

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 27, 2014, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Approve minutes for February 13, 2014. (Susan Brock)
2. Concur with preliminary financials for January, 2014. (Rosemarie Dennis)

PUBLIC COMMENT

3. Receive comment from Chief Scott Kerwood, Hutto Fire Rescue. (Mayor)

PUBLIC HEARING

4. Continue Public Hearing from February 13, 2014 and consider introducing Ordinance 2014-02 to rezone property located on the northeast corner of Washburn and E. 1st Street, from B-1, Local Business to M-1, Light Industrial. (Bob vanTil)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

5. Consider approving Ordinance 2014-01 to rezone property generally located on the northwest corner of Elliott and East 1st Streets from B-1, Local Business, to M-1, Light Industrial. (Bob vanTil)
6. Consider appointment to Parks and Recreation Advisory Board. (Jeff Straub)
7. Consider introducing Ordinance 2014-04 amending Ordinance 2013-01 regarding appointments to the Parks and Recreation Advisory Board. (Jeff Straub)
8. Consider setting goals and expectations of the Street Maintenance and Reconstruction Committee. (Jeff Straub)
9. Consider securing engineering services for future MDUS projects. (Danny Thomas)
10. Receive annual Racial Profiling report. (Chief Fluck)
11. Consider establishing an approved wastewater pretreatment program as required by both Federal Regulations and the Texas Commission on Environmental Quality. (Danny Thomas; Rosemarie Dennis)
12. Consider award of a contract to Precision Construction, LLC for \$9,050 under the Amy Young Barrier Removal Program Contract No. 1002020 with the Texas Department of Housing and Community Affairs. (Bob vanTil)
13. Receive report from the Code Enforcement Department. (Bob vanTil)
14. Consider changing council meeting dates for March, 2014. (Mayor)
15. Consider future agenda items. (Mayor)

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on February 24, 2014 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

In compliance with the ADA the City Hall and Council Chambers are wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact Susan Brock, City Clerk, at least 24 hours prior to the meeting for special assistance.

Posted By: *Susan Brock* Date *2/24/14*
Susan Brock, City Clerk



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 1
Agenda Title: Approve minutes for February 13, 2014.
Council Action: Approve by consent or approve with corrections
Initiating Department: City Management/City Clerk
Staff Contact: Susan Brock, City Clerk

1. INTRODUCTION/PURPOSE

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the “Minutes” of each City Council must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. DESCRIPTION/ JUSTIFICATION

N/A

3. FINANCIAL/BUDGET

N/A

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. REFERENCE FILES

1a. [Minutes, February 13, 2014.](#)

The City Council of the City of Taylor met on February 13, 2014, at City Hall, 400 Porter St., Taylor, Texas. Mayor Jesse Ancira, Jr. declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro Tem Chris Gonzales
Council Member Scott Green
Council Member Donald Hill
Council Member Brandt Rydell

Jeff Straub, Interim City Manager
Ted Hejl, City Attorney
Susan Brock, City Clerk

INVOCATION

Mr. Danny Thomas led the group in prayer.

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

Mr. Tony Gomes, 219 N. Main Street, spoke on behalf of Next Generation Taylor; Mr. Mark Campbell, 707 Yosemite Trail, expressed concern regarding Parks and Recreation Board appointments; and Mrs. Jo Mowdy, 185 Carey Avenue, relayed her concern for changes in her neighborhood regarding lighting and noise issues.

CONSENT AGENDA

1. APPROVE MINUTES FOR JANUARY 23, 2014.
2. APPROVE ORDINANCE 2014-03 REGARDING THE IMPOSITION OF ROADWAY IMPACT FEES.

ORDINANCE NO. 2014-03 ROADWAY IMPACT FEES

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, IMPACT FEES FOR ROADWAYS; PROVIDING FOR COLLECTION OF IMPACT FEES; ESTABLISHING ACCOUNTS AND RECORDS OF IMPACT FEES COLLECTED; PROVIDING FOR USE OF PROCEEDS FROM IMPACT FEE ACCOUNTS; PROVIDING FOR AN ADVISORY COMMITTEE; PROVIDING FOR EXEMPTIONS FROM THIS ORDINANCE; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING FOR A PENALTY CLAUSE FOR VIOLATIONS OF THIS ORDINANCE.

Mayor Pro Tem Gonzales moved to correct the minutes with regard to the parks appointments needing further clarification and Council Member Hill seconded the motion to approve as amended. VOTE: Five voted AYE. Motion passed. Council Member Hill moved to approve the remaining item number 2 of the Consent Agenda as presented and Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

RECOGNITION/PROCLAMATIONS

3. PROCLAMATION: PROCLAIMING TEX AVERY DAY, FEBRUARY 22, 2014.
Mayor Ancira presented a proclamation honoring the accomplishments of Tex Avery,

born in Taylor, Texas in 1904. Members of the Taylor Conservation and Heritage Society accepted the proclamation and invited everyone to an event planned to coincide with the installation of a historical marker at Heritage Square on February 22, 2014.

4. PROCLAMATION: FEBRUARY IS BLACK HISTORY MONTH.
Mayor Ancira presented a proclamation reminding everyone that February is Black History Month. Ms. Jennifer Harris and Ms. Connie Zycha accepted the proclamation.
5. RECOGNIZE THE CITY OF TAYLOR AS A 2014 ACCREDITED NATIONAL MAIN STREET CITY.
Mayor Ancira presented Ms. Deby Lannen, Main Street Manager, and members of the Main Street Board with the national award earned for 2014.

PUBLIC HEARING

6. CONDUCT PUBLIC HEARING AND CONSIDER INTRODUCING ORDINANCE 2014-01 TO REZONE PROPERTY GENERALLY LOCATED ON THE NORTHWEST CORNER OF ELLIOTT AND EAST 1ST STREETS FROM B-1 LOCAL BUSINESS TO M-1 LIGHT INDUSTRIAL.
Bob vanTil, Director of Planning and Development, presented a request to conduct a public hearing and to consider introducing an ordinance regarding a request to rezone property located at corner of Elliott and East 1st Street. Mayor Ancira opened the Public Hearing; Mr. Bo Brasfield spoke on behalf of the property owner and said future plans include some type of business or warehouse facility. Mr. Ed Hile pointed out that the future land use for this property is residential and Mr. Tony Gomes spoke on the need to focus on historic preservation. Council Member Rydell asked for consideration to develop architectural guidelines in the Historic District and Downtown area. With no further discussion or comment Mayor Ancira declared the hearing closed and asked Mr. Hejl to read the caption to introduce the ordinance.

ORDINANCE NO. 2014-01

AN ORDINANCE REZONING PROPERTY FROM B-1 TO M-1 FOR
PROPERTY LOCATED AT EAST FIRST STREET AND ELLIOTT STREET;
AND PROVIDING A SAVINGS CLAUSE

7. CONDUCT PUBLIC HEARING AND CONSIDER INTRODUCING ORDINANCE 2014-02 TO REZONE PROPERTY GENERALLY LOCATED ON THE NORTHEAST CORNER OF WASHBURN AND EAST 1ST STREETS FROM B-1 LOCAL BUSINESS TO M-1 LIGHT INDUSTRIAL.
Bob vanTil, Director of Planning and Development, presented a request to conduct a

public hearing and to consider introducing an ordinance regarding a request to rezone property located at the corner of Washburn and East 1st Streets. Mayor Ancira opened the Public Hearing; with the property owner absent and no speakers coming forward Mayor Ancira continued the public hearing until the next council meeting on February 27th. The Ordinance was not introduced.

ORDINANCE NO. 2014-02

AN ORDINANCE REZONING PROPERTY FROM B-1 TO M-1 FOR
PROPERTY LOCATED AT EAST FIRST STREET AND WASHBURN
STREET; AND PROVIDING A SAVINGS CLAUSE

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

8. RECONSIDER APPOINTMENTS AND REAPPOINTMENTS TO THE PARKS AND RECREATION ADVISORY BOARD.

Mr. Straub presented the findings from a search of past meetings and minutes regarding the parks board reorganization early last year. Mr. Straub proposed that Council confirm their appointments or make new ones and amend the ordinance regarding the appointment process at a future meeting. Mr. Matthew Temple, 4402 Kings Canyon, spoke in favor of making appointments by abiding by the existing ordinance until amended supporting the appointments made at the January 23rd meeting and Mr. Gary Gola, 1806 Cypress Cove, also stated his support of the current ordinance and requested council confirm the recommendations presented by the board.

Mayor Pro Tem Gonzales, Council Member Rydell appointed Matthew Temple to replace Jason Richter and Mayor Pro Tem Gonzales reappointed Kenny Orts. Council Member Hill appointed Hugh Shelton to replace Nelson Alexander. Council Member Green requested more time before taking action on the reappointment of Joseph Meller and moved to amend the Ordinance 2013-01 so that future appointments will be made by council at large. Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

9. RECEIVE REPORT FROM THE BRAZOS RIVER AUTHORITY REGARDING TAYLOR WATER SUPPLY.

Mr. David Collinworth with the BRA presented an update on current water availability and future plans for meeting the projected needs of Taylor and the area. He stated that even during a drought situation the source of drinking water to Taylor, the Lake Granger reservoir, is 100% full and that the intake valve has been successfully relocated and installed in a new and expanded facility.

10. RECEIVE AND ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013.

Ms. Rosemarie Dennis, Finance Director, presented a brief introduction of Mike Brooks with Brooks Cardiel to present the findings from the audit for fiscal year ending September 30, 2013. There were no unusual findings and the financial information reported was complete and reliable in all respects.

Council Member Hill moved to accept the report as presented with a correction to the list of council member's names and Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

11. CONSIDER APPROVING A PROPOSAL FROM THE LIBRARY ADVISORY BOARD REGARDING THE USE OF FUNDS FROM THE LOUIS K. NED ESTATE FOR A ZINIO DIGITAL MAGAZINE SUBSCRIPTION SERVICE.

Ms. Karen Ellis, Library Director, presented a request to use funds from the Louis K. Ned Estate to initiate a digital magazine subscription service.

Council Member Hill moved to approve the request for \$2,420.82 from the Louis K. Ned Estate for a digital magazine subscription service and Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

12. DISCUSS AND TAKE ACTION REGARDING THE SELECTION OF AN EXECUTIVE SEARCH FIRM TO CONDUCT A SEARCH FOR THE POSITION OF CITY MANAGER.

Mayor Ancira presented a review of the process and asked each member for their preference in selecting a search firm. After some discussion it was agreed by consent that Ms. Brock would invite four of the firms to make a formal presentation to Council on March 6th. The firms selected were Affion Public, Johnson and Associates, CHC Public Sector Solutions, and SGR.

13. DISCUSS FUTURE AGENDA ITEMS.

Mayor Ancira asked Council for additional items to be considered at future meetings. Council Member Green would like to see information regarding a "vacant building fee" for Main Street properties; for information regarding "wayfinder" signs in the historic district; a marketing plan for Main Street; a walking tour to be developed for the downtown area, the possibility of making a request to the county to consider naming the arena after Bill Pickett and the possibility of moving Taylor projects up on the county bond list. Council Member Rydell asked ~~for a walking tour to be developed for the downtown area, the possibility of making a request to the county to consider naming the arena after Bill Pickett and~~ to schedule a workshop with the TISD and the 7th Street taskforce. Mayor Ancira added his concern regarding zoning in the downtown area and the possibility of planning a workshop with the TEDC.

ADJOURN

With no further business; Mayor Ancira adjourned the meeting at 8:11p.m.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 2
Agenda Title: Concur with Preliminary Financials for January, 2014.
Council Action to be taken: Approve by Motion
Initiating Department: Finance Department
Staff Contact: Rosemarie Dennis, Finance Director

1. INTRODUCTION/PURPOSE

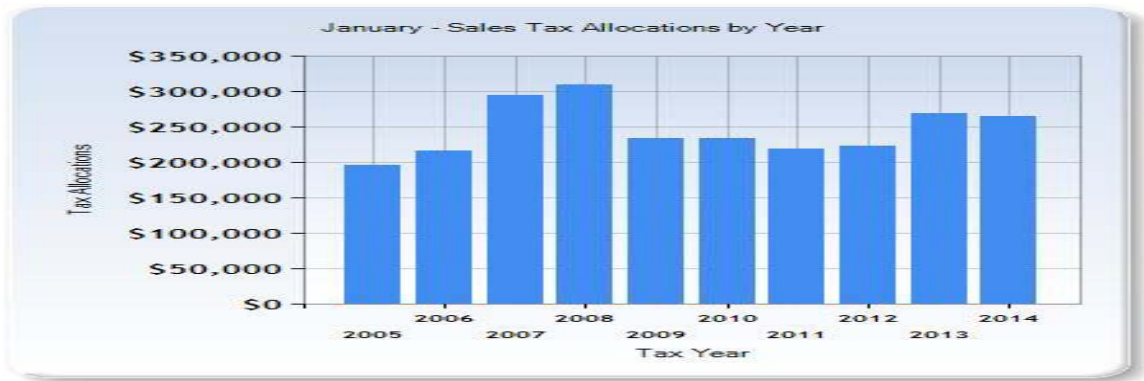
Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. The referenced report is intended to satisfy the Charter requirement.

2. MONTHLY FINANCIAL REPORT

The reporting period covered for is the month of January 2014. The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of January 31, 2014:

General Fund

- ❖ Revenues for the month of January are reported at \$2,126,619 down by \$489,825 or 29.9% when compared to the month of January 2013. Year to date revenues are at \$4,983,695 up by \$182,812 or 3.8%. Revenues are at 42% to total budget. Below summarizes the major General Fund revenue sources and its activity.
- ❖ Total sales tax allocations received in January is reported to be \$264,926. This is from sales receipts for the month of December and fourth quarter. This reflects a slight decrease from this same time last year by \$4,689 or 1.7%. The chart below represents total sales tax allocations by year for the months of January 2005 through 2014. The City's portion is reported at \$198,695, down by \$3,517 from the prior year. The cumulative year to date is reported at \$831,478, down by \$24,047 or 2.9%. The City portion of sales tax allocation represents 75% of total collection and 25% goes to TEDC.



- ❖ Current Property Tax collections are reported at \$1,591,132 for the month of January. Year to date collections are at \$3,357,820 which represents 75% to total budget. This is an increase of \$382,209 or 12.8% from the same time last year.
- ❖ Delinquent Property Tax with Penalty and Interest are at \$3,875 for January. While year to date stands at \$18,133, a decrease from this same time last year by \$33,520.
- ❖ Franchise Tax collected year to date:
 - Telephone- \$ 18,085
 - Atmos Gas- \$ -0-
 - Mix Drinks \$ 2,249
 - Electric \$119,303
 - Cable \$ 27,648
 - Solid Waste \$ 32,140
 - Peg Fees \$ 5,530
- ❖ Permits and Licenses are reported at \$13,015 for the month of January. Year to date at \$39,347 up by \$10,198 or 34.9% when compared to this same time last year. Majority of the increase is continues to be in plumbing permits and beer/wines sales licenses. This category is at 35% to total budget.
- ❖ Charges for services for the month of January are reported at \$118,669 with year to date at \$331,498. This is an increase of \$9,139 or 2.8% over prior year. Notable increases are seen in league fees, fire inspection, police services and first responder fees.
- ❖ Collections in municipal court fines and fees for the month were \$20,117 with year to date being reported at \$95,321. This is up by \$23,316 or 32.4% from this same time last year. Library fines are included in the category, year to date collected \$1,624 in fines.
- ❖ Transfers year to date remain at \$48,750 from the previous month. This does not include transfers from the Utility Fund. Transfers from the Utility Fund are normally done in the last quarter of the fiscal year.
- ❖ All other miscellaneous revenue year to date totaled \$55,669.
- ❖ Expenditures for the month of January are reported at \$1,168,770. Year to date at \$4,266,162 which is 36% of total budget. This is an increase from prior year by \$561,109 or 15%.
- ❖ The General Fund reflects revenues over expenditures by \$717,533.

**GENERAL FUND
(Oct-Jan)**

\$6,000,000
\$5,000,000
\$4,000,000
\$3,000,000
\$2,000,000
\$1,000,000
\$0

FY2013-14

FY2012-13

Revenues

Expenditures

Special Revenue Funds

- ❖ Tax Increment Fund- The only activity for this fund is interest income received year to date in the amount of \$66. Allocation of property tax revenue will be seen in March. On the expenditure side, a transfer from this fund of \$7,500 to the Main Street Fund was completed in January.
- ❖ Hotel/Motel Fund-Revenues- Year to date revenues from hotel occupancy tax is \$20,676 which is 34% to total budget. Total expenditures are reported at \$18,082, from this amount \$15,507 represents the payment to the Chamber, and \$1,325 was used for advertisement and a transfer to the Main Street Fund in the amount of \$1,250.
- ❖ Texas Capital Fund- This is a pass through fund account. TCAT pays the City and the City in turn pays the State.
- ❖ Main Street Fund- Revenues are reported at \$15,922 year to date and represents 24% of total budget for this fund. \$50 was generated from the historical book sales, \$1,672 was from sales and other fundraising activities and a reimbursement of \$1,800 from the Chamber from HOT proceeds for Zest Fest. Budgeted transfers to this fund from other funds were completed for the first quarter in the amount of \$12,400. Total expenditures are reported at \$21,062 which is 32% to total budget. The expenditures were for rental assistance to ten local businesses.
- ❖ Municipal Court Security/Technology- Revenues year to date generated for building security is \$1,989 and \$2,620 for technology. Reporting a total of \$4,609 in revenue for this fund. Expenditures are reported at \$1,138, which \$398 which is charges for security work done by a police officer when court is in session and \$740 used to purchase a new computer for the judge. Expenditures remain the same from the last two reporting periods.
- ❖ Library Grant/Donations- Revenues are reported at \$132 with expenditures at \$361. Interest income earned was \$42 and a donation was made in the amount of \$90. Expenditures were for books of \$42, supplies \$19 and \$300 on a scanner for a total of \$357 which remains unchanged from the last two reporting periods.

Roadway Impact Fund

- ❖ Revenues year to date are reported at \$3,416 which is 38% to total budget. December expenditures are reported at \$7,324. The expenditures associated with the water and wastewater impact study performed by Rimrock Consulting.

Municipal Drainage Utility Fund (MDUS)

- ❖ The MDUS Fund shows revenues year to date to be at \$66,695 with no change to expenditures for this reporting period. Expenditures remain at \$78,356. The expenditures account for the quarterly transfers to the General Fund in the amount of \$45,000 and \$33,356 to cover debt.

Utility Fund

- ❖ The Utility Fund operating revenues totaled \$547,811 for the month of January with year to date revenues at \$1,389,790. This is a decrease from prior year by \$91,351 or 6.2%. Water revenue has decreased when compared to this same time last year. Total water sales year to date came in at \$710,475 down by \$63,014 or 8.1% from prior year. Wholesale water is reported to be at \$40,638 which is also down by \$24,038 or 37.2%. This decrease in wholesale water is due to no water taken by Hutto for just over two months. Sewer is reported at \$507,050, also down by \$11,459 or 2.2%. All other charges for services are reported at \$88,930 slightly down by \$370. All other miscellaneous revenue came in at \$131,627 an increase from the prior year by \$7,150 or 5.7.
- ❖ January expenditures are reported at \$293,110, year to date the reported expenditures are at \$1,758,237 which is 25% of total budget. Expenditures are down by \$15,824 from this same time last year. All departments are operating within acceptable levels.
- ❖ The Utility Fund shows expenditures over revenues in the amount of \$368,477. This fund normally has a slow start and one should not be alarmed. This fund is functioning slightly below normal levels in terms of revenues. As we progress to warmer weather increases in revenues will be seen. Staff will continue to monitor this fund closely.

UTILITY FUND (Oct-Jan)

\$2,000,000
\$1,500,000
\$1,000,000
\$500,000
\$0

FY2013-14

FY2012-13

Revenues

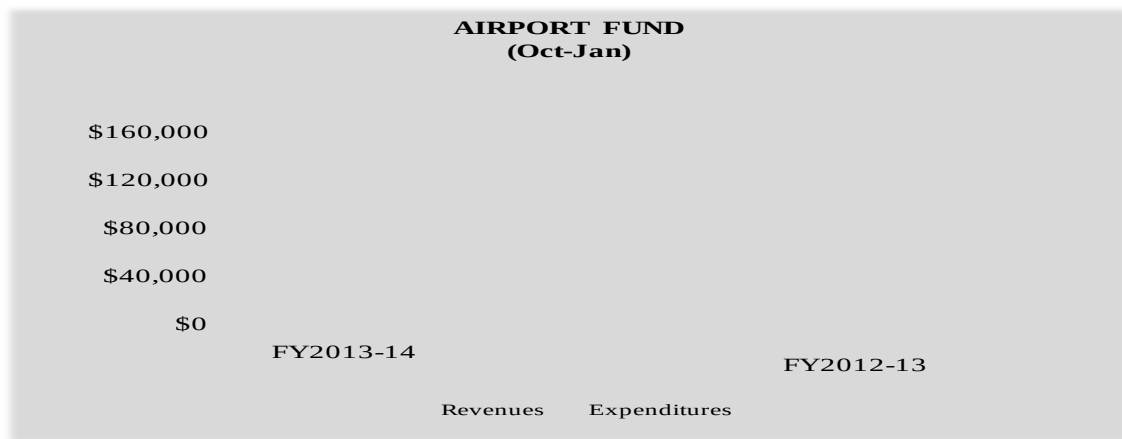
Expenditures

Utility Impact Fund

- ❖ Revenues year to date are reported at \$3,585. Year to date expenditures are reported at \$78,375. The expenditures are related to capital improvements of water and wastewater lines attributable to the new development in Taylor.

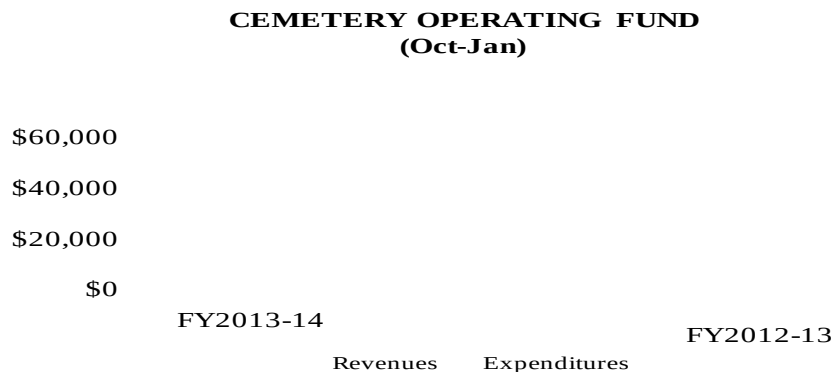
Airport Fund

- ❖ The Airport Fund operating revenues for January are reported at \$34,524. However, year to date revenues are at \$141,776. This is down from prior year by \$7,312 or 4.9%. Majority of this decrease is due to the tank that stores the Jet A gas being off line to be cleaned and tested. The tank is back in service. The fuel sales are reported at \$89,698 down by \$5,472 or 5.7% when compared to this same time last year. Year to date, hanger rental is at \$50,741 down by \$1,967 or 3.7% from this same time last year. Revenues are recorded at 30% of total budget.
- ❖ Operating expenditures in January are reported to be at \$7,096; however year to date expenditures are at \$113,272 down by \$10,467 or 8.5% when compared to last year. This decrease is impacted by the lack of sale in Jet A fuel. Year to date expenditures for the cost of fuel came in at \$74,206 which remains the same as last reporting period. Overall, the Airport Fund reflects revenues over expenditures by \$28,504.



Cemetery Operating Fund

- ❖ The Cemetery Operating Funds shows expenditures over revenues by \$21,314. Total revenues are reported at \$30,614, which is 20% to total budget. From this amount \$6,605 was generated in January. Grave digging services came in at \$13,700 which is down by \$6,200 or 31.1% when compared to prior year. Revenues from cemetery lots are reported at \$7,560, this is also down by \$4,690 from last year. Total revenue from all categories is down by \$15,583 or 33.7%. Total expenditures are at \$51,828 which is down by \$7,850 or 13.2% from prior year. The Cemetery Fund is operating below normal levels and will be monitored.



Fleet Services Operating Fund

- ❖ The Fleet Service Operating Fund reflects revenues over expenditures by \$15,606. This is an internal fund; different departments from various funds are charged a rental fee which is transferred to this fund to off- set the expenses for repairs and maintenance to the City's vehicles and equipment. This fund is performing better than had anticipated. Repairs and maintenance cost are slightly down when compared to this same time last year by \$30,074 or 12.1%.

FLEET SERVICES FUND (Oct-Jan)	
\$300,000	
\$225,000	
\$150,000	
\$75,000	
\$0	
FY2013-14	FY2012-13
Revenues	Expenditures

Fleet Replacement Fund

- ❖ The Fleet Replacement Fund is reflects expenditures over revenues by \$19,197. Revenues are reported at \$46,502, this comprise of transfers from the General Fund in the form of fees and proceeds from an auction sale. This amount is unchanged from the last reporting period. Capital lease payments year to date are reported at \$65,699, which accounts for the expenditures in this fund.

3. REFERENCE FILES

[Preliminary Financials](#) for January, 2014:

- **Attachment A:** Preliminary summaries of the total amounts of revenue and expenditures as of January 31, 2014.
- **Attachment B:** Preliminary financials summaries of each on the operating funds and the special revenue funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenue and expenditures categories.
- **Attachment C:** Checks issued during the month of January.
- **Attachment D:** Balance sheets for each of the operating funds.
- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Current investments year to date.

Monthly Finance Report for Month of:

January 2014

01/31/14

Attachment A

Financial Summary

Attachment A

Summary Revenue/Expenditures

Preliminary Year-to-Date as of January 31, 2014

Operating Funds	Revenue		% Y-T-D	Expenditures		% Y-T-D	Difference
	Adopted Budget	Actual Y-T-D		Budget	Actual Y-T-D		
General Fund	\$ 11,911,655	\$ 4,983,695	42%	\$ 11,911,655	\$ 4,266,162	36%	\$ 717,533
Special Revenue							
- Tax Increment Fund (TIF)	\$ 106,260	\$ 66	0.06%	\$ 30,000	\$ 7,500	25%	\$ (7,434)
- Hotel/Motel Tax	\$ 61,200	\$ 20,676	34%	\$ 55,900	\$ 18,082	32%	\$ 2,594
- Texas Capital Fund	\$ 25,023	\$ 8,341	33%	\$ 25,023	\$ 8,341	33%	\$ -
- Main St. Revenue	\$ 66,700	\$ 15,922	24%	\$ 66,023	\$ 21,062	32%	\$ (5,140)
- Municipal Court Sec/Tech	\$ 17,000	\$ 4,609	27%	\$ 6,000	\$ 1,138	19%	\$ 3,471
- Library Grants/Donations	\$ 300	\$ 132	44%	\$ 6,000	\$ 361	6%	\$ (229)
Subtotal	\$ 276,483	\$ 49,746	18%	\$ 188,946	\$ 56,484	30%	\$ (6,738)
Roadway Impact Fund	\$ 9,000	\$ 3,416	38%	-	7,324	0%	\$ (3,908)
Municipal Utility Drainage Fund	332,000	\$ 66,695	20%	314,275	78,375	25%	\$ (11,680)
Utility Fund	\$ 7,201,810	\$ 1,389,790	19%	\$ 7,201,810	\$ 1,758,237	24%	\$ (368,447)
Utility Impact Fund	\$ 21,000	\$ 3,585	17%	-	78,075	0%	\$ (74,490)
Airport Fund	\$ 472,187	\$ 141,776	30%	\$ 472,187	\$ 113,272	26%	\$ 28,504
Cemetery Op. Fund	\$ 154,350	\$ 30,614	20%	\$ 181,944	\$ 51,828	28%	\$ (21,214)
Fleet Service Operating Fund	\$ 683,329	\$ 233,067	34%	\$ 685,998	\$ 217,462	32%	\$ 15,605
Fleet Replacement Fund	\$ 171,485	\$ 46,502	27%	\$ 171,485	65,699	38%	\$ (19,197)
Total	\$ 21,233,299	\$ 6,948,886	33%	\$ 21,128,300	\$ 6,692,918	32%	\$ 255,968

01/31/14

Attachment B

Financial Summaries by Fund

General Fund

Special Revenue Funds

Tax Increment Fund (TIF)
Hotel Motel Tax
Texas Capital Fund
Main Street Revenue Fund
Municipal Court Fees Fund
Library Grant/Donations

Roadway Impact Fund

Municipal Utility Drainage Fund

Utility Fund

Utility Impact Fund

Airport Fund

Cemetery Operating Fund

Fleet Services Operating Fund

Fleet Replacement Fund

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

100-GENERAL FUND

FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
310-TAXES		8,294,255.00	1,959,555.39	4,413,109.53	53.21	0.00	3,881,145.47
320-PERMITS AND LICENSES		111,100.00	13,015.39	39,347.30	35.42	0.00	71,752.70
330-INTERGOVERNMENTAL REV		42,000.00	1,500.00	6,811.94	16.22	0.00	35,188.06
340-CHARGES FOR SERVICES		1,536,900.00	118,669.16	331,498.07	21.57	0.00	1,205,401.93
410-FINES AND FORFEITURES		321,200.00	20,117.07	95,321.03	29.68	0.00	225,878.97
420-ASSESSMENTS		13,500.00	4,510.31	19,764.90	146.41	0.00	(6,264.90)
430-USE OF MONEY AND PROP		135,000.00	8,866.40	23,247.98	17.22	0.00	111,752.02
440-DONATIONS FROM PRIVAT		12,700.00	385.00	5,231.00	41.19	0.00	7,469.00
450-INTERFUND OPERATING T		1,445,000.00	0.00	48,750.00	3.37	0.00	1,396,250.00
460-PROCEEDS GEN FIXED AS		0.00	0.00	613.50	0.00	0.00	(613.50)
470-PROCEEDS GEN LONG TER		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		11,911,655.00	2,126,618.72	4,983,695.25	41.84	0.00	6,927,959.75
		=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

500-CITY COUNCIL		214,254.00	4,374.01	39,111.92	18.25	0.00	175,142.08
501-CITY MANAGEMENT		521,183.00	147,505.43	282,890.77	54.28	0.00	238,292.23
503-PUBLIC INFORMATION		117,919.00	7,892.32	52,744.25	44.73	0.00	65,174.75
504-HUMAN RESOURCES		182,320.00	17,143.40	73,733.28	41.68	2,257.50	106,329.22
512-FINANCIAL SERVICES		601,211.00	45,872.66	185,024.31	30.90	750.00	415,436.69
516-MUNICIPAL COURT		288,228.00	24,417.75	99,594.12	34.55	0.00	188,633.88
522-PLANNING & DEVELOP		558,821.00	39,514.10	187,586.37	33.57	0.00	371,234.63
524-MAIN STREET PROGRAM		59,697.00	5,084.98	28,838.30	48.31	0.00	30,858.70
527-C D - MOODY MUSEUM		5,861.00	1,405.60	3,258.41	55.59	0.00	2,602.59
532-PUBLIC LIBRARY		428,747.00	32,687.75	145,068.55	36.56	11,661.83	272,016.62
542-FIRE SUPPRESSION/EMER		2,019,428.00	180,748.60	727,636.09	36.15	2,286.22	1,289,505.69
552-POLICE FIELD SERVICES		2,719,810.00	221,569.33	942,992.95	34.67	0.00	1,776,817.05
558-ANIMAL CONTROL SECTIO		125,063.00	8,442.48	37,112.54	29.68	0.00	87,950.46
561-PUBLIC WORKS ADMINIST		0.00	0.00	0.00	0.00	0.00	0.00
563-STREET & GROUND MAIN		1,231,901.00	90,070.91	400,299.35	32.49	0.00	831,601.65
565-PARKS & RECREATION		711,566.00	40,876.25	181,773.15	28.04	17,726.76	512,066.09
566-INTERNAL SVCS/BLDG		397,135.00	34,177.15	145,079.31	36.75	882.00	251,173.69
573-ENGINEERING & INSPECT		217,905.00	22,270.46	57,662.95	26.46	0.00	160,242.05
575-INTERNAL SVC/IT DEPT		101,872.00	6,680.84	45,644.26	44.81	0.00	56,227.74
592-NON-DEPARTMENTAL		1,408,734.00	238,035.49	630,110.69	44.73	0.00	778,623.31
*** TOTAL EXPENDITURES ***		11,911,655.00	1,168,769.51	4,266,161.57	36.11	35,564.31	7,609,929.12
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		0.00	957,849.21	717,533.68	0.00	(35,564.31)	(681,969.37)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

119-TIF (TAX INCREMENT FUND)
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
310-TAXES		66,065.00	0.00	0.00	0.00	0.00	66,065.00
330-INTERGOVERNMENTAL REV		39,695.00	0.00	0.00	0.00	0.00	39,695.00
430-USE OF MONEY AND PROP		500.00	11.52	66.07	13.21	0.00	433.93
*** TOTAL REVENUES ***		106,260.00	11.52	66.07	0.06	0.00	106,193.93
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
500-CONTRACT SERVICES		30,000.00	7,500.00	7,500.00	25.00	0.00	22,500.00
*** TOTAL EXPENDITURES ***		30,000.00	7,500.00	7,500.00	25.00	0.00	22,500.00
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		76,260.00	(7,488.48)	(7,433.93)	9.75-	0.00	83,693.93
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

120-HOTEL/MOTEL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
310-TAXES		61,200.00	3,111.74	20,675.82	33.78	0.00	40,524.18
420-ASSESSMENTS		0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		61,200.00	3,111.74	20,675.82	33.78	0.00	40,524.18
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
612-HOTEL/MOTEL TAX		55,900.00	3,583.81	18,081.86	32.35	0.00	37,818.14
*** TOTAL EXPENDITURES ***		55,900.00	3,583.81	18,081.86	32.35	0.00	37,818.14
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		5,300.00	(472.07)	2,593.96	48.94	0.00	2,706.04
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2014

121-TEXAS CAPITAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	25,023.00	2,085.25	8,341.00	33.33	0.00	16,682.00
***	TOTAL REVENUES ***	25,023.00	2,085.25	8,341.00	33.33	0.00	16,682.00
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
610-	LEASE PAYMENT T J C	25,023.00	0.00	8,341.00	33.33	0.00	16,682.00
***	TOTAL EXPENDITURES ***	25,023.00	0.00	8,341.00	33.33	0.00	16,682.00
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	0.00	2,085.25	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	1,800.00	1,800.00	0.00	0.00	(1,800.00)
440-	DONATIONS FROM PRIVAT	17,100.00	0.00	1,721.96	10.07	0.00	15,378.04
450-	INTERFUND OPERATING T	49,600.00	12,400.00	12,400.00	25.00	0.00	37,200.00
***	TOTAL REVENUES ***	66,700.00	14,200.00	15,921.96	23.87	0.00	50,778.04
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
615-	CONTRIBUTE TO CIVIC P	66,023.00	7,825.00	21,062.50	31.90	0.00	44,960.50
***	TOTAL EXPENDITURES ***	66,023.00	7,825.00	21,062.50	31.90	0.00	44,960.50
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	677.00	6,375.00	(5,140.54)	759.31-	0.00	5,817.54
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2014

125-MUNICIPAL CRT SPECIAL FEE
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
410-FINES AND FORFEITURES		17,000.00	805.33	4,608.77	27.11	0.00	12,391.23
430-USE OF MONEY AND PROP		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		17,000.00	805.33	4,608.77	27.11	0.00	12,391.23
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
625-MUNICIPAL COURT BLDG		5,260.00	0.00	397.81	7.56	0.00	4,862.19
626-MUNICIPAL COURT TECHN		740.00	0.00	739.88	99.98	0.00	0.12
*** TOTAL EXPENDITURES ***		6,000.00	0.00	1,137.69	18.96	0.00	4,862.31
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		11,000.00	805.33	3,471.08	31.56	0.00	7,528.92
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

129-LIBRARY GRANT/DONATION
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430	USE OF MONEY AND PROP	300.00	8.66	42.48	14.16	0.00	257.52
440	DONATIONS FROM PRIVAT	0.00	0.00	90.00	0.00	0.00	(90.00)
***	TOTAL REVENUES ***	300.00	8.66	132.48	44.16	0.00	167.52
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
624	LIBRARY	6,000.00	4.32	361.92	6.03	0.00	5,638.08
***	TOTAL EXPENDITURES ***	6,000.00	4.32	361.92	6.03	0.00	5,638.08
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(5,700.00)	4.34	(229.44)	4.03	0.00	(5,470.56)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

200-ROADWAY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
420-	ASSESSMENTS	9,000.00	960.64	3,416.00	37.96	0.00	5,584.00
***	TOTAL REVENUES ***	9,000.00	960.64	3,416.00	37.96	0.00	5,584.00
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
631-	ROADWAY IMPACT FEE	0.00	725.00	7,324.10	0.00	0.00	(7,324.10)
***	TOTAL EXPENDITURES ***	0.00	725.00	7,324.10	0.00	0.00	(7,324.10)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	9,000.00	235.64	(3,908.10)	43.42-	0.00	12,908.10
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

300-MUNICIPAL DRAINAGE UTILIT
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-	CHARGES FOR SERVICES	332,000.00	27,084.51	66,695.42	20.09	0.00	265,304.58
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
460-	PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-	PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	332,000.00	27,084.51	66,695.42	20.09	0.00	265,304.58
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
750-	MUNICIPAL DRAINAGE	314,275.00	19.65	78,375.90	24.94	0.00	235,899.10
***	TOTAL EXPENDITURES ***	314,275.00	19.65	78,375.90	24.94	0.00	235,899.10
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	17,725.00	27,064.86	(11,680.48)	65.90-	0.00	29,405.48
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

340-PUBLIC UTILITIES FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		7,141,310.00	544,343.59	1,376,090.42	19.27	0.00	5,765,219.58
420-ASSESSMENTS		16,000.00	1,447.00	5,628.00	35.18	0.00	10,372.00
430-USE OF MONEY AND PROP		43,000.00	1,924.46	7,772.75	18.08	0.00	35,227.25
450-INTERFUND OPERATING T		0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS		1,500.00	96.00	299.00	19.93	0.00	1,201.00
470-PROCEEDS GEN LONG TER		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***		7,201,810.00	547,811.05	1,389,790.17	19.30	0.00	5,812,019.83
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
701-UTILITIES ADMINISTRAT		405,541.00	39,726.18	143,482.68	35.38	0.00	262,058.32
706-WASTEWATER TREATMENT		466,384.00	41,449.05	171,062.91	36.98	1,392.60	293,928.49
708-UTILITY DISTRIBUTION/		1,371,135.00	88,388.47	408,544.79	34.04	58,169.75	904,420.46
709-UTILITIES NON-DEPARTM		4,958,750.00	123,545.98	1,035,147.09	20.88	0.00	3,923,602.91
*** TOTAL EXPENDITURES ***		7,201,810.00	293,109.68	1,758,237.47	25.24	59,562.35	5,384,010.18
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		0.00	254,701.37	(368,447.30)	0.00	(59,562.35)	428,009.65
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

345-UTILITY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
340-	CHARGES FOR SERVICES	21,000.00	2,390.00	3,585.00	17.07	0.00	17,415.00
***	TOTAL REVENUES ***	21,000.00	2,390.00	3,585.00	17.07	0.00	17,415.00
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
592-	NON-DEPARTMENTAL	0.00	0.00	78,074.60	0.00	0.00	(78,074.60)
***	TOTAL EXPENDITURES ***	0.00	0.00	78,074.60	0.00	0.00	(78,074.60)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	21,000.00	2,390.00	(74,489.60)	354.71-	0.00	95,489.60
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

350-AIRPORT FUND

FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-	CHARGES FOR SERVICES	472,187.00	34,524.38	141,715.82	30.01	0.00	330,471.18
420-	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	60.44	0.00	0.00	(60.44)
440-	DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-	INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	472,187.00	34,524.38	141,776.26	30.03	0.00	330,410.74
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
732-	AIRPORT OPERATIONS DE	472,187.00	7,095.77	113,271.97	25.89	8,988.50	349,926.53
***	TOTAL EXPENDITURES ***	472,187.00	7,095.77	113,271.97	25.89	8,988.50	349,926.53
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	0.00	27,428.61	28,504.29	0.00	(8,988.50)	(19,515.79)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

370-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
340-	CHARGES FOR SERVICES	82,750.00	3,980.00	14,745.00	17.82	0.00	68,005.00
430-	USE OF MONEY AND PROP	2,500.00	104.74	1,275.01	51.00	0.00	1,224.99
440-	DONATIONS FROM PRIVAT	0.00	0.00	1,018.40	0.00	0.00	(1,018.40)
450-	INTERFUND OPERATING T	24,000.00	0.00	6,015.86	25.07	0.00	17,984.14
460-	PROCEEDS GEN FIXED AS	45,100.00	2,520.00	7,560.00	16.76	0.00	37,540.00
***	TOTAL REVENUES ***	154,350.00	6,604.74	30,614.27	19.83	0.00	123,735.73
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
761-	CEMETERY OPERATING DE	181,944.00	15,678.51	51,828.26	28.49	0.00	130,115.74
***	TOTAL EXPENDITURES ***	181,944.00	15,678.51	51,828.26	28.49	0.00	130,115.74
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(27,594.00)	(9,073.77)	(21,213.99)	76.88	0.00	(6,380.01)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

382-FLEET SERVICES OPERATING
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
340-	CHARGES FOR SERVICES	683,329.00	57,105.00	228,420.00	33.43	0.00	454,909.00
420-	ASSESSMENTS	0.00	0.00	4,647.40	0.00	0.00	(4,647.40)
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
450-	INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
470-	PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	683,329.00	57,105.00	233,067.40	34.11	0.00	450,261.60
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
517-	FLEET SERVICES	685,998.00	50,195.56	217,461.61	33.35	11,318.47	457,217.92
***	TOTAL EXPENDITURES ***	685,998.00	50,195.56	217,461.61	33.35	11,318.47	457,217.92
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(2,669.00)	6,909.44	15,605.79	160.63-	(11,318.47)	(6,956.32)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2014

384-FLEET REPLACEMENT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY							
340-	CHARGES FOR SERVICES	171,485.00	0.00	42,871.25	25.00	0.00	128,613.75
420-	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
450-	INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-	PROCEEDS GEN FIXED AS	0.00	0.00	3,631.25	0.00	0.00	(3,631.25)
470-	PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUES ***	171,485.00	0.00	46,502.50	27.12	0.00	124,982.50
		=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
518-	EQUIPMENT REPLACEMENT	171,485.00	24,001.45	65,698.66	38.31	0.00	105,786.34
***	TOTAL EXPENDITURES ***	171,485.00	24,001.45	65,698.66	38.31	0.00	105,786.34
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	0.00	(24,001.45)	(19,196.16)	0.00	0.00	19,196.16
		=====	=====	=====	=====	=====	=====

01/31/14

Attachment C

COUNCIL REPORT CHECKS ISSUED IN JANUARY

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC PREMIUMS	2,398.05
			AFLAC PREMIUMS	0.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	15,180.36
			HEALTH INS. PREMIUM	708.10
			DEC HUBERT COBRA PREMIUMS	500.45
		CINCINNATI LIFE INS. CO.	LIFE INSURANCE PREMIUMS	73.66
		CLIFFORD, PENNY CHRISTINE c/o TX CHILD	CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
		DEBORAH B LANGEHENNING	WILLIS: CASE NO. 13-11977	413.54
			WILLIS: CASE NO. 13-11977	413.54
		HERRERA, EDITH D %ARIZONA SUPPORT PAYM	VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
		MISCELLANEOUS STROBEL, ERNESTINE	9311	80.00
		TRISH LITTLEJOHN	TRISH LITTLEJOHN:PAV RENT	100.00
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	2,198.70
			DENTAL INSURANCE PREMIUMS	125.20
		MVBA LAW FIRM	COURT COLLECTION FEES	408.44
			COURT COLL FEES DEC 2013	2,240.01
			MVBA COLLECTION FEE-COURT	195.60
			COURT COLLECTION FEE	80.40
		OMNIBASE SERVICES INC	OMNIBASE 4TH QTR	601.89
		NATIONWIDE RETIREMENT SOLUTIONS	EMPLOYEE CONTRIBUTIONS	1,693.55
		PETTY CASH	PETTY CASH	64.92
		PRE-PAID LEGAL SERVICES	PRE-PAID LEGAL PREMIUMS	232.15
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	20,784.38
			FEDERAL WITHHOLDING	21,964.08
			FEDERAL WITHHOLDING	26,250.00
			FICA CONTRIBUTIONS AND MAT	12,094.63
			FICA CONTRIBUTIONS AND MAT	12,403.84
			FICA CONTRIBUTIONS AND MAT	6,510.00
			MEDICARE CONTRIB AND MATCH	2,828.56
			MEDICARE CONTRIB AND MATCH	2,900.93
			MEDICARE CONTRIB AND MATCH	1,522.50
		TEXAS GUARANTEED STUDENT LOAN CORP	ELIZABETH EMERSON;228-15-0	120.90
			ELIZABETH EMERSON;228-15-0	120.90
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	14,067.42
			CONTRIBUTIONS	13,863.17
		UNITED WAY OF WILLIAMSON COUNTY	EMPLOYEE CONTRIBUTIONS	13.00
			EMPLOYEE CONTRIBUTIONS	13.00
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	374.16
			LIFE INSURANCE PREMIUMS	0.00
		U S DEPT OF EDUCATION	ELIZABETH EMERSON;10099080	94.99
			ELIZABETH EMERSON;10099080	81.05
		BENJIMAN, ALICE	REIMBURSE FOR JAN 3RD DEDU	21.60
			REIMBURSE FOR JAN 3RD DEDU	12.95
			REIMBURSE FOR JAN 3RD DEDU	43.70_
			TOTAL:	164,775.64
CITY COUNCIL	GENERAL FUND	HEJL, TED W.	DEC 2013 LEGAL SERV-CITY	990.00
		MCGINNIS, LOCHRIDGE & KILGORE, L.L.P	NOACK CONTRACT	275.00
		OFFICE DEPOT CORPORATION	SIGN FOR JEFF STRAUB	13.99
		TAYLOR CHAMBER OF COMMERC	COUNCIL TICKETS	175.00
		TAYLOR DAILY PRESS	ELECTION/CM ADS	270.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	283.06
		VERIZON WIRELESS	CELL PHONE	163.97
			IPAD	37.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		CAPITAL AREA METROPOLITAN PLANNING ORG	CAMPO CONTRIBUTION	1,265.00
		RUSSELL & RODRIGUEZ LLP	NOACK WSC LAWSUIT	660.00
		QUALITY LOGO PRODUCTS	DART STYLUS PENS	18.89
			DART STYLUS PENS	198.50
			CREDIT-PCARD PAID FOR PENS	198.50-
			CREDIT-PCARD PAID FOR PENS	18.89-
			TOTAL:	4,134.01
CITY MANAGEMENT	GENERAL FUND	AT&T LONG DISTANCE	CITY MANAGEMENT	52.23
		CINTAS DOCUMENT MANAGEMENT	SHREDDING SERVICES-CITY DO	262.35
		BCBS OF TEXAS	HEALTH INS. PREMIUM	2,010.12
		BREWMESUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		LINCOLN	LTD INSURANCE PREMIUMS	54.84
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	51.23
		OFFICE DEPOT CORPORATION	INK CARTRIDGE-EW	149.99
			OFFICE SUPPLIES	40.89
			SUPPLIES	38.67
			DESK TRAY-EW	13.72
			WALL CALENDAR (BREAKROOM)	23.96
			RENEWAL-NOTARY STAMP-EW	28.03
			BINDERS/INDEZ FOR TAYLOR 1	277.34
			BINDER INSERTS-TAYLOR 101	13.38
		RELIABLE OFFICE SUPPLIES	COPY PAPER	12.68
		ROBERTS PRINTING CO.	LIQUOR LICENSE FORMS	137.87
		SHI GOVERNMENT SOLUTIONS	ADOBE CREATIVE CLOUD	1,365.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	590.55
			FICA CONTRIBUTIONS AND MAT	523.00
			FICA CONTRIBUTIONS AND MAT	6,510.00
			MEDICARE CONTRIB AND MATCH	138.11
			MEDICARE CONTRIB AND MATCH	122.31
			MEDICARE CONTRIB AND MATCH	1,522.50
		STAPLES BUSINESS ADVANTAGE	4700 INK CARTRIDGE	3.44
			MAGNETA	5.01
			LASER TONER	6.88
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	27.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	257.25
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	1,172.35
			CONTRIBUTIONS	1,103.37
		VERIZON WIRELESS	CELL PHONE	137.99
			IPAD	75.98
		CINTAS CORPORATION #86	SHREDDING SERVICE DEC 2013	119.40
		DP CONSULTING	HOTEL MARKET STUDY	5,500.00_
			TOTAL:	22,371.22
PUBLIC INFORMATION	GENERAL FUND	AT&T LONG DISTANCE	PUBLIC INFORMATION OFFICER	50.45
		BCT - #6014	MARCH ISSUE NEWSLETTER	975.00
			FREIGHT	70.00
		BREWMESUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		DATAPROSE LLC	COMMUNITY CONNECTION -DEC	27.65
			COMM CONNECTION - JAN 2014	42.42
		GUSTAFSON, JUDIE	LAYOUT FOR CC MARCH ISSUE	80.00
		LINCOLN	LTD INSURANCE PREMIUMS	13.62
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	8.97
		RELIABLE OFFICE SUPPLIES	COPY PAPER	2.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		SHI GOVERNMENT SOLUTIONS	ADOBE CREATIVE CLOUD	455.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	132.26
			FICA CONTRIBUTIONS AND MAT	132.76
			MEDICARE CONTRIB AND MATCH	30.93
			MEDICARE CONTRIB AND MATCH	31.05
		STAPLES BUSINESS ADVANTAGE	4700 INK CARTRIDGE	4.82
			MAGNETA	7.02
			LASER TONER	9.64
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	42.61
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	280.97
			CONTRIBUTIONS	280.08
		VERIZON WIRELESS	CELL PHONE	50.00
		SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING FOR JANUAR	695.00_
			TOTAL:	3,446.57
HUMAN RESOURCES	GENERAL FUND	4IMPRINT, INC	250 LAMINATED TOTE BAGS	532.48
			250 LAMINATED TOTE BAGS	532.48-
		AT&T LONG DISTANCE	HUMAN RESOURCES	52.49
		BCBS OF TEXAS	HEALTH INS. PREMIUM	1,024.56
		BREWME SUM COFFEE	COFFEE	7.50
			COFFEE	16.24
		DPS GEN SERVICES BUREAU	DEC BACKGROUND CHECKS	2.00
		HALL, STARLA	TRAINING-MEALS	83.00
		LINCOLN	LTD INSURANCE PREMIUMS	23.48
		LYNN ROSS & GANNAWAY, LLP	CS LEGAL SERVICE	180.00
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	30.11
		PROGRESSIVE BUSINESS	ANNUAL SUBSCRIPTION	432.00
		RELIABLE OFFICE SUPPLIES	COPY PAPER	22.82
		SHI GOVERNMENT SOLUTIONS	ADOBE CREATIVE CLOUD	455.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	196.47
			FICA CONTRIBUTIONS AND MAT	223.95
			MEDICARE CONTRIB AND MATCH	45.95
			MEDICARE CONTRIB AND MATCH	52.38
		STAPLES BUSINESS ADVANTAGE	4700 INK CARTRIDGE	8.26
			MAGNETA	12.03
			LASER TONER	16.52
		TAYLOR DAILY PRESS	AD FOR FF/EQUIP OP 1/AIRPO	299.00
			PT AIRPORT ATTENDANT AD	30.00
			SUPP SERVICES ADM AD	127.50
			CREW LEADER II AD	127.50
			COMM OFFICER AD	127.50
			ACCOUNTANT AD	68.00
			ATHLETIC FIELD TECH AD	134.50
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	28.49
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	72.48
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	473.99
			CONTRIBUTIONS	472.45
		THOMPSON PUBLISHING GROUP	ANNUAL HIPAA GUIDE	499.00
			ANNUAL HIPAA GUIDE	37.99
		VERIZON WIRELESS	CELL PHONE	50.00
		WILLIAMSON COUNTY SUN	SUPPORT SERVICES ADM	48.80
			CREW LEADER	44.00
			COMM OFFICER	46.40
			ATH FIELD TECH	63.20
			ACCOUNTANT	33.80
		DEAN THREADGILL DBA:	RETURNED FIRE EXAMS	29.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MAIL FIRE FROM BOOK TO TES	14.40
		COMPLIANCE ASSOCIATES, LP	POST ACCIDENT DRUG TEST-EN	52.50
		QUALITY LOGO PRODUCTS	DART STYLUS PENS	18.89
			DART STYLUS PENS	198.50
			CREDIT-PCARD PAID FOR PENS	198.50-
			CREDIT-PCARD PAID FOR PENS	18.89-
		THOMPSON INFORMATION SERVICES	ANNUAL COBRA SUBSCRIPTION	419.00
			ANNUAL COBRA SUBSCRIPTION	37.99
		LDN CONSULTING	FIRE LIEUT. EXAM	1,500.00_
			TOTAL:	7,722.85
FINANCIAL SERVICES	GENERAL FUND	AT&T LONG DISTANCE	FINANCE	88.31
		BEAR GRAPHICS, INC.	2013 W-2 & 1099 FORMS	119.27
		BCBS OF TEXAS	HEALTH INS. PREMIUM	1,525.01
		BREWME SUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		BURROWS MANUFACTURING DBA: BURROWS CAB	PAYMENT Q4 2013	12,561.29
		DOCUMENT ENGINE, LLC.	AUDIT BOOK COVERS	192.20
		DUN & BRADSTREET CREDIBILITY CORPORATI	DUN & BRADSTREET CREDIBILI	636.65
		GOURMET CATERING	RETIREMENT PARTY-A BENJAMI	119.96
		INDEPENDENT STATIONERS, INC	COMPUTER PAPER	71.31
			BINDERS	41.95
		LINCOLN	LTD INSURANCE PREMIUMS	39.82
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	51.23
		OFFICE DEPOT CORPORATION	STAPLER REPLACEMENT	95.29
			CREDIT-RETURN ELECTRIC STA	95.29-
		RELIABLE OFFICE SUPPLIES	COPY PAPER	21.13
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	501.07
			FICA CONTRIBUTIONS AND MAT	502.04
			MEDICARE CONTRIB AND MATCH	117.19
			MEDICARE CONTRIB AND MATCH	117.42
		STAPLES BUSINESS ADVANTAGE	FILE FOLDERS	22.36
			INK CARTRIDGE	57.79
			4700 INK CARTRIDGE	15.14
			MAGNETA	22.06
			MAGNETA	56.99
			LASER TONER	30.29
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	27.00
		TAYLOR SPORTING GOODS	RETIREMENT PLACQUE	69.95
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	161.75
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	1,061.24
			CONTRIBUTIONS	1,059.14
		VERIZON WIRELESS	CELL PHONE	50.00
			MODEM	10.00
		SWEET PEA'S BAKERY	COOKIES-ALICE'S RETIREMENT	38.00
		BROOKS CARDIEL, PLLC CERTIFIED PUBLIC	BROOKS CARDIEL/NOV 26-JAN	9,500.00_
			TOTAL:	28,911.34
MUNICIPAL COURT	GENERAL FUND	AT&T LONG DISTANCE	MUNICIPAL COURT	41.40
		ADT SECURITY SERVICES INC	ALARM-SECURITY	145.47
			SECURITY-109 W 5TH	145.47
		BCT - #6014	BUSINESS CARDS-RANDALL PIC	50.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	2,010.12
		BREWME SUM COFFEE	MUNI COURT COFFEE SERVICE	54.00
		BRINKS, INC.	DECEMBER 2013 COURIER SERV	433.00
			FUEL SURCHARGE	54.96

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			BRINKS-JAN 2014	433.00
			FUEL CHARGE JAN 2014	59.76
		CAVALLO ENERGY TEXAS LLC	MUNICIPAL COURT	154.45
		HEJL, TED W.	LEGAL SERV DEC 2013 MUNI C	2,355.00
		TYLER TECHNOLOGIES, INC	COLLECTION AGENCY EXPORT I	663.32
			COURTS ONLINE FEE	100.00
			COURTS ONLINE FEE	100.00
		LINCOLN	LTD INSURANCE PREMIUMS	33.42
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	72.35
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	399.65
			FICA CONTRIBUTIONS AND MAT	405.17
			MEDICARE CONTRIB AND MATCH	93.48
			MEDICARE CONTRIB AND MATCH	94.76
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	86.53
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	129.09
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	680.65
			CONTRIBUTIONS	677.29
		ATMOS ENERGY	NATURAL GAS-109 W 5TH	120.46
		VERIZON WIRELESS	CELL PHONE	50.00
		HERNANDEZ, GRACIE	TRAINING-TRANSPORTION	13.84
			TRAINING-TRAVEL&MEALS TMCE	122.21
			TRAINING-TRAVEL&MEALS TMCE	41.00
		CONSTABLE MARTY RUBLE	SUBPOENA FEE	5.00
			WARRANT SVC-ROBERT ALDERET	50.00
			6 WARRANTS SVD.CODY J LIEB	300.00
		CRUCES, DEBBIE	TRAINING-MEALS TMCEC SEMIN	41.00
		CINTAS CORPORATION #86	MATS	11.41
			MATS	11.41
			MATS	11.41
			MATS	11.41
			MATS	11.41
		TEXAS MUNICIPAL COURT/JUSTICE COURT NE	TEXAS NEWS SUBSCRIPTION	36.00_
			TOTAL:	10,308.90
PLANNING & DEVELOPMENT GENERAL FUND		AT&T LONG DISTANCE	COMMUNITY DEVELOPMENT	124.13
		BCBS OF TEXAS	HEALTH INS. PREMIUM	2,525.91
		BREWMESEUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		FED EX	FED EX SHIPPING	16.18
			SHIPPING FED EX	79.05
		TYLER TECHNOLOGIES, INC	BUILDING PROJECT MAINTENAN	1,991.12
			BUILDING PROJECTS ONLINE C	100.00
			BUILDING PROJECT	100.00
		PROGRESSIVE WASTE SOLUTIONS OF TX, INC	COMM DEV/MAPLE,FOWZER,LAK3	3,568.54
		LINCOLN	LTD INSURANCE PREMIUMS	68.63
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	88.21
		OFFICE DEPOT CORPORATION	FOLDERS/PENS/PAD	35.69
			POCKET FILES	22.39
			HP INK	108.86
			PACKAGE TAPE	12.79
			INK	116.84
			OFFICE SUPPLIES	62.85
		RELIABLE OFFICE SUPPLIES	COPY PAPER	29.59
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	643.08
			FICA CONTRIBUTIONS AND MAT	664.14
			MEDICARE CONTRIB AND MATCH	150.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MEDICARE CONTRIB AND MATCH	155.33
		STAPLES BUSINESS ADVANTAGE	4700 INK CARTRIDGE	90.86
			MAGNETA	132.35
			LASER TONER	181.70
		TAYLOR DAILY PRESS	ROADWAY IMPACT	56.25
			REZONE 2/13/14 S.R. SCOTT	71.60
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	27.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	256.31
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	1,408.43
			CONTRIBUTIONS	1,401.10
		VERIZON WIRELESS	CELL PHONE	100.00
			IPAD	75.98
		BAI,LLC CONSULTANTS IN ACOUSTICS/AUDIO	ACOUSTICS MEASUREMENTS & R	1,600.00_
			TOTAL:	16,089.09
MAIN STREET PROGRAM 00 GENERAL FUND		AT&T LONG DISTANCE	MAIN STREET	17.96
		LINCOLN	LTD INSURANCE PREMIUMS	9.19
		OFFICE DEPOT CORPORATION	HP INK	108.86
		RELIABLE OFFICE SUPPLIES	COPY PAPER	8.45
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	90.78
			FICA CONTRIBUTIONS AND MAT	90.50
			MEDICARE CONTRIB AND MATCH	21.23
			MEDICARE CONTRIB AND MATCH	21.16
		STAPLES BUSINESS ADVANTAGE	4700 INK CARTRIDGE	15.14
			MAGNETA	22.06
			LASER TONER	30.29
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	27.00
		TX HISTORICAL COMMISSION	MAIN STREET PARTICIPATION	535.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	28.93
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	191.52
			CONTRIBUTIONS	190.92
		VERIZON WIRELESS	CELL PHONE	50.00
		BROADCAST MUSIC, INC.	LICENSING EVENTS	330.00_
			TOTAL:	1,788.99
CD-MOODY MUSEUM	GENERAL FUND	ADT SECURITY SERVICES INC	SECURITY-MOODY	125.76
		CAVALLO ENERGY TEXAS LLC	MOODY MUSEUM	398.69
		CODE SOLUTIONS, INC.	SITE ASSESSMENT NON-COMP	650.00
		ATMOS ENERGY	NATURAL GAS-114 W 9TH ST	67.40
		VERIZON WIRELESS	MODEM	37.99_
			TOTAL:	1,279.84
PUBLIC LIBRARY	GENERAL FUND	AT&T LONG DISTANCE	LIBRARY	17.10
		ADT SECURITY SERVICES INC	SECURITY	132.57
			SECURITY SYSTEM-801 VANCE	132.57
		BCBS OF TEXAS	HEALTH INS. PREMIUM	3,027.66
		CAVALLO ENERGY TEXAS LLC	LIBRARY	2,057.89
		DEMCO, INC.	Office supplies	404.22
		INDEPENDENT STATIONERS, INC	OFFICE SUPPLIES	206.91
		INGRAM BOOK COMPANY	Books	127.05
			Books	147.24
			Books	65.31
			Books	1,489.35
		LINCOLN	LTD INSURANCE PREMIUMS	56.92
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	135.76
		MIDWEST TAPE	DVD/ Security Clips	45.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			DVD/ Security Clips	358.84
			DVD/ Security Clips	48.98
			DVD/ Security Clips	107.95
			DVD/ Security Clips	71.97
			DVD/ Security Clips	44.98
			DVD'S	73.47
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES	138.32
		RECORDED BOOKS, INC.	RECORDED BOOKS	379.20
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	519.22
			FICA CONTRIBUTIONS AND MAT	546.03
			MEDICARE CONTRIB AND MATCH	121.43
			MEDICARE CONTRIB AND MATCH	127.69
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	50.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	9.86
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	177.61
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	1,155.68
			CONTRIBUTIONS	1,151.96
		TIME WARNER CABLE	CABLE-801 VANCE ST	95.61
		ATMOS ENERGY	NATURAL GAS-801 VANCE	558.25
		VERIZON WIRELESS	CELL PHONE	50.00_
			TOTAL:	13,833.58
FIRE DEPARTMENT	GENERAL FUND	AT&T LONG DISTANCE	FIRE DEPT	153.52
		BCBS OF TEXAS	HEALTH INS. PREMIUM	9,146.76
		BREWMESUM COFFEE	COFFEE & SUGAR	32.25
		CASCO INDUSTRIES INC.	BUNKER GEAR	12,086.00
			HYDRO II PPE TESTER	1,290.00
			HOSES	546.00
		CAVALLO ENERGY TEXAS LLC	FIRE DEPT SUPPRESSION DIV	1,209.38
		PANDA EMBROIDERY	POLO SHIRT EMBROIDERY-COPE	49.89
		FED EX	FED EX SHIPPING	134.79
		GULF COAST PAPER CO. INC.	VEHICLE BRUSHES, MOPHEADS	39.84
		LINCOLN	LTD INSURANCE PREMIUMS	246.79
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	410.53
		MY-LOR, INC	13 LABEL HOLDERS FOR LOCKE	85.48
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES	52.87
		SHI GOVERNMENT SOLUTIONS	ADOBE CREATIVE CLOUD	455.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	2,947.86
			FICA CONTRIBUTIONS AND MAT	2,828.06
			MEDICARE CONTRIB AND MATCH	689.41
			MEDICARE CONTRIB AND MATCH	661.41
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	77.20
		TAYLOR OFFICE PRODUCT INC	48 BANQUET INVITATIONS	21.80
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	14.55
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	6,058.21
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	6,435.51
			CONTRIBUTIONS	5,943.56
		TEXAS FIRE CHIEFS ASSOCIATION	CHIEF EKISS'S 2014 DUES	150.00
			COPELAND'S 2014 DUES	50.00
		ATMOS ENERGY	DEC - 705 CARLOS G PARKER	207.24
			DEC - 200 WASHBURN	734.82
		VERIZON WIRELESS	CELL PHONE	250.00
			MIFI/AIRCARDS	341.91
			AIRCARD	37.99
		VITAL SIGNS INC	COMMAND BOARD DECAL	35.00
		WILLIAMSON COUNTY AUDITOR'S OFFICE	2ND QUARTER 2014 RADIO COM	1,588.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		WITMER PUBLIC SAFETY GROUP, INC	LOW PROFILE BRACKETS	49.97
		MISSION RESTAURANT SUPPLY	ICE MACHINE LEASE	165.00
		GST PUBLIC SAFETY LLC	11 NAMETAPES	84.00
			BELT- THOMAS	16.95
			CLASS C UNIFORMS	6,745.44
			CLASS C UNIFORMS	1,306.27
			CLASS C UNIFORMS	139.51
		MUNICIPAL EMERGENCY SERVICES, INC	22 HEADNETS	525.69
			22 CYLINDERS	1,320.46
			MUNICIPAL EMERGENCY SERVIC	371.00
			JOB SHIRTS - THOMAS, SORRI	115.66
			HEADNET	269.26
			PBI HOODS	766.89
		AT&T U-VERSE	DEC2013 BILL	84.23
		GASES 101	58 LITER 4-GAS MAX	215.00
		DICKENS, MICHAEL	TRAINING-MEALS	346.48
			BAGGAGE FEES	120.00
		LIBERTY ART WORKS, INC	2 AWARDS	575.00
		RIVERCITY SPORTSWEAR, LLC	200 CUPS FOR 2013 OPEN HOU	268.00_
			TOTAL:	68,496.94
POLICE DEPARTMENT	GENERAL FUND	AT&T LONG DISTANCE	POLICE	809.50
		AMERICAN MESSAGING SRVICES , LLC	PAGERS	15.40
		BCBS OF TEXAS	HEALTH INS. PREMIUM	15,731.73
		BREWMESUM COFFEE	OFFICE COFFEE SERVICE	24.00
			OFFICE COFFEE SERVICE - TP	28.75
		CAVALLO ENERGY TEXAS LLC	POLICE DEPARTMENT	1,893.26
		G T DISTRIBUTORS	DUTY GEAR-CADET ADCOCK	108.80
			BOOTS - ADCOCK	129.99
			IPHONE HOLDER CLIP - FLUCK	14.95
		GLOBALSTAR USA	SATELLITE PHONE	58.15
			SATELLITE PHONE	58.31
		INDEPENDENT STATIONERS, INC	CALENDARS - TPD	85.25
			DVD+R, CD ENVELOPES	176.67
			PAPER TOWELS, MARKERS	116.31
			DVD+R'S	142.95
			PAPER & CLOROX WIPES	153.42
			OFFICE SUPPLIES - TPD	64.48
		LINCOLN	LTD INSURANCE PREMIUMS	398.54
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	643.01
		MILLER UNIFORM & EMBLEMS	UNIFORMS - SGT MOREHOUSE	232.25
			UNIFORMS SHIPPING EXPENSE	19.81
			UNIFORMS - OFC CHADWICK	214.50
			UNIFORMS - OFC BODIFORD	214.50
			UNIFORMS - DET LARSON	52.00
			UNIFORMS - COMMANDER RAMSE	199.50
			UNIFORMS - OFC MORRIS	172.50
			UNIFORMS - SGT BRISTER	180.25
			UNIFORMS - COM GEORGENS	186.00
			UNIFORMS - CPL URBAN	175.25
			DUTY UNIFORMS - CPL LAGRON	227.25
			DUTY UNIFORMS - CHIEF FLUC	224.50
			DUTY UNIFORMS - OFC DADY	224.50
			DUTY UNIFORMS - OFC HENSON	219.50
			DUTY UNIFORMS - OFC KOCH	224.50
			273.40	273.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			UNIFORM CPL CHEVRONS	4.25
			CADET UNIFORMS - ADCOCK	149.40
			UNIFORMS - CPL COTY BROWN	237.25
		MAILFINANCE NEOPOST USA, INC	POSTAGE LEASE	145.65
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	3,985.36
			FICA CONTRIBUTIONS AND MAT	4,140.64
			MEDICARE CONTRIB AND MATCH	932.02
			MEDICARE CONTRIB AND MATCH	968.40
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	198.00
		TAYLOR OFFICE PRODUCT INC	BUSINESS CARDS - GEORGENS	70.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	18.70
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	9,400.56
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	8,888.57
			CONTRIBUTIONS	8,735.36
		ULTRAMAX, INC.	AMMUNITION	660.00
			AMMUNITION	282.00
			AMMUNITION	604.00
		VERIZON WIRELESS	CELL PHONE	480.44
			AIRCARD	493.99
		WILLIAMSON COUNTY AUDITOR'S OFFICE	2ND QTR FY 2014 - RADIO SY	3,431.16
		ON TECHNOLOGY CONSULTANTS	IT SUPPORT - DEC 2013	1,741.50
		FLUCK, HENRY	TRAINING-MEALS	60.00
		INTERNATIONAL ASSN OF CHIEFS OF POLICE	MEMBERSHIP CHIEF HENRY FLU	20.00
		WILLIS, KEVIN	TCOLE EXAM FEE REIMBURSEME	25.00_
			TOTAL:	69,365.93
ANIMAL CONTROL	GENERAL FUND	AT&T LONG DISTANCE	ANIMAL CONTROL	22.23
		BETA TECHNOLOGY, INC	BACTI-GONE FOR ACO SHELTER	137.84
			BETAZYME & SPRAYERS	205.07
		BCBS OF TEXAS	HEALTH INS. PREMIUM	500.45
		CAVALLO ENERGY TEXAS LLC	ANIMAL CONTROL	398.26
		LINCOLN	LTD INSURANCE PREMIUMS	10.98
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	8.97
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	124.36
			FICA CONTRIBUTIONS AND MAT	119.05
			MEDICARE CONTRIB AND MATCH	29.08
			MEDICARE CONTRIB AND MATCH	27.84
		TAYLOR VETERINARY HOSPITA	12/2 - RV, NAIL TRIM	6.00
			12/10 CAST, RV, NAILS	61.00
			12/12 - RV, NAILS	6.00
			12/30 - ALTER, EUTH	110.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	404.07
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	228.02
			CONTRIBUTIONS	221.00
		TRACTOR SUPPLY COMPANY	DOG & PUPPY FOOD - SHELTER	93.94
			ACO SHELTER SUPPLIES	164.36
		VERIZON WIRELESS	CELL PHONE	50.00
		WAL-MART COMMUNITY/GEMB	SHELTER CLEANING SUPPLIES	260.75_
			TOTAL:	3,189.27
PUBLIC WORKS ADMIN	GENERAL FUND	BCBS OF TEXAS	HEALTH INS. PREMIUM	0.00
		LINCOLN	LTD INSURANCE PREMIUMS	0.00
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	0.00_
			TOTAL:	0.00
STREETS & GROUND MAINT	GENERAL FUND	AT&T LONG DISTANCE	PUBLIC WORKS-STREETS/GROUN	14.59

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		R LOPEZ ENTERPRISES INC	AQUATICS/GROUNDS MAINT 153	449.40
			STREETSCAPES/GR MAINT 1536	1,190.00
			ANNEX&TALBOT/GROUNDS MT153	192.50
			HERITAGE/GROUNDS MAINT 153	702.19
			MOODY/GROUNDS MAINT 15368	421.31
			PD/GROUNDS MAINT 15369	387.61
			CITY HALL/LANDSCAPING 1539	495.00
		TUFF MATE INC	ST,GR/GLOVES 155417	147.22
		BCBS OF TEXAS	HEALTH INS. PREMIUM	6,013.72
		BREWME SUM COFFEE	1424 N MAIN/COFFEE SERVICE	40.50
		CAVALLO ENERGY TEXAS LLC	PUBLIC WORKS MAINT DEPT	7,513.36
		GULF COAST PAPER CO. INC.	1424 N MAIN/TP 702012	37.04
		PROGRESSIVE WASTE SOLUTIONS OF TX, INC	ST,GR/2 20 YD, 1 40 YD 319	838.52
		LINDIG CONSTRUCTION INC.	MURPHY PK/2 LDS GRANITE	1,122.38
		LINCOLN	LTD INSURANCE PREMIUMS	105.63
		MAIN STREET RENTAL INC	SYLS RETIRE/PUNCH BOWLS012	20.00
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	220.27
			DENTAL INSURANCE PREMIUMS	0.00
		MOSS & MOSS INC. #6000	ENGINEER/MARKING PAINT 116	31.87
		NEWMAN SIGNS, INC.	ST,GR/SIGNS,POSTS, HARD	2,062.70
		OFFICE DEPOT CORPORATION	ST,GR/DIVIDERS,LAM SHEETS	54.89
			ST,GR/HANG FILE TABS 40001	5.98
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,106.46
			FICA CONTRIBUTIONS AND MAT	1,218.90
			MEDICARE CONTRIB AND MATCH	258.79
			MEDICARE CONTRIB AND MATCH	285.06
		SAM'S CLUB DIRECT	SYLS RETIREMENT/FOOD 1066	197.59
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	22.00
		TX DEPT OF AGRICULTURE	B BACHMEYER/HERB LICENSE R	12.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	10.39
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	6,830.58
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	2,363.44
			CONTRIBUTIONS	2,571.48
		TIME WARNER CABLE	CABLE-1424 N MAIN ST	191.23
		ATMOS ENERGY	1424 N MAIN/GAS USAGE 0103	304.33
		VERIZON WIRELESS	CELL PHONE	267.99
		WAL-MART COMMUNITY/GEMB	ST/GR TUBS	36.75
			S STOGLIN DISPLAY	16.87
			STOGLIN FOOD	24.48
			TAPE/DOOR STOP	31.38
			STOGLIN RETIREMENT/ENTRY B	12.97
			S STOGLIN RETIRE/DRINKS	13.52
		ZEP MANUFACTURING CO.	WOOD DOCTOR	81.42
		BACHMEYER, BRETT	BACHMEYER/HERB CEU'S 12314	9.00
		CINTAS CORPORATION #86	ST,GR/UNIFORMS 707073	71.17
			ST,GR/UNIFORMS 710289	71.17
			ST,GR/UNIFORMS 713539	64.13
			ST,GR/UNIFORMS 716815	92.48
			TOTAL:	38,232.26
PARKS & RECREATION	GENERAL FUND	ADT SECURITY SERVICES INC	TRPSC/SEC 7/12-9/30/13 11	122.64
			TRPSC/SC 10/1-12/31/13 49	125.70
		BETA TECHNOLOGY, INC	TRPSC/CLEANING PRODUCTS 58	205.07
			TRPSC/TOWELING 587076	227.23
		R LOPEZ ENTERPRISES INC	ROBINSON PK/BUBBLERS	3,868.75
			LIBRARY/GROUNDS MAINT 1537	798.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		TUFF MATE INC	TRPSC/GLOVES 155578	166.36
		BCBS OF TEXAS	HEALTH INS. PREMIUM	2,018.44
		BSN SPORTS	P&R/48 BASKETBALLS	596.48
			TRPSC/HOME PLATES	467.30
			TRPSC/SCOREBOARD W/RE 4213	409.99
		CAVALLO ENERGY TEXAS LLC	PARKS & RECREATION	3,750.34
			TRPSC	1,326.80
		JPMORGAN CHASE BANK NA	TRPSC/IRRIG PUMP SENSOR	900.10
			IRRIGATION PUMP SENSOR	900.10-
		CUNNINGHAM, CASEY	CUNNINGHAM/HERB CEU'S 1231	9.00
		EAGLE UNITED USA, INC DBA:	TRPSC/6 TX,6 US FLAGS	568.78
		GRAINGER, W. W. INC.	M DEVITO/MONITOR STAND 591	32.21
			MURPHY PL/TRANSDUCER	352.23
			MURPHY PL/PRESSURE GA 6936	47.15
			TRPSC CONCESS/FOUNT BUBB 8	250.08
		HINES POOL & SPA	C FIELDS/CPO TRAINING 0129	295.00
			C VALDEZ/CPO TRAINING 0129	295.00
		JOSEPH DEAN GLOVER DBA:	TRPSC/RODENT CONTROL 1045	75.00
		LESLIE'S POOL SUPPLIES, INC	MURPHY PL/SENSORS	1,534.38
		LINCOLN	LTD INSURANCE PREMIUMS	37.94
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	72.37
		MOBILE MINI, INC	TRPSC/MOBILE UNIT LEASE 29	102.00
		MOSS & MOSS INC. #5000	TRPSC/HARDWARE 116494	1.55
			TRPSC/IRRIG REP PARTS 1168	18.98
			TRSPC/ANTIFREEZE 116902	22.76
		MOSS & MOSS INC. #6000	ROTARY CONCESS/4 CUT WH 11	11.36
			ROTARY CONCESS/BARS 11652	11.87
		PAUL'S POOL SERVICE	MURPHY PL/POOLIFE CLEAN 65	159.99
			MURPHY PL/POOLIFE GRAN 654	159.99
		POOLSURE	MURPHY PL/BLEACH 422930	80.50
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	323.09
			FICA CONTRIBUTIONS AND MAT	384.80
			MEDICARE CONTRIB AND MATCH	75.56
			MEDICARE CONTRIB AND MATCH	90.00
		TAYLOR SPORTING GOODS	P&R/BASKETBALL JERSEYS	1,322.97
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	2.17
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	1,258.86
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	719.67
			CONTRIBUTIONS	811.76
		TRACTOR SUPPLY COMPANY	TRPSC/BALLFIELD MATTING 20	199.95
			TRPSC/KNIFE 251372	9.99
			TRPSC/BASEBALL MATTING 251	39.99
			TRPSC/BASEBALL MATTING 251	159.96
			C VALDEZ/BOOTS,BEANIE 2520	123.98
			TRPSC/SNAPS 255626	19.99
			TRPSC/SPRAYER 255626	11.37
		VERIZON WIRELESS	CELL PHONE	130.00
			IPAD	37.99
		ACM SERVICES LLC	TRPSC/PEPSI OUTLETS	655.50
			MURPHY PAVLION/LIGHT REP	1,280.00
		WAL-MART COMMUNITY/GEMB	TRPSC/COFFEE MAKER	17.08
			BINDERS	7.12
		WAYNE GING, JR DBA: WAYNE'S PLUMBING	TRPSC/FAUCET LEAK REPAIR 7	90.00
		WILLIAMSON COUNTY GRAIN	TRPSC/WEED CONTROL 65363	99.50
		EWING IRRIGATION PRODUCTS	TRPSC/PRIMER,CEMENT 6939	37.25
			TRPSC/ADDITIVE,DYE 742	166.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		MCCOY'S BUILDING SUPPLY	TRPSC/2 SHOVELS 5309011	14.68
		CINTAS CORPORATION #86	TRPSC/UNIFORMS 707079	24.84
			TRPSC/UNIFORMS 710295	24.84
			TRPSC/UNIFORMS 713546	130.67
			TRPSC/UNIFORMS 716821	32.42
			TRPSC/UNIFORMS 20137	32.42
		FIELDS, CURTIS	C FIELDS/CPO TRAINING 0129	40.00
		VALDEZ, CESAR	C VALDEZ/CPO TRAINING 0192	40.00
			TOTAL:	26,636.51
INTERNAL SERVICES/BLDG GENERAL FUND		AT&T LONG DISTANCE	PUBLIC WORKS-BLDG MAINT	33.11
			IT DEPT	23.09
			SURCHARGES & OTHER FEES	15.65
		BCBS OF TEXAS	HEALTH INS. PREMIUM	2,018.44
		BREWME SUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		CARDIAC SCIENCE CORPORATION	POWERHEART AED G3	2,590.00
			SHIPPING	40.00
			SURFACE WALL MOUNT	150.00
		CAVALLO ENERGY TEXAS LLC	BUILDING EQUIP & MAINT DIV	1,328.78
		GULF COAST PAPER CO. INC.	CLEANING SUPPLIES - STAL	148.80
			1424 N MAIN/TOWELING 69147	56.62
			LINERS/TOISSUE/CLEANER	277.65
			VEHICLE BRUSHES, MOPHEADS	20.17
			1424 N MAIN/TP 702012	17.06
			MOPHEADS	15.90
		HOME DEPOT CREDIT SERVICES	LENS-CITY HALL	26.61
			MODING/DRYWALL/STUDS-CITY	155.03
			HINGES-AIRPORT	6.84
		JOSEPH DEAN GLOVER DBA:	ANT CONTROL	40.00
			PEST CONTROL	610.00
			RODENT CONTROL	40.00
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	SEMI-ANNUAL FM-200 INSPECT	1,050.00
		KELLY D. KRUSE	INSTALL RECEPTACLE-PD	164.50
			PLUG/CAMPS/CORD	17.40
			FIXTURES/BULBS-CITY HALL	379.60
			INSTALL RECEPTACLE-CITY HA	281.90
			BULBS-LIBRARY	471.90
		LINCOLN	LTD INSURANCE PREMIUMS	36.67
		MATERA PAPER CO INC	TOWELS/SWIFFER/GLOVES	264.12
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	51.24
		MOSS & MOSS INC. #6000	PAINT/KNIFE/BRUSHES-CITY H	50.85
			LOCKSET-AIRPORT	12.34
			PAINT/TAPE-CITY HALL	60.27
			MOULDING-CITY HALL	23.52
			SNIP TOOL	17.09
			BULBS-ANNEX	22.78
			BATTERIES-STA 1	31.32
			BOLT SNAP-STA 2	24.54
		MOSS & MOSS INC. #8000	KEYS	34.34
		NANCY'S KEYS LOCKS & MORE	KEYS	65.20
		MAILFINANCE NEOPOST USA, INC	POSTAGE ACH FEE	50.00
		OFFICE DEPOT CORPORATION	CALENDARS	27.64
			CALENDARS	65.57
		ALL AREA OVERHEAD	REPLACED SPRINGS-STA 2	129.00
			SAFETY SENSORS	2,950.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			REPLACERADIO RECEIVER-STA	250.00
		RELIABLE OFFICE SUPPLIES	COPY PAPER	4.23
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	348.42
			FICA CONTRIBUTIONS AND MAT	402.20
			MEDICARE CONTRIB AND MATCH	81.48
			MEDICARE CONTRIB AND MATCH	94.06
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	0.74
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	855.11
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	750.99
			CONTRIBUTIONS	815.33
		ATMOS ENERGY	NATURAL GAS-307 FERGUSON	231.73
			NATURAL GAS-400 PORTER	483.63
		VERIZON WIRELESS	CELL PHONE	108.73
		VIC'S HEAT & AIR	FIXED RADIANT HEATER-STA 2	868.75
		WAYNE GING, JR DBA: WAYNE'S PLUMBING	REPAIR TOILETS-CITY HALL	146.00
		WILLIAMSON COUNTY EMS	CPR CARDS	22.50
		COBRA COMMUNICATIONS	REPAIRED PHONE JACK	60.00
		SPARKLETTES & SIERRA SPRINGS	COOLER RENTAL	5.41
		CINTAS CORPORATION #86	MATS	41.25
			MATS	41.25
			MATS	41.25
			MATS	47.25
			MATS	47.25_
			TOTAL:	19,666.88
ENGINEERING & INSPECTI	GENERAL FUND	AR TRAFFIC COUNTING LLC	ENGINEERING-TRAFFICE COUNT	6,084.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	524.11
		BREWMESUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		BURKS REPROGRAPHICS	ENGINEEER/PRINT,PLOT 53627	75.00
			ENGINEER/PRINTER,PLOTTER53	75.00
		CAPITOL ENVIRONMENTAL	STORM WATER-AIRPORT	3,800.00
		CAVALLO ENERGY TEXAS LLC	ENGINEERING	285.72
		LINCOLN	LTD INSURANCE PREMIUMS	13.38
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	8.97
		SLEDGE ENGINEERING	SLEDGE/MONTHLY RETAINER 91	4,700.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	103.04
			FICA CONTRIBUTIONS AND MAT	127.67
			MEDICARE CONTRIB AND MATCH	24.10
			MEDICARE CONTRIB AND MATCH	29.86
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	187.88
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	270.22
			CONTRIBUTIONS	269.34
		VERIZON WIRELESS	CELL PHONE	100.00_
			TOTAL:	16,702.07
INTERNAL SVC/ I T DEPT	GENERAL FUND	BCBS OF TEXAS	HEALTH INS. PREMIUM	516.91
		LINCOLN	LTD INSURANCE PREMIUMS	9.95
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	8.97
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	82.96
			FICA CONTRIBUTIONS AND MAT	94.93
			MEDICARE CONTRIB AND MATCH	19.40
			MEDICARE CONTRIB AND MATCH	22.20
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	30.79
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	204.71
			CONTRIBUTIONS	200.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		VERIZON WIRELESS	CELL PHONE	50.00
		ON TECHNOLOGY CONSULTANTS	IT CONSULTANT	872.00
			IT ISSUES	125.00_
			TOTAL:	2,238.10
NON-DEPARTMENTAL	GENERAL FUND	PROGRESSIVE WASTE SOLUTIONS OF TX, INC	RESIDENTIAL	64,022.70
			FRONT LOAD	41,641.88
			COMMERCIAL TOTERS	5,476.50
			RESIDENTIAL	64,022.70
			FRONT LOAD	41,869.39
			COMMERCIAL TOTERS	5,490.01
		MISCELLANEOUS KIIDIYAH MARTIN-MANER	KIIDIYAH MARTIN-MANER:REFU	18.00
		MOSS, MELANIE	MOSS, MELANIE: BOOK REFUND	7.00
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	10,647.72_
			TOTAL:	233,195.90
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	TAYLOR CHAMBER OF COMMERCE	HOTEL/MOTEL COLLECT 12/201	2,333.81_
			TOTAL:	2,333.81
CONTRIBUTE CIVIC PROGR MAIN STREET REVENUE HEJL, TED W.			#2 OF 10 FRAZIER INSURANCE	375.00
			MAIN ST RENT ASST-#3 OF 10	375.00
		JAYROE, CALVIN & ANNA	MAIN ST RENT ASST-#9 OF 10	500.00
			MAIN ST RENT ASST-#10 OF 1	500.00
		QUINN, J PATRICK DBA MAIN STREET CENTE	#4 OF 10 BRIGHTSIDE BOOKS	400.00
			# 8 OF 10-MAIN AVE PRINTIN	225.00
			#9 OF 10 MEZOOZAH	500.00
			MAIN ST RENT ASST-#9OF10 M	225.00
			MAIN ST RENT ASST-#10 OF 1	500.00
			MAIN ST ASST-#5 OF 10 BRIG	400.00
		PIERCE, CHISUM ARMSTRONG	#9 FO 10-E-JAYS FABRICS	400.00
			MAIN ST RENT ASST-#10 OF 1	400.00
		HAYS, MARY LINDA & HARLAN	MAIN ST RENT ASST-#9 OF 10	750.00
			#10 OF 10-FRILLS ON FOURTH	750.00
		STEGER, NELL ET AL	#8 OF 10-TIKI TREATS	600.00
			MAIN ST RENT ASST-TIKI #9	600.00
		CHAIDEZ, PATY	#5 OF 10 RELAX & HEAL MASS	162.50
			MAIN ST RENT ASST-#6OF10 R	162.50_
			TOTAL:	7,825.00
MISC STREET PROJECTS	GENERAL CAPITAL IM ALLIANCE GEOTECHNICAL GROUP OF AUSTIN,		WALNUT STREET ROADWAY REPA	135.00_
			TOTAL:	135.00
PAVEMENT MANAGEMENT	GENERAL CAPITAL IM SLEDGE ENGINEERING		PAVEMENT MANAGEMENT	10,600.00_
			TOTAL:	10,600.00
ROADWAY IMPACT FEES	ROADWAY IMPACT FEE RIMROCK CONSULTING CO		ROADWAY IMPACT FEE UPDATE	725.00_
			TOTAL:	725.00
NON-DEPARTMENTAL	PUBLIC UTILITIES F AFLAC		AFLAC PREMIUMS	506.43
	BCBS OF TEXAS		HEALTH INS. PREMIUM	3,817.42
	ENRIQUEZ, BIANCA %TX CHILD SUPPORT SDU		01-0186 DANIEL JACOB GARCI	298.15
			01-0186 DANIEL JACOB GARCI	298.15
	LANGFORD COMMUNITY MGMT		LANGFORD-CDBG WATERLINE	2,500.00
	METLIFE SBC		DENTAL INSURANCE PREMIUMS	430.76
	NATIONWIDE RETIREMENT SOLUTIONS		EMPLOYEE CONTRIBUTIONS	116.84
	PRE-PAID LEGAL SERVICES		PRE-PAID LEGAL PREMIUMS	67.75

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	2,410.70
			FEDERAL WITHHOLDING	2,921.57
			FICA CONTRIBUTIONS AND MAT	1,799.53
			FICA CONTRIBUTIONS AND MAT	1,992.69
			MEDICARE CONTRIB AND MATCH	420.85
			MEDICARE CONTRIB AND MATCH	466.03
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	2,190.47
			CONTRIBUTIONS	2,249.82
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	95.37_
			TOTAL:	22,582.53
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F	AT&T LONG DISTANCE	UTILITY BILLING	119.39
		BCT - #6014	BUSINESS CARDS	116.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	3,034.68
		BREWME SUM COFFEE	COFFEE	7.50
			COFFEE	16.28
		BRINKS, INC.	DECEMBER 2013 COURIER SERV	532.82
			FUEL SURCHARGE	70.60
			BANK DEPOSIT BAGS	24.50
			BRINKS - JAN 2014	532.82
			FUEL CHARGE - JAN 2014	73.04
		CAVALLO ENERGY TEXAS LLC	UTILITY OPERATING FUND-ADM	162.21
		DATA PROSE LLC	BILL PRINTING - DEC 2013	897.64
			LATE NOTICES - DEC 2013	213.45
			POSTAGE - DEC 2013	2,826.55
			BILL PRINTING - JAN 2014	914.03
			LATE NOTICES - JAN 2014	204.59
			POSTAGE - JAN 2014	2,842.55
		HD SUPPLY WATERWORKS	NEPTUNE MAINTENANCE	2,409.00
			WASHERS, BARREL LOCKS, GAS	294.80
			BARREL LOCKS	284.70
			BARREL LOCKS	284.70
			BARREL LOCKS	288.60
		TYLER TECHNOLOGIES, INC	UT BILLING FEE	220.00
			WEBSITE MAINTENANCE FEE	50.00
			UT BILLING FEE	220.00
			WEBSITE MAINTENANCE	50.00
		INDEPENDENT STATIONERS, INC	OFFICE SUPPLIES - UB	39.77
			TONER	106.70
			FILE FOLDERS, LABELS	37.53
			PAPER, HANGING FILES, PUNC	204.72
		LINCOLN	LTD INSURANCE PREMIUMS	49.11
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	114.62
		MVBA LAW FIRM	COLLECTION FEE - SERNA	24.27
			COLLECTION FEE - GARCIA	37.68
			COLLECTION FEE - LOPEZ	52.86
			COLLECTION FEES - JOHNSON	39.03
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	460.31
			FICA CONTRIBUTIONS AND MAT	479.81
			MEDICARE CONTRIB AND MATCH	107.66
			MEDICARE CONTRIB AND MATCH	112.22
		TAYLOR OFFICE EQUIPMENT C	SERVICE AGREEMENT	59.54
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	1.89
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	576.71
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	1,038.68
			CONTRIBUTIONS	1,012.27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		TRACTOR SUPPLY COMPANY	BOOTS - BRAD HINES	149.99
		VERIZON WIRELESS	CELL PHONE	150.00
			CELL PHONE	20.00_
			TOTAL:	21,565.82
WASTEWATER TREATMENT	PUBLIC UTILITIES F	AT&T LONG DISTANCE	WASTEWATER	4.07
		AQUA-TECH LABORATORIES-AQ	DEC 13 ANALYSIS	921.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	1,501.35
		CAVALLO ENERGY TEXAS LLC	SEWER TREATMENT PLANT O&M	19,723.25
		GRAHAM, JOEL	TRAINING-CROSS CONNECTION	11.00
		PROGRESSIVE WASTE SOLUTIONS OF TX, INC	WWT/5 SLUDGE HAULS 31927	2,401.25
		CHEMSEARCH DIVISION	GLOVES, RUST	215.71
		LINCOLN	LTD INSURANCE PREMIUMS	16.75
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	30.09
		MOSS & MOSS INC. #3000	GRAIN SCOOP, NOZZLE	54.05
			BLADE, CUTTING TOOL	17.05
			DRILL BIT	18.04
			ADAPTER, INSERT, VALVE	28.40
			NIPPLE, ELBOW, TEE	15.15
		PRIME CONTROLS, LP	ANNUAL CALIBRATIONS-WWTP	2,456.25
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	189.88
			FICA CONTRIBUTIONS AND MAT	187.88
			MEDICARE CONTRIB AND MATCH	44.41
			MEDICARE CONTRIB AND MATCH	43.94
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	407.49
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	402.33
			CONTRIBUTIONS	396.36
		VERIZON WIRELESS	CELL PHONE	30.00
		USA BLUEBOOK; INC. DBA	RETURN FLUSH MOUNT HOUR ME	71.90-
			PROBE GUARD, MEMBRANE KIT	170.12
		OZONIA NORTH AMERICA LLC	UV BULBS	3,969.40
		CINTAS CORPORATION #86	CINTAS CORPORATION #86	10.34
			CINTAS CORPORATION #86	10.34
			UNIFORMS	10.34
			UNIFORMS	10.34
			CINTAS CORPORATION #86	10.34_
			TOTAL:	33,235.02
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	AT&T LONG DISTANCE	UTILITIES-MAINTENANCE	32.54
		USA MOBILITY WIRELESS, INC	PAGERS	24.12
		AIRGAS, INC.	TORCH RENTAL	39.91
		BCBS OF TEXAS	HEALTH INS. PREMIUM	7,112.80
		BREWME SUM COFFEE	BREWME SUM COFFEE	17.50
			BREWME SUM COFFEE	53.00
		CAVALLO ENERGY TEXAS LLC	UTILITY SYSTEM MAINTENANCE	4,211.96
		CITY OF ROUND ROCK	DEC 2013 SAMPLES	315.00
		DPC INDUSTRIES, INC.	CHLORINE	24.00
		DUNHAM ENGINEERING INC	WATER TOWER INSPECTIONS	4,000.00
		HD SUPPLY WATERWORKS	HYDRANT EXT KIT 24"	292.00
		LINCOLN	LTD INSURANCE PREMIUMS	121.68
		MANTEK DIVISION	COVERALLS	205.52
			COVERALLS	205.52
			COVERALLS	205.52
			COVERALLS	205.52
			COVERALLS	205.52
			CITRI CON, PASSAGE V	1,211.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			RED TOWELS, RED GLOVES	587.10
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	283.71
		MOSS & MOSS INC. #3000	COUPLING, SEALANT, BIBB, A	27.10
			TAPE	22.76
			HOOK, CHAIN, MISC HARDWARE	30.95
			COMPOUND	4.74
			PLUG, BLOW GUN	18.13
			POLE	4.74
			BALL VALVE, ADAPTER	17.75
			CUTTER, HOSE BIBB	19.93
			LADDER/DRIVER SET	104.48
			NIPPLE, CAPS	5.29
			NIPPLE, COUPLING	3.69
			BIBB, PIPE	22.50
			WRENCH, PLIERS, SAW	99.71
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,149.34
			FICA CONTRIBUTIONS AND MAT	1,325.00
			MEDICARE CONTRIB AND MATCH	268.78
			MEDICARE CONTRIB AND MATCH	309.87
		STENCE ELECTRIC	WEST WATER TOWER LIGHTS	527.44
		TAYLOR IRON-MACHINE WORKS	CUT METER BOX COVER	97.20
		TAYLOR OFFICE EQUIPMENT C	TONER	99.00
		TEXAS DEPT OF STATE HEALTH SERVICES	TIER TWO CHEMICAL REPORTIN	50.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	5.52
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	3,403.62
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	2,652.02
			CONTRIBUTIONS	2,795.31
		TIME WARNER CABLE	CABLE-1201 N MAIN ST	191.23
		TRACTOR SUPPLY COMPANY	HANDLE, SPRAY GUN	69.98
		ATMOS ENERGY	1200 N. MAIN NATURAL GAS	273.91
		VERIZON WIRELESS	CELL PHONE	330.00
			MIFI	37.99
			IPAD	37.99
		WAL-MART COMMUNITY/GEMB	DETERGENT, BATTERIES	49.38
			GLOVES	91.00
			RECEIPT BOOKS, TAPE	18.92
			ANTENNA, CABLE EXT, COAX	118.92
			SCISSORS, PENS, RUBBER BAN	23.28
			OIL	59.11
		USA BLUEBOOK; INC. DBA	AC VOLTAGE QUARTZ HOUR MET	48.67
			SIGNS FOR CHLORINE GAS, FU	158.63
		HAAG, JUSTIN W.	COPAY REIMBURSEMENT	20.00
		MCCOY'S BUILDING SUPPLY	DOOR	195.35
		CINTAS CORPORATION #86	CINTAS CORPORATION #86	79.75
			CINTAS CORPORATION #86	79.75
			UNIFORMS	79.75
			UNIFORMS	79.75
			CINTAS CORPORATION #86	79.75_
			TOTAL:	34,542.25
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F	BRAZOS RIVER AUTHORITY	E WILL COUNTY WTP/OP&MAINT	106,084.03
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	7,411.62
		RIMROCK CONSULTING CO	W/WW COS & RATE STUDY 01.2	3,645.00_
			TOTAL:	117,140.65
NON-DEPARTMENTAL	AIRPORT FUND	CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	116.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FEDERAL WITHHOLDING	128.68
			FICA CONTRIBUTIONS AND MAT	65.46
			FICA CONTRIBUTIONS AND MAT	70.72
			MEDICARE CONTRIB AND MATCH	15.31
			MEDICARE CONTRIB AND MATCH	16.54
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	73.91
			CONTRIBUTIONS	79.84_
			TOTAL:	567.31
AIRPORT OPERATIONS DEP	AIRPORT FUND	AT&T LONG DISTANCE	AIRPORT	17.64
		AMERICAN MESSAGING SRVICES , LLC	PAGERS	4.97
		BREWMESUM COFFEE	AIRPORT COFFEE	30.00
		CAVALLO ENERGY TEXAS LLC	AIRPORT DEPT OPERATIONS	859.11
		KELLY D. KRUSE	100W MH FIXTURE-WK AT AIRP	540.00
		LINCOLN	LTD INSURANCE PREMIUMS	6.54
		MASTER BURGLAR ALARM, INC	AIRPORT SECURITY ALARM	63.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	65.46
			FICA CONTRIBUTIONS AND MAT	70.72
			MEDICARE CONTRIB AND MATCH	15.31
			MEDICARE CONTRIB AND MATCH	16.54
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	2.22
		TML INTERGOVERNMENTAL	INSURANCE W/C 01.01.2014	1,696.52
			INSURANCE/WC 01.01.2014	28.31
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	138.10
			CONTRIBUTIONS	149.19
		TX COMMISSION ON ENVIRONMENTAL QUALITY	TCEQ-GENERAL PERMIT-AIRPOR	200.00
		VERIZON WIRELESS	CELL PHONE	50.00
		PETROLEUM SOLUTIONS, INC	FUEL PUMP REPAIR	180.00_
			TOTAL:	4,133.63
NON-DEPARTMENTAL	CEMETERY OPERATING	BCBS OF TEXAS	HEALTH INS. PREMIUM	453.94
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	61.34
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	85.50
			FEDERAL WITHHOLDING	87.63
			FICA CONTRIBUTIONS AND MAT	120.74
			FICA CONTRIBUTIONS AND MAT	122.01
			MEDICARE CONTRIB AND MATCH	28.24
			MEDICARE CONTRIB AND MATCH	28.53
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	138.47
			CONTRIBUTIONS	137.75
		UNITED STATES TREASURY	MOERBE,VIRGINA;IRS TAX LEV	91.61
			MOERBE,VIRGINA;IRS TAX LEV	101.33_
			TOTAL:	1,457.09
CEMETERY OPERATING DEP	CEMETERY OPERATING	AT&T LONG DISTANCE	CEMETERY	45.04
		ADT SECURITY SERVICES INC	SECURITY SYSTEM-1101 E 4TH	154.77
		BCBS OF TEXAS	HEALTH INS. PREMIUM	1,017.36
		CAVALLO ENERGY TEXAS LLC	CEMETERY DEPT OPERATIONS	182.50
		EVINS TEMPORARIES, INC.	CEM/1 TEMP 12/30-1/3 1184	340.20
			CEM/1 TEMP 1/6-1/7 118514	164.03
		LINCOLN	LTD INSURANCE PREMIUMS	12.46
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	30.10
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	120.74
			FICA CONTRIBUTIONS AND MAT	122.01
			MEDICARE CONTRIB AND MATCH	28.24
			MEDICARE CONTRIB AND MATCH	28.53

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	2.23
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	225.54
			INSURANCE/WC 01.01.2014	284.00
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	258.73
			CONTRIBUTIONS	257.40
		VERIZON WIRELESS	CELL PHONE	50.00
		WAL-MART COMMUNITY/GEMB	CEM/PRINT CARTS	39.96
		CINTAS CORPORATION #86	CEM/UNIFORMS 713539	7.04
			CEM/UNIFORMS 716815	7.04
		SMITH, PECOS	CEM/JAN-17 REG OPEN/CLOSES	7,650.00_
			TOTAL:	11,027.92
NON-DEPARTMENTAL	FLEET SERVICES OPE AFLAC		AFLAC PREMIUMS	103.45
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	61.34
		NATIONWIDE RETIREMENT SOLUTIONS	EMPLOYEE CONTRIBUTIONS	10.00
		PRE-PAID LEGAL SERVICES	PRE-PAID LEGAL PREMIUMS	25.90
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	351.79
			FEDERAL WITHHOLDING	420.86
			FICA CONTRIBUTIONS AND MAT	240.78
			FICA CONTRIBUTIONS AND MAT	269.83
			MEDICARE CONTRIB AND MATCH	56.31
			MEDICARE CONTRIB AND MATCH	63.10
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	276.66
			CONTRIBUTIONS	304.64
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	28.25_
			TOTAL:	2,212.91
FLEET SERVICES SECTION	FLEET SERVICES OPE A-LINE	AUTO PARTS	#328 BEARING CREDIT	36.51-
			PNEUMATIC BRACKET	119.92
			#32 BEAMLAMP	15.30
			#328 BRAKE PADS	83.03
			\$533 TAIL LIGHT REFLECTOR	7.88
			#328 HUB BEARING	348.18
			#533 WIPER BLADE	76.19
			#548 FILTER	23.13
			FLEET BRAKE FLUID	19.70
			HOSE CONNECTOR	8.64
			#609 SIDE MARKER LIGHT ASS	7.02
			#602 WIPER BLADE	9.48
			#533 CORE CREDIT	5.00-
			#166 WHEEL STUD/NUT	2.88
			#166 WHEEL HUB	240.25
			E11 WIPER BLADE	9.48
			SIDE MARKER LIGHT	7.02
			#700 VALVE	8.36
			BOOSTER CABLE-TRPSC	68.69
			#700 VACUUM CAP/TEE	6.22
			OIL-POLICE	50.28
			GAUGE HOSES	60.62
			#324 IGNITION COIL	48.86
			#166 TENSIONER BELT	66.51
			#95 OIL	66.72
			#166 PULLEY	19.45
			COOLANT/OIL	77.40
			REGULATOR GAUGE	31.84
			#607 HOSE CLAMP	1.92

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			#54 WINDOW HANDLE CLIPS	2.30
			#54 WIPER BLADE	9.48
			FUSE-FIRE DEPT	0.64
			#303 OIL	25.14
			BELT-TRPSC	13.76
			#602 RADIATOR	141.26-
			#302 SHOCKS	39.00-
			#602 RADIATOR CAP	3.37
			#517 ANTIFREEZE	9.79
			#302 SWAY BAR/BRAKE PADS/R	151.86
			#302 BUSHING KIT	40.74
			#615 SIGNAL LIGHT	11.16
			FLEET OIL	114.70
			#24 VALVE	7.75
			THREAD SEALER	12.10
			FREON	95.88
			#24 VALVE CORE	1.24
			#87 BLOWER MOTOR KIT	93.29
			#165 OIL FILTER	38.50
		AT&T (ATLANTA)	LONG DISTANCE	55.59
		AIRGAS, INC.	OXYGEN	101.57
		JIM McNABB INC DBA: ART	#25 DECAL	40.00
		AUSTIN POMA, INC	#607 LIGHTBAR	775.00
			#552 WARNING LIGHT	110.00
			#565 BRACKET	56.00
		AUSTIN TURF & TRACTOR	#719 & #720 REPAIRS	435.00
		BCBS OF TEXAS	HEALTH INS. PREMIUM	1,000.90
		BREWMESEUM COFFEE	COFFEE	30.00
		COUFAL-PRATER	LATE CHARGE	12.98
			TOGGLE SWITCHES	36.10
			LIFT KIT #721	837.03
			CREDIT-TOGGLE SWITCH	3.59-
			REPAIR RECOIL-CHAINSAW	32.98
			SET UP CHAIN SHARPENER	113.35
		EDDIE'S AUTO DETAIL ETC.	#602 REPAIR SEATS	300.00
		FLOYDCO INC	#25 REPLACE GRAPHICS	92.00
		GDI TIMS	INSPECTION LINE	0.42
		GCR TIRE CENTER	E2 TIRE	302.80
			#166 DEST LE2 OWL	211.64
			#166 CROWN VIC GTZ PURSUIT	632.28
			E2 TIRES	2,329.56
			#54 TIRES	550.55
			Q1 FLAT REPAIR	70.00
		GEORGETOWN OUTDOOR PWRINC	STARTER-WATER DEPT	182.14
		GRAINGER, W. W. INC.	EAR MUFFS	51.82
		HENNA CHEVROLET INC	#560 LAMP	52.45
			#332 SENSOR	115.94
			#54 HANDLE CLIP	59.30
			#22 RELAY	4.30
			#22 MODULE	139.03
		O'REILLY AUTOMOTIVE, INC.	#329 BRAKE PAD/ROTOR TURNE	86.84
			#324 BRAKE PAD/TUNED ROTOR	86.84
			CLOTHS	3.49
		INTERSTATE BATT. N AUSTIN	BOXES	18.00
			#314 BATTERY	95.95
			#324 BATTERY	111.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			EXCISE	6.00
			#22 BATTERY	98.95
		LAWSON PRODUCTS INC.	NUTS/WASHERS/CLAMPS	105.85
		LINCOLN	LTD INSURANCE PREMIUMS	24.70
		NYLE MAXWELL CHRYSLER DODGE JEEP	#700 HEATER CORE EVAPORATO	462.40
			#700 BLOWER MOTOR	82.96
			#700 PANEL	462.40
		METLIFE SBC	DENTAL INSURANCE PREMIUMS	30.10
		MOSS & MOSS INC. #8000	BATTERY/PVC TUBE	9.69
			CLAMPS	35.48
			ENAMEL/PRIMER	17.91
			TOOL BOX	9.49
			CHARGER TRPSC	71.24
			#164 KEYS	2.50
			GLOVES	18.98
			#25 KEYS	62.67
			#203 KEYS	2.00
			CHAINSAW	21.84
			PADLOCK	18.04
		NANCY'S KEYS LOCKS & MORE	#535 KEYS	35.00
		JAMES D. NICHOLS DBA:	TONQUE WRENCH	630.55
		RIATA FORD	#24 BLOWN MOTOR	69.89
			#326 BELT	77.97
			#326 SWITCH	61.60
			#24 CORE/CORE A/MOTOR	347.03
			#324 LATCH	45.26
			#302 ARM ASSEMBLY JOINT	718.20
			POLICE PLUGS	22.38
			#86 SENDER	446.74
			CREDIT #302 ARM ASSEMBLY	561.12-
		ALL POINTS COMMUNICATIONS	INSTALL RADIOS #304/#305	490.50
			INSTALL RADIO #335	325.00
		SAFETY KLEEN SYSTEMS, INC	SOLVENT	176.99
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	240.78
			FICA CONTRIBUTIONS AND MAT	269.83
			MEDICARE CONTRIB AND MATCH	56.31
			MEDICARE CONTRIB AND MATCH	63.10
		TAYLOR AUTO ELECTRIC, INC	#324 BRUSH UNDERCUT ASSEMB	77.69
			#166 TURN ROTOR	51.81
		TAYLOR IRON-MACHINE WORKS	#607 REPAIR PIVOT BLOCK	590.54
			#565 MOUNT PINTEL HOOK	2,041.34
		TIRES & OIL, INC.	#500 OIL CHANGE	33.99
			#604 OIL CHANGE	36.99
			#305 OIL CHANGE	73.58
		PAUL FLORES DBA:	#22 TOWING	50.00
			#86 TOWING	50.00
		TERRY'S BODY SHOP INC	#302 WHEEL ALIGNMENT	115.95
		TONY MORGAN DBA:	#620 FLAT REPAIR	75.00
			Q1 FLAT REPAIR	80.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	1.71
		TML INTERGOVERNMENTAL	INSURANCE/WC 01.01.2014	8,987.35
			INSURANCE/WC 01.01.2014	640.47
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	516.95
			CONTRIBUTIONS	569.24
		TEXAS FLEET FUEL, LTD.	FUEL	3,016.00
			FUEL	3,159.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FUEL	3,770.03
		VERIZON WIRELESS	CELL PHONE	100.00
		ZEP MANUFACTURING CO.	RED SLIDER	305.40
			ZEP METER	54.30
			SHIPPING	32.27
		DANIEL SCHNOOR TOOL CO	WRENCH	52.75
		INTERSTATE CHAPARRAL TOWING INC	#214 TOW FEE	231.00
		CINTAS CORPORATION #86	FLEET/UNIFORMS 707074	15.21
			FLEET/UNIFORMS 710290	15.21
			FLEET/UNIFORMS 713540	15.21
			FLEET/UNIFORMS 716816	15.21
			FLEET/UNIFORMS 720132	15.21
		SOUTH FORK HARDWARE COMPANY	SNOW CHAINS	522.93_
			TOTAL:	41,397.05
FLEET REPLACEMENT	FLEET REPLACEMENT	JOHN DEERE FINANCIAL	020-0056894-002	4,732.53
			020-0056894-003	228.71
			020-0056894-001	1,406.02
		SANTANDER LEASING LLC	SANTANDER PMT #2	15,452.56
			SANTANDER PMT #2	2,181.63_
			TOTAL:	24,001.45
NON-DEPARTMENTAL	POOLED CASH	JPMORGAN CHASE BANK NA	JPMORGAN CHASE BANK NA	5,036.92
			JPMORGAN CHASE BANK NA	1,702.98_
			TOTAL:	6,739.90

===== FUND TOTALS =====

100	GENERAL FUND	752,385.89
120	HOTEL/MOTEL FUND	2,333.81
123	MAIN STREET REVENUE FUND	7,825.00
162	GENERAL CAPITAL IMPROVEME	10,735.00
200	ROADWAY IMPACT FEE FUND	725.00
340	PUBLIC UTILITIES FUND	229,066.27
350	AIRPORT FUND	4,700.94
370	CEMETERY OPERATING FUND	12,485.01
382	FLEET SERVICES OPERATING	43,609.96
384	FLEET REPLACEMENT FUND	24,001.45
950	POOLED CASH	6,739.90

GRAND TOTAL:	1,094,608.23
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 95-CITY OF TAYLOR
VENDOR: All
CLASSIFICATION: All
BANK CODE: Include: AP, PRAP
ITEM DATE: 1/01/2014 THRU 1/31/2014
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

01/31/14

Attachment D

Operating Funds Balance Sheets

General Fund
Special Revenue Funds
Roadway Impact Fund
Municipal Utility Drainage Fund
Utility Fund
Utility Impact Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
100-100-100	PETTY CASH	1,850.00
100-100-102	CLAIM ON POOLED CASH	(1,562,763.33)
100-100-103	SECURITY INVESTMENTS	0.00
100-100-104	CHASE #99-22784847	0.00
100-100-105	MONEY MARKET @CNB #4260618	12,222.91
100-100-106	CHASE ACCT 836345132	0.00
100-100-107	MBIA TX-01-0247-0001	0.00
100-100-108	TEXSTAR (NED) MOODY MUSEUM	254,476.82
100-100-109	PRINCOR GEN FUND 6FR-139362	670,505.79
100-100-110	TEXPOOL 78404; 2465300006	5,130,462.88
100-100-111	TXU DESIGNATED CNB 2067064	0.00
100-100-113	MOODY TEXPOOL 2465300015	50,011.49
100-100-115	TIF TEXPOOL 2465300004	0.00
100-120-100	PROPERTY TAXES RECEIVABLE	95,256.30
100-120-102	TEXSTAR 000 2295	0.00
100-120-103	MISC. ACCOUNTS RECEIVABLE	41,110.00
100-120-110	ALLOWANCE UNCOLLECTED TAXES	0.00
100-120-120	SALES TAXES RECEIVABLE	429,406.87
100-120-130	ACCTS RECEIVABLE GARBAGE	62,589.49
100-120-131	ALLOWANCE - GARBAGE	(2,691.04)
100-120-132	P.I.L.O.T. RECEIVABLE	0.00
100-120-140	GRANTS RECEIVABLE	0.00
100-120-240	DUE FROM TAXES	0.00
100-120-250	DUE FROM FUND 350 FOR LOAN	0.00
100-120-251	DUE FROM FUND 350 (2ND LOAN)	0.00
100-120-302	TEDC REIMBURSE FOR MAIN ST	0.00
100-150-100	OTHER ASSETS (AUDITOR'S ENTRY)	0.00
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(102,330.28)
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	68,790.99
100-180-101	DUE FROM SOURCES-GRANT REVENUE	0.00
100-190-102	DEFERRED CHGS-BOND ISSUE COST	0.00
		5,148,898.89
TOTAL ASSETS		5,148,898.89
=====		
LIABILITIES		
=====		
100-200-100	ACCRUED PAYBLES	0.00
100-200-110	ENCUMBERED PAYABLE GEN.	(102,330.28)
100-200-111	PRIOR YEAR ENCUMBRANCE	68,790.99
100-200-200	FICA & MEDICARE PAYABLE	0.00
100-200-201	FEDERAL WITHHOLDING PAYABLE	0.00
100-200-202	TMRS PAYABLE	0.00
100-200-203	DEFERRED COMP PAYABLE	1,385.88
100-200-204	CIVIL SERVICE-SICK LEAVE	0.00
100-200-205	TEDC SALES TAX PAYABLE	0.00
100-200-210	CHILD SUPPORT PAYABLE	(92.31)
100-200-211	GARNISHMENTS PAYABLE	0.00
100-200-212	UNUM LIFE INS PAYABLE	(211.66)

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-200-213	TX DENTAL PLANS-AUSTIN PAYABLE	0.00
100-200-214	AFLAC PAYABLE	2,188.08
100-200-215	CLOTHES RENTAL PAYABLE	0.00
100-200-216	CINCINNATI LIFE PAYABLE	28.71
100-200-218	BLUE CHOICE PAYABLE	27.62
100-200-219	SCOTT & WHITE HEALTH PAYABLE	(9,793.98)
100-200-221	HEALTH PROGRAM-AMIL-PAYABLE	0.00
100-200-222	PRE-PAID LEGAL PAYABLE	192.25
100-200-223	GUARDIAN DENTAL	0.00
100-200-228	MISC DEDUCTIONS PAYABLE	0.00
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)
100-200-230	UNITED WAY PAYABLE	0.00
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00
100-200-232	COURT BOND REFUND PAYABLE	123.00
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)
100-200-301	COURT COLLECTIONS	7,081.89
100-200-500	DUE TO OTHER FUNDS	314,092.79
100-200-502	DUE TO STATE/COURT FEES	10,012.81
100-200-503	DUE TO COMPT. SALES TAX	14,928.15
100-200-504	DUE TO TEDC-MONTHLY SALES TAX	0.00
100-200-505	DUE TO OMNIBASE SERVICES INC	1,217.67
100-200-507	DUE TO S&W/COBRA FROM OTHERS	4,849.82
100-200-508	DUE TO TISD:HOUSING AUTH PILOT	0.00
100-210-111	DUE TO I&S (TAX COLLECTIONS)	2,153.54
100-220-100	TAX DISTRIBUTION	0.00
100-240-100	DEFERRED TAX REVENUE	95,256.30
100-240-101	UNCLAIMED FUNDS	12,115.79
100-240-102	DEFERRED REV-BOND PREMIUM	0.00
100-240-103	DEFERRED REVENUE	0.00
	TOTAL LIABILITIES	369,405.49
EQUITY		
=====		
100-260-110	HOLD DEPOSIT-5YRS FROM 10/1999	0.00
100-260-111	LEGAL OPINION-BOGGY CREEK GOLF	0.00
100-260-112	ESCROW:DRAINAGE/OTHER PROJECTS	0.00
100-260-113	ESCROW-BONDS POSTED-DEFENDENTS	(200.00)
100-260-114	ESCROW:FUTURE PARK LAND	0.00
100-260-115	ESCROW:TEDC FOR LAND PURCHASE	0.00
100-260-116	ESCROW - TREE REPLACEMENT PARK	0.00
100-260-117	ESCROW-WEATHERIZATION PROGRAM	0.00
100-260-118	ESCROW-MOODY MUSEUM	0.00
100-260-120	RESERVE-PAVING ESCROW	0.00
100-260-121	RESERVE FOR CAPITAL OUTLAY	0.00
100-265-100	RESTRICTED PORTION FUND BA	0.00
100-270-100	FUND BALANCE	4,029,763.43
100-280-100	ASSIGNED FUND BALANCE	32,396.29
	TOTAL BEGINNING EQUITY	4,061,959.72
	TOTAL REVENUE	4,983,695.25
	TOTAL EXPENSES	4,266,161.57
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	717,533.68
	TOTAL EQUITY & FUND BALANCE	4,779,493.40
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	5,148,898.89

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
119-100-102	CLAIM ON POOLED CASH	(7,500.00)	
119-100-115	TEXPOOL 246530004	494,626.87	
119-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
119-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
			487,126.87
	TOTAL ASSETS		487,126.87
			=====
LIABILITIES			
=====			
119-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
119-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
119-200-500	ACCOUNTS PAYABLE PENDING	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
119-270-100	FUND BALANCE	494,560.80	
	TOTAL BEGINNING EQUITY	494,560.80	
	TOTAL REVENUE	66.07	
	TOTAL EXPENSES	7,500.00	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	7,433.93)	
	TOTAL EQUITY & FUND BALANCE		487,126.87
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		487,126.87
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
120-100-102	CLAIM ON POOLED CASH	101,950.70	
120-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
120-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
120-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
			101,950.70
TOTAL ASSETS			101,950.70
			=====
LIABILITIES			
=====			
120-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
120-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
120-200-500	ACCOUNTS PAYABLE PENDING	2,333.81	
TOTAL LIABILITIES			2,333.81
EQUITY			
=====			
120-270-100	FUND BALANCE	97,022.93	
TOTAL BEGINNING EQUITY		97,022.93	
TOTAL REVENUE		20,675.82	
TOTAL EXPENSES		18,081.86	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		2,593.96	
TOTAL EQUITY & FUND BALANCE			99,616.89
TOTAL LIABILITIES, EQUITY & FUND BALANCE			101,950.70
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

121-TEXAS CAPITAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
121-100-102	CLAIM ON POOLED CASH	4,252.09		
121-160-206	TCF 718012,719132,721172	0.00		
			4,252.09	
	TOTAL ASSETS			4,252.09
				=====
LIABILITIES				
=====				
121-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
=====				
121-270-100	FUND BALANCE	4,252.09		
	TOTAL BEGINNING EQUITY	4,252.09		
	TOTAL REVENUE	8,341.00		
	TOTAL EXPENSES	8,341.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	0.00		
	TOTAL EQUITY & FUND BALANCE		4,252.09	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			4,252.09
				=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
123-100-102	CLAIM ON POOLED CASH	608.32	
123-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
123-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
123-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
			608.32
TOTAL ASSETS			608.32
			=====
LIABILITIES			
=====			
123-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
123-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
123-200-500	ACCOUNTS PAYABLE PENDING	3,912.50	
123-240-100	PRE-REGISTRATION FOR FESTIVAL	0.00	
TOTAL LIABILITIES			3,912.50
EQUITY			
=====			
123-270-100	FUND BALANCE	1,836.36	
TOTAL BEGINNING EQUITY		1,836.36	
TOTAL REVENUE		15,921.96	
TOTAL EXPENSES		21,062.50	
TOTAL INCREASE/(DECREASE) IN FUND BAL. (		5,140.54)	
TOTAL EQUITY & FUND BALANCE		(	3,304.18)
TOTAL LIABILITIES, EQUITY & FUND BALANCE			608.32
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
125-100-102	CLAIM ON POOLED CASH	91,886.68	
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,253.00)	
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,253.00	
			91,886.68
TOTAL ASSETS			91,886.68
			=====
LIABILITIES			
=====			
125-200-110	CURRENT YEAR ENCUMBRANCE	(1,253.00)	
125-200-111	PRIOR YEAR ENCUMBRANCE	1,253.00	
125-200-500	ACCOUNTS PAYABLE PENDING	0.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
125-270-100	FUND BALANCE	88,415.60	
TOTAL BEGINNING EQUITY		88,415.60	
TOTAL REVENUE			4,608.77
TOTAL EXPENSES			1,137.69
TOTAL INCREASE/(DECREASE) IN FUND BAL.			3,471.08
TOTAL EQUITY & FUND BALANCE			91,886.68
TOTAL LIABILITIES, EQUITY & FUND BALANCE			91,886.68
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
129-100-102	CLAIM ON POOLED CASH	13,497.20	
129-100-103	TEXSTAR: NOBLE TRUST - 3444	18,340.00	
129-100-108	TEXSTAR; NED REQUEST (LIBRARY)	318,468.95	
129-100-115	NOBLE TRUST: ACCT 2063352	0.00	
129-170-100	CURRENT YR RES FOR ENCUMBRANCE (	1,436.37)	
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,436.37	
			350,306.15
TOTAL ASSETS			350,306.15
			=====
LIABILITIES			
=====			
129-200-110	CURRENT YEAR ENCUMBRANCE (	1,436.37)	
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37	
129-200-233	OTHER A/P PENDING (AUDITOR) (	10,945.00)	
129-200-500	ACCOUNTS PAYABLE PENDING	10,945.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
129-270-100	FUND BALANCE	350,535.59	
TOTAL BEGINNING EQUITY		350,535.59	
TOTAL REVENUE		132.48	
TOTAL EXPENSES		361.92	
TOTAL INCREASE/(DECREASE) IN FUND BAL. (		229.44)	
TOTAL EQUITY & FUND BALANCE			350,306.15
TOTAL LIABILITIES, EQUITY & FUND BALANCE			350,306.15
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
200-100-102	CLAIM ON POOLED CASH	62,673.63		
			62,673.63	
	TOTAL ASSETS			62,673.63
				=====
LIABILITIES				
=====				
200-200-500	ACCOUNTS PAYABLE PENDING	725.00		
	TOTAL LIABILITIES		725.00	
EQUITY				
=====				
200-270-100	FUND BALANCE	65,856.73		
	TOTAL BEGINNING EQUITY	65,856.73		
	TOTAL REVENUE	3,416.00		
	TOTAL EXPENSES	7,324.10		
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	3,908.10)		
	TOTAL EQUITY & FUND BALANCE		61,948.63	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			62,673.63
				=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
300-100-102	CLAIM ON POOLED CASH	426,136.67	
300-120-100	DRAINAGE RECEIVABLE	12,894.62	
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(597.28)	
300-160-206	FIXED ASSET-WORK IN PROGRESS	0.00	
300-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
300-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
300-190-103	ACCUMULATED DEPRECIATION	0.00	
		438,434.01	
	TOTAL ASSETS		438,434.01
			=====
LIABILITIES			
=====			
300-200-104	ACCRUED INTEREST PAYABLE	0.00	
300-200-110	CURRENT YEAR ENCUMBRANCES	0.00	
300-200-111	PRIOR YEAR ENCUMBRANCES	0.00	
300-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
300-200-240	BOND PAYABLE - CURRENT	0.00	
300-200-300	RETAINAGE PAYABLE	0.00	
300-200-500	ACCOUNTS PAYABLE PENDING	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
300-250-100	CONTRIBUTED CAPITAL-DRAINAGE	0.00	
300-270-100	FUND BALANCE	450,114.49	
	TOTAL BEGINNING EQUITY	450,114.49	
	TOTAL REVENUE	66,695.42	
	TOTAL EXPENSES	78,375.90	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	11,680.48)	
	TOTAL EQUITY & FUND BALANCE	438,434.01	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		438,434.01
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
340-100-100	PETTY CASH	1,350.00
340-100-101	CHASE WW&SS 97 ESCROW 201664.2	0.00
340-100-102	CLAIM ON POOLED CASH	189,120.51
340-100-103	INVESTMENTS - C O BONDS 2000	0.00
340-100-104	INVESTMENTS	0.00
340-100-105	CHASE #99-22784847	0.00
340-100-106	TEXPOOL 78404; 2465300002	0.00
340-100-107	TEXPOOL: 2465300012	297,102.43
340-100-108	CHASE GLOBAL #10203188.1	0.00
340-100-109	TEXPOOL 78404; 2465300008	0.00
340-100-110	TEXPOOL 78404; 2465300001	545,136.45
340-100-111	TEXSTAR 2010-340 (WATER)	0.00
340-100-112	TEXSTAR 2007-340	0.00
340-100-113	TEXSTAR 2006-000	0.00
340-100-114	PRINCOR: WATER/WASTEWATER	0.00
340-100-115	TEXSTAR 2010-340 (WASTEWATER)	0.00
340-100-116	MBIA TX-01-0247-0007	0.00
340-100-117	TEXPOOL 2465300010-2008 CO	0.00
340-120-100	ACCOUNTS RECEIVABLE	301,423.93
340-120-101	CURRENT REFUND PAYABLE (	1,484.08)
340-120-102	UNAPPLIED CREDITS (	17,145.52)
340-120-103	MISC. ACCOUNTS RECEIVABLE	25,168.04
340-120-104	AR - AUDIT ACCRUALS	30,165.24
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE (	31,637.66)
340-140-100	INVENTORY	227,052.45
340-150-100	BOND ISSUANCE COSTS	0.00
340-150-105	DEFERRED AMT ON REFUNDING	176,395.54
340-160-100	LAND	457,201.00
340-160-200	BUILDINGS	6,363,714.34
340-160-206	FIXED ASSETS: WORK IN PROGRESS	2,703,697.87
340-160-225	PLANT DISTRIBUTION/COLLECTION	42,265,199.98
340-160-235	EQUIPMENT	916,398.17
340-170-100	CURRENT YR RES FOR ENCUMBRANCE (	182,621.78)
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	124,353.42
340-180-100	PRE-PAID BRAZOS RIVER	0.00
340-180-101	PRE-PAID EXPENSES	0.00
340-190-100	DISCOUNT 1993 REFUNDING	0.00
340-190-101	DISCOUNT 93 CO	0.00
340-190-102	DEFERRED LOSS 93 REFUNDING	0.00
340-190-103	ACCUMULATED DEPRECIATION (	16,459,675.42)
		37,930,914.91
TOTAL ASSETS		37,930,914.91
=====		

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
340-200-104	ACCRUED INTEREST PAYABLE	146,585.75
340-200-110	CURRENT YEAR ENCUMBRANCES (	182,621.78)
340-200-111	PRIOR YEAR ENCUMBRANCE	124,353.42
340-200-200	FICA AND MEDICARE PAYABLE (	831.14)
340-200-201	FEDERAL WITHHOLDING PAYABLE (	1,144.93)
340-200-202	TMRS PAYABLE	0.00
340-200-203	DEFERRED COMP PAYABLE	134.73
340-200-204	DEFERRED CHARGES	0.00
340-200-208	ACCRUED VACATION	19,912.33
340-200-209	CHILD SUPPORT PAYABLE	0.00
340-200-211	GARNISHMENTS PAYABLE	0.00
340-200-212	UNUM LIFE INS PAYABLE (	229.64)
340-200-213	TX DENTAL PLANS-AUSTIN PAYABLE	0.00
340-200-214	AFLAC PAYABLE	148.06
340-200-215	CLOTHES RENTAL PAYABLE	0.00
340-200-218	BLUE CHOICE PAYABLE	175.48
340-200-219	SCOTT & WHITE HEALTH PAYABLE (	2,747.25)
340-200-221	AMIL HEALTH PAYABLE	0.00
340-200-222	PRE-PAID LEGAL PAYABLE (	37.85)
340-200-223	GUARDIAN DENTAL	0.00
340-200-228	MISC. DEDUCTIONS PAYABLE	0.00
340-200-229	MET LIFE DENTAL PAYABLE (	135.78)
340-200-230	UNITED WAY PAYABLE (	1.00)
340-200-233	OTHER A/P PENDING (AUDITOR) (	15,805.47)
340-200-240	BONDS PAYABLE-CURRENT	0.00
340-200-300	RETAINAGE PAYABLE	0.00
340-200-500	ACCOUNTS PAYABLE PENDING	80,362.92
340-200-999	UNRECONCILED DIFFERENCES	0.00
340-210-100	UNAMORT. BOND DISCOUNT (	14,937.30)
340-210-101	BOND PREMIUMS	185,673.75
340-210-102	DEFERRED AMT ON REFUNDING (	41,941.77)
340-230-103	93 CERTIFICATE OF OBLIGATION	0.00
340-230-104	93 REFUNDING BONDS	0.00
340-230-105	94 CERTIFICATE OF OBLIGATION	0.00
340-230-106	96 CERTIFICATE OF OBLIGATION	0.00
340-230-107	97 2.95M REVENUE BONDS	0.00
340-230-109	CAPITAL LEASE BANC ONE NEMI	0.00
340-230-111	8.745M CO SERIES 2010 (6.11M)	4,175,000.00
340-230-112	3.5 M CO SERIES 2000	0.00
340-230-114	4.5M CO SERIES 2003 (65%)	295,022.00
340-230-115	4.2M COMB CO 2006 (4M)	4,000,000.00
340-230-116	10M COMB SERIES 2007 (7M)	7,000,000.00
340-230-117	9.615M COMB SERIES 08 (6.615M)	5,950,000.00
340-230-118	8.995 GO REFUNDING 2009	2,315,000.00
340-230-119	2.625 GO REF 2010	1,780,000.00
340-230-120	5.450M GO REF 2012 (1.460M)	1,440,000.00
340-240-100	METER DEPOSITS	360,190.39
340-240-101	UNCLAIMED FUNDS	2,956.69
340-240-102	DEFERRED REVENUE - CONST COSTS	0.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
340-240-120	ALLOWANCE FOR BAD DEBT	0.00
	TOTAL LIABILITIES	27,615,081.61
EQUITY		
=====		
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00
340-270-100	FUND BALANCE	10,169,026.30
	TOTAL BEGINNING EQUITY	10,684,280.60
	TOTAL REVENUE	1,389,790.17
	TOTAL EXPENSES	1,758,237.47
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	368,447.30)
	TOTAL EQUITY & FUND BALANCE	10,315,833.30
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	37,930,914.91
		=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
345-100-102	CLAIM ON POOLED CASH	275,589.85	
345-160-206	WORK IN PROGRESS	0.00	
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,411.60)	
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,411.60	
		275,589.85	
TOTAL ASSETS			275,589.85
			=====
LIABILITIES			
=====			
345-200-110	CURRENT YEAR ENCUMBRANCE	(1,411.60)	
345-200-111	PRIOR YEAR ENCUMBRANCE	1,411.60	
345-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
345-200-500	ACCOUNTS PAYABLE PENDING	0.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
345-270-100	FUND BALANCE	350,079.45	
TOTAL BEGINNING EQUITY			350,079.45
TOTAL REVENUE			3,585.00
TOTAL EXPENSES			78,074.60
TOTAL INCREASE/(DECREASE) IN FUND BAL. (			74,489.60)
TOTAL EQUITY & FUND BALANCE			275,589.85
TOTAL LIABILITIES, EQUITY & FUND BALANCE			275,589.85
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
350-100-102	CLAIM ON POOLED CASH	37,431.52
350-100-103	INVESTMENTS @ CHASE	0.00
350-100-104	CASH @ CHASE 099-22784847	0.00
350-100-105	2002 ESCROW 10202245.1	0.00
350-120-100	AIRPORT RECEIVABLES	4,084.83
350-120-101	REFUND CHECKS PAYABLE	0.00
350-120-103	MISC. ACCOUNTS RECEIVABLES	0.00
350-120-140	GRANTS RECEIVABLE	0.00
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	1,360.00
350-150-100	BOND ISSUANCE COSTS	0.00
350-150-105	DEFERRED AMT ON REFUNDING	8,642.71
350-160-100	LAND	859,833.00
350-160-200	T-HANGERS (BUILDINGS)	1,264,756.23
350-160-206	FIXED ASSETS:WORK IN PROGRESS	0.00
350-160-210	EQUIPMENT	121,904.00
350-160-300	RUNWAY	2,238,415.96
350-160-335	FIELD EQUIPMENT	0.00
350-170-100	CURRENT YR RES FOR ENCUMBRANCE (	8,988.50)
350-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00
350-190-103	ACCUMULATED DEPRECIATION (	1,150,720.89)
		3,376,718.86
TOTAL ASSETS		3,376,718.86
		=====
LIABILITIES		
=====		
350-200-100	ACCRUED ACCOUNTS PAYABLE (	60.44)
350-200-110	CURRENT YEAR ENCUMBRANCE (	8,988.50)
350-200-111	PRIOR YEAR ENCUMBRANCE	0.00
350-200-200	FICA AND MEDICARE PAYABLE	0.00
350-200-201	FEDERAL WITHHOLDING PAYABLE	0.00
350-200-202	TMRS PAYABLE	0.00
350-200-233	OTHER A/P PENDING (AUDITOR) (	617.76)
350-200-240	BONDS PAYABLE-CURRENT	0.00
350-200-500	ACCOUNTS PAYABLE PENDING	2,214.51
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	0.00
350-200-502	DUE TO FUND 100 (2ND LN ADV)	0.00
350-200-505	DUE TO OTHER FUNDS	19,710.00
350-210-100	UNAMORT. BOND DISCOUNT	10,324.11
350-230-101	LONG TERM DEBT	0.00
350-230-102	BOND PAYABLE-\$290K REF 2010	255,000.00
350-240-101	ACCRUED INTEREST PAYABLE	1,187.25
TOTAL LIABILITIES		278,769.17

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
EQUITY			
=====			
350-250-100	CONTRIBUTED CAPITAL GRANT	2,011,189.92	
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82	
350-280-100	RETAINED EARNINGS	540,507.57	
350-281-100	PRIOR PERIOD ADJUSTMENTS	442,482.09	
	TOTAL BEGINNING EQUITY	3,069,445.40	
	TOTAL REVENUE	141,776.26	
	TOTAL EXPENSES	113,271.97	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	28,504.29	
	TOTAL EQUITY & FUND BALANCE	3,097,949.69	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	3,376,718.86	=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
370-100-102	CLAIM ON POOLED CASH	264,445.08	
370-100-112	TEXSTAR: 2288-000	0.00	
370-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
370-160-206	FIXED ASSETS-WORK IN PROGRESS	10,032.80	
370-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
370-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
370-190-103	ACCUMULATED DEPRECIATION	0.00	
		274,477.88	
	TOTAL ASSETS		274,477.88
			=====
LIABILITIES			
=====			
370-200-110	CURRENT YR ENCUMBRANCE	0.00	
370-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
370-200-200	FICA & MEDICARE PAYABLE	0.00	
370-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
370-200-202	TMRS PAYABLE	0.00	
370-200-211	GARNISHMENTS PAYABLE	0.00	
370-200-218	BLUE CHOICE PAYABLE	0.00	
370-200-229	MET LIFE DENTAL PAYABLE	0.00	
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)	
370-200-500	ACCOUNTS PAYABLE PENDING	10,869.24	
370-210-100	DUE TO CEMETERY LAND PURCHASE	203,944.99	
	TOTAL LIABILITIES		213,471.94
EQUITY			
=====			
370-270-100	FUND BALANCE	82,219.93	
	TOTAL BEGINNING EQUITY	82,219.93	
	TOTAL REVENUE	30,614.27	
	TOTAL EXPENSES	51,828.26	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	21,213.99)	
	TOTAL EQUITY & FUND BALANCE		61,005.94
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		274,477.88
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
382-100-102	CLAIM ON POOLED CASH	21,448.92	
382-100-103	LASALLE BANK ESCROW #998	0.00	
382-120-250	DUE TO OTHER FUNDS	8,213.00	
382-160-206	ESCROW FOR EQUIPMENT PURCHASES	0.00	
382-160-301	VEHICLES	0.00	
382-160-303	OFFICE EQUIPMENT	0.00	
382-160-305	FIELD EQUIPMENT	0.00	
382-160-306	HEAVY EQUIPMENT	0.00	
382-160-320	EQUIPMENT	0.00	
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(12,223.47)	
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	905.00	
382-190-103	ACCUMULATED DEPRECIATION	0.00	
		18,343.45	
	TOTAL ASSETS		18,343.45
			=====
LIABILITIES			
=====			
382-200-110	CURRENT YEAR ENCUMBRANCE	(12,223.47)	
382-200-111	PRIOR YEAR ENCUMBRANCE	905.00	
382-200-200	FICA AND MEDICARE PAYABLE	0.00	
382-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
382-200-202	TMRS PAYABLE	(0.01)	
382-200-203	DEFERRED COMPENSATION PAYABLE	0.00	
382-200-208	ACCRUED VACATION	2,985.27	
382-200-212	UNUM LIFE INSURANCE PAYABLE	(1.26)	
382-200-214	AFLAC PAYABLE	87.62	
382-200-215	CLOTHES RENTAL PAYABLE	0.00	
382-200-218	BLUE CHOICE PAYABLE	0.00	
382-200-219	SCOTT & WHITE HEALTH PAYABLE	0.00	
382-200-222	PRE-PAID LEGAL PAYABLE	51.80	
382-200-229	MET LIFE DENTAL PAYABLE	0.00	
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)	
382-200-500	ACCOUNTS PAYABLE PENDING	14,035.11	
	TOTAL LIABILITIES		3,116.10
EQUITY			
=====			
382-260-121	RESERVE:FUTURE EQUIP PURCHASES	0.00	
382-270-100	FUND BALANCE	(378.44)	
	TOTAL BEGINNING EQUITY	(378.44)	
	TOTAL REVENUE	233,067.40	
	TOTAL EXPENSES	217,461.61	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	15,605.79	
	TOTAL EQUITY & FUND BALANCE		15,227.35
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		18,343.45
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2014

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
384-100-102	CLAIM ON POOLED CASH	(268,395.39)	
384-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
384-140-100	PREPAID CAP LEASE	28,814.70	
384-160-320	MACHINERY & EQUIPMENT	2,021,338.42	
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(472,244.24)	
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	526,648.24	
384-190-103	ACCUMULATED DEPRECIATION	(1,238,086.02)	
		598,075.71	
	TOTAL ASSETS		598,075.71
			=====
LIABILITIES			
=====			
384-200-104	ACCRUED INTEREST PAYALBE	0.00	
384-200-110	CURRENT YEAR ENCUMBRANCE	(417,840.24)	
384-200-111	PRIOR YEAR ENCUMBRANCE	472,244.24	
384-200-500	ACCOUNTS PAYABLE PENDING	17,634.19	
384-200-505	DUE FROM OTHER FUNDS	9,573.00	
384-230-115	CAPITAL LEASE PAYABLE-CURRENT	0.00	
384-230-120	CAP LEASE PAYABLE-NONCURRENT	191,769.05	
384-240-101	ACCRUED INTEREST PAYABLE	6,262.46	
	TOTAL LIABILITIES		279,642.70
EQUITY			
=====			
384-270-100	FUND BALANCE	337,629.17	
	TOTAL BEGINNING EQUITY	337,629.17	
	TOTAL REVENUE	46,502.50	
	TOTAL EXPENSES	65,698.66	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	19,196.16)	
	TOTAL EQUITY & FUND BALANCE		318,433.01
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		598,075.71
			=====

01/31/14

Attachment E
Sales Tax Tracking Report

City of Taylor

Sales Tax Tracking (City's Portion) - FY 2013-14

Monthly

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
October	148,904	136,820	178,753	223,478	177,998	164,555	158,062	177,106	244,104	199,717	-44,387	-18.2%
November	217,691	216,476	278,949	276,383	235,220	211,014	232,195	215,917	221,342	229,690	8,348	3.8%
December	141,397	145,072	186,624	268,939	174,114	172,197	153,524	165,918	187,866	203,376	15,509	8.3%
January	147,119	162,339	221,297	231,952	175,991	175,247	164,882	167,144	202,212	198,695	-3,517	-1.7%
February	282,883	266,616	321,948	454,332	269,362	271,256	240,568	249,943	259,618			
March	162,227	152,344	177,904	212,501	153,137	141,801	148,006	154,766	161,456			
April	130,669	132,955	203,303	225,431	148,242	131,709	142,415	167,990	200,410			
May	203,911	248,743	279,416	292,008	216,214	254,676	247,203	242,853	246,059			
June	130,711	165,996	276,395	233,795	177,246	162,137	159,853	173,984	190,426			
July	137,011	186,325	306,169	234,836	170,014	139,020	156,841	184,660	198,208			
August	238,238	242,789	348,341	246,376	225,047	215,303	234,641	227,896	236,448			
Sept.	145,130	167,305	224,425	203,520	158,634	164,093	156,022	187,535	199,083			
% Monthly Increase over prior year	-9.0%	15.3%	34.1%	-9.3%	-22.1%	3.4%	0.0	20.2%	27.6%	831,478	\$ (24,047)	

Cumulative Year -to- Date on Actual

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
October	148,904	136,820	178,753	223,478	177,998	164,555	158,062	177,106	\$ 244,104	\$ 199,717	-44,387	-22%
November	\$ 366,595	353,296	457,702	499,862	413,218	375,569	390,257	393,023	465,446	\$ 429,407	-36,039	-8.4%
December	\$ 507,992	498,368	644,326	768,800	587,332	547,766	543,781	558,941	653,313	\$ 632,783	-20,530	-3.2%
January	\$ 655,111	660,707	865,623	1,000,752	763,323	723,013	708,663	726,085	855,524	\$ 831,478	-24,047	-2.9%
February	\$ 937,994	927,323	1,187,571	1,455,084	1,032,685	994,270	949,231	976,028	1,115,142			
March	\$ 1,100,221	1,079,667	1,365,475	1,667,585	1,185,823	1,136,071	1,097,237	1,130,794	1,276,598			
April	\$ 1,230,890	1,212,622	1,568,778	1,893,017	1,334,065	1,267,780	1,239,651	1,298,784	1,477,008			
May	\$ 1,434,801	1,461,365	1,848,194	2,185,024	1,550,279	1,522,456	1,486,854	1,541,637	1,723,067			
June	\$ 1,565,512	1,627,361	2,124,589	2,418,819	1,727,525	1,684,593	1,646,707	1,715,621	1,913,493			
July	\$ 1,702,523	1,813,686	2,430,758	2,653,655	1,897,540	1,823,613	1,803,548	1,900,280	2,111,701			
August	\$ 1,940,761	2,056,475	2,779,099	2,900,031	2,122,587	2,038,916	2,038,189	2,128,176	2,348,148			
Sept.	\$ 2,085,891	2,223,780	3,003,524	3,103,551	2,281,221	2,203,009	2,194,211	2,315,711	2,547,231			
% Y-T-D Increase over prior year	10.0%	6.6%	35.1%	3.3%	-26.5%	-3.4%	-0.4%	5.5%	10.0%			

01/31/14

Attachment F
Listing of Current Investments

Monthly Financial Report - Attachment F
City of Taylor
Summary of Security Investments - As of 1/31/14

Source of Funds	Fund Type*	Investment Instruments	ACCT/CUSIP Number	Invest. Type**	Settlement Date	Coupon Rate	Yield Rate	Maturity/ Call Date	Paid Principal/ Current Balance	Market Value	Interest	
											Month	FY to-Date
General Fund												
GF -Pooled Cash	F1	TexPool	2465300006	I 4	-	-	0.0273%	-	\$ 5,130,463	\$ 5,130,463	102	453
General Fund	F1	Princor Portfolio	6FR-139362	I 2	-	-	2.7600%	-	\$ 670,506	\$ 670,506	1	1,653
General Fund	F1	City-Money Market	4260618	I 5	-	-	0.0100%	-	\$ 12,223	\$ 12,223	0	0
Library - (Noble)	F6	TexStar	24606/3444/000	I 4	-	-	0.0303%	-	\$ 18,340	\$ 18,340	0	2
CO Series 2010 (Const)	F2	TexStar	24606/2010/162	I 4			0.0303%	-	\$ 2,077,054	\$ 2,077,054	54	266
Ned Bequest - Moody	F6	TexStar	24606/2010/100	I 4			0.0303%	-	\$ 254,477	\$ 254,477	7	32
Ned Bequest - Library	F6	TexStar	24606/2010/129	I 4			0.0303%	-	\$ 318,469	\$ 318,469	8	40
CO Series 2012 (Const)	F2	TexPool	2465300013	I 4			0.0273%	-	\$ 983,389	\$ 983,389	23	132
CO Series 2012 (MDUS)	F2	TexPool	2465300014	I 4			0.0273%	-	\$ 526,778	\$ 526,778	12	70
CO Series 2013 Combination	F2	TexStar	24606/2013/165	I 4			0.0303%	-	\$ 2,974,544	\$ 2,974,544	77	375
Nancy Moody Bequest	F6	TexPool	2465300015	I 4			0.0273%	-	\$ 50,011	\$ 50,011	1	7
General Fund - I & S	F4	TexPool	2465300003	I 4	-	-	0.0273%	-	\$ 1,674,916	\$ 1,674,916	25	64
Subtotal General Fund									\$ 14,691,169	\$ 14,691,169	309	3,095
Special Revenue-Tax Increment Fund												
TIF	F6	TexPool	2465300004	I 4			0.0273%	-	\$ 494,627	\$ 494,627	12	66
Subtotal TIF Funds									\$ 494,627	\$ 494,627	12	66
Utility Funds												
Water Fund	F1	TexPool	2465300001	I 4	-	-	0.0273%	-	\$ 545,136	\$ 545,136	13	73
Water Tower Rent	F3	TexPool	2465300012	I 4	-	-	0.0273%	-	\$ 297,102	\$ 297,102	7	39
Subtotal Utility Funds									\$ 842,239	\$ 842,239	66	235
CemeteryFund												
PermanentTrust Fund	F3	TexPool	2465300007	I 4	-	-	0.0273%	-	\$ 101,260	\$ 101,260	2	14
Permanent Fund	F3	Princor Portfolio	6FR-139222	I 2	-	-	1.0250%	-	\$ 645,868	\$ 645,868	854	6,971
Permanent Fund	F2	Cutwater	TX-01-0247-0006	I 4	-	-	0.1000%	-	\$ 30,539	\$ 30,539	2	10
Cemetery Operating Fund (Noble)	F6	TexStar (Noble)	24606/2288/000	I 4	-	-	0.0303%	-	\$ 184,403	\$ 184,403	5	23
Subtotal Cemetery Funds									\$ 962,071	\$ 962,071	863	7,017
Total All Funds									\$ 16,990,105	\$ 16,990,105	1,250	10,413

Monthly Financial Report - Attachment F
City of Taylor
Summary of Security Investments - As of 1/31/14

*Fund Types:	
Code	Description:
F1	Current Operating Funds
F2	Bond Proceeds
F3	Repair/Replacement Funds
F4	Debt Service Funds
F5	Bond Reserve Funds
F6	Operating Reserve Funds

**Investment Types:			
Code	Description:	% Authorized	Current %
I 1	U.S. Treasuries (Notes,Bills, Bonds)	100%	0%
I 2	U.S. Agencies & Instrumentalities	80%	8%
I 3	Certificates of Deposit	50%	0%
I 4	Eligible Investment Pools	100%	92%
I 5	Money Market Mutual Funds	50%	0.07%
I 6	Repurchase Agreements	50%	0%
I 7	Commercial Paper	65%	0%
		Total	100%

Book Value:	As of 1/31/2014	As of 12/31/2013	Change
I 1 \$	-	\$ -	\$ -
I 2 \$	1,316,374	\$ 1,311,637	\$ 4,737
I 3 \$	-	\$ -	\$ -
I 4 \$	15,661,508	\$ 13,637,110	\$ 2,024,398
I 5 \$	12,223	\$ 12,223	\$ -
I 6 \$	-	\$ -	\$ -
I 7 \$	-	\$ -	\$ -
Total Book Value	\$ 16,990,105	\$ 14,960,971	\$ 2,029,135

Market Value:	As of 1/31/2014	As of 12/31/2013	Gain/(Loss)
I 1 \$	-	\$ -	\$ -
I 2 \$	1,316,374	\$ 1,311,637	\$ 4,737
I 3 \$	-	\$ -	\$ -
I 4 \$	15,661,508	\$ 13,637,110	\$ 2,024,398
I 5 \$	12,223	\$ 12,223	\$ -
I 6 \$	-	\$ -	\$ -
I 7 \$	-	\$ -	\$ -
Total Market Value	\$ 16,990,105	\$ 14,960,971	\$ 2,029,135

Certification:

This is to certify that the Investment Report submitted herewith complies in all respects with the Public Funds Investment Act Sec 2256 of the Local Government Code and Resolution No. R13-14 of the City of Taylor.

Rosemarie Dennis

2/20/2014

Investment Officer:

Date

Investment Officer:

Date



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 3

Agenda Title: Receive comment from Chief Scott Kerwood, Hutto Fire Rescue.

Council Action to be taken: Receive Comment/Thanks

Initiating Department: City Administration

Staff Contact: Jeff Straub, Interim City Manager

1. INTRODUCTION/PURPOSE

Hutto Fire and Rescue (HFR) Chief Scott Kerwood has asked to appear before our City Council to express his thanks for our fire department's loan of equipment to HFR.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

3a. [Letter](#) of appreciation.

Williamson County Emergency Services District #3



Hutto Fire Rescue

501 Exchange Boulevard, P.O. Box 175

Hutto, TX 78634

Phone (512) 759-2616 FAX (512) 846-1946

www.huttofirerescue.org

"YOUR HOMETOWN FIRE DEPARTMENT"

February 10, 2014

Honorable Mayor Jessie Ancira, Jr.
City of Taylor
400 Porter Street
Taylor, Texas 76574

RE: *Fire Apparatus Loan*

Dear Mayor Jessie Ancira:

On behalf of the citizens of Williamson County Emergency Services District #3 and the City of Hutto, please let us say "thank you" for the use of your reserve fire apparatus following the loss of our primary fire engine during the Halloween flooding event. Without the kindness and generosity of the Citizens of Taylor, the Taylor City Council, and the administrations of the City and the Fire Department, Hutto Fire Rescue would have had difficulty trying to deliver basic fire services to our customers. It is through the spirit of "*Texans Helping Texans*", that the City of Taylor reached out to us during our time of need to make sure we could still provide these essential life safety services. In particular, it was through the professionalism, kindness, and friendship of Chief Ekiss that he reached out to us during the Halloween flood to let us know that the City of Taylor was available to help us with anything that we needed. For all of that we are most appreciative. It is good to know that during our time of need the City of Taylor "had our back." It is also comforting to know that the City of Taylor will continue to be there for us and continue to work along side us. It is this type of cooperation and professionalism that makes the relationship between our two organizations the envy of Williamson County. Again, thank you for all you did.

Respectfully,

Bill Brown
President

Scott D. Kerwood
Fire Chief

Fire is Everyone's Fight™

BOARD OF COMMISSIONERS

Bill Brown
President

Glenn Pierce
Vice President

Dan Hejl
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Treasurer

Butch Miller
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ADMINISTRATION

Scott D. Kerwood
Fire Chief

MaryAnn Buchanan
Administrator



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 4

Agenda Title: Continue Public Hearing and consider introducing Ordinance 2014-02 to rezone property located on the northeast corner of Washburn and E 1st Street from B-1, Local Business, to M-1, Light Industrial.

Council Action to be taken: Continue Public Hearing and Consider Introduction of Ordinance 2014-02

Initiating Department: Planning and Development

Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

Council opened the Public Hearing on February 13th and opted to continue the hearing when the property owner could be present.

Date of the Public Hearing

February 13, 2014; continued to February 27, 2014

Location and Acres of the Property

Northeast corner of Washburn Street and East 1st Street
0.284 Acres

Property Owner/Applicant

Josh Richards

Applicant's intentions for the property (development objective)

None at this time

Existing Zoning

B-1, Local Business

Previous Zoning History

Unknown

Proposed Zoning

M-1, Light Industrial

Future Land Use Map

The Future Land Use Map designates this area as Downtown

Current Use of Property

Vacant

Surrounding Property: Zoning and land use

North: B-1, Auto Repair

East: B-1, Vacant

South: M-1, Railroad/Warehouse

West: B-3, Vacant Building

Existing Thoroughfares (type and size)

E. 1st Street, ~60 foot ROW

The City's Thoroughfare Plan

N/A

Traffic Impact Analysis

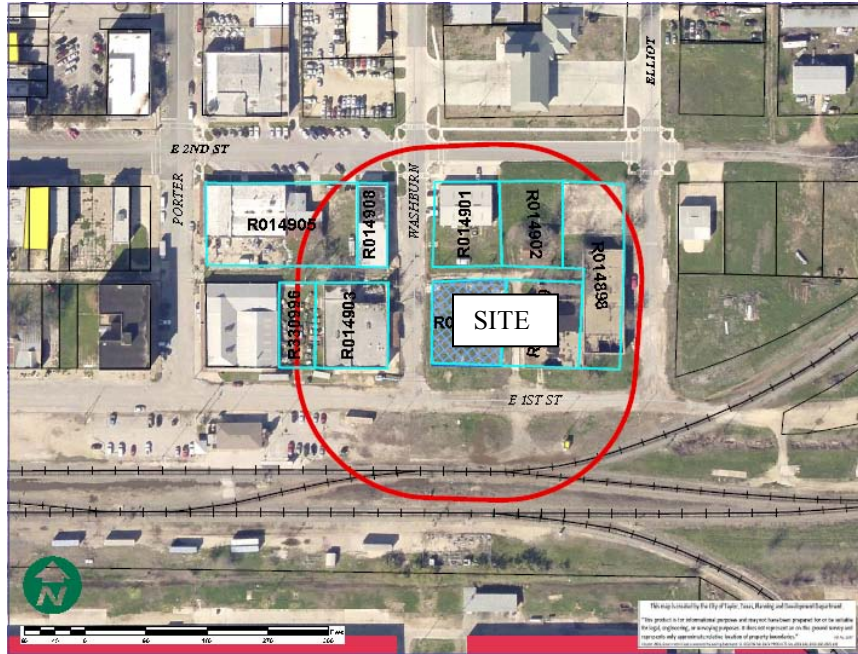
Waiver approved.

Platting Information

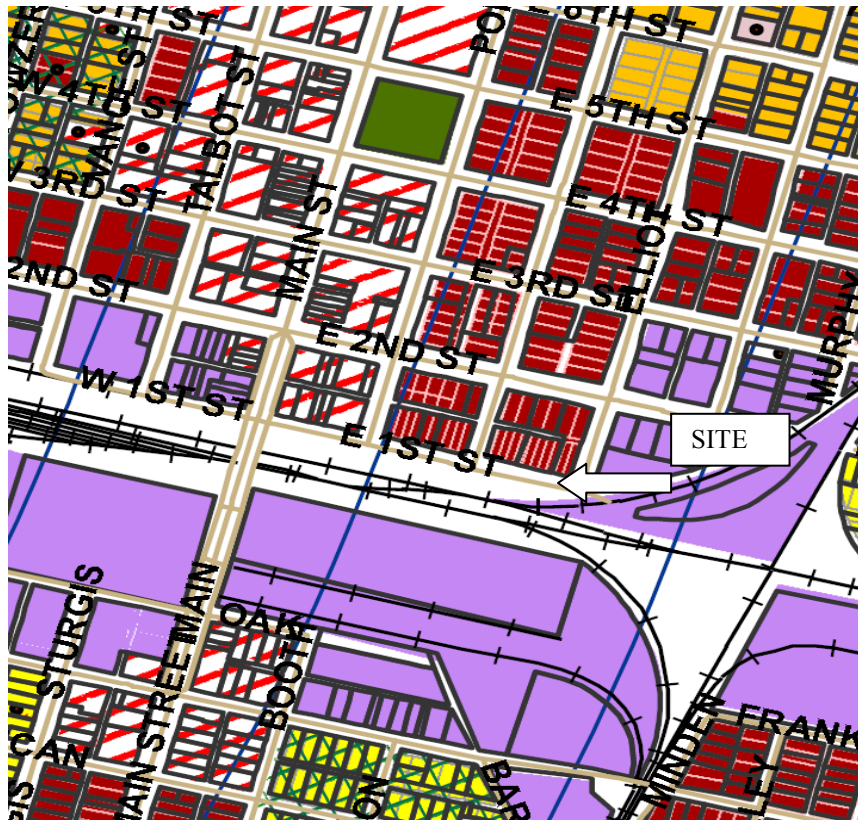
City of Taylor, Block 1, lots 8-10, 7 (w pt).

Site Photo:

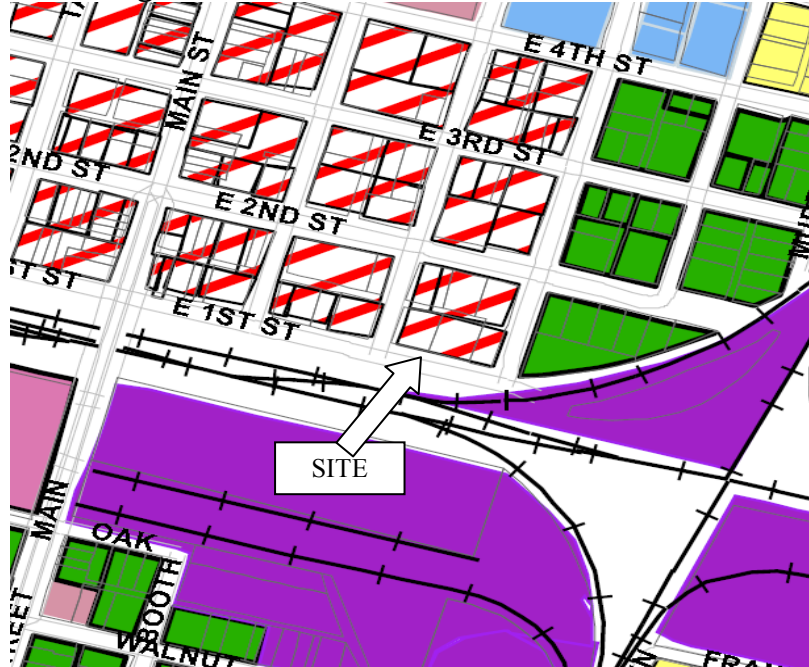
Aerial Photo:



Current Zoning is B-1:

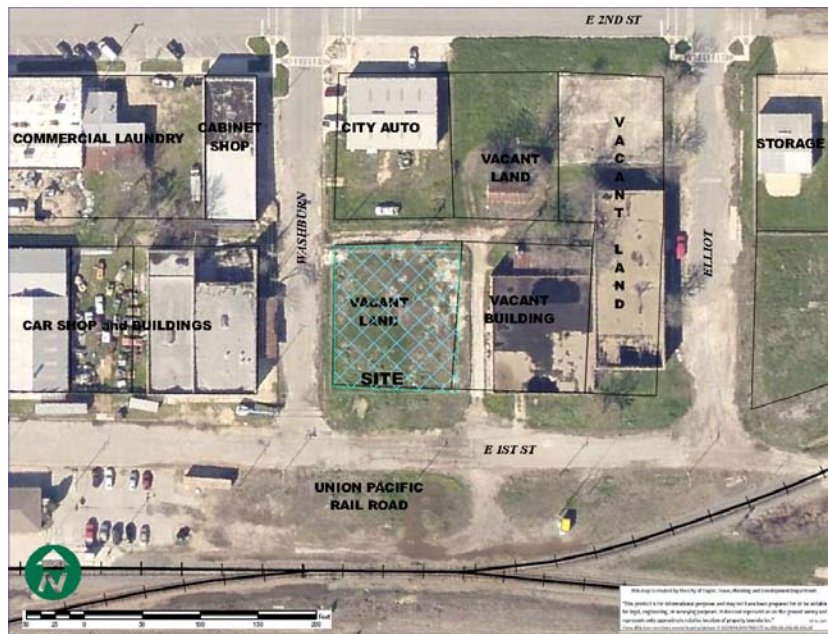


Future Land Use Designation is Downtown:



Discussion

A Public Hearing was held for this item on February 13, 2014 and continued to February 27, 2014. There was some concern about rezoning the property to M1 whereby the proposed uses, although not yet specifically identified, would not be compatible with the surrounding uses. The following map shows exiting uses surrounding the subject property:



The map shows that the area is mostly industrial in nature, with some adjacent vacant lands. The Scott Family rezone located to the east of this property had their Ordinance introduced at the February 13 meeting.

The site is currently zoned B-1. Although the Future Land Use map indicates Downtown for this land, a rezone to M-1 would be consistent with existing land uses in the area.

The Future Land Use Map will require modification in the near future to be consistent with this rezone, if approved.

2. RECOMMENDATION

Staff recommends approval of the change of zoning from B-1 Local Business to M-1, Light Industrial.

The Planning and Zoning Commission held their public hearing on January 14, 2014. Their recommendation is to approve.

3. REFERENCE FILES

4a. [Ordinance 2014-02](#)

ORDINANCE NO. 2014-02

**AN ORDINANCE REZONING PROPERTY FROM B-1 TO M-1 FOR
PROPERTY LOCATED AT EAST FIRST STREET AND WASHBURN
STREET; AND PROVIDING A SAVINGS CLAUSE**

WHEREAS, notices for the proposed Rezoning were published in accordance with the Zoning Ordinance and the request referred to the Planning and Zoning Commission.

WHEREAS, Josh Richards, Applicant and property owner, has requested a Rezone from B-1 to M-1 at East First Street and Washburn Street, legally described as Block 1, Lots 8-10, 7 (W/PT), City of Taylor, Williamson County Texas. That after a public hearing held by the Planning and Zoning Commission on January 14, 2014, the Planning and Zoning Commission voted to recommend a Rezone from B-1 to M-1.

BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

- 1.0** That after public hearing held on February 13, 2014, before the City Council of the City of Taylor for the purpose of considering an application submitted by Josh Richards, a Rezone from B-1 Local Business to M-1 Light Industrial is hereby granted to Josh Richards to the property described.
- 2.0** All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part here of, as if copied herein verbatim.
- 3.0** Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional
- 4.0** In accordance with Article 8, of the City Charter, Ordinance No. 2014-02 was introduced before the City Council on the 13th day of February, 2014.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2014.

Jesse Ancira Jr., Mayor

APPROVED AS TO FORM

Ted Hejl, City Attorney

ATTEST:

Susan Brock, City Clerk

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2014-02, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2014, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2014.

Susan Brock
City Clerk



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 5

Agenda Title: Consider approving Ordinance 2014-01 rezoning a parcel of land generally located on the northwest corner of Elliott Street and E 1st Street from B-1, Local Business, to M-1, Light Industrial.

Council Action to be taken: Approve Ordinance 2014-01

Initiating Department: Planning and Development

Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

Council held the Public Hearing for this item on February 13th. Since this property is located near the other property under consideration for a zoning change, staff removed it from consent and placed it on the regular agenda so that Council could take additional action if needed as a result of the hearing on the other property.

Date of the Public Hearing

February 13, 2014. The ordinance was introduced at that time.

Location and Acres of the Property

Elliott Street from 1st St. to 2nd St

1.0261 Acres

Property Owner/Applicant

SR Scott Family Limited Partnership

Applicant's intentions for the property (development objective)

None at this time

Existing Zoning

B-1, Local Business

Previous Zoning History

Unknown

Proposed Zoning

M-1, Light Industrial

Future Land Use Map

The Future Land Use Map designates this area as Downtown

Current Use of Property

Buildings on the site were recently demolished

Surrounding Property: Zoning and land use

North: B-1, Fire Station

East: M-1, Warehouse

South: M-1, Railroad/Warehouse

West: B-1, Vacant/Auto Repair

Existing Thoroughfares (type and size)

East side of the site: Elliott Street, 60 feet of ROW

South of the site: E 1st Street, ~60 feet of ROW

The City's Thoroughfare Plan

N/A

Traffic Impact Analysis

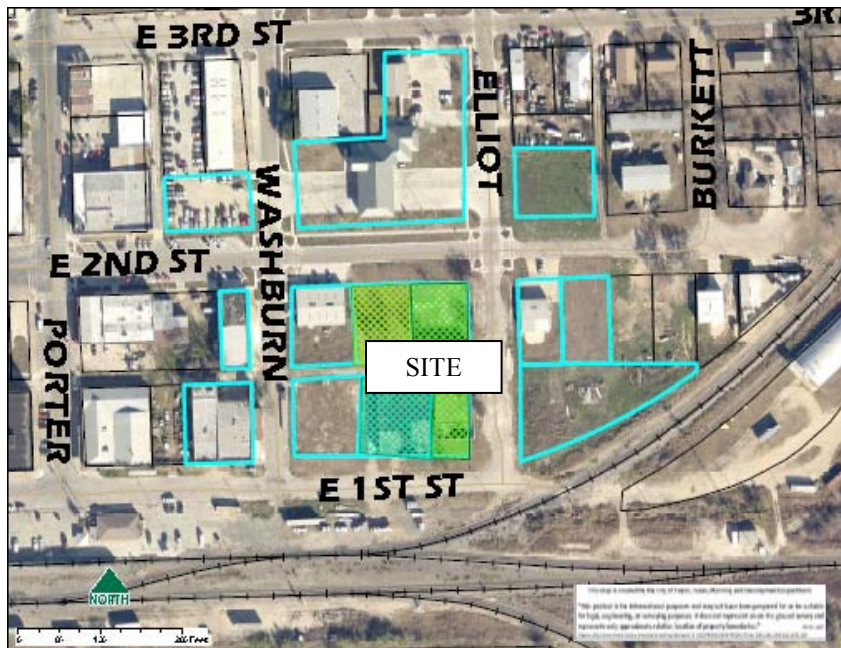
Waived

Platting Information

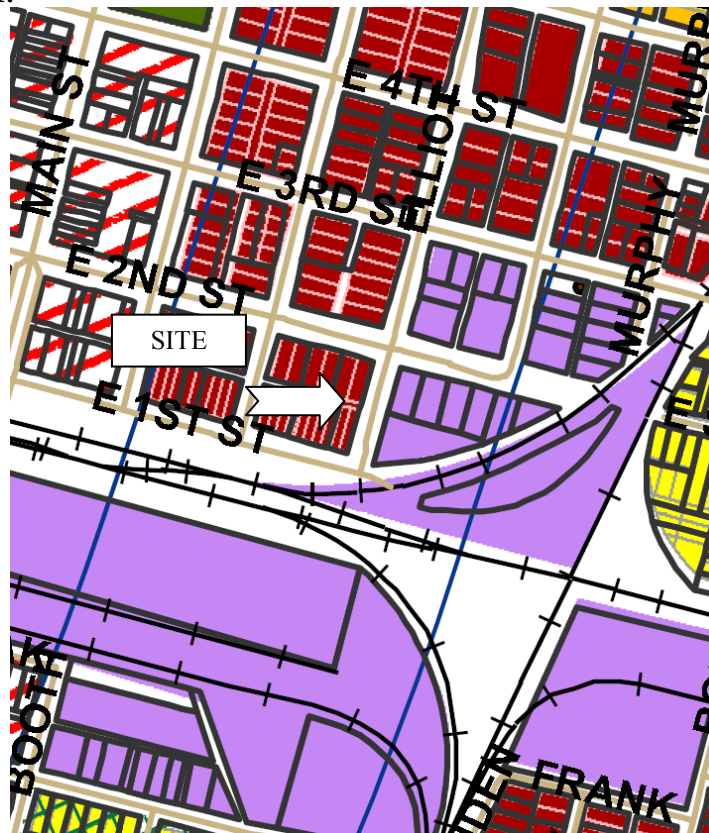
City of Taylor, Block 1, lots 1-2, 13-14, 15-16, 3 (E/PT), 4-6, alley pt., 3 (W/PT), 7 (W/PT)

Site Photo:

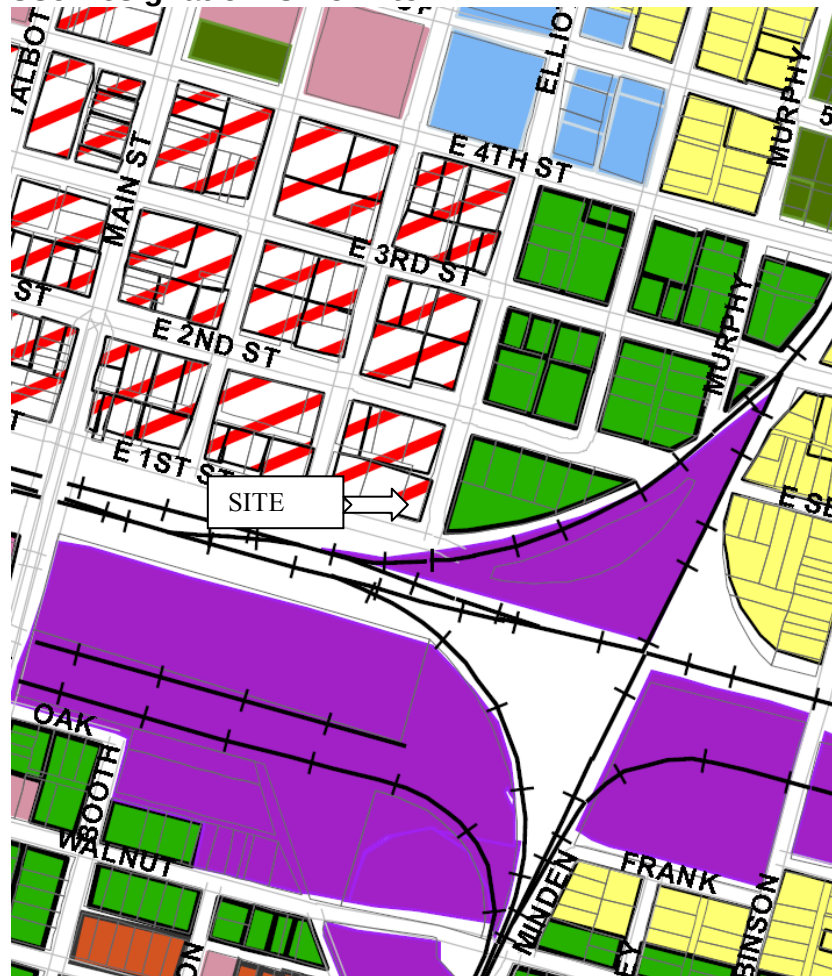
Aerial Photo:



Current Zoning is B-1:



Future Land Use Designation is Downtown:



Discussion

The site is currently zoned B-1. Although the rezone is not consistent with the Future Land Use map showing B3, Downtown for this land, a rezone to M-1 would be consistent with the industrial land uses surrounding the subject tract.

The Future Land Use Map will be modified in the near future to be consistent with this rezone, if the rezone is approved.

2. RECOMMENDATION

The Planning and Zoning Commission following their public hearing on January 14, 2014 forwarded a recommendation to approve. Council held the Public Hearing on February 13, 2014 and introduced the ordinance.

Staff recommends approval of the change of zoning from B-1 Local Business to M-1, Light Industrial.

3. REFERENCE FILES

5a. [Ordinance 2014-01](#)

ORDINANCE NO. 2014-01

**AN ORDINANCE REZONING PROPERTY FROM B-1 TO M-1 FOR
PROPERTY LOCATED AT EAST FIRST STREET AND ELLIOTT
STREET; AND PROVIDING A SAVINGS CLAUSE**

WHEREAS, notices for the proposed Rezoning were published in accordance with the Zoning Ordinance and the request referred to the Planning and Zoning Commission.

WHEREAS, S. R. Scott Family L.P., Applicant and property owner, has requested a Rezone from B-1 to M-1 at East First Street and Elliott Street, legally described as Block 1, Lots 1-2, 13-14, 15-16, 3(E/PT), 4-6, Alley (PT), 3 (W/PT), 7(E/PT), City of Taylor, Williamson County Texas. That after a public hearing held by the Planning and Zoning Commission on January 14, 2014, the Planning and Zoning Commission voted to recommend a Rezone from B-1 to M-1.

BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

- 1.0** That after public hearing held on February 13, 2014, before the City Council of the City of Taylor for the purpose of considering an application submitted by S. R. Scott Family L. P., a Rezone from B-1 Local Business to M-1 Light Industrial is hereby granted to the S. R. Scott Family L.P. to the property described.
- 2.0** All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part here of, as if copied herein verbatim.
- 3.0** Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional
- 4.0** In accordance with Article 8, of the City Charter, Ordinance No. 2014-01 was introduced before the City Council on the 13th day of February, 2014.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2014.

Jesse Ancira Jr., Mayor

APPROVED AS TO FORM

Ted Hejl, City Attorney

ATTEST:

Susan Brock, City Clerk

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2014-01, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2014, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2014.

Susan Brock
City Clerk



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 6
Agenda Title: Consider appointment to Parks and Recreation Advisory Board.
Council Action to be taken: Council Member Green to make Parks Board Appointment
Initiating Department: City Administration
Staff Contact: Jeff Straub, Interim City Manager

1. INTRODUCTION/PURPOSE

At the February 13th City Council meeting, the Council elected to make Parks and Recreation Board appointments according to the current signed and codified ordinance. This ordinance states:

After the initial appointments, board vacancies, except board student vacancies, shall be filled so that each council member shall continue making two (2) appointments and the mayor three (3) appointments.

All vacancies have been filled at this juncture with the exception of one of the District 4 (Council Member Green's) appointments. This position was occupied by Joseph Meller whose term has expired.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

As soon as practicable.

5. RECOMMENDATION

Council Member Green has the remaining board position needing action.

6. REFERENCE FILES

6a. [Roster and applications](#) (Please note: applications and roster have been updated.)

BOARD	TERM (Yrs)/APPTD by	MEMBER	APPOINTED	EXPIRES
PARKS & RECREATION	3 Dist 1	Hugh Shelton 2200 Brewers Place (C) 512-466-0129 hughdshelton@gmail.com	2-2014 (Filled an unexpired term)	1-2015
	3 (Mayor/Dist. 1)	Kathleen Eason P. O. Box 166 1401 Wallace St (H) 365-2513; (C) 512-468-9544 Kathleen.eason@sbcglobal.net	3-2013	1-2016
	3 (Mayor/Dist 1)	Andrew Gonzales 1803 Oaklawn (C) 690-3331; (O) 485-6011 duck_tejano@yahoo.com	3-2013	1-2016
	3 (Dist. 2)	Kenny Orts 306 Drake Lane (C) 512-897-9038 ko@bayneminerals.com	2-2014	1-2017
	3 (Dist. 2)	H. Daniel Philhower 1407 Sherry Drive (H) 352-6304; (C) 512-203-1893 dphilhower@txpta.org	3-2013	1-2015
	3 (Dist. 3)	Matthew Temple 4402 Kings Canyon (C) 512-733-4422 Mtemple1178@gmail.com	2-2014	1-2017
	3 (Dist. 3)	Stayci Roznovak-Burris 700 Drake Lane (C) 512-269-6080 _stayciburris@yahoo.com	3-2013	1-2015
	3 (Dist.4)	Joseph Meller jwmeller@gmail.com	3-2013	1-2014
	3 (Dist. 4)	Lonnie Zycha 3110 Crystal Circle (H) 352-6113; (C) 512-595-2032 lonniezychasr@yahoo.com	3-2013	1-2016
	3 (At Large)	Jennifer Jewitt 1808 Cypress Cove (H) 352-8879; (C) 512-762-4638 jewetts@sbcglobal.net	3-2013	1-2016
	3 (At Large)	Gary Gola 1806 Cypress Cove (H) 365-1051; (C) 771-2413 gary@golarealtors.com	3-2013	1-2015
Student Representative	1	Maddie Ward 1308 T.H.Johnson Drive (C) 214-500-4430 madelineward@yahoo.com	9-2013	9-2014

[illegible]



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name : Larry Levy

Address: 4008 Kings Canyon Dr. _____

City: Taylor, TX. 76574 _____

How long at this residence? 10yrs _____

Phone (Home) : 512-269-7789 _____

Cell Phone _____

Fax : 888-680-1252 _____

Email : larry@ecorefrig.com _____

Occupation : HVAC/R contractor

Employer : Eco Refrigeration _____

Address : P.O. Box 533 _____

City : Taylor, TX. 76574 _____

Work Phone : 512-269-7789 _____

Business owner? ☒ Yes ☐ No

Additional information? _____

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation _____

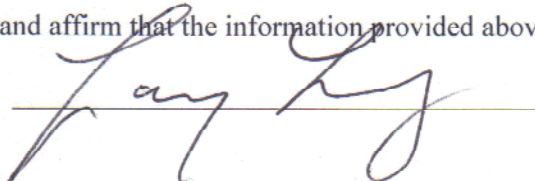
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) I have daughters ages 10 and 11. I am very interested in seeing Taylor grow into a place where folks can not only visit, but stay in the area and support local businesses. Whether it be with great parks, remote control car track, biking, running events, etc. _____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature



Date

1/25/13



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Matthew Olivarez

Address (Residence and Mailing)

602 Westchester Rd. _____

Taylor, Texas 76574 _____

How long at this residence? 8 years _____

Phone (Home) _____

Cell Phone 521-650-9310 _____

Fax _____

Email Matthew.olivarez512@gmail.com _____

Occupation Logistics _____

Employer Gemini Inc. _____

Address 102 Wagner Way _____

City Taylor _____

Work Phone 512-352-5207 _____

Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Housing Authority Board, Parks and Recreation Board

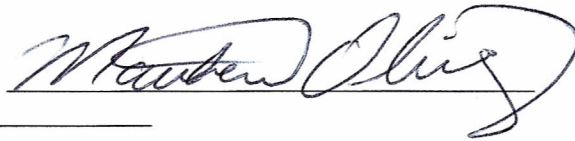
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Great leadership skills, troubleshooting skills, and analytical thinking skills. _____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature
13 _____



Date

__01-22-

DESCRIPTION OF BOARDS AND COMMISSIONS

Airport Board meets the fourth Thursday each month and makes recommendations to the City Council about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Comprehensive Plan Implementation Committee has thirteen members appointed by Council to review the implementation status (Chapter 11) of the Taylor Comprehensive Plan twice a year.

Library Advisory Board meets the third Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the first Thursday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum Advisory Board meets one Monday evening a month and makes recommendations regarding the operation of the Moody Museum.

Parks and Recreation meets the third Tuesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Commission meets Tuesday evenings and makes decisions regarding platting or replatting of land into subdivisions within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the regulations of the use of land, location of buildings, and the locations of businesses, in respect to their environments.

Taylor Economic Development Corporation (TEDC) meets at 4:30 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

Taylor Housing Authority meets on Tuesday afternoon and establishes policy and reviews operations of subsidized housing in Taylor. One member must be a Housing Authority resident.

Zoning Board of Adjustments meets as needed to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

As an applicant for a city board or commission, your application is public information and will be available to the press and the public upon request. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest and comply with other eligibility requirements. Applications are kept on file for two (2) years from date of application.



City of Taylor Boards and Committee Application

Received

PLEASE TYPE OR PRINT CLEARLY:

JAN 23 2014

Name Joseph Meller _____

Address (Residence and Mailing)

812 Randall Street
Taylor, TX 76574

How long at this residence? 8 Years

Phone (Home) 512-694-6619

Cell Phone 512-694-6619

Fax _____

Email jwmeller@gmail.com

Occupation Training Officer/Commander

Employer US Government _____

Address 651 N Red Bud Lane
Round Rock, TX

Work Phone 512-694-6619

Business owner? ☐ Yes ☒ No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Long term and short term planning

Coordination of large events

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Date

23 JAN 2014



City of Taylor

Boards and Committee Application

called 1/17 - NO ANSWER - LEFT MESSAGE
called 2/7 - NO ANSWER - LEFT MESSAGE
called 2/21 - CONFIRMED

PLEASE TYPE OR PRINT CLEARLY:

Name Ginger Schneider
 Address (Residence and Mailing) 622 W. 7th St
Taylor TX 76574
 How long at this residence? 54yrs
 Phone (Home) 512 309-4253
 Cell Phone 512 423-1065
 Fax 512 352-7350
 Email gingerschneider
@hotmail.com

Occupation Daycare Director
 Employer Trinity Child Dev. Ctr
 Address 3505 N. Main St
 City Taylor
 Work Phone 512 365-2381
 Business owner? ☐ Yes ☒ No
 Additional information?
owned-Grandma's House
Daycare for 20yrs.

List the Board or Commission you are applying for (A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application.

Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) See attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature

Ginger Schneider

Date

2/19/13

February 19, 2013

I am a life time member of the Taylor Community. My family owned businesses in Taylor for over 50 years. Our family closed our grocery store in 1974 upon the death of my father, Gaylon Kaiser.

I owned Grandma's House Daycare for 20 years until I closed it to become the Director of Trinity Child Development Center in November 2003. This was a start- up business when we opened the doors with my 25 children from Grandma's House Daycare. We now have over 100 children attending our center.

My daycare children have used the city pool, miniature golf and parks for 30 years. Having seen the changes over the years in the parks I am uniquely qualified to offer valuable insight as to the needs of the community and the children that use the parks.

I would like to give back to the community by being a member of the Parks and Recreation Board.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Ginger Schneider".

Ginger Schneider

Director

Trinity Child Development Center



City of Taylor
Boards and Committee
Application

RECEIVED

FEB 24 2014

PLEASE TYPE OR PRINT CLEARLY:

Name DAVID MORRIS
Address (Residence and Mailing)
1704 Lexington St
TAYLOR, TX 76574
How long at this residence? 3yrs
Phone (Home) N/A
Cell Phone 512-963-3710
Fax _____
Email d.morris70@gmail.com

Occupation School Bus Driver
Employer Taylor ISD
Address 3101 N. Main
Taylor TX 76574
Work Phone 512-365-5584
Business owner? ☐ Yes ☒ No
Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

served term on College Station Parks & Rec. Board
have 16 grandchildren who along with all
other children in this community need every opportunity

that we can give them for clean fun recreation. HAVE
served youth as president of College Station Girls Softball Assoc & Scoutmaster of Cub
APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)
PER 167 here in Taylor,

I hereby swear and affirm that the information provided above is true and correct

Signature

David Morris

Date

2/24/16



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 7

Agenda Title: Consider introducing Ordinance 2014-04 to amend Ordinance 2013-01 regarding appointments to the Parks and Recreation Advisory Board.

Council Action to be taken: Introduce Ordinance, Pass or Table

Initiating Department: City Administration

Staff Contact: Jeff Straub, Interim City Manager

1. INTRODUCTION/PURPOSE

This agenda item is to allow Council to consider amending our Parks and Recreation Board ordinance to cause the procedure for board reappointments to be consistent with the procedure utilized for other boards and commissions.

City Boards and Commissions are created by the City Council to comply with state law and also to serve as advisory boards to the Council. As such, these boards are appointed by the entire Council and serve at the pleasure of the entire Council.

The City of Taylor Charter states:

Section 17.4. Advisory Boards.

*The **City Council** shall be entitled to appoint advisory boards by ordinances which shall establish the matters for which the advisory boards shall advise and consult with the City Council and which shall establish the terms and conditions under which the advisory boards shall serve. (emphasis added)*

Section 5.2. Boards and Commissions, Removal.

The City Council shall appoint the members of the Zoning Board of Adjustment, the Planning and Zoning Commission and such other boards or commissions as may be required by State law or this Charter. The City Council may, upon the affirmative vote of a majority of the full membership of the Council, remove members of its appointive boards and commissions.

It appears that the intent of the Charter is for Boards and Commissions to be appointed by the Council as whole.

Our current Parks and Recreation Advisory Board Ordinance, Section 2.95 contains the language: **After the initial appointments,** *board vacancies, except board student vacancies, shall be filled so that each council member shall continue making two (2) appointments and the mayor three (3) appointments*

This ordinance amendment will cause reappointments to the Parks and Recreation Board to be made by the entire council. This is consistent with the procedure for all other boards.

2. DESCRIPTION/ JUSTIFICATION

The amendment of this ordinance will cause the procedure for reappointments to the Parks and Recreation Board to be consistent with the procedure utilized for other boards and commissions. Further, this amendment follows the spirit of our Charter that calls for boards and commissions to serve at the pleasure of the entire council.

3. FINANCIAL/BUDGET

n/a

4. TIMELINE CONSIDERATIONS

n/a

5. RECOMMENDATION

Staff recommends that this amendment to the ordinance be introduced and subsequently passed.

6. REFERENCE FILES

7a. [Ordinance 2014-04](#) Parks and Rec Board amendment

ORDINANCE NO. 2014-04

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING ORDINANCE 2013-01 ESTABLISHING THE PURPOSE, COMPOSITION AND TERM OF THE PARKS AND RECREATION ADVISORY BOARD BY DELETING A PROVISION REGARDING APPOINTMENTS OF BOARD MEMBERS; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Council desires to remove a provision in Ordinance 2013-01 regarding appointments to the Parks And Recreation Advisory Board ("Board") allowing appointments to the Board to be made by the City Council;

WHEREAS the City Council deems it is in the best interest of the City that Ordinance 2013-01 be amended as set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The City Council ratifies and confirms that all initial Board appointments and Board appointments made prior to adoption of this amendment were made pursuant to Ordinance 2013-01. The City Council desires that all appointments to the Board made after the adoption of this Ordinance shall be made by the City Council.

SECTION 3. Section 6 of Ordinance 2013-01 is hereby amended to read in its entirety as follows:

The Board shall be appointed by the City Council.

SECTION 4. Ordinance No. 2013-01 as passed, and as amended by this Ordinance shall otherwise remain in full force and effect.

SECTION 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it

shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Taylor, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the ____ day of _____, 2014.

PASSED, APPROVED and ADOPTED on this the ____ day of _____, 2014.

Jesse Ancira Jr., Mayor

ATTEST:

Susan Brock, City Clerk

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2014-04 passed and approved by the City Council of the City of Taylor, Texas, on the ____ day of _____, 2014, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this the _____ day of _____, 2014.

Susan Brock
City Clerk



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 8

Agenda Title: Consider setting goals and expectations of the Street Maintenance and Reconstruction Committee.

Council Action to be taken: Discuss and set goals, objectives and expectations of Streets Committee

Initiating Department: City Administration

Staff Contact: Jeff Straub, Interim City Manager

1. INTRODUCTION/PURPOSE

All council members have submitted their appointments to the Street Maintenance and Reconstruction Committee. Council members have requested this item to clarify their expectations and set goals and objectives for this committee.

2. DESCRIPTION/ JUSTIFICATION

At the January 23, 2014 City Council Meeting, the Council formed the Street Maintenance and Reconstruction Committee. Each council member has appointed two citizens to this committee, with the Mayor appointing three for a total of 11 members.

When originally presented, it was suggested that the goals/purpose of this committee would be at least to:

- Discuss and recommend to Council potential funding mechanisms for an annual street maintenance program;
- Consider funding mechanisms and make recommendations concerning street reconstruction;
- Provide recommendations to Council for the formulation of a 10 year plan for street reconstruction;
- Assist in educating the public on street maintenance and reconstruction issues;
- Assist in surveying residents' opinions on issues;
- Other recommendations as requested by Council or as they arise during the process.

3. FINANCIAL/BUDGET

n/a

4. TIMELINE CONSIDERATIONS

As soon as practicable.

5. RECOMMENDATION

Staff recommends that Council concur with the above listed goals and objectives and provide additional input, if any.

6. REFERENCE FILES

8a. [Street Committee Roster](#)

Street Committee

Name	Appointed by	Term Appointment (How long?)
Jose Orta 1320 Howard (H)365-2143 (C) 818-9802 Orta_jose@hotmail.com	Mayor	
Andrew Gonzales 1803 Oaklawn (C) 512-690-3331 Duck_tejano@yahoo.com	Mayor	
Erwin Stauffer 804 Kirk (H) 512-365-6453 (C) 512-818-6297 estauffer@austin.rr.com	Mayor	
Mary Flores 120 2 nd Avenue 361-658-2318 Mary_r_flores@dell.comn	District 1 Don Hill	
Ed Komandosky 2207 Gladnell 512-365-7396 ekomandosky@yahoo.com	District 1 Don Hill	
Lonnie Zycha 3110 Crystal Circle (H) 512-352-6113 (C) 512-595-2032 lonniezychasr@yahoo.com	District 2 Chris Gonzales	
Dolores Garza Mdgarza85@gmail.com (C) 512-913-3274	District 2 Chris Gonzales	
Joe Naizer 701 Sloan (H) 512-352-3352 jnaizer@sbcglobal.net	District 3 Brandt Rydell	
Eric Weiner 1015 Hackberry (H) 512-309-4159 eric@wellempowered.org	District 3 Brandt Rydell	
Dave Bogan (C) 512-293-7186 Dbogan_1@netzero.com	District 4 Scott Green	
Dee Dee Yelverton 1415 Howard 512-671-0792 deedee@imagesbydeedee.com	District 4 Scott Green	



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 9
Agenda Title: Consider securing engineering services for future MDUS Projects

Council Action to be taken: Award bid to recommended firm

Initiating Department: Department of Public Works

Staff Contact: **Danny Thomas, Director**
Casey Sledge, Consulting City Engineer

1. INTRODUCTION/PURPOSE

At the November 14th City Council Meeting, Council directed staff to utilize published Requests for Qualifications (RFQ's) to secure a Professional Services Agreement with an engineering firm for future MDUS (Municipal Drainage Utility System) projects:

- 1) Examination and provision of alternatives to address the Edmund Street Drainage issues to include cost projections.
- 2) Completion of design for the Donna Street Drainage Project;
- 3) Examination of alternatives and cost projections for various smaller and isolated drainage issues in neighborhoods such as Sams Street, Kirk Street, etc.

Staff did publish RFQs as directed. Public Works staff has also scored the RFQs.

2. DESCRIPTION/ JUSTIFICATION

This item is to provide Council the opportunity to select a qualified Engineering Firm Contract using Request for Qualifications (RFQ's) and to allow staff to enter into negotiations with the selected firm.

Based on the scoring system, Halff & Associates, Inc. of Austin, Texas ranked highest among the submitted RFQ's with a total score of 92.30 out of 100.

A total of four (4) were selected upon qualifications and experience:

- | | |
|---------------------------------------|-------|
| • Halff & Associates | 92.30 |
| • KSA Engineering Austin, Tx | 88.33 |
| • Chan & Partners Eng, LLC Austin, Tx | 81.00 |
| • BSP Engineering, INC Hutto, Tx | 76.33 |

3. FINANCIAL/BUDGET

MDUS fund. Price will be negotiated and subsequently approved by Council.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends that Council (based upon the RFQ scoring process) select the firm with the highest score, Halff & Associates and allow staff to enter into negotiations regarding the price and scope of work.

6. REFERENCE FILES

- 9a. [Halff Engineering](#) Statement of Qualifications.
- 9b. Score sheet

City of Taylor

Drainage Improvements Design Team

Statement of Professional Qualifications



January 8, 2014



4030 W Braker Lane, Suite 450
Austin, TX 78759

A. EXECUTIVE SUMMARY OF QUALIFICATIONS

Halff Associates Inc., an employee-owned business, provides professional design and planning services throughout Texas from our offices in Austin, Georgetown, Richardson, Fort Worth, Dallas, Grand Prairie, Flower Mound, Frisco, Houston, Conroe, San Antonio and McAllen. The firm is consistently ranked in Engineering News-Record magazine's list of the top 200 design firms in the United States. Halff's staff of over 400 includes full-service engineering, architecture, surveying, environmental services, right-of-way acquisition, landscape architecture and planning. Founded in Dallas in 1950 by Albert H. Halff, D.Eng., PE, and today based in Richardson, Halff preserves Dr. Halff's legacy of integrity, dedication to client service and commitment to quality.

Halff's areas of expertise include:

- Program Management & Project Management
- Civil Engineering
- Water Resources/H&H/Stormwater
- Water & Wastewater Utility Design
- Structural Engineering
- Surveying/Mapping/Parcel preparation
- Right-of-Way (ROW) Acquisition Services
- Infrastructure/Site Development
- Environmental Engineering and Science
- Planning/Landscape Architecture
- Subsurface Utility Engineering
- Construction Management
- Visual Technologies

UNIQUE QUALIFICATIONS

- A local full-service technical staff - Halff has been in Austin since 2001 and we have 55 staff in our local Austin and Georgetown offices. We provide civil engineering, planning, environmental, GIS, surveying, utility locating, and ROW acquisition all from our local offices. We provide the technical expertise you want from a large engineering firm, yet with the personal relationships, client service, and responsiveness that you would expect from a smaller firm.
- Experience in the City of Taylor - We have served the city of Taylor for a number of years and have developed a half dozen various projects in the city ranging in size from the Lake Drive culvert replacement to Second Street reconstruction. We have worked with the city staff, the city engineer, and been involved in presentations and open houses in Taylor to both the city council and the general public. Local projects include: the Stormwater Master Plan, the Dickey Street Drainage project Phases I and II, Municipal Storm Water Utility, Lake Drive Culvert Replacement, and the Second Street / Business 79 roadway reconstruction & drainage projects.
- Stormwater/Drainage Experts - Water resources has been a core service of Halff since its inception 63 years ago. Our specialized expertise includes stormwater and floodplain management, hydrology and hydraulics analysis and design, drainage infrastructure analysis and design, 1D/2D open channel and closed conduit modeling, stormwater quality, GIS applications, and design of channels, culverts, detention/retention, and other flood control facilities.
- A Focus on Municipal Service - We work predominantly for municipalities and public agencies and are well versed in the demands that councils and citizens expect from their city. We have served many local cities with similar issues to Taylor including Round Rock, Buda, Kyle, Pflugerville, Georgetown, Cedar Park, San Marcos and many others.



B. CONSULTANT PROFILE

B1. HALFF ASSOCIATES, INC.

Founded 63 years ago (1950) in Dallas, Texas, Halff first established its roots as a civil engineering firm. Through the years, the firm has expanded to cover the state of Texas with full-service engineering, environmental services, surveying, architecture, right-of-way acquisition, landscape architecture, planning, and visual technologies. We continue to be true to the principles of our founder, Dr. Albert Halff, PE – integrity, dedication to client service, and commitment to quality – and in doing so have maintained decades-long relationships with many of our clients.

B2. PROJECT MANAGER

Michael Moya, PE, CFM, Vice President

4030 W Braker Lane, Suite 450

Austin, TX 78759

P: (512) 777-4550

F: (512) 252-8141

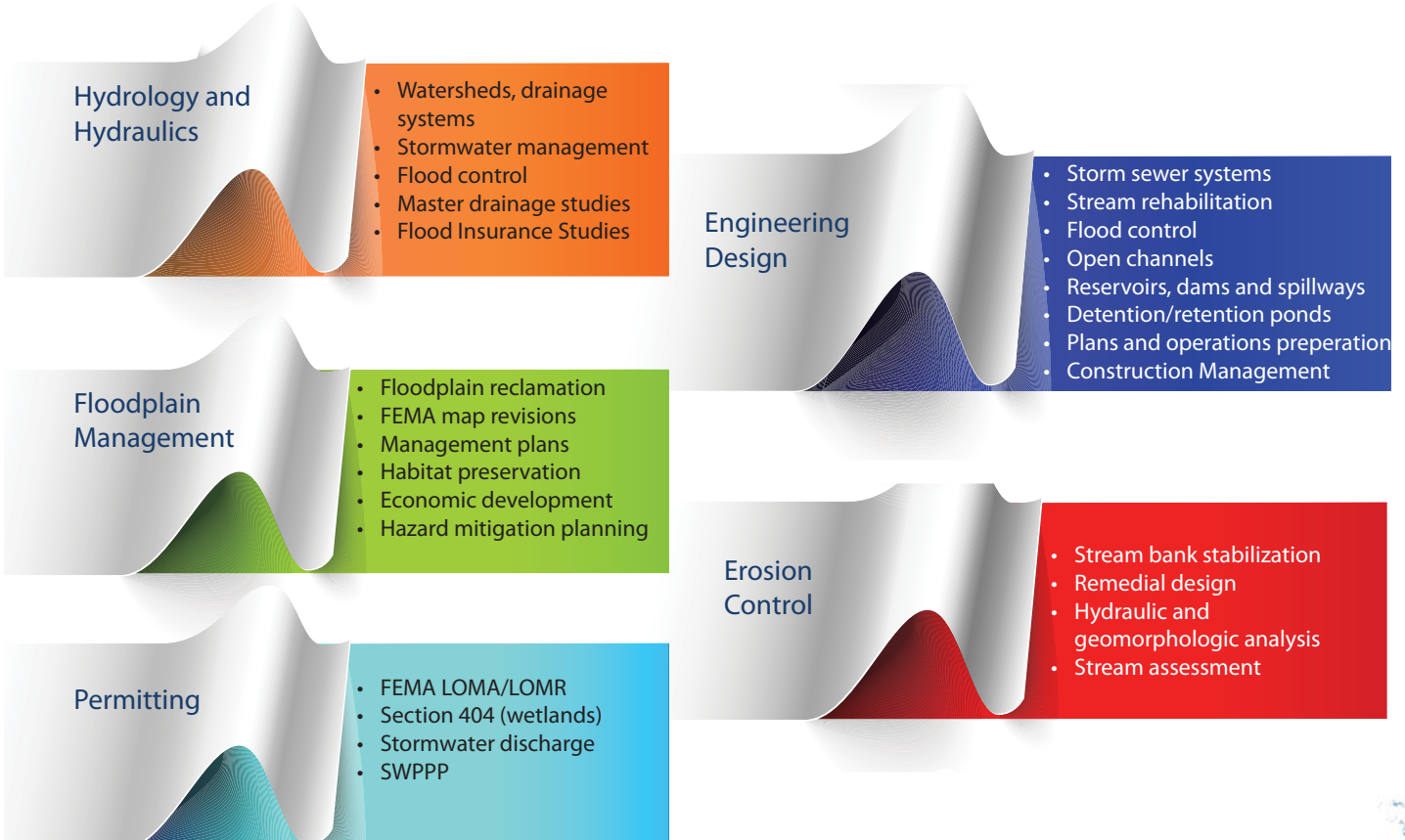
C: (512) 417-3858

E: mmoya@halff.com

B3. HALFF QUALIFICATIONS FOR THIS PROJECT

Water is among our most precious assets — it can also be a disruptive and destructive force of nature. This valuable resource must be protected and preserved and, in many instances, controlled and contained to harness its benefits, retain its purity and maintain our way of life. Managing water resources requires extensive environmental sensitivity and technical expertise. Halff's team of highly skilled and tenured professionals creates cost-effective, maintainable and sustainable solutions for municipalities, governmental agencies and developers.

DRAINAGE AND FLOODPLAIN MANAGEMENT EXPERTISE



B4. QUALIFICATIONS OF PROJECT MANAGER AND KEY TEAM MEMBERS

Michael Moya, PE, CFM – Principal in Charge - Current Availability 30-40%

- 28 years of experience (all with Halff Associates) designing, analyzing and managing public projects
- Worked with the City of Taylor for past 10 years
- Directed comprehensive drainage studies and/or designs for multiple Texas municipalities including: Austin, Arlington, Bryan, Colleyville, Corsicana, Duncanville, Fort Worth, Grand Prairie, Hurst, Lubbock, McAllen, Round Rock, San Marcos, and Taylor Texas.
- Vast knowledge of H&H methodologies, approaches, and can anticipate/overcome potential challenges
- Through successes/lessons learned – developed detailed QC program for Halff's water resources department including project review checklists for all project milestones

Eric Ratzman, PE – Task Leader, Engineering Design - Current Availability 40-60%

- 19 years of experience (all with Halff Associates) designing and managing public projects
- Experience designing and implementing over 50 public projects
- Storm drainage design experience in the city of Taylor
- Specialized expertise in:
 - o Design and Plan preparation
 - o Specification writing
 - o Contract bid documents
 - o Agency coordination, and
 - o Construction management

Cindy Engelhardt, PE, CFM – Task Leader, Drainage Studies - Current Availability 35-60%

- 7 years of experience (all with Halff Associates) analyzing and managing drainage studies
- Committed leader/manager that demonstrates quick responsiveness to all project needs
- Excellent understanding of H&H methodologies and has proven experience implementing successful drainage improvements

B5. CURRENT WORKLOAD AND AVAILABILITY

Principal-In-Charge, Mike Moya, PE, CFM is 100% committed to assigning the staff resources to advance project(s) and meet the city's schedule. We have ample resources, beyond those identified on the org chart to meet whatever schedule is needed. All of the individuals assigned to this project are available and committed to meeting the city's schedule for developing multiple projects to meet the city's expectations.

Halff has recently completed three large assignments, and will be completing two additional major assignments during the first quarter of the year. Halff will have the staff ready to commit to Taylor's project. Current workload for the Halff Austin office includes:

- Round Rock Stormwater Master Plan, Round Rock (90% complete)
- Hays County Master Drainage Plan, Hays County (75% complete)
- Hunter Road Drainage, San Marcos (99% design complete, construction phase remaining)
- Heatherwilde Blvd., Pflugerville (100% design complete, utility relocation & construction phase remaining)
- Ranch Road 12, San Marcos (30% complete)
- IH 35 Ramp Reversal, Drainage and Water Quality, Round Rock (90% complete on hold)
- RR 150/FM 2770 Bicycle Improvements, Kyle (90% complete)
- RM 620 Deepwood to IH 35, Round Rock (30% complete)



C. RELATED PROJECT EXPERIENCE

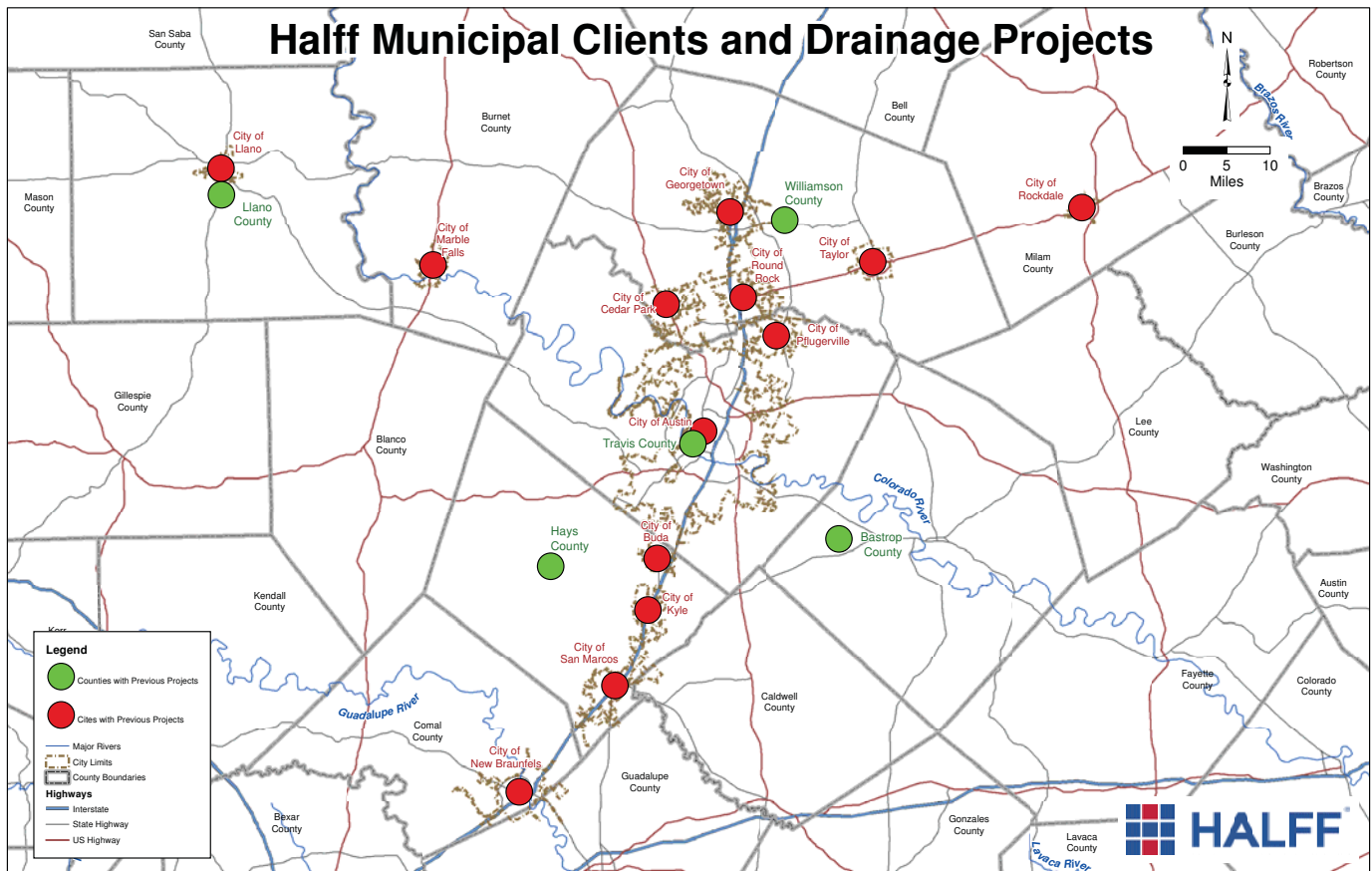
C1. RELATED EXPERIENCE IN TEXAS MUNICIPALITIES

Halff is considered a premier stormwater management, drainage planning, and design firm in Texas. Our technical expertise combined with our holistic approach to drainage and stormwater analysis and design is largely responsible for this prominence.

Municipal services make up more than 65% of Halff's practice. **We have proven over and over again that we understand the particular needs of municipal clients and can be trusted with the significant responsibility of working with limited taxpayer funds.** We have served the city of Taylor on local projects include: the Stormwater Master Plan, the Dickey Street Drainage project Phases I and II, Municipal Storm Water Utility, Lake Drive Culvert Replacement, and the Second Street / Business 79 roadway reconstruction & drainage projects. We have also served many local cities and counties with drainage solutions including the cities of Austin, Round Rock, New Braunfels, Buda, Kyle, Pflugerville, Georgetown, Cedar Park, San Marcos, Marble Falls, and the counties of Williamson, Travis, Hays, Llano, Bastrop, and many others.

Halff has extensive experience in hydrologic, hydraulic, and flood damage computer analysis, flood control planning, and flood plain management, and detailed design of storm sewer systems. **The Austin office has designed and produced construction documents for over 12 miles of public storm sewer systems in the last five years alone.** We have also prepared detailed storm water management studies, CIP and implementation plans for numerous communities and counties throughout Texas. As part of FEMA's Map Modernization, and under the leadership of Mr. Moya, Halff produced FEMA Flood Insurance Re-Studies and Digital Flood Insurance Rate Maps (DFIRM) for 51 Texas Counties.

We will work with the city of Taylor as we have in the past to determine real-world solutions that can be implemented with available budgets and time-frames.



C2. CLIENT REFERENCES

KEVIN SHUNK, P.E., CFM

City of Austin
Supervising Engineer, Watershed Protection Department
One Texas Center
505 Barton Springs Road
Austin, TX 78704
(512) 974-9176

ALYSHA GIRARD, P.E., CFM

City of Round Rock
Storm Water Program Manager
2008 Enterprise Drive
Round Rock, TX 78664
(512) 218-6646

TOM WORD

City of Pflugerville
Assistant City Manager
100 East Main St., Ste. 300
Pflugerville, TX 78691
(512) 990-4364

CHARLES HICKMAN, P.E., CFM

Guadalupe-Blanco River Authority
Engineer
933 East Court Street
Seguin, TX 78155
(830) 379-5822

ELSTON D. ECKHARDT

USACE - Fort Worth District
Chief, Civil Project Management Branch
PO Box 17300
Ft Worth, TX 76102
(817) 886-1378

JOHN DEAN, AICP

City of Round Rock
Assistant Transportation Director
2008 Enterprise Drive
Round Rock, TX 78664
(512) 218-6617

MICKEY REYNOLDS

Texas Colorado River Floodplain Coalition
Executive Director
P.O. Box 2533
Cedar Park, TX 78613
(512) 260-1366

CLINT GARZA

Hays County
Director of Development Services
2171 Yarrington Rd.
San Marcos, TX 78666
(512) 393-2150

"[Halff] maintained constant contact with the City of Taylor, thus keeping us apprised of the project on a day-to-day basis."

"Halff has performed in an excellent manner and is extremely amenable to changes as needed or necessary."

- Jim Dunaway, City Manager of Taylor, Texas

"Just wanted to recognize the nice job you and your team have done on the Lake Drive Culvert project. You have been very thorough ... and fast in preparing the drawings the City of Taylor needs."

This is why the City will keep hiring Halff. Nice job putting Eric in charge,

Thanks again and keep it up"
-Casey B. Sledge, P.E., AICP, CFM, City of Taylor City Engineer

"Mr. Ratzman has been a pleasure to work with –he communicates well and promptly responds to any requests or needs that we have. His work products are always of high quality, and exhibits and other documents he or his firm have created have always exceeded our expectations. Mr. Ratzman does a good job of making himself available to his clients – it is very easy to arrange a meeting with him. Because of my experience with Mr. Ratzman as our project manager, we would definitely consider hiring him again for future work with our agency."

- John Dean, AICP, Assistant Transportation Director, City of Round Rock

"...I consider this team the leaders in the state in flood mitigation studies and project implementation."

- Gilbert Ward, Texas Water Development Board



C3. RECENT PROJECT EXPERIENCE

STORMWATER MASTER PLAN || CITY OF TAYLOR, TEXAS

COMPLETED: 2005 **Cost:** \$100,000 **REFERENCE:** Casey Sledge, Sledge Engineering (512) 365-1888

Halff Associates will soon complete Phase 1 of a Storm Drainage Master Plan for the City of Taylor. The objectives of this project are to provide the City with technical data for decision-making to help analyze existing flooding problems, evaluate alternatives to reduce flood damages, and research/evaluate funding sources for the study and planning of future drainage improvements. The project study included the following work items:

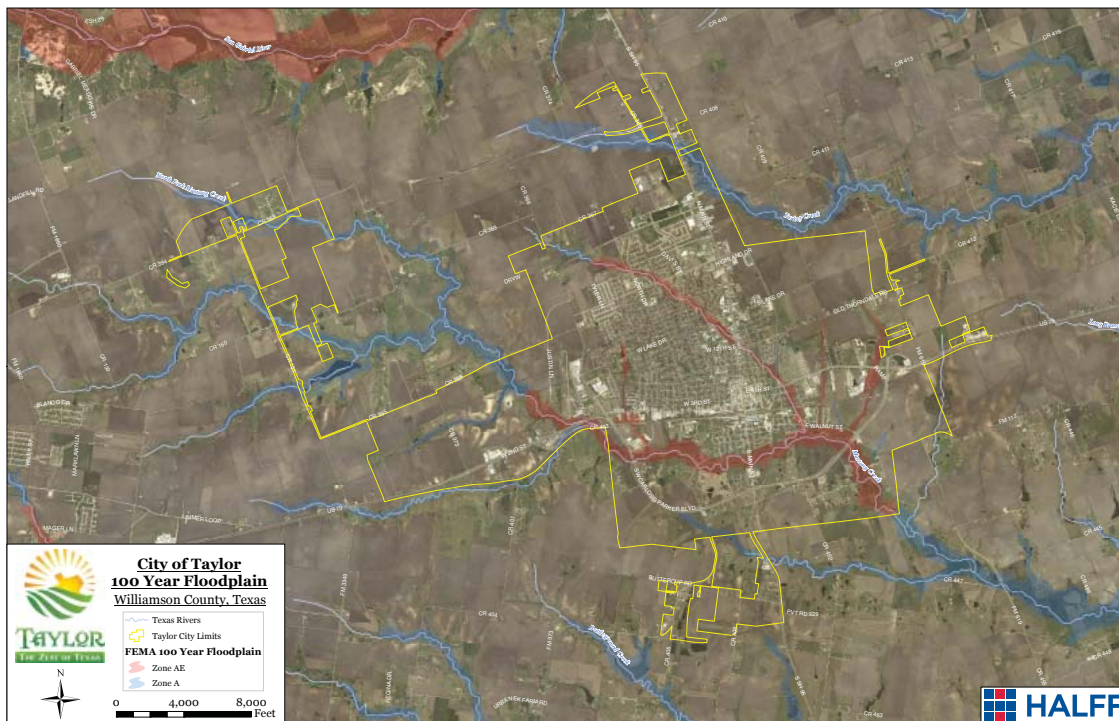
- Hydrologic Study
- Drainage Study of Dickey Street Neighborhood
- Drainage Utility Feasibility

The City of Taylor is located in Williamson County and is realizing significant growth. Drainage problems plague the City in the form of riverine flooding from Mustang Creek and its tributaries and local drainage flooding from an old, degraded storm drain system. Halff Associates created an updated hydrologic model using HEC-HMS to determine the existing and fully-developed conditions peak discharges in Taylor's streams.

Frequent flooding due to an aging storm drain system occurs in the Dickey Street neighborhood, which is on the south side of the City. Halff prepared a preliminary design plan that investigated numerous options to relieve the flooding. We surveyed the storm drain inlets, gutters, culverts, and street cross-sections to be used as input for our hydraulic model. We modeled the storm drain system using Haestad's StormCAD software to determine the capacity of the existing system. Alternatives were modeled to determine their effectiveness at minimizing flooding and probable estimates of construction cost were determined. A phasing plan was recommended to assist the City in planning for the proposed improvements.

To assist the City in raising funds for drainage specific projects, a drainage utility fee feasibility report was prepared. This report summarized drainage utilities in other municipalities in the state and provided levels of funding that the City could realize if they decide to implement such a strategy.

Halff has also prepared an application to the Texas Water Development Board for a Flood Planning Study. The intent of the study is to continue the City's efforts to identify and mitigate flood hazards by completing a hydraulic analysis of Mustang Creek and its tributaries.



DICKEY STREET DRAINAGE IMPROVEMENT PROJECT (PHASE I & II) || CITY OF TAYLOR, TEXAS**COMPLETED:** 2007 (Phase 1) 2012 (Phase II) **Cost:** \$1,200,000**REFERENCE:** Jim Dunaway, City of Taylor, (512) 352-3774

Halff Associates was retained by the City of Taylor for storm sewer rehabilitation design in the Dickey Street residential neighborhood west of Highway 95 and south of Business Highway 79. The proposed project was a result of a previous Stormwater Masterplan developed by Halff Associates for the City of Taylor. This neighborhood was recognized as having significant flooding due to an inadequate drainage system that received over 70-acres of runoff. In addition, the system connected to an existing, undersized pipe along Sturgis Street that received just under 200-acres of runoff from the Taylor business district before discharging into Mustang Creek. The proposed drainage improvements were developed using City of Austin drainage standards and were modeled using both HEC-HMS and StormCAD. The design resulted in replacement of over one-mile of storm sewer and provided 100-year flood protection.

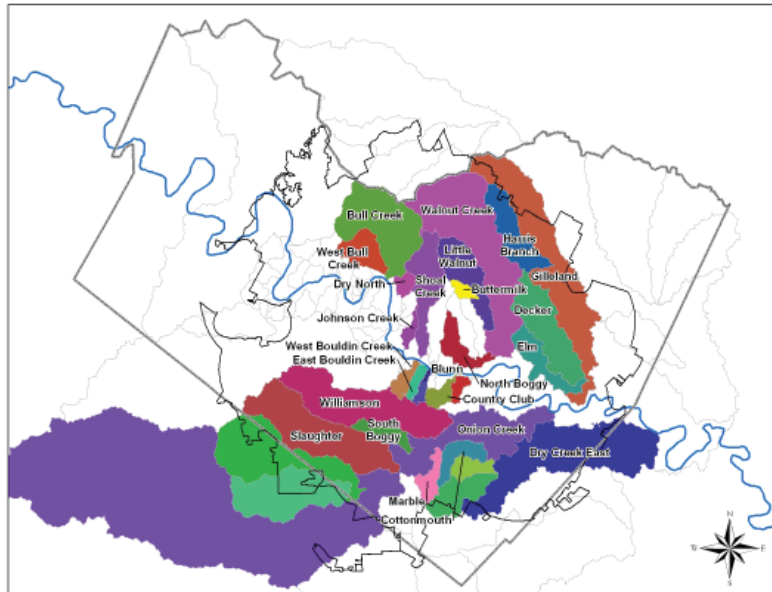
Due to limited Community Development Block Grant (CDBG) funding for the project, the design was split into two phases. Phase I resulted in design and construction of 1,150 linear feet of 8ft x 5ft Reinforced Concrete Box Culvert (RCBC) along Sturgis Street that handled approximately 700 cfs. Phase I also included over 2,250 linear feet of Reinforced Concrete Pipe (RCP) needed for the residential neighborhood that varied in size from 18in to 54in. Phase II continued on where the Phase I residential network left off and resulted in design and construction of over 1,600 linear feet of RCP that varied from 18in to 42in. The two phases totaled 10 storm manholes and 30 curb inlets and required various water and wastewater pipe replacements. Both phases required street repair that resulted in over 5,700 square yards of asphalt paving. Due to the residential area, traffic control design was required and generally consisted of block by block construction with one lane closures and detours.



MULTIPLE CITY OF AUSTIN WATERSHED STUDIES || CITY OF AUSTIN, TEXAS

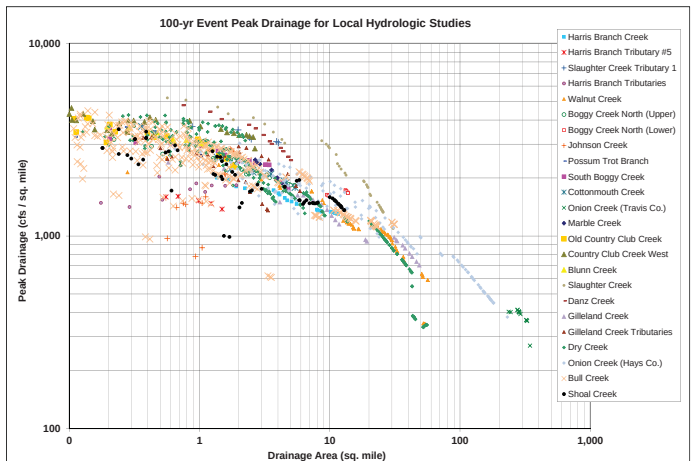
COMPLETED: 2007-2014 Cost: \$4,190,000

REFERENCE: Kevin Shunk, City of Austin, (512) 974-9176



The city of Austin utilized partnerships with FEMA and USACE during the Travis County Map Modernization Flood Insurance Study update. FEMA/Travis County/City of Austin commissioned Halff to prepare hydrologic and hydraulic analyses of 115 miles of stream using detailed analysis and 10 miles of stream using limited detailed analysis in multiple Travis County watersheds (Phases 1&2). Utilizing its Cooperating Technical Partner (CTP) agreement with FEMA, the city of Austin commissioned Halff to prepare and oversee hydrologic and hydraulic analyses of 130 miles of stream using detailed analysis and 25 miles of stream using limited detailed analysis (MAS 2, 3 & 5). The city of Austin also commissioned Halff to prepare and oversee hydrologic and hydraulic analyses of 110 miles of stream using detailed analysis in the Gilleland and Dry Creek East Watersheds. For each stream identified in these studies, new hydrology and hydraulics were developed in accordance with the FEMA Guidelines and Specifications. Technical Support Data Notebooks (TSDNS) were prepared and submitted to FEMA, the RMC and the city of Austin for review and approval.

To develop reliable, defensible, and consistent modeling and mapping products, Halff worked closely with the City's proactive floodplain management staff to establish comprehensive H&H modeling and terrain building methodologies/criteria to satisfy city of Austin existing and future needs while maintaining compliance with Federal Guidelines and Specifications for Flood Hazard Mapping Partners. Fully developed conditions peak flood discharges were developed for the 4% and 1% annual-chance storm events. These fully developed peak flows were included in the hydraulic model for each stream. Floodplain mapping was provided to FEMA in accordance with the guidelines and specifications, while fully developed conditions models and mapping were provided for the City's use in regulating development in and near flood hazard areas. The fully developed conditions floodplain mapping was not included on the Travis County Digital Flood Insurance Rate Maps. For the new hydraulic models, extensive field surveys of bridges, culverts, and other structures were combined with the city's LiDAR-based topographic mapping, to produce the required digital terrain models. HEC-GeoRAS and ArcGIS tools were utilized to develop hydraulic models of the streams.



BUS 79/2ND STREET ROADWAY, DRAINAGE AND UTILITY IMPROVEMENTS || CITY OF TAYLOR, TEXAS

COMPLETED: 2008 Cost: \$9,000,0000

REFERENCE: Bob Daigh, Williamson County, (512) 943-3330

The project includes approximately 7,530 lf of existing roadway along 2nd street from US79 to Main Street (SH95) in the City of Taylor, Texas. About 6,900 lf of existing four-lane, undivided roadway with shoulders were converted to a five-lane roadway with curb, gutter and sidewalk on the north side. Project includes a full depth repair of 665 lf of four-lane undivided roadway with curb and gutter.

Services included a roadway schematic, a drainage report, plans specification and estimates (PS&E) for drainage improvements across Union Pacific Railroad (UPRR), and PS&E for roadway reconstruction. The roadway project involves reconstructing the existing four-lane, undivided rural roadway section with shoulders and side ditches to an urban roadway section with curb & gutter and an enclosed storm sewer system. The recommended pavement section was four (4) inches of HMAc on 16 inches of flexible base. The project team reduced the required pavement section by reusing existing base material and specifying geogrid within the base course.

The condition of existing water and wastewater systems within the right-of-way were evaluated and recommended for replacement. Environmental services included an Archeological Survey, a Historic Resources Survey, and jurisdictional Waters of the U.S. determination (Section 404 Permitting). Project also included coordination with project stakeholders including: Williamson County, City of Taylor, TxDOT, UPRR, and public involvement.



KYLE STREETSCAPE IMPROVEMENTS || CITY OF KYLE, TEXAS

COMPLETED: 2008 Cost: \$1,500,000 REFERENCE: Kerry Urbanowicz, City of Kyle, (512) 262-3939

The project includes approximately 900 lf of existing roadway along Center St. (FM 150) from Front Street to Burleson Road in the City of Kyle, Texas. Services included preparation of plans specification and estimates (PS&E) for drainage improvements, roadway resurfacing, paving, grading, signing and pavement markings, traffic control plan, utility coordination and extensive urban enhancements in downtown Kyle adjacent to the new City Hall. The urban enhancements included broom finished sidewalk with integral colored banding, curb ramps, integral colored concrete crosswalks, pedestrian lighting amenities, irrigation system for new live oak trees and aesthetic trash receptacles and benches. The pedestrian amenities were designed to comply with TAS requirements. The existing above ground drainage system was replaced with an enclosed storm sewer system. Project included coordination with the following entities: City of Kyle, utility companies, TxDOT, UPRR as well as public involvement.



HAYS COUNTY INTERIM FEASIBILITY STUDY || HAYS COUNTY, TEXAS

COMPLETED: 2013 Cost: \$633,000 REFERENCE: Marie Vanderpool, USACE, (817) 886-1424

The USACE Lower Colorado River Basin Hays County Interim Feasibility Study is located in the northern half of Hays County. Hays County has partnered with the USACE and the TWDB to update modeling and develop flood protection planning information for streams in the northern half of Hays County in the Colorado River watershed. This study is being funded through a USACE Feasibility Cost Share Agreement (50%), a TWDB Flood Protection Planning Grant (25%), and local funds (25%).

Halff developed the existing and future conditions hydrology, floodplain hydraulics, alternatives analysis, environmental, and economics for major streams within the Onion Creek, Bear Creek, Little Bear Creek, Barton Creek and Pedernales River watersheds located within Hays County. Final hydraulic analyses have been developed for approximately 318 miles of stream including about 105 miles of detailed study that required field surveys to be incorporated into the hydraulic models. Flood reduction alternatives were developed for damage centers in Buda and Dripping Springs as well as conceptual regional detention options on Onion Creek. An inventory and flood risk analysis based on flood levels and average daily traffic counts was also performed for low water crossings within the study area resulting in a ranking of crossings from highest to lowest flood risk.

Halff developed a seamless basin wide terrain model utilizing 2 separate LiDAR data sets, and integrated our models with GIS to ensure consistent and defensible products that are easily updated. To validate and obtain public support, Halff also calibrated H/H models and floodplain delineations with historical stream flow data and observed high water marks.

STORMWATER MASTER PLAN || CITY OF ROUND ROCK, TEXAS

COMPLETED: 2013 Cost: N/A REFERENCE: Lance Shellenberger, City of Round Rock, (512) 218-6609

Provided engineering services to (1) assess the viability of the City of Round Rock's storm water infrastructure, (2) identify problems and develop conceptual solutions, and (3) provide a systematic approach for allocating funds for storm water projects to the City's capital improvement program. The work focused upon the assessment of drainage maintenance problems in all of the City's drainage basins. Halff created a unique iPad app to gather and sort specific maintenance data. Halff worked closely with the City's staff to gather the appropriate level of detail from the field assessment efforts. Halff created a GIS map presenting the data and then used the assessment tool to score the damages at the various sites and aggregate specific projects as candidates for future CIP improvements. Field collection was performed utilizing a custom iPad application and project specific schema go database was produced to assess the streams and provide both an operations and Maintenance list (O&M) as well as a potential project list.

STORM WATER UTILITY || CITY OF TAYLOR, TEXAS

COMPLETED: 2011 Cost: 109,000 REFERENCE: Casey Sledge, Sledge Engineering, (512) 365-1888

Developed impervious areas based on aerial imagery to support a storm water utility. The impervious areas within the city were digitized and then associated with the appraisal district parcels to determine the percent imperviousness of each property. The parcels were then associated with the city's master water billing account database to determine the property classification, either residential or non-residential. Analysis of the residential parcels was performed to find the average impervious area, which then became the value for the Equivalent Residential Unit (ERU). Impervious area calculations were then made for the non-residential properties to determine their ERU value. Halff assisted the city staff with multiple public meetings to communicate the proposed utility to the community.



THAXTON ROAD CULVERT REPLACEMENT || AUSTIN, TEXAS

COMPLETED: 2011

Cost: \$554,000

REFERENCE: Roxanne Cook, City of Austin (512) 974-3382

The project included preparation of a Preliminary Engineering Report (PER) and the development of plans, specifications, and cost estimate for the replacement of an existing undersized culvert (low water crossing) and reconstruction of 700 linear feet of roadway to prevent the 25-year storm event from overtopping the roadway. Development of the PER included a detail hydraulic analyses of existing and proposed road and culvert conditions for multiple storm frequencies. Alternatives analyzed included various multiple box culvert configurations and bridge alternatives for a range of design frequencies. Halff worked closely with Travis County and the City of Austin Mission Integration Project (MIP) Team to arrive at a final culvert configuration and roadway design that balanced multiple goals including: prevent flood waters from overtopping the roadway, minimize flood risk to adjacent properties, reduce excess erosion and sedimentation, avoid environmental impacts, and adhere to the established construction budget.

The selected alternative consisted of multi-level multiple box culverts in which the boxes in overbank were set a higher elevation than the boxes in the main channel. This was done to keep low flows contained in the middle boxes to minimize sedimentation in the boxes and avoid impacts to jurisdictional waters of the U.S. The culverts were sized to pass the 25-year and the roadway elevation was set to avoid an increase in the 100-year event. Following County and City approval of the PER, the project team prepared plans and specifications for construction. The project was bid as an additive alternate to the McKinney Falls Parkway Roadway Improvements.



LAKE DRIVE CULVERT REPLACEMENT || CITY OF TAYLOR, TEXAS

COMPLETED: 2008

Cost: \$114,758

REFERENCE: Casey Sledge, Sledge Engineering, (512) 365-1888

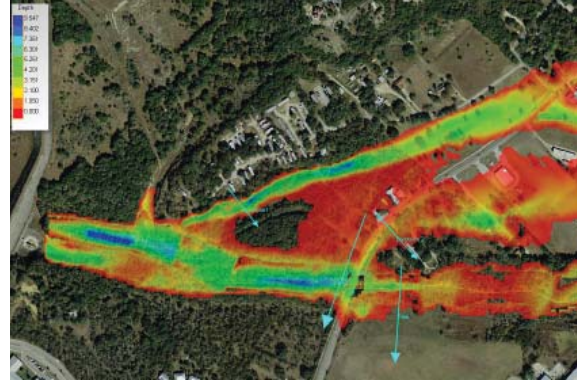


Project Manager for the design and preparation of plan, specifications, and estimate for what the city deemed an "emergency culvert replacement" due a partial pavement failure above the existing corrugated metal pipe culverts crossing Lake Drive. Halff was called to the site to help determine a temporary fix and then quickly design the permanent culvert replacement. The permanent culvert was three 6-ft x 4-ft concrete boxes designed to pass the 25-yr frequency flood event, whereas the existing culvert was analyzed to be overtopped by a 5-yr frequency event. The existing pavement was replaced and guardrail was replaced and extended for added safety. The new culvert was lengthened to accommodate a sidewalk and pedestrian railing. Riprap channel protection and erosion control were included in the plans. Halff also assisted the city with placing the purchase order for pre-cast boxes from the supplier so that the culverts would be pre-fabricated and ready for delivery as soon as the contractor was selected through the bid process. This expedited the installation of the culvert and thereby minimized interruption to traffic flow

FM 2439 (HUNTER ROAD) || CITY OF SAN MARCOS, TEXAS

COMPLETED: 2013 Cost: \$9,000,000 REFERENCE: Richard Reynosa, City of San Marcos (512) 393-8235

The FM 2439 (Hunter Road) project is from Wonder World Drive to Bishop Street in San Marcos. Hunter Road is an arterial road with a low water crossing that is subject to periodic flooding. The project scope includes the widening of a 2-lane rural roadway to an urban, curb & gutter section with bike lanes and sidewalks. The design included a bridge over Purgatory Creek that allows for safe passage during the 4% annual chance (25-year frequency) flood event as well as a future hike and bike path beneath the roadway. Drainage design included the roadway storm sewer system and a cross culvert as well as detailed hydrologic and hydraulic analysis of Purgatory Creek and the hydraulic design options for the bridge structure to be proposed.



Utilizing a composite of LiDAR, field survey and proposed design data, Halff developed a terrain model for the study area. Halff then prepared detailed HEC-HMS and HEC-RAS hydrologic and hydraulic models to evaluate existing conditions and options regarding the proposed roadway grade and bridge structure. With a braided stream network crossing over the proposed roadway, prepared a dynamic two-dimensional floodplain model in XPSWMM to quantify the split flows of the diverging streams and ensure a confidence in the design discharges utilized to size the proposed bridge. Using HEC-RAS modeling, Halff prepared conceptual designs of various bridge alternatives ensuring minimal adverse impacts to adjacent property and determined the most viable and cost effective option was a multiple short span 125 ft bridge.



BUS 79 DRAINAGE IMPROVEMENTS || CITY OF TAYLOR, TEXAS

COMPLETED: 2012 Cost: \$4,600,000 REFERENCE: Bob Daigh, Williamson County, (512) 943-3330



Manager for the development of plans, specifications and estimate of drainage improvements south of Business 79/2nd Street (BUS 79). The existing cross culverts at UPRR were evaluated and proposed to be replaced by jacking new pipes as necessary to alleviate current flooding issues and to provide a sufficient outfall for the upstream roadway drainage system. Structures and pipes were analyzed and designed for E80 railroad live loading per AREMA requirements.

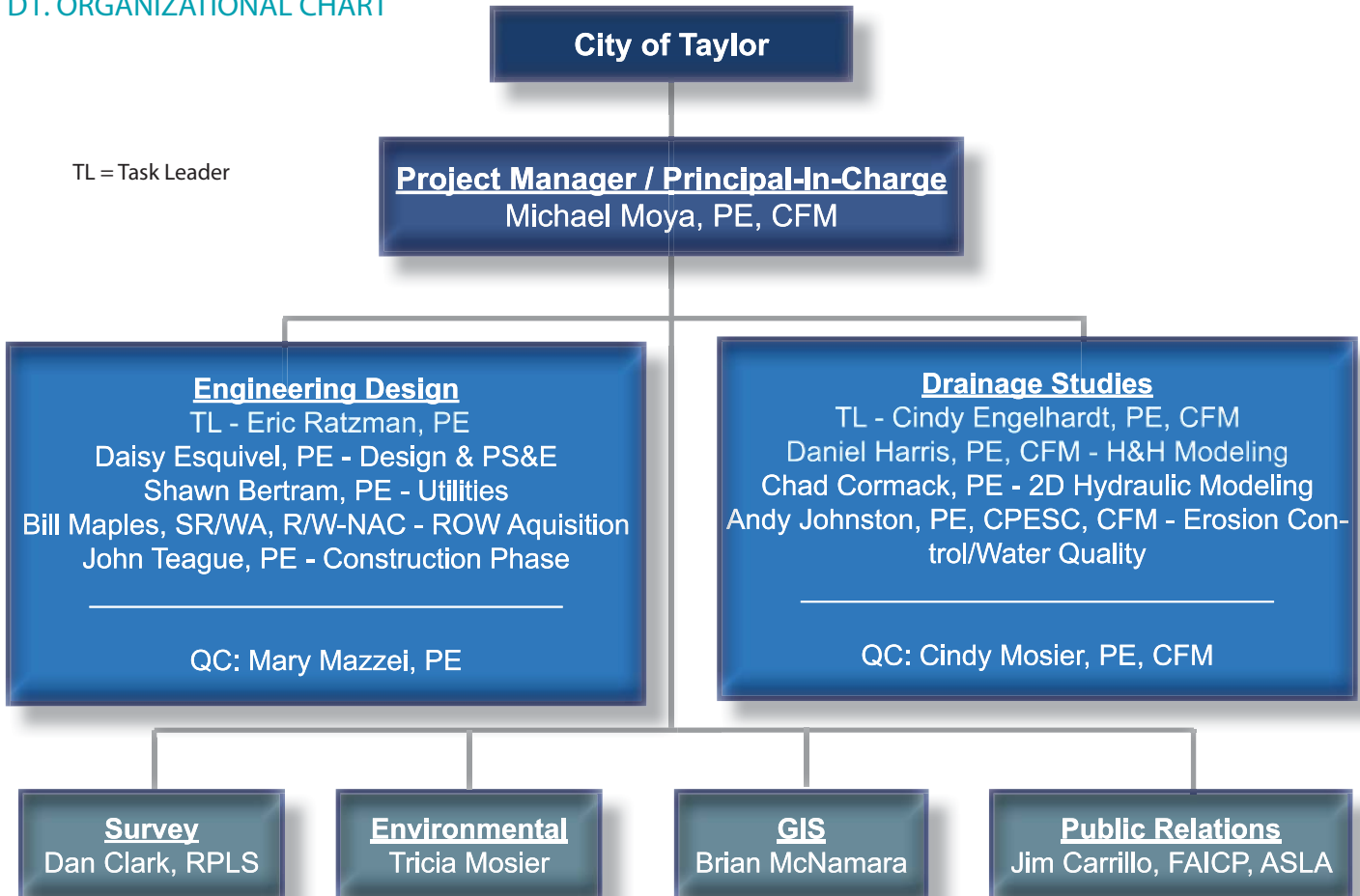


Improvements consisted of replacing four culvert crossings under the Union Pacific Railroad, three culvert crossings under Welch Street, improvements to existing channels between BUS 79 and the UPRR, improvements to existing channels parallel to the UPRR on the north side of the railroad, new storm sewer between BUS 79 and the UPRR, and improvements to existing storm sewer from the UPRR to Dickey Street. The project included: hydraulic evaluations of the potential impacts to receiving outfall channels, existing bridges, culverts, and storm drains. The project also included topographical survey, easement preparation, SUE evaluations of existing utilities located along the project limits (Level B), environmental permitting, and construction administration. Environmental services included an Archeological Survey, a Historic Resources Survey, Waters of the US and Biology (Section 404 Permitting).

D. PROJECT TEAM

Halff has been providing our clients a full range of services for more than 60 years. Halff's success is a result of the company's ability to develop the right team of resources to perform any project. Halff has successfully completed thousands of projects on time, within budget, and in accordance with the specified scope of work. The capability to commit the necessary resources to successfully complete projects similar in scope to those anticipated for this contract is clearly demonstrated in our proposal.

D1. ORGANIZATIONAL CHART



D2. PROJECT TEAM RESPONSIBILITIES

The structure the Halff Team is as follows: Mike Moya will act as Project Manager and will be assisted by Task Leaders, Eric Ratzman and Cindy Engelhardt for Engineering Design and Drainage Studies, respectively. Mike and the Task Leaders will be supported by engineers, GIS, and water resource planners within the firm. Their expertise will ensure that all of Taylor's drainage needs can be met. As our streamlined organizational chart below indicates, Mike Moya, PE, CFM, Vice President will serve as Project Manager/Principal-In-Charge and will be the primary point of contact for the city of Taylor. All members of the project team will report to him. Mike will oversee the project and ensure that all necessary resources are provided to meet the city's expectations.

D3. SEE APPENDIX FOR PROJECT TEAM RESUMES

E. PROJECT APPROACH

City staff can often be overwhelmed with citizen requests, complaints, and project tasks. Halff's goal is to provide the City with an outside, on-call source of trained staff to supplement the City staff, on an as-needed basis, for drainage problem evaluations, solutions and implementation plans. Our team has established a successful method for providing communities with immediate assistance when tasks arise. Halff's Project Manager will be a one-stop call to accomplish the City's goals effectively and efficiently in order to maximize limited municipal resources. Halff brings the City extensive experience in floodplain management, hydrology and hydraulics, Geographic Information Systems (GIS), drainage assessments and design, and stormwater management. This experience greatly benefits the City by allowing tasks to be completed with creative solutions within an expedited schedule.

WORKPLAN

Halff's Project Manager, Mike Moya, will serve as the City's main point of contact when any tasks arise. He is committed to providing the City with responsive service and therefore will immediately begin the project workflow once the task is discussed. Mike's focus on Project Management follows his management philosophy.

1. EXPECTATIONS



Establishing clear expectations of the project team is key to ensuring a successful outcome. Mike will prepare a simple letter authorization submitted via email that includes the proposed scope outlining the tasks necessary to complete the City's request. A proposed fee and schedule estimate will be included with submittal milestones. This will ensure that both parties have an understanding of the request and agreement upon the steps necessary to complete the assignment. In addition to the submittal milestones, project status reporting expectations will be defined at the start of each task.

2. REPORTING



Regular status report updates will be developed and communicated to the City in order to ensure the goals of the project are on track for success. Mike will work with each Task Leader to prepare the Project Status Reports for the City staff. Regular updates and open communication will ensure that all tasks stay on schedule and budget. Any concerns or questions that could affect the task's schedule or budget will be immediately addressed by the Project Manager and communicated with the City staff.

3. EXECUTION



Halff's Task Leaders are experienced professionals in a variety of specialties so that our team can successfully execute any task that comes our way. Mike will assign the task to the most appropriate experienced Task Leader that can execute the actions outlined in the scope approved by the City. The key to achieving success is open communication between the Task Leaders, Project Manager, and the City.

OUR TEAM'S PRIORITY IS PROVIDING THE CITY WITH EXCELLENT AND EFFICIENT SERVICE SO THAT THE CITY STAFF CAN MORE EASILY COMPLETE THEIR DAILY TASKS.



KEY TASKS IN PROJECT APPROACH

- Project Initiation
- Data Collection
- Hydrologic and Hydraulic Analyses
- Alternatives Analysis and Constraints
- Public Outreach
- Project Selection and Estimates of Probable Construction Cost
- Detailed Design Plans and Specifications
- Project Advertisement and Construction Administration

PROJECT INITIATION

Following Notice-to-Proceed, the Halff Team will conduct a formal kick-off meeting with City staff to confirm project objectives and set expectations. Specific objectives of the project initiation are to: determine the version and specific attributes of the City's current GIS database; obtain city drain-age complaint files and all associated documentation of flood and erosion risk; acquire record plans and plats; initiate prioritization of the field data collection effort based on known flood and erosion problems and determine if there is a need for further H&H modeling; obtain information on the storm drain infrastructure and determine to what extent inventory and analysis is needed; and discuss the extent of field data collection data needed. Organizing project priorities and discussing the City's drainage planning needs will ensure delivery of a final product that will be beneficial to the City.

DATA COLLECTION / GIS

The Halff team has extensive experience performing field investigation and assessments. The project team will inventory and compile all available GIS data including the latest orthophotos, LiDAR, parcel data, utilities, storm drainage networks, floodplains, etc. A customized Mobile GIS application could then be developed that is compliant with the City's GIS database, to ensure that all field data can be easily integrated into the City's infrastructure. Advancements in mobile devices provide field-based personnel with the ability to efficiently capture, analyze, and display geographic information without the use of paper field data collection. Halff developed a mobile application to be used with smart phones and tablets to generate customized data collection forms, along with simple data collection procedures. This Halff application allows field crews to collect consistent attributed information for each storm water feature and water-way throughout the City.

Following completion of the field data collection the information will be verified utilizing the best available information. If necessary, our Team will conduct the necessary field surveys, CCTV, and SUE to verify any specific unknowns critical to project assessments.



HYDROLOGIC & HYDRAULIC ANALYSIS

Once project objectives and procedures are finalized with City staff, Halff will begin a modeling and analysis phase consisting of open channel hydrologic and hydraulic analysis, storm drain pipe network analysis and floodplain/level of service analysis. Existing modeling information will be assessed to determine if any further updates are needed. Hydrologic and hydraulic modeling studies will be performed for any streams or reaches that need to be updated. It is possible that 2D modeling be considered for complex overflows.

Storm drain pipe network analysis will begin by reviewing existing storm drain inventory collected. Storm drain inventory and modeling recommendations will be presented to the City for approval. Upon approval from the City, Halff will inventory any needed storm drain facilities and perform storm drain modeling updates.

Any needed inventory will be performed using a custom data collection application that can be used in the field with smart phones or tablet devices. If necessary, the storm drain pipe system will be assessed using a 2D planning level storm drain model to determine where drainage issues are occurring. Halff has extensive experience performing 2D storm drain analysis, including inventory and analysis of the Fort Worth storm drainage system and analysis of several city of Houston storm drain systems.

Upon completion of open channel and/or storm pipe system analyses, Halff will evaluate the results and determine potential hazard mitigation locations.

ALTERNATIVES ANALYSIS / CONSTRAINTS

The flood hazard assessment will generally be based on known flood and erosion hazards consisting of the City's drainage complaint database, roadway flooding records, effective floodplains and flood profiles, existing study data and available historical documentation. The Assessment will require the development of project constraint maps utilizing data obtained from the field investigations in conjunction with the latest orthophotos, historical photos, FEMA and City flood inundation maps, LiDAR, environmental constraints, utility locations, record plans, appraisal district parcels, etc. Senior staff will be responsible for conducting the actual project assessments including: conducting a site reconnaissance to confirm initial data collection efforts, developing concept mitigation plans, preparing estimates of probable cost, and preparing a brief summary document. In addition, our in-house full service Team has the expertise to provide specific input regarding engineering design, ROW, property & structure buy-outs, utility relocations, mobility (transportation and trails), park planning, environmental constraints, and economic development.

Where structures are at risk, a GIS database of the various homes/buildings and bridge/culvert crossings that are currently in risk of flooding will be prepared. Current effective floodplains could be utilized to develop depth grids utilizing the City's LiDAR. These depth grids will be overlaid onto aerial photos, parcel maps, and constraint maps to determine the exact buildings at risk and approximate depth of flooding. The value of each building will then be estimated from local parcel database information to assess and categorize specific flood risks based on the estimated tax value of all properties that could benefit from a mitigation project. A similar analysis will be performed on portions of the storm drain network where known flooding risks exist.

Bridge/culvert crossings will be evaluated based on existing detailed study models and flood profiles to estimate the depth and frequency of flooding over each crossing. This information will then be used in combination with estimates of level of service and traffic volumes at each crossing to prioritize improvements at these crossings based on the estimated improved mobility (benefit) due to bridge/culvert replacements.

PUBLIC OUTREACH

Mr. Moya and the Halff Team have developed extensive public outreach programs and have worked closely with city staff to execute public meetings for flooding concerns and proposed improvement projects. During FEMA's Map Modernization Program effective communication with citizens was of critical importance due to the large number of property owners affected by revised floodplains.

The Team has conducted more than 50+ public meetings ranging in size from a few concerned citizens to 100+ crowds with questions. Our team found that large scale exhibits, posters, and maps were not sufficient to fully communicate how changes in floodplains affected each meeting attendee. Therefore, the GIS Team at Halff developed a digital approach to communicating flood risk including tablet and web-based maps with address search capabilities to locate and zoom into each person's area of concern. The digital approach minimized the cost for preparing materials, and provided a more customized approach to addressing citizen questions and issues. Additionally, at Halff, we have a broad knowledge of the policies in place, legislation underway, and local insight into the causes for concerns from your citizens. Halff embraces the value that the public should have a say in decisions about actions that affect their lives. The public involvement process should provide participants with the information they need to participate in a meaningful way and should communicate how their input affects decisions.

Halff utilizes a variety of public involvement tools including:

- Printed public information materials (fact sheets, newsletters, brochures)
- "Before and After" renderings of project improvements
- Digital map resources including iPad, iPhone, Android, and Windows phone applications
- Newspaper inserts and feature stories
- Information hotlines
- Interviews and "coffee talks"
- Telephone and mailed surveys and questionnaires
- Websites
- Focus groups



PROJECT SELECTION AND ESTIMATES OF PROBABLE CONSTRUCTION COST

We have proven over and over again that we understand the particular needs of municipal clients and can be trusted with the significant responsibility of working with taxpayer funds. Halff has the expertise to make project selections with the information gathered. Critical elements in our process include:

- **Criteria:** The establishment of a suitable ranking criteria is dependent upon getting buy-in early in the process. We will work closely with City staff to develop a criteria that results in an implementation plan that optimizes the benefits to the citizens of Taylor.
- **Flexible:** Every client is different and would pick one project to implement before another project. We have a flexible approach and will work with you to determine the criteria and weighting system that best suits your needs.
- **Sustainable:** The selected project needs to be sustainable. We will develop alternatives that are long-term solutions.
- **Realistic:** We do not want to propose a project unless there is a need. Our project selections are based on cost effective solutions that meet practical needs of the community and minimize the level of risk.

The initial results of this assessment will consist of a comprehensive GIS database prioritizing the various flood/erosion hazard areas. A ranking system provides an objective comprehensive initial ranking without overemphasizing the actual project cost and benefits. Our cost estimates will be based upon recent project bid tabulations and accurate for budgeting purposes. Following the results of the initial project ranking, the project team will meet with City staff to review the data and confirm assumptions. The project team will then reconcile City comments and initiate engineering design.

DETAILED DESIGN PLANS AND SPECIFICATIONS

We have a team of civil engineers dedicated full-time to project design and production of plans and specifications for implementing projects, so we accomplish this work efficiently and accurately. No project is too big or too small for us to handle and we have designed projects within the city of Taylor from the quick and simple to the large and complex. We will make interim review submittals to the city in order to gain input and to discuss ways to value engineer the project to get the most improvements for the budget allotted. We review each of our designs for constructability and to identify potential issues before going to construction.

Potential Construction Issues:

Common issues that arise during construction projects include utility conflicts, ROW/easement/access issues, and sequencing issues or temporary/interim drainage conditions that exist only during construction. Halff proactively addresses each of these issues in our construction plans to prevent them from affecting or delaying the project. We handle utility location and relocation comprehensively as part of the design process, not as an afterthought. We also coordinate proactively with utility companies to ensure existing utilities are both known and relocated properly. **On the Second Street project there were over 12 miles of existing and proposed utilities within the 1.5 mile project and it was completed without any major conflicts or delays.**

Our in-house surveyor is aware that sufficient property monumentation is sometimes lacking the older parts of the city. We take extra diligence in identifying existing property lines and easements and resolving any discrepancies to ensure there are no encroachments. We also consider contractor access to the work site, which can be tough when it involves channels or swales through highly developed or residential areas. Temporary easements or access agreements will be negotiated / provided where needed to accomplish the work.

Finally, we consider the sequence of construction and the interim conditions that will occur between the existing and proposed conditions. We then provide guidance in our plans for constructing temporary drainage facilities so that flooding during construction is handled, as well as, making the contractor responsible for maintaining flow during construction activities.

Project cost controls:

Halff is highly conscious that budgets must be adhered to and we go to extra effort to protect the client from cost overruns. We use standard details and specifications to the extent possible in order to get competitive bid prices. We review every bid package and estimate to ensure our estimated unit prices are in line with current pricing and that bid quantities are accurate. **We write "tight" specifications to make sure that every item of work either has a specific bid item and specification, or is clearly delineated as non-pay or incidental to other bid items, thus minimizing the risk of change orders.**

We have often used add alternates in our bid packages so that (1) if bids come in lower than expected, there is the opportunity to accomplish more work using the same contractor/contract, and (2) if bids come in higher than expected, the base work can still be accomplished within budget. Halff has a history of completing projects within budget and with minimal change orders.

Finally, if unforeseen issues arise during construction, we are highly responsive and can be on-site the same day to assess the situation and provide timely, cost effective solutions to keep the project moving and avoid change order due to delay.

PROJECT ADVERTISEMENT AND CONSTRUCTION ADMINISTRATION

Halff is experienced in all aspects of bidding, contracting, reporting, inspection, claim avoidance, problem-mitigation, quality assurance, and contractor oversight. We will focus on the safety of the traveling public, the project team, and protection of adjacent property. Safety patrols will include review of hazardous material storage for compliance with federal, state, and local environmental regulations. Our staff will escalate issues quickly if resolution is not immediate. We have assigned a senior professional engineer to oversee the critical task of Construction Administration (CA).

Bidding: We can assist the city in any aspect of the bid process, from advertisement, bid tabulation and evaluation, to recommendation of award.

Inspection: The construction inspectors will verify and record that acceptable materials are incorporated into the work and constructed per the plans and specifications, and that the construction equipment and methods utilized are acceptable and notify the contractor, engineer, and city of any deficiencies.

Construction Materials Testing (CMT): Halff can contract with a testing firm, as required, to provide third-party quality assurance of materials used in the construction of the project.

Reporting: We can provide observation or even daily inspection logs/reports, quantity verification, and general progress as needed.

Partnering: We stress a partnering approach with the contractor and owner, and strongly believe in progress meetings held on a weekly basis with the contractor to discuss schedule and construction operations and seek to resolve construction issues at the lowest level possible.

Close-out: We will conduct a final inspection of all completed work, verify the accuracy of all final pay quantities, make recommendation for final payment to the contractors, and use our complete records to assure adequately detailed Record Drawing documentation of completed construction activities.

QUALITY ASSURANCE / QUALITY CONTROL

Halff's Quality Management philosophy is based on Self-Certification and involves our senior, most experienced personnel in Quality Assurance/Quality Control (QA/QC) activities. At Halff, we believe that no matter the size of the project, a quality review is an essential component of our workflow that cannot be missed.

Halff employs an "in-house" tracking system to monitor QA/QC activities allowing QA/QC personnel assignments to be made quickly. Halff has developed and customized an effective inventory of checklists for a variety of service areas. The checklists stem from our significant experience with surveying, hydrology and hydraulics, floodplain mapping and drainage design plans. The checklists provide guidance and facilitate communication between the Project Manager, Task Leader and the QC team. Task checklists are updated on a regular basis and new task checklists are developed or modified as new tasks are identified and assigned to Halff.

The Halff Quality Management Program creates and supports accountability between Halff Team members and our clients. Internally, the task leaders are accountable to the Project Manager to finish tasks in a timely fashion while minimizing corrections and revisions. The Project Manager, Task Leader, and Halff's Quality Manager all sign off on the QC Checklists. This commitment to our clients means that all Halff Participants are accountable in certifying the quality of the work and any Quality Management issue will be addressed at the highest level by Halff.

Our QA/QC staff is involved in all phases of the project from the beginning kick-off meeting through the preparation of record drawings after the project has been constructed. We have established a formal QA/QC program that achieves the following critical elements:

- Identifies objectives/priorities
- Establishes QA/QC policies and requirements for each respective project phase
- Identifies quality control management approach including similar staff with relevant experience
- Formulates applicable criteria to be implemented
- Establishes methodology to be implemented in preparing the engineering study/preparation of construction drawings
- Establishes engineering review points, including peer review conducted by independent engineers
- Establishes project schedules with milestone dates
- Identifies interdisciplinary milestones and exchange of key data to assure coordination.

D3. PROJECT TEAM RESUMES

MICHAEL MOYA, PE, CFM

Role: Project Manager, Principal In Charge

Mr. Moya, Vice President and Manager of the Austin office, joined Halff Associates in August 1985. Mr. Moya has managed and engineered the development of plans and specifications for a variety of civil projects involving: storm drainage, erosion control, paving and drainage, water and sanitary sewer, and utility relocations. His primary area of expertise is water resources; whereas, he has extensive experience in stormwater/floodplain management; hydrologic, hydraulic, and flood damage computer analysis; flood control planning and rehabilitation of stormwater infrastructure. Mr. Moya has played a critical role in the preparation of detailed storm water management studies for numerous communities and counties throughout Texas. In addition, he has been engaged in 14 Texas Water Development Board Flood Protection Planning Studies, he has assisted with implementation of multiple FEMA Cooperating Technical Partner (CTP) Mapping Activity Statements, and as part of FEMA's Map Modernization, he managed the development of FEMA Flood Insurance Re-Studies and Digital Flood Insurance Rate Maps (DFIRM) for 51 Texas Counties.

Education: BS/Civil Engineering,
Stanford University

Registrations: Licensed
Professional Engineer, State of
Texas -No. 68170

Certified Floodplain Manager ,
State of Texas – No. 0889-05N
(2005)

Representative projects include:

- **Hunter Road, San Marcos, Texas** - Principal-in-Charge and Drainage Task Leader for H&H Schematic and Drainage PS&E. Project scope included the widening to a 4-lane divided roadway and design of a bridge over Purgatory Creek to replace an existing low water crossing. Project was developed to meet TxDOT design criteria. Project included complex hydrologic and hydraulic analysis including simulations of multiple frequency events and historical verification, conceptual bridge and roadway layout, scour analysis, cost estimating, water quality facilities, field surveying and PS&E.
- **RM 620 Safety Improvements (Cornerwood Drive to Wyoming Springs Drive), Williamson County, Texas** - Principal-in-Charge and Drainage Task Leader for Schematic, Environmental, and PS&E within an accelerated project schedule. Project was developed to meet TxDOT design criteria. Project included complicated environmental concerns with karst features and endangered species as well as complex hydrologic analysis including simulations of multiple frequency events and historical verification utilizing HMS, GIS tools, and radar rainfall from tropical storm Hermine. PS&E for the roadway widening consisted of: paving, storm sewer, culverts, water quality facilities, traffic control, environmental documents (CE and WPAP), and design of cave closure plan.
- **Business 79 Drainage Improvements, Williamson County, Taylor, Texas** - Principal-in-Charge and Drainage Task Leader for the development of plans and specifications for drainage improvements south of Business 79 (2nd Street). Improvements consist of replacing culvert crossings under the Union Pacific Railroad, improvements to existing channels, and new underground storm sewer improvements. Project included evaluation of potential downstream impacts due to proposed drainage improvements. Project includes topographical survey, SUE evaluations of existing utilities located along the project limits (Level B), and a revision of the Categorical Exclusion prepared for the BUS 79 Roadway Improvements Project to include all proposed drainage design elements. Environmental services include an Archeological Survey, a Historic Resources Survey, Waters of the US and Biology (Section 404 Permitting).
- **Thaxton Road Drainage Improvements, Austin, Texas** - Principal in Charge for the study and design to determine the feasibility of replacing an existing low water crossing with an improved culvert/bridge. Project included an alternative analysis and cost estimating. Recommended plan included a culvert system to pass the 25-yr flood, about 700 lf of roadway improvements, channel erosion protection, and USACE Section 404 Permit.
- **Round Rock Stormwater Master Plan, Round Rock, Texas** - Principal-in-Charge for the development of a comprehensive Master Plan with a focus on risk of flooding and channel erosion. Project included: a detailed assessment of the City's stormwater infrastructure; identification of existing and potential problems; development of conceptual solutions; and development of a systematic project prioritization process for inclusion into the City's Capital Improvement Program.



- **Round Rock Stormwater Utility Update, Round Rock, Texas** - Principal-in-Charge for the coordination and development of options for modification of the City's Stormwater Utility Rate. Project included coordination with City staff to develop a preliminary drainage Capital Improvement Plan (CIP); review parameters and assumptions of the existing stormwater utility rate; confirm city costs (O&M, personnel, equipment, materials, supplies); research of rates for other similar communities in Texas; and coordination/outreach to city staff.
- **Austin Watershed Study Projects, Austin, Texas** - Project Manager for the detail hydrologic and hydraulic analysis of over 300 miles of stream. Over the past 5 years the city has contracted with Halff to prepare comprehensive watershed drainage studies (utilizing GIS-based hydrology, hydraulics, and floodplain mapping) for about 20 basins within the City's ETJ. These studies resulted in new FEMA map products, regional detention facility site assessments, and flood hazard assessments. In addition, the project included detail QA/QC procedures as well as independent review of other studies.
- **Corps of Engineers GBRA Interim Feasibility Study and Flood Protection Planning Study Grant** - Principal-in-Charge for preparation of a Flood Protection Planning Grant application, and supporting documentation, to the TWDB and development of a basin wide study. The study includes a detail hydrologic and hydraulic analysis of Guadalupe, Blanco, and San Marcos Rivers as well as tributaries in the cities of Luling and Woodcreek. The study includes the analysis of a 4,500 sm basin and about 300 miles of stream. The TWDB awarded the Grant in June 2011.
- **Corps of Engineers Hays County Interim Feasibility Study Phases 1A and 1 B and Texas Water Development Board (TWDB) Flood Protection Planning Study Grant, Onion Creek, Barton, and Pedernales Watersheds, Hays County, Texas** - Principal-in-Charge for the development of a County-wide Drainage Master Plan including: development of detail hydraulic models for about 226 miles of stream, preparation hydrologic models (about 2 85 sm), field surveys of bridges and stream crossings, alternative analysis to mitigate flood risk, coordination with project stakeholders including USACE, Hays County, City of Buda, City of Dripping Springs, City of Bee Caves, City of Austin, Travis County, TWDB, LCRA, and FEMA
- **City of Taylor Stormwater Utility, Taylor, Texas** - Principal-in-Charge for the development of a Municipal Stormwater Utility. Project included the development of a drainage Capital Improvement Plan, creation of Equivalent Residential Units (ERU) utilizing GIS applications, analysis of city billing addresses, and coordination / outreach to city staff and city council.
- **Bastrop County Flood Protection Planning Study and Grant, Phase 1B, 2007, Bastrop County, Texas** - Principal-in-Charge for preparation of a Flood Protection Planning Grant application, and supporting documentation, to the TWDB. The study includes the utilization of LiDAR surveys to create a detailed hydrologic and hydraulic model of the Cedar Creek watershed at the northwest end of Bastrop County. Project also included the development of alternative mitigation measures to reduce flood risk and coordination with the TWDB, Bastrop County, USACE, and LCRA.
- **Wharton County Drainage Master Plan, Wharton County, Texas** - Principal-in-Charge for the development of detail GIS based hydrologic and hydraulic models for 14 major drainage basins with over 450 miles of streams. Project included detail H&H modeling to determine flood inundations for multiple flood frequencies, and the development of concept design alternative to help alleviate flooding
- **FEMA Map Modernization Flood Insurance Re-Studies and DFIRM** - Program Manager for the preparation of 51 countywide Flood Insurance Studies including over 1,600 DFIRM panels encompassing approximately 42,200 sm and over 35,500 miles of stream. Project tasks included scoping, development of digital countywide base map databases; preparation of seamless countywide terrain data sets from multiple sources; coordination and outreach efforts with communities, county officials, and state and federal agencies; coordination of Levee Certification efforts; and development of countywide Flood Insurance Study Reports.
- **Llano River Floodplain Analysis and Calibration, Llano County, Texas** - Principal-in-Charge for the development of a detail hydraulic model calibration utilizing historical flow rates and recorded highwater marks for the Western Llano River. Historical flood information was obtained from LCRA, USACE, Department of War, and local citizens. The project was closely coordinated with the public and will be submitted as a LOMR to FEMA.



ERIC RATZMAN, PE

Role: Task Leader, Engineering Design

Mr. Ratzman has 19 years of experience in the design and management of public works projects. His experience includes engineering design, plan preparation, construction management, and agency coordination for municipal roadways, drainage, and utilities. His design expertise includes roadway paving, storm sewers, culverts, detention basins, utility design and relocation, retaining walls, bridges, traffic control, erosion control, SWP3s, and cost estimating.

Education: BS/Civil Engineering,
Texas A&M University

Registration: Licensed
Professional Engineer, State of
Texas – No. 86354

Representative projects include:

- **Lake Drive Culvert Replacement, Taylor, Texas** - Project Manager (PM) for the design and plan preparation for an “emergency culvert replacement” due a partial pavement failure above the existing corrugated metal pipe culverts crossing Lake Drive. The new culvert was lengthened to accommodate a sidewalk and pedestrian railing. Riprap channel protection and erosion controls were included in the design. Halff assisted the city with pre-ordering the concrete boxes from the supplier for culverts to be pre-fabricated and ready for delivery as soon as a contractor was selected. This expedited installation of the culvert and minimized interruption to traffic.
- **Thaxton Road Culvert Improvements, Travis County, Texas** - PM for analysis and design for replacement of an undersized culvert and reconstruction of the roadway to pass the 25-yr storm event. Prepared and analyzed various alternatives that balanced multiple goals including: minimizing erosion, sedimentation, and environmental impacts; preventing overtopping; and staying within budget. The final alternative was an innovative multi-level box culvert in which boxes in the overbank were set higher than the boxes in the main channel to minimize sedimentation and avoid impacts to jurisdictional waters of the US.
- **Second Street Roadway, Drainage, and Utility Improvements, Williamson County, Taylor, Texas** - PM for the preparation of plans and contract documents for reconstructing 1.5 miles of Second Street. Project included: paving, water and wastewater replacement, signing, pavement markings, traffic control, surveying & easement parcels, utility relocation, environmental permitting, and drainage design including culvert replacement, channel improvements, enclosed storm sewer systems, and erosion control.
- **Business 79 Drainage Improvements, Williamson County, Taylor, Texas** - PM for the design and PS&E for upgrading four culvert crossings of Union Pacific Railroad, three culverts crossing Welch Street, channels from Business 79/Second Street to UPRR, and storm sewer from UPRR to Dickey Street. Project included: hydraulic evaluations of impacts to receiving outfall channels and storm drains, surveying, easement parcels, utility relocation, and environmental permitting including waters of the US determination (USACE Section 404).
- **FM 2439 (Hunter Road), San Marcos, Texas** - PM for Halff’s services for Hunter Road, a minor arterial with a low water crossing subject to periodic flooding. Project included design of a bridge over Purgatory Creek that passes the 25 year flood event. Halff developed H&H models and conceptual designs for multiple bridge & culvert alternatives. The selected option was a multiple short span bridge. Provided: H&H modeling, storm sewer design, erosion control plans, scour analysis, surveying, ROW parcels, utility coordination, and water quality facilities.
- **Gattis School Road, Travis County, Texas** - PM for the design of 1.5 miles of roadway including: paving, traffic control, sidewalks, culverts, storm sewer, detention & water quality facilities, and utility relocations. Services included: surveying and construction administration.
- **Heatherwilde Boulevard, Pflugerville, Texas** - PM for the design of 1.0 mile of roadway including: paving, traffic control, sidewalks, drainage culverts, storm sewer, erosion control, water, and sewer. Services included surveying, ROW parcels, SUE, and utility relocation.
- **Dickey Street Drainage Project Phase II, City of Taylor, Texas** - Senior Quality Control Manager responsible for design and development of plans, specifications, and estimates for 1,650 lf of residential storm sewer pipe. Project was funded by a Community Development Block Grant (CDBG) to relieve flooding in a residential neighborhood in Taylor. Existing system was undersized and received over 70 acres of drainage runoff. Project was modeled with HEC-HMS and StormCAD to determine pipe sizes that could provide 100-yr flood protection. Proposed system included RCP varying from 24-in to 42-in, curb inlets, manholes, 5,700 sy of paving, and utility relocation. Due to the urban setting, construction was designated as block by block while maintaining 1-way traffic. Provided construction administration services to the city during bid and construction phases.

CINDY ENGELHARDT, PE, CFM

Role: Task Leader, Drainage Studies

Ms. Engelhardt joined Halff Associates in February 2006. She is a civil engineer with a focus on water resources engineering projects. She has been involved in numerous hydrologic and hydraulic studies throughout the state. Ms. Engelhardt has extensive experience with modeling and mapping software.

Representative projects include:

- **City of Austin Watershed Study Projects, Austin, Texas** - Aided in project management, scoping, data management, data collection, and detailed hydrologic and hydraulic analysis for approximately 170 miles of stream. Over the past 10 years, the city has contracted with Halff to prepare comprehensive watershed drainage studies (utilizing GIS-based hydrology, hydraulics, and floodplain mapping). These studies resulted in new FEMA map products, regional detention facility site assessments, and flood hazard assessments.
 - **Bull Creek Floodplain Modeling and Mapping, CTP Mapping Activity Statement 5, Austin, Texas** - Project Manager of the Bull Creek hydrologic and hydraulic study. The study includes 31.4 sm of drainage area and approximately 48 miles of hydraulics.
 - **Shoal Creek Floodplain Modeling and Mapping, CTP Mapping Activity Statement 5, Austin, Texas** - Project Manager of the Shoal Creek hydrologic and hydraulic study. The study includes 13.1 sm of drainage area and approximately 14.2 miles of detailed hydraulics. Approximately 1.7 miles were modeled using 2-Dimensional analysis. The 2D analysis was performed along the downtown reach of Shoal Creek and near the confluence of Hancock Branch and Grover Tributary.
 - **Dry Creek East H&H Modeling and Mapping, Austin, Texas** - Aided in the scoping, project management, data management, data collection, review of detailed GIS-based hydrologic analysis, and development of detailed GIS-based hydraulic models. The Dry Creek East watershed is a 55 sm watershed with approximately 46 miles of detailed study analysis.
 - **Gilleland Creek Modeling and Mapping, Austin, Texas** - Aided in the development of detailed GIS-based hydrologic and hydraulic models for a 65 sm watershed with 58 miles of stream.
- **Hays County Master Drainage Plan, Hays County, Texas** - Project Manager of the hydrologic, hydraulic, and flood mitigation analysis of Onion Creek, Bear Creek and Little Bear Creek watersheds in Hays County. This study was prepared under the Texas Water Development Board's Flood Protection Planning (FPP) Grant Program and the USACE Feasibility Study of the Lower Colorado River Basin. The study included hydrologic updates to a previous USACE model and revised hydraulic analysis. Aided in the scoping, grant application, data management, and data collection for the county-wide study. The project includes coordination with the TWDB, Hays County, USACE, LCRA, GBRA, and FEMA.
- **City of Georgetown Rehabilitation Project, Georgetown, Texas** - Phase 4 of this project included improving a known drainage problem at the intersection of 18th Street and Eubank Street. Provided a design to improve the existing storm drain system in this area to meet city of Georgetown requirements.
- **Thaxton Road Drainage Improvements, Austin, Texas** - Assisted in the study and design to determine the feasibility of replacing an existing low water crossing with an improved culvert/bridge. Project included an alternative analysis and cost estimating. Recommended plan included a culvert system to pass the 25-yr flood, about 700 lf of roadway improvements, channel erosion protection, and USACE Section 14 Permit.
- **Southern Walnut Trail, Austin, Texas** - Project is a new trail from Govalle Park north to Daffan Lane at Johnny Morris Road. This trail is roughly 7.3 miles in length and 10-ft wide. The project included design of five bridges (150-, 140-, 120-, 88-, and 25-ft spans) and 25 culvert crossings along the trail.
- **Miester Lane/Verde Development, Pflugerville, Texas** - Performed hydrologic and hydraulic analyses for existing condition and proposed development storm water drainage. This also included: sizing a new culvert crossing along Miester Lane, generating plan and profile design sheets for final construction of the culvert crossing and proposed drainage ditch, as well as, assisting in the completion of the Nationwide 14 permit application for waters of the US.

Education: BS/Civil Engineering, Texas Tech University; MS/ Civil Engineering, Texas Tech University

Registrations: Licensed Professional Engineer, State of Texas – No. 103496; Certified Floodplain Manager, TFMA – Certification No. 1125-06N



DAISY ESQUIVEL, PE

Role: Design and PS&E

Education: BS/Civil Engineering,
University of Texas at AustinRegistration: Licensed
Professional Engineer, State of
Texas – No. 102031

Ms. Esquivel has 10 years of professional experience in the area of hydraulic and roadway design for both urban and rural transportation projects. Ms. Esquivel's experience includes roadway design, traffic control, retaining wall layouts, storm sewer design, culvert design, water quality, and storm water pollution prevention plans (SW3P). Her project experience ranges from schematic design to preparing plans, specifications and estimates (PS&E) for several clients, including cities, counties, and TxDOT.

Representative projects include:

- **Howard Lane, Austin, Texas** - Hydraulics/Roadway Engineer responsible for designing and analyzing the storm sewer using GEOPAK Drainage. She designed the water quality and detention ponds, and developed the grading plans for the ponds, using City criteria.
- **US 281 EIS, TxDOT San Antonio** - Hydraulics Engineer responsible for the 10 % conceptual plan was developed to evaluate three potential improvement alternatives for 7.9 miles of the US 281 corridor from Loop 1604 to Borgfeld Road in Bexar County, Texas. Ms. Esquivel designed preliminary water quality and detention ponds for 27 drainage basins for each of the three alternatives. She located the most optimal location for the ponds and delineated the proposed right of way for each alternative, taking into consideration maintenance and access. She also designed roadway profiles, calculated super-elevation rates, transitions lengths, and produced roadway cross sections for earthwork estimates.
- **US 77 Hydraulic Impact Analysis Report, from IH-37 in Corpus Christi to US 83 in Harlingen, TxDOT Corpus Christi & Pharr Districts** - Hydraulics Engineer responsible for the US 77 upgrade project spanning 122 miles from the US 77/US 83 interchange in Harlingen, Texas to the US 77/IH-37 interchange in Corpus Christi, Texas. The project consisted of providing engineering services required for the preparation of a hydraulic impact report. Ms. Esquivel delineated drainage areas contributing to the corridor, estimated off-site and on-site runoff impacting the corridor, identified locations of potential drainage problems, evaluated impacts to the upstream and downstream areas along US 77, and proposed structures that minimized the impacts of the proposed improvements. Ms. Esquivel analyzed major structures including 11 FEMA crossings using HEC-RAS and 150 minor structures using HY-8. She designed the structures at the creek crossings taking into account the optimal sizing used for bridges. She also created several of the roadway profiles and all of the drainage swales.
- **Chandler Rd. Phase IIIB, Williamson County, Texas** - Hydraulics Engineer responsible for the project involving constructing a new 3.1 mile, 4-lane, divided facility from CR368/369 to SH 95. Ms. Esquivel designed 5 cross culverts using HEC-RAS and HEC-HMS, including one FEMA "Zone A" floodplain at Turkey Creek. She also designed drainage swales to ensure 10-yr capacity, and provided the SW3P and grading plan at the culvert outfalls.
- **US 79 Section 5A, Williamson County, Texas** - Engineer-in-Training responsible in the design of all drainage swales to ensure 10-yr capacity, produced the signing and striping plan, designed two overhead sign structures, erosion control layout and provided grading layouts.
- **Lakeline Boulevard Extension, Travis County, Texas** - Engineer-in-Training assisted in the design of 2 water quality extended detention ponds in the Edwards Aquifer, prepared the SW3P, WPAP, grading plan for the ponds, and assembled the final project report used for bidding.
- **US 79 Widening/Reconstruction, TxDOT Tyler District** - Engineer-in-Training responsible in the design of the storm sewer and the extension of 22 cross culverts, using TxDOT THYSIS. She also created 10 retaining wall layouts, designed drainage swales to ensure 10-yr capacity, and produced the grading plan at the culvert outfalls.
- **US 290, Hays County, Texas** - Engineer-in-Training responsible for the drainage study was prepared to review the existing drainage conditions and identify proposed drainage solutions along US 290 in Hays County, Texas. Ms. Esquivel investigated the impacts of the proposed configuration by analyzing the 14 culvert crossings using HEC-HMS and HEC-RAS.



SHAWN BERTRAM, PE

Role: Utilities

Education: BS/Mechanical Engineering, University of Texas at Austin

Registration: Licensed Professional Engineer, State of Texas – No. 98190

Mr. Bertram has engineered and managed the development of civil plans and specifications for 11 years. Mr. Bertram's general civil background has yielded a variety of projects such as roadways, drainage, water and sanitary sewer, and franchise utility relocations.

Representative projects include:

- **Dickey Street Drainage Project Phase II, City of Taylor, Texas** - Project Manager responsible for design and development of plans, specifications, and estimates for 1,650 lf of residential storm sewer pipe. Project was funded by a Community Development Block Grant (CDBG) to relieve flooding in a residential neighborhood in Taylor. Existing system was undersized and received over 70 acres of drainage runoff. Project was modeled with HEC-HMS and StormCAD to determine pipe sizes that could provide 100-yr flood protection. Proposed system included RCP varying from 24-in to 42-in, curb inlets, manholes, 5,700 sy of paving, and utility relocation. Due to the urban setting, construction was designated as block by block while maintaining 1-way traffic. Provided construction administration services to the city during bid and construction phases.
- **2013 Streets Rehabilitation & CIP Utilities, Georgetown, Texas** - Project Engineer for design of construction plans, specifications and cost estimates for annual city wide street reconstruction program. Project included developing plans into four separate phases that were as follows: Phase 1 – Street Reconstruction (860 ft) & Waterline Replacement (1,570 ft); Phase 2 – Chip Seal (7 mi) and Pavement Rejuvenation (23 mi); Phase 3 – Hot-in-Place Recycling (3 mi); Phase 4 – Curb & Gutter Replacement (7,290 lf). Projects included various paving, sidewalks, driveways, signing, striping, erosion control, drainage, and utilities.
- **CTSUD, CR 250, RM 2338, & Cherokee Trail Upgrades, Florence, Texas** - QA/QC Manager for project scope of approx. 840 lf of 6" PVC waterline (connect ex. 6" to ex. 6") on Cherokee Trail from Wichita Trail to Neches Trail, 1,830 lf of 6" PVC waterline (connects ex. 2" to ex. 2"), 200 lf of 4" PVC waterline (connects ex. RM 2338 flush valves), with associated road bores and appurtenances. Additional services included surveying, easement documents, easement acquisition, cost estimates, and all necessary contract documents for bidding.
- **IH 35: From FM 2001 to FM 1626, Hays County, Texas** -QA/QC manager responsible for subsurface utility engineering(SUE), utility coordination, and utility engineering. This 5.09-mi project consists of waterlines, several gas pipelines, underground communications, overhead electric and cable TV. Performed conflict analysis on existing and proposed facilities. Reviewed relocation plans for compliance with the UAR, compatibility with roadway design features, reasonableness of cost, and phasing/sequencing.
- **Heatherwilde Boulevard, Pflugerville, Texas** - Project Engineer of record for the development of construction plans, specifications and cost estimates for the reconstruction of approximately 4,700 lf of roadway from a rural 2-lane section to a 4-lane roadway consisting of a divided (MAD-4) typical section. Project included paving, signing, striping, signalization, traffic control, sidewalks, drainage culverts, storm sewer, water, and sewer. Design criteria were in accordance with the city of Pflugerville Engineering Design Guidelines. Other services included surveying, right of way parcel preparation, SUE, and environmental. Coordinated with utility companies and sub consultants.
- **CR 187 (McGregor Lane), Hays County, Texas** - Project Manager responsible for the development of construction plans, specifications and cost estimates for the replacement of the rural McGregor Lane low water crossing at Barton Creek. Project included replacing two 30-in culverts with 4 – 9-ft x 9-ft reinforced concrete box culverts to accommodate the 4,000 cfs 100-yr creek flow. Project required roadway realignment of approximately 1,500 lf with profile adjustments of up to 6-ft. Roadway was designed to meet Hays County standards for a 2-lane roadway with 6-ft shoulders and a 45 mph design speed. Design was utilized such that USACE 404 Permit Notification was not required. Development of the plans included: roadway plan and profiles, culvert plan and profiles including calculations, drainage area map, driveway reprofiling, erosion control, traffic control, signing, and striping, details, and cross-sections. Project included public involvement with property owners and general coordination with Hays County.



BILL MAPLES, SR/WA, R/W-NAC

Role: ROW Acquisition

Mr. Maples joined Halff Associates in August 2005, bringing 29 years of experience. He is a real estate professional whose career is highlighted by good academic credentials, broad-based knowledge and experience in acquisition, negotiation, and administration. Mr. Maples has the ability to take a project from conception through and in the capacity of a team leader or team player.

Representative projects include:

- **Old Plant Downstream Wastewater Project, City of New Braunfels, Hays County, Texas** - ROW acquisition of three parcels designed to improve an aging alignment and to enhance economic development as part of a Capital Improvement Project.
- **Little Fossil Creek, Haltom City, Texas** - Acquisition of 70 ROW parcels and 10 residential and non-residential business relocations.
- **Skyline/White Creek HMGP Project, Haltom City, Texas** - Acquisition of 124 parcels for Hazard Mitigation Grant Program (FEMA buyout). Project includes voluntary acquisition & relocation of residential parcels improved with manufactured housing.
- **Mill Creek/Peak's Storm Water Tunnel Project, City of Dallas, Dallas, Texas** - Provided real estate consulting services pursuant to the Alternatives Analysis process comparing multiple alignments. Provided Budget Estimates for the each alignments and made recommendations relating to the acquisition and possible E.D. proceedings.
- **North & South Tributary Flood Control Project, City of New Braunfels, New Braunfels, Texas** - Project Manager for this project which was acquire 20 parcels for detention facility installation & the re-alignment of the existing drainage facility.
- **Waterline Improvement Projects in Williamson County, Texas - Chisholm Trail Special Utility District** - The projects consisted budgeting & forecasting the total acquisition cost for 100 parcels. The nine waterline projects in various locations.
- **FM 1460 City of Georgetown, Georgetown, Texas** - The project was conducted in cooperation with TxDOT in the widening of FM 1460 from Georgetown to Round Rock.

Experience prior to joining Halff:

- Coates Field Service, Oklahoma City, Oklahoma (2003 – 2005) - R. E. Acquisition Services
- Carter & Burgess, Fort Worth, Texas (1998-2000) - Real Estate Analysis and Consulting
- Maplewood Enterprises, DeSoto, Texas (1995-1998) - Owner/Real Estate Consulting
- Dallas Area Rapid Transit, Dallas, Texas (1986-1995) – Mgr. of Valuation/Interim Director
- Bank Building Corporation, Richardson, Texas (1981-1986) – Mgr. of Admin. & Control
- Dallas Federal Savings and Loan, Dallas, Texas (1977-1981) - Branch Manager

Education: Bachelors of Business Administration/Finance,
Southern Methodist University

Registrations: SR/WA – Senior Member - International ROW Association #5842; R/W-NAC Certified in Negotiation and Acquisition - International ROW Association # 7888722



JOHN TEAGUE, PE

Role: Construction Phase

Education: BS/Civil Engineering,
Texas Tech UniversityRegistration: Licensed
Professional Engineer, State of
Texas – No. 92770

Mr. Teague joined Halff Associates in 1999 and currently leads a team that provides general civil engineering services. He has experience planning, designing and managing numerous utility, roadway and site development projects within the state for both municipal and private clients. He has designed and supervised design for paving, grading, drainage, sanitary sewer, water, communications and recreational type projects.

Representative projects include:

- **Austin Federal Courthouse, Austin, Texas** - Civil Construction Inspector responsible for the inspection of utilities, drainage and paving for a 220,000 sf federal courthouse building located in downtown Austin.
- **Airport Fast Park, Austin, Texas** - Senior Project Manager and Land Development Consultant for the development of a 110-acre tract, containing park and fly facilities. Acted as the owner's representative during the design and construction phases of multiple expansion projects within the development. Services included construction inspection and administrative services for the construction of grading, drainage, paving and water utility improvements.
- **The Preserve at Balcones Canyonlands Residential Subdivision, Burnet County, Texas** - Construction Manager for the installation of electrical improvements within a 1,600 acre tract containing a residential subdivision located in Burnet County, Texas. The electrical infrastructure consists of approximately 2,900 linear feet of electrical conduit and associated transformer pads & cabinets. Services during the project included: preparation of contract documents, representing the owner during the bidding and construction phases, construction inspection, and project close-out.
- **James Ranch Unit #12 Oil Field Access Roadway, Eddy County, New Mexico** - Senior Project Manager responsible for coordination of the design and construction of approximately 3,600 lf of roadway improvements on an oil and gas field roadway. The project scope included preparation final construction plans including design of drainage, grading and erosion & sedimentation control as well as construction management services. Acted as owner's representative and worked closely with the U.S. Department of the Interior Bureau of Land Management and the contractor to construct the roadway and associated culvert crossing that would endure a 20-year life cycle for the roadway while still sustaining the surrounding environment by providing erosion and sedimentation control best management practices.
- **Whitestone Detention Facility, Cedar Park, Texas** - Project Engineer responsible for overseeing QA/QC for the design of a detention basin and storm sewer system to serve a portion of RM 1431. Contracted directly with the city to provide design which included hydraulic and hydrologic analysis as well as the preparation of plans and specifications for the construction of the storm sewer system.
- **Austin Federal Courthouse, Austin, Texas** - Civil Construction Inspector responsible for the inspection of utilities, drainage and paving for a 220,000 sf federal courthouse building located in downtown Austin.
- **Kyle Streetscape, Kyle Texas** - Senior Project Engineer responsible for overseeing the preparation of plans, specifications and estimates for the widening and reconstruction of approximately 1,000 lf along Center Street (FM 150) and Front Street.
- **Lynnwood Trail, Cedar Park, Texas** - Senior Project Manager responsible for overseeing the design of approximately 1,500 lf of 4-lane undivided roadway (MAU-4) with three access driveways to the nearby site. Design also included approximately 500 lf of dedicated right turn lane along RM 1431 and the intersection of Lynnwood Trail meeting TxDOT Roadway Design Criteria. Design consisted of designating horizontal and vertical roadway alignment to comply with AASHTO, Williamson County and the city standards for a 45-mph design roadway; development of construction plans including drainage design consisting of water quality and detention ponds; erosion control and sedimentation; signing and striping (per MUTCD); traffic control (per TxDOT); utility design and adjustments; grading; and pedestrian improvements. Permitting and coordination included meeting with city of Cedar Park, TxDOT, TCEQ and subconsultants throughout the project.



MARY MAZZEI, PE

Role: Quality Control

Ms. Mazzei joined Halff in 2006 and has 37 years of experience in the management and design of transportation and roadway projects. Her experience includes roadway design, sidewalk ADA accessibility; traffic control; roadway striping and signing; highway capacity analysis; traffic safety studies; transportation studies; hydraulic analysis and design, and hydrological analysis.

Education: BS/Civil Engineering,
University of California at Davis

Registration: Licensed
Professional Engineer, State of
Texas – No. 81290

Representative projects include:

- **Business 79/2nd Street Roadway Improvements, Williamson County, Taylor, Texas** - QA/QC Manager for the preparation of plans, specifications, and estimate for reconstructing Business 79/2nd Street (BUS 79), an existing 4-lane rural roadway with side ditches, to a 4-lane urban facility with left turn lanes at select intersections and curb & gutter and enclosed storm sewers from West Loop 379 to SH 95/Main Street (7,500 lf of roadway). Project design elements included: paving, drainage, erosion control, water and wastewater replacement, signing, pavement markings, signalization, traffic control, cross-sections, sidewalks, and ADA compliant curb ramps. Drainage improvements included culvert replacement, channel improvements, enclosed storm sewer systems, and temporary drainage during construction. The project also included topographical survey, easement preparation, SUE designation of existing utilities located along the project limits, and environmental permitting.
- **2013 Street Rehabilitation & CIP Utilities, Georgetown, Texas** - QA/QC Manager for design of construction plans, specifications and cost estimates for annual city wide street reconstruction program. Project included developing plans into four separate phases that were as follows: Phase 1 – Street Reconstruction (860 ft) & Waterline Replacement (1,570 ft); Phase 2 – Chip Seal (7 mi) and Pavement Rejuvenation (23 mi); Phase 3 – Hot-in-Place Recycling (3 mi); Phase 4 – Curb & Gutter Replacement (7,290 lf). Projects included various paving, sidewalks, driveways, signing, striping, erosion control, cross sections, drainage, and water.
- **Sidewalk Improvements Project, Georgetown, Texas** - QA/QC Manager for this project that included 7,000 lf of new sidewalks and 1,600 lf of 8-ft hike and bike trail including a prefabricated pedestrian bridge. The project included survey, sidewalk and pedestrian bridge design, utility coordination, drainage improvements, and an environmental desktop review for the hike and bike trail along the South Fork of the South San Gabriel River, drainage improvements, and the installation of light foundations and conduit for future sidewalk lighting along the hike and bike trail. The project also required coordination with city, county and state agencies to satisfy all requirements for the release of CDBG funds for the project.
- **Cesar Chavez Conversion Project, Austin, Texas** - QA/QC Manager for this project that converts Cesar Chavez, an urban arterial located in downtown Austin, from a 1-way traffic flow to 2-way traffic flow. The project length is approximately 2,400 lf. Project includes PS&E plan development, extensive urban design enhancements, drainage design, public involvement, public meetings, and extensive intercity/interagency and sub-consultant coordination. Responsibilities include the development of PS&E construction documents that include roadway plan and profile, storm sewer plan and profiles, signing and striping plans, erosion/sedimentation control plans, landscaping, traffic control plans, retaining walls; extensive utility coordination to comply with TxDOT and city of Austin Standards for a 50 mph design roadway.
- **Southern Walnut Creek Trail, Austin, Texas** - QA/QC Manager for a new hike and bike trail from Govalle Park north to Daffan Lane at Johnny Morris Road. The trail is approximately 7.3 miles in length and 10 feet wide with 2 foot shoulders. The entire trail is being constructed of concrete and meets current AASHTO design criteria and also will be ADA compliant. There are five (5) bridges and numerous culvert crossings on the trail. Parking lots will be provided at both ends of the trail. This trail is a significant part of the overall master plan for the Walnut Creek Trail System. Ultimately, the Walnut Creek Trail System will be a 16-mile concrete trail from Balcones District Park in NW Austin to Govalle Park in East Austin. The majority of the funding for the trail comes from the U.S. Department of Transportation and is administered by the Texas Department of Transportation. The project is managed by the City of Austin Department of Public Works and Parks and Recreation Department. The project is under construction with a scheduled completion in 2014.



DANIEL HARRIS, PE, CFM

Role: Hydraulics and Hydrology Modeling

Mr. Harris joined Halff Associates in January 2005. He is a civil engineer with extensive experience in water resources engineering. He has been involved in numerous hydrology and hydraulics studies throughout the state. Areas of expertise include steady and unsteady hydraulic modeling, hydrologic modeling, and GIS analysis. Types of projects he has worked on include water supply, dam breach analysis, drainage master planning, and watershed scale drainage floodplain mapping studies.

Representative projects include:

- **Business 79, Taylor, Texas** - Created hydrologic and hydraulic models for three creeks draining from the Business 79 project area. Created preliminary channel and structure modification alternatives on the three creeks to facilitate the draining of water from the project area. Also, created a preliminary storm drain layout for the project using WinStorm 3.0. Performed calculations for and refined drainage layout to include ditches parallel to railroad and new culvert location under the railroad. Provided drainage calculations for use in plan sets.
- **Taylor Storm Water Utility Project, Taylor, Texas** - Created GIS layouts of Taylor, Texas containing floodplains, streets, streams, orthophotos, and city limits. The layouts are to be used to identify areas with drainage and flooding problems. Performed GIS analysis to determine Municipal Drainage Utility System fee for non-residential water accounts. This involved calculating of impervious area for non-residential parcels and matching non-residential parcels to existing water accounts.
- **Hays County Interim Feasibility Study** - Created GIS layouts of Taylor, Texas containing floodplains, streets, streams, orthophotos, and city limits. The layouts are to be used to identify areas with drainage and flooding problems. Performed GIS analysis to determine Municipal Drainage Utility System fee for non-residential water accounts. This involved calculating of impervious area for non-residential parcels and matching non-residential parcels to existing water accounts.
- **City of Austin Bull Creek Floodplain Modeling and Mapping** - Engineer responsible for developing hydrologic model including sub-basin delineation and calculation of model parameters such as curve numbers and lag times for each sub-basin. Performed calibration of model to 2008 Tropical Storm Hermine flood event.
- **City of Killeen Little Nolan Creek LOMRs** - Engineer responsible for technical analysis associated with existing channel improvements at two locations along Little Nolan Creek and Trimmier Road Ditch. Models, maps and LOMR applications have been prepared and submitted to FEMA for review. Final approval for both LOMRs has been received as of May 2013.
- **GBRA Interim Feasibility Study** - Project manager responsible for conducting drainage studies of Guadalupe, San Marcos, and Blanco River watersheds, as well as local streams in Luling and Woodcreek, Texas. Project involved coordination with USACE, TWDB, GBRA and other stake holders. The feasibility study included hydrology, hydraulics, and alternatives analysis for flood protection planning purposes, which were presented in a series of public meetings to gain public acceptance. Basin-wide hydrology model included calibration to three flood events at nine USGS gages throughout the Lower Guadalupe Basin. Hydraulic model consisted of new and incorporated hydraulic studies of the Lower Guadalupe, San Marcos, and Blanco Rivers.
- **Prologis Wharton Station 2D Modeling** - Engineer responsible for developing 2D flood model for potential development site affected by overflow from Greens Bayou in Houston, TX. FEMA models were found to be inaccurate at representing over flow into proposed site. An XPSWMM 2D model was developed to show that overflows from Greens Bayou do not contribute to significant flooding or ponding at the proposed site.
- **Coleto Creek Reservoir Dam Breach Analysis** - Engineer responsible for determining probable maximum flood (PMF) event and modeling PMF and sunny day dam breach scenarios in an unsteady hydraulic model. Mapped inundation zones for the two dam breach scenarios for use in preparing an emergency action plan to meet TCEQ dam safety requirements.

Education: BS/Geography, Texas A&M University; MS/ Geography, Texas A&M University; ME/ Civil Engineering, Texas A&M University

Registrations: Licensed Professional Engineer, State of Texas – No. 104646; Certified Floodplain Manager (CFM) – 0823-05N



CHAD CORMACK, PE

Role: 2D Modeling

Education: BS/Civil Engineering,
Texas A&M University; MS/Civil
Engineering, University of Alaska
Fairbanks

Registration: Licensed
Professional Engineer, State of
Texas –No. 114227

Mr. Cormack joined Halff Associates in 2008. He has extensive experience in water resources engineering analysis and design. Areas of expertise include hydrologic modeling, steady and unsteady state hydraulic modeling, 2-dimensional hydraulic modeling, GIS analysis, and storm sewer design. Mr. Cormack has experience with multiple 2-dimensional modeling software packages including XPSWMM and Infoworks RS.

Representative projects include:

- **Shoal Creek Drainage Study, City of Austin, Texas** - Prepared a new hydrologic model, hydraulic model and floodplains for Shoal Creek, a creek with an urbanized watershed area that has been prone to flooding in the past. This study includes 13.1 square miles of drainage area and approximately 14.2 miles of detailed hydraulics. Developed approximately 1.7 miles of detailed 2-dimensional models for Hancock Branch, Grover Tributary, and the downtown segment of Shoal Creek where significant overbank spilling occurs. To conduct this study ArcGIS, GeoRAS, HEC-HMS, HEC-RAS, and Infoworks RS were utilized.
- **"The Park" Floodplain Analysis and Reclamation, Austin, Texas** - Prepared detailed 1-dimensional and 2-dimensional hydraulic models of East and West Bouldin Creeks to evaluate and minimize the floodplain impacts due to the proposed construction of a multi-story mixed use development on a 0.80 acre abandoned site located at 801 Barton Springs Road that is currently encumbered by effective AE and AO floodplains. Also designed the local drainage system and on-site water quality rain garden. HEC-RAS, XPSWMM, and Microstation were utilized to conduct the study and design.
- **Flooding Analysis at Government Canyon SNA, San Antonio, Texas** - Prepared a HEC-HMS hydrologic model and a 2-dimensional XPSWMM hydraulic model to examine the existing conditions at the Texas Parks and Wildlife buildings that have been subjected to significant flooding since their construction in 2004. Utilized the 2-dimensional hydraulic model to design a flood protection wall that will mitigate the frequent flooding to the project site.
- **Marble Falls Drainage Study, Marble Falls, Texas** - Project manager responsible for conducting new drainage studies for the Backbone Creek/Whitman Branch watershed. The study included approximately 40.7 square miles of drainage area and approximately 9.6 stream miles of detailed hydraulics that flow through the City of Marble Falls. Flood mitigation alternatives were modeled and a cost/benefit analysis was conducted to assess the feasibility for flood risk reduction in the area.
- **State Highway 161 Design Build, Grand Prairie, Texas** - Performed storm drain and ditch design for State Highway 161 toll road. This included coordination with several engineering and construction firms, as well as with the NTTA. Microstation, Geopak Drainage, and Project wise were all utilized during the drafting and design process. Also aided in the design of an on-site detention pond.
- **RM 620 Safety Improvements PS&E, Williamson County, Texas** - Performed drainage design for the development of plans to reconstruct the existing 4-lane rural highway to a 6-lane urban facility. Responsibilities included: off-site drainage modeling, culvert design, storm sewer design, ditch design, and drafting. To conduct this study ArcGIS, HEC-HMS, HEC-RAS, Geopak Drainage, and Microstation were utilized.
- **Bastrop County Drainage Study, Bastrop County, Texas** - Performed detailed hydrologic and hydraulic analysis for existing and proposed condition within the Cedar Creek Watershed. This was followed by a detailed flood mitigation alternatives analysis to prioritize future flood control projects.
- **FEMA Flood Hazard Mapping for: Llano and Colorado Counties** - Assisted with the re-delineation and mapping of Zone A and AE floodplains. Zone A floodplains were delineated using ArcGIS and the in house HEZA tool. Zone AE floodplains were re-delineated using existing Hydrology data mapped with more current topography data. Also participated in QA/QC efforts for other Zone A delineations.



ANDY JOHNSTON, PE, CPESC, CFM

Role: Erosion, WQ

Education: BS/Civil Engineering,
Texas A&MRegistrations: Licensed
Professional Engineer, State
of Texas – No. No. 42810;
Certified Floodplain Manager
(CFM) – 1162-07N; Soil & Water
Conservation Society– Certified
Professional in Erosion and
Sediment Control No. 1636
(CPESC)

Mr. Johnston has more than 40 years of experience in civil engineering and water resources, including more than 14 years' experience in municipal government. His project management experience includes capital improvement projects that provided for the extension and improvement of public services including storm water, roadway systems, water, wastewater and traffic control-related items. Mr. Johnston's technical design experience includes erosion and sediment control (ESC), water quality basins, assessment of Best Management Practices (BMPs), stream bank stabilization, watershed assessments, flood control channels and detention basins, Low Impact Development (LID) including "sustainable" Green Infrastructure (GI) storm water designs, and local drainage problems. He was the first person in Austin to acquire the CPESC certification and continues to provide ESC training and exam proctoring to Central Texas professionals. His work includes many innovative and cost-effective solutions to standard problems. His solutions include the use of native/natural materials as well as geotextiles, geogrids, geocomposites and geomembranes. Mr. Johnston has managed more than 400 construction projects in his career with the City of Longview, the City of Shreveport and in the private sector.

Representative projects include:

- **FM 2439 (Hunter Road), San Marcos, Texas** - Mr. Johnston provided water quality design services for FM 2439 (Hunter Road), from Bishop Street to Wonder World Drive. His team prepared "percent removal" calculations for the watersheds making use of these features. Detailed design of the GI features into the storm drainage system was prepared. Of special note was the preparation and approval of two new special specifications with TxDOT: one for a storm water treatment unit and another for a high performance biofiltration system.
- **Old Ranch Road 12 Bike/Pedestrian and Widening Project, San Marcos, TX** - Mr. Johnston provided water quality design for this project that will widen Old Ranch Road 12 from Holland Street to Craddock Lane. Mr. Johnston's team is focusing upon using appropriate Green Infrastructure features to achieve water quality compliance with the TCEQ's Edwards Aquifer Contributing Zone Plan (CZP). (Project is in progress).
- **City of Round Rock, Storm Water Master Plan, Citywide Assessment, Round Rock, Texas** - The work focused upon the assessment of drainage maintenance problems in all of the City's drainage basins. Halff created a unique iPad app to gather and sort specific maintenance data. Halff worked closely with the City's staff to gather the appropriate level of detail from the field assessment efforts. Mr. Johnston made use of his 14 years of municipal drainage maintenance experience to help develop the questions within the iPad app. (Project is in progress).

Experience prior to Halff:

- **Brushy Creek Regional Utility Authority (BCRUA) raw water line along Trails End Road, Austin, Texas** - Task Engineer created a suite of new erosion and sediment control BMPs for the project. Mr. Johnston tapped onto his deep history of ESC and created a new suite of BMPs to include fiber rolls and flocculant additives (to name a few).
- **North Village Branch and Twin Oaks Branch Libraries, Austin, Texas** - Due to limited space and a large volume of parking needs, his design included innovative water quality and detention facilities (first use of rain tank and turf cell) that were buried beneath the parking lot. Design concepts followed LEED guidelines.
- **Brazos Electric Power Lines and Stations, Storm Water Pollution Prevention Plans (SWPPP), Bryan/College Station to Fort Worth, Texas** - Project Manager creating an innovative suite of BMPs that would be employed based upon the actual field conditions encountered along the route. Of special interest is that during the time that Mr. Johnston was preparing the SWPPPs, they incurred no penalties or fines from TCEQ. All permits were approved.
- **City of Longview** - Conducted innumerable drainage maintenance evaluations over 10 years. As City Engineer, Mr. Johnston participated with the City of Longview Street and Drainage Department to evaluate different techniques to help repair specific drainage infrastructure items (e.g. erosion control, stream stabilization, inlets, headwalls, bridges, sink holes, etc.).

CINDY MOSIER, PE, CFM

Role: QC

Education: BS/Civil Engineering,
University of Texas at ArlingtonRegistrations: Licensed
Professional Engineer, State
of Texas –No. 85527; Certified
Floodplain Manager TFMA-
Certification – No. 0888

Since joining Halff Associates in December 1993, Ms. Mosier has participated in the design and analysis of storm drainage systems, hydrologic and hydraulic computer models, flood control planning, and floodplain management.

Representative projects include:

- **Drainage Review Assistance, City of Fort Worth, Texas** - Project manager for review of Stormwater Management Plans (SWMPs) and Drainage Infrastructure Plans for site development projects for the city of Fort Worth, Texas. In general, the SWMPs were reviewed for conformance to the city of Fort Worth ISWM Drainage Manual and in particular to establish adequate outfall. The Infrastructure Plans were also reviewed to conformance with city drainage criteria.
- **Guadalupe River Hydraulic Model, Dewitt and Gonzales Counties, Texas** - Provided technical guidance and quality control for the development of new detailed hydraulic models along the Guadalupe River within DeWitt and Gonzales counties for the USACE and GBRA. New detailed hydraulic models were prepared for approximately 170 miles of the Guadalupe River within DeWitt and Gonzales counties.
- **Storm Drain Master Plan Detail Study, Fish Creek, Prairie Creek, and Kirby Creek, Grand Prairie, Texas** - Provided technical guidance, project management, and quality control for the preparation of existing conditions storm drain models and conceptual flood protection alternatives for over 400,000 linear feet of storm drain trunk lines (24" or larger). The goal of this storm drain master plan was to understand the limitations and deficiencies of the drainage system for the overall Fish Creek watershed through the use of detailed hydraulic and hydrologic analysis, and to provide improvement recommendations that are effective both functionally and financially.
- **Rush Creek Watershed Study, Arlington, Texas** - Provided technical guidance, project management, and quality control for the preparation of hydrologic models for the project. The Rush Creek watershed encompassed 35 square miles of contributing drainage area. This area of the City has been devastated by historical flood losses most recently from Tropical Storm Hermine in 2010. Through this project, the City has undertaken a comprehensive watershed study to updated flooding characteristics, redefine flood hazards, and propose alternatives to reduce flood risks.
- **Storm Drain Master Plan Detail Study, Cottonwood and Lakeview Watershed, Grand Prairie, Texas** - Provided technical guidance, project management, and quality control for the preparation of existing conditions storm drain models and conceptual flood protection alternatives for a total of over 200,000 linear feet of storm drain trunk lines (24" or larger). The goal of this storm drain master plan was to understand the limitations and deficiencies of the drainage system for the overall Cottonwood Creek watershed through the use of detailed hydraulic and hydrologic analysis, and to provide improvement recommendations that are effective both functionally and financially.
- **Village Creek Flood Study Within the City of Kennedale, Texas** - Project manager for a floodplain assessment of Village Creek within the City of Kennedale, Texas. The project included updating the existing HEC-2 hydraulic model of Village Creek with 2009 TNRIS LIDAR data. The updated hydraulics model was used to prepare a Flood Damage Analysis (HEC-FDA) model of the project area. Six non-structural flood reduction alternatives were analyzed to determine the most effective and economical building buyout alternative.
- **City of Texarkana Master Drainage Plan, Texarkana, Texas** - Project Manager for the hydrologic (HEC Geo-HMS and HEC-HMS) and hydraulic (HEC GeoRAS and HEC-RAS) modeling of over 30 sm of watershed and 15 miles of stream. A TWDB Flood Protection Planning Grant was prepared and submitted prior to the project resulting in the City being awarded a 50% cost share for the study. Flood protection alternatives including both structural and non-structural options were prepared and evaluated using HEC-FDA to develop benefit to cost ratios. A LOMR/PMR will be submitted to FEMA after the mapping is completed. (Currently in progress)



DAN CLARK, RPLS

Role: Survey

Education: Bachelor of Arts/
Government, The University of
Texas

Registrations: Registered
Professional Land Surveyor, State
of Texas - No. 6011

Mr. Clark joined Halff Associates in 2008. He currently leads Halff Associates' Survey Group in the Austin office. Dan has over 10 years of combined field and office experience. He has a strong civil and boundary surveying background. His experience has included coordinating Preliminary Plat and Final Plat submittals, completing subdivision plats, various land title surveys, tree & topographic surveys, right of way surveys, utility design surveys and ALTA-ACSM surveys. He has performed boundary surveys on large tracts of land, established horizontal and vertical control for surveying projects; performing route survey tasks, subdivision layout, design & topographic survey tasks, cellular communications tower site surveys, and construction staking. He has written Field Notes and drafted Sketches to accompany Field Notes, uploaded and downloaded field crew data, and post-processed GPS data, established control networks, benchmarks, etc.

As Surveyor Manager, Mr. Clark's current responsibilities include: Staffing, training, safety coordination, project management, preparing project cost estimates and proposals, records research, drafting, boundary analysis, writing property descriptions, preparation of grade sheets, along with vehicle & equipment maintenance and various other production duties. Mr. Clark is familiar with various computer operating systems and software, including AutoCAD Land Development Desktop, EaglePoint, Carlson 2008, Trimble Geomatics Office, SurvCE, StarNet, MicroStation and Leica Geo-Office. He is competent with field instrumentation and data collection devices, to include: Leica System 300/500/1200 GPS instruments and Trimble 4800, 5700, R6, & R8 as well as the Trimble TSC3 & TSC2, Allegro, TDS and Husky data collectors.

Representative projects include:

- **Old Ranch Road 12 Bike/Pedestrian and Widening Project, San Marcos, TX** - Project Surveyor for this project that will widen Old Ranch Road 12 from Holland Street to Craddock Lane. Survey services included establishing horizontal and vertical control, right-of-way retracement, topographic/design survey, and deed research. The proposed roadway section will include widening to three lanes (two through lanes and a two-way left turn lane) with bike lanes on both sides, sidewalk on at least one side of the roadway and Low Impact Design (LID) drainage improvements. The project is approximately 0.7 miles in length.
- **Business 79/Second Street, Taylor, Texas** - Surveyor in Charge of Business 79 improvement project. Provided field notes and sketches for easements required for improvements to drainage structures in and around Business 79 in Taylor. Also provided miscellaneous topographic and boundary survey services.
- **Tres Palacios Creek, Wharton County, Texas** -
- **Lake Drive Culvert Design, City of Taylor, Texas** - Provided survey control and as-built survey of water crossing after collapse of culvert at location.
- **South Presa, TxDOT South Region, San Antonio, Texas** - Project Manager in charge of a design survey of 16 bridges and culverts. The bridges and culverts were from the original construction of South Presa and dated to 1936. The survey was performed to establish existing conditions of the structures as well as to look for conflicts with utilities in the areas of the structures. Established secondary site control, performed GPS, conventional, and static LiDAR survey. Located all utilities. Recovered existing TxDOT Highway Monuments for reconstruction of apparent centerline.
- **GBRA Interim Feasibility** - Project Surveyor responsible for conducting field surveys of Guadalupe, San Marcos, and Blanco River watersheds, as well as local streams in Luling and Woodcreek, Texas. These surveys were used to create a basin-wide hydrology model includein calibration to three flood events at nine USGS gages throughout the Lower Gudalupe Basin. Hydraulic model consisted of new and incorporated hydraulic studies of the Lower Guadalupe, San Marcos, and Blanco Rivers.



TRICIA MOSIER

Role: Environmental

Education: BS/Rangeland and Ecology Management, Texas A&M University

Ms. Mosier has more than 17 years of environmental compliance experience for public works projects. She has assisted our municipal clients navigate through environmental regulations and obtain necessary permits.

Representative projects include:

- **Tres Palacios River Drainage Improvements, El Campo, Texas** - Environmental Task Leader for a 14,000 linear foot channel improvement project to reduce flooding in the City of El Campo. Phase I of the preliminary design included processing a Severe Repetitive Loss grant through the Texas Water Development Board and FEMA, preparation of an environmental assessment, cultural resources survey, jurisdictional waters of the U.S. determination, and coordination with multiple resources agencies. The preliminary engineering included development of preliminary alignment and grading accounting for environmental and physical site constraints.
- **East Mustang Creek Drainage Improvements, Louise, Texas** - Environmental Task Leader for a 20,000 linear foot channel improvement project to reduce flooding in the City of Louise. Phase I included processing a Hazard Mitigation Grant through the State of Texas Department of Emergency Management and FEMA, preparation of an environmental assessment, preparation of an environmental assessment, cultural resources survey, and jurisdictional waters of the U.S. determination. The project will include coordination with resource agencies to determine if environmental permits are required.
- **Ragus Lakes Drainage Improvements, Sugar Land, Texas** - Environmental Task Leader for over 4,500 linear feet of storm drain improvements in an existing residential subdivision, including outfalls into Oyster Creek. Field visits were conducted to assess environmental constraints and potential permitting issues for alternative and the recommended alternative.
- **RM 620: From Cornerwood Drive to Wyoming Springs Drive, Williamson County, Texas** - Environmental Task Leader responsible for compliance issues for the locally sponsored roadway improvements, which included upgrading existing drainage infrastructure and new water quality ponds. Major project elements included: TxDOT State Categorical Exclusion, Waters of the U.S. Survey, Geological Assessment and Karst Survey, Endangered Species Survey, and Historic Aged Resources and Archeological Resources Surveys, and resource agency coordination. This project had known endangered species habitat and waters of the U.S. crossings. A USACE NWP #14 Permit and Williamson County RHCP participation were obtained. Project was approved, and two subsequent re-evaluations were prepared and approved.
- **RM 620: From Deepwood Drive to IH 35, Round Rock, Texas** - Environmental Coordinator responsible for compliance issues for the locally sponsored roadway improvements, which included upgrading existing drainage infrastructure and new water quality ponds. Major project elements included: TxDOT State Categorical Exclusion, Waters of the U.S. Survey, Geological Assessment and Karst Survey, Endangered Species Survey, and Historic Aged Resources and Archeological Resources Surveys, Traffic Noise Modeling and Air Quality Assessment, and resource agency coordination. This project had residential and commercial displacements, avoidance measures for waters of the U.S. impacts, and mitigation for potential impacts to protected karst invertebrates.
- **2011 CDBG Sidewalk & Parks Trail Improvement Project, Georgetown, Texas** - Environmental Task Leader for a project that included design of sidewalks and trails at six locations throughout the City totaling 1.3 miles in addition to drainage improvements along Maple Street channel. Project was partially funded by a Community Development Block Grant (CDBG) and adhered to federal regulations for permitting. Project was located in the Edwards Aquifer and required an Exemption Plan to be completed with TCEQ for environmental compliance. Design of the project included 5,210 linear feet of concrete sidewalk, 1,635 linear feet of concrete trail, driveway reconstruction, 1,350 square yards of concrete rip rap, curb ramps, curb and gutter, concrete culverts, 1 prefabricated pedestrian bridge, landscape benches and miscellaneous rock work, electrical conduit, retaining walls, erosion control, tree protection, and other miscellaneous items. Prepared all necessary documentation for compliance with local, state, and federal environmental regulations.



BRIAN MCNAMARA

Role: GIS

Education: BS/Geography, Texas
A&M University

Mr. McNamara joined Halff Associates in July 2013 as a GIS Analyst for the Water Resources Department. Mr. McNamara comes to Halff with GIS experience in Civil Engineering and Electrical Utilities. His experience includes GIS Support, Data Analysis and Data Management.

Representative projects include:

- **TWDB LRGV Colonias Drainage Study** - Perform and coordinate Data Collection and Analysis for three county Drainage Study in South Texas. Assisted in building three county LiDAR Terrain for H&H Analysis.
- **GBRA Interim Feasibility Study** - Assist in Flood Plain Mapping and created mapbooks and exhibits for the Technical Report.
- **Texas State Spring Lake Dam** - GIS Analyst responsible for created topographical model from 3D scan and surveying data to identify areas of potential erosion control and drainage improvements to prolong the life of the dam.
- **Harris County Flood Control** - GIS Technician responsible for quality control on watershed analysis and GIS Application functionality testing. Developed catagraphic exhibits and database analysis using ArcGIS and Microsoft Access.
- **Houston MetroRail Red Line Improvement Project** - Performed watershed delineation and ponding analysis along Houston Metro's LightRail Red Line. Analysis and study used to determine affordable and effective solutions to improve drainage eliminating flooding along the route.
- **Waste Water Treatment Plant Permit Renewal** - Performed Land Use analysis and Demographic study in the City of Mont Belvieu. Assisted in completing and writing permit renewal application.
- **University of Houston Master Plan** - Integrated survey and analysis data into a GeoDatabase enabling the client to efficiently and effectively manage and develop Storm Water, Waste Water, Transportation and development infrastructure. Performed functionality testing on in-house built GIS Management application. Designed and created databases to integrate raw survey data and storm water analysis into GeoDatabases.
- **ConocoPhillips Journeyman Route Analysis** - Route analysis from Houston to Beesville, Texas and field locations in the Eagle Ford Shale District. Field work includes gathering GIS data for road, environment, and speed analysis. GIS analysis compares TXDOT traffic studies to current road conditions identifying potential route improvements for safety and efficiency.
- **ALDI Food Stores, Site Design, Houston, Texas** - GIS & CAD Techniciian responsible for creating site layout and integrated survey & architect data into project plans using ArcGIS and AutoCad Civil 3D.



JIM CARRILLO, FAICP, ASLA

Role: Public Relations

Education: BS/Landscape
Architecture, Texas A&M
University

Registrations: Certified Planner,
American Institute of Certified
Planners - No. 9875; Registered
Landscape Architect, State of
Texas - No. 1377

Mr. Carrillo is Halff's Director of Planning and has over 27 years of experience in long-range master planning, urban design, park, corridor and trail planning, and site development. As a master planner, he has worked extensively throughout Texas and the Southwest on many notable comprehensive recreation, natural resource and hike and bike master plans, and his work has been recognized with multiple awards for planning innovation and excellence. He also excels at citizen and stakeholder engagement, creating strong support for the planning efforts he works on. Representative projects include:

- **Rockdale Downtown Master Plan** - Lead planner and project manager for a downtown master plan focusing on physical and economic revitalization. The plan is tailored to meeting the needs and abilities of a smaller city, but is ambitious in the scale of what it envisions for the City.
- **Buda Comprehensive Plan – Buda 2030** - Project Manager and lead planner for the 10-yr year update of the city's Comprehensive Plan. The plan looks at nine major elements of the city, and recommends over 100 actions to create an ideal place to live and work. **The plan includes extensive public input, a comprehensive citizen survey, and monthly meetings and interaction by a Citizens' Advisory Board.**
- **Brushy Creek Regional Trail Phase II, Texas** - Project Manager for design of a one-mile segment of new trail along one of the most popular trails in Central Texas. Trail amenities included kiosks, signage, benches, and scenic overlooks along a crushed granite trail.
- **Round Rock Trails Master Plan, Round Rock, Texas** - Project Manager for Round Rock's first citywide trail plan. Developed trail standards for use by city for guidance in proper trail use in future trail projects. Prioritized trail routes for use by city in future funding by bond elections and provided preliminary opinions of probable cost for each trail segment. **Led the public input process and developed the plan document.** The Round Rock Citywide Trails Plan received an Innovative Planning Award from the Central Texas Section of the American Planning Association.
- **A Vision for Parks, Trails and Open Space in Kyle, Kyle, Texas** - Project Manager for the first parks master plan created for the city of Kyle in Central Texas. The plan matches Kyle's extraordinarily rapid growth with an aggressive action plan to develop new community parks, trails and a future recreation center over the next 10 years. **The plan includes a telephone survey to gauge citizen interest, as well as citizen meetings and workshops to review recommendations.**
- **Abilene Parks, Recreation and Senior Facilities Master Plan** - Prepared a comprehensive update of the city's parks and recreation master. The plan for this city of 103,000 looks at opportunities along creeks, area lakes and other park areas in the city, and priorities needed improvements over the next ten years. **The plan included extensive public input.**
- **McAllen Parks Master Plan/Recovery Action Plan, McAllen, Texas** - Preparation of a master parks plan focused on acquisition of land for parks in underserved portions of the community, the development of a comprehensive greenbelt and trail system which is intended to become the major aesthetic and recreational framework for the city, and the rehabilitation of existing parks. The plan included a series of policy recommendations that endorse Park Department actions, including joint development of parks with the local school district, a proactive land acquisition philosophy, and extensive attention given to acquiring land as part of the Park Dedication Ordinance instead of fees. **The public involvement process included a telephone survey, interviews with key city and user group leaders, and public meetings.**
- **Maxwell Creek Linear Park Grant Application, Murphy, Texas** - Preparation of a successful \$500,000 Texas Parks and Wildlife outdoor grant application in 2004.
- **Walnut Creek Linear Park Grant Application, Mansfield, Texas** - Preparation of a successful \$500,000 Texas Parks and Wildlife outdoor grant application in 2004.
- **Port Isabel TEA 21 Grant Application, Port Isabel, Texas** - Preparation of a successful TEA 21 Grant for \$500,000.

RE: REQUEST FOR QUALIFICATIONS
City of Taylor MDUS Project

van Til				
	KSA	HALF	CPE	BSP
Responsiveness to RFQs (15)				
Clarity and Brevity of the response	5	7	5	5
Thoroughness of response to the requirements	6	6	5	5
Understanding/Approach to Project (30)				
Understanding of project needs and goals	0	0	0	0
Creativity and thoroughness of proposed approach	6	6	5	5
Understanding of planning needed	6	6	5	5
Understanding of planning needed	6	6	5	5
Cost controls	5	5	4	5
Similar Project Experience (20)				
Experience with similar projects and processes needed	20	20	20	20
Availability (20)				
Staff commitments available	5	5	5	5
Key personnel to remain on project	5	4	3	3
Convenient proximity to project to facilitate sufficient contact	5	5	4	4
Familiarity with project area	5	5	3	3
Qualifications (15)				
Background	5	4	3	3
Professionals needed	5	4	3	3
Verifiable relevant experience	5	4	3	3
TOTAL	89	87	73	74

Kleppe

	KSA	HALF	CPE	BSP
Responsiveness to RFQs (15)				
Clarity and Brevity of the response	6	7	7	5
Thoroughness of response to the requirements	7	7	6	5
Understanding/Approach to Project (30)				
Understanding of project needs and goals	6	7	7	6
Creativity and thoroughness of proposed approach	6	7	7	5
Understanding of planning needed	6	7	7	6
Understanding of planning needed				
Cost controls	6	7	6	5
Similar Project Experience (20)				
Experience with similar projects and processes needed	18	19	18	17
Availability (20)				
Staff commitments available	4	5	4	4
Key personnel to remain on project	4	5	4	4
Convenient proximity to project to facilitate sufficient contact	5	5	5	5
Familiarity with project area	4	5	4	3
Qualifications (15)				
Background	4	5	5	4
Professionals needed	5	5	5	4
Verifiable relevant experience	5	5	4	4
TOTAL	86	96	89	77

Thomas

	KSA	HALF	CPE	BSP
Responsiveness to RFQs (15)				

Clarity and Brevity of the response	5	6	5	5
Thoroughness of response to the requirements	6	6	5	5
Understanding/Approach to Project (30)				
Understanding of project needs and goals	7	5	6	5
Creativity and thoroughness of proposed approach	6	6	5	5
Understanding of planning needed	6	6	5	6
Understanding of planning needed	5	5	5	4
Cost controls	5	5	4	4
<u>Similar Project Experience (20)</u>				
Experience with similar projects and processes needed	20	20	17	16
<u>Availability (20)</u>				
Staff commitments available	5	5	5	4
Key personnel to remain on project	3	5	4	4
Convenient proximity to project to facilitate sufficient contact	5	5	4	4
Familiarity with project area	5	5	4	4
<u>Qualifications (15)</u>				
Background	4	5	4	4
Professionals needed	4	5	4	4
Verifiable relevant experience	4	5	4	4
TOTAL	90	94	81	86

TOTALS				
	KSA	HALF	CPE	BSP
Responsiveness to RFQs (15)				
Clarity and Brevity of the response	16	20	17	15
Thoroughness of response to the requirements	19	19	16	15
Understanding/Approach to Project (30)				

Understanding of project needs and goals	13	12	13	11
Creativity and thoroughness of proposed approach	18	19	17	15
Understanding of planning needed	18	19	17	17
Understanding of planning needed	11	11	10	9
Cost controls	16	17	14	14
<u>Similar Project Experience (20)</u>				
Experience with similar projects and processes needed	58	59	55	53
<u>Availability (20)</u>				
Staff commitments available	14	15	14	13
Key personnel to remain on project	12	14	11	11
Convenient proximity to project to facilitate sufficient contact	15	15	13	13
Familiarity with project area	14	15	11	10
<u>Qualifications (15)</u>				
Background	13	14	12	11
Professionals needed	14	14	12	11
Verifiable relevant experience	14	14	11	11
TOTAL	265	277	243	229
<i>Score in percentage</i>	88.3	92.3	81.0	76.3



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 10
Agenda Title: Receive Annual Racial Profiling Report
Council Action to be taken: Accept Report
Initiating Department: Police
Staff Contact: Henry Fluck, Chief of Police

1. INTRODUCTION/PURPOSE

The Texas Code of Criminal Procedure, Article 2.133 requires specific information established by this chapter be collected, analyzed and reported annually to the local governmental body.

2. DESCRIPTION/ JUSTIFICATION

Racial profiling is defined as a law-enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

We endeavor to ensure racial profiling is not occurring by reviewing stops conducted by our officers, review of arrests and review of all searches. Videotapes of police interaction are retained by our agency. Complaints regarding any police conduct are welcomed.

In 2013, we received no complaints of racial profiling. After conducting a review and analysis of these traffic stops, cases and searches in 2013 there is no indication that racial profiling has occurred within the Taylor Police Department. In addition, the number and percentage of traffic stops, citations, arrests, and warnings are consistent with the racial and ethnic demographics of the City of Taylor as measured by the 2010 U.S. Census.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Approve as submitted.

6. REFERENCE FILES

- 10a. [Racial Profiling Report](#) for 2013; total warnings;
total traffic stops with comparison demographics

Taylor Police Department

Total Traffic Stops 2013 and Demographic Comparisons

Number of Motor Vehicle Stops

Citations Issued	2056
Arrests Only	97
Warnings Issued	748
Total	2901

Race or Ethnicity

	<u>Number</u>	<u>Percentage</u>	<u>Taylor 2010 Census</u>
African	308	10.61	10.2
Asian	36	1.24	.7
Caucasian	1649	56.84	45.4 (not Hispanic or Latino)
Hispanic	902	31.09	42.8 (of any race)
Middle Eastern	6	0.21	N/A
Native American	0	0	1.2

Citation and Arrest Only Race or Ethnicity

	<u>Number</u>	<u>Percentage</u>	<u>Taylor 2010 Census</u>
African	230	10.68	10.2
Asian	19	.88	.7
Caucasian	1165	54.11	45.4 (not Hispanic or Latino)
Hispanic	734	34.09	42.8 (of any race)
Middle Eastern	5	.23	N/A
Native American	0	0	1.2

Warnings Only Race or Ethnicity

	<u>Number</u>	<u>Percentage</u>	<u>Taylor 2010 Census</u>
African	78	10.43	10.2
Asian	17	2.27	.7
Caucasian	484	64.7	45.4 (not Hispanic or Latino)
Hispanic	168	22.45	42.8 (of any race)
Middle Eastern	1	.13	N/A
Native American	0	0	1.2

Taylor Police Department
Warnings Issued in 2013

Number of Motor Vehicle Stops:			
1	Warnings Issued	748	
2	Total	<u>748</u>	
Race or Ethnicity:			
3	African	78	
4	Asian	<u>17</u>	
5	Caucasian	<u>484</u>	
6	Hispanic	<u>168</u>	
7	Middle Eastern	<u>1</u>	
8	Native American	<u>0</u>	
9	Total	<u>748</u>	
Race or Ethnicity known prior to stop?			
10	Yes	7	
11	No	<u>741</u>	
12	Total	<u>748</u>	
Search Conducted?			
15	Yes	0	
16	No	<u>748</u>	
17	Total	<u>748</u>	
Was search consented?			
18	Yes	N/A	
19	No	<u>N/A</u>	
20	Total	<u>N/A</u>	

TIER 1 - PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name: TAYLOR POLICE DEPT.
Reporting Date: 01/23/2014
TCOLE Agency Number: 491208
Chief Administrator: HENRY FLUCK
Agency Contact Information: Phone: 512-352-5551
Email: Henry.Fluck@taylortx.gov
Mailing Address:
TAYLOR POLICE DEPT.
500 S. Main St.
Taylor, TX 78613

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1) – Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

TAYLOR POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the TAYLOR POLICE DEPT. from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the TAYLOR POLICE DEPT. if the individual believes that a peace officer employed by the TAYLOR POLICE DEPT. has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the TAYLOR POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the TAYLOR POLICE DEPT.'s policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) The Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: **HENRY FLUCK**

Chief Administrator

TAYLOR POLICE DEPT.

Date: 01/23/2014

TAYLOR POLICE DEPT. Motor Vehicle Racial Profiling Information

Number of motor vehicle stops:

1. **2056** citation only
2. **97** arrest only
3. **0** both
4. **2153 Total** (4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5. **230** African
6. **19** Asian
7. **1165** Caucasian
8. **734** Hispanic
9. **5** Middle Eastern
10. **0** Native American
11. **2153 Total** (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. **222** Yes
13. **1931** No
14. **2153 Total** (lines 4, 11, 14 and 17 must be equal)

Search conducted?

15. **13** Yes
16. **2140** No
17. **2153 Total** (lines 4, 11, 14 and 17 must be equal)

Was search consented?

18. **6** Yes
19. **7** No
20. **13 Total** (must equal line 15)



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 11

Agenda Title: Consider establishing an approved Wastewater Pretreatment Program and Pre-Treatment Coordinator / WWTP Operator position.

Council Action to be taken: Consider/Approve

Initiating Department: Department of Public Works

Staff Contact: **Danny Thomas, Director of Public Works**
Rosemarie Dennis, Director Finance

1. INTRODUCTION/PURPOSE

The Texas Commission on Environmental Quality (TCEQ) has advised the City to implement an “Industrial Wastewater Pre-Treatment Program” due to the increased number of Industrial discharge users.

2. DESCRIPTION/ JUSTIFICATION

The TCEQ has stated in the attached letter that the City of Taylor is required to create an Industrial Wastewater Pre-Treatment Program and monitor all Categorical Industrial Users (CIUs) within the City.

The creation of this program to bring us into compliance will require assistance from the Engineering firm of Hejl, Lee & Associates, Inc. to develop the program. To retain Hejl, Lee & Associates will require a Professional Service Agreement.

After examining all alternatives, it has been determined that the operation of this program will require the services of an employee assigned to managing this program.

During Budget Year 2009/2010, a wastewater treatment operator position was frozen and essentially eliminated. Staff recommends this position be reauthorized and classified for a Pre-Treatment Program Coordinator/Waste Water Treatment Plant Operator to inaugurate the program.

3. FINANCIAL/BUDGET

Examination of the Utility Fund by our Finance Department has revealed that this agreement and position may be funded in the form of budget adjustments, utilizing already budgeted funds. No increase in the Utility Fund budget will be necessary. These adjustments are made at the management level and do not require Council action.

Utility Fund	Budget	Budget Adjustments			Ending Budget
701-Utility Admin	\$ 405,541		\$ (2,000)		\$ 403,541
706-Wastewater	\$ 466,384	\$ 4,257	\$ (4,257)	\$ 83,950	\$ 550,334
708- Utility Maint.	\$ 1,371,135			\$ (33,000)	\$ 1,338,135
709-Non-Depart.	\$ 4,958,750			\$ (48,950)	\$ 4,909,800
	\$ 7,201,810	\$ 4,257	\$ (6,257)	\$ 2,000	\$ 7,201,810

Reference letter 10b- Hejl, Lee & Associates, Inc. \$55,950.00

Depending on qualifications, this position will be either a Pre-treatment Coordinator Salary \$17.77/hour or Wastewater Treatment Plant Operator Annual Salary \$16.50/hour.

4. TIMELINE CONSIDERATIONS

Action needed prior to March 1, 2014 if possible.

5. RECOMMENDATION

- 1) Authorize the execution of a Professional Services Agreement with Hejl, Lee & Associates in an amount not to exceed \$55,950;
- 2) Authorize the creation of the position of Pre-Treatment Program Coordinator/Waste Water Treatment Plant Operator

6. REFERENCE FILES

11a [Letter Hejl, Lee & Associates Inc.](#)

11b [Superintendents Request](#)

11c [Letter TCEQ's Notice](#)

11d [Human Resource Salary Recommendation](#)

HEJL, LEE & ASSOCIATES, INC.
TBPE FIRM NO. F-755
TBPLS FIRM NO. 10058500

January 29, 2014

Mr. Robert Walla, Utility Manager
City of Taylor
1201 North Main Street
Taylor, TX 76574

Re: **City of Taylor Wastewater Treatment Plant
Industrial Pretreatment Program**
HLA Project No. **P14-01-01**

Dear Mr. Walla,

Pursuant to our discussion about the Texas Commission on Environmental Quality's (TCEQ) wastewater treatment plant discharge permit that requires the City of Taylor (City) to develop an industrial wastewater pretreatment program, Hejl, Lee & Associates, Inc. (HLA) prepared the attached engineering service agreement to assist the City in **responding to TCEQ's request in developing the industrial wastewater pre-treatment program** for your consideration.

ENGINEERING
SURVEYING
PLANNING

Should this agreement be acceptable to the City, please sign both copies of the agreement and return one copy to our office, keeping the other copy for your files. We appreciate the opportunity to work with the City on this project.

Yours very truly,
HEJL, LEE & ASSOCIATES, INC.



Chien Lee, P.E., R.P.L.S., AICP, Principal

321 ED SCHMIDT BLVD.,
SUITE 100
HUTTO, TEXAS 78634

PHONE
512-642-3292
FAX
512-642-4230
E-MAIL
hlainc@austin.rr.com

FEE PROPOSAL I-29-2014.DOC

PROFESSIONAL SERVICES AGREEMENT

DATE: January 29, 2014 **PROJECT NO:** P14-01-01
COMPANY/CLIENT: City of Taylor **TELEPHONE:** (512) 563-6497
NAME: Robert Walla, Utility Manager **FAX:**
ADDRESS: 1201 North Main Street
Taylor, TX 76574

HEJL, LEE & ASSOCIATES, INC. IS HEREBY AUTHORIZED TO PERFORM SERVICES IN CONNECTION WITH THE FOLLOWING PROJECT (S):

PROJECT NAME: **City of Taylor Wastewater Treatment Plant
Industrial Wastewater Pretreatment Program**

SCOPE OF SERVICES AND PROJECT DESCRIPTION: Hejl, Lee & Associates, Inc. (HLA) shall assist City of Taylor (City) in responding to the Texas Commission on Environmental Quality's (TCEQ) wastewater treatment plant discharge permit's requirement for **developing industrial wastewater pretreatment program**. Specific tasks to be performed under this agreement are identified as follows:

Developing Industrial Wastewater Pretreatment Program

A. Identify Categorical Industrial Users (CIUs)

1. Coordinate with City and TCEQ to identify CIUs of concern that will be included in the pretreatment program. Preliminary listing of CIUs of concern are the following businesses:
 - Accurate
 - Basler Electric
 - Dynalyst
 - Gemini
 - HDI Plastics
 - Taylor Metal Finishing
2. Coordinate with above listed businesses to comprehend current and anticipated business operations that may contribute to industrial wastewater discharge;
3. Perform site visit to industries to perform preliminary assessment of existing wastewater generation, its nature, quantity, quality, and pretreatment practice;
4. Establish communication with Taylor Economic Development Corporation (TEDC) and chamber of commerce to inform the City on prospective businesses that may trigger CIU concerns; and,
5. Coordinate with TCEQ to receive concurrence on CIUs to be incorporated to the pretreatment program.

B. Develop Wastewater Treatment Plant Influent & Effluent Sampling Program (TCEQ Activity No. 2)

1. Gather and review existing wastewater treatment plant (WWTP) influent and effluent water quality monitoring data, records, sampling locations, quality assurance/ quality control (QA/QC) practice, domestic and commercial background, and sewage sludge processing and disposal;
2. Prepare influent and effluent sampling program to perform initial priority pollutant scan of the 126 pollutants from 40 CFR Part 122, Appendix D, Tables II and III. In addition, scan additional pollutants designated in the TCEQ Texas Surface Water Quality Standards, 30 TAC Chapter 307;
3. Based on above developed sampling program, assist the City in coordinating with City staff and laboratory (contracted with the City) to perform wastewater and sludge sampling, analysis, determine pollutant concentrations, quantity, and report finding to City;
4. Ensure the sampling, analyses, and method detection limits are performed in accordance with 40 CFR Part 136; as amended, approved, or suggested by the US EPA or TCEQ;
5. Based on industrial user (IU) survey conducted previously and the above influent/effluent sampling results, perform preliminary assessment to determine which IU may be discharging pollutants of concern which may affect the City's WWTP or pass through untreated;
6. Quantify the pollutants of concern discharged by the IUs identified in the investigation; and,
7. Summarize and report to TCEQ on influent/effluent sampling and analysis results, preliminary findings of pollutant contributing CIUs.

C. Develop Industrial Wastewater Sampling, Inspection, Permitting, Reporting, & Data Management Program (TCEQ Activity No. 3)

1. Meet with City and significant industrial user (SIU) at business location to coordinate on the access for the inspection and sampling of wastewater at least once a year;
2. Design the City's SIU wastewater sampling and inspection program, including personnel, procedure, schedule, reporting, and related implementation elements;
3. Coordinate with City in developing industrial wastewater discharge permit system, including permit requirements, application, associated fees, process, renewal, appeal, and related regulations;
4. Develop permitted SIU's permit reporting requirements, schedule, data collection, record keeping, quality control, process modification, and any related information;
5. Prepare industrial wastewater monitoring protocol to gather and analyze received water quality and inspection reports;
6. Establish data gathering, recording, reporting, sharing, and storing protocol;
7. Submit draft sampling, inspection, permitting, reporting and data management program to TCEQ for review and comment; and,
8. Address comments from TCEQ and update program accordingly.

D. Prepare Financial Plan for the Implementation of Pretreatment Program (TCEQ Activity No. 4)

1. Conduct workshop with City staff to discuss proposed organization structure, personnel, administrative support, outside technical, legal, and laboratory consultants, anticipated equipment, vehicle, and associated expenses;
2. Identify possible revenue sources, such as general fund allocation, wastewater utility billing, pretreatment permitting fees, and/or surcharges, to implement and sustain the pretreatment program;
3. Prepare cash flow analysis to comprehend revenue and expense streams for the program;
4. Consult with Public Works and Finance Departments to draft financing plan for pretreatment program;
5. Present pretreatment program financing plan and policy to City Council for consideration and adoption; and,
6. Submit adopted pretreatment program financing policy and plan to TCEQ.

E. Develop Technically Based Local Limits (TBLLs) for Industrial Wastewater Discharge (TCEQ Activity No. 5)

1. Gather and review available pollutant sampling results, industrial wastewater contributors' pollutant quantity and quality, current WWTP ability to treat the pollutants, and the receiving stream's capability to accept the pollutants;
2. Assess existing WWTP design features, capability, operational options to evaluate its ability to encounter potential inhibition of or interference by industrial pollutants;
3. Review available City's Texas Toxicity Modeling Program (TexToX) report and update;
4. Analyze and evaluate acceptable pollutants limits to prevent its inhibition of or interference with the treatment facility, worker health and safety problems, and sludge contamination;
5. Report draft TBLLs to City for review, consideration, and consent;
6. Present technical bases, assumptions, methodologies, procedures, justifications, and conclusions in developing TBLLs for industrial wastewater pretreatment requirements; and,
7. Assist the City in the preparation of TBLLs certification statement and submit it to TCEQ.

F. Establish Legal Authority for the Implementation of Pretreatment Program (TCEQ Activity No. 6)

1. Coordinate with City Attorney or legal counsel in drafting pretreatment program ordinance to establish the legal authority for City to administer the pretreatment program, allocate resources to implement it, establish permitting requirements, impose remediation actions and penalties, and associated regulations;
2. Assist the City in preparing a statement to TCEQ demonstrating the approval by the City Council for the responsibility of supervising and funding of the pretreatment program;
3. Coordinate with applicable jurisdictional authorities in developing agreements for administration of the pretreatment program;
4. Prepare an enforcement response plan (ERP) that details the procedures that the City will investigate and respond to instances of IU non-compliance, draft an enforcement response guide (ERG), and other documents and forms containing the aspects defined in 40 CFR

403.8(f)(5); and,

5. Assist the City in submitting documents to TCEQ demonstrating the pretreatment program has been legally established and authorized to implement, and an ERP has been prepared.

G. Complete Pretreatment Program (TCEQ Activity No. 7)

1. Submit final draft of pretreatment program documents to TCEQ for review and comment;
2. Address comments from TCEQ and update pretreatment program accordingly;
3. Submit official request to TCEQ for final acceptance of pretreatment program with four (4) copies of program documents; and,
4. Make and distribute final pretreatment program documents to interested parties.

SERVICES TO BE PROVIDED UNDER THIS AGREEMENT:

- | | |
|--|--|
| ☐ Arch. Design | ☐ Agency Meeting(s) |
| ☐ Schematic | ☒ Client Consult. |
| ☒ Basic | ☐ Shop Drawing Rev. |
| ☐ Construction Doc. | ☐ Specs. (short) |
| ☐ Site Analysis and Selection | ☐ Specs. (long) |
| ☐ Site Development Planning | ☒ Other: Developing Industrial Pretreatment Program |
| ☐ Zoning Proc. Assist. | |

SEE THE FOLLOWING FOR SPECIFIC TERMS AND CONDITIONS PERTINENT TO AND PART OF THIS AGREEMENT.

REIMBURSABLE EXPENSES:

Reimbursable expenses are defined as follows and shall be invoiced at direct cost (invoice) plus 10% for overhead:

1. Reproduction of documents.
2. Shipping and mailing expenses.
3. Long distance telephone and telecopies (FAX).
4. Any other disbursements, application fees, etc., made on behalf of the Client.

INFORMATION TO BE PROVIDED BY THE CLIENT

The Client shall provide the following information to HLA in a timely manner for HLA to commence the project:

1. Available as-built and record drawings of existing utilities;
2. Right-of-entry to access project site; and,
3. All related information as provided by the City.

INDEMNIFICATION:

The City agrees to hold harmless HLA for and against all claims, damages, awards and costs of defense arising out of delays in HLA's performance resulting from events beyond HLA's control.

Whereas job-site safety conditions are the sole responsibility of the Contractor, the City agrees to hold harmless HLA for and against all claims, damages, awards and costs of defense arising out of claims related to job-site safety.

The City agrees to stipulate within the Contract Documents that the Contractor (or City) shall purchase

and maintain, during the course of construction, "all-risk" builder's risk insurance which names the Contractor, the City, and the Engineer as additional insureds.

RISK ALLOCATION:

In recognition of the relative risks, rewards and benefits of the project to both the City and HLA, the risks have been allocated such that the City agrees that, to the fullest extent permitted by law, HLA's total liability to the City for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed HLA's fee collected or limit of insurance coverage, whichever is higher. Such causes include, but are not limited to, HLA's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

TERMINATION:

1. This agreement between the City and HLA may be terminated by either party upon seven days' written notice in the event of persistent failure of performance of the material terms and conditions of this agreement by the other party through no fault of the terminating party.
2. If this agreement is terminated during the course of performance of the work, HLA shall be paid the reasonable value of the services performed during the period prior to the effective dates of termination of the agreement.
3. If, prior to termination of this agreement, any work designed or specified by HLA during any phase of the work is suspended in whole or in part for more than three months or abandoned after written notice from the City, HLA shall be paid for such services performed to receipt of such notice.

SERVICES NOT INCLUDED:

1. Site topographic and land title survey;
2. Uncovering (potholing) underground utilities;
3. Sub-surface utility engineering (SUE);
4. Public hearings, meetings, or presentation to regulatory agencies (except to TCEQ);
5. Wastewater Discharge Permitting, agency review, and addressing comments;
6. Floodplain delineation;
7. Easement and land acquisition;
8. Off-site improvement design;
9. Geotechnical, environmental, and archaeological investigation;
10. Utility relocation and reconnection;
11. **Wastewater quality sampling, analysis, and monitoring;**
12. **Chronic Biomonitoring;**
13. Permitting, Design, Bidding and Construction Phase services; and,
14. Other services not specifically referenced within this agreement.

FEE:

A. Identify Categorical Industrial Users	\$ 1,950
B. Develop WWTP Influent/Effluent Sampling Program	7,200
C. Develop Sampling, Inspection, Permitting, Reporting Program	13,250
D. Prepare Financial Plan	3,900
E. Develop Technical Based Local Limits	21,500
F. Establish Legal Authority	6,200
G. Complete Pretreatment Program	1,950
Total Fee (Lump Sum Not to Exceed)	<u>\$ 55,950</u>

The total fee shall not be exceeded without approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Current rates are as follows:

Principal	\$200.00
Project Manager	\$180.00
Land Surveyor (RPLS)	\$145.00
Engineer (P.E.)	\$145.00
Engineer (E.I.T.)	\$130.00
CAD Technician	\$115.00
3 Man Crew	\$140.00
2 Man Crew	\$130.00
Field Coordinator	\$110.00
Clerical	\$ 88.00

PROJECT SCHEDULE:

A. Identify Categorical Industrial Users	2 months from Notice to Proceed
B. Develop WWTP Influent/Effluent Sampling Program	3 months from Notice to Proceed
C. Develop Sampling, Inspection, Permitting, Reporting Program	5 months from Notice to Proceed
D. Prepare Financial Plan	6 months from Notice to Proceed
E. Develop Technical Based Local Limits	9 months from Notice to Proceed
F. Establish Legal Authority	10 months from Notice to Proceed
G. Complete Pretreatment Program	To Be Determined By TCEQ

BILLINGS/PAYMENTS:

Invoices for HLA's services shall be submitted, at HLA's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. All billings over thirty (30) days past due will be subject to interest charges of 1-1/2% per month on the unpaid balance.

In the event any or all of the account remains unpaid in full ninety (90) days after initial billing, the Client shall be responsible for all costs of collection including reasonable attorney's fees.

MEDIATION:

Prior to arbitration or litigation, the parties shall endeavor to settle disputes by mediation unless the parties mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

ACCEPTED BY: _____

TITLE: _____

DATE: _____



Robert Walla
Utility Superintendent
1201 N. Main
Taylor, Tx. 76574
Phone: (512) 352-3251
Fax: (512) 352-6933



To: Jeff Straub
Subject: Hiring a Pre-Treatment Coordinator / Waste Water Operator
Date: 01/10/14

The TCEQ (Texas Commission on Environmental Quality) has advised the City, that due to the potential for one of our Six (6) Industrial User's, to possibly discharge from their facility, into our collection system and possibly contaminate the City's Waste Water Treatment Plant, allowing untreated chemicals into the receiving stream. The City is required to develop and implement a Wastewater Pre-Treatment Program.

Upon completion of renewing our Wastewater Permit, TCEQ has given us a timeline for the completion of the Pre-Treatment Program.

The permit was completed and signed in on December 1st, and the time for completion starts from that day.

- **Activity #2**
3 months from the date of permit issuance: Submit a sampling plan describing the monitoring to take place at the influent and effluent ends of the Waste Water Plant.
- **Activity #3**
5 months from the date of issuance: Submit a design of a sampling, inspection, permitting, reporting, and data management program which will implement the requirements.
- **Activity #4**
6 months from the date of issuance: Submit a description of the financial programs, revenue sources, equipment, and staffing to implement the program

- **Activity #5**
9 months from date of issuance: Submit a complete TBLs (Technically Based Local Limits).
- **Activity #6**
10 months from date of issuance: The POTW (Publically Owned Treatment Works) is required to apply and enforce the pre-treatment standards and requirements of the clean Water Act.
- **Activity #7**
The Executive Director will notify the permittee of the due date of activity #7 with the notification of completion of the permittee's Activity numbers 1-6.

As this project will be a monumental task to undertake, I am requesting a position previously frozen to be re-opened at the Waste Water Treatment Plant and titled as Pre-Treatment Coordinator/Waste Water Plant Operator.

Starla Hall and I have put together a job description listing duties to be performed.

This person with TCEQ assistance and Hejl Lee and Associates, will be required to build this plan from the ground up.

After speaking to Mr. Dan Hejl in regard's to this matter, he has assisted me in putting our book together, of Industrial Users that was sent to TCEQ in the past.

Together they will be instrumental in completing the tasks as mentioned above, also setting limits, routine sampling of the sites, customer relations with business owners, enforcing limits and rules, reporting to TCEQ and keeping data on hand for inspections.

If approved this applicant will not only be responsible for the entire Pre-Treatment Program, they will also fulfill duties at the Waste Water Plant as an operator.

Mr. Hejl has set up a meeting with TCEQ on these matters so we can get a better understanding of the timeline we are facing. Mr. Hejl's involvement will be strictly to help us to put together our manual in the proper way, so that all guidelines are followed. The City of Taylor will be responsible for implementing and enforcing this program once TCEQ has agreed we have met all criteria as stated.

The meeting is scheduled for January 17th at 1:30 p.m. at TCEQ Headquarters.

If there is any other information that I can assist with please let me know.

**Sincerely,
Robert Walla
Water/Wastewater Superintendent
City of Taylor**

CONTRIBUTING INDUSTRIES AND PRETREATMENT REQUIREMENTS

1. The following pollutants may not be introduced into the treatment facility:
 - a. Pollutants which create a fire or explosion hazard in the publicly owned treatment works (POTW), including, but not limited to, wastestreams with a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius) using the test methods specified in 40 CFR §261.21;
 - b. Pollutants which will cause corrosive structural damage to the POTW, but in no case shall there be discharges with pH lower than 5.0 standard units, unless the works are specifically designed to accommodate such discharges;
 - c. Solid or viscous pollutants in amounts which will cause obstruction to the flow in the POTW, resulting in interference;
 - d. Any pollutant, including oxygen demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which will cause interference with the POTW;
 - e. Heat in amounts which will inhibit biological activity in the POTW resulting in interference, but in no case shall there be heat in such quantities that the temperature at the POTW treatment plant exceeds 104 degrees Fahrenheit (40 degrees Celsius) unless the Executive Director, upon request of the POTW, approves the alternate temperature limit;
 - f. Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin in amounts that will cause interference or pass through;
 - g. Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems; and
 - h. Any trucked or hauled pollutants, except at discharge points designated by the POTW.
2. The permittee shall comply with the pretreatment requirements in 40 CFR Part 403, as amended, and as specified in the following schedule of compliance. The permittee is required to develop a pretreatment program, the final complete submission is due two (2) months from the date the permittee receives notification from the TCEQ Stormwater & Pretreatment Team (MC148) of the Water Quality Division indicating completion of the permittee's Activity Nos. 1-6. (See Activity No. 7) The Executive Director reviewed Activity No. 1 submitted by the permittee on November 8, 2009, and updated on July 29, 2013.
 - a. If the permittee does not complete any of the activities according to the following schedule, the permittee shall submit a letter signed by the permittee [according to 40 CFR §122.41(k)] to the TCEQ Stormwater & Pretreatment Team (MC 148) of the Water Quality Division within 14 days of the activity due date, including, at a minimum, the date on which the required activity will be submitted, the reason for the delay, and the steps taken to return to the established schedule. The permittee may request one 60-day extension of the due date for Activity Nos. 2 and 7. The request for an extension shall be made in writing to the Executive Director, care of the Stormwater & Pretreatment Team (MC 148) of the Water Quality Division, no later than 14 days prior to the due date. The Executive Director may grant an extension of the deadline of Activity Nos. 2 and 7 submitted pursuant to these permit requirements, upon a written and substantiated

showing of good cause. The determination of what constitutes good cause rests solely with the Executive Director. Extensions are not effective until the permittee receives written approval from the Executive Director.

- b. If after review of the submission, the Executive Director determines that the submission does not comply with the applicable requirements of 40 CFR §§403.8 and 403.9, the Executive Director will notify the permittee in writing. The notification will identify any defects in the submission and advise the permittee of the means by which the permittee can comply with the applicable requirements of 40 CFR §§403.8 and 403.9. In such a case, revised information will be necessary for the Executive Director to make a determination on whether to approve or deny the permittee's submission.
- c. A new pretreatment program will proceed through the approval process in accordance with 40 CFR §§403.9 and 403.11 [*rev. Federal Register/ Vol. 70/ No. 198/ Friday, October 14, 2005/ Rules and Regulations, pages 60134-60798*]. The submission will become effective upon approval by the Executive Director in accordance with 40 CFR §403.11. Upon approval of a pretreatment program by the Executive Director, this permit will be modified or amended to incorporate that pretreatment program.
- d. The permittee may develop and submit a complete pretreatment program at any time before the deadline established in Activity No. 7.
- e. The permittee may apply for authority to revise categorical pretreatment standards to reflect POTW removal of pollutants in accordance with the requirements of 40 CFR §403.7 [*rev. 10/14/05*] at any time.
- f. The permittee shall require any indirect discharger to the treatment works to comply with the reporting requirements of Sections 204(b), 307, and 308 of the Clean Water Act, including any requirements established under 40 CFR Part 403.
- g. The permittee shall provide adequate written notification to the Executive Director, care of the Stormwater & Pretreatment Team (MC148) of the Water Quality Division, within 30 days subsequent to the permittee's knowledge of the following:
 - (1) Any new introduction of pollutants into the treatment works from an indirect discharger which would be subject to Sections 301 and 306 of the Clean Water Act if it were directly discharging those pollutants; and
 - (2) Any substantial change in the volume or character of pollutants being introduced into the treatment works.

Adequate notice shall include information on the quality and quantity of effluent to be introduced into the treatment works, and any anticipated impact of such change in the quality or quantity of effluent to be discharged from the POTW.

SCHEDULE OF COMPLIANCE FOR PRETREATMENT PROGRAM DEVELOPMENT

ACTIVITY NUMBER	ACTIVITY	DATE
	Submissions required by the Activity Nos. 2-6 listed below shall be made to the TCEQ Stormwater & Pretreatment Team (MC 148) of the Water Quality Division. Initially, Activity Nos. 3, 4, 5, and 6 should be submitted in draft form.	
1.	Submit an industrial user (IU) survey which consists of a qualitative analysis of pollutants being contributed by IUs in its entire municipal system (including all treatment plants). In accordance with 40 Code of Federal Regulations (CFR) §§403.8(f)(2)(i)-(ii) and 403.12(i)(1), the IUs should be asked to provide, the names, addresses, contact person, and information on the type and approximate quantity of pollutants discharged into the system. For guidance on the procedures see the U.S. Environmental Protection Agency's <i>Guidance Manual for POTW Pretreatment Program Development</i>, October 1983, Chapter 2 and Appendix H. This information may be derived from knowledge of the facility's process and should not require any sampling at the source. The IU survey must identify significant industrial users (SIUs), including those categorical industrial users (CIUs) subject to categorical pretreatment standards under 40 CFR Chapter I, Subchapter N, and specifying the citations, categories, and subcategories from the 40 CFR which are applicable to such CIUs. The permittee should submit the information in tabular form, using the example table format provided. The TCEQ Stormwater & Pretreatment Team will notify the permittee regarding the results of the IU survey, and whether the permittee will be required to continue the program development beyond Activity No. 1. If pretreatment program development is necessary, the permittee will be required to continue the program development upon receiving notification from the TCEQ. If notified that a TPDES pretreatment program is not necessary, the permittee will submit an update of its IU survey with Worksheet 6.0 of the Domestic Technical Report, as part of the TCEQ Domestic Wastewater Permit Application, when next reapplying for this TPDES permit. The IU survey must include documented changes in industrial flow and/or characteristics of existing industries and any new contributing industries.	The IU survey was received on November 8, 2009, and updated on July 29, 2013.

SCHEDULE OF COMPLIANCE FOR PRETREATMENT PROGRAM DEVELOPMENT

ACTIVITY NUMBER	ACTIVITY	DATE
2.	Submit a sampling plan describing the monitoring to take place at the influent and effluent (and other points, as applicable) of each wastewater treatment plant to be covered under the TPDES pretreatment program, domestic/commercial background, and sewage sludge for the technically based local limits (TBLLs) development. Submit the analytical results and related quality assurance/quality control (QA/QC) information of an influent pollutant scan of a 24-hour composite sample to determine all pollutants being contributed to the system. The type of scan to be performed is the initial priority pollutant scan of the 126 pollutants from 40 CFR Part 122, Appendix D, Tables II and III plus any other additional pollutants designated in the TCEQ Texas Surface Water Quality Standards, 30 TAC Chapter 307. Submit information derived from Items (a) and (b) in this section below. All sampling, analyses, and method detection limits must be performed in accordance with 40 CFR Part 136, as amended; as approved by the EPA through the application for alternate test procedures; or as suggested in Tables E-1 and E-2 of the <i>Procedures to Implement the Texas Surface Water Quality Standards</i> (January 2012), as amended and adopted by the TCEQ. This initial pollutant scan will be used by the permittee for developing the TBLLs as specified in Activity No. 5. (a) Using the qualitative information supplied by the IUs in Activity No. 1, and the quantitative information collected in the initial pollutant scan, the permittee shall determine which IUs may be discharging pollutants of concern which may affect the operation of the POTW(s) or pass through untreated. (b) Sampling and analyses shall be completed to quantify the pollutants of concern discharged by the IUs identified in the investigation of (a) above.	3 months from the date of permit issuance

SCHEDULE OF COMPLIANCE FOR PRETREATMENT PROGRAM DEVELOPMENT

ACTIVITY NUMBER	ACTIVITY	DATE
3.	Submit a design of a sampling, inspection, permitting, reporting, and data management program which will implement the requirements of 40 CFR §§403.8 and 403.12, including all proposed forms. The permittee is required to design the program in order to inspect and sample the effluent from each SIU at least once per year, except as specified in 40 CFR §403.8(f)(2)(v). The permittee shall design the program in order to control through permit, order, or similar means, the contribution to the POTW by each IU to ensure compliance with applicable pretreatment standards and requirements. In the case of SIUs (identified as significant under 40 CFR §403.3(v)), this control shall be achieved through individual or general control mechanisms, in accordance with 40 CFR §403.8(f)(1)(iii).	5 months from the date of issuance
4.	Submit a description of the financial programs, revenue sources, equipment, staffing, and organizational chart of those positions which will be employed to implement the pretreatment program (as required by 40 CFR §§403.8(f)(3) and 403.9(b)(3) and (b)(4)).	6 months from the date of issuance
5.	Submit a complete TBLLs submission as required by 40 CFR §§403.5(c) and 403.8(f)(4). The technical development of the TBLLs should be developed in accordance with the EPA's <i>Local Limits Development Guidance</i>, July 2004, and EPA Region 6's <i>Technically Based Local Limits Development Guidance</i>, October 12, 1993. Include the results of a current Texas Toxicity Modeling Program (TexTox) report for each wastewater treatment plant. This report must be run subsequent to the effective date of the TCEQ notification to continue TPDES pretreatment program development. The technical development must demonstrate that the TBLLs attain the Texas Surface Water Quality Standards [30 TAC Chapter 307] in water in the state and are adequate to prevent pass through of pollutants, inhibition of or interference with the treatment facility, worker health and safety problems, and sludge contamination. This submission must include the TBLLs certification statement signed by the permittee [according to 40 CFR §122.41(k)].	9 months from the date of issuance

SCHEDULE OF COMPLIANCE FOR PRETREATMENT PROGRAM DEVELOPMENT

ACTIVITY NUMBER	ACTIVITY	DATE
6.	The POTW is required to apply and enforce the pretreatment standards and requirements established by §§307(b) and (c), and 402(b)(8) and (9) of the Clean Water Act and any regulations implementing those sections, including 40 CFR §403.9(b). Submit the following: (a) a statement from the City Solicitor, a city official acting in a comparable capacity, or the city's independent counsel, that the POTW has the adequate authority to carry out the program; (b) a copy of any statute, ordinance, regulation, contract, agreement, or other authority that will be relied on by the POTW to administer the program; (c) a statement reflecting the endorsement of or approval by the local boards or bodies responsible for supervising and/or funding the program; (d) additional documents and agreements required in multi-jurisdictional situations for administration of the program; and (e) an enforcement response plan (ERP) that shall contain detailed procedures indicating how the POTW will investigate and respond to instances of IU noncompliance. The ERP, enforcement response guide (ERG), and other documents and forms shall, at a minimum, contain the aspects defined in 40 CFR §403.8(f)(5).	10 months from the date of issuance
7.	Upon notification by the TCEQ Stormwater & Pretreatment Team of a completeness determination of the submitted program in accordance with 40 CFR §403.9, the permittee is required to submit an official request to the Executive Director care of the Stormwater & Pretreatment Team (MC148) of the Water Quality Division for program approval, including four (4) copies (three (3) bound and one (1) unbound) of the program deemed by the Executive Director to be complete. Submit a complete pretreatment program as required by 40 CFR §403.9. The complete pretreatment program shall include the final compilation of all previously submitted pretreatment program activities as amended and supplemented (e.g. Activity Nos. 1- 6).	The Executive Director will notify the permittee of the due date of Activity No. 7 with the notification of completion of the permittee's Activity Nos. 1 - 6.

Revised November 2007

From: Starla Hall
Sent: Wednesday, January 29, 2014 4:27 PM
To: Robert Walla
Subject: Pre-Treatment Technician/WWTP Operator I

Hi, Robert, I did not know what you are proposing to start the employee for this proposed position so I am including two salaries which also includes benefits calculated in.

WW Plant Operator II is \$49,172 (16.50/hour) for a full year but for the remainder of this year it would be around \$32,892

Pre-Treatment Technician is \$52,117 (17.77/hour) for a full year but for the remainder of this year it would be around \$34,921

Please let me know if you need anything else.
Thanks and have a great afternoon!

Starla A. Hall

Human Resources Director
City of Taylor
400 Porter St.
Taylor, TX 76574
512-352-5993
512-352-6037 Fax



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 12

Agenda Title: Consider award of a contract to Precision Construction, LLC for \$9,050 under the Amy Young Barrier Removal Program Contract No. 1002020 with the Texas Department of Housing and Community Affairs.

Council Action to be taken: Approve, deny, table

Initiating Department: Planning and Development

Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

Due to funding limitations of the program at this time, only one project can be funded. The home is located at 504 Mockingbird, owned by Mrs. Pearson.

The City received two bids on Friday, February 21, 2014 at 5 p.m. Precision Construction LLC is the lowest bidder having bid \$9,050. The other bidder, Valdez Remodeling, bid \$13,740.

Mrs. Pearson was a recipient of a HOME grant which replaced her home in the 2010-2011 funding cycle. She also received several USDA renovation/weatherization grants prior to that within the last ten years or so. Following the HOME project in 2011 the City attempted to perform landscaping and install a handrail on her back door landing, eventually replaced her grass in the yard, repaired her fence, and repaired her fridge.

The scope of this project includes:

Rain gutters, french drain to drain water away from the home at the driveway, handrails and walkway from the front porch to driveway, walkway with handrails from the back door to the driveway, and a shower chair and shower wand.

Mr. Robb Stevenson, the City's program administrator, will also be at the Council meeting.

2. DESCRIPTION/ JUSTIFICATION

The Amy Young Barrier Removal (AYBR) Program provides grants of up to \$20,000, in combined hard and soft (administrative) costs, for Persons with Disabilities, whose household income does not exceed 80% of the Area Median Family Income (AMFI). The grants provide modifications necessary for accessibility and the elimination of substandard or hazardous conditions within the homes to be assisted.

As current funding levels in the AYBR Program were only sufficient to cover the costs of repairs to one more home at this time, a small purchase procurement methodology was employed to recommend the award of one contract in an amount well under the threshold for formal, sealed bids. Five viable bidders were contacted and offered the opportunity to bid; two bids were received by 5 p.m. on February 21, 2014. This represents sufficient free and open competition to award a contract under this informal procurement strategy. The low bidder for the purposes of an individual contract award was the responsible bidder offering the lowest aggregate price for the base bid plus those alternative bids (if any) for a given home that provide the most features of work within the funds available for each home at the bid opening. Please see the attached spreadsheet detailing the bids that were received.

3. FINANCIAL/BUDGET

No city funds will be expended; 100 percent grant funding.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

The homeowner, Mrs. Pearson, is eligible to receive funding from the program.

6. REFERENCE FILES

- 12a. [Bid Summary](#)
- 12b. [Bid response](#) from Precision
- 12c. [Bid response from Valdez](#)

Contractor: Precision Construction, LLC

HOMEOWNER	ADDRESS	BID	PROJ. AWARD
Pearson	504 Mockingbird Ln	\$9,050.00	\$9,050.00

Contractor: Valdez Remodeling & Weatherization, Inc.

HOMEOWNER	ADDRESS	BID	PROJ. AWARD
Pearson	504 Mockingbird Ln	\$13,740.00	

City of Taylor Amy Young Barrier Removal Program



Work Write-up Specifications Bid Form

Contract Administrator:	City of Taylor	Program:	AYBR
Applicant Name:	RayNell Pearson	Contract Number:	1002020
Applicant Address:	504 Mockingbird Ln	Activity Number:	1002020001
City:	Taylor	County:	Williamson
State	TX	Zipcode:	76574

General Specifications

1. All products and materials shall be new in unopened containers and/or packaging.
2. Contractor shall clean construction debris from the dwelling and site to a dumpster or legal landfill at least once each week and leave the property in broom clean condition. In occupied dwellings, be removed from living quarters daily.
3. Installation of all products and materials shall be according to the manufacturer's instructions.
4. "Install" means to purchase, deliver, set up, test and warrant a new component.
5. "Replace" means to remove and dispose of material, purchase new material, deliver, install, test and warrant.
6. "Repair" means to return a building component to like new condition through replacement of parts, adjustment and recoating of parts.
7. "Reinstall" means to remove, clean, store and install a component.
8. Items required by local code, construction standard or other requirement must be completed for final payment.
9. Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from an accepted final inspection. Contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final
10. New materials shall be matched with existing materials to be consistent with surrounding surfaces.
11. All Change Orders must be approved by TDHCA prior to performing changed or additional work. Any additional cost due to product or material upgrades is solely the contractor's expense unless authorized by the Contract Administrator and approved by TDHCA.
12. Payment requests shall be based on satisfactory completion of individual or groups of spec items.
13. Contractor is responsible for verifying accurate field dimensions, sizes, quantities, square feet, linear feet, etc. before ordering materials, products, or supplies. Quantities, square feet, linear feet, etc. listed in the bid package are for the convenience of the contractor. TDHCA and the Contract Administrator neither make nor imply any guarantee for the
14. All electrical work must meet the National Electrical Code adopted by the city or by the state for counties and be completed by a state licensed electrician.
15. All plumbing work must meet the International Plumbing Code adopted by the city or by the state for counties and be completed by a state licensed plumber.
16. If digging is required, the contractor is responsible for locating utilities underground.
17. Contractor is responsible for complying with all applicable permitting requirements.
18. Contractor is responsible for ensuring that work does not encroach on property lines, setbacks, or easements.
19. Contractor is responsible for complying with EPA and/or HUD lead-based paint rules.
20. Each specification must be bid separately. Lump sum bids will not be accepted.

General House Information

Year built:	2011	Date of initial inspection:	2/7/14
Sq Ft of conditioned area:	1,025	Applicable building code:	IRC 2009 (but no work is applicab
Located in flood zone:	no	Number of Bedrooms:	2
Fuel source:	electricity	Number of Bathrooms:	1
Asbestos present:	no	Location of Asbestos:	n/a

Spec Name	Spec Description	Unit of Measure	Estimated cost per unit of measure	Bid Item Total
Debris Removal	Contractor shall clean construction debris from the dwelling and lot and move to a dumpster or legal landfill at least once each week.	1		\$ 100.00
Site Toilet	Provide on-site portable toilet	1		\$
Building Permits	Contractor is responsible for obtaining all required permits, if applicable.	?		
Building Exterior				
Rain Gutters	Install 5" white metal rain gutters with leaf guards and downspouts around entire home to ensure positive drainage at least 5' from home and protect foundation.	200 LF		\$ 2,500.
Grading and Drainage	Construct a French drain to improve drainage at northwest corner of home where water backs up at end of driveway. Ensure that rain gutters were designed to drain the northwest quadrant of the roof to the northwest downspout. Install a french drain to connect to a downspout at the northwest corner of the home. French drain to run in a trench at least 18" deep and 15' long. Utilize geotextiles to prevent roots from entering perforated plastic drain pipe. Backfill with pea gravel. Trench to run from corner of home along the north side of the driveway.	18 LF		\$ 500.
Guard rails front	Front rails: Increase the safety and accessibility of the existing front entrance walkway as it slopes above grade to the level of the entrance to the front porch. Install metal guardrails, such as white EZ Handrail Aluminum 1" Baluster Railings (top rails of EZ system are ADA-compliant for handrail grasping width and height) or approved equivalent, secured to concrete with appropriate fasteners, along both sides of the "L-shaped" front entrance sloping walkway/ramp that are above grade by more than 2". Set railings at 35 - 37" from walkway floor. Utilize EZ pivot mounts for railings on a slope. Install metal posts, such as EZ Handrail 3'2" white aluminum posts, or approved equivalent, at the ends and intersections of baluster railings. Utilize endcaps and adjustable handrail angles (to allow ends of handrail to become parallel with walkway). Cut to fit.	16 LF		\$ 1000.

Accessible walkway front	Front porch entrance: Widen part of the existing "L-shaped" front entrance walkway to allow a turning radius sufficient for a wheelchair. Pour concrete to widen the little section of the front "L-shaped" walkway at the entrance to the front porch by 12" on both sides; ensure a surface that is level with the rest of the walkway which is on a slight slope. The length of the expansion on the north side of this section shall be sufficient to terminate into the existing walkway (approximately 2'); the length on the south side shall be approximately 6'. Construct the concrete expansion with 6" x 6" #6 gauge wire mesh over a 2" minimum of compactable gravel. Finish shall be broom finish. Minimum thickness of concrete shall be 4".	8 SF		\$ 150.
Accessible walkway rear	Backyard to sideyard walkway: Construct a 3' wide concrete sidewalk in two sections. The first section shall be 25' long, connect to the wheelchair ramp and run parallel to the back of the home. Fill the 6" gap between the foundation wall and the sidewalk with gravel. The second section shall take a 90 degree angle turn towards the front yard that shall be 25' long, run (through the gate) parallel to the side of the home and shall connect with the existing driveway. Construct the concrete sidewalk with 6" x 6" # 6 gauge wire mesh over 2" compactable gravel. Finish shall be broom finish. Minimum thickness of the concrete shall be 4" with expansion joints every 4'; sidewalk to be set 1 1/2" above grade.	150 SF		\$ 1500.

Decks/Porches/Ramps	Back entrance concrete wheelchair ramp and landing: create a no-step entry with sufficient latch-side of door approach turning radius for the back entrance of the home by expanding and raising the height of the existing 5' x 5' concrete landing. Top the existing landing with an additional 4" of concrete. Widen the north side of the landing by 18" to ensure an adequate turning radius on a surface that is flat and level with the rest of the raised landing. Construct a 12' long x 3'4" wide concrete wheelchair ramp starting from the expanded landing to connect with a concrete sidewalk. The ramp shall run parallel with the back of the home, 6" from the foundation. Reinforce the concrete wheelchair ramp and landing expansion with a minimum of 6" x 6" #6 gauge wire mesh over 2" minimum compactable gravel. Finish shall be broom finish. Minimum thickness of concrete shall be 4". The slope of the ramp shall not exceed 1:12. Fill the 6" gap between the foundation wall and the ramp with gravel.	70 SF		\$ 1600.
Handrails rear	Back entrance handrails: Intall metal guardrails, such as white EZ Handrail Aluminim 1" Baluster Railings (top rails of EZ system are ADA-compliant for handrail grasping width and height) or approved equivalent, secured to concrete with appropriate fasteners, along the entire outside perimeter of the landing and the east side of the wheel chair ramp; set railings at 35 - 37". Utilize EZ pivot mounts for railings on a slope. Install metal posts, such as EZ Handrail 3'2" white aluminum posts, or approved equivalent, at the ends and intersections of baluster railings. Install metal handrails on the exterior brick wall of the home, such as EZ Handrail Alumium White round ADA handrails, or approved equivalent. Utilize returns, endcaps and adjustable handrail angles (to allow ends of handrail to become parallel with concrete landings) with metal wall brackets extending 4-5' in length from the door jam to the window at a height of 35-37" from ramp floor. Cut to fit.	42 LF		\$ 1200.
Bathroom				
Shower Chair	Procure and install a shower chair with a minimum 17" seat height capable of supporting at least 300 lbs such as a Moen Glacier Plastic Feestanding Shower Chair, Model # DN7064, or approved equivalent.	1		\$ 250

Shower Wand	Install a new, Water Sense qualified handshower spray unit on an adjustable slide bar with a hose at least 59" long.	1		\$ 200
Grab Bars	Resecure 4 existing, loose grab bars.	4		\$ 50.

WORK WRITE-UP SPECIFICATIONS BID FORM SUMMARY	
Total Bid for this Unit:	<u>\$ 9,050.00</u>

I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the all work in accordance with the terms, conditions and requirements of the Contract Documents.

RESPECTFULLY SUBMITTED,

Lee Bingham
 Legal (printed or typed) name of Bidder

Lee Bingham Precision construction Owner
 Signature and Title

02-21-2014
 DATE

City of Taylor Amy Young Barrier Removal Program



Work Write-up Specifications Bid Form

Contract Administrator:	City of Taylor	Program:	AYBR
Applicant Name:	RayNell Pearson	Contract Number:	1002020
Applicant Address:	504 Mockingbird Ln	Activity Number:	1002020001
City:	Taylor	County:	Williamson
State	TX	Zipcode:	76574

General Specifications

1. All products and materials shall be new in unopened containers and/or packaging.
2. Contractor shall clean construction debris from the dwelling and site to a dumpster or legal landfill at least once each week and leave the property in broom clean condition. In occupied dwellings, be removed from living quarters daily.
3. Installation of all products and materials shall be according to the manufacturer's instructions.
4. "Install" means to purchase, deliver, set up, test and warrant a new component.
5. "Replace" means to remove and dispose of material, purchase new material, deliver, install, test and warrant.
6. "Repair" means to return a building component to like new condition through replacement of parts, adjustment and recoating of parts.
7. "Reinstall" means to remove, clean, store and install a component.
8. Items required by local code, construction standard or other requirement must be completed for final payment.
9. Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from an accepted final inspection. Contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final
10. New materials shall be matched with existing materials to be consistent with surrounding surfaces.
11. All Change Orders must be approved by TDHCA prior to performing changed or additional work. Any additional cost due to product or material upgrades is solely the contractor's expense unless authorized by the Contract Administrator and approved by TDHCA.
12. Payment requests shall be based on satisfactory completion of individual or groups of spec items.
13. Contractor is responsible for verifying accurate field dimensions, sizes, quantities, square feet, linear feet, etc. before ordering materials, products, or supplies. Quantities, square feet, linear feet, etc. listed in the bid package are for the convenience of the contractor. TDHCA and the Contract Administrator neither make nor imply any guarantee for the
14. All electrical work must meet the National Electrical Code adopted by the city or by the state for counties and be completed by a state licensed electrician.
15. All plumbing work must meet the International Plumbing Code adopted by the city or by the state for counties and be completed by a state licensed plumber.
16. If digging is required, the contractor is responsible for locating utilities underground.
17. Contractor is responsible for complying with all applicable permitting requirements.
18. Contractor is responsible for ensuring that work does not encroach on property lines, setbacks, or easements.
19. Contractor is responsible for complying with EPA and/or HUD lead-based paint rules.
20. Each specification must be bid separately. Lump sum bids will not be accepted.

General House Information

Year built:	2011	Date of initial inspection:	2/7/14
Sq Ft of conditioned area:	1,025	Applicable building code:	IRC 2009 (but no work is applicab
Located in flood zone:	no	Number of Bedrooms:	2
Fuel source:	electricity	Number of Bathrooms:	1
Asbestos present:	no	Location of Asbestos:	n/a

Spec Name	Spec Description	Unit of Measure	Estimated cost per unit of measure	Bid Item Total
Debris Removal	Contractor shall clean construction debris from the dwelling and lot and move to a dumpster or legal landfill at least once each week.	1		\$ 350.00
Site Toilet	Provide on-site portable toilet	1		\$ 0
Building Permits	Contractor is responsible for obtaining all required permits, if applicable.	?		0

Building Exterior

Rain Gutters	Install 5" white metal rain gutters with leaf guards and downspouts around entire home to ensure positive drainage at least 5' from home and protect foundation.	200 LF		\$ 4850.00
Grading and Drainage	Construct a French drain to improve drainage at northwest corner of home where water backs up at end of driveway. Ensure that rain gutters were designed to drain the northwest quadrant of the roof to the northwest downspout. Install a french drain to connect to a downspout at the northwest corner of the home. French drain to run in a trench at least 18" deep and 15' long. Utilize geotextiles to prevent roots from entering perforated plastic drain pipe. Backfill with pea gravel. Trench to run from corner of home along the north side of the driveway.	18 LF		\$ 1250.00
Guard rails front	Front rails: Increase the safety and accessibility of the existing front entrance walkway as it slopes above grade to the level of the entrance to the front porch. Install metal guardrails, such as white EZ Handrail Aluminum 1" Baluster Railings (top rails of EZ system are ADA-compliant for handrail grasping width and height) or approved equivalent, secured to concrete with appropriate fasteners, along both sides of the "L-shaped" front entrance sloping walkway/ramp that are above grade by more than 2". Set railings at 35 - 37" from walkway floor. Utilize EZ pivot mounts for railings on a slope. Install metal posts, such as EZ Handrail 3/2" white aluminum posts, or approved equivalent, at the ends and intersections of baluster railings. Utilize end caps and adjustable handrail angles (to allow ends of handrail to become parallel with walkway). Cut to fit.	16 LF		\$ 875.00

Accessible walkway front	Front porch entrance: Widen part of the existing "L-shaped" front entrance walkway to allow a turning radius sufficient for a wheelchair. Pour concrete to widen the little section of the front "L-shaped" walkway at the entrance to the front porch by 12" on both sides; ensure a surface that is level with the rest of the walkway which is on a slight slope. The length of the expansion on the north side of this section shall be sufficient to terminate into the existing walkway (approximately 2'); the length on the south side shall be approximately 6'. Construct the concrete expansion with 6" x 6" #6 gauge wire mesh over a 2" minimum of compactable gravel. Finish shall be broom finish. Minimum thickness of concrete shall be 4".	8 SF		\$ 650.00
Accessible walkway rear	Backyard to sideyard walkway: Construct a 3' wide concrete sidewalk in two sections. The first section shall be 25' long, connect to the wheelchair ramp and run parallel to the back of the home. Fill the 6" gap between the foundation wall and the sidewalk with gravel. The second section shall take a 90 degree angle turn towards the front yard that shall be 25' long, run (through the gate) parallel to the side of the home and shall connect with the existing driveway. Construct the concrete sidewalk with 6" x 6" # 6 gauge wire mesh over 2" compactable gravel. Finish shall be broom finish. Minimum thickness of the concrete shall be 4" with expansion joints every 4'; sidewalk to be set 1 1/2" above grade.	150 SF		\$ 2190.00

Decks/Porches/Ramps	Back entrance concrete wheelchair ramp and landing: create a no-step entry with sufficient latch-side of door approach turning radius for the back entrance of the home by expanding and raising the height of the existing 5' x 5' concrete landing. Top the existing landing with an additional 4" of concrete. Widen the north side of the landing by 18" to ensure an adequate turning radius on a surface that is flat and level with the rest of the raised landing. Construct a 12' long x 3'4" wide concrete wheelchair ramp starting from the expanded landing to connect with a concrete sidewalk. The ramp shall run parallel with the back of the home, 6" from the foundation. Reinforce the concrete wheelchair ramp and landing expansion with a minimum of 6" x 6" #6 gauge wire mesh over 2" minimum compactable gravel. Finish shall be broom finish. Minimum thickness of concrete shall be 4". The slope of the ramp shall not exceed 1:12. Fill the 6" gap between the foundation wall and the ramp with gravel.	70 SF		\$ 975.00
Handrails rear	Back entrance handrails: Install metal guardrails, such as white EZ Handrail Aluminum 1" Baluster Railings (top rails of EZ system are ADA-compliant for handrail grasping width and height) or approved equivalent, secured to concrete with appropriate fasteners, along the entire outside perimeter of the landing and the east side of the wheel chair ramp; set railings at 35 - 37". Utilize EZ pivot mounts for railings on a slope. Install metal posts, such as EZ Handrail 3'2" white aluminum posts, or approved equivalent, at the ends and intersections of baluster railings. Install metal handrails on the exterior brick wall of the home, such as EZ Handrail Aluminum White round ADA handrails, or approved equivalent. Utilize returns, endcaps and adjustable handrail angles (to allow ends of handrail to become parallel with concrete landings) with metal wall brackets extending 4-5' in length from the door jamb to the window at a height of 35-37" from ramp floor. Cut to fit.	42 LF		\$ 1800.00
Bathroom				
Shower Chair	Procure and install a shower chair with a minimum 17" seat height capable of supporting at least 300 lbs such as a Moen Glacier Plastic Freestanding Shower Chair, Model # DN7064, or approved equivalent.	1		\$ 125.00

Shower Wand	Install a new, Water Sense qualified handshower spray unit on an adjustable slide bar with a hose at least 59" long.	1	\$ 375.00
Grab Bars	Resecure 4 existing, loose grab bars.	4	\$ 300.00

WORK WRITE-UP SPECIFICATIONS BID FORM SUMMARY

Total Bid for this Unit: \$ 13,740.00

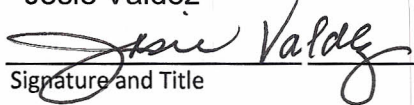
I (we), being legally entitled, herewith submit these bids, and if awarded this work, fully agree to enter into Contract with the all work in accordance with the terms, conditions and requirements of the Contract Documents.

RESPECTFULLY SUBMITTED,

Valdez Remodeling Weatherization Inc.

Legal (printed or typed) name of Bidder

Josie Valdez


Signature and Title

President

2/20/14
DATE



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 13
Agenda Title: Receive report from the Code Enforcement Department.
Council Action to be taken: None
Initiating Department: Planning and Development
Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

The Council requested periodic presentations regarding the various operations that the City performs. The attached presentation is about Code Enforcement.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

13a. [Presentation](#)

Purpose of the Report:

How will the Planning and Development Department reach its goal of processing an average of three new code enforcement cases per day?

This goal is intended to add more cases to the system because there are plenty of projects to handle, and indirectly to cause a quicker turn around in the processing of the cases.

An average days worked per year consists of about 240 to 250 days. The goal of ‘an average of three new cases per day’ equates to about 720 to 750 cases per year, in addition to managing the cases that are pending from previous periods. The Code Enforcement Officer is also responsible to do daily follow up trips, sending post cards and certified letters and other administrative duties, responding to phone calls and emails, and appearing in court at least twice per month.

Underlying Philosophy:

All areas of town must adhere to the same minimum standards articulated by the nuisance ordinances of the city.

Who are the core players?

- The Code Enforcement Officer
- Court Personnel
- Prosecutor
- Municipal Judge
- Administrative Assistant of the planning and Development Department

What are the typical cases handled by the Code Enforcement Officer?

- Tall grass
- Trash
- Substandard building
- Zoning violations
- Working without a permit
- Brush piles, etc

Current Performance:

2011 code enforcement handled 185 cases

2012 - 479 cases;

As of June 30, 2013 – 259 cases

2014 – 720 to 750 cases, almost double the number of cases.

In the 2012 year cases were fed into the tracking system from the previous year and the city hired Bureau Veritas which freed up the Code Enforcement Officer to focus almost entirely on nuisance complaints.

The Plan:

The Code Enforcement Officer has Incode to track progress and for management to distill performance reports. Outlook is also used to keep track of reminders. In addition, citizens can fill

out and email 'fix it' forms to city management who in turn forward the complaints to staff for resolution.

Enhanced training on the use of the Incode "call center" is recommended, but not critical. Administrative assistance is welcomed and is provided when needed, especially during the spring, summer, and early fall.

The key variable in the success of attaining the goal is follow up and persistence. Allowing cases to linger causes the day to day case load to clog the system. If they can be cleared in a timely and systematic fashion, the case load will increase. In other words, having to coddle cases takes time. However, we have to always be mindful of our general approach that is to work with people until they have proven themselves to be unreliable. This is a challenging balance to maintain yet not impossible.

TAYLOR CITY COUNCIL

FEBRUARY 27 2014

Department of Planning and
Development:
Code Enforcement

Mission

- ▣ Protect the Health, Safety, and Welfare of Taylor's Citizens
- ▣ More Specifically: enforce nuisance codes

Organization

- ▣ Function of the Planning and Development Department
- ▣ Code Enforcement Officer reports to the Director.

History

Since 2002 – Combination CEO + Inspector + Plans Reviewer

▣ Problems:

- Personnel being pulled in too many directions at once
- Complaints – inconsistent inspections
- Code enforcement cases falling through the cracks
- Too few cases being processed

History Cont.

Solutions:

March 2012 – Hired Bureau Veritas.

They do Inspections and Plan Review

September 2013 – start writing tickets,
expedites case processing.

Core Team

- ▣ Code Enforcement Officer
- ▣ Public Works
- ▣ Progressive Waste
- ▣ Police Officers
- ▣ Prosecutor
- ▣ Municipal Judge
- ▣ Municipal Court Staff

Philosophy

- ▣ Courteous and Professional
- ▣ Systematic Processing
- ▣ Nothing falls through the cracks
- ▣ Fix or remove; not always demolition
- ▣ All areas of the City are equally important
- ▣ We search for projects
- ▣ Respond in a timely manner
- ▣ Expeditious processing
- ▣ Sugar vs. vinegar

Types of Complaints

- ▣ Tall grass/ weedy lots
- ▣ Substandard buildings
- ▣ Brush piles
- ▣ Trash piles
- ▣ Stagnant water
- ▣ Working with out a permit
- ▣ Zoning violations

Rules that Govern Us

- ▣ Chapter 5 – Building Codes
- ▣ Chapter 18 – Nuisances
- ▣ Chapter 22 – Plumbing
- ▣ Appendix B – Zoning
- ▣ State Health and Safety Code:
 - ▣ Chapters 341, 342, 343, 363, 365
- ▣ Local Government Code:
 - Chapters 54, 214, 211, 212

General Process

- ▣ Nuisances:
 - One – contact owner
 - Two – write ticket in 5 to 10 days if no compliance
 - Three – Court
 - Four – City abatement if no compliance still

General Process Cont.

- ▣ If no owner if found:
 - One – certified letter
 - Two – City Abatement
 - Three – Lien filed

General Process Cont.

- ▣ Substandard Buildings (condemnation)
 - Building evaluation
 - Run sheets
 - Certified letters
 - Publish notices
 - Court hearings
 - Rulings
 - Abatement

Performance Goal

- ▣ Average of three new cases per day
 - 2013: 2.6
 - 2012: 1.9
 - 2011: 0.71

Performance Data

- ▣ 2013 – 618 cases
- ▣ 2012 – 479 cases
- ▣ 2011 – 185 cases
- ▣ Average of 90% - resolved voluntarily
- ▣ Average of 10% - Court
- ▣ Less than three percent – liens filed

Thank You

- ▣ Questions?
- ▣ Comments?



City Council Meeting February 27, 2014 Agenda Item Transmittal

Agenda Item #: 14

Agenda Title: Consider changing council meeting dates for March, 2014

Council Action to be taken: Consider changing meeting from March 13th to March 20th

Initiating Department: City Administration

Staff Contact: Jeff Straub, Interim City Manager

1. INTRODUCTION/PURPOSE

The week of March 10th is Spring Break for TISD and other area school districts. There is a regularly scheduled council meeting March 13th. I have learned that some council members and staff have prior commitments that could cause them to be unable to attend the March 13th council meeting.

Staff requests that Council consider rescheduling the March 13th meeting date to March 20th.

2. DESCRIPTION/ JUSTIFICATION

There are no agenda items that would be adversely affected by this change in meeting dates.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Change council meeting date from March 13th to March 20th.

6. REFERENCE FILES

14a. [March calendar](#)

March 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 <i>Special Council Mtg to interview Exec Search Firms 6:00 pm</i>	7	8
9	10	11	12	13 <i>Regular Council Mtg</i>	14	15
16	17	18	19	20	21	22
23	24	25	26	27 <i>Regular Council Mtg</i>	28	29
30	31					



***City Council Meeting
February 27, 2014
Agenda Item Transmittal***

Agenda Item #: 15
Agenda Title: Consider future agenda items.
Council Action to be taken: No action can be taken on this item
Initiating Department: City Council
Staff Contact: Jesse Ancira, Jr., Mayor

1. INTRODUCTION/PURPOSE

Under this item, we will be receiving input regarding future agenda items from you. This agenda item will be added as a routine matter on each of your upcoming agendas and will not be an action item since no specific items are listed for consideration. Staff will also be bringing potential agenda items before you at this time.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

15a. [Previous list](#) of items mentioned

Current topics still to be addressed:

Gonzales:

- more discussions regarding a strategic plan
- a city facilities assessment
- an update on future MDUS projects – **Discussion conducted; RFP for Engineering under review**
- Strategic Plan for next 5 years

Hill:

- to continue with work on developing an annual street maintenance plan and funding mechanisms;
- repairs on FM 112 to the railroad tracks

Ancira:

- progress report on the RFP for a city strategic plan; investigating if the TEEX proposal by the TEDC could also include a separate one for the City; - **Completed. No city option was available.**
- more budget information regarding the development of an in house street department;
- suggested that, when available, a portion of sales tax revenue be dedicated to streets as well.
- requested a joint meeting or workshop with the TEDC Board after the new city manager is in place
- requested a review of the current city policy regarding the protection of confidential and private information; - **In Progress.**
- Discuss CARTS and AMTRAK project update – **Pending – Work in progress.**
- Corridor signage
- Rezoning options in downtown historical area may need to be adjusted; workshop with TEDC

Green:

- information on a plan to recruit businesses for the rental assistance program.
- a discussion on a possible charter amendment election.
- requested that some consideration be given to either lowering the age limit for Taylor 101 attendees or to find a way to include high school students in the government education series planned for next year. – **in Progress. Working on Youth in Government Program.**
- Consider a “vacant building fee” for downtown Main Street property owners
- Look into “wayfinder” signs for Historic District and walking tour
- Rename the Williamson County Arena to honor Bill Pickett
- See if Taylor projects can be moved up on the Williamson County Bond list
- Marketing plan for Main Street

Rydell:

- asked for consideration of developing an in house street program to repair, fix and rebuild when possible.
- Developing historic preservation ordinances – **In Progress – Main Street Board Committee; Janetta McCoy**
- 7th street task force workshop

Other topics of interest included

- CIP Program/Plan with timeline and funding obligations noted for future planning