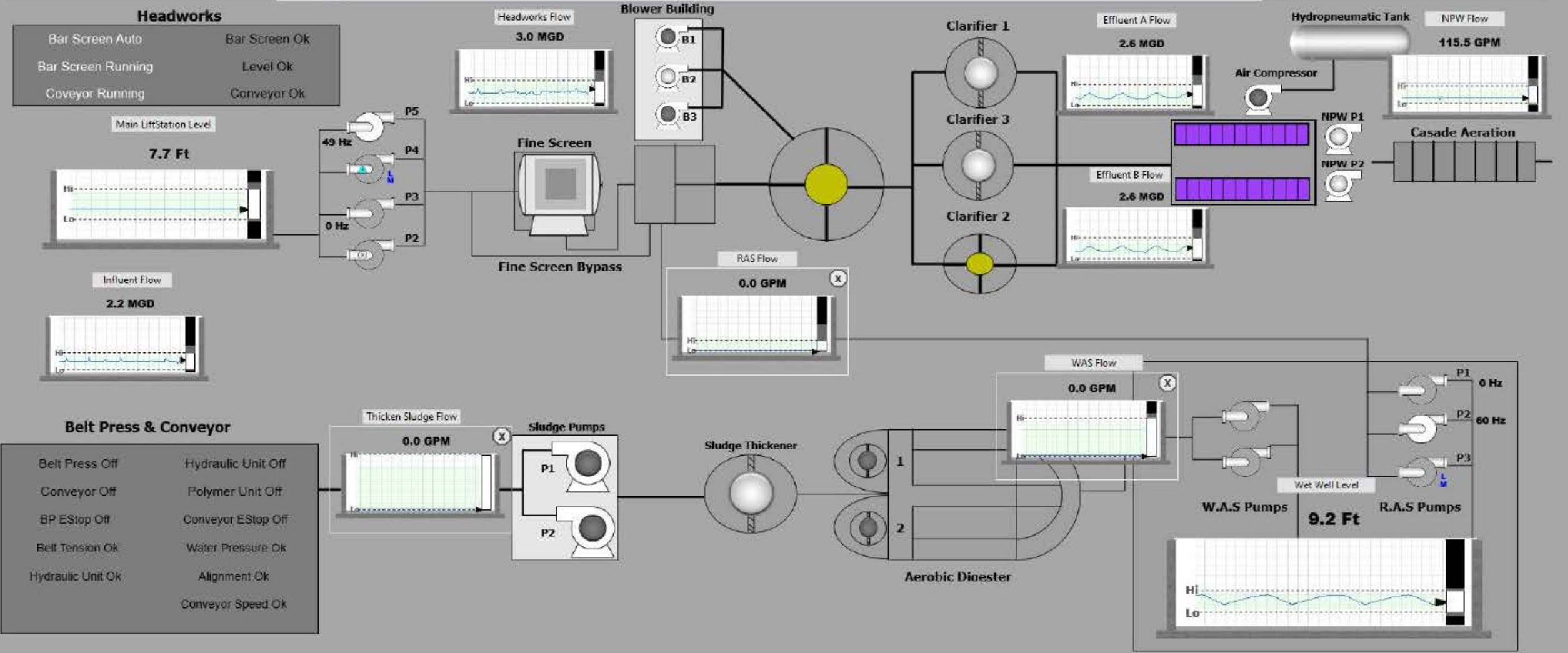
Active: 5 records

Acknowledge

Acknowledge Shown

Acknowledge All

Master Alarm Reset



Time	Ack	Status	Area	Description
2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At MCC
2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At Pump
2019-01-29 14:08:38	Ack	Alarm	Taylor WWTP	RAS Pump3 Local At MCC

Active: 5 records

Acknowledge

Acknowledge Shown

Acknowledge All

Master Alarm Reset

Headworks

Bar Screen Auto

Bar Screen Not Running

Conveyor Not Running

Bar Screen Ok

Level Ok

Conveyor Ok

Main LiftStation Level

7.6 Ft

Influent Flow

1.7 MGD

Belt Press & Conveyor

Belt Press Off

Conveyor Off

BP EStop Off

Belt Tension Ok

Hydraulic Unit Ok

Hydraulic Unit Off

Polymer Unit Off

Conveyor EStop Off

Water Pressure Ok

Alignment Ok

Conveyor Speed Ok

Headworks Flow

2.2 MGD

Blower Building

Clarifier 1

Effluent A Flow

2.4 MGD

Hydropneumatic Tank

NPW Flow

115.1 GPM

Air Compressor

Cascade Aeration

Wet Well Level

7.6 Ft

Lead Pump Stop 6.0 Ft

Lead Pump Start 8.0 Ft

Lag Pump Stop 8.0 Ft

Lag Pump Start 10.0 Ft

Lag 2 Pump Stop 9.0 Ft

Lag 2 Pump Start 12.0 Ft

Wet Well Level

9.7 Ft

W.A.S Pumps

R.A.S Pumps

Aerobic Digester

LiftStation Pump Control

Lag Pump Alternation

Pump #2

Remote Auto Manual

AutoStop Start Stop

Fail Fit

VFD Control

Remote Auto Manual

AutoStop Start Stop

Fail Fit

Pump #3

Remote Auto Manual

AutoStop Start Stop

Fail Fit

VFD 1

Override

0.0 Hz

SPEED REF

VFD 1 Control Selector

Select Pump 3 VFD Control

Pump #4

Local Man/Stop

Auto Manual

Start Stop

Fail Fit

VFD Control

Remote Auto Manual

AutoRun Start Stop

Fail Fit

Pump #5

Remote Auto Manual

AutoRun Start Stop

Fail Fit

VFD 2

Override

48.9 Hz

SPEED REF

VFD 2 Control Selector

Select Pump 5 VFD Control

Wet Well Level

7.6 Ft

Lead Pump Stop 6.0 Ft

Lead Pump Start 8.0 Ft

Lag Pump Stop 8.0 Ft

Lag Pump Start 10.0 Ft

Lag 2 Pump Stop 9.0 Ft

Lag 2 Pump Start 12.0 Ft

Taylor WWTP Overview

Runtime Totals

Trends

Comm Status

Modem Status

Type here to search

Trihedral Engi...

Taylor WWTP...

SyTech On-li...

Cisco Webex ...

Taylor WWTP

VTScada App...

Scheduler

Document1 - ...

Document3 - ...

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Street Maintenance Plan



7th Street



7th Street

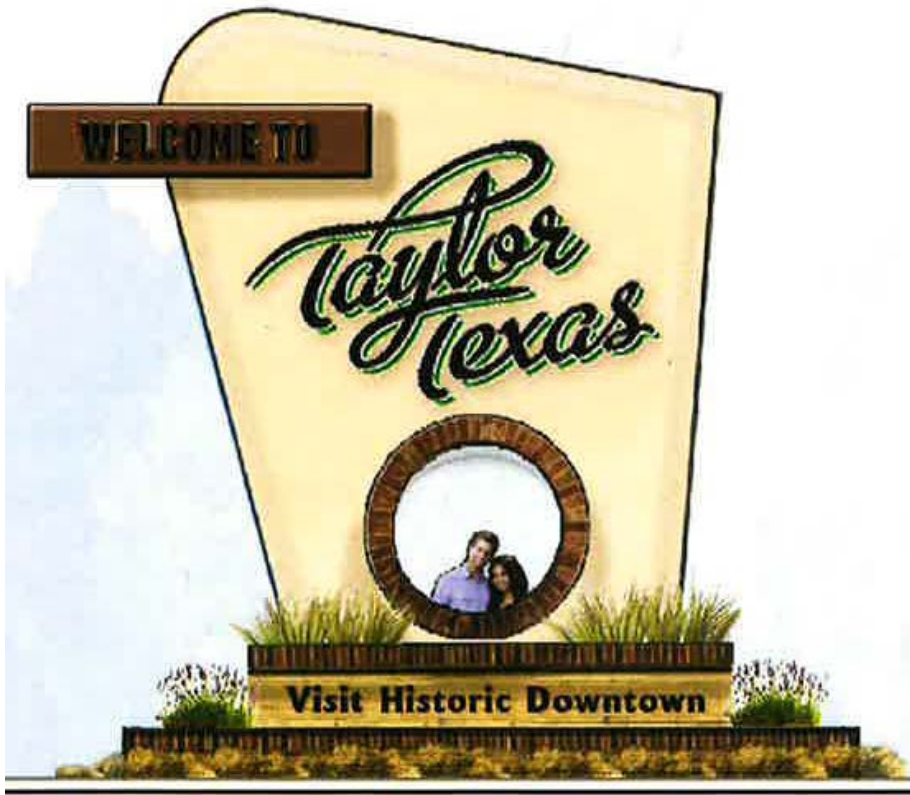
2018 Street Maintenance Budget

Construction:		
Estimated Budget:	\$	341,265.00
Actual Costs:	\$	340,152.42
Under Budget by:	\$	1,112.58
Materials Testing:		
Estimated Budget:	\$	8,721.00
Actual Costs:	\$	5,937.00
Under Budget by:	\$	2,784.00
Total:		
Estimated Budget:	\$	350,000.00
Actual Costs:	\$	346,089.42
Under Budget by:	\$	3,910.58



2018 Street Maintenance List

Rank	Street Name	From	To	District	Length (ft)
1	Cecelia	Howard	Kimbro	4	693
2	Simon	MLK	Pecan	1	292
3	Robinson	Frank	MLK	1	319
4	7 th	Davis	Vance	2	900
5	Grace Street	Blackland	Cul-De-Sac	3	306
6	Robin	Hidden Meadow	Boyer	3	1,085
7	Drake	Holly	Mildred	4	320
8	Pecan	Main	Simon	1	685
9	Fisher	Stasny	North	4	610.5
10	Greenlawn	Mallard	Oaklawn	3	1,147
11	Laurel	Lake	Maresh	1	461
12	Bull Run	Mallard	Cottonbowl	4	500
13	Talley	MLK	Pecan	1	296
14	Holly Springs	Dahlberg	Velma	1&4	200



Gateway Sign

Legend

Diameter

- <= 4"
- 6"
- 8"
- 10"
- 12"
- 16"
- 20"
- 24"
- 27"

 City Limits (2018)



0 250 500
Feet

5/8/2018 3:51:30 PM







***City Council Meeting
February 14, 2019
Transmittal Letter***

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 10

Agenda Title: **Project Update on the Givens Center**

Council Action to be taken: Receive update

Department Submitted: Public Works

Staff Contact: Jim Gray, Director of Public Works
Kelly Kaatz, HDR Engineering

1. PURPOSE/DESCRIPTION

The item provides an update on the Givens Community Center.

2. STAFF ANALYSIS (How and Why)

HDR performed an assessment of the existing building and found that priority needed to be given to address the basic structural conditions. Cost estimates were reviewed and assessed and the cost to fully renovate the existing building far exceed available funding. A cost estimate to construct a new building of similar size and design was made and it was found to be less costly to construct a new structure. Meetings were held with the Givens Community Center stakeholders and the consensus was to pursue construction of a new building and pursue additional funds to implement this option.

The City has received two individual CDBG Grants totaling \$300,000 in funding for the project. Langford & Associates representatives met with the Taylor Conservation & Heritage Society (TCHS) in January and the TCHS (501(c)(3)) has partnered with the Welfare Workers Club and will serve as the applicant for two foundation grants. The TCHS expects to receive an answer on their grant funding application submission to the Leo L. Livingston Foundation by 3/18/19. The TCHS also submitted an application to The Meadows Foundation and expects to receive an answer in the second half of March 2019.

3. RECOMMENDATION

Receive and discuss project update.

4. FUNDING SOURCE

Construction of Building Only

Awarded CDBG Grant (2015 funds) - \$150,000

Awarded CDBG Grant (2017 funds) - \$150,000

Construction of drainage, parking, landscaping and a portion of new building

Submitted application for Meadows Foundation Grant for \$150,000 (pending)

Submitted application for Leo Livingston Foundation Grant for \$10,000 (pending)

5. TIMELINE

Next steps are to contract with architect, select a site, and design the new building.

6. PRIOR COUNCIL ACTIONS TAKEN

Council applied and accepted a CDBG grant in 2014 / 2017 for the improvements to Givens Community Center. Council received an update on May 24, 2018, June 28, 2018, and October 25, 2018.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

10a [Power Point presentation](#)



Givens Community Center – Existing Site



Givens Community Center – Existing Interior



EXISTING SITE



Fannie Robinson Park

Givens Community Center – Site Options





Fannie
Robinson Park

EXISTING SITE

Givens Community Center – Site Options





City Council Meeting February 14, 2019

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 11

Agenda Title: **Consider Architect Selection for Givens Community Center**

Council Action to be taken: Approve recommendation for selection of a professional architect and authorize the City Manager to negotiate and enter into a contract with the highest ranked firm to design the new building.

Department Submitted: Public Works

Staff Contact: Jim Gray, Director
Kelly Kaatz, HDR

1. PURPOSE/DESCRIPTION

Approve selection of professional architect and negotiate a contract to design the new building.

2. STAFF ANALYSIS (Why and How)

HDR performed an assessment of the existing building and found that priority needed to be given to address the basic structural conditions. Cost estimates were reviewed and assessed and the cost to fully renovate the existing building far exceed available funding. A cost estimate to construct a new building of similar size and design was made and it was found to be less costly to construct a new structure. Meetings were held with the Givens Community Center stakeholders and the consensus was to pursue construction of a new building and pursue additional funds to implement this option.

A Request for Qualifications for a Professional Architect was issued on December 17, 2018 to a pool of seven architecture firms. The City received three responsive Statement of Qualifications. Each of the three Statement of Qualifications were reviewed by HDR and scored in accordance with the criteria listed in the RFQ.

3. RECOMMENDATION

Approve the rankings of the professional architecture firms as follows:

1. Reliance Architecture
2. Place Designs
3. Thoughtbarn

Authorize the City Manager to negotiate a contract for professional architecture services with the highest ranked firm.

4. FUNDING SOURCE

CDBG Grant (1) - \$150,000 + \$10,000 (City Contribution) = \$160,000

CDBG Grant (2) - \$150,000 + \$10,000 (City Contribution) = \$160,000

5. TIMELINE

Enter into a professional architecture contract within 30 days and begin the design phase.

6. PRIOR COUNCIL ACTION TAKEN

Council applied and accepted a CDBG grant in 2014 for the improvements to Givens Community Center. Council received an update on May 24, 2018, June 28, 2018, and October 25, 2018.

7. OTHER OPTIONS (In order of preference)
--

Reissue the Request for Qualifications and seek other qualified responses.

8. ATTACHMENTS

11a [Statement of Qualifications Ranking Scores](#)

Givens Community Center
Professional Architecture Services
Request for Qualifications
Evaluation Scores

Item	Max Score	Reliance Architecture	Thoughtbarn	Place Designers
Qualifications & Availability				
Firm History / Establishment	4	3	3	4
Staff Availability	4	4	4	4
Proximity to Taylor	2	1	1	2
Staff and Experience				
Project Manager Experience	15	10	8	11
Experience with Similar Projects	15	12	8	13
Experience with City of Taylor	8	7	0	7
Team Diversity	12	10	5	5
Project Approach				
Design Approach	15	12	11	12
Community Involvement	10	8	8	8
Schedule	15	12	12	12
Total	100	79	60	78
Rank		1	3	2



City Council Meeting February 14, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☐ Quality of Life

☒ Economic Vitality

Agenda Item #: 12

Agenda Title: **Receive quarterly Investment Report.**

Council Action to be taken: Receive and accept Quarterly Investment Report

Department Submitted: Finance

Staff Contact: Rosemarie Dennis, Finance Director
David Meserve, Investment Advisor

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to present the status of the City's investment portfolio for the first quarter which covers a period from October 1st through December 31st. David Meserve of Patterson & Associates will present economic updates and the City investment holdings.

2. STAFF ANALYSIS (Why and How)

This quarterly report is being provided to keep Council apprised as to the status of the City's investment holdings and demonstrate compliance with the City's Investment Policy.

The City's portfolio book value, excluding operating cash account as of December 31, 2018 is \$22,151,897.

3. RECOMMENDATION

Staff recommendation is that Council receives and accepts the Investment Portfolio Report for the first FY quarter ending December 31, 2018.

4. FUNDING SOURCE

N/A

5. TIMELINE

As part of the reporting requirements, a quarterly comprehensive report will be reported to City Council.

6. PRIOR COUNCIL ACTIONS TAKEN

The City acquired the services of Patterson & Associates in December of 2017. The City's investment policy has to be renewed and approved annually which was completed by a resolution by the City Council in January 2019. This will be the fifth quarterly report received by the City Council.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

12a. [Quarterly Investment Report.](#)

12b. [PowerPoint presentation by Patterson & Associates](#)



Quarterly Investment Report

December 31, 2018

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

Markets Less Optimistic than the Fed

The FOMC lowered its expectations for growth in 2019 but not as much as the markets. In September, the Chairman stated he was looking for three rate hikes in 2019, but in December the slower global growth reduced his call to a possibility of two hikes. That lowered outlook still shows the Fed is much more optimistic than the markets, which basically leaped over a slow-down projection to a full blown recession projection.

Futures had priced in only a 13% chance of a rate hike and now futures two months out show the market anticipates a 28% chance of easing! Of course, the old joke is that the stock market has predicted 9 of the past 5 recessions. This kind of market sentiment plus more dovish Fed talk probably takes a March hike off the table.

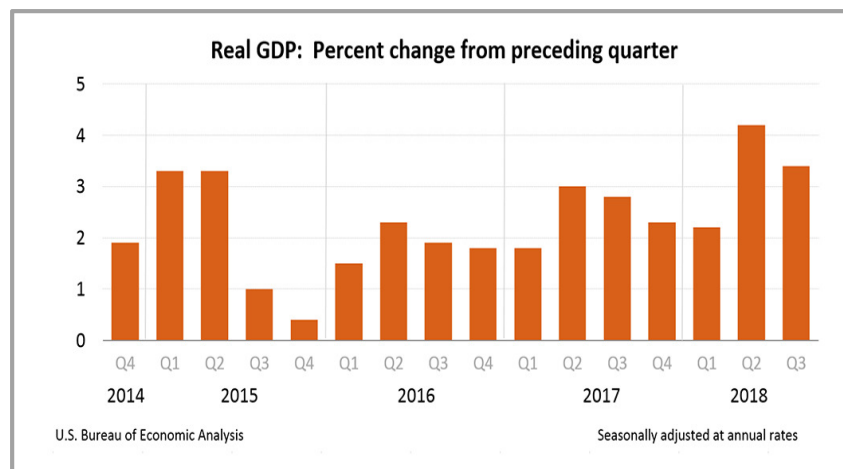
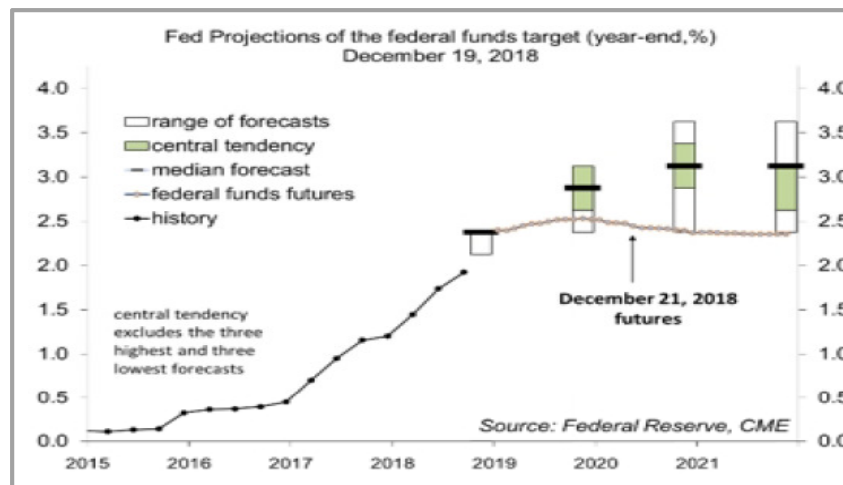
However, there are plenty of reasons for the disconnect mostly tied to a slowing global economy and tied inextricably to the uncertainty of trade and politics both domestic and international.

US GDP is tracking lower but it is not necessarily recessionary. Consumer spending was revised slightly lower but then Christmas sales rocked! Residential fixed investment is down and trade fears contributed to a wider trade deficit. Housing, which is often seen as the canary in the coal mine for recessions, has been steady with building permits and start ups in the 4Q and existing home sales rising. Personal income and personal spending rose. These are indications of growth; not as strong but strong.

Tax reform lowered the corporate tax rate in 2018 which generally grew. In 2019 the personal tax cuts will expand at various levels. That fiscal stimulus along with full employment, should keep consumers spending for the first half of 2019. And, with the growing oil glut, the consumer will get an additional boost at the pump.

However, the market's future view is a pessimistic picture generated by trade concerns, prospects of slowing growth and market volatility. Inflation had picked up but slowed in the last two quarters. Trade concerns are playing a major role in sentiment uncertainty. Any trade escalations will further disrupt supply chains, add to inflation and dampen growth through retaliatory actions. A continuing government shutdown adds to the uncertainty.

The dot plot shows a disconnect between the Fed view and the markets' angst.



It's Going to be a Bumpy Ride

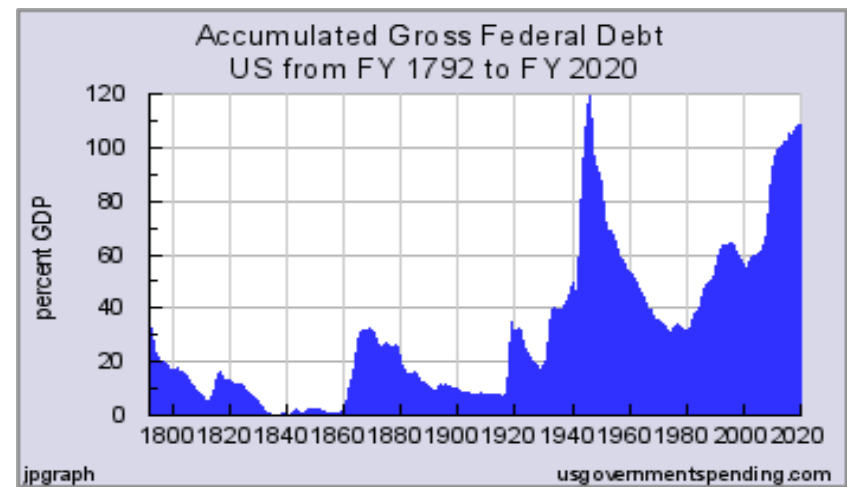
Clearly the same themes that dominated the beginning of 2018 are still with us. Luckily we have removed N. Korea from the mix (at least temporarily) but the rest continue to send shock waves through investors.

An inversion in the yield curve has arrived often interpreted as a recession precursor and we are inverted in certain segments of the curve already. The inversion will not cause a recession, but a poor economic outlook can be self-fulfilling. It is called a 'business cycle' for a reason. This pessimistic attitude will slow business investment, which may cause a recession.

The Fed often focuses on employment and inflation but this puts them in a quandary currently. Labor markets are tight and unemployment rates are low. A tighter labor market and higher wages at these levels will help workers, but if business passes along the costs – which they could – it will also spike inflation. The Fed's job will get harder as a result.

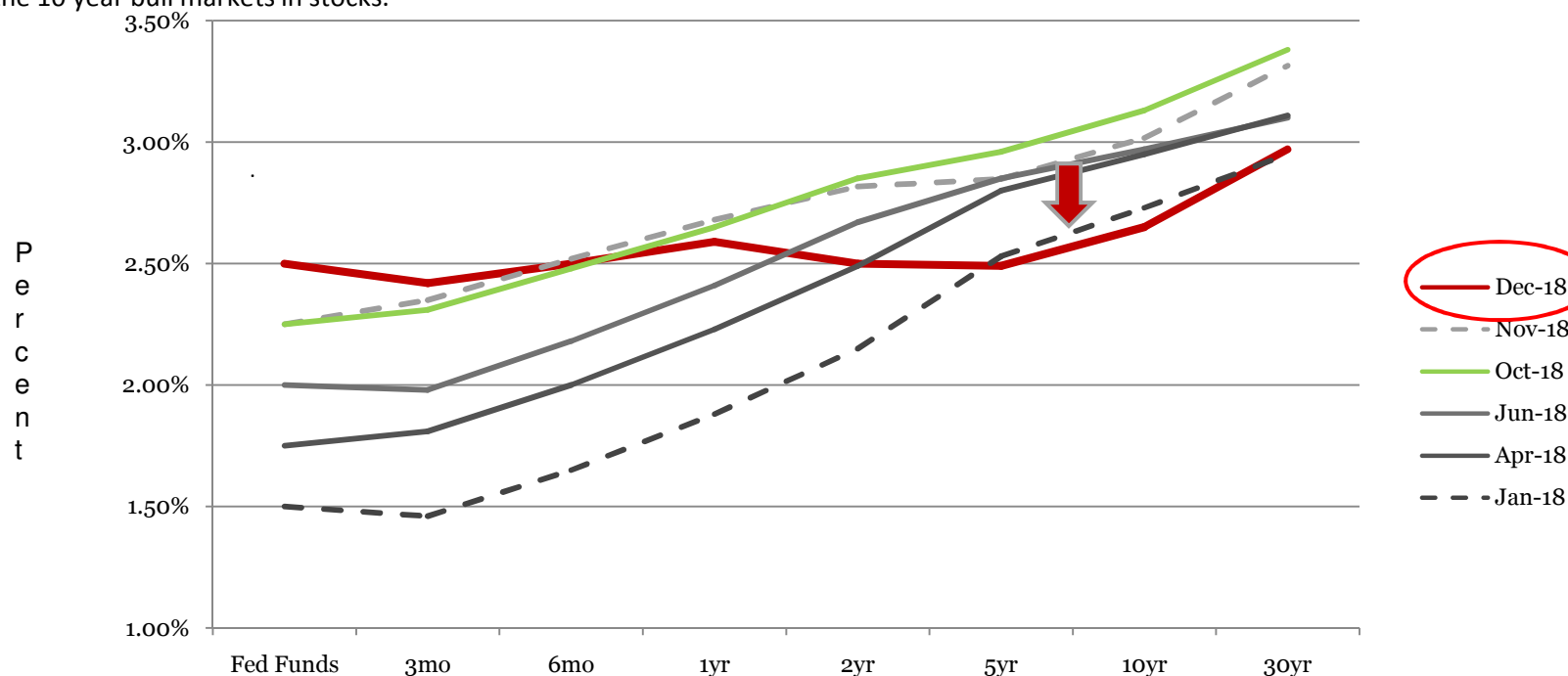
Another balancing act is between the dollar and the deficit. If the dollar stays strong, global investors are attracted for potential gains. As the US imports move, the dollars flow out. If imports exceed exports, it creates a current account deficit and as long as the dollar and markets stay strong, the effects balance themselves out, but should the dollar fall or the economy really falter, the deficit grows. Tough choices on budgets and debt ceilings are tied to this balance. The debt ceiling, which was suspended in 2018, must be addressed in March. The key issue is whether the US can service its debt and whether budgets compel the government to stabilize debt as a ratio of GDP. A split Congress does not bode well for this action.

In order to prepare for slower times and less accommodative Fed positioning, the Fed has been reducing its balance sheet: letting some treasuries and MBS mature, raising long term rates. The Fed does not see this as active monetary policy, but it certainly allows for more leeway if the Fed is forced to reduce rates in a slowing environment.



The Flattening Curve

- Rates from the 5-year out to the 30 year have crossed below those from one year ago. After a meandering ride the 30 year ended up at the same January 2018 level.
- Fears of an inverted curve have come to pass and will remain as the Fed advances to hike the overnight rates, the spreads on key curve points and trade concerns persist.
- The basis point (bp) spread between the two and ten year has come in from 58 to 15 bps in the year and dipped significantly in December as the ten year broke the psychologically important support of 3% and now looks to challenge 2.60%.
- The key to the curve continues to come from global forces and weakening economic situations globally.
- A view to further rate hikes, taking the Fed Funds rate above 2.50%, is even murkier with a slowing in the economy and worries of the end to the 10 year bull markets in stocks.



End of Month Rates - Full Yield Curve – Fed Funds to 30yr

City of Taylor, Texas

Quarterly Investment Report
October – December 2018
Portfolio Summary Management Report

This quarterly report is prepared in compliance with the Investment Policy and Strategy of the City and the Public Funds Investment Act (Chapter 2256., Texas Government Code).

<u>Portfolio as of September 30, 2018</u>		<u>Portfolio as of December 31, 2018</u>	
Beginning Book Value	\$ 19,775,174	Ending Book Value	\$ 22,146,639
Beginning Market Value	\$ 19,774,536	Ending Market Value	\$ 22,151,897
Unrealized Gain/Loss	\$ (638)	Investment Income for the period	\$ 115,082
		Unrealized Gain/Loss	\$ 5,258
		Change in Unrealized Gain/Loss	\$ 5,896
WAM at Beginning Period Date ¹	27 days	WAM at Ending Period Date ¹	63 days
		Change in Market Value ²	\$ 2,377,361

Average Yield to Maturity for period 2.348%
Average Yield 6 month Treasury Bill for period 2.500%
Average Yield 1 year Treasury Note for period 2.670%

Authorized by:


Rosemarie Dennis, Finance Director
City of Taylor


Ms. Linda Patterson, President
Patterson & Associates, Registered Investment Advisor


Lillie Lawler, Accountant
City of Taylor

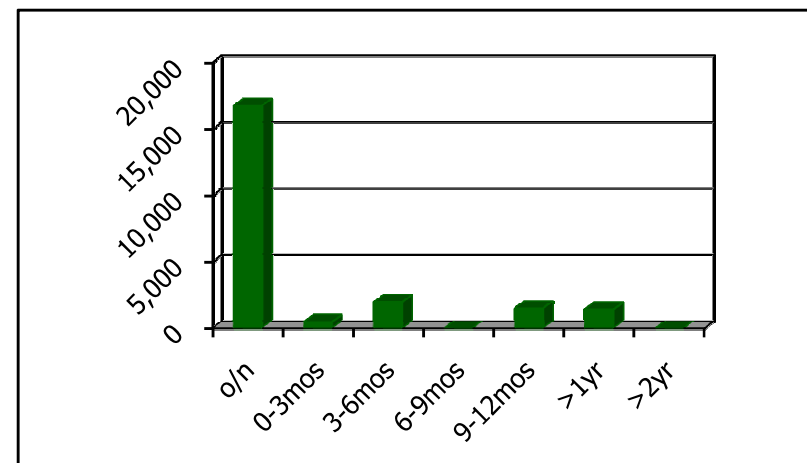
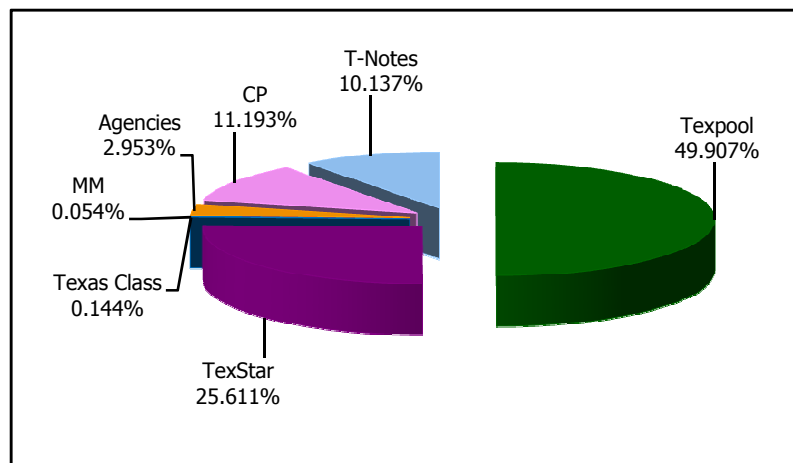
¹ WAM, represents weighted average maturity.

² Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

Your Portfolio

As of December 31, 2018

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our anticipation of a rate increase in 2019 – and possibly two –but not in the first quarter. This slowdown in rate hikes and the potential of decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.80%.





**City of Taylor, Texas
Portfolio Management
Portfolio Summary
December 31, 2018**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	2,500,000.00	2,478,730.83	2,478,730.83	11.19	166	110	2.857
Federal Agency Coupon Securities	655,000.00	657,278.75	653,893.08	2.95	546	490	2.889
Treasury Coupon Securities	2,275,000.00	2,246,564.90	2,244,692.60	10.14	429	351	2.709
Texpool	11,052,946.17	11,052,946.17	11,052,946.17	49.91	1	1	2.287
TexStar	5,672,310.92	5,672,310.92	5,672,310.92	25.61	1	1	2.307
Texas Class	31,836.48	31,836.48	31,836.48	0.14	1	1	2.500
Money Market	12,229.03	12,229.03	12,229.03	0.06	1	1	0.010
	22,199,322.60	22,151,897.08	22,146,639.11	100.00%	79	63	2.416
Investments							
Cash and Accrued Interest							
Accrued Interest at Purchase		1,336.80	1,336.80				
Subtotal		1,336.80	1,336.80				
Total Cash and Investments	22,199,322.60	22,153,233.88	22,147,975.91		79	63	2.416

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	42,247.49	115,081.58

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.


Rosemarie Dennis, Finance Director 2/5/19

Reporting period 12/01/2018-12/31/2018
Data Updated: SET_TAYL 01/14/2019 16:04
Run Date 01/14/2019 - 16:04

Portfolio TAYL
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

City of Taylor, Texas
 Summary by Type
 December 31, 2018
 Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Airport Fund						
Texpool	1	1,011,565.85	1,011,565.85	4.57	2.287	1
Subtotal	1	1,011,565.85	1,011,565.85	4.57	2.287	1
Fund: Cemetery Permanent Fund						
Federal Agency Coupon Securities	1	375,000.00	374,366.27	1.69	2.889	490
Money Market	1	0.00	0.00	0.00	0.000	0
Treasury Coupon Securities	1	375,000.00	369,190.53	1.67	2.743	424
Texas Class	1	31,836.48	31,836.48	0.14	2.500	1
Texpool	1	1,618.51	1,618.51	0.01	2.287	1
TexStar	1	88,465.44	88,465.44	0.40	2.307	1
Subtotal	6	871,920.43	865,477.23	3.91	2.752	393
Fund: Fleet Replacement Fund						
TexStar	1	2,084,415.18	2,084,415.18	9.41	2.307	1
Subtotal	1	2,084,415.18	2,084,415.18	9.41	2.307	1
Fund: General Fund						
Commercial Paper Disc. -Amortizing	3	2,500,000.00	2,478,730.83	11.19	2.857	110
Federal Agency Coupon Securities	1	280,000.00	279,526.81	1.26	2.889	490
Money Market	2	12,229.03	12,229.03	0.06	0.010	1
Treasury Coupon Securities	2	1,400,000.00	1,380,982.21	6.24	2.686	326
Texpool	1	7,571,373.26	7,571,373.26	34.19	2.287	1
TexStar	1	3,499,430.30	3,499,430.30	15.80	2.307	1
Subtotal	10	15,263,032.59	15,222,272.44	68.74	2.430	57
Fund: General Capital Fund						
TexStar	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0

City of Taylor, Texas
Summary by Type
December 31, 2018
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Special Rev-Tax Increment Fund						
Texpool	1	454,744.99	454,744.99	2.05	2.287	1
Subtotal	1	454,744.99	454,744.99	2.05	2.287	1
Fund: Utility Fund						
Treasury Coupon Securities	1	500,000.00	494,519.86	2.23	2.747	364
Texpool	1	2,013,643.56	2,013,643.56	9.09	2.287	1
Subtotal	2	2,513,643.56	2,508,163.42	11.32	2.378	73
Total and Average	22	22,199,322.60	22,146,639.11	100.00	2.416	63



**City of Taylor, Texas
Fund AIR - Airport Fund
Investments by Fund
December 31, 2018**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300019	10007	Texpool	11/01/2017	1,011,565.85	1,011,565.85	1,011,565.85	2.287	2.255	2.287	1
Subtotal and Average				1,011,565.85	1,011,565.85	1,011,565.85		2.256	2.287	1
Total Investments and Average				1,011,565.85	1,011,565.85	1,011,565.85		2.256	2.287	1

Fund CEM - Cemetery Permanent Fund
Investments by Fund
December 31, 2018

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3133EJQ51	10036	FFCB Note	11/06/2018	374,366.27	375,000.00	376,304.63	2.760	2.849	2.889	05/05/2020	490
Subtotal and Average				374,366.27	375,000.00	376,304.63		2.850	2.889		490
Treasury Coupon Securities											
912828J50	10032	T Note	09/21/2018	369,190.53	375,000.00	369,756.00	1.375	2.705	2.743	02/29/2020	424
Subtotal and Average				369,190.53	375,000.00	369,756.00		2.706	2.743		424
Texpool											
300007	10008	Texpool	11/01/2017	1,618.51	1,618.51	1,618.51	2.287	2.255	2.287		1
Subtotal and Average				1,618.51	1,618.51	1,618.51		2.256	2.287		1
TexStar											
22880	10003	TexStar	11/01/2017	88,465.44	88,465.44	88,465.44	2.307	2.275	2.306		1
Subtotal and Average				88,465.44	88,465.44	88,465.44		2.275	2.307		1
Texas Class											
70006	10001	Texas Class	11/01/2017	31,836.48	31,836.48	31,836.48	2.500	2.465	2.500		1
Subtotal and Average				31,836.48	31,836.48	31,836.48		2.466	2.500		1
Money Market											
54941	10009	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.00	0.00	0.00					1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000		0
Total Investments and Average				865,477.23	871,920.43	867,981.06		2.714	2.752		392

Fund FLEET - Fleet Replacement Fund
Investments by Fund
December 31, 2018

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20180	10030	TexStar	08/08/2018	2,084,415.18	2,084,415.18	2,084,415.18	2.307	2.275	2.306	1
Subtotal and Average				2,084,415.18	2,084,415.18	2,084,415.18		2.275	2.307	1
Total Investments and Average				2,084,415.18	2,084,415.18	2,084,415.18		2.275	2.307	1

**Fund GEN - General Fund
Investments by Fund
December 31, 2018**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
16536JRV1	10035	Chesham Finance CP	10/31/2018	990,855.00	1,000,000.00	990,855.00		2.829	2.868	04/29/2019	118
27873KRV6	10034	Ebury Finance CP	10/31/2018	990,855.00	1,000,000.00	990,855.00		2.829	2.868	04/29/2019	118
67983UQL0	10038	Old Line Funding CP	11/28/2018	497,020.83	500,000.00	497,020.83		2.773	2.812	03/20/2019	78
Subtotal and Average				2,478,730.83	2,500,000.00	2,478,730.83		2.818	2.857		109
Federal Agency Coupon Securities											
3133EJQ51	10037	FFCB Note	11/06/2018	279,526.81	280,000.00	280,974.12	2.760	2.849	2.889	05/05/2020	490
Subtotal and Average				279,526.81	280,000.00	280,974.12		2.850	2.889		490
Treasury Coupon Securities											
912828J50	10031	T Note	09/21/2018	393,803.23	400,000.00	394,406.40	1.375	2.705	2.743	02/29/2020	424
912828T59	10033	T Note	10/04/2018	987,178.98	1,000,000.00	987,383.00	1.000	2.627	2.663	10/15/2019	287
Subtotal and Average				1,380,982.21	1,400,000.00	1,381,789.40		2.650	2.686		326
Texpool											
300003	10004	Texpool	11/01/2017	7,571,373.26	7,571,373.26	7,571,373.26	2.287	2.255	2.287		1
Subtotal and Average				7,571,373.26	7,571,373.26	7,571,373.26		2.256	2.287		1
TexStar											
34440	10002	TexStar	11/01/2017	3,499,430.30	3,499,430.30	3,499,430.30	2.307	2.275	2.306		1
Subtotal and Average				3,499,430.30	3,499,430.30	3,499,430.30		2.275	2.307		1
Money Market											
60618	10000	Citizens Nat'l Bank MM-Public	11/01/2017	12,228.77	12,228.77	12,228.77	0.010	0.009	0.010		1
54942	10010	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.26	0.26	0.26					1
Subtotal and Average				12,229.03	12,229.03	12,229.03		0.010	0.010		1
Total Investments and Average				15,222,272.44	15,263,032.59	15,224,526.94		2.397	2.430		57

Fund GENCAP - General Capital Fund
Investments by Fund
December 31, 2018

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20181	10029	TexStar	08/08/2018	0.00	0.00	0.00	2.307	2.275	2.306	1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

Fund SPECREV - Special Rev-Tax Increment Fund
Investments by Fund
December 31, 2018

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300004	10005	Texpool	11/01/2017	454,744.99	454,744.99	454,744.99	2.287	2.255	2.287	1
Subtotal and Average				454,744.99	454,744.99	454,744.99		2.256	2.287	1
Total Investments and Average				454,744.99	454,744.99	454,744.99		2.256	2.287	1

**Fund UTIL - Utility Fund
Investments by Fund
December 31, 2018**

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CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Treasury Coupon Securities										
912828G95	10039	T Note	12/12/2018	494,519.86	500,000.00	495,019.50	1.625	2.709	2.747	12/31/2019 364
Subtotal and Average				494,519.86	500,000.00	495,019.50		2.710	2.747	364
Texpool										
300001	10006	Texpool	11/01/2017	2,013,643.56	2,013,643.56	2,013,643.56	2.287	2.255	2.287	1
Subtotal and Average				2,013,643.56	2,013,643.56	2,013,643.56		2.256	2.287	1
Total Investments and Average				2,508,163.42	2,513,643.56	2,508,663.06		2.345	2.378	72



City of Taylor, Texas
Cash Reconciliation Report
For the Period October 1, 2018 - December 31, 2018
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
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Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Cemetery Permanent Fund											
11/02/2018	10014	CEM	Interest	317705AH4	375,000.00	FICO 0.4M 9.65% Mat. 11/02/2018	11/02/2018	0.00	18,093.75	0.00	18,093.75
11/02/2018	10014	CEM	Maturity	317705AH4	375,000.00	FICO 0.4M 9.65% Mat. 11/02/2018	11/02/2018	0.00	0.00	375,000.00	375,000.00
11/06/2018	10036	CEM	Purchase	3133EJQ51	375,000.00	FFCB 0.4M 2.76% Mat. 05/05/2020	05/05/2020	-374,294.25	-28.75	0.00	-374,323.00
Subtotal								-374,294.25	18,065.00	375,000.00	18,770.75
General Fund											
10/02/2018	10024	GEN	Maturity	76582KK26	1,000,000.00	RIDGE 1.0M 0.00% Mat. 10/02/2018	10/02/2018	0.00	0.00	1,000,000.00	1,000,000.00
10/04/2018	10033	GEN	Purchase	912828T59	1,000,000.00	TNOTE 1.0M 1.00% Mat. 10/15/2019	10/15/2019	-983,203.13	-4,699.45	0.00	-987,902.58
10/15/2018	10033	GEN	Interest	912828T59	1,000,000.00	TNOTE 1.0M 1.00% Mat. 10/15/2019	10/15/2019	0.00	5,000.00	0.00	5,000.00
10/26/2018	10027	GEN	Maturity	16536JKS5	1,000,000.00	CHESH 1.0M 0.00% Mat. 10/26/2018	10/26/2018	0.00	0.00	1,000,000.00	1,000,000.00
10/26/2018	10028	GEN	Maturity	27873KKS0	1,000,000.00	EBURY 1.0M 0.00% Mat. 10/26/2018	10/26/2018	0.00	0.00	1,000,000.00	1,000,000.00
10/31/2018	10034	GEN	Purchase	27873KRV6	1,000,000.00	EBURY 1.0M 0.00% Mat. 04/29/2019	04/29/2019	-986,050.00	0.00	0.00	-986,050.00
10/31/2018	10035	GEN	Purchase	16536JRV1	1,000,000.00	CHESH 1.0M 0.00% Mat. 04/29/2019	04/29/2019	-986,050.00	0.00	0.00	-986,050.00
11/02/2018	10015	GEN	Interest	317705AH4	155,000.00	FICO 0.2M 9.65% Mat. 11/02/2018	11/02/2018	0.00	7,478.75	0.00	7,478.75
11/02/2018	10015	GEN	Maturity	317705AH4	155,000.00	FICO 0.2M 9.65% Mat. 11/02/2018	11/02/2018	0.00	0.00	155,000.00	155,000.00
11/06/2018	10037	GEN	Purchase	3133EJQ51	280,000.00	FFCB 0.3M 2.76% Mat. 05/05/2020	05/05/2020	-279,473.04	-21.47	0.00	-279,494.51
11/28/2018	10038	GEN	Purchase	67983UQL0	500,000.00	OLDLIN 0.5M 0.00% Mat.	03/20/2019	-495,722.22	0.00	0.00	-495,722.22
Subtotal								-3,730,498.39	7,757.83	3,155,000.00	-567,740.56
Special Rev-Tax Increment Fund											
11/27/2018	10025	SPECREV	Maturity	07644BLT7	500,000.00	BEDROW 0.5M 0.00% Mat.	11/27/2018	0.00	0.00	500,000.00	500,000.00
Subtotal								0.00	0.00	500,000.00	500,000.00
Utility Fund											
12/11/2018	10026	UTIL	Maturity	0347M3MB7	500,000.00	ANGLE 0.5M 0.00% Mat. 12/11/2018	12/11/2018	0.00	0.00	500,000.00	500,000.00
12/12/2018	10039	UTIL	Purchase	912828G95	500,000.00	TNOTE 0.5M 1.63% Mat. 12/31/2019	12/31/2019	-494,218.75	-3,643.00	0.00	-497,861.75
12/31/2018	10039	UTIL	Interest	912828G95	500,000.00	TNOTE 0.5M 1.63% Mat. 12/31/2019	12/31/2019	0.00	4,062.50	0.00	4,062.50
Subtotal								-494,218.75	419.50	500,000.00	6,200.75
Total								-4,599,011.39	26,242.33	4,530,000.00	-42,769.06

City of Taylor, Texas
 Purchases Report
 Sorted by Fund - Fund
 October 1, 2018 - December 31, 2018

Patterson & Associates
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 Suite 195
 Austin, TX 78746
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Cemetery Permanent Fund													
3133EJQ51	10036	CEM	FAC	FFCB	375,000.00	11/06/2018	05/05 - 11/05	374,294.25	28.75	2.760	05/05/2020	2.889	374,366.27
			Subtotal		375,000.00			374,294.25	28.75				374,366.27
General Fund													
912828T59	10033	GEN	TRC	TNOTE	1,000,000.00	10/04/2018	10/15 - 04/15	983,203.13	Received	1.000	10/15/2019	2.664	987,178.98
16536JRV1	10035	GEN	ACP	CHESH	1,000,000.00	10/31/2018	04/29 - At Maturity	986,050.00			04/29/2019	2.829	990,855.00
27873KRV6	10034	GEN	ACP	EBURY	1,000,000.00	10/31/2018	04/29 - At Maturity	986,050.00			04/29/2019	2.829	990,855.00
3133EJQ51	10037	GEN	FAC	FFCB	280,000.00	11/06/2018	05/05 - 11/05	279,473.04	21.47	2.760	05/05/2020	2.889	279,526.81
67983UQL0	10038	GEN	ACP	OLDLIN	500,000.00	11/28/2018	03/20 - At Maturity	495,722.22			03/20/2019	2.774	497,020.83
			Subtotal		3,780,000.00			3,730,498.39	21.47				3,745,436.62
Utility Fund													
912828G95	10039	UTIL	TRC	TNOTE	500,000.00	12/12/2018	12/31 - 06/30	494,218.75	Received	1.625	12/31/2019	2.747	494,519.86
			Subtotal		500,000.00			494,218.75	0.00				494,519.86
Total Purchases					4,655,000.00			4,599,011.39	50.22				4,614,322.75

Received = Accrued Interest at Purchase was received by report ending date.



**City of Taylor, Texas
Maturity Report
Sorted by Maturity Date**

Amounts due during October 1, 2018 - December 31, 2018

Patterson & Associates
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Suite 195
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
76582KK26	10024	GEN	ACP	RIDGE	1,000,000.00	10/02/2018	07/05/2018		1,000,000.00	0.00	1,000,000.00	0.00
16536JKS5	10027	GEN	ACP	CHESH	1,000,000.00	10/26/2018	07/27/2018		1,000,000.00	0.00	1,000,000.00	0.00
27873KKS0	10028	GEN	ACP	EBURY	1,000,000.00	10/26/2018	07/27/2018		1,000,000.00	0.00	1,000,000.00	0.00
317705AH4	10014	CEM	FAC	FICO	375,000.00	11/02/2018	04/03/2017	9.650	375,000.00	18,093.75	393,093.75	18,093.75
317705AH4	10015	GEN	FAC	FICO	155,000.00	11/02/2018	04/03/2017	9.650	155,000.00	7,478.75	162,478.75	7,478.75
07644BLT7	10025	SPECREV	ACP	BEDROW	500,000.00	11/27/2018	07/16/2018		500,000.00	0.00	500,000.00	0.00
0347M3MB7	10026	UTIL	ACP	ANGLE	500,000.00	12/11/2018	07/16/2018		500,000.00	0.00	500,000.00	0.00
Total Maturities					4,530,000.00				4,530,000.00	25,572.50	4,555,572.50	25,572.50



City of Taylor, Texas
Interest Earnings
Sorted by Fund - Fund
October 1, 2018 - December 31, 2018
Yield on Beginning Book Value

Patterson & Associates
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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Airport Fund												
300019	10007	AIR	RRP	1,011,565.85	1,016,153.26	1,011,565.85		2.287	2.208	5,654.87	0.00	5,654.87
			Subtotal	1,011,565.85	1,016,153.26	1,011,565.85			2.208	5,654.87	0.00	5,654.87
Fund: Cemetery Permanent Fund												
3133EJQ51	10036	CEM	FAC	375,000.00	0.00	374,366.27	05/05/2020	2.760	2.879	1,581.25	72.02	1,653.27
912828J50	10032	CEM	TRC	375,000.00	367,929.99	369,190.53	02/29/2020	1.375	2.772	1,310.43	1,260.54	2,570.97
300007	10008	CEM	RRP	1,618.51	1,609.43	1,618.51		2.287	2.238	9.08	0.00	9.08
70006	10001	CEM	RR3	31,836.48	31,642.59	31,836.48		2.500	2.431	193.89	0.00	193.89
22880	10003	CEM	RR2	88,465.44	93,166.61	88,465.44		2.307	2.114	496.33	0.00	496.33
317705AH4	10014	CEM	FAC	0.00	377,745.46	0.00	11/02/2018	9.650	1.119	3,116.15	-2,745.46	370.69
			Subtotal	871,920.43	872,094.08	865,477.23			2.461	6,707.13	-1,412.90	5,294.23
Fund: Fleet Replacement Fund												
20180	10030	FLEET	RR2	2,084,415.18	2,072,749.58	2,084,415.18		2.307	2.233	11,665.60	0.00	11,665.60
			Subtotal	2,084,415.18	2,072,749.58	2,084,415.18			2.233	11,665.60	0.00	11,665.60
Fund: General Fund												
3133EJQ51	10037	GEN	FAC	280,000.00	0.00	279,526.81	05/05/2020	2.760	2.879	1,180.66	53.77	1,234.43
912828T59	10033	GEN	TRC	1,000,000.00	0.00	987,178.98	10/15/2019	1.000	2.678	2,443.41	3,975.85	6,419.26
912828J50	10031	GEN	TRC	400,000.00	392,458.65	393,803.23	02/29/2020	1.375	2.772	1,397.79	1,344.58	2,742.37
300003	10004	GEN	RRP	7,571,373.26	4,276,978.24	7,571,373.26		2.287	2.483	26,762.93	0.00	26,762.93
54942	10010	GEN	RR4	0.26	0.26	0.26				0.00	0.00	0.00
60618	10000	GEN	RR4	12,228.77	12,228.47	12,228.77		0.010	0.010	0.30	0.00	0.30
34440	10002	GEN	RR2	3,499,430.30	3,486,287.82	3,499,430.30		2.307	2.229	19,588.54	0.00	19,588.54
317705AH4	10015	GEN	FAC	0.00	156,136.23	0.00	11/02/2018	9.650	1.109	1,288.01	-1,136.23	151.78
27873KRV6	10034	GEN	ACP	1,000,000.00	0.00	990,855.00	04/29/2019		2.869	0.00	4,805.00	4,805.00
27873KKS0	10028	GEN	ACP	0.00	998,402.78	0.00	10/26/2018		2.336	0.00	1,597.22	1,597.22
16536JRV1	10035	GEN	ACP	1,000,000.00	0.00	990,855.00	04/29/2019		2.869	0.00	4,805.00	4,805.00
16536JKS5	10027	GEN	ACP	0.00	998,402.78	0.00	10/26/2018		2.336	0.00	1,597.22	1,597.22

City of Taylor, Texas
Interest Earnings
October 1, 2018 - December 31, 2018

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CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: General Fund												
76582KK26	10024	GEN	ACP	0.00	999,934.72	0.00	10/02/2018		2.383	0.00	65.28	65.28
67983UQL0	10038	GEN	ACP	500,000.00	0.00	497,020.83	03/20/2019		2.812	0.00	1,298.61	1,298.61
			Subtotal	15,263,032.59	11,320,829.95	15,222,272.44			2.471	52,661.64	18,406.30	71,067.94
Fund: General Capital Fund												
20181	10029	GENCAP	RR2	0.00	765,047.24	0.00		2.307	1.023	1,972.29	0.00	1,972.29
			Subtotal	0.00	765,047.24	0.00			1.023	1,972.29	0.00	1,972.29
Fund: Special Rev-Tax Increment Fund												
300004	10005	SPECREV	RRP	454,744.99	452,219.67	454,744.99		2.287	2.216	2,525.32	0.00	2,525.32
07644BLT7	10025	SPECREV	ACP	0.00	498,115.84	0.00	11/27/2018		2.422	0.00	1,884.16	1,884.16
			Subtotal	454,744.99	950,335.51	454,744.99			2.299	2,525.32	1,884.16	4,409.48
Fund: Utility Fund												
912828G95	10039	UTIL	TRC	500,000.00	0.00	494,519.86	12/31/2019	1.625	2.744	441.94	301.11	743.05
300001	10006	UTIL	RRP	2,013,643.56	2,280,311.79	2,013,643.56		2.287	2.075	11,927.18	0.00	11,927.18
0347M3MB7	10026	UTIL	ACP	0.00	497,653.06	0.00	12/11/2018		2.424	0.00	2,346.94	2,346.94
			Subtotal	2,513,643.56	2,777,964.85	2,508,163.42			2.149	12,369.12	2,648.05	15,017.17
			Total	22,199,322.60	19,775,174.47	22,146,639.11			2.324	93,555.97	21,525.61	115,081.58

City of Taylor, Texas
Amortization Schedule
October 1, 2018 - December 31, 2018
Sorted By Fund - Fund

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2018	Amount Amortized This Period	Amt Amortized Through 12/31/2018	Amount Unamortized Through 12/31/2018
Cemetery Permanent Fund										
10036 FFCB Note	CEM	05/05/2020	375,000.00 2.760	374,294.25	-705.75	374,366.27	0.00 -705.75	72.02	72.02	-633.73
10014 Financing Corp	CEM	11/02/2018	375,000.00 9.650	425,392.50	50,392.50	0.00	-47,647.04 2,745.46	-2,745.46	-50,392.50	0.00
10032 T Note	CEM	02/29/2020	375,000.00 1.375	367,792.97	-7,207.03	369,190.53	137.02 -7,070.01	1,260.54	1,397.56	-5,809.47
Subtotal				1,167,479.72	42,479.72	743,556.80	-47,510.02 -5,030.30	-1,412.90	-48,922.92	-6,443.20
General Fund										
10027 Chesham Finance CP	GEN	10/26/2018	1,000,000.00	994,186.11	-5,813.89	0.00	4,216.67 -1,597.22	1,597.22	5,813.89	0.00
10035 Chesham Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	990,855.00	0.00 -13,950.00	4,805.00	4,805.00	-9,145.00
10028 Ebury Finance CP	GEN	10/26/2018	1,000,000.00	994,186.11	-5,813.89	0.00	4,216.67 -1,597.22	1,597.22	5,813.89	0.00
10034 Ebury Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	990,855.00	0.00 -13,950.00	4,805.00	4,805.00	-9,145.00
10037 FFCB Note	GEN	05/05/2020	280,000.00 2.760	279,473.04	-526.96	279,526.81	0.00 -526.96	53.77	53.77	-473.19
10015 Financing Corp	GEN	11/02/2018	155,000.00 9.650	175,855.25	20,855.25	0.00	-19,719.02 1,136.23	-1,136.23	-20,855.25	0.00
10038 Old Line Funding CP	GEN	03/20/2019	500,000.00	495,722.22	-4,277.78	497,020.83	0.00 -4,277.78	1,298.61	1,298.61	-2,979.17
10024 Ridgefield Funding CP	GEN	10/02/2018	1,000,000.00	994,190.28	-5,809.72	0.00	5,744.44 -65.28	65.28	5,809.72	0.00
10031 T Note	GEN	02/29/2020	400,000.00 1.375	392,312.50	-7,687.50	393,803.23	146.15 -7,541.35	1,344.58	1,490.73	-6,196.77
10033 T Note	GEN	10/15/2019	1,000,000.00 1.000	983,203.13	-16,796.87	987,178.98	0.00 -16,796.87	3,975.85	3,975.85	-12,821.02
Subtotal				7,281,228.64	-53,771.36	4,139,239.85	-5,395.09 -59,166.45	18,406.30	13,011.21	-40,760.15

City of Taylor, Texas
Amortization Schedule
October 1, 2018 - December 31, 2018

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Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 10/01/2018	Amount Amortized This Period	Amt Amortized Through 12/31/2018	Amount Unamortized Through 12/31/2018
Special Rev-Tax Increment Fund										
10025	SPECREV	11/27/2018	500,000.00	495,570.56	-4,429.44	0.00	2,545.28	1,884.16	4,429.44	0.00
	Bedford Row Funding CP						-1,884.16			
			Subtotal	495,570.56	-4,429.44	0.00	2,545.28	1,884.16	4,429.44	0.00
							-1,884.16			
Utility Fund										
10026	UTIL	12/11/2018	500,000.00	495,107.78	-4,892.22	0.00	2,545.28	2,346.94	4,892.22	0.00
	Anglesea Funding CP						-2,346.94			
10039	UTIL	12/31/2019	500,000.00	494,218.75	-5,781.25	494,519.86	0.00	301.11	301.11	-5,480.14
	T Note		1.625				-5,781.25			
			Subtotal	989,326.53	-10,673.47	494,519.86	2,545.28	2,648.05	5,193.33	-5,480.14
							-8,128.19			
			Total	9,933,605.45	-26,394.55	5,377,316.51	-47,814.55	21,525.61	-26,288.94	-52,683.49
							-74,209.10			



City of Taylor, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period January 1, 2019 - July 31, 2019

Patterson & Associates
 901 S. MoPac
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 Austin, TX 78746
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Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2019										
02/28/2019	10031	GEN	912828J50	Interest	T Note	0.00	0.00	0.00	2,750.00	2,750.00
02/28/2019	10032	CEM	912828J50	Interest	T Note	0.00	0.00	0.00	2,578.13	2,578.13
Total for February 2019						0.00	0.00	0.00	5,328.13	5,328.13
March 2019										
03/20/2019	10038	GEN	67983UQL0	Maturity	Old Line Funding CP	500,000.00	495,722.22	500,000.00	0.00	500,000.00
Total for March 2019						500,000.00	495,722.22	500,000.00	0.00	500,000.00
April 2019										
04/15/2019	10033	GEN	912828T59	Interest	T Note	0.00	0.00	0.00	5,000.00	5,000.00
04/29/2019	10034	GEN	27873KRV6	Maturity	Ebury Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
04/29/2019	10035	GEN	16536JRV1	Maturity	Chesham Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
Total for April 2019						2,000,000.00	1,972,100.00	2,000,000.00	5,000.00	2,005,000.00
May 2019										
05/05/2019	10036	CEM	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	5,175.00	5,175.00
05/05/2019	10037	GEN	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	3,864.00	3,864.00
Total for May 2019						0.00	0.00	0.00	9,039.00	9,039.00
June 2019										
06/30/2019	10039	UTIL	912828G95	Interest	T Note	0.00	0.00	0.00	4,062.50	4,062.50
Total for June 2019						0.00	0.00	0.00	4,062.50	4,062.50
GRAND TOTALS:						2,500,000.00	2,467,822.22	2,500,000.00	23,429.63	2,523,429.63



City of Taylor, Texas
Texas Compliance Change in Val Report
Sorted by Fund
October 1, 2018 - December 31, 2018

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
Fund: Airport Fund									
10007	TXPOOL	AIR	11/01/2017	5,654.87	1,016,153.26	5,654.87	10,242.28	-4,587.41	1,011,565.85
300019	1,011,565.85	2.287	/ /	5,654.87	1,016,153.26	5,654.87	10,242.28	-4,587.41	1,011,565.85
Sub Totals For: Fund: Airport Fund				5,654.87	1,016,153.26	5,654.87	10,242.28	-4,587.41	1,011,565.85
				5,654.87	1,016,153.26	5,654.87	10,242.28	-4,587.41	1,011,565.85
Fund: Cemetery Permanent F									
10001	TXCLSS	CEM	11/01/2017	193.89	31,642.59	193.89	0.00	193.89	31,836.48
70006	31,836.48	2.500	/ /	193.89	31,642.59	193.89	0.00	193.89	31,836.48
10003	TXSTAR	CEM	11/01/2017	496.33	93,166.61	496.33	5,197.50	-4,701.17	88,465.44
22880	88,465.44	2.306	/ /	496.33	93,166.61	496.33	5,197.50	-4,701.17	88,465.44
10008	TXPOOL	CEM	11/01/2017	9.08	1,609.43	9.08	0.00	9.08	1,618.51
300007	1,618.51	2.287	/ /	9.08	1,609.43	9.08	0.00	9.08	1,618.51
10009	FID	CEM	11/01/2017	0.00	0.00	0.00	0.00	0.00	0.00
54941	0.00	0.000	/ /	0.00	0.00	0.00	0.00	0.00	0.00
10014	FICO	CEM	04/03/2017	3,116.15	377,745.46	0.00	375,000.00	-377,745.46	0.00
317705AH4	0.00	1.053	11/02/2018	18,093.75	377,409.38	0.00	375,000.00	-377,409.38	0.00
10032	TNOTE	CEM	09/21/2018	1,310.43	367,929.99	0.00	0.00	1,260.54	369,190.53
912828J50	375,000.00	2.743	02/29/2020	0.00	367,851.75	0.00	0.00	1,904.25	369,756.00
10036	FFCB	CEM	11/06/2018	1,581.25	0.00	374,294.25	0.00	374,366.27	374,366.27
3133EJQ51	375,000.00	2.889	05/05/2020	0.00	0.00	374,294.25	0.00	376,304.63	376,304.63
Sub Totals For: Fund: Cemetery Permanent F				6,707.13	872,094.08	374,993.55	380,197.50	-6,616.85	865,477.23
				18,793.05	871,679.76	374,993.55	380,197.50	-3,698.70	867,981.06

Fund: Fleet Replacement Fu

Portfolio TAYL

City of Taylor, Texas
Texas Compliance Change in Val Report
October 1, 2018 - December 31, 2018

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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
10030	TXSTAR	FLEET	08/08/2018	11,665.60	2,072,749.58	11,665.60	0.00	11,665.60	2,084,415.18
20180	2,084,415.18	2.306	/ /	11,665.60	2,072,749.58	11,665.60	0.00	11,665.60	2,084,415.18
Sub Totals For: Fund: Fleet Replacement Fu				11,665.60	2,072,749.58	11,665.60	0.00	11,665.60	2,084,415.18
				11,665.60	2,072,749.58	11,665.60	0.00	11,665.60	2,084,415.18
Fund: General Fund									
10000	CNB	GEN	11/01/2017	0.30	12,228.47	0.30	0.00	0.30	12,228.77
60618	12,228.77	0.010	/ /	0.30	12,228.47	0.30	0.00	0.30	12,228.77
10002	TXSTAR	GEN	11/01/2017	19,588.54	3,486,287.82	19,588.54	6,446.06	13,142.48	3,499,430.30
34440	3,499,430.30	2.306	/ /	19,588.54	3,486,287.82	19,588.54	6,446.06	13,142.48	3,499,430.30
10004	TXPOOL	GEN	11/01/2017	26,762.93	4,276,978.24	6,060,616.09	2,766,221.07	3,294,395.02	7,571,373.26
300003	7,571,373.26	2.287	/ /	26,762.93	4,276,978.24	6,060,616.09	2,766,221.07	3,294,395.02	7,571,373.26
10010	FID	GEN	11/01/2017	0.00	0.26	0.00	0.00	0.00	0.26
54942	0.26	0.000	/ /	0.00	0.26	0.00	0.00	0.00	0.26
10015	FICO	GEN	04/03/2017	1,288.01	156,136.23	0.00	155,000.00	-156,136.23	0.00
317705AH4	0.00	1.043	11/02/2018	7,478.75	155,995.88	0.00	155,000.00	-155,995.88	0.00
10024	RIDGE	GEN	07/05/2018	0.00	999,934.72	0.00	1,000,000.00	-999,934.72	0.00
76582KK26	0.00	2.363	10/02/2018	0.00	999,934.72	0.00	1,000,000.00	-999,934.72	0.00
10027	CHESH	GEN	07/27/2018	0.00	998,402.78	0.00	1,000,000.00	-998,402.78	0.00
16536JKS5	0.00	2.313	10/26/2018	0.00	998,402.78	0.00	1,000,000.00	-998,402.78	0.00
10028	EBURY	GEN	07/27/2018	0.00	998,402.78	0.00	1,000,000.00	-998,402.78	0.00
27873KKS0	0.00	2.313	10/26/2018	0.00	998,402.78	0.00	1,000,000.00	-998,402.78	0.00
10031	TNOTE	GEN	09/21/2018	1,397.79	392,458.65	0.00	0.00	1,344.58	393,803.23
912828J50	400,000.00	2.743	02/29/2020	0.00	392,375.20	0.00	0.00	2,031.20	394,406.40
10033	TNOTE	GEN	10/04/2018	2,443.41	0.00	983,203.13	0.00	987,178.98	987,178.98
912828T59	1,000,000.00	2.663	10/15/2019	300.55	0.00	983,203.13	0.00	987,383.00	987,383.00

Portfolio TAYL

City of Taylor, Texas
Texas Compliance Change in Val Report
October 1, 2018 - December 31, 2018

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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
10034	EBURY	GEN	10/31/2018	0.00	0.00	986,050.00	0.00	990,855.00	990,855.00
27873KRV6	1,000,000.00	2.829	04/29/2019	0.00	0.00	986,050.00	0.00	990,855.00	990,855.00
10035	CHESH	GEN	10/31/2018	0.00	0.00	986,050.00	0.00	990,855.00	990,855.00
16536JRV1	1,000,000.00	2.829	04/29/2019	0.00	0.00	986,050.00	0.00	990,855.00	990,855.00
10037	FFCB	GEN	11/06/2018	1,180.66	0.00	279,473.04	0.00	279,526.81	279,526.81
3133EJQ51	280,000.00	2.889	05/05/2020	0.00	0.00	279,473.04	0.00	280,974.12	280,974.12
10038	OLDLIN	GEN	11/28/2018	0.00	0.00	495,722.22	0.00	497,020.83	497,020.83
67983UQL0	500,000.00	2.773	03/20/2019	0.00	0.00	495,722.22	0.00	497,020.83	497,020.83
Sub Totals For: Fund: General Fund				52,661.64	11,320,829.95	9,810,703.32	5,927,667.13	3,901,442.49	15,222,272.44
				54,131.07	11,320,606.15	9,810,703.32	5,927,667.13	3,903,920.79	15,224,526.94
Fund: General Capital Fund									
10029	TXSTAR	GENCAP	08/08/2018	1,972.29	765,047.24	1,972.29	767,019.53	-765,047.24	0.00
20181	0.00	2.306	/ /	1,972.29	765,047.24	1,972.29	767,019.53	-765,047.24	0.00
Sub Totals For: Fund: General Capital Fund				1,972.29	765,047.24	1,972.29	767,019.53	-765,047.24	0.00
				1,972.29	765,047.24	1,972.29	767,019.53	-765,047.24	0.00
Fund: Special Rev-Tax Incr									
10005	TXPOOL	SPECREV	11/01/2017	2,525.32	452,219.67	2,525.32	0.00	2,525.32	454,744.99
300004	454,744.99	2.287	/ /	2,525.32	452,219.67	2,525.32	0.00	2,525.32	454,744.99
10025	BEDROW	SPECREV	07/16/2018	0.00	498,115.84	0.00	500,000.00	-498,115.84	0.00
07644BLT7	0.00	2.401	11/27/2018	0.00	498,115.84	0.00	500,000.00	-498,115.84	0.00
Sub Totals For: Fund: Special Rev-Tax Incr				2,525.32	950,335.51	2,525.32	500,000.00	-495,590.52	454,744.99
				2,525.32	950,335.51	2,525.32	500,000.00	-495,590.52	454,744.99
Fund: Utility Fund									
10006	TXPOOL	UTIL	11/01/2017	11,927.18	2,280,311.79	159,278.43	425,946.66	-266,668.23	2,013,643.56
300001	2,013,643.56	2.287	/ /	11,927.18	2,280,311.79	159,278.43	425,946.66	-266,668.23	2,013,643.56

Portfolio TAYL

City of Taylor, Texas
Texas Compliance Change in Val Report
October 1, 2018 - December 31, 2018

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Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value				Ending Book Value
Cusip	Par Value	YTM	Mat Date	Interest Received	Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Market Value
10026	ANGLE	UTIL	07/16/2018	0.00	497,653.06	0.00	500,000.00	-497,653.06	0.00
0347M3MB7	0.00	2.403	12/11/2018	0.00	497,653.06	0.00	500,000.00	-497,653.06	0.00
10039	TNOTE	UTIL	12/12/2018	441.94	0.00	494,218.75	0.00	494,519.86	494,519.86
912828G95	500,000.00	2.747	12/31/2019	419.50	0.00	494,218.75	0.00	495,019.50	495,019.50
Sub Totals For: Fund: Utility Fund				12,369.12	2,777,964.85	653,497.18	925,946.66	-269,801.43	2,508,163.42
				12,346.68	2,777,964.85	653,497.18	925,946.66	-269,301.79	2,508,663.06
Report Grand Totals:				93,555.97	19,775,174.47	10,861,012.13	8,511,073.10	2,371,464.64	22,146,639.11
				107,088.88	19,774,536.35	10,861,012.13	8,511,073.10	2,377,360.73	22,151,897.08

Portfolio TAYL



Quarterly Investment Report

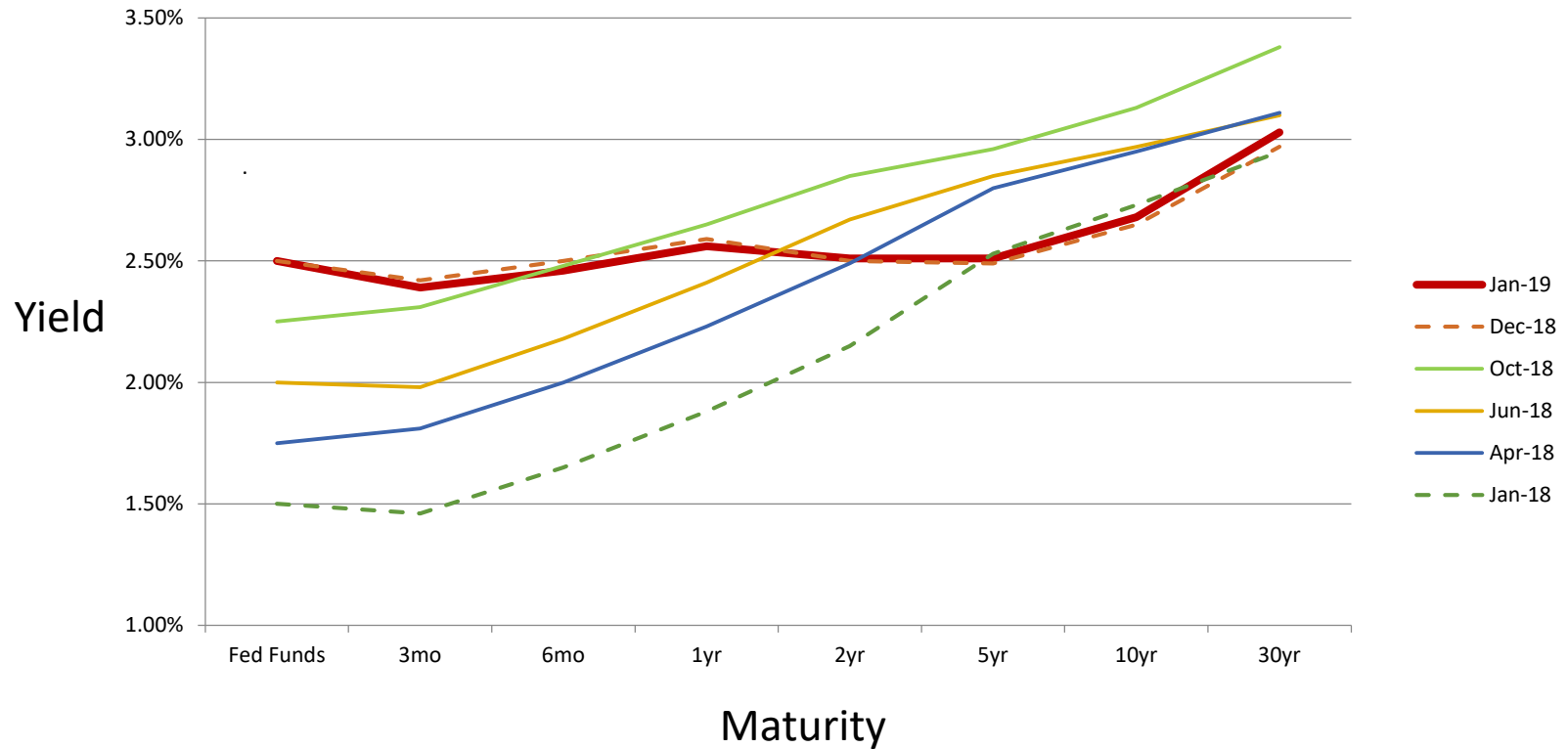
September 2018 through December 2018

Patterson & Associates



Interest Rate Update

Yield Curve



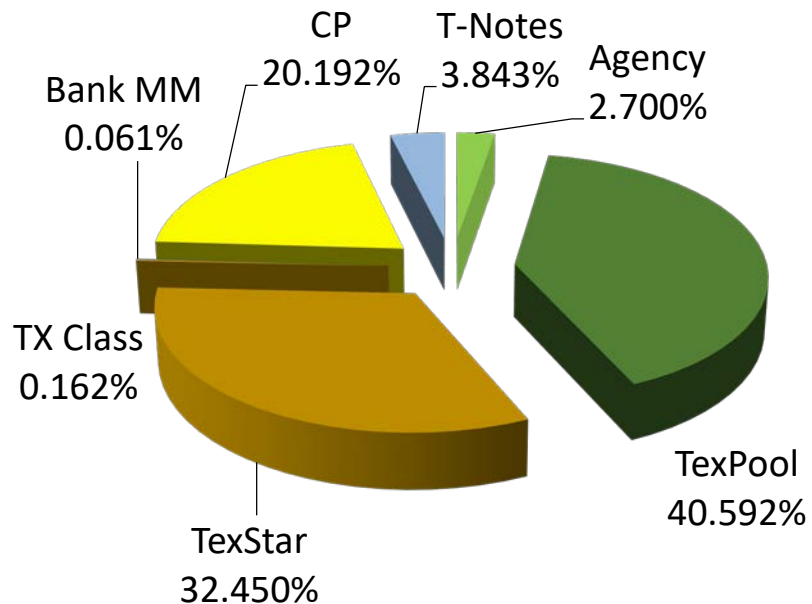
End of Month Rates - Full Yield Curve – Fed Funds to 30yr



Portfolio Allocation & Overview

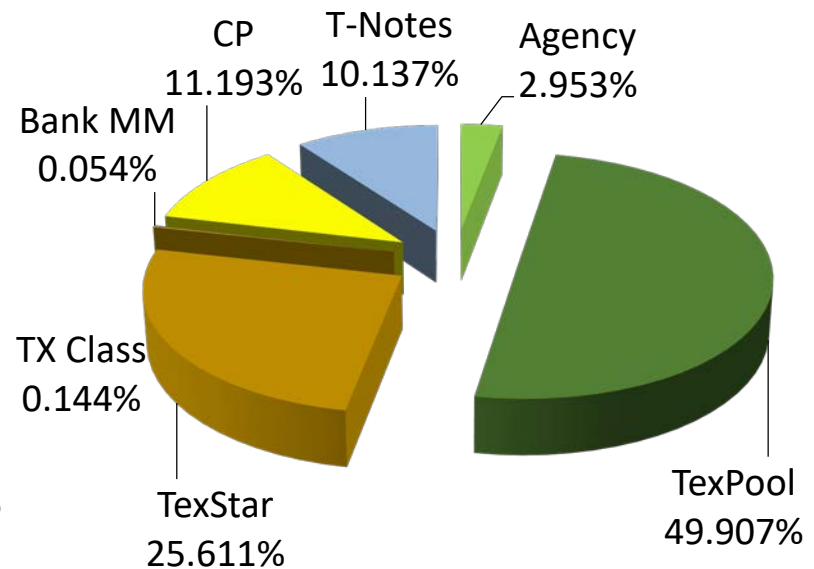
Asset Allocation by Market Sector

September 2018



Non-cash yielding 2.30%

December 2018



Non-cash yielding 2.80%

General Portfolio Overview

• Ending Book Value	\$ 19,775,174	09/30/18
• Ending Market Value	\$ 19,774,536	
• WAM	27 days	
• Ending Yield	2.077 %	
• Quarterly Earnings	\$ 100,249	

• Ending Book Value	\$ 22,146,639	12/31/18
• Ending Market Value	\$ 22,151,897	
• WAM	63 days	
• Ending Yield	2.416 %	
• Quarterly Earnings	\$ 115,082	



City of Taylor's partner
in treasury management



Patterson & Associates



City Council Meeting February 14, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 13

Agenda Title: Receive fourth and first quarterly reports from the Greater Taylor Chamber of Commerce.

Council Action to be taken: Accept report as presented

Initiating Organization: Greater Taylor Chamber of Commerce

Staff Contact: Tia Stone, President

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to present to the City Council a Report of Activities and Budget for the Chamber of Commerce as it pertains to the administration of the Hotel Occupancy Tax grant contract.

2. STAFF ANALYSIS (Why and How)

Section 3.3 of the Agreement between the City of Taylor and the Taylor Chamber of Commerce states in part, "The Chamber of Commerce shall prepare written reports for submission to the City Council on a quarterly basis, during the months of January, April, July, and October". The attached report is meant to fulfill this requirement.

3. RECOMMENDATION

Approve as presented

4. FUNDING SOURCE

The City Budget includes an annual transfer of \$50,000 in Hotel/Motel Occupancy Tax revenue to the Chamber to be used as outlined by state law. This report provides details as to how those funds have been spent.

5. TIMELINE

The last presentation to Council was scheduled for on Nov. 8, 2018 for the period of July-August 2018 but it was removed by council and rescheduled to be given at this meeting. This report covers July-August 2018 and October-December 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

Approved as presented

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

13a [Q4 Nov. 2018 HOT Report](#)

13b [Q1 Feb. 2019 HOT Report](#)

11:03 AM

10/31/18

Accrual Basis

Taylor Chamber of Commerce
Transaction Detail by Account
 July through September 2018

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Citizens-Hotel/Motel (Tourism)									
Bill Pmt -Check	07/04/2018	1442	Visa - City Nation...	REIMBURS...		X	Accounts Pa...	(469.51)	(469.51)
Bill Pmt -Check	07/06/2018	1443	Austin Chronicle			X	Accounts Pa...	(2,044.00)	(2,513.51)
Bill Pmt -Check	07/06/2018	1444	KUT/KUTX	VOID: per ji...		X	Accounts Pa...	0.00	(2,513.51)
Bill Pmt -Check	07/06/2018	1445	Sun Radio			X	Accounts Pa...	(2,000.00)	(4,513.51)
Bill Pmt -Check	07/06/2018	1446	Texan Marketing			X	Accounts Pa...	(450.00)	(4,963.51)
Bill Pmt -Check	07/06/2018	1447	Texas Hotel & Lo...	Member ID ...		X	Accounts Pa...	(1,375.00)	(6,338.51)
Bill Pmt -Check	07/06/2018	1448	Your Business C...	VOID:		X	Accounts Pa...	0.00	(6,338.51)
Bill Pmt -Check	07/09/2018	1449	Visa - City Nation...	SNH Touris...		X	Accounts Pa...	(222.16)	(6,560.67)
Bill Pmt -Check	07/25/2018	1450	Taylor Press'			X	Accounts Pa...	(700.00)	(7,260.67)
Bill Pmt -Check	07/25/2018	1451	Texas Monthly~	Inv 904425...		X	Accounts Pa...	(3,000.00)	(10,260.67)
Deposit	07/31/2018			Deposit		X	Undeposited...	7,508.60	(2,752.07)
Deposit	07/31/2018			Interest		X	Interest Inco...	1.25	(2,750.82)
Bill Pmt -Check	08/07/2018	1452	American Legion			X	Accounts Pa...	(1,918.08)	(4,668.90)
Deposit	08/31/2018			Interest		X	Interest Inco...	1.21	(4,667.69)
Bill Pmt -Check	09/14/2018	1453	Taylor Marketing ...	VOID:		X	Accounts Pa...	0.00	(4,667.69)
Bill Pmt -Check	09/18/2018	1454	Taylor Chamber ...	reimburse g...		X	Accounts Pa...	(3,250.00)	(7,917.69)
Deposit	09/30/2018			Interest		X	Interest Inco...	1.06	(7,916.63)
Total Citizens-Hotel/Motel (Tourism)								(7,916.63)	(7,916.63)
TOTAL								(7,916.63)	(7,916.63)



Q4 2017-18 HOT funds expenditures

This sheet details the check number and explains the expenditures from the HOT account for the fourth quarter of the current contract. It corresponds with the Expenditures report included with this information.

1442 Visa / eSigns

For 2 ft x 14 ft double sided mesh banner for Stomp

Cost to HOT funds \$469.51

'N' Holler to hang from McCrory-Timmerman Building

1443 Austin Chronicle

Cost to HOT funds \$2,044

Balance of SNH advertising

1444 KUT/KUTX

Cost to HOT funds \$1,410

Balance of SNH advertising

1445 Sun Radio

Cost to HOT funds \$2000

Final installment for the Stomp 'N' Holler ad buy of \$10,000 from Sun Radio. Ad run began in April.

1446 Texan Marketing

Cost to HOT funds \$450

Stomp 'N' Holler promotional video production

1447 Texas Hotel Lodging Association – Membership – advertising services July 2018-July 2019

Membership includes listings for all six of Taylor’s lodging providers on the State of Texas Travel & Tourism website – www.traveltx.com – on the THLA website, www.texaslodging.com and on www.tourtexas.com

Cost to HOT funds \$1,375

Also provides affiliate membership in THLA for the City of Taylor, guidance on the use of HOT money and a once-yearly seminar in Taylor on a HOT or tourism-related topic. They provided training in the laws governing the Hotel Occupancy Tax in February to the Chamber Board and several City of Taylor representatives

1448 Voided Check

Cost to HOT funds \$0

1449 Visa / Various providers

Cost to HOT funds \$222.16 Facebook advertising relating to SNH, Cookoff and Car Show

1450 Taylor Press

Cost to HOT funds \$1,921.50 Balance on advertising for Stomp ‘N’ Holler plus \$700 for double-page ad in FYI, the newcomer guide

1451 Texas Monthly

Cost to HOT funds \$3000 Taylor ad in BBQ edition

1452 American Legion

Cost to HOT funds \$1,918.08 Posters and advertisements to promote Independence Day Parade and Celebration

1453 Taylor Marketing Partnership

Cost to HOT funds \$500 Paid half of ad celebrating Bill Pickett’s induction into the Oklahoma Sports Hall of Fame. TMP paid other half. (Check was lost, cancelled and reissued as check number 1455)

1454 Taylor Chamber of Commerce

Short-term loan to help cover cost of financial review as
Ultimate cost to HOT funds \$0 required by the contract. \$3,250 was reimbursed on Oct. 31

HOT Fund Balance as of Oct. 31, 2018: **\$12,150,59**

Payouts due: \$10,000 to Taylor Rodeo Association pending resubmittal of Post-event form
(2017-18 budget)

\$5000 to Main Street Assn pending submittal of Main Street Car Show Post-event form
(from 2018-19 budget)

**Taylor
Texas**
**CHAMBER OF COMMERCE
AND VISITOR CENTER**

innovative business leadership
for a more prosperous community

1519 N. Main St.
www.taylorchamber.org
512-352-6364
info@taylorchamber.org

**& WE HAVE A PLACE
FOR U!**

The logo for the Taylor Texas Chamber of Commerce and Visitor Center. It features the words "Taylor Texas" in a large, black, cursive script font with a green outline. Below this, a black banner with white text reads "CHAMBER OF COMMERCE AND VISITOR CENTER". The banner has a ribbon-like shape with tails on the left and right sides.

innovative business leadership
for a more prosperous community

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**& WE HAVE A PLACE
FOR U!**

CONGRATULATIONS BILL PICKETT FROM YOUR HOMETOWN TAYLOR, TEXAS

on your induction
into the Oklahoma
Sports Hall of Fame



The life-size statue of bulldogger Bill Pickett was dedicated in June 2017 and stands at the corner of Second and Main Street in historic downtown Taylor. Pictured from left to right are City Manager Isaac Turner, Council Member Dwayne Ariola, Bill Pickett's great-nephew Gerald Anderson, and Mayor Brandt Rydell.

Statue by Taylor artist Adam Davenport.
taylortx.gov | taylormadetexas.com



William "Bill" Pickett was born around 1871, in Travis County, Texas. He was one of thirteen children of Thomas Jefferson Pickett and Mary Virginia Elizabeth Gilbert Pickett. After completing a fifth-grade education, he went to work on a ranch. His experiences on the ranch set the tone for his future life as the most famous African-American rodeo star and cowboy in American history.



While working as a ranch hand, Pickett learned to "bulldog" a steer by grasping it by the horns, twisting its neck, biting its nose or its upper lip, and making it fall on its side; this biting technique he had learned by observing how dogs controlled steers.

Eventually, Bill and his four brothers established their own horse breaking business in Taylor, Texas. Pickett Brothers Bronco Busters and Rough Riders advertised "catching and taming wild cattle," a specialty. Bill Pickett entered his first rodeo in 1888 at the fair in Taylor. By the early 1900s he was a popular rodeo performer. Pickett attracted the attention of the Miller brothers, who ran the 101 Ranch Wild West Show. In 1905 he joined the Miller Brothers 101 Ranch.

In 1907 he moved his family from Texas to the 101 Ranch, near Ponca City, Oklahoma. He worked as a cowboy in the off seasons, and also competed in hundreds of rodeos around the West. In order to enter some of these events, Pickett was often identified as being an American Indian, not an African American. His "bulldogging" technique evolved into steer wrestling, which remains one of rodeo's most important events.

Pickett's bulldogging performance made him a national rodeo star, but Wild West shows faded after World War I, and the 101 Ranch closed in 1931. Bill Pickett passed away not long afterwards, at age 61, from injuries suffered while working horses for the 101 Ranch. His contributions to rodeo were recognized in 1972, when he was posthumously inducted into the National Rodeo Hall of Fame.

We are honored to induct Bill Pickett into the Oklahoma Sports Hall of Fame.



WILLIAM "BILL" PICKETT

Sponsored by Dr. Kevin and Julie Hargrove



Q1 2018-19 HOT funds expenditures

This sheet details the check number and explains the expenditures from the HOT account for the first quarter of the current contract. It corresponds with the Expenditures report included with this information.

1455 Taylor Marketing Partnership

Cost to HOT funds \$500	Paid half of ad celebrating Bill Pickett's induction into the Oklahoma Sports Hall of Fame. TMP paid other half. (Check 1453 was lost, cancelled and reissued as check number 1455)
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1456 Hill Country Trail Region

Cost to HOT funds \$750	Paid \$50 for Moody Museum dues for the Hill Country Trail Region and \$700 to be included in the 2019 HCTR Passport program. The Passport is good for three years.
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Texas Association of Convention & Visitor

1457 Texas Association of Convention & Visitors Bureau

Cost to HOT funds \$270	Annual dues. Taylor has been a member since 2007
-------------------------	--

Taylor Chamber of Commerce

Reimbursement from short-term loan on Sept. 18 (Chk 1454) to help cover cost of financial review as required by the contract.

HOT Fund Balance as of Dec. 31, 2018: **\$8,298.82**

Taylor Chamber of Commerce
Transaction Detail by Account
October through December 2018

Citizens-Hotel/Motel (Tourism)

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill Pmt -Check	10/23/2018	1455	Taylor Marketing Team			√	Accounts Payable	(500.00)	(500.00)
Bill Pmt -Check	10/23/2018	1456	Texas Hill Country Trail Region			√	Accounts Payable	(750.00)	(1,250.00)
Bill Pmt -Check	10/26/2018	1457	Texas Association of Convention & Visitor	inv 300001119 - DMO Texan Membership dues		√	Accounts Payable	(270.00)	(1,520.00)
Bill	10/31/2018		Taylor Chamber of Commerce Tourism	repay half of 2017 audit on check 1454		√	Accounts Payable	3,250.00	1,730.00
Deposit	10/31/2018			Interest		√	Interest Income	0.88	1,730.88
Deposit	11/30/2018			Interest		√	Interest Income	1.02	1,731.90
Deposit	12/20/2018			Deposit		√	Undeposited Funds	6,565.65	8,297.55
Deposit	12/31/2018			Interest		√	Interest Income	1.27	8,298.82
Total Citizens-Hotel/Motel (Tourism)								<u>8,298.82</u>	<u>8,298.82</u>
TOTAL								<u>8,298.82</u>	<u>8,298.82</u>

WHY JOIN TACVB

[Membership](#) » [Join](#) » [Why Join](#)

[Share](#) |



The Texas Association of Convention and Visitor Bureaus (TACVB) is the only organization that provides professional development specifically for staff of destination marketing organizations (DMOs). TACVB is committed to supporting and developing the convention and tourism industry in Texas through education and sharing ideas.

TACVB membership offers many benefits. The following are just the beginning.

**CLICK
AND JOIN
TACVB
Now!**



PROFESSIONAL DEVELOPMENT

TACVB provides exceptional education and training designed specifically for DMO staff.

- TACVB Professional Development Opportunities are provided at a large conference - Annual Conference (August) and three symposiums on Sales, Marketing, and Leadership each year along with a variety of regional meetings. These continuing educational classes help our members to increase their expertise in areas of hospitality management, leadership growth, advocacy, sales and marketing and other professional development areas.
- Destination Marketing Principles seminars are held regionally 3-4 times each year. They provide the basics of marketing a destination and other "hot topics" as desired by the regional hosts.
- Texas Destination Marketer (TDM) Certification provides an ongoing educational framework for marketing our members as a destination for both tourism and group business. Successful participants earn their TDM certification through a challenging course of study.
- Members may apply for scholarships/grants to aid them in furthering their knowledge and understanding of the DMO industry and to promote career development.
- College students and DMO members who wish to positively influence the field on an ongoing basis are welcome to apply.

[JOIN ONLINE NOW.](#)

[CLICK HERE TO REVIEW MEMBER TYPES & CONTRIBUTIONS.](#)



SALES LEADS AND COOPERATIVE MARKETING OPPORTUNITIES

TACVB offers members opportunities to market their destinations to meeting planners and group business.

- The Texas Meeting & Events Tracking (TxMET) system is a database of information shared by DMOs subscribers for association/corporate meetings, sporting events and tour operators that meet in Texas.
- Team Texas participants band together cooperatively to promote the State of Texas and their respective destinations at national travel trade shows and events.

[JOIN ONLINE NOW.](#)

[CLICK HERE TO REVIEW MEMBER TYPES & CONTRIBUTIONS.](#)



NETWORKING AND RESOURCES

TACVB offers many opportunities for networking with other members and provides resources that help in doing your job more effectively. Also, all TACVB members receive reduced registration rates at our seminars and conferences.

- The TACVB Resource Library offers sample documents, files, presentations, and other resources to assist you in doing your job.
- The annual Idea Fair competition highlights the create ideas and projects that are completed throughout the year.
- Members have the ability to post job announcements on the TACVB website free of charge.
- Regular communication via email and social media.

[JOIN ONLINE NOW.](#)

[CLICK HERE TO REVIEW MEMBER TYPES & CONTRIBUTIONS.](#)



AFFILIATE MEMBERS

An Affiliate membership is designed for companies and organizations that provide products and services to the travel and tourism industry. Here are just a few of the benefits of a TACVB affiliate memberships.

- Access to our membership database.
- Networking opportunities with potential customer at our conferences and events.
- Participation in the Texas Destination Marketer Certificate (TDM) Program
- Discounted Exhibit opportunities at the trade show/expo at our Annual Conference (*beginning August 2019*)
- Discounted Sponsorship opportunities at our conferences and events (*beginning October 1, 2019*)
- Affiliate member highlights in the DMO Insider e-newsletter (*beginning October 1*)
- Presence on tacvb.org as a preferred vendor with logo and hyperlink (*beginning October 1*)
- 1 e-blast per year featuring your business's products and services (*beginning October 1*)
- Access to the TACVB [Resource Library](#) which offers sample documents, files, presentations, and other resources to assist you in doing your job.
- The ability to post job announcements on the TACVB website free of charge.
- Regular communication via email and social media
- Reduced registration rates at our Annual Conference, Symposiums, and Destination Marketing Principles seminars.
- Recognition in TACVB's Awards Program
- Access to the Resource Library

[JOIN ONLINE NOW.](#)

[CLICK HERE TO REVIEW MEMBER TYPES & CONTRIBUTIONS.](#)



LEGACY MEMBERS

Legacy Memberships are open to those past TACVB Members who have totally retired and/or moved away from the industry and are not currently self-employed or connected with the Travel industry.

- Legacy rates at all TACVB events
- Regular communications via email and social media
- Access to our membership database
- Eligible to apply for TACVB scholarships
- Opportunity to serve on committees

[JOIN ONLINE NOW.](#)

[CLICK HERE TO REVIEW MEMBER TYPES & CONTRIBUTIONS.](#)

STANDARD TACVB MEMBERSHIP DUES PRORATE POLICY

To simplify and standardize our policy on prorating membership dues for new TACVB members who join the organization, TACVB staff recommends the following cancellation policy.

Full Dues Paid: The full amount of the new member's membership dues would be owed to TACVB between October 1 and March 31 (the first six months of our fiscal year).

Prorated Dues Paid: Beginning April 1, the new member's membership dues would be prorated at 60% of the original amount.



***City Council Meeting
February 14, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 14

Agenda Title: Update on Development Services
Department

Council Action to be taken: Receive presentation

Department Submitted: Development Services

Staff Contact: Tom Yantis, Director of Development Services

1. PURPOSE/DESCRIPTION

Mr. Yantis will present his observations of key challenges and potential solutions to issues in the Development Services Department.

2. STAFF ANALYSIS (How and Why)

Since taking on the role of Development Services Director in September of 2018, Mr. Yantis has been tasked with evaluating the overall effectiveness of the department in achieving its mission. This presentation offers the Council an opportunity to hear some of the key findings of Mr. Yantis' evaluation of the department.

3. RECOMMENDATION

Receive the presentation

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

14a [PowerPoint presentation](#)



City of Taylor

Development Services Update

Presentation Outline

- Areas of Focus
 1. Development Policies
 2. Development Processes
 3. Customer Interface
 4. Measures of Success
- Priorities and Costs
- Questions

Development Policies

Problem statement:

The City's development policies are out of date and do not produce the results the community desires.

Root causes:

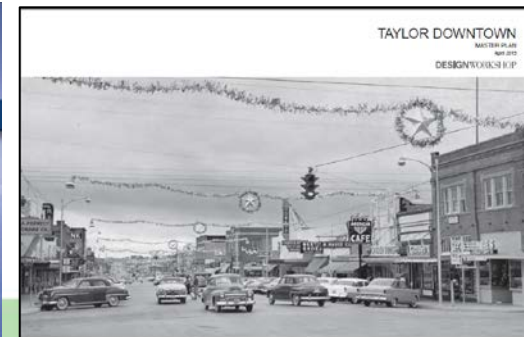
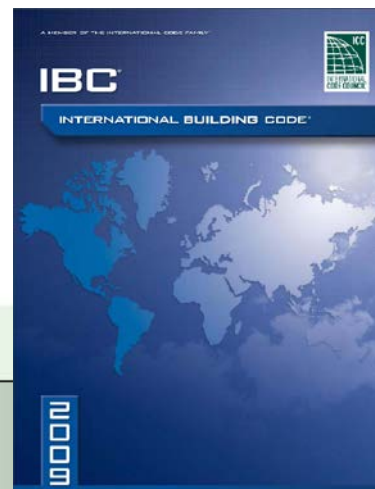
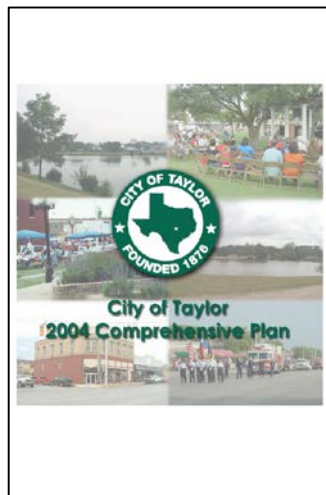
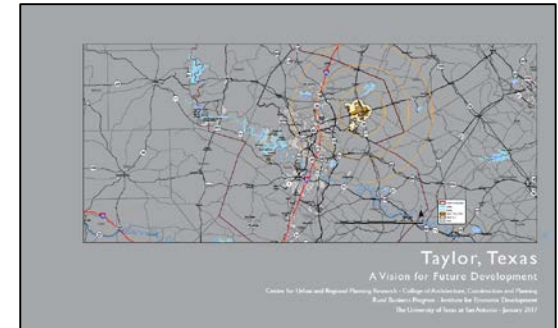
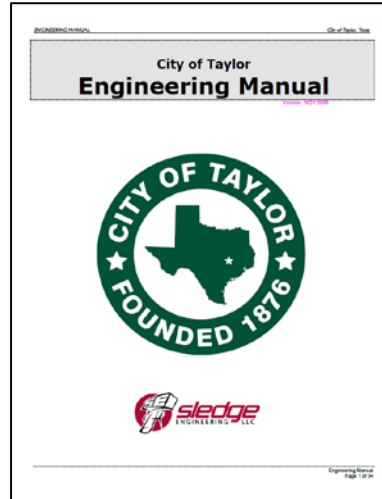
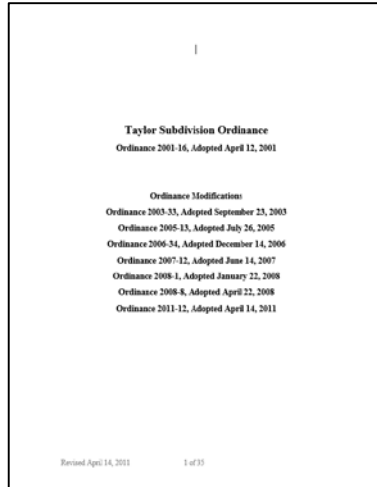
Policies and ordinances have not been thoroughly reviewed and updated in many years.

Proposed solutions:

Initiate a process to update the following:

- Comprehensive Plan
- Zoning Ordinance
- Subdivision Ordinance
- Design Criteria Manuals (engineering)
- Building Codes
- Sign Ordinance

Development Policies



Development Policies



Development Processes

Problem statement:

The City's development processes are not properly documented leading to inconsistent application of the development policies and ordinances.

Root causes:

Staff turnover, lack of attention to process, lack of formal training.

Proposed solutions:

- Create documented procedures for all primary processes
- Create process workflows that clearly illustrate how each process works
- Train all staff on the processes

Development Processes

	Development Services Department	SOP Name	
		Re-Zoning / Zoning Ordinance Amendment	
		Implementation Date	
		Approval Date	
Page #	1 of 4	Approved by	
Division	Planning		

Standard Operating Procedure

1. Zoning Map Amendment/Rezoning

This is the SOP for rezoning property or amending the zoning ordinance pursuant to Chapter 211 of the Texas Local Government Code and Section 8.1 of the City of Taylor Zoning Ordinance.

2. Scope

This SOP covers the steps required to rezone property or amend the zoning ordinance and is intended for use by Development Services Staff.

3. Prerequisites

Applicant attends a pre-application meeting or meets with a planner to determine whether the rezoning is necessary, what zoning district is needed for the proposed land use and whether the proposed zoning is consistent with the Comprehensive Plan.

4. Responsibilities

Senior Planner – case manager
 Permit Clerk – application intake
 Administrative Assistant – public notice
 City Attorney – ordinance review
 City Clerk – ordinance recording
 P&Z – public hearing and recommendation
 City Council – final action

5. Procedure

1. Application is submitted using MyPermitNow. (See SOP #)
2. Completeness Check
 - a. Staff reviews application for completeness within 2 business days
 - b. Refer to the Zoning Application Checklist for list of all necessary application materials
 - c. If the application is incomplete, the application is rejected and notice is sent to the applicant with a list of deficiencies.

Development Services Standard Operating Procedures



Customer Interface

Problem statement:

The Development Services department has a negative perception of customer service.

Root causes:

Inconsistencies in the application of the ordinances, unnecessary or outdated regulations, lack of easy-to-understand materials for customers, lack of formal staff training, staff turnover.

Proposed solutions:

- Update all customer materials so that they are clear, concise and easy to understand
- Update the web site so that it is a useful tool for customers
- Create a customer “shepherd” role
- Improve the customer experience for walk-in customers
- Ongoing staff training in processes and customer service

Customer Interface



The screenshot shows the official website of Round Rock, Texas. The header includes the city logo, the name 'ROUND ROCK TEXAS', and navigation links for Jobs, News, Calendar, and Contact Us. A search bar is also present. The main navigation menu includes Home, About Round Rock, Services, Departments, Residents, and Businesses. The 'Planning and Development Services' section is highlighted, featuring a sidebar with links to Home, Blogs, About Round Rock, Services, and Departments. The main content area is divided into two columns: 'Planning and Development News' and 'Upcoming Meetings'. The news section includes articles such as 'Public invited to envision City's long-term future', 'Downtown Developments', 'Planning and Development Services Issues January population estimate', and 'Help select the 2019 Local Legends'. The meetings section lists events like 'Round Rock 2030 Comprehensive Plan Public Input Meeting', 'Planning and Zoning Commission Meeting', 'Capital Improvements Advisory Committee meeting', 'Round Rock 2030 Comprehensive Plan Public Input Meeting', and 'Historic Preservation Commission Meeting'. At the bottom, there are eight buttons for various services: Land Development And Permits, Code of Ordinances, PDS Performance Measures, PDS Contacts & Organization, Development/ Permit Tracker, CityView (GIS map viewer), Current Development Map, and Public Notices.

Jobs News Calendar Contact Us

Search...

HOME ABOUT ROUND ROCK SERVICES DEPARTMENTS RESIDENTS BUSINESSES

Home
Blogs
About Round Rock
Services
Departments

Planning and Development Services

Planning and Development News

- Public invited to envision City's long-term future**
Meetings to begin Feb. 5 for input on 10-year comprehensive plan
- Downtown Developments**
Check out the latest downtown building projects
- Planning and Development Services Issues January population estimate**
114,071 people now live within the city limits
- Help select the 2019 Local Legends**
Accepting applications for Local Legend Selection Committee

More Planning News >

Upcoming Meetings

- Round Rock 2030 Comprehensive Plan Public Input Meeting**
Feb 05 Tue 6:00 pm - 8:00 pm
- Planning and Zoning Commission Meeting**
Feb 06 Wed 6:00 pm - 6:30 pm
- Capital Improvements Advisory Committee meeting**
Feb 06 Wed 6:30 pm - 7:30 pm
- Round Rock 2030 Comprehensive Plan Public Input Meeting**
Feb 12 Tue 6:00 pm - 8:00 pm
- Historic Preservation Commission Meeting**
Feb 19 Tue 6:00 pm - 8:00 pm

More Planning Events >

Land Development And Permits	Code of Ordinances	PDS Performance Measures	PDS Contacts & Organization
Development/ Permit Tracker	CityView (GIS map viewer)	Current Development Map	Public Notices

Measures of Success

Problem statement:

The Development Services department's performance is not being measured using objective criteria.

Root causes:

Management staff does not have proper reporting tools to measure key indicators of staff performance.

Proposed solutions:

- Develop management reports using the MyPermitNow software to measure departmental workload and performance on all application types
- Create a survey of applicants to measure performance from the customer's perspective
- Establish performance metrics for each division

Measures of Success

Reporting period	% of permits issued after			% on Target	Total permits (site & subdivision)
	1 review	2 reviews	3+ reviews		
Q4 2018 (Oct 1 – Dec 31)	13%	75%	12%	88%	8
Q3 2018 (Jul 1 – Sep 30)	0%	60%	40%	60%	10
Q2 2018 (Apr 1 – Jun 31)	33%	33%	33%	67%	12
Q1 2018 (Jan 1 – Mar 31)	10%	80%	10%	90%	10
Q4 2017 (Oct 1 – Dec 31)	42%	58%	0%	100%	12
Q3 2017 (Jul 1 – Sep 30)	42%	17%	42%	59%	12
Q2 2017 (Apr 1 – Jun 30)	20%	60%	20%	80%	10
Q1 2017 (Jan 1 – Mar 31)	0%	73%	27%	73%	
Q4 2016 (Oct 1 – Dec 31)	39%	33%	28%	72%	
Q3 2016 (Jul 1 – Sep 30)	47%	41%	12%	88%	



Priorities and Costs

Development Policies Order of Updates

- 1 - Comprehensive Plan
 - Cost = \$150,000 - \$250,000
- 2 - Zoning, Subdivision, Design Criteria
 - Cost = \$250,000 - \$350,000
- 2 - Building Codes
 - Cost = \$15,000 - \$20,000
- 3 - Sign Ordinance
 - Cost = \$30,000 – \$50,000

Development Processes

- Document processes – FY 18-19
 - Cost = use existing budgeted funds
- Train staff – FY 18-19
 - Cost = \$5,000 - \$7,500

Priorities and Cost

Customer Interface

- Update all customer materials so that they are clear, concise and easy to understand – FY 18-19
 - Cost = use existing budgeted funds
- Update the web site so that it is a useful tool for customers – FY 18-19
 - Cost = use existing budgeted funds
- Create a customer “shepherd” role – FY 18-19
 - Cost = TBD
- Improve the customer experience for walk-in customers – FY 19-20
 - Cost = TBD
- Ongoing staff training in processes and customer service
 - Cost = use existing budgeted funds

Priorities and Cost

Measures of Success

- Develop management reports using the MyPermitNow software to measure departmental workload and performance on all application types – FY 18-19
 - Cost = included in software contract
- Create a survey of applicants to measure performance from the customer's perspective – FY 18-19
 - Cost = \$500 - \$1,000

Questions



City Council Meeting February 14, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 15

Agenda Title: Consider changes to the Boards & Commission Handbook, member term limits, and attendance.

Council Action to be taken: Consider changes

Department Submitted: City Management

Staff Contact: Dianna Barker, City Clerk
Jeff Jenkins, Interim City Manager

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to bring to the City Council suggested changes to the Boards & Commission Handbook and the potential requirement for board member term limits and board member meeting attendance.

2. STAFF ANALYSIS (How and Why)

- (1) The Boards & Commission Handbook needs to be updated to include:
 - **Section 1.3, Advisory Boards and Commissions** - add the newly established Public Arts Advisory Board;
 - **Section 2.1, How Public Officials are Appointed** – change 72 hours to 10 days; and
 - Any other changes City Council deems necessary.
- (2) Staff has been asked to research whether each of the boards have any regulations or requirements for **term limits** for members of the boards and/or the Chairman of each board. None of the Boards have a term limit provision in the ordinance establishing the Board, or any subsequent amending ordinances, with the exception of the Library Board which is established by Articles of Incorporation, and its by-laws state:
Constitution & Bylaws (1970):
Upon completion of a full term of office, a member may not be reappointed to the Board for a full term until a period of at least one year has elapsed.
- (3) Staff has been asked to research the **attendance requirement** for B&C members. Only two Boards have a provision in their ordinance establishing the Board that describes or regulates meeting attendance:

Main Street Board and Airport Advisory Board– *Continued absence of any member from regular meetings of the Board shall, at the discretion of the City Commission, render any such member liable to immediate removal from office.*

The only other place that speaks on member attendance is in the Boards & Commission Handbook, Section 3.9 – Meeting Attendance, which states:

If a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a medical reason or a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

3. RECOMMENDATION

- Adopt recommended updates to Boards & Commission Handbook,
- If it is City Council's wish, add term limits to the Boards & Commission Handbook, and
- If it is City Council's wish, amend the Boards & Commission Handbook to include a provision for excused or not excused meeting attendance.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

Boards & Commission Handbook was last updated in 2015.

7. OTHER OPTIONS (In order of preference)

Do not implement term limits or amend attendance requirements.
Do not update B&C Handbook.

8. ATTACHMENTS

15a [Boards & Commission Handbook with suggested revisions](#)

15b [Comparative Table](#)



BOARDS AND COMMISSIONS HANDBOOK

Revised 2019



Welcome!

On behalf of the City Council I would like to thank you for your willingness to serve the City as an appointed member of a board or commission. Your commitment of time and talent is a very important contribution to our community.

The work performed by citizens who serve as volunteers on these boards and commissions is a vital part of our city government. Board and commission members assist the City Council in setting public policy, implementing public policy and in communicating that policy to the community as a whole.

In recognition of the important civic commitment members of boards and commissions have made, this orientation handbook has been prepared to assist new members in performing their duties.

It is our hope that your service to the City of Taylor will be both rewarding and fulfilling. Again, thank you for your willingness to serve.

**Mayor
Taylor City Council**

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CHAPTER 1: DEFINITIONS AND LEGAL

LIABILITY 1.1 Boards and Commissions Defined

The work performed by citizens serving on boards and commissions is a vital part of the work of the city of Taylor government. Taylor has two types of boards and commissions: ADVISORY and DECISION-MAKING. Additionally, there are boards whose membership is appointed by the City Council but are separate entities. Appendix A provides a general description of each type of board and commission.

1.2 Definitions of Terms

AGENDA is required of a meeting of a city governmental body. An agenda stating the date, hour, place, and subject of each meeting must be posted at City Hall for at least seventy-two (72) hours preceding the scheduled time of the meeting. Only those matters posted on the agenda can be discussed and acted on by the governmental body.

BOARD means a board or commission:

- which is established by city ordinance, city charter, interlocal contract, or state law;
- which serves as the board of a non-profit development corporation that acts as an instrumentality of the city; and
- any part of whose membership is appointed by the City Council, but does not include a board or commission which is the governing body of a separate political subdivision of the state.

CITY COUNCIL means the legislative and governing body of the City of Taylor consisting of five members who are elected by the citizens of Taylor for three year terms. Both the Mayor and Mayor Pro Tem are elected by the council members themselves and these terms are for one year.

CITY means the City of Taylor, Texas.

DELIBERATION means a verbal exchange during a meeting between a quorum of a governmental body, or between a quorum of a governmental body and another person, concerning an issue within the jurisdiction of the governmental body or any public business.

MEETING means a deliberation between a quorum of a governmental body, or between a quorum of a governmental body and another person, during which public business or public policy over which the governmental body has supervision or control is discussed or considered or during which the governmental body takes formal action. A social or informal event where council members attend is not considered a meeting.

MINUTES of every called meeting are required to be prepared, approved, and signed by the Chairman and attested to by the Secretary. The minutes become part of the City's permanent records.

OFFICER means the legislative and governing body of the city of Taylor consisting of the five council members including the Mayor and Mayor Pro Tem

PUBLIC OFFICIAL means any person who is appointed to a board or commission by the City Council.

1.3 Advisory Boards and Commissions

Advisory boards and commissions advise the City Council on public policy and play a very important role in city government by providing the Council with creative ideas, feedback from the community, and by serving as a sounding board for proposed public policy. It is important to remember that the role of advisory boards is not to set public policy but to advise the City Council.

ADVISORY BOARDS AND COMMISSIONS

Name	Members	Term (Yrs.)
Airport Board	7	3
Animal Control and Shelter Advisory Board	9	
Library Board	7	3
Main Street Advisory Board	11	3
Moody Museum Board	11	3
Parks & Recreation	11+1 student	3
Public Arts Advisory Board	7	3
Tree Advisory Board	7	3

1.4 Decision-making Boards and Commissions

Decision-making boards and commissions are "quasi-judicial" and are governed by state law. Decision-making boards set or enforce public policy and are potentially subject to review by the courts. Members serving on decision-making boards should take an oath of office and are subject to the Texas Open Meetings Act and the Texas Public Information Act.

DECISION-MAKING BOARDS AND COMMISSIONS

Name	Members	Term (Yrs.)
Building & Standards Commission	5	2
Planning & Zoning Commission	9	3
Zoning Board of Adjustments	5	2

1.5 Separate Legal Entities

There are three boards serving the City of Taylor that are separate entities, corporations, or political bodies, even though the City Council may appoint the members to these boards. They are usually established under the provisions of a state statute which sets forth the functions, duties, responsibilities, and limitations of the corporation or political body.

The boards that are separate entities from the City of Taylor, but whose members are appointed by the City Council or the Mayor are:

SEPARATE LEGAL ENTITIES

Name	Members	Term (Yrs.)
Taylor Economic Development Corp.	5	3
Taylor Housing Authority	5	2
Civil Service Commission	3	3

The members appointed to these boards oversee the operation of an organization as a Board of Directors would a corporation. The City of Taylor has no authority over the members except for their appointment and budget review; and, therefore, the city has no liability for their actions. Board members will find that the organization to which they have been appointed will provide much of the information needed. The state statute establishing the organization, the articles of incorporation and the bylaws of the organization will provide a great deal of information.

1.6 Legal Liability

It is important to understand that the actions of members of the various city boards can subject the city to liability and subject the board members to personal liability. Therefore, board members are strongly encouraged to consult with the city attorney anytime they feel their actions, while serving on such board, may have some legal consequences. The law in this area is quite complex and requires a thorough analysis of the law and facts pertaining to each particular situation.

As a general rule, quasi-judicial public officials cannot be held personally liable for erroneous acts while honestly exercising the judicial or quasi-judicial functions of their office. The board members who render decisions are considered quasi-judicial public officials. The problem with stating such a general rule as a proposition of law is that there will always be exceptions to the general rule. For example, if a court finds that a quasi-judicial public official performs certain functions in excess of his/her authority and such functions were not performed under a good faith assumption that the officer had the authority to act, then the public official will subject himself/herself to personal civil liability. If a person is damaged by the excessive acts of a quasi-judicial public official, then that public official will have to pay damages to the person harmed. The aggrieved person can also seek other remedies such as an injunction compelling the public official to perform or refrain from performing a particular act.

Officers of the city can also subject themselves, as well as the city, to liability if they perform their functions in a manner that denies an individual any right that is secured to that individual by the constitution or a statute. An example of how this type of liability could arise is if an officer illegally discriminates against an individual. A city and its officers, as a governmental entity, must treat all individuals or groups equally. Therefore, officers of the city should treat all individuals and groups in the same manner. If an officer illegally discriminates against an individual or group, that individual or group can seek monetary damages from the city and the individual officer for a violation of his rights under the state and federal civil rights statutes.

When members of boards are acting in good faith and within the bounds allowed by the city ordinances and procedures and the state and federal law, the city will provide a defense for such members to the greatest extent permissible. However, if a board or commission member violates a criminal law while serving in his/her official capacity, the city generally will not provide that member a defense. The reason for this is that if a criminal law was violated, the board member was probably acting outside the bounds of his authority.

The above discussion is by no means intended to be a comprehensive and complete discussion of legal liabilities to which the city or the board member may be subjected. You are reminded that the city attorney is available to the city boards and should be consulted on such questions.

CHAPTER 2: APPOINTMENT PROCESS

2.1 How Public Officials are Appointed

The City Council (and/or Mayor) is responsible *for* appointments to all of Taylor's boards. Citizens interested in being appointed are urged to obtain an application form (see Appendix A) from the city clerk's office at city hall or on the City's Web page: www.taylortx.gov. Applications must be received at least ~~72 hours~~ 10 days prior to the council meeting scheduled with the appointment on the agenda.

2.2 Notice of Appointment

The city clerk will notify the City Council prior to the expiration of board terms. Appointments will be placed on a City Council agenda for Council action. After the City Council appoints a person to serve as a member of a board, the city clerk will notify the appointee, in writing of the appointment and furnish new members with a copy of this Boards and Commissions Handbook.

2.3 Eligibility and Qualifications

The City Council strives to appoint the most qualified citizens to serve on boards. Appointments, in most cases, will be made from applications on file with the city clerk. The qualifications required to serve on a particular board are determined by Taylor City ordinance. Many of the boards do not have specific eligibility requirements beyond voting residency, leaving the membership qualifications to the discretion of the City Council. City of Taylor voting residency requirements do not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the Taylor Economic Development Commission (April, 2005).

Appointments to boards having eligibility requirements must be made in accordance with the governing city ordinance. Board members must continue to meet the eligibility requirements during the entire time they serve on the board.

2.4 Oath of Office

An oath of office (Appendix B) will be administered to all members of decision-making boards. The oath of office can be administered by the city clerk or a notary public for the state of Texas. The necessary forms are available in the city clerk's office.

CHAPTER 3: RESPONSIBILITIES OF PUBLIC OFFICIALS

3.0 Open Government Training

Effective January 1, 2006, elected and appointed officials are required by state law to receive training in Texas open government laws. The Office of the Attorney General offers free video training courses to attend in person or online by visiting their website at <https://www.texasattorneygeneral.gov/faq/og-open-government-training-information> . You may check with the City Clerk for additional options. All newly appointed municipal board members must complete the Open Meetings portion of the training within ninety (90) days of their appointment. The Certificate of Completion must be kept on file with the City Clerk for five (5) years.

3.1 Texas Open Meetings Act

The Texas Open Meetings Act is codified in the Texas Government Code section 551.001. This article generally requires that meetings of a governmental body be open to the public and enumerates some exceptions to the requirement. The Act also requires that the public be given notice of the time, place, and subject matter of meetings of governmental bodies. The Texas Open Meetings Act prohibits the use of secret ballots in meetings of governmental bodies.

3.1.1 Closed Meetings

The Taylor City Council, the Taylor Economic Development Corporation and the Taylor Housing Authority are the only city boards authorized under law to conduct closed meetings.

The Texas Open Meetings Act does allow for closed meetings on a few limited subjects. Closed meetings are only allowed for discussion of items that include pending litigation, certain personnel matters, receiving a gift or donation, to discuss deployment or implementation of security personnel or devices, and the lease or acquisition of real estate.

Before a closed meeting can be held, notice of the meeting identifying the sections of the Texas Open Meetings Act authorizing the closed meeting must be posted 72-hours in advance of the meeting. A quorum of the governmental body must convene in an open meeting and the presiding officer publicly announces that a closed meeting will be held and identifies the sections of the Texas Open Meetings Act authorizing the closed meeting. No final action, decision, or vote can be made in a closed meeting. All final actions, decisions and votes must be made in an open meeting.

Further, the governmental body is required to keep a certified agenda of the matters discussed in the closed meeting and a record of any further action taken. The presiding officer must include an announcement at the beginning and end of the closed meeting indicating the time and place that the meeting started and ended, and must certify by his/her signature that the agenda is a true and correct record of the proceedings. It is a misdemeanor offense for any individual to make public such certified agenda unless directed by a court order. The certified agenda must be preserved in a safe and secure place for a minimum of two (2) years. The city clerk or city attorney are available to answer questions pertaining to agendas, minutes, or any other questions that may arise regarding the Texas Open Meetings Act.

3.1.2 Penalties

A fine of not less than \$100.00 nor more than \$500.00 or imprisonment in the county jail for not less than one (1) month nor more than six (6) months, or both fine and imprisonment, can be imposed for violating the provisions of the Texas Open Meetings Act or conspiring to circumvent the provisions of the Texas Open Meetings Act by meeting in numbers less than a quorum for the purposes of secret deliberations.

3.2 Robert's Rules of Order

Meetings are generally conducted under standard parliamentary rules as outlined in Robert's Rules of Order.

3.3 Agendas

City boards and commissions are expected to abide by the Texas Open Meetings Act and their agendas are properly posted on the city hall bulletin board at least seventy-two (72) hours preceding the scheduled time of the meeting. Only those matters posted on an agenda can be discussed and acted upon by the governmental body.

At the time of posting, copies of the agenda must be given to all members of the boards or commissions pertaining to the meeting being posted. If non-members attend the meeting, they should also be provided with an agenda. The agenda should be prepared (under the direction of the board chairman) by the board secretary, who is usually the ex-officio department head or staff person to the board.

Generally, the order of business on the agenda is: declaring a quorum, the reading, correcting and passing of the minutes from the last meeting, specific information listed for each agenda item to inform the public of the item being discussed. A general listing such as "Committee Reports" is not allowed. Items to be discussed must be specific.

3.4 Role of the Chairman

The role of the board chairman is to provide leadership to the group. He/She has certain duties and responsibilities which must be performed:

1. insure that the meeting is conducted in accordance with established rules; and

2. maintain order and bring the group to a conclusion on the matters before it.

3.5 Quorum

A quorum is the minimum number of members needed to officially conduct business. The quorum is generally established by the ordinance, resolution, or other document which establishes the board. Where no statement on the quorum number exists the quorum is the majority of the members. If no quorum exists, the meeting should be canceled and rescheduled.

3.6 Public Hearings

Public hearings are open forums that allow the public an opportunity to express their opinion on a specific issue related to the City of Taylor. Public hearings are generally conducted in the following manner:

1. The chairman of the board formally opens the public hearing.
2. After hearing all citizens who wish to comment on the issue, the chairman formally closes the public hearing.
3. Members of the board may ask questions directed to the citizen speaking during the public hearing. After the public hearing is closed, members of the public may speak ONLY in answer to a question directed to them by a member of the board.
4. If a public hearing draws a large number of interested citizens, a time limit for individual speakers may be set by the chairman before the public hearing opens, typically 3 or 4 minutes.
5. The chairman may use his/her judgment about how strictly this format is followed.

3.7 Minutes

Minutes of a decision-making board are required to be prepared, approved, signed and retained permanently in a safe and secure place. The minutes of decision-making boards MUST be signed by the chairman and attested to by the secretary or other member of the board once the minutes are approved by a majority of the members in a called meeting. The minutes become a part of the city's permanent records.

3.8 Texas Public Information Act

The Texas Public Information Act (formerly known as Texas Open Records Act) is codified in the Texas Government Code section 552.001. It declares the basis for the policy of open government expressed in the Public Information Act. It finds that basis in "the American constitutional form of representative government" and "the principle that government is the servant and not the master of the people." The Texas Public Information Act applies to virtually all local and state governmental bodies, private entities that are supported by or that expend public funds and/or information held by private entities in the constructive possession of governmental bodies.

All information held by a governmental body must be released unless the information falls within one of the acts specifying exceptions to disclosure. Virtually all information in the physical possession of a governmental body is subject to the act.

A written request for information that is received from a citizen by a public official under the Texas Public Information Act, should immediately file the written request with the City Clerk. The City Clerk will forward the open records request to the City Attorney for review. Upon direction from the City Attorney, the City Clerk will either produce the requested public information or forward a letter to the requestor stating the reasons why the information cannot be produced.

If the City Clerk cannot produce public information for inspection or duplication within ten (10) business days after the date the information is requested, the City Clerk is required to "certify that fact in writing to the requestor and set a date and hour within a reasonable time when the information will be available for inspection or duplication" and, if necessary, request an opinion from the Attorney General.

3.8.1 Penalties

A fine of not less than twenty-five (\$25.00) dollars or more than four thousand (\$4,000) dollars or confinement in the county jail for not less than three (3) days or more than three (3) months, or both fine and confinement, can be imposed for violating the provisions of the Texas Public Information Act.

3.9 Meeting Attendance

A public official that has a scheduled regular monthly or semi-monthly meeting shall be expected to maintain a suitable attendance record. It is important to keep in mind that your attendance is very important to the board you are serving on and that the City Council appointed you for your expertise. Because your attendance is important, the City Council has adopted the following attendance policy:

1. If a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a medical reason or a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves. The secretary of the board is responsible for maintaining records of the public officials' meeting attendance. The board secretary shall provide the City Council, through the City Clerk's office, with a quarterly attendance record, as well as copies of the minutes from each meeting held within that quarter.

3.9.1 Voting by Proxy

Proxy voting is automatically prohibited in organizations that have adopted Robert's Rules of Order or The Standard Code of Parliamentary Procedure.

3.10 City Staff Support

Each public official is encouraged to communicate openly with the city management staff. Suggestions, opportunities and constructive criticism are necessary for a proper relationship with management. However, each public official is strongly encouraged to communicate with the appropriate department head assigned to that board. Contact with operational type people or individuals below the department head level is discouraged. The community development director working with the planning and zoning members and the library director working with the library board, are examples of appropriate relationships.

3.11 Reports to the City Council

The City Council is highly dependent on each board member to make recommendations and offer possible solutions to city projects and opportunities. All members are encouraged to communicate the position of the total or majority of the group. Such communication or recommendations should be in a formal or written form from the entire board. Of course, each public official may from time-to-time want to visit informally with a member of the City Council. This one-on-one informal communication is necessary, but, to protect the integrity of the organization, the complete City Council should be addressed in terms of the majority of the members of the board.

CHAPTER 4. CODE OF

ETHICS 4.1 Ordinance No. 99-17

The City Council adopted a Code of Ethics (Ordinance No. 99-17) for council members and all members of boards and commissions appointed by the City Council.

A copy is included in Appendix C.



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name _____
Address (Residence and Mailing) _____ _____
How long at this residence? _____
Phone (Home) _____
Cell Phone _____
Fax _____
Email _____

Occupation _____
Employer _____
Address _____ _____
Work Phone _____
Business owner? ☐ Yes ☐ No
Additional information? _____ _____ _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) :

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date _____

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets three times a year and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Library Advisory Board meets the second Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum Advisory Board meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

Parks and Recreation meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Commission meets the second Tuesday at 6 pm and makes decisions regarding platting or replatting of land into subdivisions within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the regulations of the use of land, location of buildings, and the locations of businesses, in respect to their environments.

Public Arts Advisory Board meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members serve 3 year terms.

Taylor Economic Development Corporation (TEDC) meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

Taylor Housing Authority meets one Thursday afternoon a month and establishes policy and reviews operations of subsidized housing in Taylor.

Tree Advisory Committee meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

Zoning Board of Adjustments meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Applications are public information. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest. Applications are kept on file for two (2) years from date of application.

Please complete and return to:

City Clerk, City of Taylor, 400 Porter St., Taylor, Texas 76574
(512) 352-3676 or (Fax) (512) 352-8255 or email
Dianna.Barker@taylortx.gov

- APPENDIX B -

OATH OF OFFICE

I, _____ do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment as a reward to secure my appointment or confirmation thereof, and that I will faithfully execute the duties of the office of _____ of the City of Taylor, of the state of Texas, and will to the best of my ability, preserve, protect and defend the constitution and laws of the United States and of this State, so help me God.

Affiant's Signature

SWORN TO and subscribed before me by affiant on this the _____ day of _____, 2019.

Notary Public Signature

APPENDIX C

Add Ord 99-17

COMPARATIVE TABLE

Term limits?

City of Belton	None
City of Georgetown	4 year
City of Lockhart	None
City of Hutto	None

Size of Board:

	<u>Parks & Rec</u>	<u>P&Z</u>	<u>EDC</u>	<u>ZBA</u>
City of Belton	5	9	5	5 (2 Alt)
City of Georgetown	7	7 (2 Alt)	7	7
City of Lockhart	8	7	7	7
City of Hutto	7	7	6	6



***City Council Meeting
February 14, 2019
Transmittal Letter***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Agenda Item #: 16

Agenda Title: **Consider Tax Increment Financing (TIF) Fund application from Edward Hile for a Fire Suppression and Alarm System at 104 E. 2nd Street.**

Council Action to be taken: Consider approving application

Department Submitted: **Development Services**

Staff Contact: **Tom Yantis, Director of Development Services**

1. PURPOSE/DESCRIPTION

The City of Taylor Tax Increment Reinvestment Zone (TIRZ) #1 has established a grant program to assist downtown property owners with the cost of installing fire suppression systems in existing buildings. This agenda item is for the Council to consider an application for grant funds by Mr. Ed Hile for his building at 104 E. 2nd Street.

2. STAFF ANALYSIS (How and Why)

The purpose of the grant fund is to facilitate the installation of fire suppression systems in existing buildings in downtown as they are rehabilitated.

3. RECOMMENDATION

The Tax Increment Reinvestment Zone Board of Directors considered this grant application at their meeting on January 29, 2019 and unanimously recommended awarding \$25,000 in grant funds to Mr. Hile for his building at 104 E. 2nd Street.

Staff recommends authorizing the City Manager to prepare and execute an agreement with Mr. Hile for grant funding of \$25,000 from the Tax Increment Fund for the installation of a fire suppression system at 104 E. 2nd Street.

4. FUNDING SOURCE

Tax Increment Fund line item 119-520-819 in the amount of \$25,000. This is the total amount of funding in this line item for FY 18-19.

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
--

Council may deny the grant application.

8. ATTACHMENTS

16a [Grant application for 104 E. 2nd Street](#)

Edward L. Hile
106 E. 2nd Street
Taylor, Tx
713 560 6641

Taylor Tax Increment Financing (TIF) Fund Grant Application

Date: December 13, 2018

Applicant Name: Edward L. Hile

Applicant Mailing Address: 106 E. 2nd Street Taylor, Tx 76574

Applicant E-Mail Address: ed.hile@swbell.net

Applicant Mobile Phone Number: 713 560 6641

Address of property for which Grant is being requested: 104 E. 2nd Street Taylor, Tx 76574

Describe the proposed project for which grant is being requested: The remodeling of a historic down town building to include two apartments on the second floor and either commercial or personal use of the first floor. Fire suppression and alarm system being required by the City of Taylor. See attached proposals

Amount of funds being requested: \$35,345.00 plus underground hookup and electrical work. The City of Taylor is working on where water line to support the sprinkler system will be, either through alley or down 2nd Street. There will be a minor amount of electrical work required that is not part of proposals.

How will the funds be used: To purchase and install a fire suppression and alarm system required by the City of Taylor.

Describe why the funds are needed: The City of Taylor requires a fire suppression and alarm system on all mixed-use remodels. To make the remodel project economically possible to allow use of the first floor the grant is being requested. This grant is inline with what the City provided to Tex Fit and Taylor Iron.

Private Capital Investment: greater than \$250,000

Please let me know if you need any additional information.



Edward L. Hile



1934 Waukesha

Pflugerville, TX. 78660

Phone 512-244-1212 Fax 512-218-0909

Service Areas: Austin, Corpus Christi, Dallas, San Antonio, Waco, Houston, Rio Grande Valley

ACR-75275-062 SCR-0121 ECR-932 B0883

CONTRACT AND PROPOSAL

Project: 104 E. 2nd St. Mix use
104 E. Second Street
Taylor, TX 76574

Date: 12/6/2018

Contractor: Ed Hile (owner)

Email: Ed.hile@swbell.net

Attention: Ed Hile

Fire Sprinkler scope of work:

Furnish and install a complete Automatic Fire Sprinkler system for the above referenced project. Design, materials, fabrication, and installation will be in accordance with NFPA 13, IBC 2015, project plans, specifications and applicable local codes and requirements.

Our proposal includes furnishing and/or installing the following:

1. Design a retrofit wet pipe sprinkler system to protect all areas of the new tenant finishout, specified building only, based on light hazard in accordance with NFPA #13.
2. Add new sprinkler piping exposed in all areas, unless otherwise noted.
3. All work shall begin at new fire riser room , 1 ft above finished floor.
4. Fire caulking and sleeves as required for penetrations at fire rated wall assemblies.
5. Interior piping to be black steel ON FIRST FLOOR AND CPVC ON 2ND FLOOR .
6. Sprinklers in exposed areas shall be upright, ceiling areas will be semi-recessed pendant style.
7. Proposal is based on adequate water supply provided by others.
8. Proposal is based on Architect/Engineers providing electronic AutoCAD files of the building as needed to assist in completion of submittal/shop drawings at no additional cost to JM Electronic Engineering, customer will need to provide original sprinkler drawings.
9. Sprinkler system is solely configured for new space and remodel of specified 1st and 2nd floors specified by supplied prints.
10. PLEASE NOTE ALL PIPE AND HANGERS WILL BE COORDINATED BEFORE HARD CEILINGS GO IN, ALL PIPE WILL BE HUNG FROM EXISTING WOOD BEAMS, JM WILL NOT ADD NEW HEADERS FOR PIPING.
11. FDC will be on outside wall of building per fire marshal specifications or where fire lane is specified.

Codes Referenced: NFPA #13 IBC 2015

Fire Sprinkler Price:	TWENTY SIX THOUSAND FOUR HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$26,450.00)
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ADDER: Standpipe in stairs if required \$7500.00

Payment Terms: 50 % DOWN PAYMENT DUE BEFORE DESIGN, monthly progress reports thereafter with balance due upon completion.

Lump Sum price (INCLUDES ALL APPLICABLE TAXES.)

Exclusions:

1. All underground piping including any piping associated with remote fire department connections.
(Proposed scope of work shall start inside the building)
2. Overtime, after hours or fast track of permits and inspection.
3. Any costs associated with acquiring CAD background files.
4. Painting and/or preparing of pipe to receive paint and/or pipe markers.
5. Electrical wiring of any kind.
6. Insulation/freeze protection for any and all piping / or outside non-combustible overhangs.
7. Adequate water supply, fire pump or backflow protection.
8. Payment and Performance Bonds (Bonds if required can be provided for a premium of 2 1/2% of the total contract amount)
9. Stand Pipe, knox box or any bracing of existing structure to support weight of sprinkler pipe.
10. Coring of an existing structural beams to run sprinkler pipe through.
11. Temporary Fire Protection While Under Construction..

We thank you for the opportunity to provide this proposal. If you have any questions please feel free to call me at 512-244-1212. We respectfully request a bid tabulation of this project.

Fire Sprinkler

Accepted By: _____

Title: _____

Phone: _____

Fax: _____

JMEE Rep: _____

Angel Padilla

Signature: _____

Email: _____

angel.padilla@jmee.com

Phone: _____

512-244-1212



Electronic ENGINEERING, Inc.
LIFE SAFETY CODE SPECIALISTS
PROPOSAL

SILENT KNIGHT by Honeywell **FARENHYT DISTRIBUTOR**

Service Areas: Austin, Corpus Christi, Dallas, Houston, Rio Grande Valley, San Antonio, Waco
Licenses (Fire Alarm: ACR-1750618 - Fire Sprinkler: SCR-0121 - Fire Extinguisher: ECR-932 - Security: B08883)
HUB CERTIFICATION #49215

Date: December 12, 2018

To: Ed Hile
104 East 2nd Street
Taylor, Texas 76574

Phone: (713) 560-6641

Attn: Ed Hile

Email: Ed.Hile@swbell.net

Project: 104 East 2nd Street - Fire Alarm System

Scope of Work:

Main fire alarm panel shall be: **Silent Knight IFP-300**

Control & Initiation Devices

- 1 - fire alarm control panel
- 1 - pull station addressable
- 13 - smoke detector addressable
- 12 - sounder base (low frequency)
- 2 - monitor module addressable (fire sprinkler)
- 1 - wall mount document cabinet with usb storage

Notification Devices

- 4 - horn/strobe wall mount
- 4 - strobe wall mount
- 1 - 24v weatherproof bell

Project Specifics:

- 1. The Silent Knight IFP-300 can provide up to 300 internal points & can be networked to 32 additional panels.
- 2. Provision of horn & strobe notification. Residential smoke detectors will receive LF sounder bases.
- 3. Cable, labor, permit, submittals to the authority having jurisdiction, final testing and commissioning.

Mechanical Specifics:

- 1. No units were shown to be over 2,000 CFM so therefore HVAC monitoring & controls has been excluded.
- 2. No Gas was shown to be within the building so therefore CO detection has been excluded.

Sprinkler Specifics:

- 1. Provision of monitoring of the fire sprinkler system. Unless listed sprinkler devices have been excluded.
- 2. Provision of an external waterproof bell to activate on water flow detection.
- 3. If required monitoring of a pump controller has been excluded & would require additional pricing.

Monitoring Specifics:

- 1. The new Fire Alarm Panel includes onboard Telephone & IP monitoring capability with point ID reporting.
- 2. Dedicated telephone/network cabling will need to be provided and installed by others.
- 3. For telephone monitor (2) non-digital (POTS) first in line telephone numbers must be provided.
- 4. For IP monitoring the network equipment must have un-switched power with appropriate battery backup.
- 5. A monitoring agreement between JMEE & the building owner will be required before monitoring can be setup.

Addendums: N/A

Exclusions:

- 1. Conduit, raceways, back boxes, T-bar supports, penetrations, coring, fire caulking, patching, painting and wall repairs.
- 2. Overtime, after hours, fast track or bonding fees.
- 3. Changes to the design by the AHJ during the submittal approval process.
- 4. Any costs associated with acquiring CAD background drawings.
- 5. 120VAC dedicated branch circuits to control and power supply panels.
- 6. Communications cable for off site monitoring.

Tax:

- 1. Lump Sum tax has been included in the Base Price.

Base Price: \$8,895.00

Eight Thousand Eight Hundred Ninety Five Dollars And No Cents

50% down before work begins with remaining due upon completion.

We thank you for the opportunity to provide this proposal. If you have any questions please feel free to call me at 512-656-9265 or email me directly at James.Hollingsworth@jmee.com.

James Hollingsworth
Estimator

Accepted _____
Title _____ Date _____

JM Electronic Engineering, Inc.
1934 Waukesha Drive, Pflugerville, Texas 78660 512-244-1212 fax 512-218-0909 www.jmee.com
Protecting Life & Property for Over 50 Years

Attn: Ed Hile
Address: 104 E 2nd Street. Taylor, Tx

Reference: 104 E 2nd Street. Taylor Tx
Plan Date: None
Architech: None

BID PROPOSAL – 13R FIRE SPRINKLER SYSTEM

SCOPE OF WORK:

Subject to the terms and conditions below, Koetter Fire Protection will provide labor and material to install a new automatic fire sprinkler system into the new building as specified, in accordance with the National Fire Protection Association's guidelines.

- Provide plans to acquire permits and approvals from the City of Taylor Fire Department.
- Fire sprinkler work to begin at a 6" flanged outlet inside the building. The supply piping to that point is by others.
- The system is wet pipe type. The design is for Light Hazard occupancy. The design density is 0.10 gpm over 1500 sq.ft. The sprinkler alarm devices are riser check valve, water flow switch, and electric bell (wiring by others).
- Sprinklers in areas with suspended ceilings to be recessed type (standard and extended coverage). These sprinklers are centered in the ceiling tiles. Sprinklers on 1st floor are to be standard brass upright or pendent (standard and extended coverage).
- Thread end pipe to be black schedule 40 and have cast iron screwed fittings. Groove end pipe to be black thin wall and have groove couplings and fittings for the 1st Floor.
- CPVC schedule 40 pipe and fittings to be installed on 2nd only.
- A certified and tested backflow preventer is provided inside the building at the point of supply entry.
- Hanger assemblies and materials to be per NFPA requirements.
- Our standard one-year warranty is included. Any work performed by other than Koetter Fire Protection may void that warranty.

Addenda Reviewed: None

Drawings: 1st & 2nd Floor Plans

Specifications: 1st Floor to be Black steel. 2nd Floor to be CPVC

Fire Sprinkler System

Material	\$ 31,425.00
Labor	\$ 11,841.00
8.25% tax on Material	\$ 2,592.56
Total	\$ 45,858.56

CONDITIONS:

- This proposal, and the price enumerated herein, is automatically null and void after thirty (30) days from the above date.
- Add 1.5% to the total price below if bonds (performance or payment bonds) are required.
- Should a subcontract agreement or other similar document be executed by the parties on, in conjunction with, or after acceptance of this Proposal, the terms of this Proposal shall be identified as a part of and are hereby incorporated by reference into any such instrument as if fully set forth at length therein. If there is a conflict between this Proposal and any such document, this Proposal controls.
- A minimum three (3) week written notice to proceed is required with this project in order for Koetter Fire Protection to efficiently schedule design and shop drawings.

EXCLUSIONS: *The items listed below are not included and are expressly excluded from the above scope and price:*

- Testing water supplies for MIC
- Appropriate treatment for MIC prior to filling piping with water
- Premium Time, after hours or weekend work
- Fire Pump systems or storage tanks.
- Removal, replacement or repair of existing ceilings to install fire sprinkler piping.
- Adequate heat in all areas containing sprinkler piping
- Adequate water supply.
- Galvanized piping.
- Schedule 40 piping.
- Preparation (and/or removal) of sprinklers to receive paint
- Anti-freeze sprinkler system
- Freeze Protection.
- Automatic sprinkler protection of outside canopies
- Structural supports
- Bonds (Performance and Maintenance)
- Cleaning, painting, or marking of piping.
- All electrical work.

EXCLUDE THE APPROVAL OF THE FOLLOWING:

Factory Mutual • Industrial Risk Insurers • Kemper Insurance • Texas State Board of Insurance (effective August 1994) • Any "Owner's insurance underwriter" or other third party not expressly identified in the project specifications • Insurance Services Office (ISO) • Professional Engineer Stamp on all shop drawings •

TERMS:

Upon acceptance by your signature below, and unless otherwise agreed by in writing, the terms of this proposal are as follows:

1. 90% of all materials, labor, and equipment supplied each month will be paid by you on or before thirty (30) days following submission of an invoice or application for payment (progress payments) by Koetter Fire Protection. Final payment shall be made to Koetter Fire Protection on or before thirty (30) days after final completion of the work. Koetter Fire Protection does not assume and expressly disclaims any responsibility for non-payment to you by the project owner(s) of any progress or final payments, and your obligation to make such payments to Koetter Fire Protection is not contingent in any way upon your receipt of like payment(s) from the project owner(s).
2. Koetter Fire Protection agrees to indemnify you and the project owner from any reasonable losses due to personal injury or property damage directly caused by or arising directly from, in whole or in part, an act or omission of Koetter Fire Protection or anyone directly employed by Koetter Fire Protection, but only to the percentage and extent of negligence Koetter Fire Protection contributing to loss.

3. Should Koetter Fire Protection's work be delayed, accelerated, hindered, interfered with, or obstructed in any manner and by any person or entity other than Koetter Fire Protection, you agree, in addition to giving an extension of time for performance, to reimburse Koetter Fire Protection for all costs, including overhead and profit, associated therewith.

Please sign in the space provided below indicating your acceptance of this bid proposal. After signing, please return the original to our office and retain a copy for your files. Koetter Fire Protection, by submitting this proposal and offer, does not agree or become bound to perform the work indicated above unless and until the original, signed proposal is returned.

We appreciate your consideration of Koetter Fire Protection as your fire protection contractor. If we can be of assistance in this or any other matter, please do not hesitate to call.

Sincerely,
Koetter Fire Protection of Austin, LLC

By: Ezequiel D. Moncivais

Name: Ezequiel D. Moncivais

Date: October 22, 2018

- ACCEPTANCE CLAUSE-

By signature below, we hereby agree, accept, and authorize Koetter Fire Protection, Inc. to proceed with the work described above under the terms and upon the conditions described herein.

By: _____

Name: _____

Title: _____

Date: _____

DATE: October 30, 2018

PROPOSAL # SO18063

Attn: Ed Hile

Email: Ed.hile@swbell.net

Project: 104 E. 2nd St. – Taylor, TX – Fire Protection

We are pleased to have the opportunity to offer you pricing to provide and install the automatic fire sprinkler system installation associated with the above mentioned project. Our proposal represents an estimate based on information obtained from Ed Hile for requested fire protection of 104 E 2nd St.

INTERIOR WORK SCOPE

- Provide turnkey fire sprinkler system for 104 E. 2nd St in Taylor, TX. Fire sprinkler protection to be provided per NFPA 13 and Local Authority Having Jurisdiction. Point of connection for this work shall be from 1'-0" above finished floor, inside the building, at a tested and flushed flanged outlet provided by others. Test and flush documentation to be provided before connection to sprinkler system.
- Scope of work includes installation of one (1) new wet sprinkler system containing black steel pipe feeding upright protection for combustible construction & pendent floor protection where ceilings occur.
- All material, labor and equipment required to provide modifications described within scope of work.
- System design shall be engineered for ordinary hazard group II occupancy classification in retail / service area and to light hazard for residential spaces.
- Provide complete engineered fire sprinkler system design drawings reflecting the fire sprinkler system. Design includes verification of adequate water supply for area of scope, shop drawings with sprinkler pipe and head locations, permit drawings for submittal to local jurisdiction and owners representatives for approval. Shop drawing shall be submitted to the design team, general contractor and other trades for approval and coordination before installation begins.
- Includes all hangers and supports. All piping systems shall be supported independent of other trades.
- Heads in exposed areas shall be quick response brass upright heads installed on exposed piping. Heads within ceilings shall be chrome semi-recessed quick response pendent sprinkler heads. Heads within the exterior projections shall be dry chrome horizontal sidewall type quick response sprinkler heads.
- All exposed piping shall be routed in a neat, workmanlike manner parallel or perpendicular to building walls.
- All NFPA required signage as related to the fire sprinkler scope.
- Commissioning of new fire sprinkler systems.
- No Storage over 12 ft. in height, including rack or shelves.
- Fire Alarm Panel and associated notification devices.

CLARIFICATIONS

1. Price assumes adequate water supply. Changes in scope or design required due to inadequacy of the available water supply will be extra. The pricing in this proposal is based on the assumption that a reliable water source is at the site, capable of supplying the system demand.
2. Price based upon AUTOCAD Files being provided to WSFP at no additional charge.
3. Price includes one-year warranty from the date of final owner acceptance.
4. Price is predicated on reasonable access, parking and staging area for tools and materials in close proximity to the work area.
5. Price is predicated on a mutually agreeable contract.

SAFETY

Western States Fire Protection strongly adheres to the principle that accident prevention and industrial health are just as important as quality and production. At no time will we sacrifice safety for production. We will make every effort to maintain a safe and healthy workplace.

EXCLUSIONS

1. FM Global design requirements, or any other insurance carrier standards or specifications.
2. **Backflow prevention device** (assumed to be installed outside of the building by site utility at the property line).
3. Underground work of any kind, i.e., trenching, backfill, compaction and/or 5' out underground connection.
4. Provisions for adequate water supply.
5. Fire Pump, jockey pump, accessories and/or water storage/break tank.
6. **Painting, patching, cleaning and/or preparation of piping or components for painting or spray on fireproofing.** Protection of said devices or components are the responsibility of others, i.e. baggies/foil on heads, polyethylene sheeting.
7. Fire extinguishers and/or fire extinguisher cabinets.
8. Dry pipe, pre-action, anti-freeze, deluge, kitchen or clean agent gaseous systems.
9. Payment & performance bond premiums.
10. Corrosion monitoring, identification of or prevention.
11. Protection of eaves and overhangs constructed of noncombustible material per NFPA 13.
12. Any and all roof penetrations needed for fire protection equipment.
13. Pressure reducing components.
14. Hoisting of materials.
15. Overtime, weekend, shift or premium hours.

PRICING

BASE BID (tax on Material Included) \$47,600.00

Please feel free to call me if you have any questions regarding the scope or pricing in this proposal.

We appreciate this opportunity.

Sincerely,



Scott Oatman
Service Manager
M: 512 663 3199

TERMS AND CONDITIONS

The Work Authorization, together with these Terms and Conditions, constituted the entire agreement ("Agreement") of the parties.

1. This Agreement is for work performed on this Work Authorization only. If Customer wants WESTERN STATES FIRE PROTECTION or any of its Divisions (ADVANCED FIRE PROTECTION, MAINLINE FIRE PROTECTION, NATIONAL FIRE SUPPRESSION, STATEWIDE FIRE PROTECTION, API SYSTEM INTEGRATORS, OMLID & SWINNEY FIRE PROTECTION & SECURITY, SIGNAL ONE FIRE AND COMMUNICATION) hereafter "Company", to make any additional repairs, alterations or replacements as a result of the work performed, the Company will do so for additional compensation to be agreed upon in writing by the parties. Company is responsible for the new work only. Testing required of the old or existing fire protection system will be done as an additional charge unless otherwise specified.

2. The Company does not know and does not represent that the current fire protection system on the property of Customer ("Property") was originally designed and installed in such a way that the system will perform as originally intended or is suitable and sufficient for its intended purpose given the way in which the Property has been or will be used. In other words, the Property may have been or may be used in ways such that the configuration of partition walls, the location of and types of materials (including the presence of hazardous materials) and other conditions of the Property's use such that the fire protection system is adequate, insufficient or unsuitable for the Property. Customer assumes full responsibility for the condition of existing equipment and for water and other damage resulting directly or indirectly from such condition or application of test or flushing pressures.

The Company is NOT responsible for any damages due to: (1) incompatibility of materials within or external to CPVC piping system placed by others, or, (2) corrosion or deterioration of piping due to Customer's water supply, atmospheric conditions, soil quality, or any other condition at Customer's facility that adversely affects the integrity of the fire protection system.

THIS AGREEMENT IS NOT A GUARANTEE OR WARRANTY THAT THE SYSTEM WILL IN ALL CASES (A) PROVIDE THE LEVEL OF PROTECTION FOR WHICH IT WAS ORIGINALLY INTENDED, (B) IS FREE OF ALL DEFECTS AND DEFICIENCIES, (C) AND IS IN COMPLIANCE WITH ALL APPLICABLE CODES. Customer agrees that it has not retained Company to make these assessments unless otherwise specifically indicated.

3. The Company will be permitted, at all reasonable times, to enter the Property to conduct the work as outlined in this Agreement. Company warrants all material furnished hereunder to be free from defects in workmanship and materials provided Customer notifies Company in writing of such defect within Ninety (90) days from acceptance of the work. Company's sole obligation on any warranty claim is limited to replacement or repair of the defective part or material. No other express warranty is given and no affirmation of "Western States Fire Protection Company" by words or actions shall constitute a warranty. THIS LIMITED WARRANTY IS EXPRESSLY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

4. TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS COMPANY AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANY, SUBSIDIARIES AND AFFILIATES, (HEREINUNDER REFERRED TO AS "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINUNDER REFERRED TO AS "DAMAGES") ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OR FAULT OF CUSTOMER.

5. IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE AMOUNTS PAYABLE TO THE COMPANY HEREUNDER ARE BASED UPON THE VALUE OF SERVICES RENDERED AND ARE UNRELATED TO THE VALUE OF CUSTOMER'S PROPERTY, THE PROPERTY OF OTHERS LOCATED ON CUSTOMER'S PREMISES, OR ANY POTENTIAL LIABILITY OR DAMAGE TO CUSTOMER ARISING OUT OF THE WORK PERFORMED BY COMPANY. CUSTOMER ACCORDINGLY AGREES THAT THE SOLE AND EXCLUSIVE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE LESSER OF \$10,000 OR THE PRICE OF THE WORK PERFORMED BY THE COMPANY. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINUNDER REFERRED TO AS "DAMAGES"), SUSTAINED BY CUSTOMER OR ANY OTHER PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OF VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.

6. CUSTOMER AGREES TO REQUIRE ITS INSURANCE POLICIES TO BE ENDORSED SO AS TO WAIVE ALL RIGHTS OF SUBROGATION AGAINST COMPANY.

7. While the Company will make every reasonable effort to prevent the discharge of water into or onto areas of landscaping, decorative pavement, etc., it is the Customer's responsibility to provide sufficient and readily accessible means to accept the flow of water that may be required by tests as determined by the type of inspection. Customer is to provide any interim or temporary fire protection required during shutdown of existing fire protection system.

8. This Agreement may not be assigned by Customer without the written consent of the Company.

9. Neither party shall be liable to the other for indirect, incidental, consequential or punitive damages arising out of the work.

10. If payment for work provided in this Agreement is not received by the Company within 30 days from the Customer's receipt of an invoice for the work, Customer shall pay an interest at the rate of 1 1/2% per month on all past due sums, together with all costs of collection, including attorney's fees.

11. If any provision hereof shall be invalid, the remaining provisions shall survive and be enforceable against the parties. The law of the state where the work is performed will govern. This Agreement supersedes all prior agreements. This Agreement may be modified only by a written instrument signed by both parties.

ACCEPTANCE OF CONTRACT/PROPOSAL

104 E. 2nd St – Taylor TX October 30, 2018 Proposal: SO18063

THE ABOVE PROPOSAL AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.

Approved: _____ Date: _____

Owner Representative