

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 28, 2019, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. National Nutrition Month, March
2. National Registered Dietician Day

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

3. Approve minutes from the February 14, 2019 Council meeting. (Dianna Barker)
4. Concur with preliminary financials for January 2019 (Rosemarie Dennis)
5. Consider Ordinance 19-05 reauthorizing the Neighborhood Empowerment Zone #1 and Ordinance 19-06 reauthorizing the Neighborhood Empowerment Zone #2. (Tom Yantis)
6. Consider Ordinance 19-07, reflecting new residential recycling fees (Rosemarie Dennis)
7. Consider awarding a bid for pool decking upgrades at Murphy Park Pool (Larry Foos)
8. Consider approving the first addendum to the Plan Review and Inspection Services agreement between the City and ATS Engineers, Inspectors and Surveyors. (Tom Yantis)
9. Consider cancelling the race for the District 4 City Council Member seat at the May 4, 2019 General Election due to no opponent. (Dianna Barker)

PUBLIC HEARINGS / ORDINANCES

10. Conduct public hearing and consider Ordinance 2019-03 regarding the juvenile curfew for minors and consider re-adoption (Chief Fluck)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. Receive update on ATMOS Right-of-Way clearance project. (Jeff Jenkins)
12. Consider Resolution R19-10 awarding bids for 2019 HOME program houses. (Tom Yantis)
13. Discuss and receive information on FY 2019/2020 budget calendar and guidelines (Rosemarie Dennis)
14. Receive and review update on the Transportation User Fee (TUF) (Jeff Jenkins, Rosemarie Dennis, Jim Gray)
15. Receive the Annual Racial Profiling Report and Presentation (Chief Fluck)
16. Consider implementing term limits and/or attendance requirements to Boards and Commissions. (Dianna Barker)
17. Consider appointments and re-appointments to various Boards & Commissions (Dianna Barker)
18. Consider creating a Charter Review Committee (Jeff Jenkins)

Executive Session I. The Taylor City Council will conduct a closed executive session under 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee.

a. Municipal Court Judge

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on February 25, 2019 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: _____ Date _____
Dianna Barker, City Clerk



***City Council Meeting
February 28, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 1

Agenda Title: National Nutrition Month proclamation

Council Action to be taken: Read and present proclamation

Department Submitted: City Management

Staff Contact: Jeff Jenkins, Interim City Manager

1. PURPOSE/DESCRIPTION

Sandi Halstead with the Williamson County Health District is requesting the Mayor proclaim March as National Nutrition Month.

2. STAFF ANALYSIS (How and Why)

Williamson County Health Department is planning an awareness celebration event at the WIC offices during the month of March and would like to display the proclamation.

3. RECOMMENDATION

Proclaim March as National Nutrition Month in the City of Taylor.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

1a [Proclamation](#)

Proclamation

National Nutrition Month

Whereas, food is the substance by which life is sustained; and

Whereas, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

Whereas, there is a need for continuing nutrition education and a wide-scale effort to enhance healthy eating practices.

Now, therefore, as Mayor of the City of Taylor I hereby proclaim the month of March as

National Nutrition Month

In the City of Taylor and encourage all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

PROCLAIMED this the 28th day of February 2019.

Brandt Rydell, Mayor
City of Taylor



***City Council Meeting
February 28, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 2

Agenda Title: Registered Dietician Nutritionists Day

Council Action to be taken: Read and present proclamation

Department Submitted: City Management

Staff Contact: Jeff Jenkins, Interim City Manager

1. PURPOSE/DESCRIPTION

Sandi Halstead with the Williamson County Health District is requesting the Mayor proclaim March 13th as Registered Dietician Nutritionist day.

2. STAFF ANALYSIS (How and Why)

Williamson County Health Department is planning an awareness celebration event at the WIC offices during the month of March and would like to display the proclamation.

3. RECOMMENDATION

Proclaim March 13th as Registered Dietician Nutritionist Day in the City of Taylor.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

2a [Proclamation](#)

Proclamation

Registered Dietitian Nutritionists Day

WHEREAS, Registered Dietitian Nutritionists are the food and nutrition experts who can translate the science of nutrition into practical solutions for healthy living; and

WHEREAS, Registered Dietitian Nutritionists have degrees in nutrition, dietetics, public health or a related field from well-respected, accredited colleges and universities, completed an internship and passed an examination; and

WHEREAS, Registered Dietitian Nutritionists use their nutrition expertise to help individuals make unique, positive lifestyle changes; and

WHEREAS, Registered Dietitian Nutritionists work throughout the community in hospitals, schools, public health clinics, nursing homes, fitness centers, food management, food industry, universities, research and private practice; and

WHEREAS, Registered Dietitian Nutritionists are advocates for advancing the nutritional status of Americans and people around the world.

NOW, THEREFORE, as Mayor of the City of Taylor, I do hereby proclaim

Wednesday, March 13, 2019
Registered Dietitian Nutritionist Day

and encourage all citizens to recognize the contributions of Registered Dietitian Nutritionists and express appreciation for their commitment to promoting science-based nutrition in the hope of achieving optimum health for both today and tomorrow.

PROCLAIMED this the 28th day of February, 2019.

Brandt Rydell, Mayor
City of Taylor



***City Council Meeting
February 28, 2019
Transmittal Letter***

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 3

Agenda Title: Approve minutes from February 14, 2019 Regular meeting

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna Barker

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS (Why and How)

N/A

3. RECOMMENDATION

Approve as submitted or amend with changes noted.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

3a. [February 14, 2019 minutes](#)

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
February 14, 2019 at 6:00 p.m.

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Council Member Dwayne Ariola
Council Member Robert Garcia
Council Member Mitch Drummond
Mayor Pro Tem Christine Lopez

Jeff Jenkins, Interim City Manager
Ted Hejl, City Attorney
Dianna Barker, City Clerk

INVOCATION - Chief Pat Ekiss gave the invocation.

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

Nancy Burgess, 1801 Oaklawn - concerned about the perceived notion that the city is obligated to intercede at the T. Don Hutto facility and that the facility is regulated by Federal government, not local government.

Sela Finau, 2309 Gladnell St. – concerned about water puddling near her house during heavy rains and would like to City to fix the drainage, and feels called to assist those at the T. Don Hutto facility.

Carolyn Donovan, 1321 Solitaire, Round Rock – advocates for closure of the T. Don Hutto facility.

Claudia Munoz, Austin – trying to understand why the city says it does not have authority to intercede at T. Don Hutto, but there is a MOU with the Fire Department.

Heidi Williams – called on the Council to rise up and help the women at the T. Don Hutto facility.

Rev Chuck Freeman, 1001 Zodiac Lane #10 – feels the T. Don Hutto facility is a prison and wants the city to cancel the MOU with the Taylor PD.

Lamora Aquire, Austin – shared a story about a women in the facility and asked for help to close facility.

Elbia Cabrera, Austin – (thru a translator) would like city to close facility and wants an answer if the city will do that.

Jeymi Moncada, 2009 Deer Run Dr. – (thru a translator) detained for 1 year at T. Don Hutto facility and suffered abuse.

Fernando Arista – feels citizens have a disconnect with the Council, feels citizens are being put aside.

Sabina – (thru a translator) released from T. Don Hutto facility and wants the Council to make a change.

Sofa Casini, 2711 E. 22nd St., Austin – spoke against the facility and wants the city to remove itself from the MOU.

Bethany Carson – spoke against the facility and wants the city to end the MOU with T. Don Hutto.

Council took a break at 6:45PM.

Council reconvened at 6:50PM.

BOARDS & COMMISSION PRESENTATION

1. **Update from Planning & Zoning Commission (Don McAlister)**

P&Z Chairman Don McAlister briefly went over the commission's authority, number of meetings they have conducted in the past few years and the number of cases they heard in 2017 & 2018. Feels 9 member commission is a good number of members.

Motion was made by Councilmember Garcia to receive the Planning & Zoning Commission presentation as presented. Motion was made by Councilmember Drummond. Motion carried unanimously.

CONSENT AGENDA

2. **Approve minutes for January 24, 2019.**
3. **TIF (Tax Increment Financing) Annual Report.**
4. **Accept donation from Koch for Public Safety equipment and approve expenditures**

Motion was made by Mayor Pro-Tem Lopez to approve the consent agenda items as presented. Motion was seconded by Council Member Garcia. Motion carried unanimously.

PUBLIC HEARING/ORDINANCES

5. **Conduct public hearing and consider introducing Ordinance 2019-04 regarding the juvenile curfew for minors and consider re-adoption.**

Police Chief Henry Fluck stated the LGC requires that a city review and readopt its juvenile curfew ordinance every three years. Chief Fluck briefly went over the times stipulated in the ordinance for juvenile curfew, stated the number of citations and warnings issued during 2016, 2017, & 2018 and recommended the City Council readopt the ordinance.

City Attorney Ted Hejl read the caption of the Ordinance.

ORDINANCE 2019-04

AN ORDINANCE ESTABLISHING A CURFEW FOR MINORS IN THE CITY OF TAYLOR; DEFINING OFFENSES FOR MINORS, PARENTS OF MINORS AND BUSINESS ESTABLISHMENTS VIOLATING THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$500.00 FOR VIOLATION HEREOF; PROVIDING FOR SEVERABILITY; REPEALING ALL CONFLICTING ORDINANCES TO THE EXTENT OF SUCH CONFLICT AND PROVIDING AN EFFECTIVE DATE.

No action was taken.

6. **Consider introducing Ordinance 19-05 reauthorizing the Neighborhood Empowerment Zone #1 and Ordinance 19-06 reauthorizing the Neighborhood Empowerment Zone #2.**

Development Services Director Tom Yantis stated this is a follow up to the last Council meeting where Council directed staff to draft these ordinances. In 2003 the City created two Neighborhood Empowerment Zones under Chapter 378 of the Local Government Code. The purpose of these zones is to enhance the creation of affordable housing, increase economic development in the zone as well as in the City, increase the quality of social services, education, and public safety provided to residents of the zone, the rehabilitation of affordable housing in the zone, that the creation of the zone benefits

and is for the public purpose of increasing the public health, safety, and welfare of persons in the municipality.

City Attorney Ted Hejl read the caption of the Ordinances.

ORDINANCE NO. 2019-05

AN ORDINANCE AMENDING ORDINANCE NO. 2003-24 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 1 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

ORDINANCE NO. 2019-06

AN ORDINANCE AMENDING ORDINANCE NO. 2003-25 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 2 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

No action was taken.

7. Consider introducing Ordinance 19-07, reflecting new residential recycling fees.

Finance Director Rosemarie Dennis introduce Ordinance 2019-07 to amend the current fee schedule for the FY2018-19 to reflect the new residential recycling fee. The program initial cost was \$3.25 per month per resident. Council approved a one-time cost sharing program with the City paying \$.75 a month per resident for one year. This ordinance dissolves the sharing/subsidized program. The increase resulting from this ordinance will appear on the customer's utility bill in March 2019. Steve Shannon with Waste Connection gave a history of recycling products and where they end up.

City Attorney Ted Hejl read the caption of the Ordinances.

ORDINANCE NO. 2019-07

AN ORDINANCE AMENDING ORDINANCE NO. 2019-03 ADOPTED ON JANUARY 28, 2019 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

No action was taken.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

8. Receive street and infrastructure bonded projects process.

Jacob Walker with HDR Engineering went over a presentation on the bonded projects process and the 2019 street reconstruction program. Mr. Walker requested the City Council provide feedback to assist HDR and Halff to select priority projects from the list for refined scope development, engineering and design fee, and construction cost estimate. The Council will have a month to review list of streets and prioritized. Prioritized projects will be heard by Council on March 14th, 2019. The funds available total \$13,120,000 million. An additional \$489,000 is available through CDBG funding and is planned for 3rd Street reconstruction.

Motion was made by Mayor Pro-Tem Lopez to receive the update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

Council took a break at 8:20PM.

Council reconvened at 8:30PM.

9. Receive monthly update on current Capital Improvement Projects (CIP).

Kelly Kaatz with HDR Engineering gave a brief update on the current capital improvement projects. Councilmember Garcia expressed concern about skateboarding tearing up edges of the walls. Mr. Kaatz suggested placing signage stating no biking or skateboarding in Heritage Park.

Motion was made by Councilmember Ariola to receive the update as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

10. Receive update on the Givens Community Center.

The City has received two individual CDBG Grants totaling \$300,000 in funding for the project. Taylor Conservation Heritage Society has teamed up with Welfare Workers Club to apply for two other grants from Meadows Foundation for \$100,000.00 and the Leo Livingston Foundation for \$10,000.00. Council now needs to select a site, an Architect, and a design plan. Assessments were done and it was found to be less costly to construct a new structure. Former Mayor Don Hill gave a history of the Center and asked that the Welfare Workers Club be allowed to give input on where the new building will be constructed and to not tear down the tennis courts due to them being constructed by community resources in the 1970's.

Motion was made by Councilmember Garcia to receive the update as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

11. Consider Architect selection for the Givens Community Center.

Kelly Kaatz with HDR Engineering stated that a Request for Qualifications for a Professional Architect was issued on December 17, 2018 to a pool of seven architecture firms. The City received three responsive Statement of Qualifications, Reliance Architecture, Place Designs, and Thoughtbarn. HDR also engaged Doug Moss to help with the review and rankings. Staff asked City Council to approve the rankings of the professional architecture firms and authorize the Interim City Manager to negotiate a contract for professional architecture services with the highest ranked firm. Recommends Reliance Architecture.

Motion was made by Mayor Pro-Tem Lopez to approve the rankings of the professional architecture firms as follows: #1. Reliance Architecture, #2. Place Designs, #3. Thoughtbarn, and authorize the Interim City Manager to negotiate a contract for professional architecture services with Reliance Architecture. Motion was seconded by Councilmember Ariola. Motion carried unanimously.

12. Receive quarterly investment report for October – December 2018.

David Meserve with Patterson & Associates gave a brief presentation on the city's investment portfolio for the 1st fiscal year quarter of 2019. The City's portfolio book value, excluding operating cash account as of December 31, 2018 is \$22,151,897.

Motion was made by Councilmember Garcia to receive the quarterly investment report as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

13. Receive Taylor Chamber of Commerce Quarterly Report for July – September and October – December 2018.

Tia Stone, Chamber President, briefly went over the Chamber's quarterly reports which included a report of activities and budget for the Chamber as it pertains to the administration of the Hotel Occupancy Tax contract with the City.

Motion was made by Councilmember Drummond to receive the updates as presented. Motion was seconded by Councilmember Garcia. Motion carried unanimously.

14. Update on Development Services Department.

Development Services Director Tom Yantis gave a presentation on his evaluation on the overall effectiveness of the department in achieving its mission. The presentation went over development policies and processes, customer interface, measures of success, and priorities and cost. Mr. Yantis felt the overall evaluation of the department was poor and feels that is due to a lack of training, staff turnover and written procedures.

Motion was made by Councilmember Garcia to receive the update as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.

15. Consider changes to the Boards & Commission Handbook, member term limits and attendance.

City Clerk Dianna Barker recommended two changes to the Handbook, add the newly created Public Arts Advisory Board to the list of boards and change the 72 hour timeframe to get new applications to Council before appointments to 10 business days. Due to the late hour, Council decided to discuss member term limits and attendance requirements at the next Council meeting.

Motion was made by Councilmember Garcia to amend the Boards and Commission Handbook to include adding the Public Arts Advisory Board to the list of boards and change 72 hours to 10 days for application submittal deadline. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

16. Consider Tax Increment Financing (TIF) Fund application from Edward Hile for a Fire Suppression and Alarm System at 104 E. 2nd Street.

Development Services Director Tom Yantis presented an application for grant funds from Mr. Ed Hile for his building at 104 E. 2nd Street to install a fire suppression system in his existing building. The TIRZ Board considered this application and unanimously recommended awarding \$25,000.00 in grant funds to Mr. Hile.

Motion was made by Councilmember Garcia to grant the Tax Increment Financing (TIF) Fund application from Edward Hile for a Fire Suppression and Alarm System at 104 E. 2nd Street in the amount of \$25,000.00 and authorize the Interim City Manager to prepare and execute the agreement. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

Mayor Rydell read the executive session meeting announcement and adjourned into executive session at 10:09p.m.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a. Windy Ridge

The Council reconvened into regular session at 10:41p.m.

No action taken.

ADJOURN

With no further action Mayor Rydell declared the meeting adjourned at 10:41p.m.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk



City Council Meeting February 28, 2019

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☐ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 4

Agenda Title: Concur with preliminary financials for January 2019

Council Action to be taken: Approve by consent

Department Submitted: Finance Department

Staff Contact: Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. The referenced report is intended to satisfy the Charter requirement.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

The reporting period is as of January 2019. The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of January 31, 2019:

Just some brief comments on the status of the funds are provided is as follows:

General Fund:

Revenue			Expenditures			Net Profit/Loss
Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	
\$ 13,599,739	\$ 7,254,193	53%	\$ 13,599,739	\$ 4,485,784	33%	\$ 2,768,409

- Revenues to date are \$7,254,193, up by 12.1% over last year's collection year-to-date. The accelerated collections are primarily due to the property tax and sales tax collections. The majority of revenue collected in January were received through property tax. Revenue collected are reported to be at 53% of the budgeted.

- Property tax collections peaked in December and January as expected. Collections in property tax is \$5,060,705 year-to-date, up by \$265,043 or 5.5% over last year's year-to-date. This reflects an upward trend in property tax collections through January in the last five years. The majority of collection activity will occur between the months of December through February.
- Sales taxes came in at \$246,535 for January, down from prior year by \$37,818 or 13.3%. Year-to-date is up by \$46,620 or 4.4% when compare to this same time last year. Cumulative is report to be at \$1,103,880 for the City's portion of sales tax.
- Franchise tax collections as of January is \$196,297, up by \$52,288 or 36.3% from this same period last year. Majority of the franchise tax is collected on a quarterly basis.
- Permits and Licenses collection is report to be at \$69,654, down by \$13,744 or 16.5% from the previous year. Permits issued is slightly down from the previous year. Information on the number of permits issued can be found in the Development Services monthly reports.
- Fines and forfeitures as of January is reported to be at \$76,154. This is also down when compared to this same time last year by \$16,053 or 17.4%.
- Donations from private sources for January is reported to be at \$110,402. The City received in January a donation for public safety in the amount of \$102,635.
- Expenditures to date are \$4,485,784 which is at 34% of the General Funds budget. Overall, expenditures are performing at an acceptable level year-to-date. Revenues are over expenditures by \$2,768,409, up by \$141,996 or 5.4% when compare to this same last year.

Special Revenue Funds;

	Revenue			Expenditures			Net Profit/Loss
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	
Special Revenues							
- Tax Increment Fund (TIF)	\$ 317,620	\$ 7,877	2%	\$ 707,556	\$ 12,746	2%	\$ (4,869)
- Hotel/Motel Tax	\$ 82,963	\$ 25,781	31%	\$ 75,000	\$ 16,087	21%	\$ 9,694
- Main St. Revenue	\$ 67,600	\$ 17,665	26%	\$ 67,500	\$ 4,883	7%	\$ 12,782
- Municipal Court Sec/Tech	\$ 34,044	\$ 5,306	16%	\$ 11,496	\$ 10,574	92%	\$ (5,268)
- Library Grants/Donations	\$ 5,390	\$ 3,854	72%	\$ -	\$ 4,362	-100%	\$ (508)
Subtotal	\$ 507,617	\$ 60,483	12%	\$ 861,552	\$ 48,652	6%	\$ 11,831

- The only activity report is earned interest income of \$7,877 which TIF funds held in a Texpool account and can be found in the City's Investment Portfolio. \$12,746 expenditures are related to the Gateway Signage and transfer to the Main Street Program for façade grants in the downtown area.
- Hotel occupancy tax collection is from the five lodging providers which is reported at \$25,781 year-to-date with \$5,998 collected in January. When compared to last

year revenues, up by \$3,627 or 16.3%. \$16,087 in expenditures are related to the Chamber and a transfer to the Main Street Program for advertising.

- The revenues reported in the Main Street are from sales and other fund raising activities which are the Christmas Bazar, Wine Swirl and Taylor Blackland Prairie Days in the amount of \$5,265. With transfer coming into this fund in the amount of \$12,400. Expenditure are for advertising (\$533), rental assistance (\$750) and one façade grant (3,600) for a total to \$4,883.
- Municipal Court Special Revenues are down from time same time last year by \$1,350. Expenditures are for security and operational equipment. The Courts security cameras were not properly working and had to be replaced.
- Library Donation Fund reflects revenues generated from interest income of \$2,128, a donated funds of \$186 and a state grant for \$1,540. \$4,362 were for the library books that were purchased.

Proprietary Funds:

	Revenue			Expenditures			Net Profit/Loss
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	
Sanitation Fund	\$ 1,769,924	\$ 527,199	30%	\$ 1,757,030	\$ 571,323	33%	\$ (44,124)
Utility Fund	\$ 9,886,767	\$ 2,907,753	29%	\$ 8,978,350	\$ 2,259,014	25%	\$ 648,739
Airport Fund	\$ 497,826	\$ 137,533	28%	\$ 482,577	\$ 114,459	24%	\$ 23,074
Cemetery Op. Fund	\$ 220,220	\$ 62,650	28%	\$ 206,446	\$ 58,250	28%	\$ 4,400

Sanitation Fund-

- Charges for services year-to-date are reported at \$468,027 with franchise tax at \$56,172. Expenditures represents a payment to the City's solid waste provider. January's payment to the solid waste provider is \$134,273, year-to date at \$530,653 and a transfer to the General Fund of \$41,050.

Utility Fund-

- Water sales is the main source of revenue for this fund followed by sewer. This represents 93.5% of the total revenues collected year-to-date. Water sales revenue is at \$1,245,813, water wholesale customers at \$142,609 and sewer at \$1,330,075. Water sales are up by \$93,343 or 8%, water wholesale are down by \$4,978 or 4.8% and sewer up by \$139,775 or 11.7% over prior year. All other revenue are reported at \$182,255.
- Expenditures in the Utility Fund are report at \$2,259,014. This includes departmental operational cost of \$828,933, purchased of treated water from BRA represents \$532,841, transfer to the General Fund of \$312,500 and debt service payment transfers of \$584,740.
- Revenues exceed expenditures by \$648,739.

Airport Fund-

- Revenues consist of airport hangar rental, sale of fuel and interest income. Hangar rental is report to be at \$73,536 which is up from this same time last year by \$19,128 or 35.2%. This increase is due to the rental increase in rates that was implemented in October and the new hangers. Revenues from fuel sales are \$53,399, which is down from prior year by \$5,235 or 8.9%. Interest income earned from bond funds are \$7,710 and a payment on a claim was received in the amount of \$2,296.
- Operating expenditures when compared to last year are down by \$6,875 or 5.6%. The Airport Fund are operating at an acceptable level. Revenues exceed expenditures by \$23,074.

Cemetery Fund-

- The Cemetery Fund is operating very well over the previous year. Both revenues and expenditures are performing at an acceptable level. Revenues exceed expenditures by \$4,400. When compared to the previous year, the Cemetery was in a deficit of \$2,699.

Other Funds:

	Revenue			Expenditures			Net Profit/Loss
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	
Roadway Impact Fund	\$ 36,480	\$ 3,996	11%	-	-	0%	\$ 3,996
Transportation Fund	\$ 793,698	\$ 235,843	30%	760,000	417,561	55%	\$ (181,718)
MDUS	\$ 501,085	\$ 148,566	30%	\$ 460,508	77,421	17%	\$ 71,145
Utility Impact Fund	\$ 200,640	\$ 18,272	9%	-	-	0%	\$ 18,272

- Roadway Impact Fund - Revenues collected year-to-date for roadway impact fees totaled \$3,996 with January's collection at \$2,076. No expenditures budgeted.
- Transportation Fund - For the month of January, the Transportation User Fee is reported at \$65,682 with year-to-date at \$235,843, up from last year by \$19,051 or 8.8%. Expenditures related to engineering services (\$16,367), annual street maintenance (\$346,089) and MDUS projects that are associated with street cost (\$55,313).
- MDUS- What is reflected for revenues year-to-date is \$148,566 with January revenues at \$40,226. Expenditures are related to transfers to the General Fund (\$45,000) and debt service payment transfers (\$32,431).
- Utility Impact Fund- Revenues represents \$10,620 in water impact fee with sewer impact fee at \$7,652. No expenditures are budgeted.

Internal Service Funds:

	Revenue			Expenditures			Net Profit/Loss
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	
Fleet Service Operating Fund	\$ 670,394	\$ 224,163	33%	\$ 674,160	\$ 207,807	31%	\$ 16,356
Fleet Replacement Fund	\$ 535,554	\$ 228,939	43%	\$ 535,554	413,938	77%	\$ (184,999)

- The Fleet Operating Fund and the Fleet Replacement Fund are all operated by various departments that are charged rental fees and replacement fees which are transferred to the funds to off- set the expenditures for repairs and maintenance to the City's vehicles. This same concept is applied to the Fleet Replacement Fund. The cost of the equipment that was purchased and or leased during the fiscal year are report in this fund.
- The Fleet Replacement Fund reflects expenditures that are carryovers from the previous year relates to the Fire Pumper truck, radios, CAD system and record management system. The bonds were issued in 2018 which the purchases will be completed in 2019.

3. FUNDING SOURCE

N/A

4. TIMELINE CONSIDERATIONS

Immediate consideration.

5. OTHER OPTIONS (In order of preference)

N/A

6. ATTACHMENTS

4a. [Preliminary Financials as of January 2019:](#)

- **Attachment A:** Preliminary summaries of the total amounts of revenues and expenditures as of the month of January 2019.
- **Attachment B:** Preliminary financials summaries of each on the operating funds and the special revenue funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenues and expenditures categories.
- **Attachment C:** Checks issued during the month of January.
- **Attachment D:** Balance sheets for each of the operating funds.

- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Current investments year to date.

Monthly Finance Report as of :

January 2019

01/31/19

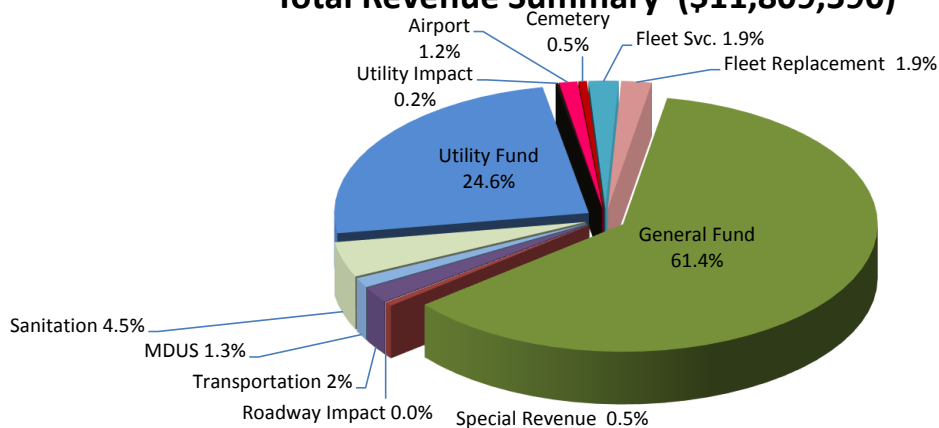
Attachment A

Financial Summary

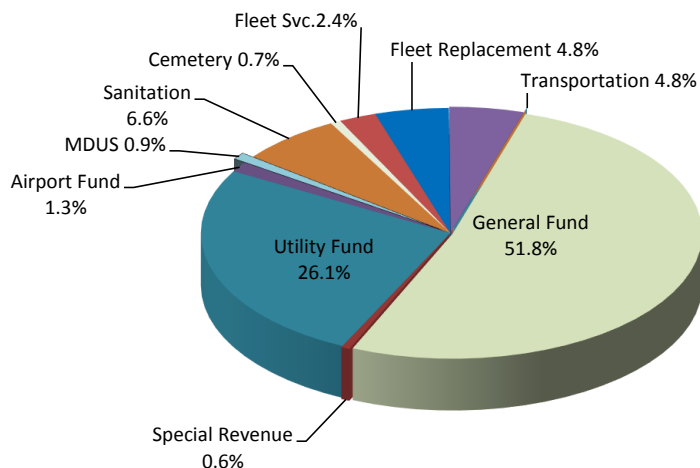
Summary Revenue/Expenditures
Preliminary Year-to-Date as of January 31 , 2019

	Revenue			Expenditures			
	Adopted Budget	Actual Y-T-D	% Y-T-D	Adopted Budget	Actual Y-T-D	% Y-T-D	Net Profit/Loss
General Fund	\$ 13,599,739	\$ 7,254,193	53%	\$ 13,599,739	\$ 4,485,784	33%	\$ 2,768,409
Special Revenues							
- Tax Increment Fund (TIF)	\$ 317,620	\$ 7,877	2%	\$ 707,556	\$ 12,746	2%	\$ (4,869)
- Hotel/Motel Tax	\$ 82,963	\$ 25,781	31%	\$ 75,000	\$ 16,087	21%	\$ 9,694
- Main St. Revenue	\$ 67,600	\$ 17,665	26%	\$ 67,500	\$ 4,883	7%	\$ 12,782
- Municipal Court Sec/Tech	\$ 34,044	\$ 5,306	16%	\$ 11,496	\$ 10,574	92%	\$ (5,268)
- Library Grants/Donations	\$ 5,390	\$ 3,854	72%	\$ -	\$ 4,362	-100%	\$ (508)
Subtotal	\$ 507,617	\$ 60,483	12%	\$ 861,552	\$ 48,652	6%	\$ 11,831
Roadway Impact Fund	\$ 36,480	\$ 3,996	11%	-	-	0%	\$ 3,996
Transportation Fund	\$ 793,698	\$ 235,843	30%	760,000	417,561	55%	\$ (181,718)
MDUS	\$ 501,085	\$ 148,566	30%	\$ 460,508	77,421	17%	\$ 71,145
Sanitation Fund	\$ 1,769,924	\$ 527,199	30%	\$ 1,757,030	\$ 571,323	33%	\$ (44,124)
Utility Fund	\$ 9,886,767	\$ 2,907,753	29%	\$ 8,978,350	\$ 2,259,014	25%	\$ 648,739
Utility Impact Fund	\$ 200,640	\$ 18,272	9%	-	-	0%	\$ 18,272
Airport Fund	\$ 497,826	\$ 137,533	28%	\$ 482,577	\$ 114,459	24%	\$ 23,074
Cemetery Op. Fund	\$ 220,220	\$ 62,650	28%	\$ 206,446	\$ 58,250	28%	\$ 4,400
Fleet Service Operating Fund	\$ 670,394	\$ 224,163	33%	\$ 674,160	\$ 207,807	31%	\$ 16,356
Fleet Replacement Fund	\$ 535,554	\$ 228,939	43%	\$ 535,554	413,938	77%	\$ (184,999)
Total	\$ 29,219,944	\$ 11,809,590	40%	\$ 28,315,916	\$ 8,654,209	31%	\$ 3,155,381

Total Revenue Summary (\$11,809,590)



Total Expenditure Summary (\$8,654,209)



Attachment B

Financial Summaries by Fund

General Fund

Special Revenue Funds

Tax Increment Fund (TIF)
Hotel Motel Tax
Texas Capital Fund
Main Street Revenue Fund
Municipal Court Fees Fund
Library Grant/Donations

Roadway Impact Fund

Transportation Fund

Municipal Utility Drainage Fund

Sanitation Fund

Utility Fund

Utility Impact Fund

Airport Fund

Cemetery Operating Fund

Fleet Services Operating Fund

Fleet Replacement Fund

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		10,669,969.00	2,313,364.74	6,408,782.67	60.06	0.00	4,261,186.33
320-PERMITS AND LICENSES		292,544.00	24,690.10	69,653.87	23.81	0.00	222,890.13
330-INTERGOVERNMENTAL REV		145,041.00	28,495.20	28,496.55	19.65	0.00	116,544.45
340-CHARGES FOR SERVICES		288,340.00	18,187.04	59,152.57	20.51	0.00	229,187.43
410-FINES AND FORFEITURES		394,200.00	21,729.08	76,153.59	19.32	0.00	318,046.41
420-ASSESSMENTS		25,500.00	996.99	1,611.03	6.32	0.00	23,888.97
430-USE OF MONEY AND PROP		170,945.00	30,212.53	97,641.25	57.12	0.00	73,303.75
440-DONATIONS FROM PRIVAT		4,000.00	103,703.53	110,401.53	760.04	0.00	(106,401.53)
450-INTERFUND OPERATING T		1,609,200.00	0.00	402,300.00	25.00	0.00	1,206,900.00
460-PROCEEDS GEN FIXED AS		0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		13,599,739.00	2,541,379.21	7,254,193.06	53.34	0.00	6,345,545.94
		=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

500-CITY COUNCIL		144,079.00	7,753.20	59,478.98	41.28	0.00	84,600.02
501-CITY MANAGEMENT		613,060.00	163,905.42	303,709.50	49.54	0.00	309,350.50
503-PUBLIC INFORMATION		147,735.00	18,176.64	47,958.09	33.09	929.35	98,847.56
504-HUMAN RESOURCES		260,963.00	16,279.03	69,681.37	26.76	163.28	191,118.35
512-FINANCIAL SERVICES		649,454.00	37,015.14	209,238.80	32.24	163.28	440,051.92
516-MUNICIPAL COURT		380,822.00	28,724.41	127,830.14	33.57	0.00	252,991.86
522-DEVELOPMENT SERVICES		885,362.00	68,796.74	249,219.89	28.15	0.00	636,142.11
524-MAIN STREET PROGRAM		92,992.00	10,870.30	53,683.87	57.73	0.00	39,308.13
527-MOODY MUSEUM		8,014.00	1,999.80	3,691.37	46.06	0.00	4,322.63
532-PUBLIC LIBRARY		516,059.00	36,682.04	134,880.27	28.55	12,441.12	368,737.61
542-FIRE SUPPRESSION/EMER		2,575,246.00	221,719.16	816,748.95	32.41	17,897.41	1,740,599.64
552-POLICE FIELD SERVICES		3,734,810.00	308,621.81	1,231,383.81	33.14	6,293.35	2,497,132.84
558-ANIMAL CONTROL SECTIO		210,165.00	24,501.56	76,829.70	38.42	3,924.56	129,410.74
563-STREET & GROUND MAIN		1,491,818.00	140,492.60	487,942.06	34.01	19,447.02	984,428.92
565-PARKS & RECREATION		867,532.00	76,553.84	235,431.48	32.19	43,795.49	588,305.03
566-INTERNAL SVCS/BLDG		472,760.00	43,578.13	161,167.99	45.55	54,185.91	257,406.10
573-ENGINEERING & INSPECT		125,283.00	45,311.75	46,324.02	36.98	0.00	78,958.98
575-INTERNAL SVC/IT DEPT		159,315.00	15,453.40	56,352.61	36.16	1,255.91	101,706.48
592-NON-DEPARTMENTAL		<u>264,270.00</u>	<u>19,049.70</u>	<u>114,231.08</u>	<u>43.23</u>	<u>0.00</u>	<u>150,038.92</u>
*** TOTAL EXPENDITURES ***		13,599,739.00	1,285,484.67	4,485,783.98	34.16	160,496.68	8,953,458.34
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		0.00	1,255,894.54	2,768,409.08	0.00	(160,496.68)	(2,607,912.40)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

119-TIF (TAX INCREMENT FUND)
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		195,108.00	0.00	0.00	0.00	0.00	195,108.00
330-INTERGOVERNMENTAL REV		115,512.00	0.00	0.00	0.00	0.00	115,512.00
430-USE OF MONEY AND PROP		<u>7,000.00</u>	<u>922.79</u>	<u>7,877.55</u>	<u>112.54</u>	<u>0.00</u>	<u>(877.55)</u>
*** TOTAL REVENUES ***		317,620.00	922.79	7,877.55	2.48	0.00	309,742.45
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
520-TIF EXPENSES		<u>707,556.00</u>	<u>5,051.98</u>	<u>12,745.73</u>	<u>1.80</u>	<u>0.00</u>	<u>694,810.27</u>
*** TOTAL EXPENDITURES ***		707,556.00	5,051.98	12,745.73	1.80	0.00	694,810.27
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(389,936.00)	(4,129.19)	(4,868.18)	1.25	0.00	(385,067.82)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

120-HOTEL/MOTEL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		82,963.00	5,997.94	25,780.75	31.07	0.00	57,182.25
420-ASSESSMENTS		0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		82,963.00	5,997.94	25,780.75	31.07	0.00	57,182.25
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
612-HOTEL/MOTEL TAX		<u>75,000.00</u>	<u>5,457.61</u>	<u>16,087.11</u>	<u>21.45</u>	<u>0.00</u>	<u>58,912.89</u>
*** TOTAL EXPENDITURES ***		75,000.00	5,457.61	16,087.11	21.45	0.00	58,912.89
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		7,963.00	540.33	9,693.64	121.73	0.00	(1,730.64)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-	DONATIONS FROM PRIVAT	18,000.00	1,175.00	5,264.95	29.25	0.00	12,735.05
450-	INTERFUND OPERATING T	<u>49,600.00</u>	<u>532.65</u>	<u>12,400.00</u>	<u>25.00</u>	<u>0.00</u>	<u>37,200.00</u>
***	TOTAL REVENUES ***	67,600.00	1,707.65	17,664.95	26.13	0.00	49,935.05
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
615-	CONTRIBUTE TO CIVIC P	<u>67,500.00</u>	<u>1,282.65</u>	<u>4,882.65</u>	<u>7.23</u>	<u>0.00</u>	<u>62,617.35</u>
***	TOTAL EXPENDITURES ***	67,500.00	1,282.65	4,882.65	7.23	0.00	62,617.35
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	100.00	425.00	12,782.30	782.30	0.00	(12,682.30)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

125-MUNICIPAL CRT SPECIAL FEE
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
410-FINES AND FORFEITURES		34,044.00	1,459.65	5,306.27	15.59	0.00	28,737.73
450-INTERFUND OPERATING T		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		34,044.00	1,459.65	5,306.27	15.59	0.00	28,737.73
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
625-MUNICIPAL COURT BLDG		9,489.00	0.00	10,573.69	111.43	0.00	(1,084.69)
626-MUNICIPAL CRT TECHNO		2,007.00	0.00	0.00	0.00	0.00	2,007.00
627-MUN COURT JUDICIAL		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***		11,496.00	0.00	10,573.69	91.98	0.00	922.31
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		22,548.00	1,459.65	(5,267.42)	23.36-	0.00	27,815.42
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

129-LIBRARY GRANT/DONATION
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	1,150.00	0.00	1,539.59	133.88	0.00	(389.59)
430-	USE OF MONEY AND PROP	4,240.00	566.10	2,128.19	50.19	0.00	2,111.81
440-	DONATIONS FROM PRIVAT	<u>0.00</u>	<u>50.00</u>	<u>186.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(186.00)</u>
***	TOTAL REVENUES ***	5,390.00	616.10	3,853.78	71.50	0.00	1,536.22
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
624-	LIBRARY	<u>0.00</u>	<u>87.51</u>	<u>4,362.20</u>	<u>0.00</u>	<u>0.00</u>	<u>(4,362.20)</u>
***	TOTAL EXPENDITURES ***	0.00	87.51	4,362.20	0.00	0.00	(4,362.20)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	5,390.00	528.59	(508.42)	9.43-	0.00	5,898.42
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

200-ROADWAY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
420-ASSESSMENTS		<u>36,480.00</u>	<u>2,076.32</u>	<u>3,996.32</u>	<u>10.95</u>	<u>0.00</u>	<u>32,483.68</u>
***	TOTAL REVENUES ***	36,480.00	2,076.32	3,996.32	10.95	0.00	32,483.68
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
631-ROADWAY IMPACT FEE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	0.00	0.00
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	36,480.00	2,076.32	3,996.32	10.95	0.00	32,483.68
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2019

210-TRANSPORTATION FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	<u>793,698.00</u>	<u>65,682.13</u>	<u>235,843.43</u>	<u>29.71</u>	<u>0.00</u>	<u>557,854.57</u>
***	TOTAL REVENUES ***	<u>793,698.00</u>	<u>65,682.13</u>	<u>235,843.43</u>	<u>29.71</u>	<u>0.00</u>	<u>557,854.57</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
632-	TRANSPORTATION	<u>760,000.00</u>	<u>401,578.83</u>	<u>417,561.51</u>	<u>54.94</u>	<u>0.00</u>	<u>342,438.49</u>
***	TOTAL EXPENDITURES ***	<u>760,000.00</u>	<u>401,578.83</u>	<u>417,561.51</u>	<u>54.94</u>	<u>0.00</u>	<u>342,438.49</u>
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	<u>33,698.00</u>	<u>(335,896.70)</u>	<u>(181,718.08)</u>	<u>539.25-</u>	<u>0.00</u>	<u>215,416.08</u>
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

300-MUNICIPAL DRAINAGE UTILIT
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-	CHARGES FOR SERVICES	501,085.00	40,776.51	148,565.87	29.65	0.00	352,519.13
430-	USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
460-	PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-	PROCEEDS GEN LONG TER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	501,085.00	40,776.51	148,565.87	29.65	0.00	352,519.13
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
750-	MUNICIPAL DRAINAGE	<u>460,508.00</u>	<u>0.00</u>	<u>77,421.16</u>	<u>16.81</u>	<u>0.00</u>	<u>383,086.84</u>
***	TOTAL EXPENDITURES ***	460,508.00	0.00	77,421.16	16.81	0.00	383,086.84
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	40,577.00	40,776.51	71,144.71	175.33	0.00	(30,567.71)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

320-SANITATION FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		220,040.00	22,951.74	56,172.24	25.53	0.00	163,867.76
340-CHARGES FOR SERVICES		<u>1,549,884.00</u>	<u>130,151.93</u>	<u>468,026.95</u>	<u>30.20</u>	<u>0.00</u>	<u>1,081,857.05</u>
*** TOTAL REVENUES ***		1,769,924.00	153,103.67	524,199.19	29.62	0.00	1,245,724.81
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
721-SANITATION/GARBAGE		<u>1,757,030.00</u>	<u>134,188.78</u>	<u>571,322.73</u>	<u>32.52</u>	<u>0.00</u>	<u>1,185,707.27</u>
*** TOTAL EXPENDITURES ***		1,757,030.00	134,188.78	571,322.73	32.52	0.00	1,185,707.27
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		12,894.00	18,914.89	(47,123.54)	365.47-	0.00	60,017.54
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

340-PUBLIC UTILITIES FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
320-PERMITS AND LICENSES		1,200.00	175.00	375.00	31.25	0.00	825.00
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		9,737,214.00	782,875.25	2,851,805.82	29.29	0.00	6,885,408.18
420-ASSESSMENTS		47,560.00	4,818.00	14,022.00	29.48	0.00	33,538.00
430-USE OF MONEY AND PROP		99,793.00	13,212.80	41,149.64	41.23	0.00	58,643.36
450-INTERFUND OPERATING T		0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS		1,000.00	24.68	400.36	40.04	0.00	599.64
470-PROCEEDS GEN LONG TER		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***		9,886,767.00	801,105.73	2,907,752.82	29.41	0.00	6,979,014.18
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
701-UTILITIES ADMINISTRAT		480,998.00	40,309.32	149,733.10	31.13	0.00	331,264.90
706-WASTEWATER TREATMENT		590,476.00	57,421.25	190,293.52	33.93	10,071.00	390,111.48
708-UTILITY DISTRIBUTION/		1,467,547.00	125,087.09	459,205.50	31.83	7,899.50	1,000,442.00
709-UTILITIES NON-DEPARTM		<u>6,439,329.00</u>	<u>144,457.26</u>	<u>1,459,782.01</u>	<u>22.67</u>	<u>0.00</u>	<u>4,979,546.99</u>
*** TOTAL EXPENDITURES ***		8,978,350.00	367,274.92	2,259,014.13	25.36	17,970.50	6,701,365.37
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		908,417.00	433,830.81	648,738.69	69.44	(17,970.50)	277,648.81
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2019

345-UTILITY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	<u>200,640.00</u>	<u>9,000.00</u>	<u>18,272.00</u>	<u>9.11</u>	<u>0.00</u>	<u>182,368.00</u>
***	TOTAL REVENUES ***	<u>200,640.00</u>	<u>9,000.00</u>	<u>18,272.00</u>	<u>9.11</u>	<u>0.00</u>	<u>182,368.00</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
592-	NON-DEPARTMENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	<u>200,640.00</u>	<u>9,000.00</u>	<u>18,272.00</u>	<u>9.11</u>	<u>0.00</u>	<u>182,368.00</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2019

350-AIRPORT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	4,000.00	0.00	0.00	0.00	0.00	4,000.00
340-	CHARGES FOR SERVICES	480,826.00	32,503.87	127,526.45	26.52	0.00	353,299.55
420-	ASSESSMENTS	0.00	0.00	2,296.14	0.00	0.00	(2,296.14)
430-	USE OF MONEY AND PROP	13,000.00	2,052.68	7,710.55	59.31	0.00	5,289.45
440-	DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-	INTERFUND OPERATING T	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	497,826.00	34,556.55	137,533.14	27.63	0.00	360,292.86
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
732-	AIRPORT OPERATIONS DE	<u>482,577.00</u>	<u>21,152.22</u>	<u>114,459.25</u>	<u>23.72</u>	<u>0.00</u>	<u>368,117.75</u>
***	TOTAL EXPENDITURES ***	482,577.00	21,152.22	114,459.25	23.72	0.00	368,117.75
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	15,249.00	13,404.33	23,073.89	151.31	0.00	(7,824.89)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

370-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-INTERGOVERNMENTAL REV		0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES		108,268.00	13,760.00	33,520.00	30.96	0.00	74,748.00
430-USE OF MONEY AND PROP		4,302.00	75.00	455.00	10.58	0.00	3,847.00
440-DONATIONS FROM PRIVAT		0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T		14,500.00	0.00	1,313.41	9.06	0.00	13,186.59
460-PROCEEDS GEN FIXED AS		<u>93,150.00</u>	<u>2,794.50</u>	<u>27,361.80</u>	<u>29.37</u>	<u>0.00</u>	<u>65,788.20</u>
*** TOTAL REVENUES ***		220,220.00	16,629.50	62,650.21	28.45	0.00	157,569.79
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
761-CEMETERY OPERATING DE		<u>206,446.00</u>	<u>13,446.43</u>	<u>58,249.86</u>	<u>28.22</u>	<u>0.00</u>	<u>148,196.14</u>
*** TOTAL EXPENDITURES ***		206,446.00	13,446.43	58,249.86	28.22	0.00	148,196.14
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		13,774.00	3,183.07	4,400.35	31.95	0.00	9,373.65
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2019

382-FLEET SERVICES OPERATING
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	670,394.00	55,864.00	223,456.00	33.33	0.00	446,938.00
420-	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	0.00	707.52	0.00	0.00	(707.52)
450-	INTERFUND OPERATING T	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	670,394.00	55,864.00	224,163.52	33.44	0.00	446,230.48
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
517-	FLEET SERVICES	<u>674,160.00</u>	<u>46,959.49</u>	<u>207,807.47</u>	<u>32.87</u>	<u>13,816.78</u>	<u>452,535.75</u>
***	TOTAL EXPENDITURES ***	674,160.00	46,959.49	207,807.47	32.87	13,816.78	452,535.75
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(3,766.00)	8,904.51	16,356.05	67.43-	(13,816.78)	(6,305.27)
		=====	=====	=====	=====	=====	=====

FINANCIAL STATEMENT

AS OF: JANUARY 31ST, 2019

384-FLEET REPLACEMENT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	535,554.00	107,514.00	213,063.00	39.78	0.00	322,491.00
420-	ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-	USE OF MONEY AND PROP	0.00	4,210.48	15,876.08	0.00	0.00	(15,876.08)
450-	INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-	PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-	PROCEEDS GEN LONG TER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
***	TOTAL REVENUES ***	535,554.00	111,724.48	228,939.08	42.75	0.00	306,614.92
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
518-	EQUIPMENT REPLACEMENT	<u>535,554.00</u>	<u>298,411.08</u>	<u>413,938.19</u>	<u>244.05</u>	<u>893,103.25</u>	<u>(771,487.44)</u>
***	TOTAL EXPENDITURES ***	535,554.00	298,411.08	413,938.19	244.05	893,103.25	(771,487.44)
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	0.00	(186,686.60)	(184,999.11)	0.00	(893,103.25)	1,078,102.36
		=====	=====	=====	=====	=====	=====

01/31/19

Attachment C
COUNCIL REPORT

CHECKS POSTED IN JANUARY 2019

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC JAN, 2019 INVOICE	2,216.73
		AT&T	LOCAL REIMB/REFUND	0.00
		CINCINNATI LIFE INS. CO.	LIFE INSURANCE PREMIUMS	52.00
		CLIFFORD, PENNY CHRISTINE c/o TX CHILD	CAUSE # 12-1678-FC4	253.20
			CAUSE # 12-1678-FC4	253.20
		AUTOMATED COLLECTION SERVICES INC	SLAZENBY 522-51-5161	88.36
			SLAZENBY 522-51-5161	88.36
		RUIZ, PATRICIA %TX CHILD SUPPORT SDU	01-0456 R RUIZ JR CHILD SU	163.85
			01-0456 R RUIZ JR CHILD SU	163.85
		DEBORAH B LANGEHENNING	SHELTON CASE NO. 18-11452	670.62
			SHELTON CASE NO. 18-11452	670.62
		HERRERA, EDITH D %ARIZONA SUPPORT PAYM	VINCENT CLIFFORD CS FOR DE	237.46
			VINCENT CLIFFORD CS FOR DE	237.46
		MISCELLANEOUS HOLUBEC, ALVIN LEE	Cash Refund:E0015863 -01	35.00
		LOPEZ, SHUREEM	01-0436 D AVILES CHILD SUP	26.31
			01-0436 D AVILES CHILD SUP	26.31
		MC CREARY, VESELKA, BRAGG & ALLEN PC	CC FEES NOV/DEC 2018	2,463.75
		OMNIBASE SERVICES OF TEXAS LP	4TH QTR OMNI FEE OCT-DEC 2	568.95
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	1,988.06
			NATIONWIDE CONTRIBUTIONS	1,988.06
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	231.25
			HEALTH PREMIUMS	16,647.78
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	304.62
			FEDERAL WITHHOLDING	21,707.01
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	21,200.79
			FEDERAL WITHHOLDING	7,500.00
			FICA CONTRIBUTIONS AND MAT	15,729.65
			FICA CONTRIBUTIONS AND MAT	15,687.24
			FICA CONTRIBUTIONS AND MAT	5,609.06
			MEDICARE CONTRIB AND MATCH	3,678.74
			MEDICARE CONTRIB AND MATCH	3,668.79
			MEDICARE CONTRIB AND MATCH	1,311.80
		TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	QRT4/2018 CRIMINAL COSTS&F	35,616.26
		TAYLOR ECONOMIC DEV.CORP.	JAN 2019 SALES TAX ALLOCAT	82,178.28
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TEDC TMRS CONT JAN 2019	3,062.40
			TMRS CONTRIBUTIONS	18,366.95
			TMRS CONTRIBUTIONS	18,341.77
			TMRS CONTRIBUTIONS	6,332.81
		UNITED WAY OF WILLIAMSON COUNTY	UNITED WAY CONTRIBUTIONS	70.00
			UNITED WAY CONTRIBUTIONS	70.00
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	656.21
		U S DEPT OF EDUCATION	SLAZENBY 522-51-5161	132.54
			SLAZENBY 522-51-5161	132.54
		TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI	ACCT #2091015 TAYLOR FF AS	583.00
			01-0282 SHANE NEWELL CHILD	138.46
		KIRK, SARA DENISE	01-0282 SHANE NEWELL CHILD	138.46
			DENTAL PAYABLE	2,599.86
		SUN LIFE ASSURANCE COMPANY	JAN.2019 VISION INVOICE	226.44
		SELECT BENEFITS GROUP INC. DBA DENTAL	FEB.2019 VISION INVOICE	223.20
			TOTAL:	294,338.06
CITY COUNCIL	GENERAL FUND	HEB CREDIT RECEIVABLES	COUNCIL SNACKS	25.63
		OFFICE DEPOT CORPORATION	J. JENKINS NAME PLATES	23.98
		TAYLOR PRESS	#209998 & #209999 RECRUITM	396.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	326.83
		VERIZON WIRELESS	CELL PHONE	171.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GOLDEN CHICK	COUNCIL SNACKS	22.72
		CAPITAL AREA METROPOLITAN PLANNING ORG	CAMPO CONTRIB	1,265.00
		TEXAS MUNICIPAL CLERKS ASSOCIATION, IN	MANUAL UPDATES	24.50
		HEJL & SCHROEDER, P.C.	LEGAL SRVCS MUNI COURT PRO	5,497.50
			TOTAL:	7,753.20
CITY MANAGEMENT	GENERAL FUND	HEB CREDIT RECEIVABLES	CITY MANAGER RETIREMENT RE	33.76
		ICMA	ICMA CREDENTIAL MEMBERSHIP	50.00
			ICMA DUES ISAAC TURNER	1,059.00
		KURTEN, SUZ ANNE DBA: YOUR BUSINESS CE	BUSINESS CARDS-JEFF JENKIN	100.00
		MICHAEL C. PESCHEL	DJ SERVICES FOR MR. TURNER	200.00
		NATIONAL FORUM FOR BLACK PUBLIC ADMINI	NFBPA MEMBERSHIP DUES TURN	225.00
		OFFICE DEPOT CORPORATION	PAPER	49.73
			J. JENKINS NAME PLATES	23.98
			OFFICE SUPPLIES	29.29
			OFFICE SUPPLIES	72.31
			OFFICE SUPPLIES	8.09
		PETTY CASH	10/9/18 PARKING TML FT WOR	18.00
			10/19/18 AGENDA UPDATE	18.23
			11/15/18 TCMA LUNCHEON JEF	12.00
			11/19/18 CHAMBER LUNCION J	10.00
			11/19/18 CHAMBER LUNCHEON	10.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,032.80
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	935.12
			FICA CONTRIBUTIONS AND MAT	884.04
			FICA CONTRIBUTIONS AND MAT	5,609.06
			MEDICARE CONTRIB AND MATCH	218.70
			MEDICARE CONTRIB AND MATCH	206.75
			MEDICARE CONTRIB AND MATCH	1,311.80
		SAM'S CLUB DIRECT	RETIREMENT RECEPTION-TURNE	230.51
		TAYLOR PRESS	LEAD TAYLOR AD	500.00
		TEXAS MUNICIPAL LEAGUE	ICMA DUES J. JENKINS	16.03
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	284.43
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,884.53
			TMRS CONTRIBUTIONS	1,784.68
			TMRS CONTRIBUTIONS	10,964.80
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	49.60
		VERIZON WIRELESS	CELL PHONE	171.04
			IPADS	64.06
		AFFION PUBLIC	CITY MANAGER EXECUTIVE SEA	9,333.33
		WAL-MART COMMUNITY/GEMB	COUNCIL SNAKCS	18.74
			CITY MANAGER RETIREMENT RE	21.62
		TEXAS CITY MANAGEMENT ASSOCIATION	TCMA MEMBERSHIP DUES	340.97
		MICHAELS STORE	CITY MANAGER RETIREMENT GI	34.99
		AMAZON.COM	Split - (56.8%)	37.20
		EL CORRAL LOZANO	AGENDA UPDATE MAYOR & JEFF	29.74
			MEETING WITH RICHARD STONE	13.75
			MEETING WITH HUTTO ACM & P	39.94
			AGENDA UPDATE WITH MAYOR R	29.74
		SORTO'S GROUP LLC DBA MASFAJITAS	EMPLOYEE COMMITTEE LUNCH J	285.08
		DAVIS GROCERY & BBQ	RECEPTION FOR ISAAC TURNER	1,342.45
		RICOCO'S LATIN GRILL	LUNCH WITH CHAMBER	29.42
		DAHILL	EQUIPMENT	55.28
		FATORY DIRECT PARTY	EMPLOYEE APPRE TABLE CLOTH	55.51
		CAPITAL CHAPTER OF MUNICIPAL CLERKS	CHAPTER DUES	30.00
		SHRED-IT US JV LLC DBA SHRED-IT USA LL	SHREDDING SERVICES	324.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SHREDDING SERVICES	470.27
		LOPEZ, ROCIO	FARWELL RECEPTION- MR.TURN	40.02
		PETERSON, KIM	RETIREMENT GIFT FOR MR. TU	34.73
		ICMA-RC PLAN SPONSOR SERVICES	PLAN 307325	99.83
			PLAN 307325	99.83
			PLAN 307325	99.83
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	138.78
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	17.64
			FEB.2019 VISION INVOICE	17.64
		R & G WINDOW CLEANING LLC.	TURNER RECEPTION	115.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	43,252.91
PUBLIC INFORMATION	GENERAL FUND	CIVIC PLUS	VIRTUAL TRAINING	625.00
			ANNUAL FEE HOSTING & SUPPO	11,516.59
		OFFICE DEPOT CORPORATION	PAPER	0.96
		STRATEGIC GOVERNMENT RESOURCES	INTERIM PIO 12/16-12/21, 2	719.95
			PIO INTERIM 12/23-12/28, 2	635.25
			PIO 12/31-01/04/19 S. OSBO	338.80
			INTERIM PIO 1/13-1/19/19	1,228.15
			PIO 1/20-1/26/19 STACEY OS	1,058.75
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	48.59
		VERIZON WIRELESS	CELL PHONE	42.76
		SWAGIT PRODUCTIONS, LLC	VIDEO STREAMING JANUARY 20	695.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	16,939.50
HUMAN RESOURCES	GENERAL FUND	COOK ADVERTISING SPECIALI	EMP AWARD SERVICE PINS	902.25
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 HR	0.41
		DPS GEN SERVICES BUREAU	DEC PRE. EMP BCKGD CK	1.00
		OFFICE DEPOT CORPORATION	PAPER	22.65
		PETTY CASH	8/10/18 SNACKS SGR TRAININ	5.54
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	275.20
			FICA CONTRIBUTIONS AND MAT	275.20
			MEDICARE CONTRIB AND MATCH	64.36
			MEDICARE CONTRIB AND MATCH	64.36
		STRATEGIC GOVERNMENT RESOURCES	PIO 01/07-01/11/19 S. OSBO	1,228.15
		TAYLOR SPORTING GOODS	TURNER RETIREMENT PLAQUE	68.00
			RECOGNITION PLAQUE-TURNER	90.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	80.78
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	559.57
			TMRS CONTRIBUTIONS	559.57
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	24.02
		VERIZON WIRELESS	CELL PHONE	42.76
		KOCH, AARON	TUITION REIMBURSEMENT	2,000.00
		DAHILL	EQUIPMENT	55.28
		FIRE & POLICE SELECTION INC.	POLICE ANNUAL EXAM FEE & E	1,100.95
		BAYLOR SCOTT & WHITE HEALTH	PRE-EMP PHYSICAL/GUERRERO	75.00
			PROMO PHYSICAL/M. MORRIS	97.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	7.20
			FEB.2019 VISION INVOICE	7.20
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Coffee	17.00
			TOTAL:	8,302.96
FINANCIAL SERVICES	GENERAL FUND	DATA FLOW	5,000 AP CHECKS	460.82
		DUN & BRADSTREET CREDIBILITY CORPORATI	DUN & BRADSTREET CREDIT BU	1,189.67
		OFFICE DEPOT CORPORATION	1099 ENVELOPES	99.98
			1095 C ENVELOPES	47.98
			W2'S	54.53
			FILE FOLDERS	4.53
			1095C	51.96
			FOLDERS	10.17
			PAPER	44.49
			1095C IRS COPY	55.96
		QUILL CORPORATION	HP130/HP950-951	294.04
			FOLDERS/PENCILS	75.29
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,460.44
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	673.69
			FICA CONTRIBUTIONS AND MAT	673.68
			MEDICARE CONTRIB AND MATCH	157.56
			MEDICARE CONTRIB AND MATCH	157.56
		SOUTHERN COMPUTER WAREHOUSE	VIEWSONIC MONITOR	147.39
			LOGITECH DESKTOP SET	34.92
			DELL OPTIPLEX TOWER	1,026.11
		STRATEGIC GOVERNMENT RESOURCES	CANDIDATE QUESTIONNAIRES-F	1,250.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	146.56
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	209.53
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,358.62
			TMRS CONTRIBUTIONS	1,358.62
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	58.42
		VERIZON WIRELESS	CELL PHONE	178.62
			MODEM	32.03
		AMAZON.COM	POSTAGE INK/LABELS	64.90
		DAHILL	EQUIPMENT	55.28
			X-PHASER 4622	46.95
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	103.40
			ADD EMP-ONLY/ A. LUNA	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	14.40
			FEB.2019 VISION INVOICE	14.40
		PATTERSON CAPITAL MANAGEMENT DBA PATTE	INVESTMENT SERVICES- JAN 2	2,000.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	14,668.05
MUNICIPAL COURT	GENERAL FUND	AT&T	MUNICIPAL COURT	193.92
		BRINKS, INC.	DECEMBER BRINKS	748.64
			EXTRA TIME	2.72
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 MUNICIPAL CO	3.65
		TYLER TECHNOLOGIES, INC	COURT ON-LINE	100.00
			COURT ONLINE	100.00
		OFFICE DEPOT CORPORATION	SELF INK STAMPS	53.98
			INK CARTRIDGE	303.68
			TONER-EW, KW, MR	324.96
			PLANNER-JUDGE, TONER-EW	249.24
			TAGS SIGN HERE	23.19
			SCISSORS, MARKERS, PENS, T	183.22
		PETTY CASH	11/8/18 JURY SERVICE	46.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	93.52
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,460.44
			ADD EMP-ONLY/ E.AVILA	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	471.07
			FICA CONTRIBUTIONS AND MAT	471.08
			MEDICARE CONTRIB AND MATCH	110.16
			MEDICARE CONTRIB AND MATCH	110.16
		TAYLOR OFFICE PRODUCTS INC	ENVELOPES-WINDOWS & NONWIN	670.50
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	9.91
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	157.53
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	766.38
			TMRS CONTRIBUTIONS	766.38
		ATMOS ENERGY	NATURAL GAS-109 W. 5TH STR	82.24
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	30.12
			ADD E. AVILA	5.81
		VERIZON WIRELESS	CELL PHONE	42.76
			IPAD	32.03
		WAL-MART COMMUNITY/GEMB	WATER & CORD	49.27
			WATER	13.14
		RMN-MARGAIN TRANSLATIONS DBA:REBECCA	COURT INTERPRETER	262.50
		TEXAS MUNICIPAL COURTS EDUCATION CENTE	SPLIT - REGIONAL CLERK SEM	100.00
			LODGING (50%)	100.00
			SITE VISIT	60.00
			SPLIT - REG CLERKS SEMINAR	100.00
			SPLIT - REG CLERKS SEMINAR	100.00
			SPLIT - REG CLERKS SEMINAR	100.00
			SPLIT - REG CLERKS SEMINAR	100.00
		NEOPOST USA INC	POSTAGE LEASE	52.55
		CINTAS CORP DBA FIRST AID & SAFETY	MEDICAL SUPPLIES-109 W. 5T	21.90
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	103.40
			ADD EMP-CHILD/E. AVILA	64.61
		HEJL & SCHROEDER, P.C.	LEGAL SRVCS MUNI COURT PRO	2,070.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	14.40
			FEB.2019 VISION INVOICE	14.40
		MICROFRAME CORPORATION	2-DIGIT TICKETS	150.44
			TOTAL:	12,705.01
DEVELOPMENT SERVICES	GENERAL FUND	BCT - #6014	SHAE/DEBBIE CARDS	47.60
		C W CONNOR O'BRYAN DBA: FAST TRACK LAW	507 S. MAIN	120.00
		OFFICE DEPOT CORPORATION	PAPER	26.64
		PETTY CASH	10/17/18 YANTIS APA CONF	59.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	4,305.77
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,146.91
			FICA CONTRIBUTIONS AND MAT	1,143.91
			MEDICARE CONTRIB AND MATCH	268.23
			MEDICARE CONTRIB AND MATCH	267.53
		TAYLOR PRESS	P & Z AD	62.50
			MOODY MUSEUM AD	65.63
		TAYLOR OFFICE PRODUCTS INC	VIOLATION NOTICES L. HANNE	180.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	173.35
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	418.44
		TX TAG	#102 TOLL FEES	3.62
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,337.80
			TMRS CONTRIBUTIONS	2,331.93
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	100.44
		VERIZON WIRELESS	CELL PHONE	256.56

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			IPAD	64.06
		TEXAS CITY MANAGEMENT ASSOCIATION	OFFICE SUPPLIES	375.00
		AMAZON.COM	OFFICE SUPPLIES	38.03
			PENS FRONT DESK	14.99
			OFFICE SUPPLIES	37.42
			OFFICE SUPPLIES	22.27
			M.HINDS CALENDAR	13.56
		SECRETARY OF STATE OF TEXAS	OWNER REPORT	2.05
		CINTAS CORPORATION #86	MICHAEL HINDS BOOTS	150.00
			LACEY HANNES WORK BOOTS	110.00
		VISTA PRINT	M.HINDS BUSINESS CARDS	43.99
			S.NAVARRO D.CHARBONNEAU B	80.99
		DAHILL	EQUIPMENT	55.28
		SOUTH CENTRAL PLANNING & DEV. COMMISSI	NOV 2018 MPN	875.00
			DEC 2018 MPN	875.00
		EILEEN MERRIT INC. DBA ATS ENGINEERS,	DEC 2018 ATS	6,303.50
			ATS JANUARY 2019	4,831.50
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	206.80
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	28.80
			ADD M.HINDS	3.60
			FEB.2019 VISION INVOICE	28.80
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	27,506.20
MAIN STREET PROGRAM 00 GENERAL FUND		HEB CREDIT RECEIVABLES	D.LANNEN RETIRMENT	89.67
			CAKE FOR D.LANNEN RETIREME	48.98
		OFFICE DEPOT CORPORATION	PAPER	14.88
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	365.33
			FICA CONTRIBUTIONS AND MAT	135.64
			MEDICARE CONTRIB AND MATCH	85.44
			MEDICARE CONTRIB AND MATCH	31.72
		TAYLOR CLEANERS, INC.	D.LANNEN RETIRMENT	121.24
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	38.90
		TEXAS HISTORICAL COMMISSION	MAIN STREET CONFERENCE	275.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	36.52
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	716.49
			TMRS CONTRIBUTIONS	267.49
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	11.20
		VERIZON WIRELESS	CELL PHONE	42.76
		WAL-MART COMMUNITY/GEMB	PICTURE FRAME TEXAS TREASU	4.00
		AMAZON.COM	DEBY C. PHONE CASE	20.98
			PLANNER DEBY C.	14.33
		DOLLAR TREE STORES, INC	D.LANNEN RETIREMENT	23.00
		DAHILL	EQUIPMENT	55.28
		CHARBONNEAU, DEBRA	TEXAS DOWNTOWN ASSOCIATION	98.60
			TEXAS DOWNTOWN ASSOCIATION	89.97
			TEXAS DOWNTOWN ASSOCIATION	15.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	3.60
			FEB.2019 VISION INVOICE	3.60
		R & G WINDOW CLEANING LLC.	D. LANNEN RETIREMENT	107.65
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	2,772.82

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
CD-MOODY MUSEUM	GENERAL FUND	FRIENDS OF THE MOODY MUSEUM	DOCENT-REBECCA LEE	1,475.00
		HEART OF TEXAS LANDSCAPE & IRRIGATION	MOODY/IRRIGATION REPAIRS 8	238.25
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	198.36
		ATMOS ENERGY	MOODY GAS	56.16
		VERIZON WIRELESS	MIFI	32.03
			TOTAL:	1,999.80
PUBLIC LIBRARY	GENERAL FUND	AT&T	LIBRARY	329.71
			Internet	45.31
			INTERNET	1.21
			INTERNET	55.46
			INTERNET	45.31
		AMERICAN LIBRARY ASSOC	ALA Membership	282.00
		A TO Z COPIERS & PRINTERS	Copier Service and Repair	160.00
		DEMCO, INC.	Office Supplies	170.08
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 LIBRARY	3.34
		INGRAM BOOK COMPANY	books	9.96
			books	139.89
			books	905.46
			books	85.34
			books	27.18
			books	100.86
			books	1,219.80
			books	146.99
			books	12.79
			books	151.23
		MAGAZINE SUBSCRIPTIONS	MAGAZINE SUBSCRIPTIONS	62.85
		MIDWEST TAPE	DVD'S	671.69
			DVD'S	73.70
			DVD'S	22.49
			DVD'S	22.49
			DVD'S	362.83
			DVD'S	22.49
		OFFICE DEPOT CORPORATION	OFFICE DEPOT CORPORATION	277.39
			Office Supplies	85.28
			Computer Supplies	106.00
		RECORDED BOOKS, INC.	Books on CD	354.40
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	829.53
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,845.33
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	658.05
			FICA CONTRIBUTIONS AND MAT	656.52
			MEDICARE CONTRIB AND MATCH	153.91
			MEDICARE CONTRIB AND MATCH	153.55
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	434.38
		TEXAS MUNICIPAL LEAGUE	TML MEMBERSHIP	50.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	213.86
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,290.10
			TMRS CONTRIBUTIONS	1,287.11
		ATMOS ENERGY	Gas	189.94
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	52.04
		VERIZON WIRELESS	CELL PHONE	42.76
		WAL-MART COMMUNITY/GEMB	Office Supplies	102.46
			Office Supplies	135.66
		WORTH DATA, INC.	TELZON	699.00
		CYBRARIAN CORPORATION	Software Subscription	949.99
		TEXAS LIBRARY ASSOCIATION	TLA MEMBERSHIP RENEWAL	180.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TEXAS LIBRIAN MEMBERSHIP	153.00
		AMAZON.COM	IPAD TRIPOD	33.97
			ADAPTER CABLE	16.92
		GAYLORD ARCHIVAL	ARCHIVAL SUPPLIES	147.70
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	14.40
			FEB.2019 VISION INVOICE	14.40
			TOTAL:	16,336.06
FIRE DEPARTMENT	GENERAL FUND	AT&T	CITY HALL (CIVIL DEF)	33.48
			VICTORIA STATION	121.35
			FIRE DEPT	163.41
		METRO FIRE APPARATUS SPECIALISTS, INC	RESCUE TOOL HANDLE LIGHT S	52.00
		BOUND TREE MEDICAL LLC	EPI PENS	84.00
		CASCO INDUSTRIES INC.	BUNKER GEAR	4,430.00
			BUNKER GEAR	2,217.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 FIRE DEPT	3.39
		DURHAM ENTERPRISES	E ENGLEKE FIRE INVESTIGATO	250.00
		EMBASSY SUITES - FRISCO	LEADERSHIP SYMPOSIUM - FIR	417.30
			LEADERSHIP SYMPOSIUM - EKI	417.30
		FERGUSON ENTERPRISES, INC.	INNER TUBE FOR PITOT GAUSE	42.79
		FIRE SUPPLY INC.	HELMETS	342.30
			HELMET SHIELD	48.35
		FUDDRUCKERDFW	FIREFIGHTER MEALS LEADERSH	58.89
		HOLIDAY INN EXPRESS	GILSTRAP - BLUE CARD TRAIN	318.66
		GULF COAST PAPER CO. INC.	CLEANING SUPPLIES	96.40
		HEB CREDIT RECEIVABLES	KRAEMER PINNING CEREMONY	20.52
			KRAEMER PINNING CEREMONY	9.11
		HOME DEPOT CREDIT SERVICES	PORTABLE GAS HEATER FOR R1	99.00
		INTERNATIONAL ASSN OF FIRE CHIEFS	ANNUAL DUES - COPELAND	220.00
		NATIONAL FIRE PROTECTION ASSOCIATION	ANNUAL RENEWAL	175.00
		OFFICE DEPOT CORPORATION	SUPPLIES	50.07
		TOUCH 4WASH	CAR WASH - EKISS	8.00
			CAR WASH - EKISS	8.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	742.26
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	12,917.31
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	3,291.90
			FICA CONTRIBUTIONS AND MAT	3,303.58
			MEDICARE CONTRIB AND MATCH	769.88
			MEDICARE CONTRIB AND MATCH	772.61
		STRATEGIC GOVERNMENT RESOURCES	EXECUTIVE SEARCH-FIRE CHIE	7,569.44
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	64.94
		TEXAS FOREST SERVICE	130/190 CLASS - WADLEY	63.00
			130/190 CLASS - DOMINGUEZ	63.00
			130/190 CLASS - BROCK	63.00
			130/190 CLASS - KRAEMER	63.00
			130/190 CLASS - ISELT	63.00
			130/190 CLASS - SELLEARS	63.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	6,655.11
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	6,776.58
			TMRS CONTRIBUTIONS	6,799.38
		TEXAS FIRE CHIEFS ASSOCIATION	ACADEMY - RUSSELL & DAVIS	1,000.00
			ACADEMY - RUSSELL & DAVIS	1,000.00
		ATMOS ENERGY	GAS	172.72
			GAS	63.39
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	267.47

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VERIZON WIRELESS	CELL PHONE	213.80
			MIFI/AIRCARDS	480.45
			AIRCARD	33.58
		WAL-MART COMMUNITY/GEMB	"Split - FRAMES	29.23
			Split - KITCHEN SUPPLIES (	19.04
		WILLIAMSON COUNTY AUDITOR'S OFFICE	QUARTERLY PAYMENT	2,958.90
		X-GRAIN/HERO247	JOB SHIRT - SELLEARS	42.00
		AMAZON.COM	SCREEN PROTECTOR & CASE	18.88
			SUPPLIES TO STENCIL HOSE	46.69
		HAYDAY, INC DBA: CTWP	MONTHLY MAINTENANCE AGREEM	33.44
		MUNICIPAL EMERGENCY SERVICES, INC	BUNKER BOOTS - BROCK	351.65
		AT&T U-VERSE	INTERNET/CABLE	149.93
		SHIELD	HYDRANT WRENCH BAG	220.00
		WALGREENS	PRINTS OF COUNCIL MEMBERS	23.94
		MAIN STREET INSTALLERS, LLC	NEW GRAPHICS	96.45
		FARRWEST ENVIRONMENTAL SUPPLY, INC.	ANNUAL LEASE & UPGRADE	1,420.66
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	594.55
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	82.80
			ADD EMP-FAM/ISELT	10.80
			TERM EMP-SPOUSE/ ISELT	6.84-
			ADD B. SELLEARS	3.60
			FEB.2019 VISION INVOICE	82.80
			TOTAL:	69,137.24
POLICE DEPARTMENT	GENERAL FUND	AT&T	POLICE DEPT	188.31
			POLICE DEPT	0.00
			PHONE	372.54
			INTERNET	1,481.60
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 POLICE	17.16
		G T DISTRIBUTORS, INC	CADET UNIFORMS	289.94
			CADET UNIFORMS	44.99
			CADET DUTY GEAR	507.43
		GLOBAL SATELLITE COMMUNICATIONS	SATELLITE PHONE	1,031.62
		HEB CREDIT RECEIVABLES	CHRISTMAS DINNER MEALS - T	54.74
		IDENTOGO CENTER	FAST FINGERPRINTS MOSES GU	10.21
			FAST FINGERPRINTS KELLEY B	10.21
			FAST FINGERPRINTS - DONNA	10.21
			FAST FINGERPRINTS - OFC MO	10.21
		MILLER UNIFORM & EMBLEMS	SAPI CARRIER NAME TAPES	58.81
			DUTY UNIFORMS - OFC HARGE	177.21
			NAME TAG - CPL MORRIS	20.92
		NETMOTION WIRELESS, INC	NETMOTION ANNUAL LICENSING	1,804.69
		OSS ACADEMY	2107 USE OF FORCE - OFFICE	50.00
		PITNEY BOWES	POSTAGE MACHINE QTRLY LEAS	149.85
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	760.84
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	22,759.07
			ADD EMP-CHILD/ K. BOSHERS	898.39
			ADJ. EMP-ONLY/ D. JOHNS	615.11
			TERM EMP-SPOUSE/D.JOHNS	1,187.50-
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	5,175.86
			FICA CONTRIBUTIONS AND MAT	5,377.51
			MEDICARE CONTRIB AND MATCH	1,210.48
			MEDICARE CONTRIB AND MATCH	1,257.66
		TAYLOR SPORTING GOODS	PATCH EMBROIDERY - GUERRER	30.00
		TEEX-TEXAS EMERGENCY SERVICES TRAINING	40 HOUR BASIC TELECOMMUNIC	150.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	476.64

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	11,119.29
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	10,571.15
			TMRS CONTRIBUTIONS	11,004.76
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	319.91
			INTERNET SERVICE FEB 2019	335.95
		US DIGITAL MEDIA INC	L3 TRANSFER RIBBONS	274.25
		UNUM LIFE INS CO OF AMERI	ADJ/ AFTER LATE STMENT/ADC	19.43-
			FEB UNUM AD&D	432.03
			ADD K. BOSHERS	7.01
		VERIZON WIRELESS	CELL PHONE	555.88
			AIRCARD	503.90
		WAL-MART COMMUNITY/GEMB	"COFFEE CUPS	63.34
			SNACKS & DRINKS - MEETING	69.70
		IAPE INC	IAPE 2019 MEMBERSHIP - BET	50.00
		DELL MARKETING LP	DELL FUSER	227.31
			DELL MARKETING LP	17.32-
		OLLE NETWORK TECH CONSULTANTS DBA ON	IT SUPPORT - JAN 2019	2,874.66
		SYMBOLARTS, LLC	BADGES	250.00
			REPLACEMENT BADGE 121	135.00
		BURRELL PRINTING COMPANY, INC	VEHICLE IMPOUND FORMS	166.00
		ITUNES STORE	50gb ICLOUD STORAGE	0.99
			50GB ICLOUD STORAGE	0.99
		AMAZON.COM	"COFFEE CUPS	75.30
			COFFEE CUPS & COFFEE & CRE	222.91
			CALENDAR BOOK - COMMANDER	36.02
			3 TIERED DESK TRAY - CPL M	22.99
			(2) 64GB USB DRIVES- (69.2	53.98
			(2) TONER (30.76%)	23.98
			BROTHER HL-L2320D MONO PRI	84.99
			CD/DVD DISC RECONDITIONER	58.37
			(3) 64GB USB FLASH DRIVES	74.55
			BROTHER MFCL2750DW PRINTER	184.99
		EL CORRAL LOZANO	CREDIT FOR TAX	3.59-
			HOSTED LUNCH - CONSULTANTS	57.11
		NATIONAL ASSN OF TOWN WATCH	NATL ASSOC TOWN WATCH 2019	35.00
		COMAL COUNTY FAMILY VIOLENCE SHELTER,	SANE EXAM - 20181213031	341.11
		GALLS PARENT HOLDINGS, LLC.	NAME TAG - CADET GUERRERO	11.99
		SUNSHINE POS	3 BOXES TICKETWRITER PAPER	182.63
		SETON FAMILY OF HOSPITALS	SANE EXAM - 20181220080	1,000.00
		WILLIAMSON COUNTY	RADIO COM SYSTEM 2ND QTR 2	5,072.40
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	982.30
			ADD EMP-CHILD/K. BOSHERS	64.61
			TERM EMP-SPOUSE/ D.JOHNS	35.38-
		MOTOROLA SOLUTIONS INC.	MOTOROLA SUPPORT - JAN 201	781.29
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	AVAYA SOFTWARE	511.39
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	122.40
			TERM ADCOCK	3.60-
			ADD EMP-SPOUSE/ D. JOHNS	6.84
			TERM EMP-ONLY/ D. JOHNS	3.60-
			FEB.2019 VISION INVOICE	122.40
			ADD / D. JOHNS EMP/ONLY	3.60
			TERM / D. JOHNS - EMP/SPOU	6.84-
			TOTAL:	92,820.22
ANIMAL CONTROL	GENERAL FUND	AT&T	ANIMAL CONTROL	32.18
		ANIMAL CARE EQUIPMENT & SERVICES	(8) GALLONS KENNELSOL	266.22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CONNOLLY ARCHITECTS & CONSULTANTS	ANIMAL SHELTER REMODELING	5,500.00
			ANIMAL SHELTER LONG TERM	400.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 ANIMAL CONTR	4.28
		EVINS TEMPORARIES, INC.	TEMP ACO WEEKEND 12/8/19BO	364.00
			TEMP ACO WEEKEND 1/5/19BOT	227.50
			TEMP ACO TECH WEEKEND 12/2	327.60
			TEMP ACO WEEKEND 1/5/19BOT	382.20
			TEMP KENNEL WEEKEND 1/19/1	259.35
			TEMP KENNEL WEEKEND 1-26-1	445.90
		GRAEF VETERINARY HOSPITAL	VETERINARIAN SERVICES - MU	4,341.90
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	313.53
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	206.50
			FICA CONTRIBUTIONS AND MAT	203.35
			MEDICARE CONTRIB AND MATCH	48.29
			MEDICARE CONTRIB AND MATCH	47.56
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	747.43
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	403.88
			TMRS CONTRIBUTIONS	397.71
		TEXAS ANIMAL CONTROL ASSOCIATION	2019 TACA ANNUAL MEMB/TRAI	50.00
		TRACTOR SUPPLY COMPANY	RAT TRAPS & HOSE CONNECTOR	29.47
			TRASH CAN - ACO SHELTER	19.99
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	15.20
		VERIZON WIRELESS	CELL PHONE	128.28
		WAL-MART COMMUNITY/GEMB	CLEANING SUPPLIES - ACO	41.89
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	7.20
			FEB.2019 VISION INVOICE	7.20
			TOTAL:	15,859.57
STREETS & GROUND MAINT GENERAL FUND		AT&T	PUBLIC WORKS	326.04
		CONSTRUCTION RENT-A-FENCE INC	SKATEPARK/TEMP FENCING 625	258.30
		CRAFCO TEXAS, INC.	ST,GR/3 PALLETS CRACK SEA	3,780.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 STREETS/GROU	2.31
		ERGON ASPHALT & EMULSIONS, INC	ST,GR/286 GAL CSS-1H EMULS	629.20
		O'BRIEN MEATS	CHRISTMAS EMPLOYEE LUNCH	220.81
		GULF COAST PAPER CO. INC.	1424 N MAIN/COFFEE CUPS,LI	47.95
			1424 N MAIN/TISSUE FOR PAR	35.39
		HEART OF TEXAS LANDSCAPE & IRRIGATION	CITY/MOWING CONTRACT 81964	6,485.47
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF	ST,GR/2 20 YD SWEEPING 90	461.96
		MINZENMAYER EXCAVATING: DBA M & M BROT	2801 KELLY LN/F DRAIN INST	300.00
		MOSS & MOSS INC. #4000	MURPHY PK BANDSTAND/PAIN &	84.63
			ST,GR/MARKING PAINT 106379	10.42
			2801 KELLY LN/F DRAIN INST	41.37
			ST,GR/LOCK 106776	13.49
			ST,GR/CABLE TIES 106912	18.87
			SAN GABRIEL@BLAND/STOP SIG	7.18
			ST,GR/RED SPRAY PAINT 1073	5.21
			ST,GR/CAUTION TAPE 134266	7.19
			HERITAGE/TP HOLDER LOCKS13	28.78
		OFFICE DEPOT CORPORATION	ST,GR/ YELLOW P CART,DRY E	250.11
			ST,GR,P&R/PHONE P,TAPE,PEN	58.29
			ST,GR/FILE FOLDERS 668001	28.17
		PATHMARK TRAFFIC PROD INC	ST,GR/10 12' PERF POSTS	432.40
		TEXAS PUBLIC WORKS ASSOCIATION	APWA CONFERJ.SCHULTZ B.BAC	498.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	4,872.80

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCHUTZ, JEFFREY	TEXAS PUBLIC WORKS ASSOCIA	55.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	7,996.43
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,328.89
			FICA CONTRIBUTIONS AND MAT	1,352.55
			MEDICARE CONTRIB AND MATCH	310.80
			MEDICARE CONTRIB AND MATCH	316.31
		GULF COAST BANK & TRUST COMPANY DBA: G	HIKE & BIKE/GRANITE GRAVEL	888.14
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	108.51
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	7,123.38
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,665.40
			TMRS CONTRIBUTIONS	2,711.62
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	232.15
		ATMOS ENERGY	1424 N MAIN/GAS USAGE 0103	352.57
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	113.83
		VERIZON WIRELESS	CELL PHONE	213.80
		WAL-MART COMMUNITY/GEMB	5TH UTILITY MEET/DRINKS,CA	39.18
			5TH UTILITY MEET/PLATES,SP	16.21
		TEXAS CITY MANAGEMENT ASSOCIATION	PW DIR/TCMA MEMBERSHIP FEE	25.00
		BACHMEYER, BRETT	TEXAS PUBLIC WORKS ASSOCIA	55.00
		MCCOY'S BUILDING SUPPLY	2801 KELLY LN/F DRAIN INST	173.68
		AMAZON.COM	Monitor/Cable	155.36
			PLASTIC SLEEVES FOR CARDS	23.99
		HAYDAY, INC DBA: CTWP	ST,GR/NEW COPIER	7,095.36
			1424 N MAIN/COPIER MAINT A	30.00
		DOMINO'S PIZZA	APWA CONFERJ.SCHULTZ B.BAC	49.74
		CINTAS CORPORATION #86	J GRAY/JACKET 414831	80.89
			ST,GR/UNIFORMS 813036	140.04
			ST,GR/UNIFORMS 093709	148.78
			ST,GR/UNIFORMS 374852	141.42
			ST,GR/UNIFORMS 676110	141.35
			ST,GR/UNIFORMS 286822	125.85
			ST,GR/UNIFORMS 955461	116.17
			ST,GR/UNIFORMS 548997	137.62
			ST,GR/UNIFORMS 872189	162.41
			ST,GR/UNIFORMS 226205	128.94
			ST,GR/UNIFORMS 578638	168.34
			ST,GR/UNIFORMS 954878	168.34
			ST,GR/BOOTS	949.96
		CINTAS CORP DBA FIRST AID & SAFETY	1424 N MAIN/MED KIT REFILL	57.27
		SAFELANE TRAFFIC SUPPLY, LLC	ST,GR/2 S RIO GRANDE ST SI	57.00
			ST,GR/2 S RIO GRANDE ST SI	0.00
		TEXAS MATERIALS GROUP, INC.	FIREFIELD/80 T D COLD MIX	2,567.36
			FIREFIELD/80 T D COLD MIX	2,073.20
			FIREFIELD/80 T D COLD MIX	1,398.70
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	336.05
		T7 ENTERPRISES, LLC DBA RELIABLE TIRE	1424 N MAIN/TIRE DISPOSAL	66.50
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	46.80
			FEB.2019 VISION INVOICE	46.80
		COMMUNITY COFFEE COMPANY LLC	1424 N MAIN/COFFEE SERVICE	73.20
			TOTAL:	61,670.23
PARKS & RECREATION	GENERAL FUND	AT&T	PARKS & REC	39.79
		JIM McNABB INC DBA: ART OFFICE SIGNS	ROBINSON PK TPW GRANT SIGN	55.00
		BETA TECHNOLOGY, INC	TRPSC/HERBICIDE,CLEANING	938.79
			TRPSC/HERBICIDE,CLEANING	645.79
		FOOS, LARRY	TRAPS ANNUAL INSTITUTE & E	160.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GRAINGER, W. W. INC.	HERITAGE/5 TP HOLDERS 1689	447.40
			TRPSC/FENCING,CABLE TIES	279.63
		INTEGRITY IN MOTION FITNESS	BASKETBALL2018/2019 PROGRA	3,810.00
			BASKETBALL 2018/2019	3,810.00
		MOBILE MINI, INC	TRPSC/MOBILE LEASE1/15-2/1	102.00
		MOSS & MOSS INC. #5000	TRPSC/LOCK,LUBE 132403	14.83
			TRPSC/BULBS 132403	14.36
			TRPSC/FAUCET COVERS 132430	5.20
			TRPSC/LAKE DR BRIDGE,BENCH	48.54
			TRPSC/KEYS, RINGS 134350	11.42
			BULL BRANCH/BENCH REPAIR13	25.68
		NANCY'S KEYS LOCKS & MORE	MURPHY POOL EXTRACT BROKEN	87.50
		OFFICE DEPOT CORPORATION	TRPSC/CALENDAR 153001	14.12
			P&R/PRINT CARTS 666001	59.97
			ST,GR,P&R/P CART,PLANNER	40.71
		PAUL'S POOL SERVICE	MURPHY PL/LEAF HANDLE 8329	21.99
			MURPHY POOL/DTELEPOLE 8339	76.99
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,587.74
			MONTHLY ELECTRIC BILL	1,286.88
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,075.50
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	654.13
			FICA CONTRIBUTIONS AND MAT	657.46
			MEDICARE CONTRIB AND MATCH	152.99
			MEDICARE CONTRIB AND MATCH	153.75
		TAYLOR SPORTING GOODS	BASKETBALL 2018/2019 JERSE	2,963.60
		TEXAS TURFGRASS ASSOCIATION	C CUNNINGHAM/MEMBERSHIP	100.00
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	112.35
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	1,732.25
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	1,342.91
			TMRS CONTRIBUTIONS	1,349.38
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	57.62
		VERIZON WIRELESS	CELL PHONE	213.80
			IPAD	64.06
		WAL-MART COMMUNITY/GEMB	C CUNNINGHAM/PORTFOLIO CAS	19.97
		WILLIAMSON COUNTY GRAIN	ROUND UP	60.25
		MCCOY'S BUILDING SUPPLY	TRPSC/INSTALL BENCH BY CON	3.63
			TRPSC/2 GAL TANK SPRAYER	39.18
			BULL BRANCH/BENCH LIGHT #2	21.00
		JOHNSON, KEITH	YOUTH OFFICIAL-10 GAMES	320.00
		TEXAS RECREATION & PARK SOCIETY	L FOOS/MEMBERSHIP Jan-056	100.00
		AMANDA'S HONEY POTS	ROBINSON PAV/PORTABLE1/4-1	147.00
		CINTAS CORPORATION #86	TRPSC/UNIFORMS 093683	23.88
			TRPSC/UNIFORMS 955509	20.74
			TRPSC/UNIFORMS 549101	41.04
			TRPSC/UNIFORMS 872205	23.93
			TRPSC/UNIFORMS 226252	23.93
			TRPSC	23.93
			P&R/BOOTS	555.98
		TOMMY TALLEY CONSTRUCTION	BOY SCOUT HUT/NEW ROOF	6,295.00
		COMMERCIAL SWIM MANAGEMENT, LLC	MURPHY PL/CHEMS,SERVICE	990.00
			MURPHY PL/CHEMS,SERVICE	437.50
			MURPHY PL/CHLORINE 231249	990.00
		THREADGILL, GARY	YOUTH BASKETBALL OFFICIAL	192.00
			BASKETBALL SERVICES 2018/2	224.00
		MOORE, TORIN	BASKETBALL SERVICES 2018/2	128.00
			YOUTH BASKETBALL OFFICIAL	160.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		DAVID FENSKE SAND & GRAVEL LLC	PONY,BULL BRANCH/24 YD	800.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	129.25
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	18.00
			FEB.2019 VISION INVOICE	18.00
		MOORE, DE'QUINNA' KERRY	BASKETBALL OFFICIAL	96.00
			TOTAL:	39,116.34
INTERNAL SERVICES/BLDG GENERAL FUND		AT&T	CITY HALL	0.00
			CITY HALL FAX	487.22
			PHONE	372.54
		AMERICAN PUBLIC WORKS ASSOCIATION	APWA MEMBERSHIP	232.00
		BUCKEYE CLEANING CENTER	SPARKLE	53.03
		CHARLIE'S PAINTING CO.	CITY HALL PAINT OUTSIDE PA	425.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 CITY HALL FA	1.24
		FLOYDCO INC	CITY HALL REPAIR PIVOT ON	145.00
		GULF COAST PAPER CO. INC.	1424 N MAIN/TOWELING 16901	45.62
			1424 N MAIN/COFFEE CUPS,LI	21.32
			TISSUE, LINERS, BOWL CLEAN	394.85
			1424 N MAIN/LINERS 1622237	70.96
		HEB CREDIT RECEIVABLES	CLEANING SUPPLIES	52.04
		JOSEPH DEAN GLOVER DBA:	PEST CONTROL	250.00
			PEST CONTROL	900.00
			OUTSIDE TREATMENT POLICE S	50.00
		MATERA PAPER CO INC	TOWELS, WIPES,HAND SOAP	335.66
		MOSS & MOSS INC. #6000	MOODY FLAG TAPE	14.02
			MUNICIPAL COURT AERATOR	6.73
			STEP LADDER	53.99
			SHOP ROPE	42.75
			CEMETERY FLAG	14.36
			LIBRARY PAINT SUPPLIES	18.23
			BRUSHES	21.13
		MOSS & MOSS INC. #8000	CLEANER, MOPS	38.04
		NANCY'S KEYS LOCKS & MORE	CITY HALL REPLACE DOOR HAN	330.00
		OFFICE DEPOT CORPORATION	PAPER	3.79
			PRINTER CARTRIDGE	83.08
			HP PRINTER	164.99
		MIMMS, RONNIE A DBA ALL AREA OVERHEAD	POLICE REPLACE KEYPAD	165.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	769.60
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,460.44
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	446.53
			FICA CONTRIBUTIONS AND MAT	452.25
			MEDICARE CONTRIB AND MATCH	104.44
			MEDICARE CONTRIB AND MATCH	105.77
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	31.79
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	920.13
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	896.39
			TMRS CONTRIBUTIONS	907.58
		ATMOS ENERGY	NATURAL GAS-400 PORTER STR	295.95
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	38.62
		VERIZON WIRELESS	CELL PHONE	85.52
			MIFI	64.06
		VIC'S HEAT & AIR	DAIKIN 3 TON 2 STAGE	6,800.00
			MUNICIPAL REPLACE GAS FURN	731.25
			LIBRARY PURGE GAS LINES	147.75
		WAL-MART COMMUNITY/GEMB	Cleaning Supplies	29.99
			CLEANING SUPPLIES	208.66

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vacuum Cleaner	160.00
			CLEANING SUPPLIES	93.85
			CLEANING SUPPLIES	99.62
			1424 N MAIN/CLEANING SUPPL	74.17
		WAYNE GING PLUMBING, LLC	POLICE AUGURED SEWER	100.00
			LIBRARY HOOK UP GAS METER	761.00
			FIRE KITCHEN SINK & SEWER	230.00
		A & B RESTORATION, INC	CITY HALL STEAM CLEAN CARP	225.00
			LIBRARY STEAM CLEAN CARPET	225.00
		MCCOY'S BUILDING SUPPLY	MUNICIPAL COURT FAUCET	29.35
			ACO CLOTH	16.74
		ITUNES STORE	ICLOUD STORAGE	11.99
			ICLOUD STORAGE	0.99
		AMAZON.COM	Split - (43.2%)	28.29
			IPHONE CASE	37.93
		SPARKLETT'S & SIERRA SPRINGS	COOLER INSTALL	7.00
		ALL STARR TERMITE & PEST CONTROL DBA:	PEST CONTROL	35.00
		LOWE'S HOME CENTERS INC	Ceiling Tiles	82.56
		CINTAS CORPORATION #86	MATS	160.77
			MATS	157.02
			MATS	157.02
		MOUNTAIN WAREHOUSE	Monitor/Cable	43.98
		LADY LIBERTY FLAG & FLAGPOLE	US/TEXAS/CITY FLAGS	1,155.00
		NEOPOST USA INC	POSTAGE LEASE	199.47
		RIVLIN, NICOLE A. DBA:DECOR AID	COUNCIL RENOVATION, DESIGN	200.00
		CINTAS CORP DBA FIRST AID & SAFETY	MEDICAL SUPPLIES	603.72
			MEDICAL SUPPLIES	100.05
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	103.40
		SHARCO TECHNOLOGIES, INC.	LIBRARY CHANGE COMBO CARD	175.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	14.40
			ADD D. FIELDS	3.60
			FEB.2019 VISION INVOICE	14.40
		COMMUNITY COFFEE COMPANY LLC	Coffee	15.10
			Coffee	17.00
			TOTAL:	25,627.73
ENGINEERING & INSPECTI	GENERAL FUND	HDR ENGINEERING INC	CITY ENG. SERVICES	4,590.62
			HDR/ANIMAL SHELTER	1,523.81
			HDR/ROBINSON POOL	846.56
			HDR/4TH STREET WARRANTY RE	1,702.87
			HDR/JUSTICE CENTER	5,456.55
			HDR/GIS SERVICES	4,121.57
			CITY ENG. SERVICES	12,519.25
			HDR/ANIMAL SHELTER	3,493.56
			HDR/ROBINSON POOL	0.00
			HDR/4TH STREET WARRANTY RE	3,992.64
			HDR/JUSTICE CENTER	0.00
			HDR/GIS SERVICES	2,378.02
			HDR/STREET LIGHT POLICY	3,722.70
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	84.23
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	90.37
			TOTAL:	44,522.75
INTERNAL SVC/ I T DEPT	GENERAL FUND	AT&T	INTERNET	1,481.60
		SHI GOVERNMENT SOLUTIONS	BARRACUDA ENERGIZE	1,068.00
			BARRACUDA INSTANT RE	961.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	615.11
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	100.47
			FICA CONTRIBUTIONS AND MAT	100.47
			MEDICARE CONTRIB AND MATCH	23.50
			MEDICARE CONTRIB AND MATCH	23.50
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	33.43
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	231.28
			TMRS CONTRIBUTIONS	231.28
		TIME WARNER CABLE DBA SPECTRUM	CABLE	69.87
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	10.00
		VERIZON WIRELESS	CELL PHONE	42.76
			MIFI	32.03
		OLLE NETWORK TECH CONSULTANTS DBA ON	IT CONSULTING	2,341.83
		AMAZON.COM	Surface Docks	251.98
			Cables	40.72
			IPHONE CASE	28.98
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		CIT BANK, N.A DBA AVAYA FINANCIAL SERV	PHONE LEASE	2,500.37
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	3.60
			FEB.2019 VISION INVOICE	<u>3.60</u>
			TOTAL:	10,221.23
NON-DEPARTMENTAL	GENERAL FUND	LANGFORD COMMUNITY MGMT	RAIL INFRASTRUCTURE & SAFE	5,000.00
		TML INTERGOVERNMENTAL	FY18/19 ERRORS & OMISSIONS	1,107.90
			FY18/19 GENERAL LIABILITY	883.03
			FY18/19 LAW ENFORCEMENT LI	3,032.50
			FY18/19 CRIME PUB EMP DIS	292.75
			FY18/19 CRIME THEFT	178.25
			FY18/19 REAL & PERS PROP	7,245.70
		GADDES, LARRY, WILLIAMSON CTY TAX ASSE	PROPERTY FOR GATEWAY SIGNA	<u>249.51</u>
			TOTAL:	17,989.64
TIF EXPENDITURES	TIF (TAX INCREMENT	HDR ENGINEERING INC	HDR/GATEWAY SIGNAGE	129.12
			HDR/GATEWAY SIGNAGE	2,661.76
		SEC PLANNING, LLC	HERITAGE PARK-TAYL-150122	865.00
			GATEWAY SIGNS #TAYL-150129	<u>1,396.10</u>
			TOTAL:	5,051.98
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	TAYLOR CHAMBER OF COMMERCE	HOTEL/MOTEL COLL FOR NOV 2	<u>5,457.61</u>
			TOTAL:	5,457.61
CONTRIBUTE CIVIC PROGR	MAIN STREET REVENUE S.R.	SCOTT FAMILY LIMITED PARTNERSHIP	PAYMENT 1 OF 8 RENTAL ASSI	<u>750.00</u>
			TOTAL:	750.00
LIBRARY	LIBRARY GRANT/DONA	INGRAM BOOK COMPANY	MEMORIAL BOOKS	<u>87.51</u>
			TOTAL:	87.51
AMY YOUNG BARRIER REMO	GENERAL CAPITAL IM	ON-CALL MANAGEMENT SERVICES, INC	AYBR-315 LIZZIE STREET	26,000.00
		STEVENSON, ROBERT DBA EQUITY CDC	AYBR-GRANT ADMIN	500.00
			AYBR-315 LIZZIE STREET	<u>3,800.00</u>
			TOTAL:	30,300.00
CEMETERY ROADS	GENERAL CAPITAL IM	ASSOCIATED SUPPLY COMPANY, INC	CEMETERY ROAD RENTAL EQUIP	<u>5,197.50</u>
			TOTAL:	5,197.50
HERITAGE/SKATE PARK	GENERAL CAPITAL IM	HDR ENGINEERING INC	HDR/SKATEPARK	9,340.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HDR/SKATEPARK	12,129.26
		MCWORD UP, INC. DBA:WORD + CARR DESIGN	ARCHITECT/SKATEPARK	5,406.10
		CAPPS ENTERPRISES, LLC DBA: A-1 SIGNS	SKATE PARK SIGNS	<u>134.00</u>
			TOTAL:	27,010.26
GIVENS COMMUNITY CENTE	GENERAL CAPITAL IM	HDR ENGINEERING INC	HDR/GIVENS CENTER	0.00
			HDR/GIVENS CENTER	<u>3,327.20</u>
			TOTAL:	3,327.20
HERITAGE PARK IMPROVEM	GENERAL CAPITAL IM	GRAINGER, W. W. INC.	HERITAGE RESTROOMS SANITAR	186.79
		HDR ENGINEERING INC	HDR/HERITAGE	5,182.49
			HDR/HERITAGE	<u>13,731.07</u>
			TOTAL:	19,100.35
SKATEPARK-LANDSCAPE &	GENERAL CAPITAL IM	HDR ENGINEERING INC	HDR/4TH ST. CROSSWALK	1,131.00
			HDR/4TH ST. CROSSWALK	3,403.76
		WESTAR CONSTRUCTION, INC.	SKATE PARK/LANDSCAPE STREE	<u>40,838.74</u>
			TOTAL:	45,373.50
INVALID DEPARTMENT	GENERAL CAPITAL IM	HDR ENGINEERING INC	HDR/3RD STREET CDBG	<u>5,509.77</u>
			TOTAL:	5,509.77
MDUS (8) PROJECT DESIG	MDUS IMPROVEMENT P	SMITH CONTRACTING CO INC	PAY APP#7 FINAL (MDUS & TU	18,226.34
			PAY APP#7 FINAL (MDUS & TU	<u>45,059.56</u>
			TOTAL:	63,285.90
DOWNSTREETS PROJECT	2013 COMBINATION C	HDR ENGINEERING INC	HDR/DOWNTOWN ST. PLAN	2,067.49
			HDR/DOWNTOWN ST. PLAN	<u>2,285.79</u>
			TOTAL:	4,353.28
TRANSPORTATION	TRANSPORTATION FUN	HDR ENGINEERING INC	HDR/STREET MAINT. PLAN	2,581.16
			HDR/1ST STREET RESTORATION	44.36
			HDR/STREET RECON. PLAN	4,594.09
			HDR/STREET MAINT. PLAN	2,937.95
			HDR/1ST STREET RESTORATION	43.59
			HDR/STREET RECON. PLAN	6,165.70
		TEXAS MATERIALS GROUP, INC.	2018 ST MAINT. 11/1-11/30/	339,577.62
			PAY APP#2 2018 STREET MAIN	<u>574.80</u>
			TOTAL:	356,519.27
NON-DEPARTMENTAL	SANITATION FUND	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	SALES & USE TAX ENDING12/3	<u>7,137.76</u>
			TOTAL:	7,137.76
SANITATION/TRASH	SANITATION FUND	PROGRESSIVE WASTE SOLUTIONS DBA WC OF	RESIDENTAL SERVICES	66,548.01
			RESIDENTAL RECYCLE	17,192.50
			FRONT LOAD	43,855.01
			COMMERCIAL TOTERS	<u>6,677.18</u>
			TOTAL:	134,272.70
NON-DEPARTMENTAL	PUBLIC UTILITIES F	AFLAC	AFLAC JAN, 2019 INVOICE	298.98
		HDR ENGINEERING INC	HDR/SOUTHPARK IND.	0.00
			HDR/WWTP	1,511.01
			HDR/WWTP SCADA	1,406.10
			HDR/SOUTHPARK IND.	0.00
			HDR/WWTP	4,710.35
			HDR/WWTP SCADA	1,784.41

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HDR/2ND ST. WATERLINE UPGR	3,523.37
		NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS	60.00
			NATIONWIDE CONTRIBUTIONS	60.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	183.40
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	2,945.54
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	2,807.26
			FEDERAL WITHHOLDING	2,766.68
			FICA CONTRIBUTIONS AND MAT	2,326.42
			FICA CONTRIBUTIONS AND MAT	2,274.77
			MEDICARE CONTRIB AND MATCH	544.07
			MEDICARE CONTRIB AND MATCH	531.98
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	2,754.68
			TMRS CONTRIBUTIONS	2,696.32
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	121.85
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	452.84
		TROJAN TECHNOLOGIES GROUP ULC	2017-WWTP ULTRA VIOLET DIS	22,550.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	38.52
			FEB.2019 VISION INVOICE	38.52
			TOTAL:	56,387.07
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F	BRINKS, INC.	DECEMBER BRINKS	748.64
			EXTRA TIME	8.16
		DATAPROSE LLC	LATE NOTICES	215.23
			REGULAR BILLS	936.85
			POSTAGE	3,014.92
			LATE NOTICES	194.53
			REG BILLS	910.58
			POSTAGE	2,946.78
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 UTILITIES	0.00
		TYLER TECHNOLOGIES, INC	WEBSITE MAINT.	50.00
			UT BILLING ON-LINE	220.00
			UTILITY BILLING NOTIFICATI	5,500.00
			WEBSITE MAINTENANCE	50.00
			UTILITY BILLING ONLINE	220.00
		McCREARY, VESELKA, BRAGG & ALLEN PC	BAD DEBT FEES-GILBERT MART	75.88
			BAD DEBT FEE-LOEHR & LOGSD	31.81
		MOSS & MOSS INC. #6000	GATE VALVE	29.69
		OFFICE DEPOT CORPORATION	PAPER	1.81
			OFFICE SUPPLIES	126.57
			OFFICE SUPPLIES	77.49
			OFFICE SUPPLIES	126.99
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	0.00
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	3,075.50
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	438.51
			FICA CONTRIBUTIONS AND MAT	449.17
			MEDICARE CONTRIB AND MATCH	102.55
			MEDICARE CONTRIB AND MATCH	105.04
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	636.33
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	905.53
			TMRS CONTRIBUTIONS	926.36
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	39.22
		VERIZON WIRELESS	CELL PHONE	128.28
			CELL PHONE	32.03
		TEXAS WATER UTILITIES ASSOCIATION	MEMBERSHIP CAPITOL AREA DI	75.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	129.25
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	18.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TERM TRUJILLO-JONES	3.60-
			FEB.2019 VISION INVOICE	18.00
		COMMUNITY COFFEE COMPANY LLC	Coffee	12.70
			Coffee	17.00
			TOTAL:	22,590.80
WASTEWATER TREATMENT	PUBLIC UTILITIES F AT&T		WASTE WATER	65.66
		AQUA-TECH LABORATORIES-AQ	DEC 2018 ANALYSIS	920.00
		NCH CORPORATION DBA	CLAW ARM	130.24
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 WASTE WATER	0.12
		GRAINGER, W. W. INC.	LATEX GLOVES	21.96
		HDR ENGINEERING INC	HDR/WASTEWATER CIP	7,019.63
			HDR/WASTEWATER CIP	4,424.34
		HEJL LEE & ASSOCIATES INC	2018 WWTP PERMIT RENEWAL	3,396.66
		HOME DEPOT CREDIT SERVICES		17.00
		LOWE' S CREDIT SERVICES	PLUMBING SUPPLIES"	30.85
		MOSS & MOSS INC. #3000	DISC, WHEELS	19.77
			ROPE	8.09
			HINGES	13.11
			HOOK & EYE	14.21
		NELTRONICS LLC	LEVEL TRANSMITTER, RED LED	1,251.50
		OFFICE DEPOT CORPORATION	CALENDARS	22.66
		PARKSON CORPORATION	TRUNNION WHEEL ASSY	1,226.75
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	14,252.58
		RISE SKYBEAM/JAB BROADBAND INC.	INTERNET	85.29
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,845.33
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	338.94
			FICA CONTRIBUTIONS AND MAT	279.15
			MEDICARE CONTRIB AND MATCH	79.26
			MEDICARE CONTRIB AND MATCH	65.28
		STENCE ELECTRIC	BELT PRESS- DRIVE BAD	200.00
			BAD FLOAT RICES CROSSING L	491.12
		TAYLOR OFFICE PRODUCTS INC	4 PART WASTE TICKETS	685.00
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	980.79
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	664.91
			TMRS CONTRIBUTIONS	548.03
		TAYLOR ARMATURE WORKS	TROUBLE SHOOT BELT DRIVE	675.00
			BLOWER #2 MOTOR & ALIGNMEN	2,904.08
		U.S. SOLID	DIGITAL PRECISION SCALE	450.36
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	22.61
		VERIZON WIRELESS	CELL PHONE	85.52
		USA BLUEBOOK; INC. DBA	BROTH	268.18
			FILTER MEMBRANES	127.95
			REPLACEMENT GLASS	273.02
			AMMONIA TESTS	193.59
			PETRI DISHES, RUBBER, GASK	169.85
		CINTAS CORPORATION #86	UTIL UNIFORMS	55.49
			UTIL UNIFORMS	72.70
			UTIL UNIFORMS	72.70
			UTIL UNIFORMS	72.70
		PURVIS INDUSTRIES LTD	CHAIN FOR BELT PRESS	511.11
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	77.55
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	10.80
			FEB.2019 VISION INVOICE	10.80
			TOTAL:	45,152.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	AT&T	PUMP STATION	219.28
			INTERNET	70.94
			INTERNET	72.34
		ACT PIPE & SUPPLY, LTD	BOX LID W/PLASTIC READER	210.00
		NCH CORPORATION DBA	GLOVES	170.56
			SOLVENT, LUBRICANT, GLOVE	737.29
		CITY OF ROUND ROCK	DEC 2018 BAC-T'S	330.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 UTILITIES	0.54
		DPC INDUSTRIES, INC.	CHLORINE, SODIUM HYPO	1,020.15
			CHLORINE	80.00
			CHLORINE	70.00
		HDR ENGINEERING INC	CITY ENG. SERVICES	4,590.62
			CITY ENG. SERVICES	12,519.25
		MOSS & MOSS INC. #3000	CABLE TIES	25.16
			COUPLING	10.79
			PADLOCK - MURPHY TOWER	13.49
			PRIMER, BRUSH	35.05
			MAILBOX, POST	40.72
			90 DEG, BUSHING, SEALANT	7.98
			CULTIVATOR AND EXT POLE	17.98
			KEYS	5.00
			MISC HARDWARE	5.08
			DRILL BIT	17.54
			RESPIRATOR, NUMBERS	8.93
			VALVE COVER, STRAP, ELBOW,	24.61
		OFFICE DEPOT CORPORATION	INK, CHAIR MAT, WHITE OUT	131.70
			CALENDARS	53.79
			INK, CHAIR LINER	73.16
			CD/DVD STORAGE	27.60
		OMNI-SITE.NET	2019 ANNUAL FEE - WIRELESS	1,008.00
			OMNI ADVANTAGE ANNUAL PLAN	495.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,987.56
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	7,996.43
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,548.97
			FICA CONTRIBUTIONS AND MAT	1,546.45
			MEDICARE CONTRIB AND MATCH	362.26
			MEDICARE CONTRIB AND MATCH	361.66
		TEXAS CRUSHED STONE CO.	3/8" CRUSHED STONE, BASE	1,192.31
		TEXAS WORKFORCE COMMISSIO	QUARTERLY UNEMPLOYMENT TAX	49.22
		TML INTERGOVERNMENTAL	FY18/19 WORKERS' COMP	3,770.91
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	3,199.04
			TMRS CONTRIBUTIONS	3,194.07
		TECHLINE PIPE, L.P	4" MANHOLE BOOT	13.54
			400' OF 1" PIPE	196.00
		ATMOS ENERGY	1200 N. MAIN ST	196.60
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	117.46
		VERIZON WIRELESS	CELL PHONE	256.56
			MIFI	64.06
			IPAD	33.58
		USA BLUEBOOK; INC. DBA	PLANT SAMPLING	899.77
		KINLOCH EQUIPMENT & SUPPLY, INC.	PART FOR VAC TRUCK	474.00
		MCCOY'S BUILDING SUPPLY	5/8" HAMMER DRILL	21.33
		COMFORT SUITES - TEXAS	A PADDOCK TRAINING	254.25
		PRO-CHEM, INC.	ECO LIFT, BIO FRESH	1,122.95
		CINTAS CORPORATION #86	UTIL UNIFORMS	206.83
			UTIL UNIFORMS	189.69

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UTIL UNIFORMS	189.69
			UTIL UNIFORMS	194.75
			WATER/BOOTS	839.97
			BOOTS-J. SCHMIDT	139.99
			PADDOCK, CLAWSON, FAUL-BOO	450.00
			BOOTS-J CRUZ	150.00
			BOOTS- D. WILSON	150.00
		S & D COMMERCIAL SERVICES DBA COPPERA,	HYDROSTATIC TESTING	600.00
		AIRGAS INC DBA AIRGAS USA, LLC	TORCH RENTAL	55.47
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	361.90
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	46.80
			ADD J. CRUZ	3.60
			FEB.2019 VISION INVOICE	46.80
		COMMUNITY COFFEE COMPANY LLC	COFFEE SERVICE, CUPS	<u>268.30</u>
			TOTAL:	55,845.32
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F	BRAZOS RIVER AUTHORITY	EWC WTP/O&M 314	133,210.29
		MCGINNIS, LOCHRIDGE & KILGORE, L.L.P	WATER SUPPLY CONTRACT	1,075.00
		TML INTERGOVERNMENTAL	FY18/19 ERRORS & OMISSIONS	1,159.43
			FY18/19 GENERAL LIABILITY	582.97
			FY18/19 REAL & PERS PROP	<u>4,831.74</u>
			TOTAL:	140,859.43
NON-DEPARTMENTAL	AIRPORT FUND	PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS	18.95
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	289.95
			FEDERAL WITHHOLDING	199.32
			FICA CONTRIBUTIONS AND MAT	175.69
			FICA CONTRIBUTIONS AND MAT	138.80
			MEDICARE CONTRIB AND MATCH	41.09
			MEDICARE CONTRIB AND MATCH	32.46
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	199.72
			TMRS CONTRIBUTIONS	158.06
		SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE	35.38
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	3.24
			FEB.2019 VISION INVOICE	<u>3.24</u>
			TOTAL:	1,295.90
AIRPORT OPERATIONS DEP	AIRPORT FUND	AT&T	AIRPORT	70.26
		AVFUEL CORP.	100LL AVGAS	8,904.98
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 AIRPORT	0.84
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	FIRE SYSTEM INSPECTION	760.00
			FIRE ALARM MONITORING	720.00
		MOSS & MOSS INC. #6000	HOLE SAW FOR DEADBOLT LOCK	11.69
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	598.34
		RISE SKYBEAM/JAB BROADBAND INC.	INTERNET	85.29
			Internet	190.58
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	175.69
			FICA CONTRIBUTIONS AND MAT	138.80
			MEDICARE CONTRIB AND MATCH	41.09
			MEDICARE CONTRIB AND MATCH	32.46
		TML INTERGOVERNMENTAL	FY18/19 AIRPORT LIABILITY	921.50
			FY18/19 ERRORS & OMISSIONS	103.06
			FY18/19 GENERAL LIABILITY	31.33
			FY18/19 REAL & PERS PROP	535.16
			FY18/19 WORKERS' COMP	129.37
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	345.80

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TMRS CONTRIBUTIONS	273.67
		TX COMMISSION ON ENVIRONMENTAL QUALITY	GENERAL PERMIT STORMWATER	200.00
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	10.00
		VERIZON WIRELESS	CELL PHONE	85.52
		CINTAS CORPORATION #86	B. MCKEE	119.99
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	25.85
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	3.60
			FEB.2019 VISION INVOICE	3.60
		COMMUNITY COFFEE COMPANY LLC	Coffee	<u>32.00</u>
			TOTAL:	14,550.47
NON-DEPARTMENTAL	CEMETERY OPERATING	CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	163.42
			FEDERAL WITHHOLDING	172.44
			FICA CONTRIBUTIONS AND MAT	172.41
			FICA CONTRIBUTIONS AND MAT	177.42
			MEDICARE CONTRIB AND MATCH	40.32
			MEDICARE CONTRIB AND MATCH	41.50
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	194.65
			TMRS CONTRIBUTIONS	<u>200.31</u>
			TOTAL:	1,162.47
CEMETERY OPERATING DEP	CEMETERY OPERATING	AT&T	CEMETERY	47.32
			Internet	45.00
			INTERNET	45.00
		TEXAS DEPARTMENT OF INFORMATION RESOUR	DECEMBER 2018 CEMETERY	0.95
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	71.23
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,230.22
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	172.41
			FICA CONTRIBUTIONS AND MAT	177.42
			MEDICARE CONTRIB AND MATCH	40.32
			MEDICARE CONTRIB AND MATCH	41.50
		TML INTERGOVERNMENTAL	FY18/19 ERRORS & OMISSIONS	103.06
			FY18/19 GENERAL LIABILITY	13.40
			FY18/19 REAL & PERS PROP	12.71
			FY18/19 WORKERS' COMP	346.64
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	337.03
			TMRS CONTRIBUTIONS	346.82
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	14.02
		VERIZON WIRELESS	CELL PHONE	74.79
		CINTAS CORPORATION #86	CEM/UNIFORMS 813036	10.68
			CEM/UNIFORMS 093709	5.36
			CEM/UNIFORMS 374852	20.86
			CEM/UNIFORMS 676110	5.36
			ST,GR/UNIFORMS 286822	12.99
			CEM/UNIFORMS 955461	12.99
			ST,GR/UNIFORMS 548997	16.64
			CEM/UNIFORMS 872189	16.65
			CEM/UNIFORMS 226205	13.33
			ST,GR/UNIFORMS 578638	13.33
			ST,GR/UNIFORMS 954878	13.33
		VISTA PRINT	BUSINESS CARDS L. DELUNA	43.99
		KNIPPA, DANIEL	CEM/4 REG, 3 ASHES 12/15-1	2,000.00
			CEM/4 REG OPEN CLOSES 1015	1,700.00
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	7.20
			FEB.2019 VISION INVOICE	7.20

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TOTAL:				7,071.45
NON-DEPARTMENTAL	FLEET SERVICES OPE AFLAC	AFLAC JAN, 2019 INVOICE		152.07
	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE CONTRIBUTIONS		35.00
		NATIONWIDE CONTRIBUTIONS		35.00
	PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL PREMIUMS		33.90
	SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS		283.28
	CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING		398.65
		FEDERAL WITHHOLDING		383.77
		FICA CONTRIBUTIONS AND MAT		263.83
		FICA CONTRIBUTIONS AND MAT		257.63
		MEDICARE CONTRIB AND MATCH		61.70
		MEDICARE CONTRIB AND MATCH		60.25
	TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS		313.06
		TMRS CONTRIBUTIONS		306.06
	UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS		49.60
	SUN LIFE ASSURANCE COMPANY	DENTAL PAYABLE		74.76
TOTAL:				2,708.56
FLEET SERVICES SECTION	FLEET SERVICES OPE	ARNOLD OIL COMPANY OF AUSTIN, LP DBA A	#269 OIL	24.66
			#25 FUEL PUMP FILTER	379.76
			#569 OIL FILTER & AIR FILT	74.01
			RED INDICATOR LIGHT	14.28
			#65 HOSES	288.10
			#607 WIPER BLADE, REFLECTO	13.85
			#514 OIL	75.99
			#555 MIRROR	20.49
			#569 ANTIFREEZE	15.69
			#269 AIR FILTER	23.00
			#336 ROTOR	209.16
			#337 OIL	37.92
			#330 COOLANT	24.87
			MAT PAD	79.36
			#342 OIL, WINDSHIELD WASH	45.66
			#626 OIL	29.97
			T-1 OIL	19.98
			STATION 2 GASOLINE	79.95
			WINDSHIELD WASH	5.18
	JIM McNABB INC DBA: ART OFFICE SIGNS	#555 DECALS		20.00
	AUSTIN TURF & TRACTOR	#727 TIRE RIM		192.98
	COVERT COUNTRY OF HUTTO	#270 KEY		354.71
	HENNA CHEVROLET INC	#331 HOSE		75.31
		#330 TRIM, PUMP KIT, THERM		811.30
		#618 BLADES		37.36
		#573 MATS		76.50
		#343 MATS		72.25
		#344 MATS		72.25
		#345 MATS		72.25
	HERCULES HARDWARE	TUBELESS TIRE VALVE CAPS		88.62
	O'REILLY AUTOMOTIVE, INC.	#565 OIL		125.91
		#565 CABIN FILTER		23.60
	INTERSTATE BATT. N AUSTIN	T1 BATTERIES		747.66
		#518 BATTERY		249.22
		#332 BATTERY		155.33
		#336 BATTERY		155.33
		STATION 2 BATTERY		38.96

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			#569 BATTERIES	122.55
			#337 BATTERIES	155.33
		LAWSON PRODUCTS INC.	SAFETY GLASSES	72.30
		LONGHORN INTERNATIONAL TRUCKS, LTD DBA	#565 FILTERS	213.92
		MOSS & MOSS INC. #8000	FLEET KEYS	12.96
			SHOP BATTERIES	18.87
			DEODORIZER	8.80
			FLEET SHOP KEY TAGS	39.88
			FLEET SHOP KEY TAGS	2.29
			#106 & #555 IRON	27.87
		PETTY CASH	12/13/18 OFC SIRKIS FUEL	20.99
		SAFETY KLEEN SYSTEMS, INC	SOLVENT	212.74
		SCOTT & WHITE HEALTHCARE	HEALTH PREMIUMS	1,230.22
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	263.83
			FICA CONTRIBUTIONS AND MAT	257.63
			MEDICARE CONTRIB AND MATCH	61.70
			MEDICARE CONTRIB AND MATCH	60.25
		SPILLAR CUSTOM HITCHES, IN	#573 WINDOW GRILLE TOOL BO	1,515.00
		EWALD KUBOTA INC	KUBOTA BOLTS & NUTS	17.36
		TAYLOR IRON-MACHINE WORKS	TIRE BALANCE MACHINE	445.12
		TML INTERGOVERNMENTAL	FY18/19 AUTOMOBILE LIABILI	4,301.50
			FY18/19 ERRORS & OMISSIONS	103.06
			FY18/19 GENERAL LIABILITY	43.75
			FY18/19 AUTO PHYS DAMAGE	7,323.00
			FY18/19 MOBILE EQUIPMENT	1,738.00
			FY18/19 REAL & PERS PROP	86.44
			FY18/19 WORKERS' COMP	746.82
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	TMRS CONTRIBUTIONS	542.04
			TMRS CONTRIBUTIONS	529.92
		TRACTOR SUPPLY COMPANY	STREET GAS CAN	46.48
		UNITED RENTALS HWY TECH	CORE DRILL	276.00
		UNUM LIFE INS CO OF AMERI	FEB UNUM AD&D	23.22
		VERIZON WIRELESS	CELL PHONE	85.52
			IPAD	32.03
		WILLIAMSON COUNTY EQUIP.	#630 Blades/Wheel	124.11
			#630 Washer/Bolts	18.33
			#630 Muffler/Wheel	354.58
		TAYLOR EXPRESS CAR WASH	LUBRICANTS	10.00
		AMAZON.COM	IPHONE CLIP HOLSTER	10.95
		PRECISION MOBILE TINT	#270 MOBILE TINT	180.00
			#573 WINDOW TINTING	165.00
		CINTAS CORPORATION #86	FLEET/UNIFORMS 459015	19.11
			FLEET/UNIFORMS 872132	19.19
			FLEET/UNIFORMS 226159	19.19
			FLEET/UNIFORMS 578616	19.19
			FLEET/UNIFORMS 954886	50.80
		ASSOCIATED SUPPLY COMPANY, INC	BULL DOZER HAUL	400.00
		GADDES, LARRY, WILLIAMSON CTY TAX ASSE	"607	81.00
			CONVENIENCE FEE	1.74
		SIDDONS MARTIN EMERGENCY GROUP LLC	T1 RADIATOR CAP	44.27
		AIRGAS INC DBA AIRGAS USA, LLC	OXYGEN	152.26
		FLEETCOR TECHNOLOGIES, INC.LLC DBA FUE	FUEL	3,658.38
			FUEL	5,367.97
		SUN LIFE ASSURANCE COMPANY	DENTAL INSURANCE	51.70
		T&W TIRE LLC	T1 TIRES	1,796.55
			T1 FLAT REPAIR	115.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SELECT BENEFITS GROUP INC. DBA DENTAL	JAN.2019 VISION INVOICE	7.20
			FEB.2019 VISION INVOICE	<u>7.20</u>
			TOTAL:	38,143.48
FLEET REPLACEMENT	FLEET REPLACEMENT	METRO FIRE APPARATUS SPECIALISTS, INC	BLITZFIRE OSCILLATOR	4,755.00
		CITIZENS NTL BANK-CAPITAL EQUIP ACCT	PAYMT NO 43 CAP EQUIP LEAS	5,126.83
			PAYMT NO 43 CAP EQUIP LEAS	202.42
		JOHN DEERE FINANCIAL F.S.B.DBA DEERE C	WDL SWEEPER LEASE	975.08
			JD GATORS LEASE	542.28
		TRUCK UPFITTERS, INC. DBA: TEXAS TRUCK A	CX SERIES CAMPER	3,794.30
		WILDFIRE TRUCK AND EQUIPMENT SALES	HAVIS CONSOLE, 2-ARM	750.00
			HAVIS SIDE MOUNT	175.50
			GRAPHICS PACKAGE	1,300.00
			ELECTRICAL TACT	250.00
			INSTALLATION	3,600.00
			KUSSMAUL AUTO CHARGE	843.19
			CURT #13178 HITCH	177.32
			LABOR TO INSTALL	630.00
		WELLS FARGO FINANCIAL LEASING	PRIN PAYMENT #14 MOWER & G	839.87
			PRIN PAYMENT #14 MOWER & G	113.85
			(2) KUBOTA TRACTORS	1,615.71
		MCP ACQUISITION CORPORATION DBA: MISSI	CAD & RADIO PROCUREMENT &	13,413.00
		MUNICIPAL EMERGENCY SERVICES, INC	CARBIDE TIP SAW BLAD	121.00
			PRO-BAR 36"	274.75
			NUPLA AXE 36" HANDLE	38.00
			NUPLA HOOK POLE 6"	118.00
			NUPLA HOOK POLE 10"	136.00
			SHIPPING/FREIGHT FEE	124.30
		FEDERAL SIGNAL CORPORATION	MICROPULSE ULTRA CHROME KI	44.43
			FIRERAY RED/WHITE LENS	172.02
		PINNACLE PEAK HOLDING CORPORATION DBA	SYSTEM 950 INTERCOM	1,045.00
			WIRELESS HEADSET	900.00
			ADAPTER CABLE	85.00
			SHIPPING, FREIGHT, ETC	35.84
		COMMUNITY FIRST NATIONAL BANK	PAY#4 2016 PIERCE 105' QUI	58,439.79
			PAY#4 2016 PIERCE 105' QUI	32,882.08
		JOHNSON-GRAYSON AUTOMOTIVE, INC. DBA H	2019 CHEVROLET TAHOE	161,010.00
		GOVDIRECT, INC	MCT FOR NEW E2	621.52
			MCT FOR NEW E2	<u>3,259.00</u>
			TOTAL:	298,411.08
NON-DEPARTMENTAL	POOLED CASH	JPMORGAN CHASE BANK NA	NOV/DEC 18/JAN 2019	9,668.62
			DEC 18/JAN 2019 TRANSACTIONS	<u>6,381.81</u>
			TOTAL:	16,050.43

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
	100	GENERAL FUND		823,539.52
	119	TIF (TAX INCREMENT FUND)		5,051.98
	120	HOTEL/MOTEL FUND		5,457.61
	123	MAIN STREET REVENUE FUND		750.00
	129	LIBRARY GRANT/DONATION		87.51
	162	GENERAL CAPITAL IMPROVEME		135,818.58
	164	MDUS IMPROVEMENT PROJECTS		63,285.90
	165	2013 COMBINATION CO		4,353.28
	210	TRANSPORTATION FUND		356,519.27
	320	SANITATION FUND		141,410.46
	340	PUBLIC UTILITIES FUND		320,834.86
	350	AIRPORT FUND		15,846.37
	370	CEMETERY OPERATING FUND		8,233.92
	382	FLEET SERVICES OPERATING		40,852.04
	384	FLEET REPLACEMENT FUND		298,411.08
	950	POOLED CASH		16,050.43

		GRAND TOTAL:		2,236,502.81

01/31/19

Attachment D

Operating Funds Balance Sheets

General Fund
Special Revenue Funds
Roadway Impact Fund
Transportation Fund
Municipal Utility Drainage Fund
Sanitation Fund
Utility Fund
Utility Impact Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
100-100-100	PETTY CASH	1,650.00
100-100-102	CLAIM ON POOLED CASH	(2,604,993.78)
100-100-103	FROST SAFEKEEPING 1004078	3,638,511.68
100-100-104	FROST ACCT 0591800744	(40,086.99)
100-100-105	MONEY MARKET @CNB #4260618	12,228.87
100-100-106	VALERO DONATION FUNDS TEXPOOL	502,686.34
100-100-108	NED TRUST(MOODY)TEXSTAR	251,805.56
100-100-109	PRINCOR GEN FUND 6FR-139362	0.26
100-100-110	TEXPOOL 2465300006 POOLED CASH	5,417,623.71
100-100-113	TEXPOOL 2465300015 N MOODY	51,713.47
100-120-100	PROPERTY TAXES RECEIVABLE	122,955.41
100-120-103	MISC. ACCOUNTS RECEIVABLE	8,716.19
100-120-110	ALLOWANCE UNCOLLECTED TAXES	0.00
100-120-120	SALES TAXES RECEIVABLE	525,813.09
100-120-130	ACCTS RECEIVABLE GARBAGE	0.00
100-120-131	ALLOWANCE - GARBAGE	0.00
100-120-140	GRANTS RECEIVABLE	14,559.80
100-120-240	DUE FROM TAXES	0.00
100-120-250	DUE FROM FUND 350 FOR LOAN	9,525.00
100-120-251	DUE FROM FUND 350	0.00
100-120-302	TEDC REIMBURSE FOR MAIN ST	0.00
100-150-100	OTHER ASSETS (AUDITOR'S ENTRY)	0.00
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(243,166.14)
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	84,684.49
100-180-101	DUE FROM SOURCES-GRANT REVENUE	0.00
100-190-102	DEFERRED CHGS-BOND ISSUE COST	<u>0.00</u>
		<u>7,754,226.96</u>
TOTAL ASSETS		7,754,226.96
=====		
LIABILITIES		
=====		
100-200-100	ACCRUED PAYBLES	0.00
100-200-110	ENCUMBERED PAYABLE GEN.	(243,166.14)
100-200-111	PRIOR YEAR ENCUMBRANCE	84,684.49
100-200-200	FICA & MEDICARE PAYABLE	0.00
100-200-201	FEDERAL WITHHOLDING PAYABLE	0.00
100-200-202	TMRS PAYABLE	0.00
100-200-203	DEFERRED COMP PAYABLE	1,385.88
100-200-204	CIVIL SERVICE-SICK LEAVE	0.00
100-200-205	TEDC SALES TAX PAYABLE	0.00
100-200-210	CHILD SUPPORT PAYABLE	(92.31)
100-200-211	GARNISHMENTS PAYABLE	0.00
100-200-212	UNUM LIFE INS PAYABLE	38.92
100-200-213	DENTAL PAYABLE	104.02
100-200-214	AFLAC PAYABLE	3,129.81
100-200-215	CLOTHES RENTAL PAYABLE	0.00
100-200-216	CINCINNATI LIFE PAYABLE	28.71
100-200-218	BLUE CHOICE PAYABLE	27.62

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
100-200-219	SCOTT & WHITE HEALTH PAYABLE	2,536.71
100-200-220	S&W PAYABLE 2001-2011	(9,793.98)
100-200-222	PRE-PAID LEGAL PAYABLE	(282.35)
100-200-228	MISC DEDUCTIONS PAYABLE	0.00
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)
100-200-230	UNITED WAY PAYABLE	0.00
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00
100-200-232	COURT BOND REFUND PAYABLE	159.20
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)
100-200-235	VISION PLAN PAYABLE	62.23
100-200-300	RETAINAGE PAYABLE	(7,400.10)
100-200-301	COURT COLLECTIONS	13,138.54
100-200-401	WAGES PAYABLE	0.00
100-200-500	DUE TO OTHER FUNDS	147,885.17
100-200-502	DUE TO STATE/COURT FEES	27,064.57
100-200-503	DUE TO COMPT. SALES TAX	0.00
100-200-504	DUE TO TEDC-MONTHLY SALES TAX	0.00
100-200-505	DUE TO OMNIBASE SERVICES INC	894.07
100-200-507	DUE TO S&W/COBRA FROM OTHERS	1,106.34
100-200-508	DUE TO TISD:HOUSING AUTH PILOT	0.00
100-200-509	DUE TO TMRS FROM TEDC	(2,982.81)
100-210-111	DUE TO I&S (TAX COLLECTIONS)	2,153.54
100-220-100	TAX DISTRIBUTION	0.00
100-240-100	DEFERRED TAX REVENUE	122,955.41
100-240-101	UNCLAIMED FUNDS	12,115.79
100-240-102	DEFERRED REV-BOND PREMIUM	0.00
100-240-103	DEFERRED REVENUE	<u>0.00</u>
	TOTAL LIABILITIES	<u>103,141.76</u>
EQUITY		
=====		
100-260-113	ESCROW-BONDS POSTED-DEFENDENTS	7,646.00
100-265-100	RESTRICTED PORTION FUND BA	0.00
100-270-100	FUND BALANCE	4,842,633.83
100-280-100	ASSIGNED FUND BALANCE	<u>32,396.29</u>
	TOTAL BEGINNING EQUITY	4,882,676.12
	TOTAL REVENUE	7,254,193.06
	TOTAL EXPENSES	<u>4,485,783.98</u>
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	2,768,409.08
	TOTAL EQUITY & FUND BALANCE	<u>7,651,085.20</u>
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	7,754,226.96
		=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
119-100-102	CLAIM ON POOLED CASH	(209,378.71)	
119-100-103	SECURITY INVESTMENTS-FROST BAN	495,722.22	
119-100-104	FROST ACCT 0591800744	8,707.22	
119-100-115	TEXPOOL 246530004 TIF PROP TAX	455,667.78	
119-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
119-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
119-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>750,718.51</u>
TOTAL ASSETS			750,718.51
			=====
LIABILITIES			
=====			
119-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
119-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
119-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
119-270-100	FUND BALANCE	<u>755,586.69</u>	
TOTAL BEGINNING EQUITY		755,586.69	
TOTAL REVENUE		7,877.55	
TOTAL EXPENSES		<u>12,745.73</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(4,868.18)	
TOTAL EQUITY & FUND BALANCE		<u>750,718.51</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			750,718.51
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
120-100-102	CLAIM ON POOLED CASH	90,813.80	
120-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
120-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
120-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>90,813.80</u>
TOTAL ASSETS			90,813.80
			=====
LIABILITIES			
=====			
120-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
120-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
120-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
120-270-100	FUND BALANCE	<u>81,120.16</u>	
TOTAL BEGINNING EQUITY		81,120.16	
TOTAL REVENUE		25,780.75	
TOTAL EXPENSES		<u>16,087.11</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		9,693.64	
TOTAL EQUITY & FUND BALANCE		<u>90,813.80</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			90,813.80
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
123-100-102	CLAIM ON POOLED CASH	82,104.59	
123-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
123-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
123-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>82,104.59</u>
TOTAL ASSETS			82,104.59
			=====
LIABILITIES			
=====			
123-200-110	CURRENT YEAR ENCUMBRANCE	0.00	
123-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
123-200-500	ACCOUNTS PAYABLE PENDING	750.00	
123-240-100	PRE-REGISTRATION FOR FESTIVAL	<u>0.00</u>	
TOTAL LIABILITIES			<u>750.00</u>
EQUITY			
=====			
123-270-100	FUND BALANCE	<u>68,572.29</u>	
TOTAL BEGINNING EQUITY		68,572.29	
TOTAL REVENUE		17,664.95	
TOTAL EXPENSES		<u>4,882.65</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		12,782.30	
TOTAL EQUITY & FUND BALANCE		<u>81,354.59</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			82,104.59
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
125-100-102	CLAIM ON POOLED CASH	109,967.19	
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,253.00)	
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,253.00</u>	
			<u>109,967.19</u>
TOTAL ASSETS			109,967.19
			=====
LIABILITIES			
=====			
125-200-110	CURRENT YEAR ENCUMBRANCE	(1,253.00)	
125-200-111	PRIOR YEAR ENCUMBRANCE	1,253.00	
125-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
125-270-100	FUND BALANCE	<u>115,234.61</u>	
TOTAL BEGINNING EQUITY			115,234.61
TOTAL REVENUE			5,306.27
TOTAL EXPENSES			<u>10,573.69</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.			(5,267.42)
TOTAL EQUITY & FUND BALANCE			<u>109,967.19</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			109,967.19
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
129-100-102	CLAIM ON POOLED CASH	51,349.12	
129-100-103	TEXSTAR: NOBLE TRUST - 3444	902.67	
129-100-108	NED TRUST (LIBRARY) TEXSTAR	278,116.08	
129-120-103	MISC ACCTS RECEIVABLE	0.00	
129-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,436.37)	
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,436.37</u>	
			<u>330,367.87</u>
TOTAL ASSETS			330,367.87
			=====
LIABILITIES			
=====			
129-200-110	CURRENT YEAR ENCUMBRANCE	(1,436.37)	
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37	
129-200-233	OTHER A/P PENDING (AUDITOR)	(10,945.00)	
129-200-500	ACCOUNTS PAYABLE PENDING	<u>10,945.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
129-270-100	FUND BALANCE	<u>330,876.29</u>	
TOTAL BEGINNING EQUITY		330,876.29	
TOTAL REVENUE		3,853.78	
TOTAL EXPENSES		<u>4,362.20</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(508.42)	
TOTAL EQUITY & FUND BALANCE		<u>330,367.87</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			330,367.87
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
200-100-102	CLAIM ON POOLED CASH	<u>192,706.39</u>	
			<u>192,706.39</u>
	TOTAL ASSETS		192,706.39
			=====
LIABILITIES			
=====			
200-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
200-270-100	FUND BALANCE	<u>188,710.07</u>	
	TOTAL BEGINNING EQUITY	188,710.07	
	TOTAL REVENUE	3,996.32	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	3,996.32	
	TOTAL EQUITY & FUND BALANCE	<u>192,706.39</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		192,706.39
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

210-TRANSPORTATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
210-100-102	CLAIM ON POOLED CASH	646,192.81	
210-120-130	ACCTS RECEIVABLE TRANSPORTATIO	35,595.43	
210-120-131	ALLOWANCE-TRANSPORTATION	0.00	
210-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
210-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>681,788.24</u>
TOTAL ASSETS			681,788.24
=====			
LIABILITIES			
=====			
210-200-100	ACCRUED PAYABLES	0.00	
210-200-110	CURRENT YR ENCUMBRANCES	0.00	
210-200-111	PRIOR YR ENCUMBRANCES	0.00	
210-200-500	ACCOUNTS PAYABLE PENDING	0.00	
210-240-101	UNCLAIMED FUNDS	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
210-270-100	FUND BALANCE	<u>863,506.32</u>	
TOTAL BEGINNING EQUITY		863,506.32	
TOTAL REVENUE		235,843.43	
TOTAL EXPENSES		<u>417,561.51</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(181,718.08)	
TOTAL EQUITY & FUND BALANCE			<u>681,788.24</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			681,788.24
=====			

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
300-100-102	CLAIM ON POOLED CASH	73,476.17	
300-120-100	DRAINAGE RECEIVABLE	22,616.57	
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(3,864.08)	
300-160-206	FIXED ASSET-WORK IN PROGRESS	0.00	
300-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
300-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
300-190-103	ACCUMULATED DEPRECIATION	<u>0.00</u>	
			<u>92,228.66</u>
TOTAL ASSETS			92,228.66
			=====
LIABILITIES			
=====			
300-200-104	ACCRUED INTEREST PAYABLE	0.00	
300-200-110	CURRENT YEAR ENCUMBRANCES	0.00	
300-200-111	PRIOR YEAR ENCUMBRANCES	0.00	
300-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
300-200-240	BOND PAYABLE - CURRENT	0.00	
300-200-300	RETAINAGE PAYABLE	0.00	
300-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
300-250-100	CONTRIBUTED CAPITAL-DRAINAGE	0.00	
300-270-100	FUND BALANCE	<u>21,083.95</u>	
TOTAL BEGINNING EQUITY		21,083.95	
TOTAL REVENUE		148,565.87	
TOTAL EXPENSES		<u>77,421.16</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		71,144.71	
TOTAL EQUITY & FUND BALANCE			<u>92,228.66</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			92,228.66
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

320-SANITATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
320-100-102	CLAIM ON POOLED CASH	242,174.66	
320-120-103	MISC ACCOUNTS RECEIVABLE	0.00	
320-120-130	ACCTS RECEIVABLE GARBAGE	67,174.53	
320-120-131	ALLOWANCE-GARBAGE	(2,691.04)	
320-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00	
320-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>0.00</u>	
			<u>306,658.15</u>
TOTAL ASSETS			306,658.15
=====			
LIABILITIES			
=====			
320-200-100	ACCRUED PAYABLES	0.00	
320-200-110	CURRENT YR ENCUMBRANCES	0.00	
320-200-111	PRIOR YR ENCUMBRANCES	0.00	
320-200-500	ACCOUNTS PAYABLE PENDING	134,272.70	
320-200-503	DUE TO STATE COMPT SALES TAX	17,425.93	
320-240-101	UNCLAIMED FUNDS	<u>0.00</u>	
TOTAL LIABILITIES			<u>151,698.63</u>
EQUITY			
=====			
320-270-100	FUND BALANCE	<u>202,083.06</u>	
TOTAL BEGINNING EQUITY		202,083.06	
TOTAL REVENUE		524,199.19	
TOTAL EXPENSES		<u>571,322.73</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(47,123.54)	
TOTAL EQUITY & FUND BALANCE			<u>154,959.52</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			306,658.15
=====			

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
340-100-100	PETTY CASH	1,350.00
340-100-102	CLAIM ON POOLED CASH	767,831.19
340-100-103	FROST SAFEKEEPING 1004078	497,861.75
340-100-104	FROST ACCT 0591800744	11,092.97
340-100-105	FROST SAFEKEEPING #1004078	0.00
340-100-107	TEXPOOL 2465300012 TOWER RENT	349,199.81
340-100-110	TEXPOOL 2465300001 UTILITY FD	55,956.97
340-100-118	TEXPOOL RATE STABILIZATION 18	631,885.97
340-100-119	TEXPOOL CAPITAL OUTLAY-ASSETS	304,612.12
340-100-120	TEXPOOL WORKING CAPITAL-CIP	457,644.38
340-100-121	TEXPOOL 2017 WWTP IMPROVMNTS	81,370.98
340-120-100	ACCOUNTS RECEIVABLE	334,282.30
340-120-101	CURRENT REFUND PAYABLE	9,016.09
340-120-102	UNAPPLIED CREDITS	(44,105.50)
340-120-103	MISC. ACCOUNTS RECEIVABLE	59,315.51
340-120-104	AR - AUDIT ACCRUALS	0.00
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE	(6,352.22)
340-140-100	INVENTORY	139,947.93
340-150-100	BOND ISSUANCE COSTS	0.00
340-150-105	DEFERRED AMT ON REFUNDING	48,587.34
340-160-100	LAND	457,201.00
340-160-200	BUILDINGS	6,363,714.34
340-160-206	FIXED ASSETS: WORK IN PROGRESS	2,504,266.83
340-160-225	PLANT DISTRIBUTION/COLLECTION	46,802,682.50
340-160-235	EQUIPMENT	771,246.39
340-170-100	CURRENT YR RES FOR ENCUMBRANCE	(151,774.39)
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	126,220.27
340-190-103	ACCUMULATED DEPRECIATION	(<u>21,523,388.45</u>)
		<u>39,049,666.08</u>
TOTAL ASSETS		39,049,666.08
=====		
LIABILITIES		
=====		
340-200-104	ACCRUED INTEREST PAYABLE	104,944.75
340-200-110	CURRENT YEAR ENCUMBRANCES	(151,774.39)
340-200-111	PRIOR YEAR ENCUMBRANCE	126,220.27
340-200-200	FICA AND MEDICARE PAYABLE	(831.14)
340-200-201	FEDERAL WITHHOLDING PAYABLE	(1,144.93)
340-200-202	TMRS PAYABLE	0.00
340-200-203	DEFERRED COMP PAYABLE	134.73
340-200-204	DEFERRED CHARGES	0.00
340-200-208	ACCRUED VACATION	19,912.33
340-200-209	CHILD SUPPORT PAYABLE	0.00
340-200-210	NET PENSION LIABILITY	712,073.84
340-200-211	GARNISHMENTS PAYABLE	0.00
340-200-212	UNUM LIFE INS PAYABLE	118.68
340-200-213	DENTAL PAYABLE	(1.19)
340-200-214	AFLAC PAYABLE	52.76

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
340-200-215	CLOTHES RENTAL PAYABLE	0.00
340-200-218	BLUE CHOICE PAYABLE	175.48
340-200-219	SCOTT & WHITE HEALTH PAYABLE	(5,305.67)
340-200-222	PRE-PAID LEGAL PAYABLE	(99.65)
340-200-228	MISC. DEDUCTIONS PAYABLE	0.00
340-200-229	MET LIFE DENTAL PAYABLE	(135.78)
340-200-230	UNITED WAY PAYABLE	(1.00)
340-200-233	OTHER A/P PENDING (AUDITOR)	(15,805.47)
340-200-235	VISION PLAN PAYABLE	4.28
340-200-240	BONDS PAYABLE-CURRENT	0.00
340-200-300	RETAINAGE PAYABLE	0.00
340-200-500	ACCOUNTS PAYABLE PENDING	36,728.37
340-200-999	UNRECONCILED DIFFERENCES	0.00
340-210-100	UNAMORT. BOND DISCOUNT	(6,401.70)
340-210-101	BOND PREMIUMS	931,506.42
340-210-102	DEFERRED AMT ON REFUNDING	(585,527.56)
340-210-110	DEFERRED OUTFLOW RESOURCES TMRS	(74,275.46)
340-210-115	DEFERRED OUTFLOW INVEST TMRS	(116,470.97)
340-210-118	DEFERRED INFLOW-ACTUAL VS ASSM	48,109.61
340-210-119	DEFERRED OUTFLOW-CHNG IN ASSUM	(4,017.51)
340-230-109	CAPITAL LEASE BANC ONE NEMI	0.00
340-230-111	8.745M CO SERIES 2010 (6.11M)	1,675,000.00
340-230-114	4.5M CO SERIES 2003 (65%)	0.00
340-230-115	4.2M COMB CO 2006 (4M)	4,000,000.00
340-230-116	10M COMB SERIES 2007 (7M)	6,900,000.00
340-230-117	9.615M COMB SERIES 08 (6.615M)	395,000.00
340-230-118	8.995 GO REFUNDING 2009	765,000.00
340-230-119	2.625 GO REF 2010	0.00
340-230-120	5.450M GO REF 2012 (1.460M)	1,085,000.00
340-230-121	4.595M 2015 GO REF (1.695M)	1,635,000.00
340-230-122	8.010M 2016 GO REF (5.065M)	5,065,000.00
340-230-123	5.34M COMB SERIES 2017(2.250M)	2,270,000.00
340-240-100	METER DEPOSITS	433,916.89
340-240-101	UNCLAIMED FUNDS	5,323.14
340-240-120	ALLOWANCE FOR BAD DEBT	<u>0.00</u>
TOTAL LIABILITIES		<u>25,247,429.13</u>
EQUITY		
=====		
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00
340-270-100	FUND BALANCE	<u>12,638,243.96</u>
TOTAL BEGINNING EQUITY		13,153,498.26
TOTAL REVENUE		2,907,752.82
TOTAL EXPENSES		<u>2,259,014.13</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.		648,738.69
TOTAL EQUITY & FUND BALANCE		<u>13,802,236.95</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE		39,049,666.08
=====		

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
345-100-102	CLAIM ON POOLED CASH	924,526.77	
345-160-206	WORK IN PROGRESS	0.00	
345-160-225	PLANT DISTRIBUTION	104,188.68	
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,411.60)	
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	<u>1,411.60</u>	
		<u>1,028,715.45</u>	
TOTAL ASSETS			1,028,715.45
			=====
LIABILITIES			
=====			
345-200-110	CURRENT YEAR ENCUMBRANCE	(1,411.60)	
345-200-111	PRIOR YEAR ENCUMBRANCE	1,411.60	
345-200-233	OTHER A/P PENDING (AUDITOR)	0.00	
345-200-500	ACCOUNTS PAYABLE PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
345-270-100	FUND BALANCE	<u>1,010,443.45</u>	
TOTAL BEGINNING EQUITY		1,010,443.45	
TOTAL REVENUE		18,272.00	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		18,272.00	
TOTAL EQUITY & FUND BALANCE		<u>1,028,715.45</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,028,715.45
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
350-100-102	CLAIM ON POOLED CASH	140,425.45
350-100-106	TEXPOOL 2017 AIRPORT CONST	1,013,621.53
350-120-100	AIRPORT RECEIVABLES	8,697.85
350-120-101	REFUND CHECKS PAYABLE	0.00
350-120-103	MISC. ACCOUNTS RECEIVABLES	1,073.21
350-120-140	GRANTS RECEIVABLE	0.00
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	1,360.00
350-150-100	BOND ISSUANCE COSTS	0.00
350-150-105	DEFERRED AMT ON REFUNDING	4,802.71
350-160-100	LAND	859,833.00
350-160-200	T-HANGERS (BUILDINGS)	1,264,756.23
350-160-206	FIXED ASSETS:WORK IN PROGRESS	588,950.28
350-160-210	EQUIPMENT	121,904.00
350-160-300	RUNWAY	2,238,415.96
350-160-335	FIELD EQUIPMENT	0.00
350-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00
350-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00
350-190-103	ACCUMULATED DEPRECIATION	(1,517,057.60)
		<u>4,726,782.62</u>
TOTAL ASSETS		4,726,782.62
=====		
LIABILITIES		
=====		
350-200-100	ACCRUED ACCOUNTS PAYABLE	0.00
350-200-110	CURRENT YEAR ENCUMBRANCE	0.00
350-200-111	PRIOR YEAR ENCUMBRANCE	0.00
350-200-200	FICA AND MEDICARE PAYABLE	0.00
350-200-201	FEDERAL WITHHOLDING PAYABLE	0.00
350-200-202	TMRS PAYABLE	0.00
350-200-210	NET PENSION LIABILITY	26,065.11
350-200-213	DENTAL PAYABLE	42.00
350-200-222	PRE-PAID LEGAL	0.00
350-200-233	OTHER A/P PENDING (AUDITOR)	(617.76)
350-200-235	VISION PLAN PAYABLE	0.81
350-200-240	BONDS PAYABLE-CURRENT	0.00
350-200-500	ACCOUNTS PAYABLE PENDING	1,420.55
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	9,525.00
350-200-502	DUE TO FUND 100	0.00
350-200-505	DUE TO OTHER FUNDS	19,710.00
350-200-999	UNRECONCILED DIFFERENCE	(271.67)
350-210-100	UNAMORT. BOND DISCOUNT	5,736.11
350-210-101	BOND PREMIUMS	25,320.60
350-210-110	DEFERRED OUTFLOW TMRS CONT	(2,718.82)
350-210-115	DEFERRED OUTFLOW INVST TMRS	(4,263.36)
350-210-118	DEFERRED INFLOW ACT VS ASSMPT	1,761.03
350-210-119	DEFERRED OUTFLOW CNCS IN ASSUM	(147.06)
350-230-101	LONG TERM DEBT	0.00
350-230-102	BOND PAYABLE-\$290K REF 2010	135,000.00

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
350-230-103	5.34M COMB SERIES 2017(1.445M)	1,450,000.00	
350-240-101	ACCRUED INTEREST PAYABLE	<u>6,051.25</u>	
	TOTAL LIABILITIES		<u>1,672,613.79</u>
EQUITY			
=====			
350-250-100	CONTRIBUTED CAPITAL GRANT	2,011,189.92	
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82	
350-280-100	RETAINED EARNINGS	502,157.11	
350-281-100	PRIOR PERIOD ADJUSTMENTS	<u>442,482.09</u>	
	TOTAL BEGINNING EQUITY	3,031,094.94	
	TOTAL REVENUE	137,533.14	
	TOTAL EXPENSES	<u>114,459.25</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	23,073.89	
	TOTAL EQUITY & FUND BALANCE		<u>3,054,168.83</u>
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		4,726,782.62
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
370-100-102	CLAIM ON POOLED CASH	219,134.71	
370-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
370-160-206	FIXED ASSETS-WORK IN PROGRESS	10,032.80	
370-170-100	CURRENT YR RES FOR ENCUMBRANCE	(959.83)	
370-170-101	PRIOR YR RES FOR ENCUMBRANCE	959.83	
370-190-103	ACCUMULATED DEPRECIATION	(<u>1,504.92</u>)	
		<u>227,662.59</u>	
TOTAL ASSETS			227,662.59
			=====
LIABILITIES			
=====			
370-200-110	CURRENT YR ENCUMBRANCE	(959.83)	
370-200-111	PRIOR YEAR ENCUMBRANCE	959.83	
370-200-200	FICA & MEDICARE PAYABLE	0.00	
370-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
370-200-202	TMRS PAYABLE	0.00	
370-200-210	NET PENSION LIABILITY	49,326.85	
370-200-211	GARNISHMENTS PAYABLE	0.00	
370-200-213	ASSURANT DENTAL PAYABLE	(22.51)	
370-200-219	SCOTT & WHITE HEALTH PAYABLE	0.00	
370-200-222	PRE-PAID LEGAL	0.00	
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)	
370-200-235	VISION PLAN PAYABLE	0.00	
370-200-500	ACCOUNTS PAYABLE PENDING	3,117.22	
370-210-100	DUE TO CEMETERY LAND PURCHASE	203,944.99	
370-210-110	DEFERRED OUTFLOW CONT TMRS	(5,145.22)	
370-210-115	DEFERRED OUTFLOW INVST TMRS	(8,068.19)	
370-210-118	DEFERRED INFLOW ACTUAL VS ASSM	3,332.65	
370-210-119	DEFERRED OUTFLOW-CHG ASSUMP	(<u>278.30</u>)	
TOTAL LIABILITIES			<u>244,865.20</u>
EQUITY			
=====			
370-270-100	FUND BALANCE	(<u>21,602.96</u>)	
TOTAL BEGINNING EQUITY			(21,602.96)
TOTAL REVENUE			62,650.21
TOTAL EXPENSES			<u>58,249.86</u>
TOTAL INCREASE/(DECREASE) IN FUND BAL.			4,400.35
TOTAL EQUITY & FUND BALANCE			(<u>17,202.61</u>)
TOTAL LIABILITIES, EQUITY & FUND BALANCE			227,662.59
			=====

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
382-100-102	CLAIM ON POOLED CASH	15,655.70	
382-120-250	DUE TO OTHER FUNDS	8,213.00	
382-160-206	ESCROW FOR EQUIPMENT PURCHASES	0.00	
382-160-301	VEHICLES	0.00	
382-160-303	OFFICE EQUIPMENT	0.00	
382-160-305	FIELD EQUIPMENT	0.00	
382-160-306	HEAVY EQUIPMENT	0.00	
382-160-320	EQUIPMENT	0.00	
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(14,721.78)	
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	905.00	
382-190-103	ACCUMULATED DEPRECIATION	<u>0.00</u>	
		<u>10,051.92</u>	
	TOTAL ASSETS		10,051.92
			=====
LIABILITIES			
=====			
382-200-110	CURRENT YEAR ENCUMBRANCE	(14,721.78)	
382-200-111	PRIOR YEAR ENCUMBRANCE	905.00	
382-200-200	FICA AND MEDICARE PAYABLE	0.00	
382-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
382-200-202	TMRS PAYABLE	(0.01)	
382-200-203	DEFERRED COMP PAYABLE	0.00	
382-200-208	ACCRUED VACATION	2,985.27	
382-200-210	NET PENSION LIABILITY	96,216.72	
382-200-212	UNUM LIFE INSURANCE PAYABLE	12.61	
382-200-213	DENTAL PAYABLE	0.00	
382-200-214	AFLAC PAYABLE	88.72	
382-200-215	CLOTHES RENTAL PAYABLE	0.00	
382-200-218	BLUE CHOICE PAYABLE	0.00	
382-200-219	SCOTT & WHITE HEALTH PAYABLE	(55.21)	
382-200-222	PRE-PAID LEGAL PAYABLE	51.80	
382-200-229	MET LIFE DENTAL PAYABLE	0.00	
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)	
382-200-235	VISION PLAN PAYABLE	0.00	
382-200-500	ACCOUNTS PAYABLE PENDING	3,070.82	
382-210-110	DEFERRED OUTFLOW CONTB TMRS	(10,036.24)	
382-210-115	DEFERRED OUTFLOW INVST TMRS	(15,737.77)	
382-210-118	DEFERRED INFLOW ACTUAL VS ASSM	6,500.66	
382-210-119	DEFERRED OUTFLOW-CHNG IN ASSUMP	(<u>542.85</u>)	
	TOTAL LIABILITIES	<u>66,013.78</u>	
EQUITY			
=====			
382-260-121	RESERVE:FUTURE EQUIP PURCHASES	0.00	
382-270-100	FUND BALANCE	(<u>72,317.91</u>)	
	TOTAL BEGINNING EQUITY	(72,317.91)	
	TOTAL REVENUE	224,163.52	
	TOTAL EXPENSES	<u>207,807.47</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	16,356.05	
	TOTAL EQUITY & FUND BALANCE	(<u>55,961.86</u>)	

BALANCE SHEET

AS OF: JANUARY 31ST, 2019

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
384-100-102	CLAIM ON POOLED CASH	(14,137.95)	
384-100-104	CAPITAL EQUIP ACCT 2139517	0.00	
384-100-105	SIGNATURE BANK EQUIP (ESCROW)	236,214.79	
384-100-108	2018 FLEET/EQUIP TEXSTAR 20180	2,064,399.64	
384-120-103	MISC ACCOUNTS RECEIVABLES	0.00	
384-140-100	PREPAID CAP LEASE	0.00	
384-160-320	MACHINERY & EQUIPMENT	4,482,230.26	
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(2,594,654.17)	
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,755,954.92	
384-190-103	ACCUMULATED DEPRECIATION	(<u>2,427,305.18</u>)	
			<u>3,502,702.31</u>
TOTAL ASSETS			3,502,702.31
			=====
LIABILITIES			
=====			
384-200-104	ACCRUED INTEREST PAYALBE	0.00	
384-200-110	CURRENT YEAR ENCUMBRANCE	(2,540,250.17)	
384-200-111	PRIOR YEAR ENCUMBRANCE	1,701,550.92	
384-200-500	ACCOUNTS PAYABLE PENDING	188,673.73	
384-200-505	DUE FROM OTHER FUNDS	9,573.00	
384-230-115	CAPITAL LEASE PAYABLE-CURRENT	0.00	
384-230-120	CAP LEASE PAYABLE-NONCURRENT	1,919,469.61	
384-230-125	NOTES PAYABLE	169,706.82	
384-240-101	ACCRUED INTEREST PAYABLE	<u>28,773.79</u>	
TOTAL LIABILITIES			<u>1,477,497.70</u>
EQUITY			
=====			
384-270-100	FUND BALANCE	<u>2,210,203.72</u>	
TOTAL BEGINNING EQUITY		2,210,203.72	
TOTAL REVENUE		228,939.08	
TOTAL EXPENSES		<u>413,938.19</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(184,999.11)	
TOTAL EQUITY & FUND BALANCE			<u>2,025,204.61</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,502,702.31
			=====

01/31/19

Attachment E
Sales Tax Tracking Report

City of Taylor

Sales Tax Tracking (City's Portion) - FY 2018-19

Monthly

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Estimate Amount	\$ Difference from Actual to Est. Amt	% from Actual	2018-19 Actual	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	193,841	219,175	240,266	249,908	255,225	7,717	2.9%	262,942	13,034	5.2%
November	256,386	253,276	280,703	275,905	284,182	28,160	9.0%	312,342	36,437	13.2%
December	217,843	227,515	227,092	247,094	250,756	31,304	11.1%	282,061	34,967	14.2%
January	213,784	207,443	230,015	284,353	289,133	(42,598)	-17.3%	246,535	(37,818)	-13.3%
February	301,341	291,338	299,656	315,901	321,628					
March	196,325	199,834	214,354	220,625	227,243					
April	217,847	207,483	206,267	210,365	212,926					
May	286,253	298,046	300,302	312,607	315,985					
June	236,146	224,574	241,680	239,902	243,349					
July	251,649	235,338	234,716	262,399	266,521					
August	299,127	295,019	255,613	303,974	309,343					
Sept.	239,549	234,255	233,209	247,969	251,658					
% Monthly Increase over prior year	8.8%	-2.2%	-0.4%		\$ 3,227,952	\$ 24,583			\$ 46,620	

Cumulative Year -to- Date on Actual

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Estimate Amount	\$ Difference from Actual to Est. Amt	% from Actual	2018-19 Actual	\$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	\$ 193,841	219,175	240,266	249,908	255,225	7,717	2.9%	262,942	13,034	5.2%
November	\$ 450,227	472,451	520,969	525,813	539,408	35,877	6.2%	575,285	49,471	9.4%
December	\$ 668,070	699,966	748,061	772,907	790,164	67,181	7.8%	857,345	84,438	10.9%
January	\$ 881,854	907,408	978,077	1,057,260	1,079,297	24,583	2.2%	1,103,880	46,620	4.4%
February	\$ 1,183,195	1,198,747	1,277,733	1,373,161	1,400,925					
March	\$ 1,379,520	1,398,581	1,492,087	1,593,785	1,628,169					
April	\$ 1,597,367	1,606,064	1,698,355	1,804,151	1,841,095					
May	\$ 1,883,620	1,904,110	1,998,657	2,116,757	2,157,080					
June	\$ 2,119,766	2,128,684	2,240,337	2,356,659	2,400,429					
July	\$ 2,371,415	2,364,022	2,475,053	2,619,058	2,666,950					
August	\$ 2,670,542	2,659,041	2,730,666	2,923,032	2,976,293					
Sept.	\$ 2,910,092	2,893,297	2,963,875	3,171,002	3,227,952					
% Y-T-D Increase over prior year	7.1%	-0.6%	2.4%	6.5%						

01/31/19

Attachment F
Listing of Current Investments



Monthly Investment Report
January 31, 2019

PATTERSON & ASSOCIATES



INVESTMENT PROFESSIONALS

A Shutdown and a Shadow

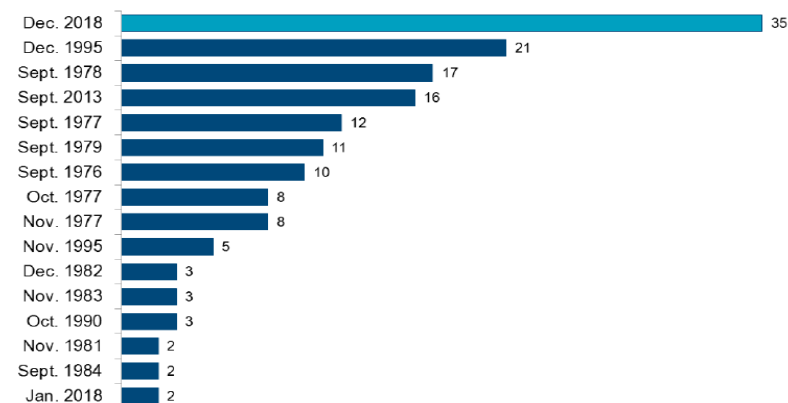
February 2nd is Groundhog Day but the markets had a six-week shadow moment in January as the Fed saw its own six-week shadow on global growth. So for the time being rate hikes are on temporary hold. The Fed is being “patient” and “data dependent” which is a move away from 4Q calls for rate hikes to counter potential inflation pressures caused by then perceived growth. Over all it is a shift to greater risk management and interpreted by some that the next move could be up or down. Meanwhile the Fed is focused on the positives: very strong employment, moderate growth and inflation close to its 2% target.

The second major issue for the Fed is the normalization of the balance sheet. Accumulated during the QE (quantitative easing) period the Fed has moved to reduce their owned securities. Markets may not like this action as it will increase the supply (reducing prices) and tend to increase rates on the long end. But this action is not tied to the Fed’s monetary rate policy and could continue towards their goal regardless of decisions on the short end rates. The decrease is not a policy tool but a technical move by the Fed.

The Fed, and the markets, were less concerned with the historic 35 day government shutdown which hinged on funds for border security and political intractability. The CBO has estimated the recent shutdown shaved 0.04% from Q1 GDP. An agreement must be reached before a 3 week deadline for another shutdown which would not bode well for the economy. This could prove to be a recurring theme in 2019.

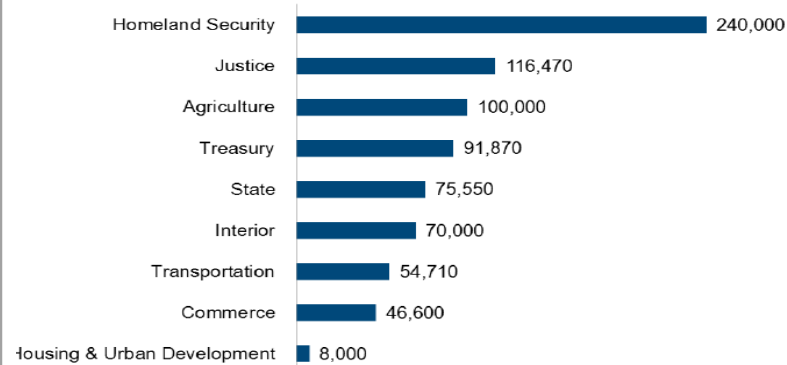
More closely watched were Brexit and continuing Chinese trade talks. The Brexit battle is intensifying as rival factions compete on different exit plans. Probably any plan will entail further negotiation with Brussels. It is the impact of a UK exit on the future of the EU that raises the greatest spectre. As the month ends, a Chinese trade delegation is in DC and are expected to offer big increases in farm products and energy. Large economic structural changes remain elusive however. But, China needs to see some benefit from a trade deal. The country has slowed from 9% to 6% growth and the government is supporting industries and financial institutions hurt by the tariffs. If the dollar suffers from the deals Japan and China will sell their currencies and buy USD and then treasuries which could lower rates.

Federal Funding Gaps of More than One Day, & the Number of Days They Lasted



Source: Congressional Research Service

Number of Employees Affected by Shutdown*



Source: USA Today

*Some on furlough, some working without pay

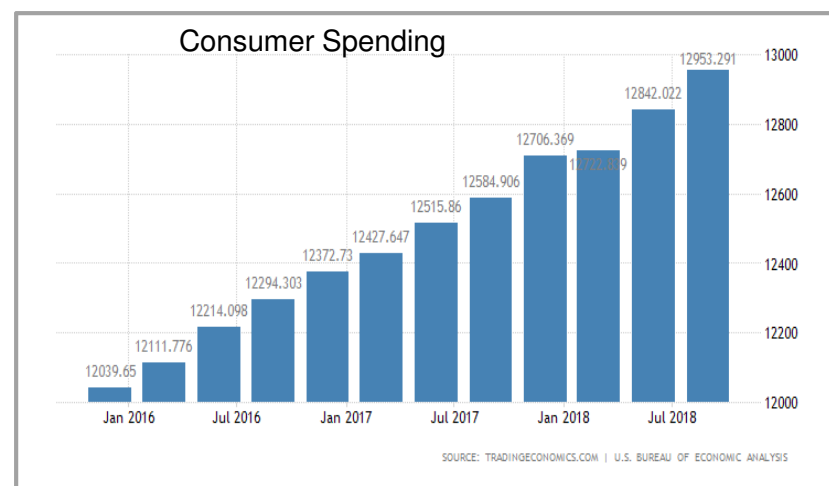
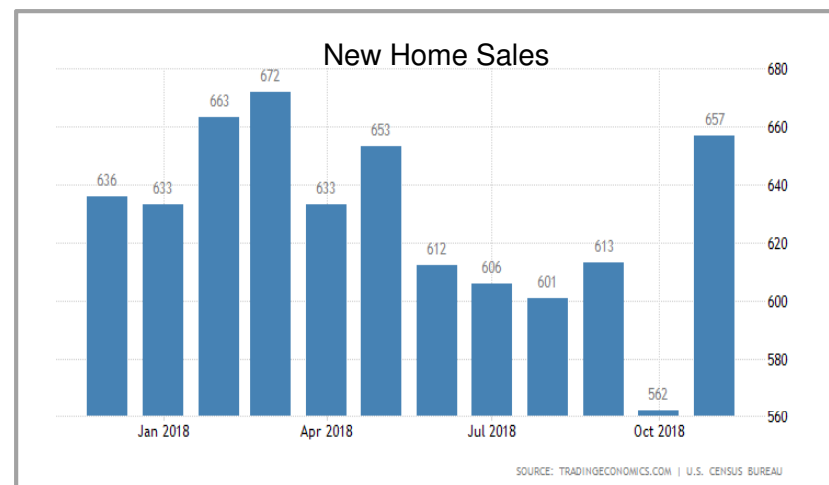
Hard Data Continues to be Positive

The negative narratives in the media and the markets paint a generally negative picture of the economy that hint of a coming recession. However, the Fed still sees economic growth as “solid” and household spending “growing strongly”. Much of the sentiment disconnect can be attributed to that growth being decidedly less robust than last year, but growth there is. The additional negatives come from the major global events such as Brexit and trade talks which add considerable uncertainty to any outlook.

A recession is defined as two successive quarters of lower GDP (reduced trade and industrial activity). On average since 1970 the time from inversion of the curve to recession is 15.5 months and not every inversion signals a recession. What causes it? Typically the Fed tightening removes liquidity from the markets and reduces the Net Interest Margin (spread between borrowing and lending). Lenders become more cautious so business activity declines. There has not yet been a significant tightening of NIM and along with moderate growth and on the basis of the historic time periods we may not see a recession until 2020. But, then again 2020 is an election year and Congress loves to spend before an election which throws a recession off until 2021!

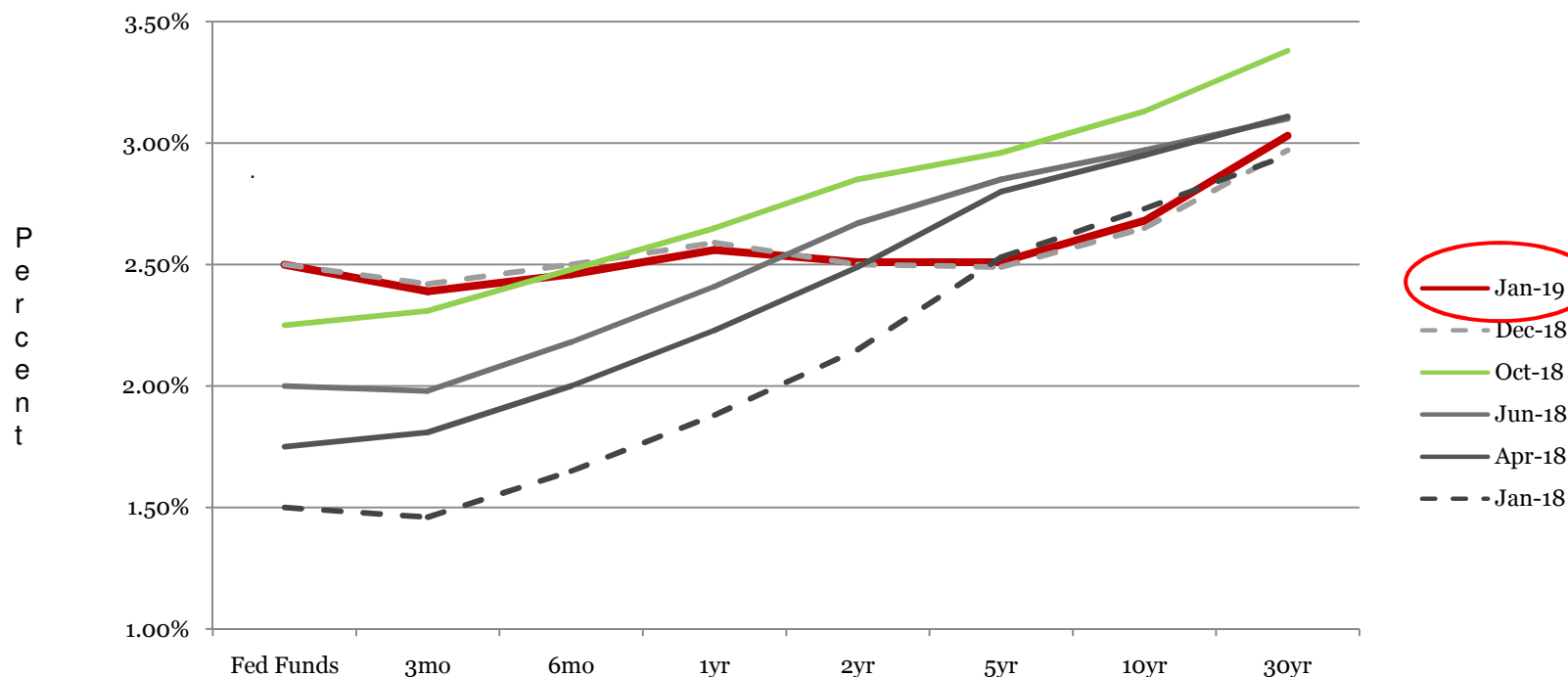
Positives remain in housing and with the consumer. New home sales have seen a material pickup in 2019 although existing home sales are down. Some of this is a natural growth from higher mortgage rates. The consumer may not be as confident going forward but it is not slowing her spending. Some of this could be generated from the low oil prices creating a wealth effect at the pump. Definitely the biggest positive is employment. Major gains in December and January show companies are adding workers and boosting pay. This resilience underscores the demand for labor which supports the consumer spending. The consumer will not have the tailwind of the 2018 tax cut but increased wages may counter some of that negative.

A major discussion during the first quarter will be on the future of FNMA and FHLMC as part of the overall discussion on housing finance reform. Several talking points move towards allowing outside competition for the two housing giants or allowing them to hold their own capital. Some thought is being given to an explicit guarantee from the US. All of these will affect the fixed income market – hopefully in a positive way.



The Flattening Curve

- An inversion does still appear on the curve but not from 2s to 10s. And, historically this inversion has predicted 7 of the last 5 recessions! Not a good track record. Plus the time from inversion to recession (since 1970) has averaged 15.5 months. Also not a panic situation.
- Rates from the 5-year out almost to the 30 year have crossed below those from one year ago ending the year with the 30 year only slightly higher.
- Fears of a recession controlled in December and early January but strong payrolls and moderate data are moving the possibility of a recession out to 2020.
- The key to interpreting the yield curve continues to come from the general slowing of the global economy and the anticipation that without inflation or stronger growth the Fed will not be able to continue raising rates. If the Fed does not raise rates money will be cheap and stock markets will continue to run.

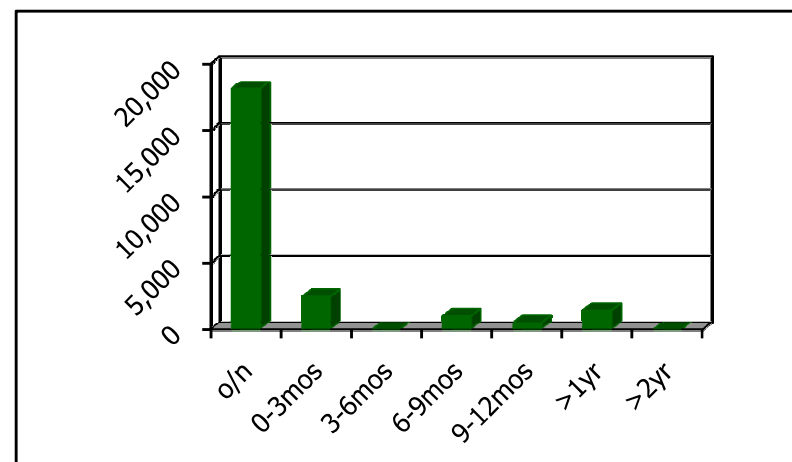
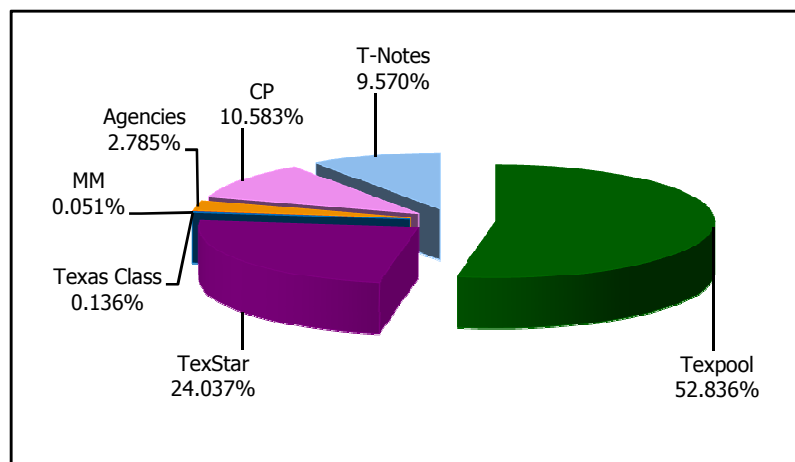


End of Month Rates - Full Yield Curve – Fed Funds to 30yr

Your Portfolio

As of January 31, 2019

- P&A constantly reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions.
- The graphs below show asset allocations by market sector and by maturity. They do reflect our anticipation of a rate increase in 2019 – and possibly two – but not in the first quarter. This slowdown in rate hikes and the potential of decreasing rates indicates the need to extend portfolios. Extending now will lock in yields even though rates may decrease and provides for extra safety.
- The non-cash portion of your portfolio is yielding 2.80%.





**City of Taylor, Texas
Portfolio Management
Portfolio Summary
January 31, 2019**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	2,500,000.00	2,484,719.86	2,484,719.86	10.58	166	79	2.857
Federal Agency Coupon Securities	655,000.00	657,003.65	653,961.69	2.79	546	459	2.889
Treasury Coupon Securities	2,275,000.00	2,250,351.50	2,247,421.98	9.57	429	320	2.709
Texpool	12,405,715.87	12,405,715.87	12,405,715.87	52.84	1	1	2.389
TexStar	5,643,970.94	5,643,970.94	5,643,970.94	24.04	1	1	2.394
Texas Class	31,907.48	31,907.48	31,907.48	0.14	1	1	2.620
Money Market	12,229.13	12,229.13	12,229.13	0.05	1	1	0.010
	<u>23,523,823.42</u>	<u>23,485,898.43</u>	<u>23,479,926.95</u>	<u>100.00%</u>	<u>75</u>	<u>52</u>	<u>2.483</u>
Investments							
Cash and Accrued Interest							
Accrued Interest at Purchase		668.40	668.40				
Subtotal		<u>668.40</u>	<u>668.40</u>				
Total Cash and Investments	<u>23,523,823.42</u>	<u>23,486,566.83</u>	<u>23,480,595.35</u>		<u>75</u>	<u>52</u>	<u>2.483</u>

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	48,096.49	163,178.07

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.


Rosemarie Dennis, Finance Director

2/21/19



**City of Taylor, Texas
Summary by Type
January 31, 2019
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Airport Fund						
Texpool	1	1,013,618.53	1,013,618.53	4.32	2.389	1
Subtotal	1	1,013,618.53	1,013,618.53	4.32	2.389	1
Fund: Cemetery Permanent Fund						
Federal Agency Coupon Securities	1	375,000.00	374,405.55	1.59	2.889	459
Money Market	1	0.00	0.00	0.00	0.000	0
Treasury Coupon Securities	1	375,000.00	369,615.28	1.57	2.743	393
Texas Class	1	31,907.48	31,907.48	0.14	2.620	1
Texpool	1	1,621.88	1,621.88	0.01	2.389	1
TexStar	1	73,027.02	73,027.02	0.31	2.394	1
Subtotal	6	856,556.38	850,577.21	3.62	2.772	373
Fund: Fleet Replacement Fund						
TexStar	1	2,064,399.64	2,064,399.64	8.79	2.394	1
Subtotal	1	2,064,399.64	2,064,399.64	8.79	2.394	1
Fund: General Fund						
Commercial Paper Disc. -Amortizing	3	2,500,000.00	2,484,719.86	10.58	2.857	79
Federal Agency Coupon Securities	1	280,000.00	279,556.14	1.19	2.889	459
Money Market	2	12,229.13	12,229.13	0.05	0.010	1
Treasury Coupon Securities	2	1,400,000.00	1,382,820.13	5.89	2.686	295
Texpool	1	9,054,137.45	9,054,137.45	38.56	2.389	1
TexStar	1	3,506,544.28	3,506,544.28	14.93	2.394	1
Subtotal	10	16,752,910.86	16,720,006.99	71.20	2.491	45
Fund: General Capital Fund						
TexStar	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0

City of Taylor, Texas
Summary by Type
January 31, 2019
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Special Rev-Tax Increment Fund						
Texpool	1	455,667.78	455,667.78	1.94	2.389	1
Subtotal	1	455,667.78	455,667.78	1.94	2.389	1
Fund: Utility Fund						
Treasury Coupon Securities	1	500,000.00	494,986.57	2.11	2.747	333
Texpool	1	1,880,670.23	1,880,670.23	8.01	2.389	1
Subtotal	2	2,380,670.23	2,375,656.80	10.12	2.464	70
Total and Average	22	23,523,823.42	23,479,926.95	100.00	2.483	52



**City of Taylor, Texas
Fund AIR - Airport Fund
Investments by Fund
January 31, 2019**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300019	10007	Texpool	11/01/2017	1,013,618.53	1,013,618.53	1,013,618.53	2.389	2.356	2.389	1
Subtotal and Average				1,013,618.53	1,013,618.53	1,013,618.53		2.356	2.389	1
Total Investments and Average				1,013,618.53	1,013,618.53	1,013,618.53		2.356	2.389	1

Fund CEM - Cemetery Permanent Fund
Investments by Fund
January 31, 2019

Page 2

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3133EJQ51	10036	FFCB Note	11/06/2018	374,405.55	375,000.00	376,147.13	2.760	2.849	2.889	05/05/2020	459
Subtotal and Average				374,405.55	375,000.00	376,147.13		2.850	2.889		459
Treasury Coupon Securities											
912828J50	10032	T Note	09/21/2018	369,615.28	375,000.00	370,312.50	1.375	2.705	2.743	02/29/2020	393
Subtotal and Average				369,615.28	375,000.00	370,312.50		2.706	2.743		393
Texpool											
300007	10008	Texpool	11/01/2017	1,621.88	1,621.88	1,621.88	2.389	2.356	2.389		1
Subtotal and Average				1,621.88	1,621.88	1,621.88		2.356	2.389		1
TexStar											
22880	10003	TexStar	11/01/2017	73,027.02	73,027.02	73,027.02	2.394	2.360	2.393		1
Subtotal and Average				73,027.02	73,027.02	73,027.02		2.361	2.394		1
Texas Class											
70006	10001	Texas Class	11/01/2017	31,907.48	31,907.48	31,907.48	2.620	2.584	2.620		1
Subtotal and Average				31,907.48	31,907.48	31,907.48		2.584	2.620		1
Money Market											
54941	10009	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.00	0.00	0.00					1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000		0
Total Investments and Average				850,577.21	856,556.38	853,016.01		2.734	2.772		372

Fund FLEET - Fleet Replacement Fund
Investments by Fund
January 31, 2019

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20180	10030	TexStar	08/08/2018	2,064,399.64	2,064,399.64	2,064,399.64	2.394	2.360	2.393	1
Subtotal and Average				2,064,399.64	2,064,399.64	2,064,399.64		2.361	2.394	1
Total Investments and Average				2,064,399.64	2,064,399.64	2,064,399.64		2.361	2.394	1

**Fund GEN - General Fund
Investments by Fund
January 31, 2019**

Page 4

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
16536JRV1	10035	Chesham Finance CP	10/31/2018	993,257.50	1,000,000.00	993,257.50		2.829	2.868	04/29/2019	87
27873KRV6	10034	Ebury Finance CP	10/31/2018	993,257.50	1,000,000.00	993,257.50		2.829	2.868	04/29/2019	87
67983UQL0	10038	Old Line Funding CP	11/28/2018	498,204.86	500,000.00	498,204.86		2.773	2.812	03/20/2019	47
Subtotal and Average				2,484,719.86	2,500,000.00	2,484,719.86		2.818	2.857		78
Federal Agency Coupon Securities											
3133EJQ51	10037	FFCB Note	11/06/2018	279,556.14	280,000.00	280,856.52	2.760	2.849	2.889	05/05/2020	459
Subtotal and Average				279,556.14	280,000.00	280,856.52		2.850	2.889		459
Treasury Coupon Securities											
912828J50	10031	T Note	09/21/2018	394,256.30	400,000.00	395,000.00	1.375	2.705	2.743	02/29/2020	393
912828T59	10033	T Note	10/04/2018	988,563.83	1,000,000.00	989,297.00	1.000	2.627	2.663	10/15/2019	256
Subtotal and Average				1,382,820.13	1,400,000.00	1,384,297.00		2.650	2.686		295
Texpool											
300003	10004	Texpool	11/01/2017	9,054,137.45	9,054,137.45	9,054,137.45	2.389	2.356	2.389		1
Subtotal and Average				9,054,137.45	9,054,137.45	9,054,137.45		2.356	2.389		1
TexStar											
34440	10002	TexStar	11/01/2017	3,506,544.28	3,506,544.28	3,506,544.28	2.394	2.360	2.393		1
Subtotal and Average				3,506,544.28	3,506,544.28	3,506,544.28		2.361	2.394		1
Money Market											
60618	10000	Citizens Nat'l Bank MM-Public	11/01/2017	12,228.87	12,228.87	12,228.87	0.010	0.009	0.010		1
54942	10010	Fidelity Govt Cash Res (FDRXX)	11/01/2017	0.26	0.26	0.26					1
Subtotal and Average				12,229.13	12,229.13	12,229.13		0.010	0.010		1
Total Investments and Average				16,720,006.99	16,752,910.86	16,722,784.24		2.457	2.491		44

Fund GENCAP - General Capital Fund
Investments by Fund
January 31, 2019

Page 5

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20181	10029	TexStar	08/08/2018	0.00	0.00	0.00	2.307	2.275	2.306	1
Subtotal and Average				0.00	0.00	0.00		0.000	0.000	0
Total Investments and Average				0.00	0.00	0.00		0.000	0.000	0

Fund SPECREV - Special Rev-Tax Increment Fund
Investments by Fund
January 31, 2019

Page 6

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300004	10005	Texpool	11/01/2017	455,667.78	455,667.78	455,667.78	2.389	2.356	2.389	1
Subtotal and Average				455,667.78	455,667.78	455,667.78		2.356	2.389	1
Total Investments and Average				455,667.78	455,667.78	455,667.78		2.356	2.389	1

**Fund UTIL - Utility Fund
Investments by Fund
January 31, 2019**

Page 7

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Treasury Coupon Securities										
912828G95	10039	T Note	12/12/2018	494,986.57	500,000.00	495,742.00	1.625	2.709	2.747	12/31/2019 333
Subtotal and Average				494,986.57	500,000.00	495,742.00		2.710	2.747	333
Texpool										
300001	10006	Texpool	11/01/2017	1,880,670.23	1,880,670.23	1,880,670.23	2.389	2.356	2.389	1
Subtotal and Average				1,880,670.23	1,880,670.23	1,880,670.23		2.356	2.389	1
Total Investments and Average				2,375,656.80	2,380,670.23	2,376,412.23		2.430	2.464	70



City of Taylor, Texas
Interest Earnings
Sorted by Fund - Fund
January 1, 2019 - January 31, 2019
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

										Adjusted Interest Earnings		
CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Airport Fund												
300019	10007	AIR	RRP	1,013,618.53	1,011,565.85	1,011,632.07		2.389	2.389	2,052.68	0.00	2,052.68
			Subtotal	1,013,618.53	1,011,565.85	1,011,632.07			2.389	2,052.68	0.00	2,052.68
Fund: Cemetery Permanent Fund												
3133EJQ51	10036	CEM	FAC	375,000.00	374,366.27	374,387.17	05/05/2020	2.760	2.836	862.50	39.28	901.78
912828J50	10032	CEM	TRC	375,000.00	369,190.53	369,409.76	02/29/2020	1.375	2.761	441.55	424.75	866.30
300007	10008	CEM	RRP	1,621.88	1,618.51	1,618.62		2.389	2.451	3.37	0.00	3.37
70006	10001	CEM	RR3	31,907.48	31,836.48	31,838.77		2.620	2.626	71.00	0.00	71.00
22880	10003	CEM	RR2	73,027.02	88,465.44	75,728.15		2.394	2.396	154.08	0.00	154.08
			Subtotal	856,556.38	865,477.23	852,982.47			2.756	1,532.50	464.03	1,996.53
Fund: Fleet Replacement Fund												
20180	10030	FLEET	RR2	2,064,399.64	2,084,415.18	2,071,265.77		2.394	2.393	4,210.48	0.00	4,210.48
			Subtotal	2,064,399.64	2,084,415.18	2,071,265.77			2.393	4,210.48	0.00	4,210.48
Fund: General Fund												
3133EJQ51	10037	GEN	FAC	280,000.00	279,526.81	279,542.42	05/05/2020	2.760	2.836	644.00	29.33	673.33
912828T59	10033	GEN	TRC	1,000,000.00	987,178.98	987,893.75	10/15/2019	1.000	2.666	851.65	1,384.85	2,236.50
912828J50	10031	GEN	TRC	400,000.00	393,803.23	394,037.07	02/29/2020	1.375	2.761	471.00	453.07	924.07
300003	10004	GEN	RRP	9,054,137.45	7,571,373.26	8,364,014.05		2.389	2.388	16,964.42	0.00	16,964.42
54942	10010	GEN	RR4	0.26	0.26	0.26				0.00	0.00	0.00
60618	10000	GEN	RR4	12,228.87	12,228.77	12,228.77		0.010	0.010	0.10	0.00	0.10
34440	10002	GEN	RR2	3,506,544.28	3,499,430.30	3,499,659.78		2.394	2.393	7,113.98	0.00	7,113.98
27873KRV6	10034	GEN	ACP	1,000,000.00	990,855.00	992,095.00	04/29/2019		2.851	0.00	2,402.50	2,402.50
16536JRV1	10035	GEN	ACP	1,000,000.00	990,855.00	992,095.00	04/29/2019		2.851	0.00	2,402.50	2,402.50
67983UQL0	10038	GEN	ACP	500,000.00	497,020.83	497,631.94	03/20/2019		2.801	0.00	1,184.03	1,184.03
			Subtotal	16,752,910.86	15,222,272.44	16,019,198.05			2.492	26,045.15	7,856.28	33,901.43

City of Taylor, Texas
Interest Earnings
January 1, 2019 - January 31, 2019

Page 2

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Special Rev-Tax Increment Fund												
300004	10005	SPECREV	RRP	455,667.78	454,744.99	454,774.76		2.389	2.389	922.79	0.00	922.79
			Subtotal	455,667.78	454,744.99	454,774.76			2.389	922.79	0.00	922.79
Fund: Utility Fund												
912828G95	10039	UTIL	TRC	500,000.00	494,519.86	494,760.74	12/31/2019	1.625	2.766	695.79	466.71	1,162.50
300001	10006	UTIL	RRP	1,880,670.23	2,013,643.56	1,897,017.14		2.389	2.390	3,850.08	0.00	3,850.08
			Subtotal	2,380,670.23	2,508,163.42	2,391,777.89			2.468	4,545.87	466.71	5,012.58
			Total	23,523,823.42	22,146,639.11	22,801,631.00			2.484	39,309.47	8,787.02	48,096.49



City of Taylor, Texas
Amortization Schedule
January 1, 2019 - January 31, 2019
Sorted By Fund - Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Investment #		Maturity Date	Beginning Par Value				Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 01/01/2019	Amount Amortized This Period	Amt Amortized Through 01/31/2019	Amount Unamortized Through 01/31/2019
Cemetery Permanent Fund										
10036 FFCB Note	CEM	05/05/2020	375,000.00 2.760	374,294.25	-705.75	374,405.55	72.02 -633.73	39.28	111.30	-594.45
10032 T Note	CEM	02/29/2020	375,000.00 1.375	367,792.97	-7,207.03	369,615.28	1,397.56 -5,809.47	424.75	1,822.31	-5,384.72
Subtotal				742,087.22	-7,912.78	744,020.83	1,469.58 -6,443.20	464.03	1,933.61	-5,979.17
General Fund										
10035 Chesham Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	993,257.50	4,805.00 -9,145.00	2,402.50	7,207.50	-6,742.50
10034 Ebury Finance CP	GEN	04/29/2019	1,000,000.00	986,050.00	-13,950.00	993,257.50	4,805.00 -9,145.00	2,402.50	7,207.50	-6,742.50
10037 FFCB Note	GEN	05/05/2020	280,000.00 2.760	279,473.04	-526.96	279,556.14	53.77 -473.19	29.33	83.10	-443.86
10038 Old Line Funding CP	GEN	03/20/2019	500,000.00	495,722.22	-4,277.78	498,204.86	1,298.61 -2,979.17	1,184.03	2,482.64	-1,795.14
10031 T Note	GEN	02/29/2020	400,000.00 1.375	392,312.50	-7,687.50	394,256.30	1,490.73 -6,196.77	453.07	1,943.80	-5,743.70
10033 T Note	GEN	10/15/2019	1,000,000.00 1.000	983,203.13	-16,796.87	988,563.83	3,975.85 -12,821.02	1,384.85	5,360.70	-11,436.17
Subtotal				4,122,810.89	-57,189.11	4,147,096.13	16,428.96 -40,760.15	7,856.28	24,285.24	-32,903.87
Utility Fund										
10039 T Note	UTIL	12/31/2019	500,000.00 1.625	494,218.75	-5,781.25	494,986.57	301.11 -5,480.14	466.71	767.82	-5,013.43
Subtotal				494,218.75	-5,781.25	494,986.57	301.11 -5,480.14	466.71	767.82	-5,013.43
Total				5,359,116.86	-70,883.14	5,386,103.53	18,199.65 -52,683.49	8,787.02	26,986.67	-43,896.47



City of Taylor, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period February 1, 2019 - August 31, 2019

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2019										
02/28/2019	10031	GEN	912828J50	Interest	T Note	0.00	0.00	0.00	2,750.00	2,750.00
02/28/2019	10032	CEM	912828J50	Interest	T Note	0.00	0.00	0.00	2,578.13	2,578.13
Total for February 2019						0.00	0.00	0.00	5,328.13	5,328.13
March 2019										
03/20/2019	10038	GEN	67983UQL0	Maturity	Old Line Funding CP	500,000.00	495,722.22	500,000.00	0.00	500,000.00
Total for March 2019						500,000.00	495,722.22	500,000.00	0.00	500,000.00
April 2019										
04/15/2019	10033	GEN	912828T59	Interest	T Note	0.00	0.00	0.00	5,000.00	5,000.00
04/29/2019	10034	GEN	27873KRV6	Maturity	Ebury Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
04/29/2019	10035	GEN	16536JRV1	Maturity	Chesham Finance CP	1,000,000.00	986,050.00	1,000,000.00	0.00	1,000,000.00
Total for April 2019						2,000,000.00	1,972,100.00	2,000,000.00	5,000.00	2,005,000.00
May 2019										
05/05/2019	10036	CEM	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	5,175.00	5,175.00
05/05/2019	10037	GEN	3133EJQ51	Interest	FFCB Note	0.00	0.00	0.00	3,864.00	3,864.00
Total for May 2019						0.00	0.00	0.00	9,039.00	9,039.00
June 2019										
06/30/2019	10039	UTIL	912828G95	Interest	T Note	0.00	0.00	0.00	4,062.50	4,062.50
Total for June 2019						0.00	0.00	0.00	4,062.50	4,062.50
August 2019										
08/31/2019	10031	GEN	912828J50	Interest	T Note	0.00	0.00	0.00	2,750.00	2,750.00
08/31/2019	10032	CEM	912828J50	Interest	T Note	0.00	0.00	0.00	2,578.13	2,578.13
Total for August 2019						0.00	0.00	0.00	5,328.13	5,328.13
GRAND TOTALS:						2,500,000.00	2,467,822.22	2,500,000.00	28,757.76	2,528,757.76



City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 5

Agenda Title: **Approve ordinances 2019-05 and 2019-06 reauthorizing Neighborhood Empowerment Zones Nos. 1 and 2.**

Council Action to be taken: Approve ordinances

Department Submitted: **Development Services**

Staff Contact: Tom Yantis, Development Services Director

1. PURPOSE/DESCRIPTION

In 2003 the City created two Neighborhood Empowerment Zones under Chapter 378 of the Local Government Code. The purpose of these zones is to “enhance the creation of affordable housing, increase economic development in the zone as well as in the City, increase the quality of social services, education, and public safety provided to residents of the zone, the rehabilitation of affordable housing in the zone, that the creation of the zone benefits and is for the public purpose of increasing the public health, safety, and welfare of persons in the municipality.”

One of the provisions of the ordinance stipulates that the creation of the zone satisfies the requirements of Section 312.202 of the Tax Code. That section governs the ability of the City to offer property tax abatements within the zones. Part of that section of the Tax Code stipulates that the zones, for the purposes of tax abatements, must be re-authorized every five years.

2. STAFF ANALYSIS (How and Why)

The two Neighborhood Empowerment Zones are a tool that the City can use to encourage development and redevelopment within the zones. The ability of the City to offer fee waivers and tax abatements is an incentive for development within the zones. The incentives authorized within the zones include:

- The City will reduce by fifty (50%) percent zoning, platting, site plan review, building, plumbing, mechanical, electrical, and gas permits.
- The City will reduce by fifty (50%) percent water and waste water impact fees.
- The City may abate real property taxes in accordance with the City’s tax abatement Policies, as amended from time to time.

In order to continue to be able to offer tax abatements within the zones, the City must re-authorize the zones in compliance with Chapter 212 of the Tax Code.

To date, the City has not entered into property tax abatement agreements pursuant to the zones, but has offered the fee waivers to developers and property owners within the zones.

3. RECOMMENDATION

Staff recommends that the Council introduce the ordinances.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

The zones were originally created in 2003.

At their January 24, 2019 meeting, Council authorized staff to prepare the re-authorization ordinances.

7. OTHER OPTIONS (In order of preference)

The Council may choose not to introduce the ordinances.

8. ATTACHMENTS

5a [Ordinance 2019-05](#)

5b [Ordinance 2019-06](#)

ORDINANCE NO. 2019-05

AN ORDINANCE AMENDING ORDINANCE NO. 2003-24 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 1 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City of Taylor, Texas desires to amend Ordinance 2003-24 ("Ordinance") by renewing the Ordinance and Neighborhood Empowerment Zone #1 for five (5) years from the adoption date of this amending Ordinance; and

WHEREAS, the Texas Tax Code Section 312.303 permits terms of five (5) years which terms may be renewed for periods not to exceed five years; and

WHEREAS, the City desires renewal of the Ordinance and Neighborhood Empowerment Zone #1 to allow tax abatement pursuant to City Tax Abatement Agreements permitted by the Texas Local Government Code Chapter 378 and the Texas Tax Code Chapter 312, which tax abatements have not heretofore been allowed and which may hereinafter be allowed under the Ordinance; and

WHEREAS, the City deems it in the best interest that the Ordinance creating Neighborhood Empowerment Zone #1 be renewed and the City have power for tax abatement in the Zone.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The Ordinance and Neighborhood Empowerment Zone #1 is renewed for five (5) years from the adoption date of this amending Ordinance and upon adoption shall have all powers allowed under the Local Government Code and the Texas Tax Code.

SECTION 3. If any paragraph, sentence, phrase or other portion of this Ordinance should be declared to be unconstitutional by a court of competent jurisdiction, the

holding shall not affect the remainder of this Ordinance and all portions of the Ordinance not held to be invalid shall continue and remain in full force and effect.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-05 was introduced before the Taylor City Council on the 14th day of February 2019.

PASSED, APPROVED, and ADOPTED on the ____ day of February, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

ORDINANCE NO. 2019-06

AN ORDINANCE AMENDING ORDINANCE NO. 2003-25 RENEWING NEIGHBORHOOD EMPOWERMENT ZONE # 2 UNDER THE PROPERTY REDEVELOPMENT AND TAX ABATEMENT ACT AND THE TEXAS TAX CODE CHAPTER 312; PROVIDING A TERM OF FIVE YEARS WHICH MAY BE RENEWED FOR SUCESSIVE FIVE YEAR TERMS AS PROVIDED IN THE TEXAS TAX CODE; PERMITTING TAX ABATEMENT UNDER THE ORDINANCE, CHAPTER 378 LOCAL GOVERNMENT CODE AND CHAPTER 312 OF THE TEXAS TAX CODE; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City of Taylor, Texas desires to amend Ordinance 2003-25 ("Ordinance") by renewing the Ordinance and Neighborhood Empowerment Zone #2 for five (5) years from the adoption date of this amending Ordinance; and

WHEREAS, the Texas Tax Code Section 312.303 permits terms of five (5) years which terms may be renewed for periods not to exceed five years; and

WHEREAS, the City desires renewal of the Ordinance and Neighborhood Empowerment Zone #2 to allow tax abatement pursuant to City Tax Abatement Agreements permitted by the Texas Local Government Code Chapter 378 and the Texas Tax Code Chapter 312, which tax abatements have not heretofore been allowed and which may hereinafter be allowed under the Ordinance; and

WHEREAS, the City deems it in the best interest that the Ordinance creating Neighborhood Empowerment Zone #2 be renewed and the City have power for tax abatement in the Zone.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The Ordinance and Neighborhood Empowerment Zone #2 is renewed for five (5) years from the adoption date of this amending Ordinance and upon adoption shall have all powers allowed under the Local Government Code and the Texas Tax Code.

SECTION 3. If any paragraph, sentence, phrase or other portion of this Ordinance should be declared to be unconstitutional by a court of competent jurisdiction, the

holding shall not affect the remainder of this Ordinance and all portions of the Ordinance not held to be invalid shall continue and remain in full force and effect.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-06 was introduced before the Taylor City Council on the 14th day of February 2019.

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney



***City Council Meeting
February 28, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 6

Agenda Title: **Consider Ordinance 2019-07 reflecting the new residential recycling fee**

Council Action to be taken: Adopt Ordinance 2019-07

Department Submitted: Finance Department

Staff Contact: Rosemarie Dennis, Finance Director

1. PURPOSE/DESCRIPTION

This agenda item is to approve Ordinance 2019-07 to amend the current fee schedule for the FY2018-19 to reflect the new residential recycling fee.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

The information below summarizes the changes in the fee schedule for FY2018-19. The changes appears on page 13 (highlighted) under the section of Solid Waste Collection of Exhibit A of the fee schedule. All other fees will remain unchanged.

City Council approved the residential curbside recycling program back in December of 2017. The start of the program for the first pick- up was on February 26, 2018. The cost for recycling appeared on the customer's utility bill in March of 2018. The increase resulting from this ordinance will appear on the customer's utility bill in March 2019.

The program initial cost was \$3.25 per month per resident. Council approved a one-time cost sharing program with the City paying \$.75 a month per resident. The resident cost to add recycling was \$2.50 for the first year of service and then increase to \$3.25 per month.

When this was first brought before City Council, the annual cost for the recycling program was \$207,207, based on 5,313 potential customers. The City would absorb for the first year approximately \$47,817 and collect from our customers \$159,390 in the first year at a cost of \$2.50 per resident.

3. RECOMMENDATION

Staff recommends that Ordinance 2019-07 be approved.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

Council approved the recycling program for residents in December of 2017 and the multi-family recycling program in September of 2018.

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

6a. [Ordinance 2019-07](#)

6b. [Exhibit A – FY2018-19 Fee Schedule](#)

ORDINANCE NO. 2019-07

AN ORDINANCE AMENDING ORDINANCE NO. 2019-03 ADOPTED ON JANUARY 28, 2019 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A fee schedule.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2019-03.

SECTION 3.0 All other provisions of Ordinance No. 2019-03 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 14th day of February, 2019.

SECTION 5.0 This Ordinance shall be in full force and effect immediately upon passage.

In accordance with Article VIII, Section 1, of the City Charter, Ordinance No. 2019-07 was introduced before the Taylor City Council on the 14th day of February, 2019.

PASSED, APPROVED, and ADOPTED on the ____ day of February 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

AIRPORT

		Monthly Fee
Hanger and Tie Down Rental		
Hangar A	10 Units	\$ 216
Hangar B	6 Units	\$ 145
Hangar C	12 Units	\$ 304
Hangar D	12 Units	\$ 304
Hangar E	8 Units	\$ 304
E-1 & E-7	2 Units	\$ 368
E-6 & E-12	2 Units	\$ 410
Hangar F	11 Units	\$ 319
Tie Downs	27	\$ 43
Over Night Tie Downs	8	\$ 6.00 per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%
Long Term ground lease for hangar construction		as negotiated
Fuel Sales		
AV Gas LL100		as determined by City Manager
Jet A		as determined by City Manager

ANIMAL CONTROL

Animal Adoption	\$ 80.00	
Annual animal registration		
If registration is done by veterinarian, the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.		
Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5.00	Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15.00	Per tag
Boarding Fees (on or off-site)	\$ 15.00	Per day
Owner Surrender		
Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	\$ 30.00	Per occurrence
Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	\$ 80.00	Per occurrence
Litters (under 10 weeks of age)	\$ 60.00	
Pick-up:		
Deceased Animal	\$ 35.00	Per occurrence
Deceased Animal - After Hours	\$ 50.00	Per occurrence
Impound fee		
Live Animal	\$ 35.00	Per occurrence
Live Animal - After Hours	\$ 50.00	Per occurrence
Rabies quarantine:		
10 days boarding fee + impound fee + registration fee (if necessary)		
Rabies vaccination	\$ 25.00	Per year
Specialized Food	\$ 10.00	Minimum
Return Charges:		
Loose animals that are picked up	\$ 35.00	Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	\$ 55.00	
Loose animals that are picked up(3rd occurrence per annum)	\$ 75.00	
Loose livestock that are picked up	\$ 65.00	Per occurrence

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

CEMETERY

Grave Digging Fees			
Normal Size	Weekdays 9am - 4pm	\$	1,180.00
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,280.00
Infant or Ashes	Weekdays 9am - 4pm	\$	600.00
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$	700.00
Oversize	Weekdays 9am - 4pm	\$	1,400.00
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,500.00
Disinterment	Weekdays 9am - 4pm	\$	1,700.00
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,950.00
Sale of Cemetery Spaces			
Adult		\$	1,035.00 +\$25 deed filing fee for each sale
Infant/Child or Ashes		\$	517.00 +\$25 deed filing fee for each sale
Other Fees			
Location & marking of gravestone		\$	20.00
Transfer of lots/spaces by grantee		\$	30.00
Temporary grave markers		\$	20.00

FIRE DEPARTMENT

Following fees to be paid in advance by licensed party who holds permit:

Fire Department Permits/Fees

Site and subdivision plans	\$	100.00	
False Alarm (after 3rd Alarm)	\$	50.00	per occurrence
Special Events (includes plans review and inspection) See also Planning & Development fees	\$	100.00	
Controlled burn in city limits - Approved	\$	50.00	
Controlled burn in city limits - Unapproved	\$	300.00	fine
Fire reports	\$	3.00	

Inspections

CSI Inspection	\$	40.00	
Annual safety inspection - commercial buildings:	No charge		
Re-inspection fee - after second inspection	\$	50.00	
Fire final	\$	100.00	
Assisted living institutions	\$	50.00	
Day care centers (providing care for less than 10)	\$	50.00	
Day care centers (providing care for 11 or more)	\$	50.00	
Nursing homes	\$	100.00	
Hospital	\$	100.00	
Foster/adoption home	\$	25.00	

Test/Acceptance Test/ Plans Review

Fuel distribution tank and pipe installation (plans review and testing)	\$	150.00	
Hydrant flow test	\$	100.00	
Suppression System Plans Review	\$	300.00	per each system
Suppression System Test	\$	50.00	
Suppression System Test/Acceptance Per Floor Test <200(>200 \$.50 per device)	\$	100.00	
Suppression System Fire Pump Test/Acceptance test	\$	25.00	
Fire Alarm System Plan Review	\$	100.00	
Fire Alarm System /test/acceptance test	\$	75.00	
Carnival Inspection	\$	100.00	
Interior Seasonal Event	\$	100.00	
Kitchen vent hood suppression system plan review	\$	100.00	
Kitchen vent hood suppression system / Test/acceptance test	\$	50.00	
LP tank storage installation (plans review and testing)	\$	150.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$	50.00	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	\$	100.00	

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be assessed.
- 3 Fines for such acts shall be assessed as follows:
 - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
 - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
 - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, lost of income, and any further compensation that may be necessary.
 - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
- 4 Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)-\$300 plus Municipal Court Costs, if any.

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.

Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus

Aerial Apparatus	\$	600.00	per truck, per hour
Brush Truck	\$	325.00	per truck, per hour
Chief Vehicle	\$	150.00	per hour
Class A Pumper	\$	450.00	per truck, per hour
Command Unit	\$	150.00	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$	500.00	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$	150.00	per truck, per hour
Rehab (staffed with 1 personnel)	\$	75.00	per hour
Tanker Apparatus	\$	350.00	per truck, per hour

Personnel

Fire Inspectors	\$	35.00	per hour
Fire Investigators	\$	75.00	per hour
Firefighter	\$	35.00	per hour
Haz-Mat Awareness	\$	25.00	per hour
Haz-Mat Operation	\$	35.00	per hour
Haz-Mat Tech	\$	40.00	per hour
Incident Commander	\$	75.00	per hour
Swift Water Team	\$	200.00	per hour

Haz-Mat

Absorbent	\$	17.00	per bag
Barricade Tape	\$	20.00	per roll
Broom	\$	20.00	each
Disposable Coveralls	\$	20.00	each
Disposable Goggles	\$	10.00	pair
Drum Liners	\$	8.00	each
Latex Gloves	\$	5.00	pair
Lite-Dri	\$	20.00	per 50lb bag
Plug and Patch Kit	\$	30.00	each
Poly Sheeting	\$	50.00	per roll
Shovel	\$	50.00	each
Top-Sol	\$	30.00	per bag

Protective Equipment Replacement

Bunker Coat	\$	800.00	each
Bunker Pants	\$	800.00	each
FF Boots	\$	275.00	pair
FF Gloves	\$	65.00	pair
Helmet	\$	275.00	each
Nomex Hood	\$	25.00	each

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Firefighting Agents		
AFFF Foam	\$	22.00 per gallon
Class A Foam	\$	17.00 per gallon
Light Water	\$	20.00 per gallon
Micro-Blaze	\$	30.00 per gallon
Emergency Medical Service		
AED (use of FD Automatic External Defibrillator)	\$	200.00 each use
AED Pads	\$	25.00 each use
Biohazard	\$	10.00 per incident
CPR	\$	150.00 each patient
Dispatch Fee	\$	80.00 per incident
Flat Rate	\$	300.00 per incident
Spinal Immobilization	\$	200.00 each patient
Firefighting Equipment Replacement		
A-Frame Combo Ladder	\$	414.00 each
Attic Folding Ladder 10'	\$	255.00 each
Attic Folding Ladder 8'	\$	230.00 each
Deluge Monitor w/o pie & tips	\$	2,080.00 each
Extension Ladder 24'	\$	525.00 each
Extension Ladder 35'	\$	925.00 each
Foam Aerator Tube	\$	396.00 each
Fog Nozzle 1.0"	\$	510.00 each
Fog Nozzle 1.5-1.75"	\$	625.00 each
Fog Nozzle 2.5"	\$	680.00 each
Fog Nozzle 2.5" Master	\$	825.00 each
Fog Nozzle 2.5" Play pipe	\$	1,095.00 each
Hose 1.0"	\$	75.00 each 50'
Hose 1.0" booster	\$	125.00 each 50'
Hose 1.75"	\$	115.00 each 50'
Hose 2.5"	\$	145.00 each 50'
Hose 3.0"	\$	225.00 each 50'
Hose 5.0"	\$	685.00 each 100'
Motorola Portable Radio 800 MHz	\$	3,500.00 each
Motorola Portable Radio VHF	\$	1,000.00 each
PASS Alarm	\$	200.00 each
Roof Ladder 12'	\$	275.00 each
Roof Ladder 14'	\$	335.00 each
SCBA Air Mask	\$	240.00 each
SCBA Air Mask complete	\$	2,300.00 each
SCBA Spare Cylinders	\$	570.00 each
Stacked Tips w/Shaper	\$	566.00 each
Rescue Equipment Used		
Acetylene Cutting Kit	\$	185.00 per hour
Air Bags	\$	275.00 per hour
Air Impact Tools	\$	85.00 per hour
Ajax Cutting Tool	\$	35.00 per hour
Milwaukee Saws-All	\$	65.00 per hour
Oxygen with Mask	\$	90.00 per hour
Porta Power	\$	85.00 per hour
Rescue Tools: Spreaders, Cutters, Rams	\$	300.00 per hour
Fire Equipment Used		
ABC Extinguisher	\$	45.00 each
Axe(s)	\$	12.00 per hour
Barricade/Scene Tape	\$	20.00
Bolt Cutters (HD)	\$	12.00 per hour
Cellular Phone w/long dist. Chg.	\$	25.00
Chain Saw	\$	40.00 per hour
CO2 Extinguisher	\$	45.00 each
Explosive Meter	\$	180.00
Gas Plug/Gasoline Plug Kit	\$	45.00
Generator	\$	45.00 per hour

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Hall Runner	\$	15.00	each
Halligan Tool	\$	12.00	per hour
Hand Lights	\$	15.00	each
K-Tool	\$	20.00	
PPV Fans	\$	50.00	per hour
Purple K Extinguisher	\$	75.00	each
Rescue (K-12) Saw	\$	40.00	per hour
Rolls of Plastic	\$	30.00	each
Salvage Covers	\$	25.00	each
Scene Lights	\$	32.00	per hour
Tank, Portable/Fold-a-Tank	\$	150.00	
Water Extinguisher	\$	15.00	each
Windshield Tool	\$	10.00	

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15

Motor Vehicle Incidents

Level 1-	\$	435.00
Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.		
Level 2-	\$	495.00
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.		
Level 3- Car Fire	\$	605.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.		
Level 4-	\$	1,800.00
Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.		
Level 5-	\$	2,200.00
Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).		
Level 6-		
Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.		

Hazmat

Level 1-	\$	700.00
Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.		
Level 2-	\$	2,500.00
Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.		
Level 3-	\$	5,900.00
Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00/Hazmat team.		

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Pipeline Incidents/Power Line Incidents

(Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines)

Level 1- \$ 400.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2- \$ 1,000.00

Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- Itemized Claim Charges

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team- \$ 275.00 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

Assignment- \$ 400.00 per hour, per engine
\$ 500.00 per hour, per truck

Includes: Scene Safety, Investigation, Fire/Hazard Control

Water Incidents

Level 1- \$400 + \$50/hr, per rescue person

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2- \$800 + \$50/hr, per rescue person

Intermediate Response : includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Level 3- \$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member

Advanced Response: includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person. Additional rates of \$400/hr per response vehicle and \$50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

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Chief Response: \$ 250.00 per hour
This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	\$ 400.00 per hour
Truck	\$ 500.00 per hour
Miscellaneous equipment	\$ 300.00 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES**Library Meeting Room**

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200.00
Individuals/Non Profit	\$ 50.00 first two hours
Individuals/Non Profit - Additional Hours	\$ 25.00 each additional hour
Business/Commercial	\$ 100.00 first two hours
Business/Commercial - Additional Hours	\$ 50.00 each additional hour
Meeting Room Kitchen	\$ 25.00 per meeting

Library Fees

Library card - Non-resident Individual	\$ 10.00 per year
Library card - Non-resident Family	\$ 25.00 per year
Library card - Resident	no charge
Library card - replacement (1st replacement)	\$ 1.00
Library card - subsequent replacement cards	\$ 5.00
Copies - Black & White	\$ 0.10 per impression
Overdue book	\$ 0.10 per day; \$5 maximum
Lost or damaged book	Cost to replace/repair
Processing fee for lost or damaged book(s)	\$ 5.00 per book, non-refundable
PayPal online processing fee	\$ 1.00

MISCELLANEOUS FEES AND PERMITS**Taxicab**

Vehicle permit fee	\$ 150.00 per vehicle
Taxicab driver's permit	\$ 25.00 per year
Horse drawn carriage permit	\$ 25.00 6 months

Street Closures

Special Events (non-parade, non-filming)	\$ 75.00
Parade	\$ 75.00

Processing Fee for Credit Card Payments made in-house or online	\$ 3.00
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Film Production Fees**Activity:**

	Cost per Calendar Day
Film Application Fee	\$ 25.00
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500.00
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$ 250.00
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50.00
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25.00
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	\$ 50.00

Filming	\$ 250.00	=+min of one police officer & vehicle at rates specified under police Dept. Fees
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PARKS AND RECREATION

Public Facility Rental		
Murphy Park: Upper Pavilion Rental	\$	150.00 per day + \$100 refundable deposit
Lower Pavilion Rental	\$	130.00 per day + \$75 refundable deposit
Robinson Park: Pavilion	\$	25.00 per day
Bull Branch Park: Pavilion	\$	25.00 per day
Taylor Regional Park: Pavilion	\$	25.00 per day

Public Property

Long term rental of space on public property for commercial purposes	As Negotiated
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Recreation Fees

Swimming Pool Admission: (Robinson Park & Murphy Park)

Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes - 30 admissions	\$ 45.00
Family Passes - 60 admissions	\$ 90.00

Pool Rental for Parties:

 The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

 The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

 The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

 The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

Taylor Regional Park & Sports Complex

Deposit	\$	100.00
Hourly Use	\$	25.00 per hour, per field
Hourly Use with lights	\$	45.00 per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$	200.00
Gate fee	\$	10.00 per participating team

Robinson Park

Deposit (weekend rental)	\$	100.00
Maintenance to field outside regular operating hours	\$	34.00 per/hr @ request of the renter
Rental Fee w/no lights	\$	25.00 per/day
Rental Fee with lights	\$	45.00 per/day

Recovery fee (ALL City fields) - All sports included \$ 5.00 per person/per season

Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)

Deposit	\$	250.00 Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$	17.00 per attendant, per hour
Lights	\$	50.00 per field
Rentals	\$	100.00 per field, per day
Field Re-drag/Re-chalk	\$	25.00 per field, per drag/chalk

Football and Soccer Fields

Field Rental	\$	150.00 per field, per day
Lights	\$	50.00 per field

Concession Stand (Taylor Regional Park & Sport Complex)

Concession Rentals Pay 10% of gross receipts

Deposit	\$	250.00
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Beverage Use

 (Cost per bottle calculated by dividing current case price by the number of bottles per case)

Vendors (Must obtain permission prior to event)

With Electricity	\$	35.00 per day
No electricity	\$	25.00 per day

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PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

Building Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Weatherization Fees:

\$0.005/SF

New Single Family Residential and Residential Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

New Commercial and Commercial Additions

BUILDING PERMIT FEE	\$0.25/square foot
ELECTRICAL PERMIT	\$0.25/square foot
PLUMBING PERMIT	\$0.25/square foot
MECHANICAL PERMIT	\$0.25/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$50.00

New Commercial - SHELL ONLY

BUILDING PERMIT FEE	\$0.15/square foot
ELECTRICAL PERMIT	\$0.15/square foot
PLUMBING PERMIT	\$0.15/square foot
MECHANICAL PERMIT	\$0.15/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$25.00

Commercial/Tenant Finish Out

BUILDING PERMIT FEE	\$0.20/square foot
ELECTRICAL PERMIT	\$0.20/square foot
PLUMBING PERMIT	\$0.20/square foot
MECHANICAL PERMIT	\$0.20/square foot
PLAN REVIEW FEE	\$0.15/square foot
TECHNOLOGY FEE	\$15.00

Residential Remodel (Single Family, Duplexes, Triplexes) \$50.00 Weatherization + 0.10/sf + inspections

Apartment Renovations \$130.00 Per Unit

Commercial Remodeling \$50.00 Weatherization + 0.10/sf + inspections

All above permits are also subject to a \$15 technology fee

Porch or deck addition - Covered and uncovered \$ 40.00

Foundation leveling & repair permit \$ 40.00 +\$0.10/SF

All above permits are also subject to a \$7 technology fee

Inspection/Re-Inspection Fee \$ 50.00 Per inspection

Inspections after normal hours (building inspections) \$ 100.00 per hour

Work without a permit - First Offense

Work without a permit - Second Offense

Double the permit fee

Triple the permit fee & filed on in Municipal Court

Electrical Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)

\$ 40.00 Weatherization + 0.10/sf + inspections

Commercial Remodeling

\$ 40.00 Weatherization + 0.10/sf + inspections

All above permits are also subject to a \$7 technology fee

"T" Pole

\$ 40.00

Meter Loop

\$ 40.00

Re-inspection fee (building inspections)

\$ 50.00 Per inspection

Inspections after normal hours (building inspections)

\$ 100.00 per hour

Work without a permit - First Offense

Double the permit fee

Work without a permit - Second Offense

Triple the permit fee & filed on in Municipal Court

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Gas Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	\$	100.00	Per Unit
All above permits are also subject to a \$7 technology fee			
Yard Line Repair - Residential gas	\$	40.00	
Gas meter release	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Mechanical Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee			
HVAC Change out	\$	40.00	
HVAC Change out > 2,000 CFM	\$	65.00	
HVAC Electric hook-up	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Plumbing Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family,Duplexes,Triplexes)	\$	40.00	Weatherization + 0.10/sf + inspections
Apartment Renovations	\$	100.00	Per Unit
Commercial Remodeling	\$	40.00	Weatherization + 0.10/sf + inspections
All above permits are also subject to a \$7 technology fee			
Lawn sprinkler system	\$	40.00	
Yard Line repair - Residential Water	\$	40.00	
Yard Line repair - Residential Sewer	\$	40.00	
Well permit (non-potable for irrigation)	\$	40.00	Mostly to ensure there is not backflow into the potable water system
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense	Double the permit fee		
Work without a permit - Second Offense	Triple the permit fee & filed on in Municipal Court		

Miscellaneous Permits & Fees

Flat Fee

Accessory structure: less than or equal to 199SF

\$40.00

Accessory structure: greater than or equal to 200SF

\$0.20/sf, minimum of \$40.00 + inspection fee

Certificate of Occupancy Inspection (CSI) Commercial	\$	80.00	
Inspection is performed if the structure's water account is switched from one business/tenant to another. Including zoning verification, among other items			
Certificate of Occupancy Inspection (CSI) Residential	\$	80.00	
Inspection is performed if the residence was vacant for 6 months or more			
Demolition Permit	\$	25.00	
Driveway/ ROW permit	No charge if associated with residential or commercial site plan approval; 2 public utility		
Engineering Inspections	\$	40.00	
Engineering Inspections-Plan review	3% of cost of public improvement		
Fence - Residential and Commercial	1% of cost of public improvement		
Manufacture Home Park-additions or alterations to spaces	\$	35.00	
Manufacture Home Park - Original permit application	\$	25.00	per space
Manufacture Home Park License (annual fee)	\$	400.00	
Manufacture Home Park License (annual fee)	\$	250.00	=<10 spaces
Manufacture Home Park License (annual fee)	\$	500.00	>10 spaces
Moving Permit - From out of town	\$	130.00	+ \$35 Escort Fee
Moving Permit - Local	\$	65.00	+ \$35 Escort Fee
Pool (Above ground)	\$	50.00	+one-time electrical, plumbing, etc..inspection fees
Pool (In ground)	\$	100.00	+one-time electrical, plumbing, etc..inspection fees
Right of way permit	\$	40.00	
Tent - Revivals, etc.. Need site plan	\$	35.00	

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Sign Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Banner	\$	25.00	
Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.			
New Sign or to reface a sign	\$	40.00	+ \$1.60/SF + \$7 technology fee
Temporary Use Directional Sign	\$	25.00	Per Calendar year per Real Estate Agency + \$5 for each additional sign.
Only allowed to be displayed from Noon to 5PM on Sundays. Can be displayed in the ROW as an off-site sign. See sign ordinance for additional requirements.			
Temporary Use Directional Sign Redemption Fee	\$	25.00	For the first sign + \$5 each additional sign. To retrieve sign if its picked up after the weekend.

Site Plan Review Fees - Planning Department

New Apartment & Apartment Addition	\$	200.00	+ \$20 technology fee
New Commercial & Commercial Additions	\$	200.00	+ \$20 technology fee
Commercial Shell	\$	200.00	+ \$20 technology fee

Site Plan Review Fees - Fire Department

New Apartment & Apartment Addition	\$	100.00	
New Commercial & Commercial Additions	\$	100.00	
Commercial Shell	\$	100.00	

Subdivision Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Administratively Approved Plat	\$	350.00	+\$25 per lot
Amended Plat	\$	350.00	
Development Concept Plan	\$	-	
Plat Filing Fee	Whatever the County Charges, will do this electronically.		
Plat Variance	\$	150.00	
Replats	\$	330.00	+\$25 per lot
Subdivision Plat - Final	\$	300.00	+\$30 per lot
Subdivision Plat-Preliminary	\$	550.00	+\$35 per lot

All above applications are also subject to a \$20 technology fee

Zoning Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Special Use Permit (SUP)	\$	250.00	
Rezoning Request		\$250	
Planned Developments	\$	500.00	
Zoning Variance	\$	150.00	
Zoning Notices		\$1/ mailed notice	

All above applications are also subject to a \$20 technology fee

Roadway Impact Fees**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$	480.32	
Residential Multi-Family (0.61 LUE Equivalency)	\$	293.00	
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$	830.95	
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$	485.12	
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$	1,152.77	
Schools (0.09 LUE Equivalency/Student)	\$	43.23	

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014**

EFFECTIVE FEE			
SERVICE AREA ONE (1)	\$	480	PER L.U.E.
SERVICE AREA TWO (2)	\$	318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$	10.00	per Sq Ft
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Right-of-way License

Original License	\$	350.00	
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Impact Fees (For projects platted between 1/10/02 and 4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$923	\$272	\$ 1,195
Simple	3/4"	1.50	\$1,384	\$409	\$ 1,793
Simple	1"	2.50	\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5.00	\$4,615	\$1,362	\$ 5,977
Simple	2"	8.00	\$7,384	\$2,179	\$ 9,563
Compound	2"	8.00	\$7,384	\$2,179	\$ 9,563
Turbine	2"	10.00	\$9,230	\$2,724	\$ 11,954
Compound	3"	16.00	\$14,768	\$4,359	\$ 19,127
Turbine	3"	24.00	\$22,151	\$6,538	\$ 28,690
Compound	4"	25.00	\$23,074	\$6,811	\$ 29,885
Turbine	4"	42.00	\$38,765	\$11,442	\$ 50,207
Compound	6"	50.00	\$46,149	\$13,622	\$ 59,770
Turbine	6"	92.00	\$84,914	\$25,064	\$ 109,977
Compound	8"	80.00	\$73,838	\$21,795	\$ 95,633
Turbine	8"	160.00	\$147,676	\$43,589	\$ 191,265
Compound	10"	115.00	\$106,142	\$31,330	\$ 137,472
Turbine	10"	250.00	\$230,744	\$68,108	\$ 298,852
Compound	12"	330.00	\$304,582	\$89,903	\$ 394,484

Impact Fees (For projects platted after (4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$943	\$531	\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796	\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327	\$ 3,686
Simple	1-1/2"	5.00	\$4,717	\$2,654	\$ 7,371
Simple	2"	8.00	\$7,548	\$4,246	\$ 11,794
Compound	2"	8.00	\$7,548	\$4,246	\$ 11,794
Turbine	2"	10.00	\$9,435	\$5,308	\$ 14,743
Compound	3"	16.00	\$15,096	\$8,493	\$ 23,589
Turbine	3"	24.00	\$22,644	\$12,739	\$ 35,383
Compound	4"	25.00	\$23,587	\$13,270	\$ 36,857
Turbine	4"	42.00	\$39,627	\$22,294	\$ 61,921
Compound	6"	50.00	\$47,175	\$26,540	\$ 73,715
Turbine	6"	92.00	\$86,801	\$48,834	\$ 135,635
Compound	8"	80.00	\$75,479	\$42,464	\$ 117,943
Turbine	8"	160.00	\$150,958	\$84,928	\$ 235,886
Compound	10"	115.00	\$108,501	\$61,042	\$ 169,543
Turbine	10"	250.00	\$235,873	\$132,700	\$ 368,573
Compound	12"	330.00	\$311,352	\$175,164	\$ 486,516

"EXHIBIT A"**City of Taylor - Fee Schedule for City Services 2018-19****Impact Fees (For projects platted after (1/26/12))**

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5.00	\$8,850	\$6,150	\$ 15,000
Simple	2"	8.00	\$14,160	\$9,840	\$ 24,000
Compound	2"	8.00	\$14,160	\$9,840	\$ 24,000
Turbine	2"	10.00	\$17,700	\$12,300	\$ 30,000
Compound	3"	16.00	\$28,320	\$19,680	\$ 48,000
Turbine	3"	24.00	\$42,480	\$29,520	\$ 72,000
Compound	4"	25.00	\$44,250	\$30,750	\$ 75,000
Turbine	4"	42.00	\$74,340	\$51,660	\$ 126,000
Compound	6"	50.00	\$88,500	\$61,500	\$ 150,000
Turbine	6"	92.00	\$162,840	\$113,160	\$ 276,000
Compound	8"	80.00	\$141,600	\$98,400	\$ 240,000
Turbine	8"	160.00	\$283,200	\$196,800	\$ 480,000
Compound	10"	115.00	\$203,550	\$141,450	\$ 345,000
Turbine	10"	250.00	\$442,500	\$307,500	\$ 750,000
Compound	12"	330.00	\$584,100	\$405,900	\$ 990,000

POLICE DEPARTMENT

Accident Report	\$ 6.00	Per report
CD of Report	\$ 5.00	Per CD
Alarm panel monitoring subscription	\$ 24.00	Per month
Applicant Fingerprinting Cards	\$ 2.50	Per card
Dispatching fee for other jurisdiction - By contract as negotiated by City Manager and approved by City Council		
Fingerprinting Service	\$ 10.00	Per set
Parade Permit	\$ 25.00	
Police Report	\$ 0.25	Per page
Police unit (vehicle)	\$ 25.00	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	\$ 42.00	Per hour

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

ResidentialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)****Container Size:**

Single 96 gallon cart	\$ 12.04	Base Fee/month
Each additional cart	\$ 3.91	Base Fee/month

Curbside Recycling (pickup every other week):

Single 96 gallon cart	\$ 3.25	Base Fee/month
Each additional cart	\$ 3.25	Base Fee/month
Multi-Family Resident 96 gallon cart - Single User	\$ 7.00	Base Fee/month
Multi-Family Resident 96 gallon cart- Multiple Users	\$ 16.00	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in additional to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

CommercialFees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)****Container Size:****96 Gallon Cart (additional pick up is \$25):**

One X Per week pick up	\$ 18.91	Base Fee/month
Two X s Per week pick up	\$ 27.08	Base Fee/month
Three X s Per week pick up	\$ 33.00	Base Fee/month
Four X s Per week pick up	\$ 41.27	Base Fee/month
Five X s Per week pick up	\$ 51.15	Base Fee/month

2 Cubic Yards (additional pick up is \$25):

One X Per week pick up	\$ 52.37	Base Fee/month
Two X s Per week pick up	\$ 86.71	Base Fee/month
Three X s Per week pick up	\$ 107.32	Base Fee/month

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

3 Cubic Yards (additional pick up is \$35):		
One X Per week pick up	\$	68.54 Base Fee/month
Two X s Per week pick up	\$	119.23 Base Fee/month
Three X s Per week pick up	\$	169.79 Base Fee/month
Four X s Per week pick up	\$	199.77 Base Fee/month
Five X s Per week pick up	\$	247.66 Base Fee/month
4 Cubic Yards (additional pick up is \$45):		
One X Per week pick up	\$	86.71 Base Fee/month
Two X s Per week pick up	\$	151.72 Base Fee/month
Three X s Per week pick up	\$	219.51 Base Fee/month
Four X s Per week pick up	\$	264.16 Base Fee/month
Five X s Per week pick up	\$	343.08 Base Fee/month
6 Cubic Yards (additional pick up is \$55):		
One X Per week pick up	\$	108.38 Base Fee/month
Two X s Per week pick up	\$	178.90 Base Fee/month
Three X s Per week pick up	\$	265.54 Base Fee/month
Four X s Per week pick up	\$	298.84 Base Fee/month
Five X s Per week pick up	\$	364.88 Base Fee/month
8 Cubic Yards (additional pick up is \$65):		
One X Per week pick up	\$	131.88 Base Fee/month
Two X s Per week pick up	\$	218.56 Base Fee/month
Three X s Per week pick up	\$	307.07 Base Fee/month
Four X s Per week pick up	\$	378.08 Base Fee/month
Five X s Per week pick up	\$	477.12 Base Fee/month
10 Cubic Yards (additional pick up is \$75):		
One X Per week pick up	\$	160.76 Base Fee/month
Two X s Per week pick up	\$	252.90 Base Fee/month
Three X s Per week pick up	\$	350.43 Base Fee/month
Four X s Per week pick up	\$	453.38 Base Fee/month
Five X s Per week pick up	\$	597.90 Base Fee/month
<u>Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)</u>		
Delivery Charge:		
Delivery Charge is calculated at Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	126.25 Fee per delivery
30 yd Roll-Off	\$	126.25 Fee per delivery
40 yd Roll-Off	\$	126.25 Fee per delivery
Daily rental:		
Daily Rental is calculated at Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	1.95 Rate/day
30 yd Roll-Off	\$	1.95 Rate/day
40 yd Roll-Off	\$	1.95 Rate/day
Haul cost:		
Haul Cost is calculated at Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)		
20 yd Roll-Off	\$	388.46 Cost per haul
30 yd Roll-Off	\$	466.14 Cost per haul
40 yd Roll-Off	\$	543.83 Cost per haul
<u>One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards</u>		
Delivery Charge	\$	72.58 Fee/delivery
Daily Rental	\$	4.35 Rate/day
Haul cost	\$	72.58 Cost per haul

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$	10.00
Trailer (16' to 18')	\$	20.00

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

Waste Hauling

Liquid waste hauler discharge permit	\$	100.00	each year (1) vehicle
	\$	25.00	each additional vehicle
Discharge fee	\$	0.05	(or \$50.00 per 1,000 gals.) per gallon (based on the size of tanker).

City of Taylor – Fee Schedule for City Services 2017-18

Transportation User Fee

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

*All churches will be placed in Tier I

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 100.00
3/4"	<10,000	\$ 120.00
1"	<10,000	\$ 130.00
1½"	<15,000	\$ 175.00
2"	<15,000	\$ 225.00
3"	<15,000	\$ 275.00
4"	<25,000	\$ 425.00
6"	<25,000	\$ 625.00
8"	<50,000	\$ 1,025.00
10"	<75,000	\$ 1,525.00
12"	<150,000	\$ 2,525.00

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$100 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +(((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175+(((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$425+(((# units -1) x 0.7)x\$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Tap Fees

Water Taps		
1"	\$ 1,048.00	per tap
1½"	\$ 1,480.00	per tap
2"	\$ 1,668.00	per tap
Sewer Taps		
2"	\$ 800.00	per tap
4"	\$ 929.00	per tap
6"	\$ 993.00	per tap

Backflow Prevention

Initial Permit	\$ 25.00
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"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Water Rates**Rates for all single family, commercial, industrial and irrigation accounts per connection.**

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus **\$6.93** per 1,000 gallons.

Base Rate

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 32.25
1"	\$ 53.87
1½"	\$ 80.61
2"	\$ 129.02
3"	\$ 258.05
4"	\$ 403.19
6"	\$ 807.34
Living Unit Equivalent (LUE)	\$ 13.17 for each LUE

Residential:

Block 1	per kgals. (0-2,000 gallons)	\$ 3.28
Block 2	per kgals. (2001-5,000 gallons)	\$ 3.61
Block 3	per kgals. (5,001-9,000 gallons)	\$ 3.92
Block 4	per kgals. (above-9,000 gallons)	\$ 4.58

Non-Residential:

Block 1	per kgals. (0-15,000 gallons)	\$ 4.43
Block 2	per kgals. (15,001-45,000 gallons)	\$ 4.87
Block 3	per kgals. (45,001-120,000 gallons)	\$ 5.31
Block 4	per kgals. (above-120,000 gallons)	\$ 5.75

Irrigation:

All usage	\$ 6.93 per 1,000 gallons
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Bulk Water Rate

	\$ 6.17 per 1,000 gallons
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Sewer Rates**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum **plus \$6.91**-per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum plus **\$6.91**- per 1,000 gallons.

Meter Size	Monthly Minimum Charge
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2018-19

Additional Utility Service Fees:

Administrative/Processing Fee	\$	25.00
After Hours Connection Fee	\$	50.00
Connect Fees	\$	25.00
Fire Hydrant Meter-Base Fee (no consumption included)	\$	100.00
Fire Hydrant Meter-Deposit	\$	600.00
Late Fee (Applied to balance of account if not paid by due date indicated on bill)		10%
Lock Fee	\$	25.00
Meter Fees	\$	200.00
Meter Flow Test-In-House	\$	40.00
Plugged/Pulled Meter Fee	\$	75.00
Reconnect Fee	\$	25.00
Reread Fees	\$	20.00
Return Check & NSF Electronic Draft Fees	\$	30.00
Return Trip Fee	\$	20.00
Third Party Meter Flow Test-Commercial	\$	175.00
Third Party Meter Flow Test-Residential	\$	95.00
Transfer Fee	\$	20.00
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$	75.00

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)	Monthly Rate	
Residential (includes multi-family) = 1 ERU/Unit	\$	3.00 Per ERU
Non-residential= \$3.00 per 2,500 sq ft of impervious area	\$	3.00 minimum fee



City Council Meeting February 28, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 7

Agenda Title: **Consideration and Possible Action on Bid Award
for the Murphy Park Pool Repair Project**

Council Action to be taken: Approval of award to Progressive Commercial Aquatics, Inc. and authorization for City Manager to enter into a contract.

Department Submitted: Parks and Recreation

Staff Contact: Jim Gray, Public Works Director
Larry Foos, Director of Parks and Recreation

1. PURPOSE/DESCRIPTION

This item is related to the contract award for Murphy Park Pool Repairs to repair the pool deck, pool perimeter, and zero depth beach entry.

2. STAFF ANALYSIS (Why and How)

The proposed repairs include the following:

- Pool Deck Surface Repairs
- Remove & Replace Damaged Concrete Sections
- Remove & Replace Zero Depth Entry
- Remove Perimeter Mastic
- Concrete Float Pool Perimeter
- Remove Benches
- Resurface Pool Decking
- Replace Marking Tiles

A Mandatory Pre-bid meeting was held on Tuesday February 12th, 2019. An Addendum to the initial project manual was released on Monday, February 18th. The bid opening was held on Wednesday, February 20th at 2:00 PM. The City received three (3) bids for the project.

See table below for the summary of bid documents and bid prices received.

Contractor	Bid Bond Provided & Signed	Addendum Acknowledged	Bid Proposal Submitted & Signed	Qualification for Award	Bid Price
Progressive Commercial Aquatics, Inc	Yes	Yes	Yes	Yes	\$115,396.88
SunDek of Austin	No	No	Yes	No	\$127,897.84**
Interpool, INC	Yes	No	Yes	No	\$203,257.00**

**Bids were submitted without addendum quantity items. Bids also did not utilize the provided quantities. These prices reflect unit prices with quantities provided to contractors.

Two of the three bids did not acknowledge the Addendum released on Tuesday, February 19, and one of the three bids did not include a bid bond. As a result, two of the bids were disqualified from consideration. Progressive Commercial Aquatics, Inc. provided all necessary bid documents and a final bid price of \$115,396.88. Applying the addendum quantities to the other two bids resulted in Progressive Commercial Aquatics, Inc. being low bid by an even wider margin. Since they provided all necessary documents, their references are verified, and they are low bid, HDR recommends to award this project to Progressive Commercial Aquatics, Inc.

3. RECOMMENDATION

Recommend council approve \$115,396.88 budget for the Murphy Park Pool Repairs and award contract to Progressive Commercial Aquatics, Inc.

4. FUNDING SOURCE

The Murphy Park Pool Repairs will be paid for with remaining bond funds.

5. TIMELINE

Staff requests Council to approve the budget and contract award. If approved, the contractor will

- Notice of Award – February 28th
- Executed Contract, Bonds, and Proof of Insurance – March 5th
- Notice to Proceed – March 7th
- Substantial Completion – May 17th
- Final Completion – May 24th
- Pool Open to Public – May 24th

6. PRIOR COUNCIL ACTIONS TAKEN

12/13/18 - Council approved \$194,657.92 from left over bond funds for Murphy Park Pool repairs and improvements.

7. OTHER OPTIONS (In order of preference)

Reject all bids

8. ATTACHMENTS

7a [Recommendation of Award letter from HDR with supporting documents](#)



February 22, 2019

Mr. Jeff Jenkins
Interim City Manager
City of Taylor
400 Porter Street
Taylor, TX 76574

RE: 2019 Murphy Park Pool Repairs Project
Recommendation to Award Construction Contract

Dear Mr. Jenkins,

On February 20, 2019 at 2:00 PM, HDR Engineering, Inc. and the City of Taylor opened bids for the 2019 Murphy Park Pool Repairs Project. The project includes:

The proposed repairs include the following: Pool Deck Surface Repairs, Remove & Replace Damaged Concrete Sections, Remove & Replace Zero Depth Entry, Remove Perimeter Mastic, Concrete Float Pool Perimeter, Remove Benches, Resurface Pool Decking, Replace Marking Tiles.

Three (3) contractors, Progressive Commercial Aquatics, Inc., Interpool, Inc., and Sundek of Austin submitted sealed bids, with bid prices of \$115,396.88, \$127,897.84, and \$203,257.00 respectively.

Two of the three bids did not acknowledge the Addendum released on Tuesday, February 19, and one of the three bids did not include a bid bond. As a result, two of the bids were disqualified from consideration.

Progressive Commercial Aquatics, Inc. provided all necessary bid documents and a final bid price of \$115,396.88. Applying the addendum quantities to the other two bids resulted in Progressive Commercial Aquatics, Inc. being low bid by an even wider margin. Since they provided all necessary documents, their references and experience are verified, and they are low bid, HDR recommends to award this project to Progressive Commercial Aquatics, Inc.

We will prepare the Notice of Intent to Award and other contract documents to be forwarded to Progressive Commercial Aquatics, Inc. for execution, if the City of Taylor concurs with this recommendation.

Sincerely,
HDR Engineering, Inc.

Jacob E. Walker, P.E.

cc: Jim Gray
Larry Foos
Ryan Whitney, P.E.

Attachments:

- Bid Tabulation & Scoring Summary

Bid Line Item	Description	Unit	Approx. Quantity	PROGRESSIVE COMMERCIAL		SUNDEK OF AUSTIN		INTERPOOL, INC	
				Unit Price	Total	Unit Price*	Total	Unit Price*	Total
1	POOL DECK SURFACE REPAIRS	LS	1	\$ 34,000.00	\$ 34,000.00	\$ 24,333.75	\$ 24,333.75	\$ 72,330.00	\$ 72,330.00
2	REMOVE & REPLACE CONCRETE	SF	500	\$ 11.81	\$ 5,906.25		\$ -		\$ -
3	REMOVE & REPLACE ZERO DEPTH ENTRY	SF	1,400	\$ 8.21	\$ 11,499.88	\$ 5.19	\$ 7,266.00	\$ 10.00	\$ 14,000.00
4	REMOVE PERIMETER MASTIC	LF	510	\$ 5.40	\$ 2,754.00	\$ 5.20	\$ 2,652.00	\$ 20.00	\$ 10,200.00
5	CONCRETE FLOAT POOL PERIMETER	LF	510	\$ 7.43	\$ 3,786.75		\$ -		\$ -
6	REMOVE BENCHES	LS	1	\$ 600.00	\$ 600.00		\$ -		\$ -
7	RESURFACE POOL DECKING	SF	17,000	\$ 2.00	\$ 34,000.00	\$ 4.31	\$ 73,270.00	\$ 3.81	\$ 64,702.00
8	REPLACE MARKING TILES	LS	1	\$ 4,550.00	\$ 4,550.00		\$ -		\$ -
9	MOBILIZATION (BONDS/INSURANCE)	LS	1	\$ 3,300.00	\$ 3,300.00	5.0%	\$ 5,376.09	\$ 42,025.00	\$ 42,025.00
10	MISCELLANEOUS REPAIR ALLOWANCE				\$ 15,000.00		\$ 15,000.00		
				Total:	\$ 115,396.88	Total:	\$ 127,897.84	Total:	\$ 203,257.00
						% Over Low	11%	% Over Low	76%
* Sundek & Interpool altered quantities in the bid form. Unit prices prevailed for this calculation.									
Bid Requirements									
				Included	Signed	Included	Signed	Included	Signed
Bid Bond:				X	X			X	X
Addendum Acknowledged:				X	X				
Price Proposal:				X	X	X	X	X	X
Evaluation Criteria									
Background, Experience, Qualifications, Safety:				30		0		0	
Proposed Plan, Schedule & Quality Control Program:				30		0		0	
Price:				40		0		0	
Total:				100		0		0	



City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☒ Economic Vitality

Agenda Item #: 8

Agenda Title: **Consider approving the first addendum to the Plan Review and Inspection Services agreement between the City and ATS Engineers, Inspectors and Surveyors**

Council Action to be taken: Approve contract addendum

Department Submitted: Development Services

Staff Contact: Tom Yantis, Director of Development Services

1. PURPOSE/DESCRIPTION

This contract addendum with ATS Engineers, Inspectors and Surveyors, includes an updated fee schedule and corrections/updates to some of the original contract terms.

2. STAFF ANALYSIS (How and Why)

ATS has notified the City of updated fees for some of their plan review and consulting services. The City has begun using ATS for plan review services and the amended fees need to be approved as an addendum to the original contract from 2016.

The addendum also corrects an error in the original contract in section 6 and changes the venue for any disputes from Travis County to Williamson County.

3. RECOMMENDATION

Staff recommends approval of the contract addendum.

4. FUNDING SOURCE

100-522-539 – Other Contract Services

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

Council approved the original agreement in June 2016.

7. OTHER OPTIONS (In order of preference)
--

The Council may choose not to contract with ATS for plan review services.

8. ATTACHMENTS

8a [Contract addendum](#)

8b [Original contract](#)

AGREEMENT ADDENDUM

THIS AGREEMENT ADDENDUM dated this 28th day of February, 2019

BETWEEN:

City of Taylor, Texas

- AND -

ATS Engineers, Inspectors & Surveyors

Background

- A. City of Taylor, Texas and ATS Engineers, Inspectors & Surveyors (the "Parties") entered into the Services Agreement (the "Agreement") dated June 27, 2016, for the purpose of The City, in connection with carrying out the duties of its various ordinances and permitting processes regulating the design, construction, materials, use and occupancy, location and maintenance of all building and structures with the City, requires the services of a building inspector and plan reviewer.
- B. The Parties desire to amend the Agreement on the terms and conditions set forth in this Agreement Addendum (the "Addendum").
- C. This Addendum is the first amendment to the Services Agreement.

IN CONSIDERATION OF the Parties agreeing to amend their obligations in the existing Services Agreement, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to keep, perform, and fulfill the promises, conditions and agreements below:

Amendments

1. The Services Agreement is amended as follows:

a. Item 2. d. is hereby amended by deleting the content and replacing with the following;

Plan Reviews:

Residential: new construction, additions or roofing \$75.00 per project

Commercial: new construction or additions \$95.00 per hour

Multi-family: new construction or additions \$95.00 per hour

If requested, an estimate for number of hours
shall be forwarded to City and confirmation of
fee given by City prior to plan review.

b. Item 2. e. is hereby amended by deleting the \$75/HR price for consulting fees and replacing with \$95.00 per hour.

c. Item 6 is hereby amended by replacing the word "Contractor" in the last sentence, with the word "Inspector".

d. Item 15 is hereby amended by deleting Travis County as the Venue and replacing with Williamson County as the Venue.

No Other Change

2. Except as otherwise expressly provided in this Addendum, all of the terms and conditions of the Services Agreement remain unchanged and in full force and effect.

Miscellaneous Terms

3. Capitalized terms not otherwise defined in this Addendum will have the meanings ascribed to them in the Services Agreement. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Addendum. Words in the singular mean and include the plural and vice versa. Words in the masculine include the feminine and vice versa. No regard for gender is intended by the language in this Addendum.

Governing Law

4. Subject to the terms of the Services Agreement, it is the intention of the Parties that this Addendum, and all suits and special proceedings under this Addendum, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of Texas, without regard to the jurisdiction in which any action or special proceeding may be instituted.

City of Taylor, Texas

By: _____

Title: _____

Printed Name: _____

ATS Engineers, Inspectors & Surveyors

By: _____

Title: _____

Printed Name: _____

PLAN REVIEW and INSPECTION SERVICE AGREEMENT

This Agreement, made and entered into this 27th day of June 2016, by and between the City of Taylor, Texas, hereinafter referred to as the "City" and Eileen Merritt, Inc. (dba ATS Engineers, Inspectors & Surveyors), a Texas corporation, having its principal place of business in Travis County, Texas, hereinafter referred to as "Inspector," is understood and agreed to be as set forth herein:

1. **Description of Services.** The City, in connection with carrying out the duties of its various ordinances and permitting processes regulating the design, construction, materials, use and occupancy, location and maintenance of all buildings and structures within the City, as well as ensuring conformance with state laws, requires the services of a building inspector, as well as plan review services.
 - a. Inspector shall be retained by the City under the designation of "Deputy Building Official" and shall be subject to limitations and description of duties and powers as described within the codes adopted by the City or state law.
 - b. Inspector agrees to make all inspections required or requested by the City under appropriate ordinances of the City or state law.
 - c. Upon City request, Inspector will make written reports noting state law or ordinance compliance or any deviations from all inspections and deliver a copy of such reports to the City office via mail, in person, facsimile, or other electronic means within two (2) business days.
 - d. Inspector may from time to time be called upon to perform the following services:
 - i. Attend meeting of the City Council, when requested by the Mayor, Council Member or other City Official; and/or
 - ii. Attend other public or private meetings involving inspection matters related to the duties performed under this Agreement.
 - e. Request for the inspection may be made by telephone, fax or email. Upon notification, Inspector will honor the request within one (1) business day.
 - f. Request for plan review services may be made by telephone, fax or email. Upon notification, construction document submittals will be picked up or arrangements will be made to have plans mailed or e-mailed to Inspector. Reviewed plans and construction documents will be returned no later than five (5) business days from receipt if for residential construction projects and no later than ten (10) business days if for commercial or multi-family construction projects.
 - g. Inspector shall conduct him/herself as an agent of the City in good faith displaying professionalism and a courteous manner in dealings with the citizens of the City. Inspector agrees to abide by the Building Official Code of Ethics as established by the International Code Council. Inspector will report to the City, verbally or in writing, any conflicts between Inspector and any citizen in the course of performing said duties.
 - h. The City may conduct customer satisfaction surveys from time to time without notice to Inspector. The City will incur cost of materials to perform such surveys.
 - i. Inspector shall maintain complete and accurate records of work performed for the City. Inspector shall manage both public and confidential records that Inspector obtains pursuant to this Agreement with the understanding that some records may be subject to state open government laws.

2. Payment for Services. The City will employ the Inspector for the following fee structure:

a. Residential inspections: new construction or additions –

Temporary electrical service	\$49.50
Plumbing rough-in/ foundation layout	\$49.50
Water/ sewer yard-lines	\$49.50
Copper rough-in	\$49.50
Combination inspections (frame & MEP rough-in)	\$49.50
Re-frame and Insulation inspections	\$49.50
Wallboard inspections	\$49.50
Final inspections (combination)/ Certificate of Occupancy	\$49.50
Gas test/Electrical service inspection	\$49.50
Additional inspections to include but is not limited to driveway, fence, pool, demolition	\$49.50
Re-inspections for Residential and Special Inspections	\$49.50
Remodeling/alterations to existing structure	\$49.50 per inspection \$49.50 per re-inspection

b. Commercial inspection: inspection types as described in “a” above.

New construction or additions	\$65.00 per inspection \$65.00 per re-inspection
Remodeling/alterations to existing structure	\$65.00 per inspection \$65.00 per re-inspection

c. Multi-family: by proposal

d. Plan Reviews:

Residential: new construction, additions or roofing	\$65.00 per project
Commercial: new construction or additions	\$65.00 per hour
Multi-family: new construction or additions	\$65.00 per hour
If requested, an estimate for number of hours shall be forwarded to City and confirmation of fee given by City prior to plan review	

e. Consulting Fees: \$75/hr to include meetings, special projects and requests.

f. Texas Accessibility Standards inspections: fees based on current state fees.

g. Code enforcement – nuisance abatement, abandoned/ unsafe housing inspections and reports billed on an hourly rate of \$75.00 per hour.

h. Reimbursable Expenses: Fees related to transmittal of plan reviews and other requested documents:

1. Courier: Pass-thru costs

2. Printing as required for electronic transfer of plans or plan reproduction: \$25.00 up to first 10 pages. \$3.00 per page thereafter.

Inspector shall invoice the City bi-weekly for each inspection and re-inspection performed. Invoice shall include a description of the address and type of inspection performed. Re-inspection fees described in Attachment “A” shall be those fees identified above.

3. **Termination.** Either party may terminate this Agreement by giving ten (10) days written notice written notice. Upon such notice, Inspector shall, unless otherwise mutually agreed upon in writing, cease all work on the effective date of termination. The Inspector shall submit a statement to the City detailing the work performed to the date of termination. The City agrees to compensate the Inspector for that portion of the work actually performed, accepted and invoiced under this Agreement.
4. **Relationship of Parties.** It is understood by the parties that Inspector is an independent contractor with respect to the City and not an employee of the City. The City will not provide fringe benefits, including health insurance benefits, paid vacation, or any employee benefit, for the benefit of Inspector.
5. **Employees.** Inspector's employees, if any, who perform services for the City under this Agreement shall also be bound by the provisions of this Agreement. At the request of the City, Inspector shall provide adequate evidence that such persons are Inspector's employees. City agrees not to separately contract with employees of Inspector or otherwise separately employ members of the Inspectors staff without written approval of the Inspector during the period of the Agreement and for a period of two years after the termination of this Agreement.
6. **Insurance.** Inspector shall purchase and/or maintain such general liability, auto liability, professional errors and omission, and other insurance, at its expense, as is appropriate or required by state law for the work being performed and as will provide protection for the Inspector and City from claims which may arise out of or result from Inspector's performance and furnishing of services, whether such services are provided by Inspector, any subcontractor or supplier or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable. Contractor must furnish a current Certificate of Insurance prior to performance under this Agreement and at least ten (10) days prior to the end of any existing coverage period.
7. **Indemnification.** Inspector agrees to indemnify and hold the City harmless from all claims, losses, expenses, fees, including attorney's fees, costs and judgments that may be asserted against the City that result from acts or omissions of Inspector, Inspector's employees, if any, and Inspector's agents. Inspector waives the rights to recovery from the City for any injuries that Inspector and/or Inspector's employees, subcontractors or agents may sustain while performing services under this Agreement.
8. **Assignment.** Inspector's obligation under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of the City.
9. **Notice.** All notice required or permitted under this Agreement shall be in writing and shall be delivered either in person or deposited in the United States mail, postage prepaid, addressed as follows:

If for the City:

Tamara Baird
Building Official
City of Taylor
400 Porter Street
Taylor, Texas 76574

If for Inspector:

Rick Roberts, P.E.
Principal
ATS Engineers
4910 Highway 290 W
Austin, Texas 78735

Either party may change such address from time to time by providing written notice to the other in the manner set forth above. Notice is deemed to have been received three (3) days after deposit in U.S. mail.

10. **Entire Agreement.** This Agreement contains the entire Agreement of the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes and prior written agreements between the parties.
11. **Amendment.** This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.
12. **Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
13. **Waiver of Contractual Right.** The failure of any party to enforce any provision of this Agreement shall not be construed as a waiver of limitation to that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement.
14. **Applicable Law.** The laws of the State of Texas shall govern this Agreement.
15. **Venue:** Travis County shall be the venue for any disputes that arise between the City and Inspector under the terms of this Agreement.

Party Contract Services:

City of Taylor

By: _____

Title: _____

Inspector Service Provider

Eileen Merritt, Inc. ATS Engineers, Inspectors & Surveyors

By: _____

Richard M. Roberts P.E.

Title: Principal

Attachment "A"
BUILDING INSPECTION SCHEDULING PROCEDURES

City of Taylor inspections conducted by ATS Engineers, Inspectors & Surveyors can be called in or received via facsimile or email to ATS prior to 5:00pm on the day before the inspection is needed. Our office number is 512-328-6995 and fax number is 512-328-6996. Email address for inspection request is inspections@ats-engineers.com. If a preference exists for either a morning or afternoon inspection, or if an inspector must meet with a contractor/owner on the job site, it must be notated by the person requesting the inspection.

It is the responsibility of the permit holder to call in or fax inspection requests for each phase of construction prior to proceeding with construction and/or covering work. This must include the name and phone number of the permit holder, the physical address of the permitted project and the type of inspection needed. Passed inspections allow construction to proceed to the next ordinance(s). Failed inspections shall be remedied and re-inspected for compliance prior to proceeding with construction. All re-inspection fees must be paid prior to further inspection requests being performed.

Inspections will be combined at stages where combining is appropriate and the completion of one stage does not interfere with the inspection at another stage. Inspections performed individually other than those listed in stages at the convenience of the permit holder or necessary due to site conditions or other unforeseeable situations will be billed separately. Any additional or re-inspection (other than the 9) must be paid prior to inspection, directly to ATS. The following are minimum required inspections.

FIRST INSPECTION: Temporary Construction Power

- ☐ Meter base and panel set per code with regard to under-ground or over-head electrical connection.
- ☐ Ground-fault circuit protection on all 120-volt receptacles and proper grounding means must be in place.
- ☐ Job-site address must be visible from street.

SECOND INSPECTION: Plumbing Rough-In and Layout Inspection

- ☐ To be made after the soil, drain and waste piping is installed within the confines of a slab form and prior to any backfill or placement of concrete.
- ☐ A water test with a 10-foot head pressure or 5-PSI air test shall be performed on the entire system to verify tightness of the system.
- ☐ Building drain must be sleeved where passing through exterior beam. Sleeve shall be sealed tight around the building drain to prevent insect intrusion.
- ☐ All drain and waste piping installed with slope required for pipe size.
- ☐ Finished floor elevation allowing proper drainage around structure.
- ☐ Portable toilet facility and trash receptacle on site.

THIRD INSPECTION: Sewer/Water Yard Line Inspection

- ☐ To be made after trenches are excavated, piping installed and tested, and before any backfill is placed.
- ☐ All necessary main supply shut-off valve(s) and/or back flow prevention devices installed on water supply and where necessary, any backwater prevention valve(s) installed on building sewer piping.
- ☐ Minimum buried depth of 12-inches. Trench is void of rocks, debris and bedded with sand. Sewer piping has slope required for pipe size.
- ☐ Clean out(s) installed and tap connection complete at main.

FOURTH INSPECTION: In-Slab Water Distribution Piping (Plumbing Copper)

- ❑ A pre-pour inspection is required by the design engineer or architect. Forms erected and floated, reinforcement steel and/or post-tension cables in place, grade beams cleaned and have been properly cut, vapor barrier installed and intact. Plans must be on-site.
- ❑ All rough-in plumbing, in-slab electrical or other conduit in place.
- ❑ All in-slab water distribution piping is installed within the confines of slab form and prior to any backfill or placement of concrete.
- ❑ Copper water lines shall be sleeved and protected from dissimilar metals.
- ❑ In-slab water distribution piping is insulated within 12-inches from slab exterior and pressure tested to a minimum 80 PSI.
- ❑ "UFER" ground wire bonded to reinforcing steel.

FIFTH INSPECTION:**❑ Frame Inspection**

- To be made after the roof, all framing, fire blocking and bracing are in place. All concealing wiring, all pipes, chimneys, ducts and vents are complete.
- Construction plans, documents, and engineered product specifications are on-site.
- ❑ Electrical Rough-In Inspection – to be made after the roof, framing, fire blocking and bracing is in place and prior to the installation of batt insulation and/or sheetrock. All branch circuit and dedicated wiring, boxes, conduit, panel(s) in place and properly secured. Cold-water ground wire is installed to copper water distribution piping.
- ❑ Plumbing Top-Out Inspection – to be made after the roof, framing, fire blocking and bracing is in place and all water distribution, soil, waste and vent piping and gas piping is complete and tested, and prior to the installation of insulation and/or sheetrock. A full system water pressure test or 50-PSI air test is required for inspection of the water distribution piping. For structures two-stories or more, tub(s) and/or shower pan(s), and drain, waste and vent piping shall have a water test performed to verify tightness of the system. Gas piping shall have a minimum 10-PSI air test performed to verify tightness.
- ❑ Mechanical Rough-In Inspection – to be made after the roof, framing, fire blocking and bracing is in place and all ducting, and all other concealed components are complete, and prior to the installation of batt insulation and/or sheetrock.

SIXTH INSPECTION: Re-Frame & Insulation Inspection

- ❑ Correction items from previous Frame and MEP rough-in inspection(s) are complete.
- ❑ To be made after all batt insulation is in place and all exterior and plate penetrations have been sealed. Requirements of the 2009 International Energy Conservation Code are enforced.

SEVENTH INSPECTION: Wallboard

- ❑ To be made after all wallboard is installed and fastened and prior to taping/float skim coats.

EIGHTH INSPECTION: Gas Test and/ or Electrical Service Inspection

- ❑ Gas piping is complete with all gas stop valves installed and all gas flex piping connected to appliance(s). Gas stop valves are readily accessible. A minimum 10-PSI air test is conducted on gas piping to verify tightness of system.
- ❑ Electrical service wiring and main disconnect is installed and ready to be energized. Address is posted and visible from street.

NINTH INSPECTION:

- ❑ Building Final/Certificate of Occupancy – to be made after the building is complete and ready for occupancy. All prior inspections have passed and re-inspection fees paid.

- ❑ Electrical Final Inspection – to be made after the building is complete, all required electrical fixtures are in place and properly secured, connected or protected all panel(s) are labeled and system is energized.
- ❑ Plumbing Final Inspection – to be made after the building is complete, all plumbing fixtures are in place and properly connected, gas meter is set and the structure is ready for occupancy.
- ❑ Mechanical Final Inspection – to be made after the building is complete, the mechanical system is in place, properly connected and operating and the structure is ready for occupancy.

ADDITIONAL INSPECTIONS:

- ❑ Driveway – prior to concrete placement. For approach onto State ROW, TX DOT permit is required.
- ❑ Fence – must be in compliance with City fence ordinance.
- ❑ Pool – electrical, plumbing and energy conservation in compliance with adopted codes and ordinances.
- ❑ Demolition – proof of asbestos abatement. All debris removed from site.

NOTE: *The above stages are minimum requirements and are not intended to limit the appropriate use of materials, appliances, equipment or methods of design or construction. The adopted ordinances of the municipality shall apply to all construction within the subdivision boundaries.*



City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 9

Agenda Title: **Cancelling the City Council District 4
race for the May 4, 2019 General Election**

Council Action to be taken: Cancel District 4 City Council Member race

Department Submitted: City Clerk

Staff Contact: Dianna Barker, City Clerk

1. PURPOSE/DESCRIPTION

The Election Code requires the City approve a resolution to cancel an election for any unopposed candidates. For District 4 only one application was received from the incumbent.

2. STAFF ANALYSIS (How and Why)

On January 10, 2019, the Council approved Resolution R19-02 calling for an election on May 4, 2019, for the purpose of electing one council representative from District 1 and one from District 4. Only the incumbent submitted a candidate application for District 4 and no other candidates came forward by the February 15th deadline to file an application for a place on the May ballot, or by February 19th deadline to file as a write-in candidate. According to Section 2.053, Subchapter C of the Election Code "Upon receiving the certification, the city council may, by order or ordinance (or resolution), declare the unopposed candidate elected to office, in which case the election (for that office) is canceled."

The race for District 1 City Council position will continue and candidate names for that seat will appear on the May 4, 2019 ballot.

3. RECOMMENDATION

To approve Resolution R19-09 to cancel the District 4 race on May 4, 2019, but to continue the election for the District 1 council member seat.

4. FUNDING SOURCE

N/A

5. TIMELINE

After being declared elected, Mr. Garcia will be sworn in for another three year term for District 4 at the same time the City Council canvasses the election results for the May 4th election for District 1.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

9a [Resolution R19-09](#)

RESOLUTION NO. R19 - 09

**A RESOLUTION OF THE CITY OF TAYLOR, TEXAS, CANCELLING
THE RACE FOR DISTRICT 4 CITY COUNCIL MEMBER POSITION ON
THE MAY 4, 2019 REGULAR ELECTION BALLOT AND DECLARING
THE UNOPPOSED CANDIDATE ELECTED TO OFFICE**

WHEREAS, the City of Taylor, Texas is a home rule municipality located in Williamson County, and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, in accordance with law a general election has been ordered for May 4, 2019; for the purpose of electing one member to the District 1 position and one member to the District 4 position to serve on the City Council in the City of Taylor; and

WHEREAS, the City Clerk has certified in writing that the candidate on the ballot for District 4 is unopposed for election to office; and

WHEREAS, the filing deadlines for placement on the ballot and declaration of write-in candidacy has passed; and

WHEREAS, in these circumstances Subchapter C, Sec. 2.053 of the election Code authorizes a governing body to declare each unopposed candidate elected to office and cancel the election for that seat.

NOW, THEREFORE, BE IT RESOLVED that

SECTION 1. The following candidate, who is unopposed in the May 4, 2019 general election, is hereby declared elected to office, and shall be issued a certificate of election:

Robert Garcia

SECTION 2. The City Clerk is directed to post a copy of this Resolution at each designated polling place on or before May 4, 2019.

PASSED AND APPROVED on the 28th day of February 2019.

Brandt Rydell, Mayor
City of Taylor

ATTEST:

Dianna Barker, City Clerk

**CERTIFICATE OF UNOPPOSED CANDIDATES
BY THE CITY CLERK**

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna Barker, certify that I am the city clerk of the city of Taylor, Texas and the authority responsible for preparing the ballot for the May 4, 2019 general city election. I further certify that no person has made a declaration of write-in candidacy, and the following candidate is unopposed:

Robert Garcia

Witness my hand and seal of office this 28th day of February, 2019.

Dianna Barker
City Clerk

RESOLUCIÓN NO. R19-09

UNA RESOLUCIÓN DE LA CIUDAD DE TAYLOR, TEXAS, CANCELACIÓN DE LA CARRERA PARA DISTRITO 4 AYUNTAMIENTO MIEMBRO POSICIÓN EN LA BOLETA DE LA ELECCIÓN REGULAR DE 04 DE MAYO DE 2019 Y DECLARANDO AL CANDIDATO SIN OPOSICIÓN ELEGIDO

Considerando que, la ciudad de Taylor, Texas es un municipio de la regla casera situada en el Condado de Williamson y con arreglo a la legislación del estado de Texas; y

Considerando que la , conforme a ley se ha ordenado una elección general para el 04 de mayo de 2019, con el fin de elegir a un miembro en la posición 1 del distrito y un miembro en la posición 4 de distrito para servir en el Concejo Municipal en la ciudad de Taylor; y

Considerando que la, la Secretaria Municipal ha certificado por escrito que el candidato en la balota para el Distrito 4 es un opuesto para ocupar cargo; y

Considerando que la, fechas de la presentación para la colocación en la papeleta y ha pasado la declaración de candidatura voto; y

Considerando que la, en estas circunstancias, subcapítulo C, 2.053 seg. de la elección código autoriza a un organismo rector declarar cada candidato sin oposición elegido y anular la elección para ese asiento.

Ahora, por lo tanto, se resuelve que

Sección 1. El candidato siguiente, que es sin oposición en las elecciones generales del 04 de mayo de 2019, declara electo a la oficina y expedirá un certificado de elección:

Robert Garcia

Sección 2. La Secretaria Municipal se dirige a una copia de esta resolución en cada lugar de votación designado antes del 04 de mayo de 2019.

Pasado y aprobado el día 28 de febrero de 2019.

Rydell Brandt, alcalde
Ciudad de Taylor

ATESTIGUAR:

Dianna Barker, Secretario Municipal

**CERTIFICADO DE CANDIDATOS ÚNICOS
POR LA SECRETARIA MUNICIPAL**

EL ESTADO DE TEXAS

Condado de De WILLIAMSON

Dianna Barker, certifico que soy el Secretario Municipal de la ciudad de Taylor, Texas y la autoridad responsable de preparar la votación para la elección general ciudad de 04 de mayo de 2019. Además certifica que nadie ha hecho una declaración de candidatura debidamente, y el siguiente candidato es sin oposición:

Robert Garcia

Testigo de mi mano y sello de la oficina el día 28 de febrero de 2019.

Dianna Barker
Vendedor de la ciudad



City Council Meeting February 28, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 10

Agenda Title: **Conduct a Public Hearing and Consider Ordinance 19-04 regarding Juvenile Curfew and Consider Re-adoption**

Council Action to be taken: **Conduct Public Hearing and approve Ordinance**

Department Submitted: **Police**

Staff Contact: **Henry Fluck, Chief of Police**

1. PURPOSE/DESCRIPTION

Section 370.002 of the LOCAL GOVERNMENT CODE requires that after a city adopts a juvenile curfew ordinance, the city is to review and readopt the ordinance every three years. The statute requires the city to review the ordinance's effect on the community and on problems the ordinance was intended to remedy, conduct a public hearing on the need to continue the ordinance and then: abolish, continue, or modify the ordinance.

2. STAFF ANALYSIS (Why and How)

On Jan. 23, 1996, City Council passed, approved and adopted Ordinance 951128-02, establishing a curfew for minors. The ordinance prohibits a person under 17 years of age from remaining in a public place from Sundays-Thursdays 11:00pm-6:00am, Fridays and Saturdays Midnight to 6:00am, school days 9:30am –11:30am and 1:15pm until 3:15pm. Parents and businesses that encourage or permit violations of the ordinance can also be held accountable. There are specific defenses that allow for exceptions of the time prohibition.

It is the duty of the Police Department and our community to protect the safety of minor children. The nighttime Juvenile Curfew Ordinance empowers police to stop, investigate, detain and ultimately help ensure children are off the streets during curfew hours—those hours where there are few legitimate activities for them to engage in and they are more likely to become victims of crime or to commit crimes. In addition, the daytime Juvenile Curfew Ordinance authorizes police to assist with school attendance by providing a mechanism for further investigation when children are observed out in public and not in attendance at school during school hours.

The Juvenile Curfew Ordinance has been a valuable tool for the Police Department and it has served the community well in protecting juveniles.

3. RECOMMENDATION

Re-adopt and continue with the Juvenile Curfew Ordinance.

4. FUNDING SOURCE

N/A

5. TIMELINE

The statutory requirement of the three year review to abolish, continue, or modify the ordinance occurs in March of 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

City Council re-adopted and approved the Juvenile Curfew Ordinance on March 10, 2016.

7. OTHER OPTIONS (In order of preference)

1. Modify the Juvenile Curfew Ordinance
2. Abolish the Juvenile Curfew Ordinance

8. ATTACHMENTS

- 10a [Juvenile Curfew Ordinance 2019](#)
- 10b [Curfew Violations Breakdown 2016-2018](#)
- 10c [Curfew Violation Citations 2016-2018](#)
- 10d [Curfew Violation Contracts 2016-2018](#)

ORDINANCE 2019-04

AN ORDINANCE ESTABLISHING A CURFEW FOR MINORS IN THE CITY OF TAYLOR; DEFINING OFFENSES FOR MINORS, PARENTS OF MINORS AND BUSINESS ESTABLISHMENTS VIOLATING THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$500.00 FOR VIOLATION HEREOF; PROVIDING FOR SEVERABILITY; REPEALING ALL CONFLICTING ORDINANCES TO THE EXTENT OF SUCH CONFLICT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Council has reviewed evidence presented by the city of Taylor Police Department and has determined that there is a compelling need to protect all persons and specifically those who are minors, under the age of seventeen in the City of Taylor, and

WHEREAS, The City Council believes that persons under the age of seventeen are particularly susceptible to unlawful and gang related activities and to be victims of older perpetrators of crime, and

WHEREAS, The City of Taylor has a compelling interest in providing for the protection of minors from each other and from other persons, the enforcement of parental control of and responsibility for their children, the protection of the general public, and the reduction of the incidence of juvenile involvement in criminal activities, and

WHEREAS, The City Council believes that a curfew for persons under seventeen years of age will be in the interest of the public health, safety, and general welfare, and will help to attain the foregoing objectives.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. In this section:

1. Curfew hours means:
 - a. 11:00 p.m. until 6:00 a.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday; and,
 - b. Midnight until 6:00 a.m. on any Friday and Saturday; and
 - c. 8:30 a.m. until 11:30 a.m. and 1:15 p.m., until 3:15 p.m. on any Monday, Tuesday, Wednesday, Thursday or Friday, during time school is in session
2. Direct Route means the shortest path of travel through a public place to reach a final destination without any detour or stop along the way.

3. Emergency means, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.
4. Establishment means any privately owned place of business operated for a profit to which the public is invited, including but not limited to retail stores, restaurants, and places of amusement or entertainment.
5. Juvenile Processing Office means a place designated by the Juvenile Board to which a minor in custody for a violation of this Ordinance will be taken to await pick up by parent or juvenile authorities.
6. Minor means any person under 17 years of age.
7. Operator means any person that owns, operates, manages, or is in control of any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.
8. Parent means a person who is:
 - a. A natural or adoptive parent of a minor;
 - b. A court-appointed guardian of a minor; or
 - c. At least 21 years of age and authorized by a parent or court-appointed guardian to have the care and custody of a minor.
9. Public Place means any place to which the public or a substantial group of the public has access and includes, but is not limited to streets, highways, alleys, sidewalks, playgrounds, parks, plazas, public buildings, and establishments. Public place does not include schools, however, during the curfew hours described in subsection 2(c) above.
10. Remain means to:
 - a. Linger or stay unnecessarily; or
 - b. Fail to leave premises when requested to do so by a peace officer or the owner, operator, or other person in control of the premises.

SECTION 2: CURFEW OFFENSES

1. A minor commits an offense if the minor remains in any public place within the city during curfew hours.
2. A parent of a minor commits an offense if the parent knowingly permits, or by insufficient control allows, the minor to remain in any public place within the city during curfew hours.
3. An operator commits an offense if the operator's establishment has normal business hours during the curfew hours defined in Section 1, 2a, 2b and 2c and the operator fails to post a sign at each entrance to the establishment containing the following, or similar, language:

“Persons under 17 years of age are not to remain in this business during the following hours:

- a. 11:00 p.m. until 6:00 a.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday; and,
- b. Midnight until 6:00 a.m. on any Friday and Saturday; and,

- c. 8:30 a.m. until 11:30 a.m. and 1:15 p.m. until 3:15 p.m. on any Monday, Tuesday, Wednesday, Thursday, Friday, during time school is in session.”

Violations may be reported to the Taylor Police Department.

SECTION 3: DEFENSES

1. It is a defense to the prosecution under Section 2, that the minor was:
 - a. Accompanied by the minor’s parents;
 - b. On an errand that was reasonably necessary, in that an adult was unable or unavailable to perform the errand, the errand could not be postponed until after curfew hours, the errand was at the direction of the minor’s parent, and the minor was using a direct route;
 - c. In a motor vehicle involved in interstate travel;
 - d. Engaged in an employment activity, including but not limited to newspaper delivery, and was using a direct route;
 - e. Involved in an emergency;
 - f. On the sidewalk abutting the minor’s residence or abutting the residence of a next-door neighbor if the neighbor did not complain to a peace officer about the minor’s presence;
 - g. Attending an official school or religious activity or returning home by a direct route from an official school or religious activity;
 - h. Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly;
 - i. Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code; or
 - j. Carrying a valid college identification card identifying the minor as a college student.
2. It is a defense to prosecution under Section 2 with respect to the curfew hours described in Section 2.3 above that:
 - a. The minor was a high school graduate or has equivalent certification;
 - b. The minor was on an excused absence from his or her place of schooling; or
 - c. The minor’s school was not in session.

SECTION 4: ENFORCEMENT

1. A peace officer, upon finding a minor in violation of Section 2.1 will:
 - a. Ascertain the name and address of the minor;

- b. Have the authority to issue a citation to the minor; and
 - c. Order the minor to go promptly home by a direct route.
- 2. A peace officer, upon finding a minor in violation of Section 2.1, may take the minor into custody and deliver the minor to a juvenile processing office if reasonable.
- 3. The parents of a minor may be cited for violation of Section 2.2 upon the minor receiving a second citation for violation of Section 2.1.

SECTION 5: Referral to Juvenile Authorities

Any minor who violates Section 2.1 is subject to the penalty provided in Section 9 of this ordinance, and is also subject to referral to juvenile authorities under Title 3 of the Texas Family Code, as amended.

SECTION 6:

That if any word, phrase, clause, sentence, or paragraph of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, the remaining provisions of this ordinance shall remain in effect as if the unconstitutional or invalid portion had not been adopted.

SECTION 7:

That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8:

That any person violating any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be subject to penalty of a fine not to exceed \$500.00.

SECTION 9:

That this ordinance shall be in effect thirty (30) days from and after its passage, and the caption hereof shall be published in a newspaper of general circulation in the area as required by the Charter of the City of Taylor.

SECTION 10:

In accordance with Article VIII, Section 1, of the City Charter, Ordinance 2019-04 was introduced before the Taylor City Council on the 14th day of February, 2019.

PASSED, APPROVED, AND ADOPTED this, the 28th day of February, 2019.

Brandt Rydell., Mayor

ATTEST:

Dianna Barker, City Clerk



TAYLOR POLICE DEPARTMENT
JUVENILE CURFEW VIOLATIONS 2016 - 2018

January 11, 2019

The following report is provided to give a breakdown of Curfew violations that have occurred from January 1, 2016 to December 31, 2018.

This report is categorized by year, disposition of call, and time the call occurred. It also provides the location of each stop within the city.

CITATIONS		<u>Number</u>	<u>Day</u>	<u>Night</u>
2016	Citations Issued	17	1	16
2017	Citations Issued	13	2	11
2018	Citations Issued	5	0	5
Total Citations Issued		35	3	32

WARNINGS		<u>Number</u>	<u>Day</u>	<u>Night</u>
2016	Warnings Issued	8	0	8
2017	Warnings Issued	1	0	1
2018	Warnings Issued	1	0	1
Total Warnings (Subjects were released to Adult)		10	0	10

Overall Total of Contacts with Juvenile Curfew Violators	<u>45</u>
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Curfew Violation Citations Issued spreadsheet attached – 1 page
Curfew Violation Contacts (Calls for Service) spreadsheet attached – 1 page

**CURFEW VIOLATION CITATIONS ISSUED
JANUARY 1, 2016 THROUGH DECEMBER 31, 2018**

YEAR	CASE NO.	CRIME	DATE REPORTED	DAY/NIGHT	TIME OCCURRED	CASE STATUS	LOCATION OF OFFENSE
2016	20160630098	Curfew Violation	7/1/2016	Night	12:23 AM	Citation Issued	400 Blk Burkett
2016	20160630098	Curfew Violation	7/1/2016	Night	12:23 AM	Citation Issued	400 Blk Burkett
2016	20160717018	Curfew Violation	7/17/2016	Night	4:01 AM	Citation Issued	500 Blk Mallard
2016	20160717018	Curfew Violation	7/17/2016	Night	4:01 AM	Citation Issued	500 Blk Mallard
2016	20160721010	Curfew Violation	7/21/2016	Night	3:31 AM	Citation Issued	1500 Blk W Lake Dr
2016	20160911006	Curfew Violation	9/11/2016	Night	1:47 AM	Citation Issued	Walmart 3701 N Main
2016	20161113011	Curfew Violation	11/13/2016	Night	2:34 AM	Citation Issued	Regency Inn 2007 N Main
2016	20160214009	Curfew Violation	2/14/2016	Night	2:30 AM	Citation Issued	Bel Air & Dellinger
2016	20160214009	Curfew Violation	2/14/2016	Night	2:30 AM	Citation Issued	Bel Air & Dellinger
2016	20160512009	Curfew Violation	5/12/2016	Night	4:25 AM	Citation Issued	Robinson Park 206 S Dolan
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20160805010+	Curfew Violation	08/05/2016	Night	12:52 AM	Citation Issued	Advance Auto Parts 3508 N Main
2016	20161101024	Curfew Violation	11/01/2016	Day	9:38 AM	Citation Issued	Carlos Parker Blvd/FM 973
2016	20161101080	Curfew Violation	11/01/2016	Night	11:36 PM	Citation Issued	Justin Lane/CR 398
2016	20161130081	Curfew Violation	12/26/2016	Night	1:47 AM	Citation Issued	900 Blk Burkett
2017	20170717080	Curfew Violation	7/18/2017	Night	12:04 AM	Citation Issued	7th & Kimbro
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20171222011	Curfew Violation	12/22/2017	Night	3:18 AM	Citation Issued	2100 Blk Bel Air
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170114005	Curfew Violation	01/14/2017	Night	1:22 AM	Citation Issued	4000 Blk Bill Pickett
2017	20170224035	Curfew Violation	02/24/2017	Day	8:37 AM	Citation Issued	900 Blk Dellinger
2017	20170224035	Curfew Violation	02/24/2017	Day	8:37 AM	Citation Issued	900 Blk Dellinger
2017	20171006006+	Curfew Violation	10/06/2017	Night	1:27 AM	Citation Issued	1800 Blk N Lynn
2017	20171031003	Curfew Violation	10/31/2017	Night	1:12 AM	Citation Issued	6th & Kimbro
2017	20171220091	Curfew Violation	12/20/2017	Night	11:03 PM	Citation Issued	Taylor Public Library 801 Vance
2018	20180101013	Curfew Violation	1/1/2018	Night	1:55 AM	Citation Issued	Taylor Regional Park 210 Carlos Parker Blvd NW
2018	20180122006	Curfew Violation	1/22/2018	Night	3:21 AM	Citation Issued	800 blk Randall
2018	20180414068	Curfew Violation	4/14/2018	Night	11:42 PM	Citation Issued	1300 Blk W 7th
2018	20181028004	Curfew Violation	10/28/2018	Night	1:19 AM	Citation Issued	2200 Blk Whistling Way
2018	20181122007+	Curfew Violation	11/22/2018	Night	2:02 AM	Citation Issued	1400 Blk McLain

CURFEW VIOLATION CONTACTS (CALLS FOR SERVICE)
JANUARY 1, 2016 THROUGH DECEMBER 31, 2018

CALL #	NATURE	DISPO OF CALL	DATE RECD	DAY/NIGHT	TIME RECD	LOCATION
20160106002	Agency Assist/Curfew Violation	Printed Warning	1/6/2016	Night	1:14 AM	400 Blk Burkett
20160214006	Suspicious Person/Curfew Violation	Printed Warning	2/14/2016	Night	1:58 AM	6th & Talbot
20160506002	Traffic Stop/Curfew Violation	Printed Warning	5/6/2016	Night	12:15 AM	Mallard & north
20160515004	Traffic Stop/Curfew Violation	Printed Warning	5/15/2016	Night	12:56 AM	5th & Talbot
20160630098	Shots Fired/Curfew Violation	Citations x 2	7/1/2016	Night	12:23 AM	400 Blk Burkett
20160702008	Traffic Stop/Curfew Violation	Printed Warning	7/2/2016	Night	1:29 AM	4th & Porter
20160717018	Traffic Stop/No Drivers License/Curfew Violation	Citations x 2	7/17/2016	Night	4:01 AM	500 Blk Mallard
20160721010	Traffic Stop/Minor in Possession Tobacco/Curfew Violation	Citation	7/21/2016	Night	3:31 AM	1500 Blk W Lake Dr
20160816001	Suspicious Circumstances/Curfew Violation	Printed Warning	8/16/2016	Night	12:32 AM	600 Blk Howard
20160911006	Theft/Curfew Violation	Citation	9/11/2016	Night	1:47 AM	Walmart 3701 N Main
20161113011	Agency Assist/Curfew Violation	Citation	11/13/2016	Night	2:34 AM	Regency Inn 2007 N Main
20160214009	Suspicious Circumstances/Curfew Violation	Citations x 2	2/14/2016	Night	2:30 AM	Bel Air & Dellinger
20160512009	Suspicious Vehicle/Curfew Violation	Citation	5/12/2016	Night	4:25 AM	Robinson Park 206 S Dolan
20160526002	Curfew Violation	Verbal Warning	05/26/2016	Night	1:16 AM	Murphy Park 1600 Veterans Dr
20160531004	Curfew Violation	Verbal Warning	05/31/2016	Night	1:30 AM	Murphy Park 1600 Veterans Dr
20160805010+	Curfew Violation	Citation x 4	08/05/2016	Night	12:52 AM	Advance Auto Parts 3508 N Main
20161101024	Curfew Violation	Citation	11/01/2016	Day	9:38 AM	Carlos Parker Blvd/FM 973
20161101080	Curfew Violation	Citation	11/01/2016	Night	11:36 PM	Justin Lane/CR 398
20161130081	Runaway/Curfew Violation	Citation	12/26/2016	Night	1:47 AM	900 Blk Burkett
20170717080	Curfew Violation	Citation	7/18/2017	Night	12:04 AM	7th & Kimbro
20171015002	Traffic Stop/Curfew Violation	Printed Warning	10/15/2016	Night	12:15 AM	Jones & E Lake
20171222011	Burglary of Vehicle/Curfew Violation	Citation x 3	12/22/2017	Night	3:18 AM	2100 Blk Bel Air
20170114005	Curfew Violation	Citation x 4	01/14/2017	Night	1:22 AM	4000 Blk Bill Pickett
20170207035	Curfew Violation	No Offense	02/07/2017	Day	12:11 PM	1200 Blk N Main
20170224035	Curfew Violation	Citations x 2	02/24/2017	Day	8:37 AM	900 Blk Dellinger
20171006006+	Curfew Violation	Citation	10/06/2017	Night	1:27 AM	1800 Blk N Lynn
20171031003	Curfew Violation	Citation	10/31/2017	Night	1:12 AM	6th & Kimbro
20171220091	Possession of Drug Paraphernalia/Curfew Violation	Citation	12/20/2017	Night	11:03 PM	Taylor Public Library 801 Vance
20180101013	Possession of Marijuana/Curfew Violation	Citation	1/1/2018	Night	1:55 AM	Taylor Regional Park 210 Carlos Parker Blvd NW
20180122006	Possession of Drug Paraphernalia/Curfew Violation	Citation	1/22/2018	Night	3:21 AM	800 blk Randall
20180414068	Suspicious Circumstances/Curfew Violation	Citation	4/14/2018	Night	11:42 PM	1300 Blk W 7th
20181028004	Suspicious Person/Curfew Violation	Citation	10/28/2018	Night	1:19 AM	2200 Blk Whistling Way
20180526008	Curfew Violation	Verbal Warning	05/26/2018	Night	1:27 AM	200 Blk W 2nd
20180820041	Curfew Violation	No Offense	08/20/2018	Day	11:08 AM	Lake & Sloan
20181021013	Curfew Violation	Unable to Location	10/21/2018	Night	3:20 AM	900 Blk Talbot
20181122007+	Curfew Violation	Citation	11/22/2018	Night	2:02 AM	1400 Blk McLain



City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 11

Agenda Title: Easement Clearing Project by Atmos

Council Action to be taken: Receive update

Department Submitted: City Management

Staff Contact: Jeff Jenkins, Interim City Manager

1. PURPOSE/DESCRIPTION

Atmos Energy will begin the process of clearing and maintaining the easement of its natural gas transmission pipeline, Line L19, which runs west to east. Randy Hartford with Atmos will provide an update about this upcoming project and they will be here to answer your questions.

2. STAFF ANALYSIS (How and Why)

Atmos Energy will be providing a letter that will be mailed out to the residents, in the project area, along with a map of the area and a handout of frequently asked questions.

3. RECOMMENDATION

Receive update from Atmos.

4. FUNDING SOURCE

N/A

5. TIMELINE

The project will begin approximately in March 2019. The physical construction is expected to take approximately nine months. Please note that with a project this size it is possible that some areas will see construction sooner than others. If there is any change to the dates, Atmos will inform the City.

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
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N/A

8. ATTACHMENTS

11a [Frequently Asked Questions Handout](#)

11b [Map of area](#)

11c [Clearing Letter](#)

Frequently Asked Questions – Line L-19 Replacement 2019 (City of Taylor)

According to National Transportation Safety Board statistics, pipelines are among the safest and most efficient means of transporting natural gas. In the United States alone, there are over 300,000 miles of natural gas transmission pipelines in use every day. These transmission pipelines are larger than distribution lines, yet they are essential to delivering energy to your home.

Who is Atmos Energy? If you have natural gas service in your home, it is very likely that Atmos Energy is your natural gas provider. Atmos Energy is headquartered in Dallas and traces its roots in this area back to the early 1900's as Lone Star Gas. Today, Atmos Energy serves over three million natural gas distribution customers in eight states from the Blue Ridge Mountains in the East to the Rocky Mountains in the West. Atmos Energy also manages one of the largest intrastate natural gas pipeline systems in Texas. You can find out more about our company at www.atmosenergy.com.

I thought natural gas pipelines were only located in streets and alleys. How is this pipeline different? Pipelines that deliver gas to residences and businesses within city limits are most often smaller diameter distribution lines, usually located under streets and alleys. However, there are also larger diameter transmission lines that typically operate at higher pressures and are located in private easements. This particular pipeline is a transmission line located within a private easement.

Why are you clearing the right-of-way? Atmos Energy will, from time to time, need to clear and remove plants, trees, and other items that block access to our natural gas pipelines. In such cases, we always strive to work with the landowner to keep the impact of our work minimal.

When will the project begin and how long will it last? Clearing activity is expected to begin in April and take approximately three months. It is possible that these dates or timeframe may change - we will do our best to keep you posted if this occurs.

How will my property be affected? The answer depends on several factors, including the location of your property in relation to the pipeline and the location of any obstacles/encroachments within the right-of-way. Once a detailed survey is complete, affected property owners will be contacted to discuss the impact on their individual properties and any impact on adjacent streets and alleys.

I didn't know about this pipeline until just now - what has Atmos Energy done to make residents aware of this? The pipeline easement is a publicly recorded document, and pipeline rights-of-way are often shown on subdivision plats. The pipeline itself is identified by pipeline markers that show the approximate location of the pipeline. Each pipeline marker contains information that identifies the company that operates the pipeline, the product transported, and a phone number that should be called in the event of an emergency. Federal law requires these markers to be placed along the right-of-way and also prohibit anyone from tampering with, defacing, damaging or removing a pipeline marker. The U.S. Department of Transportation's Office of Pipeline Safety has developed the National Pipeline Mapping System (NPMS) to provide information about gas transmission and liquid transmission operators and their pipelines. The NPMS website is searchable by zip code or by county and state, and can display a printable county map. Please go to www.npms.phmsa.dot.gov for more information.

Frequently Asked Questions – Line L-19 Replacement 2019 (City of Taylor)

What is the difference between an easement and a right-of-way? The easement that affects your property is a written agreement, recorded in the public records, that grants a property right to Atmos Energy or its predecessor to allow it to construct, operate, and maintain one or more pipelines across a particular property. It is a perpetual right that “runs with the land” and is binding on current property owners, even if property was sold or conveyed from the original landowner who granted the easement. The right-of-way is the specific area identified in the easement within which Atmos Energy can construct, operate, and maintain its facilities. In some cases, rights-of-way are defined to a specific distance (for example, fifty or seventy-five feet wide), but can also be undefined (i.e., blanket). A survey is usually required to see exactly how the right-of-way affects a particular property. Rights-of-way are sometimes shown on plats with local governments, although they are not always accurate. The easement itself will tell you the extent of the right-of-way.

Will you need to clear trees from the pipeline right-of way?

Given that excavation will occur within the right-of-way, yes. Over time, tree growth inhibits Atmos Energy’s ability to access the pipeline quickly in the event of an emergency, conduct required right-of-way surveillance and leak surveys, and perform routine maintenance in accordance with required federal/state inspections. In order to perform these critical activities, pipeline maintenance personnel must be able to easily and safely access the pipeline right-of-way, as well as areas on either side of the pipeline. Keeping trees, shrubs, buildings, fences, and other structures and encroachments well away from the pipelines promotes maintenance of pipeline integrity and safety. In addition, the root systems of many trees and large shrubs can grow against or around pipelines damaging the coating and even denting the pipeline. That type of underground damage can result in leaks and potential harm to the public. To avoid such damage, Atmos Energy needs to remove trees from the right-of-way.



What will happen to other features such as fences, decks, carports, and landscaping that are located within the right-of-way? Each encroachment will be reviewed on a case-by-case basis to evaluate the impact on Atmos Energy’s ability to construct this particular project, as well as its ongoing ability to operate, maintain, and repair the new pipeline in the future. If the encroachment does not pose a risk and does not interfere with the operation, maintenance, and replacement of the pipeline, an Encroachment Agreement will be presented to each landowner. The landowner will be asked to sign the agreement, acknowledging that the encroachment can remain for the time being, and ensuring Atmos Energy’s right to remove the encroachment in the future, if necessary. If the encroachment does impede and affect Atmos Energy’s ability to carry out operation, maintenance, and replacement of the pipeline, the landowner will be given the opportunity to have the encroachment removed. If the encroachment is not removed in a timely manner, Atmos Energy will remove the encroachment.

Frequently Asked Questions – Line L-19 Replacement 2019 (City of Taylor)

How will this affect my neighborhood? During the clearing process, temporary traffic re-routes may be necessary to accommodate our equipment. Work will be performed under local ordinances and standards to minimize disruption. Atmos Energy is working with municipal services, such as garbage collection, to help ensure there are no disruptions to these services.

Has the City of Taylor been notified? Yes. Both staff and elected officials have been informed about the project. Atmos Energy will be closely coordinating such work with the city as project plans are finalized.

Are there other issues about the pipeline right-of-way that I should be aware of?

Yes. Keeping trees, shrubs, fences, and buildings off of the right-of-way are essential for effective monitoring. Even temporary buildings can inhibit inspection of the pipeline.

For more information visit www.atmosenergy.com/row

L-19 Pipeline ROW Clearing Project

Write a description for your map.

Legend





February 22, 2019

Dear Resident:

Re: Upcoming Atmos Energy Clearing Project

Atmos Energy is committed to being the safest natural gas provider in the nation. In order to ensure our high pressure, transmission pipelines remain safe, we must be able to inspect and maintain our right-of-way.

It is critical to keep our right-of-way clear so we can access our pipelines for routine or emergency maintenance, maintain unobstructed views of the right-of-way for aerial patrol and survey, and prevent tree root and other damage to our pipeline coating.

Atmos Energy will be in the area to clear and maintain our right-of-way of our natural gas transmission pipeline designated as Line L-19. You may soon see activity of survey crews examining the route of our pipeline. Please welcome these survey crews as they may need access to your property. Our goal is to keep you informed of any impact to your property by meeting with you on an individual basis if needed.

We truly value the communities we serve. We are diligently working with the city of Taylor to ensure this process causes minimal disruption. Thank you for your patience and cooperation as we begin this project that will enable us to continue to safely and reliably serve your neighborhood for generations to come.

If you have any questions, please contact us at 1-888-286-6700, or visit www.atmosenergy.com/row to learn more about right-of-way, encroachments, and landowner rights.

Sincerely,

Atmos Representative
Title
Atmos Energy Corporation



***City Council Meeting
February 28, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☐ Streets/Infrastructure

X Quality of Life

☐ Economic Vitality

Agenda Item #: 12

Agenda Title: Consider approving Resolution R19-10 awarding bid for the construction of HOME program houses.

Council Action to be taken: Approve resolution awarding bid

Initiating Department: Development Services

Staff Contact: Tom Yantis, Director of Development Services

1. INTRODUCTION/PURPOSE

The Purpose of this item is to award bids to RM Quality Construction LLC (dba Randy Malouf Builder) to build six (6) homes with HOME grant funds that have already been secured for all homes except for 118 Second Avenue. We anticipate this home to be funded shortly.

The six addresses are:

- 605 Bland Street
- 405 Bland Street
- 105 Franklin Street
- 721 Sturgis Street
- 111 First Avenue
- 118 Second Avenue

2. DESCRIPTION/ JUSTIFICATION

The City receives HOME funds through a contract with Texas Department of Housing and Community Affairs. This contract allows the City to participate in the HOME HRA Reservation Program. In 2019, the City received funding for the Five (5) homes listed above and are waiting for funding for the home at 118 Second Avenue.

The city retained Langford Community Management Services, Inc. to administer these contracts.

The City has participated in the HOME program since 2004 and has completed approximately 29 homes through this program.

The HOME Program provides funding of up to \$100,000 for the hard cost construction for each of the Six (6) Three Bedroom homes. In addition, this grant, covers reasonable soft cost such as title work, recording fees, appraisals, surveys and Langford soft cost as well as the 4% administration fee based off of the hard cost construction amount.

Construction costs. The City is able to assist Homeowners and Persons with Disabilities, whose household income does not exceed 80% of the Area Median Family Income (AMFI). The grants provide brand new construction, complying with energy efficient rules, current adopted construction codes along with modifications for accessibility, such as accessible bathrooms, no-step entries into the home and walkways leading from a parking pad to the front home entry.

A bid opening was held on February 7, 2019 at the City of Taylor City Hall. A total of one (1) construction company submitted a bid. This bid was from RM Quality Construction LLC dba Randy Malouf.

The low bidder for purposes of these HOME funded houses is awarded based upon responsive and responsible bidder offering the lowest base bid price. As a side note, Randy Malouf Builder was responsible for the construction of the last round of HOME houses built.

The following base bids were received:

\$97,000.00 for 605 Bland Street.
\$97,500.00 for 405 Bland Street.
\$97,000.00 for 105 Franklin Street.
\$97,000.00 for 721 Sturgis.
\$97,000.00 for 111 1st Avenue.
\$97,000.00 for 118 2nd Avenue.

Six (6) alternate bid items were listed per each of the above homes with all being the same with the same pricing schedule:

Alternate 1: Add Gutters:	\$2,500.00
Alternate 2: Add Carport:	\$8,500.00
Alternate 3: Add Garage:	\$13,000.00
Alternate 4: Handicapped No-Step Shower (included in base):	\$3,500.00
Alternate 5: Demolition:	\$7,500.00
Alternate 6: Site Work:	\$3,500.00

The alternates are yet to be decided upon. This will be done during a pre-construction meeting.

3. FINANCIAL/BUDGET

The City's match obligation per each home is found in Resolution R18-1 and reads as follows:

That it be stated that the City of TAYLOR is committing to matching funds in the approximate amount of \$15,000.00 (15% of hard costs construction up to \$100,000 per home), per home activity, consisting of waived fees, in-kind services, and cash as a contribution toward the activities of this HOME project in the amount required in 10 TAC, Chapter 23, rules at the time a reservation is made and approved in the system. (Resolution attached.)

The city also submitted a Match Pledge Contribution letter that further breaks down the match contribution. (Match Pledge Contribution letter attached).

The \$15,000 match per house requirement is broken down as follows:

- \$4,100 as a cash contribution;
- \$5,500 as in-kind for demolition and site preparation by Public Works; and
- \$5,400 as in-kind contribution of fee waivers.

The total cash match for 6 houses is \$24,600.

It has also been the City's practice to pay for the additional cost for a one-car garage for each house. The bid for the garage is \$13,000 for each house (which is a net increase of \$10,000 since the base bid was \$97,000). That's an additional \$60,500.

If the City chooses to include the garages, the total cash commitment is \$85,100. The City's total in-kind commitment is \$65,400.

If the City chooses to include carports instead of garages, that would add a net of \$5,500 to the cost of each house for a total additional cost of \$33,500. That would result in a total cash commitment of \$58,100 instead of \$85,100.

The funding for the HOME program is not included in the FY 2018-19 budget. These costs would be funded from General Fund Reserves.

4. TIMELINE CONSIDERATIONS

The Homes are scheduled to be completed no later than January 15, 2020.

5. RECOMMENDATION

Staff recommends the award of 6 HOME Contracts to RM Quality Construction, dba Randy Malouf Builder, with the Total Base bid amounts of \$582,500.00

\$97,000.00 for 605 Bland Street.
\$97,500.00 for 405 Bland Street.
\$97,000.00 for 105 Franklin Street.
\$97,000.00 for 721 Sturgis.
\$97,000.00 for 111 1st Avenue.
\$97,000.00 for 118 2nd Avenue.

All homes listed above are under the HOME Program Contract Number
1002781

6. ATTACHMENTS

12a [Resolution](#)

12b [Bid Tab](#)

12c [Resolution R18-1](#)

12d [Match Pledge Contribution Letter](#)

RESOLUTION R19-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING APPROVAL OF THE BUILDING CONTRACTOR AWARD FOR THE HOME PROGRAM THROUGH THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS.

WHEREAS, the City of Taylor advertised for bids in accordance with all state and federal procurement laws; and

WHEREAS, the bid opening for the HOME PROGRAM was held at 10:30 AM on February 7, 2019.

WHEREAS, Six (6) houses were included in the bid.

WHEREAS, ONE (1) bid was received by the city.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS;

- 1) The City of Taylor awards the construction to RM Quality Construction dba Randy Malouf Builder who submitted a base bid totaling 582,500.00 for all Six (6) Three bedroom homes.
- 2) The City of Taylor will contribute, per their match requirements, a minimum total of \$15,000.00 per home.
- 3) This amount may be a combination of in-kind services and cash contribution.
- 4) Alternates will be decided upon at the Preconstruction meeting to be held at a later date.
- 5) The addresses of the homes assisted are as follows:
 - 605 Bland Street (Base Bid 97,000.00)
 - 405 Bland Street (Base Bid 97,500.00)
 - 105 Franklin Street (Base Bid 97,000.00)
 - 721 Sturgis (Base Bid 97,000.00)
 - 111 1st Avenue (Base Bid 97,000.00)
 - 118 2nd Avenue (Base Bid 97,000.00)

PASSED AND APPROVED this 28th day of February, 2019.

Brandt Rydell, Mayor

ATTEST:

Dianna Barker, City Clerk

City of Taylor Bid Tab

1002781

Home Program

February 7th, 2019 10:30 A.M.

BIDDER	Base Bid with city doing demo and site preparation on all homes					
	605 Bland	405 Bland	105 Franklin	721 Strugis	111 1st Ave.	118 2nd Ave.
RM Quality Construction						
Base Bid	\$97,000.00	\$97,500.00	\$97,000.00	\$97,000.00	\$97,000.00	\$97,000.00
ALT 1 (add) - Gutters	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
ALT 2 (add) Carport	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
ALT 3 (add) Built out Garage	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00
ALT 4 (add) Handicapped No-Step or Low-Step shower	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Alt #5 Demolition	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
Alt #6 Site Work (Prep/Grade/Fill)	3500	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Total base bid for all 6 HOMES=	582,500.00					

Bid opening Attendees

Karen Rego

Tom Yantis

Tamera Baird

Certified by



RESOLUTION R18-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS HOME INVESTMENT PARTNERSHIPS RESERVATION PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR PARTICIPATION IN THE HOME PROGRAM RSP AGREEMENT (HRA, PERSONS WITH DISABILITIES AND DISASTER FUND); AND AUTHORIZING THE DIRECTOR OF DEVELOPMENT SERVICES TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE HOME PROGRAM RSP AGREEMENT.

WHEREAS, the City Council of the City of TAYLOR desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the City of TAYLOR to apply for participation in the HOME Program RSP Agreement;

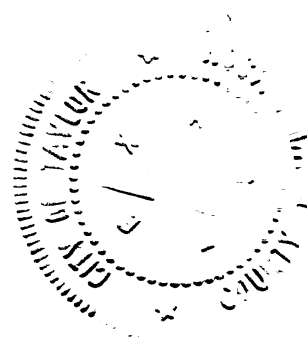
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS;

1. That a request to the Home Investment Partnerships Program for participation in the HOME Program RSP Agreement is authorized to be filed on behalf of the City with the Texas Department of Housing and Community Affairs.
2. That the City directs and designates the Director of Development Services, Ashley Lumpkin, as the City's Chief Executive Officers and Authorized Representatives to act in all matters in connection with this application and the City's participation in the HOME Program, including execution of the City's HOME RSP Agreement.
3. That it be stated that the City of TAYLOR is committing to matching funds in the approximate amount of \$15,000.00 (15% of hard cost construction up to \$100,000 per home), per home activity, consisting of waived fees, in-kind services, and cash as a contribution toward the activities of this HOME project in the amount required in 10 TAC, Chapter 23 rules at the time an activity is made and approved in the system.
4. That it be stated that the City of TAYLOR is committing \$40,000 in unencumbered cash reserves to the project to facilitate the administration of the program during the TDHCA disbursement process. These cash reserves are not to be permanently invested in the HOME project but are to be used for short term deficits that are reimbursed by HOME program funds.

Passed and approved this 11th day of January, 2018.


Brandt Rydell, City Mayor


Susan Brock, City Clerk





JANUARY 19, 2018
Texas Department of Housing and Community Affairs (TDHCA)
221 East 11th Street
Austin Texas 78701

Re: City of Taylor Match Pledge Contribution

Pursuant to the City of Taylor match pledge contribution for the HOME Program Award application, the city is hereby providing documentation for the matching requirement of 15% of hard construction cost for a total of \$15,000.00 per home (based on \$100,000.00) per home.

Cash Contributions:

The city is committed to paying \$4100.00 in cash per each home funded and approved. This amount is supported within the resolution of the total amount of \$15,000.00 per home for total match dollars inclusive of cash, waived fees, site preparation and demolition services. These funds will be paid from the City's general fund.

Site Preparation and Demolition Services:

The city is committed to \$1500.00 per home for Site preparation and \$4000.00 per home for Demolition Services. The city will accomplish this per the following:

Base on the cost per home:

- Site Preparation- 1591.20 based on 17 hours at a \$23.40 average hourly rate, including salary and benefits, over two (2) working days.
- Demolition Services-\$4250.40 based on 18 hours at \$22.99 average hourly rate (\$1655.28), dumpster costs of \$1041.12 at \$520.56 per dumpster per day for two (2) work days, and equipment costs at 1554.00.

Waiving of Fees or Charges:

The city is committed to waiving of fee and charges including building permits, tap fees, electrical hook-up fees and debris removal in the amount of \$5400.00 per home. Enclosed is the fee schedule.

The total match pledge per home is 15,000.00 per each funded and approved home.

Respectfully Submitted,



Ashley Lumpkin
HOME Administrator/Director of Development Services

1



City Council Meeting February 28, 2019 Agenda Item Transmittal

STRATEGIC PILLAR

☐ Streets/Infrastructure

☐ Quality of Life

☒ Economic Vitality

Agenda Item #: 13

Agenda Title: **Discuss and receive guidelines and planning for the FY2019-20 budget.**

Council Action to be taken: Accept as presented.

Initiating Department: Finance Department, City Management

Staff Contact: **Jeffery Jenkins, City Management**
Rosemarie Dennis, Finance

1. INTRODUCTION/PURPOSE

The purpose of this item is to present the budget calendar (attached) and guidelines that will provide a framework for developing the 2019-20 budget. Meetings which involve council are highlighted in the budget calendar.

2. DESCRIPTION/ JUSTIFICATION

The budget development process is the formal process through which the City establishes priorities, goals and service levels for the upcoming fiscal year.

The City's annual operating budget is an essential component of the City's process for financial planning, management and control. The budgetary method of accounting is used for preparing the City's budget. The budget is a plan of revenue and expenditure activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City's goals and objectives.

During the budget development process, a baseline budget is prepared beginning with the current budget. Any increases in cost for budgeted items will be reviewed by department heads and adjusted accordingly. New expenditures, programs and capital expenditures will be considered "adjustments to base".

The budget guidelines below provides the framework for developing the 2019-20 budget:

- Proposed budget with no tax rate increase.
- Compensation Study – continue to improve staff retention by keeping up with market pay
- Fund balance to meet or exceed policy goals.
- Attempt to increase the amount in the General Fund Reserves.
- To continue the pursuit of federal, state, and private grants which supports council goals but will clearly communicate to strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Include recommendation on funding options for the 5-year CIP program.

- One-time resources will be used for one-time expenditures or enhancement of reserves.
- All revenue forecasts will be conservative.
- Identify resources to apply to the departments for street/ground maintenance and park and recreation.
- Continue to follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Present a balanced budget with current revenues plus available unreserved fund balances equal to or greater than current expenditures.

Priority consideration:

- 1) Funding Council Goals/Vision items
- 2) Include compensation recommendations
- 3) Retirement benefits for employees-TMRS
- 4) Cost savings or reductions
- 5) Increased efficiencies and productivity
- 6) CIP Projects (Streets, Utilities, Drainage, Facilities)
- 7) Evaluate city fees
- 8) Focus on Customer Service and Transparency

3. TIMELINE CONSIDERATIONS

Three budget workshops are planned for June 27th, July 30th (special meeting) and August 8th with the adoption of the budget and tax rate set on September 12th and one CIP workshop scheduled in July 11th.

4. RECOMMENDATION

Discuss and accept proposed process.

5. REFERENCE FILES

13a. [Budget and Tax Calendar](#)

FY2019-20 BUDGET AND TAX CALENDAR

Date	Schedule Events
26-Feb	Budget kick-off meeting with departments
28-Feb	City Council Meeting -Review and Discuss Budget Calendar and Guidelines
5-Mar	Meet and Discuss Five Year CIP with department heads
1-Apr	Departments submit initial projection of FY 2018-19 and submit FY2019-20 base budget requests to the Finance. This includes adjustments to base.
Apr 22-26	Finance Department review of Departmental Budget Requests and updates, changes, or revisions to the 5 year CIP w/Directors
24-Apr	Preliminary Property Tax Apprasial from WCAD
May 6-10	First Round of Budget Reviews with City Manager and department heads
23-May	Review and discuss the FY 2019-20 Budget and the Capital Improvement Plan with City Council
27-May	Department submit to Finance budget narrative and performance measures
May	Appraiser sends notices of estimated appraised value
30-May	Preliminary budget due to City Manager
27-Jun	Budget Workshop I
11-Jul	CIP Workshop
Jul 23-27	* Receive Certified Tax Roll from WCAD
30-Jul (Thursday) special mtg	Budget Workshop II
4-Aug	* Publication of effective and rollback tax rates, statements and schedules; submission to governing body from the Williamson County Tax Assessor/Collector
8-Aug	Budget Workshop III and Discuss tax rate; if proposed rate will exceed the rollback rate of the effective tax rate (whichever is lower), take record vote and schedule Public Hearing
14-Aug	Publish Notice #1 of Public Hearing in the Newspaper (published at least seven days before public hearing)
22-Aug	1st Public Hearing on budget and tax rate
28-Aug	Publish Notice #2 of Public Hearing in the Newspaper
5-Sept (Thursday) special mtg	* 2nd Public Hearing on tax rate (if needed - if we elect to go above the effective tax rate) (2nd public hearing may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date
Sept 3-5	* City Manager budget meeting with employees
12-Sep	Meeting to adopt budget, tax rate and fee schedule

*subject to change



***City Council Meeting
February 28, 2019
Agenda Item Transmittal***

STRATEGIC PILLAR

☒ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 14

Agenda Title: **Receive and review update on the Transportation User Fee (TUF)**

Council Action to be taken: Accept Update

Department Submitted: City Management

Staff Contact: Jeffery Jenkins, Interim City Manager
Rosemarie Dennis, Finance Director
Jim Gray, Public Works Director

1. PURPOSE/DESCRIPTION

This agenda item is for City Council to receive and review update on the Transportation User Fee (TUF).

In the TUF Ordinance it states that the City Council will periodically review this Ordinance and the transportation user fee and shall be obligated to review them no later than in the first month following the third anniversary date of this Ordinance. This is being brought before council actually third since the passage of the TUF Ordinance.

Modification to the TUF fee established by this ordinance must remain unchanged until the first month following the third anniversary date of this Ordinance.

2. STAFF ANALYSIS AND RECOMMENDATION (Why and How)

Introduction

Ordinance 2016-03 establishing a Transportation User Fee “assessed against, and collected from, owners or occupants of benefitted property for the purpose of maintaining the street system of the City,” was passed before Council on February 11, 2016.

The proposed fee included the following schedule:

TRANSPORTATION USER FEE SCHEDULE

Nonresidential Tiers	Monthly Base Trip Rate	Monthly Charge
Tier I*	0 – 8.99	\$25
Tier II	9.00 – 13.65	\$33
Tier III	13.66 – 27.30	\$50
Tier IV	27.31 – 53.99	\$67
Tier V	54.00 – 102.00	\$84
Tier VI	102.01 +	\$133
Residential		
Single Family	Flat Rate	\$8
Multi-Family	Flat Rate	\$8

*All churches will be placed in Tier I

Non-residential units would be assessed using the following formula:

- o Trip factor x square foot divided by 1,000 square foot = rate

Trip Factor means a principle basis of service measurement, principally derived from the trip generation rates published by the Institute of Transportation Engineers Trip Generation Manual Edition 9.

**Please refer to attachment (15a) for the Trip Factor Index*

The TUF fee was applied to citizens' utility bills beginning in May of 2016.

Appeals:

To date, only thirteen (13) appeals have been made in regard to the fee. Of these complaints, only three (25%) were made disputing the fee. Majority of appeals were disputes regarding incorrect categorization. Twelve of the appeals were completed in 2016 with the one appeal filed in 2018.

Results:

As of January 31, 2019, the TUF has generated \$2,092,240 in revenue over 32 monthly billing cycles (Average = \$65,383 / per month; approximately \$784,590.15 / annually).

These funds have been utilized for multiple drainage and street projects, as intended. In addition, the City plans to issue Certificates of Obligations (CO's) allocating \$4,120,000 for continual street projects and the utilizing of TUF funds to cover the annual payments in the amount of \$300,000 for 20 years.

Projects that were funded by TUF funds for street to include engineering cost:

- Edmond Street - \$425,375
- MDUS Miscellaneous 9 projects - \$443,033
- Annual Street Maintenance – 357,856
- Engineering - \$110,188

3. RECOMMENDATION

Receive update on the Transportation User Fee.

4. FUNDING SOURCE

Number of Accounts – As of 2/21/19

Nonresidential Tiers	Users	Monthly Rate	Monthly Charge
Tier I*	238	\$25	\$5,950
Tier II	50	\$33	\$1,650
Tier III	60	\$50	\$3,000
Tier IV	53	\$67	\$3,551
Tier V	43	\$84	\$3,612
Tier VI	27	\$133	\$3,591
Residential			
Single Family	5,391	\$8	\$43,128
Multi-Family	*582	\$8	\$4,656
*30 Multi-Family Units → 582 Effective Users		Total Monthly Billing:	\$69,138

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

Ordinance approved February 11, 2016.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

14a. [TUF Ordinance 2016-03](#)

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS (CITY),
ESTABLISHING A TRANSPORTATION USER FEE IN ORDER TO
PROVIDE A PROPERLY MAINTAINED ROAD SYSTEM; PROVIDING,
SEVERABILITY AND REPEALER CLAUSES.

RECITALS:

WHEREAS, the Taylor City Council finds, determines and declares that in order to protect the citizenry from the deterioration of the quality and safety of the road system that they rely upon and use on a regular basis, it is necessary and in the best interest of the public health and safety to establish a transportation user fee in order to provide a properly maintained road system; and

WHEREAS, the Taylor City Council will establish transportation user fees, subject to the limitations of the state law, and the City shall provide efficient, reliable roads within the city limits on the payment of such fees; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. INCORPORATION OF RECITALS. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. DEFINITIONS.

A. City limits shall mean the city limits of the City of Taylor as they exist on the effective date of this Ordinance and as they may be amended from time to time.

B. Category or Categories means one (1) of twenty-two (22) categories recognized in the Trip Factor Index determined from the land uses of the nonresidential customers.

C. Tier means one (1) of six (6) tiers established per Trip Factor Index calculations and the monthly base rate established for each Tier.

D. Transportation user fee shall mean the fee that is established by this Ordinance which is assessed against, and collected from, owners, occupants of the property for the purpose of planning, constructing, operating,

monitoring and maintaining the transportation system of the City.

E. Transportation system or road system shall mean the structures, traffic controls, streets and other facilities in the public right-of-way, such as bridges, sidewalks and alleys which are dedicated to the use of vehicular and pedestrian traffic, all of which are owned and/or controlled in whole by the City and which are dedicated to the transportation system service of the City, including provisions for additions, improvements and extensions to the system.

F. Trip Factor means a principle basis of service measurement, principally derived from the trip generation rates published by the Institute of Transportation Engineers Trip Generation Manual Edition 9.

G. Trip Factor Index means the table of applied land uses recognized by the City for purposes of implementing the transportation user fee.

H. Utility Customer ("customer") means the holder of a City utility account or the person who is responsible for the payment of charges of a Transportation User Fee.

SECTION 3. ESTABLISHMENT AND REVISION OF TRANSPORTATION USER

FEE.

A. The City Council hereby establishes a transportation user fee to be paid by Taylor, Texas Utility Customers within the city limits of Taylor, Texas. Such fee shall be set in amounts which will provide sufficient funds to properly maintain the transportation system.

B. Collection of the fee against each developed property shall be made by a monthly charge to be added to the Taylor, Texas utility bill for such property.

C. The City Council has established a fee schedule based upon the cost of maintaining the transportation system shown in Exhibit "A" and attached hereto and incorporated by reference herein and may by separate resolution or ordinance establish and change the fee based upon changes in the cost of maintaining the transportation system.

SECTION 4. TRANSPORTATION FUND.

A. A separate fund shall be created effective June 1, 2016, known as the transportation fund. All fees collected by the City for the purpose of construction and

maintenance of the transportation system shall be deposited in the transportation fund. It shall not be necessary for the expenditures from the fund to specifically relate to any particular property from which the fees were collected.

B. An annual report of the fund and the transportation user fee program will be provided to the City Council.

SECTION 5. IMPOSITION OF FEE. There is hereby imposed upon Taylor, Texas Utility Customers within the city limits of The City of Taylor, Texas, a transportation user fee. This fee is deemed reasonable and necessary to pay for the operation, administration and maintenance of the transportation system.

SECTION 6. FINDINGS.

- A. The number of motor vehicle trips generated by a benefitted property may reasonably be used to estimate the prorated cost of the street system attributable to a benefitted property.
- B. The size and use of a property may reasonably be used to estimate the number of motor vehicles trips generated by the property.
- C. Based on the best available data, the method of imposing the transportation user fee reasonably prorates the cost of the transportation system among the benefitted properties.
- D. It is reasonable and equitable to impose a set monthly fee per each developed residential and nonresidential benefitted property in order to avoid a disproportionate burden on any residential or nonresidential benefitted property.
- E. If available, appraisal district property tax records may be relied on to determine the size of nonresidential benefitted property.
- F. It is reasonable and equitable to consider trip generation rates for nonresidential property from the Institute of Transportation Engineers in determining the trip factor used for benefitted properties.

SECTION 7. DETERMINATION OF FEE.

A. Collection of the fee for residential property shall be charged on the basis of a set fee per lot, unit, tract or parcel that is a Taylor, Texas Utilities customer within the city limits of the City of Taylor or person or entity responsible for the Transportation User Fee for such lot, unit, tract, or parcel.

B. Collection of the fee for nonresidential property that is a Taylor, Texas Utility Customer within the city limits of the City of Taylor shall be charged on the basis of using the monthly base trip rate in the City of Taylor Transportation User Fee Schedule as shown in Attachment A and based on land uses to establish categories of nonresidential customers. The trip factors listed in the trip factor index are derived from the Institute of Transportation Engineers Trip Generation Manual, 9th Edition and are the number of trips anticipated to and from a property per its land use and established units. For each nonresidential property, except lodging, schools, and outdoor recreation, the building area, in square foot, on the property will be multiplied by the appropriate trip factor from the trip factor index in Attachment A to arrive at a monthly base trip rate. Properties fitting in the lodging, school, and outdoor recreation categories will calculate the monthly base trip rate of the property by multiplying the appropriate trip factor by the quantity of the unit specified in the trip factor index. The monthly base trip rate value will determine which tier the nonresidential property is classified. The monthly fee for the nonresidential property is determined by its tier as shown in the transportation user fee schedule in Attachment A

SECTION 8. BILLING AND COLLECTION OF FEE. The fee shall be billed and collected with the monthly utility bill. All such bills shall be rendered monthly and shall be due upon receipt.

SECTION 9. RECOVERY OF UNPAID FEE. Any fee due hereunder which shall not be paid when due may be recovered in action at law by the City. In addition to any other remedies or penalties provided by this Ordinance or the Code of the City, failure of any user of the City utilities within the City to pay the fees promptly when due shall subject such user to the discontinuance of water services provided by the City.

SECTION 10. ADMINISTRATION; RULES AND REGULATIONS. The City Manager or designee shall be responsible for the administration of this Ordinance. The City Manager or designee shall be responsible for developing rules, regulations and procedures for the administration of fees and the consideration of petitions for modification and appeals pertaining to the fees charged hereunder; developing maintenance programs; and establishing transportation system criteria and standards for the operation and maintenance of the transportation system.

SECTION 11. DISPOSITION OF FEES AND CHARGES. The fee paid and collected by virtue of this Ordinance shall not be used for the

general government proprietary purposes of the City, except to pay for the equitable share of the cost of accounting, management and government thereof.

Other than as described above, the fees and charges shall be used solely to pay for the cost of operation, administration, planning, engineering, development of guidelines and controls, inspection, maintenance, repair, improvement, renewal, replacement and reconstruction of the transportation system and cost incidental thereto.

SECTION 12. EXEMPTION. Property owned by the City is hereby exempt from the provisions of this Ordinance.

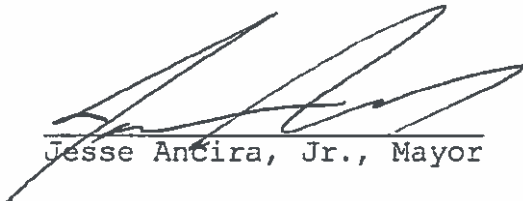
SECTION 13. PERIODIC REVIEW OF RATES. The City Council will periodically review this Ordinance and the transportation user fee and shall be obligated to review them no later than in the first month following the third anniversary date of this Ordinance. Notwithstanding, the transportation user fees established by this Ordinance will remain unchanged until the first month following the third anniversary date of this Ordinance.

SECTION 14. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 15. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2016-03 was introduced before the Taylor City Council on the 28th day of January, 2016.

PASSED, APPROVED, and ADOPTED on the 11th day of February, 2016.


Jesse Ancira, Jr., Mayor

ATTEST:


Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2016-03, passed and approved by the City Council of the City of Taylor, Texas, on the 11th day of February, 2016, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this 11th day of February, 2016.


Susan L. Brock
City Clerk

City of Taylor - Transportation User Fee

ATTACHMENT A

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental Store
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service Center
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

*All churches will be placed in Tier I



City Council Meeting February 28, 2019

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 15
Agenda Title: **Receive and Accept Annual Racial Profiling Report**
Council Action to be taken: **Accept Report**
Department Submitted: **Police**
Staff Contact: **Henry Fluck, Chief of Police**

1. PURPOSE/DESCRIPTION

The Texas Code of Criminal Procedure, Article 2.133 requires specific information established by this chapter be collected, analyzed and reported annually to the Texas Commission on Law Enforcement and the local governmental body.

2. STAFF ANALYSIS (Why and How)

Racial profiling is defined as a law-enforcement initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

The objective is to insure that racial profiling is not occurring by reviewing stops conducted by our officers, review of arrests and review of searches. Recordings of police interaction are retained by our agency. Complaints regarding police conduct are looked into.

In 2018, we received one written complaint of racial profiling, which was withdrawn in writing by the Complainant after she was allowed to review the video recording of the traffic stop and concluded that the Officer was professional, courteous, and issued a traffic citation based on a violation of traffic law.

After conducting a review and analysis of these traffic stops, cases and searches in 2018 there is no indication that racial profiling has occurred within the Taylor Police Department. In addition, the number and percentage of traffic stops are consistent with the racial and ethnic demographics of the City of Taylor as measured by the 2010 U.S. Census.

3. RECOMMENDATION

Receive and accept the report.

4. FUNDING SOURCE

N/A

5. TIMELINE

The report is due on March 1, 2019.

6. PRIOR COUNCIL ACTIONS TAKEN

The Council has annually received and accepted the report.

7. OTHER OPTIONS (In order of preference)
--

N/A- The report is required by law.

8. ATTACHMENTS

15a [State of Texas Racial Profiling Report for 2018](#)

15b [Total Traffic Stops for 2018 and Comparison Demographics](#)

15c [PowerPoint- Racial Profiling Report 2018](#)

Racial Profiling Report | Full report

Agency Name:	Taylor Police Department
Reporting Date:	02/01/2019
TCOLE Agency Number:	491208
Chief Administrator:	Henry Fluck
Agency Contact Information:	
Phone:	512-352-5551
Email:	.henry.fluck@taylortx.gov
Mailing Address:	500 S. Main Street

This Agency filed a full report

Taylor Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the Taylor Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Taylor Police Department if the individual believes that a peace officer employed by the Taylor Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Taylor Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Taylor Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Henry Fluck

Chief Administrator

Taylor Police Department

Date: 02/01/2019

Total stops: 6300

Gender

Female: 2950

Male: 3350

Race or ethnicity

Black: 686

Asian/Pacific Islander: 43

White: 3920

Hispanic/Latino: 1617

Alaska Native/American Indian: 34

Was race or ethnicity known prior to stop?

Yes: 37

No: 6263

Reason for stop?

Violation of law: 116

Pre existing knowledge: 18

Moving traffic violation: 5601

Vehicile traffic violation: 565

Street address or approximate location of the stop

City street: 4907

US highway: 604

State highway: 585

County road: 177

Private property or other: 27

Was a search conducted?

Yes: 117

No: 6183

Reason for Search?

Consent: 18

Contraband: 0

Probable cause: 92

Inventory: 3

Incident to arrest: 4

Was Contraband discovered?

Yes: 101

No: 16

Description of contraband

Drugs: 76

Currency: 1

Weapons: 1

Alcohol: 18

Stolen property: 0

Other: 5

Result of the stop

Verbal warning: 0

Written warning: 3385

Citation: 2782

Written warning and arrest: 63

Citation and arrest: 14

Arrest: 56

Arrest based on

Violation of Penal Code: 35

Violation of Traffic Law: 61

Violation of City Ordinance: 0

Outstanding Warrant 37

Was physical force resulting in bodily injury used during stop

Yes: 30

No: 6270

Submitted electronically to the



The Texas Commission on Law Enforcement



TAYLOR POLICE DEPARTMENT

TOTAL TRAFFIC STOPS 2018 - CITATIONS, ARRESTS AND WARNINGS ISSUED

WITH DEMOGRAPHIC COMPARISONS

NUMBER OF MOTOR VEHICLE STOPS & NUMBER OF CITATIONS, WARNINGS AND ARRESTS RESULTING FROM TRAFFIC STOPS

RESULT OF STOP BREAKDOWN

CITATION ONLY	2782
ARREST ONLY	56
ARREST WITH WARNING	63
ARREST WITH CITATION	14
SUB TOTAL	2915
WARNING ONLY	3385
SUB TOTAL	3385
TOTAL # TRAFFIC STOPS CFS	6300

TOTALS BREAKDOWN FOR YEAR

TOTAL # CITATIONS ISSUED	2796
TOTAL # ARRESTS	113
TOTAL # WARNINGS ISSUED	3448

TOTAL ALL CITATIONS, ARRESTS & WARNINGS - RACE OR ETHNICITY

	NUMBER	PERCENTAGE	TAYLOR 2010 CENSUS	
BLACK	686	10.89%	10.20%	
ASIAN/PACIFIC ISLANDER	43	0.68%	0.70%	
WHITE	3920	62.22%	45.40%	(Not Hispanic or Latino)
HISPANIC/LATINO	1617	25.67%	42.80%	(of any race)
ALASKA NATIVE/AMERICAN INDIAN	34	0.54%	1.20%	
UNKNOWN	0	0.00%	N/A	
TOTALS	6300	100.00%		

CITATIONS, ARRESTS, AND WARNINGS WITH ARRESTS BREAKDOWN - RACE OR ETHNICITY

	NUMBER	PERCENTAGE	TAYLOR 2010 CENSUS	
BLACK	317	10.87%	10.20%	
ASIAN/PACIFIC ISLANDER	17	0.58%	0.70%	
WHITE	1832	62.85%	45.40%	(Not Hispanic or Latino)
HISPANIC/LATINO	734	25.18%	42.80%	(of any race)
ALASKA NATIVE/AMERICAN INDIAN	15	0.51%	1.20%	
UNKNOWN	0	0.00%	N/A	
TOTALS	2915	100.00%		

WARNINGS ONLY BREAKDOWN - RACE OR ETHNICITY

	NUMBER	PERCENTAGE	TAYLOR 2010 CENSUS	
BLACK	369	10.90%	10.20%	
ASIAN/PACIFIC ISLANDER	26	0.77%	0.70%	
WHITE	2088	61.68%	45.40%	(Not Hispanic or Latino)
HISPANIC/LATINO	883	26.09%	42.80%	(of any race)
ALASKA NATIVE/AMERICAN INDIAN	19	0.56%	1.20%	
UNKNOWN	0	0.00%	N/A	
TOTALS	3385	100.00%		

Taylor Police Department

RACIAL PROFILING REPORT 2018



TAYLOR POLICE DEPARTMENT

1. The Texas Code of Criminal Procedure requires that the Chief of Police submit an Annual Racial Profiling Report to both the:
 - Texas Commission on Law Enforcement (TCOLE); and
 - The local governing body of each municipality.



TAYLOR POLICE DEPARTMENT

2. You have been provided with 2 forms:

- The required TCOLE form that reports all traffic stops that resulted in citations, arrests and warnings; and
- A report of all traffic stops (to include warnings) with comparison to Taylor Demographics as measured by the 2010 U.S. Census.



TAYLOR POLICE DEPARTMENT

3. In 2018, we received one complaint of racial profiling.
4. That complaint was withdrawn by the Complainant after we allowed the Complainant to review the video recording of the traffic stop.
5. The complainant concluded that the Officer was professional, courteous, and issued the citation based on a violation of traffic law.



TAYLOR POLICE DEPARTMENT

6. The number and percentage of traffic stops are consistent with the racial and ethnic demographics of Taylor as measured by the 2010 U.S. Census.
7. After conducting a review and analysis of these traffic stops, arrests, and searches – there is no indication that racial profiling has occurred within the TPD.





City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

☐ Streets/Infrastructure

☒ Quality of Life

☐ Economic Vitality

Agenda Item #: 16

Agenda Title: **Consider implementing term limits and/or attendance requirements to Boards and Commissions.**

Council Action to be taken: Discuss and consider implementing term limits and/or attendance requirements

Department Submitted: City Administration

Staff Contact: Dianna Barker, City Clerk

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is for City Council to consider implementing term limits and meeting requirements for Boards and Commission members.

2. STAFF ANALYSIS (How and Why)

- (1) Staff has been asked to research whether each of the boards have any regulations or requirements for **term limits** for members of the boards and/or the Chairman of each board. None of the Boards have a term limit provision in the ordinance establishing the Board, or any subsequent amending ordinances, with the exception of the Library Board which is established by Articles of Incorporation, and its by-laws state:

Constitution & Bylaws (1970):

Upon completion of a full term of office, a member may not be reappointed to the Board for a full term until a period of at least one year has elapsed.

- (2) Staff has been asked to research the **attendance requirement** for B&C members. Only two Boards have a provision in the ordinance establishing the Board that describes or regulates meeting attendance:

Main Street Board and Airport Advisory Board– *Continued absence of any member from regular meetings of the Board shall, at the discretion of the City Commission, render any such member liable to immediate removal from office.*

The only other place that speaks on member attendance is in the Boards & Commission Handbook, Pg. 8, Section 3.9 – Meeting Attendance, which states:

If a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than

two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a medical reason or a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

3. RECOMMENDATION

- If it is City Council's wish, add term limits to the Boards & Commission Handbook, and
- If it is City Council's wish, amend the Boards & Commission Handbook to include a provision for excused or not excused meeting attendance.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)

Do not implement term limits or amend attendance requirements.

8. ATTACHMENTS

16a [B&C Handbook](#)

16b [Comparative Table](#)



BOARDS AND COMMISSIONS HANDBOOK

Revised February 2019



Welcome!

On behalf of the City Council I would like to thank you for your willingness to serve the City as an appointed member of a board or commission. Your commitment of time and talent is a very important contribution to our community.

The work performed by citizens who serve as volunteers on these boards and commissions is a vital part of our city government. Board and commission members assist the City Council in setting public policy, implementing public policy and in communicating that policy to the community as a whole.

In recognition of the important civic commitment members of boards and commissions have made, this orientation handbook has been prepared to assist new members in performing their duties.

It is our hope that your service to the City of Taylor will be both rewarding and fulfilling. Again, thank you for your willingness to serve.

**Mayor
Taylor City Council**

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APPENDIX

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CHAPTER 1: DEFINITIONS AND LEGAL

LIABILITY 1.1 Boards and Commissions Defined

The work performed by citizens serving on boards and commissions is a vital part of the work of the city of Taylor government. Taylor has two types of boards and commissions: ADVISORY and DECISION-MAKING. Additionally, there are boards whose membership is appointed by the City Council but are separate entities. Appendix A provides a general description of each type of board and commission.

1.2 Definitions of Terms

AGENDA is required of a meeting of a city governmental body. An agenda stating the date, hour, place, and subject of each meeting must be posted at City Hall for at least seventy-two (72) hours preceding the scheduled time of the meeting. Only those matters posted on the agenda can be discussed and acted on by the governmental body.

BOARD means a board or commission:

- which is established by city ordinance, city charter, interlocal contract, or state law;
- which serves as the board of a non-profit development corporation that acts as an instrumentality of the city; and
- any part of whose membership is appointed by the City Council, but does not include a board or commission which is the governing body of a separate political subdivision of the state.

CITY COUNCIL means the legislative and governing body of the City of Taylor consisting of five members who are elected by the citizens of Taylor for three year terms. Both the Mayor and Mayor Pro Tem are elected by the council members themselves and these terms are for one year.

CITY means the City of Taylor, Texas.

DELIBERATION means a verbal exchange during a meeting between a quorum of a governmental body, or between a quorum of a governmental body and another person, concerning an issue within the jurisdiction of the governmental body or any public business.

MEETING means a deliberation between a quorum of a governmental body, or between a quorum of a governmental body and another person, during which public business or public policy over which the governmental body has supervision or control is discussed or considered or during which the governmental body takes formal action. A social or informal event where council members attend is not considered a meeting.

MINUTES of every called meeting are required to be prepared, approved, and signed by the Chairman and attested to by the Secretary. The minutes become part of the City's permanent records.

OFFICER means the legislative and governing body of the city of Taylor consisting of the five council members including the Mayor and Mayor Pro Tem

PUBLIC OFFICIAL means any person who is appointed to a board or commission by the City Council.

1.3 Advisory Boards and Commissions

Advisory boards and commissions advise the City Council on public policy and play a very important role in city government by providing the Council with creative ideas, feedback from the community, and by serving as a sounding board for proposed public policy. It is important to remember that the role of advisory boards is not to set public policy but to advise the City Council.

ADVISORY BOARDS AND COMMISSIONS

Name	Members	Term (Yrs.)
Airport Board	7	3
Animal Control and Shelter Advisory Board	9	
Library Board	7	3
Main Street Advisory Board	11	3
Moody Museum Board	11	3
Parks & Recreation	11+1 student	3
Public Arts Advisory Board	7	3
Tree Advisory Board	7	3

1.4 Decision-making Boards and Commissions

Decision-making boards and commissions are "quasi-judicial" and are governed by state law. Decision-making boards set or enforce public policy and are potentially subject to review by the courts. Members serving on decision-making boards should take an oath of office and are subject to the Texas Open Meetings Act and the Texas Public Information Act.

DECISION-MAKING BOARDS AND COMMISSIONS

Name	Members	Term (Yrs.)
Building & Standards Commission	5	2
Planning & Zoning Commission	9	3
Zoning Board of Adjustments	5	2

1.5 Separate Legal Entities

There are three boards serving the City of Taylor that are separate entities, corporations, or political bodies, even though the City Council may appoint the members to these boards. They are usually established under the provisions of a state statute which sets forth the functions, duties, responsibilities, and limitations of the corporation or political body.

The boards that are separate entities from the City of Taylor, but whose members are appointed by the City Council or the Mayor are:

SEPARATE LEGAL ENTITIES

Name	Members	Term (Yrs.)
Taylor Economic Development Corp.	5	3
Taylor Housing Authority	5	2
Civil Service Commission	3	3

The members appointed to these boards oversee the operation of an organization as a Board of Directors would a corporation. The City of Taylor has no authority over the members except for their appointment and budget review; and, therefore, the city has no liability for their actions. Board members will find that the organization to which they have been appointed will provide much of the information needed. The state statute establishing the organization, the articles of incorporation and the bylaws of the organization will provide a great deal of information.

1.6 Legal Liability

It is important to understand that the actions of members of the various city boards can subject the city to liability and subject the board members to personal liability. Therefore, board members are strongly encouraged to consult with the city attorney anytime they feel their actions, while serving on such board, may have some legal consequences. The law in this area is quite complex and requires a thorough analysis of the law and facts pertaining to each particular situation.

As a general rule, quasi-judicial public officials cannot be held personally liable for erroneous acts while honestly exercising the judicial or quasi-judicial functions of their office. The board members who render decisions are considered quasi-judicial public officials. The problem with stating such a general rule as a proposition of law is that there will always be exceptions to the general rule. For example, if a court finds that a quasi-judicial public official performs certain functions in excess of his/her authority and such functions were not performed under a good faith assumption that the officer had the authority to act, then the public official will subject himself/herself to personal civil liability. If a person is damaged by the excessive acts of a quasi-judicial public official, then that public official will have to pay damages to the person harmed. The aggrieved person can also seek other remedies such as an injunction compelling the public official to perform or refrain from performing a particular act.

Officers of the city can also subject themselves, as well as the city, to liability if they perform their functions in a manner that denies an individual any right that is secured to that individual by the constitution or a statute. An example of how this type of liability could arise is if an officer illegally discriminates against an individual. A city and its officers, as a governmental entity, must treat all individuals or groups equally. Therefore, officers of the city should treat all individuals and groups in the same manner. If an officer illegally discriminates against an individual or group, that individual or group can seek monetary damages from the city and the individual officer for a violation of his rights under the state and federal civil rights statutes.

When members of boards are acting in good faith and within the bounds allowed by the city ordinances and procedures and the state and federal law, the city will provide a defense for such members to the greatest extent permissible. However, if a board or commission member violates a criminal law while serving in his/her official capacity, the city generally will not provide that member a defense. The reason for this is that if a criminal law was violated, the board member was probably acting outside the bounds of his authority.

The above discussion is by no means intended to be a comprehensive and complete discussion of legal liabilities to which the city or the board member may be subjected. You are reminded that the city attorney is available to the city boards and should be consulted on such questions.

CHAPTER 2: APPOINTMENT PROCESS

2.1 How Public Officials are Appointed

The City Council (and/or Mayor) is responsible *for* appointments to all of Taylor's boards. Citizens interested in being appointed are urged to obtain an application form (see Appendix A) from the city clerk's office at city hall or on the City's Web page: www.taylortx.gov. Applications must be received at least 10 business days prior to the council meeting scheduled with the appointment on the agenda.

2.2 Notice of Appointment

The city clerk will notify the City Council prior to the expiration of board terms. Appointments will be placed on a City Council agenda for Council action. After the City Council appoints a person to serve as a member of a board, the city clerk will notify the appointee, in writing of the appointment and furnish new members with a copy of this Boards and Commissions Handbook.

2.3 Eligibility and Qualifications

The City Council strives to appoint the most qualified citizens to serve on boards. Appointments, in most cases, will be made from applications on file with the city clerk. The qualifications required to serve on a particular board are determined by Taylor City ordinance. Many of the boards do not have specific eligibility requirements beyond voting residency, leaving the membership qualifications to the discretion of the City Council. City of Taylor voting residency requirements do not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the Taylor Economic Development Commission (April, 2005).

Appointments to boards having eligibility requirements must be made in accordance with the governing city ordinance. Board members must continue to meet the eligibility requirements during the entire time they serve on the board.

2.4 Oath of Office

An oath of office (Appendix B) will be administered to all members of decision-making boards. The oath of office can be administered by the city clerk or a notary public for the state of Texas. The necessary forms are available in the city clerk's office.

CHAPTER 3: RESPONSIBILITIES OF PUBLIC OFFICIALS

3.0 Open Government Training

Effective January 1, 2006, elected and appointed officials are required by state law to receive training in Texas open government laws. The Office of the Attorney General offers free video training courses to attend in person or online by visiting their website at <https://www.texasattorneygeneral.gov/faq/og-open-government-training-information> . You may check with the City Clerk for additional options. All newly appointed municipal board members must complete the Open Meetings portion of the training within ninety (90) days of their appointment. The Certificate of Completion must be kept on file with the City Clerk for five (5) years.

3.1 Texas Open Meetings Act

The Texas Open Meetings Act is codified in the Texas Government Code section 551.001. This article generally requires that meetings of a governmental body be open to the public and enumerates some exceptions to the requirement. The Act also requires that the public be given notice of the time, place, and subject matter of meetings of governmental bodies. The Texas Open Meetings Act prohibits the use of secret ballots in meetings of governmental bodies.

3.1.1 Closed Meetings

The Taylor City Council, the Taylor Economic Development Corporation and the Taylor Housing Authority are the only city boards authorized under law to conduct closed meetings.

The Texas Open Meetings Act does allow for closed meetings on a few limited subjects. Closed meetings are only allowed for discussion of items that include pending litigation, certain personnel matters, receiving a gift or donation, to discuss deployment or implementation of security personnel or devices, and the lease or acquisition of real estate.

Before a closed meeting can be held, notice of the meeting identifying the sections of the Texas Open Meetings Act authorizing the closed meeting must be posted 72-hours in advance of the meeting. A quorum of the governmental body must convene in an open meeting and the presiding officer publicly announces that a closed meeting will be held and identifies the sections of the Texas Open Meetings Act authorizing the closed meeting. No final action, decision, or vote can be made in a closed meeting. All final actions, decisions and votes must be made in an open meeting.

Further, the governmental body is required to keep a certified agenda of the matters discussed in the closed meeting and a record of any further action taken. The presiding officer must include an announcement at the beginning and end of the closed meeting indicating the time and place that the meeting started and ended, and must certify by his/her signature that the agenda is a true and correct record of the proceedings. It is a misdemeanor offense for any individual to make public such certified agenda unless directed by a court order. The certified agenda must be preserved in a safe and secure place for a minimum of two (2) years. The city clerk or city attorney are available to answer questions pertaining to agendas, minutes, or any other questions that may arise regarding the Texas Open Meetings Act.

3.1.2 Penalties

A fine of not less than \$100.00 nor more than \$500.00 or imprisonment in the county jail for not less than one (1) month nor more than six (6) months, or both fine and imprisonment, can be imposed for violating the provisions of the Texas Open Meetings Act or conspiring to circumvent the provisions of the Texas Open Meetings Act by meeting in numbers less than a quorum for the purposes of secret deliberations.

3.2 Robert's Rules of Order

Meetings are generally conducted under standard parliamentary rules as outlined in Robert's Rules of Order.

3.3 Agendas

City boards and commissions are expected to abide by the Texas Open Meetings Act and their agendas are properly posted on the city hall bulletin board at least seventy-two (72) hours preceding the scheduled time of the meeting. Only those matters posted on an agenda can be discussed and acted upon by the governmental body.

At the time of posting, copies of the agenda must be given to all members of the boards or commissions pertaining to the meeting being posted. If non-members attend the meeting, they should also be provided with an agenda. The agenda should be prepared (under the direction of the board chairman) by the board secretary, who is usually the ex-officio department head or staff person to the board.

Generally, the order of business on the agenda is: declaring a quorum, the reading, correcting and passing of the minutes from the last meeting, specific information listed for each agenda item to inform the public of the item being discussed. A general listing such as "Committee Reports" is not allowed. Items to be discussed must be specific.

3.4 Role of the Chairman

The role of the board chairman is to provide leadership to the group. He/She has certain duties and responsibilities which must be performed:

1. insure that the meeting is conducted in accordance with established rules; and

2. maintain order and bring the group to a conclusion on the matters before it.

3.5 Quorum

A quorum is the minimum number of members needed to officially conduct business. The quorum is generally established by the ordinance, resolution, or other document which establishes the board. Where no statement on the quorum number exists the quorum is the majority of the members. If no quorum exists, the meeting should be canceled and rescheduled.

3.6 Public Hearings

Public hearings are open forums that allow the public an opportunity to express their opinion on a specific issue related to the City of Taylor. Public hearings are generally conducted in the following manner:

1. The chairman of the board formally opens the public hearing.
2. After hearing all citizens who wish to comment on the issue, the chairman formally closes the public hearing.
3. Members of the board may ask questions directed to the citizen speaking during the public hearing. After the public hearing is closed, members of the public may speak ONLY in answer to a question directed to them by a member of the board.
4. If a public hearing draws a large number of interested citizens, a time limit for individual speakers may be set by the chairman before the public hearing opens, typically 3 or 4 minutes.
5. The chairman may use his/her judgment about how strictly this format is followed.

3.7 Minutes

Minutes of a decision-making board are required to be prepared, approved, signed and retained permanently in a safe and secure place. The minutes of decision-making boards MUST be signed by the chairman and attested to by the secretary or other member of the board once the minutes are approved by a majority of the members in a called meeting. The minutes become a part of the city's permanent records.

3.8 Texas Public Information Act

The Texas Public Information Act (formerly known as Texas Open Records Act) is codified in the Texas Government Code section 552.001. It declares the basis for the policy of open government expressed in the Public Information Act. It finds that basis in "the American constitutional form of representative government" and "the principle that government is the servant and not the master of the people." The Texas Public Information Act applies to virtually all local and state governmental bodies, private entities that are supported by or that expend public funds and/or information held by private entities in the constructive possession of governmental bodies.

All information held by a governmental body must be released unless the information falls within one of the acts specifying exceptions to disclosure. Virtually all information in the physical possession of a governmental body is subject to the act.

A written request for information that is received from a citizen by a public official under the Texas Public Information Act, should immediately file the written request with the City Clerk. The City Clerk will forward the open records request to the City Attorney for review. Upon direction from the City Attorney, the City Clerk will either produce the requested public information or forward a letter to the requestor stating the reasons why the information cannot be produced.

If the City Clerk cannot produce public information for inspection or duplication within ten (10) business days after the date the information is requested, the City Clerk is required to "certify that fact in writing to the requestor and set a date and hour within a reasonable time when the information will be available for inspection or duplication" and, if necessary, request an opinion from the Attorney General.

3.8.1 Penalties

A fine of not less than twenty-five (\$25.00) dollars or more than four thousand (\$4,000) dollars or confinement in the county jail for not less than three (3) days or more than three (3) months, or both fine and confinement, can be imposed for violating the provisions of the Texas Public Information Act.

3.9 Meeting Attendance

A public official that has a scheduled regular monthly or semi-monthly meeting shall be expected to maintain a suitable attendance record. It is important to keep in mind that your attendance is very important to the board you are serving on and that the City Council appointed you for your expertise. Because your attendance is important, the City Council has adopted the following attendance policy:

1. If a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a medical reason or a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves. The secretary of the board is responsible for maintaining records of the public officials' meeting attendance. The board secretary shall provide the City Council, through the City Clerk's office, with a quarterly attendance record, as well as copies of the minutes from each meeting held within that quarter.

3.9.1 Voting by Proxy

Proxy voting is automatically prohibited in organizations that have adopted Robert's Rules of Order or The Standard Code of Parliamentary Procedure.

3.10 City Staff Support

Each public official is encouraged to communicate openly with the city management staff. Suggestions, opportunities and constructive criticism are necessary for a proper relationship with management. However, each public official is strongly encouraged to communicate with the appropriate department head assigned to that board. Contact with operational type people or individuals below the department head level is discouraged. The community development director working with the planning and zoning members and the library director working with the library board, are examples of appropriate relationships.

3.11 Reports to the City Council

The City Council is highly dependent on each board member to make recommendations and offer possible solutions to city projects and opportunities. All members are encouraged to communicate the position of the total or majority of the group. Such communication or recommendations should be in a formal or written form from the entire board. Of course, each public official may from time-to-time want to visit informally with a member of the City Council. This one-on-one informal communication is necessary, but, to protect the integrity of the organization, the complete City Council should be addressed in terms of the majority of the members of the board.

CHAPTER 4. CODE OF

ETHICS 4.1 Ordinance No. 99-17

The City Council adopted a Code of Ethics (Ordinance No. 99-17) for council members and all members of boards and commissions appointed by the City Council.

A copy is included in Appendix C.



City of Taylor

Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name _____
Address (Residence and Mailing) _____ _____
How long at this residence? _____
Phone (Home) _____
Cell Phone _____
Fax _____
Email _____

Occupation _____
Employer _____
Address _____ _____
Work Phone _____
Business owner? ☐ Yes ☐ No
Additional information? _____ _____ _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) :

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylortx.gov> for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date _____

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets three times a year and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Library Advisory Board meets the second Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum Advisory Board meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

Parks and Recreation meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Commission meets the second Tuesday at 6 pm and makes decisions regarding platting or replatting of land into subdivisions within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the regulations of the use of land, location of buildings, and the locations of businesses, in respect to their environments.

Public Arts Advisory Board meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members serve 3 year terms.

Taylor Economic Development Corporation (TEDC) meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

Taylor Housing Authority meets one Thursday afternoon a month and establishes policy and reviews operations of subsidized housing in Taylor.

Tree Advisory Committee meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

Zoning Board of Adjustments meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Applications are public information. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest. Applications are kept on file for two (2) years from date of application.

Please complete and return to:

City Clerk, City of Taylor, 400 Porter St., Taylor, Texas 76574
(512) 352-3676 or (Fax) (512) 352-8255 or email
Dianna.Barker@taylortx.gov

- APPENDIX B -

OATH OF OFFICE

I, _____ do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment as a reward to secure my appointment or confirmation thereof, and that I will faithfully execute the duties of the office of _____ of the City of Taylor, of the state of Texas, and will to the best of my ability, preserve, protect and defend the constitution and laws of the United States and of this State, so help me God.

Affiant's Signature

SWORN TO and subscribed before me by affiant on this the _____ day of _____, 2019.

Notary Public Signature

APPENDIX C

Add Ord 99-17

COMPARATIVE TABLE for B&C

2-28-19

Term limits?

City of Belton	None
City of Georgetown	4 year
City of Lockhart	None
City of Hutto	None

Size of Board:

	<u>Parks & Rec</u>	<u>P&Z</u>	<u>EDC</u>	<u>ZBA</u>
City of Belton	5	9	5	5 (2 Alt)
City of Georgetown	7	7 (2 Alt)	7	7
City of Lockhart	8	7	7	7
City of Hutto	7	7	6	6

Attendance Requirement:

City of Georgetown:	No more than 25% absence; allowed 2 excused absences
City of Belton:	No attendance requirement
City of Lockhart:	No attendance requirement
City of Hutto:	No more than 25% absence



City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 17

Agenda Title: **Consider appointments and re-appointments to various Boards & Commissions**

Council Action to be taken: Appoint/re-appoint to Boards & Commissions

Department Submitted: City Management

Staff Contact: Dianna Barker, City Clerk

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to appoint or re-appoint members to various Boards & Commissions. This is done annually in January.

2. STAFF ANALYSIS (How and Why)

The majority of terms for boards and commission members expire in January. The City Council must appoint or re-appoint members to those expired or vacated seats. There are currently 26 seats expiring and 17 seats that have been vacated or newly created that need to be filled. On February 14th the Council received a binder indicating the seats on each board that need to be filled and applications from those citizens interested in filling those seats.

3. RECOMMENDATION

Staff recommends appointing or re-appointing members to the expiring and/or vacated seats on the various boards as listed in the binders previously delivered and the Organizational Chart for Boards attached.

4. FUNDING SOURCE

N/A

5. TIMELINE

- Appointments made in February
- Letter of appointment/re-appointment sent out immediately after appointments made

- Tentative date for Boards & Commission orientation is March 21, 2019

6. PRIOR COUNCIL ACTIONS TAKEN

N/A

7. OTHER OPTIONS (In order of preference)
--

N/A

8. ATTACHMENTS

17a [Organizational Chart for Boards & Commissions](#)

February 28, 2019

City of Taylor Organizational Chart

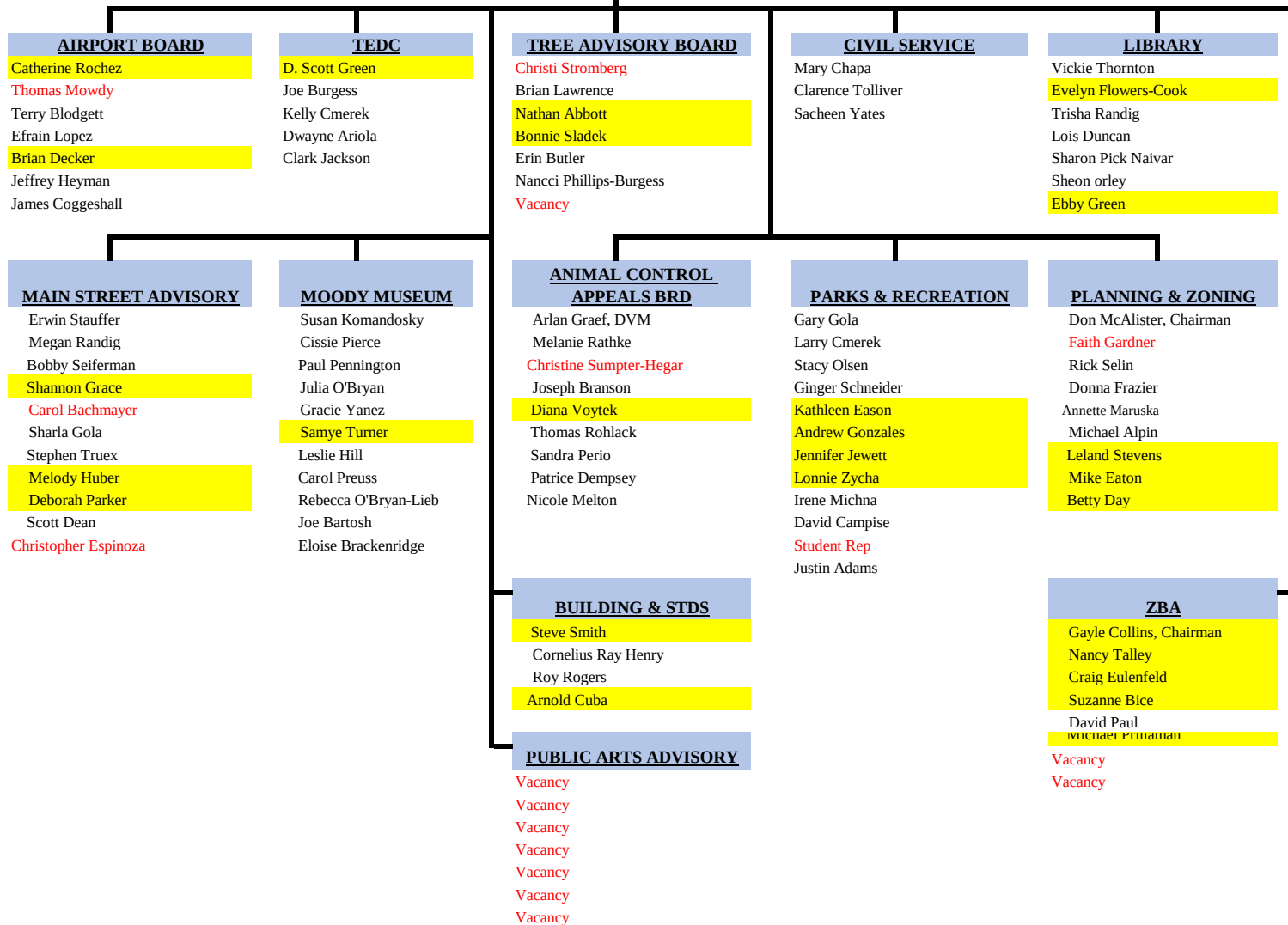
City Council - Boards and Commissions

Yellow = Term expired 26

Red = Vacancy 17

City Council

Brandt Rydell, Mayor
Christine Lopez, Mayor Pro-Tem
Robert Garcia
Mitch Drummond
Dwayne Ariola





City Council Meeting February 28, 2019 Transmittal Letter

STRATEGIC PILLAR

- ☐ Streets/Infrastructure
- ☒ Quality of Life
- ☐ Economic Vitality

Agenda Item #: 18
Agenda Title: Consider creating a Charter Review Committee

Council Action to be taken: Discuss and possible action to create committee

Department Submitted: City Management

Staff Contact: Jeff Jenkins, Assistant City Manager

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to consider creating a Charter Review Committee (CRC) to review the current city charter and recommend changes to put before the City of Taylor registered voters.

2. STAFF ANALYSIS (Why and How)

A Council member has requested that a Charter Review Committee be appointed to review the current city charter and make recommendations for amendments.

3. RECOMMENDATION

N/A

4. FUNDING SOURCE

Uniform elections cost between \$3,000 and \$10,000. Funds to conduct a special election in November could be budgeted in the FY 2019/2020 budget.

5. TIMELINE

The next eligible uniform Election Day is November 5, 2019. A Resolution calling for a special November election must be adopted by City Council no later than August 19, 2019 (no later than the 78th day before election).

6. PRIOR COUNCIL ACTIONS TAKEN

The last Charter review committee was appointed in 2012 with a committee of 11 people that were appointed by City Council. No election was held resulting from the recommendations made by the CRC.

7. OTHER OPTIONS (In order of preference)

Do not appoint a Charter review committee.

8. ATTACHMENTS

18a [2012 CRC members](#)

18b [2012 Final Report from CRC](#)

CHARTER REVIEW COMMITTEE
2012

Mr. Marcus Reese (1-DH) (2)
1006 West Second Street
Taylor, Texas 76574
512.365.1723

Ms. Coreen Tanksley (1-DH) (1)
500 Mockingbird Lane
Taylor, Texas 76574
512.942.9420

Mr. Clarence Slaughter (1-DH) (1)
110 East Rio Grande Street
Taylor, Texas 76574
512.217.6896

Ms. Shannon Sinegal (2-CG) (2)
P.O. Box 171
109 Travis Street
Taylor, Texas 76574
337.255.6711

Mr. David Gonzales (2-CG) (1)
504 Porter Street
Taylor, Texas 76574
512.560.6614

Mr. Ed Komandosky (3-JM) (3)
2207 Gladnell Street
Taylor, Texas 76574
512.365.7396

Mr. Leland Enochs (3-JM) (3)
1907 Meadow Ridge Drive
Taylor, Texas 76574
512.352.5076

Mr. Joe Naizer (3-BR) (3)
701 Sloan Street
Taylor, Texas 76574
512.352.3352

Mr. Tony Van Boekhout (3-BR) (3)
1506 Sherry Drive
Taylor, Texas 76574

Ms. Gayle Collins (4-CO) (4)
1114 Speegle Street
Taylor, Texas 76574
512.352.7115

Mr. John McDonald (4-CO) (3)
2405 Meadow Lane
Taylor, Texas 76574
512.365.3528

Mr. Scott Jewett (AL-JA) (3)
1808 Cypress Cove
Taylor, Texas 76574
512.352.8879

Mr. Jose Orta (AL-JA) (4)
1320 Howard Street
Taylor, Texas 76574
512.365.2143

Charter Review Committee Report - 8/14/12

Honorable Mayor, City Council Members, Senior Staff,

This is the final report of the 2012 Taylor Charter Review Committee.

Process

The City Council appointed 13 members to the review committee, one member resigned following the organizational meeting and another resigned after attending two meetings. Every meeting was composed of a super majority and those who were absent had valid excuses. There were four committee meetings in addition to the organizational meeting.

Staff provided benchmark city charters as reference material. The benchmark cities were: Georgetown, Temple, Cedar Park, Hutto, Belton, Harker Heights, Leander, Brenham, and Round Rock.

Assistant City Manager Jeff Straub and City Attorney Ted Hejl attended each meeting providing background information and insight into each topic discussed. Senior staff presented each issue to the committee delineating the issue, background information, and a Taylor staff recommendation. The committee subsequently discussed each issue, asking questions of both staff and committee members. ALL committee members were engaged and each member of the committee was asked for comments on every issue. Discussion was completely open and enthusiastic with each member displaying a dedication, understanding, and attention to the entire Taylor community.

At the first committee meeting, a concern was voiced about the expediency of the proceedings and the deadline imposed by the City Council. The feeling was the committee was being rushed in order to meet the deadline for calling a charter election in November. One Nay vote on the final amendments was due to the Council's deadline and the feeling of lack of time for due diligence.

Once each issue had been thoroughly discussed, a committee vote was taken on each issue. Decisions were based upon a plurality vote as had been specified at the committee organizational meeting. Minutes, taken at each meeting, were subsequently distributed and reviewed by the entire committee.

"Housing keeping", items which violate state law or are inconsistent, were considered first. Potential charter amendments, identified by the Taylor City Council, were discussed next. Finally, charter items which had been sent to City staff by Taylor citizens and items brought up by committee members were discussed and acted upon.

Recommended Taylor City Charter Amendments

- 1 **Majority Vote.** Sec. 4.1 specifies council members will be elected by plurality vote which violates the Texas Constitution Article 11, Sec. 11 (b) IF the term exceeds 2 years. Committee recommendation to change to majority vote was unanimous.
- 2 **Vacancies.** Sec. 4.4 is consistent with the State Constitution requiring vacancies to be filed BY ELECTION within 120 days and NOT filled by appointment. Examples of vacancies due to illness, accident, death, etc. were discussed. The committee recommended no action as the charter already dictates how to fill vacancies but requests the City Council adhere to the charter in filing any vacancy by an election within 120 days, per state law.

- 3 Election date. Sec. 6.1 states council's elections to be held on the first Saturday in May which could violate the state's uniform election date in May. There was neither clear mandate nor will to add clarifying language to the charter.
- 4 Municipal court. Article 16, Sec. 16.1 establishes a Municipal Court. In 2011 the City Council converted the Taylor Municipal Court to a court of record. Consensus opinion was to leave the charter language unchanged enabling the Council the flexibility to change the court of record back to a Municipal Court WITHOUT a charter election.
- 5 **City Manager authority.** Article 9, Sec. 9.1 generally states employees of the city shall be employed by the city manager subject to approval of the City Council. This provision violates the basic principal of the council/manager form of government. No employment has ever been "challenged" by a City Council member. Therefore, removal of this provision is recommended by a unanimous vote of the committee.
- 6 Direct election of Mayor. Temple was the only "benchmarked" city which, up until very recently, elected their mayor solely by the city council members. Much discussion centered on the expanded 'powers' bestowed upon a mayor elected by the citizenry. There was absolutely no support for expanding the 'power' of Taylor's mayor. There was some concern a mayor elected at-large would exclude minorities. The majority, by a 6-5 vote, decided to leave the election of Taylor's mayor in the power of the City Council especially if the 'powers' of the mayor position are not expanded.
- 7 Term limits. None of the benchmark cities specify term limits for council members. Discussion centered on the knowledge base and importance of experienced council members as well as the smaller talent pool in Taylor due to smaller population. There was no initiative to recommend term limits for Taylor City Council members.
- 8 **Residency requirement.** The committee unanimously determined anyone filing for or holding the position of Taylor City Council member must continuously reside in the district for at least 12 months prior to the first filing date and must continuously reside within that same district.
- 9 **Hold no other office.** The committee was adamant anyone holding a position on the Taylor City Council must NOT hold or file for another public office. The duties and time requirements for City Council are great and it was felt City business should receive the complete attention of those elected to the City Council. Concerns of perceived or real conflict of interest were also expressed. For example, a current Taylor City Council member may not file for a position on the TISD board without first resigning from the City Council. A minority opinion was expressed this requirement would preclude a qualified person from holding an appointed county or state position. This recommendation is presented to the City Council with a 10-1 vote in favor.
- 10 **City employment prohibition.** During conflict of interest discussions, it was unanimously determined the City charter should be amended to prohibit any employment by the City of Taylor of a City Council member or, for two (2) years following the Council member's last official meeting.
- 11 **City council member removal.** Taylor has an Ethics ordinance and a Council relations policy. However, neither provides an enforcement or removal procedure for violations. Legal opinion is firm: voters cannot be disenfranchised. All benchmarked cities have some process in place to remove a council member. In depth discussion presented the reasons for forced removal when necessary. Conservative, measured, steps were developed to ensure no one's rights would be violated, the process would be public, and consist of three defined steps. Violations of the Ethics ordinance or violations of the proposed City council member charter amendment would first be presented to the accused council member by a formal notice at least ten (10) days prior to a formal action. At least three (3) council members are required to

initiate the notice process. The facts in the removal proceeding must be presented in a public meeting where the council member accused is allowed to offer rebuttal remarks. Removal must be approved by the vote of four (4) council members. Deliberation of this recommendation was lengthy. All eleven (11) members voted in favor of the final ballot language.

- 12 **Street maintenance utility.** Staff presented reasons for the enormous task of maintenance and rebuilding Taylor's streets. References to the Street Inventory document, current City budget, and required revenue fairly quickly illustrated the magnitude of the tasks faced by the City Council. However, the committee asked the focus be solely on streets and NOT on a larger utility authority as it was felt additional utilities' focus could confuse the voters and raise concern about future Council actions. There was a minority opinion expressed this authority should have a ten-year life span. The committee unanimously agreed to allow the City Council to seek voter authorization to initiate a revenue stream DEDICATED TO ONLY THE STREET MAINTENANCE component. The committee was likewise unanimous that any funds raised should NOT be directed to reconstruction or rehabilitation of any streets in the Street Inventory identified as having already failed. To do so would undermine the faith and confidence of both this committee and the voters. Once the amendment language was finalized, and subsequent vote of the committee was taken. The proposed ballot language passed the committee with 9 Aye, 2 Nay. One nay vote expressed concern whether or not the voters could be properly informed if an election were held in November.
- 13 **Initiative/referendum.** Citizen input and one committee member recommended Taylor adopt initiative/referendum power on ALL City Council actions not just ordinances. All benchmark cities have higher voter percentage requirements to initiate this process and greatly restrict which council actions are subject to initiative. Discussion centered on the difference between representative and direct city government. Sentiment was expressed the City Council is doing a good job and does not need additional oversight. Initiative has not worked in California. Motion to leave the Taylor charter as is passed 8-1.
- 14 **Expand City Council to seven.** Discussed expanding the council with the addition of two (2) additional at-large positions. City attorney expressed great angst due to the Department of Justice power over the City as a result of the minority lawsuit in the '80s and reluctance Justice would accept such a change. Smaller talent pool and difficulty is securing qualified candidates was also discussed. Vote to expand the City Council failed 4-5.
- 15 **Limit City Council 'powers'.** Minority opinion expressed desire to limit the budgetary and other powers of the City Council, restricting even those bestowed on Home Rule cities by the state. Representative vs. direct democracy government arguments presented. Position received very limited support and no vote was taken.
- 16 **Quorum.** Discussion surrounded definition of 'quorum' and Robert's Rule of Order especially in the event more than one council member recuses themselves. Example was given of same situation caused by illness or accident. Motion was presented to require at least three (3) council members be present and voting in order for any City business to be conducted. Killeen was presented as example where, due to recall, a quorum was no longer possible and virtually all city business came to a halt. Motion failed 4-5.
- 17 **Budget.** A minority opinion was presented requesting the City budget should not be altered or amended during the year as priorities and requirements changed. No support. Motion died for lack of a second.
- 18 **Taxation.** Limit on tax increases and tax rate. Some cities have charter ceilings on the tax rate; however, the ceilings are many times the existing tax rate so as to be meaningless. Other restrictions and limitations already in state law. Limited discussion as there was no committee support for this proposal.

- 19 Ethics. Discussion centered on additions of specific ethics criteria into the charter. Example of the YMCA board/Taylor Rec center vote was cited. City Ethics ordinance already clearly specifies ethics requirements/limitations. No support to propose additional restrictions; in fact, a minority opinion was presented the current ethics ordinance is too restrictive.

Summary

The committee demonstrated exceptional harmony, enthusiasm, dedication, understanding, and attention to entire Taylor community. Everyone participated in the discussions and I believe all members have a sense of ownership in the process and final results. I believe the entire process was open and all viewpoints, even those controversial, were presented and discussed in a professional manner.

Proposed amendments #1-4, and #6 passed the committee with 10 Aye and 1 Nay vote. Proposed amendment #5 passed 11 Aye, -0- Nay and #7 passed 9 Aye, 2 Nay.

I believe the 2012 Taylor review committee has exceeded all the goals established by the City Council. I am very proud to have been selected to chair and represent this committee of dedicated, hardworking, citizens. I believe the committee's work is complete. Your work and that of the City staff now begins.

On behalf of the entire 2012 Taylor review committee, I respectfully ask the Taylor City Council to accept our report

Respectfully submitted,

John M. McDonald – Charter Review Committee Chair