

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

DECEMBER 11, 2014, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

RECOGNITION

1. Recognition: Finance Department receives Platinum Leadership Circle Award for financial transparency. (Isaac Turner)
2. Recognition: Finance Department receives Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year ended September 30, 2013. (Isaac Turner)

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

3. Approve minutes for November 10, November 13, and December 2, 2014. (Susan Brock)
4. Approve Ordinance 2014-19 amending Ordinance 2012-20 increasing the Tree Advisory Board from five to seven members. (Mike DeVito)
5. Concur with preliminary financials for October 2014. (Rosemarie Dennis)

PUBLIC HEARING

6. Conduct Public Hearing and consider introducing Ordinance 2014-21 regarding a request from Bo Brasfield, representing the property owner, Equity Trust Co., Custodian Paul Millsap, IRA, to rezone property from B-1 Local Business to B-2 General Business for property located at 1900 N. Main Street, also known as AW0065 Baker, Wm. J. Sur, .575 acres, Williamson County, Texas. (Laura Rouse-DeVore)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

7. Consider amending the economic development agreement for property located at 5th and Vance Streets. (Bob van Til)
8. Receive update regarding street and drainage projects for consideration to be funded with Municipal Drainage Utility System (MDUS) funds. (Danny Thomas; Casey Sledge)
9. Consider approving Resolution R14-18 under Section 221-030 of the Texas Health Facilities Development Act granting the City's consent to HFDC of Central Texas, Inc. to finance and refinance the SPJST project. (Bob van Til; Rosemarie Dennis)
10. Consider approving a recommendation to negotiate engineering services for the Main Street Hike and Bike and Parks Trail projects. (Bob van Til)
11. Consider proposed future agenda topics and items for discussion. (Mayor)
12. Consider meeting dates for January, 2015. (Isaac D. Turner)

EXECUTIVE SESSION

13. Executive Session. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.087 to discuss or deliberate regarding commercial and/or financial information on a business prospect that the City of Taylor, Texas, seeks to have locate, stay, or expand in or near the City of Taylor, Texas, and with which the City of Taylor, Texas, is conducting economic development negotiations and/or deliberate the offer of financial or other incentives to the business prospect.

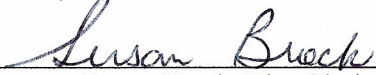
- Project Blimp
- Allison Drive

14. Consider action from Executive Session.

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section 551.076 (Security Devices); and Section 551.087 (Economic Development). Items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby before 6:00 pm on December 8, 2014 and remained posted for at least 72 hours continuously before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Press.

In compliance with the ADA the City Hall and Council Chambers is wheelchair accessible. Reasonable accommodations will be provided for persons attending city council meetings in need of special assistance. Please contact Susan Brock, City Clerk, at least 24 hours prior to the meeting for special assistance.

Posted By:  Date 12/8/14
Susan Brock, City Clerk



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 1

Agenda Title: Recognize Finance Department for receiving a Platinum Leadership Circle Award for financial transparency.

Council Action to be taken: Recognition of staff.

Initiating Department: City Administration

Staff Contact: Isaac Turner, City Manager

1. INTRODUCTION/PURPOSE

The Comptroller of Public Accounts launched the Texas Comptroller Leadership Circle program in December 2009 to recognize local governments across Texas who strive to meet a high standard for financial transparency online.

This year is the first year for the new Platinum designation which recognizes entities that go above and beyond providing financial transparency at the highest level. The City of Taylor has earned the Gold Leadership Circle Award for the three consecutive years.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Accept award

6. REFERENCE FILES

1a. [Platinum Leadership Circle Award](#)

1b. [More info](#)

http://www.texas transparency.org/Local_Government/Leadership_Circle



Texas Comptroller Leadership Circle Platinum Member

awarded to

City of Taylor

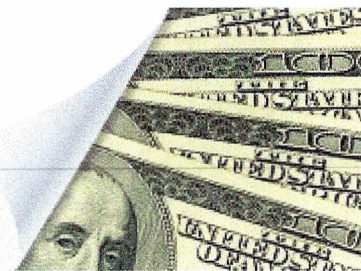
For continued progress toward achieving financial transparency. The Texas Comptroller's Leadership Circle program recognizes local governments across Texas that are striving to meet a high standard for financial transparency online. Your efforts to provide citizens with clear, consistent pictures of spending and share information in a user-friendly format have paved the way for achieving greater financial transparency.

November 13, 2014

A handwritten signature in black ink, reading 'Susan Combs'. The signature is fluid and cursive, with a horizontal line underneath the name.

Texas Transparency

Open government is **accountable** government. See your tax dollars at work in Texas.



Susan Combs Texas Comptroller of Public Accounts (<http://window.texas.gov>)

[Home \(/\)](#) » [Local Government \(/Local Government/\)](#) » [Leadership Circle \(/Local Government/Leadership Circle/\)](#)

Texas Comptroller Leadership Circle

The Comptroller of Public Accounts launched the Texas Comptroller Leadership Circle program in December 2009 to recognize local governments across Texas that are striving to meet a high standard for financial transparency online. We are spotlighting those local governments that are:

- opening their books to the public
- providing clear, consistent pictures of spending
- sharing information in a user-friendly format that lets taxpayers easily drill down for more detail.

We are renewing this award program for calendar year 2014, effective January 1, 2014. Most of the basic criteria used in 2013 have been retained, although some of the definitions have been revised to better explain how staff will apply the criteria and compute scores. The 2014 award program retains the key qualities that have made Leadership Circle so successful — simplicity; fairness to all applicants; a free, self-scoring nomination process and ease of use for both applicants and our staff.

New Platinum designation in the Leadership Circle

We're excited to announce that in 2014, the Texas Comptroller is enhancing the Leadership Circle program by spotlighting entities that meet an even higher standard of financial transparency by adding the Platinum Award level.

We will award Leadership Circle designees with a certificate reflecting their Circle Award level: platinum, gold, silver or bronze.



“Platinum” spotlights entities that go above and beyond providing financial transparency.

Texas Comptroller Leadership Circle



“Gold” highlights those entities that are setting the bar with their transparency efforts.



“Silver” encourages those who are making progress.



“Bronze” inspires those who are just beginning their transparency efforts.

Financial transparency is an ongoing goal for any government entity. We encourage and applaud local governments across Texas that are stepping up efforts to give taxpayers a transparent look at where their money goes.

Check back often to find out [who else has joined the Texas Comptroller Leadership Circle \(/application.php/leadership/\)](/application.php/leadership/) program.





City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 2
Agenda Title: Recognize Finance Department for receiving a Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year ended September 30, 2013.

Council Action to be taken: Recognition of staff.

Initiating Department: City Administration

Staff Contact: Isaac Turner, City Manager

1. INTRODUCTION/PURPOSE

The Finance Department has achieved another milestone in their work by receiving the fifth (consecutive) award for financial excellence. This award is presented by the Government Finance Officers Association for the Comprehensive Annual Financial Report (CAFR) or our annual audit. It is the highest form of recognition in governmental accounting and financial reporting.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Accept award

6. REFERENCE FILES

2a. [CAFR Award](#)

2b. [Press Release](#)



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Taylor
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2013



Executive Director/CEO



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

09/03/2014

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Taylor** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Finance Department, City of Taylor

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 3

Agenda Title: Approve minutes for November 10, November 13, and December 2, 2014.

Council Action: Approve by consent or approve with corrections

Initiating Department: City Management/City Clerk

Staff Contact: Susan Brock, City Clerk

1. INTRODUCTION/PURPOSE

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the “Minutes” of each City Council must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. DESCRIPTION/ JUSTIFICATION

N/A

3. FINANCIAL/BUDGET

N/A

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. REFERENCE FILES

- 3a [Minutes, November 10, 2014.](#)
- 3b. [Minutes, November 13, 2014.](#)
- 3c. [Minutes, December 2, 2014](#)

The City Council of the City of Taylor met at a special joint meeting with the Taylor Independent School District on November 10, 2014, in the Board Room at the TISD Main Street Campus, 3101 N. Main St., Taylor, Texas. Ms. Anita Volek, School Board Chair, declared a quorum of board members and called their meeting to order. Mayor Jesse Ancira, Jr. declared a quorum and called the council meeting to order at 7:32 p.m. with the following present:

Mayor Pro Tem Chris Gonzales (arrived at 7:50 pm)
Council Member Scott Green
Council Member Don Hill
Council Member Brandt Rydell

Isaac Turner, City Manager
Susan Brock, City Clerk

Ms. Volek invited Ms. Patty English to come forward to speak since she had filled out a Comment Form. She spoke in support of keeping the Senior Center located at the 7th Street Facility.

CALL TO ORDER AND DECLARE A QUORUM

1. INTRODUCTORY REMARKS BY MAYOR JESSE ANCIRA AND SCHOOL BOARD CHAIR ANITA VOLEK.

Mayor Ancira provided a brief overview of the issue at hand and the charge given to the 7th Street Task Force. Ms. Volek addressed the School Board members as well.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

2. RECEIVE PRESENTATION FROM THE 7TH STREET TASK FORCE.

Ms. Janetta McCoy, Task Force Chair, presented a summary of the results of the group after reviewing each Request For Qualifications (RFQ) that was received. She explained each factor considered during the evaluation and the rating scale used. The group assigned the highest rating to the RFQ submitted by the RealTex Development Corporation.

3. DISCUSS AND CONSIDER ACTION RELATED TO RFQ'S RECEIVED REGARDING THE REDEVELOPMENT OF THE 7TH STREET CAMPUS.

The School Board unanimously approved a motion to authorize the superintendent to begin publishing notice that the property is for sale. Additionally, the Board authorized the superintendent to begin negotiations with the RealTex Development Corporation.

Mayor Ancira asked council members in attendance for a motion. Council Member Green moved to authorize staff to provide assistance to the Superintendent as needed and Council Member Hill seconded the motion. VOTE: Five voted Aye. Motion passed.

ADJOURN

With no further business, Mayor Ancira adjourned the meeting at 8:54 p.m.

ATTEST:

Jesse Ancira, Jr., Mayor

Susan Brock, City Clerk

The City Council of the City of Taylor met on November 13, 2014, at City Hall, 400 Porter St., Taylor, Texas. Mayor Jesse Ancira, Jr. declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Mayor Pro Tem Chris Gonzales
Council Member Scott Green
Council Member Donald Hill
Council Member Brandt Rydell

Isaac Turner, City Manager
Ted Hejl, City Attorney
Susan Brock, City Clerk

INVOCATION

Mr. Danny Thomas led the group in prayer.

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATION

Mayor Ancira offered those who had signed up to address the Council an opportunity to speak at this time or, if their concern was regarding a specific agenda item, to speak when that item was under discussion. Mr. Ed Hile chose to speak during the agenda discussion.

CONSENT AGENDA

1. APPROVE MINUTES FOR OCTOBER 23, AND OCTOBER 27, 2014.
2. APPROVE ORDINANCE 2014-20 RENEWING DROUGHT CONTINGENCY PLAN.

ORDINANCE NO. 2014-20

DROUGHT CONTINGENCY PLAN

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, REGULATING THE USE AND DISTRIBUTION OF WATER SUPPLY RESOURCES IN RESPONSE TO DROUGHT AND EMERGENCY SHORTAGE CONDITIONS; ADDRESSING RETAIL AND WHOLESALE CUSTOMERS; PRESCRIBING COORDINATION WITH REGIONAL WATER PLANNING GROUPS; PROVIDING DEFINITIONS; PRESCRIBING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES, INCLUDING SUPPLY REDUCTIONS, PRODUCTION /DISTRIBUTION SYSTEM LIMITATIONS, SUPPLY SOURCE CONTAMINATION, AND SYSTEM OUTAGE; PRESCRIBING NOTIFICATION PROCEDURES; PRESCRIBING SUPPLY/DEMAND MANAGEMENT RESPONSE MEASURES IMPLEMENTED DURING EACH STAGE TO INCLUDE CURTAILMENT OF NON-ESSENTIAL WATER USES; PRESCRIBING FOR ALTERNATIVE WATER SOURCES IN RESPONSE TO EMERGENCY SHORTAGE CONDITIONS; PRESCRIBING ALLOCATION PROCEDURES INCLUDING PRO RATA CURTAILMENT; CONTAINING ENFORCEMENT PROVISIONS; PRESCRIBING CRITERIA FOR THE GRANTING OF VARIANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR PUBLICATION.

3. APPROVE ORDINANCE 2014-17 TO REZONE PROPERTY LOCATED AT 1810 OLD GRANGER ROAD FROM SINGLE FAMILY (R-1) TO MULTI FAMILY (MF-1) DESCRIBED AS A 15.735-ACRE TRACT OR PARCEL OF LAND OUT OF THE JOHN

PHARRASS SURVEY, ABSTRACT NO. 495, SITUATED IN THE CITY OF TAYLOR,
WILLIAMSON COUNTY, TEXAS

ORDINANCE NO. 2014-17

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP ADOPTED BY ORDINANCE NO. 2001-17 BY THE CITY OF TAYLOR, TEXAS ON APRIL 24, 2001 AS HERETOFORE AMENDED, BY CHANGING THE CLASSIFICATION OF PROPERTY DESCRIBED AS A 15.735-ACRE TRACT OR PARCEL OF LAND OUT OF THE JOHN PHARRASS SURVEY, ABSTRACT NO. 495, SITUATED IN WILLIAMSON COUNTY, FROM SINGLE-FAMILY (R1) TO MULTI-FAMILY (MF-1) DISTRICT.

4. CONCUR WITH PRELIMINARY FINANCIALS FOR SEPTEMBER 2014.

Council Member Hill moved to approve the consent agenda as presented and Mayor Pro Tem Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

(The following items were presented out of order.)

10. CONSIDER ACCEPTING DONATIONS FROM TAYLOR GOOD LIFE FOR PARK IMPROVEMENTS.

Mr. Mike DeVito, Park Superintendent, presented a request to formally accept a donation of \$2100 from the 2013 Taylor Good Life event for the purchase of a shade structure in Murphy Park. An additional \$700 was raised in 2014 to purchase an ADA accessible swing for the Taylor Regional Park.

In the event of any perception of a conflict of interest, and prior to the vote, Council Member Rydell disclosed his relationship with the President of Taylor Good Life, to whom he is married. Council Member Green moved to accept the donation as presented and Council Member Hill seconded the motion. VOTE: Five voted AYE. Motion passed.

11. CONSIDER RECEIVING ACTIVITY REPORT ON THE ANIMAL SHELTER AND APPOINTING TWO MEMBERS TO THE ANIMAL CONTROL AND SHELTER ADVISORY BOARD.

Commander Dan Ramsey presented an activity report on the Animal Shelter and a request to fill one vacancy on the Board and add a new board member position in an effort to increase the number of individuals to assist with the shelter programs. The report also included an acknowledgment of a \$2,000 donation from Taylor Good Life for shelter programs.

Council Member Rydell moved to accept the report as presented and to approve the appointments of two new members, Walter Maude and Christine Sumpter-Hegar to the

Animal Control and Shelter Advisory Board. Council Member Green seconded the motion. VOTE: Five voted AYE. Motion passed.

13. DISCUSS AND CONSIDER FUTURE DISPOSITION OF THE 7TH STREET CAMPUS.

Mayor Ancira stated that this item was placed on the council agenda in the event that additional action might be needed after the joint meeting with the school board on Monday. Hearing no such request from Superintendent Jerry Vaughn nor any of the council members, this item was passed on with no action.

(The Mayor resumed the regular agenda as presented.)

5. RECEIVE PRESENTATION REGARDING THE DEPARTMENT OF PLANNING AND DEVELOPMENT.

Mr. Bob van Til, Director of Planning and Development, presented a plan to enhance the effectiveness of the department and be more responsive to customer needs. Part of the plan includes a redesign of the office facility itself as well as a name change to the Department of Development Services. The plan also includes changing the part time planner to a full time position.

Mayor Pro Tem Gonzales moved to approve the changes as presented in the report as well as changing the position to a full time planner effective January 1, 2015. Council Member Hill seconded the motion. VOTE: Five voted AYE. Motion passed.

6. CONSIDER CONTRACT EXTENSION, A RATE INCREASE, AND A RECYCLING PROGRAM WITH PROGRESSIVE WASTE SOLUTIONS.

Mr. Danny Thomas, Director of Public Works, presented a request from Progressive Waste Solutions to extend their contract and approve a 2% rate increase. Mr. Jim Hare, District Municipal Marketing Manager, provided information regarding a recycling program for an additional fee. Council Member Rydell suggested Council might want to consider rebidding this contract due to its length of service; the original contract was signed in 2002 and has been amended several times. Mr. Hare responded to questions and concerns regarding the recycling program and agreed to consider a pilot test program if requested. Council requested Mr. Thomas bring this item back to them for further consideration at the December 11th meeting. Staff were instructed to gather information regarding recent results of other cities rebidding similar contracts.

7. RECEIVE PRESENTATION FROM MOODY MUSEUM ADVISORY BOARD REGARDING DAN MOODY DOCUMENTARY.

Ms. Cissie Pierce, member of the Moody Museum Advisory Board, presented a brief video trailer of the documentary currently under production about when young Dan Moody took the KKK to trial long before he became Governor of the State of Texas. Ms. Pierce invited everyone to attend the premier of the completed film on Saturday, November 22 at 2 pm at the Howard Theatre, on Main Street in Taylor. Admission is free.

8. CONSIDER AMENDING THE ECONOMIC DEVELOPMENT AGREEMENT FOR PROPERTY LOCATED AT 5TH AND VANCE STREETS.

Prior to any discussion, Mayor Ancira invited Mr. Ed Hile, 106 E. 2nd Street, to address the Council on this issue. Mr. Hile expressed concern that the city might relinquish this property rather than consider it for public use. He noted that while not in the Main Street District, it is near enough to be considered for possible public parking.

Mr. van Til reported that the original agreement allowed the interested parties two years to complete development. The previous owner had dilapidated trailer homes on the lot and it had become an eyesore and nuisance. To alleviate this issue, the city took ownership with the goal to sell the property and get it back on the tax rolls. Council requested this item be readdressed at the next meeting when the parties involved could provide input on the planned development of the property.

9. CONSIDER INTRODUCING ORDINANCE 2014-09 AMENDING ORDINANCE 2012-20 SECTION 6.5D INCREASING THE TREE ADVISORY BOARD FROM FIVE TO SEVEN MEMBERS.

Mr. DeVito presented a request to increase the number of members on the Tree Advisory Board from five to seven. The change would allow more input and provide assistance in planning events as required to retain the recognition as a Tree City USA. Hearing no comments or concerns, Mayor Ancira asked Mr. Hejl to introduce the Ordinance as presented:

ORDINANCE NO. 2014-19

AN ORDINANCE OF THE CITY OF TAYLOR TEXAS, AMENDING ORDINANCE 2010-12, PREVIOUSLY AMENDED BY ORDINANCE 2012-20, BY AMENDING PARAGRAPH 6.5, SECTION D, SUBSECTION (A), TO INCREASE THE TREE ADVISORY BOARD FROM FIVE (5) MEMBERS TO SEVEN (7) MEMBERS; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES.

12. CONSIDER PROPOSED FUTURE AGENDA TOPICS AND ITEMS FOR DISCUSSION.

Mayor Ancira asked council members for any items in need of further discussion. Council Member Hill would like an update on the street projects; Council Member Rydell asked for a discussion on sidewalks, both repair and maintenance; Mayor Ancira added the possibility of a city facilities review, how the city is conserving water; and Mr. Turner mentioned the need to continue the discussion on fire suppression systems.

(Mayor Ancira and council members retired to closed session at 8:05 pm.)

14. EXECUTIVE SESSION I. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Government Code, in accordance with the authority contained in Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:

- Evaluation of Randall Pick, Municipal Court of Record Judge.

15. CONSIDER ACTION FROM EXECUTIVE SESSION I; CONSIDER REAPPOINTMENT OF JUDGE PICK AS THE MUNICIPAL COURT OF RECORD JUDGE.

(Council did not take action on this item until they reconvened after all three Executive Sessions.)

16. EXECUTIVE SESSION II. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Government Code, in accordance with the authority contained in Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:

- Assistant City Manager position.

17. CONSIDER ACTION FROM EXECUTIVE SESSION II.

(Council did not take action on this item until they reconvened after all three Executive Sessions.)

18. EXECUTIVE SESSION III. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.087 to discuss or deliberate regarding commercial and/or financial information on a business prospect that the City of Taylor, Texas, seeks to have locate, stay, or expand in or near the City of Taylor, Texas, and with which the City of Taylor, Texas, is conducting economic development negotiations and/or deliberate the offer of financial or other incentives to the business prospect.

- Allison Drive
- Project Blimp

19. CONSIDER ACTION FROM EXECUTIVE SESSION III.

Mayor Ancira resumed the open meeting at 9:07 p.m. and stated that there was no action taken during either Executive Session.

15. CONSIDER ACTION FROM EXECUTIVE SESSION I; CONSIDER REAPPOINTMENT OF JUDGE PICK AS THE MUNICIPAL COURT OF RECORD JUDGE.

Mayor Pro Tem Gonzales moved to reappoint Mr. Pick as Municipal Court of Record Judge and Council Member Rydell seconded the motion. VOTE: Five voted AYE. Motion passed.

ADJOURN

With no further business, Mayor Ancira adjourned the meeting at 9:08 p.m.

Jesse Ancira, Jr., Mayor

November 13, 2014
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ATTEST:

Susan Brock, City Clerk

The City Council of the City of Taylor met at a special joint meeting with the Taylor Independent School District on December 2, 2014, in the Meeting Room at the Sirloin Stockade restaurant, 3607 N. Main St., Taylor, Texas. Mayor Jesse Ancira, Jr. declared a quorum and called the council meeting to order at 7:09 a.m. with the following present:

Council Member Scott Green	Isaac Turner, City Manager
Council Member Don Hill (arrived at 7:16 am)	Susan Brock, City Clerk
Council Member Brandt Rydell	Ted Hejl, City Attorney

Ms. Anita Volek, School Board Chair, declared a quorum of board members and called their meeting to order.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. UPDATE ON DOWNTOWN MASTER PLAN.

Mr. Turner provided an overview of the progress made towards the development of a Downtown Master Plan. The firm Design Workshop has conducted two public planning sessions and he expects the plan to be presented to Council at the beginning of next year.

2. UPDATE ON STREET PROJECTS.

Mr. Turner mentioned the current work being done on selected streets was approved by Council earlier this year and was an effort to begin to prevent further deterioration of the streets determined to be in “fair to good” condition with current funds available. The Street Committee has been meeting for 10 months and will be making their recommendations to Council in January regarding funding options and prioritizing how the remaining streets are to be addressed for both maintenance and reconstruction.

3. UPDATE ON DEPARTMENT OF DEVELOPMENT SERVICES

Mr. Turner revealed the increased focus on enhancing the satisfaction of customers who work with the Development Services Department. A number of technologic enhancements have been introduced and many will be available online within the next few weeks. The goal is to improve communication and efficiency in this area.

4. UPDATE ON THE 7TH STREET FACILITY

Jerry Vaughn, TISD Superintendent, provided a recap of the recent meeting with RealTex Development who was selected by both the School Board at a joint meeting with the City Council last month. He stressed the fact that the firm is moving forward with securing funding for the project and their plan is to produce a development exactly as outlined in the proposal they submitted.

5. UPDATE ON THE LEGACY EARLY COLLEGE HIGH SCHOOL PROGRAM AND PORTABLE BUILDINGS.

Mr. Vaughn briefly touched on the status of the Legacy program and stated that they are continuing to seek a solution to relocating the portable buildings.

Mayor Ancira asked Mr. Vaughn if the RealTex group had any plans for the nonprofit groups currently housed in the 7th Street facility. He stated that the plan is to not remove them except on a temporary basis during the renovations when they might be displaced.

ADJOURN

With no further business, Mayor Ancira adjourned the meeting at 7:40 a.m.

ATTEST:

Jesse Ancira, Jr., Mayor

Susan Brock, City Clerk



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 4
Agenda Title: Approve introducing Ordinance 2014-19 amending Ordinance 2012-20 Section 6.5D increasing the Tree Advisory Board from five to seven members.

Council Action to be taken: Approve Ordinance 2014-19

Initiating Department: Public Works/Parks

Staff Contact: Mike DeVito, Recreation Superintendent

1. INTRODUCTION/PURPOSE

This item is on the consent agenda to approve Ordinance 2014-19, amending the current number of members of the Tree Advisory Board from five members to two members.

2. DESCRIPTION/ JUSTIFICATION

The Tree Advisory Board discussed and approved this item at their January meeting (Minutes attached 4c.) and would like additional members for this committee for additional help in planning the City's Arbor Day festival, the primary function of this board.

3. FINANCIAL/BUDGET

There are no financial considerations for this item.

4. TIMELINE CONSIDERATIONS

This item was introduced at the November 13, 2014 council meeting. We plan to begin advertising the newly created positions so that applications may be available for review and recommendations in January of 2015 with the other city boards and commissions.

5. RECOMMENDATION

Staff recommends approval of this request by consent.

6. REFERENCE FILES

- 4a. [Original Ordinance 2012-20](#)
- 4b. [Ordinance 2014-19 amending](#) board membership
- 4c. [Minutes](#)

ORDINANCE NO. 2012-20

AN ORDINANCE OF THE CITY OF TAYLOR TEXAS, AMENDING ORDINANCE 2010-12 BY ADDING A NEW PARAGRAPH 6.5 "PUBLIC TREE CARE"; TO PROVIDE FOR THE CARE OF PUBLIC TREES; TO CREATE A TREE ADVISORY BOARD; TO ESTABLISH PRACTICES GOVERNING THE PLANTING, CARE, AND REMOVAL OF TREES ON PUBLIC PROPERTY; TO MAKE PROVISION FOR THE REMOVAL OF DISEASED TREES ON PRIVATE PROPERTY UNDER CERTAIN CONDITIONS; PROVIDING FOR A PENALTY FOR VIOLATIONS; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Taylor Texas, recognizes that trees generally protect and enhance the quality of life and general welfare of the town; and

WHEREAS, the citizens of Taylor have long valued trees as a natural and often irreplaceable community resource and recognize them as assets for their beauty and service; and

WHEREAS, the City Council of Taylor Texas, has further determined that the protection and care of trees located on city property is essential to the present and future health, safety, and welfare of all citizens, and accordingly, have determined that the adoption and implementation of this "Public Tree Care" provision as part of Ordinance 2010-12 is meritorious and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The following Paragraph 6.5 "Public Tree Care is added to Section 6 of Ordinance 2010-12:

6.5. PUBLIC TREE CARE

A. Purpose.

To enhance the quality of life and the present and future health, safety, and welfare of all citizens, to enhance property values, and to ensure proper planting and care of trees on public property, the City Council herein delegates the authority and responsibility for managing public trees, creates a Tree

Advisory Board, establishes practices governing the planting and care of trees on public property, and makes provision for the emergency removal of trees on private property under certain conditions.

B. Definitions.

As used in this Article 6.5, the following words and phrases shall have the meanings indicated:

Damage - any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.

Nuisance - any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; or threatens public health, safety and welfare.

Parkway - the area along a public street between the curb and the sidewalk; or if there is no curb or sidewalk, the unpaved portion of the area between the street right-of-way line and the paved portion of the street or alley.

Public property - all grounds and rights-of-way (ROWS) owned or maintained by the City.

Public tree - any tree or woody vegetation on city-owned or city-maintained property or rights-of-way.

Top or Topping - the non-standard practice of cutting back of limbs to stubs within a tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

C. Authority and power.

(a) *Delegation of authority and responsibility.* The City Manager and/or his designee, hereinafter referred to as the "Director", shall have the authority and responsibility to plant, prune, maintain and remove trees and woody plants growing in or upon all city streets, rights-of-ways, city parks, and other public property. This shall include the removal of trees that may threaten electrical, telephone, gas, or any municipal water or sewer line, or any tree that is affected by fungus, insect, or other pest disease.

(b) *Coordination among city departments.* All city departments will coordinate as necessary with the Director and will provide services as required to ensure compliance with this Ordinance as it relates to streets, alleys, rights-of-way, drainage, easements and other public properties not under direct jurisdiction of the Director.

(c) *Interference.* No person shall hinder, prevent, delay, or interfere with the Director or his agents while engaged in carrying out the execution or enforcement of this Ordinance.

D. Tree advisory board.

The City Council hereby creates a "Tree Advisory Board," hereinafter referred to as the "Board."

(a) *Membership.* The Board shall consist of five (5) members approved by City Council. Members of the Board will serve without compensation.

(b) *Term of office.* Board members shall be appointed for two (2) year staggered terms. In the event hat a vacancy shall occur during the term of any member, a successor shall be appointed by City Council.

(c) *Officers.* The Board shall annually select one (1) of the members to serve as chair, may appoint a second member to serve as vice-chair, and may appoint a third member to serve as secretary.

(d) *Meetings.* The Board shall meet a minimum of four (4) times each year (quarterly). All meetings shall be open to the public. The Board chair may schedule additional meetings as needed.

(e) *Duties.* The Board shall act in an advisory capacity to the Director and shall:

- (1) Coordinate and promote Arbor Day activities;
- (2) Review and update a five-year plan to plant and maintain trees on city property;
- (3) Support public awareness and education programs relating to trees;
- (4) Review city department concerns relating to tree care;
- (5) Submit an annual report of its activities to the city council;
- (6) Assist with the annual application to renew the Tree City USA designation;
- (7) Develop of a list of recommended trees for planting on city property; and
- (8) Other duties that may be assigned by City Council.

E. Tree planting and care standards.

(a) *Standards.* All planting and maintenance of public trees shall conform to the American National Standards Institute (ANSI) A-300 "Standards for Tree Care Operations" and shall

follow all tree care Best Management Practices (BMPs) published by the International Society of Arboriculture.

(b) *Requirements of franchise utility companies.* Franchise utility companies shall provide advance notice to the City of their intended non-emergency tree pruning schedule and location of impacted area. The maintenance of public trees for utility clearance shall conform to all applicable utility industry standards.

(c) *Tree species list.* The Director shall develop and maintain an official list of desirable tree species for planting on public property in two size classes: Ornamental (20 feet or less in height at maturity) and Shade (greater than 20 feet at maturity). Only trees from this approved list may be planted without written approval from the Director.

(d) *Planting distances.* The Director shall develop and maintain an official set of spacing requirements for the planting of trees on public property. No tree may be planted within the visibility triangle of a street intersection or within ten (10) feet of a fire hydrant.

(e) *Planting trees under electric utility lines.* Only trees listed as Ornamental trees on the official city tree species list may be planted under or within fifteen (15) lateral feet of any overhead utility wire.

(f) *Protection of public trees during construction.* Any person, firm, corporation, or city department performing construction in the area of any public tree must employ appropriate measures to protect the tree, including, but not limited to, placing barriers around the tree to prevent any damage.

F. Adjacent owner responsibility.

(a) The owner of land adjacent to any city street or highway, when acting within the provisions of this Ordinance, may plant and maintain trees in the adjacent parkway area. Property owners are responsible for the reasonable and routine maintenance of trees and other landscaping in the adjacent parkway area.

(b) No property owner shall allow a tree, or other plant growing on his, her or its property or within the adjacent parkway to obstruct or interfere with pedestrians or the view of drivers, thereby creating an obstruction hazard. If an obstruction hazard exists on the property, the Director shall mail the property owner a certified return receipt requested letter requiring the owner to abate the obstruction hazard within fifteen days from the date of the letter. If the property owner fails to comply with the notice and abate the obstruction hazard, the City may undertake the work necessary to remove the obstruction hazard, charge the cost to the property owner, and secure the City cost

on the property by a lien filed of record. In addition, the City may pursue any other remedy provided by this Ordinance, law, or in equity against the property owner for causing the obstruction hazard.

G. Prohibition against harming public trees.

(a) It shall be unlawful for any person, firm or corporation to damage, remove, or cause the damage or removal of a tree on public property without written permission from the Director.

(b) It shall be unlawful for any person, firm or corporation to attach any cable, wire or signs or any other object to any street, park, or public tree.

(c) It shall be unlawful for any person, firm or corporation to "top" any public tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical may be exempted from this provision at the determination of the Director.

H. Certain trees declared a nuisance.

Any tree, or limb thereof, on private property determined by the Director to have contracted a lethal, communicable disease or insect; to be dead or dying; to obstruct the view of traffic signs or the free passage of pedestrians or vehicles; or that threatens public health, safety, and welfare is declared a nuisance and the City may require its treatment or removal. Private property owners have the duty, at their own expense, to remove or treat nuisance trees on their property. The City may remove such trees at the owner's expense if the owner does not comply with treatment and/or removal as specified by the Director within the written notification period.

I. Appeals.

All appeals to a violation shall be heard by City Council."

SECTION 3. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense, except where a different penalty has been established by State law for such offense in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a penalty of fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation is continued shall be deemed to constitute a separate offense.

SECTION 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the

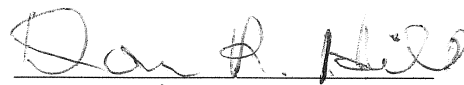
same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Taylor, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 5. Ordinance No. 2010-12 as passed, previously amended, and as amended by this Ordinance shall otherwise remain in full force and effect.

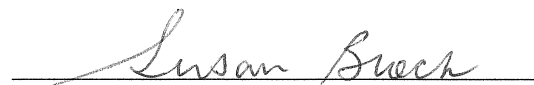
SECTION 6. This Ordinance shall become effective after its passage and publication according to law.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the 9th day of ~~July~~ ^{August}, 2012.

PASSED, APPROVED and ADOPTED on this the 23rd day of ~~July~~ ^{August}, 2012.


Don R. Hill
Mayor

ATTEST:


Susan Brock, City Clerk

APPROVED AS TO FORM:


Ted W. Hejl, City Attorney

ORDINANCE NO. 2014-19

AN ORDINANCE OF THE CITY OF TAYLOR TEXAS, AMENDING ORDINANCE 2010-12, PREVIOUSLY AMENDED BY ORDINANCE 2012-20, BY AMENDING PARAGRAPH 6.5, SECTION D, SUBSECTION (A), TO INCREASE THE TREE ADVISORY BOARD FROM FIVE (5) MEMBERS TO SEVEN (7) MEMBERS; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES.

WHEREAS, the City Council deems it to be in the best interest of the City that the Tree Advisory Board be increased from five (5) members to seven (7) members; and

WHEREAS the City Council desires that Ordinance 2010-12 be amended to increase the members of the Tree Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS:

SECTION 1. All of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. Ordinance 2010-12, previously amended by Ordinance 2012-20, is amended so that Paragraph 6.5 "Public Tree Care", Section D "Tree Advisory Board", Subsection (a) "Membership", is amended to read as follows :

(a) *Membership.* The Board shall consist of seven (7) members approved by City Council. Members of the Board will serve without compensation.

SECTION 3. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Taylor, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 4. Ordinance No. 2010-12 as passed, previously amended, and as amended by this Ordinance shall otherwise remain in full force and effect.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Taylor, Texas, on the 13th day of November, 2014.

PASSED, APPROVED and ADOPTED on this the ____ day of November, 2014.

Jessie Ancira, Jr.
Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2014-19, passed and approved by the City Council of the City of Taylor, Texas, on the ____ day of November, 2014, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this ____ day of December, 2014.

Susan Brock
City Clerk

**MINUTES
CITY OF TAYLOR
TREE ADVISORY COMMITTEE
January 14, 2014
PUBLIC WORKS OFFICE BUILDING
1424 N MAIN STREET
TAYLOR, TEXAS 76574
6:00 P.M.**

PRESENT

Brian Lawrence
Bonnie Sladek
Christi Stromberg

ABSENT

Harlan Hayes
Robert Lopez

OTHERS PRESENT

Mike DeVito, P & R Superintendent
Leisha Morrison, Admin Assist

Call to order and declare a quorum

The meeting was called to order and a quorum declared at 6:15 p.m.

Approve the minutes from the meeting

Motion was made by Board member Christi Stromberg to approve the minutes from the November 5, 2013 (Special Called) meeting. Seconded by Board member Bonnie Sladek. All voted aye. Minutes are approved.

Discuss Committee member terms

Motion was made by Committee Chairman Brian Lawrence, to recommend to City Council, to re appoint present Committee members Bonnie Sladek and Christi Stromberg. Seconded by Committee member Christi Stromberg. All voted aye. Motion passed.

Discuss vacancy and advertising for replacement

Motion was made by Committee Chairman to recommend to City Council to add 3 new members to the Tree Advisory Committee. Seconded by Committee member Christi Stromberg. All voted aye. Motion passed.

Discuss 2014 Arbor Day activities and location

The Committee agreed to coordinate Arbor Day 2014 with the Good Life Fair. Committee Chairman will contact Good Life Chair Julie Rydell for confirmation of date and location. A day will be set aside before Arbor Day to look at the east side of Davis street Bull Branch park and into Murphy for tree planting. Tree planting will have to be coordinated with the proposed disc golf course. Parks and Recreation superintendent Mike DeVito plans to create a trail map to advertise along with Arbor Day 2014. Committee Chairman Brian Lawrence is creating an Arbor Day book with Arbor Day information and pictures to present to local businesses to garner their support and participation in and for Arbor Day activities.

Identify items for next meeting

- Discuss 2014 Arbor Day location and activities (Brian Lawrence)

- Discuss organizing a “Mulch Madness” day (Brian Lawrence)

Next meeting date:

Next regular meeting is tentatively scheduled for April 8, 2014.

Adjourn

The meeting was adjourned at 7:05 p.m.

Brian Lawrence, Chairman

Christi Stromberg, Vice Chairwoman



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 5
Agenda Title: Concur with preliminary financials for October, 2014.
Council Action to be taken: Approve by consent
Initiating Department: Finance Department
Staff Contact: Rosemarie Dennis, Finance Director

1. INTRODUCTION/PURPOSE

Article 12, Section 12.3 of the City of Taylor's Charter states in part that the City Manager shall prepare and submit to the City Council a written monthly financial report that is in a form satisfactory with the City Council. The referenced report is intended to satisfy the Charter requirement.

2. MONTHLY FINANCIAL REPORT

The reporting period covered for is the month of October 2014. The following provides a brief overview on the preliminary status and/or activity of the major funds or groups of funds as of October 31, 2014:

Brief comments on the status of the funds are provided is as follows:

General Fund- October revenues are reported at \$326,692. This is not usually for the revenue to be off to a slow start in the new fiscal year. Property tax revenues are primarily collected in the months of December through March time frame. This is why it's important for the City to maintain three months of operating reserves to carry us through October to December. Also, another important factor to remember is that franchise taxes collected in October are proceeds that are earned for the months July- September. The revenues are allocated back to the prior year and the revenue is not seen in October financials. Sales tax came in that \$193,841, down from prior year by \$5,876 or 2.9%. When compared to the budget estimate this is also down by \$21,891 or 10.1%. Building permits is off to a good start \$12,281 which is at 20% to total line item budget.

On the Expenditure side, expenses were reported at \$853,104 which is at 7% to total budget. Overall, expenditures are on track and operating at an acceptable level. Staff will continue to monitor both revenues and expenditures.

Special Revenue Funds- Majority of the Special Revenues Funds are operating at a normal level in regards to revenues and expenditures with the exception of the Library/Donation Fund. The Library received an additional bequest from the Pfennig estate in the amount of \$33,719.

Roadway Impact Fund- Revenues are exceeding a normal level and reported to be at \$3,036, which is at 32% to total line item budget. No expenditures are budgeted in the fund.

Utility Fund and Municipal Drainage Utility Fund- The accrual accounting method is used in both funds. All revenues posted in October are moved back to September. This accounting method is used only at year end to capture revenues earned for the period of September, but not received until October. The greatest impact is on the Utility Fund, majority of water, sewer and wholesale water revenues are not seen on the financials for October. Keep in mind that utility billing is done in arrears. Both funds will be monitor to ensure that they stay on track.

Utility Impact Fund- Revenues are exceeding a normal level and reported at \$6,585, which is at 31% to total budget. No expenditures are budgeted in the fund.

Airport Fund- Both revenues and expenditures are operating at normal levels for the first month of the new fiscal year. Revenues exceed expenditures by \$2,068.

Cemetery Operating Fund- The Cemetery Fund was budgeted in the deficit with expenditures exceeding revenues. Both revenues and expenditures are operating slightly below normal levels. Charges for grave digging services are slightly down and reported at 3% to total line item budget. While sales of cemetery lots are slightly up and reported at 12% total line item budget. On the expenditure side, it is reported to be at 6% to total budget with nothing out of the ordinary to report on.

Internal Service Funds- The *Fleet Operating Fund* and the *Fleet Replacement Fund* are all operated by various departments that are charged rental fees and replacement fees which are transferred to the funds to off- set the expenses for repairs and maintenance to the City's vehicles and the cost of the equipment that was purchased and or leased during the fiscal year. The Fleet Operating Fund is operating at a normal level. The Fleet Replacement Fund does reflect a deficit of \$33,776. Quarterly transfers are made into this fund with the first transfer to be made in December.

3. REFERENCE FILES

5a. [Preliminary Financials for October, 2014:](#)

- **Attachment A:** Preliminary summaries of the total amounts of revenue and expenditures for the month of October 2014.
- **Attachment B:** Preliminary financials summaries of each on the operating funds and the special revenue funds. This shows annual budgeted amounts and the year-to-date figures for each fund by the major revenue and expenditures categories.
- **Attachment C:** Checks issued during the month of October.
- **Attachment D:** Balance sheets for each of the operating funds
- **Attachment E:** Sales Tax Tracking Report.
- **Attachment F:** Current investments year to date.

Monthly Finance Report for Month of:

October 2014

10/31/14

Attachment A

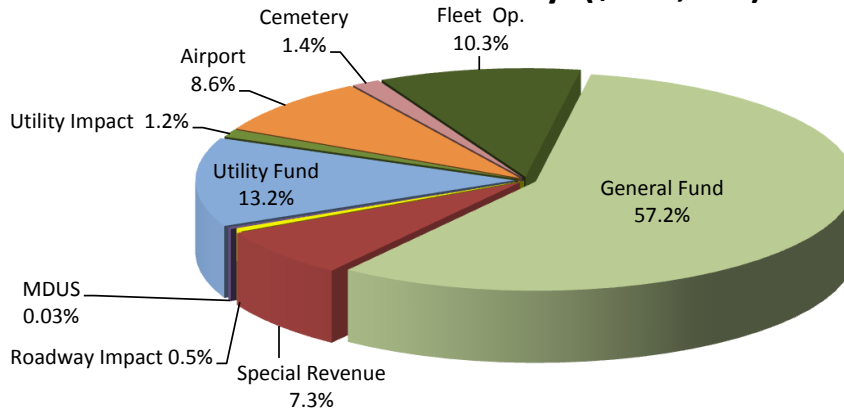
Financial Summary

Attachment A

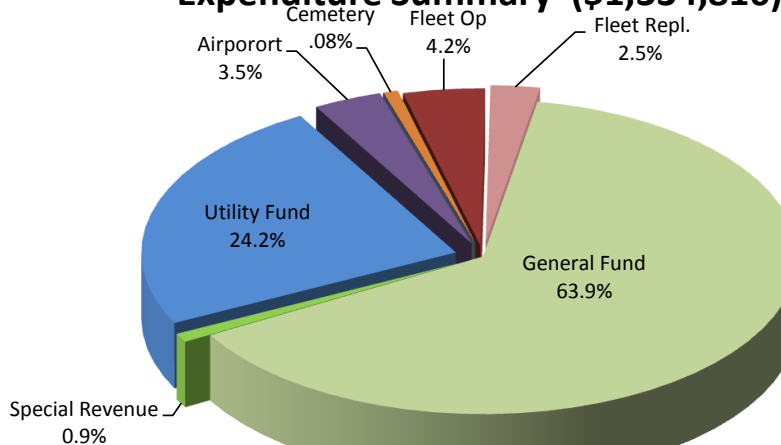
Summary Revenue/Expenditures Preliminary Year-to-Date as of October 31, 2014

Operating Funds	Revenue		% Y-T-D	Expenditures		% Y-T-D	Net Profit/Loss
	Budget	Actual Y-T-D		Budget	Actual Y-T-D		
General Fund	\$ 12,426,825	\$ 326,692	3%	\$ 12,426,825	\$ 853,104	7%	\$ (526,412)
Special Revenue							
- Tax Increment Fund (TIF)	\$ 138,986	\$ 13	0.01%	\$ 119,800	\$ 649	1%	\$ (636)
- Hotel/Motel Tax	\$ 61,200	\$ 4,809	8%	\$ 55,900	\$ 3,607	6%	\$ 1,202
- Texas Capital Fund	\$ 25,023	\$ 2,085	8%	\$ 25,023	\$ 2,085	8%	\$ -
- Main St. Revenue	\$ 68,700	\$ -	0%	\$ 66,023	\$ 4,450	7%	\$ (4,450)
- Municipal Court Sec/Tech	\$ 17,000	\$ 1,018	6%	\$ 7,560	\$ 534	7%	\$ 484
- Library Grants/Donations	\$ 1,150	\$ 33,730	2933%	\$ 7,500	\$ 889	12%	\$ 32,841
Subtotal	\$ 312,059	\$ 41,655	13%	\$ 281,806	\$ 12,214	4%	\$ 29,441
Roadway Impact Fund	\$ 9,600	\$ 3,036	32%	-	-	0%	\$ 3,036
Municipal Utility Drainage Fund	332,000	\$ 1,627	0%	312,625	3	0%	\$ 1,624
Utility Fund	\$ 7,240,640	\$ 75,303	1%	\$ 7,536,047	\$ 322,417	4%	\$ (247,114)
Utility Impact Fund	\$ 21,000	\$ 6,585	31%	-	-	0%	\$ 6,585
Airport Fund	\$ 541,512	\$ 49,054	9%	\$ 541,435	\$ 46,986	9%	\$ 2,068
Cemetery Op. Fund	\$ 150,700	\$ 8,265	5%	\$ 175,995	\$ 10,032	6%	\$ (1,767)
Fleet Service Operating Fund	\$ 700,875	\$ 58,512	8%	\$ 700,638	\$ 56,284	8%	\$ 2,228
Fleet Replacement Fund	\$ 225,158	\$ -	0%	\$ 225,158	33,776	15%	\$ (33,776)
Total	\$ 21,960,369	\$ 570,729	3%	\$ 22,200,529	\$ 1,334,816	6%	\$ (764,087)

Revenue Summary (\$570,729)



Expenditure Summary (\$1,334,816)



Attachment B

Financial Summaries by Fund

General Fund

Special Revenue Funds

Tax Increment Fund (TIF)
Hotel Motel Tax
Texas Capital Fund
Main Street Revenue Fund
Municipal Court Fees Fund
Library Grant/Donations

Roadway Impact Fund

Municipal Utility Drainage Fund

Utility Fund

Utility Impact Fund

Airport Fund

Cemetery Operating Fund

Fleet Services Operating Fund

Fleet Replacement Fund

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2014

100-GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		8,752,225.00	273,264.02	273,264.02	3.12	0.00	8,478,960.98
320-PERMITS AND LICENSES		132,000.00	15,641.95	15,641.95	11.85	0.00	116,358.05
330-INTERGOVERNMENTAL REV		43,500.00	263.12	263.12	0.60	0.00	43,236.88
340-CHARGES FOR SERVICES		1,569,700.00	14,063.62	14,063.62	0.90	0.00	1,555,636.38
410-FINES AND FORFEITURES		338,400.00	18,866.68	18,866.68	5.58	0.00	319,533.32
420-ASSESSMENTS		13,500.00	3,039.66	3,039.66	22.52	0.00	10,460.34
430-USE OF MONEY AND PROP		120,000.00	1,302.47	1,302.47	1.09	0.00	118,697.53
440-DONATIONS FROM PRIVAT		12,500.00	250.00	250.00	2.00	0.00	12,250.00
450-INTERFUND OPERATING T		1,445,000.00	0.00	0.00	0.00	0.00	1,445,000.00
*** TOTAL REVENUES ***		12,426,825.00	326,691.52	326,691.52	2.63	0.00	12,100,133.48
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
500-CITY COUNCIL		150,061.00	15,980.22	15,980.22	10.65	0.00	134,080.78
501-CITY MANAGEMENT		523,240.00	26,532.76	26,532.76	5.07	0.00	496,707.24
503-PUBLIC INFORMATION		126,276.00	18,861.62	18,861.62	14.94	0.00	107,414.38
504-HUMAN RESOURCES		191,306.00	27,591.13	27,591.13	14.87	858.25	162,856.62
512-FINANCIAL SERVICES		611,958.00	28,494.10	28,494.10	4.66	0.00	583,463.90
516-MUNICIPAL COURT		289,530.00	24,873.92	24,873.92	8.59	0.00	264,656.08
522-PLANNING & DEVELOP		607,711.00	36,711.52	36,711.52	6.04	0.00	570,999.48
524-MAIN STREET PROGRAM		71,182.00	4,883.10	4,883.10	6.86	0.00	66,298.90
527-C D - MOODY MUSEUM		7,161.00	328.90	328.90	4.59	0.00	6,832.10
532-PUBLIC LIBRARY		437,641.00	28,240.61	28,240.61	8.68	9,734.44	399,665.95
542-FIRE SUPPRESSION/EMER		2,133,265.00	127,417.11	127,417.11	6.64	14,170.12	1,991,677.77
552-POLICE FIELD SERVICES		2,906,721.00	204,044.99	204,044.99	7.02	0.00	2,702,676.01
558-ANIMAL CONTROL SECTIO		127,591.00	11,150.44	11,150.44	9.04	380.70	116,059.86
563-STREET & GROUND MAIN		1,240,452.00	80,950.28	80,950.28	7.23	8,703.45	1,150,798.27
565-PARKS & RECREATION		705,825.00	42,097.86	42,097.86	6.45	3,398.03	660,329.11
566-INTERNAL SVCS/BLDG		399,782.00	39,843.67	39,843.67	10.63	2,638.33	357,300.00
573-ENGINEERING & INSPECT		215,405.00	3,665.81	3,665.81	1.70	0.00	211,739.19
575-INTERNAL SVC/IT DEPT		111,009.00	8,205.28	8,205.28	7.39	0.00	102,803.72
592-NON-DEPARTMENTAL		1,570,709.00	123,230.96	123,230.96	7.85	0.00	1,447,478.04
*** TOTAL EXPENDITURES ***		12,426,825.00	853,104.28	853,104.28	7.19	39,883.32	11,533,837.40
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		0.00	(526,412.76)	(526,412.76)	0.00	(39,883.32)	566,296.08
		=====	=====	=====	=====	=====	=====

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2014

119-TIF (TAX INCREMENT FUND)
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		86,695.00	0.00	0.00	0.00	0.00	86,695.00
330-INTERGOVERNMENTAL REV		52,091.00	0.00	0.00	0.00	0.00	52,091.00
430-USE OF MONEY AND PROP		<u>200.00</u>	<u>13.39</u>	<u>13.39</u>	<u>6.70</u>	<u>0.00</u>	<u>186.61</u>
*** TOTAL REVENUES ***		138,986.00	13.39	13.39	0.01	0.00	138,972.61
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
500-CONTRACT SERVICES		<u>119,800.00</u>	<u>649.14</u>	<u>649.14</u>	<u>0.54</u>	<u>0.00</u>	<u>119,150.86</u>
*** TOTAL EXPENDITURES ***		119,800.00	649.14	649.14	0.54	0.00	119,150.86
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		19,186.00	(635.75)	(635.75)	3.31-	0.00	19,821.75
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

120-HOTEL/MOTEL FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
310-TAXES		<u>61,200.00</u>	<u>4,809.40</u>	<u>4,809.40</u>	<u>7.86</u>	<u>0.00</u>	<u>56,390.60</u>
*** TOTAL REVENUES ***		<u>61,200.00</u>	<u>4,809.40</u>	<u>4,809.40</u>	<u>7.86</u>	<u>0.00</u>	<u>56,390.60</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
612-HOTEL/MOTEL TAX		<u>55,900.00</u>	<u>3,607.05</u>	<u>3,607.05</u>	<u>6.45</u>	<u>0.00</u>	<u>52,292.95</u>
*** TOTAL EXPENDITURES ***		<u>55,900.00</u>	<u>3,607.05</u>	<u>3,607.05</u>	<u>6.45</u>	<u>0.00</u>	<u>52,292.95</u>
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>5,300.00</u>	<u>1,202.35</u>	<u>1,202.35</u>	<u>22.69</u>	<u>0.00</u>	<u>4,097.65</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

PAG 1

121-TEXAS CAPITAL FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
--------	--------------	------------------	-------------------	-----------------	----------------	------------------	-------------------

REVENUE SUMMARY

430-USE OF MONEY AND PROP		<u>25,023.00</u>	<u>2,085.25</u>	<u>2,085.25</u>	<u>8.33</u>	<u>0.00</u>	<u>22,937.75</u>
*** TOTAL REVENUES ***		25,023.00	2,085.25	2,085.25	8.33	0.00	22,937.75
		=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

610-LEASE PAYMENT T J C		<u>25,023.00</u>	<u>2,085.25</u>	<u>2,085.25</u>	<u>8.33</u>	<u>0.00</u>	<u>22,937.75</u>
*** TOTAL EXPENDITURES ***		25,023.00	2,085.25	2,085.25	8.33	0.00	22,937.75
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

123-MAIN STREET REVENUE FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
430-USE OF MONEY AND PROP		2,000.00	0.00	0.00	0.00	0.00	2,000.00
440-DONATIONS FROM PRIVAT		17,100.00	0.00	0.00	0.00	0.00	17,100.00
450-INTERFUND OPERATING T		<u>49,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,600.00</u>
*** TOTAL REVENUES ***		68,700.00	0.00	0.00	0.00	0.00	68,700.00
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
615-CONTRIBUTE TO CIVIC P		<u>66,023.00</u>	<u>4,450.00</u>	<u>4,450.00</u>	<u>6.74</u>	<u>0.00</u>	<u>61,573.00</u>
*** TOTAL EXPENDITURES ***		66,023.00	4,450.00	4,450.00	6.74	0.00	61,573.00
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		2,677.00	(4,450.00)	(4,450.00)	166.23-	0.00	7,127.00
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

125-MUNICIPAL CRT SPECIAL FEE
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
410-FINES AND FORFEITURES		<u>17,000.00</u>	<u>1,018.48</u>	<u>1,018.48</u>	<u>5.99</u>	<u>0.00</u>	<u>15,981.52</u>
*** TOTAL REVENUES ***		<u>17,000.00</u>	<u>1,018.48</u>	<u>1,018.48</u>	<u>5.99</u>	<u>0.00</u>	<u>15,981.52</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
625-MUNICIPAL COURT BLDG		5,260.00	533.94	533.94	10.15	0.00	4,726.06
626-MUNICIPAL COURT TECHN		<u>2,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,300.00</u>
*** TOTAL EXPENDITURES ***		<u>7,560.00</u>	<u>533.94</u>	<u>533.94</u>	<u>7.06</u>	<u>0.00</u>	<u>7,026.06</u>
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>9,440.00</u>	<u>484.54</u>	<u>484.54</u>	<u>5.13</u>	<u>0.00</u>	<u>8,955.46</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

129-LIBRARY GRANT/DONATION
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
430-USE OF MONEY AND PROP		150.00	10.72	10.72	7.15	0.00	139.28
440-DONATIONS FROM PRIVAT		<u>1,000.00</u>	<u>33,718.95</u>	<u>33,718.95</u>	<u>371.90</u>	<u>0.00</u>	<u>(32,718.95)</u>
*** TOTAL REVENUES ***		1,150.00	33,729.67	33,729.67	933.01	0.00	(32,579.67)
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
624-LIBRARY		<u>7,500.00</u>	<u>888.80</u>	<u>888.80</u>	<u>11.85</u>	<u>0.00</u>	<u>6,611.20</u>
*** TOTAL EXPENDITURES ***		7,500.00	888.80	888.80	11.85	0.00	6,611.20
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(6,350.00)	32,840.87	32,840.87	517.18-	0.00	(39,190.87)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

200-ROADWAY IMPACT FEE FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
420-ASSESSMENTS		<u>9,600.00</u>	<u>3,036.00</u>	<u>3,036.00</u>	<u>31.63</u>	<u>0.00</u>	<u>6,564.00</u>
*** TOTAL REVENUES ***		<u>9,600.00</u>	<u>3,036.00</u>	<u>3,036.00</u>	<u>31.63</u>	<u>0.00</u>	<u>6,564.00</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>9,600.00</u>	<u>3,036.00</u>	<u>3,036.00</u>	<u>31.63</u>	<u>0.00</u>	<u>6,564.00</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

PAG 1

300-MUNICIPAL DRAINAGE UTILIT
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-CHARGES FOR SERVICES		<u>332,000.00</u>	<u>1,627.29</u>	<u>1,627.29</u>	<u>0.49</u>	<u>0.00</u>	<u>330,372.71</u>
*** TOTAL REVENUES ***		<u>332,000.00</u>	<u>1,627.29</u>	<u>1,627.29</u>	<u>0.49</u>	<u>0.00</u>	<u>330,372.71</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
750-MUNICIPAL DRAINAGE		<u>312,625.00</u>	<u>2.54</u>	<u>2.54</u>	<u>0.00</u>	<u>0.00</u>	<u>312,622.46</u>
*** TOTAL EXPENDITURES ***		<u>312,625.00</u>	<u>2.54</u>	<u>2.54</u>	<u>0.00</u>	<u>0.00</u>	<u>312,622.46</u>
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>19,375.00</u>	<u>1,624.75</u>	<u>1,624.75</u>	<u>8.39</u>	<u>0.00</u>	<u>17,750.25</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

340-PUBLIC UTILITIES FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-CHARGES FOR SERVICES		7,174,500.00	71,702.20	71,702.20	1.00	0.00	7,102,797.80
420-ASSESSMENTS		20,340.00	1,589.00	1,589.00	7.81	0.00	18,751.00
430-USE OF MONEY AND PROP		43,800.00	1,874.37	1,874.37	4.28	0.00	41,925.63
460-PROCEEDS GEN FIXED AS		<u>2,000.00</u>	<u>137.00</u>	<u>137.00</u>	<u>6.85</u>	<u>0.00</u>	<u>1,863.00</u>
*** TOTAL REVENUES ***		7,240,640.00	75,302.57	75,302.57	1.04	0.00	7,165,337.43
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
701-UTILITIES ADMINISTRAT		428,766.00	34,170.86	34,170.86	7.97	0.00	394,595.14
706-WASTEWATER TREATMENT		527,689.00	55,629.34	55,629.34	11.15	3,207.57	468,852.09
708-UTILITY DISTRIBUTION/		1,329,443.00	82,641.99	82,641.99	6.22	0.00	1,246,801.01
709-UTILITIES NON-DEPARTM		<u>5,250,149.00</u>	<u>149,974.72</u>	<u>149,974.72</u>	<u>2.86</u>	<u>0.00</u>	<u>5,100,174.28</u>
*** TOTAL EXPENDITURES ***		7,536,047.00	322,416.91	322,416.91	4.32	3,207.57	7,210,422.52
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(295,407.00)	(247,114.34)	(247,114.34)	84.74	(3,207.57)	(45,085.09)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

345-UTILITY IMPACT FEE FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-CHARGES FOR SERVICES		<u>21,000.00</u>	<u>6,585.00</u>	<u>6,585.00</u>	<u>31.36</u>	<u>0.00</u>	<u>14,415.00</u>
*** TOTAL REVENUES ***		21,000.00	6,585.00	6,585.00	31.36	0.00	14,415.00
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		21,000.00	6,585.00	6,585.00	31.36	0.00	14,415.00
		=====	=====	=====	=====	=====	=====

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2014

350-AIRPORT FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
330-	INTERGOVERNMENTAL REV	38,150.00	0.00	0.00	0.00	0.00	38,150.00
340-	CHARGES FOR SERVICES	<u>503,362.00</u>	<u>49,054.30</u>	<u>49,054.30</u>	<u>9.75</u>	<u>0.00</u>	<u>454,307.70</u>
***	TOTAL REVENUES ***	541,512.00	49,054.30	49,054.30	9.06	0.00	492,457.70
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
732-	AIRPORT OPERATIONS DE	<u>541,435.00</u>	<u>46,985.81</u>	<u>46,985.81</u>	<u>8.68</u>	<u>0.00</u>	<u>494,449.19</u>
***	TOTAL EXPENDITURES ***	541,435.00	46,985.81	46,985.81	8.68	0.00	494,449.19
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	77.00	2,068.49	2,068.49	686.35	0.00	(1,991.49)
		=====	=====	=====	=====	=====	=====

CITY OF TAYLOR
FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2014

370-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	83,000.00	2,720.00	2,720.00	3.28	0.00	80,280.00
430-	USE OF MONEY AND PROP	1,700.00	190.00	190.00	11.18	0.00	1,510.00
440-	DONATIONS FROM PRIVAT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
450-	INTERFUND OPERATING T	20,000.00	0.00	0.00	0.00	0.00	20,000.00
460-	PROCEEDS GEN FIXED AS	<u>45,000.00</u>	<u>5,355.00</u>	<u>5,355.00</u>	<u>11.90</u>	<u>0.00</u>	<u>39,645.00</u>
***	TOTAL REVENUES ***	150,700.00	8,265.00	8,265.00	5.48	0.00	142,435.00
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
761-	CEMETERY OPERATING DE	<u>175,995.00</u>	<u>10,031.50</u>	<u>10,031.50</u>	<u>5.70</u>	<u>0.00</u>	<u>165,963.50</u>
***	TOTAL EXPENDITURES ***	175,995.00	10,031.50	10,031.50	5.70	0.00	165,963.50
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(25,295.00)	(1,766.50)	(1,766.50)	6.98	0.00	(23,528.50)
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

382-FLEET SERVICES OPERATING
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-CHARGES FOR SERVICES		<u>700,875.00</u>	<u>58,512.00</u>	<u>58,512.00</u>	<u>8.35</u>	<u>0.00</u>	<u>642,363.00</u>
*** TOTAL REVENUES ***		<u>700,875.00</u>	<u>58,512.00</u>	<u>58,512.00</u>	<u>8.35</u>	<u>0.00</u>	<u>642,363.00</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
517-FLEET SERVICES		<u>700,638.00</u>	<u>56,284.07</u>	<u>56,284.07</u>	<u>8.87</u>	<u>5,842.29</u>	<u>638,511.64</u>
*** TOTAL EXPENDITURES ***		<u>700,638.00</u>	<u>56,284.07</u>	<u>56,284.07</u>	<u>8.87</u>	<u>5,842.29</u>	<u>638,511.64</u>
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		<u>237.00</u>	<u>2,227.93</u>	<u>2,227.93</u>	<u>525.05-</u>	<u>(5,842.29)</u>	<u>3,851.36</u>
		=====	=====	=====	=====	=====	=====

C I T Y O F T A Y L O R
 FINANCIAL STATEMENT
 AS OF: OCTOBER 31ST, 2014

384-FLEET REPLACEMENT FUND
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
340-	CHARGES FOR SERVICES	<u>225,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>225,158.00</u>
***	TOTAL REVENUES ***	<u>225,158.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>225,158.00</u>
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
518-	EQUIPMENT REPLACEMENT	<u>225,158.00</u>	<u>33,775.94</u>	<u>33,775.94</u>	<u>18.76</u>	<u>8,474.25</u>	<u>182,907.81</u>
***	TOTAL EXPENDITURES ***	<u>225,158.00</u>	<u>33,775.94</u>	<u>33,775.94</u>	<u>18.76</u>	<u>8,474.25</u>	<u>182,907.81</u>
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	<u>0.00</u>	<u>(33,775.94)</u>	<u>(33,775.94)</u>	<u>0.00</u>	<u>(8,474.25)</u>	<u>42,250.19</u>
		=====	=====	=====	=====	=====	=====

10/31/14

Attachment C

COUNCIL REPORT CHECKS ISSUED IN OCTOBER

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	AFLAC PREMIUMS	2,462.39
			AFLAC PREMIUMS	0.00
		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	2,138.57
			DENTAL INSURANCE PREMIUMS	109.74
			DENTAL INSURANCE PREMIUMS	2,119.70
			DENTAL INSURANCE PREMIUMS	7.91-
		CINCINNATI LIFE INS. CO.	LIFE INSURANCE PREMIUMS	73.66
			LIFE INSURANCE PREMIUMS	73.66
		CLIFFORD, PENNY CHRISTINE c/o TX CHILD	CAUSE # 12-1678-FC4	162.04
			CAUSE # 12-1678-FC4	91.16
			CAUSE # 12-1678-FC4	253.20
		DEBORAH B LANGEHENNING	WILLIS: CASE NO. 13-11977	305.28
			WILLIS: CASE NO. 13-11977	171.72
			WILLIS: CASE NO. 13-11977	477.00
		HERRERA, EDITH D %ARIZONA SUPPORT PAYM	VINCENT CLIFFORD CS FOR DE	151.97
			VINCENT CLIFFORD CS FOR DE	85.49
			VINCENT CLIFFORD CS FOR DE	237.46
		MISCELLANEOUS TORRES, GLORIA	TORRES, GLORIA: PAV DEP RETU	100.00
		FIRST BAPTIST CHURCH	FIRST BAPTIST CHURCH: PAV D	75.00
		TEXAS DIAMONDS SOFTBAL	TEXAS DIAMONDS SOFTBALL: F	100.00
		NATIONWIDE RETIREMENT SOLUTIONS	EMPLOYEE CONTRIBUTIONS	991.24
			EMPLOYEE CONTRIBUTIONS	557.58
			EMPLOYEE CONTRIBUTIONS	1,548.82
		PRE-PAID LEGAL SERVICES	PRE-PAID LEGAL PREMIUMS	205.25
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	14,477.12
			OCT 2014 HEALTH PREMIUMS	595.04
			NOV 2014 HEALTH PREMIUMS	14,149.64
			NOV 2014 HEALTH PREMIUMS	485.88
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	14,841.93
			FEDERAL WITHHOLDING	8,348.60
			FEDERAL WITHHOLDING	23,587.61
			FEDERAL WITHHOLDING	85.19-
			FEDERAL WITHHOLDING	47.92-
			FICA CONTRIBUTIONS AND MAT	8,342.00
			FICA CONTRIBUTIONS AND MAT	4,692.39
			FICA CONTRIBUTIONS AND MAT	13,156.91
			FICA CONTRIBUTIONS AND MAT	25.74-
			FICA CONTRIBUTIONS AND MAT	14.49-
			MEDICARE CONTRIB AND MATCH	1,950.93
			MEDICARE CONTRIB AND MATCH	1,097.40
			MEDICARE CONTRIB AND MATCH	3,077.04
			MEDICARE CONTRIB AND MATCH	6.02-
			MEDICARE CONTRIB AND MATCH	3.39-
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	5,463.93
			CONTRIBUTIONS	15,321.83
			CONTRIBUTIONS	16.36-
		UNITED WAY OF WILLIAMSON COUNTY	EMPLOYEE CONTRIBUTIONS	10.24
			EMPLOYEE CONTRIBUTIONS	5.76
			EMPLOYEE CONTRIBUTIONS	16.00
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	373.04
			LIFE INSURANCE PREMIUMS	0.00
		TAYLOR PROFESSIONAL FIREFIGHTER ASSOCI	ACCT #2091015	240.64
			ACCT #2091015	135.36_
			TOTAL:	142,653.20
CITY COUNCIL	GENERAL FUND	CAPCOG REGIONAL TRAINING ACADEMY	CAPCOG ANNUAL DUES 2015	1,612.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		HILL, DON	TRAINING-MILEAGE	174.72
			TRAINING-MEALS	65.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	187.34
		VERIZON WIRELESS	CELL PHONE	163.97
			IPAD	37.99
		WILLIAMSON COUNTY & CITIES HEALTH DIST	WCCHD/1ST QTR	9,447.00
		ANCIRA, JR., JESSE	TRAINING-MILEAGE	174.72
			TRAINING-MEALS	105.00_
			TOTAL:	11,967.74
CITY MANAGEMENT	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	126.35
			DENTAL INSURANCE PREMIUMS	126.35
		AT&T LONG DISTANCE	CITY MANAGEMENT	262.78
		BREWMESUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		GOURMET CATERING	WEEK 7-TAYLOR 101	329.67
		LINCOLN	LTD INSURANCE PREMIUMS	90.57
			LTD INSURANCE PREMIUMS	61.48
		OFFICE DEPOT CORPORATION	PRINTER INK-BROCK	73.39
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	2,731.64
			NOV 2014 HEALTH PREMIUMS	2,731.64
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	603.43
			FICA CONTRIBUTIONS AND MAT	339.44
			FICA CONTRIBUTIONS AND MAT	573.38
			MEDICARE CONTRIB AND MATCH	141.13
			MEDICARE CONTRIB AND MATCH	79.39
			MEDICARE CONTRIB AND MATCH	134.09
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	205.82
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	727.42
			CONTRIBUTIONS	1,241.09
		VERIZON WIRELESS	CELL PHONE	175.98
			IPAD	75.98
		DAHILL	EQUIPMENT MAINTENANCE	55.28
		CAPITAL CHAPTER OF MUNICIPAL CLERKS	ANNUAL MEMBERSHIP DUES	15.00_
			TOTAL:	10,924.13
PUBLIC INFORMATION	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	21.45
			DENTAL INSURANCE PREMIUMS	21.45
		AT&T LONG DISTANCE	PUBLIC INFORMATION OFFICER	118.69
		BREWMESUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		LINCOLN	LTD INSURANCE PREMIUMS	13.62
			LTD INSURANCE PREMIUMS	14.03
		BLACKBOARD CONNECT INC.	OTHER CONTRACT SERV 2014-1	13,037.69
		OFFICE DEPOT CORPORATION	CALENDAR	39.99
		ROUND ROCK LEADER	RR LEADER SUBSCRIPTION 201	22.88
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	84.65
			FICA CONTRIBUTIONS AND MAT	47.62
			FICA CONTRIBUTIONS AND MAT	136.17
			MEDICARE CONTRIB AND MATCH	19.79
			MEDICARE CONTRIB AND MATCH	11.14
			MEDICARE CONTRIB AND MATCH	31.85
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	33.28
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	101.15
			CONTRIBUTIONS	289.19
		VERIZON WIRELESS	CELL PHONE	50.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			TOTAL:	14,117.47
HUMAN RESOURCES	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	42.88
			DENTAL INSURANCE PREMIUMS	42.88
		AT&T LONG DISTANCE	HUMAN RESOURCES	166.67
		BREWMESEUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		DPS GEN SERVICES BUREAU	MARCH 2013 BACKGROUND CK	1.00
		TYLER TECHNOLOGIES, INC	APPLICANT TRACKING 10/14-0	731.31
			HR BASE PACKAGE	1,646.41
			POSITION CONTROL/BUDGETING	1,281.39
		LINCOLN	LTD INSURANCE PREMIUMS	23.48
			LTD INSURANCE PREMIUMS	24.18
		LYNN ROSS & GANNAWAY, LLP	CIVIL SERVICE LEGAL SERVIC	1,462.50
		O'NEAL PHD, CASEY	CRYSTAL HERNANDEZ DISP PSY	180.00
			ASHTON BRIGNER DISP PSY EV	180.00
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES	134.31
			INK CARTRIDGES	217.28
			PENCIL SHARPENER	15.63
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	981.26
			NOV 2014 HEALTH PREMIUMS	981.26
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	125.79
			FICA CONTRIBUTIONS AND MAT	70.77
			FICA CONTRIBUTIONS AND MAT	203.25
			MEDICARE CONTRIB AND MATCH	29.42
			MEDICARE CONTRIB AND MATCH	16.55
			MEDICARE CONTRIB AND MATCH	47.53
		TAYLOR OFFICE PRODUCTS INC	COT ADDRESS STAMP FOR CHRI	20.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	56.69
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	170.64
			CONTRIBUTIONS	488.09
		VERIZON WIRELESS	CELL PHONE	50.00
		WILLIAMSON COUNTY SUN	UTILITY MAINT AD	38.60
			CREW LEADER AD	56.60
		GALLAGHER BENEFIT SERVICES INC	ANNUAL CONSULTING AGREEMEN	12,000.00
		DAHILL	EQUIPMENT MAINTENANCE	55.28_
			TOTAL:	21,564.48
FINANCIAL SERVICES	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	64.34
			DENTAL INSURANCE PREMIUMS	64.34
		AT&T LONG DISTANCE	FINANCE	123.62
		BREWMESEUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		FED EX	FED EX-TYLER TECH	26.75
		TYLER TECHNOLOGIES, INC	MAINT STRT 10.01.14-09.30.	731.31
			BASIC NETWK SUPPORT SERVIC	1,266.07
			INVENTORY CONTROL	2,057.36
			PROJECT ACCOUNTING	2,367.51
			PURCHASE ORDERS	2,090.56
		LINCOLN	LTD INSURANCE PREMIUMS	51.81
			LTD INSURANCE PREMIUMS	53.35
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	1,962.52
			NUV 2014 HEALTH PREMIUMS	1,962.52
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	302.11
			FICA CONTRIBUTIONS AND MAT	169.95
			FICA CONTRIBUTIONS AND MAT	486.84

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MEDICARE CONTRIB AND MATCH	70.65
			MEDICARE CONTRIB AND MATCH	39.75
			MEDICARE CONTRIB AND MATCH	113.86
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	124.97
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	378.72
			CONTRIBUTIONS	1,083.18
		VERIZON WIRELESS	CELL PHONE	50.00
			MODEM	37.99
		V-QUEST OFFICE MACHINES & SUPPLIES, LT	HP 940/950 STAPLES/PENS	290.22
			FOLDERS/BOXES/LABELS	99.77
		WAL-MART COMMUNITY/GEMB	LATE CHARGE-ACO	4.43
		DAHILL	EQUIPMENT MAINTENANCE	55.28
			XPHASER 4622-OCTOBER	46.95
		CENTEX CHAPTER APA	MEMBERSHIP JAN-DEC 2015	55.00
			WORKSHOP FOR AM PAYROLL AS	125.00
		RICHARDSON, BETTY	WORKSHOP-MILEAGE	26.60_
			TOTAL:	16,406.16
MUNICIPAL COURT	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	85.76
			DENTAL INSURANCE PREMIUMS	85.76
		AT&T LONG DISTANCE	MUNICIPAL COURT	48.99
		BREWMESUM COFFEE	COFFEE SERVICE-MUNI COURT	43.50
		BRINKS, INC.	BRINKS OCT FEE MUNI CT	433.00
			BRINKS FUEL SURCHARGE M CT	54.13
		TYLER TECHNOLOGIES, INC	COURT CASE MANAGEMENT	6,433.74
			INSITE COURT TRANS FEES	13.00
			COLLECTION AGENCY INTERFAC	696.49
			COURTS ONLINE COMPONENT	100.00
		LINCOLN	LTD INSURANCE PREMIUMS	33.42
			LTD INSURANCE PREMIUMS	34.41
		MAILFINANCE NEOPOST USA, INC	POSTAGE LEASE	145.65
		OFFICE DEPOT CORPORATION	OFFICE SUPPLIES	214.48
		QUILL CORPORATION	OFFICE SUPPLIES	129.43
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	168.24
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	1,962.53
			NOV 2014 HEALTH PREMIUMS	1,962.53
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	267.60
			FICA CONTRIBUTIONS AND MAT	150.54
			FICA CONTRIBUTIONS AND MAT	409.05
			MEDICARE CONTRIB AND MATCH	62.59
			MEDICARE CONTRIB AND MATCH	35.21
			MEDICARE CONTRIB AND MATCH	95.67
		TAYLOR OFFICE EQUIPMENT C	MAGNETA TONER	110.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	100.82
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	259.33
			CONTRIBUTIONS	695.87
		VERIZON WIRELESS	CELL PHONE	50.00
		NUNEZ, REBECCA	WORKSHOP	269.00
		CONSTABLE MARTY RUBLE	WARRANT SERVICE-6-DAVID ED	300.00
			WARRANT SERVICE-CHRIS PAGE	100.00
		CINTAS CORPORATION #86	MATS	11.41
			MATS	11.41
			MATS	11.41
			MATS	11.41_
			TOTAL:	15,596.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
PLANNING & DEVELOPMENT GENERAL FUND		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	123.30
			DENTAL INSURANCE PREMIUMS	123.30
		AT&T LONG DISTANCE	COMMUNITY DEVELOPMENT	292.94
		BREWMEUSUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		BUREAU VERITAS NORTH AMERICA, INC.	SEPTEMBER INSPECTION BV	6,396.76
		TYLER TECHNOLOGIES, INC	PERMITS & INSPECTIONS	2,090.68
			BUILDING PROJECT	100.00
			LTD INSURANCE PREMIUMS	67.11
		LINCOLN	LTD INSURANCE PREMIUMS	69.93
		QUILL CORPORATION	OFFICE SUPPLIES	45.44
			INK	169.99
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	2,453.15
			NOV 2014 HEALTH PREMIUMS	2,453.15
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	401.45
			FICA CONTRIBUTIONS AND MAT	225.83
			FICA CONTRIBUTIONS AND MAT	654.34
			MEDICARE CONTRIB AND MATCH	93.89
			MEDICARE CONTRIB AND MATCH	52.82
			MEDICARE CONTRIB AND MATCH	153.04
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	203.11
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	494.70
			CONTRIBUTIONS	1,431.24
		VERIZON WIRELESS	CELL PHONE	100.00
			IPAD	75.98
		AMERICAN PLANNING ASSOC.	MEMBERSHIP 2015	451.00
		BRINKMEYER, WILBUR	BEE REMOVAL 2609 THORNDAL	125.00
		DAHILL	EQUIPMENT REPAIR	55.28
		ORTS, CARRIE	TRAINING-TRANSPORTATION	175.34
			TRAINING-TRANSPORTATION	26.00
		JAY'S TREE JUNK & DEMO	CLEANED 5432 CR 619-TAYLOR	1,500.00
			TOTAL:	20,627.60
MAIN STREET PROGRAM 00 GENERAL FUND		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	0.00
			MAIN STREET	5.26
		AT&T LONG DISTANCE	COFFEE	6.91
			COFFEE	15.88
		EIEIO FOTOS & PORTRAITS	PHOTOS-TIME CAPSULE OPENIN	110.00
		LINCOLN	LTD INSURANCE PREMIUMS	9.19
			LTD INSURANCE PREMIUMS	9.46
		MAIN STREET RENTAL INC	TIME CAPSULE OPENING SUPPL	86.00
		MICHAEL C. PESCHEL	PA/MUSIC FOR TIME CAP OPEN	125.00
			PA/MUSIC FOR SPOOKTACULAR	125.00
			PA/MUSIC FOR CAR SHOW	650.00
		OFFICE DEPOT CORPORATION	CALENDAR	13.50
		QUILL CORPORATION	COPY/PRINTER CARTRIDGES	117.38
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	58.09
			FICA CONTRIBUTIONS AND MAT	32.69
			FICA CONTRIBUTIONS AND MAT	93.41
			MEDICARE CONTRIB AND MATCH	13.58
			MEDICARE CONTRIB AND MATCH	7.65
			MEDICARE CONTRIB AND MATCH	21.85
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	22.68
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	68.95
			CONTRIBUTIONS	197.06
		VERIZON WIRELESS	CELL PHONE	50.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		AMANDA'S HONEY POTS	PORTA POTTIES-SPOOKTACULAR	210.00
			PORTA POTTIES-CAR SHOW	520.00
		DAHILL	EQUIPMENT REPAIR	55.28_
			TOTAL:	2,624.82
CD-MOODY MUSEUM	GENERAL FUND	RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	248.85
		ATMOS ENERGY	NATURAL GAS-114 W 9TH	42.06
		VERIZON WIRELESS	MODEM	37.99_
			TOTAL:	328.90
PUBLIC LIBRARY	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	150.10
			DENTAL INSURANCE PREMIUMS	128.65
		AT&T LONG DISTANCE	LIBRARY	21.05
		ELLIS, KAREN	REIMB-HISTORIC IMAGES	32.99
			REIMB-COOTSIMAGERY-DELUXE	12.98
		INDEPENDENT STATIONERS, INC	OFFICE SUPPLIES	43.38
		INGRAM BOOK COMPANY	INGRAM BOOK COMPANY	673.24
			Books	1,419.36
			Books	14.63
			Books	9.98
		LINCOLN	LTD INSURANCE PREMIUMS	56.92
			LTD INSURANCE PREMIUMS	52.98
		MIDWEST TAPE	DVD	45.98
		RECORDED BOOKS, INC.	RECORDED BOOKS	433.40
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	2,704.09
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	2,943.80
			NOV 2014 HEALTH PREMIUMS	2,453.16
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	340.18
			FICA CONTRIBUTIONS AND MAT	191.36
			FICA CONTRIBUTIONS AND MAT	543.21
			MEDICARE CONTRIB AND MATCH	79.55
			MEDICARE CONTRIB AND MATCH	44.76
			MEDICARE CONTRIB AND MATCH	127.05
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	143.95
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	419.49
			CONTRIBUTIONS	1,189.80
		TEXAS STATE LIBRARY AND ARCHIVES COMMI	TEXSHARE DATASHARE MEMB 20	405.00
		TIME WARNER CABLE	INTERNET	95.61
		ATMOS ENERGY	NATURAL GAS-801 VANCE	42.06
		VERIZON WIRELESS	CELL PHONE	50.00
		WAL-MART COMMUNITY/GEMB	OFFICE SUPPLIES	118.90
		AT&T U-VERSE	AT&T U-VERSE	60.00_
			TOTAL:	15,047.61
FIRE DEPARTMENT	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	471.78
			DENTAL INSURANCE PREMIUMS	471.79
		AT&T LONG DISTANCE	FIRE DEPT	268.38
		CARLTON, RYAN	REIMB FOR MOUSER ELECTRONI	33.73
		EKISS, LAURENCE P.	TRAINING-TRANSPORTATION	10.00
			TRAINING-TRANSPORTATION	44.80
			TRAINING-TRANSPORTATION	85.00
		INTERNATIONAL ASSN OF FIRE CHIEFS	ANNUAL MEMBERSHIP FEES	264.00
		LINCOLN	LTD INSURANCE PREMIUMS	275.24
			LTD INSURANCE PREMIUMS	283.59
		OFFICE DEPOT CORPORATION	FOLDERS	18.78
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	1,170.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	10,793.96
			NOV 2014 HEALTH PREMIUMS	10,793.96
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	1,893.70
			FICA CONTRIBUTIONS AND MAT	1,065.22
			FICA CONTRIBUTIONS AND MAT	2,742.06
			FICA CONTRIBUTIONS AND MAT	25.74-
			FICA CONTRIBUTIONS AND MAT	14.49-
			MEDICARE CONTRIB AND MATCH	442.88
			MEDICARE CONTRIB AND MATCH	249.12
			MEDICARE CONTRIB AND MATCH	641.28
			MEDICARE CONTRIB AND MATCH	6.02-
			MEDICARE CONTRIB AND MATCH	3.39-
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	4,639.03
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	2,341.29
			CONTRIBUTIONS	6,046.10
			CONTRIBUTIONS	30.56-
		TIME WARNER CABLE	CABLE	126.51
		TEXAS FIRE CHIEFS ASSOCIATION	EKISS - CONFERENCE OCT2014	225.00
		VERIZON WIRELESS	CELL PHONE	250.00
			MIFI/AIRCARDS	341.91
			AIRCARD	37.99
		WILLIAMSON COUNTY AUDITOR'S OFFICE	1ST QUARTERLY PAYMENT	1,816.62
		HERNANDEZ, TRENTON	TRAINING-TRANSPORTATION	50.00
		TEXAS CIVIL SERVICE REPORTER	SUBSCRIPTION UPDATE	98.00
		MISSION RESTAURANT SUPPLY	ICE MACHINE	165.00
		BEST BUY	LAPTOP FOR EKISS	1,199.98
			PAID WITH M/C LAPTOP	1,199.98-
		AT&T U-VERSE	U-VERSE INTERNET	66.30
			STA2 TV/INTERNET	126.25_
			TOTAL:	48,269.45
POLICE DEPARTMENT	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	707.62
			DENTAL INSURANCE PREMIUMS	664.73
		AT&T LONG DISTANCE	POLICE	1,456.43
		AMERICAN MESSAGING SERVICES, LLC	PAGERS	15.40
		G T DISTRIBUTORS, INC	RADIO EAR PIECE	99.95
		GEORGENS, DON	TRAINING-MEALS	151.00
		GLOBAL SATELLITE COMMUNICATIONS	SATELLITE PHONE	0.09
			SATELLITE PHONE	116.34
		LINCOLN	LTD INSURANCE PREMIUMS	405.57
			LTD INSURANCE PREMIUMS	412.38
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	1,287.33
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	16,681.49
			NOV 2014 HEALTH PREMIUMS	15,700.22
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	2,736.57
			FICA CONTRIBUTIONS AND MAT	1,539.33
			FICA CONTRIBUTIONS AND MAT	4,833.30
			MEDICARE CONTRIB AND MATCH	639.98
			MEDICARE CONTRIB AND MATCH	360.00
			MEDICARE CONTRIB AND MATCH	1,130.37
		TAYLOR SPORTING GOODS	PLAQUE-A.LARSON	30.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	7,400.51
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	3,421.78
			CONTRIBUTIONS	10,680.99
		TIME WARNER CABLE	INTERNET-OCT-500 S MAIN	331.00
		VERIZON WIRELESS	CELL PHONE	500.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			AIRCARD	639.54
		ON TECHNOLOGY CONSULTANTS	OCTOBER MONTHLY BILLING	1,651.45
			LESHA-COMP. REBUILD	75.00_
			TOTAL:	73,668.37
ANIMAL CONTROL	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	21.44
			DENTAL INSURANCE PREMIUMS	21.44
		AT&T LONG DISTANCE	ANIMAL CONTROL	226.14
		LINCOLN	LTD INSURANCE PREMIUMS	10.98
			LTD INSURANCE PREMIUMS	11.31
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL10/08	200.31
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	490.64
			NOV 2014 HEALTH PREMIUMS	490.64
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	142.48
			FICA CONTRIBUTIONS AND MAT	80.15
			FICA CONTRIBUTIONS AND MAT	218.27
			MEDICARE CONTRIB AND MATCH	33.32
			MEDICARE CONTRIB AND MATCH	18.75
			MEDICARE CONTRIB AND MATCH	51.05
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	346.57
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	138.06
			CONTRIBUTIONS	390.53
		TRACTOR SUPPLY COMPANY	SHELTER SUPPLIES	190.62
			SHELTER-FENCE REPAIR	119.95
		VERIZON WIRELESS	CELL PHONE	100.00
		WAL-MART COMMUNITY/GEMB	GOOD LIFE TAYLOR EVENT SUP	133.09
		RAMSEY DANIEL	GOOD LIFE TAYLOR SHIRTS	44.85_
			TOTAL:	3,480.59
PUBLIC WORKS ADMIN	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	0.00
		LINCOLN	LTD INSURANCE PREMIUMS	0.00
			LTD INSURANCE PREMIUMS	0.00_
			TOTAL:	0.00
STREETS & GROUND MAINT	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	257.29
			DENTAL INSURANCE PREMIUMS	257.29
		AT&T LONG DISTANCE	PUBLIC WORKS-STREETS/GROUN	120.92
		BARCO MUNICIPAL PRODUCTS	ST,GR/12 BROOMS&HANDLES 32	265.48
		BCT - #6014	L ZEPLIN/BUSINESS CARDS 47	50.00
			M NUNEZ/BUSINESS CARDS 476	50.00
		R LOPEZ ENTERPRISES INC	LIBRARY/IRRIG REPAIR 16790	40.00
			S SCAPES/IRRIG REPAIR 1679	80.00
		BREWMESUM COFFEE	1424 N MAIN/COFFEE SERVICE	76.75
		ERGON ASPHALT & EMULSIONS, INC	ST,GR/CSS-1H EMULSION OIL	907.61
		EVINS TEMPORARIES, INC.	ST,GR/1 TEMP 10/6-10/9 119	233.10
			ST,GR/1 TEMP 10/13-10/1711	283.50
		GULF COAST PAPER CO. INC.	1424 N MAIN/16 OZ CUPS 834	46.78
		LINCOLN	LTD INSURANCE PREMIUMS	127.67
			LTD INSURANCE PREMIUMS	125.38
		MOSS & MOSS INC. #4000	ST,GR/SIGN INST HDWARE 124	104.61
		MOSS & MOSS INC. #5000	ST,GR/BOWL BRUSH 124620	5.11
		OFFICE DEPOT CORPORATION	ST,GR/PENS,PHONE BOOK 5200	10.42
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL10/08	5,809.90
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	6,378.20
			NOV 2014 HEALTH PREMIUMS	6,378.20
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	791.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FICA CONTRIBUTIONS AND MAT	445.31
			FICA CONTRIBUTIONS AND MAT	1,367.26
			MEDICARE CONTRIB AND MATCH	185.13
			MEDICARE CONTRIB AND MATCH	104.15
			MEDICARE CONTRIB AND MATCH	319.76
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	5,253.78
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	949.05
			CONTRIBUTIONS	2,911.17
		TIME WARNER CABLE	INTERNET	110.72
		TRACTOR SUPPLY COMPANY	C GONZALES/BOOTS 247281	89.99
			P FUESSEL/BOOTS 247910	89.99
			ST,GR/MOSQUITO DUNKS 29995	39.96
		ATMOS ENERGY	1424 N MAIN/GAS USAGE 1010	48.44
		VERIZON WIRELESS	CELL PHONE	267.99
		WAL-MART COMMUNITY/GEMB	FALL CLEAN UP-GATORADE/WAT	57.76
		WILLIAMSON COUNTY GRAIN	ST,GR/DUCK FOOD 077357	65.00
			ST,GR/MOSQUITO DUNKS 78435	33.00
		ZEE MEDICAL, INC.	ST,GR/SAFETY GLASSES 70647	75.00
			1424 N MAIN/MED KIT REFILL	76.55
		RELIABLE TIRE DISPOSAL	ST,GR/TIRE PICKUP 894	96.25
		CINTAS CORPORATION #86	ST,GR/UNIFORMS 834923	80.27
			ST,GR/UNIFORMS 838252	80.27
			ST,GR/UNIFORMS 841509	80.27
			ST,GR/UNIFORMS 44794	80.27
		GET KLEEN CHEMICAL	ST,GR/CLEANING 93554	64.95_
			TOTAL:	35,372.15
PARKS & RECREATION	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	128.65
			DENTAL INSURANCE PREMIUMS	128.65
		BSN SPORTS	TRPSC/DBL 1ST BASE 93159	245.98
			TRPSC/SOCCER GOALS 00660	229.59
			TRPSC/CORNER FLAGS 9641283	266.45
			P&R/SOCCER GOALS,ANCHORS	1,295.58
		GRAINGER, W. W. INC.	TRPSC/MARKING PAINT 887694	132.24
			ARBOR DAY/TREE STAKES 3136	17.55
			TRPSC/SQWINCHER 54662	246.90
		KELLY-MOORE PAINT COMPANY, INC	TRPSC/MARKING PAINT 229102	262.50
			TRPSC/MARKING PAINT 229899	172.92
		CHEMSEARCH DIVISION	TRPSC/ST ST CLEANER 16780	145.78
		LINCOLN	LTD INSURANCE PREMIUMS	43.86
			LTD INSURANCE PREMIUMS	45.19
		MATERA PAPER CO INC	TRPSC/CLEANING PRODUCTS	1,016.97
		MOBILE MINI, INC	TRPSC/MOBILE UNIT LEASE 18	102.00
		MOSS & MOSS INC. #5000	TENNIS CTS/CABLE TIES 1243	19.50
			ST,GR/CLEANING SUPPLIES124	31.86
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL10/08	2,881.27
			MONTHLY ELECTRIC BILL10/08	1,518.37
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	2,943.80
			NOV 2014 HEALTH PREMIUMS	2,943.80
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	323.96
			FICA CONTRIBUTIONS AND MAT	182.24
			FICA CONTRIBUTIONS AND MAT	460.86
			MEDICARE CONTRIB AND MATCH	75.75
			MEDICARE CONTRIB AND MATCH	42.62
			MEDICARE CONTRIB AND MATCH	107.78
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	981.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		TEXAS TOLLWAYS CSC	TOLL FEES	6.69
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	400.25
			CONTRIBUTIONS	1,016.18
		TRACTOR SUPPLY COMPANY	C CUNNINGHAM/BOOTS 246329	127.99
			SPROWLES,FIELDS/BOOTS 2969	199.98
			C VALDEZ/BOOTS 297661	94.99
		VERIZON WIRELESS	CELL PHONE	160.00
			IPAD	37.99
		MCCOY'S BUILDING SUPPLY	TRPSC/MISC HARDW 5315582	6.65
		CINTAS CORPORATION #86	TRPSC/UNIFORMS 834928	44.60
			TRPSC/UNIFORMS 838257	44.60
			TRPSC/UNIFORMS 41514	44.60
		GRAPPLERS, INC	TRPSC/12 33" GRAPPLERS 133	239.88
		NATIVE TEXAS NURSERY	ARBOR DAY/TREES 47605	252.00
		PEPSI BOTTLING COMPANY	PEPSI CONTRACT-TRPSC	1,242.50
			PEPSI CONTRACT-TRPSC	1,003.50
			TRPSC-PEPSI CONTRACT	1,133.40
			TRPSC-PEPSI CONTRACT	1,071.70
			TRPSC-PEPSI CONTRACT	1,350.90
			TRPSC-PEPSI CONTRACT	509.60
			TRPSC-PEPSI CONTRACT	922.50
			TRPSC-PEPSI CONTRACT	1,186.80
		RYAN SANDERS SPORTS SERVICES, LLC	TRPSC/MARKING CHALK 2282	285.00
			TRPSC/DRYING AGENT 2283	1,015.00_
			TOTAL:	29,391.46
INTERNAL SERVICES/BLDG GENERAL FUND		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	80.41
			DENTAL INSURANCE PREMIUMS	80.41
		AT&T LONG DISTANCE	PUBLIC WORKS-BLDG MAINT	37.49
			IT DEPT	77.52
			SURCHARGES & OTHER FEES	68.43
		ADT SECURITY SERVICES INC	SECURITY SYSTEM-400 PORTER	153.39
		BETA TECHNOLOGY, INC	BETA PEN	178.50
		BREWME SUM COFFEE	COFFEE	6.92
			COFFEE	15.91
		CHIRP SECURITY	REPROGRAM PODIUM MICROPHON	755.00
		GULF COAST PAPER CO. INC.	1424 N MAIN/TP,TOWELING 83	73.83
			TISSUE/LINERS/BOWL CLEANER	345.61
			1424 N MAIN/T TISSUE 83479	23.82
			LINERS	47.90
			1424 N MAIN/TISSUE 842717	48.41
		HOME DEPOT CREDIT SERVICES	PAINT RODS/LIBRARY	87.09
		JOSEPH DEAN GLOVER DBA:	PEST CONTROL	665.00
			PEST CONTROL-CITY HALL	205.00
			PEST CONTROL	35.00
		KELLY D. KRUSE	BULBS BALLAST-DOWNTOWN STA	369.65
			REPAIR ELECTRICAL OUTLETS-	164.90
			REPLACE LIGHTS-LIBRARY	235.90
			CHECK POWER SURGES-MOODY	60.00
		LINCOLN	LTD INSURANCE PREMIUMS	36.67
			LTD INSURANCE PREMIUMS	37.77
		MATERA PAPER CO INC	CLEANING SUPPLIES	461.49
			METERED DISPENSER/FL CLEAN	207.99
			METERED DISPENSER AEROSOL	303.61
			PAPER PRODUCTS	335.38
		MOSS & MOSS INC. #3000	FLY TRAPS	10.93

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		MOSS & MOSS INC. #6000	EAR MUFFS	18.04
			REPAIR KIT-STA 2	13.93
			CAULK-LIBRARY	13.93
			PAINT-STA 2	21.83
			MOULDING/TARP COVER/HELLOS	34.51
			CONNECTION/SHOP	15.33
			ROPE HOOK-LIBRARY	12.18
			LOCK/AIRPORT	16.73
			PAINT MOODY MUSEUM	28.81
			BALLCOCK/AIRPORT	7.90
		NANCY'S KEYS LOCKS & MORE	REPLACE DOOR/AIRPORT	604.92
			REPAIR AIRPORT DOOR	835.87
		MAILFINANCE NEOPOST USA, INC	POSTAGE METER LEASE	581.55
		QUILL CORPORATION	CHAIRS	789.12
		RELIABLE OFFICE SUPPLIES	PRINTER/CARTRIDGE/BATTERY	117.60
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	1,497.05
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	1,962.53
			NOV 2014 HEALTH PREMIUMS	1,962.53
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	218.79
			FICA CONTRIBUTIONS AND MAT	123.07
			FICA CONTRIBUTIONS AND MAT	352.31
			MEDICARE CONTRIB AND MATCH	51.16
			MEDICARE CONTRIB AND MATCH	28.79
			MEDICARE CONTRIB AND MATCH	82.40
		SOUTHERN COMPUTER WAREHOUSE	MONITOR	131.52
		TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	COOP SUBSCRIPTION	100.00
		TAYLOR FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER I	2,115.75
		TAYLOR IRON-MACHINE WORKS	SAND BLAST LETTERS-MOODY	196.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	647.05
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	266.61
			CONTRIBUTIONS	762.59
		ATMOS ENERGY	NATURAL GAS-307 FERGUSON	46.05
		VERIZON WIRELESS	CELL PHONE	24.36
			MIFI	37.99
		VIC'S HEAT & AIR	SERVICED A/C CAPACITATOR-S	204.50
			BLEW OUT DRAIN LINE-PW	89.50
			REPLACED COMPRESSOR-ADD FR	3,512.50
			REPLACED EXPANSION VALVES-	1,337.00
			SERVICED A/C-7TH ST COMPLE	1,397.00
		WAYNE GING, JR DBA: WAYNE'S PLUMBING	REPAIR TOILETS-STA 2	148.30
			REPLACED TOILET VALVES-STA	772.96
			REPLACED FLUSH VALVES-LIBR	408.98
			RESET TOILET-CITY HALL	114.35
		COBRA COMMUNICATIONS	TROUBLESHOOT LINE-CEMETERY	60.00
		SPARKLETTS & SIERRA SPRINGS	COOLER RENTAL	5.41
		CINTAS CORPORATION #86	MATS	57.89
			MATS	61.59
			MATS	57.89
			MATS	61.59_
			TOTAL:	27,218.19
ENGINEERING & INSPECTI	GENERAL FUND	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	0.00
		LINCOLN	LTD INSURANCE PREMIUMS	0.00
			LTD INSURANCE PREMIUMS	0.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	4.87
		SLEDGE ENGINEERING	SLEDGE MONTHLY RETAINER	2,350.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	144.94_
			TOTAL:	2,499.81
INTERNAL SVC/ I T DEPT GENERAL FUND		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	21.44
			DENTAL INSURANCE PREMIUMS	21.44
		CHIRP SECURITY	INSTALL UPS COUNCIL CHAMBE	1,205.00
		LINCOLN	LTD INSURANCE PREMIUMS	9.95
			LTD INSURANCE PREMIUMS	10.24
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	490.63
			NOV 2014 HEALTH PREMIUMS	490.63
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	51.46
			FICA CONTRIBUTIONS AND MAT	28.96
			FICA CONTRIBUTIONS AND MAT	83.20
			MEDICARE CONTRIB AND MATCH	12.03
			MEDICARE CONTRIB AND MATCH	6.78
			MEDICARE CONTRIB AND MATCH	19.46
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	23.91
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	72.34
			CONTRIBUTIONS	206.79
		TIME WARNER CABLE	INTERNET	499.85
		VERIZON WIRELESS	CELL PHONE	50.00
		ON TECHNOLOGY CONSULTANTS	IT CONSULTING	1,408.20
		AT&T U-VERSE	U-VERSE INTERNET	35.00_
			TOTAL:	4,747.31
NON-DEPARTMENTAL	GENERAL FUND	PROGRESSIVE WASTE SOLUTIONS OF TX, INC	RESIDENTIAL	62,839.21
			FRONT LOAD	41,936.21
			COMMERCIAL TOTERS	5,234.57
		MISCELLANEOUS JOHNSON, DENISE	JOHNSON, DENISE:LIB BOOK R	16.00
		O'SHONEY, JULIET	O'SHONEY, JULIET: BOOK REF	15.00
		VILLARREAL,ELIZABETH	VILLARREAL,ELIZABETH: BOOK	18.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	11,148.08_
			TOTAL:	121,207.07
TIF EXPENDITURES	TIF (TAX INCREMENT PROJECT LOOP		DOWNTOWN MASTER PLAN	649.14_
			TOTAL:	649.14
HOTEL/MOTEL TAX	HOTEL/MOTEL FUND	TAYLOR CHAMBER OF COMMERCE	HOTEL/MOTEL COLL-SEPT 2014	3,607.05_
			TOTAL:	3,607.05
LEASE PAYMENT T J C	TEXAS CAPITAL FUND	TEXAS DEPT OF AGRICULTURE	OCT 2014 LEASE	2,085.25_
			TOTAL:	2,085.25
CONTRIBUTE CIVIC PROGR MAIN STREET REVENUE	JAYROE, CALVIN & ANNA		MAIN ST RENT ASST-#1 OF 10	600.00
			#2 OF 10-NEST BOX -CHERRY	600.00
	PFEIL, RICHARD OR FAY		MAIN ST RENT ASST#1 OF 10	250.00
			#2 OF 10-TAYLORS ANTIQUES	250.00
	TRUEX, STEPHEN		MAIN ST RENT ASST #9 OF 10	750.00
			MAIN ST RENT ASST-#9 OF 10	175.00
			#10 OF 10-KINCL THRIFT STO	175.00
			#10 OF 10-KINCL ANTIQUES	750.00
	KMCA, LTD		MAIN ST RENT ASST #5 OF 10	450.00
			#6 OF 10-ANGLES & TANGLES	450.00_
			TOTAL:	4,450.00
CDBG STREETS	GENERAL CAPITAL IM	SLEDGE ENGINEERING	SLEDGE-CDBG	500.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			TOTAL:	500.00
PAVEMENT MANAGEMENT	GENERAL CAPITAL IM SLEDGE ENGINEERING		PAVEMENT	3,300.00_
			TOTAL:	3,300.00
NON-DEPARTMENTAL	PUBLIC UTILITIES F AFLAC		AFLAC PREMIUMS	421.52
	ASSURANT EMPLOYEE BENEFITS		DENTAL INSURANCE PREMIUMS	402.64
			DENTAL INSURANCE PREMIUMS	373.30
	ENRIQUEZ, BIANCA %TX CHILD SUPPORT SDU		01-0186 DANIEL JACOB GARCI	190.81
			01-0186 DANIEL JACOB GARCI	107.34
			01-0186 DANIEL JACOB GARCI	298.15
	NATIONWIDE RETIREMENT SOLUTIONS		EMPLOYEE CONTRIBUTIONS	76.80
			EMPLOYEE CONTRIBUTIONS	43.20
			EMPLOYEE CONTRIBUTIONS	120.00
	PRE-PAID LEGAL SERVICES		PRE-PAID LEGAL PREMIUMS	67.75
	SCOTT & WHITE HEALTHCARE		OCT 2014 HEALTH PREMIUMS	3,051.68
			NOV 2014 HEALTH PREMIUMS	3,051.68
	CITIZENS NATIONAL BANK		FEDERAL WITHHOLDING	1,538.36
			FEDERAL WITHHOLDING	865.34
			FEDERAL WITHHOLDING	2,411.73
			FICA CONTRIBUTIONS AND MAT	1,123.53
			FICA CONTRIBUTIONS AND MAT	631.99
			FICA CONTRIBUTIONS AND MAT	1,784.88
			MEDICARE CONTRIB AND MATCH	262.75
			MEDICARE CONTRIB AND MATCH	147.81
			MEDICARE CONTRIB AND MATCH	417.42
	TEXAS MUNICIPAL RETIREMENT		CONTRIBUTIONS	761.49
			CONTRIBUTIONS	2,148.41
	UNUM LIFE INS CO OF AMERI		LIFE INSURANCE PREMIUMS	174.02_
			TOTAL:	20,472.60
UTILITIES ADMINISTRATI	PUBLIC UTILITIES F ASSURANT EMPLOYEE BENEFITS		DENTAL INSURANCE PREMIUMS	128.65
			DENTAL INSURANCE PREMIUMS	128.65
	AT&T LONG DISTANCE		UTILITY BILLING	268.78
	BREWME SUM COFFEE		COFFEE	6.92
			COFFEE	15.91
	BRINKS, INC.		BRINKS OCT 2014 UB	532.82
			BRINKS F/C OCT 2014	66.60
	HD SUPPLY WATERWORKS		NEPTUNE ANNUAL CONTRACT	2,791.00
	TYLER TECHNOLOGIES, INC		NEP UTIL HANDHELD METER/RE	593.46
			INCODE TOP FORMS OVERLAY M	1,299.90
			INSITE UT BILLING TRANS FE	1,797.50
			UT BILLING ONLINE COMPONENT	220.00
			WEBSITE MAINTENANCE	50.00
	INDEPENDENT STATIONERS, INC		OFFICE SUPPLIES - UB	181.30
			OFFICE SUPPLIES - UB	6.10
			TONER	99.95
			OFFICE SUPPLIES - UB	173.43
	LINCOLN		LTD INSURANCE PREMIUMS	49.11
			LTD INSURANCE PREMIUMS	50.59
	MOSS & MOSS INC. #3000		BUG SPRAY - UB	14.24
	SMITH, KISHA		TRAINING-TRANSPORTATION	102.44
	RELIANT ENERGY SOLUTIONS		MONTHLY ELECTRIC BILL 10/0	195.43
	SCOTT & WHITE HEALTHCARE		OCT 2014 HEALTH PREMIUMS	2,943.79
			NOV 2014 HEALTH PREMIUMS	2,943.79
	CITIZENS NATIONAL BANK		FICA CONTRIBUTIONS AND MAT	283.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FICA CONTRIBUTIONS AND MAT	159.56
			FICA CONTRIBUTIONS AND MAT	456.44
			MEDICARE CONTRIB AND MATCH	66.34
			MEDICARE CONTRIB AND MATCH	37.32
			MEDICARE CONTRIB AND MATCH	106.75
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	450.59
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	361.41
			CONTRIBUTIONS	1,031.85
		VERIZON WIRELESS	CELL PHONE	150.00
			CELL PHONE	20.00_
			TOTAL:	17,784.27
WASTEWATER TREATMENT	PUBLIC UTILITIES F	A-LINE AUTO PARTS	BELT	25.98
		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	64.33
			DENTAL INSURANCE PREMIUMS	64.33
		AT&T LONG DISTANCE	WASTEWATER	3.41
		AQUA-TECH LABORATORIES-AQ	SEPT 2014 ANALYSIS	932.00
		LINCOLN	LTD INSURANCE PREMIUMS	25.22
			LTD INSURANCE PREMIUMS	25.97
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	12,980.14
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	1,471.89
			NOV 2014 HEALTH PREMIUMS	1,471.89
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	173.84
			FICA CONTRIBUTIONS AND MAT	97.79
			FICA CONTRIBUTIONS AND MAT	281.55
			MEDICARE CONTRIB AND MATCH	40.65
			MEDICARE CONTRIB AND MATCH	22.88
			MEDICARE CONTRIB AND MATCH	65.85
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	481.65
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	209.01
			CONTRIBUTIONS	601.47
		VERIZON WIRELESS	CELL PHONE	100.00
		WAL-MART COMMUNITY/GEMB	BLEACH, DISINFECTANT, PAPE	176.11
			BLEACH	64.26
		CINTAS CORPORATION #86	CINTAS CORPORATION #86	25.23
			CINTAS CORPORATION #86	25.23
			CINTAS CORPORATION #86	25.23
			CINTAS CORPORATION #86	25.23
		INFILCO DEGREMONT INC	ROLLER, BUSHING, BOLT, NUT	208.90
		GORDON, DAN	TRAINING-MEALS	90.00_
			TOTAL:	19,780.04
DISTRIBUTION/COLLECTIO	PUBLIC UTILITIES F	ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	257.32
			DENTAL INSURANCE PREMIUMS	257.32
		AT&T LONG DISTANCE	UTILITIES-MAINTENANCE	41.45
		USA MOBILITY WIRELESS, INC	PAGER	14.03
		ADT SECURITY SERVICES INC	PANIC BUTTON	175.00
		B20 & ASSOCIATES, INC.	3" SUCTION HOSE W/QWIKLOC	497.00
		BREWMESUM COFFEE	BREWMESUM COFFEE	118.75
		CITY OF ROUND ROCK	SEPT 2014 SAMPLES	300.00
		COUFAL-PRATER	BLADE	239.98
		GULF COAST PAPER CO. INC.	ROLL TOWELS	35.18
		HD SUPPLY WATERWORKS	COUPLING	68.07
		O'REILLY AUTOMOTIVE, INC.	CABLE	21.99
		LINCOLN	LTD INSURANCE PREMIUMS	104.92
			LTD INSURANCE PREMIUMS	108.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		MAIN STREET RENTAL INC	JACK HAMMER RENTAL	200.00
			AIR COMPRESSOR	200.00
		MANTEK DIVISION	CITRI CON,PASSAGE V PLUS	1,645.35
			TOWELS, GLOVES	840.08
		MOSS & MOSS INC. #3000	KEYS	7.50
			HOSE BIBBS	13.93
			PIPE, ELBOW	13.27
			RAT PELLETS	9.29
			WRENCH, CUTWHEEL	17.06
			SPADE, RAKE, TEE, BUSHING	69.90
			BULBS	33.45
			BULBS	42.74
			BATTERIES	7.90
			CABLE, PLUG, OUTLET	20.98
			RAKE, HAMMER	47.06
		OFFICE DEPOT CORPORATION	PAPER, TAPE, FOLDERS, PENS	56.00
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	2,413.21
		SLEDGE ENGINEERING	SLEDGE MONTHLY RETAINER	2,350.00
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	5,887.61
			NOV 2014 HEALTH PREMIUMS	5,887.61
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	666.03
			FICA CONTRIBUTIONS AND MAT	374.65
			FICA CONTRIBUTIONS AND MAT	1,046.89
			MEDICARE CONTRIB AND MATCH	155.75
			MEDICARE CONTRIB AND MATCH	87.62
			MEDICARE CONTRIB AND MATCH	244.82
		TAYLOR IRON-MACHINE WORKS	SCH 40 PIPE	19.70
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	2,657.21
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	852.49
			CONTRIBUTIONS	2,381.15
		TRACTOR SUPPLY COMPANY	MEAKER-BOOTS, RAIN COAT	184.97
			HOOK, PLUG, HOSE	53.65
			GARDEN CULTIVATOR	12.99
			TOOTH HEAD	19.99
			BOOTS-MEAKER	99.99
		ATMOS ENERGY	1200 N. MAIN-NATURAL GAS	50.83
		VERIZON WIRELESS	CELL PHONE	300.00
			MIFI	37.99
			IPAD	37.99
		WAL-MART COMMUNITY/GEMB	BATTERIES	81.88
			TAPE, FRAMES	44.81
		USA BLUEBOOK; INC. DBA	SAMPLES	80.60
			HIP BOOTS	138.59
		GOLDEN CHICK	OVERTIME FOOD	42.40
		CINTAS CORPORATION #86	CINTAS CORPORATION #86	80.01
			CINTAS CORPORATION #86	80.01
			CINTAS CORPORATION #86	80.01
			CINTAS CORPORATION #86	80.01_
			TOTAL:	31,995.37
UTILITIES NONDEPARTMEN	PUBLIC UTILITIES F	BRAZOS RIVER AUTHORITY	WATER TREAT O&M 206	133,210.29
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	5,922.99
		RIMROCK CONSULTING CO	W & W/W STUDY-RIMROCK	1,823.75_
			TOTAL:	140,957.03
NON-DEPARTMENTAL	AIRPORT FUND	CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	79.14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FEDERAL WITHHOLDING	44.52
			FEDERAL WITHHOLDING	128.72
			FICA CONTRIBUTIONS AND MAT	54.06
			FICA CONTRIBUTIONS AND MAT	30.41
			FICA CONTRIBUTIONS AND MAT	86.88
			MEDICARE CONTRIB AND MATCH	12.64
			MEDICARE CONTRIB AND MATCH	7.12
			MEDICARE CONTRIB AND MATCH	20.32
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	26.61
			CONTRIBUTIONS	75.98_
			TOTAL:	566.40
AIRPORT OPERATIONS DEP AIRPORT FUND		AT&T LONG DISTANCE	AIRPORT	7.65
		AMERICAN MESSAGING SERVICES, LLC	PAGERS	4.97
		AVFUEL CORP.	JET A FUEL	17,368.85
			100 LL AVIATION FUEL	24,371.29
		BREWME SUM COFFEE	COFFEE SUPPLIES	88.00
		LINCOLN	LTD INSURANCE PREMIUMS	6.54
			LTD INSURANCE PREMIUMS	6.73
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	544.08
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	54.06
			FICA CONTRIBUTIONS AND MAT	30.41
			FICA CONTRIBUTIONS AND MAT	86.88
			MEDICARE CONTRIB AND MATCH	12.64
			MEDICARE CONTRIB AND MATCH	7.12
			MEDICARE CONTRIB AND MATCH	20.32
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	1,531.12
			LIABILITY/WC 14/15FY	22.19
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	49.72
			CONTRIBUTIONS	141.97
		VERIZON WIRELESS	CELL PHONE	50.00_
			TOTAL:	44,404.54
NON-DEPARTMENTAL	CEMETERY OPERATING ASSURANT EMPLOYEE BENEFITS		DENTAL INSURANCE PREMIUMS	61.48
			DENTAL INSURANCE PREMIUMS	0.00
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	664.80
			NOV 2014 HEALTH PREMIUMS	0.00
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	51.85
			FEDERAL WITHHOLDING	29.18
			FEDERAL WITHHOLDING	121.65
			FICA CONTRIBUTIONS AND MAT	69.87
			FICA CONTRIBUTIONS AND MAT	39.31
			FICA CONTRIBUTIONS AND MAT	133.06
			MEDICARE CONTRIB AND MATCH	16.33
			MEDICARE CONTRIB AND MATCH	9.20
			MEDICARE CONTRIB AND MATCH	31.12
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	53.53
			CONTRIBUTIONS	142.34
		UNITED STATES TREASURY	MOERBE,VIRGINA;IRS TAX LEV	85.17
			MOERBE,VIRGINA;IRS TAX LEV	47.92
			MOERBE,VIRGINA;IRS TAX LEV	41.33_
			TOTAL:	1,598.14
CEMETERY OPERATING DEP CEMETERY OPERATING ASSURANT EMPLOYEE BENEFITS			DENTAL INSURANCE PREMIUMS	42.90
			DENTAL INSURANCE PREMIUMS	0.00
		AT&T LONG DISTANCE	CEMETERY	57.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		LINCOLN	LTD INSURANCE PREMIUMS	12.46
			LTD INSURANCE PREMIUMS	0.00
		OFFICE DEPOT CORPORATION	CEM/PENS, PRINT CART 52001	44.24
		RELIANT ENERGY SOLUTIONS	MONTHLY ELECTRIC BILL 10/0	66.38
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	981.27
			NOV 2014 HEALTH PREMIUMS	0.00
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	69.87
			FICA CONTRIBUTIONS AND MAT	39.31
			FICA CONTRIBUTIONS AND MAT	133.06
			MEDICARE CONTRIB AND MATCH	16.33
			MEDICARE CONTRIB AND MATCH	9.20
			MEDICARE CONTRIB AND MATCH	31.12
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	171.00
			LIABILITY/WC 14/15FY	231.95
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	100.02
			CONTRIBUTIONS	265.97
		VERIZON WIRELESS	CELL PHONE	50.00
		CINTAS CORPORATION #86	ST,GR/UNIFORMS 834923	8.05
			CEM/UNIFORMS 838252	8.05
			CEM/UNIFORMS 841509	8.05
			CEM/UNIFORMS 44794	8.05_
			TOTAL:	2,355.27
NON-DEPARTMENTAL	FLEET SERVICES OPE AFLAC		AFLAC PREMIUMS	103.45
		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	62.02
			DENTAL INSURANCE PREMIUMS	62.02
		NATIONWIDE RETIREMENT SOLUTIONS	EMPLOYEE CONTRIBUTIONS	6.40
			EMPLOYEE CONTRIBUTIONS	3.60
			EMPLOYEE CONTRIBUTIONS	10.00
		PRE-PAID LEGAL SERVICES	PRE-PAID LEGAL PREMIUMS	0.00
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	218.32
			NOV 2014 HEALTH PREMIUMS	218.32
		CITIZENS NATIONAL BANK	FEDERAL WITHHOLDING	261.89
			FEDERAL WITHHOLDING	147.32
			FEDERAL WITHHOLDING	445.57
			FICA CONTRIBUTIONS AND MAT	151.75
			FICA CONTRIBUTIONS AND MAT	85.36
			FICA CONTRIBUTIONS AND MAT	243.34
			MEDICARE CONTRIB AND MATCH	35.48
			MEDICARE CONTRIB AND MATCH	19.97
			MEDICARE CONTRIB AND MATCH	56.91
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	100.87
			CONTRIBUTIONS	287.20
		UNUM LIFE INS CO OF AMERI	LIFE INSURANCE PREMIUMS	28.25_
			TOTAL:	2,548.04
FLEET SERVICES SECTION	FLEET SERVICES OPE A-LINE AUTO PARTS		SPARK PLUG-WATER AIR COMP	4.18
			#551 OIL	49.27
			TRPSC GREASE GUN	52.25
			#329 OIL FILTER/AIR FILTER	63.95
			#329 OIL & O-RING SET	68.00
			FLEET WINDSHIELD WASH	8.76
			#508 AIR FILTER	43.78
			#329 TRANSMISSION FLUID	19.28
			#329 V-BELT	22.88
			#500 WIPER BLADE	9.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			OIL-TRPSC	72.78
			2 CYCLE OIL	273.60
			#47 FILTER	44.24
			#610 LICENSE LIGHT	7.20
			#12 SPARK PLUG	4.18
			C1 WIPER BLADES	9.98
			#326 BLOWER MOTOR	43.03
			#333 OIL	50.76
			OIL FILTER-STOCK	105.48
			#326 FAN	21.22
			#86 OIL FILTER/AIR FILTER/	30.66
			ENGINE FUEL	116.95
			#45 CONNECTOR	14.89
			ANTIFREEZE Q1	39.42
			Q1 COOLANT	8.96
			#541 FUEL SPL	3.56
			CLAMPS	10.82
			SPARK PLUGS	24.90
			#87 BATTERY	94.06
			#518 OIL	49.27
			#544 MUDFLAP	9.79
			#87 PADS	21.21
			COUPLER/AIR NIPPLE/WATER A	9.65
			OIL	123.93
			#166 AIR/OIL FILTER	42.31
			#334 OIL	50.76
			#549 FUEL FILTER	4.49
			#550 FUEL FILTER	4.49
			SPARK PLUG-PARKS SMALL ENG	32.90
		ASSURANT EMPLOYEE BENEFITS	DENTAL INSURANCE PREMIUMS	42.88
			DENTAL INSURANCE PREMIUMS	42.88
		AT&T (ATLANTA)	LONG DISTANCE	57.08
		AIRGAS, INC.	OXYGEN	108.42
			OXYGEN CYLINDER	378.40
		AUSTIN POMA, INC	#302 SIREN	197.22
		AUSTIN TURF & TRACTOR	#717 BRUSH	599.76
			#721/#722 FUEL FILTER	51.60
		BATTERIES PLUS BLUBS #141	TR1 GENERATOR BATTERY	100.95
		IWORQ SYSTEMS, INC	SOFTWARE	1,908.00
		COUFAL-PRATER	#551 BRACE BUSHING	111.04
			#551 PIN/WAHER/SUPPORT	135.78
			TIRE REPAIR KIT	56.85
		GCR TIRES & SERVICE	#519/#520 TIRES	325.50
			POLICE CAPRICE STOCK	792.30
			#86 TIRES	284.04
			#518 TIRES	2,631.84
			#518 TIRE	371.80
			#87 TIRES	276.36
			KUBOTA TIRES	104.61
			POLICE CAPRICE STOCK	528.20
		GEORGETOWN OUTDOOR PWRINC	PARKS/ENGINE/STARTER/AIR F	185.16
		GRAINGER, W. W. INC.	STEP STAND WHEEL	232.18
			STOCK BIN	50.56
		HERCULES HARDWARE	WHEEL WEIGHT	166.67
		O'REILLY AUTOMOTIVE, INC.	CLINICS	659.99
		INTERSTATE BATT. N AUSTIN	#517 BATTERY	231.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			EXCISE	6.00
			#327 BATTERY	116.68
			G2 BATTERY	113.68
			EXCISEQ	3.00
		LINCOLN	LTD INSURANCE PREMIUMS	24.70
			LTD INSURANCE PREMIUMS	25.43
		M & D DISTRIBUTORS	FUEL STABILIZER	139.20
		MOSS & MOSS INC. #8000	MOUSE TRAPS	20.42
			MOUSE TRAPS	14.47
			BATTERY FILTERS	29.89
			KEYS	5.25
			MAGNIFIER	7.59
			SOCKET	4.78
		RIATA FORD LTD	#329 ENGINE GASKET	3,887.72
			#329 BOLT/GASKET/STUD	198.53
			#329 BOLT	1.12
			#329 CREDIT	295.41-
			#329 BOLT/NUT	40.80-
		SHARE CORPORATION	AEROSOL/TOWELS	1,609.87
		SIDDONS FIRE APPARATUS	E2 LIGHT	8.20
		SCOTT & WHITE HEALTHCARE	OCT 2014 HEALTH PREMIUMS	981.27
			NOV 2014 HEALTH PREMIUMS	981.27
		CITIZENS NATIONAL BANK	FICA CONTRIBUTIONS AND MAT	151.75
			FICA CONTRIBUTIONS AND MAT	85.36
			FICA CONTRIBUTIONS AND MAT	243.34
			MEDICARE CONTRIB AND MATCH	35.48
			MEDICARE CONTRIB AND MATCH	19.97
			MEDICARE CONTRIB AND MATCH	56.91
		TAYLOR AUTO ELECTRIC, INC	#328 ALTERNATOR	126.81
		TAYLOR EQUIPMENT	COVER WASHER-KUBOTA MOWERS	115.03
			#510 TENSION/SPRING/BELT	106.10
		PAUL FLORES DBA:	#328 TOWING FEE	55.00
			#728 TOW FEE	75.00
			#717/#728 TOW FEE	75.00
		TML INTERGOVERNMENTAL	LIABILITY/WC 14/15FY	8,680.31
			LIABILITY/WC 14/15FY	532.67
		TEXAS MUNICIPAL RETIREMENT	CONTRIBUTIONS	188.47
			CONTRIBUTIONS	536.67
		TEXAS FLEET FUEL, LTD.	FUEL	4,795.25
			FUEL	3,423.23
			FUEL	3,131.82
			FUEL	3,772.73
		VERIZON WIRELESS	CELL PHONE	100.00
		H A WILSON MOTOR CO	#328 INSTALLED NEW DRIVE B	167.50
		CINTAS CORPORATION #86	FLEET/UNIFORMS 834924	18.69
			FLEET/UNIFORMS 838253	18.69
			FLEET/UNIFORMS 841510	18.69
			FLEET/UNIFORMS 44795	18.69_
			TOTAL:	46,691.27
FLEET REPLACEMENT	FLEET REPLACEMENT	JOHN DEERE FINANCIAL F.S.B.	020-0056894-002	4,732.53
			020-0056894-003	228.71
		SOUTHSIDE BANK	SOUTHSIDE BANK LOAN 207668	23,685.06
			SOUTHSIDE BANK GCC LOAN 20	5,129.64_
			TOTAL:	33,775.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	POOLED CASH	JPMORGAN CHASE BANK NA	JPMORGAN CHASE BANK NA	1,960.66

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	MOON, EUGENE	BP REFUNDS	50.00_
			TOTAL:	2,010.66

===== FUND TOTALS =====

100	GENERAL FUND	617,762.89
119	TIF (TAX INCREMENT FUND)	649.14
120	HOTEL/MOTEL FUND	3,607.05
121	TEXAS CAPITAL FUND	2,085.25
123	MAIN STREET REVENUE FUND	4,450.00
162	GENERAL CAPITAL IMPROVEME	3,800.00
340	PUBLIC UTILITIES FUND	230,989.31
350	AIRPORT FUND	44,970.94
370	CEMETERY OPERATING FUND	3,953.41
382	FLEET SERVICES OPERATING	49,239.31
384	FLEET REPLACEMENT FUND	33,775.94
950	POOLED CASH	1,960.66

GRAND TOTAL: 997,243.90

TOTAL PAGES: 21

10/31/14

Attachment D

Operating Funds Balance Sheets

General Fund
Special Revenue Funds
Roadway Impact Fund
Municipal Utility Drainage Fund
Utility Fund
Utility Impact Fund
Airport Fund
Cemetery Fund
Fleet Services Operating Fund
Fleet Replacement Fund

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
100-100-100	PETTY CASH	1,650.00
100-100-102	CLAIM ON POOLED CASH	(306,446.00)
100-100-105	MONEY MARKET @CNB #4260618	12,223.80
100-100-108	TEXSTAR (NED) MOODY MUSEUM	254,541.64
100-100-109	PRINCOR GEN FUND 6FR-139362	680,613.35
100-100-110	TEXPOOL 78404; 2465300006	1,977,358.17
100-100-113	MOODY TEXPOOL 2465300015	50,022.69
100-120-100	PROPERTY TAXES RECEIVABLE	95,256.30
100-120-103	MISC. ACCOUNTS RECEIVABLE	75,108.13
100-120-120	SALES TAXES RECEIVABLE	429,406.87
100-120-130	ACCTS RECEIVABLE GARBAGE	72,464.93
100-120-131	ALLOWANCE - GARBAGE	(2,691.04)
100-120-250	DUE FROM FUND 350 FOR LOAN	63,500.00
100-170-100	CURRENT YR RES FOR ENCUMBRANCE	(106,649.29)
100-170-101	PRIOR YR RES FOR ENCUMBRANCE	68,790.99
		3,365,150.54
TOTAL ASSETS		3,365,150.54
=====		
LIABILITIES		
=====		
100-200-110	ENCUMBERED PAYABLE GEN.	(106,649.29)
100-200-111	PRIOR YEAR ENCUMBRANCE	68,790.99
100-200-203	DEFERRED COMP PAYABLE	1,385.88
100-200-210	CHILD SUPPORT PAYABLE	(92.31)
100-200-212	UNUM LIFE INS PAYABLE	(200.91)
100-200-213	ASSURANT DENTAL PAYABLE	32.14
100-200-214	AFLAC PAYABLE	2,338.70
100-200-216	CINCINNATI LIFE PAYABLE	28.71
100-200-218	BLUE CHOICE PAYABLE	27.62
100-200-219	SCOTT & WHITE HEALTH PAYABLE	(9,575.66)
100-200-222	PRE-PAID LEGAL PAYABLE	192.25
100-200-229	MET LIFE DENTAL PAYABLE	(551.91)
100-200-231	MEMBERSHIP/DUES PAYABLE	200.00
100-200-232	COURT BOND REFUND PAYABLE	123.00
100-200-233	OTHER A/P PENDING (AUDITOR)	(52,259.66)
100-200-301	COURT COLLECTIONS	6,476.39
100-200-500	DUE TO OTHER FUNDS	202,640.55
100-200-502	DUE TO STATE/COURT FEES	9,688.67
100-200-503	DUE TO COMPT. SALES TAX	8,479.62
100-200-505	DUE TO OMNIBASE SERVICES INC	1,053.66
100-200-507	DUE TO S&W/COBRA FROM OTHERS	6,355.88
100-210-111	DUE TO I&S (TAX COLLECTIONS)	2,153.54
100-240-100	DEFERRED TAX REVENUE	95,256.30
100-240-101	UNCLAIMED FUNDS	12,115.79
TOTAL LIABILITIES		248,009.95

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

100-GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
=====		
100-260-113	ESCROW-BONDS POSTED-DEFENDENTS (	200.00)
100-270-100	FUND BALANCE	3,611,368.07
100-280-100	ASSIGNED FUND BALANCE	32,396.29
	TOTAL BEGINNING EQUITY	3,643,564.36
	TOTAL REVENUE	326,680.51
	TOTAL EXPENSES	853,104.28
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	526,423.77)
	TOTAL EQUITY & FUND BALANCE	3,117,140.59
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	3,365,150.54
=====		

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

119-TIF (TAX INCREMENT FUND)

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
119-100-102	CLAIM ON POOLED CASH	(649.14)	
119-100-115	TEXPOOL 246530004	573,443.73	
			572,794.59
TOTAL ASSETS			572,794.59
			=====
LIABILITIES			
=====			
EQUITY			
=====			
119-270-100	FUND BALANCE	573,430.34	
	TOTAL BEGINNING EQUITY	573,430.34	
TOTAL REVENUE		13.39	
TOTAL EXPENSES		649.14	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(635.75)	
TOTAL EQUITY & FUND BALANCE			572,794.59
TOTAL LIABILITIES, EQUITY & FUND BALANCE			572,794.59
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

120-HOTEL/MOTEL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
120-100-102	CLAIM ON POOLED CASH	100,778.05	
			100,778.05
	TOTAL ASSETS		100,778.05
			=====
LIABILITIES			
=====			
EQUITY			
=====			
120-270-100	FUND BALANCE	99,575.70	
	TOTAL BEGINNING EQUITY	99,575.70	
	TOTAL REVENUE	4,809.40	
	TOTAL EXPENSES	3,607.05	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,202.35	
	TOTAL EQUITY & FUND BALANCE		100,778.05
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		100,778.05
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

121-TEXAS CAPITAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
=====				
121-100-102	CLAIM ON POOLED CASH	4,252.09		
			4,252.09	
	TOTAL ASSETS			4,252.09
				=====
LIABILITIES				
=====				
EQUITY				
=====				
121-270-100	FUND BALANCE	4,252.09		
	TOTAL BEGINNING EQUITY	4,252.09		
	TOTAL REVENUE	2,085.25		
	TOTAL EXPENSES	2,085.25		
	TOTAL EQUITY & FUND BALANCE		4,252.09	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			4,252.09
				=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

123-MAIN STREET REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
123-100-102	CLAIM ON POOLED CASH	4,920.99	
			4,920.99
	TOTAL ASSETS		4,920.99
			=====
LIABILITIES			
=====			
EQUITY			
=====			
123-270-100	FUND BALANCE	9,370.99	
	TOTAL BEGINNING EQUITY	9,370.99	
	TOTAL EXPENSES	4,450.00	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	4,450.00)	
	TOTAL EQUITY & FUND BALANCE		4,920.99
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		4,920.99
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

125-MUNICIPAL CRT SPECIAL FEE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
125-100-102	CLAIM ON POOLED CASH	98,351.73	
125-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,253.00)	
125-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,253.00	
			98,351.73
TOTAL ASSETS			98,351.73
			=====
LIABILITIES			
=====			
125-200-110	CURRENT YEAR ENCUMBRANCE	(1,253.00)	
125-200-111	PRIOR YEAR ENCUMBRANCE	1,253.00	
EQUITY			
=====			
125-270-100	FUND BALANCE	97,867.19	
	TOTAL BEGINNING EQUITY	97,867.19	
TOTAL REVENUE		1,018.48	
TOTAL EXPENSES		533.94	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		484.54	
TOTAL EQUITY & FUND BALANCE			98,351.73
TOTAL LIABILITIES, EQUITY & FUND BALANCE			98,351.73
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

129-LIBRARY GRANT/DONATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
129-100-102	CLAIM ON POOLED CASH	61,237.33	
129-100-103	TEXSTAR: NOBLE TRUST - 3444	18,344.90	
129-100-108	TEXSTAR; NED REQUEST (LIBRARY)	309,339.53	
129-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,436.37)	
129-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,436.37	
			388,921.76
TOTAL ASSETS			388,921.76
			=====
LIABILITIES			
=====			
129-200-110	CURRENT YEAR ENCUMBRANCE	(1,436.37)	
129-200-111	PRIOR YEAR ENCUMBRANCE	1,436.37	
129-200-233	OTHER A/P PENDING (AUDITOR)	(10,945.00)	
129-200-500	ACCOUNTS PAYABLE PENDING	11,833.80	
TOTAL LIABILITIES			888.80
EQUITY			
=====			
129-270-100	FUND BALANCE	355,192.09	
TOTAL BEGINNING EQUITY		355,192.09	
TOTAL REVENUE		33,729.67	
TOTAL EXPENSES		888.80	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		32,840.87	
TOTAL EQUITY & FUND BALANCE			388,032.96
TOTAL LIABILITIES, EQUITY & FUND BALANCE			388,921.76
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

200-ROADWAY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
200-100-102	CLAIM ON POOLED CASH	32,481.64	
			32,481.64
	TOTAL ASSETS		32,481.64
			=====
LIABILITIES			
=====			
EQUITY			
=====			
200-270-100	FUND BALANCE	29,445.64	
	TOTAL BEGINNING EQUITY	29,445.64	
	TOTAL REVENUE	3,036.00	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	3,036.00	
	TOTAL EQUITY & FUND BALANCE		32,481.64
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		32,481.64
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

300-MUNICIPAL DRAINAGE UTILIT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
300-100-102	CLAIM ON POOLED CASH	433,551.30	
300-120-100	DRAINAGE RECEIVABLE	16,855.80	
300-120-130	ALLOWANCE FOR DOUBTFUL ACCTS	(597.28)	
			449,809.82
	TOTAL ASSETS		449,809.82
=====			
LIABILITIES			
=====			
EQUITY			
=====			
300-270-100	FUND BALANCE	448,187.27	
	TOTAL BEGINNING EQUITY	448,187.27	
	TOTAL REVENUE	1,625.09	
	TOTAL EXPENSES	2.54	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,622.55	
	TOTAL EQUITY & FUND BALANCE		449,809.82
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		449,809.82
=====			

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
340-100-100	PETTY CASH	1,350.00
340-100-102	CLAIM ON POOLED CASH	(320,423.91)
340-100-107	TEXPOOL: 2465300012	348,401.23
340-100-110	TEXPOOL 78404; 2465300001	545,259.42
340-120-100	ACCOUNTS RECEIVABLE	329,640.83
340-120-101	CURRENT REFUND PAYABLE	1,163.85
340-120-102	UNAPPLIED CREDITS	(16,618.93)
340-120-103	MISC. ACCOUNTS RECEIVABLE	93,744.83
340-120-104	AR - AUDIT ACCRUALS	30,165.24
340-120-130	ALLOWANCE-ACCTS. RECEIVABLE	(31,637.66)
340-140-100	INVENTORY	227,052.45
340-150-105	DEFERRED AMT ON REFUNDING	176,395.54
340-160-100	LAND	457,201.00
340-160-200	BUILDINGS	6,363,714.34
340-160-206	FIXED ASSETS: WORK IN PROGRESS	2,789,908.70
340-160-225	PLANT DISTRIBUTION/COLLECTION	42,265,199.98
340-160-235	EQUIPMENT	916,398.17
340-170-100	CURRENT YR RES FOR ENCUMBRANCE	(126,267.00)
340-170-101	PRIOR YR RES FOR ENCUMBRANCE	124,353.42
340-190-103	ACCUMULATED DEPRECIATION	(16,459,675.42)
		37,715,326.08
TOTAL ASSETS		37,715,326.08
		=====
LIABILITIES		
=====		
340-200-104	ACCRUED INTEREST PAYABLE	146,585.75
340-200-110	CURRENT YEAR ENCUMBRANCES	(126,267.00)
340-200-111	PRIOR YEAR ENCUMBRANCE	124,353.42
340-200-200	FICA AND MEDICARE PAYABLE	(831.14)
340-200-201	FEDERAL WITHHOLDING PAYABLE	(1,144.93)
340-200-203	DEFERRED COMP PAYABLE	134.73
340-200-208	ACCRUED VACATION	19,912.33
340-200-212	UNUM LIFE INS PAYABLE	(229.37)
340-200-214	AFLAC PAYABLE	304.59
340-200-218	BLUE CHOICE PAYABLE	175.48
340-200-219	SCOTT & WHITE HEALTH PAYABLE	(2,747.25)
340-200-222	PRE-PAID LEGAL PAYABLE	(37.85)
340-200-229	MET LIFE DENTAL PAYABLE	(135.78)
340-200-230	UNITED WAY PAYABLE	(1.00)
340-200-233	OTHER A/P PENDING (AUDITOR)	(15,805.47)
340-200-500	ACCOUNTS PAYABLE PENDING	73,341.65
340-210-100	UNAMORT. BOND DISCOUNT	(14,937.30)
340-210-101	BOND PREMIUMS	185,673.75
340-210-102	DEFERRED AMT ON REFUNDING	(41,941.77)
340-230-111	8.745M CO SERIES 2010 (6.11M)	4,130,000.00
340-230-114	4.5M CO SERIES 2003 (65%)	149,132.00
340-230-115	4.2M COMB CO 2006 (4M)	4,000,000.00
340-230-116	10M COMB SERIES 2007 (7M)	7,000,000.00

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

340-PUBLIC UTILITIES FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
340-230-117	9.615M COMB SERIES 08 (6.615M)	5,765,000.00
340-230-118	8.995 GO REFUNDING 2009	1,775,000.00
340-230-119	2.625 GO REF 2010	1,505,000.00
340-230-120	5.450M GO REF 2012 (1.460M)	1,430,000.00
340-240-100	METER DEPOSITS	372,007.75
340-240-101	UNCLAIMED FUNDS	2,956.69
	TOTAL LIABILITIES	26,475,499.28
EQUITY		
=====		
340-250-100	CONTRIBUTED CAPITAL-WATER OPER	454,779.30
340-250-101	CONTRIBUTED CAPITAL SEWER OPER	60,475.00
340-270-100	FUND BALANCE	10,971,918.01
	TOTAL BEGINNING EQUITY	11,487,172.31
	TOTAL REVENUE	75,071.40
	TOTAL EXPENSES	322,416.91
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	247,345.51)
	TOTAL EQUITY & FUND BALANCE	11,239,826.80
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	37,715,326.08
		=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

345-UTILITY IMPACT FEE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
345-100-102	CLAIM ON POOLED CASH	275,786.27	
345-170-100	CURRENT YR RES FOR ENCUMBRANCE	(1,411.60)	
345-170-101	PRIOR YR RES FOR ENCUMBRANCE	1,411.60	
			275,786.27
TOTAL ASSETS			275,786.27
			=====
LIABILITIES			
=====			
345-200-110	CURRENT YEAR ENCUMBRANCE	(1,411.60)	
345-200-111	PRIOR YEAR ENCUMBRANCE	1,411.60	
345-200-500	ACCOUNTS PAYABLE PENDING	272.00	
TOTAL LIABILITIES			272.00
EQUITY			
=====			
345-270-100	FUND BALANCE	268,929.27	
TOTAL BEGINNING EQUITY			268,929.27
TOTAL REVENUE			6,585.00
TOTAL INCREASE/(DECREASE) IN FUND BAL.			6,585.00
TOTAL EQUITY & FUND BALANCE			275,514.27
TOTAL LIABILITIES, EQUITY & FUND BALANCE			275,786.27
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

350-AIRPORT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
350-100-102	CLAIM ON POOLED CASH	78,304.69	
350-120-100	AIRPORT RECEIVABLES	3,421.92	
350-120-250	DUE FROM OTHER FUNDS (AUDITOR)	1,360.00	
350-150-105	DEFERRED AMT ON REFUNDING	8,642.71	
350-160-100	LAND	859,833.00	
350-160-200	T-HANGERS (BUILDINGS)	1,264,756.23	
350-160-206	FIXED ASSETS:WORK IN PROGRESS	44,312.00	
350-160-210	EQUIPMENT	121,904.00	
350-160-300	RUNWAY	2,238,415.96	
350-190-103	ACCUMULATED DEPRECIATION	(1,150,720.89)	
			3,470,229.62
TOTAL ASSETS			3,470,229.62
			=====
LIABILITIES			
=====			
350-200-233	OTHER A/P PENDING (AUDITOR)	(617.76)	
350-200-500	ACCOUNTS PAYABLE PENDING	728.77	
350-200-501	DUE TO FUND 100 (LOAN ADVANCE)	63,500.00	
350-200-505	DUE TO OTHER FUNDS	19,710.00	
350-210-100	UNAMORT. BOND DISCOUNT	10,324.11	
350-230-102	BOND PAYABLE-\$290K REF 2010	225,000.00	
350-240-101	ACCRUED INTEREST PAYABLE	1,187.25	
TOTAL LIABILITIES			319,832.37
EQUITY			
=====			
350-250-100	CONTRIBUTED CAPITAL GRANT	2,011,189.92	
350-250-101	CONTRIBUTED CAPITAL CITY	75,265.82	
350-280-100	RETAINED EARNINGS	619,390.93	
350-281-100	PRIOR PERIOD ADJUSTMENTS	442,482.09	
TOTAL BEGINNING EQUITY			3,148,328.76
TOTAL REVENUE			49,054.30
TOTAL EXPENSES			46,985.81
TOTAL INCREASE/(DECREASE) IN FUND BAL.			2,068.49
TOTAL EQUITY & FUND BALANCE			3,150,397.25
TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,470,229.62
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

370-CEMETERY OPERATING FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
370-100-102	CLAIM ON POOLED CASH	275,931.75	
370-160-206	FIXED ASSETS-WORK IN PROGRESS	10,032.80	
			285,964.55
TOTAL ASSETS			285,964.55
			=====
LIABILITIES			
=====			
370-200-213	ASSURANT DENTAL PAYABLE	32.14	
370-200-219	SCOTT & WHITE HEALTH PAYABLE	218.32	
370-200-233	OTHER A/P PENDING (AUDITOR)	(1,342.29)	
370-200-500	ACCOUNTS PAYABLE PENDING	5,645.90	
370-210-100	DUE TO CEMETERY LAND PURCHASE	203,944.99	
TOTAL LIABILITIES			208,499.06
EQUITY			
=====			
370-270-100	FUND BALANCE	79,231.99	
TOTAL BEGINNING EQUITY			79,231.99
TOTAL REVENUE			8,265.00
TOTAL EXPENSES			10,031.50
TOTAL INCREASE/(DECREASE) IN FUND BAL. (			1,766.50)
TOTAL EQUITY & FUND BALANCE			77,465.49
TOTAL LIABILITIES, EQUITY & FUND BALANCE			285,964.55
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

382-FLEET SERVICES OPERATING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
382-100-102	CLAIM ON POOLED CASH	653.74	
382-120-250	DUE TO OTHER FUNDS	8,213.00	
382-170-100	CURRENT YR RES FOR ENCUMBRANCE	(6,747.29)	
382-170-101	PRIOR YR RES FOR ENCUMBRANCE	905.00	
			3,024.45
TOTAL ASSETS			3,024.45
			=====
LIABILITIES			
=====			
382-200-110	CURRENT YEAR ENCUMBRANCE	(6,747.29)	
382-200-111	PRIOR YEAR ENCUMBRANCE	905.00	
382-200-202	TMRS PAYABLE	(0.01)	
382-200-208	ACCRUED VACATION	2,985.27	
382-200-212	UNUM LIFE INSURANCE PAYABLE	(1.17)	
382-200-214	AFLAC PAYABLE	87.71	
382-200-222	PRE-PAID LEGAL PAYABLE	51.80	
382-200-233	OTHER A/P PENDING (AUDITOR)	(2,723.96)	
382-200-500	ACCOUNTS PAYABLE PENDING	6,789.72	
TOTAL LIABILITIES			1,347.07
EQUITY			
=====			
382-270-100	FUND BALANCE	(550.55)	
TOTAL BEGINNING EQUITY			(550.55)
TOTAL REVENUE			58,512.00
TOTAL EXPENSES			56,284.07
TOTAL INCREASE/(DECREASE) IN FUND BAL.			2,227.93
TOTAL EQUITY & FUND BALANCE			1,677.38
TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,024.45
			=====

BALANCE SHEET

AS OF: OCTOBER 31ST, 2014

384-FLEET REPLACEMENT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
384-100-102	CLAIM ON POOLED CASH	(238,096.98)	
384-160-320	MACHINERY & EQUIPMENT	2,309,329.05	
384-170-100	CURRENT YR RES FOR ENCUMBRANCE	(480,718.49)	
384-170-101	PRIOR YR RES FOR ENCUMBRANCE	526,648.24	
384-190-103	ACCUMULATED DEPRECIATION	(1,238,086.02)	
			879,075.80
TOTAL ASSETS			879,075.80
			=====
LIABILITIES			
=====			
384-200-110	CURRENT YEAR ENCUMBRANCE	(426,314.49)	
384-200-111	PRIOR YEAR ENCUMBRANCE	472,244.24	
384-200-505	DUE FROM OTHER FUNDS	9,573.00	
384-230-120	CAP LEASE PAYABLE-NONCURRENT	479,759.68	
384-240-101	ACCRUED INTEREST PAYABLE	6,262.46	
TOTAL LIABILITIES			541,524.89
EQUITY			
=====			
384-270-100	FUND BALANCE	371,326.85	
TOTAL BEGINNING EQUITY		371,326.85	
TOTAL EXPENSES		33,775.94	
TOTAL INCREASE/(DECREASE) IN FUND BAL. (		33,775.94)	
TOTAL EQUITY & FUND BALANCE			337,550.91
TOTAL LIABILITIES, EQUITY & FUND BALANCE			879,075.80
			=====

10/31/14

Attachment E
Sales Tax Tracking Report

City of Taylor

Sales Tax Tracking (City's Portion) - FY 2014-15

Monthly

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15		% from Pr. Yr.	Difference from Estimate	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimate Amount	Actual	Actual	Amt	%
October	136,820	178,753	223,478	177,998	164,555	158,062	177,106	244,104	199,717	215,732	193,841	-2.9%	(21,891)	-10.1%
November	216,476	278,949	276,383	235,220	211,014	232,195	215,917	221,342	229,690	247,801				
December	145,072	186,624	268,939	174,114	172,197	153,524	165,918	187,866	203,376	218,648				
January	162,339	221,297	231,952	175,991	175,247	164,882	167,144	202,212	198,695	212,817				
February	266,616	321,948	454,332	269,362	271,256	240,568	249,943	259,618	280,371	303,191				
March	152,344	177,904	212,501	153,137	141,801	148,006	154,766	161,456	186,119	201,156				
April	132,955	203,303	225,431	148,242	131,709	142,415	167,990	200,410	188,725	204,071				
May	248,743	279,416	292,008	216,214	254,676	247,203	242,853	246,059	272,415	294,445				
June	165,996	276,395	233,795	177,246	162,137	159,853	173,984	190,426	237,256	256,546				
July	186,325	306,169	234,836	170,014	139,020	156,841	184,660	198,208	223,934	241,970				
August	242,789	348,341	246,376	225,047	215,303	234,641	227,896	236,448	263,078	282,784				
Sept.	167,305	224,425	203,520	158,634	164,093	156,022	187,535	199,083	220,235	236,139				
% Monthly Increase over prior year	15.3%	34.1%	-9.3%	-22.1%	3.4%	-4.9%	20.2%	6.2%	10.6%	7.2%				

Cumulative Year -to- Date on Actual

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15		% from Pr. Yr.	Difference from Estimate	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimate Amount	Actual	To Actual	Amt	%
October	136,820	178,753	223,478	177,998	164,555	158,062	177,106	\$ 244,104	\$ 199,717	215,732	193,841	-2.9%	(21,891)	-10.1%
November	353,296	457,702	499,862	413,218	375,569	390,257	393,023	465,446	\$ 429,407	463,533				
December	498,368	644,326	768,800	587,332	547,766	543,781	558,941	653,313	\$ 632,783	682,180				
January	660,707	865,623	1,000,752	763,323	723,013	708,663	726,085	855,524	\$ 831,478	894,997				
February	927,323	1,187,571	1,455,084	1,032,685	994,270	949,231	976,028	1,115,142	\$ 1,111,849	1,198,188				
March	1,079,667	1,365,475	1,667,585	1,185,823	1,136,071	1,097,237	1,130,794	1,276,598	\$ 1,297,968	1,399,344				
April	1,212,622	1,568,778	1,893,017	1,334,065	1,267,780	1,239,651	1,298,784	1,477,008	\$ 1,486,692	1,603,415				
May	1,461,365	1,848,194	2,185,024	1,550,279	1,522,456	1,486,854	1,541,637	1,723,067	\$ 1,759,107	1,897,860				
June	1,627,361	2,124,589	2,418,819	1,727,525	1,684,593	1,646,707	1,715,621	1,913,493	\$ 1,996,363	2,154,407				
July	1,813,686	2,430,758	2,653,655	1,897,540	1,823,613	1,803,548	1,900,280	2,111,701	\$ 2,220,297	2,396,377				
August	2,056,475	2,779,099	2,900,031	2,122,587	2,038,916	2,038,189	2,128,176	2,348,148	\$ 2,483,376	2,679,161				
Sept.	2,223,780	3,003,524	3,103,551	2,281,221	2,203,009	2,194,211	2,315,711	2,547,231	\$ 2,703,611	2,915,300				
% Y-T-D Increase over prior year	6.6%	35.1%	3.3%	-26.5%	-3.4%	-0.4%	5.5%	10.0%	6.1%	7.8%				

10/31/14

Attachment F
Listing of Current Investments

Monthly Financial Report - Attachment F

City of Taylor

Summary of Security Investments - As of 10/31/2014

Source of Funds	Fund Type*	Investment Instruments	ACCT/CUSIP Number	Invest. Type**	Settlement Date	Coupon Rate	Yield Rate	Weighted Average Maturity	Maturity/ Call Date	Paid Principal/ Current Balance	Market Value	Interest	
												Month	FY to-Date
General Fund													
GF -Pooled Cash	F1	TexPool	2465300006	I 4	-	-	0.0300%	51	-	\$ 1,977,358	\$ 1,977,358	49	49
General Fund	F1	Princor Portfolio	6FR-139362	I 2	-	-	0.5660%	426	-	\$ 680,613	\$ 680,613	500	500
General Fund	F1	City-Money Market	4260618	I 5	-	-	0.0100%		-	\$ 12,224	\$ 12,224	0	0
Library - (Noble)	F6	TexStar	2460634440	I 4	-	-	0.0385%	50	-	\$ 18,345	\$ 18,345	1	1
General Construction (2010)	F2	TexStar	2460610162	I 4	-	-	0.0385%	50	-	\$ 1,643,601	\$ 1,643,601	54	54
Ned Trust - Moody	F6	TexStar	2460610100	I 4	-	-	0.0385%	50	-	\$ 254,542	\$ 254,542	8	8
Ned Trust - Library	F6	TexStar	2460610129	I 4	-	-	0.0385%	50	-	\$ 309,340	\$ 309,340	10	10
General Construction (2012)	F2	TexPool	2465300013	I 4	-	-	0.0300%	51	-	\$ 983,611	\$ 983,611	22	22
Series 2012 (MDUS)	F2	TexPool	2465300014	I 4	-	-	0.0300%	51	-	\$ 511,094	\$ 511,094	12	12
2013 Combination Cos	F2	TexStar	2460613165	I 4	-	-	0.0385%	50	-	\$ 2,975,302	\$ 2,975,302	97	97
Nancy Moody Bequest	F6	TexPool	2465300015	I 4	-	-	0.0300%	51	-	\$ 50,023	\$ 50,023	1	1
General Fund - I & S	F4	TexPool	2465300003	I 4	-	-	0.0300%	51	-	\$ 287,590	\$ 287,590	6	6
Subtotal General Fund										\$ 9,703,642	\$ 9,703,642	761	761
Special Revenue-Tax Increment Fund													
TIF	F6	TexPool	2465300004	I 4			0.0300%	51	-	\$ 573,444	\$ 573,444	13	13
Subtotal TIF Funds										\$ 573,444	\$ 573,444	13	13
Utility Funds													
Water Fund	F1	TexPool	2465300001	I 4	-	-	0.0300%	51	-	\$ 545,259	\$ 545,259	12	12
Water Tower Rent	F3	TexPool	2465300012	I 4	-	-	0.0300%	51	-	\$ 348,401	\$ 348,401	8	8
Subtotal Utility Funds										\$ 893,661	\$ 893,661	20	20
CemeteryFund													
PermanentTrust Fund	F3	TexPool	2465300007	I 4	-	-	0.0300%	51	-	\$ 101,283	\$ 101,283	2	2
Permanent Fund	F3	Princor Portfolio	6FR-139222	I 2	-	-	0.9860%	495	-	\$ 657,490	\$ 657,490	408	408
Permanent Fund	F2	Texas Class	TX-01-0247-0006	I 4	-	-	0.1000%	50	-	\$ 30,561	\$ 30,561	2	2
Cemetery Operating Fund (Noble)	F6	TexStar (Noble)	2460622880	I 4	-	-	0.0385%	50	-	\$ 184,450	\$ 184,450	6	6
Subtotal Cemetery Funds										\$ 973,785	\$ 973,785	419	419
Total All Funds										\$ 12,144,531	\$ 12,144,531	1,214	1,214

Monthly Financial Report - Attachment F
City of Taylor
Summary of Security Investments - As of 10/31/2014

*Fund Types:	
Code	Description:
F1	Current Operating Funds
F2	Bond Proceeds
F3	Repair/Replacement Funds
F4	Debt Service Funds
F5	Bond Reserve Funds
F6	Operating Reserve Funds

**Investment Types:			
Code	Description:	% Authorized	Current %
I 1	U.S. Treasuries (Notes,Bills, Bonds)	100%	0%
I 2	U.S. Agencies & Instrumentalities	80%	11%
I 3	Certificates of Deposit	50%	0%
I 4	Eligible Investment Pools	100%	89%
I 5	Money Market Mutual Funds	50%	0.10%
I 6	Repurchase Agreements	50%	0%
I 7	Commercial Paper	65%	0%
		Total	100%

Book Value:	As of 10/31/2014	As of 09/30/2014	Change
I 1	\$ -	\$ -	\$ -
I 2	\$ 1,338,104	\$ 1,338,280	\$ (176)
I 3	\$ -	\$ -	\$ -
I 4	\$ 10,794,204	\$ 11,118,071	\$ (323,867)
I 5	\$ 12,224	\$ 12,224	\$ -
I 6	\$ -	\$ -	\$ -
I 7	\$ -	\$ -	\$ -
Total Book Value	\$ 12,144,531	\$ 12,468,574	\$ (324,043)

Market Value:	As of 10/31/2014	As of 09/30/2014	Gain/(Loss)
I 1	\$ -	\$ -	\$ -
I 2	\$ 1,338,104	\$ 1,338,280	\$ (176)
I 3	\$ -	\$ -	\$ -
I 4	\$ 10,794,204	\$ 11,118,071	\$ (323,867)
I 5	\$ 12,224	\$ 12,224	\$ -
I 6	\$ -	\$ -	\$ -
I 7	\$ -	\$ -	\$ -
Total Market Value	\$ 12,144,531	\$ 12,468,574	\$ (324,043)

Certification:

This is to certify that the Investment Report submitted herewith complies in all respects with the Public Funds Investment Act Sec 2256 of the Local Government Code and Resolution No. R13-14 of the City of Taylor.

Rosemarie Dennis 12/4/2014

Investment Officer: _____ Date

Investment Officer: _____ Date



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 6

Agenda Title: Conduct a Public Hearing and consider introducing Ordinance 2014-21 regarding a request from Bo Brasfield, representing the property owner, Equity Trust Col, Custodian Paul Milsap, IRA, to rezone property located at 1900 N. Main Street from B-1 Local Business to B-2 General Business, described as AW0065 Baker, Wm. J. Sur., Acres .575, Williamson County, Texas.

Council Action to be taken: Conduct a Public Hearing and Consider introducing Ordinance 2014-21.

Initiating Department: Development Services

Staff Contact: Laura Rouse-DeVore,
Deputy Building Official

1. INTRODUCTION/PURPOSE

The purpose of this item is to conduct a public hearing and consider introduction of Ordinance 2014-21 to rezone property. On behalf of property owner Equity Trust CO, Custodian Paul Millsap, IRA., Mr. Bo Brasfield has submitted an application to rezone the .575 acre property, known as 1900 N. Main Street from B-1 Local Business to B-2 General Business in order to diversify the potential uses of the property and to facilitate the sale of the property.

2. DESCRIPTION/ JUSTIFICATION

Date of the Public Hearing
December 11, 2014

Location and Acres of the Property
Located East of State Highway 95, and West of Old Granger Road, North of E. Lake Drive, consisting of approximately .575 acres.

Property Owner and Applicant
The applicant is Bo Brasfield, on behalf of property owner Equity Trust Co, Custodian Paul Millsap, IRA.

Applicant's intentions for the property (development objective)

The petitioner is seeking to rezone the property for diversification of uses to facilitate the sale of the property. Most recently, the petitioner has had clients interested in potentially using the property for Pet Care with interior boarding facilities and/or auto sales. Though, there is no specific intended use, the petitioner feels that rezoning the property will expedite the sale of the property.

Existing Zoning

Local Business (B-1)

Proposed Zoning

General Business (B-2)

Existing Conditions on the Property

There is an existing 3,320 square foot, two-story structure on the property currently.

Existing Thoroughfares and Traffic Volumes

The lot is bordered by State Highway 95 on the West and Old Granger Road on the East.

Existing Conditions Surrounding the Property (land use/zoning)

North: One lot is Local Business/B-1, then the next three consecutive lots are zoned General Business/B-2

South: Local Business/B-1

East: Single-Family Residential/R-1

West: Local Business/B-1 across State Highway 95

Future Land Use Map

Commercial

The City's Thoroughfare Plan

Not applicable

Platting Information

The property is currently platted. There are no current plans to amend the existing plat at this time.

Other Information

- Aerial
- Zoning Map
- Future Land Use Map

Aerial Image and Map of
1900 N. Main Street

GRACE LN

MAIN

OLD GRANGER

COMMERCIAL

R493323

R018736

R018720

R018690

R018693

R018697

R018699

R018696

R524668

0 66 130 200 Feet

North

THIS MAP IS PROVIDED BY THE CITY OF CHANDLER, ARIZONA, FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT A GUARANTEE OF ANY KIND. THE CITY OF CHANDLER, ARIZONA, DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE CITY OF CHANDLER, ARIZONA, DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE CITY OF CHANDLER, ARIZONA, DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

An aerial photograph of a residential neighborhood. A red rectangle labeled 'SITE' with an arrow points to a location on Main Street, between the intersections of Dahlberg and Grace Ln. The map shows various streets including Main Street, Dahlberg, Grace Ln, Old Granger, Jones, Hosack, Sam's, Laurel, Veterans, Forest, and others. The area is divided into different colored zones: red for the 'SITE', yellow for surrounding residential areas, and green for parks or undeveloped land.

Future Land Use Map shows Semi-Public/Institutional:



Discussion:

The Future Land Use Map shows the designation of this land as “Commercial”. While there is not a solidified plan for the immediate future use of this property, the primary differences in the uses between the B-1 Local Business Zoning and the B-2 General Business Zoning Classifications are in the Commercial, Automobile and Related Uses, and in the Transportation Uses categories. The Analysis below provides a detailed look at the differences between the B-1 and the B-2 Zoning Classifications in Taylor.

The proposed zoning change is contextually consistent with the zoning of surrounding parcels, particularly the properties to the North. Also, the proposed zoning requested is consistent with the future land use plan.

Analysis of the differences between the B-1 Zoning and the B-2 Zoning Classifications:

Uses Requiring a Special Use Permit in B-1 and Permitted in B-2

Greenhouse (Retail)
Animal Pound
Liquor store
Green House or Plant Nursery with Outside Display of Plants (Retail Sales)
Household Appliance Service or Repair
Incidental or Accessory Retail or Service Uses
Heating and Air Conditioning Sales
Auto Repair, Major
Bus Station or Terminal

Uses Not Permitted in B-1, But Permitted in B-2

Hay, Grain, and/or Feed Sales
Livestock Sales
Plant Nursery (Growing)
Caretaker's or Guard's Residence
Institution for Alcoholic, Narcotic or Psychiatric Patients
Building Materials, Hardware or Home Improvement (Outdoor)
Discount or Department Store
Mini-Warehouse
Pawn Shop
Veterinarian Hospital (With Outside Animal Pens)

Bakery or Confectionery, Wholesale or Commercial
Bookbinding
Cabinet Shop
Clothing or Similar Light Manufacturing
Drapery or Furniture Upholstery Shop
Equipment Sales (New or Used)
Feed and Grain Store
Flea Market (Indoor)
Kennel (Outdoor Pens)
Landscaping Service/Construction
Newspaper Printing
Office Warehouse
Open Storage, Display or Work Areas for Merchandise or Machinery
Palm Reader/Card Reader
Plumbing Shop
Auto Accessory Installation, Minor
Auto Glass, Seat Cover/Upholstery and Muffler Shop
Auto Painting or Body Rebuilding Shop
Auto rental
Printing Company (Commercial)
Boat Sales
Motor Cycle Sales and Repair
New and Used Auto Sales
RV/Camper Sales
Tire Dealership
Window Tinting, Auto
Used Auto Sales
Aviation Related Uses

Uses Not Permitted in B-1 and Requiring a Special Use Permit in B-2

Utility Shops or Storage Yards or Buildings
Rodeo Grounds
Zoo (Public or Private)
Food and Beverage Sales Without Gasoline Sales (Convenience Store)
Distribution Center
Portable Building Space (Outdoor Display)

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

The Planning and Zoning Commission held a public hearing and forwarded a favorable recommendation during their November 6, 2014 regular meeting. The vote was unanimous in favor of the rezoning the property at 1900 N. Main St. from B-1/Local Business to B-2/General Business.

Staff recommends approval of the request to rezone this property from B-1 to B-2 and to introduce Ordinance 2014-21 as presented.

6. REFERENCE FILES

6a. [Ordinance 2014-21](#)

6b. [Legal description](#)

6c. [Sitemap](#)

ORDINANCE NO. 2014-21

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP ADOPTED BY ORDINANCE NO. 2001-17 BY THE CITY OF TAYLOR, TEXAS ON APRIL 24, 2001 AS HERETOFORE AMENDED, BY CHANGING THE CLASSIFICATION OF PROPERTY DESCRIBED AS AW0065 BAKER, WM. J. SUR., ACRES .575, LOCATED AT 1900 N. MAIN STREET, SITUATED IN WILLIAMSON COUNTY, FROM LOCAL BUSINESS (B-1) TO GENERAL BUSINESS (B-2) DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That after a public hearing held by the Planning and Zoning Commission on November 6, 2014 and a public hearing held on December 11, 2014 before the City Council of the City of Taylor for the purpose of considering a zoning change application submitted by the City of Taylor for Bo Brasfield, representing Equity Trust Company, custodian Paul Millsap, IRA, the official zoning map of the City of Taylor adopted by Ordinance No. 2001-17 on April 24, 2001, is heretofore amended, so as to change the classification and designation of a parcel of land legally known as AW0065 Baker, WM. J. SUR., ACRES .575, Located at 1900 N. Main Street (see Exhibit A), from the present Local Business (B-1) District to General Business (B-2) District. The Planning and Zoning Commission, at the public hearing held November 6, 2014, recommends approval.

The zoning map of this city is hereby further amended so as to correctly set out and show the change in the character of the property as hereinabove set forth.

SECTION 2.0 All other terms and conditions contained in said official zoning map, except as amended herein and hereby, shall continue and remain in full force and effect.

SECTION 3.0 Should any section, paragraph, clause, phrase, or provision of this Ordinance be adjudged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of the provisions thereof, other than the part so decided to be invalid or unconstitutional

SECTION 4.0 In accordance with Article 8 of the City Charter, Ordinance No. 2014-21 was introduced before the Taylor City Council on the 11th day of December, 2014.

PASSED, APPROVED, and ADOPTED on the ____ day of _____, 2014.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan L. Brock, City Clerk

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

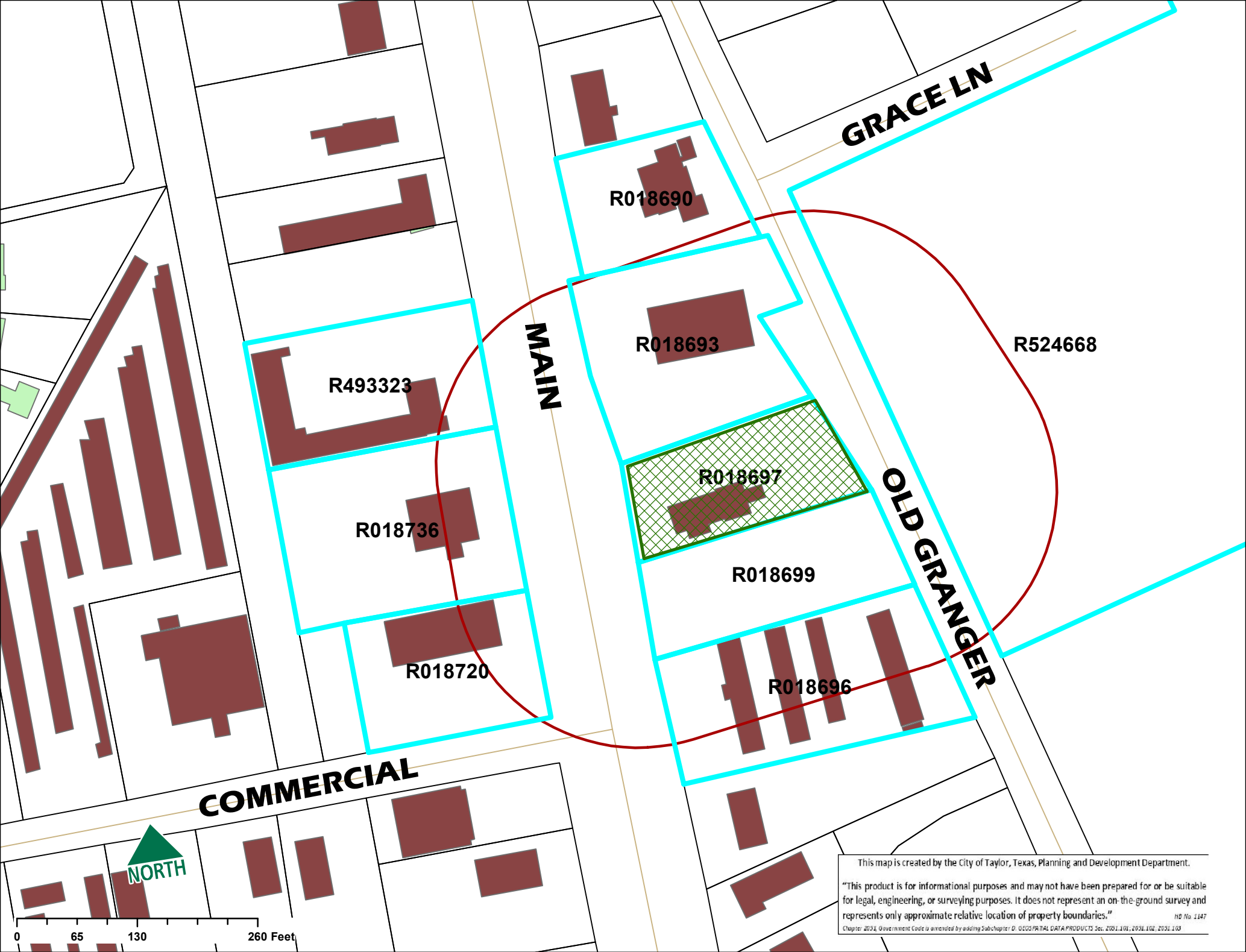
I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2014-21, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2014, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2014.

Susan L. Brock
City Clerk

Legal Description of the Property at 1900 N. Main Street:

.575 acre tract known as AW0065 BAKER, WM. J. SUR., ACRES .575, located at 1900 N Main Street, in the City of Taylor



GRACE LN

MAIN

OLD GRANGER

COMMERCIAL



0 65 130 260 Feet

R018690

R018693

R018697

R018699

R018696

R493323

R018736

R018720

R524668

This map is created by the City of Taylor, Texas, Planning and Development Department.

"This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative location of property boundaries."

HD No. 1147

Chapter: 2031, Government Code is amended by adding Subchapter D. 0505 PARTIAL DATA PRODUCTS Sec. 2031.101, 2031.102, 2031.103



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 7

Agenda Title: Consider amending the economic development agreement for property located at 5th and Vance Streets.

Council Action to be taken: Approve the agreement as presented

Initiating Department: Development Services

Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

The purpose of this item is to consider extending the development agreement with Mrs. Buzan and Mr. Northcutt for the development of a lot on the south-west corner of W 5th and Vance Street for another 24 months.

This item was continued from the November 13, 2014 Council meeting to allow the applicants to attend the meeting.

2. DESCRIPTION/ JUSTIFICATION

In 2011, the City purchased the lot on the south-west corner of W 5th and Vance Street to resolve significant code concerns associated with five mobile homes that were located on the lot.

The goal for buying the land was twofold:

1. Resolve the code violations and
2. Sell the property for a higher and better use.

Following the purchase, the City assisted with the relocation of the tenants.

In 2012, the City sold the lot to Mrs. Buzan and Mr. Northcutt with the proviso that they improve the lot and obtain a certificate of occupancy in 24 month from the sale of the property. During the previous 24 months, they petitioned the City to rezone the property to B3, which was accomplished, and they submitted plans to improve the lot. Eventually, the project was put on hold when construction costs exceeded expectations. As a result, they requested that the City consider another 24 month extension to complete the project.

Should the City not extend the agreement, the owners by contract will forfeit the land the price they paid for the lot. The City can then rebid the property for sale.

3. FINANCIAL/BUDGET

Mrs. Buzan and Mr. Northcutt purchased the lot for \$9,000.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends that the Council approve the attached agreement extending the timeframe another 24 months.

6. REFERENCE FILES

- 7a. [Extension of Lien](#)
- 7b. [Original contracts](#)
- 7c. [Aerial of the property](#) showing the five mobile homes.

EXTENSION OF LIEN

Date: October 14, 2014

Grantor: CANDACE A. BUZAN and husband, RICKY L. NORTHCUTT

Grantor's Mailing Address:

19702 Spotted Owl Lane
Pflugerville, Travis County,
Texas 78660

Beneficiary: CITY OF TAYLOR, TEXAS, a Home Rule City

Beneficiary's Mailing Address:

400 Porter Street
Taylor, Williamson County,
Texas 76574

Lien Is Described in the Following Documents, Recorded In:

A Deed of Trust dated October 24, 2012, executed by Candace A. Buzan and husband, Ricky L. Northcutt as Grantor to Jim Dunaway as Trustee for the Benefit of City of Taylor, Texas, a Home Rule City as Beneficiary, and filed of record under Document No. 2012090006, of the Official Records of Williamson County, Texas.

Property (including any improvements) Subject to Lien:

Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas; together with all improvements, attachments and appurtenances thereto.

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

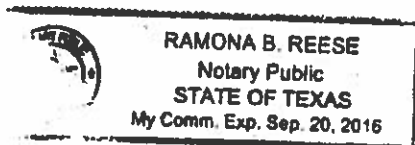
BEFORE ME, the undersigned authority, on this day personally appeared Jesse Ancira, Mayor of the City of Taylor, Texas, a Home Rule City, known to me to be the person whose name is subscribed to the foregoing instrument, and swore and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the city.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the ____ day of October, 2014.

Notary Public in and for
The State of Texas

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

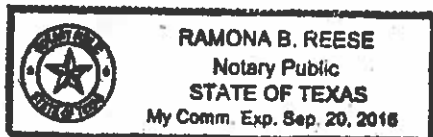
This instrument was acknowledged before me on this the 29th day of October, 2014, by Candace A. Buzan.



Ramona B. Reese
Notary Public in and for
The State of Texas

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

This instrument was acknowledged before me on this the 29th day of October, 1994, by Ricky L. Northcutt.



Ramona B. Reese
Notary Public in and for
The State of Texas

Terms of Extension of Grantor's Obligations:

Grantor agrees to complete construction of a commercial office building on the Property on or before two (2) years from the date of this Extension of Lien.

Grantor's failure to complete the requirement set forth above shall be considered a default of the Deed of Trust as extended allowing Beneficiary to exercise its rights and privileges for default allowed under the Deed of Trust.

Obligor agrees, reaffirms and confirms Grantor's Obligations as set out in the Deed of Trust and this Extension of Lien; Obligor also extends the liens until maturity.

The lien continues as written, except as provided in this instrument.

When the context requires, singular nouns and pronouns include the plural.

CITY OF TAYLOR, TEXAS,
a Home Rule City

By: Jesse Ancira
Its: Mayor
BENEFICIARY


Candace A. Buzan
OBLIGOR


Ricky L. Northcutt
OBLIGOR

LAW FIRM OF TED W. HEJL

ATTORNEYS AT LAW

311 TALBOT STREET

P. O. Box 192

TAYLOR, TEXAS 76574

TED W. HEJL

MARK J. SCHROEDER

(512) 365-6348

(512) 365-2226 FAX

January 23, 2013

Mr. Jim Dunaway
City of Taylor
400 Porter Street
Taylor, Texas 76574

COPY

Re: Sale to Candace A. Buzan, et vir

Dear Jim:

In connection with the above referenced matter, enclosed you will find the Deed of Trust taken against the lot sold to Candy Buzan. The Deed of Trust has been filed of record under Document No. 2012090006, of the Official Public Records of Williamson County, Texas.

Please make a notation on the City's calendar of the two year construction deadline. If construction has been completed, then a Release should be executed. If construction has not been completed, then the City can repossess the property.

The enclosure should be retained in the City's permanent records regarding the property. In the event you have any questions, please do not hesitate to contact me.

Very truly yours,

LAW FIRM OF TED W. HEJL

Ted W. Hejl

Ted W. Hejl

TWH:jk
Enclosure

12048866



DT

2012090006

5 PGS

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER LICENSE NUMBER.

DEED OF TRUST

Date: October 24, 2012

Grantor: CANDACE A. BUZAN and husband, RICKY L. NORTHCUTT

Grantor's Mailing Address:

19702 Spotted Owl Lane
Pflugerville, Travis County,
Texas 78660

Trustee: JIM DUNAWAY

Trustee's Mailing Address:

400 Porter Street
Taylor, Williamson County,
Texas 76574

Beneficiary: CITY OF TAYLOR, TEXAS, a Home Rule City

Beneficiary's Mailing Address:

400 Porter Street
Taylor, Williamson County,
Texas 76574

Property (including any improvements):

Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas; together with all improvements, attachments and appurtenances thereto.

Other Exceptions to Conveyance and Warranty: None

For value received and to secure a non-monetary obligation of Grantor as set out below, Grantor conveys the property to Trustee in trust. Grantor warrants and agrees to defend the title to the property. If Grantor performs all the covenants, this Deed of Trust shall have no further effect, and Beneficiary shall release it at Grantor's expense.

Grantor's Obligations

Grantor agrees to complete construction of a commercial office building on the Property on or before two (2) years from the date of this Deed of Trust.

Grantor's failure to complete the requirement set forth above shall be considered a default of this Deed of Trust allowing Beneficiary to exercise its rights and privileges for default allowed under this Deed of Trust.

Beneficiary's Rights

1. Beneficiary may appoint in writing a substitute or successor trustee, succeeding to all rights and responsibilities of Trustee.

2. If Grantor fails to perform any of Grantor's obligations or if default occurs on a prior lien note or other instrument, and the default continues after Beneficiary gives Grantor notice of the default and the time within which it must be cured, as may be required by law or by written agreement, then Beneficiary may:

- a. request Trustee to foreclose this lien, in which case Beneficiary or Beneficiary's agent shall give notice of the foreclosure sale as provided by the Texas Property Code as then amended; and
- b. purchase the property at any foreclosure sale by offering the highest bid and then have the bid credited on the note.

Trustee's Duties

If requested by Beneficiary to foreclose this lien, Trustee shall:

1. either personally or by agent give notice of the

foreclosure sale as required by the Texas Property Code as then amended;

2. sell and convey all or part of the property to the highest bidder for cash with a general warranty binding Grantor, subject to prior liens and to other exceptions to conveyance and warranty; and

3. from the proceeds of the sale, pay, in this order:

- a. expenses of foreclosure, including a commission to Trustee of 5% of the bid;
- b. to Beneficiary, the full amount of principal, interest, attorney's fees, and other charges due and unpaid;
- c. any amounts required by law to be paid before payment to Grantor; and
- d. to Grantor, any balance.

General Provisions

1. If any of the property is sold under this Deed of Trust, Grantor shall immediately surrender possession to the purchaser. If Grantor fails to do so, Grantor shall become a tenant at sufferance of the purchaser, subject to an action for forcible detainer.

2. Recitals in any Trustee's deed conveying the property will be presumed to be true.

3. Proceeding under this Deed of Trust, filing suit for foreclosure, or pursuing any other remedy will not constitute an election of remedies.

4. This lien shall remain superior to liens later created even if the time of payment of all or part of the note is extended or part of the property is released.

5. Grantor assigns to Beneficiary all sums payable to or received by Grantor from condemnation of all or part of the property, from private sale in lieu of condemnation and from damages caused by public works or construction on or near the property. After deducting any expenses incurred, including attorney's fees, Beneficiary may release any remaining sums to Grantor or apply such sums to reduce the note. Beneficiary shall not be liable for failure to collect or to exercise diligence in collecting any such sums.

6. Grantor assigns to Beneficiary absolutely, not only as collateral, all present and future rent and other income and receipts from the property. Leases are not assigned. Grantor warrants the validity and enforceability of the assignment. Grantor may as Beneficiary's licensee collect rent and other income and receipts as long as Grantor is not in default under

the note or this Deed of Trust. Grantor will apply all rent and other income and receipts to payment of the note and performance of this Deed of Trust, but if the rent and other income and receipts exceed the amount due under the note and deed of trust, Grantor may retain the excess. If Grantor defaults in payment of the note or performance of this Deed of Trust, Beneficiary may terminate Grantor's license to collect and then as Grantor's agent may rent the property if it is vacant and collect all rent and other income and receipts. Beneficiary neither has nor assumes any obligations as lessor or landlord with respect to any occupant of the property. Beneficiary may exercise Beneficiary's rights and remedies under this paragraph without taking possession of the property. Beneficiary shall apply all rent and other income and receipts collected under this paragraph first to expenses incurred in exercising Beneficiary's rights and remedies and then to Grantor's obligations under the note and this Deed of Trust in the order determined by Beneficiary. Beneficiary is not required to act under this paragraph, and acting under this paragraph does not waive any of Beneficiary's other rights or remedies. If Grantor becomes voluntarily or involuntarily bankrupt, Beneficiary's filing a proof of claim in bankruptcy will be tantamount to the appointment of a receiver under Texas law.

7. When the context requires, singular nouns and pronouns include the plural.

8. The term note includes all sums secured by this Deed of Trust.

9. This Deed of Trust shall bind, inure to the benefit of, and be exercised by successors in interest of all parties.

10. Grantor represents that this Deed of Trust is given to secure Grantors obligations.

11. Grantor agrees that in the event of any sale, voluntary, judicial or made under the terms of this Deed of Trust, of the property herein described, the Purchaser at such sale shall acquire title to all insurance policies thereon held by the Beneficiary, including not only all paid, but unearned premiums on said policies.


Candace A. Buzan


Ricky L. Northcutt

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

24th This instrument was acknowledged before me on this the
day of October, 2012, by Candace A. Buzan and husband,
Ricky L. Northcutt.



Jamie Kaatz
Notary Public in and for
The State of Texas

16 RETURN TO
Longhorn Title Co., Inc.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS 2012090006

Nancy E. Rister

10/29/2012 04:17 PM

VOELKEL \$32.00

NANCY E. RISTER, COUNTY CLERK
WILLIAMSON COUNTY, TEXAS



DEED

2012090005

3 PGS

12048866

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CITY OF TAYLOR, TEXAS,
a Home Rule City

TO

CANDACE A. BUZAN,
ET VIR

WARRANTY DEED

STATE OF TEXAS, §
COUNTY OF WILLIAMSON. §

CITY OF TAYLOR, TEXAS, a Home Rule City, acting by and through its duly authorized City Manager, Jim D. Dunaway, hereinafter called Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable consideration cash to it paid by CANDACE A. BUZAN and husband, RICKY L. NORTHCUTT of Travis County, Texas, the receipt of which is hereby acknowledged, and for which no lien, either expressed or implied, is retained;

Has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL AND CONVEY unto CANDACE A. BUZAN and husband, RICKY L. NORTHCUTT of 19702 Spotted Owl Lane in Pflugerville, Travis County, Texas 78660-2984, herein called Grantees, the following described real property, to-wit:

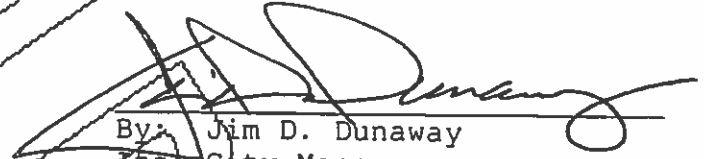
Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas ("Property" or "Premises").

TO HAVE AND TO HOLD the above described Premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto Grantees, their heirs, executors, administrators, successors and assigns and Grantor does hereby bind itself, its successors and assigns to WARRANT AND FOREVER DEFEND all and singular the Premises unto Grantees, their heirs, executors, administrators, successors and assigns forever, against every person whomsoever lawfully claiming or to claim the same, or any part thereof, subject, however, to any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements; Rights or claims, if any, of adjoining property owner in and to that portion of insured premises lying between the fence and the south, west and north lot lines, as shown by survey of Rachel Lynn Hansen, dated October 17, 2012; any easements presently in use by the City of Taylor and any pipes or pipe lines in place under the Property; any portion of the Property which falls within the boundaries of a street or alley; all visible and apparent easements and all underground easements, the existence of which may arise by unrecorded grant or by use; rights of parties in possession; and taxes for 2012, the payment of which Grantees assume, and subsequent assessments for that and prior years due to change in usage, ownership, or both, the payment of which Grantees assume.

Grantees are purchasing the Property in an "as is" condition with no representations made or implied as to the quality, fitness, or condition of the Property by the Grantor. Grantees are purchasing the Property based solely upon their inspection and no representations of the use, fitness, size, quality or any other matters concerning the Property have been made by Grantor to Grantees. Grantor warrants only title to the Property as set forth in this Deed.

DATED this the 24th day of October, 2012.

CITY OF TAYLOR, TEXAS,
a Home Rule City

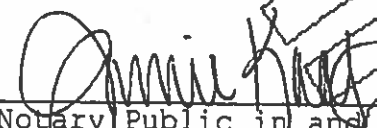
By: 
Jim D. Dunaway
City Manager

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

BEFORE ME, the undersigned authority, on this day personally appeared Jim D. Dunaway, City Manager of the City of Taylor, Texas, a Home Rule City, known to me to be the person whose name is subscribed to the foregoing instrument, acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the City.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 24th day of October, 2012.




Notary Public in and for
The State of Texas

16 RETURN TO
Longhorn Title Co., Inc.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS 2012090005

Nancy E. Rister

10/29/2012 04:17 PM

VOELKEL \$24.00

NANCY E. RISTER, COUNTY CLERK

WILLIAMSON COUNTY, TEXAS

Unofficial Document

AFFIDAVIT AS TO DEBTS AND LIENS

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

§
§
§

GF # 12048866

BEFORE ME, the undersigned authority, on this day, personally appeared the undersigned (hereinafter called Affiant) (whether one or more) and each on his oath, deposes and says, as follows:

1. Affiant is the owner of the following described property, to-wit:

Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas.

2. Affiant is desirous of selling the above described property and has requested Longhorn Title Company, Inc., agent for Old Republic National Title Insurance Company, to issue a title policy guarantying the title of same to his purchaser.
3. In connection with the issuance of such policy, Affiant makes the following statement of facts:
 - a. That Affiant owes no past due Federal or State taxes and that there are no delinquent Federal assessments presently existing against Affiant, and that no Federal or State Liens have been filed against Affiant.
 - b. That there are no delinquent State, County, City, School District, Water District or other governmental agency taxes due or owing against said property and that no tax suit has been filed by any State, County, Municipal Water District or other governmental agency for taxes levied against said property.
 - c. All labor and material used in the construction of improvements or repairs, if any, on the above described property have been paid for and there are now no unpaid labor or material claims against the improvements or repairs, if any, or the property upon which same are situated, and Affiant hereby declares that all sums of money due for the erection of improvements or repairs, if any, have been fully paid and satisfied and there are no

Mechanic's or Materialmen's liens against the hereinabove property.

- d. That no paving assessments or lien has been filed against the hereinabove described property, and Affiant owes no paving charges.
- e. That there are no judgment liens filed against Affiant.
- f. That there are no suits pending against Affiant in Federal or State Court.
- g. That Affiant knows of no adverse claim to the hereinabove described property and that so far as Affiant knows there are no encroachments or boundary conflicts.
- h. That there are no outstanding home improvements loans, recorded or unrecorded, except as follows: None.
- i. That Affiant has not heretofore sold, contracted to sell or conveyed any part of said property other than in connection with this sale.
- j. No unpaid debts for electric or plumbing fixtures, water heaters, floor furnaces, air conditioners, radio or television antennae, carpeting, rugs, lawn sprinkling systems, venetian blinds, window shades, draperies, electric appliances, fences street paving, or any personal property or fixtures that are located on the subject property described above, and that no such items have been purchased on time payment contracts, and there are no security interests on such property secured by financing statements, security agreement or otherwise except the following:

Secured Party	Approximate Amount
---------------	--------------------

N/A

- k. No loans of any kind on such property except the following:

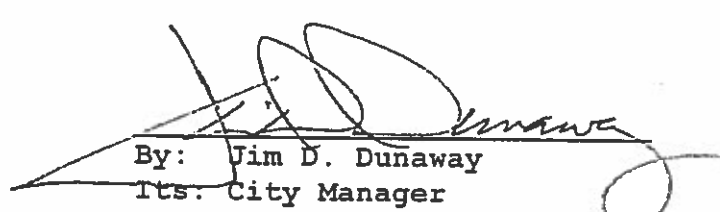
Creditor	Approximate Amount
----------	--------------------

N/A

- 4. Affiant recognizes that but for the making of the hereinabove statements of fact relative the hereinabove described property **Longhorn Title Company, Inc.** would not issue a title policy on said property and that such statements have been made as a material inducement for the issuance of such policy.

WITNESS my hand this the 24th day of October, 2012.

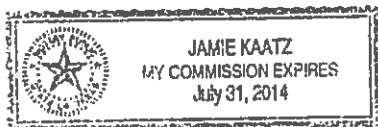
CITY OF TAYLOR, TEXAS,
a Home Rule City

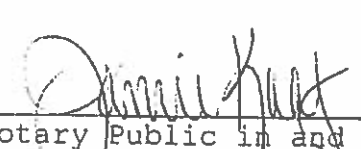

By: Jim D. Dunaway
Its: City Manager

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

BEFORE ME, the undersigned authority, on this day personally appeared Jim D. Dunaway, City Manager of the City of Taylor, Texas, a Home Rule City, known to me to be the person whose name is subscribed to the foregoing instrument, swore and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the City.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 24th day of October, 2012.




Notary Public in and for
The State of Texas

AFFIDAVIT OF TRANSFEROR

The undersigned City of Taylor, Texas, a Home Rule City (Transferor) is conveying an interest in certain real property located in the United States to Candace A. Buzan and husband, Ricky L. Northcutt (Transferees), said property being described as Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas.

Pursuant to Section 1445 of the Internal Revenue Code, which provides that transferees (Buyers) of an interest in real property located in the United States, must withhold 10% of the sales proceeds in accordance with the Internal Revenue Code, if the transferor (Seller) is a foreign person. Transferor further understands that the withholding tax is not required upon the disposition of transferor's property located in the United States, if transferor is not a foreign person.

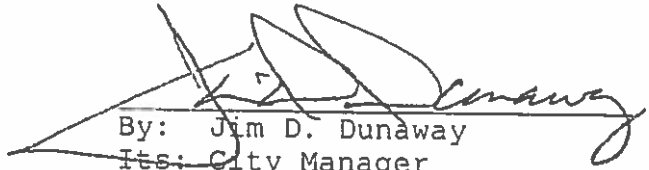
Therefore, the undersigned hereby certifies that the transferor herein is not a foreign corporation, foreign person, a foreign partnership, a foreign trust or a foreign estate (as defined by the Internal Revenue Code) and that the transferor's U.S. tax identification number is 74-6002355.

The transferor understands that this certification is made in connection with a real estate closing and that such certification may be disclosed by the transferees to the Internal Revenue Service.

Under penalties of perjury, the undersigned declares that he has examined this certification and to the best of his knowledge and belief it is true, correct and complete. If the undersigned signs on behalf of an entity, said undersigned further declares that he has the authority to sign this certification on behalf of transferor.

Date: October 24, 2012

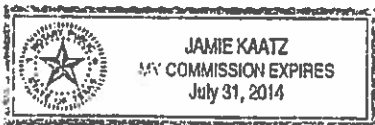
CITY OF TAYLOR, TEXAS,
a Home Rule City

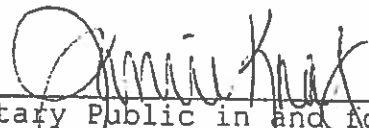

By: Jim D. Dunaway
Its: City Manager

STATE OF TEXAS,
COUNTY OF WILLIAMSON.

BEFORE ME, the undersigned authority, on this day personally appeared Jim D. Dunaway, City Manager of the City of Taylor, Texas, a Home Rule City, known to me to be the person whose name is subscribed to the foregoing instrument, swore and acknowledged to me that he executed the same for the purposes and consideration therein expressed, and in the capacity therein stated and as the act and deed of the City.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 24th day of October, 2012.




Notary Public in and for
The State of Texas

**Substitute Form 1099S
Proceeds from Real Estate**

Settlement Agent Name and Address	Seller/Transferor's Name and Address
Longhorn Title Company, Inc. 801 Main Georgetown, TX 78626	City of Taylor 400 Porter Street Taylor, TX 76574 SSN/Tax ID: 74-6002355

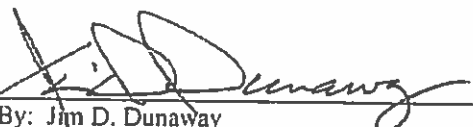
Transaction Information	
Date of Closing	10/24/2012
Gross Proceeds	\$9,000.00
Allocation of Gross Proceeds	\$9,000.00
Total Tax Proration Credit	
Description	TAYLOR, TOWN OF, Block 19, Lot 5, Williamson County
Transferor received or will receive property or services as part of the consideration	No
GF Number	12048866

- This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction will be imposed on you if this item is required to be reported and the IRS determines that it has not been reported.

- You are required by law to provide the Settlement Agent with your correct Tax Payer Identification Number. If you do not provide the Settlement Agent with your correct Tax Payer Identification Number, you may be subject to civil or criminal penalties imposed by law.

- Under penalties of perjury, I certify that the number shown above on this statement is my correct Tax Payer Identification Number. I acknowledge receipt of a copy of this statement.

City of Taylor, Texas,
a Home Rule City

By: 
Its: City Manager

10/24/12
Date

Seller Instructions

Sign and return a copy of this form immediately to the Settlement Agent.

If this real estate was your principal residence, file Form 2119, Sale or Exchange of Principal Residence, for any gain, with your income tax return. For other transactions, complete the applicable parts of Form 4797, Gains and Losses From Sales or Exchanges of Assets Used in Trade or Business and Involuntary Conversions, Form 6252, Computation of Installment Sale Income, and/or Schedule D (Form 1040), Capital Gains and Losses Reconciliation of Forms 1099-B.

TAX INFORMATION DISCLOSURE

Date: October 24, 2012

GF #: 12048866

Seller: City of Taylor, Texas, a Home Rule City

Purchasers: Candace A. Buzan and husband,
Ricky L. Northcutt

Property:

Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas.

Based upon information furnished by local taxing authorities, the taxes on the above described property have been paid through the year 2011 and

_____ A special exemption for agricultural and/or timber has been filed against this property, thereby reducing said property tax and **IS SUBJECT TO ROLLBACK.**

_____ There is a shortage in the acreage or square footage in the rolls as compared with the legal description herein conveyed, and could be **SUPPLEMENTED** for previous years.

_____ The tract(s) of land hereby conveyed is/are out of a larger tract of land which has not been split out for the present year, and correct and accurate figures cannot be obtained for tax prorations. Purchasers and Seller agree to prorate based on **ESTIMATES ONLY.**

*~~2/2/12~~ Purchasers and Seller agree **NOT TO PRORATE TAXES FOR THE CURRENT YEAR**, thereby, purchaser **BEING RESPONSIBLE FOR THE 2012 TAXES**, if any. Purchasers

acknowledge their understanding that the property is currently in an exempt status since it is owned by the City of Taylor. In the event a tax statement is issued due to the ownership by Purchasers, Purchasers will be responsible for payment of the taxes.

*EW An exemption exists on this property, and will be adjusted in the following tax year, thereby increasing said base tax.

_____ No tax figures were acquired as to any inventory, personal property or mobile home situated on said property. Longhorn Title Company, Inc. is not guaranteeing any payment of any such tax.

_____ Any proration of taxes made in connection with this transaction is based on tax information from the prior year and does not reflect the tax status of the property for the current year.

_____ We are closing this file based on verbal tax information provided by the appropriate taxing authorities. The taxing authority is not bound by verbal information and, accordingly, Longhorn Title Company, Inc. cannot guarantee the amounts reported as accurate. Longhorn Title Company, Inc. can guarantee the tax amounts reported by the taxing authorities only when Longhorn Title Company, Inc. has in its possession a written tax certificate issued by appropriate taxing authority. The amount of taxes due may increase or decrease when we receive written tax certificates.

It is understood and agreed that Longhorn Title Company, Inc. as closing agent, has informed both the Purchaser and Seller of the above facts, and Purchaser and Seller agree to hold Longhorn Title Company, Inc. harmless from any taxes due because of tax supplement; agriculture/timber rollbacks due to change in land usage; tax exemptions; differences due to split-out for the current year or subsequent years; any taxes due on personal property, inventory or mobile homes

situated on said property; and mistakes made to closing based on verbal tax information. It is expressly agreed and understood that if, for any of the above checked reasons, the proper amount of taxes are not collected at closing or the proper amount of taxes are not prorated, Longhorn Title Company, Inc. retains the right to issue its policy of title insurance subject to any taxes due.

THE UNDERSIGNED HAVE BEEN INFORMED BY LONGHORN TITLE COMPANY, INC. THAT IT IS THE UNDERSIGNED'S SOLE RESPONSIBILITY TO NOTIFY THE APPROPRIATE TAXING JURISDICTIONS THAT THE ABOVE PROPERTY HAS BEEN TRANSFERRED AND THAT IT IS THE PURCHASER'S SOLE RESPONSIBILITY TO PAY ALL TAXES FOR THE YEAR 2012 AND FILE ALL NECESSARY TAX EXEMPTIONS.

By signature herein, the undersigned state that they understand this Disclosure and have received a copy of the same at closing.

We hereby acknowledge and accept the above agreement.

PURCHASERS

SELLER

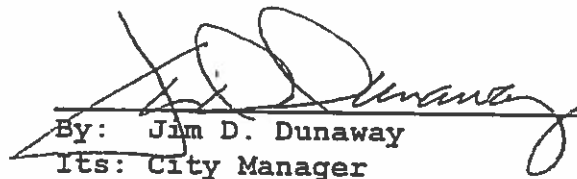


Candace A. Buzan



Ricky L. Northcutt

CITY OF TAYLOR, TEXAS,
a Home Rule City



By: Jim D. Dunaway
Its: City Manager

Date: October 24, 2012

SELLER: City of Taylor, Texas, a Home Rule City

PURCHASERS: Candace A. Buzan and husband, Ricky L. Northcutt

LEGAL DESCRIPTION: Lot Five (5), in Block Nineteen (19), of THE CITY OF TAYLOR, in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, Plat Records, Williamson County, Texas.

SELLER'S AND PURCHASERS' STATEMENT

Seller's and Purchasers' signatures hereon acknowledge that we approve the foregoing settlement and the HUD-1 Settlement Statement, in their entirety, authorize payments in accordance therewith and acknowledge receipt of a copy thereof.

In the event there are any additional charges by any one furnishing services, requiring pay-off, or by any taxing authority, the undersigned will pay same upon written request.

Purchasers' signatures hereon acknowledge receipt of the plat and field note description prepared by Rachel Lynn Hansen of Exacta Texas Surveyors, Inc. dated October 17, 2012. Purchasers have reviewed the plat and understand a portion of the fencing extends/encroaches over the west and south boundary lines of the property into the adjacent alley/property. Purchasers hereby accept to the protrusion/encroachment of the fences and request that the transaction for the purchase of the property be closed. Purchasers hereby hold the closing agent Longhorn Title Company, Ted W. Hejl, Attorney, and the Seller harmless from any losses to them as a result of the sale and relating to the fencing.

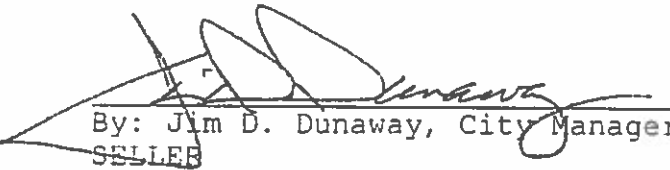
Purchasers' signatures hereon acknowledge that we have received and reviewed a copy of the commitment for title insurance and understand that the Title Policy of Insurance is subject to all conditions thereon.

Seller's and Purchasers' signatures hereon acknowledge that taxes for the year 2012 have not been prorated since the property is currently in an exempt status since it is owned by the City. Purchasers acknowledge and confirm their understanding that in the

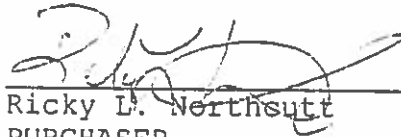
event the property is taxed for a portion of the year based on Purchasers' ownership that upon receipt of a 2012 tax notice for the property conveyed Purchasers agree to pay the taxes on the property.

Purchasers are advised that it is their obligation to take a copy of the Warranty Deed to the Williamson County Appraisal District in Georgetown, Texas, and for tax purposes, have the property purchased assessed in Purchasers' name. This will enable the Purchasers to receive the tax notices for the property. Purchasers understand that the tax notices are mailed to the owner listed in the tax records in January of the tax year. Purchasers understand that it is their responsibility to obtain the tax notices from the previous owner or the Appraisal District and pay the taxes for the year of closing and all years thereafter.

CITY OF TAYLOR, TEXAS,
a Home Rule City


By: Jim D. Dunaway, City Manager
SELLER


Candace A. Buzan
PURCHASER


Ricky D. Northcutt
PURCHASER

NOTICE AND STATEMENT REGARDING SELLER'S ATTORNEY

The purpose of the following is to fully disclose the relationship between Ted W. Hejl, hereinafter referred to as "Attorney", that has, or will prepared the legal documents for this closing transaction for the City of Taylor, Texas, a Home Rule City, hereinafter referred to as "Seller".

The undersigned acknowledge that the Attorney has acted only as counsel to Seller, and has not, in any manner, undertaken to assist or render legal advice to the undersigned, with respect to this transaction. The Attorney preparing the closing documents represents only the Seller, and not any of the other parties involved in this transaction.

The undersigned understand that they have the right to be represented by their own attorney and to have such other attorney present at any transaction meetings.

The undersigned have been provided with an opportunity to examine the title commitment issued by the title company in this transaction and are satisfied with the contents of said commitment. Further, the undersigned agree and understand that this transaction is not "closed" until all disbursements are made on behalf of all parties. In the event there are any additional charges by any one furnishing services, requiring pay-off, or by any taxing authority, the undersigned will pay same upon written request.

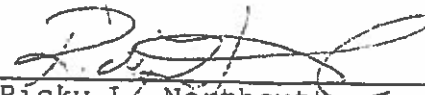
The undersigned acknowledge borrower's obligation as part of borrower's agreement with Seller, to pay the legal fees of Attorney. If this transaction involves a sale of property, the undersigned understand that the parties may allocate payment of the legal fees between themselves as they may agree.

The undersigned acknowledge that they have been notified of and understand their right to independent legal counsel and that the Attorney represents only the interest of Seller, and not those of any of the other parties.

Dated to be effective the 24th day of October, 2012.

BUYER:


Candace A. Buzan


Ricky L. Northcutt

A. Settlement Statement

U.S. Department of Housing
and Urban Development

OMB No. 2502-0265

B. Type of Loan

1. ☐ FHA	2. ☐ FmHA	3. ☐ Conv Unins	6. File Number 12048866	7. Loan Number	8. Mortgage Ins Case Number
4. ☐ VA	5. ☐ Conv Ins.	6. ☐ Seller Finance			

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower Candace A. Buzan 19702 Spotted Owl Lane Pflugerville, TX 78660 See Addendum	E. Name & Address of Seller City of Taylor 400 Porter Street Taylor, TX 76574	F. Name & Address of Lender
---	--	-----------------------------

G. Property Location TAYLOR, TOWN OF, Block 19, Lot 5, Williamson County , TX	H. Settlement Agent Name Longhorn Title Company, Inc. 801 Main Georgetown, TX 78626 Tax ID: 74-1686896
	I. Settlement Date 10/24/2012 Fund:
	Place of Settlement Longhorn Title Company, Inc. Ted W. Hefti Closing Office 311 Talbot P O Box 192

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100. Gross Amount Due from Borrower		400. Gross Amount Due to Seller	
101. Contract Sales Price	\$9,000.00	401. Contract Sales Price	\$9,000.00
102. Personal Property		402. Personal Property	
103. Settlement Charges to borrower	\$721.72	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		Adjustments for items paid by seller in advance	
106. County property taxes		406. County property taxes	
107. Annual assessments		407. Annual assessments	
108. School property taxes		408. School property taxes	
109. MUD Taxes		409. MUD Taxes	
110. HOA Dues		410. HOA Dues	
111. All Property Taxes		411. All Property Taxes	
112. City property taxes		412. City property taxes	
113.		413.	
114.		414.	
115.		415.	
116.		416.	
120. Gross Amount Due From Borrower	\$9,721.72	420. Gross Amount Due to Seller	\$9,000.00
200. Amounts Paid By Or In Behalf Of Borrower		500. Reductions in Amount Due to Seller	
201. Deposit or earnest money	\$900.00	501. Excess Deposit	
202. Principal amount of new loan(s)		502. Settlement Charges to Seller (line 1400)	
203.		503. Existing Loan(s) Taken Subject to	
204. Commitment fee		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		Adjustments for items unpaid by seller	
210. County property taxes		510. County property taxes	
211. Annual assessments		511. Annual assessments	
212. School property taxes		512. School property taxes	
213. MUD Taxes		513. MUD Taxes	
214. HOA Dues		514. HOA Dues	
215. All Property Taxes		515. All Property Taxes	
216. City property taxes 01/01/12 thru 10/24/12		516. City property taxes 01/01/12 thru 10/24/12	
217.		517.	
218.		518.	
219.		519.	
220. Total Paid By/For Borrower	\$900.00	520. Total Reduction Amount Due Seller	\$0.00
300. Cash At Settlement From/To Borrower		600. Cash At Settlement To/From Seller	
301. Gross Amount due from borrower (line 120)	\$9,721.72	601. Gross Amount due to seller (line 420)	\$9,000.00
302. Less amounts paid by/for borrower (line 220)	\$900.00	602. Less reductions in amt. due seller (line 520)	\$0.00
303. Cash From Borrower	\$8,821.72	603. Cash To Seller	\$9,000.00

Section 5 of the Real Estate Settlement Procedures Act (RESPA) requires the following: • HUD must develop a Special Information Booklet to help persons borrowing money to finance the purchase of residential real estate to better understand the nature and costs of real estate settlement services; • Each lender must provide the booklet to all applicants from whom it receives or for whom it prepares a written application to borrow money to finance the purchase of residential real estate; • Lenders must prepare and distribute with the Booklet a Good Faith Estimate of the settlement costs that the borrower is likely to incur in connection with the settlement. These disclosures are mandatory.

Section 4(a) of RESPA mandates that HUD develop and prescribe this standard form to be used at the time of loan settlement to provide full disclosure of all charges imposed upon the borrower and seller. These are third party disclosures that are designed to provide the borrower with pertinent information during the settlement process in order to be a better shopper. The Public Reporting Burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information requested does not lend itself to confidentiality.

L. Settlement Charges				Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Sales/Broker's Commission based on price	\$9,000.00	@ % =	\$0.00		
Division of Commission (line 700) as follows:					
701.	to				
702.	to				
703. Commission Paid at Settlement				\$0.00	\$0.00
704. The following persons, firms or	to				
705. corporation s received a portion	to				
706. of the real estate commission amount	to				
707. shown above:	to				
800. Items Payable In Connection with Loan					
801. Loan Origination Fee %	to				
802. Loan Discount %	to				
803. Appraisal Fee	to				
804. Credit Report	to				
805. Lender's Inspection Fee	to				
806. Mortgage Insurance Application	to				
807. Assumption Fee	to				
900. Items Required by Lender To Be Paid In Advance					
901. Interest from 10/24/2012 to 11/1/2012 @ \$0/day					
902. Mortgage Insurance Premium for months	to				
903. Hazard Insurance Premium for years	to				
1000. Reserves Deposited With Lender					
1001. Hazard insurance	months @	per month			
1002. Homeowner's insurance	months @	per month			
1003. City property taxes	months @	per month			
1004. County property taxes	months @	per month			
1005. Annual assessments	months @	per month			
1006. School property taxes	months @	per month			
1007. MUD Taxes	months @	per month			
1008. HOA Dues	months @	per month			
1009. County RFM property taxes	0 months @				
1011. Aggregate Adjustment					
1100. Title Charges					
1101. Settlement or closing fee	to				
1102. Abstract or title search	to				
1103. Title examination	to				
1104. Title insurance binder	to				
1105. Document preparation	to				
1106. Notary fees	to				
1107. Attorney's fees	to				
(includes above items numbers:)					
1108. Title insurance	to Longhorn Title Company, Inc.			\$229.00	
(includes above items numbers:)					
1109. Lender's coverage	\$0.00/\$0.00				
1110. Owner's coverage	\$9,000.00/\$229.00				
1111. Escrow fee	to Ted W. Hejl, Attorney				
1112. Messenger Fee	to				
1113. State of Texas Policy Guaranty Fee	to Longhorn Title Escrow Policy Guaranty Fee Account			\$2.00	\$0.00
1114. Underwriter's pt of title ins premiums	to Longhorn Title Underwriter Account				
1115. 50% of Title Premium	to Ted W. Hejl, Attorney				
1200. Government Recording and Transfer Charges					
1201. Recording Fees	Deed \$28.00 ; Mortgage \$32.00 ; Rel	to Longhorn Title Company, Inc.		\$60.00	
1202. City/county tax/stamps	Deed ; Mortgage	to			
1203. State tax/stamps	Deed ; Mortgage	to			
1204. Tax certificates	to Data Trace			\$41.84	
1300. Additional Settlement Charges					
1301. Survey	to Exacta Texas Surveyors, Inc.			\$378.88	
1302. Pest Inspection	to				
1303. HOA	to				
1304. Copy fees	to Ted W. Hejl, Attorney			\$10.00	
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)				\$721.72	

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a completed copy of pages 1, 2 and 3 of this HUD-1 Settlement Statement.


Candace A. Buzan

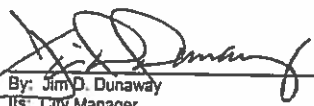
CITY OF TAYLOR, TEXAS,
a Home Rule City

SETTLEMENT AGENT CERTIFICATION

The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused the funds to be disbursed in accordance with this statement.


Settlement Agent

10/24/12
Date

By: 
Jim D. Dunaway
City Manager

Warning: It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon conviction can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.

Addendum to HUD Settlement Statement	
Additional Buyers/Borrowers & Sellers	
I have carefully reviewed the HUD-1 Settlement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a completed copy of pages 1, 2 and 3 of this HUD-1 Settlement Statement.	
Section D - Additional Buyers/Borrowers	Section E - Additional Sellers
Ricky L. Northcutt  Ricky L. Northcutt	

UNIMPROVED PROPERTY CONTRACT

1. **PARTIES:** The parties to this Contract are CITY OF TAYLOR, TEXAS (Seller) and CANDACE A. BUZAN and husband, RICKY L. NORTHCUTT (Buyer). Seller agrees to sell and convey to Buyer and Buyer agrees to buy from Seller the Property defined below.
2. **PROPERTY:** Lot Five (5) in Block Nineteen (19) of the City of Taylor in Williamson County, Texas, according to the map or plat thereof recorded in Cabinet A, Slide 186, of the Plat Records of Williamson County, Texas, and known as 421 Vance Street, Taylor, Texas (the Property).
3. **SALES PRICE:** The Sales Price of the Property shall be \$9,000.00, payable by Buyer to Seller in immediately deliverable funds on the Closing Date.
4. **FINANCING:** Not Applicable
5. **EARNEST MONEY:** Within three (3) business days after execution of this Contract by all parties, Buyer shall deposit \$900.00 as earnest money with Ted W. Hejl, Trustee as escrow agent, at 311 Talbot Street in Taylor, Texas 76574. If Buyer fails to deposit the earnest money as required by this Contract, Buyer will be in default.
6. **TITLE POLICY AND SURVEY:**
 - A. **TITLE POLICY:** If Buyer deems necessary, Buyer may obtain at Buyer's expense an owner policy of title insurance (Title Policy) issued by Longhorn Title Company (the Title Company) in the amount of the Sales Price, dated at or after closing, insuring Buyer against loss under the provisions of the Title Policy.
 - B. **SURVEY:** If Buyer deems necessary, Buyer may obtain at Buyer's expense a survey of the Property to be completed by a registered professional land surveyor.
 - D. **OBJECTIONS:** Seller shall not be required to cure any exceptions or defects in title.
 - E. **TITLE NOTICES:**

Initialed for identification by Buyer  and Seller 

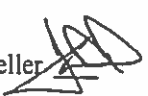
- (1) ABSTRACT OR TITLE POLICY: Buyer is advised to have an abstract of title covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a Title Policy. If a Title Policy is furnished, the Commitment should be promptly reviewed by an attorney of Buyer's choice due to the time limitations on Buyer's right to object.
- (2) STATUTORY TAX DISTRICTS: If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fee of the district prior to final execution of this Contract.
- (3) TIDE WATERS: If the Property abuts the tidally influenced waters of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included in the Contract. An addendum containing the notice promulgated by TREC or required by the parties must be used.
- (4) ANNEXATION: If the Property is located outside the limits of a municipality, Seller notifies Buyer under §5.011, Texas Property Code, that the Property may now or later be included in the extraterritorial jurisdiction of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and extraterritorial jurisdiction. To determine if the Property is located within a municipality's extraterritorial jurisdiction or is likely to be located within a municipality's extraterritorial jurisdiction, contact all municipalities located in the general proximity of the Property for further information.
- (5) PROPERTY LOCATED IN A CERTIFICATED SERVICE AREA OF A UTILITY SERVICE PROVIDER: Notice required by

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\$13.257, Water Code: The real property, described in Paragraph 2, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned Buyer hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in Paragraph 2 or at closing of purchase of the real property.

(6) PUBLIC IMPROVEMENT DISTRICTS: If the Property is in a public improvement district, \$5.014, Property Code, requires Seller to notify Buyer as follows: As a purchaser of this parcel of real property you are obligated to pay an assessment to a municipality or county for an improvement project undertaken by a public improvement district under Subchapter A, Chapter 372, Local Government Code, or Chapter 382. The assessment may be due annually or in periodic installments. More information concerning the amount of the assessment and the due dates of that assessment may be obtained from the municipality or county levying the assessment. The amount of the assessments is subject to change. Your failure to pay the assessments could result in a lien on and the foreclosure of your property.

(7) TEXAS AGRICULTURAL DEVELOPMENT DISTRICT: The property is not located in a Texas Agricultural District. For additional information, contact the

Initialed for identification by Buyer  and Seller 

Texas Department of Agriculture.

- (8) **TRANSFER FEES:** If the Property is subject to a private transfer fee obligation, \$5.205, Property Code, requires Seller to notify Buyer as follows: The private transfer fee obligation may be governed by Chapter 5, Subchapter G of the Texas Property Code.

7. PROPERTY CONDITION:

- A. **ACCEPTANCE OF PROPERTY CONDITION:** Buyer accepts the Property in its present condition as set forth below in Paragraph 11, Special Provisions.
- B. **COMPLETION OF REPAIRS:** Seller shall not complete any repairs on the Property
- C. **ENVIRONMENTAL MATTERS:** Buyer is advised that the presence of wetlands, toxic substances, including asbestos and wastes or other environmental hazards, or the presence of a threatened or endangered species or its habitat may affect Buyer's intended use of the Property.
- 8. BROKERS' FEES:** No real estate broker or sales person has negotiated or participated in the sale of the Property contemplated herein. Seller and Purchaser covenant to each other that no real estate commission is due as a result of their agreement or proposed sale of Property and each further covenants to hold the other harmless from the payment of any real estate commission.

9. CLOSING:

- A. The closing of the sale will be on or before October 19, 2012 (Closing Date). If either party fails to close this sale by the Closing Date, the non-defaulting party may exercise the remedies contained in Paragraph 13.
- B. At closing:

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- (1) Seller shall execute and deliver a special warranty deed conveying title to the Property to Buyer and showing the following exceptions: easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property; rights of adjoining owners in any walls and fences situated on a common boundary; any discrepancies, conflicts, or shortages in area or boundary lines; any encroachments or overlapping of improvements; taxes for 2012, the payment of which Buyer assumes, and subsequent assessments for that and prior years due to change in usage, ownership, or both, the payment of which Buyer assumes.
- (2) Buyer shall pay the Sales price in good funds acceptable to the escrow agent.
- (3) Seller and Buyer shall execute and deliver any notices, statements, certificates, affidavits, releases, and other documents reasonably required for the closing of the sale and the issuance of the Title Policy, if required by Buyer.

10. **POSSESSION:** Seller shall deliver to Buyer possession of the Property in its present condition upon closing and funding.

11. **SPECIAL PROVISIONS:**

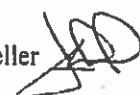
As additional consideration to Seller for this Contract, Buyer is purchasing the Property in an "as is" condition with no representations made or implied as to the quality, fitness, or condition of the Property by the Seller. Buyer is purchasing the Property based solely upon its inspection and no representations of the use, fitness, size, quality or any other matters concerning the Property have been made by Seller to Buyer. Seller will warrant only title to the Property as to be set forth in the Deed. The terms of this paragraph will be included in the Deed delivered at closing, will survive closing and will survive any termination of this contract.

Initialed for identification by Buyer  and Seller 

As further additional consideration, Buyer represents, warrants, and agrees to complete construction of an office building on the Property on or before two (2) years from the date of Closing. To secure performance of this representation relied upon by Seller, Buyer shall grant a deed of trust in the form and substance required by Seller securing the representation on the Property allowing enforcement by non judicial foreclosure of the Property in the event of Buyer's default.

Buyer Ricky L. Northcutt is a real estate agent licensed in the State of Texas.

12. **SETTLEMENT AND OTHER EXPENSES:** Buyer shall pay all of Buyer's expenses incurred in this sale transaction and assumes payment of the taxes for the current year.
13. **DEFAULT:** If Buyer fails to comply with this Contract, Buyer will be in default, and Seller may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this Contract and receive the earnest money as liquidated damages, thereby releasing both parties from this Contract. If Seller fails to comply with this Contract for any other reason, Seller will be in default and Buyer may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this Contract and receive the earnest money, thereby releasing both parties from this Contract.
14. **ATTORNEY'S FEES:** A Buyer, Seller, or escrow agent who prevails in any legal proceeding related to this Contract is entitled to recover reasonable attorney's fees and all costs of such proceeding.
15. **ESCROW:**
 - A. **ESCROW:** The escrow agent is not (i) a party to this Contract and does not have liability for the performance or nonperformance of any party to this Contract, (ii) liable for interest on the earnest money and (iii) liable for the loss of any earnest money caused by the failure

Initialed for identification by Buyer  and Seller 

- of any financial institution in which the earnest money has been deposited unless the financial institution is acting as escrow agent.
- B. EXPENSES: At closing, the earnest money must be applied first to any cash down payment, then to Buyer's Expenses and any excess refunded to Buyer. If no closing occurs, escrow agent may (I) require a written release of liability of the escrow agent from all parties, (ii) require payment of unpaid expenses incurred on behalf of a party, and (iii) only deduct from the earnest money the amount of unpaid expenses incurred on behalf of the party receiving the earnest money.
- C. DEMAND: Upon termination of this Contract, either party or the escrow agent may send a release of earnest money to each party and the parties shall execute counterparts of the release and deliver same to the escrow agent. If either party fails to execute the release, either party may make a written demand to the escrow agent for the earnest money. If only one party makes written demand for the earnest money, escrow agent shall promptly provide a copy of the demand to the other party. If escrow agent does not receive written objection to the demand from the other party within 15 days, escrow agent may disburse the earnest money to the party making demand reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and escrow agent may pay the same to the creditors. If escrow agent complies with the provisions of this paragraph, each party hereby releases escrow agent from all adverse claims related to the disbursement of the earnest money.
- D. DAMAGES: Any party who wrongfully fails or refuses to sign a release acceptable to the escrow agent within 7 days of receipt of the request will be liable to the other party for liquidated damages in an amount equal to the sum of: (I) three times the amount of the earnest money; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.
- E. NOTICES: Escrow agent's notices will be effective when sent in compliance with Paragraph 17. Notice of objection to the demand will be deemed effective upon receipt by escrow agent.

Initialed for identification by Buyer  and Seller 

16. **FEDERAL TAX REQUIREMENTS:** If Seller is a "foreign person," as defined by applicable law, or if Seller fails to deliver an affidavit to Buyer that Seller is not a "foreign person", then Buyer shall withhold from the sales proceeds an amount sufficient to comply with applicable tax law and deliver the same to the Internal Revenue Service together with appropriate tax forms. Internal Revenue Service regulations require filing written reports if currency in excess of specified amounts is received in the transaction.

17. **NOTICES:** All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by facsimile as follows:

To Buyer at:

Candace A. Buzan
Ricky L. Northcutt
19702 Spotted Owl Lane
Pflugerville, Texas 78660
Telephone: (512) 797-5580
E-mail: cbuzan@primelending.com

To Seller at:

CITY OF TAYLOR, TEXAS
400 Porter Street
Taylor, Texas 76574
Telephone: (512) 352-3675
E-mail: bob.vantil@taylortx.gov

With copy to Ted Hejl at ted@hejllawfirm.com

18. **AGREEMENT OF PARTIES:** This Contract contains the entire agreement of the parties and cannot be changed except by their written agreement.

19. **CONSULT AN ATTORNEY:** READ THIS CONTRACT CAREFULLY. If you do not understand the effect of this Contract, consult your attorney BEFORE signing.

Buyer's
Attorney is:

Initialed for identification by Buyer  and Seller 

Telephone:

Facsimile:

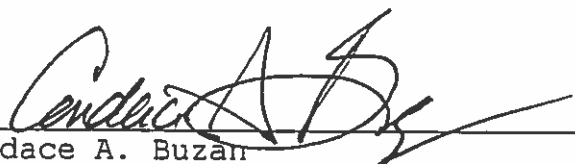
E-mail:

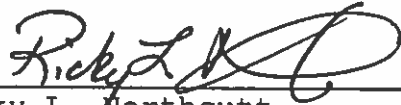
Seller's

Attorney is: Ted W. Hejl, Attorney
P.O. Box 192, Taylor, Texas 76574
Telephone: (512) 365-6348
Facsimile: (512) 365-2226
E-mail: ted@hejllawfirm.com

DATED the 10th day of ~~September~~ ^{OCTOBER}, 2012 (EFFECTIVE DATE).

BUYER

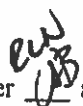

Candace A. Buzan


Ricky L. Northcutt

SELLER

CITY OF TAYLOR, TEXAS,


By: ~~Don Hill~~ Jim D. Dunaway
Its: Mayor CITY MANAGER

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CONTRACT AND EARNEST MONEY RECEIPT

Receipt of [☒] Contract and [☒] \$900.00 Earnest Money in the form of Check # 795, City NATIONAL Bank is acknowledged.

Escrow Agent: Ted W. Heil, Trustee

By: Ted W. Heil

311 Talbot Street
Taylor, Texas 76574

Date: 10-10-, 2012

E-mail address:

ted@hejllawfirm.com

Telephone: 512-365-6348

Facsimile: 512-365-2226

Initialed for identification by Buyer AW and Seller JD

CANDACE A BUZAN 04-11
OR RICKY L NORTHCUTT
OPERATING ACCOUNT
19702 SPOTTED OWL LANE
PFLUGERVILLE, TX 78660-2984

88-185/1149

795

DATE 10-10-12

PAY TO
THE ORDER OF

Ted W. Hejl, Trustee \$900⁰⁰

Nine hundred

DOLLARS



Security Features
Included.
Consult on Back.



City National Bank

512-352-8523, P.O. Box 1099
Taylor, Texas 76574

MEMO Ernest money

Rick A

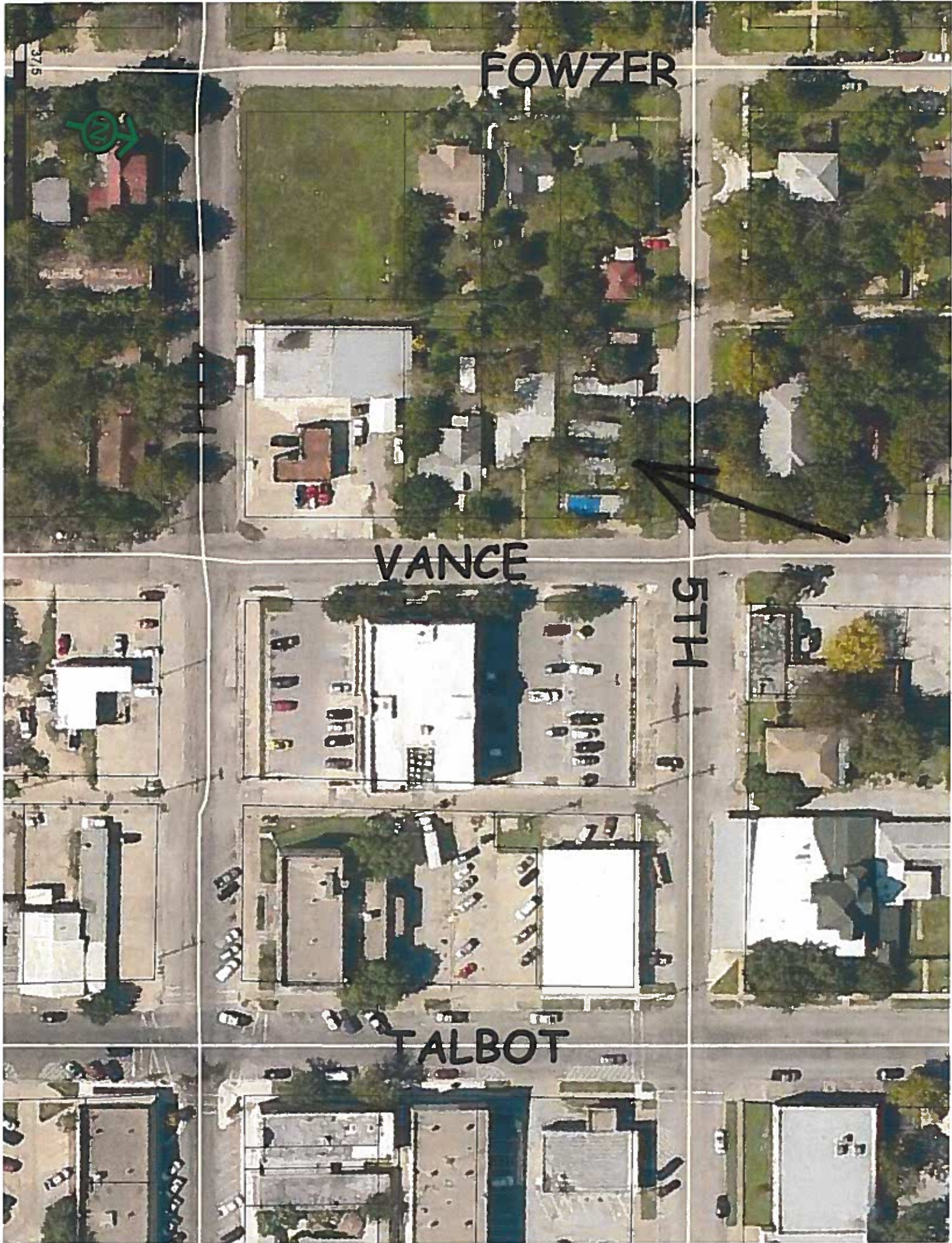


ShieldSM

MP

⑆1114901859⑆ 0795⑈4384046⑈

SPECIALTY BANK



FOWZER

VANCE

5TH

TALBOT



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 8
Agenda Title: Receive Update Regarding the Street/ Drainage Project
Municipal Drainage Utility System (MDUS) .

Council Action to be taken: Authorize staff to proceed

Initiating Department: Public Works/Engineering

Staff Contact: Danny Thomas, Director of Public Works
Casey Sledge, P.E., Consulting City Engineer

1. INTRODUCTION/PURPOSE

Sledge Engineering, along with Halff and Associates, the Engineering firm that manages the city MDUS, would like to introduce additional drainage improvement projects. These additional projects are currently on the master list of problem areas.

2. DESCRIPTION/ JUSTIFICATION

While we continue to make good progress, there are areas in the City that still experience considerable drainage problems in various locations. These include:

- Edmond/Mills Street
- Paula Lane/Medical Parkway
- McLain Street
- 800 Block Kirk Street
- Laurel Street/Sams Street
- Donna Channel
- East Lake Drive
- 400 Block Drake Lane
- Booth Street/Oak Street
- Debus Drive
- Kimbro Street/7th Street
- Oaklawn at Bull Branch Trail (Greenlawn Street)

3. FINANCIAL/BUDGET

Cost will vary with each project and will be paid from the remaining 2012 bond proceeds of \$339,894. Also, the use of fund balance from the MDUS Fund in the amount of \$448,187 can be utilized for projects for a total of \$788,981.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff is requesting Council action to move these projects forward with existing MDUS funds available.

6. REFERENCE FILES

8a. [MDUS CIP Presentation](#)

City of Taylor MDUS CIP Projects Update



Overview of Scope

Part 1 - Edmond Mills - Preliminary Assessment

STATUS: COMPLETE

Part 2 - Donna Drainage - Confirmation of previous study and then develop full Construction Documents

STATUS: Analysis of previous study complete.

Development of CDs in progress.

Part 3 - Miscellaneous Site - Preliminary Assessments of 5 various smaller site/projects (Mclain, Paula/Medical Parkway, Kirk, Laurel/Sams, W Lake Drive)

STATUS: COMPLETE

Part 4 - Additional Sites - Preliminary Assessments of 5 additional smaller site/projects (Kimbrow @ 7th, Drake, Oaklawn @ Bull Branch (Greenlawn), Debus, Booth/Oak)

STATUS: 80% COMPLETE

Taylor MDUS 5-year CIP table

CIP projects in Halff's current scope of work.

	Project MAP ID #	Project Description	Project Solution Proposed
MDUS 5-year CIP			
Edmond / Mills - Phase 1	31	2nd to McLain channel, culverts, road erosion, safety for pedestrians and vehicles	new channel and culverts
Paula / Medical Pkwy	34	lot grading; water in homes at least 2 reported on Holly Drive	new channel and storm drain with inlets
McLain Street		water standing in street	install storm drainage system
800 Kirk Street		water standing in street	install storm drainage system
2nd / Main	7	accumulation at SE corner - Tobak, water in building reported	new inlets, storm drain extension
Laurel / Sams St	2	lot to lot drainage, house dmg reported	grading, yard drains
Donna Channel - Preliminary Design	33	channel, culverts, water in 1 house reported	regrade, line channel and new culverts
1608 Castlewood Drive		Jeff Hiller - 512-942-9271	
210 Lake Drive < Complete		apartment flooding adjacent to Gatti's	storm drain, retaining walls
900 West 3rd Street		lack of bar ditch or culverts on sout side of 3rd. Water under houses	
407 Drake Lane		water running over curb	street regrading, install storm drain system
Booth / Oak	10	poor drainage behind compress	new inlets, storm drain extension, grading
Airport at Mustang Cr	19	erosion; scour nearing runway pavement	armor creek banks
Debus St	20	Thomas to Lee	new storm drain
4th @ Victoria	27	channel	slope stabilization, rip-rap
Kimbro @ 6th	29	channel	regrade, line channel
Kimbro @ 7th	30	Runoff jumping curb	new storm drain and inlet
Rio Grande @ Mustang Cr	14	Low water crossing	low water crossing signage, warning devices, guardra
LEVEL 1 PROJECTS TOTAL			
Oaklawn @ Bull Br Trib	37	poor street drainage	new storm drain, inlets, grading to Bull Br
LEVEL 2 PROJECTS TOTAL			

Edmond/Mills



Edmond/Mills

Project Costs

Option 1: Enclosed Drainage (storm sewer)

\$1,600,000	Drainage
\$ 700,000	Roadway, Utilities
<u>\$2,300,000</u>	Total*

Option 2: Open Drainage (channel)

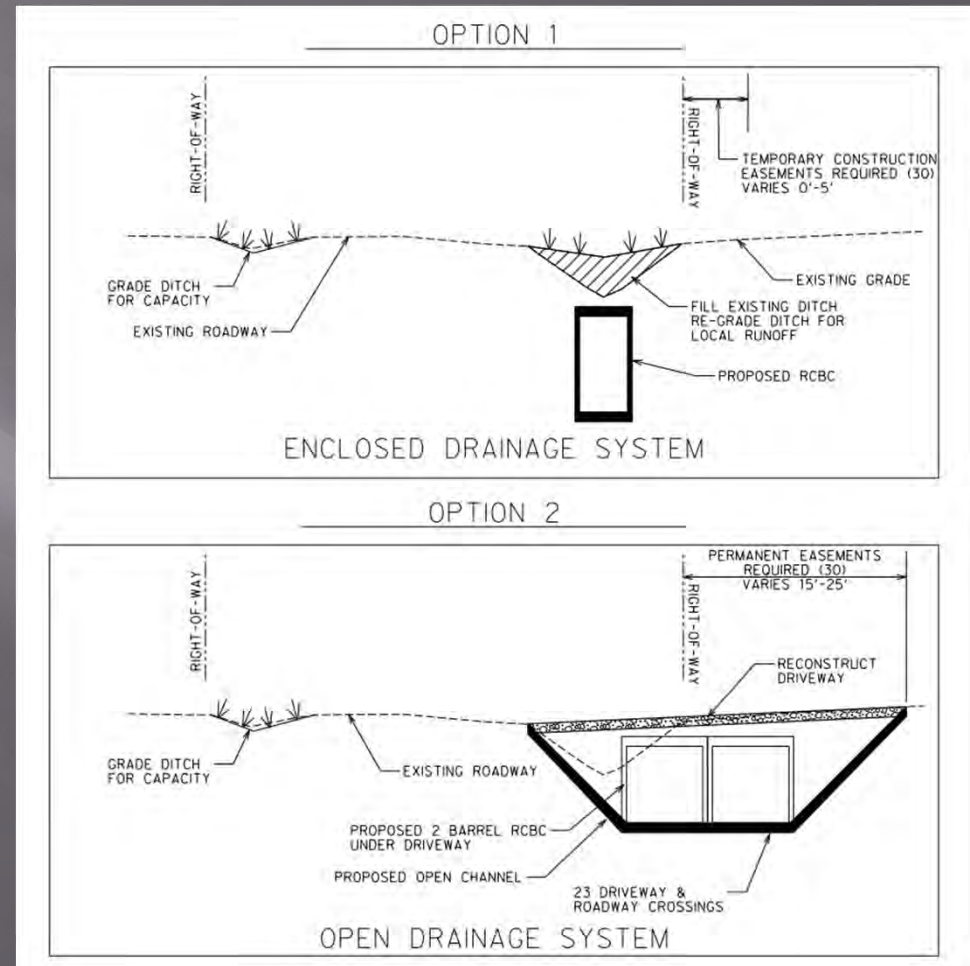
\$2,000,000	Drainage
\$ 700,000	Roadway, Utilities
<u>\$2,700,000</u>	Total*

*Easement costs not included

Next Steps:

- **Choose Option/Phasing**
- **Funding (drainage, roadway, utilities)**
- **CDs**

MDUS Council Update 12/11/2014



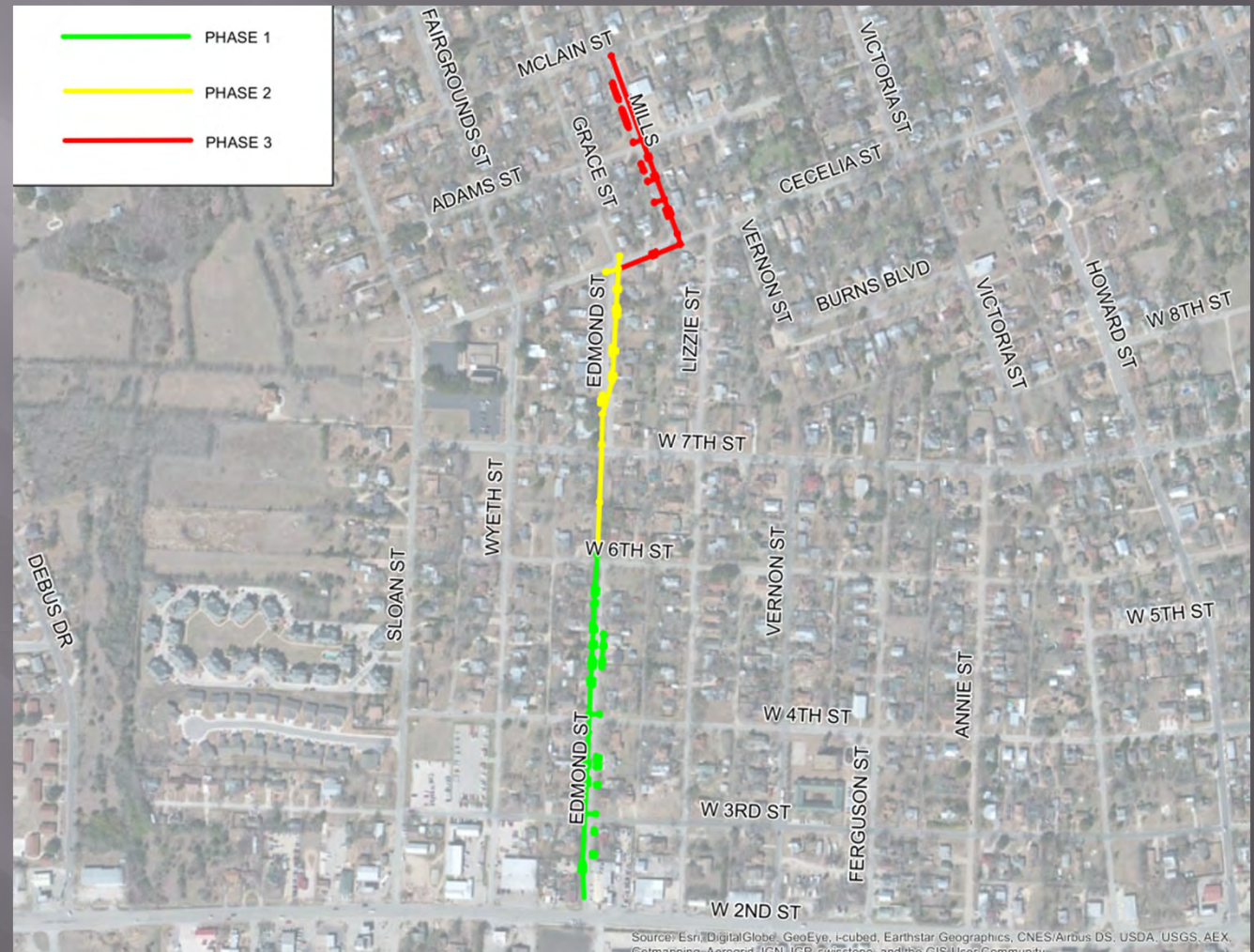
Edmond/Mills: Potential Phasing

Project Costs (Option 1)

Phase 1: \$870,000

Phase 2: \$740,000

Phase 3: \$690,000



Donna Channel

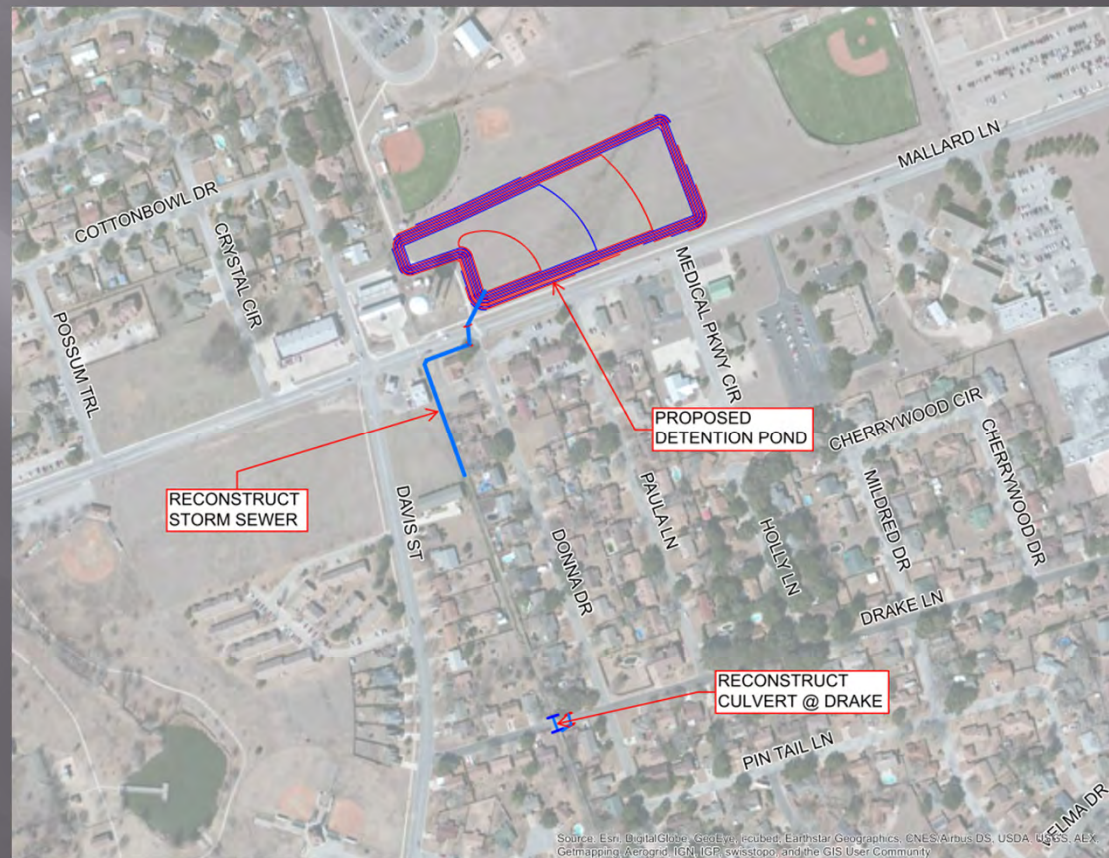


Donna Channel

Option 1

Project Costs

Option 1 - Detention pond, storm sewer
\$1,600,000
(ISD easement required, cost TBD)



Donna Channel

Option 2

Project Costs

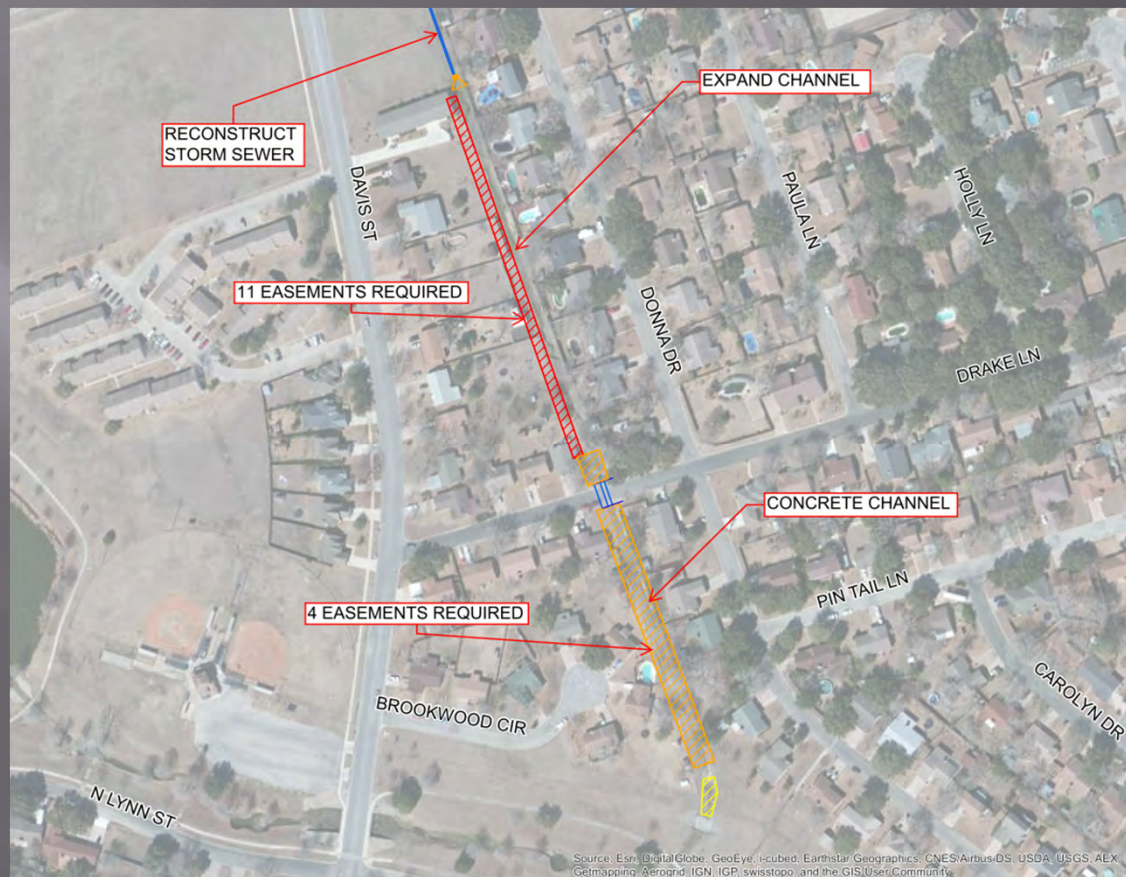
Option 2 - Channel reconstruction,
storm sewer

\$1,200,000

(15 Easements required, cost TBD)

Next Steps:

- Choose Option
- Easement Acquisition
- ISD Coordination
- Funding/CDs



Miscellaneous Projects: Mclain Street



Miscellaneous Projects: Mclain Street

Project Costs
\$140,000

Next Steps:

- **Funding/CDs**



Miscellaneous Projects: Paula Lane/Medical Parkway



Miscellaneous Projects: Paula Lane/Medical Parkway

Project Costs
\$30,000

Next Steps:

- **Easement acquisition**
- **Funding/CDs**



Miscellaneous Projects: 800 Kirk Street



Miscellaneous Projects: 800 Kirk Street

Project Costs

Option 1 (Only curb & driveway): \$35,000
> Resolves complaint

Option 2 (Option 1 plus flume): \$70,000
> Resolves street ponding

Option 3 (Full reconstruction): \$170,000
> Correct street crown

Next Steps:

- **Choose Option**
- **Funding/CDs**



Miscellaneous Projects: Laurel/Sams Street



Miscellaneous Projects: Laurel/Sams Street

Project Costs
\$70,000

Next Steps:

- **Funding/CDs**



Additional Misc Projects: Kimbro @ 7th



Additional Misc Projects: Kimbrow @ 7th

Project Costs
\$35,000

Next Steps:

- **Funding/CDs**



Additional Misc Projects: 407 Drake Lane



Additional Misc Projects: 407 Drake Lane

Project Costs
\$60,000

Next Steps:

- **Funding/CDs**



Additional Misc Projects: Oaklawn @ Bull Branch Trib (Greenlawn)



Additional Misc Projects: Oaklawn @ Bull Branch Trib (Greenlawn)

Project Costs

\$60,000

(ISD easement required, cost TBD)

Next Steps:

- **Easement acquisition**
- **ISD Coordination**
- **Funding/CDs**



Additional Misc Projects: Debus Drive



Additional Misc Projects: Debus Drive Option 1

Project Costs

Option 1-

(Interim repairs to address complaints)

\$110,000

Option 2-

(Full reconstruction from Lake Dr to Thomas St, storm sewer)

\$1,000,000

Next Steps:

- **Choose Option**
- **Funding/CDs**



Additional Misc Projects: Booth/Oak



Additional Misc Projects: Booth/Oak

Project Costs

\$50,000

(Easement required, cost TBD)

Next Steps:

- **Easement acquisition**
- **Funding/CDs**



Summary of Projects

	SITE	Project Costs	Next Steps	
Part 1	Edmond and Mills Street	Option 1: \$2,300,000 Option 2: \$2,700,000	>Select Option & Phasing to Advance to CDs >Acquire Easement(s)	
	Subtotal: \$2,300,000			
Part 2	Donna Channel	Option 1: \$1,600,000 Option 2: \$1,200,000	>Select Option >Acquire Easement(s)	
	Subtotal: \$1,600,000			
Part 3 & 4	Paula Lane/Medical Parkway	\$30,000	>Select Projects to Advance to CDs >Acquire Easement(s)	
	Mclain Street	\$140,000		
	800 Kirk Street	Option 1: \$35,000 Option 2: \$70,000 Option 3: \$170,000		
	Laurel/Sams Street	\$70,000		
	407 Drake Lane	\$60,000		
	Booth/Oak	\$50,000		
	Debus Drive	Option 1: \$110,000 Option 2: \$1,000,000		
	Kimbrow @ 7th	\$35,000		
	Oaklawn @ Bull Br Trib (Greenlawn)	\$60,000		
	W. Lake Drive	Completed by City.		
	Subtotal: Varies based on options selected			\$600,000-\$1,600,000

Questions or Comments?





City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 9

Agenda Title: Consider approving Resolution 14-18 under Section 221-030 of the Texas Health Facilities Development Act granting the City's consent to HFDC of Central Texas, Inc., to finance and refinance the S.P.J.S.T. project.

Council Action to be taken: Approve or deny

Initiating Department: Finance Department and Development Services

Staff Contact: Rosemarie Dennis, Finance Department
Bob van Til, Development Services

1. INTRODUCTION/PURPOSE

S.P.J.S.T., Rest Home, a Texas nonprofit corporation, seeks financing from the Heath Facilities Development Corporation (HFDC) of Central Texas, Inc. to refinance and finance its health facility located within the City of Taylor. The HFDC is located in the City of Hubbard, Texas.

The SPJST facility is located on E. Lake Drive and is in the process of being expanded. The expansion includes about 65,000 SF of new facility.

2. DESCRIPTION/ JUSTIFICATION

Chapter 221 of the Texas Health and Safety Code (the "Act") authorizes and empowers an Issuer such as the HFDC of Central Texas on behalf of the City of Hubbard, Texas (the "Issuing Unit"), to acquire, by lease, purchase or loan, health facilities found by the Board of Directors of the Issuer to be required, necessary or convenient for health care, research facilities and education, any one or more, within the State of Texas and in furtherance of the public purpose of the Act. If the health facilities are located outside the limits of the Issuing Unit, the Act requires the Issuer to have the consent of every city, county and hospital district within which the health facility is or is to be located.

Under the Texas Health Facilities Development Act and the Internal Revenue Code, the HFDC must obtain consent from each city, county, or hospital district in which the facility is located if the facility is not located within HFDC's jurisdiction and implies no financial obligation on the City's part.

Mr. Brizzolara of McCall, Parkhurst & Horton, out of the Dallas office, will be present at this meeting to address any questions or concerns the Council may have.

3. FINANCIAL/BUDGET

The City will have no liability in connection with the financing of the Project but is required to take any action other than the passage of the resolution.

4. TIMELINE CONSIDERATIONS

The petitioner requested that the Council consider this resolution as quickly as possible.

5. RECOMMENDATION

Staff recommends approving Resolution R14-18.

6. REFERENCE FILES

- 9a. [Resolution 14-18](#)
- 9b. [Letter to the City Council](#)
- 9c. [Letter address to City Manager](#)

RESOLUTION R14-18 APPROVING THE FINANCING
BY THE HFDC OF CENTRAL TEXAS, INC.
OF HEALTH FACILITIES LOCATED WITHIN
THE CITY OF TAYLOR, TEXAS
FOR S.P.J.S.T REST HOME

WHEREAS, the Health Facilities Development Act, Chapter 221, Texas Health and Safety Code (the "Act"), authorizes and empowers HFDC of Central Texas, Inc. (the "Issuer") to issue revenue bonds or notes on behalf of the City of Hubbard, Texas (the "Issuing Unit") to finance and refinance the costs of health facilities found by the Board of Directors of the Issuer to be required, necessary or convenient for health care, research and education, any one or more, within the State of Texas and in furtherance of the public purposes of the Act; and

WHEREAS, Section 221.030 of the Act provides that the Issuer may provide for financing or refinancing of health facilities located outside the limits of the Issuing Unit with the consent of each city, county or hospital district within which such health facility is or is to be located; and

WHEREAS, S.P.J.S.T. ("S.P.J.S.T."), a Texas nonprofit corporation, proposes to obtain financing and refinancing from the Issuer from the proceeds of one or more series of the Issuer's bonds or notes in a maximum principal amount of \$20,000,000, the proceeds of which will be used for (a) the refinancing of certain tax-exempt bonds, the proceeds of which were used to pay a portion of acquiring, constructing and equipping a facility with 74 skilled nursing beds and 60 assisted living units on a 9.9 acre site located at 501 East Lake Drive and 505 East Lake Drive in Taylor, Texas (the "Taylor Campus"), (b) financing a portion of the cost of a replacement nursing facility with approximately 72 units and 96 beds on a 15.729 acre site located on Old Grange Road in Taylor, Texas adjacent to the Taylor Campus (together with the Taylor Campus, the "Project"), and (c) financing certain other capital expenditures at the Project; and

WHEREAS, the Project will be located within the City of Taylor, Texas (the "City") and outside the limits of the Issuing Unit;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAYLOR, TEXAS THAT:

Section 1. The City hereby approves the bonds or notes and the Project for the purposes of Section 221.030 of the Act and approves the bonds or notes and the Project for the purposes of Section 147(f) of the Internal Revenue Code of 1986; provided that the City shall have no liability in connection with the financing of the Project, shall have no obligation (legal, financial or otherwise) with respect to the bonds or notes or the Project and shall not be required to take any further action with respect thereto.

Section 2. This Resolution shall take effect immediately from and after its adoption and it is accordingly so ordered.

PASSED AND APPROVED, this the 11th day of December, 2014.

Mayor

Attest:

City Clerk

LAW OFFICES

MCALL, PARKHURST & HORTON L.L.P.

600 CONGRESS AVENUE
SUITE 1800
AUSTIN, TEXAS 78701-3248

TELEPHONE: 512 478-3805

FACSIMILE: 512 472-0871

717 NORTH HARWOOD
SUITE 900
DALLAS, TEXAS 75201-6587

TELEPHONE: 214 754-9200

FACSIMILE: 214 754-9250

700 N. ST. MARY'S STREET
SUITE 1525
SAN ANTONIO, TEXAS 78205-3503

TELEPHONE: 210 225-2800

FACSIMILE: 210 225-2984

November 19, 2014

Members of the City Council
City of Taylor
City Hall
400 Porter Street
Taylor, Texas 76574

Re: Consent to financing by HFDC of Central Texas, Inc. for S.P.J.S.T. Rest Home and its affiliates

Ladies and Gentlemen:

HFDC of Central Texas, Inc. (the "Issuer") proposes, on behalf of the City of Hubbard, Texas, to issue its bonds or notes (the "Bonds") pursuant to the Health Facilities Development Act, Chapter 221, Texas Health and Safety Code (the "Act") to provide funds to finance and refinance certain health care facilities for S.P.J.S.T. Rest Home ("S.P.J.S.T."). S.P.J.S.T. owns and operates a facility with 74 skilled nursing beds and 60 assisted living units on a 9.9 acre site located at 501 East Lake Drive and 505 East Lake Drive in Taylor, Texas (the "Taylor Campus"). The proceeds of the Bonds will be used for (a) the refinancing of certain tax-exempt bonds, the proceeds of which were used to pay a portion of the cost of acquiring, constructing and equipping the Taylor Campus, (b) the financing of a portion of the cost of a replacement nursing facility with approximately 72 units and 96 beds on a 15.729 acre site located on Old Granger Road in Taylor, Texas adjacent to the Taylor Campus (together with the Taylor Campus, the "Project"), (c) financing certain capital expenditures at the Project and (d) paying costs of issuance. The facilities will be owned and operated by S.P.J.S.T. S.P.J.S.T. is a Texas nonprofit corporation exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1986. Our firm is acting as bond counsel to the Issuer in connection with the issuance of the Bonds.

Section 221.030 of the Act requires that for any health facilities located outside the City of Hubbard, Texas to be financed with bond proceeds, the Issuer must obtain a consent to the financing from each city, county or hospital district within which such health facilities are located.

S.P.J.S.T. has requested the Issuer to finance the Project, which is located within the jurisdiction of the City of Taylor, Texas. Therefore, pursuant to Section 221.030 of the Act, the consent of the City of Taylor is required prior to the financing of the Project with Bond proceeds. For your convenience, I have enclosed a proposed form of a consent resolution with the description of the Project included.

For your convenience, I have enclosed a form of a resolution with the description of the Project included.

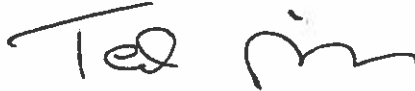
This approval is required solely for the purposes of satisfying Section 221.030 of the Act and to enable the Issuer to proceed with the proposed financing of the Project with Bond proceeds. This consent in no way imposes any payment or other obligations on the City of Taylor in connection with the financing. The City of Taylor will have no liability with respect to the proposed Bonds.

Therefore, on behalf of the Issuer and S.P.J.S.T. we respectfully request that consideration of adoption of the enclosed consent resolution be placed on the agenda for the December 11 meeting of the City Council of Taylor, Texas, and that the City Council approve and adopt such resolution. Upon such approval, I would also very much appreciate it if you would return three completed, originally executed and sealed certified resolutions to me in the self-addressed, stamped envelope enclosed for your convenience. Please retain one copy for your file.

Please do not hesitate to contact me at (214) 754-9233 should you have any questions or comments. Thank you very much for your cooperation and assistance.

Sincerely yours,

McCall, Parkhurst & Horton L.L.P.

A handwritten signature in black ink, appearing to read "Ted Brizzolara", with a stylized flourish at the end.

L. E. (Ted) Brizzolara, III

LEB:bc
Enclosures

cc: Ms. Diane Volek (via email)
Mr. Cory Macdonald (via email)

LAW OFFICES

MCALL, PARKHURST & HORTON L.L.P.

600 CONGRESS AVENUE
SUITE 1800
AUSTIN, TEXAS 78701-3248

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700 N. ST. MARY'S STREET
SUITE 1525
SAN ANTONIO, TEXAS 78205-3503

TELEPHONE: 210 225-2800
FACSIMILE: 210 225-2984

November 19, 2014

Mr. Isaac Turner
City Manager
City of Taylor
City Hall
400 Porter Street
Taylor, Texas 76574

Re: S.P.J.S.T. Rest Home financing through HFDC of Central Texas, Inc.

Dear Mr. Turner:

Enclosed is a request by S.P.J.S.T. Rest Home (the "Borrower"), a Texas nonprofit corporation, that the City of Taylor consent to a project located in the City of Taylor to be financed by HFDC of Central Texas, Inc. (the "Issuer").

As the enclosed letter explains, the Health Facilities Development Act requires that the consent of the City of Taylor be obtained to the financing by the Issuer. The City of Taylor will have no liability with respect to the proposed bonds or notes.

The Issuer and the Borrower would appreciate being placed on the December 11, 2014, City Council Agenda.

I will be in touch with you to answer any questions you may have.

Thank you for your assistance.

Sincerely yours,

McCall, Parkhurst & Horton L.L.P.



L. E. (Ted) Brizzolara, III

LEB:bc
Enclosures

cc: ✓ Ms. Rosemarie Dennis, Director of Finance
Mr. Bart Fowler (via email)



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 10

Agenda Title: Consider approving a recommendation to negotiate engineering services for the Main Street Hike and Bike and Parks Trail projects with KSA Engineering.

Council Action to be taken: Approve, deny, table.

Initiating Department: Development Services

Staff Contact: Bob van Til, Director

1. INTRODUCTION/PURPOSE

This item relates to two grant programs the City is implementing. One is the hike and bike trail on Main Street, the other is the parks trail improvements from Bull Branch Park to Fannie Robinson Park.

More specifically, this item authorizes staff to negotiate for engineering services to begin the design and oversight of these two projects. Staff recommends KSA as the engineering firm for this project.

2. DESCRIPTION/ JUSTIFICATION

In September, staff advertised for requests for qualifications (RFQ's). The City received ten responses. On November 6, staff interviewed the top three companies: Halff, Koltz, and KSA. The interview team consisted on Danny Thomas, Stephen Dorman, and myself. In accordance with the TCDOT procurement process, we scored and ranked the top three companies. KSA received the highest number of points.

The Main Street project consists of a ten-foot pathway from the south loop to the north loop, including a connector along W Lake Drive, depending on funding availability.

The parks trail project consists of pavement replacement in Bull Branch and the relocation of trail off of Dolan Ave to along the east side of the creek down to Fannie Robinson Park.

3. FINANCIAL/BUDGET

The City received a \$1.38 M Federal Highway Administration (FHWA) grant. That contract was approved by TXDOT in September 2014. Our local match is approximately \$500,000.

The City received a \$158,250 grant from the Texas Parks and Wildlife Department. Our local match, per the contract, is approximately \$53,000. However, this project does include several property acquisitions, which includes surveying, purchasing, and some legal costs. This aspect of the project is projected to cost an additional \$20,000. These costs are not grant eligible nor could they be part of the local match. The local cost impact then is approximately \$73,000.

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends that the Council authorize staff to negotiate with KSA, Inc for engineering services for the Main Street Hike and Bike, and the Parks Trail Projects.

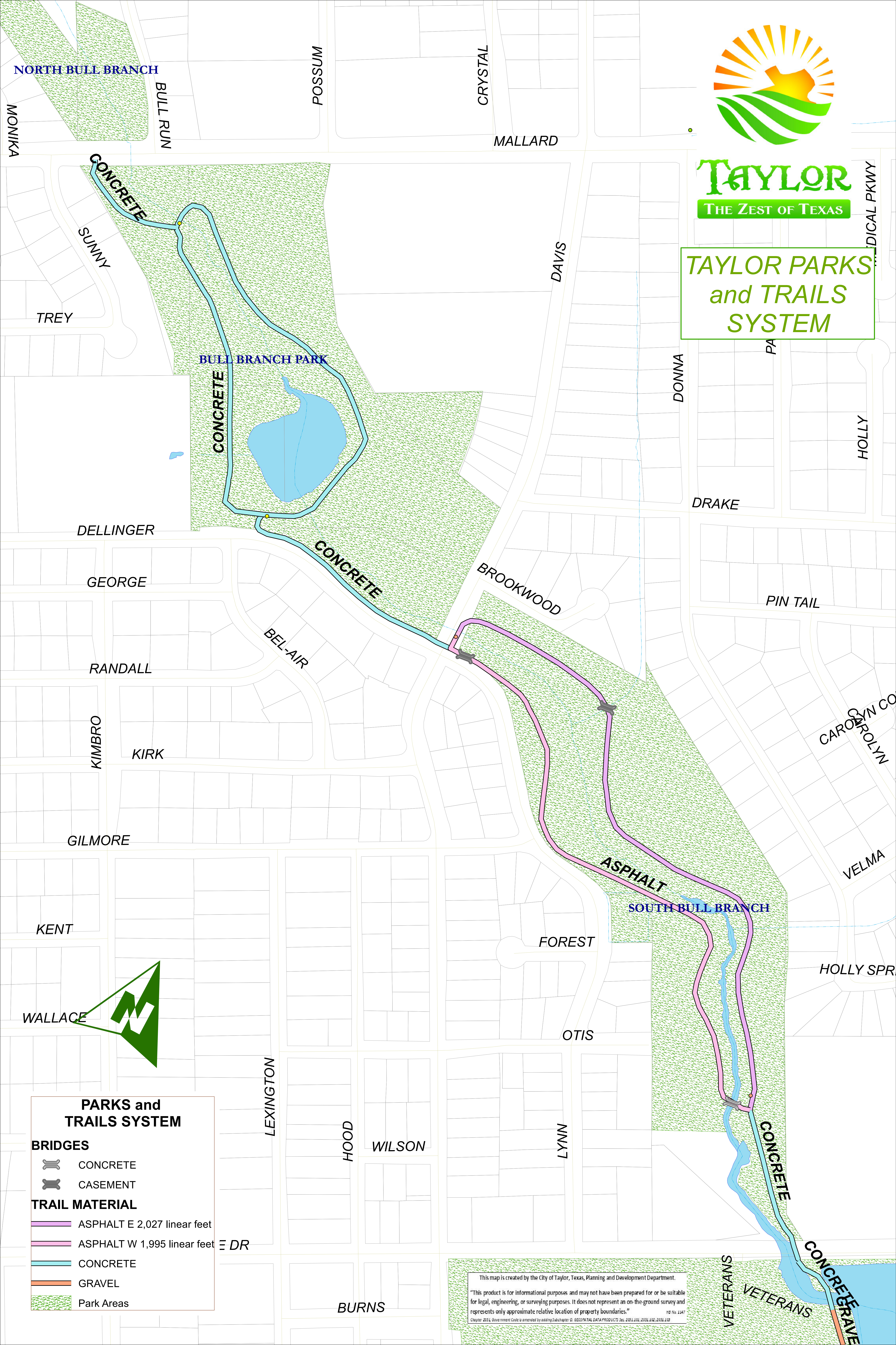
6. REFERENCE FILES

- 10a. [Main Street Hike and Bike Map](#)
- 10b. [Parks trail project map](#)
- 10c. [Scoring sheet](#) from the interviews
- 10d. Proposals received: [Hallf](#), [Klotz](#), [KSA](#)



Taylor Transportation Enhancement Program 2012

- Points of Interest
- Replace_Sidewalks
- New_Sidewalks
- Existing Trail Sidewalks



TAYLOR
THE ZEST OF TEXAS

**TAYLOR PARKS
and TRAILS
SYSTEM**

BULL BRANCH PARK

SOUTH BULL BRANCH

PARKS and TRAILS SYSTEM

BRIDGES

- CONCRETE
- CASEMENT

TRAIL MATERIAL

- ASPHALT E 2,027 linear feet
- ASPHALT W 1,995 linear feet
- CONCRETE
- GRAVEL
- Park Areas

This map is created by the City of Taylor, Texas, Planning and Development Department.

"This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative location of property boundaries."

Chapter 2054, Government Code is amended by adding Subchapter D, GOVERNMENT DATA PRODUCTS, Sec. 2054.101, 2054.102, 2054.103



TAYLOR
THE ZEST OF TEXAS

**TAYLOR PARKS
and TRAILS
SYSTEM**



PARKS and TRAILS SYSTEM

BRIDGES

 CONCRETE

 CASEMENT

 STEEL

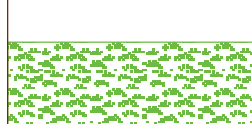
 New Concrete Trail

TRAIL MATERIAL

 ASPHALT

 CONCRETE

 GRAVEL 3,142 linear feet

 Park Areas

This map is created by the City of Taylor, Texas, Planning and Development Department.

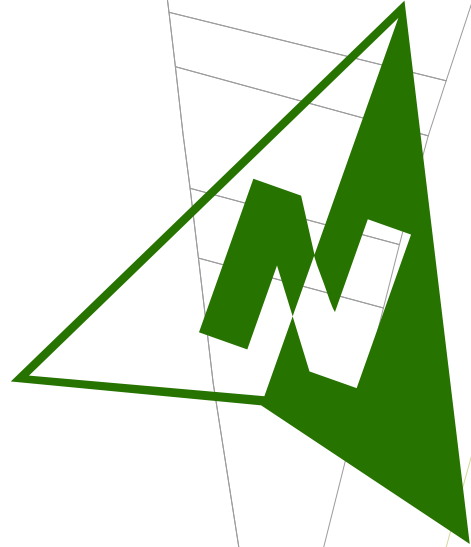
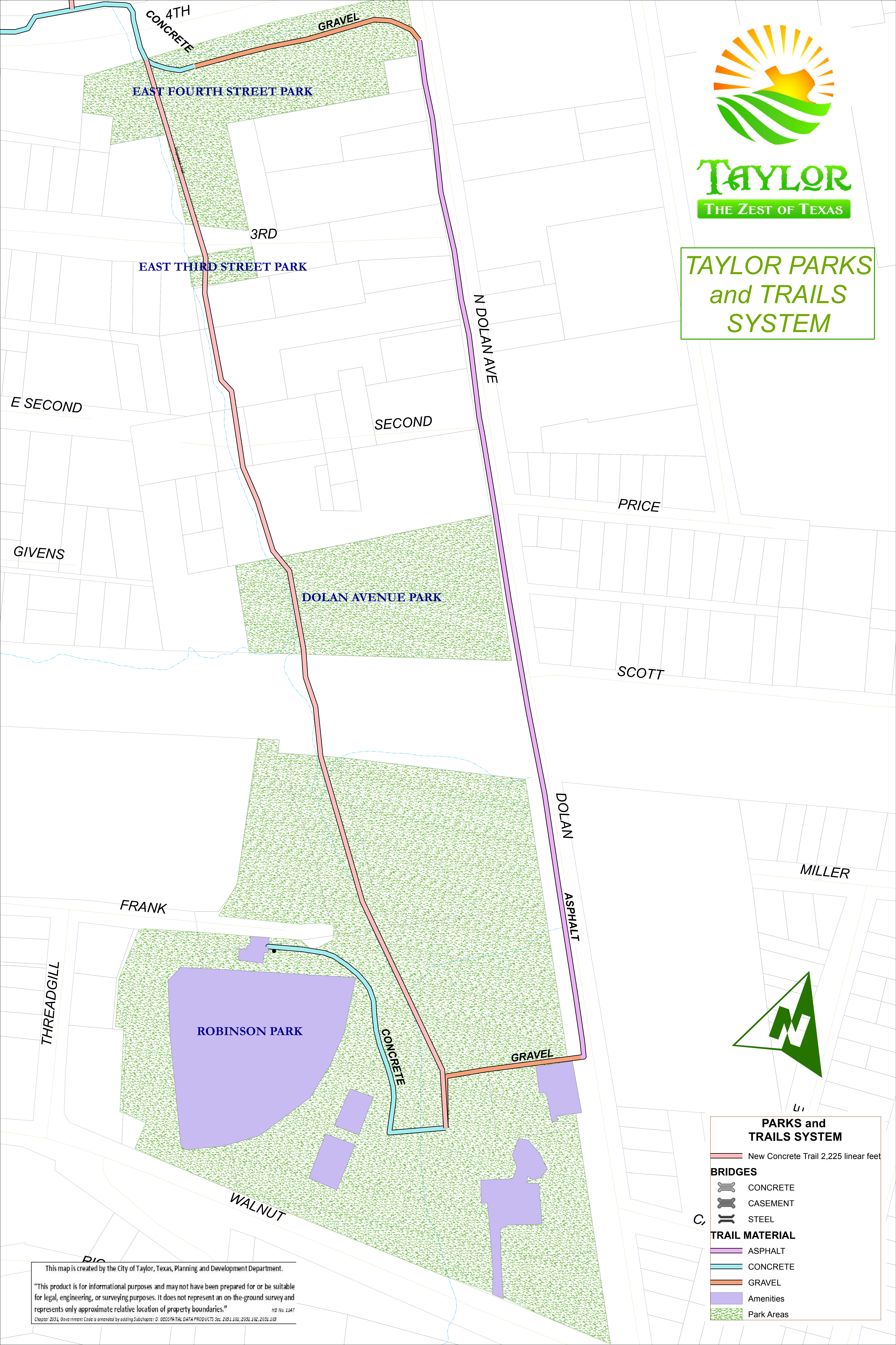
"This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative location of property boundaries,"

HD No. 1147
Chapter 2051, Government Code is amended by adding Subchapter C, 0005 PARTIAL DATA PRODUCTS Sec. 2051.101, 2051.102, 2051.103



TAYLOR
THE ZEST OF TEXAS

**TAYLOR PARKS
and TRAILS
SYSTEM**



**PARKS and
TRAILS SYSTEM**

- New Concrete Trail 2,225 linear feet
- BRIDGES**
 - CONCRETE
 - CASEIMENT
 - STEEL
- TRAIL MATERIAL**
 - ASPHALT
 - CONCRETE
 - GRAVEL
 - Amenities
 - Park Areas

of Taylor - 95 Trail TxDOT TE Project

ring Selection

st Selection Criteria and Scoring

rs 11/6/14



Average Score

Interview Time

11/6/14; 1:15 pm

11/6/14; 2:00 pm

11/6/14; 2:40 pm

CMR Criteria Weights	Max Pts	Halff	KSA	Klotz
Project Understanding and Approach - 30 points	30	22	23	21
Project Manager's Experience with Similar Projects - 10 points	10	5	7	6
Experience of Task Leaders - 10 points	10	6	7	6
Ability to Meet Project Deadlines - 10 points	10	5	5	5
Team's experience with downtown, residential, safe routes to school sidewalks Hike/Bike Trails - 15 points	15	10	11	10
Team's Experience with Public Involvement - 15 points	15	9	11	10
Team's Experience with TxDOT's Transportation Enhancement Program - 10 points	10	6	6	6
TOTAL SCORE (out of 100 pts):	100	64	70	65
Final Rank				

Dear Stephen P. Dorman, PE,

Halff Associates, Inc. is very interested in assisting the City of Taylor with the Texas Parks and Wildlife Department (TPWD) Grant-funded trail project described in your email of Oct. 15, 2014. Thank you for inviting us to submit our Letter of Interest.

Halff is uniquely qualified to assist the City with this project because of our vast knowledge of recreational and urban trail projects and our extensive experience with grant-funded trails. Halff offers a client-focused approach, cost-saving trail design techniques, a deep grasp of critical issues on trail projects, and masterful project management and construction-phase services. Our multi-disciplined Austin and Georgetown offices feature more than 60 professionals, many of whom are trail enthusiasts (including a number who use trails to bike to work).

The Halff Team's Benefits:

- In the past 10 years, Halff has successfully planned and designed more than 150 miles of trails on 77 corridors throughout Texas with extensive pedestrian facilities.
 - *The 150 miles of trails includes more than 60 miles on 30 federally funded trail projects administered by various state agencies.*
- We have 18 Texas Department of Transportation-certified (TxDOT-certified) trail designers on staff.
- We have extensive pedestrian facility design experience for Central Texas-area entities such as the cities of Austin, Georgetown, Cameron, Killeen, Harker Heights, and Waco as well as Travis and Williamson counties.
- Most local staff members who will work on this project live in Williamson County or the City of Taylor.
- Halff knows the City of Taylor through our efforts on the 2nd Street, Dickie Street, Stormwater Utility, and Drainage Master Plan projects.
- Our trail experience is extensive and recent. For example, we recently completed design, bidding and construction-management services on Southern Walnut Creek Trail, a City of Austin project in which we took care to enhance overall safety, stretch project dollars, minimize impacts to native trees and natural vegetation, protect wetlands, correct a severe erosion problem, and open a popular trail section six months ahead of schedule.
- Todd Jackson, PE, the proposed Project Manager for the City of Taylor TPWD trail project, is the same highly experienced Project Manager who has designed more than 20 trail projects. This body of work equals more than 38 miles of Americans with Disabilities Act-compliant (ADA-compliant) trails and includes 13 federally funded projects.
 - Mr. Jackson closely coordinates with landscape architects to provide continuity between engineering design and beautification, maximizing both the aesthetic and utilization goals of each trail.
 - Mr. Jackson is a proven leader who is immensely adept at managing successful projects, coordinating multiple team members, communicating with his team and clients, and forging positive, ongoing professional relationships with municipalities and project stakeholders.
- Halff's cohesive, efficient team has worked together seamlessly on other successful similar trail projects in Central Texas.

Recreational Trail/Sidewalk Experience:

Halff Associates' vast experience in trail design is nearly unparalleled in Texas. During the past decade, Halff has successfully planned and designed more than 77 recreational trail corridors with extensive pedestrian facilities throughout Texas.

These projects range from trails and shared-use paths to sidewalk connectors and enhanced crosswalks and have included amenities such as lighting, signage, benches, landscaping and irrigation, rest rooms, pavilions, kiosks, trailheads, switch backs, and other improvements.

In just the Central Texas and Hill Country areas alone, Halff has designed trails in Austin, Cameron, Harker Heights, Johnson City, Kerrville, Killeen, New Braunfels, Round Rock, San Antonio, San Marcos, Waco, and in Travis and Williamson counties.

The listing on the following page details Halff's extensive, recent trail experience.

Recreational Trail/Sidewalk Experience (Continued):

Projects highlighted in blue text received grants or federal funding:

- Johnson City Hiking Trail – Johnson City
- Southern Walnut Creek Trail – Austin
- Nolan Creek Trail – Killeen
- Second Street Trail – McAllen
- Gilleland Creek Trail, Phase 2 – Travis County
- Gilleland Creek Trail, Phase 3 – Travis County
- Hike Bike Trail – Cameron
- West Rowlett Creek Trail – Frisco
- Citywide Greenways – Brenham
- Goose Creek Trail, Phase IV – Baytown
- SH 96 Trail – League City
- Paseo de Santa Isabela – Port Isabel
- Bicentennial Hike and Bike Trail – McAllen
- Big Bear Creek Hike and Bike Trail – Grapevine
- Clear Fork/Benbrook Bike Trail – Fort Worth
- Cottonbelt Trail – Hurst, Colleyville
- Denton Branch Rail Trail – Denton
- Clear Fork/Benbrook Bike Trail – Fort Worth
- Fish Creek Trail – Arlington
- Grapevine Oak Grove Trail – Grapevine
- Lake Grapevine Trail, Phase 1 – Grapevine
- Lake Grapevine Trail, Phase 2 – Grapevine
- Lewisville Trail – Lewisville
- Lone Star Hike and Bike Trail – Grand Prairie
- McAllen Phase 2 Trail – McAllen
- Santa Fe Trestle Trail – Dallas
- McKinney Falls Pedestrian Way – Travis County
- Hidalgo Citywide Pedestrian Facilities – Hidalgo
- Blake Manor Hike and Bike Trail Schematic – Travis County
- Brazos Park East Trail – Waco
- Waco Riverwalk Extension, Phase 2A – Waco
- The University of Texas at Dallas Trail – Richardson
- Lake Creek Park – Round Rock
- Gloster Bend Recreation Area – Travis County
- Medina River Greenway – San Antonio
- Mulshoe Bend Recreation Area – Travis County
- Lake Fort Phantom – Abilene
- 25th Street Trail Concept – Harlingen
- Cougar Trail, Texas State University – San Marcos
- Guadalupe River Trail – Kerville
- South Tributary Trail – New Braunfels
- Walnut Creek Linear Park and Trail – Mansfield
- Angel Field Trail – Allen
- Bluebonnet Trail – Plano
- Brushy Creek Trail, Phase 2 – Williamson County
- Fossil Creek – Fort Worth
- Founders Park Trail – Wylie
- Glenwick Trail – Flower Mound
- Greenbelt Linear Park Study – Allen
- Harker Heights City Park – Harker Heights
- Leonard Johns Trail – Flower Mound
- North Tributary Trail Master Plan – New Braunfels
- Recreational Trail Improvements – Plano
- Rustic Timbers Trail – Flower Mound
- Sylvan Creek Park Trail – Lewisville
- The Woods of Sun Creek Trail – Allen
- TPWD Cooper Lake State Park – Cooper
- Valley View Park Trail – Dallas
- Village Creek Trail – Arlington
- White Rock Spillway Trail – Dallas
- White Rock Creek Hike and Bike Trail Master Plan – Dallas
- White Rock Creek Hike and Bike, Phase 1 – Dallas
- Hike and Bike Trails Master Plan – Sugar Land
- Bicycle Plan Update – Austin
- La Porte Trails Master Plan – La Porte
- Round Rock Trails Master Plan – Round Rock
- Six Cities Trails Master Plan – Frisco
- Mesquite Trails Master Plan – Mesquite
- Cedar Park Trails Master Plan – Cedar Park
- Dallas County Trails Master Plan – Dallas County

TPWD/Similar Trail Experience:

Halff's experience with grant- and federally funded projects goes back decades. In fact, Halff worked on the first federally funded trail in Texas along Lake Grapevine in the mid-1990s. Our experience with TPWD projects is also extensive. We performed our first design project for TPWD in the early 1990s, the design of Cooper Lake State Park. Since that time, we have performed assessment and design projects for TPWD at the following TPWD facilities:

- Lake Raven
- Lake Bastrop
- Lake Cleburne
- Lake Dangerfield
- Lake Tyler
- Lake Buescher
- Bonham State Park
- Dangerfield State Park
- Inks Lake State Park
- Tyler State Park

In Attachment 1 on the following page, we have expanded on our similar project experience with details on several similar representative projects. Attachment 2 on page 4 contains our organizational chart.

Thank you for your consideration,



Todd Jackson, PE

Halff Associates, Inc.
Two Sierra Way, Suite 105
Georgetown, Texas 78626 | (512) 942-6232

Attachment 1 – TPWD/Similar Trail Experience (Continued):

Southern Walnut Creek Trail, Austin, Texas (2014 completion; \$9.4 M construction cost) – Halff designed 7.3 miles of Southern Walnut Creek Trail, a 10-ft-wide, ADA-compliant concrete hike/bike trail in east Austin with 2-ft-wide grass shoulders, per a TxDOT TEA-21 grant. Halff was responsible for the preliminary engineering report, design, bidding, and construction phases. The trail provides a link to the City's trail system and public access to green space adjacent to Walnut and Boggy Creeks, valuable natural resources. The trail begins at City park land at Johnny Morris Road, follows the MOKAN corridor, crosses Loyola Lane and MLK Boulevard, follows Walnut Creek and Boggy Creek, crosses two tributaries and a CapMetro rail corridor, crosses under US 183, and ends at Govalle Park. Halff's design incorporated a 10-ft-wide prefabricated steel bridge at one of the tributaries. The design meets AASHTO, Austin and TxDOT requirements for size, alignment and pavement markings. The trail connects green areas, parks, a golf course, the Austin Tennis Center and the YMCA, and includes trailheads, parking lots, five bridges, safety railing, culverts, signage, and benches. Halff designed all major roadway crossings along the creeks under the existing roadway bridges to enhance overall trail safety, and took care to minimize impacts to trees. Halff also revised the alignment to protect wetlands. Construction plan development included plan/profile sheets detailing horizontal and vertical alignments, grading plans, retaining walls, overlooks, rest areas, trailheads, landscaping, parking lots, and drainage improvements (including stream bank stabilization, hydrological/hydraulic modeling of Walnut and Boggy creeks, standard and special details, and standard and special technical specifications). Halff obtained a City site development permit and coordinated with various City departments, COE, FEMA, CapMetro, and TxDOT. Halff designed the trail to integrate with Walnut Creek Park and other improvements.



Brazos Park East Riverwalk Extension, Waco, Texas (2014 completion; \$2 M construction cost) – Halff designed 1.2 miles of 10-ft-wide, ADA-compliant concrete hike/bike trail per a TxDOT-administered Transportation Enhancement grant. The trail begins at Brazos Park East in Waco and stretches along the Brazos River, ending at the intersection of Herring Avenue and MLK Boulevard. The City of Waco has created a trail network spanning both sides of the Brazos River, and Halff was honored to work on this important project because the trail connects Brazos Park East (a new park featuring boat ramps, docks, fishing, horseshoe pits, a pavilion and scenic views) with the nearest trail to the east. As part of the trail, Halff designed several overlooks as special amenities for residents and visitors to enjoy the historic river. Construction plan development included plan/profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including five culvert crossings), retaining walls, lighting and conduit, details and specifications. Additional items included a 2,300-sq-yard parking lot, a prefabricated pedestrian bridge with abutments, signal and island improvements at Herring Avenue, a pavilion, trailhead, park appurtenances, irrigation, and landscaping. Halff also coordinated with the City of Waco, TxDOT, utility companies, the local disc golf association, and managed subconsultants.



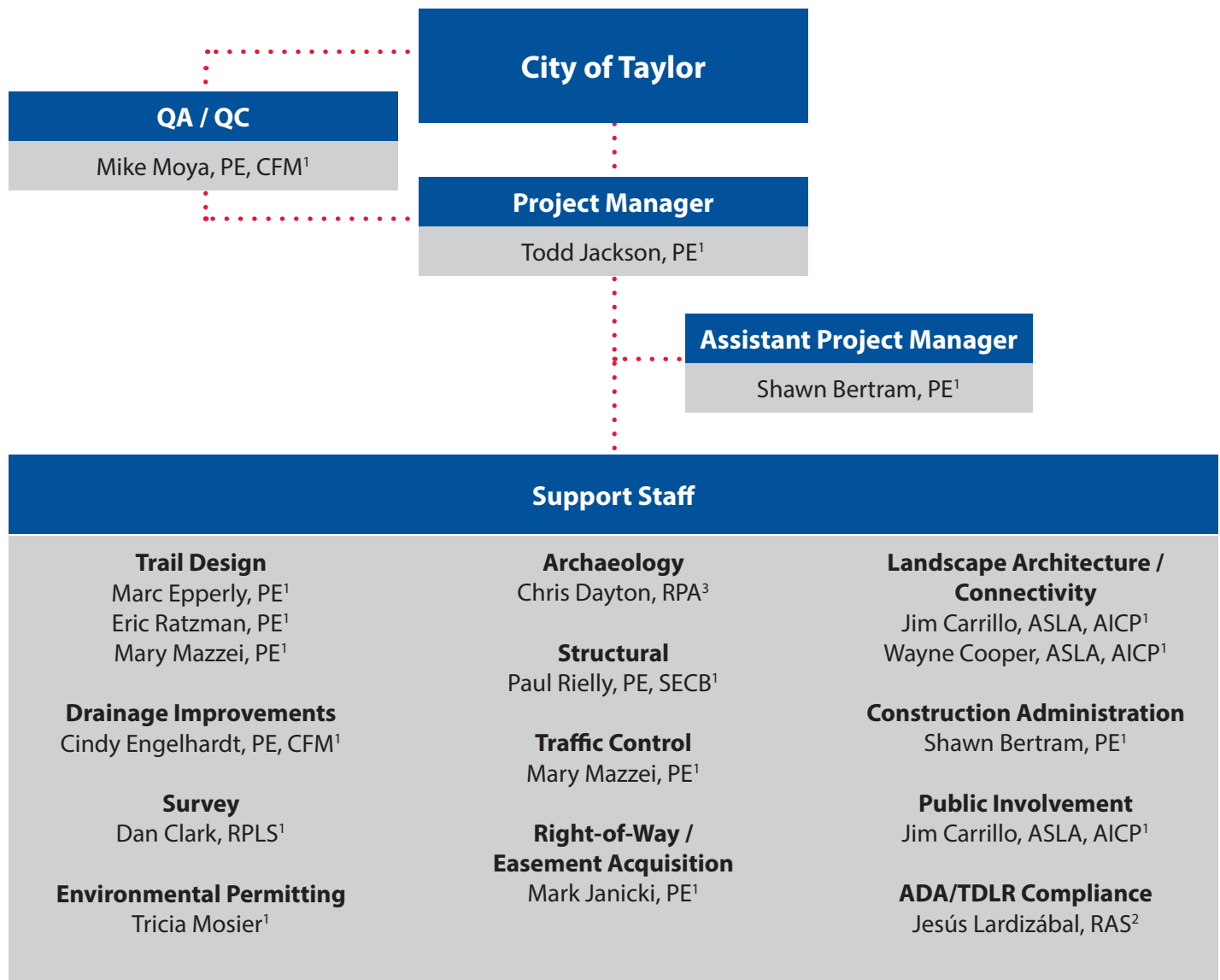
2011 Sidewalk and Parks Trail Improvement Project, Georgetown, Texas (2013 completion; \$750K construction cost) – Halff designed sidewalks and trails at six locations throughout the City, totaling 1.3 miles and including a prefabricated pedestrian bridge, and performed drainage improvements. This project was partially funded by a Community Development Block Grant (CDBG) and adhered to federal permitting regulations. It was located in the Edwards Aquifer and required completion of an Exemption Plan with the Texas Commission on Environmental Quality (TCEQ) for environmental compliance. Project design included 5,210 lf of concrete sidewalk, 1,635 lf of concrete trail, driveway reconstruction, 1,350 sq yds of concrete rip rap, curb ramps, curb and gutter, concrete culverts, landscape, rock work, benches, electrical conduit, retaining walls, erosion control, tree protection, and other miscellaneous items. Plans included typical sections, trail plan and profiles, drainage plan and profiles, waterline plan and profiles, structural details, erosion control and details. Halff also provided cost estimates, a project manual, and utility coordination. Halff coordinated with City, County and State agencies to satisfy all CDBG fund requirements.

CITY OF TAYLOR

Letter of Interest

TPWD TRAIL GRANT
Professional Engineering Services
for Recreational Trail
Oct. 31, 2014

Attachment 2 – Organizational Chart:



LEGEND:

Halff Team:

- 1 = Halff Associates, Inc.
- 2 = Altura Solutions L.P.
- 3 = Cox|McLain Environmental Consulting

Point of Contact:

Project Manager Todd Jackson, PE
Two Sierra Way
Suite 105
Georgetown, Texas 78626-7574
(512) 942-6232



Statement of Qualifications
for
Hwy 95 Bicycle/Pedestrian Corridor
Transportation Enhancement (TE) Project
TxDOT CSJ #0320-03-093 Fed.# STP 214(164)TE

September 26, 2014

City of Taylor
ATTN: Bob van Til, AICP, CECd
Planning and Development Director



September 26, 2014

14.9682

City of Taylor
ATTN: Bob van Til, Planning and Development Director
City Hall
400 Porter Street
Taylor, Texas 76574

Re: Statement for Qualifications for Hwy 95 Bicycle/Pedestrian Corridor Transportation Enhancement (TE) Project
TxDOT CSJ #0320-03-093 Fed.# STP 214(164)TE

Dear Mr. van Til,

Halff Associates, Inc. thanks you for the opportunity to submit our statement of qualifications for the Hwy 95 Bicycle/Pedestrian Corridor TE project. We at Halff are uniquely qualified to assist the City of Taylor because of our vast knowledge of urban trail projects as well as our comprehensive, client-focused approach, cost-saving design techniques, attention to detail, deep grasp of critical issues, and our masterful project management expertise. Our multi-disciplined Georgetown and Austin offices feature more than 60 professionals, several of whom bike to work. We offer the following benefits to the City:

- In the past 10 years, Halff has successfully planned and designed more than 150 miles of trails on 77 corridors throughout Texas with extensive pedestrian and bicycle facilities including over 60 miles on 30 projects of federally funded trails administered by TxDOT.
- We have 18 TxDOT certified trail designers on staff.
- We have extensive local pedestrian and bicycle facility design experience for entities such as the City of Austin, Travis County, Williamson County, City of Georgetown, City of Cameron, City of Killeen, City of Harbor Heights, and City of Waco.
- Most of our staff that will work on this project live in Williamson County including the City of Taylor.
- We know the City of Taylor through our efforts on the 2nd Street, Dickie Street, Stormwater Utility, and Drainage Master Plan projects.
- We fully embrace the importance of and are committed to the City of Taylor's DBE program and have provided meaningful roles to our subconsultants.

The Halff Team is led by a core group of exceedingly qualified leaders, including proposed Project Manager Todd Jackson, PE; Assistant Project Manager Shawn Bertram, PE; and QA/QC Manager Mike Moya, PE, CFM. Our team includes subconsultants, all DBE, MBE or WBE firms, with whom Halff has enjoyed successful working relationships on previous trail projects. As you'll read in the Firm Profile, our subconsultants offer outstanding resources and experience to complement Halff's own resources and experience.

The Halff Team possesses an exceptional record of meeting project deadlines and budgets, and providing the highest-quality engineering products. If you need any additional information, I can be contacted directly at (512) 942-6232 or at tjackson@halff.com. Thank you for your time and consideration of Halff's dedicated team during the SOQ review process.

Sincerely,
HALFF ASSOCIATES, INC.

Todd Jackson, PE
Project Manager

FIRM PROFILE	1
ORG CHART/KEY PERSONNEL	
Organizational Chart	2
Key Personnel	3
PROJECT APPROACH & UNDERSTANDING	5
SIMILAR PROJECTS	9
SELECTION CRITERIA	12
Halff Trail Projects	13
REFERENCES	15
INSURANCE COVERAGES	16
APPENDIX	
Resumes	





Firm Profile



Contact Information:

Todd Jackson, PE, Project Manager
Two Sierra Way
Suite 105
Georgetown, TX 78626-7574
(512) 942-6232

Offices:

Richardson (the corporate headquarters),
Austin, Georgetown, Dallas, Flower Mound,
Fort Worth, Frisco, Grand Prairie, Houston,
Conroe, McAllen, Midland and San Antonio.

Years in Business:

64 years

Number of Employees:

497

Office performing majority of work:

Georgetown

Firm's Background Demonstrating Longevity and Financial Stability:

Halff Associates has been serving Texas for 64 years and has seen continued growth and profitability throughout this entire time period. We invite you to contact the following banking reference that can speak to our financial stability:

Ms. Courtney Smith
Treasury Management
Legacy Texas Bank
17617 Dallas Parkway
Dallas, TX 75287
(972) 461-7217
(972) 461-7020 (fax)

Courtney.Smith@LegacyTexas.com

Halff is a full service engineering firm with significant experience in the design and development of sidewalks, trails, parks and other recreational amenities. We offer a unique approach as we combine the vision of our in-house landscape architects and planners with engineers who are knowledgeable in the development of construction documents that meet AASHTO and TxDOT standards. This combination of talent has worked together on more than 150 miles of trails on 77 projects within Texas in the last 10 years (including over 60 miles on 30 projects of federally funded trails administered by TxDOT), and more importantly, the personnel who prepared many of those projects are the same ones that will be working together with you in the development of the Hwy 95 Bicycle/Pedestrian Corridor TE project. In addition, we have master planned more than 3,500 miles of trails for Texas municipalities and have 18 TxDOT-certified trail designers on staff.

INFORMATION ON FIRM/TEAM

Halff will be the prime engineering firm for this project providing trail design/layout, typical sections, details, specifications, topographic survey, drainage/culvert design and analysis, landscape design, retaining wall design, traffic control, environmental permitting, public involvement, project manual and bidding and construction phase services. HVJ Associates, Inc. will provide the geotechnical investigation and pavement design (5%). Cox|McLain Environmental Consulting will provide archeology services (1%). Altura Solutions L.P. will provide accessibility compliance solutions for laws and standards such as the Americans with Disabilities Act (ADA), the Texas Accessibility Standards (TAS), the Fair Housing Act (FHA), and the International Building Code (IBC) (1%). Halff, HVJ Associates, Cox|McLain and Altura Solutions have worked together on numerous similar projects and have a proven track record of success.



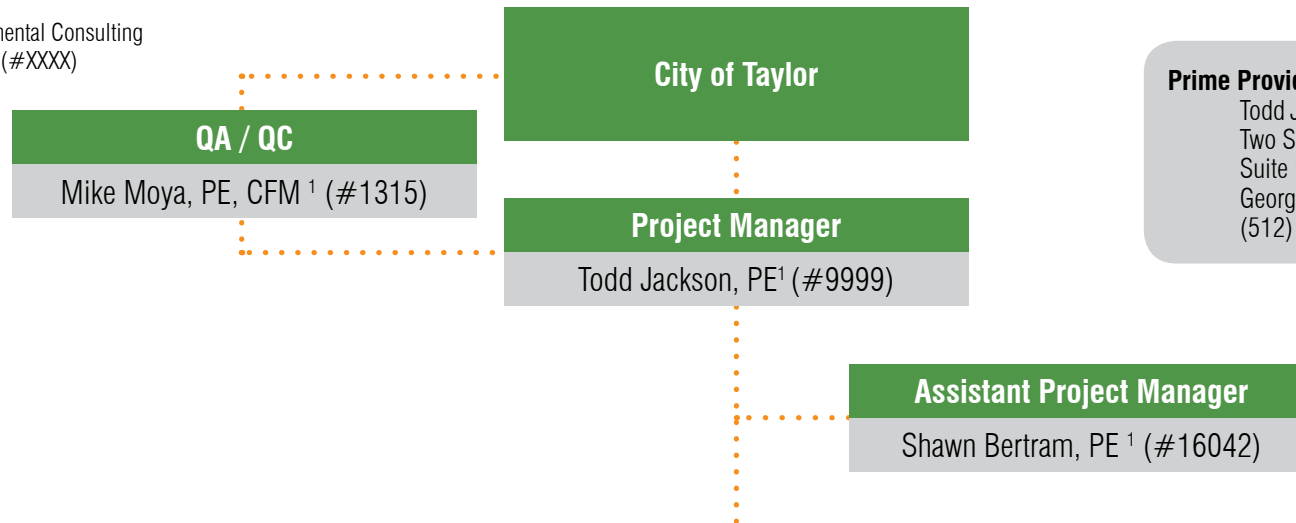


Organizational Chart



Halff Team:

- 1 = Halff Associates, Inc.
- 2 = Altura Solutions L.P.
- 3 = HVJ Associates, Inc.
- 4 = Cox|McLain Environmental Consulting
- TxDOT Precertification No. (#XXXX)



Prime Provider:

Todd Jackson, PE, Project Manager
Two Sierra Way
Suite 105
Georgetown, TX 78626-7574
(512) 942-6232

Support Staff		
Trail Design Marc Epperly, PE¹ (#17267) Mary Mazzei, PE¹ (#1158)	Archeology Chris Dayton, RPA⁴ (#17868)	Landscape Architecture/Connectivity Jim Carrillo, ASLA, AICP¹ (#4070) Wayne Cooper, ASLA, AICP¹
Drainage Improvements Cindy Engelhardt, PE, CFM¹ (#19149)	Structural Paul Rielly, PE, SECB¹ (#1304)	Construction Administration Shawn Bertram, PE¹ (#16042)
Survey Dan Clark, RPLS¹ (#17008)	Geotechnical Jason Schwarz, PE³ (#21350)	Public Involvement Jim Carrillo, ASLA, AICP¹ (#4070)
Environmental Permitting Tricia Mosier¹ (#7277)	Traffic Control Mary Mazzei, PE¹ (#1158)	ADA/TDLR Compliance Jesús Lardizábal, RAS²
LGPP Eric Ratzman, PE¹ (#8242)	Right-of-Way/Easement Acquisition Mark Janicki, PE¹	



Key Personnel

TODD JACKSON, PE — Project Manager

Education: BSCE, Louisiana Tech University
License: PE, TX - No. 88530

Designed over 20 trail projects (including 14 federally funded projects) totaling over 40 miles of ADA compliant trails.

- Southern Walnut Creek Trail – Austin, TX
- Brazos Park East Trail – Waco, TX
- San Gabriel River Trail – Georgetown, TX
- Gilleland Creek Trail Phase 3 – Pflugerville, TX
- Brushy Creek Trail – Williamson County, TX

MIKE MOYA, PE, CFM — QA/QC

Education: BSCE, Stanford University
License: PE, TX - No. 68170; CFM, TX - No. 0889-05N

Wide range of design experience in hike and bike trails.

- Southern Walnut Creek Trail – Austin, TX
- Cottonbelt Trail – Hurst and Colleyville, TX
- Timber Creek Trail – Lewisville, TX
- Clearfork/Benbrook Bike Trail – Fort Worth, TX
- Business 79 Roadway Improvements, Williamson County – Taylor, TX

SHAWN BERTRAM, PE — Assistant Project Manager; Construction Administration

Education: BSME, University of Texas at Austin
License: PE, TX - No. 98190

Experience includes managing and designing federally funded trail projects across the state of Texas.

- Brazos Park East Trail – Waco, TX
- Gilleland Creek Trail Phase 3 – Pflugerville, TX
- TxDOT Hike & Bike Trail – Cameron, TX
- TxDOT Hike & Bike Trail – McAllen, TX

MARC EPPERLY, PE — Trail Design

Education: BSCE, University of Texas at Austin
License: PE, TX - No. 102025

Project Engineer or numerous federally funded trails.

- Southern Walnut Creek Trail – Austin, TX
- TxDOT Hike & Bike Trail – Cameron, TX
- McKinney Falls Hike & Bike Trail – Travis County, TX
- Blake Manor Hike and Bike Trail – Travis County, TX

MARY MAZZEI, PE — Trail Design; Traffic Control

Education: BSCE, University of California at Davis
License: PE, TX - No. 81290

Experience includes planning and designing the reconstruction and rehabilitation of hike and bike trails.

- Southern Walnut Creek Trail – Austin, TX
- San Gabriel River Trail – Georgetown, TX
- City of Georgetown, Sidewalk Improvements Project – Georgetown, TX

CINDY ENGELHARDT, PE, CFM — Drainage Improvements

Education: BSCE, Texas Tech University
License: PE, TX - No. 103496; CFM - No. 1125-06N

Extensive experience with modeling and mapping software including but not limited to HEC-RAS, HEC-GeoRAS, HEC-GeoHMS, ArcGIS (ArcMap, Arc Catalog, ArcToolbox, Arc Info Workstation), ArcPad, GPS Correct, LP 360 and GPS Analyst.

- Southern Walnut Creek Trail – Austin, TX
- Cesar Chavez Conversion Project – Austin, TX
- Thaxton Road Drainage Improvements – Austin, TX

DAN CLARK, RPLS — Survey

Education: BA/Government, University of Texas at Austin
License: RPLS, TX - No. 6011

Competent with field instrumentation and data collection devices, to include: Leica System 300/500/1200 GPS instruments and Trimble 4800, 5700, R6, & R8 as well as the Trimble TSC3 & TSC2, Allegro, TDS and Husky data collectors.

- Southern Walnut Creek Trail – Austin, TX
- San Gabriel River Trail – Georgetown, TX

TRICIA MOSIER — Environmental Permitting

Education: BS/Rangeland & Ecology Management, Texas A&M University

Supervised, coordinated, and assisted in the preparation of more than 45 environmental documents (CE, EA, EIS) in accordance with the NEPA for several TxDOT Districts.

- Programmatic CE, TxDOT Austin District, Southern Walnut Creek Trail – City of Austin, Travis County, TX
- BCE, TxDOT Waco District, Brazos Park East Trail – Waco, TX
- BCE, TxDOT Austin District, FM 2770 & RR150 Bicycle & Sidewalk Improvements – Kyle, TX



Key Personnel

ERIC RATZMAN, PE — LGPP

Education: BSCE, Texas A&M University
License: PE - No. 86354

Certified in TxDOT's Local Government Project Procedure (LGPP) Qualification Program since January 2012.

- 2nd Street and Bicentennial Boulevard Hike and Bike Trails – McAllen, TX
- RM 620 Environmental, Schematic, and PS&E, Deepwood Drive to IH 35 – Round Rock, TX
- Business 79 Roadway Improvements, Williamson County – Taylor, TX
- Lake Drive Culvert Replacement – Taylor, TX

CHRIS DAYTON, RPA — Archeology

Education: PhD/Archeology, Boston University; BA/History and Classics, Macalester College
License: RPA - No. 16338

Directed archaeological survey, testing, and data recovery field-work for city, county, state, and federal government entities.

- Intensive Archaeological Survey for the Proposed Arterial A Roadway from US 290 to the Austin City Limits – Travis County, TX
- Intensive Archaeological Survey for Extension of CR 119 from Limmer Loop to Chandler Road – Williamson County, TX

PAUL RIELLY, PE, SECB — Structural

Education: BS/Architectural Engineering, University of Texas at Austin; B.Arch, University of Texas at Austin
License: PE, TX - No. 61307

Provided structural design services for more than 550 projects.

- Bardin Road Hike & Bike Trail with Bridge – Grand Prairie, TX
- Little Fossil Creek Flood Damage Reduction for 7,500 If Multi-purpose Trail – Haltom City, TX
- Brazos Park East Trail with Bridge – Waco, TX
- San Gabriel River Trail with Bridge – Georgetown, TX

JASON SCHWARZ, PE — Geotechnical

Education: BSCE, University of Texas at Austin
License: PE, TX - No. 99343

Over 10 years of diverse geotechnical and construction materials engineering (CME) experience in Central Texas, including communities throughout north Austin.

- Southern Walnut Creek Trail – Austin, TX
- Lance Armstrong Cross Town Bikeway – Austin, TX
- Bicycle/Pedestrian Bridge at Shoal Creek – Austin, TX
- FM 2770 & RR150 Bicycle & Sidewalk Improvements – Kyle, TX

MARK JANICKI, PE — Right-of-Way/Easement Acquisition

Education: JurisDoctor, Texas Wesleyan University; BSCE, Texas A&M University
License: PE, TX - No. 65016; Attorney, TX - No. 00790041

Professional civil engineer and lawyer with 32 years of experience including 20 years of extensive ROW acquisition experience.

- IH 35E, TxDOT-SPD North Region – Lewisville and Denton, TX
- IH 35E, TxDOT Dallas District – Dallas, TX
- Water Line Easement Acquisition CTSUD – Williamson County, TX
- Water Line Easement Acquisition, Brushy Creek MUD – Williamson County, TX

JIM CARRILLO, ASLA, FAICP — Landscape Architecture/Connectivity; Public Involvement

Education: BSLA, Texas A&M University
License: Certified Planner, American Institute of Certified Planners – No. 9875; RLA, TX – No. 1377

Work has been recognized with multiple awards for planning innovation and excellence, and he was inducted as a Fellow of the American Institute of Certified Planners in April of 2012.

- Brushy Creek Regional Trail Phase II, TX
- Nolan Creek Trail – Killeen, TX
- McAllen 2nd Street Trail, Phase II – McAllen, TX
- Southern Walnut Creek Trail – Austin, TX

WAYNE COOPER, ASLA, AICP — Landscape Architecture/Connectivity

Education: BLA, Texas Tech University
License: RLA, TX - No. 1377; Certified Planner, American Institute of Certified Planners – No. 012029; Council of Landscape Architectural Registration Boards – No. 1137

Thorough knowledge of park & trail design principles including permitting and entitlement requirements, implementation requirements, and management processes through the construction phase.

- Lick Creek Greenway Design and Construction Documents – College Station, TX
- Southern Walnut Creek Trail – Austin, TX
- Medina River Trail – San Antonio, TX

JESÚS LARDIZÁBAL, RAS — ADA/TDLR Compliance

Education: MBA, University of Texas at Austin; BSAE, University of Texas at Austin
License: RAS, TX - No. 1051

Over 19 years experience with accessibility laws and standards including ADA, TAS, FHA, IBC, and ANSI.

- City of Austin ADA Program Manager – Austin, TX
- Lady Bird Lake Boardwalk and Trails – Austin, TX
- Mueller Neighborhood Park and Trails – Austin, TX
- TxDOT – Martin Luther King Boulevard – Austin, TX





Project Approach & Understanding

PROJECT UNDERSTANDING

Our understanding of the proposed pedestrian improvement project is that it will be a 10' wide concrete, ADA and AASHTO compliant hike and bike trail that will begin downtown (approximately at 5th Street) and end at the sidewalk at the corner of T.H. Johnson Drive. The proposed 1.8 mile corridor will parallel Hwy 95, and include a connection to Murphy Park along West Lake Drive. Based on both our field visit and the information provided in the RFQ, the following are specific items we feel will pose the greatest challenges:

ADA & AASHTO – The most difficult aspect of designing a shared-use path is ensuring compliance with both ADA/TDLR and AASHTO (recommended). Both ADA and TDLR require that the cross slope and running slope have a maximum of 2 percent and 5 percent, respectively. However, AASHTO requires that bike paths have minimum horizontal curve radii and minimum stopping site distance for vertical curves, and recommends a 2' clearance on each side of the proposed path be implemented for maneuverability and recovery. Maintaining ADA/TDLR and AASHTO requirements along the length of the trail will require substantial reconstruction of driveways and the acquisition of temporary construction easements throughout the project limits. There are also areas along the corridor with limited right-of-way that may require short walls in order to maneuver a path through the area.

Drainage – The proposed corridor consists of an open drainage system utilizing ditches and culverts to convey runoff along Hwy 95 to Bull Branch. The proposed path will generally require filling within the ditch and this may impact the hydraulic capacity. Our intention would be to minimize any capacity reductions of the ditch and mitigate where necessary using concrete channel lining to account for reduced cross-sectional areas. Additionally, due to limited space at intersections, several culvert extensions will be required in which we would maintain equivalent culvert capacity. Since this is TxDOT right-of-way, we would ensure all calculations follow the latest edition of the *TxDOT Hydraulic Design Manual*.

Bridge Crossings – Utilizing existing bridge crossings over Bull Branch will simplify construction. For the bridge crossing along West Lake Drive, we propose to reconstruct and widen the existing sidewalk into a 10' trail by reducing the width of the lanes crossing the bridge. For the bridge crossing along Hwy 95, we propose transitioning the trail to match the existing 6' wide sidewalk. Both of these bridge crossings will require an exception from TxDOT, but will save the City construction dollars and avoid widening the existing bridge or constructing pedestrian bridges. We have had success in the past persuading TxDOT to allow similar exceptions.

While this project has some unique challenges, the Halff Team is capable of solving these issues with ease and in a manner that fits the schedule. One of our main focuses will be to create a design that falls within the \$1,380,000 budget. We have the ability to pull from our extensive past experiences with pedestrian improvements in TxDOT right-of-way and provide the desired infrastructure that avoids excess construction costs. Trails consistently rank as the #1 desired amenity within cities. We want this trail to enhance the quality of life in Taylor and be one of the many things that attracts people to move to this growing community. We have designed more federally funded hike and bike trails in Texas than any other firm, and we want to be the engineers on this project.

PROJECT APPROACH

The Halff Team has detailed below a project approach that not only builds on our extensive knowledge of trail design involving TxDOT, but also matches the scope that was provided by the city in the RFQ.

Design Team: Todd Jackson, PE, as the Project Manager and Shawn Bertram, PE, as the Assistant Project Manager have been selected to lead the professionals within their areas of expertise. The team is capable of completing the project on an aggressive pace. The team will cover all disciplines including: civil engineering, landscape architecture, hydrology and hydraulics (drainage), geotechnical engineering, structural engineering, traffic engineering, surveying, utility coordination, environmental, and construction administration as well as drafting, cost estimating, and specification writing. Each professional and subconsultant was selected based on qualifications, previous experience, and availability. HVJ Associates, providing the geotechnical investigation and analysis, is not only extremely qualified in their field of expertise, but has worked on numerous similar trail projects with Halff. Cox|McLain Environmental Consulting, a leading environmental firm in Central Texas, was selected to perform the archeology investigation for this project. Altura Solutions will provide the ADA/TDLR compliance on the project. **The entire Halff Team is comprised of people who are dedicated to meeting the demands and schedule of the City of Taylor.**

Project Management: The Halff Team will implement a management approach to ensure professional and technical issues are addressed appropriately. We will deliver designs to the City that result in a safe and efficient project. Halff's Project Management Program sets the standard for project management and establishes a disciplined approach to delivering the highest quality project performance. The Project Management Program is based on core project doctrine which includes allocating resources; tracking scope, budgets, and deliverables; identifying schedules and milestones, reviewing monthly progress, managing the quality of the project; and ensuring ongoing, formal communication throughout the project.



Project Approach & Understanding

Communication and Reporting: Throughout the project, we will meet with the City's staff to keep them informed of our progress. Additionally, City staff will be invited to attend all of our project team meetings to monitor progress. All communication between the project team and the City will be through Todd Jackson, PE. This will facilitate efficient and effective communication and provide the City one point of contact. To facilitate Todd's communications with the project team, he will utilize face-to-face meetings, telephone and e-mail. We will establish on our e-mail system a project distribution list that will ensure team members are automatically informed of project related information and communication that is relevant to their task. We recommend the following coordination meetings to foster communication with the project team and City staff: kick-off, 30% review, 60% review, 90% review, 100% review, pre-bid, pre-construction, and on-going meetings during construction as necessary. A monthly progress report will be provided to the City's project manager and all team members. The progress report will include the minutes from all meetings held during that reporting period, a list of completed and ongoing tasks for the period, an outline of key tasks for the upcoming period and a list of outstanding issues, with assigned responsibility. This report will also include an updated schedule, emphasizing upcoming milestones and critical path items, as well as a report on budget status and any new construction cost estimates.

Computer Aided Design and Drafting (CADD): The Halff Team will use MicroStation V8i to prepare plans in a .dgn format which is the preferred software used by TxDOT; however, plans can be produced in AutoCAD if desired.

PHASE I - PROJECT PLANNING:

Kick-off Meeting with City: Maybe the most important part of the project, the initial client meeting establishes project expectations and provides direction for the consultant. Nobody knows more about the project needs than the City staff and how the community is affected by the project. That is why it is extremely important for consultants to listen to the client in the initial kick-off meeting and obtain their project goals. This allows everyone to work towards the same objective and provide a superior product that the residents of Taylor will be proud of.

Data Collection: Once the project objectives are determined, obtaining project data is the next step. We will walk the entire alignment with City staff to determine the best alignment corridor based on field conditions. The alignment will be staked, so the surveyors can only survey the necessary area for the project design. This is a proven method to expedite the survey and preliminary design process as well as reduce survey costs. Our in-house survey crews, who have performed numerous topographical surveys locally on hike and bike trail/sidewalk projects, will provide topographical survey for this project. At this time, we will also have HVJ Associates provide the geotechnical information at several critical locations along the corridor. We will assemble topographical survey, geotechnical information, property records, traffic data and utility records within the project area. The Halff Public Involvement team will also begin discussions with Taylor ISD and polling local citizens and residents about aspects of the proposed project that they find important. This is a critical step in communicating to the public and stakeholders that their opinions matter and

provides City staff detailed information about community desires. Halff will conduct at least one formal public meeting as required by the environmental process.

Alternatives Development & Selection: With project data obtained, Halff will develop several alternative alignments with associated estimated construction costs. The team will then present these alternative alignment exhibits along with a recommended solution to the City and TxDOT. Once concurrence has been established, the schematic will be finalized and ready for plan development.

Environmental Document: The Halff Team's environmental professionals can navigate local, state, and federal environmental regulatory requirements, prepare concise environmental documents, and produce timely, professional results. Our approach for similar projects include: data collection, conduct site visits, prepare environmental documents, and obtain permits as necessary. Based on specific environmental issues that may be associated with this trail project, we have an interdisciplinary team of experts trained in cultural, natural, and socio-economic resources; GIS mapping; and more. Since this project is within TxDOT ROW and federally funded, a Blanket Categorical Exclusion (BCE) will be prepared for TxDOT's review and approval. Halff will use the latest BCE checklist per the TxDOT Environmental Rules that went into effect April 2012. The goal will be to obtain environmental clearance during the TxDOT schematic review period to ensure timely construction. Our team has successfully prepared numerous environmental documents under the new TxDOT Environmental Rules, including two BCEs on similar trail projects. Tricia Mosier, a former TxDOT employee in the Environmental Division, has been selected to lead this task and is well-versed in preparing successful BCE documents within the project schedule.

Local Government Project Procedures (LGPP): Halff has 4 employees on the organization chart for this project that are LGPP certified. Halff has completed numerous projects following LGPP guidelines including two trail projects. Halff has selected Eric Ratzman, PE as the Local Government Project Procedure (LGPP) coordinator. Mr. Ratzman has been certified in TxDOT's LGPP Qualification Program since January 2012. Mr. Ratzman has experience implementing locally let projects starting with the preliminary schematic and environmental stage and progressing through design and plan development, right-of-way acquisition, utility relocation, letting, contracting, and construction. He has worked on various TxDOT projects for the past 19 years and brings a wealth of knowledge that goes beyond just the 12 hour LGPP training course. He has been involved in the project development of over 20 projects on the State system including the following locally let projects: Business 79 in Taylor, RM 1431 at Vista Ridge, RM 620 Safety Improvements, RM 620 Interim Improvements, FM 2439 (Hunter Road), and others. Mr. Ratzman follows a 'Contract Component Checklist' to ensure the bid document preparation, contract execution, and contract administration meet federal requirements. His knowledge of the roles and responsibilities both of TxDOT and the Local Government will ensure that Taylor develops and constructs the project per TxDOT policies and procedures, complies with State and Federal regulations, and gets fully reimbursed by TxDOT.



Project Approach & Understanding

PHASE II - DESIGN:

Preliminary Plans (60%): Once the schematic is finalized, the Halff Team will immediately begin preparation of the plans to a 60% design level. This will include horizontal and vertical alignments, typical sections, pavement design, preliminary drainage designs, preliminary structural plans for pedestrian bridges (if necessary) and retaining walls (if necessary), and erosion control. Once the plans are complete, the team will submit to the City and TxDOT for review along with an updated construction cost estimate and progress report.

Design Plans (90%): Upon receiving comments from the City on the 60% plans, the team will begin preparation of the 90% plans. This set will include further developing all elements from the 60% plans as well as preparing traffic control, drainage details, structural details, cross-sections, and landscape architecture design. Once the plans are complete, the City will be provided an updated construction cost estimate will be prepared along with a progress report which will be provided to the City.

Final Plans (100%) & Bid Manual: With formal comments received from the City and TxDOT, the Halff Team will then address all comments and finalize the plan set. In addition, Halff will prepare a Bid Manual that includes items as follows: Notice to Bidders, Instruction to Bidders, Bid Form, Standard Form of Agreement, Bond Forms, Insurance Forms, General & Special Conditions, Standard Specifications, and Special Specifications. Once both are complete, Halff will submit the official review set to the City and TxDOT. Halff will also submit a plan set to TDLR for review with ADA compliance as required by state law. Halff will comply with the ADA Standards administered by the Department of Justice (DOJ) and Texas Accessibility Standards administered by TDLR that went into effect on March 15, 2012.

Address TxDOT Comments & Issue Bid Set: Once all comments are received from TxDOT and TDLR, the Halff Team will address them and re-seal the plan set. At this point, Halff will push to get the Letter of Authority from TxDOT. Once received, the City can officially begin the bid and construction process.

PHASE III - BID & CONSTRUCTION:

Bid Advertise & Award: Halff will assist the City in getting necessary information to advertise the project. Halff will setup and attend a pre-bid conference held at the City. Other bid phase items will include responding to RFI's, prepare clarifications, provide addenda and plan changes. Once the project is bid, Halff will evaluate the bid numbers and recommend the lowest responsive contractor. With TxDOT approval, the City can then award the construction and provide a notice to proceed.

Construction: The Halff Team can provide construction observation or inspection as required by the City. Halff will assist the City in any pre-construction meetings. Other tasks will include shop drawing review, submittal review, respond to contractor RFI's, review and process change orders, and attend field meetings with contractor. The same Halff personnel involved in the design will be involved in the construction administration. The Halff Team will be fully engaged during the construction process to ensure the City of Taylor and TxDOT receive the highest quality project possible.

Project Close-Out: The Halff Team will prepare a final punch list of items that the contractor must address prior to acceptance of the trail. Based on contractor markups, Halff will also prepare record drawings for the project. Once both TxDOT and the City have accepted the trail, Halff will provide TxDOT and the City with a copy of the file management for the project.

PROJECT CONTROL

Quality Control: A critical aspect of managing the project is Halff's internal QA/QC program to ensure the project goals are met, and critical issues are addressed. Our Quality Assurance Manager, Mike Moya, PE, CFM will lead the QA/QC Team. Mr. Moya brings 29 years of experience in civil design, including extensive experience with hike and bike trails. The QA/QC team objectives are as follows:

Communication: Thorough and comprehensive communication involving the City of Taylor, Project Manager and project team members.

Documentation and Standardization: Project memos, e-mails, correspondence, telephone logs, minute meetings, individual project procedures, etc.

Professional Reviews: Early and frequent project reviews performed by senior professional team members using Halff's detailed QA/QC check lists for trail design.

Schedule: A design schedule illustrating forecasted versus actual progress will be maintained and will be reviewed during established project reviews.





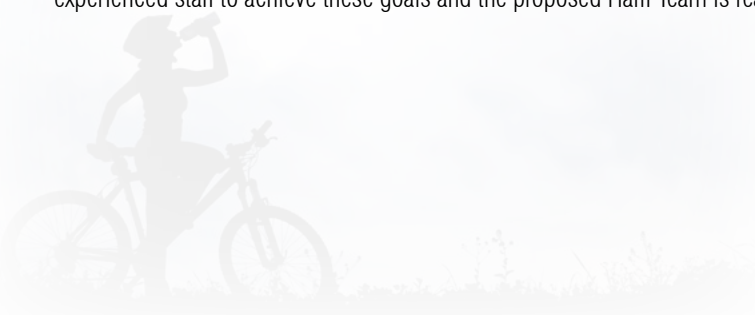
Project Approach & Understanding

All submittals will be thoroughly reviewed prior to submittal to the City of Taylor. Reviews encompass a general overview of the project completeness, calculations, compatibility of the specifications and construction drawings, design procedures, design assumptions, and reasonableness of conclusions. To ensure the final product satisfies the City of Taylor and TxDOT guidelines, milestone QC check points will be established at the beginning of the project for each project task. These “check points” will occur at specified milestones when sub-tasks are completed.

The QA Manager will ensure an independent reviewer is assigned to each project task. The QC review process will include a review of all preliminary and final reports and all plans at milestone submissions. Reports will be reviewed for accuracy, neatness, uniformity, drafting/GIS standards, errors, omissions, consistency between disciplines, conflicts, spelling, grammar, completeness, and conformance with AASHTO, Texas Accessibility Standards (TAS), and all state regulations.

The QA Manager will ensure the QC review is in compliance with the contract requirements and will confirm all task “check points” are completed in a timely and accurate manner. Task checklists shall be appropriately documented and signed by the reviewer, approved by the QA Manager and then forwarded to the production team along with all check prints/drafts and text. The QA Manager will coordinate a meeting with the QC Team and Production Team to formally review the QC comments and resolve any problems/conflicts. Task production leaders will be required to sign the QC document to confirm all comments are received, addressed, understood and documented appropriately. The review will be documented in a brief report and submitted to the Project Manager for final approval.

Schedule: The Halff Team will be responsive to the City of Taylor. Our team understands the schedule as it relates to the TxDOT Transportation Enhancement Program and is confident we can meet or beat the desired schedule. We have organized our team structure to provide us flexibility in responding to the needs of the City. A design schedule using Microsoft Project illustrating forecasted versus actual progress will be maintained and will be reviewed during established project reviews. Most project delays for trails involving TxDOT are the result of going back and forth with TxDOT to address either design or environmental issues. While Halff has established a long list of contacts within the department that can aid in expediting project reviews; our experience of ‘do it right the first time’ is the biggest aspect of keeping the project on schedule. It takes an experienced staff to achieve these goals and the proposed Halff Team is ready for the opportunity.







Similar Projects

SOUTHERN WALNUT CREEK TRAIL – Austin, Texas



The Southern Walnut Creek Trail is an important project for the City of Austin, particularly to the residents of east Austin. The trail provides a much needed link to the City's trail system and allows and fosters public access to the green space adjacent to Walnut and Boggy creeks, valuable natural resources in the Austin area. Implementation of the project continues the City of Austin's role as a steward of the natural environment and enhances the quality of life of its citizens.

This project consists of 7.3 miles of 10-foot wide concrete trail with 2-foot wide grassed shoulders on each side per a TxDOT TEA-21 grant. The trail begins at Govalle Park, parallel Boggy Creek to the east, and crosses two tributaries, US 183, and Delwau Lane. One of the tributaries already has a 10-foot wide prefabricated steel bridge in place which was incorporated into this project. Upon crossing Delwau Lane and a Capital Metro rail line, the trail turns to the north, parallels Walnut Creek along the west bank, crosses FM 969, and traverses Walnut Creek Greenbelt.

This trail project was planned and designed to be successfully integrated with current and future phases of Walnut Creek Park and other proposed park improvements. The project consists of three trailheads, parking lots, approximately five bridges (prefabricated pedestrian steel bridges), safety railing, culverts, signage, and benches. All of the major roadway crossings were made along the creeks under the existing roadway bridges, which enhances the overall safety for the citizens of Austin.



McKINNEY FALLS PEDESTRIAN WAY – Travis County, Texas

Responsible for designing approximately 6,000 lf of 8- to 12-ft-wide ADA compliant concrete pedestrian path adjacent to McKinney Falls Parkway from the McKinney Falls State Park to William Cannon Drive. Managed the development of the construction plans includes plan and profile sheets detailing horizontal and vertical alignments of the trail, grading plans, drainage improvements (including two low water crossings, H&H modeling of Gilleland Creek, channel modifications, and stream bank stabilization), details, and specifications.

The project was a funded by the TxDOT TEA-21 grant; the design includes meeting AASHTO, Travis County, and TxDOT requirements regarding size, alignment, and pavement markings. The project included developing a stakeholder database, a public involvement plan, and a questionnaire; meeting with jurisdictional agencies, key stakeholders, and property owners; presenting the alternatives during the initial/scoping meeting; conducting two stakeholder meetings; communicating with stakeholders via newsletters, website, telephone, and news updates at regular intervals; and documenting stakeholder input.



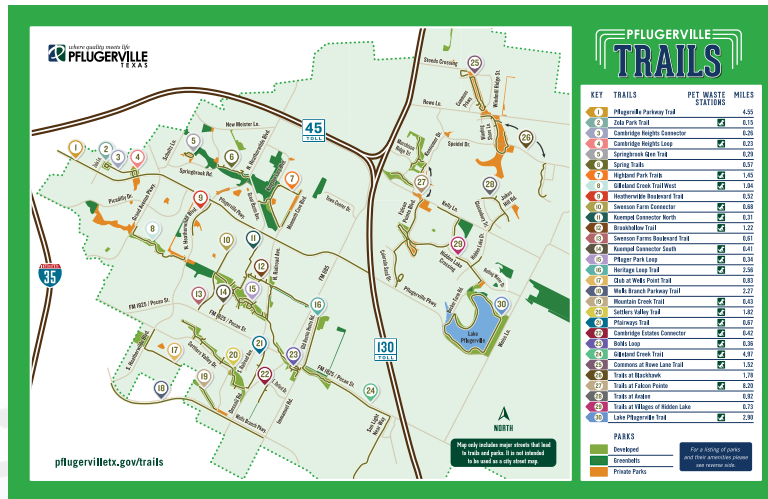


Similar Projects

GILLELAND CREEK TRAIL PHASES 2 & 3 – Travis County, Texas

Half designed 1.4 miles of 10-ft-wide, ADA-compliant concrete hike/bike trail from Pflugerville Road East/Gilleland Creek to Northeast Metro Park (Phase 2). Half also designed 1.09 miles of 10-ft-wide, ADA-compliant concrete hike/bike trail from the intersection of Grand Avenue Parkway and Black Locust Drive, along Gilleland Creek, to the intersection of Cactus Blossom Drive and Heatherwilde Boulevard (Phase 3). Our design meets AASHTO, Travis County, and TxDOT requirements for size, alignment, and pavement markings. Our construction plan development included plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including two low-water crossings, H&H modeling of Gilleland Creek, channel modifications, and stream bank stabilization), details, and specifications. Our responsibilities also included coordinating with Travis County, several HOAs, FEMA, and TxDOT as well as managing our subconsultants.

Half was responsible for the design, bidding and construction administration phases. We prepared the project reports and construction documents, including trail alignment, typical sections, grading, drainage, details, specifications, and permitting. We also provided utility coordination and construction administration. We designed signage and striping per MUTCD and AASHTO requirements; calculated hydraulics for culverts and channels; provided quantities, cost estimates and bid documents per Travis County/TxDOT standards; organized/conducted meetings with Travis County, HOAs, TxDOT, FEMA, TDLR, and subconsultants; and we provided accountability and status reporting to Travis County.



CAMERON HIKE AND BIKE TRAIL – Cameron, Texas

Half Associates designed a 1.7 mile, 12-ft.-wide concrete (9,420 lf) trail between two of the most heavily used sites in Cameron, the City Park, and the Cameron ISD facility. The city park is utilized year around, and serves as the City's main recreation area. The Cameron ISD complex is used by all of the City's elementary and middle school students. The trail is landscaped and lit along the entire length. The trail separates pedestrians and cyclists from traffic on CR 240 and 22nd Street, enhances safety for the users through the use of trail lighting, utilizes Texas native grasses, shrubs and trees for the landscaping, and enhances the City Park by adding parking and ADA compliant restrooms at the trailhead. Design included meeting AASHTO and TxDOT requirements for bike paths regarding size, alignment, and pavement markings. The project included providing design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, landscaping, lighting, a restroom with a septic system, details, and specifications. The trail is funded through TEA-21 funds.





Similar Projects

BRAZOS PARK EAST RIVERWALK EXTENSION – Waco, Texas

Halff Associates, Inc. was responsible for the design of approximately 1.2 miles of 10-foot-wide, ADA-compliant concrete hike/bike trail per a TxDOT TEA-21 grant. The proposed trail begins at the Brazos Park East and runs along the Brazos River and ends at the intersection of Herring Avenue and MLK Boulevard. The City of Waco has created a trail network spanning both sides of the Brazos River, and Halff was honored to work on this important project because the trail connects Brazos Park East (a new park featuring boat ramps, docks, fishing, horseshoe pits, a pavilion and scenic views) with the nearest trail to the east. As part of the trail, Halff designed several overlooks as special amenities for residents and visitors to enjoy the historic river, which also happens to be Texas' longest river.

The design includes meeting AASHTO, City, and TxDOT requirements regarding size, alignment and pavement markings and location. The development of the construction plans include plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including five culvert crossings), retaining walls, lighting and conduit, details and specifications. Additional project items include a 2,300-square-yard parking lot, one prefabricated pedestrian bridge with abutments, signal and island improvements at Herring Avenue, one pavilion, trailhead, park appurtenances, overlooks, irrigation and landscaping. Responsibilities also included coordinating between the City, TxDOT, utility companies as well as managing several subconsultants.







Selection Criteria



Shawn Bertram, PE (TX No. 98190) with Halff will sign and seal all work to be performed on the contract. Shawn has engineered and managed the development of civil plans and specifications for 14 years; he has worked on 20 trail projects. For similar project related experience please reference his resume located in the *Appendix*.

Halff will perform approximately 93% of the actual contract work in-house. Halff will be providing trail, drainage, structural and landscape design; surveying; environmental permitting; right-of-way/easement acquisition; LGPP; and construction administration.

Per the RFQ, the Statement of Qualifications will be evaluated using the following criteria:

- 1. Project understanding and approach;** please reference section titled *Project Approach & Understanding* on pages 5-8.
- 2. The project manager's experience with similar projects;** please reference Todd's experience with similar projects on his resume located in the *Appendix*.
- 3. Experience of the task leaders with similar projects;** please reference section titled *Key Personnel* on pages 3-4.
- 4. Ability to meet project deadlines.** The Halff Team will be responsive to the City of Taylor. Our team understands the schedule as it relates to the TxDOT Transportation Enhancement Program and is confident we can meet or beat the desired schedule. We have organized our team structure to provide us flexibility in responding to the needs of the City. A design schedule using Microsoft Project illustrating forecasted versus actual progress will be maintained and will be reviewed during established project reviews. Most project delays for trails involving TxDOT are the result of going back and forth with TxDOT to address either design or environmental issues. While Halff has established a long list of contacts within the department that can aid in expediting project reviews; our experience of 'do it right the first time' is the biggest aspect of keeping the project on schedule.

Projects that demonstrate our ability to deliver projects on time include:

- Cole Park Stormwater Detention Vault, Dallas, Texas – \$28 million construction cost designed by Halff Associates in 16 months.
- Rochester Park, Levee and Pump Station, Dallas, Texas – \$ 12 million construction cost designed by Halff Associates – design and construction in 18 months.
- Greenville Club Lake Spillway, Dallas, Texas – nine months for design and TCEQ approval.
- McCommas Bluff Landfill Levee and Swale Design, Dallas, Texas – 10 months.
- Comal and Guadalupe County DFIRM Production, Texas – 120 DFIRM panels produced in one year.
- US 77/US 83, Cameron County, Texas – \$83 million construction cost designed by Halff Associates in 12 months.
- SH 121/IH 35E, Lewisville, Texas – \$85 million construction cost designed by Halff Associates in 18 months.
- IH 30/Cockrell Hill Interchange and Extension of Cockrell Hill Road, Dallas, Texas – \$15 million construction cost designed by Halff Associates in eight months.
- Union Pacific Intermodal Facility, Hutchins, Texas – \$ 100 million facility designed by Halff Associates – design and construction in 16 months.





Selection Criteria



5. **Team's experience with downtown, residential, safe routes to school sidewalk, and other state/federally funded hike and/or bike projects** - please reference the Half Trail Projects matrix located on pages 13-14.

6. **Team's experience with public involvement.** Half has the resources to provide Public Involvement leadership for TxDOT as well as materials such as exhibits, display boards, newsletters and websites. We have developed and designed marketing materials for individual projects and regional outreach programs. Half has created brochures, media kits, news briefs and other outreach materials to enhance the public information aspects of numerous projects.

Jim Carrillo, ASLA, AICP, is Half's Director of Planning and has an extensive background in long-range master planning, urban design and site development. His responsibilities as a planner have included numerous Public Involvement opportunities, with many projects requiring extensive input from citizens and stakeholders.

7. **Team's experience with TxDOT's Transportation Enhancement program.** In the last 10 years, Half has designed over 60 miles on 30 projects of federally funded trails administered by TxDOT. Half worked on the first federally funded trail in Texas along Lake Grapevine in the mid-1990's and has consistently worked on federally funded trails ever since. We have worked on numerous ISTE, TEA-21, and Transportation Enhancement Program trail projects. Most recently, Half prepared and submitted two Transportation Enhancement Program grants on behalf of two central Texas Municipalities for the call in the Fall of 2012. We won both of those grants for approximately \$4.1 million of federal funds. Having successfully prepared two Transportation Enhancement Program grants and currently working on those designs, we completely understand what is required for this program which will greatly benefit the City of Taylor.

- 1 = Federal Funding
2 = Railroad Crossings
3 = Categorical Exclusion
4 = 404 Permit
5 = FEMA LOMR
6 = Bridges/Low-water Crossings
7 = Trail Heads
8 = Phased Design
9 = On-Street Trail
10 = Off-Road Trail
11 = ROW Acquisition
12 = Landscape Design
13 = Park Amenities
14 = Public Meetings
15 = Trail Length (miles)

Projects	Half Trail Projects														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
University of Texas at Dallas Trail – Richardson		•		•		•		•	•	•		•			2.5
Johnson City Hiking Trail – Johnson City	•					•						•			0.75
Southern Walnut Creek Trail – Austin	•					•	•	•		•		•		•	7.3
Nolan Creek Trail – Killeen	•	•	•			•	•			•		•		•	1.5
Second Street Trail – McAllen	•	•				•				•		•			2
Gilleland Creek Trail Phase 2 – Travis County	•					•				•				•	1.2
Gilleland Creek Trail Phase 3 – Travis County	•		•			•				•	•			•	1.1
Lake Creek Park – Round Rock						•	•	•		•		•	•	•	2.5
Gloster Bend Recreation Area – Travis County						•	•	•		•		•	•	•	4.5
Hike Bike Trail – Cameron	•						•			•		•			1.7
West Rowlett Creek Trail – Frisco	•			•		•	•			•		•			1.2
Medina River Greenway – San Antonio		•		•		•	•	•		•	•	•	•	•	16
Citywide Greenways – Brenham	•								•	•		•		•	1
McKinney Park – Odessa						•				•		•	•	•	1
Muleshoe Bend Recreation Area – Travis County						•	•	•		•		•	•	•	2
Imperial Park – Sugar Land							•			•		•	•		0.7
Eldridge Park – Sugar Land							•			•		•	•		0.5
Lake Fort Phantom – Abilene						•	•	•		•		•	•	•	3
25th Street Trail Concept – Harlingen							•	•		•		•	•	•	1.5
Goose Creek Trail Phase IV – Baytown	•						•			•		•		•	1
Cougar Trail – Texas State University – San Marcos		•				•	•		•	•			•		1.8
Guadalupe River Trail – Kerrville						•	•	•	•	•	•	•	•	•	8
South Tributary Trail - New Braunfels						•	•	•		•	•	•	•	•	2.7
Walnut Creek Linear Park and Trail – Mansfield						•	•			•	•	•	•	•	2.3
SH 96 Trail – League City	•		•							•					1.5
Paseo de Santa Isabela – Port Isabel	•	•	•				•		•	•	•	•		•	3
Angel Field Trail – Allen						•	•			•		•	•		0.75
Bicentennial Hike and Bike Trail – McAllen	•	•					•			•		•			2
Big Bear Creek Hike and Bike Trail – Grapevine	•		•	•		•	•			•		•			1.7
Blue Bonnet Trail – Plano						•			•	•	•	•		•	2.3
Brushy Creek Trail Phase 2 – Williamson County						•				•		•	•	•	0.9
Clear Fork/Benbrook Bike Trail – Fort Worth	•		•	•	•	•	•		•	•		•		•	3.8
Cottonbelt Trail – Hurst and Colleyville	•	•	•	•	•	•	•		•	•		•		•	1.5
Denton Branch Rail Trail – Denton	•		•	•		•	•			•				•	8



Selection Criteria



Projects	Half Trail Projects														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Fish Creek Trail – Arlington	•		•							•				•	2.9
Fossil Creek – Fort Worth						•	•			•					4
Founders Park Trail – Wylie							•			•		•	•	•	0.75
Glenwick Trail – Flower Mound							•			•		•	•	•	0.75
Grapevine Oak Grove – Grapevine	•		•	•		•	•			•		•			1.6
Greenbelt Linear Park Study – Allen										•					1
Harker Heights City Park – Harker Heights				•		•	•			•		•	•		1
Lake Grapevine Trail Phase 1 – Grapevine	•		•	•		•	•			•					1.8
Lake Grapevine Trail Phase 2 – Grapevine	•			•		•	•			•					1.2
Leonard Johns Trail – Flower Mound						•				•	•				0.75
Lewisville Trail – Lewisville	•		•	•		•	•			•		•		•	1.5
Lone Star Hike and Bike Trail – Grand Prairie	•					•	•					•	•	•	3.2
McAllen Phase 2 Trail – McAllen	•	•	•				•			•		•		•	8
North Tributary Trail Master Plan – New Braunfels						•	•			•			•		1.5
Northwest Community Park – Belton							•			•		•		•	1
Northwest Community Park – Belton							•			•		•	•	•	2
Recreational Trail Improvements – Plano				•		•				•					1.5
Rustic Timbers Trail – Flower Mound						•				•	•				0.5
Sante Fe Trestle Trail – Dallas	•	•	•	•			•		•			•	•	•	1.2
Saunders Park – Fort Worth				•		•	•			•		•		•	0.5
Sylvan Creek Park Trail – Lewisville							•			•		•		•	0.3
The Woods of Sun Creek Trail – Allen							•			•		•	•		0.5
TPWD Cooper Lake State Park – Cooper				•		•	•		•	•					4
McKinney Falls Pedestrian Way – Travis County	•									•				•	1.1
Valley View Park Trail – Dallas						•	•		•	•		•	•	•	0.75
Village Creek Trail – Arlington						•	•			•		•		•	1
White Rock Spillway Trail – Dallas						•	•			•		•	•	•	1.2
White Rock Creek Hike and Bike Trail Master Plan – Dallas		•				•	•			•				•	7
White Rock Creek Hike and Bike Trail Phase 1 – Dallas						•	•			•		•	•	•	1
Hike and Bike Trails Master Plan – Sugar Land		•				•	•		•	•				•	90
Bicycle Plan Update – Austin									•	•					200
Dallas County Trails Master Plan – Dallas County		•				•	•		•	•			•	•	510
Hidalgo Citywide Pedestrian Facilities – Hidalgo	•		•	•		•	•			•					13
La Porte Trails Master Plan – La Porte		•				•	•		•	•				•	100

Projects	Half Trail Projects														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Round Rock Trails Master Plan – Round Rock		•				•	•		•	•			•	•	75
Six Cities Trails Master Plan – Frisco		•				•	•		•	•				•	200
Mesquite Trails Master Plan – Mesquite		•				•	•		•	•				•	195
Blake Manor Hike & Bike Trail Schematic – Travis County	•						•			•					3
Brazos Park East Trail – Waco	•		•			•	•			•		•	•	•	1.1
Waco Riverwalk Extension Phase 2A – Waco	•	•	•		•	•			•	•		•	•	•	1.1
Cedar Park Trails Master Plan – Cedar Park		•				•	•	•	•	•		•	•	•	80

- 1 = Federal Funding
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- 5 = FEMA LOMR
- 6 = Bridges/Low-water Crossings
- 7 = Trail Heads
- 8 = Phased Design
- 9 = On-Street Trail
- 10 = Off-Road Trail
- 11 = ROW Acquisition
- 12 = Landscape Design
- 13 = Park Amenities
- 14 = Public Meetings
- 15 = Trail Length (miles)





References



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Insurance Coverages

Per the RFQ, Halff meets or exceeds the below required insurance coverages:

Worker's Compensation – Statutory Amount

Employer's Liability - \$500,000.00

Commercial General Liability

Personal injury and property damage:

\$1,000,000.00 combined single limit each occurrence and

\$2,000,000.00 aggregate

Business Automobile Liability for all vehicles (owned/leased vehicles; non-owned vehicles; hired vehicles)

Bodily injury and property damage:

\$500,000.00 combined single limit any one accident

Umbrella Liability

\$1,000,000.00

Halff will provide general liability insurance, worker's compensation and professional liability insurance for the project within 10 calendar days of any Notice of Award.







TODD JACKSON, PE — Project Manager

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 88530
TxDOT Precertification No. 9999

EDUCATION

Bachelor of Science
Civil Engineering
Louisiana Tech University

Since joining **Halff** in 1996, Mr. Jackson has designed over 20 trail projects (including 14 federally funded projects) totaling over 40 miles of ADA compliant trails. These projects have varied from sidewalks to shared-use paths and included amenities such as lighting, landscaping and irrigation, restrooms, pavilions, kiosks, trailheads, switch backs, and other improvements.

Southern Walnut Creek Trail, Austin, TX

Project Manager responsible for the design of approximately 7.3 miles of 10-ft wide ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at City of Austin parkland along Johnny Morris Road, follows the MOKAN corridor, crosses Loyola Lane and FM 969, follows Walnut Creek to the south and Boggy Creek and a CapMetro rail corridor to the east, crosses under US 183 at Boggy Creek, and ends at Govalle Park. The design includes meeting AASHTO, City of Austin, and TxDOT requirements regarding size, alignment, and pavement markings. The trail connects major green areas, parks, the Tennis Center, and the YMCA. The development of the construction plans includes plan and profile sheets detailing horizontal and vertical alignments, grading plans, retaining walls, overlooks, rest areas, trailheads, landscaping, parking lots, drainage improvements (including five prefabricated steel bridges, stream bank stabilization, H&H modeling of Walnut Creek and Boggy Creek), details, and specifications. Responsibilities also include obtaining a City of Austin site development permit and coordinating with City of Austin (Public Works, PARD, Watershed Protection, AWU), COE, FEMA, CapMetro, and TxDOT.

McKinney Falls Pedestrian Way Project, Travis County, TX

Project Manager responsible for the design of approximately 6,000 lf of 8- to 12-ft wide concrete pedestrian path adjacent to McKinney Falls Parkway from the McKinney Falls State Park to William Cannon Drive. Managed the development of construction plans including the designs for the horizontal and vertical alignment of the trail, retaining walls, and drainage structures.

Gilleland Creek Trail Phase II, Travis County, TX

Assistant Project Manager responsible for the design of approximately 7,500 lf of 10-ft wide ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail is adjacent to Pflugerville Road East and Gilleland Creek beginning at Immanuel Road and terminating at Travis County's Northeast Metro Park. The design included meeting AASHTO, Travis County, and TxDOT requirements regarding size, alignment, and pavement markings. The development of the construction plans included plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements, retaining walls, details, and specifications. Responsibilities also included coordination with Travis County, the Pflugerville Road East roadway design team, and TxDOT.

Hike and Bike Trail, Cameron, TX

Project Manager for the design of 1.7-mi, 12-ft. wide concrete, ADA compliant trail per a TxDOT TEA-21 grant. The project begins at the Cameron ISD Complex and terminates at the city park. Design included meeting AASHTO and TxDOT requirements for bike paths regarding size, alignment, and pavement markings. The project included providing design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, landscaping, lighting, restroom with septic system, details, and specifications.

Brazos Park East Riverwalk Extension, Waco, TX

Project Manager responsible for design of approximately 1.2 miles of ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at the Brazos Park East and runs along the Brazos River and ends at the intersection of Herring Avenue and MLK Boulevard. The design includes meeting AASHTO, City, and TxDOT requirements regarding size, alignment and pavement markings and location. The development of the construction plans include plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including five culvert crossings), retaining walls, lighting and conduit, details and specifications. Additional project items include a 2,300 SY parking lot, one prefabricated pedestrian bridge with abutments, signal improvements at Herring, one pavilion, trailhead, park appurtenances, overlooks, irrigation and landscaping. Responsibilities also included coordinating between the City, TxDOT, utility companies as well as managing several sub-consultants.

Brushy Creek Regional Trail Phase II, Williamson County, TX

Project Manager for design of the second phase of the Brushy Creek Regional Trail that connects the cities of Cedar Park and Round Rock. The trail extends for approximately 4,500 lf along a corridor that runs parallel to Brushy Creek. The trail mainly consists of a 10-ft wide crushed granite surface, except in places where slope and drainage require a concrete surface for safety. The trail includes two culvert crossings, as well as a trailhead and a major regional gateway feature at the corner of Great Oaks and Brushy Creek Drive.

Nolan Creek Trail, Killeen, TX

Project Manager for the design of approximately 3 miles of 12-ft wide ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at 28th Street, runs along Nolan Creek, crosses 38th Street (FM 2410), and ends Killeen High School. The design included meeting AASHTO, City of Killeen, and TxDOT requirements regarding size, alignment, and pavement markings. The trail connects major green areas, the Community Center, parks, and the high school. The development of the construction plans included plan and profile sheets detailing horizontal and vertical alignments, grading plans, retaining walls, covered pavilions, rest areas, three trailheads, landscaping, parking lots, lighting, security cameras, drainage improvements (including two prefabricated steel bridges, H&H modeling of Nolan Creek, and a low water crossing), details, and specifications. Responsibilities also included construction phase services and coordination with City of Killeen, Killeen ISD, FEMA, a railroad, and TxDOT.



TODD JACKSON, PE — Project Manager

FM 2770 & RR 150 Bicycle & Sidewalk Improvements, Kyle, Texas

Project Manager responsible for design of approximately 1.8 miles of bike lane and 1.8 miles of ADA compliant sidewalk per a STPMM federally funded grant. Project included widening both FM 2770 and RR 150 to include a bike lane with appropriate signage and striping to meet both TxDOT and AASHTO requirements along with adding sidewalks at the right-of-way line. Design aspects included paving, drainage, signing, striping, traffic control, erosion control, cross sections, and details. Since both roadways were on-system, all design aspects were required to meet TxDOT specifications.

2011 CDBG Sidewalk & Parks Trail Improvement Project, Georgetown, Texas

Project Manager responsible for the design of sidewalks and trails at six locations throughout the City totaling 1.3 miles in addition to drainage improvements along Maple Street channel. Project was partially funded by a Community Development Block Grant (CDBG) and adhered to federal regulations for permitting. Project was located in the Edwards Aquifer and required an Exemption Plan to be completed with TCEQ for environmental compliance. Design of the project included 5,210 linear feet of concrete sidewalk, 1,635 linear feet of concrete trail, driveway reconstruction, 1,350 square yards of concrete rip rap, curb ramps, curb and gutter, concrete culverts, 1 prefabricated pedestrian bridge, landscape benches and miscellaneous rock work, electrical conduit, retaining walls, erosion control, tree protection, and other miscellaneous items. Plans included typical sections, trail plan and profiles, drainage plan and profiles, waterline plan and profiles, structural details, erosion control and details. Project also included cost estimates, project manual, and coordination with utilities, City and State agencies.

TxDOT Hiking Trail, Johnson City, Texas

Assistant Project Manager responsible for the design of approximately 4,000 lf of concrete trails throughout Johnson City. Design included meeting AASHTO, Johnson City, and TxDOT requirements for hiking paths regarding size, alignment, and pavement marking standards and location. Provided design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, details, and specifications. Responsibilities also included creating and submitting cost estimates to TxDOT using estimates and quantities from project design. Coordinated and met with TxDOT, Johnson City, and sub-consultants regarding a variety of project issues.

Denton Rail to Trail, Denton, Texas

Project Manager for the design of an ISTE funded 8-mi bicycle and pedestrian trail along an abandoned rail ROW. The route parallels IH 35E and extends from near downtown Denton to the nearby City of Corinth. The 10-ft-wide trail is constructed of crushed limestone and granite. It crosses seven existing railroad trestles, which are paved with new decking. An additional new bridge was designed at one creek crossing. The trail and correlating signage and other amenities are designed to comply with TxDOT and AASHTO standards.

Shane Wilbanks Trail, Grapevine, Texas

Project Manager for the design of 4.8 miles of new hike and bike trail around the southern portion of Grapevine Lake. The trail provided connections to three city-operated parks on USACE property and provided access to adjacent neighborhoods. The trail connected Horseshoe Trail Park, Dove Loop Softball Complex, and Oak Grove Park. A detailed tree survey was conducted to avoid and minimize impacts to mature trees. The trail was constructed of concrete and was 10-ft wide with 2-ft grassed shoulders and complies with AASHTO standards. Also included in the project were two prefabricated pedestrian steel bridges with 80-ft and 40-ft spans.

Gilleland Creek Trail Phase III, Travis County, TX

Project Manager responsible for design of approximately 5,800 lf of ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at the intersection of Grand Avenue Parkway and Black Locust Drive and runs along Gilleland Creek and ends at the intersection of Cactus Blossom Drive and Heatherwilde Boulevard. The design included meeting AASHTO, Travis County, and TxDOT requirements regarding size, alignment and pavement markings and location. The development of the construction plans included plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including two low water crossings), details and specifications. Responsibilities also included coordinating between Travis County, the Heatherwilde and Windermere HOA's and TxDOT, as well as managing several sub-consultants.

Plano Trail Improvement Project, Plano, Texas

Project Manager for the design of approximately 1.5 miles of 10-ft wide recreational trail replacement throughout the City of Plano. The efforts included identifying failed and damaged portions of existing concrete recreational trail and designing replacement sections, and transitions. The project also required replacing three low-water crossings with pedestrian bridges of 100-ft, 70-ft, and 40-ft lengths. The design of these bridges included hydraulic modeling of these three creeks to determine 100-yr flood elevations. The design of this project complies with AASHTO standards.





Resumes

MIKE MOYA, PE, CFM — QA/QC

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 68170
Certified Floodplain Manager:
No. 0889-05N
TxDOT Precertification No. 1315

EDUCATION

Bachelor of Science
Civil Engineering
Stanford University

Mr. Moya, Vice President and Manager of the Austin office, joined **Halff** in August 1985. Mr. Moya has managed and engineered the development of plans and specifications for a variety of civil projects involving: storm drainage, erosion control, paving and drainage, water and sanitary sewer, utility relocations, railroad rehabilitation, and telecommunications. His primary area of expertise is water resources; whereas, he has extensive experience in stormwater/floodplain management; hydrologic, hydraulic, and flood damage computer analysis; flood control planning and rehabilitation of stormwater infrastructure. Mr. Moya has played a critical role in the preparation of detailed stormwater management studies for numerous communities and counties throughout Texas.

Southern Walnut Creek Trail, Austin, TX

Principal-in-Charge for approximately 7.3 miles of TEA 21 trail along Walnut Creek from City of Austin parkland at Johnny Morris Road to Boggy Creek at Govalle Park. Project included: alignment study, paving & grading, drainage improvements, five prefabricated bridges, stream bank stabilization, hydraulic analysis of Walnut Creek and Boggy Creek. Project required a site development permit and coordination with City of Austin Departments (Public Works, PARD, Watershed Protection, AWU), COE, FEMA, CapMetro, and TxDOT.

Cottonbelt Trail, Hurst and Colleyville, TX

TEA-21, CMAQ trail through Colleyville and Hurst connecting to trails in Grapevine and North Richland Hills. Initial project tasks have included close coordination with the cities of Colleyville, Grapevine, Hurst, and North Richland Hills; and agencies including NCTCOG, TxDOT and DART to develop a conceptual plan for the "at-grade" crossing of the DART railroad and the signalized crossing of Precinct Line Road (FM 3029), a 130 ROW 4-lane divided road.

Timber Creek Trail, Lewisville, TX

Project included the development of design plans and specifications to TxDOT standards of a 6,500 lf trail along public ROW. This trail connects Memorial Park to Central Park and provides access to Creekside Elementary School as well as many residential homes. This trail includes a 115 lf span bridge over Timber Creek and a 120 lf underpass crossing of Edmonds Lane.

Clearfork/Benbrook Bike Trail, Fort Worth, TX

Project extended the existing Trinity Trail from its terminus at Southwest Boulevard to Pecan Valley Park. This extension is roughly 3.8 miles and follows existing public right of ways and/or parklands. The project included three bridges (60-, 80-, and 180-ft spans) and 2 miles of off-road concrete trail.

Refurbishment of Saunders Park Along Marine Creek at the Fort Worth Stockyards, Fort Worth, TX

Project included the extension of an existing trail system from Saunders Park, under Main Street, to Rodeo Park.

Timber Creek Trail STEP Applications, Lewisville, TX

In cooperation with Bowman-Melton for the funding reimbursement application for the TEA-21 and STEP funding connecting Central Park Trail with Memorial Park Trail. The Grant application, included: field reconnaissance and photographic records; interviews with City staff and TxDOT; preparation of trail alignment exhibits, cost estimates, project descriptions, and Nomination Form.

Village Creek Natural Area, Arlington, TX

Design of 1-mi of hike and bike trails, low water crossings and fishing dock/scenic overlook for the Village Creek Natural.

RM 620 Environmental and Schematic, Round Rock, TX

Principal-in-Charge for the development of a roadway schematic and environmental documentation (Categorical Exclusion). Project involved the evaluation of multiple alternatives in regards to environmental impacts, constructability, ROW impacts, and cost of construction. The locally preferred alternative (LPA) included reconstructing the existing 4-lane rural roadway as an urban facility with bicycle and pedestrian facilities and an overpass at the Union Pacific Railroad (UPRR).

McKinney Falls Roadway Improvements Travis and Williamson Counties, TX

Coordinated on-site and off-site drainage design, including design of detention basins for water quality and quantity. Project included design of approximately 6,000 lf of 4-lane divided roadway including reconstruction and expansion for approximately 2,400 lf of existing 2-lane roadway and new construction of approximately 3,600 lf of roadway.

Cesar Chavez Conversion Project, Austin, TX

Coordinated on-site and off-site drainage design and prepared variances for water quality and off-site run-off. Project included design for the conversion of Cesar Chavez, an urban arterial located in downtown Austin, from a 1-way to 2-way traffic flow.



Resumes



SHAWN BERTRAM, PE —

*Assistant Project Manager;
Construction Administration*

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 98190
TxDOT Precertification No. 16042

EDUCATION

Bachelor of Science
Mechanical Engineering
University of Texas at Austin

Mr. Bertram joined **Halff** in 2002 and has engineered and managed the development of civil plans and specifications for 14 years. Mr. Bertram's general civil background has yielded a variety of projects such as roadways, drainage, water and sanitary sewer, utility relocations, recreational facilities, land development and water treatment. His managerial experience includes supervising sub-consultants, contract development and negotiations, invoicing, and client coordination.

Brazos Park East Riverwalk Extension, Waco, TX

Project Engineer responsible for the design of approximately 1.2 miles of ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at the Brazos Park East and runs along the Brazos River and ends at the intersection of Herring Avenue and MLK Boulevard. The design includes meeting AASHTO, City, and TxDOT requirements regarding size, alignment and pavement markings and location. The development of the construction plans include plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including five culvert crossings), retaining walls, lighting and conduit, details and specifications. Additional project items include a 2,300 SY parking lot, one prefabricated pedestrian bridge with abutments, signal improvements at Herring, one pavilion, trailhead, park appurtenances, overlooks, irrigation and landscaping. Responsibilities also included coordinating between the City, TxDOT, utility companies as well as managing several sub-consultants.

Gilleland Creek Trail Phase III, Travis County, TX

Project Engineer responsible for design of approximately 5,800 lf of ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at the intersection of Grand Avenue Parkway and Black Locust Drive and runs along Gilleland Creek and ends at the intersection of Cactus Blossom Drive and Heatherwilde Boulevard. The design included meeting AASHTO, Travis County, and TxDOT requirements regarding size, alignment and pavement markings and location. The development of the construction plans included plan and profile sheets detailing horizontal and vertical alignments, grading plans, drainage improvements (including two low water crossings), details and specifications. Responsibilities also included coordinating between Travis County, the Heatherwilde and Windermere HOA's and TxDOT, as well as managing several sub-consultants.

TxDOT Hike and Bike Trail, Cameron, TX

Project Engineer responsible for the design of an approximate 1.7-mi, 12-ft wide ADA compliant concrete hike and bike trail per a TxDOT TEA-21 grant. The extents of the project begin at the Cameron ISD Complex and extend to the city park. Design included meeting AASHTO and TxDOT requirements for bike paths regarding size, alignment, and pavement marking standards and location. Provided design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, landscaping, lighting, restroom with septic system, details, and specifications. Responsibilities also included creating and submitting cost estimates to TxDOT using estimate and quantities from project design.

TxDOT Hiking Trail, Johnson City, TX

Project Engineer responsible for the design of approximately 4,000 lf of concrete trails throughout Johnson City. Design included meeting AASHTO, Johnson City, and TxDOT requirements for hiking paths regarding size, alignment, and pavement marking standards and location. Provided design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, details, and specifications. Responsibilities also included creating and submitting cost estimates to TxDOT using estimate and quantities from project design. Coordinated and met with TxDOT, Johnson City, and sub-consultants regarding a variety of project issues.

TxDOT Hike and Bike Trail, McAllen, TX

Project Engineer for the design of approximately 26,000 lf of concrete shared-use paths (8- to 10-ft wide), approximately 7,600 lf of 5-ft wide concrete sidewalk, and approximately 10,300 lf of asphalt bike lane throughout McAllen per a TxDOT TEA-21 grant. Design included meeting AASHTO requirements for bike paths regarding size, alignment, sign requirements, pavement marking standards, and location. Extended an existing concrete roadway median approximately 300 lf that required re-striping of existing roadway lanes and a traffic control plan. Provided design for grading plans, plan and profile sheets, schematics, details, and specifications. Responsibilities also included creating and submitting cost estimate to TxDOT using estimate and quantities from project design.

2011 CDBG Sidewalk & Parks Trail Improvement Project, Georgetown, TX

Project Engineer that included design of sidewalks and trails at six locations throughout the City totaling 1.3 miles in addition to drainage improvements along Maple Street channel. Project was partially funded by a Community Development Block Grant (CDBG) and adhered to federal regulations for permitting. Project was located in the Edwards Aquifer and required an Exemption Plan to be completed with TCEQ for environmental compliance. Design of the project included 5,210 linear feet of concrete sidewalk, 1,635 linear feet of concrete trail, driveway reconstruction, 1,350 square yards of concrete rip rap, curb ramps, curb and gutter, concrete culverts, 1 prefabricated pedestrian bridge, landscape benches and miscellaneous rock work, electrical conduit, retaining walls, erosion control, tree protection, and other miscellaneous items. Plans included typical sections, trail plan and profiles, drainage plan and profiles, waterline plan and profiles, structural details, erosion control and details. Project also included cost estimates, project manual, and coordination with utilities, City and State agencies.



Resumes

MARC EPPERLY, PE —

Trail Design

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 102025
TxDOT Precertification No. 17267

EDUCATION

Bachelor of Science
Civil Engineering
University of Texas at Austin

Mr. Epperly has been with **Halff** since 2004. In his career, Mr. Epperly has reviewed and processed more than 200 utility agreements for TxDOT including ones that have gone into a highway contract. He has conducted coordination meetings and negotiated with utility companies; prepared agreement assemblies; and reviewed plans for compliance with the UAR, reasonableness of cost and sequencing. Mr. Epperly takes a proactive role when handling utility coordination projects and communicates well through meetings and meeting minutes, phone calls and logs, progress reports, emails and status reports.

Southern Walnut Creek Trail, Austin, TX

Project Engineer responsible for the design of approximately 7.3 miles of 10-ft wide ADA compliant concrete trail per a TxDOT TEA-21 grant. The proposed trail begins at City of Austin parkland along Johnny Morris Road, follows the MOKAN corridor, crosses Loyola Lane and FM 969, follows Walnut Creek to the south and Boggy Creek and a CapMetro rail corridor to the east, crosses under US 183 at Boggy Creek, and ends at Govalle Park. The design included meeting AASHTO, City of Austin, and TxDOT requirements regarding size, alignment, and pavement markings. The trail connects major green areas, parks, the Tennis Center, and the YMCA. The development of the construction plans included plan and profile sheets detailing horizontal and vertical alignments, grading plans, retaining walls, overlooks, rest areas, trailheads, landscaping, parking lots, drainage improvements (including five prefabricated steel bridges, stream bank stabilization, H&H modeling of Walnut Creek and Boggy Creek), details, specifications and responsibilities also include obtaining City of Austin site development permit and coordinating with City of Austin (Public Works, PARD, Watershed Protection, AWU), COE, FEMA, CapMetro, and TxDOT.

McKinney Falls Pedestrian Way Project, Travis County, TX

Project Manager responsible for the design of approximately 6,000 lf of 8- to 12-ft wide concrete pedestrian path adjacent to McKinney Falls Parkway from the McKinney Falls State Park to William Cannon Drive. Managed the development of construction plans including the designs for the horizontal and vertical alignment of the trail, retaining walls, drainage structures, and pedestrian railing.

Hike and Bike Trail, Cameron, TX

Project Engineer for the design of 1.7-mi trail from the Cameron ISD Complex to the city park. Design included meeting AASHTO and TxDOT requirements for hiking paths regarding size, alignment, and pavement marking standards and location. Provided design for grading plans, drainage improvements, plan and profile sheets detailing horizontal and vertical alignments, schematics, details, and specifications. Responsibilities also included creating and submitting cost estimates to TxDOT using estimate and quantities from project design.

Hopkins Street Sidewalk, San Marcos, TX

Design Engineer assisting in the design of approximately 950 lf of 8-ft wide concrete sidewalk. Directly responsible for the development of construction plans meeting AASHTO and City of San Marcos requirements for sidewalks including the designs for the horizontal and vertical alignment of the path, retaining walls, drainage structures, pedestrian railing, and an at-grade railroad crossing. Other responsibilities included development of various details, preparing cost estimates, contract documents, specifications, and coordinating with the City of San Marcos.

Prince Solms/Hinman Island Parks Site Improvements, New Braunfels, TX

Project Engineer responsible for the design of approximately 350 lf of a 10- to 15-ft wide concrete accessible path. Plans include the design for the horizontal and vertical alignment of the trail, drainage structures, hand rails, and retaining walls. Other responsibilities included development of various details, preparing cost estimates, contract documents, specifications, and coordinating with the City of New Braunfels. Construction phase responsibilities included: reviewing contractor's shop drawings, submittals, and RFIs.

Blake Manor Hike and Bike Trail, Travis County, TX

Project Manager responsible for the schematic design of approximately 13,000 lf of 8-ft wide concrete hike and bike trail adjacent to Blake Manor Road from north of Barker Hills Drive to East Metro Park. Managed the development of schematic plans meeting AASHTO and Travis County requirements.



Resumes

MARY MAZZEI, PE — *Trail Design; Traffic Control*

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 81290
TxDOT Precertification No. 1158

EDUCATION

Bachelor of Science
Civil Engineering
University of California at Davis

Ms. Mazzei joined **Halff** in 2006 and has over 35 years of experience in the management and design of transportation and roadway projects. Her experience includes roadway design, sidewalk ADA accessibility; pedestrian and bicycle facilities, traffic control; roadway striping and signing; erosion control and tree protection design, highway capacity analysis; traffic safety studies; transportation studies; hydraulic analysis and design, and hydrological analysis. She is skilled in AutoCAD, MicroStation V8, Highway Capacity Software, HEC-HMS, HEC-1, HEC-2, HEC-RAS, WINStorm, THYSYS CULVERT, and StormCAD. For the past 18 years, Ms. Mazzei's experience has concentrated on planning and designing the reconstruction and rehabilitation of city streets for the City of Austin, the City of San Marcos, the City of Georgetown, and projects on the campus of Texas State University-San Marcos.

Southern Walnut Creek Trail, Austin, TX

Deputy Project Manager for a new hike and bike trail from Govalle Park north to Daffan Lane at Johnny Morris Road. The trail is approximately 7.3 miles in length and 10 feet wide with 2 foot shoulders. The entire trail will be constructed of concrete and will meet AASHTO design criteria and also will be ADA compliant. There will be five bridges and numerous culvert crossings on the trail. Parking lots will be provided at both ends of the trail. This trail is a significant part of the overall master plan for the Walnut Creek Trail System. Ultimately, the Walnut Creek Trail System will be a 16-mile concrete trail from Balcones District Park in NW Austin to Govalle Park in East Austin. The majority of the funding for the trail comes from the U.S. Department of Transportation and is administered by the Texas Department of Transportation. The project is managed by the City of Austin Department of Public Works and Parks and Recreation Department.

Sessom Drive Pedestrian and Bicycle Improvement Project, San Marcos, TX

Project Manager for this project that provide improvements to pedestrian and bicycle facilities. The project limits are from Aquarena Springs Drive to N. Comanche Street, approximately 0.90 miles in length. Sessom Drive intersects Pleasant Street, State Street, Peques Street, and Ed J. L. Green Drive within the project limits. West Sessom Drive is a City of San Marcos roadway and classified as an urban principal arterial. Due to the proximity of West Sessom Drive to the Texas State campus, the road experiences a significant amount of vehicular, bicycle, and pedestrian traffic. Funding for the project is provided by The City of San Marcos as well as the Capital Area Metropolitan Planning Organization (CAMPO). The purpose of this project is to improve pedestrian and bicycle facilities on Sessom Drive as well as provide intersection improvements at State Street, Peques Street, and Aquarena Springs Drive. Pedestrian facilities will be improved by widening the existing sidewalk on portions of the north and south side of Sessom to 10 feet where ever possible. The proposed improvements also include new curb ramps and cross slope adjustments where necessary to obtain compliance with the Texas Accessibility Standards (TAS). Bicycle improvements will include dedicated bicycle lanes from N. LBJ. Street to N. Comanche Street and additional signage from Aquarena Springs Drive to N. LBJ. Street.

City of Georgetown, Sidewalk Improvements Project, Georgetown, TX

Deputy Project Manager for the project that includes 7,000 lf of new sidewalks and 1,600 lf of 8ft hike and bike trail including a prefabricated pedestrian bridge. The project includes survey, sidewalk and pedestrian bridge design, utility coordination, drainage improvements, and an environmental desktop review for the hike and bike trail along the South Fork of the South San Gabriel River, drainage improvements, and the installation of light foundations and conduit for future sidewalk lighting along the hike and bike trail. The project also required coordination with city, county and state agencies to satisfy all requirements for the release of CDBG funds for the project.

Downtown Master Plan Implementation Project, San Marcos, TX

Project Manager for the Downtown Master Plan Implementation Project that will set the template for roadway and sidewalk design and streetscape standards for the downtown area. The project included a feasibility study of converting existing overhead utilities to underground conduits, streetscape design for the downtown streets and a detailed traffic analysis to convert Guadalupe Street and N. LBJ Street from one-way to two-way streets.

Five-Year Capital Improvement Project Recommendations, Georgetown, TX

Halff Associates was retained by Fugro Consultants to develop a Capital Improvement Project (CIP) list to begin in Fiscal Year 2010 for the City of Georgetown. Halff Associates began the process of developing the CIP list with the list of all streets recommended by Fugro Consultants for rehabilitation and reconstruction over the next five years. This initial list included all streets with an Overall Condition Index (OCI) of less than 60. The list was divided into a 5-year plan with estimated improvement costs for each street. Halff conducted visual surveys of all the streets recommended for reconstruction or rehabilitation. The visual surveys included a condition inspection of the curb and gutter, sidewalk, and sidewalk curb ramps. The streets were also checked for existing drainage, utilities, and if the street is within the current city limits. Estimated improvement costs for sidewalk and drainage were added to Fugro's estimate to determine a total estimated construction cost. The streets were then prioritized over the five years. The streets requiring reconstruction were given first priority and then came the streets that had multiple segments or blocks requiring reconstruction, rehabilitation or any type of pavement maintenance. After this, the streets requiring rehabilitation were ranked by their OCI. If the construction cost for one street is over \$500,000, our recommendation is to separate that project out and use another funding source.



Resumes

CINDY ENGELHARDT, PE, CFM — *Drainage Improvements*

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 103496
Certified Floodplain Manager:
TFMA - Certification No. 1125-06N
TxDOT Precertification No. 19149

EDUCATION

Master of Science/Civil Engineering
(Specializing in Water Resources)
Texas Tech University

Bachelor of Science/Civil Engineering
Texas Tech University

Ms. Engelhardt joined **Halff** in February 2006. She is a civil engineer with a focus on water resources engineering projects. She has been involved in numerous hydrologic and hydraulic studies throughout the state. Ms. Engelhardt has extensive experience with modeling and mapping software including but not limited to HEC-RAS, HEC-GeoRAS, HEC-GeoHMS, ArcGIS (ArcMap, Arc Catalog, ArcToolbox, Arc Info Workstation), ArcPad, GPS Correct, LP360 and GPSAnalyst.

Southern Walnut Trail, Austin, TX

Project Engineer for a new trail from Govalle Park north to Daffan Lane at Johnny Morris Road. This trail is roughly 7.3 miles in length and 10-ft wide. The project included design of five bridges (150-, 140-, 120-, 88-, and 25-ft spans) and 25 culvert crossings along the trail.

Texas Parks and Wildlife Garner State Park CCC Pavilion Engineering Study, Uvalde County, TX

Assistant Project Manager for a preliminary engineering study to examine the conditions and propose mitigation solutions for the Pavilion dance floor, the Combination Building parking lot, and the stability of the adjacent Frio River streambank. In addition, the study includes a topographic survey of the area using LiDAR scanning.

Waco Riverwalk Extension Project, Waco, TX

Project Engineer for the project; performed a preliminary hydraulic impact analysis along the Brazos River. This impact analysis evaluated the current and proposed floodplain impacts caused by the placement of the proposed Riverwalk (boardwalk) extension.

Chisholm Valley Drainage Modeling, Round Rock, TX

Project Manager for the hydrologic and hydraulic analysis of Lake Creek Tributaries 6 and 6A. This project included the update of hydrologic and hydraulic models to ultimately identify solutions to reduce roadway overtopping and flood risk to properties in the basin in accordance with the City Stormwater Master Plan. The mitigation study utilized GIS-based hydrology, hydraulic and floodplain mapping to analyze 1.5 sm of drainage area and approximately 1.8 miles of hydraulics. The recommended project included culvert enlargement and regional detention.

Gilleland Creek Modeling and Mapping, Austin, TX

Project Engineer who aided in the development of detailed GIS-based hydrologic and hydraulic models for a 65 sm watershed with 58 miles of stream. This project implemented the use of ArcGIS, GeoHMS, HEC-HMS, GeoRAS, and HEC-RAS. This project also included the development of FEMA Technical Support Notebooks for survey, hydrology, and hydraulics.

City of Austin 2006/2012 Street Bond Program, Austin, TX

Project Engineer for the Group 16 Street Reconstruction and Utility Adjustment Project – Group 16 project included drainage improvements along East Live Oak Street from South Congress Avenue to East Oltorf Street. Drainage improvements include the design and upgrade of the storm drain system along Live Oak Street that discharge into Blunn Creek.

City of Georgetown Rehabilitation Project, Georgetown, TX

Project Engineer for Phase 4 of this project included improving a known drainage problem at the intersection of 18th Street and Eubank Street. Provided a design to improve the existing storm drain system in this area to meet City of Georgetown requirements.

Texas Colorado River Floodplain Coalition, TX

Project Manager of multiple projects throughout the TCRFC basin including:

- TWDB/TCRFC Cooperating Technical Partner (CTP) Mapping Activity Statement 5 (MAS 5), San Bernard Watershed - Austin, Colorado, Wharton, Fort Bend, and Brazoria Counties, Texas – Project Manager for tasks under the \$700,000 CTP FEMA grant and MAS for modeling and mapping studies, in accordance with FEMA RiskMAP guidelines within the San Bernard Watershed. Activities under this MAS include Discovery, development of hydrology, floodplain mapping, development of non-regulatory products, and DFIRM mapping. This project includes coordination with the TWDB, TCRFC, and FEMA.
- TCRFC Website Hosting and Updates, Texas – Project Manager for the update and hosting of the new TCRFC website. The website includes multiple pages of information on TCRFC information, history, projects, etc. Halff also developed a GIS-based interactive web map that displays current FEMA floodplain information for member communities.

Marble Falls Flood Protection Planning Study, Marble Falls, TX

Assistant Project Manager of the hydrologic, hydraulic, and flood mitigation analysis of the Backbone Creek and Whitman Branch Watersheds. The study includes 40 sm of drainage area and approximately 10 miles of hydraulics. This study is to be prepared under the Texas Water Development Board's Flood Protection Planning (FPP) Grant Program. This project includes the use of ArcGIS, GeoHMS, HEC-HMS, GeoRAS, and HEC-RAS. This project also includes the development of a FPP Study Report including mitigation analysis and potential funding sources to implement the mitigation alternatives.

Hays County Master Drainage Plan, Hays County, TX

Project Manager of the routing model development, performed the hydrologic updates to a previous USACE hydrologic model, and assistant project manager of the final hydraulic modeling of Phase IA (Onion Creek, Bear Creek, and Little Bear Creek Watersheds). Aided in the scoping, data management, and data collection for this county-wide study. Also, assisted in securing a TWDB Flood Protection Planning grant with cost participation by USACE. The project includes coordination with the TWDB, Hays County, USACE, LCRA, GBRA, and FEMA.



Resumes

DAN CLARK, RPLS — Survey

LICENSES/REGISTRATIONS

Professional Land Surveyor:
Texas No. 6011
TxDOT Precertification No. 17008

EDUCATION

Bachelor of Arts
Government
University of Texas at Austin

Mr. Clark joined **Halff** in 2008. He currently leads the Survey Group in the Austin and San Antonio offices. Dan has over 10 years of combined field and office experience. He has a strong civil and boundary surveying background. His experience has included coordinating Preliminary Plat and Final Plat submittals, completing subdivision plats, various land title surveys, tree & topographic surveys, right of way surveys, utility design surveys and ALTA-ACSM surveys. He has performed boundary surveys on large tracts of land, established horizontal and vertical control for surveying projects; performing route survey tasks, subdivision layout, design & topographic survey tasks, cellular communications tower site surveys, and construction staking. He has written Field Notes and drafted Sketches to accompany Field Notes, uploaded and downloaded field crew data, and post-processed GPS data, established control networks, benchmarks, etc.

Sidewalk Improvement Survey, City of Georgetown, TX

Surveyor in charge of establishing horizontal and vertical survey control, right-of-way retracement, DTM preparation, and QA/QC.

Southern Walnut Creek Trail, Austin, TX

Surveyor in charge of establishing all horizontal and vertical survey control. Determined boundaries, ownership, and existing easement locations of affected tracts. Prepared all easement documents and sketches required for trail.

Hays County Flood Protection Planning Study and Grant, Hays County, TX

Project Surveyor in charge of Barton, Onion, Bear, and Little Bear Creeks and Pedernales River floodplain studies. Established control network for study areas. Coordinated all field work and right-of-entry. Field survey of approximately 80 structures and 80 cross-sections. Processed and QA/QC'ed all field data.

Shoal Creek Flood Protection Planning Study, Austin, TX

Project Surveyor in charge of Shoal Creek floodplain study. Established control network for study area. Coordinated all field work and right-of-entry. Field survey of 3 dams, 39 structures, and 11 cross-sections. Processed and QA/QC'ed all field data. QA/QC'ed all of sub-contractor's field work.

ProLogis Building 16, Walnut Creek Business Park, Austin, TX

Provided periodic slab elevation surveys to determine foundation problems.

Cameron Road Corporate Park, Austin, TX

Surveyor in charge of 64+ acre Land Title Survey of large commercial subdivision. Project was completed in less than 2 weeks.

Chisholm Trail S.U.D. Waterline, Liberty Hill Independent School District, Liberty Hill, TX

Surveyor in charge of all surveying services for new waterline to supply new Liberty Hill High School campus. Project included over 2 miles of topographic survey for design, 10 permanent or temporary easement field notes and sketches, and right-of-entry for all affected properties.

Brushy Creek M.U.D. Waterline Rehab, Round Rock, TX

Surveyor in charge of all surveying services for rehabilitation and replacement of existing waterline supplying two neighborhoods in the B.C.M.U.D. system. Project included approximately 10 miles of topographic survey for design as well as boundary retracement.

TxDOT Austin District Contract, Austin, TX

Project Surveyor in charge of various SUE/Survey projects. Using established survey control, located subsurface utility marks, all above ground utilities, including overhead line sags, and utility test holes.

Georgetown CIP Project, Georgetown, TX

Surveyor in Charge of 2010 Georgetown Capital Improvement Project. Established control, determined property lines, and provided topographic survey for E 11th Street, Ash Street, E 10th Street, Eubank, E 17 ½ Street, Knight Street, and E 18th Street for the reconstruction and rehabilitation of these streets.

Old Ranch Road 12 Bike/Pedestrian and Widening Project, San Marcos, TX

Project Surveyor for this project that will widen Old Ranch Road 12 from Holland Street to Craddock Lane. Survey services included establishing horizontal and vertical control, right-of-way retracement, topographic/design survey, and deed research. The proposed roadway section will include widening to three lanes (two through lanes and a two-way left turn lane) with bike lanes on both sides, sidewalk on at least one side of the roadway and Low Impact Design (LID) drainage improvements. The project is approximately 0.7 miles in length.

FM1660, Williamson County, TX

Project Manager for realignment and widening of FM1660 south of Hutto to FM973. Survey services included recovering horizontal and vertical control, right-of-way retracement, topographic/design survey, deed research, parcel plat preparation, and strip map preparation. The project included several miles of topographic survey and approximately twenty-eight (28) parcel plats for acquisition for the project.



Resumes

TRICIA MOSIER — *Environmental Permitting*

LICENSES/REGISTRATIONS

TxDOT Precertification No. 7277

EDUCATION

Bachelor of Science
Rangeland and Ecology Management
Texas A&M University

Ms. Mosier joined **Halff** in April 2009, and is currently the Environmental Lead in the Austin office. She has over 17 years of experience. She specializes in managing environmental compliance for a variety of proposed design projects.

Programmatic Categorical Exclusion, Southern Walnut Creek Trail, City of Austin, Travis County, TX

Environmental Task Leader responsible for compliance issues for the locally sponsored new location urban trail. Major project elements included: TxDOT Programmatic Categorical Exclusion, City of Austin Environmental Assessment, Endangered Species Survey, and Historic Aged Resources and Archeological Resources Surveys, and resource agency coordination. A USACE Jurisdictional Determination Report, Pre-construction Notification, and on-site wetland mitigation were submitted to the USACE for approval. Wetland monitoring is on-going for five years.

Programmatic Categorical Exclusion, McKinney Falls Pedestrian Way, Travis County, TX

Environmental Task Leader responsible for compliance issues for the locally sponsored new location pedestrian improvements adjacent to McKinney Falls State Park. Major project elements included: TxDOT Programmatic Categorical Exclusion, Endangered Species Survey, Waters of the U.S. Survey, and Historic Aged Resources and Archeological Resources reviews, and resource agency coordination.

Blanket Categorical Exclusion, Odessa Streetscape Improvements, Odessa, TX

Environmental Coordinator responsible for compliance issues for the locally sponsored pedestrian improvements in downtown Odessa that were funded by Texas Department of Transportation's Transportation Enhancement Program. Major project elements included: TxDOT Blanket Categorical Exclusion, Historic Aged Resources and Archeological Resources reviews, and resource agency coordination.

Programmatic Categorical Exclusion, Harlingen 25th Street Pedestrian and Bicycle Trail, Harlingen, TX

Environmental Task Leader responsible the Programmatic Categorical Exclusion for the 4.5 mile asphalt hike and bike trail that connected the World Birding Center to the TSTC campus via a route along the irrigation canal that parallels 25th Street. This project was funded by the Texas Department of Transportation's Transportation Enhancement Program. The scope of the project included: the design of the asphalt trail and amenities. Major project elements included: TxDOT Programmatic Categorical Exclusion, Waters of the U.S. Survey, Endangered Species Survey, Historic Aged Resources and Archeological Resources Surveys, and resource agency coordination. This project had known endangered species habitat, waters of the U.S. crossings, and adjacent historic-aged structures.

Blanket Categorical Exclusion, Brazos Park East Riverwalk Extension Project, Waco, TX

Environmental Task Leader responsible for compliance issues for the locally sponsored new location 1.2 miles of hike and bike trail and park amenities along the Brazos River per a TxDOT TEA-21 grant. Major project elements included: TxDOT Blanket Categorical Exclusion, Endangered Species Survey, Waters of the U.S. Survey, and Historic Aged Resources and Archeological Resources Surveys, and resource agency coordination. This project had a high potential for archeological resources. A USACE NWP #14 Permit was obtained for pedestrian bridge and culvert crossings. Design was coordinated with our environmental review to avoid and minimized tree impacts.

Environmental Assessment, 2011 CDBG Sidewalk & Parks Trail Improvement Project, Georgetown, TX

Environmental Task Leader for environmental compliance of the design of sidewalks and trails at six locations throughout the City totaling 1.3 miles in addition to drainage improvements along Maple Street channel. Project was partially funded by a Community Development Block Grant (CDBG) and adhered to federal regulations under the U.S. Department of Housing and Urban Development. Project was located in the Edwards Aquifer and required an Exemption Plan to be completed with TCEQ for environmental compliance. Design of the project included 5,210 lf of concrete sidewalk, 1,635 lf of concrete trail, driveway reconstruction, 1,350 square yards of concrete rip rap, curb ramps, curb and gutter, concrete culverts, 1 prefabricated pedestrian bridge, landscape benches and miscellaneous rock work, electrical conduit, retaining walls, erosion control, tree protection, and other miscellaneous items.

Sessom Drive, San Marcos, TX

Environmental Task Leader for the environmental review of alternatives for the Preliminary Engineering report. The project will include roadway reconstruction, intersection improvements, and new bicycle and pedestrian facilities. Field visits were conduct to assess environmental constraints and potential permitting issues each alternative.



Resumes

ERIC RATZMAN, PE — LGPP

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 86354
TxDOT Precertification No. 8242

EDUCATION

Bachelor of Science
Civil Engineering
Texas A&M University

Mr. Ratzman joined **Halff** in 1995 and has 19 years of experience in the design and management of transportation and public works projects. His experience includes transportation studies, schematic design, plan preparation, and construction management for highways, municipal roadways, drainage projects, utility projects, railroads, and hike & bike trails. His design expertise includes roadway geometry, paving, storm sewers, culverts, water and wastewater pipelines, retaining walls, bridge layouts, signing and pavement markings, traffic control plans, erosion control plans, stormwater pollution prevention plans, and cost estimating. His clients have included cities, counties, the Texas Department of Transportation, toll authorities, economic development corporations and land developers (for public works projects).

2nd Street and Bicentennial Boulevard Hike and Bike Trails, McAllen, TX

As Lead Project Engineer, designed 5 miles of hike and bike facilities. Utilized an irrigation district's ROW as the corridor. Trail design included signage, landscaping, and parking facilities. Project was funded by an ISTE grant.

Business 79 Roadway Improvements, Williamson County, Taylor, TX

Project Manager for the preparation of plans, specifications, and estimate for reconstructing Business 79/2nd Street (BUS 79), an existing 4-lane rural roadway with side ditches, to a 4-lane urban facility with left turn lanes at select intersections and curb & gutter and enclosed storm sewers from West Loop 379 to SH 95/Main Street (7,500 lf of roadway). Project design elements included: paving, drainage, erosion control, water and wastewater replacement, signing, pavement markings, signalization, traffic control, cross-sections, sidewalks, and ADA compliant curb ramps. Drainage improvements included culvert replacement, channel improvements, enclosed storm sewer systems, and temporary drainage during construction. Design was done to comply with Williamson County design criteria, AASHTO and Texas MUTCD. The project also included topographical survey, easement preparation, SUE designation of existing utilities located along the project limits, and environmental permitting. Environmental services included an Archeological Survey, a Historic Resources Survey, Waters of the US and Biology (Section 404 Permitting), and a revision to the previously prepared environmental document to be a Programmatic Categorical Exclusion (PCE) using TxDOT Standards of Uniformity (SOU).

Business 79 Drainage Improvements, Williamson County, Taylor, TX

Project Manager for the development of plans, specifications and estimate of drainage improvements south of Business 79/2nd Street (BUS 79). Improvements consisted of replacing four culvert crossings under the Union Pacific Railroad, three culvert crossings under Welch Street, improvements to existing channels between BUS 79 and the UPRR, improvements to existing channels parallel to the UPRR on the north side of the railroad, new storm sewer between BUS 79 and the UPRR, and improvements to existing storm sewer from the UPRR to Dickey Street. The project included: hydraulic evaluations of the potential impacts to receiving outfall channels, existing bridges, culverts, and storm drains. The project also included topographical survey, easement preparation, SUE evaluations of existing utilities located along the project limits (Level B), environmental permitting, and construction administration. Environmental services included an Archeological Survey, a Historic Resources Survey, Waters of the US and Biology (Section 404 Permitting).

Lake Drive Culvert Replacement, Taylor, TX

Project Manager for the design and preparation of plan, specifications, and estimate for what the city deemed an "emergency culvert replacement" due a partial pavement failure above the existing corrugated metal pipe culverts crossing Lake Drive. Halff was called to the site to help determine a temporary fix and then quickly design the permanent culvert replacement. The permanent culvert was three 6-ft x 4-ft concrete boxes designed to pass the 25-yr frequency flood event, whereas the existing culvert was analyzed to be overtopped by a 5-yr frequency event. The existing pavement was replaced and guardrail was replaced and extended for added safety. The new culvert was lengthened to accommodate a sidewalk and pedestrian railing. Riprap channel protection and erosion control were included in the plans. Halff also assisted the city with placing the purchase order for pre-cast boxes from the supplier so that the culverts would be pre-fabricated and ready for delivery as soon as the contractor was selected through the bid process. This expedited the installation of the culvert and thereby minimized interruption to traffic flow.

Old Ranch Road 12 Bike/Pedestrian and Widening Project, San Marcos, TX

Project Manager for Old Ranch Road 12 Bicycle / Pedestrian and Utility Improvements from Craddock Avenue to W. Holland Street. The project includes preparation of preliminary engineering report (PER) and construction documents for full depth reconstruction of the roadway from Craddock Avenue to 700 feet east of Hughson Drive, widening of the roadway from east of Hughson to W. Holland Street, drainage improvements, waterline and wastewater improvements including the abandonment of a lift station. The proposed roadway section includes two lanes with a continuous two way left turn lane with bike lanes on both sides and 5 foot wide sidewalks on both sides of the roadway. The project is partially funded by a CAMPO grant for bicycle and pedestrian improvements and is designed to meet TxDOT design criteria and the AASHTO Guide for the Development of Bicycle Facilities. Coordinated the project with TxDOT, TCEQ, and Texas State University.

FM 2770 & RR 150 Bicycle & Sidewalk Improvements, Kyle, Texas

LGPP Coordinator for the design of 2.8 miles of sidewalk and 0.75 miles of pavement extension for a bicycle lane along RM 150 and FM 2770. Reviewed designs of pavement widening, sidewalks, roadside ditches, driveway culverts, erosion control plans, cross sections, traffic control plans, signing and pavement marking plans. Coordinated with TxDOT and city staff and developed the project and construction documents in compliance with TxDOT Local Government Project Procedures.



Resumes

CHRIS DAYTON, RPA — Archeology

LICENSES/REGISTRATIONS

Professional Archeologist:
Texas No. 16338
TxDOT Precertification No. 17868

EDUCATION

PhD/Archeology
Boston University

Bachelor of Art
History and Classics
Macalester College

Dr. Dayton is an archeologist at **Cox|McLain Environmental Consulting Inc.**, a WBE/DBE/HUB firm established in September 2007. He has conducted archeological research for fifteen years at various locations, often performing real-time synthesis and interpretation for on-site visitors, including regulatory officials, clients, and members of the general public. His multi-disciplinary background includes education and field experience in archeological reconnaissance, survey, and excavation; historical research; the application of geophysical techniques such as ground-penetrating radar and gradient magnetometry to archeological sites and landscapes; and the presentation of complex research results to non-specialist audiences.

Intensive Archeological Survey for a Proposed Recreation Field at Gus Garcia Park, City of Austin, Travis County, Texas

Supervised pedestrian survey and shovel testing within seven-acre portion of existing park prior to proposed construction of new recreation field. Time-sensitive grant from Texas Parks and Wildlife Department (TPWD) required all THC coordination, permitting, fieldwork, and reporting to take place in one week. No archeological artifacts or sites recorded. Project was completed on schedule.

City of Austin Loop 360 Landfill Relocation, Travis County, TX

Coordinated with Texas Historical Commission and City of Austin personnel to evaluate an illegal historic-age landfill located in Barton Creek greenbelt parkland and previously recorded as an archeological site (trinominal 41TV534). Site evaluated as ineligible for NRHP/SAL; THC senior reviewers visited site along with CMEC and City staff and concurred.

Intensive Archeological Survey for a Proposed Extension of County Road 119 from Limmer Loop to Chandler Road, Williamson County, TX

Performed pedestrian survey, shovel testing, and backhoe trenching along 2.35-mile, 35.8-acre area of potential effects. No archeological sites or artifacts found.

Intensive Archeological Survey for the Proposed Arterial A Roadway from US 290 to the Austin City Limits, Travis County, TX

Supervised pedestrian reconnaissance and shovel testing within 2.7-mile, 45-acre area of potential effects for new location roadway. No archeological artifacts or sites recorded.

Intensive Archeological Survey for the Proposed Wells Branch Parkway Extension, Travis County, TX

Supervised pedestrian survey, shovel testing, and backhoe trenching within 28.5-acre area of potential effects for new-location roadway extension in Pflugerville. No archeological artifacts or sites recorded.

Intensive Archeological Survey for a Proposed Extension of Gilbert Road from FM 969 to Sandifer and Westall Streets, Travis County, TX

Supervised pedestrian survey, shovel testing, and backhoe trenching within 1.26-mile, 13.7-acre area of potential effects. Documented one historic-age building within project alignment. No archeological artifacts or sites recorded.



Resumes



PAUL RIELLY, PE, SECB — *Structural*

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 61307
TxDOT Precertification No. 1304

EDUCATION

Bachelor of Science/Architectural Engineering
University of Texas at Austin

Bachelor of Architecture
University of Texas at Austin

Mr. Rielly is a senior structural engineer who joined **Halff** in 1982, and currently has 34 years of design experience. His experience includes commercial, industrial, institutional buildings, bridges, and civil projects. He has provided structural design services for more than 550 projects located throughout the United States, Saudi Arabia, Korea, and Mexico. These projects have involved a wide variety of construction materials including structural steel, reinforced concrete, post-tensioned concrete, precast/prestressed concrete, reinforced masonry, soil, timber, and fabric structures.

Bardin Road Bridge, Grand Prairie, TX

An 87-ft-wide by 300-ft-long, 4-span skewed bridge. Design included sidewalk, with custom railing for an integral hike and bike trail.

Little Fossil Creek Flood Damage Reduction Project, USACE Fort Worth District, Haltom City, TX

Structural Engineer for flood damage reduction project on Little Fossil Creek. Design is being prepared in conformance with Civil Works Planning Document and USACE guidelines, and includes retaining walls, culverts and outdoor pavilion foundation associated with approximately 7,500 lf of channel improvements (7,500 lf of multi-purpose trail, access points, and picnic facilities).

Bexar County Capital Improvement Project, Laddie Place Phase III RSWF – SA-2, San Antonio, TX

Structural Engineer for detention ponds. Structures include new junction boxes, headwalls for RCP intakes, and foundation for a pre-engineered pedestrian bridge.

Cesar Chavez Conversion Retaining Wall, Austin, TX

Structural Engineer for the design of 300 lf of mechanically stabilized earth retaining wall, adjacent to Town Lake. The height of the wall varied from 4-ft to 14-ft. Due to the compressible soft soils, the wall was supported on an aggregate load bearing transfer platform bearing on rammed aggregate piers.

Cesar Chavez Conversion, Austin, TX

Layout and design of 280 lf of mechanically stabilized earth wall ranging from 3- to 15-ft in height. Due to the highly compressible soils beneath the wall, the foundation is comprised of rammed aggregate piers.

Electrical Infrastructure Upgrade Building 163, Central Texas Veterans Healthcare System, Temple TX

Structural Engineer for the design of a new mechanical building which provides 900 sf of new generator space for emergency and normal power requirements. The structural framing system consists of open web bar joists bearing on reinforced CMU walls. The building is designed to comply with the most current Department of Defense Force Protection requirements. The foundation is comprised of drilled piers.

Renovation of the Cotton Bowl, Dallas, TX

Upgrading of a 72,000-seat football stadium for World Cup Soccer. Project includes an 11-story post-tensioned concrete entry addition and over 720 lf of retaining walls to accommodate a widened field.

Research Addition Building 205, Central Texas Veterans Healthcare System, Temple, TX

Structural Engineer for a 3-story research facility containing approximately 34,000 sf of new floor area. The structural system is comprised of cast-in-place reinforced concrete pan joists. Lateral stability is provided by moment resisting rigid frames. The structural design considered the effects of blast loading and progressive collapse.

Hospital Replacement, Fort Bliss, TX

Technical review of multiple structures associated with new medical campus for USACE. Reviewed structures included 8 story Hospital, Central Utility Plant, Utility Tunnel, Clinical Investigation Building, Access Control Points and Helipad

Women's Health Services, Darnall Army Hospital, Fort Hood, TX

Structural Engineer for a 79,000 sf addition, 4-story addition to an existing hospital. The structural system is comprised of a cast in place reinforced concrete skip joist system. Lateral stability for the structure in both the transverse and longitudinal directions is provided by moment resisting rigid frames.

Consolidated Troop and Family Medical Clinic, Fort Worth, TX

Structural Engineer for a 30,000 sf medical facility located along a hillside. The east and west perimeter walls below the first floor areas consist of cast-in-place concrete retaining walls with intersecting buttresses to resolve the lateral soil forces. The structural framing system for the first floor will consist of pre-cast hollow core concrete planks bearing on cast-in-place concrete girders and columns. The roof structure is comprised of open web bar joists bearing on wide flange girders supported on tube columns. Metal roof decking is connected to the roof framing members such that lateral forces are transmitted through the roof diaphragm to the lateral load resisting braced frames. Lateral stability for the structure above the ground floor is achieved with braced frames comprised of cross bracing.

US Navy, Naval Air Station, Corpus Christi, TX

Four individual projects; Child Development Center classroom facility; Youth Center multi-purpose room; Gymnasium; Marina dock and small boat maintenance facility. Projects included the design of tall, reinforced masonry walls in a high wind area.



Resumes



JASON SCHWARZ, PE — Geotechnical

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 99343
TxDOT Precertification No. 21350

EDUCATION

Bachelor of Science
Civil Engineering
University of Texas at Austin

Mr. Schwarz has more than 10 years of diverse geotechnical and construction materials engineering (CME) experience in Central Texas, including communities throughout north Austin. As the Geotechnical/CME Leader in HVJ's Austin office, he has proposed, planned and executed more than a hundred studies of a broad range of projects, ranging from local roadways to half-billion-dollar wastewater projects. His work includes water mains, wastewater lines, storm sewer lines, water and wastewater treatment facilities, and tunnels. He has managed projects stemming from the City of Austin's Geotechnical and Construction Materials Testing and Street Reconstruction Rotation Lists since 2003. Mr. Schwarz has performed and is very familiar with both laboratory and field testing in accordance with ASTM, TxDOT, NICET, FAA and AASHTO.

City of Austin CMT and Geotechnical Rotation, Austin, TX

Project Manager for geotechnical (and construction materials testing) for construction of buildings, roads, bridges, water, wastewater, and stormwater lines throughout the City of Austin since 2003 under four consecutive rotation list contracts. Provided geotechnical investigations and managing subconsultants, including drillers, analytical testing agencies, and tunnel designers. Provided report recommendations for pipe bedding, pipe backfill, trench safety, bore and jack design parameters, foundations for associated pipe structures, retaining wall design and pavement design.

Lady Bird Lake Boardwalk – Congress to Pleasant Valley, Austin, TX

Project Manager for the geotechnical investigation for the section of the boardwalk that will close the loop of the Lady Bird Lake Hike and Bike Trail by extending the trail over the lake 4,500 feet and around sensitive environmental marshlands.

Bicycle/Pedestrian Bridge at Shoal Creek, Austin, TX

Project Manager that provided a geotechnical study for a bicycle pedestrian bridge that will be constructed over Shoal Creek in downtown Austin, TX. HVJ provided pertinent geotechnical recommendations for design and construction of the bridge foundation.

Pfluger Pedestrian Bridge Extension, Austin, TX

Project Engineer for a geotechnical investigation for the Pfluger Bridge Extension Project in Austin, Texas. The project extended the existing pedestrian bridge to just north of Cesar Chavez Street and an elevated portion of the embankment to the proposed Town Lake Drive.

Jesse Bohls Bridge Rehabilitation, Eastern Travis County, TX

Led geotechnical of subsurface conditions for new 3,300-foot realignment to provide design and construction recommendations for the proposed bridge foundations and pavement sections.

Lance Armstrong Cross Town Bikeway, Austin, TX

Staff Engineer for a geotechnical investigation for the proposed Lance Armstrong Bikeway project in Austin, Texas. The project extends west of MoPac Expressway (Loop 1) at the intersection of Lake Austin Boulevard and Veterans Street, to its east terminus at the north end of the US 183 South bridge over the Colorado River. Several alternative alignments were reviewed.

Killeen Hike and Bike Trail, Killeen, TX

Staff Engineer for geotechnical investigation for the proposed hike and bike trail. The project included the trail itself, parking areas, bridges, a retaining wall and four pavilions.

William Cannon Bridge Over Onion Creek, Austin, TX

Provided design and construction recommendations for roadway pavement reconstruction and deep foundations for the bridge replacement adjacent to the existing East William Cannon Drive over Onion Creek.

SH 71 at SH 130, TxDOT, Austin, TX

Project Manager for the geotechnical investigation of the project that includes a bridge over Onion Creek, SH71 bridge over SH 130, and associated retaining walls.

Heatherwilde Boulevard and Wells Branch Parkway, Austin, TX

Project Manager responsible for signing and sealing daily inspection reports and providing engineers concurrence letter at the completion of the project for the four- to six-lane, two-mile long divided highway. Mr. Schwarz oversaw inspection and testing of soils, concrete and asphalt during construction of divided highway with retaining walls, storm drains, construction of a new water line, and water quality ponds.

South IH 35 Utility Infrastructure Implementation Plan, Austin, TX

Project Manager for geotechnical design recommendations for construction of a 20- to 60-MGD pump station at the existing Pilot Knob Reservoir; routing and design of 67,000 feet of 36-inch to 48-inch water transmission main; and site evaluation and design of a new 3.5- to 4-MG elevated storage tank. Wastewater improvements include 6,300 feet of 54-inch interceptor from the Onion Creek Package Wastewater Treatment Plant (WWTP) downstream to an existing 54-inch diameter interceptor.

CTRMA US 290 East Toll Road from SH 130 to FM 973 (Segment 3), Travis County, TX

Geotechnical Team Leader for roadway expansion project. Provided geotechnical recommendations for the pavement design, bridges, and retaining walls



Resumes

MARK JANICKI, PE —

Right-of-Way/Easement Acquisition

LICENSES/REGISTRATIONS

Professional Engineer:
Texas No. 65016
Licensed Attorney:
Texas No. 00790041

EDUCATION

JurisDoctor
Texas Wesleyan University

Bachelor of Science
Civil Engineering
Texas A&M University

Halff employee, Mr. Janicki is a professional civil engineer and a lawyer with 32 years of experience including 20 years of extensive ROW acquisition experience gained since 1994 and 12 years of engineering experience. He can review surveys, construction plans, and specifications in detail; and report any issues for review from a vantage point that differs from most engineers, lawyers and property acquisition providers. In addition, he can assist landowners during the negotiation process by explaining the proposed design and the construction process to the landowners. Further, Mr. Janicki's experience with underground storage tanks and utility relocations may be useful to acquiring agencies in their identification of environmental concerns, remediation and removals and utility relocation efforts.

NTE, Tarrant County, TX

Project Manager for acquisition of ROW parcels, in accordance with TxDOT policies and procedures, for the 6-mi long Segment 2W of the North Tarrant Express. NTE was a public-private partnership to improve mobility along IH 35W, IH 820, SH 121, and SH 183 through the reconstruction of existing lanes, addition of frontage roads, and addition of managed toll lanes. Halff provided surveying, environmental, and right of way acquisition services for over 200 parcels in Tarrant County from east of IH 820 in North Richland Hills to FM 157 in Euless. Services included: project administration, negotiation assistance, title curative, closing, condemnation support, and relocation.

IH 35E, TxDOT-SPD North Region, Lewisville and Denton, TX

Principal-in-Charge for project that consisted of acquisition of 11 parcels for the widening of existing IH 35 facility, from North of Corporate Drive to FM 2181 South in Corinth. Services included: project management, project administration, negotiation, title curative, and closing support.

FM 43, TxDOT South Region, Corpus Christi, TX

Principal-in-Charge for project that consisted of the acquisition of 2 parcels for the expansion of the existing FM 43 facility. Services included: project management, project administration, negotiation, title curative, and closing support.

FM 2444, TxDOT South Region, Corpus Christi, TX

Principal-in-Charge for project consisting of the acquisition of twelve parcels for the expansion of the existing FM 2444 facility. Services included: project management, project administration, negotiation, title curative, and closing support.

Little Fossil Creek, Haltom City, TX

Principal-in-Charge for acquisition of 64 ROW parcels and 15 relocations for flood protection and recreation facilities project for Haltom City. USACE project. Project includes acquisition and relocation of residential and non-residential businesses. Services include: project administration, negotiation, and preparation of relocation 1) replacement housing supplements, 2) rental assistance, 3) move reimbursement and subsequent claim forms.

FM 2551/Murphy Road Project, Murphy, TX

Principal-in-Charge for the management and oversight of a "retro active acquisition and relocation" project for 11 residential, 2 personal property and 1 business relocation for the purpose of compliance with Title II and Title III regulations of the Uniform Act. The city purchased the properties from 1999 to 2003 without following the Uniform Act. Halff Associates was retained to assist the City of Murphy to: 1) obtain proper appraisals in accordance with Title III, 2) contact original homeowners, tenants or heirs and 3) provide all displacees the opportunity to re-coup all relocation entitlements in accordance with the "Uniform Act" that were not provided at the time of displacement. It was necessary to locate comparables from the time period from 2000-2002. As relocation manager, responsible for implementing the appropriate procedures and overseeing the process in order to make the project compliant with the "Uniform Act," therefore allowing the city to be eligible for state and federal funding. This was accomplished successfully and in coordination with TxDOT and FHWA audits and approval in less than 1-yr.

Skyline/White Creek HMGP Project, Haltom City, TX

Principal-in-Charge for acquisition of 124 parcels for Hazard Mitigation Grant Program for Haltom City. FEMA/GDEM voluntary buyout project. Project includes voluntary acquisition of residential parcels improved with manufactured housing and relocation of eligible tenants. Services included project administration, negotiation, title curative, and relocation of residential and non-residential displaces.

FM 423, TxDOT Dallas District, The Colony, TX

Team Leader for acquisition of 79 parcels of ROW for the widening of the existing FM 423, from a 4-lane divided highway to a 6-lane divided highway. Services included project administration, negotiation, title review, closing, and condemnation support.

Loop 12, TxDOT Dallas District, Irving, TX

Team Leader for acquisition of 11 parcels of ROW for the reconstruction of existing Loop 12 from Union Bower to IH 35E. Services included project administration, negotiation, title review, closing, and condemnation support.



Resumes

JIM CARRILLO, ASLA, FAICP —

*Landscape Architecture/
Connectivity; Public Involvement*

LICENSES/REGISTRATIONS

Professional Landscape Architect:
Texas No. 1377
Certified Planner:
American Institute of Certified
Planners No. 9875
TxDOT Precertification No. 4070

EDUCATION

Bachelor of Science
Landscape Architecture
Texas A&M University

Mr. Carrillo is **Half's** Director of Planning, and has an extensive background in long-range master planning, urban design, park planning, and site development. His responsibilities as a planner have included comprehensive city and park master planning, land use master planning, site planning and development, feasibility studies, zoning and subdivision ordinance review, parcelization and subdivision layouts, zoning case studies and coordination, and highway visual impact mitigation studies. Over the last decade, his work has been recognized with multiple awards for planning innovation and excellence, and he was inducted as a Fellow of the American Institute of Certified Planners in April of 2012. He is one of approximately 20 AICP Fellows practicing in Texas today.

Austin Urban Trails Master Plan, Austin TX

The Austin Urban Trails Master Plan is a one of a kind trail planning effort to guide the development of a connect and comprehensive citywide urban trails system for the City of Austin. Urban trails are intended to be used for significant transportation purposes by bicyclists as well as for recreation by all non-motorized users. This master plan established a definition and criteria for urban trails, analyzed existing urban trails in the City, and identifies corridors which have the potential for urban trail development.

Round Rock Trails Master Plan, Round Rock, TX

Project Manager for Round Rock's first citywide trail plan. Developed trail standards for use by city for guidance in proper trail use in future trail projects. Prioritized trail routes for use by city in future funding by bond elections and provided preliminary opinions of probable cost for each trail segment. Led the public input process and developed the plan document. The Round Rock Citywide Trails Plan received an Innovative Planning Award from the Central Texas Section of the American Planning Association.

Brushy Creek Regional Trail Phase II, TX

Project Manager for design of a one-mile segment of new trail along one of the most popular trails in Central Texas. Trail amenities included kiosks, signage, benches, and scenic overlooks along a crushed granite trail.

Austin Bicycle Plan Update, Austin, TX

Half Associates lead the update of the Austin Bicycle Plan. Originally prepared in 1998, the Bike Plan was one of the best in the country and has lead to the implementation of over 30% of the plan's recommended corridors. The update focuses on improvements to existing routes, as well as new routes in underserved portions. The plan also focuses on vision setting and implementation strategies, with the goal of making Austin one of the most bicycle friendly cities in the United States. Implementation is now proceeding at a rapid pace. The plan was recognized by the Texas Trails Network and by the Texas Chapter of the American Planning Association.

Brownsville Hike and Bike Master Plan, Brownsville, TX

Citywide master plan that seeks to develop an interconnected citywide system of trails and bicycle facilities through key corridors in the community. Half prepared the master plan to identify priority corridors and prepared schematic designs of how the facilities will connect to key destinations and neighborhoods. This master plan proposes more than 53 miles of trails, 15 miles of sidepaths, 58 miles of bike lanes, and 5 miles of shared lane markings.

Sugar Land Pedestrian and Bicycle Master Plan Update, Sugar Land, TX

Project manager for the master plan update, with a specific focus on creating facilities for both recreation and utilitarian bicycle travel in Sugar Land. The plan incorporated extensive public input which resulted in a change from significant citizen reluctance to a near universal acceptance for a balance of both on and off-street bicycle lanes. The plan includes over 370 recommendations, including over 35 miles of off-street trails and sidepaths, 30 plus miles of on-street bicycle facilities, and a one mile cycle track that will be among the first in the greater Houston area. The plan also focuses on developing solutions to safely cross major highway barriers in the City.

San Antonio Bicycle Master Plan, San Antonio, TX

Project Manager for the 2011 Update of the San Antonio/Bexar County Bicycle Master Plan. Includes recommendations for over 1,700 miles of both on and off-street bicycle facilities, as well as recommendations to enhance both bicycle and pedestrian modes of travel in the City. The plan was adopted by the San Antonio City Council in the fall of 2011. The plan was recognized with a 2012 Merit Award from the Texas Chapter of the American Society of Landscape Architects.

San Antonio Pedestrian Safety Master Plan, San Antonio, TX

Assisted in the development of a city and county master plan for pedestrian facilities, and incorporating best practices that use complete streets techniques into every day design in San Antonio. The plan was unanimously adopted by the San Antonio Metropolitan Planning Organization in the Spring of 2012.

Cedar Park Trails Master Plan, Cedar Park, TX

System wide master plan for both off street trails and on-street bicycle facilities. The Master Plan was adopted in 2010 and will guide the development of over 20 miles of new trails and additional bicycle facilities over the next 10 years.

Nolan Creek Trail, Killeen, TX

Lead Landscape Architect for design of a major trail that followed Nolan Creek through the heart of Killeen. The trail connects major green areas, the Community Center, parks and Killeen High School. It includes pavilions, resting areas, trailheads, and scenic bridge crossings over the creek.



Resumes

WAYNE COOPER, ASLA, AICP —

*Landscape Architecture/
Connectivity*

LICENSES/REGISTRATIONS

Registered Landscape Architect:
Texas No. 1286

EDUCATION

Bachelor of Landscape Architecture
Texas Tech University

Mr. Cooper joined **Halff** in 2004, bringing more than 20 years of experience in project management, planning and landscape architecture, and construction management for a wide range of projects, including public sector improvement programs, planning and urban design projects, sports and athletic facilities, and park and open space projects that emphasize the natural characteristics and ecosystems of the region. Additionally, Mr. Cooper is skilled in comprehensive city planning, zoning and entitlement preparation, programming and long range strategy development for community development and recreational facility projects. He has a thorough knowledge of site development and design principles including permitting and entitlement requirements, implementation requirements, and management processes through the construction phase.

Midland Airpark Bike Trail Design, Midland, TX

Project Manager for the preparation of a trail master plan and schematic trail alignment plans for this proposed trail facility that encircles the Midland General Aviation Airport. Project activities included the preparation of an estimate of probable construction cost to support the master plan, and several meetings with the Midland Parks Board as well as a stakeholder group in an effort to find common ground on the final design of the facility. The project is currently awaiting FAA approval on the modification of the perimeter airport fence to enable the trail project to proceed.

Gloster Bend Recreation Area Master Plan, Travis County, TX

Project Manager responsible for the coordination and preparation of a master development plan, and preparation of Phase 1 construction documents for this Lower Colorado River Authority recreation area on the north bank of Lake Travis, mid-way between the cities of Burnett and Cedar Park, Texas. Master planning activities included preparation of a detailed Site Investigation Report that provided an analysis of existing environmental conditions, natural features and man-made facilities on the project site, culminating in the preparation of an Opportunities and Constraints Map that identified desirable areas to plan and develop facilities on the project site. Preparation of the master plan included extensive visioning and preparation of a development program with LCRA staff, and numerous stakeholder meetings with Travis County staff, elected officials and staff from the City of Lago Vista, the Lago Vista Chamber of Commerce, Balcones Canyonland Preserve staff, numerous meetings with adjacent land owners, business owners, and significant user groups, prior to presentation of preliminary and final master plan alternatives at two public meetings. The Master Plan included a detailed evaluation of proposed recreation area improvements, and included overnight camping and lodging facilities, day use facilities, trails, boat ramps, along with infrastructure improvements such as roads, and water and sanitary sewerage facilities. A preferred implementation and phasing plan, along with an estimate of probable construction costs for various phases of the master plan was also included, along with an Interpretive Plan that provided guidance for the interpretation of significant natural, cultural and historic components of the project site was the final component of the master plan and report for the project. Continued as the project manager during preparation of Phase 1 construction documents for the project, which include day use area facilities, picnic areas, a restroom building, an on-site water distribution system and an on-site septic system for Phase 1 improvements.

San Jacinto River Authority Campus Master Plan, Conroe, TX

Project Manager for the preparation of a campus master plan for the main campus of the SJRA at the foot of the Lake Conroe Dam. Master planning activities included a detailed site analysis and numerous meetings with SJRA staff and Board of Director representatives to arrive at a suitable final master plan for the facility. The final master plan includes several trails for the public and SJRA staff, which function as interpretive and exercise facilities, as well as an evaluation of the inclusion of private development land uses at the far west end of the dam.

Laddie Place, San Antonio, TX

Project Manager for preparation of conceptual landscape and amenity plans for this 30-acre Bexar County detention basin project in San Antonio. Prepared conceptual master plan options for landscape and amenity improvements and presented optional plans to County staff for review and approval. Prepared landscape, amenity and irrigation construction documents for bidding and construction of the desired improvements, including over 1-mile of trail around the perimeter of the park, two pedestrian bridges totaling over 350-ft in length, design of bioswales and small retention ponds in the bottom of the detention basin, seating areas and interpretive facilities.

Muleshoe Bend Recreation Area Master Plan, Burnett and Travis County, TX

Project Manager responsible for preparation of a master development plan for this Lower Colorado River Authority recreation area on the south bank of Lake Travis between Austin and Marble Falls, Texas. Master planning activities included preparation of a detailed Site Investigation Report that provided an analysis of existing environmental conditions, natural features and man-made facilities on the project site, culminating in the preparation of an Opportunities and Constraints Map that identified desirable areas to plan and develop facilities on the project site. Preparation of the master plan included extensive visioning and preparation of a development program with LCRA staff and stakeholder meetings with Burnett County elected officials, prior to presentation of preliminary and final master plan alternatives at two public meetings. The Master Plan Report included a detailed evaluation of proposed recreation area improvements, including overnight camping and lodging facilities, day use facilities, trails, boat ramps, and infrastructure improvements such as roads, and water and sanitary sewerage facilities. A preferred implementation and phasing plan, along with an estimate of probable construction costs for various phases of the master plan was also included.



Resumes

JESÚS LARDIZÁBAL, RAS — ADA/TDLR Compliance

LICENSES/REGISTRATIONS

Registered Accessibility Specialist:
No. 1051

EDUCATION

Master of Business Administration
University of Texas at Austin

Bachelor of Science
Architectural Engineering
University of Texas at Austin

Mr. Lardizábal, with **Altura Solutions**, has over 19 years experience with accessibility laws and standards including the Americans with Disabilities Act (ADA), the Texas Accessibility Standards (TAS), the fair Housing Act (FHA), the International Building Code (IBC), and ANSI.

City of Austin ADA Program Manager, Austin, TX

Mr. Lardizábal was responsible for developing and implementing policies and standards that ensured the City's compliance with ADA Title II and III as well as with the Texas Accessibility Standards (TAS). Mr. Lardizábal was directly responsible for the construction of over \$20 million of pedestrian infrastructure.

Lady Bird Lake Boardwalk and Trails, Austin, TX

Mr. Lardizábal is the accessibility consultant on the design team. The project consists of a shared-use trail and boardwalk that travels through parkland and over waterways. Mr. Lardizábal ensures that the project is compliant with the ADA, the TAS, AASHTO, and the Accessibility Guidelines for Outdoor Developed Areas. Mr. Lardizábal is also the lead in implementing Universal Design concepts into the final design to ensure access to all members of the community including runners, hikers, bicyclists, the aging, and the disabled.

Mueller Neighborhood Park and Trails, Austin, TX

Mr. Lardizábal was involved in the concept design phase and also performed plan reviews and final inspection for the park. The scope of the project included the construction of playgrounds, picnic areas, a sport court, swimming pool, trail, and bath house with lockers, restrooms, and vending areas. Mr. Lardizábal ensured that the park complied with the ADA, the TAS, and the Accessibility Guidelines for Outdoor Developed Areas.

Southwest Greenway Park and Trails, Austin, TX

Mr. Lardizábal performed plan reviews and final inspection for the park. The scope of the project included the construction of hike and bike trails, playgrounds, picnic areas, look-out points, water fountains, an amphitheater, and parking. Mr. Lardizábal ensured that the park complied with the ADA, the TAS, and the Accessibility Guidelines for Outdoor Developed Areas.

City of College Station Trail System, College Station, TX

Mr. Lardizábal was the accessibility consultant on the design team. The project consists of a shared-use path and trail along an arterial roadway. Mr. Lardizábal ensured that the project was compliant with the ADA, the TAS, and AASHTO.

Travis County ADA Sidewalk Policy, Travis County, TX

Mr. Lardizábal assisted the county with developing new sidewalk policies that complied with ADA Titles II and III as well as with the TAS. The policy included construction and review methods to ensure compliance. Development of the policies included testifying before the County's Commissioner's Court.

TxDOT - Martin Luther King Boulevard, Austin, TX

Mr. Lardizábal performed plan reviews, intermediate site inspections, answered contractor questions, and performed the final inspection for the project. The new sidewalks, curb ramps, crosswalks, and reconstructed driveways were reviewed for compliance with the ADA and TAS.

City of Austin ADA Consultant, Austin, TX

Mr. Lardizábal works with City of Austin staff in helping ensure ADA and TAS compliance for city projects. Mr. Lardizábal provides plan reviews, site visits, inspections, review of standard details, and training sessions. Departments served include Public Works, Watershed Protection & Development Review, Real Estate, and the Parks and Recreation Department.





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www.halff.com

October 31, 2014

Stephen P. Dorman, PE
Sledge Engineering, LLC
Stephen@sledge.biz

Re: Engineering Letter of Interest for Texas Parks and Wildlife (TPWD) Trail Grant

Dear Mr. Dorman,

Interest in the Project

The City of Taylor park and trail network has it all – lakes, playgrounds, pavilions, sports fields, trees, picnic areas, interconnectivity, numerous access points and even a pier! We are very interested in bringing our experience and expertise to help the City further enhance this awesome amenity.

The reasons Klotz Associates will benefit the City on this project include:

- **Extensive trail and sidewalk experience**, both locally and statewide
- **An understanding of TPWD requirements** through our work under a TPWD General Engineering On-Call Contract
- **Experience with projects in and around public parks**
- Work for the City of Austin using a “Field Services” **contract format that reduces engineering cost** and results in more construction on the ground faster
- **Experience dealing with railroad crossings** both under and over railroad tracks

Recreational Trail/Sidewalk Experience

Detailed descriptions of our recreational trail/sidewalk experience are included in our previous proposal for the TxDOT TE Hike/Bike Trail. Several of those projects are also relevant to this project, as follows:

- City of Austin Sidewalk/ADA Field Services – We know how to **streamline the design process** and work together with the contractor to spend less on design and more on construction. This process can be used to develop a concise bid package with minimal survey, while focusing the available design funds on addressing the railroad issues and anticipating potential drainage/erosion problems so they can be addressed before they occur.
- City of San Marcos Neighborhood Sidewalks – We worked with Union Pacific Railroad (UPRR) to coordinate a **track crossing** for the Guadalupe Sidewalk Project.
- City of New Braunfels Gruene Road Bike Lanes – We coordinated a UPRR **track crossing** here also.
- City of Pasadena Vince Bayou Hike and Bike Trail – This **creekside trail project** connected two parks.
- Harris County South Mayde Creek Pedestrian and Bicycle Facility – Another **creekside trail project**.

In addition, we have designed several other relevant projects that are described on the attached list.

Statement of TPWD Experience

Klotz Associates has done **extensive work for TPWD** on a variety of projects statewide under a General Engineering On-Call contract including projects in Guadalupe, Lake Livingston, Lake Somerville, Brazos

Stephen P. Dorman, PE
October 31, 2014
Page 2 of 2

Bend, Sabine Pass, Sheldon Lake and other state parks. We learned firsthand how to satisfy their expectations under a wide variety of programs.

Other Pertinent Information

In contrast to your TE project, TxDOT is NOT involved in this project, which will allow us to take a **streamlined field engineering approach**. We know the local contractors likely to bid on this project. We propose to use City of Taylor or other local standard specifications and details as they will bid these more aggressively than if it appears that TxDOT is involved. We will produce simple plan sheets that identify centerlines and reference appropriate details. All segments will require **upfront coordination with TPWD** to confirm that everything is “fundable” and will need to comply with ADA requirements. We will pay particular attention to drainage design and erosion control, since much of the project will be within the floodplain limits. Other issues include:

Segment A – Replacement of Asphalt Trail Around South Bull Branch: We will use readily available County LIDAR contours and very little detailed design, matching the new centerline to existing. Care will be needed to tie into existing pedestrian bridges. Added erosion controls are needed at existing drainage crossings. **The safety of park users during construction will be a primary consideration.**

Segment B – New Creekside Concrete Trail from Southeast Burkett Street Park to 4th Street: The biggest issue is **coordination of a crossing under the railroad bridge** near the connection to the existing gravel trail. Survey will be needed here. The general area can be easily accessed for construction from the maintenance yard. The design can be simplified by avoiding steeper areas of the creek bank. The trail will also provide the City with an opportunity for increased exposure for the animal shelter. Reorganization of the maintenance yard will be needed to improve aesthetics and accommodate the trail. **Undermining of the existing concrete trail under the 4th Street Bridge should be investigated**, and measures to arrest/repair that erosion should be considered as a possible Add-Alternate if funding allows.

Segment C – New Concrete Trail from East Fourth Street Park to Robinson Park: The northern portion of the segment will be aligned mostly within an existing public easement, while maximizing opportunities to be part of the natural environment and stay in view of the creek. There are raised wastewater manholes in the vicinity that will need to remain accessible. The southern portion of the segment through Dolan Avenue and Robinson Parks has easy access and should be simple to construct, although public safety could be an issue during construction. Existing drainage channels will require culverts or small pedestrian bridges. **The crossing under the railroad between the parks will require coordination.** We expect that an exhibit, permit application and plan review submittal will be required to coordinate this crossing (and the Segment B crossing discussed above).

We draw your attention to the attached organization chart, which we have streamlined to address this project. We look forward to exceeding your expectations!

Sincerely,



Scott E. Dukette, PE
Vice President

TPWD TRAIL OR SIMILAR PROJECT EXPERIENCE

Travis County East Metro Park Trails, Manor, Texas, 2006, \$8M

Civil engineering services for development of a 273-acre showcase park in eastern Travis County. Park master plan included lighted soccer fields, lighted baseball fields, football fields, tennis courts, a Frisbee golf course, picnic facilities, hiking trails, an amphitheater, a swimming pool and miscellaneous ponds and natural features. Engineering work also involved grading and drainage analysis for a network of walking trails throughout the park and identification of appropriate drainage features to prevent washouts along the trails.



Texas A&M University System Wellborn Road Underpass and Pedestrian Plaza, College Station, Texas, 2014, \$34M

Prime engineering consultant for improvements to Old Main Drive Corridor to extend two new, two-lane vehicular roadways along with two 30-foot-wide pedestrian/bicyclist paths under Wellborn and the railroad tracks. Project included four 80-foot bridge structures to carry the roadway and railroad tracks. Extensive coordination with UPRR was required to complete the environmental work and design.

Capital Metropolitan Transportation Rails with Trails, Austin, Texas, 2013, \$600k

Schematic design for several miles of bike lanes and routes that follow the general direction of the Capital Metro Redline. Final design for a 10-foot concrete trail between the Crestview Station and Highland Station.

City of Houston MKT Rails to Trails Bikeway, Houston, Texas, 2012, \$2M

Conceptual design, final design, bidding and construction phase services for 6.5 miles of bike trails as part of the City of Houston's Accelerated Bikeway Program, including refurbishment of 3 railroad trestle bridges.

City of Houston Sims Bayou Trail, Houston, Texas, 2015, \$8M

Design for Hike and Bike Shared Use Trail along Sims Bayou from Buffalo Speedway to South Post Oak Road. Project included design of concrete shared use trail, retaining walls, pedestrian rails, grading and drainage. Also coordinated with USACE, prepared H&H Analysis and provided structural design for retaining walls and pedestrian bridges.

City of Alvin Tom Blakeney, Jr. Hike and Bike Trail, Alvin, Texas, 2011, \$800k

Feasibility study, design, bidding and construction phase services for 2,900 feet of 10-foot wide concrete bikeway along Mustang Bayou.

Texas Parks & Wildlife On-Call Engineering, Various Locations, Texas, 2013, Varied

Over the past 10 years, Klotz Associates has completed over 20 projects for the Texas Parks & Wildlife Department. These projects included water, wastewater and traffic assignments, and they were located in parks throughout Texas.

City of Houston Accelerated Bikeway and Safe Sidewalk Programs, Houston, Texas, 2012, Varied

Program Manager for the City of Houston and managed 16 consultants to expedite 21 separate Hike-and-Bike projects totaling over 77 miles along the bayous from conceptual design through the bid and construction phase services. Also provided design and construction management services for more than 500 miles of city sidewalks through the City's Safe Sidewalk Program.



Kevin J. Hoffman, PE,
ENV SP
Project Manager

Scott E. Dukette, PE
Project Sponsor

Brad R. Brown, PE
QA/QC Manager

John G. Friedman, PE
Accessibility Design
and Compliance

Zach Ryan, PE, CFM
Drainage Task Leader

Jeff Anderson
Environmental Task Leader

Manuel Razo, CFM
GIS Task Leader

Laura M. Friello, EIT
Construction Phase
Task Leader

Survey

M. Stephen Truesdale, RPLS, LSLS, PLS
Inland Geodetics
DBE (Woman Owned Business)

ADA / Accessibility

Jesús Lardizábal, RAS
Altura Solutions
DBE (Hispanic Owned Business)

Klotz Associates

Barton Oaks Plaza, 901 South Mopac Expressway, Bldg V. Suite 220
Austin, Texas 78746 ♦ 512.328.5771



CITY OF TAYLOR

Hwy 95 Bicycle/Pedestrian Corridor
Transportation Enhancement (TE) Project



SEPTEMBER 29, 2014

901 South MoPac Expressway
Building V, Suite 220
Austin, Texas 78746
T 512.328.5771 F 512.328.5774
austin.office@klotz.com

September 29, 2014

Bob VanTil
Planning/Development Director
City of Taylor (City Hall)
400 Porter Street
Taylor, Texas 76574

Re: Statement of Qualifications, HWY 95 Bicycle/Pedestrian Corridor Transportation Enhancement (TE) Project, TxDOT CSJ #0320-03-093 Fed.# STP 214(164)TE

Dear Mr. VanTil:

HWY 95 (Main Street) is an important route through the heart of Taylor for motor vehicles, bicyclists and pedestrians. While motor vehicles are well served, bicyclists and pedestrians traveling between businesses, apartments, homes, schools and Murphy Park face a challenging route, particularly for the physically disabled. The City of Taylor has proactively obtained funding to address this issue, and our outstanding team is ready to assist with implementation by providing:

- **Experience with Grant Funded Transportation Projects** – We have provided design assistance on projects with a variety of funding sources including STP-MM, CDBG, Pass Through Toll, Safe Routes to School and others. We have assisted the following Central Texas clients with projects funded by outside sources: Hays County, Williamson County, Travis County, Cedar Park, Leander, San Marcos, New Braunfels, Kyle and Capital Metro.
- **A Project Manager with the Right Experience** – Project Manager Kevin J. Hoffman, PE, ENV SP has proven experience managing similar projects funded through TxDOT managed Transportation Enhancement programs, including bike/pedestrian projects for the City of Dripping Springs, the City of Pasadena and Harris County. He also has the Local Government Project Procedures (LGPP) certification that will be required by TxDOT to implement this project.
- **Relationships That Matter** – Team Member Ricardo Zamarripa, PE has excellent relationships with the TxDOT Austin District and Georgetown Area Office, which will be helpful to expedite the required review process.
- **Sidewalk/ADA Expertise** – Klotz Associates has significant experience designing ADA compliant sidewalk projects including the City of Austin Sidewalk/ADA Field Services Program, where we have designed dozens of sidewalk and intersection improvements.
- **Public Involvement Experience** – Our team has experience working with staff and elected officials of over 100 Texas municipalities. This work often includes effort to inform, update and respond to public and neighborhood concerns through City Council meetings, public hearings, neighborhood meetings and a variety of other venues.

Klotz Associates is committed to timely project completion and delivering high quality, local services to the City of Taylor.

Sincerely,



Scott E. Dukette, PE
Vice President

FIRM PROFILE

Contact Information

Kevin J. Hoffman, PE, ENV SP
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kevin.hoffman@klotz.com

Offices

We currently have 5 offices in Texas.

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Lufkin

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Lufkin, Texas 75901
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San Antonio

Northwest Center
7550 IH-10 West, Suite 300
San Antonio, Texas 78229
Phone: 210.736.0425

Fort Worth

9500 Ray White, Suite 200
Fort Worth, Texas 76244
Phone: 817.745.4572

Years in Business

Klotz Associates has been in business for 29 years.

Number of Employees

125 Employees, 59 Licensed Engineers

Office Performing Majority of Work

The majority of the work on this project will be performed in our Austin office. At this time, we estimate that our subconsultants will perform the following approximate percentages of work:

Survey:	8% ± (DBE)
Geotechnical:	3% ±
RAS:	1% ± (DBE)
	<u>12% ±</u>

It is anticipated that Klotz Associates as Prime Provider will perform approximately 88% of the work. Approximately 9% of the work will be performed by DBE subconsultants.

Longevity and Financial Stability

Klotz Associates is a Texas based firm that has been in business since 1985. During that time, we have experienced consistent growth to 5 offices and a staff of 125. We take pride in our financial stability and invite you to contact Roger Russell at Texas Capital Bank at 832.308.7022. He has been our banker for the last 16 years.





Klotz Associates

Barton Oaks Plaza, 901 South Mopac Expressway, Bldg V. Suite 220
Austin, Texas 78746 ♦ 512.328.5771

PROJECT MANAGER AND KEY PERSONNEL

QUALIFICATIONS AND CAPABILITIES

Proposed Project Manager and Key Project Team Members

The following describes the team qualifications and capabilities for the Project Manager and the Key Personnel. Complete resumes are included in the Appendix.

Kevin J. Hoffman, PE, ENV SP Project Manager

Mr. Hoffman will serve as your primary point of contact for the project. He will manage staff, subconsultants and other resources to complete work ahead of schedule and under budget. During his 12-year career, he has managed and participated in the planning, design, permitting and construction of a variety of TxDOT funded transportation projects, including sidewalk and bicycle projects. Mr. Hoffman's primary qualifications to lead this project include:

- Experience on TxDOT Transportation Enhancement projects statewide.
- Multiple projects involving pedestrian and bicycle facilities along major transportation corridors.
- A history of responsive and client focused service as project manager for other clients.
- LGPP certification through TxDOT.
- Certification as an Envision Sustainability Professional (ENV SP) through the Institute for Sustainable Infrastructure (ISI).

Scott E. Dukette, PE Project Sponsor

With 34 years of civil engineering experience, Mr. Dukette has successfully served Central Texas Cities and Counties, including Williamson County and several Cities within the County (Round Rock, Georgetown, Cedar Park and Leander) on a variety

of projects. He understands how to deliver a project ahead of schedule and under budget. He has signed and sealed thousands of sheets of ADA compliant curb ramp plans for TxDOT's Statewide ADA Program, under which the curb ramps and other features along this route were constructed. He also has experience participating in public meetings, coordinating with property owners and updating elected officials.

Brad R. Brown, PE QA/QC Manager

Mr. Brown has 33 years of experience on Texas Transportation projects, a significant amount of which has involved projects for cities and counties that are funded with state and federal funds. He also has a history of involvement with public bicycle and pedestrian projects, most notably serving as Program Manager for the City of Houston Accelerated Bikeway Program where he managed 16 consultants to expedite 21 separate projects totaling over 77 miles. Mr. Brown has been responsible for the completion of plans, specifications, estimates, utility coordination and construction management of projects totaling over \$1 billion in construction costs.

Ricardo Zamarripa, PE TxDOT Task Leader

Mr. Zamarripa will use his 15 years of experience to coordinate various issues needed to obtain TxDOT approvals for Plans, Specifications and Estimates (PS&E) for the project. **He has obtained many approvals for several similar projects sponsored by Cities in and around Williamson County from both the Austin District and the Georgetown Area Office.** He specializes in identifying solutions that provide the best value and function for his City clients, while meeting the relevant TxDOT requirements.

Zach Ryan, PE, CFM Drainage Task Leader

Mr. Ryan will provide drainage analysis and design to the team. He has 8 years of civil engineering experience, focusing on the drainage aspects of transportation projects. **He has been actively involved in developing drainage solutions for several other projects involving TxDOT for Cities in Williamson County** including Round Rock, Georgetown, Cedar Park and Leander, as well as for US 79 between Hutto and Taylor for Williamson County.

John G. Friedman, PE Urban Infrastructure Task Leader

Mr. Friedman has 19 years of overall experience, much of which has involved projects within street rights-of-way for City clients. Most notably, Mr. Friedman was Project Manager for reconstruction of a number of streets and extensive construction of ADA/TAS compliant sidewalks for the City of Austin. In particular, the recently completed 8th Street Reconstruction Project from Congress to West Street involved construction through a congested commercial area. **This experience has given him insights into the specific issues involved in construction in urban settings such as traffic control, coordination with businesses, utility coordination and other issues.** He has extensive experience with Americans with Disabilities/Texas Department of Licensing and Regulation compliance.

Jeff Anderson Environmental Task Leader

Mr. Anderson has 29 years of experience in the environmental and public involvement processes required for obtaining appropriate approvals for various transportation-related projects. Mr. Anderson's experience includes **success in coordinating with TxDOT's Environmental Affairs Division** to approve the Hays County FM 2439 (Hunter Road) Widening project as a Blanket Categorical Exclusion instead of as a Programmatic Categorical Exclusion, allowing the project to have a faster deliverable schedule. He has prepared and/or processed more than 200 Environmental

Assessments, Environmental Impact Statements, categorical exclusions, environmental studies, analyses and reports.

Manuel Razo, CFM GIS Task Leader

Mr. Razo will provide GIS services for the team, and he has 10 years of GIS experience. **He performs spatial analysis and data analysis**, data creation from survey information to GIS data and data editing to match current conditions. He is proficient in variety of relevant software applications, including ESRI ArcGIS Desktop (ArcInfo), Spatial Analyst, 3D Analyst; Python; Merrick Advanced Remote Sensing Software (MARS); Microsoft Office Suite; TerraGo Publisher, Composer & Toolbar; Trimble GeoExplorer 3 and Adobe Acrobat. He is fluent in Spanish.

Laura M. Friello, EIT Construction Phase Task Leader

Ms. Friello will provide construction phase services and coordinate with the needs of residents and businesses impacted by the project. Her 3 years of experience has included significant direct involvement **providing on-site construction coordination as a liaison between contractors and clients.** She uses Geographic Information Systems (GIS) and mobile technology extensively to save time and money on projects such as instantaneously saving site photos and reports to project files from the field. Ms. Friello will be available to the City's construction phase team as needed, with tasks possibly including response to Requests for Information (RFI's), shop drawing review, attendance at construction meetings, field visits to review ADA issues and review of contractor payment requests.

Team Qualifications and Capabilities

Klotz Associates' team qualifications and experience relevant to this project include:

- **Experience with Grant Funded Transportation Projects** – We have provided design assistance on projects with a variety of funding sources including STP-MM, CDBG, Pass Through Toll, Safe Routes to School and

others. We have assisted the following Central Texas clients with projects involving outside funding: Hays County, Williamson County, Travis County, Cedar Park, Leander, San Marcos, New Braunfels, Kyle and Capital Metro. Table 1 lists some specific projects

Table 1

PROJECT	CLIENT	TYPE OF FUNDING
Mel Mathis Avenue	City of Leander	Transportation Enhancement
Mercer Street Downtown Sidewalks	City of Dripping Springs	Transportation Enhancement
Hunter Road Widening	Hays County	Transportation Enhancement
Gruene Road Bike Lanes	City of New Braunfels	Transportation Enhancement
South Mayde Creek Pedestrian Bicycle Facility Phase II	Harris County	Transportation Enhancement
Sidewalk Network Expansion	City of Seguin	Transportation Enhancement
Vince Bayou Hike and Bike Trail	City of Pasadena	Transportation Enhancement
US 79 Widening and Reconstruction	Williamson County	TxDOT Pass Through Toll
RM 1431 Widening	City of Cedar Park	TxDOT Pass Through Toll
FM 1626 South	Hays County	TxDOT Pass Through Toll
FM 1626 North	Travis County	TxDOT Pass Through Toll

- **A Project Manager with the Right Experience** – Our Project Manager, Kevin J. Hoffman, PE, ENV SP has **proven experience managing similar Transportation Enhancement funded projects** including Mercer Street for the City of Dripping Springs. He also has the Local Government Project Procedures (LGPP) certification that will be required by TxDOT to implement this project.
- **Relationships that Matter** – Team Member Ricardo Zamarripa, PE has **excellent relationships with the TxDOT Austin District and Georgetown Area Office**, which will be helpful to expedite the required review process. We also have transportation related experience working for many Williamson County Cities including Round Rock, Hutto, Georgetown, Cedar Park and Leander, as well as for the County.
- **Sidewalk/ADA Expertise** – Klotz Associates has **significant experience designing ADA compliant sidewalk projects** including the City of Austin Sidewalk/ADA Field Services Program, where we have designed hundreds of sidewalk and intersection improvements.
- **A Sustainable Approach** – Project Manager Kevin J. Hoffman, PE, ENV SP is **certified as an Envision Sustainability Professional** (ENV SP) by the Institute for Sustainable Infrastructure (ISI). He will lead our team to find ways to enhance sustainability in ways that will save money, reduce the impact of the project on the environment and improve the quality of life for the residents of Taylor.
- **Experience Working with Staff and Elected Officials of Over 100 Texas Municipalities** – This work often **includes effort to inform, update and respond to neighborhood concerns through public hearings, neighborhood meetings and a variety of other venues**. We recently completed a complex TxDOT required public involvement process for the RM 1431 project for the City of Cedar Park.

- **An In-House Geographic Information Systems (GIS) Specialist** – Mr. Razo will integrate GIS into the project(s) in a way that will **advance the City's incorporation of GIS** into your infrastructure program.

Inland Geodetics

Survey

(Woman Owned Business)

Inland Geodetics is a local Williamson County-owned, full-service professional land survey and WBE/DBE/HUB firm located in Round Rock. Members of the firm have practiced land surveying in Central Texas for over 20 years. Inland Geodetics has worked closely with Klotz Associates on numerous projects including the Round Rock Cypress Boulevard Realignment and the Georgetown Northwest Boulevard Schematic. They have also performed topographic survey, conducted property research and prepared field notes on many projects for/in the City of Taylor.

Projects performed in the vicinity of Taylor include three Taylor ISD sites, the county park tract to the north of Loop 369 for the YMCA and several TxDOT projects in the Taylor City limits. Other relevant projects in Williamson County include survey for County Glen Subdivision, Forest North Subdivision and the City of Round Rock Chandler Tributary Drainage Channel.

Alliance Geotechnical Group

Geotechnical Investigation

Alliance Geotechnical Group will provide Geotechnical Services and Materials Testing. Alliance has a local Taylor office that will allow them to provide responsive and cost effective services. They have extensive relevant experience on similar projects in Central Texas.

One significant project performed for the City of Taylor is the geotechnical engineering and construction materials testing for the upper pressure Plane Improvements Project, which included a 0.75 MG elevated water storage tank in Murphy Park, the 1.0 MG elevated West Storage Tank on Lorax Lane and the ground storage tank and pump station at the Sports Complex on RM 397.

Altura Solutions

ADA/Accessibility

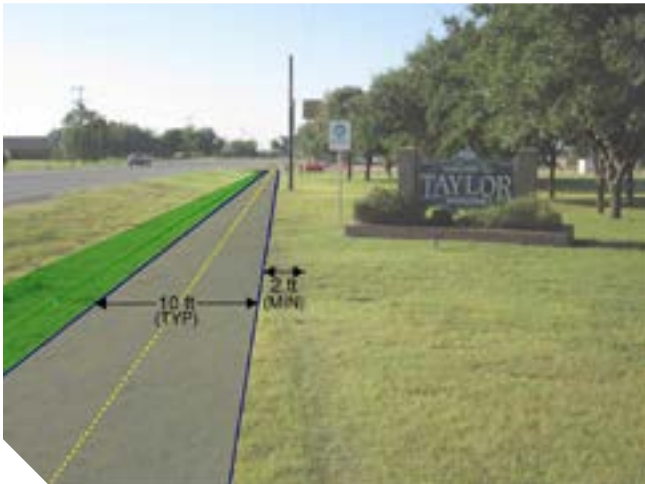
(Hispanic Owned Business)

Altura Solutions provides Registered Accessibility Specialists (RAS) services as certified by the Texas Department of Licensing and Regulation (TDLR). They are located in Austin. Members of the firm have involvement with construction of approximately \$14 million of sidewalks and curb ramps in the public ROW.

They have the experience in developing creative solutions where the standard details will not work. From new roads to street reconstructions and residential subdivisions, they have it covered. Altura Solutions has provided similar RAS services for Klotz Associates on a number of projects, most notably as a subconsultant for our City of Austin Sidewalk/ADA/Field Services contracts over the past 8 years.

PROJECT APPROACH AND SIMILAR EXPERIENCE

Project Approach



Proposed path located in TxDOT ROW adjacent to SH95

Klotz Associates understands that the **City's goal is to increase "walkability" throughout the City as well as encourage non-motorized transportation by providing continuity throughout the pedestrian infrastructure system.** The City is working to reduce dependence on vehicular transportation and provide its residents with a variety of transportation choices. The addition of the SH 95 shared use path will complete a large loop of non-motorized corridors while improving safety and access for persons with disabilities, pedestrians and bicyclists.

The proposed improvements through the SH 95 corridor include the construction of a 10-foot wide concrete shared use pedestrian and bike path from downtown Taylor to TH Johnson Drive. Also included in the improvements is a 10-foot wide concrete path along West Lake Drive providing connectivity from SH 95 to Murphy Park. The proposed shared use path is intended for placement in Texas Department of Transportation (TxDOT) and City right-of-way, while some easement or land acquisition may be required for completion of the route.

Per discussions with City staff and review of the Transportation Enhancement Nomination documents, the preliminary location of the shared use path generally lies adjacent to the west right-of-way line of the SH 95 corridor, but we understand the alignment could be moved to the east side if warranted to reduce cost or improve function. Prior to and while walking the proposed trail alignment, we reviewed existing property plats, right-of-way and utility maps. This data helped us determine areas of concern regarding placement and width of the path.

Successful project implementation requires identifying and understanding early in the design process the real issues that could adversely impact cost and schedule. We take time to become familiar with all elements of the project site, to engage major stakeholders and to assimilate and review existing, relevant information. From previous experience, we know that doing this work in a timely manner prevents unexpected, potentially expensive delays in the later stages of design. Addressing utility issues, easement acquisition issues and rising construction costs are major keys to success of this project.

For ease of explaining proposed improvements and identifying constraints along the corridor, the project was separated into four segments: 1) SH 95 from West 6th Street to West Lake Drive, 2) SH 95 from West Lake Drive to Mallard Lane, 3) SH 95 from Mallard Lane to TH Johnson Drive and 4) West Lake Drive from SH 95 to Murphy Park. The segments are shown in Exhibit 1 – Project Location Map, attached at the end of this section.

This route-specific discussion is followed by a summary of several more general issues that apply to the entire project.

SH 95 from West 6th Street to West Lake Drive (Segment 1)



Sidewalk replacement from West 6th Street to West 12th Street

Currently, sidewalks exist along both the east and west right-of-way lines from downtown Taylor to the bridge on SH 95 at the eastern limits of Murphy Park. The sidewalk along the west right-of-way is proposed to be replaced and widened where applicable as part of this project. The proposed sidewalk replacement within these limits will be adjusted to meet ADA width and slope requirements without effecting existing utilities including power poles, light poles and hydrants. TxDOT has recently upgraded the pedestrian curb ramps within this area and has provided connectivity to the existing sidewalk.

We will evaluate limits where the sidewalk can be widened to a minimum 5-foot width and provide 5-foot by 5-foot landings per requirements where 5-foot sidewalk cannot be constructed. Driveways will be adjusted accordingly to accommodate the required 2% maximum slope across the sidewalk, and grades for commercial or residential driveways will be verified. Per our field investigation, it appears some of the existing driveways or parking areas may require temporary construction easements to meet grade requirements.

Consideration will be given to the location of the proposed sidewalk within the right-of-way in Segment 1. Several businesses utilize head in parking where vehicles protrude onto the existing sidewalk. At these locations, we will evaluate whether easements will be required to move the sidewalk from behind the parking spaces to the front of the business, which improves pedestrian safety.

Lack of controlled crossings creates additional safety concerns for both pedestrians and bicyclists. Existing signalized intersections can be utilized for most of the proposed road crossings within this area. However, pedestrians on the east side of SH 95, north of the bridge, currently do not have access to the west side without crossing at undefined intersections. Pedestrian push-button poles, pedestrian ramps, raised medians and additional striping at the intersection of West Lake Drive and SH 95 would provide access to the proposed shared use path for minimal cost. These upgrades to the existing intersection would provide improved pedestrian safety and additional connectivity to the City's infrastructure system.



Intersection median and striping improvements at West Lake Drive and SH 95

SH 95 from West Lake Drive to Mallard Lane (Segment 2)



Proposed path modifications to accommodate existing utilities

Utilities found along this segment include AT&T underground cable and manholes, ATMOS gas lines, overhead electric poles, and City of Taylor water hydrants, sanitary manholes and storm sewer inlets. The utilities listed above are primarily located along the west right-of-way of SH 95 and affect the proposed route in some fashion, mainly within the limits of West Lake Drive to Mallard Lane. Per our investigation in this area, there are approximately 22 utility obstructions that directly affect the location of the path. To reduce constraints caused by the utilities within the proposed path, we have provided a few alternatives.

The desirable width for a shared use path is 10 feet with 3- to 5-foot recoverable buffers on either side of the path. The minimum shared use path width allowed by the American Association of State Highway and Transportation Officials (AASHTO) in the “Guide for the Development of Bicycle Facilities” is 8 feet with 2-foot buffers. Reducing the width of the trail and buffer in the constrained areas could lessen the impacts of the utilities and allow for fewer relocations. This adjustment would need to be approved by TxDOT prior to implementation.

There are also multiple businesses that have direct access to SH 95 which the path would cross. Shared use paths are typically placed in adjacent easements to improve safety of the pedestrians or bicyclists. The proposed path is located in state right-of-way where there are 25 driveways and 2 streets along the west right-of-way that create sidepath conflicts in terms of driver site visibility.

Vehicles approaching the path in high speed locations typically view traffic on the approaching roadway. A contraflow bicyclist is not in the driver’s main field of vision causing safety concerns for both the driver and pedestrian. Signing and striping these crossings will help alleviate some of the safety concerns. Driveways will be adjusted accordingly to accommodate the required 2% maximum slope across the shared use path, and grade requirements for commercial or residential driveways will be verified.

An alternative to dealing with the high number of driveway crossings is to place the shared use path along the east right-of-way of SH 95 within these limits. Utility conflicts are mostly alleviated, and only 14 driveways and 1 street would cross the path. The proposed shared use path would cross SH 95 from west to east at West Lake Drive and continue north along the east right-of-way. The path would terminate at Mallard Lane where it will cross SH 95 at the existing signalized intersection. At areas where the path terminates into existing pedestrian crossings that have recently been upgraded, the path will transition in width from 10 feet to 5 feet. This alternative will save in utility relocation costs, but it does present the issue of alternating the location of the path on either side within the right-of-way and increasing the crossings of Main Street.

SH 95 from Mallard Lane to TH Johnson Drive (Segment 3)



Proposed path in front of Taylor High School

Within the limits of Mallard Lane and TH Johnson Drive, there appears to be sufficient right-of-way to construct the proposed full width path without affecting existing utilities. The utilities located within this area are minimal, and the trail can be adjusted to maneuver around them with minor relocations and ditch grading. The trail will connect to the existing sidewalks that access Taylor High School and continue north along the west right-of-way. The path will then transition from 10 feet to 5 feet and terminate at the existing sidewalk located along the Sirloin Stockade frontage just south of TH Johnson Drive. The goal of constructing the path within these limits is negating impact to school access during peak hours.

West Lake Drive from SH 95 to Murphy Park (Segment 4)



Path adjacent to West Lake Drive providing connectivity to Murphy Park

Sidewalks currently exist along the boundaries of the CVS Pharmacy located at the southwest quadrant of the West Lake Drive and SH 95 intersection. The proposed shared use path will connect to the existing sidewalk in this location. It will extend west along the south right-of-way of West Lake Drive, behind the baseball fields to Murphy Park, where it will transition to existing sidewalk at the baseball field access road. The existing sidewalks in this area vary from about 4 feet to 6 feet wide as they approach the existing bridge.

Due to limited right-of-way, overhead utilities and the proximity to the lake in Murphy Park, we propose to utilize the existing sidewalk from the baseball field access road to the main entrance at Murphy Park. We do recommend replacing several sections of sidewalk within these limits, but maintaining the existing width.

We also recommend replacing several sections of the existing sidewalk within these limits due to settlement and elevation differences between joints. These areas do not meet ADA requirements. We would maintain the existing sidewalk width.

Path: H:\Proposals & Marketing\2014 Proposals\2014-12 Taylor Trails\GIS\Taylor Trails.mxd



General Issues

Construction Cost

Cost evaluation for the proposed improvements is crucial in determining how much of the planned shared use path that the City can construct with the available funds. There has been a significant rise in construction costs over the last 6 months for sidewalk projects within the Austin District. Evaluation and understanding of the multiple alternatives listed above and utilizing bid tabulations on similar recently bid projects will help the City in determining if the entire limits of the shared use path can be built with the initial project or if phasing will be necessary.

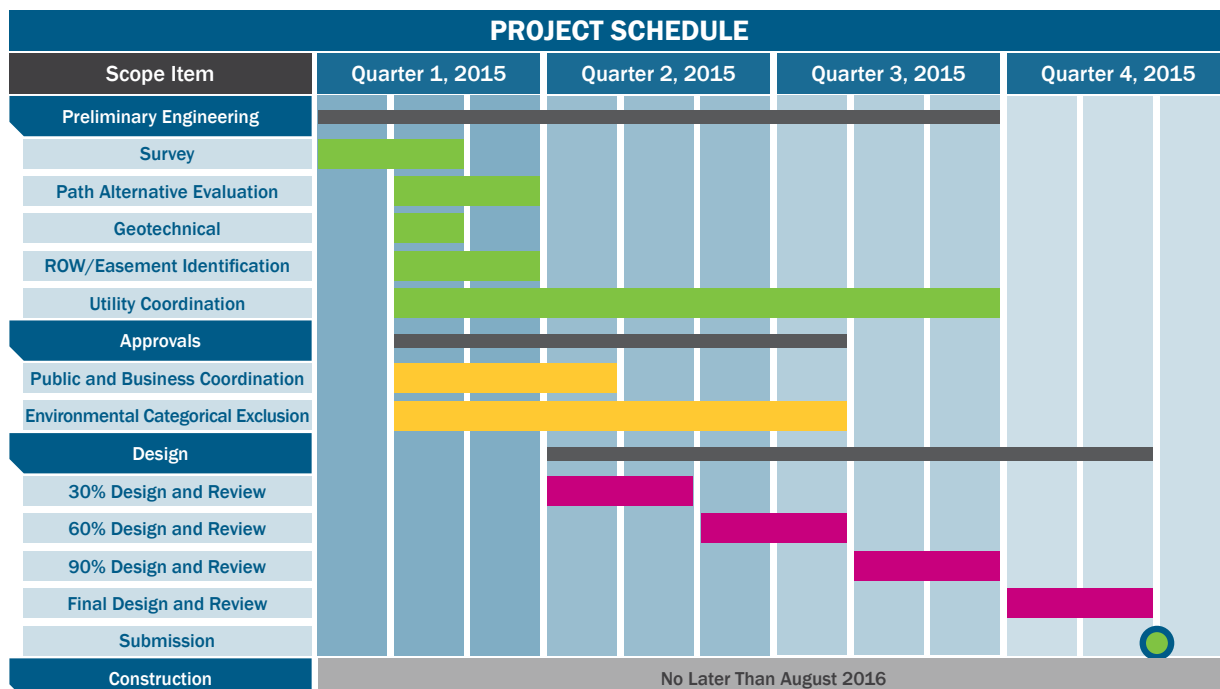
Upon evaluating the segments described above, they can be prioritized by cost and selected by the City to be inserted into the bid. If the total estimated construction costs are close to or just over the available amount, **bid alternates for the remaining segments can be prepared and awarded if bid prices permit the funding.**

Project Schedule

Keeping to the schedule is essential for a successful project. Critical path items and tasks include early coordination with utility companies, easement acquisition, drainage studies and environmental studies.

In addition to preparing weekly progress reports that include schedule updates, we will have bi-weekly meetings with the City to discuss design issues and to keep the project on schedule. Major milestones anticipated for the project include 30%, 60%, 90% and final plan reviews. To reduce the schedule timeline, we propose asking the TxDOT Austin District Design Engineer to waive the 30% review. We have used a similar schedule for several recent TxDOT funded projects including FM 2439 (Hunter Road) for Hays County and the Mercer Street Pedestrian Improvements in Dripping Springs. Periodic project meetings were held to proactively solve critical schedule issues which took the place of multiple TxDOT reviews. These meetings answered questions along the way and negated the need for 30% review. Klotz Associates is committed to completing the project on schedule based on either a standard or expedited schedule depending on the requirements of the City.

In addition to finding ways to streamline the design and review process, we have experience managing projects with aggressive startup sequences. On a recent project for VIA Metropolitan Transit Authority in San Antonio, our team was able to produce plans, acquire easements and provide construction phase services on 22 new bus stop locations in only three months. All of these locations required permit approvals from either Leon Valley, San Antonio or TxDOT. Many of the



Klotz Associates staff worked weekends to make sure that the client's schedule was achieved.

Your Advanced Funding Agreement requires that construction begin before August 21, 2016. While this date will not require a fast track implementation, the schedule above shows how we will deliver several months in advance.

Communication

Our team recognizes that collaboration and open lines of communication are critical to successfully completing the SH 95 shared use path project. In order to facilitate the best communication possible, we will have regular team meetings and meetings with City Staff to maintain a constant line of communication.

Public involvement will need to be clearly defined. Businesses and property owners have a stake in this project. We recommend that as soon as enough information is available to develop reasonable easement or access alternatives, we approach the stakeholders either individually or through a public meeting to present the alternatives before completing preliminary engineering.

Taylor High School is located along the project corridor and will be affected by the construction of the shared use path. To reduce delays or unknowns, coordination with the proper school authorities will be conducted during the design phase and construction.

Drainage

Drainage considerations for the design of the proposed shared use path will mostly consist of capacity evaluation of the roadside ditches, which will be reduced by construction of the path. The ditches will require re-grading in most cases causing the ditch capacity to be decreased. Zach Ryan, PE, CFM, Klotz Associates' Drainage Task Leader, will evaluate the capacity and determine if flow rates are affected by the proposed design. He has substantial hydrologic and hydraulic (H&H) experience. Our team will also provide significant Storm Water Pollution Prevention Plan (SWPPP) experience including providing sedimentation and erosion control design, SWPPP, and a tree protection plan.

Environmental Approvals

The environmental process will consist of preparation of a Categorical Exclusion (CE). This project will fall under a C-List CE referred to as a C-3, titled "Construction of Bicycle and Pedestrian Lanes, Paths and Facilities." Team Member Jeff Anderson has extensive experience providing similar environmental services requiring TxDOT coordination and approval on projects such as the Hunter Road Widening in Hays County and US 79 Widening in Williamson located within the Austin District.

The RFQ states that some easement or land acquisition may be required for construction of the route. The C-3 allows minor amounts of additional right-of-way. However, if additional right-of-way is taken from Murphy Park, Section 4(f) will need to be properly addressed which may extend the schedule for approval. It is anticipated that the overall environmental process will take 6 months from notice to proceed to final approval.

Our team is familiar with the requirements of AASHTO, NACTO and ADA/TAS from previous shared use path and sidewalk projects. The pedestrian improvements will need to be submitted to TDLR for review of ADA compliance since their costs will exceed \$50,000. The review will be performed by Jesus Lardizabal, RAS, with Altura Solutions. We have a vast amount of experience dealing with TDLR/ADA compliance on our Central Texas Sidewalk/ADA projects. These experts and our familiarity with the requirements will allow us to provide a successful project.

Quality Control

Klotz Associates performs all of its projects under a written QA/QC protocol. This protocol requires an independent review of project deliverables (30%, 60%, 90% plan review, final review, cost estimates, etc.) by an Engineer or Project Manager in the firm who is not directly involved with the project. The independent reviewer will sign off with written documentation verifying that an independent check of the plan sets and specification documents, along with a constructability review, has been performed.

Each review also receives written approval by a Principal of the firm before release. This assures that design and construction documents provide clear and accurate direction to the Contractor.



Additionally, once project deliverables have been reviewed and finalized, a “Last Look” review is provided by a Vice President at Klotz Associates. We believe these quality checks will save the City time and money. Our QA/QC Manager, Brad R. Brown, PE, will coordinate and oversee that our QA/QC protocol is being followed. He will also provide insight into the design and constructability of the project because of his extensive background in construction of pedestrian, hike and bike and shared use paths around the State of Texas.

During each stage of the design process, Mr. Hoffman will meet with the City and TxDOT to review the project progress and obtain comments. We are committed to understanding the needs of the City and preparing a project that satisfies Taylor’s vision of what the project should be. After the meetings, the comments will be addressed and documented with a summary letter that lists each comment and indicates how/where it was addressed.

Bidding/Construction

We will work with you during City led bidding of the project and assist in addressing technical questions and concerns regarding the project plans and specifications. Our team will assist the City and stakeholders to the extent needed during the construction phase.

We understand that the City will provide its own Resident Project Representation. We can support the City with basic construction phase services. When we visit the site, we can speed up communication by providing field reports to the City and the Contractor on a real-time basis. This service has proven to be beneficial to other clients by keeping staff up to date on progress and issues, giving the Client Inspector additional field notes for his use and significantly decreasing the Contractor’s idle time as issues are resolved. Services will also include review of pay applications, contractor submittals, LGPP Compliance and attendance of project meetings with City Staff, the Contractor, TDLR representatives and TxDOT.

Similar Project-Related Experience

Klotz Associates has provided design, environmental and construction services on a wide variety of projects with similarities to the City of Taylor Hwy 95 Bicycle/Pedestrian Corridor project. The following projects demonstrate that experience.

City of Austin Sidewalk/ADA Field Services, Austin, Texas



Klotz Associates provided On-Call rotation list design and construction phase services, including the field engineering and construction phase services to provide ADA/TDLR compliant pedestrian facilities for dozens of sidewalk, retaining wall, driveway and curb ramp improvements at multiple locations throughout the City of Austin. Some assignments have involved bicycle facilities designed in accordance with AASHTO and NACTO guidelines.

Project work is ongoing and delivered in accordance with an agreed upon schedule that reflects the specific needs for each assignment. Klotz Associates has delivered all assignments on or ahead of schedule.

KEY COMPONENTS:

- ADA/TAS Compliance
- Work within Public Right-of-Way
- Reconstruction of Driveways
- Coordination with Adjacent Businesses and Residents
- Utility Coordination
- City Client

City of Leander Mel Mathis Boulevard, Leander, Texas



Klotz Associates provided permitting, design and construction phase services, including environmental approvals, for a 0.9-mile roadway on new alignment, including sidewalks. The project was planned and designed to comply with the funding requirements of the TxDOT Transportation Enhancement Program through CAMPO, including compliance with LGPP requirements.

The project work was required to meet a schedule mandated in the funding agreement. Klotz Associates met the required schedule.

KEY COMPONENTS:

- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- LGPP Compliance Required
- ADA/TAS Compliance
- City Client

Hays County FM 2439 (Hunter Road) Widening, Hays County, Texas

Klotz Associates completed permitting, design and construction phase services, including environmental approvals, for one mile of roadway widening. The project was planned and designed to comply with the funding requirements of the TxDOT STP-MM Program through CAMPO, including LGPP requirements.

Project work was required to meet an aggressive schedule mandated in the funding agreement. Klotz Associates met the aggressive schedule.



KEY COMPONENTS:

- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- LGPP Compliance Required
- Work within State Right-of-Way
- Reconstruction of Driveways
- Coordination with Adjacent Businesses and Residents
- Utility Coordination

City of San Marcos Neighborhood Sidewalks, San Marcos, Texas



KEY COMPONENTS:

- Schedule Mandated by Funding Agreement
- ADA/TAS Compliance
- Work within Public Right-of-Way
- Reconstruction of Driveways
- Coordination with Adjacent Businesses and Residents
- Utility Coordination
- City Client

Klotz Associates prepared the permitting, design and construction phase services including environmental approvals for the South Guadalupe Street Sidewalk, the Staples Road Sidewalk and the East Hopkins Street Pedestrian Bridge. The projects were planned and designed to comply with the funding requirements of the Community Development Block Grant (CDBG) program.

Project work was required to meet a schedule mandated in the funding agreement. Klotz Associates met the required schedule. In addition, the pedestrian bridge component of the project needed to be in place for the City's annual "Sights and Sounds" fundraising event held in City Park, where the bridge is located. Klotz Associates worked with the fabricator and contractor to arrange special fabrication and shipping to achieve that goal.

Travis County Sidewalk Repair/ Reconstruction, Travis County, Texas



Klotz Associates performed permitting, design and construction phase services to identify and design replacement of non-ADA compliant pedestrian facilities including curb ramps, sidewalks and intersection improvements along an approximately 2-mile section of Wells Branch Parkway and Thermal Drive. During construction, we provided field engineering services by reviewing the work locations with the County and Contractor prior to construction and verifying the Contractor's proposed layout and formwork prior to concrete pours.

Klotz Associates met the required schedule for the project.

KEY COMPONENTS:

- ADA/TAS Compliance
- Work within Public Right-of-Way
- Coordination with Adjacent Businesses and Residents
- Utility Coordination

City of New Braunfels Gruene Road Bike Lanes, New Braunfels, Texas



Klotz Associates completed the permitting, design and construction phase services, including environmental approvals, for a 3.2-mile section of bike lane. The project included a drainage study and TxDOT coordination for widening of existing pavement for a significant portion of the route which reduced the top of bank for the existing ditches and on-street pavement markings. The project was planned and designed to comply with the funding requirements of the TxDOT STP-MM program through CAMPO.

The project work was required to meet a schedule mandated in the funding agreement. Klotz Associates met the required schedule.

KEY COMPONENTS:

- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- Reconstruction of Driveways
- Work within Public Right-of-Way
- Reconfiguration of Drainage Ditch
- Coordination with Adjacent Businesses and Residents
- Utility Coordination
- City Client

Capital Metro Leander Park & Ride Sidewalk and Signal Improvements, Leander, Texas



Klotz Associates designed 1,300 linear feet of sidewalk within and along the US 183 ROW from Capital Metro's Leander Park and Ride to the intersection of US 183 and RM 2243. The project included regrading of the existing drainage ditch and the addition of pedestrian signal heads and push buttons to existing signals.

Klotz Associates met the required schedule for the project.

KEY COMPONENTS:

- ADA/TAS Compliance
- Utility Coordination
- Work within State Right-of-Way

City of Dripping Springs Mercer Street Bike and Pedestrian Improvements, Dripping Springs, Texas



Project includes approximately 2000 feet of bicycle and sidewalk improvements along both sides of Mercer Street from US Hwy 290 to RR 12. Funding for the project is being provided by CAMPO using Transportation Enhancement funds and administered by TxDOT. Services were provided in accordance with TxDOT guidelines as well as the TxDOT LGPP manual.

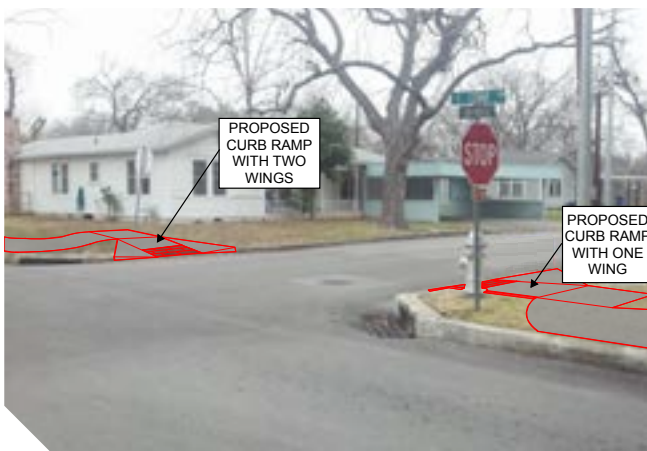
Project work was required to meet an aggressive schedule mandated in the funding agreement. Klotz Associates met the aggressive schedule.

KEY COMPONENTS:

- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- LGPP Compliance Required
- ADA/TAS Compliance
- Reconstruction of Driveways
- Coordination with Adjacent Businesses and Residents
- Utility Coordination
- City Client

City of Seguin TxDOT Transportation Enhancement Program Sidewalk Network Expansion, Seguin, Texas

This project includes design, bid and construction phase services for the College/Cedar Street and the Jefferson Street Sidewalk Network Expansion projects. The College/Cedar Street Network Expansion project will provide improvements for bicyclists and pedestrians to connect neighborhoods, schools and the Central Business District. It will cover a total of 1.6 miles. The Jefferson Street Sidewalk Expansion project improvements will cover 1.2 miles and will provide connectivity between neighborhoods, schools, senior housing developments and the Central Business District. Initial funding for the project will be provided by the City of Seguin.



City of Pasadena Vince Bayou Hike and Bike Trail, Pasadena, Texas



Klotz Associates prepared the plans, specifications and estimates for TxDOT letting of this 2.9-mile bike trail along Vince Bayou from Strawberry Park to Crenshaw Park. Included in the design was a trail through Strawberry Park and crossing Spencer Highway and Fairmont Parkway, which are major intersections, and two residential streets. The project involved coordination with the City of Pasadena, TxDOT and utility companies due to relocation of several utilities required to construct the trail. The project was planned and designed to comply with the funding requirements of the TxDOT Transportation Enhancement Program, including compliance with LGPP requirements

KEY COMPONENTS:

- Bicycle/Pedestrian Project
- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- LGPP Compliance Required
- ADA/TAS Compliance
- City Client

**Harris County South Mayde Creek
Pedestrian and Bicycle Facility – Phase
II from Key Hole Lane to Phase I Trail
just South of Mayde Creek High School,
Houston, Texas**



This project included preparation of the plans, specifications and estimates for 9,600 linear feet of 10-foot wide trail for pedestrian and bicycle use along South Mayde Creek to connect local neighborhoods to local schools. Work included pavement, drainage, signing, pavement markings, traffic control plans, storm water pollution prevention plans, specifications and cost estimates. The project required coordination with Harris County, TxDOT and utility companies. The project was planned and designed to comply with the funding requirements of the TxDOT Transportation Enhancement Program, including compliance with LGPP requirements.

KEY COMPONENTS:

- Bicycle/Pedestrian Project
- TxDOT Transportation Enhancement Funding
- Schedule Mandated by Advanced Funding Agreement
- LGPP Compliance Required
- ADA/TAS Compliance

SELECTION CRITERIA

Klotz Associates' team qualifications and experience relevant to the selection criteria for this project are summarized below.

- **Project Understanding and Approach** – Our approach is outlined in detail in a previous section. The key components to successful implementation of this project include:
 - ▶ Compliance with TxDOT's requirements regarding the Transportation Enhancement funding, including schedule, documentation, LGPP program, details of the Advanced Funding Agreement and proper submission of reimbursement requests so that the City receives payments quickly.
 - ▶ Coordination with the TxDOT Austin District Georgetown Area Office.
 - ▶ Optimization of the available funds by identifying and obtaining TxDOT approvals for a project that can be phased in the event that funds are not sufficient to complete the entire desired project.
 - ▶ Development of a program to keep the public informed of the project, especially residents and businesses along the route.
- **Project Manager's Experience with Similar Projects** – Our Project Manager, Kevin J. Hoffman, PE, ENV SP, has proven experience managing similar Transportation Enhancement funded projects including Mercer Street for the City of Dripping Springs, Vince Bayou Hike & Bike Trail for the City of Pasadena and South Mayde Creek Pedestrian and Bicycle Facility Phase II for Harris County. He also has the Local Government Project Procedures (LGPP) certification that will be required by TxDOT to implement this project.
- **Experience of the Task Leaders with Similar Projects** – Mr. Hoffman will be supported on this project by a solid team of Task Leaders with extensive experience, including:
 - ▶ **TxDOT** - Ricardo Zamarripa, PE, who has excellent relationships with the TxDOT Austin District and Georgetown Area Office that will be helpful to expedite the required review process.
 - ▶ **Drainage** - Zach Ryan, PE, CFM who has performed in a similar role for a variety of transportation projects involving construction of facilities within TxDOT rights-of-way.
 - ▶ **Accessibility and Urban Infrastructure** - John G. Friedman, PE, who has extensive experience on construction of ADA compliant pedestrian and bicycle facilities within urban settings in the Cities of Austin, San Marcos and Seguin involving utility conflicts, drainage issues, right-of-way constraints, adjacent businesses/residents and other considerations.
 - ▶ **Environmental** - Jeff Anderson, who has provided streamlined environmental documentation to comply with TxDOT funding requirements for hundreds of projects. Most recently, he obtained approval for a Categorical Exclusion for the Hays County Hunter Road Transportation Enhancement funded project, which was similar to the approval needed for your project, in record time.
 - ▶ **GIS** - Manuel Razo, CFM, who has 10 years of experience helping clients save time and money by accessing reading available geo-spatial resources, building new GIS systems and incorporating new projects into existing GIS systems. In addition, his CFM provides him a thorough understanding of drainage issues.
 - ▶ **Construction Phase** - Laura Friello, EIT, who has 3 years of experience with field engineering and hands-on construction of ADA compliant sidewalk projects for the City of Austin involving direct on-site coordination with the Contractor and the City.

- ▶ **Project Sponsor** - Scott E. Dukette, PE, who has 34 years of experience representing clients to a wide variety of regulatory agencies, addressing City Councils and conducting public meetings. Mr. Dukette recently conducted a series of neighborhood meetings and addressed the Buda City Council regarding the Leisurewoods drainage project for Hays County, which involved extensive construction in close proximity to three separate residential subdivisions. The project was completed with no complaints from neighbors.
- **Ability to Meet Project Deadlines** – Our prioritization of project schedules is best demonstrated by providing some specific examples where we have assisted clients meet critical project deadlines, such as:
 - ▶ Hays County Hunter Road, which involved a CAMPO mandated deadline to commit funding, which meant that design, environmental approvals and all required reviews needed to be fast-tracked so that project could be let (i.e. bid) by the required date.
 - ▶ City of Wells US 69 Utility Relocation, which required a PER and Environmental report on extremely short notice to apply for USDA grant and loan funding, which was essential for the City to proceed with utility relocations needed for TxDOT improvements planned for US 69.
 - ▶ City of San Marcos Hopkins Street Pedestrian Bridge over the San Marcos River in City Park, which needed to be fabricated and constructed before the City's annual "Sights and Sounds" event in the park. When weather and fabrication delays threatened the schedule, we engaged with the Contractor, Fabricator and the City to develop an alternate plan so that construction was completed just days before the event.
- ▶ The Team described in this proposal is committed to this project until it is delivered. In addition, Klotz Associates' total staff of 125 (including 59 Professional Engineers licensed by the State of Texas) will provide whatever is needed to deliver this project.
- **Team's Experience with Downtown, Residential, Safe Routes to School Sidewalk, and Other State/Federally Funded Hike and/or Bike Projects** – We have provided design assistance on projects with a variety of funding sources including Transportation Enhancement, CDBG, Pass Through Toll, Safe Routes to School and others. We have assisted the following Central Texas clients with projects involving outside funding: Hays County, Williamson County, Travis County, Cedar Park, Leander, San Marcos, New Braunfels, Kyle and Capital Metro. We also have significant experience designing ADA compliant sidewalk projects including the City of Austin Sidewalk/ADA Field Services Program, where we have designed dozens of sidewalk and intersection improvements.
- **Team's Experience with Public Involvement** – Our team has experience working with staff and elected officials of over 100 Texas municipalities. This work often includes effort to inform, update and respond to public and neighborhood concerns through City Council meetings, public hearings, neighborhood meetings and a variety of other venues. These efforts include both mandatory outreach required to comply with National Environmental Policy Act (NEPA) requirements for certain funding sources and voluntary outreach to keep citizens and elected officials informed about specific projects. We recently completed a complex TxDOT NEPA required public involvement process for the RM 1431 project for the City of Cedar Park. The Leisurewoods Drainage Project for Hays County is an example of a recent voluntary outreach.

- **Team's Experience with TxDOT's Transportation Enhancement Program –**
During the past 5 years, we have successfully completed construction on several projects, both local and statewide, that received TxDOT Transportation Enhancement funding. All were completed on a schedule that complied with funding requirements. We also have Transportation Enhancement projects still underway. Some of those projects include:
 - ▶ City of Dripping Springs Mercer Street Downtown Sidewalks – 2014 Completion
 - ▶ Hays County Hunter Road (FM 2439) Widening – 2014 Completion
 - ▶ City of Leander Mel Mathis Avenue (Leander "I") – 2013 Completion
 - ▶ City of New Braunfels Gruene Road Bike Lanes – 2009 Completion
 - ▶ City of Seguin Sidewalk Network Expansion – Ongoing
 - ▶ City of Pasadena Vince Bayou Hike and Bike Trail from Strawberry Park to Crenshaw Park – 2012 Completion
 - ▶ Harris County South Mayde Creek Pedestrian and Bicycle Facility Phase II (Key Hole Lane to just South of Mayde Creek High School) – 2011 Completion

REFERENCES

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CONFIRMATION

Klotz Associates confirms that we will provide general liability insurance, worker's compensation and professional liability insurance meeting the City of Taylor's requirements for the project within 10 calendar days of any Notice of Award.



APPENDIX



RESPONSIBILITY

Mr. Hoffman will serve as Project Manager and primary point of contact with the City of Taylor. He has 12 years of experience in transportation engineering and has worked extensively on projects within TxDOT Austin and Houston Districts. He also has TxDOT Local Government Project Procedures (LGPP) training and certification.

PROJECT EXPERIENCE

City of Dripping Springs Mercer Street Pedestrian Improvements, Dripping Springs, Texas

Project Manager for **PS&E and construction for ADA compliant sidewalk improvements along Mercer Street**, including TxDOT and TDLR coordination, preparation of final bid documents for local letting and construction phase services. Also served as project representative for TxDOT's LGPP coordination requirements for **Transportation Enhancement funded project**.

City of Georgetown FM 971 Realignment, Georgetown, Texas

Transportation Manager for design to realign FM 971 along San Gabriel Park **including design for roadway improvements, sidewalks, pedestrian switch back, drainage culvert, park trails** and various other improvements. Project requires **coordination with TxDOT Austin District Georgetown Area Office**.

Hays County FM 1626 Widening and Reconstruction, Hays County, Texas

Project Manager for design of 4,400 LF of **8-foot wide ADA compliant sidewalk within TxDOT ROW** between FM 967 and Coldwater Hollow to provide **safe pedestrian access to Elm Grove Elementary**. TxDOT Pass Through Toll funded project.

City of Cedar Park RM 1431 Widening, Cedar Park, Texas

Project Engineer for design of 1/2 mile of **6-foot wide sidewalk within TxDOT ROW** between Parmer Lane and Toro Grande to meet FHWA requirements for federal funding. TxDOT Pass Through Toll funded project.

Travis County FM 1626 Reconstruction from Brodie Lane to Manchaca Road, Travis County, Texas

Project Manager for PS&E preparation to widen existing 2 lane facility to 4 lanes with center turn lane for 1.1 miles, including 6-foot sidewalk and bike lanes for limits of project providing pedestrian connectivity to Manchaca Elementary School. **Also coordinated with Austin District South Travis Area Office**, Austin District and Travis County to meet **LGPP requirements for TxDOT Pass Through Toll funded project**.

Harris County Birnamwood Drive Extension from Cypresswood Drive to Spring Creek Drive, Houston, Texas

Project Manager for preparation of PS&E to expand existing roadway from 2-lane to 4-lane section and **extend ADA compliant sidewalk/pedestrian facilities** from Smith Elementary school to John Pundt park. Project was a pilot project for Harris County, and the County's first sustainable roadway project.

City of Pasadena Vince Bayou Hike and Bike Trail from Strawberry Park to Crenshaw Park, Pasadena, Texas

Project Engineer for **design of 2.9-mile bike trail including major intersection crossings** at Spencer Highway and Fairmont Parkway and two additional residential street crossings. Prepared PS&E and bidding documents for TxDOT letting. Coordinated with City of Pasadena, TxDOT and utility companies due to relocation of several utilities required to construct trail. Project was **funded through TxDOT's Transportation Enhancement program**.

Harris County South Mayde Creek Pedestrian and Bicycle Facility – Phase II from Key Hole Lane to Phase I Trail just South of Mayde Creek High School, Houston, Texas

Project Engineer for **9,600 LF of 10-foot wide trail for pedestrian and bicycle use to connect local neighborhoods to local schools**. Prepared plans, details and quantities, including pavement, drainage, signing, pavement markings, traffic control plans, storm water pollution prevention plans, specifications, and cost estimates. Project was **funded through TxDOT's Transportation Enhancement program**.

Education

BS, Civil Engineering, Texas A&M University, 2002

Licenses

Professional Engineer in Texas

Certifications

ISI ENV Sustainability Professional (ENV SP)

TxDOT Precertifications

1.5.1, 3.1.1, 3.2.1, 3.4.1, 4.1.1, 4.2.1, 8.1.1, 9.1.1, 10.1.1, 10.2.1

TxDOT Sequence Number:

20914

RESPONSIBILITY

As Project Sponsor, Mr. Dukette will be responsible for resource management, as well as overall quality control, staff development, client relations, and final review of projects. He has many years of experience representing clients to various regulatory and municipal agencies and departments. In addition, Mr. Dukette has interacted extensively with City Councils, County Commissioners Courts, landowners, municipal staff and the general public on a wide variety of projects and routinely participates in public meetings.

PROJECT EXPERIENCE

City of Austin 2011 Field Engineering Rotation List, Austin, Texas

Project Sponsor for the field engineering of sidewalk, bike and intersection improvement projects at nearly one hundred locations across Austin for reconstruction of sidewalk routes to comply with **TDLR and ADA compliance, new sidewalks**, rebuilt sidewalks, retaining walls, curb ramps, driveway crossings and street crossings.

Texas Department of Transportation (TxDOT) Statewide *Americans with Disabilities Act* (ADA) Curb Ramp Program, Texas

Task Leader/Project Manager for preparation of PS&E to upgrade statewide TxDOT intersections by adding curb ramps and sidewalks in approximately 20 TxDOT districts to **comply with ADA requirements**. Personally signed and sealed thousands of sheets of construction plan sheets prepared under his supervision.

Capital Metropolitan Transit Authority Leander Park and Ride Sidewalk Improvements, Leander, Texas

Project Sponsor for design of 1,300 LF of **sidewalk and pedestrian signal improvements** for pedestrian accessibility to the Leander commuter rail station.

Williamson County US 79 Roadway Reconstruction Improvements, Hutto, Texas

Project Sponsor for upgrade of 3.5-miles of an existing

four-lane non-divided roadway **between Hutto and Taylor**.

City of Pflugerville TxDOT Enhancement Grant Assistance, Pflugerville, Texas

Project Manager/Sponsor for preparation of grant applications for funding of proposed **hike and bike trail projects** in the City.

City of San Marcos Neighborhood Sidewalk Projects, San Marcos, Texas

Project Sponsor for redesign of + 1,500 linear feet of **sidewalk** and multiple single family driveways within a TxDOT right-of-way, design of + 2,000 linear feet of **new sidewalk** near down town San Marcos, and design of 195 foot pedestrian bridge crossing the San Marcos River. Included coordination with City Public Works Engineers, TxDOT representatives and Union Pacific Railroad.

City of Round Rock Wyoming Springs Drive, Round Rock, Texas

Project Sponsor for design of added capacity roadway project adjacent to a school in the City of Round Rock. Included **TxDOT coordination** at RM 620 intersection.

City of New Braunfels Gruene Road Bike Trail Project, New Braunfels, Texas

Project Sponsor for **TxDOT Transportation Enhancement funded addition of bike lane improvements** involving 3.2-mile section of existing roadway. Included drainage analysis at locations where improvements encroached on existing ditch.

City of Austin 38th Street Transportation System Management, Austin, Texas

Managed final engineering phase of project to widen 38th Street in order to extend the westbound left-hand turn-lane at Guadalupe. Included demolition and replacement of 500 linear feet of **sidewalk**, utility adjustments and coordination, new curb and gutter, retaining walls, driveway relocations, and roadway widening.

Education

MBA, Rensselaer Polytechnic Institute, 1985
BS, Civil Engineering, Rensselaer Polytechnic Institute, 1980

Licenses

Professional Engineer in Texas

Professional Affiliations

- Austin Contractors and Engineers Association, Former President
- Austin-San Antonio Corridor Council, Transportation Task Force
- Real Estate Council of Austin, Board of Directors, Regional Issues Committee
- Leadership Austin, Class of 2004

- Downtown Austin Alliance, Transportation and Streetscape Committee
- Central Texas Council of Engineering Companies, Board of Directors

TxDOT Precertifications

4.1.1, 10.1.1, 10.2.1

TxDOT Sequence Number: 9061

RESPONSIBILITY

Mr. Brown has 33 years of experience in management, design and construction of multi-modal transportation projects in Texas. He has completed projects that included hike and bike trails, parks, sidewalks, site grading and drainage, parking lots, utility relocation, roads, bridges, retaining walls, storm sewer striping, signing, signalization and earthwork. He specializes in federally funded projects for cities and counties. In his role as QA/QC Manager, Mr. Brown will provide oversight on company QA/QC protocol. He will also provide his expertise to the team with 20 plus years of bike trail design.

During his career Mr. Brown has been responsible for completion of plans, specifications, estimates, utility coordination and construction management of projects totaling over \$1 billion in construction costs. He has worked with public agencies such as TxDOT, Texas A&M University System (TAMUS), Texas Toll Road Authority, Travis County, Hays County, Williamson County, Harris County, Montgomery County, Fort Bend County, Galveston County, Harris County Flood Control District, Cities of Cedar Park, Round Rock, San Marcos, Georgetown and Kyle.

PROJECT EXPERIENCE

City of Houston MKT Rails to Trails Bikeway, Houston, Texas

Managed design of 6.5 miles of bike trail funded by ISTEA. Project was designed to TxDOT Standards, met AASHTO criteria and complied with requirements of the Americans with Disabilities Act (ADA). For environmental services, Klotz Associates prepared Categorical Exclusion (CE) for this project.

Hike and Bike Trail, Woodville, Texas

Project Manager for Transportation Enhancement Program Project for 1.2-mile hike and bike trail. Design addressed drainage, erosion control, environmental impacts, pavement considerations and security. Design met Texas Department of Transportation (TxDOT) and AASHTO standards.

City of Pasadena Vince Bayou Hike and Bike Trail, Pasadena, Texas

Project Manager for 2.9-mile Transportation Enhancement bike trail along Vince Bayou from Strawberry Park to Crenshaw Park. Project included trail through Strawberry Park and crossing Spencer Highway and Fairmont Parkway, which are major intersections, and two residential streets. Project was designed to utilize existing easements along bayou instead of adding new right-of-way.

Texas Bikeway Program, College Station, Texas

Project Principal for development of 8-mile bike loop system linking Texas A&M University, major residential areas and park facilities, area mall, and several apartment complexes. Loop provides safe and efficient means to commute via bicycle in College Station. Alignment involved 4 miles of new 8-foot to 10-foot wide bike paths and 4 miles of bike lanes along streets. Preliminary engineering report was developed to address numerous issues, including impact on drainage, bridge crossings, civic and bicycle group concerns, and City park impacts. Design required critical coordination with TxDOT and City regarding safety and drainage.

Harris County Public Infrastructure Department South Mayde Creek Pedestrian and Bicycle Facility – Phase II, Houston, Texas

Project Manager for 9,615 linear feet of 10-foot wide trail for pedestrian and bicycle use along South Mayde Creek including bridge and two box culvert crossings. Trail is located along the north and south banks of the existing HCFCD drainage channel.

City of Houston Accelerated Bikeway Program, Houston, Texas

As Program Manager for the City of Houston Accelerated Bikeway Program, managed 16 consultants to expedite 21 separate Hike-and-Bike projects totaling over 77 miles. Expedited overall process by addressing environmental, ROW and PS&E issues simultaneously and engaging City and TxDOT to streamline review process. Addressed variety of issues including drainage, erosion control, environmental impacts, pavement considerations, and security. Work included trail design, bridge structure design, landscaping, and lighting design to meet TxDOT, AASHTO and ADA Standards.

Education

BSCE, Texas A&M University, 1981

Licenses

Licensed Professional Engineer in Texas

Certifications

Local Government Project Procedures (LGPP) - Certified

Professional Affiliations

- American Society of Civil Engineers - Member

- American Council of Engineering Companies - Member

- Design Build Institute of America - Member

- Association of General Contractors

TxDOT Precertifications

3.1.1, 3.2.1, 3.3.1, 3.4.1, 3.5.1, 4.1.1, 4.2.1, 4.3.1, 7.1.1, 7.2.1, 8.1.1, 8.3.1, 8.5.1, 10.1.1, 10.2.1, 10.3.1, 11.1.1

TxDOT Sequence Number: 3473

RESPONSIBILITY

Mr. Zamarripa will provide required coordination with TxDOT throughout the project. He has 13 years of experience in transportation engineering and has worked extensively on projects within the Austin District, in both the Georgetown and Travis/Hays Area Offices. He also has TxDOT Local Government Project Procedures (LGPP) training and certification and experience participating in public meetings, hearings and outreach.

PROJECT EXPERIENCE

City of Cedar Park Sidewalk Gap Project, Cedar Park, Texas

Prepared PS&E for ADA compliant sidewalk improvements throughout the City, including TxDOT coordination through the Austin District Georgetown Area Office, TDLR coordination, signal design, preparation of final bid documents and construction phase services.

TxDOT Georgetown Area Office RM 620 at Quinlan Park Drive, Travis County, Texas

Prepared PS&E to widen existing pavement to add various turn lanes, bike lanes and pedestrian facilities. Design included environmental coordination, culvert analysis and pedestrian improvements for two significant road crossings with proposed pedestrian pole assemblies and signal adjustments. Coordinated with Austin District Georgetown Area Office for aggressive letting schedule and followed LGPP requirements.

TxDOT Georgetown Area Office RM 2769, Travis County, Texas

Prepared schematic and PS&E for reconstruction and widening of one-mile section of RM 2769 with sidewalks, including environmental assessment, storm sewer design, traffic signal design, traffic control plans and close coordination with TxDOT Austin District Georgetown Area Office.

TxDOT South Travis Area Office RM 3238 (Hamilton Pool Road), Austin, Texas

Prepared PS&E to add dedicated left turn lane and shoulders to existing two-lane rural highway, including construction plan production, environmental

assessment, utility coordination, ditch/culvert analyses, roadway geometrics, hydraulic design and traffic control plans. Project was funded through Travis County Advanced Funding Agreement (AFA) and followed TxDOT LGPP requirements.

City of Georgetown Northwest Boulevard, Georgetown, Texas

Permitting and design for multifaceted project to provide new bridge over IH 35, realign existing FM 971 on the east of IH 35, modify existing IH 35 frontage roads on the east side of IH 35 and provide various connections to parks, driveways, streets and other facilities. Work includes environmental approvals, compliance with TxDOT LGPP requirements, TxDOT coordination through Austin District Georgetown Area Office and coordination with City of Georgetown Parks Department to obtain ROW from San Gabriel Park. Scope includes pedestrian switchback, pedestrian culvert, park trails and various park improvements.

Hays County FM 2439 (Hunter Road) Widening, San Marcos, Texas

Prepared PS&E for \$2.5 M, one-mile TxDOT STP-MM funded “notch and widen” project from two-lane rural to three-lane rural facility with shoulders, including environmental approvals and compliance with TxDOT LGPP requirements.

City of Round Rock IH 35 Turnarounds PS&E at FM1325 and Hester's Crossing, Round Rock, Texas

Prepared PS&E packages for two turnaround bridges at FM 1325, one turnaround structure at Hester's Crossing, and frontage road improvements. Project included coordination with TxDOT Austin District Georgetown Area Office.

TTA US183A from SH 45 to Avery Ranch Boulevard, Cedar Park, Texas

Developed PS&E for 1.5-mile eight-lane section of tollway facility with direct connectors, ramps, and frontage roads, including development of detailed grading plans at intersections to accommodate ADA compliant pedestrian facilities. Work included coordination with TxDOT Austin District Georgetown Area Office.

Education

MBA, Business Management, St. Edwards University
BS, Civil Engineering, Texas A&M University

Licenses

Professional Engineer in Texas

Continuing Education

Texas Engineering Extension Service (TEEX) Local Government Project Procedures Qualification for the Texas Department of Transportation (TxDOT) Training,

TxDOT Precertification

1.2.1, 1.3.1, 1.4.1, 1.6.1, 3.1.1, 3.2.1, 3.3.1, 3.4.1, 3.5.1, 3.6.1, 4.1.1, 4.2.1, 4.3.1, 4.4.1, 8.1.1, 8.2.1, 10.1.1, 10.2.1, 11.1.1

TxDOT Sequence Number:

13021

RESPONSIBILITY

Mr. Ryan will provide drainage analysis and design support to the team. He has 9 years of civil engineering experience. He has participated in the **drainage elements of many projects of varying size for Texas cities and counties.**

PROJECT EXPERIENCE

Hays County Leisurewoods Subdivision Drainage Project, Hays County, Texas

Provided **drainage support to address flooding** problems in Leisurewoods and Shady Grove subdivisions. Also designed addition of detention capacity and expanding/improving existing channel discharging into the Buda City Limits.

City of Cedar Park Cottonwood Creek Trail (CR 185)/New Hope Drive, Cedar Park, Texas

Provided **drainage and water quality support** for 1 mile City/County roadway widening and reconstruction of rural 2-lane road to 4-lane divided urban section on existing alignment. Work included coordination with TxDOT for RM 1431 intersection and work in the Edwards Aquifer Contributing Zone.

Kendall County Herff Road Improvements, Boerne, Texas

Provided **drainage and water quality support** during PER, schematic and PS&E for a 1.25-mile reconstruction and extension of a County Road, including **analysis of two major creek crossings** for bridge design using HEC-RAS and HEC-HMS. Also analyzed five culvert crossings using HY-8.

TxDOT Waco District I-35 Reconstruction, Salado, Texas

Provided **permanent and temporary drainage design support** for PS&E for a 3.3-mile reconstruction and widening project **utilizing Geopak Drainage** to design storm systems for the entire project. Also designed **temporary drainage plans** for multi-phase traffic control plan.

City of Leander "T" (Mel Mathis Avenue/San Gabriel Parkway), Leander, Texas

Provided **drainage and water quality support** for schematic and PS&E for two new location roadways

intersecting at the main arteries for the City of Leander TOD development utilizing **Geopak Drainage** to design storm systems for the entire project. Also **designed water quality features** to comply with Edwards Aquifer requirements through TCEQ. Project was funded through Transportation Enhancement program administered by TxDOT.

Hays County FM 1626 (Segment A) Widening and Reconstruction, Kyle, Texas

Provided **drainage and water quality support** for 3.2-mile reconstruction of existing 2-lane roadway to a 4-lane roadway between FM 2770 and FM 971.

Analyzed and designed seven culvert crossings, including three bridge class culverts, using HEC-RAS and HY-8. Also designed roadside ditches, storm sewer system using Geopak Drainage for the urban section of roadway and water quality features to comply with Edwards Aquifer requirements through TCEQ. Project was funded through Pass Through Toll program administered by TxDOT.

TxDOT US 190 Improvements, Killeen, Texas

Drainage task leader for the 6.2-mile widening and reconstruction of mainlanes and frontage roads, **including analysis of culverts and bridge class culverts** with HY-8 and HEC-RAS and design of storm sewer system.

City of Round Rock Wyoming Springs Drive Improvements, Round Rock, Texas

Provided support for the Schematic and PS&E for the 1.2-mile widening project, **including design of storm sewer, ditches and water quality features.**

City of New Braunfels Walnut Avenue Extension, New Braunfels, Texas

Designed storm sewer system for 0.5-mile extension with bike and pedestrian facilities on new location.

TxDOT San Antonio District IH-10 West Bound Frontage Road Improvement, Boerne, Texas

Provided drainage support for 1.25 mile ramp and frontage road construction, including analysis of one major creek crossing for bridge class culvert design using HEC-RAS and HEC-HMS. Also analyzed three additional culvert crossings using HY-8 and performed storm sewer design using Geopak Drainage.

Education

BS, Civil Engineering, University of Texas at Austin, 2005

Licenses

Professional Engineer in Texas

Certifications

Certified Floodplain Manager (CFM)

Professional Affiliations

- American Society of Civil

Engineers – Austin Branch, Member

- American Society of Civil Engineers
– Austin Branch - Younger Member
Forum Treasurer

RESPONSIBILITY

Mr. Friedman will provide support regarding **Americans with Disabilities Act (ADA)** and Texas Accessibility Standards (TAS) compliance, utility coordination, and other **coordination work typical within public rights-of-way**. He has 19 years of experience including sidewalk design; construction practices with various Central Texas Cities; land development and general permit/public works processes. His expertise includes Texas Department of Licensing and Regulation (TDLR) inspection review process ADA and TAS as well as Texas Commission on Environmental Quality (TCEQ) regulatory requirements.

PROJECT EXPERIENCE

City of Austin Group 17 - 8th Street and 12th Street, Austin, Texas

Preliminary Engineering analysis for full depth reconstruction of 8th Street from West to Congress Avenue and 12th Street from Trinity to I-35 including drainage, water, wastewater, sidewalk and driveway improvements along the project route. Full General **Work within public right-of-way** included complete replacement of underground water/wastewater/drainage utilities, new street lighting, trees, electrical and irrigation for new trees, 18-foot wide sidewalks, new traffic signals and a new roundabout at Rio Grande.

City of Austin Group 6 Residential Reconstruction Program, Austin, Texas

Preliminary Engineering analysis and construction drawings for reconstruction of residential streets **within public right-of-way**. Existing ramps, sidewalks and driveways were evaluated for **ADA and TAS compliance** and new curb ramps and sidewalks were designed where needed. **Coordinated with utility companies on utility conflicts/approvals** and preparation of TCEQ Water Pollution Abatement Plan Exception Requests.

City of Austin ADA Sidewalk and Bikeway Program, Austin, Texas

On-call engineering assignments to prepare bid documents and provide field engineering of **sidewalk, bike and intersection improvement projects at hundreds of locations to comply with TDLR and ADA** including construction phase engineering assistance on fast track design. Field engineered approximately 116,000 square feet of new and reconstructed sidewalk, 50 curb ramps and 54,000 square feet of driveways within city ROW.

City of San Marcos Neighborhood Sidewalk Projects, San Marcos, Texas

CDBG project included **redesign of +1,500 linear feet of sidewalk and multiple single family driveways within a TxDOT right-of-way**; design of +2,000 linear feet of **new sidewalk near downtown San Marcos** and design of a 195-foot pedestrian bridge crossing the San Marcos River. Project design and permitting through TxDOT, Union Pacific, Texas Parks and Wildlife, U.S. Fish and Wildlife and City of San Marcos.

City of Austin 38th and Guadalupe Street Reconstruction, Austin, Texas

Arterial street reconstruction project to lengthen turn lane to relieve traffic congestion and provide full depth reconstruction with **replacement of sidewalk, water services** and retaining wall improvements within public right-of-way.

Capital Metro Rails with Trails, Austin, Texas

Schematic layout of proposed bike/ped route including coordination with stakeholders (Trammel Crow, Austin school district and the City of Austin).

City of New Braunfels Gruene Road Bike Trail Project, New Braunfels, Texas

Design and Union Pacific/TxDOT approval of **bike lane improvements for a 3.2-mile section of existing City roadway** including hydrologic and hydraulic (H&H) model of bike lane improvements. Bike lanes were designed in accordance with American Association of State Highway and Transportation Officials (AASHTO) 1999 Guide for Development of Bicycle Facilities. Project was **funded through TxDOT Transportation Enhancement Program**.

City of Sunset Valley Jones Road Southside Trail Project, Texas

Design, permitting and construction of a compacted 1,450 linear foot 5 foot wide granite **hike & bike trail**, including permitting through City, property owner coordination for the acquisition of easements and **TDLR registration for accessibility compliance**.

Capital Metro Boggy Creek Bikeway Crossing Signal Improvements, Austin, Texas

Design of highway-rail grade crossing signal systems for user **safety at the Boggy Creek Bikeway** at the MLK Station.

Education

BS, Civil Engineering, Texas A&M University

Licenses

Professional Engineer in Texas

TxDOT Precertification

1.4.1, 2.5.1, 9.1.1, 10.1.1,
10.2.1

TxDOT Sequence Number:

13902

RESPONSIBILITY

Mr. Anderson will provide a review of the project to document compliance with federal, state and local requirements. He has 28 years of experience in the environmental and public involvement processes required for agency approvals for roadway projects, including preparation/processing of over 300 Environmental Assessments (EA's), Environmental Impact Statements (EIS's) and **Categorical Exclusions (CE's)**. Much of this work has involved compliance with **National Environmental Policy Act (NEPA)** related to project funding requirements that include Transportation Enhancement Projects. He also specializes in preparing for and conducting public meetings, hearings and the analysis of public involvement.

PROJECT EXPERIENCE

Hays County Hunter Road (FM 2439) from Posey to Centerpoint, San Marcos, Texas

Prepared the Project Scope and Environmental Issues Checklist. He worked closely with **TxDOT's Austin District** to determine that the proposed Hays County project would be covered by a **CE Document**. Project received environmental clearance two months ahead of schedule required by CAMPO funding agreement.

FM 225 from CR 715 to Loop 224, Nacogdoches County, Texas

Prepared a **CE Document** for improving horizontal and vertical geometry, repaving roadway and adding paved shoulders.

SH 36 from US 77 to US 79, Milam County, Texas

Prepared Environmental Assessment and participated in public involvement process for added capacity improvements.

US 79 from Approximately 0.7 Mile East of FM 3349 to Mustang Creek, Williamson County, Texas

Prepared a **CE Document** for widening four lane undivided highway to four lane divided highway.

US 79 from CR 110 to the Milam County Line, Williamson County, Texas

Conducted wetland and other waters of the U.S determinations and delineations, threatened and endangered species investigations and vegetation surveys and coordinated with **TxDOT Austin District**.

RM 2244 (Bee Cave Road), Austin, Texas

Performed Noise / Air Quality Analyses and prepared Noise and Air Quality Sections of Environmental Assessment for improvements to RM 2244 from Loop 360 to Loop 1. **Coordinated with TxDOT Austin District.**

IH 35 Noise Study, Austin, Texas

Conducted noise analysis for IH 35 near San Marcos and coordinated with **TxDOT Austin District.**

IH 35 (RM 2243 to FM 2001) Studies, Austin, Texas

Performed environmental studies and prepared report documenting existing environmental conditions along IH 35 for Draft Environmental Impact Statement and coordinated with **TxDOT Austin District.**

US 287 from US 59 in Corrigan to 3 miles east of US 59, Polk County, Texas

Prepared a **CE Document** for repaving roadway and adding paved shoulders.

Cypress Boulevard Realignment, Round Rock, Texas

Performed wetlands, threatened and endangered species and cultural resource investigations for realignment of Cypress Boulevard in Round Rock in **Williamson County.**

FM 78 from Santa Clara Creek West of Marion to Santa Clara Creek East of Marion, Marion, Texas

Prepared **CE Document** for widening travel lanes from 11 feet to 12 feet wide, adding center left turn lane, adding parallel parking lane in downtown Marion and adding bicycle lanes and sidewalk.

Lakewood Drive from FM 1626 to Lewisville Lane, Hays County, Texas

Conducted wetlands and other waters of the U.S. determinations, prepared report and coordinated with **TxDOT Austin District.**

Brick Street Restoration Project, Houston, Texas

Prepared **CE Document** for the proposed restoration of two historic streets made of brick paving, including Andrews Street from Heiner Street to Wilson Street and Wilson Street from Andrews Street to West Dallas Street.

FM 442, Fort Bend and Wharton County, Texas

Prepared **CE Document** and conducted **Public Meeting** for Bridge Replacement at San Bernard River.

RESPONSIBILITY

As a Senior GIS Technician, Mr. Razo will provide geographic information systems modeling and analysis as needed to support the project. He has participated in mapping infrastructure, creating exhibits and working with Geographic Information Systems (GIS) databases for various types of civil engineering projects. Mr. Razo provides GIS support to the team when required for specific assignments.

Mr. Razo has **10 years of GIS experience** and performs spatial analysis and data analysis, data creation from survey information to GIS data and data editing to match current conditions. He is proficient in ESRI ArcGIS Desktop (ArcInfo); Spatial Analyst; 3D Analyst; Python; Merrick Advanced Remote Sensing Software (MARS); Microsoft Office Suite; TerraGo Publisher, Composer and Toolbar; Trimble GeoExplorer 3 and Adobe Acrobat. Mr. Razo is fluent in Spanish.

PROJECT EXPERIENCE

First American Flood Data Services Map Analyst/GIS Technician, Austin, Texas

Performed QA/QC on GIS data, contributed to improve workflow procedures and GIS procedures and worked with multiple projections and datums. Performed flood zone determinations using FEMA map products, aerial imagery, plat maps, land use maps, legal descriptions and PLSS information and researched to find information needed to perform determinations. Specific relevant projects include:

- o **TNRIS/TWDB, GeoPdf Project:** Produced geospatial enabled PDF maps for communities that do not have GIS capabilities so they could be used for CRS purposes. Maps were created using ArcGIS and Publisher for ArcGIS and included several layers. Maps were in large format.
- o **TNRIS/TWDB, Elevation Dataset Comparison:** Using ArcGIS Spatial Analyst and 3D Analyst compared cross sections from different elevation datasets derived from LiDAR and IFSAR. Data produced was used in presentation to be given at ASFPM National Conference
- o **TNRIS/TWDB, Address Geocoding:** Geocoded address for Repetitive Loss and Severe Repetitive Loss projects for TWDB grants group. Addresses with no hits were researched manually found using parcel data or other locating methods.

Pedernales Electric Cooperative GIS Technician, Johnson City, Texas

Provided software application and hardware support, maintained data integrity of GIS suite, upgraded testing and development of best practices, performed quality assurance using SQL query language and monitored mapping applications and databases. Also maintained GIS interfaces with other systems, monitored data transfer, developed maps and information from GIS and imported GPS data into GIS.

Texas Water Development Board/Texas Natural Resources Information System Floodplain Mapping Specialist and National Flood Insurance Program Field Representative, San Antonio and Austin, Texas

Provided assistance with statewide mapping tasks such as development and maintenance of data by performing editing, analysis and digitizing. Responsible for creation of maps for organizations, communities and general public; working with data from SDE database; using survey data and GPS data; spatial analysis: LiDAR, IFSAR and NHD data work; metadata creation; training in communities for digital products and GIS use and conducting reviews of local floodplain management programs to determine compliance with federal regulations and guidelines. Provided technical assistance to elected officials, community representatives and general public on program.

City of Houston Storm Water Evaluation Enhancement Tool (SWEET), Houston, Texas

Writing PYTHON code to automate watershed delineations for GIS-based computer tool developed to assist City of Houston in identification and prioritization of areas across the City in significant need of drainage improvements and flood reduction. SWEET helps the City focus resources on areas where conditions indicate that infrastructure improvements are most needed.

City of Bunker Hill Village On-Call GIS Technician, Bunker Hill Village, Texas

Created preliminary databases to store utility and infrastructure data and converted utility data and infrastructure data from CAD to GIS.

Chambers County Master Drainage Plan GIS Technician, Chambers County, Texas

Approximated impervious areas using land-use data from various entities and created exhibits for MDP

Education

BA, Geography, University of Texas

Certifications

Certified Flood Plain Manager
(CFM)

Professional Affiliations

- Texas Flood Plain Management
Association

RESPONSIBILITY

Ms. Friello will provide hands-on involvement working directly with contractors during construction on an on-call basis. She has provided similar services to the City of Austin during her three years of intensive experience providing design, bidding and construction phase support for Americans with Disabilities Act (ADA)/Texas Accessibility Standards (TAS) compliant sidewalks and pedestrian facilities within public rights of way.

PROJECT EXPERIENCE

City of Austin ADA Sidewalk, Ramp and Bikeway Improvements, Austin, Texas

Field engineering of ADA/TAS compliant sidewalk, driveway, curb ramps and retaining walls for nine projects located throughout the City. **Worked with the City of Austin Project Manager, Inspector and Contractor to develop a fast track engineering system** including daily constructing reports created and sent before leaving the site. Used aerial photography, existing City geographical information (GIS), MicroStation and AutoCAD to create exhibits and documents for permitting, as well as specialized Traffic Control Plans and construction drawings. Field engineered approximately 50,000 square feet of new and reconstructed sidewalk, 20 new and reconstructed curb ramps, 500 linear feet of curb and gutter, 300 square feet of retaining walls, and reconstruction of over 20 commercial and 22 residential driveways along South 1st Street. Field engineered approximately 14 reconstructed curb ramps, 425 linear feet of curb and gutter and 260 tons of new asphaltic concrete pavement.

City of Dripping Springs Mercer Street Bike and Pedestrian Improvements, Mercer Springs, Texas

Assisted with the design of improvements along Mercer Street including **sidewalk, ramps, designated spaces for bike racks, restriping for parking spaces, green space, pedestrian accessible bridge and railing and illumination design**. Coordinated with architecture firm as well as landowners and City of Dripping Springs representatives to make sure the vision for the downtown and historic district was carried out. Prepared drawings, project manual with TxDOT specifications and details and cost estimate. Responsible for bid phase communication. Assisted with TxDOT, City of Dripping Springs and funding communications

and processes during design and bid phases.

Capital Metropolitan Bus Stops, Austin, Texas

Integrated ADA and TDLR standards into the improvements connecting four new or improved bus pads at multiple locations along South 1st Street and two new/improved bus pads in the Northcross Shopping Center. Performed field engineering construction phase services including daily site reports, coordination with contractor as well as Cap Metro and City of Austin inspectors and representatives.

City of Sunset Valley Jones Road Trail, Sunset Valley, Texas

Designed approximately 1,500 linear feet of ADA/TAS compliant trail, five ramps and driveways along Jones Road.

City of Kyle Sidewalk Inventory and Preliminary Implementation Plan, Kyle, Texas

Prepared Preliminary Implementation Plan for the City of Kyle to identify existing and proposed sidewalk locations, alignments, probable project construction costs, utility conflicts, permitting and design requirements as well as constructability. **Also prepared exhibits and construction costs for report.**

Capital Metropolitan Rails with Trails, Austin, Texas

Provided Bidding Documentation as well as quantity and scheduling review and revisions. Coordinated with the City of Austin to complete review and approval of plans.

Travis County Bee Creek Road Widening and Reconstruction, Travis County, Texas

Provided Construction phase observation and documentation for 1 mile, \$9 M project to supplement County's in-house field inspection team. Field documentation included preparation of daily field reports, photographs of construction progress and confirmation that required testing was performed.

City of Austin 8th Street Reconstruction, Austin, Texas

Provided construction phase support for building line to building line reconstruction between Congress and West Street in downtown Austin, including ADA compliant "Great Streets" sidewalks. Specific involvement included review of shop drawings, response to Requests for Information and field visits to resolve specific field issues when requested by the City.

Education

BS, Civil Engineering, University of Texas at San Antonio, 2011

Licenses

Engineer-in-Training in Texas

Professional Affiliations

ASCE Student Outreach Co-Chair
WTS Member

RESUME

M. STEPHEN TRUESDALE, R.P.L.S., L.S.L.S. - TX, PLS – NY
VICE PRESIDENT / PRINCIPAL / CO-OWNER

PROFESSIONAL REGISTRATION

Registered Professional Land Surveyor, No. 4933, Texas, 1991

Licensed State Land Surveyor, Texas, 2001

Licensed Land Surveyor, No. 050703, New York, 2008

EDUCATION

Bachelor of Science, Wood Products Engineering/Construction Management, State University of New York, College of Environmental Science and Forestry, Syracuse, New York, 1981.

Associate in Applied Science, Forest Technology, State University of New York, College of Environmental Science and Forestry, New York State Ranger School, Wanakena, New York, 1978.

PROFESSIONAL/TECHNICAL SOCIETIES

Member, Texas Society of Professional Surveyors

Member, New York State Association of Professional Land Surveyors

Aircraft Owners and Pilots Association

Texas Aviation Association

PROJECT EXPERIENCE

FM 1460: Project involved major realignment of FM 1460 from Old Settler's Blvd. in Round Rock, TX. to Quail Creek Blvd in Georgetown, TX. The project included engineering design and right-of-way surveys for approximately 5.5 miles of highway construction. Right-of-way parcel sketches with legal descriptions and highway strip maps were prepared for the length of the project. Managed sub-consultants for aerial mapping and provided high accuracy ground control. >\$350K POC: Gerald Pohlmeier, 512-930-6003 2001-present

SH 130 Segment Three Right-of-Way Acquisition from US 290 to SH 71. Boundary analysis and right-of-way parcel preparation for approximately 80 parcels to TxDOT standards along 15 miles of new highway construction under the design/build concept. >\$1.1M POC: Lone Star Infrastructure 255-1300 2004-2006

FM 2338 Engineering Design and Right-of-Way Acquisition Project, Georgetown, TX. Topographic data collection and boundary analysis of 67 parcels from Cedar Breaks Road to FM 3405 on FM 2338. \$110K POC: Gerald Pohlmeier 512-930-6003 2003-present

IH 35 at Hester's Crossing, Round Rock, TX. Engineering Design topographic mapping and right-of-way acquisition for the Hester's Crossing Overpass and southbound ramp reversal project connecting to SH 45 Interchange. \$138K POC: Bill Huggins, CET 512-828-0406 2007-2008

US 79 Improvement Project, aerial mapping control and ground topo enhancement for 23 miles of highway from Round Rock to Thorndale, Texas. Project includes extensive data collection for DTM integration using GPS RTK and conventional survey techniques. 11 miles of right-of-way acquisition surveys and production of plats and descriptions for over 100 parcels. >\$470K POC: Williamson County, Precinct 4 Commissioner 2001-present

Other projects include numerous Off System Bridge sites throughout Williamson County, turn lane and signal design surveys, aerial mapping control surveys, utility location surveys, railroad grade separation and crossing surveys in the central Texas area, Original Land Grant retracement surveys for Texas General Land Office.

WAYNE A. EDDINS

Mr. Eddins is currently the Managing Partner of Alliance Geotechnical Group of Austin and provides oversight of the daily operations for both field and laboratory services, including oversight of the Quality Control System. Mr. Eddins has over 27 years of experience in managing and performing construction materials inspection and testing services. The past 14 years of experience have included project management, supervision of field personnel and overall Operations Management of Construction Materials Testing Inspection and Testing Services and Geotechnical Engineering Laboratory Services for ACIL Testing Laboratories. Mr. Eddins' experience has included managing all aspects of construction materials inspection and testing services for a wide range of project types from mass earthwork projects, multi-story commercial buildings, multi-lane highways, residential subdivisions and educational facility projects. His responsibilities also include establishing construction materials inspection and testing budgets, developing project scope of services and providing oversight for construction observation and materials testing services provided

Locally, Mr. Eddins provided management and supervision of the field activities associated with the geotechnical investigation and design of the mainlanes and service roads for the 92 (+/-) mile State Highway 130 project. Responsibilities included location and staking of geotechnical borings utilizing GPS system and coordination of field activities for the design team members, utility locators, environmental clearances, property owners, field personnel and drilling contractors.

RECENT PROJECTS

- Darnall Medical Center: Ft. Hood, Tx.: Contract QC Oversight
- City of Taylor Upper Pressure Plane Improvement Project
- City of Taylor Lorax Lane Improvements
- Thompson Road Improvements
- Taylor Regional Park
- Ft. Hood Unmanned Aerial Systems Hangar; Contract Oversight/QC Manager
- Whole Barracks Replacement: Ft. Hood, Tx. : Contract Oversight/QC Manager
- Two Rivers Apartment Complex – Georgetown, Tx.: Contract Oversight/QC Manager
- Alcoa 19,000-acre Three Oaks Mine; Project QC Manager
- Sunfield Development – Buda, Tx.: Contract Oversight/Project Manager
- 92 Mile State Highway 130; Williamson, Travis, Caldwell Counties: Project Manager
- Jefferson @ West Campus – Austin, Tx.: Contract Oversight/Project Manager
- Cielo Apartment Complex – Bee Cave, Tx.: Contract Oversight/Project Manager
- LCRA 176 MW Power Plant – Winchester, Tx.: Contract Oversight/Project Manager
- \$226M School Bond Program – Round Rock, Tx.: Contract Oversight/Program Mgr.
- \$129M School Bond Program – Bastrop, Tx.: Contract Oversight/Program Mgr.

Education

Baylor University – Waco, Tx. / Business Management
U.S. Air Force/Aerospace Control and Warning Systems Operations
U.S. Air Force/Non-Commissioned Officers Supervisory Training
U.S. Air Force/ Non-Commissioned Officers Management Training



Jesús Lardizábal, RAS

Accessibility Consultant

Altura Solutions, L.P.
818 Morrow Street
Austin, TX 78757

President
(512) 410-7059
jel@alturalp.com

EXPERIENCE

Mr. Lardizábal has over 18 years experience with accessibility laws/standards including the Americans with Disabilities Act (ADA), the Texas Accessibility Standards (TAS), the fair Housing Act (FHA) the International Building Code (IBC) and ANSI. Representative experience in public ROW includes:

- **City of Austin IDIQ Groups 6, 7, and 8 (2008-current)** **Austin, TX**
Mr. Lardizábal has been responsible for the project registration with TDLR, plan reviews of the sites, and inspections of the sites per TDLR and TAS requirements. Mr. Lardizábal also works with the design engineer to help solve complex existing site conditions in order to provide a TAS compliant solution in the ROW. Altura Solutions also meets on-site to help with the any site-specific adjustments that need to be made in the field.
- **TxDOT - Martin Luther King Boulevard (2008-2009)** **Austin, TX**
Mr. Lardizábal performed plan reviews, intermediate site inspections, answered contractor questions, and performed the final inspection for the project. The new sidewalks, curb ramps, crosswalks, and reconstructed driveways were reviewed for compliance with the TAS.
- **CTRMA: US 290E and US 183 Interchange (2009-2010)** **Austin, TX**
Mr. Lardizábal performed plan reviews for the interchange and connectors. The new sidewalks, curb ramps, crosswalks, and reconstructed driveways were reviewed for compliance with the TAS. Mr. Lardizábal will perform the inspection of the facility once the project is completed.
- **Travis Co. - Wells Branch Parkway & Thermal Dr. Sidewalks (2009-2010)** **Austin, TX**
Mr. Lardizábal performed the plan review for compliance with the TAS and serves as a technical consultant for on-site issues to achieve compliance. Mr. Lardizabal regularly meets on-site to help determine solutions to the sidewalk and curb ramp design of the project. Mr. Lardizabal will perform the final inspection once the project is completed.
- **Staples Road Sidewalks (2007-2008)** **San Marcos, TX**
The project consists of the construction of approximately 1,400 linear feet of new sidewalk along an existing road, replacement of several driveways, and roadway removal. Mr. Lardizábal performed the plan review and final inspection for compliance with the ADA Rights-of-Way Guidelines and TAS.
- **Park Street Reconstruction (2010-Present)** **Cedar Park, TX**
The project consists of the construction of new sidewalk along an existing road, replacement of several driveways, and roadway removal. Mr. Lardizábal performed the plan review and final inspection for compliance with the ADA Rights-of-Way Guidelines and the TAS.

EDUCATION

Bachelor of Science in Architectural Engineering: University of Texas at Austin
Master of Business Administration: University of Texas at Austin

May 1995
May 2005

REGISTRATION

Registered Accessibility Specialist (RAS), No. 1051

2006



4833 Spicewood Springs Road
Suite 204
Austin, TX 78759
512.342.6868



October 31, 2014

Bob VanTil, Development Director
City of Taylor
400 Porter Street
Taylor, TX 76574

RE: City of Taylor – TPWD Trail Grant
Letter of Interest

Dear Mr. VanTil,

KSA Engineers is very interested in providing professional engineering services for the City of Taylor's TPWD trail grant project. We have enjoyed our continuing relationship with the City of Taylor, and we believe KSA is uniquely qualified to assist Taylor with this proposed project. In addition to our history with the city, KSA Engineers has a strong relationship with the TPWD and significant experience designing and managing trail projects.

KSA is an expert in all elements necessary to complete recreational trail and sidewalk improvements including the proposed recreational trail. We routinely design and administer construction for projects very similar to Taylor's project. Many of our clients have participated in some fashion in the TPWD Recreation Grant Program. A partial listing of our pedestrian facility experience is provided as Attachment 1 which includes TPWD funded projects as well as other federally-funded trail and sidewalk improvements. While TPWD administers the recreational trail grant, the Federal Highway Administration provides authority and oversight for the program. Therefore, standard federal items such as the Civil Right Act, equal opportunity clauses, and prevailing wage will apply to the city's project. However, TPWD administered projects typically require less reporting and have more streamlined procedures than other grant sources. TPWD grants are reimbursable and the City of Taylor must provide proof of payment with any reimbursement request.

We understand that the city's trail project includes nearly 5,000 linear feet of both new and renovated trails that comprise parts of the City of Taylor Cross Town Recreational Trail. This city-wide network of trails and pedestrian infrastructure includes portions of KSA's previously completed Safe Routes to School project that connects Bull Branch Park with the Taylor Regional Park and surrounding neighborhoods. From this experience and through assisting with various projects to improve pedestrian and drainage features throughout the Bull Branch park network, KSA is particularly familiar with this community's needs, challenges, and goals for their parks and recreational areas and, more importantly, the solutions required to achieve a successful trail project.

In addition to our extensive experience with trail and sidewalk projects, KSA is distinctively qualified for TPWD projects through our selection in 2010 for a blanket professional services agreement to provide civil, structural and environmental engineering on TPWD projects. KSA completed several work assignments under this



Mr. Bob VanTil, Development Director
City of Taylor – TPWD Trail Grant
October 31, 20124
Page 2 of 2

contract including the Dundee State Fish Hatchery ozone treatment facility and several other projects including improvements at the Old Sabine River Bottom Wildlife Management Area, Gus Engeling Wildlife Management Area, and Caddo Lake State Park.

Furthermore, KSA competed with multiple engineering firms for several TPWD selections in 2013. KSA Engineers was again selected by TPWD for a blanket agreement involving civil, structural and environmental engineering. We are also one of only six firms selected by TPWD to provide statewide multidiscipline services including architecture, landscape architecture, historic architecture, and MEP engineering on an on call basis. KSA was additionally selected as the design professional for a \$2.5 million wastewater treatment system to serve the Lake Brownwood State Park. KSA works closely with TPWD staff architects, engineers, and project managers, and these relationships allow us to add value to all work involving TPWD coordination.

Grayson Cox is KSA's project manager for the City of Taylor TPWD trail project. A complete organizational chart



is provided as Attachment 2. Grayson designed and managed the previous pedestrian and bicycle infrastructure project in Taylor funded through TxDOT's Safe Routes to School Program. The SRTS project is an integral part of city's trail system and this successful project hopefully demonstrates our capabilities to design, procure, and administer construction of pedestrian and park facilities. Grayson's familiarity with Taylor and his experience with trail projects provides him the insight to know that cost effective design solutions, dependable and timely design and construction management, and public and Council involvement are all key to a successful Taylor TPWD trail project. Grayson's experience is further described in his resume included in KSA's TxDOT TE Hike & Bike statement of qualifications.

Please contact me or Grayson Cox with any questions you may have concerning our letter of interest. KSA thanks you for your consideration and looks forward to working with the city on this important project.

Very truly yours,

KSA ENGINEERS, INC.

Alan Draper, P.E.
Division Manager

Enclosures

- Attachment 1 – TPWD Grant, Recreation Trail and Sidewalk Experience
- Attachment 2 – Organizational Chart

Attachment 1: TPWD Grant, Recreation Trail and Sidewalk Experience

City of Hamilton: 2010 Pecan Creek Park Trail: KSA provided survey, design, and construction administration services for a 1,400 linear foot of concrete hiking trail. Construction budget was \$72,480. TPWD Recreation Trail Grant was used to fund the improvements.

City of Coolidge: 2009 Downtown Park Improvements: KSA designed downtown city park improvements consisting of handicapped parking, walking trail, accessible route to basketball court and picnic facilities. Construction budget was \$100,000. TPWD Outdoor Recreation Grant with 50% match was used to fund the improvements.

City of Higgins: 2011 Community Park Trail: This project was funded by an Recreational Trails Grant from Texas Parks and Wildlife. It included design of approximately 1,200 linear feet of 6 foot wide concrete walking trail and a concrete foundation for an existing pavilion. Construction budget was \$75,000.

City of Tulia: 2013 Park Trail Improvements: KSA designed the reconstruction of approximately 2,400 linear feet of existing walking trail in Mackenzie Park. TPWD Recreation Trails grant was used to fund the project with a construction budget of \$107,000.

City of Brady: 2013 TPWD Boat Ramp Rehabilitation: KSA designed the reconstruction and 50 ft extension to the City's boat ramp and construction of a new access dock. The project was funded by a 75% TPWD Boating Access Grant. Construction cost is estimated at \$100,000.

City of Jefferson: 2012 TPWD Boat Ramp Relocation: KSA provided engineering services to construct a new boat ramp, floating dock, and pedestrian access to launch facilities. The project was funded by a 75% TPWD Boating Access Grant. Construction cost for the project was \$295,930.

City of Lufkin: 2013 Transportation Enhancement Trail Project: KSA designed approximately 18,000 LF of 5' wide concrete sidewalks to connect local parks within the City of Lufkin and provide trail access to and through park areas associated with the Ellen Trout Zoo. This project was funding by a TxDOT Transportation Enhancement grant in the amount of \$1,396,000

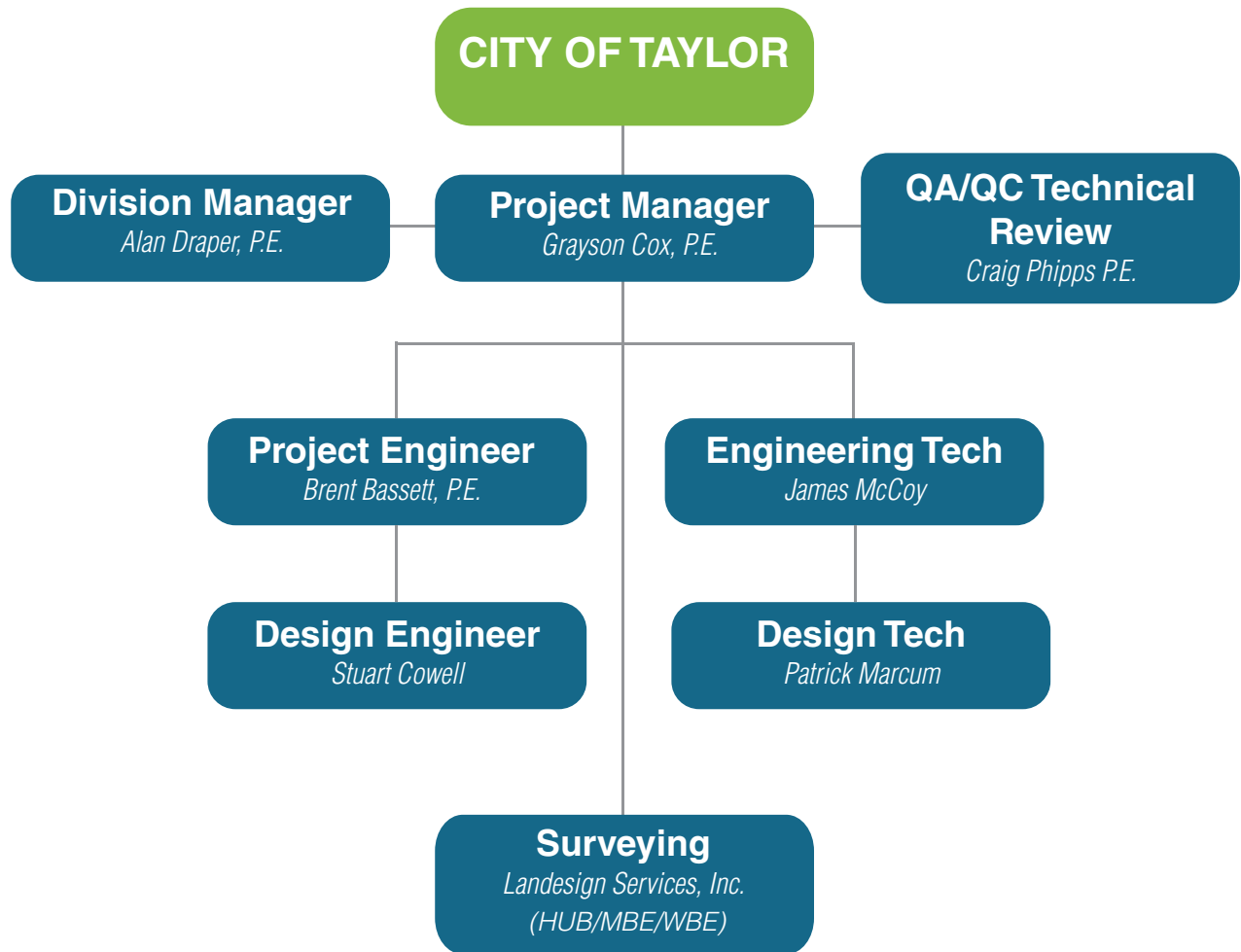
City of Nacogdoches: 2013 Safe Routes to School Sidewalks: KSA was hired to design, procure and administer construction for 10,000 linear feet of 6' wide concrete sidewalks to connect Richards Park and Carpenter Elementary School. Construction cost for the project was \$414,096. The project was funded through a TxDOT SRTS grant.

City of Huntington: 2011 Safe Routes to School Project: KSA provided design and construction phase services for 2.7 miles of 5' wide ADA compliant sidewalks connecting Huntington elementary school, middle, intermediate, and high school with existing city park and ball fields. Project was funded through a TxDOT safe routes to school grant and had a construction cost of \$651,000.

City of Longview: 2010 Extension to Paul Boorman Trail: KSA Engineers, Inc. was hired by the City to design the extension of the Paul Boorman Hike & Bike Trail from the northeast intersection of Fairmont and Bill Owens north to HG Mosley and extending from HG Mosley to the south side of Loop 281. The trail is approximately 15,000 feet, or 2.85 miles. Construction cost of the improvements was \$3,747,454.

City of Longview: 2007 Grace Creek Hike and Bike Trail: KSA provided the design for a Hike and Bike Trail from US 80 to Fairmont Street in the City of Longview consisting of 9,650 lf of 10' wide concrete trail. The project was funded by the Transportation Equity Act for the 21st Century (TEA-21) program of the Texas Department of Transportation. Construction cost equaled \$1,677,532.

ATTACHMENT 2





CITY OF TAYLOR

STATEMENT OF QUALIFICATIONS



HIGHWAY 95 BICYCLE/PEDESTRIAN CORRIDOR TRANSPORTATION ENHANCEMENT PROJECT
SEPTEMBER 29, 2014



September 29, 2014

Mr. Bob VanTil, Development Director
City of Taylor
400 Porter Street
Taylor, TX 76574

RE: City of Taylor – Hwy 95 Bicycle/Pedestrian Corridor – Request for Qualifications
Transportation Enhancement (TE) Project

Dear Mr. VanTil,

The City of Taylor requires an engineering consultant that will respond immediately to the needs of the City and deliver engineering excellence without delay. KSA provides the resources, experience, and expertise required to meet the City's needs by combining regional engineering excellence, experienced centrally located staff, and specific local knowledge through our long history of working for Taylor. We are experts in the field of municipal engineering and work extensively with TxDOT funding programs. Our completion of a previous pedestrian and bicycle infrastructure project in Taylor through TxDOT's Safe Routes to School Program provides us unique insight on the community's needs and allows our team to focus specifically on providing the solutions required to successfully execute the City's Highway 95 Transportation Enhancement Project.

Choosing a qualified consultant for engineering services is essential. KSA features longevity of staff, depth and breadth of engineering talent, and a history of successful project completion. Our experience working with Taylor and throughout Central Texas will provide you with advice you can use, real engineering solutions you can implement, and project solutions you can afford.

As project manager for the City of Taylor, I vow to strengthen my relationships with the City Council and staff members, and to lead the engineering team as an extension of the City's staff. I will provide attention to detail and give a prompt response to every inquiry. KSA's Austin division will lead our firm's efforts for the City. Supported by more than 170 employees throughout our nine Texas offices, our team is ready to assist the City of Taylor with your upcoming project.

Please contact me with any questions you may have concerning our qualifications. My contact information is as follows: Grayson Cox, P.E., Project Manager, KSA, 4833 Spicewood Springs Road, Suite 204, Austin, Texas 78759 and phone number 512.342.6868.

Respectfully Submitted,

KSA ENGINEERS, INC.

Grayson Cox, P.E.
Project Manager

Joncie Young, P.E.
President

FIRM PROFILE

KSA

HISTORY

KSA is an industry leader with a proven record in the fields of civil engineering and architectural design. Founded in 1978, KSA provides a broad range of engineering, architecture, planning, survey, and construction consulting and management services to our clients across the south central United States. The firm has grown to more than 170 employees in nine locations: Amarillo, Austin, Longview, Lufkin, McKinney, San Angelo, Shreveport, Sugar Land, and Tyler.

KSA is dedicated to making life better in communities. We work every day to improve the quality of life for our client communities by making water, air, roads, bridges, airports, city halls, courthouses, fire stations, police stations, libraries, and community buildings safer. From conception to final completion, our knowledgeable teams oversee all aspects of each project on which we work. This attention to detail has resulted in consistent client satisfaction and an excellent reputation throughout the region. It has also led to a high percentage of repeat clients. In fact, we have been serving many of the same clients throughout our 36-year history.

Today, KSA serves clients in a wide variety of industries and in all sizes and organizational structures.

STAFF COMPOSITION

KSA's 170+ employees contribute a variety of talents to produce superior work. KSA can provide a range of services in-house and deliver survey, civil, water/wastewater, mechanical, electrical, and structural engineering; architecture; planning; and computer-aided design.

RECENT AWARDS AND HONORS

KSA continually provides unsurpassed quality and service that has led to our consistent growth. We have been recognized by:

- **ZWEIG WHITE'S HOT FIRM LIST, 2009, 2010, AND 2011**, which recognizes the fastest growing engineering and architecture firms throughout the United States and Canada
- **ENR 500 TOP DESIGN FIRMS**, consistently better placement over the last four years.
- **2014 BEST COMPANIES TO WORK FOR IN TEXAS**, an honor bestowed by Texas Monthly, the Texas Association of Business (TAB), Texas SHRM, and Best Companies Group
- **2014 CORPORATE AWARD**, AAE South Central Chapter

SERVICES

Engineering

PEDESTRIAN FACILITIES

Pedestrian facilities have been funded through a TXDOT program for many years. STEP, ISTE, TEA-21 and others were precursors to the current Transportation Enhancement (TE) program. KSA has worked with TXDOT and local governments to complete successful projects utilizing each of these funding mechanisms. KSA's project managers are trained and certified by TXDOT through the Local Government Project Procedures (LGPP) Qualification Program to fulfill the qualified individual requirements contained in the Advanced Funding Agreement. KSA's engineers are also pre-qualified by TXDOT for sidewalk design and experts in the application of Texas Accessibility Standards.

FIRM PROFILE

DRAINAGE

Experience with major drainage projects, coupled with the latest computer technology, enables KSA to design and implement innovative drainage solutions. We have in-depth knowledge of Federal Emergency Management Association (FEMA) procedures for letters of map revision (LOMR) and conditional letter of map revision (CLOMR) coordination. Our use of hydrology and hydraulics (H&H) modeling programs allows us to confirm impact of drainage modifications to sensitive sites and design sustainable drainage solutions. Our low impact development (LID) designs apply creative solutions to complex drainage issues that result in environmentally prudent and cost-effective results.

PUBLIC INVOLVEMENT

Every project has unique public involvement needs. KSA Engineers works closely with our clients to develop a public involvement plan which focuses on the exchange of information, comprehension of differing opinions, quality and transparency of decisions with the ultimate intent to strengthen citizen's trust in the public administration's decision making process. The public involvement plan focuses on cost effective communication and typically includes public meetings either conducted as a public hearing or round table discussions, news releases announcing project information, and modern techniques targeting internet and handheld device technology. KSA employs a diverse staff including in-house IT professionals capable of producing web based applications to provide timely and accurate project information as well as provide a forum for public feedback.

MUNICIPAL CIVIL

KSA combines engineering design and planning services with creativity to provide long-term, high-quality, functional park projects, such as playgrounds, soccer fields, and baseball complexes. We support the built environment through architectural design of municipal buildings, such as libraries, administration buildings, and community centers, with detailed site development plans that include grading, site-specific drainage, and infrastructure.

STREETS AND ROADS

KSA has extensive experience in street improvement and repair projects and works with municipalities and state agencies for street assessments, safe streets programs, capital improvement plans, street reconstruction and extension design, and other street-related services. We are fully engaged with the TxDOT and Capital Area MPO and assist our clients in coordination with and project submission to each entity.

WATER AND WASTEWATER

KSA serves both public and private sector clients in the areas of water supply, wastewater treatment, water transmission and distribution, and wastewater collection systems. KSA is very knowledgeable of TCEQ requirements and TWDB funding mechanisms.

FIRM PROFILE

Surveying

SURVEYING AND MAPPING

KSA utilizes the latest technological advances to provide accuracy in survey measurement and to ensure that the design is compatible with the environmental and topographical conditions of the communities we serve. Our surveying and mapping teams work with diverse clients, including aviation, municipal, and other state and local agencies, and oil and gas developers.

GIS

KSA's geospatial information system (GIS) specialist regularly works with geodatabases for environmental and infrastructure data management, applying technology to municipal systems and oil and gas development. Areas of competence include master planning, spatial analysis, OIS 3D analysis, and least cost pipeline corridor analysis; flood modeling and flood plain analysis; and pipeline corridor planning, analysis, and study.

Environmental

ENVIRONMENTAL PLANNING

KSA's environmental planning staff lead client-centric environmental assessments. Our environmental focus centers on the execution of your project while ensuring regulatory compliance. Our staff lead teams that perform, analyze, and report on the impacts of wetlands, natural and cultural resources, and hazardous materials on each client's project, evaluating, designing, and implementing mitigation plans that are compliant and cost-effective.

Architecture

KSA Alliance, a subsidiary of KSA Engineers, provides architectural design services to local, state, and federal agencies and a variety of institutions, including K-12 and higher education, airports, and recreational facilities and event venues. Focused on both renovation and new construction, our architects and engineers deliver high-quality, cost-effective design that incorporates future development scenarios, best practices, and green design principles.

Multi-discipline Services

AVIATION

KSA specializes in the planning and design of airport facilities using our in-depth knowledge of state and federal grant procedures to ensure that the project meets operational performance and physical requirements while maximizing use of TXDOT or Federal Aviation Administration (FAA) funding.

ALTERNATIVE PROJECT DELIVERY

KSA provides turn-key project delivery through multiple delivery methods. From concept through completion with a single contract, we leverage strategic partnerships with qualified contractors and our subsidiary BLOC Design-Build, LLC., to deliver projects in the most cost-effective manner.

SCADA SYSTEMS

Our subsidiary, BLOC Design-Build, LLC., also provides design, installation, troubleshooting, and training for supervisory control and data acquisition (SCADA). In its UL508A-certified panel shop, BLOC designs controls, develops software and program logic controllers (PLCs), and builds systems to customer specifications.

ORGANIZATIONAL CHART

KSA uses a project team approach on every job to ensure the best staff is assigned and that each project is managed effectively and with the benefit of senior management participation. For this project, we have assembled a project team that is extremely familiar with, and competent to perform the work outlined in this proposal.

Division Manager – The division manager is responsible for the quality of service provided by KSA and offers expert input and guidance to project team members. The division manager on this project will be *Alan Draper, P.E.*

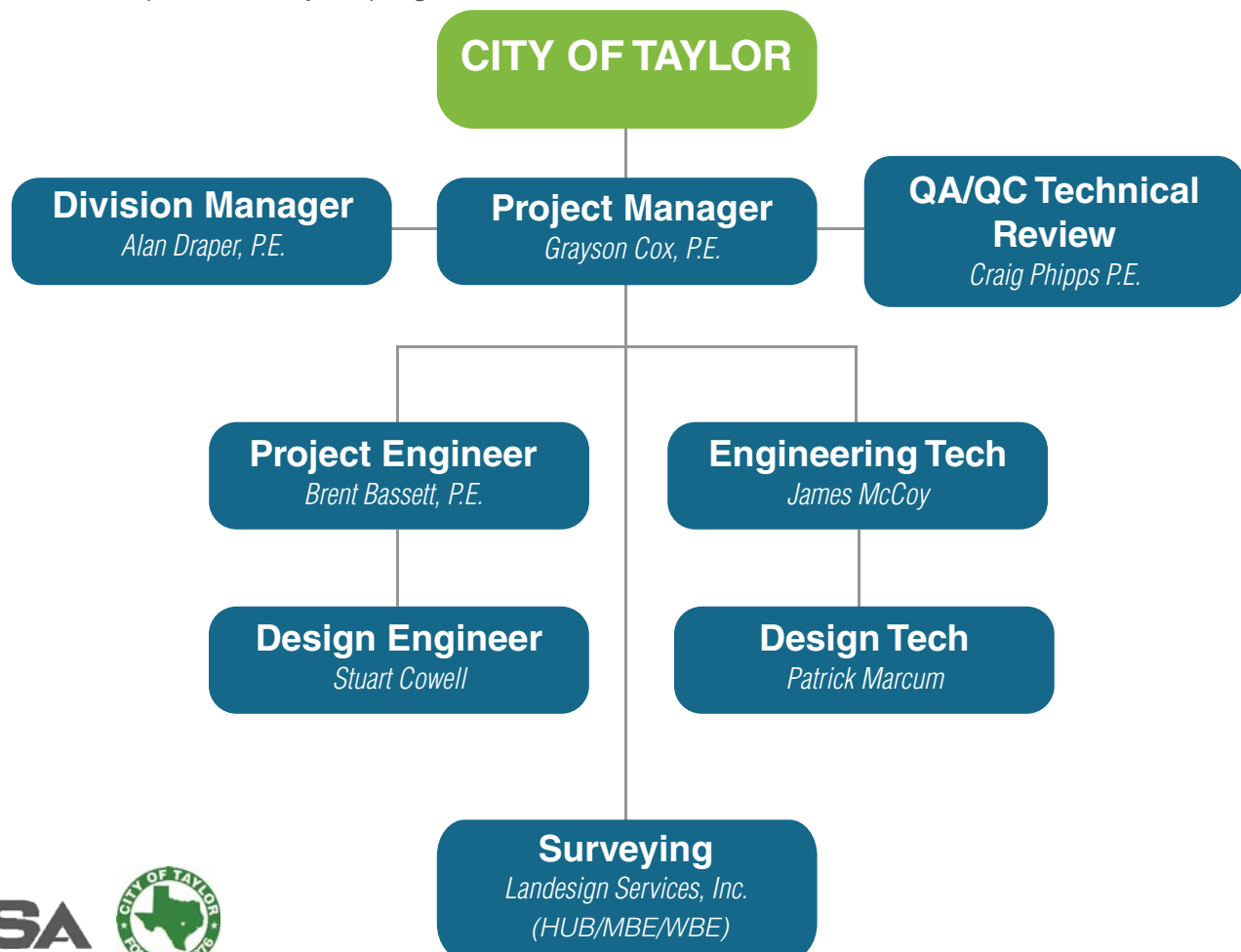
Project Manager – Under the division manager is a project manager who organizes the work effort, produces the necessary service, and supervises the staff. The project manager also serves as the primary contact for the client. The project manager for this project will be *Grayson Cox, P.E.*

Project Engineer and Design Staff – The project engineer is responsible for the managerial and technical aspects of the your program.

Team members were selected based upon a combination of qualifications, experience, and the client's needs. The project engineer for this project is, *Brent Bassett, P.E.*, with design assistance from *Stuart Cowell, James McCoy, and Patrick Marcum.*

Quality Assurance/Quality Control – KSA's quality assurance/quality control (QA/QC) review will be prepared by *Craig Phipps, P.E.* Our methodology for the QA/QC review is to provide review by experienced staff that is not familiar with the daily production of the project, which allows a fresh and critical look at the project.

Landesign Surveying -In addition to KSA's 170 employees, our project team includes Landesign Services, Inc. to assist with land surveying, easement preparation, and construction staking. Landesign is a HUB/MBE/WBE firm that was established in 2002 in Round Rock, Texas. KSA has a long established working relationship with Landesign and we have been teaming on projects since 2008.

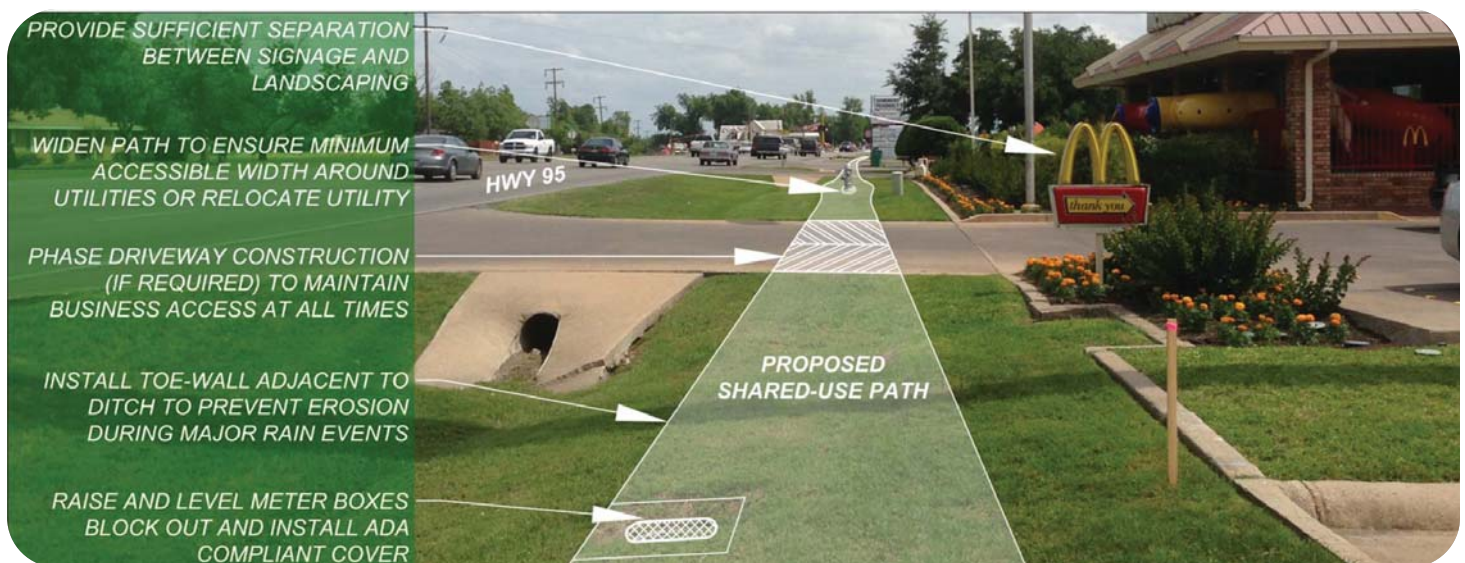


PROJECT UNDERSTANDING AND APPROACH

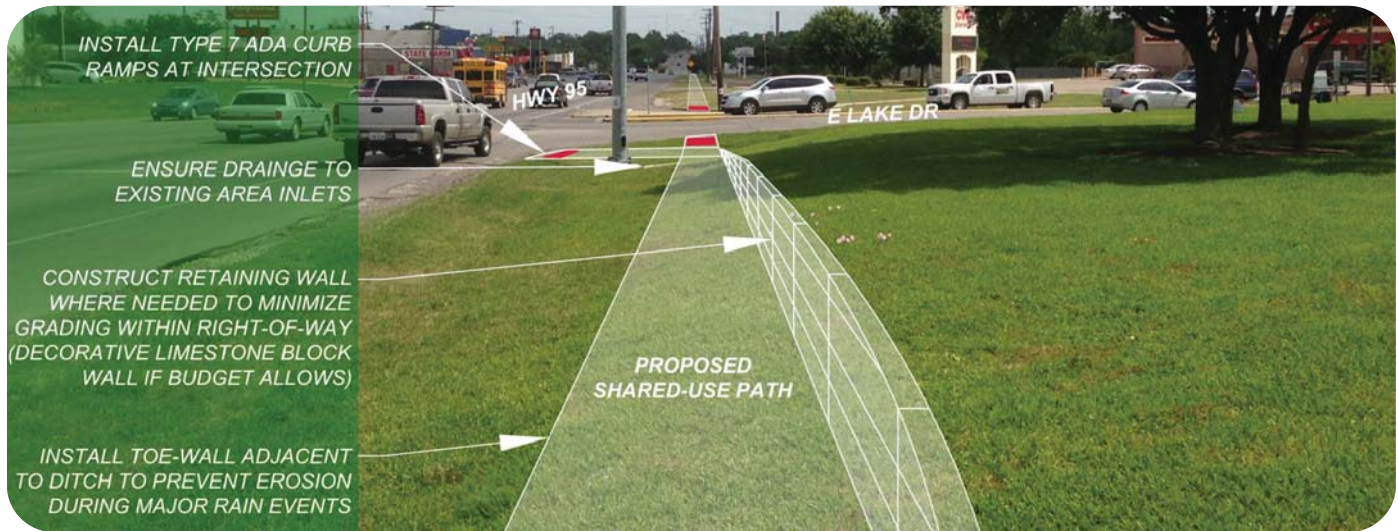
PROJECT SCOPE The following information is provided to demonstrate KSA's thorough understanding of the proposed City of Taylor Highway 95 Transportation Enhancement (TE) Project. Our understanding is derived from a review of the Request for Qualifications (RFQ), meetings with City Staff, on-site investigations, and prior experience with TxDOT administered Taylor sidewalk projects.

According to the RFQ and the draft TxDOT Advanced Funding Agreement (AFA) presented to Council on April 24, 2014, the proposed project scope includes shared-use (pedestrian and bicycle) sidewalks along the west side of Highway 95 from West 6th Street to T.H. Johnson Drive and along the south side of West Lake Drive from Highway 95 to Kimbro Street. Based on an exhibit prepared by the City, a portion of shared-use path is also included on Highway 95 south of downtown between West Rio Grande Street and Potomac Street. The sidewalks along Highway 95 are intended to be constructed within TxDOT right-of-way, and connect to an existing system of sidewalks in the downtown area, Murphy Park, and the sidewalks previously designed by KSA as part of the Safe Routes to School Project. The proposed shared-use paths will require both new construction and reconstruction of existing sidewalks along with accessible curb ramps and various drainage structures.

In our review of this project scope, we've identified multiple challenges in the design and construction of the Highway 95 TE Project. The existing Highway 95 right-of-way contains many existing structures, utilities, and drainage features. As shown in the site exhibits, the majority of Highway 95 right-of-way contains road-side ditches, utilities including fire hydrants and power poles, and business signs and landscaping. The proposed 10 feet wide shared-use path will need to co-exist with these facilities while ensuring access is maintained and that storm water drains properly within the right-of-way. The shared use path can be directly adjacent to utilities and signs; however, a minimum 4-inch tall detectable curb must be installed next to the potential route obstruction to ensure accessibility compliance. Meter boxes can be located within the sidewalk as long as the box is raised and level with the path surface and an ADA compliant cover is installed. Common accessibility pitfalls relating to utilities include penetrations within the clear height above the shared use path by guy wires and other above ground utility appurtenances.



PROJECT UNDERSTANDING AND APPROACH



Our site investigation also found the presence of drainage ditches, culverts, and associated storm water structures along the shared-use path alignment. For the safety of the path's users, the sidewalk should be constructed behind any roadside ditch as we have it shown on the site exhibits. This provides a clear separation between path users and highway traffic. The sidewalk can be built near the ditch. We recommend a toe wall section along the ditch side of the sidewalk that helps prevent erosion during heavy rain events. A common maintenance problem for sidewalks is the undermining of the structure from erosion caused by fast flowing drainage over and adjacent to the sidewalk. Drainage crossings will be required to allow proper drainage within the right-of-way. Specifically, drainage crossings are needed at the northwest corner of Highway 95 and Lake Drive to maintain drainage to the existing area inlets, at the connection to the existing CVS Pharmacy sidewalk across the tributary to City Lake, and at the Highway 95 bridge downstream of City Lake. Cost effective raised sidewalk sections or culvert pipe crossings are proposed to allow storm water to pass under the sidewalk. Alternatively, galvanized diamond plates can be designed for small water crossings where accessibility limitations require low clearance.

Another important challenge in the construction of the Highway 95 TE Project will be maintaining access to businesses along the route at all times. Over 55 business driveways existing along the proposed alignment on Highway 95 along with numerous residential driveways on the West Lake Drive route. Accessibility requirements apply where the shared use path crosses driveways, and KSA will perform the necessary site analysis to determine if any of these driveways will need to be reconstructed to ensure ADA compliance. KSA proposes to include phasing requirements in the construction plans in order to minimize the impact of driveway reconstruction on businesses and residents. Where a single business has multiple driveways, we will coordinate with the business owner to temporarily close one drive at a time. Where that is not possible due to one-way movements or a single business drive, we will require that the driveway be reconstructed in halves to maintain access to the business at all times. Accelerated curing times are also specified for certain concrete mixes to reduce a typical "no traffic" cure time. An essential component of successful project phasing is public input, and KSA will actively participate in public communications and encourage a two-way conversation with affected property owners throughout all stages of the project.

PROJECT UNDERSTANDING AND APPROACH

TxDOT ADMINISTERED PROJECT A critical component of the Taylor Highway 95 TE Project is the nature of its funding. The project was awarded through TxDOT's Transportation Enhancement Program which includes federal funding and local letting. TxDOT will administer and review the project throughout all design, bidding, and construction milestones. Since all TxDOT Districts administer local-let projects differently, a comprehensive knowledge of the TxDOT Austin District's processes, staff, and expectations is crucial for a successful project that satisfies all stakeholders' goals and that is both on-time and within budget.

TxDOT will require various reviews and approvals prior to construction which will include environmental clearance, 60% and 90% design reviews, pre- and post-bidding review, construction inspection, and closeout record review of all project documentation required by State and FHWA rules. KSA and, specifically, KSA's project manager, Grayson Cox, is familiar with the TxDOT Austin District administration processes, review staff, and FHWA documentation requirements. Grayson is one of many engineers within KSA that have TxDOT certification in Local Government Project Procedures. Grayson completed a TxDOT administered, federally-funded sidewalk project as recently as May of this year in Buda with the Austin District and Area Office staff. The Buda project was one of many TxDOT administered sidewalk projects that required a detailed FHWA

review of project records to ensure compliance with State and Federal project administration requirements. All projects managed by Grayson that were subject to this detailed compliance review met all requirements for grant funding as outlined in the TxDOT AFA. This compliance is critical to maintaining grant funding and must be a foremost priority during all phases of project development.

KSA's experience in successfully completing TxDOT administered projects is unmatched, and Grayson's record of completed sidewalk projects spans over four TxDOT Districts with 10 projects in the last five years including Taylor's 2009 Safe Routes to School Project. A description of this project's accomplishments along with additional TxDOT sidewalk experience is included later in this document.

SCHEDULE AND BUDGET Maintaining the schedule and budget through all phases of planning, design, bidding, and construction is critical for a successful project that satisfies all stakeholders including the City, TxDOT, residents, businesses, and community leaders. The TxDOT AFA approved by Council requires that construction begin on the Highway 95 TE project by August 31, 2016. KSA will dedicate all resources necessary to achieve environmental clearance, design and bidding approvals, and any required permits to ensure construction begins well before the TxDOT AFA deadline.



PROJECT UNDERSTANDING AND APPROACH

Understanding TxDOT's processes is required to keep project progress on track. For example, Grayson will schedule public involvement meetings with City staff early in order to achieve environmental clearance as quickly as possible, and preliminary design will begin concurrently with the development of the Programmatic Categorical Exclusion to accelerate the design timeline and allow ample time for TxDOT design review. Any required permits or utility coordination will begin by the 30% and 60% design milestones to ensure the TxDOT Letter of Authority and FHWA Federal Project Authorization can be issued to allow bidding as soon as the City is ready. Grayson and the rest of KSA Austin's staff have an excellent history of meeting schedule milestones on TxDOT administered projects, and particularly on projects with funding-driven accelerated design timeframes.

Maintaining the budget on Transportation Enhancement projects is crucial – more so than other projects – because the grant funding is capped at the amount provided in the TxDOT AFA. The total approved amount for the Highway 95 TE project is \$1,725,000 of which 80%, or \$1,380,000, is funded through federal grants. An amount of \$1,500,000 is set aside for construction. Any amount above this budget must be funded 100% by the City of Taylor. Therefore, KSA will perform detailed cost estimates at all stages of design and utilize cost-effective design solutions to maximize the scope of improvements achievable within the allowable budget. Based on Grayson's recent and numerous sidewalk construction projects, accurate unit costs will be applied to detailed quantity estimates to develop confident project estimates at the 30%, 60%, and 90% design milestones.

KSA also believes maximizing the use of grant funds is a top priority. Any unused grant funds will be diverted by TxDOT to other TE projects, and the limitations imposed by TxDOT and FHWA rules on bid alternates and change orders make it even more critical to bid the Highway 95 TE project as close to the \$1,500,000 amount as possible to maximize the use of these available grant funds.

PUBLIC INVOLVEMENT The inclusion of area businesses, residents, community leaders, and Council is imperative to a successful project. Public meetings are required to achieve TxDOT environmental clearance, but involvement of the public beyond simple regulatory compliance will also allow KSA to understand the critical needs and concerns of the community. Through public meetings, Council presentations, and frequent updates to City staff, KSA will address all aspects of the project with special attention provided to these critical needs and concerns raised by the public. For previous TxDOT administered sidewalk projects, Grayson has provided Council and public meeting presentations that include aerial maps and project graphics, schedule, and select information that the public and project stakeholders often look for to allay their concerns and place their support behind the project.

To increase public education about the project, KSA can also provide public outreach beyond just public meetings. On previous sidewalk projects, Grayson has provided updates through community newsletters, newspaper interviews, and City website notices. With the proliferation of social media, KSA has invested staff and resources in various web platforms including our own website, Facebook page, Twitter feed, and other media outlets like YouTube and Flickr. If requested by the City, KSA can provide public education and outreach about the Highway 95 TE project through any comprehensive combination of public meetings, Council presentations, newsletters, website updates, and online social media.

ACCESSIBILITY COMPLIANCE A goal of the Highway 95 TE project, as stated in the RFQ, is to increase the safety for pedestrians and bicyclists along this busy corridor through the City of Taylor. Safety and accessibility go hand in hand since accessible infrastructure provides a safe route for all users of the proposed shared-use path. Compliance with the Texas Accessibility Standards and federal ADA guidelines is also a regulatory requirement and an important topic for review by TxDOT.

PROJECT UNDERSTANDING AND APPROACH

KSA's comprehensive experience with pedestrian and bicycle improvement projects includes many unique accessibility challenges similar to Taylor's Highway 95 TE project including narrow right-of-way, drainage ditches and stormwater features within the desired sidewalk path, wide business driveways, road-side parking, and numerous street crossings. Grayson's recent TxDOT administered sidewalk projects also included many of these challenges which were overcome through innovative design solutions enabled by a detailed understanding of the TAS and Texas Administrative Code rules relevant to public right-of-way projects. These design solutions ensured the projects met accessibility requirements while also keeping the proposed improvements within the project budget.

Grayson's previous projects provided a template for how accessibility compliance should be conveyed in the design plans to minimize confusion, questions, and limit overall design review time by TxDOT engineers. Our exhaustive experience provides KSA's engineers insight on common accessibility mistakes made during construction and the knowledge needed to identify and address these common pitfalls before they become a significant problem.

PROJECT APPROACH Upon the selection of KSA and approval of KSA's contract by the City of Taylor and TxDOT Austin District, KSA will begin by scheduling a project kick-off meeting with City staff and the TxDOT engineer responsible for design review. At this meeting, we will review the project scope and identify any specific areas of concern from the City and TxDOT. We will also review the requirements for environmental clearance, project schedule, budget, and coordinate public involvement. At the completion of the project kick-off meeting, Grayson will manage all of the following tasks with the KSA Austin team.

Preliminary Design Phase

1. Prepare agenda and documents for project update meetings with the City and TxDOT and provide presentations to Council and at public meetings.
2. Prepare a preliminary engineering report on the proposed project scope in sufficient detail to clearly indicate any problems involved and the alternate solutions available to the City, to include preliminary layouts, sketches, and cost estimates for the project, and to set forth clearly the engineer's recommendations. Provide report in a format that can also be used in the completion of a Programmatic Categorical Exclusion for project environmental clearance.
3. Complete the necessary surveys of existing right-of-way, topography, utilities, and other field data required for proper design of the project. Based on the proposed project scope, the need for a geotechnical investigation is not anticipated.
4. Coordinate a one-call utility location process and meet utility owners, as required, to locate franchise and other utilities. Reflect these locations on the design plans in order to minimize the potential for utility conflicts.
5. Prepare preliminary plans, specifications, and cost estimates and submit to the City and TxDOT for review and comment. For this Highway 95 TE project, we anticipate the development of plan and profile sheets to establish the lines and grades for the proposed shared-use paths and to ensure that maximum grades – longitudinal and transverse – are not exceeded. We also anticipate the use of TxDOT standard details for pedestrian and stormwater improvements. These details will show typical street crossing layouts, curb ramps, detectable warnings, sidewalk treatments at driveways, protected zones, placement of street fixtures, and detection barriers. In addition, we also anticipate utilizing TxDOT standards for handrails and retaining walls if necessary to achieve accessibility compliance.
6. Hold public involvement meeting.

PROJECT UNDERSTANDING AND APPROACH

Final Design

1. Provide updates to the Council and public on project progress and topics of interest.
2. Furnish to the City and TxDOT, where applicable, the engineering data necessary for applications for routine permits required by local, State, and Federal authorities.
3. Prepare 90% complete plans, specifications, and cost estimates for review by the City and TxDOT.
4. Prepare detailed cost estimate and bidder proposal forms for construction. Bidder proposal forms and construction contracts will be prepared in accordance with TxDOT's specifications to meet the requirements for TxDOT's construction contracting system. Discuss with the City and TxDOT the bidding process and low-bid/competitive sealed proposal options.
5. Meet with the City and TxDOT to review the plans, specifications, and cost estimate to ensure the project meets all applicable requirements and is within budget. Facilitate and coordinate with TxDOT throughout the review process at the District and Division levels.
6. Hold public involvement meeting.
7. Furnish plans and specifications to a Registered Accessibility Specialist and obtain Texas Department of Licensing and Regulation (TDLR) approval of the plans for construction.
8. Furnish the City and TxDOT with final original versions of the plans, specifications, construction contract documents, and bid forms. Secure final City and TxDOT approval for bidding.

Bidding

1. Develop bidding schedule and process that meets TxDOT TE requirements. Provide Notice to Bidders to City for publishing.
2. Publicly post plans, specifications, and construction contract for use by bidders. Answer bidder questions and provide addendums if necessary.
3. Publicly open bids, review all bids for compliance with contract documents, prepare a bid tabulation of all bids received, and provide a bid award recommendation to the City and TxDOT for approval.

Construction and Closeout

1. Perform pre-construction conference with City, contractor, and TxDOT inspector. Review all project requirements with particular attention paid to project reporting and records as required by TxDOT and FHWA regulations.
2. Hold public involvement meeting.
3. Provide regular construction status updates to City staff, Council, and public through meetings, correspondence, and other outlets.
4. Provide periodic site inspections to ensure compliance with project plans and specifications. Perform TxDOT required SWPPP and traffic control inspections. Perform TxDOT required wage rate interviews for compliance with Davis-Bacon Act.
5. Review and provide approval for contractor pay requests. Provide all information required by TxDOT for complete reimbursement request by the City.
6. Prepare, review, and provide approvals for change orders or supplemental agreements, if necessary, for changes during construction.
7. Perform final inspection, prepare punch list, and check for punch list completion.
8. Complete and organize all closeout documentation in accordance with LGPP and FHWA requirements. Participate, if required, in FHWA audit of project records.

PROJECT EXPERIENCE

SAFE ROUTES TO SCHOOL | TAYLOR, TX

KSA assisted the City of Taylor in the planning, development, design, and construction of their Safe Routes to School project. Beginning with the creation of a Safe Routes to School Plan and TxDOT Application for the City and school district, KSA helped pursue and secure funding through the federal grant program. Extensive planning and environmental analysis was completed by KSA to determine the safest, most cost effective, and accessible sidewalk routes as well as secure the proper State approvals for the proposed improvements.

During design, input was gathered from the community via multiple public hearings and presentations on the proposed improvements. KSA incorporated this community input and worked continuously with the City, TxDOT, and other stakeholders to develop the most desirable sidewalk improvements for Taylor's students and the general community.

The project included more than 12,000 feet of variable width sidewalk connecting surrounding neighborhoods with three Taylor schools. The proposed routes were designed to expand on existing park and neighborhood pedestrian infrastructure to improve and connect even more schools and residences to the City's overall pedestrian and hike and bike system. Notable features of the project included unique alignments through established neighborhoods that accommodated and preserved homeowners' landscaping and innovative road-side culvert modifications to an existing bridge over a drainage channel. Project costs were kept low and under budget.

Reference: Bob VanTil, Development Director, 512.352.5990

Completion Date: December 2009

Construction Cost: \$320,275



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PROJECT EXPERIENCE

SAFE ROUTES TO SCHOOL PEDESTRIAN AND BRIDGE IMPROVEMENTS | BUDA, TX

KSA assisted the City of Buda and Hays Consolidated ISD with the completion of sidewalk and pedestrian bridge improvements connecting four local schools with surrounding neighborhoods, civic institutions, and parks. Beginning with the grant application, KSA developed a Safe Routes to School Plan that reviewed all project aspects in detail and was used to gather public input and support from residents, businesses, and community leaders.

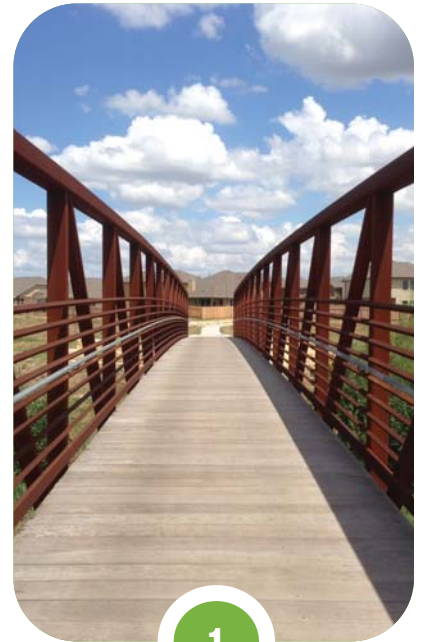
Ultimately, community support helped achieve the project's award by TxDOT through the federally-funded Safe Routes to School program. KSA then worked closely with the TxDOT Austin Division and City staff to achieve environmental clearance and complete the preliminary and final design, bidding, and construction of the project. Improvements included a 150-foot span and 10-foot wide multi-use bridge over the Garlic Creek floodplain and over 4,000 linear feet of new sidewalk. The bridge connected two large subdivisions and allowed pedestrian and bicycle access to Elm Grove Elementary for hundreds of students and parents. All improvements were constructed in accordance with the Texas Accessibility Standards and were completed under the project budget.

Two components of this project were critical to its success: public involvement and a familiarity with the TxDOT staff and processes. KSA's project manager participated in numerous council meetings, public hearings, parent/teacher meetings, one-on-one resident meetings, and media interviews to keep all stakeholders informed throughout the project. Public concerns were addressed immediately and KSA's staff personally managed any resident questions or complaints during construction. The project's success was also due in part to KSA's familiarity with TxDOT administrative processes and staff. Since TxDOT required review and approval of project design documents and records at all major milestones, the project manager's familiarity with TxDOT and FHWA requirements helped to reduce regulatory review times and keep the project on schedule through completion. An audit of project records was performed by FHWA at project closeout, and KSA's diligent compliance with all program rules ensured final grant funding to the City.

Reference: Stanley Fees, City Engineer, 512.312.0084

Completion Date: May 2014

Construction Cost: \$472,150



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PROJECT EXPERIENCE

DESIGN AND BIDDING OF SIDEWALKS FOR BAGDAD ROAD | LEANDER, TX

Bagdad Road is one of Leander's major growth corridors. The road is home to a growing office park and retail community and serves as a main thoroughfare for multiple neighborhoods, parks, and two local schools. The City needed to improve travel conditions for pedestrians and bicyclists and enhance the quality of life for the citizens who use Bagdad Road daily. KSA assisted the City in making these improvements in various areas along a 1.5 mile section of the road. Improvements included over 5,000 linear feet of new sidewalks, three pedestrian bridges, and various drainage structures over two projects with different funding sources.

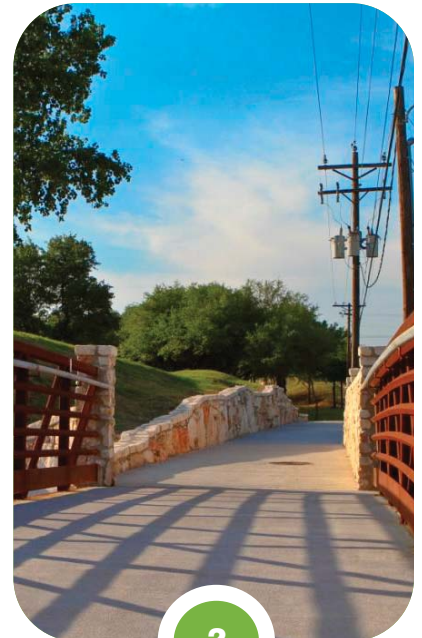
Project aesthetics were an important aspect of the design due to the corridor's high visibility and new construction along the project alignments. In order to minimize the impacts of construction while achieving a finished appearance that matched the surrounding developments, limestone block retaining walls of varying heights were designed where needed to ensure proper drainage and accessibility compliance. Pratt Truss prefabricated pedestrian bridges were also designed and constructed along the road-side sidewalk alignment to ensure no negative impacts to street and right-of-way drainage while maintaining the Central Texas hill country aesthetic.

In order to ensure these improvements were within the project budget, KSA developed multiple bid alternates including various types and manufacturers pedestrian bridges and alternate drainage structure design. By using a bid alternate system, the City was able to select a combination of improvements that maximized the use of grant funds but did not exceed the project's funding limitations. Ultimately, the project was completed under budget and to the satisfaction of all project stakeholders.

Reference: Steve Bosak, City of Leander, 512.528.9909

Completion Date: July 2010

Construction Cost: \$450,000



PROJECT EXPERIENCE

TYLER STREET RECONSTRUCTION FROM HIGH STREET TO GREEN STREET | LONGVIEW, TX

KSA has worked with the City of Longview, the Longview Partnership, and the 100 Acres of Heritage since 1990 to plan and implement a vision for the reconstruction of streets and sidewalks in downtown Longview. Working with a number of specialty consultants such as landscape architects, urban planners, and architects, KSA has provided overall project management and design services for this very high-profile project. This project consisted of the reconstruction of Tyler Street in downtown Longview from the east side of the High Street intersection to the west side of the Green Street intersection, including the reconstruction of the center and Fredonia Street intersections. The project included:

- Reconstruction of three downtown blocks, approximately 1,500 feet of concrete street
- Installation of drainage inlets, storm sewer pipes and other drainage structures
- Installation of new water and sewer lines
- Installation of underground electrical, streetscape, and landscaping features
- Sidewalks
- Handicap accessible walkways
- Streetscape Features:
 - o 15-foot clock tower
 - o Gateway pylons
 - o Sidewalk planters
 - o Benches
 - o Landscaping
 - o Trash cans
 - o Decorative Intersection pavement

Services provided by KSA included publicity and public participation, boundary and topographic surveying, preparation of a ROW map, a geotechnical investigation, pavement design, horizontal and vertical geometrics design, signage and marking design, streetscape, landscaping, and irrigation design, storm sewer design, and the design of water and sewer lines. KSA was fully responsible for preparation of plans and specifications, and the administration of the bidding process and the construction. KSA also provided a project representative during construction and provided construction material testing.

Reference: Keith Bonds, City of Longview, 903.237.1051

Completion Date: October 2004

Construction Cost: \$3,028,173



PROJECT EXPERIENCE

DOWNTOWN SIDEWALK IMPROVEMENTS| LUFKIN, TX

The City of Lufkin retained KSA to complete sidewalk, street, and utility improvements within the downtown area. The City of Lufkin downtown has been in existence since the late 1800's and was the first section of town to receive water and sewer service. Many of the existing utilities were well past the design life of the materials. The existing downtown sidewalks had been constructed during varying eras and did not comply with the current State and Federal accessibility requirements.

KSA collaborated with the Main Street office and City manager's office to develop budget estimates during the planning stages of this project and apply for a Transportation Enhancement Grant from TXDOT. After receipt of the grant, KSA worked with the City to include the public in the planning process through town hall public meetings. The project included a complete revitalization of the downtown streetscape including replacement of hardscape from face of building to face of building.

Historically, the downtown area of the City of Lufkin was divided into lots and blocks using the City's original town charter. Downtown buildings were originally constructed so that exterior walls coincided with the public right of way. This project replaced all sidewalks and streets within the public right of way by rehabilitating one block at a time and detouring traffic as needed.

A primary challenge was maintaining pedestrian access to businesses and adequate parking during the reconstruction process. Signage was developed to direct downtown goers to available parking and temporary construction walkways were provided to allow access to area businesses without impediment.

The project scope included sidewalk replacement, installation of brick pavers, construction of new curb and gutter, installation of handicap accessible ramps, installation of period lighting, reconstruction of downtown streets, installation of a storm sewer, and installation of new water and sewer mains.

Reference: Paul Parker, City of Lufkin, 936.633.0211

Completion Date: December 2002

Construction Cost: \$4,724,845



PROJECT EXPERIENCE



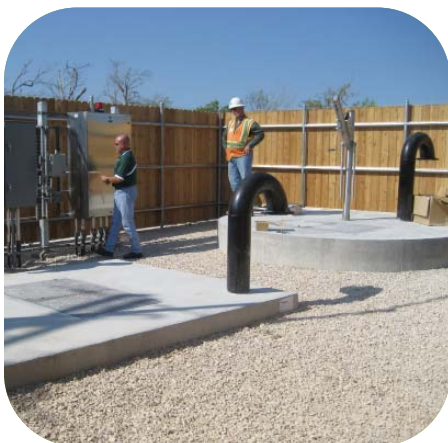
SAFE ROUTES TO SCHOOL SIDEWALK IMPROVEMENTS | HAMILTON, TX

KSA worked closely with the City of Hamilton and TxDOT to develop, design, bid, and administer construction for the city-wide pedestrian improvement project funded under the Safe Routes to School Program. The project scope included over 10,000 linear feet of new sidewalk and multi-use trail connecting local schools and parks with residential areas. Innovative design solutions were incorporated by KSA to ensure accessibility compliance even where sidewalk passed over hilly terrain, narrow right-of-way, and through creek floodplains. KSA continually coordinated with City and TxDOT staff to ensure standards were met in a cost effective manner, and the project manager provided regular updates and presentations to Council and at public meetings to keep all stakeholders informed and supportive of the project.



TXDOT SAFE ROUTES TO SCHOOL PROGRAM | GROESBECK, TX

Groesbeck utilized KSA's extensive knowledge of the Safe Routes to School Program and sidewalk projects to plan, secure funding, design, bid, and administer construction for the City's major pedestrian and bicycle improvement project. The project included over two miles of sidewalks and multi-use paths connecting the Groesbeck ISD school complex with the surrounding residential communities, City park, and downtown area. KSA also designed drainage improvements associated with the sidewalk project that helped resolve longstanding drainage problems within the right-of-way. All of these improvements were designed and constructed in accordance with ADA requirements. KSA coordinated closely with TxDOT District staff to expedite design and project review due to accelerated funding deadlines.



SOUTHWEST REGIONAL WASTEWATER IMPROVEMENTS C.I.P. #827 | TAYLOR, TX

KSA completed the planning, design, bidding, and construction administration for a comprehensive scope of wastewater improvements in the southwest area of the City to serve the new Taylor High School and future industrial and educational development. Project improvements included a new regional lift station with two 550 gpm pumps and 10-foot diameter by 20-feet deep wet well on a new lift station site. Piping improvements included 900 linear feet of gravity sewer main, 1,700 linear feet of force main, 3,000 linear feet of sewer main "B", and multiple road bores under City and State roads. Sewer facilities were designed to serve existing as well as anticipated future developments and the project was completed within budget even with the incorporation of added scope items by the City.

CLIENT REFERENCES

Perhaps the most important criteria for your selection team is KSA's reputation for excellence. We have worked diligently to build a reputation for completing our projects on time and within budget. These characteristics, coupled with high quality projects designed by service-oriented team members, set us apart when it comes to client satisfaction. The following list contains a few of KSA's most valued assets, our clients. We encourage you to contact these and others for an assessment of our performance on previous and ongoing projects. Additional references can be provided upon request.

CITY OF BUDA

Stanley Fees, City Engineer
P.O. Box 1218, Buda, TX 78610
512.312.0084

CITY OF GROESBECK

Jim Cox, City Administrator
P.O. Box 227, Groesbeck, TX 76642
254.729.3293

CITY OF NACOGDOCHES

Steve Bartlett, City Engineer
P.O. Box 635030, Nacogdoches, TX 75963
936.559.2525

CITY OF MARLIN

Elizabeth Nelson, Mayor
P.O. Box 980, Marlin, TX, 76661
254.883.1450

CITY OF HAMILTON

Bill Funderburk, City Administrator
200 East Main Street, Hamilton, TX 76531
254.386.8116

CITY OF HICO

Michael Leamons, City Administrator
P.O. Box 533, Hico, TX 76457
254.796.4620



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McLaughlin Brunson Insurance Agency, LLP 12801 N. Central Expressway, Suite 1710 Dallas TX 75243	CONTACT NAME: Brian R Hadar PHONE (A/C, No, Ext): (214) 503-1212 FAX (A/C, No): (214) 503-8899 E-MAIL ADDRESS:
INSURED KSA Engineers, Inc. and BLOC Design Build LLC 140 E. Tyler St. Suite 600 Longview TX 75601	INSURER(S) AFFORDING COVERAGE INSURER A: Alterra Excess & Surplus Ins C INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** Cert ID 24655**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						WC STATUTORY LIMITS ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability	N	Y	MAX7PL0001234	4/11/2014	4/11/2015	Per Claim \$ 1,000,000 Annual Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible.

CERTIFICATE HOLDER**CANCELLATION**

Master Certificate

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian R Hadar



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/22/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Gans & Smith Insurance Agency, Inc. P.O. Box 2869 Longview TX 75606		CONTACT NAME: Stacey Steelman, ACSR PHONE (A/C No. Ext.): (903) 757-4601 FAX (A/C No.): (903) 753-0782 E-MAIL ADDRESS: ssteelman@gans-smith.com															
INSURED KSA Engineers Inc 140 E Tyler St, Ste 600 Longview TX 75601		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: National Fire Ins Co Of</td> <td>20478C</td> </tr> <tr> <td>INSURER B: Valley Forge Ins Co (CNA)</td> <td>20508C</td> </tr> <tr> <td>INSURER C: Continental Casualty Co (CNA)</td> <td>20443C</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: National Fire Ins Co Of	20478C	INSURER B: Valley Forge Ins Co (CNA)	20508C	INSURER C: Continental Casualty Co (CNA)	20443C	INSURER D:		INSURER E:		INSURER F:	
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INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: CL1451401780

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR. INSR. W/D	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					
	☒ COMMERCIAL GENERAL LIABILITY					
	☐ CLAIMS-MADE ☒ OCCUR		4015529054	5/29/2014	5/29/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC					
B	AUTOMOBILE LIABILITY					
	☒ ANY AUTO					
	☐ ALL OWNED AUTOS ☐ SOLE OWNED AUTOS ☒ NON-OWNED AUTOS		4015529135	5/29/2014	5/29/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$
	☒ HIRE AUTOS					
C	UMBRELLA LIAB					
	☐ EXCESS LIAB					
	☐ OCCUR ☐ CLAIMS-MADE					
	DED. ☒ RETENTION \$ 10,000		4015529099	5/29/2014	5/29/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH)	Y/N	N/A			
	☒ YES ☐ NO		4015529149	5/29/2014	5/29/2015	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 The general liability & automobile policies includes a blanket automatic additional insured endorsement provision that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The general liability, automobile, & workers compensation policies includes a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER

CANCELLATION

*** BID PROPOSAL'S *** Master Certificate	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE D McWhorter CIC/SMS <i>Daniel D McWhorter</i>

ACORD 25 (2010/05)

INS025 (01/01/01)

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PROJECT TEAM



Grayson Cox, P.E. | Project Manager

YEARS OF EXPERIENCE | 5

EDUCATION | BACHELOR OF SCIENCE IN CIVIL ENGINEERING, UNIVERSITY OF TEXAS AT AUSTIN, 2008

REGISTRATION | PROFESSIONAL ENGINEER, TX #111345

Grayson Cox has been with KSA since 2008, and his experience includes a wide variety of street and sidewalk projects. He has developed and managed over \$15 million in infrastructure improvements in the Central Texas region, including nearly \$2 million in Taylor sidewalk, utility, and airport improvement projects. Grayson is intimately familiar with TxDOT administered projects through various funding programs like Transportation Enhancement, Safe Routes to School, and the new Transportation Alternatives Program. Furthermore, he knows and has worked with TxDOT Austin Division and Georgetown area office staff that review, approve, and inspect local let projects in Taylor. Grayson excels at seeing projects through all phases of development, including funding applications, public involvement, planning, and environmental studies; development of plans, specifications, and cost estimates; bidding and construction. Grayson helps lead a team of knowledgeable and hard-working engineers, drafters, and project administrators. His attention to detail and extensive knowledge of TxDOT requirements ensures projects are completed to the satisfaction of all stakeholders.

SAFE ROUTES TO SCHOOL SIDEWALK IMPROVEMENTS, TAYLOR, TX. KSA worked closely with city staff and Taylor ISD leaders to develop and ultimately fund a Safe Routes to School project that led to 11,000 linear feet of new and reconstructed sidewalks, intersection pavement markings, and drainage crossing improvements around four school campuses to improve the safety and accessibility of students who walk and bike to school. Grayson assisted in developing the Safe Routes to School Plan and coordinated public meetings and community input prior to the project award. After securing TxDOT funding, Grayson continued to coordinate with city staff to update Council and inform the public on project progress during design and construction. Effective interaction with TxDOT Austin Design Division and Georgetown Area Office staff ensured the required project approvals and kept the project on schedule. Grayson also oversaw the bidding and construction of the project which finished early and under budget.

SAFE ROUTES TO SCHOOL PEDESTRIAN AND BRIDGE IMPROVEMENTS, BUDA, TX. Grayson worked in coordination with the City of Buda and TxDOT Austin Division staff to design and manage the Safe Routes to School project that improved pedestrian safety and access around four local schools and City Park. The centerpiece of this project included a 150-foot span and 10-foot wide multi-use bridge over the Garlic Creek floodplain and over 4,000 linear feet of sidewalk. The bridge connected two large subdivisions and allowed pedestrian and bicycle access to Elm Grove Elementary. All improvements were constructed in accordance with the Texas Accessibility Standards and were completed under the project budget. An integral part of the project's success was public involvement and community interaction. Grayson participated in council meetings, public hearings, and school parent/teacher meetings to keep all stakeholders informed and satisfied with the completed improvements.

PROJECT TEAM

SAFE ROUTES TO SCHOOL SIDEWALK AND PECAN PARK HIKE AND BIKE TRAIL, HAMILTON, TX.

The City of Hamilton selected KSA to plan, design, and manage an extensive network of sidewalk and park trail improvements funded under TxDOT's Safe Routes to School Program. Grayson was the project manager and lead design engineer for this challenging project that included over 10,000 linear feet of new sidewalk and multi-use trail on hilly terrain, through narrow right-of-way, over creeks, and under street bridges. Attention to detail, thorough knowledge of TxDOT and ADA regulations, a good rapport with community stakeholders, and innovative design solutions led to a successful project that increased safety and accessibility for residents throughout the city. Grayson worked closely with TxDOT staff and accessibility specialists to ensure regulatory standards were met in a cost effective manner, and public meetings were conducted throughout design and construction to keep the Council and public informed.

CAPRI, RHODIUS, AND ALBRECHT STREET AND UTILITIES, SELMA, TX. Grayson led the design team and managed construction for this \$1.3 million street, utility, and drainage project that included approximately 4,000 linear feet of new road, 8,000 linear feet of new water and sewer utilities, and over 10,000 linear feet of various drainage structures, including storm sewer, culverts, and drainage ditches. Grayson coordinated with city staff on a daily basis to help keep community residents and city management informed of project progress. A key aspect of this project was the protection of trees on historic property surrounded by the street and utility improvements. Cost-effective engineering solutions were found to help retain these trees near the new roads while achieving utility access for adjacent properties and proper drainage within the right-of-way.

YELLOWBARK AND DEEPHAVEN STREET RECONSTRUCTION, SELMA, TX. Grayson was the lead engineer and project manager for the approximately 1,500 linear feet of street reconstruction and drainage improvements on Yellowbark and Deephaven Drive in Selma Park Estates. A primary focus of this project was the correction of a long-history of drainage problems in this subdivision. Through detailed study of existing and proposed drainage patterns, the right-of-way was modified to drain into the street and into existing downstream structures at strategically located outfalls. Innovative engineering and geometric design allowed a wider street without expensive underground storm sewer while protecting adjacent properties from future flood and drainage problems. Grayson oversaw all aspects of this project and met with city staff and residents on the project site to understand the concerns and ensure all needs were successfully met.

PROJECT TEAM



Alan Draper, P.E. | Division Manager

YEARS OF EXPERIENCE | 20

EDUCATION | BACHELOR OF SCIENCE CIVIL ENGINEERING, UNIVERSITY OF TEXAS, 1994

REGISTRATION | PROFESSIONAL ENGINEER, TX # 86237, NM # 22025

PROFESSIONAL AFFILIATIONS | AMERICAN SOCIETY OF CIVIL ENGINEERS, NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS, PROJECT MANAGEMENT INSTITUTE

Alan Draper, a division manager of KSA's Austin Division, has been with the company since 1998. Alan graduated with a bachelor of science degree in civil engineering from University of Texas at Austin in 1994. He has extensive civil engineering experience and has worked on various civil, environmental, water resources, wastewater, and transportation-related projects. Alan has completed numerous pedestrian facility projects using various funding mechanisms and currently serves as KSA's program coordinator for the Texas General Land Office TxCDBG-DRS disaster recovery program. The program encompasses over 70 separate projects.

SAFE ROUTES TO SCHOOL PROJECT, COOLIDGE, TX. Project included design of approximately 800 square yards of accessible sidewalks including handicapped ramps and landing funded through the TXDOT Safe Routes to School program and 80 linear feet of handrails. Sidewalk installations focused on formalizing crosswalks on busy TXDOT roadways and providing walking routes outside of street right of ways for school children and visitors. Project also addressed severe drainage issues around the school's gymnasium by including storm sewers to transport runoff away from the structure. Existing site topography was modified to prevent runoff from entering the schools existing gym buildings. Previous rain events caused severe damage to hardwood gym floors. The proposed project was able to correct the drainage problem while providing ADA compliant access to each building entrance.

NACHOGDOCHES SAFE ROUTES TO SCHOOL PROJECT, NACOGDOCHES, TX. KSA was selected by the City of Nacogdoches to design new sidewalks to provide an alternative means of transportation for area school children. The project included approximately 4,500 L.F of 5-foot wide sidewalks and is a Safe Routes to School project funded by FHWA and administered through TxDOT. Due to existing grades in Nacogdoches, the project included the installation of several retaining walls in order to meet ADA requirements. The budget for the project is \$500,000 and the project was completed under budget.

DOWNTOWN REVITALIZATION PROJECT, LUFKIN, TX. KSA worked with the City of Lufkin to obtain a \$2 million dollar grant to replace pedestrian facilities in a nine block area of historic downtown Lufkin. The City contributed an additional \$3 million to replace utilities in the area including storm sewer, water, and sanitary sewer. The final project replaced all infrastructures from face of building to face of building in the downtown area and resulting in sidewalks area approximately 15 feet wide. Alan acted as project manager throughout the process from grant application, to construction closeout and final TXDOT and TDLR approvals. Critical planning and design elements included traffic planning and traffic control as well as maintaining access to local businesses while streets and sidewalks were closed. The project converted the downtown area to a one-way street system and closed streets block-by-block to allow for construction. A large portion of the project involved replacing the existing storm sewer system and integrating the system with the new street design.

PROJECT TEAM

HURRICANE IKE/DOLLY DISASTER RECOVERY PROGRAM, VARIOUS CITIES, TX. Following the 2008 hurricane season, the State of Texas distributed \$1.7 billion in federal hurricane recovery funds through the CDBG program. KSA was initially assigned 30 cities and counties in the storm stricken area and is one of the top performing engineering firms within the disaster recovery program. Alan is KSA's program coordinator for all KSA efforts on recovery projects. His tasks included project selection and budgeting, managing design teams, assuring program compliance, coordinating state required design submittals, performing quality control reviews, and coordination with the General Land Office (GLO) for program compliance.

KSA has designed and administered construction for over 135 individual facility installations as part of over 70 projects. Early phases focused on funding the immediate needs to withstand additional storm events. KSA completed projects for emergency generators ranging in size from 30kW to 1.2MW at public facilities to assure that public services were not interrupted. KSA provided engineering services for emergency evacuation and shelter in place structures for the City of Crockett, the City of Kountze, and Trinity County. Subsequent phases of the disaster recovery program focused on replacing damaged infrastructure and increasing pedestrian access to basic services. One such project was completed for the City of Groveton and installed concrete sidewalk from a low income housing authority located outside the city limits to aid distribution areas located near city hall. The sidewalk was designed to allow access by motorized wheelchairs.

PROJECT TEAM



James McCoy | Engineering Technician

YEARS OF EXPERIENCE | 8

EDUCATION | ASSOCIATES DEGREE IN APPLIED SCIENCES, ITT TECHNICAL INSTITUTE, 2005

James McCoy has been with the KSA since 2006. In his role as engineering technician, James assists the project engineer with managing and producing project deliverables including construction plans, specifications, and cost estimates. He also oversees the KSA Austin CAD staff and ensures the creation of technically correct and efficient designs using the latest AutoCAD Civil 3D software. James has extensive knowledge of street and sidewalk design, and he has helped to complete many TxDOT local let projects. James performs an integral role in keeping projects on track through review processes and eliminating unwanted surprises during construction.

SAFE ROUTES TO SCHOOL SIDEWALK IMPROVEMENTS, TAYLOR, TX. James worked closely with KSA's engineers and TxDOT staff in the design of the City of Taylor's Safe Routes to School project. Using AutoCAD design software, James produced the detailed alignments and profiles for the 11,000 linear feet of new and reconstructed sidewalks to eliminate conflicts with utilities, homeowner landscaping, and to ensure compliance with ADA standards. With a cost effective and technically accurate design, James' construction plans were approved by TxDOT and ultimately used by the contractor to complete the project. The sidewalks were designed to expand on existing park and neighborhood pedestrian infrastructure to improve and connect even more schools and residences to the City's overall pedestrian and bike system. Notable features of the project include unique alignments through established neighborhoods to accommodate and preserve homeowners' landscaping and innovative road-side culvert modifications to bridge over a drainage channel while keeping costs under budget.

TXDOT SAFE ROUTES TO SCHOOL PROGRAM, GROESBECK, TX. KSA assisted in all aspects of Groesbeck's 2009 Safe Routes to School Program consisting of pedestrian and bicycle improvements. This project included over two miles of sidewalks connecting the Groesbeck ISD school complex with the surrounding residential communities. James played a lead design and production role in developing sidewalk alignments and ensuring the design met all TxDOT and accessibility requirements. Portions of the sidewalk were located in TxDOT right-of-way, and James coordinated closely with the engineers and TxDOT staff to quickly secure design and permit approvals. Due to TxDOT funding deadlines, this project was completed under a greatly accelerated timeframe that required technical proficiency and efficient productivity to ensure project success.

SAFE ROUTES TO SCHOOL SIDEWALK AND PECAN PARK HIKE AND BIKE TRAIL, HAMILTON, TX. James held a lead design role for the sidewalk and park trail project completed under TxDOT's Safe Routes to School Program. James assisted the project manager with designing over 10,000 linear feet of sidewalks and park trails along with intersection and drainage improvements. Due to narrow right-of-way and hilly terrain, numerous construction challenges were overcome through the use of innovative design solutions and an expert knowledge of TxDOT and Texas Accessibility Standards requirements. James performed detailed on-site analysis and worked in coordination with KSA and TxDOT engineers to produce sidewalk designs that minimized impacts within the right-of-way and kept construction costs low.

PROJECT TEAM



Patrick Marcum | Design Technician

YEARS OF EXPERIENCE | 10

Patrick Marcum (Pat) has been with KSA since 2004 and performs critical project production tasks as Design Technician. His experience includes a broad range of pedestrian, bicycle, street, and drainage improvement projects that require extensive knowledge of TxDOT, AASHTO, MUTCD, and ADA design requirements and the latest AutoCAD design software. Pat's expertise in street and sidewalk design enables him to achieve critical production milestones quickly and with technical accuracy so that regulatory review time is minimized and construction proceeds without delay.

SAFE ROUTES TO SCHOOL PEDESTRIAN AND BRIDGE IMPROVEMENTS, BUDA, TX. As part of the City of Buda's Safe Routes to School Project administered by the TxDOT Austin Division, Pat worked under the KSA project manager to plan and design over 4,000 linear feet of sidewalk and a 150-foot span multi-use bridge that provided pedestrian and bicycle connections between four local schools, parks, and surrounding neighborhoods. Pat worked closely with KSA's engineers and TxDOT review staff to ensure complete ADA compliance and provide the design details necessary to perform hydraulic analysis on the bridge and associated drainage structures. Pat also assisted in preparing exhibits and design information used for City Council presentations and public meetings.

BAGDAD ROAD METROPOLITAN MOBILITY PROJECT, LEANDER, TX. KSA worked with the City of Leander to improve travel conditions along Bagdad Road - one of Leander's major growth corridors. Bagdad Road serves as a major thoroughfare serving two local schools, office parks, retail outlets, and multiple neighborhoods. To achieve the goals of this TxDOT administered local let project, KSA planned, designed, and publicly bid 5,000 foot long, 8-foot wide sidewalk corridor that included significant drainage improvements, tree protection, two pedestrian bridges, limestone block retaining wall, and commercial driveway reconstruction. Pat assisted in all aspects of planning and design for this challenging project. Utilizing the latest AutoCAD software, Pat designed the road-side sidewalk corridor to ensure TxDOT and ADA compliance while improving drainage and aesthetics along this busy street.

ENGINEERING SERVICES FOR SAFE ROUTES TO SCHOOL PROGRAM, MARION, TX. The Marion SRTS project included significant pedestrian and bicycle improvements connecting local schools with the surrounding residential communities. Specifically, project improvements included 7,800 linear feet of 6-foot wide decomposed granite multi-use path for use by bicyclists and pedestrian alike and 9,390 linear feet of 5-foot wide concrete sidewalks along connecting streets. Sidewalks and multi-use path routes were planned to minimize cost and maximize the number of connections to homes and civic institutions across the city. Pat coordinated with KSA and TxDOT engineers to design all improvements to meet all regulatory requirements while maintaining the project schedule and budget.

PROJECT TEAM



Brent Bassett, P.E. | Project Engineer

YEARS OF EXPERIENCE | 5

EDUCATION | Master of Science in Civil Engineering, Texas A&M University, 2007

Bachelor of Science in Civil Engineering, Texas A&M University, 2006

REGISTRATION | Professional Engineer, TX, #108486, 2011

PROFESSIONAL AFFILIATIONS | American Society of Civil Engineers, American Water Works Association

Brent Bassett, a project engineer at KSA, has been with the firm since 2005. Brent has a bachelor of science degree in civil engineering from Texas A&M University. In his master's program, Brent specialized in public works and took courses in urban traffic facilities, urban planning, infrastructure management, water distribution systems, and urban traffic facilities.

Brent has completed numerous water distribution models for various municipal clients and has experience involving a wide spectrum of projects with a focus in water/wastewater planning and design. The scope of his planning experience has focused on water distribution master planning, water supply, water quality, water and wastewater treatment plant expansion, and dam safety. In 2010, Brent presented a paper on Asset Management Strategies for Rural Municipalities at the American Water Works Association's Texas Water Conference.



Stuart Cowell | Design Engineer

YEARS OF EXPERIENCE | 2

EDUCATION | Master of Science in Environmental Engineering, Texas Tech University;

Bachelor of Engineering in Environmental Engineering, Texas Tech University

Stuart Cowell, a design engineer at KSA, has been with the firm since November 2011. Stuart has both bachelor and master of science degrees in environmental engineering from Texas Tech University. In his master's program, Stuart specialized in water and wastewater treatment. Stuart is also in the United States Army National Guard and serves as a Quartermaster Officer. In addition, he has served in Iraq as a chemical specialist along with convoy operations.

Stuart is establishing himself as a water and wastewater specialist through master planning, engineering design, and field experience. As a part of KSA, Stuart has completed numerous water and wastewater projects that included developing an odor control plan for a wastewater treatment plant, evaluating a potential service area for a wastewater lift station, water distribution hydraulic modeling and distribution master planning, and water utility replacement.

PROJECT TEAM



Craig Phipps | QA/QC

YEARS OF EXPERIENCE | 22

EDUCATION | BACHELOR OF SCIENCE CIVIL ENGINEERING, TEXAS A&M UNIVERSITY, 1992

REGISTRATION | PROFESSIONAL ENGINEER, TX #89430

PROFESSIONAL AFFILIATIONS | AMERICAN SOCIETY OF CIVIL ENGINEERS, AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES SOUTH CENTRAL CHAPTER

Craig Phipps, the Sugar Land division manager for KSA, has been with the firm since 1992. Craig graduated with honors from Texas A&M University with a bachelor of science degree in civil engineering. In 1996, Craig transferred from Longview to KSA's Austin office. Craig transferred again in 2002 to become the division manager of KSA's Sugar Land office.

Craig's 22 years of civil engineering experience have been dedicated to municipal clients. Over that period, Craig has designed and overseen the construction of more than \$200 million in public works improvements. Craig has gained valuable planning, design, construction management, and project management skills while working on a wide variety of municipal improvement projects. He has extensive experience with infrastructure planning projects, water distribution, wastewater collection systems facilities and sanitary sewer lines, drainage improvements, street reconstruction and new construction, and airport improvement projects.



***City Council Meeting
December 11, 2014
Agenda Item Transmittal***

Agenda Item #: 11
Agenda Title: Consider future agenda items.
Council Action to be taken: No action can be taken on this item
Initiating Department: City Council
Staff Contact: Mayor

1. INTRODUCTION/PURPOSE

Under this item, staff will be receiving input regarding future agenda items from you. This agenda item will be added as a routine matter on each of your upcoming agendas and will not be an action item since no specific items are listed for consideration. Staff will also be bringing potential agenda items before you at this time.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

11a. [Continuous list](#)

Topics still to be addressed:

Gonzales:

- more discussions regarding a strategic plan; 5 year plan: **discussed at May 22 meeting; additional discussion planned for upcoming mtg**
- a city facilities assessment – **Proposal requested from TASB**
- cemetery streets addressed: **added to the CIP**
- bulk or reduced water rates for home owner associations: **looking at tiered system to be brought to Council in January.**
- follow up on West End School disposition: **staff will seek realtor opinion**

Ancira:

- requested a joint meeting or workshop with the TEDC Board after the new city manager is in place- **Pending.**
- Discuss CARTS and AMTRAK project update – **Pending – Work in progress.**
- Corridor signage – **In committee pending branding efforts. Branding company selected and branding about to be underway.**
- Add policy to Board Handbook regarding deadline for applications. **Currently under revision and will be presented to Council at January meeting.**
- Research railroad “quiet zone”: **underway**
- Water conservation efforts

Green:

- Consider a “vacant building fee” and guidelines for downtown Main Street properties; **June 26 ; to be brought back at a later meeting for further discussion**
- Update on corridor signage: **waiting for Main Street Board info**
- Update on drainage projects: **scheduled for Dec. 11 council mtg.**
- Update on 7th Street Hospital property
- Update on street projects and work schedule: **Scheduled for Dec. 11 council mtg.**

Rydell:

- consideration of developing an in house street program to repair, fix and rebuild when possible: **Street committee working on options.**
- Developing historic preservation ordinances – **In Progress – Main St Bd; Janetta McCoy**
- review results of the TEEX Community Strategic Plan and begin to develop City plan **June 26 meeting reviewed communications portion ; continue discussion in January.**
- More diversity for board volunteers; Summit of leaders
- Decibel level for trains at Main and 2nd Street
- Sidewalks maintenance and repair



City Council Meeting December 11, 2014 Agenda Item Transmittal

Agenda Item #: 12

Agenda Title: Consider meeting dates in January, 2015.

Council Action to be taken: Discuss and set meeting dates for January, 2015.

Initiating Department: City Manager

Staff Contact: Isaac D. Turner, City Manager

1. INTRODUCTION/PURPOSE

The City Charter states that the City Council must meet at least once a month. Generally, meetings are held twice a month on the 2nd and 4th Thursday. Occasionally, it becomes necessary to alter this schedule.

2. DESCRIPTION/ JUSTIFICATION

The Annual Taylor Chamber of Commerce Banquet is scheduled on January 22, 2015, which is also a regular City Council meeting date. It is customary for council members and their spouses to attend this event which begins at 6:00 pm.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Staff recommends only one regular meeting be scheduled for January 8th. Additional dates are being discussed for a Strategic Planning workshop later that month. All agenda items can be rescheduled with no adverse results.

6. REFERENCE FILES

12a. [Calendar](#)

December 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11 <i>Council Mtg</i>	12	13
14	15	16	17	18	19	20
21	22	23	24	25 <i>Christmas Holiday</i>	26	27
28	29	30	31			

January 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>New Year Holiday</i>	2	3
4	5	6	7	8 <i>Council Mtg</i>	9	10
11	12	13	14	15	16	17
18	19 <i>MLK, Jr. Day</i>	20	21	22 <i>Chamber Banquet</i>	23	24
25	26	27	28 <i>Strategic Planning</i>	29 <i>Workshop I and II</i>	30	31

February 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12 <i>Council Mtg</i>	13	14
15	16 <i>President's Day</i>	17	18	19	20	21
22	23	24	25	26 <i>Council Mtg</i>	27	28



***City Council Meeting
December 11, 2014
Agenda Item Transmittal***

Agenda Item #: 13
Agenda Title: Executive Session. (Economic Development)
Council Action to be taken: Adjourn into Closed session.
Initiating Department: City Administration
Staff Contact: Mayor

1. INTRODUCTION/PURPOSE

2. DESCRIPTION/ JUSTIFICATION

The Taylor City Council will conduct a closed meeting under Section 551.087 of the Texas Government Code which allows such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

13a. [Executive Session form](#)

**TAYLOR CITY COUNCIL
CERTIFIED AGENDA - EXECUTIVE SESSION**

1. OPEN MEETING ANNOUNCEMENT

The City of Taylor City Council convened in Open Session, declared a quorum on December 11, 2014 and has posted an Official Agenda indicating the possible need for an Executive Session. The Council will now adjourn into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section:

- | | | |
|-------------------------------------|---------|--|
| ☐ | 551.071 | To consult with its attorney regarding a matter in which the duty of the attorney to the City conflicts with the Open Meetings Act. |
| ☐ | 551.072 | To conduct deliberations regarding the purchase, exchange, lease, or value of real property. |
| ☐ | 551.074 | Regarding personnel matters |
| ☒ | 551.087 | Regarding economic development negotiations and considering financial or other incentives to a business prospect that the City seeks to have locate in or near the City of Taylor. |

Any action resulting from the Executive Session will be taken in Open Session immediately following the Executive Session.

2. BACK TO OPEN SESSION

The time is now _____ and we will reconvene into Open Session. No action or vote was taken on any matter discussed in Executive Session.

CERTIFICATION

As Mayor of the City of Taylor, I do hereby certify that this Agenda of an Executive Session of the City Council is a true and correct record of the proceedings.

WITNESS my hand this the 11th day of December, 2014.

Mayor