AGENDA

CITY OF TAYLOR, TEXAS

CITY COUNCIL MEETING

CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

MARCH 9, 2023, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION / MOMENT OF REFLECTION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/RECOGNITIONS

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Approve minutes from the February 9, 2023 regular City Council meeting, the February 22, 2023 Special Called City Council meeting, and the February 23, 2023 regular City Council meeting. (Dianna McLean)
2. Concur with preliminary financials for January 2023. (Jeff Wood)
3. Consider Ordinance 2023-10 regarding an amendment to the Envision Taylor Comprehensive Plan. (Tom Yantis)
4. Consider Ordinance 2023-07 annexing a parcel of land, consisting of approximately 60.48 acres, generally located north of the intersection of County Road 398 and Justin Lane.(Tom Yantis)
5. Consider Ordinance 2023-08 regarding PZ-2022-1544 a request to change the zoning designation from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to Planned Development (PD) with residential and commercial base zones on property described as approximately 78.53 acres of land general located North of the intersection of County Road 398 and Justin Lane. Tom Yantis)
6. Consider Ordinance 2023-09 granting ATMOS Energy a non-exclusive franchise agreement with the City of Taylor. (Brian LaBorde)
7. Approval of July 4th celebration event for 2023 calendar year. (Tyler Bybee)
8. Consider approving the lease of three John Deere Gators for Parks and Recreation Department. (Nicole Oman)

PUBLIC HEARINGS/ORDINANCES

9. Consider introducing Ordinance 2023-12, amending Ordinance 2022-02, pertaining to the Taylor Municipal Airport. (Jim Gray/Stacey Batch)
10. Consider introducing Ordinance 2023-11, repealing Ordinance Nos. 2000-10 and 2018-09 and Article IV, Division 6 of the Taylor code of ordinances establishing the Airport Board for the City of Taylor, to be replaced by an Airport Committee under the City of Taylor Airport rules and regulation ordinance. (Jim Gray/Stacey Batch)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. Consider agreement for Legislative services from Focused Advocacy and authorize the City Manager to execute the agreement. (Jeff Jenkins)
12. Consider approval of submission of a grant application to the Department of Homeland Security – FEMA for FY 2022 Staffing for Adequate Fire and Emergency Response (SAFER) grant program. (Chief Baum)
13. Consider appointments and re-appointments to various Boards & Commissions (Dianna Mclean)
14. Receive an update on Brush Collection 2023 Ice Event. (Jim Gray)

The City Council may take action on any executive session item listed on this agenda after they reconvene into regular session.

Executive Session I. The Taylor City Council will conduct a closed executive session under 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee.

a. City Attorney

Executive Session II. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a. TCEQ Prairie Crossing Wastewater Treatment Facility

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 p.m. on March 6, 2023 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact the City Clerk at least 24 hours prior to the meeting for special assistance.

Posted By: Dianna McLean Date 3-6-2023

Dianna McLean, City Clerk

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☐ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

Agenda Item #: 1

Agenda Title: **Approve minutes from the February 9, 2023 regular City Council meeting, the February 22, 2023 Special Called City Council meeting, and the February 23, 2023 regular City Council meeting.**

Council Action to be taken: Approve by consent or approve with corrections if needed

Department Submitted: City Clerk

Staff Contact: Dianna McLean

1. PURPOSE/DESCRIPTION

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the Minutes of each City Council meeting must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

3. PROS and CONS

PROS	CONS
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4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

1a. February 9, 2023 minutes
1b. February 22, 2023 minutes
1c. February 23, 2023 minutes

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
February 9, 2023, at 6:00 p.m.

Mayor Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro-Tem Gerald Anderson
Council Member Robert Garcia
Council Member Mitch Drummond
Council Member Dwayne Ariola
Mayor Brandt Rydell

Brian LaBorde City Manager
Jeff Jenkins, Deputy City Manager
Mark Schroeder, Assistant City Attorney
Rocio Lopez, Executive Assistant

INVOCATION / MOMENT OF REFLECTION
The invocation was given by Father Alberto.

PLEDGE OF ALLEGIANCE

PROCLAMATIONS/RECOGNITIONS

A. The Cholangiocarcinoma Awareness Proclamation was read by Councilmember Ariola. It was presented to John McDonald. Mr. McDonald was very appreciative of the recognition. He was accompanied by Candace Tice, representative of the Cholangiocarcinoma Foundation and Meredith.
B. The Black History Month Proclamation was read by Councilmember Garcia, who asked the rest of Council to join him. The proclamation was accepted by Pastor Davis. Mr. Davis said a few words about his beliefs and his service to the Taylor community.

CITIZENS COMMUNICATION
There were no citizen communications.

CONSENT AGENDA
(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Approve minutes from the January 26, 2023, regular City Council meeting.
2. Consider Resolution R23-05 calling for a May 6, 2023, general election.
3. Concur with preliminary financials for December 2022.
4. Consider Resolution R23-04 authorizing the submission of a grant application though the Resilient Communities Program managed by the Texas General Land Office
5. Consider Ordinance 2023-05 Amend fee schedule.
6. Consider Ordinance 2023-06 Amend FY23 budget.
7. Consider Resolution R23-08 Authorizing the Police Department to apply for and if awarded accept a Grant for the position of Victim Services Coordinator
8. Consider Resolution R23-06 authorizing the City Manager to execute a Property Exchange Agreement for the exchange of real property between the City of Taylor and David Legere.
9. Discuss, consider, and take appropriate action authorizing City Manager to execute James Construction Group, LLC's Change Order 4 to Williamson County's CR 401

Reconstruction Project adjusting city waterline and authorizing reimbursement of Williamson County in the amount of the change order.

10. Consider authorizing the City Manager to execute Change Order 1 to FM 973 Water and Wastewater Line Improvements Project with D. Guerra Construction, LLC.

Motion was made by Councilmember Garcia to approve consent agenda items as presented. Motion was seconded by Councilman Ariola. Motion carried unanimously.

PUBLIC HEARINGS / ORDINANCES

There were no Public Hearings/Ordinances

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

11. Receive the Annual Racial Profiling Report.

Chief Fluck presented the Annual Racial Profiling Report. He stated that he had found an error and had made the correction prior to the presentation. He apologized for the error.

Mayor Pro Tem Anderson said "Thank you" to Chief Fluck.

Motion was made by Councilmember Ariola to receive the Annual Racial Profiling Report as presented.
Motion was seconded by Councilmember Drummond. Motion carried unanimously.

12. Consider approving amendment #1 to task order 29 with HDR Engineering for development review and inspection services related to the Samsung project.

Assistant City Manager, Tom Yantis, explained why the amendment was now needed, regarding the initial task orders with a third party and the other with HDR. Now that the third party is up to speed, The amendment to Task Order 1 allows HDR to begin the plan review and third-party inspections for the Samsung facility.

Motion made by Councilman Garcia to Approve Amendment #1 to Task Order 29 with HDR Engineering for development review and inspection services related to the Samsung project. Motion was seconded by Mayor Pro Tem Anderson. Motion carried unanimously.

13. Update from Chief Baum to review the Emergency Management Plan. Emergency Operations Center, and response regarding the severe winter weather conditions.

Chief Baum made his presentation regarding the Emergency Management Plan for the City of Taylor. He focused on the differences between this winter storm and the February 2021 winter storm. During this winter storm there was ice accumulation which caused down power lines and tree branches. In the 2021 Winter Storm there were power outages, frozen pipes and 8 inches of snow.

Council Comments

Councilman Ariola wanted to know when Oncor would come and provide an update to Council. Mr. LaBorde said there was not a date yet. He proceeded to commend staff, Public Works, and Mr. LaBorde in their efforts to mobilize the clean-up. He also mentioned that this time there was no constant communications like on the 2021 Winger Storm. There were internal meetings and updates on social media.

Mayor Pro Tem Anderson praised the city for partnering with St. James Episcopal Church to provide shelter for those residents that needed a place to stay. He commended Public Works Director Jim Gray, Director of Finance Jeff Wood, and City Manager Brian LaBorde.

Councilman Garcia thanked City Staff, Streets Department, Parks and Rec, Water Department, and Fire Department, Jeff Wood, Jeff Jenkins, and City Manager, Brian LaBorde. He also commended Oncor for bringing in trucks from other parts of the country to assist.

Councilman Drummond thanked staff.

City Manager, Brian LaBorde, provided additional updates like the brush curb side pickup and the Welch site for drop off. In regard to hauling, the city is partnering with Waste Connections, but it is not enough. The city is looking to contract with a third party who has more trucks and more personnel.

Councilman Ariola asked what about those residents that had their brush picked up already, will they come back again? What about those residents that have large piles and the truck's arm can only go so far.

Mr. LaBorde responded that the trucks will come back to make sure everything is picked up. The city will encourage the residents to keep pushing their brush as close to the curb as possible.

Mr. LaBorde also mentioned that there were many entities that stepped in to help. There will be an appreciation luncheon for all those who assisted the city in the near future.

Motion made by Councilman Ariola to Receive the update for the Emergency Management Plan, Emergency Operations Center, and response regarding the severe winter weather conditions. Motion was seconded by Mayor Pro Tem Anderson. Motion carries unanimously.

Mayor Rydell read the Executive Session items and adjourned into closed session at 6:47 pm.

Executive Session I. The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a. Special Events

Executive Session II. The Taylor City Council will conduct a closed executive meeting under Section 551.072 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

b. Justice Center update

14. **Take any action regarding Executive Sessions I and II**
    Mayor Rydell reconvened into open session at 8:07 pm

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 8:07 pm.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Rocio Lopez, Executive Assistant

City of Taylor

Special Called City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
February 22, 2023 at 6:00 p.m.

Mayor Rydell declared a quorum and called the meeting to order at 6:00p.m. with the following present:

Mayor Pro-Tem Gerald Anderson
Council Member Mitch Drummond
Council Member Dwayne Ariola
Mayor Brandt Rydell
Council Member Robert Garcia

Brian LaBorde, City Manager
Jeff Jenkins, Deputy City Manager
Dianna McLean, City Clerk

CITIZEN COMMUNICATION

Cody Kraemer, President of Taylor Professional Fire Fighters Association – spoke in support of the plan.

Jeff Sciarretta – spoke in support of the plan.

REGULAR AGENDA

1. **Receive presentation of Fire Service Master Plan. (Chief Daniel Baum)**
   Chief Baum – introduced Stewart Gary.
   Stewart Gary, Citygate Associates - gave a presentation discussing the findings of the Fire Services Master Plan. This plan is to be used as a guide for future policy and budgetary considerations as it relates to the Taylor Fire Department.

Motion was made by Councilmember Ariola to receive the Fire Service Master Plan as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 6:47p.m.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

City of Taylor
Regular City Council Meeting
Taylor City Hall, Council Chambers, 400 Porter Street
February 23, 2023 at 6:00 p.m.

Mayor Rydell declared a quorum and called the meeting to order at 6:00p.m. with the following present:

Mayor Pro-Tem Gerald Anderson	Brian LaBorde, City Manager
Mayor Brandt Rydell	Jeff Jenkins, Deputy City Manager
Council Member Mitch Drummond	Mark Schroeder, Assistant City Attorney
Council Member Dwayne Ariola	Dianna McLean, City Clerk

Absent: Council Member Robert Garcia

INVOCATION / MOMENT OF REFLECTION

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

Janetta McCoy, 600 Lizzie – asked Council to consider creating and implementing a plan for loss of electricity to residents during inclement weather.

CONSENT AGENDA

1. **Approve minutes from the January 26, 2023, regular City Council meeting.**
2. **Ratify existing Disaster Recovery Expenses.**
3. **Award Bid for backstop netting replacement at Taylor Regional Park Sports Complex**
4. **Consider Approving the Purchase of the Police Department's Public Safety Radio Consolettes from Motorola.**
5. **Receive 2022 annual report for the Taylor Tax Increment Reinvestment Zone #1.**

Motion was made by Councilmember Ariola to approve the consent agenda items as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.

PUBLIC HEARING/ORDINANCES

6. **Hold a public hearing and introduce Ordinance 2023-10 regarding an amendment to the Envision Taylor Comprehensive Plan.**
   Tom Yantis, Assistant City Manager – This is the ordinance introduction of the second amendment to the Envision Taylor Comprehensive Plan. The Planning and Zoning Commission recommend approval of the amendments.

   Mayor Rydell opened the public hearing at 6:07pm.
   Bill Albert – doesn't feel that limited growth sector is understandable and feels it should be removed.
   Mark DeLoach – concerned about clarity of encouraged development in restricted growth area.
   Mayor Rydell closed the public hearing at 6:14pm.

   The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2023-10

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING THE COMPREHENSIVE PLAN; PROVIDING FOR THE AMENDMENT OF THE PLAN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE

First reading. No action was taken.

7. **Hold a public hearing and introduce Ordinance 2023-07 annexing a parcel of land, consisting of approximately 60.48 acres, generally located north of the intersection of County Road 398 and Justin Lane.**
Tom Yantis, Assistant City Manager - property owner, Taylor Heights, LLC, petitioned the City for voluntary annexation and is looking to develop the subject property in addition to adjacent acreage already incorporated into the city limits. The city limit boundary arbitrarily divides the subject property.

Mayor Rydell opened the public hearing at 6:26pm. With no one appearing the public hearing was closed at 6:26pm.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2023-07

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF TAYLOR, WILLIAMSON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT.

First reading. No action was taken.

8. **Hold a public hearing and introduce Ordinance 2023-08 regarding PZ-2022-1544 a request to change the zoning designation from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to Planned Development (PD) with residential and commercial base zones on property described as approximately 78.53 acres of land general located North of the intersection of County Road 398 and Justin Lane.**
Tom Yantis, Assistant City Manager - The applicant has requested to rezone the subject property to a Planned Development (PD) that incorporates a variety of residential types and commercial zones with a range of uses. The Planning and Zoning Commission held a public hearing and unanimously recommend approval of the requests to change approximately 78.53 acres of land from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to

Planned Development (PD) with residential and commercial base zones on property generally located North of the intersection of County Road 398 and Justin Lane.

Mayor Rydell opened the public hearing at 6:39pm.
Terry Burris – concerned about what the evaluations will do to downtown Taylor.
Brian Winkler – feels the City is strangle holding ETJ properties.
Bill Albert – feels the City is granting annexation for new property but isn't taking care of what it has.
Mayor Rydell closed the public hearing at 6:45pm.

The City Attorney read the caption of the ordinance.

ORDINANCE NO. 2023-08

AN ORDINANCE CHANGING THE ZONING ON PROPERTY DESCRIBED AS APPROXIMATELY 78.53 ACRES OF LAND GENERALLY LOCATED NORTH OF THE INTERSECTION OF COUNTY ROAD 398 AND JUSTIN LANE, FROM THE ZONING UPON ANNEXATION OF R-1 (SINGLE FAMILY) AND B-1 (LOCAL BUSINESS) TO PLANNED DEVELOPMENT (PD), PART OF AND OUT OF THE SAMUEL PHARRAS SURVEY, ABSTRACT NO. 496, TAYLOR, WILLIAMSON COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE.

First reading. No action was taken.

9. **Hold a public hearing on the adoption of updated water and wastewater impact fees.**
Tom Yantis, Assistant City Manager – introduced Grady Reed with HDR Engineering who gave a presentation on the update of water and wastewater impact fees. Council appointed a capital improvements advisory committee to review and advise the City Council on the proposed capital improvements to be funded by the impact fees. The committee has completed its review of the water and sewer impact fees and has recommended that City Council begin the adoption process of the updated fees.

Mayor Rydell opened the public hearing at 7:02pm. With no one appearing, the public hearing was closed at 7:02pm.

No action was taken.

10. **Consider introducing Ordinance 2023-09 granting ATMOS Energy a non-exclusive franchise agreement with the City of Taylor.**
Brian LaBorde, City Manager - Atmos is the primary natural gas retail provider in the city and their existing Franchise Agreement is ending. This ordinance would grant a franchise to construct, maintain, and operate pipelines and equipment in the City of Taylor for the transportation, delivery, sale, and distribution of gas in, out of, and through the city for all purposes.

The City Attorney read the caption of the ordinance.

ORDINANCE NO: 2023-09

AN ORDINANCE GRANTING TO ATMOS ENERGY CORPORATION, A TEXAS AND VIRGINIA CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF TAYLOR, WILLIAMSON COUNTY, TEXAS, FOR THE TRANSPORTATION, DELIVERY, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH SAID CITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE PUBLIC RIGHTS-OF-WAY; AND PROVIDING THAT SUCH FEE SHALL BE IN LIEU OF OTHER FEES AND CHARGES, EXCEPTING AD VALOREM TAXES; AND REPEALING ALL PREVIOUS GAS FRANCHISE ORDINANCES.

First reading. No action was taken.

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

11. **Consider and approve changes to Personnel Policy Manual.**
LaShon Gros, Human Resources Director – gave a presentation on proposed changes to the City of Taylor Personnel Policy Manual. With Council approval, changes will become effective March 1, 2023.

Motion was made by Councilmember Drummond to approve the Personnel Policy Manual changes as presented. Motion was seconded by Mayor Pro-Tem Anderson. Motion carried unanimously.

12. **Request to condense the footprint for the May 6, 2023 Blackland Prairie Days Festival by closing only 2 City-controlled streets and allowing for the Sale and Consumption of Alcohol in Heritage Square**
Jan Harris, Main Street Manager - The Main Street Advisory Board (MSAB) requests permission to condense the footprint of the 2023 Blackland Prairie Days Festival with the goal of injecting greater vitality into this ongoing special event. Staff requests permission to close East 5th Street between North Main Street and Washburn Street and East 4th Street (HWY 79) between Porter Street and North Main Street starting at 6 am on Saturday, May 6, 2023 and reopening the streets by 6 pm on that same day. Staff also requested Council allow the sale and consumption of alcoholic beverages in Heritage Square and throughout the festival's footprint during the event.

Motion was made by Mayor Pro-Tem Anderson to condense the footprint for the May 6, 2023 Blackland Prairie Days Festival by closing only 2 City controlled streets, and allowing for the Sale and Consumption of Alcohol in Heritage Square during the event. Motion was seconded by Councilmember Drummond. Motion carried unanimously.

Mayor Rydell read the Executive Session items and adjourned into closed session at 7:32pm.

Executive Session I. The Taylor City Council will conduct a closed executive session under 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee.

a. Municipal Court Judge evaluation

Executive Session II The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

a. ETJ release petition from Avula Holdings. LLC (Tom Yantis)

13. **Reconvene into open session and take any action.**
Mayor Rydell reconvened into open session at 8:28pm. No action was taken.

ADJOURN

With no further business Mayor Rydell declared the meeting adjourned at 8:28p.m.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR	
☐	Streets/Infrastructure
☐	Quality of Life
☒	Economic Vitality

Agenda Item #: 2

Agenda Title: **Concur with Preliminary Financials for January 2023**

Council Action to be taken: Approve by Consent

Department Submitted: Finance Department

Staff Contact: Jeffrey Wood, Chief Financial Officer

1. PURPOSE/DESCRIPTION

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. This report is intended to satisfy the Charter requirement.

2. STAFF ANALYSIS/BACKGROUND / PRIOR COUNCIL ACTIONS

Council has approved previous monthly financial reports by consent.

The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of January 31, 2023:

General Fund:

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development.

- Revenues in the General Fund are up by $4,881,010 or 53% over last year's fiscal year-to-date. The majority of revenue collected in January was received through property tax and sales tax. Revenues YTD are 56% of the budgeted amount.

- Property tax collections amount to $7,104,354 through January. The amount collected represents approximately 80% of budgeted property tax revenues. The timing of individual tax payments can vary year-over-year so comparisons to previous years should keep such fluctuations in mind.

- The City's portion of the sales tax collections is $4,252,281 through January, up by $2,791,110 or 191% when compared to this same time last year. The payment received in January represents sales that occurred in November. January revenues ended up significantly higher than the previous year and more than budgeted.

- Expenditures in the General Fund are higher by $564,013 or 10% compared to last year's expenses fiscal year-to-date. Expenditures of 25% of budget are at a normal amount.

- It should be noted when reviewing the level of revenues over expenditures that the vast majority of budgeted revenues are received in the first half of the year, while expenditures are dispersed more evenly throughout the year. It is common to show a significant budget surplus at mid-year that will regularly decrease over the last six months.

Special Revenue Funds;

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds.

- The TIF Fund receives the annual transfer from the City and the County for the captured taxes collected in the district around April of each year. The only revenue reported for January was interest earned. The expenditures budgeted for this fiscal year are related to the debt service payments, fire suppression grants and façade grants.

- Hotel Occupancy Tax collections from the lodging providers are recorded monthly, but the 380 Agreement payment is distributed quarterly. The timing of the 380 Agreement payment can skew the monthly report and result in the fund being reflected in a more positive position than is actually the case.

  Hotel Occupancy Tax collections are reported at $108,047 fiscal year-to-date, of which $24,322 was collected in January. January's collection was $6,161 more than January 2022, and fiscal year-to-date HOT collections are $25,437 (31%) more than FY 2021-22.

  Expenditures consist of a pass through to the Chamber, but will also include expenditures for our marketing agreement, 380 Agreement, and a transfer to the Main Street Fund to be used for advertising.

- Main Street revenues reported during the year are from sales and other fund-raising activities. Expenditures are for rental assistance, advertising, city sponsored events and façade grants.

- Municipal Court Special Revenues total $3,758 which is 30% of budget. Expenditures from this fund are for security work and technology at the Municipal Court.

- Library Donation Fund reflects revenues generated from interest income and donations.

- Transportation User Fee (TUF) Fund – User fees collected in January are reported at $71,232. Expenditures are associated with wage and benefit costs, engineering costs, equipment costs and the cost of materials for street maintenance.

- Municipal Drainage Utility System (MDUS) Fund – Drainage fees collected in January are reported at $43,571. Expenditures are related to wage and benefit costs, engineering costs, and equipment costs.

Enterprise Funds:

The City maintains several Enterprise funds, which are used to account for operations that are more reflective of business-type activities. All activities associated with providing such services are accounted for in these funds. Enterprise funds are primarily funded by user charges and fees.

Sanitation Fund

- Revenues from franchise fees and user charges for services are reported at $751,985. The City contracts its solid waste collection service and expenditures represent the payment to the City's solid waste provider. Year-to-date cost for solid waste collection services is $512,354.

Utility Fund

- Revenues through January totaled $4,161,969, which includes $4,105,294 in charges for service. User charges are up $1,090,181 compared to the same period last year. Expenditures fiscal year-to-date total $3,342,438 compared to $2,939,667 a year ago. Year-to-year comparisons in the Utility Fund reflect differences in billing and usage, and such differences can be caused by several factors that can vary throughout the year. This should be kept in mind when comparing individual time periods.

- The Utility Fund is operating at an acceptable level when compared to budgeted amounts for this period of the fiscal year.

Airport Fund

- Revenues consist of airport hangar rental, sale of fuel and interest income. Hangar rental is reported at $95,186 and revenues from fuel sales are $81,865.

- The Airport Fund is operating within budget with expenditures exceeding revenues by $2,447.

Cemetery Fund

- Revenues are reported at $81,102 and are 26% of budgeted amounts. Revenues are dependent on the number of lots sold and graves dug, and both of these sources can be variable.

- Expenditures of $107,989 represent 23% of budgeted amounts.

- Expenditures exceed revenues by $26,887, but this amount excludes any interfund administrative fee transfer.

Other Funds:

- Roadway Impact Fund – There was $318 in revenues collected in January. There are no budgeted expenditures in this fund for FY 2023.

- Utility Impact Fund – There was $1,770 in revenues collected in January. Expenditures are budgeted for improvements to the sewer lift station located near the airport.

Internal Service Funds:

Internal Service Funds are an accounting device used to accumulate and allocate costs internally amoung the City's various functions. The City uses internal service funds to account for the maintenance and purchase of equipment.

- The Fleet Operating Fund charges rental fees and replacement fees to the various City departments and these fees are used to off-set the expenditures for repairs and maintenance to the City's vehicles. This same concept is applied to the Fleet Replacement Fund for the purpose of purchasing vehicles.

- Expenditures in the Fleet Operating Fund are operating as anticipated.

- The Fleet Replacement Fund reflects expenditures that includes capital lease payments for purchases are made either monthly, quarterly or annually throughout the year. Expenditures also reflect cash purchases for equipment and vehicles made on behalf of the other funds.

Monthly Investment Report

- Included this month is the Monthly Investment Report from our investment consultant and covers the period of January 1 – January 31. This report reflects the coordinated efforts of City staff and Meeder (Patterson & Associates) to manage the City funds that are not immediately needed for operational purposes. The report shows the average yield obtained on the City's funds was 4.06% during the reporting period. The portfolio remains heavily invested in our liquid, pooled accounts that are advantageous with the current inverted yield curve. We continue to monitor the interest rate environment and will make adjustments to the portfolio's maturity as needed.

3. PROS and CONS

PROS	CONS
• Monthly financial reports provide Council with a snapshot of each fund along with a summary of the financial activity that occurred during the month. • Updated financial information can assist Council with their decision-making process.	

4. RECOMMENDATION

Concur with the preliminary monthly financial report by consent.

5. FUNDING SOURCE

N/A

6. TIMELINE

Immediate consideration

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

2a. Monthly Financial Report for January 2023:

- **Attachment A:** Preliminary summaries of the total amounts of revenues and expenditures year-to-date.
- **Attachment B:** Preliminary financial summaries for the governmental and proprietary funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenues and expenditures categories.
- **Attachment C:** Checks issued during the month.
- **Attachment D:** Balance sheets for each of the governmental and proprietary funds.
- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Monthly Investment Report Issued by Meeder (Patterson & Assoc.)

Monthly Finance Report as of :

January 2023

City of Taylor
400 Porter Street
Taylor, TX 76574

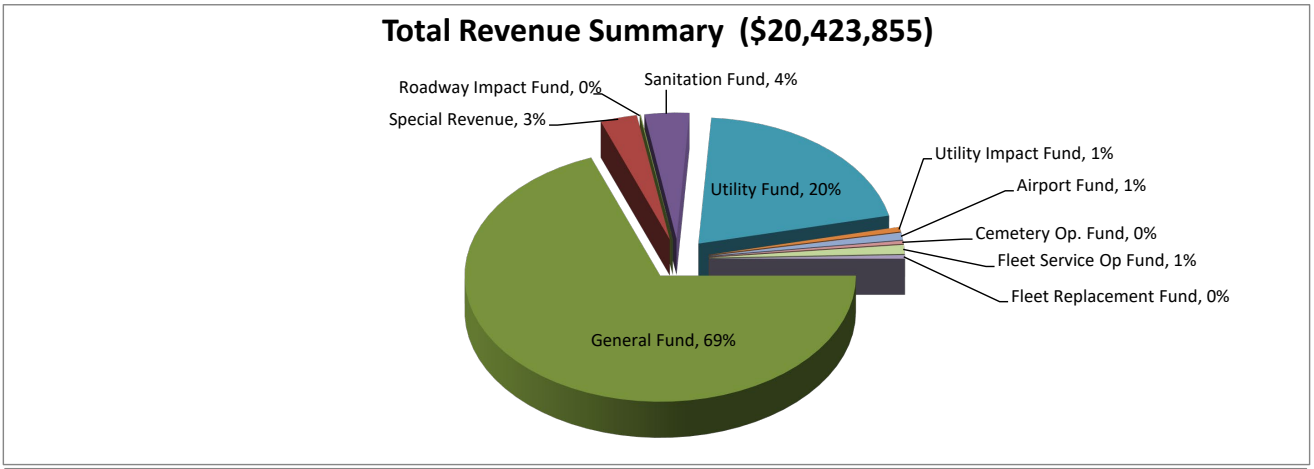
Attachment A

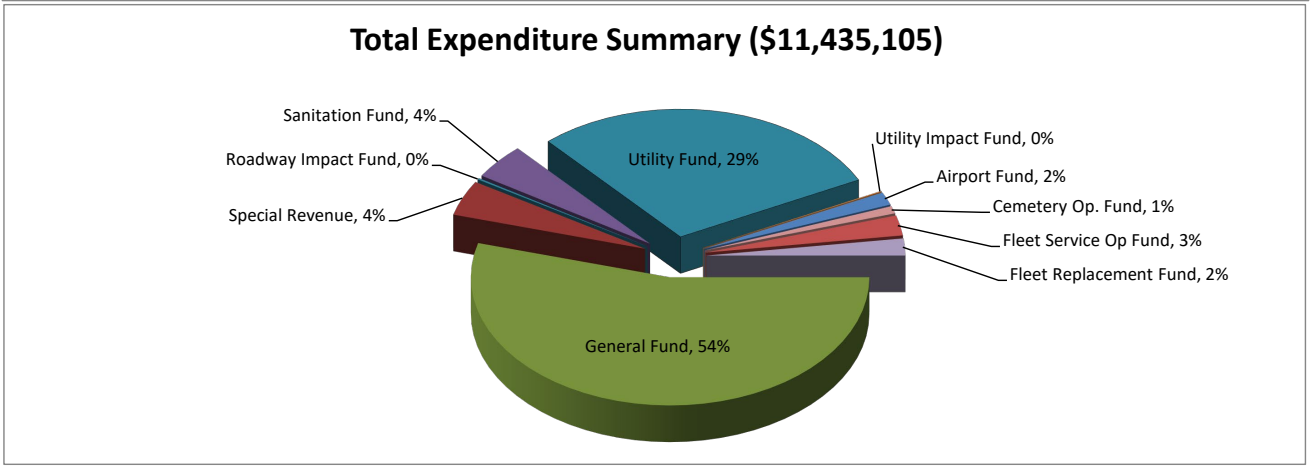
Financial Summary

Summary Revenue/Expenditures

Preliminary Year-to-Date as of January 31, 2023

	Revenue			Expenditures			
	Annual Budget	Actual Y-T-D	% of Budget	Annual Budget	Actual Y-T-D	% of Budget	Surplus/Deficit
General Fund	$ 25,314,882	$ 14,143,107	56%	$ 25,359,497	$ 6,210,043	24%	$ 7,933,064
Special Revenue Funds							
- Tax Increment Fund (TIF) #2	$ 219,000	$ -	0%	$ 217,000	$ -	0%	$ -
- Tax Increment Fund (TIF) #1	625,500	$ 2,983	0%	439,382	$ 92,925	21%	(89,942)
- Hotel/Motel Tax	245,000	$ 108,047	44%	243,250	$ 131,070	54%	(23,023)
- Main St. Revenue	156,825	$ 43,699	28%	156,825	$ 43,362	28%	337
- Municipal Court Sec/Tech	12,550	$ 3,758	30%	11,942	$ 2,427	20%	1,332
- Library Grants/Donations	600	$ 3,597	599%	-	$ -	0%	3,597
- Transportation Fund (TUF)	850,500	$ 284,100	33%	847,351	$ 137,865	16%	146,235
- MDUS	523,500	$ 175,286	33%	517,575	$ 101,253	20%	74,033
Special Rev Funds Total	**$ 2,633,475**	**$ 621,471**	**24%**	**$ 2,433,325**	**$ 508,902**	**21%**	**$ 112,568**
Enterprise Funds							
- Sanitation Fund	$ 2,055,000	$ 751,985	37%	$ 2,045,200	$ 512,354	25%	$ 239,631
- Utility Fund	13,316,153	$ 4,161,969	31%	13,278,580	$ 3,342,438	25%	819,530
- Airport Fund	605,200	$ 189,415	31%	604,462	$ 186,969	31%	2,447
- Cemetery Op. Fund	309,965	$ 81,102	26%	468,715	$ 107,989	23%	(26,887)
Roadway Impact Fund	$ 80,000	$ 16,488	21%	$ -	$ 20,534	0%	$ (4,046)
Utility Impact Fund	$ 475,000	$ 123,915	26%	$ 245,000	$ 9,583	4%	$ 114,332
Fleet Service Operating Fund	$ 920,586	$ 236,106	26%	$ 826,901	$ 290,455	35%	$ (54,349)
Fleet Replacement Fund	$ 1,422,764	$ 98,297	7%	$ 1,425,404	$ 245,837	17%	$ (147,540)
Total	**$ 47,133,025**	**$ 20,423,855**	**43%**	**$ 46,687,084**	**$ 11,435,105**	**24%**	**$ 8,988,750**





Attachment B

Financial Statements by Fund

General Fund
Tax Increment Financing Funds
Hotel Occupancy Tax Fund
Main Street Fund
Municipal Court Special Fee Fund
Library Grant/Donations Fund
Roadway Impact Fee Fund
Transportation User Fee Fund
Municipal Drainage Utility System Fund
Sanitation Fund
Public Utilities Fund
Utility Impact Fund
Airport Fund
Cemetery Operating Fund
Fleet Services Operating Fund
Fleet Replacement Fund

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	21,144,000.00	3,828,348.05	11,793,629.26	55.78	0.00	9,350,370.74
320-PERMITS AND LICENSES	932,800.00	25,623.50	796,241.37	85.36	0.00	136,558.63
330-INTERGOVERNMENTAL REV	367,500.00	244,013.86	401,645.54	109.29	0.00	(34,145.54)
340-CHARGES FOR SERVICES	527,300.00	54,107.46	209,649.61	39.76	0.00	317,650.39
410-FINES AND FORFEITURES	184,500.00	12,233.57	41,755.43	22.63	0.00	142,744.57
420-ASSESSMENTS	15,000.00	107.04	2,165.28	14.44	0.00	12,834.72
430-USE OF MONEY AND PROP	128,000.00	81,452.89	222,479.19	173.81	0.00	(94,479.19)
440-DONATIONS FROM PRIVAT	13,500.00	513.00	23,748.17	175.91	0.00	(10,248.17)
450-INTERFUND OPERATING T	2,002,282.00	15,499.88	646,366.95	32.28	0.00	1,355,915.05
460-PROCEEDS GEN FIXED AS	0.00	0.00	5,426.00	0.00	0.00	(5,426.00)
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	25,314,882.00	4,261,899.25	14,143,106.80	55.87	0.00	11,171,775.20
EXPENDITURE SUMMARY						
500-CITY COUNCIL	315,995.00	24,941.33	79,616.52	74.89	157,029.77	79,348.71
501-CITY MANAGEMENT	628,308.00	47,821.28	183,143.21	29.70	3,450.00	441,714.79
503-PUBLIC INFORMATION	209,170.00	40,394.19	95,980.80	73.78	58,350.00	54,839.20
504-HUMAN RESOURCES	301,350.00	18,371.65	94,641.09	31.41	0.00	206,708.91
505-CITY CLERK	196,351.00	17,354.19	62,398.28	31.78	0.00	133,952.72
512-FINANCIAL SERVICES	866,870.00	59,921.40	298,572.59	46.41	103,704.25	464,593.16
516-MUNICIPAL COURT	412,885.00	31,613.98	111,383.52	38.31	46,802.72	254,698.76
522-DEVELOPMENT SERVICES	2,114,859.00	180,260.97	564,783.45	60.12	706,574.08	843,501.47
524-MAIN STREET PROGRAM	112,128.00	8,138.12	33,361.61	29.75	0.00	78,766.39
527-MOODY MUSEUM	10,050.00	564.50	1,978.99	19.69	0.00	8,071.01
532-PUBLIC LIBRARY	610,002.00	39,088.99	174,747.36	33.13	27,360.68	407,893.96
542-FIRE SUPPRESSION/EMER	3,906,516.00	259,266.47	1,099,680.61	28.46	12,281.47	2,794,553.92
552-POLICE FIELD SERVICES	4,974,803.00	415,430.62	1,548,686.60	35.33	208,983.98	3,217,132.42
558-ANIMAL CONTROL SECTIO	298,300.00	19,610.03	83,140.32	39.25	33,956.86	181,202.82
563-STREET & GROUND MAIN	3,364,767.00	181,693.43	670,748.20	26.93	235,320.34	2,458,698.46
565-PARKS & RECREATION	1,816,341.00	80,782.61	266,026.80	15.03	6,924.90	1,543,389.30
566-INTERNAL SVCS/BLDG	1,097,160.00	38,409.21	175,645.17	18.46	26,840.25	894,674.58
573-ENGINEERING & INSPECT	350,000.00	91,261.68	174,594.64	52.97	10,802.05	164,603.31
575-INTERNAL SVC/IT DEPT	245,747.00	19,258.15	89,850.86	88.89	128,599.50	27,296.64
592-NON-DEPARTMENTAL	3,527,895.00	80,815.30	401,061.91	22.68	399,030.10	2,727,802.99
*** TOTAL EXPENDITURES ***	25,359,497.00	1,654,998.10	6,210,042.53	33.03	2,166,010.95	16,983,443.52
*** TOTAL PROFIT / (LOSS) ***	(44,615.00)	2,606,901.15	7,933,064.27	926.27-	(2,166,010.95)	(5,811,668.32)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

119-TIF (TAX INCREMENT FUND)
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	425,000.00	0.00	0.00	0.00	0.00	425,000.00
330-INTERGOVERNMENTAL REV	200,000.00	0.00	0.00	0.00	0.00	200,000.00
430-USE OF MONEY AND PROP	500.00	867.63	2,982.71	596.54	0.00	(2,482.71)
*** TOTAL REVENUES ***	625,500.00	867.63	2,982.71	0.48	0.00	622,517.29
EXPENDITURE SUMMARY						
520-TIF EXPENSES	439,382.00	0.00	92,925.00	22.74	7,000.00	339,457.00
*** TOTAL EXPENDITURES ***	439,382.00	0.00	92,925.00	22.74	7,000.00	339,457.00
*** TOTAL PROFIT / (LOSS) ***	186,118.00	867.63	(89,942.29)	52.09-	(7,000.00)	283,060.29

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

120-HOTEL/MOTEL FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	245,000.00	24,321.58	108,047.35	44.10	0.00	136,952.65
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	245,000.00	24,321.58	108,047.35	44.10	0.00	136,952.65
EXPENDITURE SUMMARY						
612-HOTEL/MOTEL TAX	243,250.00	62,647.65	131,069.95	75.59	52,800.00	59,380.05
*** TOTAL EXPENDITURES ***	243,250.00	62,647.65	131,069.95	75.59	52,800.00	59,380.05
*** TOTAL PROFIT / (LOSS) ***	1,750.00	(38,326.07)	(23,022.60)	332.72-	(52,800.00)	77,572.60

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

123-MAIN STREET REVENUE FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	60,625.00	0.00	0.00	0.00	0.00	60,625.00
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
440-DONATIONS FROM PRIVAT	46,600.00	2,095.00	31,299.00	67.17	0.00	15,301.00
450-INTERFUND OPERATING T	49,600.00	0.00	12,400.00	25.00	0.00	37,200.00
*** TOTAL REVENUES ***	156,825.00	2,095.00	43,699.00	27.86	0.00	113,126.00
EXPENDITURE SUMMARY						
615-CONTRIBUTE TO CIVIC P	156,825.00	4,248.18	43,362.07	38.87	17,600.00	95,862.93
*** TOTAL EXPENDITURES ***	156,825.00	4,248.18	43,362.07	38.87	17,600.00	95,862.93
*** TOTAL PROFIT / (LOSS) ***	0.00	(2,153.18)	336.93	0.00	(17,600.00)	17,263.07

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

125-MUNICIPAL CRT SPECIAL FEE
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
410-FINES AND FORFEITURES	12,550.00	1,040.61	3,758.32	29.95	0.00	8,791.68
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	12,550.00	1,040.61	3,758.32	29.95	0.00	8,791.68
EXPENDITURE SUMMARY						
625-MUNICIPAL COURT BLDG	9,642.00	0.00	0.00	0.00	0.00	9,642.00
626-MUNICIPAL CRT TECHNO	2,300.00	0.00	2,426.60	105.50	0.00	(126.60)
627-MUN COURT JUDICIAL	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	11,942.00	0.00	2,426.60	20.32	0.00	9,515.40
*** TOTAL PROFIT / (LOSS) ***	608.00	1,040.61	1,331.72	219.03	0.00	(723.72)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

129-LIBRARY GRANT/DONATION
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	400.00	1,037.11	3,526.98	881.75	0.00	(3,126.98)
440-DONATIONS FROM PRIVAT	200.00	0.00	69.95	34.98	0.00	130.05
*** TOTAL REVENUES ***	600.00	1,037.11	3,596.93	599.49	0.00	(2,996.93)
EXPENDITURE SUMMARY						
624-LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL PROFIT / (LOSS) ***	600.00	1,037.11	3,596.93	599.49	0.00	(2,996.93)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

200-ROADWAY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
420-ASSESSMENTS	80,000.00	318.00	16,488.00	20.61	0.00	63,512.00
*** TOTAL REVENUES ***	80,000.00	318.00	16,488.00	20.61	0.00	63,512.00
EXPENDITURE SUMMARY						
631-ROADWAY IMPACT FEE	0.00	0.00	20,534.32	0.00	0.00	(20,534.32)
*** TOTAL EXPENDITURES ***	0.00	0.00	20,534.32	0.00	0.00	(20,534.32)
*** TOTAL PROFIT / (LOSS) ***	80,000.00	318.00	(4,046.32)	5.06-	0.00	84,046.32

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

210-TRANSPORTATION FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	850,000.00	71,232.58	284,100.00	33.42	0.00	565,900.00
430-USE OF MONEY AND PROP	500.00	0.00	0.00	0.00	0.00	500.00
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	850,500.00	71,232.58	284,100.00	33.40	0.00	566,400.00
EXPENDITURE SUMMARY						
632-TRANSPORTATION	847,351.00	55,774.04	137,865.38	54.22	321,595.51	387,890.11
*** TOTAL EXPENDITURES ***	847,351.00	55,774.04	137,865.38	54.22	321,595.51	387,890.11
*** TOTAL PROFIT / (LOSS) ***	3,149.00	15,458.54	146,234.62	568.78-	(321,595.51)	178,509.89

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

300-MUNICIPAL DRAINAGE UTILIT
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	523,500.00	43,891.36	175,286.33	33.48	0.00	348,213.67
430-USE OF MONEY AND PROP	0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS	0.00	0.00	0.00	0.00	0.00	0.00
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	523,500.00	43,891.36	175,286.33	33.48	0.00	348,213.67
EXPENDITURE SUMMARY						
750-MUNICIPAL DRAINAGE	517,575.00	18,343.85	101,253.40	24.78	26,976.00	389,345.60
*** TOTAL EXPENDITURES ***	517,575.00	18,343.85	101,253.40	24.78	26,976.00	389,345.60
*** TOTAL PROFIT / (LOSS) ***	5,925.00	25,547.51	74,032.93	794.21	(26,976.00)	(41,131.93)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

320-SANITATION FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
310-TAXES	180,000.00	48,230.92	118,878.61	66.04	0.00	61,121.39
340-CHARGES FOR SERVICES	1,875,000.00	160,275.09	633,106.67	33.77	0.00	1,241,893.33
*** TOTAL REVENUES ***	2,055,000.00	208,506.01	751,985.28	36.59	0.00	1,303,014.72
EXPENDITURE SUMMARY						
721-SANITATION/GARBAGE	2,045,200.00	(39.32)	512,354.32	25.05	0.00	1,532,845.68
*** TOTAL EXPENDITURES ***	2,045,200.00	(39.32)	512,354.32	25.05	0.00	1,532,845.68
*** TOTAL PROFIT / (LOSS) ***	9,800.00	208,545.33	239,630.96	445.21	0.00	(229,830.96)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

340-PUBLIC UTILITIES FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
320-PERMITS AND LICENSES	500.00	100.00	100.00	20.00	0.00	400.00
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	12,905,500.00	1,000,901.83	4,105,294.35	31.81	0.00	8,800,205.65
420-ASSESSMENTS	107,000.00	275.00	8,983.18	8.40	0.00	98,016.82
430-USE OF MONEY AND PROP	98,500.00	14,571.22	46,114.85	46.82	0.00	52,385.15
450-INTERFUND OPERATING T	202,653.00	0.00	0.00	0.00	0.00	202,653.00
460-PROCEEDS GEN FIXED AS	2,000.00	358.56	1,476.40	73.82	0.00	523.60
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	13,316,153.00	1,016,206.61	4,161,968.78	31.26	0.00	9,154,184.22
EXPENDITURE SUMMARY						
701-UTILITIES ADMINISTRAT	523,888.00	42,261.64	184,891.46	44.73	49,427.59	289,568.95
706-WASTEWATER TREATMENT	1,045,327.00	64,853.70	265,698.05	30.72	55,469.12	724,159.83
708-UTILITY DISTRIBUTION/	2,440,309.00	214,555.63	634,941.94	31.79	140,890.94	1,664,476.12
709-UTILITIES NON-DEPARTM	9,269,056.00	263,795.83	2,256,906.86	25.46	102,624.50	6,909,524.64
*** TOTAL EXPENDITURES ***	13,278,580.00	585,466.80	3,342,438.31	27.80	348,412.15	9,587,729.54
*** TOTAL PROFIT / (LOSS) ***	37,573.00	430,739.81	819,530.47	253.87	(348,412.15)	(433,545.32)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

345-UTILITY IMPACT FEE FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	475,000.00	1,770.00	121,770.00	25.64	0.00	353,230.00
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	0.00	2,145.00	0.00	0.00	(2,145.00)
*** TOTAL REVENUES ***	475,000.00	1,770.00	123,915.00	26.09	0.00	351,085.00
EXPENDITURE SUMMARY						
592-NON-DEPARTMENTAL	245,000.00	8,111.08	9,583.12	49.33	111,265.88	124,151.00
*** TOTAL EXPENDITURES ***	245,000.00	8,111.08	9,583.12	49.33	111,265.88	124,151.00
*** TOTAL PROFIT / (LOSS) ***	230,000.00	(6,341.08)	114,331.88	1.33	(111,265.88)	226,934.00

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

350-AIRPORT FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
320-PERMITS AND LICENSES	0.00	0.00	0.00	0.00	0.00	0.00
330-INTERGOVERNMENTAL REV	10,000.00	0.00	0.00	0.00	0.00	10,000.00
340-CHARGES FOR SERVICES	594,000.00	41,349.00	177,603.98	29.90	0.00	416,396.02
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	1,200.00	3,435.78	11,811.42	984.29	0.00	(10,611.42)
440-DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	605,200.00	44,784.78	189,415.40	31.30	0.00	415,784.60
EXPENDITURE SUMMARY						
732-AIRPORT OPERATIONS DE	604,462.00	37,808.94	186,968.73	58.29	165,390.14	252,103.13
*** TOTAL EXPENDITURES ***	604,462.00	37,808.94	186,968.73	58.29	165,390.14	252,103.13
*** TOTAL PROFIT / (LOSS) ***	738.00	6,975.84	2,446.67	79.06-	(165,390.14)	163,681.47

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

370-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	181,500.00	6,036.00	48,457.00	26.70	0.00	133,043.00
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	1,500.00	96.00	1,421.00	94.73	0.00	79.00
440-DONATIONS FROM PRIVAT	0.00	0.00	0.00	0.00	0.00	0.00
450-INTERFUND OPERATING T	41,965.00	0.00	9.90	0.02	0.00	41,955.10
460-PROCEEDS GEN FIXED AS	85,000.00	5,220.00	31,213.80	36.72	0.00	53,786.20
*** TOTAL REVENUES ***	309,965.00	11,352.00	81,101.70	26.16	0.00	228,863.30
EXPENDITURE SUMMARY						
761-CEMETERY OPERATING DE	468,715.00	50,372.42	107,988.75	36.04	60,950.00	299,776.25
*** TOTAL EXPENDITURES ***	468,715.00	50,372.42	107,988.75	36.04	60,950.00	299,776.25
*** TOTAL PROFIT / (LOSS) ***	(158,750.00)	(39,020.42)	(26,887.05)	55.33	(60,950.00)	(70,912.95)

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

382-FLEET SERVICES OPERATING
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
340-CHARGES FOR SERVICES	910,784.00	0.00	227,714.50	25.00	0.00	683,069.50
420-ASSESSMENTS	9,802.00	906.68	8,302.49	84.70	0.00	1,499.51
430-USE OF MONEY AND PROP	0.00	0.00	89.25	0.00	0.00	(89.25)
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	920,586.00	906.68	236,106.24	25.65	0.00	684,479.76
EXPENDITURE SUMMARY						
517-FlEET SERVICES	826,901.00	78,691.28	290,455.27	36.52	11,488.11	524,957.62
*** TOTAL EXPENDITURES ***	826,901.00	78,691.28	290,455.27	36.52	11,488.11	524,957.62
*** TOTAL PROFIT / (LOSS) ***	93,685.00	(77,784.60)	(54,349.03)	70.28-	(11,488.11)	159,522.14

FINANCIAL STATEMENT
AS OF: JANUARY 31ST, 2023

384-FLEET REPLACEMENT FUND
FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
330-INTERGOVERNMENTAL REV	0.00	0.00	0.00	0.00	0.00	0.00
340-CHARGES FOR SERVICES	1,442,764.00	0.00	91,978.75	6.38	0.00	1,350,785.25
420-ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
430-USE OF MONEY AND PROP	0.00	799.19	2,717.99	0.00	0.00	(2,717.99)
450-INTERFUND OPERATING T	0.00	0.00	0.00	0.00	0.00	0.00
460-PROCEEDS GEN FIXED AS	0.00	0.00	3,600.50	0.00	0.00	(3,600.50)
470-PROCEEDS GEN LONG TER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	1,442,764.00	799.19	98,297.24	6.81	0.00	1,344,466.76
EXPENDITURE SUMMARY						
518-EQUIPMENT REPLACEMENT	1,425,404.00	151,312.15	245,837.45	91.27	1,055,140.49	124,426.06
*** TOTAL EXPENDITURES ***	1,425,404.00	151,312.15	245,837.45	91.27	1,055,140.49	124,426.06
*** TOTAL PROFIT / (LOSS) ***	17,360.00	(150,512.96)	(147,540.21)	927.88-	(1,055,140.49)	1,220,040.70

Attachment C

Council Report

Checks Posted in January 2023

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC NOV 2022 INVOICE	1,626.24
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	2,436.23
		MISCELLANEOUS CHRIS KNIGHT	CHRIS KNIGHT:DEPOSIT REFUN	200.00
		JACQUELINE RIVERS	JACQUELINE RIVERS:DEPOSIT	300.00
		ALEXANDRIA SALAZAR	ALEXANDRIA SALAZAR:DEPOSIT	200.00
		MADISON RALL	MADISON RALL:DEPOSIT REFUN	75.00
		JULIE RYDELL	JULIE RYDELL:DEPOSIT REFUN	200.00
		PRISCILLA OLIVAREZ	PRISCILLA OLIVAREZ:DEPOSIT	200.00
		RITA HERNANDEZ	RITA HERNANDEZ:DEPOSIT REF	200.00
		McCREARY, VESELKA, BRAGG & ALLEN PC	CC FEES-DECEMBER 2022	880.69
		OMNIBASE SERVICES OF TEXAS LP	4TH QRT OMNI FEE:OCT-DEC 2	112.63
		NATIONWIDE RETIREMENT SOLUTIONS	457B DEF COMP PLAN	2,681.00
			457B DEF COMP PLAN ROTH	135.00
			457B DEF COMP PLAN	2,736.00
			457B DEF COMP PLAN ROTH	135.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL OCT.2022	114.65
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	18,131.25
			WHAT RETIREES PAY	1,513.74
			S&W INVOICE 2023	18,131.25
			WHAT RETIREES PAY	1,513.74
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	52,962.60
			DECEMBER 2022 CONTRIBUTION	4,030.76
		UNITED WAY FOR GREATER AUSTIN	UNITED WAY CONTRIBUTIONS	5.00
			UNITED WAY CONTRIBUTIONS	5.00
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	1,053.37
		WEX HEALTH, INC. DBA: WEX	38705 FSA	854.39
			38705 FSA	854.39
		TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI	ACCT #2091015 TAYLOR FF AS	558.00
			ACCT #2091015 TAYLOR FF AS	558.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	237.16
		INTERNATIONAL CITY MANAGEMENT ASSOC RE	PLAN ID 307325-CONTRIBUTOR	2,045.69
			PLAN ID 307325-ROTH	545.00
			PLAN ID 307325-CONTRIBUTOR	2,045.69
			PLAN ID 307325-ROTH	545.00
		LIBERTY NATIONAL LIFE INSURANCE	GLOBE LIFE JAN. 2023	651.28
			TOTAL:	118,473.75
CITY COUNCIL	GENERAL FUND	WILLIAMSON COUNTY CRISIS CENTER	FY 22/23 ANNUAL CONTRIBUTI	10,000.00
		LLOYD GOSSELINK ROCHELLE & TOWNSEND, P	CENTRIC FRANCHISE AGREEMEN	715.00
			ONCOR FRANCHISE AGMT	324.00
			ATMOS FRANCHISE AGMT	81.00
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	695.50
		VERIZON WIRELESS	CELL PHONE	175.90
		UNIVERSE TECHNICAL TRANSLATION INC	SPANISH TRANSLATION ELECTI	109.20
		HEJL & SCHROEDER, P.C.	LEGAL SERVICES	9,922.82
			TOTAL:	22,023.42
CITY MANAGEMENT	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	69.93
		LINCOLN	LTD 2023 INV.	78.00
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,892.97
			S&W INVOICE 2023	1,892.97
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	516.66
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	4,587.22
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	85.79
		VERIZON WIRELESS	CELL PHONE	144.75

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	46.07
		LOPEZ, ROCIO	EMPLOYEE APPRECIATION/CUPC	50.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	11.88
			TOTAL:	9,396.32
PUBLIC INFORMATION	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	LEAD TALOR/BINDERS, NAMETA	155.03
			COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	23.31
		CIVIC PLUS	WEBSITE RECURRING ANNUAL	17,239.84
		LINCOLN	LTD 2023 INV.	15.62
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	630.99
			S&W INVOICE 2023	630.99
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	79.49
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	620.76
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	14.46
		VERIZON WIRELESS	CELL PHONE	70.36
		OSBORNE, STACEY FORD	PIO SERVICES FY2022/2023	4,968.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	3.96
		DAVID MARGULIES & ASSOCIATES	PUBLIC RELATIONS SERVICES	3,500.00
		MONSIDO, LLC	MONSIDO-WEBSITE ACCESSIBIL	408.34
			TOTAL:	28,381.23
HUMAN RESOURCES	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	46.62
		LINCOLN	LTD 2023 INV.	42.30
		LANGUAGE TESTING INTERNATIONAL	SPANISH TEST/FRANCO MOLINA	63.00
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	630.99
			S&W INVOICE 2023	630.99
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	183.81
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,753.63
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	38.86
		VERIZON WIRELESS	CELL PHONE	48.25
		TEXAS SOCIAL SECURITY PROGRAM	ERS ANNUAL FEE	35.00
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	46.07
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	7.92
			TOTAL:	3,547.52
CITY CLERK	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	46.62
		LINCOLN	LTD 2023 INV.	32.67
		ODP BUSINESS SOLUTIONS, LLC	OFFICE FILE, DRAWER, SHEL	1,634.99
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,261.98
			S&W INVOICE 2023	1,261.98
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	149.04
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,243.59
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	30.33
		VERIZON WIRELESS	CELL PHONE	35.18
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	46.07
		STERICYCLE, INC. DBA: SHRED-IT	SHREDDING SERVICES	910.36
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	7.92
			TOTAL:	6,680.81
FINANCIAL SERVICES	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.07
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	163.17
		LINCOLN	LTD 2023 INV.	109.79
		MEEDER PUBLIC FUNDS, INC. DBA:	INVESTMENT SERVICES	2,000.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	2,523.96
			TERM HENKES FAMILY	1,479.63-
			ADD HENKES CHILDREN	921.58
			S&W INVOICE 2023	2,523.96
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	566.34
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	5,107.66
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	108.32
		VERIZON WIRELESS	CELL PHONE	83.43
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	XPHASER 4622	46.95
			EQUIPMENT	46.06
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	19.80
			TOTAL:	12,761.46
MUNICIPAL COURT	GENERAL FUND	AT&T	MUNICIPAL COURT	225.05
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	69.93
		BRINKS, INC.	BRINKS MONTHLY SERVICES	652.51
		TYLER TECHNOLOGIES, INC	COURT ONLINE	100.00
			BRAZOS ECITATION MAINT	4,260.33
		LINCOLN	LTD 2023 INV.	33.66
		ODP BUSINESS SOLUTIONS, LLC	CREDIT DELIA'S INK FOR PRI	32.36-
			CREDIT CALENDARS	34.00-
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	104.21
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,892.97
			S&W INVOICE 2023	1,892.97
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	248.39
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,413.03
		ATMOS ENERGY	NATURAL GAS-109 W 5TH ST	120.56
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	31.06
		VERIZON WIRELESS	CELL PHONE	70.36
			CELL PHONE	0.00
		QUADIENT LEASING USA, INC.	TMC POSTAGE LEASE 8/22-11/	214.62
			TMC POSTAGE LEASE 11/22-2/	214.62
		CINTAS CORP DBA FIRST AID & SAFETY	109 W 5TH ST/MEDICAL SUPPL	152.27
		HEJL & SCHROEDER, P.C.	MUNICIPAL COURT SRVS	1,875.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	11.88
			TOTAL:	13,517.06
DEVELOPMENT SERVICES	GENERAL FUND	ARRESOLE, ALLEN DBA: ALLEN LAWN CARE	R017388 MILLER ST/ABATEMEN	184.00
			R017390 MILLER ST/ABATEMEN	184.00
			R017389 MILLER ST/ABATEMEN	184.00
			R427428 MILLER ST/ABATEMEN	184.00
			R427431 MILLER ST/ABATEMEN	184.00
		AMAZON.COM SALES, INC DBA: AMAZON.COM	NEW HIRE CHAIR	192.47
			COFFEE SUPPLIES	20.07
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	233.10
		LEONARD, JENNY REBECCA DBA: LIONHEART	TO #8 COMP PLAN UPDATE	8,875.00
		LINCOLN	LTD 2023 INV.	154.00
			ADJ RUBY MORAN	2.30
		WATKINS, MICHAEL DEAN DBA:	TAYLOR HEIGHTS PS2022154	12,902.77
			PD PZ-2022-1560 MSR II PD	2,961.60
		PNC BANK NATIONAL ASSOCIATION	VISTAPRINT SALES TAX CREDI	11.80-
			VISTAPRINT SALES TAX CREDI	4.37-
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	5,047.92
			S&W INVOICE 2023	5,047.92
		MATTHEW LEWIS DBA:SIMPLECITY DESIGN LL	SIGN ORDINANCE CONTRACT	47,000.00
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	782.44

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	6,672.97
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	149.32
			ADJ RUBY MORAN	1.89
		VERIZON WIRELESS	CELL PHONE	320.65
		NATIONAL BUSINESS FURNITURE, LLC	NEW HIRE OFC FURNITURE	1,122.10
			NEW HIRE 3 DRAWER MOBILE F	706.00
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	46.06
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	35.64
			TOTAL:	93,178.05
MAIN STREET PROGRAM 00	GENERAL FUND	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.07
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	23.31
		LINCOLN	LTD 2023 INV.	17.45
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	630.99
			S&W INVOICE 2023	630.99
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	79.49
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	691.72
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	16.12
		VERIZON WIRELESS	CELL PHONE	48.25
		DAHILL DBA: XEROX BUSINESS SOLUTIONS S	EQUIPMENT	46.07
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	3.96
			TOTAL:	2,208.42
CD-MOODY MUSEUM	GENERAL FUND	ADT SECURITY SERVICES INC	ADT MOODY SEC/2.2.23-3.1.2	135.06
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	294.02
		ATMOS ENERGY	NATURAL GAS-114 W 9TH ST	135.42
			TOTAL:	564.50
PUBLIC LIBRARY	GENERAL FUND	AT&T	LIBRARY	380.97
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	116.55
		INGRAM BOOK COMPANY	BOOKS	603.72
			BOOKS	107.38
			BOOKS	254.16
			BOOKS	48.91
			BOOKS	559.27
			BOOKS	307.32
		LINCOLN	LTD 2023 INV.	74.58
			TERM HANNAH DURON	8.77-
		ODP BUSINESS SOLUTIONS, LLC	PAPER & STAPLER	90.08
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	493.20
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	2,523.96
			S&W INVOICE 2023	1,892.97
			TERM HANNAH DURON	630.99-
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	385.01
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	3,802.45
		ATMOS ENERGY	NATURAL GAS-801 VANCE ST	356.23
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	69.23
			TERM HANNAH DURON	8.06-
		VERIZON WIRELESS	CELL PHONE	35.18
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	11.88
			TERM HANNAH DURON	3.96-
			TOTAL:	11,461.27
FIRE DEPARTMENT	GENERAL FUND	AT&T	CITY HALL (CIVIL DEF)	45.53
			VICTORIA STATION	137.18
			FIRE DEPT	191.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		AMAZON.COM SALES, INC DBA: AMAZON.COM	STAPLER & TAGS	36.87
			FUEL GEL FOR MEMORIAL	109.99
			STRAP FOR COMPUTER	102.32
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	559.44
			ADD JOHN CUFR	23.31
		GULF COAST PAPER CO. INC.	CLEANING SUPPLIES-DISH SOA	165.75
		INTERNATIONAL ASSOCIATION OF FIRE CHIE	ANNUAL RENEWAL - COPELAND	220.00
		LINCOLN	LTD 2023 INV.	386.94
		PNC BANK NATIONAL ASSOCIATION	VISTAPRINT SALES TAX CREDI	2.89-
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	541.75
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	14,512.77
			ADD JOHN CUFR	630.99
			S&W INVOICE 2023	14,512.77
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	13,910.07
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	22,528.72
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	369.66
		ATMOS ENERGY	NATURAL GAS-200 WASHBURN S	447.26
			NATURAL GAS-705 CARLOS PAR	227.49
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	362.65
			ADJ. DAVID JOHNS	0.23-
		VERIZON WIRELESS	CELL PHONES	241.20
			DATA CARDS	607.88
		WILLIAMSON COUNTY AUDITOR'S OFFICE	QUARTERLY RADIO BILLING	4,278.00
		MUNICIPAL EMERGENCY SERVICES, INC	FIT TESTS-RUSSELL & BILICK	50.00
			SCBA REPAIR	112.03
		AT&T U-VERSE	FD INTERNET/CABLE	162.81
		RED WING BUSINESS ADVANTAGE ACCOUNT	BOOTS - ENGELKE	200.00
		GASES 101 LLC	SCBA/4 HYDRO TESTS	108.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	95.04
			TOTAL:	75,874.59
POLICE DEPARTMENT	GENERAL FUND	AT&T	POLICE DEPT	228.24
			INTERNET	1,635.32
		AMAZON.COM SALES, INC DBA: AMAZON.COM	EVIDENCE MEMORY CARDS/READ	132.04
			FOLDERS, VINYL # KIT, DECA	133.98
			WEBCAM, KEYOBOARD/MOUSE	210.77
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	862.47
		TEXAS DEPARTMENT OF INFORMATION RESOUR	FY23 DISPATCH CIRCUIT	413.28
		G T DISTRIBUTORS, INC	FY23 UNIFORMS	295.02
			FY23 UNIFORMS	84.99
			FY23 UNIFORMS	112.50
			FY23 UNIFORMS	75.49
		LINCOLN	LTD 2023 INV.	696.29
			ADJ. SAM BRISTER	0.18
			ADJ DAVID JOHNS	0.30-
			ADJ. DOUGLAS LOOK	0.60-
			ADJ. MICHAEL MORRIS	0.26-
			ADJ.MICHAEL MCINTIRE	0.62-
			ADD HUNTER WILSON	48.57
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	698.38
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	23,346.63
			S&W INVOICE 2023	23,346.63
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	22,355.47
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	32,193.22
		TIME WARNER CABLE DBA SPECTRUM	PD INTERNET JANUARY 2023	343.45
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	632.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ADJ. DOUGLAS LOOK	0.46-
			ADJ. MICHAEL MCINTIRE	0.46-
			ADJ. PRISCILLA MORENO	3.80
			ADJ. MICHAEL MORRIS	0.50-
		VERIZON WIRELESS	CELL PHONES	652.00
			CELL PHONES - VOCA COORDIN	40.20
			CELL PHONES - VOCA VOLUNTE	40.20
			MIFI-VOCA COORDINATOR	37.99
			DATA CARDS	607.98
		WILLIAMSON COUNTY AUDITOR'S OFFICE	QUARTERLY RADIO BILLING	7,533.00
		ON TECH, LLC DBA: IT VOICE	FY23 IT SUPPORT ANNUAL	7,605.52
		BURRELL PRINTING COMPANY, INC	*VOCA* BUSINESS CARDS	59.50
		CSE, INC	CRIMESOFT ARCHIVAL LICENSE	495.00
		AXON ENTERPRISE INC.	BWC CONTRACT FY 23	1,161.86
		AVAYA FINANCIAL SERVICES	POLICE - SOFTWARE	355.49
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	146.52
		KONICA MINOLTA PREMIER FINANCE	FY23 COPIER LEASE	267.44
			TOTAL:	126,849.17
ANIMAL CONTROL	GENERAL FUND	AT&T	ANIMAL CONTROL	154.20
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	46.62
		CONSTRUCTION RENT-A-FENCE INC	ACO FENCE RENTAL 2/28-5/28	105.75
		EVINS GROUP LLC DBA: OPENWORK	F23 ACO KENNEL TECHS	858.00
			F23 ACO KENNEL TECHS	858.00
		LINCOLN	LTD 2023 INV.	32.26
			ADD KAITLYN BILLINGS	8.74
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	511.51
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	630.99
			S&W INVOICE 2023	1,261.98
			ADD KAITLYN BILLINGS	630.99
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	149.04
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,218.26
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	29.86
			ADD KAITLYN BILLINGS	8.06
			ADD K. BILLINGS	0.91
		VERIZON WIRELESS	CELL PHONE	118.61
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	11.88
			ADD KAITLYN BILLINGS	3.96
			TOTAL:	6,639.62
STREETS & GROUND MAINT	GENERAL FUND	AT&T	PUBLIC WORKS	290.15
		AMERICAN FENCE & SUPPLY CO., INC	FENCE REPAIRS-12TH&MAIN,E	760.00
		AMAZON.COM SALES, INC DBA: AMAZON.COM	ST,GR/JULIAN P.-PHONE CASE	60.11
			ST,GR/COPY PAPER, FILE FOL	59.49
			ST,GR/AA BATTERIES	16.37
			PHONE CASES-EDWARD A.&TOMM	109.90
			ST,GR/CURB & GUTTER TOOL	39.09
			ST,GR/LABELS FOR LABEL MAK	39.48
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	489.51
			ADD TROY BICE	23.31
			ADD DALTON SIMPSON	23.31
		AMERICAN PUBLIC WORKS ASSOCIATION	2023 MBSHP-JIM, BRETT, JEF	663.00
		CENTERLINE SUPPLY, INC	PERMA PATCH PAVEMENT	3,240.00
			ST,GR/VARIOUS ST SIGNS	586.80
		DOBIE SUPPLY LLC	SIGNS PER ATTACHED	7,508.60
		ERGON ASPHALT & EMULSIONS, INC	SS-1 EMULSION OIL	1,624.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HEART OF TEXAS LANDSCAPE & IRRIGATION	PD/IRRIGATION REPAIR	706.00
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF	(3) 40 YD, (1) 20 YD	1,385.71
		LINCOLN	LTD 2023 INV.	283.66
		MOSS & MOSS INC. #4000	ST,GR/CLEANER FOR OIL POT	53.51
			ST,GR/GRAFITTI COVER UP	122.37
			ST,GR/LOCKS-STORAGE-FIREFI	45.87
			ST,GR/SPRINKLER HEAD-PD	5.39
			ST,GR/GRINDING DISCS	10.72
			ST,GR/MISC FENCE PARTS-120	4.76
			ST,GR/SCRAPERS-REMOVE OIL	13.53
			ST,GR/HEX SCREWS FOR SIGNS	19.78
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	4,639.33
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	11,988.81
			ADD TROY BICE	630.99
			ADD DALTON SIMPSON	630.99
			S&W INVOICE 2023	12,619.80
			ADD DALTON SIMPSON	630.99
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	14,903.65
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	9,540.77
		TRACTOR SUPPLY COMPANY	ST,GR/TROY BICE RAIN BOOTS	59.99
			ST,GR/TRUCK HITCH, PIN, SH	137.97
			ST,GR/RECEIVER TUBE-TRUCK	24.99-
		ATMOS ENERGY	NATURAL GAS-1424 N MAIN ST	497.53
		UNITED RENTALS (NORTH AMERICA), INC.	WATER TRUCK RENTAL 3 MO	199.00
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	251.43
			ADJ/A. BEALS	0.71
			ADD TROY BICE	19.90
			ADJ. ROBERTO MARTINEZ	0.92-
			ADD DALTON SIMPSON	18.02
			ADJ TOMMY YOUNG	1.19
			ADD DALTON SIMPSON	5.46
		VERIZON WIRELESS	CELL PHONE	391.92
			GATEWAY SIGN	37.99
		WILLIAMSON COUNTY AUDITOR'S OFFICE	QUARTERLY RADIO BILLING	651.00
		MCCOY'S BUILDING SUPPLY	ST,GR/1201 N MAIN FENCE RE	61.74
		PRO-CHEM, INC.	ST,GR/ORANGE NITRILE GLOVE	278.10
		HAYDAY, INC DBA: CTWP	ST,GR/COPIER MAINT AGREEME	39.98
			MAINTENANCE AGMT 2023	43.92
		YELLOWSTONE LANDSCAPE CENTRAL, INC.	FY 23 ROW MOWING	3,931.80
		CINTAS CORPORATION #86	ST,GR/UNIFORM RENTAL	232.92
			ST,GR/UNIFORM RENTAL	233.73
			ST,GR/UNIFORM RENTAL	233.73
		HERC RENTALS INC.	ST,GR/LIFT RNTL-TAKE DOWN	804.90
			30 LB JACK HAMMER	1,075.00
		CLOSNER EQUIPMENT CO., INC	ST,GR/MT600 PARTS-OIL DIST	322.37
		AVAYA FINANCIAL SERVICES	CAMERA SYSTEM	167.59
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	79.20
		COMMUNITY COFFEE COMPANY LLC	ST,GR/COFFEE SERVICES	194.52
			TOTAL:	83,716.16
PARKS & RECREATION	GENERAL FUND	AT&T	PARKS & REC	51.71
		AMAZON.COM SALES, INC DBA: AMAZON.COM	SCOTCH TAPE & COFFEE KCUPS	77.24
			TRPSC/OFFICE STAPLER	15.78
			ZIP TIES	15.08
			WATER FILTER	38.54
			32 GALLON TRASH CANS (2)	89.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			COPY PAPER, HIGHLIGHTERS,	82.14
			CURTIS F./2023 WALL CALEND	15.99
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	139.86
		BSN SPORTS	ROTARY DUGOUT BENCHES (2)	768.74
		LINCOLN	LTD 2023 INV.	108.27
			ADD BETSY SCHULTZ	44.86
		MATERA PAPER CO INC	TOILET PAPER & CLEANERS	239.15
		MOSS & MOSS INC. #5000	MISC HARDWARE	10.23
			MISC HARDWARE	6.29
			COUPLINGS	1.43
		L AND O SERVICES, LLC DBA: PAUL'S POOL	POOLIFE STABILIZER	225.99
			LEAF BAG	39.98
		PROGRESSIVE COMMERCIAL AQUATIC, INC.	REPAIR MOTOR/REINSTALL	6,900.00
		PNC BANK NATIONAL ASSOCIATION	VISTAPRINT SALES TAX CREDI	6.92-
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,891.17
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	4,416.93
			S&W INVOICE 2023	4,416.93
		TAYLOR OFFICE PRODUCTS INC	2023 YOUTH BASKETBALL MEDA	608.40
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	3,974.31
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	3,794.42
		TIME WARNER CABLE DBA SPECTRUM	DICKEY GIVENS INTERNET	99.99
			FIELD HOUSE INTERNET	110.08
		ATMOS ENERGY	NATURAL GAS-1418 DAVIS ST	208.03
			NATURAL GAS-1418 DAVIS ST	73.63
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	92.43
		VERIZON WIRELESS	CELL PHONE	215.11
			IPAD	37.99
		WAYNE GING PLUMBING, LLC	SKATE PARK/REP BROKEN DRAI	336.25
			TENNST CTS/REPAIR WATER LE	344.25
			MURPHY POOL FREEZE REPR LI	522.00
		FRANKS, VANLAWRANCE	22/23 YOUTH BASKETBALL REF	128.00
			22/23 YOUTH BASKETBALL REF	128.00
		LIGHTNING PREDICTION SALES & SERVICES,	QTLY PM LIGHTNING PREDICTI	350.00
		THREADGILL, GARY	22/23 YOUTH BASKETBALL REF	135.00
		FAISON, TONY	22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	160.00
		JACKSON, ANTHONY	22/23 YOUTH BASKETBALL REF	128.00
		AVAYA FINANCIAL SERVICES	TRPSC/PHONE SYSTEM	121.60
			CAMERA SYSTEM	167.58
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	27.72
		MOORE, DE'QUINNA' KERRY	22/23 YOUTH BASKETBALL REF	128.00
			22/23 YOUTH BASKETBALL REF	128.00
			22/23 YOUTH BASKETBALL REF	128.00
			22/23 YOUTH BASKETBALL REF	128.00
		R & G WINDOW CLEANING, LLC	JANITORIAL AT DICKEY - LB	85.00
			JANITORIAL AT DICKEY - LB	217.00
		MOORE, TORIN	22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	160.00
		UNIFIRST HOLDINGS INC	TRPSC/UNIFORMS	33.00
			TRPSC/UNIFORMS	33.00
		EDWARDS, PIRD CLINTON	22/23 YOUTH BASKETBALL REF	160.00
			22/23 YOUTH BASKETBALL REF	128.00
			TOTAL:	34,480.16

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
INTERNAL SERVICES/BLDG	GENERAL FUND	AT&T	CITY HALL FAX	623.55
		AMAZON.COM SALES, INC DBA: AMAZON.COM	CH/PRINTER INK & TRASH CAN	99.57
			COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	93.24
		CL&MA JANITORIAL SERVICES LLC	FY23 JANITORIAL SRVCS	1,890.00
		GULF COAST PAPER CO. INC.	ANGEL SOFT, LINERS, BOWL C	232.17
		LINCOLN	LTD 2023 INV.	61.57
		MATERA PAPER CO INC	ROLL TOWELS & DISINFECTANT	139.99
			ROLL TOWELS & FOAM HANDSOA	160.12
		MOSS & MOSS INC. #6000	GORILLA GLUE	6.29
			FIRE #1 CAULK ANCHOR HARDW	10.56
			P&R PAINT CONCRETE ANCHORS	91.92
			LEV. HANDLE & TOILET SEAT	40.48
			CUT 5 EACH KEYS & RING TAG	13.09
			PLASTIC ANCHORS	6.56
			MISC HARDWARE	12.90
		PNC BANK NATIONAL ASSOCIATION	HARBOR FREIGHT CREDIT	16.23-
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	664.12
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	2,523.96
			S&W INVOICE 2023	2,523.96
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	1,987.15
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	2,585.29
		TIME WARNER CABLE DBA SPECTRUM	INTERNET	229.16
		ATMOS ENERGY	NATURAL GAS-400 PORTER ST	548.93
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	56.89
		VERIZON WIRELESS	CELL PHONE	105.54
		VIC'S HEAT & AIR	CITY HALL/MOVE THERMOSTAT	955.50
		MCCOY'S BUILDING SUPPLY	JAN'S OFFICE/JAMB LEG & BR	20.94
			P&R PLYWOOD	57.70
		SPARKLETTS & SIERRA SPRINGS	COOLER RENTAL	21.00
		CINTAS CORPORATION #86	1424 N MAIN/MATS	13.02
			LIBRARY MATS	9.88
			MUNICIPAL COURT MATS	10.06
			FIRE #2 MATS	5.00
			FIRE #1 MATS	6.63
			CITY HALL MATS	11.57
			MATS-UTILITY MAINTENANCE	17.22
			MUNICIPAL COURT MATS	10.06
			LIBRARY MATS	9.88
			FIRE #1 MATS	6.63
			CITY HALL MATS	11.57
			FIRE #2 MATS	5.00
			MATS-UTILITY MAINTENANCE	17.22
			1424 N MAIN/MATS	13.02
			LIBRARY MATS	9.88
			FIRE #1 MATS	14.73
			MUNICIPAL COURT MATS	10.06
			FIRE #2 MATS	12.52
		CARDINAL ELEVATOR SERVICE LLC	MOODY/ELEVATOR QRT MAINTEN	437.50
		TRI-POINT REFRIGERATION, INC.	FIRE #1/PM ICE MACHINE	554.03
			FIRE #2/PM ICE MACHINE	554.03
		AVAYA FINANCIAL SERVICES	CAMERA SYSTEM	167.58
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	15.84
		UNIFIRST HOLDINGS INC	MUNICIPAL COURT MATS	14.60
			500 N MAIN ST/MATS	10.31
			LIBRARY MATS	13.73

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			500 N MAIN ST/MATS	10.31
			LIBRARY MATS	13.73
			TOTAL:	17,751.61
ENGINEERING & INSPECTI	GENERAL FUND	HDR ENGINEERING INC	CITY ENG. SERVICES	10,371.85
			HDR/ANIMAL SHELTER	12,496.49
			HDR/GIS SERVICES	3,822.79
			INTERSECTION TRAFFIC STUDI	3,662.77
			2021 CDBG & CIP PROJ COST	2,227.47
			DEVELOPMENT REVIEWS&INSPEC	45,442.97
			TRANSPORTATION MASTER PLN	6,628.34
			CEMETERY & AIRPORT FACILIT	3,179.72
			TAYLOR FD STAT 2 TRAFFIC C	3,429.28
			TOTAL:	91,261.68
INTERNAL SVC/ I T DEPT	GENERAL FUND	AT&T	INTERNET	1,635.32
		TIME WARNER CABLE DBA SPECTRUM	CABLE	73.45
		ON TECH, LLC DBA: IT VOICE	CYLANCE SOFTWARE LIC	630.00
			FY23 IT MANAGED SUPPORT	14,094.30
		AVAYA FINANCIAL SERVICES	CITY WIDE PHONE/LEAS	2,344.50
			TOTAL:	18,777.57
NON-DEPARTMENTAL	GENERAL FUND	HDR ENGINEERING INC	DOWNTOWN PROJECTS BIDS & C	6,294.23
		LANGFORD COMMUNITY MANAGEMENT SERVICES	CONTRACT & PROJ START UP	2,500.00
		SCOTT & WHITE HEALTHCARE	RETIREES	4,043.73
			RETIREES	4,043.73
		TML INTERGOVERNMENTAL	FY23 ERRORS & OMISSIONS	1,990.01
			FY23 GENERAL LIABILITY	1,280.01
			FY23 LAW ENFORCEMENT LIABI	4,665.50
			FY23 CYBER LIABILITY	13.20
			FY23 CRIMECOVERAGE	661.50
			FY23 REAL & PERS PROP	10,068.57
		WILLIAMSON COUNTY & CITIES HEALTH DIST	QUARTERLY COOP AGREEMENT	9,874.12
		DAVENPORT, GEORGE ADAM	FRED KERLEY MURAL	23,500.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	RETIREES	23.36
			TOTAL:	68,957.96
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	SADYA CAPITAL LLC	PAYMENT #14 YR4Q2	47,066.29
		TAYLOR CHAMBER OF COMMERCE	HOTEL/MOTEL COLL DECEMBER	6,581.36
		THE RETAIL COACH, LLC	RECRUITMENT&DEV STRATEGY	9,000.00
			TOTAL:	62,647.65
CONTRIBUTE CIVIC PROGR	MAIN STREET REVENU	DENENA, CORY B	1.14.2023 FARMERS MARKET M	100.00
		MICHAEL C. PESCHEL	P.A. 2023 MLK EVENT 1.16.2	350.00
		DEVFOUNDRIES, LLC	1.7.2023 FARMERS MARKET MU	75.00
		NORTHWEST CASCADE INC DBA HONEY BUCKET	PORTABLE TOILETS/CAR SHOW	1,660.00
		PHIPPS, KRISTOPHER DBA: GARTH MANOR CI	CAR SHOW VIDEO PROD.	2,000.00
			TOTAL:	4,185.00
CAPITAL PROJECTS	GENERAL CAPITAL IM	HDR ENGINEERING INC	MURPHY POOL	1,240.14
			TOTAL:	1,240.14
TRPSC EXPANSION 2020	GENERAL CAPITAL IM	LANGFORD COMMUNITY MANAGEMENT SERVICES	TPWD DOAK PARK CLOSE-OUT	3,000.00
		SEC PLANNING, LLC	TRPSC EXPANSION PROJECT:19	578.50
			TOTAL:	3,578.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
2019 GO BONDS PROJECTS	GENERAL CAPITAL IM	HDR ENGINEERING INC	HDR/JUSTICE CENTER	6,002.11
			TOTAL:	6,002.11
MUSTANG CREEK DRAINAGE	MDUS IMPROVEMENT P	HDR ENGINEERING INC	TO # 4 MUSTANG CREEK	5,471.66
			TOTAL:	5,471.66
DOWNSTREETS PROJECT	2013 COMBINATION C	SEC PLANNING, LLC	WAYFINDING SIGNS	3,670.00
			WAYFINDING SIGNS	2,535.05
			TOTAL:	6,205.05
NON-DEPARTMENTAL	TRANSPORTATION FUN	TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	236.90
		WEX HEALTH, INC. DBA: WEX	38705 FSA	50.00
			38705 FSA	50.00
			TOTAL:	336.90
TRANSPORTATION	TRANSPORTATION FUN	BRAUNTEX MATERIALS, INC.	HMCL TYPE D ASPHALT	11,822.38
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	437.26
		VULCAN CONSTRUCTION MATERIALS, LP DBA:	LRA TY 1 GR D PLUS ASPHAL	11,616.50
		CRAFCO, INC.	POLYFLEX TYPE 3	4,847.85
			TOTAL:	28,723.99
NON-DEPARTMENTAL	MUNICIPAL DRAINAGE	TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,021.15
		INTERNATIONAL CITY MANAGEMENT ASSOC RE	PLAN ID 307325-CONTRIBUTOR	10.00
			PLAN ID 307325-CONTRIBUTOR	10.00
			TOTAL:	1,041.15
MUNICIPAL DRAINAGE	MUNICIPAL DRAINAGE	TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,884.76
		ALPHA READY MIX LLC	DONNA DRAINAGE-2710 DAVIS	1,332.50
		SEABREEZE CULVERT	301 LIZZIE ST/CULVERT INST	90.00
			TOTAL:	3,307.26
NON-DEPARTMENTAL	SANITATION FUND	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	SALES&USE TAX ENDING 12/31	9,387.71
			TOTAL:	9,387.71
NON-DEPARTMENTAL	PUBLIC UTILITIES F	AFLAC	AFLAC NOV 2022 INVOICE	218.48
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	174.60
		MISCELLANEOUS RA HUBER ENTERPRISES	RA HUBER ENTERPRISES:OVERP	1,400.00
		NATIONWIDE RETIREMENT SOLUTIONS	457B DEF COMP PLAN	60.00
			457B DEF COMP PLAN	60.00
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,247.42
			S&W INVOICE 2023	1,247.42
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	7,661.00
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	103.62
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	19.80
		INTERNATIONAL CITY MANAGEMENT ASSOC RE	PLAN ID 307325-CONTRIBUTOR	325.00
			PLAN ID 307325-CONTRIBUTOR	325.00
			TOTAL:	12,842.34
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F	AMAZON.COM SALES, INC DBA: AMAZON.COM	COFFEE SUPPLIES	20.08
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	139.86
		BRINKS, INC.	BRINKS MONTHLY SERVICES	1,180.05
		TYLER TECHNOLOGIES, INC	WEBSITE MAINTENANCE	50.00
			UTILITY BILLING ONLINE	220.00
		LINCOLN	LTD 2023 INV.	68.90
		MOSS & MOSS INC. #6000	FIRE HYDRANT METER/VALVE,N	96.26
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	4,416.93

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			S&W INVOICE 2023	4,416.93
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	1,326.42
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	3,087.18
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	63.79
			REFUND OVER CHG/N. LUNA	76.97-
		VERIZON WIRELESS	CELL PHONE	118.61
			AIRCARD	25.73
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	27.72
			TOTAL:	15,181.49
WASTEWATER TREATMENT	PUBLIC UTILITIES F	AT&T	WASTE WATER	89.76
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	116.55
		PROGRESSIVE WASTE SOLUTIONS DBA WC OF	(7) 20 YD SLUDGE, (1) 20 Y	3,783.81
		LINCOLN	LTD 2023 INV.	65.48
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	9,046.46
		RISE SKYBEAM/JAB BROADBAND INC.	WWTP INTERNET	127.78
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	3,154.95
			S&W INVOICE 2023	3,154.95
		STENCE ELECTRIC	HEB LIFT STATION REPAIR	200.00
			FUSES	90.96
		TAYLOR IRON-MACHINE WORKS	CHUTE	684.00
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	1,540.04
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	3,043.02
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	60.92
		VERIZON WIRELESS	CELL PHONE	131.68
		POLYDYNE INC.	CLARIFLOC FOR WWTP	3,150.00
			CLARIFLOC FOR WWTP	3,150.00
		SCRUGGS DISTRIBUTION LLC DBA: THE SCRU	ACTUATOR REPAIR	2,720.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	19.80
			TOTAL:	34,330.16
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	AT&T	PUMP STATION	242.14
		ACT PIPE & SUPPLY, LTD	EMERGENCY REPAIR PARTS	2,590.68
		AMAZON.COM SALES, INC DBA: AMAZON.COM	GATORADE	185.43
			SHIRTS	137.87
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	279.72
			TERM KYLE RYDELL	23.31-
		AMERICAN PUBLIC WORKS ASSOCIATION	2023 MEMBERSHIP-SAM THOMAS	221.00
		B & M MATTA CONSTRUCTION, LLC	EMERGENCY WATER LINE	16,180.00
		CITY OF ROUND ROCK	OCTOBER 2022 BAC-T'S	440.00
			DECEMBER 2022 BAC-T'S	440.00
		DEPT OF STATE HEALTH SERVICES DBA LAB	WATER TESTING	106.96
		LINCOLN	LTD 2023 INV.	148.01
			ADD MARK HERNANDEZ	9.67
		MOSS & MOSS INC. #3000	PLIERS & KEYS	39.96
			SPADE, BIBB, SILLCOCK	60.25
			CULTIVATOR, POLE, PLIERS	88.13
			SLEDGE HAMMERS	115.15
			POLE & LEVEL	23.37
		POPE MATERIALS INC	3/8" FREIGHT	493.39
			FREIGHT	499.80
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	2,689.77
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	7,571.88
			TERM KYLE RYDELL	630.99-
			S&W INVOICE 2023	8,202.87
			ADD MARK HERNANDEZ	630.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TERM KYLE RYDELL	630.99-
		SMITH PUMP COMPANY, INC.	PUMP REPAIR ROTATING ASSY	15,645.00
			ADDITIONAL PUMP REPAIR	23,391.42
		TEXAS CRUSHED STONE CO.	SUPER FLEX BASE	366.43
			3/8" CRUSHED STONE	701.95
		TML INTERGOVERNMENTAL	FY23 WORKERS' COMP	8,197.01
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	8,009.74
		TECHLINE PIPE, L.P	REDUCED PRESSURE ASSEMBLY	823.59
		TRACTOR SUPPLY COMPANY	WIRE REBAR	356.96
		UNITED RENTALS (NORTH AMERICA), INC.	PLUG TEST RENTAL	422.00
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	151.25
			ADD KYLE RYDELL????	18.50
			RE-ADD K. RYDELL???	5.48
		VERIZON WIRELESS	CELL PHONE	359.86
			IPADS	60.99
		WILLIAMSON COUNTY GRAIN	FILES	165.00
		USA BLUEBOOK; INC. DBA	HACH DPD	543.93
		CINTAS CORPORATION #86	UNIFORM RENTAL-UTILITY MAI	197.58
			UNIFORM RENTAL-UTILITY MAI	198.21
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	47.52
		COMMUNITY COFFEE COMPANY LLC	1201 N MAIN ST/COFFEE SERV	86.50
		D GUERRA CONSTRUCTION, LLC	EMERGENCY WATER LINE	19,922.39
			TOTAL:	119,783.06
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F	BRAZOS RIVER AUTHORITY	EWC WTP/O&M 13159	225,159.38
		HDR ENGINEERING INC	CITY ENG. SERVICES	10,371.85
			HDR/BRA COORD & WATER DEMA	4,166.32
			PW FACILITIES IMPROV-ARCH	2,741.56
			AIRPORT LIFT STATION ANALY	1,414.67
			WWTP ENGINEERING SUPPORT S	7,686.81
		TML INTERGOVERNMENTAL	FY23 ERRORS & OMISSIONS	1,901.57
			FY23 GENERAL LIABILITY	841.78
			FY23 SEWAGE BACKUP	1,228.25
			FY23 REAL & PERS PROP	6,188.60
			TOTAL:	261,700.79
NON-DEPARTMENTAL	UTILITY IMPACT FEE	LEONARD, JENNY REBECCA DBA: LIONHEART	IMPACT FEE/COMP PLAN/TRA	8,111.08
			TOTAL:	8,111.08
NON-DEPARTMENTAL	AIRPORT FUND	TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	498.62
		WEX HEALTH, INC. DBA: WEX	38705 FSA	0.04
			38705 FSA	0.04
			TOTAL:	498.70
AIRPORT OPERATIONS DEP	AIRPORT FUND	AT&T	AIRPORT	139.89
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	23.31
		HDR ENGINEERING INC	AIRPORT ORDINANCE UPDATE	923.79
		KOETTER FIRE PROTECTION OF AUSTIN, LLC	REPAIRS FOR BUSTED PIPES	1,810.00
		LINCOLN	LTD 2023 INV.	17.51
		PNC BANK NATIONAL ASSOCIATION	WALMART RETURN	42.56-
			WALMART RETURN	18.88-
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	920.12
		RISE SKYBEAM/JAB BROADBAND INC.	AIRPORT INTERNET	127.78
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	630.99
			S&W INVOICE 2023	630.99
		TML INTERGOVERNMENTAL	FY23 AVIATION LIABILITY	921.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FY23 ERRORS & OMISSIONS	176.89
			FY23 GENERAL LIABILITY	36.91
			FY23 REAL & PERS PROP	1,237.02
			FY23 WORKERS' COMP	124.20
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	920.32
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	16.12
		VERIZON WIRELESS	CELL PHONE	35.18
		TEXAS DEPT OF TRANSPORTATION AVIATION	PO 042267 CSJ# 2214TAYLR A	20,578.00
		AVAYA FINANCIAL SERVICES	AIRPORT SECURITY CAMERAS	187.41
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	3.96
		EXCELL ENVIRONMENTAL INC	TROUBLESHOOT 100LL REPAIR	334.08
			TOTAL:	29,734.53
NON-DEPARTMENTAL	CEMETERY OPERATING	AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	31.87
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	615.26
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	3.56
			TOTAL:	650.69
CEMETERY OPERATING DEP	CEMETERY OPERATING	AT&T	CEMETERY	59.24
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	46.62
		LINCOLN	LTD 2023 INV.	26.87
		MOSS & MOSS INC. #9000	CEM/CABLE TIES & PLIERS	40.47
			CEM/PICK MATTOCK	30.59
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL	56.30
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,261.98
			S&W INVOICE 2023	1,261.98
		TML INTERGOVERNMENTAL	FY23 ERRORS & OMISSIONS	176.89
			FY23 GENERAL LIABILITY	18.34
			FY23 REAL & PERS PROP	17.60
			FY23 WORKERS' COMP	111.78
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,135.59
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	24.88
		VERIZON WIRELESS	CELL PHONE	48.25
			AIRCARD	37.99
		KNIPPA, DANIEL	FY23 GRAVE DIGGING SERV.	650.00
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	7.92
		LAKE COUNTRY CHEVROLET INC.	2023 SILVERADO DBL CAB V8	36,464.95
			TOTAL:	41,478.24
NON-DEPARTMENTAL	FLEET SERVICES OPE	AFLAC	AFLAC NOV 2022 INVOICE	124.47
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	67.37
		NATIONWIDE RETIREMENT SOLUTIONS	457B DEF COMP PLAN	35.00
			457B DEF COMP PLAN	35.00
		PRE-PAID LEGAL SERVICES, INC. DBA LEGA	PRE-PAID LEGAL OCT.2022	33.90
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	290.59
			S&W INVOICE 2023	290.59
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	862.99
		UNUM LIFE INS CO OF AMERI	UNUM LIFE INS. PAYABLE	56.45
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2022	7.92
			TOTAL:	1,804.28
FLEET SERVICES SECTION	FLEET SERVICES OPE	ARNOLD OIL COMPANY OF AUSTIN, LP DBA A	518 HYDRAULIC HOSES & FITT	47.21
			#95 WASH SOLVENT & OIL	48.75
			RENTAL WATER TRUCK OIL CAP	10.08
			RENTAL WATER TRUCK DEF OIL	16.99
			#558 DEF OIL	16.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			STREET DEPT/4 CYCLE GAS	90.00
			#531 OIL	92.66
			#626 HYDRAULIC OIL	147.46
			STREET DEPT/4 CYCLE GAS	90.00
			#626 DEF OIL	33.98
			#533 DEF OIL	16.99
			TND4 SPARK PLUG	4.98
			SHOP/HOSE CUTTER	21.02
			#535 CONNECTOR	41.38
			#108 OIL	46.08
			#106 OIL & FILTER	40.66
			#535 RESISTOR	51.13
			M1 BATTERY	58.15
			WATER DEPT PRE MIX	90.00
			#343 OIL & FILTER	71.47
			#106 ELEMENT	33.81
			WATER DEPT PRE MIX	22.99
			#515 FLAP	36.69
			WATER DEPT GREASE GUN	135.51
			#537 CONNECTION	57.82
			#343 ANTIFREEZE	11.04
		AETNA LIFE INSURANCE COMPANY	AETNA DENTAL OCT. INVOICE	46.62
		COUFAL-PRATER EQUIP LLC DBA UNITED AG	#626 ORINGS	22.80
			GROUNDS BRUSH BLADES (5)	199.50
		COVERT COUNTRY OF HUTTO	#569 VALVE KIT ACCUMUL	126.83
		HENNA CHEVROLET INC	#535 A/C MOTOR	274.75
			#344 BLADES	53.87
			#337 BLADES	28.16
			C-2 WIPER ARM CAP	19.20
			#345 REAR TAIL LIGHT	449.77
			#535 LAMP	86.18
			#535 RADIATOR BAFFLE	56.35
			#108 OIL FILTER KIT	9.72
			#535 ENGINE GASKETS	13.94
			#517 FLOOR MAT	107.25
			#633 FLOOR MAT	107.25
			#343 ENGINE COOLANT TANK	62.97
			CREDIT #535 RESISTOR	74.20-
		INDUSTRIAL DISPOSAL SUPPLY COMPANY	568 HOSE CLAMPS & SUCTION	615.55
		INTERSTATE BATT. N AUSTIN	#614 BATTERY	286.44
			C-2 BATTERY	150.32
			#616 BATTERY	150.32
			#574 BATTERY	150.32
			#345 BATTERY	150.32
			#516 BATTERY	142.59
			BT1 BATTERY	142.59
		LINCOLN	LTD 2023 INV.	35.71
		MOSS & MOSS INC. #8000	SHOP SHOP VAC	89.99
			#619 ENAMEL SPRAY PAINT	8.09
			#626 UNION	3.59
		SCOTT & WHITE HEALTHCARE	S&W INVOICE 2023	1,261.98
			S&W INVOICE 2023	1,261.98
		TERRY'S BODY SHOP INC	# 616 2015 CHEVY REPAIR	9,368.34
		TML INTERGOVERNMENTAL	FY23 AUTOMOBILE LIABILITY	5,798.25
			FY23 ERRORS & OMISSIONS	176.89
			FY23 GENERAL LIABILITY	59.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FY23 AUTO PHYS DAMAGE	7,795.75
			FY23 MOBILE EQUIPMENT	3,557.75
			FY23 REAL & PERS PROP	84.46
			FY23 WORKERS' COMP	161.45
		TEXAS MUNICIPAL RETIREMENT SYSTEMS	DECEMBER 2022 CONTRIBUTION	1,592.81
		UNUM LIFE INS CO OF AMERI	UNUM AD&D	33.19
		VERIZON WIRELESS	CELL PHONE	83.43
			MIFI	37.99
		KINLOCH EQUIPMENT & SUPPLY, INC.	#626 DUMP GUN FOR PRESSURE	506.32
		CINTAS CORPORATION #86	FLEET/UNIFORM RENTAL	12.51
			FLEET/UNIFORM RENTAL	12.51
			FLEET/UNIFORM RENTAL	12.51
		EARL OWEN CO DBA: EARL OWEN CO., INC.	#517 MINI LIGHTBAR	414.87
			STOCK MINI LIGHTBAR	414.87
		SIDDONS MARTIN EMERGENCY GROUP LLC	Q1 FIRE HYDRAULIC LATCH	280.40
			T1 FIRE LATCH & WHEEL COVE	161.78
			T1 FIRE INDICATOR & SWITCH	327.11
		TEXAS MUNICIPAL EQUIPMENT, LLC	VEH#632 HOSE	1,425.00
		T&W TIRE LLC	#514 TIRES (2)	277.50
		SELECT BENEFITS GROUP INC. DBA DENTAL	DENTAL SEL VISION 2023	7.92
			TOTAL:	39,978.15
FLEET REPLACEMENT	FLEET REPLACEMENT	CALDWELL COUNTRY CHEVROLET	2022 CHEVY 2500 4X4 CREWC	42,640.00
		WELLS FARGO FINANCIAL LEASING	(2) 2017 VENTRAC TRACTORS	17,350.28
		COMMUNITY FIRST NATIONAL BANK	LEASE PAY#8 80641 2016 PIE	67,815.77
			LEASE PAY#8 80641 2016 PIE	23,506.10
			TOTAL:	151,312.15
2022 BOND	2022 BOND	AUSTIN TRUCK & EQUIPMENT, LTD.	2023 FREIGHTLINER M2-106	111,820.00
			2023 FREIGHTLINER SURGHG	3,800.00
		HDR ENGINEERING INC	TO #27 2022 STREET MAINT	32,181.97
		SATELLITE SHELTERS, INC.	ACO TEMP BLDG RENTAL	1,390.00
			TOTAL:	149,191.97
UITILITY INFRASTRUCTUR	SAMSUNG INFRASTRUC	HDR ENGINEERING INC	SAMSUNG W/WW RATE AGREEMEN	10,042.39
			PO#041895 T/O25-NORTH PUMP	3,240.00
			T/O#22-FM973/CR401 W&WW IM	13,173.24
			PSA FM973 & CR401 W/WW	86,596.37
			TOTAL:	113,052.00
DEVELOPMENT SERVS	SAMSUNG DRRA ESCRO	VERIZON WIRELESS	CELL PHONE	48.25
		AT&T CORP	SAS CITY JOB TRAILER INTER	60.00
			TOTAL:	108.25
UTILITY CAPITAL PROJEC	UTILITY CAPITAL PR	CSA CONSTRUCTION, INC.	MUSTANG CRK WWTP	106,185.66
			TOTAL:	106,185.66
NON-DEPARTMENTAL	POOLED CASH	PNC BANK NATIONAL ASSOCIATION	12/1/22-12/31/22 TRANSACTI	25,310.60
			TOTAL:	25,310.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT

========== FUND TOTALS ==========		
100	GENERAL FUND	846,502.33
120	HOTEL/MOTEL FUND	62,647.65
123	MAIN STREET REVENUE FUND	4,185.00
162	GENERAL CAPITAL IMPROVEME	10,820.75
164	MDUS IMPROVEMENT PROJECTS	5,471.66
165	2013 COMBINATION CO	6,205.05
210	TRANSPORTATION FUND	29,060.89
300	MUNICIPAL DRAINAGE UTILIT	4,348.41
320	SANITATION FUND	9,387.71
340	PUBLIC UTILITIES FUND	443,837.84
345	UTILITY IMPACT FEE FUND	8,111.08
350	AIRPORT FUND	30,233.23
370	CEMETERY OPERATING FUND	42,128.93
382	FLEET SERVICES OPERATING	41,782.43
384	FLEET REPLACEMENT FUND	151,312.15
500	2022 BOND	149,191.97
501	SAMSUNG INFRASTRUCTURE	113,052.00
502	SAMSUNG DRRA ESCROW	108.25
600	UTILITY CAPITAL PROJECTS	106,185.66
950	POOLED CASH	25,310.60
	GRAND TOTAL:	2,089,883.59

TOTAL PAGES: 17

Attachment D

Balance Sheets by Funds

General Fund
Tax Increment Financing Funds
Hotel Occupancy Tax Fund
Main Street Fund
Municipal Court Special Fee Fund
Library Grant/Donations Fund
Roadway Impact Fee Fund
Transportation User Fee Fund
Municipal Drainage Utility System Fund
Sanitation Fund
Public Utilities Fund
Utility Impact Fee Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
100-100-100	PETTY CASH	1,050.00	
100-100-102	CLAIM ON POOLED CASH	(10,305,994.80)	
100-100-103	SECURITY INVESTMENTS	7,394,191.99	
100-100-104	SAFEKEEPING CHECKING ACCT	980,502.42	
100-100-105	MONEY MARKET @CNB #4260618	12,233.64	
100-100-106	VALERO DONATION FUNDS TEXPOOL	0.00	
100-100-107	GEN OPERATING TXCLASS 0008	3,384,432.36	
100-100-108	NED TRUST(MOODY)TEXSTAR	204,557.29	
100-100-109	PRINCOR GEN FUND 6FR-139362	0.00	
100-100-110	TEXPOOL 2465300006 POOLED CASH	15,279,980.23	
100-100-113	TEXPOOL 2465300015 N MOODY	21,759.16	
100-120-100	PROPERTY TAXES RECEIVABLE	247,289.03	
100-120-103	MISC. ACCOUNTS RECEIVABLE	15,041.07	
100-120-110	ALLOWANCE UNCOLLECTED TAXES	(41,731.57)	
100-120-120	SALES TAXES RECEIVABLE	1,699,062.94	
100-120-130	ACCTS RECEIVABLE GARBAGE	0.00	
100-120-131	ALLOWANCE - GARBAGE	0.00	
100-120-140	GRANTS RECEIVABLE	204,659.48	
100-120-141	FRANCHISE TAX RECEIVABLE	227,050.54	
100-120-240	DUE FROM TAXES	0.00	
100-120-250	DUE FROM FUND 350 FOR LOAN	0.00	
100-120-251	DUE FROM FUND 350	0.00	
100-120-252	DUE FROM CIP FUND	5,325.00	
100-120-255	DUE FROM OTHER FUNDS	162,531.92	
100-120-302	TEDC REIMBURSE FOR MAIN ST	0.00	
100-150-100	OTHER ASSETS (AUDITOR'S ENTRY)	0.00	
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(3,468,365.03)	
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,283,130.61	
100-170-103	PRE-PAY HEALTH INSURANCE	0.00	
100-180-101	DUE FROM SOURCES-GRANT REVENUE	0.00	
100-190-102	DEFERRED CHGS-BOND ISSUE COST	0.00	
			17,306,706.28
	TOTAL ASSETS		17,306,706.28
LIABILITIES			
100-200-100	ACCRUED PAYBLES	408,504.28	
100-200-110	ENCUMBERED PAYABLE GEN.	(3,468,365.03)	
100-200-111	PRIOR YEAR ENCUMBRANCE	1,283,130.61	
100-200-200	FICA & MEDICARE PAYABLE	(130.98)	
100-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
100-200-202	TMRS PAYABLE	49,658.00	
100-200-203	DEFERRED COMP PAYABLE	1,844.33	
100-200-204	CIVIL SERVICE-SICK LEAVE	0.00	
100-200-205	TEDC SALES TAX PAYABLE	0.00	
100-200-209	CHILD SUPPORT PAYABLE	0.00	
100-200-210	CHILD SUPPORT PAYABLE	(747.71)	
100-200-211	GARNISHMENTS PAYABLE	2,427.69	

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
100-200-212	UNUM LIFE INS PAYABLE	4.61		
100-200-213	DENTAL PAYABLE	(2,544.01)		
100-200-214	AFLAC PAYABLE	3,685.61		
100-200-215	CLOTHES RENTAL PAYABLE	0.00		
100-200-216	CINCINNATI LIFE PAYABLE	5,406.75		
100-200-218	BLUE CHOICE PAYABLE	27.62		
100-200-219	SCOTT & WHITE HEALTH PAYABLE	(2,253.17)		
100-200-220	S&W PAYABLE 2001-2011	(9,793.98)		
100-200-221	FLEXIBLE SPENDING (FSA) PAYABL	(2,223.29)		
100-200-222	PRE-PAID LEGAL PAYABLE	(3,478.90)		
100-200-228	MISC DEDUCTIONS PAYABLE	0.00		
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)		
100-200-230	UNITED WAY PAYABLE	0.00		
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00		
100-200-232	COURT BOND REFUND PAYABLE	(709.80)		
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)		
100-200-234	GLOBE LIFE PAYABLE	(162.72)		
100-200-235	VISION PLAN PAYABLE	197.31		
100-200-300	RETAINAGE PAYABLE	0.00		
100-200-301	COURT COLLECTIONS	4,674.03		
100-200-401	WAGES PAYABLE	178,742.01		
100-200-500	ACCOUNTS PAYABLE PENDING	318,564.85		
100-200-502	DUE TO STATE/COURT FEES	40,306.63		
100-200-503	DUE TO COMPT. SALES TAX	0.00		
100-200-504	DUE TO TEDC-MONTHLY SALES TAX	0.00		
100-200-505	DUE TO OMNIBASE SERVICES INC	(588.46)		
100-200-507	DUE TO S&W/COBRA FROM OTHERS	(7,164.07)		
100-200-508	DUE TO TISD:HOUSING AUTH PILOT	0.00		
100-200-509	DUE TO TMRS FROM TEDC	79.59		
100-210-111	DUE TO I&S (TAX COLLECTIONS)	141,802.54		
100-210-191	DUE TO OTHERS FROM EVIDENCE	0.00		
100-220-100	TAX DISTRIBUTION	(408,504.28)		
100-240-100	DEFERRED TAX REVENUE	205,557.46		
100-240-101	UNCLAIMED FUNDS	14,999.34		
100-240-102	DEFERRED REV-BOND PREMIUM	0.00		
100-240-103	DEFERRED REVENUE	0.00		
100-240-104	REFUNDABLE FACILITY DEPOSITS	10,452.40		
100-241-110	PREPAYMNT PERMT M2E3LLC 100YRS	2,478.19		
100-241-111	RESERVE CHRISTMAS DONATIONS	4.66		
100-241-113	ESCROW-BONDS POSTED-DEFENDENTS	2,984.45		
	TOTAL LIABILITIES		(1,283,745.01)	
EQUITY				
100-265-100	RESTRICTED PORTION FUND BA	0.00		
100-270-100	FUND BALANCE	10,624,990.73		
100-280-100	ASSIGNED FUND BALANCE	32,396.29		
	TOTAL BEGINNING EQUITY	10,657,387.02		
	TOTAL REVENUE	14,143,106.80		
	TOTAL EXPENSES	6,210,042.53		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	7,933,064.27		
	TOTAL EQUITY & FUND BALANCE		18,590,451.29	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			17,306,706.28

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
119-100-102	CLAIM ON POOLED CASH	(62,995.90)		
119-100-103	SECURITY INVESTMENTS	0.00		
119-100-104	SAFEKEEPING CHECKING ACCT	0.00		
119-100-115	TEXPOOL 246530004 TIF PROP TAX	241,560.84		
119-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
119-170-100	CURRENT YR RES FOR ENCUMBRANCE	(7,000.00)		
119-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			171,564.94	
	TOTAL ASSETS			171,564.94
LIABILITIES				
119-200-110	CURRENT YEAR ENCUMBRANCE	(7,000.00)		
119-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
119-200-300	RETAINAGE PAYABLE	0.00		
119-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		(7,000.00)	
EQUITY				
119-270-100	FUND BALANCE	268,507.23		
	TOTAL BEGINNING EQUITY	268,507.23		
	TOTAL REVENUE	2,982.71		
	TOTAL EXPENSES	92,925.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(89,942.29)		
	TOTAL EQUITY & FUND BALANCE		178,564.94	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			171,564.94

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
120-100-102	CLAIM ON POOLED CASH	90,728.82		
120-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
120-170-100	CURRENT YR RES FOR ENCUMBRANCE	(52,800.00)		
120-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			37,928.82	
	TOTAL ASSETS			37,928.82
LIABILITIES				
120-200-110	CURRENT YEAR ENCUMBRANCE	(52,800.00)		
120-200-111	PRIOR YEAR ENCUMBRANCE	0.00		
120-200-500	ACCOUNTS PAYABLE PENDING	0.00		
120-200-505	DUE TO SAYDA 380 AGREEMENT	0.00		
	TOTAL LIABILITIES		(52,800.00)	
EQUITY				
120-270-100	FUND BALANCE	113,751.42		
	TOTAL BEGINNING EQUITY	113,751.42		
	TOTAL REVENUE	108,047.35		
	TOTAL EXPENSES	131,069.95		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(23,022.60)		
	TOTAL EQUITY & FUND BALANCE		90,728.82	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			37,928.82

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
123-100-102	CLAIM ON POOLED CASH	99,408.05		
123-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
123-170-100	CURRENT YR RES FOR ENCUMBRANCE	(29,510.00)		
123-170-101	PRIOR YR RES FOR ENCUMBRANCE	11,910.00		
			81,808.05	
	TOTAL ASSETS			81,808.05
LIABILITIES				
123-200-110	CURRENT YEAR ENCUMBRANCE	(29,510.00)		
123-200-111	PRIOR YEAR ENCUMBRANCE	11,910.00		
123-200-500	ACCOUNTS PAYABLE PENDING	(138.23)		
123-240-100	PRE-REGISTER FESTIVAL/CARSHOW	12,665.00		
	TOTAL LIABILITIES		(5,073.23)	
EQUITY				
123-270-100	FUND BALANCE	86,544.35		
	TOTAL BEGINNING EQUITY	86,544.35		
	TOTAL REVENUE	43,699.00		
	TOTAL EXPENSES	43,362.07		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	336.93		
	TOTAL EQUITY & FUND BALANCE		86,881.28	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			81,808.05

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
125-100-102	CLAIM ON POOLED CASH	100,296.77		
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(16,595.00)		
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	16,595.00		
			100,296.77	
	TOTAL ASSETS			100,296.77
LIABILITIES				
125-200-110	CURRENT YEAR ENCUMBRANCE	(16,595.00)		
125-200-111	PRIOR YEAR ENCUMBRANCE	16,595.00		
125-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
125-270-100	FUND BALANCE	98,965.05		
	TOTAL BEGINNING EQUITY	98,965.05		
	TOTAL REVENUE	3,758.32		
	TOTAL EXPENSES	2,426.60		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,331.72		
	TOTAL EQUITY & FUND BALANCE		100,296.77	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			100,296.77

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
129-100-102	CLAIM ON POOLED CASH	45,465.34		
129-100-103	TEXSTAR: NOBLE TRUST - 3444	942.33		
129-100-108	NED TRUST (LIBRARY) TEXSTAR	287,367.44		
129-120-103	MISC ACCTS RECEIVABLE	0.00		
129-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,436.37)		
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,436.37		
			333,775.11	
	TOTAL ASSETS			333,775.11
LIABILITIES				
129-200-110	CURRENT YEAR ENCUMBRANCE	(1,436.37)		
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37		
129-200-233	OTHER A/P PENDING (AUDITOR)	(10,945.00)		
129-200-500	ACCOUNTS PAYABLE PENDING	10,945.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
129-270-100	FUND BALANCE	330,178.18		
	TOTAL BEGINNING EQUITY	330,178.18		
	TOTAL REVENUE	3,596.93		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	3,596.93		
	TOTAL EQUITY & FUND BALANCE		333,775.11	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			333,775.11

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
200-100-102	CLAIM ON POOLED CASH	483,280.07		
200-170-100	CURRENT YR RES FOR ENCUMBRANCE	(97,999.32)		
200-170-101	PRIOR YR RES FOR ENCUMBRANCE	97,999.32		
			483,280.07	
	TOTAL ASSETS			483,280.07
LIABILITIES				
200-200-110	CURRENT YR ENCUMBRANCES	(97,999.32)		
200-200-111	PRIOR YR ENCUMBRANCES	97,999.32		
200-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
200-270-100	FUND BALANCE	487,326.39		
	TOTAL BEGINNING EQUITY	487,326.39		
	TOTAL REVENUE	16,488.00		
	TOTAL EXPENSES	20,534.32		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(4,046.32)		
	TOTAL EQUITY & FUND BALANCE		483,280.07	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			483,280.07

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

210-TRANSPORTATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
210-100-101	2019 CO BOND FUNDS TEXSTAR	0.00		
210-100-102	CLAIM ON POOLED CASH	1,584,756.89		
210-100-103	SECURITY INVESTMENTS	0.00		
210-100-104	SAFEKEEPING CHECKING ACCT	0.00		
210-120-130	ACCTS RECEIVABLE TRANSPORTATIO	128,910.76		
210-120-131	ALLOWANCE-TRANSPORTATION	(16,792.72)		
210-170-100	CURRENT YR RES FOR ENCUMBRANCE	(328,272.22)		
210-170-101	PRIOR YR RES FOR ENCUMBRANCE	6,676.71		
			1,375,279.42	
	TOTAL ASSETS			1,375,279.42
LIABILITIES				
210-200-100	ACCRUED PAYABLES	0.00		
210-200-110	CURRENT YR ENCUMBRANCES	(328,272.22)		
210-200-111	PRIOR YR ENCUMBRANCES	6,676.71		
210-200-200	FICA & MEDICARE PAYABLE	0.00		
210-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
210-200-202	TMRS PAYABLE	172.19		
210-200-209	CHILD SUPPORT PAYABLE	0.00		
210-200-212	UNUM LIFE INS PAYABLE	1.96		
210-200-213	DENTAL PAYABLE	64.48		
210-200-219	SCOTT & WHITE HEALTH PAYABLE	536.44		
210-200-221	FLEXIBLE SPENDING (FSA) PAYABL	0.00		
210-200-235	VISION PLAN PAYABLE	7.32		
210-200-500	ACCOUNTS PAYABLE PENDING	35,077.26		
210-240-101	UNCLAIMED FUNDS	0.00		
	TOTAL LIABILITIES		(285,735.86)	
EQUITY				
210-270-100	FUND BALANCE	1,514,780.66		
	TOTAL BEGINNING EQUITY	1,514,780.66		
	TOTAL REVENUE	284,100.00		
	TOTAL EXPENSES	137,865.38		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	146,234.62		
	TOTAL EQUITY & FUND BALANCE		1,661,015.28	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,375,279.42

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
300-100-102	CLAIM ON POOLED CASH	306,209.17		
300-120-100	DRAINAGE RECEIVABLE	81,483.26		
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(15,047.88)		
300-160-206	FIXED ASSET-WORK IN PROGRESS	0.00		
300-170-100	CURRENT YR RES FOR ENCUMBRANCE	(26,976.00)		
300-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
300-190-103	ACCUMULATED DEPRECIATION	0.00		
			345,668.55	
	TOTAL ASSETS			345,668.55
LIABILITIES				
300-200-104	ACCRUED INTEREST PAYABLE	0.00		
300-200-110	CURRENT YEAR ENCUMBRANCES	(26,976.00)		
300-200-111	PRIOR YEAR ENCIMBRANCES	0.00		
300-200-200	FICA & MEDICARE PAYABLE	0.00		
300-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
300-200-202	TMRS PAYABLE	739.47		
300-200-203	DEFERRED COMP PAYABLE	(5.01)		
300-200-209	CHILD SUPPORT PAYABLE	0.00		
300-200-212	UNUM LIFE INS PAYABLE	4.08		
300-200-233	OTHER A/P PENDING (AUDITOR)	0.00		
300-200-240	BOND PAYABLE - CURRENT	0.00		
300-200-300	RETAINAGE PAYABLE	0.00		
300-200-500	ACCOUNTS PAYABLE PENDING	90.00		
	TOTAL LIABILITIES		(26,147.46)	
EQUITY				
300-250-100	CONTRIBUTED CAPITAL-DRAINAGE	0.00		
300-270-100	FUND BALANCE	297,783.08		
	TOTAL BEGINNING EQUITY	297,783.08		
	TOTAL REVENUE	175,286.33		
	TOTAL EXPENSES	101,253.40		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	74,032.93		
	TOTAL EQUITY & FUND BALANCE		371,816.01	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			345,668.55

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

320-SANITATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
320-100-102	CLAIM ON POOLED CASH	456,487.28		
320-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
320-120-130	ACCTS RECEIVABLE GARBAGE	264,690.34		
320-120-131	ALLOWANCE-GARBAGE	(10,592.12)		
320-170-100	CURRENT YR RES FOR ENCUMBRANCE	0.00		
320-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00		
			710,585.50	
	TOTAL ASSETS			710,585.50
LIABILITIES				
320-200-100	ACCRUED PAYABLES	0.00		
320-200-110	CURRENT YR ENCUMBRANCES	0.00		
320-200-111	PRIOR YR ENCUMBRANCES	0.00		
320-200-500	ACCOUNTS PAYABLE PENDING	0.00		
320-200-503	DUE TO STATE COMPT SALES TAX	22,455.45		
320-240-101	UNCLAIMED FUNDS	0.00		
	TOTAL LIABILITIES		22,455.45	
EQUITY				
320-270-100	FUND BALANCE	448,499.09		
	TOTAL BEGINNING EQUITY	448,499.09		
	TOTAL REVENUE	751,985.28		
	TOTAL EXPENSES	512,354.32		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	239,630.96		
	TOTAL EQUITY & FUND BALANCE		688,130.05	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			710,585.50

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
340-100-100	PETTY CASH	1,350.00		
340-100-101	2019 CO BOND FUNDS TEXSTAR	81,919.84		
340-100-102	CLAIM ON POOLED CASH	3,615,993.01		
340-100-103	SECURITY INVESTMENTS	0.00		
340-100-104	SAFEKEEPING CHECKING ACCT	0.00		
340-100-107	TEXPOOL 2465300012 TOWER RENT	215,446.57		
340-100-110	TEXPOOL 2465300001 UTILITY FD	51,498.16		
340-100-116	UTILITY OPERATING-TXCLASS 0007	1,044,635.89		
340-100-118	TEXPOOL RATE STABILIZATION 18	161,489.92		
340-100-119	TEXPOOL CAPITAL OUTLAY-ASSETS	318,482.59		
340-100-120	TEXPOOL WORKING CAPITAL-CIP	470,704.70		
340-100-121	TEXPOOL 2017 WWTP IMPROVMNTS	0.00		
340-120-100	ACCOUNTS RECEIVABLE	1,676,141.75		
340-120-101	CURRENT REFUND PAYABLE	17,698.72		
340-120-102	UNAPPLIED CREDITS	(73,194.16)		
340-120-103	MISC. ACCOUNTS RECEIVABLE	32,795.00		
340-120-104	AR - AUDIT ACCRUALS	0.00		
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE	(60,629.81)		
340-140-100	INVENTORY	99,887.93		
340-150-100	BOND ISSUANCE COSTS	0.00		
340-150-105	DEFERRED AMT ON REFUNDING	0.00		
340-160-100	LAND	457,201.00		
340-160-200	BUILDINGS	6,363,714.34		
340-160-206	FIXED ASSETS: WORK IN PROGRESS	2,477,932.91		
340-160-225	PLANT DISTRIBUTION/COLLECTION	53,927,344.11		
340-160-235	EQUIPMENT	1,108,990.57		
340-170-100	CURRENT YR RES FOR ENCUMBRANCE	(781,454.56)		
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	434,336.40		
340-170-103	PRE-PAY HEALTH INSURANCE	0.00		
340-190-103	ACCUMULATED DEPRECIATION	(27,563,949.42)		
			44,078,335.46	
	TOTAL ASSETS			44,078,335.46
LIABILITIES				
340-200-104	ACCRUED INTEREST PAYABLE	162,519.53		
340-200-110	CURRENT YEAR ENCUMBRANCES	(781,454.56)		
340-200-111	PRIOR YEAR ENCUMBRANCE	434,336.40		
340-200-200	FICA AND MEDICARE PAYABLE	(526.13)		
340-200-201	FEDERAL WITHHOLDING PAYABLE	(1,073.32)		
340-200-202	TMRS PAYABLE	8,242.95		
340-200-203	DEFERRED COMP PAYABLE	(318.71)		
340-200-204	DEFERRED CHARGES	0.00		
340-200-205	Pension Liability	522,568.72		
340-200-208	ACCRUED VACATION	31,887.93		
340-200-209	CHILD SUPPORT PAYABLE	0.00		
340-200-210	CHILD SUPPORT PAYABLE	0.00		
340-200-211	NEW OPED-SDBF LIABILITY	76,594.60		

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
340-200-212	UNUM LIFE INS PAYABLE	390.21	
340-200-213	DENTAL PAYABLE	109.47	
340-200-214	AFLAC PAYABLE	565.09	
340-200-215	CLOTHES RENTAL PAYABLE	0.00	
340-200-216	CINCINNATI LIFE PAYABLE	390.42	
340-200-218	BLUE CHOICE PAYABLE	175.48	
340-200-219	SCOTT & WHITE HEALTH PAYABLE	(5,188.47)	
340-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00	
340-200-222	PRE-PAID LEGAL PAYABLE	(212.30)	
340-200-228	MISC. DEDUCTIONS PAYABLE	0.00	
340-200-229	MET LIFE DENTAL PAYABLE	(135.78)	
340-200-230	UNITED WAY PAYABLE	(1.00)	
340-200-233	OTHER A/P PENDING (AUDITOR)	(15,805.47)	
340-200-235	VISION PLAN PAYABLE	8.52	
340-200-240	BONDS PAYABLE-CURRENT	0.00	
340-200-300	RETAINAGE PAYABLE	55,679.00	
340-200-401	WAGES PAYABLE	22,918.27	
340-200-500	ACCOUNTS PAYABLE PENDING	311,684.53	
340-200-999	UNRECONCILED DIFFERENCES	0.00	
340-210-100	UNAMORT. BOND DISCOUNT	0.00	
340-210-101	BOND PREMIUMS	1,819,061.48	
340-210-102	DEFERRED AMT ON REFUNDING	(410,126.74)	
340-210-110	DEFERRED OUTFLOW RESORCES TMRS	(118,189.39)	
340-210-111	SDBF-DEF OUTFLOW OF RE CONTR	(1,614.12)	
340-210-113	SDBF DEF INFLOW ACT EX VS ASS	7,976.62	
340-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	(14,875.88)	
340-210-115	DEFERRED OUTFLOW INVST TMRS	109,181.04	
340-210-118	DEFERRED INFLOW-ACTUAL VS ASSM	19,472.60	
340-210-119	DEFERRED OUTFLOW-CHNG IN ASSUM	(14,014.74)	
340-230-109	CAPITAL LEASE BANC ONE NEMI	0.00	
340-230-114	4.5M CO SERIES 2003 (65%)	0.00	
340-230-115	4.2M COMB CO 2006 (4M)	2,450,000.00	
340-230-116	10M COMB SERIES 2007 (7M)	3,855,000.00	
340-230-117	9.615M COMB SERIES 08 (6.615M)	0.00	
340-230-118	8.995 GO REFUNDING 2009	0.00	
340-230-119	2.625 GO REF 2010	0.00	
340-230-120	5.450M GO REF 2012 (1.460M)	0.00	
340-230-121	4.595M 2015 GO REF (1.695M)	900,000.00	
340-230-122	8.010M 2016 GO REF (5.065M)	5,065,000.00	
340-230-123	5.34M COMB SERIES 2017(2.250M)	2,200,000.00	
340-230-124	3.02M GO REF 2017 (1.585M)	1,225,000.00	
340-230-125	12.590 M 2019 COs (4.425M)	4,145,000.00	
340-230-126	4.035M 2021 GO Ref	195,000.00	
340-230-127	22.91M 2022 CO (10.575M)	10,575,000.00	
340-240-100	METER DEPOSITS	555,492.00	
340-240-101	UNCLAIMED FUNDS	5,611.58	
340-240-120	ALLOWANCE FOR BAD DEBT	0.00	
	TOTAL LIABILITIES		33,391,329.83

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
EQUITY				
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30		
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00		
340-270-100	FUND BALANCE	9,352,220.86		
	TOTAL BEGINNING EQUITY	9,867,475.16		
	TOTAL REVENUE	4,161,968.78		
	TOTAL EXPENSES	3,342,438.31		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	819,530.47		
	TOTAL EQUITY & FUND BALANCE		10,687,005.63	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			44,078,335.46

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
345-100-102	CLAIM ON POOLED CASH	3,093,543.97		
345-100-103	SECURITY INVESTMENTS	0.00		
345-100-104	SAFEKEEPING CHECKING ACCT	0.00		
345-160-206	WORK IN PROGRESS	0.00		
345-160-225	PLANT DISTRIBUTION	143,311.29		
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(250,310.88)		
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	139,045.00		
			3,125,589.38	
	TOTAL ASSETS			3,125,589.38
LIABILITIES				
345-200-110	CURRENT YEAR ENCUMBRANCE	(250,310.88)		
345-200-111	PRIOR YEAR ENCUMBRANCE	139,045.00		
345-200-233	OTHER A/P PENDING (AUDITOR)	0.00		
345-200-500	ACCOUNTS PAYABLE PENDING	0.00		
	TOTAL LIABILITIES		(111,265.88)	
EQUITY				
345-270-100	FUND BALANCE	3,122,523.38		
	TOTAL BEGINNING EQUITY	3,122,523.38		
	TOTAL REVENUE	123,915.00		
	TOTAL EXPENSES	9,583.12		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	114,331.88		
	TOTAL EQUITY & FUND BALANCE		3,236,855.26	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,125,589.38

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
350-100-102	CLAIM ON POOLED CASH	80,448.83	
350-100-106	TEXPOOL 2017 AIRPORT CONST	956,559.69	
350-120-100	AIRPORT RECEIVABLES	3,366.73	
350-120-101	REFUND CHECKS PAYABLE	0.00	
350-120-103	MISC. ACCOUNTS RECEIVABLE	(385.00)	
350-120-140	GRANTS RECEIVABLE	0.00	
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	0.00	
350-150-100	BOND ISSUANCE COSTS	0.00	
350-150-105	DEFERRED AMT ON REFUNDING	0.00	
350-160-100	LAND	859,833.00	
350-160-200	T-HANGERS (BUILDINGS)	4,344,298.10	
350-160-206	FIXED ASSETS:WORK IN PROGRESS	12,880.00	
350-160-210	EQUIPMENT	118,846.06	
350-160-300	RUNWAY	2,238,415.96	
350-160-335	FIELD EQUIPMENT	0.00	
350-170-100	CURRENT YR RES FOR ENCUMBRANCE	(165,390.14)	
350-170-101	PRIOR YR RES FOR ENCUMBRANCE	0.00	
350-170-103	PRE-PAY HEALTH INSURANCE	0.00	
350-190-103	ACCUMULATED DEPRECIATION	(2,210,965.34)	
			6,237,907.89
	TOTAL ASSETS		6,237,907.89
LIABILITIES			
350-200-100	ACCRUED ACCOUNTS PAYABLE	0.00	
350-200-110	CURRENT YEAR ENCUMBRANCE	(165,390.14)	
350-200-111	PRIOR YEAR ENCUMBRANCE	0.00	
350-200-200	FICA AND MEDICARE PAYABLE	0.00	
350-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
350-200-202	TMRS PAYABLE	467.64	
350-200-210	NET PENSION LIABILITY	19,087.94	
350-200-211	NEW OPED-SDBF LIABILITY	2,797.78	
350-200-213	DENTAL PAYABLE	42.71	
350-200-214	AFLAC PAYABLE	0.00	
350-200-219	SCOTT & WHITE PAYABLE	(13.58)	
350-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	47.22	
350-200-222	PRE-PAID LEGAL	0.00	
350-200-228	MISC. DEDUCTIONS PAYABLE	0.00	
350-200-233	OTHER A/P PENDING (AUDITOR)	(617.76)	
350-200-235	VISION PLAN PAYABLE	4.37	
350-200-240	BONDS PAYABLE-CURRENT	0.00	
350-200-401	WAGES PAYABLE	1,050.18	
350-200-500	ACCOUNTS PAYABLE PENDING	2,740.44	
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	0.00	
350-200-502	DUE TO FUND 100	0.00	
350-200-505	DUE TO OTHER FUNDS	0.00	
350-200-999	UNRECONCILED DIFFERENCE	(271.67)	
350-210-100	UNAMORT. BOND DISCOUNT	0.00	

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
350-210-101	BOND PREMIUMS	17,874.76		
350-210-110	DEFERRED OUTFLOW TMRS CONT	(4,317.12)		
350-210-111	SDBF DEF OUTFLOW RE CONTRIB	(58.96)		
350-210-113	SDBF DEF INFLOW ACT EXP VS ASS	291.36		
350-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	(543.37)		
350-210-115	DEFERRED OUTLOW INVST TMRS	3,988.07		
350-210-118	DEFERRED INFLOW ACT VS ASSMPT	711.28		
350-210-119	DEFERRED OUTFLOW CNGS IN ASSUM	(511.92)		
350-230-101	LONG TERM DEBT	0.00		
350-230-102	BOND PAYABLE-$290K REF 2010	0.00		
350-230-103	5.34M COMB SERIES 2017(1.445M)	1,270,000.00		
350-240-101	ACCRUED INTEREST PAYABLE	4,790.13		
	TOTAL LIABILITIES		1,152,169.36	
EQUITY				
350-250-100	CONTRIBUTED CAPITAL GRANT	4,274,320.92		
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82		
350-280-100	RETAINED EARNINGS	291,223.03		
350-281-100	PRIOR PERIOD ADJUSTMENTS	442,482.09		
	TOTAL BEGINNING EQUITY	5,083,291.86		
	TOTAL REVENUE	189,415.40		
	TOTAL EXPENSES	186,968.73		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	2,446.67		
	TOTAL EQUITY & FUND BALANCE		5,085,738.53	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			6,237,907.89

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
370-100-102	CLAIM ON POOLED CASH	120,043.65		
370-100-103	SECURITY INVESTMENTS	54,000.00		
370-100-104	SAFEKEEPING CHECKING ACCCT	0.00		
370-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
370-160-206	FIXED ASSETS-WORK IN PROGRESS	0.00		
370-160-225	INFRASTRUCTURE	10,032.80		
370-170-100	CURRENT YR RES FOR ENCUMBRANCE	(74,869.83)		
370-170-101	PRIOR YR RES FOR ENCUMBRANCE	13,919.83		
370-170-103	PRE-PAY HEALTH INSURANCE	0.00		
370-190-103	ACCUMULATED DEPRECIATION	(4,013.12)		
			119,113.33	
	TOTAL ASSETS			119,113.33
LIABILITIES				
370-200-110	CURRENT YR ENCUMBRANCE	(74,869.83)		
370-200-111	PRIOR YEAR ENCUMBRANCE	13,919.83		
370-200-200	FICA & MEDICARE PAYABLE	0.00		
370-200-201	FEDERAL WITHHOLDING PAYABLE	0.00		
370-200-202	TMRS PAYABLE	581.71		
370-200-210	NET PENSION LIABILITY	27,917.95		
370-200-211	NEW OPEB-SDBF LIABILITY	4,092.03		
370-200-213	ASSURANT DENTAL PAYABLE	41.11		
370-200-214	AFLAC PAYABLE	0.00		
370-200-219	SCOTT & WHITE HEALTH PAYABLE	283.28		
370-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00		
370-200-222	PRE-PAID LEGAL	0.00		
370-200-228	MISC DEDUCTIONS PAYABLE	0.00		
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)		
370-200-235	VISION PLAN PAYABLE	2.96		
370-200-401	WAGES PAYABLE	1,747.14		
370-200-500	ACCOUNTS PAYABLE PENDING	1,314.83		
370-210-100	DUE TO CEMETERY LAND PURCHASE	0.00		
370-210-110	DEFERRED OUTFLOW CONT TMRS	(6,314.20)		
370-210-111	SDBF DEF OUTFLOW RES CONTRIB	(86.23)		
370-210-113	SDBF DEF INFLOW ACT EX VS ASSU	426.15		
370-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	(794.74)		
370-210-115	DEFERRED OUTFLOW INVST TMRS	5,832.94		
370-210-118	DEFERRED INFLOW ACTUAL VS ASSM	1,040.31		
370-210-119	DEFERRED OUTFLOW-CHG ASSUMP	(748.73)		
	TOTAL LIABILITIES		(26,955.78)	
EQUITY				
370-270-100	FUND BALANCE	172,956.16		
	TOTAL BEGINNING EQUITY	172,956.16		
	TOTAL REVENUE	81,101.70		
	TOTAL EXPENSES	107,988.75		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(26,887.05)		
	TOTAL EQUITY & FUND BALANCE		146,069.11	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			119,113.33

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
382-100-102	CLAIM ON POOLED CASH	(49,462.37)	
382-100-104	SAFEKEEPING CHECKING ACCT	0.00	
382-120-250	DUE FROM OTHER FUNDS	0.00	
382-160-206	ESCROW FOR EQUIPMENT PURCHASES	0.00	
382-160-301	VEHICLES	0.00	
382-160-303	OFFICE EQUIPMENT	0.00	
382-160-305	FIELD EQUIPMENT	0.00	
382-160-306	HEAVY EQUIPMENT	0.00	
382-160-320	EQUIPMENT	0.00	
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(86,370.06)	
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	74,881.95	
382-170-103	PRE-PAY HEALTH INSURANCE	0.00	
382-190-103	ACCUMULATED DEPRECIATION	0.00	
			(60,950.48)
	TOTAL ASSETS		(60,950.48)
LIABILITIES			
382-200-110	CURRENT YEAR ENCUMBRANCE	(86,370.06)	
382-200-111	PRIOR YEAR ENCUMBRANCE	74,881.95	
382-200-200	FICA AND MEDICARE PAYABLE	0.00	
382-200-201	FEDERAL WITHHOLDING PAYABLE	0.00	
382-200-202	TMRS PAYABLE	764.43	
382-200-203	DEFERRED COMP PAYABLE	0.00	
382-200-208	ACCRUED VACATION	4,944.81	
382-200-210	NET PENSION LIABILITY	64,032.96	
382-200-211	NEW OPEB-SDBF LIABILITY	9,385.52	
382-200-212	UNUM LIFE INSURANCE PAYABLE	(288.78)	
382-200-213	DENTAL PAYABLE	51.00	
382-200-214	AFLAC PAYABLE	202.94	
382-200-215	CLOTHES RENTAL PAYABLE	0.00	
382-200-216	CINCINNATI LIFE PAYABLE	261.10	
382-200-218	BLUE CHOICE PAYABLE	0.00	
382-200-219	SCOTT & WHITE HEALTH PAYABLE	(133.50)	
382-200-221	FLEXIBLE SPENDING(FSA) PAYABLE	0.00	
382-200-222	PRE-PAID LEGAL PAYABLE	(456.70)	
382-200-228	MISC DEDUCTIONS PAYABLE	0.00	
382-200-229	MET LIFE DENTAL PAYABLE	0.00	
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)	
382-200-235	VISION PLAN PAYABLE	(2.90)	
382-200-401	WAGES PAYABLE	2,212.96	
382-200-500	ACCOUNTS PAYABLE PENDING	28,388.33	
382-210-110	DEFERRED OUTFLOW CONTB TMRS	(14,482.34)	
382-210-111	SDBF DEF OUTFLOW RES CONTRI	(197.79)	
382-210-113	SDBF DEF INFLOW ACT EXP VS ASS	977.41	
382-210-114	SDBF DEF OUTFLOW CHNG ASSUMPT	(1,822.82)	
382-210-115	DEFERRED OUTFLOW INVST TMRS	13,378.50	
382-210-118	DEFERRED INFLOW ACTUAL VS ASSM	2,386.07	

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
382-210-119	DEFERRED OUTLOW-CHNG IN ASSUMP	(1,717.30)	
382-240-101	UNCLAIMED FUNDS	78.32	
	TOTAL LIABILITIES		93,750.15
EQUITY			
382-260-121	RESERVE:FUTURE EQUIP PURCHASES	0.00	
382-270-100	FUND BALANCE	(100,351.60)	
	TOTAL BEGINNING EQUITY	(100,351.60)	
	TOTAL REVENUE	236,106.24	
	TOTAL EXPENSES	290,455.27	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(54,349.03)	
	TOTAL EQUITY & FUND BALANCE		(154,700.63)
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		(60,950.48)

BALANCE SHEET
AS OF: JANUARY 31ST, 2023

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
384-100-102	CLAIM ON POOLED CASH	134,033.25		
384-100-104	CAPITAL EQUIP ACCT 2139517	0.00		
384-100-105	SIGNATURE BANK EQUIP (ESCROW)	0.00		
384-100-106	FROST LEASING ESCROW 010597724	0.00		
384-100-107	UMB BANK CLAYTON HOLDINGS	0.00		
384-100-108	2018 FLEET/EQUIP TEXSTAR 20180	222,178.25		
384-100-109	GOVERNMENT CAPITAL CORP	0.00		
384-100-110	US BANCORP GOVERNMENT LEAS	0.00		
384-100-111	US BANCORP GOV ESCROW	0.00		
384-120-103	MISC ACCOUNTS RECEIVABLE	0.00		
384-140-100	PREPAID CAP LEASE	0.00		
384-150-100	BOND ISSUANCE COSTS	0.00		
384-160-206	FIXED ASSETS-WORK IN PROGRESS	0.00		
384-160-320	MACHINERY & EQUIPMENT	8,286,744.68		
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(4,866,431.32)		
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	3,865,694.83		
384-190-103	ACCUMULATED DEPRECIATION	(6,274,950.69)		
			1,367,269.00	
	TOTAL ASSETS			1,367,269.00
LIABILITIES				
384-200-104	ACCRUED INTEREST PAYALBE	0.00		
384-200-110	CURRENT YEAR ENCUMBRANCE	(4,812,027.32)		
384-200-111	PRIOR YEAR ENCUMBRANCE	3,811,290.83		
384-200-500	ACCOUNTS PAYABLE PENDING	0.00		
384-200-505	DUE TO OTHER FUNDS	0.00		
384-210-101	UNAMORT BOND PREMIUM	39,502.49		
384-230-103	5.44M COMB SERIES 2015(2.66M)	1,330,000.00		
384-230-115	CAPITAL LEASE PAYABLE-CURRENT	0.00		
384-230-120	CAP LEASE PAYABLE-NONCURRENT	854,259.23		
384-230-125	NOTES PAYABLE	328,158.38		
384-240-101	ACCRUED INTEREST PAYABLE	26,977.11		
	TOTAL LIABILITIES		1,578,160.72	
EQUITY				
384-270-100	FUND BALANCE	(63,351.51)		
	TOTAL BEGINNING EQUITY	(63,351.51)		
	TOTAL REVENUE	98,297.24		
	TOTAL EXPENSES	245,837.45		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(147,540.21)		
	TOTAL EQUITY & FUND BALANCE		(210,891.72)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,367,269.00

Attachment E

Sales Tax Tracking Report

Sales Tax Tracking (Total Amount) FY 2022-23

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2022-23 Estimated Amount	$ Difference from Actual to Est. Amt	% from Actual	$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	$ 389,538	393,127	468,966	1,023,003	1,184,875	(161,872)	-13.7%	554,037	118.1%
November	422,737	482,805	581,787	1,242,415	1,309,542	(67,127)	-5.1%	660,627	113.6%
December	390,346	404,316	475,711	1,743,702	1,192,328	551,374	46.2%	1,267,991	266.5%
January	356,902	403,476	421,763	1,660,588	1,132,715	527,873	46.6%	1,238,825	293.7%
February	507,733	552,026	678,554		1,361,219				0.0%
March	347,808	393,003	503,163		1,222,662				0.0%
April	332,858	391,521	453,235		1,167,492				0.0%
May	457,487	577,092	710,906		1,369,343				0.0%
June	403,305	493,430	612,055		1,342,988				0.0%
July	423,927	442,382	849,121		1,271,236				0.0%
August	514,060	549,608	703,460		1,333,490				0.0%
Sept.	513,651	667,394	867,785		1,271,969				0.0%
	$ 5,060,353	**$ 5,750,182**	**$ 7,326,507**	**$ 5,669,708**	**$ 15,159,859**			**$ 3,721,480**	

Sales Tax Tracking (Taylor EDC Portion) FY 2022-23

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual
October	$ 97,385	$ 98,282	$ 117,242	$ 255,751
November	$ 105,684	$ 120,701	$ 145,447	$ 310,604
December	$ 97,587	$ 101,079	$ 118,928	$ 435,926
January	$ 89,225	$ 100,869	$ 105,441	$ 415,147
February	$ 126,933	$ 138,007	$ 169,639	$ -
March	$ 86,952	$ 98,251	$ 125,791	$ -
April	$ 83,214	$ 97,880	$ 113,309	$ -
May	$ 114,372	$ 144,273	$ 177,727	$ -
June	$ 100,826	$ 123,358	$ 153,014	$ -
July	$ 105,982	$ 110,595	$ 212,280	$ -
August	$ 128,515	$ 137,402	$ 175,865	$ -
Sept.	$ 128,413	$ 166,849	$ 216,946	$ -
	1,265,088	**1,437,546**	**1,831,627**	**1,417,427**

Sales Tax Tracking (City's Portion) FY 2022-23

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2022-23 Estimated Amount	$ Difference from Actual to Est. Amt	% from Actual	$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	292,154	294,845	351,725	767,252	888,656	(121,404)	-13.7%	415,528	118.1%
November	317,053	362,104	436,341	931,811	982,157	(50,346)	-5.1%	495,470	113.6%
December	292,760	303,237	356,784	1,307,777	894,246	413,531	46.2%	950,993	266.5%
January	267,676	302,607	316,322	1,245,441	849,536	395,905	46.6%	929,119	293.7%
February	380,800	414,020	508,916	-	1,020,915				0.0%
March	260,856	294,752	377,372	-	916,996				0.0%
April	249,643	293,641	339,926	-	875,619				0.0%
May	343,115	432,819	533,180	-	1,027,008				0.0%
June	302,478	370,073	459,041	-	1,007,241				0.0%
July	317,946	331,786	636,841	-	953,427				0.0%
August	385,545	412,206	527,595	-	1,000,117				0.0%
Sept.	385,238	500,546	650,839		953,977				0.0%

Cumulative Year -to- Date (City's Portion) FY 2022-23

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2022-23 Estimated Amount	$ Difference from Actual to Est. Amt	% from Actual	$ Difference from Prior Year Amount	% from Pr. Yr. Actual
October	292,154	294,845	351,725	767,252	888,656	(121,404)	-13.7%	415,528	118.1%
November	609,207	656,949	788,065	1,699,063	1,870,813	(171,749)	-9.2%	910,998	115.6%
December	901,967	960,186	1,144,849	3,006,840	2,765,059	241,781	8.7%	1,861,991	162.6%
January	1,169,643	1,262,794	1,461,171	4,252,281	3,614,595	637,686	17.6%	2,791,110	191.0%
February	1,550,443	1,676,813	1,970,087		4,635,510				0.0%
March	1,811,298	1,971,566	2,347,459		5,552,506				0.0%
April	2,060,942	2,265,207	2,687,385		6,428,125				0.0%
May	2,404,057	2,698,026	3,220,565		7,455,132				0.0%
June	2,706,535	3,068,099	3,679,606		8,462,373				0.0%
July	3,024,481	3,399,885	4,316,447		9,415,800				0.0%
August	3,410,026	3,812,091	4,844,041		10,415,917				0.0%
Sept.	3,795,265	4,312,637	5,494,880		11,369,894				0.0%
% Y-T-D Increase over prior year	12.3%	13.6%	27.4%						

Attachment F

Monthly Investment Report



MONTHLY INVESTMENT REPORT

City of Taylor

JANUARY 31, 2023

MEEDER

PUBLIC FUNDS
PATTERSON GROUP

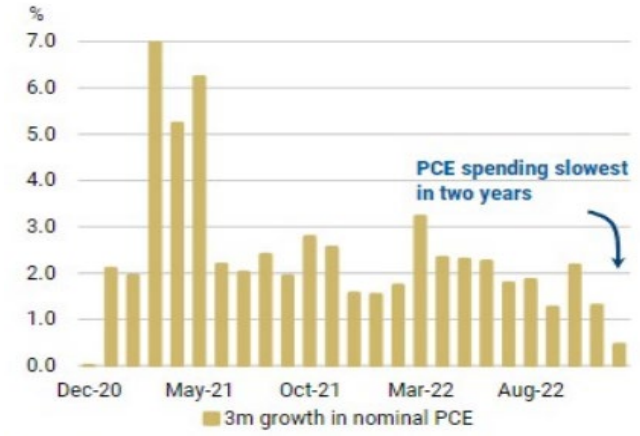
Still Room to Go on Rates?

As expected, the FOMC decision on February 1 brought the overnight rate to a range of 4.5% to 4.75%. The Fed also indicated that it will continue its campaign against inflation. The Fed is continuing to intentionally slow the economy, tamp down inflation, along with consumption, to produce a slower pace of economic activity and by extension lower inflation.

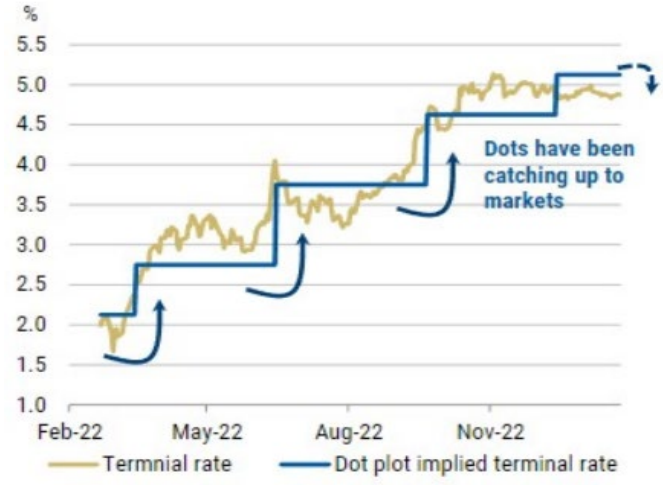
There has been a slight decrease in inflation rates and the economy is slowing but the labor markets remain strong. As a result, the labor market remains front and center; both good and bad. Job cuts in the tech industry make headlines but overall labor remains robust but should begin to slow. Tech firms make up about one quarter of total market capitalization of the equity markets, but the labor footprint is much smaller. Only 3 million workers (less than 1.5% of total workers) are in tech. Probable slowdowns in construction with higher mortgage and loan rates should produce a slowdown. Transportation and warehousing, manufacturing and retails are prime candidates for a softer labor demand. The hiring freezes and layoffs do indicate that management is getting more disciplined while adjusting to a weaker economic environment.

Strong jobs lead us directly to the consumer who was able to maintain and even increase spending going into December while still flush with pandemic savings and fiscal support. Now however as savings dwindle and stimulus payments fade the consumer is feeling the weight of rising prices. Personal income is up but real income calculated against inflation is down.

The slowdown in consumer demand is not a strong signal that the Fed will pause or cease rate hikes altogether as the market tends to believe, but evidence that policy has been successful so far. The consumer slowdown and deteriorating business sentiment may cause a flight to quality lowering Treasury yields, but it is far from the only influencing element in the markets currently.



Source: Bloomberg, Morgan Stanley Research



Source: Bloomberg, Morgan Stanley Research

An Old Factor Becomes New Again

The debt ceiling debate has been around since 1939 but hasn't involved this much political theater since 2011. Now it has become a political hot point even raising questions and pressure for a balanced budget.

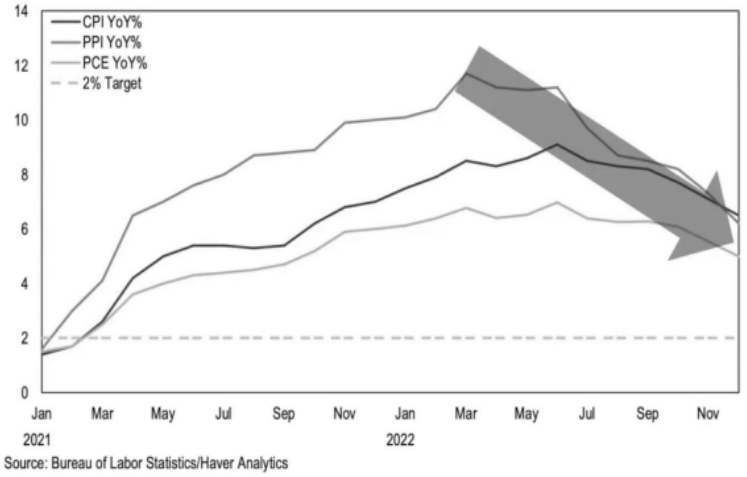
Since WWII the Congress has increased the ceiling limit over 100 times. Although it is largely procedural the current debt ceiling debate, setting the country's statutory debt limit, is critical and carries with it possible catastrophic economic consequences for the Treasury market, the dollar, and the economy. The debt ceiling is the maximum amount the federal government is able to borrow to finance obligations that lawmakers and presidents have already approved. It is not a limit going forward for new programs.

Extensions are often created using *extraordinary measures now* likely until June. Offering unique cash management bills to adjust funding is one approach which impacts the short T-Bills. Failure to raise the $31.4T debt ceiling could result in negative consequences including raising borrowing costs and a heightened risk of recession.

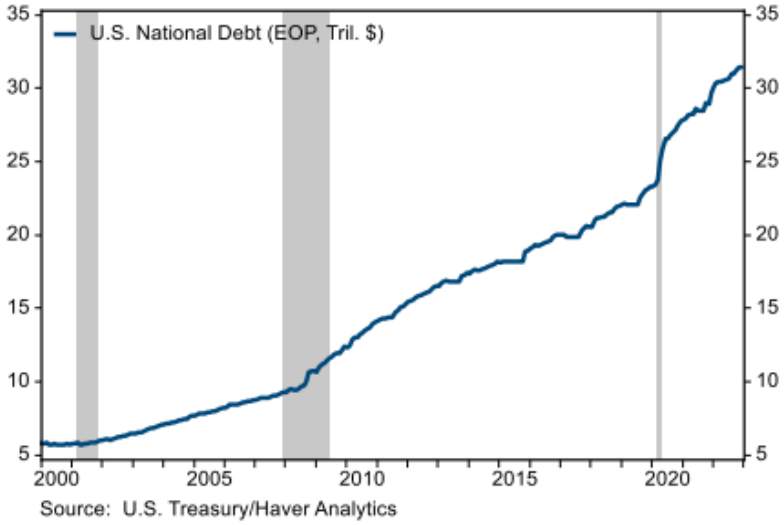
Essentially if not raised the Treasury is no longer allowed to borrow it will not be able to pay its bills. The high credit quality of Treasuries will be challenged. If Moody's and Fitch lower their AAA ratings (S&P already has it set at AA+) there would be major mandatory portfolio liquidations and rates would accordingly rise (prices fall).

Any concern which arises because the US is not able to pay its bills also affects the dollar. Its credit worthiness and stability have made it the reserve currency of the world. A failure could threaten this status.

These periodic debates, as noted by Fed Pres. Dudley, 'perpetuates political indecision and causes unnecessary market gyrations and damage'. It is an old recurring factor which is playing a major role in 2023.



Source: Bureau of Labor Statistics/Haver Analytics



Source: U.S. Treasury/Haver Analytics

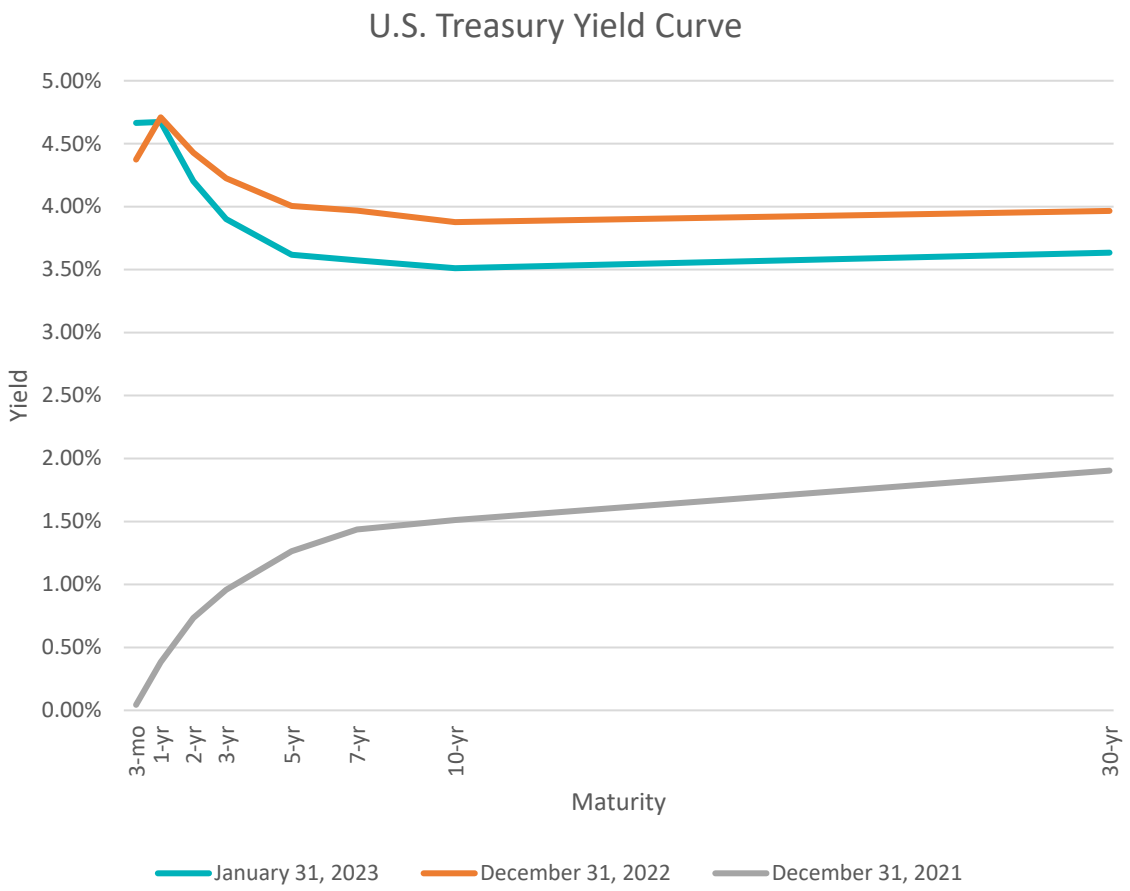
Expectations Drive Rates

The Fed further moderated their pace of rate hikes, giving us only a 0.25% hike On February 2.

The Fed fully concedes that higher rates will slow growth but is willing to take these actions to tame inflation through lessening demand.

The expected increase in GDP has changed the recession discussion somewhat with the market even beginning to think a soft landing possible.

There are signs of slightly slowing inflation such as lower rents and a reduced need for workers. The continuously changing environment has even the Fed debating how much more tightening is needed.



SOURCE: BLOOMBERG

Your Portfolio

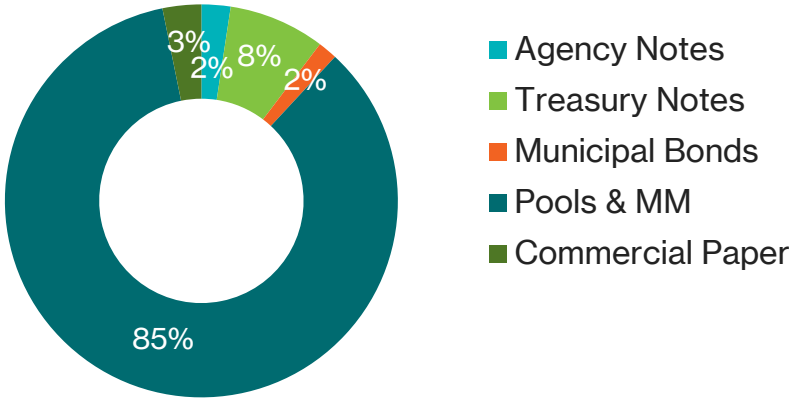
As of January 31, 2023

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

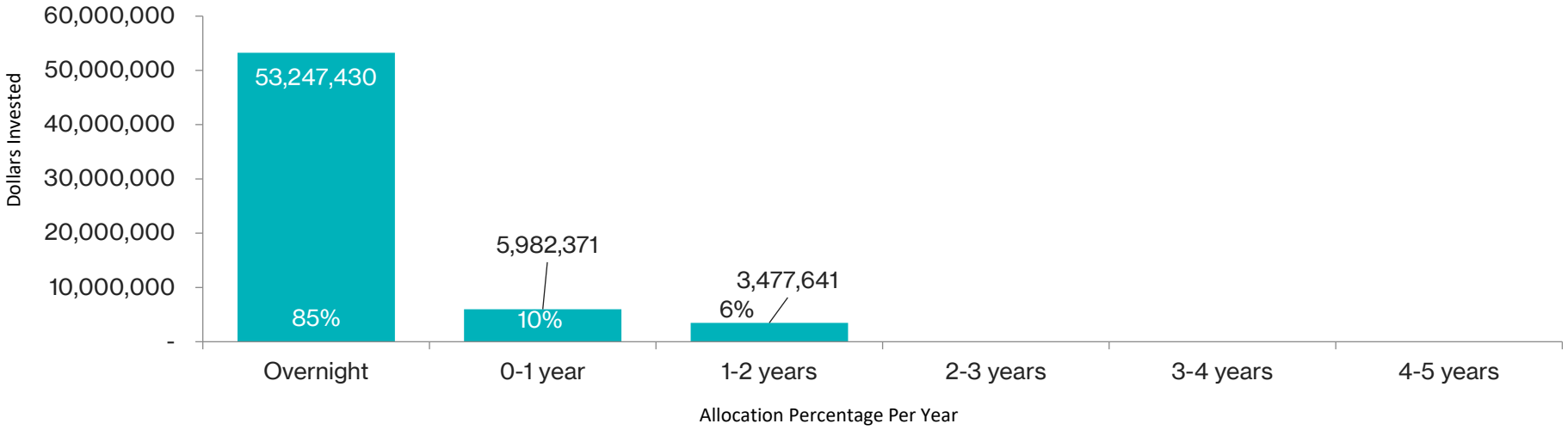
Your Portfolio Statistics

Weighted Average Maturity	0.10 years
Weighted Average Yield (All Funds)	4.06%

Your Asset Allocation



Your Maturity Distribution



MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Portfolio Management
Portfolio Summary
January 31, 2023

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Commercial Paper Disc. -Amortizing	2,000,000.00	1,993,142.00	1,994,823.89	3.18	224	26	3.690
Federal Agency Coupon Securities	1,500,000.00	1,408,816.31	1,500,000.00	2.39	1,095	554	0.467
Treasury Coupon Securities	5,000,000.00	4,889,199.00	4,965,188.18	7.92	554	261	2.034
Municipal Bonds	1,000,000.00	993,500.00	1,000,000.00	1.59	913	59	0.480
Texpool	20,513,164.93	20,513,164.93	20,513,164.93	32.71	1	1	4.244
TexStar	2,902,926.75	2,902,926.75	2,902,926.75	4.63	1	1	4.252
Texas Class	29,819,104.29	29,819,104.29	29,819,104.29	47.55	1	1	4.574
Money Market	12,233.64	12,233.64	12,233.64	0.02	1	1	0.010
Investments	**62,747,429.61**	**62,532,086.92**	**62,707,441.68**	**100.00%**	**93**	**37**	**4.058**

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	209,032.82	651,954.98

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Taylor, Texas of the position and activity within the Citty's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic represenataions of the portfolio to provide full disclosure to the governing body.

_____ _____

Jeffrey Wood, Finance Director

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Summary by Type
January 31, 2023
Grouped by Fund

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: 2019 Bond Fund						
TexStar	1	1,109,274.32	1,109,274.32	1.77	4.251	1
Subtotal	**1**	**1,109,274.32**	**1,109,274.32**	**1.77**	**4.251**	**1**
Fund: 2022 Debt Non-Tax Supported						
Texas Class	1	9,143,000.09	9,143,000.09	14.58	4.574	1
Subtotal	**1**	**9,143,000.09**	**9,143,000.09**	**14.58**	**4.574**	**1**
Fund: 2022 Debt Tax Supported						
Texas Class	1	10,895,153.03	10,895,153.03	17.37	4.574	1
Subtotal	**1**	**10,895,153.03**	**10,895,153.03**	**17.37**	**4.574**	**1**
Fund: 2022 Tax Supported Limited Tax						
Texas Class	1	5,350,996.78	5,350,996.78	8.53	4.574	1
Subtotal	**1**	**5,350,996.78**	**5,350,996.78**	**8.53**	**4.574**	**1**
Fund: Airport Fund						
Texpool	1	956,559.69	956,559.69	1.53	4.244	1
Subtotal	**1**	**956,559.69**	**956,559.69**	**1.53**	**4.244**	**1**
Fund: Cemetery Permanent Fund						
Federal Agency Coupon Securities	1	1,000,000.00	1,000,000.00	1.59	0.500	574
Texas Class	1	886.14	886.14	0.00	4.574	1
Texpool	1	367.98	367.98	0.00	4.244	1
TexStar	1	57,533.37	57,533.37	0.09	4.251	1
Subtotal	**4**	**1,058,787.49**	**1,058,787.49**	**1.68**	**0.709**	**542**
Fund: Fleet Replacement Fund						
TexStar	1	222,178.25	222,178.25	0.35	4.252	1
Subtotal	**1**	**222,178.25**	**222,178.25**	**0.35**	**4.252**	**1**

City of Taylor, Texas
Summary by Type
January 31, 2023
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: General Fund						
Money Market	1	12,233.64	12,233.64	0.02	0.010	1
Federal Agency Coupon Securities	1	500,000.00	500,000.00	0.80	0.400	513
Municipal Bonds	1	1,000,000.00	1,000,000.00	1.59	0.480	59
Treasury Coupon Securities	5	5,000,000.00	4,965,188.18	7.92	2.034	261
Texas Class	1	3,384,432.36	3,384,432.36	5.40	4.574	1
Texpool	1	18,097,054.48	18,097,054.48	28.86	4.244	1
TexStar	1	1,513,940.81	1,513,940.81	2.41	4.251	1
Commercial Paper Disc. -Amortizing	2	2,000,000.00	1,994,823.89	3.18	3.690	26
Subtotal	**13**	**31,507,661.29**	**31,467,673.36**	**50.18**	**3.714**	**54**
Fund: General Capital Fund						
TexStar	1	0.00	0.00	0.00	0.000	0
Subtotal	**1**	**0.00**	**0.00**	**0.00**	**0.000**	**0**
Fund: Special Rev-Tax Increment Fund						
Texpool	1	241,560.84	241,560.84	0.39	4.244	1
Subtotal	**1**	**241,560.84**	**241,560.84**	**0.39**	**4.244**	**1**
Fund: Utility Fund						
Texas Class	1	1,044,635.89	1,044,635.89	1.67	4.574	1
Texpool	1	1,217,621.94	1,217,621.94	1.94	4.244	1
Subtotal	**2**	**2,262,257.83**	**2,262,257.83**	**3.61**	**4.397**	**1**
Total and Average	**27**	**62,747,429.61**	**62,707,441.68**	**100.00**	**4.058**	**37**

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Fund 19BOND - 2019 Bond Fund
Investments by Fund
January 31, 2023

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20190	10044	TexStar	04/24/2019	1,109,274.32	1,109,274.32	1,109,274.32	4.252	4.193	4.251	1
			Subtotal and Average	**1,109,274.32**	**1,109,274.32**	**1,109,274.32**		**4.193**	**4.252**	**1**
			Total Investments and Average	**1,109,274.32**	**1,109,274.32**	**1,109,274.32**		**4.193**	**4.252**	**1**

Fund 22DNTS - 2022 Debt Non-Tax Supported
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texas Class										
70010	10063	Texas Class	03/29/2022	9,143,000.09	9,143,000.09	9,143,000.09	4.574	4.511	4.574	1
			Subtotal and Average	**9,143,000.09**	**9,143,000.09**	**9,143,000.09**		**4.512**	**4.574**	**1**
			Total Investments and Average	**9,143,000.09**	**9,143,000.09**	**9,143,000.09**		**4.512**	**4.574**	**1**

Fund 22DTS - 2022 Debt Tax Supported
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texas Class										
70009	10062	Texas Class	03/29/2022	10,895,153.03	10,895,153.03	10,895,153.03	4.574	4.511	4.574	1
		Subtotal and Average		**10,895,153.03**	**10,895,153.03**	**10,895,153.03**		**4.512**	**4.574**	**1**
		Total Investments and Average		**10,895,153.03**	**10,895,153.03**	**10,895,153.03**		**4.512**	**4.574**	**1**

Fund 22TAX - 2022 Tax Supported Limited Tax
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texas Class										
70011	10069	Texas Class	09/01/2022	5,350,996.78	5,350,996.78	5,350,996.78	4.574	4.511	4.574	1
		Subtotal and Average		**5,350,996.78**	**5,350,996.78**	**5,350,996.78**		**4.512**	**4.574**	**1**
		Total Investments and Average		**5,350,996.78**	**5,350,996.78**	**5,350,996.78**		**4.512**	**4.574**	**1**

Fund AIR - Airport Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300019	10007	Texpool	11/01/2017	956,559.69	956,559.69	956,559.69	4.244	4.186	4.244	1
			Subtotal and Average	**956,559.69**	**956,559.69**	**956,559.69**		**4.186**	**4.244**	**1**
			Total Investments and Average	**956,559.69**	**956,559.69**	**956,559.69**		**4.186**	**4.244**	**1**

Fund CEM - Cemetery Permanent Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Federal Agency Coupon Securities											
3130ANNS5	10058	FHLB Call Note	08/30/2021	1,000,000.00	1,000,000.00	937,848.76	0.500	0.493	0.500	08/28/2024	574
		Subtotal and Average		**1,000,000.00**	**1,000,000.00**	**937,848.76**		**0.493**	**0.500**		**574**
Texpool											
300007	10008	Texpool	11/01/2017	367.98	367.98	367.98	4.244	4.186	4.244		1
		Subtotal and Average		**367.98**	**367.98**	**367.98**		**4.186**	**4.244**		**1**
TexStar											
22880	10003	TexStar	11/01/2017	57,533.37	57,533.37	57,533.37	4.252	4.193	4.251		1
		Subtotal and Average		**57,533.37**	**57,533.37**	**57,533.37**		**4.193**	**4.252**		**1**
Texas Class											
70006	10001	Texas Class	11/01/2017	886.14	886.14	886.14	4.574	4.511	4.574		1
		Subtotal and Average		**886.14**	**886.14**	**886.14**		**4.512**	**4.574**		**1**
		Total Investments and Average		**1,058,787.49**	**1,058,787.49**	**996,636.25**		**0.699**	**0.709**		**542**

Fund FLEET - Fleet Replacement Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20180	10030	TexStar	08/08/2018	222,178.25	222,178.25	222,178.25	4.252	4.193	4.251	1
			Subtotal and Average	**222,178.25**	**222,178.25**	**222,178.25**		**4.193**	**4.252**	**1**
			Total Investments and Average	**222,178.25**	**222,178.25**	**222,178.25**		**4.193**	**4.252**	**1**

Fund GEN - General Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Commercial Paper Disc. -Amortizing											
22533UPH0	10067	Credit Agricole CP	07/18/2022	998,462.22	1,000,000.00	997,889.00		3.597	3.647	02/17/2023	16
8923A1QA2	10068	Toyota Credit Puerto Rico CP	07/18/2022	996,361.67	1,000,000.00	995,253.00		3.681	3.732	03/10/2023	37
		Subtotal and Average		**1,994,823.89**	**2,000,000.00**	**1,993,142.00**		**3.639**	**3.690**		**26**
Federal Agency Coupon Securities											
3130AMT85	10056	FHLB Call Note	06/28/2021	500,000.00	500,000.00	470,967.55	0.400	0.394	0.400	06/28/2024	513
		Subtotal and Average		**500,000.00**	**500,000.00**	**470,967.55**		**0.395**	**0.400**		**513**
Treasury Coupon Securities											
91282CCK5	10059	T Note	03/18/2022	994,204.51	1,000,000.00	981,250.00	0.125	1.540	1.561	06/30/2023	149
912828ZD5	10060	T Note	03/18/2022	999,084.51	1,000,000.00	995,254.00	0.500	1.285	1.303	03/15/2023	42
912828XT2	10061	T Note	03/28/2022	996,997.35	1,000,000.00	966,094.00	2.000	2.201	2.232	05/31/2024	485
91282CCD1	10064	T Note	04/18/2022	994,257.81	1,000,000.00	985,156.00	0.125	1.886	1.913	05/31/2023	119
9128286Z8	10066	T Note	06/21/2022	980,644.00	1,000,000.00	961,445.00	1.750	3.135	3.178	06/30/2024	515
		Subtotal and Average		**4,965,188.18**	**5,000,000.00**	**4,889,199.00**		**2.006**	**2.034**		**261**
Municipal Bonds											
59333NN90	10053	Maimi-Dade County FL	09/30/2020	1,000,000.00	1,000,000.00	993,500.00	0.375	0.473	0.480	04/01/2023	59
		Subtotal and Average		**1,000,000.00**	**1,000,000.00**	**993,500.00**		**0.473**	**0.480**		**59**
Texpool											
300003	10004	Texpool	11/01/2017	18,097,054.48	18,097,054.48	18,097,054.48	4.244	4.186	4.244		1
		Subtotal and Average		**18,097,054.48**	**18,097,054.48**	**18,097,054.48**		**4.186**	**4.244**		**1**
TexStar											
34440	10002	TexStar	11/01/2017	1,513,940.81	1,513,940.81	1,513,940.81	4.252	4.193	4.251		1
		Subtotal and Average		**1,513,940.81**	**1,513,940.81**	**1,513,940.81**		**4.193**	**4.252**		**1**
Texas Class											
70008	10048	Texas Class	01/22/2020	3,384,432.36	3,384,432.36	3,384,432.36	4.574	4.511	4.574		1
		Subtotal and Average		**3,384,432.36**	**3,384,432.36**	**3,384,432.36**		**4.512**	**4.574**		**1**
Money Market											

Fund GEN - General Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Money Market										
60618	10000	Citizens Nat'l Bank MM-Public	11/01/2017	12,233.64	12,233.64	12,233.64	0.010	0.009	0.010	1
		Subtotal and Average		**12,233.64**	**12,233.64**	**12,233.64**		**0.010**	**0.010**	**1**
		Total Investments and Average		**31,467,673.36**	**31,507,661.29**	**31,354,469.84**		**3.663**	**3.714**	**53**

Fund GENCAP - General Capital Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
TexStar										
20181	10029	TexStar	08/08/2018	0.00	0.00	0.00				1
			Subtotal and Average	**0.00**	**0.00**	**0.00**		**0.000**	**0.000**	**0**
			Total Investments and Average	**0.00**	**0.00**	**0.00**		**0.000**	**0.000**	**0**

Fund SPECREV - Special Rev-Tax Increment Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300004	10005	Texpool	11/01/2017	241,560.84	241,560.84	241,560.84	4.244	4.186	4.244	1
			Subtotal and Average	**241,560.84**	**241,560.84**	**241,560.84**		**4.186**	**4.244**	**1**
			Total Investments and Average	**241,560.84**	**241,560.84**	**241,560.84**		**4.186**	**4.244**	**1**

Fund UTIL - Utility Fund
Investments by Fund
January 31, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool										
300001	10006	Texpool	11/01/2017	1,217,621.94	1,217,621.94	1,217,621.94	4.244	4.186	4.244	1
			Subtotal and Average	**1,217,621.94**	**1,217,621.94**	**1,217,621.94**		**4.186**	**4.244**	**1**
Texas Class										
70007	10047	Texas Class	01/22/2020	1,044,635.89	1,044,635.89	1,044,635.89	4.574	4.511	4.574	1
			Subtotal and Average	**1,044,635.89**	**1,044,635.89**	**1,044,635.89**		**4.512**	**4.574**	**1**
			Total Investments and Average	**2,262,257.83**	**2,262,257.83**	**2,262,257.83**		**4.336**	**4.397**	**1**

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

City of Taylor, Texas
Cash Reconciliation Report
For the Period January 1, 2023 - January 31, 2023
Grouped by Fund

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
General Fund											
01/02/2023	10059	GEN	Interest	91282CCK5	1,000,000.00	TNOTE 1.0M 0.13% Mat. 06/30/2023	06/30/2023	0.00	625.00	0.00	625.00
01/02/2023	10066	GEN	Interest	9128286Z8	1,000,000.00	TNOTE 1.0M 1.75% Mat. 06/30/2024	06/30/2024	0.00	8,750.00	0.00	8,750.00
01/30/2023	10065	GEN	Maturity	80285QNW6	1,000,000.00	SANTCP 1.0M 0.00% Mat.	01/30/2023	0.00	0.00	1,000,000.00	1,000,000.00
							Subtotal	**0.00**	**9,375.00**	**1,000,000.00**	**1,009,375.00**
							Total	**0.00**	**9,375.00**	**1,000,000.00**	**1,009,375.00**

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PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Maturity Report
Sorted by Maturity Date
Receipts during January 1, 2023 - January 31, 2023

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
80285QNW6	10065	GEN	ACP	SANTCP	1,000,000.00	01/30/2023	05/10/2022		1,000,000.00	0.00	1,000,000.00	0.00
			Total Maturities		**1,000,000.00**				**1,000,000.00**	**0.00**	**1,000,000.00**	**0.00**

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Interest Earnings
Sorted by Fund - Fund
January 1, 2023 - January 31, 2023
Period Yield on Average Book Value

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings: Interest Earned	Adjusted Interest Earnings: Amortization/ Accretion	Adjusted Interest Earnings: Adjusted Interest Earnings
Fund: 2019 Bond Fund												
20190	10044	19BOND	RR2	1,109,274.32	1,126,556.47	1,123,549.38		4.252	4.250	4,055.62	0.00	4,055.62
			Subtotal	**1,109,274.32**	**1,126,556.47**	**1,123,549.38**			**0.361**	**4,055.62**	**0.00**	**4,055.62**
Fund: 2022 Debt Non-Tax Supported												
70010	10063	22DNTS	RR3	9,143,000.09	9,032,774.53	9,062,919.46		4.574	4.585	35,292.18	0.00	35,292.18
			Subtotal	**9,143,000.09**	**9,032,774.53**	**9,062,919.46**			**0.389**	**35,292.18**	**0.00**	**35,292.18**
Fund: 2022 Debt Tax Supported												
70009	10062	22DTS	RR3	10,895,153.03	11,166,372.89	11,046,109.09		4.574	4.589	43,049.05	0.00	43,049.05
			Subtotal	**10,895,153.03**	**11,166,372.89**	**11,046,109.09**			**0.390**	**43,049.05**	**0.00**	**43,049.05**
Fund: 2022 Tax Supported Limited Tax												
70011	10069	22TAX	RR3	5,350,996.78	5,330,251.95	5,330,921.14		4.574	4.582	20,744.83	0.00	20,744.83
			Subtotal	**5,350,996.78**	**5,330,251.95**	**5,330,921.14**			**0.389**	**20,744.83**	**0.00**	**20,744.83**
Fund: Airport Fund												
300019	10007	AIR	RRP	956,559.69	953,123.91	953,234.74		4.244	4.244	3,435.78	0.00	3,435.78
			Subtotal	**956,559.69**	**953,123.91**	**953,234.74**			**0.360**	**3,435.78**	**0.00**	**3,435.78**
Fund: Cemetery Permanent Fund												
300007	10008	CEM	RRP	367.98	366.74	366.78		4.244	3.981	1.24	0.00	1.24
70006	10001	CEM	RR3	886.14	882.72	882.83		4.574	4.561	3.42	0.00	3.42
22880	10003	CEM	RR2	57,533.37	57,326.42	57,333.10		4.252	4.250	206.95	0.00	206.95
3130ANNS5	10058	CEM	FAC	1,000,000.00	1,000,000.00	1,000,000.00	08/28/2024	0.500	0.491	416.67	0.00	416.67
			Subtotal	**1,058,787.49**	**1,058,575.88**	**1,058,582.71**			**0.059**	**628.28**	**0.00**	**628.28**
Fund: Fleet Replacement Fund												
20180	10030	FLEET	RR2	222,178.25	221,379.06	221,404.84		4.252	4.250	799.19	0.00	799.19

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Yield This Period	Adjusted Interest Earnings: Interest Earned	Adjusted Interest Earnings: Amortization/ Accretion	Adjusted Interest Earnings: Adjusted Interest Earnings
			Subtotal	**222,178.25**	**221,379.06**	**221,404.84**			**0.361**	**799.19**	**0.00**	**799.19**
Fund: General Fund												
912828XT2	10061	GEN	TRC	1,000,000.00	996,805.43	996,904.48	05/31/2024	2.000	2.238	1,703.30	191.92	1,895.22
91282CCK5	10059	GEN	TRC	1,000,000.00	992,998.73	993,621.07	06/30/2023	0.125	1.556	107.05	1,205.78	1,312.83
91282CCD1	10064	GEN	TRC	1,000,000.00	992,761.95	993,534.01	05/31/2023	0.125	1.899	106.46	1,495.86	1,602.32
9128286Z8	10066	GEN	TRC	1,000,000.00	979,478.89	980,080.24	06/30/2024	1.750	3.200	1,498.62	1,165.11	2,663.73
912828ZD5	10060	GEN	TRC	1,000,000.00	998,408.80	998,757.55	03/15/2023	0.500	1.301	428.18	675.71	1,103.89
300003	10004	GEN	RRP	18,097,054.48	12,883,263.98	15,497,245.30		4.244	4.248	55,908.09	0.00	55,908.09
70008	10048	GEN	RR3	3,384,432.36	3,371,311.52	3,371,734.77		4.574	4.582	13,120.84	0.00	13,120.84
60618	10000	GEN	RR4	12,233.64	12,233.54	12,233.54		0.010	0.010	0.10	0.00	0.10
34440	10002	GEN	RR2	1,513,940.81	1,666,002.64	1,625,436.16		4.252	4.250	5,866.61	0.00	5,866.61
3130AMT85	10056	GEN	FAC	500,000.00	500,000.00	500,000.00	06/28/2024	0.400	0.392	166.66	0.00	166.66
59333NN90	10053	GEN	MC1	1,000,000.00	1,000,000.00	1,000,000.00	04/01/2023	0.375	0.376	319.37	0.00	319.37
80285QNW6	10065	GEN	ACP	0.00	998,243.89	934,690.79	01/30/2023		2.212	0.00	1,756.11	1,756.11
22533UPH0	10067	GEN	ACP	1,000,000.00	995,482.78	997,020.56	02/17/2023		3.519	0.00	2,979.44	2,979.44
8923A1QA2	10068	GEN	ACP	1,000,000.00	993,313.33	994,886.67	03/10/2023		3.608	0.00	3,048.34	3,048.34
			Subtotal	**31,507,661.29**	**27,380,305.48**	**29,896,145.14**			**0.307**	**79,225.28**	**12,518.27**	**91,743.55**
Fund: Special Rev-Tax Increment Fund												
300004	10005	SPECREV	RRP	241,560.84	240,693.21	240,721.20		4.244	4.244	867.63	0.00	867.63
			Subtotal	**241,560.84**	**240,693.21**	**240,721.20**			**0.360**	**867.63**	**0.00**	**867.63**
Fund: Utility Fund												
300001	10006	UTIL	RRP	1,217,621.94	1,201,733.78	1,211,537.68		4.244	4.244	4,366.85	0.00	4,366.85
70007	10047	UTIL	RR3	1,044,635.89	1,040,586.03	1,040,716.67		4.574	4.582	4,049.86	0.00	4,049.86
			Subtotal	**2,262,257.83**	**2,242,319.81**	**2,252,254.35**			**0.374**	**8,416.71**	**0.00**	**8,416.71**
			Total	**62,747,429.61**	**58,752,353.19**	**61,185,842.04**			**0.342**	**196,514.55**	**12,518.27**	**209,032.82**

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Amortization Schedule
January 1, 2023 - January 31, 2023
Sorted By Fund - Fund

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Investment # / Issuer	Fund	Maturity Date / Amort. Date	Beginning Par Value / Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	Amounts Amortized And Unamortized As of 01/01/2023	Amount Amortized This Period	Amt Amortized Through 01/31/2023	Amount Unamortized Through 01/31/2023
General Fund										
10067 Credit Agricole CP	GEN	02/17/2023	1,000,000.00	979,432.22	-20,567.78	998,462.22	16,050.56 -4,517.22	2,979.44	19,030.00	-1,537.78
10053 Maimi-Dade County FL	GEN	04/01/2023 10/01/2021	1,000,000.00 0.375	997,390.00	-2,610.00	1,000,000.00	2,610.00 0.00	0.00	2,610.00	0.00
10065 Santander UK CP	GEN	01/30/2023	1,000,000.00	983,952.78	-16,047.22	0.00	14,291.11 -1,756.11	1,756.11	16,047.22	0.00
10059 T Note	GEN	06/30/2023	1,000,000.00 0.125	981,757.81	-18,242.19	994,204.51	11,240.92 -7,001.27	1,205.78	12,446.70	-5,795.49
10060 T Note	GEN	03/15/2023	1,000,000.00 0.500	992,109.38	-7,890.62	999,084.51	6,299.42 -1,591.20	675.71	6,975.13	-915.49
10061 T Note	GEN	05/31/2024	1,000,000.00 2.000	995,078.13	-4,921.87	996,997.35	1,727.30 -3,194.57	191.92	1,919.22	-3,002.65
10064 T Note	GEN	05/31/2023	1,000,000.00 0.125	980,312.50	-19,687.50	994,257.81	12,449.45 -7,238.05	1,495.86	13,945.31	-5,742.19
10066 T Note	GEN	06/30/2024	1,000,000.00 1.750	972,187.50	-27,812.50	980,644.00	7,291.39 -20,521.11	1,165.11	8,456.50	-19,356.00
10068 Toyota Credit Puerto Rico CP	GEN	03/10/2023	1,000,000.00	976,891.67	-23,108.33	996,361.67	16,421.66 -6,686.67	3,048.34	19,470.00	-3,638.33
			Subtotal	**8,859,111.99**	**-140,888.01**	**7,960,012.07**	**88,381.81** **-52,506.20**	**12,518.27**	**100,900.08**	**-39,987.93**
			Total	**8,859,111.99**	**-140,888.01**	**7,960,012.07**	**88,381.81** **-52,506.20**	**12,518.27**	**100,900.08**	**-39,987.93**

MEEDER
PUBLIC FUNDS | PATTERSON GROUP

City of Taylor, Texas
Projected Cashflow Report
Sorted by Monthly
For the Period February 1, 2023 - August 31, 2023

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
February 2023										
02/17/2023	10067	GEN	22533UPH0	Maturity	Credit Agricole CP	1,000,000.00	979,432.22	1,000,000.00	0.00	1,000,000.00
02/28/2023	10058	CEM	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	2,500.00	2,500.00
02/28/2023	10058	CEM	3130ANNS5	Call	FHLB Call Note	1,000,000.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00
					Total for February 2023	**2,000,000.00**	**1,979,432.22**	**2,000,000.00**	**2,500.00**	**2,002,500.00**
March 2023										
03/10/2023	10068	GEN	8923A1QA2	Maturity	Toyota Credit Puerto Rico CP	1,000,000.00	976,891.67	1,000,000.00	0.00	1,000,000.00
03/15/2023	10060	GEN	912828ZD5	Maturity	T Note	1,000,000.00	992,109.38	1,000,000.00	2,500.00	1,002,500.00
03/28/2023	10056	GEN	3130AMT85	Call	FHLB Call Note	500,000.00	500,000.00	500,000.00	0.00	500,000.00
					Total for March 2023	**2,500,000.00**	**2,469,001.05**	**2,500,000.00**	**2,500.00**	**2,502,500.00**
April 2023										
04/01/2023	10053	GEN	59333NN90	Maturity	Maimi-Dade County FL	1,000,000.00	997,390.00	1,000,000.00	1,875.00	1,001,875.00
					Total for April 2023	**1,000,000.00**	**997,390.00**	**1,000,000.00**	**1,875.00**	**1,001,875.00**
May 2023										
05/31/2023	10061	GEN	912828XT2	Interest	T Note	0.00	0.00	0.00	10,000.00	10,000.00
05/31/2023	10064	GEN	91282CCD1	Maturity	T Note	1,000,000.00	980,312.50	1,000,000.00	625.00	1,000,625.00
					Total for May 2023	**1,000,000.00**	**980,312.50**	**1,000,000.00**	**10,625.00**	**1,010,625.00**
June 2023										
06/28/2023	10056	GEN	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	1,000.00	1,000.00
06/30/2023	10059	GEN	91282CCK5	Maturity	T Note	1,000,000.00	981,757.81	1,000,000.00	625.00	1,000,625.00
06/30/2023	10066	GEN	9128286Z8	Interest	T Note	0.00	0.00	0.00	8,750.00	8,750.00
					Total for June 2023	**1,000,000.00**	**981,757.81**	**1,000,000.00**	**10,375.00**	**1,010,375.00**
August 2023										
08/28/2023	10058	CEM	3130ANNS5	Interest	FHLB Call Note	0.00	0.00	0.00	2,500.00	2,500.00
					Total for August 2023	**0.00**	**0.00**	**0.00**	**2,500.00**	**2,500.00**
					GRAND TOTALS:	**7,500,000.00**	**7,407,893.58**	**7,500,000.00**	**30,375.00**	**7,530,375.00**

Disclosures

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Meeder Public Funds
Patterson Group

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☒ Quality of Life
☒ Economic Vitality

Agenda Item #: 3

Agenda Title: **Consider Ordinance 2023-10 regarding an amendment to the Envision Taylor Comprehensive Plan.**

Council Action to be taken: Consider ordinance adoption

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item provides for the consideration of the ordinance adopting the Second Amendment to the Envision Taylor Comprehensive Plan.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

On August 25, 2022, City Council requested that Rebecca Leonard with Lionheart Places, the City's lead consultant on the Envision Taylor comprehensive plan, provide insight on possible revisions to the Growth Sector and Future Land Use plans. Council directed staff to engage Lionheart to conduct a process of public engagement and prepare a recommendation to Council based on that engagement process.

Lionheart conducted meetings September through December of 2022 with the Comprehensive Plan Advisory Committee, focus groups and the general public to receive input on possible revisions to the comprehensive plan. Lionheart presented recommendations on revisions to the comprehensive plan to City Council on January 12, 2023, and received direction to move forward with those changes. A public open house was held on February 6, 2023, to review the draft revisions.

The scope of the amendment includes the following:

- Revisions to the Growth Sectors map to change the name of the Restricted Growth Sector to Future Growth Sector and to add two tiers to the Controlled Growth Sector
- Revisions to the Future Land Use plan and map to add land to the Special Employment District
- Addition of one and revision of another implementation action:
- Revise strategy #5 – regarding managing growth in the Future Growth Sector
- Add strategy #18 – regarding developing a policy for the creation of special districts including MUDs, PIDs and others.

- Add a section that describes the 2nd amendment process and outcomes.
- Make cleanup and consistency edits throughout.

3. PROS and CONS

PROS	CONS
• Ensures the comprehensive plan remains current and reflects changes that have occurred since the plan's adoption.	• N/A

4. RECOMMENDATION

Planning and Zoning Commission recommended City Council approve the proposed amendment on February 14, 2023.

5. FUNDING SOURCE

N/A

6. TIMELINE

November 18, 2021 – Envision Taylor Comprehensive Plan Adopted
October 3, 2022 – Comprehensive Plan Advisory Committee
November 15, 2022 – Focus Group Meetings
November 29, 2022 - Public Meeting
December 12, 2022 – Comprehensive Plan Advisory Committee
January 12, 2023 – City Council Scoping Presentation
February 6, 2023 – Public Open House
February 14, 2023 – P&Z Public Hearing
February 23, 2023 – City Council Public Hearing and Ordinance Introduction
March 9, 2023 – City Council Consideration of Ordinance

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

3a Staff Report
3b PowerPoint Presentation
3c Ordinance 2023-10
3d Ordinance Exhibit A – Second Amendment Envision Taylor Comprehensive Plan

City of Taylor
Comprehensive Plan Adoption
Staff Report

Requested Action:
Receive a presentation and consider a recommendation to City Council on the second amendment to the Envision Taylor Comprehensive Plan.

Applicant:
City of Taylor

Purpose:
Chapter 213 of the Texas Local Government Code authorizes cities to adopt comprehensive plans. The Code states:

> "The governing body of a municipality may adopt a comprehensive plan for the long-range development of the municipality. A municipality may define the content and design of a comprehensive plan.
> A comprehensive plan may:
>
> (1) include but is not limited to provisions on land use, transportation, and public facilities;
> (2) consist of a single plan or a coordinated set of plans organized by subject and geographic area; and
> (3) be used to coordinate and guide the establishment of development regulations."

Prior to adoption of the comprehensive plan, the plan must first be reviewed by the City's Planning and Zoning Commission.

Background:
The City of Taylor adopted the Envision Taylor Comprehensive Plan on November 18, 2021. Shortly thereafter, on November 23, 2021, Samsung announced the selection of Taylor as the site for a new semiconductor manufacturing facility. The City completed an amendment to the comprehensive plan on May 12, 2022 to reflect the changes associated with the Samsung plant.

On June 27, 2022, the City Council held a joint meeting with the Economic Development Corporation to discuss utility availability along the US 79 west corridor and the Growth Sector and Land Use designations in that corridor.

On August 25, 2022, City Council requested that Rebecca Leonard with Lionheart Places, the City's lead consultant on the Envision Taylor comprehensive plan, provide insight on possible revisions to the Growth Sector and Future Land Use plans. Council directed staff to engage Lionheart to conduct a process of public engagement and prepare a recommendation to Council based on that engagement process.

Lionheart conducted meetings September through December of 2022 with the Comprehensive Plan Advisory Committee, focus groups and the general public to receive input on possible revisions to the comprehensive plan. Lionheart presented recommendations on revisions to the comprehensive plan to City Council on January 12,

2023, and received direction to move forward with those changes. A public open house was held on February 6, 2023, to review the draft revisions.

Meetings related to the amendment were held on the following dates:

October 3, 2022 – Comprehensive Plan Advisory Committee
November 15, 2022 – Focus Group Meetings
November 29, 2022 - Public Meeting
December 12, 2022 – Comprehensive Plan Advisory Committee
January 12, 2023 – City Council scoping presentation
February 6, 2023 – Public open house

The scope of the amendment includes the following:

- Revisions to the Growth Sectors map to change the name of the Restricted Growth Sector to Future Growth Sector and to add two tiers to the Controlled Growth Sector
- Revisions to the Future Land Use plan and map to add land to the Special Employment District
- Addition of one and revision of another implementation action:
    - Revise strategy #5 – regarding managing growth in the Future Growth Sector
    - Add strategy #18 – regarding developing a policy for the creation of special districts including MUDs, PIDs and others
- Add a section that describes the 2nd amendment process and outcomes
- Make cleanup and consistency edits throughout

Staff Recommendation:

Staff recommends that P&Z recommend adoption of the second amendment to the Envision Taylor Comprehensive Pan.

Attachments:

1. Presentation
2. Draft 2nd amendment of the Envision Taylor Comprehensive Plan

TAYLOR COMPREHENSIVE PLAN UPDATE
CITY COUNCIL

February 23, 2023

ENVISION Taylor Texas
BUILDING A STRONGER FUTURE

LIONHEART

PURPOSE

Of the update:

- To clarify the growth policies at the edges of the developed area of the City of Taylor.
- To explore what is and isn't working with the Restricted Growth Sector.

Of tonight’s hearing:

- Share input we gathered from working groups and public meeting.
- Explore the proposed strategies for updating the Comprehensive Plan.

SCHEDULE


Stakeholder Meetings
Nov 15
Public Meeting
Nov 29
City Council Work Session
Jan 12
Updated Draft
Q&A Session
Feb 6
Planning Commission
Feb 14
CC Approval
Feb 23 & Mar 9
Defining Objectives
Documentation
Approval Meetings
Nov - Dec 2022
Jan 2023
Feb – Mar
We are here

BACKGROUND | COMPREHENSIVE PLAN TIMELINE

The City of Taylor adopted the *Envision Taylor Comprehensive Plan* on

November 18, 2021

The City of Taylor approved an update to the *Envision Taylor Comprehensive Plan* following the announcement of the Samsung facility on

May 12, 2022

Restricted Growth Sector

Since the announcement of the Samsung facility, there has been an increased amount of development pressure in the Restricted Growth Sector. Due to this pressure, there are outstanding questions about if and how the Restricted Growth Sector should be interpreted, updated, and implemented.

BACKGROUND | BIG IDEAS



Community Character

Maintain Taylor's small-town atmosphere.



Inclusive Growth

Be intentional and thoughtful about ensuring that all people and communities' benefit from growth.



Economic Resilience

Support and promote unique, local businesses.



Diverse Housing

Ensure that housing accommodates all ages, abilities, household types, and income.



Fiscal Sustainability and Infrastructure

Make smart investments that maximize use of existing infrastructure and provide sufficient resources for long term maintenance, repairs, and replacement.

POLICY STATEMENTS

LU9



Fiscal Sustainability and Infrastructure

Promote development patterns that *maximize the use of existing infrastructure and land* before expanding infrastructure to underdeveloped areas.

LU10



Fiscal Sustainability and Infrastructure

Development and infrastructure decisions and regulations should *result in an increase in population density and revenue per acre*.

T2

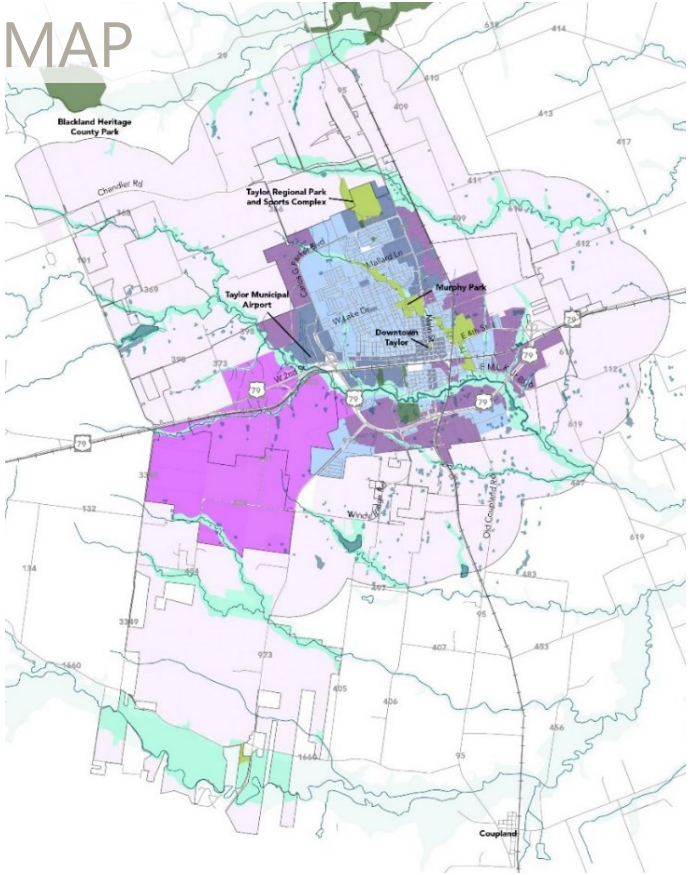


Inclusive Growth

Investments in streets and other infrastructure should be *prioritized for maintenance or replacement in existing neighborhoods* before extensions to new areas.

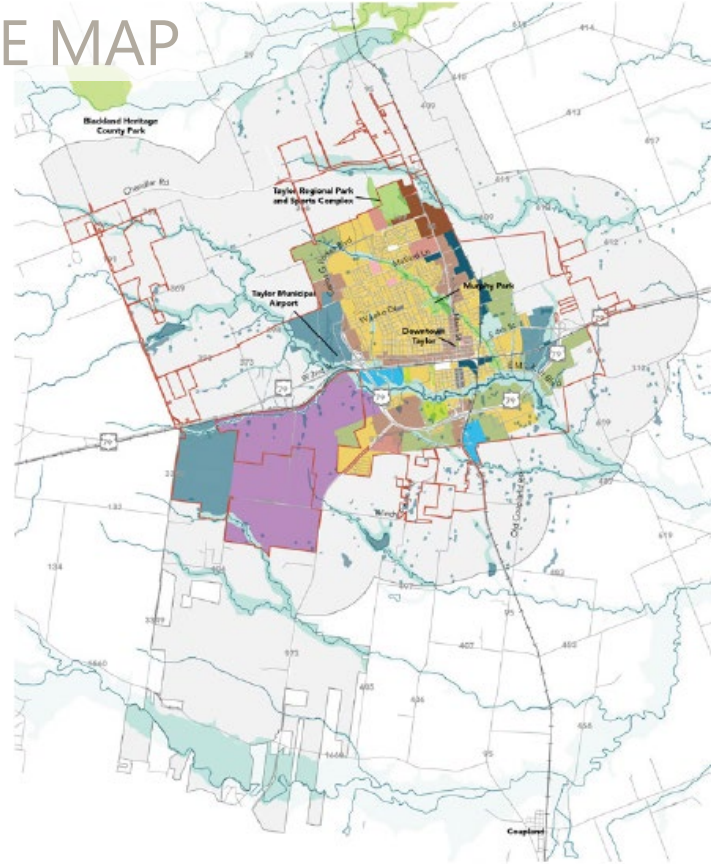
BACKGROUND | GROWTH SECTOR MAP

"The Growth Sectors Map identifies the areas within Taylor and its ETJ where development and redevelopment are intended, where they should be controlled, and areas where they should be restricted. Envision Taylor's Growth Sectors Map focuses growth into areas where infrastructure is already available or adjacent. The Growth Sectors Map forms the framework for the Future Land Use Map."



BACKGROUND | FUTURE LAND USE MAP

“The Future Land Use Map is an important policy tool that is used to guide future growth in the City of Taylor. The map forms the basis for future regulatory decisions like new and updated development standards or future zoning changes. The Future Land Use Map should be aligned with the Big Ideas and policies of this Comprehensive Plan.”



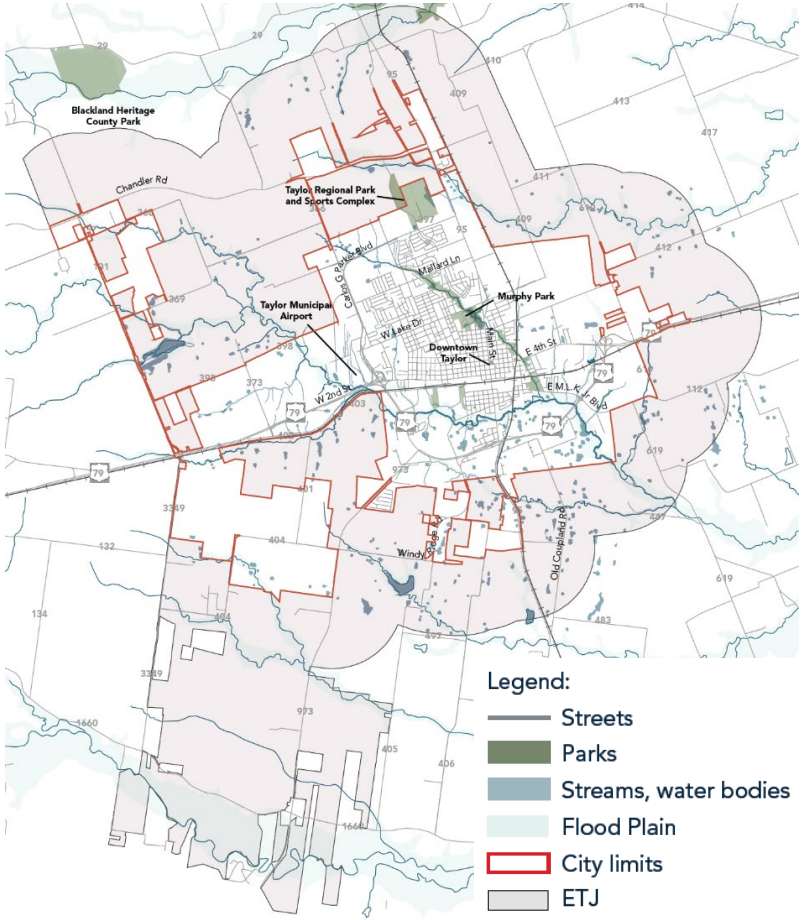
EXTRATERRITORIAL JURISDICTION (ETJ)

Taylor's extraterritorial jurisdiction extends 1-mile past the City Limits and includes properties that have executed voluntary ETJ agreements with the City to the south.

The Texas Local Government Code provides cities the authority to protect and effectively manage growth patterns within the ETJ.

- The City DOES NOT have land use authority in the ETJ (Zoning).
- The City DOES have subdivision authority to manage growth patterns.

Planning for the ETJ is included as part of the Comprehensive Plan.



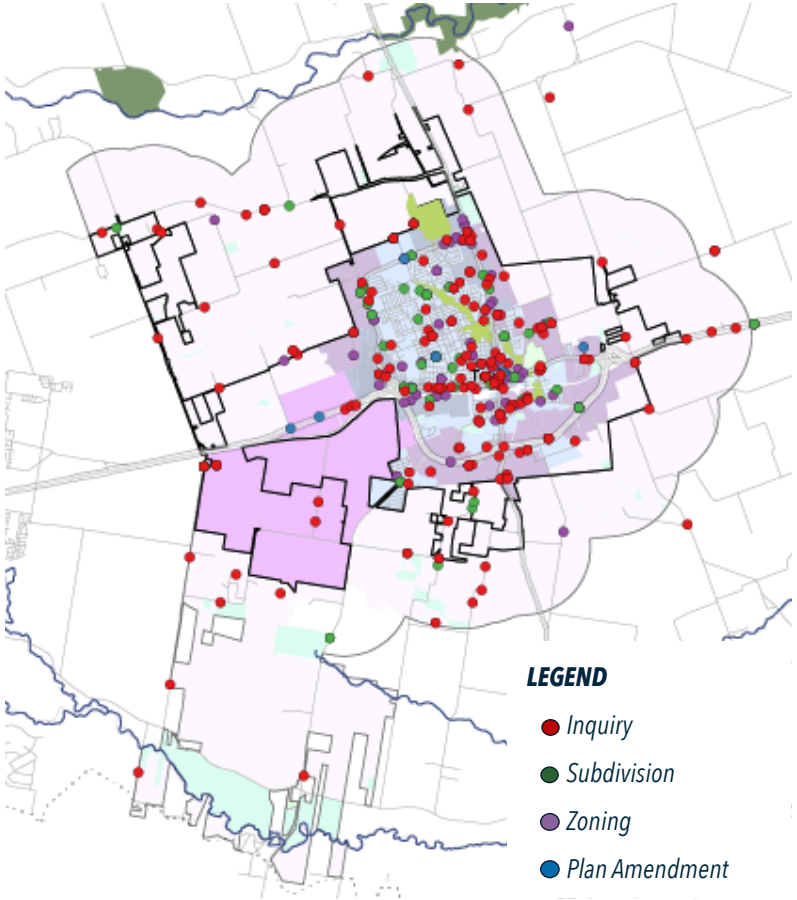
GROWTH & PROJECTIONS

PLANNING PROJECTS 2018 - 2022

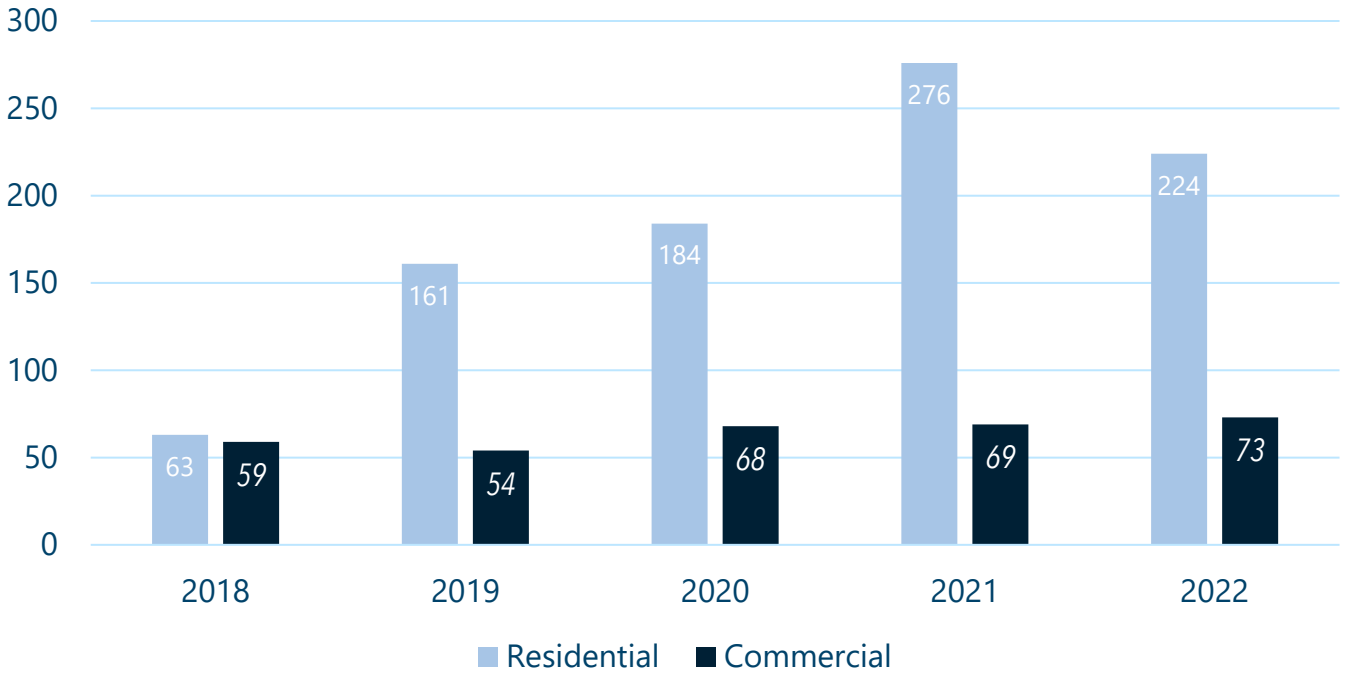
Typically, the first step in the development process is an inquiry with staff. The City of Taylor tracks the general locations for project inquiries.

About 22.5% of all inquiries were for projects in the Restricted Growth Sector.

- The number of inquiries in the Restricted Growth Sector has increased by 62.5% in 2022, with 24 out of 39 inquiries occurring in 2022.
- Only 4 zoning cases and 6 subdivisions have taken place within the Restricted Growth Sector since 2018.



BUILDING PROJECTS
2018 - 2022

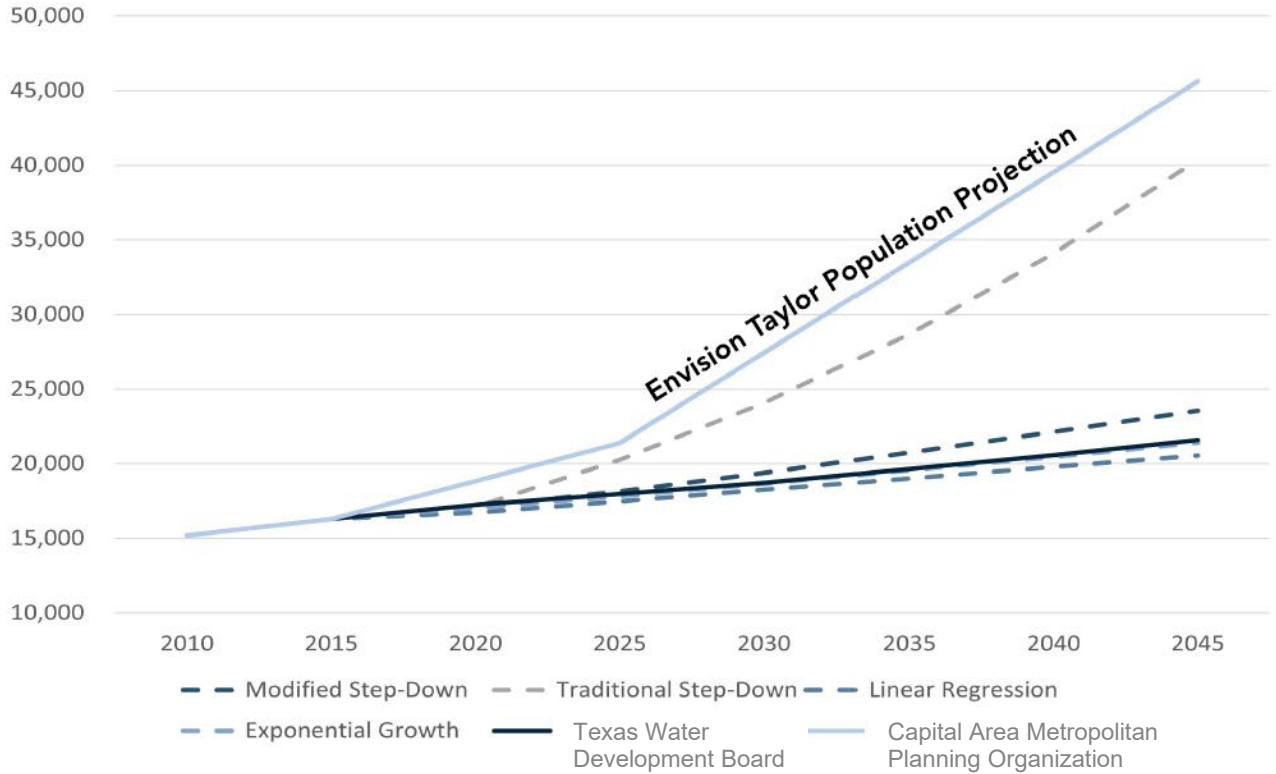


POPULATION PROJECTION REVIEW

Taylor Population
(April 2020)
16,267 people

Population Projection
(2040)
39,552 people

Based on the April 1, 2020, Census Count



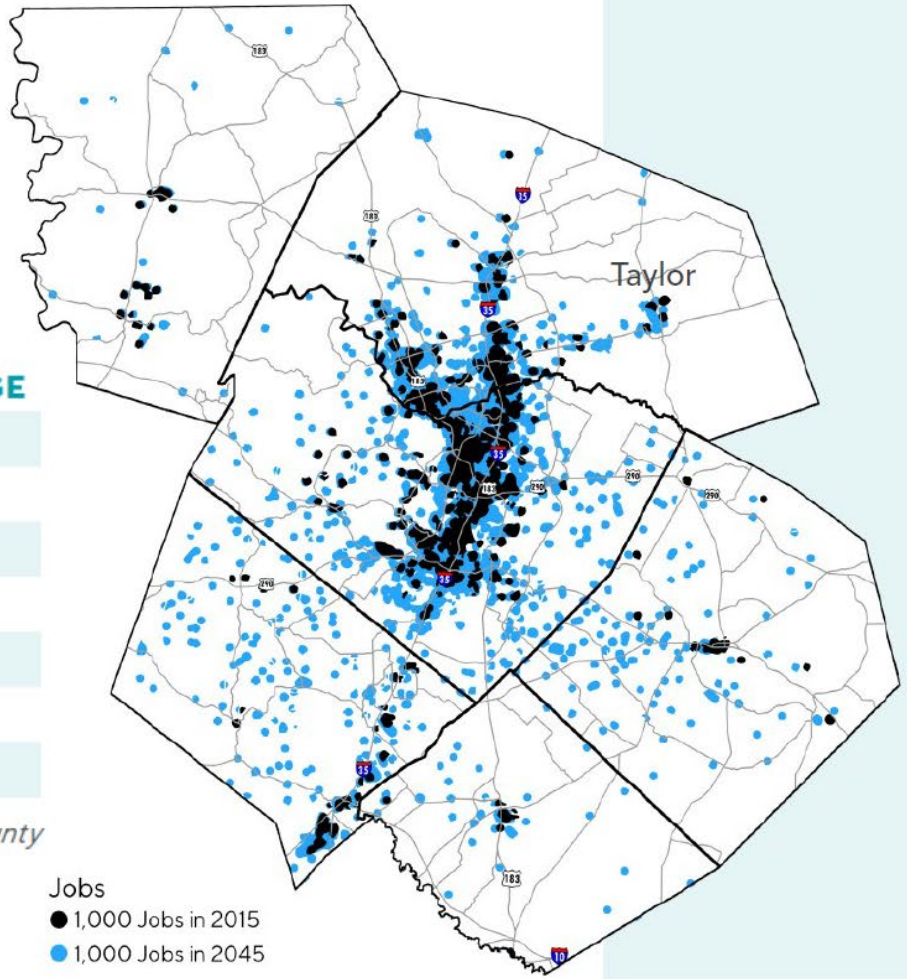
CAMPO 2045 PLAN – REGIONAL APPROACH

Jobs Housing Balance = 1 Job: 2 People or .5

Step 1: County Growth
Step 2: Allocate to Zones by Percentage

COUNTY	2015	2045	% CHANGE
BASTROP	32,346	134,000	314%
BURNET	18,603	37,000	99%
CALDWELL	16,692	51,000	206%
HAYS	87,243	280,000	221%
TRAVIS	601,160	1,233,000	105%
WILLIAMSON	233,484	642,000	177%
TOTAL EMPLOYMENT	**989,528**	**2,377,000**	**140%**

Table 4: *Forecasted Employment Change by County*



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WALKING & STRIDED FUTURE

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UPDATE #1 – PROCESS AND STAKEHOLDER MEETINGS

- Focus Group, Agency, and Public Meetings
  - Comprehensive Plan Committee
  - Samsung
  - Chamber of Commerce & Business Community
  - Williamson County
  - Capital Area Metropolitan Planning Organization (CAMPO)

- City Council Presentation



UPDATE #1 – STAKEHOLDER FEEDBACK

Discourage low density residential land uses within the vicinity of the Samsung facility.

At the Samsung Austin location, mixed-use centers with high density housing, retail and services located near Samsung are sought after by younger workers and engineers.

Coordinate with Samsung (and other employers) to encourage workers to live in the City of Taylor.

Encourage employees to use alternative commute methods by supporting employer-based ride share programs and consider routes to bring people from the facility to Downtown Taylor.

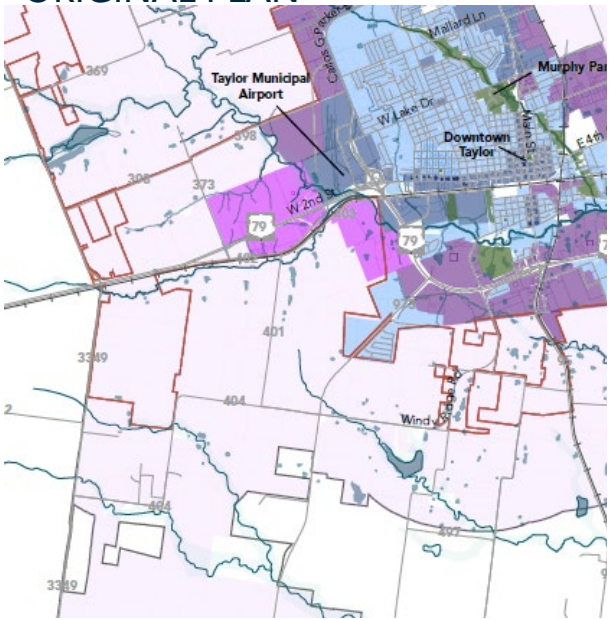
Samsung is one of several new larger employers locating east of Austin that will create a demand for workforce housing and training in Taylor.

Samsung can function as an anchor to bring more high-tech jobs into the area; however, more work needs to be done to provide utility and transportation infrastructure in order to provide "shovel ready" land to attract more business.

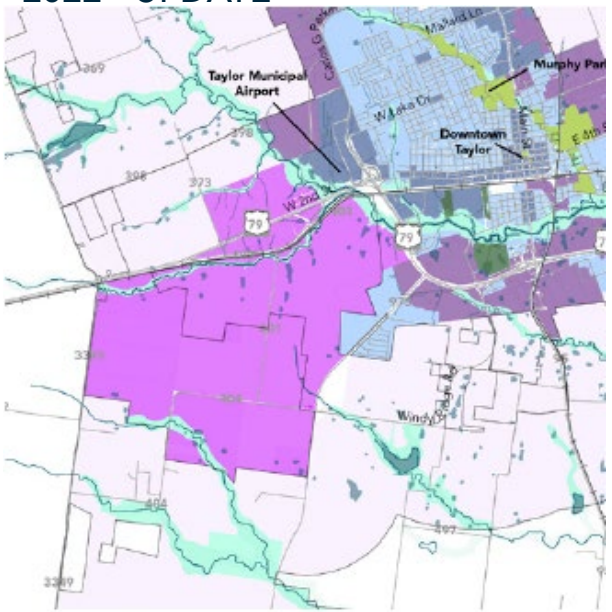
UPDATE #1 – GROWTH SECTORS ADJUSTMENT

Expanded the Controlled Growth Sector by 3,200-acres to reflect the new infrastructure planned and under construction in the area.

ORIGINAL PLAN



2022 - UPDATE

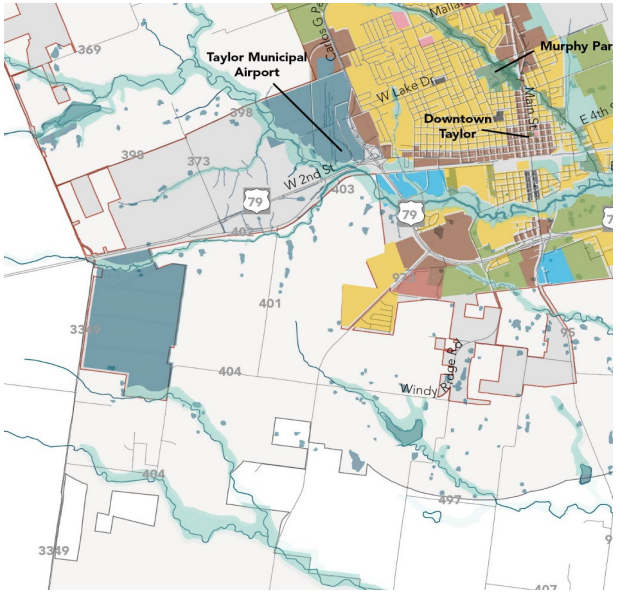


UPDATE #1 – FUTURE LAND USE MAP ADJUSTMENT

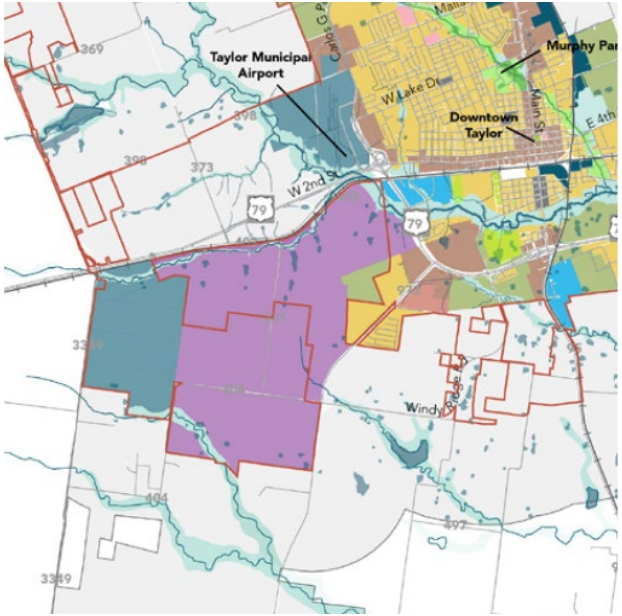
Added a new Land Use Category called Special Employment District for the purpose of accommodating larger employer and industrial uses. Special Employment Districts are single use districts.

Designated approximately 2,500-acres as Special Employment District.

ORIGINAL PLAN



2022 - UPDATE



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BUILDING A STRONGER FUTURE

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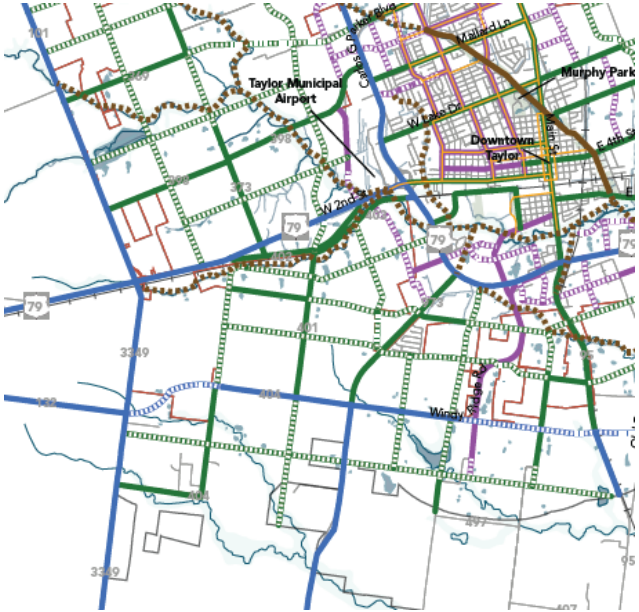
UPDATE #1 – THOROUGHFARE PLAN ADJUSTMENT

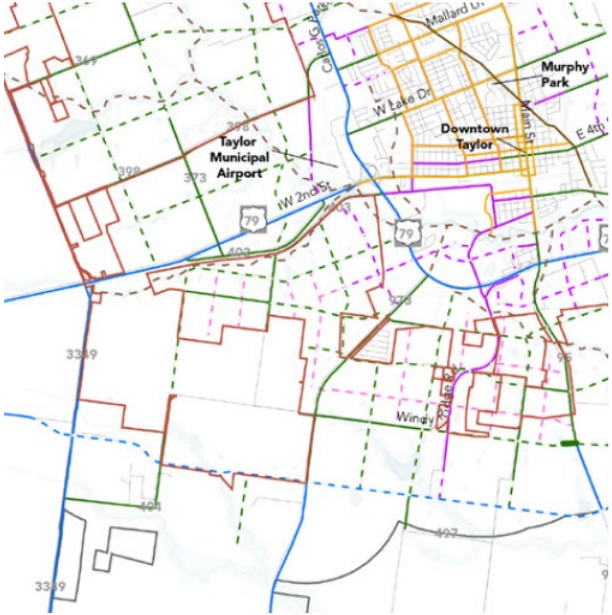
Thoroughfare Plan Updates

- Streets removed from inside the Samsung Site;
- Adjusted road alignments to better reflect updated County plans.

ORIGINAL PLAN



2022 - UPDATE



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UPDATE #1 – IMPLEMENTATION STRATEGIES

The update worked to integrate Samsung into the urban fabric and economic and social life of the City of Taylor by:

1. Encouraging employees of local businesses to live and work in Taylor through employer-based programs, expanded housing choices, and desirable amenities;
2. Recommending a Small Area Plan to better position the area as an innovative and mixed-use economic driver for the City; and
3. Recommending that population projections area tracked annually and adjust to be consistent with the CAMPO 2050 plan projections when available.



STAKEHOLDER ENGAGEMENT

PURPOSE & KEY QUESTIONS

1. What is and isn't working with the Restricted Growth Sector?
2. What development pressure is Taylor facing Envision Taylor Comprehensive Plan was adopted?

OUTREACH

Aug. 25 – Council Direction

Oct. 3 - Comprehensive Plan Committee

Nov. 15 - Focus Groups
(Economic Development and Landowners)

Nov. 29 – Public Meeting

Dec. 12 – Comprehensive Plan Committee

Jan. 12 – City Council Work Session

Feb. 6 – Open House: Q&A Session



KEY TAKEAWAYS

Clarify the Growth Sectors

- Change the name
- Include Tier I and II based on infrastructure availability
- New tiers should support employment opportunities.

Modify the Boundaries

- Include areas further north and west in the updated Controlled Growth Sector.
- Include areas along the western portion of the US-79 corridor.
- Add areas where the city wants to encourage employment/industrial growth.

Update Implementation Strategies

- Create clearer guidelines for developing within the Future Growth Sector.
- Provide tools and resources to document how well a development will pay itself over time and use this as part of the decision-making process.

RECOMMENDATIONS

RECOMMENDATIONS

1. Added Comprehensive Plan Amendment Process (Pg 20)
2. Refined Growth Sectors Map and Descriptions (Pg 50 – 51)
3. Updated Future Land Use Map (Pg 68 – 69)
4. Described the Update Process (Pg 84 – 87)
5. Modified Implementation Strategy #5 (Pg 153)
6. Created new Strategy for Special Utility and Financing Districts in the ETJ (Pg 166)
7. Updated for Consistency (throughout)

1. ADDED COMPREHENSIVE PLAN AMENDMENT PROCESS

1. **Plan Amendments**
    - Process
    - Analysis Required
2. **Plan Monitoring**

2. REFINED GROWTH SECTORS MAP AND DESCRIPTIONS

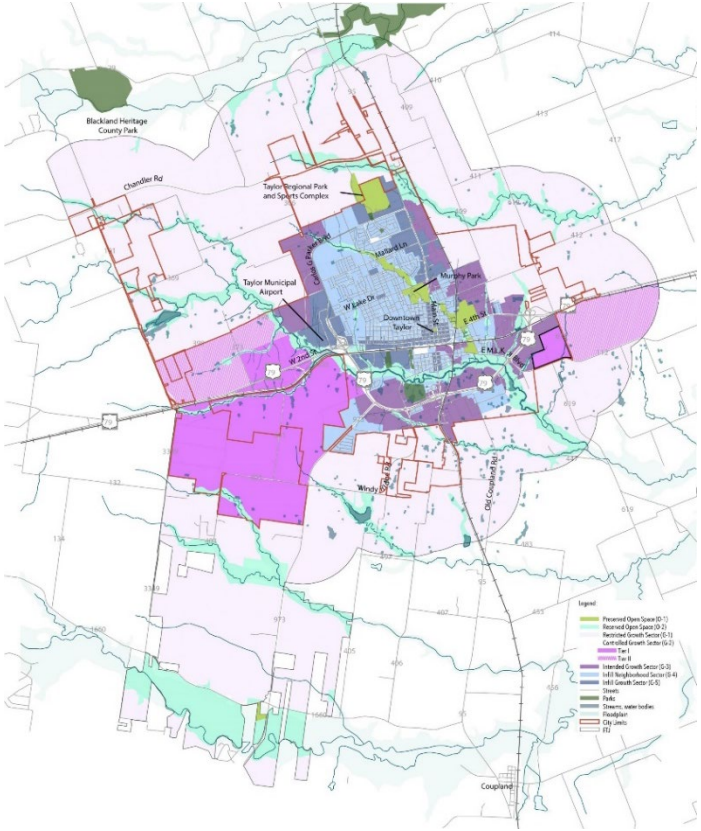
1

Rename the **Restricted Growth Sector** to ***Future Growth Sector*** – defined as areas with "Significant Barriers to Development" and "Minimal Existing Infrastructure"

2

Refine the **Controlled Growth Sector** based on access to infrastructure:

- **Controlled Growth Sector Tier I** – Areas with incomplete infrastructure. As infrastructure is extended development may occur in Tier I.
- **Controlled Growth Sector Tier II –** Areas where infrastructure is planned but not yet installed or areas where existing infrastructure lacks capacity.



2. REFINED GROWTH SECTORS MAP AND DESCRIPTIONS

INTENDED GROWTH SECTOR (G-3)

The Intended Growth Sector consists of areas with access to existing or planned transportation/infrastructure and are on the periphery of existing developed areas. These are primarily vacant, underutilized, or poorly developed commercial areas adjacent to existing centers and service areas. Growth policies should **encourage the development or redevelopment** of these areas as compact residential and mixed-use development.

CONTROLLED GROWTH SECTOR TIER I & II (G-2)

The **Controlled Growth Sector Tier I** consists of areas with incomplete infrastructure. As development occurs in the Controlled Growth Sector Tier II, infrastructure systems will be extended and may allow for development to occur in Tier I.

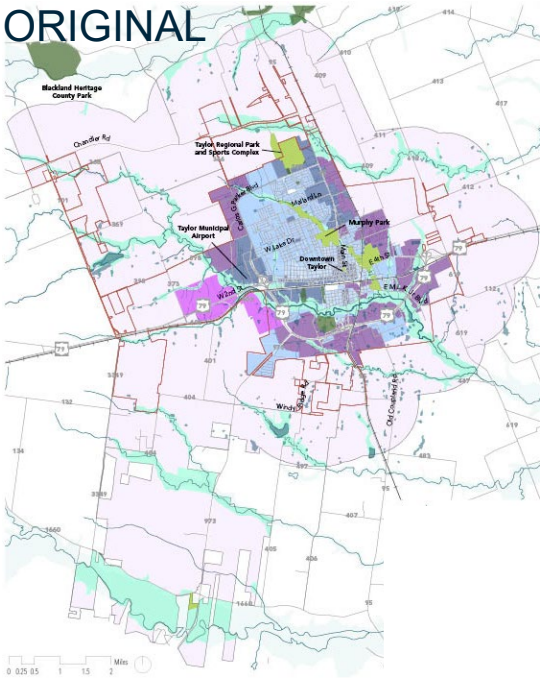
The **Controlled Growth Sector Tier II** consists of areas where infrastructure is planned but not yet installed or areas where existing infrastructure lacks capacity and needs to be upgraded prior to expansion.

FUTURE GROWTH SECTOR (G-1)

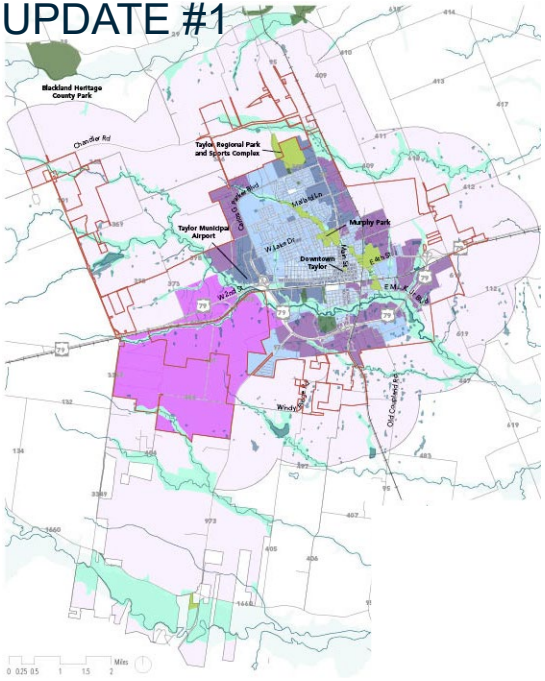
The Future Growth Sector consists of areas that have value as open space or agricultural land and where there are significant barriers to development. This includes large lot homesteads and farmland with limited infrastructure availability. Expansion into this area is **not anticipated** during the time frame of this plan.

2. REFINED GROWTH SECTORS MAP AND DESCRIPTIONS

ORIGINAL



UPDATE #1



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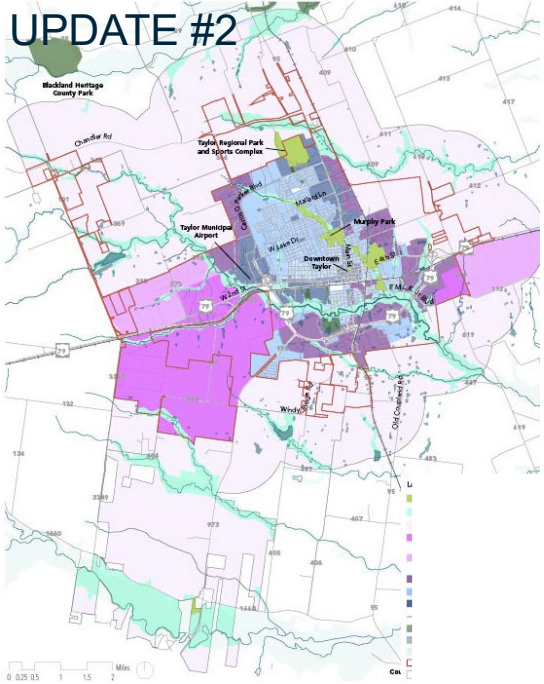


- Preserved Open (O-1)
- Reserved Open (O-1)
- Future Growth (G-1)
- Controlled Growth Tier I (G-2.1)
- Controlled Growth Tier II (G-2.2)
- Intended Growth (G-3)
- Infill Neighborhood (G-4)
- Infill Growth (G-5)

Sector	Original	Update #1	Update #2
Preserved Open Space (0-1)	1%	1%	1%
Reserved Open Space (O-2)	10%	10%	10%
Future Growth Sector (G-1) *(Formerly Restricted Growth Sector)*	75%	**68%**	**64%**
Controlled Growth (G2.2) Sector Tier II	--	--	**4%**
Controlled Growth (G2.1) Sector Tier I	1%	**8%**	8%
Intended Growth Sector	6%	6%	6%
Infill Neighborhood	5%	5%	5%
Infill Growth Sector	2%	2%	2%







3. UPDATED FUTURE LAND USE MAP

The Future Land Use Map provides direction on the preferred land uses within growth sectors.

1 Areas added to Controlled Growth Sector Tier II expanded an adjacent Regional Employment Center Category.

Employment Centers allow some percentage of all land uses with a concentration on employment.

2 Areas added to Controlled Growth Sector Tier I become Special Employment Districts.

Special Employment Districts are not intended to be compatible with low density residential.

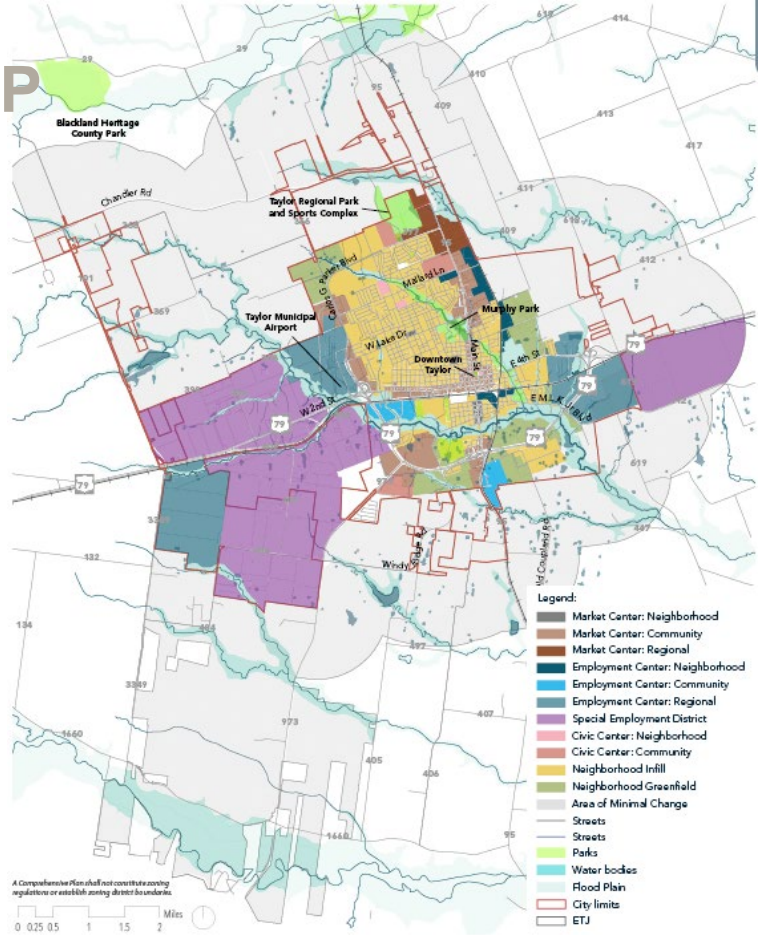
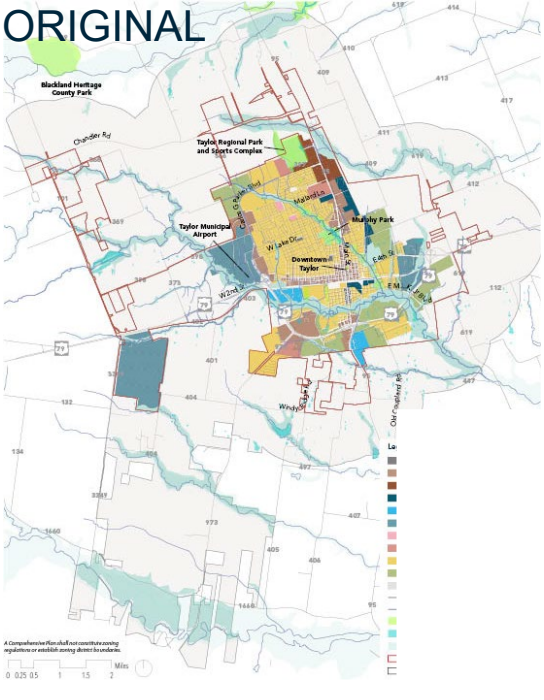


Figure 38: *Future Land Use*

Source: City of Taylor, Williamson County

3. UPDATED FUTURE LAND USE MAP

ORIGINAL



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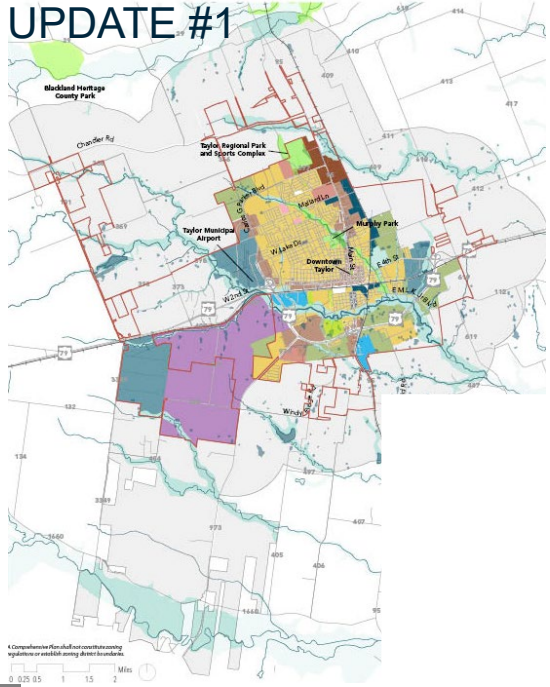
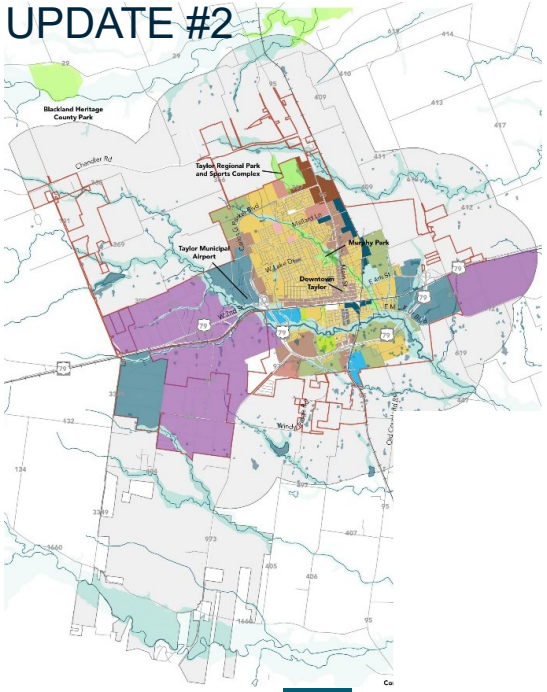


UPDATE #2



Neighborhood Infill

Neighborhood Greenfield

Market Centers

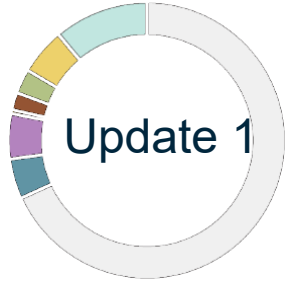
Civic Centers

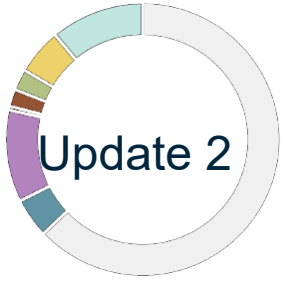
Special Employment District

Employment Centers

Land Use Category	Original	Update #1	Update #2
Neighborhood Infill	5%	5%	5%
Neighborhood Greenfield	3%	3%	3%
Market Centers	2%	2%	2%
Civic Centers	1%	1%	1%
Special Employment District	0%	5%	11%
Employment Centers	5%	5%	5%
Area of Minimal Change	73%	68%	63%
Open Space	11%	11%	11%







4. DESCRIBED THE UPDATE PROCESS

1. **Purpose of Update**
2. **Update Process**
3. **Public Outreach & Key Take-Aways**
4. **Summary of Update**

5. MODIFIED IMPLEMENTATION STRATEGY #5

Modify Strategy #5: *"Implement policies to ~~discourage~~ strategically manage any extension of street or utility infrastructure and development in Controlled and Future Growth Sectors"*

Actions

- Adopt policies for the preservation of agricultural land.
- Adopt ~~policies~~ criteria and standards related to development requests in *controlled and future growth sectors*.
- Update development standards to enforce the growth sectors map.

Funding Tools

- Land preservation grants
- Strong MUD policies and ordinances

Partnerships

- Trust for public lands or other organizations that implement conservation easements

6. CREATED NEW STRATEGY FOR DISTRICTS IN THE ETJ

CREATE POLICIES AND RULES FOR SPECIAL UTILITY AND FINANCING DISTRICTS

“Create and implement policies, criteria, and standards to provide direction on the establishment of Special Utility and Financing Districts such as Municipal Utility Districts (MUDs), Public Improvement Districts (PIDs), and other infrastructure financing tools related to development in the ETJ.”

Actions

- Establish an ordinance to ensure that adequate fees are collected for City administration and oversight of established districts.
- Establish policies, standards, and criteria that limit the ultimate number of discharge permits and encourage regionalization of future wastewater treatment systems.
- Establish policies, standards, and criteria that encourage complete communities including the provision of daily services and values high enough to support the costs associated with long term maintenance of streets, utilities, parks, and emergency services.

RECOMMENDATIONS

1. Added Comprehensive Plan Amendment Process (Pg 20)
2. Refined Growth Sectors Map and Descriptions (Pg 50 – 51)
3. Updated Future Land Use Map (Pg 68 – 69)
4. Described the Update Process (Pg 84 – 87)
5. Modified Implementation Strategy #5 (Pg 153)
6. Created new Strategy for Special Utility and Financing Districts in the ETJ (Pg 166)
7. Updated for Consistency (throughout)

NEXT STEPS

- 2/23: Updated Comprehensive Plan to City Council Public Hearing
- 3/9: Updated Comprehensive Plan to City Council Second Reading



ENVISION Taylor Texas
BUILDING A STRONGER FUTURE

LIONHEART

ORDINANCE NO. 2023-10

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING THE COMPREHENSIVE PLAN; PROVIDING FORTHE AMENDMENT OF THE PLAN; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE;

WHEREAS, it is necessary and reasonable for the public health, safety, morals, and welfare of the City of Taylor, Texas, a Texas home rule municipality (herein the "City"), to provide for and maintain a comprehensive plan for the City in accordance with Chapters 211, 212 and213 of the Texas Local Government Code; and

WHEREAS, the City Council finds that the amendment of the comprehensive plan herein promotes the public health, safety, morals, and welfare and provides for the orderly development of the City; and

WHEREAS, the Planning and Zoning Commission held a public hearing on February 14, 2023, reviewed the amendments, and recommended that the City Council adopt the amendments to the Comprehensive Plan; and

WHEREAS, the City Council held a public hearing on February 23, 2023, at which the public was given the opportunity to give testimony and present written evidence; and

WHEREAS, after review, inquiry, and the opportunity for citizen participation at one or more public hearings and review and recommendation by the Planning and Zoning Commission, the City Council approves the amended Comprehensive Plan hereinafter set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITYOF TAYLOR, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Comprehensive Plan. The City Council hereby adopts the amended Comprehensive Plan attached hereto as **Exhibit "A."** The amended Comprehensive Plan replaces and supersedes the Comprehensive Plan that was in effect prior to the effective date of this Ordinance. The Comprehensive Plan, as it is amended from time to time, shall be kept in the office of the City Clerk and shall be available for public inspection during normal office hours. Pursuant to Chapter 211 of the Texas Local Government Code, zoning change applications, as considered from time to time at the request of the landowner or on motion of the City, shall be acted on in accordance with the Comprehensive Plan, as amended. Pursuant to Chapter 212 of the Texas Local Government Code, the Comprehensive Plan is the general plan of the City, and all plat applications subject to the City's jurisdiction shall be in conformance with the Comprehensive Plan, as amended. The City may amend the Comprehensive Plan at the discretion of the City Council in accordance with state law as

necessary to address changing conditions in the City.

Section 3. Savings Clause. All rights and remedies of the City of Taylor are expressly saved as to any and all violations of the provisions of any ordinances affecting zoning, platting, or the comprehensive plan within the City's jurisdiction which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

Section 4. Severability Clause. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

Section 5. Effective Date. This Ordinance shall be in force and effect from and after its passage on the date shown below.

Section 6. Open Meetings. It is hereby officially found and determined that the meetingat which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex.Gov't. Code*.

PASSED, APPROVED, AND ADOPTED on the ____ day of _____, 2023.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

APPROVED AS TO FORM:

_____
Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-10, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2023.

_____
Dianna McLean
City Clerk

EXHIBIT A

CITY OF TAYLOR COMPREHENSIVE PLAN

ENVISION Taylor Texas
BUILDING A STRONGER FUTURE



APPROVED: NOVEMBER 2021
UPDATE 1: APRIL 2022
UPDATE 2: MARCH 2023

ENVISION TAYLOR COMPREHENSIVE PLAN





PREPARED FOR:
CITY OF TAYLOR

PREPARED BY:
LIONHEART
www.lionheartplaces.com

ACKNOWLEDGMENTS

CITY OF TAYLOR

Brian LaBorde - City Manager

Jeffery Jenkins - Deputy City Manager

Tom Yantis, AICP - Assistant City Manager/Director of Development Services

Colin Harrison - Assistant Director of Development Services

Shelly Shelton, AICP - Senior Planner

McKenzi Hicks - Planning Technician

Stacey Osborne - Public Information Officer

Kendra Dubee - Communications Coordinator

PLANNING AND ZONING COMMISSION

Donna Frazier, Chair

Leland Stevens, Vice Chair

Mike Eaton, Secretary

Amy Everhart, Member

Rick Selin, Member

Annette Maruska, Member

Michael Aplin, Member

Kellie Billings-Ray, Member

Anette Maruska, Member

Nora Roy, Member

Don Mcalister, Former Chair

Faith Gardner, Former Member

CITY COUNCIL

Brandt Rydell, Mayor/District 3

Gerald Anderson, Mayor Pro Tem/District 1

Mitchell Drummond, District 2

Robert Garcia, District 4

Dwayne Ariola, At Large

COMPREHENSIVE PLAN ADVISORY COMMITTEE

Betty Day, Economic Development Corporation/Electric Reliability Council of Texas

Jeff Snyder, Business Owner

Mark Nibbelink, Downtown Property/Business Owner

Doug Moss, Downtown Property Owner/Architect

Leslie Hill, Opportunities for Williamson/Burnet Counties

Debbie Kovar, Real Estate Broker

Cliff Olle, Developer

Janetta Mccoy, Public Arts Advisory Board

Kellie Billings-Ray, Planning and Zoning Commission

Jose Orta, Community Advocate

Ed Komandosky, Lower Brushy Creek Water Control and Improvement District

Ebby Green, Taylor Housing Authority - Ex-Officio

Devin Padavil, Taylor ISD - Ex-Officio

Tia Stone, Taylor Chamber of Commerce - Ex-Officio

CONSULTANT TEAM

LIONHEART

VERDUNITY

HDR

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Welcome

EXECUTIVE SUMMARY

KEY CHALLENGE: FISCAL SUSTAINABILITY

The City of Taylor has drafted the Envision Taylor Comprehensive Plan to address the key challenge of establishing and maintaining fiscal sustainability. The type and location of development has a large impact on the cost of providing and maintaining high quality public services and infrastructure, such as streets, utilities, public safety services, and parks. While these services are provided by the City, they are paid for by residents and businesses. Inefficient development patterns result in residents having to accept either lower quality services or higher costs and potentially higher taxes to pay for new development. Envision Taylor tackles this challenge through a resilient approach to development.

APPROACH: RESILIENCY

To remain strong, Taylor requires communities, infrastructure, and systems that can thrive in the face of future economic, fiscal, and environmental uncertainties. Resilient communities do not wait until challenges present themselves to react but instead work to build a strong foundation based in sustainable decision making. Using resilience as a guiding principle requires making infrastructure, natural systems, and social structures more durable so that they can withstand and recover from acute shocks and chronic stresses. Addressing the key challenge of fiscal sustainability means that as we make land use and infrastructure decisions we ensure that there will be enough money to pay for basic services and infrastructure now and in the future.

ENVISION TAYLOR - BY THE NUMBERS

The Envision Taylor process included a detailed analysis of some of the key elements of a City including the people, the land, the economic resources, and housing. Below is a summary of some of the key projections and targets established through the Envision Taylor process.

YEAR	POPULATION	HOUSING UNITS	TAX REVENUE/ACRE CITYWIDE	LARGE LOT SINGLE-FAMILY	MISSING MIDDLE	LARGE APARTMENTS
2020	16,267	5,732	$540	74%	23%	3%
2040	39,552	13,878	$3,329	50%	43%	7%

Figure 1: *Key Projections and Targets*

BIG IDEAS

Big Ideas and Policies about how Taylor should accommodate the projected growth were developed through an extensive public outreach process. Policy statements are categorized by Land Use, Transportation, and Housing and are further related to the Big Ideas in each chapter.



Fiscal Sustainability and Infrastructure

Make smart investments that maximize use of existing infrastructure and provide sufficient resources for long-term maintenance, repairs, and replacement.



Community Character

Maintain Taylor's uniqueness and small-town atmosphere where people fee connected.



Diverse Housing

Ensure that housing accommodates all ages, abilities, household types, and income levels.



Inclusive Growth

Be intentional and thoughtful about ensuring that all people and communities benefit from growth.



Economic Resilience

Support and promote unique and local businesses.

POLICIES

LAND USE

LU1 New development should resemble the form and scale of traditional development patterns in Taylor.

LU2 Create, preserve, and enhance special destinations and experiences that celebrate and build on Taylor's history.

LU3 New mixed-use centers should complement the existing Downtown and accommodate additional growth within a compact urban fabric that includes walkable streets, mixed-use buildings, and high-quality public spaces.

LU4 New development and growth should not increase the flood hazards or other risks associated with climate change in existing neighborhoods.

LU5 New buildings and developments should be constructed in a way that they can be repurposed over time and as market conditions change.

LU6 Continue to leverage existing Downtown assets to support more small businesses.

LU7 Economic development incentives should support the Downtown and future mixed-use centers.

LU8 A jobs-housing balance that supports people living and working in Taylor should be encouraged.

LU9 Promote development patterns that maximize the use of existing infrastructure and land before expanding infrastructure to underdeveloped areas.

LU10 New development should generate sufficient revenue to support the long-term cost of maintaining the infrastructure that serves it.

LU11 Development and infrastructure decisions and regulations should result in an increase in population density and revenue per acre.

TRANSPORTATION

T1 New streets should connect to Taylor's existing street grid and should be consistent with traditional block sizes in Taylor.

T2 Investments in streets and other infrastructure should be prioritized for maintenance or replacement in existing neighborhoods before extensions to new areas.

T3 The transportation network should encourage all modes of travel including support for a future transit network.

T4 Utilize durable materials and construction techniques to lengthen the life of major infrastructure and improve safety.

T5 Improve access management policies along major corridors to encourage fiscally sustainable land use patterns.

T6 Improve the utilization of roadways that have available capacity and evaluate existing roadways for opportunities to expand or enhance alternative modes of transportation.

T7 Link investments in infrastructure to revenue generated from adjacent development.

T8 Streets should be designed to prioritize economic productivity and placemaking while roads should be designed to prioritize vehicular throughput.

HOUSING

H1 Neighborhoods should have a mix of housing affordable to all income levels and age groups.

H2 Programs and policies should be developed to assist existing residents so that they can stay in their neighborhoods.

H3 Housing policies and development regulations should consider the need to reduce the gap between median income and rental rates or sales price of housing.

H4 Infill missing middle housing and accessory dwelling units should be prioritized over new, large lot single-family development.

EXECUTIVE SUMMARY

GROWTH SECTORS

The purpose of the Growth Sectors Map is to identify where development and redevelopment are intended and where infrastructure systems exist or are planned within the 20-year timeframe of this plan. Envision Taylor's Growth Sectors Map focuses growth in areas where infrastructure is already available or planned. The Future Growth Sector includes areas where growth is not intended during the timeframe of this plan because infrastructure systems are not available or planned in these areas and because there is sufficient land area within the Infill, Intended and Controlled Growth Sectors to accommodate the projected population growth over the 20-year timeframe of the plan.

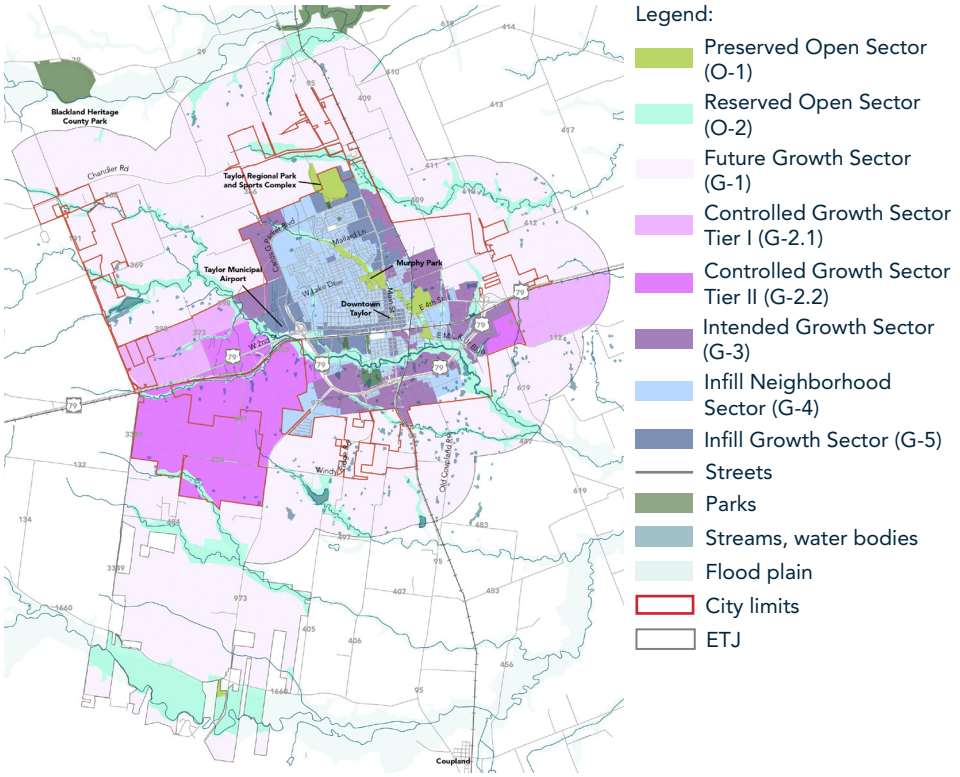


Figure 2: *Growth Sectors Map*

FUTURE LAND USE

While the Growth Sectors Map identifies where development and redevelopment should be focused the Future Land Use Map guides how that development or redevelopment should look and function.

The Future Land Use Map is an important policy tool that is used to guide future growth in the City of Taylor. The map forms the basis for future regulatory decisions like new and updated development standards or future zoning changes. The Future Land Use Map should be aligned with the Big Ideas and policies of this Comprehensive Plan.

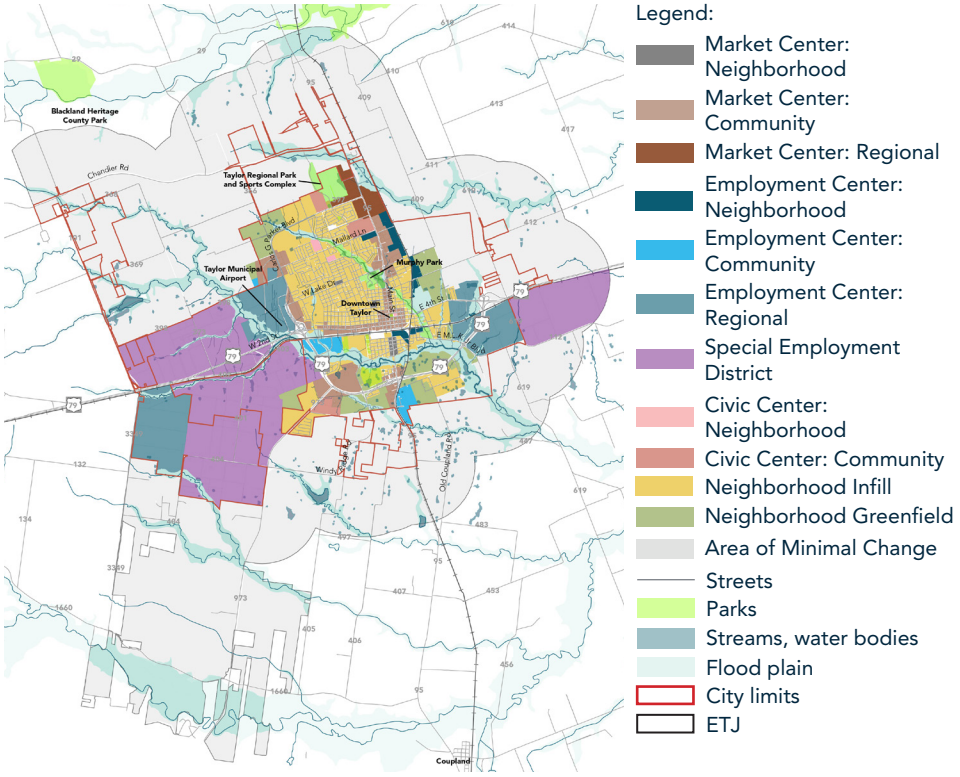


Figure 3: *Future Land Use Map*

TRANSPORTATION MASTER PLAN

The goal of the Transportation Master Plan is to meet the future mobility needs of the City of Taylor by identifying smart transportation investments that maximize the use of existing infrastructure and enable the city to provide and utilize sufficient resources for long-term maintenance, repairs, and replacement. The City of Taylor's vision is to develop transportation infrastructure to create community wealth fosters inclusive growth, and maintaining Taylor's small-town atmosphere, where people feel connected.

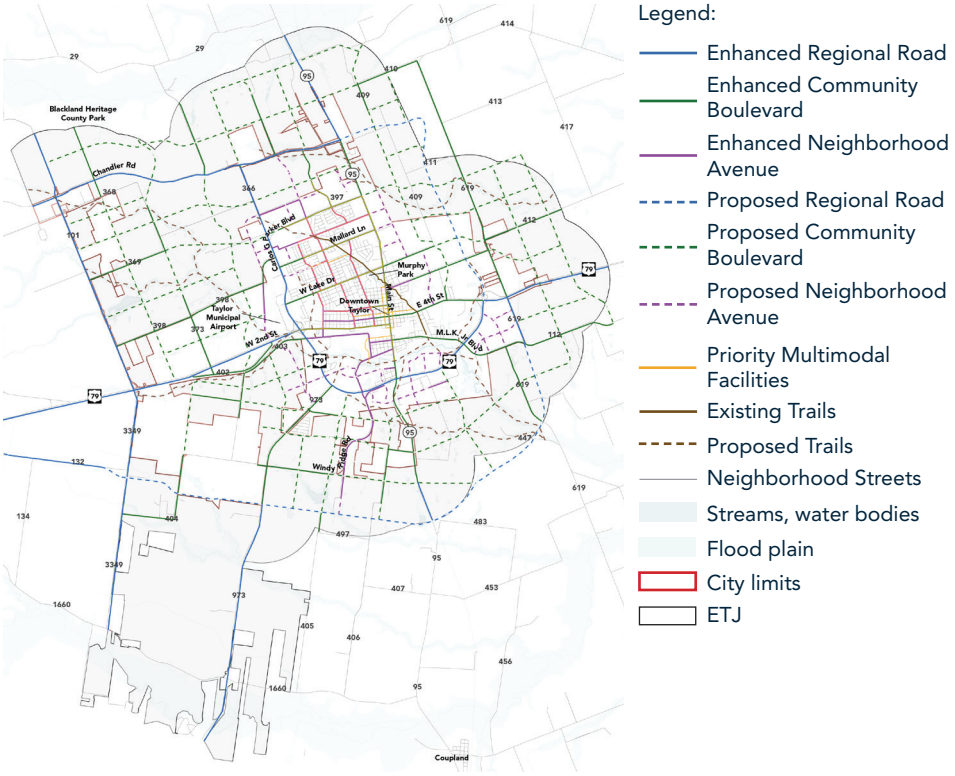


Figure 4: *Transportation Master Plan*

IMPLEMENTATION STRATEGIES

There are a total of 18 strategies that will move this plan forward from a vision to a reality. Implementation strategies provide a roadmap for success. With an emphasis on the planning and regulatory framework, incentives and financial tools, and capital improvements, they provide the necessary actions that will advance the long-term vision of the Comprehensive Plan.

1. Taylor preferred growth dashboard,
2. Land use evaluation tool,
3. Direct growth to centers,
4. Update development standards to support centers and infill,
5. Implement policies to strategically manage any extension of street or utility infrastructure and development in Controlled and Future Growth Sectors,
6. Implement the new Transportation Master Plan,
7. Plan for non-vehicular trips,
8. Adopt a Vision Zero policy,
9. Prioritize infill areas and centers for street improvements,
10. Enhance cross-town corridors,
11. Encourage missing middle housing,
12. Discourage displacement,
13. Encourage more accessory dwelling units,
14. Maintain small-town character in new neighborhoods,
15. Expand and connect the park and trail system,
16. Special Employment District - Small Area Plan,
17. Support living and working in the City of Taylor,
18. Create policies and rules for Special Utility and Financing Districts.




DAILY DEMOCRAT.
WEEKLY TEXAN.



CHAPTER 1

INTRODUCTION AND CONTEXT

- HISTORY
- ENVISION TAYLOR
- FISCAL SUSTAINABILITY AND LAND USE FISCAL ANALYSIS
- COMMUNITY OUTREACH
- BIG IDEAS
- COMMUNITY AND DEMOGRAPHIC PROFILE

HISTORY

Originally named Taylorsville, the city was laid out by the Texas Land Company in anticipation of the coming railroad and incorporated in 1882. Like many towns in Texas, Taylor was a railroad town. After the International and Great Northern Railroad (IG&N) built a route through Williamson County, early business people saw the potential and purchased land along the proposed line and sold lots for a town site. Taylor's location became more significant when the Missouri, Kansas and Texas railroad line was extended to the city.

On February 25, 1879 a fire started at the International Hotel, located between 1st and 2nd Streets. Fanned by wind, the fire spread quickly to neighboring structures. The wind died down and flames were extinguished for a little while, but overnight winds fanned the embers and the fire grew. By the time it was over, 29 of the 32 Downtown businesses were in ruin. Taylor rebuilt, and you can still see the brick and stone buildings today.

By 1900, settlers from Bohemia, Germany, Austria, England, Scotland, and Mexico had created a lively community with a mayor/council government, a public school system, banks, a cotton compress, electric company and several newspapers. These community structures enabled the city to maintain steady growth throughout the 20th century and helped make Taylor the largest city in Williamson County until 1980. While other cities in the county grew rapidly, Taylor remained an important commercial and community center in the region.

Today, Taylor is an ethnically diverse city with a population of over 16,000, proud of its 'small-town' atmosphere and friendly people.



'Trades Day' in Taylor, Texas created a bustle of activity in the Downtown (1923). *Source: Taylor Public Library*

REGIONAL CONTEXT

Located in central Texas, Taylor is an established regional residential, agricultural, and manufacturing center. Approximately 29 miles northeast of Austin and 17 miles east of IH 35, the city is part of the five county Austin - Round Rock - San Marcos Metropolitan Statistical Area (MSA), one of the fastest growing areas of the United States.

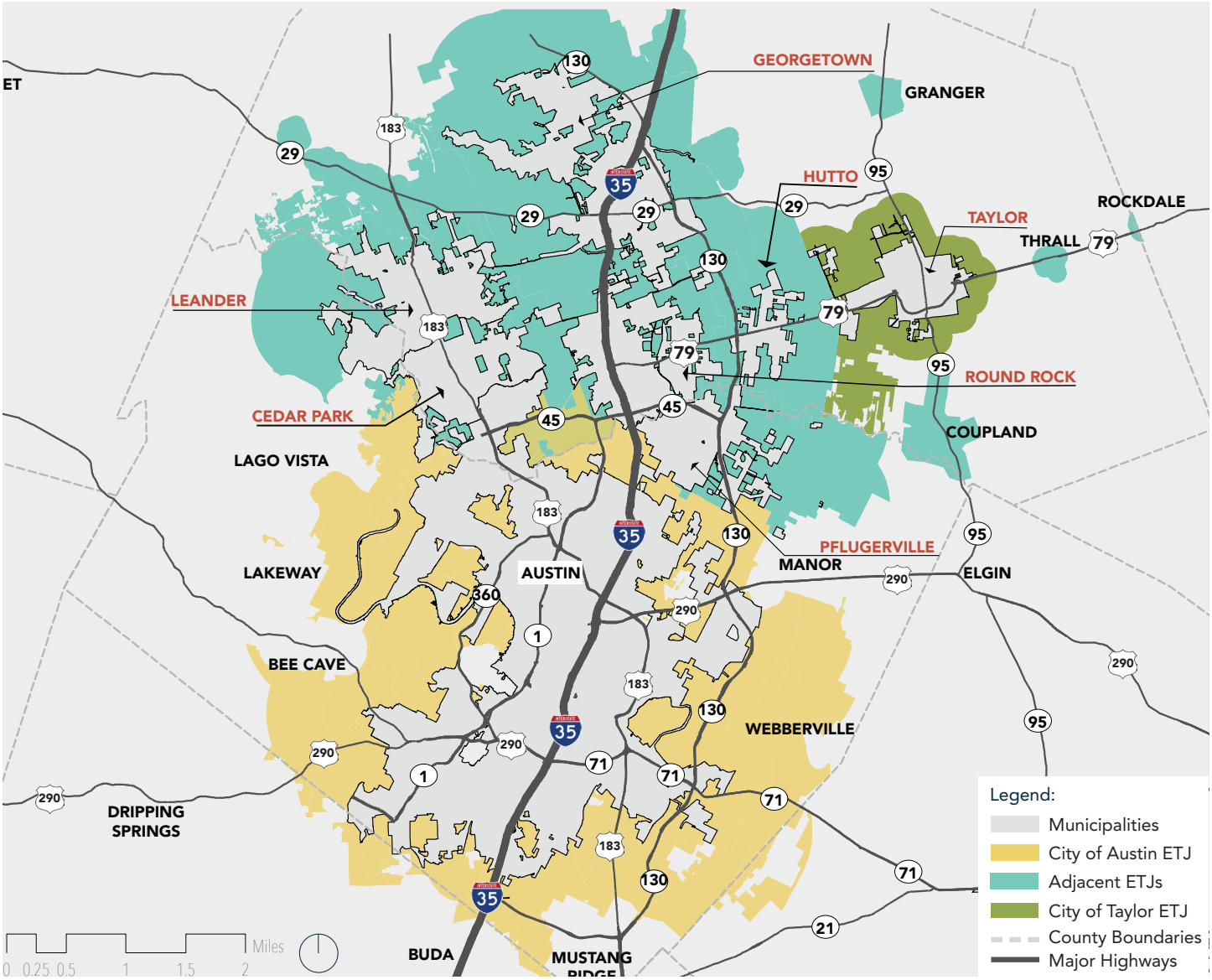


Figure 5: *Regional Context*

Source: City of Taylor, City of Austin, Williamson County, TxDOT

Note: The ETJ boundary and City limits of Taylor are as per 2021

ENVISION TAYLOR

Envision Taylor as officially recommended by the Planning and Zoning Commission and adopted by City Council, is a comprehensive plan that establishes a vision and framework for the future of the City. Created through an extensive public process, it reflects the vision and desires of Taylor residents.

Envision Taylor Comprehensive Plan is a policy document used by city leaders, developers, business owners, and citizens to make decisions about how Taylor will develop and where growth will take place.

The prior Comprehensive Plan was adopted in 2004. Taylor has seen a lot of growth and change since that time and anticipates a significant population increase over the next 20 - 30 years. Envision Taylor reflects the needs relevant to the community today and is intended to be a framework for building a stronger, more financially resilient, and fiscally sustainable future.

Comprehensive Plans are guiding documents used to plan for long-range development and the degree to which this vision is realized will be based on the degree to which future decisions follow the plan.

PLAN AMENDMENTS

The City Council may approve amendments for unique or extraordinary situations that were not anticipated when the Plan was adopted so long as the proposed amendment is clearly in the public interest and meets the spirit and intent of the goals and policies of the Plan.

The process for amending the Plan is as follows:

1. A pre-application meeting is attended by Planning Department staff and the applicant requesting the amendment.
2. An application for a plan amendment is received by the Planning Department (if the amendment is not city-initiated)
3. Public notice is provided in accordance with State law and City ordinances.
4. Planning Department Staff prepare an analysis of the requested amendment and provide it to the Planning and Zoning Commission. The analysis shall consider the following:
   - The need for the proposed change;
   - The effect of the proposed change on the need for City services and facilities;
   - Whether the proposed change is consistent with the intent of the goals and policies of the Plan;
   - The implications, if any, that the amendment may have for other parts of the Plan; and
   - A description and analysis of unforeseen circumstances or the emergence of new information (such as a significant economic development opportunity).
5. Planning and Zoning Commission holds a public hearing(s) and makes a recommendation to City Council.
6. City Council holds a public hearing(s) and makes a decision regarding the amendment. If the decision is to amend the Plan, the amendment is adopted by ordinance.

PLAN MONITORING

If a Plan is to have value and remain constructive over time, it is imperative to monitor progress on its many recommendations. Comprehensive planning should be thought of as an ongoing process and not as a one-time event. The Plan is not an end in itself, but rather the foundation that will guide ongoing, more detailed planning. Without the evaluation and feedback loop, the Plan can soon become out of date. For this reason, the Plan must be structured to respond to changing needs and conditions.

GEOGRAPHIC PLANNING AREA

The geographical planning area for this Plan is shown in *Figure 6: City of Taylor's City Limits and ETJ* to the right. It includes the incorporated city shown in dark gray and the one-mile Extraterritorial Jurisdiction (ETJ) in light gray. The ETJ also includes a number of properties that have executed voluntary ETJ agreements with the City. In these areas, the ETJ has been extended to the south. The City has the authority to protect and effectively manage growth patterns within the ETJ.

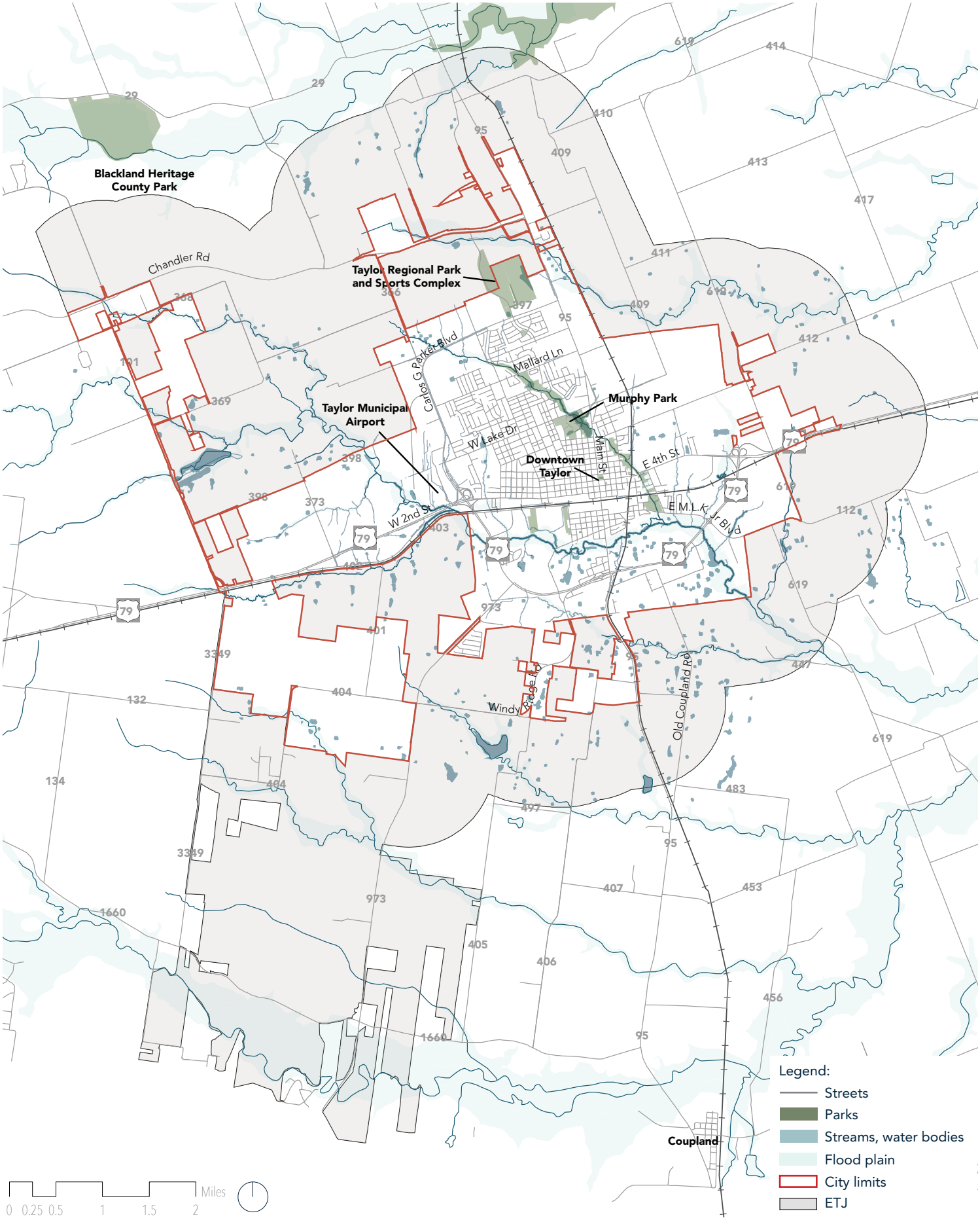


Figure 6: *City of Taylor's City Limits and ETJ*

Source: City of Taylor, Williamson County

FISCAL SUSTAINABILITY AND LAND USE FISCAL ANALYSIS

WHAT DOES IT MEAN TO BE FISCALLY SUSTAINABLE?

Being fiscally sustainable means having sufficient resources to cover the basic needs and services of residents, not just today, but over time. In most communities, there is a growing gap between the funds cities have available and what is needed to serve and maintain neighborhoods and infrastructure.

Post World War II, cities across the country have aggressively pursued fast growth and auto-centric development in the near-term (and the revenue boost that comes from new development) without fully considering long-term costs and impacts of these decisions. During this growth phase, many new neighborhoods and commercial developments are built and a city's service area expands significantly over a short period of time – typically one or two decades.

This presents what Strong Towns founder Charles Marohn refers to as an "illusion of wealth", where the overall look and feel of the community is new and affluent. During this time, there is also typically pressure to keep property taxes down and sales tax revenue will fluctuate up and down based on market conditions and demand. As cities age and expand, development and the revenue boost from the additional homes and businesses slows down, but there is more infrastructure to maintain and more services to provide. Community leaders are left struggling to keep up with basic service, employment and lifestyle expectations with limited resources.

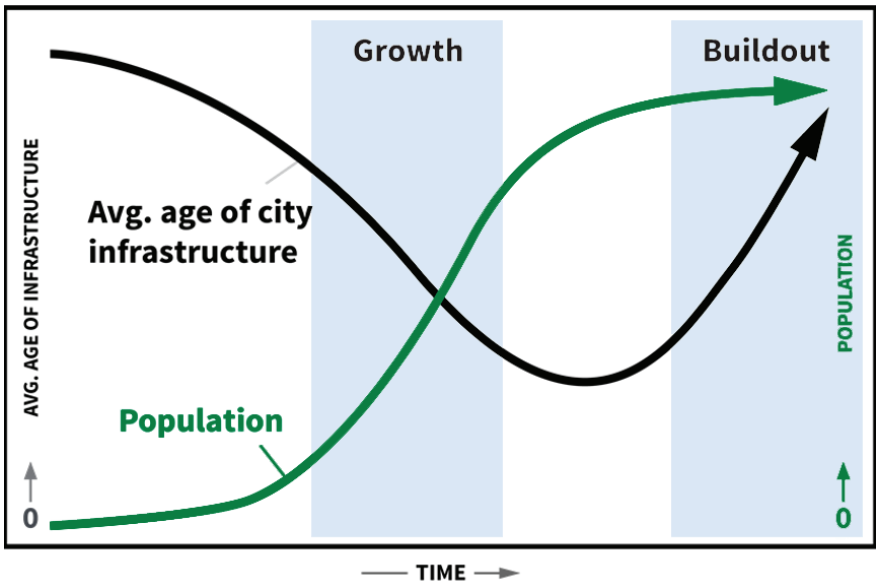


Figure 7: *Impacts of Rate and Pattern of Growth*

Source: Verdunity

Land use fiscal analysis provides the baseline to inform the future land use and growth sector elements of the comprehensive plan. The goal is to align the City's development pattern and service levels with what citizens are willing and able to pay for - now and in the future.

BRIDGING THE RESOURCE GAP

For Taylor to be fiscally resilient and affordable for years to come, city leaders must work to close the gap between their resources and their obligations to citizens. More specifically, they must find ways to generate additional revenue to rebuild aging streets and infrastructure. Generally speaking, there are three ways in which the city can close this gap:

1

Keep development patterns and service levels as-is but charge more (via higher taxes and fees) to cover the true costs. This is a difficult option because an increasing number of people do not have the means to pay much more than they are currently paying.



Increase Taxes or Fees

2

Maintain current taxes and fees where they are but cut services to align with revenues. This is what most cities are currently doing, where services and maintenance needs are budgeted to fit available revenue and those that are unfunded get deferred. This can work for a short period, but eventually the neighborhoods and infrastructure must be maintained, or property values will start to decline and people and businesses will leave the city.



Reduce Services

3

Adjust development and infrastructure to enable an affordable balance of services and taxes. By prioritizing infill, redevelopment, and more financially productive development patterns, the city can generate additional tax base from its service area and improve the return on investment of taxpayer dollars without necessarily having to raise the tax rate or charge more fees. This is the most feasible and effective option.



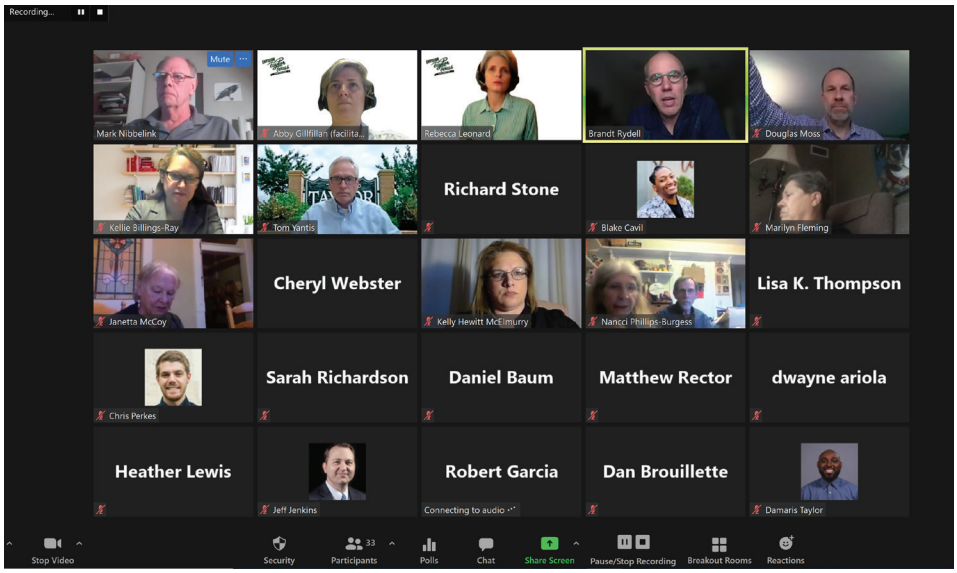
Develop Responsibly

COMMUNITY OUTREACH

WORKSHOP 1

Defining our vision and goals

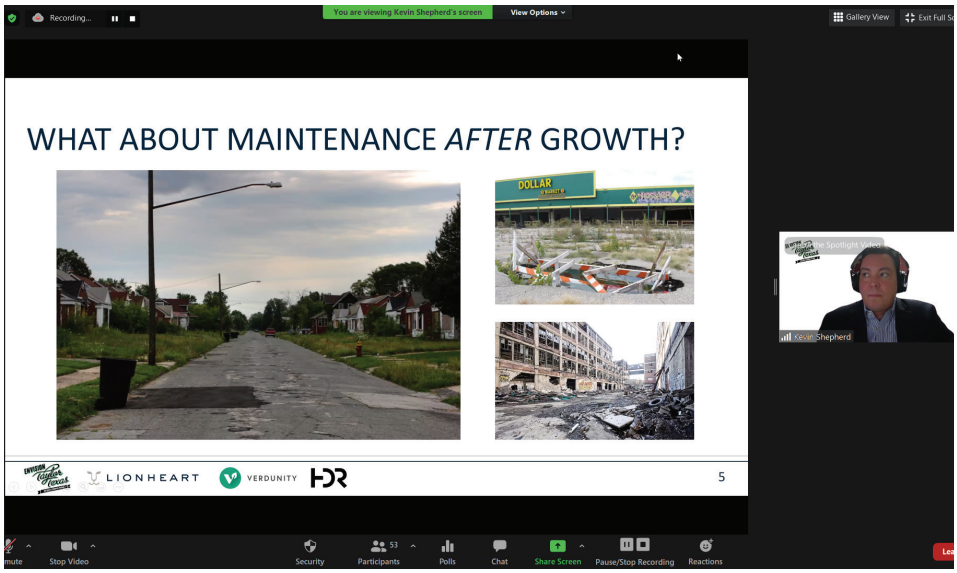
Workshop 1 included a brief overview of the process to develop the Comprehensive Plan, a presentation on Strong Towns and the initial fiscal impact analysis for Taylor, and a guided virtual discussion that became the foundation of project goals.



WORKSHOP 2

Defining a preferred path forward

Workshop 2 included an overview of the results of the existing conditions analysis and description of several different growth scenarios.



WORKSHOP 3

Turning vision into action

During the final workshop, the results of the planning process were presented and participants discussed strategies for implementing the plan.



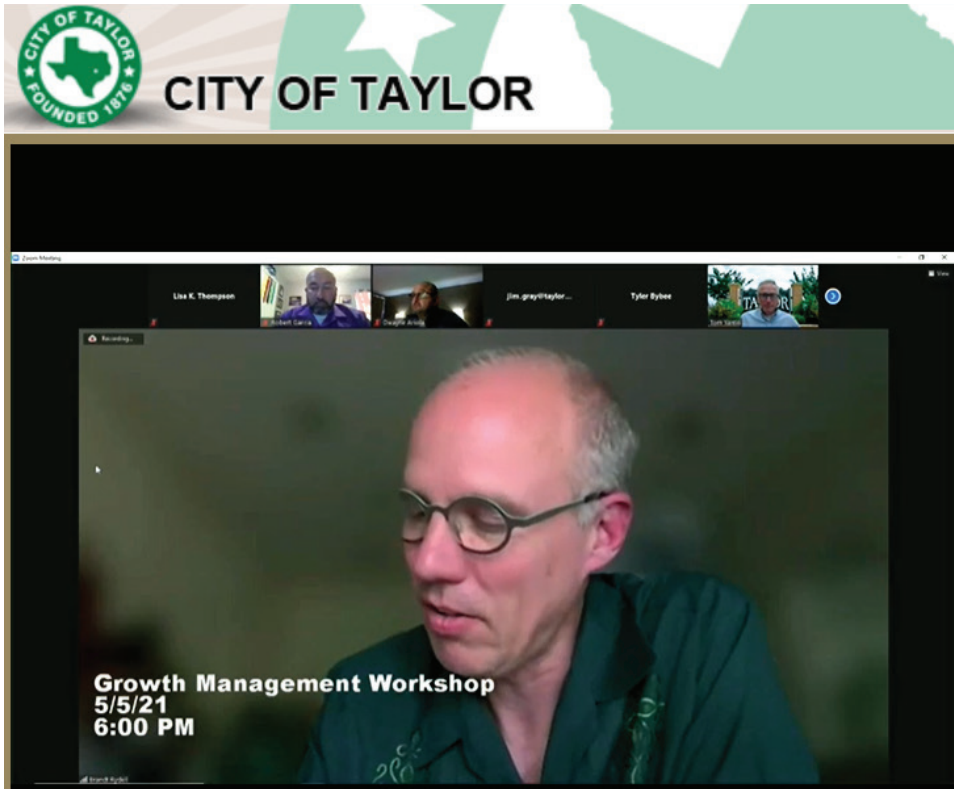
CITY COUNCIL GROWTH WORKSHOPS

The City of Taylor City Council held a four part workshop series focused on how the City can guide growth that support the big ideas from the Envision Taylor Comprehensive Plan including:

1. Community Character;
2. Inclusive Growth;
3. Diverse Housing;
4. Fiscal Sustainability; and
5. Economic Resilience.

The four workshops were:

- Public Workshop #1- Fiscal Impacts of New Development;
- Public Workshop #2 - Neighborhood Design that Promotes Small-town Atmosphere;
- Public Workshop #3 - Prioritizing the Use of Existing Infrastructure before Expanding Outward; and
- Public Workshop #4 - Housing Types and Price Points that Meet the Needs of All Income Levels and Household Types.



STRONG TOWN WEBINAR AND PRESENTATIONS

Strong Towns founder, Charles Marohn, Jr. presented about Strong Towns: A bottom-up revolution to rebuild American prosperity on 09.17.2020 followed by a Q & A.

Charles Marohn, Jr then came to Taylor in person towards the end of the process for a second presentation on 08.30.2021.



COMMUNITY OUTREACH

ADVISORY COMMITTEE

The purpose of the Comprehensive Plan Advisory Committee is to utilize local knowledge and expertise to advise the City Council, staff and consultants on relevant issues and opportunities that are important for the future of Taylor.

The Advisory Committee acted as a sounding board. As community engagement materials and outreach efforts were proposed the Advisory Committee reviewed and helped shape the message to ensure that all perspectives and interests within the City of Taylor would be represented. In summary the Advisory Committee:

- Assisted with community engagement,
- Helped review community engagement formats to achieve the most successful outcomes,
- Helped review public meeting materials before each outreach milestone, and
- Acted as an ambassador for the Comprehensive Plan process within the community.

Advisory Committee Meetings and Events:

- August 2020;
- September 2020;
- February 2021;
- March 2021;
- June 2021;
- July 2021; and
- August 2021

COMMUNITY OUTREACH UPDATE 1

- Comprehensive Plan Advisory Committee meeting on 02.07.2022;
- Four focus group meetings (business, infrastructure, transportation, and Samsung) on 02.14.2022;
- Public Meeting on 02.15.2022;
- Meeting with CAMPO demographer on 02.09.2022; and
- Meeting with CARTS on 02.25.2022.

COMMUNITY OUTREACH UPDATE 2

- Comprehensive Plan Advisory Committee Meeting on 10.03.2022;
- Two focus groups (business and property owners) on 11.15.2022;
- Public Meeting on 11.29.2022;
- Comprehensive Plan Advisory Committee Meeting on 12.12.2022;
- Taylor City Council work session on 01.12.2023.

PROJECT WEBSITE

The Envision Taylor website, which served as the portal for public information relating to the Envision Taylor Comprehensive Plan, provided visitors information to learn about the guiding principles of the plan, submit



Envision Taylor Comprehensive Plan's website

HOW COMMUNITY INPUT SHAPED ENVISION TAYLOR

The Envision Taylor process informed, involved and empowered stakeholders. Following are responses to key pad polling questions and input and feedback that was provided throughout the process.

There are so many great plots available in town that should be utilized. Additionally, the city is already struggling to maintain the existing roads. Why add additional roads when we need to utilize what we have?

New housing is needed but also revitalizing existing homes will help maintain the character of the town. Invest in restoration not just new development.

In your opinion, should the percentage of infill housing be more, less, or equal to the percentage of infill housing constructed over the last four years?

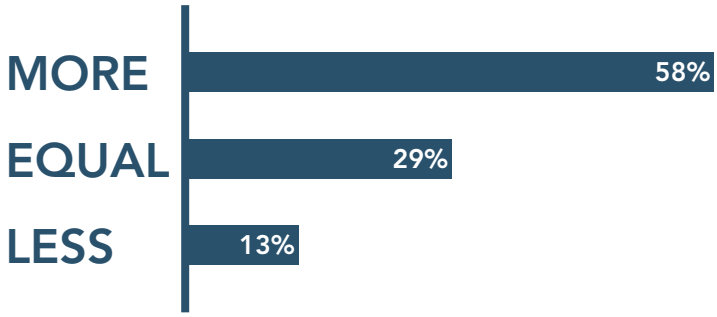


Figure 8: *Responses to a Question about Infill Housing*

I would love to see a mix of the two: preserving the small-town charm while also giving residents more options in town.

To keep the integrity of Taylor I would prefer to use the fiscal scenario before resorting to trends.

Which of these alternative growth scenarios best advances the community's Big Ideas?

Trend scenario uses more land and requires more infrastructure to create greenfield development and single-use retail centers.

Fiscal scenario increases utilization of infill to maximize use of existing infrastructure and encourage mixed-use centers to create higher tax revenue per acre.

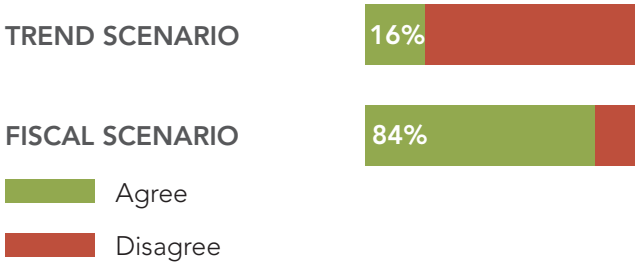


Figure 9: *Responses to a Question about Growth Scenarios*

COMMUNITY OUTREACH

How do you feel about the Envision Taylor population projections for the year 2040?

The population is expected to increase by 21,169 people by 2040, a growth rate of 128%.

53% ON TARGET **27%** TOO HIGH **10%** TOO LOW

Figure 10: *Responses to a Question about Growth Rate*

One of the main reasons my husband and I moved to Taylor was because it was one of the few remaining, charming small towns in the Austin area.

It's OK to be a small-town, but courting folks who can bring businesses and restaurants to the town would be nice.

The population in 2040 is expected to be older, more diverse, and high-income earners. Do you agree?

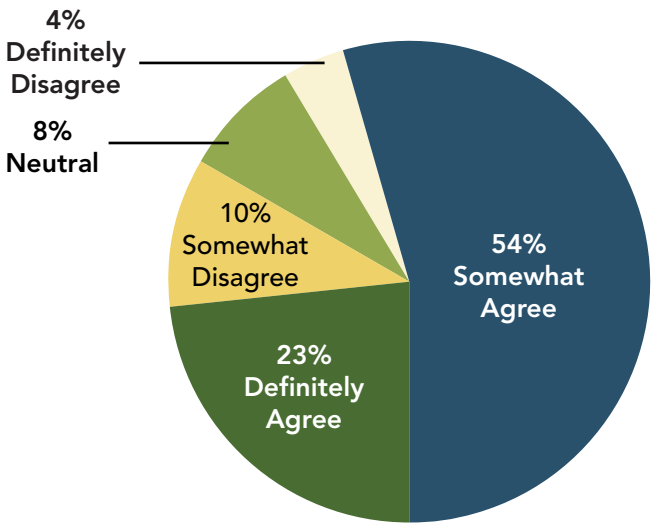


Figure 11: *Responses to a Question about the Future Diversity Projections*

I believe there will be an increase in the white population. Looking at the current situation in town, I believe there will be a much larger gap between populations in the health equity zone and newer residents in the developing subdivisions.

I think there will be more families wanting to move here - if the schools improve. The town needs to encourage more people in their 30s and 40s to move, to continue to revitalize Downtown.

BIG IDEAS

The big ideas of the Envision Taylor Comprehensive Plan set the direction for the planning process and cast a vision for what the plan is about.

FISCAL SUSTAINABILITY AND INFRASTRUCTURE



Make smart investments that maximize use of existing infrastructure and provide sufficient resources for long-term maintenance, repairs, and replacement.

COMMUNITY CHARACTER



Maintain Taylor's uniqueness and small-town atmosphere where people feel connected.

INCLUSIVE GROWTH



Be intentional and thoughtful about ensuring that all people and communities benefit from growth.

DIVERSE HOUSING



Ensure that housing accommodates all ages, abilities, household types, and income levels.

ECONOMIC RESILIENCE



Support and promote unique, local businesses.

COMMUNITY AND DEMOGRAPHIC PROFILE

POPULATION GROWTH

Past, current and future population characteristics are important in understanding the current development patterns and characteristics of a city, and in planning for its future. The following section examines the historical population of the City of Taylor and Williamson County, current trends, projections and methodologies.

HISTORICAL POPULATION

The decades that saw the largest change in population in Taylor were the 1940's, 1990's and 2000's. While the City of Taylor has seen consistent growth since 1940, it has not experienced the same level of growth that Williamson County has experienced. Williamson County experienced the most dramatic change in population during the 1970's, 1980's, and 1990's.

POPULATION TRENDS IN WILLIAMSON COUNTY

In March of 2020 the Census Bureau named Williamson County as one of the top 10 fastest growing counties since 2010. Until approximately 1980, the City of Taylor was the largest city in Williamson County. Since the 1980's four cities in Williamson County have surpassed the population of Taylor while Taylor's population has remained relatively stable.

YEAR	TAYLOR POP.	CHANGE (%)	WILLIAMSON POP.	CHANGE (%)	TAYLOR'S % OF COUNTY
1940	7,875		41,698		18.9%
1950	9,071	15.2%	38,853	-6.8%	23.3%
1960	9,434	4.0%	35,044	-9.8%	26.9%
1970	9,616	1.9%	37,305	6.5%	25.8%
1980	10,619	10.4%	76,521	105.1%	13.9%
1990	11,472	8.0%	139,551	82.4%	8.2%
2000	13,575	18.3%	249,967	79.1%	5.4%
2010	15,191	11.9%	422,679	69.1%	3.6%
2020*	16,267	7.1%	590,551	39.7%	2.8%

* Based on the April 1, 2020 Census Count

Source: Decennial Census, American Community Survey

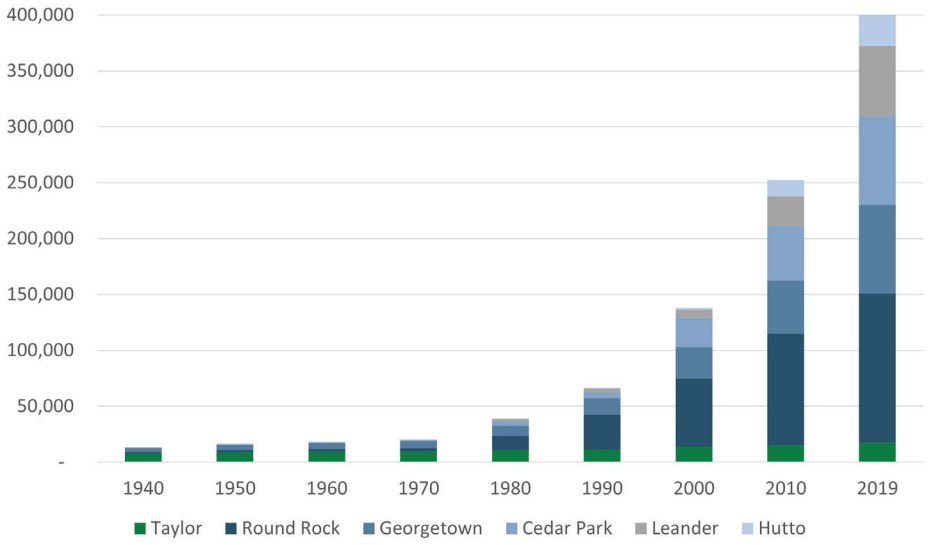
Figure 12: *City of Taylor and Williamson County Historic Population Totals*

YEAR	TAYLOR POP.	CHANGE (%)	WILLIAMSON POP.	CHANGE (%)	TAYLOR'S % OF COUNTY
2011	15,275	0.6%	442,031	4.6%	3.5%
2012	15,475	1.3%	455,750	3.1%	3.4%
2013	15,734	1.7%	470,017	3.1%	3.3%
2014	16,001	1.7%	487,913	3.8%	3.3%
2015	16,276	1.7%	507,133	3.9%	3.2%
2016	16,492	1.3%	527,622	4.0%	3.1%
2017	16,603	0.7%	546,251	3.5%	3.0%
2018	16,811	1.3%	566,463	3.7%	3.0%
2019*	17,383	3.4%	590,551	4.3%	2.9%

*Based on the July 1, 2019 Population Estimate

Source: Decennial Census, American Community Survey

Figure 13: *City of Taylor and Williamson County Current Population Trends*



Source: Decennial Census, American Community Survey

Figure 14: *Comparison of Growth Patterns in Williamson County*

HISTORICAL AND REGIONAL POPULATION PROJECTIONS

Population projection methodologies utilize existing population trends and extrapolate those trends into the future. Projection methodologies that directly extrapolate historical growth trends into the future are called trend extrapolation techniques. Projection methodologies that extrapolate future populations based on the share of population within another larger jurisdiction are called ratio-share techniques.

2004 COMPREHENSIVE PLAN PROJECTIONS

The 2004 Comprehensive Plan utilized three different population projection methodologies as described here. The linear regression methodology provided the most accurate prediction of population and the step down method was the least accurate.

Step Down Method

A ratio-share technique, where a ratio is established between the county's population and the city's then that proportional relationship is projected into the future. Based on this methodology the city's proportional relationship was 5.4% and the 2030 population was projected to be 31,564.

Linear Regression Method

A trend extrapolation technique that projects future values as a straight line trend. Based on this methodology the 2030 population of Taylor was projected to be 19,884.

Exponential Growth Method

A trend extrapolation technique that shows greater increases in population with the passing of time. Based on this methodology the 2030 population of Taylor was projected to be 22,493.

REGIONAL AGENCY PROJECTIONS

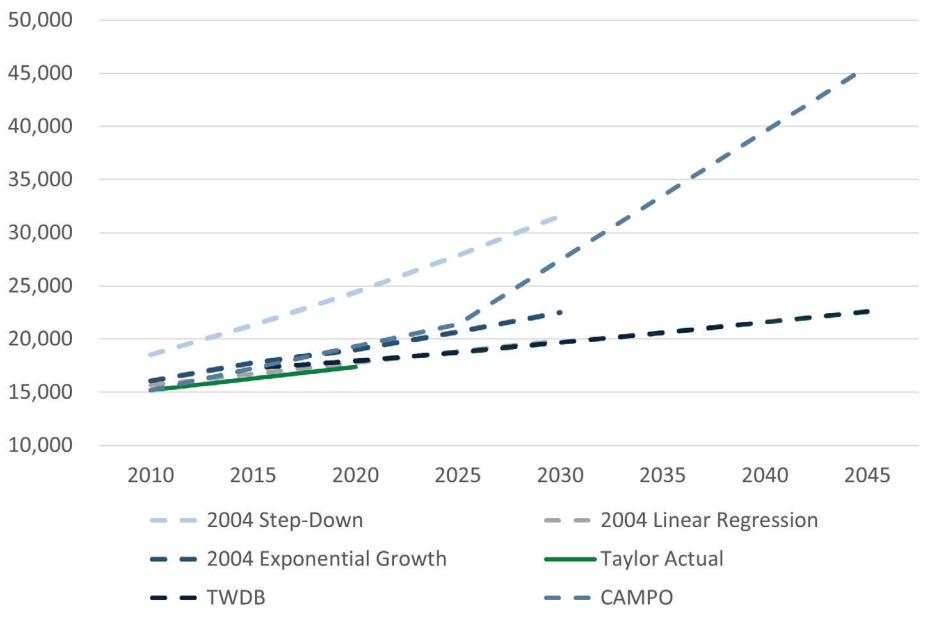
The Texas Water Development Board (TWDB) and the Capital Area Metropolitan Planning Organization (CAMPO) are two different regional agencies that project population growth for the purpose of regional infrastructure planning. These projections generally were the most aggressive in terms of population growth.

YEAR	TAYLOR ACTUAL	'04 STEP-DOWN	'04 LINEAR REGRESSION	'04 EXP. GROWTH	TWDB	CAMPO
2010	15,191	18,536	15,678	16,064	15,191	
2015	16,276	21,314	16,730	17,781	16,276	
2020	17,383*	24,419	17,781	19,008	17,233	
2025		27,872	18,833	20,677	17,981	21,375
2030		31,564	19,884	22,493	18,728	
2035					19,659	
2040					20,589	
2045					21,592	45,611
2050					22,594	

* 2019 Population estimates were used

Source: www.twdp.texas.gov; CAMPO 2045 Plan

Figure 15: *Previous Population Projections for Taylor Compared to Actuals*



Source: www.twdp.texas.gov; CAMPO 2045 Plan

Figure 16: *2004 Comprehensive Plan and Regional Population Projections for Taylor, Texas*

COMMUNITY AND DEMOGRAPHIC PROFILE

REGIONAL GROWTH TRENDS

Williamson County's population growth has largely been fueled by people moving to cities in Williamson County from Travis County. According to the 2018 American Community Survey, net in-migration from Travis County made up 33% of all in-migration to Williamson County. *Figure 17: Regional Growth Peaks by Decade* shows average annual growth rate of surrounding cities and the decade in which the largest population growth began. Similarly *Figure 18: Regional Population Growth by Decade of Highest Annual Growth* displays growth trend measured by the percent change in population by decade. Population growth began in Williamson County in the 1970's and was primarily fueled by cities such as Round Rock and Cedar Park.

The next comparison cities to feel the influences of out-migration from the City of Austin were the City of Leander in the 1990's and the City of Hutto in the early 2000's.

The City of Taylor has not yet felt the impacts of out migration from the City of Austin and growth rates have largely stayed below the average growth rates for the State of Texas. It is expected that within the study period of this comprehensive plan, Taylor will likely experience larger growth due to the expansion of the Austin metro area and the location of significant employment centers along FM 973, US 290, US 79, and SH 130.

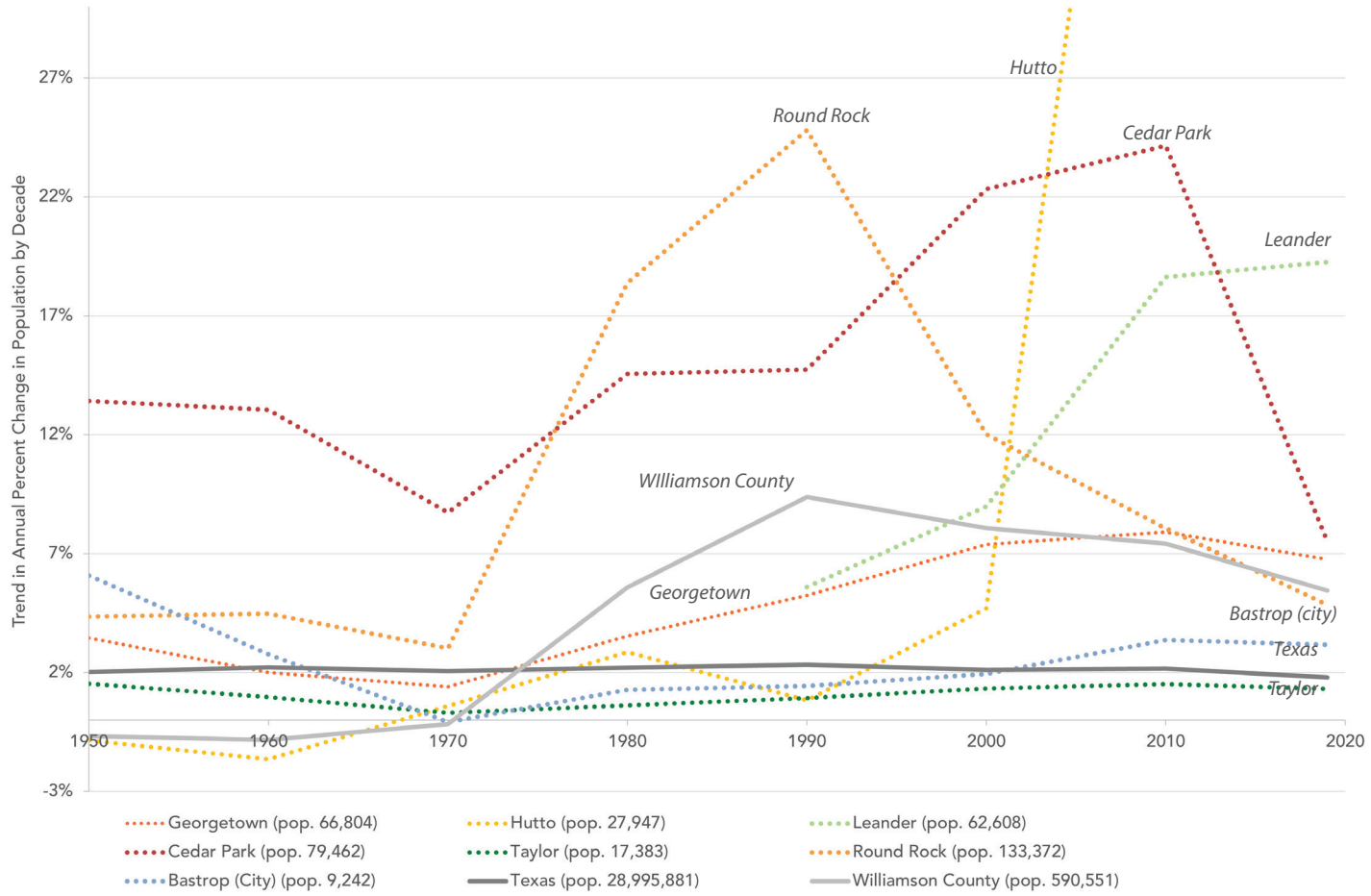
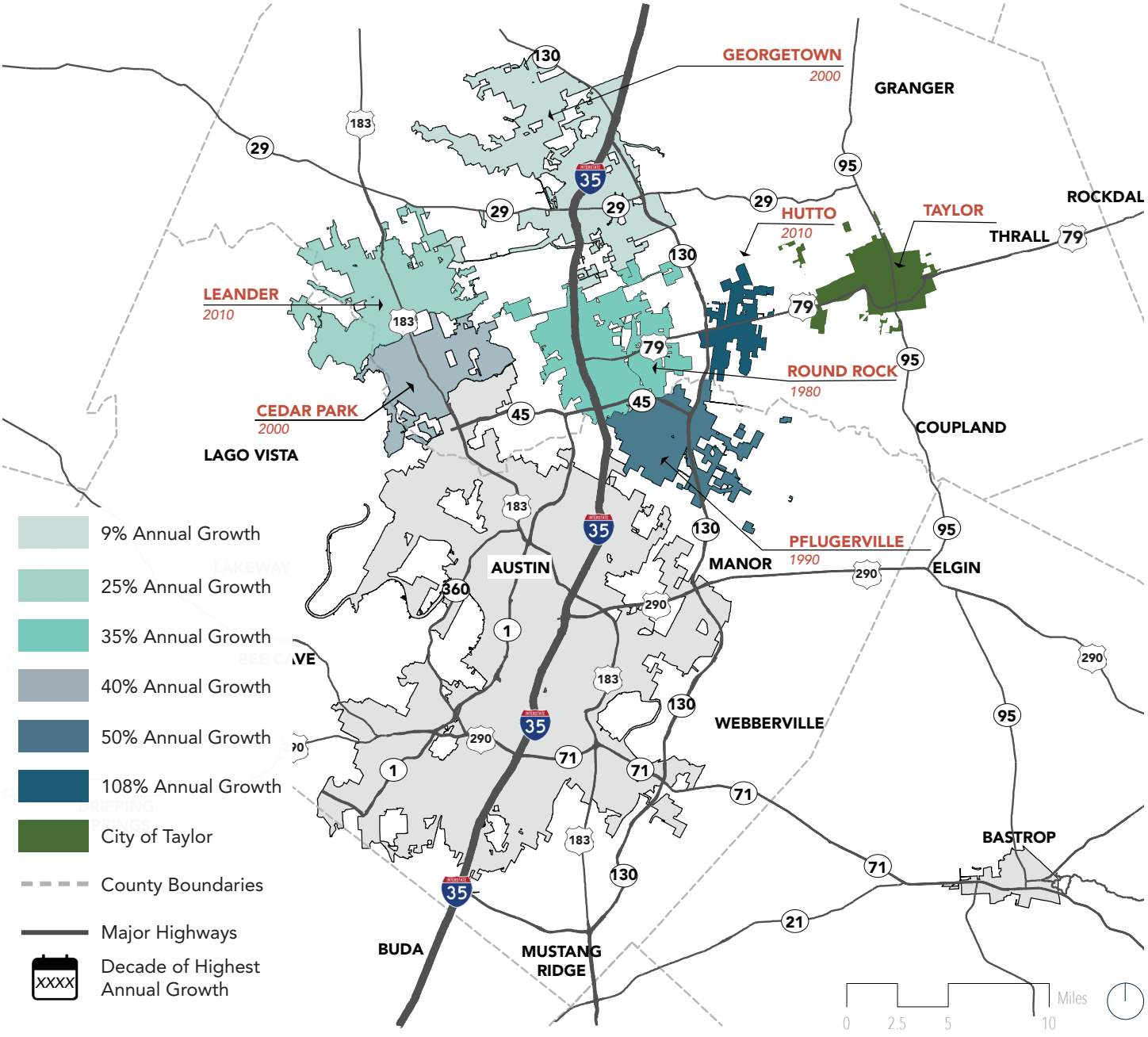


Figure 17: *Regional Growth Peaks by Decade*

Source: www.twdp.texas.gov; CAMPO 2045 Plan

The central Texas region is experiencing rapid growth, largely expanding outwards from the Austin core into its immediate suburbs and nearby communities that are regionally connected via highways. As shown in *Figure 18: Regional Population Growth by Decade of Highest Annual Growth* below, these surrounding communities have historically experienced a spike in population growth, followed by a nearly two-decade growth period before slowing down. The map depicts the decade which the comparison cities experienced the highest population growth rate.



Source: City of Taylor, City of Austin, Williamson County, TxDOT, Decennial Census, American Community Survey

Figure 18: *Regional Population Growth by Decade of Highest Annual Growth*

Note: The City limits of Taylor are as per 2021

COMMUNITY AND DEMOGRAPHIC PROFILE

ENVISION TAYLOR POPULATION PROJECTIONS

Envision Taylor is utilizing a combination of population methodologies informed by the accuracy of past projections and current and historic population growth trends in Williamson County and the City of Taylor. The following key observations and assumptions have been incorporated into the recommended population projections for Envision Taylor.

1. The rate of growth in Williamson County is higher than in the City of Taylor. However, the rate of growth in the City of Taylor is increasing at a faster rate than in Williamson County,
2. Regional growth trends in the Central Texas corridor indicate that people are moving from the City of Austin to smaller cities within an ever expanding radius of the Downtown core. In addition to growth moving out from the core, growth is beginning to move to the east of Austin along SH 130, and SH 45 as well as FM 973. These trends will most likely have an impact on the City of Taylor by 2040,
3. During the 2004 comprehensive planing effort, the linear regression model proved to be the most accurate methodology,
4. The Texas Water Development Board is anticipating the current linear growth trend to continue in the City of Taylor, and
5. The CAMPO 2045 Plan projects a 3% annual growth rate for the entire CAMPO region. The plan projects a higher growth rate for the City of Taylor with a 2.4% annual growth rate between 2015 and 2025 and a 5.7% annual growth rate between 2025 and 2045.

Based on these assumptions, Envision Taylor is recommending that population projections rely more heavily on regional trends than historical population trends.

Envision Taylor Population Projection

39,552 in 2040.

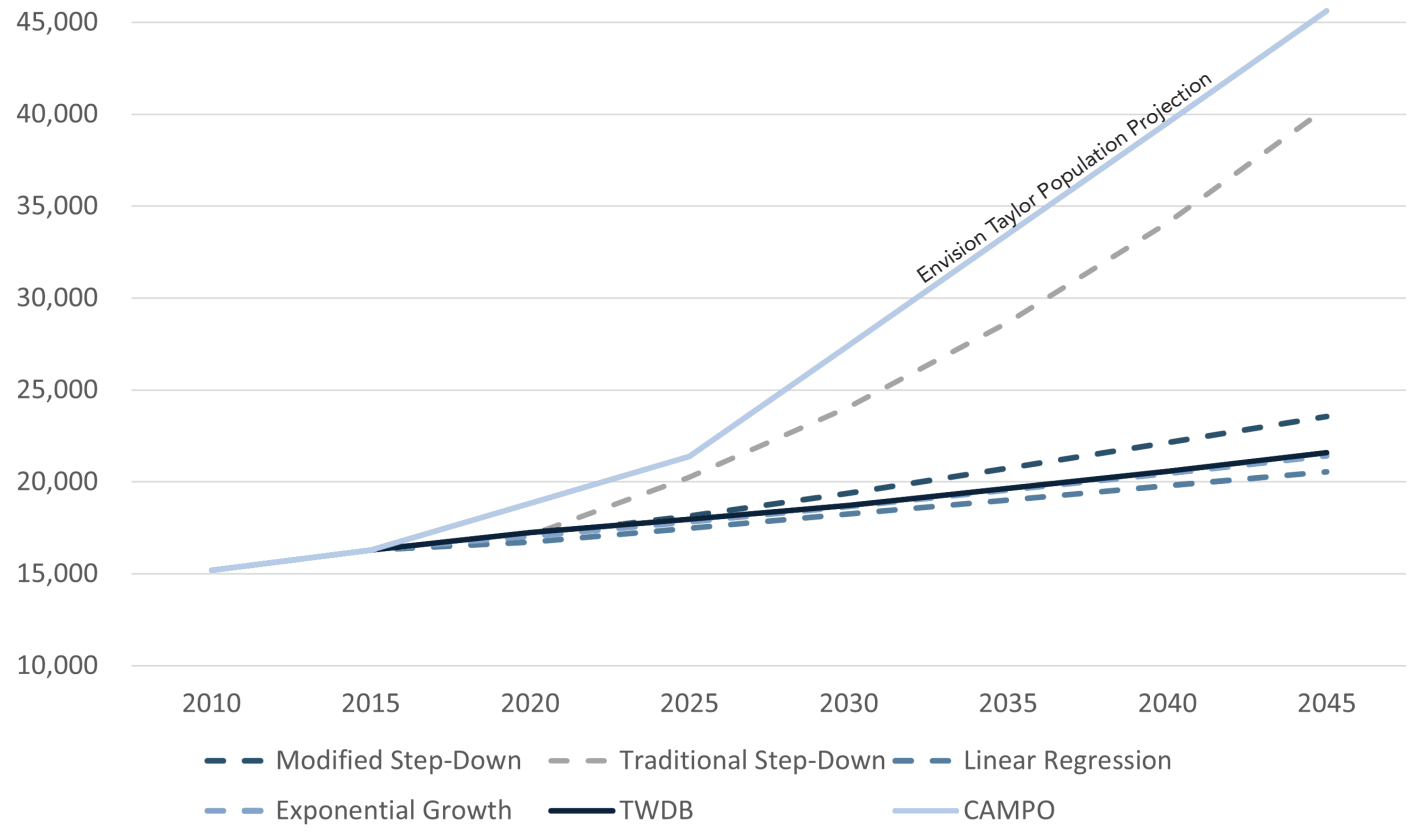


Figure 19: *Envision Taylor Population Projections*

Source: www.twdp.texas.gov; CAMPO 2045 Plan

POPULATION DENSITY TRENDS

Prior to 1990, the population density in the City of Taylor was increasing. This means that as more people were moving to Taylor, the city limits only grew moderately to accommodate the new residents and the overall population density of the city increased. During the 1990's and even more significantly the 2000's the City of Taylor grew it's city limits at a faster rate than population growth. This trend slowed between 2010 and 2019.

Pop. Density in 1990

2.29

Pop. Density in 2019

1.33

The population density of Taylor has been decreasing since 1990.

	ACREAGE IN CITY LIMITS	POP.	POP. DENSITY (ACRES)	POP. DENSITY (SQUARE MILES)	ANNUAL PERCENT CHANGE IN POP. DENSITY
1890	4,612	2,584	0.56	359	
1900	4,612	4,211	0.91	584	6.30%
1910	4,612	5,314	1.15	737	2.62%
1920	4,612	5,965	1.29	828	1.23%
1930	4,612	7,463	1.62	1,036	2.51%
1940	4,612	7,875	1.71	1,093	0.55%
1950	4,612	9,071	1.97	1,259	1.52%
1960	4,612	9,434	2.05	1,309	0.40%
1970	4,732	9,616	2.03	1,301	-0.07%
1980	4,836	10,619	2.20	1,405	0.83%
1990	5,019	11,472	2.29	1,463	0.41%
2000	6,820	13,575	1.99	1,274	-1.31%
2010	10,629	15,191	1.43	915	-2.81%
2019	13,084	17,383	1.33	850	-0.70%

Source: Decennial Census, American Community Survey

Figure 20: *Comparison of Growth and Density*

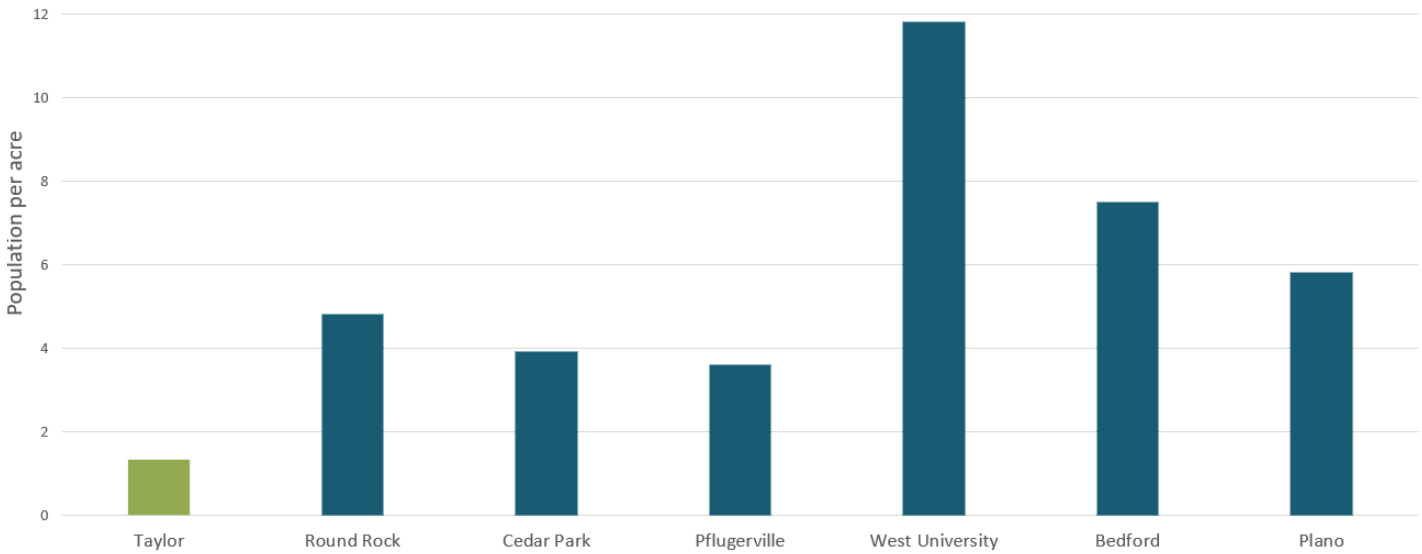


Figure 21: *Comparison of Population Density*

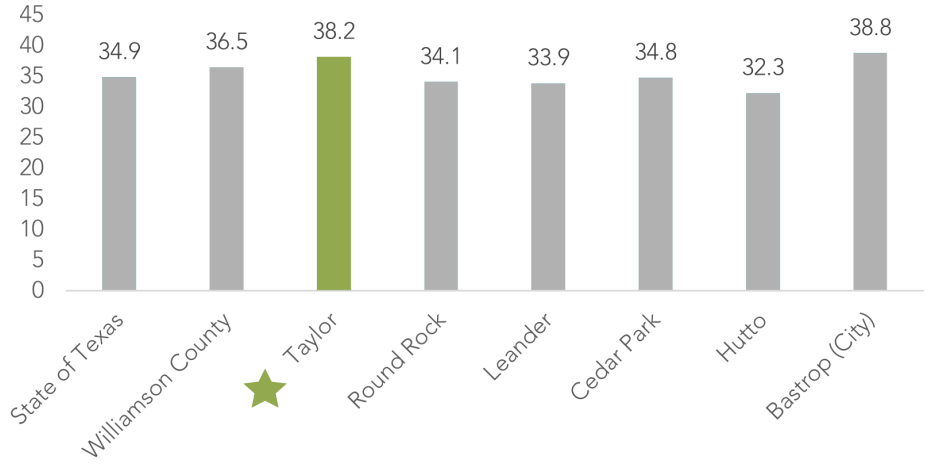
Source: City of Taylor

COMMUNITY AND DEMOGRAPHIC PROFILE

POPULATION CHARACTERISTICS

AGE

The median age in Taylor is 38.2 which is higher than the median age in the State of Texas, Williamson County, or any other comparison city with the exception of Bastrop. The higher median age is a result of older adults (age 45-64) comprising the largest group of residents in Taylor. While older adults make up the largest age cohort, the fastest growing age group between 2010 and 2018 were young adults between the ages of 25 and 34. The next fastest growing age groups were seniors (65 and older) and older adults.



Source: Decennial Census, American Community Survey

Figure 22: *Comparison of Median Age*

	2000		2010		2018		ANNUAL GROWTH RATE 2010 - 2018
	Num.	Pct.	Num.	Pct.	Num.	Pct.	
Infants and Toddlers (Under 5 years)	1,075	7.9%	930	6.2%	924	5.5%	-0.1%
School Aged Children (5-19)	3,163	23.2%	3,255	21.9%	3,090	18.3%	-0.6%
College Aged Adults (20-24)	875	6.4%	963	6.5%	919	5.5%	-0.6%
Young Adults (25-34)	1,964	14.5%	1,755	11.8%	2,674	15.9%	6.5%
Middle Adults (35-44)	1,984	14.6%	2,391	16%	2,401	14.3%	0.1%
Older Adults (45-64)	2,604	19.1%	3,668	24.6%	4,379	26%	2.4%
Seniors (65 and Older)	1,910	14.1%	1,966	13.2%	2,424	14.4%	2.9%
Total	**13,575**	**100%**	**14,928**	**100%**	**16,811**	**100%**	**1.6%**

Figure 23: *Age Trends in Taylor, Texas*

Source: Decennial Census, American Community Survey

GENDER

Gender characteristics in Taylor are balanced and similar to comparison cities and the State of Texas as a whole. Williamson County has a slightly higher population of males to females (50.8 % males to 49.2 % females).



Source: Decennial Census, American Community Survey

Figure 24: *Gender Characteristics in Taylor, Texas*

RACE AND ETHNICITY

The City of Taylor's largest ethnic group identifies as Hispanic, 44.1%, and the next largest group 42.3% is Non-Hispanic White. The Hispanic population increased between 2010 and 2018 by 4.8%. Just less than 10% of Taylor residents are Black or African American, and the remaining 2 - 3% belong to other racial minority groups.

	TAYLOR ★	ROUND ROCK	LEANDER	CEDAR PARK	HUTTO	BASTROP, CITY	STATE OF TEXAS	WILLIAMSON COUNTY
Hispanic	44.1%	24.8%	24.1%	18.8%	29.8%	21.2%	39.6%	24.8%
Non-Hispanic White	42.3%	55.4%	63.0%	65.0%	51.9%	66.2%	41.1%	58.4%
Black or African American	9.5%	10.1%	5.3%	2.7%	13.5%	9.5%	11.9%	6.1%
American Indian and Alaska Native	0.2%	0.1%	0.1%	0.2%	0.2%	0.7%	0.2%	0.1%
Asian	0.6%	6.3%	3.2%	9.7%	1.7%	2.0%	4.9%	6.8%
Native Hawaiian and Other Pacific Islander	0.0%	0.0%	0.2%	0.0%	0.0%	0.0%	0.1%	0.1%
Other, non-Hispanic minority	0.0%	0.3%	0.0%	0.6%	0.1%	0.0%	0.2%	0.3%

Figure 25: *Racial and Ethnic Characteristics in Taylor, Texas*

Source: Decennial Census, American Community Survey

	2010		2018		ANNUAL GROWTH RATE 2010 - 2018
	Num.	Pct.	Num.	Pct.	
Hispanic	5368	36.0%	7418	44.1%	4.8%
Non-Hispanic White	7815	52.4%	7108	42.3%	-1.1%
Black or African American	1337	9.0%	1605	9.5%	2.5%
American Indian and Alaska Native	0	0.0%	36	0.2%	--
Asian	319	2.1%	106	0.6%	-8.3%
Native Hawaiian and Other Pacific Islander	16	0.1%	0	0.0%	-12.5%
Other, non-Hispanic minority	64	0.4%	0	0.0%	-12.5%

Figure 26: *Racial and Ethnic Trends in Taylor, Texas*

Source: Decennial Census, American Community Survey

COMMUNITY AND DEMOGRAPHIC PROFILE

HOUSEHOLD CHARACTERISTICS

The City of Taylor has seen an increase in all family types with the exception of married couples with children. The household type that increased the most was non-family households which saw a 3.1% increase between 2000 and 2018. Changes in household types can be linked to trends in age groups moving to or remaining in Taylor.

PEOPLE PER HOUSEHOLD

While the average number of people per household has increased in the last 18 years in both the City of Taylor and Williamson County, the average people per household has grown at a slower rate in the City of Taylor.

Average people per household is an important metric for understanding how increasing population is accommodated within a city. As the population continues to increase and home values rise the average people per household will begin to more closely resemble the ratio in Williamson County.

	2000		2018		AVG. ANNUAL % CHANGE
	Num.	Pct.	Num.	Pct.	
Family households	3,429	72.5%	3,703	64.6%	0.4%
Married couple families	2,486	52.6%	2,643	46.1%	0.4%
- with children under 18	*1,192*	*25.2%*	992	17.3%	-0.9%
- without children under 18	*1,294*	*27.4%*	1,651	28.8%	1.5%
Female householder, no spouse	681	14.4%	771	13.5%	0.7%
- with children under 18	*420*	*8.9%*	432	7.5%	0.2%
- without children under 18	*261*	*5.5%*	339	5.9%	1.7%
Non-family households	1,301	27.5%	2,029	35.4%	3.1%
Total households	4,730		5,732		1.2%

Source: Decennial Census, American Community Survey

Figure 27: *Household Trends in Taylor, Texas*

	2000	2018	ANNUAL GROWTH RATE
Taylor	2.74	2.85	0.22%
Williamson County	2.82	2.99	0.33%

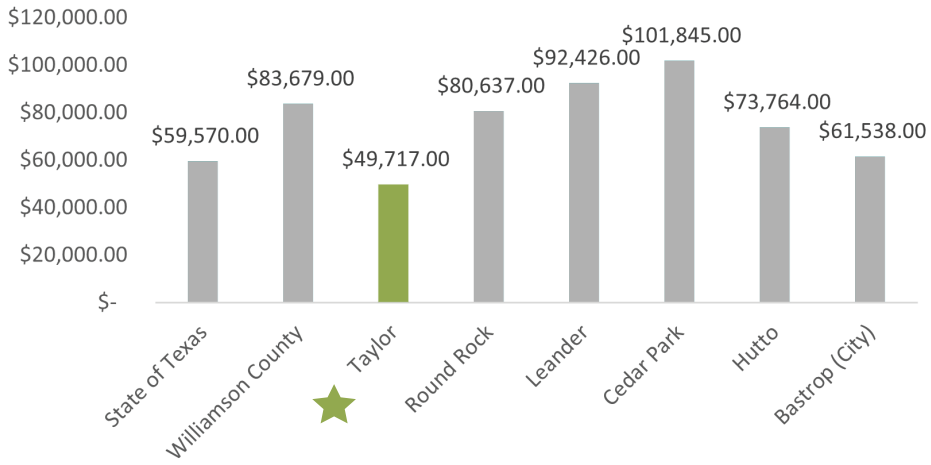
Source: Decennial Census, American Community Survey

Figure 28: *Household Size Trends in Taylor, Texas*

INCOME

Taylor's median household income is significantly lower than the median state, county and comparison city median incomes. The difference between Taylor's median and the state's median, which is the next lowest, is nearly $10,000.

Comparison cities that experienced dramatic population increases as a result of people moving from the central Austin core, such as Hutto, experienced a corresponding increase in median income with the growth. Hutto's median income grew from $53,295 in 2000 to $73,764 in 2018.



Source: Decennial Census, American Community Survey

Figure 29: *Comparison of Median Household Income - 2018*

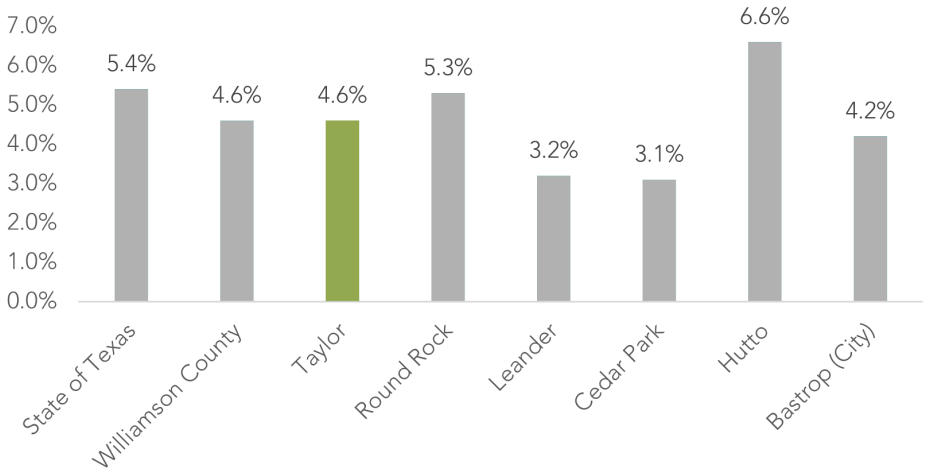
INCOME CATEGORY	2000	2018	PERCENTAGE POINT CHANGE
Less than $25,000	32.5%	21.4%	-11.1%
$25,000-$50,000	29.6%	28.9%	-0.7%
$50,000-$75,000	20.2%	19.7%	-0.5%
$75,000-$100,000	9.3%	14.7%	+5.4%
$100,000+	8.4%	15.4%	+0.7%

Source: Decennial Census, American Community Survey

Figure 30: *Income Trends 2000 - 2018 in Taylor, Texas*

UNEMPLOYMENT RATE

Taylor's unemployment rate is 4.6%, which is below the state average, but even with the county average. Nearby, larger cities like Round Rock and Hutto have higher rates of unemployment.



Source: Decennial Census, American Community Survey

Figure 31: *Comparison of Unemployment Rates - 2018*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CHAPTER 2

LAND USE

- INTRODUCTION
- EXISTING CONDITIONS
- GROWTH SECTORS
- FUTURE LAND USE
- COMPREHENSIVE PLAN UPDATE 1
- COMPREHENSIVE PLAN UPDATE 2
- SUMMARY AND KEY TAKEAWAYS

INTRODUCTION

The land use element of Envision Taylor Comprehensive Plan provides a framework for making decisions and setting policy about what will be built and where. Land use decisions impact public spaces, development patterns, and overall quality of life. The table below includes the policy statements that should be used when making land use decisions and links them to the most relevant big ideas.

POLICY ID	BIG IDEA	POLICY STATEMENT
LU1	 Community Character	New development should resemble the form and scale of traditional development patterns in Taylor.
LU2	 Community Character	Create, preserve, and enhance special destinations and experiences that celebrate and build on Taylor's history.
LU3	 Community Character	New mixed-use centers should complement the existing Downtown and accommodate additional growth within a compact urban fabric that includes walkable streets, mixed-use buildings, and high-quality public spaces.
LU4	 Inclusive Growth	New development and growth should not increase the flood hazards or other risks associated with climate change in existing neighborhoods.
LU5	 Economic Resilience	New buildings and developments should be constructed in a way that they can be repurposed over time and as market conditions change.
LU6	 Economic Resilience	Continue to leverage existing Downtown assets to support more small businesses.
LU7	 Economic Resilience	Economic development incentives should support the Downtown and future mixed-use centers.
LU8	 Economic Resilience	A jobs-housing balance that supports people living and working in Taylor should be encouraged.
LU9	 Fiscal sustainability and infrastructure	Promote development patterns that maximize the use of existing infrastructure and land before expanding infrastructure to underdeveloped areas.
LU10	 Fiscal sustainability and infrastructure	New development should generate sufficient revenue to support the long-term cost of maintaining the infrastructure that serves it.
LU11	 Fiscal sustainability and infrastructure	Development and infrastructure decisions and regulations should result in an increase in population density and revenue per acre.



EXISTING CONDITIONS

ZONING

A city's zoning code, map, and regulations control the types of land uses allowed within a certain area of a city. These regulations can determine parameters such as setbacks, height limits, and building coverage.

As displayed in the overall chart below, the City of Taylor is made up of 54% residential, 44% non-residential and 4% public zoning districts. The land use type covering the most area in the City of Taylor is single-family.

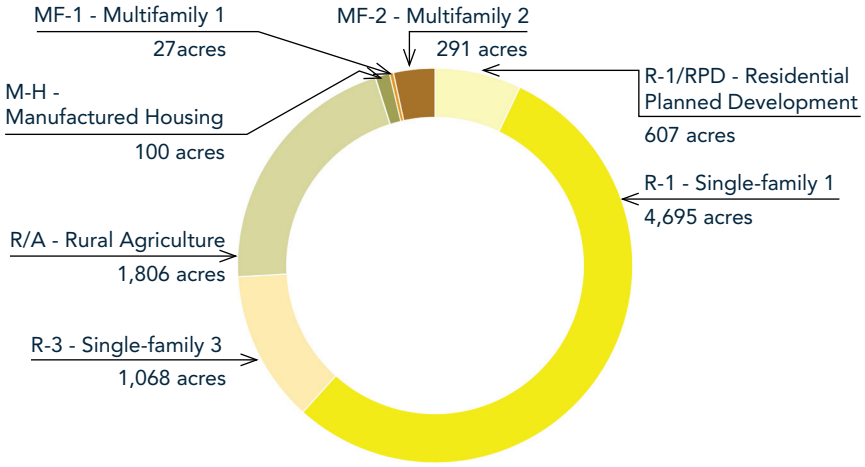


Figure 32: *Residential Zoning Districts by Acres*

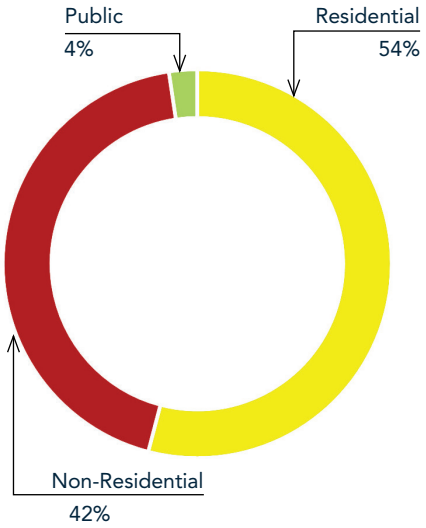


Figure 35: *Overall Zoning Districts*

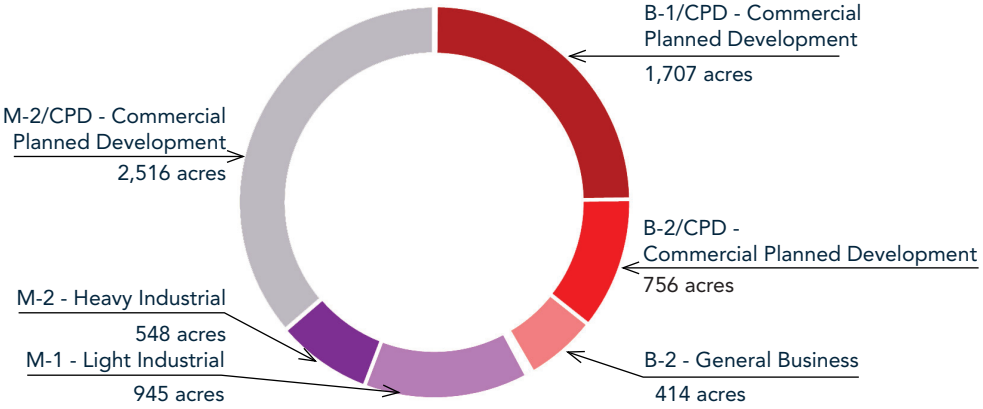


Figure 33: *Non-Residential Zoning Districts by Acres*

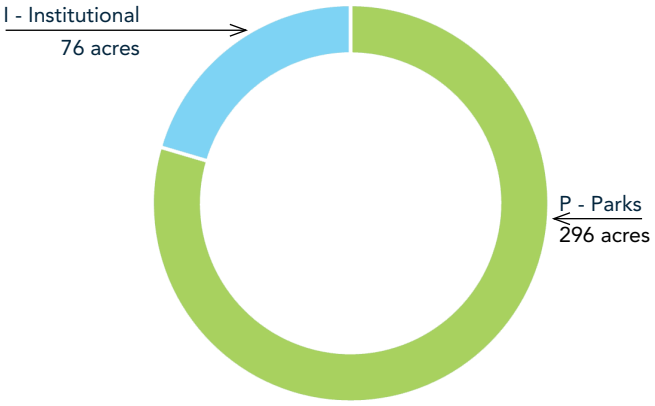


Figure 34: *Public Zoning Districts by Acres*

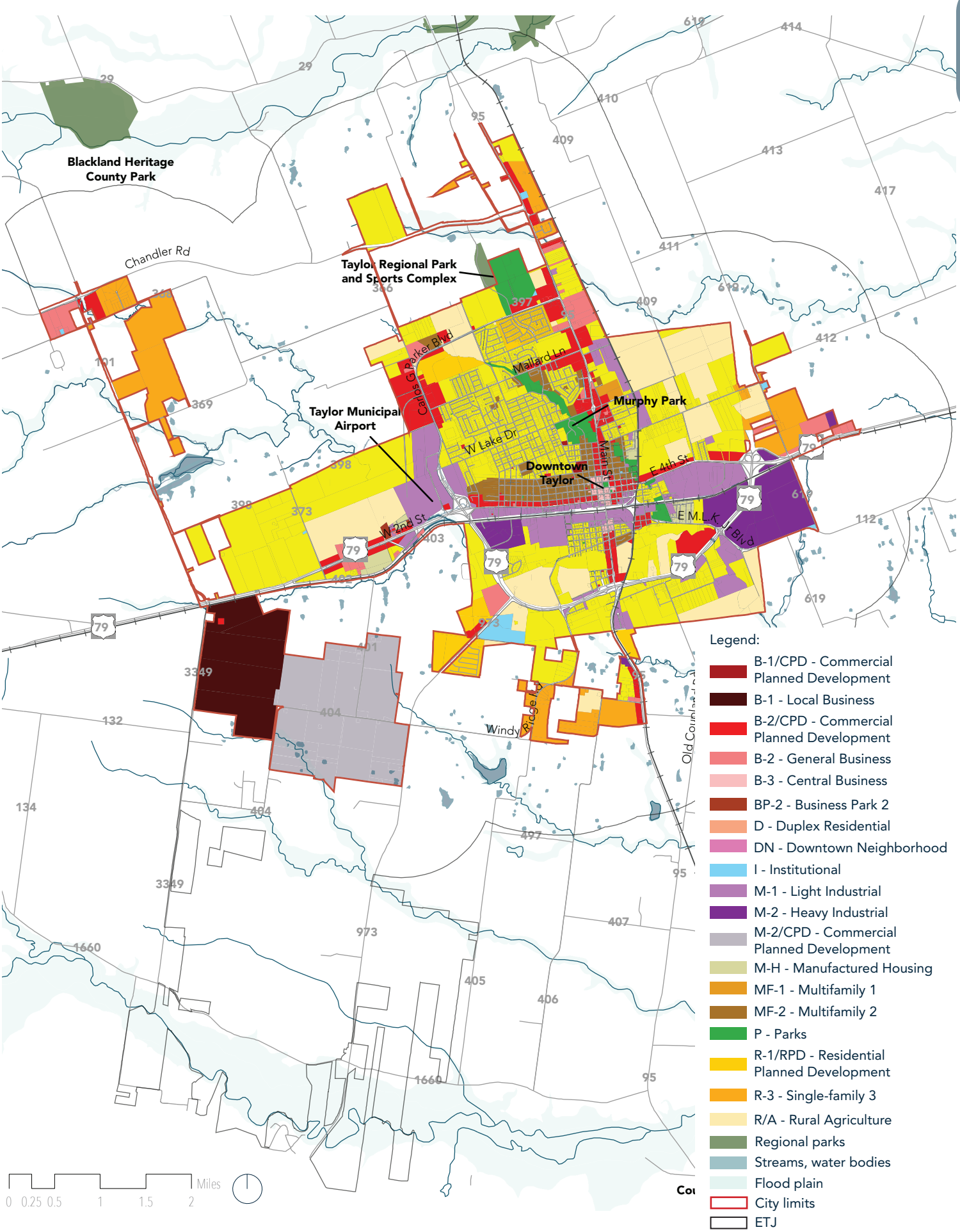


Figure 36: *Existing Zoning*

Source: City of Taylor, Williamson County

EXISTING CONDITIONS

DEVELOPMENT PATTERNS

Recent residential permit data shows that while geographically diverse infill is being permitted, the vast majority of new residential being built in recent years is at the suburban fringes in two subdivisions: Avery Glen (near Taylor High School in the southwest) and Summerfield (near the Taylor Regional Park and Sports Complex in the north). While there are plenty of vacant infill lots, 83% of new housing is built on new greenfield lots.



Empty lot on 700 W. 6th Street, Taylor Tx.

Should the percentage of infill housing be more, less, or equal to the percentage of infill housing (18%) constructed over the last four years?

"There are so many great plots available in the town that should be utilized. Additionally, the city is already struggling to maintain the roads they already have. Why add additional roads when we need to utilize what we have?"

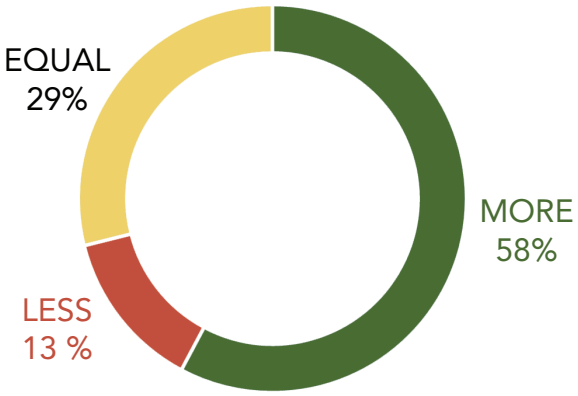


Figure 37: *Result from a Public Survey Question*

"New housing is needed but also revitalizing existing homes will help maintain the character of the town. Invest in restoration not just new development."

Source: Envision Taylor Stakeholder Poll



402 Booth St, Taylor TX



400 Booth St, Taylor TX



305 Lizzie St, Taylor TX

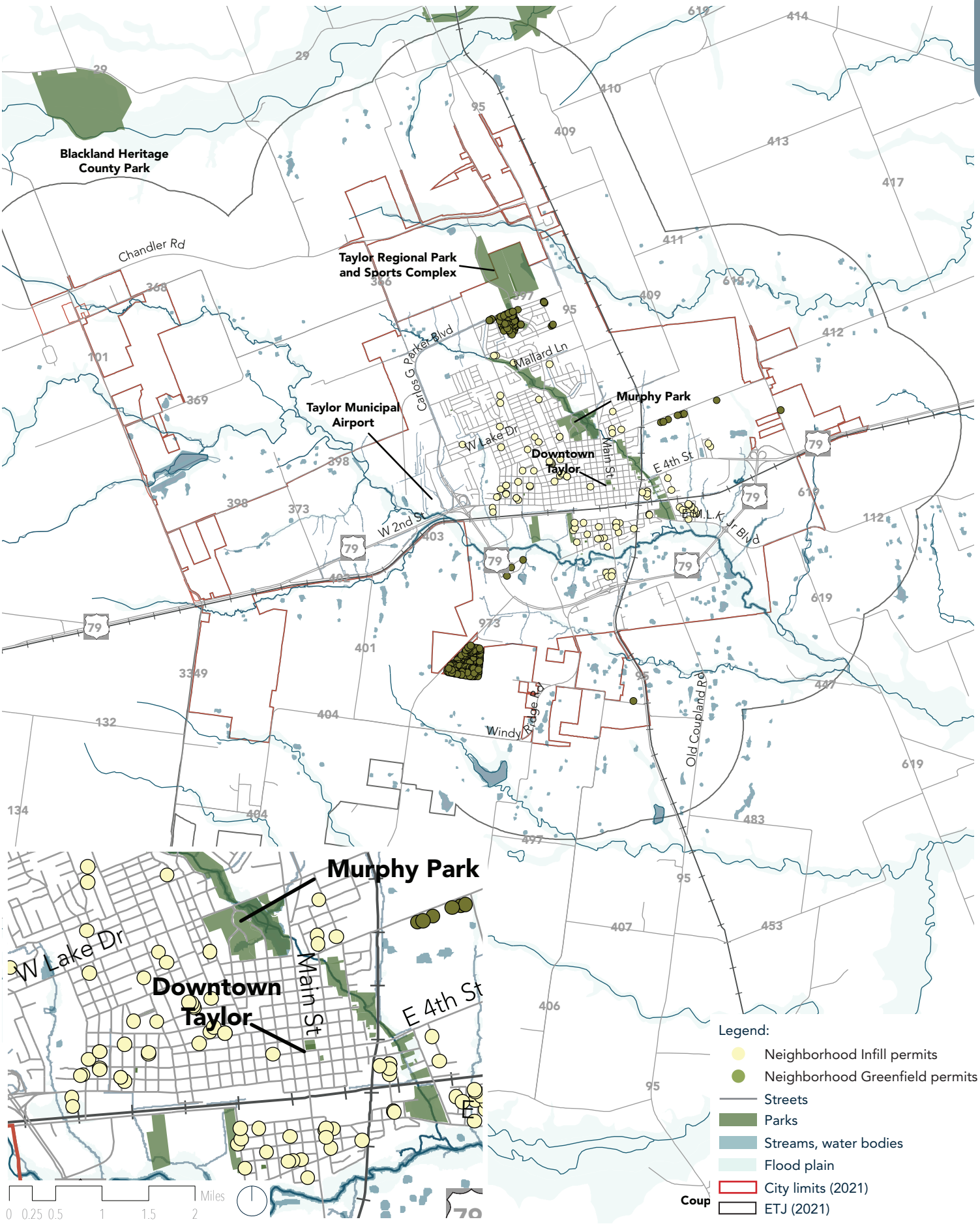


Figure 38: *Development Patterns (2016-2020)*

Source: City of Taylor Permit Data, Williamson County (2021)

Note: This analysis is based on the ETJ boundary and City limits as per 2021

EXISTING CONDITIONS

VACANT LOTS

More than half of the land area within the city limits is vacant (55%), defined here as having zero improvement value associated with the parcel. The categories of vacant lots described to the right break down the vacant lot category based on the types of improvements and adjacency to existing infrastructure. Currently, the majority of vacant parcels are zoned for Single-family or Rural/Agriculture uses, with another large portion zoned as Local Business.

Figure 40: Existing Vacant Lots depicts where these vacant parcels are geographically distributed across the city. One key takeaway is that the majority of these vacant parcels appear to be located towards the edges of the city limits as opposed to the inner core.

VACANT LOTS

This category consists of vacant lots of less than one acre in size and an improvement value of less than $10,000. These lots have access to water and wastewater lines.

UNDERDEVELOPED LOTS

This category consists of underdeveloped lots of less than one acre in size where the improvement value is more than $10,000 and building coverage is less than 40%. of the lots area. Underdeveloped means that the improvement value is low when compared to the minimum lot size permitted by the zoning and additional units could be added. These lots have access to water and wastewater lines.

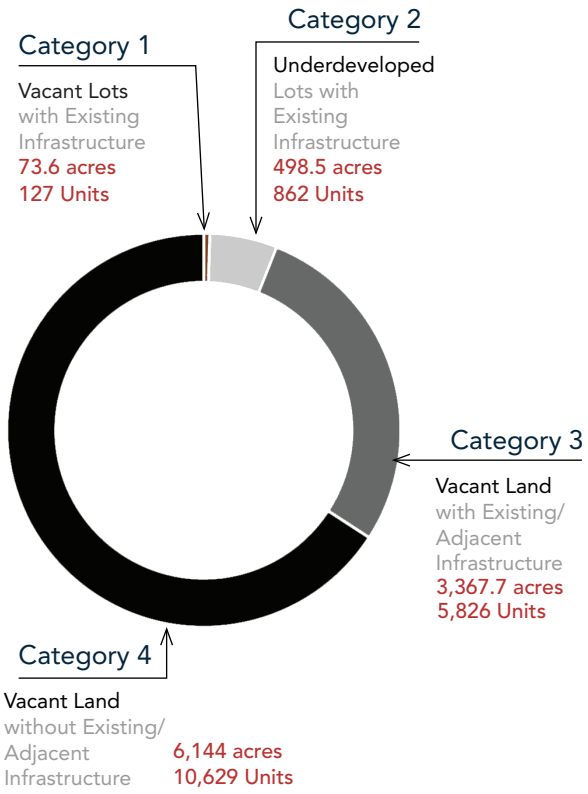
VACANT LAND WITH INFRASTRUCTURE

This category consists of vacant land holdings greater than one acre in size with improvement value of less than $10,000. Land in this category is located within 100-feet of a wastewater line.

VACANT LAND NO INFRASTRUCTURE

This category consists of vacant land holdings greater than one acre in size with improvement value of less than $10,000. Land in this category does not have a wastewater line within 100-feet.

At current density of 1.73



City limits: **13,400 acres**

Vacant and underutilized area **10,084 acres**

Fully developed area: **3,316 acres**

Existing number of units = **5,732**

Units per acre of fully developed area = **1.73**

Total capacity vacant and underutilized Land: **17,445 units** at density of 1.73

Taylor is projected to add **8,146 units** by 2040.

Figure 39: *Proportion of Existing Vacant Lots and Number of Units at Current Density of 1.73 Units per Acre*

Note: The analysis is based on the ETJ boundary and City limits as per 2021

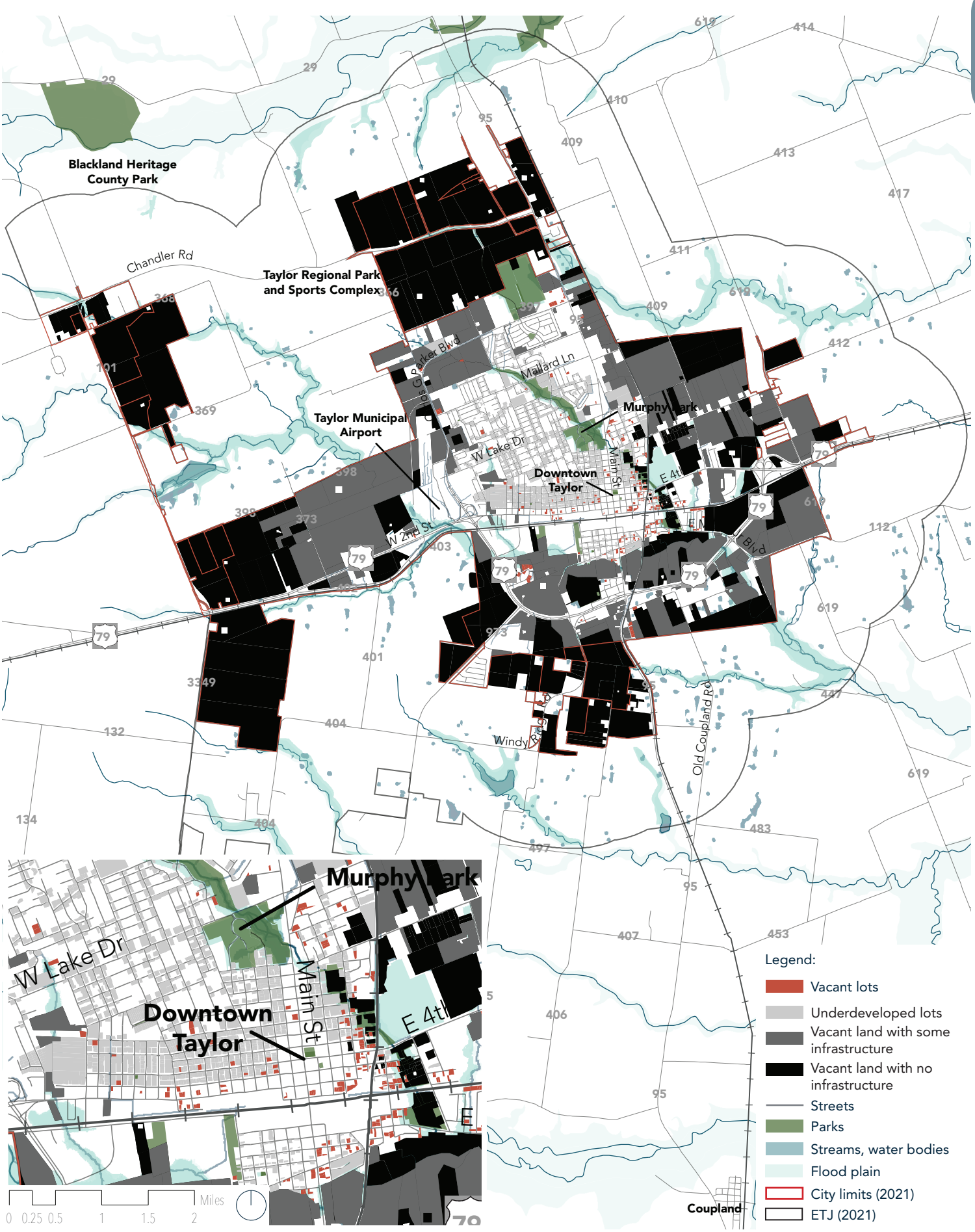


Figure 40: *Existing Vacant Lots*

Source: City of Taylor, Williamson County (2021)

Note: The analysis is based on the ETJ boundary and City limits as per 2021

GROWTH SECTORS

PRESERVED OPEN SECTOR (O-1)

The Preserved Open Sector is made up of open space that is protected from development in perpetuity. This includes dedicated parkland and any other conservation easement.

RESERVED OPEN SECTOR (O-2)

The Reserved Open Sector consists of land that is not yet protected but is valuable as open space. This includes floodplains and floodways and may also include areas of steep slope, desired open space, desired transportation corridors, buffers, or viewsheds.

FUTURE GROWTH SECTOR (G-1)

The Future Growth Sector consists of areas that have value as open space or agricultural land and where there are significant barriers to development. This includes large lot homesteads and farmland with limited infrastructure availability. Expansion into this area is not anticipated during the time frame of this plan.

CONTROLLED GROWTH SECTOR TIER I (G-2.1)

The Controlled Growth Sector Tier I consists of areas with incomplete infrastructure. As development occurs in the Controlled Growth Sector Tier II, infrastructure systems will be extended and may allow for development to occur in Tier I.

CONTROLLED GROWTH SECTOR TIER II (G-2.2)

The Controlled Growth Sector Tier II consists of areas where infrastructure is planned but not yet installed or areas where existing infrastructure lacks capacity and needs to be upgraded prior to expansion.

INFILL GROWTH SECTOR (G-5)

The Infill Growth Sector is made up of areas that are already developed and served by infrastructure. They are also intended for higher intensity uses than are currently in place.

INTENDED GROWTH SECTOR (G-3)

The Intended Growth Sector consists of areas with access to existing or planned transportation / infrastructure and are on the periphery of existing developed areas. These are primarily vacant, underutilized, or poorly developed commercial areas adjacent to existing centers and service areas. Growth policies should encourage the development or redevelopment of these areas as compact residential and mixed-use development.

INFILL NEIGHBORHOOD SECTOR (G-4)

The Infill Neighborhood Sector consists of areas within the city that are already developed and served by infrastructure. Infill development is encouraged to generally match the character of the existing development while allowing for incremental increases in density.

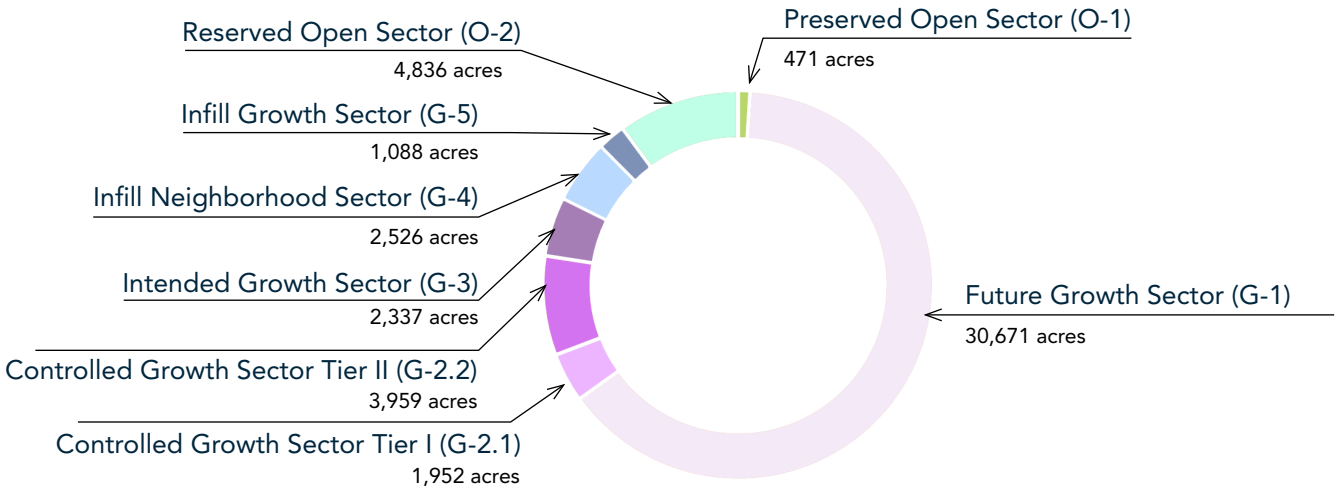


Figure 41: *Growth Sectors by Acres*

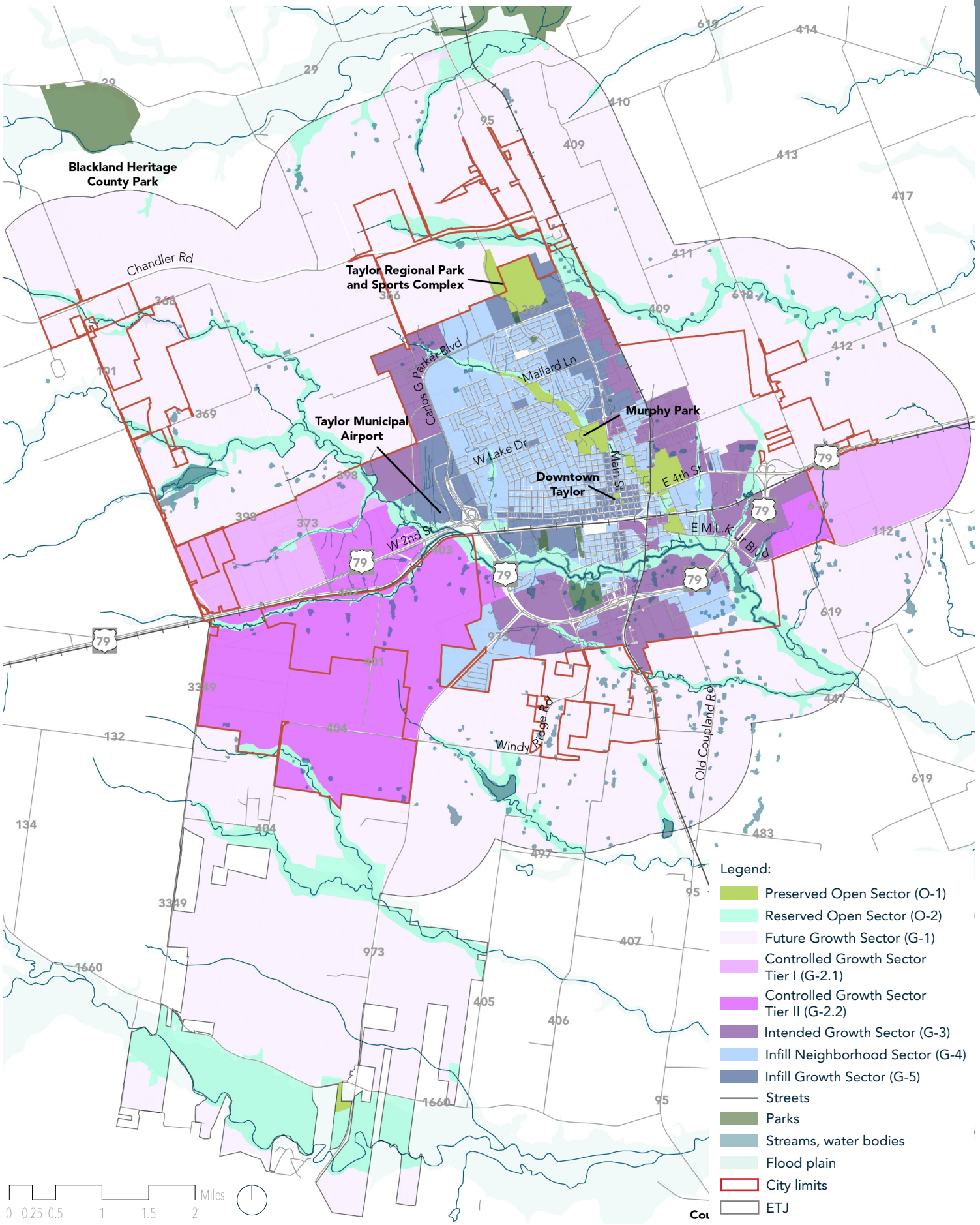


Figure 42: *Growth Sectors Map*

Source: City of Taylor, Williamson County

GROWTH AND DEVELOPMENT PATTERN

EXPLOSIVE GROWTH

Taylor is in the early years of an "explosive growth" phase. Historical population growth has been relatively slow and consistent, but the city is projected to grow at a much faster rate in the next decade or two. Early in Taylor's history the city's development footprint was fairly compact and grew relatively in concert with population. There was even moderate intensification between the 1940s and the 1990s. Since 1990 though, major annexations have expanded the city limits outward in multiple directions, increasing the service area to 13,155 acres in 2020. But population growth has not maintained a similar rate. This means that the cost to build and maintain infrastructure for this much larger area is shared by a smaller group of people, increasing household costs via a higher tax levy.



Figure 44: *Historical Annexation Progression*

Source: City of Taylor, Verdunity

Trends Pre-1990

Population Density Increasing

Few New Infrastructure Improvements

Slow, Incremental Annexation

Trends Post-1990

Population Density Decreasing

Major New Infrastructure

Significant Expansion of City Limits and Service Responsibilities

Figure 43: *Trends, Pre and Post 1990*

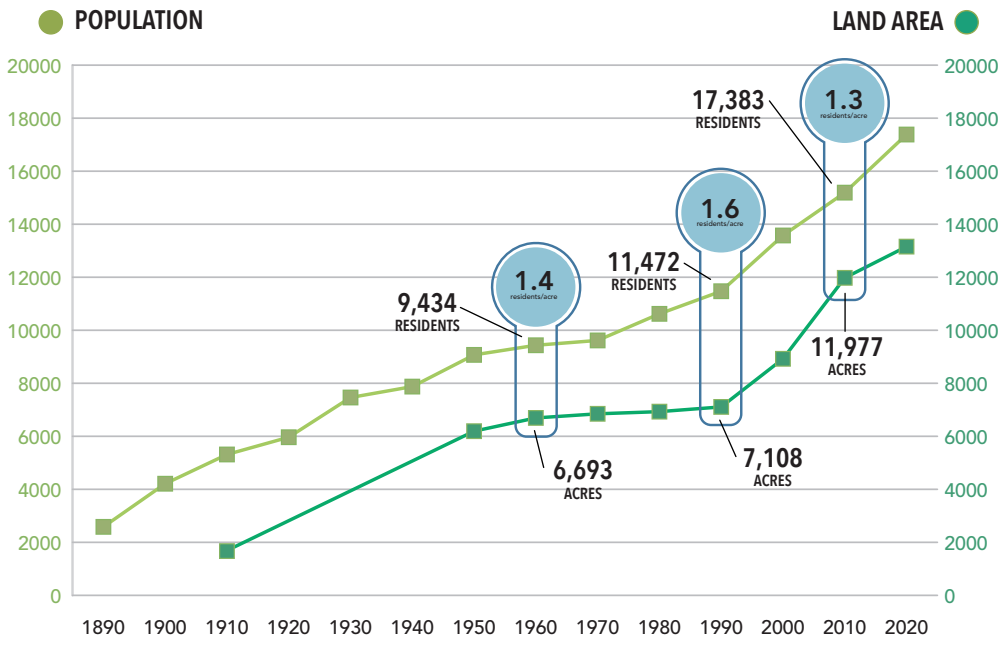


Figure 45: *Taylor's Population and Land Area in Acres by Decade*

Source: US Census, City of Taylor

Note: The analysis is based on the ETJ boundary and City limits as per 2021

GENERAL FUND BENCHMARKING

In a property tax state like Texas, ideally the property tax revenue generated by development in a city should be enough to cover street maintenance and reconstruction as well as at least half the cost of other basic services. When property tax revenue can cover more basic services, this frees up revenue from sales tax to focus on economic development and quality of life improvements that preserve and enhance property values over time. The more a city has to rely on sales tax for basic services, the less funding it will have for amenities and economic development incentives.

The city's total **general fund revenue** for the FY19/20 fiscal year was $14.8 million, which comes out to roughly **$1,050 per acre**. The table to the right shows how Taylor's general fund metrics compare to some other communities in the region. Taylor has the lowest GF/Acre and lowest population/acre. **Just over $7 million of this (52%) was obtained from property tax.**

	TAYLOR	ROUND ROCK	LEANDER	CEDAR PARK	HUTTO
2020 Pop. Est.	17,383	128,739	56,111	76,999	26,434
2020 GF Revenue	$14,830,304	$121,760,638	$41,787,626	$57,136,667	$18,152,056
Area (Acres)	13,155	22,976	21,811	15,680	4,960
Pop. Per Acre	1.30	5.60	2.57	4.91	5.33
Tax Rate	0.788000	0.420000	0.551867	0.449000	0.515171
GF Per Capita	$864	$946	$745	$742	$687
GF Per Acre	**$1,050**	**$5,299**	**$1,916**	**$3,644**	**$3,660**
GF Per Household	$2,177	$2,383	$1,877	$1,870	$1,730

Figure 46: *Comparison of Cities*

Source: Decennial Census, American Community Survey

$1.7M

Current Yearly Budget for Street Maintenance/Replacement

CULTIVATING FISCAL HEALTH AND LOCAL WEALTH

By focusing infrastructure, housing, and economic development investments into redevelopment and infill in older neighborhoods and prioritizing high return on investment development patterns such as smaller/narrower lots, vertical buildings, and mixed-use, the city has an opportunity to generate additional property tax revenue without necessarily having to adjust the tax rate. In addition to improving the fiscal health of the city's operation, partnering with local residents, entrepreneurs, and developers to build more small scale residential and commercial spaces can also help to cultivate the wealth of residents and local businesses and increase community pride and identity. Together, this combination of cultivating public and private wealth can put Taylor on the path to becoming a vibrant, inclusive, and resilient community for years to come.

$543

Average Property Tax Revenue/Acre – Citywide

TAYLOR'S RESOURCE GAP

PROJECTED STREET REPLACEMENT COSTS

The city has roughly 150 miles of street today. Using a lean replacement cost of $500,000 per 11' lane-mile, it would require over $124 million to replace the existing streets when they reach the end of their life cycle. Averaged over 20 years, this would require the city to be saving or spending an average of $6.2M per year on street reconstruction, $4.5M per year more than what the city currently allocates to street maintenance from its General Fund. Street costs for more recent projects have exceeded $1 million per lane-mile. If this higher value is used, **the city's street liabilities could exceed $248 million total or $12.4 million per year, which is almost as much as the city's entire general fund budget ($14.8M)**. If you incorporate Capital Improvement Program (CIP) dollars into this, it partially reduces this gap, but not nearly enough to get the city to a break-even point. As additional development is built, the amount of streets to maintain and replace in the future will continue to increase.

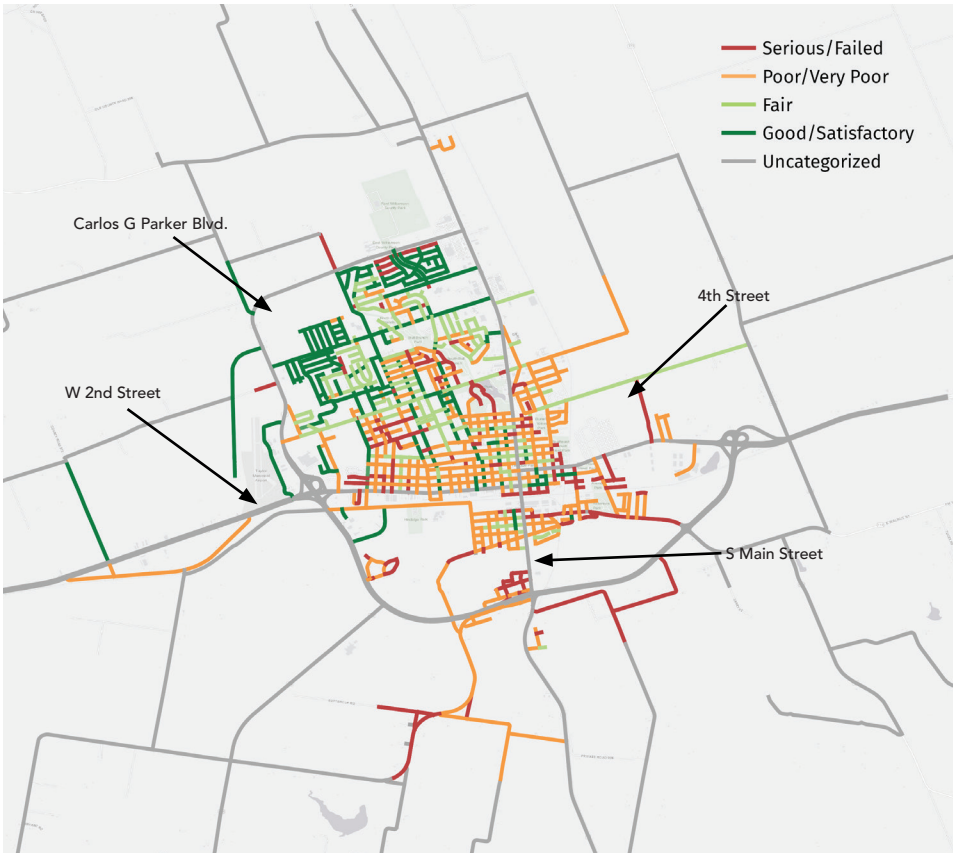


Figure 47: *Pavement Conditions*

Source: City of Taylor, Verdunity

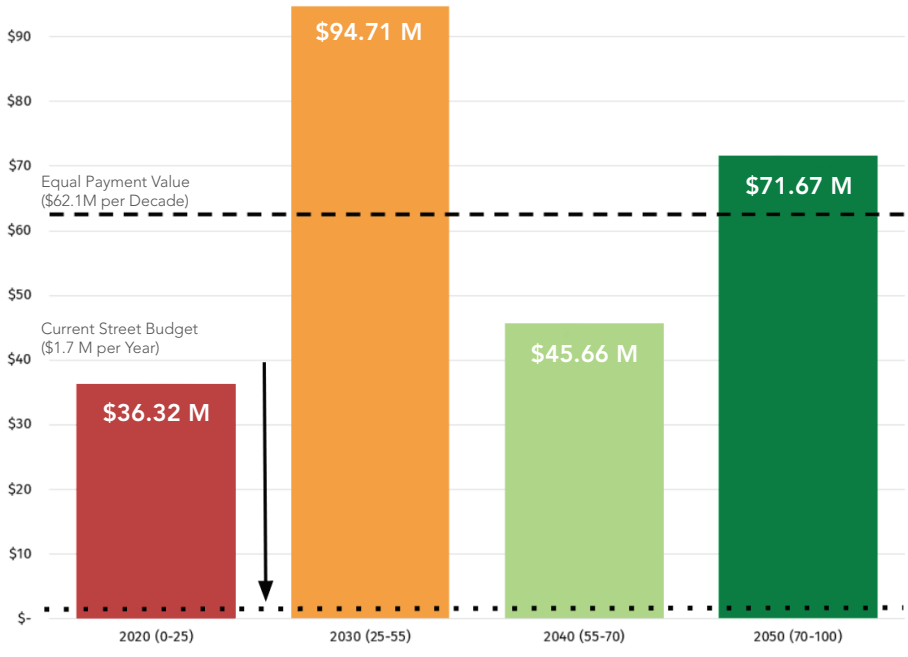


Figure 48: *Pavement Replacement*

Source: City of Taylor, Verdunity

Total liabilities for Taylor's road network over a 40-year life cycle...

$248 MILLION

and this assumes there are *no new roads* built.

COMPARING THE VALUE OF DEVELOPMENT PATTERNS

Main Street Mixed-Use





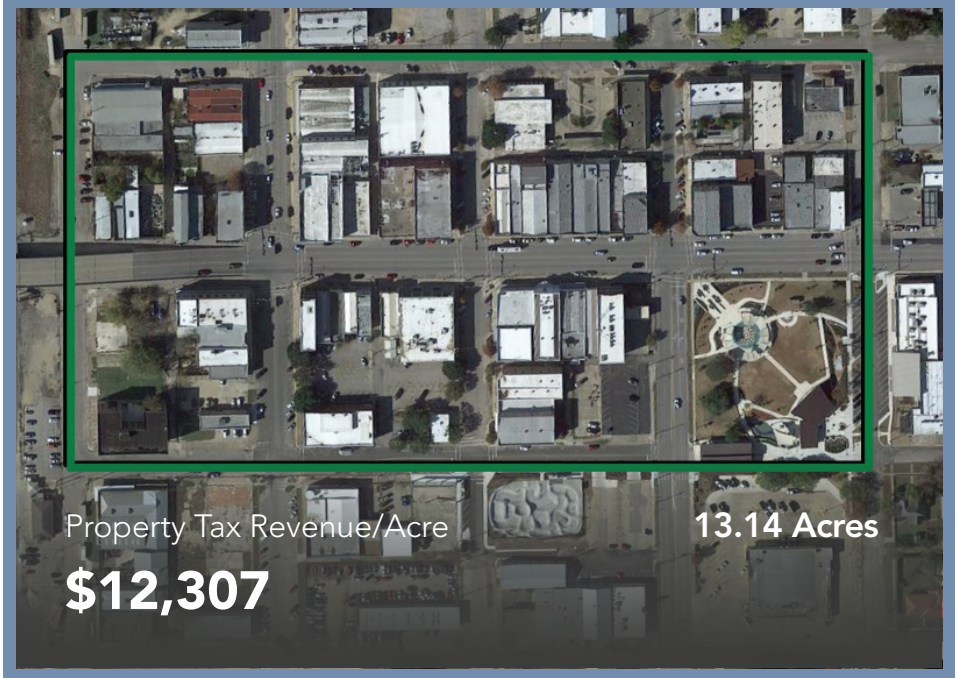
Suburban Pad Site





Figure 49: *Main Street and Pad Site Comparison*

Traditional Grid Downtown



Auto Oriented Big Box



Figure 50: *Traditional Grid and Big Box Comparison* *Source: WCAD, Google Earth, Verdunity*

LAND USE FISCAL ANALYSIS

An in-depth analysis of the fiscal productivity of Taylor's development pattern and service model was performed as part of the Comprehensive Plan process. A parcel level analysis of the property taxes and general fund service costs for the various land uses and development patterns in Taylor provides a glimpse into which perform better than others in terms of their ability to meet their costs, including long-term roadway maintenance. The analysis used the metrics of property tax revenue per acre and net revenue per acre to map the net fiscal productivity (revenue minus costs) of all parcels in Taylor. Three levels of analysis were completed to understand the fiscal performance of development today and when costs for future infrastructure replacement are considered.



Figure 51: *Revenue per Acre* *Source: Verdunity*

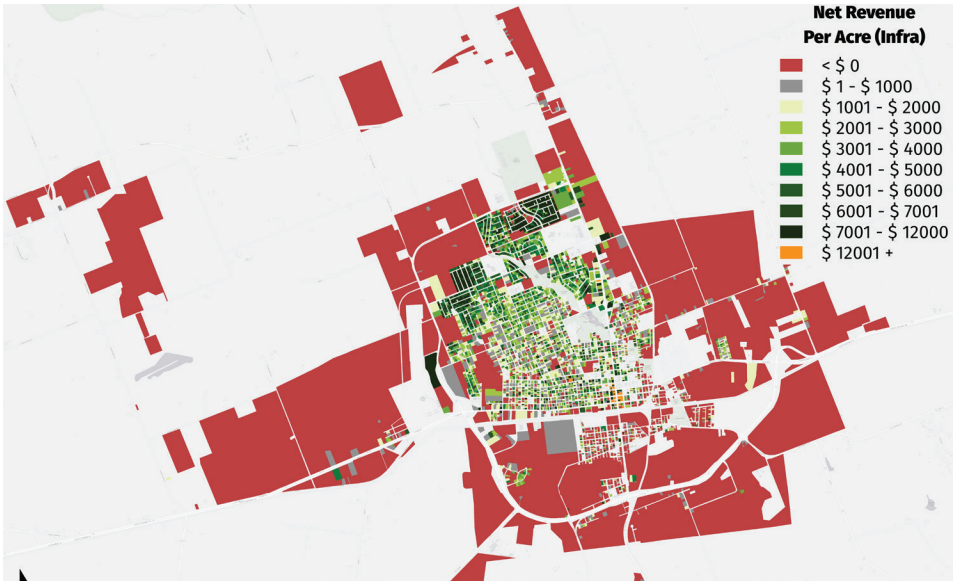


Figure 52: *Net Revenue per Acre (Current + Projected Costs)* *Source: Verdunity*

Note: The analysis is based on the ETJ boundary and City limits as per 2021

LEVEL 1: PROPERTY TAX REVENUE PER ACRE

Existing property tax revenue (levy) on a per acre basis for all parcels in the city was mapped. Exempt parcels such as city owned properties, churches, and other tax exempt entities were removed from the analysis.

LEVEL 2: NET PER ACRE - CURRENT CONDITIONS (WHAT THE CITY CURRENTLY SPENDS)

Existing property tax revenue minus current operating budget funded by property taxes was mapped to get a net value for each parcel. This map shows which parcels produce more in property tax revenue than they cost to serve, and which ones cost more than they generate in revenue.

LEVEL 3: NET PER ACRE - DEFICIT (WHAT THE CITY REALLY NEEDS)

The final step adds unfunded street replacement costs to reveal how parcels perform if street reconstruction costs are factored in.

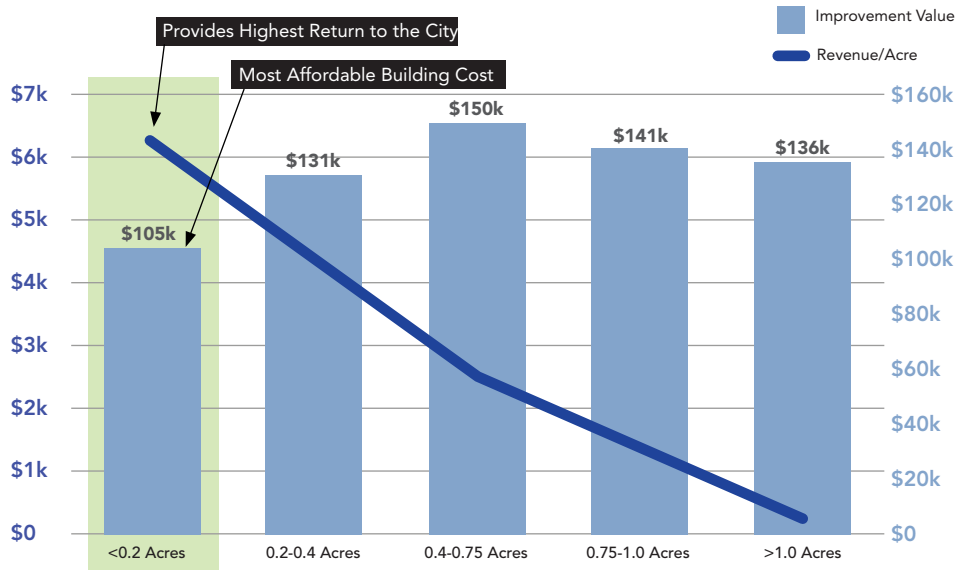


Figure 53: *Single-family Improvement Value compared to Rev/Acre* *Source: Verdunity*

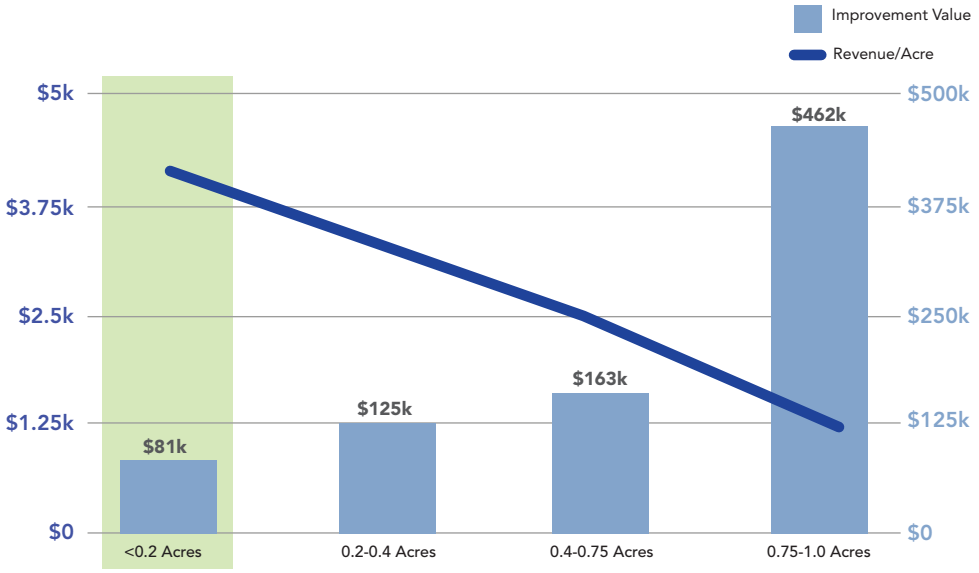


Figure 54: *Multifamily Improvement Value compared to Rev/Acre* *Source: Verdunity*

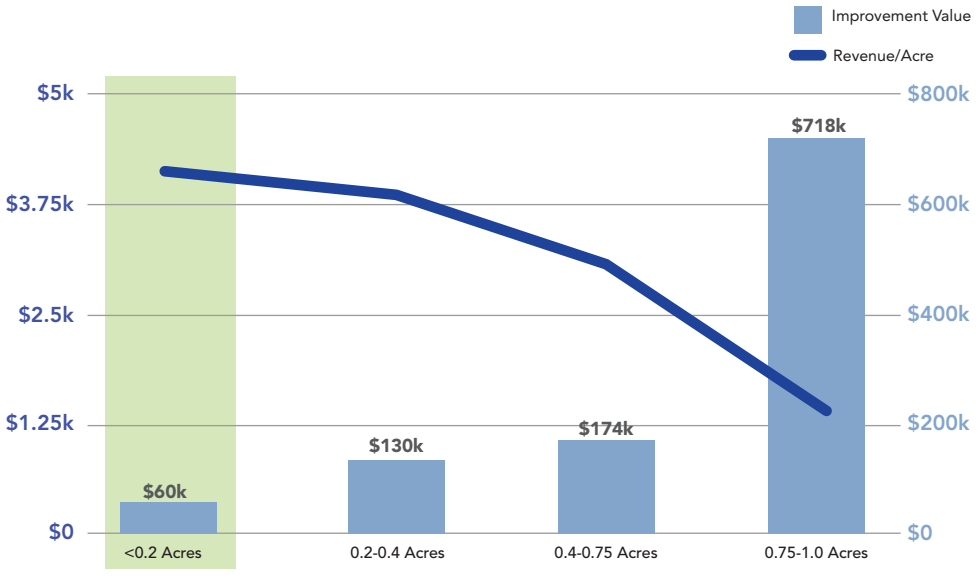


Figure 55: *Commercial Improvement Value compared to Rev/Acre* *Source: Verdunity*

Analysis Results

Taylor is in the middle of its growth, with a more compact core that includes some highly productive parcels in the Downtown area, and less productive areas around the periphery of the city limits that are in the city's service area but have yet to build out. In its current state, only 20% of the city's area generates enough revenue to cover current costs. Less than 10% of the city's area covers anticipated future costs.

In order to generate sufficient revenue to cover future service costs and infrastructure liabilities, the City must increase the value per acre in existing parts of the city while ensuring new development covers its costs, if not producing a surplus.

One of the key concepts introduced during the modeling process and reinforced with the model results is how more compact development outperforms more spread-out development. *Figure 53: Single-family Improvement Value compared to Rev/Acre* below shows how the revenue per acre for single-family is the highest for the smallest lots. Buildings on these smaller lots also tend to be less expensive due to their smaller size. This presents a "win-win" opportunity for the city where it can provide more affordable housing and commercial options for residents and small business owners/entrepreneurs while also maximizing tax revenues to the city (on a per acre basis) - just by building smaller buildings on smaller lots.

3D VALUE MAPPING

MAP 1: PROPERTY TAX REVENUE PER ACRE

Existing property tax revenue (levy) on a per acre basis for all parcels in the city was mapped. Exempt parcels such as city owned properties, churches, and other tax exempt entities were removed from the analysis.

MAP 2: NET PER ACRE - CURRENT CONDITIONS (WHAT THE CITY CURRENTLY SPENDS)

Existing property tax revenue minus current operating budget funded by property taxes was mapped to get a net value for each parcel. This map shows which parcels produce more in property tax revenue than they cost to serve, and which ones cost more than they generate in revenue.

MAP 3: NET PER ACRE - DEFICIT (WHAT THE CITY REALLY NEEDS)

The final step adds unfunded street replacement costs to reveal how parcels perform if street reconstruction costs are factored in.

MAPS LEGEND



DOWNTOWN

In all calculations, the compact development pattern seen in Downtown Taylor provides consistent high value.

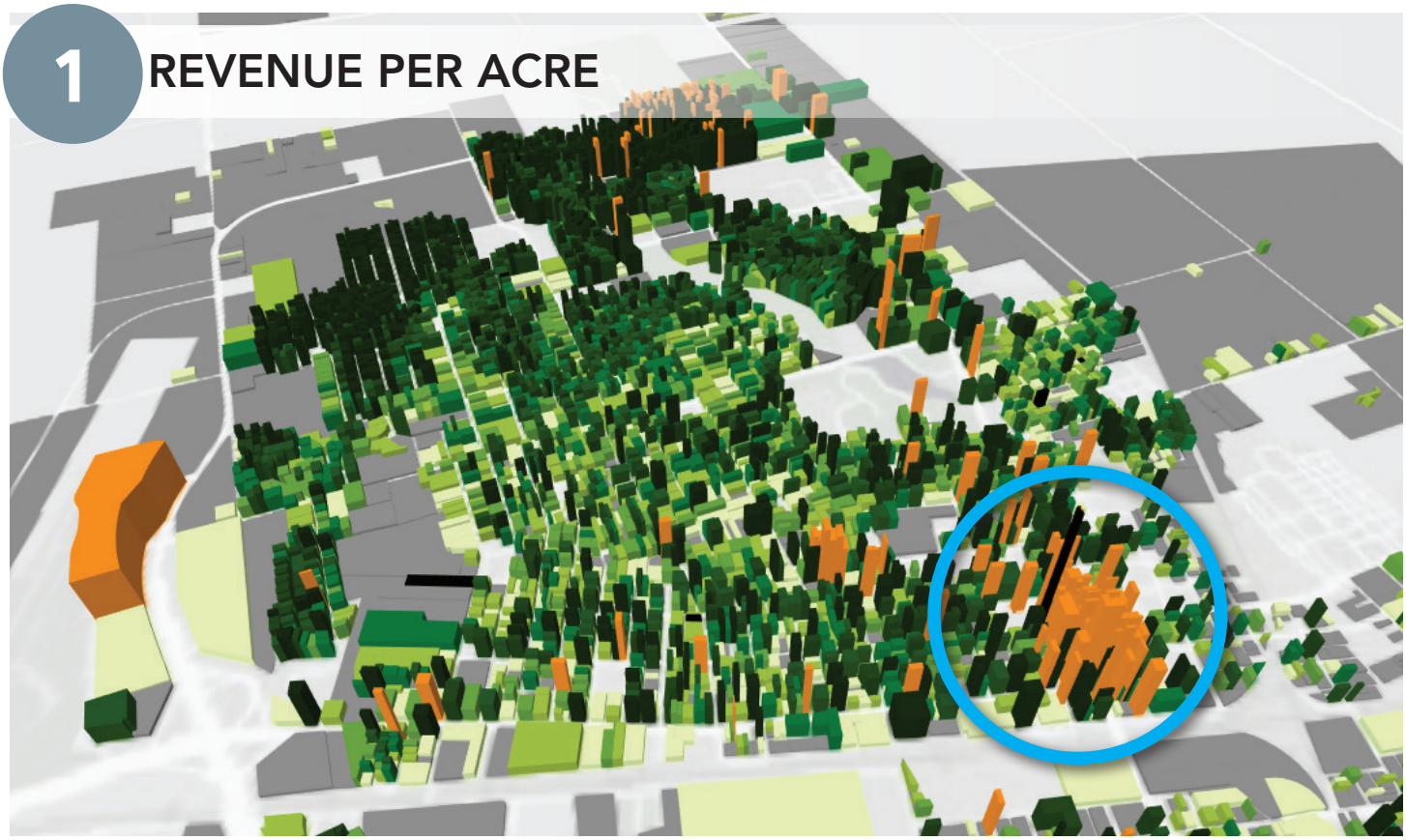


Figure 56: *3D Revenue per Acre*

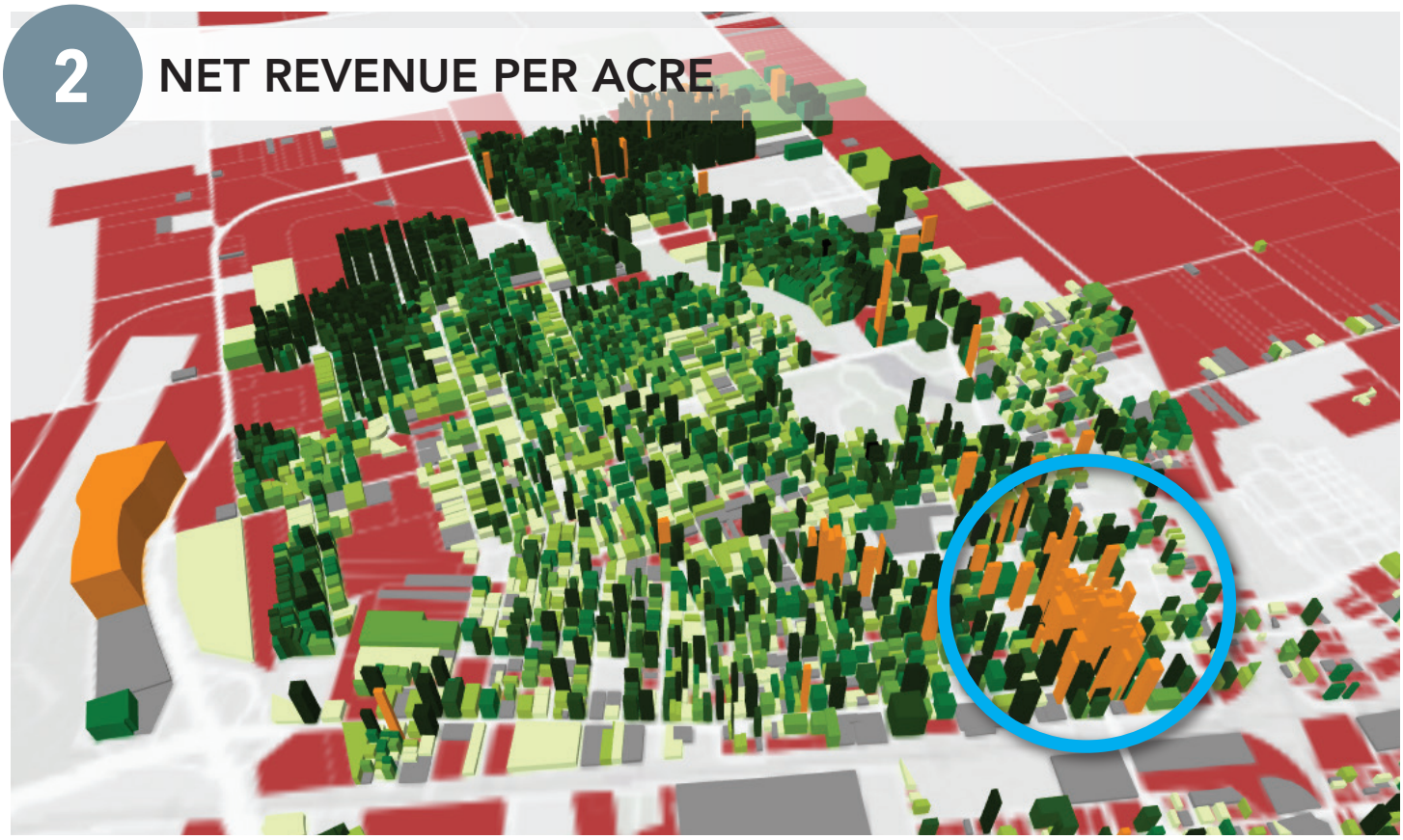


Figure 57: *3D Net Revenue per Acre*

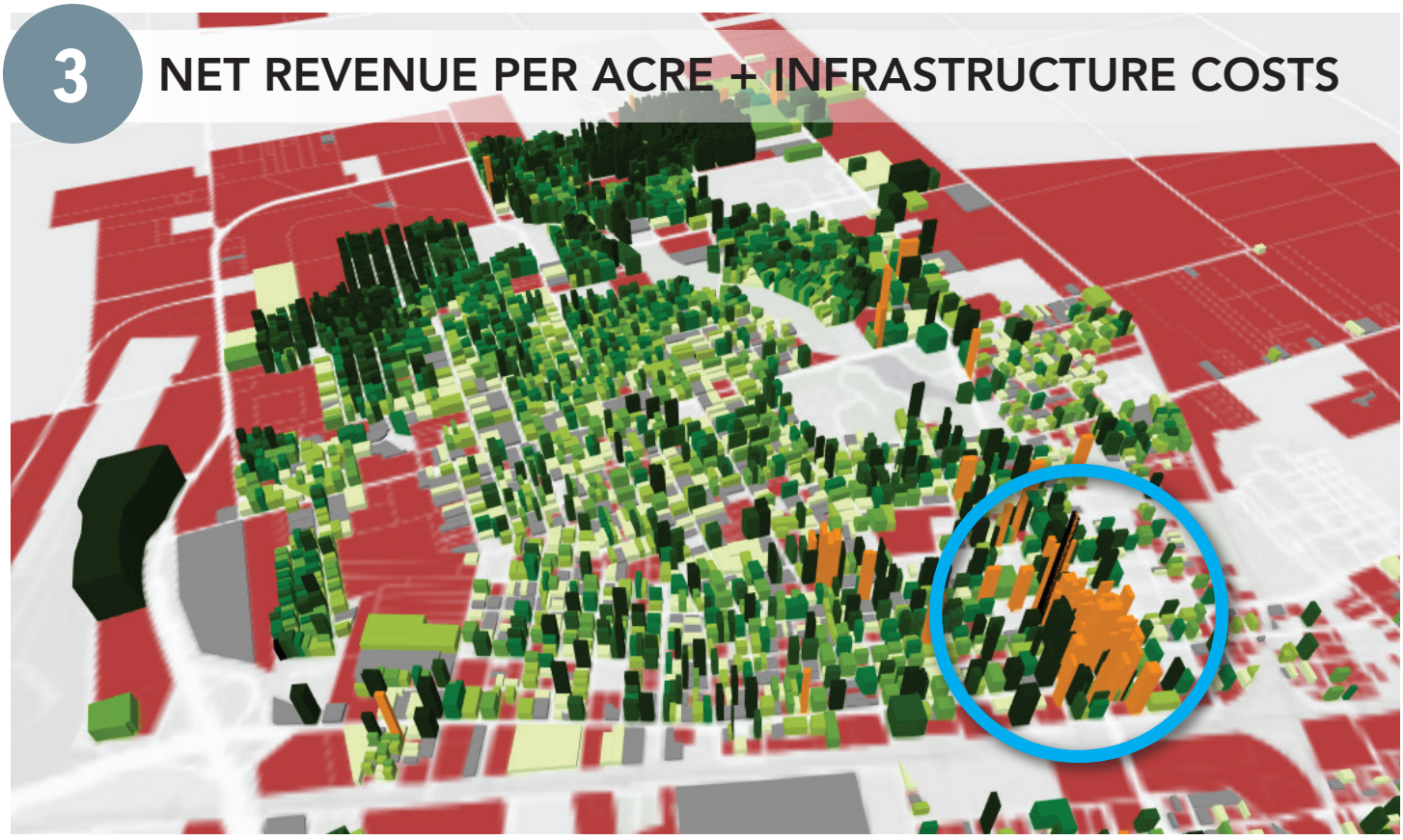


Figure 58: *3D Net Revenue + Infrastructure per Acre*

THE EFFECT OF LOT SIZE ON PRODUCTIVITY

SMALLER LOTS

Single-Family





Multifamily





Commercial





Sources: Verdunity, Google Street View, 2018 WCAD Parcel Data

LARGER LOTS


$2,600
REVENUE/ACRE
1803 GRACE
.820 ACRES


$1,400
REVENUE/ACRE
1000 OLD THORNDALE
1.00 ACRES


$4,200
REVENUE/ACRE
405 SLOAN
6.75 ACRES


SPEED LIMIT 10
$2,200
REVENUE/ACRE
2479 DAVIS
4.23 ACRES


$4,700
REVENUE/ACRE
3701 N MAIN
17.38 ACRES


BEALLS
$3,200
REVENUE/ACRE
3100 N MAIN
14.35 ACRES

TAKEAWAYS

City costs ***are going to increase*** - this will consist of primarily infrastructure maintenance and replacement. The current general fund per acre is only $1,716 per acre. At current tax rate and revenue source ratios, it would require at least $5,000 per acre to cover existing street infrastructure liabilities with property tax. This value will need to be significantly higher to cover all infrastructure and service needs when the city is closer to buildout. To cover these costs, the city needs to increase revenues. Raising tax rates and fees is not popular, so adjusting the development pattern to generate more revenue per acre and reduce costs per acre is a reasonable place to start.

Depending on the location and pattern of new development, the city will likely need to generate above $4,000 per acre for its general fund from property to cover future costs. The lower of these values assumes development will be done in a more compact pattern with a large amount of infill and narrower streets, while the higher value assumes new development will follow a more spread out, suburban style pattern with wider streets.



$540/acre
Where we are now

Current property tax/acre

$2500/acre
Break-even

Estimated target to cover current services plus existing street infrastructure liabilities with property tax revenue.

$4000+/acre
Fiscally Sustainable

Potential future target to sustain and expand city services to larger population and service area.

HIGHEST VALUE PARCELS



Figure 59: *Highest Value Parcels* *Source: Verdunity*

The majority of the highest performing parcels are small lots or buildings Downtown along Main Street The parcels identified on this map show these highest performing properties and their location in the core of Taylor. The table in *Figure 60: Highest Value Parcels* lists addresses and the net revenue per acre for these properties.

LABEL	ADDRESS	NET REVENUE PER ACRE (B+S)
A	423 Main Street	$17,700
B	103 W Fifth Street	$20,649
C	406 Talbot Street	$19,888
D	120 W Fourth Street	$31,021
E	314 N Main Street	$15,914
F	303 N Main Street	$15,907
G	202 N Main Street	$17,704
H	201 N Main Street	$22,156
I	109 N Main Street	$21,980
J	311 Davis Street	$16,209

Figure 60: *Highest Value Parcels* *Source: Verdunity*

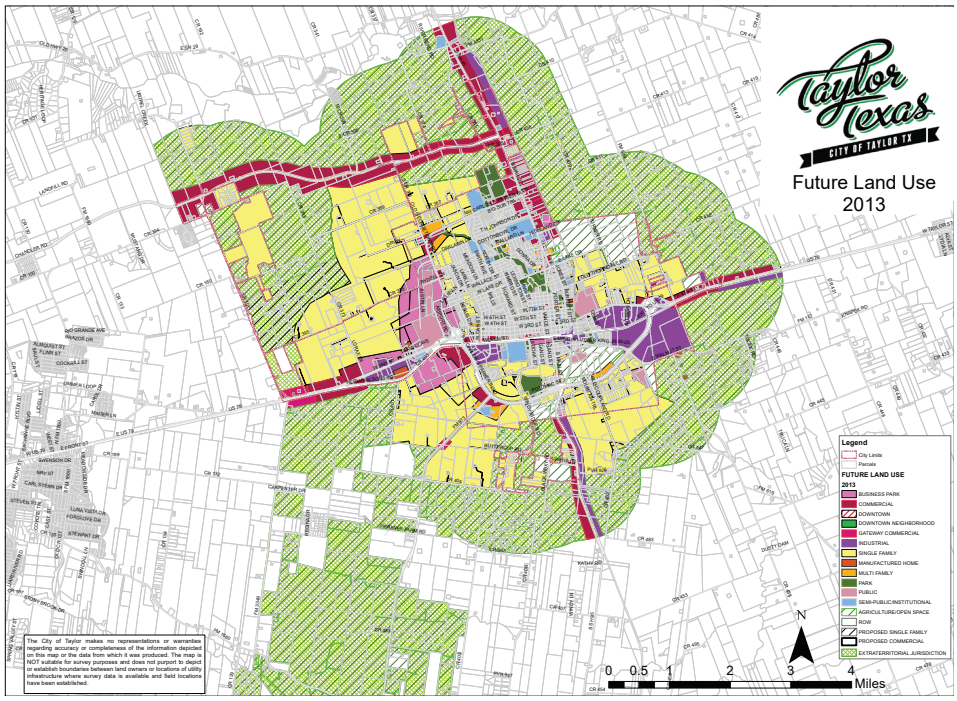
FUTURE LAND USE

PURPOSE

The city's existing land use patterns coalesce around the key corridors of SH 95 (Main Street) and W 2nd Street These corridors accommodate the bulk of the commercial and multifamily land uses. Industrial uses exist adjacent to railroads, with parks largely following the creek system. Single-family and agricultural land uses fill in the remainder of the city limits.

A Future Land Use Map is a policy tool that is used to guide future growth in the City of Taylor. The map forms the basis for future regulatory decisions like new and updated development standards or future zoning changes. The Future Land Use Map should be aligned with the guiding principles of being financially resilient and fiscally sustainable and the Big Ideas of this Comprehensive Plan.

The past Future Land Use Map was designed around locating and describing different land uses. The proposed Future Land Use Map focuses more on maximizing development within the core of the City using existing infrastructure and developing in a more compact fiscally sustainable pattern.



Source: City of Taylor, Williamson County

Figure 61: *Future Land Use originally Adopted in 2004 as Updated in 2013*

ELEMENTS OF A FUTURE LAND USE

The Future Land Use Map is made up of the major elements below:

Centers - Compact mixed-use areas where development and redevelopment is focused. These areas are intended to change in order to accommodate the majority of projected growth and align with the guiding principles and big ideas of the plan.

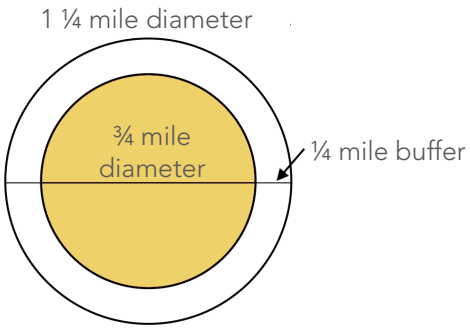
Infill - Existing developed areas that are intended for infill on vacant and underutilized lots that generally matches the character of the existing development while accommodating incremental increases in population density.

Areas of Minimal Change - Areas of minimal change are characterized as areas lacking in street and utility infrastructure. These areas are not intended to accommodate future growth and redevelopment and should generally remain unchanged during the time frame of the Envision Taylor Comprehensive Plan.

SCALES OF THE CENTERS

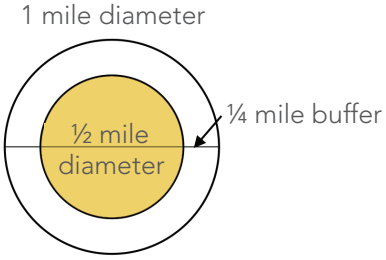
Centers at all scales are intended as compact, walkable places designed at a human scale instead of an auto-oriented scale. Centers come in different sizes intended to serve individual neighborhoods, several neighborhoods, or the region as described below. All centers should include a mixture of uses that includes a variety of higher density housing types.

REGIONAL CENTER



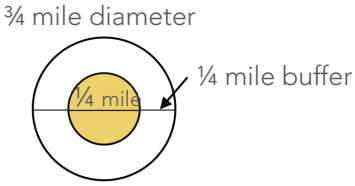
Regional centers are the largest center type and attract users from across the city and adjacent communities. Regional centers often include destination retail and attractions along side higher density mixed-use developments.

COMMUNITY CENTER

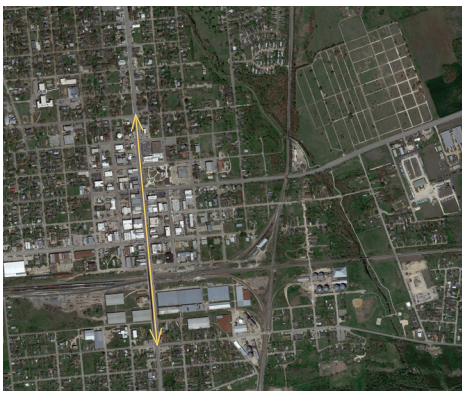


Community centers are larger than neighborhood centers but often serve several neighborhoods within the city. Community centers often include discount department stores, home improvement stores, sporting goods, apparel, booksellers, restaurants, and supermarkets.

NEIGHBORHOOD CENTER



Neighborhood centers offer a full depth of goods and services to residents within the local neighborhood. These centers typically have 10 to 15 smaller retailers such as a bank, cafe, dry cleaner, or florist.



¾ mile diameter



½ mile diameter



¼ mile diameter

Figure 62: *Scales of the Centers*

FUTURE LAND USE

DEVELOPING THE FUTURE LAND USE MAP

The process of developing the Future Land Use Map included an analysis of two different development scenarios.

TREND SCENARIO

The Trend scenario accommodates the projected population out to 2040 in a similar way to the current development patterns. Current development patterns were analyzed for both the location and type of the development. In the Trend scenario most of the new commercial development occurs along major corridors as single use large format buildings. Residential primarily takes the form of new greenfield development of single-family homes.

Comparing the two scenarios:

The Trend scenario requires the development of approximately **22%** more land than the Fiscal scenario.

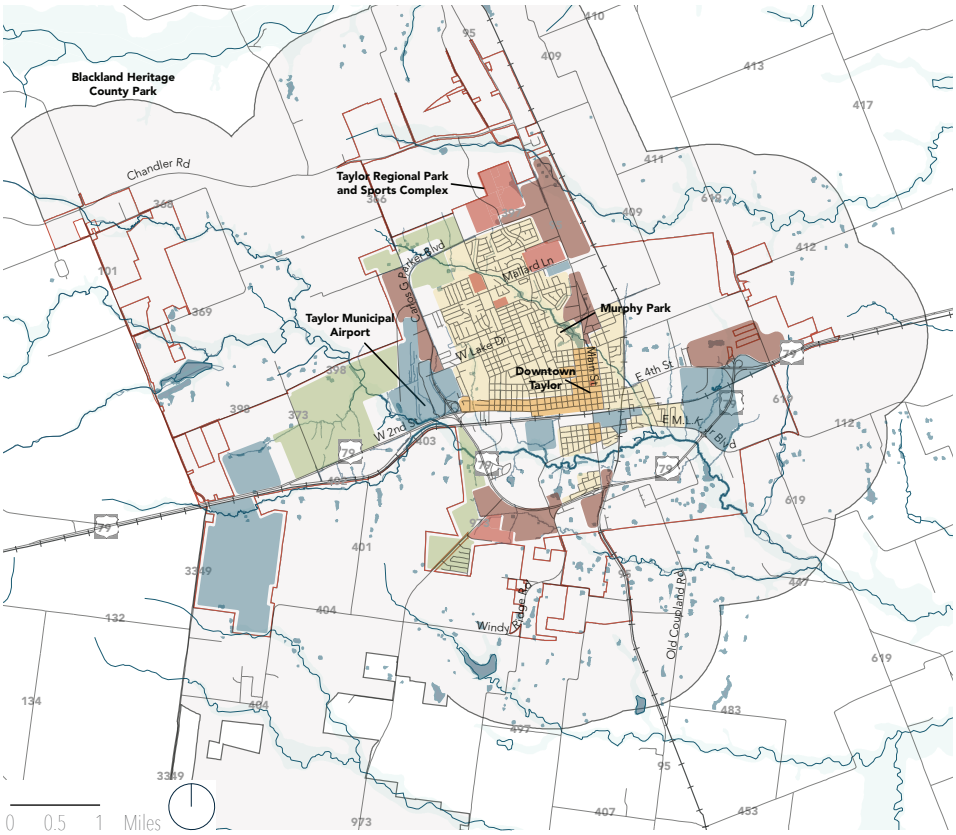
The Fiscal scenario includes approximately **46%** more missing middle housing types.

The Trend scenario requires **22%** more lane miles of new streets.

FISCAL SCENARIO

The Fiscal scenario accommodates the projected population out to 2040 in a way that provides the highest fiscal benefits. This scenario focuses on filling in all vacant land with development and building types that provide the highest degree of fiscal benefits. This scenario limits new growth outside the existing infrastructure footprint and focuses growth into compact and mixed-use centers.

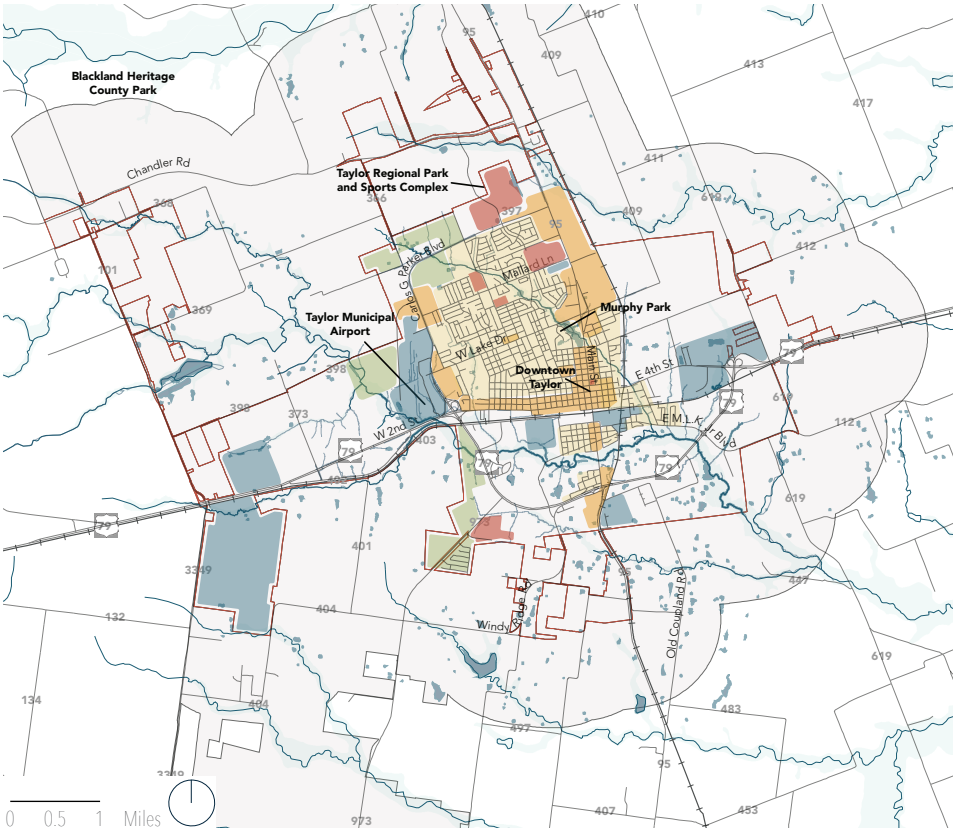
The Fiscal scenario was preferred by 83.7% of respondents to best advance the community's big ideas.



Legend:
- Retail Center (713 acres)
- Market Center (46 acres)
- Civic Center (462 acres)
- Employment Center (713 acres)
- Neighborhood Infill Areas (20 acres)
- Neighborhood Greenfield Areas (1,300 acres)
- Area of Minimal Change
- Streets
- Streams, water bodies
- Flood plain
- City limits
- ETJ

Figure 63: *Trend Scenario*

Source: City of Taylor



Legend:
- Market Center (648 acres)
- Civic Center (346 acres)
- Employment Center (1,540 acres)
- Neighborhood Infill Areas (200 acres)
- Neighborhood Greenfield Areas (1,163 acres)
- Area of Minimal Change
- Streets
- Streams, water bodies
- Flood plain
- City limits
- ETJ

Figure 64: *Fiscal Scenario*

Source: City of Taylor

Note: The analysis is based on the ETJ boundary and City limits as per 2021

FUTURE LAND USE

The type and location of development has a significant impact on the cost of providing and maintaining high quality public service and infrastructure, such as streets, utilities, public safety services, and parks. While these services are provided by the City, they are paid for by residents and businesses, who must accept either lower quality services or higher costs resulting from inefficient development patterns. Using fiscal sustainability as a guiding principle means that land use and infrastructure decisions ensure that there will be enough money to pay for basic services and infrastructure maintenance now and in the future.

Resilient communities do not wait until challenges present themselves to react but instead work to build a strong foundation based in sustainable decision making. Using resilience as a guiding principle requires making infrastructure, natural systems, and social structures more durable so that they can withstand and recover from acute shocks and chronic stresses.

On the following pages are descriptions of each of the land use categories except for the Area of Minimal Change. These areas are within the Future Growth Sector and are intended to retain there existing land uses and development intensity for the time frame of this plan.

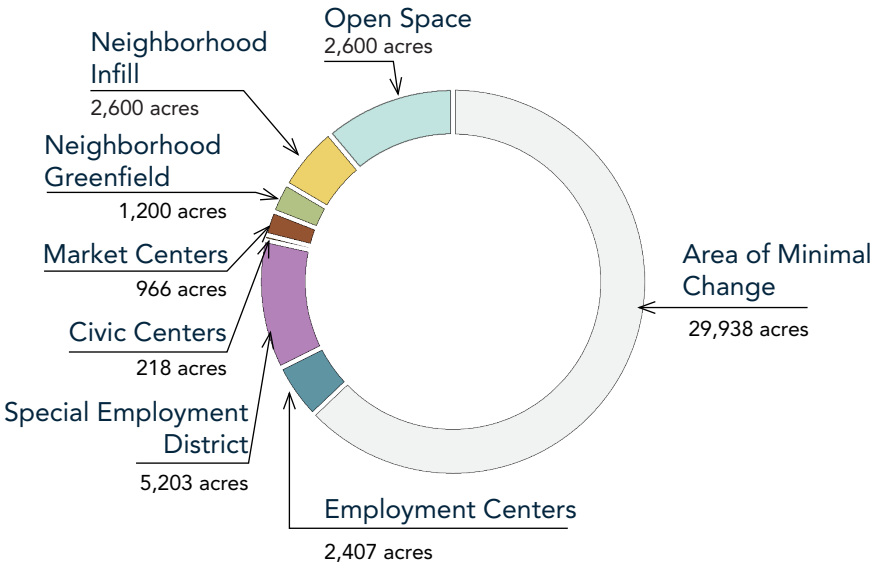


Figure 65: *Future Land Use by Acres*

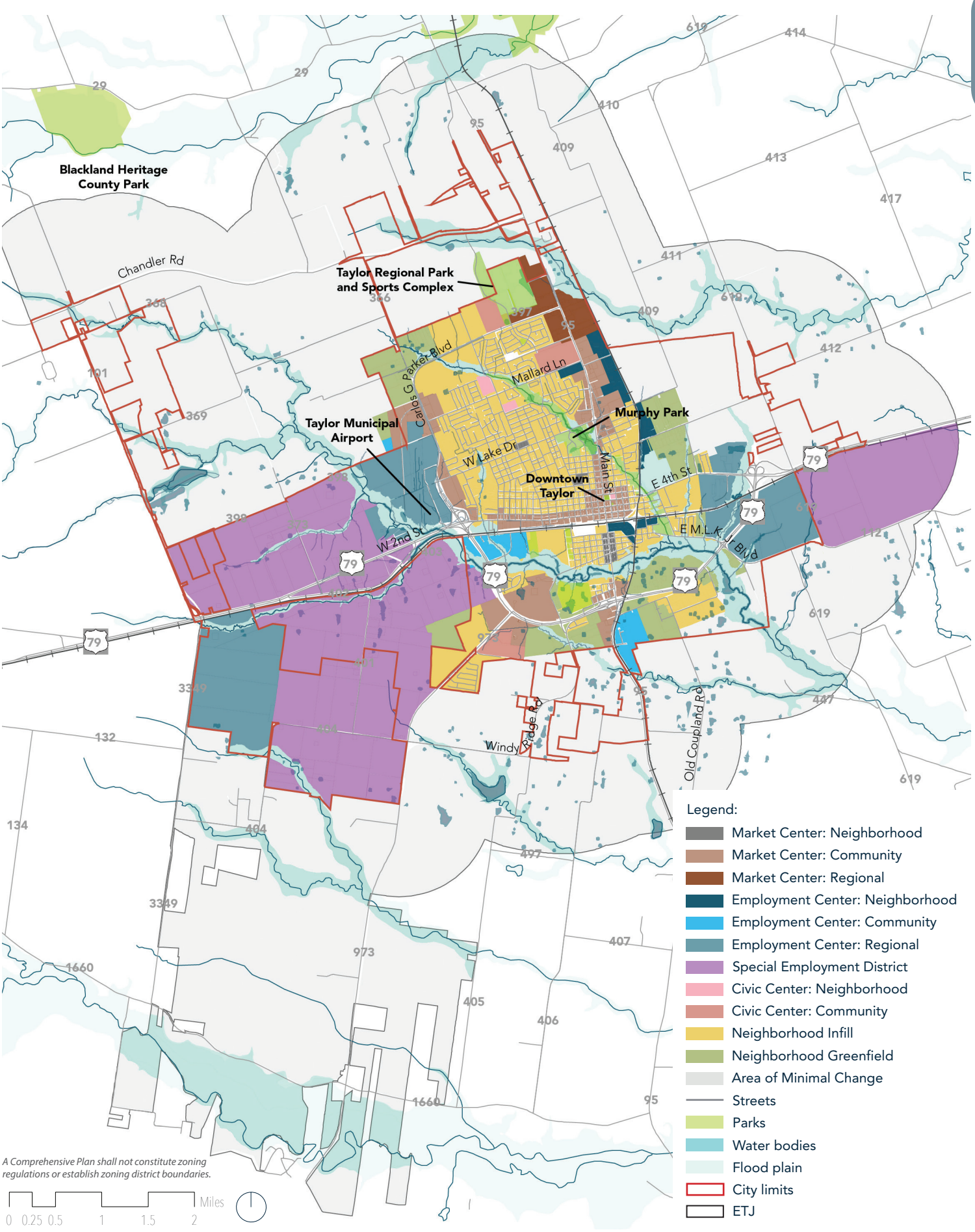


Figure 66: *Future Land Use Map*

Source: City of Taylor, Williamson County

FISCAL IMPACT OF THE FUTURE LAND USE

2020

If the ***Fiscal scenario*** is adhered to Taylor can expect to see massive gains in revenue, more affordability for residents and an improved quality of life as goods and services become easier to access without automobiles.

$7.1M
Property Tax Revenue Citywide

$540
Tax Revenue/Acre Citywide

$850
Tax Revenue/Acre in the Growth Area

FORECAST MAP

Less than $540/Acre
Properties that are performing at lower than the 2020 average.

$540-2,499/Acre
Current Level
Properties are performing above 2020 average, but not yet at the minimum to maintain existing infrastructure

$2500-3,999/Acre
Break-even
Properties are performing at minimum level to maintain infrastructure, but not enough to fund future expansion

$4,000-7,999/Acre
Fiscally Sustainable
Properties are performing at the level needed to meet future infrastructure goals.

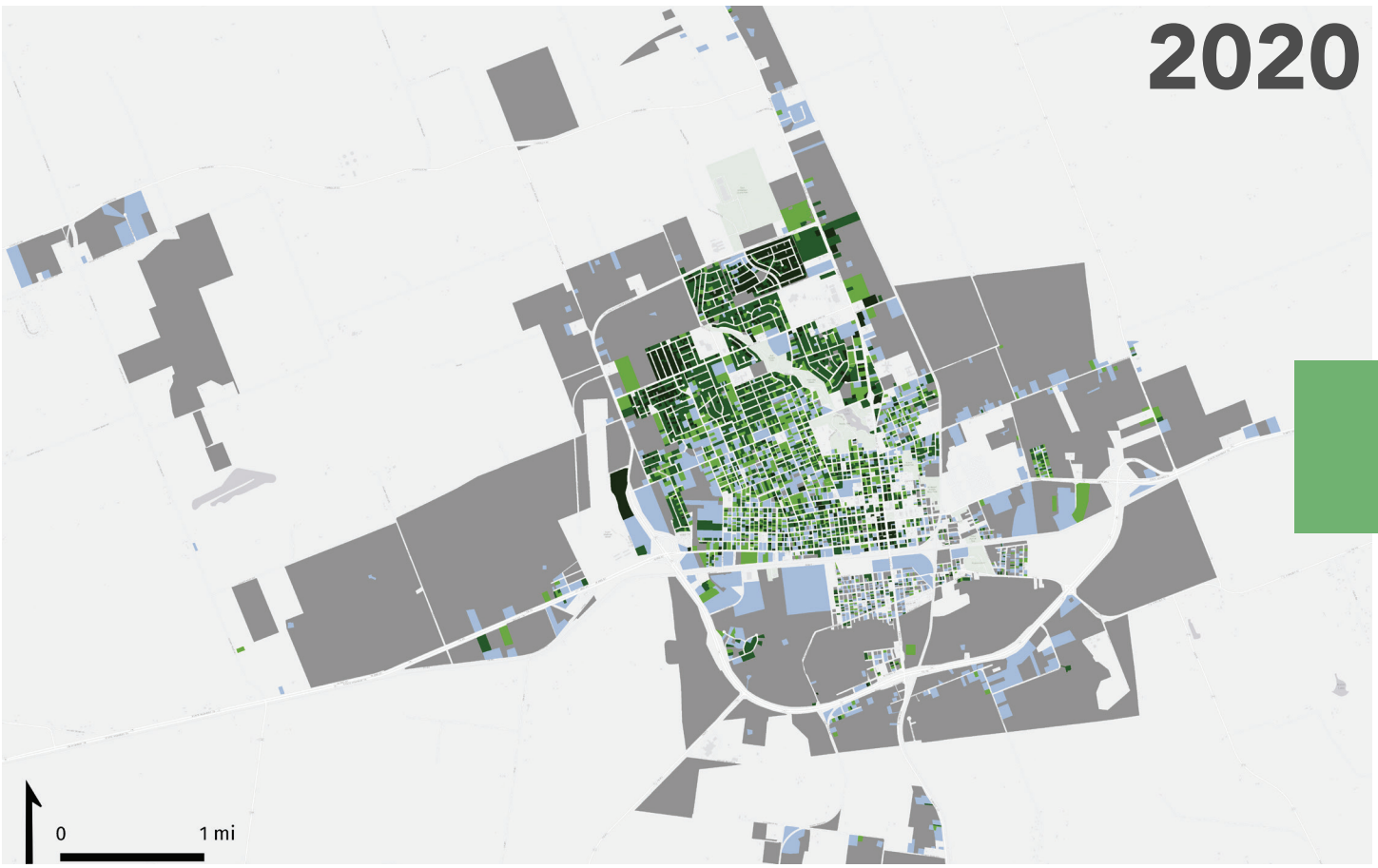


Figure 67: *Current Value per Acre*

Source: Verdunity

Note: The analysis is based on the ETJ boundary and City limits as per 2021

2040

$43.8M
6.1X
Projected Property Tax Revenue Citywide

$3,329
6.1X
Projected Tax Revenue/Acre Citywide

$5,282
6.2X
Projected Tax Revenue/Acre in the Growth Area

$8,000+/Acre
Properties are performing at double or better the Fiscally sustainable level.



Figure 68: *Projected Value per Acre*
Note: The analysis is based on the ETJ boundary and City limits as per 2021

Source: Verdunity

MARKET CENTERS

Market Centers are mixed-use areas anchored by a retail destination where surrounding residents go to get daily goods and services. As with all centers, Market Centers are envisioned as mixed-use and walkable places. Neighborhood, Community, and Regional Market Centers differ by the scale of the development but not in the types of uses or the walkable nature.

Market Centers can be developed as new centers or as a redevelopment of an existing suburban big box retail center. The series of images included below shows how a retail center can redevelop over time to become a mixed-use and walkable place.

Total area: **966 acres**

Land use and building types: Multifamily: **25%,** Retail: **52.5%**, Office: **5%**, Mixed-use: **2.5%**, Public: **2.5%**, and Industrial: **12.5%**

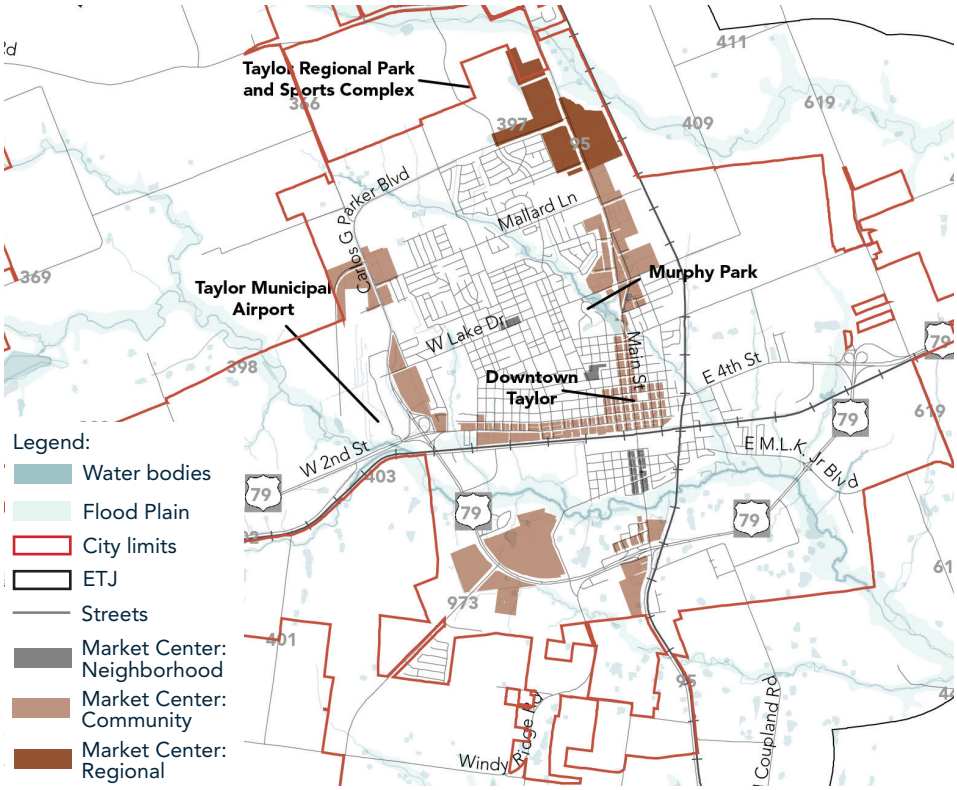


Figure 69: *Market Centers*

Source: City of Taylor



Local restaurants thrive in neighborhood centers.
Source: Phys.org



Small businesses line the streets in Downtown Taylor, Texas.
Source: City of Taylor



Small businesses provide a variety of products and services.
Source: Explore Texas



Howard is a local and popular movie theatre in Taylor, Texas.
Source: City of Taylor



Larger mixed-use developments typically draw a larger customer base.
Source: Opticos design2



New mixed-use developments are being built in many communities.
Source: David Veselenak

MARKET CENTER TRANSFORMATION
BELMAR, COLORADO

Belmar is a destination in Lakewood, Colorado that opened in 2004 as a redevelopment of the Villa Italia Mall. This case study highlights the potential of market centers in towns.



The businesses employ more than 3,000 workers.

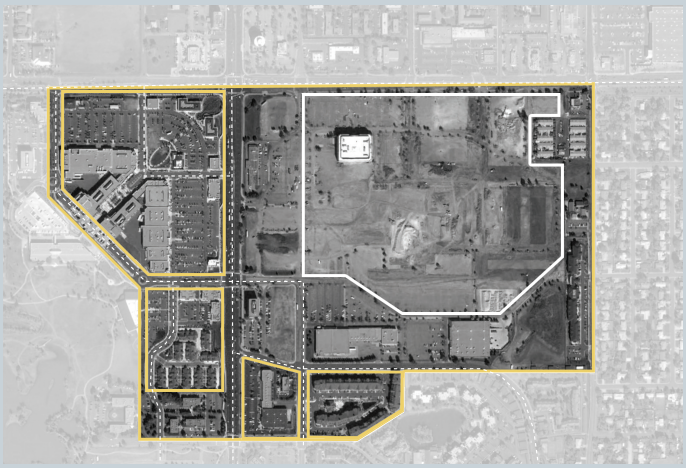
Source: Continuumpartners.com

Villa Italia had once been an economic and cultural center for Lakewood, but by 1999 it had deteriorated and was having a negative impact on the surrounding community.

The goal also was to prevent further neighborhood deterioration and provide a source of employment.



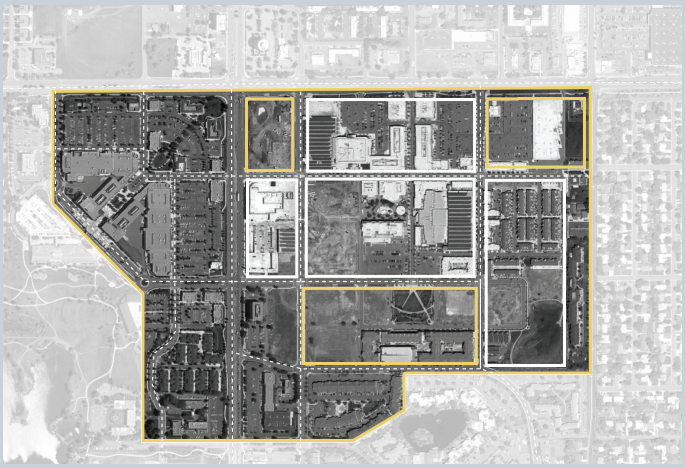
1993: Lakeview Commons plot is not yet developed and there is a big box retail at Belmar.



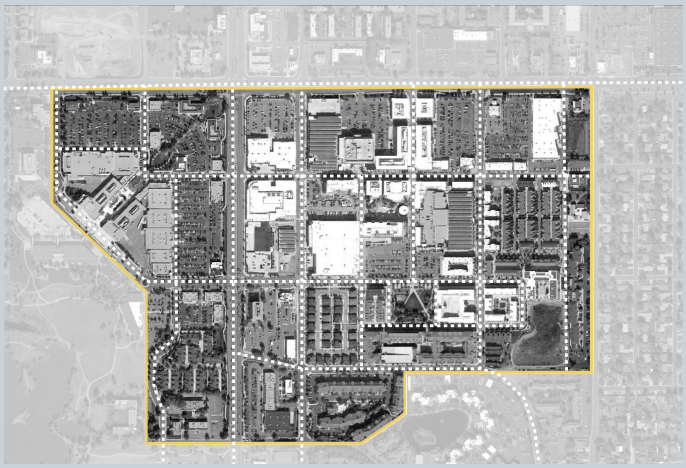
2002: Breaking of the existing big box retail at Belmar and construction of Lakeview Commons.

Belmar has 80 shops and restaurants, with several live + work arrangements.

Since opening, Belmar property values have increased 700% from 2004 to 2012. In the Alameda corridor, property values increased 36% from 2001 to 2013.



2006: On going construction of Belmar Shopping mall.



2015: Belmar Shopping Complex and Lakeview commons as seen today.

CIVIC CENTERS

Civic Centers are mixed-use areas centered around a civic destination such as a school, library, recreation center or park.

Neighborhood and Community Civic Centers differ in terms of the size and scale of the development and the region that is served but not in the types of uses or the walkable nature.

Total area: **218 acres**

Land use and building types: Retail: **10%**, Office: **10%**, Mixed-use: **10%**, and Public: **70%**

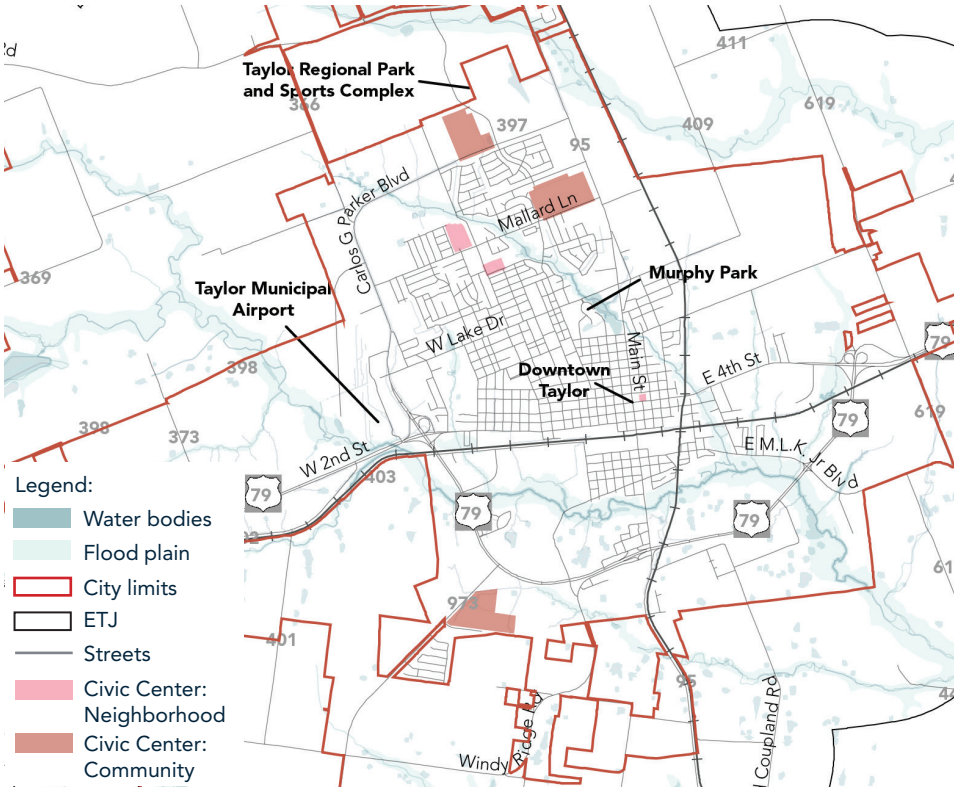


Figure 70: *Civic Centers*

Source: City of Taylor



Neighborhood parks provide recreational opportunities for families.

Source: City of Taylor



Murphy Park is one of the most visited parks in Taylor, Texas

Source: City of Taylor



Bull Branch Park hosts several outdoor activities for the residents.

Source: Phys.org



An example of a school in Taylor, Texas.

Source: Phys.org



Moody Museum is an integral part of Downtown Taylor.

Source: City of Taylor



Taylor has two fire stations within the city limits.

Source: City of Taylor

EMPLOYMENT CENTERS

Employment Centers are mixed-use areas centered around office or industrial uses that can support significant employment. The office and industrial uses help support local retail and restaurants.

Neighborhood, Community, and Regional Employment Centers differ by the scale of the development and the employment area they draw from but not in the types of uses or the walkable nature.

Total area: **2,407 acres**

Land use and building types: Retail: **22.5%**, Office: **10%**, Mixed-use: **2.5%**, Public: **5%**, and Industrial: **60%**

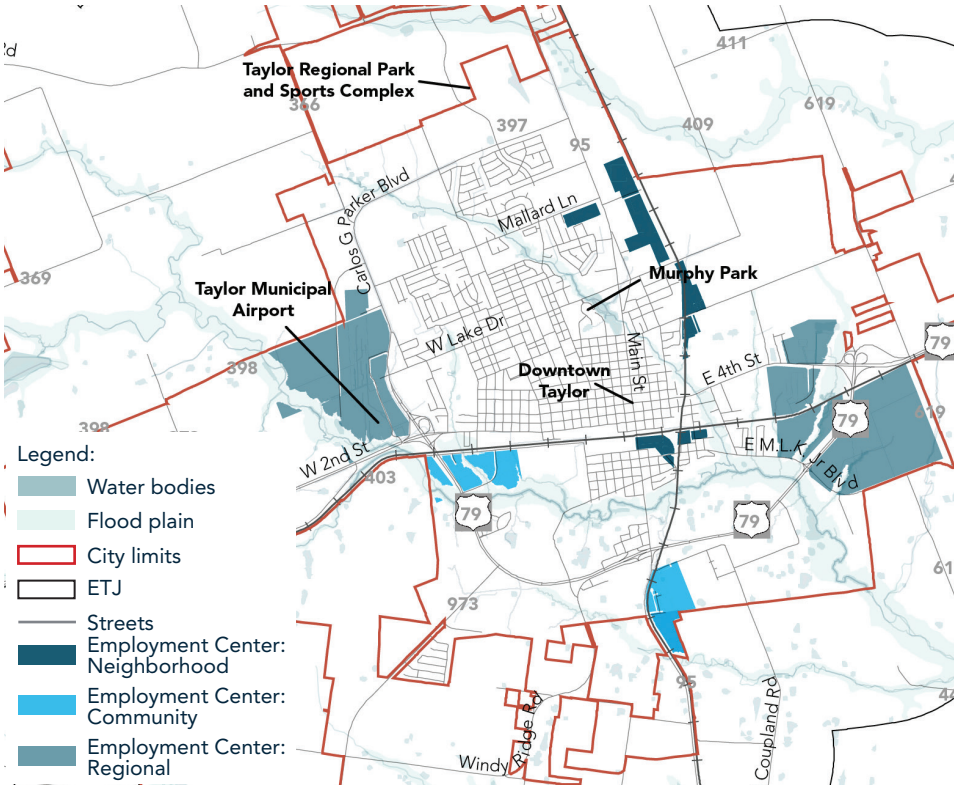


Figure 71: *Employment Centers*

Source: City of Taylor



Industrial uses like this metal fabricator provide needed services to the community.
Source: City of Taylor



Transportation projects are often coordinated with warehouse development.
Source: Prologis.com



Neighborhood scale employment centers provide jobs within walking distance.



Warehouses like this are typically located in regional centers.
Source: Loop.net



Dell, Round Rock is an example of a regional center.
Source: Community Impact



Employment Centers are typically accessible to transportation routes.

NEIGHBORHOOD INFILL

Infill Neighborhoods represent existing developed areas in Taylor that have access to existing streets and utility infrastructure. Infill development is anticipated to fill in vacant and underutilized lots within the City of Taylor. These areas are anticipated to accommodate a slight increase in density with the inclusion of accessory dwelling units and missing middle housing such as smaller lots, townhomes, and additional corner units. In addition to housing infill neighborhoods accommodate smaller neighborhood oriented retail and services.

Total area: **2,600 acres**

Land use and building types: Single-family residential (DUA 5): **30%**, 2-4 Units (DUA 10): **60%**, 5+ Units (DUA 12): **10%**

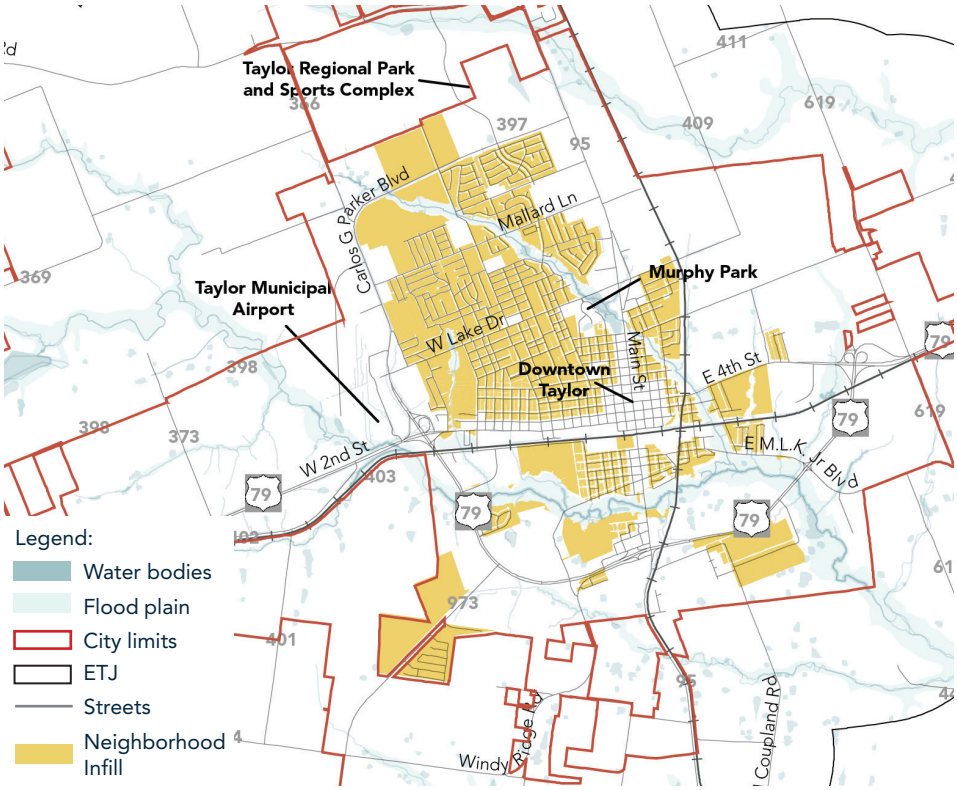


Figure 72: *Neighborhood Infill*

Source: City of Taylor



Accessory dwelling unit are often tucked into backyards.



House scale structures can include 5 - 6 units.



Detached small lot units can provide the efficiency of development.



Attached units or townhouses can be tucked into neighborhoods.



Detached small lot units provide more housing while preserving neighborhood character.

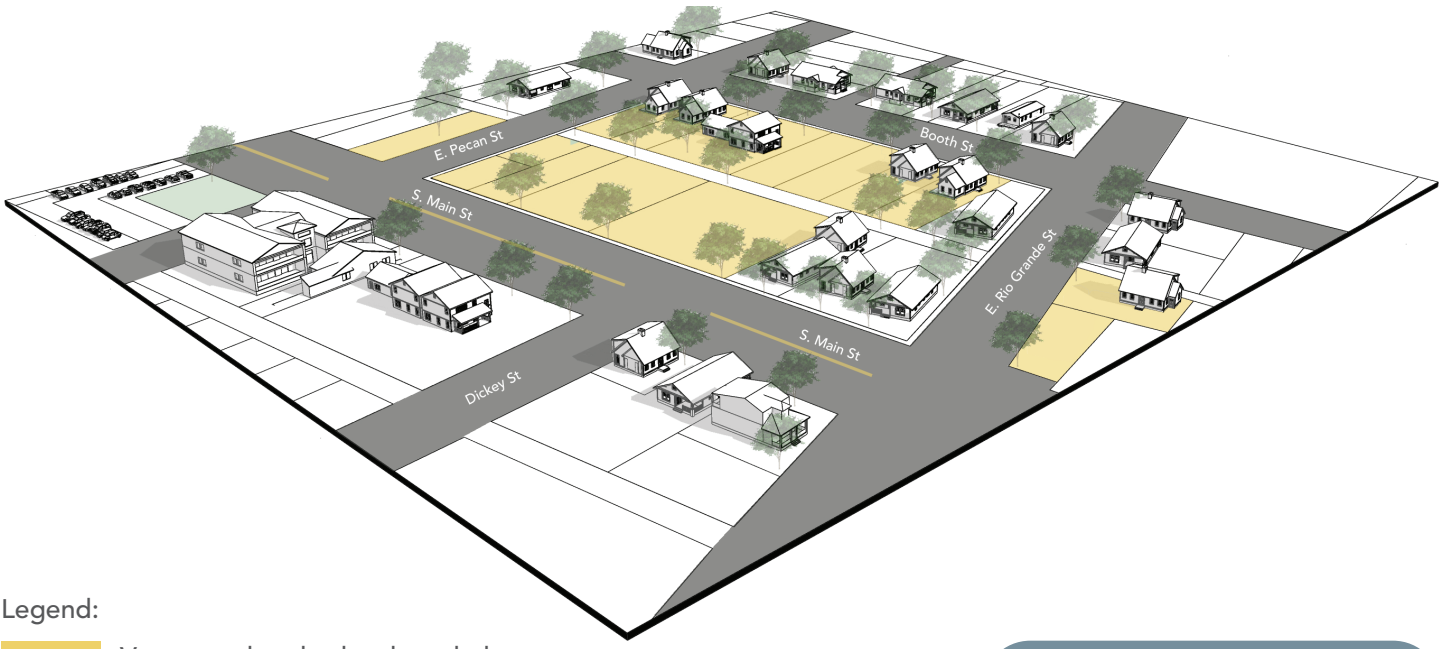


Courtyard cottages are becoming a more common housing typology.

Source: cottage court

EXISTING SCENARIO

Existing Revenue: $8464
Existing Rev/Ac: $1442



Legend:

Vacant and underdeveloped plots

Total area: 5.72 acres

Vacant and underdeveloped area: 1.26 acres

Existing residential units: 29

Figure 73: *Existing conditions at E. Pecan Street and Booth Street, Taylor*

PROJECTED SCENARIO

2019* Revenue: $31,293
Rev/Ac: $5334

* Assuming this area was fully built out with the proposed mix in 2019

2040** Revenue: $44,238
Rev/Ac: $7539

** Assuming this area was fully built out with the proposed mix and property values gradually increased by 2040



Legend:

- Redeveloped plots
- Existing developed plots
- Detached small lot (Less than 5,000 sf)
- Cottage court
- Attached
- Accessory dwelling units
- Townhomes
- Retail

Total area: 5.72 acres

Vacant and underutilized area: 0 acres

New Units: 22

9	Detached small lot (Less than 5,000 SF)
3	Cottage court
2	Attached
3	Accessory dwelling units
4	Townhomes
1	Retail

Total Units: 58

Figure 74: *Example of a Projected Infill Development at E. Pecan Street and Booth Street, Taylor*

NEIGHBORHOOD GREENFIELD

Greenfield Neighborhoods are new communities that contain a wide mix of residential uses and neighborhood services. Greenfield development should be developed as an extension of the existing urban fabric in Taylor.

Total area: **1,200 acres**

Land use and building types: The greenfield neighborhoods should include a mix of residential building types and neighborhoods serving retail and services.

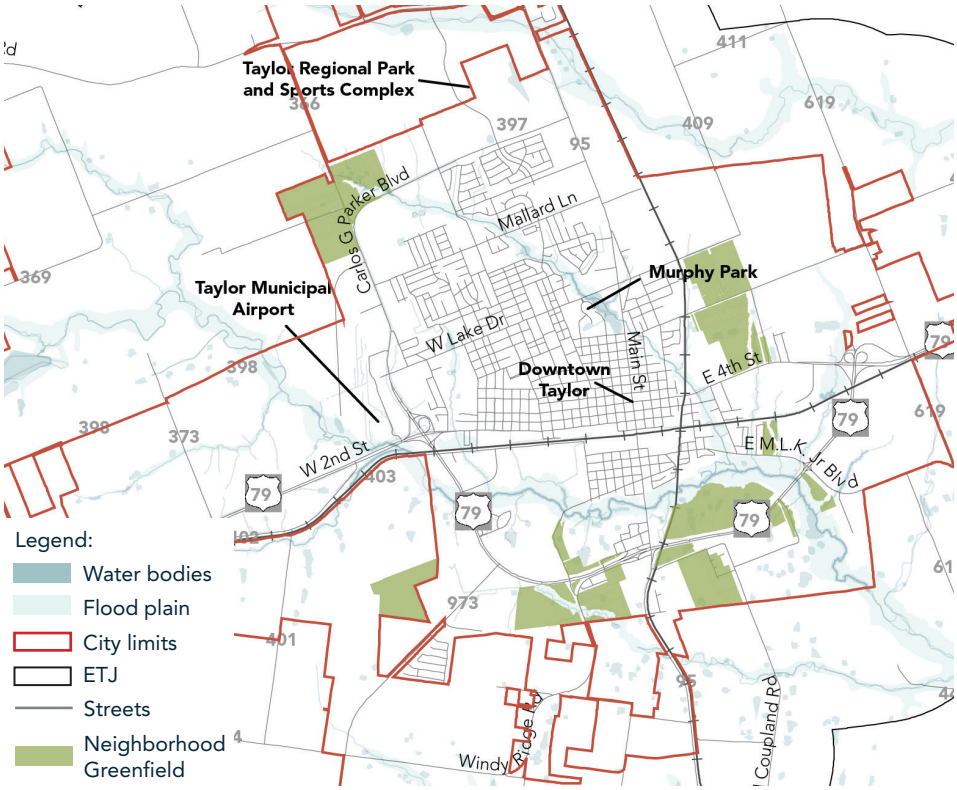


Figure 75: *Neighborhood Greenfield*

Source: City of Taylor



Shared open space can be included as part of a cottage court.
Source: The Balance



Duplex development is becoming more common again.
Source: City of Taylor



Greenfield developments can include mixed-use buildings.
Source: Vision properties



A row of townhomes with 3 - 5 units encourage gentle density.
Source: Builders and co



House scale apartment buildings fit into a neighborhood.
Source: NAHB



Newer apartment developments are being built with less convention styles.
Source: Glenmont Metro

TRADITIONAL NEW DEVELOPMENT
HOMETOWN, NORTH RICHLAND HILLS, TX



The development is centered around a natural recreation space.

Source: Arcadia Realty

HomeTown is Traditional Neighborhood Development (TND) designed in collaboration with Andres Duany. Upon completion, the community will include 850 single-family homes, 1,200 multifamily units, 100,000 sf of retail and flex space, a city library, a performing arts center, a recreation center, a elementary school, and a hockey and ice skating arena. The project is partly financed with funds from a Tax Increment Finance District (TIF), which was set-up in cooperation with the City, the County and Arcadia.



The HomeTown Master Plan highlights the various components of the development.



The project extended the existing street network wherever possible.



The first phase included construction of residential areas which generally matched the surrounding character.



The project as seen today, includes a walkable, connected mix of residential and non-residential uses.

SPECIAL EMPLOYMENT DISTRICT

Due to the location of Samsung in Taylor, the Special Employment District was created to provide a location for other, large-scale employment land uses that are associated with Samsung or other regional high-tech businesses. These areas should be preserved for large-scale industrial users and low-density, single-family development is not recommended in these areas. Complimentary land uses such as commercial and retail services and high-density residential may be appropriate in the Special Employment District and should be part of a master plan associated with industrial and employment development.

Total area: **5,203 acres**

Land use and building types: Retail: **10%**, Office: **20%**, Mixed-use: **5%**, Public: **5%**, and Industrial: **60%**

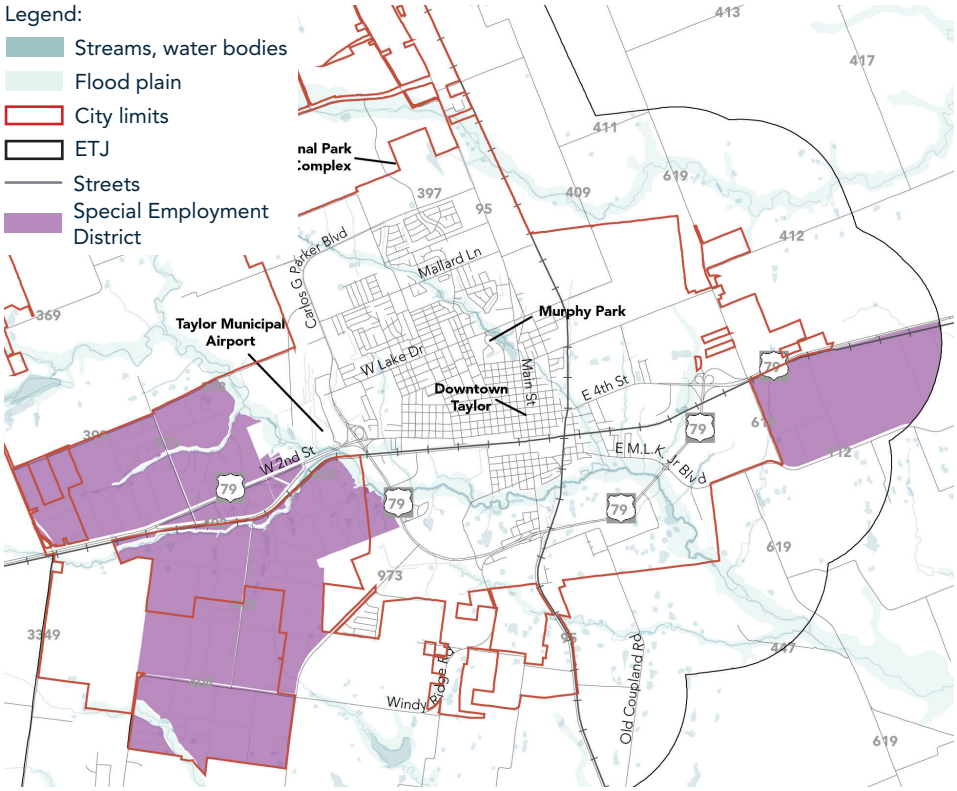


Figure 76: *Special Employment District*

Source: City of Taylor



Samsung facility will be fully operational from 2024.
Source: Korea Daily



Samsung to create 10,000 + jobs in related fields.
Source: Dohearty



The district will provide for employment opportunities.
Source: Costar



Offices providing high tech jobs will be an integral part of the district.
Source: Tribeza



Multifamily housing is to be encouraged in the district.
Source: The Business Journal



Multifamily housing will encourage commercial spaces in its vicinity.
Source: Tribeza

COMPREHENSIVE PLAN UPDATE 1

BACKGROUND

Samsung Electronics announced its new semiconductor manufacturing facility in Taylor on November 23, 2021, just five days after the official adoption of the Envision Taylor Comprehensive Plan. As a result, the City initiated an update to the Comprehensive Plan to accommodate the new facility and any overall impacts to population projections, transportation and utility infrastructure, and land use and growth planning.

PUBLIC OUTREACH

In order to better understand the impacts of the new facility, a series of public outreach events and stakeholder meetings were held including:

- Comprehensive Plan Advisory Committee meeting on 02.07.2022;
- Four focus group meetings (business, infrastructure, transportation and Samsung) on 02.14.2022;
- Public Meeting on 02.15.2022,Meeting with CAMPO demographer on 02.09.2022; and
- Meeting with CARTS on 02.25.2022.

KEY TAKE-AWAYS FROM STAKEHOLDER AND PUBLIC MEETINGS

When discussing how best to accommodate new jobs and employment opportunities in the southwest quadrant of the City of Taylor the following strategies and key take-aways were derived.

- Samsung is one of several new larger employers locating east of Austin that will create a demand for workforce housing and training in Taylor and surrounding areas,
- It would be advantageous to coordinate with Samsung and other employers to encourage workers to live in the City of Taylor. This can take the form of employer backed programs and incentives as well as encouraging new housing and services located within Taylor and near the Samsung facility that are attractive to this new workforce. At the Samsung Austin location, mixed-use centers with high density housing, retail and services located near Samsung are sought after by younger workers and engineers,
- The development of the Samsung property can be utilized as an anchor to bring more high tech jobs into the area and specifically around the proposed Samsung facility. However, more work needs to be done to provide utility and transportation infrastructure in order to attract new related businesses. Employers are primarily looking for shovel-ready land for development,
- Encourage employees to use alternative commute methods by supporting employer based ride share programs and consider routes to bring people from the facility to restaurants, entertainment, and other services in Downtown Taylor,
- Plan for connected walking trails and pedestrian connectivity around the Samsung site to serve workers and residents in the area,
- Discourage low density residential land uses within the vicinity of the Samsung facility. These types of uses are not compatible with industrial uses and do not represent the best use of the land,
- Reserve land around the rail line as an opportunity for manufacturers to transport materials and supplies. Rails are a benefit for industrial uses, but are not as beneficial for residential areas,
- Consider how the adjacent high school can be supported by the employment area, and
- Encourage participation by new businesses and their employees in the local civil life of the City of Taylor.



Samsung's Austin computer chip plant is at 12100 Samsung Blvd., off Parmer Lane and about 3 miles east of I-35.

SUMMARY OF COMPREHENSIVE PLAN UPDATE 1

Based on this feedback, the following updates were made to accommodate the new Samsung Facility within the Taylor City Limits:

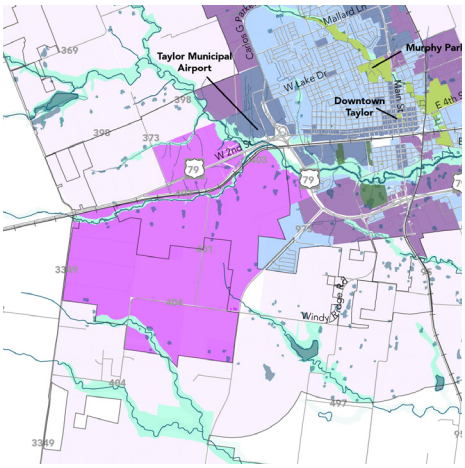


Figure 77: *Growth Sectors Map Update #1 Highlights*

1. Growth Sectors

The Growth Sectors Map was updated to add more of the Controlled Growth Sector (G2) in the area north and east of Samsung. The Controlled Growth Sector (G2) consists of areas that can support limited development based on proximity to an existing or planned thoroughfare or utility infrastructure. The area north and east of the Samsung facility will have limited infrastructure installed as a result of the Samsung plant. This area is anticipated to support more employment related growth in the future but does not have enough utility or infrastructure capacity to grow at this time. Growth in this area should be allowed but controlled until such time that utilities are available.

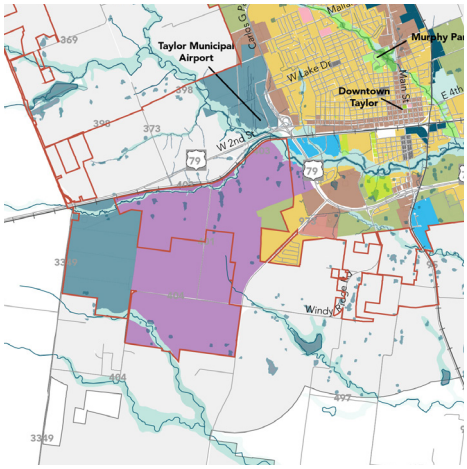


Figure 78: *Future Land Use Map Update #1 Highlights*

2. Future Land Use

While the Growth Sectors Map identifies where development and redevelopment should be focused, the Future Land Use Map guides how that development or redevelopment should look and function. The Future Land Use Map was updated to include an additional land use category called a Special Employment District located on the Samsung facility and to the north and east of the property. The purpose of this land use category is to encourage more high tech employment and include the services that support this use such as mixed-use centers that include higher density housing and commercial services. Low density residential is not supported within the Special Employment District and should be discouraged.

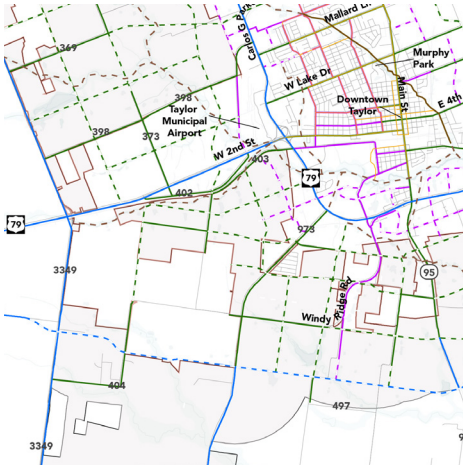


Figure 79: *Transportation Master Plan Update #1 Highlights*

3. Transportation Master Plan

The Transportation Master Plan was updated to accommodate new county roads and advancements in planning for regional transportation facilities around the Samsung site. The updated plan also re-routed some of the planned thoroughfares going through the Samsung site to the perimeter of the property.



4. Implementation Strategies

One modified and two new implementation strategies were added to the plan. The purpose of these amended and new strategies are to provide a road map to successfully integrate Samsung into the long range planning framework for the City. Successful integration of Samsung into the urban fabric and economic and social life of the City provides an opportunity to build on the success of all elements of the Envision Taylor Comprehensive Plan.

COMPREHENSIVE PLAN UPDATE 2

BACKGROUND

Since the announcement of the Samsung facility, there has been increased development pressure within the Future Growth Sector. Due to this pressure, there are outstanding questions about if and how the Future Growth Sector should be interpreted, updated, and implemented. This update of the Comprehensive Plan looks to:

- Clarify the growth policies at the edges of the developed area of the City of Taylor, and
- Explore what is and isn't working with the Restricted Growth Sector.

Building permit and planning project data from 2018 to 2022 as seen *Figure 80* was analyzed to better understand the development pressure within the Restricted Growth Sector.
About 22.5% of all inquiries were for projects in the Restricted Growth Sector. The number of inquiries in the Restricted Growth Sector have increased by 62.5% in 2022, with 24 out of 39 inquiries occurring in 2022. Only 4 zoning cases and 6 subdivisions have occurred within the Restricted Growth Sector since 2018. The number of residential permits per year dropped slightly from 276 in 2021 to 224 in 2022, but the number of commercial permits per year increased from 69 in 2021 to 73 in 2022 as seen in *Figure 81: Residential and Commercial Permits per year (2018-2022)*

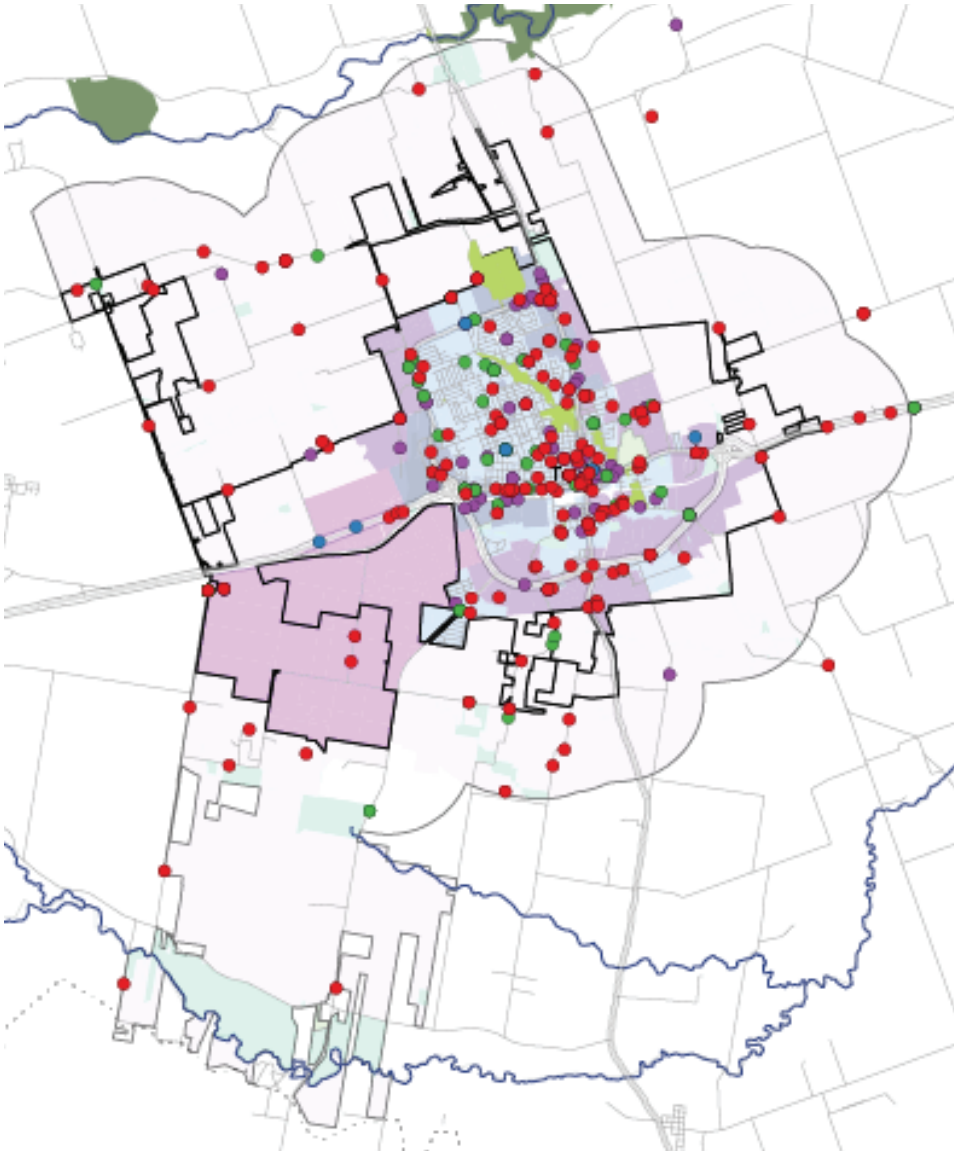


Figure 80: *Building Permit and Planning Project Data*

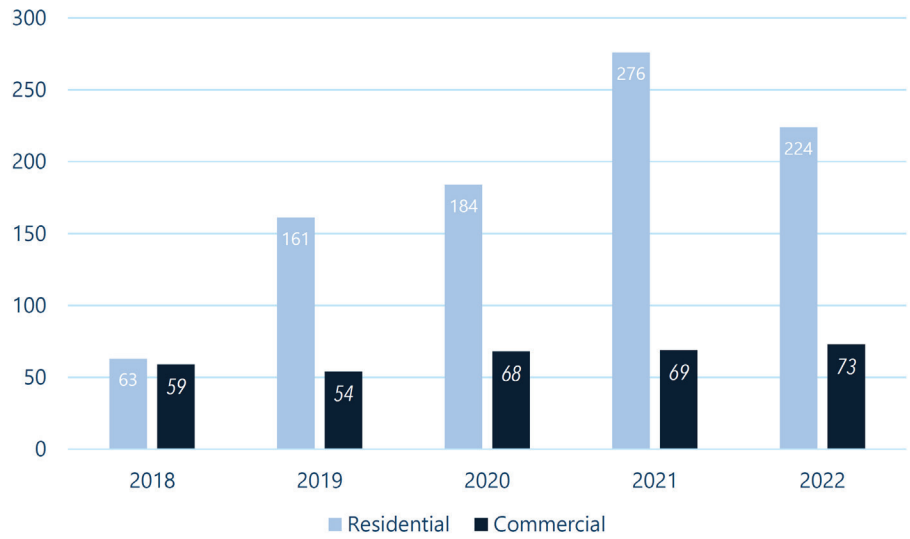


Figure 81: *Residential and Commercial Permits per Year (2018-2022)*

PUBLIC OUTREACH

A series of public outreach events and stakeholder meetings were held, including:

- Comprehensive Plan Advisory Committee Meeting on 10.03.2022;
- Two focus groups (business and property owners) on 11.15.2022;
- Public Meeting on 11.29.2022;
- Comprehensive Plan Advisory Committee Meeting on 12.12.2022; and
- Taylor City Council work session on 01.12.2023.

KEY TAKE-AWAYS FROM STAKEHOLDER AND PUBLIC MEETINGS

CLARIFY THE RESTRICTED GROWTH SECTOR

- Change the name of the 'Restricted' Growth Sector to a more descriptive term so there is less negative connotation,
- Describe the significant infrastructure barriers to development in this area,
- Adjust the Controlled Growth Sector to include Tier I and II in order to differentiate between places with potential for infrastructure,
- Utilize the Tier I and Tier II to identify employment opportunities,
- More clearly describe that this is the area for future development after the projected growth within the plan has been achieved, and
- Include key areas within the Restricted Growth Sector in a new sector called Controlled Growth Tier II. These are areas within the existing city limits or prime targets for future industrial development due to their proximity to major transportation infrastructure and potential expansions of the City's sewer system.

MODIFY THE BOUNDARIES

- Include areas further north and west in the updated Controlled Growth Sector,
- Include areas along the western portion of the US-79 corridor, and
- Add areas to the Controlled Growth Sector where the city of Taylor wants to encourage employment/industrial growth.

UPDATE IMPLEMENTATION STRATEGIES

- Create clearer guidelines for developing within the Restricted Growth Sector,
- Provide tools and resources to document how well a development will pay itself over time and use this as part of the decision-making process,
- Modify the Restricted Growth Sector implementation strategy #5 to change the description of 'discouraging growth' to "managing growth", and
- Include in an implementation strategy #2 for the creation of a guide or policy for the creation of special districts including MUDs.



During the focus group meeting on 11.15.2022, property owners discussed their challenges with the Restricted Growth Sector.

COMPREHENSIVE PLAN UPDATE 2

SUMMARY OF COMPREHENSIVE PLAN UPDATE 2

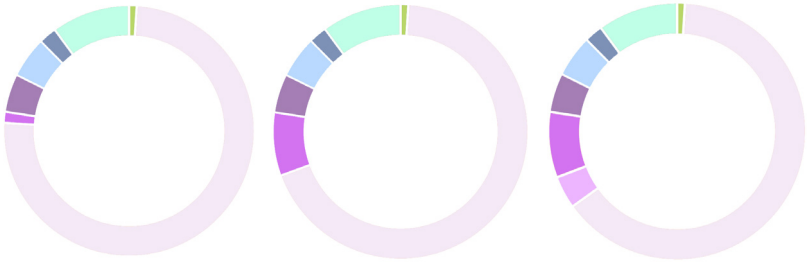
Based on this feedback, the following updates were made to accommodate the challenges with the Restricted Growth Sector:

1. Refine Growth Sectors Map and Descriptions

The Growth Sectors Map was updated to rename the Restricted Growth Sector to Future Growth Sector. The future growth sector is defined as areas with significant barriers to development and minimal existing infrastructure. Infrastructure is not planned to be extended into this area within the 20-year timeframe of this plan and therefore any growth that occurs will need to fully support the construction and long-term maintenance of needed infrastructure.

The Controlled Growth Sector was divided into two separate tiers based on access to infrastructure. Tier I includes areas with incomplete infrastructure and where expansion is not yet planned. Tier II consists of areas where infrastructure expansion is anticipated but not complete or is limited in capacity. The Controlled Growth Sector was expanded with the primary goal of providing more space for industrial and manufacturing growth to support the Samsung facility.

This second update reduces the amount of Future Growth Sector by 1,302 acres or 11% since the original Growth Sectors Map was established prior to the announcement of Samsung. The addition of 1,302 acres of Controlled Growth Sector since the adoption of the original Comprehensive Plan represents a significant increase in the amount of land available and planned for new infrastructure and growth within the scope of Envision Taylor.



	ORIGINAL	UPDATE 1	UPDATE 2
Preserved Open Sector (O-1)	1%	1%	1%
Reserved Open Sector (O-2)	10%	10%	10%
Future Growth Sector (G-1)	75%	68%	64%
Controlled Growth Sector Tier I (G-2.1)	0%	0%	4%
Controlled Growth Sector Tier II (G-2.2)	1%	8%	8%
Intended Growth Sector (G-3)	6%	6%	6%
Infill Neighborhood Sector (G-4)	5%	5%	5%
Infill Growth Sector (G-5)	2%	2%	2%

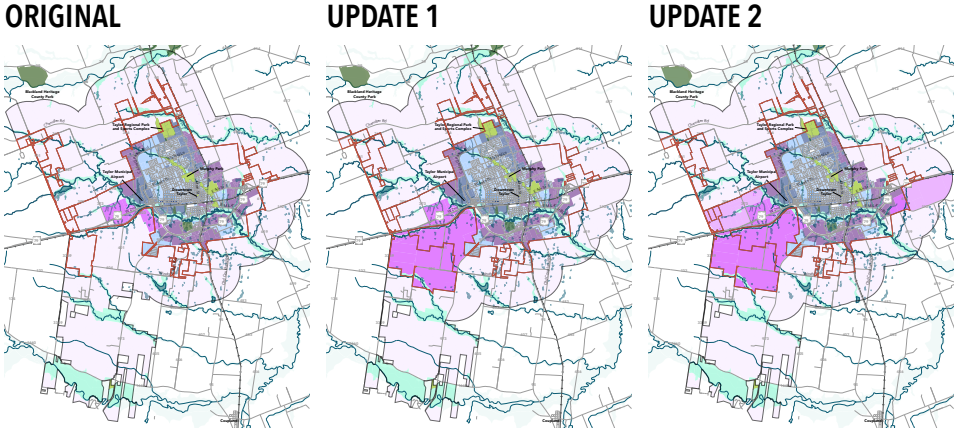


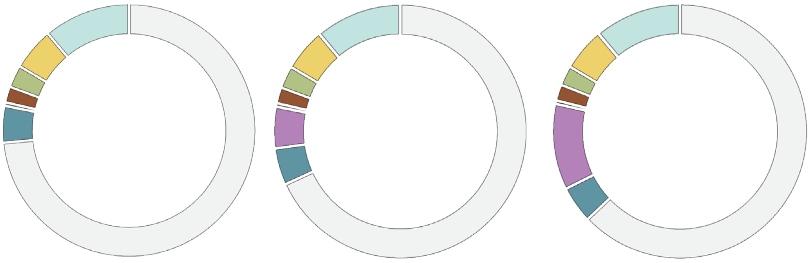
Figure 82: *Growth Sectors Comparison over Updates*

2. Update Future Land Use Map

In the previous update, the Future Land Use Map included an additional land use category called a Special Employment District located on the Samsung facility and to the north and east of the property.

In update #2, the areas added to Controlled Growth Sector Tier II expanded an adjacent Regional Employment Center category. Employment Centers allow some percentage of all land uses with a concentration on employment. This area was previously identified as Greenfield and Area of Minimal Change. Neighborhood Greenfield reduced from 1,367 acres to 1,200 acres. Area of Minimal Change originally made up 73% of the total land area within the Future Land Use Map. The Area of Minimal Change was reduced to 68% in update 1 and 63% in update 2.

Additionally, the areas added to Controlled Growth Sector Tier I become Special Employment Districts. Special Employment Districts are not intended to be compatible with low-density residential. The amount of land in the Special Employment Center increased from 0% to 11% between the original Future Land Use Map and update 2.



	ORIGINAL	UPDATE 1	UPDATE 2
Neighborhood Infill	5%	5%	5%
Neighborhood Greenfield	3%	3%	3%
Market Centers	2%	2%	2%
Civic Centers	1%	1%	1%
Special Employment District	0%	5%	11%
Employment Centers	5%	5%	5%
Area of minimal change	73%	68%	63%
Open Space	11%	11%	11%

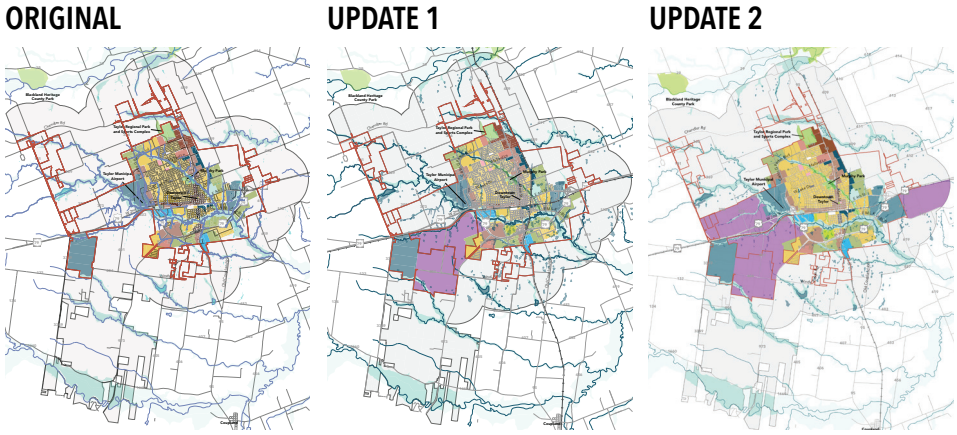


Figure 83: *Future Land Use Comparison over Updates*

3. Add and Update Implementation Strategies

Strategy # 5 was modified to remove the word discourage and replace it with "strategically manage any extension of street or utility infrastructure." This was done to better accommodate new industrial development and better signal to the public and landowners which areas the City is anticipating extending infrastructure in the future.

A new strategy # 18 was added to provide further direction on using tools like Special Utility and Financing Districts to fund the installation and maintenance of infrastructure within the Future Growth Sector.
Strategy #18: Implement policies, criteria, and standards to provide direction on the establishment of Special Utility and Financing Districts such as Municipal Utility Districts (MUDs), Public Improvement Districts (PIDs), and other infrastructure financing tools related to development in the ETJ.



Implement land use and infrastructure policies to manage the extension of street or utility infrastructure into the Controlled and Future Growth Sectors.



Work with the City of Taylor to create tools related to development in the ETJ.

SUMMARY AND KEY TAKEAWAYS

1 Focus on developing small and infill lots.

This is the fastest way to close the City's resource gap. There are a number of vacant parcels and plenty of opportunities for Accessory Dwelling Units (ADUs) and vertical development to add incremental density and diversify housing and commercial options without requiring more infrastructure. Where possible, the City should coordinate economic development, housing, and CIP/infrastructure investments into infill and redevelopment of the Downtown and adjacent neighborhoods. Providing smaller units is more affordable for residents and small business owners.



Supports existing neighborhoods and communities.

Small and infill lots match historic development patterns.

Utilizing existing land as a resource promotes resilience.

Infill development supports fiscal sustainability.

Encouraging infill housing supports a diversity of needs.

2 Develop greenfield properties thoughtfully.

When greenfield development is considered, it should be done in a way that doesn't dilute services or add to the City's resource gap. While it's likely that future growth can be accommodated in the city's existing infrastructure footprint and service area, there will still be some new development in greenfield areas. The City should require a fiscal impact analysis for all proposed development projects that includes future infrastructure replacement costs so that decision makers can understand the impact new development will have on service costs and future liabilities.



Source: TBG Partners

Thoughtful greenfield development doesn't increase the tax burden on existing residents.

Greenfield development can match the character of Taylor.

Thoughtful development patterns lead to resilience.

Ensure that new development pays for itself.

SUMMARY AND KEY TAKE AWAYS

3 Build a network of local and small developers.

Identify, connect, and train a network of local small developers and builders who want to build at a smaller scale. Connecting local small developers and builders with a network of local "community investors", entrepreneurs, small business owners, and residents interested in owning, operating, and/or leasing small buildings is a key component of growing a self-sustaining local economy and workforce and cultivating local wealth in the community.



Source: Google Street View

Create local wealth and workforce opportunities.

Small, local developers offer unique character building assets projects.

Local networks build resilience.

Ensure that new development pays for itself.

4 Maintain the character of Taylor.

Development and redevelopment should match the existing character of Taylor. The traditional pattern of development in Taylor achieves the goals of this plan. New development should continue this pattern whether constructed in infill or greenfield settings.



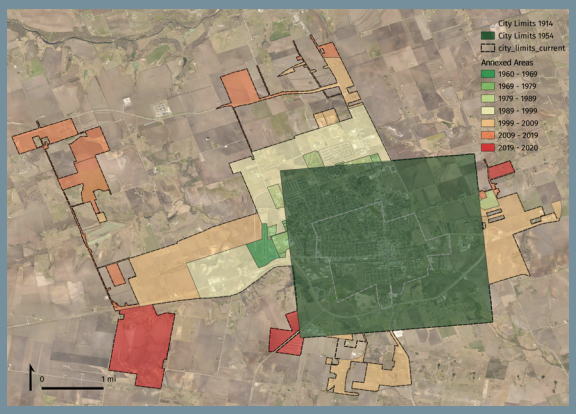
Maintaining the character builds on Taylor's history.

Supporting and enhancing unique places in Taylor builds resilience.

Support and enhance the character of existing neighborhoods and housing.

5 Accommodate new growth within the existing developed area.

Projected population growth in Taylor can and should be accommodated within the existing footprint of developed area. Even though Taylor is projected to see a major population boom compared to historical growth trends analysis conducted with this Comprehensive Plan shows that expansion of the City Limits and extension of new infrastructure is not required to accommodate a majority of the growth.



Investments and improvements serve existing residents.

Enhance the existing fabric of Taylor.

Limiting the expansion of the City reduces service area and costs.

Increase population density.


Main
79
95

CHAPTER 3

TRANSPORTATION

- INTRODUCTION
- EXISTING CONDITIONS
- TRANSPORTATION MASTER PLAN
- STREET DESIGN
- STREET CROSS SECTIONS
- ONGOING RECOMMENDATIONS
- SUMMARY AND KEY TAKEAWAYS

INTRODUCTION

The purpose of the City of Taylor's Transportation Master Plan is to identify and prioritize mobility improvements that encourage safe and efficient travel within and through the City of Taylor. Mobility improvements evaluated as part of this plan include enhancements to roadway operations and safety, as well as pedestrian and bicycle facilities. Through the evaluation of future roadway and multi-modal improvements, in addition to planned development activities and their subsequent impacts on traffic volumes and operations, the improvements recommended in this report can help to achieve the visions and goals of the City of Taylor.

#	BIG IDEA	POLICY STATEMENT
T1	Community Character	New streets should connect to Taylor's existing street grid and should be consistent with traditional block sizes in Taylor.
T2	Inclusive Growth	Investments in streets and other infrastructure should be prioritized for maintenance or replacement in existing neighborhoods before extensions to new areas.
T3	Inclusive Growth	The transportation network should encourage all modes of travel including support for a future transit network.
T4	Inclusive Growth	Utilize durable materials and construction techniques to lengthen the life of major infrastructure and improve safety.
T5	Fiscal Sustainability	Improve access management policies along major corridors to encourage fiscally sustainable land use patterns.
T6	Inclusive Growth	Improve the utilization of roadways that have available capacity and evaluate existing roadways for opportunities to expand or enhance alternative modes of transportation.
T7	Fiscal Sustainability	Link investments in infrastructure to revenue generated from adjacent development.
T8	Economic Resilience	Streets should be designed to prioritize economic productivity and placemaking while roads should be designed to prioritize vehicular throughput.

The goal of the Transportation Master Plan is to meet the future mobility needs of the City of Taylor by identifying smart transportation investments that maximize the use of existing infrastructure and enable the city to provide and utilize sufficient resources for long-term maintenance, repairs, and replacement. The City of Taylor's vision is to develop transportation infrastructure to create community wealth, foster inclusive growth, and maintain Taylor's small-town atmosphere, where people feel connected.

The City of Taylor is operating with an existing Thoroughfare Plan approved as part of the 2004 Comprehensive Plan. The plan focused on a traditional roadway hierarchy including arterials, collectors, and local streets. Transportation improvements included widening of existing roadway sections to provide needed capacity. The Thoroughfare Plan recommended construction of new arterials and collectors entering Taylor as well as a route to bypass the center of the city. One of the limitations of the existing plan is the consolidation of traffic onto a few major roadways. This Transportation Master Plan will focus on providing a more robust, connected roadway network that builds on Taylor's traditional street grid. The plan differentiates between streets which are the framework for building community wealth through adjacent land uses, and roads which are high speed connections between communities.

EXISTING CONDITIONS

EXISTING ROADWAY NETWORK

The City of Taylor's roadway network includes a grid system of streets, operated and maintained by the City of Taylor. These streets are connected to the Central Texas area through regional county roads and state highways. Roadways within the City of Taylor ETJ are operated and maintained by Williamson County, and the Texas Department of Transportation. These roadways serve as major routes through the City of Taylor:

CARLOS G PARKER BOULEVARD ("THE LOOP")

Carlos G. Parker Boulevard is a loop road surrounding the core of the City of Taylor. US 79 forms the southeast and southwest quadrants of "The Loop" as a four-lane divided roadway. CR 397 connects at US 79 to the west and SH 95 to the north to form the northwest quadrant of "The Loop" and varies between two and four lanes. The northeast quadrant of "The Loop" has not yet been constructed.

W. SECOND STREET/E. FOURTH STREET

This four-lane roadway serves as the primary east/west route through Downtown Taylor. Parking is provided along W 2nd Street but is not provided along E 4th Street. Center turn lanes are not provided. The City of Taylor operates and maintains this roadway.

STATE HIGHWAY 95 (MAIN STREET)

SH 95 is a TxDOT-maintained four-lane roadway that operates as Main Street through the City of Taylor. This is the primary north/south roadway serving business in Downtown Taylor. Parking is provided on both sides of Main Street between 2nd Street and 6th Street. Center turn lanes are provided north of Lake Drive.

US HIGHWAY 79

This four-lane divided roadway serves as the primary highway connecting Taylor to the Austin metropolitan area. US 79 bypasses Taylor to the south and intersects at grade-separated interchanges with W 2nd Street and E 4th Street on either side of the city. Grade separation is also provided at SH 95. US 79 offers limited access to adjacent properties.



Main Street is a primary route through Taylor, Texas

Source: HDR

EXISTING CONDITIONS

FM 973

This two-lane roadway serves as a north/south major arterial route connecting agricultural areas outside of city limits to US 79 and the core of the City of Taylor. FM 973 also provides access to Taylor High School south of US 79 and continues to US 290 in Manor. Center turn lanes are provided north of Kyra Lane.

CR 101/FM 3349

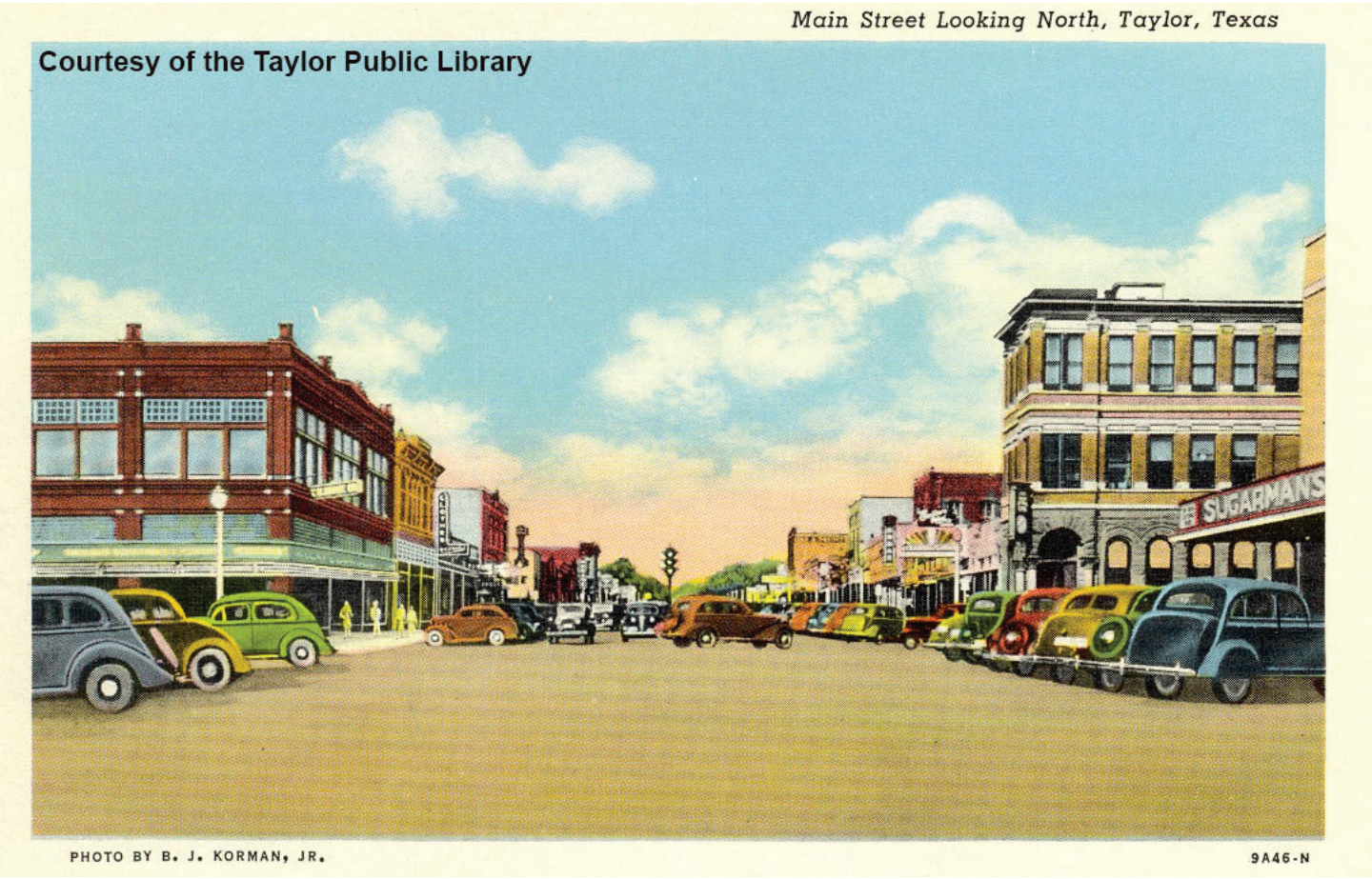
CR 101 and FM 3349 are two-lane roadways north and south of US 79, respectively. CR 101 is a major arterial connecting surrounding agricultural areas to Chandler Road to the north. FM 3349 is a minor arterial connecting surrounding agricultural areas to FM 1660 to the south. Williamson County plans to provide a grade-separated railroad crossing at the FM 3349 and US 79 interchange in the future.

CHANDLER ROAD

This two-lane roadway serves as one of the primary east/west routes connecting SH 95 to SH 130 and IH 35 to the west. Chandler Road is a major arterial and provides access to adjacent properties and Williamson County Expo Center. Williamson County plans to extend Chandler Road east to FM 619 and south to US 79 in the future.

FM 619

This two-lane roadway intersects with US 79 to the east of Taylor and provides access to surrounding agricultural areas. FM 619 operates as a collector road north of CR 413 and south of FM 112, a minor arterial between US 79 and FM 112, and a major arterial between US 79 and CR 413. In the current absence of a northeast quadrant of The Loop, FM 619 serves as the primary north/south major arterial connecting US 79 to northeast Taylor.



Vintage image showing historic heart of Taylor, Texas.

Source: Taylor Public Library

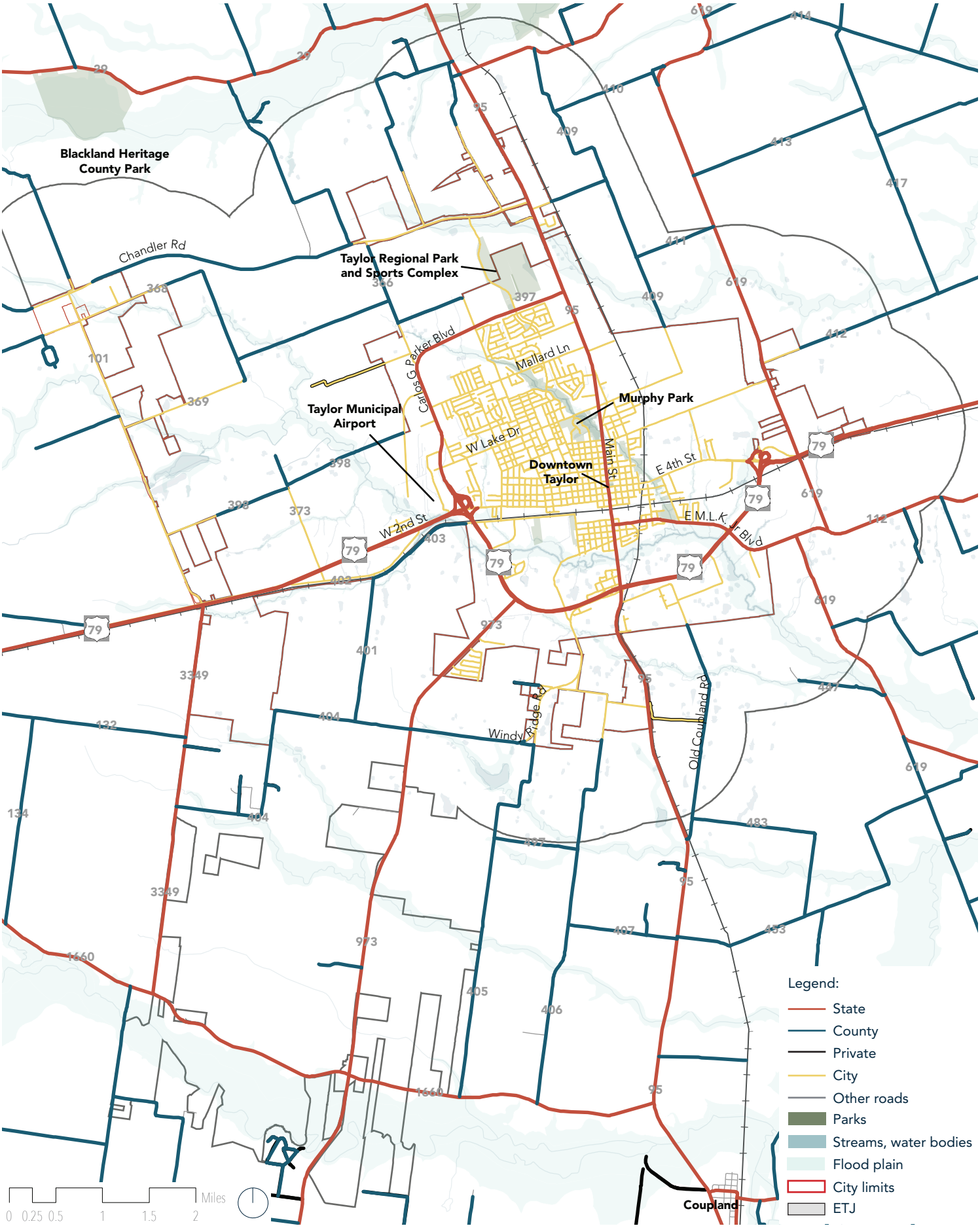


Figure 84: *Road Ownership*

Source: City of Taylor, HDR

Note: The information is based on the ETJ boundary and City limits as per 2021

EXISTING CONDITIONS

PAVEMENT CONDITIONS

The maintenance of existing city-owned transportation facilities is a challenge for Taylor. Many local streets are in poor or failing conditions. In 2020, a Pavement Condition Assessment was done for all roadways maintained by the City of Taylor. Pavement condition index scores were given to every block. These scores indicated that many of the existing roadways in the City of Taylor need repair and/or replacement and maintenance. As part of the Taylor Streets project funded by the city's 2019 Infrastructure Bond, five streets are being reconstructed to improve mobility and safety: W Lake Drive, W Third Street, N Lynn Street, N Robinson Street, and Edmond Street. City funds should continue to be allocated towards maintenance and repair of existing streets as necessary. It is critical that construction of new transportation infrastructure be balanced with the ability to operate and maintain the existing facilities.



Poor pavement conditions, Taylor, Texas

Source: HDR

The City of Taylor completed a Capital Improvement Project for 3rd Street in 2021. The project included street reconstruction, construction of new sidewalks, and improvements to drainage, water, and wastewater infrastructure. The street improvements have a life cycle of 20 years and the cost of repairs was $875,000. The adjacent properties generate an annual property tax revenue of approximately $13,000. If all of the property tax revenue for these properties was dedicated to this project, it would require 65 years to pay off the investment. This is more than three times the project's life. Maintenance investments made by the City should consider adjacent property values. It is important that the City continue to fund maintenance of and repair of the existing street system and prioritize projects in a thoughtful manner.



3rd Street, Taylor, Texas

Source: HDR

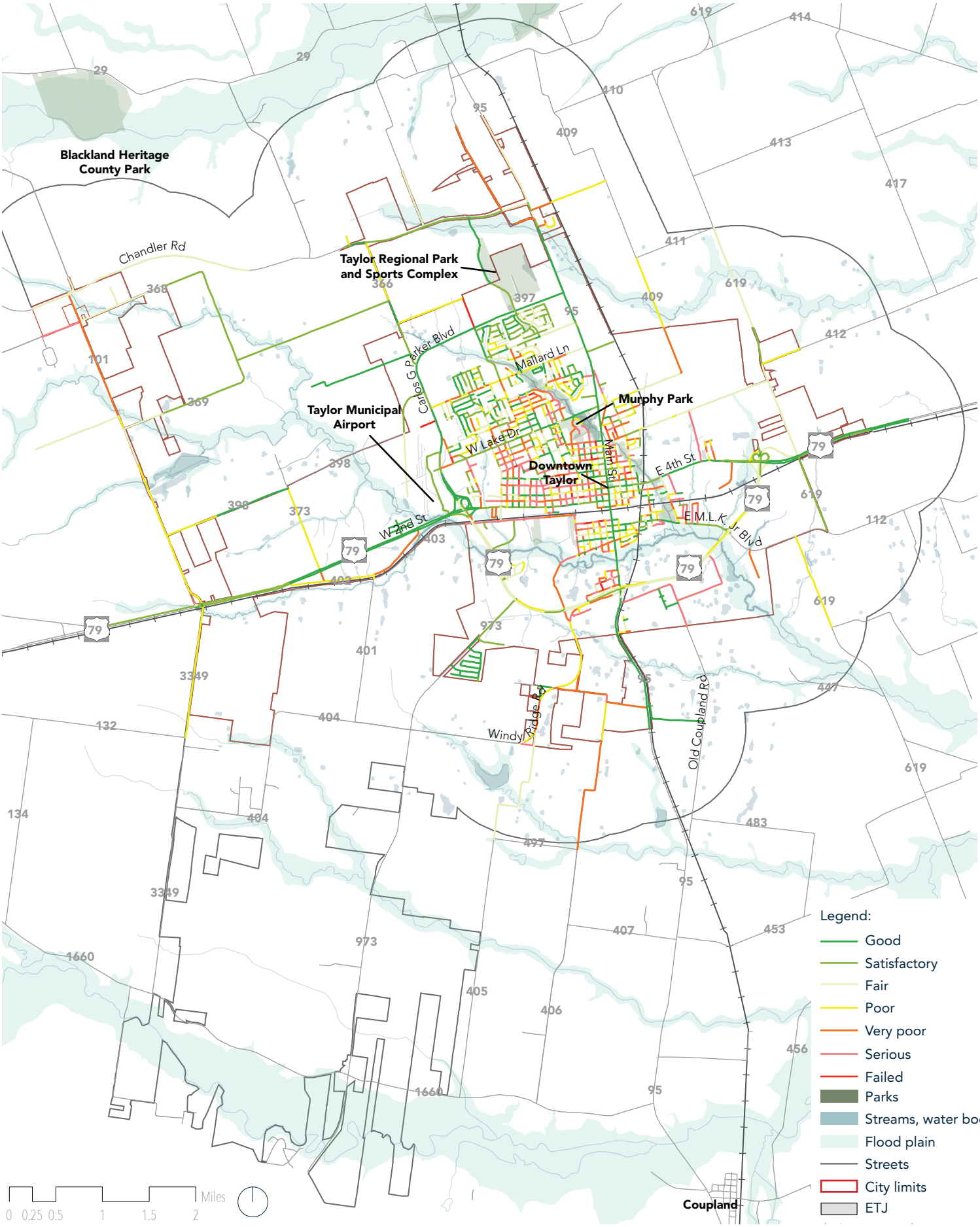


Figure 85: *Existing Roadway Pavement Conditions*

Source: City of Taylor, HDR

Note: The information is based on the ETJ boundary and City limits as per 2021

EXISTING CONDITIONS



Downtown is a major traffic destination. *Source: HDR*

MAJOR TRAFFIC DESTINATIONS

Several public and private facilities impact traffic operations in the City of Taylor. These locations require consideration during transportation master planning to provide adequate roadway capacity and multimodal connectivity to these destinations. The following locations have been identified as notable destinations.

- Downtown Taylor;
- Taylor ISD Schools;
- Walmart;
- HEB;
- Electric Reliability Council of Texas (ERCOT);
- Taylor Municipal Airport;
- T Don Hutto Residential Center;
- Williamson County Expo Center;
- Taylor Regional Park and Sports Complex;
- Taylor Plaza Shopping Center;
- Taylor ISD Offices and Event Center;
- Baylor Scott and White Medical Center;
- Old Taylor High;
- Taylor Opportunity Center,
- Temple College;
- East Williamson County Cooperative;
- Union Pacific Railroad; and
- Williamson County Grain.



Taylor High School influences traffic patterns in the area. *Source: HDR*



Retail centers drive vehicular trips *Source: HDR*

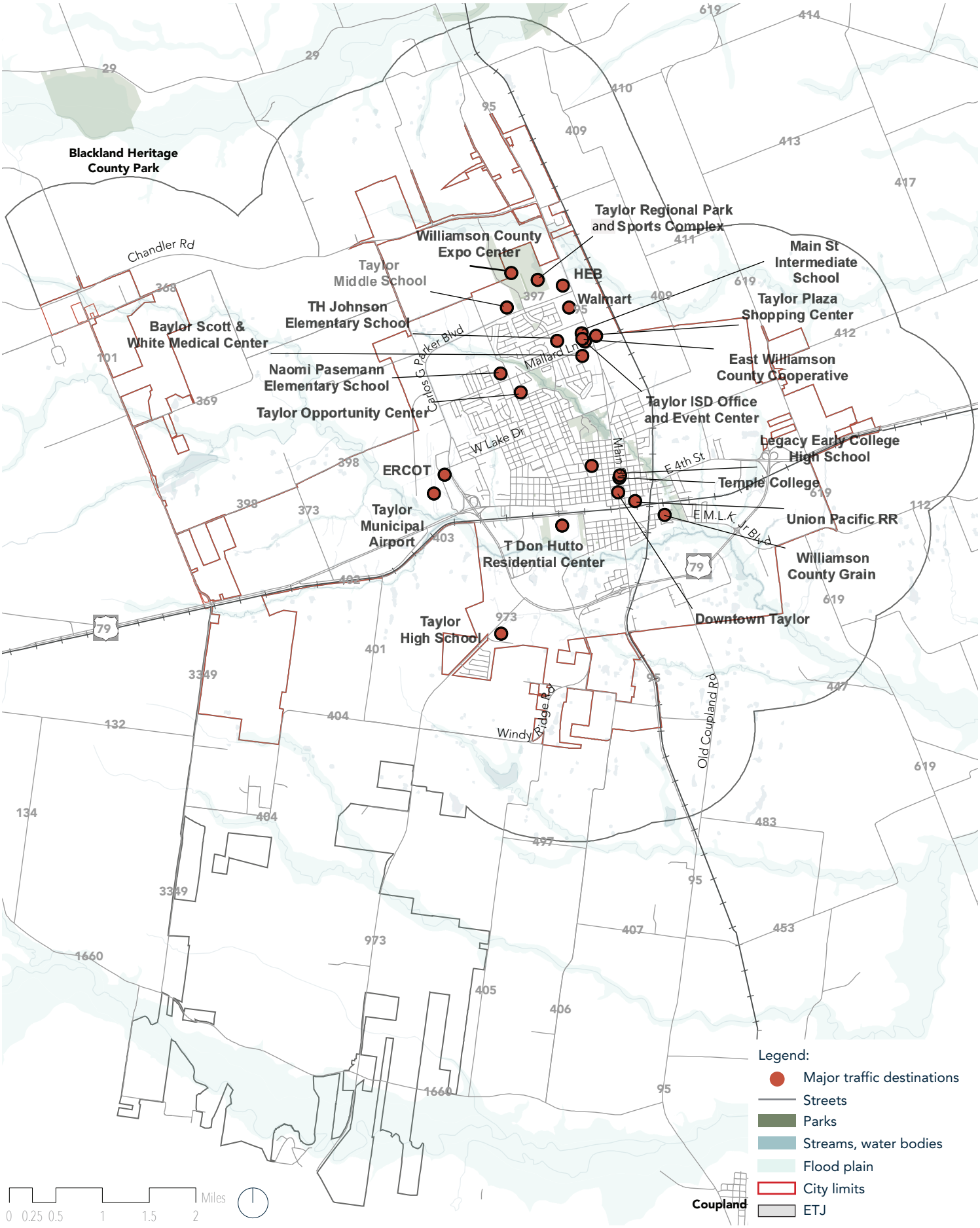


Figure 86: *Major Traffic Destinations*

Source: City of Taylor, HDR

Note: The information is based on the ETJ boundary and City limits as per 2021

EXISTING CONDITIONS

An assessment of existing conditions helps identify current issues with the roadway network, areas of special importance, and provides a baseline for future traffic projections and planning.

DAILY TRAFFIC VOLUMES

Average daily traffic (ADT) volumes form the basis of the roadway capacity analysis to determine needed roadway sizes. As part of this study, a database of existing traffic count data was compiled from TxDOT's Traffic Count Database System and supplemented with 24-hour bi-directional tube counts in locations Downtown on Second Street and Fourth Street where traffic volumes are of special concern.

EXISTING TRAFFIC OPERATIONS

After daily traffic volumes are collected, they are compared against the available capacity of each roadway to determine a volume to capacity (v/c) ratio. A v/c ratio greater than 1.0 indicates that the roadway is over capacity, and delays will be unacceptable to drivers; whereas a low v/c ratio indicates that the roadway has sufficient capacity for the number of vehicles it serves, and delays are likely to be minimal. Roadways with v/c ratios above 0.85 may experience congestion during various times of the day, including non-peak hours.

ROADWAY	TYPICAL DAILY VOLUMES (VEHICLES PER DAY)	NUMBER OF TRAVEL LANES	PM PEAK PERIOD V/C
US 79	23,000	4 LANES	0.62
SH95/MAIN STREET	19,600	4 LANES	0.59
W. 2ND STREET	18,800	4 LANES	0.39
FM 397/CARLOS G PARKER BOULEVARD N.W.	15,300	2 LANES	0.88
FM 973	10,200	2 LANES	0.61
E. 4TH STREET	9,400	4 LANES	0.25
CHANDLER ROAD	7,400	2 LANES	0.44
LAKE DRIVE	5,500	2 LANES	0.45
MALLARD LANE	4,700	2 LANES	0.35

TRANSIT

Similar to comparable communities of its size and location, transit options are relatively limited for Taylor residents at the present time. CARTS provides an interurban coach route and a country bus route through Taylor that provide service for intercity connections, which are very valuable for residents needing to access medical care and other services in the greater metropolitan Austin area. Although there are no fixed route transit services within Taylor, CARTS has recently launched their CARTS NOW app-based, on-demand service that provides service within the city. This emerging mobility option leverages technology to provide door-to-door, van-based, low cost service for the general public within the city, with service offered Monday-Friday from 7 a.m.- 7 p.m. An express route to Taylor along US 79 is planned as part of the CARTS 2045 Plan, as well as a future Park and Ride and/or station improvements with micro transit service in the city. An inter modal transit station is also proposed to be constructed and will serve as a hub for Amtrak and other transit services. The city should continue to coordinate with Taylor's Main Street program, CARTS, TxDOT, Amtrak, and the Union Pacific Railroad to further develop the intermodal transit station.

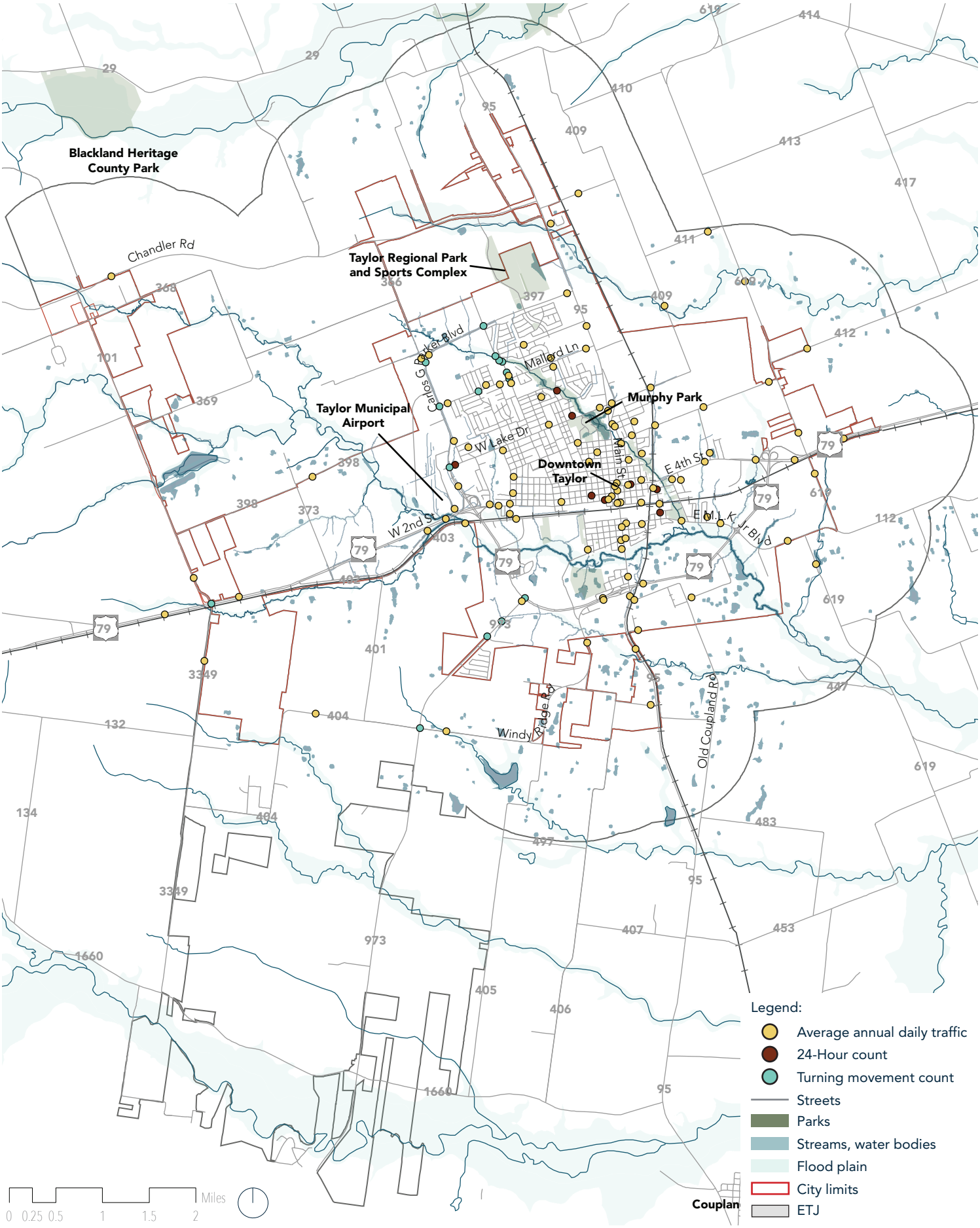


Figure 87: *Traffic Counts*

Source: City of Taylor, HDR

Note: The information is based on the ETJ boundary and City limits as per 2021

TRANSPORTATION MASTER PLAN

PURPOSE

The Transportation Master Plan will *s*erve as a planning tool that establishes a framework for the development of the transportation network within the City of Taylor and ETJ. The transportation network will:

- Establish a grid network for expansion of the city's transportation system and the creation of valuable land uses,
- Differentiate streets and roads,
- Reserve the required right-of-way for transportation corridors,
- Integrate all modes of transportation and prioritize people on streets and vehicles on roads, and
- Implement cross-sections that reflect the adjacent land use context.

Transportation Master Plan proposes a connected system of community boulevards and neighborhood avenues throughout the Intended Growth Sector. This system is supported by a grid network of local streets that serve to create valuable land uses. The roadway network is comprised of existing roadways that may be enhanced to meet the City of Taylor's goals and new connectivity designed for responsible growth.

A proposed network of community boulevards is depicted in the ETJ in the Controlled and Future Growth Sector. These community boulevards should only be constructed if required to meet the needs of development in the region. Community boulevards will be supported by neighborhood avenues, and neighborhood streets, consistent with the existing Taylor grid system.

Multimodal systems are planned on each one of the local streets, avenues, and community boulevards. The Transportation Master Plan indicates corridors that should be prioritized for implementation of multimodal facilities. The type of multimodal facilities must consider the context of the place and the function of the road, whether this be sidewalks, bicycle facilities, or transit integration.



A pedestrian-friendly intersection in Taylor, Texas.

Source: HDR

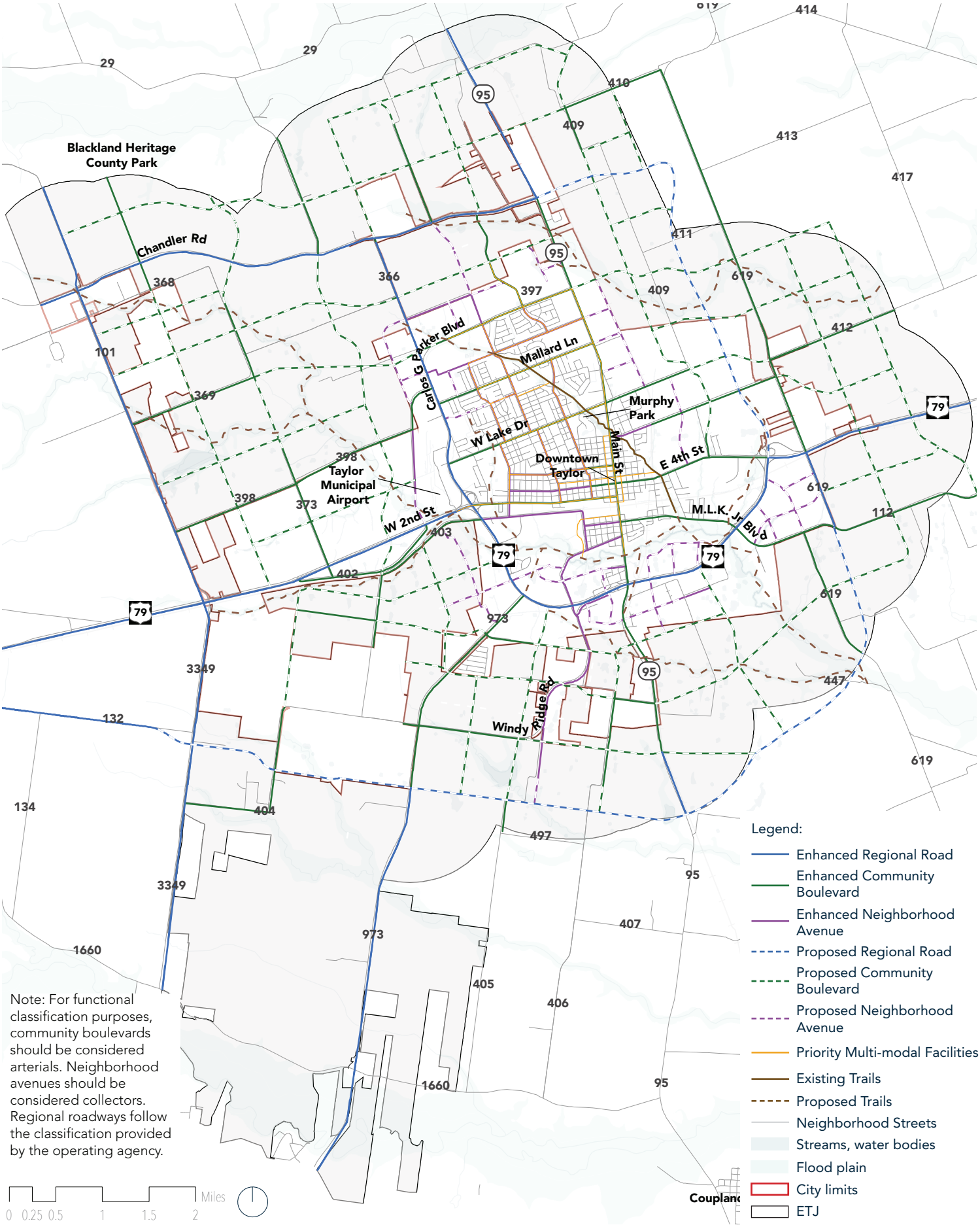


Figure 88: *Transportation Master Plan*

Source: City of Taylor, HDR

TRANSPORTATION MASTER PLAN

MULTIMODAL SYSTEMS

All proposed roadways in the City of Taylor network include multimodal accommodations. Several multimodal facilities are identified for incorporation into the roadway sections. The selection of a multimodal facility would depend on several factors, including pedestrian demand, bicycle demand, vehicular volumes, adjacent travel speeds, right-of-way availability, multimodal connectivity, and adjacent land use. These multimodal facilities may be implemented on the city network prior to proposed roadway enhancements. Priority facilities identified in the Transportation Master Plan should be considered for near-term implementation.

- Sidewalks are 5'-12' wide facilities designed to accommodate pedestrian traffic and provide access to adjacent land uses. Cyclists may use wider sidewalks, which may not follow bicycle design standards,
- Shared-use paths are 10'-12' wide facilities designed to accommodate both pedestrian and bicycle traffic. Shared-use paths work well with low-volume bicycle traffic or within limited right-of-way. Shared-use paths should follow bicycle design standards,
- Bicycle lanes are recommended in areas of high-volume bicycle traffic. It is recommended that these be designed as raised, separated facilities. However, a phased implementation of a bicycle network is common. This could include retrofitting of existing roadways to include striped, buffered bicycle facilities, and
- Trails are off-street facilities, 10'-12' wide, that serve both pedestrian and bicycle traffic. Trails should follow bicycle design standards.



Sidewalks create a walkable Downtown.
Source: HDR



Wide trails are multimodal. *Source: HDR*



CARTS Taylor station provides transit service. *Source: HDR*

TRANSIT INTEGRATION

Taylor has the benefit of a relatively compact development footprint with a grid street network, which can help to support more cost-effective public transportation services as origins and destinations within the local area are relatively close together. However, future growth and the form it takes will also go far in determining how transit-supportive the city can become as it continues to evolve and change. A Transit-Oriented Development (TOD) is used to describe a type of community or district designed to capitalize on transit accessibility. Planned as compact, walkable, mixed-use places, TODs offer people greater transportation choices, reduce dependence on automobiles, support more financially sustainable and equitable development, and build demand for enhanced transit services.

TODs are medium- to high-density mixed-use developments centered on a rail station or rapid transit stop, modeled in many ways after communities like Taylor where the core area was developed before the automobile became the dominant mode of transportation. As all transit trips begin and end with a walking trip, pedestrian-friendliness is a key factor in TOD planning and design. Successful TODs are designed with walkable streets and public spaces, buildings with active ground floor uses and pedestrian-oriented entries and facades, and convenient connections to transit. TODs can be focused on a node or activity center, such as the AMTRAK station area in Downtown Taylor, or they can be linear in nature, with development along a boulevard. In either case, preparing for future transit is a collaborative effort, with important roles to be played by planning and advocacy organizations, transit providers, municipalities, developers, and property owners. In sum, successful TOD is a win-win proposition providing stronger and more equitable communities, improved and growing ridership, and economic strength and resiliency for cities and towns.

While creating and facilitating more transit-supportive development is critically important, there is also a need to coordinate with transit service providers (beginning with CARTS) to lay the foundations for increased service levels that can be phased in over time, and to allocate adequate levels of funding to support those services. The best outcomes are achieved when a comprehensive set of mobility solutions, including walking, biking and various forms of transit are integrated to offer choices that meet specific travel needs. The recently launched CARTS NOW service can meet a wide range of mobility needs with its on-demand service, and may offer the opportunity to transition to fixed-route transit services on corridors that exhibit strong ridership potential over time. As technology continues to advance, there is potential for autonomous shuttle services to play an important role as well, such as providing first and last mile connections from Taylor's neighborhoods to job centers or transit hubs. While many factors go into determining how well transit can provide critical mobility services in a community like Taylor, one of the most important is creating and acting on a vision of a place where residents do not have to be dependent on their automobiles.

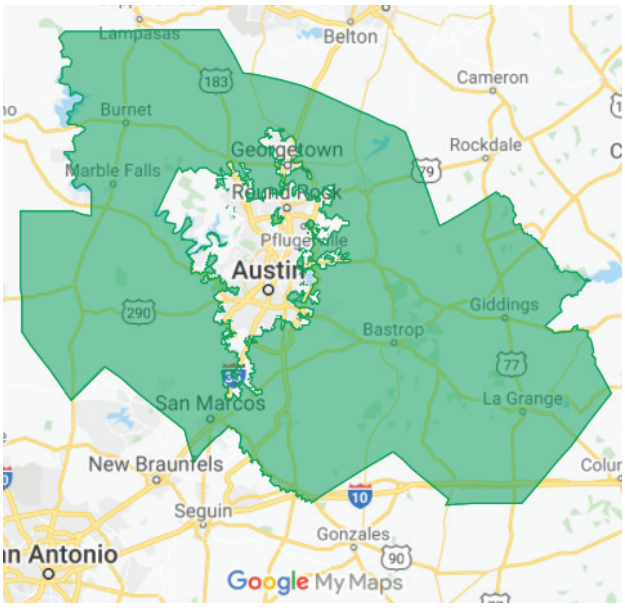


Figure 89: *CARTS Service Area* *Source: rideCARTS.com*

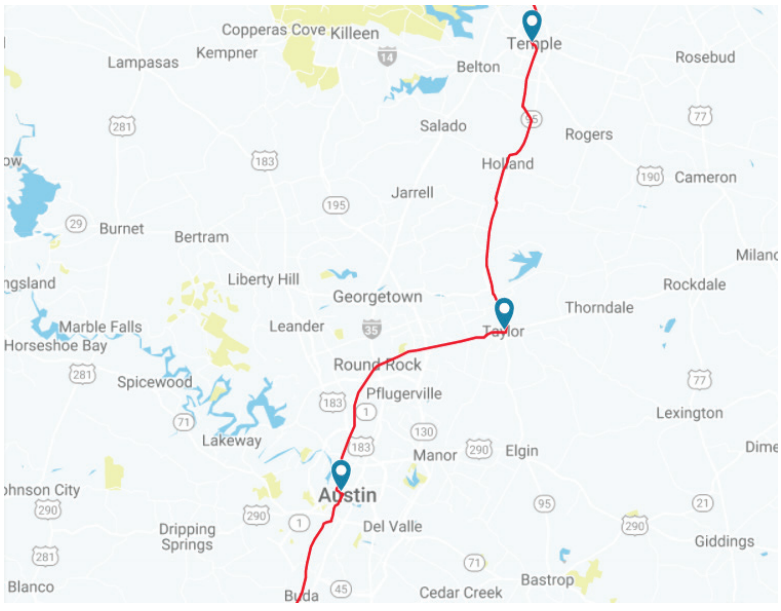


Figure 90: *AMTRAK Route* *Source: amtrak.com*

TRANSPORTATION MASTER PLAN

FUTURE TRAFFIC OPERATIONS

Future traffic operations were evaluated on the roadway network using the Capital Area Metropolitan Planning Organization's 2045 Travel Demand Model. Modifications were made to the model to reflect additional roadway connections and the increase in residential infill proposed in the Future Land Use Map.

2045 projected daily traffic volumes were compared against the proposed capacity of each roadway to determine a volume to capacity (v/c) ratio. A v/c ratio greater than 1.0 indicates the roadway is over capacity and delays will be unacceptable to drivers; whereas a low v/c ratio indicates that the roadway has sufficient capacity for the projected number of vehicles and delays are likely to be minimal. Roadways with v/c ratios above 0.85 may experience congestion during various times of the day, including non-peak hours.

ROADWAY	TYPICAL DAILY VOLUMES (VEHICLES PER DAY)	NUMBER OF TRAVEL LANES	PM PEAK PERIOD V/C
US 79	45,200	6 LANES	0.73
SH 95/MAIN STREET	33,600	4 LANES	0.81
W. 2ND STREET	35,000	4 LANES	0.79
FM 397/CARLOS G PARKER BOULEVARD N.W.	21,700	4 LANES	0.48
FM 973	49, 500	6 LANES	0.81
E. 4TH STREET	18,100	4 LANES	0.45
CHANDLER ROAD	28,200	6 LANES	0.51
LAKE DRIVE	16,800	2 LANES	0.88
MALLARD LANE	12,800	2 LANES	0.75

Major roadways within the City of Taylor will operate at acceptable levels with their current number of travel lanes. It is recommended that Preliminary Engineering Studies be utilized to evaluate specific corridors for integration of complete streets elements, right-sizing, and intersection enhancements.



Main Street is a prominent street in Taylor, Texas.

Source: HDR



2nd Street traffic calming improved the pedestrian experience. *Source: HDR*

W. 2ND STREET

W. Second Street is a four-lane undivided roadway west of Downtown. This roadway serves as a primary route into Downtown Taylor and provides vehicular and pedestrian access to the commercial core. Implementation of a four-lane community boulevard section will provide multimodal enhancements that focus on providing safe spaces for people to interact with the community and stimulate economic development. The City of Taylor has implemented low-cost complete streets enhancements along Second Street in the Downtown area. It is recommended that continued enhancements be made to this corridor to promote accessibility to local businesses and walkability in the Downtown area. This corridor should be considered for implementation of transit service in the future.

SH 95/MAIN STREET

Main Street is a four-lane undivided roadway between US 79 on the south and Chandler Road on the north. TxDOT currently operates and maintains Main Street as SH 95 through Taylor. This road serves many functions as it traverses Taylor—a state highway connecting Bastrop to Temple, a main street through Downtown Taylor, and a major arterial with large-scale retail on the north side of Taylor. With completion of "The Loop" around Taylor, it is anticipated that through traffic will be diverted to this regional roadway and Main Street can function as a four-lane community boulevard that appropriately serves the adjacent land use. This corridor should be considered for implementation of transit service in the future. Multimodal enhancements including wide sidewalks, bulb outs, parking and narrow travel lanes will enhance the pedestrian experience Downtown. These will promote resurgence in retail and commercial uses, increasing the wealth generation of the corridor.

TRANSPORTATION MASTER PLAN

GRID NETWORK

Two main types of roadway design are common in the United States: grid networks and dendritic networks. Grid networks, given their name, have streets connecting in a grid, with many intersections spread out at equal spacings. Alternatively, dendritic (tree-like) networks have small streets feeding into progressively larger ones, similar to branches on a tree, and they often have fewer connections to external roadways than do grids. Grid street networks offer advantages over dendritic ones. First, they offer greater connectivity, better dispersing traffic and keeping volumes on individual intersections and streets lower. This allows those streets and intersections to be smaller than in a comparable dendritic network. Lower vehicle speeds increase pedestrian safety by reducing the risk of severe injury or death from pedestrian collisions. Reduced road sizes also allow for decreased maintenance costs. Furthermore, grids encourage walkable neighborhoods, with a mix of uses. Providing pedestrians and bicyclists shorter and more direct routes to their destinations can reduce the number of vehicles on the road, reducing traffic congestion.

Taylor's existing roadway grid system provides desirable connectivity for vehicles and pedestrians within Downtown Taylor and the historic neighborhoods. A grid network distributes vehicles over multiple roadways and multiple intersections, thereby reducing the need to provide excess roadway capacity for peak-hour traffic operations. Taylor's existing grid has 350' block lengths. These compact block lengths increase the number of access points and improve pedestrian connectivity. It is recommended that the grid network be continued as a framework throughout the City of Taylor.

Source: transportation.ky.gov

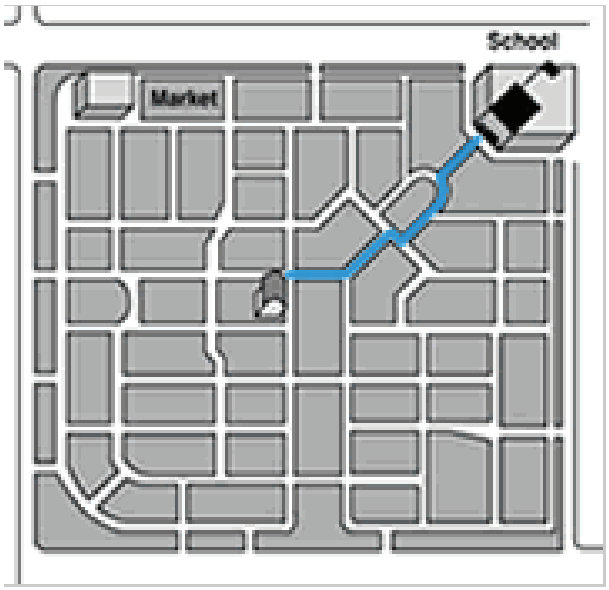


Figure 91: *Grid Roadway Network*

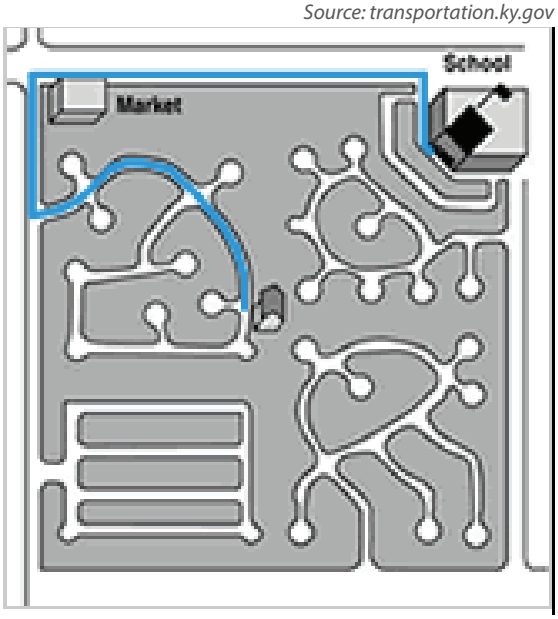


Figure 92: *Dendritic Roadway Network*

THOROUGHFARE CLASSIFICATIONS

Four thoroughfare classifications are identified for the future City of Taylor thoroughfare network. These thoroughfare classifications are developed to align with the adjacent land use context while serving all users. Thoroughfare classifications should be applied based on traffic volumes and the adjacent land use context.

NEIGHBORHOOD STREETS

Neighborhood Streets are low-speed, low-volume thoroughfares that provide access to serve the abutting land uses. Residential lots will front the neighborhood street. On-street parking is typically permitted on neighborhood streets. These streets include sidewalks for pedestrians. Cyclists share the roadway with vehicular traffic. Parking may be accessed from a rear alley or from a narrow driveway at the street.

NEIGHBORHOOD AVENUES

Neighborhood Avenues connect neighborhoods with the surrounding community. These are low-speed, moderate volume streets. Avenues are typically two-lane streets with additional capacity and turning lanes at major intersections. Medians may be provided along avenues but are not necessary in urbanized contexts. On-street parking is provided around commercial centers. Parking is usually accessed from rear alleys or side streets. Pedestrians are prioritized. Cyclists may be accommodated through bike lanes or shared-use paths.

COMMUNITY BOULEVARDS

Community Boulevards are the primary routes connecting major areas of the city. Boulevards are moderate-speed, high-volume streets that may be constructed in two-, four-, or six-lane sections depending on the location. Pedestrian and bicycle traffic should be separated from vehicular traffic through frontage zones. Pedestrians are prioritized. Cyclists may be accommodated through bike lanes or shared-use paths. On-street parking is provided on boulevards to serve the adjacent land use. Boulevards should be designed to accommodate future transit usage through the repurposing of travel lanes or acquisition of additional right-of-way. Access to parking areas should be restricted on boulevards. Enhanced capacity should be provided on boulevards at major intersections with other boulevards or avenues. Medians are desirable along boulevard sections to control turning movements.

REGIONAL ROADWAYS

Regional Roadways are designed to move vehicles between the City of Taylor and other communities. Regional roadways are typically operated as Williamson County or TxDOT facilities. These roadways will follow the design standards established by Williamson County and/or TxDOT. Regional roadways may include major highways or controlled-access freeway facilities. Access management restrictions on these roads should be implemented.

	NUMBER OF THROUGH TRAVEL LANES	TYPICAL DAILY VOLUMES (VEHICLES PER DAY)	TYPICAL POSTED SPEED LIMITS	TYPICAL CHARACTER
NEIGHBORHOOD STREETS	2 LANES	0 - 3,000	20 - 30 MPH	PROVIDES LOCAL ACCESS
NEIGHBORHOOD AVENUES	2 LANES	3,000 - 10,000	30 - 35 MPH	SERVES ADJACENT LAND USE; PRIORITIZES PEDESTRIANS; PROVIDES PARKING
COMMUNITY BOULEVARDS	2 LANES	3,000 - 15,000	35 - 45 MPH	CONNECTS AREAS OF THE CITY; PROVIDES MULTIMODAL TRAVEL OPTIONS
	4 LANES	10,000 - 35,000		
	6 LANES	35,000+		
REGIONAL ROADWAYS	VARIES	AS DEFINED BY WILLIAMSON COUNTY AND/OR TXDOT	AS DEFINED BY WILLIAMSON COUNTY AND/OR TXDOT	PRIORITIZES THROUGHPUT OF VEHICLES

STREET DESIGN

THE PURPOSE OF A TYPICAL SECTION

A typical street section forms the foundation of street design decisions. This is the starting place for design of a new street, street-scape adjacent to a new development, or redesign of an existing street. The ultimate street design however should change as it travels through different contexts within a community and as it serves different users. These two main design considerations are described in this section as designing for place and designing for people. This street design section will first describe the overall design considerations for place and people and next describe the kit-of-parts within a street that can adjust based on the identified design considerations.

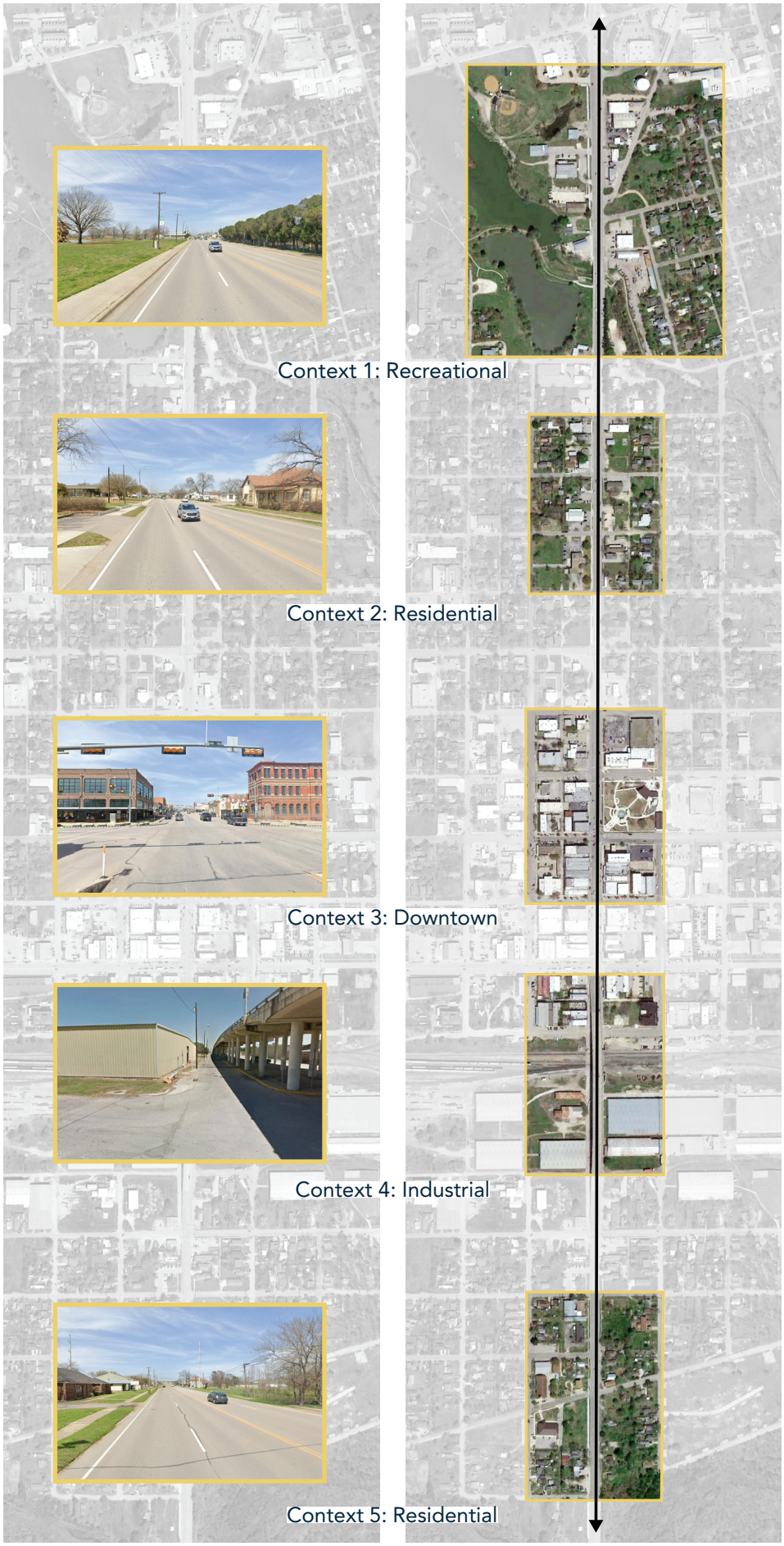


Figure 93: *A Street in Multiple Contexts*

CONTEXT SENSITIVE DECISION MAKING CHECKLIST

Safety for All Users

Scale of Adjacent Development

Maintenance Costs

Initial Improvement Costs

Drainage Network

Accessibility to Adjacent Schools, Parks, Libraries

Soil Conditions

Adjacent Land Uses

Local Industry and Freight

Transit Routes

Community Events

Access to Employment

Local Demographics

Bicycle Routes

Tree Canopy

Potential for New Development

Number of Users Benefiting

Noise

DESIGNING FOR PEOPLE (FUNCTION)

TYPE OF USERS

Analyze both the current users of the streets and mode of travel as well as the anticipated or desired types of users and modes of travel when designing a street. This helps to inform the amount and type of space dedicated to different users.

NUMBER OF USERS

Analyze current and projected volumes for all modes of travel to help identify the amount and type of space dedicated to each mode of travel within the ROW.

DESIGNING FOR PLACE (CONTEXT)

BUILT ENVIRONMENT

The scale of buildings and blocks and the mix of uses that frame each street make up the character of the place. Transportation facilities provided within the street shape mobility and travel decisions, directly and indirectly impacting environmental quality, public health and safety, and quality of life.

NATURAL ENVIRONMENT

In urban areas, the larger natural environment may include habitats, local ecosystems, and green and blue systems such as floodplains. In the face of climate change, design street networks to respect, protect, embrace, and enhance ecological systems, natural topography, and water bodies, and to manage local climatic conditions.

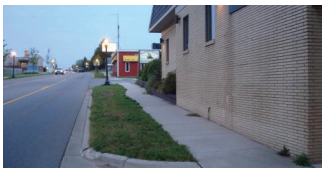
SOCIAL AND CULTURAL CONTEXT

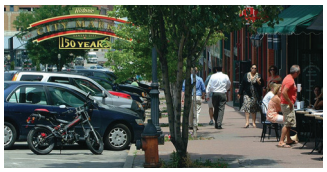
Streets can allow people to live their public life in a city. Design streets to inform a sense of place in each neighborhood, embedding historical and cultural meaning for communities.

ECONOMIC ENVIRONMENT

The level of economic development, political concerns, and investment priorities shape the rate of urbanization, patterns of built form, reliability of transit service, and trends of private car ownership. Analyze the economic environment and identify the types of businesses and industries that use urban streets, and the number of jobs they support.

STREET DESIGN

ZONE	DESCRIPTION	DIMENSION	EXAMPLE
FRONTAGE ZONE	The purpose of the frontage zone is to provide a transition between sidewalk and the built environment of the lot which could include a fence, landscaping, and building (in a 0 ft. setback condition). The frontage zone is usually clear for passage into buildings or lots, but may also be an opportunity for outdoor displays and dining.	**0 ft. - 6 ft.** The frontage zone is typically between 0 ft. and 3 ft. wide. Wider frontage zones should be prioritized in retail areas where outdoor displays or dining. Where ROW is constrained, the frontage zone is the first zone to be reduced or eliminated.	 *Source: NACTO*  *Source: Safe neighborhoods*
PEDESTRIAN ZONE	The pedestrian zone includes a sidewalk that is usually clear of all obstructions. The purpose is to allow for pedestrian movement in parallel with the road. Five foot minimum meets ADA compliance and allows people to pass one another easily when walking or in wheelchairs.	**5 ft. - 12 ft.** The sidewalk is typically between 5 ft. and 12 ft. wide. Wider sidewalks should be prioritized in areas such as the Downtown where they can serve as a gathering. A wider sidewalk is also applicable when used as a shared path for bicycles and pedestrians. Where ROW is constrained, the sidewalk is one of the last zones to reduce and should not be reduced less than 5 ft.	 *Source: Goulde Vans*  *Source: Safe neighborhoods*  *Source: SM Daily Journal*
TREE / LANDSCAPE ZONE	The tree / landscape zone refers to all areas where plants are used in the pedestrian realm including tree wells, garden beds and planter pots. These serve a variety of purposes including buffering, water quality, aesthetic enhancement, shade and habitat.	**3 ft. - 8 ft.** The tree / landscape zone is typically 6 ft. wide and designed to contain a tree. Wider tree / landscape zones should be prioritized in areas with higher speeds to provide a greater buffer. The landscape / tree zones in urbanized areas may contain tree wells to provide greater access from parked cars to the sidewalk. Where ROW is constrained, the tree / landscape zone may be reduced to 3 ft.	 *Source: HDR*  *Source: Mysay*

ZONE	DESCRIPTION	DIMENSION	EXAMPLE
VEHICULAR PARKING ZONE	On-street parking should be accommodated on most public streets. On-street parking provides the opportunity for easy access and connectivity to the street-scape and the adjacent land uses.	**0 ft. - 17 ft.** The parking zone can be undesignated and intermittent allowing a yield condition within the street or designated by striping. Designated parallel parking areas are typically 8 ft. and angled parking is 17 ft. On-street dimensions can be slightly reduced or eliminated in constrained conditions.	 *Source: NACTO*  *Source: NACTO*
VEHICULAR TRAVEL ZONE	The travel zone is the space within the ROW where multiple types of vehicles travel. In a multimodal street network, transit, bicyclists and motorists often have separated space so the modes can function safely and reduce conflicts.	**20 ft. - 40 ft.** The travel zone can be designed for local access or for mobility. Ensuring safety for multiple modes of transportation is key to the function of a street. Travel zones vary significantly but within constrained environments, narrow lane widths (10 ft.) can help improve the safety and efficiency of the street.	 *Source: NACTO*  *Source: NACTO*

STREET SECTIONS

YIELD STREET

A neighborhood yield street is a low capacity and low speed street. The street width is limited in order to encourage slower traffic. On-street parking is permitted on both sides but is not continuous or designated by striping. Bicyclists can travel in the street with vehicular traffic due to the low speeds. Sidewalks are separated from the street by a continuous tree zone.



Source: Safe neighborhoods

Yield streets are narrow to keep traffic slow.



Source: HDR

Parked cars reduce the width of the travel lanes and cause people to drive slow.

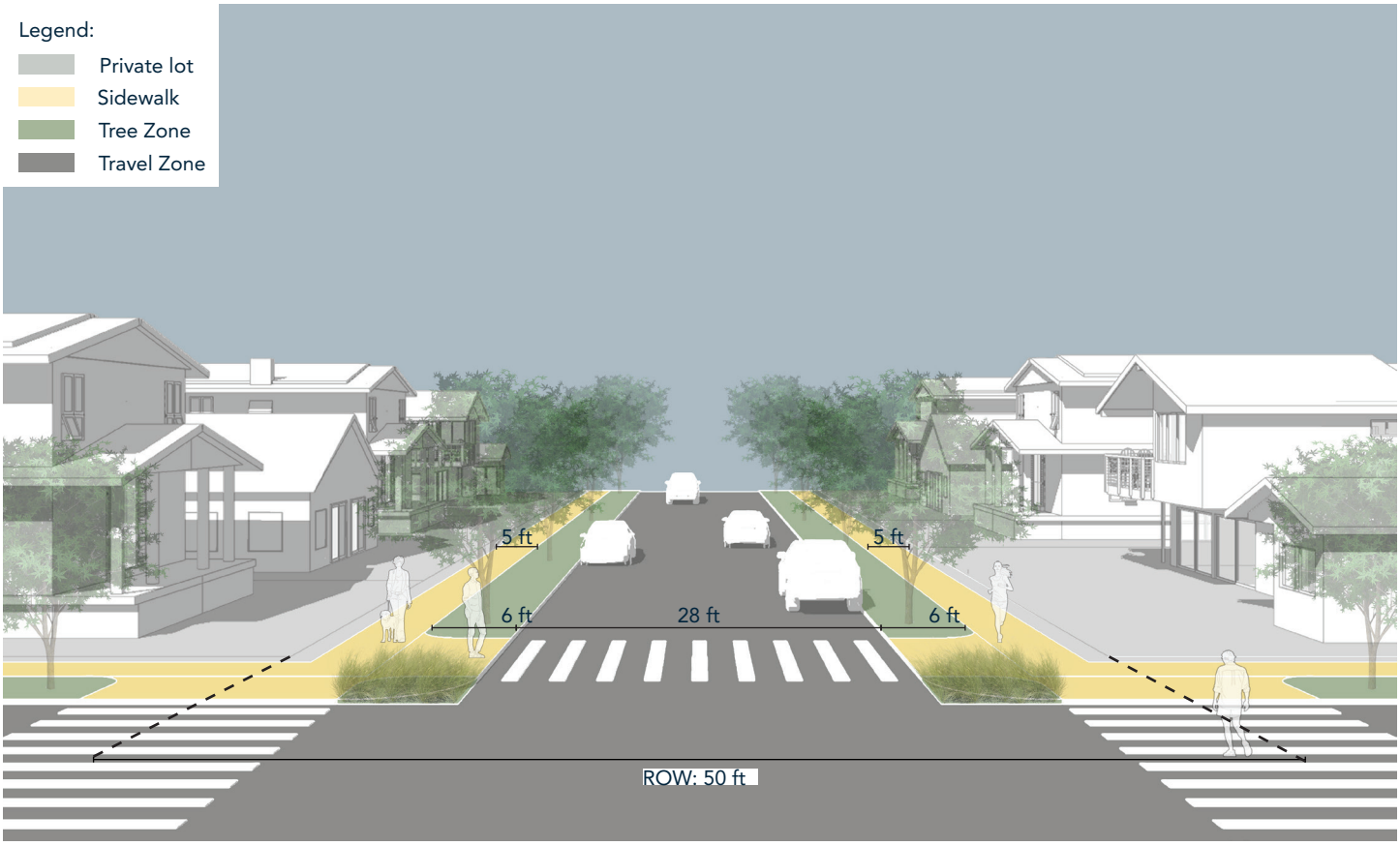


Figure 94: *Perspective Section through a Neighborhood Yield Street*

NEIGHBORHOOD STREET

A neighborhood street is a low capacity and low speed street that provides more space for continuously parked vehicles. Bicyclists can travel in the street with vehicular traffic due to the low speeds and sidewalks are separated from the street by a continuous tree zone. These streets are appropriate where there are higher density types adjacent to the street or in commercial or mixed-use areas.



Source: HDR

Mueller in Austin, TX, has a number of Neighborhood streets.



Source: Construction pros

As a neighborhood street matures, its tree canopy provides nearly full shade.



Figure 95: *Perspective Section through a Neighborhood Street*

STREET SECTIONS

NEIGHBORHOOD AVENUE

A neighborhood avenue is a street with moderate vehicular capacity and low speeds. Neighborhood avenues are typically used as cross-town streets and are used to travel between different centers throughout the city. Neighborhood avenues should accommodate all modes of transportation including transit. Neighborhood avenues are appropriate for areas with high density housing adjacent to the street or in areas of more intense mixed-use/ commercial land uses. Vehicular access to the lots is from the alleys + side streets.



Source: HDR

Avenues are scaled for people.



Source: Construction pros

Road diets along existing streets make room for amenities.

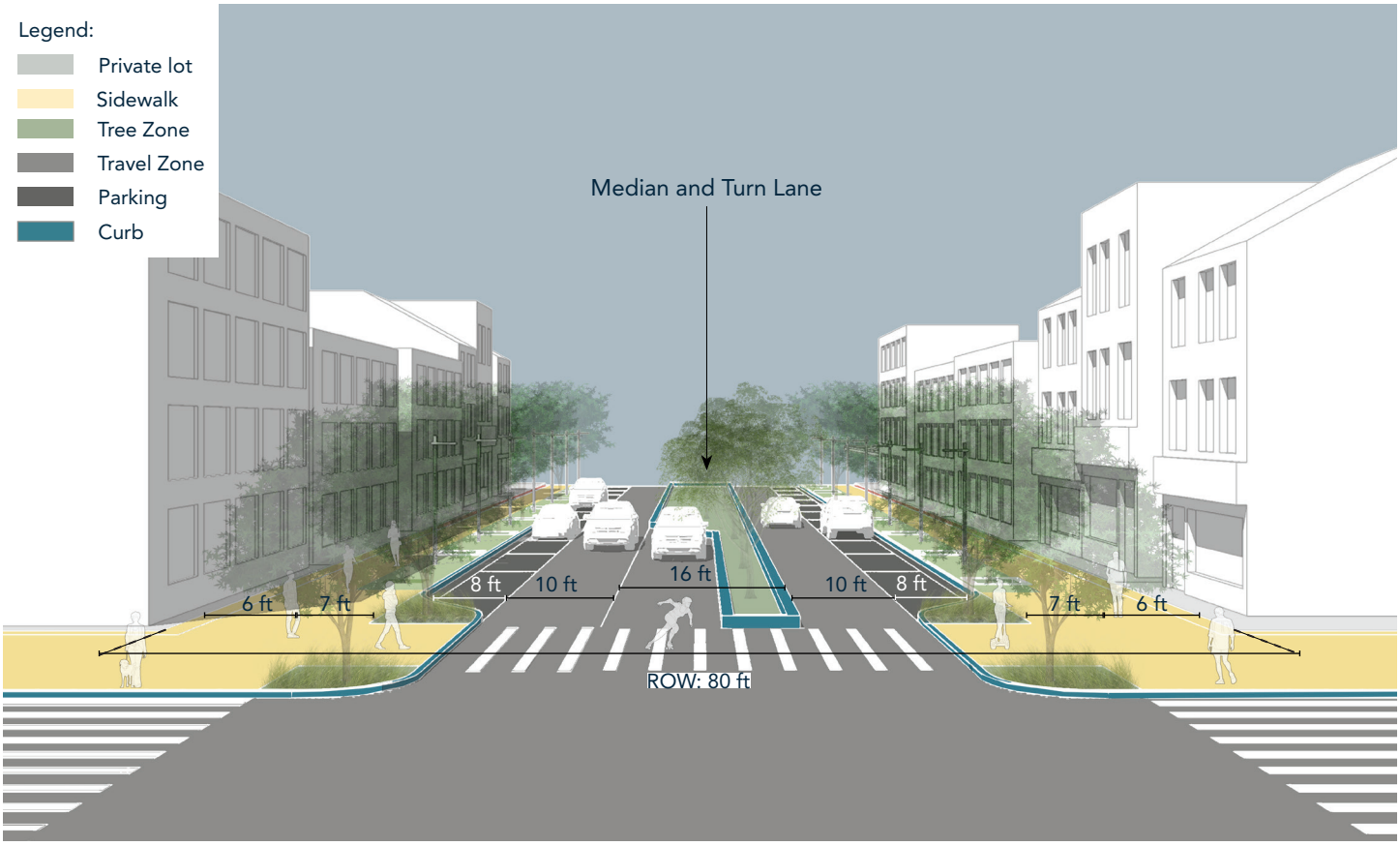


Figure 96: *Perspective Section through a Neighborhood Avenue*

COMMUNITY BOULEVARD - 2 LANE

A community boulevard is a long-distance street that is designed for the most intense mixed-use and commercial areas. Turning movements should be limited on community boulevards when possible and vehicular access to private lots should be from secondary streets or alleys. Bicyclists and pedestrians are typically separated from vehicular traffic and transit should be prioritized along community boulevards.



Bicycles are separated from vehicles on boulevards.



A shared use path buffered from travel lanes.

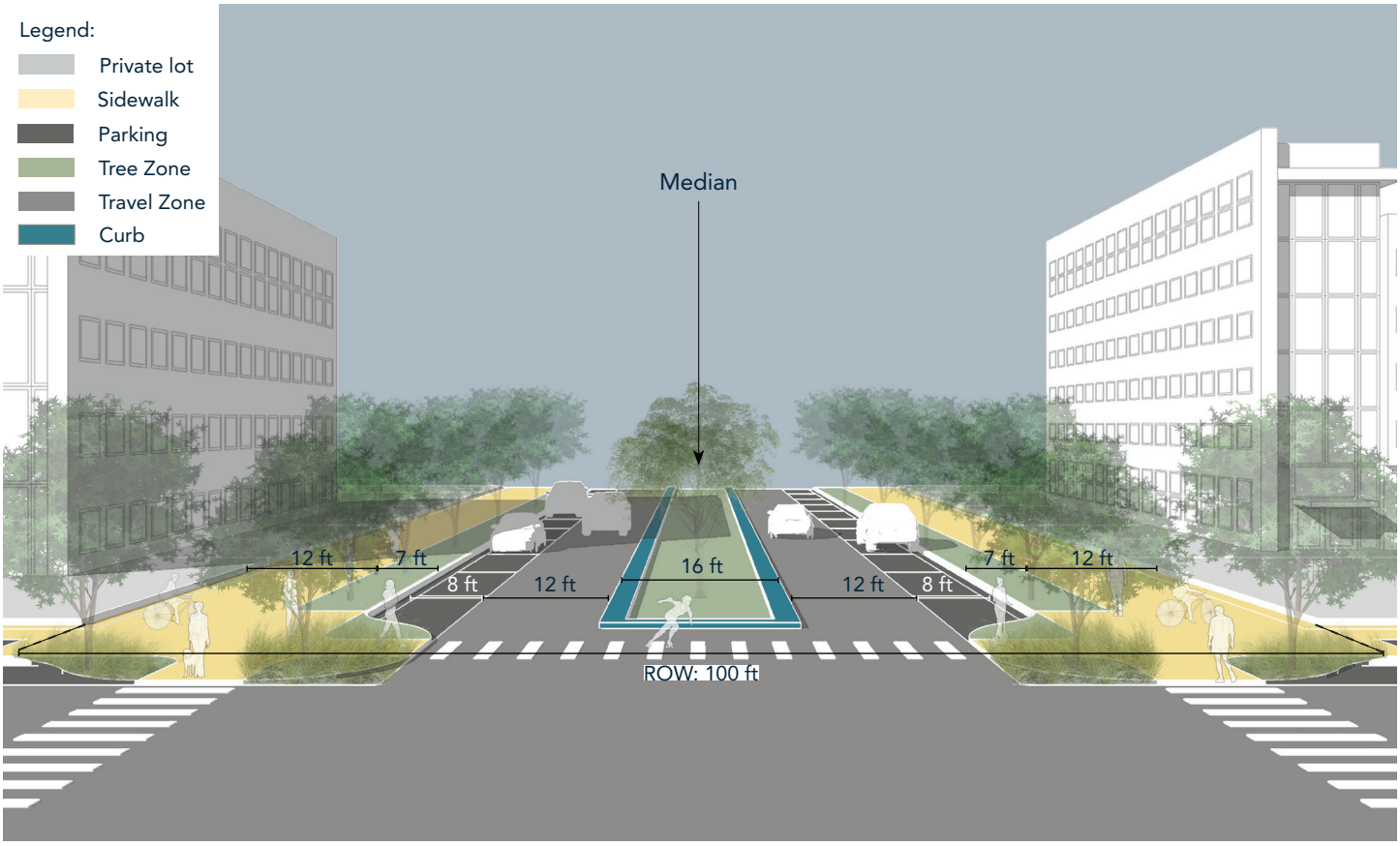


Figure 97: *Perspective Section through a Community Boulevard - 2 Lane*

STREET SECTIONS

COMMUNITY BOULEVARD - 4 LANE

A community boulevard is a long-distance street that is designed for the most intense mixed-use and commercial areas. Turning movements should be limited on community boulevards when possible and vehicular access to private lots should be from secondary streets or alleys. Bicyclists and pedestrians are typically separated from vehicular traffic and transit should be prioritized along community boulevards.



Source: HDR

Boulevards serve commercial uses.



Source: HDR

Boulevards provide for high-density development.

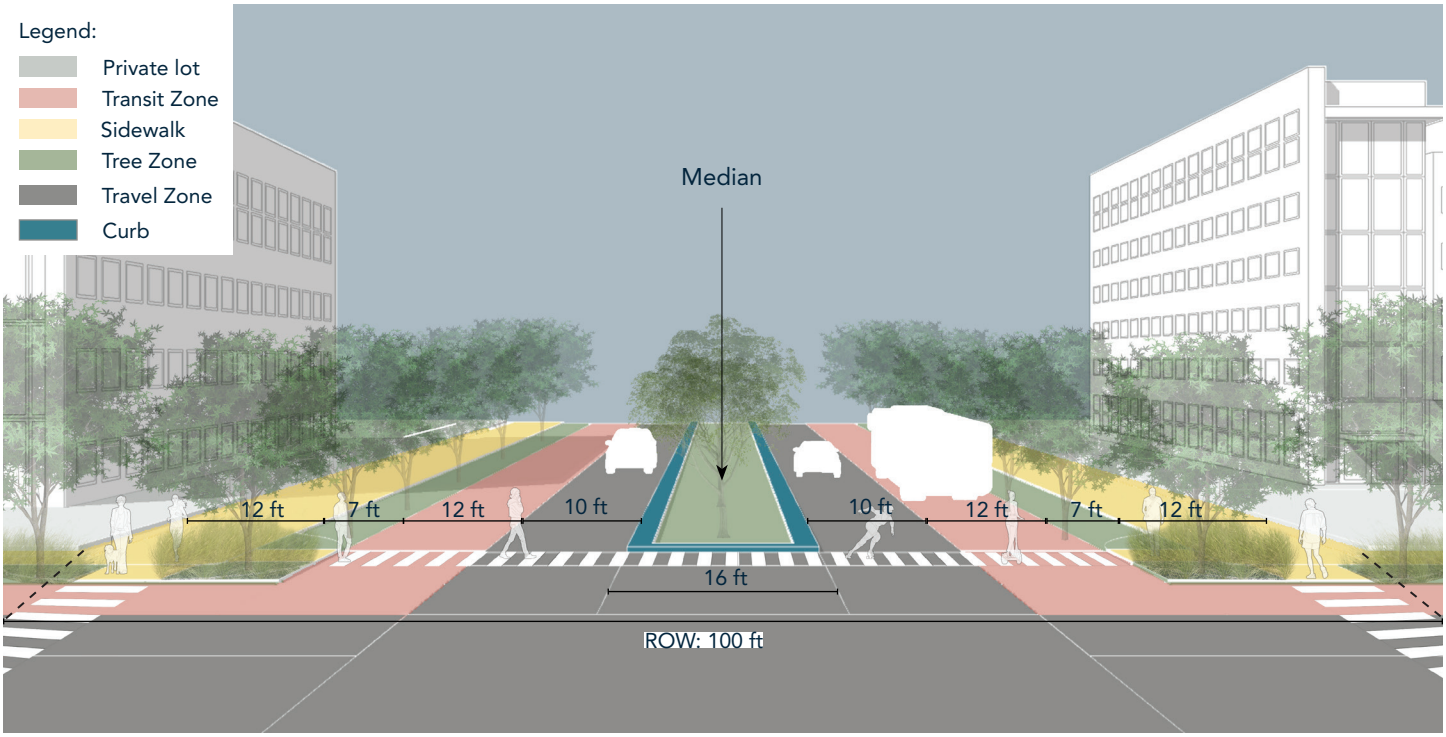


Figure 98: *Perspective Section through a Community Boulevard - 4 Lane*

MULTIWAY BOULEVARD

A multi-way boulevard is a boulevard section with an adjacent access lane. The access lane is separated from the primary boulevard section and provides local access to driveways and parking. Multi-way boulevards have larger right-of-way needs, but serve the function of separating through traffic, local traffic, pedestrians, any cyclists well. Special consideration should be given to intersection treatments on multi-way boulevards.



A multi-way boulevard with angled parking.

ONGOING RECOMMENDATIONS

Several transportation issues identified previously in the 2004 Comprehensive Plan continue to remain relevant for the City of Taylor. With the CAMPO 2045 Plan forecasting Williamson County's population to reach nearly 1.4 million residents by 2045, these issues will only become more pressing as travel demand in and around Taylor grows.

COMPLETE "THE LOOP"

"The Loop" surrounding the core of Taylor should be completed to provide mobility around the City of Taylor. Streets within the core of the City of Taylor will focus on connecting people within the community, promoting vibrant places that encourage economic activity. Completion of "The Loop" would provide relief from truck noise and roadway congestion by removing through vehicle and truck traffic from other roadways through Taylor. Williamson County is currently conducting a Chandler Road Extension Planning and Preservation Study as part of the County's Long Range Transportation Master Plan. This project will extend Chandler Road east to FM 619 and south to SH 79 completing the northeastern section of "The Loop".

MULTIMODAL TRANSPORTATION

Additional sidewalk and bicycle facilities are needed to supplement the existing infrastructure and provide multimodal connectivity. The City of Taylor has made strides to improve bicycle and sidewalk infrastructure, especially in new developments, but additional multimodal facilities are needed to provide connectivity along existing roadways and in older parts of the city.

TAYLOR MUNICIPAL AIRPORT

The Taylor Municipal Airport requires continuing maintenance to serve its role as a catalyst for economic development for the City of Taylor and the surrounding area. The City of Taylor Capital Improvement Plan includes new pavement area for expansion of aircraft parking and rehabilitation of existing parking apron and taxi lanes. The city should continue to support and expand its airport as needed.

RAILROAD

The Union Pacific Railroad (UPRR) owns a rail yard in the City of Taylor, along with tracks running both north/south and east/west through the City. Major regional commercial train traffic runs through Downtown Taylor. This is a source of considerable noise, but it also benefits Taylor economically. New roads must consider safety and traffic impacts when crossing UPRR tracks.

AMTRAK/TRANSIT

A lack of a fixed route transit system was identified in the 2004 Comprehensive Plan. The Plan recommended leveraging the existing Amtrak service in Taylor to serve as a regional rail hub that expands transit service. CARTS has since constructed a Transit Station in Taylor though separated from the Amtrak Station. Continued coordination with Taylor's Main Street program, CARTS, Amtrak and Union Pacific Railroad to expand transit services in the City.



Bicycle facilities can be retro-fit into existing streets.

Source: HDR

SUMMARY AND KEY TAKEAWAYS

1 Build streets and roads.

A "stroad" is a term coined by Strong Towns to characterize a multi-laned facility that is a dangerous combination of a street and a road,. Streets are places where people intersect with business and residences and are the framework for creating community wealth, and roads are high-speed connections between productive places. This combination of dual-purpose facilities doesn't serve either purpose well. "Stroads" have developed in many cities, including some parts of Taylor as development patterns became focused on the movement of automobiles.

Main Street, north of Lake Drive, is an example of a "stroad" within Taylor. It is a large, divided four-lane roadway with approximately 60 feet of pavement width. The posted speed limit is 45 miles per hour. Driveways are closely spaced, in some places less than 50 feet apart. A wide, 10' shared-use path is provided on one side of Main Street. Traffic volumes were approximately 17,000 vehicles per day in 2020. This road is currently providing a regional facility, connecting Bastrop to Temple, and serving as access for regional retail land uses. The existing traffic volumes could be served by a smaller street-section that would be easier to maintain but is challenging because of the regional nature of this facility. The number of access points creates significant conflict points between turning vehicles, through vehicles, and pedestrians that raises safety concerns. Pedestrian amenities are provided, but largely underutilized due to the adjacent high-speed traffic and a lack of pedestrian-oriented businesses.

A well-planned thoroughfare system with an integrated land use map will eliminate the development of these dual-purpose facilities. A goal of this plan is to define transportation facilities and their primary function. Regional roadways will function as roads that efficiently move people and goods between communities. Streets, neighborhood avenues, and community boulevards, will function as streets that serve the neighborhood and community businesses and prioritize people over automobiles.

Improves connectivity, maintaining community character

Maximizes use of existing roadways, promoting fiscal sustainability.

Source: strongtowns.org



Streets:

- Slow traffic,
- Put people, bicycles, and transit first, not automobiles,
- Intensify adjacent land use,
- Embrace complexity.

Source: strongtowns.org



Roads:

- Limit access,
- Separate automobiles from other modes,
- Do not allow adjacent land use to degrade capacity,
- Simplify.



A "stroad" in North Taylor serves too many functions.

2 Designing streets for economic productivity and roads for traffic movement.

Smart Growth America defines Complete Streets as "streets for everyone." They are designed to enable safe access for people of all ages and abilities, for all modes of travel, and to respond to the communities they serve. A complete street in Taylor will look different from a complete street in another community. Complete streets should integrate multimodal components, integrated traffic calming, curb management, and leverage technologies appropriate for each individual street. Complete streets improve health, safety, and equity for Taylor residents while creating livable communities. Taylor should integrate complete streets into the street and boulevard sections. Local streets should include parking and sidewalks. Avenues should include parking and wide sidewalks that access local businesses. Bicycle facilities may be appropriate on some avenues. Boulevards should include parking, wide sidewalks, separated bicycle facilities, and provide for future transit usage. Taylor should also revisit the existing transportation system for opportunities to expand complete streets components.

Improves all modes of travel, maintaining community character.

Create public spaces and integrate transit, supporting inclusive growth.

Multimodal transportation allows for housing diversity.

3 Improve network connectivity.

New developments should support transportation connectivity by providing multiple street connections to existing roadways and connections to adjacent developments. This promotes efficient traffic distribution and helps prevent congestion at major, concentrated intersections. This desire for connectivity should be balanced with the need for access control, especially on boulevards and regional roadways, to promote safety and efficient traffic operations.

Improves connectivity, maintaining community character.

Maximizes use of existing roadways, promoting fiscal sustainability.

4 Integrate access management.

An abundance of access points, such as driveways, in close proximity, can increase congestion and crashes. Implementation of an access management policy will balance access to businesses, institutions, and residences with roadway safety and mobility. Regional roadways should prioritize the throughput of vehicles. Minimal access points are desirable on regional roadways, limiting connections to streets and major intersections. Commercial driveway access should be established from side streets. Community boulevard design will integrate access management techniques, including the incorporation of medians. Joint-access driveways and side street connectivity support the minimization of connections to boulevards and regional roadways.



Integrate access management into development standards that result in economically resilient building types.

SUMMARY AND KEY TAKEAWAYS

5 Use traffic calming to reduce speeds.

Traffic speeds within residential areas are a concern for safety and comfort of residents as well as pedestrians and bicyclists. Traffic calming and complete street design concepts should be used to promote safety and to encourage multimodal use by slowing vehicles and separating vehicles and vulnerable streets users. Several design elements will integrate traffic calming into the design of streets, including:

- Narrow travel lanes,
- On-street parking,
- Wider sidewalks,
- Curb extensions and bulb outs,
- Raised crosswalks,
- Street trees.

Creating streets with integrated traffic calming elements create spaces for people and maintains community character.

Right-sizing roadways by implementing traffic calming elements creates sustainable infrastructure.



Low-cost traffic calming improvements slow cars.
Source: HDR

6 Develop and implement a ADA transition plan.

The Americans with Disabilities Act (ADA) requires public entities to develop an ADA Transition Plan for bringing public facilities into compliance with ADA guidelines for accessibility. While many newly-constructed curb ramps, sidewalks, signals, and other public facilities within Taylor comply with ADA guidelines, older facilities should be updated to provide accessibility for all users. The City of Taylor should create an ADA Transition Plan that identifies physical barriers that limit accessibility to programs, activities or services, as well as methods to remove those barriers and a schedule to complete the work.

Accessible public spaces is essential to inclusive growth.

7 Develop and implement a way finding strategy.

Many roads and destinations around the City of Taylor lack signage that would help visitors and residents easily locate their destination. The City should work to install guide signs, especially along major routes and near important attractions to help people find their way. This can help improve traffic and tourism within the City.

Accessible public spaces is essential to inclusive growth.

8 Develop a Vision Zero program.

Vision Zero is an international safety initiative with the goal of zero fatalities and serious injuries on the roadway network. A safe, healthy, and equitable mobility system is a priority for the City of Taylor. The city should develop a Vision Zero program that defines actionable steps to provide safe mobility. This program should consider design, human behaviors, policies, and technologies to eliminate crashes. Implementation of a Vision Zero Policy requires key components for a successful program:

- Political commitment,
- Multidisciplinary leadership,
- Cooperation and collaboration,
- Action plan,
- Equity,
- Systems-based approach,
- Data-driven,
- Community engagement,
- Transparency.

Safety of all road users is critical to inclusive growth.



City improvements lead to safer places for pedestrians and vehicles.

Source: HDR



CHAPTER 4

HOUSING AND NEIGHBORHOODS

↳ INTRODUCTION

↳ EXISTING CONDITIONS

↳ RESIDENTIAL TYPOLOGIES

↳ SUMMARY AND RECOMMENDATIONS

INTRODUCTION

The land use element of Envision Taylor Comprehensive Plan provides a framework for making decisions and setting policy about what will be built and where. Land use decisions impact public spaces, development patterns, and overall quality of life. The table below includes the policy statements that should be used when making land use decisions and links them to the most relevant Big Ideas.

POLICY ID	BIG IDEA	POLICY STATEMENT
H1	Diverse Housing	Neighborhoods should have a mix of housing affordable to all income levels and age groups.
H2	Inclusive Growth	Programs and policies should be developed to assist existing residents so that they can stay in their neighborhoods.
H3	Inclusive Growth	Housing policies and development regulations should consider the need to reduce the gap between median income and rental rates or sales price of housing.
H4	Fiscal sustainability and infrastructure	Infill missing middle housing and accessory dwelling units should be prioritized over new, large lot single-family development.

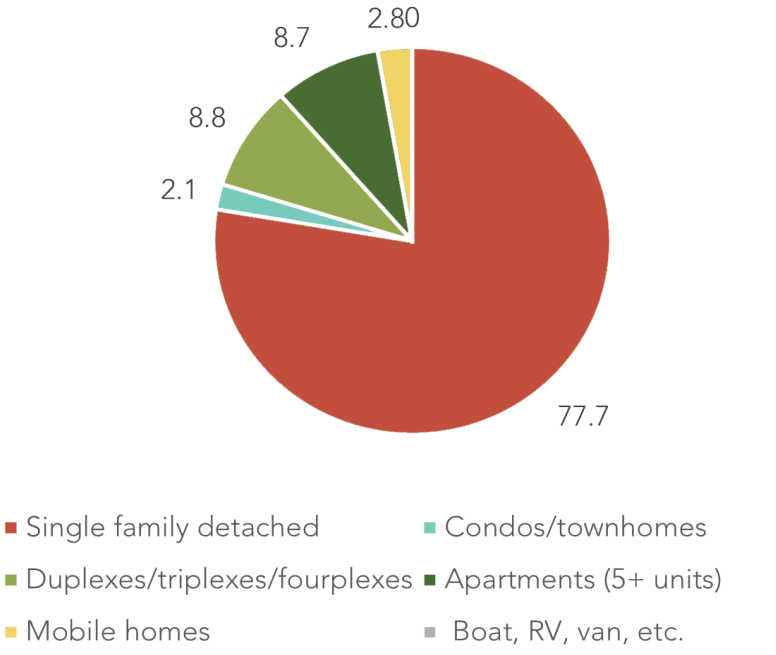


EXISTING CONDITIONS

The US Census counts approximately 5,732 housing units in Taylor, Texas. The following section analyzes the type of housing, condition of housing, occupancy of housing, and affordability of housing for Taylor residents now and into the future.

HOUSING TYPE

Taylor's housing stock is made up primarily of single-family detached homes (77.7%) followed by Duplexes / Triplexes / Fourplexes (8.8%) and Apartments (8.7%). The percentage of Taylor's housing stock made up of single-family detached housing is greater than Williamson County, the State of Texas and all other comparison cities with the exception of Hutto and Leander. Taylor has the highest percentage of Duplex / Triplex / Fourplex housing types which are often referred to as missing middle housing types.



Source: Decennial Census, American Community Survey

Figure 99: *Taylor's Occupied Housing by Type*

	State of Texas	Williamson County	Taylor ★	Round Rock	Leander	Cedar Park	Hutto	Bastrop City
Single-family Detached	65.2%	73.2%	77.7%	68%	87.5%	75%	94.7%	68.9%
Single-family Attached	2.6%	2.3%	2.1%	2.2%	0.8%	1.4%	2.4%	2.5%
Duplexes/ Triplexes/ Fourplexes	5.1%	4.3%	8.8%	5.1%	0.9%	2.4%	1.8%	4.9%
Apartments (5+ Units)	19.7%	17.7%	8.7%	24.6%	7.5%	19.9%	0.5%	21.3%
Mobile Homes	7.2%	2.5%	2.8%	0.3%	3.3%	1.3%	0.7%	2.4%

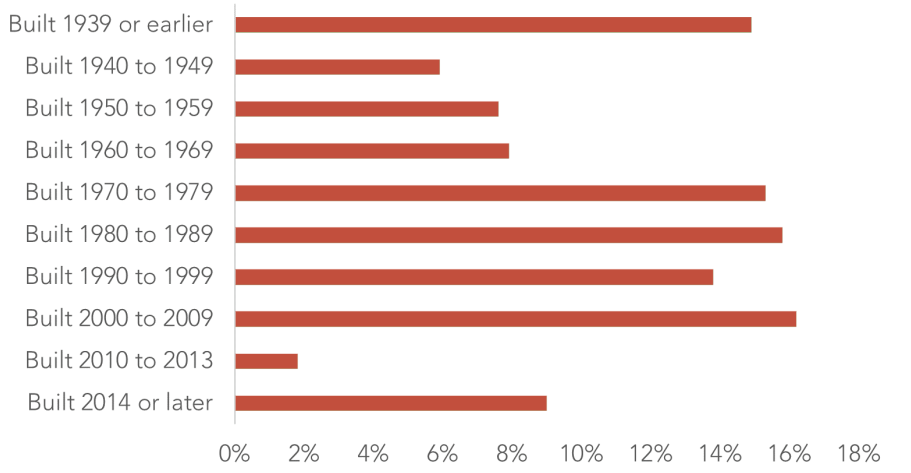
Figure 100: *Occupied Housing by Type*

Source: Decennial Census, American Community Survey

EXISTING CONDITIONS

AGE AND CONDITION OF HOUSING

The majority of Taylor's Housing Stock was created from 1970-2009 (72%). Additionally, a significant portion, 15%, of Taylor's Housing Stock is from 1939 or earlier. Older homes typically have higher maintenance costs associated with them, placing more of a cost burden on the owners. This could also be a result of the many restored/ renovated homes located within Taylor., Texas.

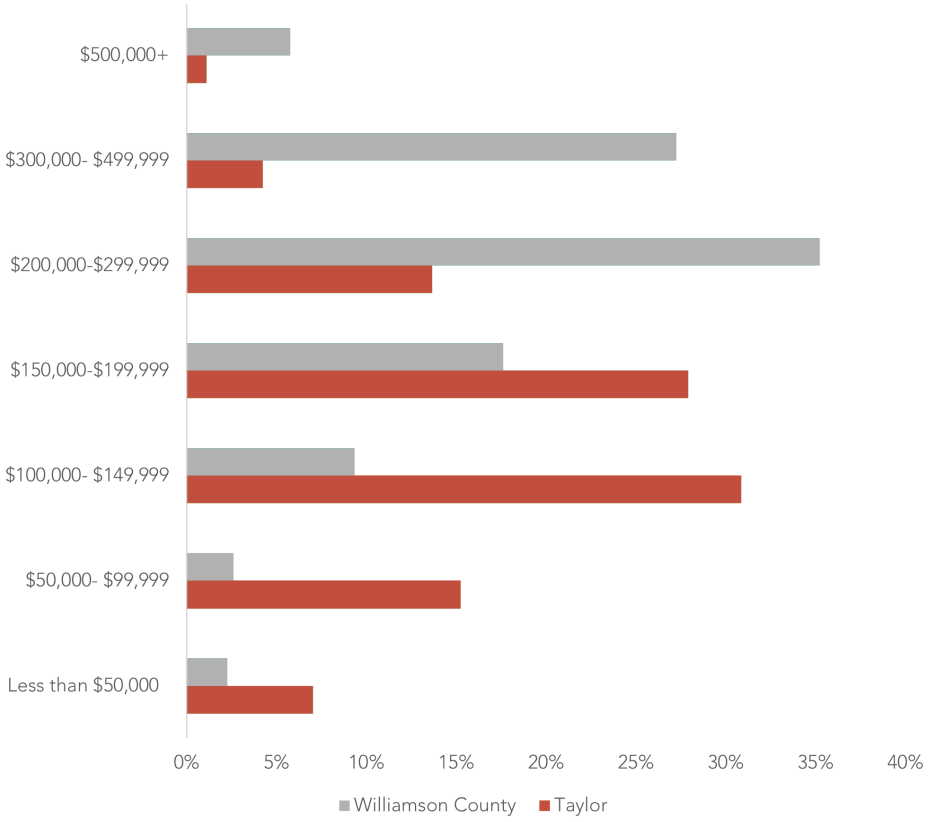


Source: Decennial Census, American Community Survey

Figure 101: *Housing Stock Age in Taylor, Texas*

VALUE OF EXISTING HOUSING

Taylor's home value trends do not align closely with Williamson County's. The value of Taylor's existing housing stock is significantly lower than Williamson County. The majority of Taylor's home values are within $100,000- $199,999 range, whereas Williamson County's majority lies within the $200,000- $499,999 range. Additionally, about 22% of Taylor's housing stock is worth less than $100,000, whereas Williamson County only has about 5% of its housing stock within that range. This could be a result of Taylor's housing stock being smaller, older, or more deteriorated when compared to Williamson County's housing stock. Preservation and maintenance of this older housing stock is key to retaining affordable housing options for Taylor residents at lower income levels.

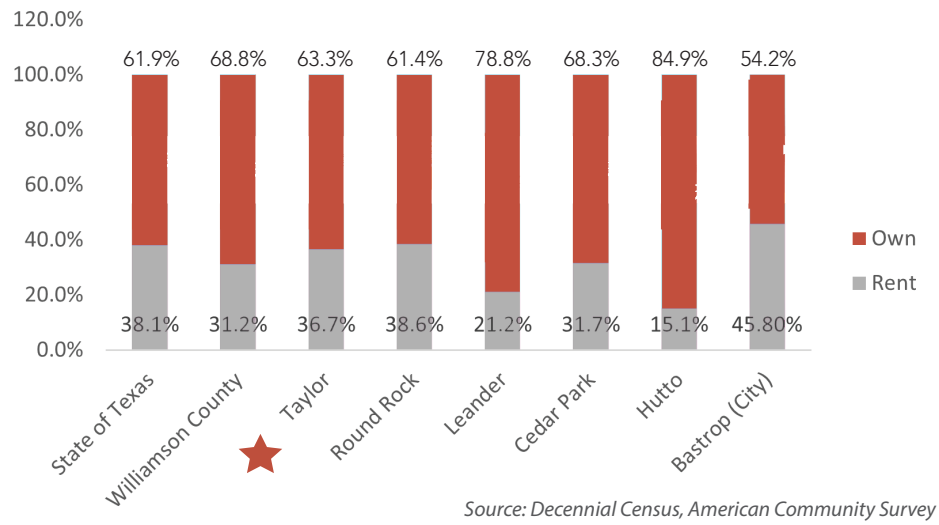


Source: Decennial Census, American Community Survey

Figure 102: *Value of Existing Housing in Taylor, Texas*

HOMEOWNERSHIP RATE

The ownership rate in the City of Taylor is higher than the ownership rate in the State of Texas (61.9%) but lower than the ownership rate in Williamson County (68.8%).



Source: Decennial Census, American Community Survey

Figure 103: *Homeownership Rate in Taylor, Texas*

SINGLE-FAMILY RESIDENTIAL HOME CONSTRUCTION

Single-family permit data in the City of Taylor indicates that the number of new homes constructed since The average size of homes has been decreasing since 2017 but the permit value reported was decreasing prior to 2020 when it began increasing despite smaller homes being constructed on average.

	# of Permits	Average SF	Average Permit Value	Average Value Per SF
2017	81	2,456	$275,347.30	$112.13
2018	59	2,364	$268,567.79	$113.62
2019	159	2,302	$256,766.34	$111.52
2020	179	2,167	$267,690.54	$123.55

Source: City of Taylor Permit Data

Figure 104: *New Single-family Home Trends in Taylor, Texas*

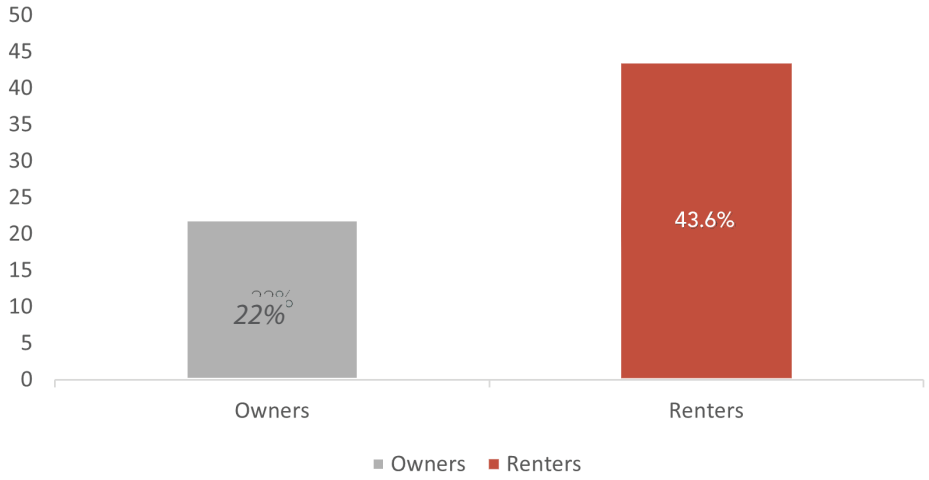
EXISTING CONDITIONS

HOUSING AFFORDABILITY

The federal definition of affordability utilized by the United States Department of Housing and Urban Development (HUD) says that:

1. Housing costs are "affordable" if they do not exceed 30% of a household's gross monthly income, and
2. "Costs" include basic utilities, mortgage insurance, HOA fees and property taxes in addition to monthly rent or mortgage.

In Taylor, 22% of owner-occupants as well as 43.6% of renters are cost-burdened.



Source: Decennial Census, American Community Survey

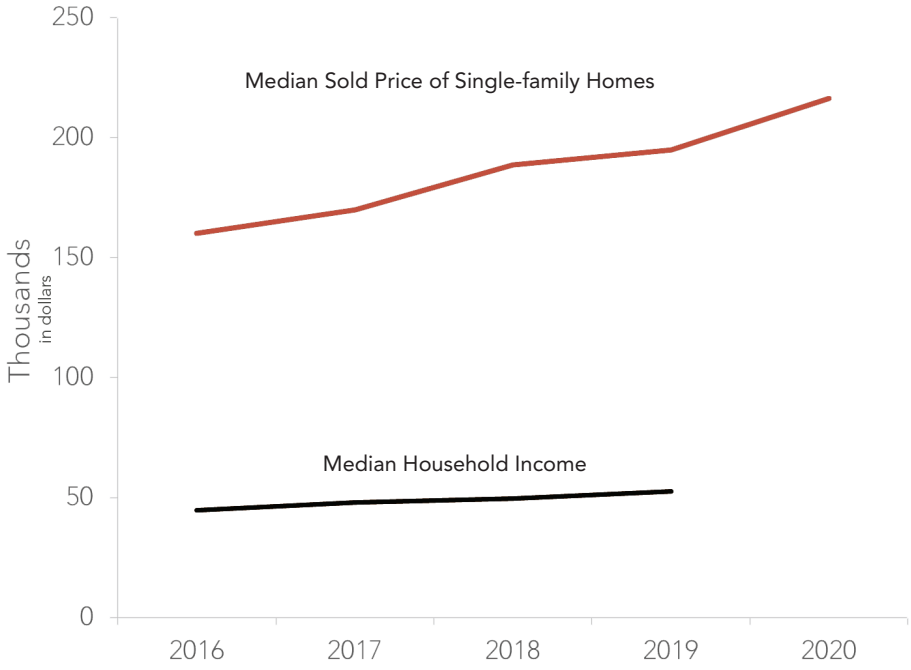
Figure 105: *Cost-Burdened Households in Taylor, Texas*

SINGLE-FAMILY HOME PRICES

The median price of a single-family home sold in Taylor has increased by an average of 7.1% per year for the past 5 years with the highest increase from 2019 to 2020 where the median price of a home sold in Taylor increased by 11%.

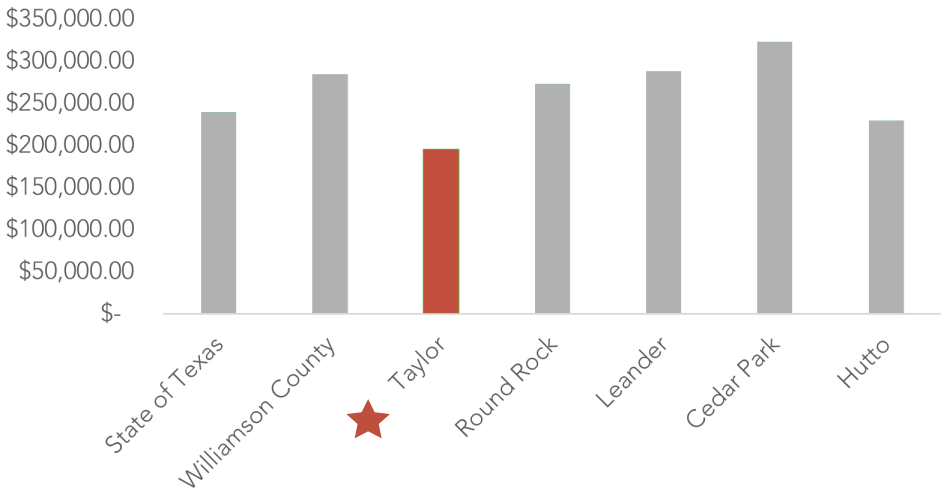
Incomes during this same time period have not increased by this rate to keep up with the growth. Median income in the City of Taylor has only increased by 1.3% annually since 2010.

As the cost of land and construction costs continue to increase the cost of a single-family home is projected to increase as well. This trend where the median price of a home grows faster than the median household income will result in a wider housing gap over time. This chapter explores the incorporation of missing middle housing types to address the growing unattainability of detached single-family homes.



Source: MLS Data; American Community Survey

Figure 106: *Median Sold Price of Single-family Homes vs Median Household Income since 2016*



Source: MLS Data; American Community Survey

Figure 107: *Median Sold Price of Single-family Homes*

EXISTING CONDITIONS

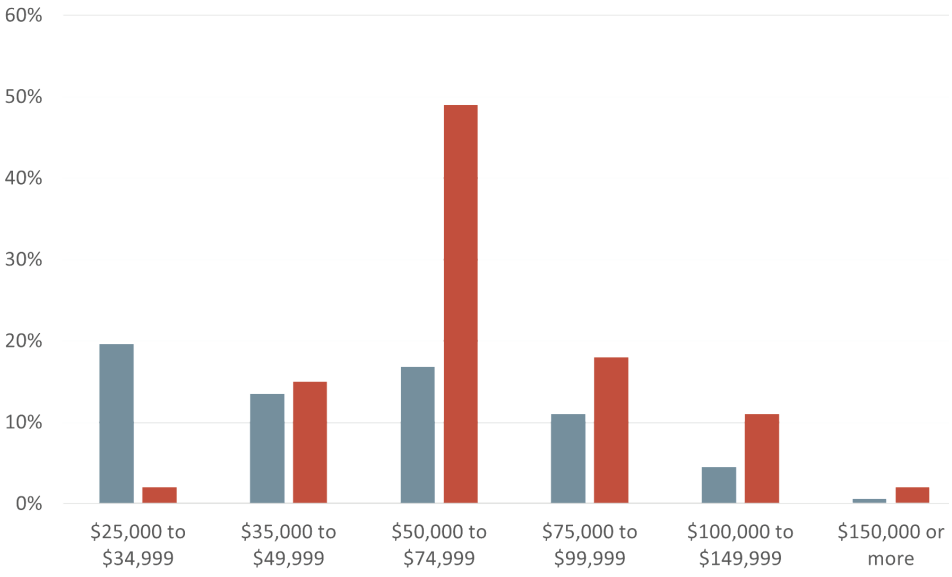
HOUSING GAP

In addition to identifying cost-burdened residents, another tool to monitor housing affordability in a community is comparing the housing costs in a community to the income levels. This can be achieved by comparing home prices to incomes in the community and is referred to as the housing gap. *Figure 109: Housing Affordability Chart in Taylor* below calculates the cumulative housing gap in Taylor by income level.

Residents earning less than $25,000 per year are not included in the housing gap because they are not at an income level to support home ownership. For renters making less than $50,000 per year that would like to enter the homeownership market, there is not enough supply available at that income level. In Taylor, the cumulative housing gap for renters wanting to purchase a home and making less than $50,000 per year is -16.1%. In addition, only 5 of the homes sold for less than $150,000 were built in the last 20 years.

A more simple way to express the housing gap in a community is a simple comparison between the median sale price of a home and the maximum affordable home price based on the median income.

2018 MEDIAN SALE PRICE	$188,500
—	
THE MAX AFFORDABLE HOME PRICE BASED ON THE 2018 MEDIAN INCOME	$149,151
=	
HOUSING GAP	$39,349



Source: MLS Data; American Community Survey

Figure 108: *% of Renters Compared to % of Homes Sold in 2018*

	Maximum Affordable Home Price*	Renters		Sold Homes 2018		Purchase Gap	Cumulative Gap excluding >$25,000
		Pct.	Num.	Pct.	Num.		
Less than $25,000	$75,000	34.1%	645	3%	8	-31.1%	
$25,000 to $34,999	$104,997	19.6%	372	2%	4	-17.6%	-17.6%
$35,000 to $49,999	$149,997	13.5%	255	15%	38	1.5%	-16.1%
$50,000 to $74,999	$224,997	16.8%	318	49%	121	32.2%	16.1%
$75,000 to $99,999	$297,000	11.0%	208	18%	45	7%	23.1%
$100,000 to $149,999	$449,997	4.5%	85	11%	27	6.5%	29.6%
$150,000 or more	$449,997+	.6%	11	2%	4	1.4%	31.0%
Total							-33.7%

** Maximum affordable home price is an estimate based on a conservative estimate of a person being able to afford a home that is 3 times their income.*

Figure 109: *Housing Affordability Chart in Taylor, Texas*

RESIDENTIAL TYPOLOGIES

Missing middle housing refers to a range of house scale buildings with multiple units, compatible in scale and form with detached single-family homes, located in a walkable neighborhood. Existing codes in many cities make it difficult to create missing middle housing, so they aren't as common as single-family or large apartment developments. When allowed, missing middle housing is a more attainable building type for many reasons. Missing middle housing typically has a smaller width, depth and height than large multifamily complexes. The smaller buildings and lots allow a range of housing types to be blended into an existing neighborhood without disrupting the residential character surrounding them. Density for these development types are often higher than 16 dwelling units per acre and support a walkable area, but do not look like dense multifamily apartment buildings. Missing middle housing also has the potential to deliver affordability that local property owners and developers can take advantage of because of smaller, less expensive lots and less expensive construction costs. A code that identifies and allows missing middle housing is positive, but there are many other factors that influence the development of missing middle housing that should be considered. These include availability of financing, cost of construction, length of time for approvals, impact fees, and parking requirements.

Missing middle housing is projected to increase from approximately 23% to 43% of all housing in the City as the Comprehensive Plan and the Future Land Use Map are implemented.

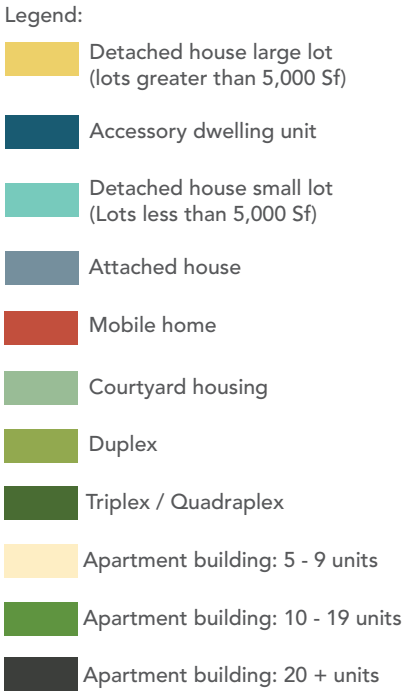




Figure 110: *Missing Middle Housing* *Source: Opticos*



Figure 111: *Existing Percentage of Residential Typologies*

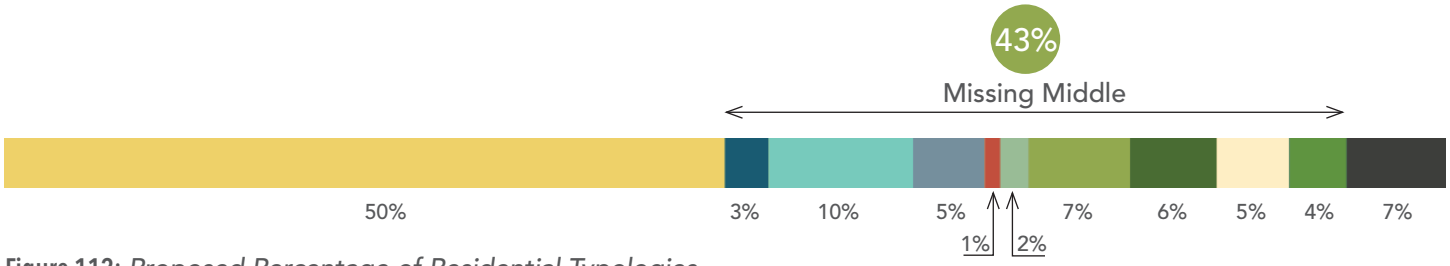


Figure 112: *Proposed Percentage of Residential Typologies*

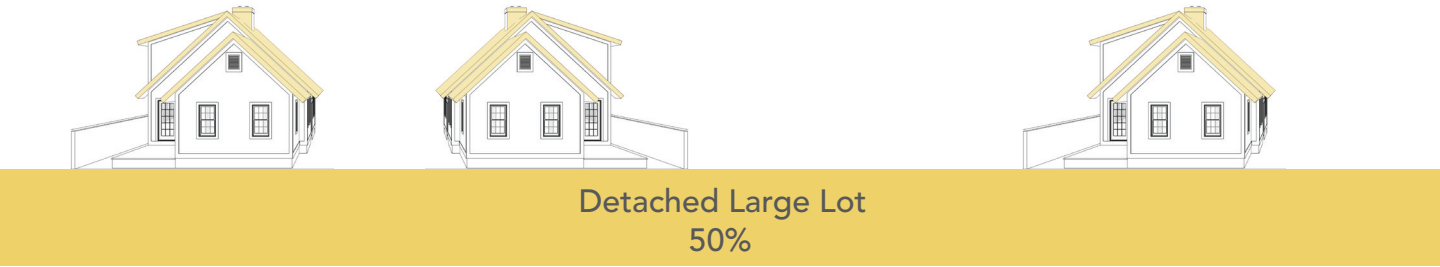


Figure 113: *Detached Large Lot*

DETACHED HOUSE LARGE LOTS: TARGET 106 UNITS PER YEAR

Conventional detached homes on lots greater than 5,000 sf make up the majority of housing being built in Taylor now and projected into the future. This housing product serves a need for housing particularly for larger families with children. This product type is becoming less and less affordable as both construction cost and land costs continue to rise. Infrastructure costs are high on a per unit basis due to the wider lots and need to extend streets and utilities further distances.



Detached large lots with spacious backyards.
Source: Zillow



This is typical 2-story suburban home with 2 car-garage.
Source: Zillow

RESIDENTIAL TYPOLOGIES



Figure 114: *The Missing Middle*

ACCESSORY DWELLING UNIT: TARGET 14 NEW UNITS PER YEAR

Accessory dwelling units are second houses, garage apartments, granny flats, backyard houses, or offices built alongside single-family homes. Accessory dwelling units provide diverse affordable housing options with a lower intensity. In many cases, accessory dwelling unit standards allow for the conversion of existing structures (such as garages) into secondary dwelling units or as new accessory structures constructed on the existing available space (such as a backyard) of a single parcel. Accessory dwelling units are an affordable type of development because they use existing infrastructure and land, when compared to single or multifamily developments. Accessory dwelling units can increase the density of single-family neighborhoods without negatively impacting the existing neighborhood fabric or character. Accessory dwelling units can also increase the socioeconomic diversity of a neighborhood by providing lower-cost rental housing that is more affordable, resilient, built to today's energy and flooding standards, and building net worth for homeowners.



Accessory dwelling units like this one are often accessed from the alley.
Source: Neighborhoods.com

DETACHED HOUSE SMALL LOT: TARGET 53 NEW UNITS PER YEAR

Detached homes on small lots can be built on vacant lots in infill areas or as new greenfield development. New smaller lots can also be created by subdividing corner lots or larger city lots into two or more lots of less than 5,000 sf that can accommodate smaller homes. It is important to note that there are many smaller homes existing within the City of Taylor. Efforts to preserve and maintain these smaller structures and creating opportunities to place additional structures on the lot is important to meeting targets for new units and maintaining affordability.



Detached small lot homes like this one are often built in infill areas.



Several homes fronting the street.
Source: Avenue CDC

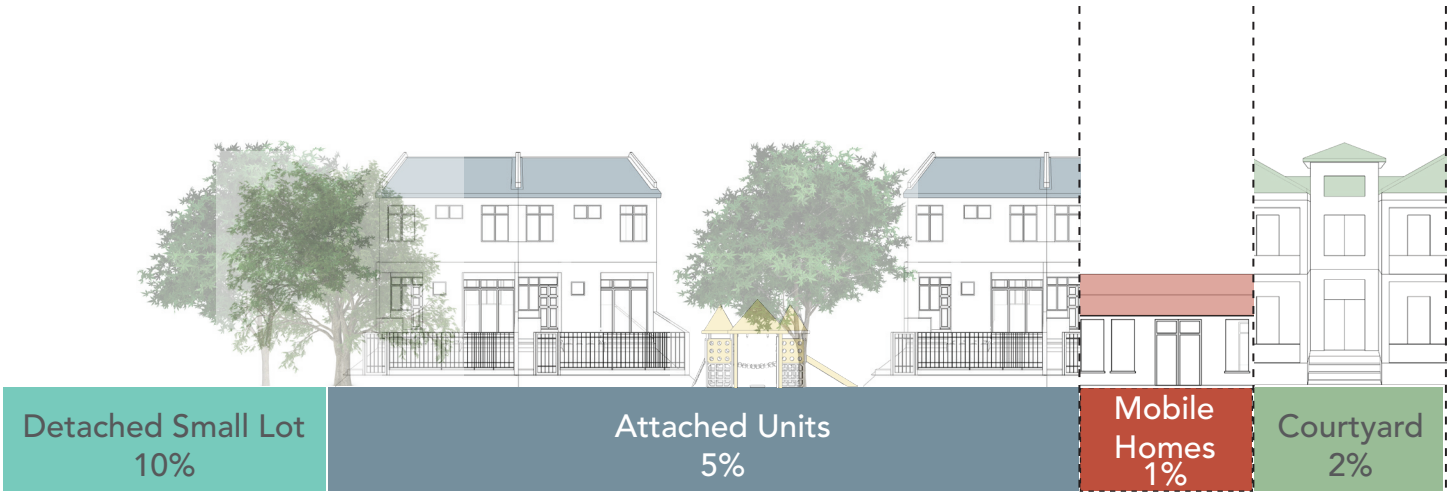


Figure 115: *The Missing Middle (contd.)*

ATTACHED UNITS: TARGET 28 NEW UNITS PER YEAR

Attached units are typically defined as two to three homes that share a wall and are each on individual lots. Attached homes are also referred to as townhouse units. They provide an opportunity for more affordable home ownership. This housing type typically includes a small yard that requires minimal maintenance and upkeep which can be desirable for young professionals or retirees. Attached homes maximize the infrastructure needed to support them.



Here is an example of attached units which are often found in urban areas.
Source: Daniel Parolek



Attached units vary in style from a rowhouse to a large multiplex house.
Source: Daniel Parolek

COTTAGE COURTYARD: TARGET 14 NEW UNITS PER YEAR

A cottage courtyard development typically consists of three to nine small homes arranged around a common courtyard. The homes front on the courtyard and can be either owned or rented. This housing type is a good option for larger lots in existing neighborhoods. The shared spaces provide outdoor space with little to no maintenance requirements and can be desirable for smaller families and retirees. Homes are typically around 1,200 sf and provide a great option for affordable home ownership that maximizes infrastructure per unit.



Cottage courtyard units provide opportunities to interact with neighbors.
Source: The Cottage Company



The typology provides a great access to common green space.
Source: Opticos Design

RESIDENTIAL TYPOLOGIES

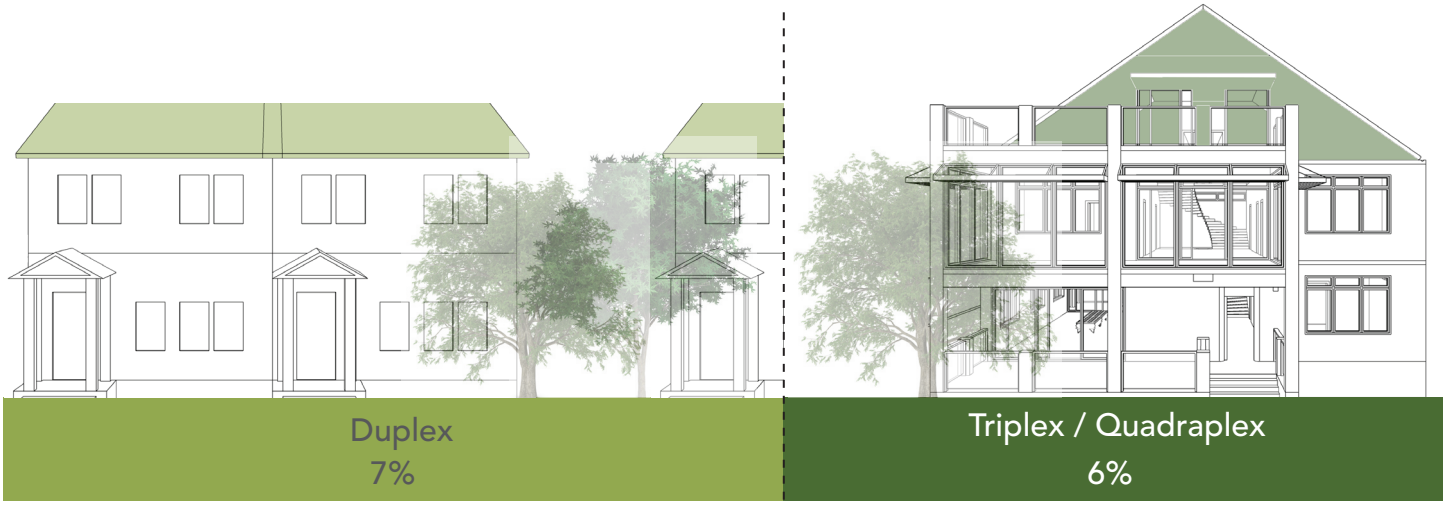


Figure 116: *The Missing Middle (contd.)*

DUPLEX: TARGET 28 UNITS PER YEAR (14 BUILDINGS)

A duplex can take on many different forms from stacked to side-by-side or front to back. At lease one-side of a duplex is typically rented and sometimes both sides. This housing type provides opportunities to integrate renters within a neighborhood in housing types that conform with the character of the neighborhood. Duplexes fit in nicely on a corner lot where there is opportunity for frontage and access from both streets. It offers the opportunity for an owner to reside in one side while building wealth with rental on the other.



A duplex on a corner lot can front both streets.

Source: City of Portland



Side by side duplex are a common for of duplex housing.

Source: Daniel Parolek

TRIPLEX / QUADRAPLEX: TARGET 28 UNITS PER YEAR (7 - 9 BUILDINGS)

Buildings containing 3 - 4 units can be seamlessly mixed into a neighborhood and provide opportunities for smaller for-rent product types to be mixed into a neighborhood.



Triplex houses provide owners the opportunity to generate rental income.

Source: Daniel Parolek



A newly built riplex house with access to the street.

Source: Emzed architecture

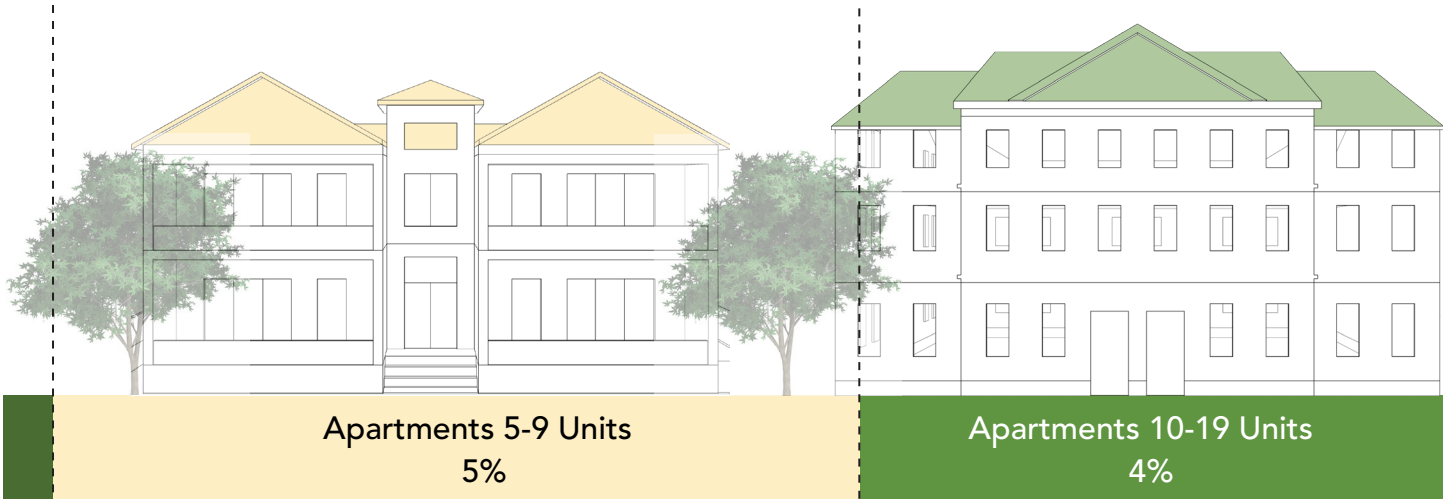


Figure 117: *The Missing Middle (contd.)*

APARTMENTS 5-9 UNITS: TARGET 21 UNITS PER YEAR (3 - 4 BUILDINGS)

Small apartments with 9 units or less can fit in well within an existing neighborhood or an area transitioning from more intense uses. These buildings can resemble homes from the outside and offer an opportunity for living close in to amenities and within an existing urban fabric of lots and blocks.



Small apartment buildings can provide nicely scaled buildings for neighborhoods.
Source: Daniel Parolek



A small apartment in Taylor can fit 5 - 6 units within a neighborhood

APARTMENTS 10-19 UNITS: TARGET 25 UNITS PER YEAR (2 - 3 BUILDINGS)

Mid sized apartment buildings with between 10 and 19 units can be mixed into a neighborhood and included along larger corridors. These types of apartments can offer living adjacent to important amenities or the Downtown.



Urban apartments may be located in mixed-use buildings.
Source: Zillow



Small apartments are typically located in areas with good access to services.
Source: Zillow

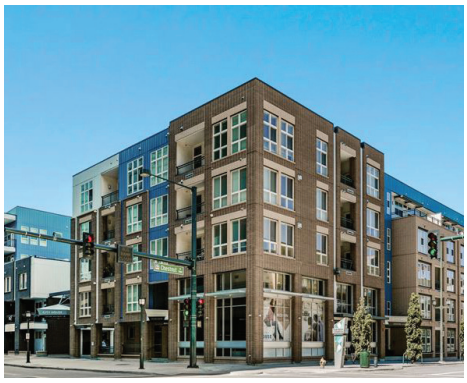
RESIDENTIAL TYPOLOGIES



Figure 118: *Apartment Building: 20 + units*

APARTMENT BUILDING: 20 + UNITS
TARGET 35 NEW UNITS PER YEAR

Apartment complexes with 20+ units can be integrated into new mixed-use centers. These urban style apartment buildings are not considered part of the missing middle housing type but are a valuable component to a mixed-use center adding the densities needed to support a walkable mixed-use environment.



Urban style apartments frame the street and add the density needed for a walkable center.
Source: For rent website



Apartment buildings provide a lot of benefit for urban efficiency.
Source: Vesta Corp website

SUMMARY AND KEY TAKEAWAYS

1 Build more smaller housing.

Building more smaller homes that use less land is one of the key takeaways for becoming more fiscally sustainable as a City. It is also a key element of building new housing that is more affordable. When more units are added within a similarly sized building envelope and on a similarly sized lot construction costs can be reduced. Multiple units are more expensive than a single unit because there are more kitchens and bathrooms but these increased costs can be partially off-set by shared walls and smaller square footages per unit. In addition land costs can be significantly reduced on a per unit basis.

Building more, smaller homes represents the most efficient use of infrastructure, services, and amenities including utilities, streets, parks police and fire, schools and libraries. These services are typically allocated based partially on the proximity. By building more smaller units in close proximity the cost of these services are reduced. By reducing barriers to building more, smaller units within the City and more specifically within existing developed areas, Taylor can achieve it's goals of becoming more fiscally sustainable and more affordable to existing and future residents.

Supports existing neighborhoods and communities.

Small and infill lots match historic development patterns.

Utilizing existing land as a resource promotes resilience.

Infill development supports fiscal sustainability.

Encouraging small housing supports a diversity of needs.

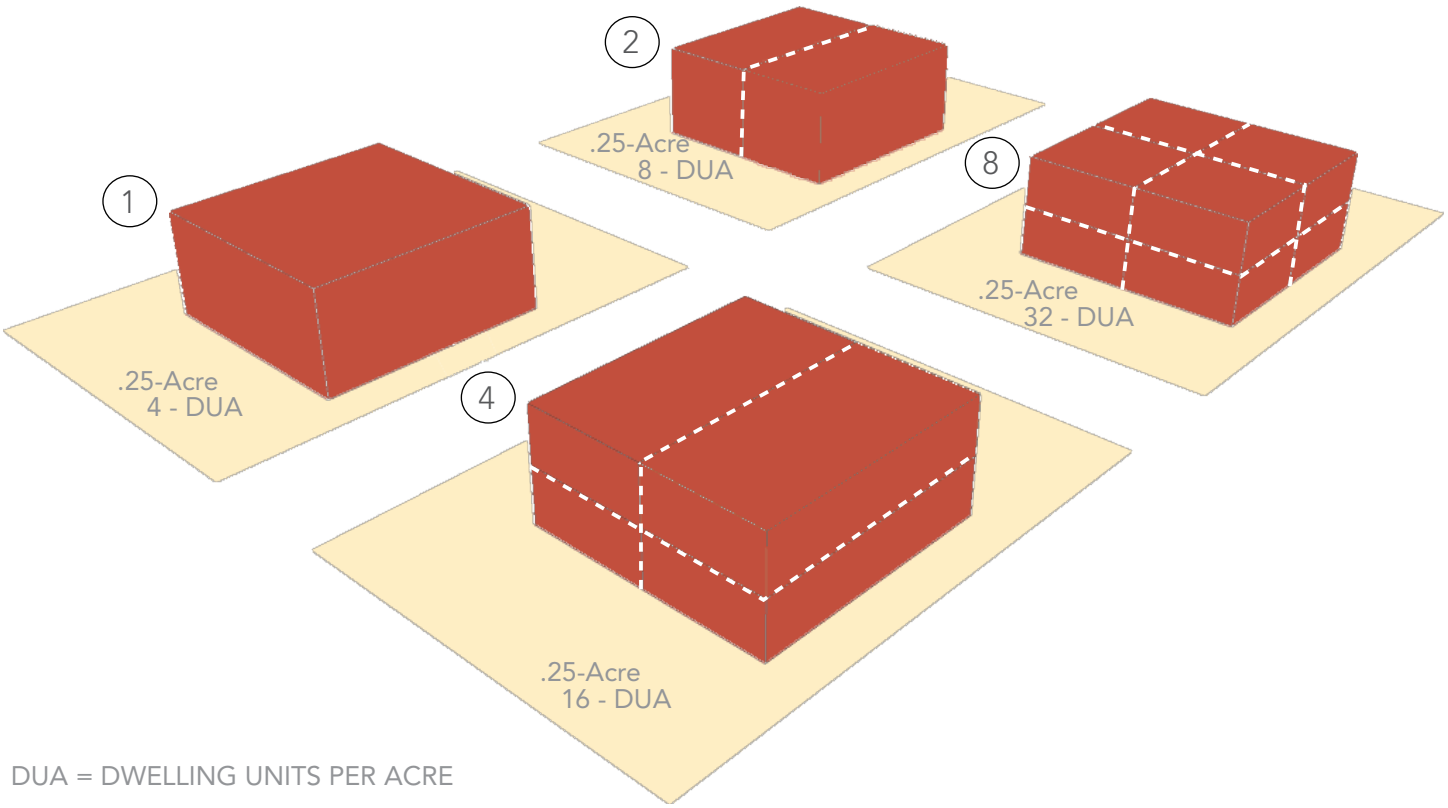
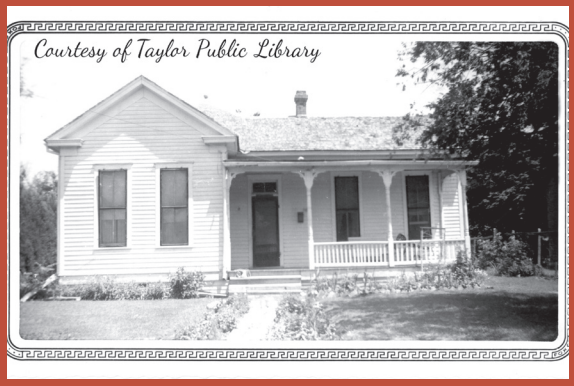


Figure 119: *Plot and Building Mass Divided into 1, 2, 4 and 8 Units*

2 Preserve existing housing.

The City of Taylor has many smaller older homes located on larger lots. These homes represent naturally occurring affordability within the community. As property values rise pressure to redevelop these lots with larger less affordable homes may lead to displacement. Programs to assist residents in maintaining older homes, selling off portions of larger lots, or building additional smaller units can help to mitigate displacement caused by rising property values. A housing trust is a tool that can be used to help preserve affordability in the community.

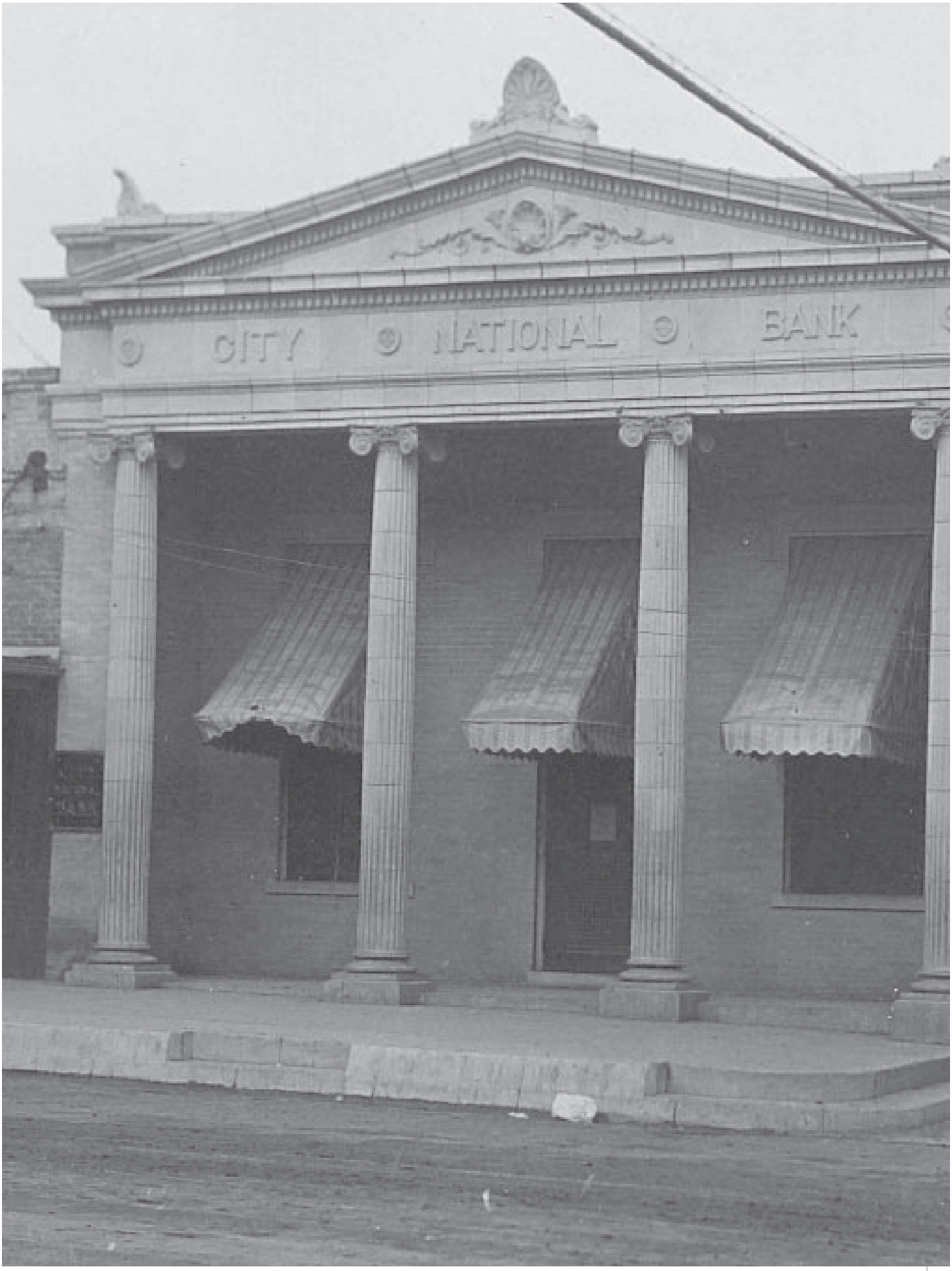


Preserving existing housing helps prevent displacement.

Existing housing represents the character of Taylor.

Existing housing stock is a resource. Its preservation promotes resilience.

Smaller older housing represents naturally occurring affordability.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CHAPTER 5

IMPLEMENTATION

↳ STRATEGIES

STRATEGIES

This section provides strategies that the City of Taylor and local leaders can take to implement the Comprehensive Plan. There are a total of 18 strategies that will move this plan forward from a vision to a reality. Implementation strategies provide a roadmap for success. With an emphasis on the planning and regulatory framework, incentives and financial tools and capital improvements, they provide the necessary actions that will advance the long-term vision of the Comprehensive Plan. The following pages present each strategy in detail. Each strategy includes a list of actions, potential funding sources and leading entities. The strategies should guide the City of Taylor and partners in defining programs, setting priorities, allocating finances and assessing achievements. Over time, this part of the Comprehensive Plan should be revisited and updated to ensure that the strategies remain relevant and current as the City of Taylor continues to evolve.



Figure 120: *Policies, Projects, and Programs Description*

1 TAYLOR PREFERRED GROWTH DASHBOARD

Develop annual budgets to measure growth in the City of Taylor and publish progress on a dashboard located on the city's website. The City should utilize existing permit data; annual census estimations; and coordinate closely with the Capital Area Council of Governments 5 - year growth modeling effort to provide updated population estimates and compare those with the population estimates in this document. The dashboard will help the plan to maintain relevance and encourage accountability towards the goals of the plan. This strategy will raise awareness of the Comprehensive Plan growth strategies and lead to updates and re-calibration of budgets to adjust for updated population projections. This strategy may require staff resources to keep up with the dashboard, update data collection methodologies with permit submittal; and maintain more accurate and updated geographic information.

ACTIONS

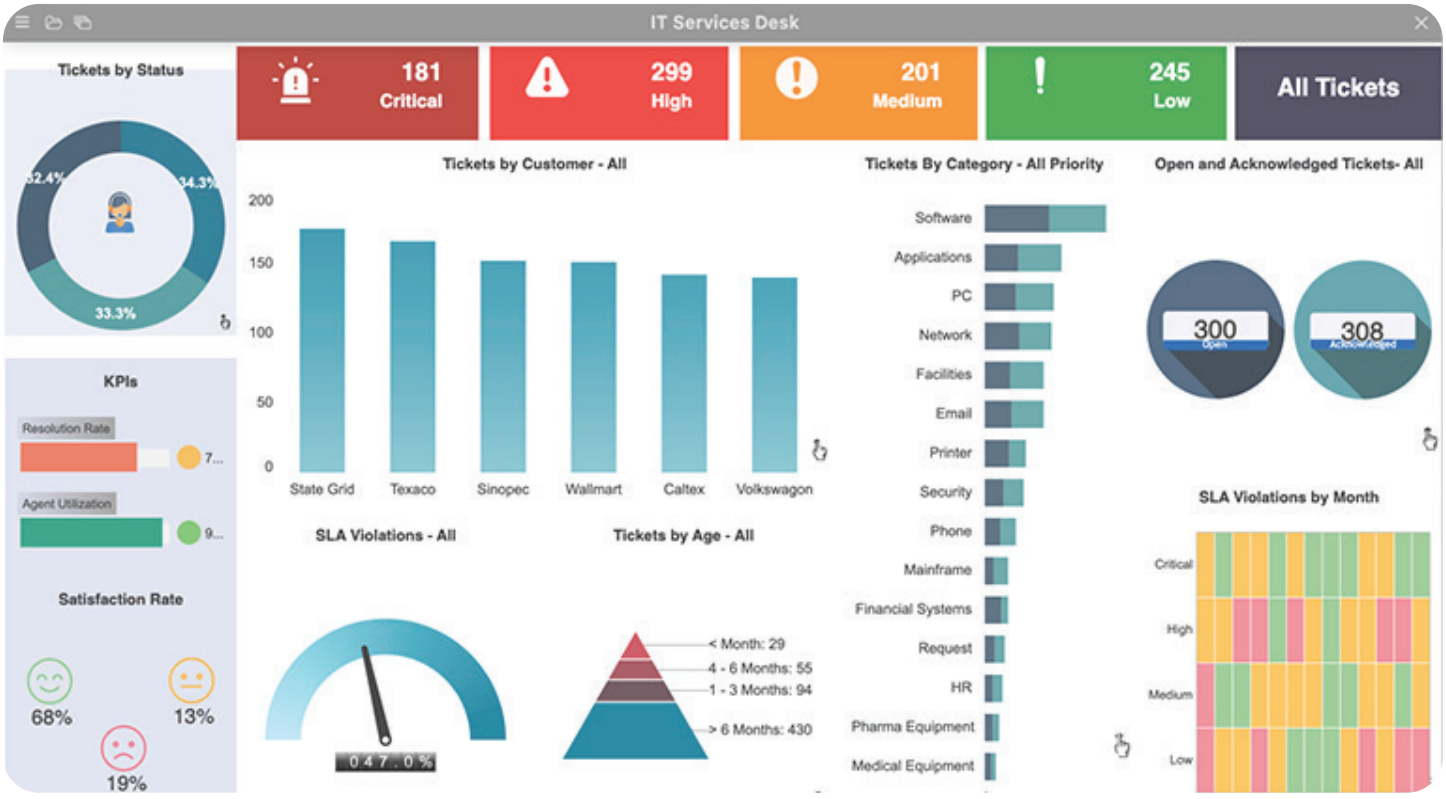
- Identify metrics to track,
- Establish a baseline,
- Update annually, and
- Update population projections utilizing annual permit data and 5-year CAMPO modeling updates combined.

FUNDING TOOLS

- Not applicable

PARTNERSHIPS

- Real estate and business community; and
- Regional governmental entities.



Develop annual budgets for growth to be sure that the city is growing as envisioned in the Envision Taylor Comprehensive Plan.

2 LAND USE EVALUATION TOOL

A land use evaluation tool would analyze the fiscal implications, infrastructure capacity, housing diversity, and proposed land uses against the goals and projections in the Comprehensive Plan. The growth sectors would be included as an evaluation tool. These metrics would be presented consistently with every new development proposal. This strategy will help ensure that informed decisions are made about future development and not increase the burden on current tax payers.

ACTIONS

- Establish a template and methodology, and
- Update zoning and land use application requirements.

FUNDING TOOLS

- Not applicable

PARTNERSHIPS

- Real estate, development and business community



Establish an evaluation tool to analyze land use proposals that may differ from the future land use or zoning designations for the property.

3 DIRECT GROWTH TO CENTERS

Use city programs, policies, and projects like reduced impact fees, new capital improvements, infrastructure, and location of city facilities to help catalyze growth. Other policies can include capturing tax increment within new centers and dedicating a certain percentage to improvements within those centers. This strategy can help lead to a more fiscally sustainable future, reduce the burden on infrastructure, and encourage development to match the character of existing development in Taylor. It will be important to find the appropriate balance between investment in new centers and investment in Downtown.

ACTIONS

- Establish a city wide policy for investment in identified centers,
- Adjust current infrastructure programs to consider new centers, and
- Prioritize new projects within centers.

FUNDING TOOLS

- Establishment of a Tax Increment District

PARTNERSHIPS

- Real estate and business community;
- Public Works Department; and
- Community services.



Prioritize centers for capital improvements and other growth supportive policies that may result in reduced impact fees.

4 UPDATE DEVELOPMENT STANDARDS TO SUPPORT CENTERS AND INFILL

Centers are envisioned as mixed-use and walkable places; the city's current development standards do not support this character of development outside of the Downtown. Each center has a desired function and character. Development standards need to be updated to allow centers to build out in a way that matches the intent and character. Implementing this strategy will help lead to the development and redevelopment of the centers consistent with the city's goals. This strategy should also streamline development within identified centers. Note that it will be important to balance character based design standards with increases in entitlement to ensure the viability of these centers.

ACTIONS

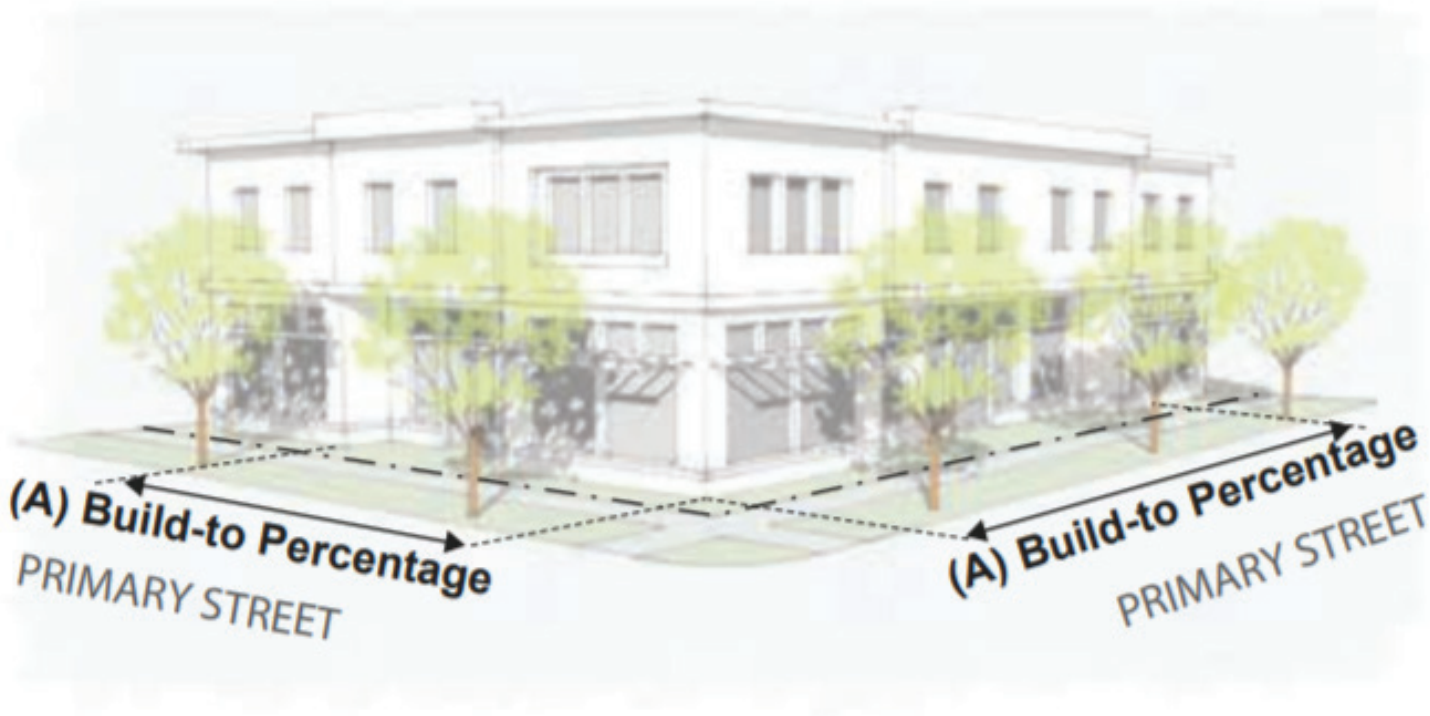
- Identify the scope of the project,
- Involve community stakeholders,
- Propose standards, and
- Adopt an updated code with new tools and standards.

FUNDING TOOLS

- City budget

PARTNERSHIPS

- Real estate and business community;
- Property owners; and
- Residents.



Revise the development code to ensure that identified centers evolve as envisioned in the Envision Taylor Comprehensive Plan.

5 IMPLEMENT POLICIES TO STRATEGICALLY MANAGE ANY EXTENSION OF STREET OR UTILITY INFRASTRUCTURE AND DEVELOPMENT IN CONTROLLED AND FUTURE GROWTH SECTORS

Properties within the Controlled Growth Sector Tier I and II and Future Growth Sector do not have access to adequate utility and street infrastructure to support new development. Developing these areas would require service extensions and new streets. This expenditure to support new areas can lead to a disproportionate impact on current tax payers now and in the future if they are not managed strategically. Managing development in Controlled Growth Sector Tier I and II and Future Growth Sector will require strong policies related to enforcing the growth sectors. These policies can become part of a future development code update. In addition to managing development, policies can be adopted to assist with preservation of important agricultural land.

ACTIONS

- Adopt policies for the preservation of agricultural land,
- Adopt criteria and standards related to development requests in Controlled and Future Growth Sectors, and
- Update development standards to enforce the Growth Sectors Map.

FUNDING TOOLS

- Land preservation grants;
- Strong MUD policies and ordinances

PARTNERSHIPS

- Trust for public lands or other organizations that implement conservation easements.



Implement land use and infrastructure policies to manage the extension of street or utility infrastructure into the ETJ and the County.

6 IMPLEMENT THE NEW TRANSPORTATION MASTER PLAN

The purpose of the City of Taylor Transportation Master Plan is to identify and prioritize mobility improvements that encourage safe and efficient travel within and through the City of Taylor. The location and design of streets in the Transportation Master Plan reflect the function of the streets to move people within the city and to generate valuable land uses. This strategy will lead to better maintained streets, help reduce congestion and encourage all modes of travel.

ACTIONS

- Adopt a strategy to prioritize street maintenance where investments in increased property values are occurring,
- Focus on multimodal improvements,
- Ensure the preservation of ROW as development occurs, and
- Adopt access management programs to ensure roads maintain mobility and streets create value.

FUNDING TOOLS

- Management districts within the Downtown can support some maintenance and beautification,
- County, state, and federal infrastructure grants can be pursued, and
- Increased values from infill development and redevelopment.

PARTNERSHIPS

- Regional governments;
- TxDOT; and
- Main Street.



Implement the new hierarchy of streets and associated cross sections.

7 PLAN FOR NON-VEHICULAR TRIPS

When planning a new development or modeling city-wide and regional mobility needs, non-vehicular trips should be accounted for. The number of non-vehicular trips is heavily influenced by the development pattern, street design, and uses. By accounting for non-vehicular trips the amount of space designated to vehicles in the ROW can be reduced. This strategy can lead to a reduction in the number of travel lanes and increase accommodations for non-vehicular modes.

ACTIONS

- Update development standards to include space for non-vehicular travel such as minimum bicycle parking requirements,
- Reduce or eliminate parking standards for infill or compatible new development in centers, and
- Update transportation and traffic impact models to account for non-vehicular trips.

ACTIONS CONTINUED

- Expand hike and bike trails to connect neighborhoods, parks, schools, and mixed-use areas, and
- Improve pedestrian facilities/ safety to encourage walking trips areas.

PARTNERSHIPS

- Regional governments;
- TxDOT; and
- Development community.



Develop annual budgets for growth to be sure that the city is growing as envisioned in the Envision Taylor Comprehensive Plan.

8 ADOPT A VISION ZERO POLICY

A Vision Zero policy includes a goal to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy , equitable mobility for all. A Vision Zero policy should include political commitment, multi-disciplinary leadership, an action plan, commitment to equity, and be data-driven. This strategy will help to reduce traffic collisions and increase safety for all users. A Vision Zero policy can help to shift the conversation about street design to prioritize safety. As a part of the Vision Zero policy, an ADA transition plan and way finding can be incorporated.

ACTIONS

- Analyze collisions and safety data,
- Assemble a multi-disciplinary team,
- Identify strategies, and
- Implement strategies.

FUNDING TOOLS

- Grants may be available.

PARTNERSHIPS

- Regional governments;
- TxDOT;
- Police and Fire department;
- Non-profit and community groups;
- Business community; and
- Resident.



Establish an evaluation tool to analyze land use proposals that may differ from the future land use or zoning designations for the property.

9 PRIORITIZE INFILL AREAS AND CENTERS FOR STREET IMPROVEMENTS

Street improvements and maintenance should be focused in infill areas and centers because these areas are anticipated to accommodate the majority of people. In order to be fiscally sustainable the city needs to be able to adequately maintain existing infrastructure prior to building more. This strategy will encourage and support more infill development and maintain a more consistent overall tax burden for current tax payers.

ACTIONS

- Adjust infrastructure extension policies,
- Adjust street maintenance plans, and
- Align street maintenance budget with private investments in infill areas and centers.

FUNDING TOOLS

- State and regional transportation funding;
- Potential Tax Increment Financing Districts; and
- Annual budget.

PARTNERSHIPS

- Not applicable



Overlay the pavement condition with the land use plan and prioritize the CIP with infill and intended growth areas.

10 ENHANCE CROSS TOWN CORRIDORS

Cross town corridors are typically designated as either a Neighborhood Avenue or a Community Boulevard and they represent the primary connections from center to center and neighborhood to neighborhood within the City of Taylor. Cross town corridors should prioritize pedestrian, transit, and bicycle travel and accommodate moving vehicles. This strategy will increase transit ridership and accommodate more modes of transportation allowing people to travel safely between centers. Challenges with implementation include constrained ROW and cost of improvements. It can be challenging to accommodate that many different types of users within existing ROW and may require trade offs.

ACTIONS

- Identify priority improvements and important pedestrian and bicycle connections, and
- Utilize low-cost methods such as striping and bollards whenever possible.

FUNDING TOOLS

- State and regional transportation funding;
- Potential Tax Increment Financing Districts; and
- Annual budget.

PARTNERSHIPS

- CARTS



Prioritize complete streets in the design and implementation of cross-town corridors.

11 ENCOURAGE MISSING MIDDLE HOUSING

The characteristics of fiscally sustainable developments include a high ratio of building footprint to lot size, multi-story structures, narrow lot frontages, smaller lots and narrower streets in a grid pattern. These characteristics are all represented in missing middle housing typologies. Development standards should be updated to allow and encourage these types of buildings by-right. This strategy will provide clear direction for future development through the use of explanations, photographs, and illustrations. Missing middle housing typologies can be employed by adding new units to lots with an existing home helping property owners stay in place when property values rise. Missing middle housing can also be used on infill lots allowing more, smaller units to be constructed and therefore achieving greater affordability on a per unit basis.

ACTIONS

- Update development standards to allow and encourage missing middle housing,
- Consider programs to help existing property owners build additional dwelling units on existing lots or subdivide and sell a portion of the lot, and
- Develop a housing diversity index evaluation tool for new development.

FUNDING TOOLS

- Housing subsidies funded through Community Development Block Grants

PARTNERSHIPS

- Non-profit affordable housing providers;
- Local builders and developers; and
- Taylor Housing Authority.



Update zoning and development standards to allow by right those design characteristics that lead to fiscally sustainable neighborhoods.

12 DISCOURAGE DISPLACEMENT

Pro-actively discourage displacement by encouraging the preservation of naturally occurring affordability in the form of smaller lots and smaller units. This can also include allowing more units on less land for new construction. Consider incentives like allowing additional units to be built on a lot when the main unit is preserved. This strategy will maintain small-town character, lead to more affordability and provide property owners with opportunities to improve their lots and stay in place.

ACTIONS

- Consider strategies to prevent displacement when making infrastructure upgrades that may lead to increased property values in lower income neighborhoods,
- Update development standards to allow more smaller homes to be built on infill lots, and
- Support the establishment of a housing trust.

FUNDING TOOLS

- Housing subsidies funded through Community Development Block Grants.

PARTNERSHIPS

- Non-profit affordable housing providers;
- Local builders and developers; and
- Housing Authority.



Adopt policies to evaluate development proposals in Greenfield areas.

13 ENCOURAGE MORE ACCESSORY DWELLING UNITS

Zoning ordinances and development standards need to be updated in order to allow accessory dwelling units to be permitted by-right. Building an accessory dwelling unit on a lot will double the density of that lot without leading to displacement or changing the character of the neighborhood. This strategy will give property owners more options to improve and better utilize their property, provide more housing in areas that already have services and amenities and more efficiently utilize existing infrastructure.

ACTIONS

- Update development standards, and
- Consider programs to help existing property owners achieve financing and build accessory dwelling units.

FUNDING TOOLS

- Housing programs

PARTNERSHIPS

- Non-profit affordable housing providers;
- Local builders and developers.



Update the zoning ordinance to allow increased intensity of development in the Neighborhood Infill - land use designation that fits with the character of the surrounding neighborhood.

14 MAINTAIN SMALL-TOWN CHARACTER IN NEW NEIGHBORHOODS

As new greenfield neighborhoods and housing are built the scale and character of the streets, lots, and buildings should match the scale and character of original Taylor. Calibrate the development standards and subdivision standards to match the patterns of Taylor now. This strategy will maintain Taylor as a place that is unique and encourage more fiscally sustainable development and better utilization of resources.

ACTIONS

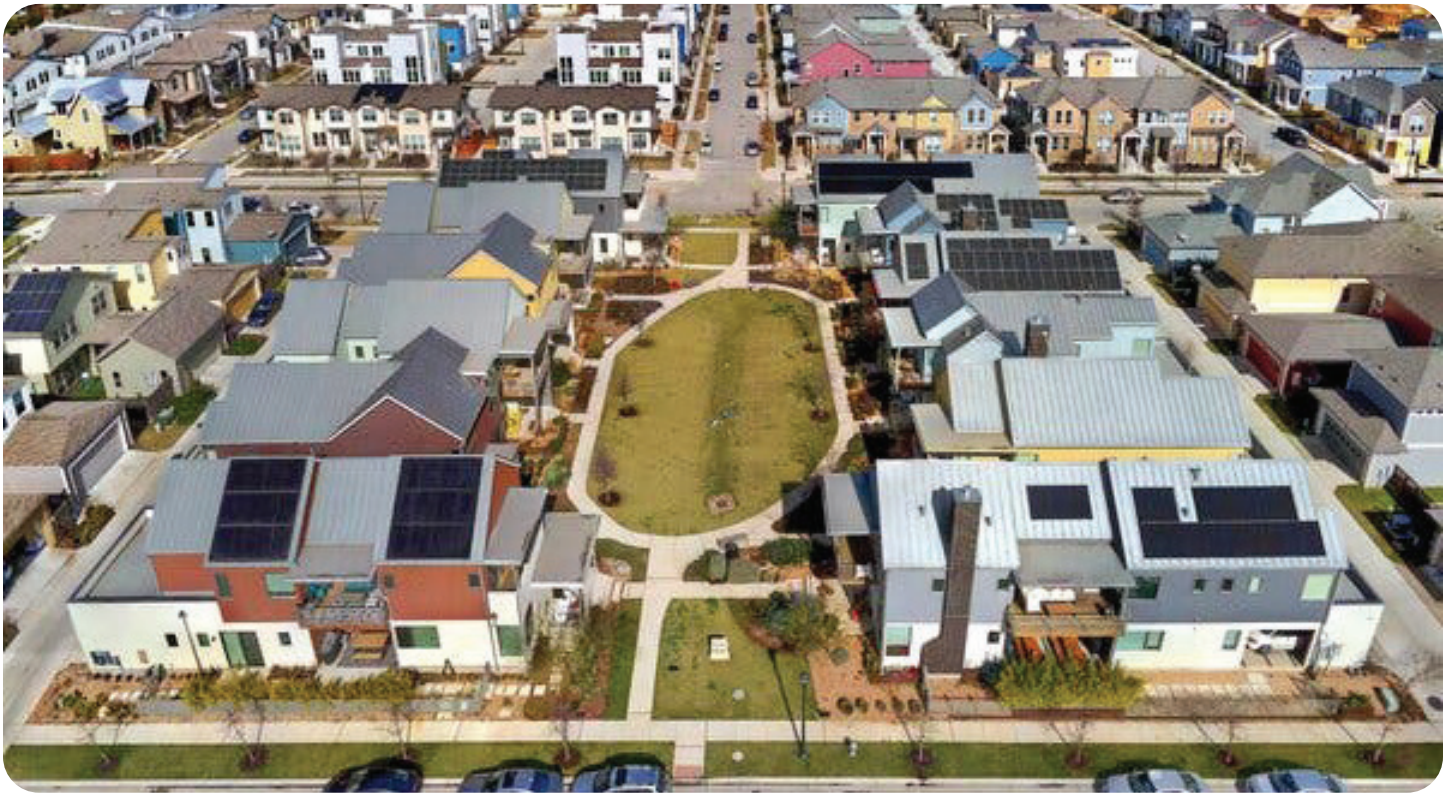
- Update development standards,
- Update subdivision standards to ensure new neighborhoods connect and extend the existing street grid,
- Require an urban design review for new neighborhoods, and
- Implement a housing diversity index evaluation tool for new development.

FUNDING TOOLS

- Not applicable

PARTNERSHIPS

- Development community



Establish development and design standards that achieve the characteristics of "small-town atmosphere in the neighborhood land use category.

15 EXPAND AND CONNECT THE PARK AND TRAIL SYSTEM

As the population grows the parks and trail systems should grow proportionately to ensure that the level of service for existing residents remains consistent. As new development occurs care should be taken to ensure adequate accessibility to parks. The city's trail system should be expanded along the existing drainage network as indicated in the Transportation Master Plan.

ACTIONS

- Implement the parks plan,
- Update the development code to ensure that parkland dedication is sufficient,
- Update the development standards to include park maintenance fees with new development, and
- Update subdivision ordinance to ensure that trail systems are extended as identified in the Transportation Master Plan.

FUNDING TOOLS

- Developer dedication and fees;
- Grants.

PARTNERSHIPS

- Local non-profits and community groups



Work with developers to create parkland dedications and to construct park facilities accessible by the whole community.

16 SPECIAL EMPLOYMENT DISTRICT - SMALL AREA PLAN

A small area plan for the Special Employment District located in the southwest quadrant of the City and anchored by the Samsung facility will support the development of this area as an innovative and mixed-use economic driver for the City. The plan should provide a clear path and framework for achieving these goals through both public and private investment. Furthermore, the plan can help Taylor ensure that the area builds out in a way that it offers long term vibrancy and resiliency for future conditions while achieving the desired outcomes for the City overall.

ACTIONS

- Establish community goals for a small area planning process,
- Reach out to property owners within the Special Employment District and adjacent as stakeholders in the process, and
- Develop a plan that identifies specific land use, parks and open space, transportation and utility infrastructure needed to realize community goals.

ACTIONS CONTINUED

- Consider the formation of a Financing District to help pay for the needed infrastructure to support the development of the area and other broad community benefits.

FUNDING TOOLS

- Special Financing District

PARTNERSHIPS

- City of Taylor;
- Local partners;
- Development community; and
- Samsung.



Work with the City of Taylor, local partners and community to create an area plan for the Special Employment District.

17 SUPPORT LIVING AND WORKING IN THE CITY OF TAYLOR

Collaborate and partner with current and future employers to encourage employees to live within the City of Taylor. As more large employers locate in and around the City of Taylor, employees will be looking for vibrant and active communities that do not require a long commute. The Economic Development Corporation, City, and larger employers can create programs such as down payment assistance, and other community based programs and activities to benefit employees that choose to live in Taylor. Supporting new housing for workers nearby employment and including desirable amenities and walkability will help provide the types of housing needed by this growing workforce.

ACTIONS

- Communicate and work closely with Samsung and other employers to track the number of employees living within Taylor,
- Identify housing needs and barriers, and
- Update development codes to remove barriers to providing desired housing.

FUNDING TOOLS

- Community Development Block Grants;
- Taylor Housing Authority; and
- Employee Benefit Programs.

PARTNERSHIPS

- Economic Development; Corporation
- City of Taylor; and
- New employers.



Work with developers to create urban landscapes and street fabric to attract employees to live in Taylor.

18 CREATE POLICIES AND RULES FOR SPECIAL UTILITY AND FINANCING DISTRICTS.

Create and implement policies, criteria, and standards to provide direction on the establishment and management of Special Utility and Financing Districts such as Municipal Utility Districts (MUDs), Public Improvement Districts (PIDs), and other infrastructure financing tools related to development in the ETJ.

ACTIONS

- Establish an Ordinance to ensure that adequate fees are collected for City administration and oversight of established districts, and
- Establish policies, standards, and criteria that limit the ultimate number of discharge permits and encourage regionalization of future wastewater treatments systems.

ACTIONS CONTINUED

- Establish policies, standards, and criteria that encourage complete communities including the provision of daily services and values high enough to support the costs associated with long term maintenance of streets, utilities, parks, and emergency services.

FUNDING TOOLS

- Land preservation grants;
- Strong MUD policies and ordinances.



Work with the City of Taylor to create tools related to development in the ETJ.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APPENDIX: RECENT PLANNING INITIATIVES

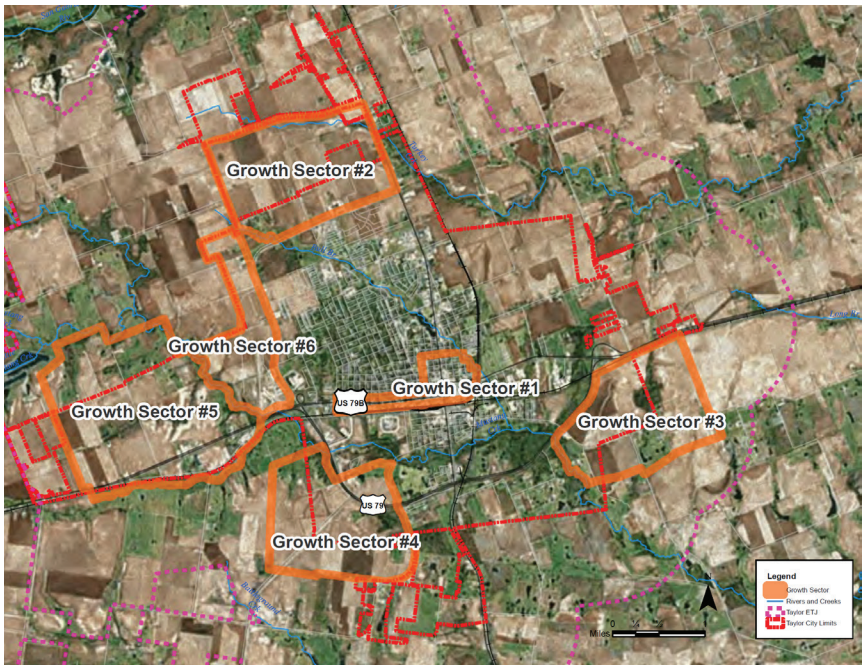
A VISION FOR FUTURE DEVELOPMENT (2017), CENTER FOR URBAN AND REGIONAL PLANNING - UTSA

PURPOSE

The purpose of this study is to examine land areas within the existing city limits and ETJ of Taylor that have potential for residential, commercial, office and industrial growth.

RELEVANT INFORMATION

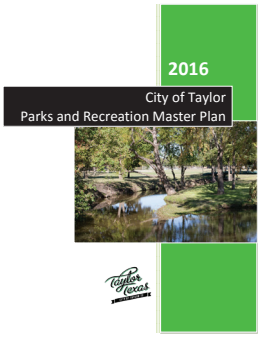
- Six "growth areas" were identified as existing or emerging growth sectors and evaluated with respect to land suitability based on the availability of infrastructure, land use patterns, and natural features,
- Growth Sector 1 was Taylor's Historic Downtown District. Opportunities identified in this sector include adaptive commercial re-use with offices or residential on the upper floors, the potential for more passenger rail travel, good access to US 79 and SH 130, and opportunities for enhanced industrial development in the southern portion of the Sector,
- Growth Sector 2 was identified as Taylor North and includes 1,241 acres and a major floodplain. Opportunities in this growth sector were identified as residential, service offices, commercial land use along major roads and recreational opportunities along Turkey Creek,
- Growth Sector 3 was identified as Taylor East and includes 1,073 acres. This sector provides excellent opportunities for industrial development based on its adjacency to the Union Pacific Rail and access to major thoroughfares and limited floodplains,
- Growth Sector 4 was identified as Taylor South and is expected to grow with residential development in the near future based on proximity to US 79, the Taylor High School and easy access to Main Street and Downtown,
- Growth Sector 5 was identified as Taylor West and has direct access to US 79 and is located closest to the Austin metro area. Several creeks in the area indicate a high potential for a linear park system, and
- Growth Sector 6 was identified as the Airport and has excellent potential for light industrial uses related to aviation. Also located in this area is the operations center for the Electric Reliability Council of Texas (ERCOT), the largest employer in Taylor, Texas.



Source: University of Texas at San Antonio

Figure 121: *A Vision for Future Development Growth Sector*

CITY OF TAYLOR PARKS AND RECREATION MASTER PLAN (2016)



PURPOSE

The purpose of the 2016 City of Taylor Parks and Recreation Master Plan was to use a demand based approach and public input to guide the enhancement and preservation of the current park system while looking to the future and the parks and recreation needs of generations to come.

RELEVANT INFORMATION

The Master Plan identified five goals including:

1. The City of Taylor will increase the percentage of parkland and trail connectivity, including open space and greenbelt areas for trail development,
2. Increase safety in Taylor Parks,
3. Review and implement policies and ordinances,
4. Develop marketing strategies for recreational programs, and
5. Increase usage of parks and recreation facilities through programming.

The Parks and Recreation Master Plan recommends utilizing the National Recreation and Park Association (NRPA) standards of 10 acres of developed parkland per 1,000 population and 5 – 8 acres of Community Parks per 1,000 population. Based on the NRPA standards, the City of Taylor met the requirements for the amount of parkland per 1,000 population in 2016. Recommendations from the City of Taylor Parks and Recreation Master Plan focus on increasing the diversity of park and recreation opportunities and the upkeep and maintenance of existing parks.

The City recently adopted master plans for Murphy, Robinson and Bull Branch Parks.

PRIORITIES	PRIORITY TIMELINE
Construct a cross town recreational trail along Bull Branch Creek.	Short
Perform upgrades to the Robinson Park softball field.	Short
Construct splash pad and ball field improvements at Robinson Park.	Short
Continue renovation and maintenance of existing facilities.	Medium
Identify grants and budget for park enhancements.	Medium
Build enhancements to Downtown Heritage Park.	Medium
Construct a Downtown skate park.	Medium
Add shade trees and native landscaping to parks.	Long
Identify land for a pocket park.	Long
Identify and acquire land for additional parkland.	Ongoing
Acquire additional parkland from developers in the planning for residential subdivisions.	Ongoing
Enhance park facilities by implementing better maintenance and upkeep standards.	Ongoing
Manage the current wildlife within the park system to ensure a quality recreational experience for all park users.	Ongoing
Enhance park safety through implementation of a park safety program.	Ongoing

Source: City of Taylor Parks and Recreation Master Plan

Figure 122: *City of Taylor Parks and Recreation Master Plan Short, Medium, Long Term Priorities*

RECENT PLANNING INITIATIVES

CITY OF TAYLOR PARKS AND RECREATION MASTER PLAN (2020)



PURPOSE

The purpose of this community parks master plan is to identify proposed improvements to meet the current and future needs of the community, potential phases of development with associated costs and potential funding opportunities. Bull Branch Park, Bull Branch Trail, Murphy Park and Fannie Robinson Park are the four community parks included in this plan. Murphy and Fannie Robinson Parks received substantial improvements in 2008 with the assistance of a Texas Parks and Wildlife Recreational Grant. Additional improvements have been made to these parks over the last decade with City general funds and private donations. These four iconic city parks have received decades of use and wear resulting in the need for a master plan for each park to provide a clear direction and framework by which to enhance and improve these parks



Figure 123: *Bull Park Masterplan*



Figure 124: *Murphy Park Masterplan*



Figure 125: *Fannie Robinson Park Masterplan*



Figure 126: *Bull Branch Trail Masterplan*

CITY OF TAYLOR DOWNTOWN MASTER PLAN (2015)



PURPOSE

The purpose of the City of Taylor Downtown Master Plan (Downtown Master Plan) was to identify opportunities for future investments, create action steps for implementation, bring people back into Downtown and make it a pedestrian-friendly and ADA-accessible destination.

RELEVANT INFORMATION

- The Downtown Master Plan included eight goals in the categories of economic, community, environment and art then identified specific actions and catalytic projects to help make those goals a reality,
- Some key regional project recommendations included gateway features and trail and bike connections,
- Some key Downtown projects included Downtown design standards, a parking strategy, and wayfinding and signage, and
- Key streetscape improvements were recommended along Main Street, First Street, Talbot Street, Second Street, and Porter Street.



Figure 127: *Downtown Master Plan Framework Plan*

Source: City of Taylor Downtown Master Plan

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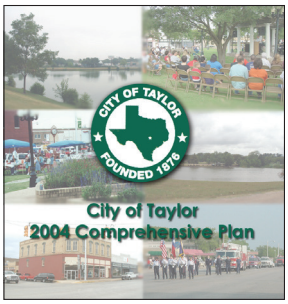
RECENT PLANNING INITIATIVES

CITY OF TAYLOR COMPREHENSIVE PLAN (2004)



PURPOSE

The purpose of the 2004 City of Taylor Comprehensive Plan (2004 Comprehensive Plan) is to provide a guide and an analytical tool to evaluate zoning and development submittals and direct policy decisions.

RELEVANT INFORMATION

- The 2004 Comprehensive Plan assumed the average density of existing residential areas would remain. This assumption necessitated an aggressive annexation strategy spreading to the north and west of the 2004 city limits, and
- A key goal of the 2004 housing chapter was to improve the housing conditions in Taylor through requiring and assisting in the rehabilitation of substandard housing and the demolition of dilapidated housing.

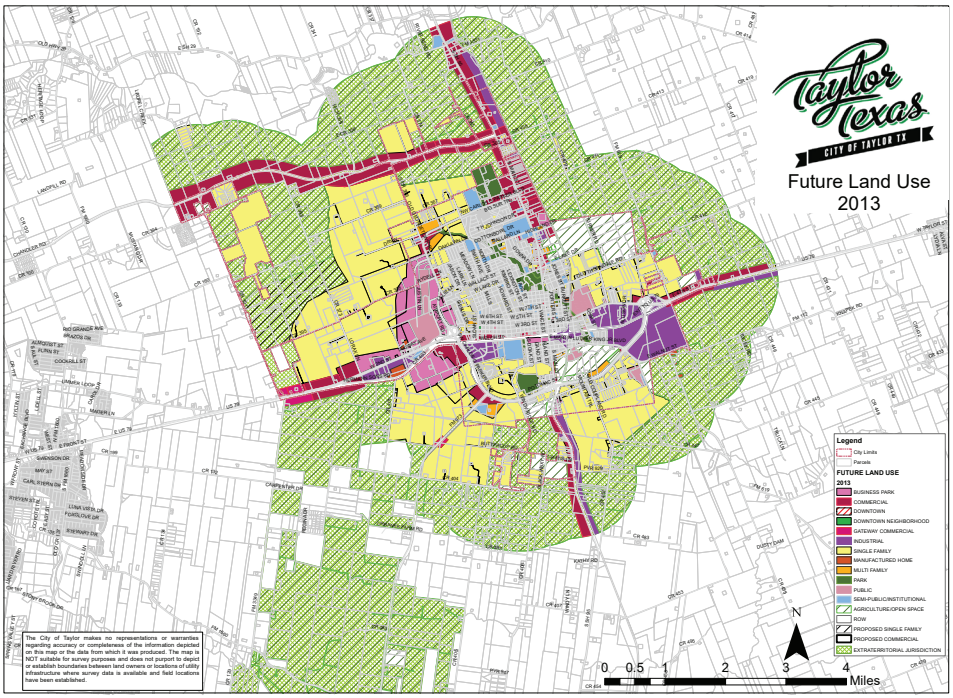


Figure 128: *City of Taylor Future Land Use Plan* *Source: 2004 Comprehensive Plan*

PROJECTED LAND USE REQUIREMENTS

The Future Land Use Plan in the 2004 Comprehensive Plan allocated a certain percentage of the city and ETJ to fourteen different land use categories based on anticipated population growth, shown City of Taylor Future Land Use Plan (last amended in 2013).

LAND USE CATEGORY	CITY LIMITS	%	CITY LIMITS + ETJ	%
Agricultural / Open Space	996.5	11.4%	15,394.7	50.3%
Single-family	3,588.6	41.0%	10,026.3	32.8%
Downtown Residential	411.5	4.7%	411.5	1.3%
Multi Family	234.6	2.7%	246.5	0.8%
Manufactured Home	91.0	1.0%	102.8	0.3%
Downtown	81.1	.9%	81.1	0.3%
Commercial	516.8	5.9%	660.2	2.2%
Industrial	703.4	8.0%	706.3	2.3%
Institutional	297.7	3.4%	305.0	1.0%
Public	452.6	5.3%	461.3	1.5%
Park	369.4	4.2%	399.3	1.3%
Business Park	482.4	5.5%	980.3	3.3%
ROW	529.1	6.0%	808.9	2.6%
Total	**8,754.7**	**100%**	**30,584.2**	**100%**

Source: 2004 Comprehensive Plan

Figure 129: *Projected Land Area by Future Land Use Category 2025*

RELEVANT EXISTING TRANSPORTATION PROJECTS/PLANS

Several planning documents inform the growth of the transportation infrastructure within the City of Taylor, including:

- City of Taylor Thoroughfare Plan (2004);
- City of Taylor Downtown Plan (2015);
- Williamson County Long Range Transportation Master Plan;
- Williamson County Chandler Road Extension Planning and Preservation Study;
- CAMPO 2045 Plan; and
- CARTS 2045 Plan.

175

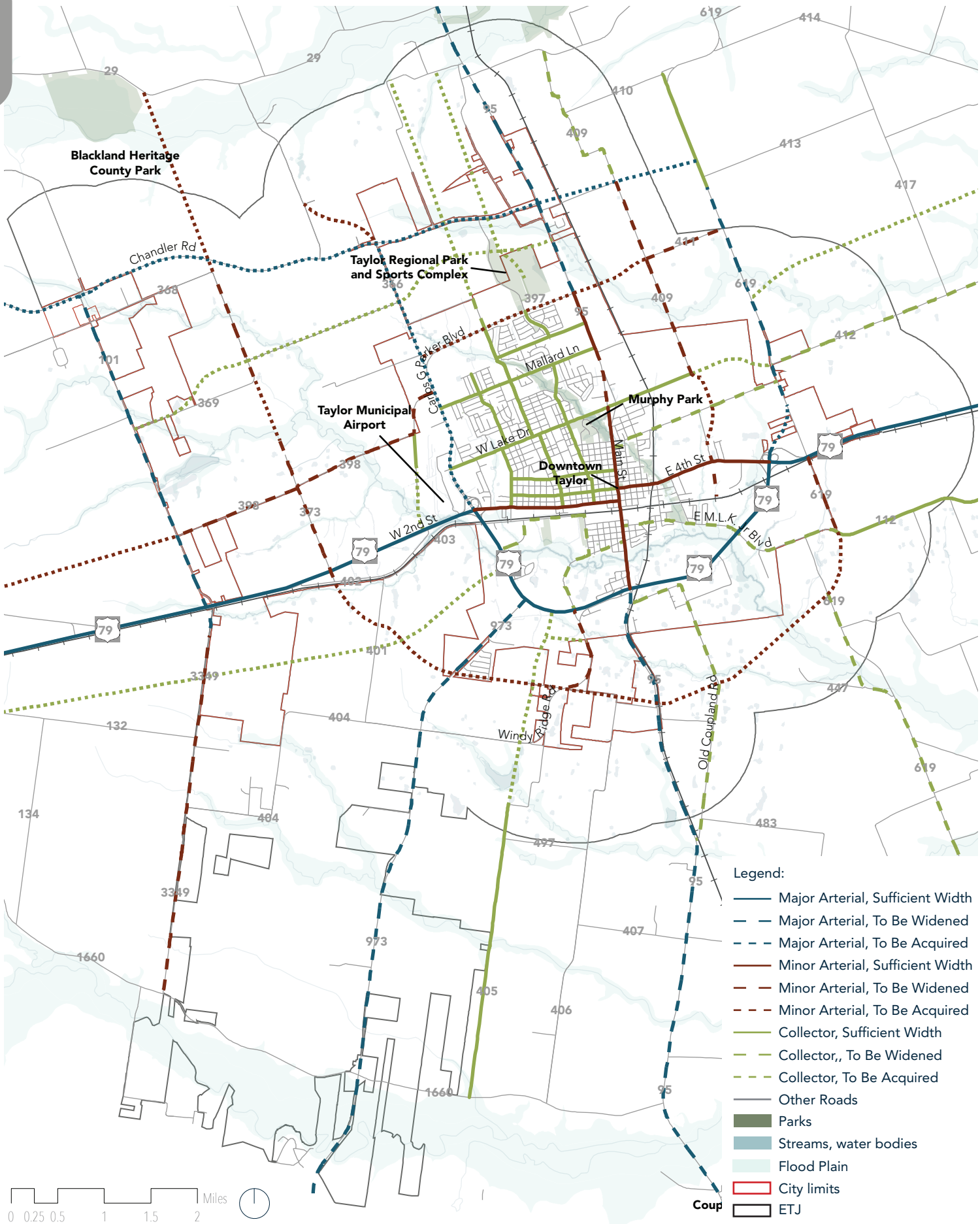


Figure 130: *2004 Thoroughfare Plan*

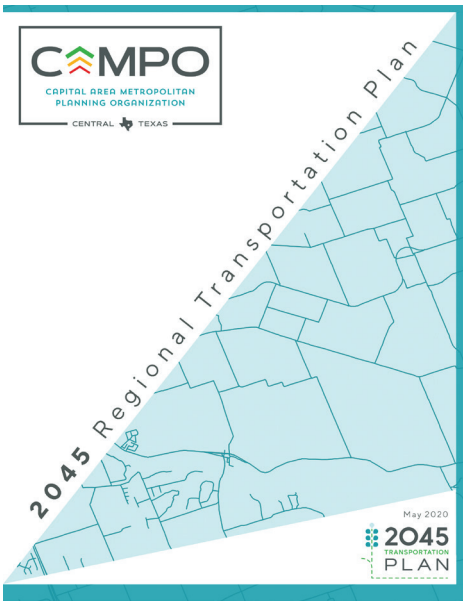
Source: City of Taylor, HDR

CAMPO 2045 – FISCALLY CONSTRAINED PROJECTS

- **US 79** – Widening US 79 from a four-lane undivided roadway to a six-lane divided roadway between FM 619 and west of the study limits to FM 1460,
- **Corridor E1/Southeast Loop** – Widening Southeast Loop from a two-lane roadway with a continuous left-turn lane to a six-lane divided roadway and ultimately to a four-lane limited access roadway with three-lane frontage roads in each direction between US 79 and west of study limits to SH 130,
- **Corridor B2/Chandler Road** – Widening Chandler Road from a two-lane undivided roadway to a six-lane divided roadway between SH 95 and west of study limits to SH 130, construction of a new two-lane roadway with a continuous left-turn lane between FM 619 and east of study limits to FM 1063,
- **Corridor A2** – Construction of a new two-lane roadway with a continuous left-turn lane between FM 3349 and SH 95 with eventual widening to a six-lane divided roadway,
- **Corridor B3/FM 619** – Construction of new roadway connections from FM 619 to SH 95 and US 79, widening FM 619 from a two-lane undivided roadway to a two-lane roadway with a continuous left-turn lane and ultimately to a six-lane divided roadway between SH 95 and US 79,
- **Corridor E2/CR 101** – Widening CR 101 to a six-lane divided roadway between Chandler Road and US 79, and
- **Corridor E3/CR 101** – Construction of new two-lane roadway with a continuous left-turn lane with eventual widening to a six-lane divided roadway between SH 29 and Chandler Road.

CAMPO 2045 – FISCALLY UNCONSTRAINED PROJECTS

- **SH 95** – Widening SH 95 from a two-lane undivided roadway to a four-lane divided roadway between FM 397 and north of study limits to FM 487 as well as between US 79 and south of study limits to US 290.



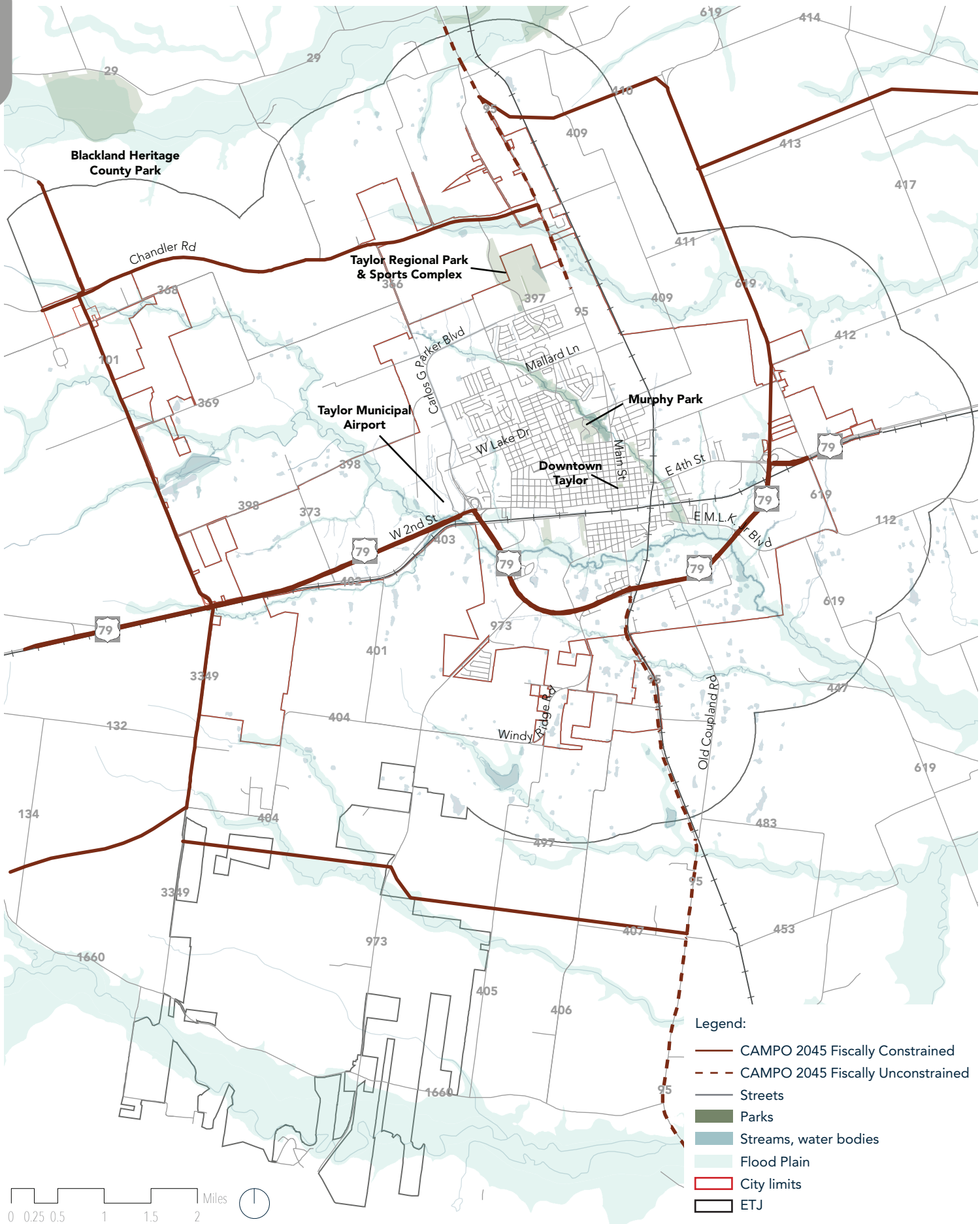


Figure 131: *Planned Projects*

Source: City of Taylor, HDR

RECENT PLANNING INITIATIVES

OTHER PLANNING DOCUMENTS REVIEWED

Several other plans and studies added valuable awareness of opportunities and challenges in the community and informed future recommendations as applicable. These studies included:

- A Community Effort to Gain Housing Stability in Taylor, Texas (2020);
- Housing Market Study and New Housing Growth Community Marketing Assessment - Metrostudy (2016 and 2018);Annexation / Development Agreement Map (2017);
- Airport Height Hazard Map (2004);
- City Council Districts Map;
- Downtown Shops Map;
- Wastewater System Map;
- Water System Map; and
- Zoning Map.

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☐ Streets/Infrastructure
☐ Quality of Life
☒ Economic Vitality

Agenda Item #: 4

Agenda Title: **Consider Ordinance 2023-07 annexing a parcel of land, consisting of approximately 60.48 acres, generally located north of the intersection of County Road 398 and Justin Lane.**

Council Action to be taken: Consider ordinance adoption

Department Submitted: Development Services

Staff Contact: Tom Yantis, AICP, Assistant City Manager

1. PURPOSE/DESCRIPTION

This agenda item provides information for the voluntary annexation of approximately 60.48 acres of land in the extraterritorial jurisdiction (ETJ) of the City of Taylor.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The property owner, Taylor Heights, LLC, approached the City in 2022 to begin the process to develop the subject property in addition to adjacent acreage already incorporated into the city limits. Upon investigation it was determined that the city limit boundary arbitrarily divides the subject property and thus makes the rational development of the property difficult. Annexing the pieces of property that were left out of the city limits would rectify the previous oversight and ensure the property can develop rationally.

The applicant initiated the development process by requesting a Comprehensive Plan amendment to the Growth Sectors and Future Land Use designations. The request was approved by the City Council on August 11, 2022, and the Growth Sector and Future Land Use designations were amended by Ordinance 2022-28 to include a combination of Market Center: Community, Employment Center: Community, and Neighborhood Greenfield. The Growth Sectors was amended to the Intended Growth Sector.

The applicant worked with the City's urban design consultant to hold a planning charette to create a Planned Development. This request to rezone the subject property and adjacent acreage was organized to run concurrently with the request for annexation of the acreage within the ETJ.

2. PROS and CONS

PROS	CONS
• Provides an increase in population density and revenue per acre (Land Use Policy 11). • Acts to take advantage of existing under-utilized infrastructure that could serve the property. • Property is associated with a Planned Development to provide mixture of commercial and residential uses.	

4. RECOMMENDATION

Staff recommends adopting Ordinance 2023-07.

5. FUNDING SOURCE

N/A

6. TIMELINE

- City Council public hearing and ordinance introduction – Regular Meeting February 23, 2023
- City Council considers approval of the ordinance – Regular Meeting March 9, 2023

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

4a Ordinance 2023-07
- 4a-1 Survey and Field Notes Track 1
- 4a-2 Survey and Field Notes Track 2
- 4a-3 Service Plan

4b Petition for Voluntary Annexation and Letter of Intent from Applicant
4c Location Map

ORDINANCE NO. 2023-07

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF TAYLOR, WILLIAMSON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT.

WHEREAS, §43.0671 of the Texas Local Government Code and the Charter of the City of Taylor, Texas, an incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and Charter of the City of Taylor, Texas, and the laws of this state have been duly followed with respect to the following territory, consisting of approximately 60.48 acres, generally located north of the intersection of County Road 398 and Justin Lane and further described in Exhibits "A".

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

1. That the heretofore described property is hereby annexed to the City of Taylor, Williamson County, Texas, and that the boundary limits of the City of Taylor be and the same are hereby extended to include the above described territory within the city limits of the City of Taylor, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Taylor and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.

2. A service plan or agreement for the property annexed is hereby adopted and attached as Exhibit "B".

The City Clerk is hereby directed to file with the County Clerk of Williamson County, Texas, a certified copy of this ordinance.

This Ordinance shall be in full force and effect immediately upon passage.

SECTION 6. In accordance with Article VIII of the City Charter, Ordinance 2023-07 was introduced before the Taylor City Council on the 23rd day of February 2023.

DRAFT

PASSED, APPROVED, and ADOPTED on the _____ day of _____, 2023.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

APPROVED AS TO FORM:

_____
Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-07, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2023.

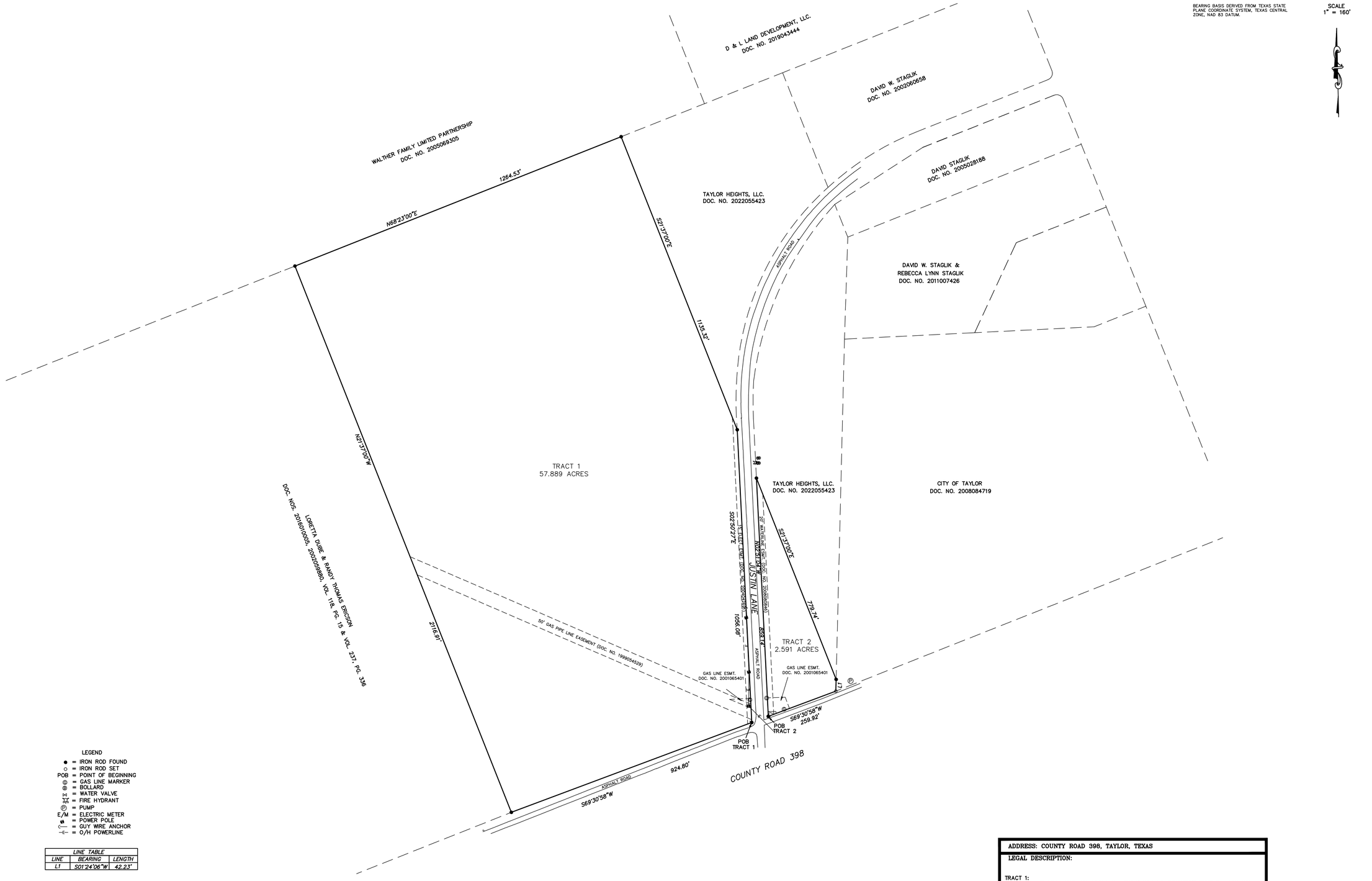
_____
Dianna McLean
City Clerk

DRAFT

EXHIBIT A

BEARING BASIS DERIVED FROM TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS CENTRAL ZONE, NAD 83 DATUM.

SCALE
1" = 160'



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(DOES AFFECT THIS TRACT)

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(10' EASEMENT CENTERED ON UNDERGROUND PIPELINE - UNABLE TO LOCATE UNDERGROUND PIPELINE)

LEGEND

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- GW = GUY WIRE ANCHOR
- O/H = O/H POWERLINE

LINE TABLE		
LINE	BEARING	LENGTH
L1	S01°24'06"W	42.23'

CELCO SURVEYING
REG. #: 10193975
TEL: 830-214-5109
eddie@celcosurveying.com
www.celcosurveying.com

SURVEY PLAT

18018 OVERLOOK LOOP
SUITE 105 - UNIT 239
SAN ANTONIO, TEXAS 78259

CERTIFICATION

THE UNDERSIGNED DOES HEREBY CERTIFY TO THE PARTIES LISTED BELOW THAT THIS PLAT CORRECTLY REPRESENTS A SURVEY MADE UPON THE GROUND OF THE PROPERTY SHOWN HEREON, AND THAT THERE ARE NO ENCROACHMENTS OF VISIBLE IMPROVEMENTS, EXCEPT AS SHOWN HEREON, AND THAT THIS PROPERTY HAS ACCESS TO A PUBLIC ROADWAY, EXCEPT AS SHOWN HEREON.

BUYER: MALLIK AVULA AND SREEDHAR AALOORI
TITLE CO: LONGHORN TITLE
PLAN No.: 2022-0063

LENDER: N/A
G.F.#: TWH2100018
SURVEY DATE: JANUARY 27, 2023

ADDRESS: COUNTY ROAD 398, TAYLOR, TEXAS

LEGAL DESCRIPTION:

TRACT 1:
BEING A 57.889 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

TRACT 2:
BEING A 2.591 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

STATE OF TEXAS
REGISTERED
GEORGE E. LUCAS
4160
PROFESSIONAL
LAND SURVEYOR

GEORGE E. LUCAS, R.P.L.S. 4160

EXHIBIT A

FIELD NOTE DESCRIPTION TRACT FOR A 57.889 ACRE TRACT OF LAND:

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COMMENCING at an iron rod found on intersection of the northwest right-of-way line of County Road 398 and its intersection with the west right-of-way line of Justin Lane, for the southeast corner and POINT OF BEGINNING of herein described tract:

THENCE with the southeast line of this tract and northwest right-of-way County Road 398, South 69°30'58" West a distance of 924.80 feet to an iron rod found for the east corner of a tract of land conveyed to Loretta Dube and Randy Thomas Ericson in deeds recorded in Document Nos. 2016010005 and 2002059880, Official Public Records, and in Volume 118, Page 15 and Volume 237, Page 336, Deed Records, Williamson County, Texas, (hereinafter referred to as the "Dube and Ericson Tract"), and for the south corner of this tract;

THENCE with the southwest line of this tract and the northeast line of Dube and Ericson Tract, North 21°37'00" West a distance of 2,116.91 feet to an iron found on the southeast line of a tract of land conveyed to Walther Family Limited Partnership in a deed recorded in a deed recorded in Document No. 2005069305, Official Public Records, Williamson County, Texas, (hereinafter referred to as the "Walther Tract") for the west corner of this tract;

THENCE with the northwest line of this tract and the southeast line of the Walther Tract, North 68°23'00" East a distance of 1,264.53 feet to an iron rod found for the west corner of a tract o fland conveyed to Taylor Heights, LLC., in a deed recorded in Document No. 2022055423, Official Public Records, Williamson County, Texas, (hereinafter referred to as "Taylor Tract 3") and for the north corner of this tract;

THENCE with the northeast line of this tract and the southwest line of Taylor Tract 3, South 21°37'00" East a distance of 1,135.32 feet to an iron rod found for the west right-of-way line of Justin Lane for the northeast corner of this tract;

THENCE with the east line of this tract and the west right-of-way line of Justin Lane, South 02°50'27" East a distance of 1,056.08 feet to the POINT OF BEGINNING, containing 57.889 acres of land, more or less.

CELCO Surveying
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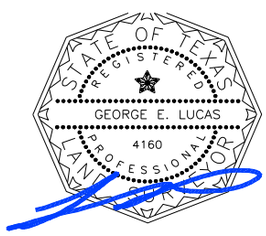

_____
BY: GEORGE E. LUCAS
R.P.L.S. No. 4160
State of Texas
January 27, 2022
2022-0063 TRACT 1

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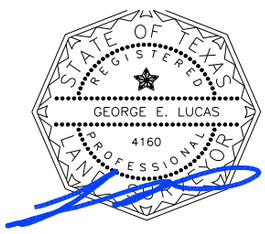

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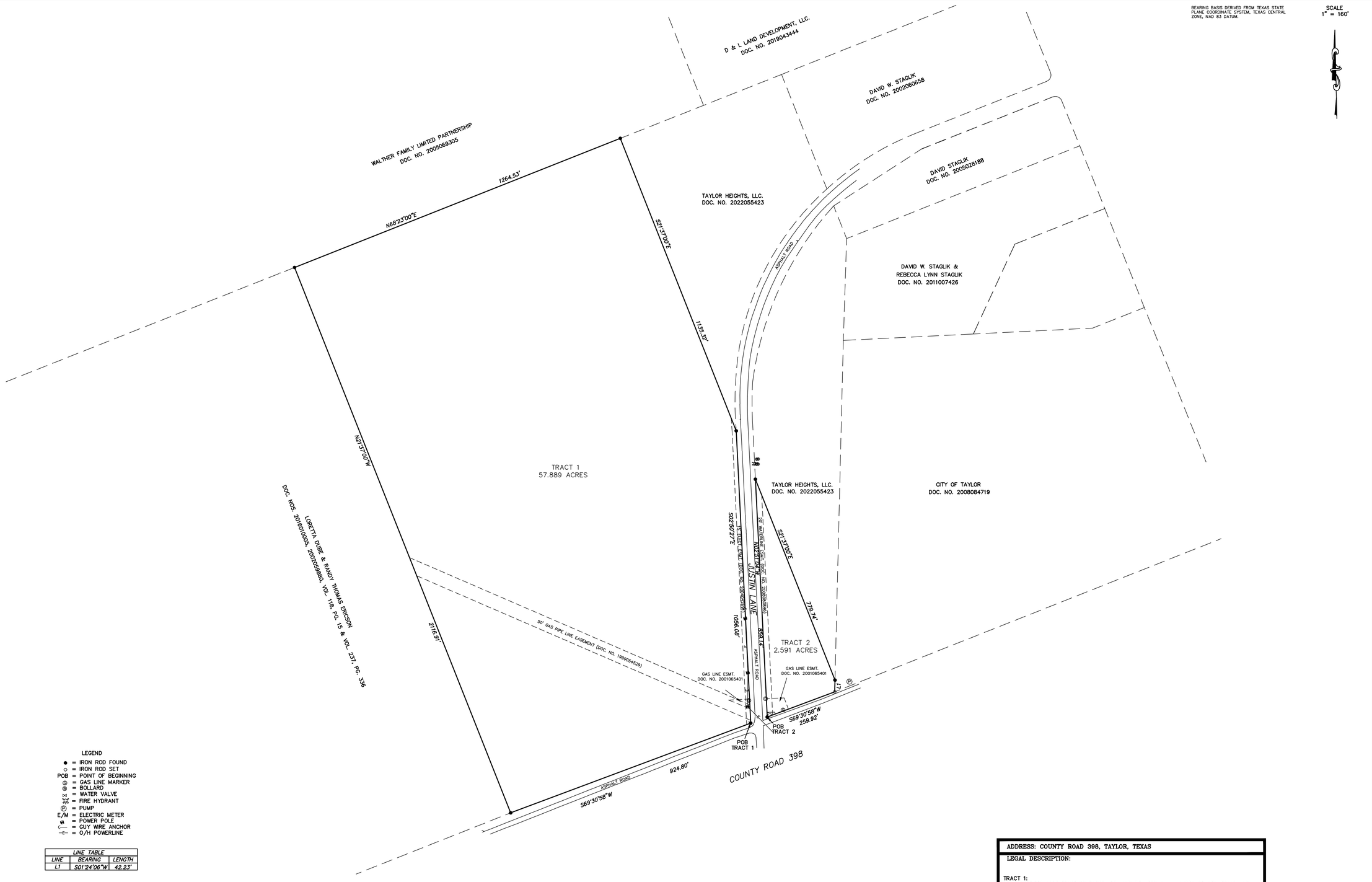

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BUYER: MALLIK AVULA AND SREEDHAR AALOORI
TITLE CO: LONGHORN TITLE
PLAN No.: 2022-0063

LENDER: N/A
G.F.#: TWH2100018
SURVEY DATE: JANUARY 27, 2023

ADDRESS: COUNTY ROAD 398, TAYLOR, TEXAS

LEGAL DESCRIPTION:

TRACT 1:
BEING A 57.889 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

TRACT 2:
BEING A 2.591 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

STATE OF TEXAS
REGISTERED
GEORGE E. LUCAS
4160
PROFESSIONAL
LAND SURVEYOR

GEORGE E. LUCAS, R.P.L.S. 4160

EXHIBIT A

FIELD NOTE DESCRIPTION TRACT FOR A 2.591 ACRE TRACT OF LAND:

BEING A 2.591 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, (HEREINAFTER REFERRED TO AS "TAYLOR TRACT 2") SAID 2.591 ACRES OF LAND, MORE OR LESS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at an iron rod found on intersection of the northwest right-of-way line of County Road 398 and its intersection with the east right-of-way line of Justin Lane, for the southwest corner and POINT OF BEGINNING of herein described tract:

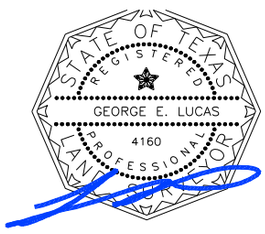
THENCE with the west line of this tract and east right-of-way Justin Lane, North 02°51'04" West a distance of 859.14 feet to an iron rod found for a property corner on the west line of a tract of land conveyed to Taylor Heights, LLC., in a deed recorded in Document No. 2022055423, Official Public Records, Williamson County, Texas, (hereinafter referred to as "Taylor Tract 4"), being the north corner of this tract;

THENCE with the northeast line of this tract and the southwest line of Taylor Tract 4,
South 21°37'00" East a distance of 779.74 feet to an iron found on the west line of a tract of land conveyed to City of Taylor in a deed recorded in a deed recorded in Document No. 2008084719, Official Public Records, Williamson County, Texas, (hereinafter referred to as the "City of Taylor Tract") for a property corner on the east line of this tract;

THENCE with the east line of this tract and the west line of the City of Taylor Tract,
South 01°24'06" West a distance of 42.23 feet to an iron rod found on the northwest right-of-way line of County Road 398 for the southeast corner of this tract;

THENCE with the southeast line of this tract and the northwest right-of-way line of County Road 398,
South 69°30'58" West a distance of 259.92 feet to the POINT OF BEGINNING, containing 2.591 acres of land, more or less.

CELCO Surveying
18018 Overlook Loop
Suite 105 – Unit 239
San Antonio, Texas 78259
Firm Registration No. 10193975
PHONE: 830-214-5109
FAX: 866-571-8323
e-mail: eddie@celcosurveying.com



_____
BY: GEORGE E. LUCAS
R.P.L.S. No. 4160
State of Texas
January 27, 2022
2022-0063 TRACT 2

EXHIBIT A

FIELD NOTE DESCRIPTION TRACT FOR A 2.591 ACRE TRACT OF LAND:

BEING A 2.591 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO TAYLOR HEIGHTS, LLC., IN A DEED RECORDED IN DOCUMENT NO. 2022055423, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, (HEREINAFTER REFERRED TO AS "TAYLOR TRACT 2") SAID 2.591 ACRES OF LAND, MORE OR LESS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

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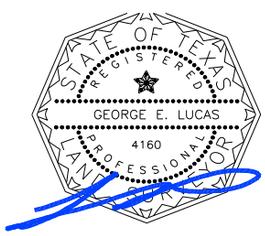


_____
BY: GEORGE E. LUCAS
R.P.L.S. No. 4160
State of Texas
January 27, 2022
2022-0063 TRACT 2

Exhibit "B"

VOLUNTARY ANNEXATION SERVICE PLAN

This **Voluntary Annexation Service Plan** ("**Service Plan**"), which is incorporated by reference as additional terms, conditions, and provisions of that certain, shall constitute, and is hereby deemed to be, the written agreement between the City of Taylor, Texas ("City") and Sudhakar Tadiboyina ("Owner") required by Section 43.0672 of the Texas Local Government Code relating to the provision of municipal services to the Property upon enactment by the City of an ordinance annexing the Property into the City's corporate limits in response to the Company's voluntary petition requesting annexation ("**the Petition**") delivered to the City pursuant to Section 43.0671 of the Texas Local Government Code. For purposes of this Service Plan, the Property, as described in Exhibit "A" to the Petition, shall be referred to as the "**Annexed Area**".

The City will provide the Annexed Area with Municipal Services in compliance with the Texas Local Government Code in accordance with the following schedule:

A. **CODE ENFORCEMENT, BUILDING INSPECTION, ETC.:** The City will provide code enforcement, building inspection services, and permit issuances to the area immediately upon annexation to the Annexed Area and in accordance with Article IV, Article V.

B. **EMERGENCY MEDICAL SERVICES:** Emergency Medical Services will be provided to the Annexed Area by Williamson County EMS and the City's Fire Department. Said services will be made available to the Annexed Area on the same basis as they are made available to other parts of the City with land uses and population densities similar to those reasonably contemplated or projected in the Annexed Area and in accordance with City budget appropriations.

C. **FIRE:** The City has a full-time career fire department under the direction of the Fire Chief, and Assistant Fire Chief to provide fire protection and paramedic-level emergency medical services. Upon the effective date of the annexation, said services will also be made available to the Annexed Area on the same basis as they are made available to other parts of the City with land uses and population densities similar to those reasonably contemplated or projected in the proposed Annexed Area in accordance with City budget appropriations.

D. **POLICE:** The City provides municipal police protection to its businesses and residents, including routine patrols throughout the City and law enforcement services upon call. Upon the effective date of the Annexation, said services will also be made available to the Annexed Area on the same basis as they are made available to other parts of the City with land uses and population densities similar to those reasonably contemplated or projected in the Annexed Property and in accordance with City budget appropriations.

E. WATER SERVICE AND MAINTENANCE OF WATER FACILITIES: Water service will be provided in accordance with the applicable codes and departmental policy as development occurs in the area. Inspection of water distribution lines will be provided under the statues of the State of Texas. Any water service will be provided by the City utility department on the same terms, conditions, and requirements as are applied to all similarly situated areas and customers of the City and subject to all ordinances, regulations, and policies of the City in effect from time to time. Extension of service shall comply with City codes and ordinances.

F. SANITARY SEWER SERVICE AND MAINTENANCE: Sanitary sewer service will be provided in accordance with applicable City codes and departmental policy as development occurs within the Area. Any sewer service will be provided by the City utility department on the same terms, conditions, and requirements applied to all similarly situated areas and customers of the City, subject to all ordinances, regulations, and policies of the City in effect from time to time. Extension of service shall comply with applicable codes and ordinances.

G. SOLID WASTE COLLECTION: Solid Waste Collection services will be provided to the Annexed Area upon annexation in accordance with ordinances and City policies in effect at the time of annexation and within the City's budget appropriations.

H. MAINTENANCE OF ROADS, STREET, AND STREET LIGHTING: The City will begin maintenance of current roads and streets within the Annexed Area and as required by city ordinance upon the effective date of the Annexation. Such streets and roads shall be maintained in their current condition and on the same basis as other areas in the City with topography, land uses and population densities similar to those reasonably contemplated or projected in the Annexed Area. Any such resurfacing or upgrade shall be made in accordance with current City policies and adopted Standard Construction Details or as approved by the City Engineer. The City will coordinate any request for street lighting with electric providers in accordance with City policy.

I. PUBLIC LIBRARY SERVICES AND OTHER PUBLICLY OWNED FACILITIES, BUILDINGS AND SERVICES: At this time there are no public library services in the Annexed Area. Property owners and residents of the Annexed Area may use the City's existing public library and other publicly owned facilities, buildings, and services within the City on the same basis as other residents of the City upon annexation with such privileges being provided within the City budget appropriations.

J. PARKS, PLAYGROUNDS AND OTHER PUBLIC RECREATION FACILITIES AND SERVICES: At this time there are no parks, playgrounds, or other public recreation facilities in the Annexed Area. Property owners and residents of the Annexed Area may use the City's existing public parks, playgrounds, and other recreational facilities and services of the City on the same basis as other residents of the City upon annexation and in accordance with City budget appropriations.

K. GENERAL MUNICIPAL ADMINISTRATION: General municipal administration services will be available to the Annexed Area upon the effective date of the Annexation. This Service Plan provides for full municipal services to the Annexed Area that are adequate to serve the Annexed Area on the same basis as municipal services are made available to other parts of the City with land uses and population densities similar to those reasonably contemplated or projected in the Annexed Area. Further, said municipal services are equal to or greater than the services and level of such services in existence in the Annexed Area immediately preceding the effective date of Annexation. This Service Plan does not constitute a right to a superior level of services in the Annexed Area; provided.

Memo

To: City of Taylor

From: Taylor Heights, LLC

Date: January 10, 2023

Re: Voluntary Annexation- Letter of Intent

To The City of Taylor,

The property owner, Taylor Heights LLC, will petition the city council for annexation in conjunction with the zoning request for its land recorded in Document #2022055423 of the official public records of Williamson County. The deed contains four parcels of land but the two listed below are understood to be within the scope of this project:

-R019617(58.4579 acres)
-R406296(2.19 acres),

T. Sudhakar

From,
Sudhakar Tadiboyina
Partner
Taylor Heights, LLC

cc: jparcel@dunaway.com
jnoell@dunaway.com

ANNEXATION OR CITY LIMITS EXTENSION

TO THE MAYOR AND GOVERNING BODY OF THE CITY OF TAYLOR, TEXAS.

The undersigned owners of the hereinafter described tract of land, which is (1) one-half mile or less in width, (2) contiguous to the city limits, and (3) vacant and without residents, or on which less than three (3) qualified voters reside, hereby petition your Honorable Body to extend the present city limits so as to include as a part of the City of Taylor, Texas, the property described in Exhibit "A", attached hereto and made a part hereof.

We hereby certify, under oath, that:
WE ARE THE TRUE AND ONLY OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, as conveyed to us in Deed(s) recorded as Document No. 2022055423, Official Public Records of Williamson County, or in Volume_____ Page _____, Deed Records of Williamson County.

T Sudhakar
Owner(s)

SUBSCRIBED AND SWORN TO BEFORE ME, a notary public, by Sudhakar Tadiboyina this 11th day of January, 2023, A.D.

AKSHAAN SINGH
Notary Public, State of Texas
Comm. Expires 03-06-2026
Notary ID 133626021

Notary Public, State of Texas

ACKNOWLEDGMENT (INDIVIDUAL)

This instrument was acknowledged before me on the 23rd day of January, 2023, by Sudhakar Tadiboyina

Notary Public, State of Texas

ANGEL JOURNI POWELL
Notary Public, State of Texas
Comm. Expires 11-28-2026
Notary ID 134080661

ACKNOWLEDGMENT (CORPORATE)

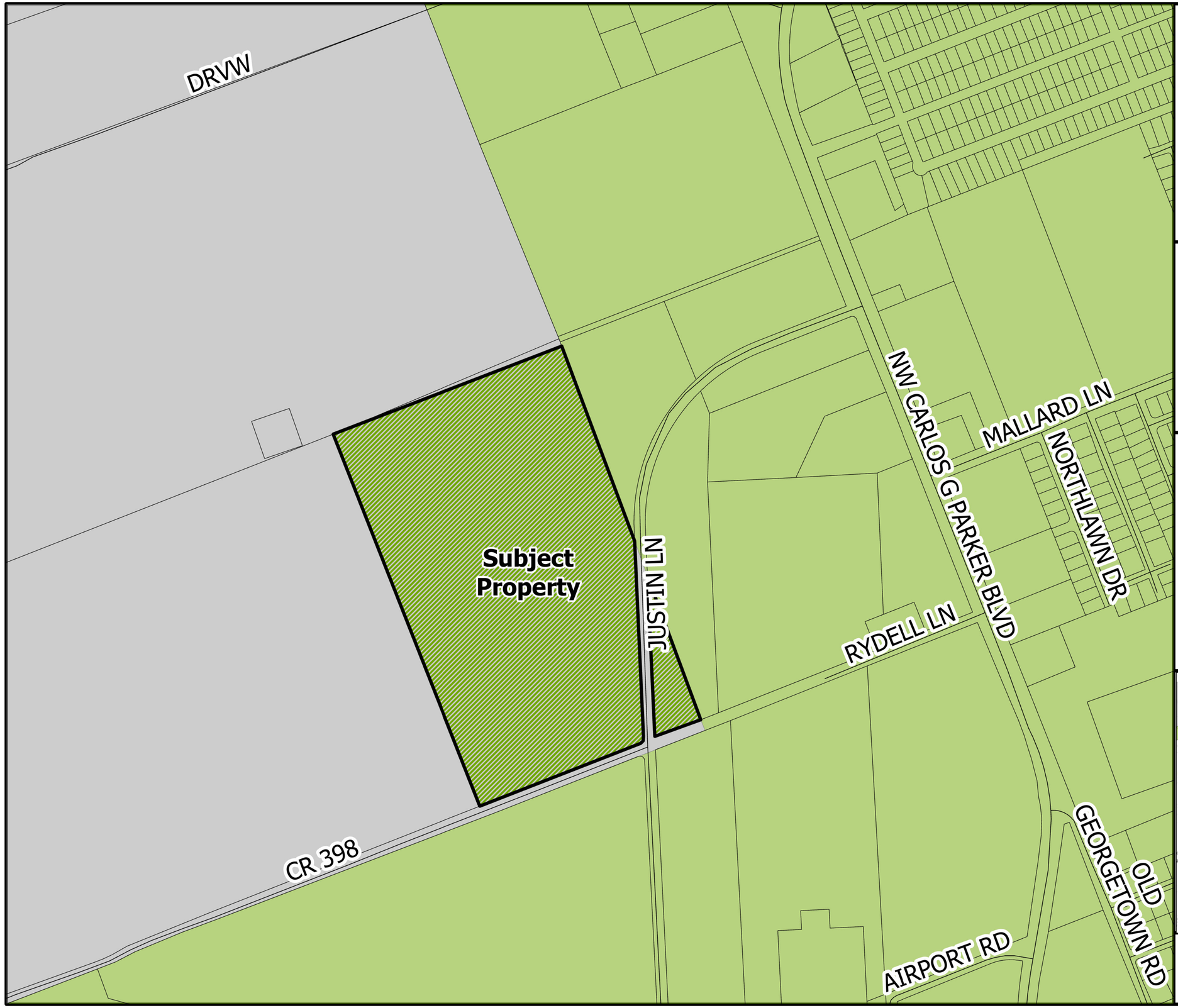
This instrument was acknowledged before me on the 23 day of January, 2023, by SUDHAKAR TADIBOYINA, the MANAGER, of TAYLOR HEIGHTS LLC a Texas LLC, on behalf of said TAYLOR HEIGHTS LLC

T Sudhakar

Notary Public, State of Texas

ANGEL JOURNI POWELL
Notary Public, State of Texas
Comm. Expires 11-28-2026
Notary ID 134080661

For Office Use Only	
DATE RECEIVED:	_____
CITY COUNCIL HEARING DATE:	_____



Taylor Texas
CITY OF TAYLOR TX

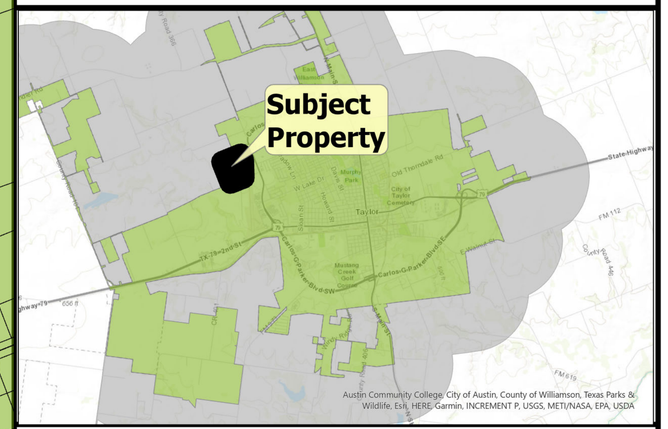
N

PZ-2022-1448

Taylor Heights
Annexation
Location Map
Approximately 60.65 Acres

Legend

- Proposed Annexation
- ETJ
- City Limits
- Parcels
- Streets



0 500 1,000 US Feet

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☒ Quality of Life
☒ Economic Vitality

Agenda Item #: 5

Agenda Title: **Consider Ordinance 2023-08 regarding PZ-2022-1544 a request to change the zoning designation from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to Planned Development (PD) with residential and commercial base zones on property described as approximately 78.53 acres of land general located North of the intersection of County Road 398 and Justin Lane.**

Council Action to be taken: Consider ordinance adoption

Department Submitted: Development Services

Staff Contact: Tom Yantis, Assistant City Manager

1. PURPOSE/DESCRIPTION

The purpose of the planned development rezoning will allow for a community that is pedestrian-friendly, with a mixture of civic spaces, throughfares, and a variety of residential types, and commercial zones laid out in a neighborhood design that is consistent with the Comprehensive Plan.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Preceding this rezoning request was a request for voluntary annexation of part of the subject property up for rezoning consideration.

On August 11, 2022, the City Council adopted the applicant's request for a Comprehensive Plan Amendment (PZ-2022-1513) which granted Neighborhood Greenfield, Market Center: Community, and Employment Center: Community.

The applicant has requested to rezone the subject property from zoning upon annexation of R-1 (Single Family) and existing property zoned as B-1 (Local Business) to a Planned Development (PD) that incorporates a variety of residential types, and commercial zones with a range of uses which may include lodging, office, retail, restaurant, and civic uses. Base zones consist of R-1 (Single Family), B-1 (Local Business), and M-1 (Light Manufacturing). The applicant chose to work with the City's design consultant, Michael Watkins Architect, to furnish the applicant and the city with an alternative master plan and

planned development standards to address neighborhood structure and scale, civic spaces, and frontage types.

For the applicant to move forward with their proposed development changes to the Official Zoning Map are necessary.

3. PROS and CONS

PROS	CONS
• Provides mixed use (residential and commercial) development. • Provides various lot sizes and housing types. • Provides a neighborhood design that meets the goals in the comprehensive plan of human-scale development patterns. • Increase in tax base.	• Will likely increase traffic along Justin Lane and County Road 398.

4. RECOMMENDATION

The Planning and Zoning Commission held a public hearing on February 14, 2023, and they unanimously recommended approval of the requests to change approximately 78.53 acres of land from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to Planned Development (PD) with residential and commercial base zones on property generally located North of the intersection of County Road 398 and Justin Lane.

5. FUNDING SOURCE

N/A

6. TIMELINE

Planning and Zoning Commission public hearing and recommendation – February 14, 2023

City Council public hearing and ordinance introduction – February 23, 2023

City Council consideration of ordinance approval – March 9, 2023.

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

5a Staff Report
5b Growth Sectors Map
5c Future Land Use Map
5d Current Zoning Map
5e Proposed Zoning Map
5f Notice Area Map
5g Rezoning Ordinance 2023-08
5h Ordinance Exhibit A – Survey
5h1 Ordinance Exhibit B – Planned Development Project Book
5h2 Ordinance Exhibit B –Planned Development Standards
5h3 Ordinance Exhibit C – Proposed Zoning Map
5i Presentation PowerPoint

City of Taylor
PZ-2022-1544
Zoning Map Amendment
Staff Report

Item Details

Subject Property:	Generally located north of the intersection of County Road 398 and Justin Lane.
Total Acreage:	Approximately 78.53 acres
Legal Description:	Approximately 78.53 acres of land part of and out of the Samuel Pharrass Survey Abstract No. 496, more particularly described by Williamson Central Appraisal District Parcels R019617, R374022, R406295, and R406296.
Property Owner(s):	Taylor Heights, LLC
Applicant/Representative:	Sudhakar Tadiboyina and Mallik Avula, Taylor Heights, LLC
Request:	A request to amend the zoning designation from the zoning upon annexation of R-1 (Single Family) and existing B-1 (Local Business) to Planned Development (PD) with residential and commercial base zoning districts.
Case History:	This is the first public hearing of this request. Other associated cases with the subject property are PZ-2022-1513 (Comprehensive Plan Amendment) and PZ-2022-1448 (Voluntary Annexation).

Overview of Applicant's Request & Background

The applicant has requested to rezone the subject property from zoning upon annexation of R-1 (Single Family) and existing property zoned as B-1 (Local Business) to a Planned Development (PD) that incorporates a variety of residential types, and commercial zones with a range of uses which may include lodging, office, retail, restaurant, and civic uses. Base zones consist of R-1 (Single Family), B-1 (Local Business), and M-1 (Light Manufacturing). The applicant chose to work with the City's design consultant, Michael Watkins Architect, to furnish the applicant and the city with an alternative master plan and planned development standards to address neighborhood structure and scale, civic spaces, and frontage types. The planned development contains a regulating plan to allow flexibility. The regulating plan is based on transects which act to create new walkable mixed-use environments. The rural to urban transects create a means for considering and organizing the human habitat in a continuum of intensity that ranges from the most rural condition to the most urban. The plan for Taylor Heights PD will blend developments from the neighborhood edge zone (T3), neighborhood general zone (T4), neighborhood center zone (T5), and lastly a special district (SD).

The week of October 17, 2022, the applicant, city staff, and Michael Watkins and his team of urban designers met to collaboratively conduct a design charette. During that week staff observed the

subject property in person and throughout the week the neighborhood layout was developed. After the charette, the development standards for the planned development were prepared and have been reviewed and finalized by staff and the applicant. The proposed community closely aligns with the City's long-term goals and will help the City meet the growing demand for walkable communities.

Location:
The subject property is generally located north of the intersection of County Road 398 and Justin Lane and northwest of the Taylor Municipal airport runway. The developable property straddles Justin Lane.

Physical and Natural Features:
The subject property is vacant and was historically used as agricultural land for crops. A 50-foot gas easement cuts through the lower southwestern portion of the property.

Growth Sector Designations:
The Growth Sectors Map identifies the areas in Taylor and its extra-territorial jurisdiction (ETJ) where development and redevelopment are intended, where they should be controlled, and areas where they should be restricted. The subject property is located within the Intended Growth Sector. The Intended Growth Sector consists of areas with access to existing or planned transportation/infrastructure and are on the periphery of existing developed areas. These are primarily vacant, underutilized, or poorly developed commercial areas adjacent to existing centers and service areas. Growth policies should encourage the development or redevelopment of these areas as compact residential and mixed-use development.

Future Land Use and Zoning Designations:
The Envision Taylor Comprehensive Plan identifies Future Land Use designations to guide growth in Taylor. The subject property was assigned the land use designations of Neighborhood Greenfield, Market Center: Community, and Employment Center: Community. On August 11, 2022, the City Council adopted the applicant's request for a Comprehensive Plan Amendment (PZ-2022-1513) which granted the Future Land Uses listed below.

1. *Neighborhood Greenfield* – New communities that contain a wide mix of residential uses and neighborhood services. Greenfield development should be developed as an extension of the existing urban fabric in Taylor.
2. *Market Center: Community* – Mixed-use areas anchored by a retail destination where surrounding residents go to get daily goods and services. As with all centers, Market Centers are envisioned as mixed use and walkable places. Community scaled development should aim to serve several neighborhoods.
3. *Employment Center: Community* – Mixed-use areas centered around office or industrial uses that can support significant employment.

The proposed Planned Development (PD) will aim to incorporate R-1 (Single Family), B-1 (Local Business), and M-1 (Light Industrial) as base zones within their respective future land use allocations.

Surrounding Properties:
The current Zoning, Future Land Use designation, and Existing Uses of the adjacent properties to the north, south, east, and west are outlined in the table below:

Direction	Zoning District	Future Land Use	Existing Land Use
North	N/A - ETJ	Area of Minimal Change	Vacant Acreage
South	R-1 (Single Family) & M-1 (Light Industrial)	Employment Center: Regional	Vacant Acreage & Taylor Municipal Airport
East	B-1 (Local Business)	Market Center: Community & Employment Center: Regional	Predominately vacant acreage with several large lot residences
West	N/A - ETJ	Area of Minimal Change	Vacant Acreage

Utilities
Upon successful annexation the subject property will be brought into the City's service area for water and sewer. There is an active 24-inch waterline along CR 398 and Justin Lane and the extension of wastewater utilities will be the responsibility of the developer. Early discussions with the applicant identified wastewater extending from the Airport lift station south of the subject property.

Transportation
The subject property is located along County Road 398 and Justin Lane which are classified as Enhanced Community Boulevards. Community Boulevards are the primary routes connecting major areas of the city and are commonly moderate to high-speed streets that may be constructed in two, four, or six lane sections. Additionally, there is a Proposed Neighborhood Avenue that is shown to bisect the subject property and carry traffic north from Justin Lane. Preliminary neighborhood designs by Michael Watkins Architect have identified an internal thoroughfare network consisting of a variety of thoroughfare types that described a set of typical vehicular and pedestrian thoroughfare assemblies permitted in each transect zone as well as standards on how to regulate and implement the thoroughfares found within the plan.

Public Notification
As required by the Texas Local Government Code and the City of Taylor Code of Ordinances, all property owners within a 200-foot radius of the subject property were notified of the Zoning Map Amendment request. A total of ten (10) property owners were provided with notice of the request. A legal notice advertising the public hearing was placed in the Taylor Press on Sunday, January 29, 2023.

Staff Analysis
Upon analyzing the request, the proposed uses as single family, townhomes, multi-family, commercial and light industrial are considered consistent with the Comprehensive Plan. The uses are consistent with the following policies in the Comprehensive Plan:

- **LU1** – New Development should resemble the form and scale of traditional development patterns.
    - The development provides internal street connectivity and follows the traditional small block pattern of Taylor.
- **LU8** – A jobs-housing balance that supports people living and working in Taylor should be encouraged.
    - The future land uses have guided the layout of the zoning (residential, commercial, and light industrial) within the subject property which will act to provide a variety of housing types within proximity to areas of employment.
- **LU11** – Development and infrastructure decisions and regulations should result in an increase in population density and revenue per acre.
    - Developing in an area with existing infrastructure and taking advantage of a Planned Development allows the subject property to easily connect to utilities and provide a denser development while keeping with the desires of the Comprehensive Plan.
- **H4** – Infill missing middle housing and accessory dwelling units should be prioritized over new, large lot single family development.
    - The applicant has proposed a form of missing middle housing lots to accommodate townhomes at varying lot sizes and incorporating detached single-family housing with the ability to have accessory dwelling units by right.

In summary, the applicant's request to change the zoning district designation from zoning upon annexation of R-1 (Single Family) and existing property zoned as B-1 (Local Business) to a Planned Development (PD) that incorporates a variety of residential types, and commercial zones is consistent with the Comprehensive Plan in this location. The applicant's use of the urban design consultant has allowed for collaboration between the applicant and the city. The results of the Planned Development will create a walkable, human-scaled environment that aligns with the city's goals to keep Taylor developed within a grid-like pattern, remain within an area with existing utilities, and incorporate a variety of housing types in addition to providing commercial and industrial uses nearby.

Staff Recommendation

For the reasons stated in the staff analysis, staff recommends approval of the requested rezoning.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission is charged with reviewing all requests for rezonings and recommends to City Council either in favor of or opposition to each request.

In determining a recommendation on a rezoning request, the Planning and Zoning Commission members consider the following factors:

- **Is the rezoning consistent with the Comprehensive Plan?**

    The rezoning request is consistent with the Comprehensive Plan. As mentioned previously in the report, the proposed rezoning is appropriate for the three Future Land Use

designations of Neighborhood Greenfield, Market Center: Community, and Employment Center: Community.

- **Is the rezoning compatible with the surrounding area?**
  The rezoning is compatible with the surrounding area as most of the area north-northwest is vacant land and land south-southwest includes existing commercial, industrial, and residential zones.

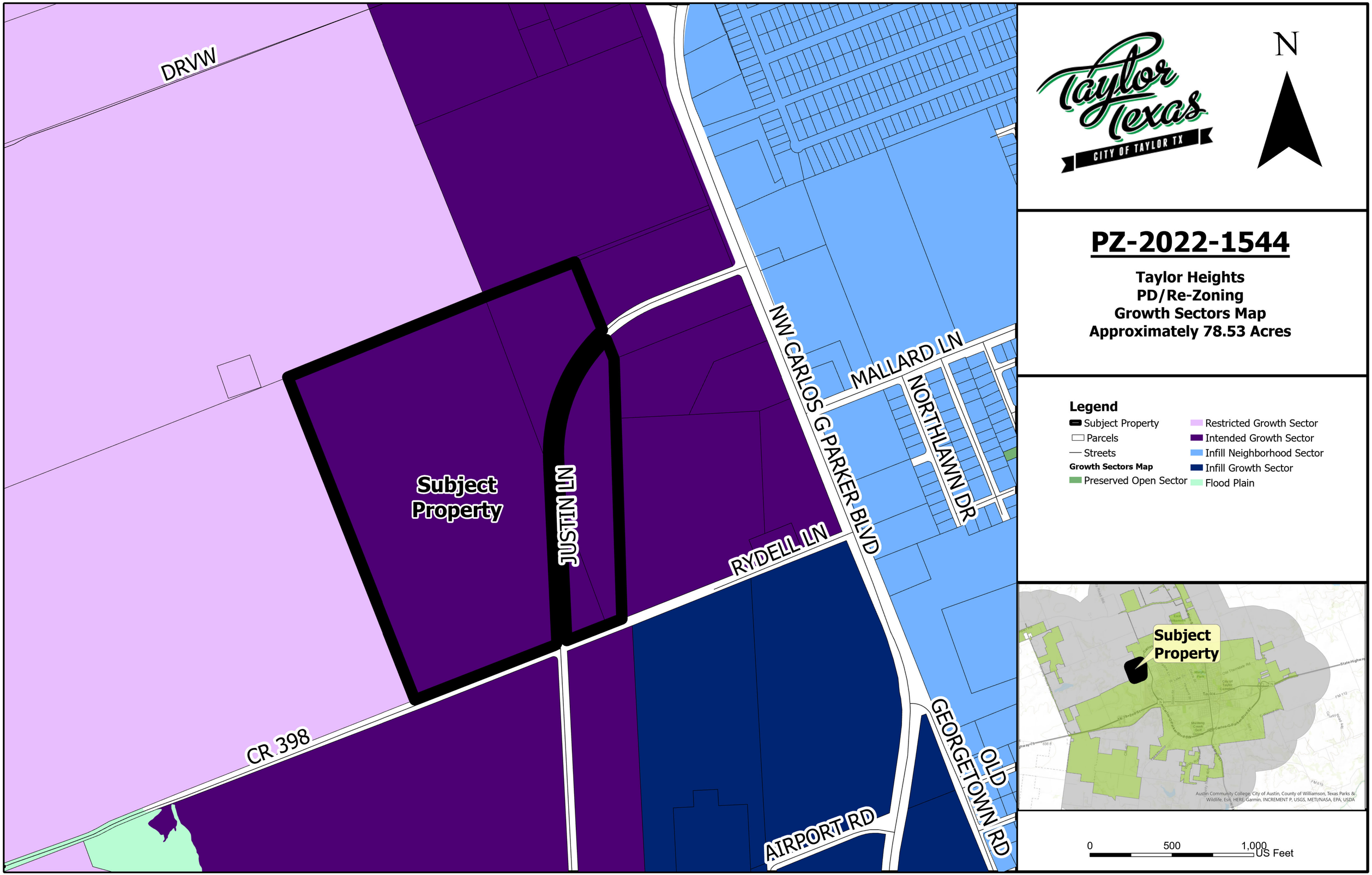
- **Does the rezoning promote the public health, safety, or general welfare?**
  Staff analysis determined that the rezoning of the subject property will promote public health, safety, and general welfare. In addition, the Planning Principles and Policy Guide in the Comprehensive Plan aim to promote health, safety, and general welfare by managing growth, while promoting safe and orderly development.

- **Is adequate infrastructure available or planned to meet the needs of the proposed land use?**
  Adequate water facilities are directly available. The applicant will be held responsible for extending wastewater to the subject property. Existing roadways (County Road 398 and Justin Lane) are present to further an internal roadway network.

- **Do current conditions indicate that a rezoning is necessary?**
  Currently, the city's existing zoning regulations do not comply with the overarching goals and policies within the Comprehensive Plan. Curating a planned development allows the applicant the ability to create density that will meet the intent of the Comprehensive Plan. The Planned Development allows the subject property to consist of a walkable community of mixed uses ranging from single family residential, townhomes, multi-family, office, retail, restaurant and civic uses broken down into transect zones to reflect distinct physical environments.

Attachments:

1. Growth Sectors Map
2. Future Land Use Map
3. Current Zoning Map
4. Proposed Zoning Map
5. Notice Area Map
6. Draft Ordinance
    a. Exhibit "A" Survey
    b. Exhibit "B" Proposed PD Standards
    c. Exhibit "C" Proposed Zoning Map



PZ-2022-1544

Taylor Heights
PD/Re-Zoning
Growth Sectors Map
Approximately 78.53 Acres

PZ-2022-1544

Taylor Heights
PD/Re-Zoning
Future Land Use Map
Approximately 78.53 Acres

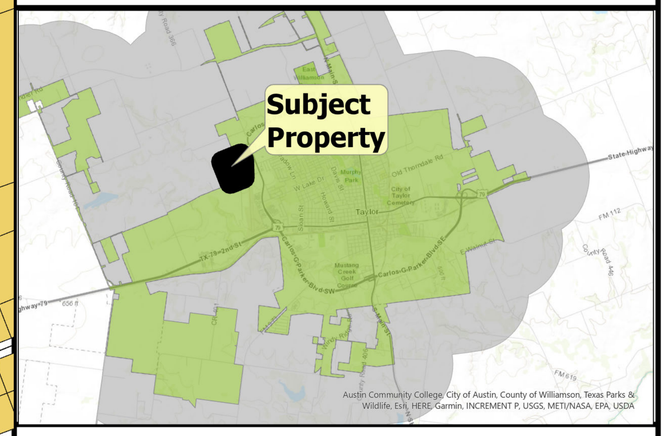
N

Legend

- Subject Property
- Parcels
- Streets

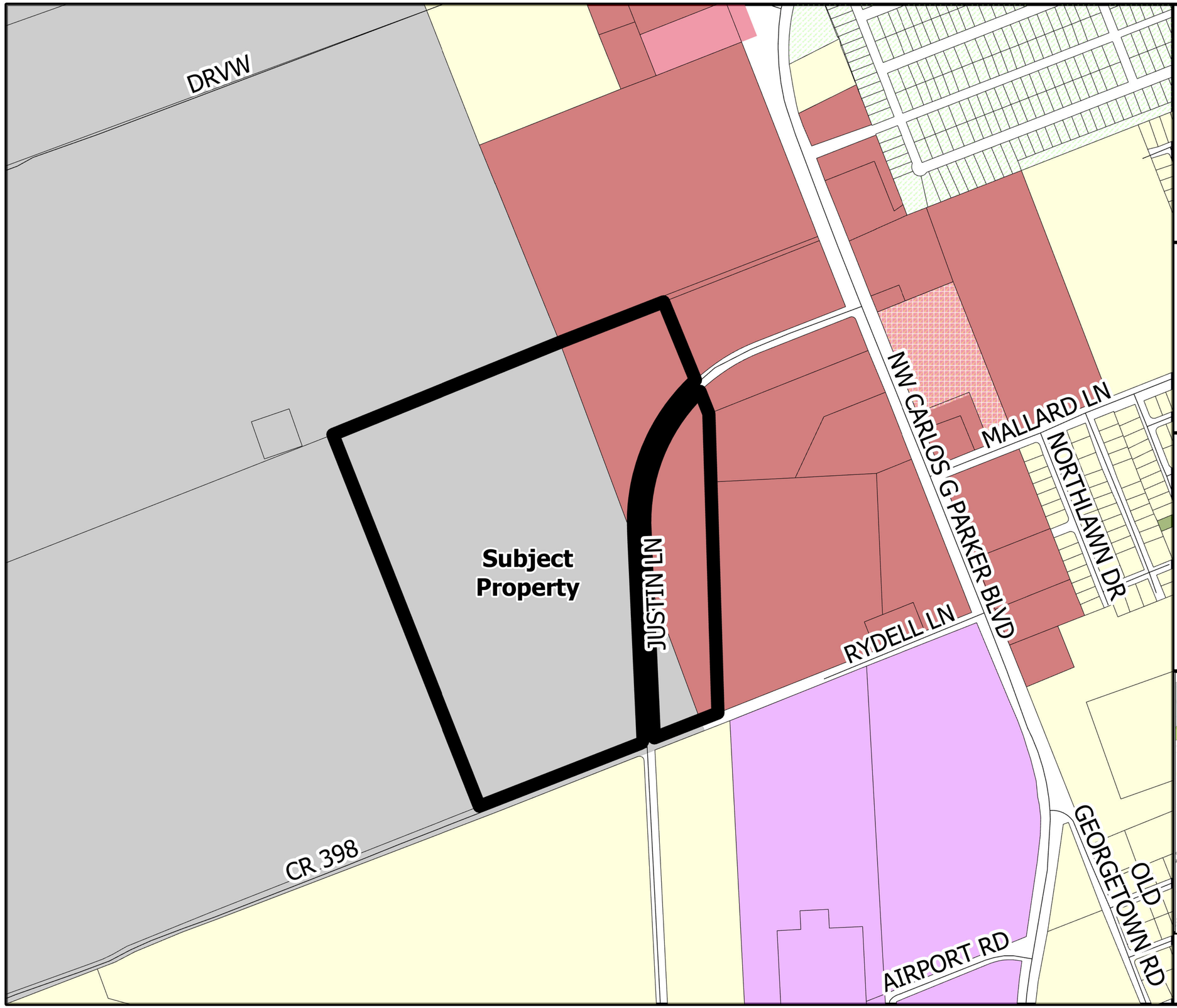
Future Land Use Map

- Area of Minimal Change
- Neighborhood Greenfield
- Neighborhood Infill
- Employment Community
- Employment Regional
- Market Community
- Open Space



0 500 1,000 US Feet

DRVW
Subject Property
JUSTIN LN
NW CARLOS G PARKER BLVD
MALLARD LN
NORTHLAWN DR
RYDELL LN
CR 398
AIRPORT RD
GEORGETOWN RD
OLD



Taylor Texas
CITY OF TAYLOR TX

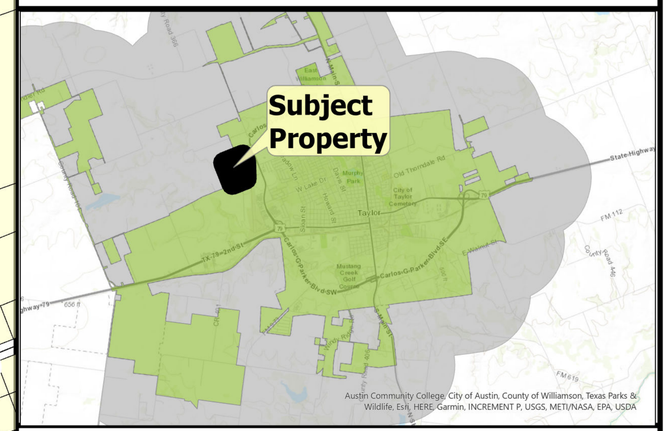
N

PZ-2022-1544

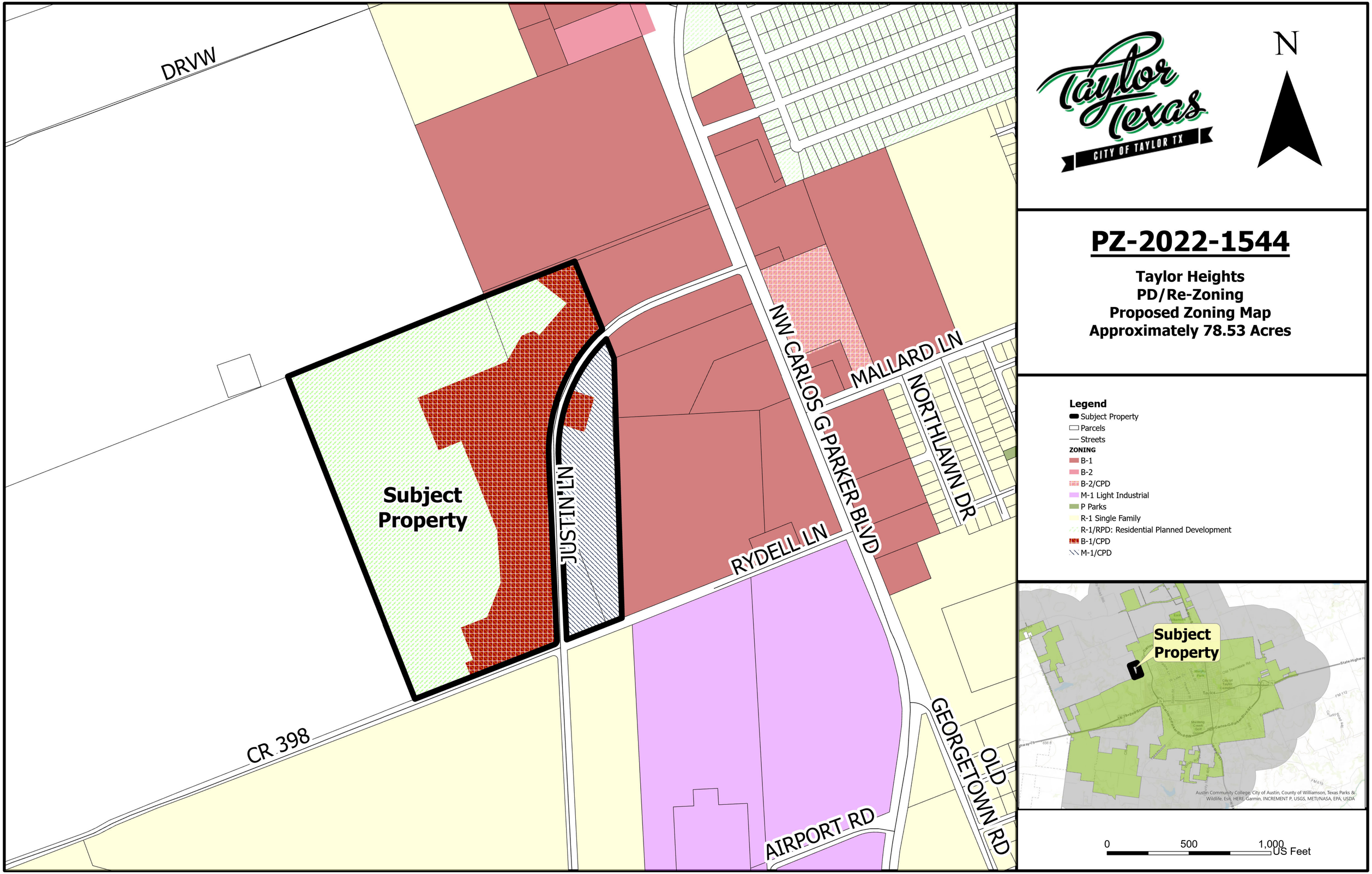
Taylor Heights
PD/Re-Zoning
Current Zoning Map
(B-1 & ETJ)
Approximately 78.53 Acres

Legend
- Subject Property
- ETJ
- Parcels
- Streets

ZONING
- B-1
- B-2
- B-2/CPD
- M-1 Light Industrial
- P Parks
- R-1 Single Family
- R-1/RPD: Residential Planned Development



0 500 1,000 US Feet



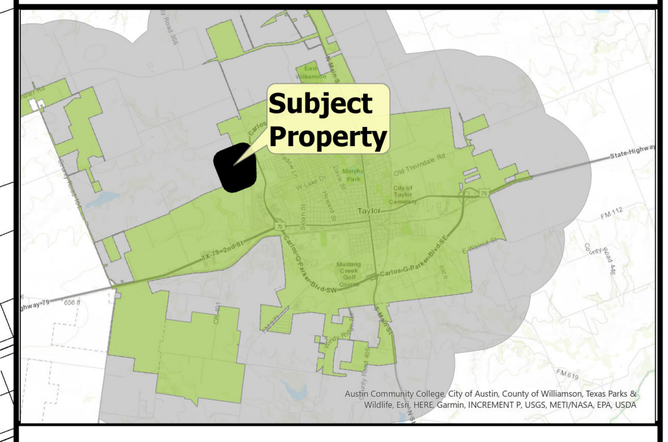
DRVW
Subject Property
JUSTIN LN
NW CARLOS G PARKER BLVD
MALLARD LN
NORTHLAWN DR
RYDELL LN
CR 398
AIRPORT RD
OLD GEORGETOWN RD
N
Taylor Texas
CITY OF TAYLOR TX
PZ-2022-1544
Taylor Heights
PD/Re-Zoning
Proposed Zoning Map
Approximately 78.53 Acres
Legend
Subject Property
Parcels
Streets
ZONING
B-1
B-2
B-2/CPD
M-1 Light Industrial
P Parks
R-1 Single Family
R-1/RPD: Residential Planned Development
B-1/CPD
M-1/CPD
Subject Property
Austin Community College, City of Austin, County of Williamson, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA
0
500
1,000
US Feet

N

PZ-2022-1544

Taylor Heights
PD/Re-Zoning
Notice Area Map
Approximately 78.53 Acres

Legend
- Subject Property
- 200 ft. Buffer
- Parcels
- Streets



0 500 1,000 US Feet

DRVW
NW CARLOS G PARKER BLVD
MALLARD LN
NORTHLAWN DR
JUSTIN LN
RYDELL LN
CR 398
GEORGETOWN RD
OLD
AIRPORT RD

ORDINANCE NO. 2023-08

AN ORDINANCE CHANGING THE ZONING ON PROPERTY DESCRIBED AS APPROXIMATELY 78.53 ACRES OF LAND GENERALLY LOCATED NORTH OF THE INTERSECTION OF COUNTY ROAD 398 AND JUSTIN LANE, FROM THE ZONING UPON ANNEXATION OF R-1 (SINGLE FAMILY) AND B-1 (LOCAL BUSINESS) TO PLANNED DEVELOPMENT (PD), PART OF AND OUT OF THE SAMUEL PHARRAS SURVEY, ABSTRACT NO. 496, TAYLOR, WILLIAMSON COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the Taylor City Council, after proper notice, conducted a public hearing on February 23, 2023, to consider the request made by Taylor Heights, LLC through Sudhakar Tadiboyina, for property which is legally described in Exhibit "A" attached hereto and incorporated by reference herein for all purposes ("Property"), to change the zoning for the Property from zoning upon annexation of R-1 (Single Family), and B-1 (Local Business) to Planned Development with residential and commercial overlays (R-1/RPD) and (B-1 and M-1/CPD); and

WHEREAS, the Planning and Zoning Commission, after proper notice, conducted a public hearing on February 14, 2023, to consider the zoning request, and recommended the change to the City Council; and

WHEREAS, the City Council, after the public hearing, approves the request for the Property zoning change.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. The facts and recitations contained in the preamble of this Ordinance are hereby declared to be true and correct and are incorporated by reference herein and made a part hereof, as if copied verbatim.

SECTION 2. The Property described in Exhibit "A" is changed from zoning upon annexation of R-1 (Single Family) to Planned Development (PD) with base zoning districts of R-1 (Single Family), B-1 (Local Business) and M-1 (Light Industrial). Notwithstanding Sections 2.18.2 and 2.18.4 of the Zoning Ordinance, the commercial planned development overlay is being applied with the base zoning districts of B-1 (Local Business) and M-1 (Light Industrial) and the permitted uses within the commercial planned development within the respective areas of the layout plan designated with those base districts shall be the uses permitted within the B-1 and M-1 zoning districts as amended by the Planned Development standards described in Exhibit "B".

SECTION 3. The Planned Development overlay hereby referred to as the Taylor Heights Planned Development including the permitted land uses and development standards that shall be applied to and be required for the Property are described in Exhibit "B" attached hereto and incorporated herein for all purposes. Notwithstanding Section 2.17.5 of the Zoning Ordinance, the minimum lot sizes and densities shall be as established in the Planned Development standards in Exhibit "B".

SECTION 4. The Official Zoning Map of the City of Taylor, Texas is changed to show the Property zoning district changed from zoning upon annexation of R-1 (Single Family) and B-1 (Local Business) to Planned Development with residential and commercial overlays (R-1/RPD) and (B-1 and M-1/CPD) on approximately 78.53 acres as shown in Exhibit "C" attached hereto and incorporated herein for all purposes.

SECTION 5. All other terms and conditions contained in the official zoning map, except as amended herein, shall continue and remain in full force and effect.

SECTION 6. Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional.

SECTION 7. In accordance with Article VIII of the City Charter, Ordinance 2023-08 was introduced before the Taylor City Council on the 23rd day of February 2023.

PASSED, APPROVED, and ADOPTED on the _____ day of _____ 2023.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

APPROVED AS TO FORM:

_____
Ted Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-08, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____ 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____ 2023.

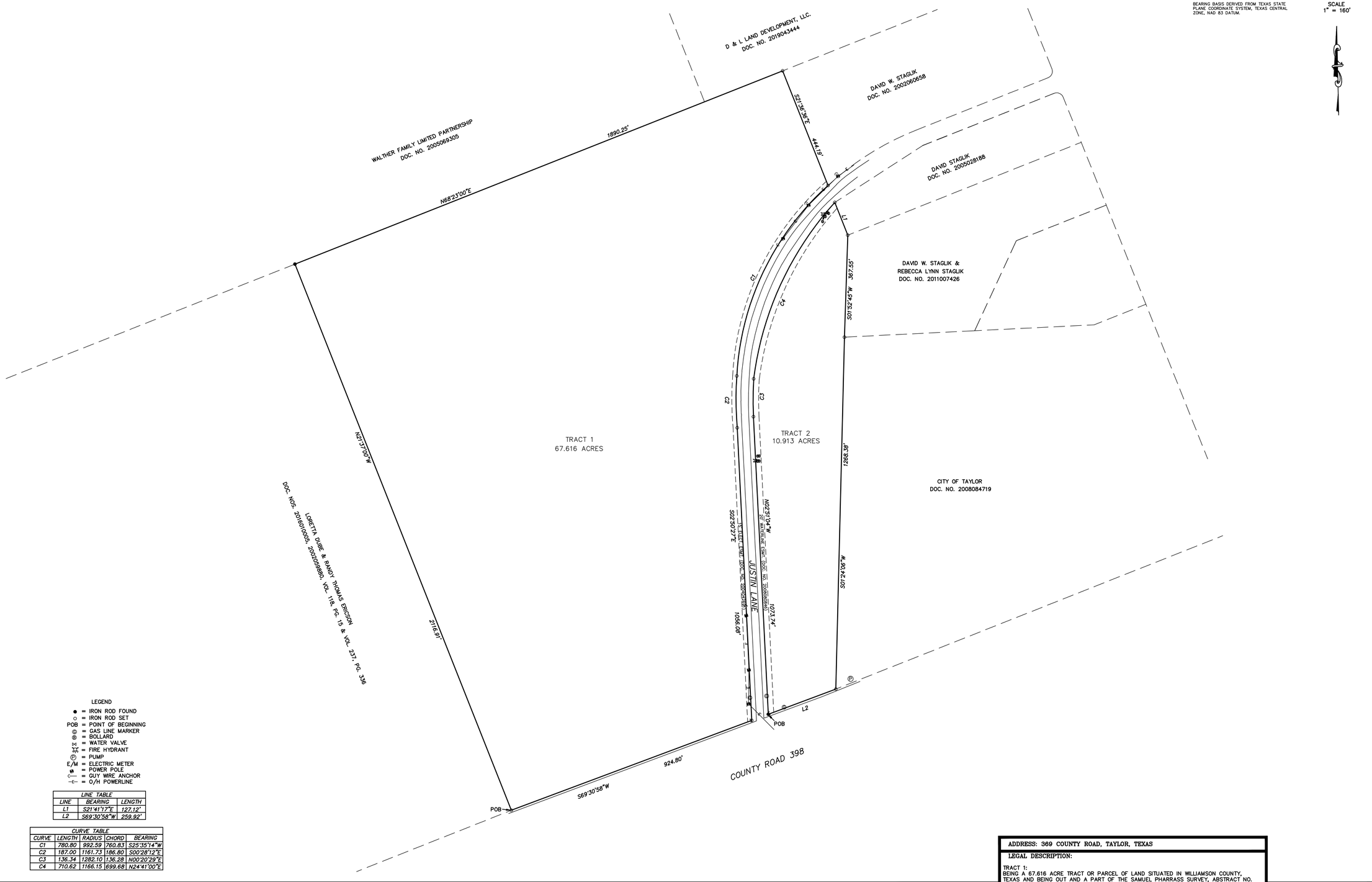
_____
Dianna McLean
City Clerk

EXHIBIT A

(Legal Description/Survey)

BEARING BASIS DERIVED FROM TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS CENTRAL ZONE, NAD 83 DATUM.

SCALE
1" = 160'



RESTRICTIVE COVENANTS OF RECORD AS ITEMIZED HEREIN: DOCUMENT NO. 199954529, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS.
(DOES AFFECT THIS TRACT)

EASEMENT TO C.E. RYDELL AS RECORDED IN VOLUME 181, PAGE 337, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(BLANKET EASEMENT--DOES AFFECT THIS TRACT)

EASEMENT TO LONE STAR GAS COMPANY AS RECORDED IN VOLUME 237, PAGE 350, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(BLANKET EASEMENT--DOES AFFECT THIS TRACT)

EASEMENT TO TEXAS POWER & LIGHT COMPANY AS RECORDED IN VOLUME 281, PAGE 315, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(DOES NOT AFFECT THIS TRACT EXCEPT AS TO BLANKET RIGHTS OF INGRESS/EGRESS)

EASEMENT TO GUNNAR RYDELL AS RECORDED IN VOLUME 347, PAGE 101, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(DOES NOT AFFECT THIS TRACT)

EASEMENT TO DONALD RAY RYDELL AND LARRY WAYNE RYDELL AS RECORDED IN VOLUME 449, PAGE 251, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(DOES NOT AFFECT THIS TRACT)

EASEMENT TO TEXAS POWER & LIGHT COMPANY AS RECORDED IN VOLUME 822, PAGE 308, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(DOES NOT AFFECT THIS TRACT EXCEPT AS TO BLANKET RIGHTS OF INGRESS/EGRESS)

WATER WELL EASEMENT TO JOE B. MOLDENHOUR AS RECORDED IN VOLUME 836, PAGE 602, DEED RECORDS, WILLIAMSON COUNTY, TEXAS.
(10' EASEMENT CENTERED ON UNDERGROUND PIPELINE – UNABLE TO LOCATE UNDERGROUND PIPELINE)

PIPELINE EASEMENT TO TXU GAS COMPANY AS RECORDED IN DOCUMENT NO. 2001065401, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS.
(EASEMENT CENTERED ON UNDERGROUND PIPELINE – UNABLE TO LOCATE UNDERGROUND PIPELINE)

LEGEND

- ● = IRON ROD FOUND
- ○ = IRON ROD SET
- POB = POINT OF BEGINNING
- Ⓖ = GAS LINE MARKER
- Ⓑ = BOLLARD
- ⋈ = WATER VALVE
- ⋈ = FIRE HYDRANT
- Ⓟ = PUMP
- E/M = ELECTRIC METER
- ⌀ = POWER POLE
- ⟵ = GUY WIRE ANCHOR
- –E– = O/H POWERLINE

LINE TABLE		
LINE	BEARING	LENGTH
L1	S21°41'17"E	127.12'
L2	S69°30'58"W	259.92'

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD	BEARING
C1	780.80	992.59	760.83	S25°35'14"W
C2	187.00	1161.73	186.80	S00°28'12"E
C3	136.34	1282.10	136.28	N00°20'29"E
C4	710.62	1166.15	699.68	N24°41'00"E

CELCO SURVEYING
REG. #: 10193975
TEL: 830-214-5109
eddie@celcosurveying.com
www.celcosurveying.com

SURVEY PLAT

18018 OVERLOOK LOOP
SUITE 105
SAN ANTONIO, TEXAS 78259

CERTIFICATION

THE UNDERSIGNED DOES HEREBY CERTIFY TO THE PARTIES LISTED BELOW THAT THIS PLAT CORRECTLY REPRESENTS A SURVEY MADE UPON THE GROUND OF THE PROPERTY SHOWN HEREON, AND THAT THERE ARE NO ENCROACHMENTS OF VISIBLE IMPROVEMENTS, EXCEPT AS SHOWN HEREON, AND THAT THIS PROPERTY HAS ACCESS TO A PUBLIC ROADWAY, EXCEPT AS SHOWN HEREON.

BUYER: MALLIK AVULA AND SREEDHAR AALOORI
TITLE CO: LONGHORN TITLE
PLAN No.: 2022-0063

LENDER: N/A
G.F.#: TWH2100018
SURVEY DATE: JANUARY 27, 2022

ADDRESS: 369 COUNTY ROAD, TAYLOR, TEXAS

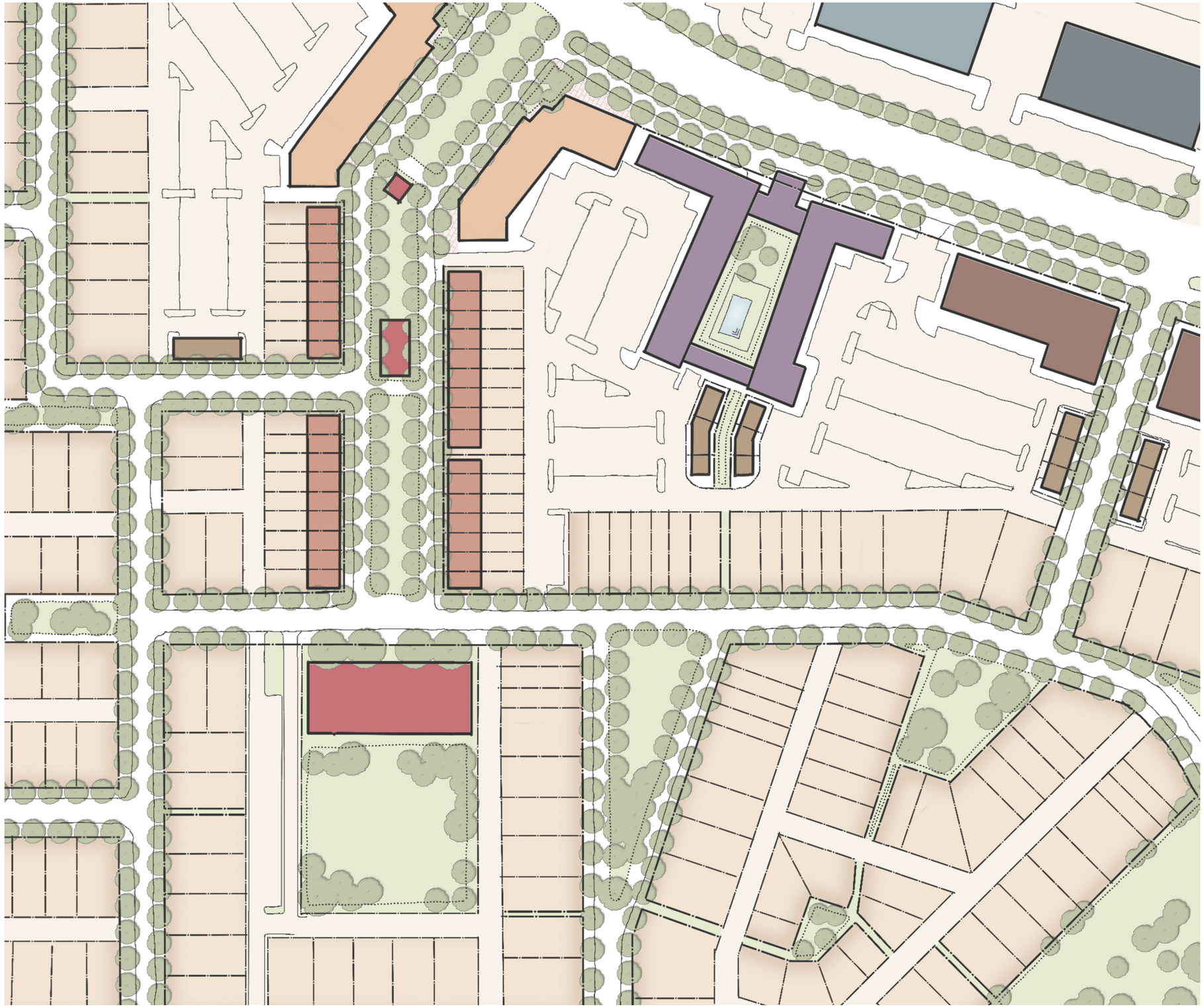
LEGAL DESCRIPTION:

TRACT 1:
BEING A 67.616 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO FAYE P. RYDELL AND DARLENE H. RYDELL IN A DEED RECORDED IN DOCUMENT NO. 2001041100, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

TRACT 2:
BEING A 10.913 ACRE TRACT OR PARCEL OF LAND SITUATED IN WILLIAMSON COUNTY, TEXAS AND BEING OUT AND A PART OF THE SAMUEL PHARRASS SURVEY, ABSTRACT NO. 496, WILLIAMSON COUNTY, TEXAS, AND BEING OUT AND A PART OF THAT SAME TRACT CONVEYED TO FAYE P. RYDELL AND DARLENE H. RYDELL IN A DEED RECORDED IN DOCUMENT NO. 2001041100, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

STATE OF TEXAS
REGISTERED
GEORGE E. LUCAS
4160
PROFESSIONAL
LAND SURVEYOR

GEORGE E. LUCAS, R.P.L.S. 4160



A Master Plan For
TAYLOR HEIGHTS
Taylor, Texas

A: BACKGROUND

Local Context Map A.1
Existing Conditions Maps A.2-A.3
Site Boundary A.4
Scale Comparisons A.5

B: URBAN DESIGN

Master Plan B.1
Master Plan with Annotations B.2
Character Images B.3-B.5
Program B.6
Detailed Program & Parking B.7-B.8
Fire Apparatus Access Diagram B.9
Open Space Diagram B.10
Addressing Plan B.11

For

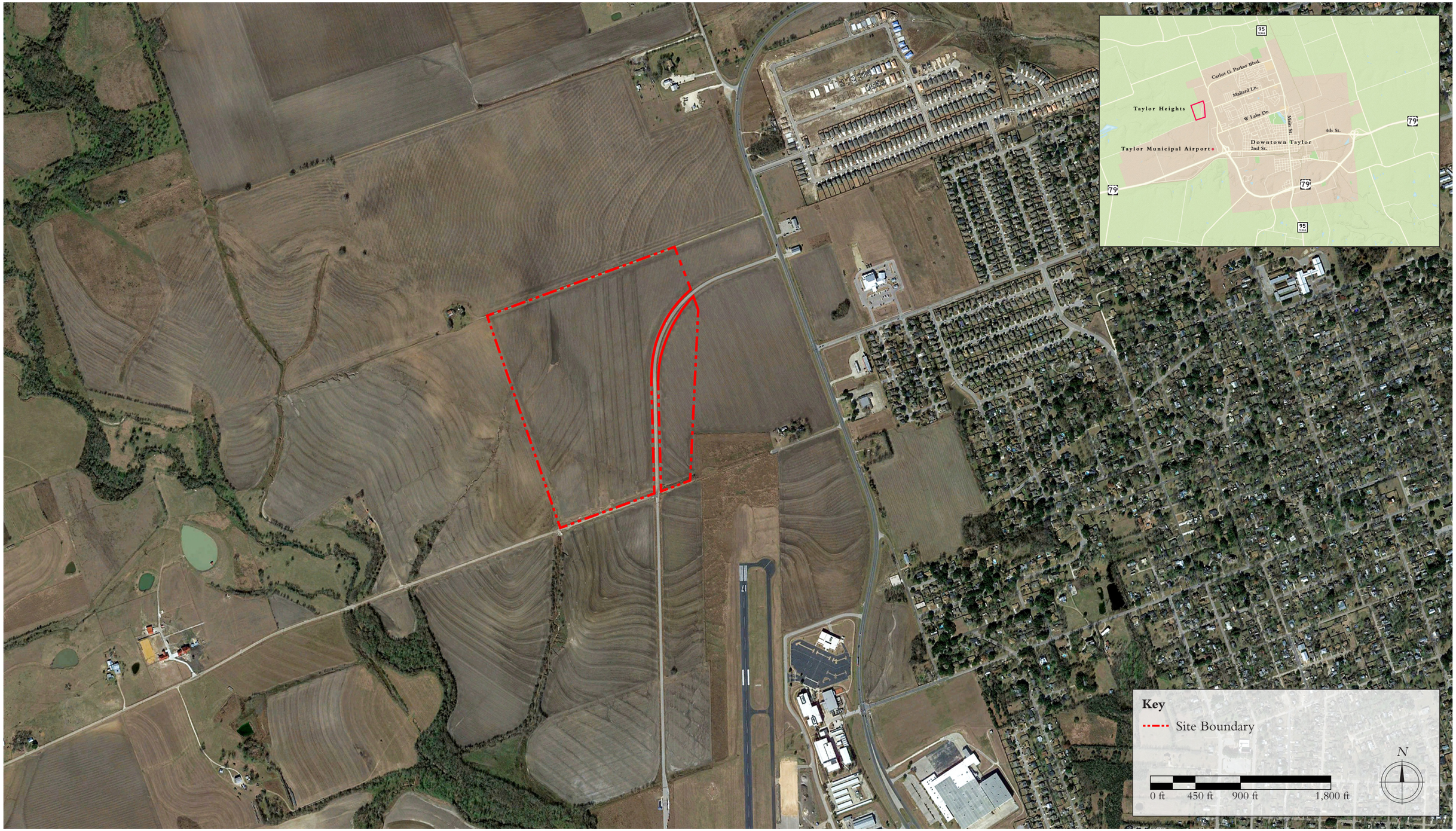
The City of Taylor, Texas

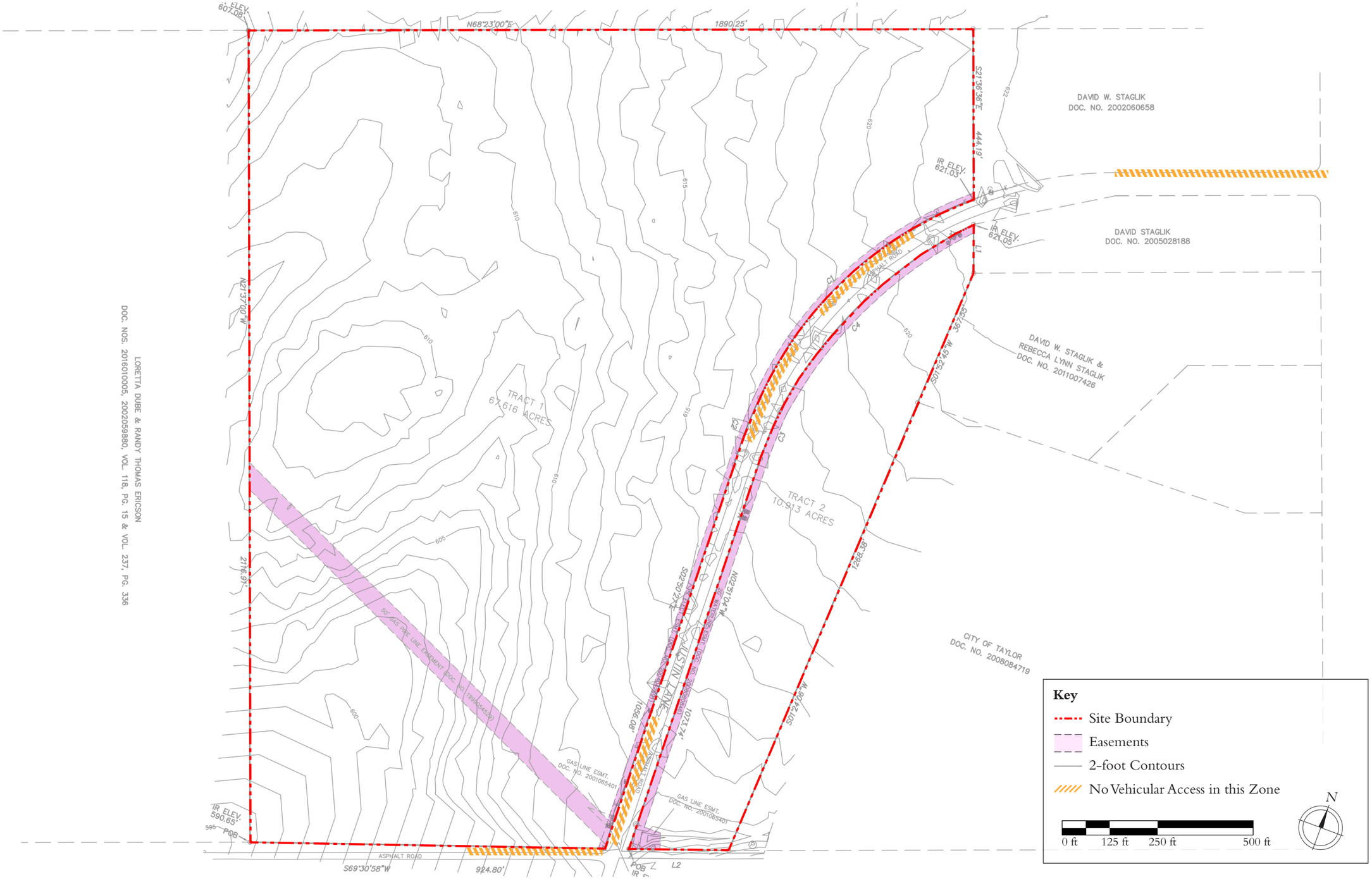
and

Mallik Avula

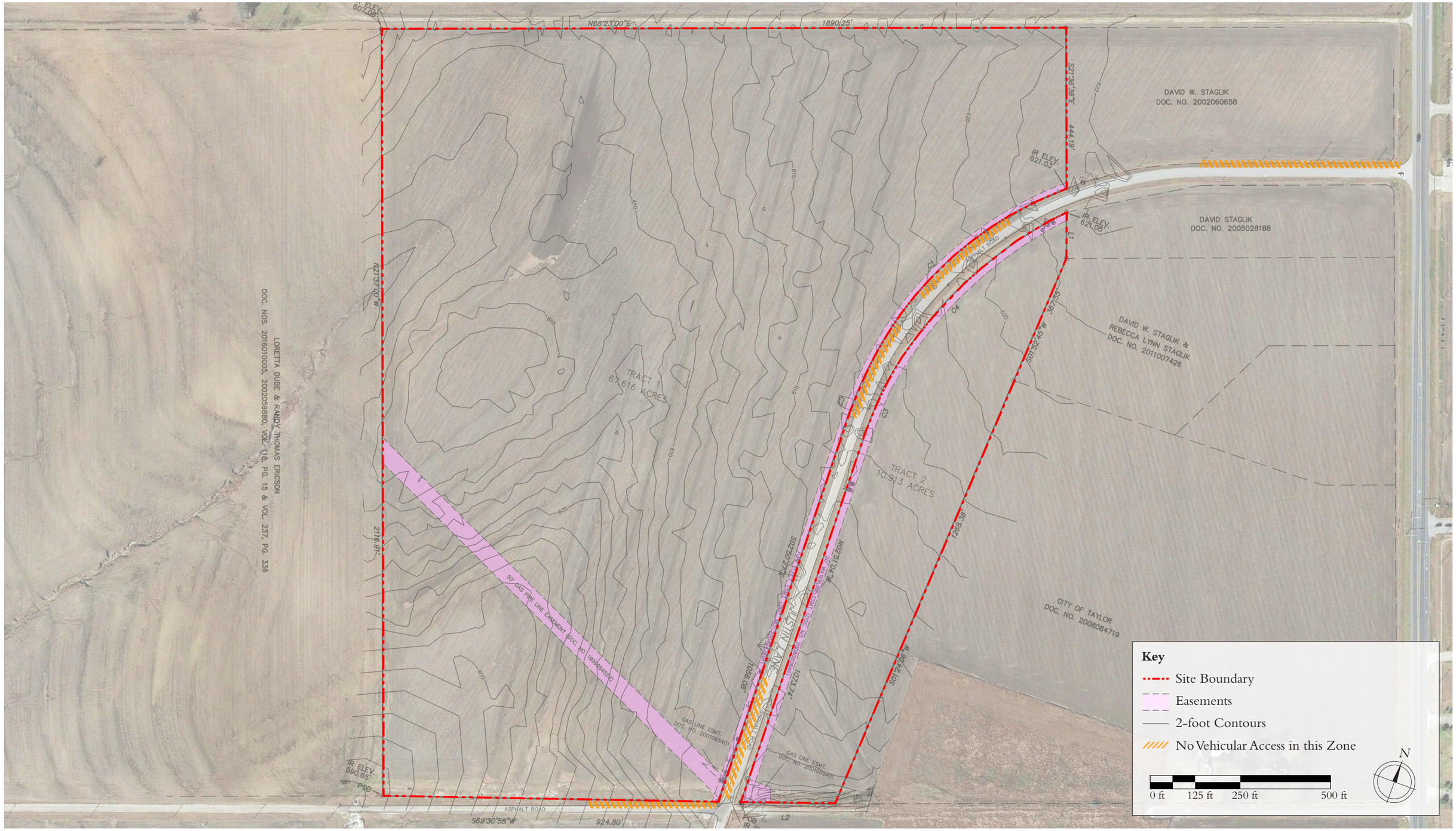
by

Michael Watkins Architect, llc


Carlos G. Parker Blvd.
Mallard Ln.
Taylor Heights
W Lake Dr.
Main St.
4th St.
Downtown Taylor
2nd St.
Taylor Municipal Airport
95
79
Key
Site Boundary
N
0 ft
450 ft
900 ft
1,800 ft



N68°23'00"E
1890.25'
S21°36'36"E
444.19'
DAVID W. STAGLIK
DOC. NO. 2002060658
DAVID STAGLIK
DOC. NO. 2005028188
DAVID W. STAGLIK &
REBECCA LYNN STAGLIK
DOC. NO. 2011007426
CITY OF TAYLOR
DOC. NO. 2008084719
TRACT 1
67.616 ACRES
TRACT 2
10.913 ACRES
JUSTIN LANE
ASPHALT ROAD
GAS LINE ESMT.
DOC. NO. 2001065401
50' GAS PIPE LINE EASEMENT (DOC. NO. 1999054520)
LORETTA DUBE & RANDY THOMAS ERICSON
DOC. NOS. 2016010005, 2002059880, VOL. 118, PG. 15 & VOL. 237, PG. 336
N21°37'00"W
2116.91'
S01°52'45"W
367.55'
1268.38'
S01°24'06"W
1073.74'
1056.08'
S69°30'58"W
924.80'
IR ELEV. 621.03'
IR ELEV. 621.05'
IR ELEV. 590.65'
POB
L1
L2
C1
C2
C3
C4
Key
Site Boundary
Easements
2-foot Contours
No Vehicular Access in this Zone
0 ft
125 ft
250 ft
500 ft
N



DAVID W. STAGLIK
DOC. NO. 2002060658
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CITY OF TAYLOR
DOC. NO. 2008084719
LORETTA DUBE & RANDY THOMAS ERICSON
DOC. NOS. 2016010005, 2002059880, VOL. 118, PG. 15 & VOL. 237, PG. 336
TRACT 1
67.616 ACRES
TRACT 2
10.913 ACRES
N68°23'00"E
1890.25'
S21°36'36"E
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S01°52'45"W
367.55'
S01°24'06"W
1268.38'
N02°51'04"W
S02°50'27"E
1056.08'
1073.74'
N21°37'00"W
2116.91'
S69°30'58"W
924.80'
IR ELEV. 621.03'
IR ELEV. 621.05'
IR ELEV. 590.65'
ASPHALT ROAD
50' GAS PIPE LINE EASEMENT (DOC. NO. 1999054529)
GAS LINE ESMT. DOC. NO. 2001065401
Key
Site Boundary
Easements
2-foot Contours
No Vehicular Access in this Zone
0 ft
125 ft
250 ft
500 ft
N



Downtown Taylor, Texas



Mueller, Austin, Texas


Key
Site Boundary
Easement
2-foot Contours
No Vehicular Access in this Zone
Single-Family Att. & Det.
Liner Townhouses
4-Story Apartments
Strip Center Retail
Live-Work Retail
Day Care
Hotel
Flex Office
Light Industry
Civic Building
0 ft
125 ft
250 ft
500 ft
N
Street 1
Street 2
Street 3
Street 4
Street 5
Street 6
Street 7
Street 8
Street 9
Street 10
Justin Lane
DAVID W. STAGLIK
DOC. NO. 2002060658
DAVID STAGLIK
DOC. NO. 2005028188
DAVID W. STAGLIK &
REBECCA LYNN STAGLIK
DOC. NO. 2011007426
CITY OF TAYLOR
DOC. NO. 2008084719
LORETTA DUBE & RANDY THOMAS ERICSON
DOC. NOS. 2016010005, 2002059880, VOL. 118, PG. 15 & VOL. 237, PG. 336
N68°23'00"E
1890.25'
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444.19'
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367.55'
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N21°37'00"W
2116.91'
S69°30'58"W
924.80'
ASPHALT ROAD
IR ELEV. 621.05'
IR ELEV. 590.65'
POB
L1
L2


Street 1
Street 2
Street 3
Street 4
Street 5
Street 6
Street 7
Street 8
Street 9
Street 10
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DOC. NO. 2008084719
LORETTA DUBE & RANDY THOMAS ERICSON
DOC. NOS. 2016010005, 2002059880, VOL. 118, PG. 15 & VOL. 237, PG. 336
Character Images Key
1 Amphitheater
2 Commercial Square
3 Cottage Courts
4 Boulevard with Main Square
5 Live Work Buildings
6 Liner Buildings
7 Day Care
8 Industrial Building Character
9 Stormwater Management Pond



Norton Commons Amphitheater — 1 — *Norton Commons, Ky.*



Market Square — 2 — *Lake Forest Ill.*



Black Apple — 3 — *Bentonville, Ark.*



Third Street Cottages — 3 — *Langley, Wash.*



Hofje — 3 — *Haarlem, Netherlands*



Habersham Square — 4 — *Habersham, S.C.*



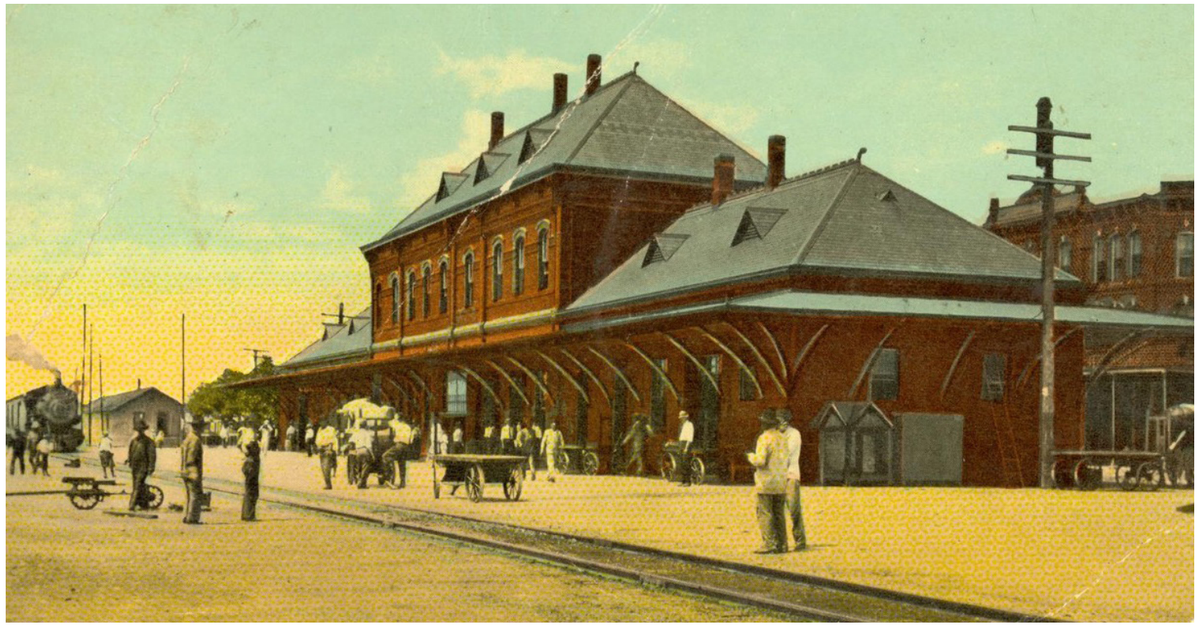
Live Works — 5 — *Norton Commons, Ky.*



Liner Buildings — 6 — *East Beach, Va.*



St. Mary's School — 7 — *Taylor, Texas*



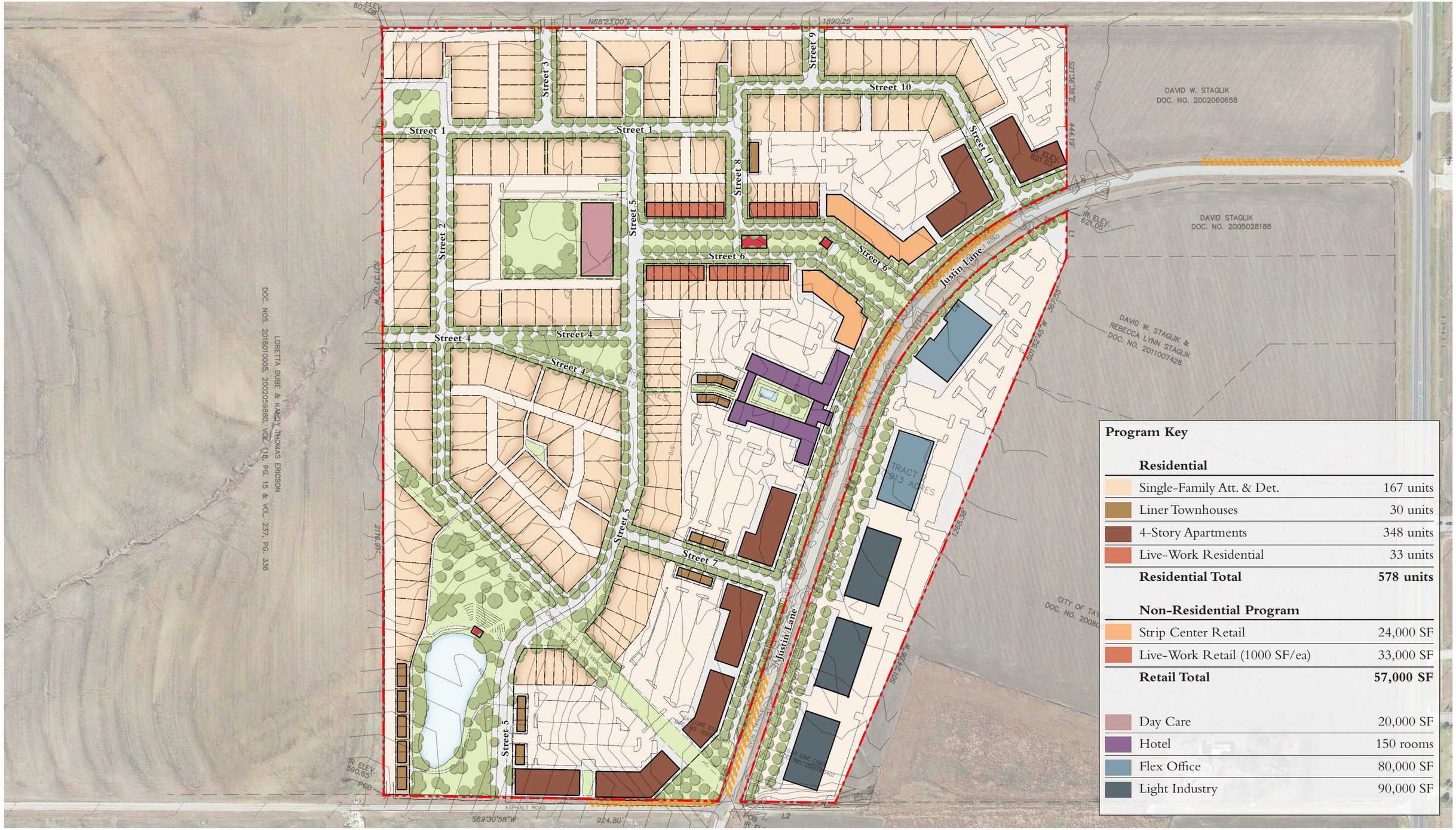
I. & G. N. Depot — 8 — *Taylor, Texas*



Glenwood Park Pond — 9 — *Atlanta, Ga.*



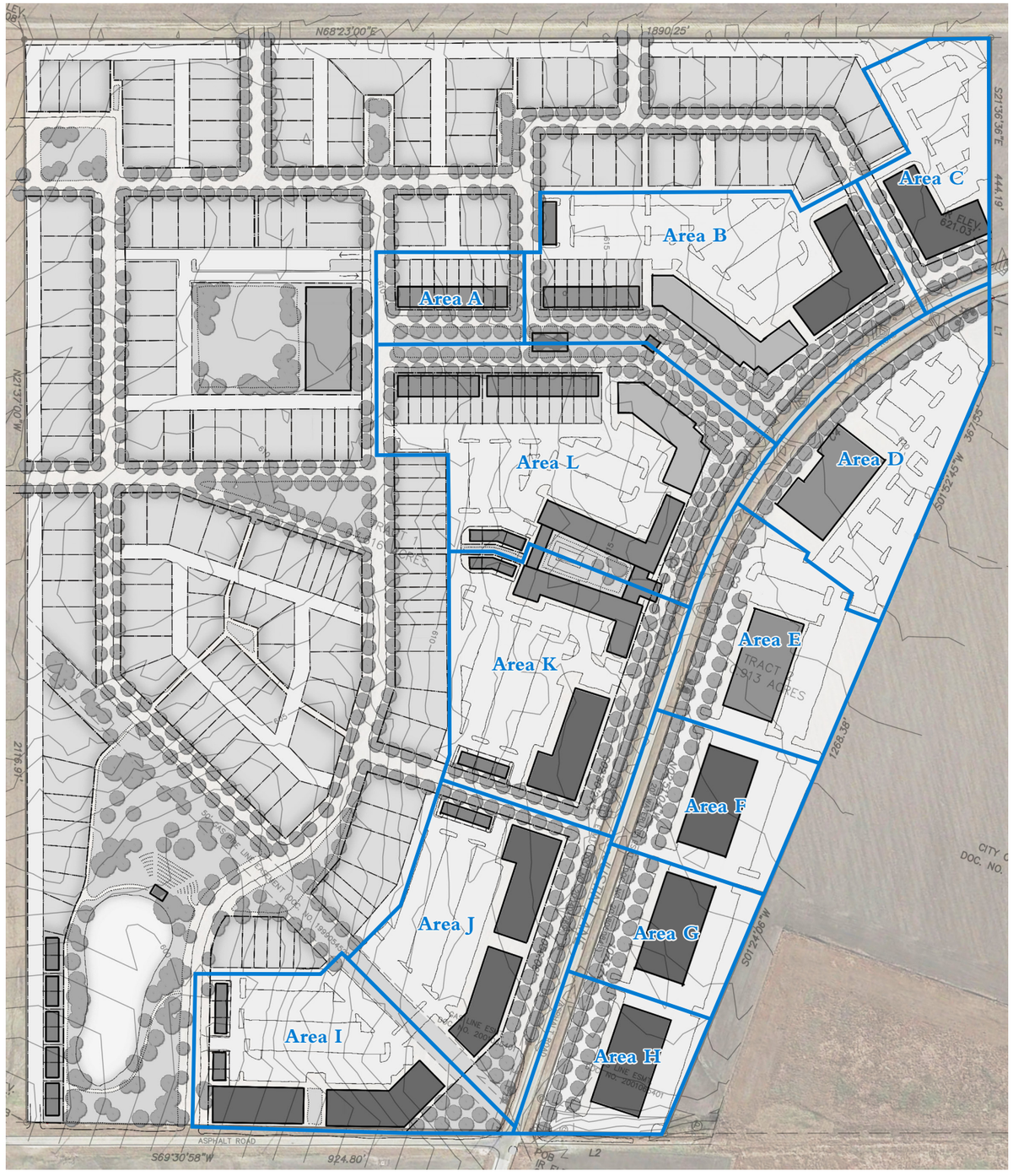
Glenwood Park Pond — 9 — *Atlanta, Ga.*



Program Key

Residential	
Single-Family Att. & Det.	167 units
Liner Townhouses	30 units
4-Story Apartments	348 units
Live-Work Residential	33 units
Residential Total	**578 units**

Non-Residential Program	
Strip Center Retail	24,000 SF
Live-Work Retail (1000 SF/ea)	33,000 SF
Retail Total	**57,000 SF**
Day Care	20,000 SF
Hotel	150 rooms
Flex Office	80,000 SF
Light Industry	90,000 SF



Assumed Parking Ratios		Spaces
Residential	per unit	2
Live-Work	per unit	5
Retail	per 1,000 SF	5
Hotel	per room	1
Office	per 1,000 SF	3
Industrial	per 1,000 SF	1

Parking counts provided are approximate and assume 10' x 20' spaces with 20' drive aisles. Further refinement will be needed to account for accessible parking, EV charging, dumpster location, etc.

Area A	Program	Spaces
Live-Work	9 units	45
	Total Required	**45**
	Provided on Street	28
	Provided in Parking Lots	-
	Provided on Private Lots	18
	Total Provided	**46**
	Difference	**+1**

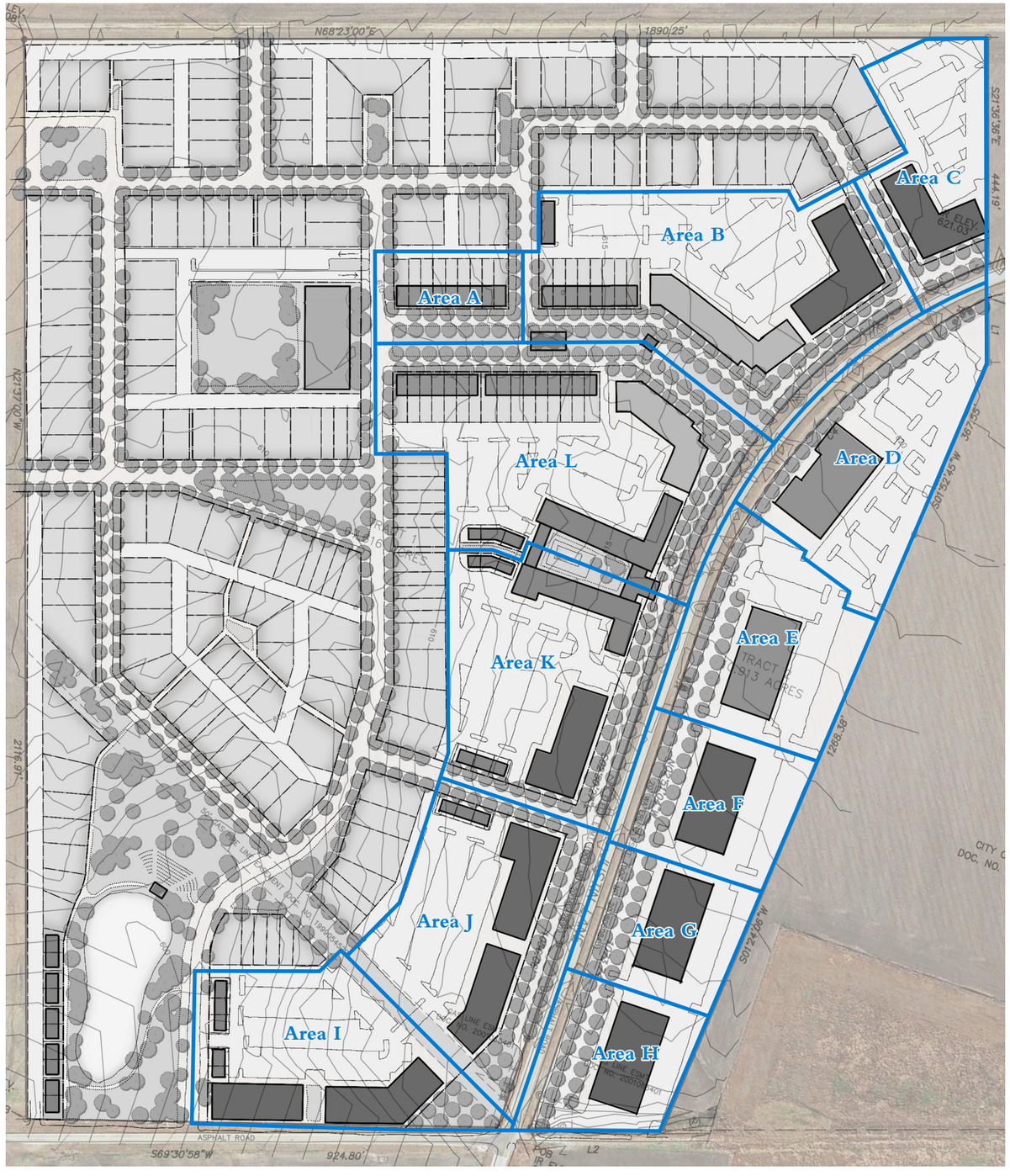
Area B	Program	Spaces
Live-Work	8 units	40
Multi-Family	56 units	112
Mixed-Use Residential	20 units	40
Mixed-Use Retail	20,000 SF	100
	Total Required	**292**
	Provided on Street	68
	Provided in Parking Lots	210
	Provided on Private Lots	16
	Total Provided	**294**
	Difference	**+2**

Area C	Program	Spaces
Multi-Family	52 units	104
	Total Required	**104**
	Provided on Street	8
	Provided in Parking Lots	108
	Provided on Private Lots	-
	Total Provided	**116**
	Difference	**+12**

Area D	Program	Spaces
Office	40,000 SF	120
	Total Required	**120**
	Provided on Street	-
	Provided in Parking Lots	152
	Provided on Private Lots	-
	Total Provided	**152**
	Difference	**+32**

Area E	Program	Spaces
Office	40,000 SF	120
	Total Required	**120**
	Provided on Street	-
	Provided in Parking Lots	117
	Provided on Private Lots	-
	Total Provided	**117**
	Difference	**-3**

Area F	Program	Spaces
Industrial	30,000 SF	30
	Total Required	**30**
	Provided on Street	-
	Provided in Parking Lots	62
	Provided on Private Lots	-
	Total Provided	**62**
	Difference	**+32**



Assumed Parking Ratios		Spaces
Residential	per unit	2
Live-Work	per unit	5
Retail	per 1,000 SF	5
Hotel	per room	1
Office	per 1,000 SF	3
Industrial	per 1,000 SF	1

Parking counts provided are approximate and assume 10' x 20' spaces with 20' drive aisles. Further refinement will be needed to account for accessible parking, EV charging, dumpster location, etc.

Area G	Program	Spaces
Industrial	30,000 SF	30
	Total Required	**30**
	Provided on Street	-
	Provided in Parking Lots	41
	Provided on Private Lots	-
	Total Provided	**41**
	Difference	**+11**

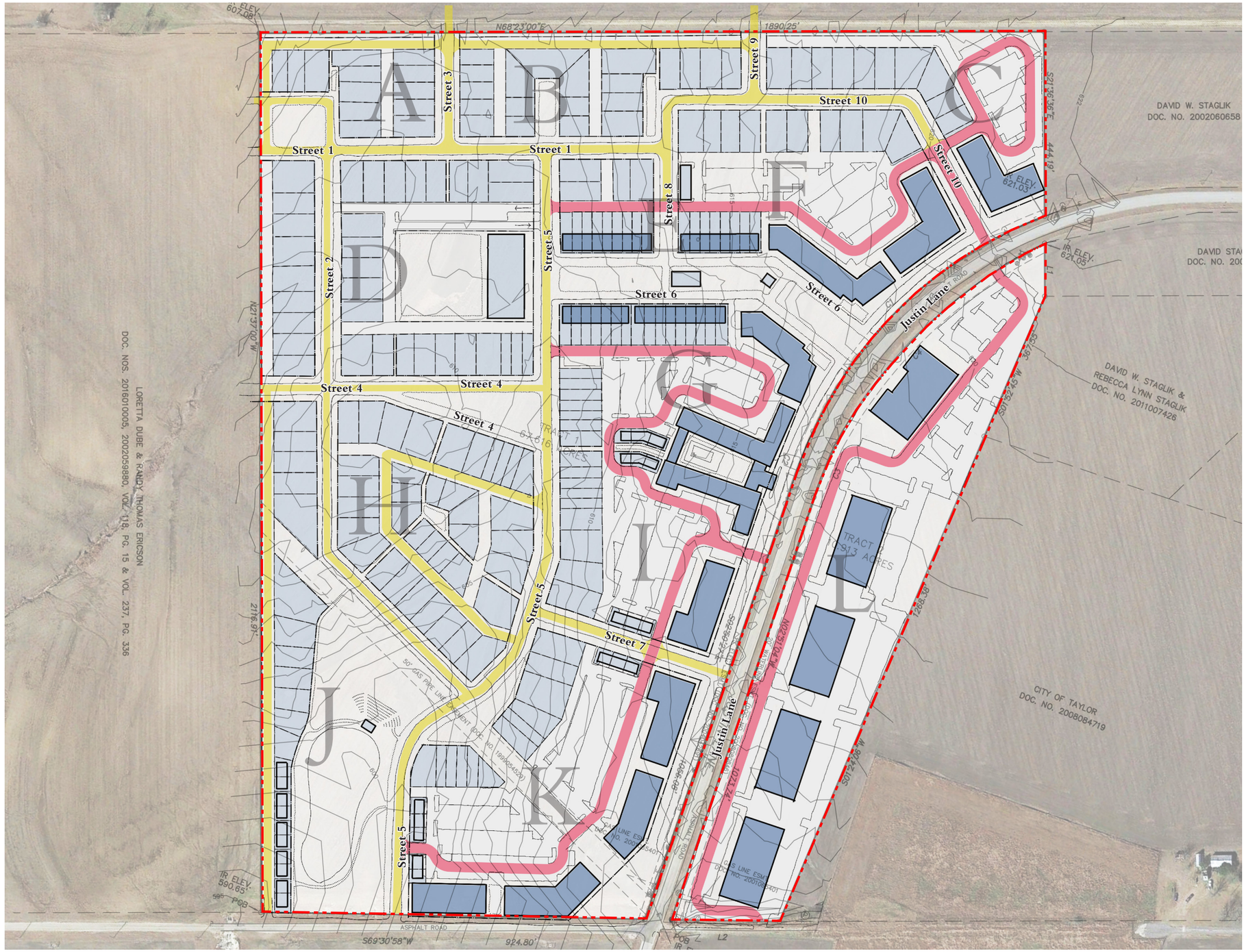
Area H	Program	Spaces
Industrial	30,000 SF	30
	Total Required	**30**
	Provided on Street	-
	Provided in Parking Lots	41
	Provided on Private Lots	-
	Total Provided	**41**
	Difference	**+11**

Area I	Program	Spaces
Liner	5 units	10
Multi-Family	92 units	184
	Total Required	**194**
	Provided on Street	10
	Provided in Parking Lots	174
	Provided on Private Lots	10
	Total Provided	**195**
	Difference	**+0**

Area J	Program	Spaces
Liner	3 units	6
Multi-Family	96 units	192
	Total Required	**198**
	Provided on Street	26
	Provided in Parking Lots	165
	Provided on Private Lots	6
	Total Provided	**197**
	Difference	**-1**

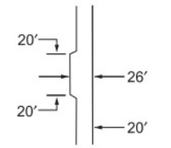
Area K	Program	Spaces
Liner	3 units	6
Multi-Family	52 units	104
Hotel	75 rooms	75
	Total Required	**185**
	Provided on Street	23
	Provided in Parking Lots	167
	Provided on Private Lots	6
	Total Provided	**196**
	Difference	**+11**

Area L	Program	Spaces
Liner	3 units	6
Live-Work	16 units	80
Mixed-Use Residential	20 units	40
Mixed-Use Retail	16,000 SF	80
Hotel	75 rooms	75
	Total Required	**281**
	Provided on Street	73
	Provided in Parking Lots	165
	Provided on Private Lots	38
	Total Provided	**276**
	Difference	**-5**



Fire Apparatus Access Notes

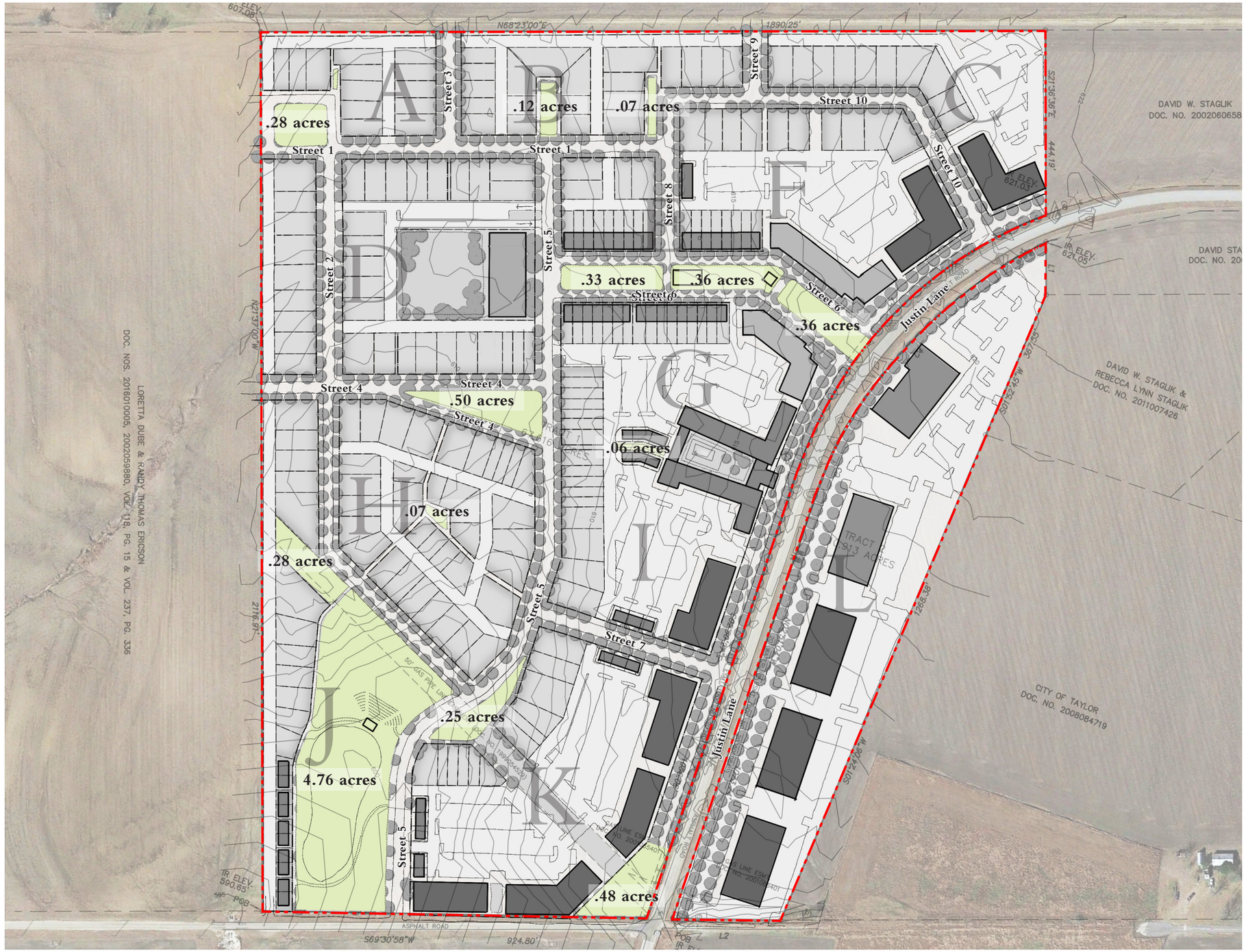
1. Applicants understanding of the relevant standards from these fire apparatus access notes to be confirmed by the City of Taylor.
2. For buildings 30+ feet tall:
   - Fire Apparatus Access Roads shall be 26 feet clear minimum.
   - Fire Apparatus Access Roads shall be between 15 and 30 feet from the building.
   - Fire Apparatus Access Roads shall provide access to one complete side of the building, as determined by the Fire Official.
3. Fire Apparatus Access Roads shall be 20 feet clear minimum for buildings less than 30 feet tall:
4. All Fire Apparatus Access Roads shall have an effective inside turning radius of 25 feet.
5. All Fire Apparatus Access Roads shall be a maximum distance of 150 feet from all portions of any building.
6. Where a fire hydrant is located on a Fire Apparatus Access Road, the minimum road width shall be 26 feet (7925 mm), exclusive of all shoulders (*see graphic below*).



MINIMUM CLEARANCE AROUND A FIRE HYDRANT

Key

- 26-foot Fire Apparatus Access Road
- 20-foot Fire Apparatus Access Road
- Buildings over 30 feet
- Lots with buildings under 30 feet



Key

Open Space

Total Area: **7.85 acres**

Open Space Ratio: **10.0%**

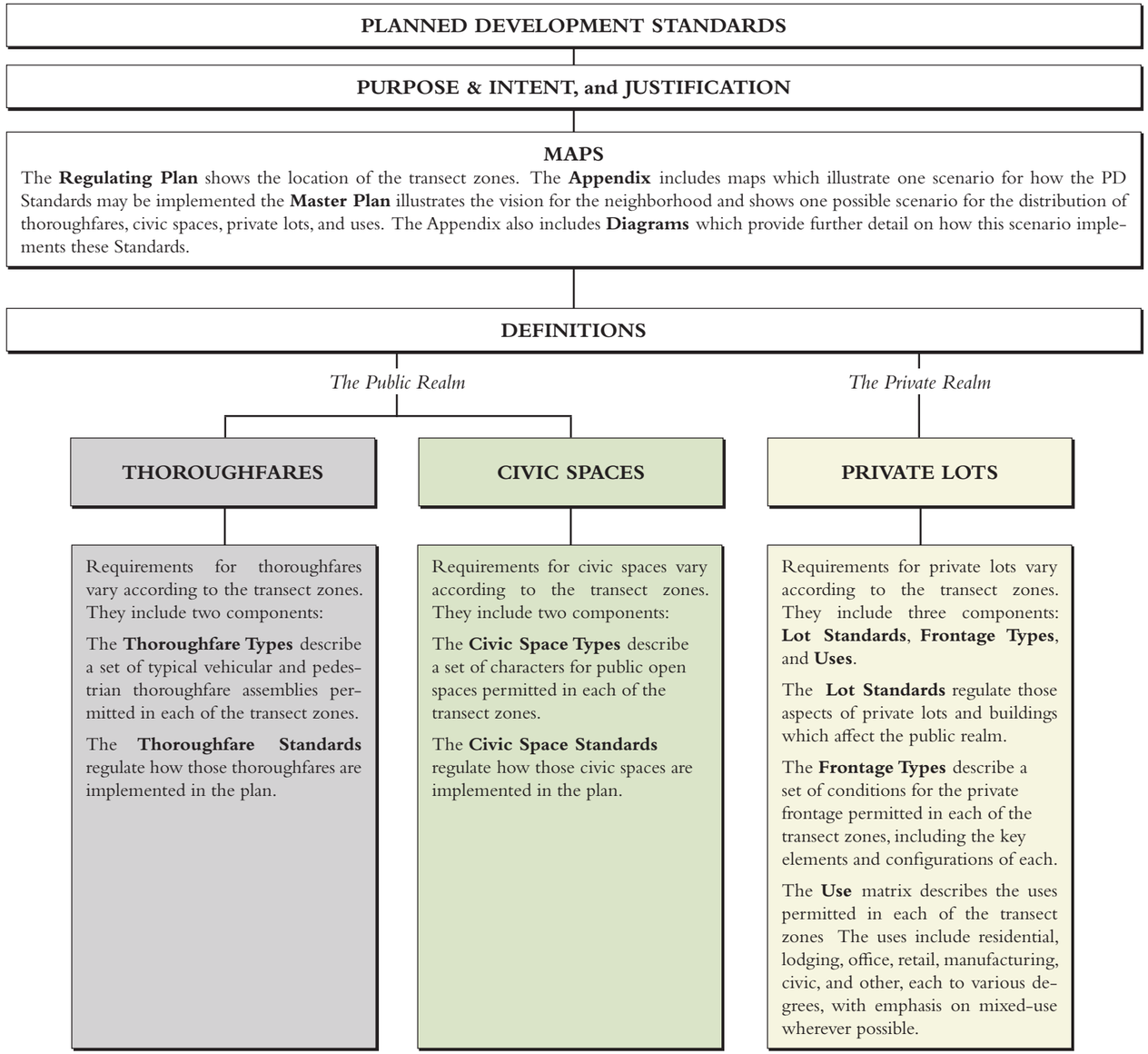


Thoroughfare Names and Addressing Key

1	_____ Street	12	_____ Way
2	_____ Street	13	_____ Way
3	_____ Street	C	County Road 398
4	_____ Street	J	Justin Lane
5	_____ Street		Sign
6	_____ Street		
7	_____ Street		
8	_____ Street		
9	_____ Street		
10	_____ Street		
11	_____ Way		

Michael Watkins Architect, llc © 2023
The design is subject to change. Not for construction.

ADDRESSING PLAN



A Master Plan For

TAYLOR HEIGHTS

Taylor, Texas

C: PLANNED DEVELOPMENT STANDARDS

Overview of PD Standards....C.1
Purpose & Intent....C.2
Regulating Plan....C.3
Thoroughfares....C.4-C.6
Civic Spaces....C.7
Private Lots....C.8-C.11
Definitions....C.12-C.13

X: APPENDIX

Master Plan....X.1
Regulating Plan with Proposed Master Plan....X.2
Thoroughfare Types Diagram....X.3
Fire Apparatus Access Diagram....X.4
Open Space Diagram....X.5
Addressing Plan....X.6

PURPOSE & INTENT

The intent of these PD Standards is to enable pedestrian-friendly design, with a fine-grained mix of civic spaces, thoroughfares, building types, and uses arranged with a clear center and edge. Good urban design takes pressure off of the architecture, allowing building designs to be simple and appropriate to the local context, in service of shaping a beautiful and pedestrian-friendly public realm.

The proposed community includes approximately 80 acres designed as a mixed-use, walkable community with a range of uses which may include lodging, office, retail, restaurant, and civic uses. The Regulating Plan allows flexibility with the parameters of the PD Standards. The neighborhood will be built out incrementally over time and is designed to be flexible to respond to the market as the city grows.

At the Scale of the Neighborhood:

- Various daily needs occur within a walk of most dwellings.
- The transect zones reflect distinct physical environments, providing meaningful choices to potential residents.
- An interconnected network of thoroughfares is designed to disperse traffic.
- A range of civic spaces (parks, greens, squares, and plazas) is distributed throughout the neighborhood.
- Most commercial, civic and institutional activity is embedded in the Neighborhood Center.
- A range of housing types are provided to accommodate a diversity of household types and market demand.

At the Scale of the Block and the Building:

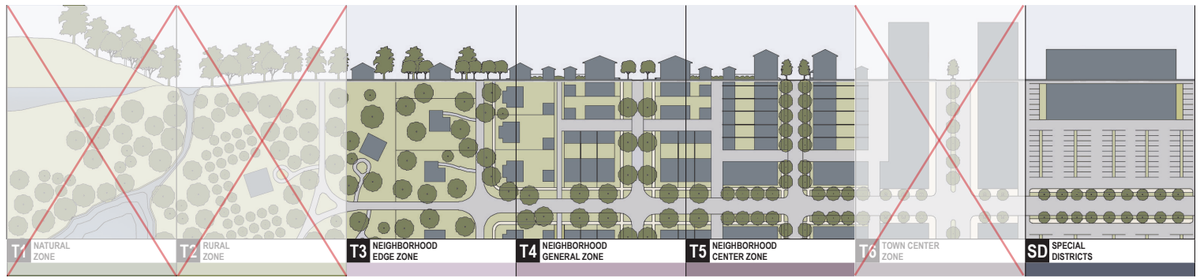
- The design of thoroughfares and buildings should reinforce safe environments, but not at the expense of accessibility.
- Buildings and landscaping should contribute to the physical definition of thoroughfares and civic spaces.
- Civic buildings are distinctive and reflect their importance.
- The neighborhood evolves harmoniously and orderly.
- Architecture and landscape design reflects climate, topography, history, and regional building practices.

JUSTIFICATION

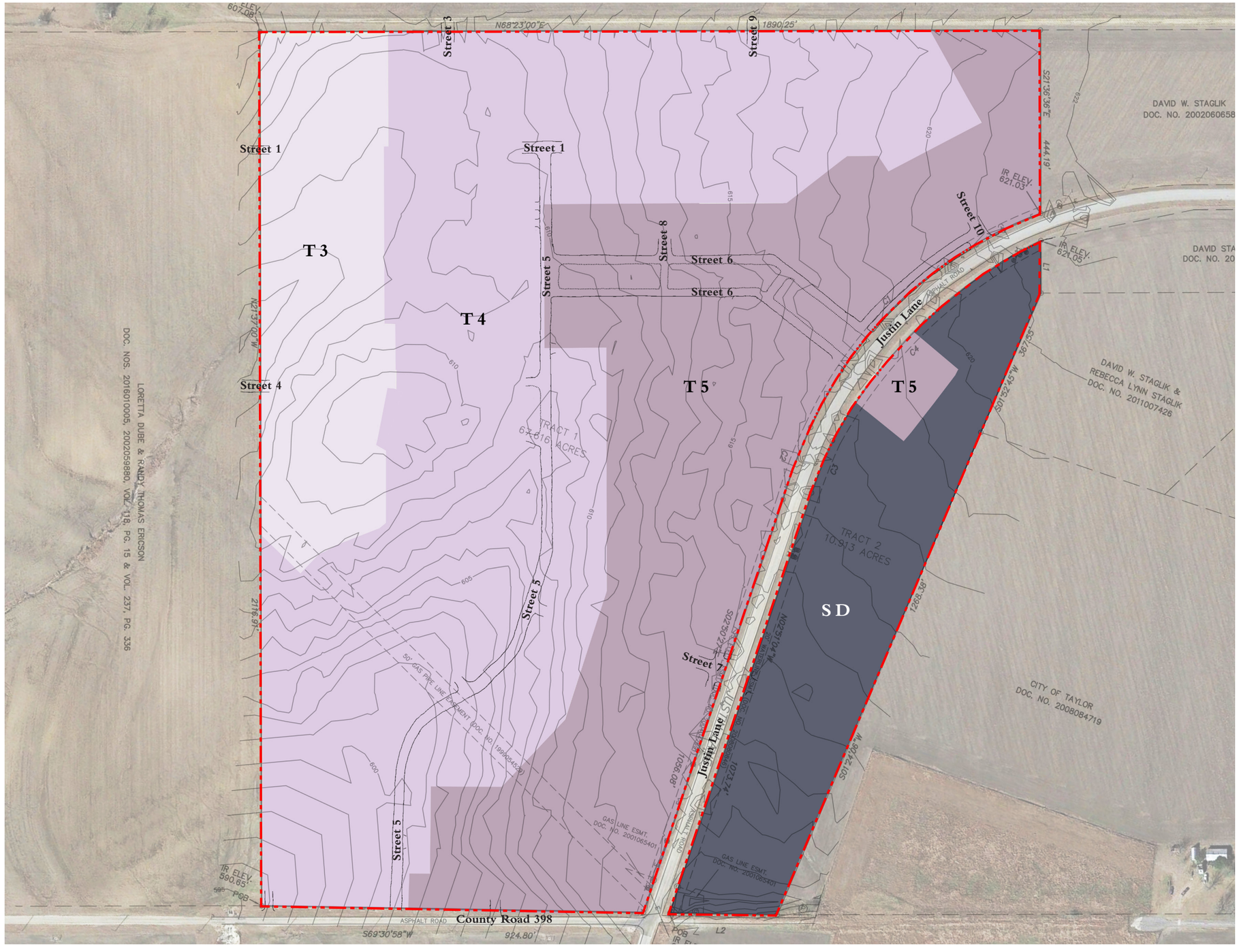
The primary reason for requesting the zoning change is to propose zoning and technical design standards to make the community as pedestrian- and bike-friendly as reasonably possible, while accommodating the necessary requirements of emergency access, trash collection, stormwater management and the like. This new community closely aligns with the City's long-term vision/goals and will help the City meet the ever growing demand for walkable communities.

Additional Notes

1. All improvements to the community shall follow these PD Standards, including any approved variances adopted as part of the PD Standards. In the event of a conflict between the PD Standards and any otherwise applicable codes, including but not limited to the Building Code, ADA, life safety codes, and others, the conflict shall be brought to the attention of the land owner, the developer, and the City immediately for resolution.
2. It is the design purpose and intent not the "letter" of the PD Standards to which improvements should conform.
3. The PD Standards are typologically-based and thus represent the typical condition. It is expected that actual conditions will vary from the typical conditions shown. It is expected that the standards for the typical condition will be applied to the actual condition, and modified or refined in a reasonable manner that achieves the intent of the PD.
4. There are two types of deviations from these PD Standards: Warrants and Variances. Where no standard is included in these PD Standards, standards shall be determined by Warrant. The correction of "scrivener's errors" within this document shall be handled by Warrant.
5. Sources for various texts, definitions and illustrations include the Lexicon of the New Urbanism and Smartcode v9.2 by Andres Duany, et. al.



A Typical Rural to Urban Transect, with Transect Zones



GENERAL STANDARDS

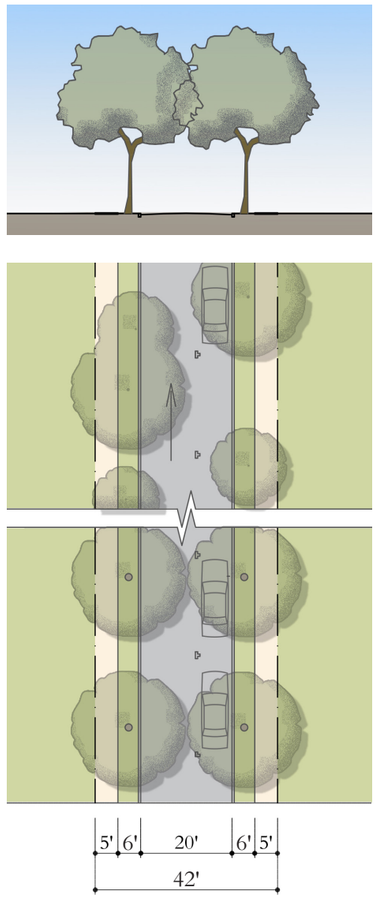
1. The base zoning district shall be R-1 for T3 and T4, B-1 for T5, and M-1 for SD, as described in the Taylor Code of Ordinances:
2. Streets 1, 3, 4, and 9 are intended to connect to the adjacent properties, with the exact location of the connection to be determined.
3. Streets 6, 7, and 10 are intended to connect to Justin Lane, with the exact location of the connection to be determined.
4. The alley connection to County Road 398 may need to be right-in, right-out only.
5. Lots may be configured as shown on the Master Plan, and shall be consistent with all requirements for private lots. No maximum block length is required. Lots may front on publicly or privately owned thoroughfares or civic spaces. Access to residences shall be established, consistent with the Regulating Plan or minor adjustments to it.
6. The exact locations of boundaries between transect zones may be adjusted, and can increase or decrease in size to accommodate future adjustments to the Master Plan.
7. All crossings shown within the gas line easement are subject to the easement restrictions.

Key

- **T3: Neighborhood Edge Zone**
- **T4: Neighborhood General Zone**
- **T5: Neighborhood Center Zone**
- **SD: Special District**

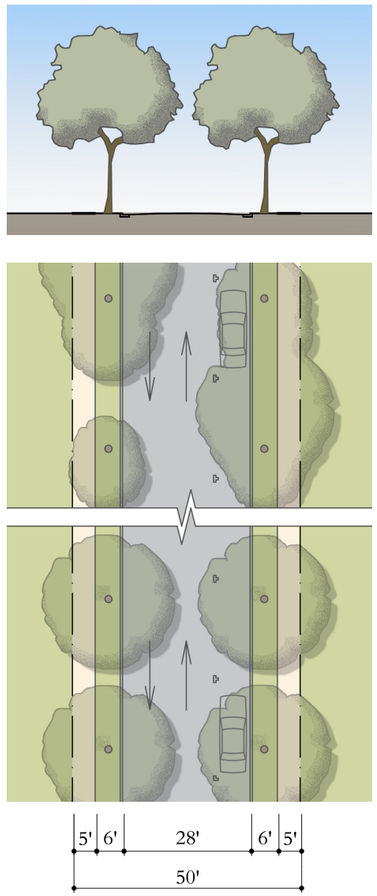
N

0 ft 125 ft 250 ft 500 ft



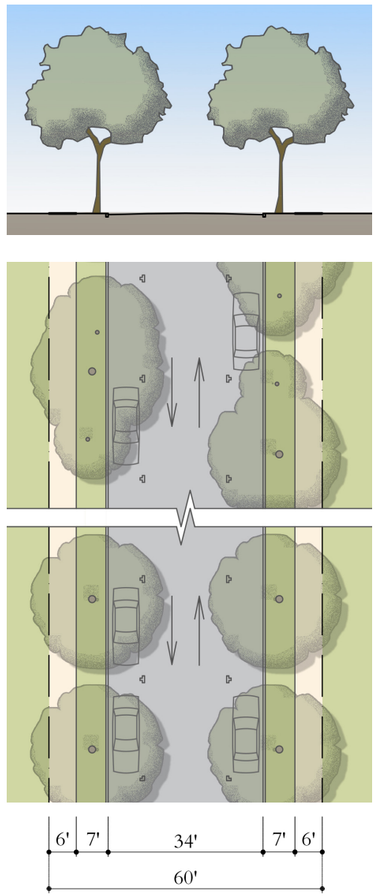
ST-42-20

Street
T3, T4, T5, SD
42 ft. ROW
20 ft. Pavement
Slow Movement
One-Way Traffic
Parking One Side
12 ft. Curb Radius
Header Curbs
6 ft. Tree Lawn
T3: Clustered / T4-5: Allee, 25 ft. o.c.
5 ft. Sidewalk
Not provided on this thoroughfare.



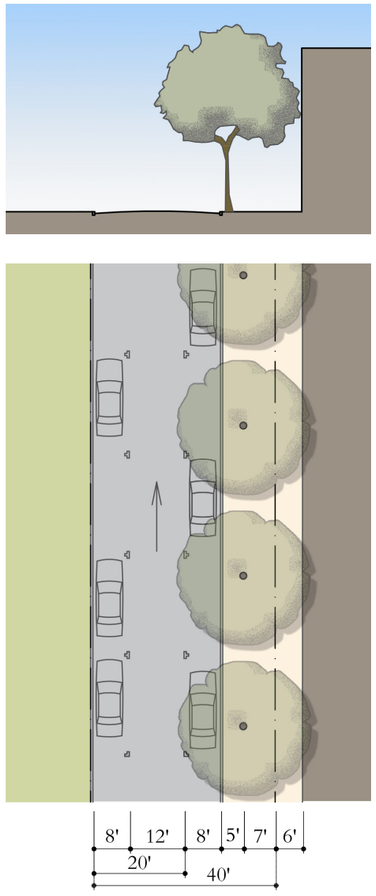
ST-50-28

Street
T3, T4, T5, SD
50 ft. ROW
28 ft. Pavement
Slow Movement
Two-Way Traffic
Parking on One Side
12 ft. Curb Radius
Header Curbs
6 ft. Tree Lawn
T3: Clustered / T4-5: Allee, 25 ft. o.c.
5 ft. Sidewalk
Not provided on this thoroughfare.



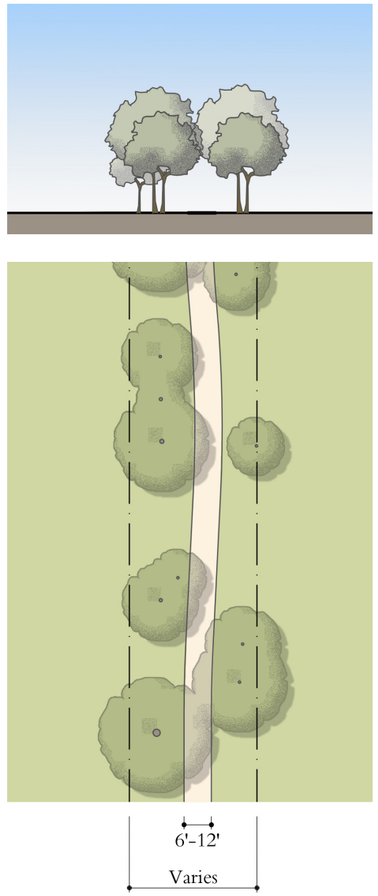
ST-60-34

Street
T3, T4, T5, SD
60 ft. ROW
34 ft. Pavement
Slow Movement
Two-Way Traffic
Parking Both Sides
12 ft. Curb Radius
Header Curbs
7 ft. Tree Lawn
T3: Clustered / T4-5: Allee, 25 ft. o.c.
6 ft. Sidewalk
Up to 30 ft.
This thoroughfare type overrides City standards for Neighborhood Avenue.



CS-40-28

Street
T5, SD
40 ft. ROW
20 ft. Pavement, 14 ft Pervious Pavers
Slow Movement
One-Way Traffic
Parking Both Sides
12 ft. Curb Radius
Mountable, Header Curbs
6 ft. Tree Lawn
Allee, 25 ft. o.c.
5 ft. Sidewalk
Not provided on this thoroughfare.
Street trees may be omitted to allow for a colonnade or arcade.



PT-V-5

Path
T3, T4, T5, SD
ROW Width Varies
N/A
N/A
N/A
N/A
N/A
N/A
Open
Trees, ground cover, shrubs, lawn
5 ft. Sidewalk
Not provided on this thoroughfare.
This thoroughfare type will be privately owned and maintained.

Thoroughfare Type
- RD Road
- ST Street
- CS Commercial Street
- LN Lane
- RA Rear Alley
- PT Path
- PS Passage

Right-of-Way Width

Pavement Width

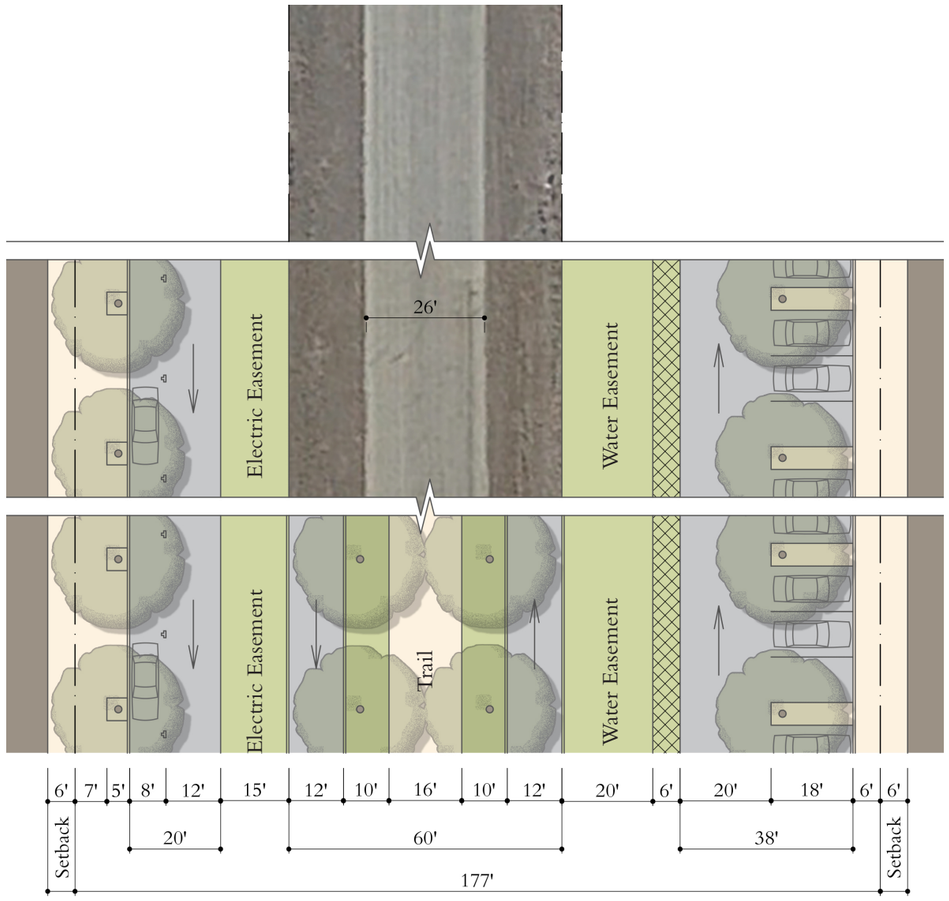
XX-##-##

Thoroughfare Type
Transect Zone
Right-of-Way or Easement Width
Pavement Width
Movement
Traffic Lanes
Parking Lanes
Pavement / Curb
Curb Type
Planter Type (includes curb if any)
Landscape Type
Walkway Type
Fire Apparatus Access
Notes

Existing

Option 1

Option 2



JUSTIN LANE

Boulevard
T5, SD (where the wider proposed ROW falls within the site)
177 ft. Overall ROW Width
82 ft. Combined Pavement Width
Slow Movement
Two-Way Traffic, Fire Access
No Parking
12 ft. Curb Radius; Apron at Street
Inverted Crown
6 ft. Tree Lawns at Sidewalks, 10 ft. Tree Lawns at Median.
Allee, 35 ft. o.c. between Head-in Spaces, 25ft. o.c. elsewhere.
6 ft. to 12 ft. Sidewalk
Yes

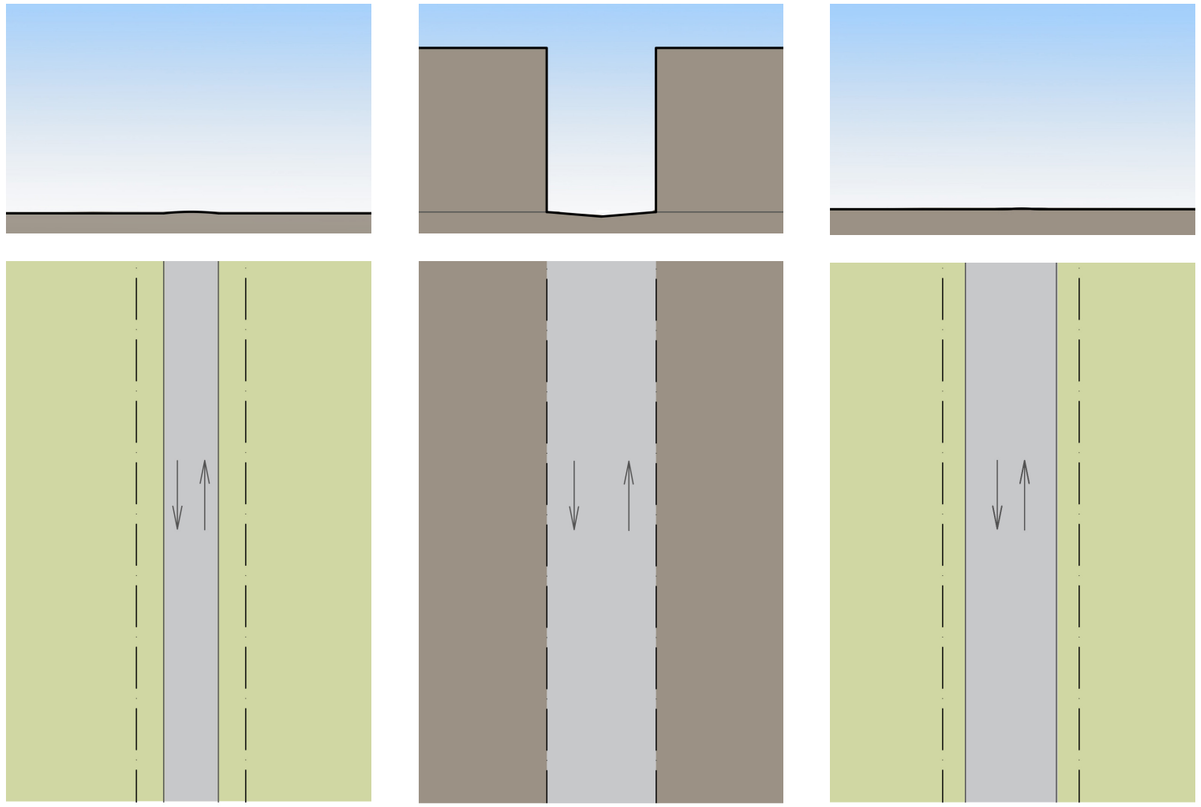
Thoroughfare Type
- RD Road
- ST Street
- CS Commercial Street
- LN Lane
- RA Rear Alley
- PT Path
- PS Passage

Right-of-Way Width

Pavement Width

XX-##-##

Thoroughfare Type
Transect Zone
Right-of-Way or Easement Width
Pavement Width
Movement
Traffic Lanes
Parking Lanes
Pavement / Curb
Curb Type
Planter Type (includes curb if any)
Landscape Type
Walkway Type
Fire Apparatus Access
Notes



RA-24-12	CA-26-26	FA-30-20	XX-##-##
Rear Alley	Commercial Alley	Fire Alley	Thoroughfare Type
T3,T4,T5	T4,T5, SD	T3,T4,T5, SD	Transect Zone
24 ft. ROW	24 ft. ROW	ROW 30 ft	Right-of-Way or Easement Width
12 ft. Pavement	24 ft. Pavement	N/A	Pavement Width
Slow Movement	Slow Movement	Slow Movement	Movement
Two-Way Traffic	Two-Way Traffic, Fire Access	Two-Way Traffic, Fire Access	Traffic Lanes
No Parking	No Parking	No Parking	Parking Lanes
12 ft. Curb Radius; Apron at Street	12 ft. Curb Radius; Apron at Street	12 ft. Curb Radius; Apron at Street	Pavement / Curb
Inverted Crown	Inverted Crown	Inverted Crown	Curb Type
6 ft. Lawn	N/A	N/A	Planter Type (includes curb if any)
Varies	N/A	N/A	Landscape Type
No Sidewalk	No Sidewalk	6 ft. to 12 ft. Pavement	Walkway Type
Not provided on this thoroughfare.90	Yes	Yes	Fire Apparatus Access
This thoroughfare type will be privately owned and maintained.	This thoroughfare type will be privately owned and maintained.	This thoroughfare type will be privately owned and maintained.	Notes

Thoroughfare Type
- RD Road
- ST Street
- CS Commercial Street
- LN Lane
- RA Rear Alley
- PT Path
- PS Passage

Right-of-Way Width

Pavement Width

THOROUGHFARE STANDARDS

These Thoroughfare Standards supersede the provisions of appendix C, Chapter 6, Table 5.2.1 and section 5.5 of the Taylor Code of Ordinances and apply to all thoroughfares (*5-8*):

1. **Paving Materials.** In addition to paving materials and surfaces currently acceptable to the City asphalt pavers, brick pavers, and concrete pavers may be used. Paving materials and surfaces other than asphalt and concrete shall be maintained by a Property Owners Association (POA).
2. **Street Trees.** The following apply to street trees:
   - Street trees shall be Cedar Elm, Drake Elm, Bigtooth Maple, Chinquapin Oak, Monterey Oak, Red Oak, Texas Ash, or Pecan. Other tree species acceptable to the City shall be approved by warrant.
   - At retail frontages, the spacing of the trees may be irregular to avoid visually obscuring the shop fronts. Street trees are not required where a gallery, arcade, or colonnade is present.
   - The public frontage in T3 shall include trees planted in a naturalistic or regularly-spaced allee pattern of a single or alternated species with shade canopies of a height that, at maturity, clears at least one story.
   - The public frontage in T4 and T5 shall include trees planted in a regularly-spaced allee pattern of a single species with shade canopies of a height that, at maturity, clears at least one story.
   - Street tree spacing shall typically be as designated by the PD Thoroughfare Types and adapted as needed for specific locations. Specific areas may be exempted by warrant from required tree planting due to site conditions, design merit, and/or other extenuating circumstances.
   - Trees shall be maintained by a POA to permit sufficient vertical clearance in the travel lanes (12 ft. 6 in.) for moving vans, buses, emergency vehicles, and the like.
3. **Utility Easements.** Typically, water and sewer shall be provided in primary thoroughfares or civic spaces and other utilities shall be provided in secondary thoroughfares, with easements in these thoroughfares as required. Provision of utilities in easements on private lots shall be the exception and the location of last resort.
4. **Encroachments over Rights-of-Way.** Portions of buildings may be permitted to encroach over RsOW as consistent with the Lot Standards.
5. **Proposed Fire Apparatus Access.** This access, which may be provided by thoroughfares, or civic spaces shall be paved or otherwise structurally stabilized with a clear width of 20 feet and a 15-foot inside turning radius (*see Fire Apparatus Access Diagram*).
6. **Other Thoroughfare Standards.** Intersection angles and street jog offsets are acceptable if consistent with the Regulating Plan or minor adjustments therein. Maximum cul-de-sac length does not apply to alleys. Turn lanes may be required at intersections per traffic impact analysis.
7. **County Road 398.** Improvements to County Road 398 shall be determined by the City.

T3 Neighborhood Edge Zone

T4 Neighborhood General Zone

T5 Neighborhood Center Zone



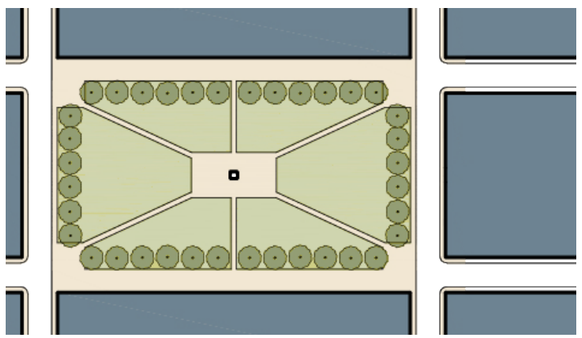
Park

A large open area available for recreation, usually located at the neighborhood edge often with buildings at some or all of the perimeter, but not always. Its landscape may comprise paved paths and unpaved trails, some open lawn, trees, and open shelters, ponds, and other natural features, all naturalistically disposed and requiring limited maintenance. A very large park serving as a corridor is a greenway.



Green

A medium-sized public space available for unstructured recreation, circumscribed by building facades, its landscape consisting mostly of grassy areas and trees, naturalistically disposed and requiring only limited maintenance.



Square

A public space, seldom larger than a block, at the intersection of important streets. A square is circumscribed spatially by frontages; its streetscape consists of paved walks, lawns, trees, and civic buildings all formally disposed and requiring substantial maintenance.

CIVIC SPACE STANDARDS

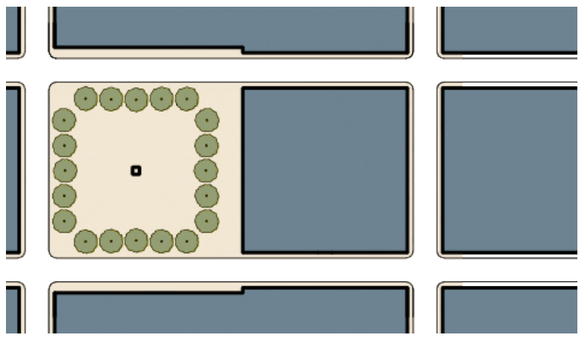
The following apply to all civic spaces:

1. **Maintenance and Ownership.** All civic spaces shall be owned and maintained by a POA.
2. **Open Space.** A minimum of 5% of the gross area of the property, including stormwater management areas which are above the floodplain, shall be open space (*see Open Space Diagram*). Refinements to the location and area of open spaces in the master plan are anticipated, but shall continue to meet this requirement.
3. **Sidewalks.** Civic spaces shall have sidewalks sufficient to provide access to all enfronting lots and provide connectivity to adjacent primary thoroughfares and civic spaces.
4. **Landscaping.** Landscaping for civic spaces, open spaces, and storm water management ponds shall follow the standards of the underlying zoning.
5. **Recreation Areas.** Swimming pools, recreation courts (tennis, handball, etc.), exercise facilities, recreation facilities, and related structures may be located within civic space.

T3 Neighborhood Edge Zone

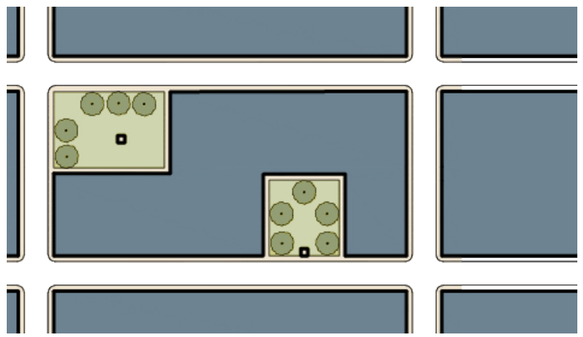
T4 Neighborhood General Zone

T5 Neighborhood Center Zone



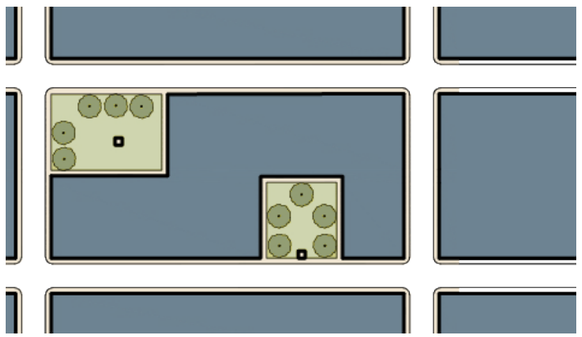
Plaza

A public space at the intersection of important streets set aside for civic purposes and commercial activities. A plaza is circumscribed by frontages, although not necessarily thoroughfares; its landscape consists of durable pavement for parking and trees requiring little maintenance.



Pocket Park

A small open space suitable for socializing, eating, and resting. Pocket parks may be equipped with benches and plantings, with tables and public art optional. They may be placed alongside thoroughfares or as intimate spaces within blocks, but should be visible from a thoroughfare (including paths). Pocket parks may be located anywhere.



Playground

An open space designed and equipped for the recreation of children. A playground should be fenced and may include an open shelter. Playgrounds shall be interspersed within residential areas and may be placed within a block. Playgrounds may be included within any civic space. There shall be no minimum or maximum size.

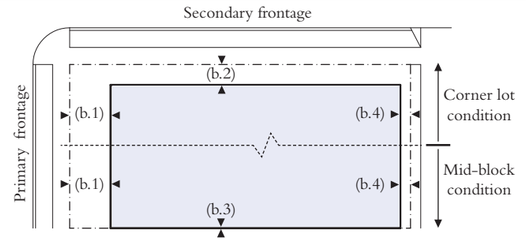
LOT STANDARDS



		T3: Neighborhood Edge Zone	T4: Neighborhood General Zone	T5: Neighborhood Center Zone	SD: Special District
a.	**Lot Dimensions**				
	Lot Width	120 ft. max.	120 ft. max.	180 ft. max.	No min. or max.
	Lot Coverage	70% max.	80% max.	95% max.	95%
b.	**Setbacks: Principal Building**				
(b.1)	Front Setback (Principal)	18 ft. min., 30 ft. max.	0 ft. min 18 ft. max.	0 ft. min. 12 ft. max.	0 ft. min., 12 ft. max.
(b.2)	Front Setback (Secondary)	12 ft. min., 30 ft. max.	0 ft. min 18 ft. max.	0 ft. min. 12 ft. max.	0 ft. min., 12 ft. max.
(b.3)	Side Setback	5 ft. min.	0 ft. min.	0 ft. min. 24 ft. max.	0 ft. min.
(b.4)	Rear Setback	4 ft. min.	4 ft. min.	4 ft. min.	4 ft. min.
	Primary Frontage Buildout	40% min.	50% min.	60% min	40% min.
c.	**Setbacks: Outbuilding**				
(c.1)	Front Setback (Principal)	20 ft. min. from facade	20 ft. min. from facade	40 ft. max. from rear prop.	40 ft. max. from rear prop.
(c.2)	Front Setback (Secondary)	12 ft. min., 30 ft. max.	0 ft. min 18 ft. max.	0 ft. min. 12 ft. max.	0 ft. min., 12 ft. max.
(c.3)	Side Setback	0 ft. or 5 ft. min.	0 ft. min. or 5 ft. min.	0 ft. min.	0 ft. min.
(c.4)	Rear Setback	4 ft. min.	4 ft. min.	4 ft. max.	4 ft. max.
d.	**Building Height**				
(d.1)	Principal Building	2 ½ Stories max.	3 Stories max.	5 Stories max.	3 Stories max.
(d.2)	Outbuilding	2 ½ Stories max.	2 ½ Stories max.	2 ½ Stories max.	2 ½ Stories max.
e.	**Private Frontages**				
	Common Lawn	permitted	not permitted	not permitted	not permitted
	Porch	permitted	permitted	not permitted	not permitted
	Terrace and Light Court	permitted	permitted	permitted	not permitted
	Forecourt	permitted	permitted	permitted	not permitted
	Stoop	permitted	permitted	permitted	not permitted
	Storefront and Awning	not permitted	permitted	permitted	permitted
	Gallery	not permitted	permitted	permitted	permitted
	Arcade or Colonnade	not permitted	permitted	permitted	permitted
f.	**Building Use**				
	Residential	open	open	open	No min. or max.
	Lodging	not permitted	limited	open	No min. or max.
	Office	not permitted	limited	permitted	No min. or max.
	Retail	not permitted	limited	permitted	No min. or max.
	Manufacturing	restricted	limited	open	No min. or max.
	Civic	permitted	permitted	permitted	No min. or max.

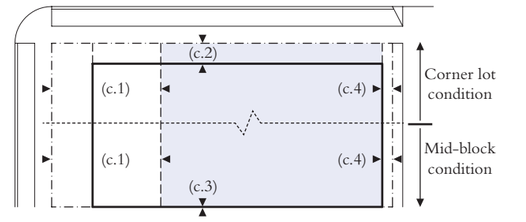
b. Setbacks: Principal Building

- The principal building shall be distanced from the lot lines as shown.
- Facades shall be built along the primary frontage to the specified primary frontage buildout percentage (measured as a percentage of the lot width). The primary frontage buildout requirement does not apply at secondary frontages.



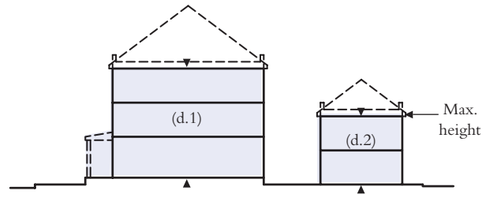
c. Setbacks: Outbuilding

- The outbuilding shall be distanced from the lot lines as shown.



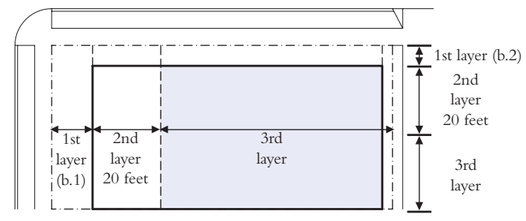
d. Building Height

- Building height shall be measured in number of stories, excluding attics and raised basements.
- Ground-floor habitable rooms at frontages shall be 10' min. floor-to-ceiling.
- Upper-story habitable rooms at frontages shall be 9' min. floor-to-ceiling
- Exemptions from height limits include: civic structures and monuments, chimneys, flag poles, and necessary mechanical appurtenances.



Parking Placement

- Parking (whether open, covered, or enclosed) shall only be provided within the third layer. Garages may be permitted in the first or second layer by variance.
- Parking shall be accessed by a rear alley or lane when such are provided.
- Parking spaces on private lots (including property owned by a POA) shall be masked from the frontage by a building or a minimum 8-foot tall masonry wall with piers every 8 feet.



Common Lawn: a facade set back substantially from the frontage line. The front yard should remain unfenced and be visually continuous with adjacent front yards. The intention is to emulate the character of buildings sitting in a common rural landscape. A front porch is encouraged but not required, as social interaction from the sidewalk is unlikely at such a distance.

Porch: a facade is set back from the frontage line with a front porch. The porch should be within a conversational distance of the sidewalk. Hedges, fences, or garden walls at the frontage line are encouraged to define the front yard. A great variety of porches is possible, but to be useful, none should be less than 8 ft deep.

Terrace and Light Court: a facade is set back from the frontage line with an elevated garden or terrace, or a sunken light court. This type can effectively buffer residential uses from the sidewalk, by creating an elevated front garden. The terrace created may also be suitable for restaurants and cafes, as the eye of the sitter is level with that of the standing passerby. The light court can give light and access to a basement.

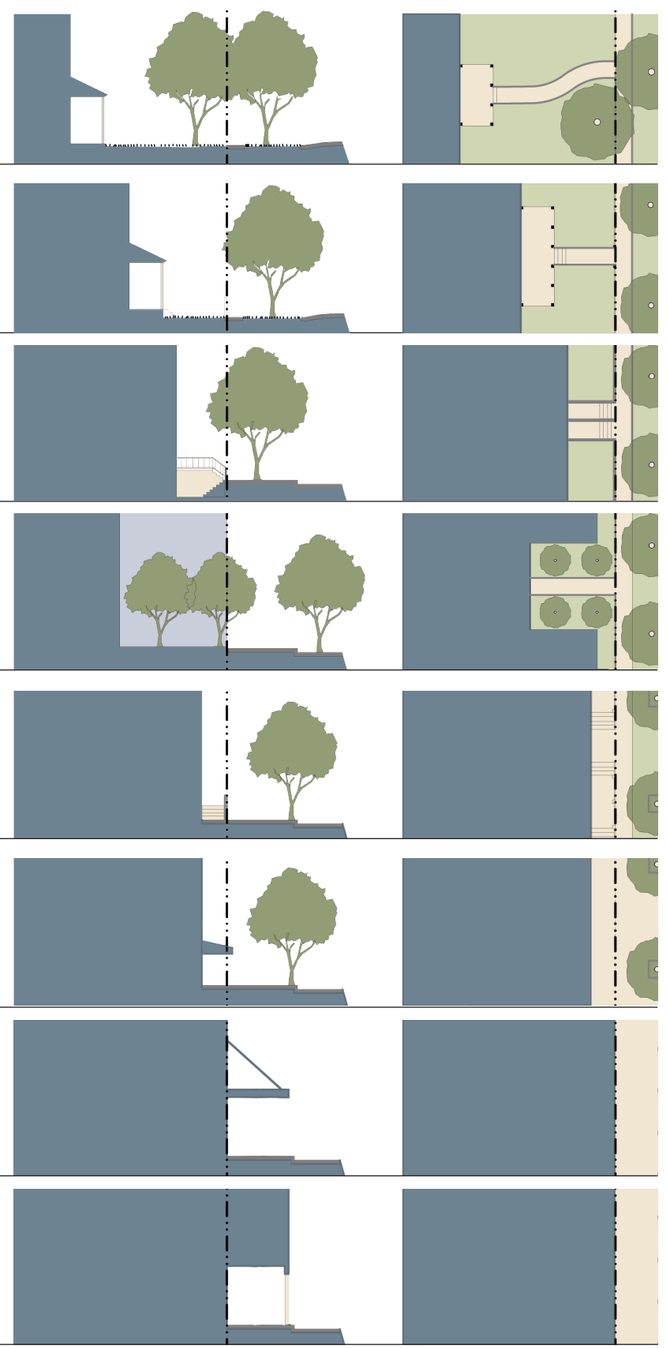
Forecourt: a facade is aligned close to the frontage line with a portion of it set back. The forecourt created is suitable for a garden or plaza, providing a transition from the public sidewalk to the building entry. This type should be used sparingly. Trees within the forecourts should be placed to have their canopies overhanging the sidewalks.

Stoop: a facade is aligned close to the frontage line with the ground story elevated from the sidewalk, securing privacy for the windows. This type is suitable for buildings with ground-floor residential uses, such as townhouses and apartment buildings. This type may be interspersed with the storefront.

Storefront and Awning: a facade is aligned close to the frontage line with the entrance at sidewalk grade. This type is conventional for retail frontage. It is commonly equipped with a cantilevered shed roof or an awning. The absence of a raised ground story generally precludes residential uses on the ground floor, although residential uses may be present where retail is anticipated in the future.

Gallery: a roof extends over the sidewalk above while the building facade remains at the frontage line. This type is most common for office, retail, and manufacturing uses. To be useful, the gallery should be no less than 12 feet deep and should overlap the sidewalk to within 2 feet of a vehicular lane so that a pedestrian cannot bypass it.

Arcade or Colonnade: An arcade (arches) or colonnade (columns and beams) is a structure including habitable space extending over a sidewalk supported by arches and open to the adjacent street or civic space. The ground story remains at the frontage line while the facade of the upper stories overlaps the sidewalk. This type is most common for office, retail, and manufacturing uses.



T3 Neighborhood Edge Zone
T4 Neighborhood General Zone
T5 Neighborhood Center Zone
SD: Special District

LOT STANDARDS

1. **Special District.** Any lot zoned as Special District may be rezoned to T5 by warrant and improved in compliance with all standards applicable to T5.
2. **Height Limits.** In addition to requirements in these Standards, the height and form of all buildings may be further restricted due to the proximity of the Taylor Municipal Airport. Building height and form are subject to review and approval by all relevant authorities.
3. **Dwelling size.** There is no minimum dwelling size.
4. **Number of buildings and units.** Lots may have more than one building. Corner lots may have two accessory units provided that one faces the secondary frontage.
5. **Accessory Unit Square Footage.** The conditioned space of an accessory unit within a primary building or an outbuilding shall not exceed 800 square feet, excluding the stair, landings, and any parking areas.
6. **Building entrance.** The primary entrance to a primary building, including multi-family buildings, shall face the primary frontage of that lot. The primary entrance to accessory buildings may face any thoroughfare type.
7. **Landscaping.** Landscaping on private lots is only required at frontages unless noted otherwise and required plantings shall comply with City requirements.
   - **Front Yard Trees.** Front yards of a depth greater than 12 ft. require one deciduous tree of a minimum height of 30 ft. at maturity and one additional tree for every 18 linear ft. of frontage not occupied by a terrace, stoop, or porch.
   - **Lawn.** Lawn is prohibited at frontages in T5 and SD and in all zones where the lawn area is 6 ft. or less in either dimension.
   - **Planting.** Plant material, including ground cover, shall be planted no farther apart than 12 in.
   - **Artificial Plants.** Artificial plants may not be used to satisfy the requirements herein.
   - **Erosion Control.** Erosion control is required where there is no landscape or hardscape.
8. **Site Perimeter Landscaping.** There is no site perimeter landscaping requirement.
9. **Fences.** A fence along a shared rear or side lot line shall be no closer than 5 ft. to another fence. Alternatively, neighbors may share a single fence along a shared side or rear lot line. Fences within the first lot layer shall be painted.
10. **Parking Standards.** There shall be no minimum or maximum parking standards.
11. **Parking Lots.** Given the intention of building a compact, walkable, urban community, parking lots shall be located to the interior of blocks and shielded from frontages with buildings and walls. The following requirements apply for T3, T4, and T5:
    - **Connections.** Parking lots on adjacent private lots shall connect to one another.
    - **Surfacing.** Parking lots shall be asphalt, semi-permeable soil pavers, gravel, brick, brick pavers, concrete pavers, asphalt pavers, granite, or concrete, all of which shall be graded and drained to dispose of surface water into appropriate structures.
    - **Light Spillover.** Given the intention of making parking lots as compact as possible and creating shared access from one owner's parking lot to another, parking lot lighting may spill over onto an adjacent parking lot.
    - **Landscaping.** Landscaping in parking lots shall comply with the following requirements: one tree island (of 100 sq. ft. min. with one 2 in. min. caliper tree and filled with ground cover) is required for every 10 spaces that are side-by-side. Parking lots of fewer than 50 spaces and parkways of two drive aisles or less in width are exempt from landscaping requirements.
12. **Fire Apparatus Access.** Proposed fire apparatus vehicle access is as shown on the Fire Apparatus Access Diagram, typically within 150 feet of all buildable area on a lot. This access, which may be provided by primary or secondary thoroughfares, shall be paved with a clear width of 20 ft. and a 15 ft. inside turning radius. Buildings on portions of lost greater than 150 ft. from the Fire Apparatus Vehicle Access Route may require a fire suppression system to meet building and fire code requirements.
13. **Other subdivision standards.** Lots may front on thoroughfares or civic spaces, whether owned publicly or privately, through which access to residences may be established, consistent with the Regulating Plan or minor adjustments therein. Lots may be configured as shown on the Regulating Plan, and shall be consistent with the Lot Standards. No maximum block length is required. Intersection angles and street jog offsets are acceptable if consistent with the Regulating Plan or minor adjustments therein. Maximum cul-de-sac length does not apply to alleys.
14. **Encroachments.** Permitted encroachments into setbacks shall be as shown on the chart below. Additionally, windowsills, belt courses, bay windows, cornices, eaves, footings, and ornamental features may encroach into any setback. All encroachments into utility easements are subject to the permission of the affected easement owner. (*see Permitted Encroachments table*)
15. **Facades.** Facades shall be built parallel to a rectilinear primary frontage line or to the chord of a curved primary frontage line.
16. **Ground Floor Grading.** At the ground floor, residential and private rooms in lodging uses shall be raised a minimum of 2 feet from the average sidewalk grade at the primary frontage for the purpose of establishing privacy.
17. **First-Story Glazing.** The first story of each facade shall be glazed with clear glass for a minimum of 30% of the wall area of the first story, with each facade being calculated independently.
18. **Upper-Story Glazing.** Above the first story of each facade, openings shall be glazed with clear glass for a maximum of 50% of the wall area above the first story, with each facade being calculated independently.
19. **Storefront Glazing.** At storefronts, the first story of the facade shall be glazed with clear glass for a minimum of 70% of the wall area of the first story and shaded by an awning or canopy that extends over the sidewalk.
20. **Pitched Roofs.** Pitched roofs, if provided, shall be symmetrically sloped no less than 4:12, except that roofs for porches and attached sheds may be no less than 2:12.
21. **Flat Roofs.** Flat roofs shall be enclosed by parapets a minimum of 42 inches high, or as required to conceal mechanical equipment.

Permitted Encroachments

	Setbacks Facing Frontages	Side and Rear Setbacks	Thoroughfares (incl. ROW) [1]
Patios [ii]		•	
Decks [ii]		•	
Mech. Equipment		•	
Utility Meters		•	
Window Wells		•	
Stoops and Steps [ii]	•	•	
Porches and Steps [iii]	•	•	
Chimneys	•	•	
Hedges, Fences, & Garden Walls	•	•	
Bay Windows	•	•	•
Turrets/Towers	•	•	•
Eaves	•	•	•
Overhangs	•	•	•
Balconies	•	•	•
Ramps	•	•	•
Awnings		•	•
At Commercial Uses Only			
Merchandise	•	•	•
Cafe Tables	•	•	•
Chairs	•	•	•
Umbrellas	•	•	•
Planters	•	•	•
Heaters	•	•	•
Arcades [i]	•	•	•
Colonnades [i]	•	•	•
Galleries	•	•	•
Canopies	•	•	•
Marquees	•	•	•
Signs	•	•	•
Lights	•	•	•
Buildings [iv]	•		•

Notes:

i. To within 2 feet of vehicular lanes. A 7-foot minimum clear height shall be maintained, with the exception of columns, piers, and posts. A 5-foot minimum pedestrian clear zone shall also be maintained.

ii. May encroach into setbacks up to 6 feet.

iii. May encroach into setbacks up to 12 feet.

iv. Conditioned habitable space may encroach into the R.O.W above an Arcade or Colonnade as indicated, if a 12'-6" height clearance is maintained.

	T3: Neighborhood Edge Zone	T4: Neighborhood General Zone	T5: Neighborhood Center Zone	SD: Special District
Residential	**Open Residential:** Up to six dwelling units and one accessory dwelling unit are permitted on each lot.			Residential Uses are not permitted.
Lodging	**Restricted Lodging:** The property shall be owner-occupied. The number of bedrooms available for lodging shall be limited to 8. Breakfast may be provided to overnight guests before noon each day. (e.g. bed & breakfast or inn)	**Limited Lodging:** The number of bedrooms available for lodging shall be limited to 8. Breakfast may be provided to overnight guests before noon each day. (e.g. bed & breakfast or inn)	**Open Lodging:** Food service may be provided at all times. The maximum length of stay shall not exceed 90 days.	
Office	**Restricted Office:** The area available for office use shall be limited to the first story.	**Limited Office:** The area available for office use shall be limited to the first story.	Office uses are permitted.	
Retail	Retail uses are not permitted.	**Limited Retail:** The building area available for retail use shall be limited to the first story of buildings on corner lots. The specific use shall be further limited to neighborhood store or food service seating no more than 30.	Retail uses are permitted.	
Manufacturing	**Restricted Manufacturing:** Manufacturing uses are permitted in rear yards only. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	**Limited Manufacturing:** Manufacturing uses shall be limited to the first story of buildings on corner lots. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	**Open Manufacturing:** Manufacturing uses are permitted. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	
Civic	Civic uses are permitted in any Transect Zone, but shall be of a scale that limits the adverse impacts to neighbors at most times.			

Prohibited Uses

The uses listed below, regardless of whether the proposal will be a primary or accessory use, shall be prohibited in this PD:

- Adult Entertainment
- Automobile and/or Truck Washing Facility
- Automobile Body Repair Shop
- Automobile Fueling Station
- Cell Towers exposed to view
- Central Processing Facility for Solid Waste Transfer, Materials Resource Recovery and/or Recycling
- Commercial Amusement, Outdoor
- Commercial Kennels and Animal Husbandry
- Commercial Stable
- Concrete or Asphalt Batching Plant
- Construction and Demolition Debris Disposal Facility
- Distribution Facilities
- Solid Waste Incinerators
- Junk & Wrecked Vehicle Salvage Yard Facility
- Methane Recovery Facility associated with Soil Removal
- Mineral Extraction and Surface Mining
- Motor Vehicle Impound lots
- Mover Storage Facility
- Moving Truck and Trailer Rental
- Outdoor Vending Machines, except those for bikes, scooters, etc.
- Paint Mixing & Spraying Facility
- Petroleum or Related Products Refining or Distributor
- Plastic & Rubber Products Manufacture
- Race Tracks
- Recycling and Salvage Center (except architectural salvage)
- Salvage Motor Vehicle Auction or Pool Facility
- Sanitary Landfill
- Shooting Range, Outdoor
- Solid Waste Disposal Facility
- Truck Stop
- Truck Terminals
- Wind Energy Conversion System, Large Wind Farms
- Other uses which create an adverse impact on adjacent properties adjacent to this community (noise, vibration, odor, pollution, etc.). Impacts confined to this community are not considered adverse.

Similar Uses: For a proposed use not listed herein, a Warrant may be issued as described elsewhere in these PD Standards.

Use Standards

1. **Signs.** The following sign standards apply to commercial uses:
   - One blade sign for each business entrance may be installed perpendicular to the facade. Such a sign shall not exceed 6 square feet and shall clear the sidewalk by 8 feet.
   - One band sign may be applied to the facade of each storefront. Such a sign shall not exceed 3 feet in height by any length.
   - Signage shall be externally illuminated or neon.



Example of a blade sign.



Example of a band sign.

Accessory Unit: an Apartment not greater than 800 square feet sharing ownership and utility connections with a Primary Building; it may or may not be within an Outbuilding.

Allee: a regularly spaced and aligned row of trees usually planted along a Thoroughfare or Path.

Apartment: a Residential unit sharing a building and a Lot with other units and/or uses; may be for rent, or for sale as a condominium.

Attic: the interior part of a building contained within a pitched roof structure.

Backbuilding: a single-Story structure, open or enclosed, connecting a Primary Building to an Outbuilding.

Band Sign: a band of lettering across the entire width of a building or storefront.

Bed and Breakfast: *See Use.*

Blade Sign: a two-sided sign board hung from a projecting element at 90 degrees to the building facade.

Block: the aggregate of private Lots, Secondary Thoroughfares, and Parking Lots, circumscribed by Primary Thoroughfares.

Civic: Organizations dedicated to arts and culture, education (including schools), government, recreation, religion, social service, transit, as well as cemeteries, municipal parking, post offices, wedding chapels and the like.

Civic Building: a building operated by not-for-profit organizations dedicated to arts, culture, education, recreation, government, transit, and municipal parking, or for use approved by the legislative body.

Civic Space: an outdoor area dedicated for public use. Civic Space types are defined by the combination of certain physical constants including the relationships among their intended use, their size, their landscaping and their Enfronting buildings.

Commercial: the term collectively including Lodging, Office, and Retail Uses.

Common Lawn: *See Frontage Types.*

Curb: the edge of the vehicular pavement that may be raised or flush. It usually incorporates the drainage system.

Driveway: a vehicular lane within a Lot, often leading to a garage.

Dwelling Unit: one or more rooms used, or intended to be used for occupancy by one person or a group of persons living together as a family. Each installation of kitchen facilities consisting of at least a stove or cooking device and a sink shall be a separate dwelling unit.

Effective Turning Radius: *See Definitions: Illustrated.*

Elevation: *See the following page.*

Encroach: to break the plane of a vertical or horizontal regulatory limit with a structural element, so that it extends into a Setback, into the Public Frontage, or above a height limit.

Encroachment: any structural element that breaks the plane of a vertical or horizontal regulatory limit, extending into a Setback, into the Public Frontage, or above a height limit.

Enfront: to place an element along a Frontage, as in "porches Enfront the street."

Facade: *See Definitions: Illustrated.*

Frontage: *See Definitions: Illustrated.*

Frontage Line: *See Definitions: Illustrated.*

Frontage Buildout: That portion of a setback line which shall have a building facade on it.

Gallery: *See Frontage Types.*

Green: *See Civic Space Types.*

Inn: *See Use.*

Liner Building: a building specifically designed to mask a parking lot or a Parking Structure from a Frontage.

Live-Work: a Mixed Use unit consisting of a Commercial and Residential Use. The Commercial Use may be anywhere in the unit. It is intended to be occupied by a business operator who lives in the same structure that contains the Commercial activity or industry. (Syn. flexhouse.)

Lodging: Premises available for short-term human habitation, including daily and weekly rental.

Lot: a parcel of land accommodating a building or buildings of unified design. The size of a Lot is controlled by its width in order to determine the grain (i.e., fine grain or coarse grain) of the urban fabric.

Lot Layer: a range of depth of a Lot within which certain elements are permitted. *See Definitions: Illustrated.*

Lot Line: *See 17.*

Lot Width: the length of the Primary Frontage Line of a Lot.

Manufacturing: Premises available for the creation, assemblage, and/or repair of artifacts including their retail sale except when such activity creates adverse impacts.

Office: Premises available for the transaction of general business including medical and dental offices, clinics and outpatient facilities, but excluding retail sales and manufacturing.

Open Space: land intended to remain undeveloped; it may be for Civic Space.

Outbuilding: a building, usually located toward the rear of the same Lot as a Primary Building, and sometimes connected to the Primary Building by a Backbuilding. *See Definitions: Illustrated.*

Park: *See Civic Space Types.*

Passage (PS): a pedestrian connector, open or roofed, that passes between buildings to provide shortcuts through long Blocks and connect rear parking areas to Frontages.

Path (PT): a pedestrian way traversing a Park or rural area, with landscape matching the contiguous Open Space, ideally connecting directly with the urban Sidewalk network.

Pavement Radius: *See Definitions: Illustrated.*

Planter: the element of the Public Frontage which accommodates street trees, whether continuous or individual.

Plaza: *See Civic Space Types.*

POA: Property Owners Association

Primary Building: the main building on a Lot, usually located toward the Frontage. *See Definitions: Illustrated.*

Primary Entrance: the main point of access for pedestrians into a building.

Primary Frontage: *See Definitions: Illustrated. See* **Frontage.**

Private Frontage: *See Definitions: Illustrated. See* **Frontage.**

Public Frontage: *See Definitions: Illustrated. See* **Frontage.**

Rear Alley (RA): a vehicular way located to the rear of Lots providing access to service areas, parking, and Outbuildings and containing utility easements. Rear Alleys are typically paved from building face to building face, with drainage by inverted crown at the center or with roll Curbs at the edges.

Regulating Plan: a Zoning Map or set of maps that shows the Transect Zones, Civic Zones, Special Districts if any, and Special Requirements if any, of areas subject to, or potentially subject to, regulation by the SmartCode.

Residential: Premises available for long-term human habitation by means of ownership or rental for more than 30 days.

Retail: Premises available for the commercial sale of merchandise, services, and prepared foods (including restaurants), but excluding manufacturing.

Right-of-Way (R.O.W.): *See Definitions: Illustrated.*

Road (RD): a local, rural and suburban Thoroughfare of low-to-moderate vehicular speed and capacity. This type is allocated to the more rural Transect Zones (T1-T3).

Secondary Frontage: *See Definitions: Illustrated. See* **Frontage.**

Setback: the area of a Lot measured from the Lot line to a building Facade or Elevation that is maintained clear of permanent structures, with the exception of Encroachments listed on the Lot Standards. *See Definitions: Illustrated.*

Sidewalk: the paved section of the Public Frontage dedicated exclusively to pedestrian activity.

Square: S*ee Civic Space Types.*

Stoop: *See Frontage Types.*

Storefront: a Private Frontage conventional for Retail use, with substantial glazing and an awning, wherein the Facade is aligned close to the Frontage Line with the building entrance at Sidewalk grade.

Story: a habitable level within a building, excluding an Attic or raised basement.

Street (ST): a local urban Thoroughfare of low speed and capacity.

Swale: a low or slightly depressed natural area for drainage.

T-zone: *See* **Transect Zone.**

Terminated Vista: a location at the axial conclusion of a Thoroughfare. A building located at a Terminated Vista designated on a Regulating Plan is required or recommended to be designed in response to the axis.

Thoroughfare: a way for use by vehicular and pedestrian traffic and to provide access to Lots and Open Spaces, consisting of Vehicular Lanes and the Public Frontage. *See the following page.*

Transect: a cross-section of the environment showing a range of different habitats. The rural-urban Transect of the human environment used in the SmartCode template is divided into six Transect Zones. These zones describe the physical form and character of a place, according to the Density and intensity of its land use and Urbanism.

Transect Zone: One of several areas on a Zoning Map regulated by the SmartCode. Transect Zones are administratively similar to the land use zones in conventional codes, except that in addition to the usual building use, Density, height, and Setback requirements, other elements of the intended habitat are integrated, including those of the private Lot and building and Public Frontage. (syn. T-zone)

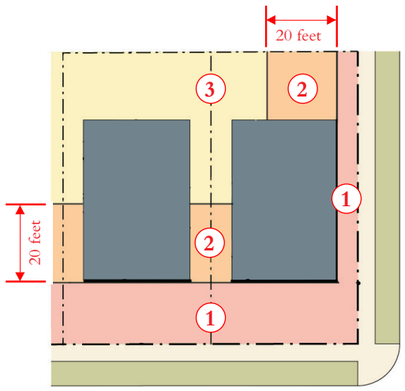
Turning Radius: the curved edge of a Thoroughfare at an intersection, measured at the inside edge of the vehicular tracking. The smaller the Turning Radius, the smaller the pedestrian crossing distance and the more slowly the vehicle is forced to make the turn. *See Definitions: Illustrated.*

Use: the function or functions accommodated by a building and its Lot, categorized as Restricted, Limited, or Open, according to the intensity of the use.

Variance: a ruling that would permit a practice that is not consistent with either a specific provision or the Intent of these PD Standards. Variances are granted by the Zoning Board of Adjustment in a public hearing.

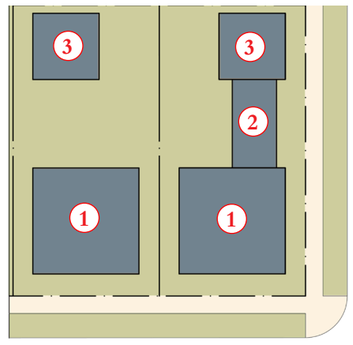
Warrant: a ruling that would permit a practice that is not consistent with a specific provision of these PD Standards, but that is justified by its Intent. Warrants are granted administratively. .

Lot Layers



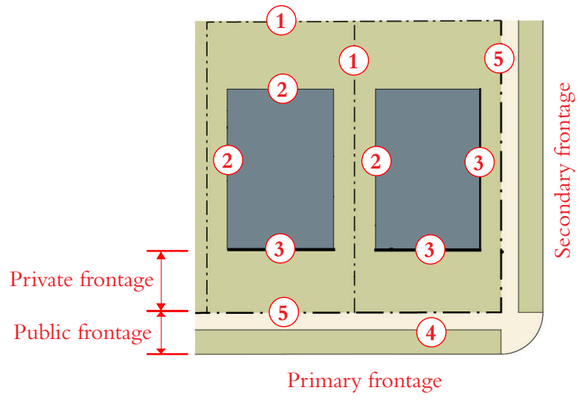
1. **1st Layer**
2. **2nd Layer**
3. **3rd Layer**

Principle Building & Outbuilding



1. **Primary Building**
2. **Backbuilding**
3. **Outbuilding**

Frontage & Lot Lines



1. **Lot Line**: the boundary that legally and geometrically demarcates a lot.
2. **Elevation**: an exterior wall of a building not facing a frontage line.
3. **Facade**: the exterior wall(s) of a building that is (are) set along a frontage line. Facades face frontage lines and define the public realm, and are therefore more regulated than the elevations facing other lot lines.
4. **Right-of-Way (R.O.W.):** the composite public area dedicated to circulation, including the vehicular way and the streetscape.

   Frontage: the area between a building facade and a thoroughfare or civic space, inclusive of its various built and planted components. Frontage is divided into private frontage and public frontage.
5. **Frontage Line:** the line between the public and private frontage, (primary or secondary). The frontage line is co-incident with the property line(s), at frontages.

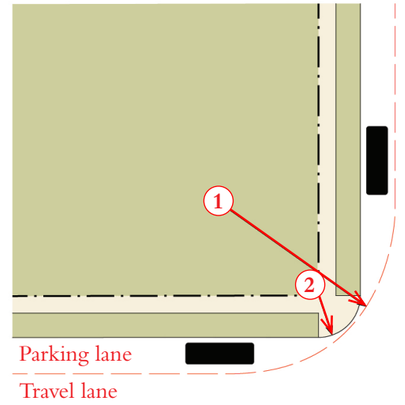
   Primary Frontage: on lots with multiple frontages, the frontage which will bear the address and primary entrance to the building.

   Secondary Frontage: on lots with multiple frontages, the frontage(s) that are not the primary frontage.

   Private Frontage: the privately held Layer between the Frontage Line and the Primary Building Facade.

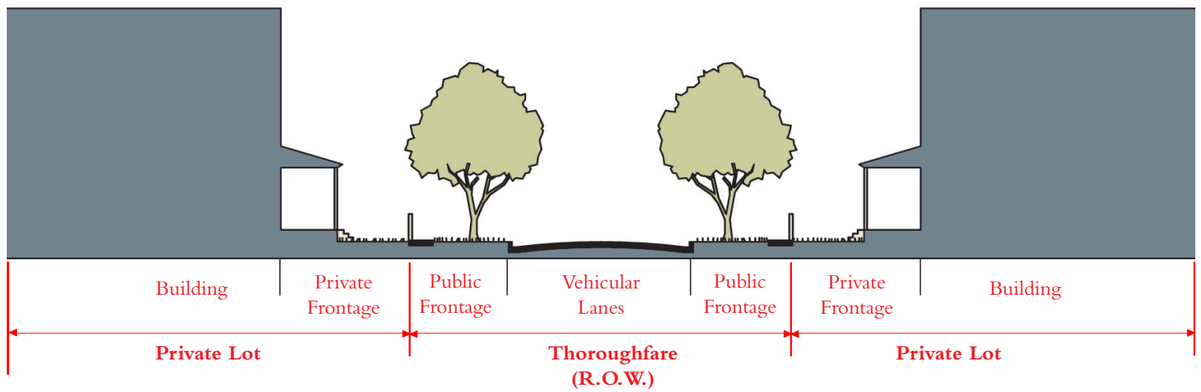
   Public Frontage: the area between the Curb of the vehicular lanes and the Frontage Line.

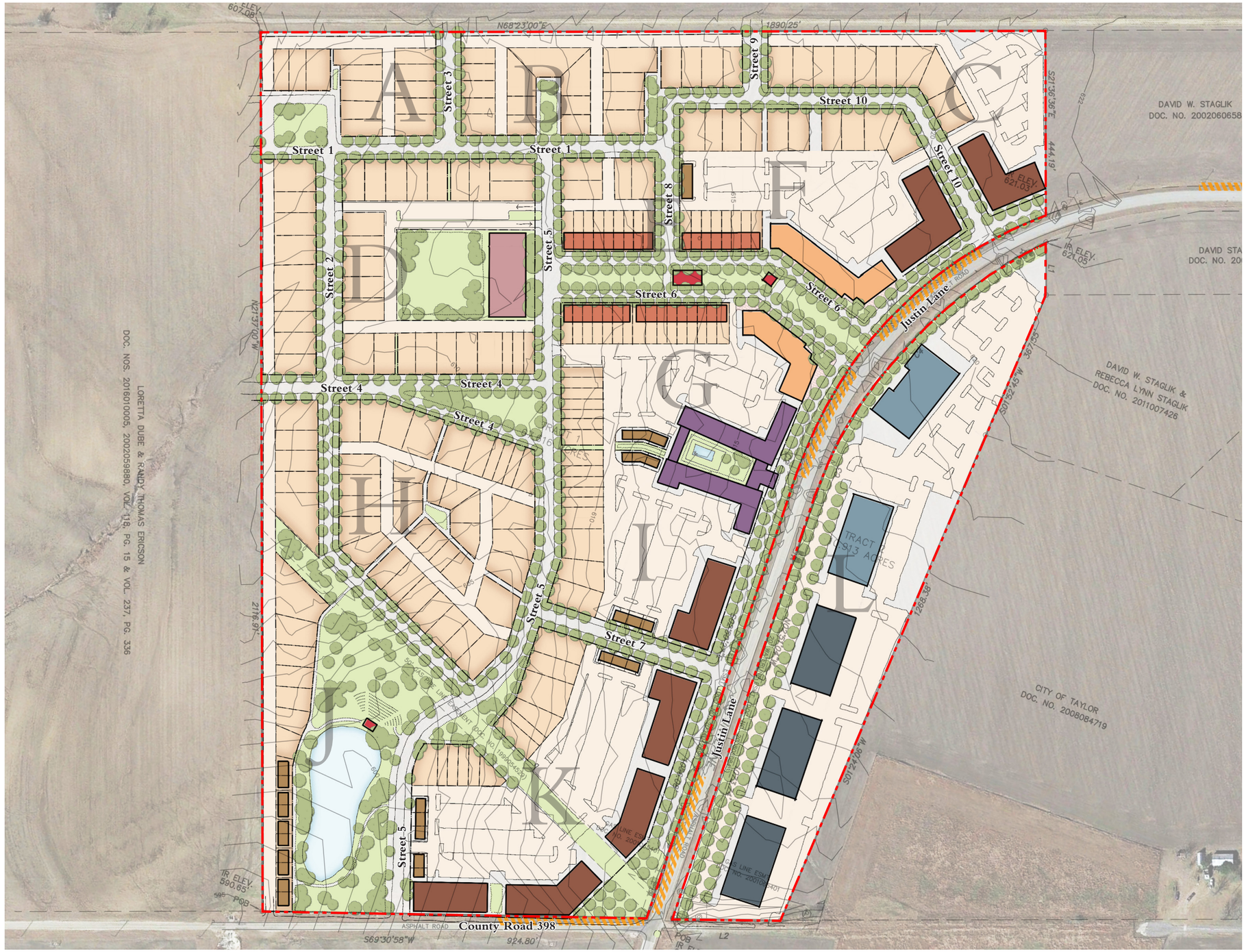
Turning Radius



1. **Effective Turning Radius:** the measurement of the inside turning radius taking parked cars into account.
2. **Pavement Radius:** the curved edge of a vehicular lane at an intersection, measured at the inside edge of the travel lane if there is no on-street parking, or the parking lane if there is. The smaller the pavement radius, the more slowly the vehicle is forced to make the turn.

Thoroughfare & Frontages



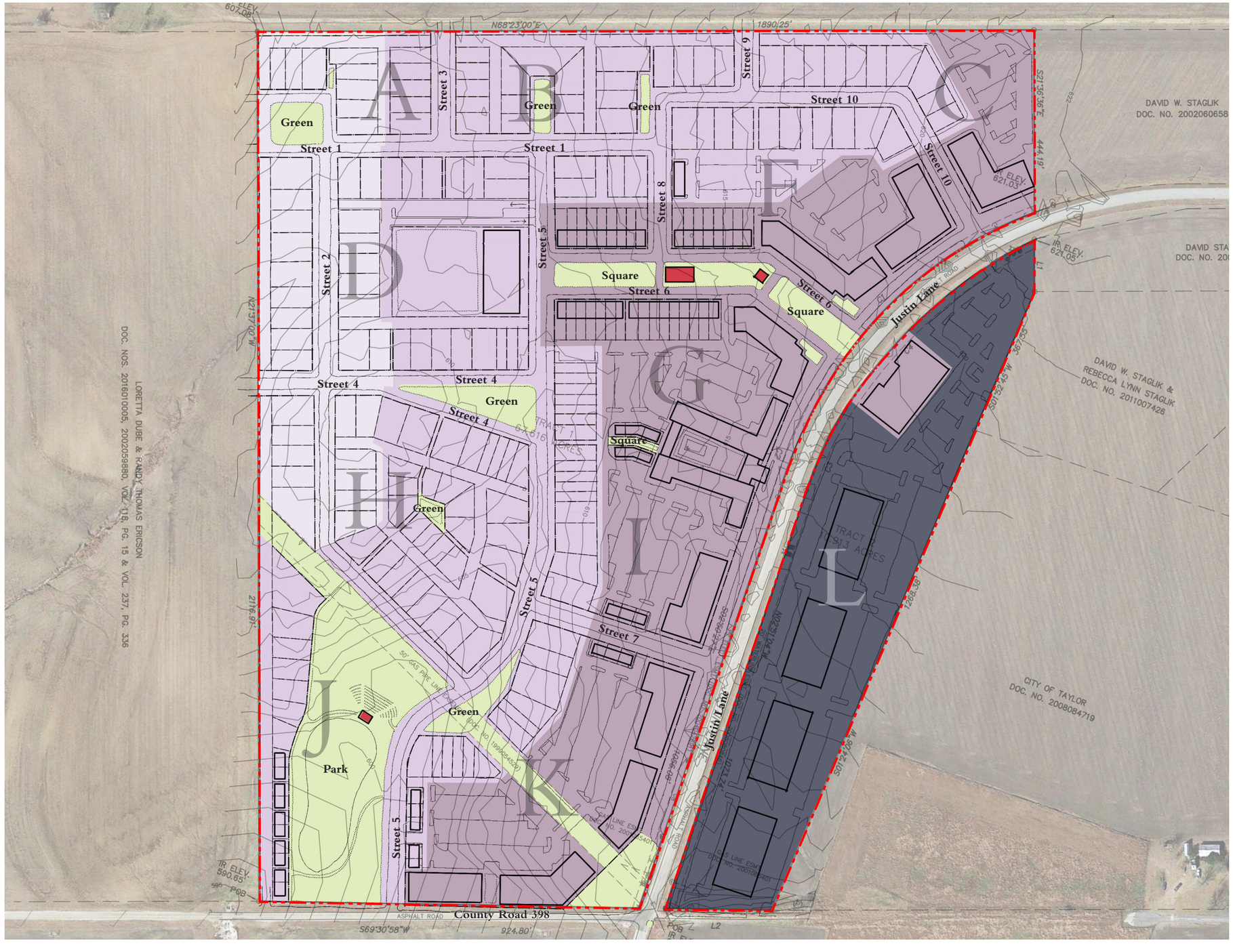


Key

- Site Boundary
- Single-Family Att. & Det.
- Liner Townhouses
- 4-Story Apartments
- Strip Center Retail
- Live-Work Retail
- Day Care
- Hotel
- Flex Office
- Light Industry
- Civic Building

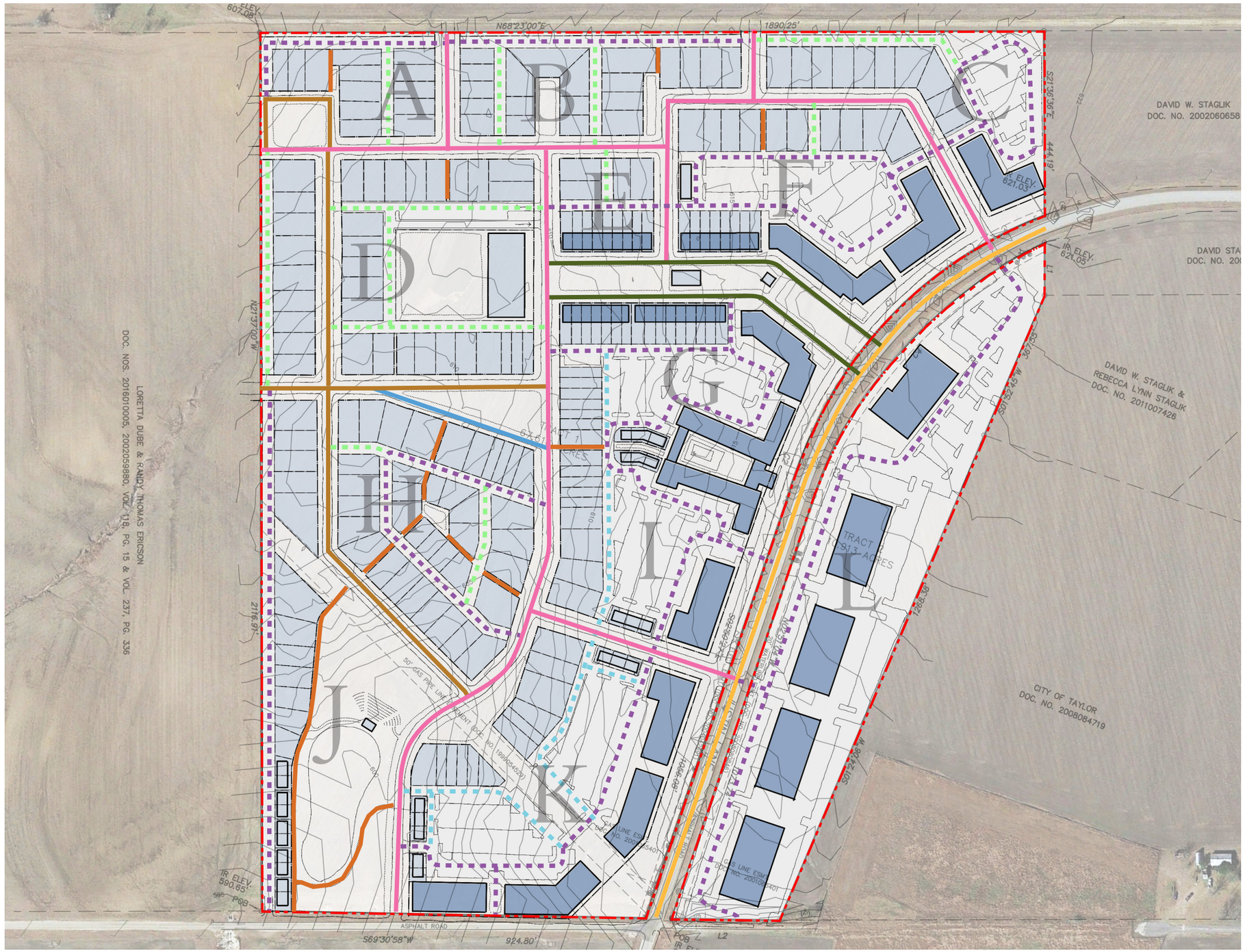
0 ft 125 ft 250 ft 500 ft

N



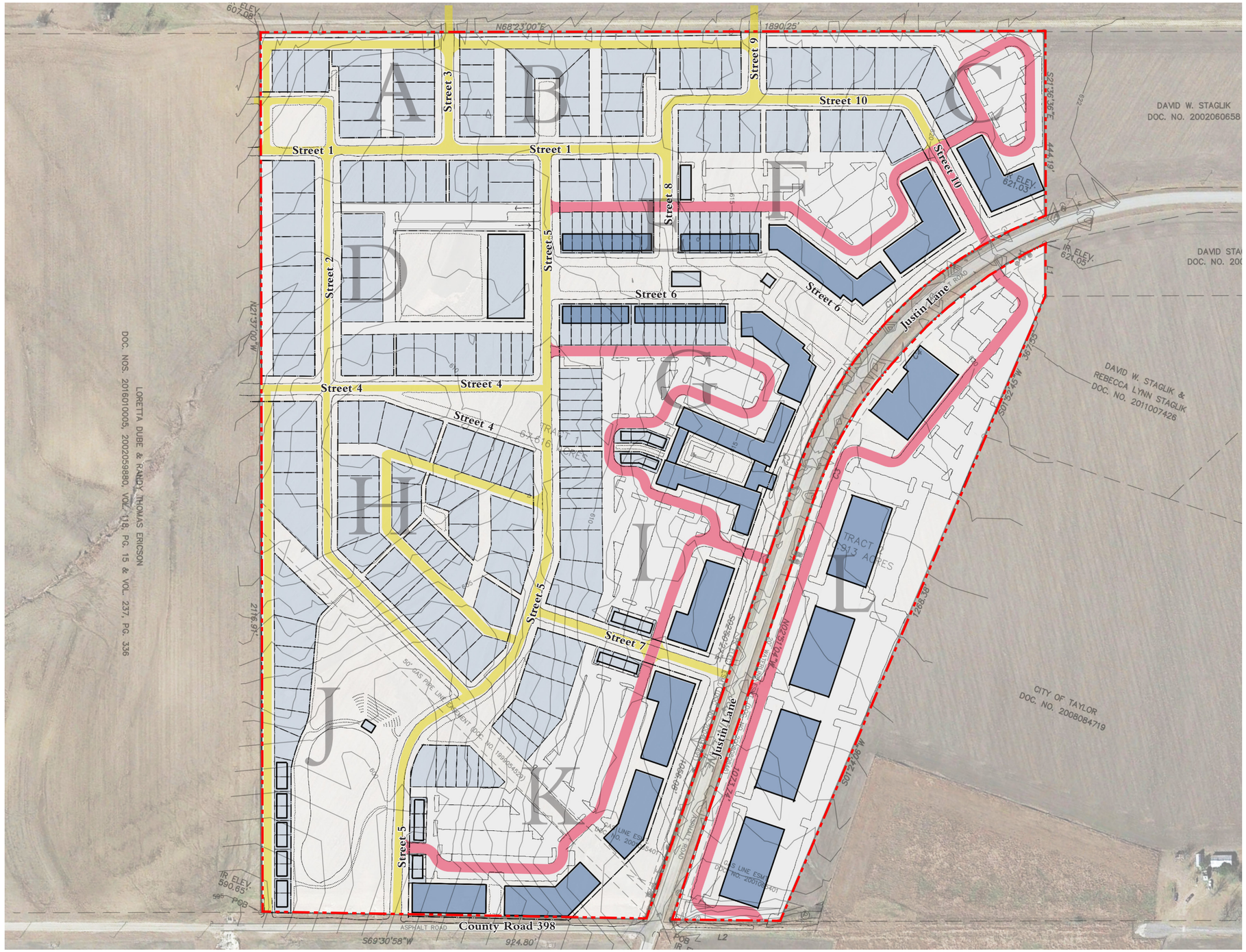
Key

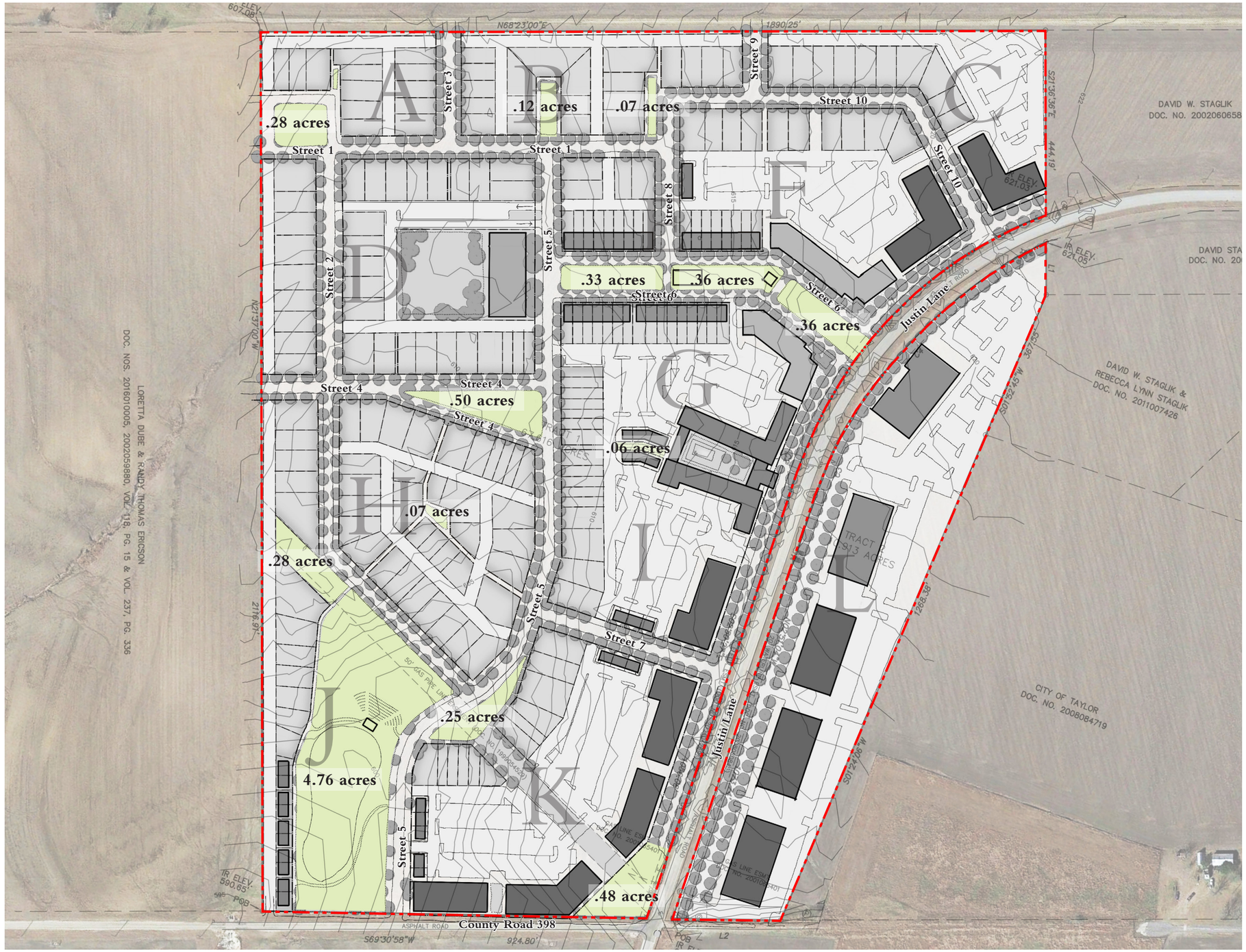
- T3: Neighborhood Edge Zone
- T4: Neighborhood General Zone
- T5: Neighborhood Center Zone
- SD: Special District
- X — Block Letter
- XX-#-# — Thoroughfare Number & Type
- Civic Space
- Civic Building
- R.O.W.
- Lot Line
- Primary Frontage
- Secondary Frontage



Thoroughfare Types Key

- Justin Lane
- ST-40-20
- ST-50-28
- ST-60-34
- CS-40-28
- PT-V-5
- FA-30-20
- RA-24-12
- CA-26-26


Street 1
Street 1
Street 2
Street 3
Street 4
Street 4
Street 4
Street 5
Street 5
Street 5
Street 6
Street 6
Street 7
Street 8
Street 9
Street 10
Street 10
Justin Lane
Justin Lane
County Road 398
A
B
C
D
E
F
G
H
I
J
K
L
DAVID W. STAGLIK
DOC. NO. 2002060658
DAVID W. STAGLIK &
REBECCA LYNN STAGLIK
DOC. NO. 2011007426
CITY OF TAYLOR
DOC. NO. 2008084719
LORETTA DUBE & RANDY THOMAS ERICSON
DOC. NOS. 2016010005, 2002059880, VOL. 118, PG. 15 & VOL. 237, PG. 336
TRACT 1
5.913 ACRES
TRACT 2
5.913 ACRES
N68°23'00"E
1890.25'
S21°36'36"E
444.19'
N21°37'00"W
2116.97'
S01°52'45"W
1287.55'
S01°24'06"W
1283.39'
S69°30'58"W
924.80'
TR. ELEV.
607.08'
TR. ELEV.
621.05'
TR. ELEV.
590.65'
POB
POB
L1
L2
ASPHALT ROAD
50' GAS PIPE LINE EASEMENT DOC. NO. 1998045291
GAS LINE ESMT. DOC. NO. 2001084401
GAS LINE ESMT. DOC. NO. 2001084401
80' ROW
80' ROW
60'
60'
60'



Key

Open Space

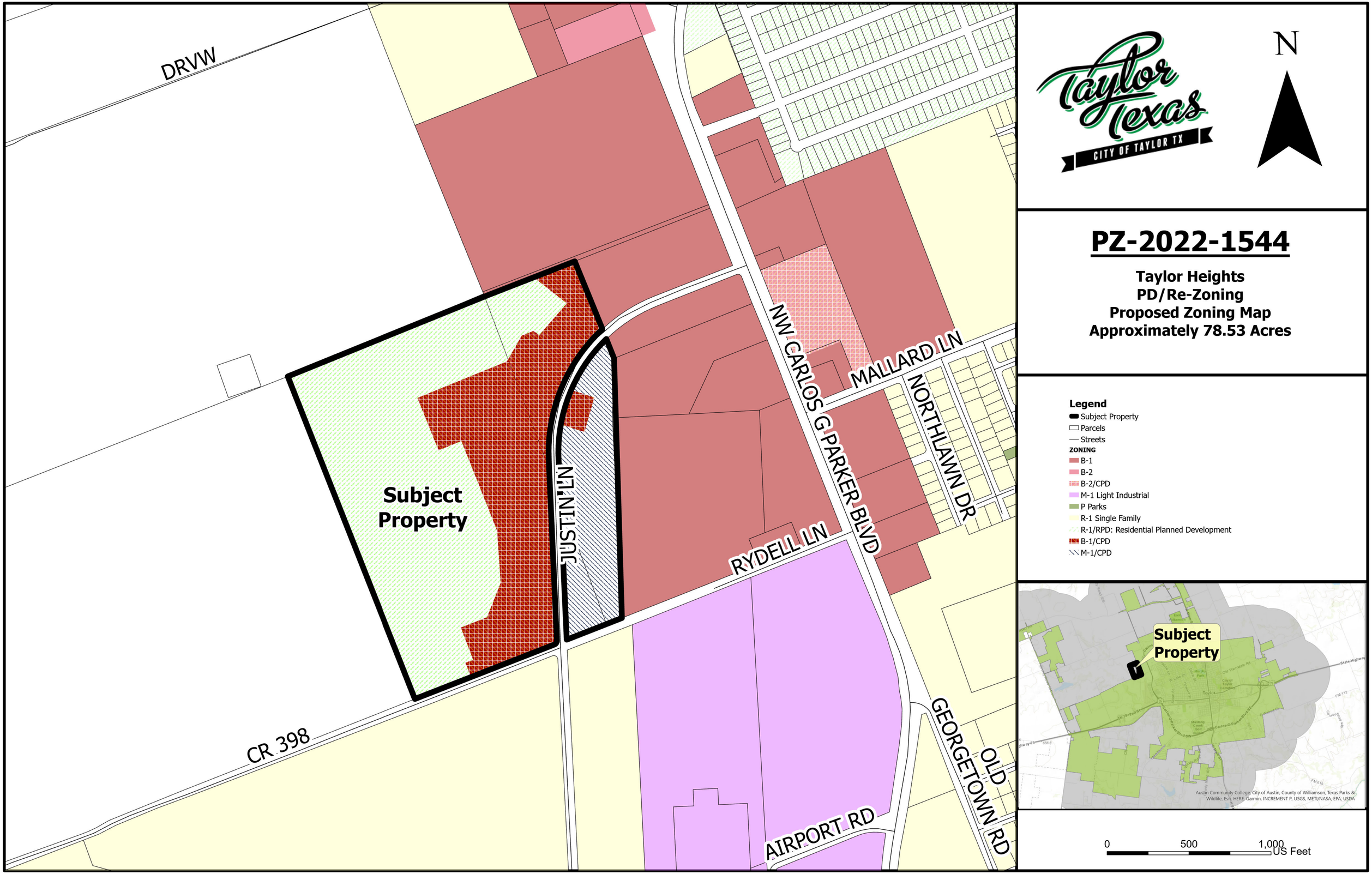
Total Area: **7.85 acres**

Open Space Ratio: **10.0%**



Thoroughfare Names and Addressing Key

1	_____ Street	12	_____ Way
2	_____ Street	13	_____ Way
3	_____ Street	C	County Road 398
4	_____ Street	J	Justin Lane
5	_____ Street	■	Sign
6	_____ Street		
7	_____ Street		
8	_____ Street		
9	_____ Street		
10	_____ Street		
11	_____ Way		



DRVW
Subject Property
JUSTIN LN
NW CARLOS G PARKER BLVD
MALLARD LN
NORTHLAWN DR
RYDELL LN
CR 398
AIRPORT RD
OLD GEORGETOWN RD
N
Taylor Texas
CITY OF TAYLOR TX
PZ-2022-1544
Taylor Heights
PD/Re-Zoning
Proposed Zoning Map
Approximately 78.53 Acres
Legend
Subject Property
Parcels
Streets
ZONING
B-1
B-2
B-2/CPD
M-1 Light Industrial
P Parks
R-1 Single Family
R-1/RPD: Residential Planned Development
B-1/CPD
M-1/CPD
Subject Property
Austin Community College, City of Austin, County of Williamson, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA
0
500
1,000
US Feet

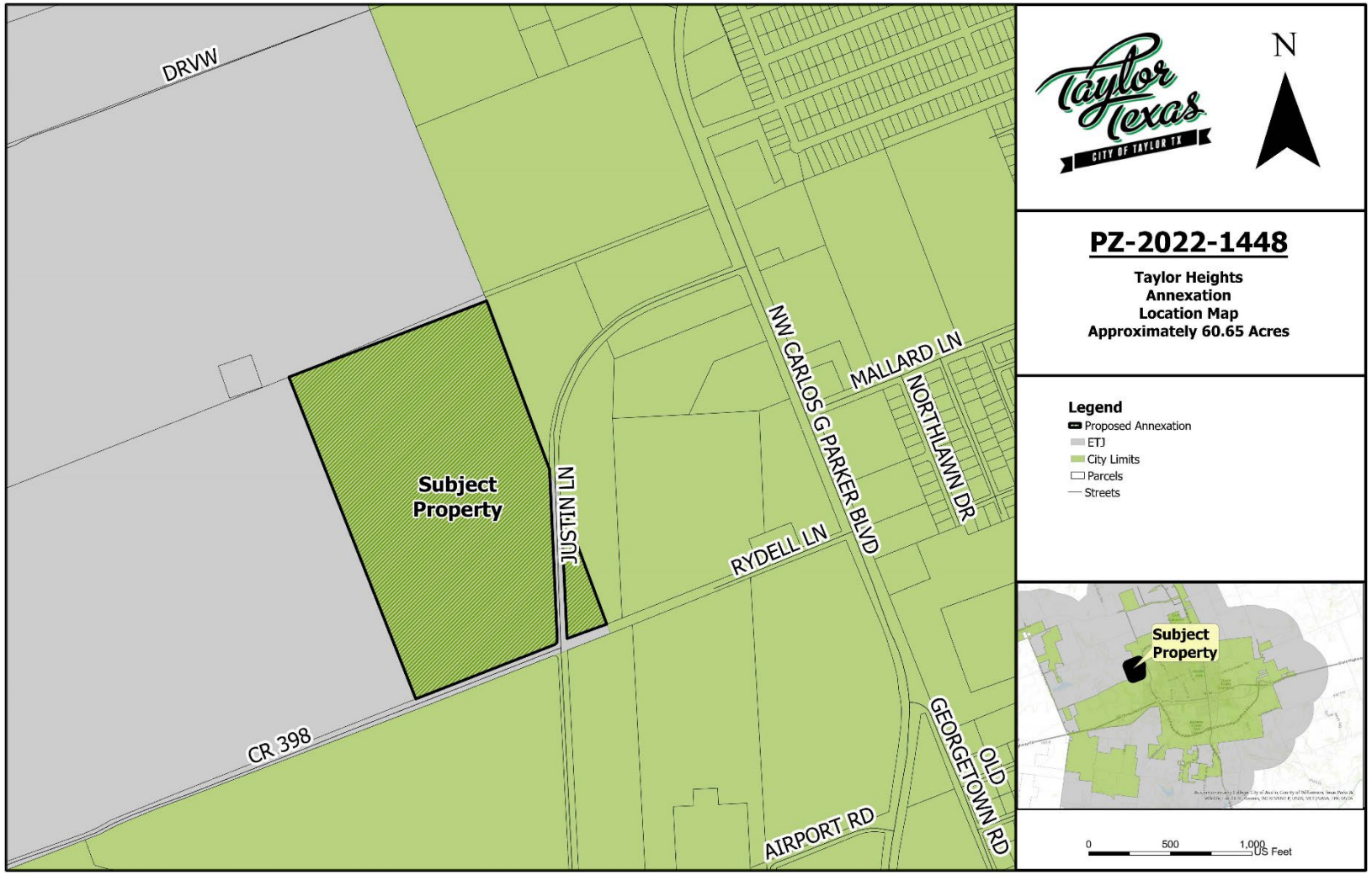
City of Taylor
City Council

February 23, 2023

PZ-2022-1448

Voluntary Annexation – Taylor Heights

Location Map

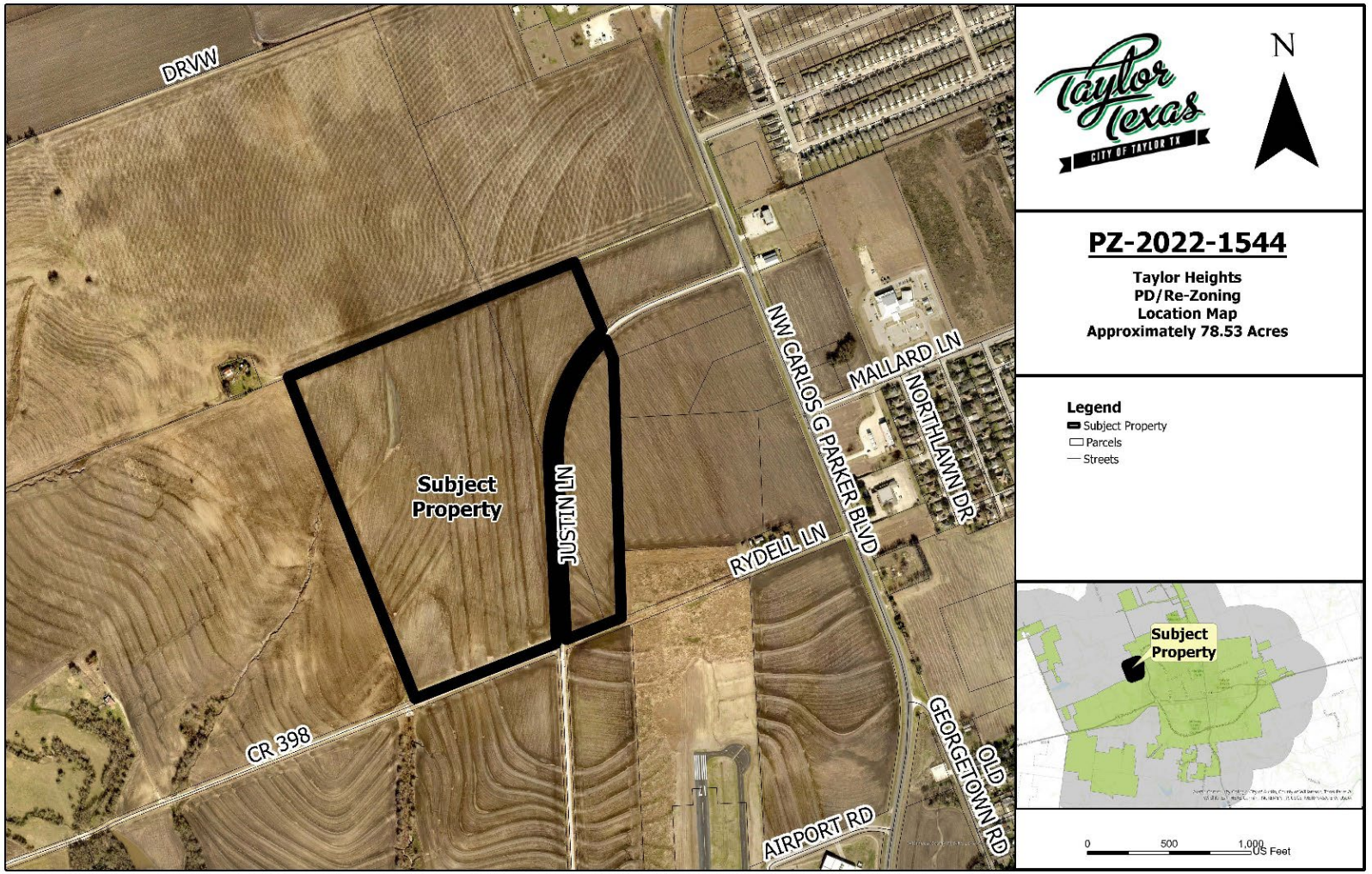


Address/Location: Generally located north of the intersection of County Road 398 and Justin Lane

PZ-2022-1544

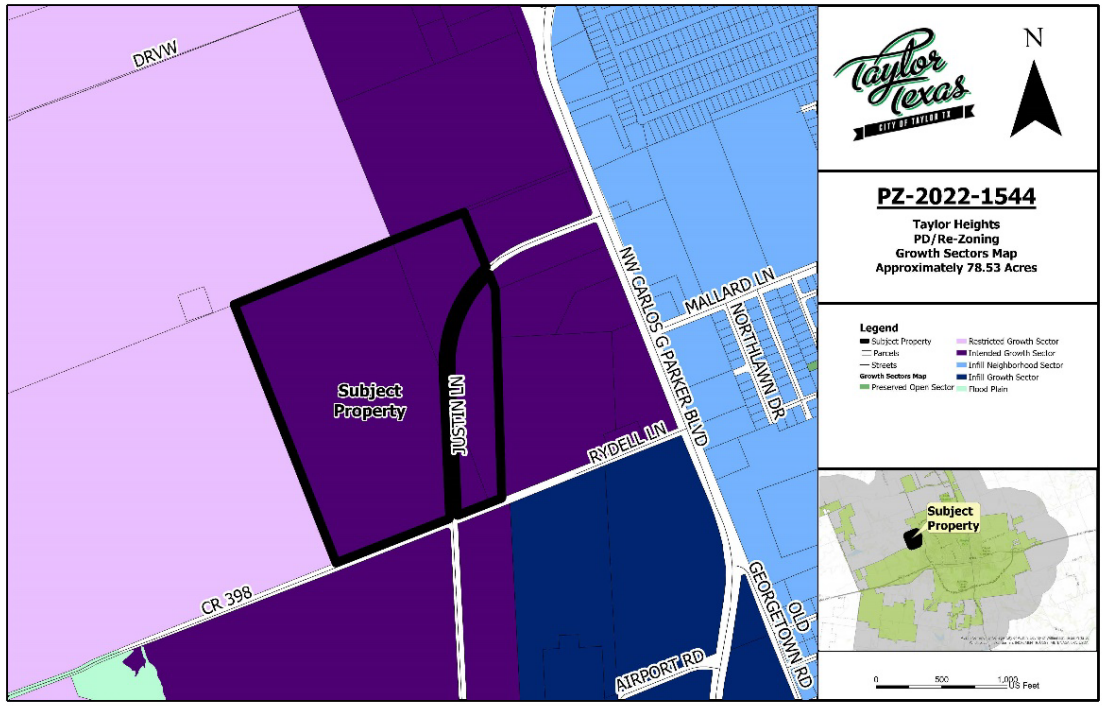
Taylor Heights PD/Re-Zoning

Location Map

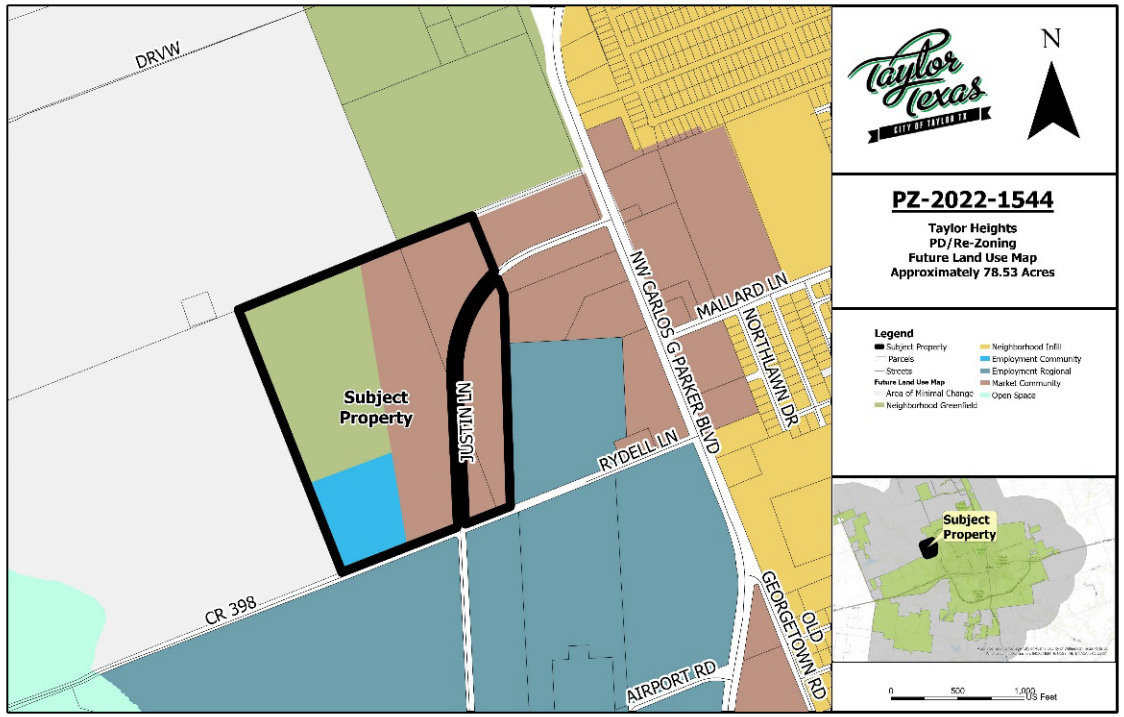


Address/Location: Generally located north of the intersection of County Road 398 and Justin Lane

Growth Sectors & Future Land Use Maps



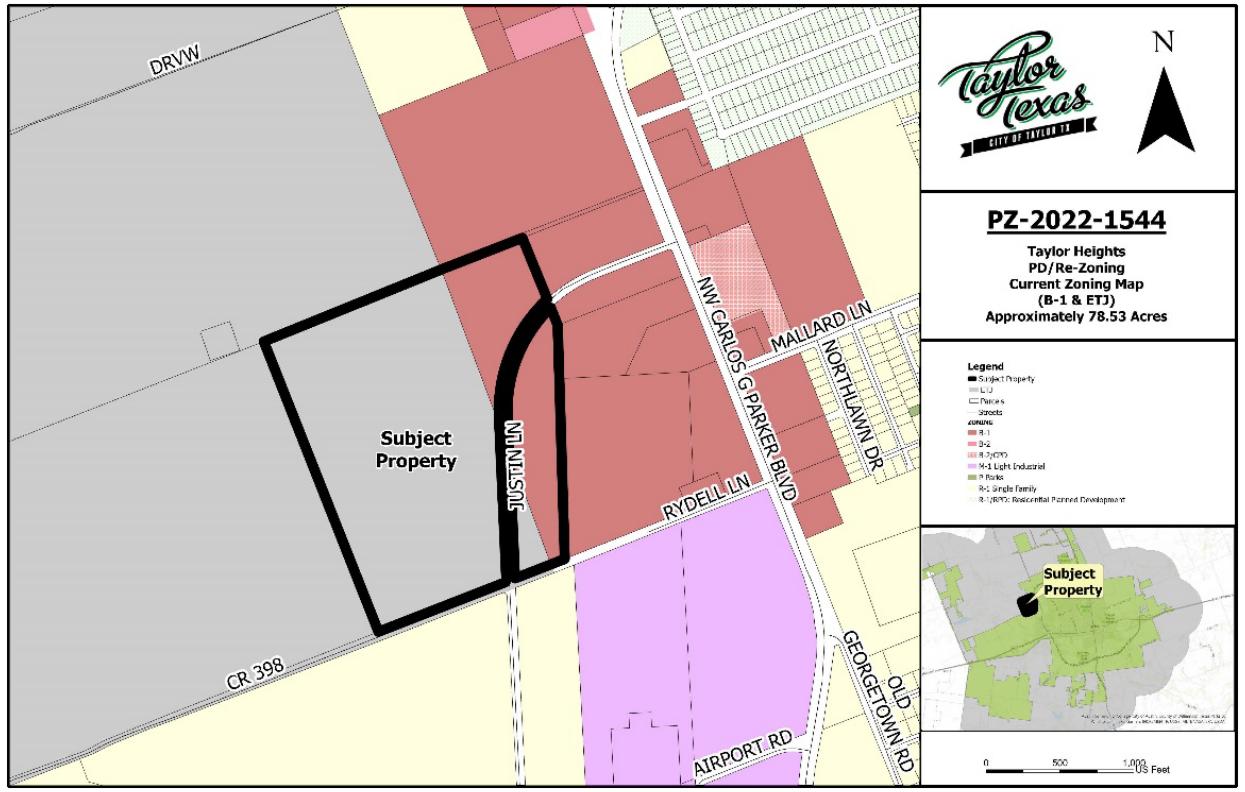
Intended Growth Sector

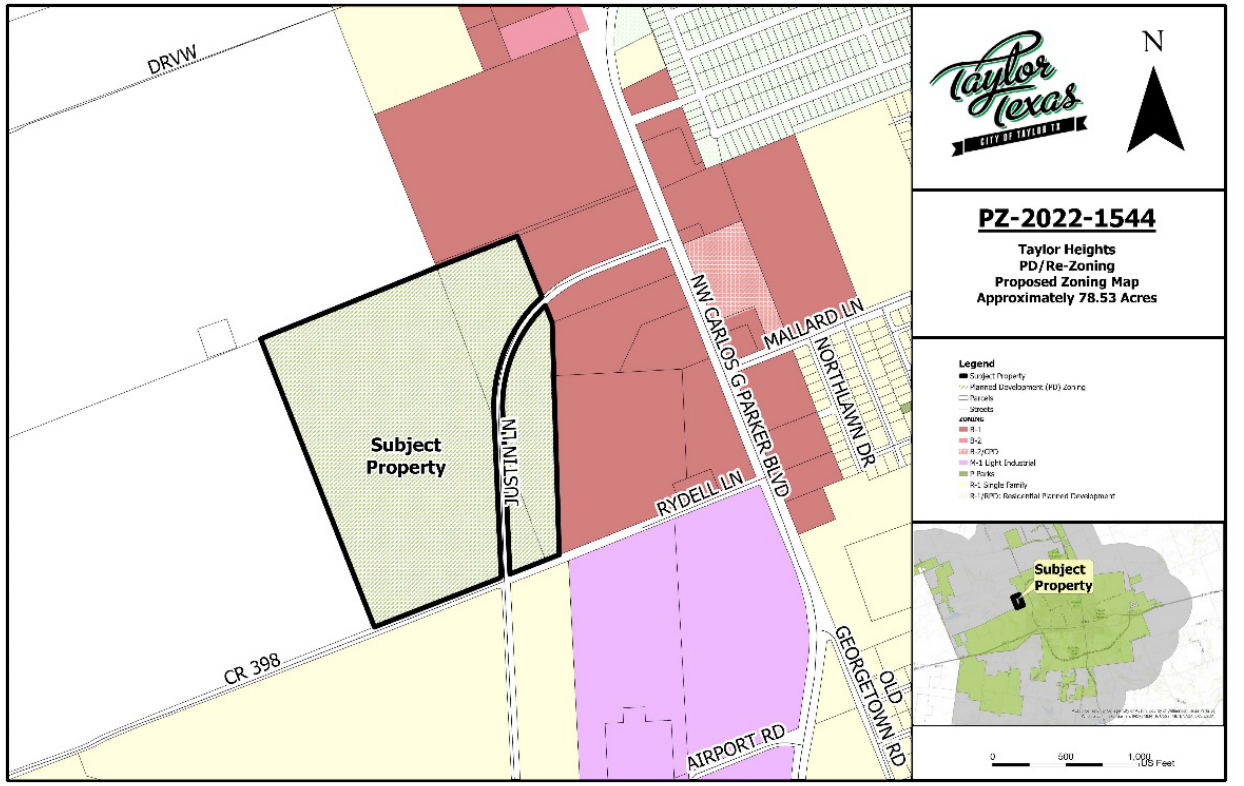


Market Center: Community, Employment Center: Community, and Neighborhood Greenfield

Taylor Texas
CITY OF TAYLOR TX

Current & Proposed Zoning Maps

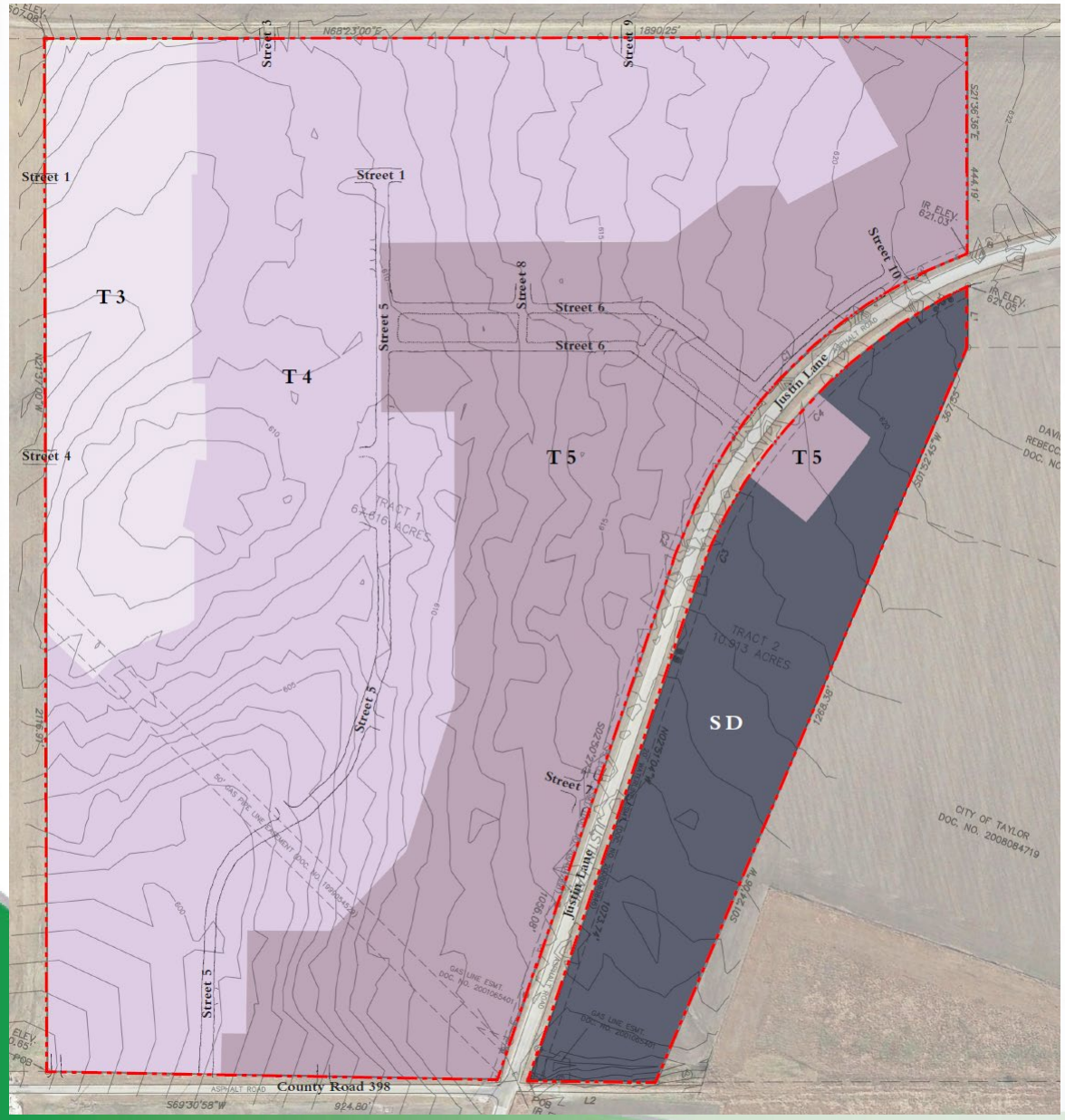




Local Business (B-1) and N/A
(a portion of the subject property is in the ETJ and is anticipated to be annexed via Case PZ-2022-1448)

Planned Development (PD) zoning with residential, commercial, and light manufacturing base zoning districts

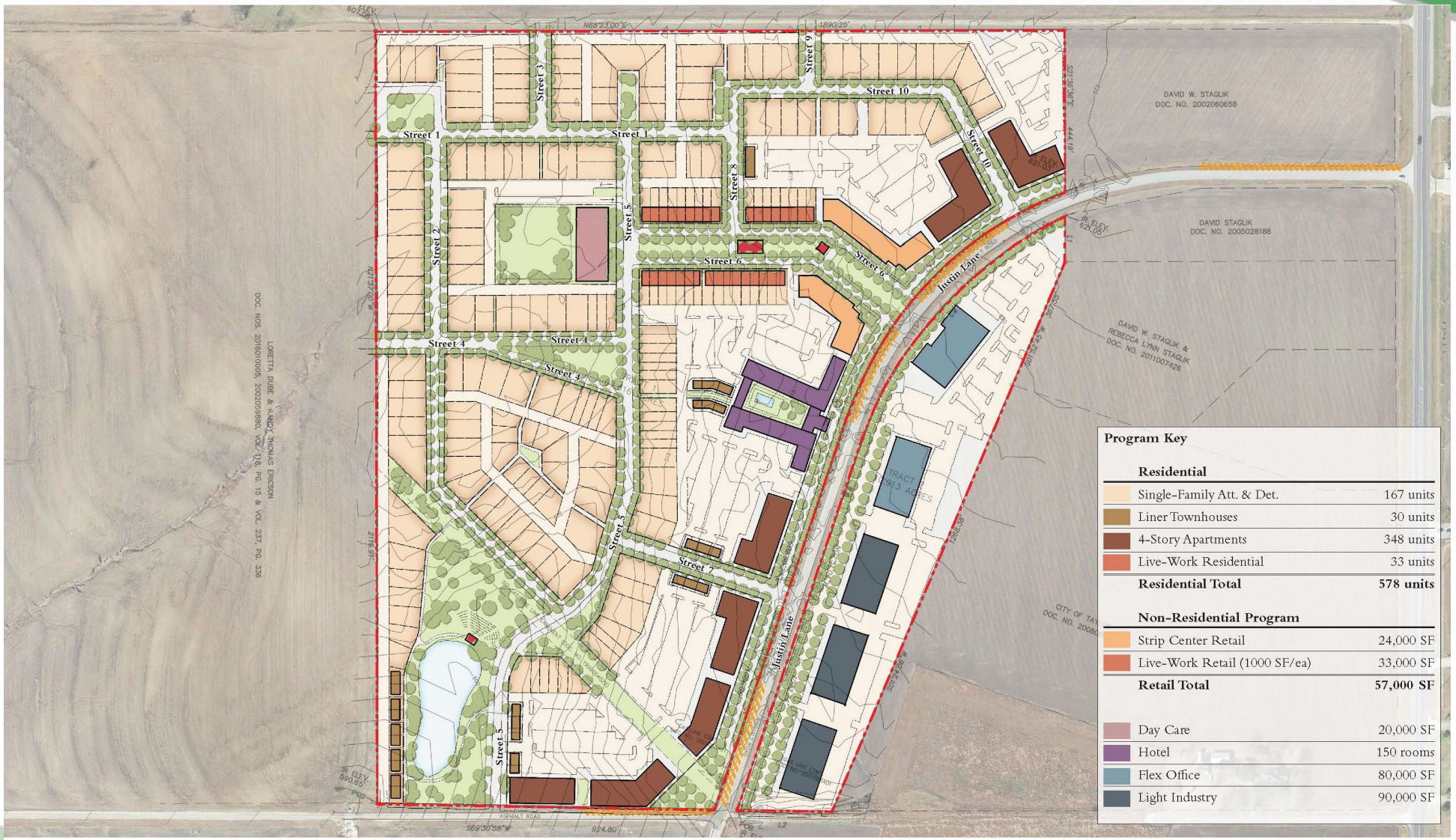
Proposed Regulating Plan



Transects:

- T3 & T4 → R-1 (Single Family)
- T5 → B-1 (Local Business)
- SD → M-1 (Light Manufacturing)

Proposed Master Plan & Program



Program Key

Residential	
Single-Family Att. & Det.	167 units
Liner Townhouses	30 units
4-Story Apartments	348 units
Live-Work Residential	33 units
Residential Total	**578 units**
Non-Residential Program	
Strip Center Retail	24,000 SF
Live-Work Retail (1000 SF/ea)	33,000 SF
Retail Total	**57,000 SF**
Day Care	20,000 SF
Hotel	150 rooms
Flex Office	80,000 SF
Light Industry	90,000 SF

Private Lot Uses

	T3: Neighborhood Edge Zone	T4: Neighborhood General Zone	T5: Neighborhood Center Zone	SD: Special District
Residential	**Open Residential:** Up to six dwelling units and one accessory dwelling unit are permitted on each lot.			Residential Uses are not permitted.
Lodging	**Restricted Lodging:** The property shall be owner-occupied. The number of bedrooms available for lodging shall be limited to 8. Breakfast may be provided to overnight guests before noon each day. (e.g. bed & breakfast or inn)	**Limited Lodging:** The number of bedrooms available for lodging shall be limited to 8. Breakfast may be provided to overnight guests before noon each day. (e.g. bed & breakfast or inn)	**Open Lodging:** Food service may be provided at all times. The maximum length of stay shall not exceed 90 days.	
Office	**Restricted Office:** The area available for office use shall be limited to the first story.	**Limited Office:** The area available for office use shall be limited to the first story.	Office uses are permitted.	
Retail	Retail uses are not permitted.	**Limited Retail:** The building area available for retail use shall be limited to the first story of buildings on corner lots. The specific use shall be further limited to neighborhood store or food service seating no more than 30.	Retail uses are permitted.	
Manufacturing	**Restricted Manufacturing:** Manufacturing uses are permitted in rear yards only. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	**Limited Manufacturing:** Manufacturing uses shall be limited to the first story of buildings on corner lots. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	**Open Manufacturing:** Manufacturing uses are permitted. (e.g. home workshop, artist studio, woodcraft, furniture refinishing, bicycle repair).	
Civic	Civic uses are permitted in any Transect Zone, but shall be of a scale that limits the adverse impacts to neighbors at most times.			



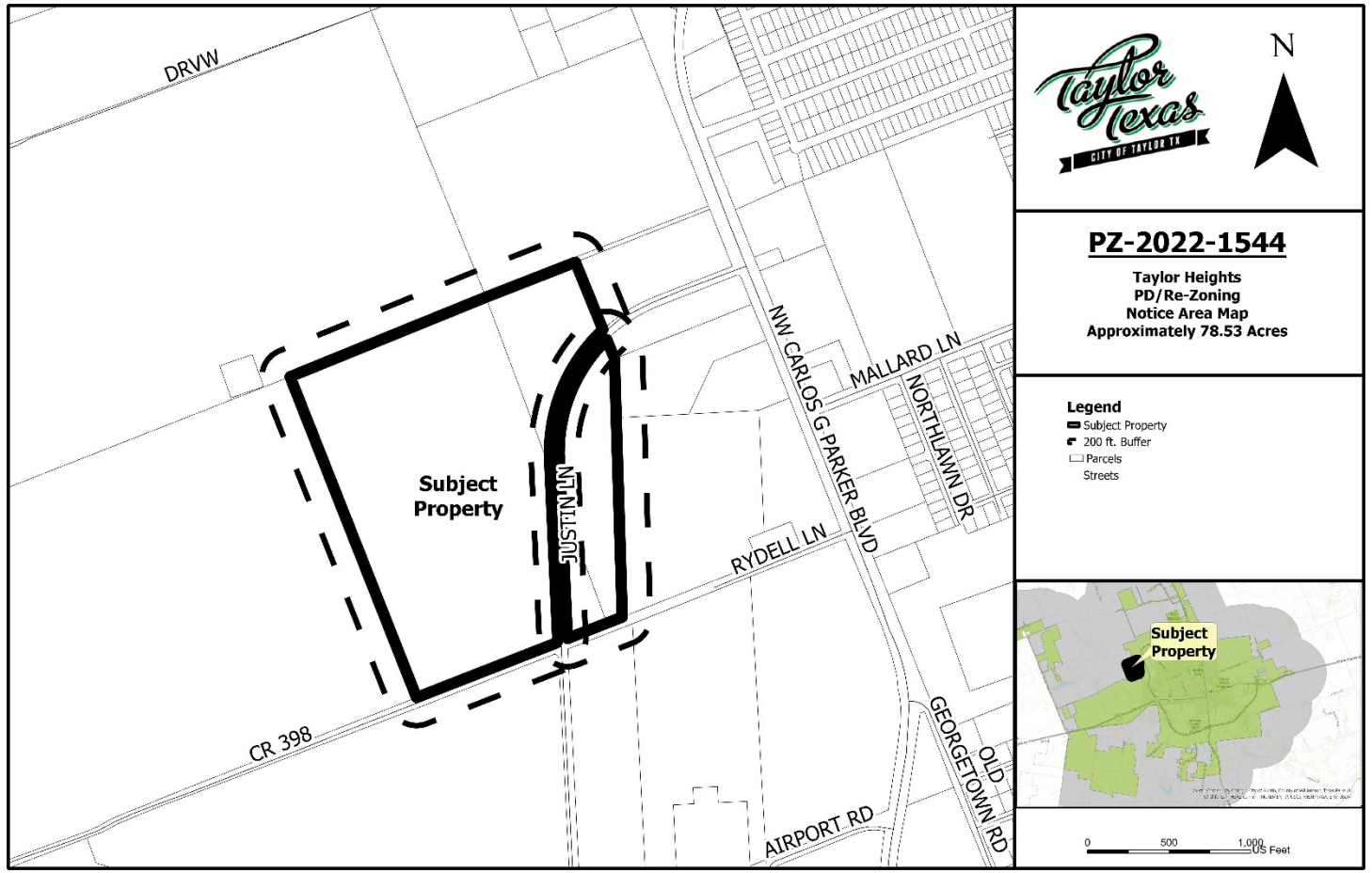
Liner Buildings — 6 — *East Beach, Va.*



Norton Commons Amphitheater — 1 — *Norton Commons, Ky.*

Taylor Texas
CITY OF TAYLOR TX

Notice Area Map



- 14 notices were sent out to adjacent property owners within 200 ft. of the subject property and public entities.
- Staff received 0 responses from the notified parties.

P&Z Recommendation

P&Z recommended approval of the proposed Zoning Map Amendment at their February 14, 2023 meeting.

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☐ Quality of Life
☒ Economic Vitality

Agenda Item #: 6

Agenda Title: **Consider Ordinance 2023-09 granting ATMOS Energy a non-exclusive franchise agreement with the City of Taylor.**

Council Action to be taken: Consider ordinance

Department Submitted: City Management

Staff Contact: Brian LaBorde, City Manager

1. PURPOSE/DESCRIPTION

Purpose of a Rights of way (ROW) rental fee or franchise fee are the rental costs paid by utilities that use the city's rights-of-way or other city property to transmit their services. Rights of way, just like other land interests, are valuable to a city and cannot be given away to private companies free of charge as required under Article III, Section 52 of the Texas Constitution.

Atmos is our primary natural gas retail provider in the city, and their existing Franchise Agreement is ending thus causing both parties to negotiate on a new Franchise Agreement.

2. BACKGROUND / PRIOR COUNCIL ACTIONS TAKEN

Atmos is our primary natural gas retail provider in the city, and their existing Franchise Agreement is ending thus causing both parties to negotiate on a new Franchise Agreement (FA).

3. STAFF ANALYSIS (How and Why)

The FA complies with the City's ROW management ordinance and will allow for 5% payment of gross revenues for use of ROW.

PROS	CONS
• Payment for use of ROW • Follows city's ROW management ordinance	•

4. RECOMMENDATION

First reading of ordinance. Per common practice, a City will consider the FA first prior to execution by company.

5. FUNDING SOURCE

N/A

6. TIMELINE

N/A

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

6a Ordinance 2023-09

ORDINANCE NO: 2023-09

AN ORDINANCE GRANTING TO ATMOS ENERGY CORPORATION, A TEXAS AND VIRGINIA CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF TAYLOR, WILLIAMSON COUNTY, TEXAS, FOR THE TRANSPORTATION, DELIVERY, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH SAID CITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE PUBLIC RIGHTS-OF-WAY; AND PROVIDING THAT SUCH FEE SHALL BE IN LIEU OF OTHER FEES AND CHARGES, EXCEPTING AD VALOREM TAXES; AND REPEALING ALL PREVIOUS GAS FRANCHISE ORDINANCES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. GRANT OF AUTHORITY: The City of Taylor, Texas, hereinafter called “City,” hereby grants to Atmos Energy Corporation, Mid-Tex Division, hereinafter called "Atmos Energy," its successors and assigns, consent to use and occupy the present and future Public Rights-of-Way for the purpose of laying, maintaining, constructing, protecting, operating, and replacing therein and thereon the System to deliver, transport, and distribute gas in, out of, and through City for persons, firms, and corporations, including all the general public, and to sell gas to persons, firms, and corporations, including all the general public, within the City corporate limits, as such limits may be amended from time to time during the term of this franchise. Atmos Energy acknowledges that by this Franchise it obtains no rights to, or further use of, the Public Right-of-Way other than those expressly granted herein. Atmos Energy acknowledges and accepts at its own risk that the City may use future Public Rights-of-Way in which Atmos Energy’s System is located in a manner inconsistent with Atmos Energy’s use of such Public Rights-of-Way.

SECTION 2. DEFINITIONS: For the purpose of this Franchise, the following words and phrases shall have the meaning given in this section. When not inconsistent with the context, words used in the present tense include future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is mandatory and "may" is permissive. Words not defined in this section shall be given their common and ordinary meaning.

"Affiliate" means any entity controlling, controlled by or under common control with the entity in question. As used in this definition, the term "control" means, with respect to an entity that is a corporation, the ownership, directly or indirectly, of more than 50% of the voting securities of such entity or, with respect to an entity that is not a corporation, the power to direct the management or policies of such entity, whether by operation of law, by contract or otherwise.

“Atmos Energy” or “Company” means Atmos Energy Corporation, its successors and assigns, but does not include its affiliates, subsidiaries or any other entity in which it has an ownership interest, with its principal office at 5430 LBJ Freeway, Dallas, Texas 75240.

"City" means the municipal corporation designated as the City of Taylor and includes the territory as currently is or may in the future be included within the boundaries of the City, with its principal office at 400 Porter Street, Taylor, Texas 76574.

“City Council” means the governing body of the City of Taylor, Texas.

“City Manager” means the City Manager of the City, or his or her duly authorized representative.

“Contributions in Aid of Construction” or “CIAC” means monies received by Atmos Energy for construction, removal, or relocation of facilities in the City’s Public Rights-of-Way and does not include donated property or reimbursements received for damages to the System.

“Emergency” means sudden and unforeseeable damage to or malfunction of a portion of the System that creates a threat to life, health, or property.

"Franchise" or "Agreement" or “Ordinance” or “Franchise ordinance” means the rights and obligations of the City and Atmos Energy set forth in this Franchise ordinance, as the same may be amended from time to time, and includes those rights and duties provided under the laws of Texas and of the United States.

"Gas" means such gaseous fuels as natural, artificial, synthetic, liquefied natural gas, liquefied petroleum, manufactured, or any mixture thereof.

"Gross Revenues" means:

(A) all revenues received by Atmos Energy from the sale of gas to all classes of customers (excluding gas sold to another gas utility in the City for resale of gas to its customers within City) within the City including base rate revenues and revenues from the Company’s purchased gas adjustment tariff;

(B) all revenues received by Atmos Energy from the transportation of gas through the pipeline system of Atmos Energy within the City to customers located within the City (excluding any gas transported to another gas utility in City for the sale of gas to its customers within City);

(C) the value of gas transported by Atmos Energy for transport customers through the System of Atmos Energy within the City ("Third Party Sales"), (excluding the value of any gas transported to another gas utility in City which has executed a franchise agreement with the City for the sale of gas to its customers within City), with the value of such gas to be established by utilizing Atmos Energy's monthly weighted average cost of gas charged to industrial customers in the Mid-Tex division, as reasonably as is possible near the time as the transportation service is performed; and

(D) "Gross Revenues" shall also include: amounts collected from customers for fees paid to the City pursuant to this agreement, CIAC, revenues billed but not ultimately collected or received by Atmos Energy, and the following "miscellaneous charges": charges to connect, disconnect, or reconnect gas within the City and charges to handle returned checks from consumers within the City and State gross receipts fees.

(E) "Gross Revenues" shall not include:

(1) the revenue of any affiliate or subsidiary of Atmos Energy;

(2) sales taxes paid to the City;

(3) interest or investment income earned by Atmos Energy; and

(4) monies received from the lease or sale of real or personal property.

"Public Rights-of-Way" means the public streets, medians, boulevards, roads, lanes, alleys, highways, public utility easements, viaducts, and bridges across water ways and other public places that are deeded or dedicated to the City and are available for Atmos Energy's use.

"Railroad Commission" means the Railroad Commission of the State of Texas or other authority succeeding to the regulatory powers of the Railroad Commission.

"Residents" means all persons, businesses, industry, governmental agencies, and any other entity whatsoever, located, in whole or part, within the City that are or may be served by the Atmos Energy hereunder.

"System" and/ or "System Facilities" means all of Atmos Energy's pipes, pipelines, gas mains, laterals, feeders, regulators, meters, fixtures, connections or other appurtenant equipment used in or incident to providing delivery, transportation, distribution, supply, and sales of natural gas for heating, lighting, power, and any other purpose for which natural gas may now or hereafter be used, located within the corporate limits of the City.

SECTION 3. COMPLIANCE WITH LAW: Atmos Energy, during the term of this Franchise, shall be subject to and comply with all applicable local, state, and federal laws, including the rules and regulations of any and all agencies thereof, whether presently in force or whether enacted or adopted at any time in the future. Unless in direct conflict with the terms of this Franchise, Atmos Energy's use of the Public Rights-of-Way shall be subject to the City's Right-of-Way Management Ordinance. This Franchise shall in no way affect or impair the rights, obligations, or remedies of the parties under the Gas Utility Regulatory Act, or other state or federal law. Nothing herein shall be deemed a waiver, release, or relinquishment of either party's right to contest, appeal, or file suit with respect to any action or decision of the other party, including ordinances adopted by the City, that it believes is contrary to any federal, state, or local law or regulation. In constructing, maintaining, and operating the System, Atmos Energy shall act in a good and workmanlike manner, observing industry standards of engineering and workmanship and using materials of good and durable quality. Atmos Energy shall comply in all respects with applicable codes and industry standards.

SECTION 4. CONSTRUCTION, MAINTENANCE, OPERATION & RELOCATION OF ATMOS ENERGY FACILITIES:

A. Atmos Energy shall lay, maintain, construct, operate, and replace its pipes, mains, laterals, and other equipment to minimize interference with traffic, place or cause to be placed appropriate barriers to mark excavations or obstructions, and restore to approximate original condition all Public Rights-of-Way that it may disturb. If Atmos Energy damages any City facilities, Atmos Energy shall notify the City immediately and shall reimburse the City for its cost of repairing the damage. If City damages any Atmos Energy facilities, the City shall notify Atmos Energy immediately and shall reimburse Atmos Energy for its cost of repairing the damage.

B. In determining the location of the facilities of the City and other users of Public Right-of-Way within City, City shall minimize interference with then existing facilities of Atmos Energy and shall require other users of Public Rights-of-Way to minimize interference with existing facilities of Atmos Energy. In the event of a conflict between the location of the proposed facilities of Atmos Energy and the location of the existing facilities of City or other users of Public Rights-of-Way within Public Rights-of-Way that cannot otherwise be resolved, City or an authorized agent of City shall resolve the conflict and determine the location of the respective facilities within the Public Rights-of-Way.

C. Atmos Energy or contractors working on behalf of Atmos Energy shall not be required to pay for street cutting, street excavation or other special permits related to excavations in Public Rights-of-Way in connection with Atmos Energy's operations in Public Rights-of-Way. However, before commencing any work in the Public Rights-of-Way, Atmos Energy must obtain a permit pursuant to the City's Right-of-Way Management ordinance. City shall provide Atmos Energy with its annual capital improvements plan as well as any updates or changes as soon as the plan, update, or change becomes available. City shall notify Atmos Energy as soon as reasonably possible of any projects that will affect Atmos Energy's facilities located in the Public Rights-of-Way. When required by City to remove or relocate its mains, laterals, and/or other facilities lying within Public Rights-of-Way, Atmos Energy shall do so as soon as practicably possible with respect to the scope of the project. In no event shall Atmos Energy be required to remove or relocate its facilities in less than thirty (30) days from the time notice is given to Atmos Energy by City.

D. The City reserves the right for any reason whatsoever to change the grade of, construct, install, repair, alter, maintain, relocate, modify, close reduce, or widen (together, "change") any Public-Right-of-Way within the present or future limits of the City. If City, in constructing its sewers,

drainage, water lines, streets, or utilities, should request that Atmos Energy remove or relocate its mains, laterals, and other facilities lying within Public Rights-of-Way, Atmos Energy shall do so at its own expense for facilities that are in conflict, unless such work is for the primary purpose of beautification or to accommodate a private developer. Facilities are deemed to be in conflict to the extent that the proposed City facilities are determined by Atmos Energy to be inconsistent with gas distribution industry standard safe operating practices for existing facilities. Atmos Energy shall not be required to relocate facilities to a depth of greater than four (4) feet unless prior agreement is obtained from Atmos Energy.

E. When Atmos Energy is required by City to remove or relocate its mains, laterals, and other facilities lying within Public Rights-of-Way to accommodate a request by City, and costs of utility removals or relocations are eligible under federal, state, county, local or other programs for reimbursement of costs and expenses incurred by Atmos Energy as a result of such removal or relocation, and such reimbursement is required to be handled through City, Atmos Energy costs and expenses shall be included in any application by City for reimbursement if Atmos Energy submits its cost and expense documentation to City prior to the filing of the application. City shall provide reasonable written notice to Atmos Energy of the deadline for Atmos Energy to submit documentation of the costs and expenses of such relocation to City. Upon receipt of an amount of reimbursement intended for utility relocations including gas utilities, City shall remit to Atmos Energy, within thirty (30) days of receipt, any portion of such reimbursement specifically designated as a reimbursement of Atmos Energy's costs incurred in the relocation or removal of Atmos Energy's facilities but only after City has been fully reimbursed for its own costs of relocation or removal of utilities and related facilities.

   If Atmos Energy is required by City to remove or relocate its mains, laterals, or other facilities lying within Public Rights-of-Way for any reason other than the construction or reconstruction of sewers, drainage, water lines, streets or utilities by City, Atmos Energy shall be entitled to reimbursement from City or others of the cost and expense of such removal or relocation.

F. When Atmos Energy is required to remove or relocate its mains, laterals or other facilities to accommodate construction by City without reimbursement from City, Atmos Energy shall have the right to seek recovery of relocation costs as provided for in applicable state and/or federal law. Nothing herein shall be construed to prohibit, alter, or modify in any way the right of Atmos Energy to seek or recover a surcharge from customers for the cost of relocation pursuant to

applicable state and/or federal law. City shall not oppose recovery of relocation costs when Company is required by City to perform relocation. City shall not require that Company document request for reimbursement as a pre-condition to recovery of such relocation costs.

G. If City abandons any Public Rights-of-Way in which Atmos Energy has facilities, such abandonment shall be conditioned on Atmos Energy's right to maintain its use of the former Public Right-of-Way and on the obligation of the party to whom the Public Right-of-Way is abandoned to reimburse Atmos Energy for all removal or relocation expenses if Atmos Energy agrees to the removal or relocation of its facilities following abandonment of the Public Right-of-Way. If the party to whom the Public Right-of-Way is abandoned requests Atmos Energy to remove or relocate its facilities and Atmos Energy agrees to such removal or relocation, such removal or relocation shall be done within a reasonable time at the expense of the party requesting the removal or relocation. If relocation cannot practically be made to another Public Right-of-Way, the expense of any right-of-way acquisition shall be considered a relocation expense to be reimbursed by the party requesting the relocation.

SECTION 5. INDEMNITY & INSURANCE: In the event of suits, actions, or claims of injury to any person or persons, or damage to any property by reason of Atmos Energy's construction, operation, maintenance, or replacement of Atmos Energy's pipeline system within Public Rights-of-Way, Atmos Energy shall indemnify and keep harmless City from any and all liability in connection therewith, except to the extent such injury or damage is attributable to the fault of the City, including, without limitation, the City's negligent or intentional acts or omissions.

Atmos Energy shall, at its sole cost and expense, obtain, maintain, or cause to be maintained, and provide, throughout the term of this Franchise, insurance in the amounts, types and coverages in accordance with the following requirements. Such insurance may be in the form of self-insurance to the extent permitted by applicable law or by obtaining insurance, as follows:

(A) Commercial general or excess liability on an occurrence or claims made form with minimum limits of five million dollars ($5,000,000) per occurrence and ten million dollars ($10,000,000) aggregate. This coverage shall include the following:

(1) Completed operations to be maintained for a warranty period of one year,
(2) Personal and advertising injury,

(3) Contractual liability, and

(4) Explosion, collapse, or underground (XCU) hazards.

(B) Automobile liability coverage with a minimum policy limit of one million dollars ($1,000,000) combined single limit each accident. This coverage shall include all owned, hired, and non-owned automobiles.

(C) Workers' compensation and employer's liability coverage. Statutory workers' compensation benefits in accordance with the statutes and regulations of the State of Texas. Atmos must provide the City with a waiver of subrogation for workers' compensation claims.

(D) Upon request, Atmos Energy will provide proof of insurance in accordance with this Franchise within thirty (30) days after such request. Company and its agents will not be required to furnish separate proof when applying for permits.

SECTION 6. NON-EXCLUSIVE FRANCHISE: The rights, privileges, and franchises granted by this ordinance are not to be considered exclusive, and City hereby expressly reserves the right to grant, at any time, like privileges, rights, and franchises as it may see fit to any other person or corporation for the purpose of transporting, delivering, distributing, or selling gas to and for City and the inhabitants thereof.

SECTION 7. RIGHT OF CONDEMNATION RESERVED: Nothing in this Franchise shall limit any right the City may have to acquire by eminent domain any property of Atmos Energy.

SECTION 8. TERM OF FRANCHISE: This Franchise shall terminate on December 31, 2032, unless terminated earlier by either party in accordance with the provisions herein. Unless either party provides 180-day written notice to the other party of intent to renegotiate this Agreement, this Franchise will be automatically renewed for up to two (2) additional five (5) year terms on the same terms and conditions as set forth herein.

SECTION 9. PAYMENTS TO CITY:

A. Atmos Energy, its successors and assigns, agrees to pay and City agrees to accept, on or before the 15th of May, August, and November, 2023, and February 2024, and on or before the same days of each succeeding year during the term of this franchise, the last

payment of the initial term being made on the 15th day of November, 2032, a sum of money which shall be equivalent to five percent (5%) of the Gross Revenues, as defined in Section 2 above, received by Atmos Energy during the preceding calendar quarter.

B. The initial payment for the rights and privileges herein provided shall be for the privilege period April 1 through June 30, 2023, and each succeeding payment shall be for the privilege period of the calendar quarter in which the payment is made.

C. It is also expressly agreed that the aforesaid payments shall be in lieu of any and all other and additional occupation taxes, easement, franchise taxes or charges (whether levied as an ad valorem, special, or other character of tax or charge), municipal license, permit, and inspection fees, bonds, street taxes, and street or alley rentals or charges, and all other and additional municipal taxes, charges, levies, fees, and rentals of whatsoever kind and character that City may now impose or hereafter levy and collect from Atmos Energy or Atmos Energy's agents, excepting only the usual general or special ad valorem taxes that City is authorized to levy and impose upon real and personal property. If the City does not have the legal power to agree that the payment of the foregoing sums of money shall be in lieu of taxes, licenses, fees, street or alley rentals or charges, easement or franchise taxes or charges aforesaid, then City agrees that it will apply so much of said sums of money paid as may be necessary to satisfy Atmos Energy's obligations, if any, to pay any such taxes, licenses, charges, fees, rentals, easement or franchise taxes or charges aforesaid.

D. The franchise fee amounts that are due based on CIAC shall be paid at least once annually on or before April 30 each year based on the total CIAC recorded during the preceding calendar year. The initial CIAC franchise fee amount will be paid on or before April 30, 2023, and will be based on the calendar year January 1 through December 31, 2022. The final CIAC franchise fee amount under the initial term will be paid on or before April 30, 2033, and will be based on the calendar year January 1 through December 31, 2032.

E. Atmos Energy agrees that at the time of each payment, Atmos Energy shall also submit to the City a statement showing its Gross Revenues for the preceding calendar quarter from the sale of gas to its customers, including but not limited to residential, commercial, and industrial

customers, within said corporate limits, including the amount of revenues received by Atmos Energy for the transportation of gas.

F. Payments received after the due date shall be subject to interest charged at the greater of the rate of the prime rate for the due date or the rate for customer deposits under Texas Utilities Code Section 183.003 in effect for the time period involved, from such due date until payment is received by the City.

G. Atmos Energy may file with the City a tariff or tariff amendment(s) to provide for the recovery of the franchise fees under this agreement. City agrees that (i) as regulatory authority, it will adopt and approve the ordinance, rates or tariff which provide for 100% recovery of such franchise fees as part of Atmos Energy's rates; (ii) if the City intervenes in any regulatory proceeding before a federal or state agency in which the recovery of Atmos Energy's franchise fees is an issue, the City will take an affirmative position supporting 100% recovery of such franchise fees by Atmos Energy and; (iii) in the event of an appeal of any such regulatory proceeding in which the City has intervened, the City will take an affirmative position in any such appeals in support of the 100% recovery of such franchise fees by Atmos Energy. City agrees that it will take no action, nor cause any other person or entity to take any action, to prohibit the recovery of such franchise fees by Atmos Energy.

SECTION 10. ACCOUNTING MATTERS:

A. Maintenance of Records. Atmos Energy shall keep accurate books of account at its principal office in Dallas, Texas, for the purpose of determining the amount due to the City under this Franchise.

B. The City may conduct an audit or other inquiry in relation to a payment made by Atmos Energy. As a part of the audit process, the City or City's designee may inspect Atmos Energy's books of accounts relative to the City at any time during regular business hours and on ten (10) business days' prior notice. The City or City's designee may also request (1) the amount of the sale of gas service provided to each class of customer in the city and (2) the type of service

delivered for any additional service distributed directly to customers through Atmos Energy's System within the City's Public Rights-of-Way for which Atmos Energy receives compensation.

C. Access to Records. All records deemed by City or City's designee to be reasonably necessary for such audit shall be made available by Atmos Energy at Atmos Energy's corporate office in the Dallas, Texas. Atmos Energy agrees to give its full cooperation in any audit and shall provide complete responses to inquiries within twenty (20) calendar days of a written request, unless a different schedule is agreed to by the City and Atmos Energy.

D. The omission by the City to exercise its rights to an audit shall not constitute waiver of such right.

SECTION 11. EFFECT OF OTHER MUNICIPAL FRANCHISE ORDINANCE FEES: If Atmos Energy should at any time after the effective date of this Ordinance agree to a new municipal franchise ordinance, or renew an existing municipal franchise ordinance, with another municipality in Atmos Energy's Mid-Tex Division, which municipal franchise ordinance determines the franchise fee owed to that municipality for the use of its public rights-of-way in a manner that, if applied to the City, would result in a franchise fee greater than the amount otherwise due City under this Ordinance, then the franchise fee to be paid by Atmos Energy to City pursuant to this Ordinance may, at the election of the City, be increased so that the amount due and to be paid is equal to the amount that would be due and payable to City were the franchise fee provisions of that other franchise ordinance applied to City. The City acknowledges that the exercise of this right is conditioned upon the City's acceptance of all terms and conditions of the other municipal franchise *in toto*. The City may request waiver of certain terms and Company may grant, in its sole reasonable discretion, such waiver.

SECTION 12. LEASE OF FACILITIES WITHIN THE CITY'S RIGHTS-OF-WAY: Atmos Energy shall have the right to lease, license or otherwise grant to a party other than Atmos Energy the use of its facilities within the City's public rights-of-way provided: (i) Atmos Energy first notifies the City of the name of the lessee, licensee or user; the type of service(s) intended to be provided through the facilities; and the name and telephone number of a contact person associated with such lessee, licensee or user and (ii) Atmos Energy makes the franchise fee payment due on the revenues from such lease pursuant to Section 5 of this Ordinance. This authority to Lease Facilities within City's Rights-of-Way shall not affect any such lessee, licensee or user's obligation, if any, to pay franchise fees.

SECTION 13. CITY TERRITORY AND ANNEXATION: This Franchise shall extend to and include any and all territory that is within the corporate limits of the City. Additionally, this Franchise shall extend to any and all territory that is annexed by the City during the time of this Franchise. In the event of disannexation, this Franchise shall be reduced to the territory that continues to be in the City. City shall within thirty (30) days of final approval, give Company notice of annexations and disannexations of territory by the City, which notice shall include a map and addresses, if known. Upon receipt of said notice, Company shall promptly initiate a process to reclassify affected customers into the city limits no later than sixty (60) days after receipt of notice from the City. The annexed areas added to the city limits will be included in future franchise fee payments in accordance with the sales tax effective date of the annexation if notice was timely received from City. Upon request from City, Company will provide documentation to verify that affected customers were appropriately reclassified and included for purposes of calculating franchise fee payments. In no event shall the Company be required to add premises for the purposes of calculating franchise payment prior to the earliest date that the same premises are added for purposes of collecting sales tax.

SECTION 14. DEFAULTS:

Events of Default.

The occurrence, at any time during the term of this Franchise, of any one or more of the following events, shall constitute an Event of Default by Atmos Energy under this Franchise:

A. The failure of Atmos Energy to pay the Franchise Fee on or before the due dates specific herein;

B. Atmos Energy's substantial breach or violation of any of the material terms contained herein.

C. The foregoing shall not constitute a breach if the violation occurs without fault of Atmos Energy or occurs as a result of circumstances beyond its control which could not have been avoided as a result of the exercise of reasonable care. The Company shall not be excused by mere economic hardship or by misfeasance or malfeasance of its directors, officers or employees.

Uncured Events of Default.

A. Upon the occurrence of an Event of Default which can be cured by the immediate payment of money to the City, Atmos Energy shall have thirty (30) calendar days after written notice from City of an occurrence of such Event of Default to cure the same before City may exercise any of its rights or remedies provided under this Franchise.

B. Upon the occurrence of an Event of Default by Atmos Energy which cannot be cured by the immediate payment of money to the City, Atmos Energy shall have ninety (90) calendar days after written notice from City of an occurrence of such Event of Default to cure the same before City may exercise any of its rights or remedies under this Franchise.

C. If any Event of Default is not cured within the time period provided herein, such an Event of Default shall, without additional notice, become an Uncured Event of Default, which shall entitle City to exercise the remedies provided in the section below.

SECTION 15. REMEDIES:

Upon the occurrence of any Uncured Event of Default as described above, City shall be entitled to exercise any and all of the following cumulative remedies: (1) The commencement of an action against Atmos Energy for monetary damages; (2) the commencement of an action in equity seeking injunctive relief or the specific performance of any of the provisions that, as a matter of equity, are specifically enforceable; (3) the termination of this Franchise in accordance with the provisions of Section 16.

The rights and remedies of City and Atmos Energy set forth in this Franchise shall be in addition to, and not in limitation of, any other rights and remedies provided by law or in equity. City and Atmos Energy understand and intend that such remedies shall be cumulative to the maximum extent permitted by law and the exercise by City of any one or more of such remedies shall not preclude the exercise by City, at the same or different times, of any other such remedies for the same Uncured Event of Default.

SECTION 16. TERMINATION: Should City intend to exercise the remedy of termination in accordance with Section 15, City shall notify Atmos Energy in writing of its right to have a hearing before the City Council to present any objections or defenses the Company may have that are relevant to the proposed termination. The notice shall specify a hearing date which shall be at least thirty (30) days from the date of the notice. After such hearing, the City may determine whether to continue or to terminate the Franchise. The final decision of the City Council may be appealed to any court or regulatory authority having jurisdiction. Upon timely appeal by Atmos Energy of the City Council's decision terminating the Franchise, the effective date of such termination shall be either when such appeal is withdrawn or a court order upholding the termination becomes final and unappealable, and until the termination becomes effective, the provisions of this Franchise shall remain in effect for all purposes.

SECTION 17. ACCEPTANCE OF FRANCHISE: In order to accept this Franchise, Atmos Energy must file with the City Secretary its written acceptance of this Franchise ordinance within sixty

(60) days after its final passage and approval by City. If such written acceptance of this Franchise ordinance is not filed by Atmos Energy, the Franchise ordinance shall be rendered null and void.

When this Franchise ordinance becomes effective, all previous ordinances of City granting franchises for gas delivery purposes that were held by Atmos Energy shall be automatically canceled and annulled, and shall be of no further force and effect.

SECTION 18. PARAGRAPH HEADINGS. CONSTRUCTION: The paragraph headings contained in this ordinance are for convenience only and shall in no way enlarge or limit the scope or meaning of the various and several paragraphs hereof. Both parties have participated in the preparation of this ordinance and this ordinance shall not be construed either more or less strongly against or for either party.

SECTION 19. EFFECTIVE DATE: If Atmos Energy accepts this ordinance, it becomes effective as of April 1, 2023, provided that the Company files its written acceptance as contemplated in Section 17.

PASSED AND APPROVED on this the _____ day of _____, 2023.

ATTEST:

_____
Dianna McLean, City Clerk

_____
Brandt Rydell, Mayor
City of Taylor, Texas

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-09, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____ 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____ 2023.

_____
Dianna McLean
City Clerk

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☐ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

Agenda Item #: 7

Agenda Title: **Approval of July 4th celebration event for 2023 calendar year.**

Council Action to be taken: Approve city involvement in the American Legion 4th of July Celebration and Fireworks show and relocation of the Fireworks launch site.

Department Submitted: Parks and Recreation

Staff Contact: Tyler Bybee, Parks and Recreation Director

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to approve city involvement in the American Legion 4th of July Celebration and Fireworks show and relocation of the Fireworks launch site.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The American Legion, Graham D. Luhn Post 39 is planning to hold the annual 4th of July celebration and fireworks show on July 4th, 2023 in Murphy Park. The annual event typically includes a parade, ice cream social, live music, food vendors and a evening fireworks show. The city recognizes the importance of this annual event. This free event is open to all and provides a great opportunity for the community to come together and celebrate our country.

The City has been involved in the event providing resources to block streets for the parade, provide security for the event, use of Murphy Park to hold the event and a monetary donation to help fund the Fireworks show. This year the fireworks launch site is proposed be moved to the hike and bike trail north of Murphy Park as to not interfere with the egret rookery in the lake at Murphy Park. The City is implementing an egret management plan and the relocation of the fireworks is a big step toward mitigating the fireworks impact on the rookery. The relocation will trigger the need for the city to also rent a small amount of temporary fencing for crowd control around the new launch site.

3. PROS and CONS

PROS	CONS
• Provides a great family friendly wide event to the community.	• NA

4. RECOMMENDATION

Staff recommends approving city involvement in the American Legion 4th of July Celebration and Fireworks show and relocation of the Fireworks launch site.

5. FUNDING SOURCE

FY 2023 budgeted General Fund dollars

6. TIMELINE

NA

7. OTHER OPTIONS (In order of preference)

NA

8. ATTACHMENTS

NA

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☐ Quality of Life
☐ Economic Vitality

Agenda Item #: 8

Agenda Title: **Consider approving lease of three John Deere Gators for Parks and Recreation Department**

Council Action to be taken: Approve a four-year lease for three John Deere Gators for Parks and Recreation Department

Department Submitted: Internal Services

Staff Contact: Nicole Oman, Internal Services Director
Tyler Bybee, Director of Parks & Recreation

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to approve the lease of three XUV835M Gators for Parks and Recreation Department

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The current lease on two John Deere Gators have expired and a third Gator was approved as an addition to the fleet in our Fleet CIP in the Fiscal year 2022-2023 budget on September 8, 2022 Ordinance 2022-32. Approval is requested to go ahead and lease all three gators on a four-year lease for an estimated monthly payment of $1,338.07.

3. PROS and CONS

PROS	CONS
• Replace with new after the lease expires.	N/A

4. RECOMMENDATION

Approve lease of three John Deere Gators

5. FUNDING SOURCE

Annually appropriated funds

6. TIMELINE

Immediate consideration is requested and needed to have for all the upcoming tournaments at Taylor Regional Sports Complex.

7. OTHER OPTIONS (In order of preference)

Reject request for Gators

8. ATTACHMENTS

8a. 48-month Lease quote
8b. Quote summary

Prepared for:

City of Taylor

Comments:

Date: 2/20/2023
Dealer: United Ag & Turf
Salesperson: Charlie Thames
Quote ID: 28250195
Lease Type: Operating Lease
Term: 48
Number of Payments: 48
Payment Option: Monthly
State & Zip: TX 76574

NEW/USED	YEAR	MAKE	DESCRIPTION	HOURS/YEAR	QTY	UNIT PRICE	AMOUNT LEASED	BASE PAYMENT
New	2023	John Deere	XUV835M Gator™	600	3	$19,326.78	$57,980.34	$1,235.33

Totals:	$57,980.34	
Trade-In:	$0.00	
Net Total:	**$57,980.34**	**$1,235.33**

Please note:

*Quote is subject to credit approval
*Quote assumes first payment due in advance
*Rates and purchase options are not protected and subject to change
*Payment per asset assumes financing of full package
*Tax has been estimated for quoting purposes

Base Lease Payment:	$1,235.33
Property Tax Estimate:	$102.74
Sales Tax Estimate:	$0.00
Total Estimated Payment:	**$1,338.07**

Confidential with Personal Information

JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
830-693-6477
marblefallsgolfjd@unitedagt.com

Quote Summary

Prepared For:
CITY OF TAYLOR
400 PORTER ST
TAYLOR, TX 76574
Business: 512-352-8383
AMBER.VERRANEAULT@TAYLORTX.GOV

Delivering Dealer:
United Ag & Turf
Charlie Thames
809 Steve Hawkins Pwky
Marble Falls, TX 78654
Phone: 830-693-6477
charliethames@unitedagt.com

City of Taylor
Sourcewell ID# 149605

Quote ID: 28250195
Created On: 20 February 2023
Last Modified On: 20 February 2023
Expiration Date: 22 March 2023

Equipment Summary	Suggested List	Selling Price		Qty		Extended
2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) - 1M0835MATPM061716 **Contract:** Sourcewell Turf 031121-DAC (PG BT CG 23) **Price Effective Date:**	$ 22,473.00	$ 19,326.78	X	1	=	$ 19,326.78
2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) - 1M0835MACPM061469 **Contract:** Sourcewell Turf 031121-DAC (PG BT CG 23) **Price Effective Date:**	$ 22,473.00	$ 19,326.78	X	1	=	$ 19,326.78
2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) - 1M0835MAKPM061377 **Contract:** Sourcewell Turf 031121-DAC (PG BT CG 23) **Price Effective Date:**	$ 22,473.00	$ 19,326.78	X	1	=	$ 19,326.78
Equipment Total						**$ 57,980.34**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	$ 57,980.34
Trade In	

Salesperson : X _____ **Accepted By : X** _____

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
830-693-6477
marblefallsgolfjd@unitedagt.com

SubTotal	**$ 57,980.34**
Est. Service Agreement Tax	$ 0.00
Total	$ 57,980.34
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 57,980.34**

Salesperson : X _____ **Accepted By : X** _____

JOHN DEERE

Selling Equipment

Quote Id: 28250195 **Customer Name:** CITY OF TAYLOR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
830-693-6477
marblefallsgolfjd@unitedagt.com

2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) -

Hours: 0
Stock Number: 4271171
Contract: Sourcewell Turf 031121-DAC (PG BT CG 23)
Price Effective Date:

Suggested List *
$ 22,473.00
Selling Price *
$ 19,326.78

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57K7M	2023 JOHN DEERE 835M NO CAB G&Y-PL-ALHS-SPLIT-R&N-BG	1	$ 19,749.00	14.00	$ 2,764.86	$ 16,984.14	$ 16,984.14
	Standard Options - Per Unit						
001A	COUNTRY CODE- US/ CANADA	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
0505	BUILD TO ORDER	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
1062	TIRES,HARD SURF, ALLOY,14"YEL	1	$ 638.00	14.00	$ 89.32	$ 548.68	$ 548.68
2031	SEAT,FRONT,40/60 SPLIT, BLACK	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
2350	PARK POSITION IN TRANSMISSIO	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
2500	COMPNTS,XUV,835M, G&Y	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
3003	BOX SPRAY LINERBRAKE/ TAILGHT	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
3101	CARGO BOX POWER LIFT	1	$ 1,073.00	14.00	$ 150.22	$ 922.78	$ 922.78
4000	OPS W/ NET	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
4060	KIT, ROOF, BLACK	1	$ 577.00	14.00	$ 80.78	$ 496.22	$ 496.22
5006	FRONT BRUSH GUARD	1	$ 436.00	14.00	$ 61.04	$ 374.96	$ 374.96
6349	LESS WINCH	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
	Standard Options Total		**$ 2,724.00**		**$ 381.36**	**$ 2,342.64**	**$ 2,342.64**
	Value Added Services Total		**$ 0.00**			**$ 0.00**	**$ 0.00**
Total Selling Price			**$ 22,473.00**		**$ 3,146.22**	**$ 19,326.78**	**$ 19,326.78**

2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) -

JOHN DEERE

Selling Equipment

Quote Id: 28250195 **Customer Name:** CITY OF TAYLOR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
830-693-6477
marblefallsgolfjd@unitedagt.com

Equipment Notes:
Hours: 0
Stock Number: 4261619
Contract: Sourcewell Turf 031121-DAC (PG BT CG 23)
Price Effective Date:

Suggested List *
$ 22,473.00
Selling Price *
$ 19,326.78

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57K7M	2023 JOHN DEERE 835M NO CAB G&Y-PL-ALHS-SPLIT-R&N-BG	1	$ 19,749.00	14.00	$ 2,764.86	$ 16,984.14	$ 16,984.14
	Standard Options - Per Unit						
001A	COUNTRY CODE- US/ CANADA	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
0505	BUILD TO ORDER	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
1062	TIRES,HARD SURF, ALLOY,14"YEL	1	$ 638.00	14.00	$ 89.32	$ 548.68	$ 548.68
2031	SEAT,FRONT,40/60 SPLIT, BLACK	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
2350	PARK POSITION IN TRANSMISSIO	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
2500	COMPNTS,XUV,835M, G&Y	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
3003	BOX SPRAY LINERBRAKE/ TAILGHT	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
3101	CARGO BOX POWER LIFT	1	$ 1,073.00	14.00	$ 150.22	$ 922.78	$ 922.78
4000	OPS W/ NET	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
4060	KIT, ROOF, BLACK	1	$ 577.00	14.00	$ 80.78	$ 496.22	$ 496.22
5006	FRONT BRUSH GUARD	1	$ 436.00	14.00	$ 61.04	$ 374.96	$ 374.96
6349	LESS WINCH	1	$ 0.00	14.00	$ 0.00	$ 0.00	$ 0.00
	Standard Options Total		**$ 2,724.00**		**$ 381.36**	**$ 2,342.64**	**$ 2,342.64**
	Value Added Services Total		**$ 0.00**			**$ 0.00**	**$ 0.00**
Total Selling Price			**$ 22,473.00**		**$ 3,146.22**	**$ 19,326.78**	**$ 19,326.78**

2023 JOHN DEERE GATOR™ XUV835M (Model Year 2023) -

JOHN DEERE

Selling Equipment

Quote Id: 28250195 **Customer Name:** CITY OF TAYLOR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
United Ag & Turf
809 Steve Hawkins Pwky
Marble Falls, TX 78654
830-693-6477
marblefallsgolfjd@unitedagt.com

Equipment Notes:
Hours: 0
Stock Number: 4263204
Contract: Sourcewell Turf 031121-DAC (PG BT CG 23)
Price Effective Date:

Suggested List *
$ 22,473.00
Selling Price *
$ 19,326.78

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
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Total Selling Price			**$ 22,473.00**		**$ 3,146.22**	**$ 19,326.78**	**$ 19,326.78**

JOHN DEERE

Extended Repair Plan Proposal

PowerGard™ Protection Plan Residential

Date : February 20, 2023

Machine/Use Information		Plan Description	Price	
Manufacturer	**JOHN DEERE**	Plan Type:	Deductible:	
Equipment Type	GATOR,835M NO CAB U&P	Coverage:	Quoted Price	$ 0.00
Model	GATOR,835M NO CAB U&P	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles)."Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

Proposal Prepared for:

Customer Name - Please Print

Customer Signature

I have been offered this coverage and

☐ **I ACCEPT** the Residential plan

☑ **I DECLINE** the Residential plan

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

Date : February 20, 2023

Machine/Use Information		Plan Description	Price	
Manufacturer	**JOHN DEERE**	Plan Type:	Deductible:	
Equipment Type	GATOR,835M NO CAB U&P	Coverage:	Quoted Price	$ 0.00
Model	GATOR,835M NO CAB U&P	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles)."Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

Proposal Prepared for:

Customer Name - Please Print

Customer Signature

I have been offered this coverage and

☐ **I ACCEPT** the Residential plan

☑ **I DECLINE** the Residential plan

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Note : This is **not** a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

Date : February 20, 2023

Machine/Use Information		**Plan Description**	**Price**	
Manufacturer	**JOHN DEERE**	Plan Type:	Deductible:	
Equipment Type	GATOR,835M NO CAB U&P	Coverage:	Quoted Price	$ 0.00
Model	GATOR,835M NO CAB U&P	Total Months:		
		Total Hours:		

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles)."Limited" Plan coverage = Engine & Powertrain only. “Comprehensive” Plan coverage = Full Machine.

Proposal Prepared for:

Customer Name - Please Print

Customer Signature

I have been offered this coverage and

☐ **I ACCEPT** the Residential plan

☑ **I DECLINE** the Residential plan

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific PowerGard™ Protection plan Residential coverage, please refer to the terms and conditions on John Deere's public website(www.JohnDeere.com) under Services & Support >Warranty > Extended Warranties > PowerGard protection plan Residential.

PowerGard™ Protection Plan Residential (Residential plan) is:

The PowerGard™ Protection Plan Residential is an extended repair plan that provides parts and labor coverage up to four years beyond the manufacturer's warranty.It is available on all riding lawn equipment,zero-turn radius mowers, utility vehicles, utility tractors and compact utility tractors.Your John Deere equipment will be in the hands of qualified, certified technicians from John Deere dealers using Genuine John Deere Parts.

Not covered under a Residential plan:

Residential plans do not cover routine maintenance services or items normally designed to be replaced by the purchaser due to normal wear and tear. They do not cover any product used for commercial or rental applications. They also do not cover repairs for damage from accident, misuse, fire, theft, or exposure to weather conditions such as lightning, hail, flood or water. See the actual PowerGard™ Protection Plan Residential Terms and Conditions for a complete listing of coverage,and limitations and conditions under the program.

Benefits of a Residential plan:

- Offer the choice of adding up to 4 years of repair coverage beyond the machine's factory warranty.
- Do not require preapproval before repairs are made by the authorized John Deere dealership.
- Is transferable by the original purchaser for the balance of the original agreement period.
- Ensures higher resale value and makes equipment more marketable during sale or trade-in.
- Comprehensive Plans:
  - No deductibles and no out-of-pocket costs on covered repairs.
  - Free transportation for factory warranty and extended repair plan repairs for the term of the plan(Note:A surcharge may apply for machines located outside of the dealership's normal service area).
- Limited Powertrain Plans:
  - Low deductibles on covered repairs
  - Do not provide transportation coverage

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR	
☐	Streets/Infrastructure
☒	Quality of Life
☐	Economic Vitality

Agenda Item #: 9

Agenda Title: **Consider introducing Ordinance No. 2023-12, amending Ordinance 2022-02, pertaining to the Taylor Municipal Airport**

Council Action to be taken: Consider introducing ordinance

Department Submitted: Public Works (Airport)

Staff Contact: Jim Gray, Public Works Director
Stacey Batch, Airport Manager

1. PURPOSE/DESCRIPTION

The purpose of this ordinance is to amend Ordinance 2022-02 in its entirety. This Ordinance will update the airport rules and requirements to be in compliance with FAA standards.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The current ordinance in its entirety has not been updated since 1996. The new Ordinance allows the City to update rules and regulations to current FAA standards and helps to improve safety and security of the tenants and the airport. Proposed insurance requirements are also updated to protect the airport and its tenants. These new revisions standardize the requirements for the airport and its users (tenants and non-tenants). Proposed revisions include:

- Clarification for the safety of operations areas and activities in those areas. Fuel handling practices and aircraft ground operations regulations. Updates include added clarity of Fire regulations to be enforced on the airport.
- Revisions for the security of the airport by delineating restricted areas, allowing airport staff to have more knowledge of activities on the airport and persons using the facility. Revisions to the insurance policy requirements requiring that the City of Taylor be included as an additional insured and be provided a waiver of subrogation. Hangar Keeper's liability coverage for the premises leased from the City of Taylor or airport lessee's hangars on the airport property which provides coverage for damage to, or the destruction of aircraft owned by others while in the insured's management, custody for storage, safekeeping or repair while on the leased premises in a minimum amount of $2,000,000.00.
- The Airport Manager makes recommendations to the City Manager and/or City Council for consideration of approval of all leases, subleases, permits, and other agreements for the use of the Airport and its facilities.

The City of Taylor Municipal Airport is a federally obligated airport and therefore must adhere to FAA Grant assurances. The updated ordinance provides more standardization of airport requirements to better maintain compliance with FAA grant assurances.

The Airport has accepted input/revisions from the Airport Board, City officials, and based tenants.

3. PROS and CONS

PROS	CONS
• Standardization of rules and regulations at the airport in accordance with grant assurances. • Adding additional insurance coverage provided by tenants to protect the City. • Clarity of restricted areas.	•

4. RECOMMENDATION

Consider first reading.

5. FUNDING SOURCE

N/A

6. TIMELINE

Staff recommends making these changes.

7. OTHER OPTIONS (In order of preference)

Continue airport operations under the guidelines established under ordinance 2022-02

8. ATTACHMENTS

9a. PowerPoint presentation
9b. Draft Ordinance 2023-12

City Council Meeting
March 9, 2023
Airport

Ordinance 2023-12 revising airport guidelines pursuant to Ordinance 96-29.

PURPOSE

The purpose of this ordinance is to update Ordinance 96-29 in its entirety. Updates to sections have been made over the years. This Ordinance will update the airport rules and requirements to be in compliance with FAA standards.

STAFF ANALYSIS/ BACKGROUND/ PRIOR COUNCIL ACTIONS

The current ordinance in its entirety has not been updated since 1996. The new Ordinance allows the City to update rules and regulations to current FAA standards and helps to improve safety and security of the tenants and the airport. Proposed insurance requirements are also updated to protect the airport and it's tenants. These new revisions standardize the requirements for the airport and its users (tenants and non-tenants).

PROS AND CONS

PROS

- Standardization of rules and regulations at the airport in accordance with grant assurances.
- Adding additional insurance coverage provided by tenants to protect the City.
- Clarity of restricted areas

CONS

- It could jeopardize compliance with Federal regulations and assurances

ORDINANCE NO. 2023-12

AN ORDINANCE AMENDING ORDINANCE NO. 2022-02 PROVIDING REGULATIONS FOR THE USE, OPERATION AND CONDUCT OF THE TAYLOR MUNICIPAL AIRPORT; PROVIDING A FUEL SURCHARGE; PROVIDING A PENALTY UPON CONVICTION OF A FINE VIOLATING THE ORDINANCE AND PROVIDING CIVIL PENALTIES; PROVIDING A SAVINGS CLAUSE AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

Formatted: Justified

BE IT ORDAINED BY THE CITY OF TAYLOR:

AIRPORTS AND AIRCRAFTS

ARTICLE 1

MUNICIPAL AIRPORT AND AIRCRAFT OPERATION

SECTION 1.1 Article to contain rules and regulations for airport.

The rules and regulations contained in this article shall obtain and be observed in the use, operation and conduct of said Taylor Municipal Airport.

SECTION 1.2 Federal Aviation Administration rules adopted.

The federal air traffic rules promulgated by the Federal Aviation Administration for observance by aircraft operated anywhere in the United States, and presently or hereafter effective, are hereby referred to, adopted, and made a part hereof as though fully set forth and incorporated herein.

SECTION 1.3 Conflict in rules.

If and where there is conflict in these and the Federal Aviation Administration traffic rules, the latter shall prevail. Refer to copy of Minimum Standards for Commercial and Noncommercial Operators at Taylor Municipal Airport, Article 2.

SECTION 1.4 Knowledge of rules implied; copies of Article available.

By publication of this Ordinance as required by law, all persons will be deemed to have knowledge of its contents. The Airport Manager is directed to have copies of this Ordinance printed and at all times available in the Airport Manager's office, and to furnish such copies to owners and aircraft operators who use the airport upon request.

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SECTION 1.5 Use of airport restrictions.

The Airport shall be open for public use at all times, subject to special restrictions which may be put in force from time to time due to weather, conditions of landing area and any other cause which the Airport Manager may determine to exist.

No person, firm, association, corporation, or entity, incorporated or otherwise, shall use the airport for commercial activities, for the carrying for hire of passengers, freight, express or mail; for instruction in aviation in any of its branches, for the sale of fuels, refreshments, or any commodity, or for any other commercial purpose, unless approved by a written permit from the City Council or its duly authorized agent.

Except as herein otherwise specifically provided, the owners and operators of aircraft may use the landing area, ramps and roadways of the Airport in common with others without charge; provided, however, that such use conforms in all respects to the field rules, air traffic patterns, ground rules and other rules, orders and provisions of this Ordinance adopted by the City Council relating to aircraft, air services and aviation and to the civil air regulations and air traffic rules of the Federal Aviation Administration, or other proper agency of the government of the United States and the State of Texas.

All persons using the Airport or any of its facilities for any purpose shall obey all of the regulations in force and effect.

The air traffic rules promulgated by the Federal Aviation Administration of the United States of America (FAA) and in effect at this time, or which shall be amended or adopted in the future, are hereby adopted and made a part of these regulations as fully as if copied herein. A copy of such rules and regulations shall be kept on file in the Airport Manager's Office at all times.

No person may operate any aircraft over or land upon or take off from, or service, repair or maintain any aircraft on, the Airport or conduct any operation on or from the Airport save and except in conformity with these regulations and those of the FAA.

No person and no aircraft not authorized by the FAA may operate on or over the Airport; provided, however, this restriction shall not apply to any operator or aircraft belonging to, being operated by or operating under the permission of the government of the United States.

All leases, subleases, permits, and other agreements for the use of the Airport and its facilities, whether for commercial or noncommercial purposes, shall be conditioned upon the full assumption of responsibility. Each lessee, sublessee, permittee, or other signatory shall indemnify the City, its officers, agents, and employees from all liability resulting from the activities of all persons using the Airport. The use of the Airport shall constitute an acceptance of this rule.

The Airport Manager may appoint an airport committee to hold meetings from time to time to provide news, updates, comments and suggestions for airport studies, development updates, proposed permits and leases. Meetings may be open to the public but require no quorum of the airport committee. The meetings are only for informational purposes.

The Airport Manager makes recommendations to the City Manager and/or City Council for consideration of approval of all leases, subleases, permits, and other agreements for the use of the

Airport and its facilities.

SECTION 1.6 Nonliability of City: obedience to rules required.

Any person going upon the grounds of the Taylor Municipal Airport, or using it for any purpose, shall do so at their own risk to person and property; and shall hold the City of Taylor harmless for and on account of any injury or damage to person or property suffered thereby. Such person shall be bound by and obey all the rules and regulations concerning and pertaining to said airport.

SECTION 1.7 Safeguard of persons and property.

The Airport Manager shall at all times have authority to take such action as may be necessary to safeguard any person, aircraft, equipment, or property at the airport.

SECTION 1.8 Suspicious activities.

All suspicious and unauthorized activities shall be reported immediately to the Airport Manager, police or DPS. All tenants using Airport property and City facilities shall take all necessary security precautions to assist in Airport security. Said tenants and /or users shall report any incidents deemed to threaten Airport security to a police officer, DPS or the Airport Manager or representative.

SECTION 1.9 Vehicular traffic.

All vehicular traffic shall be confined to the roads, streets, avenues, and alleys provided on the grounds for that purpose and shall not be operated as posted in designated areas at a speed in excess of ~~twenty~~ ten (10~~20~~) miles per hour, except as otherwise posted on the main entrance road. No person, automobile, motor vehicle of any kind or other equipment may enter, cross or operate in or on any area of the Airport other than on those designated roads, walkways and parking areas, without express authority from the Airport Manager.

SECTION 1.10 Restricted area.

a) PERSONS WHO MAY ENTER RESTRICTED AREA. - No person shall go into the designated restricted area unless they have written permission of the Airport Manager, hold a current license, Airport issued permit or lease with the City of Taylor for a facility or to conduct an activity in the restricted area or is an invited visitor of such a person. Employees or invited visitors are the responsibility of their sponsor for compliance with all airport rules and regulations. Restricted areas are identified with signage stating:
Restricted Area
Authorized Personnel Only

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SECTION 1.11 Construction, signs, equipment, buildings, house trailers, generally.

a) All construction must be authorized by the City Council and comply with city building and construction codes and standards.

b) No structures may be erected beyond the BRL (building reference line) or in conflict with the approved airport layout plan.

c) No signs or equipment or portable buildings and house trailers may be erected, moved in, or installed except as may be specifically authorized by the City Council.

d) No junk vehicles, trailers or non-aviation related equipment shall be stored on the airport without Airport Manager approval.

e) No travel trailers, recreational trailers, haul trailers or utility trailers are permitted to be stored on the airport without written permission from the Airport Manager.

SECTION 1.12 Registration of persons and aircraft.

All aircraft based at the Taylor Municipal Airport shall be registered by the owner(s) of the aircraft at the office of the Airport Manager with either a properly executed lease agreement with the City for a hangar space or a tie- down space, or a properly executed airport tenant agreement if the aircraft occupies space sub- leased or provided, with or without a fee or charge, by a primary airport ground or facilities lessee. It shall be the responsibility of the primary lessee to provide the necessary information for the proper execution of the airport tenant agreement and supply the list of those aircraft to the Airport Manager. Employees or invited visitors are the responsibility of their sponsor for compliance with all airport rules and regulations.

SECTION 1.13 Pilots and aircraft to be licensed; exceptions.

Only aircraft and airmen licensed by the Federal Aviation Administration shall operate upon said Taylor Municipal Airport. Provided that this limitation shall not apply to students in training under license instructors nor to public aircraft of the federal government or of a state territory or political subdivision thereof, or to aircraft licensed by a foreign government with which the United States has a reciprocal agreement covering the operation of such licensed aircraft.

a. Traffic around the Airport shall follow standard FAA airport traffic rules and regulations. Said traffic will remain under the control of the FAA facility with jurisdiction until released by said facility. If there is a conflict between this Section and FAA rules, applicable FAA rules will prevail.

b. The Airport Manager is authorized to refuse operating clearance to any aircraft being operated in violation of any of the rules in this Article.

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SECTION 1.14 Persons under the influence of intoxicants or narcotics are prohibited from flying; exception.

No person under the influence of an intoxicant or narcotic shall operate or fly in any aircraft upon said Taylor Municipal Airport provided such inhibition shall not apply to a passenger when accompanied by a nurse or caretaker in an aircraft apart from the pilot.

SECTION 1.15 Liability for damage to airport.

Any person, corporate or individual, and the owner of any aircraft causing damage of any kind to said airport, whether through violation of any of these rules or through any set of negligence, shall be liable therefore, and to, said City of Taylor.

SECTION 1.16 Reporting and preventing damage to runway lights.

Any person damaging any field light or fixture by operation of an aircraft or otherwise shall immediately report such damage to the Airport Manager. No person may tamper with, interfere with, damage or in any manner molest the Airport light system, markings, fencing or navigation aids.

SECTION 1.17 Use of another's property.

Unless authorized by the owner in writing, the use of any aircraft, parts, equipment, accessories, or tools of another, situated on said airport, is forbidden, and no person shall enter, climb upon, or in any way tamper with, any aircraft not owned by that person unless written permission has been granted by the owner or the person is accompanied by the owner.

SECTION 1.18 No bottles or glass

No bottles or glass shall be left or broken upon the floor of any building or upon any part of the surface area of the airport.

SECTION 1.19 Authority of Airport Manager to suspend or restrict operations.

The Airport Manager may suspend or restrict any or all operations without regard to weather conditions whenever such action is deemed necessary in the interest of safety.

SECTION 1.20 Agricultural operations.

a. Agricultural spraying operations, if authorized, will be conducted in accordance with procedures contained in The Code of Ordinances and must be approved by the Airport Manager and only from the areas designated on the airport. Reckless flying, careless handling of chemicals while on the airport will not be tolerated. Agricultural operations must comply with all Federal, State and local regulations.

b. Hunting on any part of the Airport property is prohibited and no person may discharge any firearm or weapon capable of propelling a projectile into, across or over any part of the

DRAFT

Airport.

c. No person may permit any livestock to enter ~~secured~~ restricted areas of the Airport landing area at any time.

SECTION 1.21 Repairs to aircraft.

No aircraft shall be repaired on any part of the landing or take-off area, and all repairs shall be made at the places designated by the Airport Manager for such purpose.

SECTION 1.22 Maintenance or inspection vehicles in certain areas.

All vehicles performing maintenance or inspection tasks which must operate in the primary landing area or taxiways will be equipped with a roof mount flashing yellow light, or approved orange and white checkered flag, and will not enter these areas without prior coordination on the Unicom frequency.

SECTION 1.23 Wrecked aircraft.

Every aircraft owner, ~~his~~ their pilot, and agents, shall be responsible for the prompt removal, under the direction of the Airport Manager of wrecked aircraft.

SECTION 1.24 Fire regulations.

a) Every person going upon or using the airport or its facilities in any manner, shall exercise the greatest care and caution to avoid and prevent fire. All applicable fire codes are to be followed.

b) Aircraft shall not be fueled while the engine is running or while in a hangar.

c) Smoking or open flame within fifty (50) feet of any aircraft or fuel truck are prohibited.

d) No flammable substance shall be used in cleaning motors or other parts of an aircraft inside a hangar or other building. Flammable liquids may be used only for the purpose stated outside of and clear of any building.

e) No one shall smoke, ignite a match, or lighter in any City-owned building.

f) Hangar entrances shall be kept clear at all times. No boxes, crates, cans, bottles, paper, or other litter shall be permitted to accumulate in or about a hangar.

g) The floors in all buildings shall be kept clean and free from oil, and no volatile, flammable substance shall be used for cleaning the floors.

h) During fueling operations, fire extinguishers shall be available on aircraft servicing aprons or ramps in accordance to the applicable fire codes.

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i) Tenants may store up to 10 gallons of 100 LL or Jet ~~A in~~A in 5 gallon containers provided the containers are metal safety cans as approved by the Fire Marshal.

SECTION 1.25 Fueling of aircraft - Safety regulations.

a) All aircraft shall be gassed at the gas pump, or if by truck on the ramp clear of hangars.

b) All aircraft will be positively grounded when being serviced with fuel.

c) Pouring or gravity flow fuel dispensing to aircraft shall be limited to no more than a 5-gallon approved metal safety can as authorized by the Fire Marshal.

SECTION 1.26- Fuel flowage fees.

a) The fuel flowage fees to be paid by lessees to the City of Taylor on fuel delivered to lessees at Taylor Municipal Airport, at a rate established by the City Manager or designee. The fuel supplier and/or City-owned FBO shall be exempt from the surcharge.

b) The City Manager is authorized to execute amendments to lease contracts with fixed base operators providing that such lessees supply the city with monthly reports showing the amount of fuel delivered to lessee.

SECTION 1.27 Starting aircraft engines.

a) If not equipped with adequate brakes, the engine shall not be started in an aircraft until and unless the wheels have been set with blocks attached to ropes or other suitable means for removing them.

b) No engine shall be started or run unless a competent operator is at the controls of the aircraft and no engine shall be started or run inside any building.

c) No engine shall be started, run, or warmed up until and unless the aircraft is in such position that the propeller stream will clear all buildings and groups of people in the observation areas and path of the aircraft.

SECTION 1.28 Aircraft Ground Operations

a. Aircraft traffic on the Airport shall follow standard FAA ground traffic rules and regulations. If there is a conflict between this Section and FAA rules, applicable FAA rules will prevail.
b. All aircraft at the Airport shall be taxied at a slow and safe speed at all times. When in the vicinity of other aircraft landing or taking off, aircraft being taxied will be brought to a complete stop.
c. The Airport Manager is authorized to refuse clearance to any aircraft or vehicle being operated in violation of any applicable government regulation on or around the airfield.
d. No person shall taxi an aircraft until he or she has ascertained there will be no danger of collision with any person or object in the immediate area.

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e. Each person instructing students at the Airport shall acquaint the students with the rules and regulations in effect.
f. No aircraft engine may be started on any aircraft not equipped with adequate brakes in good working order, unless the wheels of the aircraft have been set with blocks sufficient to hold the same.
g. No aircraft engine may be started or run unless a competent operator is at the controls of the same.
h. No aircraft engine may be warmed up or run unless the aircraft is in such position that the propeller blast will clear all buildings, persons in the observation areas, and flight path of the landing aircraft. There shall be no taxiing of aircraft by engine power into or out of hangars.

SECTION 1.29 Take-off, landing, flying rules and procedures.

a) REPORTING OF TRAFFIC INTENTIONS. All pilots are encouraged to obtain current weather information through the published Automated Weather Observing System (AWOS) frequency or call on the published, local Unicom frequency to determine the runway favored by the wind and to announce their position and intentions for take-off and landing. Wind and runway information that may be given by "Taylor Unicom" is of an advisory nature only and the final decision to which runway to use or whether to takeoff or land is at the sole discretion of the pilot in command. Any deviation from the runway in use should be announced to "Unicom" or "Traffic" and the right-of-way yielded.

b) TAKE-OFFS, LANDINGS OVER CERTAIN OBJECTS PROHIBITED OR RESTRICTED. No aircraft shall land or take off in such manner as to clear any public street or highway at an altitude of less than one hundred (100) feet nor land or take off on the taxiway or any turf area or over hangars or other structures, automobile parking areas or groups of spectators.

c) TAKE-OFFS, LANDINGS WITH CALM WINDS. If the winds are calm, take-off and land on Runway 17.

d) TAKE-OFF, LANDINGS ON APRON, PARKING RAMP PROHIBITED, EXCEPTION. No fixed wing take-offs or landings shall be made on the apron or parking ramp, except on special permission of the Airport Manager.

e) TOUCH-AND-GO LANDINGS. Touch-and-go landings may be made at the discretion of the pilot. All aircraft shall "clear" for incoming and take-off traffic before taxiing into take-off position.

f) TRAFFIC PATTERN ELEVATION. Traffic pattern elevation is seven hundred (700) feet above ground level (AGL)or one thousand three hundred (1300) feet Mean Sea Level (M.S.L.)

g) TAKE-OFF CLIMB. On take-off, all aircraft should climb straight out to a level of four hundred (400) feet above ground level (AGL), clear airport boundary and execute a ninety (90) degree turn to the right when using runway 17 or execute a ninety (90) degree turn to

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the left when using runway 35. To leave traffic, the aircraft should climb to five hundred (500) feet AGL before executing a forty-five (45) degree climbing turn to the right for runway 17 or to the left for runway 35.

h) TRAFFIC FLOW.

1) Any aircraft within three (3) miles of the airport at an altitude of less than one thousand three hundred (1,300) feet AGL should conform to the clockwise flow of traffic when the favored runway is 17, or a counterclockwise flow of traffic for runway 35. All aircraft should establish their pattern altitude before entering the traffic pattern and should not deviate from this altitude (except in an emergency) until descent for landing is necessary.

2) All aircraft landing at the municipal airport shall fly a standard left hand traffic pattern when the runway is 35, or a right-hand traffic pattern when the favored runway is 17 at an altitude of seven hundred (700) feet AGL. Pattern entry shall be made at an angle of forty-five (45) degrees to the active runway with the runway to the pilot's left (runway 35) or to the pilot's right (runway 17). Entry shall be made at the midpoint of either the upwind or downwind leg.

3) Aircraft entering the traffic pattern shall exercise caution and practice courtesy so as not to cause aircraft already in pattern to deviate from their course.

STRAIGHT-IN APPROACHES. Straight-in approaches shall not be used unless radio contact with other aircraft has been established from at least five (5) miles out. Aircraft which find it dangerous or difficult to conform to the standard pattern due to their high speed or other special characteristic may fly a circular counterclockwise pattern(counterclockwise for runway 35; clockwise for runway 17) with a radius of not more than three (3) miles and at an altitude of not more than seven hundred (700) feet AGL

i) ALTITUDE, ACCELERATION, DECELERATION. No fixed wing aircraft shall be operated over the City of Taylor at an altitude of less than one thousand (1,000) feet AGL. Aircraft engines shall not be accelerated nor decelerated while over the Taylor area in such manner as to distract, excite or disturb persons on the ground, regardless of altitude. All emergency air ambulance operations (rotor wing or fixed wing) operating within the Taylor City Limits, should contact the Taylor Fire and Police Department before landing either at the Taylor Municipal Airport or any landing zone (LZ) for patient evacuation.

SECTION 1.30 Parking aircraft.

a) Aircraft shall not be parked on or within two hundred (200) feet of any part of the landing or take-off area of the airport; and all unhoused aircraft shall be parked in the areas designated by the Airport Manager for that purpose.

b) Aircraft will not be parked in such a manner as to hinder the normal movement of other

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traffic unless specifically authorized by the Airport Manager as an emergency measure.

c) It is the responsibility of the pilot when leaving a parked aircraft unattended to see that the brakes are set or that the plane is properly checked and/or tied down.

d) All aircraft not hangared or in use shall be tied down and/or wheels chocked. The aircraft owner or ~~his~~ their agent is responsible for the tie-down security of their aircraft at all times and particularly during inclement weather.

SECTION 1.31 Student training and practice flying.

a) Instructors in flying shall inform students and shall inform themselves of all rules and regulations in effect at the airport.

b) Aircraft shall not be permitted to remain on the landing or take-off areas for the purpose of instructing students.

SECTION 1.32 Helicopter operations.

a) Helicopters operating in the Taylor area and upon the airport, will comply with applicable federal aviation regulations and comply with Unicom procedure.

b) Helicopters will not operate below a safe autorotation speed or altitude when flying over populated areas or buildings.

SECTION 1.33 Glider operations.

a) Car-tow launch of gliders, and the use of any turf area of the airport for take-offs and landings is prohibited. All aircraft must use the paved runways for take-offs and landings.

b) All vehicular traffic on the taxiways is prohibited except when towing assembled gliders to the take-off area or as provided in subsection (e) of this section.

c) Pilots, wing walkers and crew shall be briefed by Airport Administration for proper airport procedures, runway/taxiway dimensions before operating on airport.

d) Gliders will space their takeoffs with the powered aircraft, using the favored runway, in such a way as to prevent unnecessary delays safely and efficiently to the normal traffic flow.

e) No glider will be launched until the glider pilot, or the tow plane pilot advises the Unicom operator that glider operations are planned.

f) Vehicles used for the transportation of disassembled gliders (i.e., trailer) and/or persons will have an amber flashing light on the top of the vehicle, or an approved orange and white checkered flag attached to the vehicle and contain a mobile or portable radio transceiver

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tuned to the published, local Unicom frequency. These vehicles will drive to the assembly area and return after glider operations cease only once and will follow the routes and park only in the areas designated by the Airport Manager. Transportation of persons during the hours of glider operations will be conducted by only one designated vehicle, properly equipped, following designated routes. All other vehicles will be parked in designated public parking areas.

g) In the interest of safety, all gliders are requested to contain a mobile or portable radio transceiver tuned to the published, local Unicom frequency, and for thetow pilot to advise local traffic that a glider aero towing is in progress from the favored runway.

SECTION 1.34 Skydiving

a) All Skydiving operations must first be approved by the Airport Manager.

SECTION 1.35 Lien for charges.

a) To enforce the payment of any charge made for repairs, improvements, storage, or care of any personal property, made or furnished by the City of Taylor or its agents, in connection with the operation of said Taylor Municipal Airport, the City of Taylor shall have a lien upon such personal property, which shall be enforceable as provided by law.

b) To enforce the payment of any such charge, the Airport Manager may retain possession of such personal property until all reasonable, customary, and usual compensation shall have been paid in full.

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MINIMUM STANDARDS

ARTICLE 2

COMMERCIAL AND NONCOMMERCIAL OPERATORS

SECTION 2.1 Introduction

The following are adopted as minimum standards for the Taylor Municipal Airport. The terms here shall be applied uniformly to all persons (as defined herein) operating on or desiring to operate from the Taylor Municipal Airport. A person, by operating on or from the airport, thereby consents to be bound by these standards. A binder containing the current Code of Ordinances and Minimum Standards will be available in the Airport Manager's Office for public review.

Overriding Right of Owner - Any clause herein to the contrary notwithstanding, owner reserves the right to develop and make any improvement to the airport or to make any repairs to the airport or any facility thereon that it deems is in its and the flying public's best interest, and to make any change in any Or all of the minimum standards or lease or rights granted, retroactively when required by the Federal Aviation Administration (FAA) for compliance with the applicable grant provisions or related governmental policies, and prospectively otherwise.

Standards and Leases Subordinate to Agreements with the United States - The airport was developed with aid from the State of Texas and the United States. Copies of such grants are available for review at the office of the City Clerk. These grants include a number of obligations and commitments to the general and flying public, to said State, and to the United States. Any provision of these standards, any lease, or any practice carried out on or for the airport shall be subordinate to, and if at variance with the grant requirements, unilaterally reformable at owners or FAA's option for conformity with these grants.

Airport Layout Plan (ALP), Conformity With - Airport Manager and the FAA have on file a copy of the most recent FAA-approved ALP for the airport. It provides for orderly development and maximization of return from its airport. All development and activities on and proposed leases of portions of the airport must be in conformity with that document.

Noncompliance with Minimum Standards - Any lessee at the airport that is found to be in violation of the lease agreement and/or these "Minimum Standards" may, upon the election of the city, have the remainder of ~~his~~ their lease forfeited without liability to the city, in addition to all other penalties proscribed in this Ordinance.

SECTION 2.2 Definitions

Airport - As used herein, the term "Airport" shall mean the airport identified on the title plate

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hereof.

Airport Manager - As used herein, the term "Airport Manager" shall mean the official of the owner named on the title/face sheet hereof, or ~~his~~ their designee. In no event, however, shall it be a commercial operator (~~his~~ their family member, stockholder, partner, competitor, or employee) of the airport.

City - As used herein, the term "City" shall mean the City of Taylor, Texas.

Commercial Operator - As used herein, the term "Commercial Operator" shall mean a person who provides for compensation, goods, or services to the public on or from the airport, such as a car rental agency, restaurant, etc.

General Fixed-Base Operator - As used herein, "General Fixed-Based Operator" shall mean a person authorized under these standards to operate on the airport as a general fixed-base operator (GFBO). See Section II.7 on Commercial Operators/Rights hereinafter.

GFBO - As used herein, "GFBO" shall mean a General Fixed-Based Operator.

Line Service - As used herein, the term "line service" shall mean the dispensing of aviation fuel, checking aircraft engine oil, adding aircraft engine oil, windshield cleaning, etc.

Noncommercial Operators - As used herein, the term "Noncommercial Operator" is a person who does not offer or provide goods or services to the public for compensation. See Section H hereinafter on noncommercial operators.

Owner - As used herein, the term "owner" shall mean the City of Taylor, Texas.

Person - Unless context clearly indicates otherwise, the word person as used herein shall mean any natural person, estate, club, organization, firm, association (whether incorporated or not), partnership, corporation, or legal entity of any kind.

Specialty Fixed-Base Operator - As used herein, a "Specialty Fixed-Base Operator" is a person authorized to operate on the airport as a specialty fixed-base operator. See Section G on Commercial Operator/Rights hereinafter.

SFBO - As used herein, "SFBO" is a Specialty Fixed-Base Operator.

SECTION 2.3 General Policies

Aircraft Parking on Airport - No aircraft or other vehicle will be left parked on a leased premises for over twenty-four hours at or on the airport unless its owner/operator has made arrangements with a commercial operator for parking in such operator's a assigned/leased spaces or unless space therefore has been leased from owner under procedures set out in the section on "Noncommercial Operators."

Aircraft Parking on Terminal Apron - The paved or surface-treated terminal aircraft parking apron

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shall be reserved for itinerant aircraft or for other aircraft while being fueled or while loading or unloading passengers, except that portion of the parking apron reserved for aircraft owners leasing space from the city for month-to-month parking.

Aircraft Parking/Tie-Down - No person may offer to provide or may use any tie-down space unless the tie-down space has at least 3-point tie-downs with ropes or chains adequate to hold aircraft immobile in gale-force winds.

Aircraft Without Pilot - Aircraft owner(s)/operator(s) shall not leave aircraft on the airport unattended unless such aircraft are tied down in properly equipped tie-down spaces or are under the control of a GFBO or SFBO.

Aircraft/Heights/Loading - No person shall operate any aircraft on the airport which weighs more or has wheel loading any greater that the limits identified in the current "Chart Supplement" published by the Federal Aviation Administration of the U.S. Department of Transportation, provided, however, that if lesser maximums are duly published in official Notices to Airmen, such lesser maximums shall not be exceeded.

Airport Open on Nondiscriminatory Basis - Subject only to the provisions hereof, facilities on the airport shall be open to all classes of users on fair and not unjustly discriminatory bases. What constitutes discrimination shall, in the final analysis, be determined by the Federal Aviation Administration (FAA), the determination of which shall be final.

Aerial Applicators - No person may use the airport for loading, unloading, air frame/ hopper/tank wash-down, other than engine repair of any aircraft used to apply any insecticide, fungicide, rodenticide, or herbicide unless he first gets written permission from Airport Manager. The Airport Manager shall not grant such a permit unless the applicant follows procedures for and obtains an SFBO permit and, in addition, agrees to and (if not provided by a GFBO-lessor) actually does provide at ~~his~~ their own expense a paved work area with adequate provisions to collect all debris, liquids, and other materials from such aircraft and deposit same in a container and dispose of same in a manner approved by the Federal Environmental Protection Agency, Texas Department of Health, Texas Commission on Environmental Quality, Texas Department of Licensing and Regulation, and code of ordinances and regulations of the City of Taylor and Williamson County.

Buildings and Structures - All buildings and structures owned or used by operators on the airport are considered as "public buildings" and shall comply with state and local laws, codes and regulations.

Buildings and Structures Standards - No Person may construct, suffer, or maintain any structure or shelter, either permanent or temporary, unless specifically authorized by the city. Except as noted hereinafter. in no event shall the city authorize construction, erection, or continued presence of a structure unless it is of permanent metal and/or masonry construction, paved ~~floors (except for "T" hangars which may have dirt floors)~~, aesthetically pleasing, and at a minimum, meet building, fire, and other codes or standards applicable in the city and/or at the airport, provided, however, that the city may on a case-by-case basis make exception to this policy insofar as applicable to GFBO's during the first five (5) months the GFBO is open if first determined that such action is necessary

to provide a minimal level of service to airport users.

Civil Rights - Persons using this airport shall comply with all provisions of the Civil Rights Act of 1964 and implementing Part 21 of the Regulations of the U.S. Department of Transportation and are hereby specifically prohibited from discrimination against any group or individual on the basis of race, creed, color, national origin, or sex.

Commercial Operations - No person may conduct any commercial activity or offer or provide any goods or services for compensation to the public at the airport unless that person is a general fixed-base operator (GFBO) or a specialty fixed-base operator (SFBO) at the airport.

Complaints - Complaints against any operator or ~~his~~ their employees for violations of these standards shall be in writing alleging the infraction, date, persons, and, witnesses thereto and signed by the complainant and filed with the Airport Manager.

Compliance with Ordinances, Laws, and Regulations - All persons operating on the airport shall comply with applicable state and federal laws and regulations and local ordinances.

Compliance with Health, Fire, Construction, and Zoning Codes - All persons utilizing the airport shall comply with the requirements of all city health, fire, construction, and zoning codes applicable to the airport and its operation.

Damages - Any clause herein or lease provision to the contrary notwithstanding, any person using facilities or services at the airport which results in damages caused by such use to the airport, or any property located thereon shall be responsible for all damages incurred, including death, bodily injury or property damage.

Hangar Space - Except as otherwise provided in this section, no person may offer for hire on the airport any hangar or shelter for aircraft, related service equipment, or surface vehicle unless he has leased premises from the city as a GFBO or SFBO.

Inspections - To the extent necessary to protect the rights and interests of the owner or to assure compliance with these minimum standards or a lease, the Airport Manager or ~~his~~ their authorized representative, or any representative of the FAA or state agency having jurisdiction over the airport shall have the right to enter and inspect, upon notice, during reasonable hours, structures, premises, facilities, and improvements on the airport to determine compliance with all requirements of these standards and any applicable lease provisions.

Insurance on all Structures - At all times during the term of the lease of land on the airport, the lessee, at ~~his~~ their own expense, shall maintain with a Texas-licensed casualty company insurance on all structures on the leased property at the airport protecting the lessee and the owner, as their interests may appear, against loss of damage by fire, accident, wind storm, hail, explosion, or smoke. Should loss occur and lessee, for any reason, abandons the lease, all proceeds shall (except to the extent otherwise claimable by the structure's mortgagee) ipso facto, become the property of owner.

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Insurance - Any public liability insurance policy required under these standards shall be carried with a Texas-licensed company. Also, a certificate showing that said insurance is in force, that the City of Taylor is a ~~co-insured~~dditional insured, provide a waiver of subrogation, and provide for a thirty (30) day notice of cancellation shall be furnished to the Airport Manager.

Landing Fees - Except as provided in the section on "Commercial Operators/Rights," no fee shall be due from any airport user for the right to land.

Licenses, Certificates, and Authorizations - No person shall operate on or from the airport (whether for compensation or not) unless he possesses or can confirm all licenses, certificates, and authorizations required by these standards and required governmental authorities.

Maintenance of the Airport - Each lessee of land or facilities on the airport shall keep ~~his~~ their leased area/facilities neat (freshly painted where appropriate), trimmed, clean, free from any type of hazard of life, limb, or property, free from junk and debris, and in an aesthetically pleasing condition. Maintenance of areas not leased shall be the responsibility of the owner. No aircraft or other vehicle may be parked or kept at the airport unless it is kept operable and in apparently sound structural and mechanical condition. Aircraft not meeting this test; i.e., those undergoing repair or appearing to be "Junk," unusable, or unsightly, shall promptly be repaired or removed from the airport within ten (10) days after written notice from Airport Manager. Failure to do so after notice shall be considered a breach of these standards.

Protected Surfaces on/around Airport - No aircraft or other vehicle will be parked or left unattended or any object/structure placed, built, or suffered to remain (a) within sixty-eight (68) feet of the centerline of any surface used as a taxiway, (b) within two hundred (250) feet of the centerline of runway, or (c) at any point on the airport where the object would protrude through any surface prescribed as obstruction-free by Federal Aviation Regulations Part 77.

Rates and Charges - All rates and charges imposed by owner on any operator or user or by any commercial operator on users of or other operators on the airport shall be uniformly applicable to all other such operators/users which make the same or similar use of the airport facility, provided, however, that nothing herein shall prevent granting of quantity discounts if such discounts are granted on a nondiscriminatory basis.

Surface Vehicles on Airport - Except to the extent needed to service or load aircraft, no private or commercial vehicle shall be driven or parked on any other than designated roads or auto parking areas.

Surface Vehicles, Limits on Weight - No vehicle with dual-wheeled axle loading of more than 15,000 pounds, is allowed on any paved or treated aircraft movement or parking areas.

Use of Land within the Airport - Property within the airport may be used only for aeronautical purposes, provided, however, that nothing herein shall prohibit a secondary non-aeronautical use of such land if (a) the primary aeronautical need is not interfered with; (b) it is not in violation of FAA regulations; (c) is specifically authorized by owner and; (d) if such secondary use will benefit the airport or provide better for its maintenance or development.

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Conflicts in Lease - Should any portion of these Standards conflict with the conditions of any lease agreement executed by the city prior to the adoption of these Standards, the conditions in the prior executed lease agreement will take precedent over these Standards for the remainder of the lease term or renewal thereof.

SECTION 2.4 Fees Due Owner

Fees Due from Operators at/on Airport - The following shall be due and payable to owner on the ~~tenth~~ fifteenth (15~~0~~th) day of each calendar month for charges incurred during the calendar month next proceeding, or as described in lessee's lease or permittee's permit as follows:

1. Sums due under any leases of land or land and improvements.

2. Sums due under any agreement or permit granting operating rights at or from the airport.

3. From any scheduled passenger/freight airlines using the airport, such landing fees as may henceforth be imposed and incorporated herein.

SECTION 2.5 Fueling on Airport

Commercial Fueling of Aircraft and Surface Vehicles - Except as specifically authorized hereinafter, no person may sell or provide for hire on the airport fuel, lubricants, or related services to aircraft or service vehicles unless ~~he~~ they first qualifies as a GFBO or SFBO. Owner ~~specifically~~ exclusively reserves the right to construct, maintain, and operate centralized fuel storage and dispensing tanks.

Fueling by Aircraft Owners/Operators - The city recognizes the right of any person, firm or corporation operating aircraft on the airport to refuel only its own aircraft with its own regular employees. However, said persons, firms or corporations may not hire vendors of fuel from off airport premises to refuel on the airport. Aircraft fueling accomplished under this provision shall be in strict accordance with the current fire code.

SECTION 2.6 Leases and Limitations on Leases

Exclusive Rights - No person may be granted in fact or by written instrument any exclusive right prohibited by Section 306 (a) of the Federal Aviation Act of 1958. Determination of the existence of a prohibited exclusive right shall in the final analysis be made by the Federal Aviation Administration (FAA), and such determination shall be final. If FAA determines any provision of a written instrument or a practice in fact constitutes a grant of a prohibitive exclusive right, such provision or grant shall be deemed null and void for all purposes.

Terminal Apron Leasing - No related persons/entities (legally by consanguinity or affinity, or otherwise) may be granted GFBO rights on the entire terminal apron or on all or substantially all the land contiguous thereto.

Lease Charges/Escalation Clauses/Terms - All unimproved airport property shall be leased at an

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amount per square foot per year as set by owner. The term of each lease for use of unimproved airport property shall be set by owner, not to exceed twenty (20) years with a ten (10) year option. Every lease of airport property shall be deemed to contain an automatic escalation clause requiring adjustment of lease charges at the end of each five (5) year period by the cumulative increase (since last adjusted) in the latest Consumer Price Index as published by the Bureau of Labor Statistics prior to lease anniversary and each five (5) years thereafter.

Lease/Operating Rights Nontransferable - Except to the extent needed for a mortgagee to protect its legitimate interest in a leasehold and improvements thereon, land areas and/or facilities used or needed shall be held pursuant to lease only and shall not be transferable unless authorized in writing by the airport owner.

Lease Cancellation/Reduction in Scope - Land leased on the airport must be promptly, effectively, and reasonably fully utilized. Any person leasing vacant land on the airport must obtain all required building permits to commence construction of minimum facilities, as described in ~~his~~ the lease with the city, not later than ninety ~~days from~~days from the date of the lease agreement, provided however that the city may grant such extensions as the city may deem necessary. The facilities shall be completed not later than one (1) year after construction commences.

Total Cancellation: If any lessee fails to promptly and effectively utilize any of the leased premises ~~owner~~, the owner may lease the tract to another qualified person in accordance with procedures set out elsewhere herein.

Partial Cancellation: If a lessee after such two (2) year period (and any extension that may be granted by the City) is using only part of the area leased to ~~him~~them, owner may, or on receiving from an otherwise qualified person a ~~bone fide~~ firm offer to lease the unused portion shall, unilaterally reduce the lease to the area being actually used, provided, however, that in no event (except where lease is totally canceled) will a GFBO's or a SFBO's lease be reduced below the minimum required acreage for such operators.

Revocation of Leases/Grants - The owner, in its discretion, shall have the right to terminate any lease, license, or agreement authorizing any person to conduct any service or activity and/or to revoke any lease on any land or facility on the airport for any cause or reason provided by these standards or by law and, in addition, upon happening of one or more of the following:

a) Filing of a petition of voluntary or involuntary bankruptcy by operator.

b) The making by the person of any general assignment for the benefit of creditors.

c) The abandonment or discontinuance of any permitted operation at the airport by any person or failure to conduct any service, operation, or activity which the lessee or person has agreed to provide under the terms of ~~his~~ their contract.

d) The failure of a person to promptly pay to the owner, when due, all rents, charges, fees, or other payments which are payable to the owner in accordance with applicable leases or otherwise due hereunder.

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e) The failure of the person to remedy any default or breach or violation of these rules and regulations by lessee or lessee's employees after 10 ~~day~~days written notice from the Owner.

f) Violates any of the rules and regulations of the airport or fails to maintain current FAA licenses required for ~~his~~ their operation.

g) Intentionally or knowingly supplies the owner with false or misleading information or misrepresents any material fact on ~~his~~ their application or documents or in statements made to or before representatives of owner.

h) Operates or allows any employee to operate an aircraft or any other equipment in a dangerous or hazardous manner which could endanger the general public or any member thereof in any manner.

SECTION 2.7 Commercial Operators

General - No person may conduct or provide for compensation to the public any goods, services, or equipment on the airport unless he otherwise qualifies as GFBO or SFBO. Nothing contained herein or anywhere else in these standards will prohibit partners, co-owners, or members of legitimate nonprofit clubs (as limited elsewhere in these standards) from providing, servicing, or using their own flight equipment.

Selection of Commercial/Operators - Where owner has more than one fully qualified applicant interested in commercial operations on a particular tract or facility on the airport, owner shall select the applicant in a fair and nondiscriminatory manner. Procedures for application/selection are given hereinafter.

Scheduled Air Carriers/Air-Taxi Service - The owner of the airport reserves the right to negotiate and contract directly with any prospective provider of scheduled air passenger or scheduled air freight service at the airport. Such scheduled operators shall not be required to first seek facilities from GFBO's, and shall have the right, with no compensation necessarily due any other operator, to use a central terminal ramp for loading and unloading of passengers or freight. Procedures for obtaining rights to provide such scheduled service shall be those for SFBO's

General Fixed-Base Operator (GFBO) - As used herein, "GFBO" or General Fixed-Base Operator shall mean a primary commercial operator authorized to do business or to provide goods or services to the public for compensation on the airport and meets at least the minimum requirements set out hereinafter:

The GFBO's shall be selected using procedures set out in these standards (see paragraph "Selection of GFBO's.")

Any person desiring to become a GFBO shall be required to lease either the (but never more than one) GFBO areas which may be vacant at the time, or an equivalent acreage of land located elsewhere on the airport. If another GFBO area is to be developed for the first

time, the person obtaining the lease/operating rights shall, in addition to other requirements herein, at ~~his~~ their own expense construct at a location shown/to be shown on the ALP a paved aircraft parking apron of at least 30,000 square feet with at least a ten (l0) year design life and have a 30,000-pound single wheel configuration - aircraft load rating.

Requirements

1. GFBO leases at a rate stipulated herein above the terminal building and city fueling facilities, or another ALP-compatible GFBO area on the airport of the same acreage. GFBO's shall be required to lease a minimum of one acre of GFBO areas as are designated.

2. GFBO, within one (1) year of lease agreement date, plus any extensions the city may grant, commences construction of and within two (2) years of lease agreement date, plus any extensions the city may grant, completes a fully equipped and operational facility required by these standards. If any GFBO fails to do so, owner may on ~~his~~ their motion, or on receiving from an otherwise qualified person a ~~bona fide~~ firm offer to lease and operate a GFBO on the tract shall, unilaterally cancel the GFBO lease and offer the tract for lease to others under the procedures set out hereinafter.

3. GFBO provides prompt line service with at least one person on duty at all times from 7:00 am to sunset, ~~even~~ seven (7) days a week and safely and courteously supplies fuel, starting aid, and related light maintenance to aircraft and/or service vehicles on the airport.

4. GFBO provides, at all times, at least two fully equipped positions on the paved parking apron for itinerant aircraft usage.

5. GFBO provides, in full view of the apron aide of the terminal building (or inside the pilot lounge if it is kept open twenty-four (24) hours a day), a pay or free telephone for the use of the pilots.

6. GFBO provides, for sale, current aircraft navigation maps or charts (Sectionals or WACs, and Low-Altitude En Route) for Texas and any other states GFBO determines is necessary.

7. GFBO provides, at all times, a food vending and soft drink machine accessible to airport users.

8. GFBO provides (at a prominent and highly visible location(s) on or in front of the hangar/pilot lounge) a fire extinguisher of minimum capacity required under local fire codes for fighting fuel fires in/on/around aircraft normally using airport.

9. GFBO possesses and maintains public liability and premises operators' insurance coverage protecting both GFBO and owner against:

   a) Aircraft liability coverage for the operation of aircraft by the GFBO in the minimum amount of $1,000,000.00 per accident, including passenger liability of $300,000.00 per person.

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b) Premises liability coverage for premises leased from owner in the minimum amount of $1,000,000.00 per accident.

c) Hangar Keeper's liability coverage for the premises leased from the owner or lessee's hangars on the airport property which provides coverage for damage to or the destruction of aircraft owned by others while in the insured's management, custody for storage, safekeeping or repair while on the leased premises in a minimum amount of $2,000,000.00

d) Products liability for aircraft fuel sales in the minimum amount of $1,000,000.00 per accident.

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The Insurance Policy shall have a term no less than one (1) year, the City as an additional insured, waiver of subrogation and any other condition reasonably required by the City.

10. GFBO leases space for and provides properly equipped tie-down locations for all GFBO owned/operated aircraft, all aircraft being serviced at GFBO, and at least ~~four~~two itinerant aircraft.

Selection of GFBO's

1. Following sufficient notice that applications for GFBO lease/rights are to be accepted, on the designated day, (not less than fifteen (15) days following publication) owner will review all applications to ascertain those applicants who meet the minimum requirements set out herein for GFBO's. Application should address each of the relevant GFBO requirements and such other matters as may be pertinent to each proposal (application).

2. Owner, acting through the City Manager or the City Manager Designee, shall evaluate each application (proposal) on each of the following criteria:

   a) Financial integrity and stability - sufficient fiscal and credit to fulfill all requirements and obligations.
   b) Ownership experience - The aviation related experience of the principal(s) submitting an application.
   c) Management experience - Relevant managerial competence of the manager named in the application.
   d) Diversity and breadth of services proposed.
   e) Track record of the applicant in similar business endeavors.
   f) Quality of other enterprises operated by the applicant (either currently or in the past).
   g) Comprehensiveness and quality of applicants to become GFBO.

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h) Miscellaneous attributes or intangibles - (must be specifically enumerated with support justifications).

3. A recommendation will be presented to the City Council for award (by resolution) of a GFB0(s).

4. All applicants will be advised in writing by the City Clerk of the City Councils' award. The person(s) selected must, within five (5) days of the notice of award, confirm in writing ~~his~~ their willingness to accept such award and be bound by all regulations contained in these minimum standards and applicable FAA regulations. Should any person awarded GFBO status decline to accept, the next person(s) will then be offered said GFBO status until all vacant GFBO positions are filled or until the list is depleted of acceptable applicants.

Specialty Fixed-Based Operator (SFBO)

A Specialty Fixed-Based Operator (SFBO) is a person other than a GFBO who offers and/or provides for compensation to the public goods, services, or facilities on or for delivery on or in the vicinity of the airport, including one or more of the following activities: (however, in order for an SFBO to offer or provide contract fuel sales, one or more of the other activities must also be offered or provided):

a) Scheduled air passenger and/or freight service.

b) Aircraft engine/air frame/accessory modification.

c) Aircraft avionics installation/modification/repair.

d) Major and/or minor aircraft power plant/accessory repair.

e) Major and/or minor aircraft air frame/accessory repair.

f) Ground school for pilots or mechanics.

g) Flight schools providing for at least single-engine private pilot (VFR) ratings within a reasonable length of time. and own or possess under exclusive lease at least one aircraft IFR-certified which must be based at the airport, and kept properly certified, and in top mechanical and airworthy condition.

h) Helicopter pilot training.

i) Other special flight instructions.

j) Aerial photography.

k) Air ambulance.

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l) Covered and uncovered aircraft parking.

m) Other specialty activities not identified.

n) Contract fuel sales.

o) Sales of aircraft.

No Person or entity may operate as a SFBO on the Airport unless that person or entity has received and holds a validly issued ~~license~~ permit from the City authorized by the City Manager or ~~his~~ their designee. Conditions which must be met for the City Manager to issue a written ~~license~~ permit to operate as a SFBO are the following:

a) A lease with sufficient and appropriate space, determined in the sole discretion of the City Manager, to conduct functions of the SFBO as it has represented it will perform for a minimum period of twelve (12) months for ~~either unimproved Airport property or~~ improved Airport property with City owned facilities on it, which lease has been approved by the City Council. (Airport hangars and tie down spaces shall not be used for SFBO operations unless an ~~license~~ annual permit has been issued as required in c.) below; or

b) A written sublease from a GFBO or another SFBO with sufficient and appropriate space to conduct those functions as a SFBO which the City Manager and City Council have approved; or

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c) An annual ~~license~~ permit issued by the City Manager and approved by the City Council which conditions for issuance must have been met and must remain valid during each annual ~~license~~ permit term which conditions are the following:

1. The SFBO does not operate on the Airport under the lease or sublease conditions required in (a and b) above.
~~1.~~2. The ~~licensee~~ permittee must obtain, possess and maintain public liability and premises operators' insurance coverage protecting the insured and the City in the minimum amount of
3. $1,000,000.00 per accident, including passenger liability of $300,000.00 per person; premises liability coverage for use of the Airport in the minimum amount of $1,000,000.00 per accident; product liability for aircraft fuel sales in the minimum amount of $1,000,000.00 per accident if aircraft fuel sales are licensed for the SFBO; provide a copy of the insurance policy or a certificate of insurance to the City in advance of any license issuance showing a term no less than one (1) year, the City as an additional insured, waiver of subrogation and any other condition reasonably required by the City.
4. Hangar Keeper's liability coverage for the premises leased from the owner or lessee's hangars on the airport property which provides coverage for damage to or the destruction of aircraft owned by others while in the insured's management, custody for storage, safekeeping or repair while on the leased premises in a minimum amount of $2,000,000.00 Where exposure exists.
5. Products liability for aircraft fuel sales in the minimum amount of $1,000,000.00 per accident. Where exposure exists.
~~2.~~6. The City must be paid an annual ~~license~~ permit fee prior to a ~~license~~ permit issuance in the amount of
    a. $75.00.

SECTION 2.8 Emergency Temporary Permits

Emergency Temporary Permits: In the event an aircraft having a hangar or tie down lease on the Taylor Municipal Airport or an aircraft which has had an accident on the Taylor Municipal Airport is unairworthy to fly as required by the FAA, an Emergency Temporary Permit for aircraft repair may be granted to licensed A ~~and~~& P mechanic by the Airport Manager to make repairs to the unairworthy aircraft under the following conditions:

a. The repairs are made to the aircraft to allow its flight to the airport which the aircraft owner desires in order to have the repair facility on the destination airport repair the aircraft.

b. Emergency temporary repairs shall include annual inspections which are required after the aircraft is out of a current annual certification date and which the A ~~and~~& P is required to license the aircraft to be flown to the repair facility required by the aircraft owner.

c. The Emergency Temporary Permit shall require approval by the Taylor Municipal Airport Manager to verify the necessity of the emergency temporary repairs by the temporary permittee and that the temporary pemittee has insurance with the same coverage amount required for a SFBO in Section 2.7 above insuring the city from liability, claims, losses, or damages arising from the work performed under the Temporary Emergency Permit.

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d. An Emergency Temporary Permit shall require a $75.00 payment to the City for each Emergency Temporary Permit issued.

SECTION 2.9 Noncommercial Operators

Flying Clubs/Cooperative and/or Partnership Ownership of Aircraft - Flying clubs, cooperative or partnership ownership operation of aircraft based on the airport are specifically authorized, provided:

a) The flying club, association, partnership, or corporation is composed only of natural persons and is organized on a not-for-profit or solely cost-sharing basis.

b) The flying club, association, partnership, or corporation provides and maintains public liability insurance with a minimum of $1,000,000.00 per accident, $500,00.00 per person and $500,000.00 property damage liability insurance.

c) The flying club, association, partnership, or corporation leases, rents, or otherwise provides on the airport hangar space or tie-down space for each aircraft operated from the airport.

d) Training, if provided at all, is provided only to its members.

e) The flying club, association, partnership, or corporation registers with the Airport Manager on the first business day of each year and provides the required copy of public liability insurance policy, a listing (with "n" numbers) of aircraft based and used at the airport, and a list of all members authorized to operate such aircraft.

f) The flying club, association, partnership, or corporation and all members thereof otherwise operate in accordance with applicable federal and state law/regulations and these standards.

SECTION 2.10 Severability

If any article, paragraph, or part of a paragraph of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force or effect of any other article, paragraph, or part of a paragraph of this Ordinance which shall remain in full force and effect.

SECTION 2.11 Repealer

All provisions of any Ordinance of the City of Taylor, Texas, in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 2.12 Penalty for Violation

a) Any person operating or handling an aircraft in violation of any of these rules or refusing to comply therewith, may be denied further use of the airport and its facilities for such period of

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time as may appear necessary for the protection of life and property; and,

b) Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of Five Hundred Dollars ($500.00) for each offense, except where a different penalty has been established by state law for such offense in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a penalty of fine not to exceed the sum of Two Thousand Dollars ($2,000.00) for each offense; and each and every day such violation is continued shall be deemed to constitute a separate offense.

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SECTION 2.13 Publication

The City Clerk is hereby authorized and directed to publish the caption of this Ordinance, together with the penalty provision contained therein, in the manner and for the length of time prescribed by law.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2023-12 was introduced before the Taylor City Council on the_____day of_____, 2023.

PASSED, APPROVED and ADOPTED on this the_____day of_____, 2023.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean

DRAFT

City Clerk

APPROVED AS TO FORM:

_____
Ted W. Hejl
City Attorney

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-12, passed and approved by the City Council of the City of Taylor, Texas, on the _____day of_____, 2021, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this the_____day of_____, 20_.

_____
Dianna McLean
City Clerk

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City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☐ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

Agenda Item #: 10

Agenda Title: **Consider introducing Ordinance 2023-11, repealing Ordinance Nos. 2000-10 and 2018-09 and Article IV, Division 6 of the Taylor code of ordinances establishing the Airport Board for the City of Taylor, to be replaced by Airport Committee under the City of Taylor airport rules and regulation ordinance.**

Council Action to be taken: Introduce Ordinance

Department Submitted: Public Works (Airport)

Staff Contact: Jim Gray, Public Works Director
Stacey Batch, Airport Manager

1. PURPOSE/DESCRIPTION

The purpose of the repealing of Ordinance Nos. 2000-10 and 2018-09 and Article IV, Division 6, is to disband the Airport Board and replace with an Airport Committee to be created under the Airport Rules and Regulations.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The current ordinance was updated in 2000, 2009 and 2021 making adjustments to the board requirements. With the removal of the board it allows the Airport the ability to appoint a committee where a no quorums are required and to meet and discuss airport items such as suggestions for airport studies, development updates, proposed permits and leases.

The Airport has accepted input/revisions from the Airport Board, City officials, and based tenants.

3. PROS and CONS

PROS	CONS
• Ability to schedule meetings in a less official capacity to get more feedback from tenants and users. • Ability to have meetings at the airport for better attendance.	• Continued failure to complete meetings due to lack of quorum.

4. RECOMMENDATION

Introduce Ordinance

5. FUNDING SOURCE

N/A

6. TIMELINE

Staff recommends making these changes.

7. OTHER OPTIONS (In order of preference)

Continue airport operations under the guidelines established under ordinance 2021-14.

8. ATTACHMENTS

10a. Draft Airport Ordinance 2023-11

ORDINANCE NO. 2023-11

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS REPEALING ORDINANCE NOS. 2000-10 AND 2018-09 AND ARTICLE IV, DIVISION 6 OF THE TAYLOR CODE OF ORDINANCES ESTABLISHING THE AIRPORT BOARD FOR THE CITY OF TAYLOR, TEXAS TO BE REPLACED BY AIRPORT COMMITTEE UNDER CITY OF TAYLOR AIRPORT RULES AND REGULATION ORDINANCE.

WHEREAS, the City of Taylor, Texas, adopted Ordinance No. 2000-10, establishing an Airport Board; and

WHEREAS, the City of Taylor, Texas, adopted Ordinance No. 2009-18, amending Ordinance No. 2000-10 to increase the number of airport board members from five to seven; and

WHEREAS, the City of Taylor, Texas, adopted ordinance No. 2021-14, amending Ordinance No. 2000-10 to decrease the number of airport board members from seven to five; and

WHEREAS, the ordinances are currently codified under Article IV, Division 6 of the City of Taylor Code of Ordinances; and

WHEREAS, the City Council finds it is in best interest of the City of Taylor to disband the Airport Board in lieu of an Airport Committee to be created under and governed by the Airport Rules and Regulations Ordinance; and

WHEREAS, the City now desires to repeal Ordinance Nos. 2000-10 and 2021-14 creating the Airport Board and replace the Airport Board with an Airport Committee to be created under the Airport Rules and Regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, AS FOLLOWS:

SECTION 1. Ordinances No. 2000-10 and No. 2021-14 and Article IV. Division 6-Airport Board of the Taylor Code of Ordinances are hereby repealed in their entirety and the Airport Board is immediately disbanded to be replaced by the Airport Committee established under the Airport Rules and Regulations Ordinance.

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SECTION 2. All provisions of any Ordinance of the City of Taylor, Texas, in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other provisions not in conflict with the provisions of this Ordinance shall remain in full force and effect.

PASSED, APPROVED, and ADOPTED on this _____ day of _____, 2023.

_____
Brandt Rydell, Mayor

ATTEST:

_____
Dianna McLean, City Clerk

APPROVED AS TO FORM:

_____
Ted W. Hejl, City Attorney

DRAFT

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Dianna McLean, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2023-11, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2023, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2023.

_____
Dianna McLean
City Clerk

DRAFT

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☒ Quality of Life
☒ Economic Vitality

Agenda Item #: 11

Agenda Title: **Consider agreement for Legislative services from Focused Advocacy and authorize the City Manager to execute the agreement.**

Council Action to be taken: Approve Agreement and authorize City Manager to sign.

Department Submitted: CMO

Staff Contact: Jeff Jenkins, Deputy City Manager

1. PURPOSE/DESCRIPTION

This item is to consider approving an agreement with Focused Advocacy, which would assist the City of Taylor with legislative services. Legislative services in general terms involves representing us before the Texas Legislature and helping guide our legislative positions.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Every two years, the Texas Legislature holds a session and adopts various legislation that affects the state. During the session, over 7,000 bills are filled. Due to the short time frame, challenges of getting bills passed, and the overall schedule of the legislature, we should consider hiring a group to help assist with guiding and representing us during the session.

Focused Advocacy is a firm that specializes in representing cities. Their firm consist of five main practice areas: Local Government Advocacy, Infrastructure, Utilities, Economic Development and Business Development. The major goal for the City of Taylor for using this firm would be to receive passage of several legislative priorities Council adopted on October 13, 2022, through the City of Taylor Legislative Priorities.

This agreement would cover a one-year time frame, March 1, 2023 thru February 28, 2024. During the session, some of the main focus areas would be to help us get passed our local priorities, pass legislation that would be positive, defeat legislation that is detrimental, guide us through the process and strategy ways to advance our agenda. In the interim period between sessions working on our behalf with state agencies and represent our interest during the administrative rulemaking process of agencies.

The cost of the agreement through the fiscal year end September 30, 2023 will be $52,200. Overall cost for the agreement, which would end February 28,2024 is $80,200.

3. PROS and CONS

PROS	CONS
• Bring awareness, educate. • Advocate for the city • Assist and guide us with legislative process. • Bills city supports greater chance to pass	• Additional cost

4. RECOMMENDATION

Staff recommends approving the agreement so the city can receive guidance which can help advance our Legislative priorities.

5. FUNDING SOURCE

Funding would come from general fund reserve or saving from funds not expended in the general fund budget.

6. TIMELINE

March 1, 2023- February 28, 2024, Term of the agreement

7. OTHER OPTIONS (In order of preference)

Do not hire consultant.

8. ATTACHMENTS

11a. Proposal from Focused Advocacy
11b. Agreement

Feb. 21, 2023

RE: PROPOSAL FOR SERVICES

Mr. Brian LaBorde
City Manager, City of Taylor

VIA EMAIL

Dear Manager LaBorde

Thank you for inviting Focused Advocacy to propose our professional state government advocacy and consultation services for your City.

The Focused Advocacy team—Brandon Aghamalian, Snapper Carr, Andrew Keefer, Josh Meeks, Curt Seidlits and Lynlie Wallace—would be honored to represent the City of Taylor.

The following pages highlight the strengths of our firm—primarily the history and qualifications of our team, our expertise with local government issues, and our track record of helping our clients achieve success.

Thank you and please contact Snapper Carr at **512-917-0044** if you have any questions.

Respectfully,

Brandon Aghamalian | Snapper Carr | Curt Seidlits

PROPOSAL

Focused Advocacy respectfully proposes the following terms:

- 12-month term from March 1, 2023 through February 28, 2024 with two 1yr options to renew;
- $7,850 monthly session retainer (5 months) and $5,250 non-session retainer (7 months)
- $350 flat monthly expense reimbursement for expenses stemming from client-related business meetings in furtherance of the duties and services required.

Our proposed consulting agreement would be for full scope of services to work on proactive legislation as well as any proposals that negatively impact Taylor's stated interests and legislative agenda.

These proposed terms are both competitive and within the market norms for what other qualified lobby firms would propose for the anticipated workload.



ABOUT US

Focused Advocacy is a premier public affairs and lobbying firm that specializes in representing cities. Our firm is organized around five core practice areas — Local Government Advocacy, Infrastructure, Utilities (energy, telecom and water), Economic Development and Business Development. Our team possesses established, measurable expertise within each of these disciplines, as illustrated by our accompanying biographies.

Focused Advocacy continues to set best practices for municipal, economic development, and utility-related advocacy. We take pride in our subject matter knowledge, our commitment to the clients, and our consistent performance at the highest ethical standards.

Municipal Specialists. Founded in 2009, our firm was created with the express purpose of providing lobbying services to local governments and to provide our clients with a team of subject matter experts. As such, Focused Advocacy enjoys the experience that comes with our long history of representing cities before the legislature. No other lobby team in Austin spends more time at the Capitol lobbying on behalf of municipal issues than Focused Advocacy. Our knowledge of municipal issues is simply unmatched within the lobby.

Focused Advocacy has a proven track record of success. Our firm boasts an impressive record of success—passing over 80 percent of our clients' legislative initiatives. (Note: the average passage rate in the Texas Legislature is 20 percent). Our team has passed or defeated more local government-related legislation than any other lobby firm in history. Due to our successes, Focused Advocacy has repeatedly been recognized as one of the most influential lobby teams in the state (*Capitol Inside Lobby Rankings 2011, 2013, 2015, 2017, and 2019)*.

Focused Advocacy is an experienced, bipartisan firm. We offer our clients a team of four (4) lobbyists, with the expertise of a former state legislator, former Director of Governmental Relations for the City of Fort Worth, former TML legislative and legal counselor, and a former member of Governor Perry's policy staff. We bring to bear more than 100 years of combined experience, skill, and bipartisan relationships inside the Texas Capitol and regulatory agencies.

FOCUSED ADVOCACY

TEAM MEMBERS & AREAS OF EXPERTISE

TEAM MEMBER	AREAS OF EXPERTISE	
Brandon Aghamalian Partner	Economic Development Municipal Law Taxes and Appraisals Transit	Land Use Public Finance State Budget Transportation
Snapper Carr Partner & General Counsel	Energy Military/VA Issues Oil and Gas Telecommunications Water	Land Use Municipal Law Pensions Utilities Regulatory Agencies
Curtis Seidlits CEO	Civil law Energy Municipal law Telecommunications	Criminal law Land Use Utilities Executive Branch
Andrew Keefer Senior Associate	Energy Municipal Law Transit Utilities	Military/VA Oil and Gas Transportation Regulatory Agencies
Lynlie Wallace Legislative & Regulatory Counsel	Water Municipal Law Utilities Utilities	Military/VA Oil and Gas Transportation Regulatory Agencies
Josh Meeks Communications Director	Communications Crisis Management	Social Media Advocacy Materials

BIOGRAPHIES

Brandon Aghamalian is a recognized expert on municipal issues, public finance, economic development, property taxes, and transportation. Aghamalian joined Focused Advocacy in 2010 to co-founded the firm's lobby and local government practice. Prior to that, Aghamalian co-founded the local government practice for HillCo Partners. From 2002 to 2006, Aghamalian served as the Director of Government Relations for the City of Fort Worth in the administrations of Mayor Ken Barr and Mayor Mike Moncrief. Prior to that, Aghamalian worked as the Director of the House Committee on Business and Industry, Chief of Staff for State Representative Kim Brimer, and Legislative Director for Representative Todd Smith. Aghamalian earned a BA in Accounting from Texas State University, a Doctor of Jurisprudence from The University of Texas School of Law and a Master of Public Affairs from the LBJ School of Public Affairs.

Snapper Carr joined Focused Advocacy in 2010 to co-found the firm's lobby and local government practice. His primary focus is representing the needs of local governments before the Texas Legislature. From 2006 to 2010, Carr co-founded the local government practice for HillCo Partners, representing dozens of cities before the Legislature. Previously, Carr served as the Legislative Counsel and Associate for the Texas Municipal League (TML) from 1998 to 2006, where he represented municipal interests and earned a reputation as an expert in the fields of land usage, utilities, military and water issues. From 1994 to 1998, Carr served as the committee clerk for the House Committee on State Affairs and House Committee on Land and Resource Management. Carr has a bachelor's degree in Communications and Government from The University of Texas and a Doctor of Jurisprudence from the UT School of Law.

The Honorable Curtis Seidlits is one of Austin's premier government affairs and lobby strategists. Before founding Focused Advocacy, Seidlits spent thirteen years as the Senior Vice President of Public Affairs for Energy Future Holdings, formerly TXU Corp, where he oversaw federal, state, and local governmental advocacy, public policy and the company's political action committees. At TXU, he helped engineer the changes establishing competition in the electric industry. Before joining TXU, Seidlits served as president and CEO of the Association of Electric Companies of Texas (AECT), a group representing the state's investor-owned electric companies. From 1986-1996, Seidlits served in the Texas House of Representatives where he was appointed to a variety of committees including Judiciary, Ways and Means, Elections and Redistricting. In 1993, he was appointed chairman of the House State Affairs Committee and oversaw tort reform, ethics, utilities, and public information. Seidlits authored legislation that substantially rewrote the state's electric and telecommunications regulations. Seidlits earned both his law degree and bachelor's degree in political science from Baylor University. He began his career as a prosecutor and has over forty years of legal experience.

Andrew Keefer provides counsel on regulatory issues that require navigating the complicated regulatory landscape at the Public Utility Commission, the Railroad Commission of Texas, and Texas Commission on Environmental Quality. Prior to private practice, Keefer served as Chief of Staff for the Chair of the Texas Railroad Commission where he participated in the regulation of the oil and gas industry, pipelines, alternative energy and surface and uranium mining. At the Commission, he authored congressional testimony and helped implement the Hydraulic Fracturing Disclosure Rule. Prior to that, Keefer worked for Governor Rick Perry's energy and environment policy team. Previously, Keefer served as Chief of Staff for Representatives Linda Harper-Brown and Corbin Van Arsdale. Keefer studied at Abilene Christian University, attended the Institute for Economics at the State University of Campinas in Campinas, Sao Paulo, Brazil, and graduated from the University of Texas at Austin with a bachelor's degree in Latin American Studies. He is fluent in Portuguese and proficient in Spanish.

Lynlie Wallace, with 17 years of experience in facilitating the development of public policy in both local and state government, provides strategic counsel to a diverse client base to aid in the development of individualized strategies to achieve clients' legislative goals. Prior to joining Focused Advocacy, Lynlie served for over a decade as chief of staff to the chairman of the Texas House Natural Resources Committee. Her background includes staffing the Bexar County Commissioners Court staff, consulting on federal, state, and municipal political campaigns, and serving as an account executive for a regional public relations firm. Lynlie holds a Bachelor of Arts in Government from Angelo State University and Doctor of Jurisprudence from St. Mary's University School of Law.

Josh Meeks is a seasoned public affairs professional who specializes in creative communication solutions at the Texas Capitol and statewide. The founder of Republic Square Media, Josh delivers writing, digital design and storytelling support to former and current clients include local governments, issue campaigns, statewide trade associations, Fortune 10 companies, and more. Josh's work inside the Texas Legislature includes nearly a decade of service as legislative director and communications director in the Senate, where he staffed the Senate Finance Committee, state budget conference committee, and more. Josh currently manages Focused Advocacy's communications, social media and crisis management operations.

OUR APPROACH

Our firm's approach to advocating is most accurately described as: ***Hands-On, Detailed, Relationship-Driven, and Ethical.***

Hands-On

Legislative success is typically obtained by first formulating specific legislative objectives accompanied by an investment of time and energy to truly understand your issues. Using the full resources of our team, we develop the right strategy, implement the right tactics and deploy our extensive network of state government relationships to achieve success for our clients. To accomplish that objective, we intend to operate as an extension of your staff acting as the City's "boots on the ground" at the Capitol, operating as an extension of your team. The members are of our team are uniquely qualified to handle *any* issue the City faces regardless of how intricate they are. Our team will confer with City leadership to formulate specific, immediate, and long-range objectives to develop a finely tuned legislative agenda that focuses on the City's goals.

Detailed

During the legislative session, we closely monitor all filed legislation, identifying pertinent bills to bring to your attention and drafting amendments as necessary. We provide notice of and monitor all committee hearings. When required, we help prepare your team to testify and arrange meetings with legislators and Capitol staff. We actively work the "calendar" process and monitor all daily sessions of the House and Senate. Throughout it all, Focused Advocacy actively works to solicit support for your legislative agenda and represents the City during behind-the-scenes negotiations. In order to keep our team coordinated, we hold regular meetings and/or conference calls with City staff. We develop a significant number of deliverables for our clients, including bill analyses, memorandum, speeches, talking points, memos, letters of support, collateral material and presentations. We will also publish a regular e-mail newsletter about important developments.

Outside of the session, during the interim, our services focus on monitoring state agencies, interim committee hearings, and staying abreast of municipal developments throughout the state. We confer regularly with TML, meet with legislators and staff to maintain relationships, host political events at our office, and actively participate in campaigns and fundraisers.

Relationship-Driven

Focused Advocacy maintains longstanding positive working relationships throughout all levels of state government, interacting regularly with everyone in the legislative process from the Governor to freshman legislators to state agency personnel. We are viewed by most as "the city

lobbyists" and as such, elected officials consistently turn to our team for counsel on a wide range of municipal issues. Our reputation as "the city team" greatly enhances our ability to achieve positive results for our clients. Additionally, we have a deep understanding of the history of municipal issues within the legislature, and how key stakeholders react to issues. This institutional knowledge allows us to avoid pitfalls while increasing our overall chances of achieving success for your agenda.

The Focused Advocacy team has worked hard over the years to develop positive working relationships with all levels of state government (legislative, executive and judicial), and with both political parties. Due to these longstanding relationships, we are confident of our ability to represent your needs and protect the City's best interests. While we passionately represent our clients—even when it means lining up against our friends in the Legislature—we do so with respect for the legislative process and the ebb and flow of professional debate, recognizing that today's adversary can be tomorrow's ally. We always work to defeat detrimental legislation with the goal of maintaining a positive relationship for future issues. Additionally, we participate actively in the campaign process, making political contributions through our Focused Advocacy Political Action Committee (PAC).

Ethical

At all times, the Focused Advocacy team adheres to the highest ethical and professional standards. Our reputation for integrity and "straight talk" is known throughout the Capitol community. Maintaining our positive reputation among key state agency leadership and legislators greatly enhances our ability to achieve positive results for your City. In addition, we offer your City a "conflict free" relationship. In fact, our firm has never filed a conflict of interest at the Texas Ethics Commission and has never had a conflict with a city client. We also understand the sensitivities that come with representing a public entity, such as open records and open meeting laws, and act accordingly.

Agreement
Full Service Legislative & Regulatory Consulting Services
City of Taylor & Focused Advocacy

This contract (hereinafter the "Agreement") represents an agreement between **Focused Advocacy, LLC.** ("the Consultant") as located at 816 Congress Avenue, Suite 370, Austin, Texas 78701, and the **City of Taylor** ("the City") as located at 400 Porter Street, Taylor, Texas 76574.

1. **Term.** The term of this Agreement shall be for 12 months from **March 1, 2023 thru February 28, 2024**.

2. **Renewal.** At the mutual agreement of both parties and as evidenced by a written memorandum, this Agreement may be renewed for two (2) additional 12-month periods.

3. **Scope of Services**. The scope of services to be provided by the Consultant during the term of this Agreement is expressly limited to the following:

    a. Represent the City's general interests before the Texas legislature, as guided by the City's publicly adopted legislative positions and agenda;

    b. Provide general guidance and assistance to the City to develop a legislative agenda that advances the health, safety, and welfare of the City's citizens;

    c. Develop strategies to gain public for support the City's legislative and regulatory goals including the passage of proactive legislation as directed by City Council;

    d. Develop strategies to advance the City's legislative and regulatory goals within the legislative process;

    e. Work to pass legislation the City deems positive to the public health, safety, or welfare of its citizens;

    f. Work to defeat legislation the City deems detrimental to the public health, safety, or welfare of its citizens;

    g. Provide the City staff and Council with timely updates regarding the status of pending legislation;

h. Utilize proprietary software to help the City monitor the progress of legislation that affects the City;

i. Advise and inform the City of upcoming legislative committee hearings (both during the legislative session and the interim);

j. Assist with the preparation and drafting of legislation and amendments;

k. Assist with the development and drafting of letters, speeches, and other advocacy materials;

l. Assist with the preparation of City officials who testify before legislative bodies; and

m. Attend and monitor on the City's behalf legislative hearings, agency hearings, stakeholder meetings, TML meetings, and interim legislative committee hearings;

n. As directed, represent the City's interests before the executive and regulatory bodies of Texas and various state agencies of the Texas executive branch by informing the City of key state agency hearings; and

o. As directed, engage with state agency staff and personnel to protect, or advance the City's interests during administrative rule-making proceedings.

4. <u>Expansion of Scope of Services</u>.

a. This Agreement is expressly limited to the scope of services detailed herein.

b. Any additional services requested by the City will necessitate an amendment to this Agreement with new terms and a new retainer compensation arrangement.

5. <u>Retainer Compensation & Billing</u>.

a. In consideration for the performance of the services outlined in this Agreement, the City agrees to pay the Consultant seven thousand eight hundred fifty ($7,850) per-month for the first five (5) months of agreement as

a Session retainer. During the remaining months of the agreement the interim retainer will be $5,250 (five thousand two hundred and fifty)per-month.

b. Monthly invoices will be sent on or around the first day of each month and payable by the 15th day of each month.

c. Payment shall either be deposited directly to the bank account provided by the Consultant or otherwise mailed to Focused Advocacy at 816 Congress Avenue, Suite 370, Austin, Texas 78701.

d. Certain services required by this contract and other services as requested by the Client from time-to-time not described by this contract will be provided by BCS, an affiliate business operation of Focused Advocacy with common ownership and personnel.

6. **Reimbursement of Expenses**.

a. The City agrees to and shall reimburse Consultant three hundred and fifty dollar ($350) per month for the meals and related out of pocket expenses incurred by the Consultant associated with the client-related business meetings hosted by the Consultant in furtherance of the duties and services required by this Agreement.

b. This is a fixed-amount, monthly reimbursement and will not be accompanied by receipts.

c. The City agrees to reimburse the Consultant for these expenses at the same time it pays the monthly retainer.

d. In addition, the City will reimburse the Consultant for any reasonable and customary expenses related to any travel requested of the Consultant by the City (i.e. - airfare, mileage, rental cars, taxis, hotels, travel-related meals).

7. **Contract for Professional Services.** The parties to this Agreement mutually acknowledge and understand that pursuant to Section 252.022(a)(4) of the Texas Local Government Code, a procurement for professional services such as the service in this Agreement is exempt from the competitive bid or proposal requirement.

8. **Termination.**

a. Any termination of this Agreement by the City requires *ninety-days (90) written notice* effective from the date written notice is delivered to the Consultant. The City is responsible for payment of the retainer through the end of the termination period and the Consultant shall be fully compensated by the City through any early termination date regardless of the appropriation of funds by the City.

b. The City may terminate the contract with *thirty days (30) written notice* if termination is caused by a conflict of interest as governed by Chapter 305, Government Code regarding legislation that cannot be resolved between the City and another client of the Consultant regarding a specific piece of legislation.

9. **Points of Contact.** Unless directed otherwise, the City Manager shall act as the point of contact for the City and Brandon Aghamalian and Snapper Carr shall act as the point of contact for the Consultant. The Consultant will take its direction and work orders from the City Manager or their designee.

10. **Compliance with Texas Ethics Laws.** The Consultant agrees to comply with all applicable state lobby registration and reporting laws and with all applicable state authorities including the Texas Ethics Commission.

11. **Conflicts of Interest.**

a. Should any other client of the Consultant take a position on a piece of legislation that is in opposition to the position of the City or should the Consultant believe that its representation of the City is materially affected by the position taken by another client, the Consultant will comply with all applicable state laws regarding conflicts of interest and will notify in writing the City within two (2) business days from the date the Consultant became aware of the conflict.

b. The Consultant must obtain written permission from the City to continue its representation.

c. If the conflict is between the City and any other client of the Consultant that is private sector organization, the Consultant agrees to resolve the conflict in favor of the City.

12. **Consultant Relationship**. It is understood by the parties that the Consultant is an independent contractor for the purposes of any federal and/or state laws including tax laws, and that Consultant is not in any way an employee, full or part-time of Client.

13. **Confidentiality**.

    a. If a party provides information or materials indicated to be confidential, the receiving party will maintain the confidentiality of such matters and not disclose any such information except in proper performance of this Agreement and as required by law.

    b. It is understood by The Consultant that the materials produced and provided under this Agreement are the property of the City and shall be returned to them upon request.

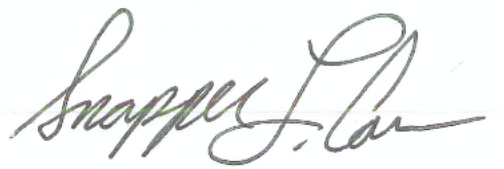
14. **Entire Agreement and Modifications**.

    a. This Agreement contains the entire agreement and understandings of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements or understandings, whether oral or written.

    b. This Agreement may not be modified, rescinded, or terminated orally, and no modification, rescission, termination, or attempted waiver of any provision hereof (including this section) shall be valid unless in writing and signed by both parties.

(SIGNATURE PAGE FOLLOWS)

This contract is accepted and effective as of **March 1, 2023,** as evidenced by the execution hereof and the signatures of the undersigned.

_____	
Signature – City of Taylor	**Signature – Focused Advocacy**
_____	Snapper L. Carr, Partner
Printed name & title	**Printed name & title**
_____	February 21, 2023
Date	**Date**

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☐ Streets/Infrastructure
☒ Quality of Life
☐ Economic Vitality

Agenda Item #: 12

Agenda Title: **Consider approval of submission of a grant application to the Department of Homeland Security – FEMA for FY 2022 Staffing for Adequate Fire and Emergency Response (SAFER) grant program**

Council Action to be taken: Consider approval of SAFER grant application

Department Submitted: Fire

Staff Contact: Daniel Baum, Fire Chief

1. PURPOSE/DESCRIPTION

The Fire Department is seeking approval to submit a grant application for a federal grant program that provides funding to municipalities to hire firefighters with the intent of meeting National Fire Protection Association (NFPA) standards for minimum staffing. This program offers financial relief to the city for a three-year period, allowing the department to meet immediate staffing needs while allowing growth of tax base to ultimately fund the positions.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The purpose of the SAFER grant program is to provide funding directly to fire departments to assist in increasing the number of firefighters to help communities meet industry minimum staffing standards to provide adequate protection from fire and fire-related hazards and to fulfill traditional missions of fire departments.

The recently completed Fire Services Master Plan presented by Citygate Associates recommends the Taylor Fire Department increase its daily staffing to fourteen from its current daily staffing of seven. This will require the eventual hiring of twenty one firefighters. Due to obvious cost and facility constraints, staff recommends an eight year implementation program. Staff recommends requesting nine positions through the current grant cycle. Any fewer than nine positions will likely cause the application to not score high enough for consideration.

3. PROS and CONS

PROS	CONS
• Allows for immediate hiring of firefighter positions. • Pays 100% of base salary and benefits for three years. • No local match required. • Builds toward staffing levels recommended in Fire Services Master Plan.	• Does not include uniform and PPE costs. • City responsible for 100% of costs after 3rd year. • May be difficult to hire nine people in a single hiring process.

4. RECOMMENDATION

Consider approval of submission of SAFER Grant application.

5. FUNDING SOURCE

If awarded, the SAFER grant will fully fund the base salary and benefits of the awarded positions for a three-year period. There are items not covered by the grant that will need to be funded from the general fund to support these positions (based on nine positions):

- Initial uniforms and PPE: $54,000 (one-time expense)
- Initial medical exams: $10,000 (one-time expense)
- Annual medical exams, uniforms, certifications, and training expenses: $30,000 (recurring)
- Additional fire station furnishings: $20,000 (one-time expense)
- Unscheduled overtime: varies depending on operational uncertainties (vacancies, large-scale events, etc.)
- Possible training costs: $60,000 (worst case assuming no certified candidates)

Funds requested from the grant program total $2,228,409 over the three year performance period. At the conclusion of the grant program, the annual cost to maintain the additional positions is approximately $840,000 beginning in FY 2027.

If Council recommends requesting three positions, the grant award would be $742,803 and the annual cost to maintain the positions is approximately $280,000 beginning in FY 2027. The general fund supported costs would be reduced proportionally.

6. TIMELINE

The deadline to apply for the grant is March 17, 2023. Grant award announcements are expected to begin in June of 2023 and will continue until the end of September 2023. If Council chooses to accept an award, awarded positions must be hired within 180 days of the grant award.

7. OTHER OPTIONS (In order of preference)

1. Submit grant application for fewer positions – three or six.
2. Do not apply for grant this year.

8. ATTACHMENTS

12a. Presentation
12b. SAFER Grant Notice of Funding Opportunity
12c. SAFER grant FAQs
12d. Draft Staffing Worksheet

SAFER Grant Application

March 9, 2023

Background & Staff Analysis

- The Staffing for Adequate Fire and Emergency Response (SAFER) grant is a FEMA grant program that provides funding to municipalities for the purpose of hiring firefighters.
- The primary goal of the grant is to help fire departments achieve NFPA recommended minimum staffing levels (17 firefighters).
- The grant fully funds the base salary and benefits of awarded positions for three years.

Background & Staff Analysis

- Recently completed Fire Services Master Plan recommends daily operations staffing of 14 firefighters compared with our current 7.
- Recommend building up to this level over an eight year period.

Future Staffing Recommendations

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Truck 1	4	4	4	4	4	4	4	4	4	4
Engine 2	3	3	3	3	3	3	3	3	3	3
Battalion 1	0	0	1	1	1	1	1	1	1	1
Squad 1	0	2	2	0	0	2	2	0	0	2
Engine 3	0	0	0	3	3	3	3	3	3	3
Engine 1	0	0	0	0	0	0	0	3	3	3
Daily Staffing	7	9	10	11	11	13	13	14	14	16
Chief	1	1	1	1	1	1	1	1	1	1
Assistant Chief	1	1	1	1	2	2	2	2	2	2
Admin Assistant	1	1	1	1	1.5	1.5	1.5	1.5	1.5	1.5
Battalion Chief	0	0	3	3	3	3	3	3	3	3
Captain	0	0	0	0	0	0	0	3	3	3
Lieutenant	6	9	9	9	9	12	12	12	12	15
Engineer	6	6	6	9	9	9	12	12	12	12
Firefighter	9	12	12	12	12	15	12	15	15	18
Fire Inspector	1	1	1	1	1	1	1	1	1	1
Total Staffing	25	31	34	37	38.5	44.5	44.5	50.5	50.5	56.5
Change	0	6	3	3	1.5	6	0	6	0	6

Grant Evaluation Criteria

Compliance with NFPA Standards

The tables below identify the priority levels for current and new compliance with the NFPA 1710/1720 standards discussed in subsection f. Funding Priorities - Meeting the National Standards of this NOFO.

Current (Pre-Award) 1710/1720 Compliance Priorities	
H Never or 0%	M Half of the time or 40-59%
H Rarely or 1-19%	L Very often or 60-79%
M Sometimes or 20-39%	L Most of the time or 80-100%

New (Post-Award) 1710/1720 Compliance Priorities	
H Always or 91-100%	M Half of the time or 40-59%
H Most of the time or 80-90%	L Sometimes or 20-39%
M Very often or 60-79%	L Rarely or 0-19%

Recommendation & Timeline

- Grant application deadline is March 17, 2023.
- Award announcements will begin in June of 2023 and will continue until the end of September 2023.
- If awarded the grant, new positions must be hired within 180 days of grant acceptance.
- Staff recommends applying for the SAFER grant and requesting nine positions. This would bring us up to 10 firefighters per day but would often meet NFPA compliance with mutual/automatic aid.
- Other options include requesting 3 firefighters as has been done in the past, however, we will not score well on the grant.

Funding / Cost

- The grant funds 100% of base salary (including FLSA overtime) and benefits for three years.
- No local matching funds required.
- Total grant award for nine positions over three years is $2,228,409.
- Total grant award for three positions over three years is $742, 803.
- Annual cost to maintain positions at the conclusion of the grant period is approximately $840,000 for nine positions and $280,000 for three positions beginning in FY 2027.

Unfunded Costs (estimated)

- Initial uniforms and PPE: $54,000 (one-time expense)
- Initial medical exams: $10,000 (one-time expense)
- Annual medical exams, replacement uniforms, certifications, and training expenses: $30,000 (recurring)
- Additional fire station furnishings: $20,000 (one-time expense)
- Unscheduled overtime: varies depending on operational uncertainties (vacancies, large-scale events, etc.)
- Possible training costs: $60,000 (worst case assuming no certified candidates)

Challenges

- It will likely be difficult to hire nine certified personnel at once.
- We may have to move to a hiring model like the Police Department and hire non-certified personnel and provide training. Will have to make some Civil Service rule changes to accommodate.
- We will be maxed out on space at existing facilities.
- Implementation of the Fire Services Master Plan is a multifaceted challenge that will require investment in staff, facilities, and equipment over many years.

Conclusion

- Staff is asking Council to approve submitting an application for the SAFER Grant.
- Council must provide guidance on how many positions to request.
- A financial analysis will be presented at a future Council meeting.
- If awarded the grant, staff will come back to Council to consider acceptance.

The Department of Homeland Security (DHS)
Notice of Funding Opportunity (NOFO)
Fiscal Year 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System or DUNS number, to a new, non-proprietary identifier known as a Unique Entity Identifier or UEI. For entities that have an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary. For all entities filing a new registration in SAM.gov after April 4, 2022, the UEI will be assigned to that entity as part of the SAM.gov registration process.

UEI registration information is available on GSA.gov at: Unique Entity Identifier Update | GSA.

Grants.gov registration information can be found at: https://www.grants.gov/web/grants/register.html. Detailed information regarding UEI and SAM is also provided in Section D of this NOFO.

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A. Program Description

1. Issued By
U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)

2. Assistance Listings Number
97.083

3. Assistance Listings Title
Staffing for Adequate Fire and Emergency Response (SAFER) Grant

4. Funding Opportunity Title
Fiscal Year 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant

5. Funding Opportunity Number
DHS-22-GPD-083-00-99

6. Authorizing Authority for Program
Section 34 of the *Federal Fire Prevention and Control Act of 1974*, Pub. L. No. 93-498, as amended (15 U.S.C § 2229a)

7. Appropriation Authority for Program
Department of Homeland Security Appropriations Act, 2022 (Pub. L. No. 117-103)

8. Announcement Type
Initial

9. Program Category
Preparedness: Fire and Life Safety

10. Program Overview, Objectives, and Priorities

a. *Overview*
The Fiscal Year (FY) 2022 Staffing for Fire and Emergency Response (SAFER) Grant Program (hereafter referred to as the SAFER Program) is one of three grant programs that constitute the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA) focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. The SAFER Program provides funding directly to fire departments and volunteer firefighter interest organizations to assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate fire protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments. Since 2005, the SAFER Program has awarded approximately $5.2 billion in grant funding to provide critically needed resources to hire new, additional firefighters (or to change the status of part-time or paid-on-call firefighters to full-time firefighters), to rehire laid off firefighters, or to retain firefighters facing layoff, as

well as recruitment and retention of volunteer firefighters. Information about success stories for this program can be found at Assistance to Firefighters Grants Program | FEMA.gov.

The SAFER Program is part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the five basic homeland security missions noted in the DHS Strategic Plan for Fiscal Years 2020-2024, the SAFER Program supports the goal to Strengthen National Preparedness and Resilience. In awarding grants, the FEMA Administrator is required to consider:

- The findings and recommendations of the Technical Evaluation Panel;
- The degree to which an award will reduce deaths, injuries, and property damage by reducing the risks associated with fire-related and other hazards;
- The extent of an applicant's need for a SAFER Program grant and the need to protect the United States as a whole; and,
- The number of calls requesting or requiring a firefighting or emergency medical response received by an applicant.

The 2022–2026 FEMA Strategic Plan creates a shared vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. The SAFER Program directly supports Goal 3 to Promote and Sustain a Ready FEMA and Prepared Nation. We invite all our stakeholders and partners to join us in building a more prepared and resilient nation.

b. ***Objectives***

The objectives of the SAFER Program are to assist local fire departments with staffing and deployment capabilities to respond to emergencies and ensure that communities have adequate protection from fire and fire-related hazards. Local fire departments accomplish this by improving staffing and deployment capabilities, so they may more effectively and safely respond to emergencies. With enhanced staffing levels, recipients should experience a reduction in response times and an increase in the number of trained personnel assembled at the incident scene.

c. ***Priorities***

Information on program priorities and objectives for the FY 2022 SAFER Program can be found in Appendix B – Programmatic Information and Priorities of this NOFO.

11. Performance Measures

The grant recipient is required to collect data to allow FEMA to measure performance of the awarded grant in support of the SAFER Program metrics, which are tied to the programmatic objectives and priorities. To measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient must submit sufficient information to demonstrate it has met the performance goal as stated in its award. FEMA will measure the recipient's performance of the grant by comparing the number of items, supplies, projects, and activities needed and requested in its application with the number of items, supplies, projects, and activities acquired and delivered

by the end of the period of performance using the following programmatic metrics:

- Percent of "majority career" SAFER Program recipients' structural fire responses that complied with National Fire Protection Association (NFPA) 1710 structural response standards
- Percent of "majority volunteer" SAFER Program recipients' structural fire responses that complied with NFPA 1720 structural response standards
- Percent of SAFER Program recipients who reported and provided evidence that the grant funding increased compliance with NFPA 1710 or 1720 assembly and deployment standards.

B. Federal Award Information

1. Available Funding for the NOFO: **$360,000,000**

2. Projected Number of Awards: **300**

3. Period of Performance: **12–48 months**

- **Hiring of Firefighters (Hiring) Activity**: The period of performance for applications funded under the Hiring Activity will be 36 months.
- **Recruitment and Retention (R&R) Activity**: The period of performance for applications funded under the R&R Activity will be 12, 24, 36, or 48 months.

Extensions to the period of performance are allowed. For additional information on period of performance extensions, please refer to Section H of this NOFO.

FEMA awards under most programs, including this program, only include one budget period, so it will be same as the period of performance. *See* 2 C.F.R. § 200.1 for definitions of "budget period" and "period of performance."

4. Projected Period of Performance Start Date(s): **06/02/2023 (will vary based on award date and activity type)**

5. Projected Period of Performance End Date(s): **05/31/2024, 05/31/2025, 05/31/2026 or 05/31/2027 (will vary based on award date and activity type)**

6. Funding Instrument Type: **Grant**

C. Eligibility Information

1. Eligible Applicants

a. ***Hiring Activity***

Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands,

Guam, American Samoa, the Commonwealth of Puerto Rico,[1] or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal, or territorial authority (city, county, parish, fire district, township, town, or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area.

b. ***R&R Activity***
Volunteer and combination fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico, or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal, or territorial authority (city, county, parish, fire district, township, town, or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area. National, regional, state, local, tribal and nonprofit interest organizations representing the interests of volunteer firefighters are eligible to receive a SAFER Program award under the R&R Activity.

Information on ineligible applications and/or organizations is in Appendix B – Programmatic Information and Priorities of this NOFO.

2. Applicant Eligibility Criteria

a. Hiring Activity: The Hiring Activity offers grants to support applications to hire new, additional firefighters (or to change the status of part-time or paid-on-call firefighters to full-time firefighters), rehire laid off firefighters, or to retain firefighters facing layoff. National, regional, state, local, tribal, and nonprofit interest organizations representing the interests of volunteer firefighters are not eligible to receive a SAFER Program award under the Hiring Activity.

b. R&R Activity: The R&R Activity offers grants to support applications to assist fire departments with the recruitment and retention of volunteer firefighters who are involved with or trained in the operations of firefighting and emergency response. Career fire departments are not eligible to apply for funding under the R&R Activity.

Each activity has its own application and eligibility requirements, as further outlined in Appendix B – Programmatic Information and Priorities of this NOFO.

An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not: ***1) a current***

[1] The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as "States" in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

employee, personnel, official, staff, or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.

Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff, or leadership of the recipient and ***provide an email address unique to the recipient at the time of application and upon any change in assignment during the period of performance. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.***

3. **Other Eligibility Criteria**
   National Incident Management System (NIMS) Implementation
   SAFER Program applicants are not required to comply with NIMS to apply for SAFER Program funding or to receive a SAFER Program award. Any applicant who receives an FY 2022 SAFER Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government), prior to the end of the grant's period of performance.

4. **Maintenance of Effort (MOE)**
   There is no MOE or minimum budget requirement for the FY 2022 SAFER Program.

5. **Cost Share or Match**
   There is no cost share or match or position cost limit for the FY 2022 SAFER Program. The award budget will not account for any voluntary committed cost sharing or overmatch. The use of an overmatch is not given additional consideration when scoring applicants.

6. **Economic Hardship Waivers**
   Because there is no minimum budget requirement, cost share requirement, or position cost limit, an economic hardship waiver process is not necessary for the FY 2022 SAFER Program.

D. Application and Submission Information

1. Key Dates and Times

a. ***Application Start Date:*** **February 13, 2023 at 8 a.m. ET**

b. ***Application Submission Deadline:*** **March 17, 2023 at 5 p.m. ET**

All applications **must** be received by the established deadline.

FEMA's Grants Outcomes (FEMA GO) system automatically records proof of timely submission, and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely

submission. For additional information on how an applicant will be notified of application receipt, see the subsection titled "Timely Receipt Requirements and Proof of Timely Submission" in Section D of this NOFO.

FEMA will not review applications that are received after the deadline or consider these late applications for funding. FEMA may, however, extend the application deadline on request for any applicant who can demonstrate that good cause exists to justify extending the deadline. Good cause for an extension may include technical problems outside of the applicant's control that prevent submission of the application by the deadline, other exigent or emergency circumstances, or statutory requirements for FEMA to make an award.

Applicants experiencing technical problems outside of their control must notify FEMA as soon as possible and before the application deadline. Failure to timely notify FEMA of the issue that prevented the timely filing of the application may preclude consideration of the award. "Timely notification" of FEMA means the following: prior to the application deadline and within 48 hours after the applicant became aware of the issue.

A list of FEMA contacts can be found in Section G of this NOFO, "DHS Awarding Agency Contact Information." For technical assistance with the FEMA GO system, please contact the FEMA GO Help Desk at FEMAGO@fema.dhs.gov or (877) 611-4700, Monday through Friday, 8 a.m. – 6 p.m. ET.

For programmatic or grants management questions, please contact your Preparedness Officer or Grants Management Specialist. If applicants do not know who to contact or if there are programmatic questions or concerns, please contact the SAFER Program Help Desk by phone at (866) 274-0960 or by email at FireGrants@fema.dhs.gov, Monday through Friday, 8 a.m. – 4:30 p.m. ET.

c. ***Anticipated Funding Selection Date:*** **No later than 9/30/2023**

d. ***Anticipated Award Date:*** Beginning on approximately 06/02/2023 and continuing thereafter until all FY 2022 SAFER Program grant awards are issued (but no later than 09/30/2023).

e. ***Other Key Dates***

Event	Suggested Deadline for Completion
Obtaining Unique Entity Identifier (UEI) number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual submission deadline
Creating an account with login.gov	Four weeks before actual submission deadline
Registering in SAM or updating SAM registration	Four weeks before actual submission deadline

Registering Organization in FEMA GO	Four weeks prior to beginning application
Submitting complete application in FEMA GO	One week before actual submission deadline

2. **Agreeing to Terms and Conditions of the Award**
   By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

3. **Address to Request Application Package**
   Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

   Note: Hard copies of the application are not available. However, the Telephone Device for the Deaf (TDD) and/or Federal Information Relay Service (FIRS) number available for this notice is (800) 462-7585.

4. **Steps Required to Obtain a Unique Entity Identifier, Register in the System for Award Management (SAM), and Submit an Application**
   Applying for an award under this program is a multi-step process and requires time to complete. Applicants are encouraged to register early as the registration process can take four weeks or more to complete. Therefore, registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines.

   Please review the table above for estimated deadlines to complete each of the steps listed. Failure of an applicant to comply with any of the required steps before the deadline for submitting an application may disqualify that application from funding.

   To apply for an award under this program, all applicants must:
   a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and Employer Identification Number (EIN) from the Internal Revenue Service;
   b. In the application, provide a UEI number;
   c. Have an account with login.gov;
   d. Register for, update, or verify their SAM account and ensure the account is active before submitting the application;
   e. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. See the FEMA GO Startup Guide for step-by-step instructions.
   f. Submit the complete application in FEMA GO; and
   g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all

predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Applicants are advised that FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

Per 2 C.F.R. § 25.110(c)(2)(iii), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible by contacting FireGrants@fema.dhs.gov and providing the details of the circumstances that prevent completion of these requirements. If FEMA determines that there are exigent circumstances and FEMA has decided to make an award, the applicant will be required to obtain an UEI number, if applicable, and complete SAM registration within 30 days of the federal award date.

5. Electronic Delivery

DHS is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. DHS encourages or requires applicants to submit their applications online through Grants.gov, depending on the funding opportunity.

For this funding opportunity, FEMA requires applicants to submit applications through FEMA GO.

6. How to Register to Apply

a. ***General Instructions:***

Registering and applying for an award under this program is a multi-step process and requires time to complete. Read the instructions below about registering to apply for FEMA funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have an UEI number, an EIN, an active System for Award Management (SAM) registration, and Grants.gov account to apply for grants.

b. ***Obtain an UEI Number:***
All entities applying for funding, including renewal funding must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form.

For more detailed instructions for obtaining a UEI number, refer to: SAM.gov.

c. ***Obtain Employer Identification Number***
All entities applying for funding must provide an Employer Identification Number (EIN). The EIN can be obtained from the IRS by visiting: https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online.

d. ***Create a login.gov account:***
Applicants must have a login.gov account to register with SAM or update their SAM registration. Applicants can create a login.gov account here: https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd3.

Applicants only have to create a login.gov account once. For applicants that are existing SAM users, use the same email address for the login.gov account as with SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to: https://www.sam.gov/SAM/pages/public/loginFAQ.jsf.

e. ***Register with SAM:***
All organizations applying online through Grants.gov must register with SAM. Failure to register with SAM will prevent your organization from applying through Grants.gov. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM, refer to: https://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html.

Note: As a new requirement per 2 C.F.R. § 25.200, applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

I. ADDITIONAL SAM REMINDERS

Existing SAM.gov account holders should check their account to make sure it is "ACTIVE." SAM registration should be completed at the very beginning of the application period and should be renewed annually to avoid being "INACTIVE." **Please allow plenty of time before the grant application submission deadline to obtain an UEI number and then to register in SAM. It may be four weeks or more after an applicant submits the SAM registration before the registration is active in SAM, and then it may be an additional 24 hours before FEMA's system recognizes the information.**

It is imperative that the information applicants provide is correct and current. Please ensure that your organization's name, address, and EIN are up to date in SAM and that the UEI number used in SAM is the same one used to apply for all other FEMA awards. Payment under any FEMA award is contingent on the recipient's having a current SAM registration.

II. HELP WITH SAM

The SAM quick start guide for new recipient registration and SAM video tutorial for new applicants are tools created by the General Services Administration (GSA) to assist those registering with SAM. If applicants have questions or concerns about a SAM registration, please contact the Federal Support Desk at https://www.fsd.gov/fsd-gov/home.do or call toll free (866) 606-8220.

f. ***Register in FEMA GO, Add the Organization to the System, and Establish the AOR:***

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see https://www.fema.gov/media-library/assets/documents/181607.

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome
- Internet Explorer
- Mozilla Firefox
- Apple Safari
- Microsoft Edge

Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

7. Submitting the Final Application

Applicants will be prompted to submit the standard application information and any program-specific information required as described in Section D of this NOFO, "Content and Form of Application Submission." The Standard Forms (SF) may be accessed in the Forms tab under the SF-424 family on Grants.gov. Applicants should review these forms before applying to ensure they have all the information required.

After submitting the final application, FEMA GO will provide either an error message or a successfully received transmission in the form of an email sent to the AOR that submitted the application. Applicants using slow internet connections, such as dial-up connections, should be aware that transmission can take some time before FEMA GO receives your application.

For additional application submission requirements, including program-specific requirements, please refer to the subsection titled "Content and Form of Application Submission" under Section D of this NOFO.

8. Timely Receipt Requirements and Proof of Timely Submission

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of timely submission, and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative (AOR) role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applicants who experience system-related issues will be addressed until 3:00 p.m. ET on the date applications are due. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

9. Content and Form of Application Submission

a. ***Standard Required Application Forms and Information***

The following forms or information are required to be submitted via FEMA GO. The Standard Forms (SF) are also available at https://www.grants.gov/web/grants/forms/sf-424-family.html.

- **SF-424, Application for Federal Assistance**
- **Grants.gov Lobbying Form, Certification Regarding Lobbying**
- **SF-424A, Budget Information (Non-Construction)**
  -
- **SF-424B, Standard Assurances (Non-Construction)**
  -
- **SF-LLL, Disclosure of Lobbying Activities**
- **Indirect Cost Agreement or Proposal** if the budget includes indirect costs and the applicant is required to have an indirect cost rate agreement or proposal. If the applicant does not have or is not required to have an indirect cost rate agreement or proposal, please see Section D of this NOFO, "Funding Restrictions and Allowable Costs," for further information regarding allowability of indirect costs and whether alternatives to an indirect cost rate agreement or proposal might be available, or contact the relevant FEMA staff identified in Section G of this NOFO, "DHS Awarding Agency Contact Information" for further instructions.

b. ***Program-Specific Required Forms and Information***
For program-specific required and optional forms and information, please see the Appendices to this NOFO.

10. Funding Restrictions and Allowable Costs
All costs charged to awards covered by this NOFO must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the NOFO or the terms and conditions of the award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered, within the period of performance of the award. *See* 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards under this program is the same as the period of performance).

In general, the Cost Principles establish standards for the allowability of costs, provide detailed guidance on the cost accounting treatment of costs as direct or administrative costs, and set forth allowability principles for selected items of cost. More specifically, except as otherwise stated in this NOFO, the terms and condition of an award, or other program materials, costs charged to awards covered by this NOFO must be consistent with the Cost Principles for Federal Awards located at 2 C.F.R. Part 200, Subpart E. In order to be allowable, all costs charged to a FEMA award or applied to the cost share must be reasonable in nature and amount and allocable to the particular FEMA award.

Additionally, all costs charged to awards must comply with the grant program's applicable statutes, policies, requirements in this NOFO as well as with the terms and conditions of the award. If FEMA staff identify costs that are inconsistent with any of these requirements, these costs may be disallowed, and FEMA may recover funds as appropriate, consistent with applicable laws, regulations, and policies.

As part of those requirements, grant recipients and subrecipients may only use federal funds or funds applied to a cost share for the purposes set forth in this NOFO and the terms and conditions of the award, and those costs must be consistent with the statutory authority for the award.

Grant funds may not be used for matching funds for other federal grants/cooperative agreements, lobbying, or intervention in federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the federal government or any other government entity.

Additionally, federal employees are prohibited from working in any capacity (paid or unpaid) on the development of any proposal submitted under this program.

In addition to the subsections below, please see Appendix B – Programmatic Information and Priorities, Section d. Restrictions on Uses of Award Funds for additional information on funding restrictions and allowable costs.

a. ***Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services***

Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Guidance is available at Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services, FEMA Policy #405-143-1, or superseding document.

Additional guidance is available at Contract Provisions Guide: Navigating Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards (fema.gov).

Effective August 13, 2020, FEMA recipients and subrecipients **may not** use any FEMA funds under open or new awards to:

(1) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(2) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or

(3) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

I. REPLACEMENT EQUIPMENT AND SERVICES

FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO.

II. DEFINITIONS

Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:

i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);

ii. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.

Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of "covered telecommunications equipment or services." *See* 2 C.F.R. § 200.471.

b. ***Pre-Award Costs***

Generally, grant funds cannot be used to pay for products and services contracted for or obligated prior to the effective date of the award. Fees for grant writers are considered an exception and may be included as a pre-award expenditure, see Appendix C for details. Further, other costs incurred after the application deadline, but prior to an offer of award, may be eligible for reimbursement only if the following conditions are met:

- The recipient must request approval from FEMA to incur such pre-award costs. Requests must be sent via email to FireGrants@fema.dhs.govand include the application number and justification narrative. Please note, the recipient must seek approval at the time of acquisition and before the award is announced.
- The recipient must receive written confirmation from FEMA that the expenses have been reviewed and that FEMA has determined the costs to be justified, unavoidable, and consistent with the grant's scope of work.
- The pre-award cost must meet the requirements of 2 C.F.R. § 200.458, which provides that the costs must be necessary for efficient and timely performance of the grant's scope of work.

Note: FEMA reserves the right to re-evaluate and disallow pre-award costs at time of award monitoring if it is later determined that the services were not properly procured or do not satisfy the requirements of 2 C.F.R. § 200.458.

See Appendix C – Award Administration Information for further information regarding grant writer fees and the "Additional Information" section of this NOFO for general procurement under grants requirements.

c. ***Management and Administration (M&A) Costs***

M&A activities are those directly related to the management and administration of the SAFER award funds, such as financial management and monitoring. M&A expenses should be based only on actual expenses or known contractual costs; requests that are simple percentages of the award or estimates, without supporting justification or adequate documentation will not be allowed or considered for reimbursement. Salaries and fringe benefits for personnel directly supporting the grant are not required to be included in the M&A budget line item. No more than 3% of the federal share of SAFER Program funds awarded may be expended by the recipient for M&A for purposes associated with the SAFER Program award. M&A costs are not eligible under the Hiring Activity.

d. ***Indirect Facilities & Administrative (F&A) Costs***

Indirect costs are allowable only under R&R Activity for this program as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414. Applicants with a current negotiated indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application. Not all applicants are required to have a current negotiated indirect cost rate agreement. Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal must provide a copy of their proposal at the time of application. Applicants who do not have a current negotiated indirect cost rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to the FEMA Preparedness Officer for further instructions. Applicants who wish to use a cost allocation plan in lieu of an indirect cost rate must also reach out to FEMA Preparedness Officer for further instructions. Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal as discussed above or based upon on the de minimis rate or cost allocation plan, as applicable. Indirect costs are not allowable under the Hiring Activity.

e. ***Other Direct Costs***

- ***Construction***

  Construction costs are not eligible under the SAFER Program. Construction includes major alterations to a building that changes the profile or footprint of the structure.

  Modifications to facilities activities described in Appendix B – Programmatic Information and Priorities, Section f. Funding Priorities are not considered construction costs for purposes of general award cost categorization and may be eligible. However, modifications to facilities activities might be considered "construction" for purposes of applicable procurement under grants requirements or environmental protection and historic preservation purposes.

E. Application Review Information

1. Application Evaluation Criteria

a. ***Programmatic Criteria***

Funding priorities and programmatic criteria for evaluating SAFER Program applications are established by FEMA based on the recommendations from the Criteria Development Panel (CDP). Each year, FEMA convenes a panel of fire service professionals to develop funding priorities for the SAFER Program. The panel makes recommendations about funding priorities as well as developing criteria for awarding grants.

The **nine major fire service organizations** represented on the panel are:

- International Association of Fire Chiefs
- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

The CDP is charged with making recommendations to FEMA regarding the creation or modification of previously established funding priorities as well as developing criteria for awarding grants. The content of this NOFO reflects implementation of the CDP's recommendations with respect to the priorities, direction, and criteria for awards.

FEMA will rank all complete and submitted applications based on how well they align with the program priorities for the activity. Answers to the application's activity specific questions provide information used to determine each application's ranking relative to the stated program priorities

b. ***Financial Integrity Criteria***

Prior to making a federal award, FEMA is required by 31 U.S.C. § 3354, as enacted by the Payment Integrity Information Act of 2019, Pub. L. No. 116-117 (2020); 41 U.S.C. § 2313; and 2 C.F.R. § 200.206 to review information available through any Office of Management and Budget (OMB)-designated repositories of governmentwide eligibility qualification or financial integrity information, including whether the applicant is suspended or debarred. FEMA may also pose additional questions to the applicant to aid in conducting the pre-award risk review. Therefore, application evaluation criteria may include the following risk-based considerations of the applicant:

i. Financial stability;
ii. Quality of management systems and ability to meet management standards;
iii. History of performance in managing federal award;
iv. Reports and findings from audits; and,
v. Ability to effectively implement statutory, regulatory, or other requirements.

c. ***Supplemental Financial Integrity Criteria and Review***
Prior to making a federal award where the anticipated total federal share will be greater than the simplified acquisition threshold, currently $250,000:

i. FEMA is required to review and consider any information about the applicant, including information on the applicant's immediate and highest-level owner, subsidiaries, and predecessors, if applicable, that is in the designated integrity and performance system accessible through the System for Award Management (SAM), which is currently the Federal Awardee Performance and Integrity Information System (FAPIIS).

ii. An applicant, at its option, may review information in FAPIIS and comment on any information about itself that a federal awarding agency previously entered.

iii. FEMA will consider any comments by the applicant, in addition to the other information in FAPIIS, in making a judgment about the applicant's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in 2 C.F.R. § 200.206.

2. Review and Selection Process
SAFER Program applications are reviewed through a multi-phase process. All applications are electronically pre-scored and ranked based on how well they align with the funding priorities outlined in this NOFO.

Applications with the highest pre-score rankings per activity are then scored competitively by no less than three members of a Peer Review Panel. Applications will also be evaluated through a series of internal FEMA review processes for completeness, adherence to programmatic guidelines, technical feasibility, costs/quantities, and anticipated effectiveness of the proposed project(s). Below is the process by which applications will be reviewed:

i. Pre-scoring Process
The application undergoes an electronic pre-scoring process based on established program priorities listed in Appendix B – Programmatic Information and Priorities and answers to activity-specific questions within the online application. Application Narratives are not reviewed during the pre-score process. "Request Details" and "Budget" information should comply with program guidance and statutory funding limitations. The pre-score is 50% of the total application score under the Hiring Activity, and 30% of the total application score under the R&R Activity.

ii. Peer Review Panel Process
Applications with the highest rankings from the pre-scoring process will undergo a Peer Review Panel process. A panel of peer reviewers is comprised of fire service

representatives recommended by the CDP. Peer reviewers will assess the merits of each application based on the narrative statement on the requested activity. The evaluation elements listed in the "Narrative Evaluation Criteria" below will be used to calculate the narrative's score for each activity requested. Panelists will independently score each requested activity within the application, discuss the merits and/or shortcomings of the application with their peers, and document the findings. A consensus is not required. The panel score is 50% of the total application score under the Hiring Activity, and 70% of the total application score under the R&R Activity.

iii. Technical Evaluation Process (TEP)

The highest scoring applications from both activities will be considered within the fundable range. Applications that are in the fundable range will undergo a Technical Review by the FEMA Program Office prior to being recommended for award. The FEMA Program Office will assess the request with respect to costs, quantities, feasibility, eligibility, and recipient responsibility prior to recommending any application for award. Once the TEP is complete, each application's cumulative score will be determined, and a final ranking of applications will be created. FEMA will award grants based on this final ranking and the ability to meet statutorily required funding limitations outlined in Appendix B - Programmatic Information and Priorities of this NOFO.

3. Narrative Evaluation Criteria

The Narrative Statements of the application must provide specific details about the activity for which applicants seek funding, including budget details. The weighted evaluation criteria used by the peer reviewers in the determination of the grant award, as described below, make up the elements of the narrative statement score. **FEMA conducts reviews of a random sampling of applications to compare them for duplication including the narrative statements and statistical data. Therefore, all elements of the narrative statements must be specific and unique to the applying entity, and all statistical data must be accurate.** Applications with narrative statements that have substantial duplication of statements, sentences, or paragraphs to other submitted applications, and/or inaccurate data that may mislead reviewers may be disqualified. Discovery of falsification, fabrication, or plagiarism of other grant proposals will disqualify the application(s).

Note: FEMA evaluates each application on its merit, veracity, and accuracy to ascertain how the narrative statement(s) outlined within the application depicts the applicant's and their community's uniqueness, their particular risks, and how selecting them over a similarly situated applicant advances the objectives of the SAFER program to assist local fire departments with staffing and deployment capabilities to respond to emergencies and assure that communities have adequate protection from fire and fire-related hazards. At any time during application review process, including the technical review stage, FEMA may request additional documentation from applicants, including but not limited to:

a) Copies of official or certified documents demonstrating the claimed financial need;

b) Copies of the applicant's needs assessment report, survey, or any documented other efforts undertaken to identify the applicant's unique project objectives;
c) Copies of the risk analysis conducted to ascertain how said project will address the applicant's unique needs in alignment with their mission and SAFER Program grant purpose;
d) Additional information or evidence detailing the applicant's particular risks; and
e) Any other information deemed necessary to adequately weigh the applicant's assistance request for funding under this discretionary-competitive grant program. No applicant is guaranteed funding.

The Narrative Statement blocks do not allow for formatting. Do not type the Narrative Statements using only capital letters. Additionally, do not include tables, special characters or fonts (e.g., quotation marks, bullets), or graphs. Space for the Narrative Statement is limited. While each element must have a minimum of 200 characters, the maximum number of characters varies based on the questions being asked.

Peer Review Panelists will evaluate and score each activity based on the following narrative elements within each activity.

a. Hiring Activity **-** the panel score is 50% of the total application score.

i. **Project Description (30%):**
- Why does the department need the positions requested in this application?
- How will the positions requested in this application be used within the department (e.g., fourth firefighter on engine, open a new station, eliminate browned out stations, reduce overtime)?
- What unique and specific services will the requested positions provide to the fire department and community?
- How will funds awarded through this grant enhance the department's ability to protect critical infrastructure within the primary response area?

ii. **Impact on Daily Operations (30%):**
- How are the community and the current firefighters employed by the department at risk without the positions requested in this application?
- How will that risk be unequivocally reduced if awarded?

iii. **Financial Need (30%):**
- Provide an income versus expenses breakdown of the department's current annual budget.
- Describe the department's precise budget shortfalls and inability to address financial needs without federal assistance.
- Describe what other actions the department has taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs).
- Discuss how the critical functions of the department are uniquely affected without this funding.

iv. **Cost Benefit (10%):**

- Describe the unique and specific benefits (e.g., quantifying the anticipated savings and/or efficiencies) the department and community will realize if awarded the positions requested in this application.

b. ***R&R Activity (Fire Departments)*** **-** the panel score is 70% of the total application score.

i. **Project Description (30%):**

- Describe the unique problems and issues the department is experiencing in recruiting new volunteer firefighters.
- Describe the particular problems and issues the department is experiencing in retaining current members.
- Describe the precise implementation plan, including the goals, objectives, methods, specific steps, and timelines to directly address the identified problems or issues.
- Describe the current marketing plan already in place, or the marketing program to be put in place with or without grant funds.
- Describe how the program will be uniquely evaluated for its impact on identified recruitment and retention problems and issues. Describe how the overall effectiveness of the grant will be measured.
- Describe the unique and specific services the new volunteer firefighters and/or retention of current volunteer firefighters will provide for the fire department(s) and community.
- If the grant request will have a regional impact, discuss how the regional partners will benefit and which activities they will benefit from.

ii. Impact on Daily Operations (30%):

- Describe with particularity and discreteness how the community and current volunteer firefighters in the department are at risk without the items or activities requested in this application.
- Describe how that risk will be unequivocally reduced if awarded funding.
- Explain the definitive impact the recruitment of new volunteer firefighters and/or the retention of current volunteer firefighters will have on the department's NFPA compliance.

iii. Financial Need (30%):

- Provide an income versus expenses breakdown of the department's current annual budget.
- Describe the department's precise budget shortfalls and its inability to address financial needs without federal assistance.
- Describe what other actions the department has taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs), and how similar projects have been funded in the past.
- Discuss how the critical functions of the department are uniquely affected without this funding.

iv. Cost Benefit (10%):

- Describe the unique and specific benefits (e.g., quantifying the anticipated savings and/or efficiencies) the department and community will realize if awarded the items or activities requested in this application.

c. ***R&R Activity (National, state, local, or federally recognized tribal volunteer firefighters interest organizations)*** **-** the panel score is 70% of the total application score.

i. **Project Description (30%):**

- Describe the problems and issues the fire departments that the organization will be reaching with this grant are experiencing in recruiting new volunteer firefighters.
- Describe the problems and issues the same departments are experiencing in retaining current members.
- Describe the organization's implementation plan, including the goals, objectives, methods, specific steps, and timelines to directly address the problems or issues identified.
- Describe the current marketing plan already in place, or the marketing program to be put in place with or without grant funds.
- Describe how the program will be evaluated for its impact on the identified recruitment and retention problems and issues of the fire departments participating in this grant. Describe how the overall effectiveness of the grant will be measured.
- Describe the specific services the new volunteer firefighters and/or retention of current volunteer firefighters will provide for the fire departments participating in this application and their respective communities.
- Describe the organization's procurement practices and the timelines outlining the chronological steps to complete the activities requested.

ii. **Impact on Daily Operations (30%):**

- Describe how the fire departments participating in this application and their current volunteer firefighters and communities are at risk without the items or activities requested in this application.
- Explain how that risk will be reduced if awarded funding.
- Describe the impact that the recruitment of new volunteer firefighters and/or the retention of current volunteer firefighters will have on the NFPA compliance of the fire departments participating in this application.

iii. **Financial Need (30%):**

- Provide an income versus expenses breakdown of the organization's current annual budget.
- Describe the organization's particular budget shortfalls and the inability to address the financial needs without federal assistance.

- Describe the other actions the organization has taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs), and how similar projects have been funded in the past.
- Discuss how the critical functions of the organization are affected without this funding.

iv. **Cost Benefit (10%):**

- Describe the specific benefits (e.g., quantifying the anticipated savings and/or efficiencies) the fire departments participating in this application and their communities will realize if awarded the items or activities requested in this application.

F. Federal Award Administration Information

In addition to the language here, please see Appendix C - Award Administration Information in this NOFO for additional award administration information.

1. Notice of Award

Before accepting the award, the AOR and recipient should carefully read the award package. The award package includes instructions on administering the grant award and the terms and conditions associated with responsibilities under federal awards. **Recipients must accept all conditions in this NOFO as well as any specific terms and conditions in the Notice of Award to receive an award under this program.**

FEMA will provide the federal award package to the applicant electronically via FEMA GO. Award packages include an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. An email notification of the award package will be sent through FEMA's grant application system to the AOR that submitted the application.

Recipients must accept their awards no later than 30 calendar days from the award date. The recipient shall notify FEMA of its intent to accept and proceed with work under the award through the FEMA GO system.

Funds will remain on hold until the recipient accepts the award through the FEMA GO system and all other conditions of the award have been satisfied or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds. Recipients may request additional time to accept the award if needed.

2. Administrative and National Policy Requirements

In addition to the requirements of this section and in this NOFO, FEMA may place specific terms and conditions on individual awards in accordance with 2 C.F.R. Part 200.

a. ***DHS Standard Terms and Conditions***

All successful applicants for DHS grant and cooperative agreements are required to comply with DHS Standard Terms and Conditions, which are available online at DHS Standard Terms and Conditions.

The applicable DHS Standard Terms and Conditions will be those in effect at the time the award was made. The terms and conditions that apply for the award will be clearly stated in the award package at the time of award.

b. ***Ensuring the Protection of Civil Rights***

As the Nation works towards achieving the National Preparedness Goal, it is important to continue to protect the civil rights of individuals. Recipients and subrecipients must carry out their programs and activities, including those related to the building, sustainment, and delivery of core capabilities, in a manner that respects and ensures the protection of civil rights for protected populations.

Federal civil rights statutes, such as Section 504 of the Rehabilitation Act of 1973 and Title VI of the Civil Rights Act of 1964, along with FEMA regulations, prohibit discrimination on the basis of race, color, national origin, sex, religion, age, disability, limited English proficiency, or economic status in connection with programs and activities receiving federal financial assistance from FEMA.

The DHS Standard Terms and Conditions include a fuller list of the civil rights provisions that apply to recipients. These terms and conditions can be found in the DHS Standard Terms and Conditions. Additional information on civil rights provisions is available at https://www.fema.gov/about/offices/equal-rights/civil-rights.

Monitoring and oversight requirements in connection with recipient compliance with federal civil rights laws are also authorized pursuant to 44 C.F.R. Part 7.

In accordance with civil rights laws and regulations, recipients and subrecipients must ensure the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment.

c. ***Environmental Planning and Historic Preservation (EHP) Compliance***

As a federal agency, FEMA is required to consider the effects of its actions on the environment and historic properties to ensure that all activities and programs funded by FEMA, including grant-funded projects, comply with federal EHP laws, Executive Orders, regulations, and policies, as applicable.

All non-critical new construction or substantial improvement of structures in a Special Flood Hazard Area must, at a minimum, apply the flood elevations of the Federal Flood Risk Management Standard's Freeboard Value Approach unless doing so would cause the project to be unable to meet applicable program cost-effectiveness requirements. All other types of

projects may choose to apply the flood elevations of the Federal Flood Risk Management Standard's Freeboard Value Approach. See Executive Order (EO) 14030, Climate-Related Financial Risk and FEMA Policy #-206-21-0003, Partial Implementation of the Federal Flood Risk Management Standard for Hazard Mitigation Assistance Programs (Interim) (fema.gov).

Recipients and subrecipients proposing projects that have the potential to impact the environment, including, but not limited to, the construction of communication towers, modification or renovation of existing buildings, structures, and facilities, or new construction including replacement of facilities, must participate in the FEMA EHP review process. The EHP review process involves the submission of a detailed project description along with any supporting documentation requested by FEMA to determine whether the proposed project has the potential to impact environmental resources or historic properties.

In some cases, FEMA is also required to consult with other regulatory agencies and the public to complete the review process. Federal law requires EHP review to be completed before federal funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not incompliance with applicable EHP laws, Executive Orders, regulations, and policies.

DHS and FEMA EHP policy is found in directives and instructions available on the FEMA.gov EHP page, the FEMA website page that includes documents regarding EHP responsibilities and program requirements, including implementation of the National Environmental Policy Act and other EHP regulations and Executive Orders.

The GPD EHP screening form is located at FEMA Form. Additionally, all recipients under this funding opportunity are required to comply with the FEMA GPD EHP Policy Guidance, FEMA Policy #108-023-1, available at Environmental & Historic Preservation Guidance for FEMA Grant Applications | FEMA.gov.

Applicants may attach the EHP forms during the application period for the project(s) they wish to pursue; however, it does not guarantee award. Once the awards are announced, it is the responsibility of the grant recipients to supply the required EHP form at that time to DHS/FEMA, if they have not submitted already during the application period. Applicants can only proceed with their project(s) once the EHP review is completed and approved. DHS/FEMA may notify grant recipients via email if EHP review is required and will provide instructions on how to comply.

SAFER Program applications that involve the installation of supplies/equipment not specifically excluded from a FEMA EHP Review, per the GPD Programmatic Environmental Assessment, such as ground-disturbing activities, or modification/renovation of existing buildings or structures, will require an EHP review. Some equipment will require an EHP

review as well. Such activities include, but are not limited to:

- Building renovations such as removal of wall or installation of electrical or waterlines;
- Training/exercises in natural settings such as rope or swift water;
- Installing LED signs; and,
- Any scope of work that involves ground disturbances.

The following activities would not require the submission of the FEMA EHP Screening Form:

- Planning and development of policies or processes;
- Management, administrative, or personnel actions;
- Classroom-based training;
- Acquisition of mobile and portable equipment (not involving installation) on or in a building and does not require a storage area to be constructed; and,
- Purchase of Personal Protective Equipment (PPE).

d. ***National Incident Management System (NIMS) Implementation***

SAFER Program applicants are not required to comply with NIMS to apply for SAFER Program funding or to receive a SAFER Program award. However, any applicant who receives an FY 2022 SAFER Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government) prior to the end of the grant's period of performance.

e. ***Federal Flood Risk Management Standard***

All non-critical new construction or substantial improvement of structures in a Special Flood Hazard Area must, at a minimum, apply the flood elevations of the Federal Flood Risk Management Standard's Freeboard Value Approach unless doing so would cause the project to be unable to meet applicable program cost-effectiveness requirements. All other types of projects may choose to apply the flood elevations of the Federal Flood Risk Management Standard's Freeboard Value Approach.

f. Period of Performance Guidance

i. Hiring Activity

- The period of performance is 36 months for all grants awarded under this activity.
- A default 180-day recruitment period begins when FEMA approves an application for an award under this activity.
- The 36-month period of performance automatically starts after the 180-day recruitment period, regardless of whether the recipient has successfully hired the requested firefighters. The period of performance cannot start later than 180 days after the award date.
- If a recipient is able to hire all SAFER Program-funded firefighters during the 180-day recruitment period, the period of performance may begin at that time. In

these instances, recipients must submit an amendment requesting that the period of performance start before the end of the 180-day recruitment period if they wish to begin the period early.

ii. R&R Activity

- The period of performance is 12, 24, 36, or 48 months for all grants awarded under this activity.
- A default 90-day recruitment period begins when FEMA approves the application for award. This period allows each recipient time to gather resources, initiate processes, and finalize contracts needed to implement SAFER Program activities before the start of the period of performance to maximize the funding's availability. However, the recipient can only expend funds within the period of performance.
- The period of performance automatically starts after the 90-day recruitment period ends, regardless of whether the recipient has begun implementing its grant award. The period of performance cannot start later than 90 days after the award date.
- If a recipient is able to begin its recruitment or retention activities during the 90-dayrecruitment period, the period of performance may begin at that time. In these instances, recipients must submit an amendment requesting that the period of performance start before the end of the 90-day recruitment period if they wish to begin the period early.

g. Difference between Application Request and Award

During the review process for a SAFER Program award, FEMA may have modified the application request(s). These modifications will be identified in the award package provided upon the offer of an award. If the awarded activities, scope of work, or requested dollar amount(s) do not match the application as submitted, the recipient shall only be responsible for completing the activities actually funded by FEMA. The recipient is under no obligation to start, modify, or complete any activities requested but not funded by the award. The award package will identify any differences under the approved scope of work section.

h. Turndown Notifications

FEMA GO will provide all applicants who do not receive an FY 2022 SAFER Program award with a turndown notification.

3. Reporting

Recipients are required to submit various financial and programmatic reports as a condition of award acceptance. Future awards and funds drawdown may be withheld if these reports are delinquent. Recipients should keep detailed records of all transactions involving the grant. FEMA may at any time request copies of purchasing documentation along with copies of cancelled checks or other proof of payment documentation for verification.

a. ***Financial Reporting Requirements***

I. FEDERAL FINANCIAL REPORT (FFR)

Recipients must report obligations and expenditures through the FFR form (SF-425) to FEMA. Recipients may review the Federal Financial Reporting Form (FFR) (SF-425) at https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1.

Recipients must file the FFR electronically using FEMA GO.

II. FFR REPORTING PERIODS AND DUE DATES

Recipients are required to submit a Federal Financial Report (FFR or SF-425) on a semi-annual basis. The FFR must be submitted through FEMA GO based on the calendar year beginning with the period after the award is made. Grant recipients are required to submit an FFR throughout the entire period of performance of the grant and for closeout. Reports are due:

- **No later than July 30** (for the period January 1–June 30)
- **No later than January 30** (for the period July 1–December 31)
- Within 120 days after the end of the Period of Performance

Future awards and fund drawdowns may be withheld if these reports are delinquent, demonstrate lack of progress, or are insufficient in detail.

b. ***Programmatic Performance Reporting Requirements***

I. PROGRAMMATIC PERFORMANCE REPORT (PPR)

The recipient is responsible for completing and submitting a Programmatic Performance Report (PPR) using FEMA GO.

The PPR should include:

- A brief narrative of overall project(s) status;
- A summary of project expenditures; and,
- A description of any potential issues that may affect project completion

II. PPR PERIODS AND DUE DATES

The following reporting periods and due dates apply for the PPR:

- No later than July 30 (for the period January 1–June 30)
- No later than January 30 (for the period July 1–December 31)

c. ***Closeout Reporting Requirements***

I. CLOSEOUT REPORTING

Within 120 days after the end of the period of performance for the prime award or after an amendment has been issued to close out an award before the original period of performance ends, recipients must liquidate all financial obligations and must submit the following:

i. The final request for payment, if applicable.
ii. The final FFR (SF-425).

iii. The final progress report detailing all accomplishments, including a narrative summary of the impact of those accomplishments throughout the period of performance.
iv. Other documents required by this NOFO, terms and conditions of the award, or other FEMA guidance.

In addition, pass-through entities are responsible for closing out their subawards as described in 2 C.F.R. § 200.344; subrecipients are still required to submit closeout materials within 90 days of the period of performance end date. When a subrecipient completes all closeout requirements, pass-through entities must promptly complete all closeout actions for subawards in time for the recipient to submit all necessary documentation and information to FEMA during the closeout of the prime award.

After the prime award closeout reports have been reviewed and approved by FEMA, a closeout notice will be completed to close out the grant. The notice will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the requirement of maintaining the grant records for at least three years from the date of the final FFR. The record retention period may be longer, such as due to an audit or litigation, for equipment or real property used beyond the period of performance, or due to other circumstances outlined in 2 C.F.R. § 200.334.

The recipient is responsible for refunding to FEMA any balances of unobligated cash that FEMA paid that are not authorized to be retained per 2 C.F.R. § 200.344(d).

II. ADMINISTRATIVE CLOSEOUT

Administrative closeout is a mechanism for FEMA to unilaterally move forward with closeout of an award using available award information in lieu of final reports from the recipient per 2 C.F.R. § 200.344(h)-(i). It is a last resort available to FEMA, and if FEMA needs to administratively close an award, this may negatively impact a recipient's ability to obtain future funding. This mechanism can also require FEMA to make cash or cost adjustments and ineligible cost determinations based on the information it has, which may result in identifying a debt owed to FEMA by the recipient.

When a recipient is not responsive to FEMA's reasonable efforts to collect required reports needed to complete the standard closeout process, FEMA is required under 2 C.F.R. § 200.344(h) to start the administrative closeout process within the regulatory timeframe. FEMA will make at least three written attempts to collect required reports before initiating administrative closeout. If the recipient does not submit all required reports in accordance with 2 C.F.R. § 200.344, this NOFO, and the terms and conditions of the award, FEMA must proceed to administratively close the award with the information available within one year of the period of performance end date. Additionally, if the recipient does not submit all required reports within one year of the period of performance end date, per 2 C.F.R. § 200.344(i), FEMA must report in FAPIIS the recipient's material failure to comply with the terms and conditions of the award.

If FEMA administratively closes an award where no final FFR has been submitted, FEMA uses that administrative closeout date in lieu of the final FFR submission date as the start of the record retention period under 2 C.F.R. § 200.334.

In addition, if an award is administratively closed, FEMA may decide to impose remedies for noncompliance per 2 C.F.R. § 200.339, consider this information in reviewing future award applications, or apply special conditions to existing or future awards.

d. ***Additional Reporting Requirements***

i. Disclosing Information per 2 C.F.R. § 180.335

This reporting requirement pertains to disclosing information related to government-wide suspension and debarment requirements. Before a recipient enters into a grant award with FEMA, the recipient must notify FEMA if it knows if it or any of the recipient's principals under the award fall under one or more of the four criteria listed at 2 C.F.R. § 180.335:

i. Are presently excluded or disqualified;
ii. Have been convicted within the preceding three years of any of the offenses listed in 2 C.F.R. § 180.800(a) or had a civil judgment rendered against it or any of the recipient's principals for one of those offenses within that time period;
iii. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in 2 C.F.R. § 180.800(a); or
iv. Have had one or more public transactions (federal, state, or local) terminated within the preceding three years for cause or default.

At any time after accepting the award, if the recipient learns that it or any of its principals falls under one or more of the criteria listed at 2 C.F.R. § 180.335, the recipient must provide immediate written notice to FEMA in accordance with 2 C.F.R. § 180.350.

ii. Reporting of Matters Related to Recipient Integrity and Performance

Per 2 C.F.R. Part 200, Appendix I § F.3, the additional post-award reporting requirements in 2 C.F.R. Part 200, Appendix XII may apply to applicants who, if upon becoming recipients, have a total value of currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies that exceeds $10,000,000 for any period of time during the period of performance of an award under this funding opportunity.

Recipients that meet these criteria must maintain current information reported in FAPIIS about civil, criminal, or administrative proceedings described in paragraph 2 of Appendix XII at the reporting frequency described in paragraph 4 of Appendix XII.

iii. Single Audit Report

For audits of fiscal years beginning on or after December 26, 2014, recipients that expend $750,000 or more from all federal funding sources during their fiscal year are required to submit an organization-wide financial and compliance audit report, also known as the single audit report.

The audit must be performed in accordance with the requirements of U.S. Government Accountability Office's (GAO) Government Auditing Standards, located at https://www.gao.gov/yellowbook/overview, and the requirements of Subpart F of 2 C.F.R. Part 200, located at http://www.ecfr.gov/cgi-bin/text-idx?node=sp2.1.200.f.

4. Monitoring and Oversight

Per 2 C.F.R. § 200.337, FEMA, through its authorized representatives, has the right, at all reasonable times, to make site visits or conduct desk reviews to review project accomplishments and management control systems to review award progress and to provide any required technical assistance. During site visits or desk reviews, FEMA will review recipients' files related to the award. As part of any monitoring and program evaluation activities, recipients must permit FEMA, upon reasonable notice, to review grant-related records and to interview the organization's staff and contractors regarding the program. Recipients must respond in a timely and accurate manner to FEMA requests for information relating to the award.

Effective monitoring and oversight help FEMA ensure that recipients use grant funds for their intended purpose(s); verify that projects undertaken are consistent with approved plans; and ensure that recipients make adequate progress toward stated goals and objectives. Additionally, monitoring serves as the primary mechanism to ensure that recipients comply with applicable laws, rules, regulations, program guidance, and requirements. FEMA regularly monitors all grant programs both financially and programmatically in accordance with federal laws, regulations (including 2 C.F.R. Part 200), program guidance, and the terms and conditions of the award. All monitoring efforts ultimately serve to evaluate progress towards grant goals and proactively target and address issues that may threaten grant success during the period of performance.

FEMA staff will periodically monitor recipients to ensure that administrative processes, policies and procedures, budgets, and other related award criteria are meeting Federal Government-wide and FEMA regulations. Aside from reviewing quarterly financial and programmatic reports, FEMA may also conduct enhanced monitoring through either desk-based reviews, onsite monitoring visits, or both. Enhanced monitoring will involve the review and analysis of the financial compliance and administrative processes, policies, activities, and other attributes of each federal assistance award, and it will identify areas where the recipient may need technical assistance, corrective actions, or other support.

Financial and programmatic monitoring are complementary processes within FEMA's overarching monitoring strategy that function together to ensure effective grants management, accountability, and transparency; validate progress against grant and program goals; and safeguard federal funds against fraud, waste, and abuse. Financial monitoring primarily focuses on statutory and regulatory compliance with administrative grant requirements, while programmatic monitoring seeks to validate and assist in grant progress, targeting issues that may be hindering achievement of project goals and ensuring compliance with the purpose of the grant and grant program. Both monitoring processes are similar in

that they feature initial reviews of all open awards, and additional, in-depth monitoring of grants requiring additional attention.

Recipients and subrecipients who are pass-through entities are responsible for monitoring their subrecipients in a manner consistent with the terms of the federal award at 2 C.F.R. Part 200, including 2 C.F.R. § 200.332. This includes the pass-through entity's responsibility to monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved.

In terms of overall award management, recipient and subrecipient responsibilities include, but are not limited to: accounting of receipts and expenditures, cash management, maintaining adequate financial records, reporting and refunding expenditures disallowed by audits, monitoring if acting as a pass-through entity, or other assessments and reviews, and ensuring overall compliance with the terms and conditions of the award or subaward, as applicable, including the terms of 2 C.F.R. Part 200.

G. DHS Awarding Agency Contact Information

1. Contact and Resource Information

a. ***Program Office Contact***

The SAFER Program Help Desk provides technical assistance to applicants for the online completion and submission of applications into FEMA GO, answers questions concerning applicant eligibility, recipient responsibilities, and helps in the programmatic administration of awards. The SAFER Program Help Desk can be contacted at (866) 274-0960 or by email at FireGrants@fema.dhs.gov. Normal hours of operation are Monday through Friday, 8 a.m.–4:30 p.m. ET.

b. SAFER Program Application Guidance Documents

Guidance documents such as application tutorials, Self-Evaluation Guides, and Frequently Asked Questions (FAQs) are provided to further explain the current SAFER Program, assist with the online grant application, and highlight lessons learned and changes for FY 2022. For more details, please visit the SAFER Program website at https://www.fema.gov/grants/preparedness/firefighters/safer.

c. ***Centralized Scheduling and Information Desk (CSID)***

CSID is a non-emergency comprehensive management and information resource developed by FEMA for grants stakeholders. CSID provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. When necessary, recipients will be directed to a federal point of contact who can answer specific programmatic questions or concerns. CSID can be reached by phone at (800) 368-6498 or by e-mail at askcsid@fema.dhs.gov, Monday through Friday, 9:00 a.m. – 5:00 p.m. ET.

d. ***Grant Programs Directorate (GPD) Award Administration Division***
GPD's Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. Additional guidance and information can be obtained by contacting the AAD's Help Desk via e-mail at ASK-GMD@fema.dhs.gov.

e. ***Equal Rights***
The FEMA Office of Equal Rights (OER) is responsible for compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA and recipients of FEMA financial assistance. All inquiries and communications about federal civil rights compliance for FEMA grants under this NOFO should be sent to FEMA-CivilRightsOffice@fema.dhs.gov.

f. ***Environmental Planning and Historic Preservation***
GPD's EHP Team provides guidance and information about the EHP review process to recipients and subrecipients. All inquiries and communications about GPD projects under this NOFO or the EHP review process, including the submittal of EHP review materials, should be sent to gpdehpinfo@fema.dhs.gov.

2. Systems Information
For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at **FEMAGO@fema.dhs.gov** or (877) 585-3242, Monday through Friday, 8 a.m. – 6 p.m. ET.

H. Additional Information

1. FEMA Financial Assistance Programs for Infrastructure

a. ***Build America, Buy America Act***
Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law, §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

After FEMA's General Applicability Public Interest waiver expires on January 1, 2023 (or is otherwise extended), none of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs,

desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov. Additional information is found in Buy America Preference in FEMA Financial Assistance Programs for Infrastructure, FEMA Interim Policy #207-22-0001.

Waivers
When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

1) Applying the domestic content procurement preference would be inconsistent with the public interest;
2) The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3) The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

For FEMA awards, the process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.

Definitions
Construction materials: an article, material, or supply—other than an item primarily of iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber, paint, and drywall.

Domestic content procurement preference: Means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

Federal financial assistance: Generally defined in 2 C.F.R. § 200.1 and includes all expenditures by a federal agency to a non-federal entity for an infrastructure project, except

that it does not include expenditures for assistance authorities relating to major disasters or emergencies under sections 402, 403, 404, 406, 408, or 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act relating to a major disaster or emergency declared under section 401 or 501, respectively, or pre and post disaster or emergency response expenditures.

Infrastructure: infrastructure projects which serve a public function, including at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and structures, facilities, and equipment that generate, transport, and distribute energy.

Produced in the United States: means the following for:

1) **Iron and steel:** All manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2) **Manufactured products:** The product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
3) **Construction Materials:** All manufacturing processes for the construction material occurred in the United States.

Project: is any activity related to the construction, alteration, maintenance, or repair of infrastructure in the United States.

2. Termination Provisions

FEMA may terminate a federal award in whole or in part for one of the following reasons. FEMA and the recipient must still comply with closeout requirements at 2 C.F.R. §§ 200.344-200.345 even if an award is terminated in whole or in part. To the extent that subawards are permitted under this NOFO, pass-through entities should refer to 2 C.F.R. § 200.340 for additional information on termination regarding subawards.

a. *Noncompliance*

If a recipient fails to comply with the terms and conditions of a federal award, FEMA may terminate the award in whole or in part. If the noncompliance can be corrected, FEMA may first attempt to direct the recipient to correct the noncompliance. This may take the form of a Compliance Notification. If the noncompliance cannot be corrected or the recipient is non-responsive, FEMA may proceed with a Remedy Notification, which could impose a remedy for noncompliance per 2 C.F.R. § 200.339, including termination. Any action to terminate based on noncompliance will follow the requirements of 2 C.F.R. §§ 200.341-200.342 as

well as the requirement of 2 C.F.R. § 200.340(c) to report in FAPIIS the recipient's material failure to comply with the award terms and conditions. See also the section on Actions to Address Noncompliance.

b. ***With the Consent of the Recipient***
FEMA may also terminate an award in whole or in part with the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated.

c. ***Notification by the Recipient***
The recipient may terminate the award, in whole or in part, by sending written notification to FEMA setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. In the case of partial termination, FEMA may determine that a partially terminated award will not accomplish the purpose of the federal award, so FEMA may terminate the award in its entirety. If that occurs, FEMA will follow the requirements of 2 C.F.R. §§ 200.341-200.342 in deciding to fully terminate the award.

3. Program Evaluation
Recipients and subrecipients are encouraged to incorporate program evaluation activities from the outset of their program design and implementation to meaningfully document and measure their progress towards meeting an agency priority goal(s). Title I of the Foundations for Evidence-Based Policymaking Act of 2018 (Evidence Act), Pub. L. No. 115-435 (2019) urges federal awarding agencies and federal assistance recipients and subrecipients to use program evaluation as a critical tool to learn, to improve equitable delivery, and to elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act § 101 (codified at 5 U.S.C. § 311). Evaluation costs are allowable costs (either as direct or indirect), unless prohibited by statute or regulation.

4. Period of Performance Extensions
Extensions to the period of performance (POP) for this program are allowed. Extensions to the POP identified in the award will only be considered through formal, written requests to FEMA GO and must contain specific and compelling justifications as to why an extension is required. Recipients are advised to coordinate with the FEMA Preparedness Officer as needed when preparing an extension request. Recipients should request extensions sparingly and only under exceptional circumstances. Approval is not guaranteed.

All extension requests must address the following:

a. The grant program, fiscal year, and award number;
b. Reason for the delay –including details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the deadline;
c. Current status of the activity(ies);

d. Approved POP termination date and new project completion date;
e. Amount of funds drawn down to date;
f. Remaining available funds, both federal and, if applicable, non-federal;
g. Budget outlining how remaining federal and, if applicable, non-federal funds will be expended;
h. Plan for completion, including milestones and timeframes for achieving each milestone and the position or person responsible for implementing the plan for completion; and,
i. Certification that the activity(ies) will be completed within the extended POP without any modification to the original statement of work, as approved by FEMA.

Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:

- Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project, including delivery of equipment or services, within the existing POP;
- The project must undergo a complex environmental review that cannot be completed within the existing POP;
- Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or,
- Where other special or extenuating circumstances exist.

Recipients should submit all proposed extension requests to FEMA for review and approval at least 60 days prior to the end of the POP to allow sufficient processing time. The review process can take up to 30 calendar days or longer. Recipients should factor this review period into the timing of when to submit a request for an extension. In accordance with FEMA policy, FEMA reviews extensions on a case-by-case basis and are typically granted for no more than six-month period.

Prior to submitting the extension request, recipients should be current on payment requests and required reporting discussed in this NOFO.

5. Disability Integration

Pursuant to Section 504 of the Rehabilitation Act of 1973, recipients of FEMA financial assistance must ensure that their programs and activities do not discriminate against other qualified individuals with disabilities.

Grant recipients should engage with the whole community to advance individual and community preparedness and to work as a nation to build and sustain resilience. In doing so, recipients are encouraged to consider the needs of individuals with disabilities into the activities and projects funded by the grant.

FEMA expects that the integration of the needs of people with disabilities will occur at all levels, including planning; alerting, notification, and public outreach; training; purchasing of equipment and supplies; protective action implementation; and exercises/drills.

The following are examples that demonstrate the integration of the needs of people with disabilities in carrying out FEMA awards:

- Include representatives of organizations that work with/for people with disabilities on planning committees, work groups, and other bodies engaged in development and implementation of the grant programs and activities.
- Hold all activities related to the grant in locations that are accessible to persons with physical disabilities to the extent practicable.
- Acquire language translation services, including American Sign Language, that provide public information across the community and in shelters.
- Ensure shelter-specific grant funds are in alignment with FEMA's Guidance on Planning for Integration of Functional Needs Support Services in General Population Shelters.
- If making alterations to an existing building to a primary function area utilizing federal funds, complying with the most recent codes and standards and making path of travel to the primary function area accessible to the greatest extent possible.
- Implement specific procedures used by public transportation agencies that include evacuation and passenger communication plans and measures for individuals with disabilities.
- Identify, create, and deliver training to address any training gaps specifically aimed toward whole-community preparedness. Include and interact with individuals with disabilities, aligning with the designated program capability.
- Establish best practices in inclusive planning and preparedness that consider physical access, language access, and information access. Examples of effective communication access include providing auxiliary aids and services such as sign language interpreters, Computer Aided Real-time Translation (CART), and materials in Braille or alternate formats.

FEMA grant recipients can fund projects towards the resiliency of the whole community, including people with disabilities, such as training, outreach, and safety campaigns, provided that the project aligns with this NOFO and the terms and conditions of the award.

6. Conflicts of Interest in the Administration of Federal Awards or Subawards

For conflicts of interest under grant-funded procurements and contracts, refer to the section on Procurement Integrity in this NOFO and 2 C.F.R. §§ 200.317 – 200.327.

To eliminate and reduce the impact of conflicts of interest in the subaward process, recipients and pass-through entities must follow their own policies and procedures regarding the elimination or reduction of conflicts of interest when making subawards. Recipients and pass-through entities are also required to follow any applicable federal and state, local, tribal,

or territorial (SLTT) statutes or regulations governing conflicts of interest in the making of subawards.

The recipient or pass-through entity must disclose to the respective Program Analyst or Program Manager, in writing, any real or potential conflict of interest that may arise during the administration of the federal award, as defined by the federal or SLTT statutes or regulations or their own existing policies, within five days of learning of the conflict of interest. Similarly, subrecipients, whether acting as subrecipients or as pass-through entities, must disclose any real or potential conflict of interest to the recipient or next-level pass-through entity as required by the recipient or pass-through entity's conflict of interest policies, or any applicable federal or SLTT statutes or regulations.

Conflicts of interest may arise during the process of FEMA making a federal award in situations where an employee, officer, or agent, any members of his or her immediate family, his or her partner has a close personal relationship, a business relationship, or a professional relationship, with an applicant, subapplicant, recipient, subrecipient, or FEMA employees.

7. **Procurement Integrity**

Through audits conducted by the DHS Office of Inspector General (OIG) and FEMA grant monitoring, findings have shown that some FEMA recipients have not fully adhered to the proper procurement requirements at 2 C.F.R. §§ 200.317 – 200.327 when spending grant funds. Anything less than full compliance with federal procurement requirements jeopardizes the integrity of the grant as well as the grant program. To assist with determining whether an action is a procurement or instead a subaward, please consult 2 C.F.R. § 200.331. For detailed guidance on the federal procurement standards, recipients and subrecipients should refer to various materials issued by FEMA's Procurement Disaster Assistance Team (PDAT), such as the PDAT Field Manual and Contract Provisions Guide. Additional resources, including an upcoming trainings schedule can be found on the PDAT Website: https://www.fema.gov/grants/procurement.

The below highlights the federal procurement requirements for FEMA recipients when procuring goods and services with federal grant funds. FEMA will include a review of recipients' procurement practices as part of the normal monitoring activities. **All procurement activity must be conducted in accordance with federal procurement standards at 2 C.F.R. §§ 200.317 – 200.327.** Select requirements under these standards are listed below. The recipient and any of its subrecipients must comply with all requirements, even if they are not listed below.

Under 2 C.F.R. § 200.317, when procuring property and services under a federal award, states (including territories) must follow the same policies and procedures they use for procurements from their non-federal funds; additionally, states must now follow 2 C.F.R. § 200.321 regarding socioeconomic steps, 200.322 regarding domestic preferences for procurements, 200.323 regarding procurement of recovered materials, and 2 C.F.R. § 200.327 regarding required contract provisions.

All other non-federal entities, such as tribes (collectively, non-state entities), must have and use their own documented procurement procedures that reflect applicable SLTT laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. These standards include, but are not limited to, providing for full and open competition consistent with the standards of 2 C.F.R. § 200.319 and the required procurement methods at § 200.320.

a. ***Important Changes to Procurement Standards in 2 C.F.R. Part 200***

OMB recently updated various parts of Title 2 of the Code of Federal Regulations, among them, the procurement standards. States are now required to follow the socioeconomic steps in soliciting small and minority businesses, women's business enterprises, and labor surplus area firms per 2 C.F.R. § 200.321. All non-federal entities should also, to the greatest extent practicable under a federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States per 2 C.F.R. § 200.322. More information on OMB's revisions to the federal procurement standards can be found in Purchasing Under a FEMA Award: OMB Revisions Fact Sheet.

The recognized procurement methods in 2 C.F.R. § 200.320 have been reorganized into informal procurement methods, which include micro-purchases and small purchases; formal procurement methods, which include sealed bidding and competitive proposals; and noncompetitive procurements. The federal micro-purchase threshold is currently $10,000, and non-state entities may use a lower threshold when using micro-purchase procedures under a FEMA award. If a non-state entity wants to use a micro-purchase threshold higher than the federal threshold, it must follow the requirements of 2 C.F.R. § 200.320(a)(1)(iii)-(v). The federal simplified acquisition threshold is currently $250,000, and a non-state entity may use a lower threshold but may not exceed the federal threshold when using small purchase procedures under a FEMA award. *See* 2 C.F.R. § 200.1 (citing the definition of simplified acquisition threshold from 48 C.F.R. Part 2, Subpart 2.1).

See 2 C.F.R. §§ 200.216, 200.471, and Appendix II as well as section D.13.a of the NOFO regarding prohibitions on covered telecommunications equipment or services.

b. ***Competition and Conflicts of Interest***

Among the requirements of 2 C.F.R. § 200.319(b) applicable to all non-federal entities other than states, to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. FEMA considers these actions to be an organizational conflict of interest and interprets this restriction as applying to contractors that help a non-federal entity develop its grant application, project plans, or project budget. This prohibition also applies to the use of former employees to manage the grant or carry out a contract when those former employees worked on such activities while they were employees of the non-federal entity.

Under this prohibition, unless the non-federal entity solicits for and awards a contract covering both development and execution of specifications (or similar elements as described above), and this contract was procured in compliance with 2 C.F.R. §§ 200.317 – 200.327, federal funds cannot be used to pay a contractor to carry out the work if that contractor also worked on the development of those specifications. This rule applies to all contracts funded with federal grant funds, including pre-award costs, such as grant writer fees, as well as post-award costs, such as grant management fees.

Additionally, some of the situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms for them to qualify to do business;
- Requiring unnecessary experience and excessive bonding;
- Noncompetitive pricing practices between firms or between affiliated companies;
- Noncompetitive contracts to consultants that are on retainer contracts;
- Organizational conflicts of interest;
- Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and,
- Any arbitrary action in the procurement process.

Per 2 C.F.R. § 200.319(c), non-federal entities other than states must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed SLTT geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

Under 2 C.F.R. § 200.318(c)(1), non-federal entities other than states are required to maintain written standards of conduct covering conflicts of interest and governing the actions of their employees engaged in the selection, award, and administration of contracts. **No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if they have a real or apparent conflict of interest.** Such conflicts of interest would arise when the employee, officer or agent, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-federal entity.

Under 2 C.F.R. 200.318(c)(2), if the recipient or subrecipient (other than states) has a parent, affiliate, or subsidiary organization that is not a state, local, tribal, or territorial government, the non-federal entity must also maintain written standards of conduct covering organizational conflicts of interest. In this context, organizational conflict of interest means that because of a relationship with a parent company, affiliate, or subsidiary organization, the non-federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. The non-federal entity must disclose in writing any potential conflicts of interest to FEMA or the pass-through entity in accordance with applicable FEMA policy.

c. ***Supply Schedules and Purchasing Programs***

Generally, a non-federal entity may seek to procure goods or services from a federal supply schedule, state supply schedule, or group purchasing agreement.

I. GENERAL SERVICES ADMINISTRATION SCHEDULES

States, tribes, and local governments, and any instrumentality thereof (such as local education agencies or institutions of higher education) may procure goods and services from a General Services Administration (GSA) schedule. GSA offers multiple efficient and effective procurement programs for state, tribal, and local governments, and instrumentalities thereof, to purchase products and services directly from pre-vetted contractors. The GSA Schedules (also referred to as the Multiple Award Schedules and the Federal Supply Schedules) are long-term government-wide contracts with commercial firms that provide access to millions of commercial products and services at volume discount pricing.

Information about GSA programs for states, tribes, and local governments, and instrumentalities thereof, can be found at https://www.gsa.gov/resources-for/programs-for-State-and-local-governments and https://www.gsa.gov/buying-selling/purchasing-programs/gsa-schedules/schedule-buyers/state-and-local-governments.

For tribes, local governments, and their instrumentalities that purchase off of a GSA schedule, this will satisfy the federal requirements for full and open competition provided that the recipient follows the GSA ordering procedures; however, tribes, local governments, and their instrumentalities will still need to follow the other rules under 2 C.F.R. §§ 200.317 – 200.327, such as solicitation of minority businesses, women's business enterprises, small businesses, or labor surplus area firms (§ 200.321), domestic preferences (§ 200.322), contract cost and price (§ 200.324), and required contract provisions (§ 200.327 and Appendix II).

II. OTHER SUPPLY SCHEDULES AND PROGRAMS

For non-federal entities other than states, such as tribes, local governments, and nonprofits, that want to procure goods or services from a state supply schedule, cooperative purchasing program, or other similar program, for such procurements to be permissible under federal requirements, the following must be true:

- The procurement of the original contract or purchasing schedule and its use by the non-federal entity complies with state and local law, regulations, and written procurement procedures;
- The state or other entity that originally procured the original contract or purchasing schedule entered into the contract or schedule with the express purpose of making it available to the non-federal entity and other similar types of entities;
- The contract or purchasing schedule specifically allows for such use, and the work to be performed for the non-federal entity falls within the scope of work under the contract as to type, amount, and geography;
- The procurement of the original contract or purchasing schedule complied with all the procurement standards applicable to a non-federal entity other than states under at 2 C.F.R. §§ 200.317 – 200.327; and,
- With respect to the use of a purchasing schedule, the non-federal entity must follow ordering procedures that adhere to applicable state, tribal, and local laws and regulations and the minimum requirements of full and open competition under 2 C.F.R. Part 200.

If a non-federal entity other than a state seeks to use a state supply schedule, cooperative purchasing program, or other similar type of arrangement, FEMA recommends the recipient discuss the procurement plans with its FEMA Preparedness Officer.

d. ***Procurement Documentation***

Per 2 C.F.R. § 200.318(i), non-federal entities other than states and territories are required to maintain and retain records sufficient to detail the history of procurement covering at least the rationale for the procurement method, selection of contract type, contractor selection or rejection, and the basis for the contract price. States and territories are encouraged to maintain and retain this information as well and are reminded that for any cost to be allowable, it must be adequately documented per 2 C.F.R. § 200.403(g).

Examples of the types of documents that would cover this information include but are not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and post-solicitation cost/price analyses on file for review by federal personnel, if applicable;
- Contract documents and amendments, including required contract provisions; and,
- Other documents required by federal regulations applicable at the time a grant is awarded to a recipient.
- Additional information on required procurement records can be found on pages 24-26 of the PDAT Field Manual.

8. Record Retention

a. ***Record Retention Period***

Financial records, supporting documents, statistical records, and all other non-federal entity records pertinent to a federal award generally must be maintained for at least three years from the date the final FFR is submitted. *See* 2 C.F.R. § 200.334. Further, if the recipient does not submit a final FFR and the award is administratively closed, FEMA uses the date of administrative closeout as the start of the general record retention period.

The record retention period **may be longer than three years or have a different start date** in certain cases. These include:

- Records for real property and equipment acquired with federal funds must be retained for **three years after final disposition of the property**. *See* 2 C.F.R. § 200.334(c).
- If any litigation, claim, or audit is started before the expiration of the three-year period, the records **must be retained until** all litigation, claims, or audit findings involving the records **have been resolved and final action taken**. *See* 2 C.F.R. § 200.334(a).
- The **record retention period will be extended if the non-federal entity is notified in writing** of the extension by FEMA, the cognizant or oversight agency for audit, or the cognizant agency for indirect costs, or pass-through entity. *See* 2 C.F.R. § 200.334(b).
- Where FEMA requires recipients to report program income after the period of performance ends, the **program income record retention period begins at the end of the recipient's fiscal year in which program income is earned**. *See* 2 C.F.R. § 200.334(e).
- For indirect cost rate computations and proposals, cost allocation plans, or any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates), the start of the record retention period depends on whether the indirect cost rate documents were submitted for negotiation. If the **indirect cost rate documents were submitted for negotiation, the record retention period begins from the date those documents were submitted** for negotiation. If indirect cost rate documents were **not submitted for negotiation, the record retention period begins at the end of the recipient's fiscal year or other accounting period covered by that indirect cost rate**. *See* 2 C.F.R. § 200.334(f).

b. ***Types of Records to Retain***

FEMA requires that non-federal entities maintain the following documentation for federally funded purchases:

- Specifications
- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions
- Purchase orders
- Contracts
- Invoices

- Cancelled checks

Non-federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time request copies of any relevant documentation and records, including purchasing documentation along with copies of cancelled checks for verification. *See, e.g.*, 2 C.F.R. §§ 200.318(i), 200.334, 200.337.

For any cost to be allowable, it must be adequately documented per 2 C.F.R. § 200.403(g). Non-federal entities who fail to fully document all purchases may find their expenditures questioned and subsequently disallowed.

9. Actions to Address Noncompliance

Non-federal entities receiving financial assistance funding from FEMA are required to comply with requirements in the terms and conditions of their awards or subawards, including the terms set forth in applicable federal statutes, regulations, NOFOs, and policies. Throughout the award lifecycle or even after an award has been closed, FEMA or the pass-through entity may discover potential or actual noncompliance on the part of a recipient or subrecipient. This potential or actual noncompliance may be discovered through routine monitoring, audits, closeout, or reporting from various sources.

In the case of any potential or actual noncompliance, FEMA may place special conditions on an award per 2 C.F.R. §§ 200.208 and 200.339, FEMA may place a hold on funds until the matter is corrected, or additional information is provided per 2 C.F.R. § 200.339, or it may do both. Similar remedies for noncompliance with certain federal civil rights laws are authorized pursuant to 44 C.F.R. Parts 7 and 19.

In the event the noncompliance is not able to be corrected by imposing additional conditions or the recipient or subrecipient refuses to correct the matter, FEMA might take other remedies allowed under 2 C.F.R. § 200.339. These remedies include actions to disallow costs, recover funds, wholly or partly suspend or terminate the award, initiate suspension and debarment proceedings, withhold further federal awards, or take other remedies that may be legally available. For further information on termination due to noncompliance, see the section on Termination Provisions in the NOFO.

FEMA may discover and take action on noncompliance even after an award has been closed. The closeout of an award does not affect FEMA's right to disallow costs and recover funds as long the action to disallow costs takes place during the record retention period. *See* 2 C.F.R. §§ 200.334, 200.345(a). Closeout also does not affect the obligation of the non-federal entity to return any funds due as a result of later refunds, corrections, or other transactions. 2 C.F.R. § 200.345(a)(2).

The types of funds FEMA might attempt to recover include, but are not limited to, improper payments, cost share reimbursements, program income, interest earned on advance payments, or equipment disposition amounts.

FEMA may seek to recover disallowed costs through a Notice of Potential Debt Letter, a Remedy Notification, or other letter. The document will describe the potential amount owed, the reason why FEMA is recovering the funds, the recipient's appeal rights, how the amount can be paid, and the consequences for not appealing or paying the amount by the deadline.

If the recipient neither appeals nor pays the amount by the deadline, the amount owed will become final. Potential consequences if the debt is not paid in full or otherwise resolved by the deadline include the assessment of interest, administrative fees, and penalty charges; administratively offsetting the debt against other payable federal funds; and transferring the debt to the U.S. Department of the Treasury for collection.
FEMA notes the following common areas of noncompliance for FEMA's grant programs:

- Insufficient documentation and lack of record retention;
- Failure to follow the procurement under grants requirements;
- Failure to submit closeout documents in a timely manner;
- Failure to follow EHP requirements; and,
- Failure to comply with the POP deadline.

10. Audits

FEMA grant recipients are subject to audit oversight from multiple entities including the DHS OIG, the GAO, the pass-through entity, or independent auditing firms for single audits, and may cover activities and costs incurred under the award. Auditing agencies such as the DHS OIG, the GAO, and the pass-through entity (if applicable), and FEMA in its oversight capacity, must have access to records pertaining to the FEMA award. Recipients and subrecipients must retain award documents for at least three years from the date the final FFR is submitted, and even longer in many cases subject to the requirements of 2 C.F.R. § 200.334. In the case of administrative closeout, documents must be retained for at least three years from the date of closeout, or longer subject to the requirements of 2 C.F.R. § 200.334. If documents are retained longer than the required retention period, the DHS OIG, the GAO, and the pass-through entity, as well as FEMA in its oversight capacity, have the right to access these records as well. *See* 2 C.F.R. §§ 200.334, 200.337.

Additionally, non-federal entities must comply with the single audit requirements at 2 C.F.R. Part 200, Subpart F. Specifically, non-federal entities, other than for-profit subrecipients, that expend $750,000 or more in federal awards during their fiscal year must have a single or program-specific audit conducted for that year in accordance with Subpart F. 2 C.F.R. § 200.501. A single audit covers all federal funds expended during a fiscal year, not just FEMA funds. The cost of audit services may be allowable per 2 C.F.R. § 200.425, but non-federal entities must select auditors in accordance with 2 C.F.R. § 200.509, including following the proper procurement procedures. For additional information on single audit reporting requirements, see section III of this NOFO under the header "Single Audit Report" within the subsection "Additional Reporting Requirements".

The objectives of single audits are to:

- Determine if financial statements conform to generally accepted accounting principles (GAAP);
- Determine whether the schedule of expenditures of federal awards is presented fairly;
- Understand, assess, and test the adequacy of internal controls for compliance with major programs; and,
- Determine if the entity complied with applicable laws, regulations, and contracts or grants.

For single audits, the auditee is required to prepare financial statements reflecting its financial position, a schedule of federal award expenditures, and a summary of the status of prior audit findings and questioned costs. The auditee also is required to follow up and take appropriate corrective actions on new and previously issued but not yet addressed audit findings. The auditee must prepare a corrective action plan to address the new audit findings. 2 C.F.R. §§ 200.508, 200.510, 200.511.

Non-federal entities must have an audit conducted, either single or program-specific, of their financial statements and federal expenditures annually or biennially pursuant to 2 C.F.R. § 200.504. Non-federal entities must also follow the information submission requirements of 2 C.F.R. § 200.512, including submitting the audit information to the Federal Audit Clearinghouse within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The audit information to be submitted include the data collection form described at 2 C.F.R. § 200.512(c) and Appendix X to 2 C.F.R. Part 200 as well as the reporting package described at 2 C.F.R. § 200.512(b).

The non-federal entity must retain one copy of the data collection form and one copy of the reporting package for three years from the date of submission to the Federal Audit Clearinghouse. 2 C.F.R. § 200.512; *see also* 2 C.F.R. § 200.517 (setting requirements for retention of documents by the auditor and access to audit records in the auditor's possession).

FEMA, the DHS OIG, the GAO, and the pass-through entity (if applicable), as part of monitoring or as part of an audit, may review a non-federal entity's compliance with the single audit requirements. In cases of continued inability or unwillingness to have an audit conducted in compliance with 2 C.F.R. Part 200, Subpart F, FEMA and the pass-through entity, if applicable, are required to take appropriate remedial action under 2 C.F.R. § 200.339 for noncompliance, pursuant to 2 C.F.R. § 200.505.

11. Payment Information

FEMA uses the Direct Deposit/Electronic Funds Transfer (DD/EFT) method of payment to recipients. Payment requests are submitted through FEMA GO.

12. Whole Community Preparedness

Preparedness is a shared responsibility that calls for the involvement of everyone—not just the government—in preparedness efforts. By working together, everyone can help keep the

nation safe from harm and help keep it resilient when struck by hazards, such as natural disasters, acts of terrorism, and pandemics.

Whole Community includes:

- Individuals and families, including those with access and functional needs
- Businesses
- Faith-based and community organizations
- Nonprofit groups
- Schools and academia
- Media outlets
- All levels of government, including state, local, tribal, territorial, and federal partners

The phrase "Whole Community" often appears in preparedness materials, as it is one of the guiding principles. It means two things:

1. Involving people in the development of national preparedness documents; and,
2. Ensuring their roles and responsibilities are reflected in the content of the materials.

13. Appendix A – FY 2022 SAFER Program Updates

Appendix A contains a brief list of changes between FY 2021 and FY 2022 to the SAFER Program. The FY 2022 SAFER Program funding notice contains some changes to definitions, descriptions, and priority categories. Changes include:

- Under Application Review Information
  - FEMA will only review SAFER applications that fall within the competitive range instead of reviewing every application.

- Under Additions to the Application:
  - The NFPA 1710 and 1720 standards concerning personnel deployment and response times to fires and medical emergencies were updated in the application tables to reflect NFPA 1710/1720 standards.

- Under R&R Activity – Eligible Costs:
  - Length of Service Award Program was moved to high priority.

14. Appendix B – Programmatic Information and Priorities

Appendix B contains details on SAFER Program information and priorities. Reviewing this information may help applicants make their application(s) more competitive.

a. Ineligible Applications and/or Organizations

Volunteer and combination fire departments may apply for funding under both the Hiring Activity and the R&R Activity; however, departments must complete separate applications for each activity. Applicants are limited to one application per activity, per application period. If an applicant submits two applications for the same activity during a single application period, FEMA will disqualify both applications.

If two or more of the following entities have different funding streams, personnel rosters, and EINs but share the same facilities, FEMA considers them as being separate organizations for the purposes of FY 2022 SAFER Program eligibility:

- Fire departments
- National, state, local, federally recognized tribal, and non-profit interest organizations

However, if two or more organizations share facilities and each submits an application in the same activity (e.g., Hiring of Firefighters), FEMA reserves the right to review and compare all of those program area applications to determine eligibility and review for potential overlap to avoid duplication of benefits.

Examples of ineligible applications and/or organizations include:

- For-profit organizations, federal agencies, and individuals;
- Fire departments that are a Federal Government entity, or contracted by the Federal Government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land;
- Fire departments that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ;
    - However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity.
- State or local agencies, or subsets of any governmental entities, or any authorities that do not meet the requirements as defined by 15 U.S.C. § 2229a(a)(1)(A) and (a)(2);
- Ambulance services, emergency medical service organizations, rescue squads, auxiliaries, dive teams, and urban search and rescue teams; and,
- Non-federal airport or port authority fire departments whose sole responsibility is the suppression of fires on the airport grounds or port facilities, unless the airport/port fire department has a formally recognized arrangement with the local jurisdiction to provide fire suppression on a first-due basis outside the confines of the airport or port facilities.

- Eligible applicants may submit only one application for each eligible activity (Hiring Activity and R&R Activity); all submissions of duplicate applications may be disqualified.
- If an applicant submits two or more applications for the same activity, both applications may be disqualified.
    - This is different from when where an entity is applying on behalf of other organizations that are agencies or instrumentalities of the applicant (e.g., multiple fire departments under the same county, city, borough, parish, or other municipality). In that situation, the applicant may request similar or the same costs as long as the application clearly states which costs (including quantities) are for which agency/instrumentality. This is permissible even if that entity submits multiple applications across regional versus direct applications.

b. ***Supporting Definitions for this NOFO***

Attrition is a gradual reduction in work force without laying off personnel, e.g., when workers resign or retire and are not replaced.

Authority Having Jurisdiction (AHJ) is that person or office charged with enforcing the NFPA codes (Per NFPA101-2015 Edition: Life Safety Code).

Automatic Aid is a plan developed between two or more fire departments for immediate joint response on first alarms (Per NFPA 1710 – 2020 edition and NFPA 1720 – 2020).

Benefits, as defined in 2 C.F.R. § 200.431, means the regular compensation paid to employees during periods of authorized absences from the job, e.g., vacation leave, sick leave, military leave. Benefits may include employer contributions or expenses for social security, employee insurance, workmen's compensation, and pension plan costs, and the like, whether treated as indirect costs or as direct costs, and are also eligible and shall be distributed to particular awards and other activities in a manner consistent with the pattern of benefits accruing to the individuals or group of employees whose salaries and wages are chargeable.

Career Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-paid force of firefighting personnel other than paid-on-call firefighters.

Combination Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has paid firefighting personnel and volunteer firefighting personnel. FEMA considers a fire department with firefighting personnel paid a stipend, on a per event basis, or paid on-call, to be a combination fire department.

Emergency Medical Services Organization is a public or private organization that provides direct emergency medical services, including medical transport.

Fire Department is an agency or organization that has a formally recognized arrangement with a state, territory, local government, or tribal authority (city, county, parish, fire district, township, town, village, or other governing body) to provide fire suppression on a first-due basis to a fixed geographical area. Fire departments may be comprised of members who are volunteer, career, or a combination of volunteer and career.

Firefighter is an individual having the legal authority and responsibility to engage in fire suppression; employed by a fire department of a municipality, county, fire district, or state, engaged in the prevention, control, and extinguishing of fires; and/or responding to emergency situations in which life, property, or the environment is at risk. This individual must be trained in fire suppression, but may also be trained in emergency medical care, hazardous materials awareness, rescue techniques, and any other related duties provided by the fire department.

Formal Layoff Notice is official notice of a layoff. Any layoff notice should align with the local rules and regulations that govern civil service employment in the jurisdiction. In order to be reasonable to employees, and to provide employees facing layoff actions a clear understanding of the impending action, any notice of layoff should be in writing and delivered to a specific employee affected by the action. The notice should identify a specific date employment will cease or specific event that would trigger the termination of employment. The notice should be delivered or otherwise presented directly to the affected employee in advance of the layoff action in accordance with the civil service provisions or union agreement in force in the jurisdiction taking action (e.g., 60 days prior to the effective date of the layoff action). The notice should specify whether the action is permanent or temporary, as well as provide the anticipated schedule of layoffs.

Initial Full Alarm Assignment is the personnel, equipment, and resources ordinarily dispatched upon notification of a structural fire.

Majority Career departments are considered majority career if more than 50% of the active firefighting membership is salaried staff.

Majority Volunteer departments are considered majority volunteer if more than 50% of the active firefighting membership is NOT compensated for service other than a nominal stipend and/or insurance.

Mutual Aid is a written intergovernmental agreement between agencies and/or jurisdictions stating that they will assist one another on request by furnishing personnel, equipment, and/or expertise in a specified manner (NFPA 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments, 2020 edition; and NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments, 2020 Edition).

National, State, Local, or Federally Recognized Tribal Organizations that Represent the Interests of Volunteer Firefighters are organizations that support or represent the interests of firefighters in front of legislative bodies at the local, state, tribal, and/or federal level. Such organizations include, but are not limited to, state or local firefighter and/or fire chiefs' associations; and volunteer firefighter relief organizations and associations. FEMA shall make the final determination as to whether an applicant is an appropriate volunteer firefighter interest group.

New Recruit is a volunteer that joins the department with the intent to serve as a firefighter, after the recipient is notified of the grant award (the date of the award notification email in the FEMA GO mail center).

Nominal Stipend is a stipend that does not exceed 20% of what the fire department would otherwise pay to hire a full-time firefighter to perform the services for which the stipend is provided. Whether a stipend falls above or below the 20% threshold may be determined in one of two ways. Departments that maintain paid full-time firefighters on their payrolls may compare the stipend to the salary they pay a full-time firefighter who performs similar services to determine whether the stipend is more or less than 20% of that salary.

Departments that do not maintain full time firefighters on their payrolls may make the determination based on a comparison to the salary paid to a full-time firefighter in a neighboring jurisdiction, elsewhere in the state or ultimately the nation, and may also utilize data from the U.S. Department of Labor's Bureau of Labor Statistics. A nominal stipend may also include reimbursements to volunteer firefighters for approximate out-of- pocket expenses they incur.

If a stipend paid exceeds 20% of the prevailing wage calculated as described above, then the firefighter receiving compensation would not qualify as a volunteer and is considered an employee who may be covered by the Fair Labor Standards Act (FLSA) minimum wage and overtime provisions.

Operational Budget is the funding supporting fire-related programs and/or emergency response activities (e.g., salaries, maintenance, equipment, apparatus).

Operational Position is a position with a primary assignment (more than 50% of time) on a fire suppression vehicle, regardless of collateral duties, in support of the department's NFPA 1710 or NFPA 1720 compliance.

Paid-on-Call is defined as firefighters who are paid a stipend for each event to which they respond. Paid-on-call firefighters may be considered paid firefighters or volunteer firefighters, depending on whether the stipend they receive is a nominal stipend. For the purposes of this SAFER Program, a department whose membership is comprised of all volunteer firefighters, including any paid-on-call firefighters who receive only a nominal stipend, will be considered a volunteer fire department. Also, for the purposes of this

SAFER Program, a department whose membership is composed of any paid-on-call firefighters who receive more than a nominal stipend will be considered a combination fire department. Also refer to the definition of a nominal stipend.

Part-Time Firefighter is a firefighter who works less than 40 hours per week. When more than one part-time firefighter shares a position that results in work in excess of 40 hours per week, FEMA considers that shared assignment to be a Full-Time Equivalent position that must be accounted for in the staffing information provided in the application.

Primary First Due is a geographic area surrounding a fire station in which a company from that station is projected to be first to arrive on the scene of an incident.

Salary is a fixed payment made by an employer to an employee to compensate for a regular work schedule. Typically, the payment is made on a monthly, biweekly, or weekly basis but often expressed as an annual sum. The salary structure should be documented in writing by the employer. Note: Only costs for overtime that an employer routinely pays as a part of a firefighter's regularly scheduled and contracted shift hours to comply with FLSA are eligible salary costs under the Hiring Activity.

State is defined as any of the 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Staffing and Deployment is the minimum staffing requirements to ensure a sufficient number of members are available to operate safely and effectively as defined in NFPA 1710 and 1720.

Supplanting is to replace or take place of funds that would otherwise be available from state or local sources, or the Bureau of Indian Affairs.

Volunteer Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-volunteer force of firefighting personnel.

c. ***Application Tips***

The following information may be useful when preparing a competitive application:

i. NFPA – "FREE ACCESS": as part of its commitment to enhancing public safety and supporting the emergency responder, the NFPA makes its codes and standards available online for free. Please visit http://www.nfpa.org/freeaccess.
ii. For the most competitive applications, select those local need(s) that most closely align with one or more SAFER Program funding priorities.
iii. Applications differ based on the applicant type. For example, the Hiring Activity application will be different from the fire department application for the R&R Activity; the R&R application will be different for a fire department than an interest organization. Be sure to select the appropriate applicant type when applying.

iv. When filling out the online application, applicants are required to provide basic demographic information regarding their organization and the community served, and must provide detailed information regarding the items or activities for which they are seeking funding.
v. If awarded, the application request(s) may be modified during the award review process; if the awarded activities, Scope of Work, or amount(s) do not match the application as submitted, the grant recipient shall only be responsible for completing the activities actually funded. The grant recipient is under no obligation to start, modify, or complete any activities requested, but not funded by this award. Please review the Award Package.

d. ***Funding Limitations***

Specific funding parameters are either required by law or are the outcome of recommendations from the CDP. Each requirement is identified below, followed by the source of the requirement noted in parentheses:

- A total of 10% of the funding appropriated for FY 2022 SAFER Program awards is set aside for the recruitment and retention of volunteer firefighters (15 U.S.C. § 2229a(a)(2)).
    - No more than 33% of the total amount allocated for the recruitment and retention of volunteers can be awarded to national, state, local, territorial, or federally recognized tribal organizations that represent the interests of volunteer firefighters (CDP).
- A total of 10% of funding appropriated for FY 2022 SAFER Program awards is set aside for grants awarded to all volunteer or majority volunteer departments for hiring of firefighters (15 U.S.C. § 2229a(a)(1)(H)).
    - A majority volunteer fire department is one that more than half its personnel do not receive financial compensation for their services, other than life, health, and worker's compensation insurance, or a nominal stipend payment, including certain paid-on-call personnel. Although applications are normally awarded based on total score (high to low), in order to meet this 10% statutory set aside the SAFER Program Office may be required to fund an application that meets the criteria for the set aside instead of a higher-scoring application that does not meet the set aside criteria (15 U.S.C. § 2229a(a)(1)(H)).
    - If FEMA awards less than 10% of the funds available for the hiring of firefighters to volunteer and majority volunteer fire departments, it must transfer the remaining funds to provide grants for the recruitment and retention of volunteer firefighters (15 U.S.C. § 2229a(a)(1)(H)).

e. ***Restrictions on Uses of Award Funds***

- Under the R&R Activity, applications that request a Staffing Needs Assessment and/or Risk Assessment project are precluded from applying for additional R&R-related activities.

- Applicants may not use award funds for matching funds for any other federal grants/cooperative agreements, lobbying, or intervention in federal regulatory or adjudicatory proceedings.
- Applicants may not use federal funds to sue the Federal Government or any other government entity.

f. ***Funding Priorities***

Meeting the National Standards

FEMA prioritizes bringing non-compliant (NFPA 1710 or 1720) departments into compliance in the most cost-effective manner.

FEMA will ask applicants general questions about the NFPA standard they are attempting to meet as well as their current ability to meet that standard (without the use of overtime). FEMA will also ask applicants to indicate what their ability will be to meet that same standard if awarded grant funds.

Having additional firefighters on staff should improve a local fire department's ability to comply with the staffing, response, and operational standards that enhance community and firefighter safety.

Applications resulting in the largest percentage increases in compliance with the relevant section of NFPA 1710 (for career departments) or 1720 (for volunteer departments) receive higher pre-scores than applications resulting in smaller percentage increases in compliance.

Note: SAFER Program grants focus only on the Deployment, or Staffing and Deployment sections of these two standards, respectively.

- NFPA 1710 Assembly Requirements – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Department (Section 5.2.4.1 – Single-Family Dwelling Initial Full Alarm Assignment Capability). This standard applies primarily to career fire departments and combination departments if the combination department chooses it.
- NFPA 1720 Assembly Requirements – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments (Section 4.3 – Staffing and Deployment). This standard applies primarily to all-volunteer fire departments, but it may also apply to combination departments if the combination department does not choose to comply with the NFPA 1710 standard.

g. ***Hiring Activity Overview***

Grants awarded under the Hiring Activity enable volunteer, combination, and career fire departments to improve or restore staffing levels to attain a more effective level of response and a safer incident scene. FEMA awards Hiring Activity grants directly to volunteer,

combination, and career fire departments to help fire departments increase their cadre of frontline firefighters by providing financial assistance in three categories:

i. Rehire: Rehiring firefighters who were laid off within the two years prior to the start of the application period;
ii. Retention: Retaining firefighters facing imminent layoff (within 120 days of the close of the application period); or,
iii. New Hire: Hire new, additional firefighters.

All of the following are considerations in pre-scoring and peer review determinations: High (H), Medium (M), Low (L)

1. **Compliance with NFPA Standards**
   The tables below identify the priority levels for current and new compliance with the NFPA 1710/1720 standards discussed in subsection f. Funding Priorities - Meeting the National Standards of this NOFO.

Current (Pre-Award) 1710/1720 Compliance Priorities	
H Never or 0%	M Half of the time or 40-59%
H Rarely or 1-19%	L Very often or 60-79%
M Sometimes or 20-39%	L Most of the time or 80-100%

New (Post-Award) 1710/1720 Compliance Priorities	
H Always or 91-100%	M Half of the time or 40-59%
H Most of the time or 80-90%	L Sometimes or 20-39%
M Very often or 60-79%	L Rarely or 0-19%

2. **Call Volume and Population Served**
   Department call volume and population served are both factors in the initial application evaluation. Departments responding to a higher number of incidents and departments that protect a larger jurisdiction will receive higher consideration than those departments responding to fewer incidents and protecting smaller jurisdictions.

3. **Firefighter Health Measures**
   The health and well-being of firefighters is of paramount importance. Therefore, applicants who indicate newly hired firefighters will undergo an entry-level physical and receive immunizations and who indicate they will provide annual medical exams receive higher consideration than applicants who do not specify that these benefits will be provided. To qualify for this higher consideration, the physicals must be consistent with those required under NFPA 1582 Chapter 6, Medical Evaluations of Candidates 6.1, and Chapter 9, Essential Job Tasks – Specific Evaluation of Medical Conditions in Members.

   Applicants should note that FEMA is working with the NFPA Technical Committee on Fire Service Occupational Safety and Health to evaluate whether the NFPA 1582

standard complies with applicable federal civil rights laws. No decisions have been made and FEMA will issue additional guidance if and when more information becomes available.

Entry-Level Medical Exams	
H NFPA 1582-compliant physicals	M Non-NFPA 1582-compliant physicals

Annual Medical Exams	
H NFPA 1582-compliant physicals	M Non-NFPA 1582-compliant physicals

4. Training Requirements
Applicants will receive higher pre-scores if the personnel funded under the grant will meet the minimum EMS training and certification requirements prescribed by the AHJ.

h. R&R Activity – Fire Departments Overview
Grants awarded under the R&R Activity - Fire Departments assist fire departments with the recruitment and retention of volunteer firefighters who are involved with or trained in the operations of firefighting and emergency response. The grants are intended to create a net increase in the number of trained, certified, and competent firefighters capable of safely responding to emergencies within the recipient's response area.

All of the following are considerations in pre-scoring and peer review determinations. Program priorities are listed as: High (H), Medium (M), or Low (L).

1. Compliance with NFPA Standards
The highest priority is to assist departments experiencing a high rate of turnover and that have staffing levels significantly below the ideal staffing level required to comply with NFPA standard 1710 or 1720 as discussed in subsection f. Funding Priorities - Meeting the National Standards of this NOFO.

2. Volunteer Membership
Departments or organizations with the highest percentage of volunteers should benefit the most from the recruitment and retention of volunteer firefighters. Therefore, applicants whose membership is comprised of mostly volunteer members, or have a significant number of volunteer firefighters, receive higher consideration.

Percentage of Volunteer Firefighters	
H 91-100%	M 41-50%
H 81-91%	M 31-40%
H 71-80%	L 21-30%
H 61-70%	L 11-20%
M 51-60%	L 1-10%

3. Call Volume
Department call volume is a factor in the initial evaluation. Departments responding to a

higher number of incidents receive higher consideration.

4. **Firefighter Health Measures**

Applicants who indicate the newly recruited firefighters will undergo an entry-level physical and receive immunizations, and who indicate they will provide annual medical exams receive higher consideration. To qualify for this higher consideration, the physicals must be consistent with those required under NFPA 1582 Chapter 6, Medical Evaluations of Candidates, and Chapter 9, Essential Job Tasks – Specific Evaluation of Medical Conditions in Members. Applicants who provide worker's compensation/ Accidental Death & Dismemberment (AD&D) benefits to their members receive higher consideration than applicants who do not specify these benefits will be provided.

Applicants should note that FEMA is working with the NFPA Technical Committee on Fire Service Occupational Safety and Health to evaluate whether the NFPA 1582 standard complies with applicable federal civil rights laws. No decisions have been made and FEMA will issue additional guidance if and when more information becomes available.

Entry-Level Medical Exams	
H NFPA 1582-compliant physicals	M Non-NFPA 1582-compliant physicals

Annual Medical Exams	
H NFPA 1582-compliant physicals	M Non-NFPA 1582-compliant physicals

5. **Firefighter Training and Certification Requirements**

Firefighter	
H Both Firefighter (FF) II/Emergency Medical Technician (EMT)	M FF I
H FF II	L First Responder
M Both FF I/EMT	

6. **R&R Coordinator/Program Manager/Grant Administrator**

R&R Coordinator
H Applicants who currently have a coordinator, program manager, or grant administrator in place
M Applicants who request grant funding for a coordinator, program manager, or grant administrator's position
L Applicants who do not have, or are not requesting, a coordinator, program manager, or grant administrator

7. Regional Requests

Applications that will have a direct regional or local benefit beyond the immediate boundaries of the applicant's first-due area will receive higher consideration.

A regional request is an opportunity for an eligible R&R Activity organization to act as a host and apply for funding on behalf of itself and any number of other participating R&R Activity eligible organizations. Regional activities should achieve cost effectiveness, support regional efficiency and resilience, and have a direct regional or local benefit to more than one local jurisdiction (county, parish, town, township, city, or village). Direct regional or local benefit means that other eligible organizations will receive a portion of the grant-awarded funds, will receive items purchased with the grant funds, or share an item purchased with grant funds.

The community identification characteristic, the organizational status of the applicant, and the permanent resident population should be entered for the host entity, regardless of the composition of the participating partners.

Regional populations served are the aggregate of the geographically fixed areas of the host and participating partner organizations.

Neither the regional host nor any participating partner is prevented from also applying on behalf of their own organization for any SAFER Program Activity. However, it cannot be for the same item.

In completing the application, the host applicant must include a list of all participating organizations, including a point of contact and phone number for each organization that will directly benefit from the regional project if they receive the grant. The organizations that will benefit from the R&R Activity may also apply for funding under the SAFER Program as long as the organizations do not apply for a project or activity that could conflict with or duplicate the host applicant's project. Applicants must also certify that they will ensure the organizations participating in this application have not received grants for similar items/activities.

To apply for a regional project, the host organization must agree, if awarded, to be responsible for all aspects of the grant. This includes, but is not limited to, cost share, accountability for the assets, and all reporting requirements in the regional application.

All participants of a regional application must be compliant with SAFER Program requirements, including being current with past grants, closeouts, and other reporting requirements. Upon notification by the SAFER Program Office, the host agency shall not distribute grant-funded assets or provide grant-funded contractual services to non-compliant partner organizations. The host and the delinquent partners will be notified by the SAFER Program Office of their specific deficiency.

Regional host applicants and participating partner agencies must execute a Memorandum of Understanding (MOU) or equivalent document signed by the host and all participating organizations participating in the award. The MOU must specify the individual and mutual responsibilities of the host and participating partners, the host's and participants' level of involvement in the project(s), the participating partners' EINs, and the proposed distribution of all grant-funded assets or contracted services. Any entity named in the application as benefiting from the award must be an eligible SAFER Program organization and must be a party to the MOU or equivalent document. **Copies of the MOU or equivalent document should be submitted as an attachment in the application**.

i. **R&R Activity – National, State, Local, Territorial, or Federally Recognized Tribal Volunteer Firefighter Interest Organizations (Interest Organizations) Overview** Grants awarded under the R&R Activity – Interest Organizations allows applicants who identify as an Interest Organization to apply for R&R Activity funding. The grants are intended to create an aggregate increase in the number of trained, certified, and competent firefighters capable of safely responding to emergencies on behalf of the fire departments being represented. For this reason, projects that are comprehensive in nature and based on a clear needs assessment, implementation plan, evaluation plan, and have, or will establish, fire service partnerships will receive higher consideration.

In completing the application, the applicant must include data that approximates the characteristics of the entire region and/or all fire departments affected by the grant. If awarded, recipients may be required to provide documentation of each fire department's consent to participate in the application. Applicants must also certify that they will ensure the fire departments participating in this application have not received grants for similar items/activities. The following identifies the elements that the applications will be evaluated on during the pre-scoring process. Automated (pre-score) evaluation scores represent 30% of the total application score.

All of the following are considerations in pre-scoring and peer review determinations. Program priorities are listed as: High (H), Medium (M), or Low (L).

1. **Compliance with NFPA Standards**
   The highest priority is to assist departments experiencing a high rate of turnover that have staffing levels significantly below the ideal staffing level required to comply with NFPA standards 1710 or 1720 as discussed in subsection f. Funding Priorities - Meeting the National Standards of this NOFO. Interest Organizations that currently have the lowest recruitment and retention rates among the entire region and/or all fire departments benefitting from the grant funds receive higher consideration for funding.

2. **R&R Coordinator/Program Manager/Grant Administrator**

R&R Coordinator
H Applicants who currently have a coordinator, program manager, or grant administrator in place
M Applicants who request grant funding for a coordinator, program manager, or grant administrator's position
L Applicants who do not have, nor are not requesting, a coordinator, program manager, or grant administrator

3. **Needs Assessment**

Needs Assessment	
H Applicants with projects based on a needs assessment	L Applicants with projects that are not based on a needs assessment

4. **Fire Service Partnerships**

Fire Service Partnerships	
H Applicants who have, or will establish, fire service partnerships as part of this project	L Applicants who will not have, nor establish, fire service partnerships as part of this project

*j. **Eligible and Ineligible Costs and Requirements***

Regardless of the eligibility of any costs requested or the results of the review of the application conducted in accordance with Section E – Application Review Information of this NOFO, FEMA reserves the right to approve the activities requested in an application in whole or in part.

Hiring Activity – Eligible Costs and Requirements
Eligible Costs: • Salary and associated benefits (actual payroll expenses) for the positions funded under the SAFER Program grant are eligible. Costs are reimbursable if they are included as part of the standard package, available to all operational firefighter positions, contractually obligated, and reimbursed via payroll. Refer also to the definitions in Appendix B – Programmatic Information and Priorities, subsection b. Supporting Definitions for this NOFO. • Compensation for a firefighter's normal, contracted work schedule is reimbursable, but overtime costs are not eligible for reimbursement by the SAFER Program grant award (including overtime for holdovers, extra shifts, to attend training, etc.). Only costs for overtime that the fire department routinely pays as a part of the base salary or a firefighter's regularly scheduled and contracted shift hours, in order to comply with

FLSA, are eligible. For more information on FLSA, please visit the U.S. Department of Labor.
- Salaries and benefits of firefighters hired with SAFER Program funding while they are engaged in initial recruit training are eligible.

Eligibility Requirements:
- Only firefighters hired (**New Hire category**) or rehired (**Rehire category)** after the SAFER Program grant offer of award (except if awarded under the Retention category) are eligible for grant funding.
- Only full-time positions are eligible for funding in all three categories. A full-time position is one position that is funded for at least 2,080 hours per year, e.g., 40 hours per week, 52 weeks per year.
- SAFER Program grant funds will only pay for operational positions, in all three categories, whose primary assignment (more than half the time) is on a fire suppression vehicle, regardless of collateral duties.
- Volunteer and mostly volunteer fire departments may also hire individuals to fill officer-level positions (e.g., chief, fire inspector, training officer, safety officer) in addition to their primary operational assignment.
- Eligible positions for funding under the **Rehire category** must have been laid off in the two years prior to the start of the application period on ***February 13, 2023.** Copies of the official, signed, and issued layoff notices will be required at the time of application.
- Firefighters who have been issued a formal layoff notice, which includes a specific date for the layoff action, prior to the start of the application period, and those who face imminent layoff – within 120 days of the close of the application period – are eligible for SAFER Program funding under the **Retention category**. As the application period closes on ***March 17, 2023**, the layoffs must become effective on or before ***July 15, 2023**. Copies of the official, signed, and issued layoff notices will be required at the time of application.
- Eligible positions under the **Retention category** must be employees of the department at the time the application is submitted. **Note:** if a retention position becomes vacant after the application is submitted, departments must fill the vacancy with a new hire in order to maintain the operational staffing level.
- A layoff notice that is not executed within the specified terms will be considered void (unless an additional notice is provided within 14 days of the original action date) and will not qualify for funding in the Rehire or Retention categories. Applicants who do not meet these parameters must apply under the **New Hire category**.
- Any layoff action not executed in accordance with the terms of the official layoff notice, or which does not meet the above requirements will not qualify for funding in the Rehire or Retention categories. Applicants who do not meet these parameters must apply under the **New Hire category**.

Hiring Activity - Ineligible Costs

- The salaries and benefits of full-time firefighters who are employees at the time of grant award (except under the Retention category) are ineligible to be funded under this grant.
- Job-sharing positions (e.g., utilizing more than one person to fill a full-time SAFER Program-funded position) are ineligible.
- The SAFER Program may not be used to fund promotions (e.g., to pay a current member a higher salary by placing him/her in a new SAFER Program-funded position).
- Pre-application costs, such as grant writer fees, administrative costs (e.g., physicals/ medical exams, background checks), and indirect costs associated with hiring firefighters are ineligible.
- Costs to train and equip firefighters (e.g., PPE/Turnout Gear) are ineligible (this does not include the salaries and benefits of firefighters hired under the SAFER Program while they are engaged in training).
- Costs for additional benefits such as uniform allowances, education stipends, meal allowance, etc., that are not contractually obligated, included as part of the standard benefits package for all employees, and reimbursed via payroll are ineligible.
- Costs of annual physicals/medical exams are ineligible.
- Overtime costs (including overtime for holdovers, extra shifts, to attend training, etc.) are ineligible (except as noted in "eligible costs" above).
- M&A costs.
- Indirect costs.

R&R Activity – Eligibility Requirements

- Applicants must correlate the activities for which funding is requested and the identified recruitment or retention problems or issues to be addressed. FEMA will not fund a budget line item if an applicant does not provide sufficient information detailing how it will enhance recruitment and retention. Allowable costs may be limited to reasonable amounts, as determined by FEMA.
- Applicants who propose to focus on retention of volunteers will receive equal consideration as applicants focusing on recruitment of volunteers. A focus on retention may include providing incentives for volunteer firefighter members to continue service in a fire department.
- SAFER Program grant funds may only be used for volunteer firefighters who are involved with, or trained in, the operations of firefighting and emergency response.
- FEMA recommends that departments consult their AHJ or the department's legal counsel to understand the full legal and financial implications involved with implementing or sustaining programs that offer benefits or financial awards to firefighters (e.g., stipends, Length of Service Award Program [LOSAP]/Retirement Program).
- All grant-related purchases and activities must be incurred, received, and completed within the period of performance. The period of coverage and/or service delivery on all contracts and agreements may not begin prior to or extend beyond the period of

R&R Activity – Eligibility Requirements
performance of the grant. FEMA may permit prorated costs to be charged to the grant for training courses that begin during the period of performance but end after the period of performance ends. • All funded activities under the R&R Activity must be governed by formally adopted Standard Operating Procedures (SOPs). Minimally, these SOPs should specify who qualifies for each of the incentives, specific requirements for earning the incentives, and the disposition of the awarded incentives if an individual fails to fulfill the stipulations. FEMA may ask for copies of SOPs prior to, or after being awarded.

R&R Activity – Eligible Costs: High Priority

• Costs to support a staffing needs assessment identifying the operational staff and support that are required to carry out fire department responsibilities safely and effectively (e.g., supplies for data collection, contractors or personnel to collect and analyze data, software programs, etc.).
  ○ **Note**: If a staffing needs assessment is requested and the application is selected for funding, the staffing needs assessment will be the only activity that will be funded.
• Costs to support a R&R Coordinator, a Program Manager, and/or a Grant Administrator (including reasonable salary, fringe benefits, contract support, supplies, travel, etc.). **Note**: computers for these positions are low priority items.
• Marketing Program to recruit new volunteer firefighters, such as:
  ○ Media advertising (e.g., television, radio, social media);
  ○ Print advertising (e.g., newspapers, billboards, signs, banners, brochures, flyers); and,
  ○ LED/electronic sign. **Note:** this is a high priority item only when included as part of a comprehensive marketing program. Only one LED/electronic sign is allowed per applicant and 75% of usage must be dedicated to R&R activities – additional restrictions apply (for details see Section F - Environmental Planning and Historic Preservation (EHP) Compliance of this NOFO).
  ○ **Note**: If requesting funds to recruit new members, a marketing plan must be in place or the application must show a marketing plan will be implemented either with grant funds (requested as a line item) or that the applicant will implement a marketing plan using existing department resources.
• New Member Costs. Only one entry-level physical per new recruit. Physicals for existing members are not eligible. All grant-funded physicals (except those for explorers/cadets) must meet NFPA 1582 standards (Chapter 6, Medical Evaluations of Candidates 6.1, and Chapter 9, Essential Job Tasks – Specific Evaluation of Medical Conditions in Members). The cost of physicals should be based on local physician or health center prices. Detailed information on implementing NFPA 1582 physicals can be found at Roadmap | FSTAR (fstaresearch.org).
  ○ **Note**: annual physicals are only eligible if the applicant is also requesting grant funds to provide NFPA 1582 entry-level physicals for new recruits; annual

R&R Activity – Eligible Costs: High Priority
physicals are only eligible for the same new recruits. Physicals or annual exams for any other members are not eligible. o Only actual costs for physicals are allowed and will be paid on a reimbursable basis. To receive reimbursement, recipients must provide invoices/proof of payment (e.g., canceled checks, bank statements, electronic funds transfers) to support the cost for physicals. • New recruit basic training that is not covered under a department's normal operating budget, and as required by the AHJ to meet minimum firefighter certification (e.g., cardiopulmonary resuscitation [CPR], First Responder, EMT, FF1, FF2). o Reimbursement to members for lost wages, mileage/transportation, lodging, and/or per diem while attending required basic training is also eligible. o **Note:** costs for mileage/transportation, lodging, and per diem must comply with the department's written travel policies and procedures. If policies are not established, costs will only be reimbursed at the federal government rate. • Leadership/career development training when used as a retention incentive that is not covered under a department's normal operating budget. o Reimbursement to members for lost wages, mileage/transportation, lodging and/or meals while attending leadership/career development training or conferences are also eligible. o **Note:** costs for mileage/transportation, lodging and meals must comply with the department's written travel policies and procedures. If policies are not established, costs will only be reimbursed at the federal government rate. o Courses must provide Continuing Education Units (CEU) or certificates of completion to be eligible. To receive reimbursement, recipients must provide documentation of the CEUs or the certificates of completion. • Instructor/train-the-trainer training that is not covered under a department's normal operating budget. o Reimbursement to members for lost wages, mileage/transportation, lodging, and/or per diem while attending instructor/train-the-trainer training are also eligible. o **Note**: costs for mileage/transportation, lodging, and per diem must comply with the department's written travel policies and procedures. If policies are not established, costs will only be reimbursed at the federal government rate. • Tuition assistance for higher education (including books, lab fees and student fees). o Coursework or certifications in this category should be more advanced than what departments typically fund for required minimum-staffing requirements. o Courses are not limited to firefighter training or education. o Only tuition payments for classes offered and taken during the period of performance are allowable. o Computers for individual students are not eligible for funding. o Payments for student loans are not eligible for funding. o Allowable costs may be limited to reasonable amounts, as determined by FEMA.

R&R Activity – Eligible Costs: High Priority

- Actual costs will be paid on a reimbursable basis. To receive reimbursement, students must successfully complete all classes.

- PPE/Turnout Gear.
  - PPE may only be funded for new firefighters that join the department after the date of grant award, that successfully pass an NFPA 1582-compliant physical, and that are certified as "fit for duty." PPE purchased with SAFER Program funding must be utilized by adequately trained staff.
  - Funds are available to acquire Occupational Safety and Health Administration-required and NFPA-compliant PPE for firefighting personnel. In addition, PPE must meet any national or state standards and increase firefighter safety. Failure to meet these requirements may result in ineligibility for PPE funding. Copies of NFPA standards may be reviewed at http://www.nfpa.org/freeaccess.
  - Only actual costs for PPE are allowed and will be paid on a reimbursable basis.
  - Allowable costs may be limited to reasonable amounts, as determined by FEMA.
  - To receive reimbursement, recipients must provide the following documentation to support the purchase of PPE:
    - Invoices/proof of payment (e.g., canceled checks, bank statements, electronic funds transfers) for PPE.
    - Proof that the firefighter(s) have passed an NFPA 1582-compliant physical and are certified as "fit for duty."
  - Eligible PPE Expenditures:
    - Only one set of PPE for structural or wildland firefighting per each new recruit.
    - The SAFER Program considers a complete set of structural PPE to be comprised of one self-contained breathing apparatus (SCBA) mask/face piece, one pair of pants, one coat, one helmet, two hoods, one pair of boots, two pairs of gloves, one pair of suspenders, and one pair of goggles. In those jurisdictions where additional PPE, like Personal Safety/Rescue Bailout Systems are statutorily required, the SAFER Program will consider all statutorily required items to be part of a complete PPE set.
    - The SAFER Program considers a complete set of wildland PPE to be comprised of one pair of pants, one coat, one jumpsuit, one helmet, one pair of boots, one pair of gloves, one pair of suspenders, one pair of goggles, one fire shelter, one web gear, one backpack, and one canteen/hydration system.
    - American National Standards Institute-approved retro-reflective highway apparel.
    - PPE gear bags .

- LOSAP or Retirement Program:
  - New LOSAP or Retirement Programs (meaning the department has never had a LOSAP or Retirement Program).

R&R Activity – Eligible Costs: High Priority
○ Increasing existing LOSAP or Retirement Program coverage to include newly recruited members (FEMA will only fund the increase portion of the program). **Note**: FEMA will not fund LOSAP or Retirement Programs that were previously funded by a SAFER Program grant.

R&R Activity – Eligible Costs: Medium Priority
• Nominal stipends, as defined under Appendix B – Programmatic Information and Priorities, subsection b. Supporting Definitions for this NOFO, for volunteer firefighters who are involved with, or trained in, the operations of firefighting and emergency response (e.g., Pay-per-Call, Points Based System, etc.). Stipends may only be provided for participation in operational (firefighting) activities, such as duty shifts, operational training, and/or responding to incidents. ○ Food vouchers may be used for nominal stipends if the Narrative supports their use as an effective recruitment and retention tool for the department. However, food vouchers must be issued through formally adopted SOPs. ○ Award recipients must maintain records of all food vouchers including firefighter name, amount, date received, and signature of the receiving firefighter. ○ Gift cards may not be used for nominal stipends. For information on gift cards, see Low Priority – Awards/Incentives below. ○ Only actual costs for stipends are allowed and will be paid on a reimbursable basis. ○ Allowable costs may be limited to reasonable amounts as determined by FEMA. ○ To receive reimbursement, recipients must provide the following documentation to support the stipends: ▪ Documentation to show what the department would pay to hire a full-time firefighter to perform the services for which the stipend is provided (e.g., current salary/benefit package from human resources department, data from the U.S. Department of Labor's Bureau of Labor Statistics). ▪ Copies of run reports, staffing reports, etc. • Costs to support explorer/cadet, and mentoring programs, such as: ○ Only one set of station duty uniforms (the SAFER Program considers one set of station duty uniform as one pair of pants, one shirt, one hat, and one pair of boots) for each newly recruited cadet/explorer per the department's documented uniform policy. ○ Training (Non-Immediate Danger to Life and Health [IDLH]). ○ One set of structural or wildland PPE as defined above for each new cadet/explorer that joins the department after the date of grant award, with the following two exceptions: 1) SCBA mask/face pieces are not eligible because PPE for explorers/cadets may not be used in an IDLH atmosphere, and 2) physicals for explorers/cadets are not required to meet NFPA 1582.

R&R Activity – Eligible Costs: Medium Priority

- One introductory physical exam per each newly recruited explorer/cadet.
- Insurance packages (e.g., AD&D, workers compensation, disability, health, dental, life).
- Exercise equipment and gym memberships are limited to no more than $10,000 total per grant award.

R&R Activity – Eligible Costs: Low Priority

- New Member Costs. Only one set of station duty uniforms (the SAFER Program considers one set of station duty uniforms as one pair of pants, one shirt, one hat, and one pair of boots) for new firefighters that join the department after the date of grant award, per the department's documented uniform policy.
  - **Note**: Class A or B uniforms (e.g., Dress Uniforms) and badges are not allowable costs under the SAFER Program.
- Costs for advanced training not currently covered under the department's operating budget (e.g., extrication training, specialized equipment training, swift water rescue, etc.). Advanced training requests are only eligible for members who have already met the minimum firefighter certifications required by the AHJ and must closely correlate to the applicant's recruitment and/or retention goals.
  - Reimbursement to members for lost wages, mileage/transportation, lodging, and/or per diem while attending advanced training are also eligible.
  - **Note**: costs for mileage/transportation, lodging, and per diem must comply with the department's written travel policies and procedures. If policies are not established, costs will only be reimbursed at the federal government rate.
- Single computer (including monitor, keyboard, mouse) and printer for grant-appointed R&R Coordinator, Program Manager, and/or Grant Administrator.
- Awards/Incentive program for participation in operational (firefighting) activities, such as operational training and/or responding to incidents (e.g., length of service plaques, gift cards for top responders, non-uniform clothing).
  - Non-uniform clothing (limited to a shirt, a jacket, or a pullover) as part of an award program only.
    - **Note**: Class A or B uniforms (e.g., Dress Uniforms) and badges are not allowable costs under the SAFER Program.
  - Gift Cards: a logbook for the purchase and issuance of gift cards is required. The logbook should include name of recipient, date, amount of card, reason for issuance, and signature of recipient. Gift cards should be issued to operational firefighters who have completed the minimum firefighter training required by the AHJ.
- LED/electronic sign when it is not included as part of a comprehensive marketing program.
- Fire service association membership fees.
- Projector and/or screen to support classroom training.
- Payments for housing or rent for volunteers at or near the fire station.
- Other costs associated with new recruits (background checks, aptitude tests, etc.).

R&R Activity – Eligible Costs: Low Priority

- Station modifications/remodeling/renovation of existing facilities.
  - Remodeling/renovations to an existing facility are allowable (e.g., converting space into bunkroom) and must correlate to the identified recruitment or retention problems or issues being addressed with the grant. The renovations must be minor interior alterations not to exceed $10,000 total per grant award.
  - Remodeling/renovations may not change the footprint or profile of the building.
  - Any request for modifications to facilities may require EHP review (for details see Environmental Planning and Historic Preservation (EHP) Compliance section of this NOFO). Recipients are encouraged to have completed as many steps as possible for a successful EHP Review in support of their proposal for funding, including coordination with their State Historic Preservation Office to identify potential historic preservation issues and to discuss the potential for project effects, and compliance with all state and EHP laws and requirements.
  - Written approval must be provided by FEMA prior to the use of any SAFER Program funds for remodeling or renovation. If awarded funds for remodeling or renovation, recipients may be required to submit evidence of approved zoning ordinances, architectural plans, any other locally required planning permits, and a notice of interest.

R&R Activity – Eligible Costs: Non-Prioritized Costs

- M&A costs up to three percent of the total awarded amount in accordance with 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. M&A costs must be identifiable and directly related to the implementation and management of the SAFER Program grant. Salaries and fringe benefits for personnel directly supporting the grant are not required to be included in the M&A budget line item.
- Indirect costs for national, state, local, or federally recognized tribal volunteer firefighter interest organizations that are expended pursuant to Section D: Application and Submission Information.
- Up to $1,500 in grant writer fees for application preparation, but not grant administration. The fee must have been paid between 90 days prior to the publication date of this NOFO and up to 30 days of the end of the application period and prior to any contact with SAFER Program Office staff or an Offer of Award. For details see Appendix C – Award Administration Information, subsection b. Grant Writer/Preparation Fee.
- Audit costs proportional to the total SAFER Program award. Recipients of multiple federal funding sources can only charge a pro rata share of the audit cost(s) to the SAFER Program award, and they must be incurred during the period of performance.

R&R Activity – Ineligible Costs
This list is not exhaustive: • Salary and benefits for firefighters. • Retroactive payments or recognition for operational services rendered prior to the grant award. • Costs incurred (including the delivery of goods or services) outside of the period of performance except for grant writer fees; see Appendix C – Award Administration Information, subsection b. Grant Writer/Preparation Fees. • Fire suppression equipment. • Vehicles. • Fire simulators, fire evolution, or fire training props (e.g., burn trailers, forcible entry, rescue/smoke maze, flashover simulators). • Supplies, expendables, or "onetime" use items such as foam, fuel/propane, breaching materials (e.g., wood, sheetrock). • Sirens, warning lights for fire department or private vehicles, or other outdoor warning devices. • Communication equipment including cell phones, pagers, portable radios or Computer-Aided Dispatch systems. • Video cameras/recording equipment. • Photographs/photographer unless part of a marketing contract for recruitment of new members. • Intruder alerting systems and deployment notification systems. • Retroactive payments or recognition for non-operational activities (including payments, gift cards, recruitment bonuses, or stipends for recruiting firefighters). • Payments for travel to or participation in leisure or social activities such as theater tickets, entertainment tickets, and trips (e.g., professional sporting events). • Costs associated with award banquets, such as food, photographers, refreshments, entertainment, or rental facilities. Reimbursement for actual awards (e.g., plaques, trophies) is eligible. • Costs for food or refreshments that are not part of a conference or training hosted by the grant recipient (food vouchers can be requested as a nominal stipend but must be provided only under formally adopted SOPs). • Costs for training currently covered under the department's operating budget (e.g., tuition or instructor fees for department-mandated, basic-level training). • Services at a member's personal residence (e.g., internet access, plowing of driveways). • Furniture (except for newly converted bunkrooms), televisions, fixtures, appliances (e.g., refrigerators), and entertainment equipment. • "Giveaways" for recruitment events, such as pencils, pens, t-shirts, cups, mugs or balloons. • Fees for courses and training that are available free of charge on the internet or at state/local training facilities (e.g., NIMS 100, 700, 800). • Costs for fuel. Costs for travel to training or other eligible activities are reimbursed through mileage rates.

R&R Activity – Ineligible Costs

• Medical exams for existing members, R&R Coordinator, Program Manager, and/or Grant Administrator.
• Payments for student loans.
• Mileage reimbursement for responding to incidents or periodic operational training at the fire house (mileage reimbursement is allowed for other types of training as explained under eligible costs).
• Station internet access/user fees and equipment to install internet (such as routers).
• Continued funding of an existing (or previously funded through the SAFER Program) LOSAP or Retirement Program.
• Computers in common areas or individual computers for training/education.
• Copiers/printers.
• Incentives for career firefighters within the recipient's fire department.
• Ineligible explorer/cadet/mentoring program expenditures:
  ○ SCBAs, including masks/face pieces.
  ○ Anything involving the IDLH atmosphere.
  ○ Any activities precluded by the AHJ.
• Ineligible PPE expenditures:
  ○ Three-quarter length rubber boots.
  ○ SCBAs (not including SCBA masks/face pieces).
  ○ PASS Devices.
  ○ Spare cylinders.
  ○ Bomb disposal suits.
  ○ PPE for hazardous materials and other specialized incidents.
  ○ More than one set of PPE per newly recruited member (within the period of performance).
• PPE for existing members, R&R Coordinator, Program Manager, and/or Grant Administrator.

15. Appendix C – Award Administration Information

Appendix C contains detailed information on SAFER Program Award Administration. Reviewing this information may help recipients in the programmatic and financial administration of their award(s)

a. Help FEMA Prevent Fraud, Waste, and Abuse

If applicants or recipients have information about instances of fraud, waste, abuse, or mismanagement involving FEMA programs or operations, they should contact the DHS Office of Inspector General (OIG) Hotline at (800) 323-8603, by fax at (202) 254-4297, or email HOTLINE@oig.dhs.gov.

b. Grant Writer/Preparation Fees

Fees for grant writers may be included as a pre-award expenditure. For grant writer fees to be eligible as a pre-award expenditure, the services must be competitively sourced, specifically identified, and listed within the "Grant Request Details" section of the application and must satisfy the requirements under 2 C.F.R. § 200.458. FEMA will only consider reimbursements for application preparation, not administration, up to $1,500 per annum. The allowability of grant writer fees as a pre-award expenditure must be paid between the 90 days prior to the publication date of this NOFO and up to 30 calendar days after the application period closes. In order for Grant writer fees held either on retainer or subscription basis to be an eligible pre-award cost, the claimed retainer or subscription must have been competitively secured, and the costs are limited to the start of the appropriation period for the underlying award and meet the requirements under 2 C.F.R. § 200.458. Fees payable on a contingency basis are not an eligible expense.

Pursuant to 2 C.F.R. Part 180, recipients may not use federal grant funds to reimburse any entity, including a grant writer or preparer, if that entity is presently suspended or debarred by the Federal Government from receiving funding under federally-funded grants or contracts. Recipients must verify that the contractor is not suspended or debarred from participating in specified federal procurement or non-procurement transactions pursuant to 2 C.F.R. § 180.300.

Prior to submission of the application, please review all work produced by grant writers or other third parties for accuracy. By submitting the application, applicants are certifying all of the information contained therein is true and an accurate reflection of the organization, and that regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA. These actions include but are not limited to the submitted application not being considered for award, temporary withholding of funding under the existing award pending investigation, or referral to the DHS OIG.

The following documentation shall be provided to FEMA upon request:

i. A copy of the grant writer's contract for services;
ii. A copy of the invoice or purchase order;
iii. A copy of the canceled check (front and back); and

iv. Evidence that the services were competitively procured.

Failure to provide the requested documentation may result in the grant writer fee being deemed ineligible and the grant reduced accordingly.

Note: FEMA requires that all applicants identify the following as "Application Participants" in the "Contact Information" section of the application:
Any individual or organization that assisted with the development, preparation, or review of the application to include drafting or writing the narrative and budget; whether that person, entity, or agent is compensated or not; and whether the assistance took place prior to submitting the application.

c. Maintenance and Sustainment

The use of FEMA preparedness grant funds for the costs of repairs or replacement, as well as maintenance contracts, warranties, and user fees may be allowable.

The intent of eligible Maintenance and Sustainment activities is to provide direct support to the critical capabilities developed using FEMA and other DHS grants and support activities. Routine upkeep and the supplies, expendables, or one-time use items that support routine upkeep (e.g., gasoline, tire replacement, routine oil changes, monthly inspections or grounds and facility maintenance) are the responsibility of the recipient and may not be funded with SAFER Program funding.

Generally, when purchasing a maintenance agreement, service contract, or extended warranty for systems or equipment, the period of coverage provided under such a plan may not extend beyond the period of performance of the grant with which the agreement, warranty or contract is purchased.

The duration of an extended warranty purchased incidental to the original purchase of the equipment may exceed the period of performance as long as the coverage purchased is consistent with that which is typically provided for, or available through, these types of agreements, warranties, or contracts. When purchasing a stand-alone warranty or extending an existing maintenance contract on an already-owned piece of equipment or system, coverage purchased may not exceed the period of performance of the award used to purchase the maintenance agreement or warranty. As with warranties and maintenance agreements, this policy extends to licenses and user fees as well.

Even if purchased incidental to the original purchase of the equipment, the duration of an extended maintenance agreement or warranty must also be reasonable for the type of equipment or system being purchased. For example, if a vendor offers a 10-year extended warranty incidental to the purchase of a piece of equipment, but the useful life of that equipment being purchased is five years, the purchase of a 10-year extended warranty would not be a reasonable cost and may not be charged to the grant.

d. Taxes, Fees, Levies, and Assessments

Taxes, fees, levies, or assessments that the recipient is legally required to pay and are directly related to any eligible SAFER Program acquisition activity may be charged to a SAFER Program award pursuant to 2 C.F.R. § 200.470. These charges shall be identified and enumerated in the SAFER Program application narrative, as well as the "Grant Request Details" section of the acquisition activity.

Any avoidable and unreasonable costs that result from the action or inaction of a recipient (or recipient's agent) or that prevent that recipient from enjoying any lawful exemption, waiver, or reduction of any tax, fee, levy, or assessment directly related to any eligible SAFER Program acquisition activity are not chargeable to any SAFER Program award.

Example: Governmental entities and Public Safety Agencies are exempt from some Federal Communications Commission (FCC) fees*, but only if the eligible organization submits an exemption or waiver request to the FCC.

**Government entities are not required to pay FCC regulatory fees. Nonprofit entities (exempt under Section 501 of the Internal Revenue Code) may also be exempt. The FCC requires that any entity claiming exempt status submit, or have on file with the FCC, a valid Internal Revenue Service Determination Letter documenting its nonprofit status, or certification from a governmental authority attesting to its exempt status. For more information, please visit http://www.fcc.gov.*

e. Excess Funds

After completing the initial project(s) proposed in the recipient's application, some recipients may have unexpended funds remaining in their budget. These excess funds may result from any combination of under-budget acquisition activities or competitive procurement processes.

These excess funds may be utilized to address an organization's local needs or to mitigate identified capability gaps. FEMA expects excess funds to be obligated concurrent with an award's period of performance to address a known or critical need. An amendment request must be submitted to document the expenditure of excess funds. As a reminder, all costs must be incurred, and all goods and services must be delivered or completed within the period of performance in order to be allowable.

f. Payments and Amendments

FEMA uses the Direct Deposit/Electronic Funds Transfer method of payment to recipients.

SAFER Program payment/drawdown requests are generated using FEMA GO. SAFER Program payment/drawdown requests from state or local government entities will be governed by applicable federal regulations in effect at the time a grant is awarded to the recipient and may be either advances or reimbursements. Recipients should not expend funds until all special conditions listed on the grant award document have been met,

including completion of EHP review, and the request for payment in FEMA GO has been approved. Recipients should draw down funds based upon immediate disbursement requirements; however, FEMA strongly encourages recipients to draw down funds as close to disbursement or expenditure as possible to avoid accruing interest.

Non-federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time request copies of any relevant documentation and records, including purchasing documentation along with copies of cancelled checks for verification. See, e.g., 2 C.F.R. §§ 200.318(i), 200.334, 200.337.

Advances
Recipients shall be paid in advance, provided they maintain or demonstrate the willingness and ability to maintain procedures to minimize the time elapsing between the transfer of funds and disbursement by the recipient (not to exceed 30 days), and the financial management systems that meet the standards for fund control and accountability as established in 2 C.F.R. Part 200. The recipient shall include all applicable source documentation such as invoice(s), purchase orders, contracts, etc., to support the costs associated with the advance SAFER Program payment/drawdown requests. EHP review requirements must be met prior to advanced payments.

Although advance drawdown requests are permissible, recipients remain subject to applicable federal laws in effect at the time a grant is awarded to the recipient.

Governing interest requirements include the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200 and the Cash Management Improvement Act (CMIA) and its implementing regulations at 31 C.F.R. Part 205. Interest under CMIA will accrue from the time federal funds are credited to a recipient's account until the time the recipient pays out the funds for program purposes. For the rate to use in calculating interest, please visit Treasury Current Value rate at https://www.fiscal.treasury.gov/fsreports/rpt/cvfr/cvfr_home.htm.

Reimbursement
Payment by reimbursement is the preferred method when the requirements to be paid in advance, pursuant to 2 C.F.R. § 200.305, cannot be met. In accordance with U.S. Department of Treasury regulations at 31 C.F.R. Part 205, if applicable, the recipient shall maintain procedures to minimize the time elapsing between the transfer of funds and the disbursement of said funds. As a prerequisite of SAFER Program approval for reimbursement requests, recipients shall submit all applicable source documentation, such as payroll records, timecards, contracts, invoices, purchase orders, proof of payment (e.g., cancelled checks, bank statements, electronic funds transfers) to support the costs associated with each payment/drawdown request.

Rebates
Recipients shall disburse program income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments, in accordance with 2 C.F.R. § 200.305. The reduction of federal financial participation via rebates/refunds may generate excess funds for the recipient if the recipient previously obligated their Cost Share match based upon the original award figures. If the recipient previously obligated their original Cost Share prior to the rebate, then the recipient may have minimum excess funds equal to the difference between the original Cost Share less the rebate-adjusted Cost Share.

Payment Requests During Closeout
A recipient may only submit reimbursement payment requests up to 120 calendar days after the expiration of the period of performance, during an award's closeout reconciliation per 2 C.F.R. § 200.344. Reimbursement payments are the only eligible type of requests to be submitted after a grant's period of performance has expired. The expenditure must have been obligated and received during the period of performance of the award. The recipient's request should contain clear and specific information certifying that the liquidation of federal funds is reimbursement for an obligation properly incurred during the active period of performance. FEMA may request documentation supporting the reimbursement for review at any time.

Amendments
FEMA may approve SAFER Program award amendments on a case-by-case basis for the following reasons:

- Extension of the period of performance in order to complete the scope of work;
- Changes to the activity, mission, retroactive approval (pre-award), closeout issues, and some excess funds requests; and,
- Budget changes (adding funds to award/non-closeout deobligation of funds).

FEMA will only consider amendments submitted via FEMA GO. These requests must contain specific and compelling justifications for the requested change. Amendments or changes to the scope of work may require additional EHP review. FEMA strongly encourages recipients to expend grant funds in a timely manner to be consistent with SAFER Program goals and objectives.

Note: a recipient may deobligate (e.g., return) unused funds (e.g., those remaining funds previously drawn down via payment request and/or remaining award funding that was never requested) to DHS/FEMA prior to the end of an award's period of performance. To exercise this option, a recipient must submit an amendment via FEMA GO and state in the amendment that the unliquidated funds (e.g., the funds to be returned) are not necessary for the fulfillment or success of the grant's obligations or mission. The recipient must also indicate in the amendment that it understands that the returned funds will be deobligated and unavailable for any future award expenses. Deobligation of funds will decrease the federal portion of the grant and the amount of the recipient's cost share

obligation. FEMA will confirm deobligation amendments with all points of contact; after confirmation of the recipient's intent to deobligate, FEMA will hold the approved deobligation request for 14 calendar days as a period for recipient reconsideration before FEMA processes the deobligation request.

g. Disposition of Grant Funded Equipment

A recipient must use, manage, and dispose of SAFER Program-funded equipment in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. § 200.313. With the exception of state governments, when original or replacement equipment acquired under a SAFER Program award is no longer needed for the original project, program, or other activities currently or previously supported by a federal awarding agency, the recipient must request disposition instructions from FEMA. FEMA strongly recommends contacting the SAFER Help Desk prior to the disposition of SAFER Program-funded equipment.

h. Post-Award Recipient Responsibilities

Once awarded, recipients under the Hiring Activity must submit a pre-SAFER Program roster listing paid operational/firefighting personnel, in support of NFPA 1710 or NFPA 1720, who are employees at time of award. FEMA compares the pre-SAFER Program roster to names submitted for SAFER Program-funded positions to ensure that the SAFER Program-funded firefighters are new employees (except under the retention category).

The SAFER Program Office will work with recipients to establish the correct staffing maintenance numbers, which combine the number of pre-SAFER Program and SAFER Program-funded operational positions. Once this is established, recipients must agree to maintain this number throughout the period of performance by taking active and timely steps to fill any vacancies.

Recipients under the Hiring Activity who lay off any operational personnel during the period of performance will be considered in default of their grant and the award will be terminated. In those situations, recipients may be required to return the federal funds disbursed under the grant award.

Recipients who are unable, due to documentable economic hardship, to backfill non-SAFER Program operational positions vacated through attrition (e.g., resignation, retirement) after receiving an award may petition FEMA to waive the staffing maintenance requirements. Approved waivers allow recipients to decrease and reestablish the staffing maintenance numbers agreed to at the time of award by the number of positions that recipients are unable to fill. To qualify for this waiver, the economic hardship must affect the entire public safety sector in a recipient's jurisdiction, not just the fire department. FEMA will not grant waivers for SAFER Program-funded positions. Recipients who fail to maintain the required level of staffing risk losing federal funds awarded under this grant.

Recipients must agree that, notwithstanding any provision of other laws, firefighters hired under these grants will not be discriminated against or be prohibited from engaging in volunteer firefighting activities in another jurisdiction during off-duty hours.

FEMA strongly encourages applicants, to the extent practicable, to seek, recruit and hire military veterans to increase their ranks within their departments.

FY 2022 Staffing for Adequate Fire and Emergency Response Program Frequently Asked Questions

This document addresses Frequently Asked Questions related to the Fiscal Year (FY) 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Program. Applicants should refer to the FY 2022 SAFER Program Notice of Funding Opportunity (NOFO) for full details and application requirements.

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General Program Questions

What is the purpose of the SAFER Program?

The purpose of the SAFER Program is to provide funding directly to fire departments and volunteer firefighter interest organizations to assist with increasing the number of firefighters to help communities meet industry minimum standards, to attain 24-hour staffing to provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments. The SAFER Program is separated into two activities: Hiring of Firefighters (Hiring) Activity and Recruitment and Retention (R&R) Activity. Using a competitive process that is informed by fire service subject-matter experts, grants in both activities are awarded to applicants whose requests best address the priorities of the FY 2022 SAFER Program.

What changes were made to the SAFER Program since last year?

The FY 2022 SAFER Program NOFO contains changes to definitions, descriptions, and priority categories, including:

- Under Application Review Information
  - FEMA will only review SAFER applications that fall within the competitive range instead of reviewing every application.
- Under Additions to the Application:
  - The NFPA 1710 and 1720 standards concerning personnel deployment and response times to fires and medical emergencies were updated in the application tables to reflect NFPA 1710/1720 standards.
- Under R&R Activity – Eligible Costs:
  - Length of Service Award Program was moved to high priority.

What do I need to know about Environmental Planning and Historic Preservation (EHP)?

SAFER Program projects that involve the installation of supplies/equipment not specifically excluded from a FEMA EHP Review, per the Grant Programs Directorate Programmatic Environmental Assessment, such as ground-disturbing activities, or modification/renovation of existing buildings or structures, will require an EHP review. Some equipment activities will require an EHP review, as well. Such activities include but are not limited to:

Building renovations, such as removal of wall or installation of electrical or waterlines;

Training/exercises in natural settings, such as rope or swift water;

Installation of LED signs; and

Any scope of work that involves ground disturbances.

Please see FEMA's EHP Screening form and instructions at EHP Screening Form. EHP policy guidance can be found at Preparedness Grants EHP Compliance webpage. Recipients will be notified of their EHP responsibilities in the grant award package.

It is FEMA policy that actions initiated and/or completed without fulfilling the specific EHP requirements will not be considered for funding.

Who is eligible to apply under the SAFER Program?

Eligible applicants for the SAFER Program include fire departments; any federally recognized Indian tribe or tribal organization; and national, regional, state, local, tribal, and nonprofit interest organizations representing the interests of volunteer firefighters.

How do I determine whether I represent a volunteer, combination, or career fire department or a national, regional, state, local, tribal, and nonprofit volunteer firefighter interest organization?

A **volunteer fire department**, as defined in 15 U.S.C. § 2229, has an all-volunteer force of firefighting personnel. For a fire department to have an all-volunteer force, no member may receive financial compensation (in the form of salary or wages) for their services other than life and health insurance, workers' compensation insurance, and/or a nominal stipend per call. For the purposes of this SAFER Program, a department whose membership is comprised of all volunteer firefighters, including any paid-on-call firefighters who receive only a nominal stipend, will be considered a volunteer fire department.

A **career department**, as defined in 15 U.S.C. § 2229, has an all-paid force of firefighting personnel other than paid-on-call firefighters. Fire departments that provide reimbursement on a paid-on-call basis are considered a combination fire department for the purposes of this program.

A **combination department**, as defined in 15 U.S.C. § 2229, has paid firefighting personnel and volunteer firefighting personnel. At a minimum, a combination fire department must have at least one active firefighter who receives financial compensation for services (including paid-on-call) and at least one active firefighter who does not receive financial compensation for services other than life, health, and workers' compensation insurance.

For the purposes of this SAFER Program, a department whose membership is composed of any paid-on-call firefighters who receive more than a nominal stipend will be considered a combination fire department.

FEMA considers a department to be **combination majority volunteer** if more than 50 percent of its membership is made up of personnel who do not receive financial compensation for services. Departments are considered **combination majority career** if more than 50% of the active firefighting membership is salaried staff.

A **national, regional, state, local, tribal, and nonprofit volunteer firefighter interest organization** is defined as an organization that supports or represents the interests of firefighters in front of legislative bodies at the local, state, tribal, and federal level. Such organizations include but are not limited to state or local firefighter and/or fire chiefs' associations, volunteer firefighter relief organizations, and associations. FEMA shall make the final determination as to whether an applicant is an appropriate volunteer firefighter interest group.

Fire departments applying for a regional grant on behalf of itself and other participating fire departments are **not** considered an interest organization.

What activities may I apply for under the SAFER Program?

The SAFER Program is separated into two activities:

Hiring Activity: Provides federal financial assistance to help fire departments hire new, additional firefighters (or change the status of part-time or paid-on-call firefighters to full-time firefighters) and to rehire laid off firefighters or retain firefighters facing imminent layoff. National, regional, state, local, tribal, and nonprofit interest organizations are not eligible to apply for funding under the Hiring Activity.

R&R Activity: Assists volunteer and combination fire departments and national, regional, state, local, federally recognized tribal, and nonprofit interest organizations with the recruitment and/or retention of volunteer firefighters who are involved with or trained in the operations of firefighting and emergency response. Career fire departments are not eligible to apply for funding under the R&R Activity.

How many applications may I submit?

Eligible applicants may submit only one application for each eligible activity under the SAFER Program (one under the Hiring Activity and/or one under the R&R Activity). Applicants interested in applying under both the Hiring Activity and the R&R Activity must submit two separate applications, one for each activity. All submissions of duplicate applications may be disqualified.

Applications differ based on the applicant type. For example, the Hiring Activity application will be different from the fire department application for the R&R Activity; the R&R Activity application will be different for a fire department than an interest organization. Be sure to select the appropriate applicant type when applying. Applications submitted under the wrong type (e.g., regional fire department R&R Activity application applied through the interest organization application) will be deemed ineligible.

I have an open SAFER Program award(s). May I still apply under the FY 2022 SAFER Program?

Yes. However, because the possibility exists that the period of performance on the open grant award(s) and the FY 2022 grant period of performance will overlap, you need to ensure that the start of your FY 2022 grant does not depend on the completion of your open grant(s), or that receipt of a FY 2022 SAFER Program award will not impact your ability to continue with and/or complete your open grant award(s). The grant activities requested in the FY 2022 SAFER Program must supplement the current award(s) and cannot be for the same activities, expenditures, or personnel funded under the open grant award(s). Applicants with an active SAFER Program award who wish to apply under the FY 2022 SAFER Program are subject to the guidelines and requirements outlined in the FY 2022 SAFER Program NOFO.

How much funding is available under the FY 2022 SAFER Program?

There is a total $360 million available under the FY 2022 SAFER Program, which includes funds appropriated as part of the FY 2022 Department of Homeland Security (DHS) Appropriations Act (Pub. L. No. 117-103). However, the following specific funding parameters are either required by law or are the outcome of recommendations from the Assistance to Firefighters Grant Program Criteria Development Panel:

10% of the funding is set aside for grants awarded to all volunteer or majority volunteer departments for hiring of firefighters.

If FEMA awards less than 10% of the funds available for the hiring of firefighters to volunteer and majority volunteer fire departments, it will transfer the remaining funds to provide grants for the recruitment and retention of volunteer firefighters.

10% of the funding is set aside for the recruitment and retention of volunteer firefighters.

No more than 33% of the total amount allocated for the recruitment and retention of volunteer firefighters can be awarded to national, regional, state, local, territorial or federally recognized tribal organizations that represent the interests of volunteer firefighters.

What is the maximum amount of funding a recipient may be awarded?

There is no maximum award amount for FY 2022 SAFER Program awards. However, it is important to note that all awarded SAFER Program costs and activities must be incurred, received, and completed within the period of performance; therefore, applicants should carefully consider what costs and activities they can reasonably accomplish within the period of performance.

Is there a cost share for all applicants?

There is no cost share or match or position cost limit for the FY 2022 SAFER Program.

When will the awards be announced?

Award announcements will be made at the beginning of summer 2023 and on a continuous basis thereafter until all available funds have been awarded, but no later than September 30, 2023.

Recipients are notified via email and through the FEMA GO system of the award offer and must accept their awards no later than 30 calendar days from the award date. The recipient must notify FEMA of its intent to accept and proceed with work under the award through the FEMA GO system. Funds will remain on hold until the recipient accepts the award through the FEMA GO system and all other conditions of the award have been satisfied, or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds. Recipients may request additional time to accept the award if needed.

When a SAFER Program award is accepted, when does the period of performance start?

The period of performance under the Hiring Activity is 36 months for all grants awarded. A default 180-day recruitment period, which allows grant recipients to begin hiring SAFER Program-funded firefighters, begins when FEMA approves the application for an award under this activity. The 36-month period of performance automatically starts after the 180-day recruitment period, regardless of whether the recipient has successfully hired the requested firefighters.

The period of performance under the R&R Activity is 12, 24, 36 or 48 months for all grants awarded. A default 90-day recruitment period, which allows recipients time to gather resources, initiate processes, and finalize contracts needed to implement SAFER Program grant activities, begins when FEMA approves the application for award. The period of performance automatically starts after the 90-day recruitment period ends, regardless of whether the recipient is ready to begin implementing its grant award.

Application Questions

What are some important reminders for FY 2022?

The online FY 2022 SAFER Program application is only available in the FEMA GO (FEMA Grants Outcomes) application portal at https://go.fema.gov.

Applicants must complete the following to start, complete, and submit a SAFER Program application:

- The applicant organization must be currently registered and active in the System for Award Management (SAM) to apply. Applicants are advised that FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. SAM is available from Grants.gov at https://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html.

- Effective April 4, 2022, the federal government transitioned from using the Data Universal Number System or DUNS number to a new, non-proprietary identifier known as a Unique Entity Identifier or UEI. For entities that have an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary. For all entities filing a new registration in SAM.gov after April 4, 2022, the UEI will be assigned to that entity as part of the SAM.gov registration.

  FEMA GO has also been updated to use the UEI as the Primary Entity Identifier for registered organizations.

  New registrations in both SAM and FEMA GO will require the use of the UEI.

  For more information about the transition, go to GSAFSD Service Portal Landing - GSA Federal Service Desk Service Portal and select the green "Help" on UEI Transition button.

  Additional information about UEI and FEMA GO is provided in the FEMA GO Startup Guide located at: https://www.fema.gov/media-library/assets/documents/181607.

What is program income?

Although not common, recipients may generate income while carrying out grant-supported activities during the period of performance under the SAFER Program award. This is referred to as program income. This income can be used to defray program costs, where appropriate, consistent with 2 CFR § 200.307. The Budget Summary section of the grant application contains a field for program income. The response should be $0 unless the recipient anticipates generating program income during the period of performance. If the recipient plans to generate program income, it should be explained in the narrative. The FEMA GO application will not include program income estimates in the total budget. FEMA will review the program income submitted and adjust the budget as appropriate, prior to award. Any program income must be used and managed in accordance with 2 C.F.R. § 200.307.

What is Management and Administration (M&A)?

M&A costs are administrative expenses that are incurred during the administration of a SAFER Program award. Applicants may apply for M&A costs if the costs are directly related to the implementation of the program for which they are applying. M&A costs are identifiable costs directly associated with the implementation and management of the grant and cannot exceed 3% of the federal share of SAFER Program funds awarded. If you are requesting M&A expenses, you must list the costs under the "Other" category in the budget and explain the purpose for the administrative costs in your Project Narrative. All M&A costs must be in accordance with 2 C.F.R. Part 225, Cost Principles for state, local and Indian Tribal Governments (OMB Circular A-87) or 2 C.F.R. Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122), as applicable and should be based on actual expenses only, not a percentage of the overall grant.

M&A costs are not eligible under the Hiring Activity.

Where do I submit the federally approved Indirect Cost Rate Agreement?

Applicants required to have a negotiated indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application. Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal must provide a copy of their proposal at the time of application. Copies of the indirect cost rate agreements or proposals, along with the SAFER Program application number, must be submitted electronically to FireGrants@fema.dhs.gov. Please ensure that the request details budget portion of your application includes information pertaining to your indirect cost rate agreement or proposal. Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal as discussed above or based upon on the de minimis rate or cost allocation plan, as applicable.

Indirect costs are not allowable under the Hiring Activity.

What standards does the SAFER Program focus on?

The SAFER Program focuses on the Deployment or Staffing and Deployment compliance standards of the National Fire Protection Association (NFPA):

- NFPA 1710 Assembly Requirements – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Department (Section 5.2.4.1 – Single-Family Dwelling Initial Full Alarm Assignment Capability): This standard applies primarily to career fire departments and combination departments if the combination department chooses it.

- NFPA 1720 Assembly Requirements – Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments (Section 4.3 – Staffing and Deployment): This standard applies primarily to all-volunteer fire departments, but it may also apply to combination departments if the combination department does not choose to comply with the NFPA 1710 standard.

FEMA prioritizes bringing non-compliant (NFPA 1710 or 1720) departments into compliance in the most cost-effective manner.

Do applicants have to report to the National Fire Incident Reporting System?

No. FEMA does not require FY 2022 SAFER Program applicants to report to the National Fire Incident Reporting System.

Do applicants have to comply with the National Incident Management System?

SAFER Program applicants are not required to comply with the National Incident Management System (NIMS) to apply for federal assistance under the SAFER Program. However, any applicant who receives a FY 2022 SAFER Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction over the applicant's emergency service operations (e.g., a local government), prior to the end of the grant's period of performance. Information about NIMS can be found at https://www.fema.gov/national-incident-management-system

SAFER Hiring

What type of firefighter positions will be funded under the Hiring Activity?

Grants awarded under the Hiring Activity enable all volunteer, combination, and career fire departments to restore staffing levels to attain a more effective level of response and a safer incident scene. FEMA awards Hiring Activity grants directly to volunteer, combination, and career fire departments to help fire departments increase their cadre of frontline firefighters by providing financial assistance in three categories:

- Rehire: Rehiring firefighters who were laid off within the two years prior to the start of the application period;
- Retention: Retaining firefighters facing imminent layoff – within 120 days of the close of the application period; and
- New Hire: Hire new, additional firefighters.

What are the eligible expenses under the Hiring Activity?

The only eligible expenses are the salary and associated benefits (actual payroll expenses) for the positions funded under the SAFER Program grant. Costs are reimbursable if they are included as part of the standard package, available to all operational firefighter positions, contractually obligated, and reimbursed via payroll. Compensation for a firefighter's normal, contracted work schedule is reimbursable, but overtime costs are not eligible for reimbursement by the SAFER Program grant award (including overtime for holdovers, extra shifts, to attend training, etc.). Only costs for overtime that the fire department routinely pays as a part of the base salary or a firefighter's regularly scheduled and contracted shift hours, in order to comply with the Fair Labor Standards Act, are eligible.

SAFER Recruitment and Retention

What are the requirements if applying under the Rehire or Retention categories?

Eligible positions for funding under the Rehire category must have been laid off in the two years prior to the start of the application period on February 13, 2023. Copies of the official, signed, and issued layoff notices will be required at the time of application.

Firefighters who have been issued a formal layoff notice, which includes a specific date for the layoff action, prior to the start of the application period, and those who face imminent layoff – within 120 days of the close of the application period – are eligible for SAFER Program funding under the Retention category. As the application period closes on March 17, 2023, the layoffs must become effective on or before July 15, 2023. Copies of the official, signed, and issued layoff notices will be required at the time of application.

Eligible positions under the Retention category must be employees of the department at the time the application is submitted. Note: if a retention position becomes vacant after the application is submitted, departments must fill the vacancy with a new hire in order to maintain the operational staffing level.

A layoff notice that is not executed within the specified terms will be considered void unless an additional notice is provided within 14 days of the original action date will not qualify for funding in the Rehire or Retention categories. Applicants who do not meet these parameters must apply under the New Hire category.

Any layoff action not executed in accordance with the terms of the official layoff notice, or which does not meet the above requirements, will not qualify for funding in the Rehire or Retention categories. Applicants who do not meet these parameters must apply under the New Hire category.

What are the eligible expenses under the R&R Activity?

Applicants must correlate the activities for which funding is being requested with the identified recruitment and/or retention problems/issues being addressed. SAFER Program grant funds may only be used for volunteer firefighters who are involved with, or trained in, the operations of firefighting and emergency response. FEMA will not provide funding for a budgeted line item if an applicant does not provide enough information detailing how the item and/or activity will enhance the recruitment and retention of volunteer firefighters. Allowable costs may be limited to reasonable amounts, as determined by FEMA.

All grant-related purchases and activities must be incurred, received, and completed within the period of performance. Additionally, all funded activities under the R&R Activity must be governed by formally adopted Standard Operating Procedures (SOPs). Minimally, these SOPs should specify who qualifies for each of the incentives, specific requirements for earning the incentives, and the disposition of the awarded incentives if an individual fails to fulfill the stipulations. FEMA may ask for copies of SOPs prior to, or after a grant is awarded.

Examples of eligible expenses include but are not limited to the following:

- Marketing Program (e.g., media and print advertising) to recruit new volunteer firefighters;

- New recruit basic training;
- Leadership/career development training; and
- Personal Protective Equipment for new recruits.

For the full list of eligible and ineligible costs, please refer to Appendix B – Programmatic Information and Priorities, in the FY 2022 SAFER Program NOFO.

How is "new recruit" defined according to the SAFER Program?

The SAFER Program defines a "new recruit" as a volunteer that joins the department with the intent to serve as a firefighter after the recipient is notified of the grant award (e.g., the date of the award notification email in FEMA GO).

Does the SAFER Program allow regional applications?

Yes. Eligible applicants may apply for a regional R&R Activity grant if the request will have a direct regional or local benefit beyond the immediate boundaries of the applicant's first-due response area. Direct regional or local benefit means that other eligible organizations will receive a portion of the grant awarded funds, or the department will receive items purchased with the grant funds.

An eligible applicant will serve as the "host applicant" and can apply for funding on behalf of itself and any number of other participating R&R Activity eligible organizations. The application must include a list of all the participating organizations, including the point of contact information and EIN for each organization benefitting from a proposed regional project.

If awarded, the host applicant must agree to be responsible for all aspects of the grant. This includes but is not limited to accountability for all assets and all reporting requirements. Regional host applicants and participating partner agencies must execute a Memorandum of Understanding or equivalent document, signed by all parties participating in the award, before applying under the Regional Program activities.

The Hiring Activity is not eligible as a regional project.

Application Process

How do I apply for a SAFER Program grant?

The online FY 2022 SAFER Program application is available through the FEMA GO application portal at https://go.fema.gov. The application will also be linked with the U.S. Fire Administration's website https://www.usfa.fema.gov/grants and the Grants.gov website https://www.grants.gov.

Which internet browsers are compatible with FEMA GO?

FEMA GO is compatible with the most recent major release of Google Chrome, Internet Explorer, Mozilla Firefox, Apple Safari, and Microsoft Edge. Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

When can I apply?

Applications will only be accepted between 8 a.m. Eastern Time (ET) on Monday, February 13, 2023 and 5 p.m. ET on Friday, March 17, 2023. FEMA GO automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applications not received by the application submission deadline will not be accepted. Applicants using unreliable internet connections, such as dial-up connections, should be aware that submission can take some time before FEMA GO receives your application.

Applicants who experience system-related issues will be addressed until 3 p.m. ET on Friday, March 17, 2023. No new system-related issues will be addressed after this deadline.

Do I need to register with the System for Award Management (SAM)?

Yes. Per 2 C.F.R. § 25.205, SAM registration is required to both begin and submit a SAFER Program application in the FEMA GO system. Organizational SAM.gov registrations are only active for one year and must be renewed annually. Therefore, applicants must ensure the applicant entity has a valid and active registration in SAM.gov before starting an application.

Step-by-step instructions for registering with SAM can be found at http://www.grants.gov/web/grants/applicants/organization-registration/step-2-register- with-sam.html. Applicants should contact SAM.gov with questions or concerns about their SAM registration.

DHS may not make a federal award to an applicant until the applicant has complied with all applicable DUNS/UEI and SAM requirements. An applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. If an applicant has not fully complied

with the requirements by the time DHS is ready to make a federal award, DHS may determine that the applicant is not qualified to receive a federal award and may make a federal award to another applicant.

The submission of payment requests and amendments are also contingent on the information provided in the entity's SAM.gov registration. It is imperative that all information in the application is correct, current, and matches the information in the SAM.gov registration. Please ensure that your organization's name, address, DUNS number, and Employer Identification Number (EIN) are up to date in SAM.gov and that the DUNS number used in SAM.gov is the same number used to apply for all other FEMA grant program awards.

More information on SAM.gov may be located in the FY 2022 SAFER Program NOFO and on the Assistance to Firefighters Grant Progams Website. If applicants have questions or concerns about a SAM registration, please contact the Federal Support Desk at https://www.fsd.gov/ or call (866) 606-8220, Monday – Friday between the hours of 8 a.m. and 8 p.m. ET.

May I change or edit my application after it has been submitted?

You will be able to review or edit the entire application prior to submission. However, if you would like to edit or change your application after submission, you will need to withdraw the application from consideration of award. The application must then be resubmitted to FEMA prior to the application submission deadline of 5 p.m. ET on Friday, March 17, 2023 to be considered for an award.

How are the applications reviewed and selected for funding?

SAFER Program applications are reviewed through a multi-phase process. All applications are electronically pre-scored and ranked based on how well they align with the funding priorities outlined in the FY 2022 SAFER Program NOFO. Applications are then scored competitively by no less than three members of a Peer Review Panel.

Applications with the highest score rankings per activity will also be evaluated through a series of internal FEMA review processes for completeness, adherence to programmatic guidelines, technical feasibility, costs/quantities, and anticipated effectiveness of the proposed project(s).

How important is it to address all Narrative Statements in the application?

The Narrative Statements of the application must provide unique and specific details about the activity for which applicants seek funding, including budget details. Peer Review Panelists will evaluate and score each activity based on the narrative elements within each activity. The weighted evaluation criteria used by the peer reviewers in determining the grant award, as described in the NOFO, make up the elements of the Narrative Statements' score.

Under the Hiring Activity, the peer review panel score is 50% of the total application score. Under the R&R Activity applications, the peer review panel score is 70% of the total application score.

Note: FEMA conducts reviews of a random sampling of applications to compare them for duplication including the narrative statements and statistical data. Therefore, all elements of the narrative statements must be specific and unique to the applying entity, and all statistical data must be accurate.

Applications with narrative statements that have substantial duplication of statements, sentences, or paragraphs to other submitted applications, and/or inaccurate data that may mislead reviewers may be disqualified. Discovery of falsification, fabrication, or plagiarism of other grant proposals will disqualify the application(s).

What are the character limitations for text boxes in FEMA GO?

The Narrative Statements blocks do not allow for formatting. Do not type the Narrative Statements using only capital letters. Additionally, do not include tables, special characters or fonts (e.g., quotation marks, bullets), or graphs. Space for the Narrative Statements is limited. Although each element must have a minimum of 200 characters, the maximum number of total characters is 3,000 per each narrative element, except Financial Need, which is 4,000 characters.

FEMA Contacts

How can I help FEMA prevent fraud, waste and abuse?

If you have information about instances of fraud, waste, abuse, or mismanagement involving FEMA programs or operations, you should contact the Department of Homeland Security Office of Inspector General Hotline at 1-800-323-8603; by fax at 202-254-4297; or online at https://www.oig.dhs.gov/hotline.

How can I obtain help with the application?

The SAFER Program Help Desk at 866-274-0960 will be available to provide technical assistance with completing your SAFER Program application(s).

During the application period, the Help Desk will be staffed between the hours of 8 a.m. and 4:30 p.m. ET, Monday through Friday; and until 5 p.m. ET on the last day of the application period. However, these hours may change as the application period progresses. The toll-free number also accepts voicemail messages after hours or if the line is busy. Questions may also be e-mailed to FireGrants@fema.dhs.gov.

Where can I find SAFER Program documents and other information?

You can find SAFER Program documents and additional information on the Staffing for Adequate Fire and Emergency Response Program webpage.

How do I sign-up for e-mail notifications about the SAFER Program?

To register for automatic e-mail notices of NOFO availability and other important program information go to: https://public.govdelivery.com/accounts/USDHSFEMA/subscriber/new?topic_id=USDHSFEMA_409.

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Taylor Fire Department

Staffing Plan 2023-2032

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Truck 1	4	4	4	4	4	4	4	4	4	4
Engine 2	3	3	3	3	3	3	3	3	3	3
Battalion 1	0	0	1	1	1	1	1	1	1	1
Squad 1	0	2	2	0	0	2	2	0	0	2
Engine 3	0	0	0	3	3	3	3	3	3	3
Engine 1	0	0	0	0	0	0	0	3	3	3
Daily Staffing	**7**	**9**	**10**	**11**	**11**	**13**	**13**	**14**	**14**	**16**
Chief	1	1	1	1	1	1	1	1	1	1
Assistant Chief	1	1	1	1	2	2	2	2	2	2
Admin Assistant	1	1	1	1	1.5	1.5	1.5	1.5	1.5	1.5
Battalion Chief	0	0	3	3	3	3	3	3	3	3
Captain	0	0	0	0	0	0	0	3	3	3
Lieutenant	6	9	9	9	9	12	12	12	12	15
Engineer	6	6	6	9	9	9	12	12	12	12
Firefighter	9	12	12	12	12	15	12	15	15	18
Fire Inspector	1	1	1	1	1	1	1	1	1	1
Total Staffing	**25**	**31**	**34**	**37**	**38.5**	**44.5**	**44.5**	**50.5**	**50.5**	**56.5**
Change	0	6	3	3	1.5	6	0	6	0	6

DRAFT

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR
☒ Streets/Infrastructure
☒ Quality of Life
☒ Economic Vitality

Agenda Item #: 13

Agenda Title: **Consider appointments and re-appointments to various Boards & Commissions**

Council Action to be taken: Appoint/re-appoint to Boards & Commissions

Department Submitted: City Management

Staff Contact: Dianna McLean, City Clerk

1. PURPOSE/DESCRIPTION

The purpose of this agenda item is to appoint or re-appoint members to various Boards & Commissions. This is done bi-annually in February and August. The August meeting is for appointments to fill vacancies and the February meeting is reserved for a full review of all boards, attendance records, and reappointments.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

City Council is to appoint or re-appoint members to those seats that are expired or vacated on each Board.

3. PROS and CONS

PROS	CONS
• N/A	• N/A

4. RECOMMENDATION

Staff recommends appointing or re-appointing members to the expiring and/or vacated seats on the various boards as listed in the binders previously delivered.

5. FUNDING SOURCE

N/A

6. TIMELINE

- Appointments made in February
- Notification of appointment/re-appointment sent out immediately after appointments

7. OTHER OPTIONS (In order of preference)

N/A

8. ATTACHMENTS

13a. Airport Board
13b. Animal Control Board
13c. Civil Service Commission
13d. Library Advisory Board
13e. Main Street Board
13f. Moody Museum Board
13g. Parks & Recreation Board
13h. P&Z Commission
13i. Public Arts Advisory Board
13j. TEDC Board
13k. Tree Advisory Board
13l. ZBA

Airport Advisory Board 2-2023				
Willing to be reappointed	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Terry Blodgett 1308 Sagewood Drive Taylor, TX 76574 (H) 512-309-4731; (C) 512-760-8800 Tblodgett_usa@yahoo.com	2014;2017; 2020	2-2023
	3	Jeffrey Heyman 1407 Burns Blvd Taylor, TX 76574 © 512-657-6121 jeffrey@knightware.com	2016,2018, 2021	2 - 2024
	3	Efrain Lopez 1151 CR 126 Georgetown, TX 78628 (O) 512-352-9000; (H) 512-836-2683 © 512-925-4114 eclopez@ciamfg.com	2011; 2014;2017; 2020	2-2023
	3	James Coggeshall 1901 Holly Springs Dr. Taylor, TX 76574 (PH) 830-591-7906 jlcogg@att.net	1-2018, 2021	2-2024
	3	Travis Colvin 3229 Clinton Place Round Rock, TX. 78665 (C)512-373-0632 travis@colvinelectric.com	2-2019; 2-2022	2-2025

No Appointments Needed

Members: The board shall consist of 5 members.
Ex-officio members: City Manager, Public Works director, Airport Manager. Residency requirements do not apply.

Duties: The powers and duties of the airport board shall be to advise the city council on various matters pertaining to the good and betterment of the city airport. The Airport Board shall have the power and it shall be its duty to make or cause to be made and recommend for adoption the following, to include, but not limited to:

a. To make studies and project plans for the improvements and safety of the City of Taylor's airport facilities with a view of its development and extensions, and to recommend to the City Commission all matters for the development and advancement of the airport facilities, layouts and appearance.

b. To act with and assist all other municipal and governmental agencies and especially the City Commission in formulation and executing proper plans for airport development.

Appointed by: City Council

Meets: as often as necessary to conduct the business of the board or upon call by the board chairman or city manager or upon petition of a simple majority of board members. Four members present shall constitute a quorum for the transaction of business and all issues shall be decided by a majority of its members present and voting.

Staff liaison: Sarah Hinton

Animal Control Appeals Board and Shelter Advisory Committee 2-2023				
Willing to be reappointed?	**Representative**	**MEMBER**	**APPOINTED**	**EXPIRES**
No	Licensed Vet	Arlon W. Graef, DVM 2303 Mildred (H) 4110 N. Main (O) (H) 512-365-6352; (O) 512-352-8897	7-2008	2-2023
Yes	Animal Welfare Org	Melanie Rathke (Texas Critter Crusaders) 612 Vernon (H) 512-966-5034; (O) 512-365-5216 melanierathke@gmail.com	4-2017; 2020	2-2023
	Animal Control Officer	Sandra Perio Sandra.perio@taylortx.gov	6-2017	
	City Official	Joseph Branson, Police Commander (O) 512-352-5551 josephy.branson@taylortx.gov	10-2015	
	Resident	Diana Voytek 405 Howard St. (C) 512-917-3836 mdvoytek@gmail.com	8-2016, 2019 2021	2-2024
		Lin Crane 805 Yellowstone Dr. (H) 512/309-4134 (C) 512966-7494 Sarv42@gmail.com	2-2019, 2021	2-2024
Yes		Thomas Rohlack 1419 Thompson (C) 512-461-4331 Trohlack5150@gmail.com	4-2017; 2020	2-2023
		Lorelai Allrich 1409 Burns Blvd Taylor, TX. 76574 (C) 339-234-3758 lallrich@icloud.com	8-2021	2-2024
		Dee Dee Yelverton 1415 Howard St. (C) 512-671-0792 deedeeyelverton@gmail.com	1-2018; 2020(to fill unexpired seat), 2021	2-2024

Members: The board shall consist of 9 members.
Board must have one Veterinarian, one municipal official, one person whose duties include daily operation of the animal shelter, and one representative from animal welfare.

Duties: To hear appeals and consider evidence regarding the denial or revocation of registration. In their capacity as the shelter advisory committee, it shall be the committee's duty to assist the animal control officer with the requirements of Chapter 823 of the Health and Safety Code.

Appointed by: City Council

Meets: At least 3 times a year.

Liaison: Joseph Branson

City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Alexis Fine

Address (Residence and Mailing)
2901 Zachary Ln
Taylor, TX 76574

How long at this residence? 4.5y

Phone (Home) —

Cell Phone 321-945-4161

Fax

Email alexis.soper@gmail.com

Occupation Operations Manager

Employer Williamson County Regional Animal Shelter

Address 1855 SE Inner Loop
Georgetown TX 78626

Work Phone 512-943-1995

Business owner? ☐ Yes ☒ No

Additional information? ~~Williamson County Animal~~ Employed here 7 1/2 yrs

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control Appeals Board and Shelter Advisory Committee
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
25yrs exp. working in Animal Care and Welfare, almost 12yrs exp working @ Williamson County Regional Animal Shelter, implementing programs to help become no-kill + stay no-kill, without closing services to the community

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 1/20/23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name KATHLEEN FORREST

Address (Residence and Mailing)
2600 Donna Dr

How long at this residence? 10 mts.

Phone (Home) _____

Cell Phone 512-934-1725

Fax _____

Email KForrest58@gmail.com

Occupation _____

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control & Public Arts Advisory, Parks & Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 1/28/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yhoo.com

Occupation _____

Employer SCIF

Address _____

_____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

_____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 02.09.23

Animal Control Board

Feb 2023

MEMBER NAME	2/16/2022	4/1/2022	12/28/2022				TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Sandy Perio	P	P	P				3	0	Yes
Melanie Rathke	P	P	P				3	0	Yes
Dr. Arlon Graef	P	EA	A				3	2	Yes
LoreLai Allrich	P	P	P				3	0	Yes
Thomas Rholack	P	P	P				3	0	Yes
Diana Voytek	P	P	P				3	0	Yes
Dee De Yelverton	P	P	P				3	0	Yes
Lin Crane	P	P	P				3	0	Yes
Joseph Branson	P	P	P				3	0	Yes

Meets: At least 3x/yr

EA = Excused Absence, per Chairman | **A** = Absent | **P** = Present at meeting

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.
The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.
The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

Civil Service Board			1-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Tammy Sharp 611 Sloan Street (C) 831-214-1778 tammyannesharp@gmail.com	2-2022 (filled an unexpired term); 1-2023	1-2026
	3	Carey Gambrell 1607 Tammi Lane Taylor, TX. 76574 (H) 512-309-4789 (C) 512-657-2346 coccarey@gmail.com	8-2021	1-2024
	3	Kimberly Hill 216 W. 10th St. (C) 269-3763 Chember.hill@gmail.com	7-2019; 2022	1-2025

Staff liaison: LaShon Gros

Members: 3

Duties: To adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Appointed by: City Manager, ratified by Council

Meets: As needed.

At the July 28, 2022 Council meeting, Council voted to change the term dates for the commissioners from beginning their term in July to beginning their term in January, to align with LGC 143.006.

Updated in January

Library Board			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Vickie Thornton 2600 Holly Lane (H) 512-365-8018 vpthornton@yahoo.com	10-2002, 2021	2-2024
	3	Brandi Lujano 1403 Trey Dr. Taylor (C) 512-919-0606 drandilujano@gmail.com	2-2020 (fill unexpired term); 2-2022	2-2025
Yes	3	Sheon Corley 3009 Don Hill Lane Taylor, TX 76574 (PH) 512-577-4933 mrssheonc@gmail.com	1-2017; 2020	2-2023
	3	John Kaatz 1500 Laurel Street Taylor (C) 512-422-15241 jwkaatz@sbcglobal.net	2-2019; 2-2022	2-2025
	3	Sharon Pick Naivar (H) 512- 352-3785 (C) 512-630-3693 sharonspick@gmail.com	5-2009, 2021	2-2024
	3	B.J. Burrow 4204 King's Canyon Dr. Taylor, TX. (H) 512-228-9440 (C) 512-228-9440 Bj.burrow@gmail.com	8-2019 (filled unexpired term of Lois Duncan), 2021	2-2024
No	3	Trisha Randig 1000 CR 374 (H) 512-352-2365 (O) 512-918-5690 tsrandig@yahoo.com	1-2003; 2020	2-2023

Members: 7

Duties: Makes recommendations to the City Council regarding library operations and to help ensure that the library meets the needs of the city.

Appointed by: City Council
Residency requirements do not apply.

Meets: 2nd Tuesday at 6:30pm

Liaison: Karen Ellis

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name KATHE FORREST

Address (Residence and Mailing)
7600 Donna Dr.

How long at this residence? 1 yr.

Phone (Home) _____

Cell Phone 512-934-1725

Fax _____

Email KForrest58@gmail.com

Occupation Retired

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Steady patron / observant

Have worked and volunteered in library for many years - Boulder Library, Boulder, Co + West End Library Andrews, TX

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Kathe Forrest Date 2-18-22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Judith Grissom (Jude)

Address (Residence and Mailing)

110 W. 2nd St., Apt B

Taylor, TX 76574

How long at this residence? 1 yr

Phone (Home) 281-814-1888

Cell Phone " "

Fax

Email JudithGrissom@gmail.com

Occupation LPC Counselor, (retired)

Employer retired

Address

Work Phone

Business owner? ☑ Yes ☐ No

Additional information? artist, Jude's brush, writer, land development Building

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Public Library Board, Main Street Advisory, Public Arts
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Friends of Taylor Library

M.Ed., LPC, retired counselor

Taylor resident since Jan, 2014

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature J Grissom Date 1-24-2023

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Jerrie Inman

Address (Residence and Mailing)
1801 Oaklawn DR
Taylor

How long at this residence? 4 months

Phone (Home) _____

Cell Phone 425-269-8276

Fax _____

Email jerrie.inman2@gmail

Occupation Retired - VP @

Employer Bank of America

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Served 2 terms on Arlington Library Board - part of Sno-Isle Library system. Also Library Ambassador and volunteer. Resigned when moving to Texas

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Jerrie Inman Date 2/8/2023

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yhoo.com

Occupation _____

Employer SCIF

Address _____

_____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

_____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 02.09.23

City of Taylor
Boards and Committee Application

RECEIVED
JAN 27 2023
BY: SL

PLEASE TYPE OR PRINT CLEARLY:

Name Maria H. Newman

Address (Residence and Mailing)
1515 W. Lake Drive
Taylor TX 76574

How long at this residence? 18 years

Phone (Home) 512 966 9445

Cell Phone

Fax N/A

Email mariahnewman@hotmail.com

Occupation Retired

Employer N/A

Address N/A

Work Phone N/A

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I currently serve as President of the Friends of The Taylor Public Library. I have been Secretary and active member for several years.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Maria H. Newman Date Jan. 27, 2023

City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Carol Portillo

Address (Residence and Mailing)
500 County Road 431
Taylor, TX 76574

How long at this residence? 2yrs. 10mos.

Phone (Home) –

Cell Phone (512) 791-2494

Fax N/A

Email cdportillophd@gmail.com

Occupation Chief of Staff

Employer Dell Technologies

Address One Dell Way
Round Rock, TX 78682

Work Phone (512) 791-2494

Business owner? ☐ Yes ☒ No

Additional information? I am an adjunct professor at St. Edward's Univ.

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
I am an avid reader and have been my whole life. I can provide marketing guidance, readership, creative ways to engage w/ community, etc.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Carol Portillo Date 1/31/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Grace Emily Stark

Address (Residence and Mailing): 1905 Lathan Lane

How long at this residence? Sep 2021 (purchased)

Phone (Home):

Cell Phone: 512-845-5537

Fax:

Email: grace.emily.stark@gmail.com

Occupation: Freelance writer/editor

Employer: Self

Address:

Work Phone:

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Library Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I've loved and used public libraries since I was a little girl. I've held leadership positions on clubs + committees throughout my life, from high school, to college, and beyond.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature: Grace Emily Stark Date: 02/09/2023

Grace Emily Stark

1905 Lathan Lane, Taylor TX 76574 · grace.emily.stark@gmail.com · 512-845-5537

Freelance Writing and Editing

Natural Womanhood
A non-profit organization dedicated to the promotion of fertility awareness methods (FAM) and Natural Family Planning (NFP)
Editor, July 2021 – Present
Podcast Co-host, July 2021 – Present
Assistant Editor, Jan 2020 – June 2021

Verily Magazine
An online women's magazine
Freelance Writer/Contributor, Jan 2019 – Present

Family Foundations
A quarterly, in-print publication of The Couple to Couple League
Contributing Writer/Guest Editor

Other publications include: the *Public Discourse, The Linacre Quarterly,* the *Daily Signal*, *Aleteia,* and elsewhere

Fellowships

Paul Ramsay Institute – The Center for Bioethics and Culture
Fellow, Sep 2021 – Present

Robert Novak Journalism Fellowship – The Fund for American Studies
2019 Alumni Fund Fellowship Recipient, Sep 2019 – April 2020

U.S. Food and Drug Administration, CDER
Oak Ridge Institute for Science and Education (ORISE) Fellow, June 2014 – June 2015

Internships

U.S. Department of Veterans Affairs, Office of the Secretary — Jan 2014 – May 2014
Research Analyst Intern for Atlas Research

U.S. House of Representatives, Energy & Commerce Committee — Aug 2013 – Dec 2013
Health Subcommittee (R) Intern

The Heritage Foundation, Center for Health Policy Studies — June 2013 – Aug 2013
Health Policy Intern

U.S. Senate, Office of Senator John Cornyn, Minority Whip (R, TX) — January – May 2013
Intern

Texas Public Policy Foundation, Center for Health Care Policy — June 2012 – Aug 2012
Health Policy Intern

Edmund D. Pellegrino Center for Clinical Bioethics, GUMC — Aug 2010 – May 2014
Office Assistant/Work Study

Education

M.A., Bioethics & Health Policy — Aug 2015 – May 2017
Loyola University Chicago, Chicago, IL

B.S., Health Care Management & Policy, Minor in Economics, Cum Laude — Aug 2010 – May 2014
Georgetown University, Washington, DC

Activities of note: Founding Member, Georgetown Undergraduate Bioethics Society; Bioethics Bowl Team Member; Planning Committee Member, National Undergraduate Bioethics Conference

Peer-Reviewed Publications

Breakthrough Therapy Designation: CDER Analysis of Requests 4 Years Into the Program." 2017 Mar. *Therapeutic Innovation & Regulatory Science (TIRS)*. (Co-author)

Catholic social teaching and America's sub-optimal breastfeeding rate: Where faith and policy should meet to combat injustice. 2017 Nov. *The Linacre Quarterly.* (Sole author)

Other Pursuits & Volunteer Work

The Couple to Couple League International, Inc.
Certified Natural Family Planning Teaching Couple for the Sympto-Thermal Method, May 2016 - Present

U.S. Naval Hospital Guam, *Tutuhan, Guam*
Healthcare Ethics Committee civilian member, November 2015 – August 2017

LIBRARY ADVISORY BOARD

Feb 2023

MEMBER NAME	1/11/2022	2/8/2022	3/8/2022	10/11/2022	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
B.J. Burrow	P	P	P	P	4	0	Yes
Sheon Corley	P	P	P	P	4	0	Yes
John Kaatz	EA	P	P	EA	4	2	Yes
Brandi Lujano	P	P	P	P	4	0	Yes
Sharon Pick Naivar	P	P	P	P	4	0	Yes
Trisha Randig	P	P	P	EA	4	1	Yes
Vickie Thornton	P	P	P	P	4	4	Yes

EA = Excused Absence, per Chairman | **A** = Unexcused Absence | **P** = Present

Mr. Kaatz had to work overtime as Math Coordinator of an area school district. Mrs. Randig was absent due to family obligations.

Please note that Library Advisory Board Meetings are called when there are matters brought for Board consideration. No meetings typically take place in June, July or December.

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

Main Street Advisory Board			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Curie Humphreys 4106 Noah Dr. (C) 512-771-3596 curieathome@yahoo.com	2021	2-2025
Yes	3	Erwin Stauffer 804 Kirk St (H) 512-365-6453 (C) 512-818-6297 estauffer@gmail.com	2-2016, 2021	2-2023
	3	Jeff Snyder 106 Porter St. (C) 512-689-4336 jeffsresurrections@yahoo.com	2021	2-2024
	3	Doug Moss 1122 Colorado Street #1206 (C) 917-576-7044 dmoss@publicsketch.com	2021	2025
Yes	3	Ruth Rivera 705 Debus Dr. (C) 512-378-3127 Rrivera0875@gmail.com	8-2021 (filled unexpired seat)	2-2023
	3	John McRae 110 Main St. (C) 865-230-0988 Jmcrae1@utk.edu	8-2020 (fill unexpired seat), 2021	2-2024
	3	Ashley Doss 2106 Lathan Lane (C) 512-497-2376 ashley@shopfrillsboutique.com	2021	2-2024

Members: 7. It is preferred that at least one Architect, Attorney, CPA, Property owner in city limits, and Business owner in downtown project area be represented. Residency requirements do not apply.

Ex-Officio Members: City Manager, Main Street Manager, Central Tx RC&D Director, Taylor Chamber Director, Taylor EDC Director

Duties: The powers and duties of the Main Street Advisory

1. To define the geographic boundaries of the Main Street Project District.
2. To enter into agreements with the financial institutions of Taylor for the creation and administration of a low interest low program to benefit the Main Street Project.
3. To review, advice and make recommendations to the City Commission concerning needed planning and zoning considerations to support the Main Street Project.

4. To review, advise and make recommendations to the City Building Inspection Department concerning any alterations to the exterior of any buildings in the Main Street Project District.
5. To work with the Main Street Manager, the City Manager and the City Commission to develop and maintain a healthy, vital downtown Taylor, emphasizing four major areas:
   a. Organization: To organize the downtown into a strong, cohesive unit that works together and speaks for the betterment of the area.
   b. Design: To encourage appropriate, high-quality design in the maintenance, renovation and re-use of downtown buildings.
   c. Unified Promotion: To sponsor events, and to advertise and promote a positive, unified image of downtown Taylor.
   d. Economic Restructuring: To aim for full use and occupancy of downtown. To adapt buildings to new uses and utilize tax incentives for building rehabilitation.

Appointed by: City Council

Meetings: As necessary

Liaison: Jan Harris

Due to several changes to this board in the last couple of years, there are 6 out of the 7 members whose terms are all expiring at the same time. Changed expiration dates on Humphreys, Stauffer, and Moss. 2-2022

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Anthony Cavazos-Geluso

Address (Residence and Mailing)

1120 Howard St,

Taylor, TX 76574

How long at this residence? 1 year 11 mo

Phone (Home) _____

Cell Phone 512-820-8877

Fax _____

Email anthonygeluso@gmail.com

Occupation Social Worker

Employer Travis County Integral Care

Address 1165

_____

Work Phone N/A

Business owner? ☐ Yes ☒ No

Additional information? _____

_____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : MAIN STREET ADVISORY BOARD
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

SEE RESUME

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 01-17-23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Judith Grissom (Jude)

Address (Residence and Mailing)

110 W. 2nd St., Apt B

Taylor, TX 76574

How long at this residence? 1 yr

Phone (Home) 281-814-1888

Cell Phone " "

Fax

Email JudithGrissom@gmail.com

Occupation LPC Counselor, (retired)

Employer retired

Address

Work Phone

Business owner? ☑ Yes ☐ No

Additional information? artist, Jude's brush, writer, land development Building

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Public Library Board, Main Street Advisory, Public Arts
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Friends of Taylor Library

M.Ed., LPC, retired counselor

Taylor resident since Jan, 2014

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature J Grissom Date 1-24-2023

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Yvonne Oude-Reimerink

Address (Residence and Mailing)
1408 Burns Blvd

How long at this residence? 8 years

Phone (Home) 512-653-8048

Cell Phone same

Fax

Email yvonne.or@outlook.com

Occupation Clinical Nursing Manager

Employer Austin Diagnostic Clinic

Address 12221 North Mopac
Austin

Work Phone same

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main street advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
Interested in the city center and maintaining and developing our historic downtown

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Yvonne Oude-Reimerink Date 2/7/23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Monica Zavala

Address (Residence and Mailing)
1600 Mallard Ln
TAYLOR, TX 76574

How long at this residence? 2 years

Phone (Home) —

Cell Phone 512 970 5928

Fax

Email Monica.Lynn.Zavala@gmail.com

Occupation Claims Adjuster

Employer STATE FARM INS

Address

Work Phone

Business owner? ☐ Yes ☑ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Public ART Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Bachelor in Management Marketing ; MBA
Event Marketing at STATE FARM
Conference Chair for Non Profit organizations

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 2-8-23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name DeAnn Stuart

Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574

How long at this residence? 3 yrs.

Phone (Home) N/A

Cell Phone 214-783-3197

Fax

Email deannstuart5@gmail.com

Occupation Teacher/Administrator

Employer St. Mary's Catholic School

Address 520 Washburn St.
Taylor, TX 76574

Work Phone

Business owner? ☐ Yes ☒ No

Additional information? also employed by The Institute for Catholic Liberal Education

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Moody Museum
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Resume attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 2/9/2023

DeAnn Stuart

511 Washburn St.
Taylor, TX 76574
(214) 783-3197
deannstuart5@gmail.com

Education

Baylor University (Ph.D.) May 2016
Primary interests: 19th century British literature, religion, contemporary issues

University of Dallas (M.Hum.) May 2004
Master of Humanities
Concentrations: English and political philosophy

University of Dallas (B.A.) May 1998
Major: English
Secondary School Teacher Certification

Work Experience

Institute for Catholic Liberal Education, Senior Faculty 2022-present

- Manage communication for a national cohort
- Prepare material for weekly zoom meetings and periodic in-person meetings
- Create programming and organize course offerings

St. Mary's Catholic School, Dean of Curriculum 2020-present

- Write interdisciplinary curriculum for grades PK3-12th grade
- Manage opening of the new high school
- Develop marketing materials and recruit talented faculty

Austin Institute for the Study of Family and Culture 2015-present

- Associate Director of Curriculum and Outreach
- Translate social science for non-specialists
- Manage finances
- Develop marketing materials and recruit students and faculty

Xavier University, Adjunct English Professor 2014-2015

- Taught Rhetoric and Composition, an introduction to rhetorical writing and to research

Baylor University, Brooks College Tutor of Arts and Letters 2012-2014

- Assisted students living in the residential college with all steps of the writing process, including brainstorming, focusing ideas, organization, research skills, and effective argumentation
- Invested in college life and served as a mentor for students

Baylor University, Teaching Assistant 2011-2014

- Taught British Literature and Freshman Composition I/II, which concentrates on academic writing modes and research paper writing

Baylor University, Writing Center Tutor 2010-2011

- Assisted students with essay organization, word choice, and other miscellaneous writing skills for a range of subjects, including education, sociology, theology, business, history, classical texts, literature, and politics

Carroll High School, Gifted and Talented Pre-AP English I/II, English Department Chair

2004-2010

- Designed and implemented a humanities curriculum, incorporating literature, political philosophy, rhetoric, history, and art
- Organized standardized test preparation and SAT writing workshops for teachers and students

Carroll ISD, Curriculum Writer 2003-2010

- Developed district curriculum for 7th/8th grade language arts, 9th/10th grade on-level English, 9th/10th grade Gifted and Talented English

Dawson Middle School/ Carroll Junior High School, 7th and 8th grade language arts, LA Department Chair 2000-2004

- Worked with a team of teachers from all four core subjects to plan interdisciplinary units

St. Michael High School, English, World History, and Theater teacher (grades 7-12) 1998-2000

Honors/ Awards

Diocese of Austin, Education Service Award, Spring 2020
Baylor University, Outstanding Graduate Student Teacher, Spring 2012
Carroll Independent School District 2007 Teacher of the Year
Carroll High School 2007 Teacher of the Year
Dawson Middle School 2003 Teacher of the Year

Academic Conference Papers

"Perceiving the 'Blissful Now of Eternity': Postures of Contemplation in the Poetry of Anne Ridler and George Herbert." South Central Christianity and Literature Conference. New Orleans, February 27-28, 2015.

"Leaving Discourse 'Breathing Room': Milton's Treatment of Man's Creation in *Paradise Lost*." Rocky Mountain MLA Conference. Boise, October 9-11, 2014.

"Does Matter Matter?: Newman and Coleridge on the Imagination's (In)Dependence." Newman Association of America Annual Conference. Steubenville, July 31 – August 2, 2014.

"Mediating Desire: Coleridge's Sacramental Channel to the Real." South Central Christianity and Literature Conference. New Orleans, March 7-8, 2014.

"Perverse Solitude, an Escape from the Internal and Eternal Voids in Wordsworth's *The Excursion*." North American Society for the Study of Romanticism. Boston, August 8-11, 2013.

"Hope for Hollywood: Transcendence and Grace in Clint Eastwood's Films." Oxbridge Conference. C.S. Lewis Foundation, July 2011.

"Festal Reconciliation in Gerard Manley Hopkins and Josef Pieper." South Central Christianity and Literature Conference. New Orleans, February 11, 2011.

"Teaching Objective Truth to a Pluralistic Age." Paideia College Society Student Conference. Dallas Baptist University, February 2007.

Public Lectures and Workshops

"Divided We Fall." Reading Group. Austin Institute for the Study of Family and Culture. Austin, TX. January-April 2021.

"The Politics and Character of Prudence" Reading Group. Austin institute for the Study of Family and Culture. Austin, TX. September-November 2020.

"On the Moral imagination." Regina Mater. Austin, TX. January 2019.

"Cracking the Dating Code." Austin Institute for the Study of Family and Culture. Austin. TX. October 2018.

"Early Relationship Discernment and Social Science." Region X Family Life Directors. Cedarbrake Retreat Center. Austin, TX. March 2018.

"Truth and Lies." Austin Institute for the Study of Family and Culture. Austin, TX. January-February 2018.

"The Changing Face of Faith from the Crusades to the Renaissance." Young Serra Club of Dallas Church History Series, January 2004.

Community Service

St. Mary's Catholic Church Choir Member, 2021-present
Austin Catholic Classical Project 2017-present
St. Louis King of France Baptism Class Instructor 2019-2020
Young Catholic Professionals Board Member 2016-2017
St. Peter Catholic Student Center Lector 2012-2014
English Graduate Student Association Board Member, Baylor University 2012-2013
Theology of the Body Discussion Group Leader 2010-2013

- Led a parish-based discussion group probing the theological and philosophical underpinnings of John Paul II's *Theology of the Body*

St. Ann Youth Ministry Core Team Member 2005-2008

- Planned retreats for high school youth, wrote and performed in skits, gave talks on various built churches and classrooms for impoverished communities in Mexico

Theology of the Body Evangelization Team Founding Board Member 2001-2003

- Organized conferences, led small group discussions, wrote non-profit organization bi-laws and structural outlines, continued study of Pope John Paul II's *Theology of the Body*

St. Monica CCD Teacher 2002-2003.

- Taught weekly CCD classes to middle school-aged students.

Music Minister 1992-2000

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Kevin Stuart

Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574

How long at this residence? 3 years

Phone (Home) _____

Cell Phone 504-444-2768

Fax _____

Email Stuartsemail@gmail.com

Occupation Professor

Employer Univ. of St. Thomas

Address 3800 Montrose Blvd.
Houston, TX 77006

Work Phone 713-522-7911

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 2/9/23

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law
Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction *(summa cum laude)*, in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over $4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster (Taylor, Tex.) 2021-2022
St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President (New Orleans, La.) 2010-present
Teddlie Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher (New Orleans, La.) 2014-2015
Philosophy

Isidore Newman School

Supplemental Instructor 2010
Government Department
University of Texas at Austin

Graduate Research Assistant Aug 2006-Aug 2009
Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

- Taught Executive Seminar sessions on selections from "great books" to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant 2008
Government Department
University of Texas at Austin

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.) 2022

Honorary Chair, "Saints & Scholars" (Austin, Tex.) 2022
Diocese of Austin

Strong Families of Taylor (Taylor, Tex.) 2022 – present
Founder

Diocesan School Advisory Board (Austin, Tex.) 2017 – present
Diocese of Austin

Editor (Austin, Tex.) 2016 – present
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

Chairman of the Board (Austin, Tex.) 2016 – present
Austin Catholic Classical Project

President (New Orleans, La.) 2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member (New Orleans, La.) 2013 – present
Alexis de Tocqueville Project
University of New Orleans

Board of Directors (Austin, Tex.) 2017
Young Catholic Professionals
Austin Chapter

PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

"A Small Texas City Gets a Drag-Queen Parade for Christmas" in *Wall Street Journal*, December 9, 2022.

"Behind Closed Doors: Public Restrooms and the Fight for Women's Equality" (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

"A Dark Coast: An Application of Conscience in Contemporary Ethics" in *Catholic Social Science Review* 22: 27-37 (2017).

"Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

"OK, Senator" in *The American Mind*, October 26, 2020. https://americanmind.org/salvo/ok-senator/

"The Extended Family Can't Replace the Immediate Family" in *The American Mind*, February 21, 2020. https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/

"A Dialogue on the New Nationalism" in *America*, October 22, 2019. https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism

"Liberalism is Failing Because It Rejected Orthodox Christianity" in *Public Discourse*, May 28, 2019. https://www.thepublicdiscourse.com/2019/05/51848/

"Rebuilding Social Capital in Trump Country" in *The American Conservative*, May 9, 2019. https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/

"Against the Dead Consensus" (co-author) in *First Things*, March 21, 2019. https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus

"American Civil Religion, Rightly Understood" in *The American Mind*, November 21, 2018. https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/

"Attack Sebastian Gorka's Ideas, Not His Credentials or Person" in *Federalist*, May 9, 2017. https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/

"The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/

"Trump's Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties" in *America*, November 16, 2016. https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political

"Why Fathers Are Crucial to Aspiring Major Leaguers" in *Washington Examiner*, October 29, 2016. https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930

"Is Baseball a White Man's Sport" in *Detroit News*, October 27, 2016. https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/

"Brock Turner, Moral Outrage, and Natural Law" in *Public Discourse*, September 16, 2016. https://www.thepublicdiscourse.com/2016/09/17660/

"Taxing Churches Would Marry Church and State" (co-author) in *Federalist*, September 28, 2015. https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/

"MLK's Philosophical & Theological Legacy" (co-author) in *Public Discourse*, January 16, 2012. https://www.thepublicdiscourse.com/2012/01/4503/

Papers, Presentations, and Conferences

"Prudence: the Forgotten Virtue" — September 2020
Austin Institute for the Study of Family and Culture

Foundation for Excellence in Higher Education — March 2021
"Developing and Engaging Trustees and Advisors"
Executive Director training for 24 institutes

Southern Political Science Association — January 2019
Adjacent conference organizer and presenter
"The Family in Law and Politics Today"

Chapman University, National Association of Scholars — January 2019
"Academic Heretics"

Harvard University, Abigail Adams Institute — August 2018
"Behind Closed Doors: a Corrected History of Bathroom Politics"

American Political Science Association August 2018
"Co-ed housing and the Prevalence of Sexual Assault on College Campuses"

Austin Institute for the Study of Family and Culture November 2016
Lecture: "Election 2016 Post-Mortem: What in the World Happened?"

American Maritain Association February 2016
"Thomists Wrestle with Pluralism"

Western Political Science Association March 2013
Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"

"Limited Government & the Rule of Law" Conference, Grand Rapids, MI February 2013

"Evaluating the Idea of Social Justice" Conference, Detroit MI February 2012

"The Scottish Enlightenment" Conference, Mecosta, MI April 2011

Southern Political Science Association January 2011
Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).

Midwest Political Science Association Conference April 2009
Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"

Midwest Political Science Association Conference April 2009
Discussant, "Tyranny, Ancient and Modern."

Lehrman American Studies Princeton Institute on American History and Founding 2008

Philosophical Foundations of the Social Sciences July 2007
Oxford University, UK

Western Political Science Association March 2007
Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"

First Principles, Witherspoon Institute August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Samuel Avila

Address (Residence and Mailing)

960 county road 481

Thrall, Tx 76578

How long at this residence? 2 yrs

Phone (Home) 708 528 9519

Cell Phone 708 528 9519

Fax

Email Sam.Avila@ymail.com

Occupation Assc. Director of Provider Recruiting

Employer Lone Star Circle of Care

Address 205 E. University Ave.

Georgetown, Tx 78626

Work Phone (512) 686 0152 x10221

Business owner? ☐ Yes ☐ No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Letter attached for your review.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 3/6/2020

SAMUEL M. AVILA

Fort Worth, TX | ✆: 708.528.9519 | ✉: sam.avila@ymail.com

Physician Sourcing, Recruitment, & Retention | Consulting | Transformation & Change Management

CORE COMPETENCIES

- Process Standardization
- Negotiation & Influencing
- Turnover Rate Reduction
- Project Management & Execution
- Candidate & Metrics Tracking
- Trend/Market Identification & Analysis
- Onboarding & Training
- Optimized Workforce Planning
- Cross-Departmental Collaboration
- Diversity, Equity, & Inclusion
- C-Level Stakeholder Communication
- Mentoring & Coaching

- **Strong history of success** in enabling healthcare organizations to meet their physician development strategies and goals by serving as key leader in the sourcing and coordination of physician recruitment efforts.
- **Consistently innovating scalable and equitable recruiting processes** with a focus on experience excellence for candidates and internal stakeholders.
- **An expert in clinical recruiting,** capable of implementing infrastructures and processes needed to cultivate a team of high-performing recruiters and sourcing professionals with significant hiring volume.
- **Skilled in salary analysis** with a talent for leveraging knowledge of changing physician compensation market rates to ensure competitiveness.

CAREER HIGHLIGHTS

- Successfully scaled recruitment strategies and programs to the hiring needs of a non-profit organization (Lone Star Circle of Care – LSCC) for seven consecutive years, demonstrating adaptability during periods of rapid growth and high-turnover.
- Effectively minimized turnaround and improved retention despite working in an industry with low-range salary expectations by initiating challenging conversations with incoming candidates and achieving positive outcomes.
  - Trended a large year-by-year improvement in retention to achieve LSCC's historic best during a three-year period.
- Served as timekeeper for LSCC's CEO, COO, CMO, CFO, and EA; responsible for managing their annual review and reporting process for the CEO. Complete super-user access to HR exponent salary and timekeeping, & calendar organizational wide.
- Gained extensive committee leadership experience throughout career, currently leading the Employee Engagement Committee and Communication/Outreach Committee at LSCC. Hosted various events to include 800+ attendee holiday parties and key annual gatherings, among many more events and volunteer initiatives.
- Directly contributed to LSCC's success in the introduction of 160+ FTE (200+ individuals) providers into the network in FY'20 as well as the lowest provider turnover rate. Assisted in the finance department to achieve the following results:
  - Record year for total revenue of $83.8M (8% increase from FY'20).
  - A patient increase rate of 21.6% from YTD.
  - Lead Retention Negotiations with an average of 30 providers annually, reaching positive contract renewal outcomes.
  - Accelerated patient panel growth for new and developing clinics.
  - 75% of the current provider staff for LSCC hired during tenure as Associate Director of Provider Recruiting (an average of 37+ hires annually, with 2021 resulting in a high of 40+ Physicians hired).

PROFESSIONAL EXPERIENCE

IBM (Providence SJH TA), Remote — 2014 – Present

Talent Advisor (Remote Position), 2021 - Present

Talent Advisor provides client satisfaction with IBMs RPO services through a collaborative partnership with Hiring Managers, Executives & Business unit leaders. Utilized interpersonal skills to resolve provider concerns or questions at any given time.

- Build sourcing & recruitment strategies using high touch technology
  - Taleo, ModernHire, Oasis, Workday, Box, and more
- Forecast talent needs using appropriate client related data
- Troubleshoot potential issues, develop strategies & recommend areas of improvement and ensure best practices.
- Provide leadership & oversight to my team
- Responsible for sourcing, recruiting, interviewing, evaluating and placing candidates for my clients
- Engage with community partners & build strong networks with appropriate markets

…continued

Lone Star Circle of Care (LSCC), Austin, TX 2014 –2021

Associate Director of Provider Recruiting (Remote Position), 2016 – 2021

Supervise provider recruitment and candidate sourcing strategies for 45 clinics across 28 locations. Utilize effective methods to identify key markets and source/hire candidates with the required skills and proficiencies to meet business unit objectives for Pediatrics, Family and Senior Medicine, OBGYN, Behavioral Health, Dental, and Pharmacy. Contribute to successful departmental projects and initiatives. Build key relationships with provider staff members to ensure cross-functional adoption of clinic changes and bolster overall morale.

Selected Contributions:

- Cultivated a welcoming, inclusive, and diverse work environment for executive staff members as the Employee Engagement Leader and Provider Liaison.
  - Utilized interpersonal skills to resolve provider concerns or questions at any given time.
  - Mended relationships between department and Human Resources that enabled open communication and unimpeded information flow between divisions.
- Slashed the number of agency hires in half with a forecasted $100k in annual savings from reduced placement fees by focusing on non-agency hires and building a self-reliant recruitment function.

Selected Contributions (cont.):

- Enabled the continued increase of expansions and clinic growth by facilitating the hire of an additional Executive Assistant (EA).
  - Scheduled all executive staff activities as well as large-scale manager meetings, training sessions, and external events.
  - Organized, coordinated, and presented for weekly Provider Service Line Meetings.
  - Trained the current EA to exceed expectations of established job standards. Improved internal processes with the EA, including business card management and standardization of old or unorganized templates.
- Streamlined provider onboarding processes by identifying and correcting gaps with the CMO and developing a solid timeline. Eliminated obstacles and created a cross-functional roadmap for success.

Executive Assistant to the CEO, 2014 – 2016

Managed office operations for the executive wing and served as key point person for the administrative division. Processed expenditures for conferences, collaborated with facilities to implement emergency evacuation measures, and ordered/approved office supplies. Handled general communication, allocated resources, and engaged in various employee events.

Selected Contributions:

- Interacted and presented to senior executives in a highly visible role.
- Gained excellent consultative skills and the ability to build strong, long-term relationships to better understand business priorities, needs, and plans.
- Collaborated across divisions to develop and implement programs and procedures that improve departmental support.
- Represented the non-profit organization throughout interactions with the Operations teams, including the Joint Commission Prep team, Patient Experience division, and School Engagement programs.

ADDITIONAL EXPERIENCE

Rent-A-Center, Austin, TX 2012 – 2016

Sales Manager

- Managed and monitored store operations, including end-of-day cash audits, inventory invoicing, checklist management, scheduling, and planning. Accurately filed and maintained confidentiality of 800+ customer files.
- Continuously grew sales to exceed district averages through strategic resource coordination and customer service.
- Provided one-on-one coaching and feedback sessions for the Sales and Delivery teams to ensure their daily operational success.

John H. Stroger Jr. Hospital, Chicago, IL 2011 – 2012

Anesthesia Technician

- Supported the anesthesiologists and nurse anesthetists in patient care activities in a fast-paced operating room environment.
- Served as key technical support for patient monitoring systems; identified and resolved equipment issues.

United States Air Force, Lackland AFB, TX 2005 – 2010

Health Services Management

- Oversaw the Pulmonary department with cross-functional supervisory responsibilities throughout daily operations.
- Maintained accuracy, security, and confidentiality of 1+ medical coverage reports and medical records for new recruits.
- Coordinated and managed medical appointment schedules for 15+ specialty clinics within the Level 1 trauma center.
- Spearheaded training and development for administrative staff.
- Selected to serve as the Physical Training Lead responsible for organizing two-hour workout sessions three times a week.

EDUCATION

Bachelor in Business Administration, Project Management, 2016 | Ashford University
Associate of Arts & Sciences (AAS), 2013 | Moraine Valley Community College

RECRUITING TECHNICAL TOOLS & PLATFORMS

LinkedIn, Indeed, PracticeMatch, Doximity, HealthECareers, Inline Group, PracticeAlert, BountyJobs, Association/University Job Boards, ATS, iCIMS

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Jonathan D Gins

Address (Residence and Mailing)
1417 Howard St.
Taylor, TX 76574

How long at this residence? 7 years

Phone (Home) 512-289-7460

Cell Phone 512-299-7460

Fax

Email gins.jd@gmail.com

Occupation Brewer

Employer TEXAS BEER Co

Address ~~201~~ 201 N. main st
Taylor, TX 76574

Work Phone

Business owner? ☒ Yes ☐ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : main street Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

City of Austin Urban transportation Commisson
Downtown Business owner

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature JD Gins Date 3/21/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Stacy Campbell

Address (Residence and Mailing)
2400 Heights Blvd.
Taylor, Tx 76574

How long at this residence? 1 mo/Taylor 8 mo.

Phone (Home) 512-575-0192

Cell Phone 512-575-0192

Fax

Email stacy@taylorsportinggoods.com

Occupation Store owner/manager

Employer

Address 307 N. Main St.
Taylor, Tx 76574

Work Phone 512-352-8964

Business owner? ☑ Yes ☐ No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) Main Street Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
As a former educator/counselor, I have been on numerous committees and have served in various leadership roles. I'm very capable of working well with others in order to reach a common goal. As a main street business owner and resident of Taylor, TX, I have a vested interest in this community

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Stacy Campbell Date 1-13-21

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Emily C. Holmes

Address (Residence and Mailing)
2804 Bull Run Apt. B
Taylor, TX. 76574

How long at this residence? 9 years +

Phone (Home) N/A

Cell Phone (512) 375-5545

Fax N/A.

Email e.arrizola@yahoo.com

Occupation Community Banker

Employer Frontier Bank of Texas

Address 7509 O'Connor
Round Rock, TX 78681

Work Phone (512) 281-1571

Business owner? ☐ Yes ☑ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : main street Advisory Board or anywhere else needed :)
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
I worked as the event coordinator for the chamber of commerce of Hutto, TX. I helped planned and execute several events on main street and enjoyed doing so.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 1/12/23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Karyn Morris

Address (Residence and Mailing): 18201 Moreto Loop, Pflugerville, TX 78660

How long at this residence? Since 2015

Phone (Home):

Cell Phone: (512) 415-1653

Fax:

Email: kerø8b@acu.edu ← email not good

Occupation: Sweet & Southern Finds, owner

Employer: Self-employed

Address: 519 N. Main St., Taylor, TX 76574

Work Phone: (512) 595-3025

Business owner? ☑ Yes ☐ No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Grew up in Taylor and around many family owned businesses (Roznwak.) Also, watched my grandmother serve on downtown boards and value the opportunity to give back. Current downtown business owner - see attached resume for more details

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature: KMorris

Date: 7/15/2020

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Matthew Rector

Address (Residence and Mailing)
4104 Zion Avenue
Taylor, TX 76574

How long at this residence? Almost 3 yrs

Phone (Home) None

Cell Phone (314) 939-9833

Fax None

Email matthew.a.rector.sr@gmail.com

Occupation Engineer

Employer MWM DesignGroup

Address 305 E Huntland Dr. Ste 200
Austin, TX 78752

Work Phone (512) 992-2966

Business owner? ☒ Yes ☐ No

Additional information? We own The Light House Boutique.

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Taylor EDC
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
Have received business training in the boots to business program.
I have started an LLC and a 501C3. Have a masters degree in finance.
I am a professional engineer with experience in development and construction.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature  Date 4/24/2020

Moody Museum Board			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
Yes	3	Susan Komandosky, Chair 2207 Gladnell (H) 512-365-7396; (c) 512-796-4401 mrsk@austin.rr.com	12-2002; 2020	2-2023
	3	Cissie Pierce P O Box 592 (H) 862-4438; © 512-677-0021 cissiepierce@msn.com	12-1999; 2021	2-2024
	3	Allen David 12751 FM112 Thrall, TX. 78578 (C) 512-429-0225 No email	2-2022	2-2025
	3	Janet Curtis 1618 Tammi Lane Taylor (C) 404-906-6507 Jlc924@outlook.com	5-2022	2-2025
	3	Gracie Yanez 1709 McLain (H) 365-2799 © 300-6545 yanezgracie49@gmail.com	12-2002, 2021	2-2024
	3	Eloise Brackenridge 3000 Davis Taylor, TX 76574 (H) 713-978-7674 (C) 512-517-2024 ewbrackenridge@gmail.com	1-2018, 2021	2-2024
Yes	3	Travis Summerlin 2106 Kent St. (C) 817-360-4120 tenthstreetumc@gmail.com	2-2020	2-2023
Yes	3	Reverend (Ms.) Terry Pierce 1016 W. 7th St. (C) 512-826-6278 Terry.pierce.austin@gmail.com	8-2019 (fill unexpired term); 2020	2-2023
Yes	3	Marilyn Fleming 2204 Smith Ave (C) 816-718-0981 Marilyn8620@gmail.com	2-2020	2-2023

	3	Samye Turner 1704 Mallard Lane (H)365-2148 (C) 365-0208 Samye115@aol.com	7-2007, 2019, 2022	2-2025
Yes	3	Leslie Hill 704 Mockingbird Lane (H) 512-365-6068 (C) 512-423-4183 bunkiehill@aol.com	7-2017; 2020	2-2023

Members: 11

Duties: makes recommendations regarding the operation of the Moody Museum

Appointed by: City Council

Meets: 3rd Tuesday at 5:30pm every other month

Liaison: Carrie Orts

NOTE: The Moody Museum funds projects with *private* museum funds.

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name DeAnn Stuart

Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574

How long at this residence? 3 yrs.

Phone (Home) N/A

Cell Phone 214-783-3197

Fax

Email deannstuart5@gmail.com

Occupation Teacher/Administrator

Employer St. Mary's Catholic School

Address 520 Washburn St.
Taylor, TX 76574

Work Phone

Business owner? ☐ Yes ☒ No

Additional information? also employed by The Institute for Catholic Liberal Education

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Moody Museum
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Resume attached

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 2/9/2023

DeAnn Stuart

511 Washburn St.
Taylor, TX 76574
(214) 783-3197
deannstuart5@gmail.com

Education

Baylor University (Ph.D.) May 2016
Primary interests: 19th century British literature, religion, contemporary issues

University of Dallas (M.Hum.) May 2004
Master of Humanities
Concentrations: English and political philosophy

University of Dallas (B.A.) May 1998
Major: English
Secondary School Teacher Certification

Work Experience

Institute for Catholic Liberal Education, Senior Faculty 2022-present

- Manage communication for a national cohort
- Prepare material for weekly zoom meetings and periodic in-person meetings
- Create programming and organize course offerings

St. Mary's Catholic School, Dean of Curriculum 2020-present

- Write interdisciplinary curriculum for grades PK3-12th grade
- Manage opening of the new high school
- Develop marketing materials and recruit talented faculty

Austin Institute for the Study of Family and Culture 2015-present

- Associate Director of Curriculum and Outreach
- Translate social science for non-specialists
- Manage finances
- Develop marketing materials and recruit students and faculty

Xavier University, Adjunct English Professor 2014-2015

- Taught Rhetoric and Composition, an introduction to rhetorical writing and to research

Baylor University, Brooks College Tutor of Arts and Letters 2012-2014

- Assisted students living in the residential college with all steps of the writing process, including brainstorming, focusing ideas, organization, research skills, and effective argumentation
- Invested in college life and served as a mentor for students

Baylor University, Teaching Assistant 2011-2014

- Taught British Literature and Freshman Composition I/II, which concentrates on academic writing modes and research paper writing

Baylor University, Writing Center Tutor 2010-2011

- Assisted students with essay organization, word choice, and other miscellaneous writing skills for a range of subjects, including education, sociology, theology, business, history, classical texts, literature, and politics

Carroll High School, Gifted and Talented Pre-AP English I/II, English Department Chair

2004-2010

- Designed and implemented a humanities curriculum, incorporating literature, political philosophy, rhetoric, history, and art
- Organized standardized test preparation and SAT writing workshops for teachers and students

Carroll ISD, Curriculum Writer 2003-2010

- Developed district curriculum for 7th/8th grade language arts, 9th/10th grade on-level English, 9th/10th grade Gifted and Talented English

Dawson Middle School/ Carroll Junior High School, 7th and 8th grade language arts, LA Department Chair 2000-2004

- Worked with a team of teachers from all four core subjects to plan interdisciplinary units

St. Michael High School, English, World History, and Theater teacher (grades 7-12) 1998-2000

Honors/ Awards

Diocese of Austin, Education Service Award, Spring 2020
Baylor University, Outstanding Graduate Student Teacher, Spring 2012
Carroll Independent School District 2007 Teacher of the Year
Carroll High School 2007 Teacher of the Year
Dawson Middle School 2003 Teacher of the Year

Academic Conference Papers

"Perceiving the 'Blissful Now of Eternity': Postures of Contemplation in the Poetry of Anne Ridler and George Herbert." South Central Christianity and Literature Conference. New Orleans, February 27-28, 2015.

"Leaving Discourse 'Breathing Room': Milton's Treatment of Man's Creation in *Paradise Lost*." Rocky Mountain MLA Conference. Boise, October 9-11, 2014.

"Does Matter Matter?: Newman and Coleridge on the Imagination's (In)Dependence." Newman Association of America Annual Conference. Steubenville, July 31 – August 2, 2014.

"Mediating Desire: Coleridge's Sacramental Channel to the Real." South Central Christianity and Literature Conference. New Orleans, March 7-8, 2014.

"Perverse Solitude, an Escape from the Internal and Eternal Voids in Wordsworth's *The Excursion*." North American Society for the Study of Romanticism. Boston, August 8-11, 2013.

"Hope for Hollywood: Transcendence and Grace in Clint Eastwood's Films." Oxbridge Conference. C.S. Lewis Foundation, July 2011.

"Festal Reconciliation in Gerard Manley Hopkins and Josef Pieper." South Central Christianity and Literature Conference. New Orleans, February 11, 2011.

"Teaching Objective Truth to a Pluralistic Age." Paideia College Society Student Conference. Dallas Baptist University, February 2007.

Public Lectures and Workshops

"Divided We Fall." Reading Group. Austin Institute for the Study of Family and Culture. Austin, TX. January-April 2021.

"The Politics and Character of Prudence" Reading Group. Austin institute for the Study of Family and Culture. Austin, TX. September-November 2020.

"On the Moral imagination." Regina Mater. Austin, TX. January 2019.

"Cracking the Dating Code." Austin Institute for the Study of Family and Culture. Austin. TX. October 2018.

"Early Relationship Discernment and Social Science." Region X Family Life Directors. Cedarbrake Retreat Center. Austin, TX. March 2018.

"Truth and Lies." Austin Institute for the Study of Family and Culture. Austin, TX. January-February 2018.

"The Changing Face of Faith from the Crusades to the Renaissance." Young Serra Club of Dallas Church History Series, January 2004.

Community Service

St. Mary's Catholic Church Choir Member, 2021-present
Austin Catholic Classical Project 2017-present
St. Louis King of France Baptism Class Instructor 2019-2020
Young Catholic Professionals Board Member 2016-2017
St. Peter Catholic Student Center Lector 2012-2014
English Graduate Student Association Board Member, Baylor University 2012-2013
Theology of the Body Discussion Group Leader 2010-2013

- Led a parish-based discussion group probing the theological and philosophical underpinnings of John Paul II's *Theology of the Body*

St. Ann Youth Ministry Core Team Member 2005-2008

- Planned retreats for high school youth, wrote and performed in skits, gave talks on various built churches and classrooms for impoverished communities in Mexico

Theology of the Body Evangelization Team Founding Board Member 2001-2003

- Organized conferences, led small group discussions, wrote non-profit organization bi-laws and structural outlines, continued study of Pope John Paul II's *Theology of the Body*

St. Monica CCD Teacher 2002-2003.

- Taught weekly CCD classes to middle school-aged students.

Music Minister 1992-2000

MOODY MUSEUM

Feb 2023

MEMBER NAME	1/18/2022	3/15/2022 - No quorum	5/17/2022	7/18/2022	9/20/2022	11/15/2022	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Susan Komandosky	P		P	P	P	P	6	0	Yes
Samye Turner	EA		P	EA	P	P	6	2	Yes
Leslie Hill	EA		EA	EA	P	EA	6	4	Yes
Gracie Yanez	P		P	P	P	P	6	0	Yes
Cissie Pierce	P		P	P	P	P	6	0	Yes
Eloise Brackenridge	P		P	P	P	P	6	0	Yes
Allen David	Appointed		EA	EA	P	EA	6	3	Yes
Marilyn Fleming	P		P	P	P	P	6	0	Yes
Terry Pierce	P		P	EA	P	P	6	4	Yes
Tammy Sharp	P	**RESIGNED 1/20/2022**						1	N/A
Travis Summerlin	P		P	P	P	P	6	0	Yes
Janet Curtis	A		A	A	A	A	6	5	No

EA - Excused Absence

A = Absent, not excused

Please Note:

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

Parks & Recreation Board			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Patrick Tate 2201 Meadow Lane (C) 512-529-6058 Hptate97@yahoo.com	2021	2-2024
	3	Larry Cmerek 1003 Randall (H) 512-365-7151 cmerek@sbcglobal.net	4-2016, 2020(short term to stagger terms better); 2022	2-2025
	3	David Campise 814 Lexington St. © 979-229-4257 cvcplumbingllc@gmail.com	7-2017, 2021	2-2024
	3	Irene Michna 251 Rowe Valley (H) 512-365-6056 © 512-680-8093 irenemichna@aol.com	8-2016; 2020(short term to stagger terms better); 2022	2-2025
	3	Stacy Olsen 1316 Howard (C) 512-940-1897 syolsen@yahoo.com	1-2017; 2020	2-2023
	3	Jennifer Jewett 1808 Cypress Cove (H) 352-8879; (C) 512-762-4638 jewetts@sbcglobal.net	3-2013, 2019, 2022	2-2025
	3	Casey Mummert 517 Vance St. (C) 646-361-7559 Caseymummert4782@gmail.com	2021	2-2024
Student Rep	1	Brennan Zupfer 2908 Monika Ln. Taylor (C) 512-269-5830 Brennanz0922@gmail.com	5-2022	2-2023

Members: 7 members, of whom 5 shall be residents of the city, 1 shall be residents of the ETJ or the city, and 1 shall be a junior or senior student in good standing attending a high school or Legacy Early College High School which has its ISD within the city. All members, except the student member, shall be at least 18 and the student member shall be at least 16. Members serve a three-year term after initial appointment. The board student member may serve a one-year term and

each board student member may serve only one term. Each member serves at the pleasure of the city council and may be removed at the sole discretion of the city council.
The board student member shall not be required for a quorum and shall be a nonvoting member of the board. Meetings shall be held no less than quarterly and at the call of the city council.

Duties: The parks and recreation advisory board ("board") shall advise the city council and parks and recreation director on matters pertaining to the acquisition, development, sound management, maintenance and use of parks and recreation facilities owned or controlled by the city and as directed by the city council.

Appointed by: City Council

Meets: 3rd Wednesday at 6pm

Liaison: Lisa Buzan

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Isabelle Mitura

Address (Residence and Mailing)
1904 KENT ST
76574

How long at this residence? 2020

Phone (Home) _____

Cell Phone 415.971.7677

Fax _____

Email imitura@yhoo.com

Occupation _____

Employer SCIF

Address _____

_____

Work Phone _____

Business owner? ☒ Yes ☐ No

Additional information? _____

_____

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered) : Parks & Rec, Library, Animal

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

please see resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 02.09.23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Carlos N. Menchaca

Address (Residence and Mailing)

318 W 5th St

Taylor, TX 76574

How long at this residence? 12+ years

Phone (Home) _____

Cell Phone 512-968-8015

Fax _____

Email carlos.menchaca@gmail.com

Occupation Graphic Designer

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☑ No

Additional information? 15+ years experience

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Public Arts Advisory and Parks & Recreation

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

~~Taylor native and graduate. Commercial artist of over 15 years with specialities in marketing, events, brand management, and~~ advertising. Civic groups such as Taylor Animal Shelter (6+ years), AIGA Austin + art initiatives + events (6+ years), Design Ranch bi-yearly festival (4+ years), created Latinx resource group at employer (Octogatos)(2+ years), Austin Greyhound Adoption (since 2016).

http://www.carlosmenchaca.com/ https://www.linkedin.com/in/carlosmenchaca/

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Carlos Menchaca Date 2022-Jan-10

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Claudene Griffith

Address (Residence and Mailing)
1302 Thompson Street
Taylor TX 76574

How long at this residence? 2 yrs, 4 months

Phone (Home) _____

Cell Phone 940-393-1922

Fax _____

Email claudene.griffith@gmail.com

Occupation Child Fatality Analyst

Employer Texas Department of Family & Protective Services

Address 4900 N. Lamar Blvd.
Austin TX

Work Phone 512-461-8871

Business owner? ☐ Yes ☑ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation, Public Arts Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) LEAD Taylor Class of 2022

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Claudene Griffith Date 9/20/2022

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name KATHLEEN FORREST

Address (Residence and Mailing)
2600 Donna Dr

How long at this residence? 10 mts.

Phone (Home) _____

Cell Phone 512-934-1725

Fax _____

Email KForrest58@gmail.com

Occupation _____

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control & Public Arts Advisory, Parks & Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 1/28/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Brenda Cox

Address (Residence and Mailing)
2300 West St
Taylor, TX 76574

How long at this residence? 4 yrs -

Phone (Home) —

Cell Phone 512-567-3335

Fax

Email bacox40@yahoo.com

Occupation Human Resources

Employer Hutto ISD

Address 200 College St.
Hutto, TX 78634

Work Phone 737-327-5199

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks & Recreation
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Facility Use of City & ISD Parks in DS. Founder & Director of Dripping Springs Lacross - 7yrs. Facility Rentals/Contracts w/ DSISD - Board member of DS Youth Sports. Former City of Hutto Employee - Worked closely w/ Parks Dept & Familiar w/ Taylor Parks & Events → Member of Pickleball Program

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature]

Date 1/28/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Kevin Stuart

Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574

How long at this residence? 3 years

Phone (Home) _____

Cell Phone 504-444-2768

Fax _____

Email Stuartsemail@gmail.com

Occupation Professor

Employer Univ. of St. Thomas

Address 3800 Montrose Blvd.
Houston, TX 77006

Work Phone 713-522-7911

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 2/9/23

CITY OF TAYLOR
DESCRIPTION OF BOARDS AND COMMISSIONS

Airport Board meets as often as necessary and makes recommendations to the City Council about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

Animal Control Appeals Board and Shelter Advisory Committee meets as needed (at least 3 times a year) and hears registration appeals and assists the animal control officer in compliance issues.

Civil Service Commission is appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Library Board meets the 2nd Tuesday of each month and makes recommendations to the City Council about the operations of the library and helps ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the 3rd Wednesday of each month. Develops an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring/development.

Moody Museum meets the 3rd Tuesday of every other month. Oversees the operation of the Moody Museum and volunteers.

Parks and Recreation meets the 3rd Wednesday of each month. Makes recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Commission meets the 2nd Tuesday of each month. Approves or disapproves platting or replatting of land within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the use of land, location of buildings and of businesses, in respect to their environments.

Public Arts Advisory Board meets the 4th Wednesday of each month and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members serve 3-year terms.

Taylor Economic Development Corporation (TEDC) meets the 3rd Wednesday of each month. Promotes, assists, and enhances economic development activities for the City.

Tree Advisory Board meets quarterly on a Tuesday. Reviews city plan to plant and maintain trees, supports public education efforts related to tree care and promotes Arbor Day activities.

Zoning Board of Adjustments meets the 1st Tuesday of each month or as needed. Hears and decides special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Applications are public information. Applications are kept on file for two (2) years from date of application.

Please complete and return to: City Clerk, City of Taylor, 400 Porter St., Taylor, TX. 76574
(512)352-3676 or Fax (512)352-8255 or email: Dianna.mclean@taylortx.gov

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law
Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction *(summa cum laude)*, in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over $4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster (Taylor, Tex.) 2021-2022
St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President (New Orleans, La.) 2010-present
Teddlie Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher (New Orleans, La.) 2014-2015
Philosophy

Isidore Newman School

Supplemental Instructor 2010
Government Department
University of Texas at Austin

Graduate Research Assistant Aug 2006-Aug 2009
Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

- Taught Executive Seminar sessions on selections from "great books" to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant 2008
Government Department
University of Texas at Austin

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.) 2022

Honorary Chair, "Saints & Scholars" (Austin, Tex.) 2022
Diocese of Austin

Strong Families of Taylor (Taylor, Tex.) 2022 – present
Founder

Diocesan School Advisory Board (Austin, Tex.) 2017 – present
Diocese of Austin

Editor (Austin, Tex.) 2016 – present
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

Chairman of the Board (Austin, Tex.) 2016 – present
Austin Catholic Classical Project

President (New Orleans, La.) 2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member (New Orleans, La.) 2013 – present
Alexis de Tocqueville Project
University of New Orleans

Board of Directors (Austin, Tex.) 2017
Young Catholic Professionals
Austin Chapter

PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

"A Small Texas City Gets a Drag-Queen Parade for Christmas" in *Wall Street Journal*, December 9, 2022.

"Behind Closed Doors: Public Restrooms and the Fight for Women's Equality" (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

"A Dark Coast: An Application of Conscience in Contemporary Ethics" in *Catholic Social Science Review* 22: 27-37 (2017).

"Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

"OK, Senator" in *The American Mind*, October 26, 2020. https://americanmind.org/salvo/ok-senator/

"The Extended Family Can't Replace the Immediate Family" in *The American Mind*, February 21, 2020. https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/

"A Dialogue on the New Nationalism" in *America*, October 22, 2019. https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism

"Liberalism is Failing Because It Rejected Orthodox Christianity" in *Public Discourse*, May 28, 2019. https://www.thepublicdiscourse.com/2019/05/51848/

"Rebuilding Social Capital in Trump Country" in *The American Conservative*, May 9, 2019. https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/

"Against the Dead Consensus" (co-author) in *First Things*, March 21, 2019. https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus

"American Civil Religion, Rightly Understood" in *The American Mind*, November 21, 2018. https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/

"Attack Sebastian Gorka's Ideas, Not His Credentials or Person" in *Federalist*, May 9, 2017. https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/

"The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/

"Trump's Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties" in *America*, November 16, 2016. https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political

"Why Fathers Are Crucial to Aspiring Major Leaguers" in *Washington Examiner*, October 29, 2016. https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930

"Is Baseball a White Man's Sport" in *Detroit News*, October 27, 2016. https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/

"Brock Turner, Moral Outrage, and Natural Law" in *Public Discourse*, September 16, 2016. https://www.thepublicdiscourse.com/2016/09/17660/

"Taxing Churches Would Marry Church and State" (co-author) in *Federalist*, September 28, 2015. https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/

"MLK's Philosophical & Theological Legacy" (co-author) in *Public Discourse*, January 16, 2012. https://www.thepublicdiscourse.com/2012/01/4503/

Papers, Presentations, and Conferences

"Prudence: the Forgotten Virtue" — September 2020
Austin Institute for the Study of Family and Culture

Foundation for Excellence in Higher Education — March 2021
"Developing and Engaging Trustees and Advisors"
Executive Director training for 24 institutes

Southern Political Science Association — January 2019
Adjacent conference organizer and presenter
"The Family in Law and Politics Today"

Chapman University, National Association of Scholars — January 2019
"Academic Heretics"

Harvard University, Abigail Adams Institute — August 2018
"Behind Closed Doors: a Corrected History of Bathroom Politics"

American Political Science Association August 2018
"Co-ed housing and the Prevalence of Sexual Assault on College Campuses"

Austin Institute for the Study of Family and Culture November 2016
Lecture: "Election 2016 Post-Mortem: What in the World Happened?"

American Maritain Association February 2016
"Thomists Wrestle with Pluralism"

Western Political Science Association March 2013
Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"

"Limited Government & the Rule of Law" Conference, Grand Rapids, MI February 2013

"Evaluating the Idea of Social Justice" Conference, Detroit MI February 2012

"The Scottish Enlightenment" Conference, Mecosta, MI April 2011

Southern Political Science Association January 2011
Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).

Midwest Political Science Association Conference April 2009
Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"

Midwest Political Science Association Conference April 2009
Discussant, "Tyranny, Ancient and Modern."

Lehrman American Studies Princeton Institute on American History and Founding 2008

Philosophical Foundations of the Social Sciences July 2007
Oxford University, UK

Western Political Science Association March 2007
Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"

First Principles, Witherspoon Institute August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004

PARKS AND RECREATION ADVISORY COMMITTEE

Feb 2023

MEMBER NAME	1/19/22- Cancelled- COVID	2/7/2022	3/16/2022	4/20/2022	5/18/2022	6/15/2022	7/20/2022	8/17/2022	9/21/2022	10/19/2022	11/16/2022	NO MEETING IN DECEMBER		TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Patrick Tate		P	P	P	EA	EA	P	P	P	P	P			10	1	Yes
Larry Cmerek		P	P	P	P	P	EA	P	P	P	P			10	1	Yes
David Campise		A	P	P	P	EA	EA	P	P	P	P			10	2	Yes
Irene Michna		P	P	P	P	A	P	P	P	EA	EA			10	3	Yes
Stacy Olsen		P	P	P	P	P	P	P	P	P	P			10	0	Yes
Jennifer Jewett		A	P	P	EA	P	P	P	P	P	P			10	1	Yes
Casey Mummert		A	EA	P	P	P	EA	P	EA	P	P			10	3	Yes
Brennan Zupfer - Student Member					P	P	P	P	EA	EA	EA			10	3	Yes
*Casey Weison - term expired		A														

EA = Excused Absence, per Chairman | **A** = Absent, not excused | **P** = Present at meeting

NOTES:

**Brennan Zupfer - new member May 2022*

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member. The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

Planning & Zoning Commission			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
Yes	3	Donna Frazier 1704 Carey Ave (H) 365-6154 (C)965-0372 donnafrazier1704@gmail.com	8/2009; 2020	2-2023
	3	Kellie Billings-Ray 815 Randall St. (H) 512-590-1660 (C) 512-590-1660 Kellie.ray@outlook.com	2-2019; 2022	2-2025
Yes	3	Steven Darden 416 Branch St. (C) 512-921-2667 sddardenii@gmail.com	1-2017; 2020 (apptd 1-2022 to fill unexpired term)	2-2023
	3	Amy Everhart 819 Talbot St. (C) 512-699-2693 Everhart26@gmail.com	2021	2-2024
	3	Annette Maruska 308 Cherrywood Circle (H) 512-365-9686 (C) 512-431-7866 garywmaruska@sbcglobal.net	7-2014, 2021	2-2024
	3	Rick Selin 2202 Gladnell (C) 512-422-2527 Rick_selin@hotmail.com	10-2013, 2021	2-2024
	3	Nora Roy 4103 Zion Ave Taylor, TX. (C) 512-955-9759 noralroy@outlook.com	8-2021 (filled unexpired term); 2022	2-2025
	3	Mike Eaton 2200 Mildred (H) 512-365-1188 (C) 512-801-5267 Eaton.mike@att.net	2-2016, 2019, 2022	2-2025
	3	Jim Newman 1515 West Lake Dr. (c) 512-966-9446 revjimnewman@hotmail.com	1-2022, 2022	2-2025

Members: The number of members of the commission shall not exceed 13 nor be less than 9.

Duties: Makes decisions regarding platting or replatting of land into subdivision within the corporate limits and within the ETJ of the city and makes recommendations to the council regarding the regulations of the use of land, location of buildings, and the locations of businesses.

Appointed by: City Council

Meets: 2nd Tuesday at 6pm

Liaison: Carrie Orts

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Alexander Allrich

Address (Residence and Mailing)

1011 Porter Street / PO Box 746

Taylor, TX 76574

How long at this residence? 6 mo.

Phone (Home) 978-882-3722

Cell Phone 978-882-3722

Fax

Email aallrich@gmail.com

Occupation Digital Marketing Manager

Employer Builder Homesite, Inc

Address 11900 RM 620

Austin, TX 78750

Work Phone

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

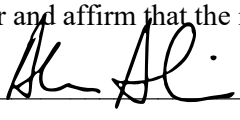
List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning & Zoning Commission
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

I have a Bachelor's Degree in Political Science, a growing interest in zoning and city planning, have been active in the Comprehensive Master Plan public workshops, where I learned more about the "Strong Towns" movement and read the book.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature  Date 1/21/2023

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name JAMES (JIM) BUZAN

Address (Residence and Mailing)

1309 Willow Brk. Trl.

Taylor

How long at this residence? 4 YRS

Phone (Home)

Cell Phone 432.312.1439

Fax

Email jamesbuzan4014@gmail.com

Occupation SELF-EMPLOYED

Employer

Address

Work Phone

Business owner? ☑ Yes ☐ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : 1.) TEDC OR 2.) P&Z

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

CURRENTLY SERVING ON TISD BOARD, LOCAL BUSINESS OWNER, B.S. CIVIL ENGINEERING (UT-AUSTIN), 30+ YEARS IN OIL & GAS INDUSTRY. HELD POSITIONS ON SEVERAL NON-PROFIT BOARDS

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Jim Buzan Date 2-6-23

James Buzan

1309 Willow Brook Trail, Taylor, Texas 76574 JamesBuzan4014@gmail.com 432-312-1439

Summary of Qualifications

- Proven leader and team player with a positive attitude and exceptional interpersonal skills.
- Track record of building, maintaining, and optimizing Management Systems.
- Successful, long-term positions in Health Safety and Environmental; Global Projects and Operations.
- Extensive experience in compliance, risk assessments, auditing, investigations, and training programs.
- Owner of small business in Taylor – 74 Man Store.

Work History

February 2020 to Present
JBB & Associates, LLC: Taylor, Texas
Manager

- Provide Health Safety and Environmental consulting services: Compliance and Procedure Development and Improvement.
- Audit Processes and Work Practices against established requirements, Develop written reports and present issues, concerns and non-conformances to senior management. Assist with developing corrective actions as requested by client.
- Perform Training
- Incident Investigation

February 2018 to January 2020
3S Services, LLC: Carrizo Springs, Texas
Director - Health, Safety and Environmental

- Manage all Health Safety and Environmental matters for oilfield construction and service company.
- Develop staffing plan and manage multiple direct reports.
- Developed and Implemented Life Saving Rules for critical and high-risk tasks.
- Maintain HSE Management System including Policy and Procedure to meet OSHA, EPA and DOT requirements.
- Conduct incident investigations and prepare reports and presentations.
- Represent the company at customer meetings and gave presentation, as requested.
- Develop companywide HSE goals and improvement plans.
- Track and report all safety metrics (KPIs) including behavior-based observations, audits, inspections, incidents, and man-hours.
- Work with insurance provides to manage workers compensation program and company claims.
- Accountable for implementing New Hire Orientation and Training Program.
- Maintain ISNet, PEC and other customer 3rd party services.
- Responsible for regulatory required reports (OSHA, TCEQ, etc.).
- Audit Worksites for compliance with Internal HSE MS and Customer Expectations.
- Develop and Maintain Emergency Response Plans for multiple office locations.

November 2016 to January 2018
ConocoPhillips – Lower 48: Midland, Texas

Health, Safety and Environmental Supervisor - Mid-Continent Business Unit

- Completed Lower 48 (Enterprise Level) Risk Assessment; including meeting with Business Unit Leaders to document risk and develop mitigation strategies, as needed.
- Develop staffing plan to support Capital Projects and Business Unit level HSE program.
- Headed up effort to simplify HSE procedures, resulting in 20+ HSE procedures being eliminated from our Management System.
- Instrumental in implementing Life Saving Rules across business unit.
- Refined field audit program to focus efforts on high-risk activities.
- Simplified Pre-Start Up Safety Review procedure to match facility risk type.
- Led effort to deliver a common HSE Orientation procedure across the Business Unit.
- Manage the acquisition and analysis of both Leading and Lagging HSE indicators. Develop solutions to address negative trends.
- Represented the Company on Permian Basin Oilfield Crime Taskforce.

May 2012 to November 2016
ConocoPhillips – Lower 48: Midland, Texas
Production Superintendent – Delaware Basin Assets

- Started up Delaware Basin Unconventional Production and took the asset to over 15,000 BOED.
- Responsible for developing Long Range Plan for Production Growth, Lease Operating Expense and Staffing.
- Developed and implemented staffing plan that includes field personal, maintenance, engineering (production and facility) and other technical resources.
- Responsible for annual G&A budget of $3.5MM.
- Responsible for annual Lease Operating Expense budget of $50MM.
- Reduce cost by $5MM through optimization in compression and rental equipment.
- In 3.5 years of managing the asset, there were no OSHA recordables by either COP employees or contractors.
- Actively Participate in Community outreach programs.
- Managed all base capital construction projects.
- Oversaw Maintenance and Reliability program.

August 2008 to May 2012
ConocoPhillips – Lower 48: Midland, Texas
HSE Manager – Mid-Continent Business Unit

- Developed and managed budget and staffing plan.
- Ensure that the L48 HSE Management System philosophy, standards, programs and regulatory requirements are implemented across the 3 oil and gas operating areas for the 8 states (Texas, Oklahoma, New Mexico, Utah, Wyoming, North Dakota, Montana and Colorado) in which the Mid-Continent Business Unit we operate.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Drive consistence in HSE procedures, Training Process and Contractor Safety Program.
- Ensure Emergency Response Plans were in place and periodic drills are conducted.
- Assess risk associated with Occupation Health issues and develop processes to manage those risks.
- Ensure that Environmental Permits (air, water, waste, SPCC, etc.) are obtained timely and processes are in place for on-going compliance.
- Interact with State and Federal agencies on rule making and impact.
- Participate in industry discussion groups and round tables.
- Manage BU HSE Self-Audit Process.

- Actively Participate in Community outreach programs.

August 2003 to August 2008

ConocoPhillips – Capital Projects: Houston, Texas and Beijing China
HSE Manager – Bohai Phase II Development Project

- Overall Project Health, Safety and Environmental Manager for $5.0 Billion capital project including 2 years in design (Houston) and 3 years in fabrication, installation and commissioning (Asia).
- Developed and managed budget and staffing plan.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Supervised Engineers and other technical professionals to ensure that the overall ConocoPhillips Loss Prevention philosophy, standards, programs, and regulatory requirements affecting the Bohai project are incorporated into the overall project design, development and operational plan.
- Prepare supporting documentation for FRP's, RFQ's, Project Execution Plan, FEL deliverables, etc.
- Developed and implemented Process Hazards Analysis (PHA) program.
- Obtain Required Peoples Republic of China Regulatory Approvals.
- Support P&ID development by participating in reviews and meetings.
- Construction safety oversight for 7 fabrication and shipyard locations throughout Asia.
- Develop fabrication site specific HSE documents and training.
- Leverage internal (COPC) resources to achieve project objectives.
- No project delays for HSE permitting or Agency approvals.
- Actively Participate in Community outreach programs.

March 2001 to August 2003:

ConocoPhillips (merged company) – North America E&P: Borger, Texas
Health, Safety and Environmental Supervisor

- Responsible for all Health, Safety and Environmental programs for the Panhandle Oil and Gas operations.
- Developed and conducted HSE training program.
- Implemented HSE Management Systems including pressure vessel and PSV inspections.
- Coordinated Contractor Safety Program
- Developed annual HSE budget and Staffing plan.
- Actively Participate in Community outreach programs.

July 1998 to March 2001:

Phillips Petroleum - Phillips 66 Company Refining: Salt Lake City, Utah
Environmental Engineer

- Responsible for all air issues at 25,000 bbl/day refinery including, permitting, NSPS, NESHAP, Continuous Emissions Monitors, LDAR and testing.
- Developed comprehensive Environmental Compliance Program, including maintenance plans.
- Implemented EPA's Risk Management Program (RMP) in conjunction with other refiners in area.
- Coordinated emissions testing and plant turn around activities associated with pollution control equipment.
- Member of facility emergence response team and refinery's Community Relations Committee.

November 1996 to July 1998:

Phillips Petroleum - Chemical Company: Pasadena, Texas
Environmental Engineer

- Provided daily environmental support for 3.5 billion pound per year plastics complex.
- Participate in daily Maintenance Planning Meetings
- Primary responsibilities included, Title V compliance, Non-Attainment New Source Review permitting, Emission inventories, NSPS and HON.
- Successfully negotiated air permit for K-Resin Train IV expansion project ($300MM). No project delays were experienced due to environmental permitting.

- Developed plant operating procedures for Pollution Control Equipment.
- Actively Participate in Community outreach programs.

January 1991 to November 1996:

Phillips Petroleum – North America E&P Houston, TX and Lafayette, LA
Environmental Engineer

- Coordinated all water related programs for the seven regions in North America and Canada. This included: SPCC, OPA90, and NPDES.
- Developed programs and procedures for several environmental issues including waste management and pollution prevention.
- Coordinated the Divisions Waste Contractor Review program.
- Responsible for all environmental programs for onshore and offshore oil and gas production operations (air, water, waste, etc.)
- Developed Environmental Training Programs for operations.
- Managed field contractors
- Actively Participate in Community outreach programs.

Education

B.S. Civil Engineering, *The University of Texas at Austin*

Interests and Hobbies

I enjoy spending time with my family, serving in my church, community service and supporting nonprofits.

DocuSign Envelope ID: 9CED7833-F3BB-4212-A078-AE60DB599E28

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Austin Brown

Address (Residence and Mailing)

1304 Willowbrook Trail

PO Box 245

How long at this residence? 2 Years

Phone (Home) 512-948-0738

Cell Phone

Fax

Email austin@blackpineinsurance.com

Occupation Owner

Employer Farmers Insurance

Address 409 Mallard Lane

Work Phone

Business owner? ☒ Yes ☐ No

Additional information?

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning and Zoning Commission

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) I bring a young and aspiring professional viewpoint as a small business owner. I'm married to a longtime Taylor duck and have the same pride and love for the town as someone who was born and raised here their entire life.

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I hereby swear and affirm that the information provided above is true and correct

Signature DocuSigned by: Austin Brown 8E77F53BDB2F42A... Date 12/9/2020

AUSTIN G. BROWN

1304 Willow Brook Trail, Taylor, TX 76574 • 512-948-0738 • AustinBrownSales@gmail.com

PROFESSIONAL EXPERIENCE

FARMERS INSURANCE AGENCY, TAYLOR TX
AGENCY OWNER
NOVEMBER 2020- PRESENT

J.R. SIMPLOT, CENTRAL TEXAS REGION
Outside Sales Representative, December 2018 – November 2020

- Through effective relationship management I established a new book of business totaling more than $2,000,000 dollars in agriculture retail sales in 15 months
- Frequently negotiate product prices with confidence
- Plan, communicate and coordinate logistics for safe and efficient delivery of product to farmers and ranchers
- Perform daily sales calls to farmers and ranchers within 100 miles of Taylor, Texas
- Create yearly expense and revenue reports for my clients' farming operations
- Organize and lead presentations for farmers and ranchers to promote products and field questions
- Collect and review necessary information to complete credit applications

AG TEXAS FARM CREDIT, SOUTHERN TEXAS REGION
Insurance Specialist, September 2017 to November 2018

- Effectively managed and serviced a large book of row-crop and pasture and livestock business
- Actively prospected new customers and renewed current customer MPCI and PRF federal crop insurance policies
- Provided positive customer experience by taking time to analyze insurance needs and provide appropriate recommendations in order to minimize risk
- Through my analysis, familiarized myself with customer's operational costs, including chemical, seed, equipment and livestock
- Reviewed and analyzed Schedule F (profit/loss statement) of Federal Form 1040 to determine if a customer will qualify for federal crop insurance
- Adhered to federal crop insurance guidelines and policies
- Successfully partnered with underwriters and adjustors in order to ensure prompt payment of claims benefits
- Frequently represented the bank and our agency at various business development opportunities across Texas
- Organized and lead presentations for current and prospective clients
- Created ambitious sales growth plans and partner with territory loan officers in 3 different branches for successful implementation
- Regularly sought out mentorship of upper management to gain exposure into lending and branch management

HELENA CHEMICAL CROP INSURANCE AGENCY, SOUTHERN TEXAS REGION
Regional Crop Insurance Agent, August 2014 to September 2017

- Successfully managed a large book of row-crop and pasture and livestock business
- Through networking and business development, added to my customer base yearly, while renewing existing policies

AUSTIN G. BROWN

1304 Willow Brook Trail, Taylor, TX 76574 • 512-948-0738 • AustinBrownSales@gmail.com

- Minimized risk by properly analyzing insurance needs of customers and providing policy recommendations
- Adhered to federal crop insurance guidelines and policies
- Effectively represented company and department at various business development opportunities across Texas
- Partnered with territory managers and salesman in order to implement aggressive sales growth plans
- Led crop insurance presentation for company at annual meetings

GSM INSURORS, TAYLOR, TEXAS

Commercial Lines Producer, February 2012 to August 2014

- Created and maintained prospect and suspect lists, while requesting referrals from existing client base
- Pre-qualified insurance prospects for insurability and quality of risk
- Identified client's insurance needs, gaps in coverage, and loss exposures (insurable and uninsurable)
- Reviewed client insurance programs annually and make recommendations
- Obtained accurate information from the prospects in order to provide complete, comprehensive submissions
- Maintained a concern for timeliness and completeness when interacting with clients, agency, and company personnel to minimize potentials for error or omission claims
- Consistently met the forecasted premium volume and commission growth goals

EDUCATION

TEXAS A&M COMMERCE, COMMERCE, TEXAS
Bachelor of Science Degree in Agribusiness

ANGELINA JUNIOR COLLEGE, LUFKIN, TEXAS
Activities: Full athletic scholarship, Angelina Roadrunners Baseball Team

LICENSURE & MEMBERSHIPS

Certified General Lines-Property & Casualty Agent (Texas)
Independent Insurers of Texas (IIAT)-Member & Producer School Attendee
Texas & Southwestern Cattle Raisers Association- Member
Coastal Conservation Association- Member
Texas Golf Association- Member
Ducks Unlimited- Member
Rotary Club of Taylor-Member

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name David McKenzie

Address (Residence and Mailing)

1801 Oaklawn Dr.

Taylor, TX 76574

How long at this residence? 5 months

Phone (Home) 425-359-3938

Cell Phone 425-359-3938

Fax

Email dwmck22@gmail.com

Occupation Builder/Developer

Employer Self Employed

Address 1801 Oaklawn Dr.

Taylor, TX 76574

Work Phone 425-359-3938

Business owner? ☒ Yes ☐ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Comprehensive Plan Comm / Planning & Zoning Comm. / Airport Advisory
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Building, Development, & Community Development sense 1988. See a lot of planning and development done right and done wrong, with that a good knowledge of forsight.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature David McKenzie Date 1/31/2023

City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Rick Von Pfeil

Address (Residence and Mailing)

811 W. Lake D

Taylor TX 7657⁴

How long at this residence? 3 or 35 years

Phone (Home) _____

Cell Phone 206-637-8435

Fax What's a fax? ;)

Email rick.von.pfeil@gmail.com

Occupation retired / venture capital

Employer _____

Address _____

_____

Work Phone _____

Business owner? ☐ Yes ☒ No

Additional information? _____

_____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Planning and Zoning committee

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Always been interested in P&Z. Been involved in Dallas, north

Dallas suburbs and Seattle. Learned a few things

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date Feb 2, 2023

P&Z

Feb-23

MEMBER NAME	1/11/2022	2/8/2022	3/8/2022	4/12/2022	5/10/2022	6/14/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/8/2022	12/13/2022	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Donna Frazier	P	P	P	P	P	P	P	P	P	P	P	P	12	0	Yes
Mike Eaton	P	P	P	EA	P	P	P	P	P	P	P	P	12	1	Yes
Kellie Billings-Ray	P	P	P	P	P	EA	P	P	P	P	EA	EA	12	3	Yes
Annette Maruska	P	P	P	P	P	P	P	P	P	P	P	P	12	0	Yes
Rick Selin	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA	12	12	No
Amy Everhart	P	P	P	P	EA	P	P	P	P	P	P	P	12	1	Yes
Nora Roy	P	P	P	P	P	P	P	P	P	P	P	P	12	0	Yes
Steve Darden	Appointed	P	P	EA	P	P	P	EA	P	EA	P	EA	12	4	Yes
Jim Newman	Appointed	P	P	P	P	EA	P	P	P	P	P	EA	12	2	Yes

EA = Excused Absence, per Chairman

A = Absent, not excused

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

1/11/22 - 12/13/22 - Rick Selin Active Duty Excused
4/12/22 - Mike Eaton - Out sick Excused
4/12/22 - Steve Darden - Out due to work Excused
5/10/22 - Amy Everhart - Out with sick family Excused
6/14/2022 - Kellie Billings-Ray - Out due to work Excused
06/14/2022 - Jim Newman - Prior engagement Excused
08/09/2022 - Steve Darden - Out due to work Excused
10/11/2022 - Steve Darden - Out due to work Excused
11/08/2022 - Kellie Billings-Ray - Out due to work Excused
12/13/2022 - Kellie Billings-Ray - Out sick Excused
12/13/2022 - Steve Darden - Out due to work Excused
12/13/2022 - Jim Newman - Out sick Excused

Public Arts Advisory Board			2-2023	
	TERM (Yrs)	MEMBER	APPOINTED	EXPIRES
	3	Carlos Menchaca 318 W. 5th St. Taylor, TX (C) 512-968-8015 Carlos.menchaca@gmail.com	9-2022	8-2025
	3	Casey Anderson 817 Howard St. Taylor, TX (H) 512-365-6694 (C) 774-570-1804 caseyanderart@gmail.com	2-2022	2-2025
	3	Janetta McCoy 600 Lizzie Street Taylor, TX (C) 509-464-9377 Jmmccoy11@gmail.com	2-2019; 2022	2-2025
	3	Cayla Cardiff 503 Fowzer St. Taylor, TX (H) 512-352-6335 (C) 512-680-3450 Cayla.cardiff@gmail.com	2-2022	2-2025
	3	Bryan Richie 1021 Hackberry St. Taylor, TX (H) 512-217-1322 Bryan.richie@gmail.com	2-2019, 2021	2-2024
Yes	3	Richard Stone 1306 Cecelia St. Taylor, TX (H) 512-760-5748 Richard.2456@gmail.com	2-2019; 2020	2-2023
Yes	3	Nathan Gray 601 CR 101 Hutto, TX. 78634 (H) 512-839-6635 N8_gray@yahoo.com	2-2019; 2020	2-2023

Members: The board shall consist of 7 members who have the general qualifications of expertise in visual, performing or literary arts, skilled in grant writing, arts education, or marketing, who are supportive of, educated in and/or active in the field of public art or community affairs, and students who are actively studying or pursuing the arts.

Duties: The board shall advise the City Council on the implementation of the Public Arts Program and expenditures of public arts funds for the commissioning or acquisition of public arts, and advise the Council on the creation and implementation of a public arts master plan.

Appointed by: City Council

Meets: as often as necessary.

Staff liaison: Jan Harris

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Judith Grissom (Jude)

Address (Residence and Mailing)

110 W. 2nd St., Apt B

Taylor, TX 76574

How long at this residence? 1 yr

Phone (Home) 281-814-1888

Cell Phone " "

Fax

Email JudithGrissom@gmail.com

Occupation LPC Counselor, (retired)

Employer retired

Address

Work Phone

Business owner? ☑ Yes ☐ No

Additional information? artist, Jude's brush, writer, land development Building

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Taylor Public Library Board, Main Street Advisory, Public Arts
Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Friends of Taylor Library

M.Ed., LPC, retired counselor

Taylor resident since Jan, 2014

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature J Grissom Date 1-24-2023

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name KATHLEEN FORREST

Address (Residence and Mailing)
2600 Donna Dr

How long at this residence? 10 mts.

Phone (Home) _____

Cell Phone 512-934-1725

Fax _____

Email KForrest58@gmail.com

Occupation _____

Employer _____

Address _____

Work Phone _____

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☐ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control & Public Arts Advisory, Parks & Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 1/28/22

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Claudene Griffith

Address (Residence and Mailing)
1302 Thompson Street
Taylor TX 76574

How long at this residence? 2 yrs, 4 months

Phone (Home) _____

Cell Phone 940-393-1922

Fax _____

Email claudene.griffith@gmail.com

Occupation Child Fatality Analyst

Employer Texas Department of Family & Protective Services

Address 4900 N. Lamar Blvd.
Austin TX

Work Phone 512-461-8871

Business owner? ☐ Yes ☑ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Parks and Recreation, Public Arts Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) LEAD Taylor Class of 2022

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Claudene Griffith Date 9/20/2022

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Monica Zavala

Address (Residence and Mailing)
1600 Mallard Ln
TAYLOR, TX 76574

How long at this residence? 2 years

Phone (Home) —

Cell Phone 512 970 5928

Fax

Email Monica.Lynn.Zavala@gmail.com

Occupation Claims Adjuster

Employer STATE FARM INS

Address

Work Phone

Business owner? ☐ Yes ☑ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Public ART Advisory Board

Please consider attending a committee meeting of interest to you prior to submitting your application.
Check the website at for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

Bachelor in Management Marketing ; MBA
Event Marketing at STATE FARM
Conference Chair for Non Profit organizations

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature [signature] Date 2-8-23

PUBLIC ARTS ADVISORY BOARD

Feb 2023

MEMBER NAME	1/26/2022	2/23/2022	3/23/2022	4/27/2022	5/25/2022	6/22/2022	7/27/2022	8/24/2022	9/28/2022	10/26/2022	11/30/2022	No December meeting	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Richard Stone	P	P	P	P	P	P	P	P	P	P	P		11	0	yes
Janetta McCoy	P	EA	P	P	P	P	P	P	P	P	P		11	1	yes
Lois Duncan	P	P	P	P	P	EA	EA	P	Resigned				11		
Melanie Shaw	EA	P	Rolled off										11		
Brent Humphreys	A	A	Rolled off										11		
Bryan Richie	P	EA	P	EA	P	P	P	P	P	EA	EA		11	4	yes
Nathan Gray	P	P	P	P	EA	P	EA	P	P	P	P		11	2	yes
Casey Anderson			P	P	P	EA	P	P	EA	P	P		11	2	yes
Cayla Cardiff			P	P	P	P	P	P	P	P	P		11	0	yes
Carlos Menchaca									A	P	P		11	1	no

EA = Excused Absence, per Chairman | **A** = Absent, not excused | **P** = Present at meeting

NOTE: Melanie Shaw and Brent Humphreys rolled off the board in February 2022. Lois Duncan resigned from the board in August 2022.

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member. The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

TEDC			2-2023	
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
Yes	3	Joe Burgess 1015 PR4101 Lexington, TX 78947 (PH) 903-284-8243 caminorealpublishing@gmail.com	6-2015; 2020	2-2023
	3	Betty Day 803 T.H. Johnson Dr. (H) 512-309-4838 (C) 512-426-9266 bday@ercot.com	2-2019; 2022	2-2025
Yes	3	Kelly Cmerek 1406 Sagewood Dr 512-365-8450 (C)512-468-4231 Kelly.cmerek@pnc.com	12-2013; 2020	2-2023
City Council rep	3	Robert Garcia 1903 Holly Springs Dr (C) 512-365-4665 Robert.garcia@taylortx.gov	5-2022	2-2025
	3	Sam Dowdy Sr. 421 Talbot St. (C) 512-788-1500 sam@sanddplumbing.com	2021	2-2024

Members: 5. Residency requirements do not apply.

Duties: Promotes, assists, and enhances economic development activities for the city.

Appointed by: City Council

Meets: 4th Wednesday monthly at 5:00

Liaison: Regina Carlson

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name JAMES (JIM) BUZAN

Address (Residence and Mailing)

1309 Willow Brk. Trl.

Taylor

How long at this residence? 4 YRS

Phone (Home)

Cell Phone 432.312.1439

Fax

Email jamesbuzan4014@gmail.com

Occupation SELF-EMPLOYED

Employer

Address

Work Phone

Business owner? ☑ Yes ☐ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : 1.) TEDC OR 2.) P&Z

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

CURRENTLY SERVING ON TISD BOARD, LOCAL BUSINESS OWNER, B.S. CIVIL ENGINEERING (UT-AUSTIN), 30+ YEARS IN OIL & GAS INDUSTRY. HELD POSITIONS ON SEVERAL NON-PROFIT BOARDS

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Jim Buzan Date 2-6-23

James Buzan

1309 Willow Brook Trail, Taylor, Texas 76574 JamesBuzan4014@gmail.com 432-312-1439

Summary of Qualifications

- Proven leader and team player with a positive attitude and exceptional interpersonal skills.
- Track record of building, maintaining, and optimizing Management Systems.
- Successful, long-term positions in Health Safety and Environmental; Global Projects and Operations.
- Extensive experience in compliance, risk assessments, auditing, investigations, and training programs.
- Owner of small business in Taylor – 74 Man Store.

Work History

February 2020 to Present
JBB & Associates, LLC: Taylor, Texas
Manager

- Provide Health Safety and Environmental consulting services: Compliance and Procedure Development and Improvement.
- Audit Processes and Work Practices against established requirements, Develop written reports and present issues, concerns and non-conformances to senior management. Assist with developing corrective actions as requested by client.
- Perform Training
- Incident Investigation

February 2018 to January 2020
3S Services, LLC: Carrizo Springs, Texas
Director - Health, Safety and Environmental

- Manage all Health Safety and Environmental matters for oilfield construction and service company.
- Develop staffing plan and manage multiple direct reports.
- Developed and Implemented Life Saving Rules for critical and high-risk tasks.
- Maintain HSE Management System including Policy and Procedure to meet OSHA, EPA and DOT requirements.
- Conduct incident investigations and prepare reports and presentations.
- Represent the company at customer meetings and gave presentation, as requested.
- Develop companywide HSE goals and improvement plans.
- Track and report all safety metrics (KPIs) including behavior-based observations, audits, inspections, incidents, and man-hours.
- Work with insurance provides to manage workers compensation program and company claims.
- Accountable for implementing New Hire Orientation and Training Program.
- Maintain ISNet, PEC and other customer 3rd party services.
- Responsible for regulatory required reports (OSHA, TCEQ, etc.).
- Audit Worksites for compliance with Internal HSE MS and Customer Expectations.
- Develop and Maintain Emergency Response Plans for multiple office locations.

November 2016 to January 2018
ConocoPhillips – Lower 48: Midland, Texas

Health, Safety and Environmental Supervisor - Mid-Continent Business Unit

- Completed Lower 48 (Enterprise Level) Risk Assessment; including meeting with Business Unit Leaders to document risk and develop mitigation strategies, as needed.
- Develop staffing plan to support Capital Projects and Business Unit level HSE program.
- Headed up effort to simplify HSE procedures, resulting in 20+ HSE procedures being eliminated from our Management System.
- Instrumental in implementing Life Saving Rules across business unit.
- Refined field audit program to focus efforts on high-risk activities.
- Simplified Pre-Start Up Safety Review procedure to match facility risk type.
- Led effort to deliver a common HSE Orientation procedure across the Business Unit.
- Manage the acquisition and analysis of both Leading and Lagging HSE indicators. Develop solutions to address negative trends.
- Represented the Company on Permian Basin Oilfield Crime Taskforce.

May 2012 to November 2016
ConocoPhillips – Lower 48: Midland, Texas
Production Superintendent – Delaware Basin Assets

- Started up Delaware Basin Unconventional Production and took the asset to over 15,000 BOED.
- Responsible for developing Long Range Plan for Production Growth, Lease Operating Expense and Staffing.
- Developed and implemented staffing plan that includes field personal, maintenance, engineering (production and facility) and other technical resources.
- Responsible for annual G&A budget of $3.5MM.
- Responsible for annual Lease Operating Expense budget of $50MM.
- Reduce cost by $5MM through optimization in compression and rental equipment.
- In 3.5 years of managing the asset, there were no OSHA recordables by either COP employees or contractors.
- Actively Participate in Community outreach programs.
- Managed all base capital construction projects.
- Oversaw Maintenance and Reliability program.

August 2008 to May 2012
ConocoPhillips – Lower 48: Midland, Texas
HSE Manager – Mid-Continent Business Unit

- Developed and managed budget and staffing plan.
- Ensure that the L48 HSE Management System philosophy, standards, programs and regulatory requirements are implemented across the 3 oil and gas operating areas for the 8 states (Texas, Oklahoma, New Mexico, Utah, Wyoming, North Dakota, Montana and Colorado) in which the Mid-Continent Business Unit we operate.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Drive consistence in HSE procedures, Training Process and Contractor Safety Program.
- Ensure Emergency Response Plans were in place and periodic drills are conducted.
- Assess risk associated with Occupation Health issues and develop processes to manage those risks.
- Ensure that Environmental Permits (air, water, waste, SPCC, etc.) are obtained timely and processes are in place for on-going compliance.
- Interact with State and Federal agencies on rule making and impact.
- Participate in industry discussion groups and round tables.
- Manage BU HSE Self-Audit Process.

- Actively Participate in Community outreach programs.

August 2003 to August 2008

ConocoPhillips – Capital Projects: Houston, Texas and Beijing China
HSE Manager – Bohai Phase II Development Project

- Overall Project Health, Safety and Environmental Manager for $5.0 Billion capital project including 2 years in design (Houston) and 3 years in fabrication, installation and commissioning (Asia).
- Developed and managed budget and staffing plan.
- Manage resources (internal and external) to ensure project deliverables are on time and within budget.
- Supervised Engineers and other technical professionals to ensure that the overall ConocoPhillips Loss Prevention philosophy, standards, programs, and regulatory requirements affecting the Bohai project are incorporated into the overall project design, development and operational plan.
- Prepare supporting documentation for FRP's, RFQ's, Project Execution Plan, FEL deliverables, etc.
- Developed and implemented Process Hazards Analysis (PHA) program.
- Obtain Required Peoples Republic of China Regulatory Approvals.
- Support P&ID development by participating in reviews and meetings.
- Construction safety oversight for 7 fabrication and shipyard locations throughout Asia.
- Develop fabrication site specific HSE documents and training.
- Leverage internal (COPC) resources to achieve project objectives.
- No project delays for HSE permitting or Agency approvals.
- Actively Participate in Community outreach programs.

March 2001 to August 2003:

ConocoPhillips (merged company) – North America E&P: Borger, Texas
Health, Safety and Environmental Supervisor

- Responsible for all Health, Safety and Environmental programs for the Panhandle Oil and Gas operations.
- Developed and conducted HSE training program.
- Implemented HSE Management Systems including pressure vessel and PSV inspections.
- Coordinated Contractor Safety Program
- Developed annual HSE budget and Staffing plan.
- Actively Participate in Community outreach programs.

July 1998 to March 2001:

Phillips Petroleum - Phillips 66 Company Refining: Salt Lake City, Utah
Environmental Engineer

- Responsible for all air issues at 25,000 bbl/day refinery including, permitting, NSPS, NESHAP, Continuous Emissions Monitors, LDAR and testing.
- Developed comprehensive Environmental Compliance Program, including maintenance plans.
- Implemented EPA's Risk Management Program (RMP) in conjunction with other refiners in area.
- Coordinated emissions testing and plant turn around activities associated with pollution control equipment.
- Member of facility emergence response team and refinery's Community Relations Committee.

November 1996 to July 1998:

Phillips Petroleum - Chemical Company: Pasadena, Texas
Environmental Engineer

- Provided daily environmental support for 3.5 billion pound per year plastics complex.
- Participate in daily Maintenance Planning Meetings
- Primary responsibilities included, Title V compliance, Non-Attainment New Source Review permitting, Emission inventories, NSPS and HON.
- Successfully negotiated air permit for K-Resin Train IV expansion project ($300MM). No project delays were experienced due to environmental permitting.

- Developed plant operating procedures for Pollution Control Equipment.
- Actively Participate in Community outreach programs.

January 1991 to November 1996:

Phillips Petroleum – North America E&P Houston, TX and Lafayette, LA
Environmental Engineer

- Coordinated all water related programs for the seven regions in North America and Canada. This included: SPCC, OPA90, and NPDES.
- Developed programs and procedures for several environmental issues including waste management and pollution prevention.
- Coordinated the Divisions Waste Contractor Review program.
- Responsible for all environmental programs for onshore and offshore oil and gas production operations (air, water, waste, etc.)
- Developed Environmental Training Programs for operations.
- Managed field contractors
- Actively Participate in Community outreach programs.

Education

B.S. Civil Engineering, *The University of Texas at Austin*

Interests and Hobbies

I enjoy spending time with my family, serving in my church, community service and supporting nonprofits.

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Alfonso Cavazos-Geluso

Address (Residence and Mailing)

1120 Howard St. Taylor TX. 76574

How long at this residence? 1 year, 11 months.

Phone (Home) _____

Cell Phone 512-906-9147

Fax _____

Email alfcava7@yahoo.com

Occupation Fraud Analyst

Employer Netspend

Address 10900 Stonelake Boulevard, Austin TX.

Work Phone _____

Business owner? ☐ Yes ☑ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

See resume

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature Alfonso Cavazos-Geluso Date 1/17/23

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Matthew Rector

Address (Residence and Mailing)
4104 Zion Avenue
Taylor, TX 76574

How long at this residence? Almost 3 yrs

Phone (Home) None

Cell Phone (314) 939-9833

Fax None

Email matthew.a.rector.sr@gmail.com

Occupation Engineer

Employer MWM DesignGroup

Address 305 E Huntland Dr. Ste 200
Austin, TX 78752

Work Phone (512) 992-2966

Business owner? ☒ Yes ☐ No

Additional information? We own The Light House Boutique.

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Main Street Advisory Board, Taylor EDC
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
Have received business training in the boots to business program.
I have started an LLC and a 501C3. Have a masters degree in finance.
I am a professional engineer with experience in development and construction.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature  Date 4/24/2020

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name **John M. McDonald**

Address (Residence and Mailing)

2405 Meadow Ln

Taylor, Tx. 76574

How long at this residence? **22 years**

Phone (Home) **(512) 365-3528**

Cell Phone **(512) 569-6247**

Fax _____

Email

Occupation **Senior Application Developer**

Employer **DXC Technology**

Address **200 West Cesar Chavez Street**
Austin, Tx. 78701

Work Phone **(512) 365-3528**

Business owner? ☐ Yes X No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : **Taylor Economic Development Corporation, TEDC**
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience. training. skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
9 years Taylor City Council (two-time Mayor Pro-Tem). 5 ½ years Planning and Zoning Commission.

42 years investment experience, following world, national, & local business news, trends, & developments. I understand a balance sheet and can evaluate an earnings report.

Based upon wire & business reports and my own investigative skills, I determined the Taylor area was a prime candidate for the Tesla Gigafactory 6 weeks before it was first discussed in council executive session.

I believe the TEDC should be aggressive and fiduciary as possible to bring viable, new businesses to Taylor. Taylor has much work to do and I believe I have the skill set to help make economic develop occur.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board,*

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name: Gary Gola

Address (Residence and Mailing)

1806 Cypress Cove
Taylor, TX 76574

How long at this residence? 31 years

Phone (Home) _____

Cell Phone: 512.771.2413

Fax: 512.365.1576

Email: garygola@gmail.com

Occupation: Real Estate Broker

Employer: Cornerstone Real Estate, Inc. (Owner)

Address: 105 W 4th
Taylor, TX 76574

Work Phone: 512.365.9548

Business owner? ☒ Yes ☐ No

Additional information?: Retired from State of Texas where I worked for 26 years

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.):
Taylor Economic Development Corporation.
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
My work and business experience working for the State of Texas for 26 years and in the Real Estate industry for 19 years has provided me with vast knowledge in working with business and with operating a business. This experience will be beneficial in attracting economic growth to Taylor.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date: 11/27/2020

City of Taylor Boards and Committee Application Addendum for:

Gary Gola

Served on the Taylor Parks and Recreation Advisory Board from 2008 to present.

Retired from 26 years of service at the Texas Department of Insurance. At TDI I managed a staff of statisticians, research specialists, and insurance professionals that were responsible for managing three statistical agents located in Texas, New York, and Florida; additionally my staff managed a multi-state agency project along with a contractor located in Alabama and Utah that was responsible for automobile insurance verification activities. These functions and contractors involved annual budgets in excess of 5.5 million dollars. My work experience involved the collection of over a billion records of insurance related information each year. This work involved the analysis, reasonability testing, compilation, and reporting on this vast amount of information that then went into decision making for things like premium rates and market stability. I was also afforded the opportunity to be involved with the development, issuance, evaluation, and awarding of contracts through a variety of methods including RFIQ's, RFP's, and HUB sub-contracting. I was trained in project management by the Project Management Institute and in the development and use of Balanced Score Cards to help organizations meet their goals and stated mission.

Additionally, my wife and I have been the owners and operators of Cornerstone Real Estate, Inc. since 2003. We employ a staff of licensed agents that service a large portion of the central Texas market. We are both Taylor natives and have purposely chosen to stay in the Taylor area to raise our family and operate our business. Working in the real estate market has provided me with a unique insight into what it takes to make a community viable and attractive to both residents and investors. My hope is to make a difference in this town so that it is a place that both Taylor natives and newcomers will be proud to call home.

City of Taylor
Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Kevin Stuart

Address (Residence and Mailing)
511 Washburn St.
Taylor, TX 76574

How long at this residence? 3 years

Phone (Home) _____

Cell Phone 504-444-2768

Fax _____

Email Stuartsemail@gmail.com

Occupation Professor

Employer Univ. of St. Thomas

Address 3800 Montrose Blvd.
Houston, TX 77006

Work Phone 713-522-7911

Business owner? ☐ Yes ☐ No

Additional information? _____

Are you willing to meet via Zoom or other virtual software? ☑ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : TEDC, Main Street Advisory Board, Parks and Rec
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

_____

_____

_____

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 2/9/23

DR. KEVIN ETHRIDGE STUART

EDUCATION

University of Texas at Austin (Austin, Tex.) 2006-2015
Doctor of Philosophy (Ph.D.) in Government

Fields: Political Theory and Public Law
Major interest areas include natural law theories, ancient political philosophy, Thomistic political theory, philosophy of law, constitutional law, religious liberty and pluralism, the Federalist and Anti-Federalist papers.

Visiting Scholar, University of Cambridge (Cambridge, UK) 2009-2010
Independent research on Thomas Aquinas's *Summa Theologiae*

London School of Economics and Political Science (London, England) 2004-2005
Master of Science (MSc), with Distinction *(summa cum laude)*, in Comparative Politics

Louisiana State University (Baton Rouge, La.) 1996-2000
National Merit Scholar, Chancellor's Scholar
Bachelor of Arts (BA) in English (concentration in Literature)
Bachelor of Arts (BA) in History, with College Honors

EXPERIENCE

Director, Master in Public Policy & Administration 2022-present
Director, Catholic Studies
Assistant Professor
University of St. Thomas (Texas)

President & Executive Director (Austin, Tex.) 2015-2022
Austin Institute for the Study of Family & Culture

- Created all of the organization's student formation and campus programs: lectures, seminar series, dinner discussion groups, reading groups, undergraduate fellows program, summer seminars (high school through graduate school)
- Structured budgeting processes to establish and meet targets
- Updated branding and marketing
- Implemented targeted advertising and a stronger digital presence
- Led and mentored a staff ranging from six to ten professionals and faculty (some in-person, others working remotely)
- Supervised over $4M in research projects on five continents.
- Built the "Center for Family Flourishing" to 'translate' for non-specialists high-quality research on questions of public policy affecting the family
- Formalized donor cultivation and development processes including software (Bloomerang)

- Implemented project management (using Basecamp)
- Guided the organization through the Covid pandemic without a loss of revenue
- Submitted amici curiae to the U.S. Supreme Court and testified multiple times as an expert witness in lower courts, the Texas House of Representatives, and the Texas Senate.
- Developed working relationships with elected officials and their staff as well as other Texas-based public policy organizations
- Advised on and assisted in the shepherding of two bills to passage in the 2021 legislative session: one on religious freedom and another protecting the safety and competitiveness girls' sports
- Managed two John Templeton Foundation-funded projects (one large grant and one small grant, as they define them)

Headmaster (Taylor, Tex.) 2021-2022
St. Mary's Catholic Classical High School

- Increased enrollment over 300% in one year (7 students to 24)
- Recruited high-quality Catholic faculty members
- Implemented dual-credit program for college credit
- Developed handbook, policies, standardized processes and increased organization for the school
- Enhanced fundraising relationships
- Initiated fundraising plans for student pilgrimage to Rome
- Implemented student and parent handbook
- Created dual-credit program for college-credit classes
- Built a "practical arts" track alongside the fine arts track
- Formed relationships between the school and civic leaders
- Safeguarded Catholic identity and fidelity within the school's culture

President (New Orleans, La.) 2010-present
Teddlie Stuart Media Partners, Inc.

- Pollie award-winning and Addy award-winning chief strategist for political campaigns, public relations, creative work, marketing, media, and advertising
- Political Campaigns including: Federal SuperPAC work, U.S. Congress (multiple), Attorney General (multiple), State Senate (multiple), State House of Representatives (multiple), Public Service Commission, judicial offices ranging from local to state Supreme Court, and mayoral and city council races.
- Polling & research strategy, analysis, reporting
- Non-political work included most notably Walgreens Covid Vaccine campaign, IV Capital Partners, Save the New Orleans World Trade Center campaign, NFL Players Wives organization for the Super Bowl, Galatoire's Restaurant, the launch of Superior Seafood, and the launch of the Dooky & Leah Chase Family Foundation

Teacher (New Orleans, La.) 2014-2015
Philosophy

Isidore Newman School

Supplemental Instructor 2010
Government Department
University of Texas at Austin

Graduate Research Assistant Aug 2006-Aug 2009
Center for the Study of Western Civilization
University of Texas at Austin
Supervisor: Professor Robert C. Koons

- Taught Executive Seminar sessions on selections from "great books" to business executives and others
- Led a reading group of faculty and graduate students
- Organized fundraising efforts and approaches to foundations
- Liaison to government officials and donors
- Recruited high-achieving students to be junior fellows
- Instructed freshman seminar

Teaching Assistant 2008
Government Department
University of Texas at Austin

SERVICE

Chairman, Diocesan School Advisory Board (Austin, Tex.) 2022

Honorary Chair, "Saints & Scholars" (Austin, Tex.) 2022
Diocese of Austin

Strong Families of Taylor (Taylor, Tex.) 2022 – present
Founder

Diocesan School Advisory Board (Austin, Tex.) 2017 – present
Diocese of Austin

Editor (Austin, Tex.) 2016 – present
Catholic Social Thought book series, Franciscan University Press
Society of Catholic Social Scientists

Chairman of the Board (Austin, Tex.) 2016 – present
Austin Catholic Classical Project

President (New Orleans, La.) 2015 – present

New Orleans Institute for Politics, Philosophy, and Economics

Advisory Board Member (New Orleans, La.) 2013 – present
Alexis de Tocqueville Project
University of New Orleans

Board of Directors (Austin, Tex.) 2017
Young Catholic Professionals
Austin Chapter

PUBLICATIONS, PAPERS, PRESENTATIONS, AND CONFERENCES

Publications

"A Small Texas City Gets a Drag-Queen Parade for Christmas" in *Wall Street Journal*, December 9, 2022.

"Behind Closed Doors: Public Restrooms and the Fight for Women's Equality" (co-author) in *Texas Review of Law and Politics* 24:1 (2020).

"A Dark Coast: An Application of Conscience in Contemporary Ethics" in *Catholic Social Science Review* 22: 27-37 (2017).

"Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-author) in *Politics & Religion*, Spring 2013.

Public Writing

"OK, Senator" in *The American Mind*, October 26, 2020. https://americanmind.org/salvo/ok-senator/

"The Extended Family Can't Replace the Immediate Family" in *The American Mind*, February 21, 2020. https://americanmind.org/salvo/the-extended-family-cant-replace-the-immediate-family/

"A Dialogue on the New Nationalism" in *America*, October 22, 2019. https://www.americamagazine.org/politics-society/2019/10/22/dialogue-new-nationalism

"Liberalism is Failing Because It Rejected Orthodox Christianity" in *Public Discourse*, May 28, 2019. https://www.thepublicdiscourse.com/2019/05/51848/

"Rebuilding Social Capital in Trump Country" in *The American Conservative*, May 9, 2019. https://www.theamericanconservative.com/articles/rebuilding-social-capital-in-trump-country/

"Against the Dead Consensus" (co-author) in *First Things*, March 21, 2019. https://www.firstthings.com/web-exclusives/2019/03/against-the-dead-consensus

"American Civil Religion, Rightly Understood" in *The American Mind*, November 21, 2018. https://americanmind.org/features/a-claremont-thanksgiving/thanks-for-what-antle-codevilla-alt-wolfe/american-civil-religion-rightly-understood/

"Attack Sebastian Gorka's Ideas, Not His Credentials or Person" in *Federalist*, May 9, 2017. https://thefederalist.com/2017/05/09/attack-sebastian-gorkas-ideas-not-credentials-person/

"The Power of a Dad, a Kid, and a Game of Catch, Institute for Family Studies, December 15, 2016. https://ifstudies.org/blog/the-power-of-a-dad-a-kid-and-a-game-of-catch/

"Trump's Populist Appeal is a Shock to the Ideological Cores of Both Major Political Parties" in *America*, November 16, 2016. https://www.americamagazine.org/politics-society/2016/11/16/trumps-populist-appeal-shock-ideological-cores-both-major-political

"Why Fathers Are Crucial to Aspiring Major Leaguers" in *Washington Examiner*, October 29, 2016. https://www.washingtonexaminer.com/tag/mlb?source=%2Fwhy-fathers-are-crucial-to-aspiring-major-leaguers%2Farticle%2F2605930

"Is Baseball a White Man's Sport" in *Detroit News*, October 27, 2016. https://www.detroitnews.com/story/opinion/2016/10/27/baseball-white-mans-sport/92871554/

"Brock Turner, Moral Outrage, and Natural Law" in *Public Discourse*, September 16, 2016. https://www.thepublicdiscourse.com/2016/09/17660/

"Taxing Churches Would Marry Church and State" (co-author) in *Federalist*, September 28, 2015. https://thefederalist.com/2015/09/28/taxing-churches-would-marry-church-and-state/

"MLK's Philosophical & Theological Legacy" (co-author) in *Public Discourse*, January 16, 2012. https://www.thepublicdiscourse.com/2012/01/4503/

Papers, Presentations, and Conferences

"Prudence: the Forgotten Virtue" — September 2020
Austin Institute for the Study of Family and Culture

Foundation for Excellence in Higher Education — March 2021
"Developing and Engaging Trustees and Advisors"
Executive Director training for 24 institutes

Southern Political Science Association — January 2019
Adjacent conference organizer and presenter
"The Family in Law and Politics Today"

Chapman University, National Association of Scholars — January 2019
"Academic Heretics"

Harvard University, Abigail Adams Institute — August 2018
"Behind Closed Doors: a Corrected History of Bathroom Politics"

American Political Science Association August 2018
"Co-ed housing and the Prevalence of Sexual Assault on College Campuses"

Austin Institute for the Study of Family and Culture November 2016
Lecture: "Election 2016 Post-Mortem: What in the World Happened?"

American Maritain Association February 2016
"Thomists Wrestle with Pluralism"

Western Political Science Association March 2013
Presented paper "John Rawls and Philosophical Anthropology: What is the Basis for a Stable Social Peace?"

"Limited Government & the Rule of Law" Conference, Grand Rapids, MI February 2013

"Evaluating the Idea of Social Justice" Conference, Detroit MI February 2012

"The Scottish Enlightenment" Conference, Mecosta, MI April 2011

Southern Political Science Association January 2011
Presented paper "Rawlsian Public Reason and the Theological Framework of Martin Luther King, Jr.'s 'Letter from Birmingham Jail'" (co-authored with Justin Buckley Dyer of the University of Missouri—Columbia).

Midwest Political Science Association Conference April 2009
Presented paper "Aristotle's Advice to the New U.S. President on Picking Judges"

Midwest Political Science Association Conference April 2009
Discussant, "Tyranny, Ancient and Modern."

Lehrman American Studies Princeton Institute on American History and Founding 2008

Philosophical Foundations of the Social Sciences July 2007
Oxford University, UK

Western Political Science Association March 2007
Presented paper: "Driving the Economy: Mercedes-Benz, Alabama, and the Race to the Bottom"

First Principles, Witherspoon Institute August 2005, 2006, 2007

COURSES AND SEMINARS TAUGHT

"Public Administration Ethics" (2023), University of St. Thomas

"Public Organizations: Theory and Behavior" (2023), University of St. Thomas

"Decision Making for Public Policy" (2022), University of St. Thomas

"Policy Development and Implementation" (2022), University of St. Thomas

"Current Issues in Public Policy" (2022), University of St. Thomas

"The Great Divides: What's Dividing Americans in the Era of Polarization?" (2021), Austin Institute for the Study of Family and Culture

"Fighting for Your Attention and Stealing Away Your Time: How to Survive in a Distracted World" (2021), Austin Institute for the Study of Family and Culture

"The Constitution at the Crossroads: Religious Liberty & the New Civil Rights Movement" (2017), Austin Institute for the Study of Family and Culture

"Founding Debates: Federalists and Antifederalists" (2008), University of Texas at Austin (TA and discussion section instructor)

"Human Life: Basic Philosophical Questions and Answers" (February-March 2008), Christ Church Parish. Taught a seminar series on the fundamental political-philosophical questions surrounding human persons: what a person is and what that means for our conduct.

Guest Lecturer (April 2007) "The Philosophies of the American Founders," "Contemporary American Social Theory," and "State Sovereignty and Human Rights," University of Texas at Austin

Lecturer (April 2007) UT Quest program,

AWARDS

Catholic Education Service Award	2020
Nominee, Best Paper, Southern Political Science Association Conference	2011
Pre-dissertation Fellowship, Witherspoon Institute	2009-2010
H.B. Earhart Fellowship	2009-2010
Weaver Fellowship, Intercollegiate Studies Institute	2008-2009
Grant for Summer Study at Oxford, Witherspoon Institute	2007
Scholarship to attend First Principles, Witherspoon Institute	2005-2007
Resident Scholar, Sigma Phi Epsilon Educational Foundation	2006-2010
Full funding award, University of Texas	2006-2011
Graduate Support Scholarship, LSE	August 2004

TEDC

Feb 2023

MEMBER NAME	1/26/2022	February 2022 no meeting	8/25/2021	4/27/2022	5/25/2022	6/27,2022	7/20,2022	8/24,2022	9/28, 2022	10/26/2022	12/7/2022	12-13-22 Joint Meeting	TOTAL MEETINGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Kelly Cmerek	P	0	P	P	P	P	P	P	P	P	P	EA	12	1	Yes
Betty Day	P	0	P	P	P	P	P	P	P	P	P	P	12	0	Yes
Joe Burgess	P	0	A	P	P	P	P	P	P	P	A	P	12	2	Yes
Sam Dowdy	P	0	A	P	A	P	P	P	A	P	A	P	12	4	No
Robert Garcia	P	0	P	P	P	P	P	P	P	P	P	P	12	0	Yes

EA = Excused Absence, per Chairman

A = Absent, not excused

P = Present at meeting

Please Note: B. Day - work conflict. J. Burgess - apptmt

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

Tree Advisory Board			2-2023	
Willing to be Re-appointed?	**TERM**	**MEMBER**	**APPOINTED**	**EXPIRES**
	3	Nathan Abbott 2100 Donna Drive Taylor, TX 76574 (C) 512-705-9066 (O) 512-671-8733 abbottnb@gmail.com	2-2016, 2019, 2022	2-2025
	3	Brian Lawrence 8901 Amberglen Blvd, Apt. 23106 Austin, TX 78729 © 512-466-2164 (O) 846-2535 or 940-0799 Brian.sfa04@gmail.com	7-2012, 2021	2-2024
Resigned	3	Nancci Phillips-Burgess 1801 Oaklawn (C) 903-541-2669 Nancci2001@yahoo.com	9-2017, 2021	2-2024
	3	Cheryl Mazur 1419 Davis St. (C) 512-468-4195 c_mazur@msn.com	2-2022	2-2025
	3	Tiffany Price 215 Tucek Rd., (C) 512-955-6309 pricewriting@gmail.com	8-2019; 2022	8-2025
Yes	3	Julie Rydell 2205 W. Lake Drive Taylor TX 76574 (C) 512-294-1972 davisrydell@gmail.com	8-2021 (filled an unexpired seat)	2-2023
	3	Susan Carr 1201 Mills St. Taylor, TX. 76574 (C) 559-240-8883 Susansparrow48@gmail.com	8-2021	8-2024

Members: 7

Duties: Est 2012. Discuss beautification of the city through the panting and maintenance of trees and assist staff with the annual Arbor Day event.

Appointed by: City Council

Meets: Quarterly on Tuesday at 6pm

Liaison: Lisa Buzan

City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Mehgan Pokorny

Address (Residence and Mailing)
2308 Cherrywood Dr.
Taylor, TX

How long at this residence? 3 years

Phone (Home) N/A

Cell Phone 972-897-9724

Fax N/A

Email mehgan.murray@gmail.com

Occupation Communications Spec.

Employer Williamson County & City Health District

Address 355 Texas Ave
Round Rock, TX

Work Phone

Business owner? ☐ Yes ☒ No

Additional information?

Are you willing to meet via Zoom or other virtual software? ☒ Yes ☐ No

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Tree Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.) Julie Rydell refered me to apply for the Tree Advisory Board. I am passionate preserving wildland trees for wild life and generations to come.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. *(*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)*

I hereby swear and affirm that the information provided above is true and correct

Signature _____ Date 1-16-23

TREE ADVISORY BOARD ATTENDANCE

Feb 2023

MEMBER NAME	1/11/2022 NO Quorum	2/9/2022	4/12/2022	7/12/2022	10/11/2022	DATE OF MTG 01/09/2023	DATE OF MTG	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Brian Lawrence		EA	EA	EA	P			4	3	Yes
Nancci Phillips-Burgess		P	P	EA	P			4	1	Yes
Nathan Abbott		P	P	P	EA			4	1	Yes
Tiffany Price		P	P	P	P			4	0	Yes
Julie Rydell resigned 2/1/2021		P	P	A	P			4	1	Yes
Susan Carr 8/2021		EA	EA	P	EA			4	3	Yes
Cheryle Mazur - 04/2022			P	P	P			4	0	Yes

EA = Excused Absence, per Chairman

A = Absent, not excused

Please Note:

Nathan Abbott - illness

Brian Lawrence - illness & out of town

Susan Carr - illness

Attendance Requirement: Per City Council policy via B&C handbook, if a member is absent from more than twenty-five (25%) percent of the duly called meetings in any period of twelve (12) consecutive months or absent from more than two duly called meetings in any period of twelve consecutive months, whichever is greater, for any reason, other than a reason acceptable to the Chairman of that Board, which prevents the public officials' attendance, the member shall be disqualified and automatically removed from serving as a board member.

The term "duly called meetings" includes all meetings of the board and all meetings of subcommittees of the board on which the public official serves.

The Chairman of each Board, upon request by the Board's staff liaison or the City Clerk, shall forward to the liaison or City Clerk his/her opinion or reason for each member's absence over the 25% of the duly called meetings or more than two duly called meetings in any period of twelve (12) consecutive months. Final determination lies with the City Council.

ZBA (Zoning Board of Adjustment) 2-2023				
Willing to be reappointed?	**TERM (Yrs)**	**MEMBER**	**APPOINTED**	**EXPIRES**
	2	April Young 1220 W. Lake Dr. (C) 512-992-9994 April_young@dell.com	8-2019; 2022	2-2024
	2	Nancy Talley 1622 Tammi Lane (H) 512-365-5091 (C) 512-848-6258 netalley@sbcglobal.net	10-2013, 2019; 2020(to stagger terms better); 2022	2-2024
Yes	2	Michael Prillaman 1502 Sherry Dr. (H) 512-487-6089 (C) 512-636-5033 michael@austineastward.com	8-2022 (filled unexpired seat)	2-2023
	2	Craig Eulenfeld 1618 Laurel St. Taylor, TX 76574 (H) 512-365-7174 (C) 512-801-2262 ceulenfeld@austin.rr.com	1-2017; 2020(to stagger terms better); 2022	2-2024
Resigned	2	David Paul P. O. Box 1011 840 W. 6th St. Taylor, TX 76574 (PH) 806-433-3635 2sealys2many@gmail.com	1-2017; 2020; 2022	2-2024
Alternate	2			
Alternate	2			
Alternate	2	vacant		

Members: 5 members, 3 alternates

Duties: hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

Appointed by: City Council

Meets: 1st Tuesday at 6pm or as needed

Liaison: Carrie Orts

ZBA

Feb-23

MEMBER NAME	01/2022 - No Meeting	02/2022 - No Meeting	3/2022 - No Meeting	4/2022 - No Meeting	5/2022 - No Meeting	6/2022 - No Meeting	7/2022 - No Meeting	8/2022 - No Meeting	9/6/2022	10/4/2022	11/2022 - No Meeting	12/6/2022	TOTAL MTGS CALLED	TOTAL MEETINGS ABSENT	Met Attendance Requirement per handbook
Nancy Talley									P	P		P	3	0	YES
Craig Eulenfeld									P	P		P	3	0	YES
David Paul - RESIGNED									EA	P		P	3	1	YES
Michael Prillaman									P	P		P	3	0	YES
April Young									P	P		P	3	0	YES

EA = Excused Absence, per Chairman

A = Absent, not excused

Please Note:

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09/06/2022 - David Paul - Other engagement Excused

City Council Meeting
March 9, 2023
Transmittal Letter

STRATEGIC PILLAR	
☒	Streets/Infrastructure
☒	Quality of Life
☐	Economic Vitality

Agenda Item #: 14

Agenda Title: **Receive an update on Brush Collection 2023 Ice Event**

Council Action to be taken: Accept the Brush Collection update

Department Submitted: Public Works

Staff Contact: Jim Gray, Public Works Director

1. PURPOSE/DESCRIPTION

Update the Council on the Brush Collection efforts associated with the 2023 Ice Storm

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The 2023 Ice Storm event caused widespread tree damage in Taylor. Our original estimate from our debris hauler bids was to collect 80-100,000 cubic yards of brush. Our low bidder came in at $6.45 per cubic yard to collect brush at the curb. This estimate has proved to be well below what we have in the City. We have now collected over 400,000 cubic yards and are moving toward 500,000 cubic yards of brush collected.

We anticipate completing our first run through town March 19. We will spend another two weeks circling back to homes who have put out additional brush. We estimate completion of our brush collection by March 31, 2023.

We think our grinding and wood chip operation will continue through April 14th. Home owners who do not get there brush collected as part of the initial collection efforts will be able to bring brush to the MLK site until April 14th.

3 PROS AND CONS

PROS	CONS
• We have made a strong effort to help residents with brush collection • We have provided a site for residents to bring brush to for grinding	• Some residents will not be able participate in the collection for various reasons • We will have to close the program at a date certain time. • We will not be able to keep the contractor in town for a limited amount of brush

4. RECOMMENDATION

Staff recommends Council accept the brush collection update

5. FUNDING SOURCE

Brush collection efforts will be paid through the general fund budget. We will apply for FEMA reimbursement if it becomes available.

6. TIMELINE

Estimated collection completion March 31st
Estimated grinding completion April 15th

7. OTHER OPTIONS (In order of preference)

Look at other completion dates

8. ATTACHMENTS

NA