

AGENDA

CITY OF TAYLOR, TEXAS CITY COUNCIL MEETING

CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 22, 2024, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

A MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/RECOGNITIONS

- A. National Funeral Director and Mortician Recognition Day (Morgan Cook to accept)
- B. Amplify Wilco Days (Piper Nelson to accept)

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

- 1. Approve minutes from the February 8, 2024, regular City Council meeting. (Dianna McLean)
- 2. Receive 2023 annual report for the Taylor Tax Increment Reinvestment Zone #1. (Tom Yantis)
- 3. Consider ratifying emergency purchases to repair a water leak on Hwy 95 and Old Coupland Rd. (Jim Gray)
- 4. Consider Resolution R24-08 adopting Williamson County's newly updated voting system. (Dianna McLean)
- 5. Approved Task Order for HDR for Owners Representation services for the Doris Roznovak Aquatic Center Reconstruction. (Tyler Bybee)

PUBLIC HEARINGS / ORDINANCES

- 6. Hold a Public Hearing and introduce Ordinance 2024 -11, PZ 2023 -1985 regarding a requests to change the place type zoning at 2105 Donna Drive. (Tom Yantis)
- 7. Hold a public hearing and introduce Ordinance 2024-12, PZ-2022-1907, regarding a request to approve a New Neighborhood Plan on approximately 39 acres of land generally located at the southwest corner of Carlos G Parker Blvd SW and FM 973. (Tom Yantis)
- 8. Hold a Public Hearing and introduce Ordinance 2024 -13, PZ 2023 -1998 regarding a request for a special use permit to allow the expansion and improvement of the Four Winds RV park at 408 Carlos G Parker Blvd, SE. (Tom Yantis)
- 9. Introduce Ordinance 2024-14 amending Chapter 29 Article III Sewers and Sewage Disposal. (Jim Gray)
- 10. Introduce Ordinance 2024-15 repealing ordinance 12-14-1935, ordinance no. 2009-30, and Article II – “Tax and Permit” of Chapter 3 – Alcoholic Beverages. (Jeff Jenkins)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

- 11. Consider the proposed amended budget for Taylor Economic Development Corporation for FY 2024. (Ben White)

12. Receive a presentation regarding the proposed rehabilitation of the Taylor Housing Authority's Mary Olson property. (Tom Yantis)
13. Discussion and possible direction to staff regarding a policy regarding the creation of Public Improvement Districts (PIDs). (Tom Yantis/Jennifer Ritter/Bart Fowler)
14. Receive presentation on Concept Design for the Doris Roznovak Aquatic Center Reconstruction. (Tyler Bybee)
15. Approve purchase of a new filtration system for the Doris Roznovak Aquatic Center. (Tyler Bybee)
16. Consider renaming Blackland Prairie Days to Taylor Fest. (Ruby Fisher)
17. Consider appointments to various Boards & Commissions. (Dianna McLean)

The City Council may take action on any executive session item listed on this agenda after they reconvene into regular session.

§551.071 Consultation with Attorney

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. 3811 N. Main Project
- b. Taylor Housing Authority - Mary Olson Rehab Site.

18. Reconvene into open session and take any action.

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on February 16, 2024 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Dianna McLean Date 02/16/2024
Dianna McLean, City Clerk

Proclamation

National Funeral Director and Mortician Recognition Day

WHEREAS, In 2008, Congress passed a resolution designating March 11th as National Funeral Director and Mortician Recognition Day. National Funeral Director and Mortician Recognition Day reminds us to thank the professionals who consider every need during the most challenging time in our lives; and

WHEREAS, Funeral Directors and Morticians dedicate their lives to helping us celebrate our loved ones and bring together the memories and achievements of someone we've lost to death. With professional guidance and compassion, funeral directors help with every step of planning a funeral. While the news settles, these experts understand how emotional and stressful the process can be; and

WHEREAS, Funeral Directors come equipped with a skillset made up of compassion and excellent organizational skills which guide us through a celebration of life for someone we loved dearly. In addition, being a Funeral Director means being a good listener, a skill many of them have in spades; and

WHEREAS, Funeral Directors work hard to attain their skills. Both Morticians and Funeral Directors study Mortuary Science, attaining an associate degree or higher. Along with a 1-3 year apprenticeship following their degree, Funeral Directors must be licensed by the state in which they work and obtain continuing education to maintain their licensure; and

WHEREAS, Beyond their training, Funeral Directors know how to put people at ease. When we grieve, the pain of loss takes on many different faces. Funeral Directors act as guides and help to fulfill the wishes of our loved ones. When the pain and suffering end, the Mortician and Funeral Director provide a sense of peace and unity at a time that can seem chaotic even at its best.

NOW, THEREFORE, I, Brandt Rydell, Mayor of the City of Taylor, Texas do hereby proclaim March 11, 2024 as **National Funeral Director and Mortician Recognition Day** and encourage all citizens to recognize and appreciate the talents and compassion shown by Funeral Directors and Morticians during one of the worse moments of our lives.

Signed this 22nd day of February 2024.

Brandt Rydell, Mayor
City of Taylor

Proclamation

Amplify Wilco Days

WHEREAS, the spirit of community engagement and philanthropy is a cherished value in the City of Taylor; and

WHEREAS, Amplify Wilco Day, the biggest giving event in Central Texas, has emerged as a powerful platform for local nonprofits to connect with donors and amplify their impact in the community through a 24-hour online giving event; and

WHEREAS, the citizens of Taylor recognize the importance of supporting organizations that diligently address the diverse needs of our community, spanning education, health, the arts, and the environment; and

WHEREAS, Amplify Wilco Day unites businesses, individuals, and organizations to create a collective force for positive change, fostering a culture of giving and making a lasting difference in the lives of our fellow residents; and

WHEREAS, the City of Taylor proudly endorses and participates in Amplify Wilco Day, encouraging residents to support the causes that matter most to them and contribute to the vibrancy and well-being of our city.

NOW, THEREFORE, I, Brandt Rydell, Mayor of the City of Taylor, Texas, do hereby proclaim March 6-7, 2024, as "Amplify Wilco Days" in our city and call upon all residents to embrace the spirit of giving, amplifying the impact of our local nonprofits, and showcasing the generosity and compassion that define Taylor.

Signed this 22nd day of February 2024.

Brandt Rydell, Mayor
City of Taylor



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 1

Agenda Title: Approve minutes from the February 8, 2024 regular Council meeting.

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna McLean

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

1a. [February 8, 2024 minutes](#)

City of Taylor
Regularly Scheduled City Council Meeting Minutes
Taylor City Hall, Council Chambers, 400 Porter Street
February 8, 2024 at 6:00 p.m.

Mayor Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro-Tem Gerald Anderson
Council Member Robert Garcia
Council Member Mitch Drummond
Council Member Dwayne Ariola
Mayor Brandt Rydell

Brian LaBorde, City Manager
Jeff Jenkins, Deputy City Manager
Tom Yantis, Assistant City Manager
Mark Schroeder, City Attorney
Dianna McLean, City Clerk

A MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/RECOGNITIONS

A. Black History Month proclamation

Councilmember Drummond read the proclamation and presented it to Jennifer and Pastor Harris.

CITIZENS COMMUNICATION

Terry Burris, Jackie Krueger, Ernest Ariola Jr., Judy Whatley

CONSENT AGENDA

1. Approve minutes from the January 25, 2024 regular City Council meeting.
2. Concur with preliminary financials for December 2023.
3. Consider Ordinance 2024 -08, PZ 2023 -1972 regarding a request for a special use permit for a short-term rental without a full time, on site operator at 2300 Grace Street.
4. Consider Ordinance 2024 -09, PZ 2023 -1973 regarding a request for a special use permit for a short-term rental without a full time, on site operator at 1816 Eckhardt Street.
5. Consider Ordinance 2024 -10, PZ 2023 -1957 regarding requests to change place type zoning at 2 different lots.
6. Consider Ordinance 2024-07 annexing a parcel of land, consisting of approximately 1.688 acres, located south of US79, east of CR 3349, and west of CR 401.
7. Consider Ordinance 2024-05 calling a special election to amend the City Charter on Proposition A: Council compensation, Proposition B: minimum period of time between Council meetings, Proposition C: At-large position serving as Mayor, and Proposition D: all City Council meetings to be held in the city limits.
8. Consider Ordinance 2024-06 calling a special election for the purpose of amending the City Charter, Sec. 6.4, polling places in the City limits.
9. Consider Resolution R24-02 calling for a May election, Council seats Districts 2 and 3.
10. Consider Resolution R24-03 calling a special election for May 4, 2024 for the purpose of submitting an ordinance to citizens of Taylor, Texas for their consideration of repealing Ordinance 2023-40.
11. Consider Resolution R24-06, authorizing approval of the building contractor award for the HOME program through the Texas Department of Housing and Community Affairs.

12. **Consider approving an updated contractor agreement for communication services.**
13. **Consider Resolution R24-07 accepting Petitions for Release from the Taylor Extraterritorial Jurisdiction.**
14. **Consider change order for Ultra Violet (UV) sanitation system for Heritage Square Splash Pad.**
15. **Consider Approving Proposal for Replacing Waste Activate Sludge Pumps at the Mustang Creek Wastewater Treatment Plant.**
16. **Consider approving three-year lease agreement extension with Taylor American Legion in Murphy Park.**

Motion was made by Councilmember Garcia to approve the consent agenda items as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

17. **Consider funding FM 3349 Bridge Aesthetics through Williamson County.**
Jacob Walker, HDR Engineering - Williamson County is constructing bridges across US 79 at the City Limit boundary between Hutto and Taylor. The County is requesting consideration from the cities to pay for the implementation of the aesthetic features if desired.

Motion was made by Councilmember Garcia to Approve funding for the FM3349 Bridge aesthetics in full at a cost not to exceed \$41,000.00. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.

18. **Receive the Annual Racial Profiling Report.**
Henry Fluck, Police Chief – presented the annual racial profiling report.

Motion was made by Councilmember Garcia to accept the annual racial profiling report as presented. Motion was seconded by Councilmember Ariola. Motion carried unanimously.

19. **Request a budget amendment to increase the TIF#1 budget for economic development projects using fund balance.**
Tom Yantis, Assistant City Manager and Ed Komendosky, TIF Board Chairman - The Tax Increment Financing #1 board is requesting that \$264,000.00 of the \$277,215.00 fund balance be allocated into this FY's budget to allow for additional economic development projects, to include updating the Downtown Master Plan and increasing the available grant funds in the Facade Improvement Grant fund and the Fire Suppression Grant fund.

Motion was made by Councilmember Garcia to authorize the allocation of \$264,000 of the TIF#1 fund balance for an update to the Downtown Master Plan and additional economic development projects for the 23-24 FY. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.

Mayor Rydell read the Executive Session and adjourned into closed session at 6:51pm.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.072 of the Texas Government Code, to conduct deliberations regarding the purchase, exchange, lease, or value of real property.

- a. Fire Station Expansion

20. Reconvene into open session and take any action.

Mayor Rydell reconvened into open session at 7:05pm. No action was taken.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 7:05p.m.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 2

Agenda Title: Receive FY 2023 annual report for the Taylor Tax Increment Reinvestment Zone #1

Council Action to be taken: Receive report

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This item is intended for the Council to receive the annual report of the Taylor Tax Increment Reinvestment Zone #1 (TIRZ).

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

State law requires that the City submit an annual report of the TIRZ District's financial activities to the Comptroller's Office and the Attorney General's Office. Our practice is also to share the report with the County, since they are a funding-partner, the Chamber, Taylor EDC, the Taylor ISD, and the Taylor Daily Press.

The 2023 annual report reflects the activity of TIRZ which included payment of debt service for Heritage Square, contributions to the Main Street façade grant program and administrative expenses related to an update of the TIRZ Project and Financing Plan.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends that the Council receive the annual report.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

2a. [2023 TIRZ Annual Report](#)

Taylor Tax Increment Reinvestment Zone District #1

ANNUAL REPORT

For Fiscal Year Ending September 30, 2023

Prepared by:
Development Services Department
The City of Taylor, Texas
www.taylortx.gov
512-352-5990

Legislative Requirements.

Section 311.016 of the Texas Tax Code Requires that prior to the 150th day following the last day of the City's fiscal year, the City must prepare and submit a report on the status of the Zone to the chief executive officer of each taxing entity that levies taxes in the Zone.

Distribution.

In accordance with this section the report will be distributed to:

City Manager of the City of Taylor,
Superintendent of the Taylor Independent School District,
Williamson County Judge
Texas Attorney General's Office
Texas Comptroller's Office

Extra copies will be provided to:

Taylor Economic Development Corporation,
Chamber of Commerce,
Taylor Daily Press.

Finally, the report will also be posted on the City's website.

Local legislative History of the District.

The Taylor Tax Increment Reinvestment Zone (TIRZ) District #1 was created by Ordinance 2005-9 on June 28, 2005. The Interlocal Agreement with Williamson County was finalized by the County Commissioners on October 25, 2005. The base year for the TIRZ District is January 1, 2005.

Geography and Map of the zone.

The zone consists of 128 acres. It is generally located in Taylor's Downtown area. However, approximately 40 percent of the district is south of the Union Pacific Railroad.

A map of the District is attached as exhibit "A".

Governance.

The Taylor TIRZ District #1 is governed by an Advisory Board and the City Council. The Advisory Board consists of the Main Street Advisory Board and an appointee from both the Taylor Independent School District and the County.

The TIRZ District #1 Advisory Board is responsible for reviewing information and providing recommendations to the City Council.

Financial Data.

Section 311.016 of the Texas Tax Code requires that the following information be provided to each taxing unit that collects taxes in the District:

1. The amount and source of revenues in the TIRZ fund. Please see Exhibit "B" for a breakdown of TIRZ revenues for this reporting period. The **FY 2023 TIRZ revenues** were:
\$ 694,428.09
2. **Total revenue** to the TIRZ fund #1 since its inception in 2005 is:

City and County	= \$ 3,655,056.64
Interest	= \$ 67,517.90
Total	= \$ 3,722,574.54

3. The amount and purpose of expenditures from the TIRZ Fund. Please see Exhibit "B" for a breakdown of expenditures for this reporting period. The **FY 2023 TIRZ expenditures** were:
\$ 408,719.41
4. **Total expenditures** since the inception of TIRZ Fund #1 is:
\$ 3,157,704.04
5. The amount of principal and interest due on outstanding bonded indebtedness. The Fund has no bonded indebtedness reported in FY 2023.
6. The tax increment base and current captured appraised value retained by the zone.

The tax increment base in January 1, 2005 was:	\$ 24,550,177
The 2023 taxable value was:	\$ 92,421,869
The 2023 captured appraised value was:	\$ 67,871,692
7. The change in taxable value between FY2022 and FY2023 was \$ 33,202,497.
8. The captured appraised value shared by the City and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the Tax Increment Financing Plan adopted by the City Council. No activity to report during this period.
9. The fund balance of the TIRZ fund as of September 30, 2023 was \$554,216.72

Questions regarding this report should be directed to:

Tom Yantis, AICP
Assistant City Manager
400 Porter Street
Taylor Texas 76574
tom.yantis@taylortx.gov
512-352-5990

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Exhibit "B"

Taylor TIRZ Fund #1
2023 Financial Report: October 1, 2022--September 30, 2023

Beginning Fund Balance \$268,507.23

REVENUE

City TIRZ Payment \$442,574.79

County TIRZ Payment \$237,322.68

Interest \$ 14,531.43

Total Revenues \$694,428.90

Total Available Revenue \$962,936.13

Approved projects funded in fiscal year 2022-23:	
Heritage Park Debt Service Contribution	\$341,700.00
Transfer to General Fund for overcollection	\$23,082.00
Façade Grants (Transfer to Main Street Fund)	\$30,000.00
Administrative Expenses	\$13,937.41
Total Expenditures	\$408,719.41
Ending Fund Balance	\$554,216.72
Encumbered funds:	
Downtown Master Plan Implementation – Heritage Park (FY 2024 – 2030)	\$2,381,990.00



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

☒ Streets/Infrastructure

☐ Quality of Life

☐ Economic Vitality

Agenda Item #: 3

Agenda Title: Ratify Emergency Purchase to Repair
Highway 95 at Old Coupland Road

Council Action to be taken: Ratify Emergency Purchase

Department Submitted: Public Works

Staff Contact: Jim Gray, Director of Public Works

1. PURPOSE/DESCRIPTION

This item is to ratify work to fix a suspected water leak on Highway 95 at Old Coupland road. This incident started on Tuesday January 16, 2024. The water shop was alerted to a water leak on Highway 95 causing ice to build up on Highway 95. Attempts to isolate the line did not stop the flow. We were not able to make repairs because of the depth of the line. We worked with Troy St Tours of HDR and obtained a bid from Nelson Lewis Incorporated to find the leak and repair it. We contacted Nelson Lewis because they are here in town to replace our City waterline along FM 619. They said they could come to the job immediately and start work. The cost for their efforts was \$55,200.00.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Nelson Contractors mobilized that afternoon and proceeded to start the excavation the next morning. They excavated a large hole adjacent to the east side of the highway and began pumping water from the ditch line. The contractor then excavated into the Highway for approximately 20 feet. At this time, they observed a significant reduction in water flow into the ditch line. With this observation we determined it may not be a leak. The ditch line was temporarily covered, and a second excavation was performed along the west side of the Highway. Finding no water in this excavation we concluded that the water rising through the roadway was groundwater. We have not had groundwater in this location to any of the employees' recollection.

With the freezing temperatures and ice on the roadway as water flowed through the pavement, we proceeded with standard procedures to fix the problem. While the water flow turned out not to be a leak, we treated it as one for concern to public safety.

Once we established this was ground water, we instructed the contractor to fill the excavations and patch the Highway.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• We stopped the ice flow in the roadway. • We were able to identify the issue before final excavation was complete. • We have identified a new ground water area.	• Expense

4. RECOMMENDATION

Ratify the emergency purchase request.

5. FUNDING SOURCE

Working Capital reserves.

6. TIMELINE

The contractor started the work 1/16/24 and completed the work 1/30/24.

7. OTHER OPTIONS (In order of preference)

8. ATTACHMENTS

3a. [Nelson Lewis Invoice](#) and Emergency Purchase Justification form

Nelson Lewis, Inc. PO Box 235 450 FM 1431 East Marble Falls, TX 78654 (830)-693-8874 (830)-693-5986 Fax	Invoice #	Date
	24004-1	1/31/2024
	Due on Receipt	

Bill To
City of Taylor Public Works Coordinator - Julie Gensler 1424 N. Main Street Taylor, TX 76574 512-352-5818 julie.gensler@taylortx.gov

Invoice

Onsite charges for Emergency Pipe Repair					
<u>Description</u>	<u>Units</u>	<u># Units</u>	<u>\$/Unit</u>	<u>\$ Amount</u>	
Mobilization	LS	1	5,000.00	\$ 5,000.00	
Labor	LS	1	11,000.00	11,000.00	
Equipment	LS	1	9,000.00	9,000.00	
Rental Equipment	LS	1	7,500.00	7,500.00	
Materials	LS	1	4,500.00	4,500.00	
Paving / Striping	LS	1	9,000.00	9,000.00	
20% Overhead, etc				9,200.00	
Total				55,200.00	
We appreciate your business					
Total Amount Due					\$ 55,200.00

APPENDIX B

EMERGENCY PURCHASE JUSTIFICATION FORM

This questionnaire has been designed to assist staff in providing information necessary in the processing of emergency requisitions for the purchase of products and/or services. Please complete and forward to Purchasing. If more space is needed, please attach additional page(s).

REQUISITION NO.: _____

1. State the reason for the emergency purchase by explaining what the emergency is and/or what caused the emergency situation:

Water Main Leak across HWY 95 @ Old Loupland Road

2. State the financial or operational damage/risk that will occur if needs are not satisfied immediately (do not simply say there will be a loss or some damage):

Vehicles falling through the Highway

3. State why the needs were not or could not be anticipated so that goods/services could not have been purchased following standard procedures:

*We need a contractor on site as soon as possible
we are working with contractors already in the area*

4. State the reason and process used for selecting the vendor (attach all quotes/proposals received from other sources, if applicable):

we do not have a quote yet estimate \$300,000

5. State the part of the City's Purchasing Policy this Emergency Purchase falls under.

public safety

I certify that the above statements are true and correct, and that no other material fact or consideration offered or given has influenced this recommendation for an emergency procurement.

Submitted By: _____

Department Director: _____

[Signature]
Authorized Signature

Date

1/16/24

City Manager: _____

[Signature]
Authorized Signature

Date

1/16/24



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 4

Agenda Title: Consider Resolution R24-08 adopting the ExpressVote® Universal Voting System as an accessible voting system for voters with physical disabilities

Council Action to be taken: Consider resolution

Department Submitted: City Clerk

Staff Contact: Dianna McLean

1. PURPOSE/DESCRIPTION

To adopt a resolution approving the use of a voting system that will assist voters with physical disabilities.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Taylor contracts with Williamson County Elections Department to conduct the city's elections each year. This year Wilco has acquired a newly updated voting system for handicapped voters, the ExpressVote® Universal Voting System, and is needing the city to adopt the use of the new equipment. This resolution approves using the new system. This handicap machine will be used in conjunction with the DS200 and DS300 Digital® Precinct Scanner, which is already in use by the county.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
- Abides by county and state requirement to adopt system. - Makes voting for handicapped voters easier.	NA

4. RECOMMENDATION

Staff recommends adopting the resolution.

5. FUNDING SOURCE

All election expenses are budgeted expenses.

6. TIMELINE

Adopting of new system is required before early voting begins.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

4a. [Resolution R24-08](#)

Resolution No. R24-08

THE CITY OF TAYLOR FINDS AS FOLLOWS:

WHEREAS, Section 61.012 of the Texas Election Code requires that the City Council must provide at least one accessible voting system in each polling place used in a Texas election on or after August 1, 2023. This system must comply with state and federal laws setting the requirements for voting systems that permit voters with physical disabilities to cast a secret ballot; and

WHEREAS, The Office of the Texas Secretary of State has certified that the ExpressVote® Universal Voting System Version 6.3.0.0 provided by Election Systems & Software (ES&S) is an accessible voting system that may legally be used in Texas elections. Early voting and election day voting, including provisional ballots will take place on the ExpressVote® Universal Voting System, ballot marking device, in conjunction with the DS200 and DS300 Digital® Precinct Scanner. The DS850 Digital® Central Count Scanner will be used to process all by mail ballots; and

WHEREAS, Sections 123.032 and 123.035 of the Texas Election Code authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS HEREBY RESOLVES:

As chief elections officer of the City of Taylor, the City Council shall provide at least one ExpressVote® Universal Voting System and DS200 and DS300 Digital® Precinct Scanner may be acquired by any legal means available to the City of Taylor, including but not limited to lease or rental from the County of Williamson or from any other legal source, as authorized or required by Sections 123.032 and 123.035, Texas Election Code.

PASSED BY VOTE AND APPROVED this 22nd day of February, 2024

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 5

Agenda Title: Consider awarding Task Order for
Owners Rep. Services with HDR.

Council Action to be taken: Approve Task Order for Owner's Representative Services
for the Doris Roznovak Aquatic Center Renovation Project.

Department Submitted: Parks and Recreation Department

Staff Contact: Tyler Bybee, Parks and Recreation Director

1. PURPOSE/DESCRIPTION

Consideration of a Task Order for Owner's Representative Services for the Doris Roznovak Aquatic Center Renovation.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Taylor continues to grow and with managing this growth, the city needs to ensure we provide adequate quality of life facilities. The current Doris Roznovak Aquatic Center has major structural flaws that have led to large amounts of water loss. In the Summer 2022 the City engaged Councilman Hunsaker Aquatics to perform an audit of the pool. The findings of this audit revealed major structural flaws to the pool shell, stainless steel edging and underdeck pipe breaks. Reconstruction of the pool was recommended, and the city issued a Certificate of Obligation to fund the pool reconstruction in July of 2022 in the amount of \$5,260,000, with accrued interest the budget total is \$5,635,880.

To address the failing pool structures, an RFQ was issued to select a firm to assist with programming, planning, design, and reconstruction of a new Aquatic Center. The RFQ was awarded to the C.T Brannon Corporation at the November 16th, 2023 City Council Meeting. The agreement and scope of work have been negotiated and finalized with staff seeking approval to move forward.

On the January 11th, council meeting the agreement between the pool designer, C.T. Brannon was approved, and coordination has begun to create concepts for the new pool layout.

[OBJ]

3. STAFF ANALYSIS

HDR will provide Project Management through the design and bidding phase of the project, develop and present 3D Renderings of the aquatic center concepts, and provide Design Review for the 30%, 60%, 90%, Construction Documents, and Permitting Documents. The Owner's Representative will also manage input/observations from various citizen representatives during the design process, as needed.

The total cost for HDR's services is \$55,650.00.

4. RECOMMENDATION

Staff recommends approving the Task Order 53 from HDR for Owner's Representative for the Doris Roznovak Aquatic Center Renovation to manage and coordinate between the designer, architect, and city departments, allowing the City Manager to execute all necessary documents.

5. FUNDING SOURCE

2022 Certificate of Obligation Bond

6. TIMELINE

January 2024 through September 2024, Project kickoff through Bidding Phase

7. OTHER OPTIONS (In order of preference)

Revise or reject Task Order 53

8. ATTACHMENTS

5a. [HDR Task Order 53](#)

TASK ORDER

This Task Order pertains to an Agreement by and between The City of Taylor, TX. (“CITY”), and HDR Engineering, Inc. (“OWNER’S REPRESENTATIVE”), dated February 2, 2024, (“the Agreement”). OWNER’S REPRESENTATIVE shall perform services on the project described below as provided herein and in the Agreement.

Other parties mentioned in, but not party to, this document are the following:

- Design Team: Refers to the Architect & Engineer of Record. Contracted directly with the CITY for design , bidding, permitting and construction administration services.

This Task Order shall not be binding until both parties have properly signed it. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: [53](#)

PROJECT NAME: Doris Roznovak Aquatic Center Renovation–Owner’s Representative

PART 1.0 PROJECT OVERVIEW:

1.1 Description:

The City of Taylor intends to renovate the Doris Roznovak Aquatic Center located within the Murphy Park. This requires OWNER’S REPRESENTATIVE to manage the Design Team, during the design, permitting and bidding phases. OWNER’S REPRESENTATIVE is also expected to manage input/observations from various designated citizen representatives during the design process, as needed.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY OWNER’S REPRESENTATIVE ON THE PROJECT:

2.1 Scope of Services Overview

The scope of services for this project will consist of oversight and management of the project planning, design, permitting and bidding of the project described in Part 1.0.

Below is a list of general tasks identified in support of this project:

- a. Project Management
- b. 3D Renderings
- c. Design Review

2.2 Scope of Services

2.2.1 Project Management

- a. The OWNER'S REPRESENTATIVE Project Manager will provide overall project management, meeting minutes, cost status reporting and schedule coordination.
- b. The OWNER'S REPRESENTATIVE Project Manager will be the liaison to the CITY regarding meetings, schedule adherence, quality management and project staffing.
- c. Kick Off meeting: OWNER'S REPRESENTATIVE will conduct a kick-off meeting with the project team and CITY staff to discuss the process and procedures for the project.
- d. Management of communication with Design Team and City.
- e. Subconsultant Management – Assist the CITY in procuring services for the following:
 1. Topographic Survey
 2. Geotechnical Services (sampling and engineering report)
 3. Materials Testing
 4. Contractor (design/bid/build)
 5. Accessibility Specialist (RAS)
- f. Meetings
 1. List:
 - i. Project Kick Off Meeting - In person.
 - ii. Bi-weekly Project Meetings - Virtual
 - iii. Conceptual Phase Meetings, Two, In person/Virtual
 - iv. Milestone Review Meetings with Design Team and CONTRACTOR, Four, Virtual ,
 - v. City Council, Two Meetings
 2. Means/Methods:
 - i. Meetings will be coordinated to ensure provide effective interaction/input.
 - ii. In-person meetings will be beneficial, especially at the start of the project, to establish optimal team member relationships.
 - iii. Where possible, meetings will have a virtual link to facilitate attendee availability.
 - iv. HDR will provide agenda and minutes – agenda should be published when the meeting is scheduled.

2.2.2 3D Renderings

- a. HDR will assist the DESIGN TEAM with the creation of 3D renderings to be used for project communications to council & public.
- b. HDR will coordinate with the CITY and DESIGN TEAM to review the 3D Renderings and assisting in revisions- One Rendering at Conceptual Phase. One draft rendering & one revised final rendering.

2.2.3 Design Reviews

- a. Review Design Teams drawings and specifications
- b. Design Reviews will occur at major milestones.
 - 1. Conceptual Design or 30%
 - 2. Schematic Design or 60%
 - 3. Design Development or 90%
 - 4. Construction Documents or 100%
 - 5. Permitting Phase
 - 6. Bidding Phase
- c. Disciplines anticipated to review:
 - 1. Architecture
 - 2. Landscape Architecture
 - 3. Civil
 - 4. Electrical
 - 5. Mechanical/Plumbing
 - 6. Structural
- d. Plan Review:
 - 1. Plan Review of the permit submittal will be performed by OWNER'S REPRESENTATIVE to determine if the permit application conforms to the City's Code of Ordinances and the governing codes.
 - 2. OWNER'S REPRESENTATIVE will have five (5) business days to perform the plan review and deliver written notice of the findings of the review to the CITY.
 - 3. The written notice of the findings will indicate if the permit application is accepted or rejected. If rejected it will be accompanied with a list of items that do not conform.

4. If the permit application is accepted, a OWNER'S REPRESENTATIVE shall communicate to the OWNER/CITY a recommendation for a permit to be issued.
 5. If the permit application is not accepted, CONTRACTOR will provide revised documents. Upon receipt, OWNER'S REPRESENTATIVE will have five (5) business days to review the resubmission that responds to the list of items that do not conform.
 6. This iteration will continue until the permit application is accepted and a permit is issued.
 7. Appeals: OWNER'S REPRESENTATIVE will coordinate with the CITY of Taylor to review appeals.
- e. Variances & Waivers: OWNER'S REPRESENTATIVE will review and approve alternative methods of construction (AMOC). Where OWNER'S REPRESENTATIVE does not support the AMOC, the issue will be reviewed via the established appeals process.

2.3 Key Understandings

- a. OWNER'S REPRESENTATIVE accepts no design responsibility, construction liability, or safety related issues with regards to this project as a result of the plans review.
- b. Calculations will be reviewed for general compliance with design parameters per the applicable codes. The Designer of Record shall be responsible for the accuracy of the calculations, construction liability, and life safety as it pertains to the project.
- c. OWNER'S REPRESENTATIVE's construction observations or monitoring portions of the work performed shall not relieve CONTRACTOR or its construction contractor(s) from responsibility for performing work in accordance with applicable contract documents and applicable building and life safety codes. OWNER'S REPRESENTATIVE shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. OWNER'S REPRESENTATIVE shall not be responsible for the acts, errors, or omissions of construction contractor(s) or other parties on the project.

PART 3.0 OWNER'S RESPONSIBILITIES:

The CITY will furnish or assist the OWNER'S REPRESENTATIVE per the following:

1. Designation of authorized CITY representatives for coordination of the project with the OWNER'S REPRESENTATIVE.

2. Additional items or services as defined in subsequent work authorizations necessary to complete this contract.

PART 4.0 PERIODS OF SERVICE:

The professional services and associated fee outlined in this Task Order are based on a design and bidding of eight (8) calendar months from the date of Notice to Proceed.

Overall project schedule is assumed to begin in January 2024 and conclude in September 2024. The following are timeline assumptions:

1. Project Kick-off through Bidding Phase: January 2024 – September 2024

PART 5.0 PAYMENTS TO OWNER’S REPRESENTATIVE:

OWNER’S REPRESENTATIVE will submit monthly progress invoices with status reports for all work completed for the period of service listed in the invoice.

OWNER’S REPRESENTATIVE will perform the work to complete scoped tasks at the rates attached;

Project Management	\$24,320.00
3D Renderings	\$9,480.00
Design Reviews	\$19,050.00
Expenses	\$2,800.00

hereto with an hourly not-to-exceed (NTE) of **\$55,650.00** with labor rates shown in Attachment “A” Rate Schedule.

HDR Engineering, Inc.
Doris Roznovak Aquatic Center Renovation – City of Taylor, TX
Owner’s Representative Services

This Task Order is executed this _____ day of _____, 2024.

CITY OF TAYLOR

HDR ENGINEERING, INC.

“OWNER”

“OWNER’S REPRESENTATIVE”

BY: _____

BY:  _____

NAME: Brian LaBorde

NAME: Justin Word, P.E

TITLE: City Manager

TITLE: Vice President

ADDRESS: 400 Porter Street
Taylor, Texas 76574

ADDRESS: 710 Hester’s Crossing Road
Suite 150
Round Rock, Texas 78681

TBPE Firm Registration F-754

Attachment A – Rate Schedule
(Valid through 2024)

Category	Rate
Parks Project Manager	\$170
Accountant	\$145
Administrative	\$95
Senior Architect	\$310
Engineer	\$205



City Council Meeting

February 22, 2024

Transmittal Letter

Agenda Item #:

6

Agenda Title:

Hold a Public Hearing and introduce Ordinance 2024 -11, PZ 2023 -1985 regarding a requests to change the place type zoning at 2105 Donna Drive.

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Council Action to be taken: Hold Public Hearing and introduce ordinance

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

Consider a request from an individual property owner to change the designated place type zoning district for 2105 Donna Drive in the Land Development Code from P4 – Mix to P3 – Neighborhood.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

This is the fourth tranche of place type change requests which were received after the second City wide consultation on the new Land Development Code. The Land Development Code was adopted in November 2023.

Further tranches of place type change requests will be brought to the Planning and Zoning Commission and the City Council as new change requests are received. During the next six months following the adoption of the Land Development Code these change requests will be processed free of charge to property owners.

See the attached officers report for further analysis.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Consistent with the 5 big ideas in the Comprehensive Plan. • Implementation of the community's vision to return to a historic pattern of walkable, mixed used neighborhoods. • Bringing more properties into conformity with the zoning regulations	• Will take time for the community and staff to acclimate to the new code.

4. RECOMMENDATION

At their February 13, 2024, meeting the Planning and Zoning Commission made a recommendation to approve this place type zoning change request.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – February 13, 2024

City Council public hearing and ordinance introduction – February 22, 2024

City Council consideration of ordinance approval – March 14, 2024

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

6a. [Staff Report](#) on individual place type change request at 2105 Donna Drive

6b. [Location map, Current zoning, Proposed zoning](#)

6c. [Notification map](#)

6d. [Zoning change request form](#)

6e. [Ordinance 2024 –11](#)

6e.1 [Exhibit A](#) - Place Type Change Requests

6e.2 [Exhibit B](#) – Proposed zoning map for 2105 Donna Drive

6f. [Staff Presentation](#)

**City of Taylor
Place Type Change Request
Staff Report**

Item Details

Agenda No.

Address/Location: 2105 Donna Drive

Legal Description: S3530 – Dahlberg Estates Section 3, Block D, Lot 10 (R016004)

Date Submitted: 1/4/2024

Current Place Type: P4 – Mix

Requested Place Type: P3 – Neighborhood

Future Land Use: Neighborhood Infill

Requestor: Russell Lawrence Hodges

Staff Analysis: The requestor has stated that “this property is not for sale and will not be mix”.

This property was previously zoned MF2 – Multi Family Residential District. In the translation from the old zoning districts to the new place type zoning MF2 became P4 – Mix.

The existing property is a single family dwelling. Single family dwellings are permitted in both place type P4 and P3. The requestor can continue to live in the existing residential house as a legal conforming structure in P4 and P3.

Place type P3 has less options than place type P4.

Staff Recommendation: Approval of place type P3 – Neighborhood at 2105 Donna Drive.

P&Z

Recommendation:

Attachments

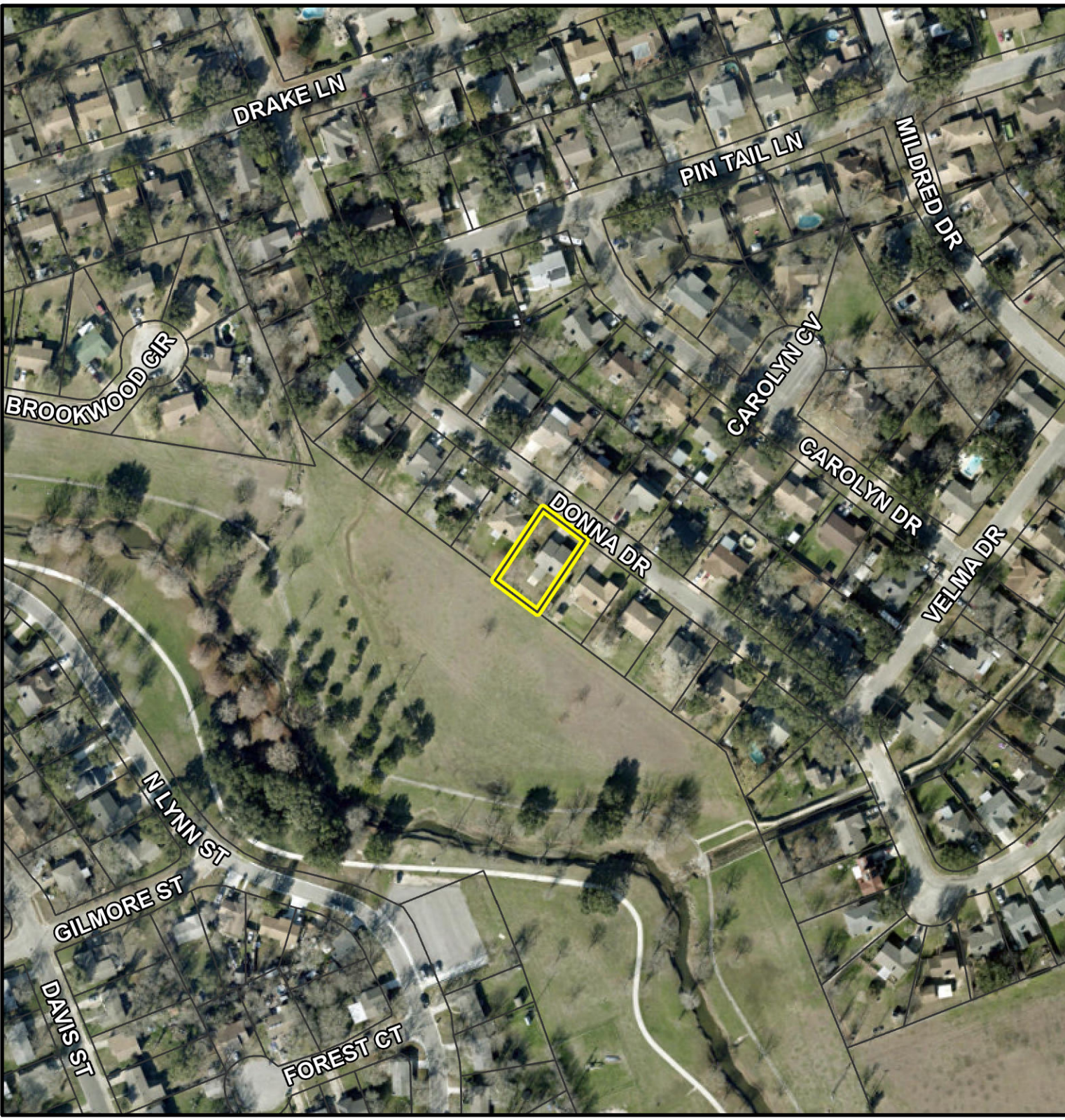
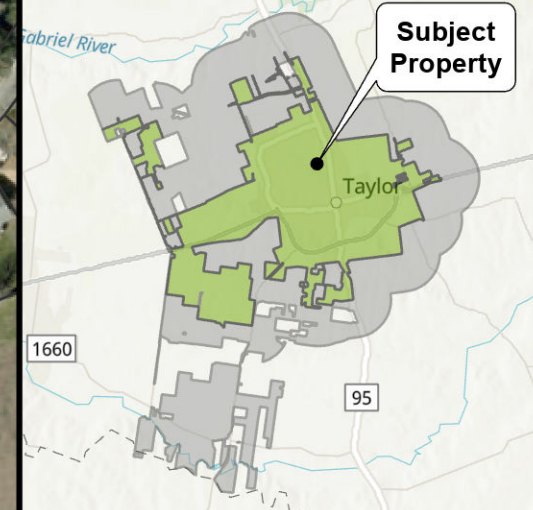
1. Location Map



PZ-2023-1985

**2105 Donna Drive
Place Type Rezone Request
Location Map
Approximately 0.2 acres**

-  City Limits
-  ETJ Boundary
-  Subject Property
-  Parcels





PZ-2023-1985

2105 Donna Drive
Place Type Rezone Request
Current Place Type Map
Approximately 0.2 acres

City Limits

Subject Property

Parcels

Overlay Zoning

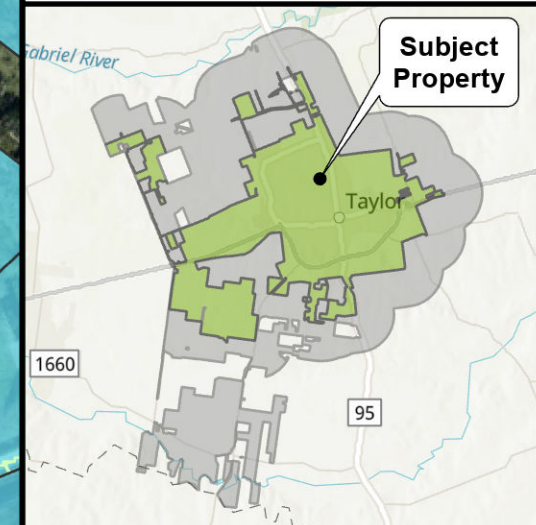
P1: Nature

Place Type Zoning

P3: Neighborhood

P4: Mix

CS: Civic Space





PZ-2023-1985

2105 Donna Drive
Place Type Rezone Request
Proposed Place Type Map
Approximately 0.2 acres

 City Limits

 Subject Property

 Parcels

Overlay Zoning

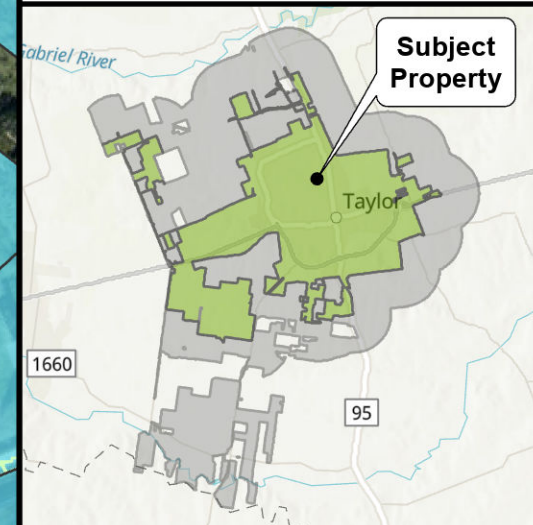
 P1: Nature

Place Type Zoning

 P3: Neighborhood

 P4: Mix

 CS: Civic Space

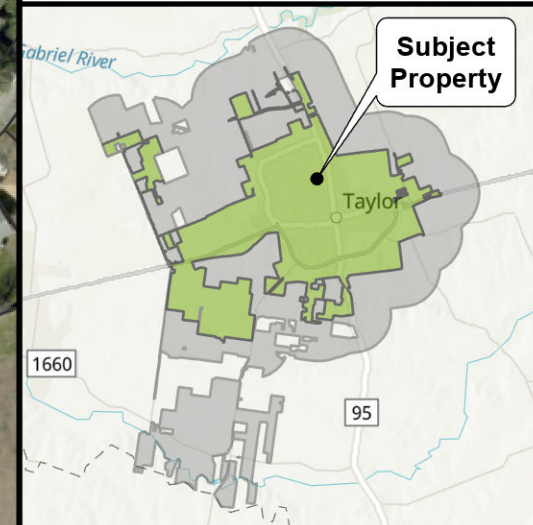




PZ-2023-1985

**2105 Donna Drive
Place Type Rezone Request
Notification Map
Approximately 0.2 acres**

- City Limits
- Subject Property
- 200 ft. Buffer
- Notified Properties
- Parcels



Proposed Place Type Zoning Change Request Form



(PLEASE PRINT SO THE INFORMATION CAN BE EASILY READ)

Name(s) of property owner(s): Russell Lawrence Hodges

Address for the proposed zoning change: 2105 Panna Dr

Phone: 325-423-1790 E-mail: RUSSELLHODGES@Gmail.com

Proposed Place Type Zoning

(Circle One)

P1 - Nature

P2 - Rural

P2C - Rural Commercial

P2.5 - Large Lot

P3 - Neighborhood

P3M - Manufactured Housing

P4 - Mix

P5 - Urban Center

EC - Employment Center

CS - Civic Space

Requested Place Type Zoning

(Circle One)

P1 - Nature

P2 - Rural

P2C - Rural Commercial

P2.5 - Large Lot

P3 - Neighborhood

P3M - Manufactured Housing

P4 - Mix

P5 - Urban Center

EC - Employment Center

CS - Civic Space

Reason for the Proposed Place Type Zoning Change Request:

Request to change back to P3 Neighborhood.
This property is not for sale and will not be mix.

If you have any questions or need help completing this form, please call 512-365-3863

☒ The following signatories hereby confirm that they are the owner(s) of the property that is the subject of this zoning request.

(please check box)

Owner Name 1: Russell L. Hodges Signature: [Signature] Date: 1/4/2024

Owner Name 2: _____ Signature: _____ Date: _____

Additional owners, please attach names and signatures to this form. If you are the authorized agent of the property owner, please attach an agent authorization form to this form.

* Please return the completed request form to (1) Development Services Dept at City Hall, 400 Porter St., Taylor TX 76574 or (2) email the completed request form to planning@taylortx.gov

ORDINANCE NO. 2024-11

AN ORDINANCE CHANGING THE PLACE TYPE ZONING FOR THE FOLLOWING PROPERTY, MORE PARTICULARLY DESCRIBED BY WILLIAMSON CENTRAL APPRAISAL DISTRICT PARCEL: R016004 (GENERALLY LOCATED AT 2105 DONNA DRIVE) FROM P4 (MIX) TO P3 (NEIGHBORHOOD) AMENDING THE OFFICIAL PLACE TYPE ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE PLACE TYPE ZONING CHANGES ADOPTED HEREIN; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on February 22, 2024, to consider the requests made by the applicants, whose properties are legally described in Exhibit “A” the Place Type Change Request Form attached hereto and incorporated by reference herein for all purposes (“Properties”), to change the place type zoning as described above and as shown in Exhibit “B” on the Place Type Zoning Map.

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on February 13, 2024, to consider the place type zoning requests, and recommended approval of the place type zoning changes to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Property zoning changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The place type zoning changes of this Property is changed from:

Place Type Zoning District P4 (Mix) to P3 (Neighborhood) at 2105 Donna Drive

SECTION 3. The official place type zoning map of the City of Taylor, Texas, is changed to show the Property place type zoning as described in Section 2.

SECTION 4. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 6. In accordance with Article VIII of the City Charter, Ordinance 2024-11 was introduced before the Taylor City Council on the 13th day of February 2024.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2024.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk

APPROVED AS TO FORM:

Mark Schroeder,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2024-11 passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____ 2024, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____ 2024.

Dianna McLean
City Clerk

DRAFT

EXHIBIT A
(Place Type Change Request Forms)

EXHIBIT B
(Proposed Place Type Maps)

DRAFT

Proposed Place Type Zoning Change Request Form



(PLEASE PRINT SO THE INFORMATION CAN BE EASILY READ)

Name(s) of property owner(s): Russell Lawrence Hodges

Address for the proposed zoning change: 2105 Panna Dr

Phone: 325-423-1790 E-mail: RUSSELLHODGES@Gmail.com

Proposed Place Type Zoning

(Circle One)

P1 - Nature

P2 - Rural

P2C - Rural Commercial

P2.5 - Large Lot

P3 - Neighborhood

P3M - Manufactured Housing

P4 - Mix

P5 - Urban Center

EC - Employment Center

CS - Civic Space

Requested Place Type Zoning

(Circle One)

P1 - Nature

P2 - Rural

P2C - Rural Commercial

P2.5 - Large Lot

P3 - Neighborhood

P3M - Manufactured Housing

P4 - Mix

P5 - Urban Center

EC - Employment Center

CS - Civic Space

Reason for the Proposed Place Type Zoning Change Request:

Request to change back to P3 Neighborhood.
This property is not for sale and will not be mix.

If you have any questions or need help completing this form, please call 512-365-3863

☒ The following signatories hereby confirm that they are the owner(s) of the property that is the subject of this zoning request.

(please check box)

Owner Name 1: Russell L. Hodges Signature: [Signature] Date: 1/4/2024

Owner Name 2: _____ Signature: _____ Date: _____

Additional owners, please attach names and signatures to this form. If you are the authorized agent of the property owner, please attach an agent authorization form to this form.

* Please return the completed request form to (1) Development Services Dept at City Hall, 400 Porter St., Taylor TX 76574 or (2) email the completed request form to planning@taylortx.gov



PZ-2023-1985

2105 Donna Drive
Place Type Rezone Request
Proposed Place Type Map
Approximately 0.2 acres

 City Limits

 Subject Property

 Parcels

Overlay Zoning

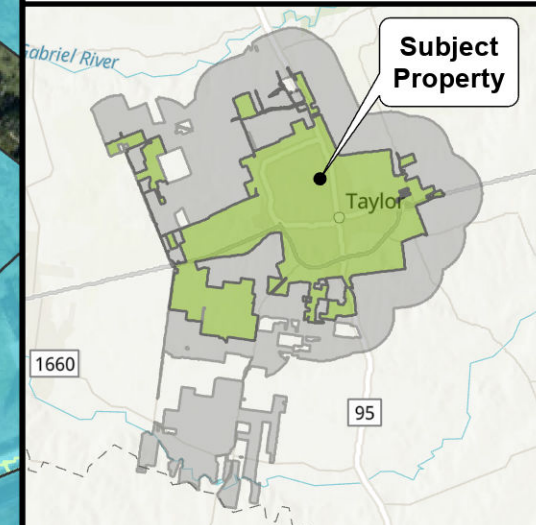
 P1: Nature

Place Type Zoning

 P3: Neighborhood

 P4: Mix

 CS: Civic Space



City of Taylor City Council

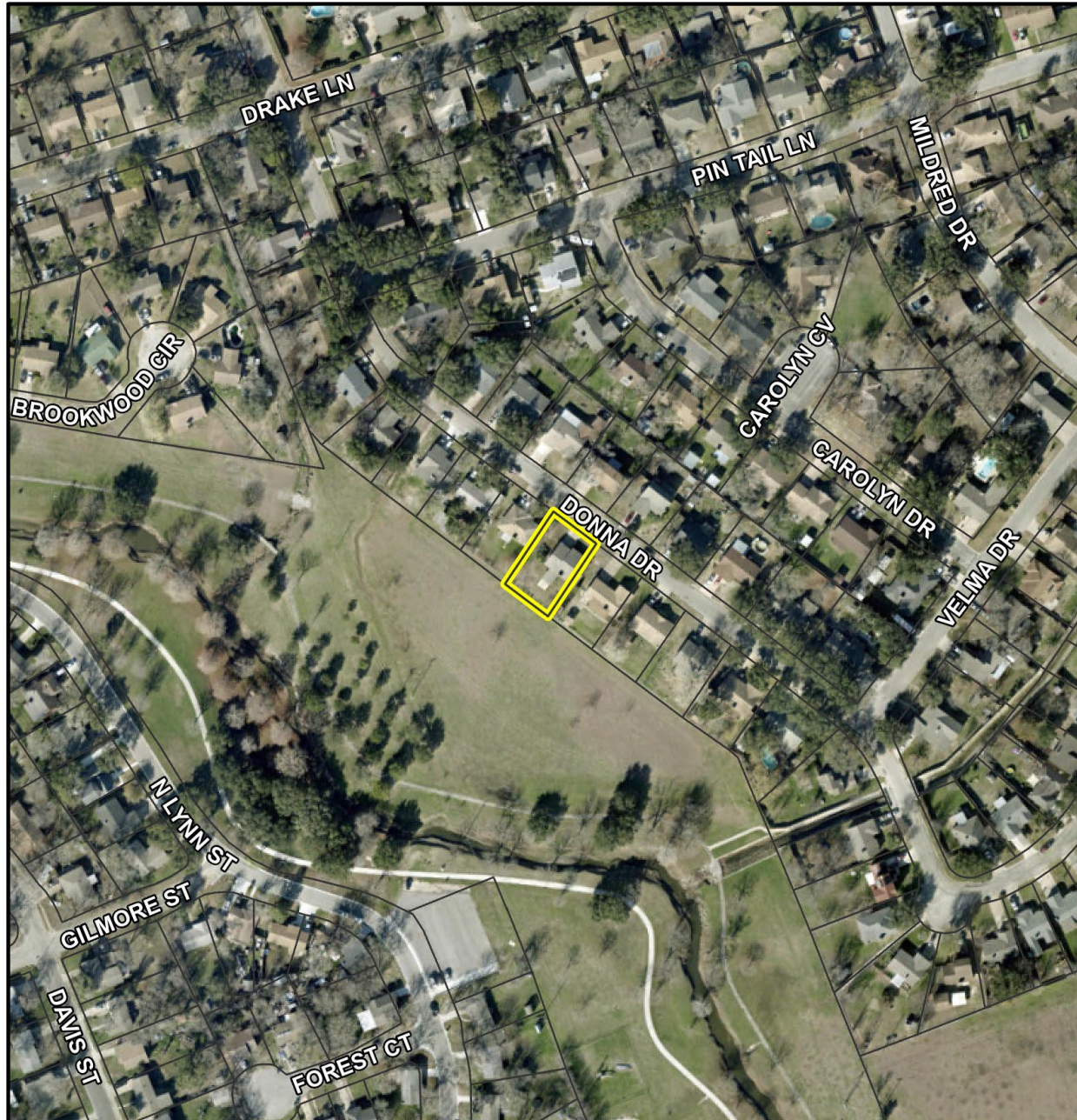
February 22, 2024



PZ-2023-1985

2105 Donna Dr.- Place Type Zoning Change

Location Map



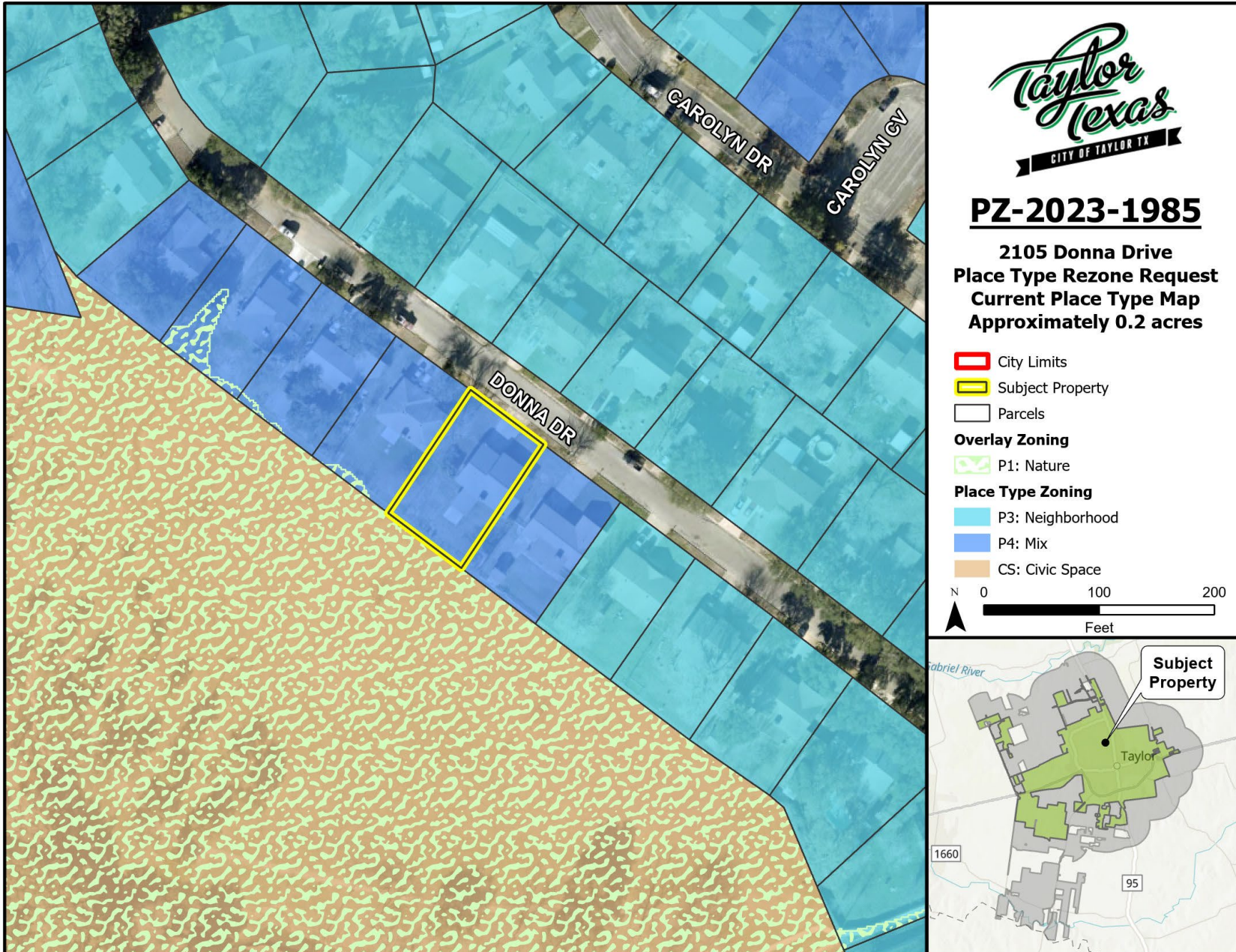
PZ-2023-1985

**2105 Donna Drive
Place Type Rezone Request
Location Map
Approximately 0.2 acres**

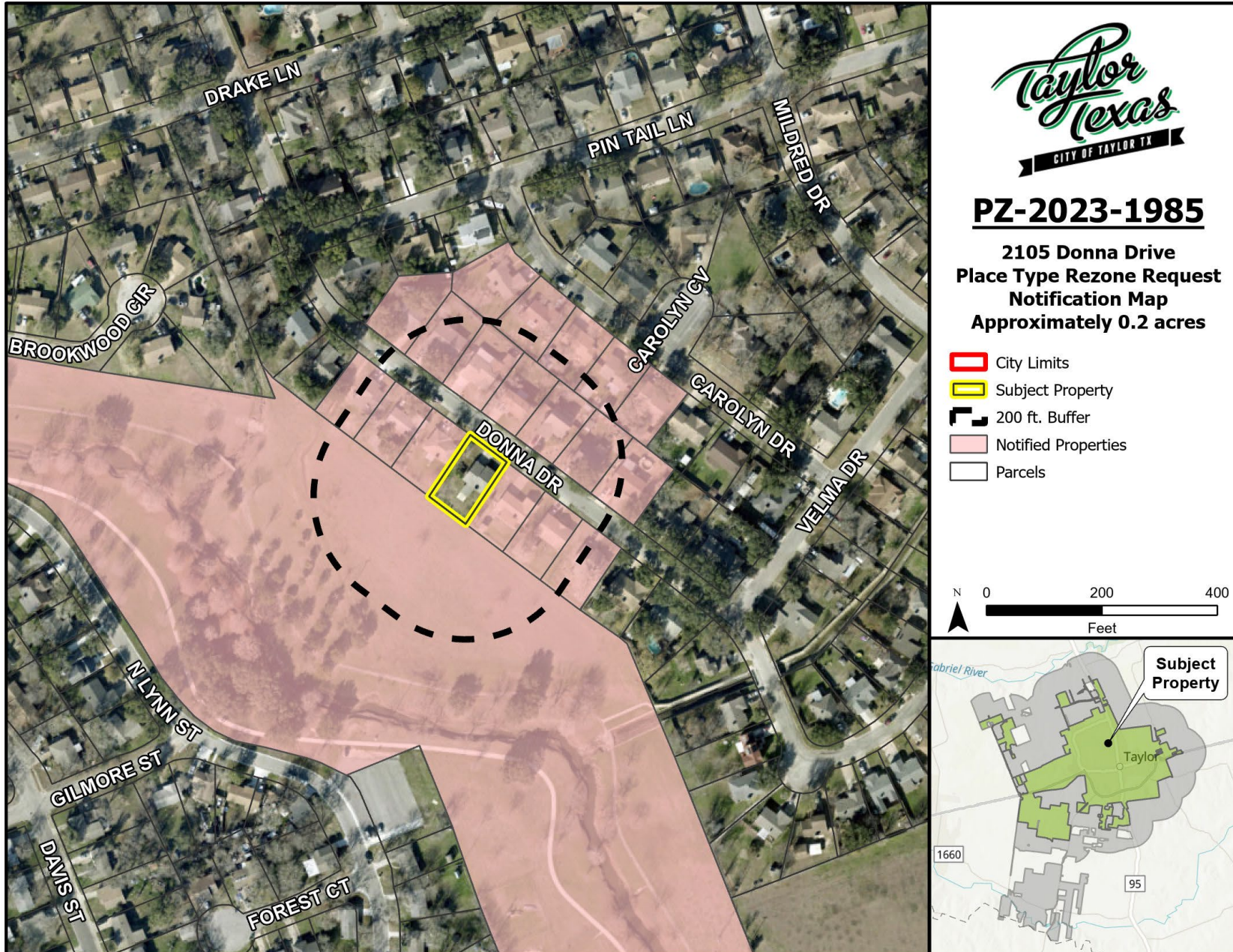
-  City Limits
-  ETJ Boundary
-  Subject Property
-  Parcels



Current Place Type Zoning



Notification Map



- 22 notices were sent out to adjacent property owners within 200 ft. of the subject property.
- Staff received no responses in opposition or approval of the request from the notified parties.

Analysis

The requestor has stated that “this property is not for sale and will not be mix”.

This property was previously zoned MF2 – Multi Family Residential District. In the translation from the old zoning districts to the new place type zoning in the Land Development Code, MF2 became P4 – Mix.

The existing property is a single-family dwelling. Single-family dwellings are permitted in both place types P4 and P3. The requestor can continue to live in the existing residential house as a legal conforming structure in both P4 and P3 place types.

Place type P3 has less building type options than place type P4. The requestor is seeking P3 place type.

Staff Recommendation

Planning & Zoning Commission recommends **Approval** of the place type P3: Neighborhood.



City Council Meeting

February 22, 2024

Transmittal Letter

Agenda Item #:

7

Agenda Title:

Hold a public hearing and introduce Ordinance 2024-12, PZ-2022-1907, regarding a request to approve a New Neighborhood Plan on approximately 39 acres of land generally located at the southwest corner of Carlos G Parker Blvd SW and FM 973.

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☒ Economic Vitality

Council Action to be taken: Hold Public Hearing and Introduce Ordinance

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

The applicant participated in a design charrette process with the City's urban design consultant and has brought together a New Neighborhood Plan that aligns with the Envision Taylor Comprehensive Plan for a total of approximately 493 residential units, 42,000 sq. ft. of commercial, hotel, office space and auto- oriented commercial including a convenience store with fuel.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

This New Neighborhood Plan proposes two variances to the Place Type allocation ratios in Section 3.6.1 of the Land Development Code (LDC).

The first is to allow the EC – Employment Center Place Type along FM 973 and Carlos G. Parker to permit auto-oriented commercial uses in those locations. The Traditional Neighborhood Development (TND) pattern does not allow the EC Place Type. However, due to the high-speed nature of FM 973 and Carlos G. Parker, this variance is recommended.

The second is variance is to allow for a lower ratio of Civic Space than is required in Section 3.6.1. The minimum Civic Space allocation is 10%. The amount of Civic Space proposed in this New Neighborhood Plan is 2.5% or 0.8 acres. However, there is a total of 6.3% Civic Space allocated in the Pedestrian Shed when taking into consideration adjacent development. Further, there will be private amenities provided with the proposed multi-family and hotel uses. Therefore, this variance is recommended.

Warrants, which are modifications to the development standards that are in keeping with the intent of the LDC and the comprehensive plan, are also recommended.

One to allow a lower ratio of the P4 Place Type within the New Neighborhood Plan and a higher ratio of the P5 Place Type to allow greater residential density to improve the viability of the commercial land uses within the neighborhood as this property is designated as a Community Market Center.

The second warrant is to allow for larger block sizes to accommodate the proposed multi-family and mixed use building types proposed on Blocks A, B, C, & G and a larger block size on Block H due to the street layout on adjacent developments.

The final proposed warrant is to allow parking in the second lot layer in Block H and Block B only if it is enclosed in a building and screened from view at frontages.

In summary, the applicant's request for a New Neighborhood Plan, is consistent with the Comprehensive Plan in the proposed location.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Consistent with the Comprehensive Plan and Land Development Code. • Good transition on this corner lot at a major intersection from auto orientated commercial to commercial, to residential and the adjoining residential Castlewood sub division.	• N/A

4. RECOMMENDATION

At their February 13, 2024, meeting the Planning and Zoning Commission recommended approval to the City Council for the proposed zoning amendment including the variances and warrants.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – February 13, 2024

City Council public hearing and ordinance introduction – February 22, 2024

City Council consideration of ordinance approval – March 14, 2024

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

- 7a. [Staff Report](#)
- 7b. [Initial Proposed Plan from Applicant](#)
- 7c. [Location Map, Zoning Map](#)
- 7d. [Notification Map](#)
- 7e. [Ordinance 2024-12](#)
 - 7e.1 [Exhibit A](#) - survey
 - 7e.2 [Exhibit B](#) – Planned Development Master Plan & Standards
- 7f. [PowerPoint presentation](#)

City of Taylor
PZ-2023-1907
Zoning Amendment
Staff Report

Item Details

Subject Property:	715 Carlos G. Parker Blvd SW
Total Acreage:	Approximately 39 acres
Legal Description:	Williamson Central Appraisal District Parcel R331170, in the George M. Reese Survey, Abstract No. 533 City of Taylor, Williamson County.
Applicant:	Fash Taylor, LTD
Property Owner(s):	Calvin Nguyen, Fash Taylor, LTD
Request:	To approve a new Neighborhood Plan for approximately 39 acres of land, generally located at the intersection on the northwest corner of Carlos G. Parker SW and west of FM 973.
Case History:	This is the first hearing of this request.

Overview of Applicant's Request & Background

The subject property consists of approximately 39 acres. The applicant participated in a New Neighborhood Plan charrette process with the City's urban design consultant which has brought together a master plan that aligns with the Envision Taylor Comprehensive Plan with 493 residential units, 42,000 square feet of walkable commercial, hotel, , and office space and auto-oriented commercial along FM 973 and Carlos G. Parker Blvd. including a planned convenience store with fuel.

The New Neighborhood Plan is designed around the standards of the Traditional Neighborhood Development (TND) pattern described in Section 3.6.1.4 of the Land Development Code (LDC). The TND pattern includes ranges of Place Type allocations within each Pedestrian Shed.

This New Neighborhood Plan proposes two variances to the Place Type allocation ratios in Section 3.6.1 of the LDC. The first is to allow the EC – Employment Center Place Type along FM 973 and Carlos G. Parker to permit auto-oriented commercial uses in those locations. The TND development pattern does not allow the EC Place Type. However, due to the high-speed nature of FM 973 and Carlos G. Parker, this variance is recommended. The second is variance is to allow for a lower ratio of Civic Space than is required in Section 3.6.1. The minimum Civic Space allocation is 10%. The amount of Civic Space proposed in this New Neighborhood Plan is 2.5% or 0.8 acres. However, there is a total of 6.3% Civic Space allocated in the Pedestrian Shed when taking into consideration adjacent development. Further, there will be private amenities provided with the proposed multi-family and hotel uses. Therefore, this variance is recommended..

Warrants, which are modifications to the development standards that are in keeping with the intent of the LDC and the comprehensive plan, are also recommended. One to allow a lower ratio of the P4 Place Type within the New Neighborhood Plan and a higher ratio of the P5 Place Type to allow greater residential density to improve the viability of the commercial land uses within the neighborhood as this property is designated as a Community Market Center. The second warrant is to allow for larger block sizes to accommodate the proposed multi-family and mixed use building types proposed on Blocks A, B, C, & G and a larger block size on Block H due to the street layout on adjacent developments.

The final proposed warrant is to allow parking in the second lot layer in Block H and Block B only if it is enclosed in a building and screened from view at frontages.

Location:

The subject property is located at the southwest corner of Carlos G. Parker and FM 973.

Physical and Natural Features:

The subject property consists of approximately 39 acres of land. The land to the west is another newly approved neighborhood plan with another planned development to the south. The north and east properties are still agricultural.

Growth Sector Designations:

The current Growth Sector is Intended Growth Sector (G-3).

The Intended Growth Sector consists of areas with access to existing or planned transportation / infrastructure and are on the periphery of existing developed areas. These are primarily vacant, underutilized, or poorly developed commercial areas adjacent to existing centers and service areas. Growth policies should encourage the development or redevelopment of these areas as compact residential and mixed-use development.

Future Land Use and Zoning Designations:

The subject property was assigned the Future Land Use designation of Market Center: Community. Market Centers are envisioned as mixed-use and walkable places. Neighborhood, Community, and Regional Market Centers differ by the scale of the development but not in the types of uses or the walkable nature.

The surrounding properties are:

Direction	Zoning District	Growth Sector	Future Land Use	Existing Land Use
North	EC: Employment Center	Controlled Growth Sector (G-2.2)	Employment Special Zone	Vacant Agricultural Land
South	EC: Employment Center & CS: Civic Space	Intended Growth Sector (G-3)	Market Center: Community & CS: Civic Space	Vacant Agricultural Land & High School

East	EC: Employment Center	Intended Growth Sector (G-3)	Market Center: Community	Vacant Agricultural Land
West	P3: Neighborhood	Infill Neighborhood (G-4)	Neighborhood Infill	Vacant Agricultural Land & Single Family Neighborhood

Transportation

The subject property gains access off the adjacent Carlos G. Parker and FM 973 and from the adjacent neighborhoods to the west. Preliminary neighborhood designs within the Land Development Code (LDC) standards have identified an internal thoroughfare network consisting of a variety of thoroughfare types that describe a set of typical vehicular and pedestrian thoroughfare assemblies permitted.

Utilities

The subject property is located within the City of Taylor water CCN. There is an eight-inch water line behind the property on Cherry Blossom Lane. There is also a twenty-inch water main across from Carlos G. Parker. A wastewater line on the north side of the property of 18 inches can service the property.

Public Notification

As required by the Local Government Code and the City of Taylor Code of Ordinances, all property owners within a 200-foot radius of the subject property were notified of the proposed New Neighborhood Plan request. Twenty-seven (27) notices were mailed to the property owners and a legal notice advertising the public hearing was placed in the Taylor Press on Sunday, January 24, 2023.

Staff Analysis

Upon analyzing the request, the proposed New Neighborhood Plan as a mix uses, residential, office space, hotel, convenience store with fuel, walkable and auto-oriented commercial are all considered consistent with the Comprehensive Plan in this location. The uses are consistent with the following policies in the Comprehensive Plan:

- **LU1** – New Development should resemble the form and scale of traditional development patterns.
 - The development provides internal street connectivity and follows the traditional small block pattern of Taylor.
- **LU8** – A jobs-housing balance that supports people living and working in Taylor should be encouraged.
- **LU11** – Development and infrastructure decisions and regulations should result in an increase in population density and revenue per acre.

- Developing in an area with existing and planned infrastructure and taking advantage of a new Neighborhood Plan allows the subject property to easily connect to utilities and provide a denser development while keeping with the desires of the Comprehensive Plan.

In summary, the applicant's request for a New Neighborhood Plan, that incorporates a mix of residential and commercial uses is consistent with the Comprehensive Plan in the proposed location. The applicant's use of the urban design consultant has allowed for collaboration between the applicant and the city to create a walkable, human-scaled environment that aligns with the city's goals.

Staff Recommendation

For the reasons stated in the staff analysis, staff recommends approval of the requested new Neighborhood Plan.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for New Neighborhood Plans and recommends to City Council either in favor of or opposition to each request. In determining a recommendation on a New Neighborhood Plan request, the Planning and Zoning Commission members consider the following factors:

Is the plan consistent with the Comprehensive Plan?

- The request is consistent with the Comprehensive Plan, specifically the Growth Sector and Future Land Use allocations.

Is the plan compatible with the surrounding area?

- The plan is compatible with the existing and/or planned developments in the surrounding area.

Does the plan promote the public health, safety, or general welfare?

- Staff analysis determined that the New Neighborhood Plan will promote public health, safety, and general welfare. In addition, the Planning Principles and Policy Guide in the Comprehensive Plan aim to promote health, safety, and general welfare by managing growth, while promoting safe and orderly development.

Is adequate infrastructure available or planned to meet the needs of the proposed land use?

- Public utilities are available in the immediate area. The developer will be responsible for extending utilities to the proposed development.

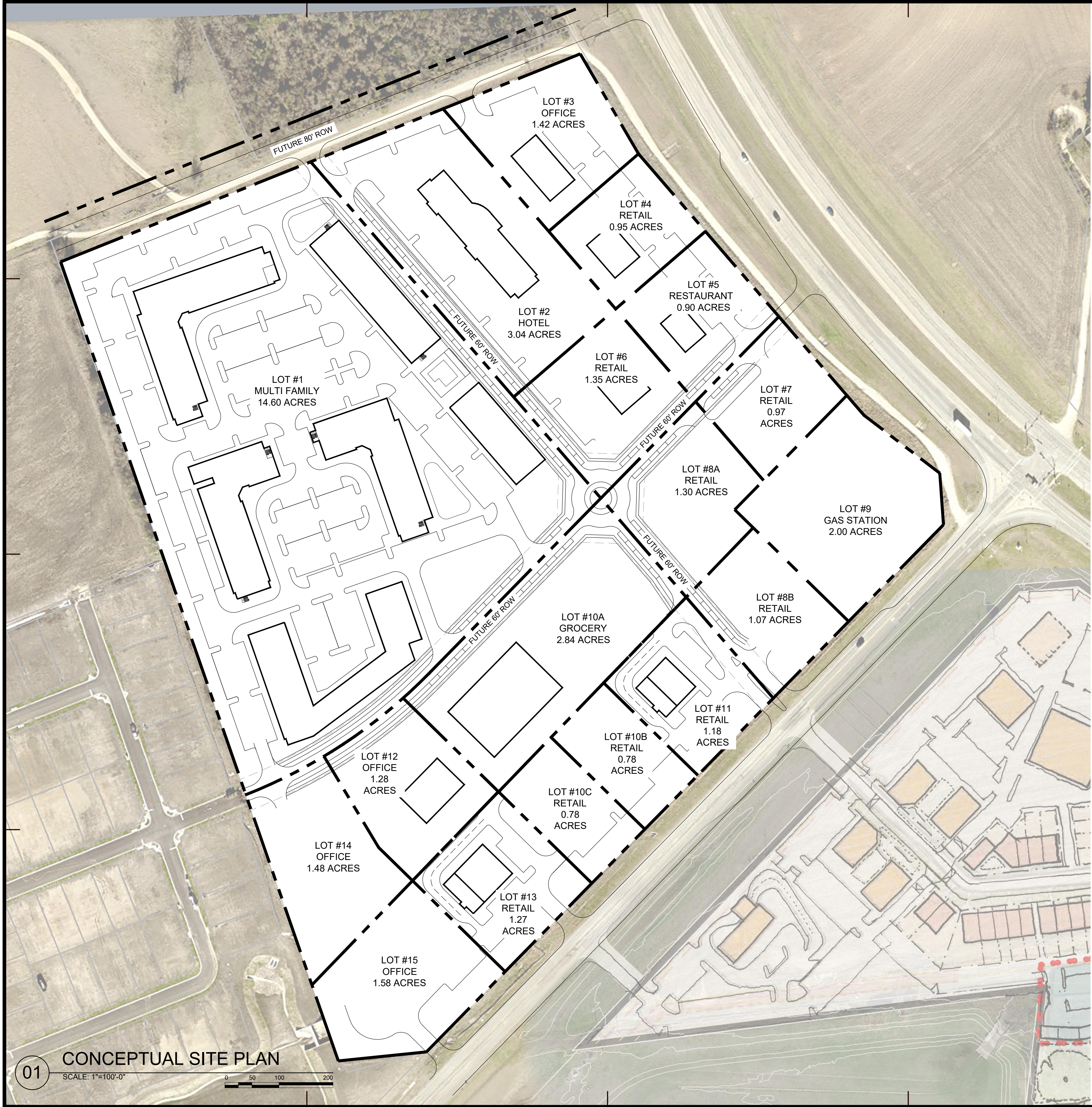
Do current conditions indicate that a New Neighborhood Plan is necessary?

- Curating a new Neighborhood Plan allows the applicant the ability to create a viable mixed-use neighborhood that will meet the intent of the LDC and Comprehensive Plan. The new Neighborhood Plan allows the subject property to consist of a walkable community with varying lot sizes and civic spaces throughout.

Attachments:

1. Initial Proposed Plan from Applicant
2. Location Map

3. Zoning Map
4. Notification Map
5. Draft Ordinance
 - a. Exhibit A – Survey
 - b. Exhibit B – Planned Development Master Plan & Standards



LAND DEVELOPMENT PROGRAM					
LOT #	LOT AREA ACRE	USE	TYPE	D.U.	BLDG AREA SQ FT
1	14.60	RESIDENTIAL	MULTI FAMILY		520
2	3.04		HOTEL		60,000
3	1.42		OFFICE		12,000
4	0.95		RETAIL		4,500
5	0.90		RESTAURANT		3,500
6	1.35		RETAIL		5,000
7	0.97		RETAIL		4,500
8A	1.30		RETAIL		5,000
8B	1.07		RETAIL		4,500
9	2.00		GAS STATION		5,000
10A	2.84		GROCERY		21,500
10B	0.78		RETAIL		3,500
10C	0.78		RETAIL		3,500
11	1.18		RETAIL		5,000
12	1.28		OFFICE		7,000
13	1.27		RETAIL		7,500
14	1.48		OFFICE		5,000
15	1.58		OFFICE		5,000
TOTAL	38.79				162,000

TAYLOR MIXED USES
MASTER PLAN

715 SW CARLOS PARKER BLVD @ FM 973
TAYLOR, TEXAS

MARK	DATE	DESCRIPTION
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PROJECT NO:

DRAWN BY: -

SHEET NO:

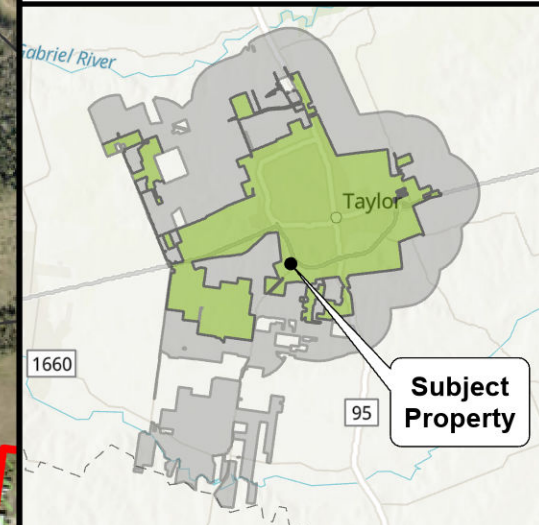
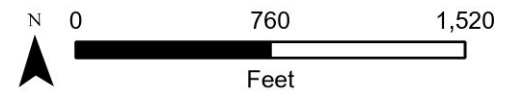
A100



PZ-2023-1907

**715 Carlos G Parker Blvd.
Neighborhood Plan
Location Map
Approximately 39 acres**

-  City Limits
-  ETJ Boundary
-  Subject Property
-  Parcels

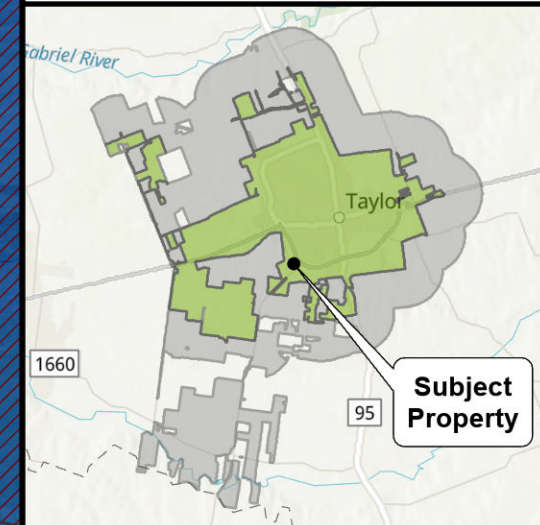




PZ-2023-1907

**715 Carlos G Parker Blvd.
Neighborhood Plan
Current Zoning Map
Approximately 39 acres**

- | | |
|-----------------------------|-----------------------|
| City Limits | P3: Neighborhood |
| Subject Property | P4: Mix |
| Parcels | P5: Urban Center |
| Overlay Zoning | EC: Employment Center |
| Planned Development Overlay | CS: Civic Space |
| Place Type Zoning | R2.5: Large Lot |



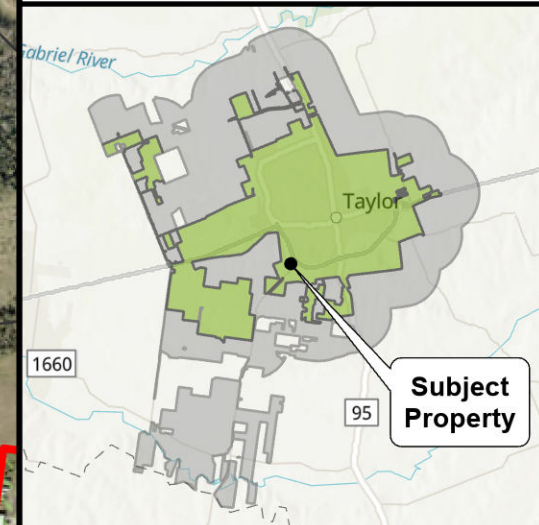
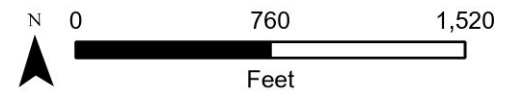
Subject Property



PZ-2023-1907

**715 Carlos G Parker Blvd.
Neighborhood Plan
Notification Map
Approximately 39 acres**

- City Limits
- ETJ Boundary
- Subject Property
- 200-ft. Buffer
- Notified Properties
- Parcels



ORDINANCE NO. 2024-12

AN ORDINANCE APPROVING A NEW NEIGHBORHOOD PLAN OF APPROXIMATELY 39 ACRES OF LAND GENERALLY LOCATED AT 715 CARLOS G. PARKER BLVD SW, SOUTHWEST OF THE INTERSECTION OF CARLOS G. PARKER BLVD. AND FM 973, MORE PARTICULARLY DESCRIBED BY WILLIAMSON CENTRAL APPRAISAL DISTRICT PARCEL R331170, IN THE GEROGUE M. REESE SURVEY, ABSTRACT NO. 533, CITY OF TAYLOR, WILLIAMSON COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE ZONING CHANGE ADOPTED HEREIN; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on February 22, 2024, to consider the request made by the applicant, whose property is legally described in Exhibit “A” attached hereto and incorporated by reference herein for all purposes (“Property”), to approve the New Neighborhood Plan, referred to as 715 CGP; and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on February 13, 2024, to consider the zoning request, and recommended approval of the New Neighborhood Plan to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the New Neighborhood Plan and the Property zoning change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The Official Zoning map of the City of Taylor, Texas, is changed to indicate that a New Neighborhood Plan has been approved for the Property and to show the allocation and location of Place Types on the Property as depicted in the New Neighborhood Plan attached hereto for all purposes as Exhibit “B”.

SECTION 3. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 4. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 5. In accordance with Article VIII of the City Charter, Ordinance 2024-12 was introduced before the Taylor City Council on the 22nd day of February 2024.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2024.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk

APPROVED AS TO FORM:

Mark Schroeder,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2024-12, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____ 2024, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____ 2024.

Dianna McLean
City Clerk

EXHIBIT A
(Legal Description/Survey)

DRAFT

EXHIBIT B
(New Neighborhood Plan)

DRAFT

38.979 ACRES

These notes describe that certain tract of land situated in the **GEORGE M. REESE SURVEY, ABSTRACT NO. 533** located in Williamson County, Texas; subject tract being all of a called "38.9793 Acres" conveyed in a General Warranty Deed from Amanda Cruz to Mario D. Cruz, dated 12-10-2021 and recorded in Document No. 2021188666 the Official Public Records of Williamson County (OPRWC), dated 12-10-2021, being surveyed on the ground under the direct supervision of Bruce Lane Bryan, Registered Professional Land Surveyor No. 4249, during the month of February, 2023;

BEGINNING at a 1/2" Iron Rod found, being the Northwest corner of said "38.9793 Acres", same being an exterior corner of a called "85.047 Acres" conveyed in a Warranty Deed from Frederick R. Fine to Keith Hagler dated 5-27-1994 and recorded in Volume 2621, Page 250, Official Records of Williamson County (ORWC), and being an exterior corner of a called "Tract 2- 70.644 Acres" conveyed in a Warranty Deed with Vendor's Lien from ATX Land Holdings I, LLC to Taylor 973, LLC, dated 12-9-2021 and recorded in Document No. 2021188725 (OPRWC);

THENCE North 68° 11' 31" East with the North line of said "38.9793 Acres" and South line of said "85.047 Acres", generally along a fence, a distance of **1034.94 feet** to a Calculated Corner at the Northeast corner of said "38.9793 Acres" in the Southwestern right-of-way line of Carlos Parker Blvd, also known as Loop No. 427 as recorded in Volume 525, Page 263, of the Deed Records of Williamson County (DRWC), for reference, a 1/2" Iron Rod found at the Southeast corner of said "85.047 Acres" bears South 68° 11' 31" West, 1.71 feet; found a Type I TxDot Concrete Monument (Engineer's Station 206+28.98) bearing North 30° 15' 15" West, 402.92 feet;

THENCE South 30° 15' 15" East with said Southwestern right-of-way line of Carlos Parker Blvd and an Eastern line of said "38.9793 Acres", a distance of **213.97 feet** to a 1/2" Iron Rod found (capped "BRYAN TECHNICAL SERVICES") at an angle point in same;

THENCE South 40° 47' 05" East with said Southwestern right-of-way line of Carlos Parker Blvd and an Eastern line of said "38.9793 Acres", a distance of **638.55 feet** to a found a Type I TxDot Concrete Monument (engineer's station 218+00) at an angle point in same;

THENCE South 52° 38' 45" East with said Southwestern right-of-way line of Carlos Parker Blvd and an Eastern line of said "38.9793 Acres" a distance of **176.08 feet** to a 1/2" Iron Rod found (capped "BRYAN TECHNICAL SERVICES") at the intersection with the Northwestern right-of-way of Farm to Market Road No. 973, referred to as a called "6.242 Acres" as recorded in Volume 1772, Page 757 (ORWC);

THENCE South 04° 09' 48" East with common line of said "38.9793 Acres" and said Northwestern right-of-way of Farm to Market Road No. 973, a distance of **95.59 feet** to a 1/2" Iron Rod set (capped "BRYAN TECHNICAL SERVICES") at the Southeast corner of same;

THENCE South 44° 27' 05" West with said Northwestern right-of-way of Farm to Market Road No. 973 and the South line of said "38.9793 Acres", a distance of **1365.60 feet** to a 1/2" Iron Rod found (capped "BRYAN TECHNICAL SERVICES") at the Southwest corner of subject tract in the common line of aforementioned "38.979 Acres" and a called "Castlewood Subdivision Phase 1" recorded in Document No. 2021152781 (OPRWC);

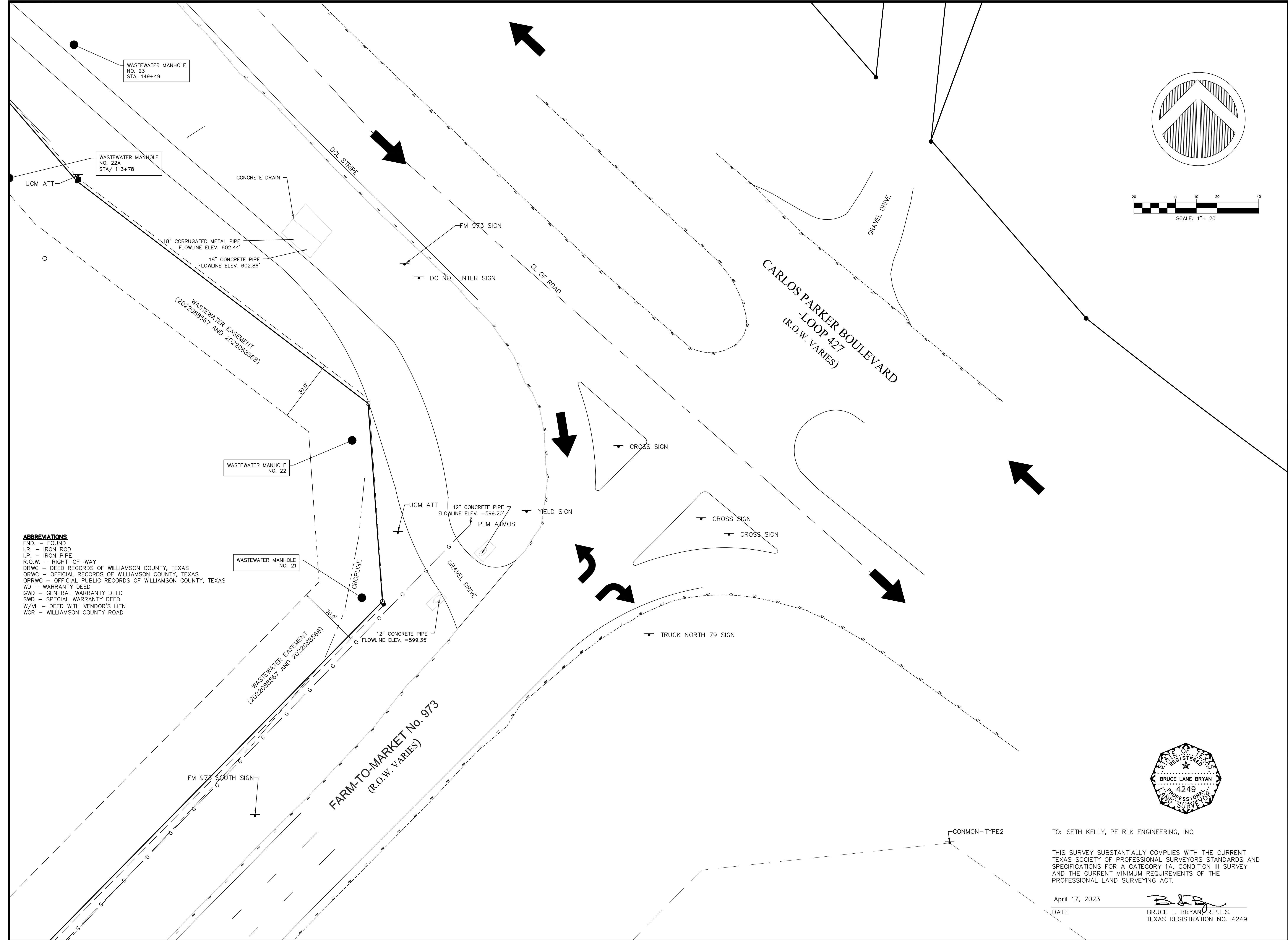
THENCE South 84° 10' 07" West with the common line of said "Castlewood Subdivision Phase 1" and "38.9793 Acres", a distance of **163.72 feet** to a 1/2" Iron Rod set (capped "BRYAN" TECHNICAL SERVICES") being an exterior corner of both said "38.9793 Acres" and said "Castlewood Subdivision Phase 1";

THENCE North 19° 09' 53" West with the West line of said "38.9793 Acres" and the East line of said "Castlewood Subdivision Phase 1", crossing over onto said "Tract 2-70.644 Acres" at an approximate distance of 985.50 feet, continuing a total distance of **1564.16 feet** to the **PLACE OF BEGINNING** containing according to the dimensions herein stated an area of **38.979 Acres** of Land.


Bruce Lane Bryan
Bryan Technical Services, Inc.
TBPLS Firm No. 10128500
911 N. Main, Taylor, TX 76574

Registered Professional Land Surveyor No. 4249



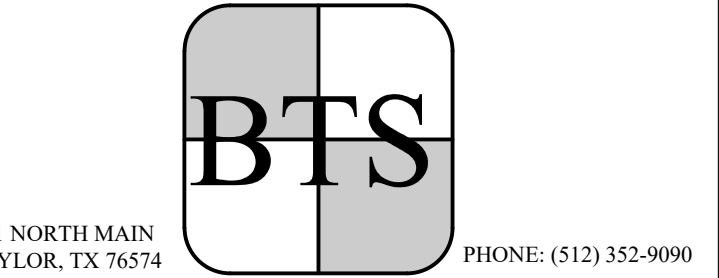


- SURVEYORS NOTES:
1. THE BEARINGS SHOWN HEREON ARE ORIENTED TO THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD 83, 93 ADJUSTMENT.
 2. THIS SURVEY WAS PREPARED **WITHOUT** THE BENEFIT OF TITLE REPORT. PARTIES TO THIS TRANSACTION ARE RESPONSIBLE FOR VERIFICATION OF ALL EASEMENTS, COVENANTS AND CONDITIONS WHICH MAY AFFECT THIS TRACT BUT ARE NOT SHOWN HEREON.
 3. THE PROPERTY DEPICTED HEREON **IS NOT** WITHIN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY; THE FLOOD AREA BEING IDENTIFIED ON F.I.R.M. PANEL NO. 48491C0541F, EFFECTIVE DATE 12-20-2019 LOCATED IN ZONE "X" (UNSHADED).
 4. THERE ARE NO ENCROACHMENTS, CONFLICTS OR PROTRUSIONS, EXCEPT AS SHOWN HEREON, AND SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY.
 5. ALL FOUND IRON RODS HAVE ORANGE PLASTIC CAPS STAMPED "BTS".

INTERSECTION OF CARLOS PARKWAY BOULEVARD AND FM 973

38.979 ACRE TRACT OUT OF THE GEORGE REESE SURVEY ABSTRACT NO. 533 WILLIAMSON COUNTY, TEXAS

BRYAN TECHNICAL SERVICES, INC.



FIRM No. 10128500
www.bryantechnicalservices.com

NO.	DATE	REVISIONS	BY

FIELD BY: JTS/MC	CHECKED BY: BLB
SCALE: 1" = 20'	APPROVED BY: BLB
PROJECT NO. 23-021	DATE: April 17, 2023

TO: SETH KELLY, PE RLK ENGINEERING, INC

THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A, CONDITION III SURVEY AND THE CURRENT MINIMUM REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYING ACT.

April 17, 2023

DATE

BRUCE L. BRYAN, R.P.L.S.
TEXAS REGISTRATION NO. 4249

Tree Table	
Point #	Description
1557	TRE 12 HACK
1561	TRE 7 HACK
1564	TRE 8 HACK
1565	TRE 7 HACK
1566	TRE 8 HACK
1569	TRE 9 HACK
1573	TRE 9 HACK
1577	TRE 8 HACK
1581	TRE 7 HACK
1585	TRE 12 HACK
1589	TRE 8 HACK
1593	TRE 6 HACK
1597	TRE 26 HACK
1601	TRE TRIPLE 18" 12" 10" HACK
1613	TRE 6 HACK
1617	TRE 8 HACK
1621	TRE 6 HACK
1625	TRE 6 HACK
1629	TRE 6 HACK
1631	TRE 6 HACK

Tree Table	
Point #	Description
1633	TRE 9 CHINA BERRY
1637	TRE 8 HACK
1641	TRE 6 CHINA BERRY
1649	TRE 7 CHINA BERRY
1653	TRE TWIN 13" 4" HACK
1656	TRE 7 HACK
1657	TRE 7 CHINA BERRY
1661	TRE 7 CHINA BERRY
1665	TRE TWIN 6" 7" CHINA BERRY
1666	TRE 12 HACK
1668	TRE 7 HACK
1669	TRE TWIN 4" 9" CHINA BERRY
1670	TRE 7 HACK
1673	TRE TWIN 6" 7" CHINA BERRY
1677	TRE 7 CHINA BERRY
1680	TRE 13 CHINA BERRY
1684	TRE 19 HACK
1692	TRE QUAD 10" 10" 7" 7" HACK
1696	TRE 7 HACK
1700	TRE TWIN 5" 7" HACK

Tree Table	
Point #	Description
1704	TRE QUAD 8" 4" 5" 6" HACK
1708	TRE 6 HACK
1712	TRE 9 HACK
1716	TRE 7 HACK
1720	TRE 6 HACK
1724	TRE 6 HACK
1728	TRE 7 HACK
1739	TRE 11 HACK
1741	TRE 7 HACK
1743	TRE TWIN 21" 6" HACK
1745	TRE TWIN 7" 6" HACK
1747	TRE 23 HACK
1749	TRE 6 HACK
1751	TRE 7 HACK
1753	TRE 10 OAK
1755	TRE QUAD 8" 6" 6" 6" HACK
1756	TRE 6 HACK
1759	TRE 9 HACK
1763	TRE 7 HACK
1767	TRE 7 HACK

Tree Table	
Point #	Description
1771	TRE 34 HACK
1772	TRE 6 HACK
1773	TRE QUAD 12" 12" 11" 19" HACK
1775	TRE TWIN 17" 19" HACK
1776	TRE TWIN 6" 5" OAK
1777	TRE 24 HACK
1779	TRE 8 HACK
1782	TRE TRIPLE 7" 6" 5" HACK
1786	TRE 12 HACK
1790	TRE 7 HACK
1799	TRE 8 HACK
1801	TRE 18 HACK
1803	TRE 9.5 HACK
1806	TRE 22 HACK
1808	TRE 21 HACK
1810	TRE 16 HACK
1812	TRE TWIN 11" 25" HACK
1814	TRE 6 HACK
1816	TRE 23 HACK
1818	TRE 6 OAK

Tree Table	
Point #	Description
1820	TRE 8 HACK
1822	TRE 14 HACK
1824	TRE 6 HACK
1826	TRE 15 HACK
1828	TRE 6 HACK
1830	TRE 6 HACK
1832	TRE 15 HACK
1834	TRE 12 HACK
1836	TRE TRIPLE 10" 11" 14" HACK
1838	TRE 13 HACK
1840	TRE 20 HACK
1842	TRE 10 HACK
1844	TRE 13 HACK
1846	TRE 7 HACK
1848	TRE 7 HACK
1850	TRE 8 HACK
1852	TRE TWIN 9" 8" HACK
1854	TRE 7 HACK
1856	TRE 10 HACK
1858	TRE 10 HACK

Tree Table	
Point #	Description
1860	TRE 17 HACK
1862	TRE 20 HACK
1864	TRE TWIN 10" 24" HACK
1883	TRE 6 HACK
1885	TRE TWIN 12" 11" HACK
1887	TRE 24 HACK
1889	TRE 20 HACK
1891	TRE 15 HACK
1893	TRE 12 HACK
1895	TRE 10 HACK
1896	TRE 12 HACK
1908	TRE 12 HACK
1910	TRE 10 HACK
1912	TRE 11 OAK
1914	TRE 10 HACK
1916	TRE 8 HACK
1918	TRE 11 HACK
1920	TRE 19 HACK
1921	TRE 8 HACK
1922	TRE 8 HACK

Tree Table	
Point #	Description
1923	TRE TWIN 9" 3" HACK
2812	TRE 29 HACK

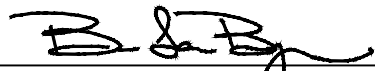


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April 17, 2023

DATE


BRUCE L. BRYAN, P.L.S.
TEXAS REGISTRATION NO. 4249

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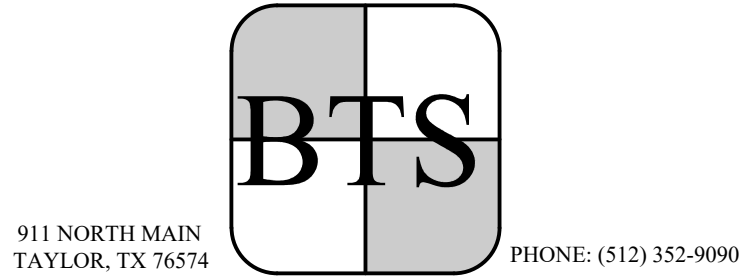
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TREE TABLE

38.979 ACRE TRACT OUT OF
THE GEORGE REESE SURVEY
ABSTRACT NO. 533
WILLIAMSON COUNTY, TEXAS

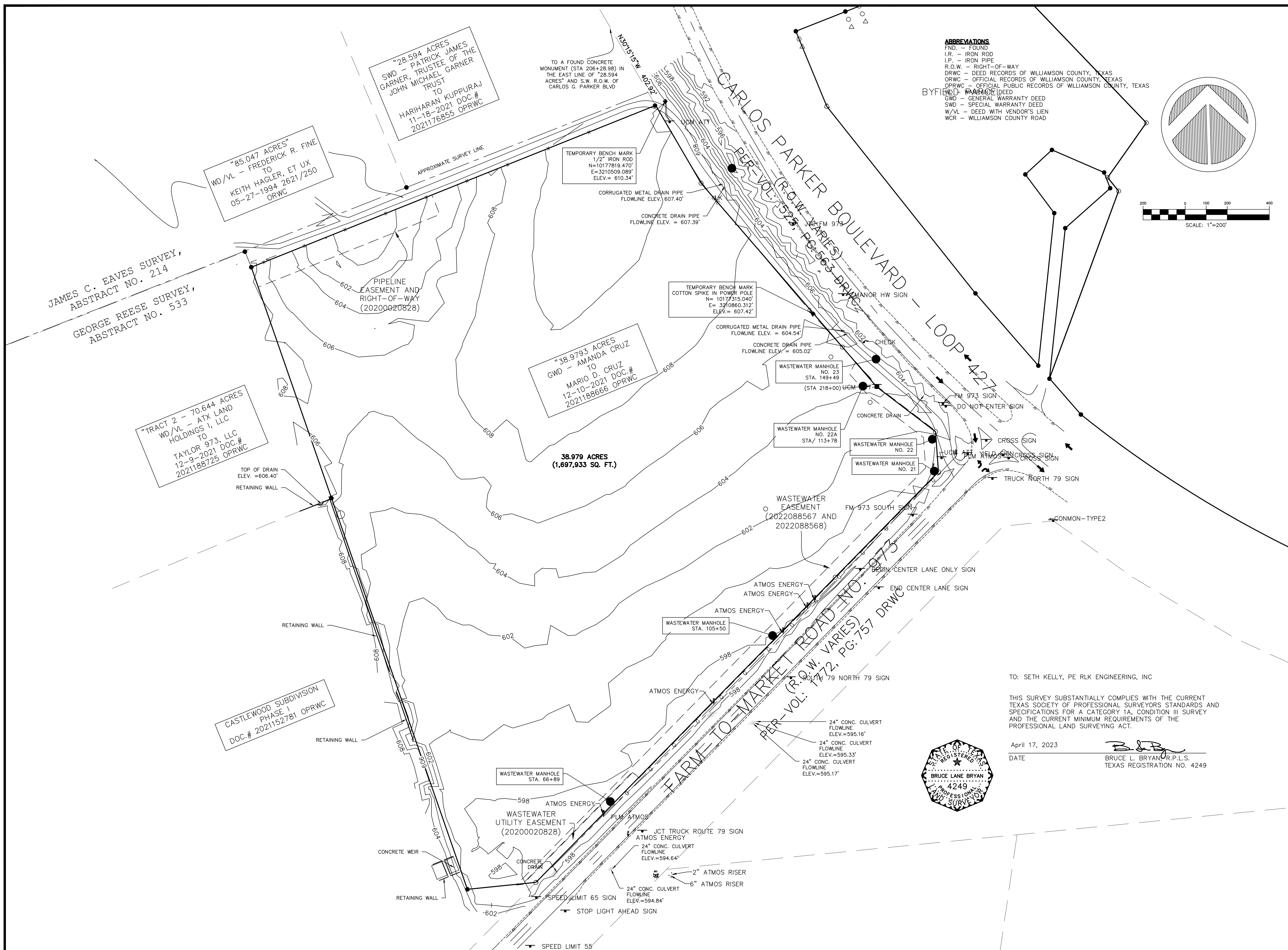
BRYAN TECHNICAL SERVICES, INC.



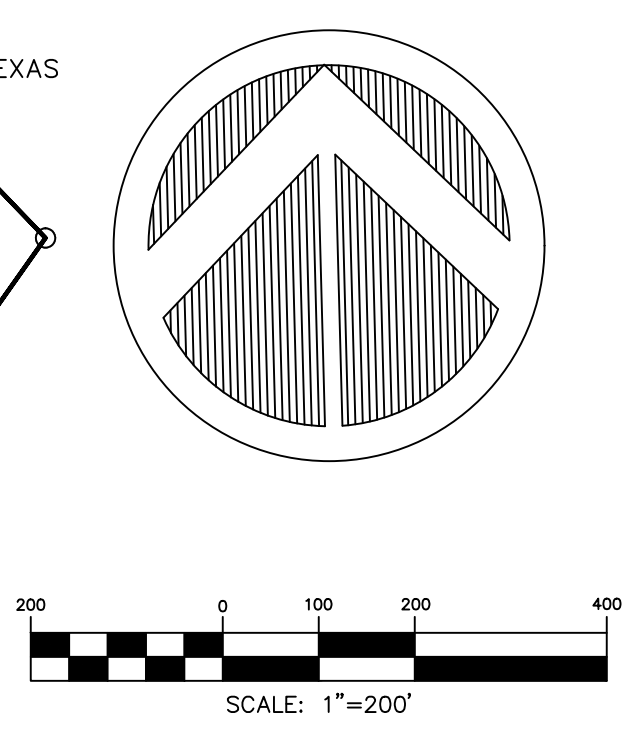
FIRM No. 10128500

www.bryantechnicalservices.com

NO.	DATE	REVISIONS	BY
FIELD BY: JC		CHECKED BY: BLB	
SCALE: 1" = 100'		APPROVED BY: BLB	
PROJECT NO. 23-021		DATE: April 17, 2023	



ABBREVIATIONS
FND. - FOUND
I.R. - IRON ROD
I.P. - IRON PIPE
R.O.W. - RIGHT-OF-WAY
DRWC - DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
ORWC - OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS
OPRWC - OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
GWD - GENERAL WARRANTY DEED
SWD - SPECIAL WARRANTY DEED
W/VL - DEED WITH VENDOR'S LIEN
WCR - WILLIAMSON COUNTY ROAD



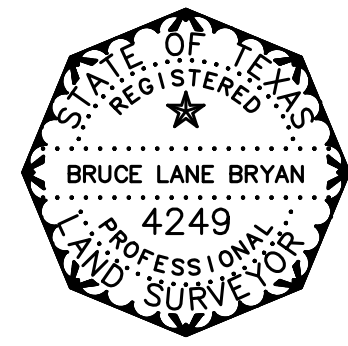
- SURVEYORS NOTES:**
1. THE BEARINGS SHOWN HEREON ARE ORIENTED TO THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD 83, 93 ADJUSTMENT.
 2. THIS SURVEY WAS PREPARED **WITHOUT** THE BENEFIT OF TITLE REPORT. PARTIES TO THIS TRANSACTION ARE RESPONSIBLE FOR VERIFICATION OF ALL EASEMENTS, COVENANTS AND CONDITIONS WHICH MAY AFFECT THIS TRACT BUT ARE NOT SHOWN HEREON.
 3. THE PROPERTY DEPICTED HEREON **IS NOT** WITHIN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY; THE FLOOD AREA BEING IDENTIFIED ON F.I.R.M. PANEL NO. 48491C0541F, EFFECTIVE DATE 12-20-2019 LOCATED IN ZONE "X" (UNSHADED).
 4. THERE ARE NO ENCROACHMENTS, CONFLICTS OR PROTRUSIONS, EXCEPT AS SHOWN HEREON, AND SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY.
 5. ALL FOUND IRON RODS HAVE ORANGE PLASTIC CAPS STAMPED "BTS".

TO: SETH KELLY, PE RLK ENGINEERING, INC

THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A, CONDITION III SURVEY AND THE CURRENT MINIMUM REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYING ACT.

April 17, 2023
DATE

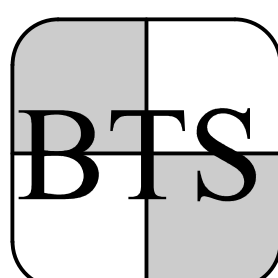
B. L. Bryan
BRUCE L. BRYAN, P.L.S.
TEXAS REGISTRATION NO. 4249



TOPOGRAPHIC SURVEY

38.979 ACRE TRACT OUT OF THE GEORGE REESE SURVEY ABSTRACT NO. 533 WILLIAMSON COUNTY, TEXAS

BRYAN TECHNICAL SERVICES, INC.


911 NORTH MAIN TAYLOR, TX 76774 PHONE: (512) 352-0900

FIRM No. 10128500
www.bryantechnicalservices.com

NO.	DATE	REVISIONS	BY

FIELD BY: JTS/MC	CHECKED BY: BLB
SCALE: 1" = 100'	APPROVED BY: BLB
PROJECT NO. 23-021	DATE: April 17, 2023

SCHEDULE B

- a. RIGHTS OF PARTIES IN POSSESSION. (OWNERS POLICY ONLY)– NOTED
- b. TERMS AND PROVISIONS OF ANY AND ALL LEASES, TOGETHER WITH RIGHTS OF LESSEES THEREUNDER– NOTED
- c. ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCE AFFECTING THE TITLE THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE LAND. THE TERM "ENCROACHMENT" INCLUDES ENCROACHMENTS OF EXISTING IMPROVEMENTS LOCATED ON THE LAND ONTO ADJOINING LAND, AND ENCROACHMENTS ONTO THE LAND OF EXISTING IMPROVEMENTS LOCATED ON ADJOINING LAND. (THIS EXCEPTION WILL BE DELETED UPON RECEIPT AND REVIEW OF A SATISFACTORY QUALIFYING SURVEY. THE COMPANY EXPRESSLY RESERVES THE RIGHT TO TAKE SPECIFIC EXCEPTION TO ANY ADVERSE MATTERS REFLECTED THEREON.)– NOTED
- d. SUBJECT TO ANY AND ALL VISIBLE AND APPARENT EASEMENTS AND/OR RIGHT OF WAYS TRAVERSING ON, OVER, UNDER OR ACROSS THE SUBJECT PROPERTY AND WHICH ITS EXISTENCE MAY NOT NECESSARILY APPEAR OF RECORD.– NOTED
- e. ALL LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF COAL, LIGNITE, OIL, GAS AND OTHER MINERALS, TOGETHER WITH ALL RIGHTS, PRIVILEGES, AND IMMUNITIES RELATING THERETO, APPEARING IN THE PUBLIC RECORDS WHETHER LISTED IN SCHEDULE B OR NOT. THERE MAY BE LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF MINERAL INTEREST THAT ARE NOT LISTED. (PURSUANT TO PROCEDURAL RULE P–50.1 THE ABOVE EXCEPTION MUST APPEAR ON ANY CORRESPONDING POLICY ISSUED IF A T–19.2 OR T–19.3 ENDORSEMENT THAT MEETS UNDERWRITING STANDARDS IS REQUESTED BY THE PROPOSED INSURED.)–NOTED
- f. ANY PORTION OF SUBJECT PROPERTY THAT LIES WITHIN THE BOUNDARIES OF ANY PUBLIC OR PRIVATE ROADWAY OR USED IN CONNECTION THEREWITH.– NOTED
- g. A WASTEWATER UTILITY EASEMENT GRANTED TO TOWNBRIDGE HOMES, LLC AS SET FORTH IN INSTRUMENT FILED FOR RECORD UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2020020828, AND BEING DESCRIBED AND LOCATED THEREIN AND AS AFFECTED BY JOINDER OF WASTERWATER UTILITY EASEMENT RECORDED UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2020077622.–AFFECTS AS SHOWN
- h. THE RIGHTS OF INGRESS AND EGRESS AS RESERVED IN EXCLUSION FROM EASEMENT RECORDED UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2021130218.– AFFECTS– THIS IS AN INSTRUMENT WHICH RELEASES AND ABANDONS ALL RIGHTS EXCEPT INGRESS AND EGRESS TO ANY BLANKET TYPE EASEMENT PREVIOUSLY HELD
- i. A WASTEWATER EASEMENT GRANTED TO CITY OF TAYLOR,TEXAS, A HOME RULE MUNICIPAL CORPORATION AS SET FORTH IN INSTRUMENT FILED FOR RECORD UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2022088567, AND BEING DESCRIBED AND LOCATED THEREIN.– AFFECTS AS SHOWN
- j. TERMS, CONDITIONS, EASEMENTS, STIPULATIONS AND PROVISIONS CONTAINED IN PIPELINE EASEMENT AND RIGHT–OF–WAY AGREEMENT AS SET OUT IN INSTRUMENT FILED FOR RECORD UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2022093019.– AFFECTS AS SHOWN
- k. TERMS, STIPULATIONS, CONDITIONS AND PROVISIONS CONTAINED IN SUBORDINATION OF LIEN AGREEMENT AS SET OUT IN INSTRUMENT FILED FOR RECORD UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2022088568.–AFFECTS AS SHOWN
- l. ALL THE OIL, GAS AND OTHER MINERALS, AND ALL OTHER ELEMENTS NOT CONSIDERED A PART OF THE SURFACE ESTATE, THE ROYALTIES, BONUSES, RENTALS AND ALL OTHER RIGHTS IN CONNECTION WITH SAME ALL OF WHICH ARE EXPRESSLY EXCEPTED THEREFROM AND NOT INSURED HEREUNDER, AS THE SAME ARE SET FORTH IN INSTRUMENT RECORDED IN VOLUME 449, PAGE 218, OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS. (SAID INTEREST NOT INVESTIGATED SUBSEQUENT TO DATE OF RESERVATION OR CONVEYANCE.)– NOT RESEARCHED, NOT RELATED TO SURFACE RIGHTS
- m. ALL THE OIL, GAS AND OTHER MINERALS, AND ALL OTHER ELEMENTS NOT CONSIDERED A PART OF THE SURFACE ESTATE, THE ROYALTIES, BONUSES, RENTALS AND ALL OTHER RIGHTS IN CONNECTION WITH SAME ALL OF WHICH ARE EXPRESSLY EXCEPTED THEREFROM AND NOT INSURED HEREUNDER, AS THE SAME ARE SET FORTH IN INSTRUMENT(S) FILED FOR RECORD UNDER WILLIAMSON COUNTY CLERK’S FILE NO. 2017032750. (SAID INTEREST NOT INVESTIGATED SUBSEQUENT TO DATE OF RESERVATION OR CONVEYANCE.)– NOT RESEARCHED, NOT RELATED TO SURFACE RIGHTS
- n. WE HAVE BEEN FURNISHED WITH A PLAT OF SURVEY MADE BY CLEMENTE TURRUBIARTES JR, PROFESSIONAL LAND SURVEYOR NO. 6657, DATED FEBRUARY 23, 2021. SAID SURVEY REFLECTS THE FOLLOWING MATTERS:

1. NONE

SURVEYORS NOTES:

1. THE BEARINGS SHOWN HEREON ARE ORIENTED TO THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD 83, 93 ADJUSTMENT.

2. THIS SURVEY WAS PREPARED WITH THE BENEFIT OF TITLE REPORT. PARTIES TO THIS TRANSACTION ARE RESPONSIBLE FOR VERIFICATION OF ALL EASEMENTS, COVENANTS AND CONDITIONS WHICH MAY AFFECT THIS TRACT BUT ARE NOT SHOWN HEREON.

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4. THERE ARE NO ENCROACHMENTS, CONFLICTS OR PROTRUSIONS, EXCEPT AS SHOWN HEREON, AND SAID PROPERTY HAS ACCESS TO AND FROM A DEDICATED ROADWAY.

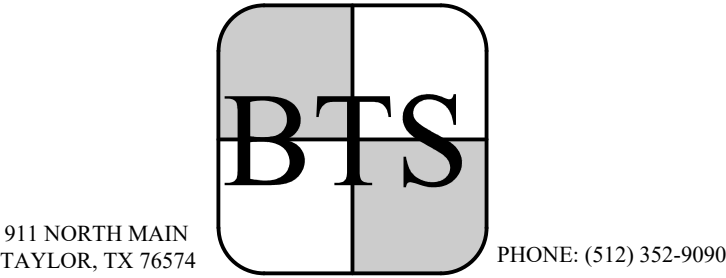
5. ALL FOUND IRON RODS HAVE ORANGE PLASTIC CAPS STAMPED "BTS".

6. THIS SURVEY HAS BEEN PREPARED UTILIZING A COMMITMENT FOR TITLE INSURANCE PREPARED BY SOUTHERN TITLE COMPANY, G.F. NO. 22–2705–SA. EFFECTIVE DATE: JANUARY 2, 2023

TITLE SURVEY

38.979 ACRE TRACT OUT OF THE GEORGE REESE SURVEY ABSTRACT NO. 533 WILLIAMSON COUNTY, TEXAS

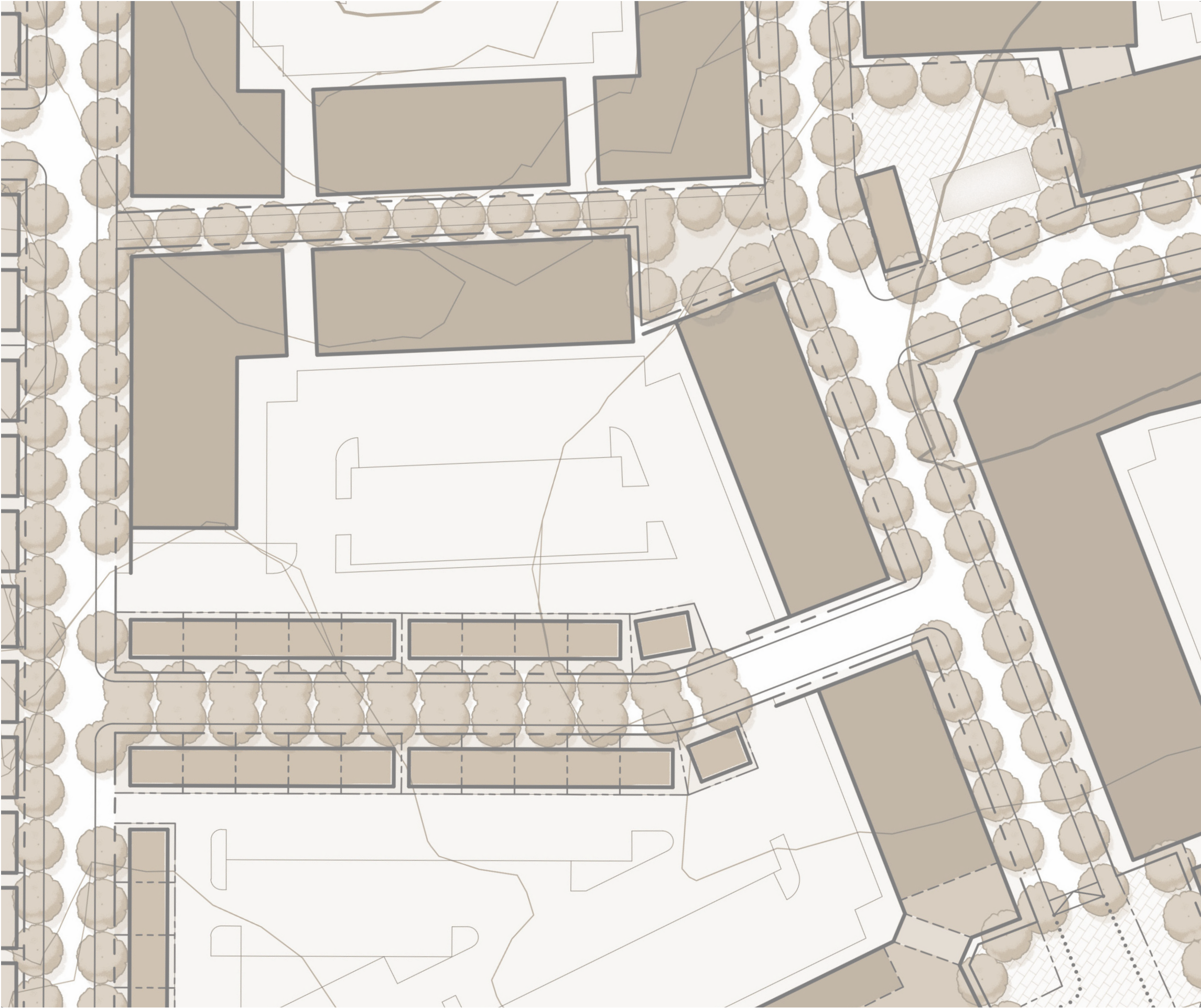
BRYAN TECHNICAL SERVICES, INC.



FIRM No. 10128500

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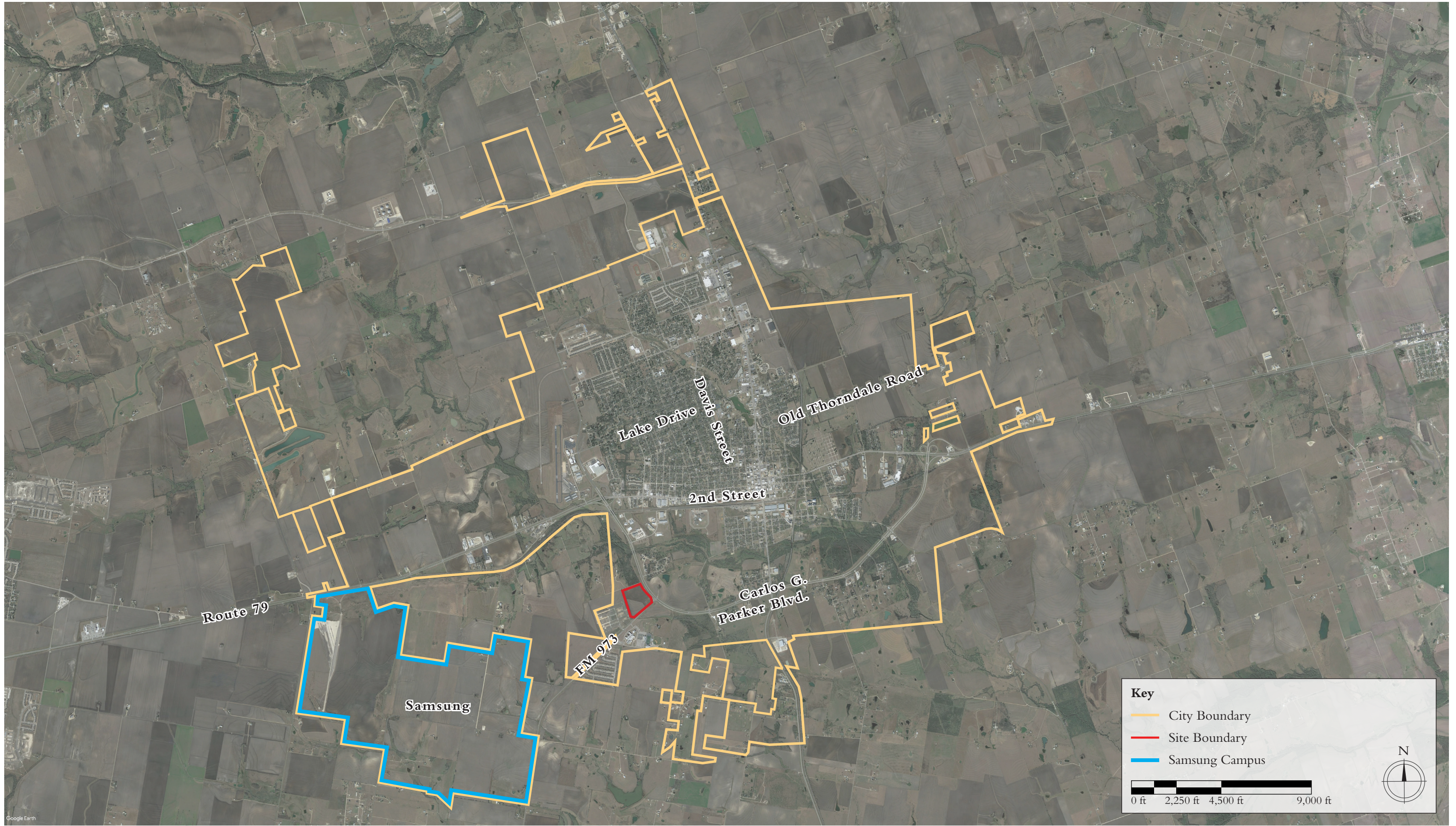
NO.	DATE	REVISIONS	BY
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SCALE: 1"=200'		APPROVED BY: BLB	
PROJECT NO. 23–021		DATE: MARCH 2, 2023	

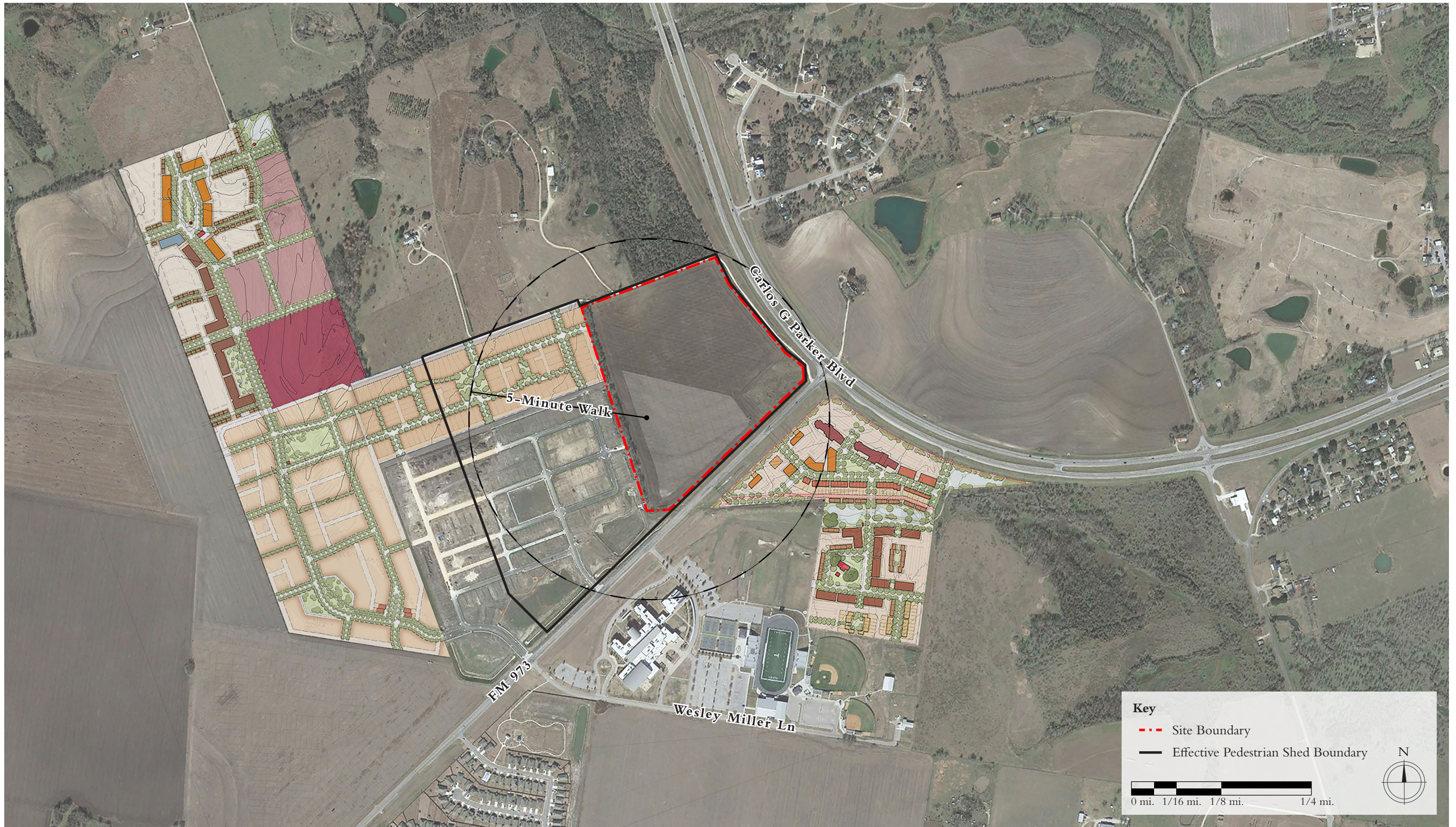


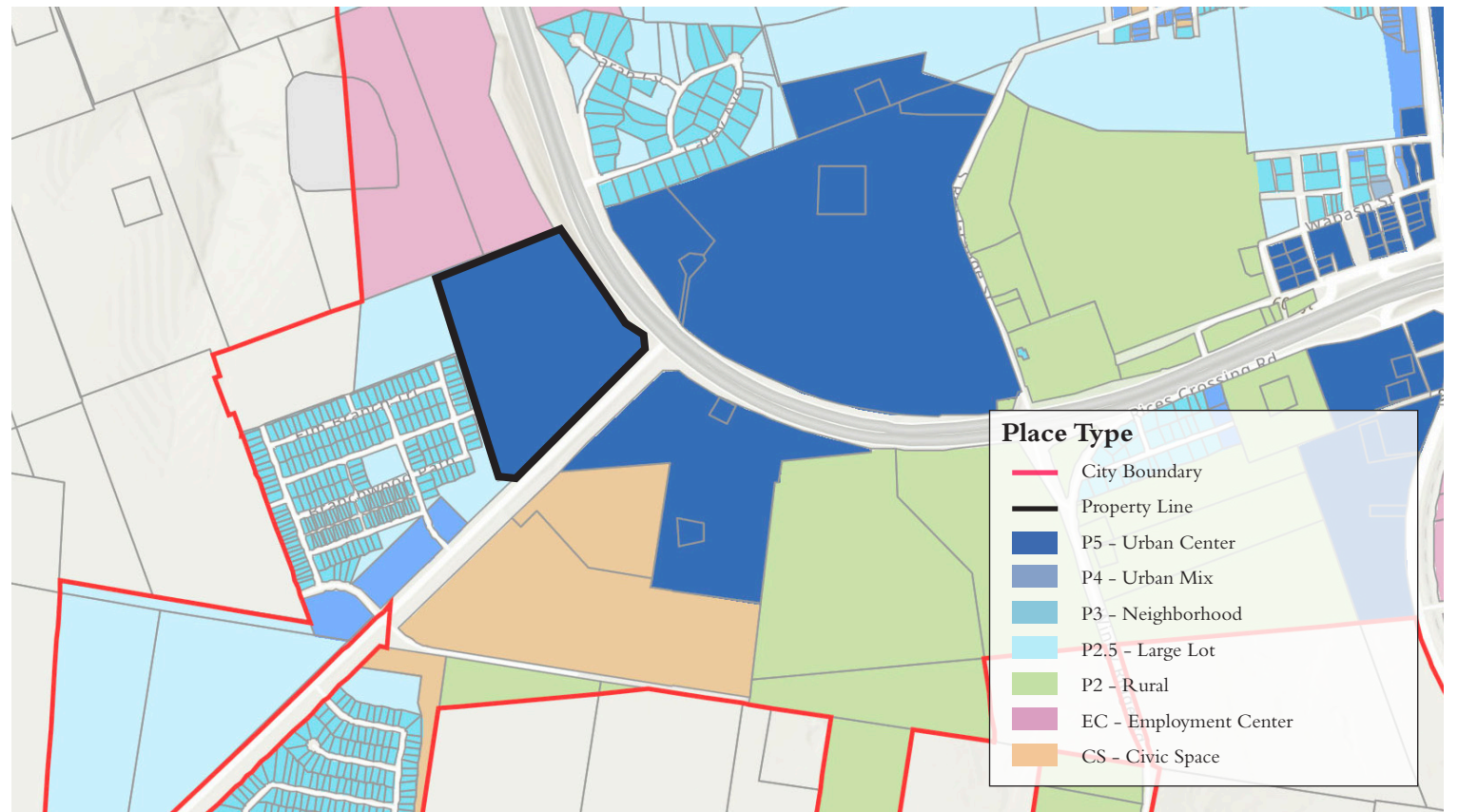
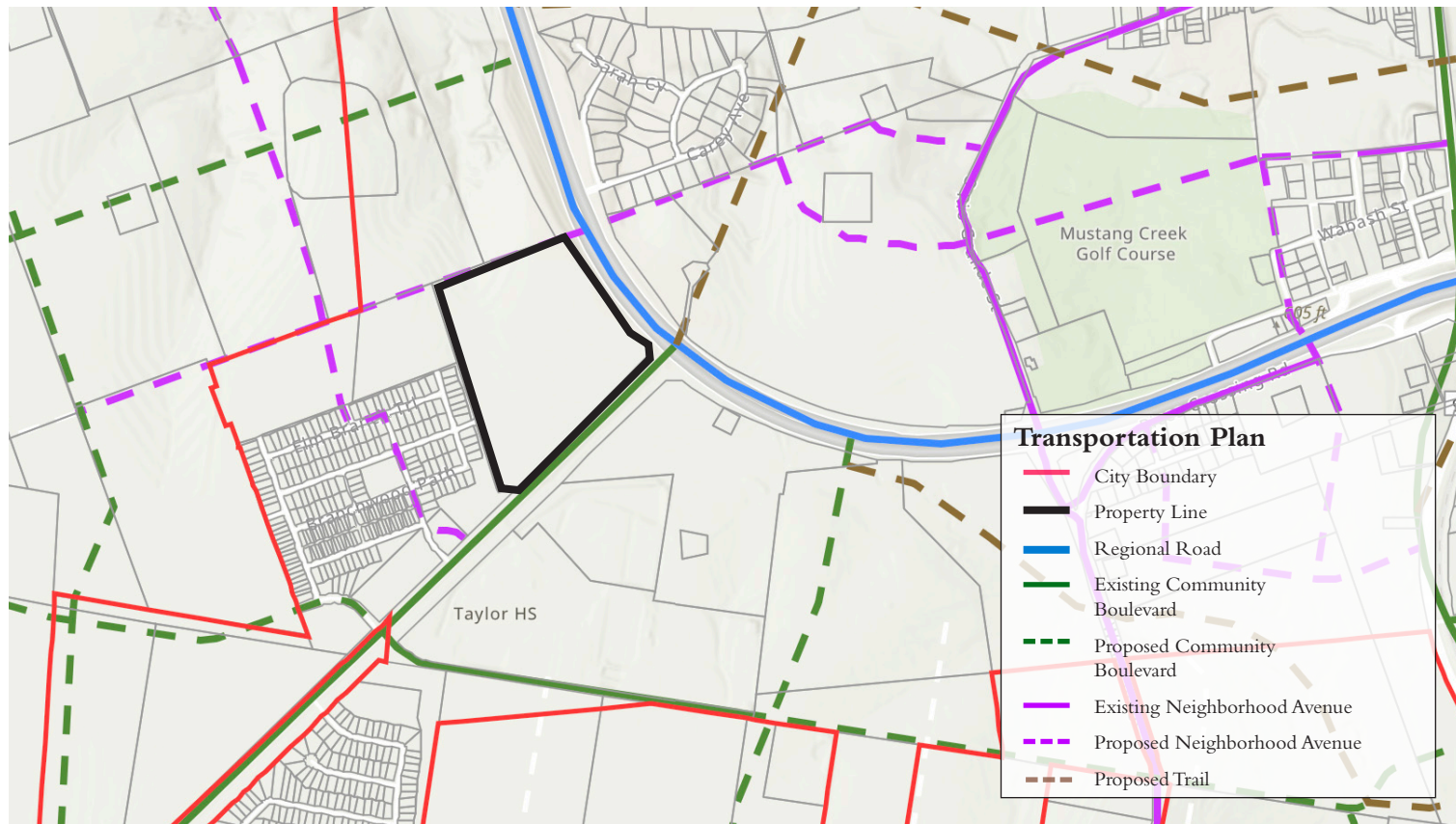
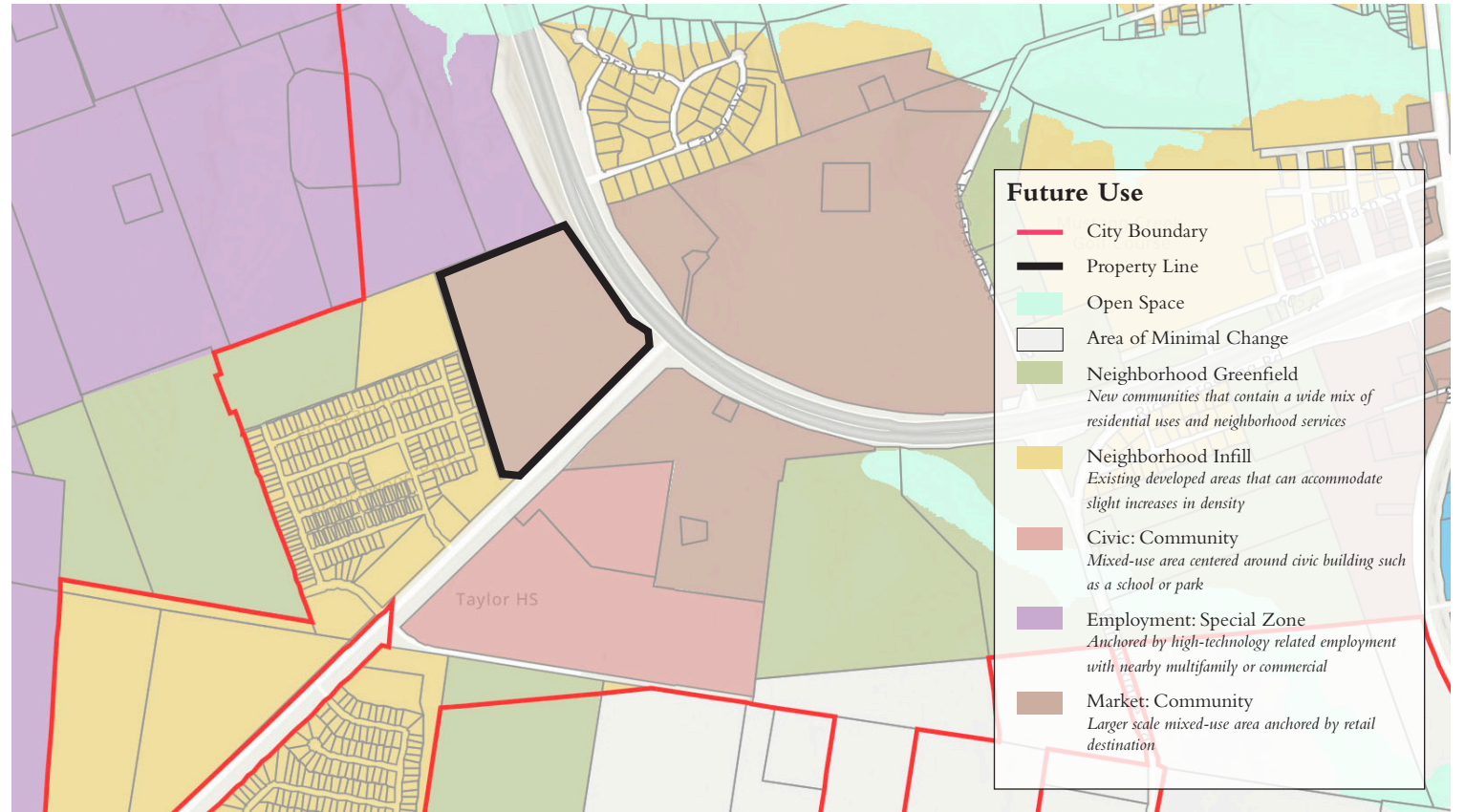
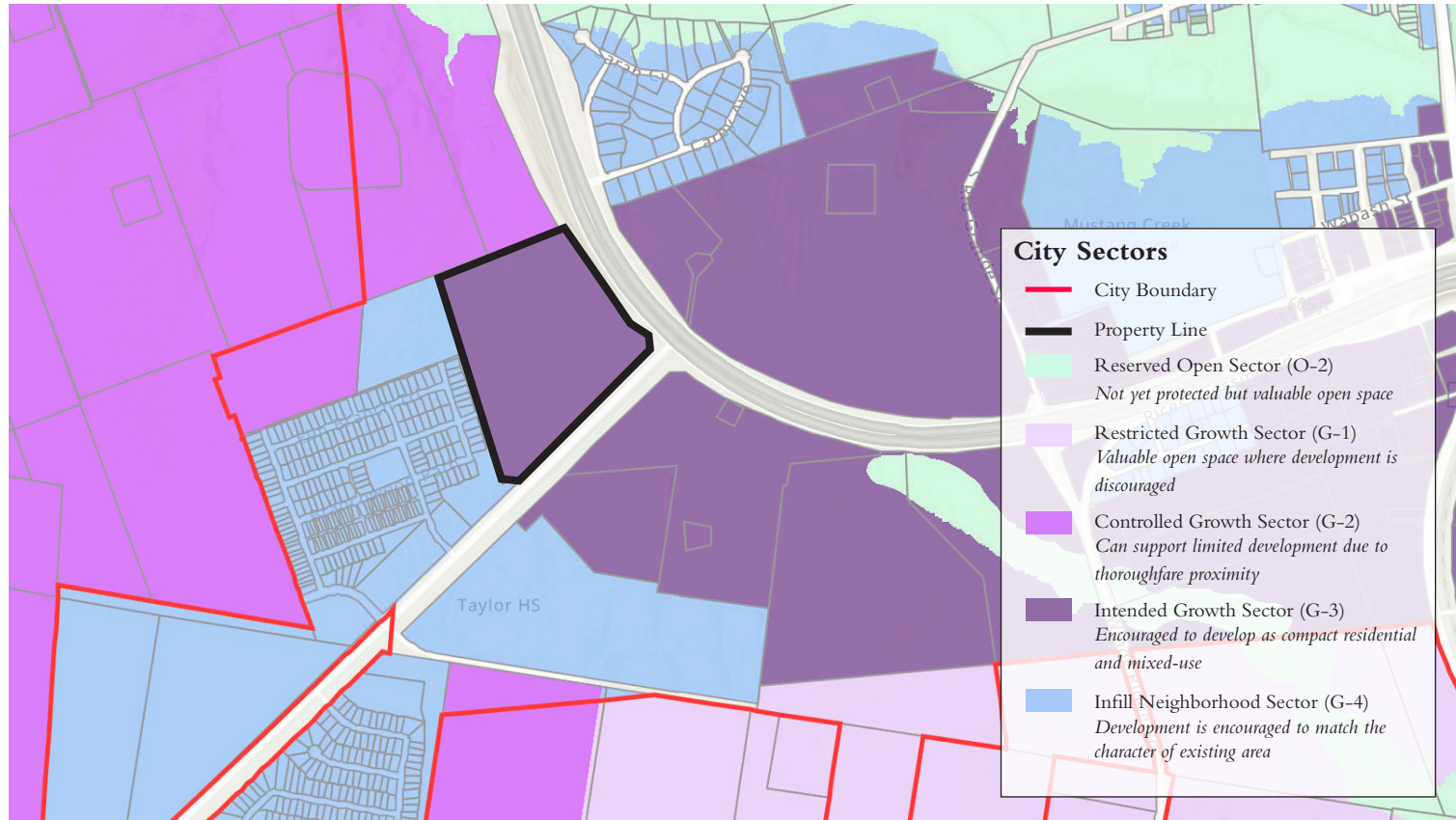
A MASTER PLAN FOR
715 CARLOS G
PARKER BLVD
TAYLOR, TEXAS

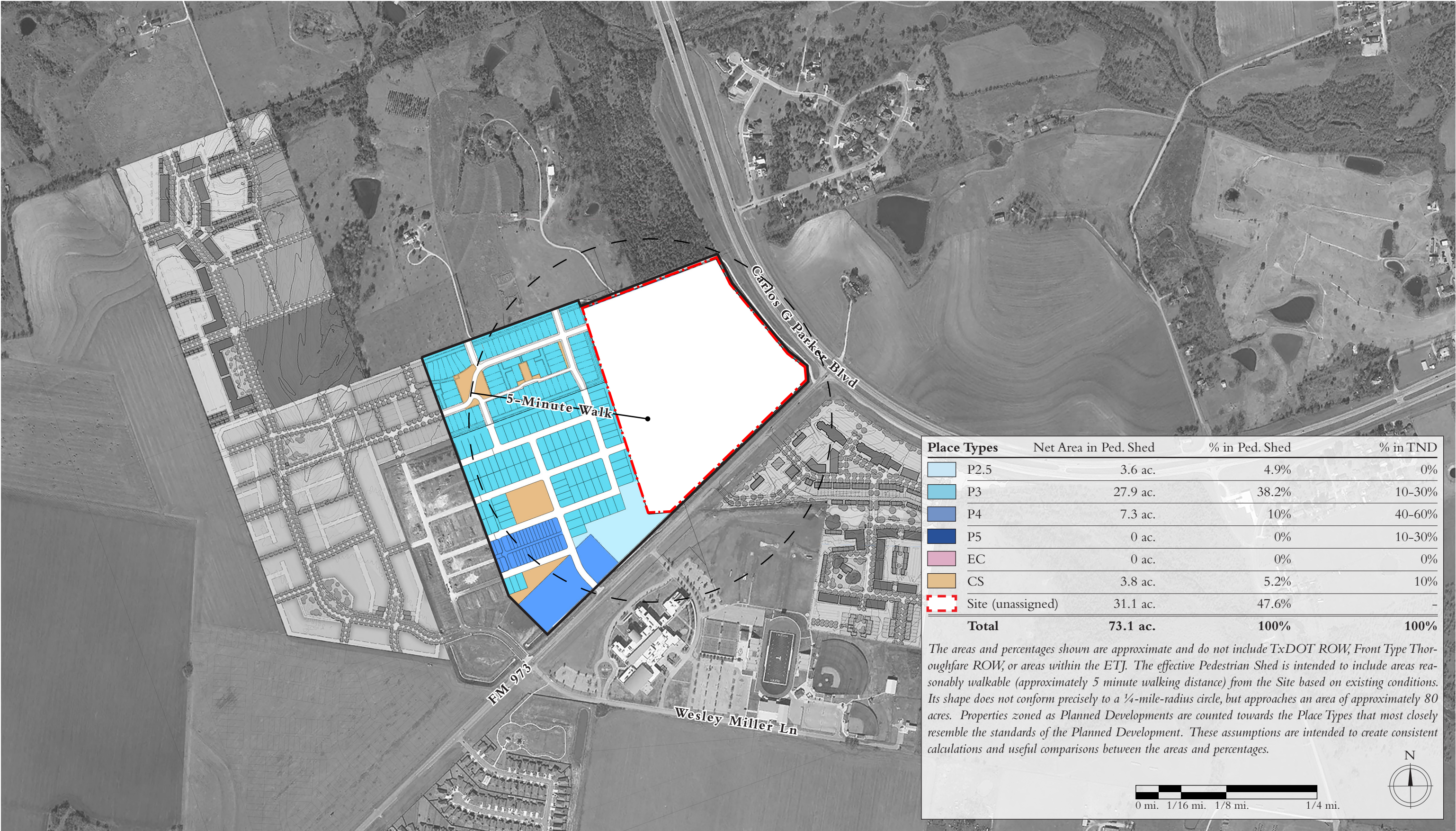
A	BACKGROUND	
	Regional Context Map	A.1
	Site in Context.....	A.2
	Comprehensive Plan Excerpts.....	A.3
	Place Types in Context.....	A.4
	Existing Conditions Map	A.5
	Elevation Analysis	A.6
B	NEIGHBORHOOD PLAN	
	Master Plan in Context	B.1
	Master Plan	B.2
	Master Plan with Program	B.3
	Regulating Plan in Context.....	B.4
	Regulating Plan.....	B.5
	Design-Specific Standards.....	B.6-7
	Employment Center Standards.....	B.8
	Thoroughfare Plan	B.9
	Thoroughfare Types.....	B.10-11
	Civic Space Plan.....	B.12
X	APPENDIX	
	Fire Apparatus Access Diagram.....	X.1
	Addressing Plan.	X.2
	Program Acreage.....	X.3
	Detailed Program & Parking.....	X.4-X.5
	Master Plan with Annotations.....	X.6
	Character Images.....	X.7

For
The City of Taylor, Texas
and
Fash Taylor, Ltd.
by
MICHAEL WATKINS ARCHITECT, LLC
February 1, 2024







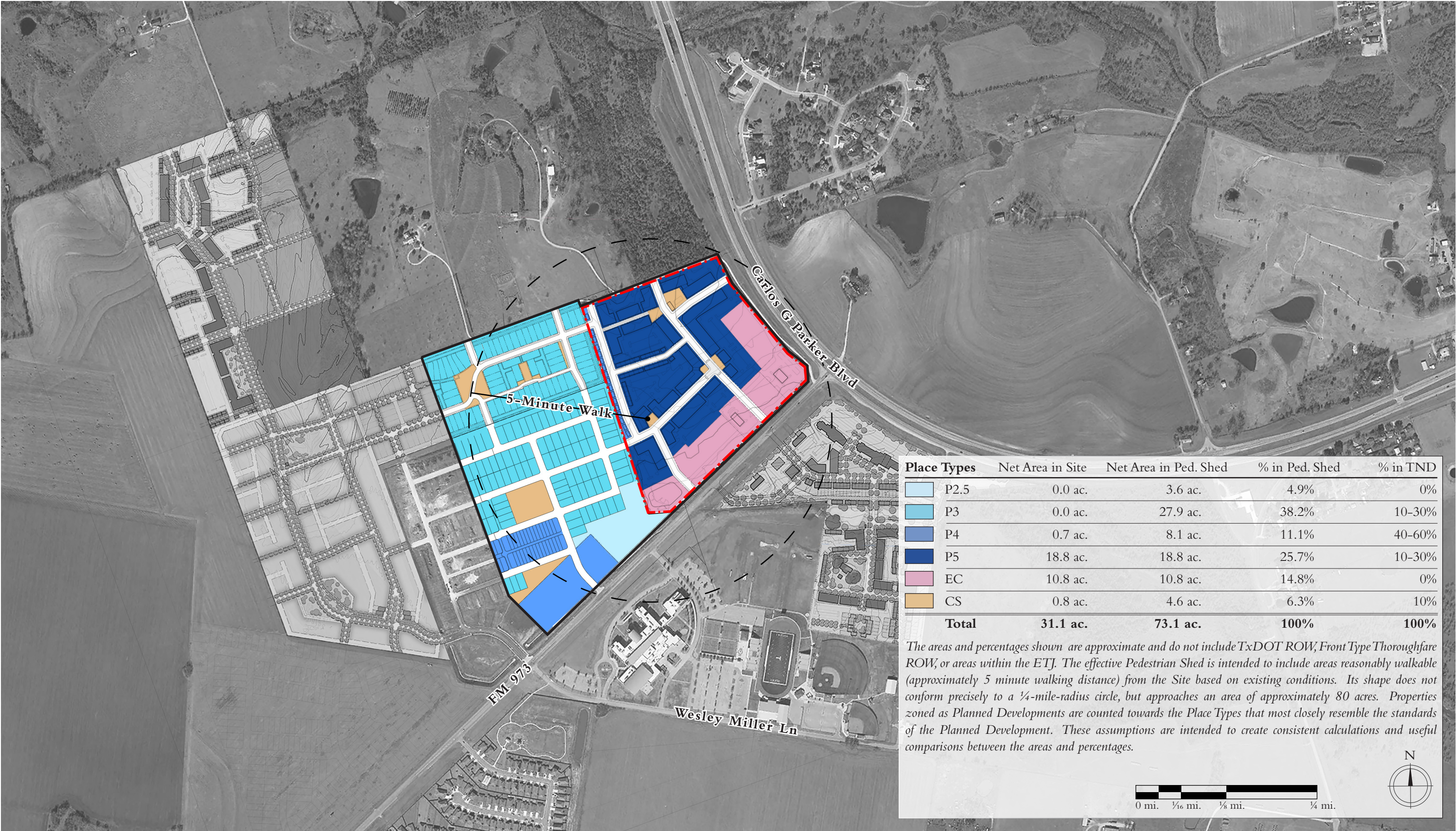


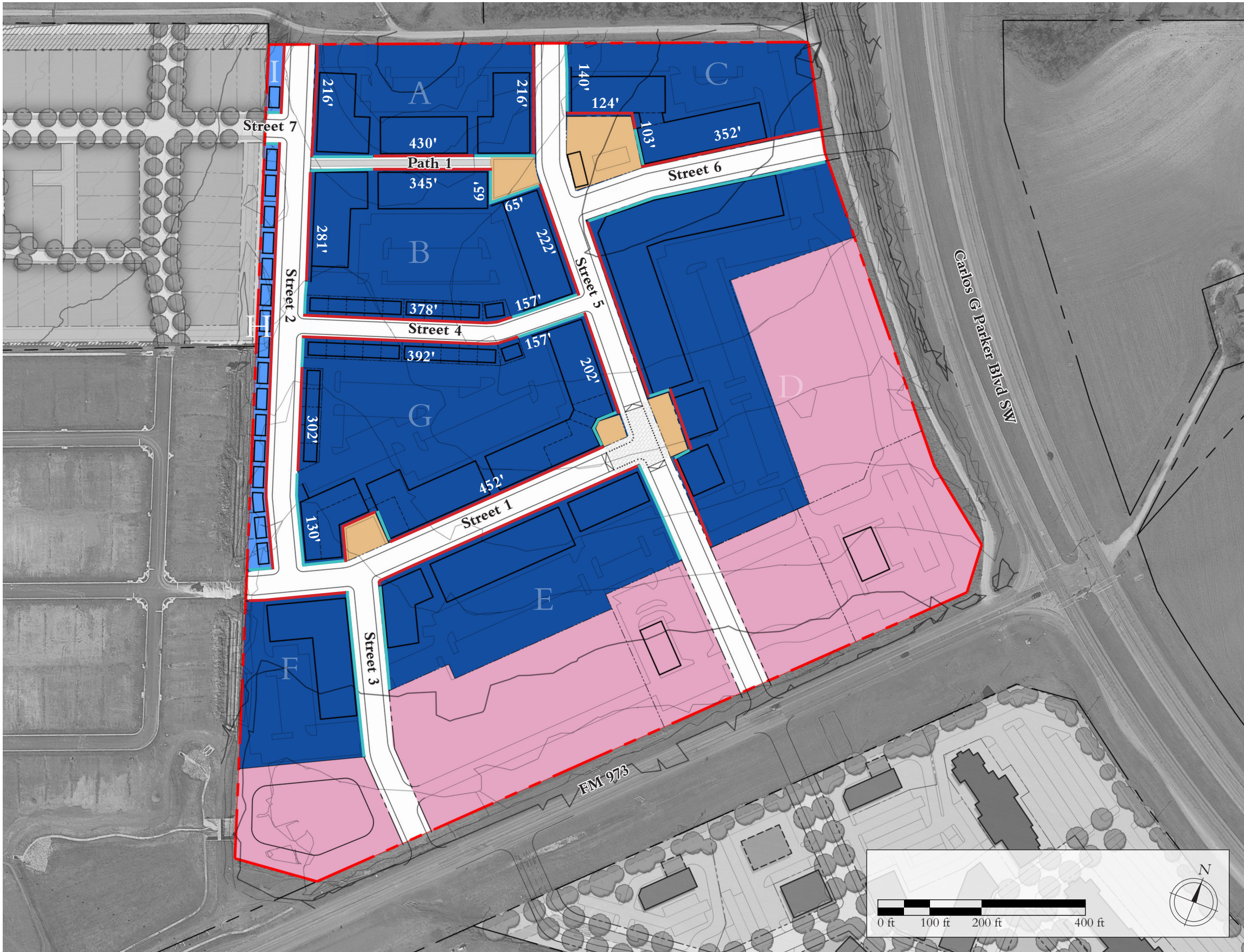












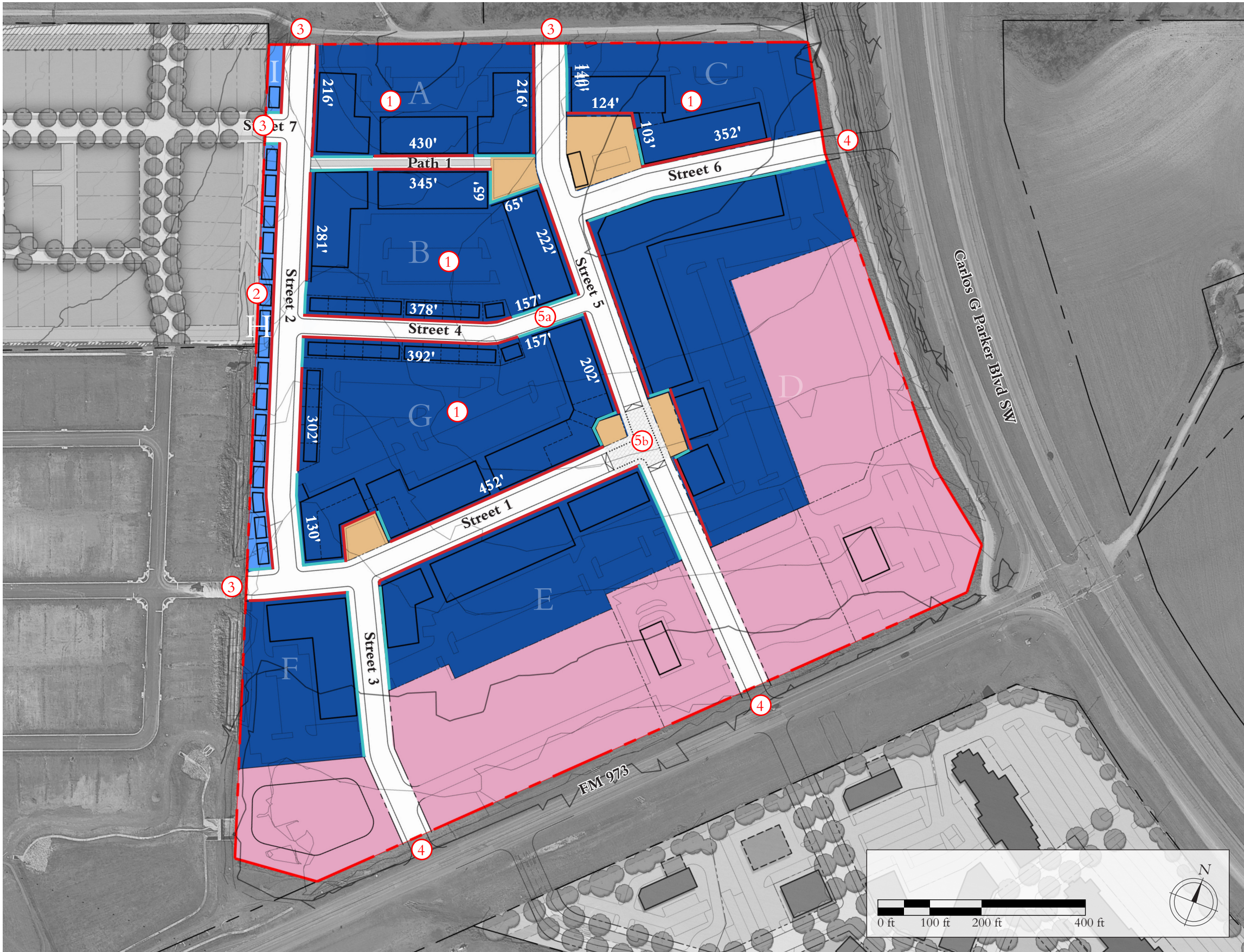
General Standards

1. A Variance is recommended to allow the Employment Center Place Type along Carlos G Parker Blvd and FM 973 given the auto-oriented design of these thoroughfares. The Employment Center Place Type is intended to allow Highway Commercial buildings.
2. A Variance is recommended to allow a lower ratio of Civic Space than is permitted for a TND given the proximity to other Civic Spaces within the effective Pedestrian Shed and the distribution of smaller Civic Spaces within 600 feet of all dwellings in the Neighborhood Plan.
3. A Warrant is recommended to allow a lower ratio of P4 than is permitted for a TND. Given the high ratio of P2.5 and P3 within the Pedestrian Shed, allowing a higher ratio of P5 on this site will allow greater residential density and improve the viability of commercial nodes for the whole Pedestrian Shed.

Key

- P4 - Mix
- P5 - Urban Center
- EC - Employment Center
- CS - Civic Space
- Primary Frontage
- Secondary Frontage
- Block Dimensions





Design-Specific Standards

The following standards apply to specific locations noted on the accompanying plan:

1. A Warrant is recommended for larger Block size for Blocks A, B, C, and G in order to accomodate the applicant's proposed multi-family and mixed-use buildings and their associated parking.
2. A Warrant is recommended for larger Block size for Block H based on the space between Streets on adjacent developments.
3. These Thoroughfares are intended to connect to the adjoining property at the locations shown, with the exact location of that connection to be coordinated with the owner of the adjoining property.
4. Street 3, Street 5, and Street 6 are intended to connect to FM 973 and Carlos G Parker Blvd, respectively, with the precise location and design of those connections to be coordinated with TxDOT.
5. The actual conditions of the following Thoroughfare locations vary from the typical conditions shown in the Thoroughfare types:
 - a. Street 4 may be modified to have 2-way travel and no on-street parking between Street 5 and the alley entrances.
 - b. The intersection of Street 1 and Street 5 may be designed as a raised intersection with flush curbs, bollards, and special paving for both the Public Frontage and vehicular lanes

Key

P4 - Mix

P5 - Urban Center

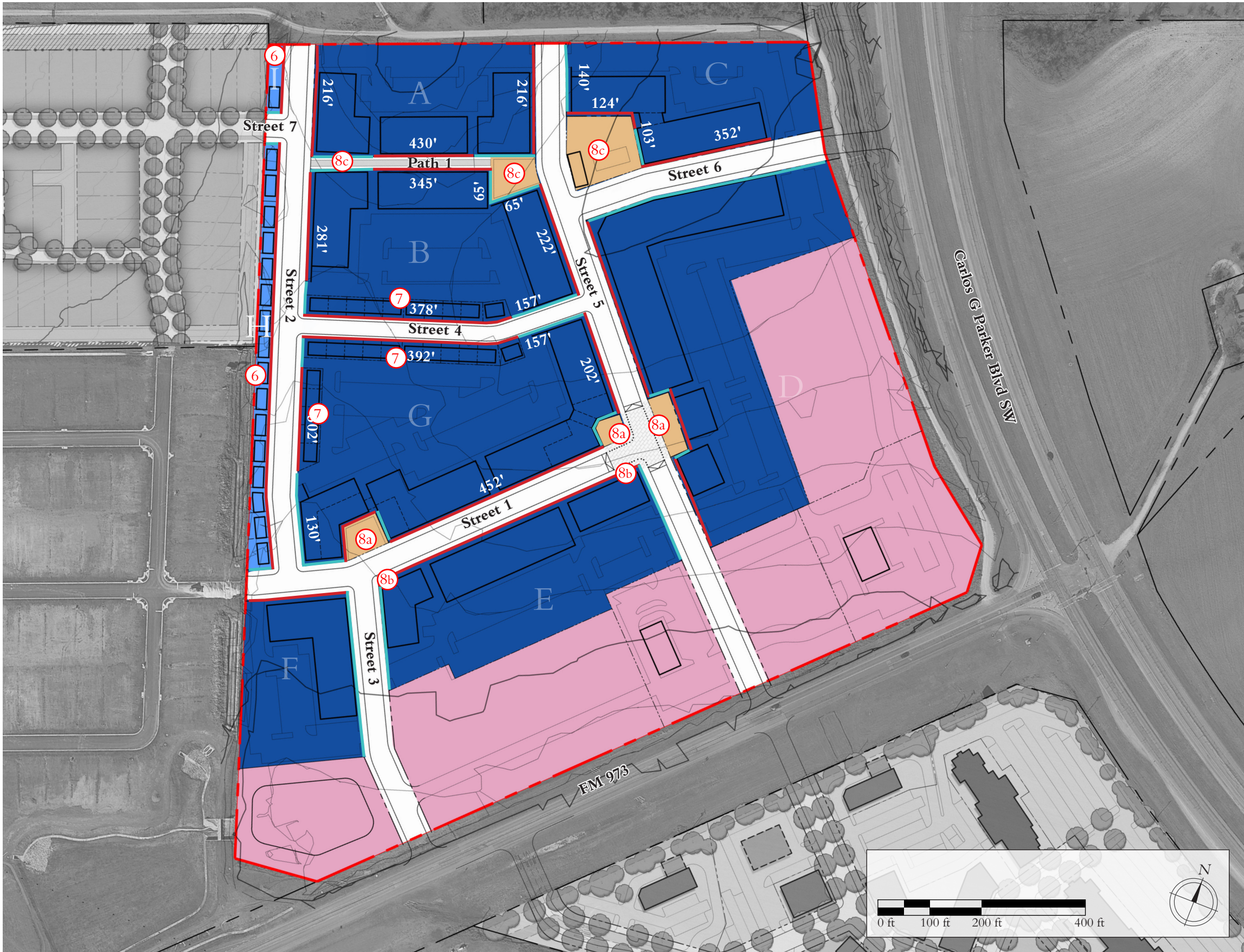
EC - Employment Center

CS - Civic Space

Primary Frontage

Secondary Frontage

Block Dimensions



Design-Specific Standards

The following standards apply to specific locations noted on the accompanying plan:

- 6. A row of Detached Dwellings on shallow lots is proposed in this location in order to transition from the adjacent low-intensity developments to the high-intensity development proposed on this site. These buildings shall not have windows facing the adjacent developments. A Warrant is recommended to allow parking in the Second Lot Layer in this location only if it is enclosed in a building and screened from view at Frontages.
- 7. Liner Buildings shall be permitted in the areas shown in order to screen parking. All Liner Buildings shall have the Primary Entrance and a Stoop, Porch, or balcony facing the Primary Frontage. A Warrant is recommended to allow parking in the Second Lot Layer in these locations only if it is enclosed in a building and screened from view at Frontages.
- 8. The following Frontage requirements apply at the specified locations in addition to typical requirements of Primary and Secondary Frontages.
 - a. Entrances to Retail or Office uses with Gallery, Arcade, or Shopfront Frontage Types are required fronting these Civic Spaces.
 - b. Entrances to Retail or Office uses with Gallery, Arcade, or Shopfront Frontge Types are required on Frontages that face these Civic Spaces from across a Thoroughfare.
 - c. Entrances are required fronting Path 1 and these Civic Spaces.

Key

P4 - Mix

P5 - Urban Center

EC - Employment Center

CS - Civic Space

Primary Frontage

Secondary Frontage

Block Dimensions

EC - Employment Center

Blocks	
Block Length (maximum)	720 ft.
Block Perimeter (maximum)	720 ft.
Public Frontage (Right of Way)	
Sidewalk Zone Width	permitted
Landscape Zone	permitted
Vehicular Parking Zone Width	permitted
Vehicular Travel Zone Width	parallel: 8ft. - 12ft.
	angled: 17ft. - 22ft.
Street Types	
Rural Street	not permitted
Residential Alley	not permitted
Comercial Alley	permitted
Yield Street	not permitted
Neighborhood Street	permitted
Neighborhood Avenue	permitted
Side Street	permitted
2-Lane Community Boulevard	permitted
4-Lane Community Boulevar	permitted
Path	permitted
Trail	permitted
Parking Location	
First Layer	permitted
Second Layer	permitted
Third Layer	permitted
On-Street	permitted
RV Storage	not permitted
Private Frontage Types	
Common Yard	permitted
Porch with Optional Fence	permitted
Terrace	permitted
Forecourt	permitted
Stoop	permitted
Storefront and Awning	permitted
Gallery	permitted
Arcade	permitted

Lots	
Width (minimum)	none
Area (minimum)	none
Lot coverage (maximum)	none
Build-to-Line (range)	none
Facade Buildout (minimum)	none
Stories (maximum)	5 stories
Building Types	
Detached Dwelling	not permitted
Attached Dwelling	not permitted
Cottage Court	not permitted
Duplex	not permitted
Triplex	not permitted
Quadrplex	not permitted
Small Apartment	not permitted
Large Apartment	not permitted
Manufactured Home/Park	not permitted
Accessory Dwelling Unit	not permitted
Recreational Vehicle Park	not permitted
Residential Accessory	not permitted
Small Commercial	permitted
Live/Work	permitted
Mixed-Use Commercial	permitted
Large Commercial	permitted
Highway Commercial	permitted
Industrial	not permitted
Carts, Kiosks, Food Trailers	permitted
Temporary Commercial	permitted
Commercial Accessory	permitted
Civic Buildings	permitted
Building Disposition	
Edgeyard	permitted
Sideyard	permitted
Courtyard	permitted
Rearyard	permitted

The following standards apply to all Lots within an Employment Center (EC) Place Type:

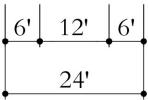
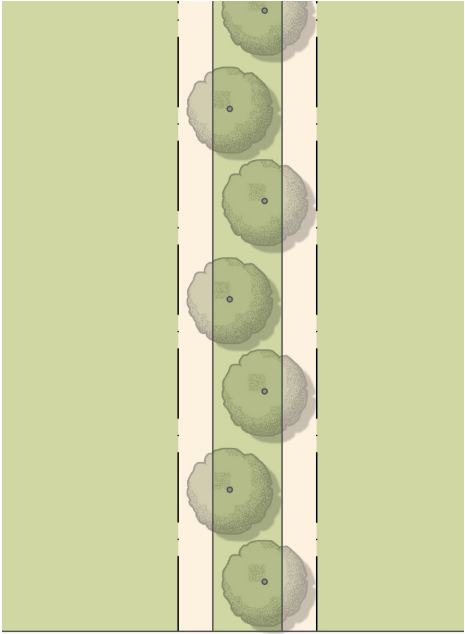
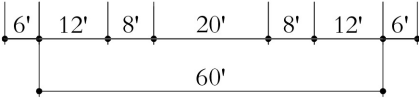
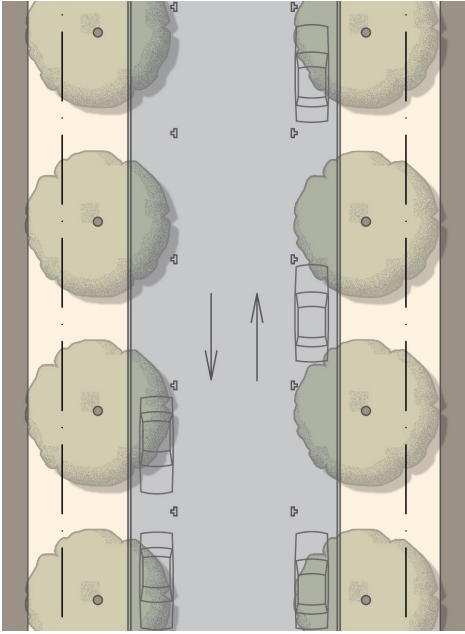
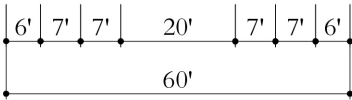
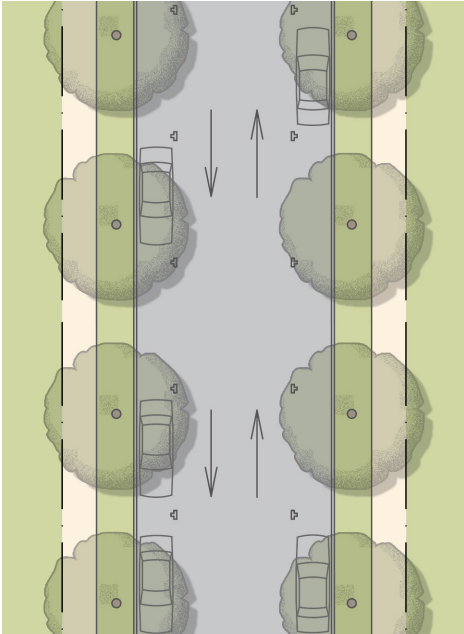
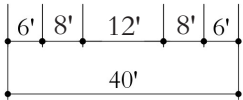
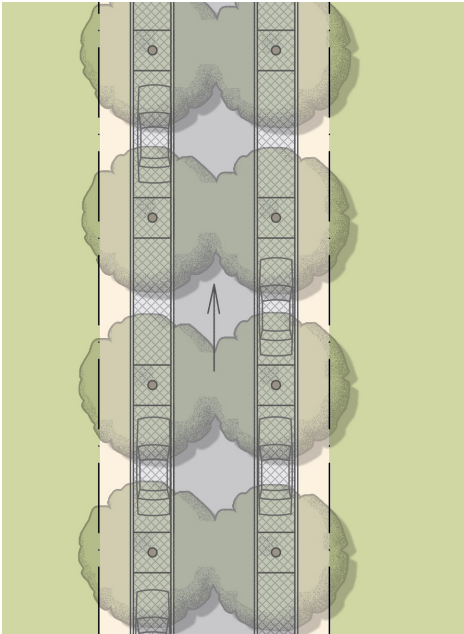
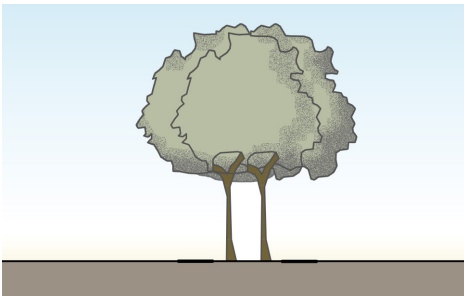
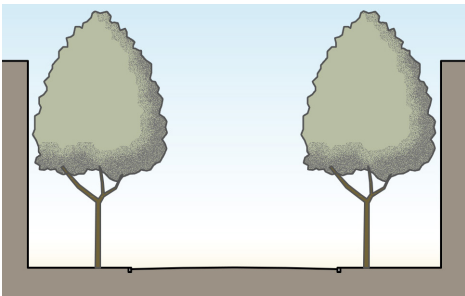
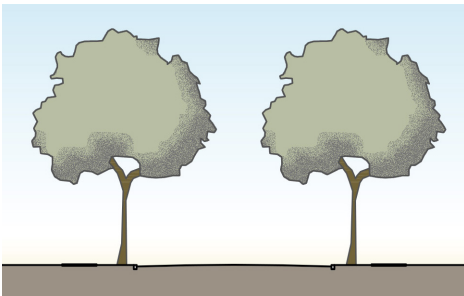
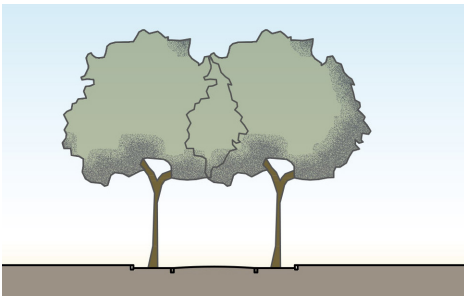
- Intent.** The intent of the Employment Center is to provide a place for non-neighborhood uses within a close enough proximity to the neighborhood that pedestrian and bicycle connections between the two are feasible,.
- Uses Permitted.** The following land uses are permitted:
 - Retail
 - Office
 - Lodging
 - Automobile/truck fueling, servicing, and washing facilities
 - Similar Uses: for a proposed use not listed herein, a warrant or variance may be issued.
- Rezoning.** Any property zoned as Employment Center may be rezoned to P5 by Warrant.
- Frontages.** The Primary and Secondary Frontages on all lots shall be determined as part of the Preliminary Plat. The designation of Primary and Secondary Frontages shall be consistent with all applicable standards for Frontages.
- Access.** A safe, direct, and demarcated means of Pedestrian/ bicycle access shall be provided to the Primary Entrance from the Thoroughfare network of the Neighborhood Plan.
- Signage.** Exceptions to the Sign Standards of the LDC may be granted by Warrant in order to provide visibility for businesses from Carlos G Parker Blvd and FM 973.





Front Thoroughfare Types				
	<i>Name</i>	<i>Type</i>	<i>ROW</i>	<i>Pavement</i>
	Street	ST	40	28
	Street	ST	60	34
	Commercial Street	CS	60	36
	Passage	PS	V	6-6
	Sidewalk in Civic Space (<i>see Civic Space Standards</i>)			
Rear Thoroughfare Types				
	<i>Name</i>	<i>Type</i>	<i>ROW</i>	<i>Pavement</i>
	Fire Alley	FA	30	20





ST-40-28

Neighborhood Street
(name) Street
P4, P5
40 ft. ROW
28 ft. Pavement
Slow Movement
One-Way Traffic
Parking Both Sides
12 ft. Curb Radius
Header Curbs
8 ft. Tree Wells between Parking Spaces
Allee, 29 ft. o.c.
6 ft. Sidewalk
Not provided on this Thoroughfare.

ST-60-34

Neighborhood Street
(name) Street
P4, P5, EC
60 ft. ROW
34 ft. Pavement
Slow Movement
Two-Way Traffic
Parking Both Sides
12 ft. Curb Radius
Header Curbs
7 ft. Tree Lawn
Allee ⁱ , 25-30 ft. o.c.
6 ft. Sidewalk
For buildings up to 30 ft. tall

ⁱ(Cluster pattern permitted adjacent to civic spaces.)

CS-60-36

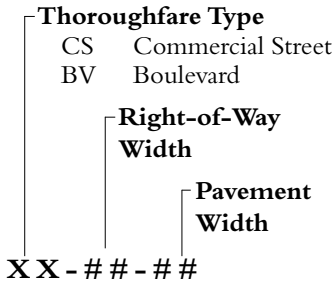
Neighborhood Street
(name) Street
P4, P5, EC
60 ft. ROW
36 ft. Pavement
Slow Movement
Two-Way Traffic
Parking Both Sides
12 ft. Curb Radius
Header Curbs
5 ft. Tree Grates
Allee, 25-30 ft. o.c.
7 ft. Sidewalk
For buildings up to 30 ft. tall

Street trees may be omitted to allow for a Colonnade or Arcade.

PS-V-6-6

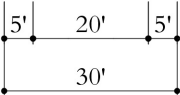
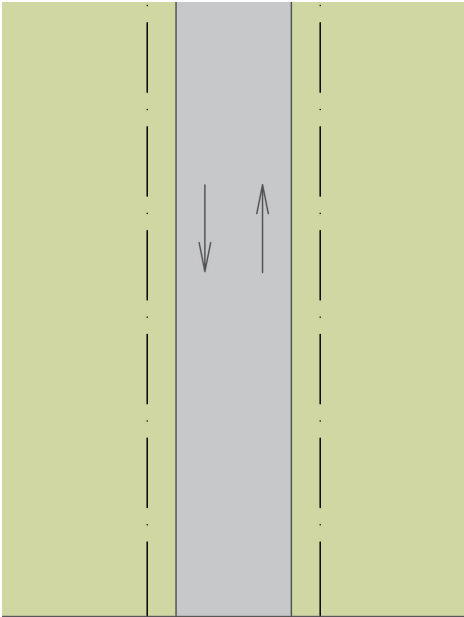
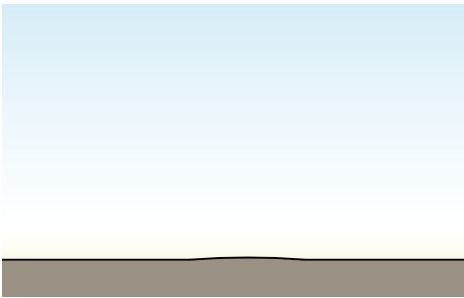
Path
(name) Passage
P4, P5
24 ft. ROW
N/A
N/A
N/A
N/A
N/A
12 ft. Planting Zone
Clustered
6 ft. Sidewalk each side
Not provided on this Thoroughfare

This Thoroughfare type will be privately owned and maintained.



Thoroughfare Type
Thoroughfare Name Suffix
Place Type*
Right-of-Way or Easement Width
Pavement Width
Movement
Traffic Lanes
Parking Lanes
Pavement / Curb
Curb Type
Planter Type (includes curb if any)
Landscape Type
Walkway Type
Fire Apparatus Access
Notes





Thoroughfare Type
CS Commercial Street
BV Boulevard
Right-of-Way Width
Pavement Width
XX - ## - ##

FA - 30 - 20

Fire Alley
(name) Alley
T4, T5, SD
ROW 30 ft
N/A
Slow Movement
Two-Way Traffic, Fire Access
No Parking
15 ft. Curb Radius; Apron at Street
Inverted Crown and/or Ribbon Curb
N/A
N/A
No Sidewalk
20 foot clear width

This Thoroughfare type will be privately owned and maintained. Pavement may be widened for greater clear width.

Thoroughfare Type
Thoroughfare Name Suffix
Transect Zone
Right-of-Way or Easement Width
Pavement Width
Movement
Traffic Lanes
Parking Lanes
Pavement / Curb
Curb Type
Planter Type (includes curb if any)
Landscape Type
Walkway Type
Fire Apparatus Access

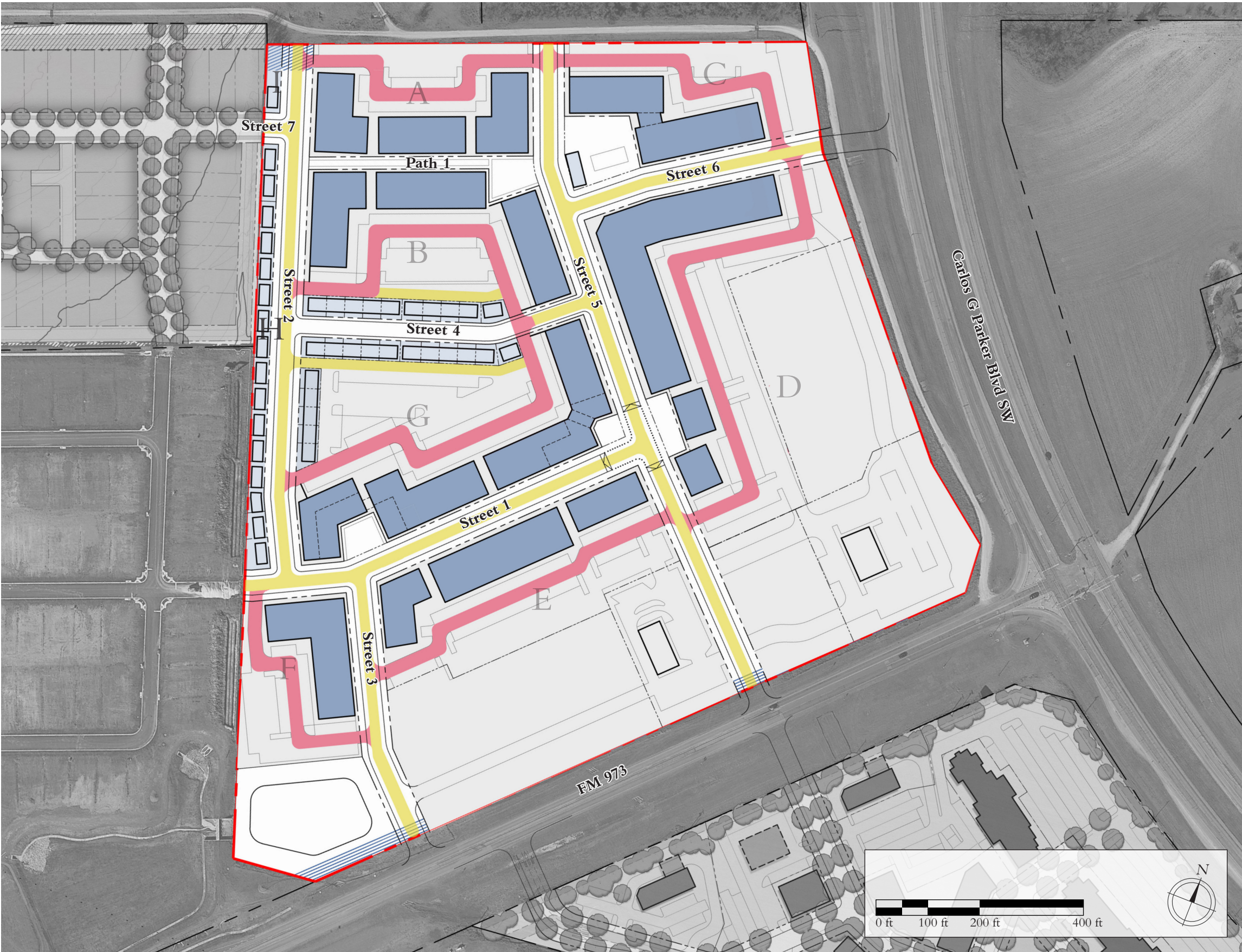
Notes





Civic Space Types	
	Pocket Park
	Square
	Plaza
Total Civic Space: 0.78 acres	
Total Site Area: 39 acres	
Civic Space Ratio: 1.97%	





Fire Apparatus Access Notes

1. Applicants understanding of the relevant standards from these fire apparatus access notes to be confirmed by the City of Taylor.
2. Buildings 30 feet tall or greater:
 - Fire Apparatus Access Roads shall be 26 feet clear minimum.
 - Fire Apparatus Access Roads shall be between 15 and 30 feet from the building.
 - Fire Apparatus Access Roads shall provide access to one complete side of the building, as determined by the Fire Official.
3. For buildings less than 30 feet tall:
 - Fire Apparatus Access Roads shall be 20 feet clear minimum
4. All Fire Apparatus Access Roads shall have an effective inside turning radius of 15 feet.
5. All Fire Apparatus Access Roads shall be a maximum distance of 150 feet from all portions of any building.
6. Where a fire hydrant is located on a Fire Apparatus Access Road, the minimum road width shall be 26 feet (7925 mm), exclusive of all shoulders (*see graphic below*).
7. Lots in the Employment Center shall provide additional Fire Lanes on the private lots in order to allow for Fire Apparatus Access to all buildings on those lots.



Key

26-foot Fire Apparatus Access Road

20-foot Fire Apparatus Access Road

Buildings over 30 feet

Lots with buildings under 30 feet



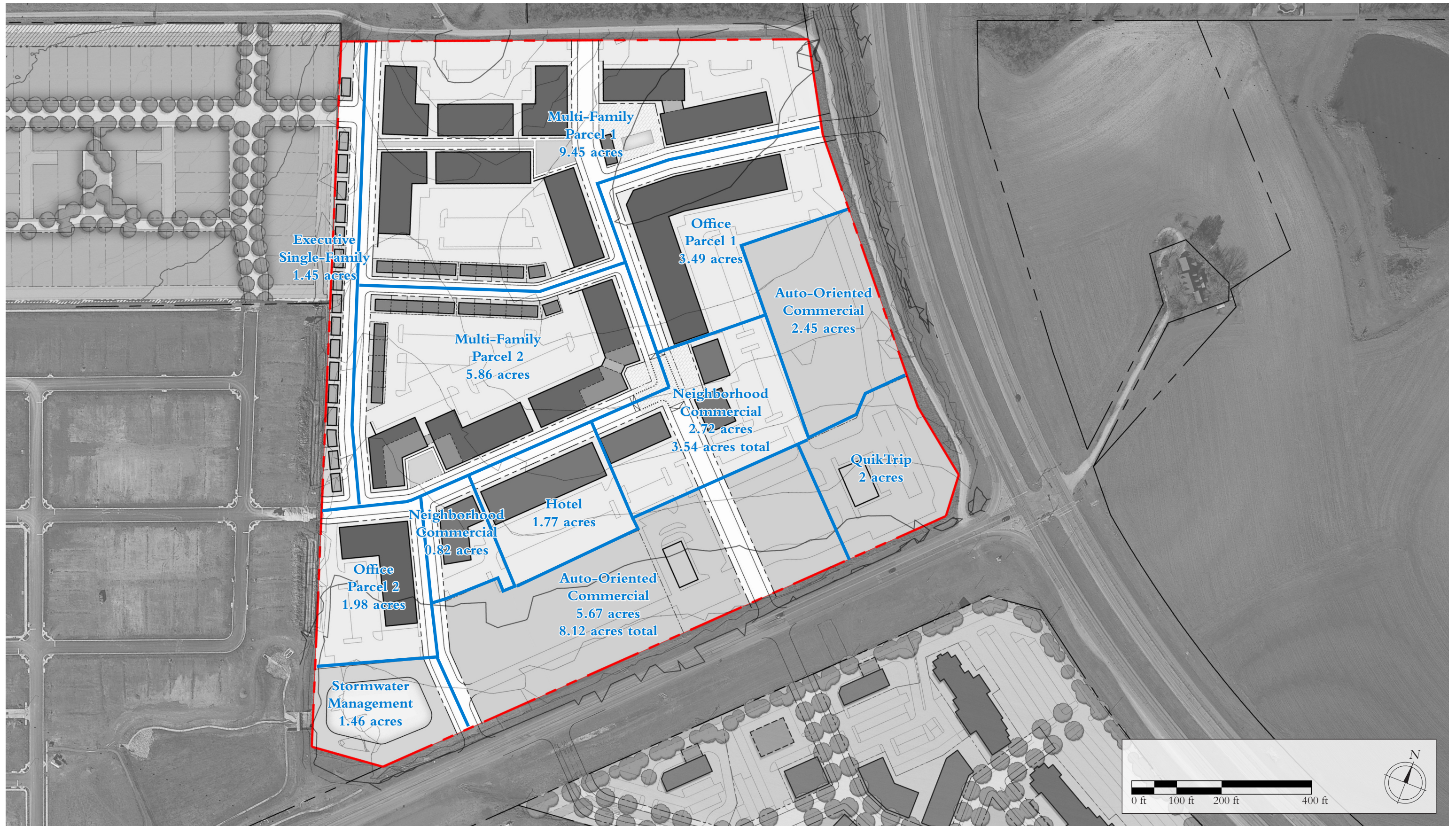


Thoroughfare Names and Addressing Key

- ① _____ Street
- ② _____ Street
- ③ _____ Street
- ④ _____ Street
- ⑤ _____ Way
- ⑥ _____ Street
- ⑦ _____ Street
- ⑧ Carlos G Parker Boulevard SW
- ⑨ FM 973
- Sign with unit numbers

Notes: This addressing plan is conceptual and is subject to refinements in future phases. Lots in the Employment Center Place Type may be addressed to the streets from which they are accessed or to either Carlos G Parker Boulevard SW or FM 973 as appropriate.







Requested Parking Ratios		Spaces
Multi-Family Residential	per unit	1.2
Liner Residential	per unit	2
Retail/Restaurant	per 1,000 SF	5
Office	per 1,000 SF	3
Hotel	per room	0.9

Parking counts provided are approximate and assume 10' x 20' spaces with 24' drive aisles. Further refinement will be needed to account for accessible parking, EV charging, dumpster location, etc. Parking area lines are drawn along the center of streets.

Area A	Program	Spaces
Multi-Family	90 units	108
Total Requested		108
Provided on Street		14
Provided in Parking Lots		95
Provided in Garages		0
Total Provided		109
Difference		+1

Area B	Program	Spaces
Multi-Family	120 units	144
Liner Multi-Family	10 units	20
Total Requested		164
Provided on Street		37
Provided in Parking Lots		112
Provided in Garages		20
Total Provided		169
Difference		+5

Area C	Program	Spaces
Multi-Family	90 units	108
Total Requested		108
Provided on Street		25
Provided in Parking Lots		86
Provided in Garages		0
Total Provided		111
Difference		+3

Area D	Program	Spaces
Office	50,000 SF	150
Total Requested		150
Provided on Street		32
Provided in Parking Lots		125
Provided in Garages		0
Total Provided		157
Difference		+7

Area E	Program	Space
Multi-Family	150 units	180
Retail/Restaurant	14,400 SF	72
Liner Multi-Family	16 units	32
Total Requested		284
Provided on Street		70
Provided in Parking Lots		186
Provided in Garages		32
Total Provided		288
Difference		+4

Area F	Program	Space
Hotel	110 rooms	99
Retail/Restaurant	18,000 SF	90
Total Requested		189
Provided on Street		38
Provided in Parking Lots		154
Provided in Garages		0
Total Provided		192
Difference		+3





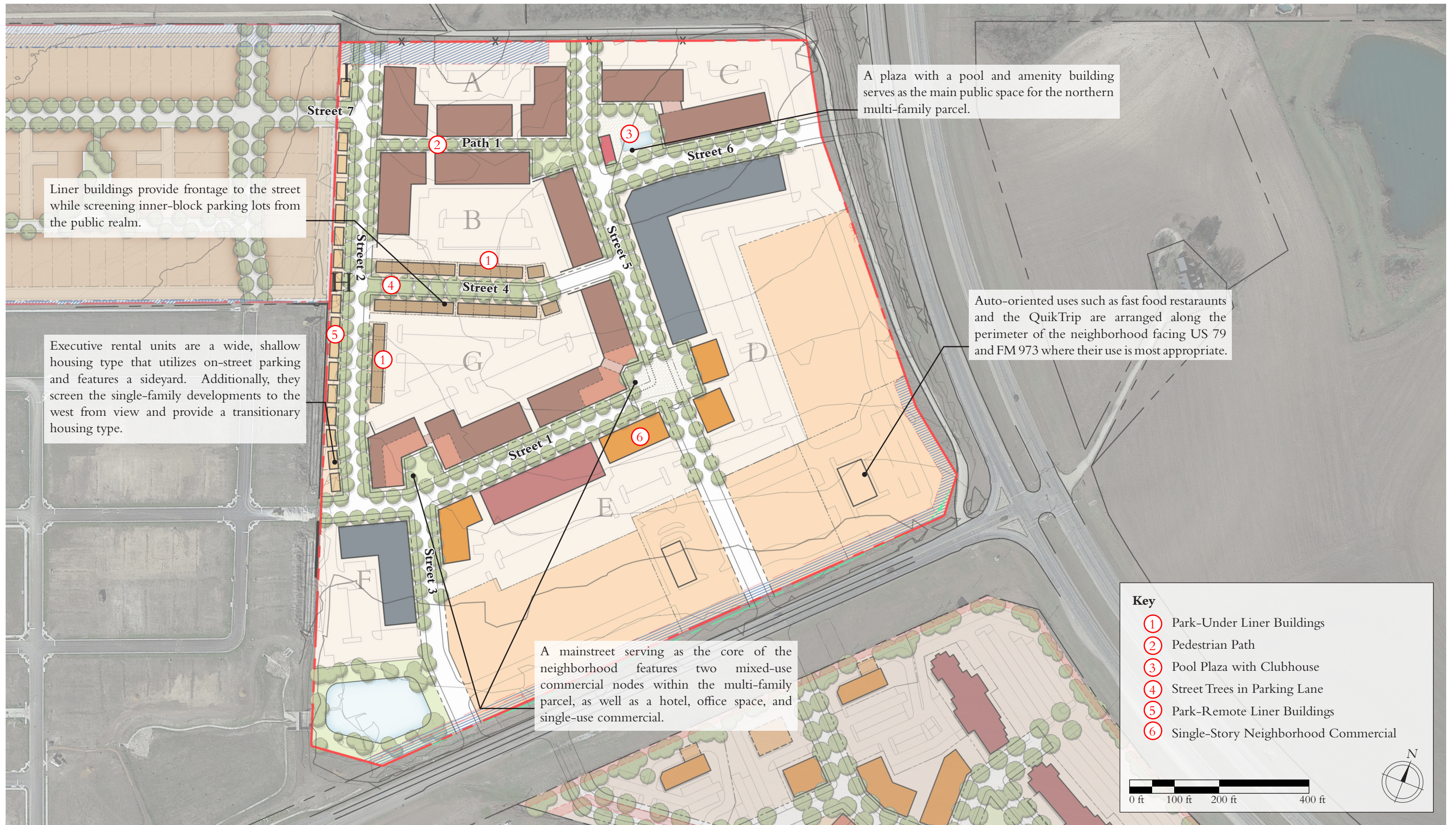
Requested Parking Ratios		Spaces
Multi-Family Residential	per unit	1.2
Liner Residential	per unit	2
Retail/Restaurant	per 1,000 SF	5
Office	per 1,000 SF	3
Hotel	per room	0.9

Parking counts provided are approximate and assume 10' x 20' spaces with 24' drive aisles. Further refinement will be needed to account for accessible parking, EV charging, dumpster location, etc. Parking area lines are drawn along the center of streets.

Area G	Program	Spaces
Office	30,000 SF	90
Total Requested		90
Provided on Street		17
Provided in Parking Lots		81
Provided in Garages		0
Total Provided		98
Difference		+8

Area H	Program	Space
Retail/Restaurant	10,000 SF	50
Total Requested		50
Provided on Street		10
Provided in Parking Lots		61
Provided in Garages		0
Total Provided		71
Difference		+21







① *Liner Buildings, East Beach, Norfolk, Va. .*



③ *Pool Plaza with Clubhouse, The Domain, Austin, Tx.*



④ *Street Trees in Parking Lane, East Beach, Norfolk, Va.*



② *Pedestrian Path, Belgravia Court, Old Louisville, Louisville, Ky.*



⑤ *Park-Remote Liner Buildings, Norton Commons, Louisville, Ky..*



⑤ *Single-Story Neighborhood Commercial, Hutto, Tx.*

City of Taylor City Council

February 22, 2024



PZ-2023-1907

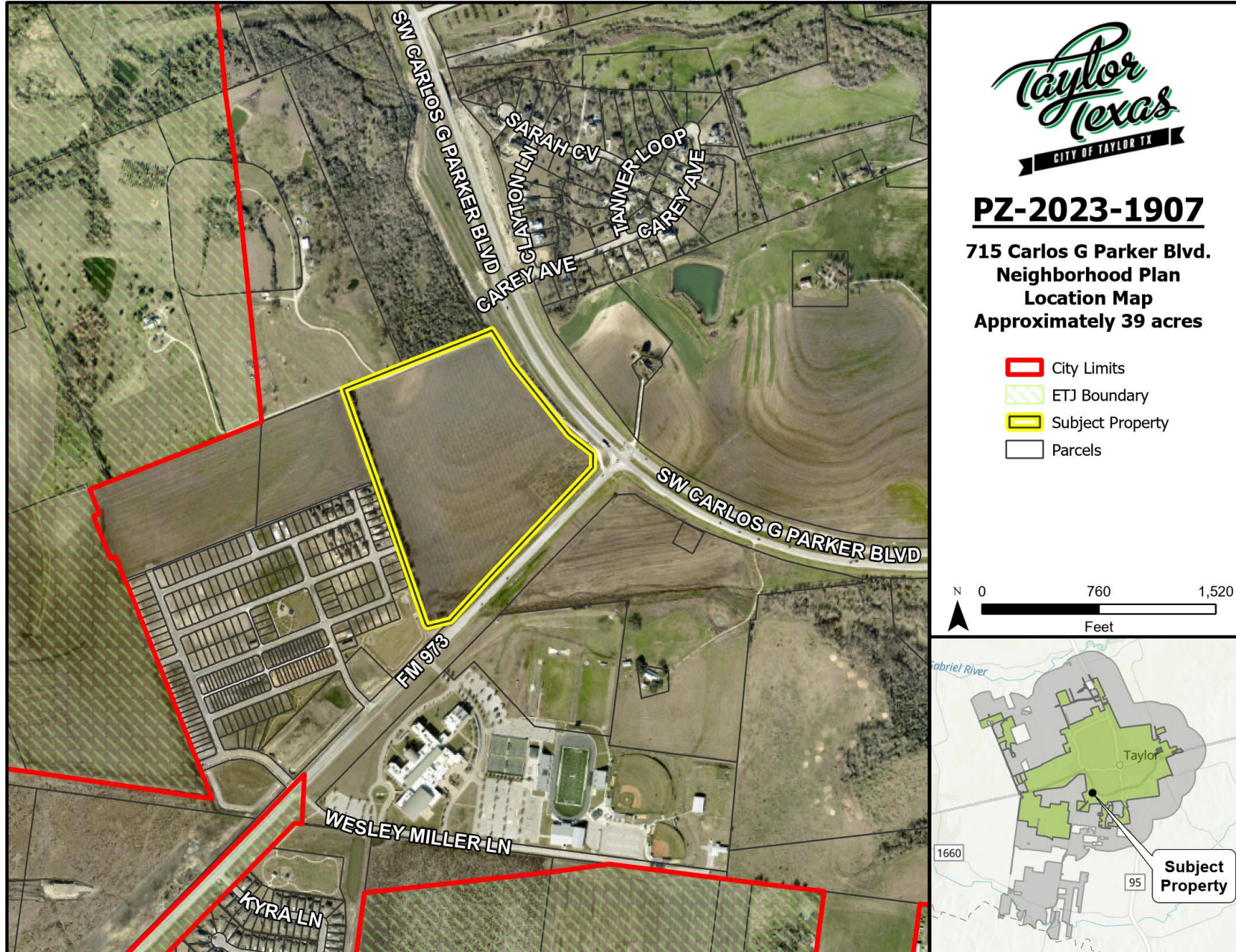
715 Carlos G. Parker: New Neighborhood Plan



Development Process Timeline

- 1. Comprehensive Plan Amendment** – Growth Sector, Future Land Use, Transportation Master Plan
- 2. Rezoning** – Proposed uses and compliance with the LDC: Neighborhood Plan
- 3. Platting** – Division of land into lots (identifying lot boundaries, streets, easements) & traffic impact assessment (TIA)
- 4. Subdivision Improvement Plans** – Installation of public improvements (water, wastewater, drainage, roadways) & any off site improvements required by the TIA
- 5. Final Plat** – After approved and accepted infrastructure improvements.
- 6. Building Permit** – Layout of building(s) on lot(s) and detailed construction drawings.

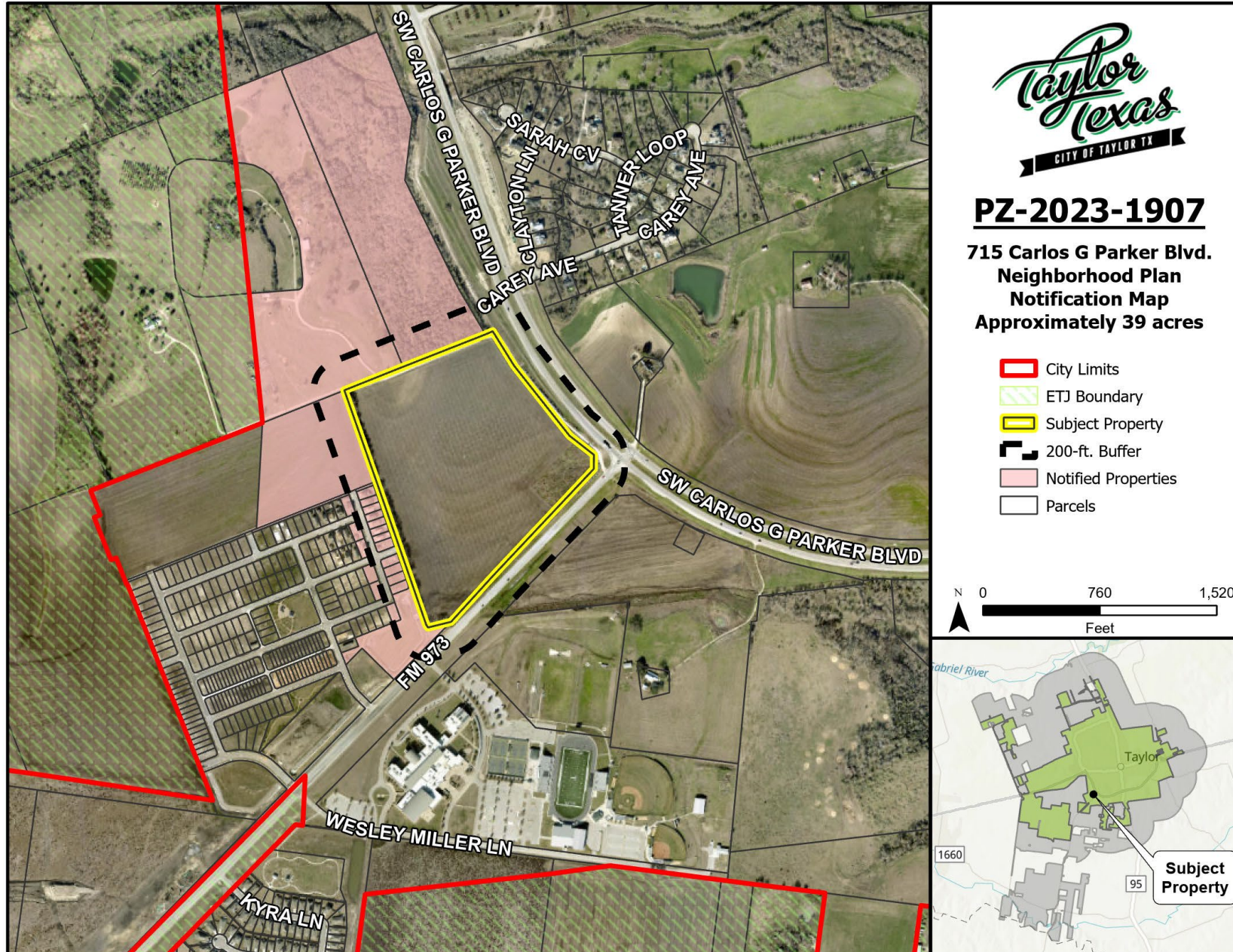
Location Map



Current Place Type Zoning



Notification Map



- 27 notices were sent out to adjacent property owners within 200 ft. of the subject property.
- Staff received no responses in opposition or approval of the request from the notified parties.

Regulating Plan



General Standards: Variances & Warrants

Variances

1. A Variance to allow EC-Employment Center along CGP and FM 973 due to auto-oriented design of thoroughfares which allow highway commercial buildings.
2. A Variance to allow a lower ratio of CS-Civic Space given other CS in proximity in pedestrian shed.

Warrants

1. A Warrant to allow a lower ratio of P4 due to a high ratio of P2.5 & P3 within pedestrian shed allowing a higher ratio of P5 for greater density to improve success of commercial land uses.
2. A Warrant for larger block sizes on Blocks A, B, C, & G to accommodate the developer's proposed multi-family & mixed building types.
3. A Warrant for a larger block size on Block H due to the already approved street layout in adjacent developments.
4. A Warrant to allow parking in the second lot layer in Block H & Block B (liner bldgs.) only if it is enclosed in a building and screened from view at frontages.

Analysis

Upon analyzing the request, the proposed New Neighborhood Plan including a mix of residential, office space, hotel, convenience store with fuel, walkable and auto-oriented commercial land uses are all considered consistent with the Comprehensive Plan in this location. The uses are consistent with the following policies in the Comprehensive Plan:

- **LU1** – New Development should resemble the form and scale of traditional development patterns.
 - The development provides internal street connectivity and follows the traditional small block pattern of Taylor.
- **LU8** – A jobs-housing balance that supports people living and working in Taylor should be encouraged.
- **LU11** – Development and infrastructure decisions and regulations should result in an increase in population density and revenue per acre.
 - Developing in an area with existing and planned infrastructure and taking advantage of a new Neighborhood Plan allows the subject property to easily connect to utilities and provide a denser development while keeping with the desires of the Comprehensive Plan.

In summary, the applicant's request for a New Neighborhood Plan, that incorporates a mix of residential and commercial uses is consistent with the Comprehensive Plan in the proposed location. The applicant's use of the urban design consultant has allowed for collaboration between the applicant and the city to create a walkable, human-scaled environment that aligns with the city's goals.

Staff Recommendation

Planning & Zoning Commission recommends **Approval** of the New Neighborhood Plan at 715 Carlos G. Parker Blvd SW.



City Council Meeting

February 22, 2024

Transmittal Letter

Agenda Item #: 8

Agenda Title: **Hold a Public Hearing and introduce Ordinance 2024 -13, PZ 2023 -1998 regarding a request for a special use permit to allow the expansion and improvement of the Four Winds RV park at 408 Carlos G Parker Blvd, SE.**

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Council Action to be taken: Hold Public Hearing and introduce ordinance

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

The applicant is requesting a Special Use Permit to allow the expansion and improvement of the Four Winds RV park at 408 Carlos G Parker Blvd, SE.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The new Land Development Code, (LDC), changed the zoning of the property to place type P4 – Mix. The new P4 place type zoning does not allow a Recreational Vehicle Park, by right. Therefore, the existing RV Park is now a legal non-conforming use. The owners are able to continue the existing use indefinitely, however they would not be able to expand the legal non-conforming use or site. The Special Use Permit would allow the applicant to expand and improve the Recreational Vehicle Park within place type P4 subject to the standards required in the code of ordinances for recreational vehicle parks.

See the attached staff report for further details.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Consistent with the 5 big ideas in the Comprehensive Plan. • Allows the existing RV Park to expand or improve its operation • Flexibility and certainty for the property owner • Adds to the variety of lodging options for visitors and construction workers to the City	• Will take time for the community and staff to acclimate to the new code.

4. RECOMMENDATION

At their February 13, 2024, meeting the Planning and Zoning Commission made a recommendation to approve this request.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – February 13, 2024

City Council public hearing and ordinance introduction – February 22, 2024

City Council consideration of ordinance approval – March 14, 2024

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

8a. [Staff Report on special use permit request](#)

8b. [Letter of Intent from owner](#)

8c. [Location map, Zoning map](#)

8d. [Notification map](#)

8e. [Ordinance 2024 –13](#)

8e.1 [Exhibit A](#) – Deed: Meets and Bounds

8e.2 [Exhibit B](#) – Zoning Map

8f. [Staff Presentation](#)

City of Taylor
PZ-2023-1998
Special Use Permit
Staff Report

Item Details

Subject Property:	408 Carlos G. Parker Blvd. SE
Total Acreage:	Approximately 5.62 acres
Legal Description:	More particularly described by the Williamson Central Appraisal District Parcel R578031 & R381280, legally described as the Hilltop Subdivision, Lot 1, Taylor, Williamson County, Texas.
Applicant:	James Aunspaugh, Four Winds RV Park
Property Owner(s):	James and Sabrina Aunspaugh, Four Winds RV Park
Request:	A request to obtain a Special Use Permit to continue the use of the property as an RV Park.
Case History:	This is the first hearing of this request.

Overview of Applicant's Request & Background

The subject property is located southeast of Carlos G Parker Blvd., east of Old Coupland Rd and west of Southwood Hills Dr. The applicant is requesting a Special Use Permit to continue to allow the RV Park to update and expand buildings on the property as it pertains to the RV Park.

The new Land Development Code, (LDC), changed the zoning of the property to place type P4 – Mix. The new P4 place type zoning does not allow a Recreational Vehicle Park, by right. Therefore, the existing RV Park is now a legal non-conforming use. The owners are able to continue the existing use indefinitely, however they would not be able to expand the legal non-conforming use or site. The Special Use Permit would allow the applicant to expand and improve the Recreational Vehicle Park within place type P4 subject to the standards required in the code of ordinances for recreational vehicle parks.

Location:

The subject property is located at 408 Carlos G. Parker Blvd. SE, east of Old Coupland Rd and west of Southwood Hills Dr.

Physical and Natural Features:

The subject property consists of 5.62-acre flat property surrounded by flat rural land to the east, large lot residential lots to the south and rural land across Carlos G. Parker Blvd.

Growth Sector Designations:

The Infill Neighborhood Sector (G-4) consists of areas within the city that are already developed and served by infrastructure. Infill development is encouraged to generally match the character of the existing development while allowing for incremental increases in density.

Future Land Use and Zoning Designations:

The subject property was assigned the Future Land Use designation of Neighborhood Infill that represents existing developed areas in Taylor that have access to existing streets and utility infrastructure. Infill development is anticipated to fill in vacant and underutilized lots within the City of Taylor. These areas are anticipated to accommodate a slight increase in density with the inclusion of accessory dwelling units and missing middle housing such as smaller lots, townhomes, and additional corner units. In addition to housing infill neighborhoods accommodate smaller neighborhood-oriented retail and services.

The subject property is currently zoned Place Type P4-Mix that does not allow RV Parks.

The surrounding properties are:

Direction	Place Type Zoning	Growth Sector	Future Land Use	Existing Land Use
North	P2: Rural	Intended Growth Sector G-3	Neighborhood Greenfield	Rural Land
South	P2.5: Large Lot	Infill Neighborhood Sector G-4	Neighborhood Infill	Single Family Homes
East	Employment Center	Infill Neighborhood Sector G-4	Neighborhood Infill	Rural Land
West	P2.5: Large Lot	Intended Growth Sector G-3	Neighborhood Infill	Rural Land

Transportation

The subject property gains access off Carlos G. Parker Blvd SE.

Utilities

The subject property is located within the City of Taylor water CCN. There is a 12-inch water main located on the ROW of Carlos G. Parker Blvd. Subject property is located within the city's CCN for wastewater service but they are on septic.

Public Notification

As required by the Local Government Code and the City of Taylor Code of Ordinances, all property owners within a 200-foot radius of the subject property were notified of the special use permit request. Fourteen (14) notices were mailed to the property owners and a legal notice advertising the public hearing was placed in the Taylor Press on Sunday, January 24, 2024.

Staff Analysis

The request for a Special Use Permit aims to allow the owner to expand and improve the property as an RV Park, given the recent changes to the place type zoning in the Land Development Code.

The Land Development Code permits recreational vehicle parks in place type P2 – Rural. However, this property is zoned as P4 – Mix which does not permit recreational vehicle parks. The operational requirements of a recreational vehicle park are governed by Sections 16-77 and 16-78 of the City of Taylor Code of Ordinance. The ordinance regulates spacing, drainage, vehicular access and on- site toilet and shower facilities etc.

There is currently a high demand for recreational vehicle parks given the amount of construction taking place in the region. There are currently no known public health or safety concerns with this recreational vehicle park. If granted, the SUP would allow the owners of the RV park to make improvements and expand the park subject to the requirements in the City of Taylor code of ordinances and the LDC for RV parks.

Staff Recommendation

For the reasons stated in this report, staff recommends approval of the requested Special Use Permit to allow the expansion and improvement of the Four Winds RV park at 408 Carlos G Parker Blvd. SE.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for rezonings and recommends to City Council either in favor of or opposition to each request. In determining a recommendation on a rezoning request, the Planning and Zoning Commission members consider the following factors:

Is the Special Use Permit consistent with the Comprehensive Plan?

- The Special Use Permit request is consistent with the Comprehensive Plan.

Is the Special Use Permit compatible with the surrounding area?

- The use is compatible with the area.

Does the Special Use Permit promote the public health, safety, or general welfare?

- Staff analysis determined that the subject property is in accord with the Planning Principles and Policy Guide in the Comprehensive Plan that aims to promote health, safety, and general welfare by managing growth, while promoting safe and orderly development.

Is adequate infrastructure available or planned to meet the needs of the proposed land use?

- Public utilities are available in the area.

Do current conditions indicate that a Special Use Permit is necessary?

- Conditions do indicate that a Special Use Permit is necessary to allow the expansion and improvement of the RV Park due to its non-conforming status.

Attachments:

- | | |
|------------------------------------|---------------------------------------|
| 1. Letter of Intent from Applicant | 5. Draft Ordinance |
| 2. Location Map | a. Exhibit A – Deed: Meets and Bounds |
| 3. Zoning Map | b. Exhibit B – Zoning Map |
| 4. Notification Map | |

January 4, 2024

To Whom It May Concern,

It is our intent to continue using the property located at 408 Carlos G Parker Blvd SE as a Recreational Vehicle Park.

Sincerely,

James and Sabrina Aunspaugh

408 Carlos G Parker Blvd SE

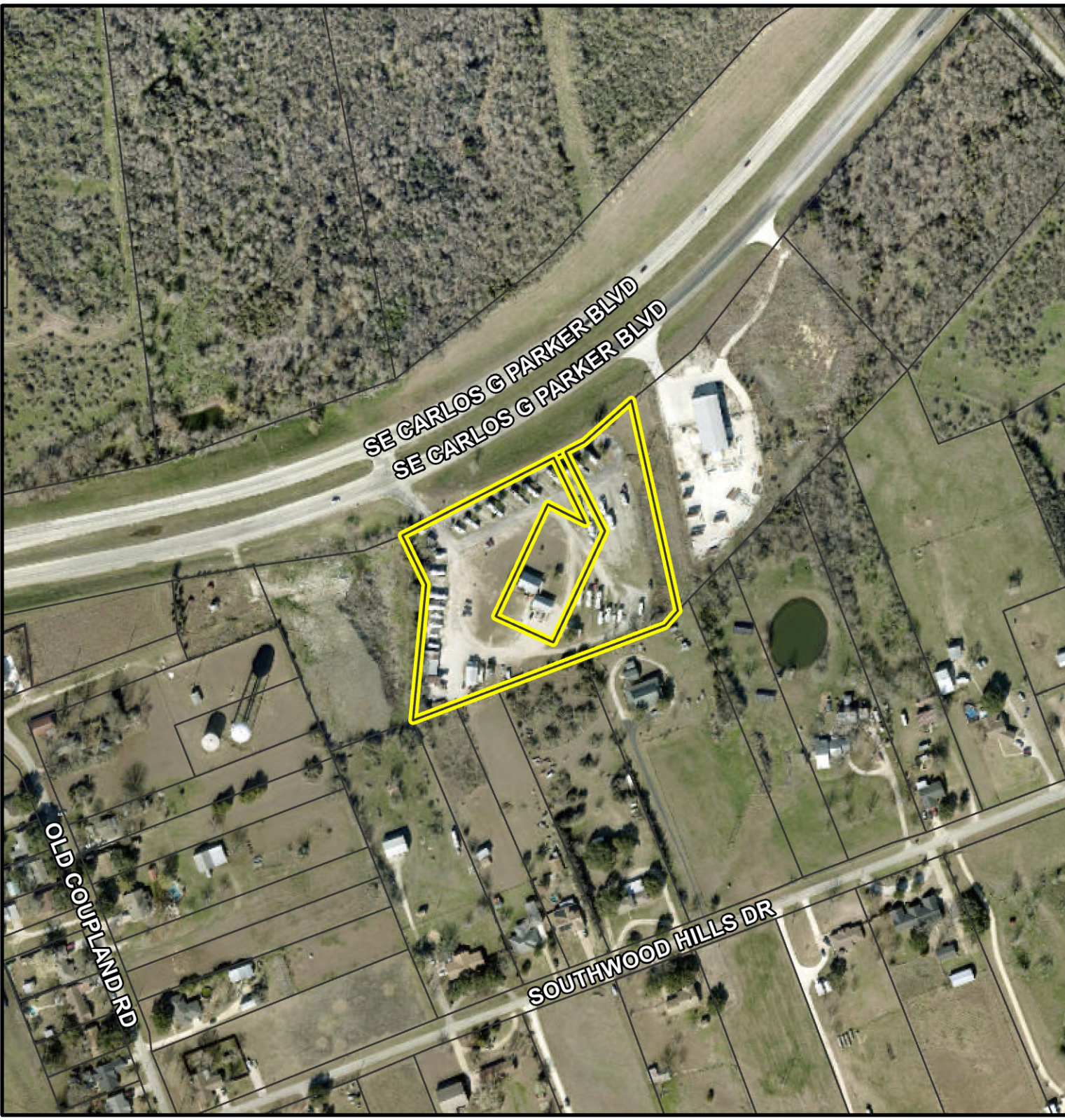
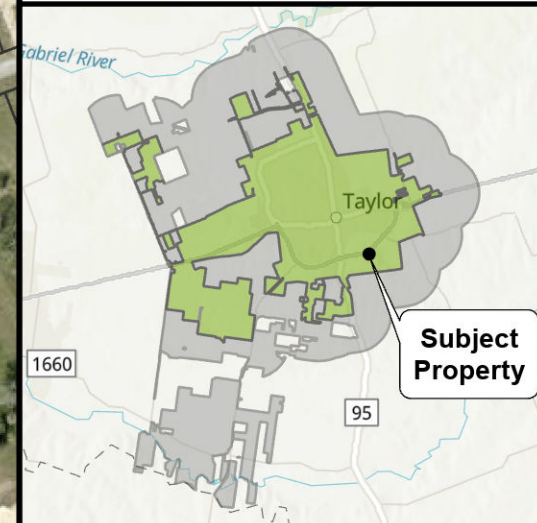
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PZ-2023-1998

**Four Winds RV Park
408 Carlos G Parker Blvd SE
Special Use Permit
Location Map
Approximately 6 acres**

-  City Limits
-  Subject Property
-  Parcels

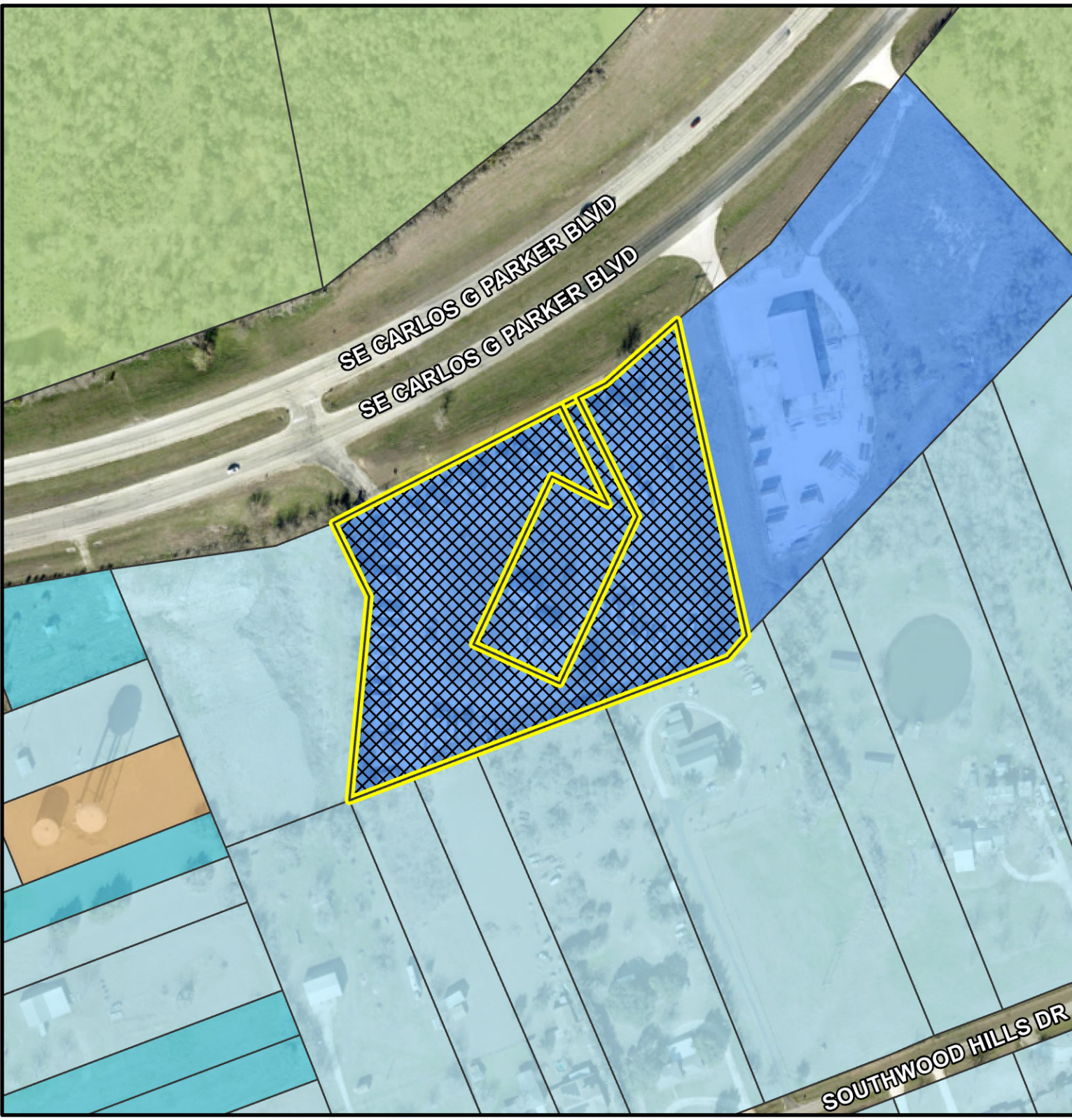
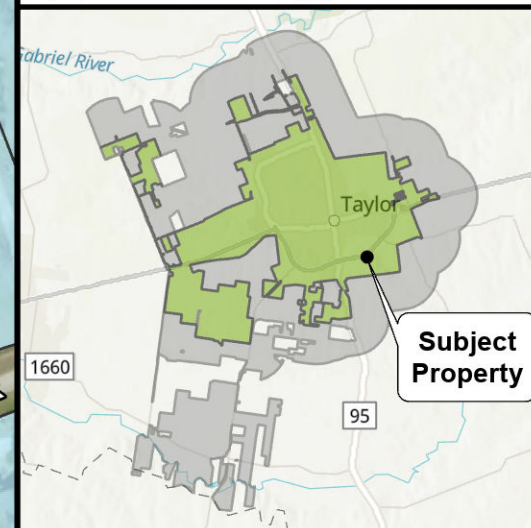




PZ-2023-1998

**Four Winds RV Park
408 Carlos G Parker Blvd SE
Special Use Permit
Current Place Type Map
Approximately 6 acres**

	City Limits	Place Type Zoning
	ETJ Boundary	 P2: Rural
	Subject Property	 R2.5: Large Lot
	Proposed Special Use Permit	 P3: Neighborhood
	Parcels	 P4: Mix
		 CS: Civic Space

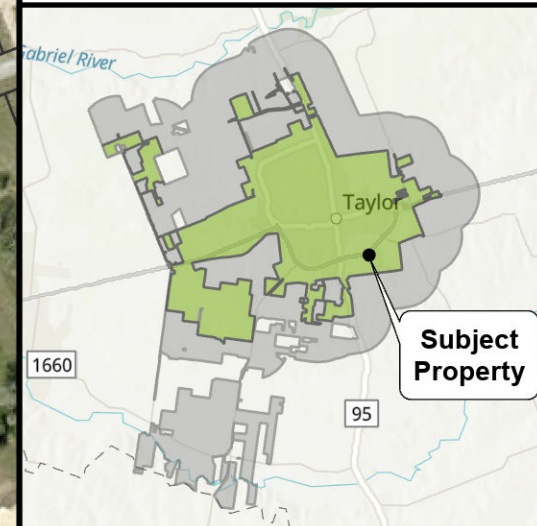




PZ-2023-1998

**Four Winds RV Park
408 Carlos G Parker Blvd SE
Special Use Permit
Notification Map
Approximately 6 acres**

- City Limits
- Subject Property
- 200 ft. Buffer
- Notified Properties
- Parcels



ORDINANCE NO. 2024-13

AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW FOR THE EXPANSION AND IMPROVEMENT OF AN EXISTING LEGAL, NON-CONFORMING RV PARK GENERALLY LOCATED AT 408 CARLOS G. PARKER BLVD. SE, LEGALLY DESCRIBED AS HILLTOP SUBDIVISION, LOT 1, APPROXIMATELY 5.62 ACRES OF LAND, MORE PARTICULARLY DESCRIBED BY WILLIAMSON CENTRAL APPRAISAL DISTRICT PARCEL R578031 AND R381280, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF TAYLOR, TEXAS, TO SHOW THE SPECIAL USE PERMIT APPROVED HEREIN; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council conducted a public hearing on February 22, 2024, to consider the request made by the applicant, whose property is legally described in Exhibit “A” attached hereto and incorporated by reference herein for all purposes (“Property”), to request a Special Use Permit to allow for the expansion and improvement of an existing legal, non-conforming RV Park, within the P4-Mix place type zoning district; and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on February 13, 2024, to consider the Special Use Permit request, and recommended approval of the Special Use Permit to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Special Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The Property is approved for a Special Use Permit to allow the expansion and improvement of the legal, non-conforming RV Park subject to all regulations related to RV Parks in the City of Taylor Code of Ordinances and Land Development Code.

SECTION 3. The Official Zoning map of the City of Taylor, Texas, is changed to show the Special Use Permit for the Property as shown in Exhibit “B” attached hereto for all purposes.

SECTION 4. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 5. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 6. In accordance with Article VIII of the City Charter, Ordinance 2024-13 was introduced before the Taylor City Council on the 22nd day of February 2024.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2024.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk

APPROVED AS TO FORM:

Mark Schroeder,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2024-13, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____ 2024, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____ 2024.

Dianna McLean
City Clerk

EXHIBIT A
(Legal Description/Meets and Bounds)

EXHIBIT B
(Zoning Map)

WARRANTY DEED

DOC# 9729075

LLOYD STEGER, INC.

JAMES H. AUNSPAUGH, ET UX

STATE OF TEXAS
COUNTY OF WILLIAMSON

KNOW ALL MEN BY THESE PRESENTS: THAT Lloyd Steger, Inc., a private corporation with principal offices in Taylor, Texas, acting herein by and through it's President Lloyd O. Steger, Jr., hereunto duly authorized, hereinafter at times called "Grantor", for and in consideration of the sum of Ten and No/100 (\$10.00) Dollars and other good and valuable consideration to it cash in hand paid by James H. Aunspaugh and wife, Sabrina Aunspaugh, hereinafter at times called "Grantees", the receipt and sufficiency of which are hereby duly acknowledged and for which no lien either express or implied is herein or hereby retained or shall exist, have **GRANTED, SOLD and CONVEYED** and by these presents do **GRANT, SELL and CONVEY** unto the said James H. Aunspaugh and wife, Sabrina Aunspaugh, 1702 Lake Drive, Taylor, Texas, 76574 the following described tract or parcel of land lying and being situated in Williamson County, Texas, to-wit:

BEING a tract of 5.62 acres of land situated in the Parthinia Coursey Survey, Abstract No. 131 in Williamson County, Texas, a portion of that certain tract of land called 17.59 acres as conveyed to Texas Central Auto Parts, Inc. by a Deed recorded in Volume 2149, Page 483 of the Official Records of Williamson County, Texas, more particularly described by metes and bounds in Exhibit "A" attached hereto and made a part hereof for all purposes.

This conveyance is made expressly subject to the outstanding mineral reservation contained in the Deed dated August 20, 1971 from Adolph Melasky, Independent Executor of the Estate of Seth A. Melasky, Deceased to Lloyd O. Steger, Jr., et al recorded in Volume 539, Page 364 of the Deed Records of Williamson County, Texas and to all Easements and restrictive covenants, if any, appearing of record applicable to the property hereby conveyed.

TO HAVE and TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Grantees herein, their heirs and

OFFICIAL RECORDS
WILLIAMSON COUNTY, TEXAS

assigns, forever; and Grantor herein, does hereby bind itself and its successors to **WARRANT** and **FOREVER DEFEND**, all and singular the said premises unto the said Grantees herein, their heirs and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof.

WITNESS IT'S HAND this the 18th day of June, A.D. 1997.

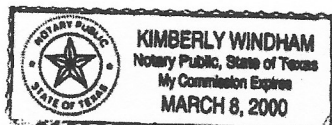
LLOYD STEGER, INC.

BY:

LLOYD O. STEGER, JR.
PRESIDENT

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

This instrument was acknowledged before me on this the 18th day of June, A.D. 1997 by Lloyd O. Steger, Jr., President of Lloyd Steger, Inc. on behalf of said corporation.



NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

EXHIBIT A

BEING 5.62 acres of land, situated in the Parthinia Coursey Survey, Abstract No. 131, in Williamson County, Texas said land being a portion of that certain tract of land, called 17.59 acres, as conveyed to Texas Central Auto Parts, Inc., by deed as recorded in Volume 2149, Page 483, of the Official Records of Williamson County, Texas. Surveyed on the ground in the month of May, 1997, under the supervision of Don H. Bizzell, Registered Professional Land Surveyor, and being more particularly described as follows;

BEGINNING at an iron pin found on the south line of Loop No. 427, marking the Northwest corner of the above-referenced 17.59 acre tract, being the Northeast corner of that certain tract of land, called 2.90 acres, as conveyed to Claude T. Hall and wife, Alta C. Hall, by deed as recorded in Volume 625, Page 480, of the Deed Records of Williamson County, Texas, for the Northwest corner hereof;

THENCE, along the said south line of Loop No. 427, being the north line of the said 17.59 acre tract, N 65° 35' E, 445.66 feet to a concrete monument found and N 53° 27' 30" E, 143.58 feet to an iron pin set in the center of a powerline for the Northeast corner hereof;

THENCE, with the center of the said powerline, S 9° 45' E, 480.74 feet to an iron pin set on the south line of the said 17.59 acre tract, being the north line Southwood Hill Estates, a subdivision of record in Cabinet C, Slide 7, of the Plat Records of Williamson County, Texas, for the Southeast corner hereof;

THENCE, along the south line of the said 17.59 acre tract, being the north line of the said Southwood Hills Estates, S 46° 31' W, 32.33 feet to an iron pin found; S 71° 31' 30" W, 199.82 feet to an iron pin found; S 71° 33' W, 199.93 feet to an iron pin found; S 71° 43' W, 200.06 feet to an iron pin found marking the Southwest corner of the said 17.59 acre tract being the Southeast corner of the said 2.90 acre Hall tract, for the Southwest corner hereof;

THENCE, N 8° 32' 30" E, 312.14 feet to an iron pin found and N 27° 46' W, 120.94 feet to the Place of BEGINNING and containing 5.62 acres of land.

Doc# 9729075
Pages: 3
Date : 06-30-1997
Time : 04:34:55 P.M.
Filed & Recorded in
Official Records
of WILLIAMSON County, TX.
ELAINE BIZZELL
COUNTY CLERK
Rec. \$ 13.00

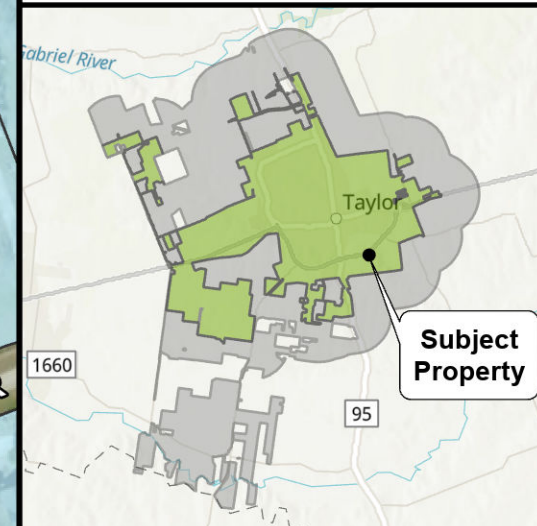
Longhorn Title Co., Inc.
P.O. BOX 769
GEORGETOWN, TX 78626
(512) 869-2681 930-4283



PZ-2023-1998

**Four Winds RV Park
408 Carlos G Parker Blvd SE
Special Use Permit
Current Place Type Map
Approximately 6 acres**

	City Limits	Place Type Zoning
	ETJ Boundary	 P2: Rural
	Subject Property	 R2.5: Large Lot
	Proposed Special Use Permit	 P3: Neighborhood
	Parcels	 P4: Mix
		 CS: Civic Space



City of Taylor City Council

February 22, 2024

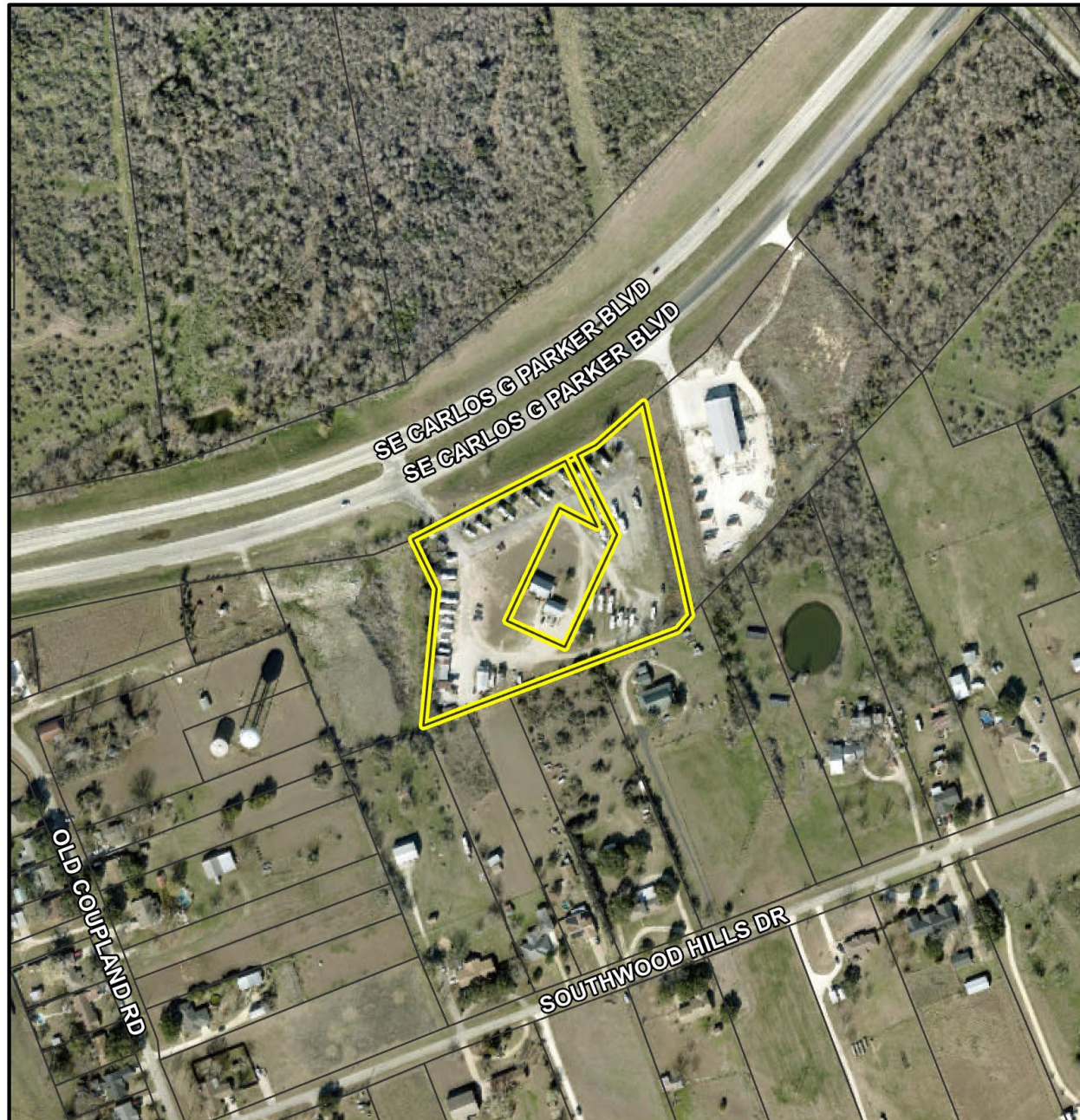


PZ-2023-1998

408 Carlos G. Parker - Special Use Permit



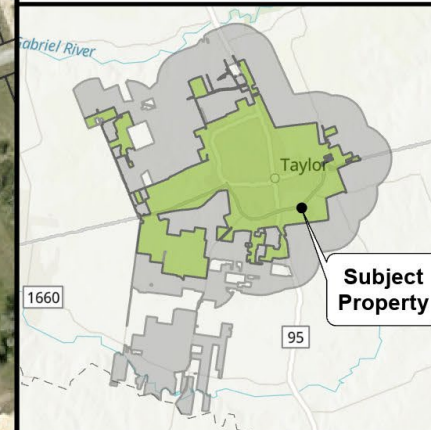
Location Map



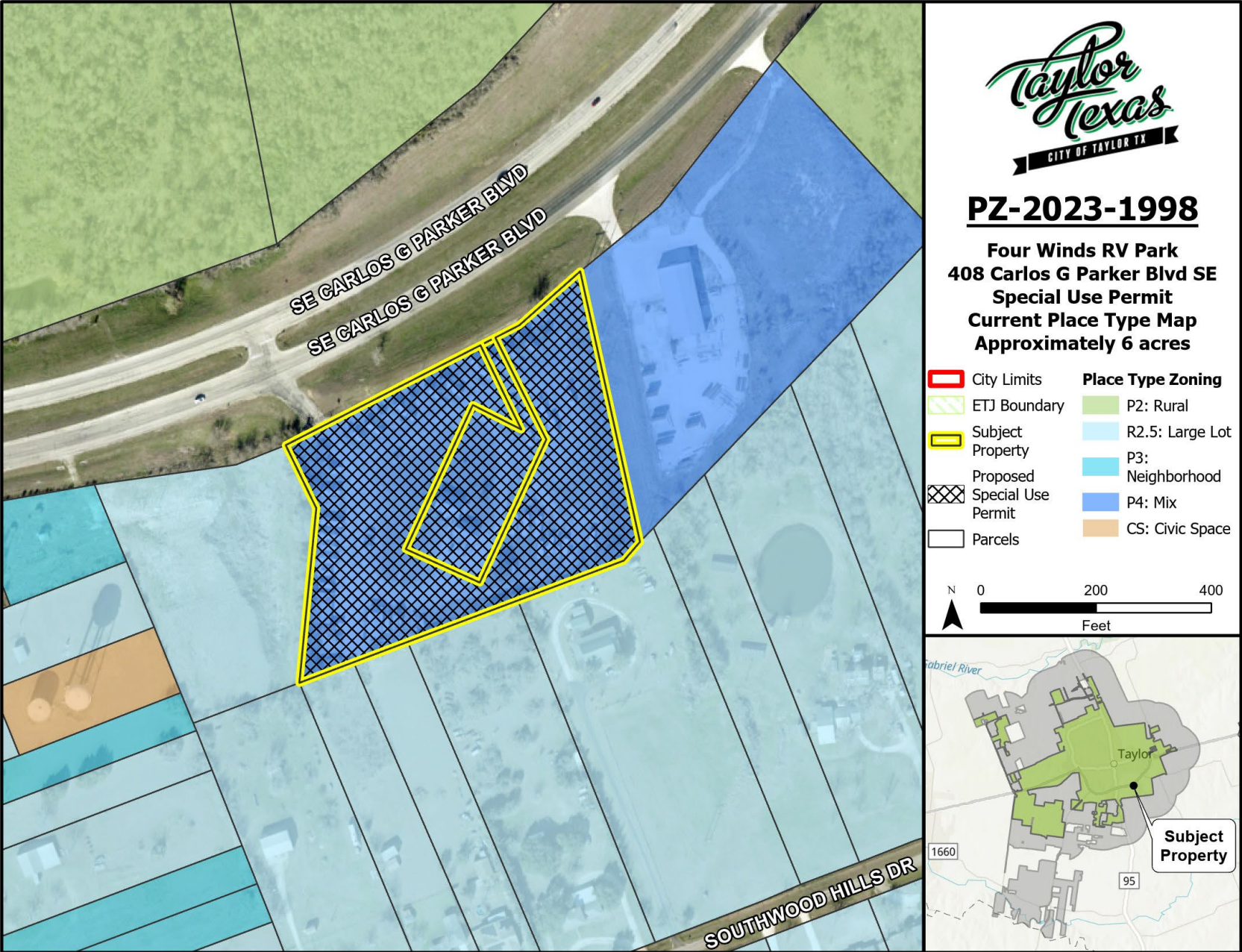
PZ-2023-1998

**Four Winds RV Park
408 Carlos G Parker Blvd SE
Special Use Permit
Location Map
Approximately 6 acres**

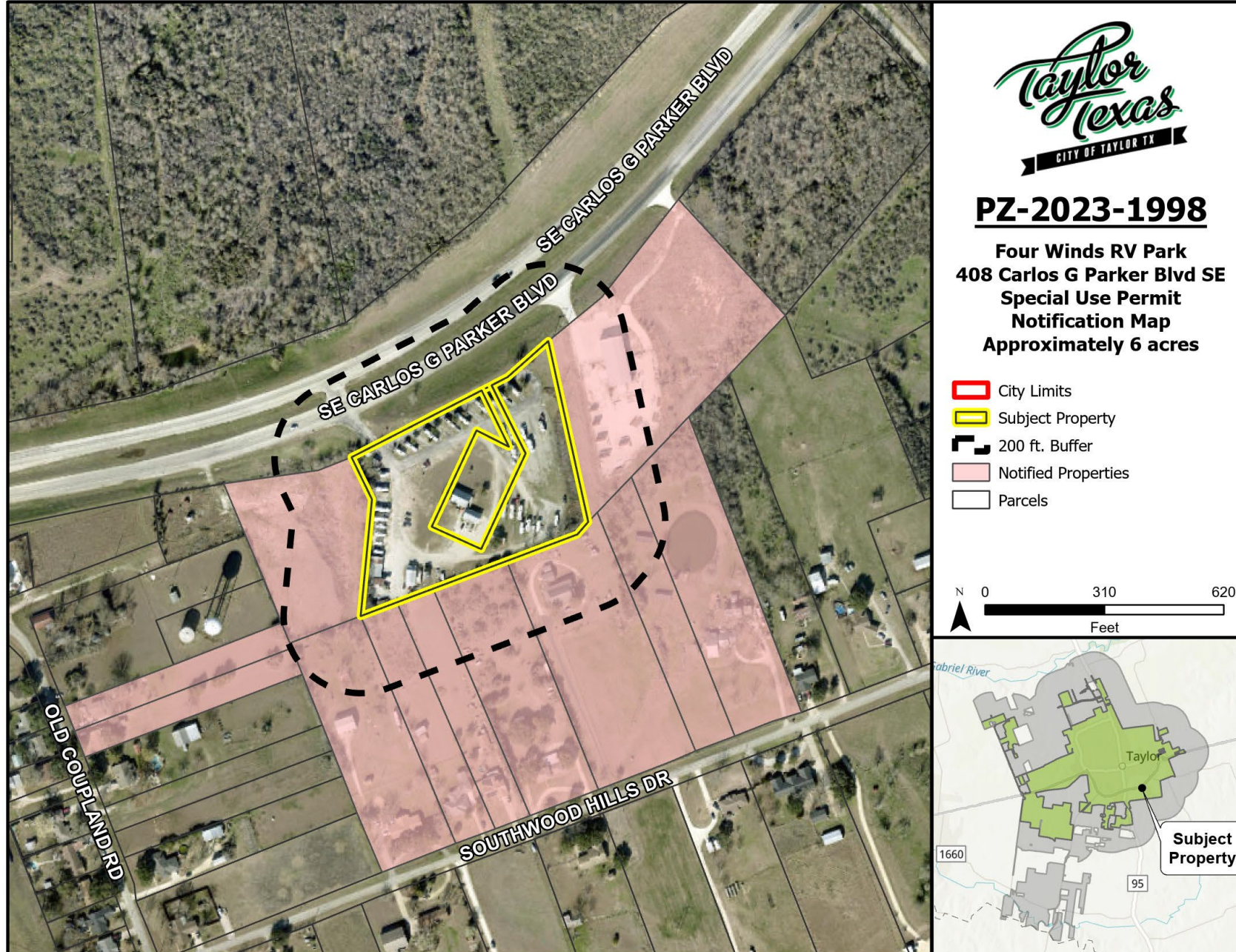
-  City Limits
-  Subject Property
-  Parcels



Current Place Type Zoning



Notification Map



- 14 notices were sent out to adjacent property owners within 200 ft. of the subject property.
- Staff received no responses in opposition or approval of the request from the notified parties.

Analysis

The applicant is requesting a Special Use Permit to permit the expansion and improvement of an existing RV Park.

RV Parks are not permitted in the P4 – Mix Place Type. The existing RV Park is a legal non-conforming use. A Special Use Permit would allow the expansion and improvement of the legal non-conforming use.

Staff Recommendation

The Planning & Zoning Commission recommends **Approval** of this Special Use Permit.



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 9
Agenda Title: Introduce Ordinance 2024-14 amending Chapter 29 Article III Sewers and Sewage Disposal.

Council Action to be taken: Introduce Ordinance

Department Submitted: Public Works

Staff Contact: Jim Gray, Director of Public Works
Troy St. Tours, HDR
Jonathan Thompson, HDR

1. PURPOSE/DESCRIPTION

Updating Chapter 29 Article III of the City Ordinance has the following purposes:

- 1- To be compliant with State and Federal regulations of the Texas Commission Environmental Quality (TCEQ) and Environmental Protection Agency (EPA).
- 2- Obtain pretreatment program approval from the TCEQ needed for receiving and regulating industrial flows.
- 3- Provide the means necessary for the City to implement a pretreatment program.
- 4- To protect the sewers, the treatment plant, public health, and the environment in and around Taylor.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

City Council approved a revision to Chapter 29 Article III in September of 2021. At the same time, the Industrial Pretreatment Program (IPP) was revised and re-submitted to TCEQ. The IPP submittal included the ordinance. TCEQ has now completed review of the IPP. During the review process, the TCEQ provided comments and required multiple changes to the Ordinance. TCEQ has sent notice to the City that the program is technically complete and to update the Ordinance according to identified changes. The email from TCEQ is included as Attachment A.

The proposed revised Ordinance to address TCEQ's comments is included in Attachment B. Attachment C has the same content as Attachment B, but with changes identified. The ordinance revisions generally include the following:

- a. Formatting changes for ease of citation.
- b. Additional definitions for key technical terms.

- c. Includes the additional ability to develop and implement Best Management Practices for industrial users.
- d. Added ability to implement equivalent mass limits. (section 29-48(e))
- e. Revised local discharge limits, as approved by TCEQ. (section 29-48(h))
- f. Added ability to implement Best Management Practices. (section 29-48(i))
- g. Permit renewal requirement. (section 29-48.3(k))
- h. Added ability to implement a Compliance Schedule. (section 29-48.4(c))
- i. Additional language about Baseline Monitoring Reports and 90-day Reports on Compliance. (section 29-48.6)
- j. Additional language for hazardous waste notification. (section 29-48.6(i)(4))
- k. Additional language for Significant Non-Compliance. (section 29-48.8)
- l. Added section 29-51, 'Enforcement Response Plan'.
- m. Added section 29-53, 'Affirmative Defense to Discharge Violations'.
- n. Added section 29-54, 'Bypass'.

Approval and implementation of these changes is a prerequisite step for TCEQ to approve the City of Taylor's Industrial Pretreatment Program.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
- City compliance with regulatory requirements - Reinforcing the City's authority and ability to implement the pretreatment program	None. The revised is very similar to the previous ordinance.

4. RECOMMENDATION

Recommend amending Chapter 29, Article III of the ordinance, as submitted.

5. FUNDING SOURCE

This action does not require additional funds.

6. TIMELINE

The Ordinance needs to be approved immediately in order for the program to be approved, , as required by the National Pollutant Discharge Eliminatino System (NPDES) permit.

The City is also in the process of renewing the NPDES Permit for the Mustang Creek WWTP. The Industrial Pretreatment Program requirements are included in NPDES Permits. A delay in the approval of the ordinance could result in a need to modify the NPDES Permit after it is renewed, resulting in additional effort and expenses.

7. OTHER OPTIONS (In order of preference)

There is not an alternative to updating the ordinance. Not updating will result in the inability to implement a pretreatment program.

8. ATTACHMENTS

- 9a. [Ordinance 2024-14](#)
- 9b. [Attachment A](#), revised ordinance
- 9c. [Attachment B](#), revised ordinance with changes
- 9d. [Attachment C](#), TCEQ email

ORDINANCE NO. 2024-14

THIS ORDINANCE REPEALS ORDINANCE NO. 2021-32 AND THE ENTIRETY OF CHAPTER 29 OF THE TAYLOR CITY CODE AND REPLACES IT WITH EXHIBIT "A" TO PROVIDE UNIFORM REQUIREMENTS FOR SEWER AND SEWAGE WITH REGARD TO THE INDIRECT DISCHARGE OF DOMESTIC, COMMERCIAL, AND INDUSTRIAL WASTES TO THE PUBLICLY OWNED TREATMENT WORKS OF THE CITY OF TAYLOR; PROVIDING AN EFFECTIVE DATE; PROVIDING A PENALITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Council of the City of Taylor desires to amend requirements for indirect discharge of domestic, commercial and industrial wastes to the publicly owned treatment works of the City of Taylor; and

WHEREAS, the City of Taylor deems the following regulations recommended to the City Council to be reasonable and necessary; and

WHEREAS, it is in the best interest of the residents of the City of Taylor, Texas, that it shall uniform requirements for indirect dischargers of domestic, commercial and industrial wastes to the publicly owned treatment works of the City of Taylor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The City Council hereby repeals the previously adopted Ordinance No. 2021-32 and the entirety of Chapter 29 of the Taylor City Code of Ordinances and replaces it with the provisions now set forth in Exhibit "A" attached hereto and incorporated in this Ordinance as though fully transcribed herein for all purposes.

SECTION 3. Prior ordinances of the City or the Taylor City Code dealing with or applicable to the requirements for

indirect discharge of domestic, commercial, and industrial waste to the publicly owned treatment works of the city are hereby amended to the extent of any conflict herewith, and all ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance as adopted and amended herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any code or ordinance of the City, the terms and provisions of this Ordinance shall govern.

SECTION 4. This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Tex. Loc. Gov't. Code.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of Five Hundred and No/100 Dollars (\$500.00) for each offense, except where a different penalty has been established by State law for such offense in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a penalty of fine not to exceed the sum of Two Thousand and No/100 Dollars (\$2,000.00) for each offense; and each and every day such violation is continued shall be deemed to constitute a separate offense.

SECTION 6. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2024-14 was introduced before the Taylor City Council on the 22nd day of February, 2024.

PASSED, APPROVED, and ADOPTED on this _____ day of _____, 2024.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk

APPROVED AS TO FORM:

Mark J. Schroeder, City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2024-14, passed and approved by the City Council of the City of Taylor, Texas, on the ____ day of _____, 2024, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office on this ____ day of _____, 2024.

Dianna McLean
City Clerk

Chapter 29 WATER, SEWERS AND SEWAGE DISPOSAL¹

ARTICLE I. IN GENERAL

Sec. 29-1. Bills.

All water and/or sewer accounts shall be payable at the city utility office. Monthly bills for water and sewer service shall be prepared and payment for water service shall not be accepted without payment for any sewer service due. Unless payment for the monthly bill for water and sewer service is actually received by the city within ten days of the due date, a penalty of ten percent of the amount of the total applicable bill shall be added to the amount of such bill and will have to be paid at the same time as such monthly bill is paid. The city shall discontinue service to any connections on which the statement shall not have been paid within 20 days from the date of said statement. After service has been discontinued, it shall be unlawful for any person or property owner to reconnect said service or attempt to reconnect said service or attempt to reconnect said service without payment of the reconnect fee as may from time to time be fixed.

A utility deposit for a new utility service shall not be required if the utility customer requesting such service meets the following criteria:

- (1) The customer requesting the new service maintained a previous account with the city for a period of at least 24 months within the previous five years from the date of application for the new account; and
- (2) The customer requesting the new service has not previously defaulted in paying for city utility service.

(Ord. of 8-29-1978, § 6; Ord. of 9-23-1980, § 6; Amendment WCCHD 2007 ; Ord. No. 2005-1, § 2, 2-10-2005)

Ord. No. 2005-1, § 2, adopted February 10, 2005 , was not specifically amendatory. At the direction of the city, it has been included herein.

Secs. 29-2—29-17. Reserved.

ARTICLE II. WATERWORKS²

Sec. 29-18. Generally.

The city's waterworks system shall be governed as heretofore or hereafter provided by ordinance or resolution of the city council. The policies and procedures in use on the adoption date of this Code are hereby ratified and confirmed.

¹Cross reference(s)—Buildings, Ch. 5; review of water and sewer systems for flood control measures, § 7-1; plumbing, Ch. 22; water running onto streets, § 25-1.

²Cross reference(s)—Water supply to mobile home parks, § 16-49.

Secs. 29-19—29-34. Reserved.

ARTICLE III. SEWERS AND SEWAGE DISPOSAL³

DIVISION 1. GENERALLY

Sec. 29-35. Purpose and policy.

- (a) *Purpose and policy.* This division sets forth uniform requirements for indirect dischargers of domestic, commercial, and industrial wastes to the publicly owned treatment works (POTW) of the City of Taylor (hereinafter "city") and enables the city to comply with all applicable state and federal laws, including the Clean Water Act (33 United States Code § 1251 et seq.), and the General Pretreatment Regulations (40 Code of Federal Regulations Part 403). Nothing in this division is intended to conflict with, or otherwise invalidate any requirement or procedure or standard specified in the law or by ordinance governing all sources of indirect discharge. Users covered by this article shall comply with and have the rights granted in the law or by ordinance.
- (b) *Objectives.* The objectives of this article are:
 - (1) To prevent introduction of pollutants into the POTW that will interfere with operations;
 - (2) To prevent introduction of pollutants into the POTW that will be inadequately treated and pass through the POTW into receiving waters;
 - (3) The protection of POTW personnel and the public;
 - (4) To promote the reduction, reclamation, and reuse of municipal non-domestic wastewaters and sludges;
 - (5) To allow the POTW to comply with the TPDES permit and other applicable federal and state regulations.
- (c) *Adoption of standards.* All categorical pretreatment standards, sewage pretreatment rules, lists of toxic pollutants, industrial categories, and other applicable regulations promulgated by the EPA or TCEQ, including all future amendments of those standards, rules, and regulations, are incorporated into this article.
- (d) *Applicability.* This article shall apply to all users of the POTW.
- (e) *Administration.* Except as otherwise provided herein, the control authority shall administer, implement, and enforce the provisions of this article. Any powers granted to or duties imposed upon the city may be delegated by the control authority to other city personnel.

³Ord. No. 2021-32 , §§ 2, 2(Exh. A), adopted Oct. 14, 2021, repealed the former Art. III, §§ 29-35, 29-47—29-52, 29-61—29-67, and enacted a new Art. III as set out herein. The former Art. III pertained to similar subject matter and derived from Ord. of 9-2-1937, § 1; Ord. No. 2016-09 , § 2(Exh. A), 6-9-2016; and Ord. No. 2017-06 , §§ 2—7, 3-9-2017.

Cross reference(s)—Sewers in mobile home parks, § 16-51.

State law reference(s)—Power of city to provide for sewage disposal systems, Vernon's Ann. Civ. St. art. 1175(13), (15).

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.1. Connection to city sewer system.

- (a) *Connection required.* It shall be unlawful for any person to use or maintain or to cause or permit the use or maintenance of any privy, cesspool, water closet, commode or urinal basin within the city on any premises owned, rented, leased or controlled by such person, firm or corporation if such premises are located within 70 feet of a sewer line which constitutes a part of the public sanitary sewer system of the city, unless such privy, cesspool, water closet, commode or urinal basin is connected with a sewer line which constitutes a part of the public sanitary sewer system of the city.
- (b) *Permission to connect.* A person must be granted permission by the city to make a connection to the POTW.
- (c) *Stormwater connection.* It is unlawful to connect a private gutter, rainwater conductor, privy, or cistern to the POTW; or any other type of connection that allows uncontrolled discharge of stormwater.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.2. Powers and authority.

The control authority, and other duly authorized employees of the city acting as its duly authorized agent, shall have the power and authority to enforce the provisions of this article, including the right to make inspections and take enforcement action against violators. Power and authority are granted as necessary to carry out the purpose of this article and to take enforcement action up to and including disconnection of service.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.3. Definition of terms.

- (a) *Definitions.* Unless a provision explicitly states otherwise, the following terms and phrases, as used in this article shall have the meanings throughout. Where a definition does not appear below, additional definitions applicable to the pretreatment program may be found in law or by ordinance. For the purpose of interpreting this article, certain words used herein are defined as follows:
 - (1) *Act or "the Act".* The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.
 - (2) *Administrative officers.* Any officer referred to in this division by title, i.e., city manager, city attorney, city secretary, city engineer, and any other officer shall be the person so retained in this position by the city, or duly authorized representative.
 - (3) *Approval Authority.* The term *Approval Authority* means the chief administrative officer of the Texas Commission on Environmental Quality (TCEQ).
 - (4) *Authorized representative or duly authorized representative of the user:*
 - (i) If the user is a corporation.
 - (A) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

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- (B) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility.
- (ii) *If the user is a federal, state, or local government facility.* A director or highest official appointed or designated to oversee the operation and performance of the activities of the facility, or their designee.
- (iii) The individuals described in paragraphs 1 through 2, above, may designate a duly authorized representative if the authorization is in writing, specifies the individual or position responsible for the discharge from the facility and submits the written authorization to the control authority.
- (5) *B.O.D.* The letters "B.O.D." (denoting biochemical oxygen demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees Centigrade expressed in parts per million. The laboratory determination shall be made in accordance with the procedure set forth in "standard methods".
- (6) *Best Management Practices.* The term *Best Management Practices* or *BMPs* means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Sections 29-48(a) and (b). BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.
- (7) *Board of commissioners.* The words "board of commissioners" shall be the duly elected governing body of the city.
- (8) *Categorical industrial user (CIU).* A source of indirect discharge that is required to comply with categorical pretreatment standards.
- (9) *CFR.* Code of Federal Regulations.
- (10) *City or city.* The word "city" shall be the City of Taylor together with all its governing and operating bodies.
- (11) *Composite Sample.* A composite sample is a sample composed of several discrete samples that are combined to represent conditions over a time period greater than fifteen (15) minutes. Composite sampling methods are presented in section 29-48.6(m).
- (12) *Control authority.* The legal entity (NPDES permittee, now TCEQ permittee), the city, including duly authorized agents or representatives.
- (13) *Daily maximum limit.* For concentration-based limits, the maximum allowable discharge concentration of a specified pollutant during a calendar day. For mass-based limits, the total mass discharged over the course of the day.
- (14) *Discharge permit or wastewater discharge permit.* Refers to either, or both, industrial discharge permits or hauled waste discharge permits.
- (15) *Domestic sewage.* The words "domestic sewage" shall mean water-borne wastes normally discharging from the sanitary conveniences of dwellings (including apartment houses and hotels, if the hotels do not prepare food for customers), office buildings, factories and institutions that is free from storm surface water and industrial wastes.
- (16) *Domestic only source.* A generator of domestic-only waste.
- (17) *Engineer.* The word "engineer" shall be the city manager of the city, the city's consulting engineer, or their duly authorized representative.

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- (18) Environmental Protection Agency or EPA. The U.S. EPA or, where appropriate, the Regional Water Management division Director, the Regional Administrator, or other duly authorized official of said agency.
- (19) *Garbage*. The word "garbage" shall mean solid wastes and residue from the preparation, cooking and dispensing of food, and from the handling, storage and sale of food products and produce.
- (20) *Generator*. A user who is the source of the waste that is delivered for disposal at the POTW by a transporter.
- (21) *Grab sample*. A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed 15 minutes.
- (22) *Grease trap*. A grease interceptor defined in the Uniform Plumbing Codes (UPC) to mean something designed to retain grease from one to a maximum of four fixtures. A grease trap is not appropriate for use on heated water (from a dishwasher) or in line to a waste disposal unit (garbage disposal, grinder, etc.).
- (23) *Grease interceptor*. Described by the Uniform Plumbing Codes to mean a tank (minimum of 750 gallons and water tight) to serve one or more fixtures and remotely located. Grease interceptors may capture wastewater from dishwashers, floor drains, pot and pan sinks, etc. Grease interceptors are commonly required to be installed for restaurants, food service operations, grocery stores (deli and produce wastes), etc.
- (24) *Grease interceptor waste*. Waste produced from a grease interceptor.
- (25) *Grease interceptor source*. A generator of grease interceptor waste.
- (26) *Hazardous waste*. Any liquid, semi-liquid, or solid waste (or combination of wastes) which because of its quantity, concentration, physical, chemical, or infectious characteristics may:
- (i) Have any of the following characteristics: toxic, corrosive, an irritant, a strong sensitizer, flammable or combustible, explosive, or otherwise capable of causing substantial personal injury or illness; and/or
 - (ii) Pose a substantial hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise improperly managed, or is identified or listed as a hazardous waste as defined by the U.S. Environmental Protection Agency (EPA) pursuant to the Federal Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act of 1976 and as may be amended in the future.
- (27) *Indirect discharge or discharge*. The introduction of pollutants into a POTW from any non-domestic source regulated under section 307(b), (c) or (d) of the Clean Water Act. This includes any hauled or trucked wastes disposed of at a POTW. The source(s) of indirect discharge shall be the transporter and generator of the waste.
- (28) *Industrial user or user*. A non-residential source of indirect discharge.
- (29) *Industrial wastes*. The words "industrial wastes" shall mean all water borne solids, liquids or gaseous wastes resulting from any industrial, manufacturing or food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage.
- (30) *Industrial waste source*. A generator of industrial waste.
- (31) *Interference*. A discharge which, alone or in conjunction with a discharge or discharges from other sources, both:
- (i) Inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; and

-
- (ii) Therefore is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation) or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued thereunder (or more stringent state or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including Title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the SWDA) the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.
- (32) *Individual wastewater disposal system*. A septic tank, cesspool or similar self-contained receptacle or facility which collects and/or treats or otherwise disposes of domestic, residential wastewater and which is not connected to the wastewater treatment system of the POTW.
- (33) *Instantaneous maximum allowable discharge limit*. The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.
- (34) *Liquid waste hauler or hauler*. Any person that transports and disposes of domestic-only, grease interceptor wastes, and/or industrial wastes. Also see transporter.
- (35) *mg/L*. Concentration expressed as milligrams per liter.
- (36) *Manifest*. A written document required by the control authority that specifies, among other things, the source and nature of wastes to be discharged to the designated disposal station.
- (37) *Manifest system*. A system consisting of a document that records information and data on the generation, transportation, and disposal of waste.
- (38) *Maximum allowable headworks loading (MAHL)*. The estimated maximum loading of a pollutant that can be received at a POTW's headworks without causing pass through or interference.
- (39) *Monthly Average Limit*. The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.
- (40) *New Source*. The term *New Source* means any building, structure, facility or installation from which there is or may be a Discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act which will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, *provided that*:
- (41) *The building, structure, facility or installation is constructed at a site at which no other source is located; or*
- (42) *The building, structure, facility or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or*
- (43) *The production or wastewater generating processes of the building, structure, facility or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source should be considered*
- (44) *National Pretreatment Standard*. The term *National Pretreatment Standard, Pretreatment Standard, or Standard* means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307 (b) and (c) of the Act, which applies to Industrial Users. This term includes prohibitive discharge limits established pursuant to 40 CFR 403.5.

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- (45) *Noncontact cooling water*. The term *noncontact cooling water* means water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product or finished product.
- (46) *Normal domestic sewage*. The words "normal domestic sewage" shall mean sewage for the city in which concentration of suspended materials and five-day 20 degree. C.B.O.D. is established at 250 parts per million each by weight, on the basis of the normal daily contribution of twenty hundredths pounds per capita, per 100 gallons.
- (47) *Pass through*. A discharge which exits the POTW into a waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation).
- (48) *Permit*. A formal written document issued by the control authority authorizing a person to discharge waste to the POTW at one or more specified points of entry.
- (49) *Permittee*. A person granted a permit includes officers, employees, agents, representatives and others acting on behalf or for the benefit of the permittee under the permit.
- (50) *Person*. The word "person" shall mean any and all persons, natural or artificial, including any individual, firm, company, industry, municipal or private corporation, association, society, governmental agency or other entity, and agents, servants or employees.
- (51) *pH*. The letters "pH" shall mean the logarithm (base 10) of the reciprocal of the hydrogen-ion concentration of a solution. It shall be determined by one of the procedures outlined in "standard methods".
- (52) *Pollutant*. Pollutant means dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).
- (53) *Pretreatment*. The term *Pretreatment* means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration may be obtained by physical, chemical or biological processes, process changes or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.
- (54) *Pretreatment Requirements*. The term *Pretreatment requirements* means any substantive or procedural requirement related to Pretreatment, other than a National Pretreatment Standard, imposed on an Industrial User.
- (55) *Process Wastewater*. The term *process wastewater* means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, by-product, or waste product.
- (56) *Properly shredded garbage*. The words "properly shredded garbage" shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.
- (57) *Public sewer*. The words "public sewer" shall mean a sewer in which all owners of abutting properties shall have actual rights and is controlled by public authority.

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- (58) *Publicly owned treatment works or POTW*. A treatment works as defined by section 212 of the Act, which is owned by a state or municipality (as defined by section 502(4) of the Act). This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes, and other conveyances only if they convey wastewater to a POTW treatment plant. The term also means the municipality as defined in section 502(4) of the Act, which has jurisdiction over the indirect discharges to and the discharges from such a treatment works.
- (59) *Sanitary sewer*. The words "sanitary sewer" shall mean a public sewer which carries sewage and to which storm, surface and ground waters are not intentionally admitted.
- (60) *Sewage*. The word "sewage" shall mean a combination of water-carried waste from residences, business buildings, institutions and industrial establishments.
- (61) *Sewage treatment plant*. The words "sewage treatment plant" shall mean any arrangement of devices and structures used for treating sewage from the city sanitary sewage system.
- (62) *Sewage works*. The words "sewage works" shall mean all facilities for collecting, pumping, treating and disposing of sewage.
- (63) *Sewer*. The word "sewer" shall mean a pipe or conduit for carrying sanitary sewage.
- (64) *Sewer service charge*. The words "sewer service charge" shall mean the charge made on all users of the public sewage system whose wastes do not exceed in strength the concentration values established as representative of normal sewage.
- (65) *Shall*. The word "shall" wherever used in this division will be interpreted in its mandatory sense: "may" is permissive.
- (66) *Significant Industrial User or SIU*. The term SIU means:
- (i) All Industrial Users subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR chapter I, subchapter N; and
 - (ii) Any other Industrial User that: discharges an average of 25,000 gallons per day or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater); contributes a process wastestream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the POTW Treatment plant; or is designated as such by the Control Authority on the basis that the Industrial User has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or requirement (in accordance with 40 CFR 403.8(f)(6)).
- (67) *Slug discharge or slug load*. Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards of this article. A slug discharge is any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, local limits or permit conditions.
- (68) *Standard methods*. The words "standard methods" shall mean the examination and analytical procedures set forth in the latest edition, at the time of analysis of "Standard Methods for the Examination of Water and Wastewater" as prepared, approved and published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.
- (69) *Surcharge*. The word "surcharge" shall mean the charge in addition to the published sewer service charge rates.
- (70) *Suspended solids*. The words "suspended solids" shall mean solids that either float on the surface of, or are in suspension in, water, sewage, or other liquids, and which are removable by laboratory filtering.

Quantitative determination of suspended solids shall be made in accordance with procedures set forth in "standard methods".

(71) *Transporter*. The user authorized by the control authority to pick-up, transport, and dispose of wastes at the POTWs designated disposal station. A source of indirect discharge.

(72) *Treatment plant*. That portion of the POTW which is designed to provide treatment (including recycling and reclamation) of municipal sewage.

(73) *TSS*. Total suspended solids.

(74) *Unpolluted water or waste*. The words "unpolluted water or waste" shall mean any water or waste containing none of the following: free or emulsified grease or oil; acid or alkali; phenols, or other substances imparting taste or odor in receiving water; toxic poisonous substances in suspension, colloidal state or solution; and noxious or odorous gasses. It shall contain not more than ten mg/L each of suspended solids and B.O.D. The color shall not exceed 50 mg/L.

(75) *Vehicle*. A mobile device in which or by which liquid waste may be transported upon a public street or highway.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Secs. 29-36—29-47. Reserved.

DIVISION 2. GENERAL SEWER USE

Sec. 29-48. Wastes prohibited.

- (a) *General prohibitions*. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. No user shall cause conditions which violate any statute, rule, regulation, or ordinance of any governing public agency. No user shall cause discharge to the POTW that violates EPA regulations. These general prohibitions apply to all users of the POTW whether or not they are subject to categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements.
- (b) *Specific prohibitions*. No person shall discharge or cause to be discharged either directly or indirectly any of the following described substances, materials, waters or waste:
 - (1) Any liquid having a temperature higher than 150 degrees Fahrenheit (65 degrees Centigrade), or which will inhibit biological activity in the treatment plant resulting in interference, but in no case any discharge which causes the temperature of the total treatment plant influent to increase at a rate of ten degrees Fahrenheit or more per hour or a combined total increase to a plant influent temperature of 104 degrees Fahrenheit (40 degrees Centigrade);
 - (2) Any waters or wastes having a pH lower than 5.5 or higher than 10.0 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel of the sewage works;
 - (3) Wastewater exceeding 200 mg/L of oils, fats, and grease (measured as total oil and grease), except where the control authority has determined that different limits under an industrial waste discharge permit are appropriate;
 - (4) Any pollutant, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;

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- (5) Any water or wastes which contain wax, grease, or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees and 150 degrees Fahrenheit;
 - (6) Any substances which by themselves or by interaction with other substances may create fire or explosion hazards, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees Fahrenheit (60 degrees C) using the test methods specified in 40 CFR 261.21 (Code of Federal Regulations Title 40 Protection of the Environment, Chapter I Environmental Protection Agency, Part 261 identification and Listing of Hazardous waste) or in any other way be injurious to persons, property, or the operator of the sewage works;
 - (7) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;
 - (8) Any solids, slurries or viscous substances of such character as to be capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works but in no case solids greater than one-half inch in any dimension;
 - (9) Any pollutant which results in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
 - (10) Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, public nuisance, or hazard to life; or forms solids or creates any other condition deleterious to structures or treatment processes; or prevent entry into the sewers for maintenance or repair; or requires unusual provisions, alteration, or expense to handle such materials;
 - (11) Wastewater which imparts color which cannot be removed by the treatment process, thereby violating the city's TPDES permit;
 - (12) Trucked or hauled pollutants, except at discharge points designated by the control authority in accordance with division 3 of this article;
 - (13) Any radioactivity as radium -226 and strontium -90 greater than 34 y.c per liter and 10 ip c per liter respectively. In the known absence of strontium -90 and alpha emitters the known concentration shall not be greater than 1,000 v.v.c per liter;
 - (14) Any radioactive wastes greater than the allowable stipulated in paragraph (12) above.
- (c) *Storage of prohibited discharge.* Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.
 - (d) *National Categorical Standards.* Users must comply with the categorical pretreatment standards found at 40 DFR Chapter I, Subchapter N, Parts 405—471.
 - (e) *Equivalent Limits.*
 - (1) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Control Authority may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users.
 - (2) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that the Control Authority convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Control Authority. The Control Authority may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Section 29-48(e)(3) below.
 - (3) To be eligible for equivalent mass limits, the Industrial User must:

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- (i) Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
 - (ii) Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
 - (iii) Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
 - (iv) Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
 - (v) Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.
- (4) An Industrial User subject to equivalent mass limits must:
- (i) Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
 - (ii) Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
 - (iii) Continue to record the facility's production rates and notify the Control Authority whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in Section 29-48(e)(3) above. Upon notification of a revised production rate, the Control Authority will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
 - (iv) Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraph 29-48(e)(3) of this Section so long as it discharges under an equivalent mass limit.
- (5) When developing equivalent mass limits, the Control Authority:
- (i) Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
 - (ii) Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
 - (iii) May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 29-48(k). The Industrial User must also be in compliance with Section 29-54 regarding the prohibition of bypass.
- (6) The Control Authority may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Control Authority.

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- (7) Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.
- (8) Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Control Authority within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Control Authority of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.
- (f) Combined Wastestream Formula. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Control Authority shall impose an alternate limit in accordance with 40 CFR 403.6(e).
- (g) *State Pretreatment Standards.* Users must comply with Texas Pretreatment Standards codified in Title 30 of Texas Administrative Code, Chapter 315 of Part 1.
- (h) *Local limits.*
- (1) The control authority is authorized to establish local limits pursuant to 40 CFR 403.5(c).
- (2) The following pollutant limits are established to protect against pass through and interference. No person shall discharge wastewater containing in excess of the following daily maximum limits:

Constituent	Maximum Allowable Limit, mg/L
Arsenic	5.750
Cadmium	0.270
Copper	3.070
Lead	3.020
Mercury	0.0020
Nickel	15.300
Selenium	0.530
Silver	2.470
Zinc	13.510

- (i) Best Management Practices. The Control Authority may develop Best Management Practices (BMPs), by ordinance or in individual wastewater discharge permits, to implement Local Limits and the prohibited discharge standards set forth in sections 29-48(a) through 29-48(c).
- (1) Such BMPs developed by the Control Authority shall be considered local limits and Pretreatment Standards.
- (j) *City's right of revision.* The city reserves the right to establish, by ordinance or in individual wastewater discharge, permits, more stringent standards or requirements on discharges to the POTW consistent with the purpose of this article.
- (k) *Dilution.* No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable pretreatment standard or requirement. The Control Authority may impose mass limitations on users who are using dilution to meet applicable pretreatment standards or requirements, or in other cases when the imposition of mass limitations is appropriate.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.1. Significant industrial user determination.

- (a) *Industrial user survey.* All industrial users must submit an industrial user survey for the purpose of determining user status as to the applicability of this division.
- (b) *IU survey form.* The industrial user survey shall be made on a standard form provided by the control authority.
- (c) *Wastewater analysis.* When requested by the control authority, a user must submit information on the nature and characteristics of its wastewater. The control authority may periodically require users to update this information.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.2. Discharge permit application.

- (a) Any person desiring to discharge any industrial waste into the POTW or any sewer connected therewith, or who is now so doing shall make application to the control authority for a permit therefore upon application forms to be obtained from the city.
- (b) Applications for new permits, permit renewals, and permit modifications shall be made on a standard form provided by the control authority. Applications shall be submitted to the control authority.
- (c) Incomplete or inaccurate applications will not be processed and will be returned to the user for revision.
- (d) The Control Authority may require Users to submit all or some of the following information as part of a permit application:
 - (1) Identifying Information.
 - (i) The name and address of the facility, including the name of the operator and owner.
 - (ii) Contact information, description of activities, facilities, and plant production processes on the premises;
 - (2) Environmental Permits. A list of any environmental control permits held by
 - (i) or for the facility.
 - (3) Description of Operations.
 - (4) A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
 - (5) Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
 - (6) Number and type of employees, hours of operation, and proposed or actual hours of operation;
 - (7) Type and amount of raw materials processed (average and maximum per day);
 - (8) Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;
 - (9) Time and duration of discharges.
 - (10) The location for monitoring all wastes covered by the permit.

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- (11) Flow measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set forth in 40 CFR 403.6(e).
 - (12) Measurement of Pollutants.
 - (13) The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources
 - (14) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by Control Authority, of regulated pollutants in the discharge from each regulated process.
 - (15) Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
 - (16) The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Control Authority or the applicable Standards to determine compliance with the Standard.
 - (17) Sampling must be performed in accordance with procedures set forth in Section 29-48.6(m) of this ordinance.
 - (18) A compliance schedule may be required, as described in Section 29-48.4(c).
 - (19) Any other information as may be deemed necessary by the Control Authority to evaluate the permit application.
- (e) Re-Application. If there has been a change in an industrial user's contribution to the system, the IU shall re-apply for a permit to cover those changes.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.3. Discharge permit.

- (a) *Permit required.* No significant industrial user shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit. The control authority may require other users to obtain a discharge permit, as necessary to carry out the purpose of this article. This requirement is applicable to all SIUs, including existing users and new users.
- (b) *Permit application.* Significant industrial users shall submit a permit application prior to discharging to the POTW. The control authority may require other users to apply for a discharge permit as well, as necessary to carry out the purpose of this article.
- (c) *Permit application form.* Applications for new permits, permit renewals, and permit modifications shall be made on a standard form provided by the control authority. Applications shall be submitted to the control authority.
- (d) *Permit application review.* Incomplete or inaccurate applications will not be processed and will be returned to the user for revision.
- (e) *Application signatories and certificates.* All wastewater discharge permit applications, user reports and certification statements must be signed by an authorized representative of the user and contain the certification statement in section 29-48.6(p) of this division. If the designation of an authorized representative is no longer accurate because a different individual or position has responsibility for the overall operation of

the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this section must be submitted to control authority prior to or together with any reports to be signed by an authorized representative.

- (f) *Permit decision.* The control authority will evaluate the data furnished by the user and may require additional information. Within 60 days of receipt of a complete permit application, the control authority will determine whether to issue an individual wastewater discharge permit. The control authority may deny any application for an individual wastewater discharge permit.
- (g) *Existing connections.* Any user required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this article and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the control authority for a discharge permit.
- (h) *Permit duration.* An discharge permit shall be issued for a specified time period, not to exceed five years from the effective date of the permit. A discharge permit may be issued for a period less than five years, at the discretion of the control authority. Each individual wastewater discharge permit will indicate a specific date upon which it will expire.
- (i) *Permit contents.* At a minimum, permits will contain the following:
 - (1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date.
 - (2) A statement that the wastewater discharge permit is nontransferable.
 - (3) Effluent limits, including best management practices, based on applicable pretreatment standards.
 - (4) National Categorical Pretreatment Standards, as applicable.
 - (5) Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include identification of BMPs, pollutants to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law.
 - (6) A statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements, and any applicable compliance schedule.
 - (7) Requirements to control slug discharge, if determined to be necessary.
- (j) *Permit amendment.* The control authority may modify an individual discharge permit, as necessary to carry out the purpose of this article.
- (k) *Permit Renewal.* Individual permits will not renew automatically. A User with an expiring individual wastewater discharge permit shall apply for permit reissuance by submitting a complete application, a minimum of ninety (90) days prior to expiration of the User's existing permit.
- (l) *Permit revocation.* The control authority may revoke an individual wastewater discharge permit, as necessary to carry out the purpose of this article.
- (m) *Accidental discharge/slug discharge control plans.* The control authority shall evaluate each SIU for the possibility of slug discharges. The evaluation shall occur within one (1) year of the SIU determination. The results of such activities shall be kept in Control Authority records and shall be available to the Approval Authority upon request. The permittee shall submit required information on a standard form provided by the control authority. The control authority may require the permittee to develop, submit for approval, and implement a slug discharge control plan. At a minimum, provided information shall include:
 - (1) Description of discharge practices, including nonroutine batch discharges;
 - (2) Description of stored chemicals;

(3) Procedures for immediately notifying the control authority of any accidental or slug discharge, as required by section 29-48.6 of this article; and

(4) Procedures to prevent adverse impact from any accidental or slug discharge.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.4. Pretreatment required.

(a) *Pretreatment.* Users shall provide wastewater treatment as necessary to comply with this article within the time limitations specified by EPA, the state, or the control authority, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the user's expense.

(b) *Submission of information.* Design calculations, detailed plans, specifications and other pertinent information relating to proposed pretreatment or processing facilities shall be submitted for review by the control authority prior to start of their construction, if the effluent from such facilities is to be discharged into the public sewers. Failure to maintain the permit as an accurate representation of the permittee's waste discharges to public sewers shall be cause for penalty. The review of such plans and operating procedures shall in no way relieve the user from the responsibility of modifying such facilities as necessary to produce a discharge that is in compliance with this article.

(c) *Compliance schedule.* If additional pretreatment and/or O and M will be required to meet the Pretreatment Standards; the shortest schedule by which the Industrial User will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.5. Grease, oil, and sand interceptors.

(a) *Applicability and prohibitions.*

(1) This section shall apply to traps and interceptors.

(2) This section shall apply to all non-domestic users of the POTW.

(3) Grease traps or grease interceptors shall not be required for residential users.

(4) This section shall apply to facilities generating fats, oils, or greases as a result of food manufacturing, processing, preparation, or food service. These facilities include but are not limited to restaurants, food manufacturers, food processors, hospitals, hotels and motels, prisons, nursing homes, churches, and any other facility preparing, serving, or otherwise making any foodstuff available for consumption.

(b) *Installation and maintenance requirements.*

(1) *Installation required.*

(i) Food processing or food service facilities which are newly proposed or constructed, or existing facilities which will be expanded or renovated to include a food service facility, where such facility did not previously exist, shall be required to design, install, operate and maintain a grease trap/interceptor in accordance with locally adopted plumbing codes or other applicable ordinances. Grease traps/interceptors shall be installed and inspected prior to issuance of a certificate of occupancy.

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- (ii) Existing grease traps/interceptors must be operated and maintained in accordance with the manufacturer's recommendations and in accordance with these standards, unless specified in writing and approved by the POTW.
 - (iii) Any existing industrial user required to have a trap or interceptor that currently does not have one shall install such device in compliance with this article. The timeline for installation shall be on a reasonable schedule not to exceed 180 calendar days. The control authority may allow a longer timeline, in the case that the user has completed the following:
 - (A) The user submits a written request to the control authority, including a request for an extension, reasoning for the extension, and an expected timeline for completion; and
 - (B) The user implements BMPs for reducing fats, oils, and grease in the user's discharge to the POTW; and
 - (C) The user submits oil and grease analytical results from sampling of the discharge. The sampling and analysis of the discharge shall be completed by a third party and shall comply with requirements in section 29-48.6(b)(5), Reporting requirements, subsections (iii) through (v); and
 - (D) The user completes items A through C, above, within 60 calendar days of becoming aware of the requirement to install a trap/interceptor.
 - (iv) All grease trap/interceptor waste shall be properly disposed of at a facility in accordance with federal, state, or local regulations.
- (2) *Cleaning and maintenance.*
- (i) Grease traps and grease interceptors shall be maintained in an efficient operating condition at all times.
 - (ii) Each grease trap pumped shall be fully evacuated unless the trap volume is greater than the tank capacity on the vacuum truck in which case the transporter shall arrange for additional transportation capacity so that the trap is fully evacuated within a 24-hour period in accordance with 30 Texas Administrative Code § 312.143.
- (3) *Self-cleaning.*
- (i) Grease trap self-cleaning operators must receive approval from the POTW annually prior to removing grease from their own grease trap(s) located inside a building, provided:
 - (A) The grease trap is no more than 50 gallons in liquid/operating capacity;
 - (B) Proper on-site material disposal methods are implemented (e.g. absorb liquids into solid form and dispose into trash);
 - (C) The local solid waste authority allows such practices;
 - (D) Grease trap waste is placed in a leak proof, sealable container(s) located on the premises and in an area for the transporter to pump-out; and
 - (E) Detailed records on these activities are maintained.
 - (ii) Grease trap self-cleaning operators must submit a completed self-cleaning request to the POTW for approval. The written request shall include the following information:
 - (A) Business name and street address;
 - (B) Grease trap/interceptor operator name, title, and phone number;
 - (C) Description of maintenance frequency, method of disposal, method of cleaning and size (in gallons) of the grease trap/interceptor; and

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- (D) Signed statement that the operator will maintain records of waste disposal and produce them for compliance inspections.
 - (iii) Self-cleaners must adhere to all the requirements; procedures and detailed record keeping outlined in their approved application, to ensure compliance with this division. A maintenance log shall be kept by self-cleaning operators that indicates, at a minimum, the following information:
 - (A) Date the grease trap/interceptor was serviced;
 - (B) Name of the person or company servicing the grease trap/interceptor;
 - (C) Waste disposal method used;
 - (D) Gallons of grease removed and disposed of;
 - (E) Waste oil added to grease trap/interceptor waste; and
 - (F) Signature of the operator after each cleaning that certifies that all grease was removed, disposed of properly, grease trap/interceptor was thoroughly cleaned, and that all parts were replaced and in operable condition.
 - (iv) Violations incurred by grease trap self-cleaners will be subject to enforcement action including fines and/or removal from the self-cleaner program.
- (4) Cleaning schedules.
- (i) Grease traps and grease interceptors shall be cleaned as often as necessary to ensure that sediment and floating materials do not accumulate to impair the efficiency of the grease trap/interceptor; to ensure the discharge is in compliance with local discharge limits; and to ensure no visible grease is observed in discharge.
 - (ii) Grease traps and grease interceptors subject to these standards shall be completely evacuated a minimum of every 90 days, or more frequently when:
 - (A) Twenty-five percent or more of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases; or
 - (B) The discharge exceeds BOD, COD, TSS, FOG, pH, or other pollutant levels established by the POTW; or
 - (C) If there is a history of non-compliance.
 - (iii) Any person who owns or operates a grease trap/interceptor may submit to the POTW a request in writing for an exception to the 90-day pumping frequency of their grease trap/interceptor. The POTW may grant an extension for required cleaning frequency on a case-by-case basis when:
 - (A) The grease trap/interceptor owner/operator has demonstrated the specific trap/interceptor will produce an effluent, based on defensible analytical results, in consisted compliance with established local discharge limits such as BOD, TSS, FOG, or other parameters as determined by the POTW; or
 - (B) Less than 25 percent of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases.
 - (C) In any event, a grease trap and grease interceptor shall be fully evacuated, cleaned, and inspected at least once every 180 days.
- (c) Manifest requirements.

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- (1) Each pump-out of a grease trap or interceptor must be accompanied by a manifest to be used for record keeping purposes.
 - (2) Persons who generate, collect and transport grease waste shall maintain a record of each individual collection and deposit. Such records shall be in the form of a manifest. The manifest shall include:
 - (i) Name, address, telephone, and commission registration number of transporter;
 - (ii) Name, signature, address, and phone number of the person who generated the waste and the date collected;
 - (iii) Type and amount(s) of waste collected or transported;
 - (iv) Name and signature(s) of responsible person(s) collecting, transporting, and depositing the waste;
 - (v) Date and place where the waste was deposited;
 - (vi) Identification (permit or site registration number, location, and operator) of the facility where the waste was deposited;
 - (vii) Name and signature of facility on-site representative acknowledging receipt of the waste and the amount of waste received;
 - (viii) The volume of the grease waste received; and
 - (ix) A consecutive numerical tracking number to assist transporters, waste generators, and regulating authorities in tracking the volume of grease transported.
 - (3) Manifests shall be divided into five parts and records shall be maintained as follows:
 - (i) One part of the manifest shall have the generator and transporter information completed and be given to the generator at the time of the waste pickup.
 - (ii) The remaining four parts of the manifest shall have all required information completely filled out and signed by the appropriate party before distribution of the manifest.
 - (iii) One part of the manifest shall go to the receiving facility.
 - (iv) One part shall go to the transporter, who shall retain a copy of all manifests showing the collection and disposition of waste.
 - (v) One part of the manifest shall go to the local authority.
 - (vi) One part of the manifest shall be returned by the transporter to the person who generated the wastes within 15 days after the waste is received at the disposal or processing facility.
 - (4) Copies of manifests returned to the waste generator shall be retained for five years and be readily available for review by the POTW.
- (d) Alternative treatment.
- (1) A person commits an offense if the person introduces, or causes, permits, or suffers the introduction of any surfactant, solvent or emulsifier into a grease trap. Surfactants, solvents, and emulsifiers are materials which allow the grease to pass from the trap into the collection system, and include but are not limited to enzymes, soap, diesel, kerosene, terpene, and other solvents.
 - (2) It is an affirmative defense to an enforcement of paragraph (d)(1) that the use of surfactants or soaps is incidental to normal kitchen hygiene operations.
 - (3) Bioremediation media may be used with the POTW's approval if the person has proved to the satisfaction of the POTW that laboratory testing which is appropriate for the type of grease trap to be used has verified that:

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- (A) The media is a pure live bacterial product which is not inactivated by the use of domestic or commercial disinfectants and detergents, strong alkalis, acids, and/or water temperatures of 160 F (71 C).
 - (B) The use of the media does not reduce the buoyancy of the grease layer in the grease trap and does not increase the potential for oil and grease to be discharged to the sanitary sewer.
 - (C) The use of the bioremediation media does not cause foaming in the sanitary sewer.
 - (D) The BOD, COD, and TSS discharged to the sanitary sewer after use of the media does not exceed the BOD, COD, and TSS which would be discharged if the product were not being used and the grease trap was being properly maintained. pH levels must be between five and eleven.
- (4) All testing designed to satisfy the criteria set forth in paragraph (d)(3) shall be scientifically sound and statistically valid. All tests to determine oil and grease, TSS, BOD, COD, pH, and other pollutant levels shall use appropriate tests which have been approved by the Environmental Protection Agency and the Texas Commission on Environmental Quality and which are defined in Title 40, Code of Federal Regulations, Part 136 or Title 30, Texas Administrative Code § 319.11. Testing shall be open to inspection by the POTW, and shall meet the POTW's approval.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.6. Reporting requirements.

- (a) *Federally required reports.* Reports shall be required of the applicable users, according to the timelines and applicability set forth in 40 CFR 403. Required reports include the following: baseline monitoring reports, compliance schedule progress reports, reports on compliance, and periodic compliance reports. Required reports will be submitted on standard forms supplied by the control authority.
- (b) *Baseline Monitoring Reports (BMRs).* Within 180 days after the effective date of a categorical Pretreatment Standard, or 180 days after the final administrative decision made upon a category determination submission under § 403.6(a)(4), whichever is later, existing Industrial Users subject to such categorical Pretreatment Standards and currently discharging to or scheduled to discharge to a POTW shall be required to submit to the Control Authority a report which contains the information listed in paragraphs (b)(1) through (b)(7), outlined below. At least 90 days prior to commencement of discharge, New Sources, and sources that become Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall be required to submit to the Control Authority a report which contains the information listed in paragraphs (b)(1) through (b)(7), outlined below. New sources shall also be required to include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards. New Sources shall give estimates of the information requested in paragraphs (b)(4) and (b)(5), listed below.
 - (1) *Identifying information.* The User shall submit the name and address of the facility including the name of the operator and owners;
 - (2) *Permits.* The User shall submit a list of any environmental control permits held by or for the facility;
 - (3) *Description of operations.* The User shall submit a brief description of the nature, average rate of production, and Standard Industrial Classification of the operation(s) carried out by such Industrial User. This description should include a schematic process diagram which indicates points of Discharge to the POTW from the regulated processes.
 - (4) *Flow measurement.* The User shall submit information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from each of the following: (i) regulated process streams; and (ii) Other streams as necessary to allow use of the combined wastestream formula. The

Control Authority may allow for verifiable estimates of these flows where justified by cost or feasibility considerations.

(5) Measurement of pollutants.

- (i) The user shall identify the Pretreatment Standards applicable to each regulated process;
- (ii) In addition, the User shall submit the results of sampling and analysis identifying the nature and concentration (or mass, where required by the Standard or Control Authority) of regulated pollutants in the Discharge from each regulated process. Both daily maximum and average concentration (or mass, where required) shall be reported. The sample shall be representative of daily operations. In cases where the Standard requires compliance with a Best Management Practice or pollution prevention alternative, the User shall submit documentation as required by the Control Authority or the applicable Standards to determine compliance with the Standard;
- (iii) The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
- (iv) Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula of § 403.6(e) in order to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with § 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;
- (v) Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 and amendments thereto. Where 40 CFR part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the Administrator determines that the part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the POTW or other parties, approved by the Administrator;
- (vi) The Control Authority may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;
- (vii) The baseline report shall indicate the time, date and place, of sampling, and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW;

(6) Certification. A statement, reviewed by an authorized representative of the Industrial User (as defined in Section 29-35.3(a)(4) and certified to by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional Pretreatment is required for the Industrial User to meet the Pretreatment Standards and Requirements; and

(7) Compliance schedule. If additional pretreatment and/or O and M will be required to meet the Pretreatment Standards; the shortest schedule by which the Industrial User will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

(c) 90-day Report on Compliance. Within 90 days following the date for final compliance with applicable categorical Pretreatment Standards or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any Industrial User subject to Pretreatment Standards and

Requirements shall submit to the Control Authority a report containing the information described in parts (b) (4)–(b)(6) of this section. For Industrial Users subject to equivalent mass or concentration limits established by the Control Authority in accordance with the procedures in § 403.6(c), this report shall contain a reasonable measure of the User's long term production rate. For all other Industrial Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period.

- (1) Submit documentation to demonstrate compliance with a BMP where a required BMP or Pollution Prevention alternative is part of the categorical standard.

(d) **Periodic Compliance Reports.**

- (1) All SIUs must submit semi-annual periodic compliance reports in June and December. The reports must indicate the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. These reports must be based on sampling and analysis performed in the period covered by the report, and in accordance with techniques described in 40 CFR part 136. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by Control Authority or the Pretreatment Standard necessary to determine the compliance status of the Use.
- (2) All periodic compliance reports must be signed by an Authorized Representative, and certified in accordance with Section 29-48.6(p) of this ordinance.
- (3) All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

(e) **Incomplete reports.** Incomplete or inaccurate reports will not be processed and will be returned to the user for revision.

(f) **Changed conditions.** Each user must notify the control authority, in writing, of any significant changes to the user's operations or system which might alter the nature, quality, or volume of its wastewater at least 30 days before the change. The control authority may require the user to delay changes, as necessary to carry out the purpose of this article.

(g) **Potential problems.**

- (1) In the case of any discharge that might cause problems for the POTW, the user shall immediately telephone and notify the control authority of the incident. Notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective action taken by user.
- (2) Within five days following such discharge, the user shall, unless waived by the control authority, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this article.
- (3) A notice shall be permanently posted at the users facility in a prominent place advising employees who to call in the event of a discharge described in parts (1) and (2) above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

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- (4) Significant industrial users are required to notify the control authority immediately of any changes at its facility affecting the potential for a slug discharge.
- (h) *Unpermitted users.* All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the control authority as the control authority may require, as necessary to carry out the purpose of this article.
- (i) *Notice of violation and repeat sampling.* If sampling performed by a user indicates a violation, the user must notify the control authority within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to control authority within 30 days after becoming aware of the violation. Resampling by the industrial user is not required if the control authority performs sampling at the user's facility at least once a month, or if the control authority performs sampling at the user between the time when the initial sampling was conducted and the time when the user or the control authority receives the results of this sampling, or if the control authority has performed the sampling and analysis in lieu of the industrial user.
- (j) *Hazardous waste discharge.*
- (1) Any user who commences the discharge of hazardous waste shall notify the POTW. The user shall submit detailed information on a standard form supplied by the control authority.
 - (2) In the case of any notification made under this section, the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.
 - (3) This provision does not create a right to discharge any substance not otherwise permitted to be discharged by this article, a permit issued thereunder, or any applicable federal or state law.
 - (4) The Industrial User shall notify the POTW, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge into the POTW of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the Industrial User discharges more than 100 kilograms of such waste per calendar month to the POTW, the notification shall also contain the following information to the extent such information is known and readily available to the Industrial User: An identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve months. All notifications must take place within 180 days of the effective date of this rule. Industrial users who commence discharging after the effective date of this rule shall provide the notification no later than 180 days after the discharge of the listed or characteristic hazardous waste. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed discharges must be submitted under 40 CFR 403.12 (j). The notification requirement in this section does not apply to pollutants already reported under the self-monitoring requirements of 40 CFR 403.12 (b), (d), and (e).
 - (5) Dischargers are exempt from the requirements of paragraph (j)(1) of this section during a calendar month in which they discharge no more than fifteen kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification.
 - (i) Subsequent months during which the Industrial User discharges more than such quantities of any hazardous waste do not require additional notification.

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- (6) In the case of any new regulations under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the Industrial User must notify the POTW, the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within 90 days of the effective date of such regulations.
- (k) *Analytical requirements.* All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical pretreatment standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the control authority or other parties approved by EPA.
- (l) *Monitoring Data Reporting.* Monitoring data that is reported must be submitted with:
- (1) Full laboratory reports from the analytical laboratory.
 - (2) Chain-of-custody forms for all compliance sampling.
 - (3) If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Control Authority, using the procedures prescribed in Section 29-48.6(m) of this ordinance, the results of this monitoring shall be included in the report.
- (m) *Sample collection procedures.* Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.
- (1) Except as indicated in items (2) and (3) below, the user must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Control Authority. Where time-proportional composite sampling or grab sampling is authorized by the control authority, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the control authority, as appropriate. In addition, grab samples may be required to show compliance with instantaneous limits.
 - (2) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
 - (3) For sampling required in support of baseline monitoring and 90-day compliance reports required in 40 CFR 403.12(b) and (d), a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the control authority may authorize a lower minimum. For the reports required by 40 CFR 403.12(e) and 403.12(h), the industrial user is required to collect the number of grab samples necessary to assess and assure compliance by with applicable pretreatment standards and requirements.
 - (4) The number of samples required in parts (1), (2), and (3) above can be increase by the Control Authority, when it deems necessary to obtain representative results.

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- (n) *Report received date.* Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.
- (o) *Record keeping.*
- (1) Users subject to the reporting requirements of this article shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this article, any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements, and documentation associated with best management practices. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three years. This period shall be automatically extended for the duration of any litigation concerning the user or the city, or where the user has been specifically notified of a longer retention period by control authority.
 - (2) The Control Authority shall maintain records of all information resulting from any monitoring activities required by 40 CFR Part 403, including documentation associated with BMPs. Records shall be kept by the Control Authority for a minimum of three (3) years.
- (p) *Certification statements.* All applications and reports submitted to the Control Authority in accordance with this article must be signed and certified with the following:
- (1) I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.7. Inspection and right of entry.

- (a) The control authority, and other duly authorized employees of the city acting as its duly authorized agent, shall be permitted to gain access to such properties as may be necessary for the purpose of inspection, observation, measurement, sampling and testing, in accordance with provisions of this division. The control authority shall have the right to enter the facilities of any user to ascertain whether the purpose of this article, and any wastewater discharge permit or order issued under this division, is being met and whether the user is complying with all requirements thereof.
- (1) Users shall allow the control authority ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional related duties. The Control Authority shall conduct compliance inspections once per year, at a minimum.
 - (2) Where a user has security measures in force which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the director, his or her agents or assigns, and representatives of state and federal authority will be allowed to enter without delay for the purposes of performing their respective duties.

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- (3) The control authority shall have the right to set up on the user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of user's operations.
 - (4) The control authority may require the user to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense. All devices used to measure wastewater flow and quality shall be calibrated to ensure their accuracy within plus or minus ten percent.
 - (5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of Control Authority and shall not be replaced. The costs of clearing such access shall be born by the user.
 - (6) Unreasonable delays in allowing the Control Authority access to the user's premises shall be a violation of this article.
- (b) *Search warrants.* If the control authority has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this article, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the control authority designed to verify compliance with this article or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the control authority may seek issuance of a search warrant from the Taylor Municipal Court in the City of Taylor, Texas or Williamson County District Court of the State of Texas.
- (c) *Confidential information.* Information and data on a user obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from control authority's inspection and sampling activities, shall be available to the public without restriction, unless the user specifically requests, and is able to demonstrate to the satisfaction of control authority, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable state law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the user furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.8. Publication of users in significant non-compliance.

The control authority shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the POTW, a list of the users which, at any time during the previous 12 months, were in significant non-compliance with applicable pretreatment standards and requirements. The term significant non-compliance shall be applicable to all significant industrial users (or any other industrial user that violates paragraphs (c), (f) or (h) of this Section) and shall mean:

- (a) Chronic violations of wastewater Discharge limits, defined here as those in which 66 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by Section 29-35.3(a)(33);
- (b) Technical Review Criteria (TRC) violations, defined here as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product

of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by Section 29-35.3(a)(33) multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH);

- (c) Any other violation of a Pretreatment Standard or Requirement as defined by Section 29-35.3(a)(44) (daily maximum, long-term average, instantaneous limit, or narrative Standard) that the POTW determines has caused, alone or in combination with other Discharges, Interference or Pass Through (including endangering the health of POTW personnel or the general public);
- (d) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority to halt or prevent such a discharge;
- (e) Failure to meet within 90 days after the schedule due date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;
- (f) Failure to provide, within 45 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;
- (g) Failure to accurately report non-compliance;
- (h) Any other violation or group of violations, which may include a violation of Best Management Practices, which the POTW determines will adversely affect the operation or implementation of the local Pretreatment program.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.9. Sampling chamber.

- (a) *General requirements.* Any person discharging an industrial waste mixture into the POTW or any sewer connected therewith, shall provide and maintain in a suitable accessible position on the permittee's premises, or such premises occupied by permittee, an inspection chamber or a manhole near the outlet of each sewer, drain, pipe, channel or connection to the POTW. Each such manhole or inspection chamber shall be of such design and construction which will prevent infiltration and surface waters and be filtered by screens with a maximum opening of one inch but sufficient fineness to prevent the entrance of objectionable slugs of solids to the sanitary sewer system, and shall be so maintained by the person discharging wastes so that any authorized representative or employee of the city may readily and safely measure the volume and obtain samples of the flow at all times. Sampling of the effluent of waste discharges may be accomplished manually or by use of mechanical equipment to obtain a composite sample which would be representative of the total effluent.
- (b) *Quality assurance.* Significant industrial user shall provide a sampling chamber capable of locking and securing automatic samplers during composite sampling.
- (c) *Regulated waste streams.* Categorical users shall provide sample chambers at representative a sample point for each regulated waste stream.
- (d) *Construction plans required.* Before beginning construction of an inspection manhole or chamber, a person must submit plans to the control authority for review and approval.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-49. Reserved.

Sec. 29-50. Charges and fees.

- (a) *Sewer service.* Sewer service charges for industrial wastes which meet standards prescribed within this article under the definition of normal domestic sewage shall be set by separate rate ordinance as may be established and amended from time to time by the city.
- (b) *Surcharge.* There shall in addition to the sewer charge be a surcharge which shall be applied when the B.O.D. in discharge is found to exceed 250 mg/L at the point entering the POTW or when T.S.S. in discharge is found to exceed 200 mg/L at the point entering the POTW or when Ammonia-nitrogen is found to exceed 35 mg/L at the point of entering the POTW, or the sum of the charges of any exceedance of the three. For each parameter, the surcharge added will be calculated by obtaining the product of volume discharged, the conversion factor of 8.34, the difference of the measured concentration and the limit, and the surcharge rate. The surcharge shall be calculated and applied for each parameter of concentration that exceeds the concentration limit.

Parameter	Surcharge Rate (\$ per pound)	Concentration Limit (mg/L)
B.O.D.	0.50	250.0
T.S.S.	0.30	200.0
NH3-N	1.64	35.0

- (c) *Flow control.* The control authority may require a discharge rate limit to reduce the loading on the POTW.
- (d) *Surcharge determination.* Shall be determined annually for significant industrial users, at a minimum. The determination of B.O.D. and suspended materials shall be by an independent laboratory approved by the control authority. The time of selection of the sample shall be at the sole discretion of the control authority. The applicable surcharge determined by such tests shall be retroactive for one billing period and shall continue until tests and calculations indicate that the discharge is below the concentration limit, unless subsequent tests determine that the surcharge should be further increased.
- (e) *Sampling fees.* Sampling fees shall be applied to recover costs of surcharge sampling, compliance sampling, or any other sampling as necessary to carry out the purpose of this article. Recovered costs shall include sampling materials, sampling equipment, sampler base hourly rate for travel time and sample time, analysis costs, and any other costs that are incurred as a direct consequence of stated sampling.
- (f) *Permit fees.*

Document/Activity	Fee (\$)	Frequency
Discharge Permit	250.00	Annual
Discharge Permit Application	200.00	Per Complete Submittal—New and Renewal
Discharge Permit Modification	200.00	As Necessary
Waste Hauler Permit	150.00	Annual
Waste Hauler Permit Application	100.00	Per Complete Submittal—New and Renewal
Waste Hauler Permit Modification	100.00	As Necessary

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-51. Enforcement Response Plan

- (a) The POTW shall develop and implement an enforcement response plan. This plan shall contain detailed procedures indicating how a POTW will investigate and respond to instances of industrial user noncompliance. The plan shall, at a minimum:
- (1) Describe how the POTW will investigate instances of noncompliance;
 - (2) Describe the types of escalating enforcement responses the POTW will take in response to all anticipated types of industrial user violations and the time periods within which responses will take place;
 - (3) Identify (by title) the official(s) responsible for each type of response;
 - (4) Adequately reflect the POTW's primary responsibility to enforce all applicable pretreatment requirements and standards, as detailed in 40 CFR 403.8 (f)(1) and (f)(2).

Sec. 29-52. Administrative enforcement.

- (a) *Notice of violation.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may serve upon that user a written notice of violation. Within 14 days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the user to control authority. Submission of such a plan in no way relieves the user of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the authority of control authority to take any action, including emergency actions or any other enforcement action, without first issuing a notice of violation.
- (b) *Consent orders.* Control authority may enter into consent orders, assurances of compliance, or other similar documents establishing an agreement with any user responsible for non-compliance. Such documents shall include specific action to be taken by the user to correct the non-compliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders and shall be judicially enforceable.
- (c) *Show cause hearing.* Control authority may order a user which has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, to appear before control authority and show cause why the proposed enforcement action should not be taken. Notice shall be served on the user specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the user show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least seven days prior to the hearing. Such notice may be served on any authorized representative of the user. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the user.
- (d) *Compliance orders.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may issue an order to the user responsible for the discharge directing that the user come into compliance within a specified time. If the user does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the non-compliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance

order may not extend the deadline for compliance established for a pretreatment standard or requirement, nor does a compliance order relieve the user of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the user.

- (e) *Cease and desist orders.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, or that the user's past violations are likely to recur, control authority may issue an order to the user directing it to cease and desist all such violations and directing the user to:
 - (1) Immediately comply with all requirements; and
 - (2) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge. Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the user.
- (f) *Administrative fines.*
 - (1) When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, a hauled waste permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may fine such user in an amount not to exceed \$2,000.00. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.
 - (2) Unpaid charges, fines, and penalties shall, after 90 calendar days, be assessed an additional penalty of ten percent of the unpaid balance. A lien against the user's property shall be sought for unpaid charges, fines, and penalties.
 - (3) Users desiring to dispute such fines must file a written request for control authority to reconsider the fine along with full payment of the fine amount within 30 days of being notified of the fine. Where a request has merit, control authority may convene a hearing on the matter. In the event the user's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the user. The control authority may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.
 - (4) Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.
- (g) *Emergency suspension.* The control authority may immediately suspend a user's discharge, after informal notice to the user, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The control authority may also immediately suspend a user's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.
 - (1) Any user notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a user's failure to immediately comply voluntarily with the suspension order, the control authority may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The control authority may allow the user to recommence its discharge when the user has demonstrated to the satisfaction of the control authority that the period of endangerment has passed, unless the termination proceedings of this article are initiated against the user.
 - (2) A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures

taken to prevent any future occurrence, to the control authority prior to the date of any show cause or termination hearing under this article.

- (h) Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.
- (i) *Termination of service.* Any user who violates the following conditions is subject to termination:
 - (1) Violation of individual wastewater discharge permit conditions;
 - (2) Failure to accurately report the wastewater constituents and characteristics of its discharge;
 - (3) Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
 - (4) Refusal of reasonable access to the user's premises for the purpose of inspection, monitoring, or sampling; or
 - (5) Violation of the pretreatment standards of this article.
- (j) Such user will be notified of the proposed termination of its service and be offered an opportunity to show cause under section 29-52(c) of this article why the proposed action should not be taken. Exercise of this option by the control authority shall not be a bar to, or a prerequisite for, taking any other action against the user.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-52.1. Judicial enforcement.

- (a) *Injunctive relief.* When the control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, the control authority may petition the Taylor Municipal Court or Williamson County District Court through the city's attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this article on activities of the user. The control authority may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a user.
- (b) *Civil penalties.*
 - (1) A user who has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, a hauled waste permit, or order issued hereunder, or any other pretreatment standard or requirement shall be liable to the city for a maximum civil penalty of \$2,000.00 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.
 - (2) The control authority may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the city.
 - (3) In determining the amount of civil liability, the court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the user's violation, corrective actions by the user, the compliance history of the user, and any other factor as justice requires.

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- (4) Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a user.

(c) *Criminal prosecution.*

- (1) A user who willfully or negligently violates any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2,000.00 per violation, per day.
- (2) A user who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of not more than \$2,000.00, per violation, per day. This penalty shall be in addition to any other cause of action for personal injury or property damage available under state law.
- (3) A user who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this article, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this article shall, upon conviction, be punished by a fine of not more than \$2,000.00 per violation, per day.
- (4) In the event of a second conviction, a user shall be punished by a fine of not more than \$2,000.00 per violation, per day.
- (d) *Remedies nonexclusive.* The remedies provided for in this article are not exclusive. The control authority may take any, all, or any combination of these actions against a non-compliant user. Enforcement of pretreatment violations will generally be in accordance with the Control Authority's enforcement response plan. However, the control authority may take other action against any user when the circumstances warrant. Further, the control authority is empowered to take more than one enforcement action against any non-compliant user.
- (e) Any person violating any of the provisions of this division shall become liable to the city for any expense, loss or damage occasioned by the city by reason of such violation.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Cross reference(s)—Penalty for violation of code, § 1-8.

Secs. 29-53 Affirmative Defense to Discharge Violations

- (a) A User shall have an affirmative defense in any action brought against it alleging a violation of the general prohibitions established in paragraph (a)(1) of this section and the specific prohibitions in Section 29-48(b) where the User can demonstrate that:
- (1) It did not know or have reason to know that its Discharge, alone or in conjunction with a discharge or discharges from other sources, would cause Pass Through or Interference;
- (2) And
- (i) A local limit designed to prevent Pass Through and/or Interference, as the case may be, was developed for each pollutant in the User's Discharge that caused Pass Through or Interference, and the User was in compliance with each such local limit directly prior to and during the Pass Through or Interference; or
- (ii) If a local limit designed to prevent Pass Through and/or Interference, as the case may be, has not been developed for the pollutant(s) that caused the Pass Through or Interference, the User's Discharge directly prior to and during the Pass Through or Interference did not change substantially in nature or constituents from the User's prior discharge activity when the POTW was regularly in

compliance with the POTW's NPDES permit requirements and, in the case of Interference, applicable requirements for sewage sludge use or disposal.

- (b) A User shall have an affirmative defense to prosecution or to civil court action brought under this permit for a violation of pretreatment standards that the person held a valid permit and the person discharged industrial waste in violation of national pretreatment standards as the result of:
- (1) Any unavoidable instance or collection of instances of war, strike, riot, or other catastrophe.
 - (i) The unavoidable scenario defense constitutes a statutory affirmative defense contained in Section 7.251 of the Texas Water Code in an action brought in municipal or state court. If a person can establish that an event that would otherwise be a violation of this article, or a permit issued pursuant to this article, was caused solely by an unavoidable instance or collection of instances of war, strike, riot, or other catastrophe, the event is not a violation of this article or the permit.
 - (ii) An industrial user who wishes to establish the unavoidable instance affirmative defense must:
 - (A) demonstrate through relevant evidence that the sole cause of the violation was an unavoidable instance or collection of instances of war, strike, riot, or other catastrophe; and
 - (B) submit the following information to the Control Authority within 24 hours of becoming aware of the violation (if this information is provided orally, a written submission must be provided to the director within five days):
 - a. A description of the event, and the nature and cause of the event.
 - b. The time period of the violation, including exact dates and times or, if still continuing, the anticipated time the violation is expected to continue.
 - c. The steps being taken or planned to reduce, eliminate and prevent recurrence of the violation.
 - (iii) The industrial user seeking to establish the unavoidable instance affirmative defense has the burden of proving by a preponderance of the evidence that the violation of this article, or a permit issued pursuant to this article, was caused solely by an unavoidable instance or collection of instances of war, strike, riot or other catastrophe.
 - (2) A bypass authorized by the director in accordance with Title 40, Code of Federal Regulations, Section 403.17(c), as amended.
 - (3) An upset demonstrated in accordance with Title 40, Code of Federal Regulations, Section 403.16(c), as amended.

Secs. 29-54 Bypass

(a) Definitions

- (1) Bypass means the intentional diversion of wastestreams from any portion of an Industrial User's treatment facility.
 - (2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.
- (b) Bypass not violating applicable Pretreatment Standards or Requirements. An Industrial User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (c) and (d) of this section.

(c) Notice

- (1) If an Industrial User knows in advance of the need for a bypass, it shall submit prior notice to the Control Authority, if possible at least ten days before the date of the bypass.
- (2) An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable Pretreatment Standards to the Control Authority within 24 hours from the time the Industrial User becomes aware of the bypass. A written submission shall also be provided within 5 days of the time the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Control Authority may waive the written report on a case-by-case basis if the oral report has been received within 24 hours.

(d) Prohibition of bypass.

- (1) Bypass is prohibited, and the Control Authority may take enforcement action against an Industrial User for a bypass, unless.
 - (i) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (ii) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
 - (iii) The Industrial User submitted notices as required under part (c) of this section.
- (e) The Control Authority may approve an anticipated bypass, after considering its adverse effects, if the Control Authority determines that it will meet the three conditions listed in part (d)(1) of this section.

Secs. 29-55—29-60. Reserved.

DIVISION 3. HAULED WASTES

Sec. 29-61. General.

- (a) *Purpose.* This division sets forth uniform requirements for indirect dischargers of hauled domestic wastes to the POTW.
- (b) *Applicability.* This division shall apply to all users that generate, pick up, transport, and dispose of any hauled waste at the POTWs designated disposal station. Discharge of any trucked or hauled waste at a location other than a designated disposal station shall be a violation of this division. This division authorizes the issuance of hauled wastewater discharge permits with applicable controls, requires the use of a manifest system, provides for monitoring, compliance, and enforcement activities, requires user reporting, and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-62. Hauled waste permit application.

- (a) *Application required.* A person who desires a permit to discharge hauled waste must make application on a form provided by the control authority. If a person fails to submit an application as required or the person

submits an incomplete application to the control authority, the person shall be prohibited from transporting and disposing of hauled or trucked waste to the POTW until such time as the control authority determines that the applicant has fulfilled all application requirements and a valid, current permit is issued. An application shall contain the following information:

- (1) A statement of the company/individual's name, address, telephone number and date of application. If the applicant is a other than an individual, the control authority may require additional information regarding officers, general partners, etc.
 - (2) Individual providing the information and his/her title and telephone number.
 - (3) Identification of all vehicles owned and/or operated by the applicant and the holding capacity thereof, to be used in connection with the trucking or hauling of waste. Such identification to include vehicle make, model, model year, vehicle identification number (VIN number), motor vehicle registration license plate number and liquid waste hauling capacity.
 - (4) A certificate of inspection by the control authority, county health department or applicable regulatory agency for all vehicles identified above. The inspection shall verify that at the time of inspection that: The vehicle had a tank or body for the holding of wastes so constructed and maintained as to be completely spill and leak proof.
 - (5) The address where the vehicles used in connection with the business or in transporting any wastes will be stored or parked when not in use.
 - (6) A listing of all disposal sites used for transport and disposal of trucked or hauled wastes by the applicant at the time this application is completed.
 - (7) A listing of the waste types (domestic-only, grease interceptor, industrial, etc.) and monthly discharge amounts that are expected to be transported and disposed of at the POTW. If industrial waste, describe waste type(s) and source(s).
 - (8) Proof of all required insurance coverages.
 - (9) Any other information deemed necessary by the control authority.
- (b) *Re-application required.* A user with an expiring hauled waste discharge permit shall apply for hauled waste discharge permit re-issuance by submitting a complete permit application, within 60 days prior to expiration of the existing permit. Reapplication shall be in a form and manner prescribed by the control authority. At a minimum the permittee shall update all information from the previous application that has not been previously provided to the control authority.

Failure to submit a new application as required or an incomplete application shall cause the control authority to prohibit the transport of hauled or trucked waste to the POTW by the permittee upon expiration of the current, valid permit.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-63. Hauled waste permit.

- (a) Permit required. It shall be unlawful for any person to operate or cause to be operated a vehicle for the purpose of transporting and disposing hauled or trucked waste to the POTW without a current, valid permit issued by the control authority. The permit issued by the control authority shall authorize the permittee to transport and dispose of trucked and hauled wastes to the designated disposal station of the POTW. The permit shall specifically control:
- (1) The wastes authorized for transport and disposal at the POTW;

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- (2) The vehicles owned and/or operated by the permittee that are authorized to transport and dispose of waste at the POTW;
 - (3) The pretreatment standards and requirements with which the permittee must comply;
 - (4) Any other requirements or conditions imposed on the permittee by the control authority for the transport and disposal of trucked and hauled waste to the POTW
- (b) Permit contents. No transporter shall discharge wastewater to the POTWs designated disposal station without first obtaining a hauled waste discharge permit from the control authority. Obtaining a hauled waste discharge permit does not relieve a permittee of its obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state, and local law.
- (1) The permits required shall, at a minimum, contain the following provisions:
 - (i) Permittee's name and address;
 - (ii) Applicable legal authority;
 - (iii) Identification of the POTW designated disposal station;
 - (iv) Statement of non-transferability;
 - (v) Re-application requirements;
 - (vi) Effective and expiration date of the permit;
 - (vii) Definitions;
 - (viii) Listing of authorized vehicles owned and/or operated by permittee that are allowed to transport and dispose of waste at the POTW;
 - (ix) Specific prohibitions and applicable pretreatment standards and requirements;
 - (x) Listing of authorized waste types that the permittee may discharge;
 - (xi) Sampling, analysis and reporting requirement;
 - (xii) Special requirements for transporters of trucked or hauled waste;
 - (xiii) General permit requirements;
 - (xiv) A statement of applicable civil and criminal penalties for violation of any conditions, requirements, or standards;
 - (xv) Any other requirements, limitations, or conditions deemed necessary by the control authority.
- (c) Hauled waste discharge permit decisions. The control authority will evaluate the data furnished by the user and may require additional information. Within 30 days of receipt of a complete hauled waste discharge permit application, control authority will determine whether to issue a hauled waste discharge permit. The control authority may deny any application for a hauled waste discharge permit.
- (d) Hauled waste discharge permit modification. The control authority may modify a hauled waste discharge permit issued under this rule, for good cause, including, but not limited to, the following reasons:
- (1) To incorporate any new or revised federal, state, or local pretreatment standards or requirements;
 - (2) Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective permit;
 - (3) A change in any condition in either the discharge or the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

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- (4) Violation of any terms or conditions of this permit;
 - (5) Misrepresentation or failure to disclose fully all relevant facts in the permit application or in any required reporting;
 - (6) Information indicating that the authorized discharge poses a threat to the POTW, POTW personnel or the receiving waters to which the POTW discharges;
 - (7) To correct typographical or other errors in the permit; or
 - (8) To respond to requests of the permittee for modifications.
- (e) Hauled wastewater discharge permit revocation. The control authority may revoke a hauled waste discharge permit for good cause, including, but not limited to, the following reasons:
- (1) Violation of any term or condition of this division, or applicable state or federal laws or regulations;
 - (2) Obtaining a permit by misrepresentation or failure to disclose fully all relevant facts in either the permit application or any required report;
 - (3) Promulgation of a more stringent pretreatment standard by state or federal agencies having jurisdiction over receiving waters;
 - (4) Changes in the processes used by the permittee or changes in the discharge volume or character; changes in design or capability of the POTW;
 - (5) Failure to pay charges or fines;
 - (6) Failure of the permittee to report an accidental discharge;
 - (7) Permittees increasing the use of wash down water or otherwise diluting the permitted waste for the purpose of meeting discharge limitations or requirements;
 - (8) Falsification by the permittee of any permit, report, manifest information or records required by this permit or the implementing ordinance;
 - (9) Failure of the permittee to report significant changes in operations or hauled waste characteristics; tampering by the permittee with POTW monitoring or sampling equipment;
 - (10) Refusing to allow the control authority timely access to the permittee's facility premises, vehicles or records;
 - (11) Failure to complete a wastewater discharge permit application or manifest as required; or
 - (12) Any other grounds for revocation or suspension as may be allowed by law or ordinance.
- (Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-64. Hauled wastewater and transporter requirements.

- (a) Allowable discharge of hauled waste. Domestic-only or any other waste that has first been approved by the control authority and is compatible with the treatment processes at the POTW.
- (b) Prohibited discharge standards. In addition to the prohibited discharge standards that apply to all users, outlined in division 2 of this article, the permittee covered by these rules shall not discharge any wastes to the POTW that:
 - (1) Are a mixture of domestic waste and other waste that is or may be contaminated by prohibited waste;
 - (2) Are hazardous;

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- (3) Grease trap or interceptor waste that is or may be mixed with industrial wastes;
 - (4) Portable toilet waste in volumes greater than 400-gallons per day per permit, or limited by mass of pollutant discharged to not exceed a flow weighted proportion of the MAHL for a given pollutant, based on the volume being discharged;
 - (5) Are generated from any user that performs operations or is otherwise covered by pretreatment standards specified at 40 CFR chapter I, subchapter N (Categorical Industrial Users), unless the permittee is specifically authorized to pick up and dispose of such wastes from the generator. The categorical industrial user must be authorized by the control authority to dispose of process wastewater at the POTW; and/or
 - (6) Are discharged to the POTW in a manner or location that is other than that authorized by the permit.
- (c) *Limitations for authorized disposal of specific wastes.* The control authority shall establish all conditions, requirements, and standards as deemed necessary for the disposal of domestic-only, user generated wastes at the POTW by a permittee.
- (d) *POTW contact information.* Discharging of hauled or trucked waste to the designated disposal station shall be allowed only under the supervision of the control authority and during the hours specified by the control authority. Transporters shall obey all POTW safety and traffic regulations while on the treatment plant site. All notifications required under this rule or the permit and shall be made as follows:
- On-site notifications:
 - Hauled Waste Program
 - Public Works Director
 - 1424 N. Main St.
 - Taylor, Texas 76574
 - 512-352-5818
 - Mailing of required reports, applications, etc.:
 - Hauled Waste Program
 - Public Works Director
 - 1424 N. Main St.
 - Taylor, Texas 76574
 - 512-352-5818
- (e) *Liquid waste vehicle maintenance/operations.*
- (1) A liquid waste transporter shall:
 - (i) Maintain tanks, pumps, valves, hoses, racks, cylinders, diaphragms, pipes, connections, and other appurtenances on a vehicle in good repair and free from leaks;
 - (ii) Provide a safety plug or cap for each tank;
 - (iii) Ensure that the vehicle exterior is clean at the beginning of each work day (prior to entry to the POTW); and
 - (iv) Clean the inside of tanks to ensure that non-permitted residual wastes are not left in the tank and allowed to mix with permitted wastes.
 - (2) A liquid waste transporter's vehicle shall be inspected by the control authority or applicable regulatory agency, prior to the issuance of a permit. To qualify for a permit, the permittee shall ensure that all vehicles covered by the permit comply with the following requirements:

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- (i) The sample tank shall be an integral part of a vehicle to transport liquid waste. Portable tanks or other containers temporarily installed in vehicles are prohibited (unless prior approval is obtained from the control authority, e.g. portable toilets);
 - (ii) Piping, valves, and connectors (excluding the discharge hose) shall be permanently attached to tank and/or vehicle;
 - (iii) Tanks must be liquid tight and tanks constructed so that every interior and exterior portion can be easily cleaned;
 - (iv) Opening of tank to be constructed so that collected waste will not spill during filling, transfer, transport or disposal;
 - (v) Outlet connections to be constructed so that no liquid waste will leak, run, or spill out from the vehicle;
 - (vi) Outlets to be of a design and type suitable for the liquid waste handled and capable of controlling flow or discharge without spillage and undue spray on or flooding of immediate surroundings while in use; and
 - (vii) Pumps, valves, cylinders, diaphragms, and other appurtenances to be of a design and type suitable for the type of waste handled, capable of operation without spillage, spray, or leakage, and capable of being easily disassembled for cleaning.
- (3) Vehicles for which permits have been issued are subject to subsequent inspection by control authority personnel when they are discharging wastes to the POTW or on POTW facility grounds. Any items of nonconformance regarding the condition of the vehicle, which have developed since the permit was issued, may be noted by the control authority and a written notice shall be sent to the permittee notifying him of the need to correct the deficiency within a specific time limit.
 - (4) Vehicles for which a permit has been issued must display the current, valid permit during the discharge of wastes to the POTW such that it can be seen from the outside of the vehicle by the control authority.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-65. Reporting requirements.

These reporting requirements are in addition to requirements set forth in division 2 of this article.

(a) Manifests required.

- (1) *Completing a manifest.* It is unlawful for any permittee to discharge hauled or trucked waste at the POTW without first completing a manifest. The permittee must provide a copy of the manifest to the control authority for each generator from which waste is obtained. The manifest form used shall be approved for use by the control authority. This manifest shall include, at a minimum:
 - (i) The name of the transporter/permittee and vehicle identification information;
 - (ii) Permit number of the permit issued by the control authority;
 - (iii) Signature of the transporter, date of discharge, and certification;
 - (iv) The name, addresses, phone number, date and time each waste was pick-up for each generator;
 - (v) The volume and characteristics of each waste picked-up, as appropriate. The form shall identify the type of waste.
- (2) *Manifest system.* The permittee shall complete one manifest or appropriate section of the manifest for each location serviced.

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- (i) A copy of the manifest may be provided to the generator at the time of waste collection;
 - (ii) A copy of the completed manifest shall be signed and dated by the permittee at the time of disposal. A copy shall be maintained by the permittee; and
 - (iii) A copy of the completed manifest shall be provided to the control authority by the permittee prior to disposal.
 - (b) *Reports of changed conditions.* The permittee must notify the control authority, in writing, of any planned significant changes to the permittee's operations or system which might alter the nature or quality of its wastewater prior to discharge to the POTWs designated disposal system.
 - (1) The control authority may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a new permit application.
 - (2) The control authority may issue a permit or modify an existing wastewater discharge permit in response to changed conditions or anticipated changed conditions.
 - (c) *Rejected loads.* The permittee will be required to provide the control authority with additional documentation attesting to the proper disposal of any rejected load that is transported by the permittee.
 - (d) *Reserved.*
 - (e) *Analytical requirements.* All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136.
 - (f) *Sample collection.* The control authority may require the permittee to collect samples of the waste discharged into the designated disposal system and to periodically test and analyze such samples for the purpose of determining whether the provisions of the permit, this division are being complied with. When required by the control authority, transporters shall obtain a sample of waste at the time of discharge.
 - (1) Sample collection must use procedures and techniques as approved by the control authority. Except as indicated below, the user must collect wastewater samples using a composite sample. For sampling of hauled or trucked waste, a time composite sample shall generally be employed. The sample collection requirements shall be specified by the control authority. A time composite sample shall consist of a minimum of three grab samples, composited into a single sample. The first sample shall be collected at the beginning of discharge, a second grab when the discharge is approximately 50 percent complete and a third sample when the discharge is approximately 90 percent complete. The POTW shall require the hauler to increase the number of grab samples if the POTW believes that the resultant sample is not representative.
 - (2) Grab samples may be authorized to show compliance with instantaneous discharge limits or where the control authority determines that the vehicle tanks are well mixed and grab samples are representative of the discharge.
 - (3) Samples for oil and grease, temperature, pH, cyanide, phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
 - (g) *Timing.* Written reports will be deemed to have been submitted on the date received by the control authority or date of postmark.
 - (h) *Record keeping.* Users subject to the reporting requirements of this division shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this rule or the permit, and any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such

analyses. These records shall remain available for a period of at least three years. This period shall be automatically extended for the duration of any litigation concerning the user or where the user has been specifically notified of a longer retention period by the control authority.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-66. Reserved.

Sec. 29-67. Supplemental requirements.

- (a) *Performance bonds.* The control authority may decline to issue or reissue a wastewater discharge permit to any user who has failed to comply with any provision of this division, a previous wastewater discharge permit, unless such user first files a satisfactory bond, payable to the city, in a sum not to exceed a value determined by the control authority to be necessary to achieve consistent compliance. All liquid waste haulers shall be bonded in an amount of at least \$25,000.00, indemnifying the public against damages sustained by any reason; any spill, dumping or discharge of any liquid waste, hazardous waste, or incompatible waste within the jurisdictional limits of the city. Proof of bonding shall be provided to the control authority at time of permit application.
- (b) *Liability insurance.* The control authority may decline to issue or reissue a wastewater discharge permit to any user who has failed to comply with any provision of this division, a previous wastewater discharge permit, unless the user first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge. The permittee shall furnish proof of liability insurance for public liability and property damage and for bodily injury or death growing out of any one accident or any other cause in a minimum sum of \$250,000.00 for one person with an annual aggregate limit of \$500,000.00 for two or more persons; and in addition, shall provide damage liability insurance in a minimum of \$100,000.00 for property damage growing out of any one accident or other cause or an alternative to the above, provide combined limit for bodily injury/death or property damage in the sum of \$500,000.00.

Such public liability and property damage insurance shall protect against loss from liability imposed by law for damages on account of bodily injury, including death resulting therefrom, suffered or alleged to have been suffered by any person or persons whatsoever resulting directly or indirectly from any acts or activity of licensee, or any person acting for licensee, or under licensees control or direction and also to protect against loss from liability imposed by law for damages to any property of any person caused directly or indirectly by acts or activities of licensee or any person acting for licensee or under licensees control or direction.
- (c) *Surety bond.* The control authority may decline to issue or reissue a wastewater discharge permit to any user unless the user first executes and deposits with the control authority a surety bond in the sum of \$1,000.00 executed by user and a corporate surety authorized to issue bonds in the State of Texas. The bond shall be conditioned that the permittee will conduct the hauled waste business in accordance with all local state, and federal, and that the permittee will fully comply with the provisions of the permit, and that the permittee will pay for all costs of cleanup or of any spill resulting from his operations, will promptly pay all sewer use and high strength surcharge owed to the control authority as they come due, and will pay for the repair of facilities of the city damaged by the permittee.
- (d) *Public nuisances.* A violation of any provision of this division or a previous wastewater discharge permit is hereby declared a public nuisance and shall be corrected or abated as directed by the control authority. Any person(s) creating a public nuisance shall be subject to the provisions of state law and city ordinance governing nuisances, including reimbursing the city for any costs incurred by removing, abating, or remedying said nuisance.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Secs. 29-68—29-70. Reserved.

ARTICLE IV. RESERVED⁴

Secs. 29-71—29-80. Reserved.

ARTICLE V. DROUGHT CONTINGENCY PLAN⁵

Sec. 29-81. Declaration of policy, purpose, and intent.

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Taylor hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this drought contingency plan (the plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in section 29-89 of this plan.

(Ord. No. 2002-4, § 1.0, 2-12-2002; Ord. No. 2019-17, § 1.0, 4-25-2019)

Sec. 29-82. Public involvement.

Provisions were made by the City of Taylor to inform the public.

(Ord. No. 2002-4, § 2.0, 2-12-2002; Ord. No. 2019-17, § 2.0, 4-25-2019)

Sec. 29-83. Public and wholesale water customer education.

The City of Taylor will periodically provide the public with information about the plan, including information about the conditions under which each stage of the plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of press releases, utility bill inserts, general mailings, City of Taylor web-site, etc.

The City of Taylor will periodically provide wholesale water customers with information about the plan, including information about the conditions under which each stage of the plan is to be initiated or terminated and

⁴Editor's note(s)—Ord. No. 2001-6, adopted March 15, 2001, repealed art. IV, divs. 1—3, §§ 29-61—29-79, in its entirety. Former art. IV, pertained to cross connection control and was derived from Ord. No. 2000-4, adopted April 24, 2000.

⁵Editor's note(s)—Ord. No. 2002-4, §§ 1.0—12.0, adopted February 12, 2002, enacted provisions which were not specifically amendatory of the Code, but which have been included herein as a new art. V, §§ 29-81—29-92, for classification purposes and at the discretion of the editor.

the drought response measures to be implemented in each stage. A copy of this plan will be provided to each wholesale customer and periodic updates will be provided.

(Ord. No. 2002-4, § 3.0, 2-12-2002; Ord. No. 2019-17 , § 3.0, 4-25-2019)

Sec. 29-84. Coordination with regional water planning groups.

Located within the Brazos River Region Planning Area (Region G), the City of Taylor will provide a copy of this plan to the Brazos Regional Planning Group.

(Ord. No. 2002-4, § 4.0, 2-12-2002; Ord. No. 2019-17 , § 4.0, 4-25-2019)

Sec. 29-85. Authorization.

The city manager, director of public works, or his/her designee, is hereby authorized and directed to implement the applicable provisions of this plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The city manager, director of public works, or his/her designee, shall have the authority to initiate the city's drought contingency plan set by the BRA Drought Triggers.

(Ord. No. 2002-4, § 5.0, 2-12-2002; Ord. No. 2019-17 , § 5.0, 4-25-2019)

Sec. 29-86. Application.

The provisions of this plan shall apply to all persons, customers, and property utilizing water provided by the City of Taylor. The terms "person" and "customer" as used in the plan include individuals, corporations, partnerships, associations, and all other legal entities.

(Ord. No. 2002-4, § 6.0, 2-12-2002; Ord. No. 2019-17 , § 6.0, 4-25-2019)

Sec. 29-87. Definitions.

For the purposes of this plan, the following definitions shall apply:

Aesthetic water use means water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use means water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation means those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer means any person, company, or organization using water supplied by the City of Taylor.

Domestic water use means water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address means street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use means the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use means water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use means water uses that are not essential nor required for the protection of public health, safety, and welfare, including:

- (1) Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this plan;
- (2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (3) Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (4) Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (5) Flushing gutters or permitting water to run or accumulate in any gutter or street;
- (6) Use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (7) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (8) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (9) Use of water from hydrants for construction purposes or any other purposes other than firefighting.

Odd numbered address means street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

(Ord. No. 2002-4, § 7.0, 2-12-2002; Ord. No. 2019-17 , § 7.0, 4-25-2019)

Sec. 29-88. Criteria for initiation and termination of drought response stages.

The city manager, director of public works, or his/her designee shall monitor water supply and/or demand conditions on a daily basis. The city shall comply with the BRA triggers as they are reached. The triggering criteria described below are based on a statistical analysis of the vulnerability of the water system relative to the system's production/distribution capacity limitations.

Stage 1 triggers—Drought watch water condition

Requirements for initiation—Customers will be requested to voluntarily comply with the requirements and restrictions on certain non-essential water uses for Stage 1 of this plan when the average daily water consumption reaches 70 percent of production/distribution capacity for a period of three consecutive days.

All stages shall be rescinded when the city is notified by the BRA.

Stage 2 triggers—MODERATE drought warning condition

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided on 29-89 of this plan when the average daily water consumption reaches 80 percent of production/distribution capacity for a period of three consecutive days.

Requirements for termination—Stage 2 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist and the BRA notifies the city.

Stage 3 Triggers—SEVERE drought emergency conditions

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this plan when the average daily water consumption reaches 90 percent of production/distribution capacity for three consecutive days.

Requirements for termination—Stage 3 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist until the city is notified by the BRA.

Stage 4 Triggers—CRITICAL water shortage conditions

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions for Stage 4 of this plan when the city manager, director of public works, or his/her designee, determines that a water supply emergency exists based on notification by the BRA:

- (1) Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service;
- (2) Natural or man-made contamination of the water supply source(s);
- (3) There is detection of water systems failure from acts of God (tornadoes, hurricanes, etc.), or man;
- (4) System demand exceeds available high service pump capacity; or
- (5) Any situation or circumstance in which the city manager, director of public works, or his/her designee determines an emergency to exist.

Requirements for termination—Stage 4 of the plan may be rescinded when all of the conditions listed as triggering events and the city has been notified by the BRA.

Stage 5 Triggers—WATER ALLOCATION

Requirements for initiation—Customers shall be required to comply with the water allocation plan prescribed in section 29-89 of this plan and comply with the requirements and restrictions for Stage 5 of this plan when the average daily water consumption reaches 95 percent of production/distribution capacity for a period of three consecutive days.

Requirements for termination—Water allocation may be rescinded when all of the conditions listed as triggering events and the city has been notified by the BRA.

(Ord. No. 2002-4, § 8.0, 2-12-2002; Ord. No. 2019-17, § 8.0, 4-25-2019)

Sec. 29-89. Drought response stages.

The city manager, director of public works, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in section 29-88 of this plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

- (1) *Notification.*
 - a. *Notification of the public.* The city manager, director of public works, or his/her designee shall notify the public by one or more means of:
 - Publication in a newspaper of general circulation;
 - Direct mailings to customers and concerned parties;
 - Public service announcements;
 - Signs posted in public places; and/or

- City of Taylor web-site;

- Etc.

- b. *Additional notification.* The city manager, director of public works, or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor and council members;

- Fire and police chiefs;

- Utility, streets, and parks superintendents;

- County judge and commissioners;

- City and county emergency management coordinators;

- Major and critical water users; and/or

- Texas Natural Resource Conservation Commission, when required;

- Etc.

The City of Taylor shall notify the executive director of the Texas Natural Resource Conservation Commission within five business days of the implementation of any mandatory provisions of the drought contingency plan.

- c. *Stage 1 response—MILD water shortage conditions.*

Goal. Achieve a voluntary five percent reduction in average daily water use.

Supply management measures. The city will reduce or discontinue flushing of water mains and will reduce or discontinue irrigation of public landscaped lands. The city will comply with the voluntary water use restrictions for Stage 1 when Stage 1 is implemented.

Voluntary water use restrictions:

1. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of 12:00 midnight and 10:00 a.m. and 8:00 p.m. to 12:00 midnight on designated watering days.
2. All operations of the City of Taylor shall adhere to water use restrictions prescribed for Stage 1 of the plan.
3. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

- d. *Stage 2 response—MODERATE water shortage conditions.*

Goal. Achieve a ten percent reduction in average daily water use.

Supply management measures. The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions for Stage 2 when Stage 2 is implemented.

Water use restrictions. Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

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1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket or watering can of five gallons or less, or drip irrigation system.
 2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
 3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
 4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 5. Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Taylor.
 6. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Taylor, the facility shall not be subject to these regulations.
 7. All restaurants are prohibited from serving water to patrons except upon request of the patron.
 8. The following uses of water are defined as non-essential and are prohibited:
 - i. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - ii. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - iii. Use of water for dust control;
 - iv. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - v. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

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9. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
 10. The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Taylor.
 11. The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.
- e. *Stage 3 response—SEVERE drought emergency condition.*
- Goal.* Achieve a 20 percent reduction in average daily water use.
- Supply management measures.* The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions for Stage 3 when Stage 3 is implemented.
- Water use restrictions.* All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:
1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
 2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.
 3. The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
 4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 5. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.
- f. *Stage 4 response—CRITICAL water shortage conditions.*
- Goal.* Achieve a 75 percent reduction in average daily water use.
- Supply management measures.* The city, if deemed necessary by the city manager, director of public works, or his/her designee, may utilize an alternative water source(s) to include, but not to be limited to:
1. The purchase, delivery, and distribution of bottled waters; and/or

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2. The use and delivery/distribution of waters from city wells.

The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions of Stage 5 when Stage 4 is implemented.

Water use restrictions. All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 4 except:

1. Irrigation of landscaped areas is absolutely prohibited.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

g. *Stage 5 response—WATER ALLOCATION.*

In the event that water shortage conditions threaten public health, safety, and welfare, the city manager, director of public works, or his/her designee is hereby authorized to allocate water according to the following water allocation plan:

- (2) *Single-family residential customers.* The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per Month
1 or 2	6,000
3 or 4	7,000
5 or 6	8,000
7 or 8	9,000
9 or 10	10,000
11 or more	12,000

"Household" means the residential premises served by the customer's meter.

"Persons per household" includes only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is comprised of two persons unless the customer notifies the City of Taylor of a greater number of persons per household on a form prescribed by the city manager, director of public works, or his/her designee. The city manager, director of public works, or his/her designee shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the City of Taylor offices to complete and sign the form claiming more than two persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the city manager, director of public works, or his/her designee.

When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the City of Taylor on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify the City of Taylor in writing within two days. In prescribing the method for claiming more than two persons per household, the city manager, director of public works, or his/her designee shall adopt methods to ensure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household or fails to timely notify the City of Taylor of a reduction in the number of person in a household shall be fined not less than \$50.00.

Residential water customers shall pay the following surcharges:

- \$25.00 for the first 1,000 gallons over allocation.
- \$50.00 for the second 1,000 gallons over allocation.
- \$75.00 for the third 1,000 gallons over allocation.
- \$100.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

- (3) *Master-metered multi-family residential customers.* The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (e.g., apartments, mobile homes) shall be allocated 6,000 gallons per month for each dwelling unit. It shall be assumed that such a customer's meter serves two dwelling units unless the customer notifies the City of Taylor of a greater number on a form prescribed by the city manager, director of public works, or his/her designee. The city manager, director of public works, or his/her designee shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every such customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the City of Taylor offices to complete and sign the form claiming more than two dwellings. A dwelling unit may be claimed under this provision whether it is occupied or not. New customers may claim more dwelling units at the time of applying for water service on the form prescribed by the city manager, director of public works, or his/her designee. If the number of dwelling units served by a master meter is reduced, the customer shall notify the City of Taylor in writing within two days. In prescribing the method for claiming more than two dwelling units, the city manager, director of public works, or his/her designee shall adopt methods to ensure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of dwelling units served by a master meter or fails to timely notify the City of Taylor of a reduction in the number of person in a household shall be fined not less than \$500.00. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

- \$25.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- \$50.00, thereafter, for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- \$75.00, thereafter, for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- \$100.00, thereafter, for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

- (4) *Commercial customers.* A monthly water allocation shall be established by the city manager, director of public works, or his/her designee, for each non-residential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 75 percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. Provided, however, a customer, 75 percent of whose monthly usage is less than 6,000 gallons, shall be allocated 6,000 gallons.

The city manager, director of public works, or his/her designee shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of

Taylor to determine the allocation. Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased if,

- a. The designated period does not accurately reflect the customer's normal water usage,
- b. One non-residential customer agrees to transfer part of its allocation to another non-residential customer, or
- c. Other objective evidence demonstrates that the designated allocation is inaccurate under present conditions.

A customer may appeal an allocation established hereunder to the city manager, director of public works, or his/her designee, or to any special water allocation review committee that may have been established. Non-residential commercial customers shall pay the following surcharges:

Customers whose allocation is zero gallons through 10,000 gallons per month:

- \$50.00 per 1,000 gallons for the first 1,000 gallons over allocation.
- \$75.00 per 1,000 gallons for the second 1,000 gallons over allocation.
- \$100.00 per 1,000 gallons for the third 1,000 gallons over allocation.
- \$125.00 per 1,000 gallons for each additional 1,000 gallons over allocation.

Customers whose allocation is 10,001 gallons per month or more:

- \$75.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
- \$150.00 per 1,000 gallons from five percent through ten percent above allocation.
- \$225.00 per 1,000 gallons from ten percent through 15 percent above allocation.
- \$300.00 per 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative.

- (5) *Industrial customers.* A monthly water allocation shall be established by the city manager, director of public works, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be approximately 90 percent of the customer's water usage baseline. Ninety days after the initial imposition of the allocation for industrial customers, the industrial customer's allocation shall be further reduced to 80 percent of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12 month period ending prior to the date of implementation of Stage 2 of the Plan. If the industrial water customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The city manager, director of public works, or his/her designee, shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Taylor to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased,
 - a. If the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period,
 - b. The customer has added or is in the process of adding significant additional processing capacity,
 - c. The customer has shut down or significantly reduced the production of a major processing unit,

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- d. The customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited,
 - e. The customer agrees to transfer part of its allocation to another industrial customer, or
 - f. If other objective evidence demonstrates that the designated allocation is inaccurate under present conditions.

A customer may appeal an allocation established hereunder to the city manager, director of public works, or his/her designee, or to any special water allocation review committee that may have been established. Industrial customers shall pay the following surcharges:

Customers whose allocation is zero gallons through 20,000 gallons per month:

- \$50.00 per 1,000 gallons for the first 1,000 gallons over allocation.
- \$75.00 per 1,000 gallons for the second 1,000 gallons over allocation.
- \$100.00 per 1,000 gallons for the third 1,000 gallons over allocation.
- \$125.00 per 1,000 gallons for each additional 1,000 gallons over allocation.

Customers whose allocation is 20,001 gallons per month or more:

- \$75.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
- \$150.00 per 1,000 gallons from five percent through ten percent above allocation.
- \$225.00 per 1,000 gallons from ten percent through 15 percent above allocation.
- \$300.00 per 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative.

- (6) *Wholesale customers.* All new, renewed, or extended wholesale supply contracts entered into after official adoption of this plan, including contract extensions, shall include a provision that in case of a shortage of water resulting from a drought, or shortage due to any emergency condition, the water to be distributed shall be divided on a pro rata curtailment basis in accordance with Texas Water Code § 11.039.

(Ord. No. 2002-4, § 9.0, 2-12-2002; Ord. No. 2019-17, § 9.0, 4-25-2019)

Sec. 29-90. Pro rata water allocation.

In the event that the triggering criteria specified in section 29-88 of the plan for Stage 5—Water Allocation conditions have been met, the city manager, director of public works, or his/her designee is hereby authorized to initiate allocation of water supplies on a pro rata basis in accordance with Texas Water Code § 11.039 and according to the following water allocation policies procedures:

- (1) A wholesale customer's monthly allocation shall be a percentage of the customer's water usage baseline. The percentage will be set by resolution of the city council based on the city manager's, director of public work's, or his/her designee's assessment of the severity of the water shortage condition and the need to curtail water diversions and/or deliveries and may be adjusted periodically by resolution of the city council as conditions warrant. Once pro rata allocation is in effect, water diversions by or deliveries to each wholesale customer shall be limited to the allocation established for each month.
- (2) A monthly water usage allocation shall be established by the city manager, director of public works, or his/her designee, for each wholesale customer. The wholesale customer's water usage baseline will be

computed on the average water usage by the month for the 1996—2000 period. If the wholesale water customer's billing history is less than five years, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists.

- (3) The city manager, director of public works, or his/her designee shall provide notice, by certified mail, to each wholesale customer informing them of their monthly water usage allocations and shall notify the news media and the executive director of the Texas Natural Resource Conservation Commission upon initiation of pro rata water allocation.
- (4) Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased if, (a) the designated period does not accurately reflect the wholesale customer's normal water usage; (b) the customer agrees to transfer part of its allocation to another wholesale customer; or (c) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the city council of the City of Taylor.

(Ord. No. 2002-4, § 10.0, 2-12-2002; Ord. No. 2019-17, § 10.0, 4-25-2019)

Sec. 29-91. Enforcement.

No person shall knowingly or intentionally allow the use of water from the City of Taylor for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the city manager, director of public works, or his/her designee, in accordance with provisions of this plan.

Any person who violates this plan is guilty of a Class C misdemeanor and, upon conviction shall be punished by a fine of not less than \$1.00 and not more than \$500.00. Each day that one or more of the provisions in this plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this plan, the city manager, director of public works, or his/her designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established \$25.00, and any other costs incurred by the City of Taylor in discontinuing service. In addition, suitable assurance must be given to the city manager, director of public works, or his/her designee that the same action shall not be repeated while the plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.

Any person, including a person classified as a water customer of the City of Taylor, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this plan and that the parent could not have reasonably known of the violation.

Any employee of the City of Taylor, police officer, or other City of Taylor employee designated by the city manager, director of public works or his/her designee, may issue a citation to a person he/she reasonably believes to be in violation of this article. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the City of Taylor municipal court on the date shown on the citation for which the date shall not be less than three days nor more than five days from the date the citation was issued. The alleged violator shall be served a copy of the citation.

Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in City of Taylor municipal court to enter a plea of guilty or not guilty for the violation of this plan. If the alleged violator fails to appear in City of Taylor municipal court a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in the City of Taylor municipal court before all other cases.

(Ord. No. 2002-4, § 11.0, 2-12-2002; Ord. No. 2019-17 , § 11.0, 4-25-2019)

Sec. 29-92. Variances.

The city manager, director of public works, or his/her designee may, in writing, grant temporary variance for existing water uses otherwise prohibited under this plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (1) Compliance with this plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the plan is in effect.
- (2) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this article shall file a petition for variance with the City of Taylor within five days after the plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the city manager, director of public works, or his/her designee, and shall include the following:

- (1) Name and address of the petitioner(s).
- (2) Purpose of water use.
- (3) Specific provision(s) of the plan from which the petitioner is requesting relief.
- (4) Detailed statement as to how the specific provision of the plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this article.
- (5) Description of the relief requested.
- (6) Period of time for which the variance is sought.
- (7) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this plan and the compliance date.
- (8) Other pertinent information.

Variances granted by the City of Taylor shall be subject to the following conditions, unless waived or modified by the city manager, director of public works, or his/her designee:

- (1) Variances granted shall include a timetable for compliance.
- (2) Variances granted shall expire when the plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this plan occurring prior to the issuance of the variance.

(Ord. No. 2002-4, § 12.0, 2-12-2002; Ord. No. 2019-17 , § 12.0, 4-25-2019)

Secs. 29-93—29-100. Reserved.

ARTICLE VI. WATER AND WASTEWATER IMPACT FEES⁶

DIVISION 1. GENERAL PROVISIONS

Sec. 29-101. Short title.

This article shall be known and cited as the "Water and Wastewater Impact Fees Ordinance."

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-102. Intent.

This article is intended to impose water and wastewater impact fees, as established in this article, in order to finance public facilities, the demand for which is generated by new development in the designated service area.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-103. Authority.

The city is authorized to enact this article by V.T.C.A. Local Government Code, ch. 395, which authorizes home-rule cities, among others, to enact or impose impact fees on land within their corporate boundaries and in their extraterritorial jurisdictions, and on persons with whom they have a water or sewer service contract, as charges or assessments imposed against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new development; and by the Taylor City Charter. The provisions of this article shall not be construed to limit the power of the city to adopt such ordinance pursuant to any other source of local authority, nor to utilize any other methods or powers otherwise available for accomplishing the purposes set forth herein, either in substitution of or in conjunction with this article. Guidelines may be developed by resolution or otherwise to implement and administer this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-104. Definitions.

As applied in this article, the following words and terms shall be used:

Assessment means the determination of the amount of the maximum impact fee per service unit which can be imposed on new development pursuant to this article.

⁶Ord. No. 2023-13 , adopted April 27, 2023, amended art. VI in its entirety to read as herein set out. Former art. VI pertained to the same subject matter, and derived from Ord. No. 2011-36 , adopted December 13, 2011. Exhibits A—E have not been included herein but are available for public inspection in city offices during regular business hours.

Building permit means written permission issued by the city for the construction, repair, alteration or addition to a structure.

Capital construction cost of service means costs of constructing capital improvements or facility expansions, including, and limited to, the construction contract price, surveying and engineering fees, land acquisition costs (including land purchases, court awards and costs, attorney's fees, and expert witness fees), and the fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the city.

Capital improvements program (CIP) means a plan which identifies water and wastewater capital improvements or facility expansions pursuant to which impact fees may be assessed.

City means the City of Taylor.

City council (council) means the governing body of the City of Taylor.

City manager (manager) means the chief executive officer of the city, appointed by the council, or his/her designee.

Comprehensive plan means the comprehensive long-range plan, adopted by the city council, which is intended to guide the growth and development of the city which includes analysis, recommendations and proposals for the city regarding such topics as population, economy, housing, transportation, community facilities and land use.

Effective impact fee means the amount of impact fee collected per service unit, which may be equal to or less than the maximum impact fees as set forth in exhibit "C".

Existing development means all development within the service area which has a water or wastewater tap on the city's water or sewer system, as of the date of the adoption of this article.

Facility expansion means the expansion of the capacity of an existing facility which serves the same function as an otherwise necessary new capital improvement in order that the existing facility may serve new development. Facility expansion does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

Final subdivision plat (final plat) means the map, drawing or chart on which is provided a subdivider's plan of a subdivision, and which has received final approval by the planning and zoning commission or city council and which is recorded with the office of the county clerk.

Growth-related costs means capital construction costs of service related to providing additional service units to new development, either from excess capacity in existing facilities, from facility expansions or from new capital facilities. Growth-related costs do not include:

- (a) Construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (b) Repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (c) Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (d) Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (e) Administrative and operating costs of the city; or
- (f) Principal payments and interest or other finance charges on bonds or other indebtedness, except for such payments for growth-related facilities contained in the capital improvements program.

Impact fee means a charge or assessment to be imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. Impact fees do not include dedication of rights-of-way or easements, or construction or dedication of site-related water distribution or wastewater collection facilities, or streets, sidewalks, or curbs if the dedication or construction is required by other valid ordinances of the City Code and is necessitated by and attributable to the new development; lot or acreage fees placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or other pro rata fees for reimbursement of water or sewer mains or lines extended by the city.

Impact fee advisory committee means the advisory committee, appointed by the city council, consisting of at least five members which are not employees of the city, not less than 40 percent of which shall be representatives of the real estate, development, or building industries, and, if impact fees are to be applied within the extraterritorial jurisdiction of the city, including one member representing the extraterritorial jurisdiction; or consisting of the planning and zoning commission, including one regular or ad hoc member who is not an employee of the city and which is representative of the real estate, development, or building industry, and, if impact fees are to be applied within the extraterritorial jurisdiction of the city, one representative of the extraterritorial jurisdiction area; which committee is appointed to regularly review and update the capital improvements program in accordance with the requirements of V.T.C.A. Local Government Code, ch. 395, and its successors.

Land use assumptions means a description of the service area and projections of changes in land uses, densities, intensities, and population therein over at least a ten-year period, adopted by the city, as may be amended from time to time, upon which the capital improvement plan is based.

Living unit equivalent (LUE) means the basis for establishing equivalency among and within various customer classes, based upon the relationship of the continuous duty flow rate in gallons per minute for a water meter of a given size and type compared to the continuous duty maximum flow rate in gallons per minute for a five-eighths inch diameter simple water meter, using American Water Works Association C700—C703 standards. For purposes of this article, five-eighths inch water meters are considered to equal one LUE. LUEs for water meters are shown below.

LUE EQUIVALENCIES FOR VARIOUS TYPES AND SIZES OF WATER METERS			
METER TYPE	METER SIZE	CONTINUOUS DUTY MAXIMUM RATE (gpm)	RATIO TO 5/8" METER
SIMPLE	5/8" X 3/4"	10	1.0
SIMPLE	3/4"	15	1.5
SIMPLE	1"	25	2.5
SIMPLE	1 1/2"	50	5.0
SIMPLE	2"	80	8.0
COMPOUND	2"	80	8.0
TURBINE	2"	100	10.0
COMPOUND	3"	160	16.0
TURBINE	3"	240	24.0
COMPOUND	4"	250	25.0
TURBINE	4"	420	42.0
COMPOUND	6"	500	50.0
TURBINE	6"	920	92.0
COMPOUND	8"	800	80.0

TURBINE	8"	1600	160.0
COMPOUND	10"	1150	115.0
TURBINE	10"	2500	250.0
TURBINE	12"	3300	330.0

SOURCE: AWWA Standards C700, C701, C702, C703.

New development means a subdivision of land; or the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. New development includes the sale of water taps resulting from the conversion of an individual well to the city's water utility and the sale of wastewater taps resulting from the conversion of an individual septic or other individual waste disposal system to the city's wastewater utility.

Offset means the amount of the reduction of an impact fee designed to fairly reflect the value of system-related facilities, pursuant to rules herein established or administrative guidelines, provided and funded by a developer pursuant to the city's subdivision regulations or requirements.

Service area means the area within the corporate boundaries and within the extraterritorial jurisdiction as defined by the Municipal Annexation Act (V.T.C.A. Local Government Code, ch. 41, § 4202), to be served by the water or wastewater capital improvements or facilities expansions specified in the capital improvements program applicable to the service area. The service area represents the general geographic basis for planning the utility capital improvement programs, used to formulate the fees. The service area is conceptual in nature and does not necessarily represent a definitive commitment for service by the city; the service area boundary also does not necessarily represent limits to service potential or fee assessment.

Service unit means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvements or facility expansions expressed in living units equivalent.

Site-related facility means an improvement or facility which is for the primary use or benefit of a new development and/or which is for the primary purpose of safe and adequate provision of water or wastewater facilities to serve the new development, and which is not included in the capital improvements plan, and for which the developer or property owner is solely responsible under subdivision and other applicable regulations.

System-related facility means a capital improvement or facility expansion which is designated in the capital improvements plan and which is not a site-related facility. A system-related facility may include a capital improvement which is located offsite, within or on the perimeter of the development site.

Tap purchase means the filing with the city of a written application for a water or wastewater tap and the acceptance of applicable fees by the city. The term "tap purchase" shall not be applicable to a master water meter or master wastewater connection purchased from the city by a wholesale customer such as a water district, political subdivision of the State of Texas, or other wholesale utility customer; nor shall it be applicable to a meter purchased for and exclusively dedicated to fire protection.

Wastewater facility means improvement for providing wastewater service, including, but not limited to, land or easements, treatment facilities, lift stations, or interceptor mains. Wastewater facility excludes wastewater lines or mains which are constructed by developers, the costs of which are reimbursed from charges paid by subsequent users of the facilities and which are maintained in dedicated trusts. Wastewater facilities also exclude dedication of rights-of-way or easements or construction or dedication of on-site or off-site wastewater collection facilities required by valid ordinances of the city and necessitated by and attributable to the new development.

Wastewater facility expansion means expansion of the capacity of any existing wastewater improvement for the purpose of serving new development, not including the repair, maintenance, modernization or expansion of an existing wastewater facility to serve existing development.

Wastewater capital improvements plan (wastewater CIP) means the portion of the CIP, as may be amended from time to time, which identifies the wastewater facilities or wastewater facility expansions and their associated growth-related costs which are necessitated by and which are attributable to new development, for a period not to exceed ten years, which are to be financed in whole or in part through the imposition of wastewater impact fees pursuant to this article.

Water facility means improvement for providing water service, including, but not limited to, land or easements, water supply facilities, treatment facilities, pumping facilities, storage facilities, or transmission mains. Water facility excludes water lines or mains which are constructed by developers, the costs of which are reimbursed from charges paid by subsequent users of the facilities and which are maintained in dedicated trusts. Water facilities also exclude dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution facilities required by valid ordinances of the city and necessitated by and attributable to the new development.

Water facility expansion means expansion of the capacity of any existing water improvement for the purpose of serving new development, not including the repair, maintenance, modernization or expansion of an existing water facility to serve existing development.

Water capital improvements plan (water CIP) means the portion of the CIP, as may be amended from time to time, which identifies the water facilities or water facility expansions and their associated growth-related costs which are necessitated by and which are attributable to new development, for a period not to exceed ten years, which are to be financed in whole or in part through the imposition of water impact fees pursuant to this article.

Wholesale customer means water or wastewater customer of the city's utilities which purchases utility service at wholesale rates for resale to their retail customers.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-105. Applicability of impact fees.

This article shall be uniformly applicable to new development which occurs within the water and wastewater service areas. No new development shall be exempt from the assessment of impact fees as defined in this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-106. Impact fees as conditions of development approval.

No application for new development shall be approved within the city without assessment of impact fees pursuant to this article, and no water and wastewater tap shall be issued and no building permit shall be issued unless the applicant has paid the impact fees imposed by and calculated herein under.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-107. Establishment of water and wastewater service areas.

The water and wastewater service areas are established as shown on the service area map which is attached as Exhibit A. The service areas shall be established consistent with any facility service area established in the CIP for each utility. Additions to the service area may be designated by the city council consistent with the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-108. Land use assumptions.

Land use assumptions used in the development of the impact fees are contained in Exhibit B. These assumptions may be revised by the city council according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-109. Service units.

- (a) Service units are established in accordance with generally accepted engineering and planning standards.
- (b) Service units shall be calculated based on living units equivalent as determined by the size of the water meter(s) for the development; or alternatively, as approved by the city as a result of an engineering report prepared by a qualified professional engineer licensed to perform such professional engineering services in the State of Texas, which demonstrates that the number of LUEs of service for the new development will be different than those indicated by the size of the water meter.
- (c) If the city determines that the water pressure in the city's transmission main is significantly higher or lower than standard pressure such that the size of the water meter is not indicative of actual service demand, the city may adjust the number of LUEs based on a smaller or larger sized meter which more accurately reflects the flow rate and the system pressure conditions.
- (d) If a fire demand tap is purchased for a property, the meter size utilized to calculate the number of LUEs shall be the dimension of the portion of the fire demand meter which reflects the meter size which would provide only domestic service to the property. Said reduced meter size shall then be utilized to calculate the number of LUEs.
 - (1) The meter types used to calculate the number of LUEs shall be either simple or compound meters.
 - (2) If the fire protection capacity of the fire demand meter is routinely utilized for domestic purposes as evidenced by the registration of consumption recorded on the city's meter-reading and billing systems, the then-owner of the property shall be assessed the then-current fee for the fire protection capacity which has been converted to domestic capacity by its routine usage as domestic capacity.
 - (3) To avoid the use of fire flow volumes for domestic usage, the owner of any property for which a fire demand meter is purchased shall be required to execute a restrictive covenant on a form approved by the city, which covenant shall acknowledge the right of the city to assess such fees to subsequent owners of the property. Said covenant shall be executed prior to the purchase of the fire demand meter and shall be filed in the deed records of the county.
 - (4) No fees shall be collected for the purchase of taps, which shall be utilized to provide only fire protection capacity.
- (e) Upon wastewater tap purchase for lots for which no water meter has been purchased, service units shall be established by a professional engineer licensed in the State of Texas, shall be reviewed by the manager and shall be presented to the city council, which shall designate the appropriate number of service units.
- (f) The city council may revise the service unit designation according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-110. Impact fees per service unit.

- (a) The maximum impact fee per service unit for each service area shall be computed by dividing the growth-related capital construction cost of service in the service area identified in the capital improvements plan for that category of capital improvements, by the total number of projected service units anticipated within the service area which are necessitated by and attributable to new development, based on the land use assumptions for that service area, and adjusted by subtracting credits in the form of future rate or tax contributions to water and/or wastewater CIP funding. Maximum impact fees per service unit for each service area shall be established by category of capital improvements and shall be set forth in exhibit C.
- (b) Exhibit C may be amended by the city council according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.
- (c) The effective impact fees per service unit may be amended from time to time by the city council through ordinance amendment to any amount less than the maximum fees set forth in exhibit C.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-111. Assessment of impact fees.

- (a) The approval of any subdivision of land or of any new development shall include as a condition the assessment of the impact fee applicable to such development. Assessment of the impact fee for any new development shall be made as follows:
 - (1) For new development which is submitted for approval pursuant to the city's subdivision regulations following the effective date of this article, assessment shall be at the time of final subdivision plat approval, and shall be the value of the effective impact fee per service unit then in effect, as provided in exhibit C as set forth in section 29-110. The city may provide the subdivider with a copy of exhibit C prior to final subdivision plat approval, but such shall not constitute assessment within the meaning of this article.
 - (2) For new development which has received final plat approval prior to the effective date of Ordinance 2023-13, dated April 27, 2023 and for which no replatting is necessary prior to the issuance of a building permit, assessment shall be upon the issuance of a building permit, or if the city lacks authority to issue building permits in the area where the impact fee applies, assessment shall be at the time an application is filed for an individual connection to the city's water or wastewater system; and the fee shall be the value of the effective impact fee per service unit set forth in Exhibit C.
 - (3) For new development which occurs or is proposed to occur without platting, assessment shall be upon the issuance of a building permit, or if the city lacks authority to issue building permits in the area where the impact fee applies, assessment shall be at the time an application is filed for an individual connection to the city's water or wastewater system; and the fee shall be the value of the effective impact fee per service unit set forth in exhibit C.
 - (4) Fees shall not be assessed to property which has previously purchased taps for the property and which desires to exchange those purchased taps for taps which will reflect an equivalent number of LUEs, as determined under section 29-109. If the exchange of said taps will result in an increase in the number of LUEs the purchaser shall be assessed the effective impact fee in effect at the time of tap exchange, based on the additional LUEs required.
 - (5) Because fire protection is of critical concern to the community as a whole, water demand related solely to fire protection is not subject to collection of an impact fee. However, if the fire protection capacity of the fire demand meter is routinely utilized for domestic purposes as evidenced by the registration of

consumption recorded on the city's meter-reading and billing systems, the current owner of the property shall be assessed the impact fees currently in effect at the time such conversion is established by the city for the fire protection capacity which has been converted to domestic capacity by its routine usage as domestic capacity.

- (b) Following assessment of the impact fee, no additional impact fees or increases thereof shall be assessed against that development unless the number of service units increases, as set forth under section 29-109. Following the lapse or expiration of approval for a plat, a new assessment must be performed at the time a new application for such development is filed.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-112. Calculation of impact fees.

- (a) Following the request for new development as provided in section 29-111 of this article, the city shall compute impact fees due for the new development in the following manner:
- (1) The total service units for the new development shall be multiplied by the appropriate per-unit effective fee value determined as set forth in section 29-110; and
- (b) The value of each impact fee due for a new development shall not exceed a value computed by multiplying the effective fee assessed per service unit pursuant to section 29-110 by the number of service units generated by the development.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-113. Collection of impact fees.

- (a) No water or wastewater tap shall be made, meter set, or building permit shall be issued until all impact fees have been paid to the city, or until a "notice of impact fee due" is recorded as provided in this section, except as provided otherwise by contract.
- (b) Impact fees shall be paid at the time of the issuance of a building permit, except as provided in subsection 29-113(c) through subsection 29-113(e).
- (c) For land platted outside the corporate boundaries of the city, fees shall be collected at the time an application for connection to the city's water or wastewater system is filed.
- (d) If the city lacks authority to issue building permits in the area where the impact fee applies, impact fees shall be collected at the time an application is filed for connection to the political subdivision's water or wastewater system.
- (e) For new development converting to the city water utility from an individual water well, or to the city wastewater utility from a septic tank or individual waste disposal system, the city may allow the fee payer to pay impact fees in the form of a monthly assessment in the same manner as monthly assessments for related tap fees, if such an extended payment program for tap fees is currently in effect, as provided below:
- (1) At the request of the applicant, and with the approval of the city manager, the impact fees for such customers may be paid in increments over a period of not more than two years, with interest computed on the unpaid balance at the statutory rate as set forth in Article 1.03, Title 79, Revised Statutes (Article 5069-1.03, Vernon's Texas Civil Statutes), or any successor statute.
- (2) If the applicant chooses this extended payment option, the applicant shall, as a condition of tap sale, sign and file with the city clerk, and consent to the recordation of, a "notice of impact fee due," which

shall be recorded as a lien against the subject property. The city shall release the lien held only upon payment in full of the impact fees and any late penalties and applicable interest.

- (3) Late payments shall subject the applicant to a penalty often percent of the amount due and additional interest in addition to all other remedies available to the city as lien holder.
- (f) The city may, at its sole discretion, enter into contracts to establish a different date of fee collection than those provided in this section.
- (g) The city may attempt to revise any contracts which might exist with wholesale customers, or which in the future may be entered into for wholesale service, in such a manner that impact fees are collected from the wholesale customer according to the number of LUEs attributable to each retail meter for new development within the wholesale customer's service area.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-114. Offsets against impact fees.

- (a) The city shall offset the value of any system-related facilities identified on the capital improvement plan, pursuant to rules established in this section, which have been dedicated to and have been received by the city, including the value of rights-of-way or capital improvements constructed pursuant to an agreement with the city, against the value of the impact fee due for that category of capital improvement. All offsets against impact fees shall be subject to the following limitations and shall be granted based on this article and additional standards promulgated by the city, which may be adopted as administrative guidelines.
 - (1) No offset shall be given for the dedication or construction of site-related facilities.
 - (2) The unit costs used to calculate the offsets shall not exceed those assumed for the capital improvements included in the capital improvements plan for the category of facility within the service area for which the impact fee is imposed.
 - (3) If an offset applicable to a plat has not been completed within ten years from the date of the issuance of the first building permit after the effective date of this article or within such period as may be otherwise designated by contract, such offset shall lapse.
 - (4) In no event will the city reimburse the property owner or developer for an offset when no impact fees for the new development can be collected pursuant to this article or for any value exceeding the total impact fees due for the development for that category of capital improvement, unless otherwise agreed to by the city.
- (b) An applicant for new development must apply for an offset against impact fees due for the development either at or before the time of plat recordation. The applicant shall file a petition for offsets with the city on a form provided for such purpose. The contents of the petition shall be established by administrative guidelines. The city must provide the applicant, in writing, with a decision on the offset request, including the reasons for the decision. The decision shall specify the maximum value of the offset which may be applied against an impact fee, which value and the date of the determination shall be associated with the plat for the new development.
- (c) The available offset associated with the plat shall be applied against an impact fee in the following manner:
 - (1) Such offset shall be prorated equally among all service units, as calculated in section 29-109, and remain applicable to such service units, to be applied at time of filing and acceptance of an application for a building permit, against impact fees due.
 - (2) If the total number of service units used by the city in the original offset calculation described in subsection 29-114(c)(1) is eventually exceeded by the number of total service units realized by the

actual development, the city may, at its sole discretion, collect the full impact fee exclusive of any associated offset for the excess service units.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-115. Establishment of accounts and records.

- (a) The city shall establish separate interest-bearing accounts, in a bank authorized to receive deposits of city funds, for each major category of capital facility for which an impact fee is imposed pursuant to this article. Interest earned by each account shall be credited to that account and shall be used solely for the purposes specified for funds authorized in section 29-116.
- (b) The city shall establish adequate financial and accounting controls to ensure that impact fees disbursed from the account are utilized solely for the purposes authorized in section 29-116. Disbursement of funds shall be authorized by the city at such times as are reasonably necessary to carry out the purposes and intent of this article; provided, however, that any fee paid shall be expended within a reasonable period of time, but not to exceed ten years from the date the fee is deposited into the account.
- (c) The city shall maintain and keep adequate financial records for each such account, which shall show the source and disbursement of all revenues, which shall account for all monies received, and which shall ensure that the disbursement of funds from each account shall be used solely and exclusively for the provision of uses specified in the capital improvements program as system-related facilities. The city shall also maintain such records as are necessary to ensure that refunds are appropriately made under the provision in section 29-118 of this article, and such other information as may be necessary for the proper implementation of this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-116. Use of proceeds of impact fee accounts.

The impact fees collected pursuant to this article may be used to finance or to recoup capital construction costs of service. Impact fees may also be used to retire bonds or to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the city to finance such capital construction costs of service. Impact fees collected pursuant to this article shall not be used to pay for any of the following expenses:

- (1) Construction, acquisition or expansion of capital improvements or assets other than those identified in the associated capital improvements plans;
- (2) Repair, operation, or maintenance of existing or new capital improvements or facilities expansions;
- (3) Upgrading, expanding or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental or regulatory standards;
- (4) Upgrading, expanding or replacing existing capital improvements to provide better service to existing development; provided however, that impact fees may be used to pay the costs of upgrading, expanding or replacing existing capital improvements in order to meet the need for new system capacity generated by new development; or
- (5) Administrative and operating costs of the city.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-117. Appeals.

- (a) The property owner or applicant for new development may appeal the following decisions to the city manager or his/her designee:
 - (1) The applicability of an impact fee to the development;
 - (2) The basis for fee calculation;
 - (3) The availability or the value of an offset;
 - (4) The application of an offset against an impact fee due;
 - (5) The amount of the refund due, if any.
 - (b) The burden of proof shall be on the appellant to demonstrate that the value of the fee or the value of the offset was not calculated according to the applicable impact fee schedule or the guidelines established for determining offsets.
 - (c) The appellant must file a notice of appeal with the City Manager of Taylor within 30 days following the decision. If the notice of appeal is accompanied by a bond or other sufficient surety satisfactory to the city manager in an amount equal to the original determination of the impact fee due, the development application or tap purchase or building permit application may be processed while the appeal is pending.
- (Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-118. Refunds.

- (a) Any impact fee or portion thereof collected pursuant to this article which has not been expended within ten years from the date of payment, shall be refunded, upon application, to the record owner of the property at the time the refund is paid, or, if the impact fee was paid by another governmental entity, to such governmental entity, together with interest calculated from the date of collection to the date of refund at the statutory rate as set forth in Article 1.03, Title 79, Revised Statutes (Article 5069-1.03, Vernon's Texas Civil Statutes), or any successor statute.
- (b) An impact fee collected pursuant to this article shall be considered expended if the total expenditures for capital improvements or facilities expansions authorized in section 29-116 within ten years following the date of payment exceeds the total fees collected for such improvements or expansions during such period.
- (c) If a refund is due pursuant to subsections 29-118(a) and 29-118(b), the city shall pro-rate the same by dividing the difference between the amount of expenditures and the amount of the fees collected by the total number of service units assumed within the service area for the period to determine the refund due per service unit. The refund to the record owner or governmental entity shall be calculated by multiplying the refund due per service unit by the number of service units for the development for which the fee was paid, and interest due shall be calculated upon that amount.
- (d) Upon the request of an owner of the property on which an impact fee has been paid, the city shall refund such fees if:
 - (1) Existing service is available and service is denied; or
 - (2) Service was not available when the fee was collected and the city has failed to commence construction of facilities to provide service within two years of fee payment; or

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- (3) Service was not available when the fee was collected and has not subsequently been made available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in any event later than five years from the date of fee payment.
 - (e) The city shall refund an appropriate proportion of impact fee payments in the event that a previously purchased unused water meter is replaced with a smaller meter, based on the LUE differential of the two meter sizes and the per-LUE fee at the time of the original fee payment, less an administrative charge of \$50.00.
 - (f) Petition for refunds shall be submitted to the city on a form provided by the city for such purpose. Within one month of the date of receipt of a petition for refund, the city must provide the petitioner, in writing, with a decision on the refund request, including the reasons for the decision. If a refund is due to the petitioner, the city manager shall cause a refund payment be made to the petitioner.
- (Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-119. Updates to plan and revision of fees.

The city shall review the land use assumptions and capital improvements plan for water and wastewater facilities at least every five years, the first five-year period commencing from the date of adoption of the capital improvements plan referenced herein. The city council shall accordingly then make a determination of whether changes to the land use assumptions, capital improvements plan or impact fees are needed and shall, in accordance with the procedures set forth in V.T.C.A. Local Government Code, ch. 395, or any successor statute, either update the fees or make a determination that no update is necessary.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-120. Functions of impact fee advisory committee.

- (a) The functions of the impact fee advisory committee are those set forth in V.T.C.A. Local Government Code, ch. 395, or any successor statute, and shall include the following:
 - (1) Advise and assist the city in adopting land use assumptions;
 - (2) Review the capital improvements plan regarding water and wastewater capital improvements and file written comments thereon;
 - (3) Monitor and evaluate implementation of the capital improvements program;
 - (4) Advise the city of the need to update or revise the land use assumptions, capital improvements program and impact fees; and
 - (5) File semiannual reports evaluating the progress of the city in achieving the capital improvements plans and identifying any problems in implementing the plans or administering the impact fees, and any perceived inequities in administration of the fee.
- (b) The city shall make available to the impact fee advisory committee any professional reports prepared in the development or implementation of the capital improvements plan.
- (c) The council shall adopt procedural rules for the committee to follow in carrying out its duties.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-121. Agreement for capital improvements.

The city council may approve the owner of a new development to construct or finance some of the public improvements identified in the CIP. In the case of such approval, the property owner must enter into an agreement with the city prior to fee collection. The agreement shall be on a form approved by the city, and shall establish the estimated cost of improvement, the schedule for initiation and completion of the improvement, a requirement that the improvement shall be completed to city standards, and any other terms and conditions the city deems necessary. The city manager or his/her designee shall review the improvement plan, verify costs and time schedules, determine if the improvement is contained in the CIP, and determine the amount of the applicable offset for such improvement to be applied to the otherwise applicable impact fee before submitting the proposed agreement to the council for approval.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-122. Use of other financing mechanisms.

- (a) The city may finance water and wastewater capital improvements or facilities expansions designated in the capital improvements plan through the use of operating cash transfers, through the issuance of bonds, through the formation of public improvement districts or other assessment districts, or through any other authorized mechanism, in such manner and subject to such limitations as may be provided by law, in addition to the use of impact fees.
- (b) Except as herein otherwise provided, the assessment and collection of an impact fee shall be additional and supplemental to, and not in substitution of, any other tax, fee, charge or assessment which is lawfully imposed on and due against the property.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-123. Impact fees as additional and supplemental regulation.

- (a) Impact fees established by this article are additional and supplemental to, and not in substitution of, any other requirements imposed by the city on the development of land or the issuance of building permits or the sale of water or wastewater taps or the issuance of certificates of occupancy. Such fees are intended to be consistent with and to further the policies of city's comprehensive plan, capital improvements plan, zoning ordinance, subdivision regulations and other city policies, ordinances and resolutions by which the city seeks to ensure the provision of adequate public facilities in conjunction with the development of land.
- (b) This article shall not affect, in any manner, the permissible use of property, density of development, design, and improvement standards and requirements, or any other aspect of the development of land or provision of public improvements subject to the zoning and subdivision regulations or other regulations of the city, which shall be operative and remain in full force and effect without limitation with respect to all such development.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-124. Relief procedures.

Any person who has paid an impact fee or an owner of land upon which an impact fee has been paid may petition the city manager to determine whether any duty required by this article has not been performed within the time so prescribed. The petition shall be in writing and shall state the nature of the unperformed duty and request that the act be performed within 60 days of the request. If the manager determines that the duty is

required pursuant to the ordinance and is late in being performed, it shall cause the duty to commence within 60 days of the date of the request and to continue until completion.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Secs. 29-125—29-135. Reserved.

DIVISION 2. WATER FACILITIES IMPACT FEES

Sec. 29-136. Water service area.

There is hereby established a water service area as depicted on Exhibit A, attached hereto and incorporated herein by reference. The boundaries of the water service area may be amended from time to time, and new water service areas may be delineated, pursuant to the procedures in section 29-107.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-137. Water improvements plan.

The water improvements plan for the city is hereby adopted as exhibit d attached hereto and incorporated by reference herein. The water improvements plan may be amended from time to time, pursuant to the procedures set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-138. Water impact fees.

The maximum impact fee values per service unit for water facilities are hereby adopted and incorporated in exhibit C and made a part hereof by reference. The impact fee values per service unit for water facilities may be amended from time to time, pursuant to the procedures in section 29-110.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Secs. 29-139—29-150. Reserved.

DIVISION 3. WASTEWATER FACILITIES IMPACT FEES

Sec. 29-151. Wastewater service area.

There is hereby established a wastewater service area as depicted on exhibit A, incorporated herein by reference. The boundaries of the wastewater service area may be amended from time to time, and new wastewater service areas may be delineated, pursuant to the procedures in section 29-107.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-152. Wastewater improvements plan.

The wastewater improvements plan for the city is hereby adopted as exhibit E, incorporated by reference herein. The wastewater improvements plan may be amended from time to time, pursuant to the procedures set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-153. Wastewater impact fees.

The maximum impact fee values per service unit for wastewater facilities are hereby adopted and incorporated in exhibit C, made a part hereof by reference. The impact fee values per service unit for wastewater facilities may be amended from time to time, pursuant to the procedures in section 29-110.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Attachment B

- CITY CODE
Chapter 29 WATER, SEWERS AND SEWAGE DISPOSAL

Chapter 29 WATER, SEWERS AND SEWAGE DISPOSAL¹

ARTICLE I. IN GENERAL

Sec. 29-1. Bills.

All water and/or sewer accounts shall be payable at the city utility office. Monthly bills for water and sewer service shall be prepared and payment for water service shall not be accepted without payment for any sewer service due. Unless payment for the monthly bill for water and sewer service is actually received by the city within ten days of the due date, a penalty of ten percent of the amount of the total applicable bill shall be added to the amount of such bill and will have to be paid at the same time as such monthly bill is paid. The city shall discontinue service to any connections on which the statement shall not have been paid within 20 days from the date of said statement. After service has been discontinued, it shall be unlawful for any person or property owner to reconnect said service or attempt to reconnect said service or attempt to reconnect said service without payment of the reconnect fee as may from time to time be fixed.

A utility deposit for a new utility service shall not be required if the utility customer requesting such service meets the following criteria:

- (1) The customer requesting the new service maintained a previous account with the city for a period of at least 24 months within the previous five years from the date of application for the new account; and
- (2) The customer requesting the new service has not previously defaulted in paying for city utility service.

(Ord. of 8-29-1978, § 6; Ord. of 9-23-1980, § 6; Amendment WCCHD 2007 ; Ord. No. 2005-1, § 2, 2-10-2005)

Ord. No. 2005-1, § 2, adopted February 10, 2005 , was not specifically amendatory. At the direction of the city, it has been included herein.

Secs. 29-2—29-17. Reserved.

ARTICLE II. WATERWORKS²

Sec. 29-18. Generally.

The city's waterworks system shall be governed as heretofore or hereafter provided by ordinance or resolution of the city council. The policies and procedures in use on the adoption date of this Code are hereby ratified and confirmed.

¹Cross reference(s)—Buildings, Ch. 5; review of water and sewer systems for flood control measures, § 7-1; plumbing, Ch. 22; water running onto streets, § 25-1.

²Cross reference(s)—Water supply to mobile home parks, § 16-49.

Secs. 29-19—29-34. Reserved.

ARTICLE III. SEWERS AND SEWAGE DISPOSAL³

DIVISION 1. GENERALLY

Sec. 29-35. Purpose and policy.

- (a) *Purpose and policy.* This division sets forth uniform requirements for indirect dischargers of domestic, commercial, and industrial wastes to the publicly owned treatment works (POTW) of the City of Taylor (hereinafter "city") and enables the city to comply with all applicable state and federal laws, including the Clean Water Act (33 United States Code § 1251 et seq.), and the General Pretreatment Regulations (40 Code of Federal Regulations Part 403). Nothing in this division is intended to conflict with, or otherwise invalidate any requirement or procedure or standard specified in the law or by ordinance governing all sources of indirect discharge. Users covered by this article shall comply with and have the rights granted in the law or by ordinance.
- (b) *Objectives.* The objectives of this article are:
 - (1) To prevent introduction of pollutants into the POTW that will interfere with operations;
 - (2) To prevent introduction of pollutants into the POTW that will be inadequately treated and pass through the POTW into receiving waters;
 - (3) The protection of POTW personnel and the public;
 - (4) To promote the reduction, reclamation, and reuse of municipal non-domestic wastewaters and sludges;
 - (5) To allow the POTW to comply with the TPDES permit and other applicable federal and state regulations.
- (c) *Adoption of standards.* All categorical pretreatment standards, sewage pretreatment rules, lists of toxic pollutants, industrial categories, and other applicable regulations promulgated by the EPA or TCEQ, including all future amendments of those standards, rules, and regulations, are incorporated into this article.
- (d) *Applicability.* This article shall apply to all users of the POTW.
- (e) *Administration.* Except as otherwise provided herein, the control authority shall administer, implement, and enforce the provisions of this article. Any powers granted to or duties imposed upon the city may be delegated by the control authority to other city personnel.

³Ord. No. 2021-32 , §§ 2, 2(Exh. A), adopted Oct. 14, 2021, repealed the former Art. III, §§ 29-35, 29-47—29-52, 29-61—29-67, and enacted a new Art. III as set out herein. The former Art. III pertained to similar subject matter and derived from Ord. of 9-2-1937, § 1; Ord. No. 2016-09 , § 2(Exh. A), 6-9-2016; and Ord. No. 2017-06 , §§ 2—7, 3-9-2017.

Cross reference(s)—Sewers in mobile home parks, § 16-51.

State law reference(s)—Power of city to provide for sewage disposal systems, Vernon's Ann. Civ. St. art. 1175(13), (15).

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.1. Connection to city sewer system.

- (a) *Connection required.* It shall be unlawful for any person to use or maintain or to cause or permit the use or maintenance of any privy, cesspool, water closet, commode or urinal basin within the city on any premises owned, rented, leased or controlled by such person, firm or corporation if such premises are located within 70 feet of a sewer line which constitutes a part of the public sanitary sewer system of the city, unless such privy, cesspool, water closet, commode or urinal basin is connected with a sewer line which constitutes a part of the public sanitary sewer system of the city.
- (b) *Permission to connect.* A person must be granted permission by the city to make a connection to the POTW.
- (c) *Stormwater connection.* It is unlawful to connect a private gutter, rainwater conductor, privy, or cistern to the POTW; or any other type of connection that allows uncontrolled discharge of stormwater.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.2. Powers and authority.

The control authority, and other duly authorized employees of the city acting as its duly authorized agent, shall have the power and authority to enforce the provisions of this article, including the right to make inspections and take enforcement action against violators. Power and authority are granted as necessary to carry out the purpose of this article and to take enforcement action up to and including disconnection of service.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-35.3. Definition of terms.

(a) ~~(a)~~ *Definitions.* Unless a provision explicitly states otherwise, the following terms and phrases, as used in this article shall have the meanings throughout. Where a definition does not appear below, additional definitions applicable to the pretreatment program may be found in law or by ordinance. For the purpose of interpreting this article, certain words used herein are defined as follows:

(1) ~~(1)~~ *Act or "the Act".* The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

(2) ~~(2)~~ *Administrative officers.* Any officer referred to in this division by title, i.e., city manager, city attorney, city secretary, city engineer, and any other officer shall be the person so retained in this position by the city, or duly authorized representative.

(3) *Approval Authority.* The term *Approval Authority* means the chief administrative officer of the Texas Commission on Environmental Quality (TCEQ).

(4) ~~(3)~~ *Authorized representative or duly authorized representative of the user:*

(i) ~~a.~~ If the user is a corporation.

(A) ~~1.~~ The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

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- (B) ~~2.~~—The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility.
- (ii) ~~b.~~—*If the user is a federal, state, or local government facility.* A director or highest official appointed or designated to oversee the operation and performance of the activities of the facility, or their designee.
- (iii) ~~c.~~—The individuals described in paragraphs 1 through 2, above, may designate a duly authorized representative if the authorization is in writing, specifies the individual or position responsible for the discharge from the facility and submits the written authorization to the control authority.
- (5) ~~(4)~~—*B.O.D.* The letters "B.O.D." (denoting biochemical oxygen demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees Centigrade expressed in parts per million. The laboratory determination shall be made in accordance with the procedure set forth in "standard methods".
- (6) Best Management Practices. The term *Best Management Practices* or *BMPs* means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Sections 29-48(a) and (b). BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.
- (7) ~~(5)~~—*Board of commissioners.* The words "board of commissioners" shall be the duly elected governing body of the city.
- (8) ~~(6)~~—*Categorical industrial user (CIU).* A source of indirect discharge that is required to comply with categorical pretreatment standards.
- (9) ~~(7)~~—*CFR.* Code of Federal Regulations.
- (10) ~~(8)~~—*City or city.* The word "city" shall be the City of Taylor together with all its governing and operating bodies.
- (11) Composite Sample. A composite sample is a sample composed of several discrete samples that are combined to represent conditions over a time period greater than fifteen (15) minutes. Composite sampling methods are presented in section 29-48.6(m).
- (12) ~~(9)~~—*Control authority.* The legal entity (NPDES permittee, now TCEQ permittee), the city, including duly authorized agents or representatives.
- (13) ~~(10)~~—*Daily maximum limit.* For concentration-based limits, the maximum allowable discharge concentration of a specified pollutant during a calendar day. For mass-based limits, the total mass discharged over the course of the day.
- (14) ~~(11)~~—*Discharge permit or wastewater discharge permit.* Refers to either, or both, industrial discharge permits or hauled waste discharge permits.
- (15) ~~(12)~~—*Domestic sewage.* The words "domestic sewage" shall mean water-borne wastes normally discharging from the sanitary conveniences of dwellings (including apartment houses and hotels, if the hotels do not prepare food for customers), office buildings, factories and institutions that is free from storm surface water and industrial wastes.
- (16) ~~(13)~~—*Domestic only source.* A generator of domestic-only waste.
- (17) ~~(14)~~—*Engineer.* The word "engineer" shall be the city manager of the city, the city's consulting engineer, or their duly authorized representative.

(18) Environmental Protection Agency or EPA. The U.S. EPA or, where appropriate, the Regional Water Management division Director, the Regional Administrator, or other duly authorized official of said agency.

(19) (15) — *Garbage*. The word "garbage" shall mean solid wastes and residue from the preparation, cooking and dispensing of food, and from the handling, storage and sale of food products and produce.

(20) (16) — *Generator*. A user who is the source of the waste that is delivered for disposal at the POTW by a transporter.

(21) (17) — *Grab sample*. A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed 15 minutes.

(22) (18) — *Grease trap*. A grease interceptor defined in the Uniform Plumbing Codes (UPC) to mean something designed to retain grease from one to a maximum of four fixtures. A grease trap is not appropriate for use on heated water (from a dishwasher) or in line to a waste disposal unit (garbage disposal, grinder, etc.).

(23) (19) — *Grease interceptor*. Described by the Uniform Plumbing Codes to mean a tank (minimum of 750 gallons and water tight) to serve one or more fixtures and remotely located. Grease interceptors may capture wastewater from dishwashers, floor drains, pot and pan sinks, etc. Grease interceptors are commonly required to be installed for restaurants, food service operations, grocery stores (deli and produce wastes), etc.

(24) (20) — *Grease interceptor waste*. Waste produced from a grease interceptor.

(25) (21) — *Grease interceptor source*. A generator of grease interceptor waste.

(26) (22) — *Hazardous waste*. Any liquid, semi-liquid, or solid waste (or combination of wastes) which because of its quantity, concentration, physical, chemical, or infectious characteristics may:

(i) a. — Have any of the following characteristics: toxic, corrosive, an irritant, a strong sensitizer, flammable or combustible, explosive, or otherwise capable of causing substantial personal injury or illness; and/or

(ii) b. — Pose a substantial hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise improperly managed, or is identified or listed as a hazardous waste as defined by the U.S. Environmental Protection Agency (EPA) pursuant to the Federal Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act of 1976 and as may be amended in the future.

(27) (23) — *Indirect discharge or discharge*. The introduction of pollutants into a POTW from any non-domestic source regulated under section 307(b), (c) or (d) of the Clean Water Act. This includes any hauled or trucked wastes disposed of at a POTW. The source(s) of indirect discharge shall be the transporter and generator of the waste.

(28) (24) — *Industrial user or user*. A non-residential source of indirect discharge.

(29) (25) — *Industrial wastes*. The words "industrial wastes" shall mean all water borne solids, liquids or gaseous wastes resulting from any industrial, manufacturing or food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage.

(30) (26) — *Industrial waste source*. A generator of industrial waste.

(31) (27) — *Interference*. A discharge which, alone or in conjunction with a discharge or discharges from other sources, both:

(i) ~~a.~~—Inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; and

(ii) ~~b.~~—Therefore is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation) or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued thereunder (or more stringent state or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including Title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the SWDA) the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.

(32) ~~(28)~~—*Individual wastewater disposal system.* A septic tank, cesspool or similar self-contained receptacle or facility which collects and/or treats or otherwise disposes of domestic, residential wastewater and which is not connected to the wastewater treatment system of the POTW.

(33) ~~(29)~~—*Instantaneous maximum allowable discharge limit.* The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

(34) ~~(30)~~—*Liquid waste hauler or hauler.* Any person that transports and disposes of domestic-only, grease interceptor wastes, and/or industrial wastes. Also see transporter.

(35) ~~(31)~~—*mg/L.* Concentration expressed as milligrams per liter.

(36) ~~(32)~~—*Manifest.* A written document required by the control authority that specifies, among other things, the source and nature of wastes to be discharged to the designated disposal station.

(37) ~~(33)~~—*Manifest system.* A system consisting of a document that records information and data on the generation, transportation, and disposal of waste.

(38) ~~(34)~~—*Maximum allowable headworks loading (MAHL).* The estimated maximum loading of a pollutant that can be received at a POTW's headworks without causing pass through or interference.

(39) Monthly Average Limit. The highest allowable average of “daily discharges” over a calendar month, calculated as the sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

(40) New Source. The term *New Source* means any building, structure, facility or installation from which there is or may be a Discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act which will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, *provided that:*

(41) The building, structure, facility or installation is constructed at a site at which no other source is located; or

(42) The building, structure, facility or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or

(43) The production or wastewater generating processes of the building, structure, facility or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source should be considered

(44) ~~(35)~~ National Pretreatment Standard. The term *National Pretreatment Standard, Pretreatment Standard, or Standard* means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307 (b) and (c) of the Act, which applies to Industrial Users. This term includes prohibitive discharge limits established pursuant to 40 CFR 403.5.

(45) Noncontact cooling water. The term *noncontact cooling water* means water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product or finished product.

(46) Normal domestic sewage. The words "normal domestic sewage" shall mean sewage for the city in which concentration of suspended materials and five-day 20 degree. C.B.O.D. is established at 250 parts per million each by weight, on the basis of the normal daily contribution of twenty hundredths pounds per capita, per 100 gallons.

(47) ~~(36)~~ — Pass through. A discharge which exits the POTW into a waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation).

(48) ~~(37)~~ — Permit. A formal written document issued by the control authority authorizing a person to discharge waste to the POTW at one or more specified points of entry.

(49) ~~(38)~~ — Permittee. A person granted a permit includes officers, employees, agents, representatives and others acting on behalf or for the benefit of the permittee under the permit.

(50) ~~(39)~~ — Person. The word "person" shall mean any and all persons, natural or artificial, including any individual, firm, company, industry, municipal or private corporation, association, society, governmental agency or other entity, and agents, servants or employees.

(51) ~~(40)~~ — pH. The letters "pH" shall mean the logarithm (base 10) of the reciprocal of the hydrogen-ion concentration of a solution. It shall be determined by one of the procedures outlined in "standard methods".

(52) Pollutant. Pollutant means dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

(53) Pretreatment. The term *Pretreatment* means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration may be obtained by physical, chemical or biological processes, process changes or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

(54) Pretreatment Requirements. The term *Pretreatment requirements* means any substantive or procedural requirement related to Pretreatment, other than a National Pretreatment Standard, imposed on an Industrial User.

(55) Process Wastewater. The term *process wastewater* means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, by-product, or waste product.

(56) ~~(41)~~ — Properly shredded garbage. The words "properly shredded garbage" shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

(57) ~~(42)~~ — Public sewer. The words "public sewer" shall mean a sewer in which all owners of abutting properties shall have actual rights and is controlled by public authority.

(58) (43) — *Publicly owned treatment works or POTW.* A treatment works as defined by section 212 of the Act, which is owned by a state or municipality (as defined by section 502(4) of the Act). This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes, and other conveyances only if they convey wastewater to a POTW treatment plant. The term also means the municipality as defined in section 502(4) of the Act, which has jurisdiction over the indirect discharges to and the discharges from such a treatment works.

(59) (44) — *Sanitary sewer.* The words "sanitary sewer" shall mean a public sewer which carries sewage and to which storm, surface and ground waters are not intentionally admitted.

(60) (45) — *Sewage.* The word "sewage" shall mean a combination of water-carried waste from residences, business buildings, institutions and industrial establishments.

(61) (46) — *Sewage treatment plant.* The words "sewage treatment plant" shall mean any arrangement of devices and structures used for treating sewage from the city sanitary sewage system.

(62) (47) — *Sewage works.* The words "sewage works" shall mean all facilities for collecting, pumping, treating and disposing of sewage.

(63) (48) — *Sewer.* The word "sewer" shall mean a pipe or conduit for carrying sanitary sewage.

(64) (49) — *Sewer service charge.* The words "sewer service charge" shall mean the charge made on all users of the public sewage system whose wastes do not exceed in strength the concentration values established as representative of normal sewage.

(65) (50) — *Shall.* The word "shall" wherever used in this division will be interpreted in its mandatory sense: "may" is permissive.

(66) *Significant Industrial User or SIU. The term SIU means:*

(i) All Industrial Users subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR chapter I, subchapter N; and

(ii) Any other Industrial User that: discharges an average of 25,000 gallons per day or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater); contributes a process wastestream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the POTW Treatment plant; or is designated as such by the Control Authority on the basis that the Industrial User has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or requirement (in accordance with 40 CFR 403.8(f)(6)).

(67) *Slug discharge or slug load.* Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards of this article. A slug discharge is any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, local limits or permit conditions.

(68) (52) — *Standard methods.* The words "standard methods" shall mean the examination and analytical procedures set forth in the latest edition, at the time of analysis of "Standard Methods for the Examination of Water and Wastewater" as prepared, approved and published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.

(69) (53) — *Surcharge.* The word "surcharge" shall mean the charge in addition to the published sewer service charge rates.

~~(70) (54)~~—*Suspended solids*. The words "suspended solids" shall mean solids that either float on the surface of, or are in suspension in, water, sewage, or other liquids, and which are removable by laboratory filtering. Quantitative determination of suspended solids shall be made in accordance with procedures set forth in "standard methods".

~~(71) (55)~~—*Transporter*. The user authorized by the control authority to pick-up, transport, and dispose of wastes at the POTWs designated disposal station. A source of indirect discharge.

~~(72) (56)~~—*Treatment plant*. That portion of the POTW which is designed to provide treatment (including recycling and reclamation) of municipal sewage.

~~(73) (57)~~—*TSS*. Total suspended solids.

~~(74) (58)~~—*Unpolluted water or waste*. The words "unpolluted water or waste" shall mean any water or waste containing none of the following: free or emulsified grease or oil; acid or alkali; phenols, or other substances imparting taste or odor in receiving water; toxic poisonous substances in suspension, colloidal state or solution; and noxious or odorous gasses. It shall contain not more than ten mg/L each of suspended solids and B.O.D. The color shall not exceed 50 mg/L.

~~(75) (59)~~—*Vehicle*. A mobile device in which or by which liquid waste may be transported upon a public street or highway.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Secs. 29-36—29-47. Reserved.

DIVISION 2. GENERAL SEWER USE

Sec. 29-48. Wastes prohibited.

~~(a) (a)~~—*General prohibitions*. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. No user shall cause conditions which violate any statute, rule, regulation, or ordinance of any governing public agency. No user shall cause discharge to the POTW that violates EPA regulations. These general prohibitions apply to all users of the POTW whether or not they are subject to categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements.

~~(b) (b)~~—*Specific prohibitions*. No person shall discharge or cause to be discharged either directly or indirectly any of the following described substances, materials, waters or waste:

~~(1) (1)~~—Any liquid having a temperature higher than 150 degrees Fahrenheit (65 degrees Centigrade), or which will inhibit biological activity in the treatment plant resulting in interference, but in no case any discharge which causes the temperature of the total treatment plant influent to increase at a rate of ten degrees Fahrenheit or more per hour or a combined total increase to a plant influent temperature of 104 degrees Fahrenheit (40 degrees Centigrade);

~~(2) (2)~~—Any waters or wastes having a pH lower than 5.5 or higher than 10.0 or having any corrosive property capable of causing damage or hazards to structures, equipment, or personnel of the sewage works;

~~(3) (3)~~—Wastewater exceeding 200 mg/L of oils, fats, and grease (measured as total oil and grease), except where the control authority has determined that different limits under an industrial waste discharge permit are appropriate;

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- (4) ~~(4)~~—Any pollutant, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;
- (5) ~~(5)~~—Any water or wastes which contain wax, grease, or oil, plastic or other substance that will solidify or become discernibly viscous at temperatures between 32 degrees and 150 degrees Fahrenheit;
- (6) ~~(6)~~—Any substances which by themselves or by interaction with other substances may create fire or explosion hazards, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees Fahrenheit (60 degrees C) using the test methods specified in 40 CFR 261.21 (Code of Federal Regulations Title 40 Protection of the Environment, Chapter I Environmental Protection Agency, Part 261 identification and Listing of Hazardous waste) or in any other way be injurious to persons, property, or the operator of the sewage works;
- (7) ~~(7)~~—Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;
- (8) ~~(8)~~—Any solids, slurries or viscous substances of such character as to be capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works but in no case solids greater than one-half inch in any dimension;
- (9) ~~(9)~~—Any pollutant which results in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
- (10) ~~(10)~~—Any noxious or malodorous substance, which either singly or by interaction with other substances is capable of causing objectionable odors, public nuisance, or hazard to life; or forms solids or creates any other condition deleterious to structures or treatment processes; or prevent entry into the sewers for maintenance or repair; or requires unusual provisions, alteration, or expense to handle such materials;
- (11) ~~(11)~~—Wastewater which imparts color which cannot be removed by the treatment process, thereby violating the city's TPDES permit;
- (12) ~~(12)~~—Trucked or hauled pollutants, except at discharge points designated by the control authority in accordance with division 3 of this article;
- (13) ~~(13)~~—Any radioactivity as radium -226 and strontium -90 greater than 34 y.c per liter and 10 ip t ic per liter respectively. In the known absence of strontium -90 and alpha emitters the known concentration shall not be greater than 1,000 v.v.c per liter;
- (14) ~~(14)~~—Any radioactive wastes greater than the allowable stipulated in paragraph (12) above.
- (c) ~~(c)~~—*Storage of prohibited discharge.* Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.
- (d) ~~(d)~~—*National Categorical Standards.* Users must comply with the categorical pretreatment standards found at 40 DFR Chapter I, Subchapter N, Parts 405—471.
- (e) Equivalent Limits.
- (1) When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Control Authority may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users.
- (2) When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that the Control Authority convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Control

Authority. The Control Authority may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Section 29-48(e)(3) below.

(3) To be eligible for equivalent mass limits, the Industrial User must:

- (i) Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
- (ii) Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
- (iii) Provide sufficient information to establish the facility's actual average daily flow rate for all wastestreams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
- (iv) Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
- (v) Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.

(4) An Industrial User subject to equivalent mass limits must:

- (i) Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
- (ii) Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
- (iii) Continue to record the facility's production rates and notify the Control Authority whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in Section 29-48(e)(3) above. Upon notification of a revised production rate, the Control Authority will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
- (iv) Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraph 29-48(e)(3) of this Section so long as it discharges under an equivalent mass limit.

(5) When developing equivalent mass limits, the Control Authority:

- (i) Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
- (ii) Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
- (iii) May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 29-48(k). The Industrial User must also be in compliance with Section 29-54 regarding the prohibition of bypass.

- (6) The Control Authority may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Control Authority.
- (7) Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.
- (8) Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Control Authority within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Control Authority of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

(f) Combined Wastestream Formula. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Control Authority shall impose an alternate limit in accordance with 40 CFR 403.6(e).

(g) State Pretreatment Standards. Users must comply with Texas Pretreatment Standards codified in Title 30 of Texas Administrative Code, Chapter 315 of Part 1.

(h) Local limits.

- (1) The control authority is authorized to establish local limits pursuant to 40 CFR 403.5(c).
- (2) The following pollutant limits are established to protect against pass through and interference. No person shall discharge wastewater containing in excess of the following daily maximum limits:

Constituent	Maximum Allowable Limit, mg/L
Arsenic	<u>5.7502.103</u>
Cadmium	<u>0.2700.2894</u>
Chromium	<u>156.041</u>
Copper	<u>3.0703.9774</u>
Cyanide	<u>1.58</u>
Lead	<u>3.0200.8473</u>
Mercury	<u>0.00200.0002</u>
Nickel	<u>15.30014.193</u>
Nitrate-N	<u>738.62</u>
Selenium	<u>0.5300.561</u>
Silver	<u>2.4702.278</u>
Zinc	<u>13.51017.444</u>

(i) Best Management Practices. The Control Authority may develop Best Management Practices (BMPs), by ordinance or in individual wastewater discharge permits, to implement Local Limits and the prohibited discharge standards set forth in sections 29-48(a) through 29-48(c).

- (1) Such BMPs developed by the Control Authority shall be considered local limits and Pretreatment Standards.

(j) ~~(g)~~ *City's right of revision.* The city reserves the right to establish, by ordinance or in individual wastewater discharge, permits, more stringent standards or requirements on discharges to the POTW consistent with the purpose of this article.

(k) ~~(h)~~ *Dilution.* No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable pretreatment standard or requirement. ~~[The superintendent]~~ The Control Authority may impose mass limitations on users who are using dilution to meet applicable pretreatment standards or requirements, or in other cases when the imposition of mass limitations is appropriate.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.1. Significant industrial user determination.

(a) ~~(a)~~ *Industrial user survey.* All industrial users must submit an industrial user survey for the purpose of determining user status as to the applicability of this division.

(b) ~~(b)~~ *IU survey form.* The industrial user survey shall be made on a standard form provided by the control authority.

(c) ~~(c)~~ *Wastewater analysis.* When requested by the control authority, a user must submit information on the nature and characteristics of its wastewater. The control authority may periodically require users to update this information.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.2. Discharge permit application.

(a) ~~(a)~~ Any person desiring to discharge any industrial waste into the POTW or any sewer connected therewith, or who is now so doing shall make application to the control authority for a permit therefore upon application forms to be obtained from the city.

(b) ~~(b)~~ Applications for new permits, permit renewals, and permit modifications shall be made on a standard form provided by the control authority. Applications shall be submitted to the control authority.

(c) ~~(c)~~ Incomplete or inaccurate applications will not be processed and will be returned to the user for revision.

(d) The Control Authority may require Users to submit all or some of the following information as part of a permit application:

(1) Identifying Information.

(i) The name and address of the facility, including the name of the operator and owner.

(ii) Contact information, description of activities, facilities, and plant production processes on the premises;

(2) Environmental Permits. A list of any environmental control permits held by

(i) or for the facility.

(3) Description of Operations.

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- (4) A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.
 - (5) Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
 - (6) Number and type of employees, hours of operation, and proposed or actual hours of operation;
 - (7) Type and amount of raw materials processed (average and maximum per day);
 - (8) Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;
 - (9) Time and duration of discharges.
 - (10) The location for monitoring all wastes covered by the permit.
 - (11) Flow measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set forth in 40 CFR 403.6(e).
 - (12) Measurement of Pollutants.
 - (13) The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources
 - (14) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by Control Authority, of regulated pollutants in the discharge from each regulated process.
 - (15) Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
 - (16) The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 6.10 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Control Authority or the applicable Standards to determine compliance with the Standard.
 - (17) Sampling must be performed in accordance with procedures set forth in Section 29-48.6(m) of this ordinance.
 - (18) A compliance schedule may be required, as described in Section 29-48.4(c).
 - (19) Any other information as may be deemed necessary by the Control Authority to evaluate the permit application.
- (e) Re-Application. If there has been a change in an industrial user's contribution to the system, the IU shall re-apply for a permit to cover those changes.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.3. Discharge permit.

- (a) ~~(a)~~ Permit required. No significant industrial user shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit. The control authority may require other users to obtain

a discharge permit, as necessary to carry out the purpose of this article. This requirement is applicable to all SIUs, including existing users and new users.

- (b) ~~(b)~~ *Permit application.* Significant industrial users shall submit a permit application prior to discharging to the POTW. The control authority may require other users to apply for a discharge permit as well, as necessary to carry out the purpose of this article.
- (c) ~~(c)~~ *Permit application form.* Applications for new permits, permit renewals, and permit modifications shall be made on a standard form provided by the control authority. Applications shall be submitted to the control authority.
- (d) ~~(d)~~ *Permit application review.* Incomplete or inaccurate applications will not be processed and will be returned to the user for revision.
- (e) ~~(e)~~ *Application signatories and certificates.* All wastewater discharge permit applications, user reports and certification statements must be signed by an authorized representative of the user and contain the certification statement in section 29-48.63(p) of this division. If the designation of an authorized representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this section must be submitted to control authority prior to or together with any reports to be signed by an authorized representative.
- (f) ~~(f)~~ *Permit decision.* The control authority will evaluate the data furnished by the user and may require additional information. Within 60 days of receipt of a complete permit application, the control authority will determine whether to issue an individual wastewater discharge permit. The control authority may deny any application for an individual wastewater discharge permit.
- (g) ~~(g)~~ *Existing connections.* Any user required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this article and who wishes to continue such discharges in the future, shall, within 90 days after said date, apply to the control authority for a discharge permit.
- (h) ~~(h)~~ *Permit duration.* An discharge permit shall be issued for a specified time period, not to exceed five years from the effective date of the permit. A discharge permit may be issued for a period less than five years, at the discretion of the control authority. Each individual wastewater discharge permit will indicate a specific date upon which it will expire.
- (i) ~~(i)~~ *Permit contents.* At a minimum, permits will contain the following:
- (1) ~~(1)~~ — A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date.
 - (2) ~~(2)~~ — A statement that the wastewater discharge permit is nontransferable.
 - (3) ~~(3)~~ — Effluent limits, including best management practices, based on applicable pretreatment standards.
 - (4) National Categorical Pretreatment Standards, as applicable.
 - (5) ~~(4)~~ — Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include identification of BMPs, pollutants to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law.
 - (6) ~~(5)~~ — A statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements, and any applicable compliance schedule.
 - (7) ~~(6)~~ — Requirements to control slug discharge, if determined to be necessary.

(j) ~~(j)~~ *Permit amendment.* The control authority may modify an individual discharge permit, as necessary to carry out the purpose of this article.

(k) *Permit Renewal. Individual permits will not renew automatically. A User with an expiring individual wastewater discharge permit shall apply for permit reissuance by submitting a complete application, a minimum of ninety (90) days prior to expiration of the User's existing permit.*

(l) ~~(k)~~ *Permit revocation.* The control authority may revoke an individual wastewater discharge permit, as necessary to carry out the purpose of this article.

(m) ~~(l)~~ *Accidental discharge/slugging discharge control plans.* The control authority shall evaluate each SIU for the possibility of slug discharges. The evaluation shall occur within one (1) year of the SIU determination. The results of such activities shall be kept in Control Authority records and shall be available to the Approval Authority upon request. The permittee shall submit required information on a standard form provided by the control authority. The control authority may require the permittee to develop, submit for approval, and implement a slug discharge control plan. At a minimum, provided information shall include:

(1) ~~(1)~~ *—Description of discharge practices, including nonroutine batch discharges;*

(2) ~~(2)~~ *—Description of stored chemicals;*

(3) ~~(3)~~ *—Procedures for immediately notifying the control authority of any accidental or slug discharge, as required by section 29-48.6 of this article; and*

(4) ~~(4)~~ *—Procedures to prevent adverse impact from any accidental or slug discharge.*

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.4. Pretreatment required.

(a) ~~(a)~~ *Pretreatment.* Users shall provide wastewater treatment as necessary to comply with this article within the time limitations specified by EPA, the state, or the control authority, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the user's expense.

(b) ~~(b)~~ *Submission of information.* Design calculations, detailed plans, specifications and other pertinent information relating to proposed pretreatment or processing facilities shall be submitted for review by the control authority prior to start of their construction, if the effluent from such facilities is to be discharged into the public sewers. Failure to maintain the permit as an accurate representation of the permittee's waste discharges to public sewers shall be cause for penalty. The review of such plans and operating procedures shall in no way relieve the user from the responsibility of modifying such facilities as necessary to produce a discharge that is in compliance with this article.

(c) *Compliance schedule. If additional pretreatment and/or O and M will be required to meet the Pretreatment Standards; the shortest schedule by which the Industrial User will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.*

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.5. Grease, oil, and sand interceptors.

(a) ~~(a)~~ *Applicability and prohibitions.*

(1) ~~(1)~~ *—This section shall apply to traps and interceptors.*

(2) ~~(2)~~ *—This section shall apply to all non-domestic users of the POTW.*

~~(3) (3)~~ Grease traps or grease interceptors shall not be required for residential users.

~~(4) (4)~~ This section shall apply to facilities generating fats, oils, or greases as a result of food manufacturing, processing, preparation, or food service. These facilities include but are not limited to restaurants, food manufacturers, food processors, hospitals, hotels and motels, prisons, nursing homes, churches, and any other facility preparing, serving, or otherwise making any foodstuff available for consumption.

~~(b) (b)~~ *Installation and maintenance requirements.*

~~(1) (1)~~ *Installation required.*

~~(i) a.~~ Food processing or food service facilities which are newly proposed or constructed, or existing facilities which will be expanded or renovated to include a food service facility, where such facility did not previously exist, shall be required to design, install, operate and maintain a grease trap/interceptor in accordance with locally adopted plumbing codes or other applicable ordinances. Grease traps/interceptors shall be installed and inspected prior to issuance of a certificate of occupancy.

~~(ii) b.~~ Existing grease traps/interceptors must be operated and maintained in accordance with the manufacturer's recommendations and in accordance with these standards, unless specified in writing and approved by the POTW.

~~(iii) c.~~ Any existing industrial user required to have a trap or interceptor that currently does not have one shall install such device in compliance with this article. The timeline for installation shall be on a reasonable schedule not to exceed 180 calendar days. The control authority may allow a longer timeline, in the case that the user has completed the following:

~~(A) 1.~~ The user submits a written request to the control authority, including a request for an extension, reasoning for the extension, and an expected timeline for completion; and

~~(B) 2.~~ The user implements BMPs for reducing fats, oils, and grease in the user's discharge to the POTW; and

~~(C) 3.~~ The user submits oil and grease analytical results from sampling of the discharge. The sampling and analysis of the discharge shall be completed by a third party and shall compliant with requirements in section 29-48.6**~~(b)(5)~~**, Reporting requirements, subsections ~~(iii)~~ ~~and through~~ **(v)**; and

~~(D) 4.~~ The user completes items ~~A1~~ through ~~C3~~, above, within 60 calendar days of becoming aware of the requirement to install a tap/interceptor.

~~(iv) d.~~ All grease trap/interceptor waste shall be properly disposed of at a facility in accordance with federal, state, or local regulations.

~~(2) (2)~~ *Cleaning and maintenance.*

~~(i) a.~~ Grease traps and grease interceptors shall be maintained in an efficient operating condition at all times.

~~(ii) b.~~ Each grease trap pumped shall be fully evacuated unless the trap volume is greater than the tank capacity on the vacuum truck in which case the transporter shall arrange for additional transportation capacity so that the trap is fully evacuated within a 24-hour period in accordance with 30 Texas Administrative Code § 312.143.

~~(3) c.~~ Self-cleaning.

~~(i) 1.~~ Grease trap self-cleaning operators must receive approval from the POTW annually prior to removing grease from their own grease trap(s) located inside a building, provided:

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- (A) i. — The grease trap is no more than 50 gallons in liquid/operating capacity;
 - (B) ii. — Proper on-site material disposal methods are implemented (e.g. absorb liquids into solid form and dispose into trash);
 - (C) iii. — The local solid waste authority allows such practices;
 - (D) iv. — Grease trap waste is placed in a leak proof, sealable container(s) located on the premises and in an area for the transporter to pump-out; and
 - (E) v. — Detailed records on these activities are maintained.
- (ii) 2. — Grease trap self-cleaning operators must submit a completed self-cleaning request to the POTW for approval. The written request shall include the following information:
- (A) i. — Business name and street address;
 - (B) ii. — Grease trap/interceptor operator name, title, and phone number;
 - (C) iii. — Description of maintenance frequency, method of disposal, method of cleaning and size (in gallons) of the grease trap/interceptor; and
 - (D) iv. — Signed statement that the operator will maintain records of waste disposal and produce them for compliance inspections.
- (iii) 3. — Self-cleaners must adhere to all the requirements; procedures and detailed record keeping outlined in their approved application, to ensure compliance with this division. A maintenance log shall be kept by self-cleaning operators that indicates, at a minimum, the following information:
- (A) i. — Date the grease trap/interceptor was serviced;
 - (B) ii. — Name of the person or company servicing the grease trap/interceptor;
 - (C) iii. — Waste disposal method used;
 - (D) iv. — Gallons of grease removed and disposed of;
 - (E) v. — Waste oil added to grease trap/interceptor waste; and
 - (F) vi. — Signature of the operator after each cleaning that certifies that all grease was removed, disposed of properly, grease trap/interceptor was thoroughly cleaned, and that all parts were replaced and in operable condition.
- (iv) 4. — Violations incurred by grease trap self-cleaners will be subject to enforcement action including fines and/or removal from the self-cleaner program.
- (4) d. — Cleaning schedules.
- (i) 1. — Grease traps and grease interceptors shall be cleaned as often as necessary to ensure that sediment and floating materials do not accumulate to impair the efficiency of the grease trap/interceptor; to ensure the discharge is in compliance with local discharge limits; and to ensure no visible grease is observed in discharge.
- (ii) 2. — Grease traps and grease interceptors subject to these standards shall be completely evacuated a minimum of every 90 days, or more frequently when:
- (A) i. — Twenty-five percent or more of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases; or
 - (B) ii. — The discharge exceeds BOD, COD, TSS, FOG, pH, or other pollutant levels established by the POTW; or

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- (C) ~~iii.~~ —If there is a history of non-compliance.
- (iii) ~~3.~~ —Any person who owns or operates a grease trap/interceptor may submit to the POTW a request in writing for an exception to the 90-day pumping frequency of their grease trap/interceptor. The POTW may grant an extension for required cleaning frequency on a case-by-case basis when:
- (A) ~~i.~~ —The grease trap/interceptor owner/operator has demonstrated the specific trap/interceptor will produce an effluent, based on defensible analytical results, in consisted compliance with established local discharge limits such as BOD, TSS, FOG, or other parameters as determined by the POTW; or
- (B) ~~ii.~~ —Less than 25 percent of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases.
- (C) ~~4.~~ —In any event, a grease trap and grease interceptor shall be fully evacuated, cleaned, and inspected at least once every 180 days.
- (c) ~~e.~~ —Manifest requirements.
- (1) ~~1.~~ —Each pump-out of a grease trap or interceptor must be accompanied by a manifest to be used for record keeping purposes.
- (2) ~~2.~~ —Persons who generate, collect and transport grease waste shall maintain a record of each individual collection and deposit. Such records shall be in the form of a manifest. The manifest shall include:
- (i) ~~i.~~ —Name, address, telephone, and commission registration number of transporter;
- (ii) ~~ii.~~ —Name, signature, address, and phone number of the person who generated the waste and the date collected;
- (iii) ~~iii.~~ —Type and amount(s) of waste collected or transported;
- (iv) ~~iv.~~ —Name and signature(s) of responsible person(s) collecting, transporting, and depositing the waste;
- (v) ~~v.~~ —Date and place where the waste was deposited;
- (vi) ~~vi.~~ —Identification (permit or site registration number, location, and operator) of the facility where the waste was deposited;
- (vii) ~~vii.~~ —Name and signature of facility on-site representative acknowledging receipt of the waste and the amount of waste received;
- (viii) ~~viii.~~ —The volume of the grease waste received; and
- (ix) ~~ix.~~ —A consecutive numerical tracking number to assist transporters, waste generators, and regulating authorities in tracking the volume of grease transported.
- (3) ~~3.~~ —Manifests shall be divided into five parts and records shall be maintained as follows:
- (i) ~~i.~~ —One part of the manifest shall have the generator and transporter information completed and be given to the generator at the time of the waste pickup.
- (ii) ~~ii.~~ —The remaining four parts of the manifest shall have all required information completely filled out and signed by the appropriate party before distribution of the manifest.
- (iii) ~~iii.~~ —One part of the manifest shall go to the receiving facility.

~~(iv) iv.~~—One part shall go to the transporter, who shall retain a copy of all manifests showing the collection and disposition of waste.

~~(v) v.~~—One part of the manifest shall go to the local authority.

~~(vi) vi.~~—One part of the manifest shall be returned by the transporter to the person who generated the wastes within 15 days after the waste is received at the disposal or processing facility.

~~(4) 4.~~—Copies of manifests returned to the waste generator shall be retained for five years and be readily available for review by the POTW.

~~(d) f.~~—Alternative treatment.

~~(1) 1.~~—A person commits an offense if the person introduces, or causes, permits, or suffers the introduction of any surfactant, solvent or emulsifier into a grease trap. Surfactants, solvents, and emulsifiers are materials which allow the grease to pass from the trap into the collection system, and include but are not limited to enzymes, soap, diesel, kerosene, terpene, and other solvents.

~~(2) 2.~~—It is an affirmative defense to an enforcement of paragraph ~~(d)f~~(1) that the use of surfactants or soaps is incidental to normal kitchen hygiene operations.

~~(3) 3.~~—Bioremediation media may be used with the POTW's approval if the person has proved to the satisfaction of the POTW that laboratory testing which is appropriate for the type of grease trap to be used has verified that:

~~(A) i.~~—The media is a pure live bacterial product which is not inactivated by the use of domestic or commercial disinfectants and detergents, strong alkalis, acids, and/or water temperatures of 160 F (71 C).

~~(B) ii.~~—The use of the media does not reduce the buoyancy of the grease layer in the grease trap and does not increase the potential for oil and grease to be discharged to the sanitary sewer.

~~(C) iii.~~—The use of the bioremediation media does not cause foaming in the sanitary sewer.

~~(D) iv.~~—The BOD, COD, and TSS discharged to the sanitary sewer after use of the media does not exceed the BOD, COD, and TSS which would be discharged if the product were not being used and the grease trap was being properly maintained. pH levels must be between five and ~~eleven~~11.

~~(4) 4.~~—All testing designed to satisfy the criteria set forth in paragraph ~~(d)f~~(3) shall be scientifically sound and statistically valid. All tests to determine oil and grease, TSS, BOD, COD, pH, and other pollutant levels shall use appropriate tests which have been approved by the Environmental Protection Agency and the Texas Commission on Environmental Quality and which are defined in Title 40, Code of Federal Regulations, Part 136 or Title 30, Texas Administrative Code § 319.11. Testing shall be open to inspection by the POTW, and shall meet the POTW's approval.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.6. Reporting requirements.

~~(a) {a}~~—*Federally required reports.* Reports shall be required of the applicable users, according to the timelines and applicability set forth in 40 CFR 403. Required reports include the following: baseline monitoring reports, compliance schedule progress reports, reports on compliance, and periodic compliance reports. Required reports will be submitted on standard forms supplied by the control authority.

(b) Baseline Monitoring Reports (BMRs). Within 180 days after the effective date of a categorical Pretreatment Standard, or 180 days after the final administrative decision made upon a category determination submission under § 403.6(a)(4), whichever is later, existing Industrial Users subject to such categorical Pretreatment Standards and currently discharging to or scheduled to discharge to a POTW shall be required to submit to the Control Authority a report which contains the information listed in paragraphs (b)(1) through (b)(7), outlined below. At least 90 days prior to commencement of discharge, New Sources, and sources that become Industrial Users subsequent to the promulgation of an applicable categorical Standard, shall be required to submit to the Control Authority a report which contains the information listed in paragraphs (b)(1) through (b)(7), outlined below. New sources shall also be required to include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards. New Sources shall give estimates of the information requested in paragraphs (b)(4) and (b)(5), listed below.

(1) Identifying information. The User shall submit the name and address of the facility including the name of the operator and owners;

(2) Permits. The User shall submit a list of any environmental control permits held by or for the facility;

(3) Description of operations. The User shall submit a brief description of the nature, average rate of production, and Standard Industrial Classification of the operation(s) carried out by such Industrial User. This description should include a schematic process diagram which indicates points of Discharge to the POTW from the regulated processes.

(4) Flow measurement. The User shall submit information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from each of the following: (i) regulated process streams; and (ii) Other streams as necessary to allow use of the combined wastestream formula. The Control Authority may allow for verifiable estimates of these flows where justified by cost or feasibility considerations.

(5) Measurement of pollutants.

(i) The user shall identify the Pretreatment Standards applicable to each regulated process;

(ii) In addition, the User shall submit the results of sampling and analysis identifying the nature and concentration (or mass, where required by the Standard or Control Authority) of regulated pollutants in the Discharge from each regulated process. Both daily maximum and average concentration (or mass, where required) shall be reported. The sample shall be representative of daily operations. In cases where the Standard requires compliance with a Best Management Practice or pollution prevention alternative, the User shall submit documentation as required by the Control Authority or the applicable Standards to determine compliance with the Standard;

(iii) The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.

(iv) Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula of § 403.6(e) in order to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with § 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;

(v) Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 and amendments thereto. Where 40 CFR part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the Administrator determines that the part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling

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- and analytical procedures, including procedures suggested by the POTW or other parties, approved by the Administrator;
- (vi) The Control Authority may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;
- (vii) The baseline report shall indicate the time, date and place, of sampling, and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW;
- (6) Certification. A statement, reviewed by an authorized representative of the Industrial User (as defined in Section 29-35.3(a)(4) and certified to by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional Pretreatment is required for the Industrial User to meet the Pretreatment Standards and Requirements; and
- (7) Compliance schedule. If additional pretreatment and/or O and M will be required to meet the Pretreatment Standards; the shortest schedule by which the Industrial User will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.
- (c) 90-day Report on Compliance. Within 90 days following the date for final compliance with applicable categorical Pretreatment Standards or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any Industrial User subject to Pretreatment Standards and Requirements shall submit to the Control Authority a report containing the information described in parts (b) (4)–(b)(6) of this section. For Industrial Users subject to equivalent mass or concentration limits established by the Control Authority in accordance with the procedures in § 403.6(c), this report shall contain a reasonable measure of the User's long term production rate. For all other Industrial Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period.
- (1) Submit documentation to demonstrate compliance with a BMP where a required BMP or Pollution Prevention alternative is part of the categorical standard.
- (d) Periodic Compliance Reports.
- (1) All SIUs must submit semi-annual periodic compliance reports in June and December. The reports must indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. These reports must be based on sampling and analysis performed in the period covered by the report, and in accordance with techniques described in 40 CFR part 136. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by Control Authority or the Pretreatment Standard necessary to determine the compliance status of the Use.
- (2) All periodic compliance reports must be signed by an Authorized Representative, and certified in accordance with Section 29-48.6(p) of this ordinance.
- (3) All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

~~(e)~~ ~~(b)~~ *Incomplete reports.* Incomplete or inaccurate applications reports will not be processed and will be returned to the user for revision.

~~(f)~~ ~~(c)~~ *Changed conditions.* Each user must notify the control authority, in writing, of any significant changes to the user's operations or system which might alter the nature, quality, or volume of its wastewater at least 30 days before the change. The control authority may require the user to delay changes, as necessary to carry out the purpose of this article.

~~(g)~~ ~~(d)~~ *Potential problems.*

~~(1)~~ ~~(1)~~ — In the case of any discharge that might cause problems for the POTW, the user shall immediately telephone and notify the control authority of the incident. Notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective action taken by user.

~~(2)~~ ~~(2)~~ — Within five days following such discharge, the user shall, unless waived by the control authority, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this article.

~~(3)~~ ~~(3)~~ — A notice shall be permanently posted at the users facility in a prominent place advising employees who to call in the event of a discharge described in parts (1) and (2) above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

~~(4)~~ ~~(4)~~ — Significant industrial users are required to notify the control authority immediately of any changes at its facility affecting the potential for a slug discharge.

~~(h)~~ ~~(e)~~ *Unpermitted users.* All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the control authority as the control authority may require, as necessary to carry out the purpose of this article.

~~(i)~~ ~~(f)~~ *Notice of violation and repeat sampling.* If sampling performed by a user indicates a violation, the user must notify the control authority within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to control authority within 30 days after becoming aware of the violation. Resampling by the industrial user is not required if the control authority performs sampling at the user's facility at least once a month, or if the control authority performs sampling at the user between the time when the initial sampling was conducted and the time when the user or the control authority receives the results of this sampling, or if the control authority has performed the sampling and analysis in lieu of the industrial user.

~~(j)~~ ~~(g)~~ *Hazardous waste discharge.*

~~(1)~~ ~~(1)~~ — Any user who commences the discharge of hazardous waste shall notify the POTW. The user shall submit detailed information on a standard form supplied by the control authority.

~~(2)~~ ~~(2)~~ — In the case of any notification made under this section, the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

~~(3)~~ ~~(3)~~ — This provision does not create a right to discharge any substance not otherwise permitted to be discharged by this article, a permit issued thereunder, or any applicable federal or state law.

~~(4)~~ The Industrial User shall notify the POTW, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge into the POTW of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR part 261. Such notification must include

the name of the hazardous waste as set forth in 40 CFR part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the Industrial User discharges more than 100 kilograms of such waste per calendar month to the POTW, the notification shall also contain the following information to the extent such information is known and readily available to the Industrial User: An identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve months. All notifications must take place within 180 days of the effective date of this rule. Industrial users who commence discharging after the effective date of this rule shall provide the notification no later than 180 days after the discharge of the listed or characteristic hazardous waste. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed discharges must be submitted under 40 CFR 403.12 (j). The notification requirement in this section does not apply to pollutants already reported under the self-monitoring requirements of 40 CFR 403.12 (b), (d), and (e).

(5) Dischargers are exempt from the requirements of paragraph (j)(1) of this section during a calendar month in which they discharge no more than fifteen kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification.

(i) Subsequent months during which the Industrial User discharges more than such quantities of any hazardous waste do not require additional notification.

(6) In the case of any new regulations under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the Industrial User must notify the POTW, the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within 90 days of the effective date of such regulations.

(k) ~~(h)~~—Analytical requirements. All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical pretreatment standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the control authority or other parties approved by EPA.

(l) Monitoring Data Reporting. Monitoring data that is reported must be submitted with:

(1) Full laboratory reports from the analytical laboratory.

(2) Chain-of-custody forms for all compliance sampling.

(3) If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Control Authority, using the procedures prescribed in Section 29-48.6(m) of this ordinance, the results of this monitoring shall be included in the report.

(m) ~~(i)~~—Sample collection procedures. Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

(1) ~~(1)~~—Except as indicated in items (2) and (3s) below, the user must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Control Authoritysuperintendent. Where time-proportional

composite sampling or grab sampling is authorized by the control authority, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the control authority, as appropriate. In addition, grab samples may be required to show compliance with instantaneous limits.

(2) ~~(2)~~—Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

(3) ~~(3)~~—For sampling required in support of baseline monitoring and 90-day compliance reports required in 40 CFR 403.12(b) and (d), a minimum of four ~~(4)~~ grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the control authority may authorize a lower minimum. For the reports required by 40 CFR 403.12(e) and 403.12(h), the industrial user is required to collect the number of grab samples necessary to assess and assure compliance by with applicable pretreatment standards and requirements.

(4) The number of samples required in parts (1), (2), and (3) above can be increase by the Control Authority, when it deems necessary to obtain representative results.

(n) ~~(j)~~—*Report received date.* Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

(o) ~~(k)~~—*Record keeping.*

(1) Users subject to the reporting requirements of this article shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this article, any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements, and documentation associated with best management practices. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three years. This period shall be automatically extended for the duration of any litigation concerning the user or the city, or where the user has been specifically notified of a longer retention period by control authority.

(2) The Control Authority shall maintain records of all information resulting from any monitoring activities required by 40 CFR Part 403, including documentation associated with BMPs. Records shall be kept by the Control Authority for a minimum of three (3) years.

(p) ~~(l)~~—*Certification statements.* All applications and reports submitted to the ~~C~~ontrol ~~A~~uthority in accordance with this article must be signed and certified with the following:

(1) ~~(1)~~—I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.7. Inspection and right of entry.

- (a) ~~(a)~~—The control authority, and other duly authorized employees of the city acting as its duly authorized agent, shall be permitted to gain access to such properties as may be necessary for the purpose of inspection, observation, measurement, sampling and testing, in accordance with provisions of this division. The control authority shall have the right to enter the facilities of any user to ascertain whether the purpose of this article, and any wastewater discharge permit or order issued under this division, is being met and whether the user is complying with all requirements thereof.
- (1) ~~(1)~~—Users shall allow the control authority ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional related duties. The Control Authority shall conduct compliance inspections once per year, at a minimum.
- (2) ~~(2)~~—Where a user has security measures in force which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the director, his or her agents or assigns, and representatives of state and federal authority will be allowed to enter without delay for the purposes of performing their respective duties.
- (3) ~~(3)~~—The control authority shall have the right to set up on the user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of user's operations.
- (4) ~~(4)~~—The control authority may require the user to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense. All devices used to measure wastewater flow and quality shall be calibrated to ensure their accuracy within plus or minus ten percent.
- (5) ~~(5)~~—Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of Control Authority~~[the superintendent]~~ and shall not be replaced. The costs of clearing such access shall be born by the user.
- (6) ~~(6)~~—Unreasonable delays in allowing ~~[the superintendent]~~the Control Authority access to the user's premises shall be a violation of this article.
- (b) ~~(b)~~—*Search warrants.* If the control authority has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this article, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the control authority designed to verify compliance with this article or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the control authority may seek issuance of a search warrant from the Taylor Municipal Court in the City of Taylor, Texas or Williamson County District Court of the State of Texas.
- (c) ~~(c)~~—*Confidential information.* Information and data on a user obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from control authority's inspection and sampling activities, shall be available to the public without restriction, unless the user specifically requests, and is able to demonstrate to the satisfaction of control authority, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable state law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the user furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater

constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.8. Publication of users in significant non-compliance.

The control authority shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the POTW, a list of the users which, at any time during the previous 12 months, were in significant non-compliance with applicable pretreatment standards and requirements. The term significant non-compliance shall be applicable to all significant industrial users ~~according to 40 CFR 403.8(f)(2)(viii),~~ (or any other industrial user that violates paragraphs ~~(C)(c), (fD) or (hH)~~ of 40 CFR ~~403.8(f)(2)(viii)~~ this Section) and shall mean:-

- (a) Chronic violations of wastewater Discharge limits, defined here as those in which 66 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by Section 29-35.3(a)(33);
- (b) Technical Review Criteria (TRC) violations, defined here as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by Section 29-35.3(a)(33) multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH);
- (c) Any other violation of a Pretreatment Standard or Requirement as defined by Section 29-35.3(a)(44) (daily maximum, long-term average, instantaneous limit, or narrative Standard) that the POTW determines has caused, alone or in combination with other Discharges, Interference or Pass Through (including endangering the health of POTW personnel or the general public);
- (d) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority to halt or prevent such a discharge;
- (e) Failure to meet within 90 days after the schedule due date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;
- (f) Failure to provide, within 45 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;
- (g) Failure to accurately report non-compliance;
- (h) Any other violation or group of violations, which may include a violation of Best Management Practices, which the POTW determines will adversely affect the operation or implementation of the local Pretreatment program.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-48.9. Sampling chamber.

- (a) ~~(a)~~ *General requirements.* Any person discharging an industrial waste mixture into the POTW or any sewer connected therewith, shall provide and maintain in a suitable accessible position on the permittee's premises, or such premises occupied by permittee, an inspection chamber or a manhole near the outlet of each sewer, drain, pipe, channel or connection to the POTW. Each such manhole or inspection chamber shall be of such design and construction which will prevent infiltration and surface waters and be filtered by screens with a maximum opening of one inch but sufficient fineness to prevent the entrance of objectionable slugs of solids to the sanitary sewer system, and shall be so maintained by the person discharging wastes so that any authorized representative or employee of the city may readily and safely measure the volume and obtain samples of the flow at all times. Sampling of the effluent of waste discharges may be accomplished manually or by use of mechanical equipment to obtain a composite sample which would be representative of the total effluent.
- (b) ~~(b)~~ *Quality assurance.* Significant industrial user shall provide a sampling chamber capable of locking and securing automatic samplers during composite sampling.
- (c) ~~(c)~~ *Regulated waste streams.* Categorical users shall provide sample chambers at representative a sample point for each regulated waste stream.
- (d) ~~(d)~~ *Construction plans required.* Before beginning construction of an inspection manhole or chamber, a person must submit plans to the control authority for review and approval.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-49. Reserved.

Sec. 29-50. Charges and fees.

- (a) ~~(a)~~ *Sewer service.* Sewer service charges for industrial wastes which meet standards prescribed within this article under the definition of normal domestic sewage shall be set by separate rate ordinance as may be established and amended from time to time by the city.
- (b) ~~(b)~~ *Surcharge.* There shall in addition to the sewer charge be a surcharge which shall be applied when the B.O.D. in discharge is found to exceed 250 mg/L at the point entering the POTW or when T.S.S. in discharge is found to exceed 200 mg/L at the point entering the POTW or when Ammonia-nitrogen is found to exceed 35 mg/L at the point of entering the POTW, or the sum of the charges of any exceedance of the three. For each parameter, the surcharge added will be calculated by obtaining the product of volume discharged, the conversion factor of 8.34, the difference of the measured concentration and the limit, and the surcharge rate. The surcharge shall be calculated and applied for each parameter of concentration that exceeds the concentration limit.

Parameter	Surcharge Rate (\$ per pound)	Concentration Limit (mg/L)
B.O.D.	0.500-50	250.0
T.S.S.	0.300-30	200.0
NH3-N	1.64	35.0

- (c) ~~(c)~~ *Flow control.* The control authority may require a discharge rate limit to reduce the loading on the POTW.
- (d) ~~(d)~~ *Surcharge determination.* Shall be determined annually for significant industrial users, at a minimum. The determination of B.O.D. and suspended materials shall be by an independent laboratory approved by the

control authority. The time of selection of the sample shall be at the sole discretion of the control authority. The applicable surcharge determined by such tests shall be retroactive for one billing period and shall continue until tests and calculations indicate that the discharge is below the concentration limit, unless subsequent tests determine that the surcharge should be further increased.

(e) ~~(e)~~ *Sampling fees.* Sampling fees shall be applied to recover costs of surcharge sampling, compliance sampling, or any other sampling as necessary to carry out the purpose of this article. Recovered costs shall include sampling materials, sampling equipment, sampler base hourly rate for travel time and sample time, analysis costs, and any other costs that are incurred as a direct consequence of stated sampling.

(f) ~~(f)~~ *Permit fees.*

Document/Activity	Fee (\$)	Frequency
Discharge Permit	<u>\$</u> 250.00	Annual
Discharge Permit Application	200.00	Per Complete Submittal—New and Renewal
Discharge Permit Modification	200.00	As Necessary
Waste Hauler Permit	150.00	Annual
Waste Hauler Permit Application	100.00	Per Complete Submittal—New and Renewal
Waste Hauler Permit Modification	100.00	As Necessary

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-51. ~~Reserved~~ Enforcement Response Plan

(a) The POTW shall develop and implement an enforcement response plan. This plan shall contain detailed procedures indicating how a POTW will investigate and respond to instances of industrial user noncompliance. The plan shall, at a minimum:

- (1) Describe how the POTW will investigate instances of noncompliance;
- (2) Describe the types of escalating enforcement responses the POTW will take in response to all anticipated types of industrial user violations and the time periods within which responses will take place;
- (3) Identify (by title) the official(s) responsible for each type of response;
- (4) Adequately reflect the POTW's primary responsibility to enforce all applicable pretreatment requirements and standards, as detailed in 40 CFR 403.8 (f)(1) and (f)(2).

Sec. 29-52. Administrative enforcement.

(a) ~~(a)~~ *Notice of violation.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may serve upon that user a written notice of violation. Within 14 days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the user to control authority. Submission of such a plan in no way relieves the user of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the authority of control authority to take any action, including emergency actions or any other enforcement action, without first issuing a notice of violation.

(b) ~~(b)~~ *Consent orders.* Control authority may enter into consent orders, assurances of compliance, or other similar documents establishing an agreement with any user responsible for non-compliance. Such documents

shall include specific action to be taken by the user to correct the non-compliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders and shall be judicially enforceable.

(c) ~~(e)~~ *Show cause hearing.* Control authority may order a user which has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, to appear before control authority and show cause why the proposed enforcement action should not be taken. Notice shall be served on the user specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the user show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least seven days prior to the hearing. Such notice may be served on any authorized representative of the user. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the user.

(d) ~~(d)~~ *Compliance orders.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may issue an order to the user responsible for the discharge directing that the user come into compliance within a specified time. If the user does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the non-compliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a pretreatment standard or requirement, nor does a compliance order relieve the user of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the user.

(e) ~~(e)~~ *Cease and desist orders.* When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, or that the user's past violations are likely to recur, control authority may issue an order to the user directing it to cease and desist all such violations and directing the user to:

(1) ~~(1)~~ — Immediately comply with all requirements; and

(2) ~~(2)~~ — Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge. Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the user.

(f) ~~(f)~~ *Administrative fines.*

(1) ~~(1)~~ — When control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, a hauled waste permit, or order issued hereunder, or any other pretreatment standard or requirement, control authority may fine such user in an amount not to exceed \$2,000.00. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

(2) ~~(2)~~ — Unpaid charges, fines, and penalties shall, after 90 calendar days, be assessed an additional penalty of ten percent of the unpaid balance. A lien against the user's property shall be sought for unpaid charges, fines, and penalties.

(3) ~~(3)~~ — Users desiring to dispute such fines must file a written request for control authority to reconsider the fine along with full payment of the fine amount within 30 days of being notified of the fine. Where a request has merit, control authority may convene a hearing on the matter. In the event the user's appeal

is successful, the payment, together with any interest accruing thereto, shall be returned to the user. The control authority may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

~~(4) (4)~~—Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.

~~(g) (g)~~—*Emergency suspension.* The control authority may immediately suspend a user's discharge, after informal notice to the user, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The control authority may also immediately suspend a user's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

~~(1) (1)~~—Any user notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a user's failure to immediately comply voluntarily with the suspension order, the control authority may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The control authority may allow the user to recommence its discharge when the user has demonstrated to the satisfaction of the control authority that the period of endangerment has passed, unless the termination proceedings of this article are initiated against the user.

~~(2) (2)~~—A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the control authority prior to the date of any show cause or termination hearing under this article.

~~(a) (h)~~ Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.

~~(h)~~

~~(i) (i)~~—*Termination of servicedischarge.* Any user who violates the following conditions is subject to discharge termination:

- (1) Violation of individual wastewater discharge permit conditions;
- (2) Failure to accurately report the wastewater constituents and characteristics of its discharge;
- (3) Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- (4) Refusal of reasonable access to the user's premises for the purpose of inspection, monitoring, or sampling; or
- (5) Violation of the pretreatment standards of this article.

(j) Such user will be notified of the proposed termination of its servicedischarge and be offered an opportunity to show cause under section 29-52(c) of this article why the proposed action should not be taken. Exercise of this option by the control authority shall not be a bar to, or a prerequisite for, taking any other action against the user.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-52.1. Judicial enforcement.

(a) ~~(a)~~ *Injunctive relief.* When the control authority finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement, the control authority may petition the Taylor Municipal Court or Williamson County District Court through the city's attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this article on activities of the user. The control authority may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a user.

(b) ~~(b)~~ *Civil penalties.*

(1) ~~(1)~~ — A user who has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, a hauled waste permit, or order issued hereunder, or any other pretreatment standard or requirement shall be liable to the city for a maximum civil penalty of \$2,000.00 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

(2) ~~(2)~~ — The control authority may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the city.

(3) ~~(3)~~ — In determining the amount of civil liability, the court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the user's violation, corrective actions by the user, the compliance history of the user, and any other factor as justice requires.

(4) ~~(4)~~ — Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a user.

(c) ~~(c)~~ *Criminal prosecution.*

(1) ~~(1)~~ — A user who willfully or negligently violates any provision of this article, an individual wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$2,000.00 per violation, per day.

(2) ~~(2)~~ — A user who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of not more than \$2,000.00, per violation, per day. This penalty shall be in addition to any other cause of action for personal injury or property damage available under state law.

(3) ~~(3)~~ — A user who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this article, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this article shall, upon conviction, be punished by a fine of not more than \$2,000.00 per violation, per day.

(4) ~~(4)~~ — In the event of a second conviction, a user shall be punished by a fine of not more than \$2,000.00 per violation, per day.

(d) ~~(d)~~ *Remedies nonexclusive.* The remedies provided for in this article are not exclusive. The control authority may take any, all, or any combination of these actions against a non-compliant user. Enforcement of

pretreatment violations will generally be in accordance with ~~[the city's]~~the Control Authority's enforcement response plan. However, the control authority may take other action against any user when the circumstances warrant. Further, the control authority is empowered to take more than one enforcement action against any non-compliant user.

~~(e) (e)~~—Any person violating any of the provisions of this division shall become liable to the city for any expense, loss or damage occasioned by the city by reason of such violation.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Cross reference(s)—Penalty for violation of code, § 1-8.

Secs. 29-53 Affirmative Defense to Discharge Violations

(a) A User shall have an affirmative defense in any action brought against it alleging a violation of the general prohibitions established in paragraph (a)(1) of this section and the specific prohibitions in Section 29-48(b) where the User can demonstrate that:

(1) It did not know or have reason to know that its Discharge, alone or in conjunction with a discharge or discharges from other sources, would cause Pass Through or Interference;

(2) And

(i) A local limit designed to prevent Pass Through and/or Interference, as the case may be, was developed for each pollutant in the User's Discharge that caused Pass Through or Interference, and the User was in compliance with each such local limit directly prior to and during the Pass Through or Interference; or

(ii) If a local limit designed to prevent Pass Through and/or Interference, as the case may be, has not been developed for the pollutant(s) that caused the Pass Through or Interference, the User's Discharge directly prior to and during the Pass Through or Interference did not change substantially in nature or constituents from the User's prior discharge activity when the POTW was regularly in compliance with the POTW's NPDES permit requirements and, in the case of Interference, applicable requirements for sewage sludge use or disposal.

(b) A User shall have an affirmative defense to prosecution or to civil court action brought under this permit for a violation of pretreatment standards that the person held a valid permit and the person discharged industrial waste in violation of national pretreatment standards as the result of:

(1) Any unavoidable instance or collection of instances of war, strike, riot, or other catastrophe.

(i) The unavoidable scenario defense constitutes a statutory affirmative defense contained in Section 7.251 of the Texas Water Code in an action brought in municipal or state court. If a person can establish that an event that would otherwise be a violation of this article, or a permit issued pursuant to this article, was caused solely by an unavoidable instance or collection of instances of war, strike, riot, or other catastrophe, the event is not a violation of this article or the permit.

(ii) An industrial user who wishes to establish the unavoidable instance affirmative defense must:

(A) demonstrate through relevant evidence that the sole cause of the violation was an unavoidable instance or collection of instances of war, strike, riot, or other catastrophe; and

(B) submit the following information to the Control Authority within 24 hours of becoming aware of the violation (if this information is provided orally, a written submission must be provided to the director within five days):

a. A description of the event, and the nature and cause of the event.

-
- b. The time period of the violation, including exact dates and times or, if still continuing, the anticipated time the violation is expected to continue.
 - c. The steps being taken or planned to reduce, eliminate and prevent recurrence of the violation.
 - (iii) The industrial user seeking to establish the unavoidable instance affirmative defense has the burden of proving by a preponderance of the evidence that the violation of this article, or a permit issued pursuant to this article, was caused solely by an unavoidable instance or collection of instances of war, strike, riot or other catastrophe.
 - (2) A bypass authorized by the director in accordance with Title 40, Code of Federal Regulations, Section 403.17(c), as amended.
 - (3) An upset demonstrated in accordance with Title 40, Code of Federal Regulations, Section 403.16(c), as amended.

Secs. 29-54 Bypass

(a) Definitions

- (1) Bypass means the intentional diversion of wastestreams from any portion of an Industrial User's treatment facility.
- (2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.
- (b) Bypass not violating applicable Pretreatment Standards or Requirements. An Industrial User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (c) and (d) of this section.

(c) Notice

- (1) If an Industrial User knows in advance of the need for a bypass, it shall submit prior notice to the Control Authority, if possible at least ten days before the date of the bypass.
- (2) An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable Pretreatment Standards to the Control Authority within 24 hours from the time the Industrial User becomes aware of the bypass. A written submission shall also be provided within 5 days of the time the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Control Authority may waive the written report on a case-by-case basis if the oral report has been received within 24 hours.

(d) Prohibition of bypass.

- (1) Bypass is prohibited, and the Control Authority may take enforcement action against an Industrial User for a bypass, unless.
 - (i) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (ii) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of

reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and

(iii) The Industrial User submitted notices as required under part (c) of this section.

(e) The Control Authority may approve an anticipated bypass, after considering its adverse effects, if the Control Authority determines that it will meet the three conditions listed in part (d)(1) of this section.

Secs. 29-55—29-60. Reserved.

DIVISION 3. HAULED WASTES

Sec. 29-61. General.

(a) ~~(a)~~ *Purpose.* This division sets forth uniform requirements for indirect dischargers of hauled domestic wastes to the POTW.

(b) ~~(b)~~ *Applicability.* This division shall apply to all users that generate, pick up, transport, and dispose of any hauled waste at the POTWs designated disposal station. Discharge of any trucked or hauled waste at a location other than a designated disposal station shall be a violation of this division. This division authorizes the issuance of hauled wastewater discharge permits with applicable controls, requires the use of a manifest system, provides for monitoring, compliance, and enforcement activities, requires user reporting, and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-62. Hauled waste permit application.

(a) ~~(a)~~ *Application required.* A person who desires a permit to discharge hauled waste must make application on a form provided by the control authority. If a person fails to submit an application as required or the person submits an incomplete application to the control authority, the person shall be prohibited from transporting and disposing of hauled or trucked waste to the POTW until such time as the control authority determines that the applicant has fulfilled all application requirements and a valid, current permit is issued. An application shall contain the following information:

(1) ~~(1)~~ —A statement of the company/individual's name, address, telephone number and date of application. If the applicant is a other than an individual, the control authority may require additional information regarding officers, general partners, etc.

(2) ~~(2)~~ —Individual providing the information and his/her title and telephone number.

(3) ~~(3)~~ —Identification of all vehicles owned and/or operated by the applicant and the holding capacity thereof, to be used in connection with the trucking or hauling of waste. Such identification to include vehicle make, model, model year, vehicle identification number (VIN number), motor vehicle registration license plate number and liquid waste hauling capacity.

(4) ~~(4)~~ —A certificate of inspection by the control authority, county health department or applicable regulatory agency for all vehicles identified above. The inspection shall verify that at the time of inspection that: The vehicle had a tank or body for the holding of wastes so constructed and maintained as to be completely spill and leak proof.

(5) ~~(5)~~ — The address where the vehicles used in connection with the business or in transporting any wastes will be stored or parked when not in use.

(6) ~~(6)~~ — A listing of all disposal sites used for transport and disposal of trucked or hauled wastes by the applicant at the time this application is completed.

(7) ~~(7)~~ — A listing of the waste types (domestic-only, grease interceptor, industrial, etc.) and monthly discharge amounts that are expected to be transported and disposed of at the POTW. If industrial waste, describe waste type(s) and source(s).

(8) ~~(8)~~ — Proof of all required insurance coverages.

(9) ~~(9)~~ — Any other information deemed necessary by the control authority.

(b) ~~(b)~~ *Re-application required.* A user with an expiring hauled waste discharge permit shall apply for hauled waste discharge permit re-issuance by submitting a complete permit application, within 60 days prior to expiration of the existing permit. Reapplication shall be in a form and manner prescribed by the control authority. At a minimum the permittee shall update all information from the previous application that has not been previously provided to the control authority.

Failure to submit a new application as required or an incomplete application shall cause the control authority to prohibit the transport of hauled or trucked waste to the POTW by the permittee upon expiration of the current, valid permit.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-63. Hauled waste permit.

~~(a) Permit required. It shall be unlawful for any person to operate or cause to be operated a vehicle for the purpose of transporting and disposing hauled or trucked waste to the POTW without a current, valid permit issued by the control authority.~~

~~(a) The permit issued by the control authority shall authorize the permittee to transport and dispose of trucked and hauled wastes to the designated disposal station of the POTW. The permit shall specifically control:~~

~~(b) (1) The wastes authorized for transport and disposal at the POTW;~~

~~(a) (2) The vehicles owned and/or operated by the permittee that are authorized to transport and dispose of waste at the POTW;~~

~~(3) The pretreatment standards and requirements with which the permittee must comply;~~

~~b. (4) Any other requirements or conditions imposed on the permittee by the control authority for the transport and disposal of trucked and hauled waste to the POTW.~~

(a) Permit required. It shall be unlawful for any person to operate or cause to be operated a vehicle for the purpose of transporting and disposing hauled or trucked waste to the POTW without a current, valid permit issued by the control authority. The permit issued by the control authority shall authorize the permittee to transport and dispose of trucked and hauled wastes to the designated disposal station of the POTW. The permit shall specifically control:

(1) The wastes authorized for transport and disposal at the POTW;

(2) The vehicles owned and/or operated by the permittee that are authorized to transport and dispose of waste at the POTW;

(3) The pretreatment standards and requirements with which the permittee must comply;

(4) Any other requirements or conditions imposed on the permittee by the control authority for the transport and disposal of trucked and hauled waste to the POTW

~~(b)~~ Permit contents. No transporter shall discharge wastewater to the POTWs designated disposal station without first obtaining a hauled waste discharge permit from the control authority.

(b) Obtaining a hauled waste discharge permit does not relieve a permittee of its obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state, and local law.

(1) The permits required shall, at a minimum, contain the following provisions:

(i) ~~(1)~~ Permittee's name and address;

(ii) ~~(2)~~ Applicable legal authority;

(iii) ~~(3)~~ Identification of the POTW designated disposal station;

(iv) ~~(4)~~ Statement of non-transferability;

(v) ~~(5)~~ Re-application requirements;

(vi) ~~(6)~~ Effective and expiration date of the permit;

(vii) ~~(7)~~ Definitions;

(viii) ~~(8)~~ Listing of authorized vehicles owned and/or operated by permittee that are allowed to transport and dispose of waste at the POTW;

(ix) ~~(9)~~ Specific prohibitions and applicable pretreatment standards and requirements;

(x) ~~(10)~~ Listing of authorized waste types that the permittee may discharge;

(xi) ~~(11)~~ Sampling, analysis and reporting requirement;

(xii) ~~(12)~~ Special requirements for transporters of trucked or hauled waste;

(xiii) ~~(13)~~ General permit requirements;

(xiv) ~~(14)~~ A statement of applicable civil and criminal penalties for violation of any conditions, requirements, or standards;

(xv) ~~(15)~~ Any other requirements, limitations, or conditions deemed necessary by the control authority.

(c) ~~(c)~~ Hauled waste discharge permit decisions. The control authority will evaluate the data furnished by the user and may require additional information. Within 30 days of receipt of a complete hauled waste discharge permit application, control authority will determine whether to issue a hauled waste discharge permit. The control authority may deny any application for a hauled waste discharge permit.

(d) ~~(d)~~ Hauled waste discharge permit modification. The control authority may modify a hauled waste discharge permit issued under this rule, for good cause, including, but not limited to, the following reasons:

(1) ~~(1)~~ To incorporate any new or revised federal, state, or local pretreatment standards or requirements;

(2) ~~(2)~~ Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective permit;

(3) ~~(3)~~ A change in any condition in either the discharge or the POTW that requires either a temporary or permanent reduction or elimination or the authorized discharge;

(4) ~~(4)~~ Violation of any terms or conditions of this permit;

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- (5) ~~(5)~~ — Misrepresentation or failure to disclose fully all relevant facts in the permit application or in any required reporting;
- (6) ~~(6)~~ — Information indicating that the authorized discharge poses a threat to the POTW, POTW personnel or the receiving waters to which the POTW discharges;
- (7) ~~(7)~~ — To correct typographical or other errors in the permit; or
- (8) ~~(8)~~ — To respond to requests of the permittee for modifications.
- (e) ~~(e)~~ — Hauled wastewater discharge permit revocation. The control authority may revoke a hauled waste discharge permit for good cause, including, but not limited to, the following reasons:
- (1) ~~(1)~~ — Violation of any term or condition of this division, or applicable state or federal laws or regulations;
- (2) ~~(2)~~ — Obtaining a permit by misrepresentation or failure to disclose fully all relevant facts in either the permit application or any required report;
- (3) ~~(3)~~ — Promulgation of a more stringent pretreatment standard by state or federal agencies having jurisdiction over receiving waters;
- (4) ~~(4)~~ — Changes in the processes used by the permittee or changes in the discharge volume or character; changes in design or capability of the POTW;
- (5) ~~(5)~~ — Failure to pay charges or fines;
- (6) ~~(6)~~ — Failure of the permittee to report an accidental discharge;
- (7) ~~(7)~~ — Permittees increasing the use of wash down water or otherwise diluting the permitted waste for the purpose of meeting discharge limitations or requirements;
- (8) ~~(8)~~ — Falsification by the permittee of any permit, report, manifest information or records required by this permit or the implementing ordinance;
- (9) ~~(9)~~ — Failure of the permittee to report significant changes in operations or hauled waste characteristics; tampering by the permittee with POTW monitoring or sampling equipment;
- (10) ~~(10)~~ — Refusing to allow the control authority timely access to the permittee's facility premises, vehicles or records;
- (11) ~~(11)~~ — Failure to complete a wastewater discharge permit application or manifest as required; or
- (12) ~~(12)~~ — Any other grounds for revocation or suspension as may be allowed by law or ordinance.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-64. Hauled wastewater and transporter requirements.

~~(a) — Allowable discharge of hauled waste. Domestic only or any other waste that has first been approved by the control authority and is compatible with the treatment processes at the POTW.~~

~~(b) — Prohibited discharge standards. In addition to the prohibited discharge standards that apply to all users, outlined in division 2 of this article, the permittee covered by these rules shall not discharge any wastes to the POTW that:~~

~~(a) Allowable discharge of hauled waste. Domestic only or any other waste that has first been approved by the control authority and is compatible with the treatment processes at the POTW.~~

(b) Prohibited discharge standards. In addition to the prohibited discharge standards that apply to all users, outlined in division 2 of this article, the permittee covered by these rules shall not discharge any wastes to the POTW that:

- (1) (1) — Are a mixture of domestic waste and other waste that is or may be contaminated by prohibited waste;
- (2) (2) — Are hazardous;
- (3) (3) — Grease trap or interceptor waste that is or may be mixed with industrial wastes;
- (4) (4) — Portable toilet waste in volumes greater than 400-gallons per day per permit, or limited by mass of pollutant discharged to not exceed a flow weighted proportion of the MAHL for a given pollutant, based on the volume being discharged;
- (5) (5) — Are generated from any user that performs operations or is otherwise covered by pretreatment standards specified at 40 CFR chapter I, subchapter N (Categorical Industrial Users), unless the permittee is specifically authorized to pick up and dispose of such wastes from the generator. The categorical industrial user must be authorized by the control authority to dispose of process wastewater at the POTW; and/or
- (6) (6) — Are discharged to the POTW in a manner or location that is other than that authorized by the permit.

(a) (c) *Limitations for authorized disposal of specific wastes.* The control authority shall establish all conditions, requirements, and standards as deemed necessary for the disposal of domestic-only, user generated wastes at the POTW by a permittee.

(c)

(d) (d) *POTW contact information.* Discharging of hauled or trucked waste to the designated disposal station shall be allowed only under the supervision of the control authority and during the hours specified by the control authority. Transporters shall obey all POTW safety and traffic regulations while on the treatment plant site. All notifications required under this rule or the permit and shall be made as follows:

On-site notifications:

Hauled Waste Program

Jim Gray, Public Works Director
1424 N. Main St.
Taylor, Texas 76574
512-352-5818

Mailing of required reports, applications, etc.:

Hauled Waste Program

Jim Gray, Public Works Director
1424 N. Main St.
Taylor, Texas 76574
512-352-5818

(e) (e) *Liquid waste vehicle maintenance/operations.*

(1) (1) — A liquid waste transporter shall:

- (i) a — Maintain tanks, pumps, valves, hoses, racks, cylinders, diaphragms, pipes, connections, and other appurtenances on a vehicle in good repair and free from leaks;

(ii) ~~b.~~ Provide a safety plug or cap for each tank;

(iii) ~~c.~~ Ensure that the vehicle exterior is clean at the beginning of each work day (prior to entry to the POTW); and

(iv) ~~d.~~ Clean the inside of tanks to ensure that non-permitted residual wastes are not left in the tank and allowed to mix with permitted wastes.

(2) ~~(2)~~ A liquid waste transporter's vehicle shall be inspected by the control authority or applicable regulatory agency, prior to the issuance of a permit. To qualify for a permit, the permittee shall ensure that all vehicles covered by the permit comply with the following requirements:

(i) ~~a.~~ The sample tank shall be an integral part of a vehicle to transport liquid waste. Portable tanks or other containers temporarily installed in vehicles are prohibited (unless prior approval is obtained from the control authority, e.g. portable toilets);

(ii) ~~b.~~ Piping, valves, and connectors (excluding the discharge hose) shall be permanently attached to tank and/or vehicle;

(iii) ~~c.~~ Tanks must be liquid tight and tanks constructed so that every interior and exterior portion can be easily cleaned;

(iv) ~~d.~~ Opening of tank to be constructed so that collected waste will not spill during filling, transfer, transport or disposal;

(v) ~~e.~~ Outlet connections to be constructed so that no liquid waste will leak, run, or spill out from the vehicle;

(vi) ~~f.~~ Outlets to be of a design and type suitable for the liquid waste handled and capable of controlling flow or discharge without spillage and undue spray on or flooding of immediate surroundings while in use; and

(vii) ~~g.~~ Pumps, valves, cylinders, diaphragms, and other appurtenances to be of a design and type suitable for the type of waste handled, capable of operation without spillage, spray, or leakage, and capable of being easily disassembled for cleaning.

(3) ~~(3)~~ Vehicles for which permits have been issued are subject to subsequent inspection by control authority personnel when they are discharging wastes to the POTW or on POTW facility grounds. Any items of nonconformance regarding the condition of the vehicle, which have developed since the permit was issued, may be noted by the control authority and a written notice shall be sent to the permittee notifying him of the need to correct the deficiency within a specific time limit.

(4) ~~(4)~~ Vehicles for which a permit has been issued must display the current, valid permit during the discharge of wastes to the POTW such that it can be seen from the outside of the vehicle by the control authority.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-65. Reporting requirements.

These reporting requirements are in addition to requirements set forth in division 2 of this article.

(a) ~~(a)~~ *Manifests required.*

(1) ~~(1)~~ *Completing a manifest.* It is unlawful for any permittee to discharge hauled or trucked waste at the POTW without first completing a manifest. The permittee must provide a copy of the manifest to the control authority for each generator from which waste is obtained. The manifest form used shall be approved for use by the control authority. This manifest shall include, at a minimum:

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- (i) ~~a.~~—The name of the transporter/permittee and vehicle identification information;
- (ii) ~~b.~~—Permit number of the permit issued by the control authority;
- (iii) ~~c.~~—Signature of the transporter, date of discharge, and certification;
- (iv) ~~d.~~—The name, addresses, phone number, date and time each waste was pick-up for each generator;
- (v) ~~e.~~—The volume and characteristics of each waste picked-up, as appropriate. The form shall identify the type of waste.
- (2) ~~(2)~~—*Manifest system.* The permittee shall complete one manifest or appropriate section of the manifest for each location serviced.
- (i) ~~a.~~—A copy of the manifest may be provided to the generator at the time of waste collection;
- (ii) ~~b.~~—A copy of the completed manifest shall be signed and dated by the permittee at the time of disposal. A copy shall be maintained by the permittee; and
- (iii) ~~c.~~—A copy of the completed manifest shall be provided to the control authority by the permittee prior to disposal.
- (b) ~~(c)~~—*Reports of changed conditions.* The permittee must notify the control authority, in writing, of any planned significant changes to the permittee's operations or system which might alter the nature or quality of its wastewater prior to discharge to the POTWs designated disposal system.
- (1) ~~(1)~~—The control authority may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a new permit application.
- (2) ~~(2)~~—The control authority may issue a permit or modify an existing wastewater discharge permit in response to changed conditions or anticipated changed conditions.
- (c) ~~(d)~~—*Rejected loads.* The permittee will be required to provide the control authority with additional documentation attesting to the proper disposal of any rejected load that is transported by the permittee.
- (d) ~~(e)~~—*Reserved.*
- (e) ~~(f)~~—*Analytical requirements.* All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136.
- (f) ~~(g)~~—*Sample collection.* The control authority may require the permittee to collect samples of the waste discharged into the designated disposal system and to periodically test and analyze such samples for the purpose of determining whether the provisions of the permit, this division are being complied with. When required by the control authority, transporters shall obtain a sample of waste at the time of discharge.
- (1) Sample collection must use procedures and techniques as approved by the control authority. Except as indicated below, the user must collect wastewater samples using a composite sample. For sampling of hauled or trucked waste, a time composite sample shall generally be employed. The sample collection requirements shall be specified by the control authority. A time composite sample shall consist of a minimum of three grab samples, composited into a single sample. The first sample shall be collected at the beginning of discharge, a second grab when the discharge is approximately 50 percent complete and a third sample when the discharge is approximately 90 percent complete. The POTW shall require the hauler to increase the number of grab samples if the POTW believes that the resultant sample is not representative.
- (2) Grab samples may be authorized to show compliance with instantaneous discharge limits or where the control authority determines that the vehicle tanks are well mixed and grab samples are representative of the discharge.

(3) Samples for oil and grease, temperature, pH, cyanide, phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

(g) ~~(h)~~ *Timing*. Written reports will be deemed to have been submitted on the date received by the control authority or date of postmark.

(h) ~~(i)~~ *Record keeping*. Users subject to the reporting requirements of this division shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this rule or the permit, and any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three years. This period shall be automatically extended for the duration of any litigation concerning the user or where the user has been specifically notified of a longer retention period by the control authority.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Sec. 29-66. Reserved.

Sec. 29-67. Supplemental requirements.

- (a) *Performance bonds*. The control authority may decline to issue or reissue a wastewater discharge permit to any user who has failed to comply with any provision of this division, a previous wastewater discharge permit, unless such user first files a satisfactory bond, payable to the city, in a sum not to exceed a value determined by the control authority to be necessary to achieve consistent compliance. All liquid waste haulers shall be bonded in an amount of at least \$25,000.00, indemnifying the public against damages sustained by any reason; any spill, dumping or discharge of any liquid waste, hazardous waste, or incompatible waste within the jurisdictional limits of the city. Proof of bonding shall be provided to the control authority at time of permit application.
- (b) *Liability insurance*. The control authority may decline to issue or reissue a wastewater discharge permit to any user who has failed to comply with any provision of this division, a previous wastewater discharge permit, unless the user first submits proof that it has obtained financial assurances sufficient to restore or repair damage to the POTW caused by its discharge. The permittee shall furnish proof of liability insurance for public liability and property damage and for bodily injury or death growing out of any one accident or any other cause in a minimum sum of \$250,000.00 for one person with an annual aggregate limit of \$500,000.00 for two or more persons; and in addition, shall provide damage liability insurance in a minimum of \$100,000.00 for property damage growing out of any one accident or other cause or an alternative to the above, provide combined limit for bodily injury/death or property damage in the sum of \$500,000.00.
- Such public liability and property damage insurance shall protect against loss from liability imposed by law for damages on account of bodily injury, including death resulting therefrom, suffered or alleged to have been suffered by any person or persons whatsoever resulting directly or indirectly from any acts or activity of licensee, or any person acting for licensee, or under licensees control or direction and also to protect against loss from liability imposed by law for damages to any property of any person caused directly or indirectly by acts or activities of licensee or any person acting for licensee or under licensees control or direction.
- (c) *Surety bond*. The control authority may decline to issue or reissue a wastewater discharge permit to any user unless the user first executes and deposits with the control authority a surety bond in the sum of \$1,000.00 executed by user and a corporate surety authorized to issue bonds in the State of Texas. The bond shall be conditioned that the permittee will conduct the hauled waste business in accordance with all local state, and

federal, and that the permittee will fully comply with the provisions of the permit, and that the permittee will pay for all costs of cleanup or of any spill resulting from his operations, will promptly pay all sewer use and high strength surcharge owed to the control authority as they come due, and will pay for the repair of facilities of the city damaged by the permittee.

- (d) *Public nuisances.* A violation of any provision of this division or a previous wastewater discharge permit is hereby declared a public nuisance and shall be corrected or abated as directed by the control authority. Any person(s) creating a public nuisance shall be subject to the provisions of state law and city ordinance governing nuisances, including reimbursing the city for any costs incurred by removing, abating, or remedying said nuisance.

(Ord. No. 2021-32 , § 2(Exh. A), 10-14-2021)

Secs. 29-68—29-70. Reserved.

ARTICLE IV. RESERVED⁴

Secs. 29-71—29-80. Reserved.

ARTICLE V. DROUGHT CONTINGENCY PLAN⁵

Sec. 29-81. Declaration of policy, purpose, and intent.

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Taylor hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this drought contingency plan (the plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in section 29-89 of this plan.

(Ord. No. 2002-4, § 1.0, 2-12-2002; Ord. No. 2019-17 , § 1.0, 4-25-2019)

Sec. 29-82. Public involvement.

Provisions were made by the City of Taylor to inform the public.

⁴Editor's note(s)—Ord. No. 2001-6, adopted March 15, 2001, repealed art. IV, divs. 1—3, §§ 29-61—29-79, in its entirety. Former art. IV, pertained to cross connection control and was derived from Ord. No. 2000-4, adopted April 24, 2000.

⁵Editor's note(s)—Ord. No. 2002-4, §§ 1.0—12.0, adopted February 12, 2002, enacted provisions which were not specifically amendatory of the Code, but which have been included herein as a new art. V, §§ 29-81—29-92, for classification purposes and at the discretion of the editor.

(Ord. No. 2002-4, § 2.0, 2-12-2002; Ord. No. 2019-17 , § 2.0, 4-25-2019)

Sec. 29-83. Public and wholesale water customer education.

The City of Taylor will periodically provide the public with information about the plan, including information about the conditions under which each stage of the plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of press releases, utility bill inserts, general mailings, City of Taylor web-site, etc.

The City of Taylor will periodically provide wholesale water customers with information about the plan, including information about the conditions under which each stage of the plan is to be initiated or terminated and the drought response measures to be implemented in each stage. A copy of this plan will be provided to each wholesale customer and periodic updates will be provided.

(Ord. No. 2002-4, § 3.0, 2-12-2002; Ord. No. 2019-17 , § 3.0, 4-25-2019)

Sec. 29-84. Coordination with regional water planning groups.

Located within the Brazos River Region Planning Area (Region G), the City of Taylor will provide a copy of this plan to the Brazos Regional Planning Group.

(Ord. No. 2002-4, § 4.0, 2-12-2002; Ord. No. 2019-17 , § 4.0, 4-25-2019)

Sec. 29-85. Authorization.

The city manager, director of public works, or his/her designee, is hereby authorized and directed to implement the applicable provisions of this plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The city manager, director of public works, or his/her designee, shall have the authority to initiate the city's drought contingency plan set by the BRA Drought Triggers.

(Ord. No. 2002-4, § 5.0, 2-12-2002; Ord. No. 2019-17 , § 5.0, 4-25-2019)

Sec. 29-86. Application.

The provisions of this plan shall apply to all persons, customers, and property utilizing water provided by the City of Taylor. The terms "person" and "customer" as used in the plan include individuals, corporations, partnerships, associations, and all other legal entities.

(Ord. No. 2002-4, § 6.0, 2-12-2002; Ord. No. 2019-17 , § 6.0, 4-25-2019)

Sec. 29-87. Definitions.

For the purposes of this plan, the following definitions shall apply:

Aesthetic water use means water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use means water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation means those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer means any person, company, or organization using water supplied by the City of Taylor.

Domestic water use means water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address means street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use means the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscaped irrigation use means water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use means water uses that are not essential nor required for the protection of public health, safety, and welfare, including:

- (1) Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this plan;
- (2) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (3) Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (4) Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (5) Flushing gutters or permitting water to run or accumulate in any gutter or street;
- (6) Use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (7) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (8) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (9) Use of water from hydrants for construction purposes or any other purposes other than firefighting.

Odd numbered address means street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

(Ord. No. 2002-4, § 7.0, 2-12-2002; Ord. No. 2019-17 , § 7.0, 4-25-2019)

Sec. 29-88. Criteria for initiation and termination of drought response stages.

The city manager, director of public works, or his/her designee shall monitor water supply and/or demand conditions on a daily basis. The city shall comply with the BRA triggers as they are reached. The triggering criteria described below are based on a statistical analysis of the vulnerability of the water system relative to the system's production/distribution capacity limitations.

Stage 1 triggers—Drought watch water condition

Requirements for initiation—Customers will be requested to voluntarily comply with the requirements and restrictions on certain non-essential water uses for Stage 1 of this plan when the average daily water consumption reaches 70 percent of production/distribution capacity for a period of three consecutive days.

All stages shall be rescinded when the city is notified by the BRA.

Stage 2 triggers—MODERATE drought warning condition

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided on 29-89 of this plan when the average daily water consumption reaches 80 percent of production/distribution capacity for a period of three consecutive days.

Requirements for termination—Stage 2 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist and the BRA notifies the city.

Stage 3 Triggers—SEVERE drought emergency conditions

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this plan when the average daily water consumption reaches 90 percent of production/distribution capacity for three consecutive days.

Requirements for termination—Stage 3 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist until the city is notified by the BRA.

Stage 4 Triggers—CRITICAL water shortage conditions

Requirements for initiation—Customers shall be required to comply with the requirements and restrictions for Stage 4 of this plan when the city manager, director of public works, or his/her designee, determines that a water supply emergency exists based on notification by the BRA:

- (1) Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service;
- (2) Natural or man-made contamination of the water supply source(s);
- (3) There is detection of water systems failure from acts of God (tornadoes, hurricanes, etc.), or man;
- (4) System demand exceeds available high service pump capacity; or
- (5) Any situation or circumstance in which the city manager, director of public works, or his/her designee determines an emergency to exist.

Requirements for termination—Stage 4 of the plan may be rescinded when all of the conditions listed as triggering events and the city has been notified by the BRA.

Stage 5 Triggers—WATER ALLOCATION

Requirements for initiation—Customers shall be required to comply with the water allocation plan prescribed in section 29-89 of this plan and comply with the requirements and restrictions for Stage 5 of this plan when the average daily water consumption reaches 95 percent of production/distribution capacity for a period of three consecutive days.

Requirements for termination—Water allocation may be rescinded when all of the conditions listed as triggering events and the city has been notified by the BRA.

(Ord. No. 2002-4, § 8.0, 2-12-2002; Ord. No. 2019-17 , § 8.0, 4-25-2019)

Sec. 29-89. Drought response stages.

The city manager, director of public works, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in section 29-88 of this plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

(1) *Notification.*

- a. *Notification of the public.* The city manager, director of public works, or his/her designee shall notify the public by one or more means of:

- Publication in a newspaper of general circulation;
- Direct mailings to customers and concerned parties;
- Public service announcements;
- Signs posted in public places; and/or
- City of Taylor web-site;
- Etc.

- b. *Additional notification.* The city manager, director of public works, or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor and council members;
- Fire and police chiefs;
- Utility, streets, and parks superintendents;
- County judge and commissioners;
- City and county emergency management coordinators;
- Major and critical water users; and/or
- Texas Natural Resource Conservation Commission, when required;
- Etc.

The City of Taylor shall notify the executive director of the Texas Natural Resource Conservation Commission within five business days of the implementation of any mandatory provisions of the drought contingency plan.

- c. *Stage 1 response—MILD water shortage conditions.*

Goal. Achieve a voluntary five percent reduction in average daily water use.

Supply management measures. The city will reduce or discontinue flushing of water mains and will reduce or discontinue irrigation of public landscaped lands. The city will comply with the voluntary water use restrictions for Stage 1 when Stage 1 is implemented.

Voluntary water use restrictions:

1. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours

of 12:00 midnight and 10:00 a.m. and 8:00 p.m. to 12:00 midnight on designated watering days.

2. All operations of the City of Taylor shall adhere to water use restrictions prescribed for Stage 1 of the plan.
3. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

d. *Stage 2 response—MODERATE water shortage conditions.*

Goal. Achieve a ten percent reduction in average daily water use.

Supply management measures. The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions for Stage 2 when Stage 2 is implemented.

Water use restrictions. Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket or watering can of five gallons or less, or drip irrigation system.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
5. Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Taylor.
6. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Taylor, the facility shall not be subject to these regulations.

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7. All restaurants are prohibited from serving water to patrons except upon request of the patron.
 8. The following uses of water are defined as non-essential and are prohibited:
 - i. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - ii. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - iii. Use of water for dust control;
 - iv. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - v. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
 9. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
 10. The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Taylor.
 11. The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.

e. *Stage 3 response—SEVERE drought emergency condition.*

Goal. Achieve a 20 percent reduction in average daily water use.

Supply management measures. The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions for Stage 3 when Stage 3 is implemented.

Water use restrictions. All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.
3. The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.

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4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 5. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

f. *Stage 4 response—CRITICAL water shortage conditions.*

Goal. Achieve a 75 percent reduction in average daily water use.

Supply management measures. The city, if deemed necessary by the city manager, director of public works, or his/her designee, may utilize an alternative water source(s) to include, but not to be limited to:

1. The purchase, delivery, and distribution of bottled waters; and/or
2. The use and delivery/distribution of waters from city wells.

The city will reduce or discontinue flushing of water mains and reduce or discontinue irrigation of public landscaped areas. The city will comply with the water use restrictions of Stage 5 when Stage 4 is implemented.

Water use restrictions. All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 4 except:

1. Irrigation of landscaped areas is absolutely prohibited.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

g. *Stage 5 response—WATER ALLOCATION.*

In the event that water shortage conditions threaten public health, safety, and welfare, the city manager, director of public works, or his/her designee is hereby authorized to allocate water according to the following water allocation plan:

- (2) *Single-family residential customers.* The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per Month
1 or 2	6,000
3 or 4	7,000
5 or 6	8,000
7 or 8	9,000
9 or 10	10,000
11 or more	12,000

"Household" means the residential premises served by the customer's meter.

"Persons per household" includes only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is comprised of two persons unless the customer notifies the City of Taylor of a greater number of persons per household on a form prescribed by the city manager, director of public works,

or his/her designee. The city manager, director of public works, or his/her designee shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the City of Taylor offices to complete and sign the form claiming more than two persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the city manager, director of public works, or his/her designee.

When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the City of Taylor on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify the City of Taylor in writing within two days. In prescribing the method for claiming more than two persons per household, the city manager, director of public works, or his/her designee shall adopt methods to ensure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household or fails to timely notify the City of Taylor of a reduction in the number of person in a household shall be fined not less than \$50.00.

Residential water customers shall pay the following surcharges:

- \$25.00 for the first 1,000 gallons over allocation.
- \$50.00 for the second 1,000 gallons over allocation.
- \$75.00 for the third 1,000 gallons over allocation.
- \$100.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

- (3) *Master-metered multi-family residential customers.* The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (e.g., apartments, mobile homes) shall be allocated 6,000 gallons per month for each dwelling unit. It shall be assumed that such a customer's meter serves two dwelling units unless the customer notifies the City of Taylor of a greater number on a form prescribed by the city manager, director of public works, or his/her designee. The city manager, director of public works, or his/her designee shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every such customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the City of Taylor offices to complete and sign the form claiming more than two dwellings. A dwelling unit may be claimed under this provision whether it is occupied or not. New customers may claim more dwelling units at the time of applying for water service on the form prescribed by the city manager, director of public works, or his/her designee. If the number of dwelling units served by a master meter is reduced, the customer shall notify the City of Taylor in writing within two days. In prescribing the method for claiming more than two dwelling units, the city manager, director of public works, or his/her designee shall adopt methods to ensure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of dwelling units served by a master meter or fails to timely notify the City of Taylor of a reduction in the number of person in a household shall be fined not less than \$500.00. Customers billed from a master meter under this provision shall pay the following monthly surcharges:

- \$25.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- \$50.00, thereafter, for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.

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- \$75.00, thereafter, for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
 - \$100.00, thereafter, for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

- (4) *Commercial customers.* A monthly water allocation shall be established by the city manager, director of public works, or his/her designee, for each non-residential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 75 percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. Provided, however, a customer, 75 percent of whose monthly usage is less than 6,000 gallons, shall be allocated 6,000 gallons.

The city manager, director of public works, or his/her designee shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Taylor to determine the allocation. Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased if,

- a. The designated period does not accurately reflect the customer's normal water usage,
- b. One non-residential customer agrees to transfer part of its allocation to another non-residential customer, or
- c. Other objective evidence demonstrates that the designated allocation is inaccurate under present conditions.

A customer may appeal an allocation established hereunder to the city manager, director of public works, or his/her designee, or to any special water allocation review committee that may have been established. Non-residential commercial customers shall pay the following surcharges:

Customers whose allocation is zero gallons through 10,000 gallons per month:

- \$50.00 per 1,000 gallons for the first 1,000 gallons over allocation.
- \$75.00 per 1,000 gallons for the second 1,000 gallons over allocation.
- \$100.00 per 1,000 gallons for the third 1,000 gallons over allocation.
- \$125.00 per 1,000 gallons for each additional 1,000 gallons over allocation.

Customers whose allocation is 10,001 gallons per month or more:

- \$75.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
- \$150.00 per 1,000 gallons from five percent through ten percent above allocation.
- \$225.00 per 1,000 gallons from ten percent through 15 percent above allocation.
- \$300.00 per 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative.

- (5) *Industrial customers.* A monthly water allocation shall be established by the city manager, director of public works, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be approximately 90 percent of the customer's water usage baseline. Ninety days after the initial imposition of the allocation for industrial customers,

the industrial customer's allocation shall be further reduced to 80 percent of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12 month period ending prior to the date of implementation of Stage 2 of the Plan. If the industrial water customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The city manager, director of public works, or his/her designee, shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Taylor to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased,

- a. If the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period,
- b. The customer has added or is in the process of adding significant additional processing capacity,
- c. The customer has shut down or significantly reduced the production of a major processing unit,
- d. The customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited,
- e. The customer agrees to transfer part of its allocation to another industrial customer, or
- f. If other objective evidence demonstrates that the designated allocation is inaccurate under present conditions.

A customer may appeal an allocation established hereunder to the city manager, director of public works, or his/her designee, or to any special water allocation review committee that may have been established. Industrial customers shall pay the following surcharges:

Customers whose allocation is zero gallons through 20,000 gallons per month:

- \$50.00 per 1,000 gallons for the first 1,000 gallons over allocation.
- \$75.00 per 1,000 gallons for the second 1,000 gallons over allocation.
- \$100.00 per 1,000 gallons for the third 1,000 gallons over allocation.
- \$125.00 per 1,000 gallons for each additional 1,000 gallons over allocation.

Customers whose allocation is 20,001 gallons per month or more:

- \$75.00 per 1,000 gallons in excess of the allocation up through five percent above allocation.
- \$150.00 per 1,000 gallons from five percent through ten percent above allocation.
- \$225.00 per 1,000 gallons from ten percent through 15 percent above allocation.
- \$300.00 per 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative.

- (6) *Wholesale customers.* All new, renewed, or extended wholesale supply contracts entered into after official adoption of this plan, including contract extensions, shall include a provision that in case of a shortage of water resulting from a drought, or shortage due to any emergency condition, the water to be distributed shall be divided on a pro rata curtailment basis in accordance with Texas Water Code § 11.039.

(Ord. No. 2002-4, § 9.0, 2-12-2002; Ord. No. 2019-17 , § 9.0, 4-25-2019)

Sec. 29-90. Pro rata water allocation.

In the event that the triggering criteria specified in section 29-88 of the plan for Stage 5—Water Allocation conditions have been met, the city manager, director of public works, or his/her designee is hereby authorized to initiate allocation of water supplies on a pro rata basis in accordance with Texas Water Code § 11.039 and according to the following water allocation policies procedures:

- (1) A wholesale customer's monthly allocation shall be a percentage of the customer's water usage baseline. The percentage will be set by resolution of the city council based on the city manager's, director of public work's, or his/her designee's assessment of the severity of the water shortage condition and the need to curtail water diversions and/or deliveries and may be adjusted periodically by resolution of the city council as conditions warrant. Once pro rata allocation is in effect, water diversions by or deliveries to each wholesale customer shall be limited to the allocation established for each month.
- (2) A monthly water usage allocation shall be established by the city manager, director of public works, or his/her designee, for each wholesale customer. The wholesale customer's water usage baseline will be computed on the average water usage by the month for the 1996—2000 period. If the wholesale water customer's billing history is less than five years, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists.
- (3) The city manager, director of public works, or his/her designee shall provide notice, by certified mail, to each wholesale customer informing them of their monthly water usage allocations and shall notify the news media and the executive director of the Texas Natural Resource Conservation Commission upon initiation of pro rata water allocation.
- (4) Upon request of the customer or at the initiative of the city manager, director of public works, or his/her designee, the allocation may be reduced or increased if, (a) the designated period does not accurately reflect the wholesale customer's normal water usage; (b) the customer agrees to transfer part of its allocation to another wholesale customer; or (c) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the city council of the City of Taylor.

(Ord. No. 2002-4, § 10.0, 2-12-2002; Ord. No. 2019-17, § 10.0, 4-25-2019)

Sec. 29-91. Enforcement.

No person shall knowingly or intentionally allow the use of water from the City of Taylor for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the city manager, director of public works, or his/her designee, in accordance with provisions of this plan.

Any person who violates this plan is guilty of a Class C misdemeanor and, upon conviction shall be punished by a fine of not less than \$1.00 and not more than \$500.00. Each day that one or more of the provisions in this plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this plan, the city manager, director of public works, or his/her designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established \$25.00, and any other costs incurred by the City of Taylor in discontinuing service. In addition, suitable assurance must be given to the city manager, director of public works, or his/her designee that the same action shall not be repeated

while the plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.

Any person, including a person classified as a water customer of the City of Taylor, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this plan and that the parent could not have reasonably known of the violation.

Any employee of the City of Taylor, police officer, or other City of Taylor employee designated by the city manager, director of public works or his/her designee, may issue a citation to a person he/she reasonably believes to be in violation of this article. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the City of Taylor municipal court on the date shown on the citation for which the date shall not be less than three days nor more than five days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in City of Taylor municipal court to enter a plea of guilty or not guilty for the violation of this plan. If the alleged violator fails to appear in City of Taylor municipal court a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in the City of Taylor municipal court before all other cases.

(Ord. No. 2002-4, § 11.0, 2-12-2002; Ord. No. 2019-17, § 11.0, 4-25-2019)

Sec. 29-92. Variances.

The city manager, director of public works, or his/her designee may, in writing, grant temporary variance for existing water uses otherwise prohibited under this plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (1) Compliance with this plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the plan is in effect.
- (2) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this article shall file a petition for variance with the City of Taylor within five days after the plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the city manager, director of public works, or his/her designee, and shall include the following:

- (1) Name and address of the petitioner(s).
- (2) Purpose of water use.
- (3) Specific provision(s) of the plan from which the petitioner is requesting relief.
- (4) Detailed statement as to how the specific provision of the plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this article.

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- (5) Description of the relief requested.
 - (6) Period of time for which the variance is sought.
 - (7) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this plan and the compliance date.
 - (8) Other pertinent information.

Variances granted by the City of Taylor shall be subject to the following conditions, unless waived or modified by the city manager, director of public works, or his/her designee:

- (1) Variances granted shall include a timetable for compliance.
- (2) Variances granted shall expire when the plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this plan occurring prior to the issuance of the variance.

(Ord. No. 2002-4, § 12.0, 2-12-2002; Ord. No. 2019-17, § 12.0, 4-25-2019)

Secs. 29-93—29-100. Reserved.

ARTICLE VI. WATER AND WASTEWATER IMPACT FEES⁶

DIVISION 1. GENERAL PROVISIONS

Sec. 29-101. Short title.

This article shall be known and cited as the "Water and Wastewater Impact Fees Ordinance."

(Ord. No. 2023-13, § 2(Exh. A), 4-27-2023)

Sec. 29-102. Intent.

This article is intended to impose water and wastewater impact fees, as established in this article, in order to finance public facilities, the demand for which is generated by new development in the designated service area.

(Ord. No. 2023-13, § 2(Exh. A), 4-27-2023)

Sec. 29-103. Authority.

The city is authorized to enact this article by V.T.C.A. Local Government Code, ch. 395, which authorizes home-rule cities, among others, to enact or impose impact fees on land within their corporate boundaries and in

⁶Ord. No. 2023-13, adopted April 27, 2023, amended art. VI in its entirety to read as herein set out. Former art. VI pertained to the same subject matter, and derived from Ord. No. 2011-36, adopted December 13, 2011. Exhibits A—E have not been included herein but are available for public inspection in city offices during regular business hours.

their extraterritorial jurisdictions, and on persons with whom they have a water or sewer service contract, as charges or assessments imposed against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new development; and by the Taylor City Charter. The provisions of this article shall not be construed to limit the power of the city to adopt such ordinance pursuant to any other source of local authority, nor to utilize any other methods or powers otherwise available for accomplishing the purposes set forth herein, either in substitution of or in conjunction with this article. Guidelines may be developed by resolution or otherwise to implement and administer this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-104. Definitions.

As applied in this article, the following words and terms shall be used:

Assessment means the determination of the amount of the maximum impact fee per service unit which can be imposed on new development pursuant to this article.

Building permit means written permission issued by the city for the construction, repair, alteration or addition to a structure.

Capital construction cost of service means costs of constructing capital improvements or facility expansions, including, and limited to, the construction contract price, surveying and engineering fees, land acquisition costs (including land purchases, court awards and costs, attorney's fees, and expert witness fees), and the fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the city.

Capital improvements program (CIP) means a plan which identifies water and wastewater capital improvements or facility expansions pursuant to which impact fees may be assessed.

City means the City of Taylor.

City council (council) means the governing body of the City of Taylor.

City manager (manager) means the chief executive officer of the city, appointed by the council, or his/her designee.

Comprehensive plan means the comprehensive long-range plan, adopted by the city council, which is intended to guide the growth and development of the city which includes analysis, recommendations and proposals for the city regarding such topics as population, economy, housing, transportation, community facilities and land use.

Effective impact fee means the amount of impact fee collected per service unit, which may be equal to or less than the maximum impact fees as set forth in exhibit "C".

Existing development means all development within the service area which has a water or wastewater tap on the city's water or sewer system, as of the date of the adoption of this article.

Facility expansion means the expansion of the capacity of an existing facility which serves the same function as an otherwise necessary new capital improvement in order that the existing facility may serve new development. Facility expansion does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

Final subdivision plat (final plat) means the map, drawing or chart on which is provided a subdivider's plan of a subdivision, and which has received final approval by the planning and zoning commission or city council and which is recorded with the office of the county clerk.

Growth-related costs means capital construction costs of service related to providing additional service units to new development, either from excess capacity in existing facilities, from facility expansions or from new capital facilities. Growth-related costs do not include:

- (a) Construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (b) Repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (c) Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (d) Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (e) Administrative and operating costs of the city; or
- (f) Principal payments and interest or other finance charges on bonds or other indebtedness, except for such payments for growth-related facilities contained in the capital improvements program.

Impact fee means a charge or assessment to be imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. Impact fees do not include dedication of rights-of-way or easements, or construction or dedication of site-related water distribution or wastewater collection facilities, or streets, sidewalks, or curbs if the dedication or construction is required by other valid ordinances of the City Code and is necessitated by and attributable to the new development; lot or acreage fees placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or other pro rata fees for reimbursement of water or sewer mains or lines extended by the city.

Impact fee advisory committee means the advisory committee, appointed by the city council, consisting of at least five members which are not employees of the city, not less than 40 percent of which shall be representatives of the real estate, development, or building industries, and, if impact fees are to be applied within the extraterritorial jurisdiction of the city, including one member representing the extraterritorial jurisdiction; or consisting of the planning and zoning commission, including one regular or ad hoc member who is not an employee of the city and which is representative of the real estate, development, or building industry, and, if impact fees are to be applied within the extraterritorial jurisdiction of the city, one representative of the extraterritorial jurisdiction area; which committee is appointed to regularly review and update the capital improvements program in accordance with the requirements of V.T.C.A. Local Government Code, ch. 395, and its successors.

Land use assumptions means a description of the service area and projections of changes in land uses, densities, intensities, and population therein over at least a ten-year period, adopted by the city, as may be amended from time to time, upon which the capital improvement plan is based.

Living unit equivalent (LUE) means the basis for establishing equivalency among and within various customer classes, based upon the relationship of the continuous duty flow rate in gallons per minute for a water meter of a given size and type compared to the continuous duty maximum flow rate in gallons per minute for a five-eighths inch diameter simple water meter, using American Water Works Association C700—C703 standards. For purposes of this article, five-eighths inch water meters are considered to equal one LUE. LUEs for water meters are shown below.

LUE EQUIVALENCIES FOR VARIOUS TYPES AND SIZES OF WATER METERS

METER TYPE	METER SIZE	CONTINUOUS DUTY MAXIMUM RATE (gpm)	RATIO TO ½" METER
SIMPLE	⅝" X ¾"	10	1.0
SIMPLE	¾"	15	1.5
SIMPLE	1"	25	2.5
SIMPLE	1½"	50	5.0
SIMPLE	2"	80	8.0
COMPOUND	2"	80	8.0
TURBINE	2"	100	10.0
COMPOUND	3"	160	16.0
TURBINE	3"	240	24.0
COMPOUND	4"	250	25.0
TURBINE	4"	420	42.0
COMPOUND	6"	500	50.0
TURBINE	6"	920	92.0
COMPOUND	8"	800	80.0
TURBINE	8"	1600	160.0
COMPOUND	10"	1150	115.0
TURBINE	10"	2500	250.0
TURBINE	12"	3300	330.0

SOURCE: AWWA Standards C700, C701, C702, C703.

New development means a subdivision of land; or the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. New development includes the sale of water taps resulting from the conversion of an individual well to the city's water utility and the sale of wastewater taps resulting from the conversion of an individual septic or other individual waste disposal system to the city's wastewater utility.

Offset means the amount of the reduction of an impact fee designed to fairly reflect the value of system-related facilities, pursuant to rules herein established or administrative guidelines, provided and funded by a developer pursuant to the city's subdivision regulations or requirements.

Service area means the area within the corporate boundaries and within the extraterritorial jurisdiction as defined by the Municipal Annexation Act (V.T.C.A. Local Government Code, ch. 41, § 4202), to be served by the water or wastewater capital improvements or facilities expansions specified in the capital improvements program applicable to the service area. The service area represents the general geographic basis for planning the utility capital improvement programs, used to formulate the fees. The service area is conceptual in nature and does not necessarily represent a definitive commitment for service by the city; the service area boundary also does not necessarily represent limits to service potential or fee assessment.

Service unit means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards for a particular category of capital improvements or facility expansions expressed in living units equivalent.

Site-related facility means an improvement or facility which is for the primary use or benefit of a new development and/or which is for the primary purpose of safe and adequate provision of water or wastewater facilities to serve the new development, and which is not included in the capital improvements plan, and for which the developer or property owner is solely responsible under subdivision and other applicable regulations.

System-related facility means a capital improvement or facility expansion which is designated in the capital improvements plan and which is not a site-related facility. A system-related facility may include a capital improvement which is located offsite, within or on the perimeter of the development site.

Tap purchase means the filing with the city of a written application for a water or wastewater tap and the acceptance of applicable fees by the city. The term "tap purchase" shall not be applicable to a master water meter or master wastewater connection purchased from the city by a wholesale customer such as a water district, political subdivision of the State of Texas, or other wholesale utility customer; nor shall it be applicable to a meter purchased for and exclusively dedicated to fire protection.

Wastewater facility means improvement for providing wastewater service, including, but not limited to, land or easements, treatment facilities, lift stations, or interceptor mains. Wastewater facility excludes wastewater lines or mains which are constructed by developers, the costs of which are reimbursed from charges paid by subsequent users of the facilities and which are maintained in dedicated trusts. Wastewater facilities also exclude dedication of rights-of-way or easements or construction or dedication of on-site or off-site wastewater collection facilities required by valid ordinances of the city and necessitated by and attributable to the new development.

Wastewater facility expansion means expansion of the capacity of any existing wastewater improvement for the purpose of serving new development, not including the repair, maintenance, modernization or expansion of an existing wastewater facility to serve existing development.

Wastewater capital improvements plan (wastewater CIP) means the portion of the CIP, as may be amended from time to time, which identifies the wastewater facilities or wastewater facility expansions and their associated growth-related costs which are necessitated by and which are attributable to new development, for a period not to exceed ten years, which are to be financed in whole or in part through the imposition of wastewater impact fees pursuant to this article.

Water facility means improvement for providing water service, including, but not limited to, land or easements, water supply facilities, treatment facilities, pumping facilities, storage facilities, or transmission mains. Water facility excludes water lines or mains which are constructed by developers, the costs of which are reimbursed from charges paid by subsequent users of the facilities and which are maintained in dedicated trusts. Water facilities also exclude dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution facilities required by valid ordinances of the city and necessitated by and attributable to the new development.

Water facility expansion means expansion of the capacity of any existing water improvement for the purpose of serving new development, not including the repair, maintenance, modernization or expansion of an existing water facility to serve existing development.

Water capital improvements plan (water CIP) means the portion of the CIP, as may be amended from time to time, which identifies the water facilities or water facility expansions and their associated growth-related costs which are necessitated by and which are attributable to new development, for a period not to exceed ten years, which are to be financed in whole or in part through the imposition of water impact fees pursuant to this article.

Wholesale customer means water or wastewater customer of the city's utilities which purchases utility service at wholesale rates for resale to their retail customers.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-105. Applicability of impact fees.

This article shall be uniformly applicable to new development which occurs within the water and wastewater service areas. No new development shall be exempt from the assessment of impact fees as defined in this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-106. Impact fees as conditions of development approval.

No application for new development shall be approved within the city without assessment of impact fees pursuant to this article, and no water and wastewater tap shall be issued and no building permit shall be issued unless the applicant has paid the impact fees imposed by and calculated herein under.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-107. Establishment of water and wastewater service areas.

The water and wastewater service areas are established as shown on the service area map which is attached as Exhibit A. The service areas shall be established consistent with any facility service area established in the CIP for each utility. Additions to the service area may be designated by the city council consistent with the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-108. Land use assumptions.

Land use assumptions used in the development of the impact fees are contained in Exhibit B. These assumptions may be revised by the city council according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-109. Service units.

- (a) Service units are established in accordance with generally accepted engineering and planning standards.
- (b) Service units shall be calculated based on living units equivalent as determined by the size of the water meter(s) for the development; or alternatively, as approved by the city as a result of an engineering report prepared by a qualified professional engineer licensed to perform such professional engineering services in the State of Texas, which demonstrates that the number of LUEs of service for the new development will be different than those indicated by the size of the water meter.
- (c) If the city determines that the water pressure in the city's transmission main is significantly higher or lower than standard pressure such that the size of the water meter is not indicative of actual service demand, the city may adjust the number of LUEs based on a smaller or larger sized meter which more accurately reflects the flow rate and the system pressure conditions.
- (d) If a fire demand tap is purchased for a property, the meter size utilized to calculate the number of LUEs shall be the dimension of the portion of the fire demand meter which reflects the meter size which would provide only domestic service to the property. Said reduced meter size shall then be utilized to calculate the number of LUEs.
 - (1) The meter types used to calculate the number of LUEs shall be either simple or compound meters.
 - (2) If the fire protection capacity of the fire demand meter is routinely utilized for domestic purposes as evidenced by the registration of consumption recorded on the city's meter-reading and billing systems, the then-owner of the property shall be assessed the then-current fee for the fire protection capacity which has been converted to domestic capacity by its routine usage as domestic capacity.

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- (3) To avoid the use of fire flow volumes for domestic usage, the owner of any property for which a fire demand meter is purchased shall be required to execute a restrictive covenant on a form approved by the city, which covenant shall acknowledge the right of the city to assess such fees to subsequent owners of the property. Said covenant shall be executed prior to the purchase of the fire demand meter and shall be filed in the deed records of the county.
 - (4) No fees shall be collected for the purchase of taps, which shall be utilized to provide only fire protection capacity.
 - (e) Upon wastewater tap purchase for lots for which no water meter has been purchased, service units shall be established by a professional engineer licensed in the State of Texas, shall be reviewed by the manager and shall be presented to the city council, which shall designate the appropriate number of service units.
 - (f) The city council may revise the service unit designation according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.
- (Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-110. Impact fees per service unit.

- (a) The maximum impact fee per service unit for each service area shall be computed by dividing the growth-related capital construction cost of service in the service area identified in the capital improvements plan for that category of capital improvements, by the total number of projected service units anticipated within the service area which are necessitated by and attributable to new development, based on the land use assumptions for that service area, and adjusted by subtracting credits in the form of future rate or tax contributions to water and/or wastewater CIP funding. Maximum impact fees per service unit for each service area shall be established by category of capital improvements and shall be set forth in exhibit C.
 - (b) Exhibit C may be amended by the city council according to the procedure set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.
 - (c) The effective impact fees per service unit may be amended from time to time by the city council through ordinance amendment to any amount less than the maximum fees set forth in exhibit C.
- (Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-111. Assessment of impact fees.

- (a) The approval of any subdivision of land or of any new development shall include as a condition the assessment of the impact fee applicable to such development. Assessment of the impact fee for any new development shall be made as follows:
 - (1) For new development which is submitted for approval pursuant to the city's subdivision regulations following the effective date of this article, assessment shall be at the time of final subdivision plat approval, and shall be the value of the effective impact fee per service unit then in effect, as provided in exhibit C as set forth in section 29-110. The city may provide the subdivider with a copy of exhibit C prior to final subdivision plat approval, but such shall not constitute assessment within the meaning of this article.
 - (2) For new development which has received final plat approval prior to the effective date of Ordinance 2023-13, dated April 27, 2023 and for which no replatting is necessary prior to the issuance of a building permit, assessment shall be upon the issuance of a building permit, or if the city lacks authority to issue building permits in the area where the impact fee applies, assessment shall be at the

time an application is filed for an individual connection to the city's water or wastewater system; and the fee shall be the value of the effective impact fee per service unit set forth in Exhibit C.

- (3) For new development which occurs or is proposed to occur without platting, assessment shall be upon the issuance of a building permit, or if the city lacks authority to issue building permits in the area where the impact fee applies, assessment shall be at the time an application is filed for an individual connection to the city's water or wastewater system; and the fee shall be the value of the effective impact fee per service unit set forth in exhibit C.
 - (4) Fees shall not be assessed to property which has previously purchased taps for the property and which desires to exchange those purchased taps for taps which will reflect an equivalent number of LUEs, as determined under section 29-109. If the exchange of said taps will result in an increase in the number of LUEs the purchaser shall be assessed the effective impact fee in effect at the time of tap exchange, based on the additional LUEs required.
 - (5) Because fire protection is of critical concern to the community as a whole, water demand related solely to fire protection is not subject to collection of an impact fee. However, if the fire protection capacity of the fire demand meter is routinely utilized for domestic purposes as evidenced by the registration of consumption recorded on the city's meter-reading and billing systems, the current owner of the property shall be assessed the impact fees currently in effect at the time such conversion is established by the city for the fire protection capacity which has been converted to domestic capacity by its routine usage as domestic capacity.
- (b) Following assessment of the impact fee, no additional impact fees or increases thereof shall be assessed against that development unless the number of service units increases, as set forth under section 29-109. Following the lapse or expiration of approval for a plat, a new assessment must be performed at the time a new application for such development is filed.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-112. Calculation of impact fees.

- (a) Following the request for new development as provided in section 29-111 of this article, the city shall compute impact fees due for the new development in the following manner:
 - (1) The total service units for the new development shall be multiplied by the appropriate per-unit effective fee value determined as set forth in section 29-110; and
- (b) The value of each impact fee due for a new development shall not exceed a value computed by multiplying the effective fee assessed per service unit pursuant to section 29-110 by the number of service units generated by the development.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-113. Collection of impact fees.

- (a) No water or wastewater tap shall be made, meter set, or building permit shall be issued until all impact fees have been paid to the city, or until a "notice of impact fee due" is recorded as provided in this section, except as provided otherwise by contract.
- (b) Impact fees shall be paid at the time of the issuance of a building permit, except as provided in subsection 29-113(c) through subsection 29-113(e).

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- (c) For land platted outside the corporate boundaries of the city, fees shall be collected at the time an application for connection to the city's water or wastewater system is filed.
 - (d) If the city lacks authority to issue building permits in the area where the impact fee applies, impact fees shall be collected at the time an application is filed for connection to the political subdivision's water or wastewater system.
 - (e) For new development converting to the city water utility from an individual water well, or to the city wastewater utility from a septic tank or individual waste disposal system, the city may allow the fee payer to pay impact fees in the form of a monthly assessment in the same manner as monthly assessments for related tap fees, if such an extended payment program for tap fees is currently in effect, as provided below:
 - (1) At the request of the applicant, and with the approval of the city manager, the impact fees for such customers may be paid in increments over a period of not more than two years, with interest computed on the unpaid balance at the statutory rate as set forth in Article 1.03, Title 79, Revised Statutes (Article 5069-1.03, Vernon's Texas Civil Statutes), or any successor statute.
 - (2) If the applicant chooses this extended payment option, the applicant shall, as a condition of tap sale, sign and file with the city clerk, and consent to the recordation of, a "notice of impact fee due," which shall be recorded as a lien against the subject property. The city shall release the lien held only upon payment in full of the impact fees and any late penalties and applicable interest.
 - (3) Late payments shall subject the applicant to a penalty often percent of the amount due and additional interest in addition to all other remedies available to the city as lien holder.
 - (f) The city may, at its sole discretion, enter into contracts to establish a different date of fee collection than those provided in this section.
 - (g) The city may attempt to revise any contracts which might exist with wholesale customers, or which in the future may be entered into for wholesale service, in such a manner that impact fees are collected from the wholesale customer according to the number of LUEs attributable to each retail meter for new development within the wholesale customer's service area.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-114. Offsets against impact fees.

- (a) The city shall offset the value of any system-related facilities identified on the capital improvement plan, pursuant to rules established in this section, which have been dedicated to and have been received by the city, including the value of rights-of-way or capital improvements constructed pursuant to an agreement with the city, against the value of the impact fee due for that category of capital improvement. All offsets against impact fees shall be subject to the following limitations and shall be granted based on this article and additional standards promulgated by the city, which may be adopted as administrative guidelines.
 - (1) No offset shall be given for the dedication or construction of site-related facilities.
 - (2) The unit costs used to calculate the offsets shall not exceed those assumed for the capital improvements included in the capital improvements plan for the category of facility within the service area for which the impact fee is imposed.
 - (3) If an offset applicable to a plat has not been completed within ten years from the date of the issuance of the first building permit after the effective date of this article or within such period as may be otherwise designated by contract, such offset shall lapse.
 - (4) In no event will the city reimburse the property owner or developer for an offset when no impact fees for the new development can be collected pursuant to this article or for any value exceeding the total

impact fees due for the development for that category of capital improvement, unless otherwise agreed to by the city.

- (b) An applicant for new development must apply for an offset against impact fees due for the development either at or before the time of plat recordation. The applicant shall file a petition for offsets with the city on a form provided for such purpose. The contents of the petition shall be established by administrative guidelines. The city must provide the applicant, in writing, with a decision on the offset request, including the reasons for the decision. The decision shall specify the maximum value of the offset which may be applied against an impact fee, which value and the date of the determination shall be associated with the plat for the new development.
- (c) The available offset associated with the plat shall be applied against an impact fee in the following manner:
 - (1) Such offset shall be prorated equally among all service units, as calculated in section 29-109, and remain applicable to such service units, to be applied at time of filing and acceptance of an application for a building permit, against impact fees due.
 - (2) If the total number of service units used by the city in the original offset calculation described in subsection 29-114(c)(1) is eventually exceeded by the number of total service units realized by the actual development, the city may, at its sole discretion, collect the full impact fee exclusive of any associated offset for the excess service units.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-115. Establishment of accounts and records.

- (a) The city shall establish separate interest-bearing accounts, in a bank authorized to receive deposits of city funds, for each major category of capital facility for which an impact fee is imposed pursuant to this article. Interest earned by each account shall be credited to that account and shall be used solely for the purposes specified for funds authorized in section 29-116.
- (b) The city shall establish adequate financial and accounting controls to ensure that impact fees disbursed from the account are utilized solely for the purposes authorized in section 29-116. Disbursement of funds shall be authorized by the city at such times as are reasonably necessary to carry out the purposes and intent of this article; provided, however, that any fee paid shall be expended within a reasonable period of time, but not to exceed ten years from the date the fee is deposited into the account.
- (c) The city shall maintain and keep adequate financial records for each such account, which shall show the source and disbursement of all revenues, which shall account for all monies received, and which shall ensure that the disbursement of funds from each account shall be used solely and exclusively for the provision of uses specified in the capital improvements program as system-related facilities. The city shall also maintain such records as are necessary to ensure that refunds are appropriately made under the provision in section 29-118 of this article, and such other information as may be necessary for the proper implementation of this article.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-116. Use of proceeds of impact fee accounts.

The impact fees collected pursuant to this article may be used to finance or to recoup capital construction costs of service. Impact fees may also be used to retire bonds or to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the city to finance such capital

construction costs of service. Impact fees collected pursuant to this article shall not be used to pay for any of the following expenses:

- (1) Construction, acquisition or expansion of capital improvements or assets other than those identified in the associated capital improvements plans;
- (2) Repair, operation, or maintenance of existing or new capital improvements or facilities expansions;
- (3) Upgrading, expanding or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental or regulatory standards;
- (4) Upgrading, expanding or replacing existing capital improvements to provide better service to existing development; provided however, that impact fees may be used to pay the costs of upgrading, expanding or replacing existing capital improvements in order to meet the need for new system capacity generated by new development; or
- (5) Administrative and operating costs of the city.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-117. Appeals.

- (a) The property owner or applicant for new development may appeal the following decisions to the city manager or his/her designee:
 - (1) The applicability of an impact fee to the development;
 - (2) The basis for fee calculation;
 - (3) The availability or the value of an offset;
 - (4) The application of an offset against an impact fee due;
 - (5) The amount of the refund due, if any.
- (b) The burden of proof shall be on the appellant to demonstrate that the value of the fee or the value of the offset was not calculated according to the applicable impact fee schedule or the guidelines established for determining offsets.
- (c) The appellant must file a notice of appeal with the City Manager of Taylor within 30 days following the decision. If the notice of appeal is accompanied by a bond or other sufficient surety satisfactory to the city manager in an amount equal to the original determination of the impact fee due, the development application or tap purchase or building permit application may be processed while the appeal is pending.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-118. Refunds.

- (a) Any impact fee or portion thereof collected pursuant to this article which has not been expended within ten years from the date of payment, shall be refunded, upon application, to the record owner of the property at the time the refund is paid, or, if the impact fee was paid by another governmental entity, to such governmental entity, together with interest calculated from the date of collection to the date of refund at the statutory rate as set forth in Article 1.03, Title 79, Revised Statutes (Article 5069-1.03, Vernon's Texas Civil Statutes), or any successor statute.

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- (b) An impact fee collected pursuant to this article shall be considered expended if the total expenditures for capital improvements or facilities expansions authorized in section 29-116 within ten years following the date of payment exceeds the total fees collected for such improvements or expansions during such period.
 - (c) If a refund is due pursuant to subsections 29-118(a) and 29-118(b), the city shall pro-rate the same by dividing the difference between the amount of expenditures and the amount of the fees collected by the total number of service units assumed within the service area for the period to determine the refund due per service unit. The refund to the record owner or governmental entity shall be calculated by multiplying the refund due per service unit by the number of service units for the development for which the fee was paid, and interest due shall be calculated upon that amount.
 - (d) Upon the request of an owner of the property on which an impact fee has been paid, the city shall refund such fees if:
 - (1) Existing service is available and service is denied; or
 - (2) Service was not available when the fee was collected and the city has failed to commence construction of facilities to provide service within two years of fee payment; or
 - (3) Service was not available when the fee was collected and has not subsequently been made available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in any event later than five years from the date of fee payment.
 - (e) The city shall refund an appropriate proportion of impact fee payments in the event that a previously purchased unused water meter is replaced with a smaller meter, based on the LUE differential of the two meter sizes and the per-LUE fee at the time of the original fee payment, less an administrative charge of \$50.00.
 - (f) Petition for refunds shall be submitted to the city on a form provided by the city for such purpose. Within one month of the date of receipt of a petition for refund, the city must provide the petitioner, in writing, with a decision on the refund request, including the reasons for the decision. If a refund is due to the petitioner, the city manager shall cause a refund payment be made to the petitioner.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-119. Updates to plan and revision of fees.

The city shall review the land use assumptions and capital improvements plan for water and wastewater facilities at least every five years, the first five-year period commencing from the date of adoption of the capital improvements plan referenced herein. The city council shall accordingly then make a determination of whether changes to the land use assumptions, capital improvements plan or impact fees are needed and shall, in accordance with the procedures set forth in V.T.C.A. Local Government Code, ch. 395, or any successor statute, either update the fees or make a determination that no update is necessary.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-120. Functions of impact fee advisory committee.

- (a) The functions of the impact fee advisory committee are those set forth in V.T.C.A. Local Government Code, ch. 395, or any successor statute, and shall include the following:
 - (1) Advise and assist the city in adopting land use assumptions;
 - (2) Review the capital improvements plan regarding water and wastewater capital improvements and file written comments thereon;

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- (3) Monitor and evaluate implementation of the capital improvements program;
 - (4) Advise the city of the need to update or revise the land use assumptions, capital improvements program and impact fees; and
 - (5) File semiannual reports evaluating the progress of the city in achieving the capital improvements plans and identifying any problems in implementing the plans or administering the impact fees, and any perceived inequities in administration of the fee.
- (b) The city shall make available to the impact fee advisory committee any professional reports prepared in the development or implementation of the capital improvements plan.
- (c) The council shall adopt procedural rules for the committee to follow in carrying out its duties.
- (Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-121. Agreement for capital improvements.

The city council may approve the owner of a new development to construct or finance some of the public improvements identified in the CIP. In the case of such approval, the property owner must enter into an agreement with the city prior to fee collection. The agreement shall be on a form approved by the city, and shall establish the estimated cost of improvement, the schedule for initiation and completion of the improvement, a requirement that the improvement shall be completed to city standards, and any other terms and conditions the city deems necessary. The city manager or his/her designee shall review the improvement plan, verify costs and time schedules, determine if the improvement is contained in the CIP, and determine the amount of the applicable offset for such improvement to be applied to the otherwise applicable impact fee before submitting the proposed agreement to the council for approval.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-122. Use of other financing mechanisms.

- (a) The city may finance water and wastewater capital improvements or facilities expansions designated in the capital improvements plan through the use of operating cash transfers, through the issuance of bonds, through the formation of public improvement districts or other assessment districts, or through any other authorized mechanism, in such manner and subject to such limitations as may be provided by law, in addition to the use of impact fees.
- (b) Except as herein otherwise provided, the assessment and collection of an impact fee shall be additional and supplemental to, and not in substitution of, any other tax, fee, charge or assessment which is lawfully imposed on and due against the property.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-123. Impact fees as additional and supplemental regulation.

- (a) Impact fees established by this article are additional and supplemental to, and not in substitution of, any other requirements imposed by the city on the development of land or the issuance of building permits or the sale of water or wastewater taps or the issuance of certificates of occupancy. Such fees are intended to be consistent with and to further the policies of city's comprehensive plan, capital improvements plan, zoning ordinance, subdivision regulations and other city policies, ordinances and resolutions by which the city seeks to ensure the provision of adequate public facilities in conjunction with the development of land.

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- (b) This article shall not affect, in any manner, the permissible use of property, density of development, design, and improvement standards and requirements, or any other aspect of the development of land or provision of public improvements subject to the zoning and subdivision regulations or other regulations of the city, which shall be operative and remain in full force and effect without limitation with respect to all such development.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-124. Relief procedures.

Any person who has paid an impact fee or an owner of land upon which an impact fee has been paid may petition the city manager to determine whether any duty required by this article has not been performed within the time so prescribed. The petition shall be in writing and shall state the nature of the unperformed duty and request that the act be performed within 60 days of the request. If the manager determines that the duty is required pursuant to the ordinance and is late in being performed, it shall cause the duty to commence within 60 days of the date of the request and to continue until completion.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Secs. 29-125—29-135. Reserved.

DIVISION 2. WATER FACILITIES IMPACT FEES

Sec. 29-136. Water service area.

There is hereby established a water service area as depicted on Exhibit A, attached hereto and incorporated herein by reference. The boundaries of the water service area may be amended from time to time, and new water service areas may be delineated, pursuant to the procedures in section 29-107.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-137. Water improvements plan.

The water improvements plan for the city is hereby adopted as exhibit d attached hereto and incorporated by reference herein. The water improvements plan may be amended from time to time, pursuant to the procedures set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-138. Water impact fees.

The maximum impact fee values per service unit for water facilities are hereby adopted and incorporated in exhibit C and made a part hereof by reference. The impact fee values per service unit for water facilities may be amended from time to time, pursuant to the procedures in section 29-110.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Secs. 29-139—29-150. Reserved.

DIVISION 3. WASTEWATER FACILITIES IMPACT FEES

Sec. 29-151. Wastewater service area.

There is hereby established a wastewater service area as depicted on exhibit A, incorporated herein by reference. The boundaries of the wastewater service area may be amended from time to time, and new wastewater service areas may be delineated, pursuant to the procedures in section 29-107.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-152. Wastewater improvements plan.

The wastewater improvements plan for the city is hereby adopted as exhibit E, incorporated by reference herein. The wastewater improvements plan may be amended from time to time, pursuant to the procedures set forth in V.T.C.A. Local Government Code, ch. 395 and its successors.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Sec. 29-153. Wastewater impact fees.

The maximum impact fee values per service unit for wastewater facilities are hereby adopted and incorporated in exhibit C, made a part hereof by reference. The impact fee values per service unit for wastewater facilities may be amended from time to time, pursuant to the procedures in section 29-110.

(Ord. No. 2023-13 , § 2(Exh. A), 4-27-2023)

Attachment C

From: Colleen Cook <Colleen.Cook@tceq.texas.gov>
Sent: Friday, January 19, 2024 10:40 AM
To: Jim Gray <jim.gray@taylortx.gov>
Cc: James Lamb <james.lamb@taylortx.gov>; Molina, Rudy <Molina.Rudy@epa.gov>; Lori Wilson <Lori.Wilson@tceq.texas.gov>; Devon Thomas <Devon.Thomas@tceq.texas.gov>; Jessica Alcoser <Jessica.Alcoser@Tceq.Texas.Gov>; Katia Sanchez <Katia.Sanchez@tceq.texas.gov>
Subject: Completion of the City of Taylor's New Developing Pretreatment Program TPDES Permit No. WQ0010299001 (EPA ID No. TX0020443); CN600740716, RN102181583

Caution! This message was sent from outside your organization.

Dear Mr. Gray:

This email acknowledges receipt of the latest revisions to the newly developed pretreatment program for the City of Taylor, herein referred to as the Control Authority (CA). The following submissions have been reviewed and determined to be technically complete: Technically Based Local Limits portion (Activity No. 5) originally submitted on May 8, 2015, and additional documentation submitted on March 13, 2023, with final revisions on November 6, 2023; Narrative portion (Activity Nos. 1-6) originally received on November 11, 2009, April 7, 2014, June 20, 2014, July 22, 2014, May 11, 2015, June 13, 2015, and final revisions submitted on December 15, 2023. Thank you so much for your patience and hard work throughout this process.

The TCEQ is in agreement with the City of Taylor on the proposed TBLLs for the Mustang Creek WWTP, as shown in the table below:

Pollutant of Concern	Mustang Creek WWTP TBLLs (mg/L)
	Proposed by the CA and accepted by the TCEQ
Arsenic	5.75
Cadmium	0.27
Copper	3.07
Lead	3.02
Mercury	0.002
Nickel	15.30
Selenium	0.53
Silver	2.47
Zinc	13.51

The City of Taylor shall now proceed forward and obtain city council approval of the newly developed pretreatment program. After the city council has approved and adopted the city ordinance (and any other portions of the pretreatment program as necessary), the City of Taylor shall submit two complete copies of its newly developed program to the TCEQ, along with a request for approval signed by the Texas Pollutant Discharge Elimination System (TPDES) permit's signatory authority. The newly developed program package must include the final compilation of all previously submitted pretreatment program activities as amended and supplemented (e.g. Activity Nos. 1-6). The request must be accompanied by the final attorney's statement (see 40 Code of Federal Regulations §403.9(b)(1)) and a resolution of funding/endorsement from the CA's and multijurisdictional governmental bodies responsible for funding

and implementing the pretreatment program. Additionally, you will need to retain a complete copy of the pretreatment program for your files.

Please also include the completed Notice of Public Participation Tables 2-4 (see attachment) in your submission to the TCEQ. Once the TCEQ has received your final request for approval, we will incorporate your newly developed pretreatment program into the TPDES permit during the next TPDES permit action for WQ0010299001. Please note that the City of Taylor will be required to publish public notice during this permit action in order to incorporate the newly developed pretreatment program into the permit, as specified in 40 CFR Part 403.11 and 403.18. The City of Taylor's pretreatment program will be approved and incorporated upon issuance of the next TPDES permit action.

To meet the requirements outlined in Activity No. 7, please submit the complete program copies and your official request for approval of the newly developed program to the Executive Director in care of the Wastewater Permitting Section (MC 148) by **March 19, 2024**. If you have any questions concerning the newly developed program, please contact Mr. Devon Thomas at (512) 239-4829. For any other questions, please contact me at (512) 239-4603, or if by correspondence, include MC 148 in the letterhead address at the bottom of this email.

Sincerely,

Colleen Cook

Pretreatment Team Leader | Pretreatment Team - MC148

Water Quality Division | Texas Commission on Environmental Quality

✉: colleen.cook@tceq.texas.gov | ☎: 512-239-4603



How is our customer service? Fill out our online customer satisfaction survey at <http://www.tceq.texas.gov/customersurvey>.



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 10

Agenda Title: **Introduce Ordinance 2024-15 repealing ordinance 12-14-1935, ordinance no. 2009-30, and Article II – “Tax and Permit” of Chapter 3 – Alcoholic Beverages**

Council Action to be taken: Introduce ordinance

Department Submitted: City Management

Staff Contact: Dianna McLean, City Clerk
Mark Schroeder, City Attorney

1. PURPOSE/DESCRIPTION

This item will introduce an ordinance repealing ordinances 12-14-1935, 2009-30, and Article II-Tax and Permits of the Code of Ordinances to sell alcoholic beverages.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Taylor has ordinances on the book that require a business to obtain a local city permit and to pay a permit fee to sell alcoholic beverages. The city needs to consider how to proceed with these codes due to recent changes with state law.

The Texas legislature recently passed Senate Bill 577 which prohibits a county or a municipality with a public health district that requires the payment of a fee for issuing or renewing a permit under Section 437.012 or 437.0123 for a premises permitted or licensed by the Texas Alcoholic Beverage Commission from also charging a fee under Section 11.38 or 61.36 of the Alcoholic Beverage Code for an alcoholic beverage permit or license issue for premises located in the county or municipality.

The Williamson County Health District currently collects a permit fee for a permit or license; therefore, the city cannot charge a fee for a city alcohol permit.

From reviewing the ordinances and the process, staff recommends repealing our ordinances. TABC laws would prevent illegal selling or opening non-permitted places selling alcoholic. The city also issues a certificate of occupancy for a place to open, which provides additional safeguards. Lastly, the City Clerk does a review and signs TABC permit applications. During this process the City Clerk ensure business are

meeting the distance requirements from churches and schools or requires them to go through a variance process if need be before signing off on the permit.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Less paperwork for the city and businesses	• Loss of revenue • State pre-emption

4. RECOMMENDATION

Introduce ordinance.

5. FUNDING SOURCE

Currently the city has a revenue budget of \$5,000 for city alcohol permits. This repeal would remove that revenue.

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

- Keep local permit process and do not charge a fee.
- No other options

8. ATTACHMENTS

- 10a. [Ordinance 2024-15](#)
10b. [Current code of ordinance](#)
10c. [SB 577](#)
10d. [PowerPoint presentation](#)

ORDINANCE NO. 2024-15

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS REPEALING ORDINANCE OF 12-14-1935, ORDINANCE NO. 2009-30, AND ARTICLE II - "TAX AND PERMIT" OF CHAPTER 3 - "ALCOHOLIC BEVERAGES" OF THE TAYLOR CODE OF ORDINANCES WHICH ESTABLISHED A PERMIT AND LOCAL FEE FOR THE SALE OF ALCOHOLIC BEVERAGES IN THE CITY OF TAYLOR AS AUTHORIZED BY THE TEXAS ALCOHOL BEVERAGE CODE.

WHEREAS, the City of Taylor, Texas, adopted Ordinance 12-14-1935 and Ordinance No. 2009-30 establishing a permit and local fee for a license to sell alcoholic beverages in the City of Taylor as provided under the Texas Alcohol Beverage Code; and

WHEREAS, the ordinance was codified under Chapter 3 - Alcoholic Beverages, Article II - Tax and Permit of the City of Taylor Code of Ordinances; and

WHEREAS, the Texas legislature recently passed Senate Bill 577 which prohibits a county or a municipality with a public health district that requires the payment of a fee for issuing or renewing a permit under Section 437.012 or 437.0123 for a premises permitted or licensed by the Texas Alcoholic Beverage Commission from also charging a fee under Section 11.38 or 61.36 of the Alcoholic Beverage Code for an alcoholic beverage permit or license issue for premises located in the county or municipality; and

WHEREAS, the Williamson County Health District currently collects a permit fee for a permit or license in Williamson County; and

WHEREAS, this ordinance shall not waive any other local, county, or state permit requirements for the sale of alcoholic beverages in Williamson County; and

WHEREAS, the City Council finds it is in the best interest of the City of Taylor to stop the collection of alcoholic beverage permit fees or the requirement for a City license or permit and repeal Ordinance 12-14-1935, Ordinance No. 2009-30, and Article II - "Tax and Permit" of Chapter 3 - "Alcoholic Beverages" of the City of Taylor Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AS FOLLOWS:

SECTION 1. Ordinance 12-14-1935, Ordinance No. 2009-30, and Article II. "Tax and Permit" of Chapter 3 "Alcoholic Beverages" of the City of Taylor Code of Ordinances is hereby repealed in its entirety.

SECTION 2. All provisions of any Ordinance of the City of Taylor, Texas, in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

PASSED, APPROVED, and ADOPTED on this _____ day of _____, 2024.

Brandt Rydell, Mayor

ATTEST:

Dianna McLean, City Clerk

APPROVED AS TO FORM:

Mark J. Schroeder, City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2024-15, passed and approved by the City Council of the City of Taylor, Texas, on the 14th day of March, 2024, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2024.

Dianna McLean
City Clerk

ARTICLE II. - TAX AND PERMIT

Sec. 3-18. - Required.

It shall be unlawful for any person to engage in the business of selling alcoholic beverages:

(1)Without first having paid the fees or taxes prescribed herein, or(2)Unless a valid, unrevoked and unexpired permit issued hereunder as evidence of such payment is conspicuously displayed upon the premises at all times.

Sec. 3-19. - Levied.

There is hereby levied on persons holding permits and on persons holding licenses as defined and required by the Alcoholic Beverage Code who carry on business in the city, an annual occupation tax or fee equal to one-half of the state fee for such permits or licenses, except that no fee shall be collected where otherwise exempted under provisions of such Code.

(Ord. of 12-14-1935, § 2)

State Law reference— Local fees authorized, V.T.C.A. Alcoholic Beverage Code, §§ 11.38, 63.36.

Sec. 3-20. - Permit.

Upon collection of the applicable fee or tax as prescribed under this article, the city secretary shall issue to the person paying such tax or fee, in the name of the city, a permit which shall evidence that the appropriate fee or tax has been so paid. The permit provided for herein shall be issued to the person to whom the state has duly issued a license or permit under provisions of the Alcoholic Beverage Code. The permit so issued hereunder shall pertain only to the person and premises named in the state permit and shall remain in force only for so long as the state permit remains in force. No permit issued hereunder shall be assignable or transferable, nor shall any refund be made thereon excepting in cases and under circumstances in which the same is allowed and authorized as to the state license or permits under the terms of such Code.

(Ord. of 12-14-1935, §§ 1, 3, 4)

Sec. 3-21. - Reserved.

Editor's note— Ord. No. 2009-30, adopted October 27, 2009 , repealed § 3-21, in its entirety. Former § 3-21 pertained to "Payment". See Code Comparative Table for derivation.

Sec. 3-22. - Local fees.

(a)All fees. The city shall collect all fees authorized for code permits ("local fees").(b)Local fees. The city shall collect local fees when the code fee required for the permit is paid to the state.(c)Penalty. Any person, firm or corporation violating any of the provisions or terms of this chapter shall be guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of \$500.00 for each offense, except where a different penalty has been established by state law for such offense in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a penalty of fine not to exceed the sum of \$2,000.00 for each offense; and each and every day such violation is continued shall be deemed to constitute a separate offense.

AN ACT

relating to regulation of food service establishments, retail food stores, mobile food units, roadside food vendors, temporary food service establishments, and food managers.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Chapter 437, Health and Safety Code, is amended by amending Section 437.009 and adding Sections 437.0091, 437.01235, and 437.027 to read as follows:

Sec. 437.009. INSPECTIONS; INSPECTION FOLLOWING ADOPTION OF CERTAIN LOCAL ORDERS; PROHIBITED DISCIPLINARY ACTION. (a) Authorized agents or employees of the department, a county, or a public health district may enter the premises of a food service establishment, retail food store, mobile food unit, roadside food vendor, or temporary food service establishment under the department's, county's, or district's jurisdiction during normal operating hours to conduct inspections to determine compliance with:

(1) state law, including a requirement to hold and display written authorization under Section 437.021;

(2) rules adopted under state law; and

(3) orders adopted by the department, county, or district.

(b) A municipality or public health district of which the municipality is a member may not conduct an inspection to determine

1 compliance with an ordinance the municipality adopts that differs
2 from state law or department rules or orders before the 60th day
3 following the date the municipality or district submits a copy of
4 the ordinance to the department for inclusion in the registry
5 established under Section 437.0091.

6 (c) Notwithstanding any other law, the department, a
7 county, a municipality, or a public health district, including an
8 authorized agent or employee, that conducts an inspection
9 authorized under this section may not take disciplinary action
10 against or otherwise penalize a food service establishment, retail
11 food store, mobile food unit, roadside food vendor, or temporary
12 food service establishment for failing to adhere to easily
13 cleanable surface requirements for wall and ceiling surfaces,
14 decorative items, or attachments in a consumer area, provided the
15 surfaces, items, or attachments are kept clean. For purposes of
16 this subsection, a consumer area includes a dining room, outdoor
17 dining area, or bar seating area in which customers consume food but
18 does not include a table, bar top, or other similar surface where
19 food is regularly prepared or consumed.

20 Sec. 437.0091. MUNICIPAL ORDINANCE REGISTRY. The
21 department shall establish and maintain on the department's
22 Internet website a registry for municipal ordinances submitted
23 under Section 437.009(b) and post in the registry each submitted
24 ordinance not later than the 10th day after the date the department
25 receives the ordinance.

26 Sec. 437.01235. FEES FOR PREMISES WITH ALCOHOLIC BEVERAGE
27 PERMIT OR LICENSE. A county or a municipality with a public health

district that charges a fee for issuance or renewal of a permit under Section 437.012 or 437.0123 for a premises located in the county or municipality and permitted or licensed by the Texas Alcoholic Beverage Commission may not also charge a fee under Section 11.38 or 61.36, Alcoholic Beverage Code, for issuance of an alcoholic beverage permit or license for the premises.

Sec. 437.027. PROHIBITED RESTRICTIONS ON PACKAGING, UTENSILS, AND STRAWS. Notwithstanding any other law, the department, a county, a municipality, or a public health district may not restrict the type or quantity of packaging, utensils, or straws a food service establishment, retail food store, mobile food unit, roadside food vendor, or temporary food service establishment provides to customers.

SECTION 2. Subchapter G, Chapter 438, Health and Safety Code, is amended by adding Section 438.1055 to read as follows:

Sec. 438.1055. PROHIBITED REQUIREMENT OF LOCAL FOOD MANAGER CARD OR LOCAL FEE. A local health jurisdiction may not require a food manager who holds a food manager certificate issued under this subchapter to hold a local food manager card or charge a fee for issuance of the certificate under this subchapter.

SECTION 3. (a) As soon as practicable after the effective date of this Act, the Department of State Health Services shall establish the registry required under Section 437.0091, Health and Safety Code, as added by this Act.

(b) The changes in law made by this Act apply only to an inspection conducted or order issued on or after the effective date of this Act.

1 SECTION 4. This Act takes effect September 1, 2023.

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 577 passed the Senate on April 27, 2023, by the following vote: Yeas 30, Nays 1.

Secretary of the Senate

I hereby certify that S.B. No. 577 passed the House on May 12, 2023, by the following vote: Yeas 137, Nays 3, two present not voting.

Chief Clerk of the House

Approved:

Date

Governor

City Council Meeting

Repealing provision for collecting Alcohol fees

February 22, 2024

SB 577

- Effective 9-1-2023
- Prohibits a county or a municipality with a public health district that collects payment of a fee for issuing or renewing a permit from also charging a fee under Section 11.38 or 61.36 of the Alcoholic Beverage Code for an alcoholic beverage permit or license issue for premises located in the county or municipality.
- Only one entity allowed to collect fees.
- Williamson County Health District currently collects a permit fee for a permit or license in Williamson County.

To be in compliance...

- City code Chapter 3 – Alcoholic Beverages, currently allows the city to collect a fee for issuing a city alcoholic beverage permit.
- Staff recommends to pass Ordinance 2024-15 which repeals ordinances 12-14-1935, 2009-30, and Article II-Tax and Permits for sell of alcoholic beverages.
- A local city permit would be eliminated through this change.
- Repealing these ordinances would remove anticipated alcoholic beverage revenue by about \$5,000.

Questions?



City Council Meeting

February 22, 2024

Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 11

Agenda Title: Consider the proposed amended budget for Taylor Economic Development Corporation for FY 2024

Council Action to be taken: Receive and consider for approval

Department Submitted: City Manager

Staff Contact: Brian LaBorde, City Manager
Ben White, TEDC

1. PURPOSE/DESCRIPTION

The EDC budget was approved by Council during the August 24, 2023 meeting. The Taylor EDC is requesting to amend their budget for FY 2024.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Ben White will be present to present the TEDC budget amendment.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends City Council approve the TEDC amended budget as presented.

5. FUNDING SOURCE

Money to be collected and diverted to the TEDC.

6. TIMELINE

Amendments can be adopted anytime within the fiscal year.

7. OTHER OPTIONS (In order of preference)

Do not approve TEDC budget as presented.

8. ATTACHMENTS

11a. [Amended TEDC FY 2024 Budget](#)

Taylor Economic Development Corporation

	FY23/24 Adopted	Amended FY 2024 Budget
Beginning Balance		
		10,435,614
Revenues		
Sales Tax	2,000,000	2,400,799
Samsung Construction		3,500,000
Interest Income		200,000
Total Revenues	2,000,000	6,100,799
Expenses		
Staff Support	622,670	557,504
Admin Costs		72,400
Staff Support (Economic Development Department)		485,104
Type A Expenses	742,900	892,835
Training		22,500
Memberships		36,100
Prospect/Expenses		84,150
Dues, Subscriptions, and Licenses		28,670
Printing and Publishing		92,495
Marketing		107,000
Office Supplies and Equipment		13,920
Legal Fees		30,000
Audit and Accounting Fees		15,000
BRE		5,000
Engineering/Consultants/Contract Services		238,000
TEDC Industrial Park Maintenance		20,000
City of Taylor		200,000
Economic Development Agreements - Existing		4,128,000
Samsung Reimbursement		1,750,000
Hart Components		175,000
US 79 Wastewater Project		878,000
Project Moss		200,000
Project Gaines		125,000
Project iMarket		1,000,000
Total Expenses	1,365,570	5,578,339
Revenue over Expenses	634,430	522,460
Gross Ending Balance		10,958,074



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 12

Agenda Title: Receive a presentation regarding the proposed rehabilitation of the Taylor Housing Authority's Mary Olson property.

Council Action to be taken: Receive presentation

Department Submitted: City Management

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item provides for a presentation from the Taylor Housing Authority and their consultants regarding the proposed rehabilitation of the Mary Olson property including a description of the proposed financing tools and ownership arrangement for the project.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The Taylor Housing Authority (THA) is proposing to complete a major rehabilitation of the Mary Olson property located between 7th and 9th Streets and Porter and Burkett Streets. THA is proposing to use Low Income Housing Tax Credits as part of the funding structure, and this requires a letter of no objection from the City. THA is also proposing to partner with the Texarkana Public Facility Corporation (PFC) to issue tax exempt bonds as another part of the funding structure and this requires a cooperation agreement approved by the City of Taylor to allow the Texarkana PFC to issue tax exempt bonds for a project within the Taylor city limits. Finally, THA is proposing to change the type of public housing that Mary Olson is categorized as from public housing to a project-based voucher system.

Because of these changes to the Mary Olson property and the need for the City Council to provide approvals and letters of support and/or non-objection, staff has asked the THA and their consultants to provide this presentation and allow the City Council to ask questions before proceeding further.

3. PROS and CONS

<u>PROS</u> Provides THA an opportunity to explain the proposed changes to Mary Olson and the Council a chance to ask questions.	<u>CONS</u> N/A
---	--

4. RECOMMENDATION

Receive presentation and ask questions.

5. FUNDING SOURCE

N/A

6. TIMELINE

This is the first presentation of the proposed Mary Olson rehabilitation project to the City Council.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

12a. [Presentation from THA](#)



Mary Olson Apartments - 46 Unit Rehabilitation

Presentation to City of Taylor

Contact: Ryan Wilson, Senior Partner
ryan@franklindev.net

Mary Olson Apartments | The Development



Mission Statement

The Housing Authority and its partners are committed to developing, building and managing exceptional housing communities and will treat our residents with dignity and respect.

The Development

The goal of the rehabilitation of the 46 unit Mary Olson apartments is to convert existing public housing into Project Based Vouchers financed with Low Income Housing Tax Credits. This financing mechanism will facilitate the upgrade of all units to drastically improve the quality of life of each of families, with emphasis on:

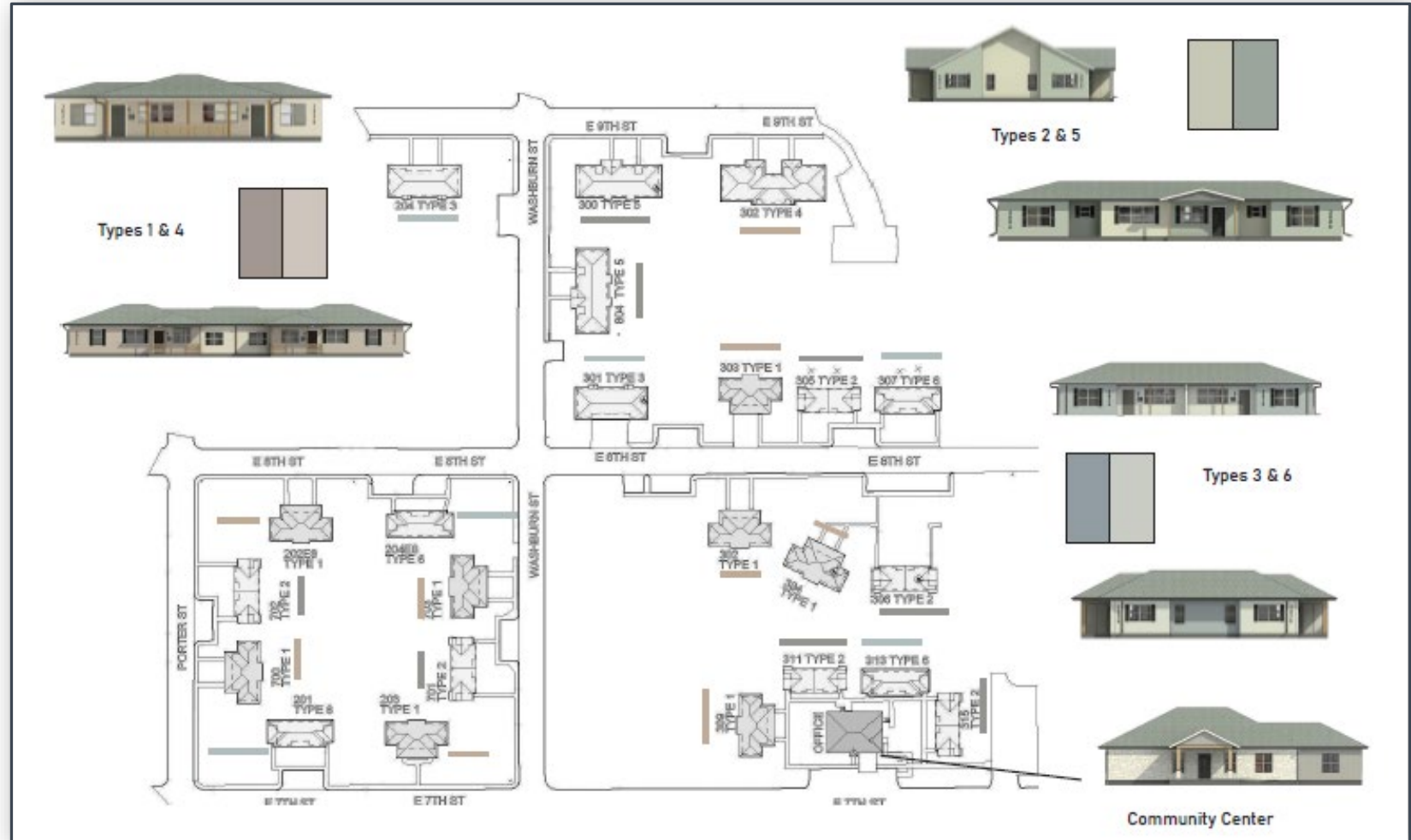
- Safety
- Respect
- Sustainability
- Open/Green Space
- Cleanliness
- Support and Enhance existing neighborhood
- Community/Stakeholder Involvement
- A positive effect on quality of life

Mary Olson Apartments | The Development

Unit Mix

Type	Rent Level (AMI)	Quantity
Studios	30%	20
1 Bedrooms	30%	16
2 Bedrooms	30%	4
3 Bedrooms	30%	4
5 Bed +	30%	2
Total		46

Site Plan



Mary Olson Apartments | Amenities and Quality

Standard High-Quality Modern Amenities:

- Covered children's playscape
- Community room open to public for arts, crafts, or neighborhood meetings
- Business center
- Other public benefits promoting community involvement
 - Community events and festivals
 - Annual income tax preparation
 - Contracted career training and placement
 - Notary services
 - Cultural design and enrichment components that honor neighborhood's history



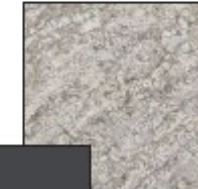
Darker base cabinets to anchor space with contrasting uppers to lighten up galley kitchens.

Neutral palette to coordinate with exterior schemes.

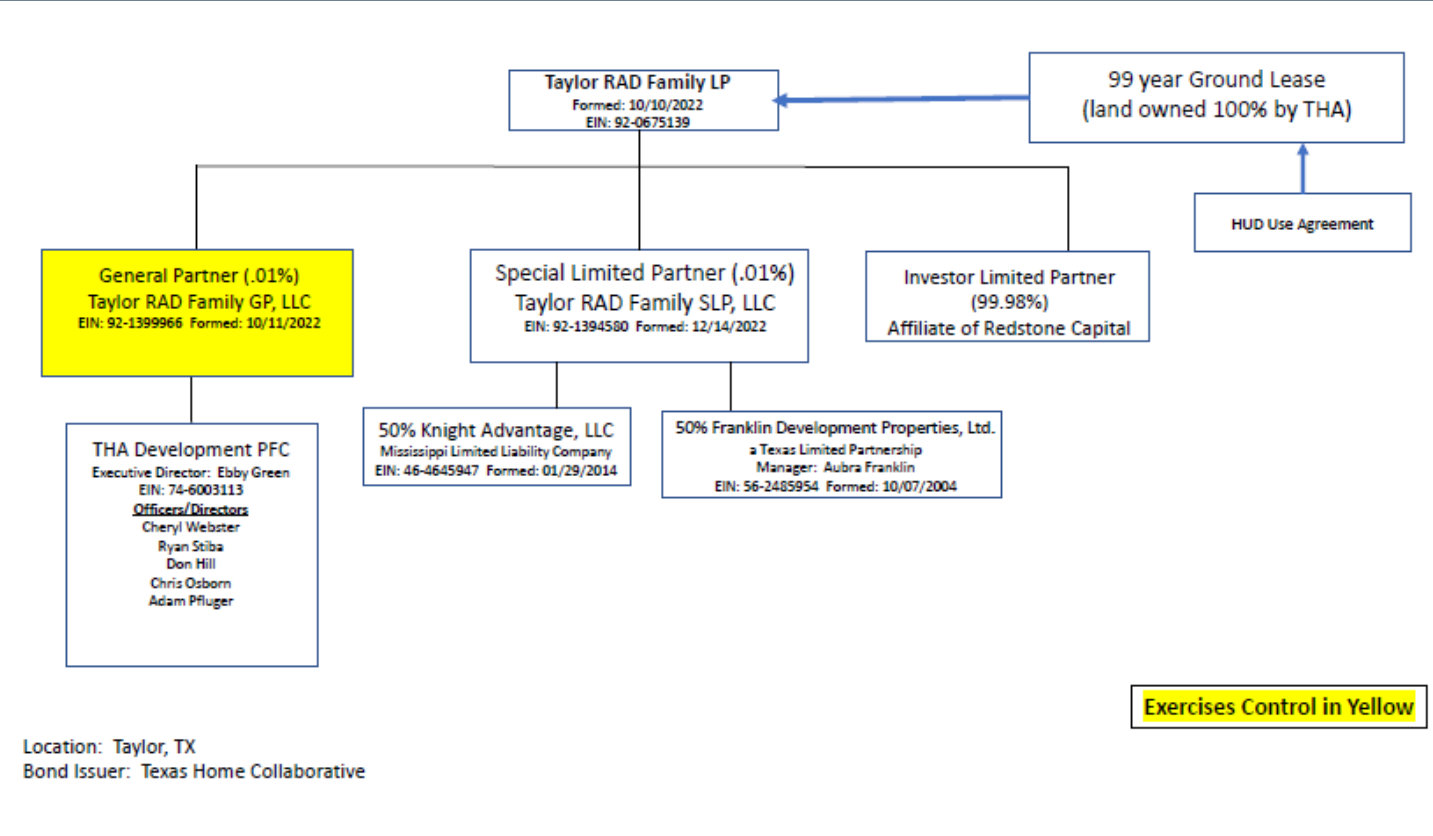
White ceilings and walls including baseboards to maximize visual height of rooms and illumination.

LVT flooring throughout to unify rooms.

Matte porcelain tile in bathrooms to modernize and reduce slip factor.



Ownership | Proposed Ownership Structure



Through the sale of tax credits, a limited partner will enter into a new partnership with the Housing Authority. However, the Housing Authority will maintain control of the development.

The Special Limited Partner will be guaranteeing the construction and operations of the development.

Mary Olson Apartments | Financing

Financing Sources

Project Based vouchers maximize amount of available bonds

1

Tax Exempt Debt



Issuer issues Tax Exempt Bonds



TE Bonds are sold to private investor



Property pays Debt Service

2

Tax Credit Equity



TDHCA issues 4% tax credits



Tax Credits are sold to private investor



Equity



Equity is repaid over 15 years through tax credits

3

Land and Building Loan



Housing Authority sells land and buildings to Partnership as Seller Note



Partnership must repay Seller Note

Tax Credits

- Letter of No Objection – a letter statutorily required to indicate the City of Taylor has no objection to the planned development

Tax Exempt Bonds

- TEFRA Approval – notice serves proof of public notice
- Cooperation Agreement – Since the Taylor Housing Authority cannot be a bond issuer, a sister entity in Texarkana will be the Issuer of Bonds. This agreement is required to memorialize that arrangement.



Cities that have recently completed Cooperation Agreements:

- Schertz
- Anna
- Clute

Department of Housing and Urban Development (HUD)

- Mayor Letter of Support – required by HUD to submit application for conversion from Public Housing to vouchers.

4% Tax Credit / Construction / Leasing Process

2024	1Q 2024	2Q 2024	2025	1Q 2026
Begin Process	• City Approvals • Submit for Building Permit • Underwriting	• Complete Plans and Specs • Tax Exempt Debt reservation • Tax Credit award • HUD approval (April) • Begin Construction (August)	• Construction completion (December 2025) • Being Leasing (December 2025)	• Relocation Complete



FRANKLIN
COMPANIES

Questions?

Contact: Ryan Wilson
Franklin Companies
(210) 325-7360
rwilson@franklindev.net





City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 13
Agenda Title: Discussion and possible direction to staff regarding a policy regarding the creation of Public Improvement Districts (PIDs).

Council Action to be taken: Receive presentation and provide direction to staff

Department Submitted: City Management

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item provides for a presentation and discussion of a possible policy regarding the creation of Public Improvement Districts.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City has recently seen increased interest by developers in the use of Public Improvement Districts as a financing tool for new development.

Council received a petition for the creation of PID last year for an industrial development on US 79 West near the airport. Council agreed to the creation of the requested PID for that project and requested that staff bring back to Council for consideration a policy that would guide future PID requests.

Staff has consulted with our financial advisor, Jennifer Ritter, and our bond counsel, Bart Fowler on the PID policy and we are proposing to use the policy from the City of Georgetown with modifications as the template for our policy.

This agenda item will allow staff and our consultants to present the proposed policy framework and receive feedback and direction from Council.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
Adopting a policy will guide future consideration of PID requests.	N/A

4. RECOMMENDATION

Receive the presentation and provide direction to staff.

5. FUNDING SOURCE

N/A

6. TIMELINE

Based upon Council direction, staff will develop a policy for consideration at a future Council meeting.

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

13a. [PID Policy Presentation](#)

13b. [City of Georgetown PID Policy](#)

Public Improvement District Policy Discussion

February 22, 2024

What is a PID?

- PIDs are a financing and development tool available to cities and counties and governed by Chapter 372 of the Texas Local Government Code
- A PID is created in a definable area and can be in the corporate limits or the ETJ of a city
- The purpose of a PID is to confer a special benefit on such defined area and those owners that are benefitted pay assessments for such authorized improvements

Why Create a PID Policy?

- To create parameters and set expectations for developers and/or property owners who may wish to create a PID in Taylor
- To help mitigate risks associated with proposed PIDs
- To cover the City's costs associated with PID creation and administration
- To identify minimum required public benefits for PID consideration
- To minimize staff time spent on reviewing PIDs that don't conform to City requirements

Proposed PID Policy Areas

- Types of development eligible for PID and identification of “Extraordinary Benefits” to be received
- Proposed PID must be consistent with goals and policies of the comprehensive plan
- Maximum equivalent tax rate for PID assessment
- Minimum value to lien ratio for PID
- How and when PID debt may be issued (construction or reimbursement)
- Application fee and required application materials

Types of Development Eligible for PID and “Extraordinary Benefits”

- Recommend allowing PIDs for industrial development within the City’s identified Employment Centers on the Future Land Use Plan
- Recommend that the PID is used to fund high priority public improvements such as Transportation and Utility Master Plan infrastructure
- Recommend that development design standards exceed minimum requirements of the Land Development Code

Alignment with Comprehensive Plan

- Recommend that PID development be held to highest standards consistent with Envision Taylor and the Land Development Code

Maximum Equivalent Tax Rate

- Recommend limiting the maximum equivalent tax rate of the PID assessments to no more than \$0.90 per \$100 valuation

Minimum Value to Lien Ratio

- Recommend a minimum value to lien ratio of 3:1

Type of PID Debt Authorized

- Recommend limiting PID debt to reimbursement only so that developer has demonstrated the financial ability to fund the public improvements upfront

Application Fee and Required Materials

- Recommend establishing a \$25,000 application fee and establishing a minimum set of application materials that ensure proper due diligence has been completed by the applicant prior to submitting an application

Questions and Next Steps

- Staff proposes using the City of Georgetown PID Policy as the template with some adjustments as discussed in the presentation
- Incorporate feedback from Council
- Present a draft policy in March or April for Council consideration

Policy and Guidelines for Reimbursement Public Improvement Districts

I. OVERVIEW

Public Improvement Districts (PIDs) provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them.

Reimbursement PIDs are development financing tools authorized pursuant to Chapter 372 of the Texas Local Government Code, which the developer funds infrastructure and the issuer agreement to provide reimbursements to the developer, including through the issuance of debt obligations secured by and payable from PID assessments ("PID Bonds"), after key benchmarks are met. Under current State Law, a PID is a defined area of properties, whose owners have petitioned the City to form a PID. City Council establishes a PID by adoption of a resolution after a public hearing. The public hearing is publicized and written notification of the hearing is mailed to all property owners in the proposed PID. By petition, the owners pledge to pay an assessment in order to receive enhanced services and/or improvements within the PID. The PID must demonstrate that it confers an extraordinary benefit, not only to the properties within the PID, but also to the "public" which includes the entire City. The benefit should be above and beyond typical improvements and amenities to justify the City's involvement.

The purpose of the PID policy is to outline the issues to be addressed before the City Council can support the establishment and continuation of a PID. The policy outlines such things as petition requirements, information to property owners, and determination of annual plan of services, budget and assessments. It addresses City administration issues, which are in addition to the requirements of state law.

Before consenting to the creation of a PID, the City Council will consider whether the creation of the PID is feasible, practicable, and necessary for the provision of the proposed services and would be a benefit to the land by producing a development that exceeds minimum development standards, and therefore warrants the City's consent, consistent with the other considerations in this policy.

II. COMMUNITY BENEFITS

Subject to the requirements of this policy, the City Council will prioritize approval of petitions for PIDs supporting real estate development projects that provide for the following public benefits to a degree that is superior to the level of community benefits typically generated by real estate development projects not involving PID financing. Such benefits include, but are not limited to, the following.

1. **Quality Development.** The development meets or exceeds the intent of the development, infrastructure, and design standards of City codes;
2. **Extraordinary Benefits.** The development provides extraordinary public benefits that advance the vision and goals of the Comprehensive Plan, such as, but not limited to, extension, financial contribution, and/or enhancement of master planned infrastructure, diversity of housing, and enhanced parks, trails, open space, and recreational amenities that are available to the public;
3. **Enhance Public Service and Safety.** The development enhances public services and optimizes service delivery through its design, dedication of sites, connectivity, and other features.
4. **Fiscally Responsible.** The development is financially feasible, doesn't impair the City's ability to provide municipal services, and would not impose an undue financial burden on the citizens;
5. **Finance Plan.** The developer(s) contributes financially to cover a portion of infrastructure expenses without reimbursement by the PID or the City and as reflected in conditions placed on the issuance of PID Bonds;
6. **Annexation.** A proposed PID must be located within the City Limits. The City will not consider the creation of a PID where any portion of the property is located in the City's extra-territorial jurisdiction.

It is not necessary that all community benefits be funded by PID assessments. If a community benefit is not eligible for PID financing based on section 372.003, Local Government Code, the petitioner must demonstrate sufficient funding of the benefit from other sources.

If it is proposed that PID Bonds are to be issued to reimburse a developer for infrastructure that a developer would ordinarily fund at its own costs, the petition must demonstrate how creation of the PID and financing of the infrastructure provides an extraordinary benefit to the City as a whole and to the property in the PID, such as accelerated development or demonstrable furtherance of a major City policy objective. The City will not create, nor consider, a PID to solely finance the costs of constructing infrastructure that only meets minimum City development standards.

III. GENERAL

1. PID Services and Improvements:

a. PID assessments may only be used to serve or improve public property and may not be used to benefit or enhance private property. Listed below are services and improvements which Georgetown's PIDs may provide or maintain. Other improvements allowed by statutes will be reviewed and considered individually by the City.

- i. Improved landscaping and irrigation;
- ii. Enhanced entry features;
- iii. Installation of fountains, distinctive lighting, and signs;
- iv. Installation of art or decorations;
- v. Construction or improvement of pedestrian trails and sidewalks;
- vi. Establishment or improvement of parks and recreational amenities;
- vii. Enhanced regional infrastructure improvements; and

viii. Construction of off-street parking facilities

b. Listed below are services and improvements which Georgetown PIDs may not provide or maintain:

- i. Swimming pools;
- ii. Travel expenses;
- iii. Perimeter fencing;
- iv. Acquisition; construction, improvement or maintenance of privately owned facilities or land; and
- v. Any trails, parks, streets, or other public amenities that are located within a gated community or otherwise inaccessible location may not be funded or reimbursed by the PID.

c. Except for public improvements specifically listed in a voter-approved City bond proposition, the City will not expend or pledge a tax increment, general fund revenue, general obligation or certificate of obligation debt proceeds, etc. to support the costs of PID improvements, unless explicitly approved by City Council as advancing a City purpose.

2. PIDs must be established carefully and only when related to a public purpose to avoid a proliferation of special districts.

3. PIDs must be self-sufficient and not adversely impact the ordinary service delivery of the City, except where City Council elects to participate in the project's costs.

4. A PID's budget shall include sufficient funds to pay for all costs above and beyond the City's ordinary costs, including additional administrative and/or operational costs as well as additional maintenance costs resulting from the PID.

5. Use of assessments for partial recovery of a developer's capital costs will be allowed only in special cases where extraordinary public benefit is shown. Only those capital costs associated with continuing PID services will be considered for partial recovery.

6. Anyone selling land in a PID must include a "title encumbrance" which notifies any prospective property owner of the existence or proposal of special assessments on the property. All closing statements must specify who is responsible for payment of the PID assessment on a pro rata share thereof.

7. A PID may not overlap the boundaries of another PID.

8. Development of property within the PID may not require variances from applicable development regulations that result in a significantly lower standard of development.

9. The City will authorize PID Bond proceeds only to reimburse the costs of PID improvements that have been designed and constructed to the City standards.

10. For a residential PID, the City Council will look more favorably on a petition where the developer of a new subdivision has put in place an active homeowner's organization.

11. If multi-family rental units are included within the proposed assessments, all of the multi-family assessments must be prepaid by either the developer or builder, and such assessments and prepayment amounts thereof shall be excluded any reimbursements to the developer, including from PID Bonds.

12. The annual assessment to property owners within the PID shall be no more than the equivalent of a \$0.55 per \$100 tax rate on the assessed value of their property.

13. The proposed development must be consistent with the entitlements on the property. All required zoning, other required land use approvals or other required permits must be in place for the development prior to the levy of PID assessments.

14. PID Administration is addressed in a separate policy.

15. All PID agreements between the City and the developer shall include language satisfactory to the City indemnifying the City and its officials, employees and representative.

16. Any requested adjustments or deviations from the terms of this policy for a PID shall be clearly requested and explained (including a detailed description of the basis for such a request under Chapter 372 of the Texas Local Government Code) in the PID petition for that PID. Any adjustments or deviations granted are at the sole discretion of the City Council.

17. Neither the City, a public official, employee or representative shall be responsible for any liability arising under or growing out of any approved PID. Any obligation or liability of the developer whatsoever that may arise at any time under the approved PID or any obligation or liability which may be incurred by the developer pursuant to any other instrument transaction or undertaking as a result of the PID shall be satisfied out of the assets of the developer only and the City shall have no liability.

18. The developer shall not have the right under any PID related agreement with the City to transfer or assign its reimbursement rights such that they may be pledged to the payment of debt service on public securities issued by any state of the United States or any political subdivision thereof without the approval of the City.

19. If the City elects to hire a qualified third party PID administrator to administer the PID, the costs for such administration shall be paid for with PID funds. The PID administrator will be required to review and comment on the budget and to attend the annual public hearing regarding the Service and Assessment Plan. Contracting with a third party PID administrator to manage the PID shall not preclude the City from entering into a contract with another taxing unit for the collection of the assessments levied for the PID.

IV. PID APPLICATION REQUIREMENTS

In accordance with Texas Local Government Code Section 372, a PID Petition must state:

1. The general nature of the proposed amendments;
2. The estimated cost of the improvements;
3. The boundaries of the proposed PID;
4. The proposed method of assessment, which may specify included or excluded classes of assessable property;
5. The proposed apportionment of cost between the PID and the municipality or county as a whole;
6. How the PID will be managed;
7. That the persons signing the petition request or concur with the establishment of the PID;
8. That an advisory body may be established to develop and recommend an improvement plan to the governing body; and
9. Evidence that the petition's signatures meet the state law requirements or the petition will be accompanied by a reasonable fee (as determined by the City and in addition to the required application fee) to cover the city costs of signature verification. If the proposed PID is an expansion of an existing PID, a petition for the new portion of the PID must identify each subdivision, or portion thereof, within the proposed boundaries of the new PID, and each subdivision or portion thereof, that is not currently in an existing PID shall individually satisfy the requirements for a petition under Section 372.005 of the Texas Local Government Code. Subdivision has the meaning assigned by Section 232.021 of the Texas Local Government Code.

Before the City will consider a PID, the petitioners must provide the following for evaluation:

1. Identification of the benefit of the PID to the affected property owners and to the city as a whole (i.e., public purpose).
2. Map of the area, description of the boundaries of the PID for the legal notices and a "commonly known" description of the area to be included in the PID.
3. Description of all city-owned land within the PID. Property in the PID owned by the City shall not be subject to PID assessments. Property in the PID owned by another governmental entity may be assessed only pursuant to an interlocal agreement between the entity and the City.
4. "Market Feasibility Study" - The petitioner must provide evidence of the feasibility of the real estate development project and the PID, taking into account both the market for the proposed product types and the petitioner's capacity to deliver the project. The feasibility study should also include a comparison of the combined PID assessment and ad valorem tax burden on owners in

nearby developments. The feasibility study must be prepared externally by a third party that is approved by the City.

5. Assurance of long-term backing and support, which will include the financial plan and build out/phasing forecasts. If proposing reimbursements through PID Bonds, the value to lien ratio should be a minimum of 4:1.

6. Contingency Plan to address the maintenance or disposition of PID improvements and or property that has not been dedicated to the public if a PID is dissolved.

7. Sunset clause or procedures outlined for public review of the success of the PID and a determination of property owners whether to continue with the PID or dissolve it; provided that if dissolved the PID must remain in effect for the purpose of meeting obligations of indebtedness for improvements as required by state law.

8. Specified assurances to the City that the construction of improvements in the public right-of-way will be maintained by the PID and in no way obligates the City to future maintenance or operational costs, unless otherwise stated in a subsequent agreement.

In addition, the following must be addressed before the City Council will take action on a petition:

1. A non-refundable "application fee" of \$20,000 will be paid by the applicant to reimburse the City for the cost of evaluating the petition. If City costs exceed the initial fee, the developer shall replenish the account with an additional deposit.

2. A Professional Services Agreement will be entered into that outlines the responsibilities of the City and the developer.

3. The petitioner must agree to reimburse the City or directly pay for the City's administrative costs for reviewing the PID petition, publishing related notices, reviewing the Market Feasibility Study and Service Assessment Plan, including the cost of services provided by the City's third party PID Administrator, bond counsel, disclosure counsel, financial advisors and any other consultant selected by the City to assist the City in a PID-related matter.

V. BOND SIZE LIMITATIONS AND FINANCING CRITERIA

The following limitations and performance standards shall apply to a PID Bond issues approved by the City:

1. The minimum appraised value to lien ratio at date of each PID Bond issue shall be 4:1. The City in its sole discretion may require such values to be supported by an appraisal of the applicable parcels prepared by an appraiser selected by the City with all reasonable appraisal fees to be paid by the developer.

2. Maximum maturity for each series of PID Bonds (to extent allowed by law): 25 years from their date of issuance

3. The last PID Bond issuance for a PID shall be not later than the date that is ten (10) years after the date of the first PID Bond issuance for that PID.
4. The aggregate principal amount of PID Bonds required to be issued shall not exceed an amount sufficient to:
 - a. reimburse the actual costs of the qualified PID improvements;
 - b. fund required reserves;
 - c. capitalized interest to the extent determined by the City in its sole discretion to be appropriate, if any, but not more than 12 months after the completion of construction; and
 - d. pay any costs of issuance, arbitrage, administrative fees, third party fees, or other costs related to issuance.
5. Any PID Bonds issued must include a reserve fund funded from proceeds of such PID Bonds at the time of issuance. Refunding PID Bonds may satisfy this requirement in cases where an existing reserve fund is transferred to the refunding PID Bonds. All PID Bond reserve funds at the time of issuance shall be in an amount equal to the lesser of:
 - a. The maximum annual debt service on the PID Bonds;
 - b. 10 percent of the PID Bond proceeds; or
 - c. 125 percent of the average annual debt service on the PID Bonds.
6. The City will apply to PID Bonds the same post-issuance compliance requirements the City applies to its general obligation and certificate of obligation debt.
7. Failure by the developer to timely submit required continuing disclosure filings will be deemed a breach under any PID development, reimbursement or financing agreement with the City.
8. Before the City will levy a PID assessment or authorize issuance of PID Bonds, the petitioners and the City must enter into a PID Development Agreement that establishes:
 - a. the basic terms and conditions for creation of the PID, including the provision of community benefits and compliance with the requirements of this policy;
 - b. payment or reimbursement to the City of both the City's one-time and ongoing administrative and operational costs;
 - c. the financing of the PID improvements and the payment of assessment revenue or PID Bond proceeds to reimburse the costs of the PID improvements;
 - d. the planning, development, construction, management, and maintenance of the PID improvements;
 - e. terms and conditions for ongoing PID administration, operation, and management, including collection of PID assessments; and
 - f. any services to be funded by the PID.
9. Prior to levy of special assessments and issuance of PID Bonds the developer must be current on all taxes, assessments, fees and obligations to the City (i.e., City required improvements, utility agreements, including information required for timely disclosures as required by the applicable continuing disclosure agreements, etc.).

10. Prior to the issuance of PID Bonds, the City must have (1) confirmed the PID improvements to be reimbursed have been completed in accordance with all applicable design and construction requirements, including City codes and any PID related agreements between the City and the developer (2) accepted such improvements. As a condition to the City's acceptance of a PID improvement, the developer shall provide the City with an assignment of the warranties and guaranties, if applicable, to those improvements and a two year maintenance bond, all in a form reasonably acceptable to the City. The developer must also submit to the City for verification all invoices and other supporting documentation clearly evidencing the actual costs of the PID improvements to be reimbursed.

11. The City, in its sole discretion, will select the members of the financing team for the issuance of PID Bonds, including the underwriter(s) for the PID Bonds.

12. The City, in its sole discretion, will determine the credit criteria/quality, market suitability, debt structure, continuing disclosure requirements and investor suitability requirements of all PID Bonds.

13. In the event that issuance of PID Bonds in a calendar year causes other City debt issuances not to qualify as "qualified tax-exempt obligations" under section 265(b)(3) of the Internal Revenue Code of 1986, as amended, the developer will be required to pay the additional costs of the City incurred as a result thereof.

In agreeing to form a PID for which PID Bonds will be issued to reimburse the costs of constructing qualified public improvements, the City will require the following:

1. The property owner/developer must demonstrate to the City that it has the expertise to complete the new development that the PID will support.

2. The property owner/developer must demonstrate its financial capability to initially fund improvements prior to reimbursement and to fund improvements not being reimbursed by the PID. Such parties must be willing to share confidential financial information with the City and its advisors.

3. The PID Financing Agreement (or other application PID documentation) shall contain a section, which clearly identifies the benefit of the PID to the affected property owners and to the City as a whole (i.e. public purpose).

4. PID Bonds will only be issued to reimburse the property owner/developer for costs already incurred.



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 14

Agenda Title: **Receive presentation on Concept Design
for the Doris Roznovak Aquatic Center Reconstruction**

Council Action to be taken: Receive presentation

Department Submitted: Parks and Recreation

Staff Contact: Tyler Bybee, Parks and Recreation Director

1. PURPOSE/DESCRIPTION

Presentation on the proposed concept plan for the Doris Roznovak Aquatic Center Reconstruction

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Taylor continues to grow and with managing this growth, the city needs to ensure we provide adequate quality of life facilities. The current Doris Roznovak Aquatic Center has major structural flaws that have led to large amounts of water loss. In the Summer 2022 the City engaged Councilman Hunsaker Aquatics to perform an audit of the pool. The findings of this audit revealed major structural flaws to the pool shell, stainless steel edging and underdeck pipe breaks. Reconstruction of the pool was recommended, and the city issued a Certificate of Obligation to fund the pool reconstruction in July of 2022 in the amount \$5,260,000, with accrued interest the budget total is \$5,635,880.

To address the failing pool structures, an RFQ was issued to select a firm to assist with programming, planning, design, and reconstruction of a new Aquatic Center. The RFQ was awarded to the C.T Brannon Corporation at the November 16th, 2023 City Council Meeting. At the January 11th, 2024 Council meeting the contract for design/engineering services was approved in the amount of \$232,000. Since the contract approval as part the conceptual phase, a site meeting, scoping meeting and workshop have been held. The workshop was attended by Parks, Engineering, Building Maintenance, Design team, and representatives from the pool operations team (YMCA).

City Parks and Recreation/Communications Department staff created an online community survey the was available to residents from July-September 2023 and again in January-early February 2024. The survey received 259 responses and the results have

been used as an important tool in the design process thus far. The Survey results are attached. Some of the most requested items from the survey were a lazy river, slides for small children, large slides, beach entry, and more shade/tables/chairs.

The concept presented is a great representation of the community feedback and provides a pool with the desired amenities. Cosmetic and code updates are planned for the existing facilities, but with budget in mind major expansion or addition of buildings is not recommended.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• The proposed concept is a reflection of the community survey input	• Large piece of budget will be spent on soil mitigation measures

4. RECOMMENDATION

Receive presentation and provide feedback

5. FUNDING SOURCE

2022 Certificate of Obligation Bonds

6. TIMELINE

NA

7. OTHER OPTIONS (In order of preference)

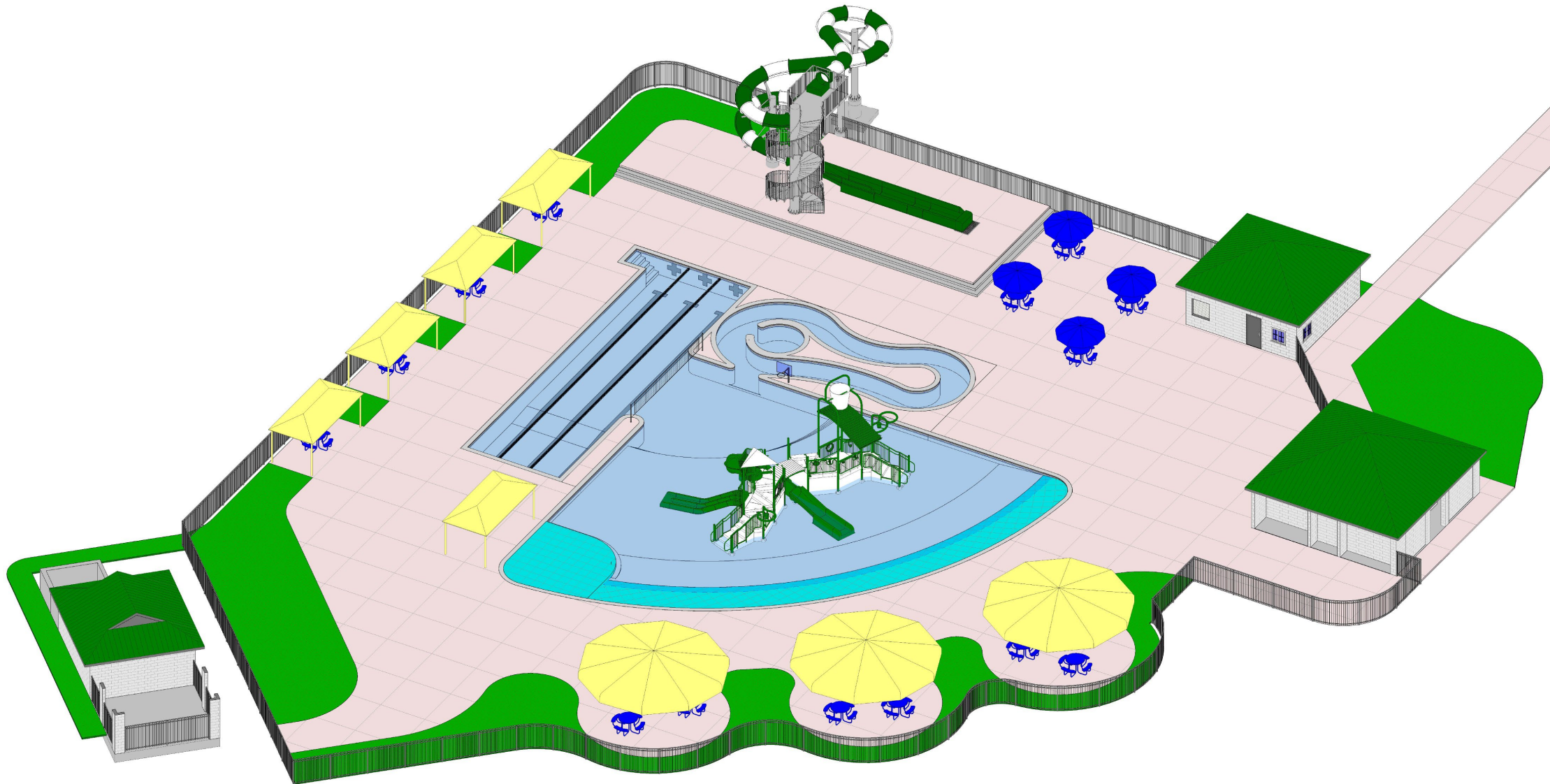
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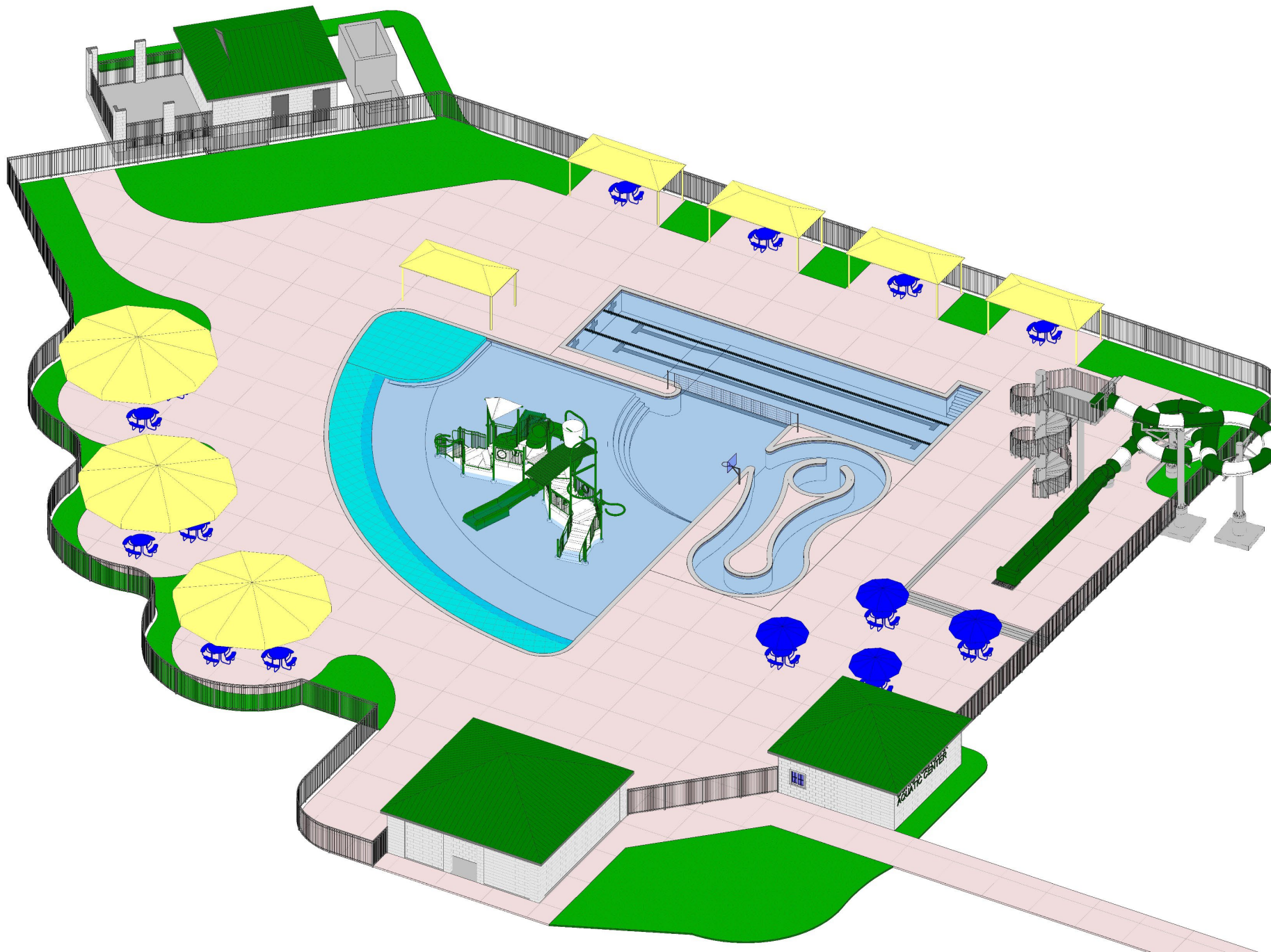
8. ATTACHMENTS

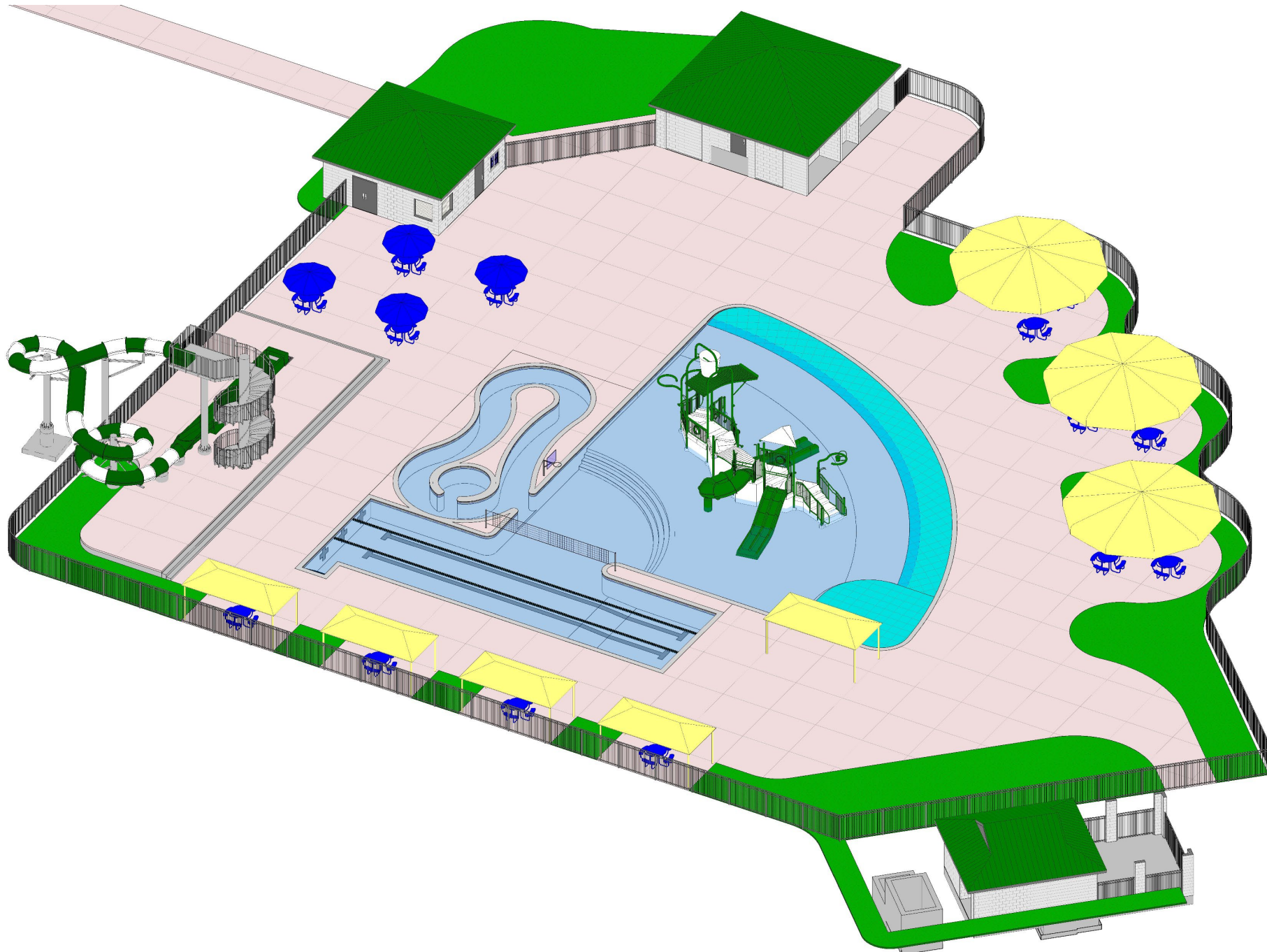
14a. [PowerPoint presentation](#)

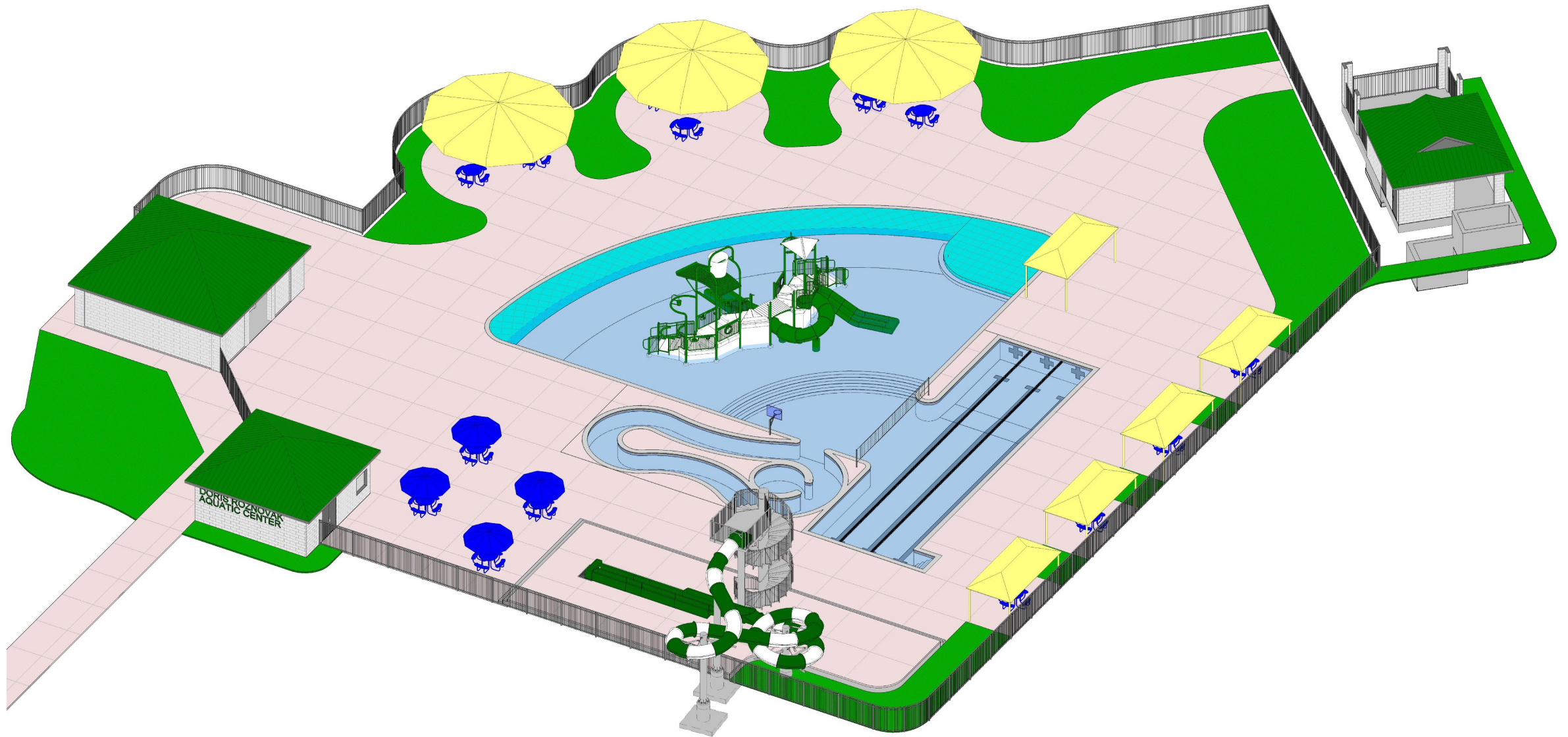
14b. [Community Survey Results](#)

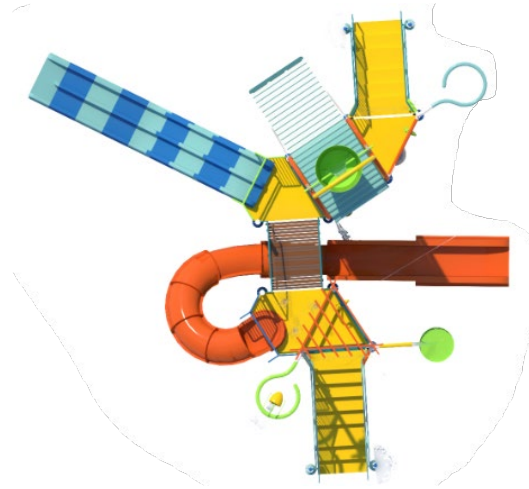
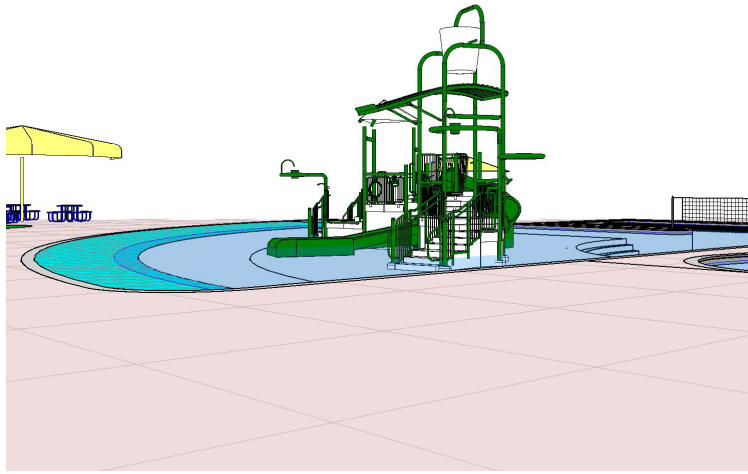


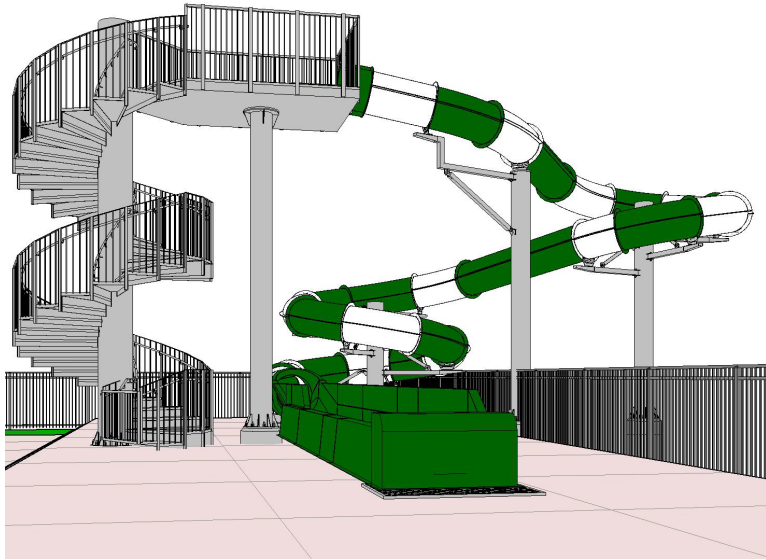


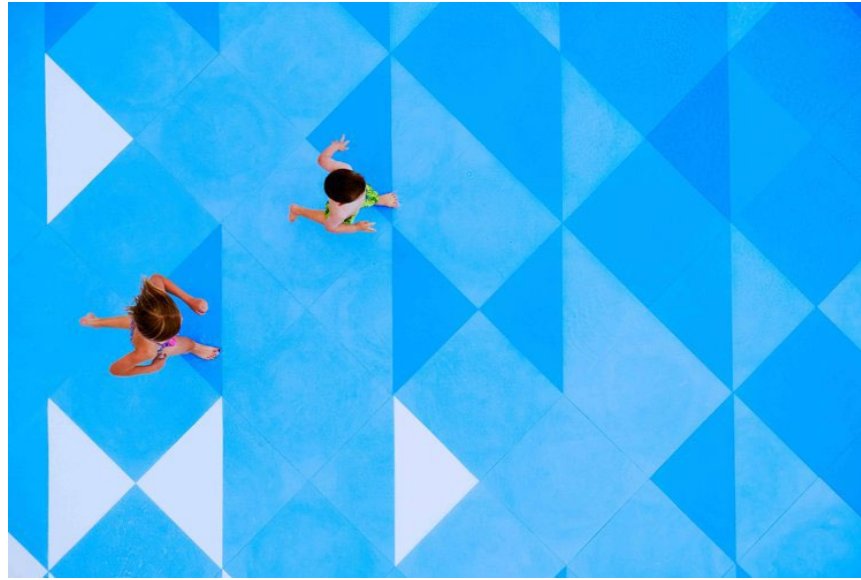












Regenerative Media Filter

- Smaller footprint
- Reduced usage of water, chemicals, and energy
- Better water quality
- Higher upfront capital cost
- Smart filter controller



Name (first and last)	Email Address	What do you like about the current pool?	Please identify the amenities you would like to see at the Doris Roznovak Aquatic Center after reconstruction.	Of the amenities listed above, what are your top three selections?	Any other amenities not listed above we should consider?	What safety and/or accessibility features should we take into consideration?	Please identify any amenities you would like to see around the pool.	How many lap lanes should we consider?	How often do you use the current pool?	Any additional items we should consider for the reconstruction ?
NANCY LOPEZ	Nlopez2014@gmail.com	Low entrance fees for our kids in the community. Very affordable and keeps our kids busy.	Dump Buckets,Slides For Small Children,Play Structures,Lazy River,Baby Pool	Baby Pool, Slides for Small Children, Lazy River		Help with people who have any disabilities. It would be nice to have something for smaller children with autism as well, maybe interactive activities.	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches	No Lanes	1-3 out of the week	
Robert Barnhill	bobbobarn@yahoo.com	Na	Lazy River,Lap Lanes,Baby Pool	Lazy river, kiddy pool , lap lanes	Fun for all	Lifeguard and training facilities for kids and adults	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Never have	Training facilities for swimming and sports.

		The area	Beach Entry,Dump Buckets,Floatable Obstacle Course,Large Slides,Play Structures,Lazy River	Lazy river, large slides, dump buckets	Hot tub	Wheelchair accessible stuff	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	Not often too crowded and no space	
Klynn Meadows	Kcrawford646@gmail.com	The smaller side for small children	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Baby pool, lazy river, beach entry		Chair lift for wheelchair attendees.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Once or twice a week	

Yvonne Dailey	buttrfly@windblossom.com	I like that lane swimming is separate from recreational swimming.	Lap Lanes	Lap lanes, lap lanes, lap lanes	I want to see the pool open year-round so swimmers don't have to drive to Hutto, and with more open hours.	No thoughts on this - I'm able to access without additional features. Perhaps a beach/wheelchair accessible entry would be good for people who can't managed the steps/ladders.	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	6-8 Lanes	Weekly since I started water fitness class	
Fransheska Johnson	Vieux.fran@gmail.com	It's close by	Lazy River,Lap Lanes	Lap lanes, lazy river, adult only pool	Adult only pool, lots and lots of shade	Shade and fans	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	Once a month	Seating that focuses on shade and air flow
Rebecca Cohan	Rebeccajcohan@gmail.com	The facilities are clean, and the staff is friendly. The lifeguards are attentive.	Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Lazy River	Lazy river, dump Buckets, and slides	More chairs, umbrellas for shade, and tables with chairs. There aren't many options for shade and seating. The chairs are broken.	Provide life jackets, make sure bathrooms and pool are handicap assesible.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	1-2 days a week	
Eliud reyes	Oliver.reyes285@gmail.com	Price, staff and its a big pool for the kids	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River	Slides for kids and Grown ups, beach entry and lazy river	Better restrooms	Na	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	Once a week	Better restrooms and specially more shade , during summer days the heat its almost unbearable.

Curry Holden	currymobile@gmail.com	I like that the pool is large.	Dump Buckets,Slides For Small Children,Large Slides	Large slides, small slides, dump buckets		Handicap parking	Additional Shade Structures/Umbrellas	1-2 Lanes	Not often	
Diana Bolling	Dianabolling@me.com	Location	Lazy River,Lap Lanes	Lap lanes	A couple of lanes dedicated to water walking.	Unsure	Additional Shade Structures/Umbrellas	1-2 Lanes	Twice a week	

Jerrie Pouch	Jkpouch@att.net	Beach entry	Beach Entry,Floatable Obstacle Course,Play Structures,Lazy River	Beach entry,lazy river,play structure		Area for seniors who want be apart from kuds	Additional Shade Structures/Umbrellas		Once a month	
Yvette Bonhomme	yvbnh@aol.com	The location	Beach Entry,Large Slides,Lazy River	Lazy River		Handicap	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	3 times a week	

		Itâ€™s nice. Wish that it could be open earlier in the mornings for lane swimming.	Beach Entry,Floatable Obstacle Course,Large Slides,Lazy River,Lap Lanes	Lap lanes, lazy River, large slides.		N/a	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches	2-4 Lanes	Often	
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Lisa Martinez	lisamrtz@gmail.com	Tables and shade	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River	Slides, lazy river, floatable obstacle course		Safety rails when going into the beach pool.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Twice a week	
Brooke Gaar-Bever	brookebever@gmail.com	It's a block from our house	Lazy River,Lap Lanes	Lap Lanes	Open earlier for adult swim and exercise or have a specific area for adult swim	Should be fully ADA compliant. Should also not use metal near the stairs where foot burns and slipping can easily happen.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	2-3 times a week	

Carolina Jimenez	carolina.jimsol08@gmail.com	the size of the pools	Beach Entry,Slides For Small Children,Play Structures,Lazy River,Baby Pool	Play structures, baby pool, slides.	a store that sells snacks and items for the pool. Urgently a roof for the pools! the sun is too extreme and it is impossible to use the facility. It is very dangerous for skin health and cancer.	I have no complaints with the issue of security and accessibility	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	Twice a week	The roof in the swimming pools is something very important to consider to prevent an increase in skin cancer due to the extreme heat we are experiencing, also to protect the lifeguards who are continuously exposed to the sun. In addition to the bathrooms, they urgently need a good remodeling since they are in an extremely dirty situation and do not have changing tables for
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		Beach slope. Having section for little kids and older kids. Covered seating. Some grass space.	Beach Entry,Slides For Small Children,Large Slides,Lazy River	Slides and beach entry		Metal cover on stairs and around upper pool get very hot.	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches	1-2 Lanes	Only once because we now have a pool. Went every week before that.	Whatever makes it easiest to keep up with cleaning the restrooms. I know a lot will go into the pool, but making sure the restrooms are nice and kept up is big too.
Ryan Fouts	Ryan.Fouts@hey.com	The 2 separate pool areas, one for smaller kids and one for older kids and adults.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Large Slides,Lap Lanes	lap lanes, large slides, floatable obstacle course		lap lanes should be separate from play area to keep the play area safe and to keep the lap swimmers safe. The areas don't need to be separate pools; a floating barrier is sufficient.	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	3-4 times per summer	

Necia clothier	Gmanene23@gmail.com	It's wet	Slides For Small Children, Lazy River	Lazy river, slides for kids	More shaded areas	More walk down, less side stairs.	Additional Shade Structures/Umbrellas	2-4 Lanes	2-3 week	
Jeanette Johnson	Jeanettejohnson79@yahoo.com	That I can swim laps without moving around others.	Beach Entry, Floatable Obstacle Course, Lazy River, Lap Lanes	Lap lanes, lazy river and beach entry		If continuing to have separate larger pool consider having multiple entries with stairs. Also a lift for getting into pool for mobile challenged users.	Additional Shade Structures/Umbrellas, More Seating/Lounging Options	2-4 Lanes	2-3 a week on average	

Drew Hays	Drew.hays1@gmail.com	Not much other than there are a couple of lap lanes but they are misused. The temperature is way to hot and it should open early in the morning for lap swimming.	Lap Lanes	Lap lanes for lap swimming only	Keep the pool cooler and open in the morning	The pool is too hot.		6-8 Lanes	Occasionally but children play in the lap lanes which should ONLY be for lap swimmers and the hours are terrible.	
Regina Trevino	Regina.Garcia1@g.austincc.edu	Beach entry	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	beach entry, slides, play structures	More shade and seating and a better snack bar	it feels safe and accessible	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	a few times a month when it is open	

Angela Obanon	aobanon@yahoo.com	Nothing .. its old and not very clean in kids pool water	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry for old folks , lap lanes,play structures for kids		how to keep the ducks out of the pool ? how to keep smaller pool clean and cooler .	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	every summer when familys kids come for a week .	Ducks ... how to keep them out all year , cleannest of pool .. more filters ??
Ann Fengfish	Afengfish@gmail.com	The swim lanes	Beach Entry,Lap Lanes	Lap lanes, beach entry, lazy river		Shade, water station, hard to slip surfaces	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Not very often	

Rachel Abbott	Sfahebert@gmail.com	The beach entry	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures,Baby Pool	Baby pool, play structure and slides		Good visibility for parents. The single layer play structure design is very helpful. Ie all items in the same field of view so you can see kids from a single viewpoint.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	1-2 Lanes	4 times a month	Timing. Ideally we would not lose our only pool for a whole year. Perhaps work done in phases
		Na	Beach Entry,Floatable Obstacle Course,Large Slides,Lazy River	Lazy River, beach entry, slides		Rentable floaters for children, handicapable entry seat	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	1-2 Lanes	Not enough	

James Foster	jamesdeanfoster@gmail.com	kid friendly areas	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	baby pool, slides for small kids, lazy river		staffed sufficiently with life guards	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	not often	
Ashley lauderdale	Alauderdale2002@yahoo.com	Separate deep pool and kid pool.	Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River	Slides and obstacles course, lazy river	Diving board or platform.	Deeper deep end	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Weekly	
Kendall Cram	kendall.cramm@gmail.com	I enjoy the deep end of the top pool and bring able to fully submerge and swim in the 9 foot water	Floatable Obstacle Course,Large Slides,Play Structures,Lazy River	Floatable obstacle course, large slides, lazy river		deep pool is a must	Additional Shade Structures/Umbrellas	1-2 Lanes	Once every 2 weeks	

Crystal Jensen	Realbeauty2u@gmail.com	The size & depth of the pool	Floatable Obstacle Course, Lazy River, Lap Lanes	Obstacle course, lazy river, lap lanes		N/a	Additional Shade Structures/Umbrellas	2-4 Lanes	Fairly often	
Kelsie Condo	kelsie.condo@gmail.com	I honestly have not used it since it first opened when I was a kid. With a lake and water park nearby I do not use it for my child. We go to one of those instead. If this had a little more to it and was not cash only, and we could utilize something like a season pass then we would go.	Floatable Obstacle Course, Large Slides, Play Structures, Lazy River	Large slides, play structures, lazy river		There should be a separate area for smaller children and/or special needs children.	Additional Shade Structures/Umbrellas	No Lanes	Not at all	On the website, it says cash only. There should be an option to pay by credit/debit card. Maybe even consider a season pass option.

Philip Brogden	gryphon@windblossom.com	That it is available to our public. I think it's super important for people to have a social space like this, as well as learning to swim.	Beach Entry,Lap Lanes	Lap lanes!	Open year round, with longer operating hours.	Just keep it as handicapped-accessible as possible.	Additional Shade Structures/Umbrellas	2-4 Lanes	I'm ashamed to say I never have. :(	Not that I can think of.
Haley olney	Haleyolney89@gmail.com	The kids smaller pool. The mushroom	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Baby Pool	Slides, beach entry	Diving board	Wide steps, wheelchair ramp/machine to lower handicapped people into pools	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	6x a summer	Covered shade area, changing rooms near bathrooms.

Pat Helbert	Phelbert@austin.rr.com	The location	Slides For Small Children, Large Slides, Play Structures, Lazy River, Lap Lanes	Slides , lazy river, lap lanes	I think a full stocked concession stand to make customers happy to come , diving boards , and more room for adults to enjoy just as much as the children , so needing a larger pool would be awesome . Possibility of competitive swim lanes to incorporate THS in competitive swimming	Have an adult supervision that would be dedicated to maintaining the pool	More Seating/Lounging Options	6-8 Lanes	Not often	Diving boards
Tashayla Hopson	shay4rmatx1983@yahoo.com	Having access to a community pool	Slides For Small Children, Large Slides, Play Structures, Lazy River, Lap Lanes	Lazy river, lap pool, slides		None	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	6-8 Lanes	4-5 a week	I would look to find a space for a splash pad with a slide, another option for kiddos when they need a break from swimming
Andrea Frost	shoptx6886@gmail.com	clean, easy to get to	Beach Entry, Dump Buckets, Lazy River	lazy river, dump buckets, beach entry		non-slip surfaces, walking surfaces that minimize heat absorption	Additional Shade Structures/Umbrellas, More Seating/Lounging Options		rarely	

Serret Jensen	wigwitch@gmail.com	the location and accessibility are great	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	lazy river, beach entry, play structure		resurfacing is the biggest concern currently	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	not often now because of the shape it's in	
Michele Riffée	michele@riffée.com	Space to do laps, 2 different pools by group.	Beach Entry,Floatable Obstacle Course,Play Structures,Lazy River,Lap Lanes	Lazy River, play structures for children, lap lanes open in morning & evening	Tables, lounge chairs, shade as below	Non-slip, low heat walking surfaces	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	2x/month	
Joseph Meller	Jwmeller@gmail.com	Size and location	Beach Entry,Dump Buckets,Large Slides,Lazy River,Lap Lanes	Lap Lanes and Big Water Slides	Enhanced concession	More shade	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	Often	
Emily Fouts	emily.fouts@me.com	I love the beach entry in the kids pool. And the shaded picnic tables.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry, lap lanes, baby pool		Make sure the bottom of the pool is smooth and not too rough. The one time we went the kids scraped their feet a lot	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	Iâ€™ve used it once in 1.5 years	

Lilly Lopez	tlillymae32@gmail.com	Location	Beach Entry, Lazy River	Lazy river, beach front		More handicapped parking.	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options		Not often	
Eduardo Benavides	ebenavi590@aol.com	I truly believe that it provides a wonderful respite and great recreation for all the children of our community.	Beach Entry, Dump Buckets, Floatable Obstacle Course, Slides For Small Children, Play Structures, Lazy River, Lap Lanes, Baby Pool	Slides, lap pool and baby pool	Lots of supervisors, lessons for swimming safety and constant respect for others	Access for disabled swimmers	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	2-4 Lanes	I don't	Options for additional lap lanes when accessible times are available
Kisha Parra		Separate baby pool, mushroom	Large Slides, Lazy River, Lap Lanes, Baby Pool	Lazy River, Slide and separate baby pool	Shaded areas, picnic tables	Lazy river	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	2-4 Lanes	3 times a week	Please make it by the high school and Samsung area. I live in Avery Glen and there isn't any type of park or amenities through the city on this side of town. Please be considerate of our growth and make things available over here as we pay taxes too.
Sharon Boon	sharon@ambermoonstudio.com	convenience, lap lanes	Lap Lanes	lap lanes	for lap swimmers, a timer & various other swim equipment (boards, pulls) would be nice for those that don't have	keep lap lanes to west side of pool, so rec swimmers don't interfere		1-2 Lanes	1-2x/week	

Alyssa		The entryway	Dump Buckets,Floatable Obstacle Course,Large Slides,Lazy River	Floatable obstacle course, lazy river, and dump buckets		More life guards on duty.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	5 times a season	
Jeanette Fite	Jeanettefite@gmail.com	The kids area seating and the large size of the kids pool.	Floatable Obstacle Course,Slides For Small Children,Play Structures,Lazy River	Slide, obstacle course, lazy river		Better lighting in bathrooms . More shaded seating on larger pool area.	Additional Shade Structures/Umbrellas	1-2 Lanes	Weekly	

Kara Wild	Karamtelli@gmail.com	Love how the kids pool is separated from the larger pool. The price is also very family friendly!	Beach Entry,Slides For Small Children,Play Structures	Play structures of kids	More tables would be nice. Often theyâ€™re full and there isnâ€™t anywhere to sit or place your belongings.	Keeping the pool for kids shallow 4ft	Picnic Tables and Benches	1-2 Lanes	Weekly	
Tirzah Johnson	tirzahjosh@gmail.com	How different both pools are and each offer something for adults and children. I wish there was more covered seating, but most of all the lower pool is dirty every time we go-- hair especially. It's really awful.	Beach Entry,Play Structures,Baby Pool	Beach Entry, baby pool, play structures		I actually think the design of how it is now works great!	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	twice a month on average	I'm actually really happy and impressed such a small town has such a nice pool- it just needs to be cleaner!

Tarica Ford	edutarica70@gmail.com	Nothing, that's why I do not swim there.	Lazy River, Lap Lanes	Lazy River and lap lanes	Adult section where we can sit and chat with flowing water.	Entry into deeper pool area, a ramp into the pool.	Additional Shade Structures/Umbrellas, More Seating/Lounging Options	2-4 Lanes	None.	Full concession stand.
Sandra Munselle	Mommaduck1956@gmail.com	Last time I went it was clean	Floatable Obstacle Course, Play Structures, Lazy River	Lazy river... play area for kids	More shade areas and lounge areas... another pool added or enlarge pool	Ramps for wheelchairs..	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	1-2 Lanes	Been awhile	

Amanda Barney	amandahall1800@gmail.com	I love the beach front entrance in the kids pool and the mushrooms	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Beach front, lazy river, slides	Bigger concession stand with more selection	Better bathrooms for kids	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	1-2 Lanes	Almost weekly	
Ben Poll	Benandsheri@hotmail.com	Entry cost, swimming lanes, ease of use	Dump Buckets,Slides For Small Children,Large Slides,Lazy River	1-Lazy river, 2- slides	Diving boards, early morning hours for lap swim	Bathroom upgrade	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	Once a week	Diving board

Julie Porter	Julie.Porter724@gmail.com	The separate kid pool with a beach entry and the covered picnic tables. Also- the low price to go!	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Slides for small children, lazy river, beach entry		More than one bathroom, and a family bathroom.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches		Weekly	
Ruth Milstead	Milstead.liz@gmail.com	N/a	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Lazy river large slides baby pool	Affordable food and drinks	Whatever is necessary	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	I havenâ€™t yet. Just moved.	

Emily Gleich	Emilyrrobin@gmail.com	Beach entrance	Beach Entry,Floatable Obstacle Course,Large Slides,Lazy River	Beach entry, large slides, lazy River		More Shade spots in adult/big kid sections	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Around 15 days per summer	
Lisa Sutton	Suttonlks@sbcglobal.net	Iâ€™m glad we have a pool but I donâ€™t know much about it.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Slides, Lap Lanes, Lazy River		ADA	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	I have never been	

L. Ransom	lynnette_renee09@yahoo.com	Shallow area for small children, not overcrowded	Floatable Obstacle Course, Slides For Small Children, Play Structures, Lazy River, Baby Pool	Lazy river, floating obstacle course, small slides		Separated areas for age appropriateness	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	2-4 Lanes	Couple time a month	
Kiersten Drake	Swimqt23@gmail.com	The idea of anyone in the city being able to come	Dump Buckets, Slides For Small Children, Large Slides, Play Structures, Lazy River, Lap Lanes, Baby Pool	Lap lanes, slides, baby pool	Diving board	Depth for where slides are, slipperiness of deck, lifeguards	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	1-2 Lanes	0 - recently moved here	

Justin Irving	irvingjp@gmail.com	Sloped children's section entry.	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Baby pool, lap lanes, beach entry	Diving boards	Offering Swimming lessons. hutto shouldn't be the closest place for those.	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	Frequently	Projected population growth/utilization, total tax revenue needed to maintain over lifetime. Extended hours and natural features (see Barton
lisa drummond	lstiles07@sbcglobal.net	it is large and has multiple areas for different age groups	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	beach entry, lab lanes, play structures	inflatable cover for use in winter.and for ISD to use for swim team	accessibility for ADA	Additional Shade Structures/Umbrellas	2-4 Lanes	occasionally	expanded shade
Chelsea Rushing	Foy_chelsea@yahoo.com	Love the kids pool And size of the main pool	Beach Entry,Slides For Small Children,Large Slides,Lazy River,Lap Lanes	Lazy River, slides, lap lanes	Limited seating and shaded areas	Have the baby pool close to big pool	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	1 / week	If you don't want lap lanes, then possibly consider certain times for the laps.

		Went the other day felt it wasn't much for the little kids to do or play like other pools.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	All		Wheel chair accessible	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options		Not often	
Melissa Faught	Missy_faught@yahoo.com	I love the size of the shallow pool and the depth I feel comfortable letting my grandkids swim around	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Lazy river, slides and play structures		ADA compliance	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options		Several times a month	

Kym Huntley	Kymhuntley@yahoo.com	2 separate pools one for kids & one for lap swimming	Beach Entry,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes	Large water slides, lap lanes, lazy river	More covered seating, snack shack	Continue lane guards & safety vest available	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	3-4 times a week	Splash pad
Chris Luedtke	Luedcm@gmail.com	Kids area was perfect when my kids were younger	Beach Entry,Large Slides,Lazy River	Lazy river		Lifeguards	Additional Shade Structures/Umbrellas	1-2 Lanes	2-3 a month	

Delinda Thomas	Grammie.dee@live.com	Very mushroom	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lazy River, lap lanes, slides	Splash pad Hot Tub Diving pool	A Lift to put Handicapped people in and out, steps with a rail, gentle slope or beach access	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	0	A Snack bar
Marisol Dominguez	Marisolcorrea21@gmail.com	Clean facility	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures,Lazy River,Baby Pool	Lazy river, slides for toddlers, play structures		More parking	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options		About 3-5 times during summer	
		I love the size, I love the location.	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes	Lap lanes, lazy river, play structures	I would love an indoor pool with accessibility all winter for exercise	Please make it ADA compliant so people in wheelchairs can access the pool	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	1-2x a week in the summer	Chairs, for the love of pizza, the four chairs currently is not enough.

Pierre deyris	Pierre.deyris@gmail.com	Affordable	Dump Buckets	More room to swim.		Na	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	No more because it is not adapted for adults who want to swim. And it is closed in fall/winter.	Hours are to restricted for adults who want to swim at anytime of the day. We cannot use the pool in winter
Courtney Fields	fieldscourtney1992@yahoo.com	Its usually not crowded	Slides For Small Children,Large Slides,Lazy River,Baby Pool	Lazy river, slides & baby pool		Wheelchairs	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	2 - 3 times a mont when itâ€™s open	

Monica Aplin	Maplin@austin.rr.com	Kids area	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River	Lazy River, beach entry, slides	Covered picnic tables and lots of seating	None	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Occasionally	More hours of operation - more parking spots - better communication on social media if issues or closures
Tira Ishikawa	tmoe15622@hotmail.com	Bottom pool is perfect size r for my grandkids and the lifeguards make me feel better about bringing my grandkids in the future	Beach Entry,Floatable Obstacle Course,Play Structures,Lazy River	Beach entry, floatable obstacle course,play structures	More shade, coating on concrete so not hot on feet	Shade, fans on very hot days, ant control	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Just went fir first time	Showers to rinse chlorine off
Sam Mahmoud	mahmo10f@gmail.com	NA	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Beach entry, slides and lazy River	Picnic areas around the pool	Pool height for all ages	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	Never	

Jaboa atkins	Jaboamatoska@gmail.com	Two areas adult and kids. I appreciate having lap lanes. Children's side may need expansion but not at the cost of the adult side. I	Lazy River, Lap Lanes, Baby Pool	Lap lanes, baby pool		Space for adults and space for kids	Additional Shade Structures/Umbrellas, Picnic Tables and Benches	6-8 Lanes	Every summer wish it was opened longer, I like to do water aerobics.	I think what is there is great, adding to but not taking away. I appreciate the swim aerobic exercises started this year. Another thing to consider is cost of admittance. Taylor is growing but many families here are still in need of affordable recreation. I'm making our pool more of a rock river would attract tourist but not support our community. I appreciate the small town
Mary Kochan	mkejoy@yahoo.com	Excellent lifeguards. Calm, refreshing late evening hours. Beautiful trees and flowers. Affordable entry price.	Lap Lanes	Lap lanes. Deep area for stretching/floating.	Afternoon and evening shade.	Better shade for lifeguards, so they can see all swimmers at all times of day, blocking the sun's glare on the water's surface.	Additional Shade Structures/Umbrellas	2-4 Lanes	6 days a week	Talk to the lifeguards.

Ashlyn Taylor	Asinger97@gmail.com	2 areas: one for kids and families, the other for laps/exercise. Walk in "beach"	Beach Entry,Floatable Obstacle Course,Play Structures,Lazy River,Lap Lanes	Beach entry, obstacles, lap lanes		Beach entry for accessibility	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	A few times a year	
Danielle Verraneault	angel76574@yahoo.com	That there is a gradual entrance in for smaller children.	Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Large slides, small slides, lazy river	None	Not sure	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	A few times a week	

Duong lieu	Duonglieu1991@gmail.com	Itâ€™s a nice place to gather with friends and family	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry, lazy river, play structures		Gripped Walk area	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Once in awhile with friends and family	2 separate areas for adults and small toddler/children to play
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Shea Jones	sheadjones@gmail.com	Nothing	Dump Buckets,Floatable Obstacle Course,Large Slides,Play Structures,Lazy River	Lazy River, lg slide, dump bucket	Aqua climb, volleyball	Beach entrance	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Once Every two weeks	
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		Beach entry and lap lanes	Beach Entry,Dump Buckets,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lap lane sans beach entry		Steps instead of just ladders into any pool that is not beach entry	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	6-8 Lanes	A few times a year	
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Samantha Richter	Samantha.birchard@gmail.com	The entry to the lower pool is great for any age child.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry, play structures, lazy river	Life jackets for small children, shaded area closer to pools.	N/a	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	2-3 times per year	
Amanda Segers	arobins10@yahoo.com	That there are lifeguards	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Dump buckets and play structures	Snack shack	Make sure all swimmers are aware of the pool rules	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Never the hours dont work for my family	Open Hours during the morning
Stasya Sanchez	Annastasyasanchez@gmail.com	Close by	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures,Lazy River,Lap Lanes,Baby Pool	Slides for small children, lazy river, play structures		Safe flooring for the pool and surround area, not slippery but not too rough that it cuts your feet up	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Not often	

Candy whited	Candywhited97@yahoo.com	The water attractions for my kids	Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River	More Water activities so the buckets and slides are a good idea	Splash pad	More shaded areas	Additional Shade Structures/Umbrellas,Picnic Tables and Benches		3 times a month	Better showers and restrooms
Elizabeth Burges	Elizabethash03@yahoo.com	Beach entrance for the kids.	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Baby Pool	Beach entry, slides, play structure		Unsure	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Often	

karolyn maldonado	karolmal@yahoo.com	exercise	Beach Entry, Lazy River, Lap Lanes	Lap lanes, lazy river, beach entry	Shaded area, early hours for seniors to exercise or water aerobics.	None	More Seating/Lounging Options	1-2 Lanes	x2	Take into consideration there are a lot of seniors in the area who could benefit from water exercise.
Kevin Stuart	stuartsemail@gmail.com	The large pool for kids with the long, slow decline to deeper water is great for the littles.	Dump Buckets, Slides For Small Children, Large Slides, Play Structures, Baby Pool	Dump buckets, slides for small children, large slides	Given the pool's hours, if there were hot-food concessions, we would probably buy them.	The better for small children, the better for us.	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	2-4 Lanes	several times per month (during the summer)	
Holly Ramirez	Hollynicole74@yahoo.com	The bottom pool is perfect for son	Slides For Small Children, Play Structures	Slides for children		More shade	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options		3-4x a week	Bathroom update

Matthew Plowman	Cincinnati1938@sbcglobal.net	The lower kids side of the pool.	Slides For Small Children, Lazy River, Lap Lanes, Baby Pool	Baby Pool, kids slides, maybe less of a true lap pool and more of an actual swimming pool.	Plant some trees get shade around the whole thing. Need way more tables and chairs and covering for both sides of the pool.	None	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	1-2 Lanes	2 or 3 times a week.	Architecturally maybe combine elements of the old original city pool from the 1920s and modern streamline stuff. Make it kind of unique instead of the same boring old cookie cutter thing everyone else has. Oh and also take into consideration all the citizens of Taylor's option on what kind of pool they would like to have. Cause y'all are not serving you your serving the people.
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Duong Lieu	Duonglieu1991@gmail.com	How clean the water is.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Lazy River,Baby Pool	Lazy River, baby pool, and slides for children		More shades areas.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Every weekend.	Lazy River would be nice to have water flow so itâ€™s stay cool.
Meagan Martinez	meggietinez@gmail.com	Allowed to bring food and drinks.	Beach Entry,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Beach entry, lazy river, slides small children	Nicer restrooms	Shade, no metal lining pool, functioning pumps	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	3 days per week	Perhaps better communication about closures this is lacking.

Dustin Titus	dtitus74@gmail.com	That there are two different pools with one being for smaller kids.	Beach Entry,Slides For Small Children,Play Structures	Beach entry (ADA accessible), kids slide, and play structure.	More shaded seating. The one shade structure we have now with the tables is great we just need more of it.	Keep the beach entry as that is perfect for small children and is ADA accessible. Working lights for the bathrooms.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	6-8 Lanes	2-3 times per week	We have a great pool already but one small thing might be a separate area/window for concessions.
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Kimberly Jordan	Kmbrlynn82@gmail.com	The 10 min of adult swim each hour	Beach Entry,Dump Buckets,Lazy River,Lap Lanes	Lazy river, lap lanes,	Adult area (somewhere free of splashing)	Wheelchair entry	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Once or twice a summer	
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Dantrel Hargers	hargersdantrel@gmail.com	Although this facility well maintained, i would like to see something done about the Robinson Pool instead.	Large Slides,Lap Lanes	None.	A functional pool facility located in Robinson park	ADA compliant, decent parking.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Not often.	Robinson Park pool is an eyesore and parks and recreation has allowed it. When it was active, it was not as tidy/neat as the pool in Murphy Park. As a teenager, i rode my bike from the "Southside" to the "Northside" with no bike lanes, just for a dip in the pool. The splash pad in Robinson Park is nice, but it does not supplement the convenience of
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Steve Martinez	jr.martinez.steve@gmail.com	Separate small kids only area	Beach Entry,Dump Buckets,Play Structures,Lap Lanes,Baby Pool	Beach Entry, Dump Buckets, Play Structures	Shade, shade, and more shade.	Loud speaker system for lifeguards to communicate to everyone easily. Make sure the pool is ADA compliant.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	3-Feb	Plenty of seating in the shade is important. Stop allowing outside drinks and sell drinks and popsicles/light snacks for a revenue source to help offset costs of maintenance and staffing. Get a POS system so you are not cash only (ridiculous in 2023, a square card reader for an iphone is CHEAP). Improve communication to community about events and closures.
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Kathe forrest	Kforrest58@gmail.com	The hours	Slides For Small Children,Play Structures,Lap Lanes	Lap lanes, slides	If youâ€™re going to add some, then youâ€™re gonna have to take out some?	I donâ€™t know are you reconstructing the whole pool? If so, make the area where the children play bigger.	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	Not often	
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Katherine Woodward	Kecwoodward@gmail.com	Location, size of entire facility	Dump Buckets,Slides For Small Children,Play Structures	Dump buckets, play structures, small slides		None that I can think of	More Seating/Lounging Options	2-4 Lanes	Weekly	
Haylie Martinez	Hayliemartinez@gmail.com	Mushroom is fun for the littles	Dump Buckets,Large Slides,Lazy River,Baby Pool	Lazy river, baby pool, slides		Need entry for handicap wntry	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	No Lanes	Couple of times per summer	If you do lap lanes don't close part of the main pool just for thr 1 person who wants to use them. Also obstacle course is fun but again don't close part of the pool just for that.

Amanda	amandacosme@msn.com	Swim area . What about Robinson Park Pool???	Beach Entry,Dump Buckets,Floatable Obstacle Course,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lazy River, Lap Lanes, Beach Entry	Plenty shade and seating	Wheelchair accessible	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Often	Shade area in the pool
Stacey Graham	Staceymort82@yahoo.com	The lower pool	Beach Entry,Dump Buckets,Floatable Obstacle Course,Large Slides,Lazy River	Dump buckets, lazy river, large slides		N/a	Additional Shade Structures/Umbrellas	2-4 Lanes	A few times	

Nanette Sells	Rnacells@gmail.com	Not much. It's dirty, the bathrooms are filthy, dark and out of date. There's not enough covered area or seating for parents.	Beach Entry,Dump Buckets,Slides For Small Children,Lazy River	Beach entry, slides, lazy river		Older more mature life guards and swim lesson teachers.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options		Seldom	
		The price. It's close to home.	Slides For Small Children,Large Slides,Play Structures,Lazy River	Slides big and small, play structure, lazy river	Seating area in the pool, more shade while inside the pool, more areas to sit and tables to eat.	The bottom of the pool being redone	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	5 times during the summer	

Jo Anna McGinnis	connorsmom6123@yahoo.com	The pool is great! It is clean and staffed well!	Beach Entry,Floatable Obstacle Course,Lazy River	The three selected	Please fix the splash pad down town.	Plenty of lifeguards	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	Twice a month	The splash pad down town.
Melinda Ryan	mk_rodgers74@yahoo.com	Location	Beach Entry,Dump Buckets,Lazy River,Lap Lanes	Lazy River, lap lanes, beach entrance		The hot surface to walk on	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Rarely	A reduced rate of entry after 5 pm for those who are coming to swim laps. Sometimes that is the only exercise people can do and \$3/visit is pricey. Also, consider a heated pool so we can use year round.

Amanda sejnowski	Amandasejnowski@yahoo.com	I like the separate kids pool, I like the mushroom water feature.	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Lazy River, slides, play structures	More shade	Make the concrete not so hot to walk on	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Weekly	SHADE!!!!
Lexi Plowman	Lexi.plowman@gmail.com	That it is close in proximity to my house	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Play structures, slides, beach entry	A real concession stand and MORE CHAIRS	I would seriously research the best pool grounds that don't absolutely light your feet on fire. Like the current metal around the pool.. what in the world.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	As a last resort	

Ben sands	benjamink.sands@gmail.com	Love the long gradual slope in the kids pool	Beach Entry,Slides For Small Children,Large Slides,Lazy River,Baby Pool	Beach, slides, and baby pool	Small Deep area with diving board or 8-12ft JUMP PLATFORM! That's #1 for me Maybe a well placed shade over a portion of the swimming area	Some way to protect our feet from the hot pavement! Maybe a couple of well placed shaded or even wet walking lanes?		No Lanes	About once a week in the summer time	Concessions
Marie Woodworth	thewoodworths@msn.com	little kids section	Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River	Dump buckets, slides for small and big , play structures	Diving board	A handicap ramp to walk into the pool	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	I don't	Bigger pool

Kevin Sejnowski		Location	Slides For Small Children,Play Structures,Lap Lanes,Baby Pool	Lap lanes, slides, baby pool		Lifeguard for kids areas	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Not much, yet	
Kay Lehman	kaycmoore01@gmail.com	Haven't used it but always see families there.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry, lazy river, dump buckets	Inviting area for adults without kids	N/A	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	None	

Jessi Cao	Jessiturnbow@yahoo.com	The size and staff.	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Lazy River,Lap Lanes	Lazy river, lap lanes, small slides	Shade covers over the pool. It's way too hot in the summer months	ADA for all areas.	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Weekly	A refreshment stand would be great!
Sang Cao	sangtcao@gmail.com	Kid friendly section	Dump Buckets,Slides For Small Children,Large Slides,Lazy River	Lazy River, slides for the kids and dump buckets		More shaded areas	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Went eight times in the last two weeks	

Kelly Oâ€™Neil	Jkorun@aol.com	Everything, except for insufficient number lounging chairs	Large Slides, Lazy River, Lap Lanes	I checked my top 3	More lounging chairs	I canâ€™t think of any	More Seating/Lounging Options	2-4 Lanes	2-3 times per week	
Sara Hebert	hebert.sara@ymail.com	safety of large shallow portions safe for children to experience all depths of water safely to build confidence in the water	Beach Entry, Dump Buckets, Slides For Small Children, Lap Lanes, Baby Pool	beach entry, slides for small children, lap lanes	in addition to lap lanes, a large enough non lap section suitable for teens and older kids to play together (catch, frisbees, etc) away from the littles who need the shallow portions of the pool for safety. Lap lane swimming during restricted hours so that portion of the pool can be used for the older children during the rest of the times.	See above. I love the older kids using the pool and they deserve to be able to have fun, but there needs to be more space so they're not running over pre schoolers as they play.	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options		Weekly	I think it's a great small town affordable pool. Please don't do so much that the entrance fees have to go up exorbitantly. PLEASE keep it a great small town affordable pool.
Victoria Snyder	snyder.victoria5678@gmail.com	I like that it is affordable and it has an area where little ones can walk around and swim.	Dump Buckets, Lazy River, Baby Pool	Lazy River and Dump Buckets	Please make all the fountains work/updated. The nicest part currently is the section for the kids but half the stuff doesn't work/isn't operational	Please make sure there is still a good size area for little ones & Pavillions to sit under	Additional Shade Structures/Umbrellas, More Seating/Lounging Options	2-4 Lanes	Twice a month	Some kind of shaded area for the top deck as well.

Gail Coronado	Gcoronado.elaine@gmail.com	Shaded benches and walking entry into lower pool	Dump Buckets,Slides For Small Children,Play Structures,Lazy River	Play structure, dumb buckets, slides for small children	Maybe lockers you can pay to store stuff in.	How hot the ground, benches, play around and etc can get when not shaded or wet.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Occasionally 1 time a week depending on schedule	
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Rachel Heine	Rachelweison@gmail.com	Splash zone for kids	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Lazy River, small slides for kids, baby pool	More shaded seating, shade sails, more varied concessions, including adult beverages	N/A-Not knowledge enough to be able to offer an opinion here	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	1-2x/summer	
Kelly Koonce	kooncekelly@yahooi.com	In town	Beach Entry,Slides For Small Children,Large Slides,Lazy River,Lap Lanes,Baby Pool	New better bathrooms with separate changing stalls	Major rebuild of the bathrooms	Bathrooms need serious help.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Weekly	The bathrooms!!

Macy McFarlin	macylynnm@yahoo.com	Size	Beach Entry,Slides For Small Children,Lazy River,Lap Lanes,Baby Pool	Baby pool, lazy river, lap lane		Staff	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	Weekly	
Lucinda chapter	lucindachapter@gmail.com	The shade in the deep side in the afternoon plus being able to swim over there. We don't use the kid side at all.	Large Slides,Lazy River,Lap Lanes	Lazy river, large slides, lap lanes	A deep end that is ok to just hang out in	I don't have an opinion on this	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	A few times a month	Shade and a place to hang out away from the small kids are the priorities for me.
Jennifer Sugg	HappyLamb01@gmail.com	The lower pool since it is shallow for my kids to play in. The beach entry.	Beach Entry,Slides For Small Children,Play Structures,Lazy River,Lap Lanes	Lazy river, beach entry, slides for kids		More safety ladders along side of pools	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	Once every other week	
Beth Malone	Speedy70malone@yahoo.com	I like how large the adult pool is	Beach Entry,Lazy River,Lap Lanes	Lazy river, lap lanes, and beach entry		It would be nice to have a sitting set around the pool.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Weekly	Have water aerobics available in the evenings also.

Becky Ruzicka	B_ruzicka@yahoo.com	Not much	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lazy river beach entry dump buckets	A bar with frozen drinks (alcohol)	Handicap	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Never. But would like to take my granddaughter	
Monica Elizondo	mzondo982@gmail.com	Splash zone for Littles, lap lanes for exercising	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Lazy River,Lap Lanes	Beach entry, lap lanes, large sludes	Covered seating area for young families	Trained lifeguards who actually enforce the safety rules.	Additional Shade Structures/Umbrellas	2-4 Lanes	Not as often as when kiddos were young. But I grew up going to the pool and took swim lessons under Doris. I watched her little one grow up at the pool.	
Antonio Elizondo	arzondo13@yahoo.com	Water	Beach Entry,Floatable Obstacle Course,Lazy River	The 3 I picked		Aed, fire extinguisher, back board	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Once a week	
Dominic Elizondo		Deep end and mushroom shower.	Slides For Small Children,Large Slides,Play Structures,Lazy River	Play structures, lazy river, slides		None	Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Not often	

Pam Harper	pamdharper@hotmail.com	It is nice	Beach Entry, Large Slides, Lazy River, Baby Pool	Lazy River large slides baby pool	I want to be able to wear my cotton shorts and shirts over my bathing suit in the pool	I don't want to go into a pool where someone's child defecate in the pool	More Seating/Lounging Options	No Lanes	I have not used it in years because I worry about the vagrants in the park	Free admission for Taylor senior citizens would be awesome and leaving the pool open during the week after school starts
Brandi Norvell	Brandimln@att.net	Beach entry, separate kiddie pool & big pool	Beach Entry, Slides For Small Children, Large Slides, Play Structures, Lazy River, Lap Lanes	Lazy river, slides, beach entry	More covered areas!	Floor of pool is very rough. Stairs leading to lower level.	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	2-4 Lanes	Twice/month	Bathrooms need reconstruction & ability to keep clean.

Victoria Lopez	Victoriagardner6@gmail.com	Beach entry	Beach Entry,Dump Buckets,Floatable Obstacle Course,Play Structures,Lazy River,Baby Pool	Play structures	Food trucks or concession. Shave ice	Insuring all concrete is level to avoid tripping.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Occasionally	Parking
Stefanie smith	Taclevel4Senior@yahoo.com	The shallow end and kid features	Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Baby pool, lazy river, slides	Shaded areas!	Slick proof concrete or ground surrounding the pool, as well as some shade	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	6-8 Lanes	Once a week	

Elizabeth Cullinan	Emperessliz@hotmail.com	Don't know	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lap Lanes,Baby Pool	Beach entry, baby, pool and lap lanes		Pool, safe wheelchairs	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	Not at all	
Christy Hortenstine	ChristyHortenstine@sbcglobal.net	Two different pools	Beach Entry,Floatable Obstacle Course,Large Slides,Play Structures,Lazy River,Lap Lanes	Beach entry, lazy River, play structures	Long enough for a swim competition! With our growth, it would be great to start swim teams and be able to compete,	Not sure - what does RR have that we need?	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options		Never (but took my kids there daily when they were young)	

sara bartos	bartossara@yahoo.com	that it is in Taylor	Lap Lanes	lap lanes, beach entry, baby pool	shade covers	handicap or mobility challenged entry	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	weekly	pool needs a longer season - so that senior water aerobics and other activites can continue past labor day and before memorial day.
Michael McCrohan	mccrohan.michael@gmail.com	location and price.	Large Slides,Lazy River,Lap Lanes	lazy river, lap lanes, large slide	shade, bigger pool, adults only swim time, hot tub, wave pool	chair lift, sun shade.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	3-6 times per year. More if there was shade.	outside shower/rinse. clean bathroom.
		Location	Beach Entry,Play Structures	Play structures, beach entry		Shade	Additional Shade Structures/Umbrellas		A few times a year.	
Nancy Fuentes	nancy22@earthlink.net	Beach entry for the toddler pool	Beach Entry,Slides For Small Children,Lap Lanes,Baby Pool	Lap lanes, baby pool, slides for small children		Double hand rails	Additional Shade Structures/Umbrellas	2-4 Lanes	2-3 times per week	

Lotte Vehko	lvehko@gmail.com	nice location in the park, usually not too crowded	Lap Lanes	Lap lanes	Reduced fee entry for low income / disabled people	none that I can think of	Additional Shade Structures/Umbrellas	2-4 Lanes	about once a week in the summer	Would like for the pool to be open longer than just the school year -- like year round, except for inclement weather. If not possible, at least open in the spring and fall.
Nicole Regan	Nicolereg02@gmail.com	Two separate pools - one for kids down below and one for adults above so adults have quieter pool and open swimming lanes	Lazy River,Lap Lanes	Deeper lap lanes	Deeper pool to keep water cooler. It's like a bathtub in this heat. Would like a cooler temp	Gated access to adult pool	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Once a week	Ability to keep pool water cooler in the summer and would like adult lap swim hours for early mornings please 7-9am so we can swim before work

Rhonda Meller	rhondameller@yahoo.com	The zero entry for the pool.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Large Slides,Lazy River,Baby Pool	Beach entry, floatable obstacles, lazy river		Ability for those in a wheel chair to be lowered into the water, resurfaces of the pool more often so it doesn't cut up your feet which is does now,	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Weekly when it's open	Better bathroom facilities, concession stand area.
Britney Fillmore	fillmorebritney@yahoo.com	Beach entry	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lap, slides, beach entry	All one level to see your kids who are at different ages at different amenities.	That your able to see every part of the pool no matter where your at.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Not often	To help bring more options to the pool for swimming lessons, concession w/tables.

Staci McNeal	Staci.mcneal@gmail.com	The beach front entry	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Lazy River,Lap Lanes,Baby Pool	Beach entry, slide, lazy River	Good seating area	None	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	2-4 Lanes	1x a summer	Not two levels
Alecia Cooper	dearcharli@gmail.com	The gradual depth change, deeper pool separate	Beach Entry,Play Structures,Lazy River,Baby Pool	Beach entry, play structure, baby pool	Shade, waterfall features, better hours (early morning for laps & children, evening swim adults)	Lights for night time swimming, in pool and around walking areas.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Last year, 4 times	Diving section with board
Cindy D Nusser	cnusser@msn.com	the separate options for use	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Lazy River	lazy river slides		steps	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	1-2 Lanes	2 times a week	The Lighting in the restrooms is not very good

Bruce Dratnol	bruce_drat@hotmail.com	daily, in morning afternoon and night	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	play strcture, slides, lazy river	rentable areas for parties, cabanas, memberships	a lot more covered space	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	No Lanes	weekly	lanes are only good if accessible in the morning when they would be likely be used for people trying to swim daily.
Nathan Abbott	Abbottnb@gmail.com	The depth. Great for littles and adults.	Beach Entry,Dump Buckets,Lazy River	Beach entrance, dump buckets, lazy river		Safety is good now	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches	No Lanes	Weekly in the summer	

Carson loveless	Cloveless782@gmail.com	None	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Baby pool lap lanes lazy river	Security	Daycare	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Once	Daycares tvs restaurants
Christina Lewis	Christinalewis8310@gmail.com	Nice lap lanes, kids area separate	Lap Lanes	Lap lanes	More shade structures	Shallow area for water aerobics, aqua yoga	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Monthly	

Susan Brock	brock365@sbcglobal.net	Location. Future needs should consider better parking. Might want to incorporate Memorial Field and Scout Huts into park plan.	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Lazy River,Lap Lanes,Baby Pool	Lazy river, slides, beach entry.	Olympic size pool for competition, more shaded tables and seating. Don't forget about parking. Larger kid pool with splash pad features.	Non slip floors in restrooms,	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Depends on family schedules	Parking.
Garnet Vogt	Garnervogt@mac.com	Size, guards, lap lanes	Lap Lanes	Lap lanes	Shade,	Wheelchair liift	Additional Shade Structures/Umbrellas,Pic nic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	3-4/wk	lâ€™m pretty happy the quality of guards has improved as had the maintenance of the facilities. The menâ€™s restroom is pretty gross, changing stall perhaps . Have staff spray down restroom and add some disinfectant daily again guys are generally not particularly hygienic.
Meggie Brown	Meggie.mikeska@gmail.com	The lower pool. That it is shallow enough for kids to play safely.	Dump Buckets,Slides For Small Children,Play Structures	Play structure, slides, dump bucket	Updated restrooms. Current restrooms are dirty, dated and very dark.	Restrooms routinely are in need of cleaning.	Additional Shade Structures/Umbrellas	1-2 Lanes	5/month	Larger snack bar area with more offerings.

Allison Fuentes	allisonfuentes84@gmail.com	Two pools, zero entry in small pool, mushroom waterfall, covered sitting area	Beach Entry,Dump Buckets,Slides For Small Children,Lazy River,Lap Lanes,Baby Pool	Beach entry, lap lanes, baby pool		Unknown	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	Every 1-2 weeks	
Ashley Jimenez	a.jimenez1211@yahoo.com	Mushroom	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures,Lazy River,Baby Pool	lazy river , baby pool, slides for small childrenii		-	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	Few times a month	

Rosie	rosegarza776rg96336@gmail.com	It's very clean & clear.	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Beach entry,Lazy river, floatable obstacle course.		An area where senior citizens can do some water aerobics. Thank you.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	3- times a week	The shower rinsing area is pretty bad please do something about that. Thank you.
Regina Ratner	rshipman88@live.com	The shade structures	Beach Entry,Slides For Small Children,Large Slides,Lazy River,Lap Lanes,Baby Pool	Large slides, lacy River, beach	Lots of shade structures with tables, please!	Non slip walkway surfaces	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Once to twice a week	
Thatsada Sethaphong	thas42@verizon.net	N/A	Beach Entry,Lazy River,Lap Lanes,Baby Pool	1. Lap Lane 2. Lazy Lane 3. Baby Pool	Outside showers, bathing suit dryers, towel dryers	Wheelchair and senior walking path. Grab bars to get out of the pool.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	0	safety netting so kids have less chance of drowning.

Kate Walker	Kate@rylath.net	Pools make for great community space.	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures	Beach entry, dump buckets, play structures		No clue	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Never yet	Prioritize accessibility, ease of maintenance, and community spaces. Less maintenance => more hours open => more users => bigger budget
Ginger Schneider	gingerschneider@hotmail.com	Shallow walk in area	Beach Entry,Play Structures,Lazy River,Baby Pool	Beach entry, play structures, baby pool		Hand rails entering the pool	Additional Shade Structures/Umbrellas,Picnic Tables and Benches	2-4 Lanes	Twice weekly	
Lisa Wilkinson	asilyakk@yahoo.com	The lower pool	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Play Structures,Lazy River,Baby Pool	Slides for small children, lazy river, baby pool	More shade	Toddler only time	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	1-2 Lanes	3-Feb	

Catherine Parker	CatherineMParker72@gmail.com	It's a visible within the community	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Pool with fun stuff for kids. Splash area for babies, Pool for teens, Separate early hours for lap swimmers. no guards required.		Lifeguards	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	not much though value it as a community amenity	
Jennifer Gibbs	Gibbsj13@gmail.com	Area for younger kids separated from the deeper lap pool	Beach Entry,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes	Beach entry, lazy river, play structures		Not sure.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches		1-2 times per month	
Katie tellez	Katietellez@ymail.com	It's clean	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River,Baby Pool	Slides, play structure and lazy river	More shade. It's so hot outside and only minimal shade when not in the pool.	Areas for strollers	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	For swim lessons	Food court

Janet Preuss	Janetpreuss@yahoo.com	Nothing	Lazy River,Lap Lanes,Baby Pool	Lap Lanes	Area for individuals with disabilities and people of any age to be able to exercise. Children to be able to take swimming lessons. Families able to enjoy something like a lazy river. Some type of food and snowcones and ice cream should be available. A separate area for parties and functions like move night.	First how everyone with and with out disabilities, age, taking in all factors. And how they get out of the pool. The surface around the pool should be slip resistant.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Never	Shower areas that are personal so that individuals can change clothes after using the pool. Maybe a diving board. High dive and a low dive one. It would be a benefit if we had a covered part of the pool so that it could be used in the cooler months for exercise and a swim team. Or swimming lessons around the year.
Lola Gayle	lgayle086@gmail.com	Yes, but it definitely needs improvement	Beach Entry,Dump Buckets,Slides For Small Children,Play Structures,Lazy River,Lap Lanes	Dump buckets, lap lanes, and play structures		The fiber glass of the kids pool used to cut the toes of my kids. Please fix that.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Not very often	

Lillie Lawler	lalawler816@gmail.com	It's a good pool for my young grandchildren being able to walk right in	Beach Entry,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Small slides,large slides,lazy river		Pool that's accessible for handicapped	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	1x per week	I'd like the ability to enjoy a pool for adults only. I bring my grandkids but I'd come back to the pool if there's an only adult evening per week. A time without screaming kids. And more shade over the water.
Cynthia Karkoska	Cynthiakarkoska@gmail.com	Functional	Beach Entry,Lazy River,Lap Lanes	Beach entry, lazy river, lap laned	Hot tub 2 large	Na	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	6-8 Lanes	0	

Breana garcia	Breanagarcia74@gmail.com	That we have 2 Pools	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Lazy river, baby pool, floaties	A places that has food to buy.	Needs more room very small and boring	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Weekly	More things to do. Have to go to round rock for better pools
Laura Parker	ilovekenparker@gmail.com	Separate kid pool	Beach Entry,Lap Lanes,Baby Pool	#1 separate lap lanes		Separate children's areas	Additional Shade Structures/Umbrellas,More Seating/Lounging Options	6-8 Lanes	3 to 4 times month	
Joy	soyjoyc@gmail.com	Beach walk-in for lower pool, the fact that it's open until 8 pm, shaded picnic area	Beach Entry	Beach entry	Additional shade, it's only going to get hotter	NA	Additional Shade Structures/Umbrellas,More Seating/Lounging Options		Several times per month	

Andrea Richison	andrea.richison@gmail.com	Available to community	Floatable Obstacle Course, Lazy River	Lazy river		Accessible to handicap children		2-4 Lanes	N/a	
James Foster	james@taylorbible.org	That itâ€™s open!	Beach Entry, Dump Buckets, Floatable Obstacle Course, Lazy River, Baby Pool	Kids pool, lazy river, play structure		Access for all	Additional Shade Structures/Umbrellas	1-2 Lanes	1x so far	Kid friendly
Melissa Portillo	melissamiravete@live.com	Itâ€™s local and clean	Beach Entry, Dump Buckets, Slides For Small Children, Play Structures, Baby Pool	Beach entry, slides for small children, baby pool		Wrist bands	Additional Shade Structures/Umbrellas, More Seating/Lounging Options	6-8 Lanes	3 times per month during summer	

Kellie Mahon	kelliemahon09@gmail.com	Beach front area. I like how it gets deeper. Perfect for my little one to feel comfortable to swim on his own. I like the mushroom.	Beach Entry,Dump Buckets,Slides For Small Children,Large Slides,Play Structures,Lazy River	Lazy River, large slides, play structure	Swim up bar, Wave pool, lounge chairs in the beach front area, hot tub,	Beach front entry way designed on a slope and maybe a landing going around for handicap to hold on or sit on.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Current pool once or twice a week. Its affordable way to get the kids out the house.	Cabana/tiki huts for daily or hourly rental to bring in more income for the facility. Party rental area. Outdoor showers one pole with four showers all around. Ill be back if I think of more.
Laura Hovan	Ljillhovan@gmail.com	Lap lanes	Dump Buckets,Lap Lanes,Baby Pool	Lap lanes, baby pool and splash buckets	Designated Irrserved ap lanes for swimmers with buoy markers and flags.	Swim flags for backstroke. Marked lanes. Roped off lap lanes for swimmers to swim laps safely without interference.	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Weekly	Ladders and safe entry points
Francisco Martinez	Chitomartinez89@gmail.com	I don't, it needs shade structures, seating like garey park.	Beach Entry,Slides For Small Children,Large Slides,Play Structures,Baby Pool	Beach entry, large slides and a toddler/baby pool	Splash pad area kind of like at Garey Park in Georgetown	Rails and steps with large rests in between steps for seniors	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	2-4 Lanes	Not to frequent due to it not being very toddler friendly	A similar area like Pflugervilles Scott mentzer pool at Fannie Robinsons pool

Jessica Cantu	olivia.sanchez0906@gmail.com	I don't like it too much	Slides For Small Children, Play Structures, Lazy River, Lap Lanes	Lap lanes , slides and lazy river	Canopy seating areas	Entry / exit for people. Safety for kids	Additional Shade Structures/Umbrellas, Picnic Tables and Benches	6-8 Lanes	Not often	
Peter Richison	pete@nolimitzpaintball.com	Na	Dump Buckets, Floatable Obstacle Course, Large Slides, Lazy River	Lazy river, slides, obstacles	Lap pool	Na	Additional Shade Structures/Umbrellas		We don't	
Brooke Dlouhy	brookedlouhyrealtor@gmail.com	The mushroom, was neat when it had the white dots on it. I like the shade spots, needs more trees & tarps, the flowers more flowers.	Floatable Obstacle Course, Slides For Small Children, Large Slides, Play Structures, Lazy River, Lap Lanes, Baby Pool	Baby pool	See above	More trees or tarps for shade	Additional Shade Structures/Umbrellas, Picnic Tables and Benches, More Seating/Lounging Options	1-2 Lanes	Summers	

Carson loveless	Cloveless782@gmail.com	None	Beach Entry,Dump Buckets,Floatable Obstacle Course,Slides For Small Children,Large Slides,Play Structures,Lazy River,Lap Lanes,Baby Pool	Baby pool slides for small children large slides	Security	None	Additional Shade Structures/Umbrellas,Picnic Tables and Benches,More Seating/Lounging Options	6-8 Lanes	Once	Cameras
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Amenities - Ranking	(195 responses)		(64 responses)	(259 total)
	<u>July - September 2023</u>		<u>January 25 - Feb 2024</u>	<u>Totals</u>
Lazy River	107		41	148
Slides for Small Children	81		28	109
Large Slides	75		26	101
Beach Entry	79		21	100
Lap Lanes	74		17	91
Play Structure	50		17	67
Baby Pool	48		18	66
Dump Buckets	31		9	40
Floating Obstacle Course	22		12	34
Other Amenities				
More Shade/Tables/Chairs	54		58	112
Better restrooms	12		6	18
Better snacks	12		6	18
ADA Accessible	2		9	11
Diving board/platform	8		0	8
More pool hours	3		3	6
Hot Tub	5		0	5
Adult Only Pool/Area	5		0	5
Non-slip decking	0		5	5
Splash Pad	3		1	4
Better parking	4		0	4
Cooler pool water	2		0	2
Security	2		0	2
Roof over pools	1		0	1
Lap timer	1		0	1
Inflatable cover - winter	1		0	1
Aqua Climb	1		0	1
Volleyball	1		0	1
Lifejackets	1		0	1
Water Aerobics	1		0	1
Lockers	1		0	1

Olympic Size pool	1		0	1
Lap Lanes				
2 -- 4	78		28	106
1 -- 2	53		18	71
6 -- 8	38		6	44
0 -- 0	14		3	17



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 15

Agenda Title: Approve purchase of a new filtration system for the Doris Roznovak Aquatic Center

Council Action to be taken: Approve Purchase

Department Submitted: Parks and Recreation

Staff Contact: Tyler Bybee, Parks and Recreation Director

1. PURPOSE/DESCRIPTION

Approve purchase of new filtration system for the Doris Roznovak Aquatic Center

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The current sand filtration system on the pool has major issues that are in need of repair to allow the pool to open for the Summer 2024 season. Toward the end of the 2023 season, the lower pool had water clarity issue, causing it to be closed the last few weeks of the season. This is believed to be from a lateral line failure inside the filter. The filter tank access is heavily corroded, and a simple repair is not possible.

Instead of replacing the current sand filter staff in consult with the contracted Aquatic Engineer is recommending replacement with a new Regenerative Media Filter. The regenerative media filter utilizes the latest in aquatics technology to reduce the consumption of water while providing superior quality and clarity. The filter has a notable reduction of energy and chemical costs, and a minimal footprint.

The filter equipment and install is quoted at \$257,104.22 from Progressive Commercial Aquatics.

This quote is under Progressive's "Buyboard Purchasing Cooperative Contract" and meet the requirements of the City of Taylor Purchasing Policy.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Functioning filter system for 2024 season, and used in new pool • Regenerative Filter uses less water and chemicals	• Upfront cost higher than standard sand media filter

4. RECOMMENDATION

Staff recommends approving the filtration system purchase

5. FUNDING SOURCE

Pool reconstruction budget funds

6. TIMELINE

Planned installation prior to 2024 pool season

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

15a. [Quote/Scope of work](#)



Progressive Commercial Aquatics, LLC

2510 Farrell Rd
Houston TX
77073 281-982-0212

Quote

Quote #: QA2804
Date: 2/14/2024
Shipping Method:
Salesperson: Myles
Exp Date: 3/14/2024

Bill To

City of Taylor (TAYLOR)
leisure pool Filter replacement bb#701-23
BUY BOARD #613-20
lisa.buzan@taylortx.gov
tyler.bybee2taylortx.gov

Ship To

City of Taylor (TAYLOR)
leisure pool Filter replacement bb#701-23
Lisa Buzan
tyler.bybee@taylortx.gov
BUY BOARD#613-20
lisa.buzan@taylortx.gov
Taylor TX
76574 (512)296-0667

Item	Description	Qty	UOM	Unit Price	Tax	Total
NONSTOCK	Aquify PMF-54-1200-FRP filter REGEN per inclusions	1	EA	\$257,104.22	\$0.00	\$257,104.22

EXMPT \$0.00

Total Weight of Items 0 lbs

Total \$257,104.22
Tax Total \$0.00
Grand Total \$257,104.22

A Convenience Fee of 2% will be charged on all credit card transactions.
There will be a 25% restocking fee on all returned items.

Thank you for your business



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Item	Description	Qty	UOM	Unit Price	Tax	Total
Inclusions: -(1) Aquify regenerative filter -control panel touch screen -VFD for pump with aquatic controller to talk to regen panel -trash pump 5hp 3 phase for perlite dump to backwash -sch 80 pvc and fittings and valves needed to reconnect to suction, backwash and return lines -all electrical needed to install everything turn key -stainless hardware needed -strut and strut hardware needed electro galvanized -disconnect for trash pump needed -labor and management -rental equipment needed -new dry acid systems for both pools to get away from the corrosive liquid chemicals -new filter will sit in old heater room under the roof where the acid currently is. Breakdown; **Filter Package-\$133,094.72 -All actuator valves needed -Control panel						

EXMPT \$0.00

Total Weight of Items 0 lbs

Total \$257,104.22
Tax Total \$0.00
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tyler.bybee2taylortx.gov

Ship To

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Taylor TX
76574 (512)296-0667

Item	Description	Qty	UOM	Unit Price	Tax	Total
-Air compressor						
-Pallet of perlite filter media						
-Regulators needed						
**Trash pump 3ph 5hp with disconnect	\$10,152.50					
**VFD for existing pump w/aquatic controller, bypass panel, and re-gen filter software	25/30hp included \$13,175					
**Electro-galvanized strut/ stainless steel hardware needed	\$5,360					
**Electrical needed-	\$6,975					
**Labor and management-	\$40,787					
**Rental forklift-	\$3,750					
**10" PVC Sch 80 and 10" valves needed	\$32,250					
**Corring through walls	\$5000					
**2)AcidRite feeders	\$4,938					
**1) 10x5/6 concentric fiberglass	\$1,622.00					
***Facility to drain pool prior to our arrival as we will need to remove suction valves to cut piping and install all new strainer and precoat t and fittings needed in front of pump.						

EXMPT \$0.00

Total Weight of Items 0 lbs

Total \$257,104.22
Tax Total \$0.00
Grand Total \$257,104.22

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Item	Description	Qty	UOM	Unit Price	Tax	Total
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***Filter model will be PMF-54-1200-FRP filter capable of 1,800gpm at 1.5gpm/sqft or 1,250gpm at 1gpm/sqft

***We will abandon the filter for the leisure pool in place to save cost on not having to demo now when if can be demoed during construction when everything else will be demoed.

***Facility to refill and chemically balance when we are done, they can start filling after we have installed the new suction piping so it is ready when we are done.

**Lead time is currently 5-7 weeks to manufacture.

EXMPT \$0.00

Total Weight of Items 0 lbs

Total \$257,104.22
Tax Total \$0.00
Grand Total \$257,104.22

A Convenience Fee of 2% will be charged on all credit card transactions.
There will be a 25% restocking fee on all returned items.

Thank you for your business



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 16

Agenda Title: Consider renaming Blackland Prairie Days to Taylor Fest

Council Action to be taken: Consider the request.

Department Submitted: Development Services / Main Street

Staff Contact: Ruby Fisher, Special Events Coordinator

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to receive the recommendation from the Main Street Advisory board and approve the proposal to rename Blackland Prairie Days as Taylor Fest.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The City of Talyor Spring Festival has operated under many names –The Cotton-Picking Festival, Zest Fest, The Blooming Festival and, since 2018, Blackland Prairie Days. The festival has seen lower attendance throughout the years.

On January 12, 2024, the Main Street Advisory Board voted to recommend the name change.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
• Opportunity for rebranding and refreshing the event's image. • Potential to attract new attendees who may have been previously disinterested. • Ability to align the festival name with its evolving values or themes. • Opportunity to garner media attention and generate buzz around the renamed event.	• Festival renaming requires rebuilding public awareness.

• Potential to revitalize interest among past attendees by presenting a fresh experience. • Chance to differentiate the festival from others in the same niche or region.	
--	--

4. RECOMMENDATION

The Main Street Advisory Board recommends approving the name change for Blackland Prairie Days to Taylor Fest.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

16a. [Meeting Minutes](#) from January 17, 2024 Main Street Advisory Board Meeting

16b. [Proposed Taylor Fest Logo](#)

**MEETING MINUTES
MAIN STREET ADVISORY BOARD
6:00 pm – January 17, 2024
City of Taylor Conference Room**

MEMBERS PRESENT: Curie Humphreys, Jeff Snyder, Erwin Stauffer, Ruth Rivera, John McRae, Jennifer Lopez, and Chairman Doug Moss

STAFF PRESENT: Ruby Fisher, Special Events Coordinator and Jan Harris, Main Street Manager

I. CALL TO ORDER AND DECLARE A QUORUM – The meeting was called to order at 6:05 pm by Chairman Doug Moss who noted that a quorum was present.

II. CITIZEN COMMUNICATION – No citizen communication.

III. CONSENT AGENDA:

A. Review and approve minutes from the MSAB regular meeting held on December 13, 2023 – MOTION: To approve the minutes as presented. E STAUFFER / C HUMPHREYS / UNANIMOUS

B. Review and receive the financial reports from January 2024 – MOTION: The board received the financial reports as presented.

IV. REGULAR AGENDA-New Business:

A. Receive information, discuss, and take possible action on the results from board input for the Annual Assessment. Jan Harris presented her progress on the 2024 Main Street Assessment Report concerning activities of the Board in 2023. She thanked the board members who submitted their surveys as they are very helpful. She will obtain a copy of the presented report to share with the board after it has been submitted. MOTION: The board received the report as information.

B. Receive information, discuss, and take possible action to issue an RFP (Request for Proposal) from entities to run the Heritage Square Farmers Market – The current board of the Heritage Square Farmers Market has dissolved leaving only Al Block as a board member and the on-site market manager. Staff considers this to be an opportunity to present a RFP to interested parties who would like to run the HSFM in Heritage Square. MOTION: To have staff write an RFP for a new entity to develop, coordinate, and run the Heritage Square Farmers Market. D MOSS / J SNYDER / UNANIMOUS

C. Receive information, discuss, and take possible action regarding the Façade Improvement Grant presented by Doug Moss, Talbot Commons LLC for the Presbyterian Church building (114 W. 6th St.) – Jan Harris reviewed this project with the board noting that it entailed painting the trim and metal railings/light posts, etc., removing the lattice board, repairing the gutters and downspouts, and replace the plexiglass on the stained-glass windows. The total cost of this project is projected to be \$73,160.75. Mr. Moss requested a \$25,000 Façade Improvement Grant for the project.

At 6:47 pm, Chairman Moss transferred the chair to Vice-Chairperson Ruth Rivera and left the

room.

MOTION: TO approve the grant request for \$25,000 pending receipt of additional funds from the TIF Fund. In the event no further funding is forthcoming in FY 23-24, reimbursement for this project will be first in line for FY 24-25. C HUMPHREYS / E STAUFFER / UNANIMOUS (Doug Moss abstained due to conflict of interest.)

At 7.06 pm, Chairman Moss reassumed the meeting chair and continued the meeting.

D. Receive information, discuss, and take possible action on the 2024 Breakfast Bites

Topics List – Jan Harris reported that the topic for the February Breakfast Bites was downtown crime and vandalism presented by the Taylor Police Department. Chairman Moss asked that tagging be added to the topics discussed at that gathering.

The board then suggested the following topics: Taylor-CAN and homelessness; a refresher course on grants; ShopDowntownTaylorTX.com website and the QR code; a meeting of the downtown's restauranteurs; how to solve the downtown parking issue; What the MSAB is doing for Downtown Taylor; Wild Card topic (suggested topics from the DT business community submitted in advance); the Howard Theater project; Content Creator – how to create a reel and how to maintain curated content on a schedule; have Molly Alexander come speak; business succession planning; a discussion of downtown events.

E. Receive information, discuss, and take possible action on coordination efforts of the Spring Festival

– Ruby Fisher presented the following to the board: The event will remain on the 1st Saturday in May as this seems to have the fewest competitive events scheduled. She reported the name suggestions for the festival and asked the board to vote on their favorite. The names were: Blackland Heritage Day; Taylor Heritage Day; Taylor Heritage Fest; Taylor Fest.

MOTION: To re-name the festival Taylor Fest to be held on the 1st Saturday in May. R RIVERA / D MOSS / UNANIMOUS

F. Receive information, discuss, and take possible action to recommend ways to streamline the Main Street Grant Process

– This item was tabled by the board.

G. Receive information, discuss, and take possible action to recommend to the City Council the installation of high-tension light strands on side streets in the downtown core

– MOTION: To refer this issue to Lionheart when the update of the DT Plan is ongoing. D MOSS / C HUMPHREYS / UNANIMOUS

V. REGULAR AGENDA - Continuing Business:

A. Main Street Manager's reports – Jan Harris reviewed the following reports with the board:

1. Manager's activity report

2. Main Street business & property report

The reports were received as information by the board.

B. Special Events Coordinator's report – Ruby Fisher reviewed her report with the board.

The report was received as information by the board.

C. Review the Action Item List and receive updated reports on the items listed. No

action was taken on this item.

D. Receive and take possible action on committee reports:

- 1. New Justice Center-City Hall Advisory Committee** - John McRae reported the committee holds a 30-minute call on Mondays. Next Tuesday (January 23rd), the committee will visit 3-4 court houses to view the facades for solid vs void; texture; and materials. Also, a Mini Charrette will be held with the architects to brainstorm about the site and location. etc.
- 2. Downtown Beautification Committee** – Jennifer Lopez reported that this committee will meet on Monday, January 22nd and will talk about small projects to take on.
- 3. Stakeholders Communication Committee** – This involves Breakfast Bites, group chats, etc.
- 4. Festival Committee** - Topics discussed by this committee were dealt with in item IV E of this meeting's agenda.

E. Discuss items for upcoming agendas - No items for future agendas were presented.

VI. ADJOURN – MOTION: To adjourn the meeting at 8:16 pm. D MOSS / J MCRAE / UNANIMOUS

Respectfully submitted,



Jan Harris, Main Street Manager



TAYLOR FEST



City Council Meeting February 22, 2024 Transmittal Letter

STRATEGIC PILLAR

- ☒ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 17
Agenda Title: Consider appointments and re-appointments to various Boards & Commissions

Council Action to be taken: Appoint/re-appoint to Boards & Commissions

Department Submitted: City Management

Staff Contact: Dianna McLean, City Clerk

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to appoint or re-appoint members to various Boards & Commissions.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Appointments are made bi-annually in February and August. The August meeting is for appointments to fill vacancies and the February meeting is reserved for a full review of all boards, attendance records, and appointments.

City Council is to appoint or re-appoint members to those seats that are expired or vacated on each Board.

3. PROS and CONS

<u>PROS</u>	<u>CONS</u>
N/A	N/A

4. RECOMMENDATION

Staff recommends appointing or re-appointing members to the expiring and/or vacated seats on the various boards.

5. FUNDING SOURCE

N/A

6. TIMELINE

- Appointments made in February
- Notification of appointment/re-appointment sent out immediately after appointments

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

- 17a. [Animal Control](#) Advisory Board
- 17b. [Historic Preservation Commission](#)
- 17c. [Library Advisory Board](#)
- 17d. [Main Street Advisory Board](#)
- 17e. [Moody Museum Board](#)
- 17f. [Parks & Recreation Board](#)
- 17g. [Planning & Zoning Commission](#)
- 17h. [Public Arts Advisory Board](#)
- 17i. [TEDC](#)
- 17j. [Tree Advisory Board](#)
- 17k. [Zoning Board of Adjustment](#)

Animal Control Appeals Board and Shelter Advisory Committee 2-2024

Willing to be reappointed?	Representative	MEMBER	APPOINTED	EXPIRES
No	Licensed Vet	Arlon W. Graef, DVM 2303 Mildred (H) 4110 N. Main (O) (H) 512-365-6352; (O) 512-352-8897	7-2008	2-2023
	Animal Welfare Org	Melanie Rathke (Texas Critter Crusaders) 612 Vernon (H) 512-966-5034; (O) 512-365-5216 melanierathke@gmail.com	4-2017; 2020; 2023	2-2026
	Animal Control Officer	Sandra Perio Sandra.perio@taylortx.gov	6-2017	
	City Official	Joseph Branson, Police Commander (O) 512-352-5551 josephy.branson@taylortx.gov	10-2015	
Yes	Resident	Diana Voytek 405 Howard St. (C) 512-917-3836 mdvoytek@gmail.com	8-2016, 2019 2021	2-2024
Yes		Lin Crane 805 Yellowstone Dr. (H) 512/309-4134 (C) 512966-7494 Sarv42@gmail.com	2-2019, 2021	2-2024
		Thomas Rohlack 1419 Thompson (C) 512-461-4331 Trohlack5150@gmail.com	4-2017; 2020; 2023	2-2026
No attendance		Lorelai Allrich 1409 Burns Blvd Taylor, TX. 76574 (C) 339-234-3758 lallrich@icloud.com	8-2021	2-2024
Yes		Dee Dee Yelverton 1415 Howard St. (C) 512-671-0792 deedeeyelverton@gmail.com	1-2018; 2020(to fill unexpired seat), 2021	2-2024

Members: The board shall consist of 9 members.

Board must have one Veterinarian, one municipal official, one person whose duties include daily operation of the animal shelter, and one representative from animal welfare.

Duties: To hear appeals and consider evidence regarding the denial or revocation of registration.

In their capacity as the shelter advisory committee, it shall be the committee's duty to assist the animal control officer with the requirements of Chapter 823 of the Health and Safety Code.

Appointed by: City Council

Meets: At least 3 times a year.

Liaison: Joseph Branson

Animal Control Board

Feb 2024

MEMBER NAME	3/22/2023	8/16/2023	12/13/2023						TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Sandy Perio	p	p							3	1	Yes
Melanie Rathke	p	p							3	1	Yes
Dr. Arlon Graef	A	A	A						3	3	No
LoreLai Allrich	A	A	A						3	3	No
Thomas Rholack	p	p							3	0	Yes
Diana Voytek	p	p							3	0	Yes
Dee De Yelverton	p	p							3	0	Yes
Lin Crane	p	p							3	0	Yes
Joseph Branson	p	p							3	0	Yes

EA = Excused Absence, per Chairman

A = Absent, not excused

Please Note:

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name Alexis Fire

Address (Residence and Mailing)
2901 Zachary Ln
Taylor, TX 76574

How long at this residence? 4.5y

Phone (Home) —

Cell Phone 321-945-4161

Fax —

Email alexis.soper@gmail.com

Occupation Operations Manager

Employer Williamson County Regional Animal Shelter

Address 1855 SE Inner Loop
Georgetown TX 78626

Work Phone 512-943-1995

Business owner? ☐ Yes ☒ No

Additional information? Employed here 7 1/2 yrs

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

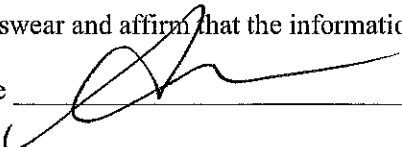
List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control Appeals Board and Shelter Advisory Committee
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

25yrs exp. working in Animal Care and Welfare, almost 12yrs
exp working @ Williamson County Regional Animal Shelter, implementing
programs to help become no-kill + stay no-kill, without closing
services to the community

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature  Date 1/20/23



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yahoo.com

Occupation _____

Employer SELF

Address _____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature [Signature]

Date 02.09.23



City of Taylor
Board and Commission
Application

PLEASE TYPE OR PRINT CLEARLY

Name Nancy St. Peter
Address (Residence and Mailing)
11600 FM 971
Granger, TX. 76530
How long at this residence? 20+ years
Phone (Home) _____
Cell Phone 512-818-0377
Fax _____
Email docstpeter@gmail.com

Occupation Veterinarian
Employer Granger Veterinary Hospital
Address 311 E. Davilla St.
Granger, TX 76530
Work Phone 512-859-3030
Business owner? ☒ Yes ☐ No
Additional information? _____
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Shelter Advisory Committee

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

Graduated from Purdue Veterinary School in
1991. Have owned 2 veterinary practices

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature [Signature]

Date 12/24/23

Historic Preservation Commission			2-2024	
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3			
	3			
	3			
	3			
	3			

Members: five resident members of the city appointed by the city council for staggered terms of three years each.

Duties: approve the designations of properties as local historic landmarks and the inclusion of properties in a local historic district pursuant to Section 211.0165 of the Texas Local Government Code.

The Commission shall be empowered to:

1. Adopt criteria for the evaluation of significance of historic landmarks and rules for the delineation of historic district boundaries, subject to approval by the city council.
2. Review and act on the designation of historic landmarks and the delineation of historic districts, subject to approval by the city council.
3. Recommend and confer recognition upon the owners of historic landmarks or properties within historic districts by means of certificates, plaques, or markers.
4. Review and recommend to city council and other applicable City boards and commissions all proposed changes to the zoning ordinance, building code, comprehensive plan or other adopted policies of the City that may affect historic preservation.
5. Implement and maintain a system of survey or inventory of significant historic, architectural, and cultural properties or resources and all properties located within designated historic districts located in the City.

6. Monitor and report to the Texas Historical Commission all actions affecting any Recorded Texas Historic Landmark, State Archaeological Landmark, National Register property, and any locally designated property, as deemed necessary.
7. Create sub-committees from among its membership and delegate to these committees such responsibilities as necessary to carry out the duties of the commission.
8. Increase public awareness of the value of historic, cultural, and architectural preservation by developing and participating in public education programs.
9. Review and act on all certificate of appropriateness applications.
10. Review and act on all appeals on action taken by the historic preservation officer regarding the administrative review of certificate of appropriateness applications.
11. Develop, prepare, and adopt specific design guidelines, subject to approval by the city council, for use in the review of all certificates of appropriateness applications.
12. Recommend to city council the acquisition of historic properties endangered by demolition where their preservation is essential to the purpose of this ordinance and where private preservation is not feasible.
13. Propose incentive program(s) to city council for the owners of historic properties.

Appointed by: the Council shall attempt to maintain a balance of interest and skills on the Commission by assessing the individual qualifications of the candidates, including, but not limited to, their knowledge and demonstrated interest in preservation-related fields such as architecture, history, archaeology, planning, or urban or community design. All members shall have a knowledge of and demonstrated interest in historic preservation.

Meets:

Liaison: Jan Harris

Ord 2023-55



City of Taylor Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name Erwin M. Stauffer
Address (Residence and Mailing) 804 Kirk St.
Taylor, TX 76574
How long at this residence? 2006
Phone (Home) (512) 365-6453
Cell Phone 512 818-6297
Fax erustauffer@gmail.com
Email _____

Occupation Realtor
Employer Heller Williams
Address 804 Kirk St.
Taylor, TX 76574
Work Phone _____
Business owner? ☒ Yes ☐ No
Additional information? _____
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Historic Preservation Commission
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

ZBA - 4 yrs., Street Commission - 1 yr
Taylor Chamber Board, 13 yrs., Main St. Board 6 yrs.
30+ yrs. Taylor Voyces

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature [Signature]

Date 1/23/2024



City of Taylor Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name FRANCES SORROW
Address (Residence and Mailing)
702 W. 7TH ST.
How long at this residence? 50 years
Phone (Home) 512 365 3363
Cell Phone 512 468 3592
Fax _____
Email FRASORBIL@ICLOUD.COM

Occupation RETIRED IRS MGR.
Employer _____
Address _____
Work Phone _____
Business owner? ☐ Yes ☒ No
Additional information? _____
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

HISTORIC PRESERVATION COMMISSION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

MEMBER OF TAYLOR HERITAGE & CONSERVATION COMMITTEE SINCE 2008 +
PRESIDENT SINCE 2013; BA IN ARCHAEOLOGY WITH MINOR IN HISTORY;
MGR FOR 27 YRS AT ALL LEVELS EXCEPT EX DIR AT IRS OFFICE - KNOWS HOW
TO WORK WITH PEOPLE

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Frances Sorrow

Date 1/24/24



City of Taylor

Board and Commission

Application

PLEASE TYPE OR PRINT CLEARLY

Name JOSHUA ELLARD

Address (Residence and Mailing)
703 VANCE ST
TAYLOR, TX 76574

How long at this residence? 3 YEARS

Phone (Home) N/A

Cell Phone (512) 269-2340

Fax N/A

Email JOSELLARD77@GMAIL.COM

Occupation ANTIQUA STORE OWNER

Employer MYSELF

Address 317. N. MAIN ST
TAYLOR, TX 76574

Work Phone (512) 352-0001

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

HISTORIC PRESERVATION COMMISSION (HPC)

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

HISTORIC KNOWLEDGE OF TAYLOR, DESIRE FOR HISTORICAL

PRESERVATION, EXPERIENCE IN HISTORIC RESTORATION.

ABILITY TO HELP DECIDE WHERE, HOW, IMPORTANCE OF PRESERVATION

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Josh of Ellard

Date 1/5/24



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Matthew Rector Sr.</u>
Address (Residence and Mailing)	<u>4104 Zion Avenue</u>
	<u>Taylor TX 76574</u>
How long at this residence?	<u>6 years</u>
Phone (Home)	_____
Cell Phone	<u>314-939-9833</u>
Fax	_____
Email	<u>matthew.a.rector.sr@gmail.com</u>

Occupation	<u>Civil Engineer</u>
Employer	<u>City of Hutto</u>
Address	<u>500 W Live Oak</u>
	<u>Hutto TX 78634</u>
Work Phone	<u>512-759-4025</u>
Business owner?	☒ Yes ☐ No
Additional information?	<u>I don't own Hutto.</u> <u>My wife and I own a business in Taylor</u>
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

1. Planning and Zoning, 2. Historic Preservation, 3. TEDC, 4. Main Street, 5. Parks,
6. Library, 7 ZBA

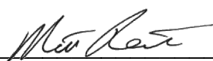
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

As a professional engineer I have worked regularly in land development or city planning.
As a city engineer I have interacted regularly with P&Z, ZBA, EDC and Historic Preservation.
As former PW Director in Taylor, I understand the behind the scenes aspects of Parks and Rec.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature 

Date 1/12/2024



City of Taylor
Board and Commission
Application

RECEIVED

JAN 31 2024

BY: *[Signature]*

PLEASE TYPE OR PRINT CLEARLY

Name MICHAEL KASPAR

Address (Residence and Mailing)

219 E. 8TH ST.

How long at this residence? 3yrs. +

Phone (Home) _____

Cell Phone 202-277-1365

Fax _____

Email mikekaspar@aol.com

Occupation RETIRED

Employer _____

Address _____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

TAYLOR HISTORIC PRESERVATION COMMISSION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

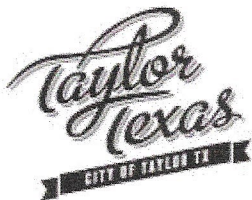
100+ yrs. of family history in Taylor; own home built in 1916 and owned by family since 1952; passionate about maintaining the cultural & architectural integrity of Taylor; Board member/Treasurer of the Taylor Conservation & Heritage Society

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Michael J. Kaspar

Date 1/31/24



City of Taylor

Board and Commission

Application

PLEASE TYPE OR PRINT CLEARLY

Name	Tim Mikeska
Address (Residence and Mailing)	
	409 Potomac St. Taylor Texas 76574
How long at this residence?	most all my life...64+years
Phone (Home)	512-844-4476
Cell Phone	512-844-4476
Fax	
Email	tim@mikeska.com

Occupation	CEO
Employer	self
Address	PO Box 321 Taylor Tx 76574
Work Phone	512-844-4476
Business owner?	☒ Yes ☐ No
Additional information?	Director 2 local non-profits
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Historic Preservation Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

Maternal Family arrived in Williamson County in the 1850's, Paternal family arrived in Taylor 1890's

PAST-- Member-Taylor Centennial Com., Co-Chair Taylor Heritage Days, Board Member Taylor Conservation and Heritage Society. Chairman/President Taylor Chamber of Commerce, Council Member At-Large. has a large collection of historic Taylor memorabilia and extensive knowledge of Taylor properties.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Tim Mikeska

Date 1-12/24



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Cruz Sanchez</u>
Address (Residence and Mailing)	
	<u>1223 Cecelia Street</u>
	<u>Taylor, TX 76574</u>
How long at this residence?	<u>4 years</u>
Phone (Home)	
Cell Phone	<u>512-521-6021</u>
Fax	
Email	<u>cruz.a.sanchez@att.net</u>

Occupation	<u>Real Estate Broker</u>
Employer	<u>Adaptive Real Estate (self)</u>
Address	<u>1223 Cecelia Street</u>
	<u>Taylor, TX 76574</u>
Work Phone	
Business owner?	☒ Yes ☐ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Historic Preservation Commission

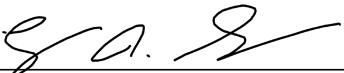
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

See attached summary.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature 

Date 2/13/2024

Cruz Sanchez

512-521-6021

Cruz.a.sanchez@att.net

1223 Cecelia Street

Taylor, TX 76574

RE: Summary and biography for Historic Preservation Commission**Biography:**

I have a general interest in old-styled architecture. My home is 130+ years old and my husband and I will aim to preserve its style, while incorporating contemporary amenities. If I had to choose another profession, I would go into designing, repurposing and preserving old homes and buildings. My belief is that even if the previous use of the home/building is obsolete, retro-fitting for modern practical uses while keeping its aesthetic is critical to maintaining the cultural charm.

Experience, Training, Skills or Interests

- Real Estate professional since 2015.
- Some basic understanding of building costs.
- Runs feasibility research in determining viability in real estate investments.
- Consulting with real estate investors on new construction or renovating old homes, i.e. "flips".
- Bachelor's Degree in Applied Music from the University of Houston.
- Interested in becoming more involved with city and community functions.
- Team player in collaborative environments.
- 5+ years in managing teams.



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name lea bowman

Address (Residence and Mailing)

708 Vance St., Taylor, TX 76574

How long at this residence? 2 years

Phone (Home) 210-415-1883

Cell Phone 210-415-1883

Fax _____

Email leab38@gmail.com

Occupation Data Scientist

Employer Metric5

Address Atlanta, GA (working remotely from
Taylor)

Work Phone _____

Business owner? ☐ Yes ☒ No

Additional information? _____

Are you willing to meet via Zoom or other virtual
software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Historic Preservation Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

While I don't have experience in history or architecture, I am very interested in it. I live in a turn of the (20th) century home and

believe that historic preservation is very important. With a background in business analysis and data, I am very experienced in

developing and documenting clear and understandable processes.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature

Date 2/13/2024



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Shiloh Brown</u>
Address (Residence and Mailing)	
	<u>519 A Lizzie St.</u>
	<u>Taylor, TX 76574</u>
How long at this residence?	<u>9 months (10 years in Taylor total)</u>
Phone (Home)	<u>512-909-0655</u>
Cell Phone	<u>Same</u>
Fax	<u>NA</u>
Email	<u>shilohbrown1970@hotmail.com</u>

Occupation	<u>Business Communications (Content)</u>
Employer	<u>Cigna Healthcare</u>
Address	<u>Bloomfield, CT (I work remotely)</u>
Work Phone	<u>Same as cell</u>
Business owner?	☐ Yes ☐ No
Additional information?	<u></u>
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

The Historic Preservation Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

Lifelong interest in history (college minor), art, sociology and architecture, as well as creative reuse of buildings and and other media. Lived across from OTH for 9 years

and observed the entire developmental arc. I have also contacted project owners about Talbot Commons and the building on the corner of Main & 2nd out of personal

interest in the renovation process - what goes into it, design choices, community impact, etc. I love Taylor and have a demonstrated interest in its responsible growth!

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Shiloh R. Brown

Shiloh R. Brown

Date February 14, 2024



City of Taylor
Board and Commission
Application

PLEASE TYPE OR PRINT CLEARLY

Name KAY PEEBLES
Address (Residence and Mailing)
Phys- 904 YOSEMITE TR, TAYLOR, TX 76574
Mail- PO BOX 828, TAYLOR TX 76574
How long at this residence? 7 yrs
Phone (Home) 949-224-7539
Cell Phone SAME
Fax _____
Email k-peebles@rocketmail.com

Occupation COMMODITY MANAGER
Employer ENTERGRIS
Address 700 JEFFREY WAY
ROUND ROCK, TX 78665
Work Phone 512-244-5242
Business owner? ☐ Yes ☒ No
Additional information? ENTERGRIS IS IN
SEMICONDUCTOR INDUSTRY &
IS A SUPPLIER TO SAMSUNG
Are you willing to meet via Zoom or other virtual
software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

HISTORIC PRESERVATION COMMISSION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

CURRENTLY ON THE BOARD OF THE TAYLOR HISTORIC SOCIETY,
MASTERS DEGREE IN DESIGN REQUIRING THE STUDY
OF HISTORIC STYLES AND ARCHITECTURE

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature

Kay Peebles

Date

2-15-2024

Library Board 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
No	3	Vickie Thornton 2600 Holly Lane (H) 512-365-8018 vpthornton@yahoo.com	10-2002, 2021	2-2024
	3	Brandi Lujano 1403 Trey Dr. Taylor (C) 512-919-0606 drandilujano@gmail.com	2-2020 (fill unexpired term); 2-2022	2-2025
	3	Sheon Corley 3009 Don Hill Lane Taylor, TX 76574 (PH) 512-577-4933 mrssheonc@gmail.com	1-2017; 2020; 2023	2-2026
	3	John Kaatz 1500 Laurel Street Taylor (C) 512-422-15241 jwkaatz@sbcglobal.net	2-2019; 2-2022	2-2025
No	3	Sharon Pick Naivar (H) 512- 352-3785 (C) 512-630-3693 sharonspick@gmail.com	5-2009, 2021	2-2024
Yes	3	B.J. Burrow 4204 King's Canyon Dr. Taylor, TX. (H) 512-228-9440 (C) 512-228-9440 Bj.burrow@gmail.com	8-2019 (filled unexpired term of Lois Duncan), 2021	2-2024
	3	Maria Newman 1515 W. Lake Dr. (H) 512-966-9445 mariahnewman@hotmail.com	2-2023	2-2026

Members: 7

Duties: Makes recommendations to the City Council regarding library operations and to help ensure that the library meets the needs of the city.

Appointed by: City Council
Residency requirements do not apply.

Meets: 2nd Tuesday at 6:30pm

Liaison: Karen Ellis

LIBRARY ADVISORY BOARD										Feb 2024	
MEMBER NAME	1/10/2023	8/8/2023	9/26/2023	DATE OF MTG	DATE OF MTG	DATE OF MTG	DATE OF MTG	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per Handbook	
B.J. Burrow	P	P	P					3	0	Y	
Sheon Corley	P	P	P					3	0	Y	
John Kaatz	P	P	EA					3	1	Y	
Brandi Lujano	P	EA	P					3	1	Y	
Sharon Pick Naivar	P	P	P					3	0	Y	
Trisha Randig	P	P	P					3	0	Y	
Vickie Thornton	P	P	P					3	0	Y	
EA = Excused Absence, per Chairman								P = Present at meeting			
Please note that Library Advisory Board Meetings are called when there are matters brought for Board consideration. No meetings typically take place in June, July or December.											
Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member. The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves. The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.											



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Grace Emily Stark
Address (Residence and Mailing)
1905 Lathan Lane
How long at this residence? Sep 2021
(purchased)
Phone (Home) _____
Cell Phone 512-845-5537
Fax _____
Email grace.emily.stark@gmail.com

Occupation Freelance writer / editor
Employer Self
Address _____
Work Phone _____
Business owner? ☐ Yes ☒ No
Additional information? _____
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I've loved and used public libraries since I was a little girl. I've held leadership positions on clubs + committees throughout my life, from high school, to college, and beyond.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Grace Emily Stark

Date

02/09/2023

Grace Emily Stark

1905 Lathan Lane, Taylor TX 76574 · grace.emily.stark@gmail.com · 512-845-5537

Freelance Writing and Editing

Natural Womanhood

A non-profit organization dedicated to the promotion of fertility awareness methods (FAM) and Natural Family Planning (NFP)

Editor, July 2021 – Present

Podcast Co-host, July 2021 – Present

Assistant Editor, Jan 2020 – June 2021

Verily Magazine

An online women's magazine

Freelance Writer/Contributor, Jan 2019 – Present

Family Foundations

A quarterly, in-print publication of The Couple to Couple League

Contributing Writer/Guest Editor

Other publications include: the *Public Discourse*, *The Linacre Quarterly*, the *Daily Signal*, *Aleteia*, and elsewhere

Fellowships

Paul Ramsay Institute – The Center for Bioethics and Culture

Fellow, Sep 2021 – Present

Robert Novak Journalism Fellowship – The Fund for American Studies

2019 Alumni Fund Fellowship Recipient, Sep 2019 – April 2020

U.S. Food and Drug Administration, CDER

Oak Ridge Institute for Science and Education (ORISE) Fellow, June 2014 – June 2015

Internships

U.S. Department of Veterans Affairs, Office of the Secretary
Research Analyst Intern for Atlas Research

Jan 2014 – May 2014

U.S. House of Representatives, Energy & Commerce Committee
Health Subcommittee (R) Intern

Aug 2013 – Dec 2013

The Heritage Foundation, Center for Health Policy Studies
Health Policy Intern

June 2013 – Aug 2013

U.S. Senate, Office of Senator John Cornyn, Minority Whip (R, TX)
Intern

January – May 2013

Texas Public Policy Foundation, Center for Health Care Policy
Health Policy Intern

June 2012 – Aug 2012

Edmund D. Pellegrino Center for Clinical Bioethics, GUMC
Office Assistant/Work Study

Aug 2010 – May 2014

Education

M.A., Bioethics & Health Policy
Loyola University Chicago, Chicago, IL

Aug 2015 – May 2017

B.S., Health Care Management & Policy, Minor in Economics, Cum Laude
Georgetown University, Washington, DC

Aug 2010 – May 2014

Activities of note: Founding Member, Georgetown Undergraduate Bioethics Society; Bioethics Bowl Team Member; Planning Committee Member, National Undergraduate Bioethics Conference

Peer-Reviewed Publications

Breakthrough Therapy Designation: CDER Analysis of Requests 4 Years Into the Program.” 2017 Mar. *Therapeutic Innovation & Regulatory Science (TIRS)*. (Co-author)

Catholic social teaching and America’s sub-optimal breastfeeding rate: Where faith and policy should meet to combat injustice. 2017 Nov. *The Linacre Quarterly*. (Sole author)

Other Pursuits & Volunteer Work

The Couple to Couple League International, Inc.
Certified Natural Family Planning Teaching Couple for the Sympto-Thermal Method, May 2016 - Present

U.S. Naval Hospital Guam, *Tutuhan, Guam*
Healthcare Ethics Committee civilian member, November 2015 – August 2017



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yahoo.com

Occupation _____

Employer SELF

Address _____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature [Signature]

Date 02.09.23



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Jerrie Inman

Address (Residence and Mailing)
1801 Oaklawn DR
Taylor

How long at this residence? 4 months

Phone (Home) _____

Cell Phone 425-269-8276

Fax _____

Email jerrie.inman@gmail

Occupation Retired-VP @

Employer Bank of America

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Served 2 terms on Arlington Library Board -
part of Sno-Isle Library system. Also Library
Ambassador and volunteer. Resigned when moving
to Texas

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Jerrie Inman

Date 2/8/2023



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name KATHIE FORREST

Address (Residence and Mailing)
2600 Donna Dr.

How long at this residence? 1yr.

Phone (Home) _____

Cell Phone 512-934-1725

Fax _____

Email KFORREST58@GMAIL.COM

Occupation Retired

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Skate park / observer
Have worked and volunteered in libraries for
many years - Boulder Library, Boulder Co + West End Library
Andover TX

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Kathie Forrest Date 2-18-22

Main Street Advisory Board			2-2024	
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Curie Humphreys 4106 Noah Dr. (C) 512-771-3596 curieathome@yahoo.com	2021	2-2025
Resigned	3	Erwin Stauffer 804 Kirk St (H) 512-365-6453 (C) 512-818-6297 estauffer@gmail.com	2-2016, 2021; 2023	2-2026
Yes	3	Jeff Snyder 106 Porter St. (C) 512-689-4336 jeffsresurrections@yahoo.com	2021	2-2024
	3	Doug Moss 1122 Colorado Street #1206 (C) 917-576-7044 dmoss@publicsketch.com	2021	2025
	3	Ruth Rivera 705 Debus Dr. (C) 512-378-3127 Rrivera0875@gmail.com	8-2021 (filled unexpired seat); 2023	2-2026
Yes	3	John McRae 110 Main St. (C) 865-230-0988 Jmcrae1@utk.edu	8-2020 (fill unexpired seat), 2021	2-2024
Yes	3	Jennifer Lopez 1501 North Street Austin, TX. 78756 (C) 512-626-0488 shopalchemytexas@gmail.com	2021; 8-2023(filled unexpired seat)	2-2024

Members: 7. It is preferred that at least one Architect, Attorney, CPA, Property owner in city limits, and Business owner in downtown project area be represented. Residency requirements do not apply.

Ex-Officio Members: City Manager, Main Street Manager, Central Tx RC&D Director, Taylor Chamber Director, Taylor EDC Director

Duties: The powers and duties of the Main Street Advisory

1. To define the geographic boundaries of the Main Street Project District.
2. To enter into agreements with the financial institutions of Taylor for the creation and administration of a low interest low program to benefit the Main Street Project.

3. To review, advice and make recommendations to the City Commission concerning needed planning and zoning considerations to support the Main Street Project.
4. To review, advise and make recommendations to the City Building Inspection Department concerning any alterations to the exterior of any buildings in the Main Street Project District.
5. To work with the Main Street Manager, the City Manager and the City Commission to develop and maintain a healthy, vital downtown Taylor, emphasizing four major areas:
 - a. Organization: To organize the downtown into a strong, cohesive unit that works together and speaks for the betterment of the area.
 - b. Design: To encourage appropriate, high-quality design in the maintenance, renovation and re-use of downtown buildings.
 - c. Unified Promotion: To sponsor events, and to advertise and promote a positive, unified image of downtown Taylor.
 - d. Economic Restructuring: To aim for full use and occupancy of downtown. To adapt buildings to new uses and utilize tax incentives for building rehabilitation.

Appointed by: City Council

Meetings: As necessary

Liaison: Jan Harris

February 2024

[illegible]



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name Alyse Mervosh

Address (Residence and Mailing)

218 W 7th St

Taylor, TX 76574

How long at this residence? 7+ years

Phone (Home) 512-653-1220

Cell Phone same

Fax n/a

Email alysemervosh@gmail.com

Occupation owner

Employer Curio Mrvosa Books and More

Address 114 N Main St

Taylor, TX 76574

Work Phone 512-653-1220

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

please see attached letter

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature Alyse Mervosh

Date February 2, 2024

ALYSE MERVOSH

218 West Seventh Street, Taylor, Texas 76574 | 512-653-1220 | alysemervosh@gmail.com

February 2, 2024

Taylor City Council and Main Street Advisory Board
400 Porter Street
Taylor, Texas 76574

Dear Taylor City Council and Main Street Advisory Board:

I'm writing to apply for the vacant seat on the Main Street Advisory Board. As a resident and small business owner of downtown Taylor, I'm highly invested in our town's success. I currently serve on two committees under the Main Street Advisory Board (Downtown Beautification and Second Saturday Planning) and almost always attend Breakfast Bites meetings, along with many other downtown business owner gatherings.

Taylor's walkable, historic downtown, filled with quaint architecture and friendly people, is why my husband and I chose to buy our home here. We quickly found a welcoming community and decided to open a business, which continues to grow each year. While Taylor faces many challenges, I look forward to working with others who care about our town to continue improving on what we already have here.

I'm also enthusiastic about the historic preservation aspect of the Main Street board. I've had a lifelong interest in learning history and have recently been reading about city planning, the idea of third places, and social infrastructure.

I appreciate your time and look forward to your decision.

Sincerely,

A handwritten signature in black ink that reads "Alyse Mervosh". The script is cursive and fluid, with the first letters of the first and last names being capitalized and prominent.

Alyse Mervosh



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	<u>Anthony Cavazos-Geluso</u>
Address (Residence and Mailing)	
	<u>1120 Howard St,</u>
	<u>Taylor, TX 76574</u>
How long at this residence?	<u>1 year 11 mo</u>
Phone (Home)	_____
Cell Phone	<u>512-820-8877</u>
Fax	_____
Email	<u>anthonygeluso@gmail.com</u>

Occupation	<u>Social Worker</u>
Employer	<u>Travis County Integral Care</u>
Address	<u>1165</u>

Work Phone	<u>N/A</u>
Business owner?	☐ Yes ☒ No
Additional information?	_____

Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : MAIN STREET ADVISORY BOARD

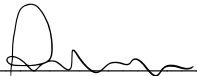
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

SEE RESUME

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature 

Date 01-17-23



City of Taylor

Boards and Committee

Application

gins.jd@gmail.com

PLEASE TYPE OR PRINT CLEARLY:

Name Jonathan D Gins

Address (Residence and Mailing)
1417 Howard St.
Taylor, TX 76574

How long at this residence? 7 years

Phone (Home) 512-289-7460

Cell Phone 512-289-746

0 Fax

Email gins.jd@gmail.com

Occupation Brewer

Employer TEXAS BEER CO

Address 201 N. Main St
Taylor, TX 76574

Work Phone

Business owner? ☒ Yes ☐ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

City of Austin Urban Transportation Commission
Downtown Business owner

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature JD Gins

Date 3/21/22



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Judith Grissom (Jude)
Address (Residence and Mailing)
110 W. 2nd St., Apt B
Taylor, TX 76574
How long at this residence? 1 yr
Phone (Home) 281-814-1888
Cell Phone _____
Fax _____
Email JudithGrissom@gmail.com

Occupation LPC Counselor, (retired)
Employer retired
Address _____
Work Phone _____
Business owner? ☒ Yes ☐ No
Additional information? artist, Jude's brush,
writer, land development
Building
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Public Library Board, Main Street Advisory, Public Arts
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

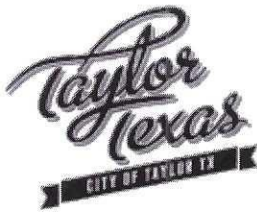
Friends of Taylor Library
med., LPC, retired counselor
Taylor resident since Jan, 2014

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature J Grissom

Date 1-24-2023



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name DeAnn Stuart
Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574
How long at this residence? 3 yrs.
Phone (Home) N/A
Cell Phone 214-783-3197
Fax _____
Email deannstuart5@gmail.com

Occupation Teacher/Administrator
Employer St. Mary's Catholic School
Address 520 Washburn St.
Taylor, TX 76574
Work Phone _____
Business owner? ☐ Yes ☒ No
Additional information? also employed by
The Institute for Catholic Liberal Education
Are you willing to meet via Zoom or other virtual
software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Moody Museum
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Resume attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature DeAnn Stuart Date 2/9/2023

DeAnn Stuart

511 Washburn St.

Taylor, TX 76574

(214) 783-3197

deannstuart5@gmail.com

Education

<i>Baylor University</i> (Ph.D.)	May 2016
Primary interests: 19 th century British literature, religion, contemporary issues	
<i>University of Dallas</i> (M.Hum.)	May 2004
Master of Humanities	
Concentrations: English and political philosophy	
<i>University of Dallas</i> (B.A.)	May 1998
Major: English	
Secondary School Teacher Certification	

Work Experience

<i>Institute for Catholic Liberal Education</i> , Senior Faculty	2022-present
• Manage communication for a national cohort • Prepare material for weekly zoom meetings and periodic in-person meetings • Create programming and organize course offerings	
<i>St. Mary's Catholic School</i> , Dean of Curriculum	2020-present
• Write interdisciplinary curriculum for grades PK3-12th grade • Manage opening of the new high school • Develop marketing materials and recruit talented faculty	
<i>Austin Institute for the Study of Family and Culture</i>	2015-present
• Associate Director of Curriculum and Outreach • Translate social science for non-specialists • Manage finances • Develop marketing materials and recruit students and faculty	
<i>Xavier University</i> , Adjunct English Professor	2014-2015
• Taught Rhetoric and Composition, an introduction to rhetorical writing and to research	
<i>Baylor University</i> , Brooks College Tutor of Arts and Letters	2012-2014
• Assisted students living in the residential college with all steps of the writing process, including brainstorming, focusing ideas, organization, research skills, and effective argumentation • Invested in college life and served as a mentor for students	
<i>Baylor University</i> , Teaching Assistant	2011-2014
• Taught British Literature and Freshman Composition I/II, which concentrates on academic writing modes and research paper writing	
<i>Baylor University</i> , Writing Center Tutor	2010-2011
• Assisted students with essay organization, word choice, and other miscellaneous writing skills for a range of subjects, including education, sociology, theology, business, history, classical texts, literature, and politics	
<i>Carroll High School</i> , Gifted and Talented Pre-AP English I/II, English Department Chair	

2004-2010

- Designed and implemented a humanities curriculum, incorporating literature, political philosophy, rhetoric, history, and art
- Organized standardized test preparation and SAT writing workshops for teachers and students

Carroll ISD, Curriculum Writer

2003-2010

- Developed district curriculum for 7th/8th grade language arts, 9th/10th grade on-level English, 9th/10th grade Gifted and Talented English

Dawson Middle School/ Carroll Junior High School, 7th and 8th grade language arts, LA Department Chair

2000-2004

- Worked with a team of teachers from all four core subjects to plan interdisciplinary units

St. Michael High School, English, World History, and Theater teacher (grades 7-12)
1998-2000

Honors/ Awards

Diocese of Austin, Education Service Award, Spring 2020

Baylor University, Outstanding Graduate Student Teacher, Spring 2012

Carroll Independent School District 2007 Teacher of the Year

Carroll High School 2007 Teacher of the Year

Dawson Middle School 2003 Teacher of the Year

Academic Conference Papers

“Perceiving the ‘Blissful Now of Eternity’: Postures of Contemplation in the Poetry of Anne Ridler and George Herbert.” South Central Christianity and Literature Conference. New Orleans, February 27-28, 2015.

“Leaving Discourse ‘Breathing Room’: Milton’s Treatment of Man’s Creation in *Paradise Lost*.” Rocky Mountain MLA Conference. Boise, October 9-11, 2014.

“Does Matter Matter?: Newman and Coleridge on the Imagination’s (In)Dependence.” Newman Association of America Annual Conference. Steubenville, July 31 – August 2, 2014.

“Mediating Desire: Coleridge’s Sacramental Channel to the Real.” South Central Christianity and Literature Conference. New Orleans, March 7-8, 2014.

“Perverse Solitude, an Escape from the Internal and Eternal Voids in Wordsworth’s *The Excursion*.” North American Society for the Study of Romanticism. Boston, August 8-11, 2013.

“Hope for Hollywood: Transcendence and Grace in Clint Eastwood’s Films.” Oxbridge Conference. C.S. Lewis Foundation, July 2011.

“Festal Reconciliation in Gerard Manley Hopkins and Josef Pieper.” South Central Christianity and Literature Conference. New Orleans, February 11, 2011.

“Teaching Objective Truth to a Pluralistic Age.” Paideia College Society Student Conference. Dallas Baptist University, February 2007.

Public Lectures and Workshops

“Divided We Fall.” Reading Group. Austin Institute for the Study of Family and Culture. Austin, TX. January-April 2021.

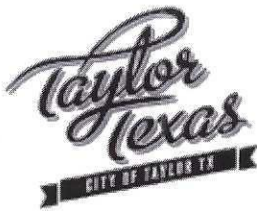
“The Politics and Character of Prudence” Reading Group. Austin institute for the Study of Family and Culture. Austin, TX. September-November 2020.

“On the Moral imagination.” Regina Mater. Austin, TX. January 2019.

- “Cracking the Dating Code.” Austin Institute for the Study of Family and Culture. Austin, TX. October 2018.
- “Early Relationship Discernment and Social Science.” Region X Family Life Directors. Cedarbrake Retreat Center. Austin, TX. March 2018.
- “Truth and Lies.” Austin Institute for the Study of Family and Culture. Austin, TX. January-February 2018.
- “The Changing Face of Faith from the Crusades to the Renaissance.” Young Serra Club of Dallas Church History Series, January 2004.

Community Service

- St. Mary's Catholic Church Choir Member*, 2021-present
- Austin Catholic Classical Project* 2017-present
- St. Louis King of France Baptism Class Instructor* 2019-2020
- Young Catholic Professionals Board Member* 2016-2017
- St. Peter Catholic Student Center Lector* 2012-2014
- English Graduate Student Association Board Member*, Baylor University 2012-2013
- Theology of the Body Discussion Group Leader* 2010-2013
- Led a parish-based discussion group probing the theological and philosophical underpinnings of John Paul II's *Theology of the Body*
- St. Ann Youth Ministry Core Team Member* 2005-2008
- Planned retreats for high school youth, wrote and performed in skits, gave talks on various built churches and classrooms for impoverished communities in Mexico
- Theology of the Body Evangelization Team Founding Board Member* 2001-2003
- Organized conferences, led small group discussions, wrote non-profit organization bi-laws and structural outlines, continued study of Pope John Paul II's *Theology of the Body*
- St. Monica CCD Teacher* 2002-2003.
- Taught weekly CCD classes to middle school-aged students.
- Music Minister* 1992-2000



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	<u>Kevin Stuart</u>
Address (Residence and Mailing)	<u>511 Washburn St.</u> <u>Taylor, TX 76574</u>
How long at this residence?	<u>3 years</u>
Phone (Home)	
Cell Phone	<u>504-444-2768</u>
Fax	
Email	<u>stuartsemail@gmail.com</u>

Occupation	<u>Professor</u>
Employer	<u>Univ. of St. Thomas</u>
Address	<u>3800 Montrose Blvd.</u> <u>Houston, TX 77006</u>
Work Phone	<u>713-522-7911</u>
Business owner?	☐ Yes ☐ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

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I hereby swear and affirm that the information provided above is true and correct

Signature

Kevin Stuart

Date

2/9/23

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law

Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction (*summa cum laude*), in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over \$4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster (Taylor, Tex.) 2021-2022
St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President (New Orleans, La.) 2010-present
Teddlie Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher (New Orleans, La.) 2014-2015
Philosophy

Isidore Newman School

Supplemental Instructor

Government Department
University of Texas at Austin

2010

Graduate Research Assistant

Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

Aug 2006-Aug 2009

- Taught Executive Seminar sessions on selections from “great books” to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant

Government Department
University of Texas at Austin

2008

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.)

2022

Honorary Chair, “Saints & Scholars” (Austin, Tex.)
Diocese of Austin

2022

Strong Families of Taylor (Taylor, Tex.)
Founder

2022 – present

Diocesan School Advisory Board (Austin, Tex.)
Diocese of Austin

2017 – present

Editor (Austin, Tex.)
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

2016 – present

Chairman of the Board (Austin, Tex.)
Austin Catholic Classical Project

2016 – present

President (New Orleans, La.)

2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member Alexis de Tocqueville Project University of New Orleans	(New Orleans, La.)	2013 – present
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Board of Directors Young Catholic Professionals Austin Chapter	(Austin, Tex.)	2017
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PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

“A Small Texas City Gets a Drag-Queen Parade for Christmas” in *Wall Street Journal*, December 9, 2022.

“Behind Closed Doors: Public Restrooms and the Fight for Women’s Equality” (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

“A Dark Coast: An Application of Conscience in Contemporary Ethics” in *Catholic Social Science Review* 22: 27-37 (2017).

“Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.’s ‘Letter from Birmingham Jail’” (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

“OK, Senator” in *The American Mind*, October 26, 2020. <https://americanmind.org/salvo/ok-senator/>

“The Extended Family Can’t Replace the Immediate Family” in *The American Mind*, February 21, 2020. <https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/>

“A Dialogue on the New Nationalism” in *America*, October 22, 2019. <https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism>

“Liberalism is Failing Because It Rejected Orthodox Christianity” in *Public Discourse*, May 28, 2019. <https://www.thepublicdiscourse.com/2019/05/51848/>

“Rebuilding Social Capital in Trump Country” in *The American Conservative*, May 9, 2019. <https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/>

“Against the Dead Consensus” (co-author) in *First Things*, March 21, 2019. <https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus>

“American Civil Religion, Rightly Understood” in *The American Mind*, November 21, 2018. <https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/>

“Attack Sebastian Gorka’s Ideas, Not His Credentials or Person” in *Federalist*, May 9, 2017. <https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/>

“The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. <https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/>

“Trump’s Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties” in *America*, November 16, 2016. <https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political>

“Why Fathers Are Crucial to Aspiring Major Leaguers” in *Washington Examiner*, October 29, 2016. <https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930>

“Is Baseball a White Man’s Sport” in *Detroit News*, October 27, 2016. <https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/>

“Brock Turner, Moral Outrage, and Natural Law” in *Public Discourse*, September 16, 2016. <https://www.thepublicdiscourse.com/2016/09/17660/>

“Taxing Churches Would Marry Church and State” (co-author) in *Federalist*, September 28, 2015. <https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/>

“MLK’s Philosophical & Theological Legacy” (co-author) in *Public Discourse*, January 16, 2012. <https://www.thepublicdiscourse.com/2012/01/4503/>

Papers, Presentations, and Conferences

“Prudence: the Forgotten Virtue” Austin Institute for the Study of Family and Culture	September 2020
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Foundation for Excellence in Higher Education “Developing and Engaging Trustees and Advisors” Executive Director training for 24 institutes	March 2021
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Southern Political Science Association Adjacent conference organizer and presenter “The Family in Law and Politics Today”	January 2019
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Chapman University, National Association of Scholars “Academic Heretics”	January 2019
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Harvard University, Abigail Adams Institute “Behind Closed Doors: a Corrected History of Bathroom Politics”	August 2018
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American Political Science Association "Co-ed housing and the Prevalence of Sexual Assault on College Campuses"	August 2018
Austin Institute for the Study of Family and Culture Lecture: "Election 2016 Post-Mortem: What in the World Happened?"	November 2016
American Maritain Association "Thomists Wrestle with Pluralism"	February 2016
Western Political Science Association Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"	March 2013
"Limited Government & the Rule of Law" Conference, Grand Rapids, MI	February 2013
"Evaluating the Idea of Social Justice" Conference, Detroit MI	February 2012
"The Scottish Enlightenment" Conference, Mecosta, MI	April 2011
Southern Political Science Association Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).	January 2011
Midwest Political Science Association Conference Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"	April 2009
Midwest Political Science Association Conference Discussant, "Tyranny, Ancient and Modern."	April 2009
Lehrman American Studies Princeton Institute on American History and Founding	2008
Philosophical Foundations of the Social Sciences Oxford University, UK	July 2007
Western Political Science Association Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"	March 2007
First Principles, Witherspoon Institute	August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name <u>Monica Zavala</u>	Occupation <u>Claims Adjuster</u>
Address (Residence and Mailing) <u>1607 Mallard Ln</u> <u>TAYLOR, TX 76574</u>	Employer <u>STATE FARM INS</u>
How long at this residence? <u>2 years</u>	Address _____
Phone (Home) _____	Work Phone _____
Cell Phone <u>512 970 5928</u>	Business owner? ☐ Yes ☒ No
Fax _____	Additional information? _____
Email <u>Monica.Lynn.Zavala@gmail.com</u>	Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Public Art Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at _____ for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Bachelor in Management Marketing ; MBA

Event Marketing at STATE FARM

Conference Chair for Non Profit organizations

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Monica Zavala

Date 2-8-23

Moody Museum Board 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Susan Komandosky, Chair 2207 Gladnell (H) 512-365-7396; (c) 512-796-4401 mrsk@austin.rr.com	12-2002; 2020; 2023	2-2026
Yes	3	Cissie Pierce P O Box 592 (H) 862-4438; © 512-677-0021 cissiepierce@msn.com	12-1999; 2021	2-2024
	3	Allen David 12751 FM112 Thrall, TX. 78578 (C) 512-429-0225 No email	2-2022	2-2025
	3	DeAnn Stuart 511 Washburn St. Taylor (C) 214-783-3197 Deannstuart5@gmail.com	5-2022; 2-2023(filled unexpired term)	2-2025
Yes	3	Gracie Yanez 1709 McLain (H) 365-2799 © 300-6545 yanezgracie49@gmail.com	12-2002, 2021	2-2024
Yes	3	Eloise Brackenridge 3000 Davis Taylor, TX 76574 (H) 713-978-7674 (C) 512-517-2024 ewbrackenridge@gmail.com	1-2018, 2021	2-2024
	3	Travis Summerlin 2106 Kent St. (C) 817-360-4120 tenthstreetumc@gmail.com	2-2020; 2023	2-2026
	3	Reverend (Ms.) Terry Pierce 1016 W. 7 th St. (C) 512-826-6278 Terry.pierce.austin@gmail.com	8-2019 (fill unexpired term); 2020; 2023	2-2026
	3	Marilyn Fleming 2204 Smith Ave (C) 816-718-0981 Marilyn8620@gmail.com	2-2020; 2023	2-2026

	3	Samye Turner 1704 Mallard Lane (H)365-2148 (C) 365-0208 Samye115@aol.com	7-2007, 2019, 2022	2-2025
	3	Leslie Hill 704 Mockingbird Lane (H) 512-365-6068 (C) 512-423-4183 bunkiehill@aol.com	7-2017; 2020; 2023	2-2026

Members: 11

Duties: makes recommendations regarding the operation of the Moody Museum

Appointed by: City Council

Meets: 3rd Tuesday at 5:30pm every other month

Liaison: Rubie Fisher

NOTE: The Moody Museum funds projects with *private* museum funds.

February 2024

[illegible]

Parks & Recreation Board 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Yes	3	Patrick Tate 2201 Meadow Lane (C) 512-529-6058 Hptate97@yahoo.com	2021	2-2024
	3	Larry Cmerek 1003 Randall (H) 512-365-7151 cmerek@sbcglobal.net	4-2016, 2020(short term to stagger terms better); 2022	2-2025
Yes	3	David Campise 814 Lexington St. © 979-229-4257 cvcplumbingllc@gmail.com	7-2017, 2021	2-2024
	3	Irene Michna 251 Rowe Valley (H) 512-365-6056 © 512-680-8093 irenemichna@aol.com	8-2016; 2020(short term to stagger terms better); 2022	2-2025
	3	Stacy Olsen 1316 Howard (C) 512-940-1897 syolsen@yahoo.com	1-2017; 2020; 2023	2-2026
	3	Jennifer Jewett 1808 Cypress Cove (H) 352-8879; (C) 512-762-4638 jewetts@sbcglobal.net	3-2013, 2019, 2022	2-2025
Resigned	3	Casey Mummert 517 Vance St. (C) 646-361-7559 Caseymummert4782@gmail.com	2021	2-2024
Student Rep	1	Luke Thompson 1310 Sagewood Dr. Taylor (C) 512-743-3798 Luke05thompson@gmail.com	8-2023	8-2024

Members: 7 members, of whom 5 shall be residents of the city, 1 shall be residents of the ETJ or the city, and 1 shall be a junior or senior student in good standing attending a high school or Legacy Early College High School which has its ISD within the city. All members, except the student member, shall be at least 18 and the student member shall be at least 16. Members serve a three-year term after initial appointment. The board student member may serve a one-year term and

each board student member may serve only one term. Each member serves at the pleasure of the city council and may be removed at the sole discretion of the city council.

The board student member shall not be required for a quorum and shall be a nonvoting member of the board. Meetings shall be held no less than quarterly and at the call of the city council.

Duties: The parks and recreation advisory board ("board") shall advise the city council and parks and recreation director on matters pertaining to the acquisition, development, sound management, maintenance and use of parks and recreation facilities owned or controlled by the city and as directed by the city council.

Appointed by: City Council

Meets: 3rd Wednesday at 6pm

Liaison: Lisa Buzan

Feb 2024

NOTES:	
Jennifer Jewett 1/18 - EA (sick)	Patrick Tate 9/20 - EA (work conflict)
Jennifer Jewett 4/19 - EA (co-worker passed away)	Patrick Tate 11/18 - EA (family conflict)
Patrick Tate - 5/23 - EA (daughter award ceremony)	David Campise 10/18 & 11/15 - EA (back injury)
Stacy Olsen - EA Out of Town Previously planned 6/21	Jennifer Jewett 10/18 - EA (work audit)
Larry Cmerek - EA Wife Award in Austin 6/21	Jennifer Jewett 11/15 - EA (sick)

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member. The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves. The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.



City of Taylor

Boards and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Austin Brown</u>
Address (Residence and Mailing)	<u>1304 Willowbrook Trail</u>
How long at this residence?	<u>5 Years</u>
Phone (Home)	<u>512-948-0738</u>
Cell Phone	_____
Fax	_____
Email	<u>austin@blackpineinsurance.com</u>

Occupation	<u>Owner</u>
Employer	<u>Self</u>
Address	<u>503 Mallard Lane</u>
Work Phone	_____
Business owner?	☒ Yes ☐ No
Additional information?	_____
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) :

Parks & Rec , P&Z

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I'm currently secretary of Taylor Rotary board. I have served on numerous other boards in the past for different organizations. I live, work, and raise my children in Taylor.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature _____

Date _____

City of Taylor
Boards and Commission
Application



PLEASE TYPE OR PRINT CLEARLY

Name BILL HARRINGTON
Address (Residence and Mailing) 220 TUCKER RD
TAYLOR, TX 76574
How long at this residence? 1 1/2 yrs
Phone (Home) —
Cell Phone 443 869-0246
Fax —
Email whharrington57@gmail.com

Occupation retired
Employer —
Address —
Work Phone —
Business owner? ☐ Yes ☐ No
Additional information? —
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : PARK AND RECREATION

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you could bring to this position. (Attach resume or additional pages if needed.)
DIRECTOR OF RECREATION & FACILITIES, JOHNS HOPKINS UNIVERSITY (2000-2022)
BS. Phys. Ed - Texas A&M, M.S. Rec. Adm. - L.S.U.
Council & Board member Port Deposit, MD (2000-2022)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature [Signature] Date 19 OCT 23



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Brenda Cox
Address (Residence and Mailing)
2300 West St
Taylor, TX 76574
How long at this residence? 4 yrs -
Phone (Home) —
Cell Phone 512-567-3335
Fax —
Email bcox40@yahoo.com

Occupation Human Resources
Employer Hutto ISD
Address 200 College St.
Hutto, Tx 78634
Work Phone 737-327-5199
Business owner? ☐ Yes ☒ No
Additional information? —
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Facility Use of City & ISD Parks in DS

Founder & Director of Dripping Springs Lacrosse - 1yrs. Facility

Rentals/Contracts w/ DSISD - Board member of DS Youth Sports -

Former City of Hutto Employee - Worked closely w/ Parks Dept +

Familiar w/ Taylor Parks & Events - Member of Pickleball Program

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature [Signature]

Date 1/28/22



City of Taylor

Boards and Commission

Application

PLEASE TYPE OR PRINT CLEARLY

Name Charles Tarrant

Address (Residence and Mailing)
2800 S. Main St
Taylor, TX, 76574

How long at this residence? 3 years

Phone (Home) _____

Cell Phone (512) 269-1055

Fax _____

Email _____

Occupation Sales Person

Employer Cellular sales

Address 1903 N. Main St

Work Phone _____

Business owner? ☐ Yes ☒ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have Ideas for the park!

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature _____

Date 8-21-23



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Claudene Griffith

Address (Residence and Mailing)
1302 Thompson Street
Taylor TX 76574

How long at this residence? 2 yrs, 4 months

Phone (Home) _____

Cell Phone 940-393-1922

Fax _____

Email claudene.griffith@gmail.com

Occupation Child Fatality Analyst

Employer Texas Department of
Family & Protective Services

Address 4900 N. Lamar Blvd.
Austin TX

Work Phone 512-461-8871

Business owner? ☐ Yes ☒ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation, Public Arts Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

LEAD Taylor Class of 2022

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Claudene Griffith

Date 9/20/2022



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yahoo.com

Occupation _____

Employer SELF

Address _____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature [Signature]

Date 02.09.23



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	<u>KATHLEEN FORREST</u>
Address (Residence and Mailing)	<u>2600 Donna Dr</u>
How long at this residence?	<u>10 mts.</u>
Phone (Home)	
Cell Phone	<u>512-934-1725</u>
Fax	
Email	<u>KForrest758@gmail.com</u>

Occupation	
Employer	
Address	
Work Phone	
Business owner?	☐ Yes ☐ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control & Public Arts Advisory, Parks & Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

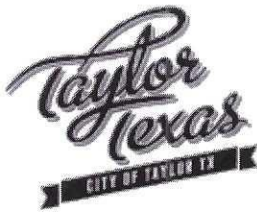
I hereby swear and affirm that the information provided above is true and correct

Signature

[Signature]

Date

1/28/22



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name DeAnn Stuart
Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574
How long at this residence? 3 yrs.
Phone (Home) N/A
Cell Phone 214-783-3197
Fax _____
Email deannstuart5@gmail.com

Occupation Teacher/Administrator
Employer St. Mary's Catholic School
Address 520 Washburn St.
Taylor, TX 76574
Work Phone _____
Business owner? ☐ Yes ☒ No
Additional information? also employed by
The Institute for Catholic Liberal Education
Are you willing to meet via Zoom or other virtual
software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Moody Museum
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Resume attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature DeAnn Stuart Date 2/9/2023

DeAnn Stuart

511 Washburn St.

Taylor, TX 76574

(214) 783-3197

deannstuart5@gmail.com

Education

<i>Baylor University</i> (Ph.D.)	May 2016
Primary interests: 19 th century British literature, religion, contemporary issues	
<i>University of Dallas</i> (M.Hum.)	May 2004
Master of Humanities	
Concentrations: English and political philosophy	
<i>University of Dallas</i> (B.A.)	May 1998
Major: English	
Secondary School Teacher Certification	

Work Experience

<i>Institute for Catholic Liberal Education</i> , Senior Faculty	2022-present
• Manage communication for a national cohort • Prepare material for weekly zoom meetings and periodic in-person meetings • Create programming and organize course offerings	
<i>St. Mary's Catholic School</i> , Dean of Curriculum	2020-present
• Write interdisciplinary curriculum for grades PK3-12th grade • Manage opening of the new high school • Develop marketing materials and recruit talented faculty	
<i>Austin Institute for the Study of Family and Culture</i>	2015-present
• Associate Director of Curriculum and Outreach • Translate social science for non-specialists • Manage finances • Develop marketing materials and recruit students and faculty	
<i>Xavier University</i> , Adjunct English Professor	2014-2015
• Taught Rhetoric and Composition, an introduction to rhetorical writing and to research	
<i>Baylor University</i> , Brooks College Tutor of Arts and Letters	2012-2014
• Assisted students living in the residential college with all steps of the writing process, including brainstorming, focusing ideas, organization, research skills, and effective argumentation • Invested in college life and served as a mentor for students	
<i>Baylor University</i> , Teaching Assistant	2011-2014
• Taught British Literature and Freshman Composition I/II, which concentrates on academic writing modes and research paper writing	
<i>Baylor University</i> , Writing Center Tutor	2010-2011
• Assisted students with essay organization, word choice, and other miscellaneous writing skills for a range of subjects, including education, sociology, theology, business, history, classical texts, literature, and politics	
<i>Carroll High School</i> , Gifted and Talented Pre-AP English I/II, English Department Chair	

2004-2010

- Designed and implemented a humanities curriculum, incorporating literature, political philosophy, rhetoric, history, and art
- Organized standardized test preparation and SAT writing workshops for teachers and students

Carroll ISD, Curriculum Writer

2003-2010

- Developed district curriculum for 7th/8th grade language arts, 9th/10th grade on-level English, 9th/10th grade Gifted and Talented English

Dawson Middle School/ Carroll Junior High School, 7th and 8th grade language arts, LA Department Chair

2000-2004

- Worked with a team of teachers from all four core subjects to plan interdisciplinary units

St. Michael High School, English, World History, and Theater teacher (grades 7-12)
1998-2000

Honors/ Awards

Diocese of Austin, Education Service Award, Spring 2020

Baylor University, Outstanding Graduate Student Teacher, Spring 2012

Carroll Independent School District 2007 Teacher of the Year

Carroll High School 2007 Teacher of the Year

Dawson Middle School 2003 Teacher of the Year

Academic Conference Papers

“Perceiving the ‘Blissful Now of Eternity’: Postures of Contemplation in the Poetry of Anne Ridler and George Herbert.” South Central Christianity and Literature Conference. New Orleans, February 27-28, 2015.

“Leaving Discourse ‘Breathing Room’: Milton’s Treatment of Man’s Creation in *Paradise Lost*.” Rocky Mountain MLA Conference. Boise, October 9-11, 2014.

“Does Matter Matter?: Newman and Coleridge on the Imagination’s (In)Dependence.” Newman Association of America Annual Conference. Steubenville, July 31 – August 2, 2014.

“Mediating Desire: Coleridge’s Sacramental Channel to the Real.” South Central Christianity and Literature Conference. New Orleans, March 7-8, 2014.

“Perverse Solitude, an Escape from the Internal and Eternal Voids in Wordsworth’s *The Excursion*.” North American Society for the Study of Romanticism. Boston, August 8-11, 2013.

“Hope for Hollywood: Transcendence and Grace in Clint Eastwood’s Films.” Oxbridge Conference. C.S. Lewis Foundation, July 2011.

“Festal Reconciliation in Gerard Manley Hopkins and Josef Pieper.” South Central Christianity and Literature Conference. New Orleans, February 11, 2011.

“Teaching Objective Truth to a Pluralistic Age.” Paideia College Society Student Conference. Dallas Baptist University, February 2007.

Public Lectures and Workshops

“Divided We Fall.” Reading Group. Austin Institute for the Study of Family and Culture. Austin, TX. January-April 2021.

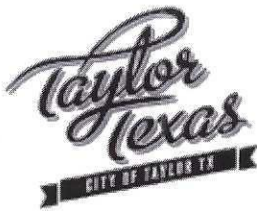
“The Politics and Character of Prudence” Reading Group. Austin institute for the Study of Family and Culture. Austin, TX. September-November 2020.

“On the Moral imagination.” Regina Mater. Austin, TX. January 2019.

- “Cracking the Dating Code.” Austin Institute for the Study of Family and Culture. Austin, TX. October 2018.
- “Early Relationship Discernment and Social Science.” Region X Family Life Directors. Cedarbrake Retreat Center. Austin, TX. March 2018.
- “Truth and Lies.” Austin Institute for the Study of Family and Culture. Austin, TX. January-February 2018.
- “The Changing Face of Faith from the Crusades to the Renaissance.” Young Serra Club of Dallas Church History Series, January 2004.

Community Service

- St. Mary's Catholic Church Choir Member*, 2021-present
- Austin Catholic Classical Project* 2017-present
- St. Louis King of France Baptism Class Instructor* 2019-2020
- Young Catholic Professionals Board Member* 2016-2017
- St. Peter Catholic Student Center Lector* 2012-2014
- English Graduate Student Association Board Member*, Baylor University 2012-2013
- Theology of the Body Discussion Group Leader* 2010-2013
- Led a parish-based discussion group probing the theological and philosophical underpinnings of John Paul II's *Theology of the Body*
- St. Ann Youth Ministry Core Team Member* 2005-2008
- Planned retreats for high school youth, wrote and performed in skits, gave talks on various built churches and classrooms for impoverished communities in Mexico
- Theology of the Body Evangelization Team Founding Board Member* 2001-2003
- Organized conferences, led small group discussions, wrote non-profit organization bi-laws and structural outlines, continued study of Pope John Paul II's *Theology of the Body*
- St. Monica CCD Teacher* 2002-2003.
- Taught weekly CCD classes to middle school-aged students.
- Music Minister* 1992-2000



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	Kevin Stuart
Address (Residence and Mailing)	511 Washburn St. Taylor, TX 76574
How long at this residence?	3 years
Phone (Home)	
Cell Phone	504-444-2768
Fax	
Email	stuartsemail@gmail.com

Occupation	Professor
Employer	Univ. of St. Thomas
Address	3800 Montrose Blvd. Houston, TX 77006
Work Phone	713-522-7911
Business owner?	☐ Yes ☐ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

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I hereby swear and affirm that the information provided above is true and correct

Signature

Date

2/9/23

CITY OF TAYLOR

DESCRIPTION OF BOARDS AND COMMISSIONS

Airport Board meets as often as necessary and makes recommendations to the City Council about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets as needed (at least 3 times a year) and hears registration appeals and assists the animal control officer in compliance issues.

Civil Service Commission is appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Library Board meets the 2nd Tuesday of each month and makes recommendations to the City Council about the operations of the library and helps ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the 3rd Wednesday of each month. Develops an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum meets the 3rd Tuesday of every other month. Oversees the operation of the Moody Museum and volunteers.

Parks and Recreation meets the 3rd Wednesday of each month. Makes recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Commission meets the 2nd Tuesday of each month. Approves or disapproves platting or replatting of land within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the use of land, location of buildings and of businesses, in respect to their environments.

Public Arts Advisory Board meets the 4th Wednesday of each month and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members serve 3-year terms.

Taylor Economic Development Corporation (TEDC) meets the 3rd Wednesday of each month. Promotes, assists, and enhances economic development activities for the City.

Tree Advisory Board meets quarterly on a Tuesday. Reviews city plan to plant and maintain trees, supports public education efforts related to tree care and promotes Arbor Day activities.

Zoning Board of Adjustments meets the 1st Tuesday of each month or as needed. Hears and decides special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Applications are public information. Applications are kept on file for two (2) years from date of application.

Please complete and return to: City Clerk, City of Taylor, 400 Porter St., Taylor, TX. 76574
(512)352-3676 or Fax (512)352-8255 or email: Dianna.mclean@taylortx.gov

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law

Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction (*summa cum laude*), in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over \$4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster (Taylor, Tex.) 2021-2022
St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President (New Orleans, La.) 2010-present
Teddlie Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher (New Orleans, La.) 2014-2015
Philosophy

Isidore Newman School

Supplemental Instructor

Government Department
University of Texas at Austin

2010

Graduate Research Assistant

Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

Aug 2006-Aug 2009

- Taught Executive Seminar sessions on selections from “great books” to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant

Government Department
University of Texas at Austin

2008

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.)

2022

Honorary Chair, “Saints & Scholars” (Austin, Tex.)
Diocese of Austin

2022

Strong Families of Taylor (Taylor, Tex.)
Founder

2022 – present

Diocesan School Advisory Board (Austin, Tex.)
Diocese of Austin

2017 – present

Editor (Austin, Tex.)
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

2016 – present

Chairman of the Board (Austin, Tex.)
Austin Catholic Classical Project

2016 – present

President (New Orleans, La.)

2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member Alexis de Tocqueville Project University of New Orleans	(New Orleans, La.)	2013 – present
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Board of Directors Young Catholic Professionals Austin Chapter	(Austin, Tex.)	2017
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PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

“A Small Texas City Gets a Drag-Queen Parade for Christmas” in *Wall Street Journal*, December 9, 2022.

“Behind Closed Doors: Public Restrooms and the Fight for Women’s Equality” (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

“A Dark Coast: An Application of Conscience in Contemporary Ethics” in *Catholic Social Science Review* 22: 27-37 (2017).

“Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.’s ‘Letter from Birmingham Jail’” (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

“OK, Senator” in *The American Mind*, October 26, 2020. <https://americanmind.org/salvo/ok-senator/>

“The Extended Family Can’t Replace the Immediate Family” in *The American Mind*, February 21, 2020. <https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/>

“A Dialogue on the New Nationalism” in *America*, October 22, 2019. <https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism>

“Liberalism is Failing Because It Rejected Orthodox Christianity” in *Public Discourse*, May 28, 2019. <https://www.thepublicdiscourse.com/2019/05/51848/>

“Rebuilding Social Capital in Trump Country” in *The American Conservative*, May 9, 2019. <https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/>

“Against the Dead Consensus” (co-author) in *First Things*, March 21, 2019. <https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus>

“American Civil Religion, Rightly Understood” in *The American Mind*, November 21, 2018. <https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/>

“Attack Sebastian Gorka’s Ideas, Not His Credentials or Person” in *Federalist*, May 9, 2017. <https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/>

“The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. <https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/>

“Trump’s Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties” in *America*, November 16, 2016. <https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political>

“Why Fathers Are Crucial to Aspiring Major Leaguers” in *Washington Examiner*, October 29, 2016. <https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930>

“Is Baseball a White Man’s Sport” in *Detroit News*, October 27, 2016. <https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/>

“Brock Turner, Moral Outrage, and Natural Law” in *Public Discourse*, September 16, 2016. <https://www.thepublicdiscourse.com/2016/09/17660/>

“Taxing Churches Would Marry Church and State” (co-author) in *Federalist*, September 28, 2015. <https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/>

“MLK’s Philosophical & Theological Legacy” (co-author) in *Public Discourse*, January 16, 2012. <https://www.thepublicdiscourse.com/2012/01/4503/>

Papers, Presentations, and Conferences

“Prudence: the Forgotten Virtue” September 2020
Austin Institute for the Study of Family and Culture

Foundation for Excellence in Higher Education March 2021
“Developing and Engaging Trustees and Advisors”
Executive Director training for 24 institutes

Southern Political Science Association January 2019
Adjacent conference organizer and presenter
“The Family in Law and Politics Today”

Chapman University, National Association of Scholars January 2019
“Academic Heretics”

Harvard University, Abigail Adams Institute August 2018
“Behind Closed Doors: a Corrected History of Bathroom Politics”

American Political Science Association "Co-ed housing and the Prevalence of Sexual Assault on College Campuses"	August 2018
Austin Institute for the Study of Family and Culture Lecture: "Election 2016 Post-Mortem: What in the World Happened?"	November 2016
American Maritain Association "Thomists Wrestle with Pluralism"	February 2016
Western Political Science Association Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"	March 2013
"Limited Government & the Rule of Law" Conference, Grand Rapids, MI	February 2013
"Evaluating the Idea of Social Justice" Conference, Detroit MI	February 2012
"The Scottish Enlightenment" Conference, Mecosta, MI	April 2011
Southern Political Science Association Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).	January 2011
Midwest Political Science Association Conference Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"	April 2009
Midwest Political Science Association Conference Discussant, "Tyranny, Ancient and Modern."	April 2009
Lehrman American Studies Princeton Institute on American History and Founding	2008
Philosophical Foundations of the Social Sciences Oxford University, UK	July 2007
Western Political Science Association Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"	March 2007
First Principles, Witherspoon Institute	August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004



City of Taylor

Boards and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name Kinzy Mikeska

Address (Residence and Mailing)
1408 Sherry Drive, Taylor, TX 76574

How long at this residence? 1.5 years

Phone (Home) _____

Cell Phone 512-769-0006

Fax _____

Email mikeskakinzy@gmail.com

Occupation Systems Administrator

Employer LoanPeople

Address 3420 Executive Center Drive
#G100, Austin, TX 78731

Work Phone 512-886-4343

Business owner? ☐ Yes ☒ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Detail-oriented with experience with all computer programs/systems such as Salesfore, Adobe, and Microsoft.

Since I am a mom, I also have lots of knowledge/experience of the Parks & Recreation of Taylor, Texas. I love serving people

and helping out my community in any way I can to make it better for everyone who resides in this great town.

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I hereby swear and affirm that the information provided above is true and correct.

Signature Kinzy Mikeska

10/20/2023
Date



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Matthew Rector Sr.</u>
Address (Residence and Mailing)	<u>4104 Zion Avenue</u>
	<u>Taylor TX 76574</u>
How long at this residence?	<u>6 years</u>
Phone (Home)	_____
Cell Phone	<u>314-939-9833</u>
Fax	_____
Email	<u>matthew.a.rector.sr@gmail.com</u>

Occupation	<u>Civil Engineer</u>
Employer	<u>City of Hutto</u>
Address	<u>500 W Live Oak</u>
	<u>Hutto TX 78634</u>
Work Phone	<u>512-759-4025</u>
Business owner?	☒ Yes ☐ No
Additional information?	<u>I don't own Hutto.</u> <u>My wife and I own a business in Taylor</u>
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

1. Planning and Zoning, 2. Historic Preservation, 3. TEDC, 4. Main Street, 5. Parks,
6. Library, 7 ZBA

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

As a professional engineer I have worked regularly in land development or city planning.
As a city engineer I have interacted regularly with P&Z, ZBA, EDC and Historic Preservation.
As former PW Director in Taylor, I understand the behind the scenes aspects of Parks and Rec.

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I hereby swear and affirm that the information provided above is true and correct.

Signature

Date 1/12/2024

Planning & Zoning Commission 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Donna Frazier 1704 Carey Ave (H) 365-6154 (C)965-0372 donnafrazier1704@gmail.com	8/2009; 2020; 2023	2-2026
	3	Kellie Billings-Ray 815 Randall St. (H) 512-590-1660 (C) 512-590-1660 Kellie.ray@outlook.com	2-2019; 2022	2-2025
Resigned	3	Steven Darden 416 Branch St. (C) 512-921-2667 sddardenii@gmail.com	1-2017; 2020 (apptd 1-2022 to fill unexpired term); 2023	2-2026
Yes	3	Amy Everhart 819 Talbot St. (C) 512-699-2693 Everhart26@gmail.com	2021	2-2024
Yes	3	Annette Maruska 308 Cherrywood Circle (H) 512-365-9686 (C) 512-431-7866 garywmaruska@sbcglobal.net	7-2014, 2021	2-2024
Yes	3	Alexander Allrich 1011 Porter St./PO Box 746 (C) 978-882-3722 aallrich@gmail.com	2-2023(filled unexpired term)	2-2024
	3	Nora Roy 4103 Zion Ave Taylor, TX. (C) 512-955-9759 noralroy@outlook.com	8-2021 (filled unexpired term); 2022	2-2025
	3	Mike Eaton 2200 Mildred (H) 512-365-1188 (C) 512-801-5267 Eaton.mike@att.net	2-2016, 2019, 2022	2-2025
	3	Jim Newman 1515 West Lake Dr. (c) 512-966-9446 revjimnewman@hotmail.com	1-2022, 2022	2-2025

Members: The Planning and Zoning Commission shall consist of nine resident members of the city appointed by the city council for staggered terms of three years each.

Duties: Makes decisions regarding platting or replatting of land into subdivision within the corporate limits and within the ETJ of the city and makes recommendations to the council regarding the regulations of the use of land, location of buildings, and the locations of businesses. The Planning and Zoning Commission shall have all the powers and duties authorized by State law, city charter and city ordinances. The Planning and Zoning Commission shall have the duty to advise the City Council on the adoption and amendment of a comprehensive plan.

Appointed by: City Council **Meets:** 2nd Tuesday at 6pm

Liaison: Victoria Winchester

Ord 2023-55, Taylor Land Development:

Feb-24

[illegible]

EA = Excused Absence, per Chairman

A = Absent, not excused

P = Present at meeting

Please Note: Per Chair, Amy Everhart, Eaton's family has personal matters.

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.



City of Taylor

Boards and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Austin Brown</u>
Address (Residence and Mailing)	<u>1304 Willowbrook Trail</u>
How long at this residence?	<u>5 Years</u>
Phone (Home)	<u>512-948-0738</u>
Cell Phone	_____
Fax	_____
Email	<u>austin@blackpineinsurance.com</u>

Occupation	<u>Owner</u>
Employer	<u>Self</u>
Address	<u>503 Mallard Lane</u>
Work Phone	_____
Business owner?	☐ Yes ☐ No
Additional information?	_____
Are you willing to meet via Zoom or other virtual software?	☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) :

Parks & Rec , P&Z

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I'm currently secretary of Taylor Rotary board. I have served on numerous other boards in the past for different organizations. I live, work, and raise my children in Taylor.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature _____

Date _____



City of Taylor

Boards and Committee

Application

PLEASE TYPE OR PRINT CLEARLY:

Name Barbara Aviles-Torsberg

Address (Residence and Mailing)
1700 Mallard Ln.
Taylor, Tx. 76574

How long at this residence? 21 yrs.

Phone (Home) N/A

Cell Phone 512-309-4015

Fax N/A

Email bavilesto@gmail.com

Occupation Retired Schoolteacher

Employer Austin ISD

Address _____

Work Phone _____

Business owner? ☐ Yes ☒ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning/Zoning, Zoning Board of Adjustments

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

34 yrs Educator - Social Studies

Voting Citizen of Taylor

Recently completed LEAD Taylor Program

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

B. Aviles

Date

6-28-2023



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name David McKenzie

Address (Residence and Mailing)

1801 Oaklawn Dr.

Taylor, TX 76574

How long at this residence? 5 months

Phone (Home) 425-359-3938

Cell Phone 425-359-3938

Fax _____

Email dwmck22@gmail.com

Occupation Builder/Developer

Employer Self Employed

Address 1801 Oaklawn Dr.

Taylor, TX 76574

Work Phone 425-359-3938

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Comprehensive Plan Comm / Planning / Zoning Comm. / Airport Advisory
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Building, Development, & Community Development since 1988.

See a lot of planning and development done right and done wrong, with that a good knowledge of foresight.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature David McKenzie

Date 1/31/2023



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name <u>JAMES (Jim) BUZAN</u>	Occupation <u>SELF-EMPLOYED</u>
Address (Residence and Mailing) <u>1309 Willow Brk. Trl.</u> <u>Taylor</u>	Employer _____
How long at this residence? <u>4 YRS</u>	Address _____
Phone (Home) _____	Work Phone _____
Cell Phone <u>432-312-1439</u>	Business owner? ☒ Yes ☐ No
Fax _____	Additional information? _____
Email <u>jamesbuzan4014@gmail.com</u>	Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : 1.) TEDC OR 2.) PIZ

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

CURRENTLY SERVING ON TISD BOARD, LOCAL BUSINESS OWNER,
B.S. CIVIL ENGINEERING (UT-AUSTIN), 30+ YEARS IN OIL &
GAS INDUSTRY. HELD POSITIONS ON SEVERAL NON-PROFIT BOARDS

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Jim Buzan Date 2-6-23

James Buzan

1309 Willow Brook Trail, Taylor, Texas 76574 JamesBuzan4014@gmail.com 432-312-1439

Summary of Qualifications

- Proven leader and team player with a positive attitude and exceptional interpersonal skills.
- Track record of building, maintaining, and optimizing Management Systems.
- Successful, long-term positions in Health Safety and Environmental; Global Projects and Operations.
- Extensive experience in compliance, risk assessments, auditing, investigations, and training programs.
- Owner of small business in Taylor – 74 Man Store.

Work History

February 2020 to Present

JBB & Associates, LLC: Taylor, Texas
Manager

- Provide Health Safety and Environmental consulting services: Compliance and Procedure Development and Improvement.
- Audit Processes and Work Practices against established requirements, Develop written reports and present issues, concerns and non-conformances to senior management. Assist with developing corrective actions as requested by client.
- Perform Training
- Incident Investigation

February 2018 to January 2020

3S Services, LLC: Carrizo Springs, Texas
Director - Health, Safety and Environmental

- Manage all Health Safety and Environmental matters for oilfield construction and service company.
- Develop staffing plan and manage multiple direct reports.
- Developed and Implemented Life Saving Rules for critical and high-risk tasks.
- Maintain HSE Management System including Policy and Procedure to meet OSHA, EPA and DOT requirements.
- Conduct incident investigations and prepare reports and presentations.
- Represent the company at customer meetings and gave presentation, as requested.
- Develop companywide HSE goals and improvement plans.
- Track and report all safety metrics (KPIs) including behavior-based observations, audits, inspections, incidents, and man-hours.
- Work with insurance provides to manage workers compensation program and company claims.
- Accountable for implementing New Hire Orientation and Training Program.
- Maintain ISNet, PEC and other customer 3rd party services.
- Responsible for regulatory required reports (OSHA, TCEQ, etc.).
- Audit Worksites for compliance with Internal HSE MS and Customer Expectations.
- Develop and Maintain Emergency Response Plans for multiple office locations.

November 2016 to January 2018

ConocoPhillips – Lower 48: Midland, Texas

Health, Safety and Environmental Supervisor - Mid-Continent Business Unit

- Completed Lower 48 (Enterprise Level) Risk Assessment; including meeting with Business Unit Leaders to document risk and develop mitigation strategies, as needed.
- Develop staffing plan to support Capital Projects and Business Unit level HSE program.
- Headed up effort to simplify HSE procedures, resulting in 20+ HSE procedures being eliminated from our Management System.
- Instrumental in implementing Life Saving Rules across business unit.
- Refined field audit program to focus efforts on high-risk activities.
- Simplified Pre-Start Up Safety Review procedure to match facility risk type.
- Led effort to deliver a common HSE Orientation procedure across the Business Unit.
- Manage the acquisition and analysis of both Leading and Lagging HSE indicators. Develop solutions to address negative trends.
- Represented the Company on Permian Basin Oilfield Crime Taskforce.

May 2012 to November 2016

ConocoPhillips – Lower 48: Midland, Texas

Production Superintendent – Delaware Basin Assets

- Started up Delaware Basin Unconventional Production and took the asset to over 15,000 BOED.
- Responsible for developing Long Range Plan for Production Growth, Lease Operating Expense and Staffing.
- Developed and implemented staffing plan that includes field personal, maintenance, engineering (production and facility) and other technical resources.
- Responsible for annual G&A budget of \$3.5MM.
- Responsible for annual Lease Operating Expense budget of \$50MM.
- Reduce cost by \$5MM through optimization in compression and rental equipment.
- In 3.5 years of managing the asset, there were no OSHA recordables by either COP employees or contractors.
- Actively Participate in Community outreach programs.
- Managed all base capital construction projects.
- Oversaw Maintenance and Reliability program.

August 2008 to May 2012

ConocoPhillips – Lower 48: Midland, Texas

HSE Manager – Mid-Continent Business Unit

- Developed and managed budget and staffing plan.
- Ensure that the L48 HSE Management System philosophy, standards, programs and regulatory requirements are implemented across the 3 oil and gas operating areas for the 8 states (Texas, Oklahoma, New Mexico, Utah, Wyoming, North Dakota, Montana and Colorado) in which the Mid-Continent Business Unit we operate.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Drive consistence in HSE procedures, Training Process and Contractor Safety Program.
- Ensure Emergency Response Plans were in place and periodic drills are conducted.
- Assess risk associated with Occupation Health issues and develop processes to manage those risks.
- Ensure that Environmental Permits (air, water, waste, SPCC, etc.) are obtained timely and processes are in place for on-going compliance.
- Interact with State and Federal agencies on rule making and impact.
- Participate in industry discussion groups and round tables.
- Manage BU HSE Self-Audit Process.

- Actively Participate in Community outreach programs.

August 2003 to August 2008

ConocoPhillips – Capital Projects: Houston, Texas and Beijing China HSE Manager – Bohai Phase II Development Project

- Overall Project Health, Safety and Environmental Manager for \$5.0 Billion capital project including 2 years in design (Houston) and 3 years in fabrication, installation and commissioning (Asia).
- Developed and managed budget and staffing plan.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Supervised Engineers and other technical professionals to ensure that the overall ConocoPhillips Loss Prevention philosophy, standards, programs, and regulatory requirements affecting the Bohai project are incorporated into the overall project design, development and operational plan.
- Prepare supporting documentation for FRP's, RFQ's, Project Execution Plan, FEL deliverables, etc.
- Developed and implemented Process Hazards Analysis (PHA) program.
- Obtain Required Peoples Republic of China Regulatory Approvals.
- Support P&ID development by participating in reviews and meetings.
- Construction safety oversight for 7 fabrication and shipyard locations throughout Asia.
- Develop fabrication site specific HSE documents and training.
- Leverage internal (COPC) resources to achieve project objectives.
- No project delays for HSE permitting or Agency approvals.
- Actively Participate in Community outreach programs.

March 2001 to August 2003:

ConocoPhillips (merged company) – North America E&P: Borger, Texas Health, Safety and Environmental Supervisor

- Responsible for all Health, Safety and Environmental programs for the Panhandle Oil and Gas operations.
- Developed and conducted HSE training program.
- Implemented HSE Management Systems including pressure vessel and PSV inspections.
- Coordinated Contractor Safety Program
- Developed annual HSE budget and Staffing plan.
- Actively Participate in Community outreach programs.

July 1998 to March 2001:

Phillips Petroleum - Phillips 66 Company Refining: Salt Lake City, Utah Environmental Engineer

- Responsible for all air issues at 25,000 bbl/day refinery including, permitting, NSPS, NESHAP, Continuous Emissions Monitors, LDAR and testing.
- Developed comprehensive Environmental Compliance Program, including maintenance plans.
- Implemented EPA's Risk Management Program (RMP) in conjunction with other refiners in area.
- Coordinated emissions testing and plant turn around activities associated with pollution control equipment.
- Member of facility emergence response team and refinery's Community Relations Committee.

November 1996 to July 1998:

Phillips Petroleum - Chemical Company: Pasadena, Texas Environmental Engineer

- Provided daily environmental support for 3.5 billion pound per year plastics complex.
- Participate in daily Maintenance Planning Meetings
- Primary responsibilities included, Title V compliance, Non-Attainment New Source Review permitting, Emission inventories, NSPS and HON.
- Successfully negotiated air permit for K-Resin Train IV expansion project (\$300MM). No project delays were experienced due to environmental permitting.

- Developed plant operating procedures for Pollution Control Equipment.
- Actively Participate in Community outreach programs.

January 1991 to November 1996:

Phillips Petroleum – North America E&P Houston, TX and Lafayette, LA
Environmental Engineer

- Coordinated all water related programs for the seven regions in North America and Canada. This included: SPCC, OPA90, and NPDES.
- Developed programs and procedures for several environmental issues including waste management and pollution prevention.
- Coordinated the Divisions Waste Contractor Review program.
- Responsible for all environmental programs for onshore and offshore oil and gas production operations (air, water, waste, etc.)
- Developed Environmental Training Programs for operations.
- Managed field contractors
- Actively Participate in Community outreach programs.

Education

B.S. Civil Engineering, *The University of Texas at Austin*

Interests and Hobbies

I enjoy spending time with my family, serving in my church, community service and supporting nonprofits.



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	<u>Rick Von Pfeil</u>
Address (Residence and Mailing)	<u>811 W. Lake D</u> <u>Taylor TX 76574</u>
How long at this residence?	<u>3 or 35 years</u>
Phone (Home)	_____
Cell Phone	<u>206-637-8435</u>
Fax	<u>What's a fax? ;)</u>
Email	<u>rick.von.pfeil@gmail.com</u>

Occupation	<u>retired / venture capital</u>
Employer	_____
Address	_____
Work Phone	_____
Business owner?	☐ Yes ☒ No
Additional information?	_____
Are you willing to meet via Zoom or other virtual software?	☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning and Zoning committee

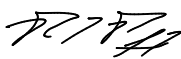
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Always been interested in P&Z. Been involved in Dallas, north
Dallas suburbs and Seattle. Learned a few things

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature 

Date Feb 2, 2023

Public Arts Advisory Board 2-2024				
	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Gail Samuels 1208 Jones St. Taylor, TX (C) 214-454-4245 Gailf.samuels@gmail.com	9-2022; 8-2023(filled unexpired seat)	8-2025
Resigned	3	Casey Anderson 817 Howard St. Taylor, TX (H) 512-365-6694 (C) 774-570-1804 caseyanderart@gmail.com	2-2022	2-2025
	3	Judith Grissom 110 W. 2 nd St., Apt B Taylor, TX (C) 281-814-1888 judithgrissom@gmail.com	2-2019; 2022; 8-2023(fill unexpired seat)	2-2025
	3	Cayla Cardiff 503 Fowzer St. Taylor, TX (H) 512-352-6335 (C) 512-680-3450 Cayla.cardiff@gmail.com	2-2022	2-2025
Yes	3	Bryan Richie 1021 Hackberry St. Taylor, TX (H) 512-217-1322 Bryan.richie@gmail.com	2-2019, 2021	2-2024
	3	Richard Stone 1306 Cecelia St. Taylor, TX (H) 512-760-5748 Richard.2456@gmail.com	2-2019; 2020; 2023	2-2026
	3	Nathan Gray 601 CR 101 Hutto, TX. 78634 (H) 512-839-6635 N8_gray@yahoo.com	2-2019; 2020; 2023	2-2026

Members: The board shall consist of 7 members who have the general qualifications of expertise in visual, performing or literary arts, skilled in grant writing, arts education, or marketing, who are supportive of, educated in and/or active in the field of public art or community affairs, and students who are actively studying or pursuing the arts.

Duties: The board shall advise the City Council on the implementation of the Public Arts Program and expenditures of public arts funds for the commissioning or acquisition of public arts, and advise the Council on the creation and implementation of a public arts master plan.

Appointed by: City Council

Meets: as often as necessary.

Staff liaison: Ruby Fisher

PUBLIC ARTS ADVISORY BOARD

SSSENT
rdance
quirement per
handbook

[illegible]



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name <u>Monica Zavala</u>	Occupation <u>Claims Adjuster</u>
Address (Residence and Mailing) <u>1607 Mallard Ln</u> <u>TAYLOR, TX 76574</u>	Employer <u>STATE FARM INS</u>
How long at this residence? <u>2 years</u>	Address _____
Phone (Home) _____	Work Phone _____
Cell Phone <u>512 970 5928</u>	Business owner? ☐ Yes ☒ No
Fax _____	Additional information? _____
Email <u>Monica.Lynn.Zavala@gmail.com</u>	Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, PublicART's Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. 1300
Check the website at _____ for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Bachelor in Management Marketing ; MBA

Event Marketing at STATE FARM

Conference Chair for NON Profit organizations

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Monica Zavala

Date 2-8-23

TEDC 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Joe Burgess 1015 PR4101 Lexington, TX 78947 (PH) 903-284-8243 caminorealpublishing@gmail.com	6-2015; 2020; 2023	2-2026
	3	Betty Day 803 T.H. Johnson Dr. (H) 512-309-4838 (C) 512-426-9266 bday@ercot.com	2-2019; 2022	2-2025
	3	Kelly Cmerek 1406 Sagewood Dr 512-365-8450 (C) 512-468-4231 Kelly.cmerek@pnc.com	12-2013; 2020; 2023	2-2026
City Council rep	3	Robert Garcia 1903 Holly Springs Dr (C) 512-365-4665 Robert.garcia@taylortx.gov	5-2022	2-2025
Yes	3	Racheal Westerman 2300 W. Lake Dr. (C) 512-659-1109 Rachaelwesternan@hotmail.com	2021; (filled unexpired term of Sam Dowdy)	2-2024

Members: 5. Residency requirements do not apply.

Duties: Promotes, assists, and enhances economic development activities for the city.

Appointed by: City Council

Meets: 4th Wednesday monthly at 5:00

Liaison: Regina Carlson



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	Alfonso Cavazos-Geluso
Address (Residence and Mailing)	
	1120 Howard St. Taylor TX. 76574
How long at this residence?	1 year, 11 months.
Phone (Home)	
Cell Phone	512-906-9147
Fax	
Email	alfcava7@yahoo.com

Occupation	Fraud Analyst
Employer	Netspend
Address	10900 Stonelake Boulevard, Austin TX.
Work Phone	
Business owner?	☐ Yes ☒ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : _____
TEDC

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

See resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Alfonso Cavazos-Geluso

Date _____ 1/17/23



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name <u>JAMES (Jim) BUZAN</u>	Occupation <u>SELF-EMPLOYED</u>
Address (Residence and Mailing) <u>1309 Willow Brk. Trl.</u> <u>Taylor</u>	Employer _____
How long at this residence? <u>4 YRS</u>	Address _____
Phone (Home) _____	Work Phone _____
Cell Phone <u>432-312-1439</u>	Business owner? ☒ Yes ☐ No
Fax _____	Additional information? _____
Email <u>jamesbuzan4014@gmail.com</u>	Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : 1.) TEDC OR 2.) PIZ

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

CURRENTLY SERVING ON TISD BOARD, LOCAL BUSINESS OWNER,
B.S. CIVIL ENGINEERING (UT-AUSTIN), 30+ YEARS IN OIL &
GAS INDUSTRY. HELD POSITIONS ON SEVERAL NON-PROFIT BOARDS

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Jim Buzan Date 2-6-23

James Buzan

1309 Willow Brook Trail, Taylor, Texas 76574 JamesBuzan4014@gmail.com 432-312-1439

Summary of Qualifications

- Proven leader and team player with a positive attitude and exceptional interpersonal skills.
- Track record of building, maintaining, and optimizing Management Systems.
- Successful, long-term positions in Health Safety and Environmental; Global Projects and Operations.
- Extensive experience in compliance, risk assessments, auditing, investigations, and training programs.
- Owner of small business in Taylor – 74 Man Store.

Work History

February 2020 to Present

JBB & Associates, LLC: Taylor, Texas
Manager

- Provide Health Safety and Environmental consulting services: Compliance and Procedure Development and Improvement.
- Audit Processes and Work Practices against established requirements, Develop written reports and present issues, concerns and non-conformances to senior management. Assist with developing corrective actions as requested by client.
- Perform Training
- Incident Investigation

February 2018 to January 2020

3S Services, LLC: Carrizo Springs, Texas
Director - Health, Safety and Environmental

- Manage all Health Safety and Environmental matters for oilfield construction and service company.
- Develop staffing plan and manage multiple direct reports.
- Developed and Implemented Life Saving Rules for critical and high-risk tasks.
- Maintain HSE Management System including Policy and Procedure to meet OSHA, EPA and DOT requirements.
- Conduct incident investigations and prepare reports and presentations.
- Represent the company at customer meetings and gave presentation, as requested.
- Develop companywide HSE goals and improvement plans.
- Track and report all safety metrics (KPIs) including behavior-based observations, audits, inspections, incidents, and man-hours.
- Work with insurance provides to manage workers compensation program and company claims.
- Accountable for implementing New Hire Orientation and Training Program.
- Maintain ISNet, PEC and other customer 3rd party services.
- Responsible for regulatory required reports (OSHA, TCEQ, etc.).
- Audit Worksites for compliance with Internal HSE MS and Customer Expectations.
- Develop and Maintain Emergency Response Plans for multiple office locations.

November 2016 to January 2018

ConocoPhillips – Lower 48: Midland, Texas

Health, Safety and Environmental Supervisor - Mid-Continent Business Unit

- Completed Lower 48 (Enterprise Level) Risk Assessment; including meeting with Business Unit Leaders to document risk and develop mitigation strategies, as needed.
- Develop staffing plan to support Capital Projects and Business Unit level HSE program.
- Headed up effort to simplify HSE procedures, resulting in 20+ HSE procedures being eliminated from our Management System.
- Instrumental in implementing Life Saving Rules across business unit.
- Refined field audit program to focus efforts on high-risk activities.
- Simplified Pre-Start Up Safety Review procedure to match facility risk type.
- Led effort to deliver a common HSE Orientation procedure across the Business Unit.
- Manage the acquisition and analysis of both Leading and Lagging HSE indicators. Develop solutions to address negative trends.
- Represented the Company on Permian Basin Oilfield Crime Taskforce.

May 2012 to November 2016

ConocoPhillips – Lower 48: Midland, Texas

Production Superintendent – Delaware Basin Assets

- Started up Delaware Basin Unconventional Production and took the asset to over 15,000 BOED.
- Responsible for developing Long Range Plan for Production Growth, Lease Operating Expense and Staffing.
- Developed and implemented staffing plan that includes field personal, maintenance, engineering (production and facility) and other technical resources.
- Responsible for annual G&A budget of \$3.5MM.
- Responsible for annual Lease Operating Expense budget of \$50MM.
- Reduce cost by \$5MM through optimization in compression and rental equipment.
- In 3.5 years of managing the asset, there were no OSHA recordables by either COP employees or contractors.
- Actively Participate in Community outreach programs.
- Managed all base capital construction projects.
- Oversaw Maintenance and Reliability program.

August 2008 to May 2012

ConocoPhillips – Lower 48: Midland, Texas

HSE Manager – Mid-Continent Business Unit

- Developed and managed budget and staffing plan.
- Ensure that the L48 HSE Management System philosophy, standards, programs and regulatory requirements are implemented across the 3 oil and gas operating areas for the 8 states (Texas, Oklahoma, New Mexico, Utah, Wyoming, North Dakota, Montana and Colorado) in which the Mid-Continent Business Unit we operate.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Drive consistence in HSE procedures, Training Process and Contractor Safety Program.
- Ensure Emergency Response Plans were in place and periodic drills are conducted.
- Assess risk associated with Occupation Health issues and develop processes to manage those risks.
- Ensure that Environmental Permits (air, water, waste, SPCC, etc.) are obtained timely and processes are in place for on-going compliance.
- Interact with State and Federal agencies on rule making and impact.
- Participate in industry discussion groups and round tables.
- Manage BU HSE Self-Audit Process.

- Actively Participate in Community outreach programs.

August 2003 to August 2008

ConocoPhillips – Capital Projects: Houston, Texas and Beijing China HSE Manager – Bohai Phase II Development Project

- Overall Project Health, Safety and Environmental Manager for \$5.0 Billion capital project including 2 years in design (Houston) and 3 years in fabrication, installation and commissioning (Asia).
- Developed and managed budget and staffing plan.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Supervised Engineers and other technical professionals to ensure that the overall ConocoPhillips Loss Prevention philosophy, standards, programs, and regulatory requirements affecting the Bohai project are incorporated into the overall project design, development and operational plan.
- Prepare supporting documentation for FRP's, RFQ's, Project Execution Plan, FEL deliverables, etc.
- Developed and implemented Process Hazards Analysis (PHA) program.
- Obtain Required Peoples Republic of China Regulatory Approvals.
- Support P&ID development by participating in reviews and meetings.
- Construction safety oversight for 7 fabrication and shipyard locations throughout Asia.
- Develop fabrication site specific HSE documents and training.
- Leverage internal (COPC) resources to achieve project objectives.
- No project delays for HSE permitting or Agency approvals.
- Actively Participate in Community outreach programs.

March 2001 to August 2003:

ConocoPhillips (merged company) – North America E&P: Borger, Texas Health, Safety and Environmental Supervisor

- Responsible for all Health, Safety and Environmental programs for the Panhandle Oil and Gas operations.
- Developed and conducted HSE training program.
- Implemented HSE Management Systems including pressure vessel and PSV inspections.
- Coordinated Contractor Safety Program
- Developed annual HSE budget and Staffing plan.
- Actively Participate in Community outreach programs.

July 1998 to March 2001:

Phillips Petroleum - Phillips 66 Company Refining: Salt Lake City, Utah Environmental Engineer

- Responsible for all air issues at 25,000 bbl/day refinery including, permitting, NSPS, NESHAP, Continuous Emissions Monitors, LDAR and testing.
- Developed comprehensive Environmental Compliance Program, including maintenance plans.
- Implemented EPA's Risk Management Program (RMP) in conjunction with other refiners in area.
- Coordinated emissions testing and plant turn around activities associated with pollution control equipment.
- Member of facility emergence response team and refinery's Community Relations Committee.

November 1996 to July 1998:

Phillips Petroleum - Chemical Company: Pasadena, Texas Environmental Engineer

- Provided daily environmental support for 3.5 billion pound per year plastics complex.
- Participate in daily Maintenance Planning Meetings
- Primary responsibilities included, Title V compliance, Non-Attainment New Source Review permitting, Emission inventories, NSPS and HON.
- Successfully negotiated air permit for K-Resin Train IV expansion project (\$300MM). No project delays were experienced due to environmental permitting.

- Developed plant operating procedures for Pollution Control Equipment.
- Actively Participate in Community outreach programs.

January 1991 to November 1996:

Phillips Petroleum – North America E&P Houston, TX and Lafayette, LA
Environmental Engineer

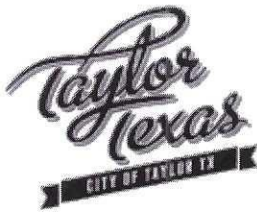
- Coordinated all water related programs for the seven regions in North America and Canada. This included: SPCC, OPA90, and NPDES.
- Developed programs and procedures for several environmental issues including waste management and pollution prevention.
- Coordinated the Divisions Waste Contractor Review program.
- Responsible for all environmental programs for onshore and offshore oil and gas production operations (air, water, waste, etc.)
- Developed Environmental Training Programs for operations.
- Managed field contractors
- Actively Participate in Community outreach programs.

Education

B.S. Civil Engineering, *The University of Texas at Austin*

Interests and Hobbies

I enjoy spending time with my family, serving in my church, community service and supporting nonprofits.



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name DeAnn Stuart
Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574
How long at this residence? 3 yrs.
Phone (Home) N/A
Cell Phone 214-783-3197
Fax _____
Email deannstuart5@gmail.com

Occupation Teacher/Administrator
Employer St. Mary's Catholic School
Address 520 Washburn St.
Taylor, TX 76574
Work Phone _____
Business owner? ☐ Yes ☒ No
Additional information? also employed by
The Institute for Catholic Liberal Education
Are you willing to meet via Zoom or other virtual
software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Moody Museum
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Resume attached

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I hereby swear and affirm that the information provided above is true and correct

Signature DeAnn Stuart Date 2/9/2023

DeAnn Stuart

511 Washburn St.

Taylor, TX 76574

(214) 783-3197

deannstuart5@gmail.com

Education

<i>Baylor University</i> (Ph.D.)	May 2016
Primary interests: 19 th century British literature, religion, contemporary issues	
<i>University of Dallas</i> (M.Hum.)	May 2004
Master of Humanities	
Concentrations: English and political philosophy	
<i>University of Dallas</i> (B.A.)	May 1998
Major: English	
Secondary School Teacher Certification	

Work Experience

<i>Institute for Catholic Liberal Education</i> , Senior Faculty	2022-present
• Manage communication for a national cohort • Prepare material for weekly zoom meetings and periodic in-person meetings • Create programming and organize course offerings	
<i>St. Mary's Catholic School</i> , Dean of Curriculum	2020-present
• Write interdisciplinary curriculum for grades PK3-12th grade • Manage opening of the new high school • Develop marketing materials and recruit talented faculty	
<i>Austin Institute for the Study of Family and Culture</i>	2015-present
• Associate Director of Curriculum and Outreach • Translate social science for non-specialists • Manage finances • Develop marketing materials and recruit students and faculty	
<i>Xavier University</i> , Adjunct English Professor	2014-2015
• Taught Rhetoric and Composition, an introduction to rhetorical writing and to research	
<i>Baylor University</i> , Brooks College Tutor of Arts and Letters	2012-2014
• Assisted students living in the residential college with all steps of the writing process, including brainstorming, focusing ideas, organization, research skills, and effective argumentation • Invested in college life and served as a mentor for students	
<i>Baylor University</i> , Teaching Assistant	2011-2014
• Taught British Literature and Freshman Composition I/II, which concentrates on academic writing modes and research paper writing	
<i>Baylor University</i> , Writing Center Tutor	2010-2011
• Assisted students with essay organization, word choice, and other miscellaneous writing skills for a range of subjects, including education, sociology, theology, business, history, classical texts, literature, and politics	
<i>Carroll High School</i> , Gifted and Talented Pre-AP English I/II, English Department Chair	

2004-2010

- Designed and implemented a humanities curriculum, incorporating literature, political philosophy, rhetoric, history, and art
- Organized standardized test preparation and SAT writing workshops for teachers and students

Carroll ISD, Curriculum Writer

2003-2010

- Developed district curriculum for 7th/8th grade language arts, 9th/10th grade on-level English, 9th/10th grade Gifted and Talented English

Dawson Middle School/ Carroll Junior High School, 7th and 8th grade language arts, LA Department Chair

2000-2004

- Worked with a team of teachers from all four core subjects to plan interdisciplinary units

St. Michael High School, English, World History, and Theater teacher (grades 7-12)
1998-2000

Honors/ Awards

Diocese of Austin, Education Service Award, Spring 2020

Baylor University, Outstanding Graduate Student Teacher, Spring 2012

Carroll Independent School District 2007 Teacher of the Year

Carroll High School 2007 Teacher of the Year

Dawson Middle School 2003 Teacher of the Year

Academic Conference Papers

“Perceiving the ‘Blissful Now of Eternity’: Postures of Contemplation in the Poetry of Anne Ridler and George Herbert.” South Central Christianity and Literature Conference. New Orleans, February 27-28, 2015.

“Leaving Discourse ‘Breathing Room’: Milton’s Treatment of Man’s Creation in *Paradise Lost*.” Rocky Mountain MLA Conference. Boise, October 9-11, 2014.

“Does Matter Matter?: Newman and Coleridge on the Imagination’s (In)Dependence.” Newman Association of America Annual Conference. Steubenville, July 31 – August 2, 2014.

“Mediating Desire: Coleridge’s Sacramental Channel to the Real.” South Central Christianity and Literature Conference. New Orleans, March 7-8, 2014.

“Perverse Solitude, an Escape from the Internal and Eternal Voids in Wordsworth’s *The Excursion*.” North American Society for the Study of Romanticism. Boston, August 8-11, 2013.

“Hope for Hollywood: Transcendence and Grace in Clint Eastwood’s Films.” Oxbridge Conference. C.S. Lewis Foundation, July 2011.

“Festal Reconciliation in Gerard Manley Hopkins and Josef Pieper.” South Central Christianity and Literature Conference. New Orleans, February 11, 2011.

“Teaching Objective Truth to a Pluralistic Age.” Paideia College Society Student Conference. Dallas Baptist University, February 2007.

Public Lectures and Workshops

“Divided We Fall.” Reading Group. Austin Institute for the Study of Family and Culture. Austin, TX. January-April 2021.

“The Politics and Character of Prudence” Reading Group. Austin institute for the Study of Family and Culture. Austin, TX. September-November 2020.

“On the Moral imagination.” Regina Mater. Austin, TX. January 2019.

“Cracking the Dating Code.” Austin Institute for the Study of Family and Culture. Austin, TX. October 2018.

“Early Relationship Discernment and Social Science.” Region X Family Life Directors. Cedarbrake Retreat Center. Austin, TX. March 2018.

“Truth and Lies.” Austin Institute for the Study of Family and Culture. Austin, TX. January-February 2018.

“The Changing Face of Faith from the Crusades to the Renaissance.” Young Serra Club of Dallas Church History Series, January 2004.

Community Service

St. Mary's Catholic Church Choir Member, 2021-present

Austin Catholic Classical Project 2017-present

St. Louis King of France Baptism Class Instructor 2019-2020

Young Catholic Professionals Board Member 2016-2017

St. Peter Catholic Student Center Lector 2012-2014

English Graduate Student Association Board Member, Baylor University 2012-2013

Theology of the Body Discussion Group Leader 2010-2013

- Led a parish-based discussion group probing the theological and philosophical underpinnings of John Paul II's *Theology of the Body*

St. Ann Youth Ministry Core Team Member 2005-2008

- Planned retreats for high school youth, wrote and performed in skits, gave talks on various built churches and classrooms for impoverished communities in Mexico

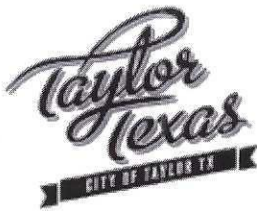
Theology of the Body Evangelization Team Founding Board Member 2001-2003

- Organized conferences, led small group discussions, wrote non-profit organization bi-laws and structural outlines, continued study of Pope John Paul II's *Theology of the Body*

St. Monica CCD Teacher 2002-2003.

- Taught weekly CCD classes to middle school-aged students.

Music Minister 1992-2000



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name	Kevin Stuart
Address (Residence and Mailing)	511 Washburn St. Taylor, TX 76574
How long at this residence?	3 years
Phone (Home)	
Cell Phone	504-444-2768
Fax	
Email	stuartsemail@gmail.com

Occupation	Professor
Employer	Univ. of St. Thomas
Address	3800 Montrose Blvd. Houston, TX 77006
Work Phone	713-522-7911
Business owner?	☐ Yes ☐ No
Additional information?	
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

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I hereby swear and affirm that the information provided above is true and correct

Signature

Date

2/9/23

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law

Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction (*summa cum laude*), in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over \$4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster

(Taylor, Tex.)

2021-2022

St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President

(New Orleans, La.)

2010-present

Teddle Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher

(New Orleans, La.)

2014-2015

Philosophy

Isidore Newman School

Supplemental Instructor

Government Department
University of Texas at Austin

2010

Graduate Research Assistant

Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

Aug 2006-Aug 2009

- Taught Executive Seminar sessions on selections from “great books” to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant

Government Department
University of Texas at Austin

2008

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.)

2022

Honorary Chair, “Saints & Scholars” (Austin, Tex.)
Diocese of Austin

2022

Strong Families of Taylor (Taylor, Tex.)
Founder

2022 – present

Diocesan School Advisory Board (Austin, Tex.)
Diocese of Austin

2017 – present

Editor (Austin, Tex.)
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

2016 – present

Chairman of the Board (Austin, Tex.)
Austin Catholic Classical Project

2016 – present

President (New Orleans, La.)

2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member Alexis de Tocqueville Project University of New Orleans	(New Orleans, La.)	2013 – present
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Board of Directors Young Catholic Professionals Austin Chapter	(Austin, Tex.)	2017
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PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

“A Small Texas City Gets a Drag-Queen Parade for Christmas” in *Wall Street Journal*, December 9, 2022.

“Behind Closed Doors: Public Restrooms and the Fight for Women’s Equality” (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

“A Dark Coast: An Application of Conscience in Contemporary Ethics” in *Catholic Social Science Review* 22: 27-37 (2017).

“Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.’s ‘Letter from Birmingham Jail’” (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

“OK, Senator” in *The American Mind*, October 26, 2020. <https://americanmind.org/salvo/ok-senator/>

“The Extended Family Can’t Replace the Immediate Family” in *The American Mind*, February 21, 2020. <https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/>

“A Dialogue on the New Nationalism” in *America*, October 22, 2019. <https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism>

“Liberalism is Failing Because It Rejected Orthodox Christianity” in *Public Discourse*, May 28, 2019. <https://www.thepublicdiscourse.com/2019/05/51848/>

“Rebuilding Social Capital in Trump Country” in *The American Conservative*, May 9, 2019. <https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/>

“Against the Dead Consensus” (co-author) in *First Things*, March 21, 2019. <https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus>

“American Civil Religion, Rightly Understood” in *The American Mind*, November 21, 2018. <https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/>

“Attack Sebastian Gorka’s Ideas, Not His Credentials or Person” in *Federalist*, May 9, 2017. <https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/>

“The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. <https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/>

“Trump’s Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties” in *America*, November 16, 2016. <https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political>

“Why Fathers Are Crucial to Aspiring Major Leaguers” in *Washington Examiner*, October 29, 2016. <https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930>

“Is Baseball a White Man’s Sport” in *Detroit News*, October 27, 2016. <https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/>

“Brock Turner, Moral Outrage, and Natural Law” in *Public Discourse*, September 16, 2016. <https://www.thepublicdiscourse.com/2016/09/17660/>

“Taxing Churches Would Marry Church and State” (co-author) in *Federalist*, September 28, 2015. <https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/>

“MLK’s Philosophical & Theological Legacy” (co-author) in *Public Discourse*, January 16, 2012. <https://www.thepublicdiscourse.com/2012/01/4503/>

Papers, Presentations, and Conferences

“Prudence: the Forgotten Virtue” Austin Institute for the Study of Family and Culture	September 2020
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Foundation for Excellence in Higher Education “Developing and Engaging Trustees and Advisors” Executive Director training for 24 institutes	March 2021
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Southern Political Science Association Adjacent conference organizer and presenter “The Family in Law and Politics Today”	January 2019
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Chapman University, National Association of Scholars “Academic Heretics”	January 2019
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Harvard University, Abigail Adams Institute “Behind Closed Doors: a Corrected History of Bathroom Politics”	August 2018
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American Political Science Association "Co-ed housing and the Prevalence of Sexual Assault on College Campuses"	August 2018
Austin Institute for the Study of Family and Culture Lecture: "Election 2016 Post-Mortem: What in the World Happened?"	November 2016
American Maritain Association "Thomists Wrestle with Pluralism"	February 2016
Western Political Science Association Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"	March 2013
"Limited Government & the Rule of Law" Conference, Grand Rapids, MI	February 2013
"Evaluating the Idea of Social Justice" Conference, Detroit MI	February 2012
"The Scottish Enlightenment" Conference, Mecosta, MI	April 2011
Southern Political Science Association Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).	January 2011
Midwest Political Science Association Conference Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"	April 2009
Midwest Political Science Association Conference Discussant, "Tyranny, Ancient and Modern."	April 2009
Lehrman American Studies Princeton Institute on American History and Founding	2008
Philosophical Foundations of the Social Sciences Oxford University, UK	July 2007
Western Political Science Association Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"	March 2007
First Principles, Witherspoon Institute	August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Matthew Rector Sr.</u>
Address (Residence and Mailing)	<u>4104 Zion Avenue</u>
	<u>Taylor TX 76574</u>
How long at this residence?	<u>6 years</u>
Phone (Home)	<u></u>
Cell Phone	<u>314-939-9833</u>
Fax	<u></u>
Email	<u>matthew.a.rector.sr@gmail.com</u>

Occupation	<u>Civil Engineer</u>
Employer	<u>City of Hutto</u>
Address	<u>500 W Live Oak</u>
	<u>Hutto TX 78634</u>
Work Phone	<u>512-759-4025</u>
Business owner?	☒ Yes ☐ No
Additional information?	<u>I don't own Hutto.</u> <u>My wife and I own a business in Taylor</u>
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

1. Planning and Zoning, 2. Historic Preservation, 3. TEDC, 4. Main Street, 5. Parks,
6. Library, 7 ZBA

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

As a professional engineer I have worked regularly in land development or city planning.
As a city engineer I have interacted regularly with P&Z, ZBA, EDC and Historic Preservation.
As former PW Director in Taylor, I understand the behind the scenes aspects of Parks and Rec.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature

Date 1/12/2024



City of Taylor Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name Richard Stone

Address (Residence and Mailing)

1306 Cecelia St., Taylor, 76574

How long at this residence? 9 years

Phone (Home) NA

Cell Phone 512-760-5748

Email richard@rtsconnect.org

Occupation_ retired

Employer retired

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

Taylor Economic Development Board of Directors (*I understand the prohibition against serving on multiple boards and would be willing to step down from Arts to pursue this appointment, if given.*)

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position: *I have more than three and a half decades experience observing small municipal governments, including economic development issues. I have served on many boards and commissions in various communities including board of several different Chambers of Commerce (four different communities), non-profits, and city boards or commissions. As my central role over this time has been to explain complex issues to the general public, I am a quick and thorough study of complicated matters and, despite my background in media (or maybe because of it) have a solid understanding of confidentially requirements,*

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature _____

Date: Dec. 11, 2023

Tree Advisory Board 2-2024				
Willing to be Re-appointed?	TERM	MEMBER	APPOINTED	EXPIRES
Resigned	3	Nathan Abbott 2100 Donna Drive Taylor, TX 76574 (C) 512-705-9066 (O) 512-671-8733 abbottnb@gmail.com	2-2016, 2019, 2022	2-2025
Yes	3	Brian Lawrence 8901 Amberglen Blvd, Apt. 23106 Austin, TX 78729 © 512-466-2164 (O) 846-2535 or 940-0799 Brian.sfa04@gmail.com	7-2012, 2021	2-2024
Yes	3	Mehgan Pokorny 3300 Cherrywood Dr. (C) 972-897-9724 Mehgan.murray@gmail.com	2-2023(filled unexpired term)	2-2024
	3	Cheryl Mazur 1419 Davis St. (C) 512-468-4195 c_mazur@msn.com	2-2022	2-2025
Resigned	3	Tiffany Price 215 Tucek Rd., (C) 512-955-6309 pricewriting@gmail.com	8-2019; 2022	8-2025
	3	Julie Rydell 2205 W. Lake Drive Taylor TX 76574 (C) 512-294-1972 davisrydell@gmail.com	8-2021 (filled an unexpired seat); 2023	2-2026
	3	Susan Carr 1201 Mills St. Taylor, TX. 76574 (C) 559-240-8883 Susansparrow48@gmail.com	8-2021	8-2024

Members: 7

Duties: Est 2012. Discuss beautification of the city through the panting and maintenance of trees and assist staff with the annual Arbor Day event.

Appointed by: City Council

Meets: Quarterly on Tuesday at 6pm

Liaison: Lisa Buzan

Feb 2024

[illegible]



City of Taylor
Boards and Commission
Application

PLEASE TYPE OR PRINT CLEARLY

Name PIERRE DEYRIS
Address (Residence and Mailing)
415 ANNIE ST
TAYLOR
How long at this residence? About 8 years
Phone (Home) _____
Cell Phone 512 919 2144
Fax _____
Email Pierre.deyris@gmail.com

Occupation Project Manager
Employer Apple Inc
Address Rista Vista
Campus Austin
Work Phone My phone number
Business owner? ☐ Yes ☒ No
Additional information? _____
Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) :

Tree Advisory Committee
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I am a member of the Arbor Day Foundation
Since I moved in Taylor. I am also a
bookkeeper for 7 years.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature

[Signature]

Date

10.16.2023



City of Taylor

Boards and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name SHARON BOON

Address (Residence and Mailing)

2107 LATHAN LANE
TAYLOR 76574

How long at this residence? 2.54

Phone (Home) _____

Cell Phone 512.299.5447

Fax _____

Email Sharon@amhermoonstudio.com

Occupation Body Whisperer

Employer self

Address 2107 LATHAN LN

Work Phone 512-299-5447

Business owner? ☒ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : TREE COMMITTEE

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature _____

Date 10/19/23

ZBA (Zoning Board of Adjustment) 2-2024				
Willing to be reappointed?	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
Resigned	2	April Young 1220 W. Lake Dr. (C) 512-992-9994 April_young@dell.com	8-2019; 2022	2-2024
Yes	2	Nancy Talley 1622 Tammi Lane (H) 512-365-5091 (C) 512-848-6258 netalley@sbcglobal.net	10-2013, 2019; 2020(to stagger terms better); 2022	2-2024
	2	Michael Prillaman 1502 Sherry Dr. (H) 512-487-6089 (C) 512-636-5033 michael@austineastward.com	8-2022 (filled unexpired seat); 2023	2-2026
Yes	2	Craig Eulenfeld 1618 Laurel St. Taylor, TX 76574 (H) 512-365-7174 (C) 512-801-2262 ceulenfeld@austin.rr.com	1-2017; 2020(to stagger terms better); 2022	2-2024
Yes	2	Emily Holmes 2804 Bull Run Apt B Taylor, TX 76574 (PH) 512-375-5545 e.arrizola@yahoo.com	2-2023(filled unexpired term)	2-2024
Alternate	2	Alexander Allrich 1011 Porter St./PO Box 746 (C) 978-882-3722 aallrich@gmail.com	12-2023	8-2025
Alternate	2	Nora Roy 4103 Zion Ave Taylor, TX. (C) 512-955-9759 noralroy@outlook.com	12-2023	8-2025
Alternate	2	vacant		

- Amy Everhart would like to fill the 3rd Alternate seat.

Members: five resident members of the city appointed by the city council for staggered terms of two years each. 3 alternates.

Per Ord 2023-55: Regular and alternate members may be selected from the members of the Planning and Zoning Commission.

Appointments to the Zoning Board of Adjustment shall be made by majority vote of the city council.

Duties: hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Appointed by: City Council

Meets: 1st Tuesday at 6pm or as needed

Liaison: Victoria Winchester

Zoning Board of Adjustment

February 2024

[illegible]



City of Taylor

Board and Commission Application

PLEASE TYPE OR PRINT CLEARLY

Name	<u>Matthew Rector Sr.</u>
Address (Residence and Mailing)	<u>4104 Zion Avenue</u>
	<u>Taylor TX 76574</u>
How long at this residence?	<u>6 years</u>
Phone (Home)	<u></u>
Cell Phone	<u>314-939-9833</u>
Fax	<u></u>
Email	<u>matthew.a.rector.sr@gmail.com</u>

Occupation	<u>Civil Engineer</u>
Employer	<u>City of Hutto</u>
Address	<u>500 W Live Oak</u>
	<u>Hutto TX 78634</u>
Work Phone	<u>512-759-4025</u>
Business owner?	☒ Yes ☐ No
Additional information?	<u>I don't own Hutto.</u> <u>My wife and I own a business in Taylor</u>
Are you willing to meet via Zoom or other virtual software?	☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously, with the exception of the ZBA. If more than one, please list in order of priority for which you wish to be considered.

1. Planning and Zoning, 2. Historic Preservation, 3. TEDC, 4. Main Street, 5. Parks,
6. Library, 7 ZBA

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach additional pages if needed.)

As a professional engineer I have worked regularly in land development or city planning.
As a city engineer I have interacted regularly with P&Z, ZBA, EDC and Historic Preservation.
As former PW Director in Taylor, I understand the behind the scenes aspects of Parks and Rec.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, or the TEDC. Change in residency status during term can result in termination of appointment.) Applications must be received at least 10 business days prior to Council making appointments.

I hereby swear and affirm that the information provided above is true and correct.

Signature

Date 1/12/2024

**City of Taylor
Boards and Committee
Application**

PLEASE TYPE OR PRINT CLEARLY:

Name: Amy Everhart

Address: (Residence and Mailing)
819 Talbot St., Taylor, TX 76574

How long at this residence? 4 years

Phone (Home): n/a

Cell Phone: 512-699-2693

Fax: n/a

Email: everhart26@gmail.com

Occupation: Public Affairs Director

Employer: Austin Board of Realtors

Address: 4800 Spicewood Springs Rd, Austin, TX 76574

Work Phone: n/a

Business owner? Yes

Additional information? Co-founder/Part-owner of Texas Beer Company, Taylor, TX

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.):

1. Planning and Zoning Commission
2. Parks and Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I worked for the City of Austin in the Mayor's Office (for both Mayor Lee Leffingwell and Mayor Steve Adler) for 8 years between 2009 and 2017, so I am very knowledgeable about local issues facing cities. While in the Mayor's office, I served in several roles: Policy Director, Communications Director, and Public Affairs Director. I worked on numerous issues facing the city and our region including: land use, zoning, transportation & transit, homelessness, parks & recreation, energy, water, environmental issues, equity, real estate, housing affordability, and more. I was responsible for writing policy and resolutions, speeches, talking points, media releases, and other communications on these issues. For the last few years, I've worked for the Austin Board of Realtors, where I run the Government Affairs Department. Our work has been mainly focused on the rewrite of Austin's Land Development Code, regional transportation, housing affordability, and public education.

My background and experience would add value and expertise to the City of Taylor and our community's decision-making processes. Thank you for your consideration.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature: /s/ Amy L Everhart

Date: Feb. 10, 2020